



PARKS & RECREATION BOARD AGENDA

Monday, October 12, 2026 at 6:00 PM

Adel City Hall, 301 S 10th Street Adel, IA 50003

FULL AGENDA PACKET ACCESS *To access the full Agenda Packet please visit [Agendas & Minutes \(adeliowa.gov\)](#) and click on the link to the Agenda Packet for this meeting.*

1. ATTENDANCE & RECOGNITION OF GUESTS

2. APPROVAL OF MINUTES

2.a. September 2026

3. CITIZENS TO ADDRESS THE BOARD

3.a. Adel Dog Park Committee Update

4. DIRECTOR'S REPORT

- 4.a. Parks Department-Item A.
Parks Seasonal Shutdown
- 4.b. Parks Department-Item B.
Tennis Court Revamp
- 4.c. Parks Department-Item C.
Dallas County Foundation
- 4.d. Parks Department-Item D.
Evans Park Trail Extension Project
- 4.e. Parks Department Update-Item E.
RFP (Request for Proposals)
- 4.f. Recreation Update-Item A.
Recreation Basketball Update
- 4.g. Recreation Update-Item B.
2026-2027 Fall-Winter Activity Guide
- 4.h. Recreation Update-Item C.
Power Wheels Nationals
- 4.i. Recreation Update-Item D.
2026 Bags League

5. OTHER BUSINESS



AGENDA ITEM NO. 2.a
AGENDA SECTION: APPROVAL
OF MINUTES

PARKS & RECREATION BOARD AGENDA ITEM REPORT

MEETING DATE: October 12, 2026

AGENDA HEADING: September 2026

ATTACHMENTS:

[September 2026.pdf](#)



Minutes
Parks & Recreation Board Meeting
Adel City Hall
6:00pm, Wednesday September 9, 2026

1. Attendance and recognition of guests

Members present Maria Steele, Deb Bengston, David Thompson, and Dalton Brady.

Staff present: Director Nick Schenck and Aquatics/Recreation Supervisor Ramona Dillinger.

Guests present: Bob Ockerman, City Council Liaison

2. Approval of August 2026 minutes

Motion: Steele 2nd: Thompson Ayes-4 Nays-0

3. Citizens to address the Board

Members of the Dog Park Support group were in attendance to meet the Park Board and give their wishes for improvements to the dog park facility.

Water service is the #1 priority followed by a shelter with bench to stay out of the elements. Both the city and support group have a desire to apply for grant money to assist with the park improvements. The park board and city staff discussed fundraising efforts and how money can be deposited.

4. Director's Report

-Recreation Department Update

A. Fall/Winter Activity Guide: The 2026-2027 Fall-Winter Activity Guide will be sent to the printers very soon. I expect to see a draft copy later next week. The guide will be sent to residents in Adel and DeSoto.

B. Youth Basketball Registration Open: All levels of youth basketball registration are open; information has been sent to ADM Schools for their e-notification system, Facebook, and Adel Adviser. An e-mail notification will also be sent to all participants from basketball last year.

C. Youth Football 2026 Update: Youth Football 2026 has kicked off with practices, and games are set to begin September 14th. The ADM Youth Football Club runs the program. Park/Rec. has received the rental fee from the club. The youth football field in K-F Park has been set up and painted.

- D. Final Program Reports (2):** The board reviewed the reports for Adult Sand VB and Adult Slow-pitch softball.
- E. Bean Bags League Update:** The league will complete Week #5 of 7 this week. 24 teams are participating this year, and we will have an end of season tournament on Week 8 and 9.

-Parks Department update

- A. Aquatic Center wrap-up and winterization:** Season Reports are being compiled for attendance, revenues, etc. for the Aquatic Center. The facility has been 95% winterized for the winter season as of September 9th.
- C. Tennis Court resurfacing:** The contractor has made a site visit, and staff expect the work to begin the week of September 21st. The court surfacing will be the first item.
- D. RVTV in Adel:** Director Schenck encouraged all to attend the RVTV event in Adel on Friday September 11th. WHO TV's popular road show will broadcast live from Adel at 4pm, 5pm, and 6pm. WHO TV 13's high school game of the week is ADM vs. North Polk. The event will feature a kid zone, ADM cheerleaders, ADM FB team, food vendors, Beer garden, and live entertainment.

Other items discussed but not on the formal agenda:

- Evans Park Trail extension project:** The trail extension project has a start date of early October. A pre-construction meeting will be held Tuesday, September 15th. Working days on the project are 25-28 days.
- Water Tower Park RFP:** The city is seeking out requests for proposals for an economic study, market demand, and financial analysis of a sports complex and/or sports facility.

Adjournment: Motion: Brady, 2nd: Thompson
Ayes 4 Nays-0



AGENDA ITEM NO. 3.a
AGENDA SECTION: CITIZENS TO
ADDRESS THE BOARD

PARKS & RECREATION BOARD AGENDA ITEM REPORT

MEETING DATE: October 12, 2026

AGENDA HEADING: Adel Dog Park Committee Update

ATTACHMENTS:



AGENDA ITEM NO. 4.a AGENDA SECTION: DIRECTOR'S REPORT

PARKS & RECREATION BOARD AGENDA ITEM REPORT

MEETING DATE: October 12, 2026

AGENDA HEADING: Parks Department-Item A.
Parks Seasonal Shutdown

STAFF/COMMITTEE RECOMMENDATION:

Park water sources will begin shut-down the week of October 19th with the exception of Island Park Campground and one restroom in Kinnick-Feller Park to accommodate the Shoot the Moon Soccer Tournament.

Water sources could potentially stay open longer depending on the weather.

ATTACHMENTS:



AGENDA ITEM NO. 4.b AGENDA SECTION: DIRECTOR'S REPORT
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PARKS & RECREATION BOARD AGENDA ITEM REPORT

MEETING DATE: October 12, 2026

AGENDA HEADING: Parks Department-Item B.
Tennis Court Revamp

STAFF/COMMITTEE RECOMMENDATION:

The tennis court rehab project has begun. Resurfacing should be wrapped up on October 9th. That will be followed by new light poles and fencing. See attached pictures.

ATTACHMENTS:

[IMG_4111.jpeg](#)

[IMG_4110.jpeg](#)

[IMG_4109.jpeg](#)

[IMG_4107.jpeg](#)











AGENDA ITEM NO. 4.c AGENDA SECTION: DIRECTOR'S REPORT
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PARKS & RECREATION BOARD AGENDA ITEM REPORT

MEETING DATE: October 12, 2026

AGENDA HEADING: Parks Department-Item C.
Dallas County Foundation

STAFF/COMMITTEE RECOMMENDATION:

Schenck attended a project update meeting for Dallas County Foundation grant recipients. The meeting was held on Monday, September 21st at the Adel Library. Schenck gave an update on the tennis court improvements to the Foundation Board.

ATTACHMENTS:



AGENDA ITEM NO. 4.d AGENDA SECTION: DIRECTOR'S REPORT
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PARKS & RECREATION BOARD AGENDA ITEM REPORT

MEETING DATE: October 12, 2026

AGENDA HEADING: Parks Department-Item D.
Evans Park Trail Extension Project

STAFF/COMMITTEE RECOMMENDATION:

The Evans Park Trail Extension project to connect the trail the Raccoon River Valley Trail began on Monday, October 5th.

Caliber Concrete of Adair, Iowa began removing existing sidewalks and coordinating with homeowners on their driveway access.

The project is expected to take roughly 25 working days, and updates will be provided as they come available.

ATTACHMENTS:



AGENDA ITEM NO. 4.e AGENDA SECTION: DIRECTOR'S REPORT

PARKS & RECREATION BOARD AGENDA ITEM REPORT

MEETING DATE: October 12, 2026

AGENDA HEADING: Parks Department Update-Item E.
RFP (Request for Proposals)

STAFF/COMMITTEE RECOMMENDATION:

RFP (Request for Proposals) Water Tower Park.

Request for Proposals have been submitted to the City recently.

The deadline was Friday, October 9th. I am looking for (2) Park Board members to serve on the RFP committee to assist in the process. The committee will consist of staff members, city council members, and Park Board members.

ATTACHMENTS:



AGENDA ITEM NO. 4.f AGENDA SECTION: DIRECTOR'S REPORT
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PARKS & RECREATION BOARD AGENDA ITEM REPORT

MEETING DATE: October 12, 2026

AGENDA HEADING: Recreation Update-Item A.
Recreation Basketball Update

STAFF/COMMITTEE RECOMMENDATION:

Registration is open for all ages of youth basketball. The 1st and 2nd grade league will have the organizational meeting on Saturday morning October 10th @ City Hall. Practices begin as soon as Monday, October 12th. There is a total of 124 registrations, which is +7 from last year's numbers. The older ages of 3rd-6th grade will begin later in December and January.

ATTACHMENTS:



AGENDA ITEM NO. 4.g AGENDA SECTION: DIRECTOR'S REPORT
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PARKS & RECREATION BOARD AGENDA ITEM REPORT

MEETING DATE: October 12, 2026

AGENDA HEADING: Recreation Update-Item B.
2026-2027 Fall-Winter Activity Guide

STAFF/COMMITTEE RECOMMENDATION:

Staff is very pleased with how the recent activity guide turned out.

The guide hit local mailboxes the week of October 5th. The department has seen an uptick in inquiries on parks and programs since the guide has been dispersed.

ATTACHMENTS:



AGENDA ITEM NO. 4.h AGENDA SECTION: DIRECTOR'S REPORT
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PARKS & RECREATION BOARD AGENDA ITEM REPORT

MEETING DATE: October 12, 2026

AGENDA HEADING: Recreation Update-Item C.
Power Wheels Nationals

STAFF/COMMITTEE RECOMMENDATION:

Power Wheels Nationals as held on September 19th in Kinnick-Feller Park.

It once again was a huge hit. A record number of participants enjoyed a beautiful Saturday in the park. 35 power wheels were given away, which is up from 30 last year. Special thanks to staff member Ramona Dillinger on her work for the event.

ATTACHMENTS:



AGENDA ITEM NO. 4.i AGENDA SECTION: DIRECTOR'S REPORT
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PARKS & RECREATION BOARD AGENDA ITEM REPORT

MEETING DATE: October 12, 2026

AGENDA HEADING: Recreation Update-Item D.
2026 Bags League

STAFF/COMMITTEE RECOMMENDATION:

This year's bag league was a record number of teams registered with 24.

The league ended on Thursday, October 8th after 7 weeks of play.

There was only rain-out date that occurred during the season.

The participants were able to choose which league that they wanted to enter.

Competitive is A' division, while Recreational is B' division.

League winners and runners-up were given engraved drink tumblers, coasters, and really neat, engraved miniature corn hole boards.

ATTACHMENTS: