



ADEL CITY COUNCIL AGENDA
Tuesday, December 9, 2025 at 6:00 PM
Adel City Hall, 301 S 10th Street Adel, IA 50003

FULL AGENDA PACKET ACCESS *To access the full Agenda Packet please visit [Agendas & Minutes \(adeliowa.gov\)](#) and click on the link to the Agenda Packet for this meeting.*

OATH OF OFFICE

- 1.a. City Council Member- Nate Hawkins (administered by Mayor, James F Peters)
- 1.b. City Council Member- Eric Trout (administered by Mayor, James F Peters)
- 1.c. Mayor - Timothy E. Crannell (administered by Mayor, James F Peters)

MAYORAL RECOGNITION

- 2.a. Key To The City - Robert Fisher

RECOGNITION

- 3.a. Certificate of Appreciation to Outgoing Council Member - Jodi Selby
- 3.b. Certificate of Appreciation to Outgoing Mayor - James F. Peters

COMMENTS FROM THE PUBLIC

- 4.a. Dallas County Local Housing Trust Fund Update - Kara Sinnard and Andrew Collings

CONSENT AGENDA

- 5.a. Consider Approval of City Minutes Dated November 10, 2025
- 5.b. Consider Approval of City Minutes Dated November 13, 2025
- 5.c. Consider Approval of City Minutes Dated November 20, 2025
- 5.d. Consider Approval of November Bills and November 30, 2025 Treasurer's Report
- 5.e. Consider Approval of FY24-25 City Street Financial Report
- 5.f. Consider Approval of FY 2024-2025 Annual Financial Report
- 5.g. Consider Approval of Appointing Bob Ockerman (Primary Member) and Timothy E. Crannell (Alternate) as the City's 2026 Representatives on the Dallas County E911 Board
- 5.h. Consider Approval of Special Class C Retail Alcohol License for Great White Buffalo Public House
- 5.i. Consider Approval of Resolution No. 25-83, Approving a Mutual Aid and Assistance Agreement for the Iowa Water / Wastewater Agency Response Network (IAWARN)
- 5.j. Consider Approval of Change Order No. 4 (Semi-Final) - Adel Evans Park Trail Connections Project
- 5.k. Consider Approval of Pay Application No. 16 - Adel Evans Park Trail Connections Project

DEPARTMENT HEAD REPORT

- 6.a. Update on the City of Adel Facility Needs Assessment for Police and Fire Station and Operational Analysis for Fire Services
- 6.b. Budget Update - Deputy City Administrator/Finance Director Brittany Sandquist

NEW BUSINESS

- 7.a. Consider Approval of Mayor Board and Commission Appointments: Parks and Recreation Board - Two Openings
- 7.b. Consider Approval of Resolution No. 25-84, Approving an Engagement Agreement with Ahlers & Cooney, P.C. for 2025 and 2026 Public Improvement Contract Proceedings
- 7.c. Consider Approval of Resolution No. 25-85, Declaring an Official Intent Under Treasury Regulation 1.150-2 to Issue Debt to Reimburse the City for Certain Original Expenditures Paid in Connection with Specified Projects (Rapids Street Reconstruction)
- 7.d. Consider Approval of Resolution No. 25-86, Ordering Construction of the Rapids Street Reconstruction, and Fixing a Date for Hearing Thereon and Taking of Bids Therefor
- 7.e. Consider Approval of Resolution No. 25-87, Approving Additional Compensation for the Deputy City Administrator/Finance Director in Recognition of the Additional Duties Performed During the Vacancy in the City Administrator Role
- 7.f. Consider Approval of a Right of Way Services Agreement with JCG Land Services for the Adel Recreation Trail Project
- 7.g. Discussion / Possible Action on the Real Estate Donation Agreement with the Nature Conservancy

- 7.h. Closed Session pursuant Iowa Code Section 21.5(1)(c). The Council May Enter into Closed Session *to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.*

OTHER BUSINESS

ADJOURNMENT

Oath of Office

I,

Nate Hawkins

Do solemnly swear that I will support

The Constitution of the United States

And

The Constitution of the State of Iowa,

And that I will faithfully and impartially

To the best of my ability

Discharge all of the duties of the office of

City Council

In the City of Adel, Iowa,

As now or hereafter required by law.

Subscribed and sworn to before me this 9th day of December, 2025

James F. Peters, Mayor

Oath of Office

I,

Eric Trout

Do solemnly swear that I will support

The Constitution of the United States

And

The Constitution of the State of Iowa,

And that I will faithfully and impartially

To the best of my ability

Discharge all of the duties of the office of

City Council

In the City of Adel, Iowa,

As now or hereafter required by law.

Subscribed and sworn to before me this 9th day of December, 2025

James F. Peters, Mayor

Oath of Office

I,

Timothy E. Crannell

Do solemnly swear that I will support

The Constitution of the United States

And

The Constitution of the State of Iowa,

And that I will faithfully and impartially

To the best of my ability

Discharge all of the duties of the office of

Mayor

In the City of Adel, Iowa,

As now or hereafter required by law.

Subscribed and sworn to before me this 9th day of December, 2025

James F. Peters, Mayor




<p>AGENDA ITEM NO. 2.a AGENDA SECTION: MAYORAL RECOGNITION</p>

ADEL CITY COUNCIL AGENDA ITEM REPORT

MEETING DATE: December 9, 2025

AGENDA HEADING: Key To The City - Robert Fisher

ATTACHMENTS:



Certificate of Appreciation


presented to

Jodi Selby

in recognition of her 8 years of service to

*The City of Adel
City Council &
The Adel Community*

James F. Peters, Mayor



Certificate of Appreciation

presented to

James F. Peters

in recognition of his 38 years of service to

*The City of Adel
City Council &
The Adel Community*

Shirley K. McAdon, Mayor Pro Tem



AGENDA ITEM NO. 4.a
AGENDA SECTION: COMMENTS
FROM THE PUBLIC

ADEL CITY COUNCIL AGENDA ITEM REPORT

MEETING DATE: December 9, 2025

AGENDA HEADING: Dallas County Local Housing Trust Fund Update - Kara Sinnard and Andrew Collings

ATTACHMENTS:

Adel City Council
November 10, 2025 - Meeting Minutes

The Adel City Council met in regular session at Adel City Hall, 301 S. 10th Street, Adel, Iowa on Monday, November 10, 2025. At 6:02 p.m., Mayor Peters called the meeting to order. The following answered roll: Ockerman, Trout, McAdon, West, and Selby.

Staff Present: Deputy City Administrator/Finance Director Sandquist, City Clerk Erickson, City Attorney Stone, Public Works Director Overton, Police Chief Book, Library Director Jayne, Parks & Recreation Director Schenck, Community Development Director Nichols, and Police Officer Shay.

OATH OF OFFICE

- 1.a. Police Officer - Brady Shay (administered by Mayor, James F Peters)

PUBLIC HEARING

- 2.a. Public Hearing on an Ordinance Amending Chapter 165, Zoning Code, for the Purpose of Amending the Timeline for Published Notice Related to Zoning Matters and To Add a Practical Difficulties Variance Standard

Motion by West, seconded by Selby, to open the public hearing.

Roll: Ayes - Unanimous. Motion Carried.

No oral or written comments received.

Motion by Selby, seconded by Ockerman, to close the public hearing.

Roll: Ayes - Unanimous. Motion Carried.

- 2.b. Public Hearing on the Matter of Extending the Lease for Real Property to Sprint Spectrum Realty Company, LLC

Motion by West, seconded by McAdon, to open the public hearing.

Roll: Ayes - Unanimous. Motion Carried.

No oral or written comments received.

Motion by Ockerman, seconded by Selby, to close the public hearing.

Roll: Ayes - Unanimous. Motion Carried.

- 2.c. Public Hearing on the Matter of Granting a Private Storm Sewer Easement to Impakt Real Estate LLC

Motion by West, seconded by Trout, to open the public hearing.

Roll: Ayes - Unanimous. Motion Carried.

No oral or written comments received.

Motion by Ockerman, seconded by Selby, to close the public hearing.

Roll: Ayes - Unanimous. Motion Carried.

- 2.d. Public Hearing on an Ordinance Vacating a Public Utility Easement Located in a Part of Lots 9 and 10, Southbridge Plat 3 Re-Platted, an Official Plat in the City of Adel

Motion by Trout, seconded by McAdon, to open the public hearing.

Roll: Ayes - Unanimous. Motion Carried.

Doug Mandernach, Civil Design Advantage, 4121 W Urbandale Dr, Urbandale shared that this is a revised easement to allow for a larger building on a lot that was part of an approved plat.

Motion by Ockerman, seconded by McAdon, to close the public hearing.

Roll: Ayes - Unanimous. Motion Carried.

COMMENTS FROM THE PUBLIC

3.a. Presentation from the Adel Tennis Club - Jill Parker

Jill Parker, Corey Schneider, and Lindsay Watson from the Adel Tennis Club presented an update on the club's growth and future facility needs. Since 2019, youth clinics offered in partnership with Parks & Recreation have expanded from 13 participants to a maximum of 90, with demand exceeding available space. Many youths age out of programs due to limited court capacity. The high school program, operating under a sharing agreement with Waukee High School, has grown from one participant in 2024 to 12 by fall 2025. Current facilities consist of two courts at Kinnick-Feller Park, which are deteriorating, undersized, and shared with basketball and cornhole leagues.

The club has engaged in ongoing discussions with city staff, ADM school officials, and USTA representatives. USTA offers grant funding of \$35,000 per court (up to \$200,000 total), contingent on collaboration between the city, school, and club. Each court could cost up to \$85,000. The club's goal is to construct eight courts to support youth leagues, tournaments, cardio tennis classes, and year-round use for school teams, summer camps, and physical education. Adult participation remains strong, with 76 women and 24 men involved over the past seven years, attracting players from surrounding communities. The club emphasized tennis as an inclusive, lifelong sport that promotes outdoor activity and community engagement.

Council discussion addressed potential locations, including Water Tower Park and Kinnick-Feller Park, noting flooding concerns at the latter. The Mayor referenced the age of existing courts (installed in 1989–1990) and suggested school property as an alternative site. Grant timelines were confirmed through 2026. Members expressed interest in exploring options for six new courts and resurfacing existing courts, though current courts are not regulation size. The Council acknowledged the need for partnership and further evaluation of space and funding opportunities.

3.b. Review of the Completed Water, Sewer, and Stormwater USDA-RD Projects - Gary Brons, McClure Engineering

Gary Brons of McClure Engineering presented a comprehensive review of the city's utilities projects completed over the past decade. His visual presentation highlighted major undertakings, including the installation of new water wells northeast of town, construction of a ground storage reservoir, and development of a water treatment plant designed to accommodate up to 2.4 million gallons per day as the city grows. Additional improvements included upgrades to the wastewater treatment plant and the addition of a laboratory and administration building. Brons reported that the total investment amounted to approximately \$25 million in water projects and \$24 million in wastewater projects. About 20% of these costs were covered through grants, and financing was achieved in collaboration with PFM and the City finance team. He noted that the average interest rate was less than 1.5%, which he described as unprecedented statewide, and emphasized that securing financing prior to COVID-19 significantly reduced costs. The USDA's 40-year amortization schedule was also cited as a major benefit for long-term financial stability.

During the discussion, Council Member McAdon asked about planning and timelines for projects of this scale. Brons explained that large projects typically require four to five years from initial planning through completion, including extensive design and construction phases. He confirmed that preliminary engineering reports are essential for such undertakings. When asked about current financing conditions, Brons stated that interest rates are now around 4% and project costs have nearly tripled compared to previous years. Regarding future preparedness, Brons assured the council that the city is in good shape with its existing wells and infrastructure, though additional wells and expanded water treatment capacity should be considered for long-term growth. He further noted that a massive drought would be required to significantly impact the aquifer. Mayor Peters commended the benefit of the 40-year amortization, and Brons reiterated that USDA offers this option provided the asset lifespan supports it.

3.c. Quarterly Report from the Adel Chamber of Commerce President, Erin Milroy

Erin Milroy, Adel Partners Chamber of Commerce, reported on three key initiatives: increasing active engagement in economic development within the city, strengthening connections with partners including business owners and real estate stakeholders, and planning for the upcoming

year. Plans include a strategic planning session focused on economic development, organizing phases for a developer's meeting in February, collaborating with Iowa Tourism to distribute brochures at all state welcome centers, and coordinating an economic development tour bus. Milroy requested council support in sharing information and providing clarity on presentation and processing expectations.

CONSENT AGENDA

- 4.a. Consider Approval of City Minutes Dated November 3, 2025
 - 4.b. Consider Approval of October Bills and October 31, 2025 Treasurer's Report
 - 4.c. Consider Approval of Annual Urban Renewal Report - Fiscal Year 2024-2025
 - 4.d. Consider Approval of Special Event and Fee Waiver – Adel Partners Chamber of Commerce Hometown Holiday– December 5th & 6th, 2025
 - 4.e. Consider Approval of Resolution No. 25- 76, Temporarily Closing Public Ways or Grounds in Connection With the Adel Chamber of Commerce Hometown Holiday Special Event
 - 4.f. Consider Approval of Special Class C Liquor License for River to River Bakery and Pizza
 - 4.g. Consider Approval of Special Class C Retail Alcohol License for Patrick's Restaurant
 - 4.h. Consider Approval of Pay Application No. 15 - Adel Evans Park Trail Connections Project
- Motion by Ockerman, seconded by West, to approve the Consent Agenda.**
Roll: Ayes - Unanimous. Motion Carried.

DEPARTMENT HEAD REPORT

- 5.a. Schedule for the City Administrator Finalist Interviews
 - 5.b. Fiscal Year 2026-2027 Budget Timeline
- Deputy City Administrator/Finance Director Sandquist reported meeting with all department heads to review operational requests for the upcoming year. She emphasized the importance of monitoring legislative changes, noting that the 8.10 levy will continue to be reduced and the residential rollback has decreased to 44% of taxable valuations. Sandquist discussed the need to be strategic in cutting costs while maintaining quality city services, exploring options to combine resources and address existing facility needs.**

NEW BUSINESS

- 6.a. Consider Approval of Mayor Board and Commission Appointments: Parks and Recreation Board - One Opening
Motion by Selby, seconded by Ockerman, to appoint Travis Pierce to the Parks and Recreation Board.
Roll: Ayes - Unanimous. Motion Carried.
- 6.b. Consider Approval of Ordinance No. 432, Amending Chapter 165, Zoning Code, for the Purpose of Amending the Timeline for Published Notice Related to Zoning Matters and To Add a Practical Difficulties Variance Standard - First Reading
Motion by Trout, seconded by Selby, to approve the first reading of Ordinance No. 432.
Roll: Ayes - Unanimous. Motion Carried.
Motion by Ockerman, seconded by Selby, to waive the second and third readings and adopt Ordinance No. 432.
Roll: Ayes - Unanimous. Motion Carried.
- 6.c. Consider Approval of Resolution No. 25-77, Approving and Authorizing Extending the Lease of Real Property to Sprint Spectrum Realty Company, LLC (formerly a limited partnership), a Delaware limited liability company, successor in interest to Spring Spectrum L.P.
Motion by Selby, seconded by West, to approve Resolution No. 25-77.
Roll: Ayes - Unanimous. Motion Carried.

- 6.d. Consider Approval of Resolution No. 25-78, Approving and Authorizing Granting A Private Storm Sewer Easement to Impakt Real Estate LLC Within a Part of 7th Street Right of Way, A Part of Outlots 25 and 27, and A Part of Vacated Sixth Street
Motion by West, seconded by Trout, to approve Resolution No. 25-78.
Roll: Ayes - Unanimous. Motion Carried.
- 6.e. Consider Approval of Resolution No. 25-79, Approval of Northwater Preliminary Plat 3
Motion by Selby, seconded by West, to approve Resolution No. 25-79.
Roll: Ayes - Unanimous. Motion Carried.
- 6.f. Consider Approval of Ordinance No. 433, Vacating a Public Utility Easement Located in a Part of Lots 9 and 10, Southbridge Plat 3 Re-Platted, an Official Plat in the City of Adel – First Reading
Motion by Trout, seconded by West, to approve the first reading of Ordinance No. 433.
Roll: Ayes - Unanimous. Motion Carried.
Motion by Ockerman, seconded by Trout, to waive the second and third readings and adopt Ordinance No. 433.
Roll: Ayes - Unanimous. Motion Carried.
- 6.g. Consider Acceptance of Public Utility Easement Located in Part of Lots 9 & 10, Southbridge Plat 3 Re-Platted, and Ratify the Mayor's Approval of the Same
Motion by Ockerman, seconded by West, to approve the ratification of the approval of a public utility easement located in part of lots 9 & 10, Southbridge Plat 3.
Roll: Ayes - Unanimous. Motion Carried.
- 6.h. Consider Approval of Final Pay Application No. 5 - Wastewater Treatment Plant Lab and Admin Building
Motion by West, seconded by Ockerman, to approve the final pay application for the Wastewater Treatment Plant Lab and Admin Building.
Roll: Ayes - Unanimous. Motion Carried.
- 6.i. Consider Approval of Resolution No. 25-80, Accepting the WWTP Laboratory and Administration Building
Motion by Trout, seconded by Ockerman, to approve Resolution No. 25-80.
Roll: Ayes - Unanimous. Motion Carried.
- 6.j. Discussion/Possible Action on Dallas County Board of Adjustment Item 1: A petition to consider approval of a Conditional Use Permit to operate a concrete and landscaping business on Parcel 1130201003
Community Development Director Nichols reported on a zoning concern regarding a parcel at the corner of Sportsman's Club Road and 15th Street. The Board of Adjustment approved use of the property for a concrete and landscaping business, despite its A-1 agricultural zoning and repeated advisories from the county that the zoning was not appropriate. Conditions of approval included agricultural storage and construction of a residence. Nichols raised questions about potential legal costs if the City challenges the decision. City Attorney Stone noted the City has a 30-day window to appeal, alleging the Board of Adjustment decision violates existing code and the comprehensive plan, which would involve civil litigation against the Board of Adjustment and the property owner. Costs are difficult to estimate. Discussion included traffic concerns, the City's two-mile radius authority, and whether the Board of Adjustment could reconsider. Stone indicated reconsideration would require the Board of Adjustment to initiate it. Nichols confirmed the business has been operating for 6–8 months. Council members expressed concern about precedent and discussed possible next steps, including initiating legal action.
Motion by Ockerman, seconded by McAdon, to direct staff to proceed with legal action against the Board of Adjustment's approval of a conditional use permit.
Roll: Ayes - Unanimous. Motion Carried.

6.k. Consider Approval of Resolution No. 25-81, Approving TIF Indebtedness Certification for the Adel Urban Renewal Area for FY27

Motion by West, seconded by Trout, to approve Resolution No. 25-81.

Roll: Ayes - Unanimous. Motion Carried.

6.l. Consider Approval of Resolution No. 25-82, Approving TIF Indebtedness Certification for the Adel Southbridge Urban Renewal Area for FY27

Motion by McAdon, seconded by West, to approve Resolution No. 25-82.

Roll: Ayes - Unanimous. Motion Carried.

6.m. Discussion / Possible Action on Options to Assist Residents During the Federal Government Shutdown and Lack of SNAP Benefits

City Clerk Erickson reviewed options to assist residents during the lapse of SNAP benefits:

- 1. Refund all late fees for all residents across the board.**
- 2. Donate funds to the Adel Food Panty so they may use the money as needed.**
- 3. Hold a food drive at City Hall.**

It was the consensus of the Council to support a City Hall food drive to support the Adel Food Pantry.

6.n. Discussion/Possible Action on Replacement of Christmas Lighting for the Tree on Courthouse Square

Deputy City Administrator/Finance Director Sandquist reported that the holiday tree lights downtown are in need of replacement, as two-thirds of the strands are burnt out. A quote of approximately \$9,000 was received from a lighting company, with a local citizen offering to contribute about \$3,000 toward the cost. Funding could come from LOST funds and the finance department's special programming budget. Mayor Peters noted the project aligns with the City's mission, while Council Member West requested additional quotes and suggested seeking local providers. Erin Milroy, Adel Chamber President, added that the lift rental is the largest expense and proposed purchasing higher-quality bulbs for easier replacement. Council Member Ockerman expressed that this should be a Chamber responsibility rather than a City expense.

Motion by McAdon, seconded by West, to direct staff to work with Adel Partners Chamber of Commerce to secure replacement lighting for the tree on Courthouse Square.

Roll: Ayes - McAdon and West. Nays - Ockerman, Selby and Trout. Motion failed.

OTHER BUSINESS

1. Council Member Ockerman commented that the Dallas County Board of Supervisors have an item on their agenda for a new emergency services building located just west of the river, but the building footprint is over the top of water mains and sewer mains. Ockerman plans to attend the meeting.

2. Mayor Peters noted that he has been in contact with Tim Crannell, Mayor Elect, about transitioning Crannell into the role of Mayor.

ADJOURNMENT

Meeting was adjourned at 8:00 p.m.

James F. Peters, Mayor

Attest: _____

Carrie Erickson, City Clerk

Adel City Council
November 13, 2025 - Meeting Minutes

The Adel City Council met in special session at Adel City Hall, 301 S. 10th Street, Adel, Iowa on Thursday, November 13, 2025. At 8:47 p.m., Mayor Peters called the meeting to order. The following answered roll: Ockerman, Trout, McAdon, West, and Selby.

Staff Present: City Clerk Erickson

Consultants Present: Theia Management Consulting, Marketa Oliver and Mark Jackson

NEW BUSINESS

- 1.a. Closed Session pursuant to Iowa Code sec. 21.5(1)(i), to evaluate the professional competency of candidates for the city administrator position. Iowa Code sec. 21.5(1)(i) allows a closed session to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Motion by West, seconded by Ockerman, to enter closed session.

Roll: Ayes - Unanimous. Motion Carried.

Closed session began at 8:48 p.m.

Motion by Trout, seconded by Selby, to exit closed session.

Roll: Ayes - Unanimous. Motion Carried.

Closed session concluded at 10:12 p.m.

Motion by West, seconded by Trout, to direct Theia Management Consulting, LLC to proceed with making an employment offer to the candidate proposed in closed session.

Roll: Ayes - McAdon, Selby, West and Trout. Nays - Ockerman. Motion Carried.

OTHER BUSINESS

1. Council Member West thanked City Clerk Erickson for all her hard work on organizing the finalist interviews day.
2. Council Member Ockerman attended the Board of Supervisors is moving the location selected for the new projected ambulance building so it is not over a water main or sewer line.

ADJOURNMENT

Meeting was adjourned at 10:15 p.m.

James F. Peters, Mayor

Attest: _____
Carrie Erickson, City Clerk

Adel City Council
November 20, 2025 - Meeting Minutes

The Adel City Council met in special session at Adel City Hall, 301 S. 10th Street, Adel, Iowa on Thursday, November 20, 2025. At 7:00 p.m., Mayor Peters called the meeting to order. The following answered roll: Ockerman, Trout, McAdon, West, and Selby. Trout and Selby attended the meeting virtually.

Staff Present: City Clerk Erickson.

COMMENTS FROM THE PUBLIC

NEW BUSINESS

- 2.a. Consider Approval of City Administrator Employment Agreement with Timothy J. Vick
Motion by West, seconded by McAdon, to approve the City Administrator Employment Agreement with Timothy J. Vick.
Roll: Ayes - Unanimous. Motion Carried.

OTHER BUSINESS

ADJOURNMENT

Meeting was adjourned at 7:02 p.m.

James F. Peters, Mayor

Attest: _____
Carrie Erickson, City Clerk

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ADM Yearbook	11/25/25	YEAR BOOK AD	GENERAL FUND	Pool	<u>165.00</u>
				TOTAL:	165.00
AJ Erdman Enterprises	12/05/25	BACKHOE SRVC	SEWER UTILITY FUND	Sewer	<u>813.00</u>
				TOTAL:	813.00
ASSURITY LIFE INSURANCE COMPANY	11/20/25	PY - ASSURITY PRE TAX	GENERAL FUND	NON-DEPARTMENTAL	26.58
	11/20/25	PY - ASSURITY AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	39.30
	11/20/25	PY - ASSURITY AFTER TAX	SEWER UTILITY FUND	NON-DEPARTMENTAL	<u>4.62</u>
				TOTAL:	70.50
Access Systems Leasing	12/05/25	Access Systems Leasing	GENERAL FUND	Police Department	98.80
	12/05/25	Access Systems Leasing	GENERAL FUND	Library	98.79
	12/05/25	Access Systems Leasing	GENERAL FUND	Recreation	17.65
	12/05/25	Access Systems Leasing	GENERAL FUND	Finance	17.65
	12/05/25	Access Systems Leasing	GENERAL FUND	Zoning/Compliance/Perm	17.64
	12/05/25	Access Systems Leasing	ROAD USE TAX	Road Use Tax	17.65
	12/05/25	Access Systems Leasing	WATER UTILITY	Water	17.65
	12/05/25	Access Systems Leasing	SEWER UTILITY FUND	Sewer	<u>17.65</u>
				TOTAL:	303.48
Adel Hardware	11/25/25	OCT 25 SUPPLIES	WATER UTILITY	Water	<u>29.98</u>
				TOTAL:	29.98
Adel Kiwanis	11/25/25	WREATHS	GENERAL FUND	Police Department	60.00
	11/25/25	WREATHS	GENERAL FUND	Finance	<u>60.00</u>
				TOTAL:	120.00
Advantage Archives LLC	11/25/25	DIGITIZATION OF DALLAS CO	GENERAL FUND	Library	<u>300.00</u>
				TOTAL:	300.00
Agri Drain Corp	11/25/25	UNDERGROUND TILE	GENERAL FUND	Parks	425.08
	11/25/25	UNDERGROUND TILE	GENERAL FUND	Parks	<u>753.62</u>
				TOTAL:	1,178.70
American Express	11/30/25	Nov '25 Bank & CC Fees	GENERAL FUND	Finance	<u>33.00</u>
				TOTAL:	33.00
Archer Home Center	12/05/25	FRIDGE	SEWER UTILITY FUND	Sewer	<u>1,599.99</u>
				TOTAL:	1,599.99
Arnold Motor Supply	11/25/25	OCT 2025 PURCHASE	GENERAL FUND	Parks	95.06
	11/25/25	OCT 2025 PURCHASE	GENERAL FUND	Parks	178.36
	11/25/25	OCT 2025 PURCHASE	ROAD USE TAX	Road Use Tax	176.14
	11/25/25	OCT 2025 PURCHASE	ROAD USE TAX	Road Use Tax	150.98
	11/25/25	OCT 2025 PURCHASE	SEWER UTILITY FUND	Sewer	299.99
	11/25/25	OCT 2025 PURCHASE	SEWER UTILITY FUND	Sewer	57.19
	11/25/25	OCT 2025 PURCHASE	SEWER UTILITY FUND	Sewer	<u>28.18</u>
				TOTAL:	985.90
Ascendance Truck Midwest LLC	12/05/25	MIRROR - REARVIEW	ROAD USE TAX	Road Use Tax	<u>1,205.76</u>
				TOTAL:	1,205.76
Authentic Gateway	11/30/25	Nov '25 Bank & CC Fees	GENERAL FUND	Recreation	<u>11.60</u>
				TOTAL:	11.60

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
Axon Enterprises	11/25/25	HOLSTER, HANDLE & BATTERY	GENERAL FUND	Police Department	<u>1,863.10</u>
				TOTAL:	1,863.10
BankCard	11/30/25	Nov '25 Bank & CC Fees	GENERAL FUND	Recreation	<u>233.56</u>
				TOTAL:	233.56
Base	11/30/25	Nov '25 HRA & Flex Reimb	TRUST AND AGENCY	General Government	2,778.89
	11/30/25	Nov '25 HRA & Flex Reimb	TRUST AND AGENCY	General Government	139.21
	11/30/25	Nov '25 HRA & Flex Reimb	TRUST AND AGENCY	General Government	2,332.62
	11/30/25	Nov '25 HRA & Flex Reimb	WATER UTILITY	Water	454.58
	11/30/25	Nov '25 HRA & Flex Reimb	SEWER UTILITY FUND	Sewer	133.24
	11/30/25	Nov '25 HRA & Flex Reimb	STORM WATER UTILIT	STORM WATER UTILITY	<u>259.83</u>
				TOTAL:	6,098.37
CAMS	12/05/25	NOV 2025 WTP CLEANING	WATER UTILITY	Water	<u>660.00</u>
				TOTAL:	660.00
CITY OF ADEL (FLEX SPENDING ACCOUNTS)	11/20/25	PY-FLEX SPENDING W/H	GENERAL FUND	NON-DEPARTMENTAL	224.03
	12/05/25	PY-FLEX SPENDING W/H	GENERAL FUND	NON-DEPARTMENTAL	224.03
	11/20/25	PY-DCAP W/H	GENERAL FUND	NON-DEPARTMENTAL	45.00
	12/05/25	PY-DCAP W/H	GENERAL FUND	NON-DEPARTMENTAL	45.00
	11/20/25	PY-FLEX SPENDING W/H	ROAD USE TAX	NON-DEPARTMENTAL	23.50
	12/05/25	PY-FLEX SPENDING W/H	ROAD USE TAX	NON-DEPARTMENTAL	23.50
	11/20/25	PY-FLEX SPENDING W/H	WATER UTILITY	NON-DEPARTMENTAL	33.25
	12/05/25	PY-FLEX SPENDING W/H	WATER UTILITY	NON-DEPARTMENTAL	33.25
	11/20/25	PY-FLEX SPENDING W/H	SEWER UTILITY FUND	NON-DEPARTMENTAL	58.38
	12/05/25	PY-FLEX SPENDING W/H	SEWER UTILITY FUND	NON-DEPARTMENTAL	58.38
	11/20/25	PY-FLEX SPENDING W/H	STORM WATER UTILIT	NON-DEPARTMENTAL	2.51
	12/05/25	PY-FLEX SPENDING W/H	STORM WATER UTILIT	NON-DEPARTMENTAL	<u>2.51</u>
				TOTAL:	773.34
Capital City Equipment Co	11/25/25	FILTER, BLADES, & FLUID	GENERAL FUND	Cemetery	<u>794.55</u>
				TOTAL:	794.55
Central Iowa Ready Mix	11/25/25	PATCH @ 16TH RAPID	ROAD USE TAX	Road Use Tax	1,680.00
	11/25/25	CONCRETE FOR RAMP @ WWTP	SEWER UTILITY FUND	Sewer	767.00
	11/25/25	CONCRETE FOR MANHOLE S 9TH	SEWER UTILITY FUND	Sewer	288.00
	11/25/25	CONCRETE @ NEW BUILDING	SEWER UTILITY FUND	Sewer	<u>2,883.00</u>
				TOTAL:	5,618.00
CenturyLink	12/05/25	PHONE SRV @ WTP	WATER UTILITY	Water	<u>82.18</u>
				TOTAL:	82.18
Christian Printers	11/25/25	WTR BILL SHELLS	WATER UTILITY	Water	1,027.94
	12/05/25	DEC 2025 FOLD INSERT & MAI	WATER UTILITY	Water	1,243.55
	11/25/25	WTR BILL SHELLS	SEWER UTILITY FUND	Sewer	1,027.94
	12/05/25	DEC 2025 FOLD INSERT & MAI	SEWER UTILITY FUND	Sewer	<u>1,243.55</u>
				TOTAL:	4,542.98
Collections Services Center	11/20/25	CHILD SUPPORT W/H	ROAD USE TAX	NON-DEPARTMENTAL	206.10
	12/05/25	CHILD SUPPORT W/H	ROAD USE TAX	NON-DEPARTMENTAL	211.19
	11/20/25	CHILD SUPPORT W/H	STORM WATER UTILIT	NON-DEPARTMENTAL	22.90
	12/05/25	CHILD SUPPORT W/H	STORM WATER UTILIT	NON-DEPARTMENTAL	<u>17.81</u>
				TOTAL:	458.00
Core & Main LP	11/25/25	TSS STANDARD TESTING SUPPL	SEWER UTILITY FUND	Sewer	99.95

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/25/25	CHIMNEY SEAL EXP TOOL	SEWER UTILITY FUND	Sewer	<u>247.52</u>
				TOTAL:	347.47
Culligan	11/25/25	WTR & COOLER RENTAL	GENERAL FUND	Parks	<u>20.74</u>
				TOTAL:	20.74
Dallas County Recorder	12/05/25	OCT & NOV 2025 RECORDING S	GENERAL FUND	Zoning/Compliance/Perm	<u>177.00</u>
				TOTAL:	177.00
Dallas County Treasurer	12/05/25	PARKING DOT FEE	GENERAL FUND	Police Department	<u>10.00</u>
				TOTAL:	10.00
Davis Equipment Corp.	11/25/25	MOWER REPAIRS	GENERAL FUND	Parks	1,201.15
	11/25/25	MOWER REPAIRS	GENERAL FUND	Cemetery	<u>1,201.15</u>
				TOTAL:	2,402.30
Delta Dental Plan of Iowa	11/20/25	PY-INSURANCE PREMIUM DELTA	GENERAL FUND	NON-DEPARTMENTAL	245.44
	11/20/25	PY-INSURANCE PREMIUM DELTA	ROAD USE TAX	NON-DEPARTMENTAL	47.52
	12/05/25	DEC 25 DENTAL PREMIUM	TRUST AND AGENCY	General Government	2,455.14
	11/20/25	PY-INSURANCE PREMIUM DELTA	WATER UTILITY	NON-DEPARTMENTAL	27.76
	12/05/25	DEC 25 DENTAL PREMIUM	WATER UTILITY	Water	364.95
	11/20/25	PY-INSURANCE PREMIUM DELTA	SEWER UTILITY FUND	NON-DEPARTMENTAL	34.92
	12/05/25	DEC 25 DENTAL PREMIUM	SEWER UTILITY FUND	Sewer	464.49
	11/20/25	PY-INSURANCE PREMIUM DELTA	STORM WATER UTILIT	NON-DEPARTMENTAL	5.39
	12/05/25	DEC 25 DENTAL PREMIUM	STORM WATER UTILIT	STORM WATER UTILITY	<u>33.18</u>
				TOTAL:	3,678.79
Delta Dental of Iowa (Vision)	11/20/25	PY-INSURANCE PREMIUM VISIO	GENERAL FUND	NON-DEPARTMENTAL	20.88
	12/05/25	PY-INSURANCE PREMIUM VISIO	GENERAL FUND	NON-DEPARTMENTAL	20.88
	11/20/25	PY-INSURANCE PREMIUM VISIO	ROAD USE TAX	NON-DEPARTMENTAL	5.08
	12/05/25	PY-INSURANCE PREMIUM VISIO	ROAD USE TAX	NON-DEPARTMENTAL	5.90
	11/20/25	PY-INSURANCE PREMIUM VISIO	WATER UTILITY	NON-DEPARTMENTAL	3.21
	12/05/25	PY-INSURANCE PREMIUM VISIO	WATER UTILITY	NON-DEPARTMENTAL	3.94
	11/20/25	PY-INSURANCE PREMIUM VISIO	SEWER UTILITY FUND	NON-DEPARTMENTAL	4.26
	12/05/25	PY-INSURANCE PREMIUM VISIO	SEWER UTILITY FUND	NON-DEPARTMENTAL	3.95
	11/20/25	PY-INSURANCE PREMIUM VISIO	STORM WATER UTILIT	NON-DEPARTMENTAL	0.59
	12/05/25	PY-INSURANCE PREMIUM VISIO	STORM WATER UTILIT	NON-DEPARTMENTAL	<u>0.47</u>
				TOTAL:	69.16
Don McKean	11/25/25	MAINT & SUPPLIES @ ISLAND	GENERAL FUND	Parks	<u>956.24</u>
				TOTAL:	956.24
Electric Pump & Tool Inc	11/25/25	MOVING SCADA PANEL TO NEW	SEWER UTILITY FUND	Sewer	<u>4,106.50</u>
				TOTAL:	4,106.50
Elite Electric & Utility Contractors	12/05/25	INSTALLING NEW HEATER WWTP	SEWER UTILITY FUND	Sewer	<u>949.66</u>
				TOTAL:	949.66
Embree Ag Repair	11/25/25	104 DEF REPAIR	GENERAL FUND	Fire Department	<u>2,772.85</u>
				TOTAL:	2,772.85
Feld Fire Equip. Co.	11/25/25	COUPLING HARD SUCTION	GENERAL FUND	Fire Department	<u>371.52</u>
				TOTAL:	371.52
Ferguson Waterworks #2516	12/05/25	POWER CABLE	WATER UTILITY	Water	<u>240.00</u>
				TOTAL:	240.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
Fire Service Training Bureau	11/25/25	FF1 TEST	GENERAL FUND	Fire Department	<u>100.00</u>
				TOTAL:	100.00
Foremost Promotions	11/25/25	FIRE PREVENTION WK SUPPLIE	GENERAL FUND	Fire Department	<u>1,044.81</u>
				TOTAL:	1,044.81
Fuller Petroleum Service	12/05/25	NOV 2025 FUEL	GENERAL FUND	Police Department	2,097.96
	12/05/25	NOV 2025 FUEL	GENERAL FUND	Fire Department	149.77
	12/05/25	NOV 2025 FUEL	GENERAL FUND	Parks	416.38
	12/05/25	NOV 2025 FUEL	GENERAL FUND	Parks	849.71
	12/05/25	NOV 2025 FUEL	GENERAL FUND	Cemetery	806.21
	12/05/25	NOV 2025 FUEL	GENERAL FUND	Recreation	54.35
	12/05/25	NOV 2025 FUEL	GENERAL FUND	Zoning/Compliance/Perm	70.00
	12/05/25	NOV 2025 FUEL	ROAD USE TAX	Road Use Tax	1,408.54
	12/05/25	NOV 2025 FUEL	ROAD USE TAX	Road Use Tax	849.72
	12/05/25	NOV 2025 FUEL	WATER UTILITY	Water	201.62
	12/05/25	NOV 2025 FUEL	SEWER UTILITY FUND	Sewer	496.46
	12/05/25	NOV 2025 FUEL	STORM WATER UTILIT	STORM WATER UTILITY	<u>849.72</u>
				TOTAL:	8,250.44
Galls	11/25/25	UNIFORM SUPPLIES	GENERAL FUND	Police Department	<u>430.95</u>
				TOTAL:	430.95
Gannett Iowa LocaliQ	11/25/25	OCT 2025 PUBLICATIONS	GENERAL FUND	Finance	627.20
	11/25/25	OCT 2025 PUBLICATIONS	GENERAL FUND	Zoning/Compliance/Perm	<u>204.16</u>
				TOTAL:	831.36
Grainger	12/05/25	FILLING & UNION	WATER UTILITY	Water	<u>873.75</u>
				TOTAL:	873.75
HQI- Hydraulics	11/25/25	WORK ON HYLIFT	GENERAL FUND	Parks	899.62
	11/25/25	WORK ON HYLIFT	ROAD USE TAX	Road Use Tax	2,000.00
	12/05/25	REBUILD SIDE DUMP CYLINDER	ROAD USE TAX	Road Use Tax	<u>810.00</u>
				TOTAL:	3,709.62
Hawkeye Truck Equipment	12/05/25	SIDE DUMP CYL SEAL KIT	ROAD USE TAX	Road Use Tax	<u>4,034.82</u>
				TOTAL:	4,034.82
Hawkins Inc.	12/05/25	AZONE 15	WATER UTILITY	Water	<u>889.50</u>
				TOTAL:	889.50
Hotsy Cleaning Systems Inc.	12/05/25	SOAP & WASHER MAINT	GENERAL FUND	Parks	141.48
	12/05/25	SOAP & WASHER MAINT	ROAD USE TAX	Road Use Tax	141.47
	12/05/25	SOAP & WASHER MAINT	WATER UTILITY	Water	141.47
	12/05/25	SOAP & WASHER MAINT	STORM WATER UTILIT	STORM WATER UTILITY	<u>141.47</u>
				TOTAL:	565.89
IOWA RETIREMENT INVESTORS' CLUB (RIC)	11/20/25	RIC PRETAX CONTRIBUTION	GENERAL FUND	NON-DEPARTMENTAL	131.50
	12/05/25	RIC PRETAX CONTRIBUTION	GENERAL FUND	NON-DEPARTMENTAL	131.50
	11/20/25	RIC ROTH CONTRIBUTION	GENERAL FUND	NON-DEPARTMENTAL	240.00
	12/05/25	RIC ROTH CONTRIBUTION	GENERAL FUND	NON-DEPARTMENTAL	240.00
	11/20/25	RIC PRETAX CONTRIBUTION	ROAD USE TAX	NON-DEPARTMENTAL	70.00
	12/05/25	RIC PRETAX CONTRIBUTION	ROAD USE TAX	NON-DEPARTMENTAL	70.00
	11/20/25	RIC PRETAX CONTRIBUTION	WATER UTILITY	NON-DEPARTMENTAL	105.00
	12/05/25	RIC PRETAX CONTRIBUTION	WATER UTILITY	NON-DEPARTMENTAL	105.00
	11/20/25	RIC PRETAX CONTRIBUTION	SEWER UTILITY FUND	NON-DEPARTMENTAL	105.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/05/25	RIC PRETAX CONTRIBUTION	SEWER UTILITY FUND	NON-DEPARTMENTAL	105.00
	11/20/25	RIC ROTH % CONTRIBUTION	SEWER UTILITY FUND	NON-DEPARTMENTAL	413.49
	12/05/25	RIC ROTH % CONTRIBUTION	SEWER UTILITY FUND	NON-DEPARTMENTAL	444.73
	11/20/25	RIC PRETAX CONTRIBUTION	STORM WATER UTILIT	NON-DEPARTMENTAL	3.50
	12/05/25	RIC PRETAX CONTRIBUTION	STORM WATER UTILIT	NON-DEPARTMENTAL	<u>3.50</u>
			TOTAL:		2,168.22
IPERS	11/20/25	PY-IPERS REG	GENERAL FUND	NON-DEPARTMENTAL	2,273.54
	12/05/25	PY-IPERS REG	GENERAL FUND	NON-DEPARTMENTAL	2,328.32
	11/20/25	PY-POLICE IPERS	GENERAL FUND	NON-DEPARTMENTAL	2,762.71
	12/05/25	PY-POLICE IPERS	GENERAL FUND	NON-DEPARTMENTAL	2,883.64
	11/20/25	PY-IPERS REG	ROAD USE TAX	NON-DEPARTMENTAL	764.87
	12/05/25	PY-IPERS REG	ROAD USE TAX	NON-DEPARTMENTAL	1,009.62
	11/20/25	PY-IPERS REG	ROAD USE TAX	Road Use Tax	1,147.93
	12/05/25	PY-IPERS REG	ROAD USE TAX	Road Use Tax	1,515.21
	11/30/25	Nov '25 Adjust to IPERS Re	TRUST AND AGENCY	General Government	0.03
	11/20/25	PY-IPERS REG	TRUST AND AGENCY	General Government	3,412.14
	12/05/25	PY-IPERS REG	TRUST AND AGENCY	General Government	3,494.39
	11/20/25	PY-POLICE IPERS	TRUST AND AGENCY	General Government	4,005.61
	12/05/25	PY-POLICE IPERS	TRUST AND AGENCY	General Government	4,180.96
	11/20/25	PY-IPERS REG	WATER UTILITY	NON-DEPARTMENTAL	874.62
	12/05/25	PY-IPERS REG	WATER UTILITY	NON-DEPARTMENTAL	884.07
	11/20/25	PY-IPERS REG	WATER UTILITY	Water	1,312.63
	12/05/25	PY-IPERS REG	WATER UTILITY	Water	1,326.79
	11/20/25	PY-IPERS REG	SEWER UTILITY FUND	NON-DEPARTMENTAL	1,129.08
	12/05/25	PY-IPERS REG	SEWER UTILITY FUND	NON-DEPARTMENTAL	1,200.57
	11/20/25	PY-IPERS REG	SEWER UTILITY FUND	Sewer	1,694.52
	12/05/25	PY-IPERS REG	SEWER UTILITY FUND	Sewer	1,801.78
	11/20/25	PY-IPERS REG	STORM WATER UTILIT	NON-DEPARTMENTAL	83.02
	12/05/25	PY-IPERS REG	STORM WATER UTILIT	NON-DEPARTMENTAL	73.18
	11/20/25	PY-IPERS REG	STORM WATER UTILIT	STORM WATER UTILITY	124.57
	12/05/25	PY-IPERS REG	STORM WATER UTILIT	STORM WATER UTILITY	<u>109.83</u>
			TOTAL:		40,393.63
Iowa Clinic	11/25/25	DRUG SCREENING	GENERAL FUND	Police Department	<u>87.00</u>
			TOTAL:		87.00
Iowa One Call	12/05/25	OCT 2025 LOCATE	WATER UTILITY	Water	<u>118.80</u>
			TOTAL:		118.80
Jessica Delp	11/25/25	REIMBURSE EXPENSES PERSON FRIENDS/FOUNDATION	Library		<u>97.96</u>
			TOTAL:		97.96
Keystone Laboratories, Inc.	11/25/25	SEPT 25 MONTHLY TESTING	WATER UTILITY	Water	142.25
	11/25/25	SEPT 25 MONTHLY TESTING	SEWER UTILITY FUND	Sewer	<u>1,867.50</u>
			TOTAL:		2,009.75
Kiesler Police Supply	11/25/25	AMMO	GENERAL FUND	Police Department	<u>707.70</u>
			TOTAL:		707.70
Library Furniture International	11/25/25	MAGBRAWZ BOXES FOR PICTURE	TRUST AND AGENCY	Library	<u>10,054.82</u>
			TOTAL:		10,054.82
Linda Johnson	12/05/25	NOV 2025 CLEANING	GENERAL FUND	Police Department	360.00
	12/05/25	NOV 2025 CLEANING	GENERAL FUND	Museum	54.00
	12/05/25	NOV 2025 CLEANING	GENERAL FUND	Finance	396.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	810.00
MTI- Distributing Inc	11/25/25	OIL FILTER & HYDRAULIC FLU	GENERAL FUND	Parks	137.04
	12/05/25	MOWER BELT, OIL, VENTRAC M	GENERAL FUND	Parks	<u>85.24</u>
				TOTAL:	222.28
Mainstay Systems Inc.	11/25/25	WATCHGUARD FOB	GENERAL FUND	Police Department	200.00
	12/05/25	SERVER INSTALL	GENERAL FUND	Police Department	<u>9,867.00</u>
				TOTAL:	10,067.00
McCalley Tech Services	11/25/25	WIFT TRANSFER TO AUREON	GENERAL FUND	Library	<u>600.00</u>
				TOTAL:	600.00
Mediacom	12/05/25	DEC 2025 SERVICE	GENERAL FUND	Library	141.80
	12/05/25	DEC 2025 SERVICE	GENERAL FUND	Library	864.82
	12/05/25	DEC 2025 SERVICE	GENERAL FUND	Pool	92.72
	12/05/25	DEC 2025 SERVICE	ROAD USE TAX	Road Use Tax	234.95
	11/25/25	INTERNET @ WTP	WATER UTILITY	Water	289.17
	12/05/25	DEC 2025 SERVICE	STORM WATER UTILIT	STORM WATER UTILITY	<u>204.95</u>
				TOTAL:	1,828.41
Menards	11/25/25	SUPPLIES	GENERAL FUND	Police Department	157.83
	11/25/25	ANTI FREEZE	GENERAL FUND	Parks	35.88
	11/25/25	QUIKRETE	GENERAL FUND	Parks	99.90
	11/25/25	PVC PIPE & FITTING	WATER UTILITY	Water	<u>331.57</u>
				TOTAL:	625.18
Menards-Grimes	12/05/25	OIL PAN	GENERAL FUND	Parks	<u>2.16</u>
				TOTAL:	2.16
Morning Grind	11/25/25	COFFEE @ ADMIN EVENT	GENERAL FUND	Finance	<u>37.48</u>
				TOTAL:	37.48
Motorola Solutions Inc	12/05/25	VAS LEASING	GENERAL FUND	Police Department	8,215.20
	12/05/25	VIDEO CAMERA INSTALL	GENERAL FUND	Police Department	<u>13,039.00</u>
				TOTAL:	21,254.20
Oakland Corp	11/25/25	ANNUAL CLOUD STORAGE	GENERAL FUND	Police Department	<u>3,415.00</u>
				TOTAL:	3,415.00
PRINCIPAL LIFE INSURANCE CO - SBD GRAN	11/20/25	PY - PRINCIPAL VOLUNTARY L	GENERAL FUND	NON-DEPARTMENTAL	310.41
	12/05/25	PY - PRINCIPAL VOLUNTARY L	GENERAL FUND	NON-DEPARTMENTAL	310.41
	11/20/25	PY - PRINCIPAL VOLUNTARY L	ROAD USE TAX	NON-DEPARTMENTAL	7.97
	12/05/25	PY - PRINCIPAL VOLUNTARY L	ROAD USE TAX	NON-DEPARTMENTAL	9.87
	12/05/25	DEC 25 LIFE& DISABILITY	TRUST AND AGENCY	General Government	1,302.73
	11/20/25	PY - PRINCIPAL VOLUNTARY L	WATER UTILITY	NON-DEPARTMENTAL	11.15
	12/05/25	PY - PRINCIPAL VOLUNTARY L	WATER UTILITY	NON-DEPARTMENTAL	11.15
	12/05/25	DEC 25 LIFE& DISABILITY	WATER UTILITY	Water	196.30
	11/20/25	PY - PRINCIPAL VOLUNTARY L	SEWER UTILITY FUND	NON-DEPARTMENTAL	24.35
	12/05/25	PY - PRINCIPAL VOLUNTARY L	SEWER UTILITY FUND	NON-DEPARTMENTAL	22.55
	12/05/25	DEC 25 LIFE& DISABILITY	SEWER UTILITY FUND	Sewer	267.68
	11/20/25	PY - PRINCIPAL VOLUNTARY L	STORM WATER UTILIT	NON-DEPARTMENTAL	0.79
	12/05/25	PY - PRINCIPAL VOLUNTARY L	STORM WATER UTILIT	NON-DEPARTMENTAL	0.69
	12/05/25	DEC 25 LIFE& DISABILITY	STORM WATER UTILIT	STORM WATER UTILITY	<u>17.85</u>
				TOTAL:	2,493.90

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
Paul's Pest Control	12/05/25	QUARTERLY SRVC	GENERAL FUND	Police Department	<u>100.00</u>
				TOTAL:	100.00
Peak Software Systems, Inc.	11/25/25	ANNUAL MEMEBERSHIP	GENERAL FUND	Parks	1,566.00
	11/25/25	ANNUAL MEMEBERSHIP	GENERAL FUND	Pool	1,566.00
	11/25/25	ANNUAL MEMEBERSHIP	GENERAL FUND	Recreation	<u>1,566.00</u>
				TOTAL:	4,698.00
People's Bank	11/20/25	PY-STATE W/H	GENERAL FUND	NON-DEPARTMENTAL	1,892.17
	12/05/25	PY-STATE W/H	GENERAL FUND	NON-DEPARTMENTAL	1,959.80
	11/20/25	PY-STATE W/H	ROAD USE TAX	NON-DEPARTMENTAL	296.03
	12/05/25	PY-STATE W/H	ROAD USE TAX	NON-DEPARTMENTAL	385.16
	11/20/25	PY-STATE W/H	WATER UTILITY	NON-DEPARTMENTAL	351.61
	12/05/25	PY-STATE W/H	WATER UTILITY	NON-DEPARTMENTAL	329.31
	11/20/25	PY-STATE W/H	SEWER UTILITY FUND	NON-DEPARTMENTAL	501.77
	12/05/25	PY-STATE W/H	SEWER UTILITY FUND	NON-DEPARTMENTAL	532.21
	11/20/25	PY-STATE W/H	STORM WATER UTILIT	NON-DEPARTMENTAL	31.65
	12/05/25	PY-STATE W/H	STORM WATER UTILIT	NON-DEPARTMENTAL	<u>27.62</u>
				TOTAL:	6,307.33
Peoples Trust & Savings	11/20/25	PY-W/H FED TAXES	GENERAL FUND	NON-DEPARTMENTAL	6,067.98
	12/05/25	PY-W/H FED TAXES	GENERAL FUND	NON-DEPARTMENTAL	6,470.33
	11/20/25	PY-FICA W/H & MATCH	GENERAL FUND	NON-DEPARTMENTAL	4,845.47
	12/05/25	PY-FICA W/H & MATCH	GENERAL FUND	NON-DEPARTMENTAL	5,062.18
	11/20/25	PY-MC W/H & MATCH	GENERAL FUND	NON-DEPARTMENTAL	1,133.23
	12/05/25	PY-MC W/H & MATCH	GENERAL FUND	NON-DEPARTMENTAL	1,190.77
	11/20/25	PY-W/H FED TAXES	ROAD USE TAX	NON-DEPARTMENTAL	1,006.38
	12/05/25	PY-W/H FED TAXES	ROAD USE TAX	NON-DEPARTMENTAL	1,545.84
	11/20/25	PY-FICA W/H & MATCH	ROAD USE TAX	NON-DEPARTMENTAL	700.73
	12/05/25	PY-FICA W/H & MATCH	ROAD USE TAX	NON-DEPARTMENTAL	1,044.56
	11/20/25	PY-MC W/H & MATCH	ROAD USE TAX	NON-DEPARTMENTAL	163.88
	12/05/25	PY-MC W/H & MATCH	ROAD USE TAX	NON-DEPARTMENTAL	251.54
	11/20/25	PY-FICA W/H & MATCH	ROAD USE TAX	Road Use Tax	700.74
	12/05/25	PY-FICA W/H & MATCH	ROAD USE TAX	Road Use Tax	1,044.56
	11/20/25	PY-MC W/H & MATCH	ROAD USE TAX	Road Use Tax	163.90
	12/05/25	PY-MC W/H & MATCH	ROAD USE TAX	Road Use Tax	251.53
	11/20/25	PY-FICA W/H & MATCH	TRUST AND AGENCY	General Government	4,845.49
	12/05/25	PY-FICA W/H & MATCH	TRUST AND AGENCY	General Government	5,062.19
	11/20/25	PY-MC W/H & MATCH	TRUST AND AGENCY	General Government	1,133.22
	12/05/25	PY-MC W/H & MATCH	TRUST AND AGENCY	General Government	1,190.79
	11/20/25	PY-W/H FED TAXES	WATER UTILITY	NON-DEPARTMENTAL	1,344.98
	12/05/25	PY-W/H FED TAXES	WATER UTILITY	NON-DEPARTMENTAL	1,647.44
	11/20/25	PY-FICA W/H & MATCH	WATER UTILITY	NON-DEPARTMENTAL	822.56
	12/05/25	PY-FICA W/H & MATCH	WATER UTILITY	NON-DEPARTMENTAL	995.74
	11/20/25	PY-MC W/H & MATCH	WATER UTILITY	NON-DEPARTMENTAL	192.37
	12/05/25	PY-MC W/H & MATCH	WATER UTILITY	NON-DEPARTMENTAL	243.78
	11/20/25	PY-FICA W/H & MATCH	WATER UTILITY	Water	822.56
	12/05/25	PY-FICA W/H & MATCH	WATER UTILITY	Water	995.74
	11/20/25	PY-MC W/H & MATCH	WATER UTILITY	Water	192.37
	12/05/25	PY-MC W/H & MATCH	WATER UTILITY	Water	243.78
	11/20/25	PY-W/H FED TAXES	SEWER UTILITY FUND	NON-DEPARTMENTAL	1,879.14
	12/05/25	PY-W/H FED TAXES	SEWER UTILITY FUND	NON-DEPARTMENTAL	2,127.72
	11/20/25	PY-FICA W/H & MATCH	SEWER UTILITY FUND	NON-DEPARTMENTAL	1,053.26
	12/05/25	PY-FICA W/H & MATCH	SEWER UTILITY FUND	NON-DEPARTMENTAL	1,293.20
	11/20/25	PY-MC W/H & MATCH	SEWER UTILITY FUND	NON-DEPARTMENTAL	246.33
	12/05/25	PY-MC W/H & MATCH	SEWER UTILITY FUND	NON-DEPARTMENTAL	313.33

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/20/25	PY-FICA W/H & MATCH	SEWER UTILITY FUND	Sewer	1,053.27
	12/05/25	PY-FICA W/H & MATCH	SEWER UTILITY FUND	Sewer	1,293.20
	11/20/25	PY-MC W/H & MATCH	SEWER UTILITY FUND	Sewer	246.33
	12/05/25	PY-MC W/H & MATCH	SEWER UTILITY FUND	Sewer	313.33
	11/20/25	PY-W/H FED TAXES	STORM WATER UTILIT	NON-DEPARTMENTAL	105.37
	12/05/25	PY-W/H FED TAXES	STORM WATER UTILIT	NON-DEPARTMENTAL	107.74
	11/20/25	PY-FICA W/H & MATCH	STORM WATER UTILIT	NON-DEPARTMENTAL	76.09
	12/05/25	PY-FICA W/H & MATCH	STORM WATER UTILIT	NON-DEPARTMENTAL	73.03
	11/20/25	PY-MC W/H & MATCH	STORM WATER UTILIT	NON-DEPARTMENTAL	17.78
	12/05/25	PY-MC W/H & MATCH	STORM WATER UTILIT	NON-DEPARTMENTAL	17.42
	11/20/25	PY-FICA W/H & MATCH	STORM WATER UTILIT	STORM WATER UTILITY	76.05
	12/05/25	PY-FICA W/H & MATCH	STORM WATER UTILIT	STORM WATER UTILITY	73.02
	11/20/25	PY-MC W/H & MATCH	STORM WATER UTILIT	STORM WATER UTILITY	17.77
	12/05/25	PY-MC W/H & MATCH	STORM WATER UTILIT	STORM WATER UTILITY	<u>17.41</u>
			TOTAL:		61,777.42
Psychology Associates PLLC	11/25/25	MMP1 GIBSON	GENERAL FUND	Police Department	<u>285.00</u>
				TOTAL:	285.00
RICOH USA, Inc.	11/25/25	ADDT PRINTS	GENERAL FUND	Police Department	<u>280.33</u>
				TOTAL:	280.33
RJ Lawn Service	12/05/25	RENTAL WATE WHEEL	GENERAL FUND	Parks	600.00
	11/25/25	POOL FERTILIZER	GENERAL FUND	Pool	<u>626.00</u>
				TOTAL:	1,226.00
SSi Specialties, Inc	11/25/25	1ST/2ND GRADE BB SHIRTS	GENERAL FUND	Recreation	1,825.03
	12/05/25	JERSEYS FOR ADULT BB	GENERAL FUND	Recreation	<u>108.60</u>
				TOTAL:	1,933.63
Schwinger Lawn Service Inc	12/05/25	TILLING, SEEDING GROUND PR	GENERAL FUND	Parks	<u>17,000.00</u>
				TOTAL:	17,000.00
Shield Technology Corporation	11/25/25	REMOTE SERVER & MAINT CONT	GENERAL FUND	Police Department	<u>4,812.50</u>
				TOTAL:	4,812.50
South Dallas Co. Landfill	12/05/25	DEC 25 PER CAP & NOV 25 AP GARBAGE/RECYCLING		Garbage	3,381.50
	12/05/25	DEC 25 PER CAP & NOV 25 AP GARBAGE/RECYCLING		Garbage	<u>320.00</u>
				TOTAL:	3,701.50
Stanard & Associates Inc.	11/25/25	TEST CERTIFICATE	GENERAL FUND	Police Department	<u>10.00</u>
				TOTAL:	10.00
Staples Advantage	12/05/25	NOV 2025 PURCHASE	GENERAL FUND	Police Department	73.57
	12/05/25	NOV 2025 PURCHASE	GENERAL FUND	Parks	12.71
	12/05/25	NOV 2025 PURCHASE	GENERAL FUND	Recreation	12.71
	12/05/25	NOV 2025 PURCHASE	GENERAL FUND	Finance	12.71
	12/05/25	NOV 2025 PURCHASE	GENERAL FUND	Zoning/Compliance/Perm	12.71
	12/05/25	NOV 2025 PURCHASE	ROAD USE TAX	Road Use Tax	12.71
	12/05/25	NOV 2025 PURCHASE	WATER UTILITY	Water	12.71
	12/05/25	NOV 2025 PURCHASE	SEWER UTILITY FUND	Sewer	<u>12.71</u>
				TOTAL:	162.54
Stericycle	11/25/25	SHRED IT SERVICE OCT 2025	GENERAL FUND	Finance	<u>91.68</u>
				TOTAL:	91.68

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
Stivers Midwest Pro Upfitters	11/25/25	REMOVE & REPLACE EQUIP #10	GENERAL FUND	Police Department	<u>8,380.41</u>
				TOTAL:	8,380.41
Storey Kenworthy Matt Parrott	12/05/25	W2 & ENVELOPES	GENERAL FUND	Finance	<u>209.49</u>
				TOTAL:	209.49
T-Mobile	12/05/25	CELL SERVICE 10/21-11/20	GENERAL FUND	Parks	89.16
	12/05/25	CELL SERVICE 10/21-11/20	GENERAL FUND	Pool	14.86
	12/05/25	CELL SERVICE 10/21-11/20	GENERAL FUND	Recreation	44.58
	12/05/25	CELL SERVICE 10/21-11/20	GENERAL FUND	Finance	29.72
	12/05/25	CELL SERVICE 10/21-11/20	GENERAL FUND	Zoning/Compliance/Perm	29.71
	12/05/25	CELL SERVICE 10/21-11/20	ROAD USE TAX	Road Use Tax	118.88
	12/05/25	CELL SERVICE 10/21-11/20	WATER UTILITY	Water	81.01
	12/05/25	CELL SERVICE 10/21-11/20	SEWER UTILITY FUND	Sewer	<u>133.93</u>
				TOTAL:	541.85
Temporary Vendo KAMINITZ, DEB	11/26/25	01-01910-05	WATER UTILITY	Water	99.13
VILLOTTI, BOBBIE	11/26/25	01-05290-14	WATER UTILITY	Water	98.96
GROSS, KELSI	11/26/25	01-05360-03	WATER UTILITY	Water	101.30
JONES, SERGEY	11/26/25	03-01510-06	WATER UTILITY	Water	29.39
BENINGA, ALLYSON	11/26/25	03-07880-04	WATER UTILITY	Water	111.70
SCHUETT, TOM	11/26/25	03-08020-00	WATER UTILITY	Water	63.79
STEYER, JAMIE	11/26/25	03-08600-01	WATER UTILITY	Water	58.59
KINYON, PAGE	11/26/25	03-08650-05	WATER UTILITY	Water	9.39
WELCH, HEATHER	11/26/25	03-10050-01	WATER UTILITY	Water	11.83
COOLEY, RACHELLE	11/26/25	03-12100-04	WATER UTILITY	Water	130.03
ANNABLE, TORREY	11/26/25	03-12200-02	WATER UTILITY	Water	57.30
DEARDORFF, COLLIN	11/26/25	06-05790-01	WATER UTILITY	Water	63.79
DURHAM, DUSTIN	11/26/25	06-07750-03	WATER UTILITY	Water	125.38
GASAMA, BINTU	11/26/25	06-08080-04	WATER UTILITY	Water	114.87
SCHROEDER, KELSEY	11/26/25	06-08150-03	WATER UTILITY	Water	125.38
SANDERS, BRENDA	11/26/25	06-08520-02	WATER UTILITY	Water	125.38
WOLVER, AMANDA	11/26/25	06-08740-04	WATER UTILITY	Water	64.06
MILLER, BRYCE & TAYL	11/26/25	06-09469-02	WATER UTILITY	Water	123.48
STEFANIK CONSTRUCTIO	11/26/25	06-09876-00	WATER UTILITY	Water	<u>247.00</u>
				TOTAL:	1,760.75
The UPS Store #5625	12/05/25	BUSINESS CARDS	GENERAL FUND	Police Department	<u>64.20</u>
				TOTAL:	64.20
Treasurer State of Iowa - Sales Tax	11/18/25	SALES	WATER UTILITY	Water	1,485.84
	11/18/25	SALE TAX	SEWER UTILITY FUND	Sewer	<u>10,386.77</u>
				TOTAL:	11,872.61
Truck Equipment Inc	12/05/25	SNOW PLOW BLADE CUTTING ED	GENERAL FUND	Parks	560.81
	12/05/25	PLOW MOUNT KIT & WIRING	GENERAL FUND	Parks	3,957.00
	12/05/25	SNOW PLOW BLADE CUTTING ED	GENERAL FUND	Cemetery	<u>560.81</u>
				TOTAL:	5,078.62
Tyler Technologies, Inc.	11/30/25	Tyler Tech CC Fees	GENERAL FUND	Finance	<u>3,364.66</u>
				TOTAL:	3,364.66
ULINE	11/25/25	BIKE RACK	FRIENDS/FOUNDATION	Library	<u>395.82</u>
				TOTAL:	395.82
UMB Bank, N.A.	11/30/25	SERIES 2017 & 2019 BOND PM DEBT SERVICE		Debt Service	24,900.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/30/25	SERIES 2017 & 2019 BOND PM DEBT SERVICE		Debt Service	<u>21,277.50</u>
				TOTAL:	46,177.50
US Cellular	11/25/25	WIFI HOTSPOT DATA	GENERAL FUND	Library	<u>73.58</u>
				TOTAL:	73.58
USA Blue Book	12/05/25	AIR VALVES	WATER UTILITY	Water	2,182.19
	11/25/25	MANHOLD MAGNETS	SEWER UTILITY FUND	Sewer	<u>1,455.72</u>
				TOTAL:	3,637.91
USDA Rural Development	11/30/25	Nov '25 USDA #3 (\$7,000,00 WATER UTILITY		Water	12,270.95
	11/30/25	Nov '25 USDA #3 (\$7,000,00 WATER UTILITY		Water	5,859.05
	11/30/25	Nov '25 USDA #3 (\$9,603,00 WATER UTILITY		Water	16,406.25
	11/30/25	Nov '25 USDA #3 (\$9,603,00 WATER UTILITY		Water	9,041.75
	11/30/25	Nov '25 USDA #6 (\$4,713,00 WATER UTILITY		Water	7,727.11
	11/30/25	Nov '25 USDA #6 (\$4,713,00 WATER UTILITY		Water	5,045.89
	11/30/25	Nov '25 USDA #4 Pmt	SEWER UTILITY FUND	Sewer	9,644.52
	11/30/25	Nov '25 USDA #4 Pmt	SEWER UTILITY FUND	Sewer	7,874.48
	11/30/25	Nov '25 USDA #1 Pmt	SEWER UTILITY FUND	Sewer	1,848.20
	11/30/25	Nov '25 USDA #1 Pmt	SEWER UTILITY FUND	Sewer	1,675.80
	11/30/25	Nov '25 USDA #5 (\$785,000) SEWER UTILITY FUND	Sewer		1,348.90
	11/30/25	Nov '25 USDA #5 (\$785,000) SEWER UTILITY FUND	Sewer		685.10
	11/30/25	Nov '25 USDA #5 (\$1,000,00 SEWER UTILITY FUND	Sewer		1,610.41
	11/30/25	Nov '25 USDA #5 (\$1,000,00 SEWER UTILITY FUND	Sewer		1,169.59
	11/30/25	Nov '25 USDA #5 (\$9,880,00 SEWER UTILITY FUND	Sewer		15,911.43
	11/30/25	Nov '25 USDA #5 (\$9,880,00 SEWER UTILITY FUND	Sewer		11,555.57
	11/30/25	Nov '25 USDA #2 Pmt	STORM WATER UTILIT	STORM WATER UTILITY	2,556.28
	11/30/25	Nov '25 USDA #2 Pmt	STORM WATER UTILIT	STORM WATER UTILITY	<u>2,398.72</u>
				TOTAL:	114,630.00
Unplugged Wireless Communication LLC	12/05/25	SIREN BATTERY	GENERAL FUND	Police Department	3,785.00
	12/05/25	CABLE PACK MOTOROLA CM200D ROAD USE TAX		Road Use Tax	565.00
	12/05/25	CHARGE FOR PORTABLE RADIO ROAD USE TAX		Road Use Tax	<u>115.00</u>
				TOTAL:	4,465.00
Van-Wall Equipment, Inc.	11/25/25	TIMING BELT MOWER	GENERAL FUND	Parks	<u>109.71</u>
				TOTAL:	109.71
Verizon Wireless	11/25/25	GATEWAY SD	WATER UTILITY	Water	40.01
	11/25/25	GATEWAY SD	SEWER UTILITY FUND	Sewer	<u>40.01</u>
				TOTAL:	80.02
Visa	12/03/25	MICROSOFT SRV	GENERAL FUND	Police Department	371.00
	12/03/25	BATTLEHAWK ARMORY- AMMO	GENERAL FUND	Police Department	1,075.00
	12/03/25	AMAZON- SUPPLIES	GENERAL FUND	Police Department	32.58
	12/03/25	AMAZON- SUPPLIES	GENERAL FUND	Police Department	34.31
	12/03/25	AMAZON- SUPPLIES	GENERAL FUND	Police Department	41.64
	12/03/25	ALLIAZ TRAV INS & FLIGHT	GENERAL FUND	Police Department	556.92
	12/03/25	MELROSE RIVER CLUB- HOTEL	GENERAL FUND	Police Department	367.98
	12/03/25	VERIZON- CELL SRV	GENERAL FUND	Police Department	378.51
	12/03/25	MICROSOFT SRV	GENERAL FUND	Fire Department	6.00
	12/03/25	YP SIGNAL	GENERAL FUND	Fire Department	1,313.79
	12/03/25	MICROSOFT SRV	GENERAL FUND	Library	130.00
	12/03/25	ADEL- TEST CC	GENERAL FUND	Library	5.00
	12/03/25	SPICE THAI- 3 EE @ CONF	GENERAL FUND	Library	62.67
	12/03/25	SCHEDULEBASE	GENERAL FUND	Library	10.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/03/25	USPS- ILL POSTAGE	GENERAL FUND	Library	15.59
	12/03/25	AMAZON- BOOKS	GENERAL FUND	Library	96.44
	12/03/25	MICROSOFT SRV	GENERAL FUND	Parks	18.00
	12/03/25	AMAZON- SIGN	GENERAL FUND	Parks	10.68
	12/03/25	AMEGA DOOR- REMOTE & KEYPA	GENERAL FUND	Parks	170.00
	12/03/25	DALLAS CO DATA	GENERAL FUND	Parks	200.00
	12/03/25	PICKLE BALL CENTRAL - SUPP	GENERAL FUND	Parks	55.39
	12/03/25	MICROSOFT SRV	GENERAL FUND	Recreation	33.80
	12/03/25	CANVA- SUBSCRIPTION	GENERAL FUND	Recreation	119.99
	12/03/25	AMAZON- BB SUPPLIES	GENERAL FUND	Recreation	199.79
	12/03/25	MICROSOFT SRV	GENERAL FUND	Finance	158.10
	12/03/25	IA LEAGUE OF CITIES- WORKS	GENERAL FUND	Finance	180.00
	12/03/25	IA LEAGUE OF CITIES- WORKS	GENERAL FUND	Finance	60.00
	12/03/25	USPS- STAMPS	GENERAL FUND	Finance	78.00
	12/03/25	BACKGROUND CHECK-	GENERAL FUND	Finance	135.00
	12/03/25	WIRETAP- PHONE	GENERAL FUND	Finance	123.88
	12/03/25	MICROSOFT SRV	GENERAL FUND	Zoning/Compliance/Perm	23.00
	12/03/25	POSTAGE	GENERAL FUND	Zoning/Compliance/Perm	1.16
	12/03/25	INT'L CODE- MEMBERSHIP	GENERAL FUND	Zoning/Compliance/Perm	170.00
	12/03/25	MICROSOFT SRV	ROAD USE TAX	Road Use Tax	35.00
	12/03/25	ISU- 2025 MUNICIPAL STR SE	ROAD USE TAX	Road Use Tax	220.00
	12/03/25	MACHINE SHED- MEAL @ MEETI	ROAD USE TAX	Road Use Tax	20.56
	12/03/25	LAND'S END- 5 NEW STAFF SH	TRUST AND AGENCY	Library	265.55
	12/03/25	LFI- 4 MAGBROWS BOXES	TRUST AND AGENCY	Library	583.84
	12/03/25	MICROSOFT SRV	WATER UTILITY	Water	52.00
	12/03/25	HAMPTON INN- HOTEL @ CONF	WATER UTILITY	Water	617.84
	12/03/25	HYVEE-FUEL	WATER UTILITY	Water	73.33
	12/03/25	HOLIDAY INN- HOTEL @ CONF	WATER UTILITY	Water	330.92
	12/03/25	KIRKWOOD CONT ED	WATER UTILITY	Water	185.00
	12/03/25	MICROSOFT SRV	SEWER UTILITY FUND	Sewer	144.03
	12/03/25	IS DNR- TESTING FEE	SEWER UTILITY FUND	Sewer	32.29
	12/03/25	SIP- ALARM	SEWER UTILITY FUND	Sewer	33.00
	12/03/25	EBAY- HEATER REPLACEMENT P	SEWER UTILITY FUND	Sewer	117.65
	12/03/25	DALLAS CO DATA	SEWER UTILITY FUND	Sewer	109.99
	12/03/25	AMAZON- PROGRAMMING SUPPLI	FRIENDS/FOUNDATION	Library	<u>276.68</u>
				TOTAL:	9,331.90
Waldinger Corp	11/25/25	BI ANNUAL MAINT HVAC	GENERAL FUND	Library	<u>1,704.50</u>
				TOTAL:	1,704.50
Waukee Power Equipment	11/25/25	POSITIVE PRESSURE FAN MAIN	GENERAL FUND	Fire Department	172.00
	11/25/25	MISC CHAIN SAW PARTS	ROAD USE TAX	Road Use Tax	<u>220.53</u>
				TOTAL:	392.53
Wellmark/BCBS of Iowa	11/20/25	PY-INSURANCE PREMIUM BCBS	GENERAL FUND	NON-DEPARTMENTAL	3,412.88
	12/05/25	PY-INSURANCE PREMIUM BCBS	GENERAL FUND	NON-DEPARTMENTAL	3,654.38
	11/20/25	PY-INSURANCE PREMIUM BCBS	ROAD USE TAX	NON-DEPARTMENTAL	711.93
	12/05/25	PY-INSURANCE PREMIUM BCBS	ROAD USE TAX	NON-DEPARTMENTAL	903.68
	12/05/25	DEC 2025 PREMIUMS	TRUST AND AGENCY	General Government	35,185.62
	11/20/25	PY-INSURANCE PREMIUM BCBS	WATER UTILITY	NON-DEPARTMENTAL	468.53
	12/05/25	PY-INSURANCE PREMIUM BCBS	WATER UTILITY	NON-DEPARTMENTAL	552.33
	12/05/25	DEC 2025 PREMIUMS	WATER UTILITY	Water	5,230.30
	11/20/25	PY-INSURANCE PREMIUM BCBS	SEWER UTILITY FUND	NON-DEPARTMENTAL	759.73
	12/05/25	PY-INSURANCE PREMIUM BCBS	SEWER UTILITY FUND	NON-DEPARTMENTAL	761.59
	12/05/25	DEC 2025 PREMIUMS	SEWER UTILITY FUND	Sewer	6,656.74
	11/20/25	PY-INSURANCE PREMIUM BCBS	STORM WATER UTILIT	NON-DEPARTMENTAL	80.60

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/05/25	PY-INSURANCE PREMIUM BCBS	STORM WATER UTILIT	NON-DEPARTMENTAL	69.09
	12/05/25	DEC 2025 PREMIUMS	STORM WATER UTILIT	STORM WATER UTILITY	<u>475.48</u>
				TOTAL:	58,922.88
White Cap L.P.	11/25/25	CONCRETE SEALER & STAKE PU	SEWER UTILITY FUND	Sewer	<u>357.36</u>
				TOTAL:	357.36

**PAYROLL EXPENSES

11/13/2025 - 12/05/2025	GENERAL FUND	Police Department	94,875.66
	GENERAL FUND	Library	27,847.16
	GENERAL FUND	Parks	11,340.96
	GENERAL FUND	Cemetery	3,256.70
	GENERAL FUND	Pool	6,494.29
	GENERAL FUND	Recreation	12,223.09
	GENERAL FUND	Finance	7,735.76
	GENERAL FUND	Zoning/Compliance/Perm	4,684.00
	ROAD USE TAX	Road Use Tax	30,511.35
	WATER UTILITY	Water	31,409.81
	SEWER UTILITY FUND	Sewer	40,487.08
	STORM WATER UTILIT	STORM WATER UTILITY	<u>2,598.15</u>
		TOTAL:	273,464.01

===== FUND TOTALS =====

001	GENERAL FUND	335,018.43
110	ROAD USE TAX	58,817.78
112	TRUST AND AGENCY	82,423.24
200	DEBT SERVICE	46,177.50
600	WATER UTILITY	121,052.89
610	SEWER UTILITY FUND	150,429.76
615	STORM WATER UTILITY	10,777.53
670	GARBAGE/RECYCLING UTILITY	3,701.50
951	FRIENDS/FOUNDATION	770.46

GRAND TOTAL:	809,169.09
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SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-ADEL
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 11/13/2025 THRU 12/05/2025
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: YES
EXPENSE TYPE: GROSS
CHECK DATE: 11/13/2025 THRU 12/05/2025

PRINT OPTIONS

PRINT DATE: Item Date
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM: YES



City Street Finance Report

Fiscal Year 2025

Bureau of Local Systems

Adel

Ames, IA 50010

12/1/2025 10:23:08 AM

Expenses

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Salaries - Roads/Streets		\$262,387					\$262,387
Benefits - Roads/Streets			\$109,582				\$109,582
Training & Dues		\$8,517					\$8,517
Building & Grounds Maint. & Repair		\$19,516					\$19,516
Vehicle & Office Equip Operation and Repair		\$26,838					\$26,838
Engineering		\$2,715			\$131,024		\$133,739
Insurance	\$21,251						\$21,251
Legal		\$1,543					\$1,543
Medical		\$197					\$197
Rents & Leases		\$372					\$372
Street Maintenance Expense		\$165,918				\$21,609	\$187,527
Technology Expense		\$1,745					\$1,745
Other Professional Services		\$4,361					\$4,361
Other Contract Services		\$12,417					\$12,417
Chemicals		\$642					\$642
Minor Equipment Purchases		\$2,668					\$2,668
Office Supplies		\$1,108					\$1,108



City Street Finance Report

Fiscal Year 2025

Bureau of Local Systems

Adel

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12/1/2025 10:23:08 AM

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Operating Supplies		\$1,118					\$1,118
New Posts & Signs		\$3,106					\$3,106
Replacement Posts & Signs		\$11,967					\$11,967
Other Supplies		\$11,430					\$11,430
Heavy Equipment	\$59,786	\$134,345				\$11,957	\$206,088
Other Capital Equipment	\$8,031	\$1,071				\$1,606	\$10,708
Bridges & Culverts					\$1,033,622		\$1,033,622
Principal Payment				\$293,966			\$293,966
Interest Payment				\$60,641			\$60,641
Bond Registration Fees				\$530			\$530
Transfer Out			\$176,940		\$15,118	\$115,260	\$307,318
Street Lighting	\$76,851						\$76,851
Traffic Control/Safety	\$12,928						\$12,928
Snow Removal		\$31,284					\$31,284
Depreciation & Building Utilities		\$10,158					\$10,158
Snow Removal Salaries		\$5,305					\$5,305
Total	\$178,847	\$720,728	\$286,522	\$355,137	\$1,179,764	\$150,432	\$2,871,430



City Street Finance Report

Fiscal Year 2025

Bureau of Local Systems

Adel

Ames, IA 50010

12/1/2025 10:23:08 AM

Revenue

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Levied on Property	\$111,030		\$109,582	\$163,079			\$383,691
TIF Revenues			\$176,940				\$176,940
Other Taxes (Hotel, LOST)	\$67,817						\$67,817
Interest		\$24,400					\$24,400
Federal Grants					\$950,000		\$950,000
State Revenues - Road Use Taxes		\$873,845					\$873,845
Charges/fees						\$150,432	\$150,432
Assessments					\$6,457		\$6,457
Transfer In		\$115,260		\$192,058			\$307,318
Total	\$178,847	\$1,013,505	\$286,522	\$355,137	\$956,457	\$150,432	\$2,940,900



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2025

Adel

12/1/2025 10:23:08 AM

Bonds/Loans

Bond/Loan Description	Principal Balance As of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance As of 6/30
2019 Refunding CLN (2012B)	\$2,260,000	\$275,000	\$48,055	\$13,966	\$2,441	\$1,985,000
Adel Brick Streets 2017	\$2,180,000	\$280,000	\$58,200	\$280,000	\$58,200	\$1,900,000
Total	\$4,440,000	\$555,000	\$106,255	\$293,966	\$60,641	\$3,885,000



City Street Finance Report

Fiscal Year 2025

Bureau of Local Systems

Adel

Ames, IA 50010

12/1/2025 10:23:08 AM

Equipment

Description	Model Year	Usage Type	Cost	Purchased Status
Cimline 150DH Crack Sealer	2015	Purchased	\$36,000	No Change
White Chevy Silverado 4WD (Includes Utility Box)	2019	Purchased	\$40,597	No Change
Bobcat Track Loader Model T650 (Includes Snow Pusher, Hi Flo Brushcat, & Snow Blower)	2019	Purchased	\$71,283	No Change
International HV507 Plow	2021	Purchased	\$189,159	No Change
John Deere 1585 Mower with Cab & Attachments	2020	Purchased	\$48,994	No Change
John Deere 50G Mini Excavator	2021	Purchased	\$68,350	No Change
White Ford Super Duty F-250 SRW	2022	Purchased	\$36,434	No Change
White Ford F-250 SRW	2022	Purchased	\$33,788	No Change
Kubota ZD1211-3-60 Zero-Turn Mower	2021	Purchased	\$17,434	No Change
Kubota ZD1211-3-60 Zero-Turn Mower	2021	Purchased	\$17,434	No Change
International Street Sweeper	2012	Purchased	\$100,000	No Change
Kubota ZD1211-3-72 Zero-Turn Mower	2021	Purchased	\$18,368	No Change
Cushman 1200X Ivory Golf Cart	2018	Purchased	\$7,200	No Change
Ford Escape SE	2017	Purchased	\$22,098	No Change
JLG Lift	2006	Purchased	\$29,153	No Change
Ford F150	2014	Purchased	\$19,989	No Change
Tractor-MF 1552-4WD	2007	Purchased	\$21,000	No Change
International Dump Truck	2015	Purchased	\$166,087	No Change
Chevy Silverado 2500 HD	2016	Purchased	\$30,939	No Change
International Dump Truck	2009	Purchased	\$35,729	No Change



City Street Finance Report

Fiscal Year 2025

Bureau of Local Systems

Adel

Ames, IA 50010

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Description	Model Year	Usage Type	Cost	Purchased Status
Ford Truck	2004	Purchased	\$19,871	No Change
Case Backhoe 580 SM	2008	Purchased	\$34,907	No Change
John Deere 544P Wheel Loader	2023	Purchased	\$174,400	No Change
International HV507 SFA Dump Truck	2019	Purchased	\$162,712	No Change
White Ford F150 Supercrew XL	2023	Purchased	\$45,401	No Change
Cushman 1200X Ivory Golf Cart	2018	Purchased	\$7,200	No Change
John Deere 772D Motor Grader	2009	Purchased	\$105,000	No Change
White International HV507 SFA 4X2	2025	Purchased	\$259,841	New
Bobcat Toolcat UW56	2025	Purchased	\$79,715	New



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2025

Adel

12/1/2025 10:23:08 AM

Street Projects

Project Description	Contract Price	Final Price	Contractor Name
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Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2025

Adel

12/1/2025 10:23:08 AM

Summary

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Begining Balance	\$0	\$408,558	\$0	\$0	\$229,488	\$0	\$638,046
SubTotal Expenses (-)	\$178,847	\$720,728	\$109,582	\$355,137	\$1,164,646	\$35,172	\$2,564,112
Transfers Out (-)			\$176,940		\$15,118	\$115,260	\$307,318
Subtotal Revenues (+)	\$178,847	\$898,245	\$286,522	\$163,079	\$956,457	\$150,432	\$2,633,582
Transfers In (+)		\$115,260		\$192,058			\$307,318
Ending Balance	\$0	\$701,335	\$0	\$0	\$6,181	\$0	\$707,516

Resolution Number:

Execution Date: Tuesday, December 9, 2025

Signature: Brittany Sandquist

Dallas County 911 Board

2026 Membership Update

City of Adel

Primary Member	Alternate Member
Name: Bob Ockerman	Name: Timothy E. Crannell
Title: Council Member	Title: Mayor
Address: 301 S. 10 th Street	Address: 301 S. 10 th Street
City, State, Zip: Adel, IA 50003	City, State, Zip: Adel, IA 50003
Work Phone:	Work Phone:
Mobile Phone: (515) 238-9835	Mobile Phone: (239) 209-0640
Home Phone:	Home Phone:
EMAIL: bockerman@adeliowa.gov	EMAIL: tcrannell@adeliowa.gov

Return to via USPS or preferably by email:

Terry McClannahan – 911 Coordinator
Dallas County Sheriff's Office
25747 N Ave Suite E
Adel, Iowa 50003
terry.mcclannahan@dallascountyiowa.gov

Applicant

[Help](#)

Name of Legal Entity : GREAT WHITE BUFFALO LLC

Business Name (DBA) : GREAT WHITE BUFFALO PUBLIC HOUSE

Business Type : Limited Liability Company

Insurance Company : ILLINOIS CASUALTY CO

Premises Address

Street : 815 MAIN
ST

Suite/Apt :

City : ADEL

County : DALLAS

State : IOWA

ZIP : 50003-
1450

Mailing Address

Street : 7313
CANTERBU
RY RD

Suite/Apt :

City : URBANDAL
E

County : POLK

State : IOWA

ZIP : 50322-
4644

Application Information

Application ID : 0-009-344-184

Application Type : Class "C" Retail Alcohol License (LC) Renewal

Current Stage : Dramshop Review

Premises Type : Restaurant

Term : 12 months

Effective Date : 23-Dec-2025

Expiration Date : 22-Dec-2026

Contact Information

Name : JESSICA DEWITT

Phone Number : (515) 918-6777

Email : whitebuffaloowa@gmail.com

Name : DAVID LECOCQ


Phone Number : (515) 918-6777

Email : whitebuffaloowa@gmail.com

Name : DAVID LECOCQ

Phone Number : (515) 918-6777

Email : whitebuffaloowa@gmail.com

 Application history that predates November of 2022 is not accessible online. Please make a Public Records Request for this information.

Application History

Application ID	Application Type	Stage	Date
0-009-344-184	Class "C" Retail Alcohol L Dramshop Revie		06-Nov-2025
0-009-344-184	Class "C" Retail Alcohol L New		06-Nov-2025

Ownership

Name : ALLEN, BRADLEY

% of Ownership : 18.0000

Position : Owner

Name : KELLER, JAMES

% of Ownership : 13.0000

Position : Owner

Name : LECOCQ, DAVID

% of Ownership : 58.0000

Position : Owner



AGENDA ITEM NO. 5.i AGENDA SECTION: CONSENT AGENDA

ADEL CITY COUNCIL AGENDA ITEM REPORT

MEETING DATE: December 9, 2025

TO: Mayor & City Council

FROM: Carrie Erickson, City Clerk

AGENDA HEADING: Consider Approval of Resolution No. 25-83, Approving a Mutual Aid and Assistance Agreement for the Iowa Water / Wastewater Agency Response Network (IAWARN)

PREVIOUS COUNCIL ACTION: Resolution No. 21-56, Approving a Mutual Aid and Assistance Agreement for the Iowa Water / Wastewater Agency Response Network (IOWARN) - approved on July 13, 2021

STAFF/COMMITTEE RECOMMENDATION:
Please see attached letter for more information about the update to the mutual aid agreement that was approved in 2021. The only change is that the acronym for the program is changing from IOWARN to IAWARN.

ATTACHMENTS:
[Resolution No. 25-83, Approving IAWARN Mutual Aid Agreement.pdf](#)
[IAWARN_Iowa_Agreement.pdf](#)
[IAWARN Letter.pdf](#)

Resolution No. 25-83

**A RESOLUTION APPROVING A MUTUAL AID AND ASSISTANCE
AGREEMENT FOR THE IOWA WATER / WASTEWATER AGENCY
RESPONSE NETWORK (IAWARN)**

WHEREAS, the City of Adel entered into a Mutual Aid and Assistance Agreement for the Iowa Water / Wastewater Agency Response Network (IOWARN) in July of 2021; and

WHEREAS, the IAWARN program has recently been updated from IOWARN to IAWARN to match the other states that use their two-letter abbreviation in front of WARN acronym; and

WHEREAS, the Iowa Water/Wastewater Agency Response Network (IAWARN) was established by public utilities to coordinate response activities and share resources during emergencies through a Mutual Aid and Assistance Agreement (see attached); and

WHEREAS, the City of Adel desires to join IAWARN and enter into the mutual aid agreement to safeguard the City's water and wastewater utilities for the community.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF ADEL, IOWA THAT:**

The mayor is hereby authorized and directed to execute the proposed Mutual Aid and Assistance Agreement for the Iowa Water/Wastewater Agency Response Network (IAWARN) on behalf of the City of Adel, Iowa.

Passed and approved this 9th day of December, 2025.

James F. Peters, Mayor

Attest: _____
Carrie Erickson, City Clerk

Mutual Aid and Assistance Agreement for the Iowa Water/Wastewater Agency Response Network (IAWARN)

AGREEMENT

This Agreement is made and entered into by public and private water and wastewater utilities and emergency management commissions and agencies that have, by executing this Agreement, manifested their intent to participate in an intrastate program for Mutual Aid and Assistance among Iowa Water and Wastewater Utilities known as the IAWARN Mutual Aid and Assistance Program.

This Agreement is authorized under Chapter 29C, Iowa Code, which authorizes mutual aid arrangements for reciprocal disaster services and recovery. This Agreement is further authorized as to the public agencies' utility parties hereto by the respective authority of 357, 357A, 358, 364, 384, 386, 388, and 389 Iowa Code, which authorize Water and Wastewater Utilities that are public agencies to contract to provide services. This Agreement is further authorized by Section 28E.12 Iowa Code, but this Agreement is not otherwise adopted pursuant to Chapter 28E, Iowa Code, and is not intended to be a 28E Agreement.

ARTICLE I. PURPOSE

Recognizing that emergencies may require aid or assistance in the form of personnel, equipment, and supplies from outside the area of impact, the signatory utilities hereby establish a program for Mutual Aid and Assistance for Iowa Water and Wastewater Utilities known as the "IAWARN Mutual Aid and Assistance Program". Through the IAWARN Mutual Aid and Assistance Program, Members coordinate response activities and share resources during emergencies, with the support and assistance of the Associated Agencies. This Agreement sets forth the procedures and standards for the administration of the IAWARN Mutual Aid and Assistance Program.

ARTICLE II. DEFINITIONS

- A. Authorized Official – An employee or officer of a Member that is authorized to:
 - 1. Request assistance;
 - 2. Offer assistance;
 - 3. Refuse to offer assistance; or
 - 4. Withdraw assistance under this Agreement.
- B. Emergency – A natural or human caused event or circumstance causing, or imminently threatening to cause, loss of life, injury to person or property, human suffering or financial loss, and includes, but is not limited to, fire, explosion, flood, severe weather, drought, earthquake, volcanic activity, spills or releases of oil or hazardous material, contamination, utility or transportation emergencies, disease, blight, infestation, civil disturbance, riot, war and terrorism, sabotage or other intentional acts, that are, or could reasonably be, beyond the capability of the services, personnel, equipment, and facilities of a IAWARN Mutual Aid and Assistance Program Member to fully manage and mitigate internally.

C. Members – Any public or private Water or Wastewater Utility that manifests intent to participate in the IAWARN Mutual Aid and Assistance Program by executing this Agreement. Members are primarily Iowa Water or Wastewater Utilities, but membership is open to water and wastewater utilities outside the State of Iowa that operate in areas contiguous to an Iowa utility Member.

1. Requesting Member – A Member who makes a Request for Assistance under the IAWARN Mutual Aid and Assistance Program.
2. Responding Member – A Member that responds to a Request for Assistance under the IAWARN Mutual Aid and Assistance Program.
3. Non-Responding Member - A Member that does not provide aid or assistance during a Period of Assistance under the IAWARN Mutual Aid and Assistance Program.

D. Associated Agencies – The Iowa Emergency Management Commissions and Agencies and other non utility participants that agree to provide a support role for the IAWARN Mutual Aid and Assistance Program by separate agreement or other undertaking approved by the Statewide Steering Committee. Associated Agencies are not parties to this Agreement and do not provide or receive emergency services under this Agreement. To the extent Associated Agencies do provide any emergency services to any Member the terms under which such services are provided shall be as the provider and recipient shall separately agree. The initial Associated Agencies include: (1) the Iowa Section of the American Water Works Association; (2) the Iowa Rural Water Association; (3) the Iowa Department of Natural Resources, and (4) the Homeland Security and Emergency Management Division of the Iowa Department of Public Defense. Additional Associated Agencies may be added by vote of the Statewide Committee.

E. Confidential Information - Any document shared with any signatory of this Agreement that is marked confidential and that is confidential under Section 22.7 Iowa Code or other exemption from disclosure under Ch. 22, Code of Iowa.

F. Request for Assistance. A request by a Requesting Member to any one or more other Members for mutual aid or assistance in the event of an Emergency under the IAWARN Mutual Aid and Assistance Program.

F. Period of Assistance – A specified period of time when a Responding Member assists a Requesting Member. The period commences when personnel, equipment, or supplies depart from Responding Member's facility and ends when the resources return to their facility (portal to portal). All protections identified in this Agreement apply during this period. The specified Period of Assistance may occur during response to or recovery from an emergency, as previously defined.

G. Statewide Committee – The Statewide Committee established under Article III.

H. Statewide Chair – The chair of the Statewide Committee selected under Article III.

I. Statewide Coordinator – The person appointed to such position by the Statewide Committee as provided under Article III.

J. National Incident Management System (NIMS): A national, standardized approach to incident management and response that sets uniform processes and procedures for emergency response operations.

ARTICLE III. **ADMINISTRATION**

The IAWARN Mutual Aid and Assistance Program shall be administered through a Statewide Committee, a Statewide Chair and a Statewide Coordinator. The Statewide Committee shall provide coordination of the IAWARN Mutual Aid and Assistance Program before, during, and after an emergency and shall include regional representatives from across the state. The designated regions shall be consistent with the regions established by the Iowa Department of Natural Resources. The Statewide Committee shall consist of one Member representative from each region selected by the Members in such region by written ballot and a Statewide Chair selected by the Members annually by written ballot, plus one non-voting representative of each Associate Agency. The Statewide Committee shall meet at least annually and shall plan and coordinate emergency planning and response activities for the IAWARN Mutual Aid and Assistance Program under the leadership of the Statewide Chair. The Statewide Committee shall appoint a Statewide Coordinator from among the employees of the Members or Associated Agencies who shall facilitate, coordinate, and administer the activities of the IAWARN Mutual Aid and Assistance Program under the direction of the Statewide Committee.

The Statewide Committee shall establish rules of procedure for the conduct of committee business.

Meetings of the Statewide Committee shall be conducted in accordance with the Iowa Open Meetings Law, Chapter 21, Iowa Code.

ARTICLE IV. **PROCEDURES**

In coordination with the emergency management and public health system of the state, the Statewide Committee shall develop operational and planning procedures for the IAWARN Mutual Aid and Assistance Program. These procedures shall be reviewed at least annually and updated as needed by the Statewide Committee and shall be set forth in an IAWARN Mutual Aid and Assistance Program Manual and an IAWARN Mutual Aid and Assistance Handbook.

ARTICLE V. **REQUESTS FOR ASSISTANCE**

A. Member Responsibility: Members shall: (1) identify an Authorized Official and alternates; (2) provide contact information, including 24-hour access; and (3) provide information on resources that may be available from the utility for mutual aid and assistance response. Such contact information shall be updated annually or when changes occur, shall be provided to the State Committee for inclusion in the IAWARN Mutual Aid and Assistance Program Manual and the IAWARN Mutual Aid and Assistance Handbook.

In the event of an Emergency, a Member's Authorized Official may request mutual aid and assistance directly from a specific Member by making a Request for Assistance to such Member or may make a general Request for Assistance to the Statewide Coordinator.

Requests for Assistance can be made orally or in writing. When made orally, the specific request for personnel, equipment, and supplies shall be subsequently confirmed in writing as soon as practicable. Requests for Assistance to a Member shall be directed to the Authorized Official of any Member. If a Request for Assistance is made to the Statewide Coordinator, the Statewide Coordinator shall forward the Request for Assistance to one or more Authorized Officials of Members for direct response to the Requesting Member. Specific detailed protocols for making and responding to Requests for Assistance shall be set forth in the IAWARN Mutual Aid and Assistance Program Manual and the IAWARN Mutual Aid and Assistance Handbook.

- B. Response to a Request for Assistance – Members are not obligated to respond to a request. After a Member receives a Request for Assistance, the Authorized Official shall evaluate whether or not to respond, whether resources are available to respond, or if other circumstances would hinder response. Following the evaluation, the Authorized Official shall, as soon as possible, inform the Requesting Member whether it will respond. If the Member is willing and able to provide assistance, the Member shall inform the Requesting Member about the type of available resources and the approximate arrival time of such assistance.
- C. Discretion of Responding Member's Authorized Official – Execution of this Agreement does not create any duty to respond to a Request for Assistance. When a Member receives a Request for Assistance, the Authorized Official shall have sole and absolute discretion as to whether or not to respond, or the availability of resources to be used in such response. An Authorized Member's decisions on the availability of resources shall be final.

ARTICLE VI.

RESPONDING MEMBER PERSONNEL

- A. National Incident Management System - When providing assistance under this Agreement, the Requesting Member and Responding Member shall be organized and shall function under the National Incident Management System.
- B. Control - While employees so provided may be under the supervision of the Responding Member, the Responding Member's employees come under the direction and control of the Requesting Member, consistent with the NIMS Incident Command System to address the needs identified by the Requesting Member. The Requesting Member's Authorized Official shall coordinate response activities with the designated supervisors of the Responding Member. The Responding Member's designated supervisors must keep accurate records of work performed by personnel during the specified Period of Assistance.
- C. Food and Shelter – Whenever practical, Responding Member personnel must be self sufficient for up to 72 hours. When possible, the Requesting Member shall supply reasonable food and shelter for Responding Member personnel. If the Requesting Member is unable to provide food and shelter for Responding Member personnel, the Responding Member's designated supervisor is authorized to secure the resources necessary to meet the needs of its personnel. Except as provided below, the cost for such resources must not exceed the normal cost for such resources for that area. To the extent Food and Shelter costs exceed the normal costs for the area, the Responding Member must demonstrate that the additional costs were reasonable and necessary under the circumstances. Unless otherwise agreed to in writing, the Requesting Member remains responsible for reimbursing

the Responding Member for all reasonable and necessary costs associated with providing food and shelter, if such resources are not otherwise provided by the Requesting Member.

- D. Communication – The Requesting Member shall provide Responding Member personnel with radio equipment as available, or radio frequency information to program existing radio equipment, in order to facilitate communications with local responders and utility personnel.
- E. Status – Unless otherwise provided by law, the Responding Member's officers and employees retain the same privileges, immunities, rights, duties and benefits as provided in their respective jurisdictions.
- F. Licenses and Permits – To the extent permitted by law, Responding Member personnel that hold licenses, certificates, or permits evidencing professional, mechanical, or other skills shall be allowed to carry out activities and tasks relevant and related to their respective credentials during the specified Period of Assistance.
- G. Right to Withdraw – The Responding Member's Authorized Official retains the right to withdraw some or all of its resources at any time for any reason in the Responding Member's sole and absolute discretion. Notice of intention to withdraw must be communicated to the Requesting Member's Authorized Official as soon as is practicable under the circumstances.

ARTICLE VII.

COST- REIMBURSEMENT

The Requesting Member shall reimburse the Responding Member for each of the following categories of costs incurred during the specified Period of Assistance as agreed in whole or in part by both parties; provided, that any Responding Member may, if it so elects, assume in whole or in part such loss, damage, expense, or other cost, or may loan such equipment or donate such services to the Requesting Member without charge or cost.

- A. Personnel – The Responding Member shall be reimbursed by the Requesting Member for personnel costs incurred for work performed during the specified Period of Assistance. Responding Member personnel costs shall be calculated according to the terms provided in their employment contracts or other conditions of employment. The Responding Member's designated supervisors must keep accurate records of work performed by personnel during the specified Period of Assistance. Requesting Member reimbursement to the Responding Member may consider all personnel costs, including salaries or hourly wages, costs for fringe benefits, and indirect costs.

- B. Equipment – The Requesting Member shall reimburse the Responding Member for the use of equipment during the specified Period of Assistance, including, but not limited to, reasonable rental rates, all fuel, lubrication, maintenance, transportation, and loading/unloading of loaned equipment. All equipment shall be returned to the Responding Member in substantially the same condition the equipment was in at the time it was supplied to the Requesting Member as soon as is practicable and reasonable under the circumstances. At a minimum, rates for equipment use must be based on the Federal Emergency Management Agency's (FEMA) Schedule of Equipment Rates. If a Responding Member uses rates different from those in the FEMA Schedule of Equipment Rates, the Responding Member must provide such rates orally or in writing to the Requesting Member prior to supplying the equipment. Mutual agreement on which rates are used must be reached in writing prior to dispatch of the equipment. Reimbursement for equipment not referenced on the FEMA Schedule of Equipment Rates must be developed based on actual recovery of costs. If Responding Member must lease a piece of equipment while its equipment is being repaired, Requesting Member shall reimburse Responding Member for such rental costs.
- C. Materials and Supplies – The Requesting Member must reimburse the Responding Member in kind or at actual replacement cost, plus handling charges, for use of expendable or non-returnable supplies. The Responding Member must not charge direct fees or rental charges to the Requesting Member for other supplies and reusable items that are returned to the Responding Member in a clean, damage-free condition. Reusable supplies that are returned to the Responding Member with damage that renders them unusable must be treated as expendable supplies for purposes of cost reimbursement.
- D. Payment Period – The Responding Member must provide an itemized bill to the Requesting Member for all expenses incurred by the Responding Member while providing assistance under this Agreement. The Requesting Member must send the itemized bill not later than (90) ninety days following the end of the Period of Assistance. The Responding Member may request additional periods of time within which to submit the itemized bill, and Requesting Member shall not unreasonably withhold consent to such request. The Requesting Member must pay the bill in full on or before the forty-fifth (45th) day following the billing date. The Requesting Member may request additional periods of time within which to pay the itemized bill, and Responding Member shall not unreasonably withhold consent to such request, provided, however, that all payment shall occur not later than one-year after the date a final itemized bill is submitted to the Requesting Member.
- E. Records – Each Responding Member and their duly authorized representatives shall have access to a Requesting Member's books, documents, notes, reports, papers and records which are directly pertinent to the Request for Assistance made pursuant to this Agreement for the purposes of reviewing the accuracy of a cost bill or making a financial, maintenance or regulatory audit. Each Requesting Member and their duly authorized representatives shall have access to a Responding Member's books, documents, notes, reports, papers and records which are directly pertinent to a Response to a Request for Assistance made pursuant to this Agreement for the purposes of reviewing the accuracy of a cost bill or making a financial, maintenance or regulatory audit. Such records shall be maintained for at least three (3) years or longer where required by law.

ARTICLE VIII.
DISPUTES

If any controversy or claim arises out of, or relates to, the execution of the Agreement, including, but not limited to, alleged breach of the Agreement, the disputing Members shall first attempt to resolve the dispute by negotiation, followed by mediation and finally shall be settled by arbitration in accordance with the Rules of the American Arbitration Association. Any court of competent jurisdiction may enter the judgment rendered by the arbitrators as final judgment that is binding on the parties.

ARTICLE IX.
REQUESTING MEMBER'S DUTY TO INDEMNIFY

Except as provided in Article XIII pertaining to Insurance, the Requesting Member shall assume the defense of, fully indemnify and hold harmless, the Responding Member, its officers and employees, from all claims, loss, damage, injury and liability of every kind, nature and description, directly or indirectly arising from Responding Member's work during a specified Period of Assistance. The scope of the Requesting Member's duty to indemnify includes, but is not limited to, suits arising from, or related to, negligent or wrongful use of equipment or supplies on loan to the Requesting Member, or faulty workmanship or other negligent acts, errors or omissions by Requesting Member or the Responding Member personnel.

The Requesting Member's duty to indemnify is subject to, and shall be applied consistent with, the conditions set forth in Article X.

ARTICLE X.
SIGNATORY INDEMNIFICATION

In the event of a liability, claim, demand, action, or proceeding of whatever kind or nature arising out of a specified Period of Assistance, the Requesting Member shall have a duty to defend, indemnify, save and hold harmless all Non-Responding Members, their officers, agents and employees from any liability, claim, demand, action, or proceeding of whatever kind or nature arising out of a Period of Assistance.

ARTICLE XI.
WORKER'S COMPENSATION CLAIMS

The Responding Member is responsible for providing worker's compensation and other injury and death benefits for its employees and for administering worker's compensation for its employees. The Requesting Member is responsible for providing worker's compensation and other injury and death benefits for its employees and for administering worker's compensation for its employees.

ARTICLE XII.
NOTICE

A Member who becomes aware of a claim or suit that in anyway, directly or indirectly, contingently or otherwise, affects or might affect other Members of this Agreement shall provide prompt and timely notice to the Members who may be affected by the suit or claim. Each Member reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

ARTICLE XIII.
INSURANCE

Members of this Agreement shall maintain an insurance policy or maintain a self insurance program that covers activities that it may undertake by virtue of membership in the IAWARN Mutual Aid and Assistance Program. Each Member waives subrogation for any injury or damage covered by its own insurance against any other member.

ARTICLE XIV.
CONFIDENTIAL INFORMATION

To the fullest extent allowed by Chapter 22, Iowa Code or other applicable law, each Member and Associated Agency shall maintain in the strictest confidence and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information disclosed under this Agreement. If any Member, Associated Participant, third party or other entity requests or demands, by subpoena or otherwise, that a Member or Associated Participant disclose any Confidential Information disclosed under this Agreement, the Member or Associated Participant shall immediately notify the owner of the Confidential Information and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information by asserting all applicable rights and privileges with respect to such information and shall cooperate fully in any judicial or administrative proceeding relating thereto.

ARTICLE XV.
EFFECTIVE DATE

This Agreement shall be effective after the Water and Wastewater Utility's authorized representative executes the Agreement and the Statewide Committee Chair receives the Agreement. The Statewide Committee Chair shall maintain a master list of all Members and Associated Agencies in the IAWARN Mutual Aid and Assistance Program.

ARTICLE XVI.
WITHDRAWAL

A Member may withdraw from this Agreement by providing written notice of its intent to withdraw to the Statewide Chair. Withdrawal takes effect 60 days after the appropriate officials receive notice. Withdrawal from this Agreement shall in no way affect a Requesting Member's duty to reimburse a Responding Member for cost incurred during a Period of Assistance, which duty shall survive such withdrawal.

**ARTICLE XVII.
MODIFICATION**

No provision of this Agreement may be modified, altered or rescinded by individual parties to the Agreement. Modifications to this Agreement may be due to programmatic operational changes to support the agreement, legislative action, creation of an interstate aid and assistance agreement, or other developments. Modifications to this Agreement may be proposed by the Statewide Committee. The Statewide Committee Chair shall provide written notice to all Members of proposed modifications to this Agreement together with a written ballot allowing Members to vote for or against the proposed modification. A proposed modification shall become effective only if it is approved by written vote of at least a majority of the Members. Approved modifications shall take effect 60 days after the date upon which notice of the approved modification is sent to the Members.

**ARTICLE XVIII.
SEVERABILITY**

The parties agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

**ARTICLE XIX.
PRIOR AGREEMENTS**

This Agreement supersedes all prior Agreements between Members to the extent that such prior Agreements are inconsistent with this Agreement.

**ARTICLE XX.
PROHIBITION ON THIRD PARTIES AND ASSIGNMENT OF RIGHTS/DUTIES**

This Agreement is for the sole benefit of the Members and no person or entity shall have any rights under this Agreement as a third-party beneficiary. Assignments of benefits and delegations of duties created by this Agreement are prohibited and shall be without effect.

**ARTICLE XXI.
INTRASTATE AND INTERSTATE IAWARN MUTUAL AID AND ASSISTANCE PROGRAMS**

To the extent practicable, Members shall participate in Mutual Aid and Assistance activities conducted under the State of Iowa Mutual Aid and Assistance Program and the Interstate Emergency Management Assistance Compact (EMAC) as set forth in Chapter 29C, Iowa Code. Members may voluntarily agree to participate in an interstate mutual aid and assistance program for water and wastewater utilities through this Agreement if such a program is established.

Now, therefore, in consideration of the covenants and obligations set forth in this Agreement, the Water and Wastewater Utility or other Agency listed here manifests its intent to be a Member of the IAWARN Mutual Aid and Assistance Program by executing this Agreement on this _____ day of _____ 20____.

City of or Water/Wastewater Utility or Agency:_____

Signature:_____

Signature:_____

Title:_____

Title_____

Please Print Name

Please Print Name



To: Public Works Director, City Manager, Mayor & Council

From: John Lins IAWARN chair

Re: Water/Wastewater Utility Emergency Preparedness & Mutual Aid Membership **IAWARN.ORG**

Why: Our communities depend on us to have complete Emergency Response Plans

Water and wastewater systems require specialized knowledge, equipment and materials that government agencies are unable to provide during disasters. Neighboring utilities are best suited to help each other during emergencies.

W.A.R.N. Mutual Aid Programs are active in all 50 states. Becoming a member of Iowa's Water/Wastewater Agency Response Network (WARN) mutual aid program gives you access to specialized resources from neighboring utilities during disasters.

When disaster strikes, IAWARN members that follow the mutual aid guidelines will be better prepared to submit requests for reimbursement from federal and state agencies such as FEMA and Iowa Homeland Security and Emergency Management

The IAWARN program is led by chair, vice chair and steering committee of water industry professionals that volunteer their time.

Membership is free and all assistance is voluntary and done within the guidelines of the WARN mutual aid agreement. You are never obligated to provide assistance.

Many systems joined IOWARN in the past. IOWARN was recently changed to IAWARN to match the other states that use their two-letter abbreviation in front of the WARN acronym. **All current members will be asked to download the updated IAWARN agreement, approve it and return it to the email below.**

Become a member or update your agreement by downloading it from IAWARN.ORG, present it to your city council for approval and return the signed copy to the current chair below.

Thank you for taking the initiative to improve your community's emergency preparedness

John Lins DMWW-IRWA (Retired) johnjlins@gmail.com



McClure Engineering Co.

Change Order Details

25-0035-604

Description	TAP-U-0035(604)--8I-25, Letting Date- March 19, 2024 In the City of Adel, a Rec Trail along Penoach St., S. 12th St., and south of Lynne Dr MEC#: 2022000190-000
Prime Contractor	ELDER CORPORATION 5088 EAST UNIVERSITY DES MOINES, IA 50327-7098
Change Order	4
Status	Pending
Date Created	06/05/2025
Type	As-Built Quantities
Summary	As-Built Quantities
Change Order Description	As-Built Quantities for following items: Item 0060, 2315-8275025, SURFACING, DRIVEWAY, CLASS A CRUSHED STONE Item 0150, 2504-0200404, SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 4 IN. Item 0170, 2511-0302600, RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 6 IN. Item 0210, 2511-7526006, SIDEWALK, P.C. CONCRETE, 6 IN. Item 0220, 2511-7528101, DETECTABLE WARNINGS Item 0240, 2515-2475006, DRIVEWAY, P.C. CONCRETE, 6 IN. Item 0270, 2519-1002048, FENCE, CHAIN LINK, 48 IN. HEIGHT Item 0280, 2519-4200120, REMOVAL OF FENCE, CHAIN LINK Item 0300, 2524-9276010, PERFORATED SQUARE STEEL TUBE POSTS Item 0310, 2524-9325001, TYPE A SIGNS, SHEET ALUMINUM Item 0320, 2527-9263109, PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED

Item 0335, 2529-2242304, CD JOINT ASSEMBLY
 Item 0340, 2529-5070110, PATCHES, FULL-DEPTH FINISH, BY AREA
 Item 0350, 2529-5070120, PATCHES, FULL-DEPTH FINISH, BY COUNT
 Item 0390, 2601-2634105, MULCHING, BONDED FIBER MATRIX
 Item 0410, 2601-2636070, HYDRAULIC SEEDING: (URBAN)
 Item 0420, 2601-2638352, SLOPE PROTECTION, WOOD EXCELSIOR MAT
 Item 0430, 2601-2639010, SODDING
 Item 0440, 2601-2642120, STABILIZING CROP - SEEDING AND FERTILIZING (URBAN)
 Item 0450, 2601-2643110, WATERING FOR SOD, SPECIAL DITCH CONTROL, OR SLOPE PROTECTION
 Item 0460, 2602-0000020, SILT FENCE
 Item 0470, 2602-0000071, REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS
 Item 0480, 2602-0000101, MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECK
 Item 0490, 2602-0000150, STABILIZED CONSTRUCTION ENTRANCE, EC-303
 Item 0500, 2602-0000309, PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.
 Item 0510, 2602-0000351, REMOVAL OF PERIMETER AND SLOPE OR DITCH CHECK SEDIMENT CONTROL DEVICE
 Item 0520, 2602-0010010, MOBILIZATIONS, EROSION CONTROL
 Item 0530, 2602-0010020, MOBILIZATIONS, EMERGENCY EROSION CONTROL
 Item 0540, 2402-2720000, EXCAVATION, CLASS 20
 Item 0550, 2403-0100010, STRUCTURAL CONCRETE (BRIDGE)
 Item 0610, 2507-3250005, ENGINEERING FABRIC
 Item 0620, 2507-6800061, REVETMENT, CLASS E

Awarded Project Amount	\$1,124,000.00
Authorized Project Amount	\$1,189,779.55
Change Order Amount	\$34,929.62
Revised Project Amount	\$1,224,709.17

B – Reason for change:

Item 0060, 2315-8275025, SURFACING, DRIVEWAY, CLASS A CRUSHED STONE: Additional 2.09 ton delivered and placed

Item 0150, 2504-0200404, SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 4 IN.: After excavating, it was discovered that the Sanitary Sewer Service Stub was already in place. This item was not needed.

Item 0170, 2511-0302600, RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 6 IN.: Additional quantity needed for cracked panels found after construction started

Item 0210, 2511-7526006, SIDEWALK, P.C. CONCRETE, 6 IN.: Additional quantity needed for cracked panels found after construction started

Item 0220, 2511-7528101, DETECTABLE WARNINGS: Additional quantity needed for cracked curb ramps

Item 0240, 2515-2475006, DRIVEWAY, P.C. CONCRETE, 6 IN.: Homeowner off 12th St requested additional pavement for driveway alignment relocation

Item 0270, 2519-1002048, FENCE, CHAIN LINK, 48 IN. HEIGHT: Item was not used for bridge construction access

Item 0280, 2519-4200120, REMOVAL OF FENCE, CHAIN LINK: Item was not used for bridge construction access

Item 0300, 2524-9276010, PERFORATED SQUARE STEEL TUBE POSTS: Added additional signs at 2 intersections

Item 0310, 2524-9325001, TYPE A SIGNS, SHEET ALUMINUM: Added additional signs at 2 intersections

Item 0320, 2527-9263109, PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED: Added additional cross walks at 2 intersections

Item 0335, 2529-2242304, CD JOINT ASSEMBLY: 1 CD Joint Assembly was not used as jointing was reworked for patches

Item 0340, 2529-5070110, PATCHES, FULL-DEPTH FINISH, BY AREA: Patches widened out at S 15th and Penoach and additional patch added at Timberview Dr

Item 0350, 2529-5070120, PATCHES, FULL-DEPTH FINISH, BY COUNT: Additional Patch added on Timberview Dr

Item 0390, 2601-2634105, MULCHING, BONDED FIBER MATRIX: Quantity overran for additional seeding and overseeding

Item 0410, 2601-2636070, HYDRAULIC SEEDING: (URBAN): Quantity overran for additional seeding and overseeding

Item 0420, 2601-2638352, SLOPE PROTECTION, WOOD EXCELSIOR MAT: Item not used

Item 0430, 2601-2639010, SODDING: Additional areas were sodded and dead sod needed to be replaced

Item 0440, 2601-2642120, STABILIZING CROP - SEEDING AND FERTILIZING (URBAN): Item not used

Item 0450, 2601-2643110, WATERING FOR SOD, SPECIAL DITCH CONTROL, OR SLOPE PROTECTION: Additional watering was used for final seeding and sodding

Item 0460, 2602-0000020, SILT FENCE: Item not used

Item 0470, 2602-0000071, REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS: Item not used

Item 0480, 2602-0000101, MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECK: Item not used

Item 0490, 2602-0000150, STABILIZED CONSTRUCTION ENTRANCE, EC-303: Item not used due to different access using the alignment of the sidewalk to access the bridge construction

Item 0500, 2602-0000309, PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.: Additional devices needed throughout 2024 and 2025 construction season

Item 0510, 2602-0000351, REMOVAL OF PERIMETER AND SLOPE OR DITCH CHECK SEDIMENT CONTROL DEVICE: Reduced quantity as some devices were destroyed during grading and by mowing operations

Item 0520, 2602-0010010, MOBILIZATIONS, EROSION CONTROL: Reflects actual number of mobilizations used between the 2024 and 2025 construction seasons

Item 0530, 2602-0010020, MOBILIZATIONS, EMERGENCY EROSION CONTROL: Item not used

Item 0540, 2402-2720000, EXCAVATION, CLASS 20: Accounts for excavation done for item 0150, 2504-0200404, SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 4 IN. to uncover and recompact the trench for the installed pipe

Item 0550, 2403-0100010, STRUCTURAL CONCRETE (BRIDGE): Adjustments were made to the West Abutment to account for the changes in pile layout. The structure increased by 5.9CY

Item 0610, 2507-3250005, ENGINEERING FABRIC: Quantity reduced to reflect what was placed

Item 0620, 2507-6800061, REVETMENT, CLASS E: quantity reduced to reflect what was placed

C – Settlement for cost(s) of change as with items addressed in sections F and/or G:

Item 0060, 2315-8275025, SURFACING, DRIVEWAY, CLASS A CRUSHED STONE: $2.090\text{ton} \times \$60.00/\text{ton} = \125.40

Item 0150, 2504-0200404, SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 4 IN.: $-20.00\text{LF} \times \$141.00/\text{LF} = -\$2,820.00$

Item 0170, 2511-0302600, RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 6 IN.: $0.57\text{SY} \times \$55.00/\text{SY} = \31.35

Item 0210, 2511-7526006, SIDEWALK, P.C. CONCRETE, 6 IN.: 11.80SY x \$89.00/SY = \$1,050.20

Item 0220, 2511-7528101, DETECTABLE WARNINGS: 8.00SY x \$51.00/SY = \$408.00

Item 0240, 2515-2475006, DRIVEWAY, P.C. CONCRETE, 6 IN.: 149.92SY x \$85.25/SY = \$12,780.68

Item 0270, 2519-1002048, FENCE, CHAIN LINK, 48 IN. HEIGHT: -77.00LF x \$54.00/LF = -\$4,158.00

Item 0280, 2519-4200120, REMOVAL OF FENCE, CHAIN LINK: -77.00LF x \$5.00/LF = -\$385.00

Item 0300, 2524-9276010, PERFORATED SQUARE STEEL TUBE POSTS: 66.00LF x \$35.00/LF = \$2,310.00

Item 0310, 2524-9325001, TYPE A SIGNS, SHEET ALUMINUM: 52.000SF x \$35.00/SF = \$1,820.00

Item 0320, 2527-9263109, PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED: 7.8 Sta x \$450.00/Sta = \$3,510.00

Item 0335, 2529-2242304, CD JOINT ASSEMBLY: -1.00EA x \$105.00/EA = -\$105.00

Item 0340, 2529-5070110, PATCHES, FULL-DEPTH FINISH, BY AREA: 4.25SY x \$111.00/SY = \$471.75

Item 0350, 2529-5070120, PATCHES, FULL-DEPTH FINISH, BY COUNT: 1.00EA x \$476.00/EA = \$476.00

Item 0390, 2601-2634105, MULCHING, BONDED FIBER MATRIX: 0.643Acre x \$4,500.00/Acre = \$2,893.50

Item 0410, 2601-2636070, HYDRAULIC SEEDING: (URBAN): 0.280Acre x \$1,450.00/Acre = \$406.00

Item 0420, 2601-2638352, SLOPE PROTECTION, WOOD EXCELSIOR MAT: -12.80SQ x \$15.00/SQ = -\$192.00

Item 0430, 2601-2639010, SODDING: 167.47 SQ x \$65.00/SQ = \$10,885.55

Item 0440, 2601-2642120, STABILIZING CROP - SEEDING AND FERTILIZING (URBAN): -1.00Acre x \$850.00/Acre = -\$850.00

Item 0450, 2601-2643110, WATERING FOR SOD, SPECIAL DITCH CONTROL, OR SLOPE PROTECTION: 3.10MGAL x \$75.00/MGAL = \$232.50

Item 0460, 2602-0000020, SILT FENCE: -4,932.00LF x \$1.60/LF = -\$7,891.20

Item 0470, 2602-0000071, REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS: -4,932.00LF x \$0.01/LF= -\$49.32

Item 0480, 2602-0000101, MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECK: -4,932.00LF x \$0.01/LF= -\$49.32

Item 0490, 2602-0000150, STABILIZED CONSTRUCTION ENTRANCE, EC-303: -100.00LF x \$25.21/LF = -\$2,521.00

Item 0500, 2602-0000309, PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.: 2,456.00LF x \$1.95/LF = \$4,789.20

Item 0510, 2602-0000351, REMOVAL OF PERIMETER AND SLOPE OR DITCH CHECK SEDIMENT CONTROL DEVICE: -1,757.00 x \$0.10/LF = -\$175.70

Item 0520, 2602-0010010, MOBILIZATIONS, EROSION CONTROL: 9.00EA x \$600.00/EA = \$5,400.00

Item 0530, 2602-0010020, MOBILIZATIONS, EMERGENCY EROSION CONTROL: -1.00EA x \$1,200.00/EA = -\$1,200.00

Item 0540, 2402-2720000, EXCAVATION, CLASS 20: 35.00CY x \$33.00/CY = \$1,155.00

Item 0550, 2403-0100010, STRUCTURAL CONCRETE (BRIDGE): 5.90CY x \$1,150.00/CY = \$6,785.00

Item 0610, 2507-3250005, ENGINEERING FABRIC: -18.700SY x \$6.00/SY = -\$112.20

Item 0620, 2507-6800061, REVETMENT, CLASS E: -1.33Ton x \$69.00/Ton = -\$91.77

D – Justification for cost(s):

Item 0060, 2315-8275025, SURFACING, DRIVEWAY, CLASS A CRUSHED STONE: Contract Unit Cost

Item 0150, 2504-0200404, SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 4 IN.: Contract Unit Cost

Item 0170, 2511-0302600, RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 6 IN.: Contract Unit Cost

Item 0210, 2511-7526006, SIDEWALK, P.C. CONCRETE, 6 IN.: Contract Unit Cost

Item 0220, 2511-7528101, DETECTABLE WARNINGS: Contract Unit Cost

Item 0240, 2515-2475006, DRIVEWAY, P.C. CONCRETE, 6 IN.: Contract Unit Cost

Item 0270, 2519-1002048, FENCE, CHAIN LINK, 48 IN. HEIGHT: Contract Unit Cost

Item 0280, 2519-4200120, REMOVAL OF FENCE, CHAIN LINK: Contract Unit Cost

Item 0300, 2524-9276010, PERFORATED SQUARE STEEL TUBE POSTS: Contract Unit Cost

Item 0310, 2524-9325001, TYPE A SIGNS, SHEET ALUMINUM: Contract Unit Cost

Item 0320, 2527-9263109, PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED: Contract Unit Cost

Item 0335, 2529-2242304, CD JOINT ASSEMBLY: Contract Unit Cost

Item 0340, 2529-5070110, PATCHES, FULL-DEPTH FINISH, BY AREA: Contract Unit Cost

Item 0350, 2529-5070120, PATCHES, FULL-DEPTH FINISH, BY COUNT: Contract Unit Cost

Item 0390, 2601-2634105, MULCHING, BONDED FIBER MATRIX: Contract Unit Cost

Item 0410, 2601-2636070, HYDRAULIC SEEDING: (URBAN): Contract Unit Cost

Item 0420, 2601-2638352, SLOPE PROTECTION, WOOD EXCELSIOR MAT: Contract Unit Cost

Item 0430, 2601-2639010, SODDING: Contract Unit Cost

Item 0440, 2601-2642120, STABILIZING CROP - SEEDING AND FERTILIZING (URBAN): Contract Unit Cost

Item 0450, 2601-2643110, WATERING FOR SOD, SPECIAL DITCH CONTROL, OR SLOPE PROTECTION: Contract Unit Cost

Item 0460, 2602-0000020, SILT FENCE: Contract Unit Cost

Item 0470, 2602-0000071, REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS: Contract Unit Cost

Item 0480, 2602-0000101, MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECK: Contract Unit Cost

Item 0490, 2602-0000150, STABILIZED CONSTRUCTION ENTRANCE, EC-303: Contract Unit Cost

Item 0500, 2602-0000309, PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.: Contract Unit Cost

Item 0510, 2602-0000351, REMOVAL OF PERIMETER AND SLOPE OR DITCH CHECK SEDIMENT CONTROL DEVICE: Contract Unit Cost

Item 0520, 2602-0010010, MOBILIZATIONS, EROSION CONTROL: Contract Unit Cost

Item 0530, 2602-0010020, MOBILIZATIONS, EMERGENCY EROSION CONTROL: Contract Unit Cost

Item 0540, 2402-2720000, EXCAVATION, CLASS 20: Contract Unit Cost

Item 0550, 2403-0100010, STRUCTURAL CONCRETE (BRIDGE): Contract Unit Cost

Item 0610, 2507-3250005, ENGINEERING FABRIC: Contract Unit Cost

Item 0620, 2507-6800061, REVETMENT, CLASS E: Contract Unit Cost

Increases/Decreases

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
Section: 0001 - TAP-U-0035(604)--8I-25, Trail Items									

0060	2315-8275025	TON	\$60.000	44.000	\$2,640.00	2.090	\$125.40	46.090	\$2,765.40
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SURFACING, DRIVEWAY, CLASS A CRUSHED STONE

Reason: Contract Unit Cost

Funding Details									
25-0035-604-CAT-1	25-0035-604-CAT-1	25-0035-604	44.000	\$2,640.00	2.090	\$125.40	46.090	\$2,765.40	
25-0035-604-CAT-2	25-0035-604-CAT-2	25-0035-604	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
			25-0035-604-CAT-3 NON-PARTICIPATING	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0110	2435-0600010	EACH	\$1,600.000	4.000	\$6,400.00	0.000	\$0.00	4.000	\$6,400.00
MANHOLE ADJUSTMENT, MINOR									
Reason: Contract Unit Cost									
			Funding Details						
			25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604	4.000	\$6,400.00	0.000	\$0.00	4.000	\$6,400.00
			25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
			25-0035-604-CAT-3 NON-PARTICIPATING	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0150	2504-0200404	LF	\$141.000	20.000	\$2,820.00	-20.000	-\$2,820.00	0.000	\$0.00
SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 4 IN.									
Reason: Contract Unit Cost									
			Funding Details						
			25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604	20.000	\$2,820.00	-20.000	-\$2,820.00	0.000	\$0.00
			25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
			25-0035-604-CAT-3 NON-PARTICIPATING	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0170	2511-0302600	SY	\$55.000	31.800	\$1,749.00	0.570	\$31.35	32.370	\$1,780.35
RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 6 IN.									
Reason: Contract Unit Cost									

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
				Funding Details					
	25-0035-604-CAT-1	25-0035-604-CAT-1	25-0035-604	31.800	\$1,749.00	0.570	\$31.35	32.370	\$1,780.35
	25-0035-604-CAT-2	25-0035-604-CAT-2	25-0035-604	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
	25-0035-604-CAT-3	NON-PARTICIPATING		0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0210	2511-7526006	SY	\$89.000	104.500	\$9,300.50	11.800	\$1,050.20	116.300	\$10,350.70
SIDEWALK, P.C. CONCRETE, 6 IN.				Funding Details					
	25-0035-604-CAT-1	25-0035-604-CAT-1	25-0035-604	104.500	\$9,300.50	11.800	\$1,050.20	116.300	\$10,350.70
	25-0035-604-CAT-2	25-0035-604-CAT-2	25-0035-604	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
	25-0035-604-CAT-3	NON-PARTICIPATING		0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0220	2511-7528101	SF	\$51.000	217.000	\$11,067.00	8.000	\$408.00	225.000	\$11,475.00
DETECTABLE WARNINGS				Reason: Contract Unit Cost					
				Funding Details					
	25-0035-604-CAT-1	25-0035-604-CAT-1	25-0035-604	217.000	\$11,067.00	8.000	\$408.00	225.000	\$11,475.00
	25-0035-604-CAT-2	25-0035-604-CAT-2	25-0035-604	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
	25-0035-604-CAT-3	NON-PARTICIPATING		0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0240	2515-2475006	SY	\$85.250	173.500	\$14,790.88	149.920	\$12,780.68	323.420	\$27,571.56
DRIVEWAY, P.C. CONCRETE, 6 IN.				Reason: Contract Unit Cost					

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
				Funding Details					
	25-0035-604-CAT-1	25-0035-604-CAT-1	25-0035-604	173.500	\$14,790.88	149.920	\$12,780.68	323.420	\$27,571.56
	25-0035-604-CAT-2	25-0035-604-CAT-2	25-0035-604	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
	25-0035-604-CAT-3	NON-PARTICIPATING		0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0270	2519-1002048	LF	\$54.000	77.000	\$4,158.00	-77.000	-\$4,158.00	0.000	\$0.00
FENCE, CHAIN LINK, 48 IN. HEIGHT									
Reason: Contract Unit Cost									
				Funding Details					
	25-0035-604-CAT-1	25-0035-604-CAT-1	25-0035-604	77.000	\$4,158.00	-77.000	-\$4,158.00	0.000	\$0.00
	25-0035-604-CAT-2	25-0035-604-CAT-2	25-0035-604	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
	25-0035-604-CAT-3	NON-PARTICIPATING		0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0280	2519-4200120	LF	\$5.000	77.000	\$385.00	-77.000	-\$385.00	0.000	\$0.00
REMOVAL OF FENCE, CHAIN LINK									
Reason: Contract Unit Cost									
				Funding Details					
	25-0035-604-CAT-1	25-0035-604-CAT-1	25-0035-604	77.000	\$385.00	-77.000	-\$385.00	0.000	\$0.00
	25-0035-604-CAT-2	25-0035-604-CAT-2	25-0035-604	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
	25-0035-604-CAT-3	NON-PARTICIPATING		0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0300	2524-9276010	LF	\$35.000	232.000	\$8,120.00	66.000	\$2,310.00	298.000	\$10,430.00
PERFORATED SQUARE STEEL TUBE POSTS									

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount

Reason: Contract Unit Cost

Funding Details									
25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604				232.000	\$8,120.00	66.000	\$2,310.00	298.000	\$10,430.00
25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
25-0035-604-CAT-3 NON-PARTICIPATING				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00

0310	2524-9325001	SF	\$35.000	115.500	\$4,042.50	52.000	\$1,820.00	167.500	\$5,862.50
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TYPE A SIGNS, SHEET ALUMINUM

Reason: Contract Unit Cost

Funding Details									
25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604				115.500	\$4,042.50	52.000	\$1,820.00	167.500	\$5,862.50
25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
25-0035-604-CAT-3 NON-PARTICIPATING				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00

0320	2527-9263109	STA	\$450.000	34.200	\$15,390.00	7.800	\$3,510.00	42.000	\$18,900.00
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PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED

Reason: Contract Unit Cost

Funding Details									
25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604				34.200	\$15,390.00	7.800	\$3,510.00	42.000	\$18,900.00
25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
25-0035-604-CAT-3 NON-PARTICIPATING				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
0335	2529-2242304	EACH	\$105.000	9.000	\$945.00	-1.000	-\$105.00	8.000	\$840.00
CD JOINT ASSEMBLY									
Reason: Contract Unit Cost									
				Funding Details					
25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604				9.000	\$945.00	-1.000	-\$105.00	8.000	\$840.00
25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
25-0035-604-CAT-3 NON-PARTICIPATING				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0340	2529-5070110	SY	\$111.000	103.000	\$11,433.00	4.250	\$471.75	107.250	\$11,904.75
PATCHES, FULL-DEPTH FINISH, BY AREA									
Reason: Contract Unit Cost									
				Funding Details					
25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604				103.000	\$11,433.00	4.250	\$471.75	107.250	\$11,904.75
25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
25-0035-604-CAT-3 NON-PARTICIPATING				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0350	2529-5070120	EACH	\$476.000	3.000	\$1,428.00	1.000	\$476.00	4.000	\$1,904.00
PATCHES, FULL-DEPTH FINISH, BY COUNT									
Reason: Contract Unit Cost									
				Funding Details					
25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604				3.000	\$1,428.00	1.000	\$476.00	4.000	\$1,904.00

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
	25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604			0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
	25-0035-604-CAT-3 NON-PARTICIPATING			0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0390	2601-2634105	ACRE	\$4,500.000	1.000	\$4,500.00	0.643	\$2,893.50	1.643	\$7,393.50
MULCHING, BONDED FIBER MATRIX									
Reason: Contract Unit Cost									
				Funding Details					
	25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604			1.000	\$4,500.00	0.643	\$2,893.50	1.643	\$7,393.50
	25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604			0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
	25-0035-604-CAT-3 NON-PARTICIPATING			0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0410	2601-2636070	ACRE	\$1,450.000	1.000	\$1,450.00	0.280	\$406.00	1.280	\$1,856.00
HYDRAULIC SEEDING: (URBAN)									
Reason: Contract Unit Cost									
				Funding Details					
	25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604			1.000	\$1,450.00	0.280	\$406.00	1.280	\$1,856.00
	25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604			0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
	25-0035-604-CAT-3 NON-PARTICIPATING			0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0420	2601-2638352	SQ	\$15.000	12.800	\$192.00	-12.800	-\$192.00	0.000	\$0.00
SLOPE PROTECTION, WOOD EXCELSIOR MAT									
Reason: Contract Unit Cost									

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
			Funding Details						
	25-0035-604-CAT-1	25-0035-604-CAT-1	25-0035-604	12.800	\$192.00	-12.800	-\$192.00	0.000	\$0.00
	25-0035-604-CAT-2	25-0035-604-CAT-2	25-0035-604	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
	25-0035-604-CAT-3	NON-PARTICIPATING		0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0430	2601-2639010	SQ	\$65.000	303.000	\$19,695.00	167.470	\$10,885.55	470.470	\$30,580.55
SODDING									
Reason: Contract Unit Cost									
			Funding Details						
	25-0035-604-CAT-1	25-0035-604-CAT-1	25-0035-604	303.000	\$19,695.00	167.470	\$10,885.55	470.470	\$30,580.55
	25-0035-604-CAT-2	25-0035-604-CAT-2	25-0035-604	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
	25-0035-604-CAT-3	NON-PARTICIPATING		0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0440	2601-2642120	ACRE	\$850.000	1.000	\$850.00	-1.000	-\$850.00	0.000	\$0.00
STABILIZING CROP - SEEDING AND FERTILIZING (URBAN)									
Reason: Contract Unit Cost									
			Funding Details						
	25-0035-604-CAT-1	25-0035-604-CAT-1	25-0035-604	1.000	\$850.00	-1.000	-\$850.00	0.000	\$0.00
	25-0035-604-CAT-2	25-0035-604-CAT-2	25-0035-604	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
	25-0035-604-CAT-3	NON-PARTICIPATING		0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0450	2601-2643110	MGAL	\$75.000	181.800	\$13,635.00	3.100	\$232.50	184.900	\$13,867.50
WATERING FOR SOD, SPECIAL DITCH CONTROL, OR SLOPE PROTECTION									

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount

Reason: Contract Unit Cost

Funding Details									
25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604				181.800	\$13,635.00	3.100	\$232.50	184.900	\$13,867.50
25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
25-0035-604-CAT-3 NON-PARTICIPATING				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00

0460	2602-0000020	LF	\$1.600	4,932.000	\$7,891.20	-4,932.000	-\$7,891.20	0.000	\$0.00
SILT FENCE									

Reason: Contract Unit Cost

Funding Details									
25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604				4,932.000	\$7,891.20	-4,932.000	-\$7,891.20	0.000	\$0.00
25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
25-0035-604-CAT-3 NON-PARTICIPATING				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00

0470	2602-0000071	LF	\$0.010	4,932.000	\$49.32	-4,932.000	-\$49.32	0.000	\$0.00
REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS									

Reason: Contract Unit Cost

Funding Details									
25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604				4,932.000	\$49.32	-4,932.000	-\$49.32	0.000	\$0.00
25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
25-0035-604-CAT-3 NON-PARTICIPATING				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
0480	2602-0000101	LF	\$0.010	4,932.000	\$49.32	-4,932.000	-\$49.32	0.000	\$0.00
MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECK									
Reason: Contract Unit Cost									
				Funding Details					
25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604				4,932.000	\$49.32	-4,932.000	-\$49.32	0.000	\$0.00
25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
25-0035-604-CAT-3 NON-PARTICIPATING				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0490	2602-0000150	LF	\$25.210	100.000	\$2,521.00	-100.000	-\$2,521.00	0.000	\$0.00
STABILIZED CONSTRUCTION ENTRANCE, EC-303									
Reason: Contract Unit Cost									
				Funding Details					
25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604				100.000	\$2,521.00	-100.000	-\$2,521.00	0.000	\$0.00
25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
25-0035-604-CAT-3 NON-PARTICIPATING				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0500	2602-0000309	LF	\$1.950	2,632.000	\$5,132.40	2,456.000	\$4,789.20	5,088.000	\$9,921.60
PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.									
Reason: Contract Unit Cost									
				Funding Details					
25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604				2,632.000	\$5,132.40	2,456.000	\$4,789.20	5,088.000	\$9,921.60

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
	25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604			0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
	25-0035-604-CAT-3 NON-PARTICIPATING			0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0510	2602-0000351	LF	\$0.100	2,632.000	\$263.20	-1,757.000	-\$175.70	875.000	\$87.50
REMOVAL OF PERIMETER AND SLOPE OR DITCH CHECK SEDIMENT CONTROL DEVICE									
Reason: Contract Unit Cost									
				Funding Details					
	25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604			2,632.000	\$263.20	-1,757.000	-\$175.70	875.000	\$87.50
	25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604			0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
	25-0035-604-CAT-3 NON-PARTICIPATING			0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0520	2602-0010010	EACH	\$600.000	1.000	\$600.00	9.000	\$5,400.00	10.000	\$6,000.00
MOBILIZATIONS, EROSION CONTROL									
Reason: Contract Unit Cost									
				Funding Details					
	25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604			1.000	\$600.00	9.000	\$5,400.00	10.000	\$6,000.00
	25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604			0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
	25-0035-604-CAT-3 NON-PARTICIPATING			0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0530	2602-0010020	EACH	\$1,200.000	1.000	\$1,200.00	-1.000	-\$1,200.00	0.000	\$0.00
MOBILIZATIONS, EMERGENCY EROSION CONTROL									
Reason: Contract Unit Cost									

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
			Funding Details						
	25-0035-604-CAT-1	25-0035-604-CAT-1	25-0035-604	1.000	\$1,200.00	-1.000	-\$1,200.00	0.000	\$0.00
	25-0035-604-CAT-2	25-0035-604-CAT-2	25-0035-604	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
	25-0035-604-CAT-3	NON-PARTICIPATING		0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
Section: 0002 - TAP-U-0035(604)--8I-25, 80'-0 x 14'-0 Steel Truss Pedestrian Bridge									
0540	2402-2720000	CY	\$33.000	65.000	\$2,145.00	35.000	\$1,155.00	100.000	\$3,300.00
EXCAVATION, CLASS 20									
Reason: Contract Unit Cost									
			Funding Details						
	25-0035-604-CAT-1	25-0035-604-CAT-1	25-0035-604	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
	25-0035-604-CAT-2	25-0035-604-CAT-2	25-0035-604	65.000	\$2,145.00	35.000	\$1,155.00	100.000	\$3,300.00
	25-0035-604-CAT-3	NON-PARTICIPATING		0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0550	2403-0100010	CY	\$1,150.000	42.100	\$48,415.00	5.900	\$6,785.00	48.000	\$55,200.00
STRUCTURAL CONCRETE (BRIDGE)									
Reason: Contract Unit Cost									
			Funding Details						
	25-0035-604-CAT-1	25-0035-604-CAT-1	25-0035-604	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
	25-0035-604-CAT-2	25-0035-604-CAT-2	25-0035-604	42.100	\$48,415.00	5.900	\$6,785.00	48.000	\$55,200.00
	25-0035-604-CAT-3	NON-PARTICIPATING		0.000	\$0.00	0.000	\$0.00	0.000	\$0.00

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
0610	2507-3250005	SY	\$6.000	162.000	\$972.00	-18.700	-\$112.20	143.300	\$859.80
ENGINEERING FABRIC									
Reason: Contract Unit Cost									
				Funding Details					
25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604				162.000	\$972.00	-18.700	-\$112.20	143.300	\$859.80
25-0035-604-CAT-3 NON-PARTICIPATING				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
0620	2507-6800061	TON	\$69.000	123.000	\$8,487.00	-1.330	-\$91.77	121.670	\$8,395.23
REVETMENT, CLASS E									
Reason: Contract Unit Cost									
				Funding Details					
25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604				123.000	\$8,487.00	-1.330	-\$91.77	121.670	\$8,395.23
25-0035-604-CAT-3 NON-PARTICIPATING				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
33 items			Totals	\$212,716.32		\$34,929.62		\$247,645.94	

Funding Summary

Fund Package	Original Amount	Authorized Amount	Pending Change	Revised Amount
25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604	\$822,468.00	\$888,247.55	\$27,193.59	\$915,441.14

Fund Package	Original Amount	Authorized Amount	Pending Change	Revised Amount
25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604	\$301,532.00	\$301,532.00	\$7,736.03	\$309,268.03
25-0035-604-CAT-3 NON-PARTICIPATING	\$0.00	\$0.00	\$0.00	\$0.00
3 fund packages	\$1,124,000.00	\$1,189,779.55	\$34,929.62	\$1,224,709.17



McClure Engineering Co.

Detailed Payment

25-0035-604

Description	TAP-U-0035(604)--8I-25, Letting Date- March 19, 2024 In the City of Adel, a Rec Trail along Pennoch St., S. 12th St., and south of Lynne Dr MEC#: 2022000190-000
Payment Number	16
Pay Period	11/06/2025 to 12/04/2025
Prime Contractor	ELDER CORPORATION 5088 EAST UNIVERSITY DES MOINES, IA 50327-7098
Payment Status	Pending
Awarded Project Amount	\$1,124,000.00
Authorized Amount	\$1,189,779.55

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
Section: 0001 - TAP-U-0035(604)--8I-25, Trail Items										
0010	2101-0850001	ACRE	\$38,500.000	0.230	0.000	0.230	0.230	0.230	\$0.00	\$8,855.00
CLEARING AND GRUBBING										
0020	2102-2710070	CY	\$7.750	2,477.000	0.000	2,477.000	2,477.000	2,477.000	\$0.00	\$19,196.75
EXCAVATION, CLASS 10, ROADWAY AND BORROW										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0030	2102-2710090	CY	\$32.000	806.000	0.000	806.000	806.000	806.000	\$0.00	\$25,792.00
EXCAVATION, CLASS 10, WASTE										
0040	2105-8425015	CY	\$15.000	1,532.000	76.000	1,456.000	1,532.000	1,532.000	\$1,140.00	\$22,980.00
TOPSOIL, STRIP, SALVAGE AND SPREAD										
0050	2123-7450020	STA	\$380.000	96.000	0.000	96.000	96.000	96.000	\$0.00	\$36,480.00
SHOULDER FINISHING, EARTH										
0060	2315-8275025	TON	\$60.000	44.000	0.000	46.090	46.090	46.090	\$0.00	\$2,765.40
SURFACING, DRIVEWAY, CLASS A CRUSHED STONE										
0070	2401-6750001	LS	\$840.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$840.00
REMOVALS, AS PER PLAN										
0080	2416-0100024	EACH	\$2,300.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$2,300.00
APRONS, CONCRETE, 24 IN. DIA.										
0090	2431-0000100	SF	\$90.000	0.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
SEGMENTAL BLOCK RETAINING WALL										
0100	2435-0251224	EACH	\$2,300.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$2,300.00
INTAKE, SW-512, 24 IN.										
0110	2435-0600010	EACH	\$1,600.000	4.000	2.000	2.000	4.000	4.000	\$3,200.00	\$6,400.00
MANHOLE ADJUSTMENT, MINOR										
0120	2435-0700010	EACH	\$1,200.000	2.000	0.000	2.000	2.000	2.000	\$0.00	\$2,400.00
CONNECTION TO EXISTING MANHOLE										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0130	2503-0110015	LF	\$164.000	6.000	0.000	6.000	6.000	6.000	\$0.00	\$984.00
STORM SEWER GRAVITY MAIN, TRENCHED, 15 IN.										
0140	2503-0110024	LF	\$154.000	8.000	0.000	8.000	8.000	8.000	\$0.00	\$1,232.00
STORM SEWER GRAVITY MAIN, TRENCHED, 24 IN.										
0150	2504-0200404	LF	\$141.000	20.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 4 IN.										
0160	2511-0302500	SY	\$49.500	4,965.800	0.000	4,965.800	4,965.800	4,965.800	\$0.00	\$245,807.10
RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 5 IN.										
0170	2511-0302600	SY	\$55.000	31.800	0.000	32.370	32.370	32.370	\$0.00	\$1,780.35
RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 6 IN.										
0180	2511-0310100	STA	\$340.000	48.000	0.000	48.000	48.000	48.000	\$0.00	\$16,320.00
SPECIAL COMPACTION OF SUBGRADE FOR RECREATIONAL TRAIL										
0190	2511-6745900	SY	\$8.750	318.000	0.000	318.000	318.000	318.000	\$0.00	\$2,782.50
REMOVAL OF SIDEWALK										
0200	2511-7526004	SY	\$52.000	158.000	0.000	158.000	158.000	158.000	\$0.00	\$8,216.00
SIDEWALK, P.C. CONCRETE, 4 IN.										
0210	2511-7526006	SY	\$89.000	104.500	23.000	93.300	116.300	116.300	\$2,047.00	\$10,350.70
SIDEWALK, P.C. CONCRETE, 6 IN.										
0220	2511-7528101	SF	\$51.000	217.000	0.000	225.000	225.000	225.000	\$0.00	\$11,475.00
DETECTABLE WARNINGS										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0230	2514-0000200	STA	\$3,100.000	0.650	0.000	0.650	0.650	0.650	\$0.00	\$2,015.00
REMOVAL OF CURB										
0240	2515-2475006	SY	\$85.250	173.500	0.000	323.420	323.420	323.420	\$0.00	\$27,571.56
DRIVEWAY, P.C. CONCRETE, 6 IN.										
0250	2515-6745600	SY	\$16.500	175.000	0.000	175.000	175.000	175.000	\$0.00	\$2,887.50
REMOVAL OF PAVED DRIVEWAY										
0260	2516-8625000	CY	\$1,210.000	7.500	0.000	7.500	7.500	7.500	\$0.00	\$9,075.00
COMBINED CONCRETE SIDEWALK AND RETAINING WALL										
0270	2519-1002048	LF	\$54.000	77.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
FENCE, CHAIN LINK, 48 IN. HEIGHT										
0280	2519-4200120	LF	\$5.000	77.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
REMOVAL OF FENCE, CHAIN LINK										
0290	2524-6765010	EACH	\$550.000	2.000	0.000	2.000	2.000	2.000	\$0.00	\$1,100.00
REMOVE AND REINSTALL SIGN AS PER PLAN										
0300	2524-9276010	LF	\$35.000	232.000	0.000	298.000	298.000	298.000	\$0.00	\$10,430.00
PERFORATED SQUARE STEEL TUBE POSTS										
0310	2524-9325001	SF	\$35.000	115.500	0.000	167.500	167.500	167.500	\$0.00	\$5,862.50
TYPE A SIGNS, SHEET ALUMINUM										
0320	2527-9263109	STA	\$450.000	34.200	0.000	42.000	42.000	42.000	\$0.00	\$18,900.00
PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0330	2528-8445110	LS	\$11,200.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$11,200.00
TRAFFIC CONTROL										
0335	2529-2242304	EACH	\$105.000	9.000	0.000	8.000	8.000	8.000	\$0.00	\$840.00
CD JOINT ASSEMBLY										
0340	2529-5070110	SY	\$111.000	103.000	0.000	107.250	107.250	107.250	\$0.00	\$11,904.75
PATCHES, FULL-DEPTH FINISH, BY AREA										
0350	2529-5070120	EACH	\$476.000	3.000	0.000	4.000	4.000	4.000	\$0.00	\$1,904.00
PATCHES, FULL-DEPTH FINISH, BY COUNT										
0360	2533-4980005	LS	\$106,277.830	1.000	0.000	1.000	1.000	1.000	\$0.00	\$106,277.83
MOBILIZATION										
0370	2554-0210201	EACH	\$6,400.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$6,400.00
FIRE HYDRANT ASSEMBLY, WM-201										
0380	2554-0210205	EACH	\$640.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$640.00
FIRE HYDRANT ASSEMBLY REMOVAL										
0390	2601-2634105	ACRE	\$4,500.000	1.000	0.000	1.643	1.643	1.643	\$0.00	\$7,393.50
MULCHING, BONDED FIBER MATRIX										
0400	2601-2636015	ACRE	\$2,000.000	0.030	0.000	0.030	0.030	0.030	\$0.00	\$60.00
NATIVE GRASS SEEDING										
0410	2601-2636070	ACRE	\$1,450.000	1.000	0.000	1.280	1.280	1.280	\$0.00	\$1,856.00
HYDRAULIC SEEDING: (URBAN)										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0420	2601-2638352	SQ	\$15.000	12.800	0.000	0.000	0.000	0.000	\$0.00	\$0.00
SLOPE PROTECTION, WOOD EXCELSIOR MAT										
0430	2601-2639010	SQ	\$65.000	303.000	0.000	470.470	470.470	470.470	\$0.00	\$30,580.55
SODDING										
0440	2601-2642120	ACRE	\$850.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
STABILIZING CROP - SEEDING AND FERTILIZING (URBAN)										
0450	2601-2643110	MGAL	\$75.000	181.800	0.000	184.900	184.900	184.900	\$0.00	\$13,867.50
WATERING FOR SOD, SPECIAL DITCH CONTROL, OR SLOPE PROTECTION										
0460	2602-0000020	LF	\$1.600	4,932.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
SILT FENCE										
0470	2602-0000071	LF	\$0.010	4,932.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS										
0480	2602-0000101	LF	\$0.010	4,932.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECK										
0490	2602-0000150	LF	\$25.210	100.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
STABILIZED CONSTRUCTION ENTRANCE, EC-303										
0500	2602-0000309	LF	\$1.950	2,632.000	0.000	5,088.000	5,088.000	5,088.000	\$0.00	\$9,921.60
PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.										
0510	2602-0000351	LF	\$0.100	2,632.000	875.000	0.000	875.000	875.000	\$87.50	\$87.50
REMOVAL OF PERIMETER AND SLOPE OR DITCH CHECK SEDIMENT CONTROL DEVICE										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0520	2602-0010010	EACH	\$600.000	1.000	0.000	10.000	10.000	10.000	\$0.00	\$6,000.00
MOBILIZATIONS, EROSION CONTROL										
0530	2602-0010020	EACH	\$1,200.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
MOBILIZATIONS, EMERGENCY EROSION CONTROL										
8001	2435-0600020	EACH	\$4,558.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$4,558.00
MANHOLE ADJUSTMENT, MAJOR										
8002	2599-9999009	LF	\$80.000	28.000	0.000	28.000	28.000	28.000	\$0.00	\$2,240.00
('LINEAR FEET' ITEM): 6in HDPE Pipe										
8003	2431-0000100	SF	\$97.200	1,974.000	0.000	1,974.000	1,974.000	1,974.000	\$0.00	\$191,872.80
SEGMENTAL BLOCK RETAINING WALL										
8004	6100-2301010	SY	\$2.500	295.500	0.000	295.500	295.500	295.500	\$0.00	\$738.75
(EW0) PCC COLD WEATHER PROTECTION										
Section Totals:									\$6,474.50	\$915,441.14
Section: 0002 - TAP-U-0035(604)--8I-25, 80'-0 x 14'-0 Steel Truss Pedestrian Bridge										
0540	2402-2720000	CY	\$33.000	65.000	0.000	100.000	100.000	100.000	\$0.00	\$3,300.00
EXCAVATION, CLASS 20										
0550	2403-0100010	CY	\$1,150.000	42.100	0.000	48.000	48.000	48.000	\$0.00	\$55,200.00
STRUCTURAL CONCRETE (BRIDGE)										
0560	2404-7775005	LB	\$2.000	5,744.000	0.000	5,732.000	5,732.000	5,732.000	\$0.00	\$11,464.00
REINFORCING STEEL, EPOXY COATED										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0570	2414-6445100	LF	\$650.000	42.000	0.000	42.000	42.000	42.000	\$0.00	\$27,300.00
STRUCTURAL STEEL PEDESTRIAN HAND RAILING										
0580	2429-0000100	EACH	\$160,000.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$160,000.00
PRE-ENGINEERED STEEL TRUSS TRAIL BRIDGE,: 80'-0 x 14'-0										
0590	2501-0201057	LF	\$55.000	725.000	0.000	725.000	725.000	725.000	\$0.00	\$39,875.00
PILES, STEEL, HP 10 X 57										
0600	2507-2638650	SY	\$150.000	19.000	0.000	19.000	19.000	19.000	\$0.00	\$2,850.00
BRIDGE WING ARMORING - EROSION STONE										
0610	2507-3250005	SY	\$6.000	162.000	0.000	143.300	143.300	143.300	\$0.00	\$859.80
ENGINEERING FABRIC										
0620	2507-6800061	TON	\$69.000	123.000	0.000	121.670	121.670	121.670	\$0.00	\$8,395.23
REVETMENT, CLASS E										
Section Totals:									\$0.00	\$309,244.03
Total Payments:									\$6,474.50	\$1,224,685.17

Time Charges

Time Limit	Original Deadline	Authorized Deadline	Charges This Period	Damages This Period	Days Completed To Date	Days Remaining To Date	Damages To Date
Working Days, Late Start Date - 06/03/2024, Liquidated Damage Rate - 1,000	75.0 Days	75.0 Days	0.0 Days	\$0.00	74.0 Days	1.0 Day	\$0.00
Total Damages:							\$0.00

Summary

Current Approved Work:	\$6,474.50	Approved Work To Date:	\$1,224,685.17
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	\$0.00	Retainage To Date:	\$30,000.00
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$6,474.50	Payments To Date:	\$1,194,685.17
Previous Payment:	\$5,860.28	Previous Payments To Date:	\$1,188,210.67

Funding Details

25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604:	\$6,474.50
25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604:	\$0.00
25-0035-604-CAT-3 NON-PARTICIPATING:	\$0.00
Current Payment:	\$6,474.50

25-0035-604-CAT-1 25-0035-604-CAT-1 25-0035-604 To Date:	\$915,441.14
25-0035-604-CAT-2 25-0035-604-CAT-2 25-0035-604 To Date:	\$309,244.03
25-0035-604-CAT-3 NON-PARTICIPATING To Date:	\$0.00
Payments To Date:	\$1,224,685.17



AGENDA ITEM NO. 6.a AGENDA SECTION: DEPARTMENT HEAD REPORT

ADEL CITY COUNCIL AGENDA ITEM REPORT

MEETING DATE: December 9, 2025

AGENDA HEADING: Update on the City of Adel Facility Needs Assessment for Police and Fire Station and Operational Analysis for Fire Services

ATTACHMENTS:



AGENDA ITEM NO. 6.b AGENDA SECTION: DEPARTMENT HEAD REPORT

ADEL CITY COUNCIL AGENDA ITEM REPORT

MEETING DATE: December 9, 2025

TO: Mayor & City Council

FROM: Brittany Sandquist, Deputy City Administrator/Finance Director

AGENDA HEADING: Budget Update - Deputy City Administrator/Finance Director
Brittany Sandquist

STAFF/COMMITTEE RECOMMENDATION:

The City Council meeting on Monday, January 26th at 6:00 p.m. will be a meeting focused on the budget.

ATTACHMENTS:

[Timeline for Fiscal Year 2026-2027 Budget.pdf](#)

Timeline for Fiscal Year 2026-2027 Budget	
October 15	Begin preparation on all worksheets, staffing, CIP, wages, insurance, and narratives
October 31	Department heads submit major staffing and CIP requests
Oct. 27-31	<i>Dept. heads meet with Brittany & Carrie to review completed worksheets</i>
November 7	Deadline for department heads to submit all completed materials and handouts
November 10	Begin review of submitted materials and enter line-item budget into Incode
December 31	Input valuation data from County for general levy amount and complete rough draft of line-item budget and State budget forms
January 9	Department heads submit revisions, if necessary
January 22-23	Distribute first draft budget (balanced), CIP, new programs/personnel, & handouts
January 26	<i>Joint Budget Committee / Council / Department Head Meeting (food provided)</i>
January 30	Submit revisions to Budget Committee for review, if necessary
February 3	<i>Budget Committee Meeting, if necessary</i>
February 10	<i>Council Meeting – Set Public Hearings for Proposed Property Tax Amounts/ Taxpayer Statements</i>
March 5	Information submitted to Dept. of Management for taxpayer statements
Mar. 3 - Mar. 13	Proposed Property Tax Notice Published in DCN / Register (Confirm Latest Email Date) & Posted to Social Media No Later than the Date of Publication
March 15	Mailing of taxpayer statements to be completed by County Auditor
March 23	<i>Special Council Meeting (To Be Held Prior to Regular Council Meeting) – Public Hearing for Proposed Property Tax Amounts & Taxpayer Statements & Council Meeting – Set Public Hearing for FY26-27 Budget</i>
Mar. 25-Apr. 4	Budget Notice Published in DCN / Register (Confirm Latest Email Date)
April 14	<i>Council Meeting – Public Hearing and Adoption of FY26-27 Budget</i>

***Post notices online (including social media) and request newspaper clippings*

April 30	Budget certified to County Auditor and filed online with Dept. of Management
May 10	Persons affected by budget have 10 days after date of cert. to file written protest

Timeline for Fiscal Year 2025-2026 Budget Amendment*	
March 17	Distribute amendment worksheets and detail information to department heads
April 1	Deadline for department heads to submit completed amendment materials
April 14	<i>Council Meeting – Set FY25-26 Budget Amendment Hearing</i>
April 22-May 2	Amendment Notice published in DCN / Register <i>(confirm email dates)</i>
May 12	<i>Council Meeting – Public Hearing and Adoption of FY25-26 Budget Amendment</i>
May 13	Budget amendment certified to County Auditor

**Use similar timeline if a budget amendment is needed earlier in the fiscal year.*

***Post notices online (including social media) and request newspaper clippings*



ADEL CITY COUNCIL AGENDA ITEM REPORT

MEETING DATE: December 9, 2025

TO: Mayor & City Council

FROM: Carrie Erickson, City Clerk

AGENDA HEADING: Consider Approval of Mayor Board and Commission
Appointments: Parks and Recreation Board - Two Openings

STAFF/COMMITTEE RECOMMENDATION:

This item considers having the Mayor appoint up to two residents to fill one term ending on July 1, 2026 and another term ending on July 1, 2028 on the City's Parks and Recreation Board.

As of Friday, December 5 at 12:00 p.m., four applications have been received: Brittini Olson, Ryan Plagman, and Alexander Loterbour.

City staff will issue any additional applications received before the council meeting if possible.

ATTACHMENTS:

[Honor The Call To Serve - Park 2025 \(November Vacancies\).pdf](#)
[Park Board Application - Alexander Loterbour.pdf](#)
[Park Board Application - David Thompson.pdf](#)



HONOR THE CALL TO SERVE

Serving on a City Board or Commission is a great way to become involved in shaping the direction of your community. If you've ever wanted to become a part of the decision-making process, please visit the City's website to complete an application:

<https://adelia.rja.revize.com/forms/9898>

or contact Adel City Hall at 515-993-4525 to request a copy of the application.

Parks & Recreation Board – Two Openings*

The Parks & Recreation Board recommends and oversees policy and rules governing the City parks, the Adel Family Aquatic Center, and the City's cemeteries. The Board oversees the operation of the park system. The Board also serves as the City's Tree Board. Please see Chapter 24 of the City of Adel Code of Ordinances for further details. Terms are typically for three (3) years. Meetings occur on the first Monday of each month at 6:30 p.m.

*The two openings are because of vacancies on the Parks & Recreation Board. The first vacant seat has a term ending July 1, 2026. The second vacant seat has a term ending July 1, 2028. Mayoral appointment with council approval. We encourage all applicants to commit to attend approximately 80% of meetings annually. Please contact Parks & Recreation Director Nick Schenck with any specific questions about the board.

For this board, please consider this list of recommended/helpful education and experience: Background in parks or park development; public-private partnerships; project financing; budgets; landscaping; property development; horticulture; employee supervision; and human resources.

We anticipate appointing these positions at the December 9, 2025 Adel City Council Meeting. While your attendance is not required, we encourage you to participate in case the Mayor or Council have any additional questions.

**APPLICATIONS SUBMITTED BY DECEMBER 3 WILL BE INCLUDED
IN THE COUNCIL PACKET ISSUED ON DECEMBER 5**

Serve on a City Board or Commission

Print

Del

Submitted by: Alexander Loterbour

Submitted On: 2025-11-05 19:44:29

Submission IP: 173.20.167.39 (172.31.22.15)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Carrie Erickson

Due Date: Open

SERVE ON A CITY BOARD OR COMMISSION

Openings for Boards and Commissions:
**Click on the link below to view more information about each opening*

Parks & Recreation Board - One Opening

If you would like to apply to serve on a City of Adel board or commission, please submit the form below. Alternatively, you may [download this form](#) and email it to City Clerk Carrie Erickson at cerickson@adeliowa.gov or return it to Adel City Hall.

As of July 1, 2025, there is a requirement that all elected or appointed officials must complete a training covering open records/open meetings law in the State of Iowa.

If appointed to a Board or Commission, this training will be required to be completed within 90 days of appointment.
Details will follow after appointment about how/when to complete the online training.

Please Note: Besides the nonresident Library Board Trustee, all other boards and commissions require residency within the City of Adel’s city limits.

<div><div>* First Name</div><div>Alexander</div></div>	<div><div>* Last Name</div><div>Loterbour</div></div>
<div><div>* Address</div><div>219 N 10th St., Adel, IA</div></div>	
<div>Please include: Street Address, City, State, and Zip</div>	
<div><div>* Phone</div><div></div></div>	<div><div>* Email</div><div></div></div>

- * I am interested in serving on the following board(s) / commission(s) - Please refer to the notes above for the latest openings.
- ☐ Library Board

☐ Historic Preservation Commission

☐ Planning & Zoning Commission

☐ Board of Adjustment

☒ Parks & Recreation Board

*** How did you hear about the opening(s)?**

- ☐ Newsletter
- ☐ Email
- ☒ Website
- ☐ Social Media
- ☐ Adel City Hall
- ☐ Referral
- ☐ Other

*** What relevant experience do you have that you think would be helpful in performing the duties on the Board/Commission?**

I have lived in Adel for almost 7 years. In those seven years I have frequented the parks and other amenities that are offered in Adel. I have also participated in many activities that have been offered, along with my child. I enjoy being involved in the community and helping to make sure that Adel continues to be a great place to live. I did serve on the library board for three years and am ready to offer my services in a different atmosphere.

*** Briefly describe why you are interested in serving on the Board/Commission:**

I am interested in serving on the Parks and Recreation Board because I enjoy visiting the parks throughout Adel. I also enjoy the different activities that are offered and would love to be involved.

*** Other comments and/or information:**

I am an enthusiastic individual who loves making a difference. I enjoy communicating with people and coming up with new ideas.

*** I commit to attend approximately 80% of meetings annually.**

☒ I agree.

*** Signature**

Alexander Loterbour

By submitting this form online I understand that my electronic signature carries the same weight as my print signature.

Serve on a City Board or Commission

Print

Del

Submitted by: David Thompson

Submitted On: 2025-11-30 20:54:03

Submission IP: 75.162.49.87 (172.31.27.87)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Carrie Erickson

Due Date: Open

SERVE ON A CITY BOARD OR COMMISSION

Openings for Boards and Commissions:
**Click on the link below to view more information about each opening*

[Planning & Zoning Commission Opening](#)

[Parks & Recreation Board Openings](#)

If you would like to apply to serve on a City of Adel board or commission, please submit the form below. Alternatively, you may [download this form](#) and email it to City Clerk Carrie Erickson at cerickson@adeliowa.gov or return it to Adel City Hall.

As of July 1, 2025, there is a requirement that all elected or appointed officials must complete a training covering open records/open meetings law in the State of Iowa.

If appointed to a Board or Commission, this training will be required to be completed within 90 days of appointment. Details will follow after appointment about how/when to complete the online training.

Please Note: Besides the nonresident Library Board Trustee, all other boards and commissions require residency within the City of Adel’s city limits.

* First Name

David

* Last Name

Thompson

* Address

1301 South 11th Street

* Phone

* Email

- * I am interested in serving on the following board(s) / commission(s) - Please refer to the notes above for the latest openings.
- ☐

Library Board
- ☐

Historic Preservation Commission
- ☐

Planning & Zoning Commission
- ☐

Board of Adjustment
- ☒

Parks & Recreation Board

*** How did you hear about the opening(s)?**

- ☐ Newsletter
- ☐ Email
- ☒ Website
- ☐ Social Media
- ☐ Adel City Hall
- ☐ Referral
- ☐ Other

*** What relevant experience do you have that you think would be helpful in performing the duties on the Board/Commission?**

I volunteer and coach for Basketball, Baseball, and Football. In my career, I have been management for 20+ years which provides me an ability to lead a group and/or organization.

*** Briefly describe why you are interested in serving on the Board/Commission:**

I love coaching and sports. I want to be a part of the community of Adel and help the Parks and Rec. in any capacity I can. I also could help with facilities and upkeep if needed.

*** Other comments and/or information:**

Please call me if you have any questions or need additional information.

*** I commit to attend approximately 80% of meetings annually.**

☒ I agree.

*** Signature**

David Thompson

By submitting this form online I understand that my electronic signature carries the same weight as my print signature.



AGENDA ITEM NO. 7.b
AGENDA SECTION: NEW BUSINESS

ADEL CITY COUNCIL AGENDA ITEM REPORT

MEETING DATE: December 9, 2025

AGENDA HEADING: Consider Approval of Resolution No. 25-84, Approving an Engagement Agreement with Ahlers & Cooney, P.C. for 2025 and 2026 Public Improvement Contract Proceedings

ATTACHMENTS:
[Resolution No. 25-84, Engagement letter to City of Adel for 2025 and 2026 Contract Proceedings.pdf](#)



Ahlers & Cooney, P.C.
Attorneys at Law

100 Court Avenue, Suite 600
Des Moines, Iowa 50309-2231

Phone: 515-243-7611

Fax: 515-243-2149

www.ahlerslaw.com

Kristine Stone

515.246.0314

kstone@ahlerslaw.com

December 3, 2025

VIA EMAIL

Ms. Brittany Sandquist
Deputy City Administrator/Finance Director
City of Adel
P.O. Box 248
301 S. 10th Street
Adel, IA 50003

RE: Engagement Agreement – 2025 and 2026 Public Improvement Contract
Proceedings

Dear Brittany:

The purpose of this Engagement Agreement ("Agreement") is to disclose and memorialize the terms and conditions under which Ahlers & Cooney, P.C. will represent the City of Adel (the "City") in connection with the preparation of the necessary contract proceedings for public improvement projects commenced in 2025 and 2026.

SCOPE OF ENGAGEMENT

When City staff requests that we prepare the necessary proceedings for Council action on public improvement projects in 2025 and 2026, we will perform the following services:

1. Review the engineer's Notice of Public Hearing and Notice to Bidders for compliance with Iowa law;
2. Prepare letters of instructions for Council proceedings;
3. Answer questions and advise City staff and Council throughout the public improvement contract (bidding and letting) process;
4. Prepare Notices of Meetings and partial agendas
5. Prepare proceedings and documents for initiation of the public improvement project, including:
 - a. Resolution ordering construction of certain public improvements, and fixing a date for hearing thereon and taking of bids therefor

6. Prepare proceedings to be used on the date fixed for the hearing on the proposed plans, specifications, contract, and estimated total cost of the public improvement project, including:
 - a. Resolution adopting plans, specifications, form of contract and estimated cost
 - b. Resolution making award of contract
 - c. Resolution approving contract and bond.
7. Prepare proceedings to be used upon completion of the public improvement project, including:
 - a. Resolution accepting public improvements

Our duties under this particular engagement are limited to those expressly set forth above. Absent a separate engagement agreement regarding one or more of the following services, our duties under this Agreement do not include:

1. Defending any legal challenges to or arising out of the particular public improvement project;
2. Reviewing, revising, or negotiating the City's contract with outside consultants - architects or engineers;
3. Reviewing and revising the terms and conditions of the City's contract for construction of the public improvements; and
4. Any bond (finance) related services.

Please be advised that we recommend that the City have legal counsel review all public improvement contracts and outside professional consultant (architects and engineers) contracts well in advance of posting the Notice to Bidders and publication of the Notice of Public Hearing for each particular project. The standard form contracts commonly used for public improvement contracts and professional consultant contracts do not provide sufficient protection for municipal owners in the event disputes arise concerning workmanship, delay, payment, and / or design related issues.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this Agreement, the City will be our client and an attorney-client relationship will exist between us for public improvement projects commenced in 2025 and 2026 for which the City staff requests our assistance. Our services are limited to those contracted for in this letter and the City's execution of this Agreement will constitute an acknowledgement of those limitations. Our representation of the City and the attorney-client relationship established by this Agreement will be concluded upon payment of our final invoice.

FEES

We will charge a flat fee of \$2,000 per project for services rendered under this Agreement. If we determine that an adjustment of our fee is necessary, we will advise you. Such adjustment might be necessary in the event that unusual or unforeseen circumstances arise which require a significant increase in the services rendered, such as the rejection of all bids and the need to re-bid, personal attendance at meetings or unexpected revision of the above referenced documents. Typically, personal attendance at Council meetings is not necessary in order to provide the services outlined above. We will, however, attend Council meetings in the event that circumstances require. In addition to the flat fee quoted above, we will bill the City for all expenses incurred on its behalf, such as photocopying, deliveries, and other related expenses. We estimate that such charges will not exceed \$100. We will contact you prior to incurring expenses that exceed that amount.

Our statement for services and expenses will be sent after the hearing on the plans, specifications, form of contract and estimate of costs is held. Payment is due and payable within thirty (30) days of receipt of the invoice.

If, for any reason, the City terminates the engagement governed by this Agreement before a particular public improvement contract is awarded or, if a particular project is cancelled, we will bill the City for the services rendered as of the date of termination based on the hourly rates of those who provided services. The fee charged by the Firm for this representation will be based in part on the current hourly rate of the person performing the service at the time services are performed. We will also bill you for all expenses we have incurred as outlined above. My 2025 hourly rate is \$310. Services performed on your behalf by legal assistants will be billed at \$155 per hour. The Firm's billing rates are reviewed, and sometimes revised, annually in January. Accordingly, these rates are subject to change in January of each year and we expect to submit a new agreement for the Council's consideration annually at that time.

RECORDS

At the City's request, any documents furnished by the City will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the above referenced project will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retained by us after the termination of this engagement.

APPROVAL

Please carefully review the terms and conditions of this Agreement. **If this Agreement accurately reflects the terms of this particular engagement, please obtain approval by the city council, and execute, date and return to me the enclosed copy of this Agreement. Please retain the original for your file.**

December 3, 2025

Page 4

If you have questions regarding any aspect of the above or our representation, please do not hesitate to contact me. As always, we appreciate the opportunity to represent the City of Adel and we look forward to working with you on the City's 2025 and 2026 public improvement projects.

Sincerely,

AHLERS & COONEY, P.C.

By */s/ Kristine Stone*

Kristine Stone

KS:aes

Accepted and approved on behalf of the City Council*

By: _____ Dated: _____
Title: Mayor

*Authorized by Resolution \ Motion _____ approved on _____,
2025.

4903-2845-9134-2\10113-000



ADEL CITY COUNCIL AGENDA ITEM REPORT

MEETING DATE: December 9, 2025

TO: Mayor & City Council

FROM: Brittany Sandquist, Deputy City Administrator/Finance Director

AGENDA HEADING: Consider Approval of Resolution No. 25-85, Declaring an Official Intent Under Treasury Regulation 1.150-2 to Issue Debt to Reimburse the City for Certain Original Expenditures Paid in Connection with Specified Projects (Rapids Street Reconstruction)

STAFF/COMMITTEE RECOMMENDATION:

This item pertains to the adoption of a reimbursement resolution for the Rapids Street Reconstruction Project.

When a project will be paid in whole or in part with proceeds from tax-exempt bonds, notes or other obligations, it is important to adopt a reimbursement resolution. This allows the City to reimburse eligible project expenditures that it paid prior to the closing of the bonds from other funds of the City, such as the general fund.

It is not uncommon for an issuer to start paying certain project costs, such as engineering fees, survey and soil testing costs and initial site work costs prior to the receipt of bond proceeds. The reimbursement of project expenditures paid prior to the issuance of the bonds from those bond proceeds is subject to certain reimbursement rules. The failure to adopt a reimbursement resolution and to comply with the reimbursement rules could preclude the reimbursement of those project expenditures from the bonds.

For more information on the governing rules, please refer to the following link: [Reimbursement Resolutions - IOWA League](#)

City staff recommends approval.

ATTACHMENTS:

Resolution No. 25-85, Declaring an Official Intent Under Treasury Regulation 1.150-2 to Issue Debt to Reimburse the City.pdf

ITEMS TO INCLUDE ON AGENDA

CITY OF ADEL, IOWA

- Resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the City for certain original expenditures paid in connection with specified Projects.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE CITY.

December __, 2025

The City Council of the City of Adel, State of Iowa, met in _____ session, in Adel City Hall, 301 S. 10th Street, Adel, IA 50003, at ____ P.M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO REIMBURSE THE CITY FOR CERTAIN ORIGINAL EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS" and moved that it be adopted. Council Member _____ seconded the motion to adopt, and the roll being called thereon, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the Resolution duly adopted as follows:

RESOLUTION DECLARING AN OFFICIAL INTENT UNDER
TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO
REIMBURSE THE CITY FOR CERTAIN ORIGINAL
EXPENDITURES PAID IN CONNECTION WITH SPECIFIED
PROJECTS

WHEREAS, the City anticipates making cash expenditures for one or more capital improvement projects, generally described below (each of which shall hereinafter be referred to as a "Project"); and

WHEREAS, the City reasonably expects to issue debt to reimburse the costs of a Project;
and

WHEREAS, the Council believes it is consistent with the City's budgetary and financial circumstances to issue this declaration of official intent.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADEL, STATE OF IOWA:

Section 1. That this Resolution be and does hereby serve as a declaration of official intent under Treasury Regulation 1.150-2.

Section 2. That it is reasonably expected that capital expenditures will be made in respect of the following Project(s), from time to time and in such amounts as this Council determines to be necessary or desirable under the circumstances then and there existing.

Section 3. That the City reasonably expects to reimburse all or a portion of the following expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Section 4. That the total estimated costs of the Project(s), the maximum principal amount of the bonds, notes or other indebtedness to be issued for the foregoing Project(s) and the estimated dates of completion of the Project(s) are reasonably expected to be as follows:

<u>Project</u>	<u>Fund from which original expenditures are to be Advanced</u>	<u>Total Estimated Cost</u>	<u>Amount of Borrowing Anticipated</u>	<u>Estimated Date of Completion</u>
Rapids Street Reconstruction Project	Capital Projects			

Section 5. That the City reasonably expects to reimburse the above-mentioned Project costs not later than the later of eighteen months after the capital expenditures are paid or eighteen months after the property is placed in service, but in no event more than three (3) years after the original expenditure is paid.

Section 6. That this Resolution be maintained by the City Clerk in an Official Intent File maintained in the office of the Clerk and available at all times for public inspection, subject to such revisions as may be necessary.

PASSED AND APPROVED this ____ day of December, 2025.

Mayor

ATTEST:

City Clerk

STATE OF IOWA)
) SS
COUNTY OF DALLAS)

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2025.

(SEAL)



ADEL CITY COUNCIL AGENDA ITEM REPORT

MEETING DATE: December 9, 2025

TO: Mayor & City Council

FROM: Carrie Erickson, City Clerk

AGENDA HEADING: Consider Approval of Resolution No. 25-86, Ordering Construction of the Rapids Street Reconstruction, and Fixing a Date for Hearing Thereon and Taking of Bids Therefor

STAFF/COMMITTEE RECOMMENDATION:

Please see the bid schedule provided by McClure below:

Resolution Setting Date for Hearing and Letting and Approving the Form of Notice of Hearing on Proposed Plans, Specifications, Proposed Form of Contract and Estimated Costs and Notice to Bidders	12/9/25**
Post Notice to Bidders	12/10/25
Publish Notice of Public Hearing	1/6/26
Bid Letting (5 week bidding period)	1/14/26
Public Hearing on Plans, Specs, Form of Contract, and Estimate of Cost for Project	1/26/26**
Consideration of Bids for Project	1/26/26**
Resolution Awarding Contract for Project	1/26/26**
Resolution Approving Contract and Bonds for Project	1/26/26**

** Council Meeting

ATTACHMENTS:

[Resolution No. 25-86, Ordering construction - Rapids Street Reconstruction.pdf](#)
[Rapids Street Reconstruction Notice to Bidders & Notice of PH.pdf](#)

ITEM TO INCLUDE ON AGENDA

CITY OF ADEL, IOWA

- Resolution ordering construction of the Rapids Street Reconstruction, and fixing a date for hearing thereon and taking of bids therefor.

NOTICE MUST BE GIVEN PURSUANT TO CHAPTER 21,
CODE OF IOWA, AND THE LOCAL RULES OF THE CITY.

December 9, 2025

The City Council of the City of Adel, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 301 S. 10th Street, Adel, Iowa, at 6:00 P.M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION ORDERING CONSTRUCTION OF THE RAPIDS STREET RECONSTRUCTION, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR," and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called, and the vote was:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION ORDERING CONSTRUCTION OF THE RAPIDS
STREET RECONSTRUCTION, AND FIXING A DATE FOR
HEARING THEREON AND TAKING OF BIDS THEREFOR

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the Rapids Street Reconstruction; and

WHEREAS, the City has caused to be prepared plans, specifications and form of contract, together with estimate of cost, which are now on file in the office of the City Clerk for public inspection, for the construction of the public improvements; and

WHEREAS, the plans, specifications and form of contract are deemed suitable for the making of the public improvements; and

WHEREAS, final grades have been established by ordinance, consistent with the plans for all street improvements included in the proposed construction; and

WHEREAS, before the plans, specifications, form of contract and estimate of cost may be adopted, and a contract for the construction of the public improvements is entered into, it is necessary, pursuant to Chapter 26, Code of Iowa, to hold a public hearing and to advertise for bids:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADEL, STATE OF IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the Rapids Street Reconstruction, in the manner set forth in the plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders and published Notice of Public Hearing; the public improvements being more generally described as follows:

Base Bid: The Rapids Street Reconstruction project includes the reconstruction of Rapids Street from 15th Street to 9th Street and includes a 26-foot wide 8-inch depth PCC urban roadway section. The project will include 6-inch modified subbase, longitudinal subdrain, storm sewer, sanitary sewer, and water main replacement, 6-inch PCC driveways, 5-foot-wide sidewalks, and ADA curb ramps.

Bid Alternate 1: The project also includes additional storm sewer replacement along 9th Street which will include driveway and sidewalk replacement.

Section 2. That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders approved as a part of the specifications.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to post a notice to bidders once in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet site sponsored by either the City or a statewide association that represents the City. Posting shall be not less than thirteen clear days nor more than forty-five days prior to January 14, 2026, which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 11:00 A.M., on such date.

The City Council hereby delegates to the City Administrator or his designee the duty of receiving, opening and tabulating bids for construction of the Project. Bids shall be received and opened as provided in the public notice and the results of the bids shall be considered at the meeting of this Council on January 26, 2026, at 6:00 P.M.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to publish notice of hearing once in a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 6:00 P.M. on January 26, 2026.

PASSED AND APPROVED this 9th day of December, 2025.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF DALLAS

)

I, the undersigned City Clerk of the City of Adel, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the City hereto affixed this _____ day of _____, _____.

City Clerk, City of Adel, State of Iowa

(SEAL)

STATE OF IOWA)
) SS
COUNTY OF DALLAS)

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Clerk of the City of Adel, in the County of Dallas, State of Iowa, and that as such Clerk and by full authority from the Council of the City, I have caused a

NOTICE TO BIDDERS AND NOTICE OF PUBLIC HEARING
(Rapids Street Reconstruction)

of which a copy/screenshot annexed to the poster's affidavit hereto attached is in words and figures a correct and complete copy, to be posted as required by law in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet site sponsored by the City or a statewide association that represents the City, and that the Notice was posted and circulated on the following date:

_____, 2025.
_____, 2025.
_____, 2025.

WITNESS my official signature at Adel, Iowa, this _____ day of _____,
_____.

City Clerk, City of Adel, State of Iowa

(SEAL)

STATE OF IOWA)
) SS
COUNTY OF DALLAS)

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Clerk of the City of Adel, in the County of Dallas, State of Iowa, and that as such Clerk and by full authority from the Council of the City, I have caused a

NOTICE TO BIDDERS AND NOTICE OF PUBLIC HEARING
(Rapids Street Reconstruction)

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the "_____", a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the City, and that the Notice was published in all of the issues thereof published and circulation on the following date:

_____, 2026.

WITNESS my official signature at Adel, Iowa, this _____ day of _____, 2026.

City Clerk, City of Adel, State of Iowa

(SEAL)

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
37	MANHOLE, SW-401 (48")	EA	5.00	\$	\$
38	MANHOLE, SW-402, MODIFIED	EA	3.00	\$	\$
39	MANHOLE, SW-406	EA	2.00	\$	\$
40	INTAKE, SW-504	EA	1.00	\$	\$
41	INTAKE, SW-505	EA	24.00	\$	\$
42	INTAKE, SW-505, MODIFIED	EA	10.00	\$	\$
43	INTAKE, SW-506	EA	1.00	\$	\$
44	INTAKE, SW-506, MODIFIED	EA	1.00	\$	\$
45	REMOVE MANHOLE, SANITARY	EA	7.00	\$	\$
46	REMOVE MANHOLE, STORM	EA	2.00	\$	\$
47	REMOVE INTAKE	EA	6.00	\$	\$
48	PAVEMENT, PCC, 8-IN., C-MIX	SY	8,765.00	\$	\$
49	REMOVAL OF SIDEWALK	SY	2,800.00	\$	\$
50	REMOVAL OF DRIVEWAY	SY	640.00	\$	\$
51	SIDEWALK, PCC, 4-IN.	SY	2,213.00	\$	\$
52	SIDEWALK, PCC, 6-IN.	SY	606.00	\$	\$
53	DETECTABLE WARNINGS	SF	542.00	\$	\$
54	DRIVEWAY, PAVED, PCC, 6-IN.	SY	785.00	\$	\$
55	FULL DEPTH PATCHES, PCC, 8 INCHES	SY	115.00	\$	\$
56	PAVEMENT REMOVAL	SY	14,010.00	\$	\$
57	PAINTED PAVEMENT MARKINGS, DURABLE	STA	3.50	\$	\$

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
58	TEMPORARY TRAFFIC CONTROL	LS	1.00	\$	\$
59	TRAFFIC SIGNS	SF	163.90	\$	\$
60	PERFORATED SQUARE STEEL TUBE POSTS	LF	333.50	\$	\$
61	REMOVE AND REINSTALL TRAFFIC SIGNS	EA	3.00	\$	\$
62	REMOVE AND SALVAGE TRAFFIC SIGN ASSEMBLY	EA	53.00	\$	\$
63	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING, TYPE 1	ACRE	2.70	\$	\$
64	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING, TYPE 4	ACRE	2.70	\$	\$
65	SWPPP MANAGEMENT	LS	1.00	\$	\$
66	FILTER SOCK, 9-IN.	LF	4,806.00	\$	\$
67	FILTER SOCK, REMOVAL	LF	4,806.00	\$	\$
68	EROSION CONTROL MULCHING, HYDROMULCHING, BFM	ACRE	2.70	\$	\$
69	INLET PROTECTION DEVICE, INLET	EA	73.00	\$	\$
70	INLET PROTECTION DEVICE, SURFACE APPLIED	EA	56.00	\$	\$
71	INLET PROTECTION DEVICE, MAINTENANCE	EA	129.00	\$	\$
72	REMOVAL AND REINSTALLATION OF EXISTING FENCE, CHAIN LINK	LF	65.00	\$	\$
73	CAST-IN-PLACE RETAINING WALL, PCC	CY	3.20	\$	\$
74	LANDSCAPING REMOVAL	LS	1.00	\$	\$
75	MOBILIZATION	LS	1.00	\$	\$
76	MAINTENANCE OF POSTAL SERVICE	LS	1.00	\$	\$
77	MAINTENANCE OF SOLID WASTE COLLECTION	LS	1.00	\$	\$
78	TEMPORARY GRANULAR SIDEWALK	SY	450.00	\$	\$

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
79	CONCRETE WASHOUT	LS	1.00	\$	\$
TOTAL BASE BID AMOUNT:				\$	

BID ALTERNATE NO. 1:

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
80	CLEARING AND GRUBBING	UNIT	160.00	\$	\$
81	TOPSOIL, ON-SITE	CY	96.00	\$	\$
82	STORM SEWER, TRENCHED, RCP, 30-IN.	LF	285.00	\$	\$
83	REMOVAL OF STORM SEWER, RCP, GREATER THAN OR EQUAL TO 30 IN.	LF	285.00	\$	\$
84	CONNECTION TO EXISTING INTAKE	EA	1.00	\$	\$
85	REMOVAL OF SIDEWALK	SY	7.00	\$	\$
86	REMOVAL OF DRIVEWAY	SY	42.00	\$	\$
87	SIDEWALK, PCC, 6-IN.	SY	7.00	\$	\$
88	DETECTABLE WARNINGS	SF	10.00	\$	\$
89	DRIVEWAY, PAVED, PCC, 6-IN.	SY	49.00	\$	\$
90	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING, TYPE 1	ACRE	0.20	\$	\$
91	EROSION CONTROL MULCHING, HYDROMULCHING, BFM	ACRE	0.20	\$	\$
TOTAL BID ALTERNATE NO. 1 AMOUNT:				\$	

PROPOSAL: PART D – GENERAL

The Bidder hereby acknowledges that the Jurisdiction, in advertising for public bids for this project, reserves the right to:

1. Reject any or all bids. Award of the Contract, if any, to be to the lowest responsible, responsive bidder; and
2. Reject any or all alternates in determining the items to be included in the Contract. Designation of the lowest responsible, responsive bidder to be based on comparison of the total bid plus any selected alternates; and
3. Make such alterations in the Contract Documents or in the Proposal quantities as it determines necessary in accordance with the Contract Documents after execution of the Contract. Such alterations shall not be considered a waiver of any conditions of the Contract Documents, and shall not invalidate any of the provisions thereof; and

The Bidder hereby agrees to:

1. Submit a fully completed and accurate Statement of Bidder's Qualifications Form, if Bidder is the lowest responsive bidder.
2. Enter into a Contract, if this Proposal is selected, in the form approved by the Jurisdiction, provide proof of registration with the Iowa Division of Labor in accordance with Chapter 91C of the Iowa Code, and furnish a Performance, Payment, and Maintenance Bond; and
3. Forfeit bid security, not as a penalty but as liquidated damages, upon failure to enter into such Contract and/or to furnish said Bond; and
4. Commence the work on this project on or before a date to be specified in a written Notice to Proceed by the Jurisdiction; and to complete the project as described in the Notice to Bidders and Notice of Public Hearing; and to pay liquidated damages for noncompliance with said completion provisions at the rate of **One Thousand Five Hundred Dollars (\$1,500.00)** for each working day thereafter that the work remains incomplete.

PROPOSAL: PART E – NON-COLLUSION AFFIDAVIT

The Bidder hereby certifies:

1. That this Proposal is not affected by, contingent on, or dependent on any other proposal submitted for any improvement with the Jurisdiction; and
2. That no individual employed by the Bidder has employed any person to solicit or procure the work on this project, nor will any employee of the Bidder make any payment or agreement for payment of any compensation in connection with the procurement of this project; and
3. That no part of the bid price received by the Bidder was or will be paid to any person, corporation, firm, association, or other organization for soliciting the bid, other than the payment of their normal compensation to persons regularly employed by the Bidder whose services in connection with the construction of the project were in the regular course of their duties for the Bidder; and
4. That this Proposal is genuine and not collusive or sham; that the Bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to submit a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought, by agreement or collusion, or communication or conference, with any person, to fix the bid price of the Bidder or of any other bidder, and that all statements in this proposal are true; and
5. That the individual(s) executing this Proposal have the authority to execute this Proposal on behalf of the Bidder.

PROPOSAL: PART F – ADDITIONAL REQUIREMENTS

The Bidder hereby agrees to comply with the additional requirements listed below that are included in this Proposal and identified as proposal attachments:

<u>NO.</u>	<u>DESCRIPTION OF ATTACHMENT</u>
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____

PROPOSAL: PART G – IDENTITY OF BIDDER

The Bidder shall indicate whether the bid is submitted by a/an:

- ☐ Individual,
Sole Proprietorship
- ☐ Partnership
- ☐ Corporation
- ☐ Limited Liability Company
- ☐ Joint-venture: all parties must join-in
and execute all documents
- ☐ Other

The Bidder shall enter its Public Registration
Number _____ - _____ issued
By the Iowa Commissioner of Labor Pursuant
Section 91C.5 of the Iowa Code.

Failure to provide said Registration Number
shall result in the bid being read under
advisement. A Contract will not be executed
until the Contractor is registered.

Bidder

Signature

By _____
Name (Print/Type)

Title

Street Address

City, State, Zip Code

Telephone Number

E-mail

**Type or print the name and title of the company's
owner, president, CEO, etc.
if a different person than entered above.**

Name

Title

NOTE:

- The signature on this Proposal must be an original signature in ink; copies, facsimiles, or electronic signatures will not be accepted.**

Bidder Status Form

To be completed by all bidders

Part A

Please answer "Yes" or "No" for each of the following:

☐ Yes ☐ No My company is authorized to transact business in Iowa.
(To help you determine if your company is authorized, please review the worksheet on the next page).

☐ Yes ☐ No My company has an office to transact business in Iowa.

☐ Yes ☐ No My company's office in Iowa is suitable for more than receiving mail, telephone calls, and e-mail.

☐ Yes ☐ No My company has been conducting business in Iowa for at least 3 years prior to the first request for bids on this project.

☐ Yes ☐ No My company is not a subsidiary of another business entity or my company is a subsidiary of another business entity that would qualify as a resident bidder in Iowa.

If you answered "Yes" for each question above, your company qualifies as a resident bidder. Please complete Parts B and D of this form.

If you answered "No" to one or more questions above, your company is a non-resident bidder. Please complete Parts C and D of this form.

To be completed by resident bidders

Part B

My company has maintained offices in Iowa during the past 3 years at the following addresses:

Dates: _____ to _____ Address: _____
(mm/dd/yyyy) City, State, Zip: _____

Dates: _____ to _____ Address: _____
(mm/dd/yyyy) City, State, Zip: _____

Dates: _____ to _____ Address: _____
(mm/dd/yyyy) City, State, Zip: _____

You may attach additional sheet(s) if needed.

To be completed by non-resident bidders

Part C

1. Name of home state or foreign country reported to the Iowa Secretary of State:

2. Does your company's home state or foreign country offer preferences to bidders who are residents? ☐ Yes ☐ No

3. If you answered "Yes" to question 2, identify each preference offered by your company's home state or foreign country and the appropriate legal citation.

You may attach additional sheet(s) if needed.

To be completed by all bidders

Part D

I certify that the statements made on this document are true and complete to the best of my knowledge and I know that my failure to provide accurate and truthful information may be a reason to reject my bid.

Firm Name: _____

Signature: _____ Date: _____

BID BOND

KNOW ALL BY THESE PRESENTS:

That we, _____, as Principal, and _____, as Surety, are held and firmly bound unto _____, as Obligee, (hereinafter referred to as "the Jurisdiction"), in the penal sum of _____

_____ dollars (\$ _____), or 5% percent of the amount bid in lawful money of the United States, for which payment said Principal and Surety bind themselves, their heirs, executors, administrators, successors, and assigns jointly and severally, firmly by these presents.

The condition of the above obligation is such that whereas the Principal has submitted to the Jurisdiction a certain proposal, in a separate envelope, and hereby made a part hereof, to enter into a contract in writing, for the following described improvements;

Base Bid: The Rapids Street Reconstruction project includes the reconstruction of Rapids Street from 15th Street to 9th Street and includes a 26-foot wide 8-inch depth PCC urban roadway section. The project will include 6-inch modified subbase, longitudinal subdrain, storm sewer, sanitary sewer, and water main replacement, 6-inch PCC driveways, 5-foot-wide sidewalks, and ADA curb ramps.

Bid Alternate 1: The project also includes additional storm sewer replacement along 9th Street which will include driveway and sidewalk replacement.

The Surety hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Jurisdiction may accept such bid or execute such Contract; and said Surety does hereby waive notice of any such extension.

In the event that any actions or proceedings are initiated with respect to this Bond, the parties agree that the venue thereof shall be **Dallas County, State of Iowa**. If legal action is required by the Jurisdiction against the Surety or Principal to enforce the provisions of the bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Surety or Principal agrees to pay the Jurisdiction all damages, costs, and attorney fees incurred by enforcing any of the provisions of this Bond. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against Surety for any amount guaranteed hereunder whether action is brought against Principal or whether Principal is joined in any such action or actions or not.

NOW, THEREFORE, if said Proposal by the Principal be accepted, and the Principal shall enter into a Contract with Jurisdiction in accordance with the terms of such Proposal, including the provision of insurance and of a Bond as may be specified in the Contract Documents, with good and sufficient Surety for the faithful performance of such Contract, for the prompt payment of labor and material furnished in the prosecution thereof, and for the maintenance of said improvement as may be required therein, then this obligation shall become null and void; otherwise, the Principal shall pay to the Jurisdiction the full amount of the Bid Bond, together with court costs, attorney's fees, and any other expense of recovery.

Signed and sealed this _____ day of _____, 20____.

SURETY:

Surety Company

By _____
Signature Attorney-in-Fact/Officer

Printed Name of Attorney-in-Fact/Officer

Company Name

Company Address

City, State, Zip Code

Company Telephone Number

PRINCIPAL:

Bidder

By _____
Signature

Printed Name

Title

Address

City, State, Zip Code

Telephone Number

NOTE:

1. All signatures on this bid bond must be original signatures in ink; copies, facsimile, or electronic signatures will not be accepted.
2. This bond must be sealed with the Surety's raised, embossing seal.
3. The Certificate or Power of Attorney accompanying this bond must be valid on its face and sealed with the Surety's raised, embossing seal.

CONTRACT NO. _____
DATE _____

CONTRACT

THIS CONTRACT, made and entered into at _____ this _____ day of _____, _____, by and between the City of Adel by its Mayor, upon order of its City Council hereinafter called the "Jurisdiction," and _____, hereinafter called the "Contractor."

WITNESSETH:

The Contractor hereby agrees to complete the work comprising the below referenced improvement as specified in the contract documents, which are officially on file with the Jurisdiction, in the office of the City Clerk. This contract includes all contract documents. The work under this contract shall be constructed in accordance with the SUDAS Standard Specifications, 2023 Edition, and as further modified by the supplemental specifications and special provisions included in said contract documents, and the Contract Attachment - Item 1: General, which is attached hereto. The Contractor further agrees to complete the work in strict accordance with said contract documents, and to guarantee the work as required by law, for the time required in said contract documents, after its acceptance by the Jurisdiction.

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices shown on the Contract Attachment - Item 2: Bid Items, Quantities, and Prices, which were proposed by the Contractor in its proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing for the following described improvements:

Base Bid: The Rapids Street Reconstruction project includes the reconstruction of Rapids Street from 15th Street to 9th Street and includes a 26-foot wide 8-inch depth PCC urban roadway section. The project will include 6-inch modified subbase, longitudinal subdrain, storm sewer, sanitary sewer, and water main replacement, 6-inch PCC driveways, 5-foot-wide sidewalks, and ADA curb ramps.

Bid Alternate 1: The project also includes additional storm sewer replacement along 9th Street which will include driveway and sidewalk replacement.

The Contractor agrees to perform said work for and in consideration of the Jurisdiction's payment of the bid amount of _____ DOLLARS (\$_____) which amount shall constitute the required amount of the performance, maintenance, and payment bond. The Contractor hereby agrees to commence work under this contract on or before a date to be specified in a written notice to proceed by the Jurisdiction and to substantially complete the overall project in 160 Working Days; and to pay liquidated damages for noncompliance with said completion provisions at the rate of One Thousand Five Hundred Dollars (\$1,500.00) for each working day thereafter that the work not substantially completed within the Contract term(s).

IN WITNESS WHEREOF, the Parties hereto have executed this instrument, in triplicate on the date first shown written.

JURISDICTION:

CONTRACTOR:

By _____

Contractor

(Seal)

By

ATTEST:

Signature

Title

FORM APPROVED BY:

Street Address

Attorney for Jurisdiction

City, State, Zip Code

Telephone

CONTRACTOR PUBLIC REGISTRATION INFORMATION To Be Provided By:

1. All Contractors: The Contractor shall enter its Public Registration Number _____ - __ issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code.
2. Out-of-State Contractors:
 - A. Pursuant to Section 91C.7 of the Iowa Code, an out-of-state contractor, before commencing a contract in excess of five thousand dollars in value in Iowa, shall file a bond with the Division of Labor Services of the Iowa Department of Workforce Development. It is the contractor's responsibility to comply with said Section 91C.7 before commencing this work.
 - B. Prior to entering into contract, the designated low bidder, if it is a corporation organized under the laws of a state other than Iowa, shall file with the Engineer a certificate from the Secretary of the State of Iowa showing that it has complied with all the provisions of Chapter 490 of the Iowa Code, or as amended, governing foreign corporations.

NOTE:

1. **All signatures on this Contract must be original signatures in ink; copies, facsimiles, or electronic signatures will not be accepted.**

CORPORATE ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ and _____, to me known, who, being by me duly sworn, did say that they are the _____, and _____, respectively, of the corporation executing the foregoing instrument; that (no seal has been procured by) (the seal affixed thereto is the seal of) the corporation; that said instrument was signed (and sealed) on behalf of the corporation by authority of this Board of Directors; that _____ and _____ acknowledged the execution of the instrument to be the voluntary act and deed of the corporation, by it and by them voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20____

PARTNERSHIP ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ to me personally known, who being by me duly sworn, did say that the person is one of the partners of _____, a partnership, and that the instrument was signed on behalf of the partnership by authority of the partners and the partner acknowledged the execution of the instrument to be the voluntary act and deed of the partnership by it and by the partner voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20____

INDIVIDUAL ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ and _____, to me known to be the identical person(s) named in and who executed the foregoing instrument, and acknowledged that (he) (she) (they) executed the instrument as (his) (her) (their) voluntary act and deed.

Notary Public in and for the State of _____
My commission expires _____, 20____

LIMITED LIABILITY COMPANY ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 20____, before me a Notary Public in and for said county, personally appeared _____, to me personally known, who being by me duly sworn did say that person is _____ of said _____, that (the seal affixed to said instrument is the seal of said OR no seal has been procured by the said) _____, and that said instrument was signed and sealed on behalf of the said _____, by authority of its managers and the said _____ acknowledged the execution of said instrument to be the voluntary act and deed of said _____, by it voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20____

CONTRACT ATTACHMENT: ITEM 1 - BID ITEMS AND QUANTITIES

This Contract is awarded and executed for completion of the work specified in the Contract Documents for the bid prices tabulated below as proposed by the Contractor in its Proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing. All quantities are subject to revision by the Jurisdiction. Quantity changes that amount to 20% or less of the amount bid shall not affect the unit bid price.

BASE BID:

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
BASE BID:					
1	CLEARING AND GRUBBING	UNIT	696.90	\$	\$
2	TOPSOIL, ON-SITE	CY	2,100.00	\$	\$
3	EXCAVATION, CLASS 10	CY	1,925.00	\$	\$
4	SUBGRADE PREPARATION	SY	10,417.00	\$	\$
5	GRANULAR STABILIZATION	TON	330.00	\$	\$
6	SUBBASE, MODIFIED, 6-IN.	SY	10,417.00	\$	\$
7	TRENCH COMPACTION TESTING	LS	1.00	\$	\$
8	SANITARY SEWER GRAVITY MAIN, TRENCHED, C900, 8-IN.	LF	89.00	\$	\$
9	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, 15-IN.	LF	2,282.00	\$	\$
10	SANITARY SEWER SERVICE STUB, PVC, 4-IN.	LF	1,920.00	\$	\$
11	REMOVAL OF SANITARY SEWER, VCP, 8-IN.	LF	2,243.00	\$	\$
12	STORM SEWER, TRENCHED, HDPE, 8-IN.	LF	20.00	\$	\$
13	STORM SEWER, TRENCHED, RCP, 15-IN.	LF	957.00	\$	\$
14	STORM SEWER, TRENCHED, RCP, 18-IN.	LF	1,419.00	\$	\$
15	STORM SEWER, TRENCHED, RCP, 24-IN.	LF	456.00	\$	\$
16	REMOVAL OF STORM SEWER, RCP, LESS THAN OR EQUAL TO 24-IN. DIA.	LF	415.00	\$	\$

17	FOOTING DRAIN COLLECTOR, PVC, 8-IN.	LF	3,908.00	\$	\$
18	FOOTING DRAIN OUTLETS AND CONNECTIONS, PVC, 8-IN.	EA	32.00	\$	\$
19	STORM SEWER SERVICE STUB, PVC, 1.5-IN.	LF	525.00	\$	\$
20	CONNECTION TO DOWNSPOUT	EA	4.00	\$	\$
21	WATER MAIN, TRENCHED, PVC, 4-IN.	LF	50.00	\$	\$
22	WATER MAIN, TRENCHED, PVC, 8-IN.	LF	1,881.00	\$	\$
23	WATER MAIN, TRENCHED, PVC, 10-IN.	LF	108.00	\$	\$
24	FITTING	LB	2,153.00	\$	\$
25	WATER SERVICE STUB, PVC, 1-IN.	EA	31.00	\$	\$
26	WATER SERVICE PIPE, PVC, 1-IN.	LF	960.00	\$	\$
27	WATER MAIN REMOVAL	LF	2,152.00	\$	\$
28	TEMPORARY WATER SERVICE DURING CONSTRUCTION, 2 INCH	LF	3,700.00	\$	\$
29	VALVE, GATE, 6-IN.	EA	1.00	\$	\$
30	VALVE, GATE, 8-IN.	EA	10.00	\$	\$
31	VALVE, GATE, 10-IN	EA	3.00	\$	\$
32	FIRE HYDRANT ASSEMBLY	EA	5.00	\$	\$
33	FIRE HYDRANT ASSEMBLY REMOVAL	EA	4.00	\$	\$
34	REMOVE, SALVAGE, AND REINSTALL FIRE HYDRANT ASSEMBLY	EA	1.00	\$	\$
35	VALVE REMOVAL	EA	10.00	\$	\$
36	MANHOLE, SW-301	EA	11.00	\$	\$
37	MANHOLE, SW-401 (48")	EA	5.00	\$	\$
38	MANHOLE, SW-402, MODIFIED	EA	3.00	\$	\$

39	MANHOLE, SW-406	EA	2.00	\$	\$
40	INTAKE, SW-504	EA	1.00	\$	\$
41	INTAKE, SW-505	EA	24.00	\$	\$
42	INTAKE, SW-505, MODIFIED	EA	10.00	\$	\$
43	INTAKE, SW-506	EA	1.00	\$	\$
44	INTAKE, SW-506, MODIFIED	EA	1.00	\$	\$
45	REMOVE MANHOLE, SANITARY	EA	7.00	\$	\$
46	REMOVE MANHOLE, STORM	EA	2.00	\$	\$
47	REMOVE INTAKE	EA	6.00	\$	\$
48	PAVEMENT, PCC, 8-IN., C-MIX	SY	8,765.00	\$	\$
49	REMOVAL OF SIDEWALK	SY	2,800.00	\$	\$
50	REMOVAL OF DRIVEWAY	SY	640.00	\$	\$
51	SIDEWALK, PCC, 4-IN.	SY	2,213.00	\$	\$
52	SIDEWALK, PCC, 6-IN.	SY	606.00	\$	\$
53	DETECTABLE WARNINGS	SF	542.00	\$	\$
54	DRIVEWAY, PAVED, PCC, 6-IN.	SY	785.00	\$	\$
55	FULL DEPTH PATCHES, PCC, 8 INCHES	SY	115.00	\$	\$
56	PAVEMENT REMOVAL	SY	14,010.00	\$	\$
57	PAINTED PAVEMENT MARKINGS, DURABLE	STA	3.50	\$	\$
58	TEMPORARY TRAFFIC CONTROL	LS	1.00	\$	\$
59	TRAFFIC SIGNS	SF	163.90	\$	\$
60	PERFORATED SQUARE STEEL TUBE POSTS	LF	333.50	\$	\$

61	REMOVE AND REINSTALL TRAFFIC SIGNS	EA	3.00	\$	\$
62	REMOVE AND SALVAGE TRAFFIC SIGN ASSEMBLY	EA	53.00	\$	\$
63	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING, TYPE 1	ACRE	2.70	\$	\$
64	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING, TYPE 4	ACRE	2.70	\$	\$
65	SWPPP MANAGEMENT	LS	1.00	\$	\$
66	FILTER SOCK, 9-IN.	LF	4,806.00	\$	\$
67	FILTER SOCK, REMOVAL	LF	4,806.00	\$	\$
68	EROSION CONTROL MULCHING, HYDROMULCHING, BFM	ACRE	2.70	\$	\$
69	INLET PROTECTION DEVICE, INLET	EA	73.00	\$	\$
70	INLET PROTECTION DEVICE, SURFACE APPLIED	EA	56.00	\$	\$
71	INLET PROTECTION DEVICE, MAINTENANCE	EA	129.00	\$	\$
72	REMOVAL AND REINSTALLATION OF EXISTING FENCE, CHAIN LINK	LF	65.00	\$	\$
73	CAST-IN-PLACE RETAINING WALL, PCC	CY	3.20	\$	\$
74	LANDSCAPING REMOVAL	LS	1.00	\$	\$
75	MOBILIZATION	LS	1.00	\$	\$
76	MAINTENANCE OF POSTAL SERVICE	LS	1.00	\$	\$
77	MAINTENANCE OF SOLID WASTE COLLECTION	LS	1.00	\$	\$
78	TEMPORARY GRANULAR SIDEWALK	SY	450.00	\$	\$
79	CONCRETE WASHOUT	LS	1.00	\$	\$
BID ALTERNATE NO. 1					
80	CLEARING AND GRUBBING	UNIT	160.00	\$	\$
81	TOPSOIL, ON-SITE	CY	96.00	\$	\$

82	STORM SEWER, TRENCHED, RCP, 30-IN.	LF	285.00	\$	\$
83	REMOVAL OF STORM SEWER, RCP, GREATER THAN OR EQUAL TO 30 IN.	LF	285.00	\$	\$
84	CONNECTION TO EXISTING INTAKE	EA	1.00	\$	\$
85	REMOVAL OF SIDEWALK	SY	7.00	\$	\$
86	REMOVAL OF DRIVEWAY	SY	42.00	\$	\$
87	SIDEWALK, PCC, 6-IN.	SY	7.00	\$	\$
88	DETECTABLE WARNINGS	SF	10.00	\$	\$
89	DRIVEWAY, PAVED, PCC, 6-IN.	SY	49.00	\$	\$
90	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING, TYPE 1	ACRE	0.20	\$	\$
91	EROSION CONTROL MULCHING, HYDROMULCHING, BFM	ACRE	0.20	\$	\$
TOTAL CONSTRUCTION COST:				\$	

SURETY BOND NO. _____

PERFORMANCE, PAYMENT, AND MAINTENANCE BOND

KNOW ALL BY THESE PRESENTS:

That we, _____, as Principal (hereinafter the "Contractor" or "Principal") and _____, as Surety are held and firmly bound unto the City of Adel, as Oblige (hereinafter referred to as "the Jurisdiction"), and to all persons who may be injured by any breach of any of the conditions of this Bond in the penal sum of _____ DOLLARS (\$_____), lawful money of the United States, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, legal representatives and assigns, jointly or severally, firmly by these presents.

The conditions of the above obligations are such that whereas said Contractor entered into a contract with the Jurisdiction, bearing date the _____ day of _____, _____, hereinafter the "Contract") wherein said Contractor undertakes and agrees to construct the following described improvements:

Base Bid: The Rapids Street Reconstruction project includes the reconstruction of Rapids Street from 15th Street to 9th Street and includes a 26-foot wide 8-inch depth PCC urban roadway section. The project will include 6-inch modified subbase, longitudinal subdrain, storm sewer, sanitary sewer, and water main replacement, 6-inch PCC driveways, 5-foot-wide sidewalks, and ADA curb ramps.

Bid Alternate 1: The project also includes additional storm sewer replacement along 9th Street which will include driveway and sidewalk replacement.

and to faithfully perform all the terms and requirements of said Contract within the time therein specified, in a good and workmanlike manner, and in accordance with the Contract Documents.

It is expressly understood and agreed by the Contractor and Surety in this bond that the following provisions are a part of this Bond and are binding upon said Contractor and Surety, to-wit:

1. PERFORMANCE: The Contractor shall well and faithfully observe, perform, fulfill, and abide by each and every covenant, condition, and part of said Contract and Contract Documents, by reference made a part hereof, for the above referenced improvement, and shall indemnify and save harmless the Jurisdiction from all outlay and expense incurred by the Jurisdiction by reason of the Contractor's default or failure to perform as required. The Contractor shall also be responsible for the default or failure to perform as required under the Contract and Contract Documents by all its subcontractors, suppliers, agents, or employees furnishing materials or providing labor in the performance of the Contract.
2. PAYMENT: The Contractor and the Surety on this Bond are hereby agreed to pay all just claims submitted by persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the performance of the Contract on account of which this Bond is given, including but not limited to claims for all amounts due for labor, materials, lubricants, oil, gasoline, repairs on machinery, equipment, and tools, consumed or used by the Contractor or any subcontractor, wherein the same are not satisfied out of the portion of the contract price the Jurisdiction is required to retain until completion of the improvement, but the Contractor and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law. The Contractor and Surety hereby bind themselves to the

obligations and conditions set forth in Chapter 573 of the Iowa Code, which by this reference is made a part hereof as though fully set out herein.

3. MAINTENANCE: The Contractor and the Surety on this Bond hereby agree, at their own expense:
- A. To remedy any and all defects that may develop in or result from all work except new paving to be performed under the Contract within the period of two (2) years from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work; and
 - B. To remedy any and all defects that may develop in or result from new paving work to be performed under the Contract within the period of four (4) years from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work;
 - C. To keep all work in continuous good repair; and
 - D. To pay the Jurisdiction's reasonable costs of monitoring and inspection to assure that any defects are remedied, and to repay the Jurisdiction all outlay and expense incurred as a result of Contractor's and Surety's failure to remedy any defect as required by this section.
 - E. Maintenance bond requirements shall not apply to the following: work that is not permanently incorporated into the project, pavement markings, seeding, sodding, and plant material and planting.
4. GENERAL: Every Surety on this Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:
- A. To consent without notice to any extension of time to the Contractor in which to perform the Contract;
 - B. To consent without notice to any change in the Contract or Contract Documents, which thereby increases the total contract price and the penal sum of this bond, provided that all such changes do not, in the aggregate, involve an increase of more than 20% of the total contract price, and that this bond shall then be released as to such excess increase; and
 - C. To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the Contractor.
 - D. That no provision of this Bond or of any other contract shall be valid that limits to less than five years after the acceptance of the work under the Contract the right to sue on this Bond.
 - E. That as used herein, the phrase "all outlay and expense" is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Jurisdiction including interest, benefits, and overhead where applicable. Accordingly, "all outlay and expense" would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorneys fees (including overhead expenses of the Jurisdiction's staff attorneys), and all costs and expenses of litigation as they are incurred by the Jurisdiction. It is intended the Contractor and Surety will defend and indemnify the Jurisdiction on all claims made against the Jurisdiction on account of Contractor's failure to perform as required in the Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be

fulfilled, and that the Jurisdiction will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Jurisdiction incurs any “outlay and expense” in defending itself against any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Jurisdiction whole for all such outlay and expense, provided that the Surety’s obligation under this bond shall not exceed 125% of the penal sum of this bond.

In the event that any actions or proceedings are initiated regarding this Bond, the parties agree that the venue thereof shall be **Dallas County, State of Iowa**. If legal action is required by the Jurisdiction to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Contractor and the Surety agree, jointly, and severally, to pay the Jurisdiction all outlay and expense incurred therefor by the Jurisdiction. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers, and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action(s) or not.

NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

When a word, term, or phrase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.

Witness our hands, in triplicate, this _____ day of _____, 20____.

PRINCIPAL:

Contractor

By _____
Signature

Title

SURETY:

Surety Company

By _____
Signature Attorney-in-Fact Officer

Printed Name of Attorney-in-Fact Officer

FORM APPROVED BY:

Attorney for Jurisdiction

Company Name

Company Address

City, State, Zip Code

Company Telephone Number

NOTE:

1. All signatures on this Performance, Payment, and Maintenance Bond must be original signatures in ink; copies, facsimiles, or electronic signatures will not be accepted.
2. This Bond must be sealed with the Surety's raised, embossing seal.
3. The Certificate or Power of Attorney accompanying this Bond must be valid on its face and sealed with the Surety's raised, embossing seal.
4. The name and signature of the Surety's Attorney-in-Fact/Officer entered on this Bond must be exactly as listed on the Certificate or Power of Attorney accompanying this Bond.

NOTICE TO PROCEED

PROJECT: RAPIDS STREET RECONSTRUCTION

OWNER: CITY OF ADEL, IOWA DATE: _____

TO: Contractor Name: _____

Contractor Address: _____

You are hereby notified to commence work in accordance with the Contract dated _____, _____; any time after issuance of this written Notice to Proceed, _____ and you are to complete the work as follows:

Contractor shall substantially complete the overall project in ***160 Working Days***. Substantial completion for the overall project shall be defined as all paving, grading, utilities, permanent erosion control and permanent seeding construction completed. Should the contractor fail to complete the work in this timeframe, liquidated damages of ***One Thousand Five Hundred Dollars (\$1,500.00)*** per working day will be assessed for work not completed within the designated contract term.

By: _____

Title: _____

ACCEPTANCE OF NOTICE

Receipt of the above Notice to Proceed is hereby acknowledged by _____ of _____ on this the _____ day of _____, 20____.

By: _____

Title: _____

Appendices



ADEL CITY COUNCIL AGENDA ITEM REPORT

MEETING DATE: December 9, 2025

TO: Mayor & City Council

FROM: Brittany Sandquist, Deputy City Administrator/Finance Director

AGENDA HEADING: Consider Approval of Resolution No. 25-87, Approving Additional Compensation for the Deputy City Administrator/Finance Director in Recognition of the Additional Duties Performed During the Vacancy in the City Administrator Role

STAFF/COMMITTEE RECOMMENDATION:

On Tuesday, December 2, 2025, the Personnel Committee met and, as part of its agenda, reviewed the compensation of the Deputy City Administrator/Finance Director. Following discussion, the Committee directed staff to prepare and present a resolution to the City Council authorizing a one-time stipend of \$10,000 for the Deputy City Administrator/Finance Director in recognition of the additional responsibilities assumed during the vacancy in the City Administrator position.

ATTACHMENTS:

[Resolution No. 25-87, Approving Additional Compensation.pdf](#)

Resolution No. 25-87

**A RESOLUTION APPROVING ADDITIONAL COMPENSATION FOR THE
DEPUTY CITY ADMINISTRATOR/FINANCE DIRECTOR IN RECOGNITION
OF THE ADDITIONAL DUTIES PERFORMED DURING THE VACANCY IN
THE CITY ADMINISTRATOR ROLE**

WHEREAS, the Adel City Administrator position is currently vacant and has remained unfilled since June; and

WHEREAS, the Deputy City Administrator/Finance Director was appointed in July to serve as Interim City Administrator during the vacancy and has since undertaken the responsibilities of the City Administrator in addition to their regular duties as Deputy City Administrator/Finance Director; and

WHEREAS, the Adel City Council seeks to formally acknowledge and compensate this individual for the additional responsibilities they have assumed beyond the scope of their regular duties.

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADEL, IOWA, that Brittany Sandquist, Deputy City Administrator/Finance Director, receive a one-time stipend of \$10,000 to be paid in the 2025 calendar year.

Passed and approved this 9th day of December, 2025.

James F. Peters, Mayor

Attest: _____
Carrie Erickson, City Clerk

01544167-1\10113-1000



AGENDA ITEM NO. 7.f
AGENDA SECTION: NEW BUSINESS

ADEL CITY COUNCIL AGENDA ITEM REPORT

MEETING DATE:

December 9, 2025

AGENDA HEADING:

Consider Approval of a Right of Way Services Agreement
with JCG Land Services for the Adel Recreation Trail Project

ATTACHMENTS:



AGENDA ITEM NO. 7.g
AGENDA SECTION: NEW BUSINESS

ADEL CITY COUNCIL AGENDA ITEM REPORT

MEETING DATE: December 9, 2025

AGENDA HEADING: Discussion / Possible Action on the Real Estate Donation
Agreement with the Nature Conservancy

ATTACHMENTS:
[Proposed Donation Area - Silver-Smith Woods.jpg](#)

