

CITY OF ALEXANDRIA, MINNESOTA

CITY COUNCIL - REGULAR MEETING

AGENDA • MAY 26, 2026

COUNCIL CHAMBERS

7:00 PM

**704 BROADWAY
ALEXANDRIA, MN 56308**



Mayor

Bobbie Osterberg

**Council Member -
Ward 1**

Bill Franzen

**Council Member -
Ward 2**

Roger Thalman

**Council Member -
Ward 3**

Scott Allen

**Council Member -
Ward 4**

Nicole Mace

**Council Member -
Ward 5**

Carl Kvale

****Subject to the requirements of Minnesota Statutes, Section 13D.02, the Mayor and City Council Members may participate in the meeting by interactive technology****

- 1. 7:00PM - Call to Order**
- 2. Pledge of Allegiance**
- 3. Moment of Silence**
- 4. Public Comment**
- 5. Approve Agenda**
- 6. Consent Agenda**
 1. Minutes of May 11, 2026 - 4:00 PM
 2. Minutes of May 11, 2026 - 7:00 PM
 3. Unanimous Consent to Dispense with the Reading of Resolutions
- 7. 7:05 PM - Licenses**
 1. Fireworks (Indoor Sales) - Target #821
 2. A.B.A.T.E. of MN Off-Site Gambling Premise Permit
- 8. 7:10 PM - Special Event Permits**
 1. Special Event Permit - Young Hearts 4 Heroes
 2. Special Event Permit - Badges and Bobbers
 3. Special Event Permit - Battle of the Badges Softball Game
 4. Special Event Permit - Law Enforcement Torch Run Final Leg and Ceremony
- 9. 7:15 PM - Police Chief Scott Kent**
 1. Award Recognition-Special Olympics of Minnesota
- 10. 7:20 PM - Josh Waldorf, ALP Utilities**
 1. Advertisement for Bids: ALP Utilities 115KV Breaker
- 11. 7:25 PM - Heather Koskiniemi, Finance Director**
 1. CHAP Loan Subordination Request

- 12. 7:30 PM - Resolution Setting the Sale for General Obligation Bonds (ALP Utilities Water Tower)**
 1. Resolution Authorizing the Issuance and Terms of Sale of 2026A General Obligation Water Revenue Bonds (ALP Water Tower Project)
- 13. 7:35 PM - Brian Yavarow, Public Works Director**
 1. Awarding Bid 2026 Seal Coat Improvement Project
 2. Voyager School SRTS Improvement Project Final Design Options
 3. Safe Streets and Roads for All (SS4A) Funding Program -- Resolution Authorizing Grant Application
 4. Capital Donation Request: Fillmore Park Accessible Equipment
 5. Capital Donation Request: Knute Nelson Memorial Park 1st Base paver blocks replacement
- 14. 7:45 PM - Mike Weber, Community Development Director**
 1. Planning Commission Meeting Minutes May 18, 2026
 2. "Shady Oaks at AGC" – PLANNED UNIT DEVELOPMENT (PUD-26-001); SUBDIVISION (SA-26-002); CONDITIONAL USE (C-26-004) – Hagstrom Engineering on behalf of Carl and Sharlene Wittenburg
 3. ZONING TEXT AMENDMENT (TA-26-001) Section 10.24 "Signs" – City of Alexandria
 4. ZONING INTERIM MORATORIUM (TA-26-002) "Data Centers" – City of Alexandria
- 15. 7:55 PM - Tom Jacobson, City Attorney**
 1. RLF Foreclosures Update
- 16. 8:00 PM - Marty Schultz, City Administrator**
 1. Alexandria Housing and Redevelopment Authority Board of Directors Appointment
- 17. 8:05 PM - Old and Other Business**
- 18. 8:10 PM - Adjournment**
- 19. Informational Items**
 1. April 2026 Summary Financial Reports

2. Alexandria Liquor Stores - Downtown and Plaza Liquor - Summary Financial Information - April 2026
3. PrimeWest Health RCC - April 2026 Summary Financial Reports
4. ALASD Board - April 2026 Minutes
5. Board of Public Utilities - April 2026 Minutes

CITY OF ALEXANDRIA, MINNESOTA

City Council - Special Meeting

MINUTES • MAY 11, 2026

CONFERENCE ROOM

4:00 PM

704 BROADWAY
ALEXANDRIA, MN 56308

*****Subject to the requirements of Minnesota Statutes, Section 13D.02, the Mayor and City Council Members may participate in the meeting by interactive technology*****

1. 4:00 PM - Call to Order

Mayor Osterberg called the meeting to order.

Attendee Name	Title	Status
Bobbie Osterberg	Mayor	Present
Bill Franzen	Council Member - Ward 1	Present
Roger Thalman	Council Member - Ward 2	Present
Scott Allen	Council Member - Ward 3	Present
Nicole Mace	Council Member - Ward 4	Present
Carl Kvale	Council Member - Ward 5	Present

2. 2028 Trunk Highway 29 Reconstruction (8th to 18th Avenue)

1. 2028 Broadway (TH 29) Reconstruction from 8th to 18th Avenue & Street resurfacing to I94, MnDOT 2102-69 - City/MnDOT Project Review

City Staff, Council and MnDOT representatives reviewed the 2028 Broadway (TH 29) street and utility reconstruction from 8th to 18th Avenue and street resurfacing from 18th to I-94 project. Discussion included input from various businesses along the project corridor.

3. RCC Renovation and Expansion Project

1. PrimeWest Health RCC Expansion and Renovation Project

Staff provided an update on the project activities.

4. Fillmore Park Splashpad and Playground

1. Fillmore Park Splashpad and Playground Update

Staff provided an update on the project.

5. Data Centers

1. Data Centers

Community Development Director Mike Weber provided an update on future Planning Commission discussion on this subject.

6. Adjournment

There being no further business, the meeting was adjourned at 6:03 PM.

Bobbie Osterberg, Mayor

Attest:

Martin D. Schultz, City Administrator

CITY OF ALEXANDRIA, MINNESOTA

City Council - Regular Meeting

MINUTES • MAY 11, 2026

COUNCIL CHAMBERS

7:00 PM

**704 BROADWAY
ALEXANDRIA, MN 56308**

*****Subject to the requirements of Minnesota Statutes, Section 13D.02, the Mayor and City Council Members may participate in the meeting by interactive technology*****

1. 7:00PM - Call to Order

The meeting was called to order by Mayor Osterberg.

Attendee Name	Title	Status
Bobbie Osterberg	Mayor	Present
Bill Franzen	Council Member - Ward 1	Present
Roger Thalman	Council Member - Ward 2	Present
Scott Allen	Council Member - Ward 3	Present
Nicole Mace	Council Member - Ward 4	Present
Carl Kvale	Council Member - Ward 5	Present

2. Pledge of Allegiance

3. Moment of Silence

4. Public Comment

Alan Roebke, 605 30th Ave West, Apt 1, Alexandria; addressed the City Council regarding the 2028 Broadway Reconstruction project, the airport runway 13/31 reconstruction and other concerns.

5. Approve Agenda

A motion was made by Council Member Mace to approve the agenda as presented. The motion was seconded by Council Member Kvale.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Nicole Mace, Council Member - Ward 4
SECONDER: Carl Kvale, Council Member - Ward 5
AYES: Franzen, Thalman, Allen, Mace and Kvale

6. Consent Agenda

A motion was made by Council Member Mace to approve the Consent Agenda as presented. The motion was seconded by Council Member Franzen.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Nicole Mace, Council Member - Ward 4
SECONDER: Bill Franzen, Council Member - Ward 1
AYES: Franzen, Thalman, Allen, Mace and Kvale

1. Minutes of April 27, 2026 - 4:00 PM
2. Minutes of April 27, 2026 - 7:00 PM
3. April 2026 Liquor Open Payables & Monthly Operating Expenses
4. April 2026 City Open Payables & Monthly Operating Expenditures
5. Unanimous Consent to Dispense with the Reading of Resolutions

7. Proclamation

1. Proclamation - 20th Anniversary of Legacy of the Lakes Museum & Gardens

Mayor Osterberg read the Proclamation for the 20th Anniversary of Legacy of the Lakes Museum & Gardens.

8. Licenses

1. 2026 License - Mobile Food Truck/Vendor

Background

Attached are the 2026 Mobile Food Truck/Vendors Licenses submitted by Mi Mexico, Mini Waska Donuts, Theiler Holdings LLC dba Axe Kitchen, and Ann Manning LLC dba Deja Blue House of Coffee, which according to the City Code require City Council approval.

Financial Impact

All application fees have been received.

Recommendation

Recommend approval of the 2026 Mobile Food Truck/Vendors Licenses for Mi Mexico, Mini Waska Donuts, Theiler Holdings LLC dba Axe Kitchen, and Ann Manning LLC dba Deja Bleu House of Coffee as submitted.

A motion was made by Council Member Mace to approve the 2026 Mobile Food Truck/Vendors Licenses for Mi Mexico, Mini Waska Donuts, Theiler Holdings LLC dba Axe Kitchen, and Ann Manning LLC dba Deja Bleu House of Coffee as submitted. The motion was seconded by Council Member Kvale.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Nicole Mace, Council Member - Ward 4
SECONDER:	Carl Kvale, Council Member - Ward 5
AYES:	Franzen, Thalman, Allen, Mace and Kvale

2. 2026 License Renewals - Transient Merchant (Temporary Vendor)

Background

Attached are 2026 Transient Merchant (Temporary Vendor) License renewals submitted by B-Pop Kettle Korn LLC dba B-Pop Kettle Korn and Papa's Kettlecorn, which according to the City Code requires City Council approval.

Financial Impact

All application fees have been received.

Recommendation

Recommend approval of the 2026 Transient Merchant (Temporary Vendor) License Renewal submitted by B-Pop Kettle Korn LLC dba B-Pop Kettle Korn and Papa's Kettlecorn.

A motion was made by Council Member Franzen to approve the 2026 Transient Merchant (Temporary Vendor) License Renewal submitted by B-Pop Kettle Korn LLC dba B-Pop Kettle Korn and Papa's Kettlecorn. The motion was seconded by Council Member Kvale.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Bill Franzen, Council Member - Ward 1
SECONDER:	Carl Kvale, Council Member - Ward 5
AYES:	Franzen, Thalman, Allen, Mace and Kvale

3. Motorized Vehicle Racing (2 Cylinder or Less Engines) - Runestone Go Kart Association

Background

The City has received a renewal application for a 2026 Motorized Vehicle Racing (2 Cylinders or Less Engines) License from Runestone Go Kart Association. The applicant has submitted the required Certificate of Liability Insurance and list of dates for events/races is as follows: May 9, May 15, May 22, June 12, June 19, June 26, July 17, July 31, August 7, September 11, and a rain date of October 3.

Financial Impact

The application fee has been received.

Recommendation

Recommend approval of the renewal application for a 2026 Motorized Vehicle Racing (2 Cylinders or Less Engines) License submitted by Runestone Go Kart Association.

A motion was made by Council Member Mace to approve the 2026 Motorized Vehicle Racing (2 Cylinders or Less Engines) License submitted by Runestone Go Kart Association. The motion was seconded by Council Member Thalman.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Nicole Mace, Council Member - Ward 4
SECONDER:	Roger Thalman, Council Member - Ward 2
AYES:	Franzen, Thalman, Allen, Mace and Kvale

9. Kreg Anderson, Airport Manager

1. Authorization to Bid Runway 13/31 Reconstruction

Brian Yavarow, Public Works Director/City Engineer, reviewed the item with the City Council.

Background

After several years of planning and delays, the FAA is preparing to issue a FAA Discretionary grant later this year for a full reconstruction of Runway 13/31, with construction occurring in 2027. This bid will encompass demolition of existing pavements, alternates for either an asphalt or concrete new surface, installation of LED runway lights and related navigational lights, and a new base layer. The rate of this Discretionary grant will be at 95% FAA, 2.5% State, 2.5% Local. Any ineligible pavements will be covered in a State grant at a rate of 70% State and 30% Local.

Financial Impact

There are no financial impacts other than publication costs associated with this request. Once bid numbers are known, the total estimated project cost will be presented to this Council along with a recommendation of awarding the construction contract contingent on receiving grant funding.

Recommendation

Motion authorizing the advertisement of bids for the Runway 13/31 reconstruction project.

A motion was made by Council Member Kvale to authorize the advertisement of bids for the Runway 13/31 reconstruction project. The motion was seconded by Council Member Franzen.

RESULT: ADOPTED (UNANIMOUS)

MOVER: Carl Kvale, Council Member - Ward 5

SECONDER: Bill Franzen, Council Member - Ward 1

AYES: Franzen, Thalman, Allen, Mace and Kvale

10. RCC Phase 3 Expansion and Renovation Project - Communications Services Proposal

1. PrimeWest Health RCC Phase 3 Expansion and Renovation Project - Communications Services Proposal

Background

At the April 27, 2026, work session, the City Council received a presentation from Todd Stone from Rapp Strategies, regarding the attached Proposal for Communications Services. Mr. Rapp highlighted scope, costs, and the calendar for work to provide communication services for a local sales tax referendum.

As we have discussed, the City expects to know by the end of the legislative session on May 18 if the City will be allowed to place a question on the ballot in November relating to Phase 3 of the PrimeWest Health RCC Expansion and Renovation Project.

Representatives from the Douglas County Library also attended the work session as the mechanics of working with both entities for communications services was discussed. Mr. Rapp indicated the monthly cost if both entities worked cooperatively under two separate agreements would be \$4,750 each from mid-May through November.

We were informed by the Library Board Chair Thursday afternoon that the Library Board authorized hiring Rapp Strategies for communications services.

Staff would recommend that the City Council continue our joint work with Douglas County on this project by also hiring Rapp Strategies for communications services. Taking action now will allow work to begin without delay considering the legislative session ends before the next City Council meeting on May 26. Should the legislature not authorize the referendum, the agreement will allow the City to cancel with no penalty.

The agreement is being prepared by Rapp Strategies and will be added to the Council Packet on Friday.

Financial Impact

The cost of \$4,750 per month will be paid from bond proceeds or from the Plans and Studies Fund, to be determined after consultation with the City's Financial Advisor.

Recommendation

Motion authorizing the City Administrator to execute an Agreement for Communications Services with Rapp Strategies

Heather Koskiniemi, Finance Director, reviewed the item with the City Council.

A motion was made by Council Member Thalman to authorize the City Administrator to execute an Agreement for Communications Services with Rapp Strategies. The motion was seconded by Council Member Mace.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Roger Thalman, Council Member - Ward 2
SECONDER:	Nicole Mace, Council Member - Ward 4
AYES:	Franzen, Thalman, Allen, Mace and Kvale

11. Ordinances and Resolutions

1. Second Reading - An Ordinance Amending Section 3.24, Microdistillery Off-Sale Licenses, of the Alexandria City Code

Background

This Ordinance had a first reading at the April 27, 2026, City Council meeting and now a second reading is in order.

Financial Impact

The cost of publication of the ordinance.

Recommendation

Recommend adopting Ordinance No. XXX, 2nd Series, of An Ordinance Amending Section 3.24, Microdistillery Off-Sale Licenses, of the Alexandria City Code.

Ms. Koskiniemi reviewed the item with the City Council.

A motion was made by Council Member Mace to adopt ORDINANCE NO. 940-2ND SERIES, AN ORDINANCE AMENDING SECTION 3.24, MICRODISTILLERY OFF-SALE LICENSES, OF THE ALEXANDRIA CITY CODE. Following discussion, the motion was seconded by Council Member Allen.

RESULT: ADOPTED (UNANIMOUS)

MOVER: Nicole Mace, Council Member - Ward 4

SECONDER: Scott Allen, Council Member - Ward 3

AYES: Franzen, Thalman, Allen, Mace and Kvale

2. Resolution to Restrict Parking Along McKay Avenue

Background

Through ongoing discussion with Alexandria Public Schools and Douglas County, we have determined it would be in the best interests of all parties to restrict parking during school hours on McKay Avenue (CSAH 46) in front of Discovery Middle School. The proposed no parking zone would run along the west of McKay Avenue starting 40 feet north of the north end of the property and continuing 40 feet south of the south end of the property. The area is highlighted on the attached map.

Since McKay Avenue is a county road, the role of the City and APS is to, via resolution request Douglas County sign the area as a no parking zone from 7:30 a.m. to 3:30 p.m.

This is timely for 2026 as Douglas County will also be constructing a trail on McKay Avenue that will pass in front of Discovery Middle School this summer.

Financial Impact

None.

Recommendation

Motion adopting the attached Resolution to Restrict Parking Along McKay Avenue.

Mr. Yavarow reviewed the item with the City Council.

A motion was made by Council Member Allen to adopt RESOLUTION NO. 2026-019, RESOLUTION TO RESTRICT PARKING ALONG MCKAY AVENUE (CSAH 46). Following discussion, the motion was seconded by Council Member Thalman.

RESULT: ADOPTED (UNANIMOUS)

MOVER: Scott Allen, Council Member - Ward 3

SECONDER: Roger Thalman, Council Member - Ward 2

AYES: Franzen, Thalman, Allen, Mace and Kvale

12. Brian Yavarow, Public Works Director

1. Knute Nelson Memorial Park 3rd Base Improvements

Background

As the City and AYBA collaboration continues, the next project for Knute Nelson as envisioned by AYBA and for the City Council to consider is the installation of an additional surface mounted seating and tables along the 3rd base line mimicking the seating/table design and orientation installed along 1st base line.

As mentioned, these seats and tables need to be secured to a hard/rigid surface. The existing 3rd base spectator viewing area surfacing consists of a deteriorated narrow strip of asphalt and bare soil along the fence line. The overall goal in this area is to improve the entire surface area, improve drainage, and construct an ADA compliant pedestrian ramp access scheduled to be presented to this Council in the near future. However, for purposes of the current action, staff is proposing to install a concrete walk along the fence line for secure mounting.

The proposed concrete walk is approximately 100-feet x 11-feet wide. Although the tables and chairs do not require an 11-foot wide walk for surface mounting, staff is proposing 11-wide (minimum) concrete walk which will provide a continuous, unobstructed, and accessible path of travel specifically for individuals with disabilities. Staff is proposing this concrete walk be funded and installed with in-house resources. Please refer to the attached exhibit for additional detail.

Delivery is anticipated near the end of this month. If the installation is approved by City Council, staff could begin planning the concrete installation as well in attempts to have this ready to mount everything.

Following the installation, staff will request the City Council adopt a Resolution Accepting Donation of the tables and chairs.

We had discussed at the last work session that staff was developing a Capital Donation Form. A sample of the draft form with the relevant information for this project is attached. Please note that staff obtained the information for this one and filled it out. Our intent for new capital donation requests from this point forward is to provide this form to the party who wishes to donate.

Financial Impact

AYBA has ordered the tables and chairs. The Donated material cost breakdown is:

27 chairs at \$950ea = \$25,650

3 tables at \$1250ea = \$3,750

4 Bar Rails \$1,689ea = \$6,720

Freight/Shipping = \$2,080

Grand Total Donation = \$38,200.00

The 11-wide concrete walk City contribution is estimated at \$5,800.00 proposed to be funded through the Park Development fund for Knute Nelson Memorial Field. Staff time estimated for concrete walk installation is 30-40 hours.

Recommendation

Motion authorizing the installation of tables and chairs along 3rd base line from the Alexandria Youth Baseball Association.

A motion was made by Council Member Allen to authorize the installation of tables and chairs along 3rd base line from the Alexandria Youth Baseball Association. The motion was seconded by Council Member Mace.

RESULT: ADOPTED (UNANIMOUS)

MOVER: Scott Allen, Council Member - Ward 3

SECONDER: Nicole Mace, Council Member - Ward 4

AYES: Franzen, Thalman, Allen, Mace and Kvale

2. Highway Committee (HC) Reports - March & April 2026

Background

The Highway Committee met on March 30, & April 23, 2026, to discuss the following items:

1) Voyager School SRTS three (3) preliminary layout options (Consultant - Widseth)

Option 1: As proposed in the grant application. Shifts the schools exit to the Steger intersection, adds a median island, and RRFB's.

Option 2: Takes a larger look at the corridor along Voyager Drive. This option narrows the roadway by pulling in the north curb line, adds a 6' grass boulevard, and a 10' trail that extends to Nokomis Street. This option doesn't address the intersection being offset but still provides a safer crossing by reducing the distance crossed by 10'+ and helping to reduce speeds by making the corridor look and feel like a school zone. It increases the cost for the City but would potentially reduce the cost for the school as there are fewer alterations to the existing concrete parking lot.

Option 3: Similar corridor change as option 2, however relocates the school's exit to match Steger Road. It eliminates the median island but still has a shorter crossing length and safety improvements over the existing condition. Costs remain roughly the same as Option 1 for the school

These design options were presented to the school district, and the district recommends pursuing Option 3. During the evaluation of options 2 & 3, the HC and Utility Committee (UC) recommend connecting the watermain beneath the proposed trail, which if completed, would "loop" the water distribution system thereby improving water circulation and quality. ALP is currently reviewing and preparing cost estimates to complete this watermain connection. This project was scheduled for 2026; however, I recommend scheduling this project for 2027 due to timing and utility coordination efforts. SRTS funding will remain encumbered however, the project needs to be bid and under contract by June 30, 2027.

RECOMMENDATION: Direct staff to enter into Option 3 final design

Following discussion, a motion was made by Council Member Franzen to table the item for more information regarding the funding of the project. The motion was seconded by Council Member Allen.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Bill Franzen, Council Member - Ward 1
SECONDER:	Scott Allen, Council Member - Ward 3
AYES:	Franzen, Thalman, Allen, Mace and Kvale

2) 6th Avenue Street and Trail Improvement two (2) preliminary layout options (Consultant - Houston Engineering)

Option 1: As originally conceptualized with a narrow boulevard off the back of curb and an 8' multiuse path.

Option 2: Remove the north parking lane, relocate the curb towards the street centerline, and 4' boulevard, 8' path.

Per the March HC meeting, the committee requested public outreach due to the potential parking impacts under Option 2. Postcard invitations, that included a QR code link containing a brief video project presentation, were mailed to all abutting properties in the project limits requesting property owners contact and/or visit us to discuss the potential project impacts in detail. Houston Engineering, Inc. (HEI) and I facilitated this neighborhood meeting on April 23, 2026, in these Council Chambers from 5pm- 7pm. HEI prepared the attached report summarizing this outreach effort. In general, no comments have been received objecting to removing parking along the north side of 6th Avenue from Nokomis Street to McKay Avenue. If acceptable, additional State Aid procedures may need to be obtained moving forward. Construction is scheduled for 2027.

RECOMMENDATION: Direct staff to enter into Option 2 final design and pass a resolution undesignating/removing parking along the north side of 6th Avenue from Nokomis Street to McKay Avenue at a future date.

A motion was made by Council Member Mace to direct staff to enter into Option 2 final design. The motion was seconded by Council Member Allen.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Nicole Mace, Council Member - Ward 4
SECONDER:	Scott Allen, Council Member - Ward 3
AYES:	Franzen, Thalman, Allen, Mace and Kvale

3) Abbygail Drive Neighborhood

No parking request was received by neighborhood resident(s). Based on our understanding, the neighborhood streets are perceived as being too narrow, especially during the winter months. Although restricting on-street parking is an option, the HC is evaluating mitigation measures, such as snow plowing operations, etc. Parking enforcement is also a concern with the availability of APD resources.

RECOMMENDATION: Tabled for further discussion

4) Van Dyke Street

Complaints about contractors, repair people, etc. parking on the street which is a narrow rural section street.

RECOMMENDATION: Priority APD monitoring and enforcement as needed.

5) 2026 TRAFFIC CALMING ISLANDS INSTALLATIONS

The Highway Committee (HC) discussed the traffic calming islands that are installed annually in the summer months at approved intersections. Through consistent requests and positive feedback, the HC is recommending the continued installation of traffic calming islands at the following intersections: 8th Ave & Kenwood, 4th Ave & Kenwood, 5th Ave & Lake St, 8th Ave & Lake St., 11th Ave & Lake St., Agnes Ave & Park St. These temporary islands will remain in place from Memorial Day to Labor Day as a traffic calming strategy to help improve safety as summer traffic picks up.

RECOMMENDATION: Authorize City staff to install the traffic calming islands for the 2026 season

A motion was made by Council Member Mace to authorize City staff to install the traffic calming islands for the 2026 season. Following discussion, the motion was seconded by Council Member Kvale.

RESULT: ADOPTED (UNANIMOUS)

MOVER: Nicole Mace, Council Member - Ward 4

SECONDER: Carl Kvale, Council Member - Ward 5

AYES: Franzen, Thalman, Allen, Mace and Kvale

6) Filmore & 8th Avenue

Complaints received about individuals living out of their vehicles parked on 8th Ave W and near Viking Towers. The Highway Committee is evaluating parking restrictions such as "no overnight", hourly limits, time of day, and PD enforcement resources.

RECOMMENDATION: No action at this time. Further discussion to planned for next HC meeting.

7) SS4A and LRIP Grant Update

Unsuccessful receiving grant funding with both joint City/County applications for Safe Streets and Roads for All (SS4A) planning grant funding and Local Road Improvement Program (LRIP) this past year.

RECOMMENDATION: Motion directing staff to reapply for both programs once applications are announced.

A motion was made by Council Member Allen to direct staff to reapply for both Safe Streets and Roads for All (SS4A) and Local Road Improvement Program (LRIP) programs once applications are announced. The motion was seconded by Council Member Mace.

RESULT: ADOPTED (UNANIMOUS)

MOVER: Scott Allen, Council Member - Ward 3

SECONDER: Nicole Mace, Council Member - Ward 4

AYES: Franzen, Thalman, Allen, Mace and Kvale

Financial Impact

The revised cost estimates for all three (3) options for the SRTS Voyager improvements is attached for review.

The original 6th Avenue estimates provided for the grant application showed \$791,288 for construction, with contingency of \$118,693, totaling \$909,981 without design/staking/inspection. (Houston Engineering, Inc) HEI's preliminary estimate for each option is nearly identical to each other at \$915,000 + 15% contingency = \$1,050,000. HEI reviewed larger line items and identified more detailed grading design and are accounting for more quantities related to retaining wall, and curb and gutter/pavement around the driveways than the original estimate.

Recommendation

Motion accepting the Highway Committee's (HC) four (4) recommendations:

- 1) Direct staff to enter into Option 3 final design for the SRTS Voyager Street PED and street improvements
- 2) Direct staff to enter into Option 2 final design for the 6th Avenue Street and trail improvement project
- 3) Authorize City staff to install the traffic calming islands for the 2026 season
- 4) Direct staff to reapply to SS4A and LRIP programs once applications open.

13. Tom Jacobson, City Attorney

14. Marty Schultz, City Administrator/Heather Koskiniemi, Finance Director

15. Old and Other Business

16. Adjournment

There being no further business, the meeting was adjourned at 7:58 PM.

Bobbie Osterberg, Mayor

Attest:

Heather Koskiniemi, Finance Director



City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

SCHEDULED
ACTION ITEM (ID # 10452)

Meeting: May 26, 2026
Department: Administration
Category: License
Prepared by: Amy Riedel
Department Head: Marty Schultz
DOC ID: 10452

Fireworks (Indoor Sales) - Target #821

Background

Hannah Busse, representing Target #821, has submitted a Fireworks (Indoor Sales) License application. The required Certificate of Liability Insurance has been submitted.

Financial Impact

License fee has been received.

Recommendation

Recommend approval of the 2026 Fireworks (Indoor Sales) License for Target #821 located at 4404 Hwy. 29 S.

ATTACHMENTS

- [FIREWORKS \(INDOOR SALES\) - TARGET #821 - TNT FIREWORKS.pdf](#)

City of Alexandria



Licensing Year: 1/1/2026 to 12/31/2026

704 Broadway, Alexandria, MN 56308

Renewal: ☒

320.763.6678 | 320.763.3511 (fax) | www.AlexandriaMN.city

License Fee: \$120

Fireworks (Indoor Sales)

The undersigned hereby makes application for a license and agrees to operate in the City of Alexandria in accordance with the regulations governing this enterprise as set forth in the Alexandria City Code. It is understood that failure to conform renders this license null and void.

Contact Person Information

Legal Name First _____ Middle _____ Last _____

Company Name _____ Phone _____ Email _____

Street Address _____ City _____ State _____ Zip _____

Mailing Address (where future correspondence should be sent):

Street Address 4404 HWY 29 S City ALEXANDRIA State MN Zip 56308

Business Information: ☐ Corporation ☐ Limited Liability Company ☐ Partnership ☐ Other _____

Name of Company TARGET #821

Business Address _____ City _____ State _____ Zip _____

Phone 320-763-6661 Email luke.seelhammer@target.com

List all other names under which you conduct business (legal names, mobile food unit signage, parent companies DBA, etc.).
TARGET #821

Applicant/Licensee Signature [Signature]

Title (if signing on behalf of an organization) HR ETL Date 4/13/26

*If you have any questions, please contact Amy Riedel at 320-759-3622 or email at ariedel@alexandriamn.city. On behalf of the City of Alexandria, thank you for your prompt attention in returning your application.

***Please make sure all the necessary documents accompany your license application and the forms are filled out completely and signed. Incomplete applications will not be approved.**

821# 10247624
10250161 (FOR OFFICE USE ONLY)
Date Received 5/14/2022 Date of City Council Approval _____ License # _____

**APPLICATION FOR SALE OF FIREWORKS
UNDER CITY CODE – SECTION 4.38**

Fee: **\$100.00**

In support of my application for license under this Ordinance, I hereby make the following representations:

1. Name: Hannah Mae Bosse Date of Birth: 8/30/1997
(PLEASE INCLUDE FIRST, MIDDLE & LAST NAME)
Permanent Address: _____ Phone No. 320-763-6661
2. Address where fireworks will be sold: TARGET #821 - 4404 HWY 29 SOUTH (INSIDE SALES)
3. Description of the fireworks to be sold: MN LEGAL ITEMS ONLY
4. Date of fireworks sales: Week of 04/13/2026 - 7/8/2026
5. Estimated quantity of fireworks that will be stored on the premises: SEE ATTACHED
6. Description of the premises and facility from which fireworks are proposed to be sold: _____
Mercantile Retail
7. Approval of the property owner, if different from applicant: X Yes NO
8. Have you ever been convicted of a crime NO Misdemeanor NO
Violation of any municipal ordinance other than traffic violation: NO
If so, give date, place and penalty imposed: NA
9. List three cities where applicant has done this type of business: _____
BLOOMINGTON, ROCHESTER, ELK RIVER
10. Have you previously conducted this business in the City of Alexandria? YES If so, give date 2002-2025
11. If license is granted, will you avoid soliciting at residential premises? YES
12. **REQUIRED:**
\$500.00 bond in favor of the City of Alexandria but for benefit of any residents who may sustain individual loss by means of fraud, artifice, trick or other means of theft.
Bonding Company N/A - Not Peddler License Bond No. _____
13. **CONDITIONS OF LICENSE:**
 - A. Prior to the issuance of the license, the premise must be inspected and approved by the City Fire Marshal.
 - B. The license is not transferable, either to a different person or location.
 - C. The license must be publicly displayed on the licensed premises.
 - D. The premises are subject to inspection by City employees including police officers during normal business hours.
 - E. The premises for which a license will be issued must be located in a zoning district permitting retail sales.
 - F. Storage of consumer fireworks on the premises must be in compliance with the Uniform Fire Code.
 - G. The premises must be in compliance with the Uniform Fire Code and Uniform Building Code.

**City Council - Regular Meeting**

704 Broadway
Alexandria, MN 56308

**SCHEDULED
ACTION ITEM (ID # 10453)**

Meeting: May 26, 2026
Department: Administration
Category: Resolution
Prepared by: Amy Riedel
Department Head: Marty Schultz
DOC ID: 10453

A.B.A.T.E. of MN Off-Site Gambling Premise Permit**Background**

A.B.A.T.E. of MN is requesting approval of an Off-Site Gambling Premise Permit and resolution to conduct a raffle at an event to be held on December 5, 2026, at the VFW located at 1102 3rd Ave. E, Alexandria, Minnesota.

Recommendation

Recommend approval of the Off-Site Gambling Premise Permit for an event on December 5, 2026, at the VFW, 1102 3rd Ave. E, Alexandria and approval of RESOLUTION NO. 2026-xx, RESOLUTION APPROVING OFF-SITE GAMBLING PREMISE PERMIT to be issued by Minnesota Lawful Gambling.

ATTACHMENTS

- [GAMBLING PERMIT - ABATE OF MN.pdf](#)
- [ABATE of MN - Gambling Permit Resolution - VFW.doc](#)

LG230 Application to Conduct Off-Site Gambling**No Fee****ORGANIZATION INFORMATION**

Organization Name: ABate of MN License Number: 03470

Address: P.O. Box 142, Mapleton City: Mapleton, MN Zip: 56065

Chief Executive Officer (CEO) Name: _____ Daytime Phone: _____

Gambling Manager Name: Angie Morberg Daytime Phone: 218-686-5988

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 12/05/2026 to 12/05/2026

Check the type of games that will be conducted:



Raffle



Pull-Tabs



Bingo



Tipboards



Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: VFW

Street address and City (or township): 1102 3rd Ave Alexandria Zip: 56308 County: Douglas

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?



Yes If yes, a lease is not required.



No If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$ 0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

No lease Agreement for RAFFLE

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____

CONTINUE TO PAGE 2

LG230 Application to Conduct Off-Site Gambling

10/24 Page 2 of 2

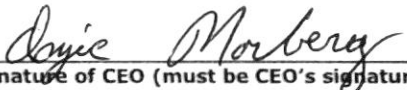
Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
Local unit of government must sign.	TOWNSHIP NAME: _____
	Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)
	Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.


06-18-2026
 Signature of CEO (must be CEO's signature; designee may not sign) Date

Mail or fax to:

Minnesota Gambling Control Board
Suite 300 South
1711 West County Road B
Roseville, MN 55113
Fax: 651-639-4032

No attachments required.

Questions? Contact a Licensing Specialist at 651-539-1900.

This publication will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

**CITY OF ALEXANDRIA
RESOLUTION NO. 2026-XXX**

**RESOLUTION APPROVING ONE DAY OFF-SITE
MINNESOTA LAWFUL GAMBLING PREMISE PERMIT**

BE IT RESOLVED by the City Council of the City of Alexandria, Minnesota, that the premises permit application for a One Day Off-Site Gambling Premise Permit for A.B.A.T.E. of MN to sell raffle tickets for an event to be held on December 5, 2026, at the VFW located at 1102 3rd Ave. E, Alexandria, Minnesota, is hereby approved.

ADOPTED by the City Council of the City of Alexandria, Minnesota, this 26th day of May 2026, by the following vote:

YES:

NO:

ABSENT:

Bobbie Osterberg, Mayor

ATTEST:_____
Martin D. Schultz, City Administrator



City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

SCHEDULED
ACTION ITEM (ID # 10457)

Meeting: May 26, 2026
Department: Administration
Category: Special Event Permit
Prepared by: Amy Riedel
Department Head: Marty Schultz
DOC ID: 10457

Special Event Permit - Young Hearts 4 Heroes

Background

Angela Heidelberger representing Sacred Journey Academy is requesting a Special Event Permit for the "Young Hearts 4 Heroes" event to be held on Saturday, July 18, 2026, from 8:30 am to 11:00 am at City Park. The request is for a 5k run and 1 mile walk along the trail from City Park to the Central Lakes Trail. The walk will head to Big Ole Park and then back to City Park and the run will head east on the Central Lakes Trail and turn around near the Donnelly Plastics parking lot and head back to City Park.

Financial Impact

None

Recommendation

Recommend approval of the Special Event Permit for the "Young Hearts 4 Heroes" event on July 18, 2026, at City Park.

ATTACHMENTS

- [SPECIAL EVENT PERMIT - YOUNG HEARTS 4 HEROS - SACRED JOURNEY ACADEMY.pdf](#)



Special Event Application

Checklist and Guidelines

Please submit at least 4 weeks prior to the event

For Office Use Only

Date of Submission: 5/11/2026

☐ Approved ☐ Denied Date:

Special Conditions:

SEP26-014

Staff Signature:

Staff Title:

Applicant Information

Name of Applicant: Angela Heidelberger Organization: Sacred Journey Academy

Address: 1877 Aga Dr Ste 100 City: Alexandria State: MN Zip: 56308

Email Address: info@sacredjourneyacademy.org Phone Number: (320) 760-3359

Event Contact: Angela Heidelberger Phone Number: (320) 760-3359

Email Address: aheidelberger@sacredjourneyacademy.org

The Event Contact is the primary contact and must be able to communicate and coordinate with other members of the event.

Event Information

Event Name (Mandatory): Young Hearts 4 Heroes (YH4H)

Date of Event: 7/18/26 Event Time Start: 8:30 am Event Time End: 11 am

Type of Event (Please check the type of event (check all that apply) and write a brief description of your event):

☐ Celebration ☐ Parade ☐ Street Fair ☒ Walk/Run/Race
☐ Ceremony ☐ Public Rally/March ☐ Other:

Brief Description of Event: 5K Run and 1 mile March (walk)

*Document(s) with event information or other materials describing the event may be attached.

Location of the Event: List full address: Alexandria City Park 130 City Park Rd
Alexandria MN 56308

Estimated # of Vehicles at Event: 40 Estimated # of Participants: 100

Is a map attached? ☒ Yes ☐ No (emailed to Mike)

ROUTE MAP (Parades, Runs, Walks, Bike Rides) All events that include a run, walk, or other activity in which participants will be following a course will be required to attach a Route Map and a written document of the proposed route of the event. All proposed Route Maps are subject to approval. The use of any roads is subject to approval. Please include the route/area, starting point, ending point, assembly areas, and stations designated for traffic control.

Will any portion of the event be held at City Park? ☒ Yes ☐ No

If yes, has a reservation been made? ☒ Yes ☐ No (If no, contact City Hall at 320.763.6678 for reservation)

Event Features

Security (select one):

- ☐ Please indicate if security is being provided. If yes, who and how many? _____
- ☒ No Security provided. If no security is provided, the city reserves the right to require security based on the review of event.

Road Closures or use of Public Right-of-Way (select one):

Important: Street closures require a press release, community notification by the applicant, and insurance requirement. See page 8 for insurance requirements.

- ☐ No road closure or use of public right-of-way. Proceed to page 4.
- ☒ Are you requesting to close a: ☒ Street ☐ Parking Lane ☐ Sidewalk ☐ Alley
- ☐ Other: ↳ Broadway St and Agnes Blvd NW
- Date: _____ Start Set-Up Time: _____ End Set-Up Time: _____
- Date: _____ Start Clean-Up Time: _____ End Clean-Up Time: _____

Please indicate any dates/times for necessary setup or cleanup before and/or after the event date:

Please indicate the location(s) all event participants will assemble prior to the event and/or after the event:

City Park

Describe intersections/streets in need of traffic control and whether they will occupy all or a portion of the street:

Describe how traffic control will be conducted (number and quality of paid/volunteer staff to manage the event):

Police contacted + confirmed

Describe how the safety and security of event participants and spectators will be prioritized:

Provide the type and number of traffic control devices to be used:

NA

List any businesses providing traffic control devices:

NA

Describe the methods that will be used to provide notice to residents and businesses along the proposed area/route:

NA Public Trail

Event Logistics

- ☒ Yes ☐ No Will electrical usage be needed?
If yes, describe the equipment of power supply: Timing Equipment - outlets @ City Park
- ☐ Yes ☒ No Will additional picnic tables be needed for the event?
If yes, how many will be needed: _____
- ☐ Yes ☒ No Will your event include the use of portable toilets/sinks? If yes, how many? _____
Company that will be used: _____
Temporary restrooms can be placed 24 hours prior to the event and need to be removed within 24 hours following the event. All portable toilets must be located on a hard surface, which may include asphalt, concrete, or plywood.
- ☐ Yes ☒ No Will your event include the use of refuse containers and/or recycling and/or organics recycling receptacles?
Company that will be used: _____
The event is responsible for providing refuse containers from a rental company and must indicate the company contracted for services. Street, boulevard, and adjacent property must be left clean. The applicant shall properly dispose of debris from the event. The applicant must contact Pope/Douglas Solid Waste Management for setting up recycling and/or organics recycling receptacles. Information can be found by calling 320-763-9340 or at <https://popedouglasrecycle.com/program/events-recycling-assistance-program>.
- ☐ Yes ☒ No Will you have any rental equipment?
If yes, describe the equipment to be used. _____
- ☐ Yes ☒ No Will there be food/merchandise sales at the event? See page 11 for details.
If yes, has a permit been obtained through Horizon Public Health for food? ☐ Yes ☐ No
- Will those attending your event be required to wear shirts and shoes? ☒ Yes ☐ No If yes, then during your event, you must post site signs to that effect, which will be provided by the City of Alexandria, and the signs must be removed immediately after your event. How many such signs are you requesting: 3

Tents and Canopies (select one):

- ☒ No tents or canopies.
- ☐ Yes. You must clearly identify on the Site Map including the location and size/dimensions. The event organizer is liable for any damage caused to property/facility and must obtain approval prior to installation. Locates are required through Gopher One if stakes will be 12 inches or longer.

Sound Amplification (select one):

- ☐ No amplified sound. Proceed to page 5.
- ☒ Yes. Start Time: 8:00 AM / PM End Time: 11:00 AM / PM
List type of Amplified Sound: Music - Speakers

*The actual permit granted will set forth the time limits, the location, and other relevant conditions of the permit. No event will be allowed to start before 9:00 am (8:00 am for sporting events) and all events must end by 10:00 pm on weeknights, and 11:00 pm on weekends. The permit will not be for a period to exceed six hours. When and where warranted, the permit conditions may further restrict the times in order to protect surrounding neighborhoods. If the permit does not fit within the guidelines, the City Council will need to act on the permit.

Alcohol (select one):

- ☒ No alcohol. Proceed to page 8.
- ☐ Temporary Off-Premise Community Festival Liquor License: licensee holding On-Sale Liquor License to provide liquor. The licensee is responsible for ID/wristband, security, and ensuring there is no second party transfer. Complete supplemental form and application on pages 5 and 6. (\$100.00 Fee)
- ☐ Temporary Intoxicating Liquor License: only issued to charitable, religious, or nonprofit organizations in existence for at least three (3) years, for events not to exceed four (4) consecutive days. **Application needs to be submitted with \$42.00 per day fee for beer or \$120.00 per day fee for on-sale liquor and requires approval from the Alcohol and Gambling Enforcement Division.** Needs to be submitted to the state 30-days prior to the event. The licensee is responsible for ID/wristband, security, and ensuring there is no second party transfer. Complete supplemental form on page 5.

* City of Alexandria Policy: The consumption of alcoholic beverages on Park property will not disrupt any park users and/or programs and/or use of the facilities with the Alexandria Parks Department.

The undersigned Applicant has applied for a Possession/Consumption Permit of alcohol on Alexandria Park property defined above and by signing below; the City of Alexandria issues the permit on behalf of the applicant. This permit requires that the possession/consumption of alcoholic beverages be in compliance with the laws of the state of Minnesota and the ordinances of the City of Alexandria.

This permit allows the Applicant/Applicant's Group to consume the following beverages purchased elsewhere, at the location selected above: single serving plastic bottles or cans of beer, wine coolers, wine, and premixed alcoholic products such as hard lemonade. Other alcoholic beverages are NOT permitted such as hard liquor. GLASS BEVERAGE CONTAINERS AND KEGS ARE FORBIDDEN ON PARK PROPERTY.

This permit allows only the possession/consumption of alcoholic beverages by adults 21 years of age and older who is part of the estimated attendance listed above. This permit IS NOT a license to sell alcoholic beverages.

The bearer of this permit shall be held responsible for the actions and conduct of all persons in their group and at their event, and must assure that all laws and ordinances are followed. The Applicant will indemnify and hold the City of Alexandria harmless for any failures to comply with State, City, and Park laws, ordinances, and policies. The City of Alexandria retains the authority to revoke this permit at any time should a violation arise.

SPECIAL EVENT PERMIT APPLICATION – ALCOHOL SUPPLEMENTAL FORM

These questions pertain to events that wish to sell/provide alcohol at their requested special event.

A detailed map/diagram of the event shall be attached to permit along with a copy of the catering or alcohol permit that the event will be operating under.

- 1- Is this a 21 and older event? _____
- 2- How many security personnel will you have on site during the event and what hours are they scheduled?

- 3- Will customers be carded, and wrist banded at the door for everything they purchase?

- 4- Does the event have secured boundaries and how are the exits and entrances monitored and secured?

- 5- Will you need police on site and how many officers at what times?

- 6- What is being served? (beer, wine, liquor, food)- Is this an exclusive event, certain type or size of beverage? For example: only Miller products served, only 16 oz cans served, only keg beer in clear 12 oz cups.

- 7- What type of liquor license do you have and will be serving under? Please note that if you plan on serving liquor under a caterer's permit, you must also serve food at the event.

- 8- What type of liquor license will you be requesting? The City may issue Temporary Off-Premise Community Festival Liquor License for certain events on public property.

- 9- What is the plan for restrooms? _____
- 10- Will smoking be allowed in or during event/venue? _____
- 11- Is there music, band, DJ, entertainment? What are the hours of the entertainment?

- 12- Parking – is there enough parking to accommodate the event and what is the backup plan if you have more people attend than expected? Have you made arrangements with surrounding businesses or homeowners if your event will possibly affect or disrupt their business or lives?



**TEMPORARY OFF-PREMISE
COMMUNITY FESTIVAL LIQUOR LICENSE APPLICATION**

TYPE OR PRINT INFORMATION

NAME OF EVENT			
STREET ADDRESS	CITY	STATE	ZIP CODE
NAME OF ON-SALE LIQUOR LICENSE HOLDER MAKING APPLICATION:	BUSINESS PHONE	HOME PHONE	
DATES LIQUOR WILL BE DISPENSED:	EVENT SPONSOR TYPE OF ORGANIZATION: ☐ CLUB ☐ CHARITABLE ☐ RELIGIOUS ☐ SMALL BREWER ☐ OTHER NONPROFIT		
TIMES LIQUOR WILL BE DISPENSED:			
DESCRIBE PLAN FOR EVENT SANITATION AND SECURITY, INCLUDING PROCESS TO BE USED TO VERIFY AGE FOR ALCOHOL CONSUMPTION:			
PROVIDE A SITE PLAN SHOWING LOCATION ALCOHOL WILL BE SOLD AND CONSUMED FOR THE OUTDOOR AREA:			

APPROVAL

APPLICATION MUST BE APPROVED BY CITY COUNCIL

CITY FEE AMOUNT: \$200/day DATE FEE PAID: _____

DATE APPROVED: _____

SIGNATURE OF CITY ADMINISTRATOR

NOTE: THE ON-SALE LIQUOR LICENSE HOLDER IS REQUIRED TO PROVIDE A CERTIFICATE OF LIABILITY INSURANCE LISTING THE CITY OF ALEXANDRIA AS AN ADDITIONAL INSURED FOR THE EVENT INCLUDING THE DATE(S) OF THE EVENT.

Insurance – Requirements

Insurance limits are set by the League of Minnesota Cities Risk Manager Attorneys recommendation.

The applicant will agree to indemnify, defend and hold harmless the City of Alexandria from any and all liability that may arise by virtue of the event.

- The applicant shall provide and maintain a certificate of insurance for comprehensive general liability in a minimum amount of \$1,000,000 per occurrence.
- The City must be named as an “additional insured” on the policy.
- The maximum deductible for the comprehensive general liability insurance coverage shall be no greater than \$10,000.00
- The certificate must be submitted to the City with the application.

Indemnify and Hold Harmless:

The Applicant agrees to indemnify the City of Alexandria, its officers, agents, trustees, employees and assigns, and hold them harmless from and against any and all liability damage, expense, cause of action, suits, claims or judgments arising from or in any way related to injury to person or property occurring out of the use of the City of Alexandria’s park facility or from any action or omission of the Applicant, the Applicant’s agents, employees, guests, or licensees, or from any cause whatsoever. The Applicant agrees to hold the City of Alexandria harmless from any liability or loss, including reasonable attorney fees arising out of or related to the use of Alexandria park facilities under this permit.

Incident Notification:

Should there be any injuries, accidents, or other health incidents at an event that require medical attention, applicant must notify the City Clerk’s Office within 24 hours of the incident.

Signature Page

AH (Initials) I agree that all of the information in this application is correct.

Ensure Application Includes:

- ☒ Initialed each page acknowledging policy
- ☐ Map of a walk, run, or race event
- ☐ Map of canopies and/or tents (location, size/dimensions)
- ☒ Certificate of Insurance
- ☐ Temporary Liquor License, if applicable

AH (Initials) I have read and agreed to the attached Special Event Policy. (Pages 10 – 14)

By signing below, I affirm that I have read and understood the City of Alexandria Special Event Policy and acknowledge that all information provided in the application is true and correct.

Signature: Angela Heidelberger
Printed Name: Angela Heidelberger
Date: 5-10-26

OFFICE USE ONLY: Fees payable to the City of Alexandria

☐ _____ Park Reservation Fee(s)

☐ _____ Alcohol

PAYMENT TYPE: ☐ Cash ☐ Check # _____ ☐ Credit Card ☐ Other _____

PAYMENT DATE: _____ / _____ / _____ RECEIVED BY: _____

SPECIAL EVENT POLICY

You must be 18 years of age to rent facilities from the City of Alexandria.

The following information sets forth the guidelines for the conduct of a street closing for the purposes of a parade, walk/run/ride, assembly, or other special event.

Street Closing Permit Required:

A permit is required by the City of Alexandria for any event that requires closure of a road, is likely to impede traffic, or does not comply with normal traffic regulations.

Application for Permit: It is strongly encouraged that event organizers submit applications as early as possible in order for City staff to review the application and provide sufficient time for applicants to fulfill all conditions of the permit. Applications for a permit must be submitted at least 4 weeks in advance of the event.

The City may request event modifications or restrictions to protect public peace and safety, including event or route area, hours of operation, security provisions, fencing and barricades, public notification, indemnification, sanitary facilities, waste collection, or sound amplification restrictions. If deemed necessary by the City event security, emergency medical services, and/or traffic control measures will be incorporated into the event at the expense of the applicant.

Review of Application: Representatives from City departments including Police, Fire, Parks, Public Works, and Engineering will consider the following factors in reviewing an application for a street closing:

- Meets the requirements of the permit application.
- Extent to which the event may create traffic, crowd control, safety, or other concerns.
- Extent to which the applicant is able to provide assurance that sufficient numbers and quality of paid or volunteer staff will be available to manage the event.
- The inconvenience that may be experienced by the public or local business entities.
- The interference with emergency or other public safety equipment or operations that may be caused by the event and the extent to which such inconvenience or expense may be outweighed by the benefit to the community by holding the event.
- The extent to which the event will tax the resources of the city or other public entities.
- Whether the event is to benefit a nonprofit community service organization or constitutes a community service.
- The extent to which previous similar events have succeeded in complying with the appropriate requirements and applicable law.
- Whether or not the applicant has supplied truthful, accurate information during the application process.
- Applicants must be in good standing with the City of Alexandria.

Issuance of Permit: As a condition for issuing a permit the City requires that the following conditions be met:

- **Hours of Operation:** Applicants are strongly discouraged to schedule street closures beyond two hours as they may cause significant hardship to residents and businesses. Applicants may request a waiver if the closure will extend longer than two hours; however, the City may require the applicant to contract a City staff member to regulate certain intersections/streets to allow local traffic to access their residence or business.
- **Security Provisions:** The appropriate level of police, fire, and emergency medical services will be determined by the City based on crowd size and type of event. Fees for these services will be assessed to the applicant.
- **Fencing and Barricades:** Traffic control device placement will done by the Public Works Division-Streets. All street closures require the use and placement of proper traffic control devices according to the U.S. Department of Transportation, Federal Highway Administration Manual on Uniform Traffic Control Devices (MUTCD).
- **Clean-up:** The applicant may incur fees associated with clean-up if the event area is not maintained in the same condition it was prior to the event. A cleanup fee for these services may be assessed to the applicant if cleanup is required.
- **Public Notification:** Event plans must be balanced with the interests and needs of property owners and businesses. Notice of the event must be provided to all property owners, tenants, and/or businesses within 300 feet along the affected route or area. This notice must be provided at least one week prior to the event date.
 - At minimum, the notification must include the following information:
 - Event date/time
 - Closure description
 - Closure length
 - Notice of grievance process (as quoted below):
"Grievances related to this closure can be directed to the City of Alexandria, City Clerk's Office at 320.763.6678 or publicinput@alexandriamn.city."
 - Applicants can personally deliver notification or utilize the U.S. Postal Service "Every Door Direct Mail" service. Further information about this service can be found at: <http://www.uspsverydoor.com/>. Failure to notify property owners in street closure areas will result in permit revocation.
 - Throughout all events, residents should be allowed access to their property and businesses should be reasonably accessible to the general public. Event organizers will be expected to make every effort to preserve customer and residential access for businesses and houses along the street closure.
- **Other Requirements:** As a condition for issuing a permit, the City may impose additional requirements and restrictions as may be necessary to protect public health and safety.

Additional Permits/Licenses Required: Below you will find a list of additional permits/licenses or other conditions that may be required for your event. Please note that it is NOT necessary to have all permits approved upon submission of this application; however, applicants must have all permits and fees paid and approved prior to the start of the event.

Event Exhibitors and Operators: Minnesota law requires that exhibitors register to collect Minnesota sales tax, provide a written statement that no taxable items are being sold, or provide a written statement indicating that they qualify for the isolated and occasional sales exemption. Further information is provided on the MN Department of Revenue website at www.taxes.state.mn.us or call 800.657.3777.

Health Department Permit: All food vendors in conjunction with special events must apply for a temporary food permit through the Minnesota Department of Health (MDH). Please contact Horizon Public Health at 320.763.6018 for additional information.

General Guidelines for Use of Parking Lots or Paved Trails for a Walk, Run or Community Event

- Any markings on the paved surfaces will be done using the most temporary medium possible. The preferred method is dry chalk or above ground staked signage. No paint will be allowed! Organizers of the event will be responsible for removal of the signs and markings after the conclusion of the event, unless they will wash away with rain.
- Any signs used for the race, walk, or event should be temporary, leaving no visible trace once removed. The stakes for any signs should not exceed 8-12 inches in the ground and ¼ inch in diameter so as not to affect buried electrical cable, sprinkler pipes, etc.
- A cleanup fee may be charged to the applicant if markings do not follow the guidelines or are not removed.

Alexandria Park Facility Rules & Regulations

- **A non-refundable reservation fee of \$50.00 per day will be charged (City Park shelters only).** Payment must be received by the City of Alexandria ten working days after reservation was made or one working day prior if the reservation is made less than ten working days prior to the event or reservation will not be guaranteed. In case of cancellation, please call City Hall immediately so the posting can be removed and another group may be scheduled or others may use the shelter if there is nothing posted.
- The Applicant accepts full responsibility for clean-up of garbage and debris accumulated during the event and placement of the garbage in proper receptacles following the use of Alexandria park facilities pursuant to this application. Garbage receptacles will be emptied by Parks staff. The facility must be left in the same condition as when it was received by the Applicant; this includes the placement of any tables.
- Any damage to Alexandria Park Facilities or Alexandria park property by the Applicant or invitees of the Applicant will be repaired at the Applicant's expense.
- Bring your copy of the Reservation Form with you to the event, and any other permits, if applicable.
- Rental of a park facility **does not** include exclusive use of the entire park. On occasion, there may be more than one group utilizing a park and surrounding facilities. Applicants cannot close public areas or extend their activities into public spaces.
- You cannot sell food, beverages, goods or merchandise, charge fees for admission, or host food trucks without a permit or prior authorization. See page 10 for Health Department contact information.
- Vehicles cannot be driven on the grassy areas in Alexandria parks unless prior approval is given.
- Firearms and weapons: It is unlawful for persons to display or have in their possession a firearm or air gun within the City parks unless you have a permit. It is unlawful to use, display, or possess any other type of weapon(s) including, but not limited to, slingshots, switchblade knives, bow and arrows, and traps.

- No alcoholic beverages are allowed to be consumed at any city park unless a temporary liquor license or Community Festival permit has been issued for the event.
- Signs directing your guests to your event may be placed outside of the venue you are renting 1 hour prior and taken down immediately after your event. Signs must be temporary in nature and not exceed 2' x 3' in size. Signs must be self-sustaining and cannot be placed on the building or fence.
- The City of Alexandria, its officers, agents, trustees, employees, and assigns, assume no responsibility for the person or property of anyone using the City of Alexandria park facilities under this permit. The Applicant must remove all personal items and property at the conclusion of the function. The Applicant and all guests are responsible for compliance and adherence to the ordinances of the City of Alexandria, the terms set out herein, and all policies and procedures related to use of City of Alexandria park facilities.

Appeal Process: If the City denies a permit for the event or any of its components, or the applicant disagrees with the conditions placed on the permit, the applicant may submit a written appeal to the City Administrator within 10 days of denial. If the City Administrator agrees with the denial, the applicant may appeal to the City Council at its next regularly scheduled meeting.

Permit Revocation: The City is authorized to revoke a permit in the event it is determined that:

- The applicant made any false or misleading statements in the application or during the application process.
- The applicant failed to comply with any conditions or requirements for the issuance of the permit.
- Such withdrawal is necessary for the protection of public health or safety or for the prevention of a violation of any local, state, or federal law.

Package Premium Indication



Sacred Journey Academy, Account #5226762

Package (Commercial & Specialty) Quote #5226762

\$278

Total Estimated Premium
(Includes Taxes/Surcharges/Fees)

This premium indication is provided for your information and is to be used as a guideline only.

This is neither an insurance policy nor an insurance binder. Actual premium and coverages will be issued by the insurance company after subject to company underwriting guidelines.

TOTAL GENERAL LIABILITY PREMIUM

\$278

General Liability Coverages

Coverage Type	Limit of Insurance	Deductible
Damage to Premises Rented	\$100,000	
Each Occurrence Limit	\$1,000,000	
General Aggregate Limit	\$2,000,000	
Personal and Advertising Injury Limit	\$1,000,000	
Products/Completed Operations	\$2,000,000	
Property Damage Deductible - Per Claim		\$250
Terrorism - Coverage Accepted		

Additional Interest(s)

Name/Additional Interest: City of Alexandria

Interest: Designated Person Or Organization

Form: CG 20 26

Classifications

130 City Park Rd Alexandria, MN 56308

Class	Class Description	Exposure Basis	Estimated Exposure
20022	Special Event Group I under 500	Per Event	1

Young Hearts 4 Heroes
 Angie Heidelberger 320.760.3359

Special Event Permit Application

Date of Event: July 18, 2026

Legend / Description

Route Map
 (attached)

CL = Central Lakes Trail

Map #	Route Description	Special Needs / City
1	Event Start: City Park (Rental Fee Paid Jan 2018) Exiting City Park on city trail adjacent to Lake Agnes traveling south.	None
2	A- Participants will walk/run along city trail adjacent to Lake Agnes and city trail parallel to Kenwood Ave. Runners will start first, followed by 5K Walkers. B- 1 mile walkers will walk up city trail and turn around at junction of city trail and Carlos Ave and return and finish in City Park.	
3	Walkers will stay on city trail until it junctions with CL-Trail east of Big Ole Park. Walkers will then enter CL-Trail and walk east to Kenwood Drive, turn around and return to junction of city trail and CL Trail and return on city trail to City Park.	NONE
4	Runners will continue on city trail parallel to Kenwood Drive (going south) and will enter Kenwood Drive where city trail divides. Runners will run one block on Kenwood Drive until it intersects with 2 nd Ave, the runners will enter CL-Trail and run east to a turn around (ID# 5) and return on CL-Trail heading west to Kenwood Drive following city trail back to City Park.	4 Street Barricades to be delivered on Friday 9-17-26 along with 35 orange cones. 7-17-26
5	Runners turn around point on CL-Trail adjacent to Donnelly Plastics parking lot.	
		Notes: We will have aid stations and water tables at turn around points for both walkers and runners, along with medical personnel. Tables will be adjacent to trail. We will have route volunteers along both trails for route guidance and to warn participants of public participants using the trail. All water cups etc left on the CLT will be cleaned up at end of event.



walkers - city park to Big Ole, turn around + go back
 (no roads closed)
 runners - see arrows

ALL REQUESTS ARE REQUIRED TO BE REVIEWED BY THE FOLLOWING DEPARTMENTS PRIOR TO SUBMITTING TO CITY COUNCIL:

<u>Event Location/Use</u>	<u>Contact/Department/Phone Number</u>	<u>Dept. Initial</u>	<u>Review/Approval</u>
<u>City Streets:</u>	Alexandria Public Works: 320-815-8430 (cell) Comments:	_____	Yes ☐ No ☐ N/A ☐
	Alexandria Police Department: 320-763-6631 Comments:	_____	Yes ☐ No ☐ N/A ☐
	Alexandria Fire Department: 320-763-6489 Comments:	_____	Yes ☐ No ☐ N/A ☐
	Alexandria Light & Power: 320-763-6501 Comments:	_____	Yes ☐ No ☐ N/A ☐
<u>City Parks:</u>	Park Department: 320-760-2928 (cell) Comments:	_____	Yes ☐ No ☐ N/A ☐
<u>RCC Facility:</u>	RCC: 320-763-6678 Comments:	<u>N/A</u>	Yes ☐ No ☐ N/A ☒
<u>Airport:</u>	Alexandria Aviation: 320-762-2111 Comments:	<u>N/A</u>	Yes ☐ No ☐ N/A ☒
<u>Legal:</u>	City Attorney: 320-763-3141 (Liquor only) Comments:	<u>N/A</u>	Yes ☐ No ☐ N/A ☒
<u>County Roads:</u>	Douglas County Public Works: 320-762-2999 Comments:	<u>N/A</u>	Yes ☐ No ☐ N/A ☒
<u>State Highway:</u>	MnDOT @ Detroit Lakes: 218-847-1500 Comments:	<u>N/A</u>	Yes ☐ No ☐ N/A ☒

**City Council - Regular Meeting**

704 Broadway
Alexandria, MN 56308

SCHEDULED**ACTION ITEM (ID # 10454)**

Meeting: May 26, 2026
Department: Administration
Category: Special Event Permit
Prepared by: Amy Riedel
Department Head: Marty Schultz
DOC ID: 10454

Special Event Permit - Badges and Bobbers**Background**

Officer Brandon Plumski representing the Alexandria Police Department is requesting a special event permit for the "Badges and Bobbers" event to be held on Tuesday, June 9, 2026, from 4:00 pm to 6:30 pm at Big Ole Park. The request is to close the parking lot for the event.

Financial Impact

None

Recommendation

Recommend approval of the Special Event Permit for the "Badges and Bobbers" event on June 9, 2026, at Big Ole Park.

ATTACHMENTS

- [SPECIAL EVENT PERMIT - BADGES AND BOBBERS.pdf](#)



Special Event Application

Checklist and Guidelines

Please submit at least 4 weeks prior to the event

For Office Use Only		
Date of Submission: 5/8/2026		
☐ Approved	☐ Denied	Date:
Special Conditions: SEP26-013		
Staff Signature:		
Staff Title:		

Applicant Information

Name of Applicant: Brandon Plumski Organization: Alexandria Police Dept
Address: 501 3rd Avenue West City: Alexandria State: MN Zip: 56308
Email Address: bplumski@alexandriapolice.com Phone Number: 320-304-7031
Event Contact: Brandon Plumski Phone Number: 320-304-7031
Email Address: bplumski@alexandriapolice.com

The Event Contact is the primary contact and must be able to communicate and coordinate with other members of the event.

Event Information

Event Name (Mandatory): Badges and Bobbers
Date of Event: 06/9/2026 Event Time Start: 04:00 pm Event Time End: 06:30 pm
Type of Event (Please check the type of event (check all that apply) and write a brief description of your event):
☐ Celebration ☐ Parade ☐ Street Fair ☐ Walk/Run/Race
☐ Ceremony ☐ Public Rally/March ☒ Other: Big Ole Parking Lot

Brief Description of Event: "Badges and Bobbers," a youth-centered fishing initiative designed to strengthen relationships between law enforcement officers and the young members of our community.

*Document(s) with event information or other materials describing the event may be attached.

Location of the Event: List full address: Big Ole Park, 200 Broadway Street, Alexandria

Estimated # of Vehicles at Event: 35 Estimated # of Participants: 150

Is a map attached? ☐ Yes ☒ No

ROUTE MAP (Parades, Runs, Walks, Bike Rides) All events that include a run, walk, or other activity in which participants will be following a course will be required to attach a Route Map and a written document of the proposed route of the event. All proposed Route Maps are subject to approval. The use of any roads is subject to approval. Please include the route/area, starting point, ending point, assembly areas, and stations designated for traffic control.

Will any portion of the event be held at City Park? ☐ Yes ☒ No

If yes, has a reservation been made? ☐ Yes ☐ No (If no, contact City Hall at 320.763.6678 for reservation)

Event Features

Security (select one):

- ☐ Please indicate if security is being provided. If yes, who and how many? _____
- ☒ No Security provided. If no security is provided, the city reserves the right to require security based on the review of event.

Road Closures or use of Public Right-of-Way (select one):

Important: Street closures require a press release, community notification by the applicant, and insurance requirement.
See page 8 for insurance requirements.

- ☐ No road closure or use of public right-of-way. Proceed to page 4.
- ☒ Are you requesting to close a: ☐ Street ☐ Parking Lane ☐ Sidewalk ☐ Alley
- ☒ Other: Big Ole Parking Lot

Date: 6/9/2026 Start Set-Up Time: 3 pm End Set-Up Time: 4 pm

Date: 6/9/2026 Start Clean-Up Time: 6:30 pm End Clean-Up Time: 7 pm

Please indicate any dates/times for necessary setup or cleanup before and/or after the event date:

Please indicate the location(s) all event participants will assemble prior to the event and/or after the event:

Big Ole Park

Describe intersections/streets in need of traffic control and whether they will occupy all or a portion of the street:

none

Describe how traffic control will be conducted (number and quality of paid/volunteer staff to manage the event):

Parking lot will be closed via barriers

Describe how the safety and security of event participants and spectators will be prioritized:

Law Enforcement Event and LE present

Provide the type and number of traffic control devices to be used:

Barrier

List any businesses providing traffic control devices:

Street Dept

Describe the methods that will be used to provide notice to residents and businesses along the proposed area/route:

Event Logistics

- ☐ Yes ☐ No Will electrical usage be needed?
If yes, describe the equipment of power supply: _____
- ☒ Yes ☐ No Will additional picnic tables be needed for the event?
If yes, how many will be needed: 8 tables near the pavilion
- ☐ Yes ☒ No Will your event include the use of portable toilets/sinks? If yes, how many? _____
Company that will be used: _____
Temporary restrooms can be placed 24 hours prior to the event and need to be removed within 24 hours following the event. All portable toilets must be located on a hard surface, which may include asphalt, concrete, or plywood.
- ☐ Yes ☒ No Will your event include the use of refuse containers and/or recycling and/or organics recycling receptacles?
Company that will be used: _____
The event is responsible for providing refuse containers from a rental company and must indicate the company contracted for services. Street, boulevard, and adjacent property must be left clean. The applicant shall properly dispose of debris from the event. The applicant must contact Pope/Douglas Solid Waste Management for setting up recycling and/or organics recycling receptacles. Information can be found by calling 320-763-9340 or at <https://popedouglasrecycle.com/program/events-recycling-assistance-program>.
- ☐ Yes ☒ No Will you have any rental equipment?
If yes, describe the equipment to be used. _____
- ☐ Yes ☒ No Will there be food/merchandise sales at the event? See page 11 for details.
If yes, has a permit been obtained through Horizon Public Health for food? ☐ Yes ☐ No
- Will those attending your event be required to wear shirts and shoes? X Yes _____ No If yes, then during your event, you must post site signs to that effect, which will be provided by the City of Alexandria, and the signs must be removed immediately after your event. How many such signs are you requesting: _____

Tents and Canopies (select one):

- ☒ No tents or canopies.
- ☐ Yes. You must clearly identify on the Site Map including the location and size/dimensions. The event organizer is liable for any damage caused to property/facility and must obtain approval prior to installation. Locates are required through Gopher One if stakes will be 12 inches or longer.

Sound Amplification (select one):

- ☒ No amplified sound. Proceed to page 5.
- ☐ Yes. Start Time: _____ AM / PM End Time: _____ AM / PM
List type of Amplified Sound: _____

*The actual permit granted will set forth the time limits, the location, and other relevant conditions of the permit. No event will be allowed to start before 9:00 am (8:00 am for sporting events) and all events must end by 10:00 pm on weeknights, and 11:00 pm on weekends. The permit will not be for a period to exceed six hours. When and where warranted, the permit conditions may further restrict the times in order to protect surrounding neighborhoods. If the permit does not fit within the guidelines, the City Council will need to act on the permit.

Alcohol (select one):

- ☒ No alcohol. Proceed to page 8.
- ☐ Temporary Off-Premise Community Festival Liquor License: licensee holding On-Sale Liquor License to provide liquor. The licensee is responsible for ID/wristband, security, and ensuring there is no second party transfer. Complete supplemental form and application on pages 5 and 6. (\$100.00 Fee)
- ☐ Temporary Intoxicating Liquor License: only issued to charitable, religious, or nonprofit organizations in existence for at least three (3) years, for events not to exceed four (4) consecutive days. **Application needs to be submitted with \$42.00 per day fee for beer or \$120.00 per day fee for on-sale liquor and requires approval from the Alcohol and Gambling Enforcement Division. Needs to be submitted to the state 30-days prior to the event.** The licensee is responsible for ID/wristband, security, and ensuring there is no second party transfer. Complete supplemental form on page 5.

* City of Alexandria Policy: The consumption of alcoholic beverages on Park property will not disrupt any park users and/or programs and/or use of the facilities with the Alexandria Parks Department.

The undersigned Applicant has applied for a Possession/Consumption Permit of alcohol on Alexandria Park property defined above and by signing below; the City of Alexandria issues the permit on behalf of the applicant. This permit requires that the possession/consumption of alcoholic beverages be in compliance with the laws of the state of Minnesota and the ordinances of the City of Alexandria.

This permit allows the Applicant/Applicant's Group to consume the following beverages purchased elsewhere, at the location selected above: single serving plastic bottles or cans of beer, wine coolers, wine, and premixed alcoholic products such as hard lemonade. Other alcoholic beverages are NOT permitted such as hard liquor. GLASS BEVERAGE CONTAINERS AND KEGS ARE FORBIDDEN ON PARK PROPERTY.

This permit allows only the possession/consumption of alcoholic beverages by adults 21 years of age and older who is part of the estimated attendance listed above. This permit IS NOT a license to sell alcoholic beverages.

The bearer of this permit shall be held responsible for the actions and conduct of all persons in their group and at their event, and must assure that all laws and ordinances are followed. The Applicant will indemnify and hold the City of Alexandria harmless for any failures to comply with State, City, and Park laws, ordinances, and policies. The City of Alexandria retains the authority to revoke this permit at any time should a violation arise.

SPECIAL EVENT PERMIT APPLICATION – ALCOHOL SUPPLEMENTAL FORM

These questions pertain to events that wish to sell/provide alcohol at their requested special event.

A detailed map/diagram of the event shall be attached to permit along with a copy of the catering or alcohol permit that the event will be operating under.

- 1- Is this a 21 and older event? _____
- 2- How many security personnel will you have on site during the event and what hours are they scheduled?

- 3- Will customers be carded, and wrist banded at the door for everything they purchase?

- 4- Does the event have secured boundaries and how are the exits and entrances monitored and secured?

- 5- Will you need police on site and how many officers at what times?

- 6- What is being served? (beer, wine, liquor, food)- Is this an exclusive event, certain type or size of beverage? For example: only Miller products served, only 16 oz cans served, only keg beer in clear 12 oz cups.

- 7- What type of liquor license do you have and will be serving under? Please note that if you plan on serving liquor under a caterer's permit, you must also serve food at the event.

- 8- What type of liquor license will you be requesting? The City may issue Temporary Off-Premise Community Festival Liquor License for certain events on public property.

- 9- What is the plan for restrooms? _____
- 10- Will smoking be allowed in or during event/venue? _____
- 11- Is there music, band, DJ, entertainment? What are the hours of the entertainment?

- 12- Parking – is there enough parking to accommodate the event and what is the backup plan if you have more people attend that expected? Have you made arrangements with surrounding businesses or homeowners if your event will possibly affect or disrupt their business or lives?



**TEMPORARY OFF-PREMISE
COMMUNITY FESTIVAL LIQUOR LICENSE APPLICATION**

TYPE OR PRINT INFORMATION

NAME OF EVENT				
STREET ADDRESS		CITY	STATE	ZIP CODE
NAME OF ON-SALE LIQUOR LICENSE HOLDER MAKING APPLICATION:		BUSINESS PHONE	HOME PHONE	
DATES LIQUOR WILL BE DISPENSED:	EVENT SPONSOR TYPE OF ORGANIZATION: ☐ SMALL BREWER ☐ CLUB ☐ CHARITABLE ☐ RELIGIOUS ☐ OTHER NONPROFIT			
TIMES LIQUOR WILL BE DISPENSED:				
DESCRIBE PLAN FOR EVENT SANITATION AND SECURITY, INCLUDING PROCESS TO BE USED TO VERIFY AGE FOR ALCOHOL CONSUMPTION:				
PROVIDE A SITE PLAN SHOWING LOCATION ALCOHOL WILL BE SOLD AND CONSUMED FOR THE OUTDOOR AREA:				

APPROVAL

APPLICATION MUST BE APPROVED BY CITY COUNCIL

CITY FEE AMOUNT: \$200/day DATE FEE PAID: _____

DATE APPROVED: _____

SIGNATURE OF CITY ADMINISTRATOR _____

NOTE: THE ON-SALE LIQUOR LICENSE HOLDER IS REQUIRED TO PROVIDE A CERTIFICATE OF LIABILITY INSURANCE LISTING THE CITY OF ALEXANDRIA AS AN ADDITIONAL INSURED FOR THE EVENT INCLUDING THE DATE(S) OF THE EVENT.

Insurance – Requirements

Insurance limits are set by the League of Minnesota Cities Risk Manager Attorneys recommendation.

The applicant will agree to indemnify, defend and hold harmless the City of Alexandria from any and all liability that may arise by virtue of the event.

- The applicant shall provide and maintain a certificate of insurance for comprehensive general liability in a minimum amount of \$1,000,000 per occurrence.
- The City must be named as an “additional insured” on the policy.
- The maximum deductible for the comprehensive general liability insurance coverage shall be no greater than \$10,000.00
- The certificate must be submitted to the City with the application.

Indemnify and Hold Harmless:

The Applicant agrees to indemnify the City of Alexandria, its officers, agents, trustees, employees and assigns, and hold them harmless from and against any and all liability damage, expense, cause of action, suits, claims or judgments arising from or in any way related to injury to person or property occurring out of the use of the City of Alexandria’s park facility or from any action or omission of the Applicant, the Applicant’s agents, employees, guests, or licensees, or from any cause whatsoever. The Applicant agrees to hold the City of Alexandria harmless from any liability or loss, including reasonable attorney fees arising out of or related to the use of Alexandria park facilities under this permit.

Incident Notification:

Should there be any injuries, accidents, or other health incidents at an event that require medical attention, applicant must notify the City Clerk’s Office within 24 hours of the incident.

Signature Page

bp (Initials) I agree that all of the information in this application is correct.

Ensure Application Includes:

- ☐ Initialed each page acknowledging policy
- ☐ Map of a walk, run, or race event
- ☐ Map of canopies and/or tents (location, size/dimensions)
- ☐ Certificate of Insurance
- ☐ Temporary Liquor License, if applicable

bp (Initials) I have read and agreed to the attached Special Event Policy. (Pages 10 – 14)

By signing below, I affirm that I have read and understood the City of Alexandria Special Event Policy and acknowledge that all information provided in the application is true and correct.

Signature: Brandon Plumski Digitally signed by Brandon Plumski
Date: 2026.05.08 11:33:59 -05'00'

Printed Name: Brandon Plumski

Date: 5-8-2026

OFFICE USE ONLY: Fees payable to the City of Alexandria

☐ _____ Park Reservation Fee(s)

☐ _____ Alcohol

PAYMENT TYPE: ☐ Cash ☐ Check # _____ ☐ Credit Card ☐ Other _____

PAYMENT DATE: _____ / _____ / _____ RECEIVED BY: _____

SPECIAL EVENT POLICY

You must be 18 years of age to rent facilities from the City of Alexandria.

The following information sets forth the guidelines for the conduct of a street closing for the purposes of a parade, walk/run/ride, assembly, or other special event.

Street Closing Permit Required:

A permit is required by the City of Alexandria for any event that requires closure of a road, is likely to impede traffic, or does not comply with normal traffic regulations.

Application for Permit: It is strongly encouraged that event organizers submit applications as early as possible in order for City staff to review the application and provide sufficient time for applicants to fulfill all conditions of the permit. Applications for a permit must be submitted at least 4 weeks in advance of the event.

The City may request event modifications or restrictions to protect public peace and safety, including event or route area, hours of operation, security provisions, fencing and barricades, public notification, indemnification, sanitary facilities, waste collection, or sound amplification restrictions. If deemed necessary by the City event security, emergency medical services, and/or traffic control measures will be incorporated into the event at the expense of the applicant.

Review of Application: Representatives from City departments including Police, Fire, Parks, Public Works, and Engineering will consider the following factors in reviewing an application for a street closing:

- Meets the requirements of the permit application.
- Extent to which the event may create traffic, crowd control, safety, or other concerns.
- Extent to which the applicant is able to provide assurance that sufficient numbers and quality of paid or volunteer staff will be available to manage the event.
- The inconvenience that may be experienced by the public or local business entities.
- The interference with emergency or other public safety equipment or operations that may be caused by the event and the extent to which such inconvenience or expense may be outweighed by the benefit to the community by holding the event.
- The extent to which the event will tax the resources of the city or other public entities.
- Whether the event is to benefit a nonprofit community service organization or constitutes a community service.
- The extent to which previous similar events have succeeded in complying with the appropriate requirements and applicable law.
- Whether or not the applicant has supplied truthful, accurate information during the application process.
- Applicants must be in good standing with the City of Alexandria.

Issuance of Permit: As a condition for issuing a permit the City requires that the following conditions be met:

- Hours of Operation: Applicants are strongly discouraged to schedule street closures beyond two hours as they may cause significant hardship to residents and businesses. Applicants may request a waiver if the closure will extend longer than two hours; however, the City may require the applicant to contract a City staff member to regulate certain intersections/streets to allow local traffic to access their residence or business.
- Security Provisions: The appropriate level of police, fire, and emergency medical services will be determined by the City based on crowd size and type of event. Fees for these services will be assessed to the applicant.
- Fencing and Barricades: Traffic control device placement will done by the Public Works Division-Streets. All street closures require the use and placement of proper traffic control devices according to the U.S. Department of Transportation, Federal Highway Administration Manual on Uniform Traffic Control Devices (MUTCD).
- Clean-up: The applicant may incur fees associated with clean-up if the event area is not maintained in the same condition it was prior to the event. A cleanup fee for these services may be assessed to the applicant if cleanup is required.
- Public Notification: Event plans must be balanced with the interests and needs of property owners and businesses. Notice of the event must be provided to all property owners, tenants, and/or businesses within 300 feet along the affected route or area. This notice must be provided at least one week prior to the event date.
 - At minimum, the notification must include the following information:
 - Event date/time
 - Closure description
 - Closure length
 - Notice of grievance process (as quoted below):
"Grievances related to this closure can be directed to the City of Alexandria, City Clerk's Office at 320.763.6678 or publicinput@alexandriamn.city."
 - Applicants can personally deliver notification or utilize the U.S. Postal Service "Every Door Direct Mail" service. Further information about this service can be found at: <http://www.uspsverydoor.com/>. Failure to notify property owners in street closure areas will result in permit revocation.
 - Throughout all events, residents should be allowed access to their property and businesses should be reasonably accessible to the general public. Event organizers will be expected to make every effort to preserve customer and residential access for businesses and houses along the street closure.
- Other Requirements: As a condition for issuing a permit, the City may impose additional requirements and restrictions as may be necessary to protect public health and safety.

Additional Permits/Licenses Required: Below you will find a list of additional permits/licenses or other conditions that may be required for your event. Please note that it is NOT necessary to have all permits approved upon submission of this application; however, applicants must have all permits and fees paid and approved prior to the start of the event.

Event Exhibitors and Operators: Minnesota law requires that exhibitors register to collect Minnesota sales tax, provide a written statement that no taxable items are being sold, or provide a written statement indicating that they qualify for the isolated and occasional sales exemption. Further information is provided on the MN Department of Revenue website at www.taxes.state.mn.us or call 800.657.3777.

Health Department Permit: All food vendors in conjunction with special events must apply for a temporary food permit through the Minnesota Department of Health (MDH). Please contact Horizon Public Health at 320.763.6018 for additional information.

General Guidelines for Use of Parking Lots or Paved Trails for a Walk, Run or Community Event

- Any markings on the paved surfaces will be done using the most temporary medium possible. The preferred method is dry chalk or above ground staked signage. No paint will be allowed! Organizers of the event will be responsible for removal of the signs and markings after the conclusion of the event, unless they will wash away with rain.
- Any signs used for the race, walk, or event should be temporary, leaving no visible trace once removed. The stakes for any signs should not exceed 8-12 inches in the ground and ¼ inch in diameter so as not to affect buried electrical cable, sprinkler pipes, etc.
- A cleanup fee may be charged to the applicant if markings do not follow the guidelines or are not removed.

Alexandria Park Facility Rules & Regulations

- **A non-refundable reservation fee of \$50.00 per day will be charged (City Park shelters only).** Payment must be received by the City of Alexandria ten working days after reservation was made or one working day prior if the reservation is made less than ten working days prior to the event or reservation will not be guaranteed. In case of cancellation, please call City Hall immediately so the posting can be removed and another group may be scheduled or others may use the shelter if there is nothing posted.
- The Applicant accepts full responsibility for clean-up of garbage and debris accumulated during the event and placement of the garbage in proper receptacles following the use of Alexandria park facilities pursuant to this application. Garbage receptacles will be emptied by Parks staff. The facility must be left in the same condition as when it was received by the Applicant; this includes the placement of any tables.
- Any damage to Alexandria Park Facilities or Alexandria park property by the Applicant or invitees of the Applicant will be repaired at the Applicant's expense.
- Bring your copy of the Reservation Form with you to the event, and any other permits, if applicable.
- Rental of a park facility **does not** include exclusive use of the entire park. On occasion, there may be more than one group utilizing a park and surrounding facilities. Applicants cannot close public areas or extend their activities into public spaces.
- You cannot sell food, beverages, goods or merchandise, charge fees for admission, or host food trucks without a permit or prior authorization. See page 10 for Health Department contact information.
- Vehicles cannot be driven on the grassy areas in Alexandria parks unless prior approval is given.
- Firearms and weapons: It is unlawful for persons to display or have in their possession a firearm or air gun within the City parks unless you have a permit. It is unlawful to use, display, or possess any other type of weapon(s) including, but not limited to, slingshots, switchblade knives, bow and arrows, and traps.

- No alcoholic beverages are allowed to be consumed at any city park unless a temporary liquor license or Community Festival permit has been issued for the event.
- Signs directing your guests to your event may be placed outside of the venue you are renting 1 hour prior and taken down immediately after your event. Signs must be temporary in nature and not exceed 2' x 3' in size. Signs must be self-sustaining and cannot be placed on the building or fence.
- The City of Alexandria, its officers, agents, trustees, employees, and assigns, assume no responsibility for the person or property of anyone using the City of Alexandria park facilities under this permit. The Applicant must remove all personal items and property at the conclusion of the function. The Applicant and all guests are responsible for compliance and adherence to the ordinances of the City of Alexandria, the terms set out herein, and all policies and procedures related to use of City of Alexandria park facilities.

Appeal Process: If the City denies a permit for the event or any of its components, or the applicant disagrees with the conditions placed on the permit, the applicant may submit a written appeal to the City Administrator within 10 days of denial. If the City Administrator agrees with the denial, the applicant may appeal to the City Council at its next regularly scheduled meeting.

Permit Revocation: The City is authorized to revoke a permit in the event it is determined that:

- The applicant made any false or misleading statements in the application or during the application process.
- The applicant failed to comply with any conditions or requirements for the issuance of the permit.
- Such withdrawal is necessary for the protection of public health or safety or for the prevention of a violation of any local, state, or federal law.

ALL REQUESTS ARE REQUIRED TO BE REVIEWED BY THE FOLLOWING DEPARTMENTS PRIOR TO SUBMITTING TO CITY COUNCIL:

<u>Event Location/Use</u>	<u>Contact/Department/Phone Number</u>	<u>Dept. Initial</u>	<u>Review/Approval</u>
<u>City Streets:</u>	Alexandria Public Works: 320-815-8430 (cell) Comments:	_____	Yes ☐ No ☐ N/A ☐
	Alexandria Police Department: 320-763-6631 Comments:	_____	Yes ☐ No ☐ N/A ☐
	Alexandria Fire Department: 320-763-6489 Comments:	_____	Yes ☐ No ☐ N/A ☐
	Alexandria Light & Power: 320-763-6501 Comments:	_____	Yes ☐ No ☐ N/A ☐
<u>City Parks:</u>	Park Department: 320-760-2928 (cell) Comments:	_____	Yes ☐ No ☐ N/A ☐
<u>RCC Facility:</u>	RCC: 320-763-6678 Comments:	N/A	Yes ☐ No ☐ N/A ☒
<u>Airport:</u>	Alexandria Aviation: 320-762-2111 Comments:	N/A	Yes ☐ No ☐ N/A ☒
<u>Legal:</u>	City Attorney: 320-763-3141 (Liquor only) Comments:	N/A	Yes ☐ No ☐ N/A ☒
<u>County Roads:</u>	Douglas County Public Works: 320-762-2999 Comments:	N/A	Yes ☐ No ☐ N/A ☒
<u>State Highway:</u>	MnDOT @ Detroit Lakes: 218-847-1500 Comments:	N/A	Yes ☐ No ☐ N/A ☒

**City Council - Regular Meeting**

704 Broadway
Alexandria, MN 56308

SCHEDULED**ACTION ITEM (ID # 10456)**

Meeting: May 26, 2026
Department: Administration
Category: Special Event Permit
Prepared by: Amy Riedel
Department Head: Marty Schultz
DOC ID: 10456

Special Event Permit - Battle of the Badges Softball Game**Background**

Officer Brandon Plumski representing the Alexandria Police Department is requesting a Special Event Permit and a Community Festival Permit for the "Battle of the Badges Softball Game" event to be held on Monday, August 31, 2026, from 4:00 pm to 9:00 pm at Knute Nelson Memorial Park. The request is to close Elm Street from 4th Avenue to 5th Avenue. Fat Daddy's/Broadway Ballroom will be catering the event and selling the alcohol. All proceeds from the event will go to the Lakes Area Humane Society.

Financial Impact

None

Recommendation

Recommend approval of the Special Event Permit for the "Battle of the Badges Softball Game" event on August 31, 2026, at Knute Nelson Memorial Park.

ATTACHMENTS

- [SPECIAL EVENT PERMIT - BATTLE OF THE BADGES SOFTBALL GAME.pdf](#)



Special Event Application

Checklist and Guidelines

Please submit at least 4 weeks prior to the event

For Office Use Only		
Date of Submission: 5/14/2026		
☐ Approved	☐ Denied	Date:
Special Conditions: SEP26-015		
Staff Signature:		
Staff Title:		

Applicant Information

Name of Applicant: Brandon Plumski Organization: Alexandria Police Department
Address: 501 3rd Avenue West City: Alexandria State: MN Zip: 56308
Email Address: bplumski@alexandriapolice.com Phone Number: 320-304-7031
Event Contact: Brandon Plumski Phone Number: 320-304-7031
Email Address: bplumski@alexandriapolice.com

The Event Contact is the primary contact and must be able to communicate and coordinate with other members of the event.

Event Information

Event Name (Mandatory): Battle of the Badges Softball game
Date of Event: 08/31/2026 Event Time Start: 04:00 pm Event Time End: 09:00 pm

Type of Event (Please check the type of event (check all that apply) and write a brief description of your event):

☐ Celebration ☐ Parade ☐ Street Fair ☐ Walk/Run/Race
☐ Ceremony ☐ Public Rally/March ☒ Other: Charity softball game, street to be closed between 4th and 5th on Elm Street

Brief Description of Event: Alexandria Area Law Enforcement versus Alexandria Fire to raise money for the Humane Society

*Document(s) with event information or other materials describing the event may be attached.

Location of the Event: List full address: Knute Nelson Ballpark

Estimated # of Vehicles at Event: 50 Estimated # of Participants: 300

Is a map attached? ☒ Yes ☐ No

ROUTE MAP (Parades, Runs, Walks, Bike Rides) All events that include a run, walk, or other activity in which participants will be following a course will be required to attach a Route Map and a written document of the proposed route of the event. All proposed Route Maps are subject to approval. The use of any roads is subject to approval. Please include the route/area, starting point, ending point, assembly areas, and stations designated for traffic control.

Will any portion of the event be held at City Park? ☐ Yes ☒ No

If yes, has a reservation been made? ☐ Yes ☐ No (If no, contact City Hall at 320.763.6678 for reservation)

Event Features

Security (select one):

- ☐ Please indicate if security is being provided. If yes, who and how many? _____
- ☒ No Security provided. If no security is provided, the city reserves the right to require security based on the review of event.

Road Closures or use of Public Right-of-Way (select one):

Important: Street closures require a press release, community notification by the applicant, and insurance requirement.
See page 8 for insurance requirements.

- ☐ No road closure or use of public right-of-way. Proceed to page 4.
- ☒ Are you requesting to close a: ☒ Street ☐ Parking Lane ☐ Sidewalk ☐ Alley
- ☐ Other: Charity softball game, street to be closed between 4th and 5th on Elm Street

Date: 08/31/2026 Start Set-Up Time: 2 pm End Set-Up Time: 4 pm

Date: 08/31/2026 Start Clean-Up Time: 08 pm End Clean-Up Time: 9 pm

Please indicate any dates/times for necessary setup or cleanup before and/or after the event date:

Setup will begin at 1400 hours

Please indicate the location(s) all event participants will assemble prior to the event and/or after the event:

Everything will be at the ball field or on the stated closed street

Describe intersections/streets in need of traffic control and whether they will occupy all or a portion of the street:

We will have law enforcement in attendance and if traffic control is needed we will address the issue at that point

Describe how traffic control will be conducted (number and quality of paid/volunteer staff to manage the event):

Describe how the safety and security of event participants and spectators will be prioritized:

Numerous Law enforcement and first responders will be in attendance

Provide the type and number of traffic control devices to be used:

Barricades

List any businesses providing traffic control devices:

Alexandria Street Dept.

Describe the methods that will be used to provide notice to residents and businesses along the proposed area/route:

I will speak with the residents about the event prior to the date to notify about the potential inconvenience

Event Logistics

- ☒ Yes ☐ No Will electrical usage be needed?
If yes, describe the equipment of power supply: _____
- ☐ Yes ☐ No Will additional picnic tables be needed for the event?
If yes, how many will be needed: _____
- ☐ Yes ☒ No Will your event include the use of portable toilets/sinks? If yes, how many? _____
Company that will be used: _____
Temporary restrooms can be placed 24 hours prior to the event and need to be removed within 24 hours following the event. All portable toilets must be located on a hard surface, which may include asphalt, concrete, or plywood.
- ☐ Yes ☒ No Will your event include the use of refuse containers and/or recycling and/or organics recycling receptacles?
Company that will be used: _____
The event is responsible for providing refuse containers from a rental company and must indicate the company contracted for services. Street, boulevard, and adjacent property must be left clean. The applicant shall properly dispose of debris from the event. The applicant must contact Pope/Douglas Solid Waste Management for setting up recycling and/or organics recycling receptacles. Information can be found by calling 320-763-9340 or at <https://popedouglasrecycle.com/program/events-recycling-assistance-program>.
- ☐ Yes ☒ No Will you have any rental equipment?
If yes, describe the equipment to be used. _____
- ☒ Yes ☐ No Will there be food/merchandise sales at the event? See page 11 for details.
If yes, has a permit been obtained through Horizon Public Health for food? ☐ Yes ☐ No
- Will those attending your event be required to wear shirts and shoes? ☒ Yes ☐ No If yes, then during your event, you must post site signs to that effect, which will be provided by the City of Alexandria, and the signs must be removed immediately after your event. How many such signs are you requesting: _____

Tents and Canopies (select one):

- ☒ No tents or canopies.
- ☐ Yes. You must clearly identify on the Site Map including the location and size/dimensions. The event organizer is liable for any damage caused to property/facility and must obtain approval prior to installation. Locates are required through Gopher One if stakes will be 12 inches or longer.

Sound Amplification (select one):

- ☐ No amplified sound. Proceed to page 5.
- ☒ Yes. Start Time: 5 pm AM / PM End Time: 8 pm AM / PM
List type of Amplified Sound: Installed System at Knute Nelson

*The actual permit granted will set forth the time limits, the location, and other relevant conditions of the permit. No event will be allowed to start before 9:00 am (8:00 am for sporting events) and all events must end by 10:00 pm on weeknights, and 11:00 pm on weekends. The permit will not be for a period to exceed six hours. When and where warranted, the permit conditions may further restrict the times in order to protect surrounding neighborhoods. If the permit does not fit within the guidelines, the City Council will need to act on the permit.

Alcohol (select one):

- ☐ No alcohol. Proceed to page 8.
- ☒ Temporary Off-Premise Community Festival Liquor License: licensee holding On-Sale Liquor License to provide liquor. The licensee is responsible for ID/wristband, security, and ensuring there is no second party transfer. Complete supplemental form and application on pages 5 and 6. (\$100.00 Fee)
- ☐ Temporary Intoxicating Liquor License: only issued to charitable, religious, or nonprofit organizations in existence for at least three (3) years, for events not to exceed four (4) consecutive days. **Application needs to be submitted with \$42.00 per day fee for beer or \$120.00 per day fee for on-sale liquor and requires approval from the Alcohol and Gambling Enforcement Division. Needs to be submitted to the state 30-days prior to the event.** The licensee is responsible for ID/wristband, security, and ensuring there is no second party transfer. Complete supplemental form on page 5.

* City of Alexandria Policy: The consumption of alcoholic beverages on Park property will not disrupt any park users and/or programs and/or use of the facilities with the Alexandria Parks Department.

The undersigned Applicant has applied for a Possession/Consumption Permit of alcohol on Alexandria Park property defined above and by signing below; the City of Alexandria issues the permit on behalf of the applicant. This permit requires that the possession/consumption of alcoholic beverages be in compliance with the laws of the state of Minnesota and the ordinances of the City of Alexandria.

This permit allows the Applicant/Applicant's Group to consume the following beverages purchased elsewhere, at the location selected above: single serving plastic bottles or cans of beer, wine coolers, wine, and premixed alcoholic products such as hard lemonade. Other alcoholic beverages are NOT permitted such as hard liquor. GLASS BEVERAGE CONTAINERS AND KEGS ARE FORBIDDEN ON PARK PROPERTY.

This permit allows only the possession/consumption of alcoholic beverages by adults 21 years of age and older who is part of the estimated attendance listed above. This permit IS NOT a license to sell alcoholic beverages.

The bearer of this permit shall be held responsible for the actions and conduct of all persons in their group and at their event, and must assure that all laws and ordinances are followed. The Applicant will indemnify and hold the City of Alexandria harmless for any failures to comply with State, City, and Park laws, ordinances, and policies. The City of Alexandria retains the authority to revoke this permit at any time should a violation arise.

SPECIAL EVENT PERMIT APPLICATION – ALCOHOL SUPPLEMENTAL FORM

These questions pertain to events that wish to sell/provide alcohol at their requested special event.

A detailed map/diagram of the event shall be attached to permit along with a copy of the catering or alcohol permit that the event will be operating under.

- 1- Is this a 21 and older event? No
- 2- How many security personnel will you have on site during the event and what hours are they scheduled?
0 assigned however there will be Officers in uniform during the event along with Officers participating
- 3- Will customers be carded, and wrist banded at the door for everything they purchase?
They will be id'd at each purchase by Fat Daddys/Broadway Ballroom staff
- 4- Does the event have secured boundaries and how are the exits and entrances monitored and secured?
Alcoholic Beverages will only be allowed within the common areas of knute nelson ball park and not outside of the grounds
- 5- Will you need police on site and how many officers at what times?
no
- 6- What is being served? (beer, wine, liquor, food)- Is this an exclusive event, certain type or size of beverage? For example: only Miller products served, only 16 oz cans served, only keg beer in clear 12 oz cups.
Only canned alcoholic beverages will be served
- 7- What type of liquor license do you have and will be serving under? Please note that if you plan on serving liquor under a caterer's permit, you must also serve food at the event.
Catering- Fat Daddy's/ Broadway Ballroom, Charlie Meyer
- 8- What type of liquor license will you be requesting? The City may issue Temporary Off-Premise Community Festival Liquor License for certain events on public property.
Catering License for temporary off premise
- 9- What is the plan for restrooms? There are facilities onsite
- 10- Will smoking be allowed in or during event/venue? no
- 11- Is there music, band, DJ, entertainment? What are the hours of the entertainment?
no
- 12- Parking – is there enough parking to accommodate the event and what is the backup plan if you have more people attend that expected? Have you made arrangements with surrounding businesses or homeowners if your event will possibly affect or disrupt their business or lives?
yes, public parking and city streets



**TEMPORARY OFF-PREMISE
COMMUNITY FESTIVAL LIQUOR LICENSE APPLICATION**

TYPE OR PRINT INFORMATION

NAME OF EVENT Battle of the Badges			
STREET ADDRESS 305 5th Avenue West		CITY Alexandria	STATE MN
ZIP CODE 56308			
NAME OF ON-SALE LIQUOR LICENSE HOLDER MAKING APPLICATION: Fat Daddys/ Broadway Ballroom		BUSINESS PHONE 320-763-6565	HOME PHONE
DATES LIQUOR WILL BE DISPENSED: 8/31/2026	EVENT SPONSOR TYPE OF ORGANIZATION: ☐ CLUB ☒ CHARITABLE ☐ RELIGIOUS ☐ SMALL BREWER ☐ OTHER NONPROFIT		
TIMES LIQUOR WILL BE DISPENSED: 1700-2000			
DESCRIBE PLAN FOR EVENT SANITATION AND SECURITY, INCLUDING PROCESS TO BE USED TO VERIFY AGE FOR ALCOHOL CONSUMPTION: Identification will be checked by staff Law Enforcement will be on site if an issue was to arise for this charity event			
PROVIDE A SITE PLAN SHOWING LOCATION ALCOHOL WILL BE SOLD AND CONSUMED FOR THE OUTDOOR AREA: Sold and contained within the baseball field			

APPROVAL

APPLICATION MUST BE APPROVED BY CITY COUNCIL

CITY FEE AMOUNT: \$200/day DATE FEE PAID: 5/14/2026

DATE APPROVED: _____

SIGNATURE OF CITY ADMINISTRATOR _____

NOTE: THE ON-SALE LIQUOR LICENSE HOLDER IS REQUIRED TO PROVIDE A CERTIFICATE OF LIABILITY INSURANCE LISTING THE CITY OF ALEXANDRIA AS AN ADDITIONAL INSURED FOR THE EVENT INCLUDING THE DATE(S) OF THE EVENT.

Insurance – Requirements

Insurance limits are set by the League of Minnesota Cities Risk Manager Attorneys recommendation.

The applicant will agree to indemnify, defend and hold harmless the City of Alexandria from any and all liability that may arise by virtue of the event.

- The applicant shall provide and maintain a certificate of insurance for comprehensive general liability in a minimum amount of \$1,000,000 per occurrence.
- The City must be named as an “additional insured” on the policy.
- The maximum deductible for the comprehensive general liability insurance coverage shall be no greater than \$10,000.00
- The certificate must be submitted to the City with the application.

Indemnify and Hold Harmless:

The Applicant agrees to indemnify the City of Alexandria, its officers, agents, trustees, employees and assigns, and hold them harmless from and against any and all liability damage, expense, cause of action, suits, claims or judgments arising from or in any way related to injury to person or property occurring out of the use of the City of Alexandria’s park facility or from any action or omission of the Applicant, the Applicant’s agents, employees, guests, or licensees, or from any cause whatsoever. The Applicant agrees to hold the City of Alexandria harmless from any liability or loss, including reasonable attorney fees arising out of or related to the use of Alexandria park facilities under this permit.

Incident Notification:

Should there be any injuries, accidents, or other health incidents at an event that require medical attention, applicant must notify the City Clerk’s Office within 24 hours of the incident.

Signature Page

bp (Initials) I agree that all of the information in this application is correct.

Ensure Application Includes:

- ☐ Initialed each page acknowledging policy
- ☐ Map of a walk, run, or race event
- ☐ Map of canopies and/or tents (location, size/dimensions)
- ☐ Certificate of Insurance
- ☐ Temporary Liquor License, if applicable

bp (Initials) I have read and agreed to the attached Special Event Policy. (Pages 10 – 14)

By signing below, I affirm that I have read and understood the City of Alexandria Special Event Policy and acknowledge that all information provided in the application is true and correct.

Signature: Brandon Plumski Digitally signed by Brandon Plumski
Date: 2026.05.14 12:47:55 -05'00'

Printed Name: Brandon Plumski

Date: 05/14/2026

OFFICE USE ONLY: Fees payable to the City of Alexandria

☐ _____ Park Reservation Fee(s)

☐ _____ Alcohol

PAYMENT TYPE: ☐ Cash ☐ Check # _____ ☐ Credit Card ☐ Other _____

PAYMENT DATE: _____ / _____ / _____ RECEIVED BY: _____

SPECIAL EVENT POLICY

You must be 18 years of age to rent facilities from the City of Alexandria.

The following information sets forth the guidelines for the conduct of a street closing for the purposes of a parade, walk/run/ride, assembly, or other special event.

Street Closing Permit Required:

A permit is required by the City of Alexandria for any event that requires closure of a road, is likely to impede traffic, or does not comply with normal traffic regulations.

Application for Permit: It is strongly encouraged that event organizers submit applications as early as possible in order for City staff to review the application and provide sufficient time for applicants to fulfill all conditions of the permit. Applications for a permit must be submitted at least 4 weeks in advance of the event.

The City may request event modifications or restrictions to protect public peace and safety, including event or route area, hours of operation, security provisions, fencing and barricades, public notification, indemnification, sanitary facilities, waste collection, or sound amplification restrictions. If deemed necessary by the City event security, emergency medical services, and/or traffic control measures will be incorporated into the event at the expense of the applicant.

Review of Application: Representatives from City departments including Police, Fire, Parks, Public Works, and Engineering will consider the following factors in reviewing an application for a street closing:

- Meets the requirements of the permit application.
- Extent to which the event may create traffic, crowd control, safety, or other concerns.
- Extent to which the applicant is able to provide assurance that sufficient numbers and quality of paid or volunteer staff will be available to manage the event.
- The inconvenience that may be experienced by the public or local business entities.
- The interference with emergency or other public safety equipment or operations that may be caused by the event and the extent to which such inconvenience or expense may be outweighed by the benefit to the community by holding the event.
- The extent to which the event will tax the resources of the city or other public entities.
- Whether the event is to benefit a nonprofit community service organization or constitutes a community service.
- The extent to which previous similar events have succeeded in complying with the appropriate requirements and applicable law.
- Whether or not the applicant has supplied truthful, accurate information during the application process.
- Applicants must be in good standing with the City of Alexandria.

Issuance of Permit: As a condition for issuing a permit the City requires that the following conditions be met:

- **Hours of Operation:** Applicants are strongly discouraged to schedule street closures beyond two hours as they may cause significant hardship to residents and businesses. Applicants may request a waiver if the closure will extend longer than two hours; however, the City may require the applicant to contract a City staff member to regulate certain intersections/streets to allow local traffic to access their residence or business.
- **Security Provisions:** The appropriate level of police, fire, and emergency medical services will be determined by the City based on crowd size and type of event. Fees for these services will be assessed to the applicant.
- **Fencing and Barricades:** Traffic control device placement will done by the Public Works Division-Streets. All street closures require the use and placement of proper traffic control devices according to the U.S. Department of Transportation, Federal Highway Administration Manual on Uniform Traffic Control Devices (MUTCD).
- **Clean-up:** The applicant may incur fees associated with clean-up if the event area is not maintained in the same condition it was prior to the event. A cleanup fee for these services may be assessed to the applicant if cleanup is required.
- **Public Notification:** Event plans must be balanced with the interests and needs of property owners and businesses. Notice of the event must be provided to all property owners, tenants, and/or businesses within 300 feet along the affected route or area. This notice must be provided at least one week prior to the event date.
 - At minimum, the notification must include the following information:
 - Event date/time
 - Closure description
 - Closure length
 - Notice of grievance process (as quoted below):
"Grievances related to this closure can be directed to the City of Alexandria, City Clerk's Office at 320.763.6678 or publicinput@alexandriamn.city."
 - Applicants can personally deliver notification or utilize the U.S. Postal Service "Every Door Direct Mail" service. Further information about this service can be found at: <http://www.uspseverydoor.com/>. Failure to notify property owners in street closure areas will result in permit revocation.
 - Throughout all events, residents should be allowed access to their property and businesses should be reasonably accessible to the general public. Event organizers will be expected to make every effort to preserve customer and residential access for businesses and houses along the street closure.
- **Other Requirements:** As a condition for issuing a permit, the City may impose additional requirements and restrictions as may be necessary to protect public health and safety.

Additional Permits/Licenses Required: Below you will find a list of additional permits/licenses or other conditions that may be required for your event. Please note that it is NOT necessary to have all permits approved upon submission of this application; however, applicants must have all permits and fees paid and approved prior to the start of the event.

Event Exhibitors and Operators: Minnesota law requires that exhibitors register to collect Minnesota sales tax, provide a written statement that no taxable items are being sold, or provide a written statement indicating that they qualify for the isolated and occasional sales exemption. Further information is provided on the MN Department of Revenue website at www.taxes.state.mn.us or call 800.657.3777.

Health Department Permit: All food vendors in conjunction with special events must apply for a temporary food permit through the Minnesota Department of Health (MDH). Please contact Horizon Public Health at 320.763.6018 for additional information.

General Guidelines for Use of Parking Lots or Paved Trails for a Walk, Run or Community Event

- Any markings on the paved surfaces will be done using the most temporary medium possible. The preferred method is dry chalk or above ground staked signage. No paint will be allowed! Organizers of the event will be responsible for removal of the signs and markings after the conclusion of the event, unless they will wash away with rain.
- Any signs used for the race, walk, or event should be temporary, leaving no visible trace once removed. The stakes for any signs should not exceed 8-12 inches in the ground and ¼ inch in diameter so as not to affect buried electrical cable, sprinkler pipes, etc.
- A cleanup fee may be charged to the applicant if markings do not follow the guidelines or are not removed.

Alexandria Park Facility Rules & Regulations

- **A non-refundable reservation fee of \$50.00 per day will be charged (City Park shelters only).** Payment must be received by the City of Alexandria ten working days after reservation was made or one working day prior if the reservation is made less than ten working days prior to the event or reservation will not be guaranteed. In case of cancellation, please call City Hall immediately so the posting can be removed and another group may be scheduled or others may use the shelter if there is nothing posted.
- The Applicant accepts full responsibility for clean-up of garbage and debris accumulated during the event and placement of the garbage in proper receptacles following the use of Alexandria park facilities pursuant to this application. Garbage receptacles will be emptied by Parks staff. The facility must be left in the same condition as when it was received by the Applicant; this includes the placement of any tables.
- Any damage to Alexandria Park Facilities or Alexandria park property by the Applicant or invitees of the Applicant will be repaired at the Applicant's expense.
- Bring your copy of the Reservation Form with you to the event, and any other permits, if applicable.
- Rental of a park facility **does not** include exclusive use of the entire park. On occasion, there may be more than one group utilizing a park and surrounding facilities. Applicants cannot close public areas or extend their activities into public spaces.
- You cannot sell food, beverages, goods or merchandise, charge fees for admission, or host food trucks without a permit or prior authorization. See page 10 for Health Department contact information.
- Vehicles cannot be driven on the grassy areas in Alexandria parks unless prior approval is given.
- Firearms and weapons: It is unlawful for persons to display or have in their possession a firearm or air gun within the City parks unless you have a permit. It is unlawful to use, display, or possess any other type of weapon(s) including, but not limited to, slingshots, switchblade knives, bow and arrows, and traps.

- No alcoholic beverages are allowed to be consumed at any city park unless a temporary liquor license or Community Festival permit has been issued for the event.
- Signs directing your guests to your event may be placed outside of the venue you are renting 1 hour prior and taken down immediately after your event. Signs must be temporary in nature and not exceed 2' x 3' in size. Signs must be self-sustaining and cannot be placed on the building or fence.
- The City of Alexandria, its officers, agents, trustees, employees, and assigns, assume no responsibility for the person or property of anyone using the City of Alexandria park facilities under this permit. The Applicant must remove all personal items and property at the conclusion of the function. The Applicant and all guests are responsible for compliance and adherence to the ordinances of the City of Alexandria, the terms set out herein, and all policies and procedures related to use of City of Alexandria park facilities.

Appeal Process: If the City denies a permit for the event or any of its components, or the applicant disagrees with the conditions placed on the permit, the applicant may submit a written appeal to the City Administrator within 10 days of denial. If the City Administrator agrees with the denial, the applicant may appeal to the City Council at its next regularly scheduled meeting.

Permit Revocation: The City is authorized to revoke a permit in the event it is determined that:

- The applicant made any false or misleading statements in the application or during the application process.
- The applicant failed to comply with any conditions or requirements for the issuance of the permit.
- Such withdrawal is necessary for the protection of public health or safety or for the prevention of a violation of any local, state, or federal law.



The street between 4th and 5th Avenue of Elm Street is to be closed to all through traffic and open to activities that will be done within the street.

Event: BATTLE OF THE BADGES
SOFTBALL GAME

ALL REQUESTS ARE REQUIRED TO BE REVIEWED BY THE FOLLOWING DEPARTMENTS PRIOR TO SUBMITTING TO CITY COUNCIL:

<u>Event Location/Use</u>	<u>Contact/Department/Phone Number</u>	<u>Dept. Initial</u>	<u>Review/Approval</u>
<u>City Streets:</u>	Alexandria Public Works: 320-815-8430 (cell) Comments:	_____	Yes ☐ No ☐ N/A ☐
	Alexandria Police Department: 320-763-6631 Comments:	_____	Yes ☐ No ☐ N/A ☐
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	Alexandria Light & Power: 320-763-6501 Comments:	_____	Yes ☐ No ☐ N/A ☐
<u>City Parks:</u>	Park Department: 320-760-2928 (cell) Comments:	_____	Yes ☐ No ☐ N/A ☐
<u>RCC Facility:</u>	RCC: 320-763-6678 Comments:	<u>N/A</u>	Yes ☐ No ☐ N/A ☒
<u>Airport:</u>	Alexandria Aviation: 320-762-2111 Comments:	<u>N/A</u>	Yes ☐ No ☐ N/A ☒
<u>Legal:</u>	City Attorney: 320-763-3141 (Liquor only) Comments:	_____	Yes ☐ No ☐ N/A ☐
<u>County Roads:</u>	Douglas County Public Works: 320-762-2999 Comments:	<u>N/A</u>	Yes ☐ No ☐ N/A ☒
<u>State Highway:</u>	MnDOT @ Detroit Lakes: 218-847-1500 Comments:	<u>N/A</u>	Yes ☐ No ☐ N/A ☒

**City Council - Regular Meeting**

704 Broadway
Alexandria, MN 56308

**SCHEDULED
ACTION ITEM (ID # 10462)**

Meeting: May 26, 2026
Department: Administration
Category: Special Event Permit
Prepared by: Amy Riedel
Department Head: Marty Schultz
DOC ID: 10462

Special Event Permit - Law Enforcement Torch Run Final Leg and Ceremony**Background**

Officer Keith Melrose representing the Alexandria Police Department is requesting a special event permit for the "Law Enforcement Torch Run Final Leg and Ceremony" event to be held on Wednesday, June 17, 2026, from 5:30 pm to 7:30 pm at Big Ole Park. The request is to close the parking lot and 2nd Avenue from Broadway Street to Jefferson Street for the event. Participants will assemble at ATCC to run down Jefferson Street to Big Ole Park for the Final Leg Ceremony.

Financial Impact

None

Recommendation

Recommend approval of the Special Event Permit for the "Law Enforcement Torch Run Final Leg and Ceremony" event on June 17, 2026, at Big Ole Park.

ATTACHMENTS

- [LAW ENFORCEMENT TORCH RUN FINAL LEG AND CEREMONY.pdf](#)



Special Event Application

Checklist and Guidelines

Please submit at least 4 weeks prior to the event

For Office Use Only		
Date of Submission: 5/21/2025		
☐ Approved	☐ Denied	Date:
Special Conditions: SEP26-016		
Staff Signature:		
Staff Title:		

Applicant Information

Name of Applicant: Keith Melrose Organization: Alexandria PD
Address: 501 3rd Avenue W City: Alexandria State: MN Zip: 56308
Email Address: kmelrose@alexandriapolice.com Phone Number: 3207593720
Event Contact: Keith Melrose Phone Number: 3203049480
Email Address: kmelrose@alexandriapolice.com

The Event Contact is the primary contact and must be able to communicate and coordinate with other members of the event.

Event Information

Event Name (Mandatory): Law Enforcement Torch Run Final Leg and Ceremony
Date of Event: 06/17/2026 Event Time Start: 5:30 pm Event Time End: 7:30 pm

Type of Event (Please check the type of event (check all that apply) and write a brief description of your event):

☐ Celebration ☐ Parade ☐ Street Fair ☒ Walk/Run/Race
☒ Ceremony ☐ Public Rally/March ☐ Other: Big Ole Parking Lot

Brief Description of Event: The run will begin at ATCC and go down Jefferson St to Big Ole Park where there will be a ceremony for the Final Leg.

*Document(s) with event information or other materials describing the event may be attached.

Location of the Event: List full address: Big Ole Park

Estimated # of Vehicles at Event: Estimated # of Participants:

Is a map attached? ☐ Yes ☒ No

ROUTE MAP (Parades, Runs, Walks, Bike Rides) All events that include a run, walk, or other activity in which participants will be following a course will be required to attach a Route Map and a written document of the proposed route of the event. All proposed Route Maps are subject to approval. The use of any roads is subject to approval. Please include the route/area, starting point, ending point, assembly areas, and stations designated for traffic control.

Will any portion of the event be held at City Park? ☐ Yes ☒ No

If yes, has a reservation been made? ☐ Yes ☐ No (If no, contact City Hall at 320.763.6678 for reservation)

Event Features

Security (select one):

- ☐ Please indicate if security is being provided. If yes, who and how many? _____
- ☒ No Security provided. If no security is provided, the city reserves the right to require security based on the review of event.

Road Closures or use of Public Right-of-Way (select one):

Important: Street closures require a press release, community notification by the applicant, and insurance requirement. See page 8 for insurance requirements.

- ☐ No road closure or use of public right-of-way. Proceed to page 4.
- ☒ Are you requesting to close a: ☒ Street ☐ Parking Lane ☐ Sidewalk ☐ Alley
- ☒ Other: Big Ole Parking Lot

Date: 06/17/2026 Start Set-Up Time: 4:00 pm End Set-Up Time: _____

Date: 06/17/2026 Start Clean-Up Time: _____ End Clean-Up Time: 8:00 pm

Please indicate any dates/times for necessary setup or cleanup before and/or after the event date:

Please indicate the location(s) all event participants will assemble prior to the event and/or after the event:

Participants will assemble at ATCC to run down Jefferson St. to Big Ole Park for the Final Leg ceremony

Describe intersections/streets in need of traffic control and whether they will occupy all or a portion of the street:

We would like to close 2nd Avenue from Broadway Street to Jefferson Street.

We will have APD assist runners across 10th Avenue, 6th Avenue and 3rd Avenue

Describe how traffic control will be conducted (number and quality of paid/volunteer staff to manage the event):

Describe how the safety and security of event participants and spectators will be prioritized:

Provide the type and number of traffic control devices to be used:

n/a

List any businesses providing traffic control devices:

n/a

Describe the methods that will be used to provide notice to residents and businesses along the proposed area/route:

Event Logistics

☒ Yes ☐ No Will electrical usage be needed?
If yes, describe the equipment of power supply: Speaker system for the speaker and the band hookup

☐ Yes ☒ No Will additional picnic tables be needed for the event?
If yes, how many will be needed: _____

☐ Yes ☐ No Will your event include the use of portable toilets/sinks? If yes, how many? _____
Company that will be used: _____
Temporary restrooms can be placed 24 hours prior to the event and need to be removed within 24 hours following the event. All portable toilets must be located on a hard surface, which may include asphalt, concrete, or plywood.

☐ Yes ☒ No Will your event include the use of refuse containers and/or recycling and/or organics recycling receptacles?
Company that will be used: _____
The event is responsible for providing refuse containers from a rental company and must indicate the company contracted for services. Street, boulevard, and adjacent property must be left clean. The applicant shall properly dispose of debris from the event. The applicant must contact Pope/Douglas Solid Waste Management for setting up recycling and/or organics recycling receptacles. Information can be found by calling 320-763-9340 or at <https://popedouglasrecycle.com/program/events-recycling-assistance-program>.

☐ Yes ☒ No Will you have any rental equipment?
If yes, describe the equipment to be used. _____

☐ Yes ☒ No Will there be food/merchandise sales at the event? See page 11 for details.
If yes, has a permit been obtained through Horizon Public Health for food? ☐ Yes ☐ No

- Will those attending your event be required to wear shirts and shoes? ____ Yes No No If yes, then during your event, you must post site signs to that effect, which will be provided by the City of Alexandria, and the signs must be removed immediately after your event. How many such signs are you requesting: _____

Tents and Canopies (select one):

- ☒ No tents or canopies.
- ☐ Yes. You must clearly identify on the Site Map including the location and size/dimensions. The event organizer is liable for any damage caused to property/facility and must obtain approval prior to installation. Locates are required through Gopher One if stakes will be 12 inches or longer.

Sound Amplification (select one):

- ☐ No amplified sound. Proceed to page 5.
- ☒ Yes. Start Time: 5:30 AM / PM End Time: 7:30 AM / PM
List type of Amplified Sound: Band and Ceremony speakers

*The actual permit granted will set forth the time limits, the location, and other relevant conditions of the permit. No event will be allowed to start before 9:00 am (8:00 am for sporting events) and all events must end by 10:00 pm on weeknights, and 11:00 pm on weekends. The permit will not be for a period to exceed six hours. When and where warranted, the permit conditions may further restrict the times in order to protect surrounding neighborhoods. If the permit does not fit within the guidelines, the City Council will need to act on the permit.

Alcohol (select one):

- ☒ No alcohol. Proceed to page 8.
- ☐ Temporary Off-Premise Community Festival Liquor License: licensee holding On-Sale Liquor License to provide liquor. The licensee is responsible for ID/wristband, security, and ensuring there is no second party transfer. Complete supplemental form and application on pages 5 and 6. (\$100.00 Fee)
- ☐ Temporary Intoxicating Liquor License: only issued to charitable, religious, or nonprofit organizations in existence for at least three (3) years, for events not to exceed four (4) consecutive days. **Application needs to be submitted with \$42.00 per day fee for beer or \$120.00 per day fee for on-sale liquor and requires approval from the Alcohol and Gambling Enforcement Division.** Needs to be submitted to the state 30-days prior to the event. The licensee is responsible for ID/wristband, security, and ensuring there is no second party transfer. Complete supplemental form on page 5.

* City of Alexandria Policy: The consumption of alcoholic beverages on Park property will not disrupt any park users and/or programs and/or use of the facilities with the Alexandria Parks Department.

The undersigned Applicant has applied for a Possession/Consumption Permit of alcohol on Alexandria Park property defined above and by signing below; the City of Alexandria issues the permit on behalf of the applicant. This permit requires that the possession/consumption of alcoholic beverages be in compliance with the laws of the state of Minnesota and the ordinances of the City of Alexandria.

This permit allows the Applicant/Applicant's Group to consume the following beverages purchased elsewhere, at the location selected above: single serving plastic bottles or cans of beer, wine coolers, wine, and premixed alcoholic products such as hard lemonade. Other alcoholic beverages are NOT permitted such as hard liquor. GLASS BEVERAGE CONTAINERS AND KEGS ARE FORBIDDEN ON PARK PROPERTY.

This permit allows only the possession/consumption of alcoholic beverages by adults 21 years of age and older who is part of the estimated attendance listed above. This permit IS NOT a license to sell alcoholic beverages.

The bearer of this permit shall be held responsible for the actions and conduct of all persons in their group and at their event, and must assure that all laws and ordinances are followed. The Applicant will indemnify and hold the City of Alexandria harmless for any failures to comply with State, City, and Park laws, ordinances, and policies. The City of Alexandria retains the authority to revoke this permit at any time should a violation arise.

SPECIAL EVENT PERMIT APPLICATION – ALCOHOL SUPPLEMENTAL FORM

These questions pertain to events that wish to sell/provide alcohol at their requested special event.

A detailed map/diagram of the event shall be attached to permit along with a copy of the catering or alcohol permit that the event will be operating under.

- 1- Is this a 21 and older event? _____
- 2- How many security personnel will you have on site during the event and what hours are they scheduled?

- 3- Will customers be carded, and wrist banded at the door for everything they purchase?

- 4- Does the event have secured boundaries and how are the exits and entrances monitored and secured?

- 5- Will you need police on site and how many officers at what times?

- 6- What is being served? (beer, wine, liquor, food)- Is this an exclusive event, certain type or size of beverage? For example: only Miller products served, only 16 oz cans served, only keg beer in clear 12 oz cups.

- 7- What type of liquor license do you have and will be serving under? Please note that if you plan on serving liquor under a caterer's permit, you must also serve food at the event.

- 8- What type of liquor license will you be requesting? The City may issue Temporary Off-Premise Community Festival Liquor License for certain events on public property.

- 9- What is the plan for restrooms? _____
- 10- Will smoking be allowed in or during event/venue? _____
- 11- Is there music, band, DJ, entertainment? What are the hours of the entertainment?

- 12- Parking – is there enough parking to accommodate the event and what is the backup plan if you have more people attend that expected? Have you made arrangements with surrounding businesses or homeowners if your event will possibly affect or disrupt their business or lives?



**TEMPORARY OFF-PREMISE
COMMUNITY FESTIVAL LIQUOR LICENSE APPLICATION**

TYPE OR PRINT INFORMATION

NAME OF EVENT			
STREET ADDRESS	CITY	STATE	ZIP CODE
NAME OF ON-SALE LIQUOR LICENSE HOLDER MAKING APPLICATION:	BUSINESS PHONE	HOME PHONE	
DATES LIQUOR WILL BE DISPENSED:	EVENT SPONSOR TYPE OF ORGANIZATION: ☐ CLUB ☐ CHARITABLE ☐ RELIGIOUS ☐ SMALL BREWER ☐ OTHER NONPROFIT		
TIMES LIQUOR WILL BE DISPENSED:			
DESCRIBE PLAN FOR EVENT SANITATION AND SECURITY, INCLUDING PROCESS TO BE USED TO VERIFY AGE FOR ALCOHOL CONSUMPTION:			
PROVIDE A SITE PLAN SHOWING LOCATION ALCOHOL WILL BE SOLD AND CONSUMED FOR THE OUTDOOR AREA:			

APPROVAL

APPLICATION MUST BE APPROVED BY CITY COUNCIL

CITY FEE AMOUNT: \$200/day DATE FEE PAID: _____

DATE APPROVED: _____

SIGNATURE OF CITY ADMINISTRATOR _____

NOTE: THE ON-SALE LIQUOR LICENSE HOLDER IS REQUIRED TO PROVIDE A CERTIFICATE OF LIABILITY INSURANCE LISTING THE CITY OF ALEXANDRIA AS AN ADDITIONAL INSURED FOR THE EVENT INCLUDING THE DATE(S) OF THE EVENT.

Insurance – Requirements

Insurance limits are set by the League of Minnesota Cities Risk Manager Attorneys recommendation.

The applicant will agree to indemnify, defend and hold harmless the City of Alexandria from any and all liability that may arise by virtue of the event.

- The applicant shall provide and maintain a certificate of insurance for comprehensive general liability in a minimum amount of \$1,000,000 per occurrence.
- The City must be named as an “additional insured” on the policy.
- The maximum deductible for the comprehensive general liability insurance coverage shall be no greater than \$10,000.00
- The certificate must be submitted to the City with the application.

Indemnify and Hold Harmless:

The Applicant agrees to indemnify the City of Alexandria, its officers, agents, trustees, employees and assigns, and hold them harmless from and against any and all liability damage, expense, cause of action, suits, claims or judgments arising from or in any way related to injury to person or property occurring out of the use of the City of Alexandria’s park facility or from any action or omission of the Applicant, the Applicant’s agents, employees, guests, or licensees, or from any cause whatsoever. The Applicant agrees to hold the City of Alexandria harmless from any liability or loss, including reasonable attorney fees arising out of or related to the use of Alexandria park facilities under this permit.

Incident Notification:

Should there be any injuries, accidents, or other health incidents at an event that require medical attention, applicant must notify the City Clerk’s Office within 24 hours of the incident.

Signature Page

KM (Initials) I agree that all of the information in this application is correct.

Ensure Application Includes:

- ☐ Initialed each page acknowledging policy
- ☐ Map of a walk, run, or race event
- ☐ Map of canopies and/or tents (location, size/dimensions)
- ☐ Certificate of Insurance
- ☐ Temporary Liquor License, if applicable

KM (Initials) I have read and agreed to the attached Special Event Policy. (Pages 10 – 14)

By signing below, I affirm that I have read and understood the City of Alexandria Special Event Policy and acknowledge that all information provided in the application is true and correct.

Signature: _____

Printed Name: _____

Date: _____

OFFICE USE ONLY: Fees payable to the City of Alexandria

☐ _____ Park Reservation Fee(s)

☐ _____ Alcohol

PAYMENT TYPE: ☐ Cash ☐ Check # _____ ☐ Credit Card ☐ Other _____

PAYMENT DATE: _____ / _____ / _____

RECEIVED BY: _____

SPECIAL EVENT POLICY

You must be 18 years of age to rent facilities from the City of Alexandria.

The following information sets forth the guidelines for the conduct of a street closing for the purposes of a parade, walk/run/ride, assembly, or other special event.

Street Closing Permit Required:

A permit is required by the City of Alexandria for any event that requires closure of a road, is likely to impede traffic, or does not comply with normal traffic regulations.

Application for Permit: It is strongly encouraged that event organizers submit applications as early as possible in order for City staff to review the application and provide sufficient time for applicants to fulfill all conditions of the permit. Applications for a permit must be submitted at least 4 weeks in advance of the event.

The City may request event modifications or restrictions to protect public peace and safety, including event or route area, hours of operation, security provisions, fencing and barricades, public notification, indemnification, sanitary facilities, waste collection, or sound amplification restrictions. If deemed necessary by the City event security, emergency medical services, and/or traffic control measures will be incorporated into the event at the expense of the applicant.

Review of Application: Representatives from City departments including Police, Fire, Parks, Public Works, and Engineering will consider the following factors in reviewing an application for a street closing:

- Meets the requirements of the permit application.
- Extent to which the event may create traffic, crowd control, safety, or other concerns.
- Extent to which the applicant is able to provide assurance that sufficient numbers and quality of paid or volunteer staff will be available to manage the event.
- The inconvenience that may be experienced by the public or local business entities.
- The interference with emergency or other public safety equipment or operations that may be caused by the event and the extent to which such inconvenience or expense may be outweighed by the benefit to the community by holding the event.
- The extent to which the event will tax the resources of the city or other public entities.
- Whether the event is to benefit a nonprofit community service organization or constitutes a community service.
- The extent to which previous similar events have succeeded in complying with the appropriate requirements and applicable law.
- Whether or not the applicant has supplied truthful, accurate information during the application process.
- Applicants must be in good standing with the City of Alexandria.

Issuance of Permit: As a condition for issuing a permit the City requires that the following conditions be met:

- Hours of Operation: Applicants are strongly discouraged to schedule street closures beyond two hours as they may cause significant hardship to residents and businesses. Applicants may request a waiver if the closure will extend longer than two hours; however, the City may require the applicant to contract a City staff member to regulate certain intersections/streets to allow local traffic to access their residence or business.
- Security Provisions: The appropriate level of police, fire, and emergency medical services will be determined by the City based on crowd size and type of event. Fees for these services will be assessed to the applicant.
- Fencing and Barricades: Traffic control device placement will done by the Public Works Division-Streets. All street closures require the use and placement of proper traffic control devices according to the U.S. Department of Transportation, Federal Highway Administration Manual on Uniform Traffic Control Devices (MUTCD).
- Clean-up: The applicant may incur fees associated with clean-up if the event area is not maintained in the same condition it was prior to the event. A cleanup fee for these services may be assessed to the applicant if cleanup is required.
- Public Notification: Event plans must be balanced with the interests and needs of property owners and businesses. Notice of the event must be provided to all property owners, tenants, and/or businesses within 300 feet along the affected route or area. This notice must be provided at least one week prior to the event date.
 - At minimum, the notification must include the following information:
 - Event date/time
 - Closure description
 - Closure length
 - Notice of grievance process (as quoted below):
"Grievances related to this closure can be directed to the City of Alexandria, City Clerk's Office at 320.763.6678 or publicinput@alexandriamn.city."
 - Applicants can personally deliver notification or utilize the U.S. Postal Service "Every Door Direct Mail" service. Further information about this service can be found at: <http://www.uspseverydoor.com/>. Failure to notify property owners in street closure areas will result in permit revocation.
 - Throughout all events, residents should be allowed access to their property and businesses should be reasonably accessible to the general public. Event organizers will be expected to make every effort to preserve customer and residential access for businesses and houses along the street closure.
- Other Requirements: As a condition for issuing a permit, the City may impose additional requirements and restrictions as may be necessary to protect public health and safety.

Additional Permits/Licenses Required: Below you will find a list of additional permits/licenses or other conditions that may be required for your event. Please note that it is NOT necessary to have all permits approved upon submission of this application; however, applicants must have all permits and fees paid and approved prior to the start of the event.

Event Exhibitors and Operators: Minnesota law requires that exhibitors register to collect Minnesota sales tax, provide a written statement that no taxable items are being sold, or provide a written statement indicating that they qualify for the isolated and occasional sales exemption. Further information is provided on the MN Department of Revenue website at www.taxes.state.mn.us or call 800.657.3777.

Health Department Permit: All food vendors in conjunction with special events must apply for a temporary food permit through the Minnesota Department of Health (MDH). Please contact Horizon Public Health at 320.763.6018 for additional information.

General Guidelines for Use of Parking Lots or Paved Trails for a Walk, Run or Community Event

- Any markings on the paved surfaces will be done using the most temporary medium possible. The preferred method is dry chalk or above ground staked signage. No paint will be allowed! Organizers of the event will be responsible for removal of the signs and markings after the conclusion of the event, unless they will wash away with rain.
- Any signs used for the race, walk, or event should be temporary, leaving no visible trace once removed. The stakes for any signs should not exceed 8-12 inches in the ground and ¼ inch in diameter so as not to affect buried electrical cable, sprinkler pipes, etc.
- A cleanup fee may be charged to the applicant if markings do not follow the guidelines or are not removed.

Alexandria Park Facility Rules & Regulations

- **A non-refundable reservation fee of \$50.00 per day will be charged (City Park shelters only).** Payment must be received by the City of Alexandria ten working days after reservation was made or one working day prior if the reservation is made less than ten working days prior to the event or reservation will not be guaranteed. In case of cancellation, please call City Hall immediately so the posting can be removed and another group may be scheduled or others may use the shelter if there is nothing posted.
- The Applicant accepts full responsibility for clean-up of garbage and debris accumulated during the event and placement of the garbage in proper receptacles following the use of Alexandria park facilities pursuant to this application. Garbage receptacles will be emptied by Parks staff. The facility must be left in the same condition as when it was received by the Applicant; this includes the placement of any tables.
- Any damage to Alexandria Park Facilities or Alexandria park property by the Applicant or invitees of the Applicant will be repaired at the Applicant's expense.
- Bring your copy of the Reservation Form with you to the event, and any other permits, if applicable.
- Rental of a park facility **does not** include exclusive use of the entire park. On occasion, there may be more than one group utilizing a park and surrounding facilities. Applicants cannot close public areas or extend their activities into public spaces.
- You cannot sell food, beverages, goods or merchandise, charge fees for admission, or host food trucks without a permit or prior authorization. See page 10 for Health Department contact information.
- Vehicles cannot be driven on the grassy areas in Alexandria parks unless prior approval is given.
- Firearms and weapons: It is unlawful for persons to display or have in their possession a firearm or air gun within the City parks unless you have a permit. It is unlawful to use, display, or possess any other type of weapon(s) including, but not limited to, slingshots, switchblade knives, bow and arrows, and traps.

- No alcoholic beverages are allowed to be consumed at any city park unless a temporary liquor license or Community Festival permit has been issued for the event.
- Signs directing your guests to your event may be placed outside of the venue you are renting 1 hour prior and taken down immediately after your event. Signs must be temporary in nature and not exceed 2' x 3' in size. Signs must be self-sustaining and cannot be placed on the building or fence.
- The City of Alexandria, its officers, agents, trustees, employees, and assigns, assume no responsibility for the person or property of anyone using the City of Alexandria park facilities under this permit. The Applicant must remove all personal items and property at the conclusion of the function. The Applicant and all guests are responsible for compliance and adherence to the ordinances of the City of Alexandria, the terms set out herein, and all policies and procedures related to use of City of Alexandria park facilities.

Appeal Process: If the City denies a permit for the event or any of its components, or the applicant disagrees with the conditions placed on the permit, the applicant may submit a written appeal to the City Administrator within 10 days of denial. If the City Administrator agrees with the denial, the applicant may appeal to the City Council at its next regularly scheduled meeting.

Permit Revocation: The City is authorized to revoke a permit in the event it is determined that:

- The applicant made any false or misleading statements in the application or during the application process.
- The applicant failed to comply with any conditions or requirements for the issuance of the permit.
- Such withdrawal is necessary for the protection of public health or safety or for the prevention of a violation of any local, state, or federal law.

2026 USA Games Final Leg Alexandria 2.2 miles

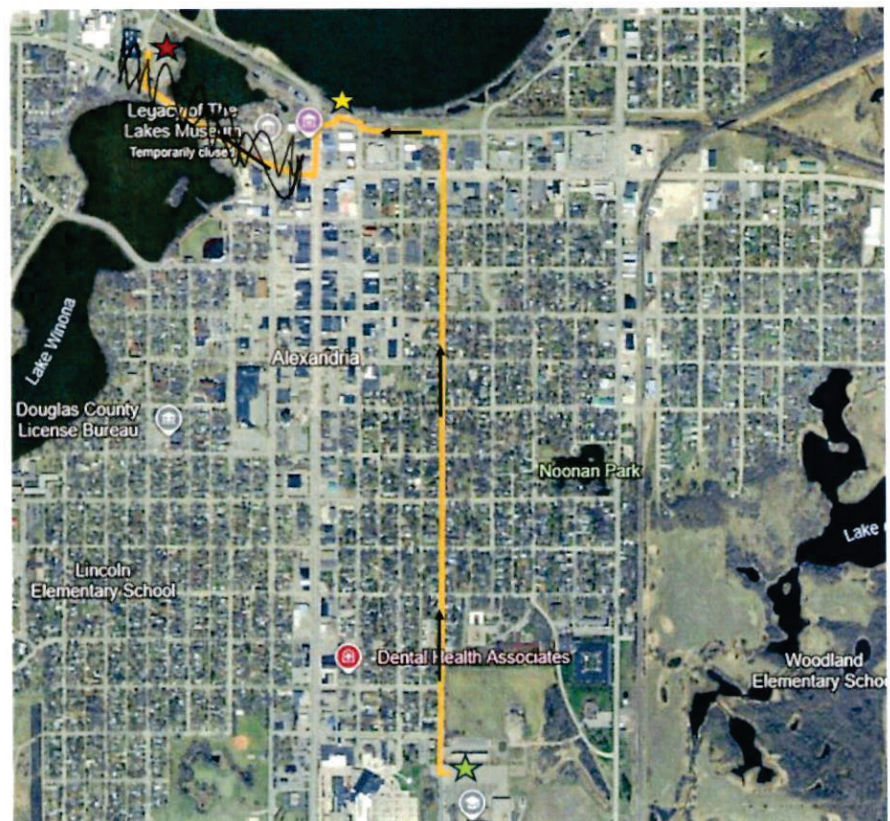
Wednesday 6/17/26

Route – Key Locations

- 5:30 pm Alexandria Tech. & Comm. College ★
1601 Jefferson St., Alexandria, MN 56308
- 6:20 pm Ceremony - Big Ole Park ★
200 Broadway St., Alexandria, MN 56308
- 7:20 pm Alexandria Police Department ★
501 3rd Ave W., Alexandria, MN 56308

Route Details

Start N. on Jefferson St
E. on 2nd Ave to Big Ole Central Park Ceremony
Continue E. on 2nd Ave to S. on Broadway
W. On Viking Trail into 3rd Ave W to Alexandria PD



ALL REQUESTS ARE REQUIRED TO BE REVIEWED BY THE FOLLOWING DEPARTMENTS PRIOR TO SUBMITTING TO CITY COUNCIL:

<u>Event Location/Use</u>	<u>Contact/Department/Phone Number</u>	<u>Dept. Initial</u>	<u>Review/Approval</u>
<u>City Streets:</u>	Alexandria Public Works: 320-815-8430 (cell) Comments:	_____	Yes ☐ No ☐ N/A ☐
	Alexandria Police Department: 320-763-6631 Comments:	_____	Yes ☐ No ☐ N/A ☐
	Alexandria Fire Department: 320-763-6489 Comments:	_____	Yes ☐ No ☐ N/A ☐
	Alexandria Light & Power: 320-763-6501 Comments:	_____	Yes ☐ No ☐ N/A ☐
<u>City Parks:</u>	Park Department: 320-760-2928 (cell) Comments:	_____	Yes ☐ No ☐ N/A ☐
<u>RCC Facility:</u>	RCC: 320-763-6678 Comments:	<u>N/A</u>	Yes ☐ No ☐ N/A ☒
<u>Airport:</u>	Alexandria Aviation: 320-762-2111 Comments:	<u>N/A</u>	Yes ☐ No ☐ N/A ☒
<u>Legal:</u>	City Attorney: 320-763-3141 (Liquor only) Comments:	<u>N/A</u>	Yes ☐ No ☐ N/A ☒
<u>County Roads:</u>	Douglas County Public Works: 320-762-2999 Comments:	<u>N/A</u>	Yes ☐ No ☐ N/A ☒
<u>State Highway:</u>	MnDOT @ Detroit Lakes: 218-847-1500 Comments:	<u>N/A</u>	Yes ☐ No ☐ N/A ☒



City Council - Regular Meeting

704 Broadway
Alexandria, MN 56308

**SCHEDULED
INFORMATIONAL (ID # 10460)**

Meeting: May 26, 2026
Department: Police Department
Category: Presentation
Prepared by: Scott Kent
Department Head: Scott Kent
DOC ID: 10460

Award Recognition-Special Olympics of Minnesota

Background

Alexandria Police Department Named Special Olympics Minnesota Law Enforcement Torch Run Champion Agency

The Alexandria Police Department has been named a **Special Olympics Minnesota Law Enforcement Torch Run Champion Agency**, an honor recognizing law enforcement agencies that go above and beyond in supporting Special Olympics and proudly carrying the "Flame of Hope."

This prestigious designation is awarded annually to agencies that meet all five Champion Agency criteria and earn a minimum of 10 points through their involvement, leadership, and commitment to the Law Enforcement Torch Run movement in Minnesota.

The Champion Agency program recognizes Minnesota law enforcement agencies that demonstrate exceptional dedication to Special Olympics Minnesota through activities such as fundraising, athlete engagement, volunteerism, and participation in Torch Run events. Champion agencies exemplify leadership, teamwork, and a deep commitment to inclusion by helping ensure year-round opportunities for athletes with intellectual disabilities.

About Special Olympics Minnesota

Since 1973, Special Olympics Minnesota has been creating a new world of inclusion and acceptance for people with intellectual disabilities by providing year-round sports competitions, inclusive health programs, leadership training, and inclusive school initiatives.

The organization envisions a Minnesota where every person, regardless of ability, has every opportunity to thrive and reach their fullest potential.

About the Law Enforcement Torch Run for Special Olympics

The Law Enforcement Torch Run for Special Olympics began in 1981 in Wichita when Police Chief Richard LaMunyon recognized an urgent need to raise funds and awareness for Special Olympics.

The idea behind the Torch Run was to provide local law enforcement officers with an opportunity to volunteer with Special Olympics in the communities where they lived and worked. After three successful years in Kansas, Chief LaMunyon presented the concept to the International Association of Chiefs of Police, which endorsed Special Olympics as its official charity through the Torch Run program.

Recommendation

No Action needed, Officials from Special Olympics of Minnesota will be in attendance to present the award



City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

**SCHEDULED
ACTION ITEM (ID # 10444)**

Meeting: May 26, 2026
Department: ALP Utilities
Category: Advertise for Bids
Prepared by: Josh Waldorf
Department Head: Electric Distribution Manager
DOC ID: 10444

Advertisement for Bids: ALP Utilities 115KV Breaker

Background

Please see the attached letter.

In summary, I am seeking approval to advertise for bids for 115KV breakers to be placed in the new South East Substation. These breakers are needed to sectionalize, and keep the power on in the case of an event on the transmission line.

Financial Impact

ALP Utilities will pay for the cost of the breakers.

Recommendation

Motion approving the advertisement for bids for 115KV Breakers to be placed in the new South East Substation.

ATTACHMENTS

- [Letter to Council.pdf](#)
- [MAP dist_improve_alp_sub.pdf](#)
- [Bid_Schedule.pdf](#)



1015 34th Ave E
P.O. Box 609
Alexandria, MN 56308
Phone: (320) 763-6501
Toll Free: 1 (800) 267-8955

Date: May 26, 2026

To: Mayor and Council Members

From: Josh Waldorf, Electric Distribution Manager

Re: Approval to Advertise for the 2028 New Southeast Substation Breakers.

I will be attending your May 26, 2026, meeting to ask for approval to

- advertise for bids for ALP's 2028 Southeast Substation 115KV Breakers.
 - The bids for the Substation Transformer will be opened on July 14th, 2026. The estimated bid for the breakers is \$310,000.00

The ALP Board of Public Utilities gave approval to advertise for bids at their meeting on May 18, 2026.

This New Substation is planned to be directly west of the new ALP Campus.

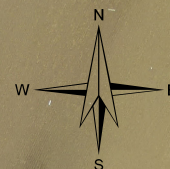
Included is a map showing the New Substation location.

Thank you for your consideration.

1015 34th Ave East

Future
2028
Substation

34th Ave



[illegible]



City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

SCHEDULED
ACTION ITEM (ID # 10455)

Meeting: May 26, 2026
Department: Finance
Category: Agreement
Prepared by: Heather Koskiniemi
Department Head: Heather Koskiniemi
DOC ID: 10455

CHAP Loan Subordination Request

Background

City staff received a request from Michael Froemming, who owns property at 3305 South Broadway, Lot 35, who is seeking to refinance his primary mortgage, this refinance is a rate refinance with no cash out and no debt consolidation. As a result of that refinance he is requesting a subordination of the CHAP mortgage he has with the City dated February 20, 2025 for \$15,000. This request needs to be approved by the City Council as the Alexandria Economic Development Authority (EDA).

Financial Impact

None. The City Homestead Assistance Program (CHAP) is a forgivable loan made to a qualified borrower to purchase an owner occupied residence located within the City and only requires repayment if the terms of the agreement are not met.

Recommendation

Authorization to execute the attached Subordination Agreement.

ATTACHMENTS

- [SUBORDINATION_AGREEMENT_-_Froemming_5.26.2026.doc](#)

SUBORDINATION AGREEMENT

THIS SUBORDINATION made this 26th day of May, 2026 by Alexandria Economic Development Authority.

WHEREAS, Michael R Froemming, a single man, (“Borrower”) is the owner of the following described real estate located in the County of Douglas, State of Minnesota, to-wit:

3363 E Presidential Drive, Suite 200, Meridian, ID 83642
(Hereafter the “Property”); and

WHEREAS, Alexandria Economic Development Authority, as security for Borrower's payment of obligations arising from a Mortgage dated February 20, 2025, recorded in the Office of the County Recorder for Douglas County, Minnesota, on February 21, 2025, as Document Number A462317; and

WHEREAS, Borrower has applied to AmeriHome Mortgage Company, LLC for a loan in the amount of \$270,673.00 which is to be secured by a mortgage on the Property, (New Mortgage); and

WHEREAS, to induce AmeriHome Mortgage Company, LLC to make the loan requested by Borrower, Alexandria Economic Development Authority agrees that the lien arising shall be subordinate to and inferior to the New Mortgage to AmeriHome Mortgage Company, LLC in the principal amount of \$270,376.00 plus any interest, attorneys, and costs of collection hereon;

NOW, THEREFORE, Alexandria Economic Development Authority, their successors and assigns, hereby agrees, declares and states that the lien shall be subordinate to the lien of the New Mortgage in the original principal amount of \$270,672.00, and that the lien shall be junior and inferior to said mortgage.

BY: _____
Its: President

BY: _____
Its: Secretary

STATE OF MINNESOTA)) SS.
COUNTY OF DOUGLAS)

On this _____ day of _____, 2026, before me, a notary public within and for said County, personally appeared Bobbie Osterberg as President and Martin Schultz as Secretary, to me known to be the person described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

Notary Public

Drafted By: City of Alexandria
704 Broadway
Alexandria, MN 56308



City Council - Regular Meeting

704 Broadway
Alexandria, MN 56308

SCHEDULED ACTION ITEM (ID # 10467)

Meeting: May 26, 2026

Department: Finance

Category: Resolution

Prepared by: Heather Koskiniemi

Department Head: Heather Koskiniemi

DOC ID: 10467

Resolution Authorizing the Issuance and Terms of Sale of 2026A General Obligation Water Revenue Bonds (ALP Water Tower Project)

Background

ALP Utilities has retained Ehlers as their municipal advisor. Attached is a memo from Ehlers with additional information on the requested action.

At the February 24, 2025 Council meeting the City Council approved the recommendation of the Board of Public Utilities to approve the bids for the construction of County Road 82 Water Tower project.

As noted in the attached memo, the sale of the bonds is scheduled to take place on June 22, with the City Council taking action at the Council meeting later that day to approve the sale via resolution.

Financial Impact

As noted in the attached memo ALP will pledge to pay all bond principal and interest from water utility revenues, and the City will pledge its unlimited, full faith and credit taxing authority as additional security for the bondholders.

Recommendation

Adoption of the attached Credit Enhancement Resolution and the Set Sale Resolution relating to the 2026A General Obligation Water Revenue Bond.

ATTACHMENTS

- [Credit Enhancement Resolution - Alexandria - GO Water Rev \(2026A\)-v1.docx](#)
- [Ehlers ALP Bond Memo 051426.pdf](#)
- [Set Sale Resolution - Alexandria - GO Water Rev \(2026A\)-v2.docx](#)
- [PreSaleReport.Alexandria.2026A.pdf](#)

CERTIFICATION OF MINUTES RELATING TO
GENERAL OBLIGATION WATER REVENUE BONDS, SERIES 2026A

Issuer: City of Alexandria, Minnesota

Governing Body: City Council

Kind, date, time and place of meeting: A regular meeting held on May 26, 2026, at 7:00 p.m. at the City offices.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (pages):

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE CITY TO ENTER INTO A CREDIT
ENHANCEMENT PROGRAM AGREEMENT WITH THE MINNESOTA
PUBLIC FACILITIES AUTHORITY

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on _____, 2026.

City Administrator

Councilmember _____ introduced the following resolution (the “Resolution”) and moved its adoption, which motion was seconded by Councilmember _____:

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE CITY TO ENTER INTO A CREDIT ENHANCEMENT PROGRAM AGREEMENT WITH THE MINNESOTA PUBLIC FACILITIES AUTHORITY

BE IT RESOLVED by the City Council (the “Council”) of the City of Alexandria, Minnesota (the “City”), as follows:

SECTION 1. Authorization. The Council hereby determines that it is in the best interests of the City to submit an Application to the Minnesota Public Facilities Authority (the “Authority”) Credit Enhancement Program (the “Program”) with respect to the City’s General Obligation Water Revenue Bonds, Series 2026A (the “Bonds”), expected to be issued to finance various improvements to the City’s municipal water utility, including construction of a new water tower, and funding costs of issuance of the Bonds.

SECTION 2. Approval of the Authority’s Credit Enhancement Program Agreement. The Program Agreement (the “Agreement”) is hereby approved, the same being before the Council and made a part of this resolution by reference.

SECTION 3. Authorization to Sign Agreement and Related Forms. The Mayor and the City Administrator, or their respective designees, are authorized to sign the Agreement on the City’s behalf and to execute any other related forms prescribed by the Authority with respect to the Agreement.

SECTION 4. Agreement to Comply with PFA Act. The City is entering into the Agreement with the Authority pursuant to Minnesota Statutes, Section 446A.086 (the “PFA Act”), and the City hereby agrees to comply with and be bound by the provisions of the PFA Act.

SECTION 5. Submission of the Agreement. The Mayor and City Administrator, or their respective designees, are hereby authorized to submit, on the City’s behalf, the Agreement to the Authority, together with the nonrefundable application fee.

BE IT FINALLY RESOLVED that this resolution shall be in full force and effect from and after its passage.

Upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

MEMORANDUM

TO: Alexandria Light & Power
FROM: Bruce Kimmel, Senior Municipal Advisor
DATE: May 14, 2026
SUBJECT: ALP Water Tower Financing via City of Alexandria Bonds

Ehlers serves as the municipal advisor to Alexandria Light & Power and the City of Alexandria. For several months now, we have been discussing options for financing ALP's planned new water tower with ALP and City staff. The most efficient and cost-effective financing option is for ALP and the City to partner in the issuance of City General Obligation Water Revenue Bonds.

In this approach, ALP will pledge to pay all bond principal and interest from water utility revenues, and the City will pledge its unlimited, full faith and credit taxing authority as additional security for the bondholders. This "double barreled" security structure will provide three primary benefits for the bonds, ALP, and City water customers – that is, as compared to a bond issue secured solely with water utility revenues. First, it will secure a higher credit rating from S&P Global Markets. Next, it will attract lower interest rates and overall borrowing costs from underwriting firms bidding to purchase the bonds. And finally, it will qualify the bonds for the Minnesota credit enhancement program, placing the State's AAA rating on top of the excellent AA rating applicable to the City's general obligation bonds.

We have also worked with ALP staff to consider potential bond repayment structures. It is our shared recommendation to finance \$6.8 million of water tower costs (reflecting project bids plus contingency), and for the bonds to be structured with level annual debt service over a 20-year term. See the attached bond for Ehlers' pre-sale estimates, including annual payments averaging roughly 530,000. Please note that Ehlers is acting strictly as an advisor to ALP and the City, and as such, will not participate in purchasing the bonds. The actual final debt payments will be determined through a competitive bond offering on June 22, during which Ehlers will accept bids for ALP and the City's and determine which proposal yields the lowest overall borrowing cost.

Today's discussion is intended to answer the ALP Board's questions about the proposed water tower financing and inform its consideration of the attached bond authorizing resolution. If the ALP Board approves this resolution, the following bond issuance milestones would include:

- Tuesday 5/26: City Council reviews and authorizes bond plan.
- Monday 6/22: Ehlers accepts competitive bond bids (am).
- Monday 6/22: City Council awards bonds to winning bidder (pm).
- Wednesday 7/15: Bond closing; ALP receives net proceeds.
- Monday 7/20: Bond issuance recap with ALP Board.

I look forward to discussing the proposed General Obligation Water Revenue Bond issue with you on Monday and thank you for the opportunity to be of assistance to ALP.

City of Alexandria, Minnesota

\$6,975,000 General Obligation Water Utility Revenue Bonds, Series 2026A

Assumes Current Market BQ Credit Enhanced AAA rates plus 50bps

AA Underlying Rating - 20 Years

Sources & Uses

Dated 07/01/2026 | Delivered 07/01/2026

Sources Of Funds

Par Amount of Bonds	\$6,975,000.00
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Total Sources	\$6,975,000.00
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Uses Of Funds

Total Underwriter's Discount (1.200%)	83,700.00
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Costs of Issuance	89,000.00
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Deposit to Project Construction Fund	6,800,000.00
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Rounding Amount	2,300.00
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Total Uses	\$6,975,000.00
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City of Alexandria, Minnesota

\$6,975,000 General Obligation Water Utility Revenue Bonds, Series 2026A

Assumes Current Market BQ Credit Enhanced AAA rates plus 50bps

AA Underlying Rating - 20 Years

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
07/01/2026	-	-	-	-	-
08/01/2027	-	-	295,533.33	295,533.33	-
02/01/2028	100,000.00	3.050%	136,400.00	236,400.00	531,933.33
08/01/2028	-	-	134,875.00	134,875.00	-
02/01/2029	260,000.00	3.050%	134,875.00	394,875.00	529,750.00
08/01/2029	-	-	130,910.00	130,910.00	-
02/01/2030	270,000.00	3.100%	130,910.00	400,910.00	531,820.00
08/01/2030	-	-	126,725.00	126,725.00	-
02/01/2031	275,000.00	3.200%	126,725.00	401,725.00	528,450.00
08/01/2031	-	-	122,325.00	122,325.00	-
02/01/2032	285,000.00	3.250%	122,325.00	407,325.00	529,650.00
08/01/2032	-	-	117,693.75	117,693.75	-
02/01/2033	295,000.00	3.350%	117,693.75	412,693.75	530,387.50
08/01/2033	-	-	112,752.50	112,752.50	-
02/01/2034	305,000.00	3.400%	112,752.50	417,752.50	530,505.00
08/01/2034	-	-	107,567.50	107,567.50	-
02/01/2035	315,000.00	3.500%	107,567.50	422,567.50	530,135.00
08/01/2035	-	-	102,055.00	102,055.00	-
02/01/2036	325,000.00	3.550%	102,055.00	427,055.00	529,110.00
08/01/2036	-	-	96,286.25	96,286.25	-
02/01/2037	335,000.00	3.650%	96,286.25	431,286.25	527,572.50
08/01/2037	-	-	90,172.50	90,172.50	-
02/01/2038	350,000.00	3.750%	90,172.50	440,172.50	530,345.00
08/01/2038	-	-	83,610.00	83,610.00	-
02/01/2039	360,000.00	3.850%	83,610.00	443,610.00	527,220.00
08/01/2039	-	-	76,680.00	76,680.00	-
02/01/2040	375,000.00	3.900%	76,680.00	451,680.00	528,360.00
08/01/2040	-	-	69,367.50	69,367.50	-
02/01/2041	390,000.00	4.200%	69,367.50	459,367.50	528,735.00
08/01/2041	-	-	61,177.50	61,177.50	-
02/01/2042	410,000.00	4.300%	61,177.50	471,177.50	532,355.00
08/01/2042	-	-	52,362.50	52,362.50	-
02/01/2043	425,000.00	4.400%	52,362.50	477,362.50	529,725.00
08/01/2043	-	-	43,012.50	43,012.50	-
02/01/2044	445,000.00	4.450%	43,012.50	488,012.50	531,025.00
08/01/2044	-	-	33,111.25	33,111.25	-
02/01/2045	465,000.00	4.500%	33,111.25	498,111.25	531,222.50
08/01/2045	-	-	22,648.75	22,648.75	-
02/01/2046	485,000.00	4.550%	22,648.75	507,648.75	530,297.50
08/01/2046	-	-	11,615.00	11,615.00	-
02/01/2047	505,000.00	4.600%	11,615.00	516,615.00	528,230.00
Total	\$6,975,000.00	-	\$3,621,828.33	\$10,596,828.33	-

Yield Statistics

Bond Year Dollars	\$87,428.75
Average Life	12.535 Years
Average Coupon	4.1426056%
Net Interest Cost (NIC)	4.2383407%
True Interest Cost (TIC)	4.2266124%
Bond Yield for Arbitrage Purposes	4.0983985%
All Inclusive Cost (AIC)	4.3653727%

IRS Form 8038

Net Interest Cost	4.1426056%
Weighted Average Maturity	12.535 Years

Series 2026A GO Water Uti | SINGLE PURPOSE | 5/14/2026 | 10:00 AM

CERTIFICATION OF MINUTES RELATING TO
GENERAL OBLIGATION WATER REVENUE BONDS, SERIES 2026A

Issuer: City of Alexandria, Minnesota

Governing Body: City Council

Kind, date, time and place of meeting: A regular meeting held on May 26, 2026, at 7:00 p.m. at the City offices.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (pages):

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ISSUANCE AND SALE OF GENERAL
OBLIGATION WATER REVENUE BONDS, SERIES 2026A

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on _____, 2026.

City Administrator

Councilmember _____ introduced the following resolution (the “Resolution”) and moved its adoption, which motion was seconded by Councilmember _____:

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ISSUANCE AND SALE OF GENERAL
OBLIGATION WATER REVENUE BONDS, SERIES 2026A

BE IT RESOLVED by the City Council (the “Council”) of the City of Alexandria, Minnesota (the “City”), as follows:

SECTION 1. PURPOSE. It is hereby determined to be in the best interests of the City to issue its General Obligation Water Revenue Bonds, Series 2026A, in the principal amount of approximately \$6,975,000 (the “Bonds”), pursuant to Minnesota Statutes, Chapters 444 and 475, for the purpose of financing various improvements to the City’s municipal water utility, including construction of a new water tower, and funding costs of issuance of the Bonds (collectively, the “Project”).

SECTION 2. METHOD OF SALE. The City has retained Ehlers & Associates, Inc., in Minneapolis, Minnesota (“Ehlers”), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9), and the City hereby authorizes Ehlers to assist the City in a competitive the sale of the Bonds.

SECTION 3. SALE MEETING. This Council shall meet at approximately 7:00 p.m. on June 22, 2026, or on any such other date and at any such other time as this Council shall deem appropriate, for the purpose of considering competitive bids for the purchase of the Bonds and of taking such action thereon as may be in the best interests of the City.

BE IT FINALLY RESOLVED that this resolution shall be in full force and effect from and after its passage.

Upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

May 26, 2026

PRE-SALE REPORT FOR

City of Alexandria, Minnesota

\$6,975,000 General Obligation Utility Revenue Bonds, Series 2026A



Prepared by:

Ehlers
3001 Broadway Street, Suite 320
Minneapolis, MN 55413

Advisors:

Bruce Kimmel, Senior Municipal Advisor
Schane Rudlang, Municipal Advisor
Stacie Kvilvang, Senior Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$6,975,000 General Obligation Utility Revenue Bonds, Series 2026A

Purposes:

The proposed issue will fund the construction of a new ALP water storage tower. Debt service will be paid from ALP water utility revenues.

Authority:

The Bonds are being issued pursuant to Minnesota Statutes, Chapters 444 and 475.

Chapter 444 allows cities to issue debt without limitation so long as debt service is expected to be paid from water and sewer revenues. The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged.

Term/Call Feature:

The Bonds are being issued for a term of 20.5 years. Principal on the Bonds will be due on February 1, 2028 - 2047. Interest will be due every six months beginning August 1, 2027. The Bonds will be subject to prepayment at the sole discretion of the City on February 1, 2036 or any date thereafter.

Bank Qualification:

Because the City will issue no more than \$10,000,000 in tax exempt debt during the calendar year, the City will designate the Bonds as “bank qualified” obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.

Rating and Credit Enhancement:

The City will request a rating on the Bonds from S&P Global Markets. S&P will rate the creditworthiness of both the City’s general obligation pledge on the Bonds as well as the State’s credit enhancement program pledge on the Bonds.

The Bonds are eligible for State credit enhancement because of the water utility purpose of the financing. Ehlers recommends participating in the program because the AAA rating will achieve lower interest rates, vs. with the City’s credit rating alone.

Basis for Recommendation:

Based on your objectives, financial situation and need, risk tolerance, liquidity needs, experience with the issuance of Bonds and long-term financial capacity, as well as the tax status considerations related to the Bonds and the structure, timing and other similar matters related to the Bonds, we are recommending the issuance of Bonds as a suitable option.

Method of Sale/Placement:

We are recommending the Bonds be issued as municipal securities and offered through a competitive underwriting process. You will solicit competitive bids, which we will compile on your behalf, for the purchase of the Bonds from underwriters and banks.

An allowance for discount bidding will be incorporated in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time. We will continue to monitor the market and the call dates for the City's outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

Because the City has more than \$10,000,000 in outstanding debt subject to a continuing disclosure undertaking (including this issue) and this issue does not meet an available exemption from continuing disclosure, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The City must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations ("Arbitrage Rules") throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account. The City's specific arbitrage responsibilities will be detailed in the Tax Compliance Document prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4)

reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

An Ehlers arbitrage expert will contact the City within 30 days after the sale date to review the City's specific responsibilities for the Bonds.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, please contact us.

Bond Counsel: Dorsey & Whitney

Paying Agent: Bond Trust Services Corporation

Rating Agency: S&P Global Markets

Summary:

The decisions to be made by the City Council are as follows:

- Accept or modify the finance assumptions described in this report
- Adopt the resolution attached to this report.

PROPOSED DEBT ISSUANCE SCHEDULE

Pre-Sale Review by City Council:	May 26, 2026
Due Diligence Call to Review Official Statement:	Week of June 8
Credit Rating Call with S&P Global Markets	Week of June 8
Distribute Official Statement:	Week of June 8
City Council Meeting to Award Sale of the Bonds:	June 22
Estimated Closing Date:	July 15

Attachments

Estimated Sources and Uses of Funds

Estimated Debt Service Schedule

Resolutions Authorizing Ehlers to Proceed with Bond Sale and State Credit Enhancement Application (provided separately)

EHLERS' CONTACTS

Bruce Kimmel, Senior Municipal Advisor	(651) 697-8572
Dan Tienter, Senior Municipal Advisor	(651) 697-8537
Todd Hagen, Municipal Advisor	(651) 697-8508
Silvia Johnson, Lead Public Finance Analyst	(651) 697-8580
Alicia Gage, Senior Financial Analyst	(651) 697-8551

City of Alexandria, Minnesota

\$6,975,000 General Obligation Water Revenue Bonds, Series 2026A

Assumes Current Market BQ Credit Enhanced AAA rates plus 50bps

AA Underlying Rating - 20 Years

Sources & Uses

Dated 07/15/2026 | Delivered 07/15/2026

Sources Of Funds

Par Amount of Bonds	\$6,975,000.00
---------------------	----------------

Total Sources	\$6,975,000.00
----------------------	-----------------------

Uses Of Funds

Total Underwriter's Discount (1.200%)	83,700.00
---------------------------------------	-----------

Costs of Issuance	89,000.00
-------------------	-----------

Deposit to Project Construction Fund	6,800,000.00
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Rounding Amount	2,300.00
-----------------	----------

Total Uses	\$6,975,000.00
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City of Alexandria, Minnesota

\$6,975,000 General Obligation Water Revenue Bonds, Series 2026A

Assumes Current Market BQ Credit Enhanced AAA rates plus 50bps

AA Underlying Rating - 20 Years

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
07/15/2026	-	-	-	-	-
08/01/2027	-	-	289,164.89	289,164.89	-
02/01/2028	100,000.00	3.250%	138,430.00	238,430.00	527,594.89
08/01/2028	-	-	136,805.00	136,805.00	-
02/01/2029	255,000.00	3.300%	136,805.00	391,805.00	528,610.00
08/01/2029	-	-	132,597.50	132,597.50	-
02/01/2030	265,000.00	3.300%	132,597.50	397,597.50	530,195.00
08/01/2030	-	-	128,225.00	128,225.00	-
02/01/2031	275,000.00	3.400%	128,225.00	403,225.00	531,450.00
08/01/2031	-	-	123,550.00	123,550.00	-
02/01/2032	280,000.00	3.450%	123,550.00	403,550.00	527,100.00
08/01/2032	-	-	118,720.00	118,720.00	-
02/01/2033	290,000.00	3.550%	118,720.00	408,720.00	527,440.00
08/01/2033	-	-	113,572.50	113,572.50	-
02/01/2034	305,000.00	3.600%	113,572.50	418,572.50	532,145.00
08/01/2034	-	-	108,082.50	108,082.50	-
02/01/2035	315,000.00	3.700%	108,082.50	423,082.50	531,165.00
08/01/2035	-	-	102,255.00	102,255.00	-
02/01/2036	325,000.00	3.750%	102,255.00	427,255.00	529,510.00
08/01/2036	-	-	96,161.25	96,161.25	-
02/01/2037	335,000.00	3.850%	96,161.25	431,161.25	527,322.50
08/01/2037	-	-	89,712.50	89,712.50	-
02/01/2038	350,000.00	4.000%	89,712.50	439,712.50	529,425.00
08/01/2038	-	-	82,712.50	82,712.50	-
02/01/2039	365,000.00	4.050%	82,712.50	447,712.50	530,425.00
08/01/2039	-	-	75,321.25	75,321.25	-
02/01/2040	380,000.00	4.100%	75,321.25	455,321.25	530,642.50
08/01/2040	-	-	67,531.25	67,531.25	-
02/01/2041	395,000.00	4.150%	67,531.25	462,531.25	530,062.50
08/01/2041	-	-	59,335.00	59,335.00	-
02/01/2042	410,000.00	4.200%	59,335.00	469,335.00	528,670.00
08/01/2042	-	-	50,725.00	50,725.00	-
02/01/2043	430,000.00	4.250%	50,725.00	480,725.00	531,450.00
08/01/2043	-	-	41,587.50	41,587.50	-
02/01/2044	445,000.00	4.300%	41,587.50	486,587.50	528,175.00
08/01/2044	-	-	32,020.00	32,020.00	-
02/01/2045	465,000.00	4.350%	32,020.00	497,020.00	529,040.00
08/01/2045	-	-	21,906.25	21,906.25	-
02/01/2046	485,000.00	4.400%	21,906.25	506,906.25	528,812.50
08/01/2046	-	-	11,236.25	11,236.25	-
02/01/2047	505,000.00	4.450%	11,236.25	516,236.25	527,472.50
Total	\$6,975,000.00	-	\$3,611,707.39	\$10,586,707.39	-

Yield Statistics

Bond Year Dollars	\$87,352.50
Average Life	12.524 Years
Average Coupon	4.1346354%
Net Interest Cost (NIC)	4.2304541%
True Interest Cost (TIC)	4.2325059%
Bond Yield for Arbitrage Purposes	4.1037956%
All Inclusive Cost (AIC)	4.3718076%

IRS Form 8038

Net Interest Cost	4.1346354%
Weighted Average Maturity	12.524 Years

Series 2026A GO Water Rev | SINGLE PURPOSE | 5/21/2026 | 1:45 PM



City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

**SCHEDULED
ACTION ITEM (ID # 10442)**

Meeting: May 26, 2026
Department: City Engineer
Category: Award Bid
Prepared by: Brian Yavarow
Department Head: Brian Yavarow, P.E.
DOC ID: 10442

Awarding Bid 2026 Seal Coat Improvement Project

Background

One (1) bid was received, publicly opened, and read aloud on May 12, 2026 at 2:00 PM in these Council Chambers. The apparent low bidder was Asphalt Surface Technologies Corporation (ASTECH Corp.) with a bid in the amount of \$224,973.08. The Estimated Probable Construction Cost was \$235,766.67. City staff has evaluated the bids, conducted a post bid interview, and determined ASTECH's bid to be in order and responsive. I recommend this contract be awarded. Substantial completion is scheduled for this fall, 2026. The project location maps are attached.

Financial Impact

The Right-of-Way (R/W) Improvement Fund is the proposed funding source for both of these projects. The City levies approximately \$430,000 annually into this fund which includes sidewalk replacements and general street maintenance, such as pavement crack filling, in addition to street surfacing improvements. The Right-of-Way Improvement Fund is supplemented annually with general Municipal State Aid (MSA) Maintenance Funds estimated at \$387,200 for the 2026 allotment for a total estimated fund capacity of \$817,200.00.

Including a construction contingency, I am estimating the total project cost if \$247,470.00. Sufficient funds are available to approve the requested action.

Recommendation

Motion awarding the construction services contract to Asphalt Surface Technologies Corporation (ASTECH Corp.) in the amount of \$224,973.08

ATTACHMENTS

- [5063.BidAbstract.pdf](#)
- [Project Locations Maps](#)

**CITY OF ALEXANDRIA
PUBLIC WORKS DEPARTMENT**

BID ABSTRACT

Project Title: 2026 Bituminious Seal Coat Improvement Project

Pub. Imp. No.: 5063

Project Type: Bituminious Seal Coat & Fog Seal

Location: Various Streets SE Alexandria

SCHEDULE A - Rosewood Lane Area				ASTECH CORP.		Engineer's Estimate	
ITEM NO.	ITEM	UNIT	ESTIMATED QUANTITY	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST
2021.501	MOBILIZATION	LS	1	\$ 6,600.00	\$ 6,600.00	\$ 10,000.00	\$ 10,000.00
2356.505	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	7,514	\$ 2.45	\$ 18,409.30	\$ 1.50	\$ 11,271.00
2356.504	BITUMINOUS SEAL COAT	S Y	25,047	\$ 1.20	\$ 30,056.40	\$ 1.50	\$ 37,570.00
2356.506	BITUMINOUS MATERIAL FOR FOG SEAL	SY	25,047	\$ 0.38	\$ 9,517.86	\$ 0.45	\$ 11,271.00
2573.531	STORM DRAIN INLET PROTECTION	EA	20	\$ 50.00	\$ 1,000.00	\$ 175.00	\$ 3,500.00
				Subtotal Bid Schedule A: \$ 65,583.56		\$ 73,612.00	
SCHEDULE B - Victoria Heights Area							
ITEM NO.	ITEM	UNIT	ESTIMATED QUANTITY	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST
2021.501	MOBILIZATION	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00
2356.505	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	18,582	\$ 2.45	\$ 45,525.90	\$ 1.50	\$ 27,872.75
2356.504	BITUMINOUS SEAL COAT	SY	61,939	\$ 1.20	\$ 74,326.80	\$ 1.50	\$ 92,909.17
2356.506	BITUMINOUS MATERIAL FOR FOG SEAL	SY	61,939	\$ 0.38	\$ 23,536.82	\$ 0.45	\$ 27,872.75
2573.531	STORM DRAIN INLET PROTECTION	EA	20	\$ 50.00	\$ 1,000.00	\$ 175.00	\$ 3,500.00
				Subtotal Bid Schedule B: \$ 159,389.52		\$ 162,154.67	
				TOTAL BID PRICE (SCHEDULE A + B) \$ 224,973.08		\$ 235,766.67	

CITY OF ALEXANDRIA
CONSTRUCTION PLANS FOR
2026 SEAL COAT IMPROVEMENT

MAY, 2026

RESOURCE LIST

CITY OF ALEXANDRIA

City Hall
704 BROADWAY AVENUE
ALEXANDRIA, MN 56308

City Administrator:
MARTIN SCHULTZ

Mayor: BOBBIE OSTERBERG

City Council Members:
BILL FRANZEN, WARD 1
ROGER THALMAN, WARD 2
SCOTT ALLEN, WARD 3
NICOLE MACE, WARD 4
CARL KVALE, WARD 5

City Engineer:
Brian Yavarow, P.E.

Street Superintendent:
Dane Bosl

UTILITIES

GAS
CenterPoint Energy

Municipal Water:

Brian Dahl
Alexandria Light and Power, ALP
Utilities
320-763-6501

Municipal Sanitary Sewer:

Nick Olson
Alexandria Lakes Area Sewer District
(ALASD)

Municipal Electric:

Josh Waldorf
Alexandria Light and Power, ALP
Utilities
320-763-6501?

PROJECT LOCATION (TYP.)



MAP OF THE
CITY OF ALEXANDRIA
DOUGLAS COUNTY, MN

SHEET
NUMBER

SHEET TITLE

GENERAL

1.0

TITLE SHEET, LEGEND, GENERAL NOTES

2.0 - 5.0

LOCATION PLAN

THIS PLAN SET CONTAINS 5 SHEETS.

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL "D". THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-22, ENTITLED "STANDARD GUIDELINES FOR INVESTIGATING AND DOCUMENTING EXISTING UTILITIES."

MAP LEGEND

- PROJECT LIMITS
- BID LOCATION
- EXCESS EXCAVATED MATERIAL DISPOSAL SITE
- BITUMINOUS MILLINGS STOCKPILE SITE

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
SIGNER'S NAME: *Brian Yavarow*
LIC NO: 48363 DATE: 05/01/2026

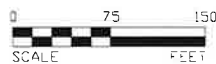


DESIGNED	NO.	ISSUED FOR	DATE
DRAWN			
CHECKED			

CITY OF ALEXANDRIA, MN
2026 SEAL COAT & FOG SEAL
TITLE SHEET

RECORD DRAWING INFORMATION
SUBSCRIBER
CONTRACTOR
DATE

SHEET
1.0
115



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNER'S NAME: [Signature]
LIC NO: 48363 DATE: 05/01/2026



DESIGNED	NO.	ISSUED FOR	DATE
DRAWN			
CHECKED			

CITY OF ALEXANDRIA, MN
2026 SEAL COAT
VICTORIA HEIGHTS AREA

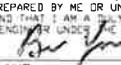


LEGEND

 SEAL COAT & FOG SEAL



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A FULLY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

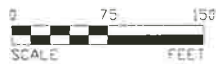
SIGNER'S NAME 
LIC NO 48363 DATE 05/01/2026



DESIGNED	NO	ISSUED FOR	DATE
DRAWN			
CHECKED			

CITY OF ALEXANDRIA, MN
2026 SEAL COAT
BROOKDALE AREA CUL DE SACS





I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNER'S NAME *Ben Yu*
LIC NO. 48363 DATE 05/01/2026



DESIGNED	NO.	ISSUED FOR	DATE
DRAWN			
CHECKED			

CITY OF ALEXANDRIA, MN
2026 SEAL COAT
ROSEWOOD LANE SE (SOUTH)



City Council - Regular Meeting

704 Broadway
Alexandria, MN 56308

SCHEDULED ACTION ITEM (ID # 10458)

Meeting: May 26, 2026
Department: City Engineer
Category: Report
Prepared by: Brian Yavarow
Department Head: Brian Yavarow, P.E.
DOC ID: 10458

Voyager School SRTS Improvement Project Final Design Options

Background

At the previous Council Meeting, a motion to table this project for further discussion was made. As a recap the Voyager School SRTS project consists of three (3) preliminary layout options to consider prior to entering into Final Design:

Option 1: As proposed in the grant application. Shifts the schools exit to the Steger intersection, adds a median island, and RRFB's.

Option 2: Consists of a larger look at the corridor along Voyager Drive. This option narrows the roadway by pulling in the north curb line, adds a 6' grass boulevard, and a 10' trail that extends to Nokomis Street. This option doesn't address the intersection being offset but still provides a safer crossing by reducing the distance crossed by 10'+ and helping to reduce speeds by making the corridor look and feel like a school zone. It increases the cost for the City but would potentially reduce the cost for the school as there's less alterations to the existing concrete parking lot.

Option 3: Similar corridor change as option 2, however relocates the school's exit to match Steger Road. It eliminates the median island but still has a shorter crossing length and safety improvements over the existing condition.

These design options were presented to the school district, and the district recommends pursuing Option 3. During the evaluation of options 2 & 3, the Highway Committee (HC) and Utility Committee (UC) recommended connecting the watermain beneath the proposed trail, which if completed, would "loop" the water distribution system thereby improving water circulation and quality. ALP is currently reviewing and preparing cost estimates to complete this watermain connection. This project was scheduled for 2026, however, I recommend scheduling this project for 2027 due to timing and utility coordination efforts. SRTS funding will remain encumbered however, the project needs to be bid and under contract by June 30, 2027.

Financial Impact

Please refer to the attached exhibit illustrating a side-by-side comparisons of east design option with the associated improvement cost for each. I have also included the itemized cost estimate for each option for additional detail.

Recommendation

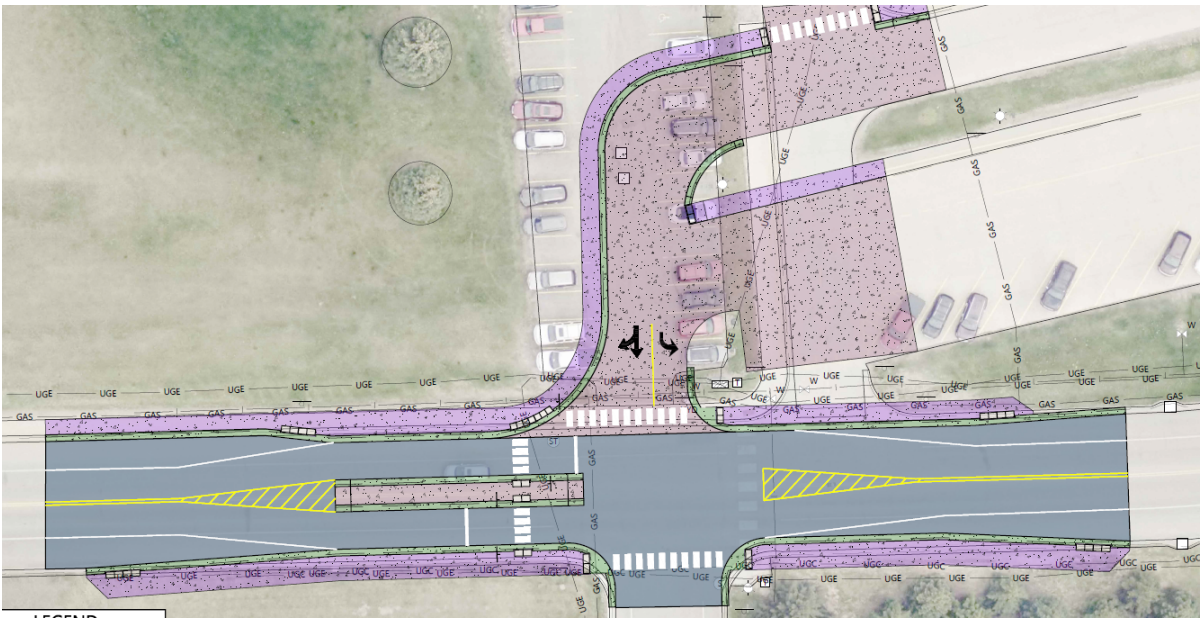
Motion directing staff to proceed with Option No. 3 final design

ATTACHMENTS

- [Exhibits-Voyager-SRTS - RECAP.pdf](#)
- [Exhibits-Voyager-SRTS - 1-3. 5-7-26.pdf](#)
- [2-11-26 EngEst-Voyager-SRTS - Prelim Options.pdf](#)

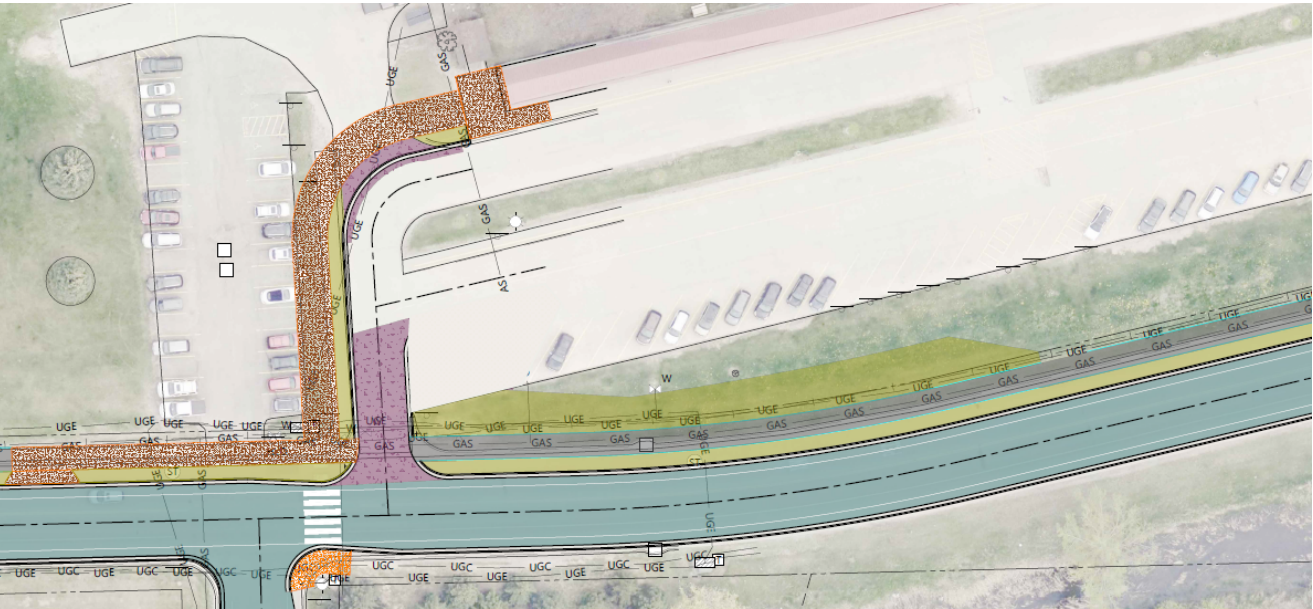
OPTION No.1

Total Estimated Project Cost	\$	631,890.00
SRTS Grant	\$	(369,800.00)
Remaining Ineligible Costs	\$	262,090.00
City Share	\$	118,390.00
School Share	\$	143,700.00



OPTION No. 2

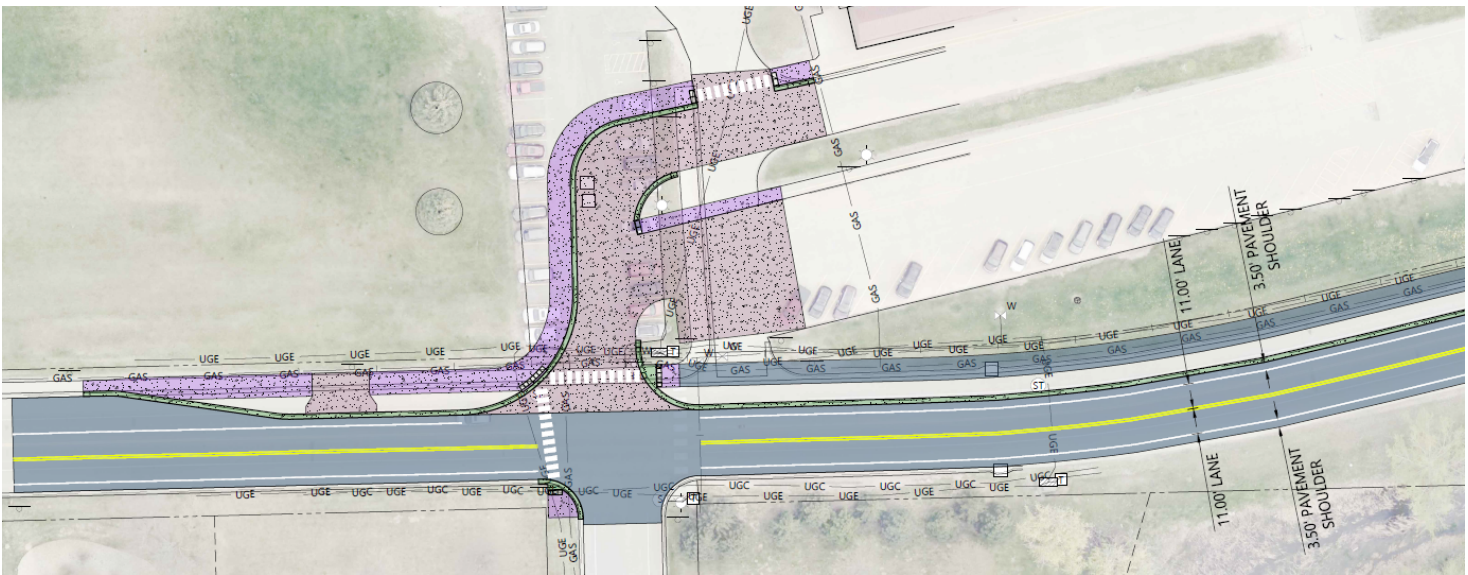
Total Estimated Project Cost	\$	747,170.00
SRTS Grant	\$	(369,800.00)
Remaining Ineligible Costs	\$	377,370.00
City Share	\$	327,280.00
School Share	\$	50,090.00



→ Multi Use Trail to Nokomis St.

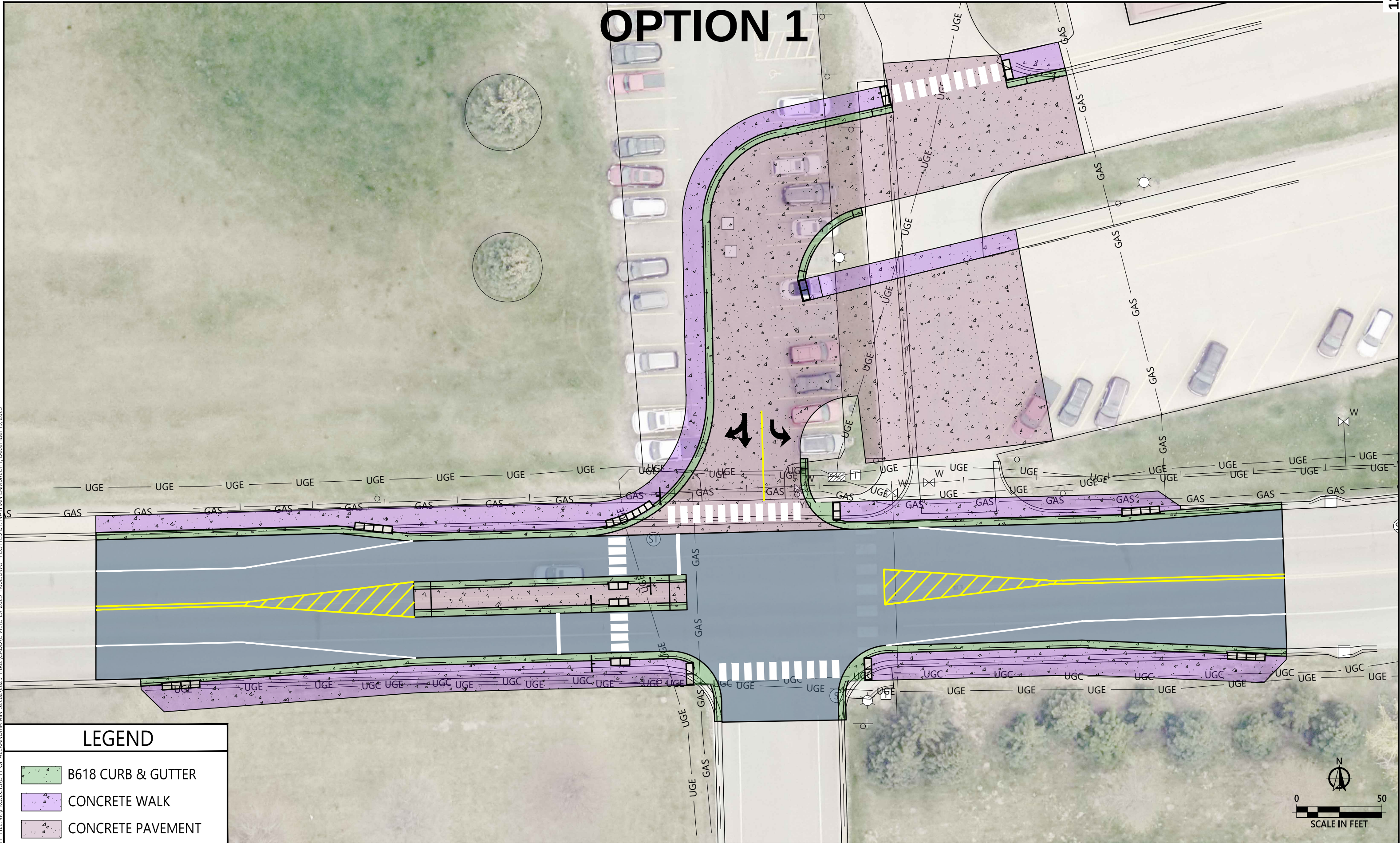
OPTION No. 3

Total Estimated Project Cost	\$	849,690.00
SRTS Grant	\$	(369,800.00)
Remaining Ineligible Costs	\$	479,890.00
City Share	\$	331,570.00
School Share	\$	148,320.00



→ Multi Use Trail to Nokomis St.

OPTION 1



LEGEND

-  B618 CURB & GUTTER
-  CONCRETE WALK
-  CONCRETE PAVEMENT
-  BITUMINOUS PAVEMENT



DRAWN BY:
XXX
CHECKED BY:
XXX

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SIGNER NAME _____ LIC. NO.: NUMBER _____ DATE: MM/DD/YYYY _____

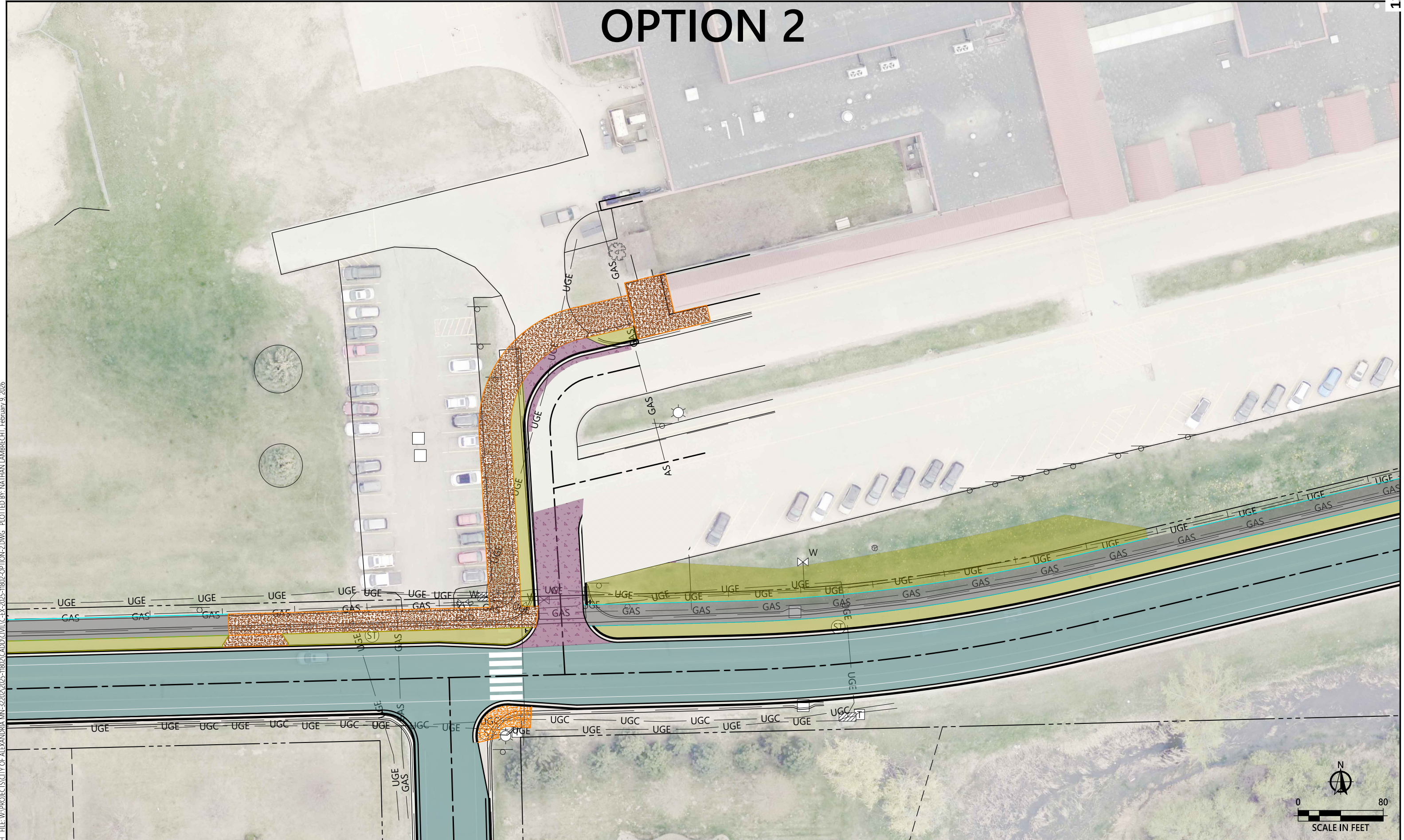
DATE	REV#	REVISIONS DESCRIPTION

PROJECT NAME

OPTION 1

PROJECT #: #####-#####

OPTION 2



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XXX
CHECKED BY:
XXX

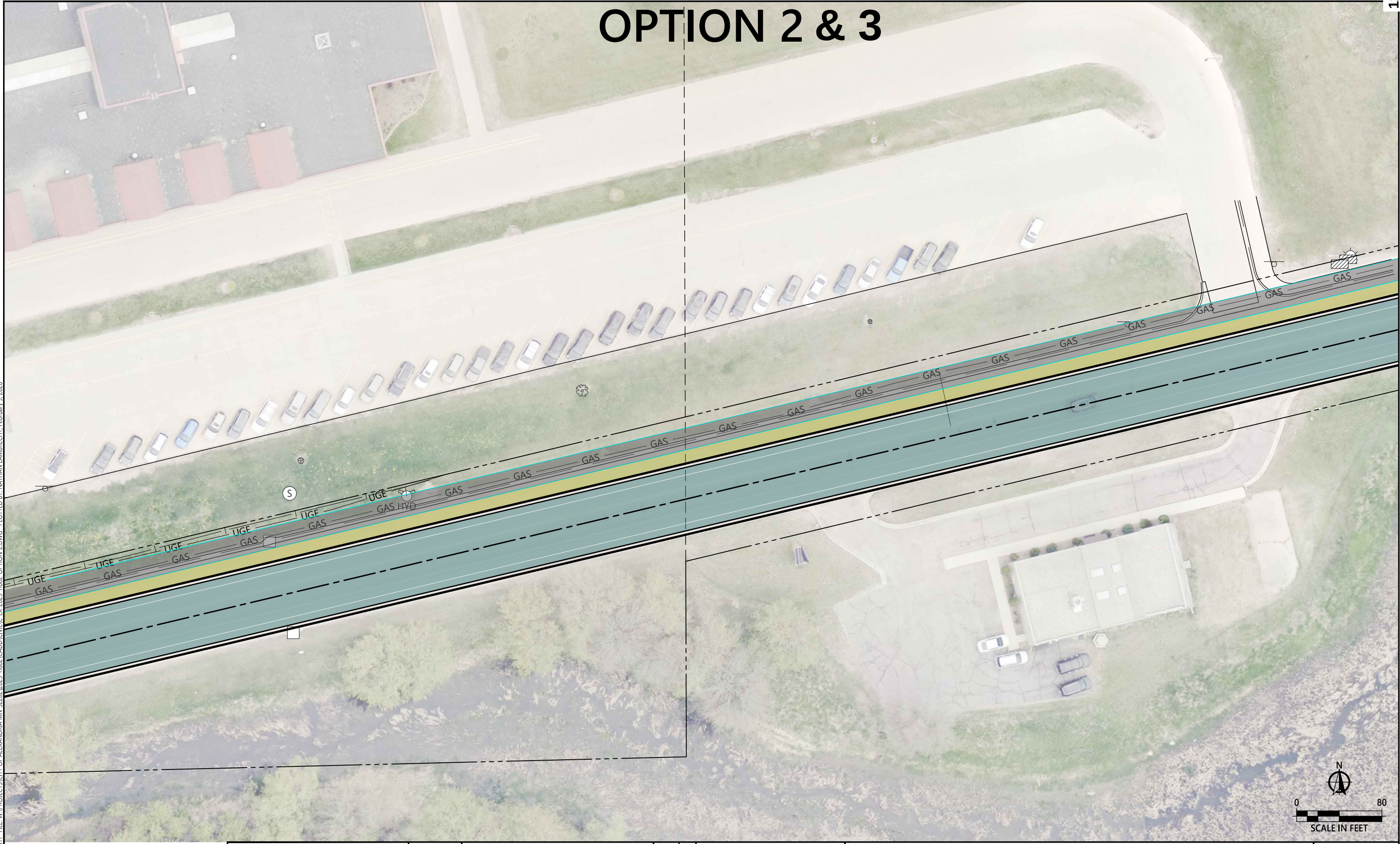
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SIGNER NAME _____ LIC. NO.: NUMBER _____ DATE: MM/DD/YYYY _____

DATE	REV#	REVISIONS DESCRIPTION

PROJECT NAME
OPTION 2

1
PROJECT #: #####-#####

OPTION 2 & 3



© 2025 WIDSETH - FILE: W:\PROJECTS\CITY OF ALEXANDRIA.MN-322023-2025-1802 CADD\CIVIL-EX-2025-1802-OPTION-2.DWG - PLOTTED BY: NATHAN LAMBRECHT, February 9, 2026

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SIGNER NAME

DATE	REV#	REVISIONS DESCRIPTION

LIC. NO.: NUMBER DATE: MM/DD/YYYY

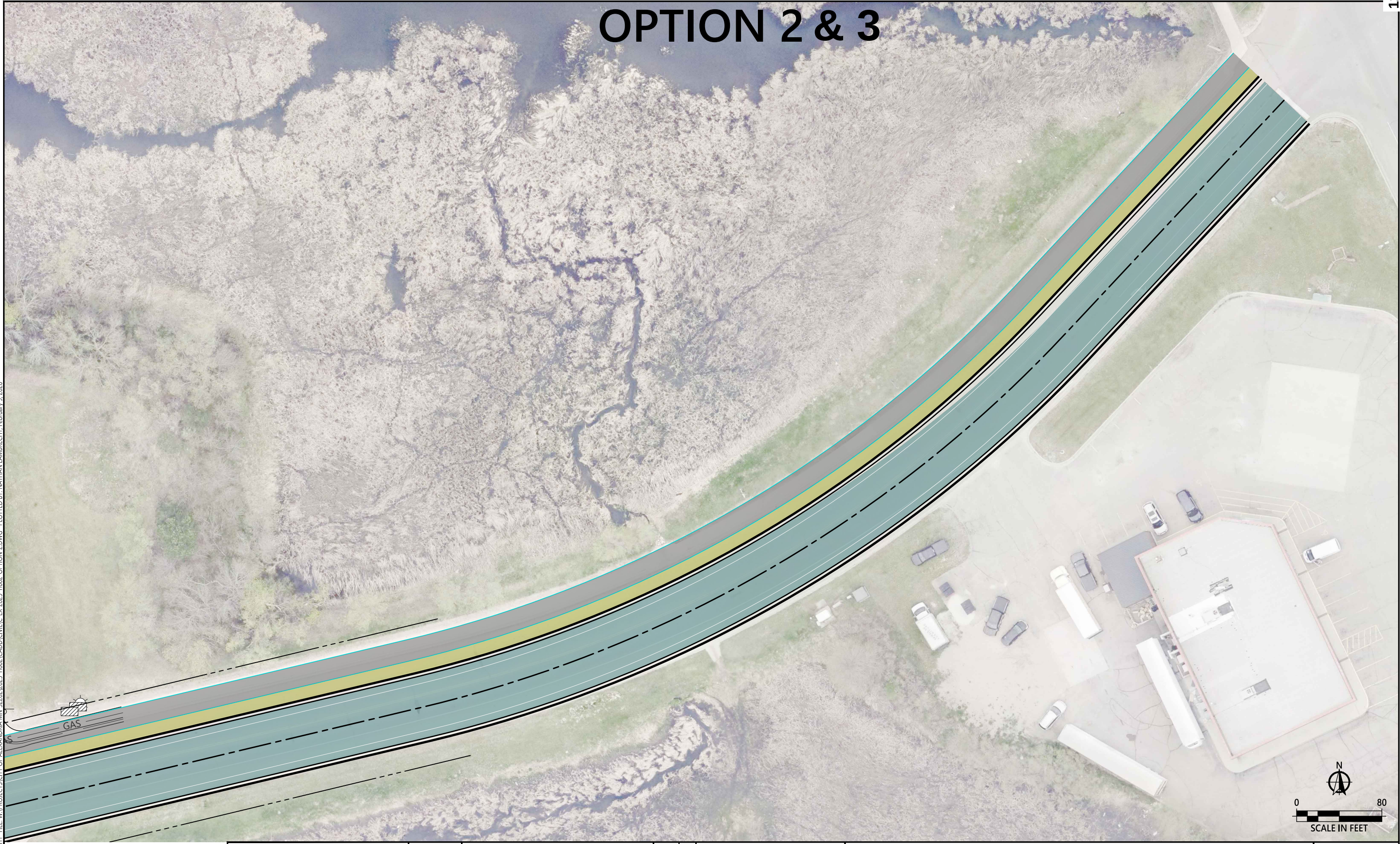
PROJECT NAME

OPTION 2

2

PROJECT #: #####-#####

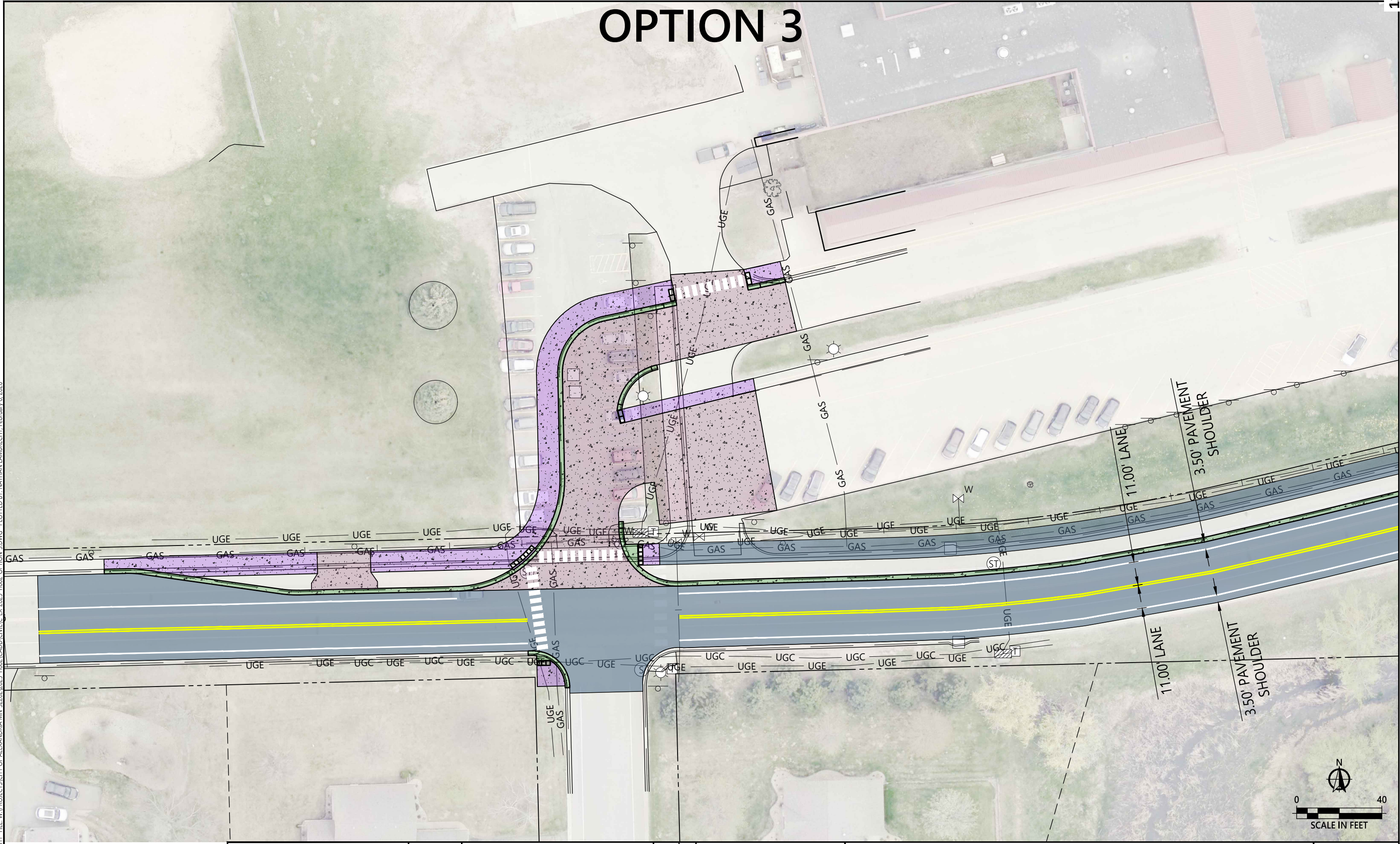
OPTION 2 & 3



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WIDSETH ARCHITECTS • ENGINEERS • SCIENTISTS • SURVEYORS	DRAWN BY: XXX	I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL PROFESSION UNDER THE LAWS OF THE STATE OF MINNESOTA.	DATE	REV#	REVISIONS DESCRIPTION	PROJECT NAME OPTION 2	3 PROJECT #: #####
	CHECKED BY: XXX						
	SIGNER NAME	LIC. NO.: NUMBER	DATE: MM/DD/YYYY				

OPTION 3



© 2026 WIDSETH - FILE: W:\PROJECTS\CITY OF ALEXANDRIA, MN-32202\2025-1802 CADD\CIVIL\G-E\OPTION-3.DWG - PLOTTED BY: NATHAN LAMBRECHT, February 6, 2026

WIDSETH ARCHITECTS • ENGINEERS • SCIENTISTS • SURVEYORS	DRAWN BY: XXX	I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL PROFESSION UNDER THE LAWS OF THE STATE OF MINNESOTA.	DATE	REV#	REVISIONS DESCRIPTION	PROJECT NAME OPTION 3	1 PROJECT #: #####
	CHECKED BY: XXX						
	SIGNER NAME	LIC. NO.: NUMBER	DATE: MM/DD/YYYY				

Cost Estimate

OPTION 1

*YELLOW HIGHLIGHTS ARE LOCAL COSTS

OPTION 1 -- SRTS Reconstruction

Voyager Elementary School - Alexandria, MN

February 12, 2026

W:\Projects\City of Alexandria MN-32202\2025-11802\Calculations\[2-11-26 EngEst-Voyager-SRTS - Prelim Options.xlsx]Option3

WIDSETH

ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	CITY SRTS(ELIG)		SCHOOL SRTS (ELIG)	
				QUANTITY	AMOUNT	QUANTITY	AMOUNT
1	MOBILIZATION	LS	\$ 50,000.00	0.90	\$ 45,000.00	0.10	\$ 5,000.00
2	SAWCUT BITUMINOUS PAVEMENT	LF	\$ 4.00	116	\$ 464.00		\$ -
3	SAWCUT CONCRETE PAVEMENT	LF	\$ 4.00	5	\$ 20.00	122	\$ 488.00
4	REMOVE BITUMINOUS PAVEMENT	SY	\$ 4.00	1,680	\$ 6,720.00	1,100	\$ 4,400.00
5	REMOVE CONCRETE PAVEMENT	SY	\$ 2.00	40	\$ 80.00	510	\$ 1,020.00
6	REMOVE CONCRETE WALK	SF	\$ 1.00	1,292	\$ 1,292.00	1,080	\$ 1,080.00
7	REMOVE CONCRETE CURB AND GUTTER	LF	\$ 3.50	700	\$ 2,450.00	142	\$ 497.00
8	ADJUST FRAME RING & CASTING	EA	\$ 1,200.00	2	\$ 2,400.00		\$ -
9	RELOCATE MISC. UTILITES (PWR, COMM., ETC)	LS	\$ 15,000.00	1	\$ 15,000.00		\$ -
10	STORM SEWER	LS	\$ 50,000.00	0.50	\$ 25,000.00	0.50	\$ 25,000.00
11	EXCAVATION - COMMON	CY	\$ 17.00	860	\$ 14,620.00	690	\$ 11,730.00
12	AGGREGATE BASE (CV) CLASS 5	CY	\$ 30.00	860	\$ 25,800.00	690	\$ 20,700.00
13	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$ 4.00	70	\$ 280.00		\$ -
14	TYPE SP 12.5 WEARING COURSE MIXTURE	TON	\$ 90.00	430	\$ 38,700.00		\$ -
15	CONCRETE CURB & GUTTER DESIGN B618	LF	\$ 25.00	815	\$ 20,375.00	280	\$ 7,000.00
16	CONCRETE DRIVEWAY PAVEMENT	SY	\$ 85.00	77	\$ 6,563.89	942	\$ 80,079.44
17	4" CONCRETE WALK	SF	\$ 5.00	3,880	\$ 19,400.00	1,294	\$ 6,470.00
18	6" CONCRETE WALK	SF	\$ 11.00	850	\$ 9,350.00	175	\$ 1,925.00
19	TRUNCATED DOMES	SF	\$ 70.00	106	\$ 7,420.00	51	\$ 3,570.00
20	PAVEMENT MARKINGS	LS	\$ 5,000.00	0.75	\$ 3,750.00	0.25	\$ 1,250.00
21	HYDRANT RELOCATION/ADJUST WATERMAIN	LS	\$ 15,000.00	1	\$ 15,000.00		\$ -
22	FLASHING BEACON SYSTEM	SYS	\$ 35,000.00	1	\$ 35,000.00		\$ -
23	LIGHTING SYSTEM	EA	\$ 6,000.00	1	\$ 6,000.00	1	\$ 6,000.00
24	TURF ESTABLISHMENT	LS	\$ 9,000.00	0.80	\$ 7,200.00	0.20	\$ 1,800.00
25	TRAFFIC CONTROL	LS	\$ 12,000.00	1	\$ 12,000.00		\$ -
ESTIMATED CONSTRUCTION					\$ 319,900.00		\$ 178,000.00
CONTINGENCY					\$ 31,990.00		\$ 17,800.00
DESIGN/INSP					\$ 71,000.00		\$ 13,200.00
ESTIMATED TOTAL					\$ 422,890.00		\$ 209,000.00
GRANT AWARDED					\$ (304,500.00)		\$ (65,300.00)

TOTAL COST AFTER GRANT CITY \$ 118,390.00 SCHOOL \$ 143,700.00

Cost Estimate

OPTION 2

*YELLOW HIGHLIGHTS ARE LOCAL COSTS

OPTION 2 -- SRTS Reconstruction

Voyager Elementary School - Alexandria, MN

February 12, 2026

W:\Projects\City of Alexandria MN-32202\2025-11802\Calculations\[2-11-26 EngEst-Voyager-SRTS - Prelim Options.xlsx]Option3

WIDSETH

ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	CITY SRTS		SCHOOL SRTS	
				QUANTITY	AMOUNT	QUANTITY	AMOUNT
1	MOBILIZATION	LS	\$ 30,000.00	0.90	\$ 27,000.00	0.10	\$ 3,000.00
2	SAWCUT BITUMINOUS PAVEMENT	LF	\$ 4.00	112	\$ 448.00		\$ -
3	SAWCUT CONCRETE PAVEMENT	LF	\$ 4.00	60	\$ 240.00	232	\$ 928.00
4	REMOVE BITUMINOUS PAVEMENT	SY	\$ 3.50	8,200	\$ 28,700.00	1,100	\$ 3,850.00
5	MILL BITUMINOUS PAVEMENT	SY	\$ 2.00		\$ -		\$ -
6	REMOVE CONCRETE PAVEMENT	SY	\$ 9.00	30	\$ 270.00	660	\$ 5,940.00
7	REMOVE CONCRETE WALK	SF	\$ 1.00	4,500	\$ 4,500.00	1,018	\$ 1,018.00
8	REMOVE CONCRETE CURB AND GUTTER	LF	\$ 3.50	1,800	\$ 6,300.00	136	\$ 476.00
9	ADJUST FRAME RING & CASTING	EA	\$ 1,200.00	2	\$ 2,400.00		\$ -
10	RELOCATE MISC. UTILITES (PWR, COMM., ETC)	LS	\$ 15,000.00	1	\$ 15,000.00		\$ -
11	STORM SEWER	LS	\$ 100,000.00	0.75	\$ 75,000.00	0.25	\$ 25,000.00
12	EXCAVATION - COMMON	CY	\$ 15.00	1,806	\$ 27,083.33	90	\$ 1,350.00
13	AGGREGATE BASE (CV) CLASS 5	CY	\$ 25.00	1,917	\$ 47,916.67	90	\$ 2,250.00
14	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$ 4.00	70	\$ 280.00		\$ -
15	TYPE SP 12.5 WEARING COURSE MIXTURE	TON	\$ 75.00	1,501	\$ 112,556.25		\$ -
16	TYPE SP 12.5 WEARING COURSE MIXTURE (TRAIL)	TON	\$ 110.00	272	\$ 29,868.06		\$ -
17	CONCRETE CURB & GUTTER DESIGN	LF	\$ 25.00	1,800	\$ 45,000.00	280	\$ 7,000.00
18	CONCRETE DRIVEWAY PAVEMENT	SY	\$ 85.00	113	\$ 9,576.67	143	\$ 12,117.22
19	6" CONCRETE WALK	SF	\$ 8.00	1,735	\$ 13,880.00	2,600	\$ 20,800.00
20	TRUNCATED DOMES	SF	\$ 70.00	92	\$ 6,440.00		\$ -
21	PAVEMENT MARKINGS	LS	\$ 7,500.00	0.85	\$ 6,375.00	0.15	\$ 1,125.00
22	HYDRANT RELOCATION/ADJUST WATERMAIN	LS	\$ 15,000.00	0	\$ -		\$ -
23	FLASHING BEACON SYSTEM	SYS	\$ 15,000.00	1	\$ 15,000.00		\$ -
24	LIGHTING SYSTEM	EA	\$ 6,000.00	1	\$ 6,000.00	1	\$ 6,000.00
25	TURF ESTABLISHMENT	LS	\$ 20,000.00	0.90	\$ 18,000.00	0.10	\$ 2,000.00
26	TRAFFIC CONTROL	LS	\$ 12,000.00	1	\$ 12,000.00		\$ -
ESTIMATED CONSTRUCTION					\$ 509,800.00		\$ 92,900.00
CONTINGENCY					\$ 50,980.00		\$ 9,290.00
DESIGN/INSP					\$ 71,000.00		\$ 13,200.00
ESTIMATED TOTAL					\$ 631,780.00		\$ 115,390.00
GRANT AWARDED					\$ (304,500.00)		\$ (65,300.00)

TOTAL COST AFTER GRANT CITY \$ 327,280.00 SCHOOL \$ 50,090.00

Cost Estimate

OPTION 3

*YELLOW HIGHLIGHTS ARE LOCAL COSTS

OPTION 3 -- SRTS Reconstruction

Voyager Elementary School - Alexandria, MN

February 12, 2026

W:\Projects\City of Alexandria MN-32202\2025-11802\Calculations\[2-11-26 EngEst-Voyager-SRTS - Prelim Options.xlsx]Option3

WIDSETH

ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	CITY SRTS		SCHOOL SRTS	
				QUANTITY	AMOUNT	QUANTITY	AMOUNT
1	MOBILIZATION	LS	\$ 30,000.00	0.90	\$ 27,000.00	0.10	\$ 3,000.00
2	SAWCUT BITUMINOUS PAVEMENT	LF	\$ 4.00	112	\$ 448.00		\$ -
3	SAWCUT CONCRETE PAVEMENT	LF	\$ 4.00	60	\$ 240.00	122	\$ 488.00
4	REMOVE BITUMINOUS PAVEMENT	SY	\$ 4.00	8,200	\$ 32,800.00	1,100	\$ 4,400.00
5	MILL BITUMINOUS PAVEMENT	SY	\$ 2.00		\$ -		\$ -
6	REMOVE CONCRETE PAVEMENT	SY	\$ 2.00	30	\$ 60.00	510	\$ 1,020.00
7	REMOVE CONCRETE WALK	SF	\$ 1.00	4,500	\$ 4,500.00	180	\$ 180.00
8	REMOVE CONCRETE CURB AND GUTTER	LF	\$ 3.50	1,800	\$ 6,300.00	142	\$ 497.00
9	ADJUST FRAME RING & CASTING	EA	\$ 1,200.00	2	\$ 2,400.00		\$ -
10	RELOCATE MISC. UTILITES (PWR, COMM., ETC)	LS	\$ 15,000.00	1	\$ 15,000.00		\$ -
11	STORM SEWER	LS	\$ 100,000.00	0.75	\$ 75,000.00	0.25	\$ 25,000.00
12	EXCAVATION - COMMON	CY	\$ 15.00	1,806	\$ 27,083.33	690	\$ 10,350.00
13	AGGREGATE BASE (CV) CLASS 5	CY	\$ 25.00	1,917	\$ 47,916.67	690	\$ 17,250.00
14	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$ 4.00	70	\$ 280.00		\$ -
15	TYPE SP 12.5 WEARING COURSE MIXTURE	TON	\$ 75.00	1,501	\$ 112,556.25		\$ -
16	TYPE SP 12.5 WEARING COURSE MIXTURE (TRAIL)	TON	\$ 110.00	272	\$ 29,868.06		\$ -
17	CONCRETE CURB & GUTTER DESIGN B618	LF	\$ 25.00	1,800	\$ 45,000.00	280	\$ 7,000.00
18	CONCRETE DRIVEWAY PAVEMENT	SY	\$ 85.00	113	\$ 9,576.67	940	\$ 79,900.00
19	6" CONCRETE WALK	SF	\$ 8.00	1,735	\$ 13,880.00	2,600	\$ 20,800.00
20	TRUNCATED DOMES	SF	\$ 70.00	92	\$ 6,440.00	45	\$ 3,150.00
21	PAVEMENT MARKINGS	EA	\$ 7,500.00	0.85	\$ 6,375.00	0.15	\$ 1,125.00
22	HYDRANT RELOCATION/ADJUST WATERMAIN	LS	\$ 15,000.00	0	\$ -		\$ -
23	FLASHING BEACON SYSTEM	SYS	\$ 15,000.00	1	\$ 15,000.00		\$ -
24	LIGHTING SYSTEM	EA	\$ 6,000.00	1	\$ 6,000.00	1	\$ 6,000.00
25	TURF ESTABLISHMENT	LS	\$ 20,000.00	0.90	\$ 18,000.00	0.10	\$ 2,000.00
26	TRAFFIC CONTROL	LS	\$ 12,000.00	1	\$ 12,000.00		\$ -
ESTIMATED CONSTRUCTION					\$ 513,700.00		\$ 182,200.00
CONTINGENCY					\$ 51,370.00		\$ 18,220.00
DESIGN/INSP					\$ 71,000.00		\$ 13,200.00
ESTIMATED TOTAL					\$ 636,070.00		\$ 213,620.00
GRANT AWARDED					\$ (304,500.00)		\$ (65,300.00)

TOTAL COST AFTER GRANT CITY \$ 331,570.00 SCHOOL \$ 148,320.00



City Council - Regular Meeting

704 Broadway
Alexandria, MN 56308

SCHEDULED ACTION ITEM (ID # 10443)

Meeting: May 26, 2026
Department: City Engineer
Category: Grant
Prepared by: Brian Yavarow
Department Head: Brian Yavarow, P. E.
DOC ID: 10443

Safe Streets and Roads for All (SS4A) Funding Program -- Resolution Authorizing Grant Application

Background

Last funding cycle, the City applied as a co applicant to the Safe Streets and Roads for All (SS4A) program. We were unsuccessful however; another solicitation has opened. Safe Streets and Roads for All (SS4A) grant program is administered through the Federal Highway Administration (FHWA) and designed to fund the planning, prioritizing, and implementation of community led safety projects. This program allocates \$1 billion dollars annually (currently, \$300 million for planning and \$700 million for infrastructure) to this effort.

Douglas County is preparing to apply for to the SS4A program to develop a Comprehensive Safety Action Plan, and recently passed a resolution in support of this application. In talks at the staff level and at the Highway Committee (HC) meeting, it was decided that the City should reapply. The program allows for Co-Applicants within the same jurisdiction, encouraging collaboration between counties and cities. This joint approach:

- Reduces redundancy in public engagement, data collection, and agency participation.
- Creates consistency between plans.
- Promotes collaboration between governing bodies in the prioritization of safety improvements.

Although the intent for these funds is to study both the County's and City's transportation network, the application narrative will focus on an in-depth corridor review of both CSAH 82 and TH 29. Both corridors are essential to the City, but there have been several instances of injury and even a fatality. Through the development of the Alexandria Active Transportation Plan in 2024, the CSAH 82 corridor was identified as both a high priority for improvement and a significant barrier for vulnerable users to access the Central Lakes Trail and other significant destinations with the roadway configuration, high traffic volumes, and speed contributing to this condition. With the advent of the TH 29 reconstruction project planned for 2028, SS4A could possibly be an alternate funding source for the City's share associated with this project.

The result of this planning effort is a list of actionable prioritized projects that will improve traffic safety in both the city and county which needs to be completed

prior to applying for SS4A implementation funds as well as other funding sources. By working collaboratively with the County, we can create a safer transportation network for all residents and visitors and all modes of transportation. See the attached exhibits for examples from a completed Safety Action Plan.

The projected schedule would be as follows:

- The deadline to apply is May 26, 2026.
- The grant awards are to be announced in September 2026
- Develop the RFP with the County in Winter 2026
- Work will begin on the Action Plan and Corridor study in Spring 2027
- The Action plan and Corridor study will be completed in Spring 2028
- The City/County can apply for SS4A Dollars in Spring 2028

Financial Impact

There is \$300 million available nationwide for these planning efforts. The values and expected costs for the program are as follows:

- Joint County / City Comprehensive Safety Action Plan & Corridor Study Cost: \$450,000
- Federal Share (SS4A): \$360,000 (80%)
- Local Match (City + County): \$90,000 (20%) – to be jointly split.

The preliminary City share is estimated at \$45,000 to develop the plan and corridor study. If successful and approved for funding, an update along with a funding recommendation will be presented to this Council for final approval. One potential source of funding is the Plans and Studies Fund, which has a current balance of approximately \$74,000. Another option would be to use MSA funds.

Recommendation

Motion to direct staff to apply as a Co-Applicant to Douglas County's SS4A grant application and Adopt a Resolution for SS4A Funding to Develop Comprehensive Safety Action Plan on behalf of the City.

ATTACHMENTS

- [RESOLUTION - SAFE STREETS FOR ALL \(SS4A\).docx](#)

**CITY OF ALEXANDRIA
RESOLUTION NO. 2026-XXX**

**SAFE STREETS FOR ALL (SS4A) FUNDING
TO DEVELOP COMPREHENSIVE SAFETY ACTION PLAN**

WHEREAS, the U.S. Department of Transportation will award funding for the development of a Comprehensive Safety Action Plan through the Safe Streets and Roads for All discretionary grant program, and

WHEREAS, the Bipartisan Infrastructure Law (BIL) established the Safe Streets and Roads for All (SS4A) discretionary program with \$5 billion in appropriated funds over five years from 2022-2026 with approximately \$2 billion still available for future funding rounds, and

WHEREAS, the SS4A program supports the U.S. Department of Transportation’s National Roadway Safety Strategy and funds regional, local, and tribal initiatives through grants to prevent roadway deaths and serious injuries, and

WHEREAS, crashes in the city of Alexandria resulting in serious injuries and loss of life continue to be a major concern, and

WHEREAS, a Comprehensive Safety Action Plan will set an eventual goal of zero roadway deaths and serious injuries on our region’s roadways and create healthy, safe, equitable mobility for all, and

WHEREAS, a Comprehensive Safety Action Plan will identify a high-injury network and provide high-impact strategies that can be implemented to improve safety across a wide geographic region, with a focus on safety for all users, including vulnerable users.

WHEREAS, a Comprehensive Safety Action Plan will allow for the City to center efforts around the people most impacted by traffic crashes and, upon plan adoption, would make the City eligible to apply for Implementation Grant funds through the Safe Streets and Roads for All discretionary grant program, and

WHEREAS, the City of Alexandria is applying as a Co-Applicant to Douglas County’s SS4A application which will result in a more collaborative, efficient, and consistent planning process while still assessing the needs of both the County and City’s concerns, and

WHEREAS, the grant application will be requesting \$450,000 to develop a Comprehensive Safety Action Plan and CSAH 82/Third Avenue Corridor Study, and if grant funds are awarded, there is a 20% local match required.

NOW, THEREFORE BE IT RESOLVED the Alexandria City Council, Minnesota, supports the submittal of the Safe Streets and Roads for All Comprehensive Safety Action Plan grant application and if awarded a Safe Streets and Roads for All grant, will contribute their share of the local match funds required.

CITY OF ALEXANDRIA

Bobbie Osterberg, Mayor

CERTIFICATION

STATE OF MINNESOTA
CITY OF ALEXANDRIA

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the Alexandria City Council at a duly authorized meeting thereof held on the 26th day of May 2026, as shown by the minutes of said meeting in my possession.

City of Alexandria Administrator



City Council - Regular Meeting

704 Broadway
Alexandria, MN 56308

SCHEDULED ACTION ITEM (ID # 10463)

Meeting: May 26, 2026
Department: Public Works - Parks
Category: Report
Prepared by: Marty Schultz
Department Head: Bill Thoennes
DOC ID: 10463

Capital Donation Request: Fillmore Park Accessible Equipment

Background

For their community initiative project, the 2026 class of Leadership Alexandria has proposed the donation of accessible equipment, such as aquatic wheelchairs, walkers, and adaptive seating, for use at the new Aagard Splashpad at Fillmore Park.

Please see the attached quotation and photos for information on the equipment. In summary, these chairs will allow those with mobility issues the opportunity to enjoy the features of the splashpad.

Sadie Enberg from the Leadership Alexandria class has been the point person for this project. She, along with city staff, have filled out the attached capital request form.

City staff time and monetary contribution to this project will come through staff time and materials required to make adjustments to the existing storage building adjacent to the splashpad. The plan would be to create space in the building to store the equipment. We are working with Alexandria Public Schools Community Education to determine the feasibility of using a reservation system they are piloting this spring at Lake Brophy Park for kayaks and apply it to the accessible equipment. We will be discussing this further with Community Education staff on Tuesday, May 26.

Financial Impact

The total cost for the accessible equipment is \$18,235. To date, the Alexandria Area Community Foundation is holding \$9,385 in the splashpad fund that has been raised for this purpose. With recent grant approvals, not included in that number, the Leadership Alexandria class is well on their way to reaching their goal.

The transfer of funds to the City to purchase the equipment will be completed in the same way the funds were transferred for construction of the splash pad. The current plan is to order the equipment in two phases.

It's likely staff will return to the June 8 meeting with a Resolution Accepting the Donation for the first installment of funds used to purchase the equipment. Should the City Council approve the donation resolution, the City will proceed with

ordering the equipment with cash available from the Community Foundation.

City costs associated with project were noted above and included time and materials to rework a portion of the existing storage building. We also expect to incur costs in purchasing locks for the area the equipment is stored.

Recommendation

Motion approving the Capital Donation Request for Fillmore Park Accessible Equipment

ATTACHMENTS

- [Leadership Alexandria - Adaptive Equipment for Splashpad \(City Council 5.26.2026\).pdf](#)
- [Capital Donation Request - Fillmore Park Accessible Chairs.pdf](#)

ADAPTIVE MOBILITY EQUIPMENT FOR SPLASH PAD – Leadership Alexandria Project

AQUATIC WHEELCHAIRS:



The swimming pool wheelchair Hippocampe of Vipamat

Handicap pool access

The **Hippocampe Pool access chair** by Vipamat enables to simplify disabled people's access to aquatic activities at swimming pool, without using their standard wheelchair and so without damaging it.

A wheelchair for pool, and water resistant

The Hippocampe amphibious wheelchair was conceived to be water resistant and can be used from the changing room, accompany the user under the shower and help them to access to bathing on becoming a **water wheelchair**.

With its camber, the **Pool wheelchair** Hippocampe is easy to handle. Its hydrophobic foam seat provides the optimum comfort to remain seated in wet areas. Its low seating enables to be steady and to down stairs or inclined plane, in order to proceed on the launching in the water.

The use of the **pool wheelchair** will enable to avoid hygiene problems linked to the access of **standard wheelchair** inside of wet areas.

The access to public places such as the swimming pool with the Hippocampe wheelchair is an advantage for local authority who make this approach. Made in France, The Hippocampe Pool is FDA Cleared and ISO 13 485 certified.

Planning for two Hippocampe pool wheelchairs

Best price - \$3579 each from Vitality Medical

Free shipping - 2-5 day delivery (per website)

[Vipamat Hippocampe Pool Wheelchair - 0002-TS-02-BU | Vitality Medical](#)

Weight limit of 286lbs Available in one size

Dimensions – 39” x 67” x 40.5” (can fold down, but would likely stay fully expanded for ease of use)



FIND A DEALER

MAC - MOBILE AQUATIC CHAIR

PRODUCT DESCRIPTION

Mobile Aquatic Chairs (MAC) are essential for facilities utilizing a ramp, zero-depth entry or movable floor. The MAC is built specifically for use in aquatic environments with a powder coated stainless steel frame to resist corrosion and a swing away arm for easy transfer. The rigid roto-molded plastic seat aids in user transfer by providing a stable platform that can be used for transfer support. Front and rear stabilizer wheels eliminate the tendency of a chair to pitch forward or back while going down the ramp.

KEY FEATURES

- Rear stabilizing wheels provide increased stability when the chair is in the water
- Unibody frame construction for increased durability
- Arm rests flip up for easy transfer on and off the chair
- Powder-coated stainless steel frame resists corrosion
- 18" (46 cm) sturdy, rotomolded plastic seat provides safe transfer support

Specifications: Weight Capacity: 300 lbs/136 kg.

Planning for two SR Smith Mobile Aquatic Chairs

Best price: \$4395 from Pool Warehouse

Free shipping - Ships in 7-10 business days

[S.R. Smith Mobile Aquatic Chair - Pool Warehouse](#)

Weight limit of 300lbs

Available in one size

Dimensions – 30" x 41" x 42.5"

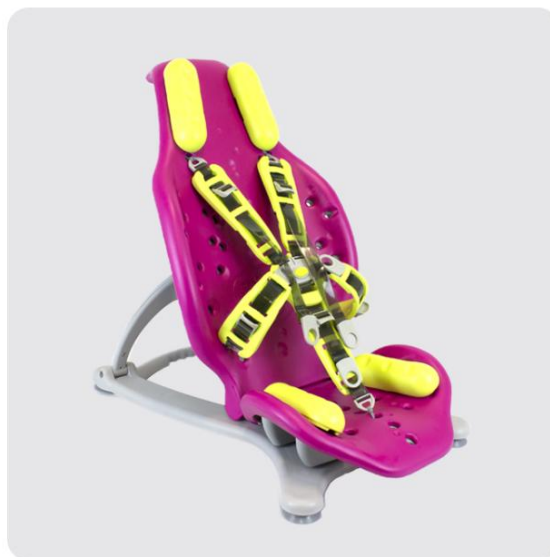
SUPPORTIVE SEATING:

Firefly Splashy Bath Seat

Splashy

Multipurpose Bath Seat

Splashy is a multipurpose bath seat making bath-time easier and tons more fun for families of kids with additional needs. It's a portable, lightweight and supportive seat that works for bathing or messy games wherever you go. It's really compact and sits nice and low in the bath, so it uses less space and less water. Lightweight, detachable parts make it easy to clean. Just give it a quick rinse and it's ready for the next bath-time, weekend away, beach trip, or wherever you decide to go.



Suitable for children aged 1-8 years with a max. user weight of 30kg/66lbs.

Warm-touch, quick-drying covering material makes it suitable for any water environment.

Sits low to base of bath for better bathing experience, with 26 recline positions.

Cost: \$665 each from Adaptive Specialties

Free shipping

Weight limit 66lbs

Planning for one seat

Can fold down for storage

[Amazon.com: Drive Medical Otter Pediatric Bath Chair with Tub Stand Size: Large : Health & Household](#)



Drive Medical Otter Pediatric Bath Chair with Tub Stand Size: Large

Visit the Drive Medical Store

5.0 ★★★★★ (1)

\$653⁰⁰

Get \$50 off instantly: Pay \$603.00 ~~\$653.00~~ upon approval for Amazon Visa. No annual fee.

- Adjustable slip-resistant legs raise chair up to 7"
- Fabric can be removed and machine-washed
- Folds flat for easy storage
- Height can be adjusted with child in chair
- Leg straps control abduction and adduction

 Report an issue with this product or seller



AquaLift Electric Bath Lift Chair for Bathtub | Height Adjustable Riser for Seniors, Elderly | IP68 Waterproof | 320 LBS Capacity |...

★★★★★ 7 | \$299.00

[Shop now >](#)

Sponsored 

Best Price: \$469.99 (+\$5.99 shipping) from Walgreens

[Inspired by Drive Otter Pediatric Bathing System Large Green | Walgreens](#)

Fits children with height 46-68" Weight limit of 160#

Planning for one seat

Folds flat for storage

ADULT & PEDIATRIC WALKERS:

Adult:

DRIVE WALKER DELUXE FOLDING - ADULT - Corner Home Medical



DRIVE WALKER DELUXE FOLDING – ADULT

Adult, Deluxe Folding Walker, Two Button. Easy push-button mechanisms may be operated by fingers, palms or side of hand. Each side operates independently to allow easy movement through narrow spaces and greater stability while standing. Unique U-shape frame design creates greater clearance. The patient is able to bring the walker closer to assist in standing. Sturdy 1" diameter anodized, extruded aluminum construction ensures maximum strength while remaining lightweight. Vinyl contoured hand grip.

SKU	DRV102104
Category	Walkers

\$ 38.00

Can purchase locally

Aluminum frame

Adjustable height

Planning one adult walker

Foldable for storage

Pediatric:

[Drive Nimbo Posterior Pediatric Walker and Gait Trainer](#)

Drive Nimbo Posterior Pediatric Walker and Gait Trainer

Available in pediatric sizes and fun colors



The Nimbo Posterior Walker from Drive Medical is an elegantly designed yet affordable pediatric walking device that is ideal for children in early and middle childhood.

★★★★★ 4.8 of 5 stars ([Read Customer Reviews](#))

On-Site Assembly Available

Starts At: **\$174.40** ~~\$249.99~~
WITH FREE SHIPPING!

79 Recently Purchased

★ Instant Discount Available!
[Click Here To Activate](#)

Choose Your Options

See More: [Pediatric Wheeled Walkers](#)

Key Features & Benefits:

- Height adjustable handles
- Folds easily for transportation
- Durable aluminum frame provides reliable stability
- Override bracket allows for forward and reverse mobility
- Rubber wheels are non-slip while front wheels can be locked

Best Price: \$174.40 - \$289.80 (depending on size) from RehabMart

Free shipping

Aluminum frame

Adjustable height

Multiple size options (XS – XL) – Base Dimensions: 24"x20" up to 29"x37"

Planning to order all five sizes (unless needing to limit due to available space)

Sizing and Specifications

- **Extra Small (KA 1200):** Handle height 15"–19.5"; fits users approx. 34"–39" tall.
- **Small (KA 2200):** Handle height 19"–25"; fits users approx. 39"–49" tall.
- **Medium (KA 3200):** Handle height 23"–30.5"; fits users approx. 45"–56" tall.
- **Large (KA 4200):** Handle height 28"–36"; fits users approx. 54"–68" tall.
- **Extra Large (KA 5200):** Handle height 36"–41"; fits users approx. 68"–76" tall.

PROJECT COST SUMMARY:

Wheelchairs -

Hippocampe pool wheelchairs (2): \$3579 x 2 = \$7158 (free shipping)

Mobile Aquatic Chairs (2): \$4395 x 2 = \$8790 (free shipping)

Walkers –

Standard Adult Wheeled Walker: \$38 (purchase locally)

Pediatric Retrowalkers: price varies (free shipping)

\$174.40 (XS)

\$188.83 (S)

\$209.09 (M)

\$245.97 (L)

\$289.80 (XL)

Seating –

Splashy Chair: \$665 (free shipping)

Otter Pediatric Bath Chair: \$469.99 (+\$5.99 shipping)

Recommendation:

Two Hippocampe Chairs	\$7158	
Two Mobile Aquatic Chairs	\$8790	
One Adult Wheeled Walker	\$38	
Three Pediatric Retrowalkers (S,M,L)	\$643.89	All 5 Sizes (XS-XL): \$1108.09
One Splashy Seat	\$665	
One Otter Bath Chair	\$469.99	(+\$5.99 shipping)
TOTAL (w/ 3 ped walker sizes)	\$17,770.87	
TOTAL (w/ all 5 ped walker sizes)	\$18,235.07	

**City of Alexandria
Capital Donation Request Form**

For individuals or entities wishing to donate capital assets, improvements, or funds to the City.

1) Donor Information

- **Donor Type:** ☐ Individual ☐ Business/Organization ☒ Foundation ☒ Other: Leadership Alexandria Class of 2026
- **Legal Name of Donor:** Alexandria Area Community Foundation
- **Contact Person (if applicable):** AJ Koewler (AACF) / Sadie Enberg (L.A. Contact)
- **Mailing Address:** Alexandria Area Community Foundation, c/o Community Giving, 101 7th Avenue S., St. Cloud, MN
- **Phone:** 320.257.9736 (AJ) **Email:** akoewler@communitygiving.org; rkenberg@alomerehealth.com (320.226.5739 Sadie)
- **Preferred Method of Contact:** ☒ Email ☒ Phone ☐ Mail

2) Project Overview

- **Project Title/Description:**
The Leadership Alexandria Class of 2026 dedicated their group service project to raising funds to purchase accessibility equipment, such as aquatic wheelchairs, walkers, and adaptive seating, to be utilized at the new community splashpad.

- **Proposed Location (address, park, facility, GPS, or parcel ID):**
Fillmore Park Splashpad

- **Purpose/Benefit to the Community:**
The monetary donation and subsequent purchase of adaptive equipment will provide improved accessibility of the splashpad. The equipment will allow individuals that have mobility challenges the opportunity to enjoy the new community feature, when they may have otherwise been limited by the need for aquatic specific equipment.

3) Project Cost & City Share

- **Total Estimated Project Cost:** \$ 18,235
- **Donor Contribution (cash/in-kind):** \$ should exceed total cost
- **Proposed City Share** \$ Final cost TBD and **City Staff time** TBD hrs

4) Attachments (Required where applicable)

- Attached receipts and/or quotes: ☒ Yes ☐ No
- Site plan/sketches (include scale, dimensions, materials, setbacks): ☒ Yes ☐ No
- Photos/renderings (optional): ☒ Yes ☐ No
- Permits/Approvals already obtained (if any): ☐ Yes ☐ No
 - List: _____

Upload / Attach: PDF, DOCX, JPG/PNG. If submitting in print, include hard copies.

5) Expected Life Span & Replacement

- Expected life span of the asset/improvement: 10+ years
 - Estimated replacement cost (in today's dollars): \$ same as purchase see attachment
 - Replacement funding plan:
 - ☐ Donor will fund replacement
 - ☐ City will fund replacement
 - ☒ Shared funding (describe): any remaining dollars from fundraising efforts will remain in splash pad donation account and can be used for repair/replacement costs of equipment or other splashpad needs
-

6) Operations & Maintenance (O&M)

- Ongoing maintenance responsibility: ☒ City ☐ Donor ☒ Shared
 - Estimated annual O&M cost: \$ TBD
 - Projected annual O&M Tasks:
 - Potential fee for checkout system (still being evaluated)
 - Equipment maintenance should be minimal, if any. City would be responsible for cost (any remaining fundraising dollars could be utilized). Sadie Enberg, Director of Rehab Services at Alomere Health, is happy to remain involved long term and consult as needed for any equipment questions.
-

7) Timing & Delivery

- Desired installation/completion date: 1 / 08 / 26
 - Is the donation contingent on a deadline or event? ☐ Yes ☒ No
 - If yes, describe: Goal project completion (ordering and receiving equipment) by 8/1/2026. Anticipate disbursing funds from account in two checks first with current funds available and second disbursement after all remaining donations and grants have been received. Planning two equipment orders, one after each donation check is received by the city.
-

8) Recognition(if applicable):

- **Recognition requested (donated by plaque):** ☒ Yes ☐ No
 - Proposed text/design: Splashpad Accessibility Equipment Donated by Leadership Alexandria

9) City Review & Approvals (Internal Use)

- **Department Reviewer:** _____ **Date:** // ____
- **Risk/Legal Review needed:** ☒ Yes ☐ No
- **Budget/Fund availability:** ☐ Confirmed ☐ Not confirmed
- **Funding Sources for City Share(list all):**
 - Donor: \$ 18,235 (cash) / In-kind: \$ _____
 - City: \$ TBD (budget account or grant): General Fund, Parks
 - Other: \$ _____ Source: _____
- **Council/Board approval required:** ☒ Yes ☐ No
 - Meeting date: ^{5/26/26} _____ Agenda item #: _____
- **Permits/Compliance (zoning, building, ADA, park, ROW):**

-
- **Decision:** ☐ Approved ☐ Approved with conditions ☐ Not approved
 - Conditions / Notes: _____

10) Signatures

Donor Acknowledgment

I certify the information provided is accurate and I understand the City may decline this donation or require conditions to ensure safety, compliance, and long-term stewardship.

- **Donor Signature:** _____ **Date:** // ^{5/21/2026} _____
- **Printed Name & Title:** Resada K. Enberg Class Member of Leadership Alexandria 2026

City Acceptance (to be completed by the City)

- **Authorized City Representative:** Martin Schultz
- **Title/Department:** City Administrator
- **Signature:** Martin Schultz **Date:** // ^{05/21/26} _____



City Council - Regular Meeting

704 Broadway
Alexandria, MN 56308

SCHEDULED ACTION ITEM (ID # 10429)

Meeting: May 26, 2026
Department: Public Works - Parks
Category: Agreement
Prepared by: Brian Yavarow
Department Head: Brian Yavarow, P. E.
DOC ID: 10429

Capital Donation Request: Knute Nelson Memorial Park 1st Base paver blocks replacement

Background

As the City and AYBA collaboration continues, the next project for Knute Nelson as envisioned by AYBA and for the City Council to consider is the installation new pavers along the 1st base line in conjunction with the new approved pavilion.

A portion of these existing pavers were replaced during the construction of the new press box and concession buildings however; a portion were not replaced. The AYBA is requesting to donate the paver block material and labor so the entire surface area appears uniform. The attached exhibit shows the location of the paver replacement.

The City share consists of the installation of an electrical outlet service for the new pavilion area and replacing the metal subsurface that houses the water service utility box with a HDPE utility box that we happen to have on hand.

Financial Impact

The Donated material cost breakdown is:

Removal of existing pavers = \$0.00

Paver material = \$20,840

Paver labor installation = \$18,000

Grand Total Donation = \$38,840.00

The City's electrical and water valve box replacement contribution is estimated at \$1,500.00 proposed to be funded thru the Park Development fund for Knute Nelson Memorial Field.

Recommendation

Motion approving the Capital Donation Request of the paver blocks along 1st Base from the Alexandria Youth Baseball Association.

ATTACHMENTS

- [Capital Donation Request - KN Paver Block.pdf](#)

- [Exhibit.KN.1stBase.PaverReplacements.pdf](#)



704 Broadway,
Alexandria, MN 56308
320-763-6678
AlexandriaMN.city

City of Alexandria
Capital Donation Request Form

For individuals or entities wishing to donate capital assets, improvements, or funds to the City.

1) Donor Information

- **Donor Type:** ☐ Individual ☒ Business/Organization ☐ Foundation ☒ Other: Non-Profit
- **Legal Name of Donor:** Nordic and AyBA
- **Contact Person (if applicable):** Judy Backhaus (AyBA)
- **Mailing Address:** 514 22nd Ave. W Alexandria MN 56308
- **Phone:** 320-762-0742 **Email:** Judy - leearnold9094@gmail.com
320-815-8253 (Judy)
- **Preferred Method of Contact:** ☐ Email ☒ Phone ☐ Mail

2) Project Overview

- **Project Title/Description:**

Plaza Pavers (1800 square feet)

- **Proposed Location (address, park, facility, GPS, or parcel ID):**

Plaza @ Knute Nelson Mem. Park 305 5th Ave W Alex

- **Purpose/Benefit to the Community:**

Removal of old pavers that are worn and cracked; don't match.
Replace with new pavers that match other upgrades to the park.

3) Project Cost & City Share

- **Total Estimated Project Cost:** \$ Materials = \$20,840⁻ Labor = \$18,000⁻
- **Donor Contribution (cash/in-kind):** \$ 38,840.⁰⁰
- **Proposed City Share** \$ 1,000⁻ (Electrical) and **City Staff time** 5 hrs

4) Attachments (Required where applicable)

- Attached receipts and/or quotes: ☒ Yes ☐ No
Already sent Nordic quote. AYBA paying \$18,000 of labor
- Site plan/sketches (include scale, dimensions, materials, setbacks): ☒ Yes ☐ No
Material + picture sent/received by Marty
- Photos/renderings (optional): ☒ Yes ☐ No
- Permits/Approvals already obtained (if any): ☐ Yes ☒ No
 - List: _____

Upload / Attach: PDF, DOCX, JPG/PNG. If submitting in print, include hard copies.

5) Expected Life Span & Replacement

- Expected life span of the asset/improvement: 20 years
- Estimated replacement cost (in today's dollars): \$ 50,000
- Replacement funding plan:
 - ☐ Donor will fund replacement
 - ☒ City will fund replacement
 - ☐ Shared funding (describe): _____

6) Operations & Maintenance (O&M)

- Ongoing maintenance responsibility: ☒ City ☐ Donor ☐ Shared
- Estimated annual O&M cost: \$ 0
- Projected annual O&M Tasks:

7) Timing & Delivery

- Desired installation/completion date: 7/15/26
- Is the donation contingent on a deadline or event? ☐ Yes ☒ No
 - If yes, describe: _____

8) Recognition(if applicable):

- **Recognition requested (donated by plaque):** ☐ Yes ☒ No
 - Proposed text/design: _____

9) City Review & Approvals (Internal Use)

- **Department Reviewer:** _____ **Date:** //____
 - **Risk/Legal Review needed:** ☐ Yes ☐ No
 - **Budget/Fund availability:** ☐ Confirmed ☐ Not confirmed
 - **Funding Sources for City Share(list all):**
 - Donor: \$_____ (cash) / In-kind: \$_____
 - City: \$_____ (budget account or grant): _____
 - Other: \$_____ Source: _____
 - **Council/Board approval required:** ☐ Yes ☐ No
 - Meeting date: ____ Agenda item #: _____
 - **Permits/Compliance (zoning, building, ADA, park, ROW):**
-
- **Decision:** ☐ Approved ☐ Approved with conditions ☐ Not approved
 - Conditions / Notes: _____

10) Signatures

Donor Acknowledgment

I certify the information provided is accurate and I understand the City may decline this donation or require conditions to ensure safety, compliance, and long-term stewardship.

- **Donor Signature:** Judy Backhaus **Date:** 11/5/20/26
- **Printed Name & Title:** Co-Chair of Baseball + Softball Capital Campaign

City Acceptance (to be completed by the City)

- **Authorized City Representative:** _____
- **Title/Department:** _____
- **Signature:** _____ **Date:** //____



May 11, 2026

514 22nd Ave. West
Alexandria MN 56308

Knute Nelson Memorial Park Paver Project

2800 Square Feet of pavers:	\$19,600.00
Sand:	\$740.00
Spikes and Edging:	<u>\$500.00</u>
 TOTAL DONATION	 \$20,840.00

Neil Jenzen, Owner
Nordic, Alexandria



PAVER BLOCK REPLACEMENT AREA
3,300 SF (APPROX.)

PAVILION

FUTURE
30' x 25' TURF AREA
PLAYGROUND (ages 2-8)

WATER SERVICE UTILITY BOX

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR
SUPERVISION AND THAT I AM A FULLY LICENSED
PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF
MINNESOTA.
SIGNER'S NAME: _____ LIC. NO. 48363 DATE: MM/DD/YYYY

CITY OF
ALEXANDRIA

DESIGNED	JM	NOT ISSUED FOR	DATE
DRAWN	JM		
CHECKED	BPV		

CITY OF ALEXANDRIA
KNUTE NELSON MEMORIAL BALLFIELD
1ST BASE PAVER REPLACEMENTS

SHEET

CITY OF ALEXANDRIA, MINNESOTA

PLANNING COMMISSION

MINUTES • MAY 18, 2026

COUNCIL CHAMBERS

Regular Meeting

7:00 PM

1. 7:00 PM - CALL TO ORDER

The meeting was called to order at 7:00 PM by Planning Commission Chairperson Deb Parrott. Under the procedures established by the Commission on October 1, 1973, the minutes of the April 20, 2026 meeting were approved.

Attendee Name	Title	Status
Deb Parrott	Chairperson	Present
Adam Barnett	Member	Present
Chris Huether	Member	Present
Susan Anderson	Member	Present
Jeremy Geris	Member	Present
Heather Molesworth	Member	Absent
Bill Franzen	Member	Absent

2. 7:00 pm - OLD & OTHER BUSINESS

- A. "Shady Oaks at AGC" – PLANNED UNIT DEVELOPMENT (PUD-26-001); SUBDIVISION (SA-26-002); CONDITIONAL USE (C-26-004) – Hagstrom Engineering on behalf of Carl and Sharlene Wittenburg

Planned Unit Development (PUD-26-001) and subordinate applications for Subdivision, Zoning District Amendment/Rezoning, and Conditional Use – Hagstrom Engineering on behalf of Carl and Sharlene Wittenburg.

This item was tabled at the April 20, 2026 Commission meeting. The applicant and the owners/developers met with City planning and public works staff and ALP/ALASD representatives in late April. Following that meeting the applicant and the owners/developers began work on revised exhibits addressing the concerns raised in the April staff report and during and after the public hearing. That work is ongoing (see attached email from May 12, 2026 which includes a transcript of a voice message left for City staff from the applicant, and staff's reply).

Since the item is currently tabled there is no need for Commission action at this time. The Council has acted to extend the 60-day review

period to July 21, 2026, so we can give this item an additional and thorough review prior to the June 15, 2026 Commission meeting.

Community Development Director Mike Weber updated the Commission. This item was tabled by the Commission on April 20, 2026 (following the public hearing) for revision by the applicants and further review by the City. The City Council has extended the 60-day review period by up to an additional 60 days. The applicant is still in the revision process and anticipates returning to the Commission at the June meeting. No Commission action is required and the item remains tabled.

3. 7:15 PM – PUBLIC HEARING – ZONING TEXT AMENDMENT (TA-26-001) – City of Alexandria

ZONING TEXT AMENDMENT (TA-26-001) Section 10.24 "Signs" – City of Alexandria

Weber reviewed the request with the Commission, noting that it was made on behalf of the Minnesota Department of Transportation to bring the City's sign regulations into conformance with MnDOT's as they related to parcels adjacent to the Trunk Highway corridor.

Chairperson Parrott opened the public hearing. Spencer Johnson (1600 E Lake Brophy RD) asked who would bear the cost if the state required signs to be moved. State statute on legal non-conformity was discussed.

Hearing no further comment, the public hearing was closed.

A motion was made by Commissioner Anderson to approve the requested text amendment as presented.

RESULT:	PASSED
MOVER:	Susan Anderson, Member
SECONDER:	Chris Huether, Member
AYES:	Barnett, Huether, Anderson and Geris
ABSENT:	Franzen and Molesworth

4. 7:20 PM – PUBLIC HEARING – ZONING INTERIM MORATORIUM (TA-26-002) – City of Alexandria

ZONING INTERIM MORATORIUM (TA-26-002) "Data Centers" – City of Alexandria

Weber reviewed the request with the Commission, noting the widespread interest from other communities and counties in Minnesota. He summarized the packet-enclosed news articles and letter to the editor. The purpose of tonight's hearing is not intended to address the issues surrounding the development, approval/denial, or construction of data centers. It is solely on whether the City should act to declare the moratorium in order to conduct a study of data centers, their relevant localized impacts, how other communities regulate them, and provide the Mayor and Council with recommendations on whether and how the City's Zoning Ordinance should be amended to better address them.

Ted Cash (General Manager of ALP Utilities) spoke in favor of the request, noting their experience and that of similar organizations in dealing with this type of land use. He feels the moratorium is prudent. Scott Gilbertson (Executive Director of Alexandria Lakes Area Sanitary District) echoed Mr. Cash's comments

Chairperson Parrott opened the public hearing. Spencer Johnson (1600 E Lake Brophy RD) asked if this is the first time data centers were being addressed by the City and requested clarification on how applications would be treated under current rules. Mr. Weber gave an overview of zoning districts and their permitted, accessory, and conditional uses. There is no language in the ordinance that would allow data centers. Mr. Johnson commented on the evolution of technology and appreciated the City's interest in gathering information from balanced viewpoints.

Hearing no further comment, the hearing was closed.

A motion was made by Commissioner Barnett to approve the requested Interim Ordinance as presented and recommend the same to the City Council.

RESULT:	PASSED
MOVER:	Adam Barnett, Member
SECONDER:	Jeremy Geris, Member
AYES:	Barnett, Huether, Anderson and Geris
ABSENT:	Franzen and Molesworth

ADJOURNMENT

Commissioner Anderson moved to adjourn. Commissioner Huether seconded the motion, and the meeting was adjourned at 7:59 PM.

Deb Parrott, Chairperson

Attest:

Erin Anderson, Secretary



City Council - Regular Meeting

704 Broadway
Alexandria, MN 56308

SCHEDULED INFORMATIONAL (ID # 10438)

Meeting: May 26, 2026
Department: Planning Department/Commission
Category: Report
Prepared by: Erin Anderson
Department Head: Mike Weber
DOC ID: 10438

"Shady Oaks at AGC" – PLANNED UNIT DEVELOPMENT (PUD-26-001); SUBDIVISION (SA-26-002); CONDITIONAL USE (C-26-004) – Hagstrom Engineering on behalf of Carl and Sharlene Wittenburg

Background

Planned Unit Development (PUD-26-001) and subordinate applications for Subdivision, Zoning District Amendment/Rezoning, and Conditional Use – Hagstrom Engineering on behalf of Carl and Sharlene Wittenburg.

This item was tabled at the April 20, 2026 Commission meeting. The applicant and the owners/developers met with City planning and public works staff and ALP/ALASD representatives in late April. Following that meeting the applicant and the owners/developers began work on revised exhibits addressing the concerns raised in the April staff report and during and after the public hearing. That work is ongoing (see attached email from May 12, 2026 which includes a transcript of a voice message left for City staff from the applicant, and staff's reply).

Since the item is currently tabled there is no need for Commission action at this time. The Council has acted to extend the 60-day review period to July 21, 2026, so we can give this item an additional and thorough review prior to the June 15, 2026 Commission meeting.

ATTACHMENTS

- [Wittenburg Application.pdf](#)
- [Aerial Wittenburg Parcel 63-4100-675.pdf](#)

LAND USE APPLICATION



City of Alexandria
 704 Broadway | Alexandria, MN 56308
 Ph: (320) 763-6678 | Fax: (320) 763-3511
www.alexandriamn.city

Application #

PUD-26-001; SA-26-002;
 C-26-004

Date App. Received 3 / 23 / 2026
 Date App. Complete 3 / 23 / 2026

Fee Collected
 \$ \$ 648.00

A. Owner Information

WITTENBURG, CARL 320-260-1708
 Property Owner Name (Last, First, MI) Phone
5900 REMINGTON RD NE, ALEXANDRIA, MN 56308
 Property Owner Address City/State/Zip Email Address
carl@proteinalliance.com

B. Applicant Information (If Different From Above)

HAGSTROM, MATT HAGSTROM ENGINEERING 320-759-0764
 Applicant Name (Last, First, MI) Business Name Phone
219 6TH AVE E ALEXANDRIA, MN 56308 mhagstrom@hagstromeng.ca
 Applicant Address City/State/Zip Email Address

C. Project Location/Description

NOT YET ASSIGNED PIN: 63-4100-675
 Address of Subject Property
SEE ATTACHED PRE-PLAT
 Legal Description (attach separate if lengthy narrative)
R-1
 Present Zoning Classification Present Comprehensive Plan Classification
 Is the property located within 1,000 ft of a lake? ☒ Yes ☐ No LAKE LE HOMME DIEU ☒ GSD ☐ RD ☐ NE
 Waterbody Name Waterbody Classification

D. Application Information

Check Applicable Request(s):

1. ☒ Conditional or Interim Use Permit
2. ☐ Map Amendment : Zoning District (Rezoning) and/or Future Land Use (FLU)
3. ☐ Variance
4. ☐ Zoning Text Amendment
5. ☐ Appeal
6. ☐ Other (Specify _____)

Complete Addendum A
 Complete Addendum B
 Complete Addendum C
 Complete Addendum D
 Complete Addendum E
 Attach Narrative)

E. Acknowledgement & Signature

BY MY SIGNATURE BELOW: I certify that the information submitted with the application is true and accurate; I acknowledge that this application is not deemed complete until reviewed by City staff and that I will be notified within 15 days of application submission if the application is incomplete; I understand that submission of the application does not imply approval of this request by the Planning Commission or the City Council; nor does it in and of itself guarantee issuance of any other required permits and licenses and I acknowledge that this application may be tabled until a later meeting if either I or my designated representative is not present at the meeting for which a public hearing is scheduled.

Signature: Matt R. Hagstrom
 Owner or Applicant

Date: 3/23/26

Planning Commission Action: Tabled _____ Approved _____ Denied _____

City Council Action: Tabled _____ Approved _____ Denied _____

Comments _____

Signature: _____
 Zoning Administrator

Date: _____

MAR 23 2026

LAND USE REQUEST - ADDENDUM A CONDITIONAL/INTERIM USE PERMIT

PLEASE TYPE OR PRINT NEATLY
ATTACH ADDITIONAL SHEETS AS NECESSARY

A. Narrative – Project Description

Provide a detailed description/scope of project:

A PUD + PRELIMINARY PLAT SUBMITTAL TO DEVELOP
6 TOWNHOME UNITS ON A 2.86 AC PARCEL

Provide existing land use(s) for the subject property (e.g., undeveloped, restaurant, auto repair, single family dwelling, etc).

THE SITE IS CURRENTLY R-1 WITH AN EXISTING
SHED + DRIVEWAY.

Have any previous conditional/interim use permit applications been made for the subject property? Yes/No/UNKNOWN

(Circle One)

If so, when:

Will there be Outdoor Storage or Display: Yes/No If yes, what is being stored, how much and how will it be screened:

Days/Hours of Operation: Number of Employees:

B. Site Plan & Supplemental Materials

All of the items on the following page should accompany the application, unless specifically waived by Planning staff. It is recommended that the applicant review an informal sketch plan with Planning staff prior to formal application submittal to review specific requirements as they pertain to the project and/or applicable zoning district. For each line mark a "✓" in the box if the information is included, and the "N/A" box if that requirement does not apply. If N/A, a brief written explanation for the omission should be provided.

Detailed Site Plan

- ☒ Scale of plan, at 1"=50' or less.
- ☒ North point.
- ☒ Existing boundaries with lot dimensions and area.
- ☒ All encroachments.
- ☒ Easements of record.
- ☒ Legal descriptions of the property.
- ☒ Ponds, lakes, wetlands or other water features bordering or running through the property.

Show on Site Plan All Proposed Improvements, including:

- ☒ Required and proposed setbacks;
- ☒ Location, setback and dimensions of all existing and proposed buildings and structures.
- ☒ Location of all adjacent bldgs located within one-hundred (100) ft of the exterior boundaries of the property.
- ☒ Location, number, dimensions and setbacks of proposed parking spaces and drive aisles.
- ☒ Location, number and dimensions of proposed loading spaces.
- ☒ Location, width and setbacks of proposed curb cuts and driveways.
- ☒ Vehicular circulation.
- ☒ Sidewalks, trails and walkways.
- ☒ Location and type of all proposed outdoor storage and/or display.
- ☒ Provisions for storage and disposal of waste and details for screening exterior trash/recycling enclosures.
- ☒ Location, size and type of water and sewer system mains and proposed service connections.

Supplemental Data, including:

- ☒ A grading/stormwater management plan in accordance with the provisions as specified by the City Engineer.
- ☒ A landscaping and screening plan in accordance with the provisions of City Code.
- ☐ Other

Please provide electronic plans in a .pdf format via CD or email to: bjohnson@alexandriamn.city.

Since each development/project is different, the City of Alexandria reserves the right to request additional information to ensure a project is in compliance with all City requirements, codes, ordinances and approvals.

+

-

Home

Layers

Find address or place

Q



WITTENBURG/CARL & SHARLENE

Zoom to

63-4100-675

[Douglas County Tax Web](#)

Taxpayer Mailing Address:

CARL & SHARLENE WITTENBURG
5900 REMINGTON RD SE
ALEXANDRIA MN 56308

Property Address:

Tax Description	
Do not use the summaries on legal documents	N 300' OF W 416' OF LOT 1. AC 2.87
Lot-Block	0-0
GIS Acres	2.87
Acres Under Water	0.00
Acres Under Right of Way	0.00
Plat Name/Description	WALKERS SUBDIVISION OF U S LOT 6 SECTION 6
Section-Twp-Range	6-128-37
DNR Lake Information	
Jurisdiction	ALEXANDRIA CITY
School District Number	206

-95.3710 45.9217 Degrees

200 ft



City Council - Regular Meeting

704 Broadway
Alexandria, MN 56308

SCHEDULED ACTION ITEM (ID # 10436)

Meeting: May 26, 2026
Department: Planning Department/Commission
Category: Report
Prepared by: Erin Anderson
Department Head: Mike Weber
DOC ID: 10436

ZONING TEXT AMENDMENT (TA-26-001) Section 10.24 "Signs" – City of Alexandria

Background

This application amends a portion of the City's zoning ordinance (Section 10.24 **Signs**) to bring the language into conformance with MnDOT signage requirements. The existing language (10.24, Subd.6.N.3) is as follows:

Subd. 6. Prohibited Signs. This section specifically prohibits the following signs:

N. Signs within the public right of ways or easements, excepting the following:

3. Projecting signs may extend at least seven (7) feet above the sidewalk and three (3) feet away from the curb line.

MnDOT's signage rules do not allow private commercial advertising to be located within or to overhang the Trunk Highway right of way. They have asked for our assistance by revising our ordinance. The proposed new language is as follows (revisions in red and/or strikethrough):

N. Signs within the public right of ways or easements, excepting the following:

3. Projecting ~~and/or freestanding signs~~ may extend ~~at least seven (7) feet~~ above the sidewalk if they provide not less than seven (7) feet of clearance above the sidewalk or street surface and the bottom of the sign, and do not project to within three (3) feet of away from the curb line (or edge of pavement if no curb exists), except such signs adjacent to State of Minnesota Trunk Highways.

If approved, the final revised language will be:

N. Signs within the public right of way or easement, excepting the following:

3. Projecting and/or freestanding signs may extend above the sidewalk if they provide not less than seven (7) feet of clearance above the sidewalk or street surface and the bottom of the sign, and do not project to within three (3) feet of the curb line (or edge of pavement if no curb exists), except such signs adjacent to State of Minnesota Trunk Highways.

ATTACHMENTS

- [Application - Signs TA-26-001.pdf](#)

LAND USE APPLICATION



City of Alexandria
704 Broadway | Alexandria, MN 56308
Ph: (320) 763-6678 | Fax: (320) 763-3511
www.alexandriamn.city

Application # TA-26-001	Date App. Received 4 / 20 / 26 Date App. Complete 4 / 20 / 26	Fee Collected \$ N/C
-----------------------------------	--	--------------------------------

A. Owner Information

N/A

Property Owner Name (Last, First, MI) _____ Phone _____

Property Owner Address _____ City/State/Zip _____ Email Address _____

B. Applicant Information (If Different From Above)

City of Alexandria **320-759-3626**

Applicant Name (Last, First, MI) _____ Business Name _____ Phone _____

704 Bdwg Alexandria, MN **mnweb@alexandriamn.city**

Applicant Address _____ City/State/Zip **56308** Email Address _____

C. Project Location/Description

City - wide **PIN: N/A**

Address of Subject Property _____

Legal Description (attach separate if lengthy narrative) _____

Present Zoning Classification _____ Present Comprehensive Plan Classification _____

Is the property located within 1,000 ft of a lake? ☐ Yes ☐ No ☐ GD ☐ RD ☐ NE

Waterbody Name _____ Waterbody Classification _____

D. Application Information

Check Applicable Request(s):

1. ☐ Conditional or Interim Use Permit	Complete Addendum A Complete Addendum B Complete Addendum C Complete Addendum D Complete Addendum E Attach Narrative)
2. ☐ Map Amendment : Zoning District (Rezoning) and/or Future Land Use (FLU)	
3. ☐ Variance	
4. ☒ Zoning Text Amendment Signs	
5. ☐ Appeal	
6. ☐ Other (Specify _____)	

E. Acknowledgement & Signature

BY MY SIGNATURE BELOW: I certify that the information submitted with the application is true and accurate; I acknowledge that this application is not deemed complete until reviewed by City staff and that I will be notified within 15 days of application submission if the application is incomplete; I understand that submission of the application does not imply approval of this request by the Planning Commission or the City Council; nor does it in and of itself guarantee issuance of any other required permits and licenses and I acknowledge that this application may be tabled until a later meeting if either I or my designated representative is not present at the meeting for which a public hearing is scheduled.

Signature: **[Signature]** Date: **4/20/26**
Owner or Applicant

Planning Commission Action: Tabled _____ Approved _____ Denied _____

City Council Action: Tabled _____ Approved _____ Denied _____

Comments _____

Signature: _____ Date: _____
Zoning Administrator

LAND USE REQUEST - ADDENDUM D

ZONING TEXT AMENDMENT

PLEASE TYPE OR PRINT NEATLY
ATTACH ADDITIONAL SHEETS AS NECESSARY

Narrative – Description and background

1. Identify the Section(s) of the Zoning Ordinance sought to be amended:

10.24, Subd. 6.N.3

2. What existing text is requested to be repealed or replaced?

N/A

3. What is the proposed text?

DELETE THE PERIOD, INSERT "EXCEPT ADJACENT
TO MINNESOTA TRUNK HIGHWAYS. "

4. State the reason(s) for the text amendment:

CONFORMANCE WITH ~~THE~~ MnDOT
SIGN REGULATIONS



City Council - Regular Meeting

704 Broadway
Alexandria, MN 56308

SCHEDULED ACTION ITEM (ID # 10437)

Meeting: May 26, 2026
Department: Planning Department/Commission
Category: Report
Prepared by: Erin Anderson
Department Head: Mike Weber
DOC ID: 10437

ZONING INTERIM MORATORIUM (TA-26-002) "Data Centers" – City of Alexandria

Background

This application proposes a moratorium of up to one (1) year for the construction, expansion, application for any permit, or application contemplating such construction or expansion for data centers. The draft interim ordinance is attached for your reference and review.

As you are no doubt aware, data centers have been in the spotlight across the state recently. Cities and counties have been presented with opportunities to approve such facilities, often without having taken the time to consider the potential, likely, or certain impacts on public utilities, infrastructure, long-term economic benefit to the community, etc. In some cases, that lack of preparation has resulted in fear-based denial of applications, or (where an application has been approved) with lawsuits against the approving jurisdiction alleging clandestine actions, spot-zoning, inadequate environmental review, etc. Included in this packet are copies of published news articles, letters to the editor, and background information on the issues.

The hearing on May 18, 2026 is not intended to address the issues surrounding the development, approval/denial, or construction of data centers. It is solely on whether the City should act to declare the moratorium in order to conduct a study of data centers, their relevant localized impacts, how other communities regulate them, and provide the Mayor and Council with recommendations on whether and how the City's Zoning Ordinance should be amended to better address them.

If approved by the City Council, the Ordinance would direct the Planning Commission, City staff, and consultants to make the study. We would regularly invite testimony from local and regional utility providers, assessing staff, economic development staff, and other regulatory agency staff. These testimonies will not be in form of public hearings. The hearing(s) will occur at the end of the study period when the Commission is ready to make its recommendations to the Council.

ATTACHMENTS

- [Application - Data Centers.pdf](#)
- [Proposed_Ordinance_-_Data_Centers.pdf](#)
- [Demystifying the Data Center.pdf](#)
- [Article Minnesota Reformer - Data Centers.pdf](#)
- [Article Minnpost - Data Centers.pdf](#)

- Letter to Editor.pdf
- Article 2 Minnesota Reformer - Data Centers.pdf
- Article Northern News Now - Hermantown.pdf
- Lawsuit - Hermantown Data Centers.pdf

LAND USE APPLICATION



City of Alexandria
704 Broadway | Alexandria, MN 56308
Ph: (320) 763-6678 | Fax: (320) 763-3511
www.alexandriamn.city

Application # TA-26-002	Date App. Received 4 / 20 / 26 Date App. Complete 4 / 20 / 26	Fee Collected NA
-----------------------------------	--	----------------------------

A. Owner Information

N/A

Property Owner Name (Last, First, MI) _____ Phone _____

Property Owner Address _____ City/State/Zip _____ Email Address _____

B. Applicant Information (If Different From Above)

City of Alexandria **320-759-3626**

Applicant Name (Last, First, MI) _____ Business Name _____ Phone _____

704 Broadway Alexandria, MN **56308** **mwebster@alexandriamn.city**

Applicant Address _____ City/State/Zip _____ Email Address _____

C. Project Location/Description

City Wide

Address of Subject Property _____ PIN: _____

Legal Description (attach separate if lengthy narrative) _____

Present Zoning Classification _____ Present Comprehensive Plan Classification _____

Is the property located within 1,000 ft of a lake? ☐ Yes ☐ No _____ ☐ GD ☐ RD ☐ NE

Waterbody Name _____ Waterbody Classification _____

D. Application Information

Check Applicable Request(s):

1. ☐ Conditional or Interim Use Permit

2. ☐ Map Amendment : Zoning District (Rezoning) and/or Future Land Use (FLU)

3. ☐ Variance

4. ☒ Zoning Text Amendment **Data Centers**

5. ☐ Appeal

6. ☐ Other (Specify _____)

Complete Addendum A
Complete Addendum B
Complete Addendum C
Complete Addendum D
Complete Addendum E
Attach Narrative)

E. Acknowledgement & Signature

BY MY SIGNATURE BELOW: I certify that the information submitted with the application is true and accurate; I acknowledge that this application is not deemed complete until reviewed by City staff and that I will be notified within 15 days of application submission if the application is incomplete; I understand that submission of the application does not imply approval of this request by the Planning Commission or the City Council; nor does it in and of itself guarantee issuance of any other required permits and licenses and I acknowledge that this application may be tabled until a later meeting if either I or my designated representative is not present at the meeting for which a public hearing is scheduled.

Signature: **M. Webster** Date: **4/20/26**
Owner or Applicant

Planning Commission Action: Tabled _____ Approved _____ Denied _____

City Council Action: Tabled _____ Approved _____ Denied _____

Comments _____

Signature: _____ Date: _____
Zoning Administrator

LAND USE REQUEST - ADDENDUM D
ZONING TEXT AMENDMENT

PLEASE TYPE OR PRINT NEATLY
ATTACH ADDITIONAL SHEETS AS NECESSARY

Narrative – Description and background

1. Identify the Section(s) of the Zoning Ordinance sought to be amended:

SEE ATTACHED.

2. What existing text is requested to be repealed or replaced?

SEE ATTACHED

3. What is the proposed text?

SEE ATTACHED

4. State the reason(s) for the text amendment:

SEE ATTACHED

ORDINANCE NO. XXX

2ND SERIES

**AN INTERIM ORDINANCE AUTHORIZING A STUDY AND IMPOSING A
MORATORIUM ON DATA CENTERS**

**THE CITY COUNCIL OF THE CITY OF ALEXANDRIA, DOUGLAS COUNTY,
MINNESOTA, DOES ORDAIN:**

Section 1: Purpose and Intent. The purpose and intent of this interim ordinance (“Ordinance”) is to protect the planning process and the health, safety, and welfare of the citizens of the city of Alexandria (the “City”) by (i) imposing, pursuant to Minnesota Statutes, section 462.355, subdivision 4, a moratorium on data centers, as that term is defined herein, during the term of this Ordinance; and (ii) authorizing a study related to the local regulation of data centers.

Section 2: Legislative Findings. The City Council of the City of Alexandria hereby finds and determines as follows:

(a) The City is a governing body for the purposes of the Municipal Planning Act, Minnesota Statutes, chapter 462 (the “Act”), and it has previously exercised its authority pursuant to the Act to adopt Alexandria City Code, chapter 10, entitled the Alexandria Zoning Ordinance, which contains the City’s official codified land use controls (hereinafter, the “Zoning Ordinance”);

(b) Section 462.355, subdivision 4 of the Act authorizes the City to adopt interim ordinances to regulate, restrict, or prohibit any use, development, or subdivision within the City, the purposes of which are to protect the planning process and the health, safety, and welfare of the citizens within the City;

(c) Due to a significant transformation and evolution in new technologies, including artificial intelligence, cloud computing, and other digital infrastructure, Minnesota has recently seen a rapid increase in the development and operation of data centers;

(d) The impact that new and/or expanded data centers may have within the City and on public health and welfare, including, without limitation, those related to planning functions, public utilities, and the environment, are not fully understood or known at this time;

(e) The City recently determined that although the Zoning Ordinance imposes express regulations on numerous types of uses in its respective zoning districts, it does not impose any express rules or regulations specifically related to data centers;

(f) Absent such rules and regulations, the City is unable to regulate data centers in a meaningful and effective way, which it is expressly authorized to do pursuant to the Act;

(g) Various land use authorities throughout the State of Minnesota, including other municipalities, expressly regulate data centers via their official controls;

(h) The City will benefit from establishing its own local rules and regulations related to data centers within the Zoning Ordinance; and

(i) It is in the best interests of the public to place a City-wide moratorium on data centers to provide City staff, consultants, and the City’s Planning Commission with a meaningful opportunity to study whether and how the City should amend its official controls to effectively regulate data centers moving forward.

Section 3. Definition. For purposes of this Ordinance, the term “data center” means a building or other facility used principally for the storage, management, processing, and/or transmission of digital data, which houses computer or network equipment, systems, services, appliances, and/or other associated components related to digital data operations. A data center may also include accessory and appurtenant facilities, such as offices, air handlers, power generators, water

cooling systems and water storage facilities, utility substations, and other associated infrastructure necessary to support sustained digital data operations. The term “data center” shall not include computing facilities which are not the principal use of a building or other facility in extent or area, but which may perform similar functions in a manner that is merely accessory to a separate and lawful principal use.

Section 4. Study Authorized. City staff, consultants, and the City’s Planning Commission are hereby authorized and directed to conduct a study of data centers, including, without limitation, their relevant localized impacts and how other communities regulate them, and provide the city council with recommendations on whether and how the Zoning Ordinance should be amended to better address the aforementioned void. The planning commission may make such recommendations on this issue as it deems appropriate.

Section 5. Moratorium Imposed. A moratorium is hereby imposed throughout the City on data centers, which during the term of this Ordinance shall be considered a prohibited use within the City. During the period of said moratorium, no data center shall be constructed or expanded in the City, and no application for any permit or application contemplating such construction or expansion shall be accepted or approved by the City. Additionally, no additional review or other work on any previously accepted applications that include or contemplate construction or expansion of a data center will be conducted during the term of this Ordinance. Previously received applications shall be either withdrawn by the applicant, acted upon by the City in accordance with this Ordinance, or, if agreed to by the applicant in writing, the statutory review period may be extended indefinitely to allow the City to act upon the application only after completing the aforementioned study pursuant to any amendments to the Zoning Ordinance regarding data centers that take effect thereafter. In accordance with section 462.355, subd. 4(d) of the Act, this Ordinance alone may not halt, delay, or impede a subdivision that has been given preliminary approval, nor may it unilaterally extend the timelines set forth in Minnesota Statutes, section 15.99 with respect to any application filed prior to the effective date of the Ordinance. Nothing herein is intended to legislate any subject matter that the City is otherwise preempted from regulating due to the existence of any state or federal laws.

Section 6. Duration. This Ordinance shall remain in effect for one year from its effective date unless it is expressly repealed earlier by the City. If the City adopts an amendment to the Zoning Ordinance expressly regulating data centers prior to the expiration of this Ordinance, this Ordinance shall terminate on the effective date of such amendment.

Section 7. Penalty and Enforcement. The City may enforce this Ordinance through criminal prosecution or by undertaking such civil actions or proceedings, including, without limitation, injunctive relief, as it determines appropriate to prevent, restrain, correct, or abate any violation or threatened violation of this Ordinance. The initiation of one type of enforcement action shall not preclude the City from instituting any other action or proceeding available to it under law to enforce this Ordinance. Any person, firm, partnership, corporation, or other entity violating any provision of this Ordinance shall be guilty of a misdemeanor and, upon conviction thereof, shall be subject to imprisonment for up to 90 days, a fine of up to \$1,000, or both, plus the costs of prosecution. Each day that a violation occurs shall be considered a separate offense.

Section 8. Severability. Every section, provision and part of this Ordinance is declared severable from every other section, provision and part thereof. If any section, provision or part of this Ordinance is held to be invalid by a court of competent jurisdiction, such judgment shall not invalidate any other section, provision or part of this Ordinance.

Section 9. Effective Date. This Ordinance shall take effect immediately upon its adoption and publication.

ADOPTED by the City Council of the City of Alexandria this _____ day of _____, 2026, by the following vote:

YES:

NO:

ABSENT:

Bobbie K. Osterberg, Mayor

ATTEST: _____
Martin D. Schultz, City Administrator

■ If I Lived in a Community About to Get a Data Center, These Are the Questions I'd Ask — Every Single Week

Before we talk about growth or “the cloud,” we need to be honest about what a data center really is.

It's not virtual.

It's not invisible.

A data center is a massive industrial facility that operates 24/7, uses enormous amounts of electricity, requires constant cooling, and relies entirely on local power, water, and infrastructure.

So if I were a resident in a city that's being told data centers are “coming soon,” these are the questions I would be asking at every city council meeting — until they are clearly answered:

🏠 Power & Grid

- How much electricity will this facility use — in megawatts?
- Is our current grid built to handle that load without causing outages?
- Who is paying for new substations or transmission upgrades?
- What happens during heat waves or grid emergencies?

💧 Water

- Will this data center use water for cooling?
- How much water per year?
- Will it rely on closed-loop systems or evaporative cooling?
- How does this impact a region already facing water stress?

🏗️ Infrastructure

- Were our systems designed for AI-scale, 24/7 demand?
- What breaks first if demand spikes faster than upgrades?
- How long do upgrades take compared to how fast this facility comes online?

👤 Jobs vs. Reality

- How many permanent local jobs will exist after construction?
- How many will be temporary?
- What is the long-term economic benefit to residents?

🏠 Health & Environment

- What backup systems are being used?
- Are diesel generators involved?
- How often are they tested or run?
- What pollution is released when they are used?

📊 Transparency

- Are water and energy use publicly reported?
- Can residents see those numbers?
- What oversight exists if usage exceeds projections?

This isn't about being anti-technology.

It's about being informed before irreversible decisions are made.

Because data centers don't live in “the cloud.”

They live next to homes, schools, hospitals, and neighborhoods.

An informed community doesn't panic.

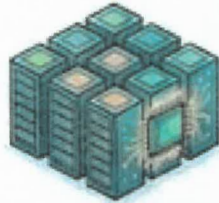
It asks questions — early, often, and out loud.

And if those questions can't be answered clearly, that's not opposition.

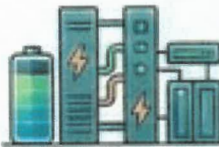
That's a warning sign.

Demystifying the Data Center: Powering AI, Consuming Resources

Inside the AI Factory: Core Components



Rows of Powerful Servers: Thousands of computers packed with CPUs and specialized GPUs to perform intense AI calculations.

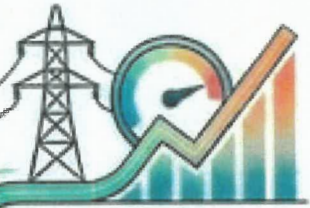


Critical Support Infrastructure: Includes high-speed networking, massive data storage, and power systems with battery backups.



Large-Scale Cooling Systems: Essential infrastructure using air or water to prevent the massive heat from computing from causing shutdowns.

Fueling the Factory: Community Resources



Intense Energy Demand: AI systems consume 10-30 times more electricity than traditional computing tasks.



Straining the Power Grid: Data centers could consume 7-12% of all U.S. electricity by 2029.



Vast Water Consumption: A single large data center can use over 1 billion gallons of water in one year for cooling.

AI: Fueling Data Centers

Minnesota Reformer

Minnesota's long-predicted data center boom is on shaky ground

BY: BRIAN MARTUCCI - APRIL 27, 2026 6:00 AM



📷 Protest signs stand in a front yard near the land earmarked for a large data center campus in Hermantown, Minnesota, just outside of Duluth, is shown Friday, Oct. 24, 2025. (Photo by Nicole Neri/Minnesota Reformer)

The Nobles County Board [rejected a zoning change](#) this month sought by a Bloomington-based developer hoping to build a big computing facility near Worthington in southwest Minnesota. It's the latest sign that communities' increasingly vocal opposition to data centers — in big cities and small towns — is more than just noise.

At the national level, the data center debate pits proponents who say the U.S. must do all it can to win an [AI arms race](#) with China against skeptics concerned about [rising utility bills](#), environmental damage and [widespread white-collar automation](#).

Locally, the debate looks a lot like clashes over other big real estate developments, with pro-business groups touting generational economic development opportunities on one side and residents concerned about noise, traffic, water use, air pollution and secretive dealmaking on the other. Opponents say the larger scale of those potential impacts warrants special scrutiny, however.

“There’s a total lack of meaningful process when it comes to these ‘hyperscale’ data centers...it’s a real glaring mismatch,” Sen. Jen McEwen, DFL-Duluth, said in an interview, using the industry term for centralized data centers that can cover hundreds of acres and consume more power than a medium-sized city.

The computing hubs Google is planning [near Rochester](#) and [in Hermantown](#), near McEwen’s district, would fit that description if they’re fully built out. Such large, resource-intensive facilities have local impacts on par with heavy industry, McEwen said. She’s the lead sponsor of a [Senate bill](#) that would freeze data center permitting for about two years to give time for the state to study the industry’s impacts and decide how to regulate it.

“For opening a mine, we have a whole series of checks and balances for what we do in order for those permits to be issued and then to open and operate,” she said.

Though local officials broadly support the Hermantown and Pine Island projects, [several Twin Cities suburbs](#) have tightened zoning rules for data centers or imposed temporary construction bans to allow time to study their impacts. At the Capitol, McEwen’s bill and a [bipartisan measure](#) that would prohibit nondisclosure agreements between tech companies and local governments or their representatives are among several that would constrain data center development. The bills take a harder line than [compromise legislation](#) Gov. Tim Walz signed last year.

It’s unclear which Minnesota proposals, if any, will pass the closely divided Legislature in the closing weeks of a largely unproductive session. The debate risks dividing groups that have historically found a home in the DFL tent, with unionized building trades and the clean energy industry in favor of continued data center development facing off against [environmental groups](#) and big-business skeptics.

But widespread opposition in Republican-leaning areas like southwest Minnesota and the southern Twin Cities exurbs — local examples of organized pushback against [more than 270 projects nationwide](#) — suggest a bipartisan backlash is brewing.

In Nobles County, Bloomington-based Geronimo Power — a subsidiary of the Canadian infrastructure giant Brookfield Asset Management [as of last year](#) — tried to front-run opponents’ concerns. It revealed itself as the project’s developer early on and eschewed nondisclosure agreements with local officials as it sought zoning approvals. It also put up a [website](#) describing the project in more detail than Google has yet revealed about its Minnesota proposals and addressing concerns around energy costs, water usage, traffic, noise, land use and more.

In an interview with the *Reformer* before the board vote, Geronimo Power president and CEO Blake Nixon said his company had nothing to hide.

“Transparency is harder because you invite people who range from concerned to negative (on your project)...it slows things down, but you get a better outcome,” he said.

That didn’t happen. The Nobles County Board voted 3-2 on April 21 to deny a zoning change the 640-acre project needed to proceed.

It’s unclear what the board’s decision means for the project. In a statement to the *Reformer* after the vote, Nixon said his company had “listened and learned from local leaders and community members in Nobles County” and would consider “alternative options, including some other communities that have expressed interest” in hosting a data center.

Dave Serrano, a Worthington-based software architect who supported the project, told the *Reformer* he was disappointed and a bit confused by the backlash. It’s evidence, he said, that people want to reap the benefits of an increasingly digitized society without encountering the real-world infrastructure behind it.

“I thought this was a no-brainer for Nobles County...I learned a lot in the last few weeks,” he said. “In retrospect, it feels like people thought we were building a petroleum refinery there.”

Serrano said Geronimo’s 400-megawatt data center would have been a “generational” investment for a part of Minnesota long dependent on agriculture and industrial food processing.

By Geronimo’s estimates, the project would have created more than 1,000 construction jobs and at least 85 permanent jobs while seeding a \$10 million charitable fund and boosting countywide property tax receipts by \$12.8 million annually – a 39% jump from the status quo. The nearby wind, solar and battery energy storage projects Geronimo said would power the data center – and which will move forward even if the computing hub isn’t built, it says – would likely create additional construction jobs and tax revenue across a wider area.

Many of those jobs would go to skilled tradespeople: carpenters, pipefitters and especially electricians.

“I’ve got more than 400 members on the bench right now and just one of these projects would put the majority of them back to work,” said Kyle O’Neill, political coordinator for the International Brotherhood of Electrical Workers Local 292.

O’Neill’s Minneapolis-area local doesn’t cover Nobles County, but a project of that scale would likely pull in labor from across the region. One hyperscale data center requires about four professional sports stadiums’ worth of electrical work, he said.

Echoing Serrano, he decried what he called “propaganda” influencing local and state officials’ thinking – especially around the amount of water used to cool chips. [Newer data center designs](#) recycle much of their water or use cooling fluids other than water.

Promises of job creation or responsible resource use weren't enough for the Nobles County Board. Nor do they assuage data center skeptics in the legislature, who say the issue comes down to trust.

Sen. Erin Maye Quade, DFL-Apple Valley, cosponsored the NDA ban and permitting moratorium bills. Her district neighbors a Meta hyperscale facility under construction in Rosemount. She said she doesn't buy big tech companies' promises to use water, energy or anything else responsibly. They've [already walked back](#) ambitious climate goals, she said, so why wouldn't they renege on data center plans that no longer suit their needs — leaving municipalities and utility ratepayers [holding the bag](#) for overbuilt infrastructure?

Utilities are generally permitted to spread the cost of infrastructure investments broadly among their customers. It's increasingly common for data center developers and tech companies to pledge to cover the full cost of the upgrades needed to serve them, however. Google has done so for both its Minnesota data centers.

But accurately assessing those costs is [difficult in practice](#), and electricity rates have [risen sharply](#) in several states with high concentrations of data centers. The correlation — real or not — sparked a political backlash that propelled Democratic gubernatorial candidates in Virginia and New Jersey to wider-than-expected margins of victory last November.

“Whatever a corporation ‘commits’ to means nothing to me because they can back away from those commitments. I don't trust big tech at all,” Maye Quade said.

Experts who study data center development say the local government officials who do most of the heavy lifting on data center permitting — and their constituents — are right to take a ‘trust but verify’ approach.

Last month, the American Association for the Advancement of Science put out a [set of “key questions”](#) for state and local officials to ask developers and operators. Those questions range from the general, like the data center's intended use (AI training, data storage, crypto mining, and so on), anticipated noise levels during operation, and whether the developer is willing to enter a [community benefits agreement](#); to the more particular, like its primary power source, cooling configuration and where it expects to draw its water.

And because not all proposed data centers get built, utilities and state utility regulators have a parallel role to play in protecting ratepayers, said Kate Stoll, an AAAS project director who helped develop the question set.

“Sometimes data centers will make more (grid connection) requests than they ultimately use, so utilities need to weigh those forecasts and decide how much they need to build up,” Stoll said on an April 22 webinar on data center siting.

While “certainly ‘no’ is an option,” the people responsible for determining whether data centers get built in their communities have more power to shape the process than they may realize, Lauren Withycombe Keeler, an Arizona State University professor who specializes in sustainable development, said on the webinar.

In other words, she said, there’s an opportunity to lean into the building backlash without reflexively denying every proposal.

“There are a lot of things communities can do in permitting a data center, in allowing a data center to be in the community, (in directing) the data center...a wide range of (benefits) that communities can pursue instead of just saying no,” Keeler said.

Energy

What data centers might mean for your electric bill

by **Brian Martucci**

4 hours ago

MINNPOST

HEADWINDS

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Welcome back to Headwinds. Fair warning: There's some math in this week's newsletter.

The once-wonky debate over whether data center development raises ordinary folks' utility bills is now a potent political one. In March, President Trump hosted a splashy White House event [calling on big tech companies](#) to pay "the full cost of their energy and infrastructure, no matter what." East Coast Democrats made energy affordability a top election issue in statewide races last fall and [won big](#).

Experts say planned data centers will boost U.S. electric load at a pace not seen since the 1960s.

One closely watched annual forecast has average electricity use growing [5.7% per year](#) and peak demand jumping by the equivalent of 15 New York Citys in the next five years. Much of the near-term growth will happen in a belt stretching from Texas and the Southeast up to Ohio and Pennsylvania. But the nonprofit that operates the grid in Minnesota and other central states expects [more than three New York Citys to come online in its territory by 2035](#).

Electric companies are already building tons of infrastructure to support new data centers and other industrial loads while hardening their grids against wildfires and extreme weather, hooking more low-cost clean energy into the system *and* preparing for more demand from electrified vehicles and buildings.

More is on the way. **Investor-owned utilities like Xcel Energy plan at least \$1.4 trillion in capital spending over the next five years**, according to PowerLines, a nonprofit pushing to reform utility regulation. Xcel **wants to spend \$60 billion** over the next five years on projects like **this controversial-but-sorely-needed transmission line** linking Minnesota and Wisconsin. Minnesota Power plans **its own high-voltage line** between Grand Rapids and Hermantown, where Google says it will build a massive data center.

If you have a 401(k), you likely own stock in some of these companies. Even if not, their spending affects you directly. Utilities routinely ask state regulators for permission to **“ratebase”** capital investments and recover the costs from customers over time, along with a regulated profit margin that **averages about 10% nationwide**. (A loose analogy: The utility takes out a giant mortgage and promises to keep the lights on for customers who help pay it off.) The Minnesota Public Utilities Commission, for example, is considering an Xcel request to raise Minnesota electric rates by 13.2% over two years.

“Utilities make more money when they spend money on capital expenditures,” Charles Hua, PowerLines’ founder and executive director, said on a webinar earlier this month.

The prospect of elevated spending — and profits — has deep-pocketed institutional investors eyeing publicly traded utility companies. A group led by the private equity giant BlackRock **bought Minnesota Power’s parent company** for about \$6 billion last year.

Utilities and regulators face a brewing utility-rate backlash from customers and voters. “Affordability” is suddenly a hot topic on investor calls and in regulatory filings, and the link between data centers and rates is often explicit. In an announcement **Michigan’s attorney general likened** to a “ransom note,” Detroit-based DTE Energy said it would freeze rates for two years *if* an Oracle and OpenAI data center comes online as planned.

But DTE’s implication that a big new customer would help keep regular folks’ rates in check isn’t a wild one. The power grid is overbuilt to meet peak demand on the hottest summer afternoons and coldest winter mornings. It sits underutilized for most of the year even as utility customers chip away at its costs. By paying a lot of money to use more grid capacity, data centers and other “large loads” **could in theory** reduce regular customers’ share of the utility’s mortgage if they can find a way to spare the grid by **flexing operations**, running off onsite batteries, or (less optimally for neighbors and the environment) firing up backup generators during peak periods.

The same logic applies to other existing or emerging sources of demand, such as electric vehicles, efficient electric heating and [thermal batteries](#). It's one reason Xcel offers sweetheart rates for [off-peak EV charging](#) and [homes with heat pumps](#). It's also why advocates like Solar United Neighbors want Minnesota to allow homes and businesses with onsite solar panels and batteries to band together in virtual power plants that [they say will reduce costs for everyone](#).

“What remains uncertain is the amount of capital spending that is truly necessary and optimal for consumer benefit, particularly when lower-cost solutions that improve the efficiency of the grid but do not earn a financial return for utilities are often underutilized or overlooked,” Hua’s group said in its utility spending report.

It’s a tricky question. Get used to hearing it.

Questions? Comments? Let me know: feedback@minnpost.com

— Brian Martucci



‘Load growth’ and utility spending by the numbers

- [1,820 megawatts](#) of new data center capacity proposed in Minnesota, not yet including Google’s early-stage Pine Island and Hermantown facilities — equal to about 10% of the state’s current generating capacity
- [32% projected growth](#) in U.S. electricity use by 2030
- [35% projected growth](#) in peak electricity demand by 2035 in MISO, the U.S. grid region that includes Minnesota
- [\\$60 billion](#) in five-year planned capital spending by Xcel Energy, or about 11% annual rate base growth across Minnesota and six other states
- [13.2%](#) requested Minnesota electric rate increase by Xcel Energy from 2025-2027 (pending regulatory approval)



Letter: Are county commissioners missing something?

From the letter: The seeking of a data center would transform our lives.



fizkes - stock.adobe.com

May 08, 2026 at 10:35 AM

To the editor:

Douglas County is on the cusp of being a major industrial center. Our county is being driven by our strong educational base, work force, growing community.

The seeking of a data center would transform our lives — \$4 billion in construction, millions invested in wind farms on leased land. The opportunity for ALP to own its own power plant and control its destiny, divorcing us from the state's onerous zero carbon plans. A brand new \$7 million airport. Millions in infrastructure improvements, \$30 million in contributions to local charities. The bonus employment of high paying stable workers. Millions in tax revenue, freeing us from the constant need for increases in real estate taxes.

The opportunity is going to somebody. Why don't our commissioners allow us Douglas County taxpayers to be that somebody?

Burke Kiger
Alexandria, MN

Minnesota Reformer

Want an AI data center in your city? Sure, but first sign this non-disclosure agreement.

BY: PEYTON HAUG - OCTOBER 29, 2025 6:00 AM



📍 St. Louis County Commissioner Ashley Grimm poses for a portrait outside the St. Louis County District Courthouse Friday, Oct. 24, 2025 in Duluth, Minnesota. Grimm was shocked when she learned that her colleagues had known about a massive proposed data center six months before the public did, and has since been working to make it illegal for commissioners to sign nondisclosure agreements when big data center projects come to town. (Photo by Nicole Neri/Minnesota Reformer)

Leaders in small Minnesota communities are helping big tech companies dot the state with gigantic computers used to power AI, often under the cloak of code names and nondisclosure agreements – which legal experts and residents say is damaging public trust.

City councilors, mayors and other elected officials across the state have been aware for months, even years, of various massive AI data center proposals, while sharing little to no information publicly until the projects are set in motion – often bound by secrecy agreements.

The City of Hermantown, muzzled by nondisclosure agreements, called a proposal “Project Loon” in early planning documents. If approved, the project would comprise over 200 acres of the wooded Duluth suburb with 1.8 million square feet worth of AI data processors.

Power and water consumption – and even the identity of the company that will use the campus – are still under wraps even as the project reaches the permitting stage.

Jane Kirtley, a professor of media law and ethics at the University of Minnesota, said the phenomenon of elected officials signing secrecy agreements isn't entirely surprising: "Many of them are willing to sign their lives away in order to lure the businesses to their area."

Still, Kirtley said, the non-disclosure agreements are "extremely problematic" because they compound the problem of opaque local government: "In smaller communities where there's often less oversight, where fewer media are paying attention to it and fewer citizens participating, councils can get away with an awful lot of secrecy for a very long time without anybody complaining about it," she said.



📷 Young conifers and prairie grasses grow on the land earmarked for a large proposed data center campus in Hermantown, Minnesota, shown Friday, Oct. 24, 2025. (Photo by Nicole Neri/Minnesota Reformer)

The jurisdictions cooperating with the tech behemoths say they're in fierce competition with rival cities, counties and states and want to be able to negotiate privately, while the companies say they are guarding proprietary information and need the secrecy that an NDA guarantees.

The data centers provide jobs to construction workers who build and maintain them, and piles of property tax money for often cash-starved local governments.

Some elected officials have had enough, however, and are refusing to go along, while a state lawmaker wants to make these nondisclosure agreements illegal for elected officials.

'A total disservice to our office'

When St. Louis County Commissioner Ashley Grimm heard her colleagues knew about the proposed Hermantown campus a full six months before the public, she said she was “shocked.”

Hermantown is in south St. Louis County.

“To say that we would sign away our rights to talk to our constituents about that (data center project) is a total disservice to our office,” she said. Grimm scoffed at the idea that constituents had to file public records requests to get information.

Much of the available information related to the Hermantown proposal was made public recently through a Data Practices Act request – which is Minnesota’s version of a public records request and named after the state’s open records law – filed by Minnesota Center for Environmental Advocacy, or MCEA.

The records include hundreds of [pages of correspondence between](#) consultants, city staffers and local elected officials regarding “Project Loon,” some dating back more than a year. (Additional documentation can be found on citizen-led [stopthehermantowndatacenter.org](#).)

Grimm said the secrecy surrounding Project Loon motivated her to propose a prohibition on commissioners signing nondisclosure agreements when big data center projects come to town.

Her proposal was quickly rejected during a heated commission meeting earlier this month.



 Protest signs stand in a front yard near the land earmarked for a large proposed data center campus in Hermantown, Minnesota, just outside of Duluth, is shown Friday, Oct. 24, 2025. (Photo by Nicole Neri/Minnesota Reformer)

'I don't give a s*** what you think'

The meeting room was packed, but the county commission allotted no time for the public to comment on Grimm's proposal. At one point after the meeting, Commissioner Keith Nelson, one of three who [signed a nondisclosure agreement](#), repeatedly told a *Duluth Monitor* reporter on video "I don't give a sh*t what you think" about there being no opportunity for public comment.

Nelson did not respond to a request for comment on the interaction.

Instead, the county provided to the *Reformer* a statement on NDAs.

"In the economic development world, this is common practice as developers do their due diligence during their evaluation phase to determine a project's feasibility without tipping their hat to a competitor. St. Louis County signed a non-disclosure agreement so that we could receive information that is considered confidential and proprietary. Should the developer decide to move forward, the public will be provided opportunity to weigh in on any involvement the county may have with this project."

MCEA Executive Director Kathryn Hoffman replied, "We're just way past the point where that argument makes any sense."

MCEA has filed four lawsuits against cities that have advanced data center projects with what MCEA alleges are a lack of transparency and incomplete environmental reviews: Faribault, Pine Island, North Mankato and Lakeville.

Hoffman allowed that city staff could conceivably be required to sign a secrecy agreement. If an elected official signs one, however, the NDA could easily become a cover for something else entirely, Hoffman charged: secret lobbying.

A legislative response

Major AI data center projects – campuses known in the industry as "hyperscale" – are planned for Farmington and Rosemount, and both achieved significant momentum before the public knew anything about them.

In Farmington's case, city officials did not speak publicly about the development until Tract – the company building the campus – presented its project application during a City Council meeting.

Farmington City Administrator Lynn Gorski said in a statement that "it's not uncommon to not speak publicly about any project until an application is received." Gorski emphasized that the

application materials – like details of the environmental review – are public, and that to date the city of Farmington has not approved any data centers.

State Sen. Erin Maye Quade, DFL-Apple Valley, said she grew concerned as she learned about the Rosemount project, which will host Facebook parent Meta.



📷 Construction continues on the sprawling Rosemount Data Center on land bought by Meta near Dakota County Technical College, shown Thursday, May 29, 2025. (Photo by Nicole Neri/Minnesota Reformer)

Like in Hermantown, the proposal was listed in early planning documents under a code name: “Project Bigfoot.” An employee of the tech giant attended public meetings and corresponded with local officials using the alias “Ken Confidential,” Maye Quade recalled.

Maye Quade’s district falls on the project’s border.

Maye Quade proposed a bill earlier this year that would have barred local officials from signing nondisclosure agreements when planning data centers. It failed.

“I’m appalled that these large multi-billion dollar international corporations are entering into NDA’s with cities where you might not have a full-time mayor or city council,” Maye Quade said. The problem, she said, is that secrecy requirement exacerbates the power differential between a tech company and small city mayors.

“The Legislature should provide citizens the opportunity to be involved. NDAs are taking local communities’ rights away from being involved; our basic democratic, fundamental right is to

participate in the process.”

Maye Quade said she will try again during next year’s legislative session, and expects more support – and bipartisan support at that.

Many of her Republican colleagues are on board, she said: “You could sit us all on a panel and ask ‘What are three things you agree upon?’ and it would be one thing – the needed regulation for big tech and AI.”

Hermantown leaders discuss tax abatement for proposed Google data center

Hermantown officials hold session on proposed Google data center

By [Northern News Now staff](#)

Published: Apr. 27, 2026 at 10:46 PM CDT

HERMANTOWN, Minn. (Northern News Now) - Hermantown city leaders discussed property tax reductions and exemptions for Google's proposed data center at a council work session Monday night.

Hermantown's Economic Development Director says Google would pay its taxes in full during the proposed Hermantown Data Center project.

Then, the city would give them back a majority of that payment over 28 years.

City leaders and opponents of the data center previewed a proposed tax abatement document for the project.

Related: [Dateline Data Center: What's in it for us?](#)

"It's what we do with those taxes once we've received them that is outlined in this agreement," says Chad Ronchetti, Hermantown Economic Development Director

Ronchetti says before repayment, the city would keep the amount of money paid in taxes by current property owners, plus an extra \$100,000.

"That's the basic mechanics, we keep the existing and \$100,000. We then abate back 85% and retain the existing 15%," Ronchetti says.

He argues that this will ultimately benefit the city and taxpayers, as the city and school district will make millions more than what they pay to Google in the decades ahead.

Ronchetti said, "So the full financial picture for the city and school is above what we pay in abatement to the developer."

He said Google would also pay for utility construction near the proposed site.

"We get a big tax increase, we get free utilities and we get cash to the school and to the city," Ronchetti says.

Yet, some Hermantown residents aren't convinced.

Sitting in on the meeting Monday night were multiple members of the ‘Stop The Hermantown Data Center’, many of whom will be at next Monday’s city council meeting to share their thoughts.

Hermantown city council next Monday will include a public hearing on the abatement. City leaders confirm that Google representatives will be in attendance.

Stop the Hermantown Data Center gave a statement on the tax abatement, stating in part, “While the City touts the economic benefits to the City of Hermantown and the Hermantown School District, little is known about the true nature of the agreement(s), how the agreements will be enforced, and whether the economic benefits outweigh the staggering detriments to residents of Hermantown and surrounding communities, including destruction of rural, residential land, trout streams, wildlife, clean water, air pollution, traffic congestion, health costs, property value decline, and increased utility costs.”

The group also said the city gave them little to no time to research, saying that they only had one week to attempt to understand the implications of the agreement.

GET INVOLVED

MISSION

IMPORTANT

LAWSUIT AGAINST THE CITY OF HERMANTOWN



APRIL 30, 2026
UNCATEGORIZED

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MISSION

IMPORTANT



STOP THE HERMANTOWN DATA CENTER FILES LAWSUIT AGAINST THE CITY OF HERM

GET INVOLVED

MISSION

IMPORTANT



vs.

City of Hermantown,

COM

SHDC v City of Hermantown COMPLAINT [Download](#)

City's lack of transparency in Google Hyperscale Data Center plans exposes City to numerous lawsuits

HERMANTOWN, MINNESOTA, APRIL 29, 2026 : – Today, the non-profit citizen group, Stop the Hyperscale Data Center (SHDC), filed a Complaint on the City of Hermantown alleging the City has violated numerous state laws regarding data center development in the Adolph neighborhood. The City's actions in drafting and approving the Comprehensive Plan and decisions regarding rezoning of the Adolph neighborhood have not taken into regard for the Adolph Neighborhood Small Area Plan which was adopted in 2015 as an ordinance specifically to protect the rural character of the Adolph area.

The City took these actions in a clandestine manner based on the signing of NDAs by the City Administrator Joe Wicklund with the developer. The Complaint alleges that these NDAs violate

GET INVOLVED MISSION IMPORTANT

Violating Law by defining public data as confidential data and thereby keeping it hidden from

Hermantown and other area residents overwhelmingly oppose the project- a 1.8 million sq area of the City. The project abuts Midway, Solway, and Thompson township(s) and will go beyond. The project is inappropriately sited, and includes an environmentally sensitive area of agricultural lands. SHDC alleges in its Complaint that the City has violated spot-zoning regulations in the Adolph neighborhood. The project was developed over years of clandestine public knowledge, input, or adequate environmental assessment.

Emma Richtman explains that: "SHDC is a grass-roots coalition of committed area residents in Carlton Counties who want the City of Hermantown to honor its obligations of transparency. While we are disappointed that we needed to file a lawsuit to appeal the City's actions and get a seat at the table to have a say in the plans for the development of a hyperscale Google to do the right thing by finding a site more suitable for a project of this size."

BE THE FIRST TO COMMENT

Reply...

OR WRITING YOUR OWN COMMENT

~~SHDC~~

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STATE OF MINNESOTA

DISTRICT COURT

COUNTY OF ST. LOUIS

SIXTH JUDICIAL DISTRICT

Stop the Hermantown Data Center, LLC,

Case Type: Civil

Court File Number: _____

Plaintiff,

vs.

City of Hermantown,

COMPLAINT

Defendant.

INTRODUCTION

This action arises from Defendant's arbitrary and capricious actions taken in violation of Minnesota law in drafting and approving their 2045 Comprehensive Plan and rezoning the Adolph neighborhood of Hermantown. Plaintiff Stop the Hermantown Data Center seeks declaratory and equitable relief in the form of a writ of mandamus vacating the 2045 Comprehensive Plan and all subsequent land use decisions in the Adolph area, including rezoning of property. The City's actions in approving the changes to the 2045 Comprehensive Plan and the rezoning of the Adolph area were not only arbitrary and capricious but were done in secret and in bad faith to assist the developer of a hyperscale data center. The approximately 70 homeowners in this residential area are now facing a substantial reduction in the value of their homes and property as a result of the rezoning — a result that was clearly foreseeable when the City essentially spot zoned an

incompatible industrial use in the middle of a rural residential area with forests, wildlife, streams and wetlands.

Plaintiff Stop the Hermantown Data Center formed quickly in response to the disclosure of the plans for the hyperscale data center in September of 2025. The residents did not learn about the development from the City, as would be expected, but rather from an investigative report in the Minnesota Star Tribune. The report revealed that for well over a year-and-a-half, the City had been surreptitiously collaborating with a developer —eventually disclosed to be Google — to ensure the development of a data center in the Adolph area.

Residents immediately began attending Council meetings to voice their concerns and frustrations over the lack of information provided by the City, but they were met with silence and obfuscation. The City appears to have no interest in the health, safety or welfare of the people directly impacted by this development.

The secrecy exposed by the City has been attributed to Non-Disclosure Agreements (NDAs) signed on May 31, 2024, by City Administrator, John Mulder, and Assistant City Administrator, Joe Wicklund with the Developer. Operating as if they are restricted by the NDAs has led to the City repeatedly misrepresenting and denying information regarding the existence of the data center project. Additionally, the City has violated the Minnesota Open Meeting Law, Minn. Stat. § 13D, by closing meetings on at least three occasions, March 3, March 17, and June 16, 2025, all of which occurred during the time the City was actively working in secret with the developer and drafting the needed changes to the 2045 Comprehensive Plan.

The City has abandoned its ethical and legal responsibilities to its residents in favor of assisting Google with their data center. The City knowingly and willfully repeatedly took actions in furtherance of the development that intentionally circumvented Minnesota's Open Meeting Law

(OML) and the Minnesota Government Data Practices Act (MGDPA), and resulted in both malfeasance and nonfeasance in contradiction to their duties and responsibilities as public officials and in violation of the residents' procedural and substantive due process rights under the State of Minnesota Constitution.

In addition to a writ of mandamus vacating the 2045 Comprehensive Plan and all subsequent land use decisions in the Adolph area, including rezoning of property in the Urban Services Boundary Future Expansion Area of the proposed data center site, Plaintiff seeks declaratory relief, costs and equitable relief, including an Order finding the City in violation of the OML, ordering the City to produce the tapes of the three aforementioned closed meetings for an in camera review by the Court to determine if there were further violations of the OML, and an award of reasonable costs, disbursements, and reasonable attorney fees of up to \$13,000 for violations of the OML.

PARTIES

1. Plaintiff, Stop the Hermantown Data Center, Inc. (SHDC), is a non-profit organization comprised of residents of Hermantown, Minnesota, and surrounding affected communities.

2. Defendant City of Hermantown is a municipal corporation under the Minnesota Constitution, article XII, section 4, located in St. Louis County, Minnesota.

JURISDICTION AND VENUE

3. This Court has jurisdiction over the claims asserted under Minn. Stat. § 484.01, subdivision 1; Minn. Stat. § 555.01; and Minnesota Rule 4410.0400, subpart 4.

4. Venue is proper in this Court under Minnesota Rule 4410.0400, subpart 4, as the County where the proposed project would be undertaken.

FACTUAL BACKGROUND

5. The City of Hermantown, hereinafter referred to as the “City” was incorporated in 1975. The City is a statutory city governed by Chapter 412 of the Minnesota Statutes and led by a City Council consisting of an elected Mayor and four elected council members. The Mayor is a voting member of the Council.

The History of the Adolph Neighborhood Small Area Plan

6. In 2015, the City adopted the Adolph Neighborhood Small Area Plan, hereinafter the “2015 Plan”, as an amendment to the City’s 2001 Comprehensive Plan. At that time, there was concern that the area needed additional protection to maintain its rural character.

7. The area studied for the 2015 Plan included a 3.5 square mile area located in the Southwest corner of the City, centered by the intersection of Highway 2 and Midway Road – known as Adolph. Adolph is further described as largely undeveloped and rural with many long-established families. Residents reported that the longevity of their neighbors, rural character with open space, and history of the area, are key attributes of the Adolph area.

8. The 2015 Plan noted that the Adolph area included several zoning districts, with the largest being S-1 Suburban, which applied to most of the western half of the study area. The predominant land use in the study area was noted as undeveloped land, with 70 single-family housing structures in the study area. The plan specifically noted that there are areas outside of the City boundaries that are not included in the study area but that share a border with the area, including additional residential properties located in both Midway Township and Solway Township.

9. Additionally, a significant amount of the Adolph area was covered by a Shoreland Overlay (SO) zone because several rivers and streams cross through the area. In fact, a recent article in the Minnesota Star Tribune stated that the Minnesota Pollution Control Agency had conducted a four year study of the Midway River Watershed that originates in Hermantown and is concerned that the Google data center could harm healthy, newly discovered brook trout streams flowing through the area's watershed. According to the article the MPCA has sent a copy of its report to the City.

10. The 2015 Plan was developed with the help of a Steering Committee comprised of several community members selected by the City. The 2015 Plan's vision and recommendations included, expanding and protecting the rural character and history of the Adolph study area and maintaining traditionally rural land uses.

11. Specifically noted in the 2015 Plan was that the existing light industrial zone did not reflect the demands and desires of the area and that many of the businesses located within the M-1, Manufacturing and Light Industrial zone, were non-conforming uses and many of the lands zoned M-1 were not suited for light industrial development due to wetlands, lack of public utilities, and poor transportation access.

12. The decision to locate the data center in Adolph was made with total disregard for the 2015 Plan and its stated goals of limiting development and retaining the rural character of Adolph. The 2045 Comprehensive Plan completely overrides the most important elements of the 2015 Adolph Neighborhood Small Area Plan.

The 2045 Comprehensive Plan

13. In September 2022, the City began meeting to draft a new Comprehensive Plan, hereinafter the "2045 Plan". The City hired the consulting firm, Hoisington Koegler Group, Inc.

The City included detailed information on its website about the various steps in the process and the desire for public input. A Steering Committee, made up of City residents and businesspersons, was appointed, some of whom were also members of the 2015 Plan Steering Committee, including Jonathan Thornton, a citizen member of the committee.

14. The 2045 Plan's Steering Committee included City residents: Joe Peterson, a now-sitting City Councilor, Jonathan Thornton, Beth Wentzlaff, a now-sitting member of the Planning & Zoning Commission, JP Brooks, Karen Pionk, Micki Mojtysiak, Bart Porter, Sam Clark, Lynne Williams, and Sandi Peterson.

15. The City's Project Staff Team included Gloria Nelson, then-sitting City Councilor, John Mulder, City Administrator, Joe Wicklund, Assistant City Administrator, Eric Johnson, Community Development Director, David Bolf, City Engineer, Northland Consulting Engineers, and Paul Senst, Public Works Director.

16. The 2045 Plan Steering Committee met on September 27, 2022, June 1, 2023, July 19, 2023, April 9, 2024, May 16, 2024, and July 11, 2024, to review materials and discuss the needs and desires of the community with regards to the future plans for development and zoning. At no point during the planning process was there ever a discussion about changing the rural character of the Adolf area from S-1 Suburban to Business Light Manufacturing.

17. When the Steering Committee met on July 11, 2024, the meeting agenda included "Draft Land Use Goals" and identified numerous remaining project tasks still to be completed. Goals included developing the draft 2045 Plan document by July to September 2025 and having approval of the final 2045 Plan occur by October to November 2025.

18. The Steering Committee never completed these tasks however, because from that point forward the City decided to eliminate citizen input from the process. No additional meetings

were scheduled after July of 2024 and the City did not consult any further with the Steering Committee, not even giving them an opportunity to review the final draft of the completed 2045 Plan.

19. Although no reason was ever provided to Steering Committee members as to why they were removed from the process, and in fact, the Steering Committee members were never officially notified by the City that they were no longer a part of the process, documents reveal that by July 2024 City staff had already begun working covertly with the developer of the hyperscale data center. So, without the Steering Committee and in contradiction of the detailed planning process set out on the City's website, City staff took over the drafting of the 2045 Plan. The entire vision of the Adolph area as defined in the 2015 Plan was changed by rezoning the area, including a large section City staff determined should be rezoned as Business Light Manufacturing (BLM). These changes were needed by Google and Minnesota Power to move forward, unhindered by the 2015 Adolph Plan. This was all done with no input from the Steering Committee that was initially said to be so essential to the process.

20. The City was informed by an email on February 28, 2025, from Leila Bunge, of Kimley-Horn, who was conducting the AUAR environmental review, that she did not believe the City's existing Comprehensive Plan would justify the development of the data center. Bunge's email to Community Development Director Eric Johnson further advised that changes would need to be made to it before she could proceed with the review.

21. The author of the changes to the 2045 Plan is now known to be Chad Ronchetti, the City's Economic Development Director. During public comments made at a Solway Township meeting he attended on October 14, 2025, Ronchetti stated that he had modified the 2045

Comprehensive Report after the Steering Committee was adjourned and that he did not invite the Steering Committee to review the report prior to introducing it to the Planning and Zoning board.

22. By April of 2025, six months earlier than the original timetable set out by the City, the 2045 Comprehensive Plan had been drafted and was scheduled to be presented to the Council.

23. At the April 21, 2025, Council Meeting, City staff presented the 2045 Plan — a glossy, 94-page booklet full of pictures, graphs, and repetitive language — including language emphasizing the importance of the Steering Committee in the process. In fact, the names of the Steering Committee members are prominently listed first in the Acknowledgment Section at the beginning of the 2045 Plan. This is clearly intended to give the public the impression that the Steering Committee had been involved throughout the process and had approved, or otherwise supported, the 2045 Plan as submitted.

24. In fact, the Steering Committee is mentioned at least 12 times in the 2045 Plan, including as part of the community engagement phase and in introductions to at least four different sections of the Plan. The City cites to its consultation with the Steering Committee to set goals and strategies, without noting that consultation with the Steering Committee had ended over eight months before the final draft was completed. The City allowed for the misrepresentation of the Steering Committee's approval, support, and recommendation of the 2045 Plan — knowing full well that the Steering Committee had never even been asked to review the final draft.

25. The changes to the Adolph area appear to be intentionally buried within the 94-page document.

26. The 2045 Comprehensive Plan was approved by the Council at the April 21, 2025, meeting by unanimous vote — even after two long-term residents, Tim Resberg and Michael Ralph, spoke during the public comment period and asked repeatedly and very directly if this had

anything to do with a data center. The Council remained silent as they witnessed City Administrator Mulder and Mayor Boucher deny what they knew to be true regarding the changes to the 2045 Plan and the plans for the data center development.

27. In the process of drafting and approving the 2045 Plan essential information was hidden from the public and public input was ignored. The Council was aware of the misinformation stated on their behalf to the public.

28. Now, just one year after approving the new 2045 Plan, the City announced at the April 21, 2026, Planning and Zoning Meeting, that the 2045 Plan needs amending to change the Urban Services Boundary area and other changes it has determined are necessary for making infrastructure changes needed for the data center development.

The Non-disclosure Agreements – (NDAs)

29. On May 31, 2024, City Administrator Mulder and Assistant City Administrator Wicklund signed NDAs, with the developer of the data center, on behalf of the City.

30. Under Minnesota law and City Code, the authority to contract is with the Council. Mulder and Wicklund did not have Council approval to sign the NDAs. The NDA specifies that it must be signed by someone with the authority to represent the parties and neither Administrator Mulder, nor Wicklund, had authority to sign the NDAs on behalf of the City nor obligate the City to its terms.

31. The NDA identifies the City of Hermantown as the “Participant” and Mortenson Development, Inc. as the “Company,” and as the signatory of the NDA. The NDA defines the Company as an agent for a third-party client — now known to be Google or some subsidiary of Google. The NDA empowers the Company to act on the Client’s behalf in connection with the Transaction—which is now known to be the plans for the data center development.

32. The NDA designates the unnamed Client (Google) as a third-party beneficiary and grants the third-party beneficiary joint and several rights to enforce the terms of the NDA against the Participant, which is the City.

33. Neither the City, City staff, nor the Council were ever bound by the NDA as it was not a legally executed contract and violates the MGDPA.

34. After signing the NDAs on May 31, 2024, the City Administrator and Assistant City Administrator operated as though all information regarding the data center development was confidential and it appears from records that involved City staff operated as though they were subject to the terms of the NDAs as well — conducting communications and planning in secret and withholding information about the data center development from the public.

35. The NDAs were intentionally used to circumvent the requirements of Minnesota's open meeting laws, the Data Practices Act, and to hide the information from the public by redefining public information as confidential.

Open Meeting Law Violations – Improperly Closed Meetings

36. During meetings on March 3, March 17, and June 16, 2025, the Council unanimously approved motions to close the meetings pursuant to Minn. Stat. § 13D.05, Subd. 3(b)(3) to develop or consider offers or counter offers for the purchase of real property. The Council did not identify on the record the real estate being considered for discussion prior to closing the meetings and did not provide a list to the public of all persons and Council members attending the meeting as required by Minnesota law. Because of the closed nature of the proceeding, it is unknown what real property was discussed or whether the real property discussed is, or was, related to the data center development.

Open Meeting Law Violations – Serial Meeting Violations

37. Minutes of Council meetings from May 2024 through September 2025 indicate that no information or discussion concerning a possible data center development occurred during an open Council meeting. The Mayor was not informed of the data center project until September of 2024 and it is unknown when the Council was informed. Despite the lack of any open discussion regarding the matter, numerous decisions were made by the Council that involved the data center project.

38. Minutes of Council meetings from May of 2024 through September of 2025 indicate that no information or discussion concerning amending the Comprehensive Plan to include changing zoning of the Adolph area occurred during an open Council meeting, yet the changes were in the final 2045 Comprehensive Plan the Council unanimously approved.

39. The Council members and Mayor either obtained information necessary to allow them to make decisions regarding moving the project forward through serial communications in violation of the Minnesota Open Meeting Law (OML), or they approved the changes to the 2045 Comprehensive Plan, including the changes to zoning in the Adolph area, in an arbitrary and capricious manner by voting without any knowledge on the issue.

40. At the July 7, 2025, Council Meeting, the Council considered several resolutions for actions that were clearly intended and needed for moving forward on the data center project. Again, without any discussion, the Council voted unanimously in favor of the resolutions. These included a Resolution Accepting Large Specific Project Scoping Document and Authorizing the Preparation of the Draft Alternative Urban Areawide Review (AUAR) Document for the Section 31 Hermantown Industrial Project. The Council members and Mayor either obtained information necessary to allow them to make decisions regarding these matters through serial communications

in violation of the OML, or they approved the requests in an arbitrary and capricious manner by voting without any knowledge on the issue.

41. At the October 20, 2025, Council Meeting, over 200 people filled City Hall, and sixty-four individuals spoke during the public comment period — most of them voicing opposition to the rezoning or requesting the Council at least table the ordinance for further review. Following public comments that lasted nearly five hours, the Council, knowing full well that the change was intentionally being made to assist with the rezoning needed for the data center development project and without any discussion or attempt to address the issues raised by the residents, voted unanimously to approve the rezoning. The Council members and Mayor either obtained information necessary to allow them to make decisions regarding these matters through serial communications in violation of the OML, or they approved the requests in an arbitrary and capricious manner by voting without any knowledge on the issue.

Acts of Bad Faith and Malfeasance by the City

42. In mid-January of 2025, Robert Kohlmeier, a decades-long resident, whose 15 acres directly abut the proposed development was contacted by the Developer concerning possible sale of his land for an industrial project. Mr. Kohlmeier attempted to contact the City for clarification of the project. He sent two emails to Community Development Director Eric Johnson, and a text message to Mayor Boucher, asking whether the project had to do with a data center.

43. Director Johnson, knowing the truth of the situation, emailed City staff and Mayor Boucher seeking guidance as to how to respond and noting that he intended to respond that the only application the City has received in this area is for a wetland delineation, in the fall of 2024 and otherwise suggesting the resident contact Chris Bates at Mortenson with his questions. Mayor Boucher, also knowing the truth of the situation, responded that he should leave out the suggestion

to contact Mortenson or their representative. In the end, the City did not respond to Kohlmeier's inquiries.

44. During the April 7, 2025, Council Meeting when discussing an amendment to change the definition of Business Light Manufacturing (BLM) zoning to include "communication service facilities" Community Development Director Johnson, knowing full well that the change was intentionally being made to assist with the rezoning needed for the data center development project, stated that the City was looking at different trending industries — merely preparing for a hypothetical, future project.

45. At the April 21, 2025, meeting, again while discussing an amendment to change the definition of Business Light Manufacturing (BLM) zoning to include "communication service facilities" the City made numerous misrepresentations to the public. Specifically, when responding to inquiries from the public regarding the need for the changes, Director Johnson repeatedly misrepresented the information even though he had intimate knowledge that the changes were necessary to ensure the data center project would be able to continue, including the following:

- a. During his comments regarding changing the definition of BLM zoning to include "communication services facilities", he stated "we just thought it was just proactive that we be able to add communication facilities to our definitions and then look into where these could occur at a later date." Notably, on October 21, 2025, Harmony Group, one of the entities working on the project, submitted a Commercial Industrial Development Permit request for a Communication Services Facility from the Planning Commission.

- b. Regarding the amendment to change the zoning of 14 parcels owned by Minnesota Power or the Rendfeld Land Company from S-1 Suburban to BLM, he attempted to lead the public to believe the purpose of the amendment was to simply align existing uses by Minnesota Power to BLM, knowing full well that there was no need to make such zoning changes for Minnesota Power and that the real reason for the changes was to pave the way for a data center to be powered by Minnesota Power's substation in that specific area.

46. City Administrator Mulder also made knowingly false and misrepresentative statements at the April 21, 2025, meeting — specifically to Tim Resberg and Michael Ralph, who were in attendance at the meeting. Notwithstanding his knowledge to the contrary, Mulder repeatedly denied any knowledge of a data center and told them it was a private land sale that the City knew nothing more about. Mayor Boucher, who had been aware of the data center planning and development for at least six months, echoed Mulder, and denied the City's planning was related to the development of a data center.

47. The Council sat silently during the misrepresentations made at the April 21, 2025, meeting and without any discussion or attempt to address the concerns of the public or correct the statements of City staff and the Mayor, voted unanimously to approve each amendment that came before it in furtherance of the data center development.

48. During the December 15, 2025, meeting, the Council was asked to execute a second amendment to an engineering agreement for consulting services to address a second water connection. Resident Paul Fish asked the Council if the extension of the waterline had anything to do with the proposed data center. Mayor Boucher, fully aware of the truth of the matter,

responded that it did not, however, there are emails indicating that the extension is clearly for the data center development.

**The City's Actions Were Arbitrary and Capricious in Amending
the Comprehensive Plan and Rezoning the Adolph Area**

49. At the public hearing on October 20, 2025, to rezone a portion of the Adolph area from S-1 Suburban to Business Light Manufacturing, a large majority of the citizens and property owners who spoke objected to the rezoning to allow a data center. Many of the property owners stated that the development would substantially diminish the value of their homes and property. In spite of the repeated claims by the property owners, the Council failed to investigate or have the City staff investigate the impact of the rezoning of a data center site on surrounding property values. Rather, the Council sat mute and passed the ordinance without knowledge as to what impact the data center would have on property values.

50. Based on information and belief, the rezoning and proposed data center has caused a dramatic drop in price listings for homes in the area. For example, a home which is located next to the data center site was listed for sale in August 2025. News of the data center came out in September 2025. There was no activity on the listing, and the home was taken off the market in October 2025. The home was relisted in March 2026 at a reduced price. There have been several showings but no offers with buyers expressing concerns about the data center development.

51. Minn. Stat. Sec. 462.357, Subd. 9 provides that a city such as Hermantown that is outside the Twin Cities metropolitan area, when adopting official controls such as rezoning “SHALL consider restricting new residential, commercial, and industrial development so that the new development takes place in areas subject to the following goals and objectives” as outlined in the statute (emphasis added). The goals and objectives outlined in the statute which would limit light manufacturing rezoning in the Adolph area are: minimizing the fragmentation and

development of forest, wildlife, and open space lands, including consideration of appropriate minimum lot sizes, minimizing further development in sensitive shoreland areas, and encouraging development close to places of employment, shopping centers and other public and private service centers.

52. The Adolph area is exactly the type of area Minn. Stat. Sec. 462.57, Subd. 9 is designed to protect. The area consists of approximately 70 homes located in a forested area with many streams and wetlands along with abundant wildlife. The statute is meant to protect the fragmentation and development of such areas. In this instance the City's rezoning for the data center has done the opposite. It has essentially allowed spot zoning of a large incompatible, industrial use in the existing rural area which surrounds the rezoned property.

53. There is no record of the Council making the required consideration of limiting the location of the data center site in approving the changes to the 2045 Plan and zoning ordinance. In approving the changes to the 2045 Plan and the rezoning, the Council sat mute at the end of both public hearings even though there was overwhelming opposition to the proposed changes. The lack of any rationale for their decisions was not only a violation of the state statute but is further evidence that the decision to rezone was arbitrary and capricious.

COUNT ONE

THE CITY'S ACTIONS IN APPROVING THE 2045 COMPREHENSIVE PLAN AND REZONING WERE DONE IN BAD FAITH, WERE ARBITRARY AND CAPRICIOUS, AND DONE IN VIOLATION OF MINNESOTA LAW

54. Plaintiff incorporates herein by reference the allegations set forth in the foregoing paragraphs.

55. The City failed to investigate or consider the substantial negative impact the rezoning for the data center would have on the homes surrounding the data center.

56. The City failed to follow the requirements of Minn. Stat. Sec. 462.57, Subd. 9 when it essentially spot zoned an industrial use in a location surrounded by a rural residential area with forests, wildlife, streams, and wetlands. See Count Seven below.

57. The Council and City staff violated Open Meeting laws and the Data Practice Act in an attempt to keep the plan for the data center secret from the public for approximately a year and half. During this time period the Council and City staff worked with the Developer to move the project forward unbeknownst to the public. The decision to amend the Comprehensive Plan and the Zoning Ordinance so as to benefit the data center development was a foregone conclusion well before the public knew about the project and before the public hearings were held. Accordingly, the public hearing process was a sham. See Counts Two, Three, and Four below.

58. The Council and City staff knowingly misrepresented public data to citizens during Council meetings when asked about issues relating to the data center.

COUNT TWO

THE CITY VIOLATED THE MINNESOTA DATA PRACTICES ACT TO MAINTAIN THE SECRECY OF THE DATA CENTER PROJECT

59. Plaintiff incorporates herein by reference the allegations set forth in the foregoing paragraphs.

60. Minnesota Stat. § 13.03 ACCESS TO GOVERNMENT DATA, commonly referred to as the Data Practices Act or the MGDPA, states that “All government data collected, created, received, maintained or disseminated by a government entity shall be public unless classified by statute, or temporary classification pursuant to section 13.06, or federal law, as nonpublic or

protected nonpublic, or with respect to data on individuals, as private or confidential.” Minn. Stat. § 13.03, Subd. 1.

61. Minn. Stat. § 13.03, subd. 3, creates a “presumption that government data are public and are accessible by the public for both inspection and copying.”

62. The use of the NDAs by the City violated the MGDPA by dictating data as private and confidential that is presumed to be public under the law.

63. The NDAs were intentionally used to circumvent the requirements of the MGDPA and Minnesota’s open meeting laws by creating a presumption that the data being shared by the Developer was confidential.

64. The name of the “Client”, now known to be Google, and information pertaining to the “Transaction”, now known to be a hyperscale data center, do not qualify as private, confidential, or non-public data under the MGDPA.

65. The City used the NDA to justify keeping the plans for the data center secret and hidden from public scrutiny.

66. Only the Council has the authority to contract on behalf of the City. The Council did not authorize the signing of the NDA by City Administrator Mulder and Assistant City Administrator Wicklund.

67. The City was not bound by the NDA, nor were the individual Council members or the Mayor.

68. At the March 16, 2026, Council meeting, Councilor Geissler stated that as an elected City Council official he did not sign an NDA. Mayor Boucher added that no one on the Council had signed an NDA for this project. The Councilors and Mayor knew they were not covered by the NDA.

69. These violations occurred over the course of the City's clandestine planning for the data center without transparency to the public.

COUNT THREE

THE CITY VIOLATED THE OPEN MEETING LAW BY IMPROPERLY CLOSING PUBLIC MEETINGS

70. Plaintiff incorporates herein by reference the allegations set forth in the foregoing paragraphs.

71. Minnesota's Open Meeting Law (hereinafter the "OML") is based on the assumption that all meetings of local governing bodies are open unless expressly permitted or required to be closed. The purpose of the law is to ensure transparency in the decision-making process of elected bodies.

72. The OML only allows meetings to be closed under seven statutory exceptions. Before a meeting may be closed under one of the exceptions, the Council must state on the record the specific grounds permitting the meeting to be closed and describe the subject to be discussed.

73. On March 3, 2025, March 17, 2025, and June 6, 2025, the Council closed meetings in violation of the OML. In each instance the Council closed the meeting pursuant to Minn. Stat. 13D.05 Subd. (b)(3) to develop or consider offers or counteroffers for the purchase of real property. Before closing the meeting, this statute requires the Council to identify on the record the real estate being considered for discussion, The statue also requires that the Council provide a list of all persons and Council members attending the meeting. The Council failed to identify the parcel being discussed and has not provided a list of the people attending the closed meeting in violation Minn. Stat.13D.05 Subd. (b)(3.) Additionally, this section requires the Council to keep a tape recording of the closed meeting for eight years after the closed meeting.

74. Upon information and belief, the Plaintiff claims that the Council conducted public business other than the discussions allowed by Minn. Stat.13D.05 Subd. (b)(3.). Pursuant to Minn. Stat. 13D.03 Subd. 3, Plaintiff requests the Court to order the City to turn over the tapes of the three closed meetings for an in camera review by the Court to determine whether the Council discussed public matters at the closed meeting which are not subject to the exception of closing the meeting.

75. There is no separate statutory language in Minnesota law that allows for the use of an NDA to justify the closing of a meeting.

76. The decision not to share critically important public information in an open meeting because an NDA has been signed creates a violation of the OML.

COUNT FOUR

THE CITY VIOLATED THE MINNESOTA OPEN MEETING LAW AND DATA PRACTICES ACT BY OBTAINING INFORMATION THROUGH SERIAL MEETINGS

77. Plaintiff incorporates herein by reference the allegations set forth in the foregoing paragraphs.

78. Serial meetings violate the OML and constitute an intentional circumvention of the OML. Serial meetings occur when members of an elected body each receive the same information individually or in groups that are less than a quorum. A violation of law occurs if the process was “designed” to avoid public hearings, to forge a majority in advance of a public hearing, or to hide improper influences.

79. The records show that at no time from May of 2024 through August of 2025 was there ever any public discussion or information shared with the public either through Council meetings or release of public data regarding the hyperscale data center. Rather, City staff and

entities working with the Developer made plans for data center well before any zoning was enacted or the Comprehensive Plan was changed to allow for the data center. City staff used the code name “Project Loon” in order to keep information secret, including data that was public under the Data Practices Act. Nonetheless, the Council members and Mayor repeatedly voted unanimously in favor of matters that were in furtherance of the data center development, including, but not limited to, the following:

- a. approval of the 2045 Comprehensive Plan, which needed to be changed to allow for Business Light Manufacturing zoning in the Adolph area,
- b. changing the definition of Business Light Manufacturing to include telecommunication services or communication services facilities,
- c. changing the zoning of the parcels in the Adolph area owned by Minnesota Power from S-1 Suburban to Business Light Industrial, and
- d. approving the changes to the zoning map which were necessary to facilitate the Planning and Zoning Commission approving a special use permit for the parcels in Adolph on which the data center is to be built.

80. From May of 2024, when the NDAs were signed, and continuing until after the issue came to light in September of 2025, there were no discussions and no information shared at any public meetings concerning the data center development as it related to the decisions of the Council during any open segment of any Council meeting or pre-agenda meeting.

81. The Council members and Mayor either obtained information necessary to allow them to make decisions regarding moving the project forward through serial communications in violation of the (OML), or they approved the matters in an arbitrary and capricious manner by voting without any knowledge on the issue. This conduct was in violation of their ethical and

legal responsibilities of public office in that they were blindly following the directives of the City Administrator and other City staff as to how they should vote on these matters.

82. Records indicate that the City Administrator, Assistant City Administrator, Director of Community Development, and Director of Economic Development had all been participating in meetings regarding the development of the data center for several months before informing the Mayor in September of 2024. It is not known when the data center information was shared with the Council members.

COUNT FIVE

THE CITY COUNCIL ABDICATED ITS RESPONSIBILITY BY ALLOWING THE CITY ADMINISTRATOR TO ACT BEYOND THE LIMITS OF ADMINISTRATIVE DUTIES IN CONTRADICTION OF MINNESOTA LAW

83. Plaintiff incorporates herein by reference the allegations set forth in the foregoing paragraphs.

84. The City Code defines the City Administrator position as: “that person appointed by the Council under Section 220 to perform the duties specified by Section 220 and elsewhere in this Code, and by future City Council ordinances and resolutions.” The City Code Section 220 is identical to Minn. Stat. Section 412.651, Subs. 9 which defines the duties of a City Manager.

85. Minnesota law is clear that whether titled as City Administrator or City Manager, the position is restricted to providing administrative and ministerial duties of the city government and not legislative actions or decisions.

86. The only authority for entering into contracts by the City Administrator is in accordance with City Code Section 220.03.2. which states that the City Administrator shall have

authority to sign purchase orders for routine services, equipment, and supplies for which the cost does not exceed \$10,000.

87. The Council has empowered or abdicated its role in governing the City to the City Administrator and other City staff as revealed by the extensive steps taken by the City Administrator and City staff that went far beyond administrative or ministerial, prior to informing the Council or Mayor concerning the data center development project.

88. Although City staff are not regulated by the OML, they are not allowed to receive information defined as public information under the MGDPA and keep such information from the public, by redefining it as confidential or in adherence to an NDA.

89. In this case, City staff received information and made numerous “preliminary” decisions and expended public funds without any input from the elected officials – decisions that were far beyond administrative or ministerial.

90. The drafting of the 2045 Plan was manipulated by the City Administrator and City staff as they excluded the Steering Committee and proceeded to draft the language required to allow for rezoning the Adolph area and thereby facilitate the needs of the third-party beneficiary under the NDA signed by the City Administrator.

COUNT SIX

THE CITY COMMITTED MALFEASANCE AND NONFEASANCE BY WILLFULL ACTIONS IN PERFORMANCE OF THEIR OFFICIAL DUTIES

91. Plaintiff incorporates herein by reference the allegations set forth in the foregoing paragraphs.

92. As an Optional Plan A statutory city under Minnesota law, the City is considered a “political subdivision” of the State of Minnesota. Minn. Stat. § 609.415, Subd. 1(5).

93. Under Minnesota law, a “public officer” means an executive or administrative officer of the state or of a county, municipality, or other subdivision or agency of the state or a member of the legislature or of a governing board of a county, municipality, or other subdivision of the state. Minn. Stat. § 609.415, Subd. 1(1)(a)(b).

94. Malfeasance is defined as the willful commission of an unlawful or wrongful act in the performance of a public official’s duties which is outside the scope of the authority of the public official and which infringes on the rights of any person or entity. Minn. Stat. § 351.14, Subd. 2.

95. A public officer or employee who (1) intentionally fails or refuses to perform a known mandatory, nondiscretionary, ministerial duty of the office or employment within the time or in the manner required by law; or (2) in the capacity of such officer or employee, does an act knowing it is in excess of lawful authority or knowing it is forbidden by law to be done in that capacity; or (3) under pretense or color of official authority intentionally and unlawfully injures another in the other’s person, property, or rights, may be sentenced to imprisonment for not more than 364 days or to payment of a fine of not more than \$3,000 or both. Minn. Stat. § 609.43.

96. The signing of NDAs by the City Administrator and the Assistant City Administrator, without Council approval was an unlawful act.

97. The withholding of data that is defined as public under the MGDPA is a violation of the law.

98. The City Administrator and Assistant City Administrator, along with other City staff withheld information that was clearly more than administrative or ministerial from the Mayor and the Council.

99. The City Administrator and Assistant City Administrator, along with other City staff, the Mayor and the Council members withheld information from the public that was clearly public data under the MGDPA.

100. The City Administrator and Assistant City Administrator, along with other City staff, falsely claimed they had no information about a project that they in fact had extensive, detailed information about. They misrepresented the truth and misled the public regarding the data center development and the reason for the zoning changes.

101. Mayor Boucher intentionally misled the public by claiming he had no information about the data center development and the reason for the zoning changes, when he had extensive, detailed information about the matter.

102. The Council members committed nonfeasance when they allowed the false information stated by the City Administrator and Assistant City Administrator, the Mayor and other City staff to stand. They had information about the data center project, and they knew the statements that were made misrepresented the truth and were intended to mislead the public regarding the data center development and the reason for the zoning changes.

COUNT SEVEN

THE CITY FAILED TO FOLLOW MINN STAT § 462.357 SUBD 9 IN REZONING

THE ADOLPH AREA TO LIGHT INDUSTRIAL

103. Plaintiff herein incorporates by reference the allegations set forth in the foregoing paragraphs.

104. Minn. Stat. § 462.357, Subd. 9 provides that a city such as Hermantown that is outside the Twin Cities metropolitan area when adopting official controls such as rezoning “SHALL consider restricting new residential, commercial, and industrial development so that the

new development takes place in areas subject to the following goals and objectives” as outlined in the statute (emphasis added). The goals and objectives outlined in the statute which would limit light industrial rezoning in the Adolph area are: minimizing the fragmentation and development of forest, wildlife, and open spaced lands, including consideration of appropriate minimum lot sizes, minimizing further development in sensitive shoreland areas, and encouraging development close to places of employment, shopping centers and other public and private service centers.

105. There is no record of the Council making the required consideration of limiting the location of the data center site in approving the change to the Comprehensive Plan and zoning ordinance. In approving the changes to the Comprehensive Plan and the rezoning, the Council sat mute at the end of both public hearings at which there was overwhelming opposition to the proposed changes. The lack of any rationale for their decisions was not only a violation of the state statute but is further evidence that the decision to rezone was arbitrary and capricious.

COUNT EIGHT

THE CITY DENIED CITIZENS PROCEDURAL DUE PROCESS IN VIOLATION OF ARTICLE I, SECTION 7 OF THE MINNESOTA CONSTITUTION

106. Plaintiff incorporates herein by reference the allegations set forth in the foregoing paragraphs.

107. The City violated residents’ right(s) to procedural due process by failing to provide adequate notice and/or a meaningful opportunity to be heard regarding changes to the City’s 2045 Comprehensive Plan and zoning changes in violation of Article I, Section 7 of the Minnesota Constitution.

108. The City's actions to change the 2045 Plan and rezone the Adolph area from residential to business and light manufacturing to accommodate development of a hyperscale data center, negatively affecting residents' real and personal properties, health, safety, and security, without public disclosure, was an arbitrary and unjust deprivation of residents' interests.

COUNT NINE

THE CITY DENIED CITIZENS SUBSTANTIVE DUE PROCESS IN VIOLATION OF ARTICLE I, SECTION 7 OF THE MINNESOTA CONSTITUTION

109. Plaintiff incorporates herein by reference the allegations set forth in the foregoing paragraphs.

110. The City violated residents' right(s) to substantive due process by changing the 2045 Comprehensive Plan and rezoning the Adolph area from residential to business and light manufacturing in an unreasonable, arbitrary, and/or capricious manner related to the health, safety, and welfare of the public and area residents and infringing on residents' liberty, property and/or privacy in violation of Article I, Section 7 of the Minnesota Constitution.

PRAYER FOR RELIEF

WHEREFORE, Plaintiff requests the Order of the Court as follows:

1. Entering an order for declaratory relief and equitable relief in the form of a writ of mandamus vacating the 2045 Comprehensive Plan and all subsequent land use decisions in the Adolph area, including rezoning of property in the Urban Services Boundary Future Expansion Area of the proposed data center site,
2. Enjoining the City of Hermantown from approving, or otherwise furthering, any land use decisions related to development of a data center in the Adolph area of Hermantown until final resolution of this action or until further order.

3. Finding the City of Hermantown in violation of the Minnesota Open Meeting Law and/or Data Practices Act and requiring the City to fully disclose all communications and expenditure of public funds related to the proposed data center development and/or Project Loon.
4. Finding the City of Hermantown in violation of Minn. Stat. 13D.05 Subd. (b)(3) of the Open Meeting Law and ordering the City to turn over to the Court the tape recordings of the three closed meetings on March 3, 2025, March 17, 2025, and June 17, 2025, for an in-camera review by the Court to determine whether public business other than what is allowed under statute was discussed. If the Court finds that public business was discussed, the Plaintiff requests the discussion be released as public data. The Plaintiff further requests an award of reasonable costs, disbursements, and reasonable attorney fees of up to \$13,000 for violations of the Open Meeting Law.
5. Finding the City of Hermantown in violation of Minnesota law by allowing the City Administrator to perform duties of elected officials and entering an Order requiring the City Administrator to comply with City Code and Minnesota law.
6. Finding that the NDA(s) executed by City Officials and/or the indemnification agreement between the City and the Company violates the Minnesota Open Meeting Law and/or the Minnesota Data Practices Act and finding the NDA(s) and/or indemnification agreement(s) null and void.
7. Finding the City Administrator, John Mulder, and/or the Assistant City Administrator, Joe Wicklund, and/or the Mayor, Wayne Boucher, and/or City Council Members committed malfeasance in violation of Minn. Stat. § 609.43.

8. Finding the City of Hermantown in violation of Article 1, Section 7 of the Minnesota Constitution by failing to provide procedural due process related to development of a hyperscale data center in the Adolph area of Hermantown.
9. Finding the City of Hermantown in violation of Article 1, Section 7 of the Minnesota Constitution by failing to provide substantive procedural due process related to development of a hyperscale data center in the Adolph area of Hermantown.
10. Entering Judgment in favor of Plaintiff and as against Defendant for attorney's fees, and costs.
11. For such other and further relief as the Court deems just and equitable.

Dated: April 28, 2026

/s/ Cynthia L. Kosiak
Cynthia L. Kosiak, Lic. #194074
Law Office of Cynthia L. Kosiak
732 13th Ave.
Two Harbors, MN 55616
(218) 830-1225
Kosiaklaw@gmail.com

ATTORNEY FOR PLAINTIFF
Stop the Hermantown Data Center



City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

SCHEDULED
INFORMATIONAL (ID # 10466)

Meeting: May 26, 2026
Department: City Attorney
Category: Report
Prepared by: Heather Koskineemi
Department Head: Heather Koskineemi
DOC ID: 10466

RLF Foreclosures Update

Background

At the City Council Meeting on April 13, 2026, the Council voted to authorize the Alexandria City Attorney's Office to negotiate and enter into an agreement to assume prior mortgages of American National Bank on property located at 220 Northside Drive owned by North Branch Business Plaza LLC (Ben Zacher's properties). On that same date, the City authorized the City Attorney's Office to confirm the amount owed to the City by B-Way Holdings LLC for property located at 607 Broadway Street, and to proceed with foreclosing on that loan. Attached is an updated on the City Attorney's progress.

ATTACHMENTS

- [MEMORANDUM re foreclosures.pdf](#)

MEMORANDUM

To: Alexandria City Council

From: Gregory Donahue, Assistant Alexandria City Attorney

Date: May 21, 2026

Re: Status of City Foreclosures – B Way Holdings, LLC and North Branch Business Plaza LLC

Introduction

At the City Council Meeting on April 13, 2026, the Council voted to authorize the Alexandria City Attorney's Office to negotiate and enter into an agreement to assume prior mortgages of American National Bank on property located at 220 Northside Drive owned by North Branch Business Plaza LLC (Ben Zacher's properties). On that same date, the City authorized the City Attorney's Office to confirm the amount owed to the City by B-Way Holdings LLC for property located at 607 Broadway Street, and to proceed with foreclosing on that loan. On May 20, 2026, the City requested a memorandum updating the Council on the City Attorney's progress.

B-Way Holdings LLC

B-Way Holdings was sent a notice of acceleration and intent to foreclose on April 22, 2026. That document gave B-Way Holdings until May 16, 2026 to cure its default. There was some correspondence back and forth with B-Way Holdings contesting our calculation of the amount due but, ultimately, B-Way Holdings did not exercise its option to file suit to bring any defenses. No cure payment was received before May 16, 2026.

B-Way Holdings did request additional time to secure funding to pay off the loan. However, it retains the ability to redeem the property for up to six months after a foreclosure and sale by advertisement. Therefore, we are moving forward with the foreclosure process and expect to send off notices for publication after the Memorial Day holiday. The sale will occur after six weeks of published notice.

North Branch Business Plaza LLC

Given the age of the account on 220 Northside Drive, it took some time to accurately calculate the amortized amount remaining unpaid. A notice of acceleration and intent to foreclose was sent on May 6, 2026, which gives North Branch Business Plaza LLC until June 10, 2026 to cure its default, as required by the mortgage. If the default is not cured, then we intend to move forward with foreclosure on the property.

Initially, we had made the recommendation that the foreclosure be accomplished by advertisement—similar to how we have handled B-Way Holdings LLC. However, there is a lack of clarity regarding how many other loans may be out there and where they fall in priority versus the City’s loan. A foreclosure by action, though a lengthier process, will better protect the City’s interest in the property.

Conclusion

Notice of the foreclosure of B Way Holdings LLC’s mortgage will commence within a week. Absent other direction from the City Council, foreclosure by action will begin against North branch Business Plaza LLC after June 10, 2026.

GFD

**City Council - Regular Meeting**

704 Broadway
Alexandria, MN 56308

SCHEDULED**ACTION ITEM (ID # 10445)**

Meeting: May 26, 2026

Department: Administration

Category: Appointment

Prepared by: Marty Schultz

Department Head: Martin Schultz

DOC ID: 10445

Alexandria Housing and Redevelopment Authority Board of Directors Appointment

Background

The HRA board is unique in that its terms expire on June 13, which is the date the HRA was established back in the 1960's. Their bylaws allow for a membership of five to seven board members. The board had previously acted to move the number from seven to six. Over time, the HRA would like to return to a five-member board. The intent would be to go to five members the next time someone resigns mid-term or decides not to reapply for appointment.

Going to a five-person board over time will reduce the amount needed for a quorum from four to three. There have been challenges with reaching quorum in the past and the hope is a smaller board will lessen this issue.

The terms of Brenna Becker and Carol Wenner are expiring. They have both applied for reappointment, along with one new applicant.

Financial Impact

None.

Recommendation

Motion appointing two members to the Alexandria Housing and Redevelopment Authority Board of Directors.

Memo



To: Mayor and City Council
From: Jason Ahrens, Finance Accountant
CC: Heather Koskiniemi, Finance Director
Date: 5/15/2026
Re: April 2026 Investments

The April investment activity is as follows:

Investment balance 03-31-2026		13,453,902.92
Investment Called/Matured:		
Federal National Mtg Assn - CD		(250,000.00)
Investments Purchased:		
Transfers from Money Market to Checking		(1,916,680.53)
Transfers from Checking to Money Market		1,554,109.76
April 2026 Investment Earnings		31,053.95
Investment balance 04-30-2026		<u>12,872,386.10</u>

	Type	Rate	Amount	Purchased	Maturity Date	Time Invested
Wells Fargo Advisors	CD - Sandy Springs	4.98	245,000.00	5/24/2024	5/26/2026	24 months
RBC Capital Markets	US Treasury Note	4.05	250,000.00	11/7/2024	5/31/2026	18 months
Viking Bank	CD - Local	4.00	540,500.83	11/27/2025	7/3/2026	7 months
Wells Fargo Advisors	FHLB Step-up	2.01	500,000.00	7/28/2021	7/28/2026	60 months
Moreton Capital Markets	CD - Ally Bank	3.85	245,000.00	9/11/2024	8/14/2026	23 months
Moreton Capital Markets	CD - Gateway Bank	3.85	247,000.00	9/11/2024	8/15/2026	23 months
Glenwood State Bank	CD - Local	3.85	259,720.36	8/25/2025	8/25/2026	12 months
Moreton Capital Markets	CD - Tab Bank	3.95	249,000.00	9/13/2024	9/14/2026	24 months
Moreton Capital Markets	US Treasury Note	4.12	500,000.00	10/31/2024	10/31/2026	24 months
RBC Capital Markets	CD - First Foundation Bank	5.00	243,000.00	11/29/2023	11/30/2026	36 months
Moreton Capital Markets	US Treasury Note	3.99	250,000.00	12/24/2024	1/15/2027	24 months
Moreton Capital Markets	CD -TCM Bank Natl Assoc	3.61	245,000.00	10/15/2025	1/15/2027	15 months
Wells Fargo Advisors	CD - Bank of America NA	3.88	245,000.00	7/16/2025	1/19/2027	18 months
RBC Capital Markets	CD - Morgan Stanley NA	4.00	245,000.00	7/16/2025	1/19/2027	18 months
Moreton Capital Markets	CD - Bank of California	3.90	244,000.00	8/11/2025	2/16/2027	16 months
Moreton Capital Markets	Federal Farm Credit Bank	3.63	750,000.00	10/2/2025	3/16/2027	18 months
Moreton Capital Markets	CD - Valley National Bank	4.57	244,000.00	3/19/2024	3/19/2027	36 months
Moreton Capital Markets	CD - Nicolet National Bank	4.57	249,000.00	3/22/2024	3/22/2027	36 months
Moreton Capital Markets	CD - Signature Bank	3.71	249,000.00	12/26/2025	3/29/2027	15 months
RBC Capital Markets	CD - Haven Svgs Bk	3.65	244,000.00	11/14/2025	5/14/2027	18 months
Moreton Capital Markets	CD - Live Oak Bank	3.76	248,000.00	12/16/2025	5/17/2027	17 months
Wells Fargo Advisors	CD - Mutualone Bank	3.70	245,000.00	11/28/2025	5/28/2027	18 months
Moreton Capital Markets	CD - American Coml	3.66	249,000.00	12/12/2025	6/14/2027	18 months
Moreton Capital Markets	CD - Bank Hapoalim	3.76	245,000.00	12/16/2025	6/16/2027	18 months
Moreton Capital Markets	CD - BNY Mellon	3.71	245,000.00	12/17/2025	6/17/2027	18 months
Moreton Capital Markets	CD - First Bank Chicago	3.76	245,000.00	12/19/2025	6/21/2027	18 months
Moreton Capital Markets	US Treasury Note	3.87	250,000.00	12/10/2025	7/31/2027	19 months
Moreton Capital Markets	CD - BMW Bank	3.62	245,000.00	12/10/2025	10/25/2027	22 months
Wells Fargo Advisors	CD - Morgan Stanley Private Bank	4.08	245,000.00	11/27/2024	11/29/2027	36 months
RBC Capital Markets	US Treasury Note	4.03	250,000.00	11/7/2024	11/30/2027	36 months
Moreton Capital Markets	US Treasury Note	4.22	250,000.00	11/20/2025	1/15/2028	25 months
Moreton Capital Markets	FFCB	3.42	250,000.00	11/20/2025	2/1/2028	26 months
Moreton Capital Markets	JP Morgan	4.00	245,000.00	11/26/2025	2/25/2028	26 months
Wells Fargo Advisors	CD - Merrick Bank	3.71	245,000.00	9/5/2025	3/17/2028	36 months
Moreton Capital Markets	CD - State Bank, India NY	1.58	230,000.00	1/29/2026	6/16/2028	29 months
Moreton Capital Markets	CD - Federal Home Loan Bank	4.34	270,000.00	1/29/2026	9/8/2028	33 months
US Bank/Moreton Cap Mkts	MM, US Treasuries, Govn't Agencies	various	1,135,000.00	3/16/2015	various	various
US Bank/Moreton Cap Mkts	Money Market Account - Combined Investment	3.58	1,523.68	8/1/2024	n/a	n/a
Old National Bank	Money Market Account	3.40	1,431,298.24	3/1/2017	n/a	n/a
Viking Bank	Money Market Account	1.00	17,128.87	10/16/2019	n/a	n/a
RBC Capital Markets	Money Market Account	1.00	39,875.50	5/14/2025	n/a	n/a
US Bank/Moreton Cap Mkts	Money Market Account	3.58	14,460.73	2/9/2021	n/a	n/a
Old National Bank	Money Market Account - LF	2.17	31,877.89	7/30/2021	n/a	n/a
Total Investments			12,872,386.10			

Cash accounts - all funds 412,585.07

Total Cash and Investments 13,284,971.17

General Fund	5,808,661.81
Special Revenue Funds	3,904,860.44
Debt Service Funds	1,199,952.08
Capital Project Funds	2,371,496.84
	<u>13,284,971.17</u>
	-

CASH SUMMARY BY FUND FOR CITY OF ALEXANDRIA
FROM 01/01/2026 TO 04/30/2026

Fund	Description	Beginning Balance 01/01/2026	Total Debits	Total Credits	Ending Balance 04/30/2026
101	GENERAL FUND	(9,658,452.63)	10,493,544.87	8,597,865.26	(7,762,773.02)
106	LIMITED FUND	(300,760.32)	594,193.47	52,731.76	240,701.39
110	PUBLIC SAFETY AID	458,347.34	0.00	0.00	458,347.34
201	FLEX PLAN/WEELLNESS FUND	50,795.47	830.00	0.00	51,625.47
202	CARES ACT - COVID	0.00	0.00	0.00	0.00
203	MN DEED WORKFORCE HOUSING DEV PROG	0.00	0.00	0.00	0.00
204	DEED GRANT - THE RUNE	0.00	86,738.00	86,730.00	8.00
205	TREE PRESERVATION	98,205.45	0.00	0.00	98,205.45
206	ARPA - FISCAL RECOVERY FUND - 2021	0.00	0.00	0.00	0.00
210	LODGING TAX FUND	26,266.32	105,559.41	104,860.77	26,964.96
211	STORM WATER UTILITY FUND	1,112,287.47	294,926.88	54,328.89	1,352,885.46
214	EMPLOYEE BENEFIT	313.24	270.93	0.00	584.17
217	FIREMEN S RELIEF FUND	111,900.46	2.94	0.00	111,903.40
220	PLANS AND STUDIES	87,143.62	21.16	12,667.00	74,497.78
223	SANITARY SEWER DISTRICT	11,970.59	7,155.39	0.00	19,125.98
235	EDA DEVELOPMENT FUND	621,654.43	0.00	15,492.74	606,161.69
236	TIF DISTRICT #12 LINCOLN SQ	0.00	0.00	0.00	0.00
238	TIF DISTRICT #15-PAPPENFUS PUR	0.00	0.00	0.00	0.00
240	TIF DIST #17 ALEX EXTRUSION	79,088.86	0.00	0.00	79,088.86
263	TIF DISTRICT #62 GOODNEIGHBORS-WEST 46TH	1,808.23	31,879.65	0.00	33,687.88
264	TIF DIST #61 INNOVATIVE/DOUGLAS	576.07	0.00	0.00	576.07
265	TIF DIST #56 GOOD NEIGHBORS/RUNE	45,328.67	0.00	0.00	45,328.67
266	TIF DIST #60 DOUGLAS MACHINE	255.01	0.00	0.00	255.01
267	TIF DIST#58 CENTRAL LAKES WORKFORCE HOUS	289.31	0.00	0.00	289.31
268	TIF DIST 55 ROSEWOOD APARTMENTS	296.38	0.00	0.00	296.38
269	TIF DIST 54 MCKAY PROJECT	627.88	0.00	0.00	627.88
270	TIF DIST 53 LAKEWOOD TERRACE BLDG 4	204.47	0.00	0.00	204.47

CASH SUMMARY BY FUND FOR CITY OF ALEXANDRIA
FROM 01/01/2026 TO 04/30/2026

Fund	Description	Beginning Balance 01/01/2026	Total Debits	Total Credits	Ending Balance 04/30/2026
271	TIF DIST 52 UNIQUE OPP - 36 UNIT	236.21	0.00	0.00	236.21
272	TIF DISTRICT 51 R&R INVESTMENT	39,191.03	0.00	39,191.03	0.00
273	TIF DISTRICT 49 FORCE AMERICA	0.00	0.00	0.00	0.00
274	TIF DISTRICT 48 DEER RIDGE	204.27	0.00	0.00	204.27
275	TIF DIST #47 LBR PROPERTIES	57,767.47	0.00	0.00	57,767.47
276	TIF DIST #46 WHARF/ZORBAZ	0.00	0.00	0.00	0.00
277	TIF#45 NO NOKOMIS REDEVELOPMNT	4,324.26	0.00	0.00	4,324.26
278	TIF DIST#43 LAKEWOOD TERRACE	0.00	0.00	0.00	0.00
279	TIF DIST#42 KN SENIOR LIVING	65,679.59	0.00	65,679.59	0.00
280	TIF DIST#44 DOUGLAS SCIENTIFIC	0.00	0.00	0.00	0.00
281	TIF DIST #41 LEGACY OF ALEX	0.00	0.00	0.00	0.00
282	TIF DIST #40 PEACEFUL BLISS	0.00	0.00	0.00	0.00
283	TIF DIST #39 SILVER MAPLE INV	0.00	0.00	0.00	0.00
285	TIF #37 GENDELL PTRS	0.00	0.00	0.00	0.00
286	TIF DIST #36 HAWTHORNE ST LLC	0.00	0.00	0.00	0.00
289	TIF DIST #32 NANEK PROP	0.00	0.00	0.00	0.00
292	TIF DIST #29 ZACHER-BRDWY	0.00	0.00	0.00	0.00
293	TIF DIST#27 BIKE & FITNESS CO.	0.00	0.00	0.00	0.00
294	TIF DISTRICT #26 THE TRAILS	190,717.11	67,087.72	45,000.00	212,804.83
295	TIF DISTRICT #25 THE PRESERVE	85,045.97	0.00	0.00	85,045.97
296	HOUSING TRUST FUND	200,313.80	16,055.00	0.00	216,368.80
297	REVOLVING LOAN FUND	233,993.85	88,407.90	641.21	321,760.54
298	REVOLVING LOAN EQUIPMENT FUND	251,262.80	0.00	0.00	251,262.80
299	STATEWIDE LOCAL HOUSING AID	252,768.40	0.00	0.00	252,768.40
301	FUTURE DEBT SERVICE	0.00	267.42	267.42	0.00
330	GO CIP BONDS 2010A	644,727.56	20,164.05	364,711.25	300,180.36
331	GO IMP BONDS 2011A	0.00	44.06	44.06	0.00

CASH SUMMARY BY FUND FOR CITY OF ALEXANDRIA
FROM 01/01/2026 TO 04/30/2026

Fund	Description	Beginning Balance 01/01/2026	Total Debits	Total Credits	Ending Balance 04/30/2026
333	GO IMP BONDS 2013A	0.00	277.19	277.19	0.00
334	GO IMP BONDS 2014A	424,013.69	2,765.29	288,762.50	138,016.48
335	GO REFUNDING BONDS 2014B	176,099.24	893.59	102,162.50	74,830.33
336	GO BONDS 2016A	821,596.34	6,027.04	477,969.38	349,654.00
337	GO REFUNDING BONDS 2016B	176,766.96	913.53	264,650.00	(86,969.51)
339	GO STREET RECON BOND 2020A	206,174.79	1,212.69	154,835.00	52,552.48
340	GO TAX ABATEMENT BONDS 2024A	344,364.90	354,639.33	253,234.38	445,769.85
341	GO TXBL TAX ABATEMENT BDS 2024B	(11,869.80)	1,312.27	63,524.38	(74,081.91)
401	CAPITAL IMPROVEMENT FUND	1,454,771.61	16.15	346,340.00	1,108,447.76
402	MUNICIPAL STATE AID	(1,024,756.57)	0.00	0.00	(1,024,756.57)
403	FUTURE STREET RECONSTRUCTION FD	0.00	0.00	0.00	0.00
404	LOCAL STREET OVERLAY FUND	57,580.74	196,062.34	30,313.82	223,329.26
405	2020 STREET RECONSTRUCTION	(95,927.48)	0.00	0.00	(95,927.48)
406	AIRPORT DEVELOPMENT	480,548.23	139,744.88	133,324.23	486,968.88
408	ENERGY PROJECT	0.00	0.00	0.00	0.00
409	ADA SIDEWALK EXT - TH29/44TH	0.00	0.00	0.00	0.00
411	44TH AVE EXTENSION TO SO BROADWAY	8,224.76	0.00	0.00	8,224.76
412	18TH AVE RECONSTRUCTION	(668,602.17)	0.00	0.00	(668,602.17)
413	COMMUNITY SPLASH PAD	181,718.10	0.00	249,421.58	(67,703.48)
414	REVOLVING IMPROVEMENT FUND	1,435,947.02	29,999.70	1,375.75	1,464,570.97
417	RCC EXPANSION	(25,206.40)	248,028.22	245,429.85	(22,608.03)
418	RCC EXPANSION PHASE 3	(173,417.20)	0.00	45,740.00	(219,157.20)
419	NATURE TRAIL	(4,045.00)	0.00	1,665.00	(5,710.00)
420	NOKOMIS ST IMP 3RD AVE - 22ND AVE	(110,938.38)	0.00	0.00	(110,938.38)
430	FIRE EQUIPMENT FUND	654,192.60	698.09	208,024.53	446,866.16
433	PARK DEVELOPMENT	808,094.34	25,022.15	261,589.04	571,527.45
435	ADMINISTRATION EQUIPMENT FUND	19,152.39	267.11	5,347.08	14,072.42

CASH SUMMARY BY FUND FOR CITY OF ALEXANDRIA
FROM 01/01/2026 TO 04/30/2026

Fund	Description	Beginning Balance 01/01/2026	Total Debits	Total Credits	Ending Balance 04/30/2026
437	RCC EQUIPMENT FUND	6,030.37	329.67	3,433.16	2,926.88
438	PUBLIC WORKS EQUIPMENT FUND	91,094.02	2,390.57	67,847.01	25,637.58
439	POLICE EQUIPMENT FUND	162,624.22	4,756.45	51,582.68	115,797.99
440	IT EQUIPMENT FUND	128,176.01	548.84	3,580.90	125,143.95
450	CHILD CARE PROJECT	(65.91)	800.00	7,348.00	(6,613.91)
	TOTAL - ALL FUNDS	296,720.06	12,823,853.95	12,707,988.94	412,585.07
609	MUNICIPAL LIQUOR FUND	20,030.39	880,859.85	902,335.07	(1,444.83)
610	PLAZA LIQUOR FUND	12,297.86	2,498,258.80	2,481,605.30	28,951.36

GENERAL FUND - COUNCIL FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	2026 Amended Budget	Activity For 04/30/2026	YTD Balance 04/30/2026	Available Balance 04/30/2026	% Bdg't Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 41110 MAYOR & COUNCIL						
101-41110-31010	CURRENT AD VALOREM TAXES	161,931.00	0.00	0.00	161,931.00	0.00
Total Dept 41110 - MAYOR & COUNCIL		161,931.00	0.00	0.00	161,931.00	0.00
Department: 41410 ELECTIONS						
101-41410-31010	CURRENT AD VALOREM TAXES	52,211.00	0.00	0.00	52,211.00	0.00
Total Dept 41410 - ELECTIONS		52,211.00	0.00	0.00	52,211.00	0.00
Department: 41510 ADMINISTRATION						
101-41510-31010	CURRENT AD VALOREM TAXES	876,488.00	0.00	0.00	876,488.00	0.00
101-41510-31811	FRANCHISE TAX - CABLE TV	15,000.00	0.00	3,750.00	11,250.00	25.00
Total Dept 41510 - ADMINISTRATION		891,488.00	0.00	3,750.00	887,738.00	0.42
Department: 41550 ASSESSOR						
101-41550-31010	CURRENT AD VALOREM TAXES	281,047.00	0.00	0.00	281,047.00	0.00
Total Dept 41550 - ASSESSOR		281,047.00	0.00	0.00	281,047.00	0.00
Department: 41610 CITY ATTORNEY						
101-41610-31010	CURRENT AD VALOREM TAXES	506,000.00	0.00	0.00	506,000.00	0.00
101-41610-35250	PROSECUTION REVENUE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 41610 - CITY ATTORNEY		507,000.00	0.00	0.00	507,000.00	0.00
Department: 41700 INFORMATION TECHNOLOGY						
101-41700-31010	CURRENT AD VALOREM TAXES	218,166.00	0.00	0.00	218,166.00	0.00
Total Dept 41700 - INFORMATION TECHNOLOGY		218,166.00	0.00	0.00	218,166.00	0.00
Department: 41800 HUMAN RESOURCES						
101-41800-31010	CURRENT AD VALOREM TAXES	198,984.00	0.00	0.00	198,984.00	0.00
Total Dept 41800 - HUMAN RESOURCES		198,984.00	0.00	0.00	198,984.00	0.00
Department: 41900 COMMUNITY DEVELOPMENT						
101-41900-31010	CURRENT AD VALOREM TAXES	163,717.00	0.00	0.00	163,717.00	0.00
101-41900-32210	BUILDING PERMITS	33,565.00	3,390.55	7,304.50	26,260.50	21.76
101-41900-32211	CONDITIONAL USE PERMIT	4,000.00	0.00	800.00	3,200.00	20.00
101-41900-32212	SIGN PERMITS	750.00	156.00	387.53	362.47	51.67
101-41900-32214	ZONING APPLICATIONS/PERMITS	400.00	0.00	0.00	400.00	0.00
101-41900-32215	SUBDIVISION PERMITS	2,500.00	0.00	1,128.00	1,372.00	45.12
101-41900-32217	FENCE PERMITS	600.00	60.00	150.00	450.00	25.00
101-41900-32235	SIGN HANGERS LICENSE	1,000.00	120.00	120.00	880.00	12.00
101-41900-34114	ZONING LETTER	700.00	0.00	650.00	50.00	92.86
Total Dept 41900 - COMMUNITY DEVELOPMENT		207,232.00	3,726.55	10,540.03	196,691.97	5.09
Department: 41910 COMMUNITY DEV - PLANNING COMMISSION						
101-41910-31010	CURRENT AD VALOREM TAXES	7,119.00	0.00	0.00	7,119.00	0.00
Total Dept 41910 - COMMUNITY DEV - PLANNING COMMISSION		7,119.00	0.00	0.00	7,119.00	0.00
Department: 41940 GENERAL GOVERNMENT						
101-41940-31010	CURRENT AD VALOREM TAXES	337,720.00	0.00	0.00	337,720.00	0.00
101-41940-31020	DELINQUENT AD VALOREM TAXES	35,000.00	0.00	0.00	35,000.00	0.00
101-41940-32110	ON-SALE LIQUOR LICENSE	97,000.00	0.00	7,100.00	89,900.00	7.32
101-41940-32112	BEER LICENSES-ON & OFF SALE	4,000.00	0.00	450.00	3,550.00	11.25
101-41940-32113	MICRODISTILLERY - ON & OFF SALE	0.00	900.00	900.00	(900.00)	100.00

GENERAL FUND - COUNCIL FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	2026 Amended Budget	Activity For 04/30/2026	YTD Balance 04/30/2026	Available Balance 04/30/2026	% Bdg't Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 41940 GENERAL GOVERNMENT						
101-41940-32114	WINE LICENSES	2,500.00	0.00	450.00	2,050.00	18.00
101-41940-32116	TEMP LIQUOR LICENSE	2,000.00	120.00	240.00	1,760.00	12.00
101-41940-32125	THC PRODUCT LICENSE	5,000.00	(1,500.00)	4,250.00	750.00	85.00
101-41940-32150	GARBAGE HAULERS LICENSE	1,500.00	0.00	0.00	1,500.00	0.00
101-41940-32170	RACEWAY LICENSE	600.00	0.00	540.00	60.00	90.00
101-41940-32171	FIREWORKS LICENSE(SALE OF)	1,750.00	120.00	320.00	1,430.00	18.29
101-41940-32180	TOBACCO LICENSES	9,000.00	0.00	0.00	9,000.00	0.00
101-41940-32181	TRANSIENT MERCHANT PERMIT	7,500.00	2,400.00	4,000.00	3,500.00	53.33
101-41940-32184	MASSAGE THERAPIST LICENSE	750.00	0.00	120.00	630.00	16.00
101-41940-32185	PAWNBROKERS LICENSE	300.00	0.00	0.00	300.00	0.00
101-41940-32224	EXCAVATOR S LICENSE	2,500.00	0.00	840.00	1,660.00	33.60
101-41940-32225	HEATING LICENSE	7,000.00	285.00	1,125.00	5,875.00	16.07
101-41940-32250	PARKING PERMITS	900.00	0.00	0.00	900.00	0.00
101-41940-32255	SPECIAL USE VEHICLE PERMITS	2,500.00	360.00	1,260.00	1,240.00	50.40
101-41940-34102	ASSESSMENT SEARCH-RELEASE	10,000.00	550.00	2,225.00	7,775.00	22.25
101-41940-34106	LODGING TAX ADMIN FEES	24,000.00	1,352.86	5,265.73	18,734.27	21.94
101-41940-34108	ADMIN CHARGES FROM OTHER FUNDS	55,000.00	0.00	0.00	55,000.00	0.00
101-41940-34110	COPIES	700.00	20.00	20.00	680.00	2.86
101-41940-34307	PROPERTY CLEAN-UP FEES	0.00	0.00	240.00	(240.00)	100.00
101-41940-36200	OTHER REVENUES	0.00	0.00	942.81	(942.81)	100.00
101-41940-36210	INTEREST EARNINGS	80,000.00	32,619.23	169,207.31	(89,207.31)	211.51
101-41940-36211	LEASES	3,600.00	1,500.00	3,600.00	0.00	100.00
101-41940-36236	HRA-PYMT IN LIEU OF TAXES	18,000.00	0.00	0.00	18,000.00	0.00
101-41940-36237	ALP-PYMT IN LIEU OF TAXES	70,000.00	5,795.44	23,181.76	46,818.24	33.12
101-41940-36250	INSURANCE DIVIDENDS	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 41940 - GENERAL GOVERNMENT		803,820.00	44,522.53	226,277.61	577,542.39	28.15
Department: 42100 PUBLIC SAFETY POLICE						
101-42100-31010	CURRENT AD VALOREM TAXES	2,086,703.00	0.00	0.00	2,086,703.00	0.00
101-42100-33160	FEDERAL REVENUE	22,000.00	1,700.04	5,653.83	16,346.17	25.70
101-42100-33401	LOCAL GOVERNMENT AID	1,688,290.00	0.00	0.00	1,688,290.00	0.00
101-42100-33416	STATE - TRAINING REIMBURSEMENT	25,000.00	0.00	0.00	25,000.00	0.00
101-42100-33425	POLICE STATE AID	315,000.00	0.00	0.00	315,000.00	0.00
101-42100-33480	OTHER STATE REVENUE	30,000.00	0.00	4,112.45	25,887.55	13.71
101-42100-33625	OTHER GRANTS AND AIDS	2,000.00	0.00	796.84	1,203.16	39.84
101-42100-34201	SPECIAL POLICE SERVICE	151,000.00	13,685.59	56,321.24	94,678.76	37.30
101-42100-34203	ACCIDENT REPORTS	300.00	31.66	233.04	66.96	77.68
101-42100-35100	COURT FINES	90,000.00	10,161.29	33,972.35	56,027.65	37.75
101-42100-35102	PARKING FINES	2,000.00	0.00	650.00	1,350.00	32.50
101-42100-35200	FORFEITURES-REVENUE	4,000.00	389.00	389.00	3,611.00	9.73
101-42100-36230	DONATIONS	0.00	250.00	1,450.00	(1,450.00)	100.00
Total Dept 42100 - PUBLIC SAFETY POLICE		4,416,293.00	26,217.58	103,578.75	4,312,714.25	2.35
Department: 42105 POLICE - CIVIL EMPLOYEES						
101-42105-31010	CURRENT AD VALOREM TAXES	470,808.00	0.00	0.00	470,808.00	0.00
Total Dept 42105 - POLICE - CIVIL EMPLOYEES		470,808.00	0.00	0.00	470,808.00	0.00
Department: 42210 FIRE DEPARTMENT						
101-42210-31010	CURRENT AD VALOREM TAXES	107,413.00	0.00	0.00	107,413.00	0.00

GENERAL FUND - COUNCIL FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	2026 Amended Budget	Activity For 04/30/2026	YTD Balance 04/30/2026	Available Balance 04/30/2026	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 42210 FIRE DEPARTMENT						
101-42210-32219	FIRE SUPPRESSION SYSTEM PERMIT	3,000.00	750.00	1,650.00	1,350.00	55.00
101-42210-33401	LOCAL GOVERNMENT AID	230,222.00	0.00	0.00	230,222.00	0.00
101-42210-33416	STATE - TRAINING REIMBURSEMENT	11,000.00	0.00	2,317.55	8,682.45	21.07
101-42210-34202	TOWNSHIP FIRE LEVIES	145,055.00	0.00	0.00	145,055.00	0.00
101-42210-34207	SPECIAL FIRE SERVICES	3,000.00	(300.00)	(300.00)	3,300.00	(10.00)
101-42210-36200	OTHER REVENUES	0.00	0.00	4,458.20	(4,458.20)	100.00
Total Dept 42210 - FIRE DEPARTMENT		499,690.00	450.00	8,125.75	491,564.25	1.63
Department: 42400 BUILDING INSPECTION						
101-42400-31010	CURRENT AD VALOREM TAXES	1,308.00	0.00	0.00	1,308.00	0.00
101-42400-32209	BUILDING PERMITS - OTHER	4,500.00	0.00	0.00	4,500.00	0.00
101-42400-32210	BUILDING PERMITS	432,870.00	43,726.09	94,202.20	338,667.80	21.76
101-42400-32226	MECHANICAL PROFICIENCY EXAM	2,500.00	15.00	630.00	1,870.00	25.20
101-42400-34210	CREDIT CARD CONVENIENCE FEES	600.00	0.00	14.00	586.00	2.33
101-42400-34951	BLDG DEPT SURCHARGE RETAINED	1,500.00	0.00	0.00	1,500.00	0.00
101-42400-34954	STORMWATER MGMT RE-INSPECTION FEES	0.00	1,300.00	1,300.00	(1,300.00)	100.00
101-42400-34955	TOWNSHIP INSPECTION FEES	40,000.00	0.00	0.00	40,000.00	0.00
101-42400-34956	CONTRACTOR TRAINING REVENUE	11,000.00	0.00	0.00	11,000.00	0.00
101-42400-36200	OTHER REVENUES	0.00	0.00	0.01	(0.01)	100.00
Total Dept 42400 - BUILDING INSPECTION		494,278.00	45,041.09	96,146.21	398,131.79	19.45
Department: 42500 EMERGENCY MGMT						
101-42500-31010	CURRENT AD VALOREM TAXES	8,500.00	0.00	0.00	8,500.00	0.00
Total Dept 42500 - EMERGENCY MGMT		8,500.00	0.00	0.00	8,500.00	0.00
Department: 42600 TRAFFIC SIGNS & SIGNALS						
101-42600-33418	MUNI STATE AID ST MAINTENANCE	0.00	0.00	2,081.00	(2,081.00)	100.00
Total Dept 42600 - TRAFFIC SIGNS & SIGNALS		0.00	0.00	2,081.00	(2,081.00)	100.00
Department: 42700 ANIMAL CONTROL						
101-42700-31010	CURRENT AD VALOREM TAXES	33,900.00	0.00	0.00	33,900.00	0.00
101-42700-32240	DOG LICENSES	3,000.00	144.00	2,472.00	528.00	82.40
101-42700-34204	DOG IMPOUNDING & CARE	600.00	277.00	346.00	254.00	57.67
101-42700-34206	DOG CATCHER SERVICES	2,500.00	814.00	1,042.00	1,458.00	41.68
Total Dept 42700 - ANIMAL CONTROL		40,000.00	1,235.00	3,860.00	36,140.00	9.65
Department: 43100 ENGINEERING						
101-43100-31010	CURRENT AD VALOREM TAXES	76,435.00	0.00	0.00	76,435.00	0.00
101-43100-32210	BUILDING PERMITS	33,565.00	3,390.55	7,304.50	26,260.50	21.76
Total Dept 43100 - ENGINEERING		110,000.00	3,390.55	7,304.50	102,695.50	6.64
Department: 43121 HIGHWAYS,STREETS & ALLEYS						
101-43121-31010	CURRENT AD VALOREM TAXES	210,963.00	0.00	0.00	210,963.00	0.00
101-43121-31810	FRANCHISE TAX - NATURAL GAS	570,000.00	7,514.03	292,514.03	277,485.97	51.32
101-43121-31811	FRANCHISE TAX - CABLE TV	85,000.00	0.00	21,250.00	63,750.00	25.00
101-43121-33480	OTHER STATE REVENUE	0.00	0.00	271.16	(271.16)	100.00
101-43121-36237	ALP-PYMT IN LIEU OF TAXES	920,549.00	76,996.56	307,986.24	612,562.76	33.46
101-43121-39201	TRANSFERS	146,260.00	0.00	0.00	146,260.00	0.00
Total Dept 43121 - HIGHWAYS,STREETS & ALLEYS		1,932,772.00	84,510.59	622,021.43	1,310,750.57	32.18

GENERAL FUND - COUNCIL FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	2026 Amended Budget	Activity For 04/30/2026	YTD Balance 04/30/2026	Available Balance 04/30/2026	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 43126 EQUIPMENT MAINTENANCE						
101-43126-32262	EXCAVATION PERMIT	6,000.00	600.00	900.00	5,100.00	15.00
101-43126-33418	MUNI STATE AID ST MAINTENANCE	10,000.00	0.00	0.00	10,000.00	0.00
101-43126-34305	SIDEWALK MAINTENANCE	20,000.00	0.00	0.00	20,000.00	0.00
101-43126-34307	PROPERTY CLEAN-UP FEES	6,000.00	0.00	0.00	6,000.00	0.00
101-43126-36233	MATERIAL SOLD	0.00	70.00	105.00	(105.00)	100.00
Total Dept 43126 - EQUIPMENT MAINTENANCE		42,000.00	670.00	1,005.00	40,995.00	2.39
Department: 45000 RECREATION						
101-45000-36231	CHARITABLE GAMBLING CONT	53,421.00	7,764.09	26,202.43	27,218.57	49.05
Total Dept 45000 - RECREATION		53,421.00	7,764.09	26,202.43	27,218.57	49.05
Department: 45120 RUNESTONE COMMUNITY CENTER						
101-45120-31010	CURRENT AD VALOREM TAXES	272,262.00	0.00	0.00	272,262.00	0.00
101-45120-34750	RCC FACILITY REVENUE	55,000.00	2,508.96	43,164.04	11,835.96	78.48
101-45120-34791	ADVERTISING INCOME	23,000.00	1,431.68	6,013.62	16,986.38	26.15
101-45120-34792	RCC ICE RENTAL	519,202.00	42,065.70	224,375.22	294,826.78	43.22
101-45120-34796	RCC CONCESSION SALES	200.00	0.00	0.00	200.00	0.00
101-45120-34800	RCC OPEN SKATING	3,500.00	593.12	2,450.47	1,049.53	70.01
101-45120-34810	RCC CURLING	19,000.00	10,970.00	10,970.00	8,030.00	57.74
101-45120-36200	RCC MISC INCOME	4,000.00	340.00	2,551.06	1,448.94	63.78
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		896,164.00	57,909.46	289,524.41	606,639.59	32.31
Department: 45186 SENIOR CITIZENS						
101-45186-31010	CURRENT AD VALOREM TAXES	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 45186 - SENIOR CITIZENS		30,000.00	0.00	0.00	30,000.00	0.00
Department: 45200 PARKS						
101-45200-31010	CURRENT AD VALOREM TAXES	799,535.00	0.00	0.00	799,535.00	0.00
101-45200-34790	PARK SERVICES	5,000.00	250.00	2,700.01	2,299.99	54.00
101-45200-36200	OTHER REVENUES	0.00	0.00	97.79	(97.79)	100.00
101-45200-39102	INSURANCE PROCEEDS	0.00	0.00	2,564.48	(2,564.48)	100.00
101-45200-39201	TRANSFERS	347,660.00	100,000.00	100,000.00	247,660.00	28.76
Total Dept 45200 - PARKS		1,152,195.00	100,250.00	105,362.28	1,046,832.72	9.14
Department: 45215 KNUTE NELSON STADIUM						
101-45215-36220	KN STADIUM RENT	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 45215 - KNUTE NELSON STADIUM		15,000.00	0.00	0.00	15,000.00	0.00
Department: 49240 INSURANCE - DAMAGE CLAIMS						
101-49240-31010	CURRENT AD VALOREM TAXES	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 49240 - INSURANCE - DAMAGE CLAIMS		15,000.00	0.00	0.00	15,000.00	0.00
Department: 49810 AIRPORT						
101-49810-31010	CURRENT AD VALOREM TAXES	87,500.00	0.00	0.00	87,500.00	0.00
101-49810-33423	STATE-AIRPORT MAINTENANCE	73,020.00	50,055.16	50,055.16	22,964.84	68.55
101-49810-34920	GAS COMMISSIONS	8,500.00	341.10	1,364.92	7,135.08	16.06
101-49810-36211	LEASES	45,800.00	1,462.37	5,595.70	40,204.30	12.22
Total Dept 49810 - AIRPORT		214,820.00	51,858.63	57,015.78	157,804.22	26.54
Revenues		13,719,939.00	427,546.07	1,562,795.18	12,157,143.82	11.39

GENERAL FUND - COUNCIL FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	2026 Amended Budget	Activity For 04/30/2026	YTD Balance 04/30/2026	Available Balance 04/30/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 41110 MAYOR & COUNCIL						
101-41110-50103	PART-TIME EMPLOYEES	71,365.00	18,341.25	18,341.25	53,023.75	25.70
101-41110-50122	FICA	5,459.43	1,406.17	1,406.17	4,053.26	25.76
101-41110-50123	PAID FAMILY MEDICAL LEAVE	307.00	72.63	72.63	234.37	23.66
101-41110-50321	TELEPHONE	0.00	40.00	40.00	(40.00)	100.00
101-41110-50328	SOFTWARE LICENSE/SUPPORT	2,600.00	0.00	144.00	2,456.00	5.54
101-41110-50331	TRAINING/TRAVEL EXPENSE	10,000.00	1,674.29	3,193.64	6,806.36	31.94
101-41110-50430	MISCELLANEOUS	3,500.00	0.00	773.27	2,726.73	22.09
101-41110-50433	DUES AND SUBSCRIPTIONS	65,900.00	0.00	61,511.00	4,389.00	93.34
101-41110-50442	EQUITY & INCLUSION COMMITTEE	2,500.00	0.00	0.00	2,500.00	0.00
101-41110-50464	COMMUNITY AWARENESS	300.00	0.00	0.00	300.00	0.00
Total Dept 41110 - MAYOR & COUNCIL		161,931.43	21,534.34	85,481.96	76,449.47	52.79
Department: 41410 ELECTIONS						
101-41410-50103	PART-TIME EMPLOYEES	45,000.00	0.00	0.00	45,000.00	0.00
101-41410-50123	PAID FAMILY MEDICAL LEAVE	211.00	0.00	0.00	211.00	0.00
101-41410-50211	GENERAL SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
101-41410-50350	PRINTING & PUBLISHING	2,000.00	0.00	0.00	2,000.00	0.00
101-41410-50419	RENT-ELECTION WARDS	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 41410 - ELECTIONS		52,211.00	0.00	0.00	52,211.00	0.00
Department: 41510 ADMINISTRATION						
101-41510-50101	FULL-TIME EMPLOYEES REGULAR	612,518.21	46,760.34	183,318.73	429,199.48	29.93
101-41510-50102	FULL-TIME EMPLOYEES OVERTIME	4,300.00	0.00	0.00	4,300.00	0.00
101-41510-50121	PERA	45,938.86	3,507.02	13,899.25	32,039.61	30.26
101-41510-50122	FICA	46,857.64	3,177.46	12,586.85	34,270.79	26.86
101-41510-50123	PAID FAMILY MEDICAL LEAVE	2,682.00	184.95	732.53	1,949.47	27.31
101-41510-50131	EMPLOYER PAID HEALTH	94,617.36	7,894.08	31,625.82	62,991.54	33.42
101-41510-50133	EMPLOYER PAID LIFE	504.00	42.00	168.00	336.00	33.33
101-41510-50211	GENERAL SUPPLIES	750.00	0.00	522.69	227.31	69.69
101-41510-50305	PHYSICALS/DRUG TESTING	100.00	0.00	0.00	100.00	0.00
101-41510-50317	CONSULTANTS FEES	40,000.00	0.00	13,650.00	26,350.00	34.13
101-41510-50321	TELEPHONE	0.00	60.00	120.00	(120.00)	100.00
101-41510-50328	SOFTWARE LICENSE/SUPPORT	2,520.00	0.00	0.00	2,520.00	0.00
101-41510-50329	CABLE TV COMMISSION	10,100.00	250.00	2,988.00	7,112.00	29.58
101-41510-50331	TRAINING/TRAVEL EXPENSE	12,000.00	85.00	3,490.31	8,509.69	29.09
101-41510-50350	PRINTING & PUBLISHING	9,000.00	1,781.23	2,292.26	6,707.74	25.47
101-41510-50433	DUES AND SUBSCRIPTIONS	4,000.00	0.00	818.00	3,182.00	20.45
101-41510-50447	CLOTHING-UNIFORMS	300.00	0.00	0.00	300.00	0.00
101-41510-50464	COMMUNITY AWARENESS	4,000.00	0.00	4,000.00	0.00	100.00
101-41510-50580	OTHER EQUIPMENT	1,300.00	0.00	689.00	611.00	53.00
Total Dept 41510 - ADMINISTRATION		891,488.07	63,742.08	270,901.44	620,586.63	30.39
Department: 41550 ASSESSOR						
101-41550-50101	FULL-TIME EMPLOYEES REGULAR	204,454.05	15,550.78	62,113.42	142,340.63	30.38
101-41550-50121	PERA	15,334.05	1,166.30	4,658.48	10,675.57	30.38
101-41550-50122	FICA	15,640.73	1,081.46	4,318.93	11,321.80	27.61
101-41550-50123	PAID FAMILY MEDICAL LEAVE	891.00	61.42	245.33	645.67	27.53
101-41550-50131	EMPLOYER PAID HEALTH	31,539.36	2,631.38	10,542.02	20,997.34	33.42
101-41550-50133	EMPLOYER PAID LIFE	168.00	14.00	56.00	112.00	33.33

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GL Number	Description	2026 Amended Budget	Activity For 04/30/2026	YTD Balance 04/30/2026	Available Balance 04/30/2026	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 41550 ASSESSOR						
101-41550-50211	GENERAL SUPPLIES	200.00	0.00	13.99	186.01	7.00
101-41550-50304	LEGAL FEES	5,000.00	0.00	0.00	5,000.00	0.00
101-41550-50328	SOFTWARE LICENSE/SUPPORT	3,180.00	128.00	560.00	2,620.00	17.61
101-41550-50331	TRAINING/TRAVEL EXPENSE	2,800.00	0.00	40.00	2,760.00	1.43
101-41550-50430	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
101-41550-50433	DUES AND SUBSCRIPTIONS	1,500.00	0.00	1,005.00	495.00	67.00
101-41550-50447	CLOTHING-UNIFORMS	140.00	0.00	0.00	140.00	0.00
Total Dept 41550 - ASSESSOR		281,047.19	20,633.34	83,553.17	197,494.02	29.73
Department: 41610 CITY ATTORNEY						
101-41610-50200	OFFICE SUPPLIES	1,000.00	0.00	318.62	681.38	31.86
101-41610-50304	LEGAL FEES	320,000.00	0.00	68,291.40	251,708.60	21.34
101-41610-50310	LABOR NEGOTIATING FEES	3,000.00	0.00	0.00	3,000.00	0.00
101-41610-50311	ATTORNEY S SECRETARIAL EXPENSE	87,000.00	0.00	21,750.00	65,250.00	25.00
101-41610-50314	CIVIL - GENERAL MATTERS	90,000.00	0.00	17,679.60	72,320.40	19.64
101-41610-50433	DUES AND SUBSCRIPTIONS	6,000.00	0.00	6,128.75	(128.75)	102.15
Total Dept 41610 - CITY ATTORNEY		507,000.00	0.00	114,168.37	392,831.63	22.52
Department: 41700 INFORMATION TECHNOLOGY						
101-41700-50101	FULL-TIME EMPLOYEES REGULAR	143,450.56	14,196.16	56,475.52	86,975.04	39.37
101-41700-50121	PERA	10,758.79	1,064.70	4,235.65	6,523.14	39.37
101-41700-50122	FICA	10,973.98	1,015.07	4,024.38	6,949.60	36.67
101-41700-50123	PAID FAMILY MEDICAL LEAVE	541.00	56.40	223.74	317.26	41.36
101-41700-50131	EMPLOYER PAID HEALTH	26,315.16	2,631.36	10,541.94	15,773.22	40.06
101-41700-50133	EMPLOYER PAID LIFE	126.00	14.00	56.00	70.00	44.44
101-41700-50211	GENERAL SUPPLIES	500.00	0.00	20.58	479.42	4.12
101-41700-50317	CONSULTANTS FEES	12,000.00	0.00	1,023.75	10,976.25	8.53
101-41700-50321	TELEPHONE	0.00	80.00	160.00	(160.00)	100.00
101-41700-50328	SOFTWARE LICENSE/SUPPORT	5,000.00	0.00	3,626.77	1,373.23	72.54
101-41700-50331	TRAINING/TRAVEL EXPENSE	5,000.00	0.00	0.00	5,000.00	0.00
101-41700-50404	EQUIPMENT REPAIR&MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-41700-50433	DUES AND SUBSCRIPTIONS	500.00	0.00	0.00	500.00	0.00
101-41700-50580	OTHER EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 41700 - INFORMATION TECHNOLOGY		218,165.49	19,057.69	80,388.33	137,777.16	36.85
Department: 41800 HUMAN RESOURCES						
101-41800-50101	FULL-TIME EMPLOYEES REGULAR	110,704.99	2,133.38	15,691.95	95,013.04	14.17
101-41800-50121	PERA	8,302.87	17.70	877.99	7,424.88	10.57
101-41800-50122	FICA	8,468.93	35.05	702.04	7,766.89	8.29
101-41800-50123	PAID FAMILY MEDICAL LEAVE	482.00	8.98	65.46	416.54	13.58
101-41800-50131	EMPLOYER PAID HEALTH	21,091.20	1,781.29	7,152.74	13,938.46	33.91
101-41800-50133	EMPLOYER PAID LIFE	84.00	7.09	28.43	55.57	33.85
101-41800-50211	GENERAL SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-41800-50312	CONTRACTED SERVICES	3,250.00	0.00	1,729.00	1,521.00	53.20
101-41800-50321	TELEPHONE	0.00	40.00	80.00	(80.00)	100.00
101-41800-50328	SOFTWARE LICENSE/SUPPORT	14,250.00	939.92	5,401.94	8,848.06	37.91
101-41800-50331	TRAINING/TRAVEL EXPENSE	4,500.00	0.00	0.00	4,500.00	0.00
101-41800-50335	CITY-WIDE TRAINING & ENGAGEMENT	18,000.00	100.00	1,200.00	16,800.00	6.67
101-41800-50350	PRINTING & PUBLISHING	350.00	0.00	0.00	350.00	0.00

GENERAL FUND - COUNCIL FOR ALEXANDRIA CITY

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GL Number	Description	2026 Amended Budget	Activity For 04/30/2026	YTD Balance 04/30/2026	Available Balance 04/30/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 41800 HUMAN RESOURCES						
101-41800-50430	MISCELLANEOUS	50.00	3.04	10.24	39.76	20.48
101-41800-50433	DUES AND SUBSCRIPTIONS	200.00	0.00	0.00	200.00	0.00
101-41800-50434	SAFETY & RISK MANAGEMENT	8,750.00	0.00	639.60	8,110.40	7.31
Total Dept 41800 - HUMAN RESOURCES		198,983.99	5,066.45	33,579.39	165,404.60	16.88
Department: 41900 COMMUNITY DEVELOPMENT						
101-41900-50101	FULL-TIME EMPLOYEES REGULAR	164,365.92	12,496.62	50,199.01	114,166.91	30.54
101-41900-50102	FULL-TIME EMPLOYEES OVERTIME	800.00	68.07	68.07	731.93	8.51
101-41900-50121	PERA	12,327.45	944.37	3,772.03	8,555.42	30.60
101-41900-50122	FICA	12,573.99	947.48	3,784.29	8,789.70	30.10
101-41900-50123	PAID FAMILY MEDICAL LEAVE	720.00	49.75	198.71	521.29	27.60
101-41900-50131	EMPLOYER PAID HEALTH	14,627.09	1,220.37	4,898.00	9,729.09	33.49
101-41900-50133	EMPLOYER PAID LIFE	117.60	9.80	39.20	78.40	33.33
101-41900-50304	LEGAL FEES	1,000.00	0.00	0.00	1,000.00	0.00
101-41900-50328	SOFTWARE LICENSE/SUPPORT	500.00	0.00	24.00	476.00	4.80
101-41900-50331	TRAINING/TRAVEL EXPENSE	200.00	0.00	0.00	200.00	0.00
Total Dept 41900 - COMMUNITY DEVELOPMENT		207,232.05	15,736.46	62,983.31	144,248.74	30.39
Department: 41910 COMMUNITY DEV - PLANNING COMMISSION						
101-41910-50103	PART-TIME EMPLOYEES	4,300.00	0.00	0.00	4,300.00	0.00
101-41910-50123	PAID FAMILY MEDICAL LEAVE	19.00	0.00	0.00	19.00	0.00
101-41910-50331	TRAINING/TRAVEL EXPENSE	200.00	0.00	0.00	200.00	0.00
101-41910-50350	PRINTING & PUBLISHING	2,000.00	50.40	341.81	1,658.19	17.09
101-41910-50352	RECORDING FEES	600.00	0.00	92.00	508.00	15.33
Total Dept 41910 - COMMUNITY DEV - PLANNING COMMISSION		7,119.00	50.40	433.81	6,685.19	6.09
Department: 41940 GENERAL GOVERNMENT						
101-41940-50139	ACA FEES	650.00	0.00	0.00	650.00	0.00
101-41940-50142	UNEMPLOYMENT BENEFIT PAYMENTS	3,000.00	0.00	0.00	3,000.00	0.00
101-41940-50200	OFFICE SUPPLIES	9,000.00	162.82	837.79	8,162.21	9.31
101-41940-50211	GENERAL SUPPLIES	4,500.00	0.00	3,928.24	571.76	87.29
101-41940-50212	MOTOR FUELS	750.00	0.00	84.58	665.42	11.28
101-41940-50222	AUTO REPAIR & MAINTENANCE	250.00	0.00	0.00	250.00	0.00
101-41940-50301	AUDITING AND ACCOUNTING SERVICES	42,800.00	20,125.00	35,332.33	7,467.67	82.55
101-41940-50309	JANITOR CONTRACT	29,000.00	2,422.91	9,691.64	19,308.36	33.42
101-41940-50312	CONTRACTED SERVICES	9,500.00	23.75	2,341.03	7,158.97	24.64
101-41940-50321	TELEPHONE	5,300.00	387.57	1,550.49	3,749.51	29.25
101-41940-50322	POSTAGE	8,000.00	76.80	2,076.80	5,923.20	25.96
101-41940-50323	VOICE/DATA/INTERNET ACCESS	1,500.00	111.62	452.94	1,047.06	30.20
101-41940-50328	SOFTWARE LICENSE/SUPPORT	66,120.00	0.00	34,205.88	31,914.12	51.73
101-41940-50332	TUITION REIMBURSEMENT	5,000.00	0.00	0.00	5,000.00	0.00
101-41940-50360	INSURANCE	487,000.00	0.00	223,915.54	263,084.46	45.98
101-41940-50380	WATER & SEWER CHARGES	1,500.00	245.14	1,198.63	301.37	79.91
101-41940-50381	ELECTRIC UTILITIES	10,000.00	710.21	7,742.30	2,257.70	77.42
101-41940-50382	WATER SOFTENER	200.00	0.00	11.24	188.76	5.62
101-41940-50383	GAS UTILITIES	7,000.00	802.12	5,981.41	1,018.59	85.45
101-41940-50384	REFUSE/GARBAGE DISPOSAL	500.00	52.84	211.36	288.64	42.27
101-41940-50385	STORM WATER UTILITY FEES	56,000.00	4,623.69	18,494.76	37,505.24	33.03
101-41940-50401	BUILDING REPAIR&MAINTENANCE	15,500.00	992.35	6,336.06	9,163.94	40.88

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GL Number	Description	2026 Amended Budget	Activity For 04/30/2026	YTD Balance 04/30/2026	Available Balance 04/30/2026	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 41940 GENERAL GOVERNMENT						
101-41940-50404	EQUIPMENT REPAIR&MAINTENANCE	25,000.00	832.26	5,780.64	19,219.36	23.12
101-41940-50417	LEASE PAYMENTS	1,500.00	0.00	0.00	1,500.00	0.00
101-41940-50436	BANK/INVESTMENT FEES	5,500.00	0.00	0.00	5,500.00	0.00
101-41940-50438	REAL ESTATE TAXES	1,200.00	0.00	0.00	1,200.00	0.00
101-41940-50445	LICENSES	450.00	0.00	0.00	450.00	0.00
101-41940-50460	I D CHECKS	100.00	0.00	0.00	100.00	0.00
101-41940-50580	OTHER EQUIPMENT	7,000.00	0.00	0.00	7,000.00	0.00
Total Dept 41940 - GENERAL GOVERNMENT		803,820.00	31,569.08	360,173.66	443,646.34	44.81
Department: 42100 PUBLIC SAFETY POLICE						
101-42100-50101	FULL-TIME EMPLOYEES REGULAR	2,659,662.19	192,320.62	799,336.75	1,860,325.44	30.05
101-42100-50102	FULL-TIME EMPLOYEES OVERTIME	161,500.00	14,213.55	54,391.52	107,108.48	33.68
101-42100-50121	PERA	480,796.51	36,556.54	151,109.83	329,686.68	31.43
101-42100-50122	FICA	40,906.86	2,775.37	11,494.17	29,412.69	28.10
101-42100-50123	PAID FAMILY MEDICAL LEAVE	12,371.00	816.39	3,398.14	8,972.86	27.47
101-42100-50131	EMPLOYER PAID HEALTH	408,775.68	32,442.75	129,979.61	278,796.07	31.80
101-42100-50132	HEALTH INS BENEFITS PAID/INJURED ON	25,500.00	2,952.68	11,810.72	13,689.28	46.32
101-42100-50133	EMPLOYER PAID LIFE	2,100.00	167.91	671.69	1,428.31	31.99
101-42100-50200	OFFICE SUPPLIES	4,500.00	151.31	671.73	3,828.27	14.93
101-42100-50208	TRAINING AND INSTRUCTION	50,000.00	0.00	18,079.47	31,920.53	36.16
101-42100-50209	LICENSING & TESTING	2,500.00	978.00	978.00	1,522.00	39.12
101-42100-50211	GENERAL SUPPLIES	18,000.00	19.98	17,967.49	32.51	99.82
101-42100-50212	MOTOR FUELS	49,000.00	0.00	8,761.78	40,238.22	17.88
101-42100-50300	COUNTY TECHNICAL SUPPORT	10,800.00	900.00	3,600.00	7,200.00	33.33
101-42100-50305	PHYSICALS/DRUG TESTING	1,500.00	0.00	74.00	1,426.00	4.93
101-42100-50312	CONTRACTED SERVICES	141,500.00	8,931.04	77,357.32	64,142.68	54.67
101-42100-50315	FORFEITURE PROCESSING FEES	2,000.00	0.00	0.00	2,000.00	0.00
101-42100-50320	INVESTIGATION FEES	3,000.00	15.00	2,196.94	803.06	73.23
101-42100-50321	TELEPHONE	26,400.00	2,132.98	9,917.75	16,482.25	37.57
101-42100-50322	POSTAGE	2,000.00	0.00	378.70	1,621.30	18.94
101-42100-50323	VOICE/DATA/INTERNET ACCESS	3,700.00	111.61	695.41	3,004.59	18.79
101-42100-50326	DARE PROGRAM	3,200.00	28.70	1,837.67	1,362.33	57.43
101-42100-50328	SOFTWARE LICENSE/SUPPORT	76,430.00	679.36	16,459.36	59,970.64	21.54
101-42100-50331	TRAINING/TRAVEL EXPENSE	30,000.00	150.00	2,917.71	27,082.29	9.73
101-42100-50343	MARKETING/ADVERTISING	2,500.00	0.00	1,467.44	1,032.56	58.70
101-42100-50350	PRINTING & PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00
101-42100-50380	WATER & SEWER CHARGES	3,500.00	253.62	918.16	2,581.84	26.23
101-42100-50381	ELECTRIC UTILITIES	23,000.00	1,748.26	5,914.88	17,085.12	25.72
101-42100-50383	GAS UTILITIES	26,000.00	1,899.95	11,541.08	14,458.92	44.39
101-42100-50384	REFUSE/GARBAGE DISPOSAL	1,400.00	112.60	450.40	949.60	32.17
101-42100-50401	BUILDING REPAIR&MAINTENANCE	35,000.00	4,966.53	10,131.16	24,868.84	28.95
101-42100-50404	EQUIPMENT REPAIR&MAINTENANCE	25,000.00	450.98	10,344.56	14,655.44	41.38
101-42100-50430	MISCELLANEOUS	750.00	0.00	0.00	750.00	0.00
101-42100-50433	DUES AND SUBSCRIPTIONS	5,000.00	0.00	4,228.39	771.61	84.57
101-42100-50447	CLOTHING-UNIFORMS	40,000.00	1,976.35	11,100.19	28,899.81	27.75
101-42100-50454	CITIZENS POLICE ACADEMY EXPENS	1,500.00	0.00	25.10	1,474.90	1.67
101-42100-50462	DRUG TASK FORCE	1,500.00	0.00	0.00	1,500.00	0.00
101-42100-50464	COMMUNITY AWARENESS	2,500.00	0.00	1,000.00	1,500.00	40.00

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GL Number	Description	2026 Amended Budget	Activity For 04/30/2026	YTD Balance 04/30/2026	Available Balance 04/30/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42100 PUBLIC SAFETY POLICE						
101-42100-50580	OTHER EQUIPMENT	26,500.00	0.00	11,102.54	15,397.46	41.90
101-42100-50713	GRANT DISBURSEMENTS	5,000.00	133.52	2,225.00	2,775.00	44.50
Total Dept 42100 - PUBLIC SAFETY POLICE		4,416,292.24	307,885.60	1,394,534.66	3,021,757.58	31.58
Department: 42105 POLICE - CIVIL EMPLOYEES						
101-42105-50101	FULL-TIME EMPLOYEES REGULAR	285,466.48	23,326.08	104,706.09	180,760.39	36.68
101-42105-50102	FULL-TIME EMPLOYEES OVERTIME	2,000.00	52.70	158.09	1,841.91	7.90
101-42105-50103	PART-TIME EMPLOYEES	46,520.00	1,176.00	1,766.78	44,753.22	3.80
101-42105-50121	PERA	23,825.45	1,841.61	7,999.01	15,826.44	33.57
101-42105-50122	FICA	25,396.97	1,779.62	7,746.18	17,650.79	30.50
101-42105-50123	PAID FAMILY MEDICAL LEAVE	1,613.00	96.98	421.41	1,191.59	26.13
101-42105-50131	EMPLOYER PAID HEALTH	52,434.96	4,810.61	20,591.24	31,843.72	39.27
101-42105-50133	EMPLOYER PAID LIFE	336.00	31.50	136.50	199.50	40.63
101-42105-50200	OFFICE SUPPLIES	0.00	8.71	8.71	(8.71)	100.00
101-42105-50209	LICENSING & TESTING	200.00	0.00	0.00	200.00	0.00
101-42105-50305	PHYSICALS/DRUG TESTING	0.00	0.00	222.00	(222.00)	100.00
101-42105-50318	DISPATCHING SERVICES	20,000.00	0.00	20,913.86	(913.86)	104.57
101-42105-50328	SOFTWARE LICENSE/SUPPORT	2,316.00	0.00	120.00	2,196.00	5.18
101-42105-50331	TRAINING/TRAVEL EXPENSE	9,500.00	0.00	503.86	8,996.14	5.30
101-42105-50433	DUES AND SUBSCRIPTIONS	200.00	120.00	185.00	15.00	92.50
101-42105-50447	CLOTHING-UNIFORMS	1,000.00	382.26	724.32	275.68	72.43
Total Dept 42105 - POLICE - CIVIL EMPLOYEES		470,808.86	33,626.07	166,203.05	304,605.81	35.30
Department: 42210 FIRE DEPARTMENT						
101-42210-50101	FULL-TIME EMPLOYEES REGULAR	135,228.89	10,230.78	40,864.09	94,364.80	30.22
101-42210-50121	PERA	23,935.51	1,810.84	7,232.92	16,702.59	30.22
101-42210-50122	FICA	1,960.82	131.97	527.17	1,433.65	26.89
101-42210-50123	PAID FAMILY MEDICAL LEAVE	589.00	40.42	161.44	427.56	27.41
101-42210-50131	EMPLOYER PAID HEALTH	21,090.96	1,759.66	7,029.83	14,061.13	33.33
101-42210-50133	EMPLOYER PAID LIFE	84.00	7.00	27.93	56.07	33.25
101-42210-50140	WELLNESS	3,000.00	0.00	1,000.00	2,000.00	33.33
101-42210-50200	OFFICE SUPPLIES	3,800.00	551.21	1,126.46	2,673.54	29.64
101-42210-50208	TRAINING AND INSTRUCTION	30,000.00	1,100.00	17,879.20	12,120.80	59.60
101-42210-50211	GENERAL SUPPLIES	8,500.00	148.31	1,701.31	6,798.69	20.02
101-42210-50212	MOTOR FUELS	6,000.00	0.00	1,367.23	4,632.77	22.79
101-42210-50240	SMALL TOOLS	2,500.00	26.99	1,300.53	1,199.47	52.02
101-42210-50305	PHYSICALS/DRUG TESTING	5,500.00	0.00	3,968.65	1,531.35	72.16
101-42210-50309	JANITOR CONTRACT	13,000.00	0.00	3,000.00	10,000.00	23.08
101-42210-50317	CONSULTANTS FEES	3,900.00	0.00	4,950.00	(1,050.00)	126.92
101-42210-50319	OFFICER ALLOWANCE	30,000.00	0.00	0.00	30,000.00	0.00
101-42210-50321	TELEPHONE	1,500.00	71.48	251.48	1,248.52	16.77
101-42210-50323	VOICE/DATA/INTERNET ACCESS	3,200.00	143.15	622.01	2,577.99	19.44
101-42210-50328	SOFTWARE LICENSE/SUPPORT	5,500.00	0.00	317.00	5,183.00	5.76
101-42210-50331	TRAINING/TRAVEL EXPENSE	45,400.00	1,062.71	8,774.90	36,625.10	19.33
101-42210-50380	WATER & SEWER CHARGES	3,300.00	0.00	613.76	2,686.24	18.60
101-42210-50381	ELECTRIC UTILITIES	8,000.00	0.00	2,427.10	5,572.90	30.34
101-42210-50383	GAS UTILITIES	9,500.00	596.79	6,337.53	3,162.47	66.71
101-42210-50384	REFUSE/GARBAGE DISPOSAL	3,200.00	108.60	434.40	2,765.60	13.58
101-42210-50401	BUILDING REPAIR&MAINTENANCE	23,000.00	8,373.85	14,506.68	8,493.32	63.07

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GL Number	Description	2026 Amended Budget	Activity For 04/30/2026	YTD Balance 04/30/2026	Available Balance 04/30/2026	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42210 FIRE DEPARTMENT						
101-42210-50404	EQUIPMENT REPAIR&MAINTENANCE	60,000.00	9,918.04	13,946.15	46,053.85	23.24
101-42210-50433	DUES AND SUBSCRIPTIONS	4,500.00	0.00	948.00	3,552.00	21.07
101-42210-50447	CLOTHING-UNIFORMS	22,000.00	4,560.00	4,560.00	17,440.00	20.73
101-42210-50464	COMMUNITY AWARENESS	14,000.00	47.52	1,063.12	12,936.88	7.59
101-42210-50580	OTHER EQUIPMENT	7,500.00	313.64	2,612.64	4,887.36	34.84
Total Dept 42210 - FIRE DEPARTMENT		499,689.18	41,002.96	149,551.53	350,137.65	29.93
Department: 42400 BUILDING INSPECTION						
101-42400-50101	FULL-TIME EMPLOYEES REGULAR	306,765.53	17,814.80	71,583.49	235,182.04	23.33
101-42400-50102	FULL-TIME EMPLOYEES OVERTIME	0.00	102.13	102.13	(102.13)	100.00
101-42400-50121	PERA	23,007.42	1,346.81	5,379.47	17,627.95	23.38
101-42400-50122	FICA	23,467.57	1,256.52	5,018.72	18,448.85	21.39
101-42400-50123	PAID FAMILY MEDICAL LEAVE	1,462.00	70.93	283.30	1,178.70	19.38
101-42400-50131	EMPLOYER PAID HEALTH	55,783.15	3,154.41	12,621.24	43,161.91	22.63
101-42400-50133	EMPLOYER PAID LIFE	302.40	18.20	72.75	229.65	24.06
101-42400-50200	OFFICE SUPPLIES	500.00	115.26	115.26	384.74	23.05
101-42400-50211	GENERAL SUPPLIES	150.00	19.99	19.99	130.01	13.33
101-42400-50212	MOTOR FUELS	2,500.00	0.00	135.75	2,364.25	5.43
101-42400-50222	AUTO REPAIR & MAINTENANCE	550.00	0.00	20.25	529.75	3.68
101-42400-50312	CONTRACTED SERVICES	0.00	64.00	64.00	(64.00)	100.00
101-42400-50317	CONSULTANTS FEES	20,000.00	5,253.75	12,933.75	7,066.25	64.67
101-42400-50321	TELEPHONE	3,000.00	135.21	542.01	2,457.99	18.07
101-42400-50328	SOFTWARE LICENSE/SUPPORT	36,680.00	308.91	8,442.91	28,237.09	23.02
101-42400-50330	CONTRACTOR TRAINING	10,000.00	0.00	6,552.74	3,447.26	65.53
101-42400-50331	TRAINING/TRAVEL EXPENSE	4,500.00	0.00	445.00	4,055.00	9.89
101-42400-50404	EQUIPMENT REPAIR&MAINTENANCE	250.00	0.00	21.25	228.75	8.50
101-42400-50430	MISCELLANEOUS	0.00	0.00	29.72	(29.72)	100.00
101-42400-50433	DUES AND SUBSCRIPTIONS	1,000.00	90.00	360.00	640.00	36.00
101-42400-50435	BOOKS AND PAMPHLETS	4,000.00	0.00	0.00	4,000.00	0.00
101-42400-50444	CREDIT CARD FEES	0.00	0.00	974.12	(974.12)	100.00
101-42400-50447	CLOTHING-UNIFORMS	360.00	0.00	0.00	360.00	0.00
Total Dept 42400 - BUILDING INSPECTION		494,278.07	29,750.92	125,717.85	368,560.22	25.43
Department: 42410 BLDG OFFICIAL TRAINING GRANT						
101-42410-50200	OFFICE SUPPLIES	0.00	27.25	27.25	(27.25)	100.00
Total Dept 42410 - BLDG OFFICIAL TRAINING GRANT		0.00	27.25	27.25	(27.25)	100.00
Department: 42500 EMERGENCY MGMT						
101-42500-50381	ELECTRIC UTILITIES	5,500.00	618.22	2,469.30	3,030.70	44.90
101-42500-50404	EQUIPMENT REPAIR&MAINTENANCE	3,000.00	1,768.36	1,768.36	1,231.64	58.95
Total Dept 42500 - EMERGENCY MGMT		8,500.00	2,386.58	4,237.66	4,262.34	49.85
Department: 42600 TRAFFIC SIGNS & SIGNALS						
101-42600-50211	GENERAL SUPPLIES	12,000.00	0.00	784.89	11,215.11	6.54
101-42600-50381	ELECTRIC UTILITIES	20,000.00	1,804.31	7,322.03	12,677.97	36.61
101-42600-50404	EQUIPMENT REPAIR&MAINTENANCE	2,500.00	0.00	0.00	2,500.00	0.00
101-42600-50580	OTHER EQUIPMENT	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 42600 - TRAFFIC SIGNS & SIGNALS		36,500.00	1,804.31	8,106.92	28,393.08	22.21
Department: 42700 ANIMAL CONTROL						

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GL Number	Description	2026 Amended Budget	Activity For 04/30/2026	YTD Balance 04/30/2026	Available Balance 04/30/2026	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42700 ANIMAL CONTROL						
101-42700-50312	CONTRACTED SERVICES	40,000.00	0.00	20,000.00	20,000.00	50.00
Total Dept 42700 - ANIMAL CONTROL		40,000.00	0.00	20,000.00	20,000.00	50.00
Department: 43100 ENGINEERING						
101-43100-50303	ENGINEERING FEES	110,000.00	1,000.00	4,985.00	105,015.00	4.53
101-43100-50303-05058	ENGINEERING FEES	0.00	567.50	5,847.50	(5,847.50)	100.00
101-43100-50306	ENGINEERING FEES - BUILDING PERMITS	0.00	2,645.00	7,278.75	(7,278.75)	100.00
Total Dept 43100 - ENGINEERING		110,000.00	4,212.50	18,111.25	91,888.75	16.46
Department: 43121 HIGHWAYS,STREETS & ALLEYS						
101-43121-50101	FULL-TIME EMPLOYEES REGULAR	915,360.36	70,626.96	307,450.30	607,910.06	33.59
101-43121-50102	FULL-TIME EMPLOYEES OVERTIME	13,900.00	117.27	2,647.51	11,252.49	19.05
101-43121-50103	PART-TIME EMPLOYEES	6,000.00	535.00	3,119.30	2,880.70	51.99
101-43121-50106	FULL-TIME EMPLOYEES OTHER PAY	27,000.00	2,258.65	12,139.29	14,860.71	44.96
101-43121-50121	PERA	72,087.58	5,488.72	22,773.61	49,313.97	31.59
101-43121-50122	FICA	73,612.91	5,247.96	21,989.07	51,623.84	29.87
101-43121-50123	PAID FAMILY MEDICAL LEAVE	3,837.00	290.48	1,285.11	2,551.89	33.49
101-43121-50131	EMPLOYER PAID HEALTH	151,482.12	13,592.64	50,928.46	100,553.66	33.62
101-43121-50133	EMPLOYER PAID LIFE	882.00	73.50	286.97	595.03	32.54
101-43121-50200	OFFICE SUPPLIES	400.00	0.00	77.23	322.77	19.31
101-43121-50211	GENERAL SUPPLIES	30,000.00	960.37	1,167.58	28,832.42	3.89
101-43121-50212	MOTOR FUELS	75,000.00	0.00	15,155.71	59,844.29	20.21
101-43121-50224	GRAVEL RESTORATION/MAINTENANCE	20,000.00	0.00	4,411.25	15,588.75	22.06
101-43121-50305	PHYSICALS/DRUG TESTING	1,800.00	0.00	519.00	1,281.00	28.83
101-43121-50323	VOICE/DATA/INTERNET ACCESS	660.00	55.00	220.00	440.00	33.33
101-43121-50331	TRAINING/TRAVEL EXPENSE	3,000.00	0.00	375.00	2,625.00	12.50
101-43121-50350	PRINTING & PUBLISHING	1,500.00	400.00	400.00	1,100.00	26.67
101-43121-50433	DUES AND SUBSCRIPTIONS	6,000.00	294.30	803.95	5,196.05	13.40
101-43121-50447	CLOTHING-UNIFORMS	2,500.00	120.00	392.17	2,107.83	15.69
101-43121-50580	OTHER EQUIPMENT	0.00	0.00	7.49	(7.49)	100.00
Total Dept 43121 - HIGHWAYS,STREETS & ALLEYS		1,405,021.97	100,060.85	446,149.00	958,872.97	31.75
Department: 43122 DUST CONTROL						
101-43122-50211	GENERAL SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 43122 - DUST CONTROL		3,000.00	0.00	0.00	3,000.00	0.00
Department: 43124 SIDEWALKS AND CURBS						
101-43124-50404	EQUIPMENT REPAIR&MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 43124 - SIDEWALKS AND CURBS		1,000.00	0.00	0.00	1,000.00	0.00
Department: 43125 SNOW & ICE CONTROL						
101-43125-50211	GENERAL SUPPLIES	110,000.00	15,462.57	37,287.71	72,712.29	33.90
101-43125-50312	CONTRACTED SERVICES	6,000.00	0.00	0.00	6,000.00	0.00
101-43125-50404	EQUIPMENT REPAIR&MAINTENANCE	45,000.00	6,182.13	16,700.09	28,299.91	37.11
Total Dept 43125 - SNOW & ICE CONTROL		161,000.00	21,644.70	53,987.80	107,012.20	33.53
Department: 43126 EQUIPMENT MAINTENANCE						
101-43126-50200	OFFICE SUPPLIES	1,500.00	0.00	112.65	1,387.35	7.51
101-43126-50211	GENERAL SUPPLIES	20,000.00	486.68	4,958.89	15,041.11	24.79
101-43126-50221	VEHICLE LICENSES	0.00	134.50	688.75	(688.75)	100.00

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GL Number	Description	2026 Amended Budget	Activity For 04/30/2026	YTD Balance 04/30/2026	Available Balance 04/30/2026	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 43126 EQUIPMENT MAINTENANCE						
101-43126-50240	SMALL TOOLS	7,500.00	229.99	898.91	6,601.09	11.99
101-43126-50321	TELEPHONE	4,500.00	264.86	1,135.01	3,364.99	25.22
101-43126-50328	SOFTWARE LICENSE/SUPPORT	6,000.00	0.00	4,504.37	1,495.63	75.07
101-43126-50380	WATER & SEWER CHARGES	4,750.00	400.80	1,162.88	3,587.12	24.48
101-43126-50381	ELECTRIC UTILITIES	6,000.00	489.58	2,016.52	3,983.48	33.61
101-43126-50383	GAS UTILITIES	15,000.00	773.60	6,907.47	8,092.53	46.05
101-43126-50384	REFUSE/GARBAGE DISPOSAL	8,000.00	226.80	1,407.60	6,592.40	17.60
101-43126-50401	BUILDING REPAIR&MAINTENANCE	15,000.00	384.85	3,178.86	11,821.14	21.19
101-43126-50404	EQUIPMENT REPAIR&MAINTENANCE	110,000.00	2,074.23	24,408.86	85,591.14	22.19
101-43126-50580	OTHER EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 43126 - EQUIPMENT MAINTENANCE		203,250.00	5,465.89	51,380.77	151,869.23	25.28
Department: 43160 STREET LIGHTING						
101-43160-50381	ELECTRIC UTILITIES	135,000.00	10,334.12	52,897.85	82,102.15	39.18
101-43160-50535	IMPROVEMENTS OTHER THAN BLDGS	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 43160 - STREET LIGHTING		145,000.00	10,334.12	52,897.85	92,102.15	36.48
Department: 43260 WEED ERADICATION						
101-43260-50211	GENERAL SUPPLIES	20,000.00	2,633.00	2,633.00	17,367.00	13.17
Total Dept 43260 - WEED ERADICATION		20,000.00	2,633.00	2,633.00	17,367.00	13.17
Department: 45000 RECREATION						
101-45000-50455	APPROPRIATION	53,421.00	0.00	53,420.50	0.50	100.00
Total Dept 45000 - RECREATION		53,421.00	0.00	53,420.50	0.50	100.00
Department: 45120 RUNESTONE COMMUNITY CENTER						
101-45120-50101	FULL-TIME EMPLOYEES REGULAR	292,158.85	22,252.66	88,802.60	203,356.25	30.40
101-45120-50102	FULL-TIME EMPLOYEES OVERTIME	1,600.00	137.27	484.43	1,115.57	30.28
101-45120-50103	PART-TIME EMPLOYEES	125,000.00	9,584.41	49,357.33	75,642.67	39.49
101-45120-50121	PERA	28,402.29	2,352.42	10,012.07	18,390.22	35.25
101-45120-50122	FICA	31,912.66	2,276.49	9,911.33	22,001.33	31.06
101-45120-50123	PAID FAMILY MEDICAL LEAVE	1,808.00	126.79	548.60	1,259.40	30.34
101-45120-50131	EMPLOYER PAID HEALTH	52,630.08	4,391.02	17,588.83	35,041.25	33.42
101-45120-50133	EMPLOYER PAID LIFE	252.00	21.00	84.00	168.00	33.33
101-45120-50200	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-45120-50211	GENERAL SUPPLIES	10,000.00	206.74	2,036.54	7,963.46	20.37
101-45120-50212	MOTOR FUELS	6,000.00	181.68	2,138.62	3,861.38	35.64
101-45120-50215	CLEANING SUPPLIES	10,500.00	118.18	3,801.64	6,698.36	36.21
101-45120-50240	SMALL TOOLS	500.00	0.00	69.99	430.01	14.00
101-45120-50305	PHYSICALS/DRUG TESTING	0.00	0.00	142.00	(142.00)	100.00
101-45120-50312	CONTRACTED SERVICES	1,000.00	300.00	360.00	640.00	36.00
101-45120-50321	TELEPHONE	1,900.00	195.00	661.74	1,238.26	34.83
101-45120-50323	VOICE/DATA/INTERNET ACCESS	3,000.00	239.53	942.89	2,057.11	31.43
101-45120-50328	SOFTWARE LICENSE/SUPPORT	4,900.00	0.00	650.15	4,249.85	13.27
101-45120-50331	TRAINING/TRAVEL EXPENSE	5,000.00	0.00	0.00	5,000.00	0.00
101-45120-50343	MARKETING/ADVERTISING	1,000.00	0.00	0.00	1,000.00	0.00
101-45120-50380	WATER & SEWER CHARGES	15,000.00	820.30	5,160.18	9,839.82	34.40
101-45120-50381	ELECTRIC UTILITIES	125,000.00	9,971.27	49,556.57	75,443.43	39.65
101-45120-50383	GAS UTILITIES	75,000.00	3,855.56	37,568.82	37,431.18	50.09

GENERAL FUND - COUNCIL FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	2026 Amended Budget	Activity For 04/30/2026	YTD Balance 04/30/2026	Available Balance 04/30/2026	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 45120 RUNESTONE COMMUNITY CENTER						
101-45120-50384	REFUSE/GARBAGE DISPOSAL	5,500.00	444.07	1,776.28	3,723.72	32.30
101-45120-50401	BUILDING REPAIR&MAINTENANCE	40,000.00	2,159.46	9,641.66	30,358.34	24.10
101-45120-50404	EQUIPMENT REPAIR&MAINTENANCE	50,000.00	481.90	5,562.34	44,437.66	11.12
101-45120-50433	DUES AND SUBSCRIPTIONS	500.00	0.00	395.00	105.00	79.00
101-45120-50447	CLOTHING-UNIFORMS	600.00	0.00	0.00	600.00	0.00
101-45120-50580	OTHER EQUIPMENT	6,500.00	0.00	1,294.78	5,205.22	19.92
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		896,163.88	60,115.75	298,548.39	597,615.49	33.31
Department: 45186 SENIOR CITIZENS						
101-45186-50455	APPROPRIATION	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 45186 - SENIOR CITIZENS		30,000.00	0.00	0.00	30,000.00	0.00
Department: 45200 PARKS						
101-45200-50101	FULL-TIME EMPLOYEES REGULAR	568,037.85	43,949.82	175,500.26	392,537.59	30.90
101-45200-50102	FULL-TIME EMPLOYEES OVERTIME	14,700.00	1,057.14	9,209.77	5,490.23	62.65
101-45200-50103	PART-TIME EMPLOYEES	30,000.00	3,116.46	9,760.90	20,239.10	32.54
101-45200-50106	FULL-TIME EMPLOYEES OTHER PAY	16,000.00	1,720.22	11,280.69	4,719.31	70.50
101-45200-50121	PERA	45,869.94	3,738.30	15,431.36	30,438.58	33.64
101-45200-50122	FICA	48,098.44	3,483.75	14,416.67	33,681.77	29.97
101-45200-50123	PAID FAMILY MEDICAL LEAVE	2,742.00	197.04	813.03	1,928.97	29.65
101-45200-50131	EMPLOYER PAID HEALTH	99,841.08	8,329.94	33,369.28	66,471.80	33.42
101-45200-50133	EMPLOYER PAID LIFE	546.00	45.50	182.03	363.97	33.34
101-45200-50200	OFFICE SUPPLIES	4,500.00	26.68	43.22	4,456.78	0.96
101-45200-50211	GENERAL SUPPLIES	39,000.00	1,058.75	2,235.49	36,764.51	5.73
101-45200-50212	MOTOR FUELS	22,000.00	94.35	3,459.69	18,540.31	15.73
101-45200-50221	VEHICLE LICENSES	500.00	0.00	182.25	317.75	36.45
101-45200-50240	SMALL TOOLS	4,500.00	66.97	122.27	4,377.73	2.72
101-45200-50305	PHYSICALS/DRUG TESTING	1,000.00	0.00	0.00	1,000.00	0.00
101-45200-50321	TELEPHONE	3,900.00	165.49	691.92	3,208.08	17.74
101-45200-50323	VOICE/DATA/INTERNET ACCESS	660.00	55.00	220.00	440.00	33.33
101-45200-50328	SOFTWARE LICENSE/SUPPORT	600.00	0.00	48.00	552.00	8.00
101-45200-50331	TRAINING/TRAVEL EXPENSE	1,000.00	0.00	535.00	465.00	53.50
101-45200-50380	WATER & SEWER CHARGES	20,000.00	1,035.96	4,778.62	15,221.38	23.89
101-45200-50381	ELECTRIC UTILITIES	27,000.00	1,884.96	9,321.36	17,678.64	34.52
101-45200-50383	GAS UTILITIES	15,000.00	851.64	7,895.17	7,104.83	52.63
101-45200-50384	REFUSE/GARBAGE DISPOSAL	5,500.00	694.40	694.40	4,805.60	12.63
101-45200-50401	BUILDING REPAIR&MAINTENANCE	30,000.00	3,505.58	8,663.96	21,336.04	28.88
101-45200-50404	EQUIPMENT REPAIR&MAINTENANCE	33,000.00	3,755.84	12,194.10	20,805.90	36.95
101-45200-50407	TREE REMOVAL & REPLACEMENT	10,000.00	2,100.00	3,710.00	6,290.00	37.10
101-45200-50430	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-45200-50433	DUES AND SUBSCRIPTIONS	400.00	0.00	0.00	400.00	0.00
101-45200-50447	CLOTHING-UNIFORMS	1,200.00	0.00	77.50	1,122.50	6.46
101-45200-50464	COMMUNITY AWARENESS	2,000.00	0.00	0.00	2,000.00	0.00
101-45200-50580	OTHER EQUIPMENT	5,000.00	0.00	2,791.72	2,208.28	55.83
Total Dept 45200 - PARKS		1,052,695.31	80,933.79	327,628.66	725,066.65	31.12
Department: 45202 PARKS - MOWING						
101-45202-50211	GENERAL SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-45202-50404	EQUIPMENT REPAIR&MAINTENANCE	8,000.00	115.99	646.35	7,353.65	8.08

GENERAL FUND - COUNCIL FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	2026 Amended Budget	Activity For 04/30/2026	YTD Balance 04/30/2026	Available Balance 04/30/2026	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 45202 PARKS - MOWING						
Total Dept 45202 - PARKS - MOWING		9,000.00	115.99	646.35	8,353.65	7.18
Department: 45204 PARKS - FLOWERS/LANDSCAPING						
101-45204-50211	GENERAL SUPPLIES	23,000.00	18.75	95.88	22,904.12	0.42
Total Dept 45204 - PARKS - FLOWERS/LANDSCAPING		23,000.00	18.75	95.88	22,904.12	0.42
Department: 45210 PARKS - RECREATIONAL ICE						
101-45210-50211	GENERAL SUPPLIES	2,000.00	0.00	164.95	1,835.05	8.25
101-45210-50401	BUILDING REPAIR&MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-45210-50404	EQUIPMENT REPAIR&MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 45210 - PARKS - RECREATIONAL ICE		6,000.00	0.00	164.95	5,835.05	2.75
Department: 45215 KNUTE NELSON STADIUM						
101-45215-50211	GENERAL SUPPLIES	5,000.00	566.50	615.01	4,384.99	12.30
101-45215-50307	MANAGEMENT FEES	9,500.00	0.00	0.00	9,500.00	0.00
101-45215-50380	WATER & SEWER CHARGES	10,000.00	0.00	1,380.35	8,619.65	13.80
101-45215-50381	ELECTRIC UTILITIES	6,000.00	0.00	1,570.50	4,429.50	26.18
101-45215-50401	BUILDING REPAIR&MAINTENANCE	20,000.00	453.77	3,697.98	16,302.02	18.49
101-45215-50404	EQUIPMENT REPAIR&MAINTENANCE	3,000.00	8,442.66	8,442.66	(5,442.66)	281.42
Total Dept 45215 - KNUTE NELSON STADIUM		53,500.00	9,462.93	15,706.50	37,793.50	29.36
Department: 45216 SPLASH PAD						
101-45216-50380	WATER & SEWER CHARGES	20,000.00	0.00	0.00	20,000.00	0.00
101-45216-50404	EQUIPMENT REPAIR&MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 45216 - SPLASH PAD		23,000.00	0.00	0.00	23,000.00	0.00
Department: 49240 INSURANCE - DAMAGE CLAIMS						
101-49240-50365	DAMAGE CLAIMS\LMC LEGAL FEES	15,000.00	8,615.73	10,888.76	4,111.24	72.59
Total Dept 49240 - INSURANCE - DAMAGE CLAIMS		15,000.00	8,615.73	10,888.76	4,111.24	72.59
Department: 49810 AIRPORT						
101-49810-50211	GENERAL SUPPLIES	4,200.00	30.25	547.78	3,652.22	13.04
101-49810-50212	MOTOR FUELS	8,500.00	0.00	2,148.65	6,351.35	25.28
101-49810-50307	MANAGEMENT FEES	25,000.00	2,083.00	8,332.00	16,668.00	33.33
101-49810-50309	JANITOR CONTRACT	24,000.00	1,310.45	5,241.80	18,758.20	21.84
101-49810-50312	CONTRACTED SERVICES	31,500.00	0.00	6,681.50	24,818.50	21.21
101-49810-50321	TELEPHONE	1,750.00	145.00	580.00	1,170.00	33.14
101-49810-50328	SOFTWARE LICENSE/SUPPORT	12,000.00	0.00	24.00	11,976.00	0.20
101-49810-50331	TRAINING/TRAVEL EXPENSE	1,000.00	291.28	566.28	433.72	56.63
101-49810-50380	WATER & SEWER CHARGES	7,000.00	499.36	1,941.49	5,058.51	27.74
101-49810-50381	ELECTRIC UTILITIES	16,000.00	2,774.42	12,513.96	3,486.04	78.21
101-49810-50383	GAS UTILITIES	23,000.00	2,253.61	17,831.57	5,168.43	77.53
101-49810-50384	REFUSE/GARBAGE DISPOSAL	1,900.00	143.70	3,720.17	(1,820.17)	195.80
101-49810-50401	BUILDING REPAIR&MAINTENANCE	18,170.00	219.96	1,661.30	16,508.70	9.14
101-49810-50402	HANGAR REPAIR	8,300.00	0.00	1,706.83	6,593.17	20.56
101-49810-50404	EQUIPMENT REPAIR&MAINTENANCE	27,500.00	334.63	6,893.14	20,606.86	25.07
101-49810-50430	MISCELLANEOUS	500.00	0.00	425.00	75.00	85.00
101-49810-50433	DUES AND SUBSCRIPTIONS	0.00	150.00	150.00	(150.00)	100.00
101-49810-50580	OTHER EQUIPMENT	4,500.00	0.00	0.00	4,500.00	0.00
Total Dept 49810 - AIRPORT		214,820.00	10,235.66	70,965.47	143,854.53	33.03

GENERAL FUND - COUNCIL FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	2026 Amended Budget	Activity For 04/30/2026	YTD Balance 04/30/2026	Available Balance 04/30/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Expenditures		13,719,938.73	907,723.19	4,363,267.49	9,356,671.24	31.80
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		13,719,939.00	427,546.07	1,562,795.18	12,157,143.82	11.39
TOTAL EXPENDITURES		13,719,938.73	907,723.19	4,363,267.49	9,356,671.24	31.80
NET OF REVENUES & EXPENDITURES:		0.27	(480,177.12)	(2,800,472.31)	2,800,472.58	

OTHER FUND - COUNCIL FOR ALEXANDRIA CITY
Balance As of 04/30/2026

GL Number	Description	Activity For 04/30/2026	YTD Balance 04/30/2026
Fund: 106 LIMITED FUND			
Account Category: Revenues			
Department: 41940 GENERAL GOVERNMENT			
41940	GENERAL GOVERNMENT	1,861.76	7,334.52
Total Dept 41940 - GENERAL GOVERNMENT		1,861.76	7,334.52
Revenues		1,861.76	7,334.52
Account Category: Expenditures			
Department: 41940 GENERAL GOVERNMENT			
41940	GENERAL GOVERNMENT		52,731.76
Total Dept 41940 - GENERAL GOVERNMENT		0.00	52,731.76
Expenditures		0.00	52,731.76
Fund 106 - LIMITED FUND:			
TOTAL REVENUES		1,861.76	7,334.52
TOTAL EXPENDITURES		0.00	52,731.76
NET OF REVENUES & EXPENDITURES:		1,861.76	(45,397.24)
Fund: 201 FLEX PLAN/WELLNESS FUND			
Account Category: Revenues			
Department: 41810 EMPLOYEE WELLNESS			
41810	EMPLOYEE WELLNESS		830.00
Total Dept 41810 - EMPLOYEE WELLNESS		0.00	830.00
Revenues		0.00	830.00
Fund 201 - FLEX PLAN/WELLNESS FUND:			
TOTAL REVENUES		0.00	830.00
TOTAL EXPENDITURES		0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	830.00
Fund: 204 DEED GRANT			
Account Category: Revenues			
Department: 41900 COMMUNITY DEVELOPMENT			
41900	COMMUNITY DEVELOPMENT		86,738.00
Total Dept 41900 - COMMUNITY DEVELOPMENT		0.00	86,738.00
Revenues		0.00	86,738.00
Account Category: Expenditures			
Department: 41900 COMMUNITY DEVELOPMENT			
41900	COMMUNITY DEVELOPMENT		86,730.00
Total Dept 41900 - COMMUNITY DEVELOPMENT		0.00	86,730.00
Expenditures		0.00	86,730.00
Fund 204 - DEED GRANT :			
TOTAL REVENUES		0.00	86,738.00
TOTAL EXPENDITURES		0.00	86,730.00
NET OF REVENUES & EXPENDITURES:		0.00	8.00
Fund: 210 LODGING TAX FUND			
Account Category: Revenues			
Department: 41940 GENERAL GOVERNMENT			
41940	GENERAL GOVERNMENT	27,023.22	105,559.41
Total Dept 41940 - GENERAL GOVERNMENT		27,023.22	105,559.41
Revenues		27,023.22	105,559.41
Account Category: Expenditures			
Department: 41940 GENERAL GOVERNMENT			
41940	GENERAL GOVERNMENT	24,312.05	105,220.77
Total Dept 41940 - GENERAL GOVERNMENT		24,312.05	105,220.77
Expenditures		24,312.05	105,220.77
Fund 210 - LODGING TAX FUND:			
TOTAL REVENUES		27,023.22	105,559.41
TOTAL EXPENDITURES		24,312.05	105,220.77
NET OF REVENUES & EXPENDITURES:		2,711.17	338.64
Fund: 211 STORM WATER UTILITY FUND			

OTHER FUND - COUNCIL FOR ALEXANDRIA CITY
Balance As of 04/30/2026

GL Number	Description	Activity For 04/30/2026	YTD Balance 04/30/2026
Fund: 211 STORM WATER UTILITY FUND			
Account Category: Revenues			
Department: 43150 STORM SEWERS			
43150	STORM SEWERS	71,973.08	287,214.23
Total Dept 43150 - STORM SEWERS		71,973.08	287,214.23
Revenues		71,973.08	287,214.23
Account Category: Expenditures			
Department: 43150 STORM SEWERS			
43150	STORM SEWERS	52,384.11	207,850.89
Total Dept 43150 - STORM SEWERS		52,384.11	207,850.89
Department: 43220 STREET CLEANING			
43220	STREET CLEANING	900.38	6,780.69
Total Dept 43220 - STREET CLEANING		900.38	6,780.69
Expenditures		53,284.49	214,631.58
Fund 211 - STORM WATER UTILITY FUND:			
TOTAL REVENUES		71,973.08	287,214.23
TOTAL EXPENDITURES		53,284.49	214,631.58
NET OF REVENUES & EXPENDITURES:		18,688.59	72,582.65
Fund: 220 PLANS AND STUDIES			
Account Category: Expenditures			
Department: 46500 PLANS AND STUDIES			
46500	PLANS AND STUDIES	5,833.00	12,667.00
Total Dept 46500 - PLANS AND STUDIES		5,833.00	12,667.00
Expenditures		5,833.00	12,667.00
Fund 220 - PLANS AND STUDIES:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		5,833.00	12,667.00
NET OF REVENUES & EXPENDITURES:		(5,833.00)	(12,667.00)
Fund: 272 TIF DISTRICT 51 R&R INVESTMENT			
Account Category: Expenditures			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	39,191.03	39,191.03
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		39,191.03	39,191.03
Expenditures		39,191.03	39,191.03
Fund 272 - TIF DISTRICT 51 R&R INVESTMENT:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		39,191.03	39,191.03
NET OF REVENUES & EXPENDITURES:		(39,191.03)	(39,191.03)
Fund: 279 TIF DIST#42 KN SENIOR LIVING			
Account Category: Expenditures			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	65,679.59	65,679.59
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		65,679.59	65,679.59
Expenditures		65,679.59	65,679.59
Fund 279 - TIF DIST#42 KN SENIOR LIVING:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		65,679.59	65,679.59
NET OF REVENUES & EXPENDITURES:		(65,679.59)	(65,679.59)
Fund: 294 TIF DISTRICT #26 THE TRAILS			
Account Category: Revenues			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	65,679.59	65,679.59
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		65,679.59	65,679.59
Revenues		65,679.59	65,679.59
Fund 294 - TIF DISTRICT #26 THE TRAILS:			
TOTAL REVENUES		65,679.59	65,679.59

OTHER FUND - COUNCIL FOR ALEXANDRIA CITY
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GL Number	Description	Activity For 04/30/2026	YTD Balance 04/30/2026
Fund: 294 TIF DISTRICT #26 THE TRAILS			
TOTAL EXPENDITURES		0.00	0.00
NET OF REVENUES & EXPENDITURES:		65,679.59	65,679.59
Fund: 297 REVOLVING LOAN FUND			
Account Category: Revenues			
Department: 46500 PLANS AND STUDIES			
46500	PLANS AND STUDIES	9,770.78	47,585.87
Total Dept 46500 - PLANS AND STUDIES		9,770.78	47,585.87
Revenues		9,770.78	47,585.87
Fund 297 - REVOLVING LOAN FUND:			
TOTAL REVENUES		9,770.78	47,585.87
TOTAL EXPENDITURES		0.00	0.00
NET OF REVENUES & EXPENDITURES:		9,770.78	47,585.87
Fund: 330 GO CIP BONDS 2010A			
Account Category: Revenues			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE		16,341.18
Total Dept 47000 - DEBT SERVICE		0.00	16,341.18
Revenues		0.00	16,341.18
Account Category: Expenditures			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE		364,711.25
Total Dept 47000 - DEBT SERVICE		0.00	364,711.25
Expenditures		0.00	364,711.25
Fund 330 - GO CIP BONDS 2010A:			
TOTAL REVENUES		0.00	16,341.18
TOTAL EXPENDITURES		0.00	364,711.25
NET OF REVENUES & EXPENDITURES:		0.00	(348,370.07)
Fund: 334 GO IMP BONDS 2014A			
Account Category: Expenditures			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE		288,762.50
Total Dept 47000 - DEBT SERVICE		0.00	288,762.50
Expenditures		0.00	288,762.50
Fund 334 - GO IMP BONDS 2014A:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		0.00	288,762.50
NET OF REVENUES & EXPENDITURES:		0.00	(288,762.50)
Fund: 335 GO REFUNDING BONDS 2014B			
Account Category: Expenditures			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE		102,162.50
Total Dept 47000 - DEBT SERVICE		0.00	102,162.50
Expenditures		0.00	102,162.50
Fund 335 - GO REFUNDING BONDS 2014B:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		0.00	102,162.50
NET OF REVENUES & EXPENDITURES:		0.00	(102,162.50)
Fund: 336 GO BONDS 2016A			
Account Category: Expenditures			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE		477,969.38
Total Dept 47000 - DEBT SERVICE		0.00	477,969.38
Expenditures		0.00	477,969.38
Fund 336 - GO BONDS 2016A:			
TOTAL REVENUES		0.00	0.00

OTHER FUND - COUNCIL FOR ALEXANDRIA CITY
Balance As of 04/30/2026

GL Number	Description	Activity For 04/30/2026	YTD Balance 04/30/2026
Fund: 336 GO BONDS 2016A			
TOTAL EXPENDITURES		0.00	477,969.38
NET OF REVENUES & EXPENDITURES:		0.00	(477,969.38)
Fund: 337 GO REFUNDING BONDS 2016B			
Account Category: Expenditures			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE		264,650.00
Total Dept 47000 - DEBT SERVICE		0.00	264,650.00
Expenditures		0.00	264,650.00
Fund 337 - GO REFUNDING BONDS 2016B:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		0.00	264,650.00
NET OF REVENUES & EXPENDITURES:		0.00	(264,650.00)
Fund: 339 GO STREET RECON BOND 2020A			
Account Category: Expenditures			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE		154,535.00
Total Dept 47000 - DEBT SERVICE		0.00	154,535.00
Expenditures		0.00	154,535.00
Fund 339 - GO STREET RECON BOND 2020A:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		0.00	154,535.00
NET OF REVENUES & EXPENDITURES:		0.00	(154,535.00)
Fund: 340 GO TAX ABATEMENT BONDS 2024A			
Account Category: Revenues			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE		352,500.00
Total Dept 47000 - DEBT SERVICE		0.00	352,500.00
Revenues		0.00	352,500.00
Account Category: Expenditures			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE		253,234.38
Total Dept 47000 - DEBT SERVICE		0.00	253,234.38
Expenditures		0.00	253,234.38
Fund 340 - GO TAX ABATEMENT BONDS 2024A:			
TOTAL REVENUES		0.00	352,500.00
TOTAL EXPENDITURES		0.00	253,234.38
NET OF REVENUES & EXPENDITURES:		0.00	99,265.62
Fund: 341 GO TXBL TAX ABATEMENT BDS 2024B			
Account Category: Expenditures			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE		63,524.38
Total Dept 47000 - DEBT SERVICE		0.00	63,524.38
Expenditures		0.00	63,524.38
Fund 341 - GO TXBL TAX ABATEMENT BDS 2024B:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		0.00	63,524.38
NET OF REVENUES & EXPENDITURES:		0.00	(63,524.38)
Fund: 401 CAPITAL IMPROVEMENT FUND			
Account Category: Expenditures			
Department: 43121 HIGHWAYS,STREETS & ALLEYS			
43121	HIGHWAYS,STREETS & ALLEYS	28,894.00	28,894.00
Total Dept 43121 - HIGHWAYS,STREETS & ALLEYS		28,894.00	28,894.00
Department: 45120 RUNESTONE COMMUNITY CENTER			
45120	RUNESTONE COMMUNITY CENTER		200,000.00
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		0.00	200,000.00
Department: 49810 AIRPORT			

OTHER FUND - COUNCIL FOR ALEXANDRIA CITY
Balance As of 04/30/2026

GL Number	Description	Activity For 04/30/2026	YTD Balance 04/30/2026
Fund: 401 CAPITAL IMPROVEMENT FUND			
Account Category: Expenditures			
Department: 49810 AIRPORT			
49810	AIRPORT		15,565.00
	Total Dept 49810 - AIRPORT	0.00	15,565.00
	Expenditures	28,894.00	244,459.00
Fund 401 - CAPITAL IMPROVEMENT FUND:			
	TOTAL REVENUES	0.00	0.00
	TOTAL EXPENDITURES	28,894.00	244,459.00
	NET OF REVENUES & EXPENDITURES:	(28,894.00)	(244,459.00)
Fund: 404 RIGHT-OF-WAY IMPROVEMENT			
Account Category: Revenues			
Department: 43121 HIGHWAYS,STREETS & ALLEYS			
43121	HIGHWAYS,STREETS & ALLEYS		193,596.00
	Total Dept 43121 - HIGHWAYS,STREETS & ALLEYS	0.00	193,596.00
	Revenues	0.00	193,596.00
Account Category: Expenditures			
Department: 43120 BLACKTOP REPAIR			
43120	BLACKTOP REPAIR	18,872.00	24,872.00
	Total Dept 43120 - BLACKTOP REPAIR	18,872.00	24,872.00
Department: 43121 HIGHWAYS,STREETS & ALLEYS			
43121	HIGHWAYS,STREETS & ALLEYS		10,441.82
	Total Dept 43121 - HIGHWAYS,STREETS & ALLEYS	0.00	10,441.82
	Expenditures	18,872.00	35,313.82
Fund 404 - RIGHT-OF-WAY IMPROVEMENT:			
	TOTAL REVENUES	0.00	193,596.00
	TOTAL EXPENDITURES	18,872.00	35,313.82
	NET OF REVENUES & EXPENDITURES:	(18,872.00)	158,282.18
Fund: 406 AIRPORT DEVELOPMENT			
Account Category: Revenues			
Department: 49810 AIRPORT			
49810	AIRPORT	37,160.86	158,322.10
	Total Dept 49810 - AIRPORT	37,160.86	158,322.10
	Revenues	37,160.86	158,322.10
Account Category: Expenditures			
Department: 49810 AIRPORT			
49810	AIRPORT	72,550.15	129,961.41
	Total Dept 49810 - AIRPORT	72,550.15	129,961.41
	Expenditures	72,550.15	129,961.41
Fund 406 - AIRPORT DEVELOPMENT:			
	TOTAL REVENUES	37,160.86	158,322.10
	TOTAL EXPENDITURES	72,550.15	129,961.41
	NET OF REVENUES & EXPENDITURES:	(35,389.29)	28,360.69
Fund: 413 COMMUNITY SPLASH PAD			
Account Category: Expenditures			
Department: 45200 PARKS			
45200	PARKS	225,500.58	228,384.58
	Total Dept 45200 - PARKS	225,500.58	228,384.58
	Expenditures	225,500.58	228,384.58
Fund 413 - COMMUNITY SPLASH PAD:			
	TOTAL REVENUES	0.00	0.00
	TOTAL EXPENDITURES	225,500.58	228,384.58
	NET OF REVENUES & EXPENDITURES:	(225,500.58)	(228,384.58)
Fund: 414 REVOLVING IMPROVEMENT FUND			
Account Category: Revenues			
Department: 43121 HIGHWAYS,STREETS & ALLEYS			
43121	HIGHWAYS,STREETS & ALLEYS	4,800.00	4,800.00

OTHER FUND - COUNCIL FOR ALEXANDRIA CITY
Balance As of 04/30/2026

GL Number	Description	Activity For 04/30/2026	YTD Balance 04/30/2026
Fund: 414 REVOLVING IMPROVEMENT FUND			
Account Category: Revenues			
Department: 43121 HIGHWAYS,STREETS & ALLEYS			
Total Dept 43121 - HIGHWAYS,STREETS & ALLEYS		4,800.00	4,800.00
Revenues		4,800.00	4,800.00
Fund 414 - REVOLVING IMPROVEMENT FUND:			
TOTAL REVENUES		4,800.00	4,800.00
TOTAL EXPENDITURES		0.00	0.00
NET OF REVENUES & EXPENDITURES:		4,800.00	4,800.00
Fund: 417 RCC EXPANSION			
Account Category: Revenues			
Department: 45120 RUNESTONE COMMUNITY CENTER			
45120 RUNESTONE COMMUNITY CENTER		2,667.44	37,458.14
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		2,667.44	37,458.14
Revenues		2,667.44	37,458.14
Account Category: Expenditures			
Department: 45120 RUNESTONE COMMUNITY CENTER			
45120 RUNESTONE COMMUNITY CENTER		3,753.00	15,549.64
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		3,753.00	15,549.64
Expenditures		3,753.00	15,549.64
Fund 417 - RCC EXPANSION:			
TOTAL REVENUES		2,667.44	37,458.14
TOTAL EXPENDITURES		3,753.00	15,549.64
NET OF REVENUES & EXPENDITURES:		(1,085.56)	21,908.50
Fund: 418 RCC EXPANSION PHASE 3			
Account Category: Expenditures			
Department: 45120 RUNESTONE COMMUNITY CENTER			
45120 RUNESTONE COMMUNITY CENTER		9,740.00	47,730.00
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		9,740.00	47,730.00
Expenditures		9,740.00	47,730.00
Fund 418 - RCC EXPANSION PHASE 3:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		9,740.00	47,730.00
NET OF REVENUES & EXPENDITURES:		(9,740.00)	(47,730.00)
Fund: 419 NATURE TRAIL			
Account Category: Expenditures			
Department: 45200 PARKS			
45200 PARKS			1,665.00
Total Dept 45200 - PARKS		0.00	1,665.00
Expenditures		0.00	1,665.00
Fund 419 - NATURE TRAIL:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		0.00	1,665.00
NET OF REVENUES & EXPENDITURES:		0.00	(1,665.00)
Fund: 430 FIRE EQUIPMENT FUND			
Account Category: Expenditures			
Department: 42210 FIRE DEPARTMENT			
42210 FIRE DEPARTMENT			208,024.53
Total Dept 42210 - FIRE DEPARTMENT		0.00	208,024.53
Expenditures		0.00	208,024.53
Fund 430 - FIRE EQUIPMENT FUND:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		0.00	208,024.53
NET OF REVENUES & EXPENDITURES:		0.00	(208,024.53)
Fund: 433 PARK DEVELOPMENT			
Account Category: Revenues			
Department: 45200 PARKS			

OTHER FUND - COUNCIL FOR ALEXANDRIA CITY
Balance As of 04/30/2026

GL Number	Description	Activity For 04/30/2026	YTD Balance 04/30/2026
Fund: 433 PARK DEVELOPMENT			
Account Category: Revenues			
Department: 45200 PARKS			
45200	PARKS	6,613.86	24,820.63
Total Dept 45200 - PARKS		6,613.86	24,820.63
Department: 45215 KNUTE NELSON STADIUM			
45215	KNUTE NELSON STADIUM	1,085.00	1,085.00
Total Dept 45215 - KNUTE NELSON STADIUM		1,085.00	1,085.00
Revenues		7,698.86	25,905.63
Account Category: Expenditures			
Department: 45200 PARKS			
45200	PARKS	6,250.00	237,213.00
Total Dept 45200 - PARKS		6,250.00	237,213.00
Expenditures		6,250.00	237,213.00
Fund 433 - PARK DEVELOPMENT:			
TOTAL REVENUES		7,698.86	25,905.63
TOTAL EXPENDITURES		6,250.00	237,213.00
NET OF REVENUES & EXPENDITURES:		1,448.86	(211,307.37)
Fund: 435 ADMINISTRATION EQUIPMENT FUND			
Account Category: Expenditures			
Department: 41510 ADMINISTRATION			
41510	ADMINISTRATION	896.05	3,584.20
Total Dept 41510 - ADMINISTRATION		896.05	3,584.20
Department: 42400 BUILDING INSPECTION			
42400	BUILDING INSPECTION	440.72	1,762.88
Total Dept 42400 - BUILDING INSPECTION		440.72	1,762.88
Expenditures		1,336.77	5,347.08
Fund 435 - ADMINISTRATION EQUIPMENT FUND:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		1,336.77	5,347.08
NET OF REVENUES & EXPENDITURES:		(1,336.77)	(5,347.08)
Fund: 437 RCC EQUIPMENT FUND			
Account Category: Expenditures			
Department: 45120 RUNESTONE COMMUNITY CENTER			
45120	RUNESTONE COMMUNITY CENTER	858.29	3,433.16
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		858.29	3,433.16
Expenditures		858.29	3,433.16
Fund 437 - RCC EQUIPMENT FUND:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		858.29	3,433.16
NET OF REVENUES & EXPENDITURES:		(858.29)	(3,433.16)
Fund: 438 PUBLIC WORKS EQUIPMENT FUND			
Account Category: Expenditures			
Department: 43126 EQUIPMENT MAINTENANCE			
43126	EQUIPMENT MAINTENANCE	2,815.12	51,677.81
Total Dept 43126 - EQUIPMENT MAINTENANCE		2,815.12	51,677.81
Department: 45200 PARKS			
45200	PARKS	4,042.30	16,169.20
Total Dept 45200 - PARKS		4,042.30	16,169.20
Expenditures		6,857.42	67,847.01
Fund 438 - PUBLIC WORKS EQUIPMENT FUND:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		6,857.42	67,847.01
NET OF REVENUES & EXPENDITURES:		(6,857.42)	(67,847.01)
Fund: 439 POLICE EQUIPMENT FUND			
Account Category: Revenues			
Department: 42100 PUBLIC SAFETY POLICE			

OTHER FUND - COUNCIL FOR ALEXANDRIA CITY
Balance As of 04/30/2026

GL Number	Description	Activity For 04/30/2026	YTD Balance 04/30/2026
Fund: 439 POLICE EQUIPMENT FUND			
Account Category: Revenues			
Department: 42100 PUBLIC SAFETY POLICE			
42100	PUBLIC SAFETY POLICE		3,774.31
Total Dept 42100 - PUBLIC SAFETY POLICE		0.00	3,774.31
Revenues		0.00	3,774.31
Account Category: Expenditures			
Department: 42100 PUBLIC SAFETY POLICE			
42100	PUBLIC SAFETY POLICE	10,179.97	51,582.68
Total Dept 42100 - PUBLIC SAFETY POLICE		10,179.97	51,582.68
Expenditures		10,179.97	51,582.68
Fund 439 - POLICE EQUIPMENT FUND:			
TOTAL REVENUES		0.00	3,774.31
TOTAL EXPENDITURES		10,179.97	51,582.68
NET OF REVENUES & EXPENDITURES:		(10,179.97)	(47,808.37)
Fund: 440 IT EQUIPMENT FUND			
Account Category: Expenditures			
Department: 41510 ADMINISTRATION			
41510	ADMINISTRATION		1,089.00
Total Dept 41510 - ADMINISTRATION		0.00	1,089.00
Department: 41940 GENERAL GOVERNMENT			
41940	GENERAL GOVERNMENT	6,758.33	6,758.33
Total Dept 41940 - GENERAL GOVERNMENT		6,758.33	6,758.33
Department: 42400 BUILDING INSPECTION			
42400	BUILDING INSPECTION		1,089.00
Total Dept 42400 - BUILDING INSPECTION		0.00	1,089.00
Department: 43121 HIGHWAYS,STREETS & ALLEYS			
43121	HIGHWAYS,STREETS & ALLEYS		313.90
Total Dept 43121 - HIGHWAYS,STREETS & ALLEYS		0.00	313.90
Department: 45120 RUNESTONE COMMUNITY CENTER			
45120	RUNESTONE COMMUNITY CENTER		1,089.00
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		0.00	1,089.00
Expenditures		6,758.33	10,339.23
Fund 440 - IT EQUIPMENT FUND:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		6,758.33	10,339.23
NET OF REVENUES & EXPENDITURES:		(6,758.33)	(10,339.23)
Fund: 450 CHILD CARE PROJECT			
Account Category: Revenues			
Department: 41940 GENERAL GOVERNMENT			
41940	GENERAL GOVERNMENT	200.00	800.00
Total Dept 41940 - GENERAL GOVERNMENT		200.00	800.00
Revenues		200.00	800.00
Account Category: Expenditures			
Department: 41940 GENERAL GOVERNMENT			
41940	GENERAL GOVERNMENT		7,348.00
Total Dept 41940 - GENERAL GOVERNMENT		0.00	7,348.00
Expenditures		0.00	7,348.00
Fund 450 - CHILD CARE PROJECT:			
TOTAL REVENUES		200.00	800.00
TOTAL EXPENDITURES		0.00	7,348.00
NET OF REVENUES & EXPENDITURES:		200.00	(6,548.00)
Fund: 609 MUNICIPAL LIQUOR FUND			
Account Category: Revenues			
Department: 49750 LIQUOR STORE			
49750	LIQUOR STORE	181,736.65	675,480.65
Total Dept 49750 - LIQUOR STORE		181,736.65	675,480.65

OTHER FUND - COUNCIL FOR ALEXANDRIA CITY
Balance As of 04/30/2026

GL Number	Description	Activity For 04/30/2026	YTD Balance 04/30/2026
Fund: 609 MUNICIPAL LIQUOR FUND			
Account Category: Revenues			
Revenues		181,736.65	675,480.65
Account Category: Expenditures			
Department: 49750 LIQUOR STORE			
49750	LIQUOR STORE	235,024.35	745,299.93
Total Dept 49750 - LIQUOR STORE		235,024.35	745,299.93
Expenditures		235,024.35	745,299.93
Fund 609 - MUNICIPAL LIQUOR FUND:			
TOTAL REVENUES		181,736.65	675,480.65
TOTAL EXPENDITURES		235,024.35	745,299.93
NET OF REVENUES & EXPENDITURES:		(53,287.70)	(69,819.28)
Fund: 610 PLAZA LIQUOR FUND			
Account Category: Revenues			
Department: 49750 LIQUOR STORE			
49750	LIQUOR STORE	351,805.04	1,274,543.11
Total Dept 49750 - LIQUOR STORE		351,805.04	1,274,543.11
Revenues		351,805.04	1,274,543.11
Account Category: Expenditures			
Department: 49750 LIQUOR STORE			
49750	LIQUOR STORE	448,981.64	1,358,666.55
Total Dept 49750 - LIQUOR STORE		448,981.64	1,358,666.55
Expenditures		448,981.64	1,358,666.55
Fund 610 - PLAZA LIQUOR FUND:			
TOTAL REVENUES		351,805.04	1,274,543.11
TOTAL EXPENDITURES		448,981.64	1,358,666.55
NET OF REVENUES & EXPENDITURES:		(97,176.60)	(84,123.44)
Report Totals:			
TOTAL REVENUES - ALL FUNDS		762,377.28	3,344,462.74
TOTAL EXPENDITURES - ALL FUNDS		1,263,856.66	5,944,565.74
NET OF REVENUES & EXPENDITURES:		(501,479.38)	(2,600,103.00)



Memo

To: Mayor and City Council
From: Jason Ahrens, Finance Accountant
CC: Heather Koskiniemi, Finance Director
Date: 5/15/2026
Re: Downtown Liquor and Plaza Liquor – April 2026

As requested by the Council, the following reports are for your information regarding the City Liquor stores' revenues and expenditures.

The first report shows a monthly and year-to-date comparison of sales and customer counts.

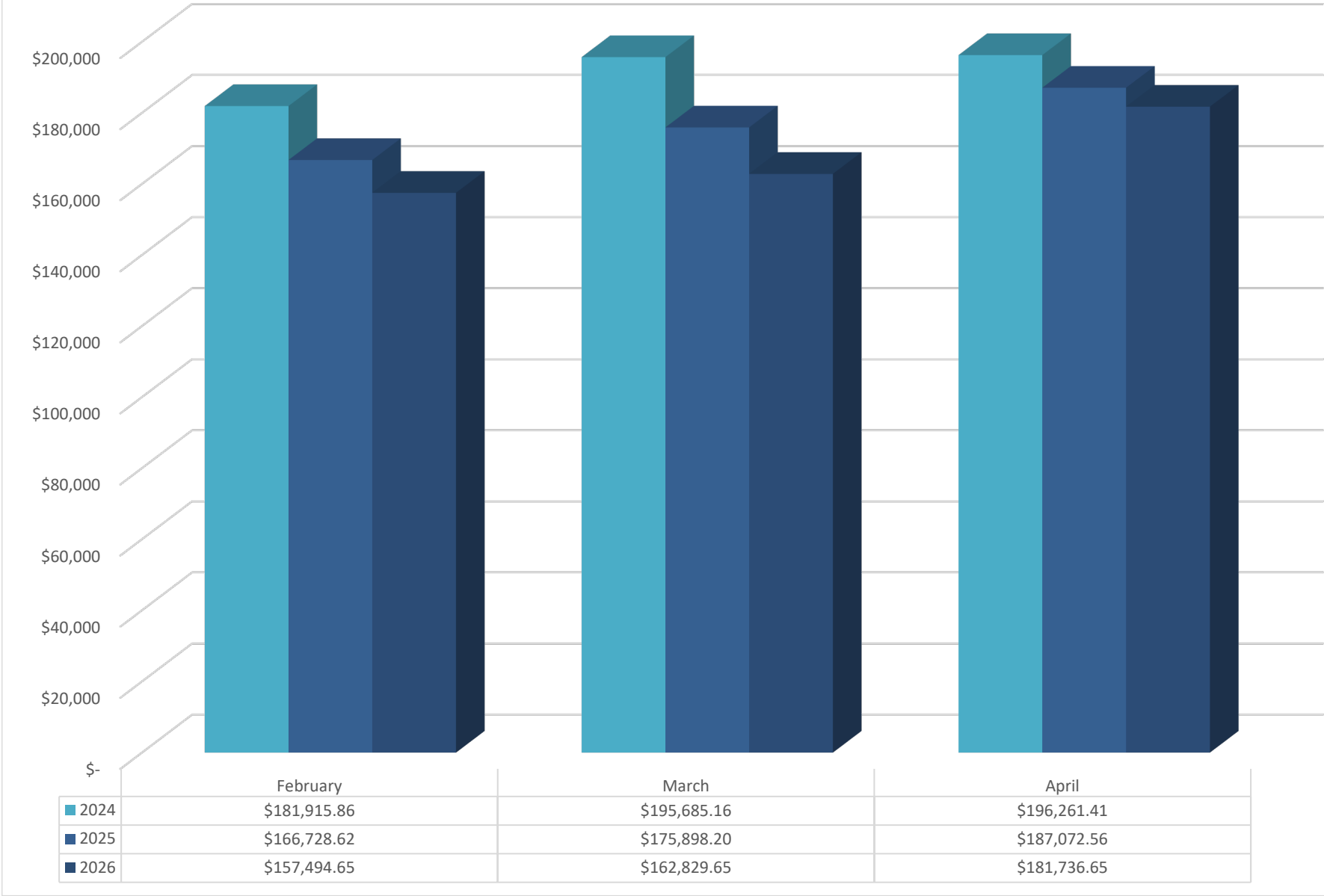
April activity as well as the year-to-date amounts compared to budget are shown in the report titled Revenue and Expenditure Report – Period Ending 04/30/2026.

A comparison of year-to-date amounts are shown in the report titled Revenue and Expenditure Report – Period Ending 04/30/2026 – YTD 2026 Compared to YTD 2025.

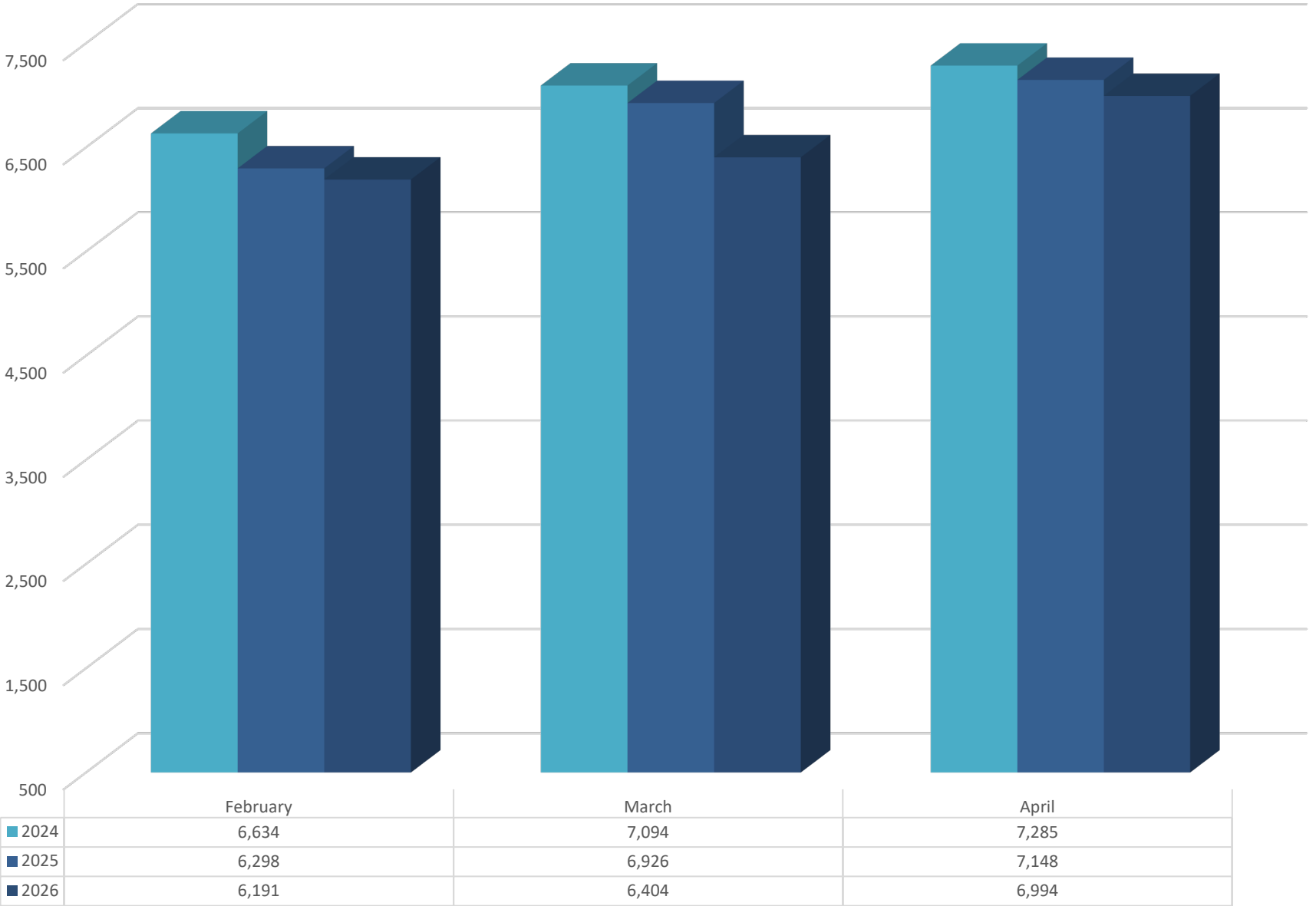
- YTD 2026 sales for the Downtown Liquor store were less than YTD 2025 sales by \$34,441 and Plaza Liquor store were less than YTD 2025 sales by \$13,415
- YTD Transfers to the City's General fund in 2026 are \$100,00.00 compared to \$100,000 in 2025

Please contact Andy or myself with any questions.

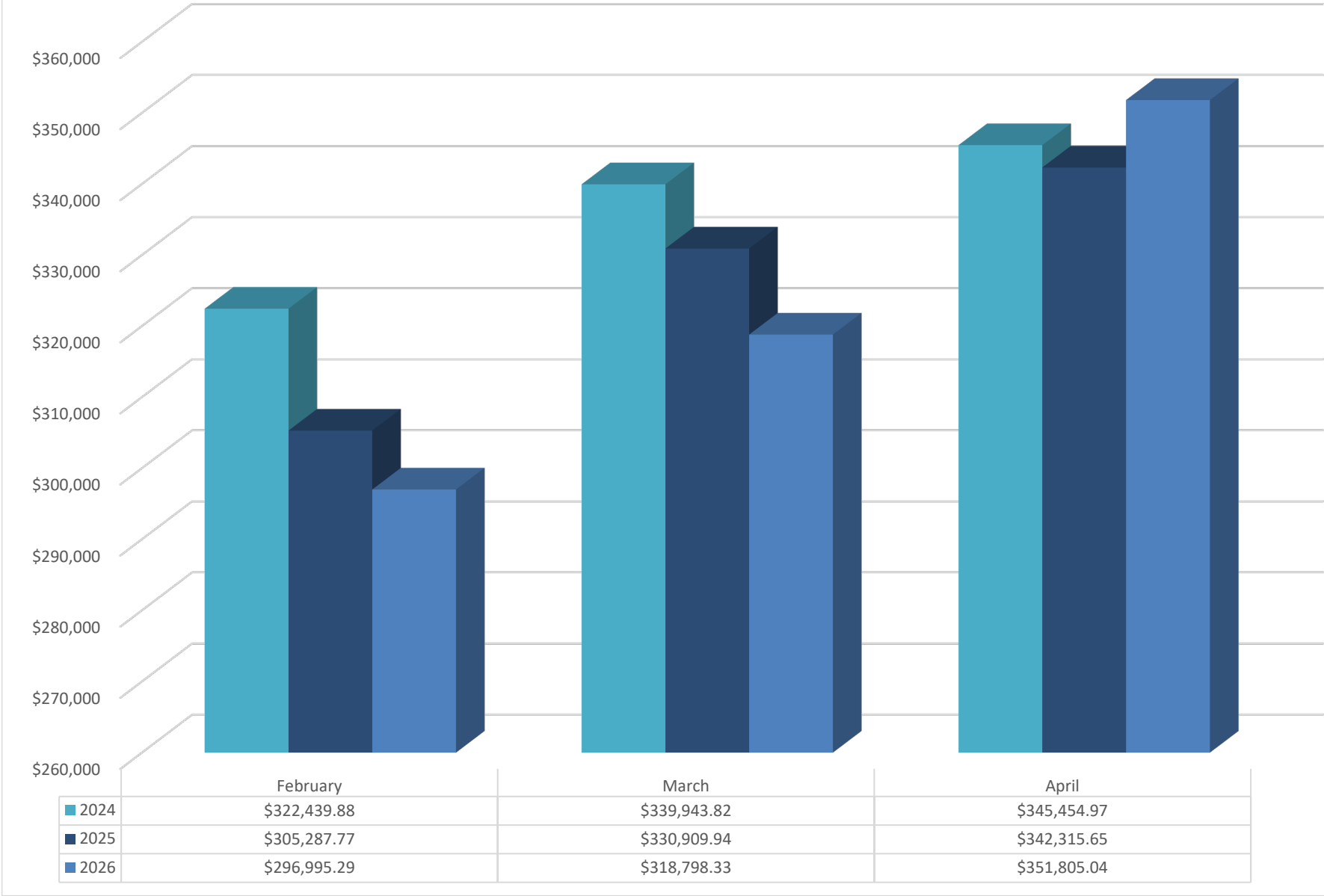
Downtown - Sales Comparison



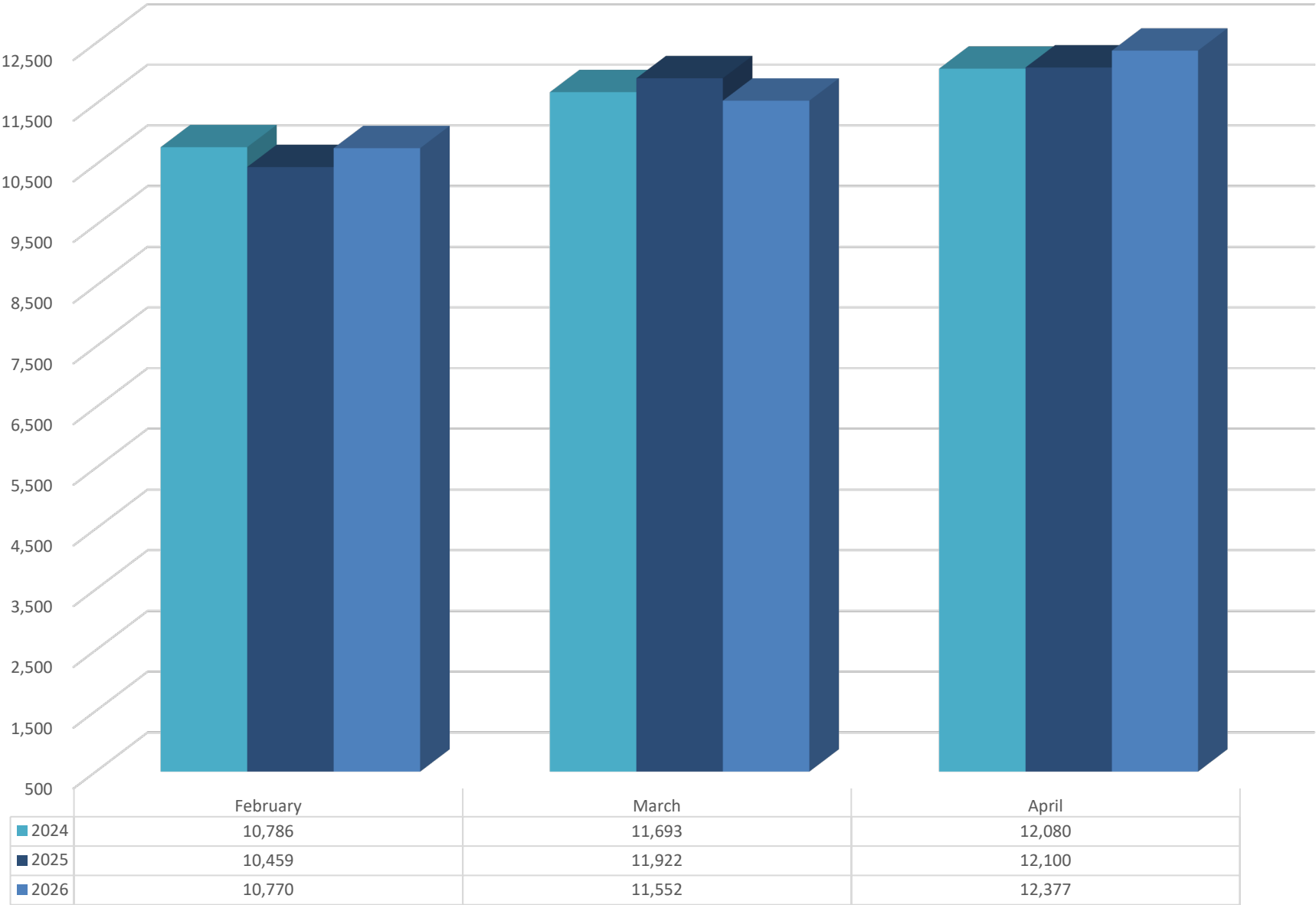
Downtown - Customer Count



Plaza - Sales Comparison



Plaza - Customer Count



REVENUE AND EXPENDITURE REPORT FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026	Activity For 04/30/2026	Available Balance 04/30/2026	% Bdg't Used
Fund: 609 MUNICIPAL LIQUOR FUND						
Account Category: Revenues						
Department: 49750 LIQUOR STORE						
609-49750-33160	FEDERAL REVENUE	0.00	0.00	0.00	0.00	0.00
609-49750-33410	PERA AID	0.00	0.00	0.00	0.00	0.00
609-49750-34104	NSF SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00
609-49750-36210	INTEREST EARNINGS	2,943.00	3,857.98	504.96	(914.98)	131.09
609-49750-36250	INSURANCE DIVIDENDS	0.00	0.00	0.00	0.00	0.00
609-49750-37811	LIQUOR SALES -OFF SALE	1,042,800.00	253,932.11	65,872.32	788,867.89	24.35
609-49750-37812	BEER SALES -OFF SALE	1,155,029.00	291,590.04	80,589.98	863,438.96	25.25
609-49750-37813	WINE SALES -OFF SALE	379,294.00	100,410.77	28,457.67	278,883.23	26.47
609-49750-37814	SOFT DRINKS -OFF SALE	21,694.00	5,579.29	1,473.57	16,114.71	25.72
609-49750-37815	OTHER MDSE -TAXABLE	1,872.00	177.20	16.32	1,694.80	9.47
609-49750-37816	ICE SALES	17,470.00	1,362.22	425.08	16,107.78	7.80
609-49750-37817	NON-ALCOHOLIC BEV-OFF SALE	41,747.00	7,942.21	2,141.38	33,804.79	19.02
609-49750-37818	MISCELLANEOUS INCOME	0.00	6.40	0.00	(6.40)	100.00
609-49750-37819	OTHER MDSE - NON-TAXABLE	5,886.00	1,413.52	371.11	4,472.48	24.01
609-49750-37822	CUSTOMER DISCOUNTS	0.00	0.00	0.00	0.00	0.00
609-49750-37823	THC PRODUCTS	104,255.00	27,812.84	6,723.81	76,442.16	26.68
609-49750-37825	AD SUPPORT	0.00	0.00	0.00	0.00	0.00
609-49750-37830	DUAL PRICING FEES	(75,385.00)	(18,584.78)	(4,832.80)	(56,800.22)	24.65
609-49750-37840	CASH OVER (SHORT)	0.00	(19.15)	(6.75)	19.15	100.00
609-49750-39101	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
609-49750-39105	FIXED ASSET DISPOSAL	0.00	0.00	0.00	0.00	0.00
609-49750-39201	TRANSFERS	0.00	0.00	0.00	0.00	0.00
Total Dept 49750 - LIQUOR STORE		2,697,605.00	675,480.65	181,736.65	2,022,124.35	25.04
Revenues		2,697,605.00	675,480.65	181,736.65	2,022,124.35	25.04
Account Category: Expenditures						
Department: 49750 LIQUOR STORE						
609-49750-50101	FULL-TIME EMPLOYEES REGULAR	230,361.68	109,823.67	42,560.23	120,538.01	47.67
609-49750-50102	FULL-TIME EMPLOYEES OVERTIME	1,000.00	400.27	0.00	599.73	40.03
609-49750-50103	PART-TIME EMPLOYEES	57,000.00	8,654.89	2,666.52	48,345.11	15.18
609-49750-50105	PART-TIME EMPLOYEES OVERTIME	0.00	0.00	0.00	0.00	0.00
609-49750-50113	CITY PAYROLL COSTS	26,000.00	0.00	0.00	26,000.00	0.00
609-49750-50121	PERA	20,421.75	7,087.74	1,576.87	13,334.01	34.71
609-49750-50122	FICA	20,853.73	7,756.29	2,294.36	13,097.44	37.19
609-49750-50123	PAID FAMILY MEDICAL LEAVE	1,289.00	469.63	178.70	819.37	36.43
609-49750-50125	EARLY RETIREMENT INCENT PROG	0.00	0.00	0.00	0.00	0.00
609-49750-50129	PERA PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00
609-49750-50131	EMPLOYER PAID HEALTH	43,178.90	16,603.55	3,486.80	26,575.35	38.45
609-49750-50133	EMPLOYER PAID LIFE	341.02	133.00	28.00	208.02	39.00
609-49750-50135	OPEB EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
609-49750-50142	UNEMPLOYMENT BENEFIT PAYMENTS	0.00	0.00	0.00	0.00	0.00
609-49750-50200	OFFICE SUPPLIES	533.00	211.96	0.00	321.04	39.77
609-49750-50211	GENERAL SUPPLIES	1,470.00	497.67	265.25	972.33	33.86
609-49750-50217	STORE SUPPLIES	4,052.00	1,791.36	125.30	2,260.64	44.21
609-49750-50251	LIQUOR FOR RESALE	720,174.00	193,893.31	46,316.49	526,280.69	26.92
609-49750-50252	BEER FOR RESALE	886,952.00	218,319.84	69,626.45	668,632.16	24.61
609-49750-50253	WINE FOR RESALE	271,842.00	77,786.08	25,116.19	194,055.92	28.61
609-49750-50254	SOFT DRINKS/MISC FOR RESALE	21,049.00	6,001.06	2,158.19	15,047.94	28.51

REVENUE AND EXPENDITURE REPORT FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026	Activity For 04/30/2026	Available Balance 04/30/2026	% Bdg't Used
Fund: 609 MUNICIPAL LIQUOR FUND						
Account Category: Expenditures						
Department: 49750 LIQUOR STORE						
609-49750-50255	NON-ALC WINE/BEER	18,925.00	4,049.38	418.85	14,875.62	21.40
609-49750-50257	ICE	7,387.00	725.44	276.16	6,661.56	9.82
609-49750-50258	THC PRODUCTS	58,597.00	20,954.21	7,218.51	37,642.79	35.76
609-49750-50259	OTHER FOR RESALE	2,700.00	536.49	110.30	2,163.51	19.87
609-49750-50301	AUDITING AND ACCOUNTING SERVICES	4,740.00	0.00	0.00	4,740.00	0.00
609-49750-50304	LEGAL FEES	0.00	0.00	0.00	0.00	0.00
609-49750-50305	PHYSICALS/DRUG TESTING	0.00	74.00	0.00	(74.00)	100.00
609-49750-50307	MANAGEMENT FEES	61,000.00	20,315.00	10,157.50	40,685.00	33.30
609-49750-50308	RECORD RETENTION	0.00	0.00	0.00	0.00	0.00
609-49750-50309	JANITOR CONTRACT	0.00	0.00	0.00	0.00	0.00
609-49750-50312	CONTRACTED SERVICES	4,126.00	1,258.56	310.45	2,867.44	30.50
609-49750-50313	COMPUTER PROGRAMMING	0.00	0.00	0.00	0.00	0.00
609-49750-50317	CONSULTANTS FEES	0.00	0.00	0.00	0.00	0.00
609-49750-50321	TELEPHONE	1,051.00	153.62	38.39	897.38	14.62
609-49750-50323	VOICE/DATA/INTERNET ACCESS	2,665.00	440.00	110.00	2,225.00	16.51
609-49750-50325	ALARM SERVICES	634.00	0.00	0.00	634.00	0.00
609-49750-50328	SOFTWARE LICENSE/SUPPORT	4,635.00	0.00	0.00	4,635.00	0.00
609-49750-50331	TRAINING/TRAVEL EXPENSE	1,126.00	344.10	0.00	781.90	30.56
609-49750-50333	FREIGHT AND EXPRESS	13,960.00	4,730.15	1,219.61	9,229.85	33.88
609-49750-50335	ENGAGEMENT	312.00	200.00	200.00	112.00	64.10
609-49750-50343	MARKETING/ADVERTISING	5,000.00	2,354.35	0.00	2,645.65	47.09
609-49750-50360	INSURANCE	15,888.00	7,208.32	0.00	8,679.68	45.37
609-49750-50365	DAMAGE CLAIMS\LMC LEGAL FEES	0.00	0.00	0.00	0.00	0.00
609-49750-50380	WATER & SEWER CHARGES	1,142.00	426.03	102.99	715.97	37.31
609-49750-50381	ELECTRIC UTILITIES	8,795.00	2,274.56	574.46	6,520.44	25.86
609-49750-50383	GAS UTILITIES	2,835.00	2,757.30	263.11	77.70	97.26
609-49750-50384	REFUSE/GARBAGE DISPOSAL	1,723.00	552.36	138.09	1,170.64	32.06
609-49750-50385	STORM WATER UTILITY FEES	250.00	80.24	20.06	169.76	32.10
609-49750-50401	BUILDING REPAIR&MAINTENANCE	2,869.00	101.76	0.00	2,767.24	3.55
609-49750-50404	EQUIPMENT REPAIR&MAINTENANCE	1,685.00	642.42	73.62	1,042.58	38.13
609-49750-50418	LAUNDRY	500.00	0.00	0.00	500.00	0.00
609-49750-50425	DEPRECIATION	17,242.00	8,254.22	2,063.57	8,987.78	47.87
609-49750-50430	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
609-49750-50432	UNCOLLECTED REVENUE	0.00	0.00	0.00	0.00	0.00
609-49750-50433	DUES AND SUBSCRIPTIONS	380.00	605.00	0.00	(225.00)	159.21
609-49750-50436	BANK/INVESTMENT FEES	1,200.00	421.39	104.97	778.61	35.12
609-49750-50437	PEST CONTROL	0.00	0.00	0.00	0.00	0.00
609-49750-50444	CREDIT CARD FEES	3,084.00	1,410.71	224.36	1,673.29	45.74
609-49750-50445	LICENSES	280.00	0.00	0.00	280.00	0.00
609-49750-50447	CLOTHING-UNIFORMS	1,841.00	0.00	0.00	1,841.00	0.00
609-49750-50580	OTHER EQUIPMENT	512.00	0.00	0.00	512.00	0.00
609-49750-50613	OTHER L-T DEBT INTEREST	0.00	0.00	0.00	0.00	0.00
609-49750-50720	TRANSFERS	80,000.00	15,000.00	15,000.00	65,000.00	18.75
Total Dept 49750 - LIQUOR STORE		2,635,102.08	745,299.93	235,024.35	1,889,802.15	28.28
Expenditures		2,635,102.08	745,299.93	235,024.35	1,889,802.15	28.28
Fund 609 - MUNICIPAL LIQUOR FUND:						

REVENUE AND EXPENDITURE REPORT FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026	Activity For 04/30/2026	Available Balance 04/30/2026	% Bdgt Used
Fund: 609 MUNICIPAL LIQUOR FUND						
	TOTAL REVENUES	2,697,605.00	675,480.65	181,736.65	2,022,124.35	25.04
	TOTAL EXPENDITURES	2,635,102.08	745,299.93	235,024.35	1,889,802.15	28.28
	NET OF REVENUES & EXPENDITURES:	<u>62,502.92</u>	<u>(69,819.28)</u>	<u>(53,287.70)</u>	<u>132,322.20</u>	

REVENUE AND EXPENDITURE REPORT FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026	Activity For 04/30/2026	Available Balance 04/30/2026	% Bdg't Used
Fund: 610 PLAZA LIQUOR FUND						
Account Category: Revenues						
Department: 49750 LIQUOR STORE						
610-49750-33160	FEDERAL REVENUE	0.00	0.00	0.00	0.00	0.00
610-49750-33410	PERA AID	0.00	0.00	0.00	0.00	0.00
610-49750-34104	NSF SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00
610-49750-34108	ADMIN CHARGES FROM OTHER FUNDS	55,646.00	20,315.00	10,157.50	35,331.00	36.51
610-49750-36210	INTEREST EARNINGS	7,500.00	4,504.19	1,156.76	2,995.81	60.06
610-49750-36250	INSURANCE DIVIDENDS	0.00	0.00	0.00	0.00	0.00
610-49750-37811	LIQUOR SALES -OFF SALE	1,812,695.00	489,717.34	130,090.76	1,322,977.66	27.02
610-49750-37812	BEER SALES -OFF SALE	2,004,630.00	553,396.51	155,323.50	1,451,233.49	27.61
610-49750-37813	WINE SALES -OFF SALE	577,105.00	163,278.69	44,054.93	413,826.31	28.29
610-49750-37814	SOFT DRINKS -OFF SALE	36,361.00	10,360.94	2,727.10	26,000.06	28.49
610-49750-37815	OTHER MDSE -TAXABLE	3,703.00	554.49	110.17	3,148.51	14.97
610-49750-37816	ICE SALES	20,126.00	1,719.37	553.61	18,406.63	8.54
610-49750-37817	NON-ALCOHOLIC BEV-OFF SALE	63,043.00	15,554.91	5,210.67	47,488.09	24.67
610-49750-37818	MISCELLANEOUS INCOME	0.00	4.80	0.00	(4.80)	100.00
610-49750-37819	OTHER MDSE - NON-TAXABLE	8,622.00	2,328.61	493.93	6,293.39	27.01
610-49750-37822	CUSTOMER DISCOUNTS	0.00	0.00	0.00	0.00	0.00
610-49750-37823	THC PRODUCTS	162,669.00	48,429.37	11,316.35	114,239.63	29.77
610-49750-37825	AD SUPPORT	0.00	0.00	0.00	0.00	0.00
610-49750-37830	DUAL PRICING FEES	(127,857.00)	(35,541.09)	(9,381.58)	(92,315.91)	27.80
610-49750-37840	CASH OVER (SHORT)	0.00	(80.02)	(8.66)	80.02	100.00
610-49750-39101	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
610-49750-39102	INSURANCE PROCEEDS	0.00	0.00	0.00	0.00	0.00
610-49750-39105	FIXED ASSET DISPOSAL	0.00	0.00	0.00	0.00	0.00
610-49750-39201	TRANSFERS	0.00	0.00	0.00	0.00	0.00
Total Dept 49750 - LIQUOR STORE		4,624,243.00	1,274,543.11	351,805.04	3,349,699.89	27.56
Revenues		4,624,243.00	1,274,543.11	351,805.04	3,349,699.89	27.56
Account Category: Expenditures						
Department: 49750 LIQUOR STORE						
610-49750-50101	FULL-TIME EMPLOYEES REGULAR	479,478.68	147,937.88	36,488.63	331,540.80	30.85
610-49750-50102	FULL-TIME EMPLOYEES OVERTIME	0.00	385.94	0.00	(385.94)	100.00
610-49750-50103	PART-TIME EMPLOYEES	38,000.00	12,929.96	2,594.47	25,070.04	34.03
610-49750-50105	PART-TIME EMPLOYEES OVERTIME	0.00	0.00	0.00	0.00	0.00
610-49750-50113	CITY PAYROLL COSTS	40,200.00	0.00	0.00	40,200.00	0.00
610-49750-50121	PERA	37,933.98	12,086.40	2,931.23	25,847.58	31.86
610-49750-50122	FICA	39,587.12	11,781.19	2,853.73	27,805.93	29.76
610-49750-50123	PAID FAMILY MEDICAL LEAVE	2,044.02	636.96	154.39	1,407.06	31.16
610-49750-50125	EARLY RETIREMENT INCENT PROG	0.00	0.00	0.00	0.00	0.00
610-49750-50129	PERA PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00
610-49750-50131	EMPLOYER PAID HEALTH	94,533.84	31,569.03	7,877.82	62,964.81	33.39
610-49750-50133	EMPLOYER PAID LIFE	588.00	196.00	49.00	392.00	33.33
610-49750-50135	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00
610-49750-50142	UNEMPLOYMENT BENEFIT PAYMENTS	0.00	708.19	708.19	(708.19)	100.00
610-49750-50200	OFFICE SUPPLIES	1,722.00	481.30	141.22	1,240.70	27.95
610-49750-50211	GENERAL SUPPLIES	3,218.00	277.41	57.33	2,940.59	8.62
610-49750-50217	STORE SUPPLIES	8,063.00	2,486.23	589.03	5,576.77	30.84
610-49750-50251	LIQUOR FOR RESALE	1,188,825.00	369,084.06	122,035.79	819,740.94	31.05
610-49750-50252	BEER FOR RESALE	1,540,631.00	447,337.30	126,351.44	1,093,293.70	29.04

REVENUE AND EXPENDITURE REPORT FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026	Activity For 04/30/2026	Available Balance 04/30/2026	% Bdg Used
Fund: 610 PLAZA LIQUOR FUND						
Account Category: Expenditures						
Department: 49750 LIQUOR STORE						
610-49750-50253	WINE FOR RESALE	425,315.00	125,841.08	36,807.28	299,473.92	29.59
610-49750-50254	SOFT DRINKS/MISC FOR RESALE	44,147.00	12,127.12	3,778.67	32,019.88	27.47
610-49750-50255	NON-ALC WINE/BEER	30,678.00	15,616.69	2,096.21	15,061.31	50.91
610-49750-50257	ICE	8,756.00	842.32	182.40	7,913.68	9.62
610-49750-50258	THC PRODUCTS	105,000.00	33,745.52	9,314.50	71,254.48	32.14
610-49750-50259	OTHER FOR RESALE	3,782.00	1,151.46	451.86	2,630.54	30.45
610-49750-50301	AUDITING AND ACCOUNTING SERVICES	4,889.00	0.00	0.00	4,889.00	0.00
610-49750-50304	LEGAL FEES	0.00	0.00	0.00	0.00	0.00
610-49750-50305	PHYSICALS/DRUG TESTING	74.00	0.00	0.00	74.00	0.00
610-49750-50308	RECORD RETENTION	0.00	0.00	0.00	0.00	0.00
610-49750-50309	JANITOR CONTRACT	0.00	0.00	0.00	0.00	0.00
610-49750-50312	CONTRACTED SERVICES	4,298.00	2,468.94	175.33	1,829.06	57.44
610-49750-50313	COMPUTER PROGRAMMING	0.00	0.00	0.00	0.00	0.00
610-49750-50317	CONSULTANTS FEES	0.00	0.00	0.00	0.00	0.00
610-49750-50321	TELEPHONE	1,316.00	420.57	305.34	895.43	31.96
610-49750-50322	POSTAGE	0.00	0.00	0.00	0.00	0.00
610-49750-50323	VOICE/DATA/INTERNET ACCESS	3,863.00	(711.68)	110.00	4,574.68	(18.42)
610-49750-50325	ALARM SERVICES	896.00	0.00	0.00	896.00	0.00
610-49750-50328	SOFTWARE LICENSE/SUPPORT	5,698.00	339.68	339.68	5,358.32	5.96
610-49750-50331	TRAINING/TRAVEL EXPENSE	896.00	115.96	0.00	780.04	12.94
610-49750-50333	FREIGHT AND EXPRESS	25,310.00	9,636.36	2,839.27	15,673.64	38.07
610-49750-50335	ENGAGEMENT	416.00	0.00	0.00	416.00	0.00
610-49750-50343	MARKETING/ADVERTISING	6,000.00	2,535.38	0.00	3,464.62	42.26
610-49750-50360	INSURANCE	21,940.00	9,954.72	0.00	11,985.28	45.37
610-49750-50365	DAMAGE CLAIMS\LMC LEGAL FEES	4,096.00	0.00	0.00	4,096.00	0.00
610-49750-50380	WATER & SEWER CHARGES	1,335.00	440.10	102.99	894.90	32.97
610-49750-50381	ELECTRIC UTILITIES	8,879.00	2,541.87	603.26	6,337.13	28.63
610-49750-50383	GAS UTILITIES	2,726.00	2,152.43	265.21	573.57	78.96
610-49750-50384	REFUSE/GARBAGE DISPOSAL	2,606.00	835.40	208.85	1,770.60	32.06
610-49750-50385	STORM WATER UTILITY FEES	843.00	270.28	67.57	572.72	32.06
610-49750-50401	BUILDING REPAIR&MAINTENANCE	12,000.00	2,366.58	1,190.00	9,633.42	19.72
610-49750-50404	EQUIPMENT REPAIR&MAINTENANCE	3,497.00	2,957.34	73.62	539.66	84.57
610-49750-50418	LAUNDRY	200.00	45.90	45.90	154.10	22.95
610-49750-50425	DEPRECIATION	41,800.00	7,925.43	1,981.35	33,874.57	18.96
610-49750-50430	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
610-49750-50432	UNCOLLECTED REVENUE	0.00	0.00	0.00	0.00	0.00
610-49750-50433	DUES AND SUBSCRIPTIONS	400.00	640.00	0.00	(240.00)	160.00
610-49750-50436	BANK/INVESTMENT FEES	0.00	0.00	0.00	0.00	0.00
610-49750-50437	PEST CONTROL	0.00	0.00	0.00	0.00	0.00
610-49750-50444	CREDIT CARD FEES	3,260.00	1,509.25	210.08	1,750.75	46.30
610-49750-50445	LICENSES	280.00	0.00	0.00	280.00	0.00
610-49750-50447	CLOTHING-UNIFORMS	1,092.00	0.00	0.00	1,092.00	0.00
610-49750-50580	OTHER EQUIPMENT	512.00	0.00	0.00	512.00	0.00
610-49750-50613	OTHER L-T DEBT INTEREST	0.00	0.00	0.00	0.00	0.00
610-49750-50720	TRANSFERS	330,000.00	85,000.00	85,000.00	245,000.00	25.76
Total Dept 49750 - LIQUOR STORE		4,581,624.64	1,358,666.55	448,981.64	3,222,958.09	29.65
Expenditures		4,581,624.64	1,358,666.55	448,981.64	3,222,958.09	29.65

REVENUE AND EXPENDITURE REPORT FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026	Activity For 04/30/2026	Available Balance 04/30/2026	% Bdgt Used
Fund: 610 PLAZA LIQUOR FUND						
Fund 610 - PLAZA LIQUOR FUND:						
TOTAL REVENUES		4,624,243.00	1,274,543.11	351,805.04	3,349,699.89	27.56
TOTAL EXPENDITURES		4,581,624.64	1,358,666.55	448,981.64	3,222,958.09	29.65
NET OF REVENUES & EXPENDITURES:		42,618.36	(84,123.44)	(97,176.60)	126,741.80	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		7,321,848.00	1,950,023.76	533,541.69	5,371,824.24	26.63
TOTAL EXPENDITURES - ALL FUNDS		7,216,726.72	2,103,966.48	684,005.99	5,112,760.24	29.15
NET OF REVENUES & EXPENDITURES:		105,121.28	(153,942.72)	(150,464.30)	259,064.00	

YTD COMPARATIVE REPORT FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	YTD Balance 04/30/2026	YTD Balance 04/30/2025	YTD Balance Diff 04/30/2026 04/30/2025
Fund: 609 MUNICIPAL LIQUOR FUND				
Account Category: Revenues				
Department: 49750 LIQUOR STORE				
609-49750-33160	FEDERAL REVENUE	0.00	0.00	0.00
609-49750-33410	PERA AID	0.00	0.00	0.00
609-49750-34104	NSF SERVICE CHARGE	0.00	0.00	0.00
609-49750-36210	INTEREST EARNINGS	3,857.98	548.01	3,309.97
609-49750-36250	INSURANCE DIVIDENDS	0.00	0.00	0.00
609-49750-37811	LIQUOR SALES -OFF SALE	253,932.11	276,617.57	(22,685.46)
609-49750-37812	BEER SALES -OFF SALE	291,590.04	308,907.41	(17,317.37)
609-49750-37813	WINE SALES -OFF SALE	100,410.77	97,846.85	2,563.92
609-49750-37814	SOFT DRINKS -OFF SALE	5,579.29	6,040.63	(461.34)
609-49750-37815	OTHER MDSE -TAXABLE	177.20	268.42	(91.22)
609-49750-37816	ICE SALES	1,362.22	1,606.21	(243.99)
609-49750-37817	NON-ALCOHOLIC BEV-OFF SALE	7,942.21	9,536.75	(1,594.54)
609-49750-37818	MISCELLANEOUS INCOME	6.40	755.00	(748.60)
609-49750-37819	OTHER MDSE - NON-TAXABLE	1,413.52	1,329.35	84.17
609-49750-37822	CUSTOMER DISCOUNTS	0.00	0.00	0.00
609-49750-37823	THC PRODUCTS	27,812.84	26,484.31	1,328.53
609-49750-37825	AD SUPPORT	0.00	0.00	0.00
609-49750-37830	DUAL PRICING FEES	(18,584.78)	(20,030.44)	1,445.66
609-49750-37840	CASH OVER (SHORT)	(19.15)	11.78	(30.93)
609-49750-39101	SALE OF FIXED ASSETS	0.00	0.00	0.00
609-49750-39105	FIXED ASSET DISPOSAL	0.00	0.00	0.00
609-49750-39201	TRANSFERS	0.00	0.00	0.00
Total Dept 49750 - LIQUOR STORE		675,480.65	709,921.85	(34,441.20)
Revenues		675,480.65	709,921.85	(34,441.20)
Account Category: Expenditures				
Department: 49750 LIQUOR STORE				
609-49750-50101	FULL-TIME EMPLOYEES REGULAR	109,823.67	94,839.70	14,983.97
609-49750-50102	FULL-TIME EMPLOYEES OVERTIME	400.27	41.78	358.49
609-49750-50103	PART-TIME EMPLOYEES	8,654.89	11,858.01	(3,203.12)
609-49750-50105	PART-TIME EMPLOYEES OVERTIME	0.00	0.00	0.00
609-49750-50113	CITY PAYROLL COSTS	0.00	0.00	0.00
609-49750-50121	PERA	7,087.74	7,947.95	(860.21)
609-49750-50122	FICA	7,756.29	7,660.01	96.28
609-49750-50123	PAID FAMILY MEDICAL LEAVE	469.63	0.00	469.63
609-49750-50125	EARLY RETIREMENT INCENT PROG	0.00	0.00	0.00
609-49750-50129	PERA PENSION EXPENSE	0.00	0.00	0.00
609-49750-50131	EMPLOYER PAID HEALTH	16,603.55	21,695.03	(5,091.48)
609-49750-50133	EMPLOYER PAID LIFE	133.00	140.00	(7.00)
609-49750-50135	OPEB EXPENSE	0.00	0.00	0.00
609-49750-50142	UNEMPLOYMENT BENEFIT PAYMENTS	0.00	96.80	(96.80)
609-49750-50200	OFFICE SUPPLIES	211.96	399.02	(187.06)
609-49750-50211	GENERAL SUPPLIES	497.67	548.17	(50.50)
609-49750-50217	STORE SUPPLIES	1,791.36	1,515.53	275.83
609-49750-50251	LIQUOR FOR RESALE	193,893.31	209,201.66	(15,308.35)
609-49750-50252	BEER FOR RESALE	218,319.84	262,072.21	(43,752.37)
609-49750-50253	WINE FOR RESALE	77,786.08	67,243.13	10,542.95
609-49750-50254	SOFT DRINKS/MISC FOR RESALE	6,001.06	6,046.25	(45.19)
609-49750-50255	NON-ALC WINE/BEER	4,049.38	5,122.35	(1,072.97)
609-49750-50257	ICE	725.44	905.04	(179.60)
609-49750-50258	THC PRODUCTS	20,954.21	20,409.49	544.72
609-49750-50259	OTHER FOR RESALE	536.49	496.44	40.05
609-49750-50301	AUDITING AND ACCOUNTING SERVICES	0.00	0.00	0.00
609-49750-50304	LEGAL FEES	0.00	0.00	0.00
609-49750-50305	PHYSICALS/DRUG TESTING	74.00	0.00	74.00
609-49750-50307	MANAGEMENT FEES	20,315.00	18,888.28	1,426.72
609-49750-50308	RECORD RETENTION	0.00	0.00	0.00
609-49750-50309	JANITOR CONTRACT	0.00	0.00	0.00
609-49750-50312	CONTRACTED SERVICES	1,258.56	1,280.10	(21.54)
609-49750-50313	COMPUTER PROGRAMMING	0.00	0.00	0.00
609-49750-50317	CONSULTANTS FEES	0.00	0.00	0.00
609-49750-50321	TELEPHONE	153.62	340.45	(186.83)
609-49750-50323	VOICE/DATA/INTERNET ACCESS	440.00	1,087.48	(647.48)
609-49750-50325	ALARM SERVICES	0.00	250.00	(250.00)
609-49750-50328	SOFTWARE LICENSE/SUPPORT	0.00	1,927.94	(1,927.94)
609-49750-50331	TRAINING/TRAVEL EXPENSE	344.10	385.98	(41.88)
609-49750-50333	FREIGHT AND EXPRESS	4,730.15	4,638.73	91.42
609-49750-50335	ENGAGEMENT	200.00	200.00	0.00

YTD COMPARATIVE REPORT FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	YTD Balance 04/30/2026	YTD Balance 04/30/2025	YTD Balance Diff 04/30/2026 04/30/2025
Fund: 609 MUNICIPAL LIQUOR FUND				
Account Category: Expenditures				
Department: 49750 LIQUOR STORE				
609-49750-50343	MARKETING/ADVERTISING	2,354.35	8,558.70	(6,204.35)
609-49750-50360	INSURANCE	7,208.32	10,494.03	(3,285.71)
609-49750-50365	DAMAGE CLAIMS\LMC LEGAL FEES	0.00	0.00	0.00
609-49750-50380	WATER & SEWER CHARGES	426.03	365.84	60.19
609-49750-50381	ELECTRIC UTILITIES	2,274.56	2,129.20	145.36
609-49750-50383	GAS UTILITIES	2,757.30	1,999.66	757.64
609-49750-50384	REFUSE/GARBAGE DISPOSAL	552.36	552.36	0.00
609-49750-50385	STORM WATER UTILITY FEES	80.24	80.24	0.00
609-49750-50401	BUILDING REPAIR&MAINTENANCE	101.76	1,011.62	(909.86)
609-49750-50404	EQUIPMENT REPAIR&MAINTENANCE	642.42	500.20	142.22
609-49750-50418	LAUNDRY	0.00	0.00	0.00
609-49750-50425	DEPRECIATION	8,254.22	4,540.57	3,713.65
609-49750-50430	MISCELLANEOUS	0.00	(169.56)	169.56
609-49750-50432	UNCOLLECTED REVENUE	0.00	0.00	0.00
609-49750-50433	DUES AND SUBSCRIPTIONS	605.00	365.00	240.00
609-49750-50436	BANK/INVESTMENT FEES	421.39	120.95	300.44
609-49750-50437	PEST CONTROL	0.00	0.00	0.00
609-49750-50444	CREDIT CARD FEES	1,410.71	1,031.96	378.75
609-49750-50445	LICENSES	0.00	0.00	0.00
609-49750-50447	CLOTHING-UNIFORMS	0.00	1,029.89	(1,029.89)
609-49750-50580	OTHER EQUIPMENT	0.00	0.00	0.00
609-49750-50613	OTHER L-T DEBT INTEREST	0.00	0.00	0.00
609-49750-50720	TRANSFERS	15,000.00	20,000.00	(5,000.00)
Total Dept 49750 - LIQUOR STORE		745,299.93	799,848.19	(54,548.26)
Expenditures		745,299.93	799,848.19	(54,548.26)
Fund 609 - MUNICIPAL LIQUOR FUND:				
TOTAL REVENUES		675,480.65	709,921.85	(34,441.20)
TOTAL EXPENDITURES		745,299.93	799,848.19	(54,548.26)
NET OF REVENUES & EXPENDITURES:		(69,819.28)	(89,926.34)	20,107.06

YTD COMPARATIVE REPORT FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	YTD Balance 04/30/2026	YTD Balance 04/30/2025	YTD Balance Diff 04/30/2026 04/30/2025
Fund: 610 PLAZA LIQUOR FUND				
Account Category: Revenues				
Department: 49750 LIQUOR STORE				
610-49750-33160	FEDERAL REVENUE	0.00	0.00	0.00
610-49750-33410	PERA AID	0.00	0.00	0.00
610-49750-34104	NSF SERVICE CHARGE	0.00	0.00	0.00
610-49750-34108	ADMIN CHARGES FROM OTHER FUNDS	20,315.00	18,898.28	1,416.72
610-49750-36210	INTEREST EARNINGS	4,504.19	7,569.68	(3,065.49)
610-49750-36250	INSURANCE DIVIDENDS	0.00	0.00	0.00
610-49750-37811	LIQUOR SALES -OFF SALE	489,717.34	496,958.51	(7,241.17)
610-49750-37812	BEER SALES -OFF SALE	553,396.51	560,454.27	(7,057.76)
610-49750-37813	WINE SALES -OFF SALE	163,278.69	161,079.22	2,199.47
610-49750-37814	SOFT DRINKS -OFF SALE	10,360.94	10,659.56	(298.62)
610-49750-37815	OTHER MDSE -TAXABLE	554.49	1,064.89	(510.40)
610-49750-37816	ICE SALES	1,719.37	2,034.37	(315.00)
610-49750-37817	NON-ALCOHOLIC BEV-OFF SALE	15,554.91	15,543.51	11.40
610-49750-37818	MISCELLANEOUS INCOME	4.80	1,690.00	(1,685.20)
610-49750-37819	OTHER MDSE - NON-TAXABLE	2,328.61	1,884.75	443.86
610-49750-37822	CUSTOMER DISCOUNTS	0.00	0.00	0.00
610-49750-37823	THC PRODUCTS	48,429.37	45,645.20	2,784.17
610-49750-37825	AD SUPPORT	0.00	0.00	0.00
610-49750-37830	DUAL PRICING FEES	(35,541.09)	(35,505.08)	(36.01)
610-49750-37840	CASH OVER (SHORT)	(80.02)	(19.22)	(60.80)
610-49750-39101	SALE OF FIXED ASSETS	0.00	0.00	0.00
610-49750-39102	INSURANCE PROCEEDS	0.00	0.00	0.00
610-49750-39105	FIXED ASSET DISPOSAL	0.00	0.00	0.00
610-49750-39201	TRANSFERS	0.00	0.00	0.00
Total Dept 49750 - LIQUOR STORE		1,274,543.11	1,287,957.94	(13,414.83)
Revenues		1,274,543.11	1,287,957.94	(13,414.83)
Account Category: Expenditures				
Department: 49750 LIQUOR STORE				
610-49750-50101	FULL-TIME EMPLOYEES REGULAR	147,937.88	157,315.59	(9,377.71)
610-49750-50102	FULL-TIME EMPLOYEES OVERTIME	385.94	0.00	385.94
610-49750-50103	PART-TIME EMPLOYEES	12,929.96	10,339.62	2,590.34
610-49750-50105	PART-TIME EMPLOYEES OVERTIME	0.00	0.00	0.00
610-49750-50113	CITY PAYROLL COSTS	0.00	0.00	0.00
610-49750-50121	PERA	12,086.40	12,564.81	(478.41)
610-49750-50122	FICA	11,781.19	12,484.49	(703.30)
610-49750-50123	PAID FAMILY MEDICAL LEAVE	636.96	0.00	636.96
610-49750-50125	EARLY RETIREMENT INCENT PROG	0.00	0.00	0.00
610-49750-50129	PERA PENSION EXPENSE	0.00	0.00	0.00
610-49750-50131	EMPLOYER PAID HEALTH	31,569.03	28,150.04	3,418.99
610-49750-50133	EMPLOYER PAID LIFE	196.00	196.00	0.00
610-49750-50135	OPEB EXPENSE	0.00	0.00	0.00
610-49750-50142	UNEMPLOYMENT BENEFIT PAYMENTS	708.19	0.00	708.19
610-49750-50200	OFFICE SUPPLIES	481.30	1,178.59	(697.29)
610-49750-50211	GENERAL SUPPLIES	277.41	728.98	(451.57)
610-49750-50217	STORE SUPPLIES	2,486.23	1,545.30	940.93
610-49750-50251	LIQUOR FOR RESALE	369,084.06	390,662.72	(21,578.66)
610-49750-50252	BEER FOR RESALE	447,337.30	455,661.42	(8,324.12)
610-49750-50253	WINE FOR RESALE	125,841.08	128,947.38	(3,106.30)
610-49750-50254	SOFT DRINKS/MISC FOR RESALE	12,127.12	12,381.53	(254.41)
610-49750-50255	NON-ALC WINE/BEER	15,616.69	11,122.42	4,494.27
610-49750-50257	ICE	842.32	1,102.36	(260.04)
610-49750-50258	THC PRODUCTS	33,745.52	34,409.14	(663.62)
610-49750-50259	OTHER FOR RESALE	1,151.46	994.78	156.68
610-49750-50301	AUDITING AND ACCOUNTING SERVICES	0.00	0.00	0.00
610-49750-50304	LEGAL FEES	0.00	0.00	0.00
610-49750-50305	PHYSICALS/DRUG TESTING	0.00	0.00	0.00
610-49750-50308	RECORD RETENTION	0.00	0.00	0.00
610-49750-50309	JANITOR CONTRACT	0.00	0.00	0.00
610-49750-50312	CONTRACTED SERVICES	2,468.94	1,256.63	1,212.31
610-49750-50313	COMPUTER PROGRAMMING	0.00	0.00	0.00
610-49750-50317	CONSULTANTS FEES	0.00	0.00	0.00
610-49750-50321	TELEPHONE	420.57	453.90	(33.33)
610-49750-50322	POSTAGE	0.00	0.00	0.00
610-49750-50323	VOICE/DATA/INTERNET ACCESS	(711.68)	1,083.45	(1,795.13)
610-49750-50325	ALARM SERVICES	0.00	250.00	(250.00)
610-49750-50328	SOFTWARE LICENSE/SUPPORT	339.68	2,793.48	(2,453.80)
610-49750-50331	TRAINING/TRAVEL EXPENSE	115.96	542.88	(426.92)

YTD COMPARATIVE REPORT FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	YTD Balance 04/30/2026	YTD Balance 04/30/2025	YTD Balance Diff 04/30/2026 04/30/2025
Fund: 610 PLAZA LIQUOR FUND				
Account Category: Expenditures				
Department: 49750 LIQUOR STORE				
610-49750-50333	FREIGHT AND EXPRESS	9,636.36	9,380.14	256.22
610-49750-50335	ENGAGEMENT	0.00	200.00	(200.00)
610-49750-50343	MARKETING/ADVERTISING	2,535.38	13,032.10	(10,496.72)
610-49750-50360	INSURANCE	9,954.72	14,491.85	(4,537.13)
610-49750-50365	DAMAGE CLAIMS\LMC LEGAL FEES	0.00	2,166.47	(2,166.47)
610-49750-50380	WATER & SEWER CHARGES	440.10	431.90	8.20
610-49750-50381	ELECTRIC UTILITIES	2,541.87	2,402.08	139.79
610-49750-50383	GAS UTILITIES	2,152.43	2,237.96	(85.53)
610-49750-50384	REFUSE/GARBAGE DISPOSAL	835.40	835.40	0.00
610-49750-50385	STORM WATER UTILITY FEES	270.28	270.28	0.00
610-49750-50401	BUILDING REPAIR&MAINTENANCE	2,366.58	2,936.49	(569.91)
610-49750-50404	EQUIPMENT REPAIR&MAINTENANCE	2,957.34	641.26	2,316.08
610-49750-50418	LAUNDRY	45.90	0.00	45.90
610-49750-50425	DEPRECIATION	7,925.43	6,866.35	1,059.08
610-49750-50430	MISCELLANEOUS	0.00	0.00	0.00
610-49750-50432	UNCOLLECTED REVENUE	0.00	0.00	0.00
610-49750-50433	DUES AND SUBSCRIPTIONS	640.00	280.00	360.00
610-49750-50436	BANK/INVESTMENT FEES	0.00	0.00	0.00
610-49750-50437	PEST CONTROL	0.00	0.00	0.00
610-49750-50444	CREDIT CARD FEES	1,509.25	1,054.75	454.50
610-49750-50445	LICENSES	0.00	0.00	0.00
610-49750-50447	CLOTHING-UNIFORMS	0.00	310.21	(310.21)
610-49750-50580	OTHER EQUIPMENT	0.00	0.00	0.00
610-49750-50613	OTHER L-T DEBT INTEREST	0.00	0.00	0.00
610-49750-50720	TRANSFERS	85,000.00	280,000.00	(195,000.00)
Total Dept 49750 - LIQUOR STORE		1,358,666.55	1,603,702.75	(245,036.20)
Expenditures		1,358,666.55	1,603,702.75	(245,036.20)
Fund 610 - PLAZA LIQUOR FUND:				
TOTAL REVENUES		1,274,543.11	1,287,957.94	(13,414.83)
TOTAL EXPENDITURES		1,358,666.55	1,603,702.75	(245,036.20)
NET OF REVENUES & EXPENDITURES:		(84,123.44)	(315,744.81)	231,621.37
Report Totals:				
TOTAL REVENUES - ALL FUNDS		1,950,023.76	1,997,879.79	(47,856.03)
TOTAL EXPENDITURES - ALL FUNDS		2,103,966.48	2,403,550.94	(299,584.46)
NET OF REVENUES & EXPENDITURES:		(153,942.72)	(405,671.15)	251,728.43



Memo

To: Mayor and City Council
From: Jason Ahrens, Finance Accountant
CC: Heather Koskiniemi, Finance Director
Date: 5/15/2026
Re: PrimeWest Health RCC – April 2026

As requested by the Council, the following reports are for your information regarding PrimeWest Health RCC's revenues and expenditures.

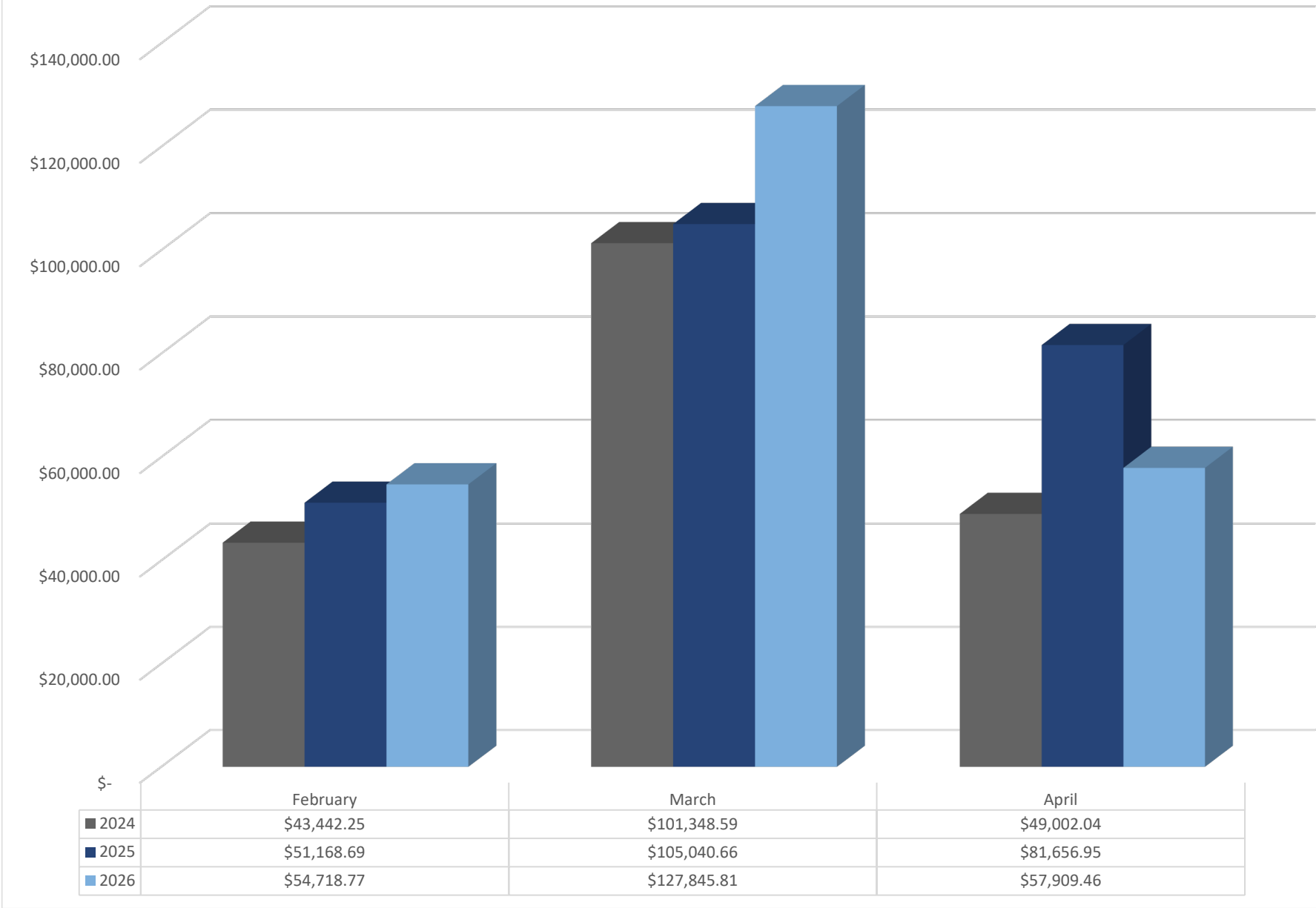
The first report shows a year-to-date comparison of revenue and expenditures.

April activity as well as the year-to-date amounts compared to budget are shown in the next report titled Revenue and Expenditure Report – Period Ending 04/30/2026.

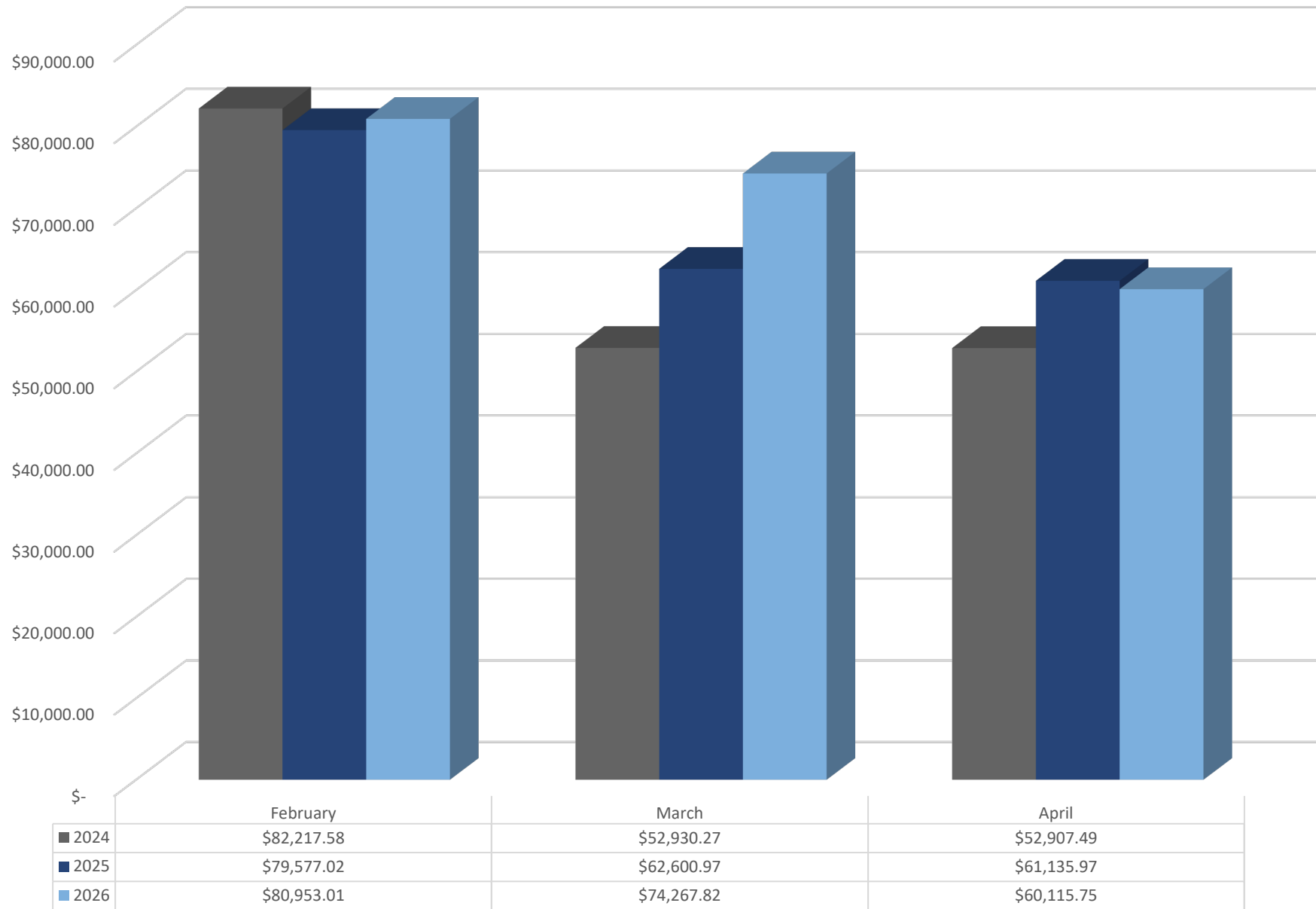
Lastly, a comparison of year-to-date amounts are shown in the report titled Revenue and Expenditure Report – Period Ending 04/30/2026 – YTD 2026 Compared to YTD 2025.

Please contact Vinnie or myself with questions.

PrimeWest Health RCC Revenue Comparison



PrimeWest Health RCC Expenditure Comparison



RCC - REVENUE AND EXPENDITURES FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026	Activity For 04/30/2026	Available Balance 04/30/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 45120 RUNESTONE COMMUNITY CENTER						
101-45120-31010	CURRENT AD VALOREM TAXES	272,262.00	0.00	0.00	272,262.00	0.00
101-45120-34750	RCC FACILITY REVENUE	55,000.00	43,164.04	2,508.96	11,835.96	78.48
101-45120-34791	ADVERTISING INCOME	23,000.00	6,013.62	1,431.68	16,986.38	26.15
101-45120-34792	RCC ICE RENTAL	519,202.00	224,375.22	42,065.70	294,826.78	43.22
101-45120-34796	RCC CONCESSION SALES	200.00	0.00	0.00	200.00	0.00
101-45120-34800	RCC OPEN SKATING	3,500.00	2,450.47	593.12	1,049.53	70.01
101-45120-34810	RCC CURLING	19,000.00	10,970.00	10,970.00	8,030.00	57.74
101-45120-36200	RCC MISC INCOME	4,000.00	2,551.06	340.00	1,448.94	63.78
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		896,164.00	289,524.41	57,909.46	606,639.59	32.31
Revenues		896,164.00	289,524.41	57,909.46	606,639.59	32.31
Account Category: Expenditures						
Department: 45120 RUNESTONE COMMUNITY CENTER						
101-45120-50101	FULL-TIME EMPLOYEES REGULAR	292,158.85	88,802.60	22,252.66	203,356.25	30.40
101-45120-50102	FULL-TIME EMPLOYEES OVERTIME	1,600.00	484.43	137.27	1,115.57	30.28
101-45120-50103	PART-TIME EMPLOYEES	125,000.00	49,357.33	9,584.41	75,642.67	39.49
101-45120-50121	PERA	28,402.29	10,012.07	2,352.42	18,390.22	35.25
101-45120-50122	FICA	31,912.66	9,911.33	2,276.49	22,001.33	31.06
101-45120-50123	PAID FAMILY MEDICAL LEAVE	1,808.00	548.60	126.79	1,259.40	30.34
101-45120-50131	EMPLOYER PAID HEALTH	52,630.08	17,588.83	4,391.02	35,041.25	33.42
101-45120-50133	EMPLOYER PAID LIFE	252.00	84.00	21.00	168.00	33.33
101-45120-50200	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-45120-50211	GENERAL SUPPLIES	10,000.00	2,036.54	206.74	7,963.46	20.37
101-45120-50212	MOTOR FUELS	6,000.00	2,138.62	181.68	3,861.38	35.64
101-45120-50215	CLEANING SUPPLIES	10,500.00	3,801.64	118.18	6,698.36	36.21
101-45120-50240	SMALL TOOLS	500.00	69.99	0.00	430.01	14.00
101-45120-50305	PHYSICALS/DRUG TESTING	0.00	142.00	0.00	(142.00)	100.00
101-45120-50312	CONTRACTED SERVICES	1,000.00	360.00	300.00	640.00	36.00
101-45120-50321	TELEPHONE	1,900.00	661.74	195.00	1,238.26	34.83
101-45120-50323	VOICE/DATA/INTERNET ACCESS	3,000.00	942.89	239.53	2,057.11	31.43
101-45120-50328	SOFTWARE LICENSE/SUPPORT	4,900.00	650.15	0.00	4,249.85	13.27
101-45120-50331	TRAINING/TRAVEL EXPENSE	5,000.00	0.00	0.00	5,000.00	0.00
101-45120-50343	MARKETING/ADVERTISING	1,000.00	0.00	0.00	1,000.00	0.00
101-45120-50380	WATER & SEWER CHARGES	15,000.00	5,160.18	820.30	9,839.82	34.40
101-45120-50381	ELECTRIC UTILITIES	125,000.00	49,556.57	9,971.27	75,443.43	39.65
101-45120-50383	GAS UTILITIES	75,000.00	37,568.82	3,855.56	37,431.18	50.09
101-45120-50384	REFUSE/GARBAGE DISPOSAL	5,500.00	1,776.28	444.07	3,723.72	32.30
101-45120-50401	BUILDING REPAIR&MAINTENANCE	40,000.00	9,641.66	2,159.46	30,358.34	24.10
101-45120-50404	EQUIPMENT REPAIR&MAINTENANCE	50,000.00	5,562.34	481.90	44,437.66	11.12
101-45120-50433	DUES AND SUBSCRIPTIONS	500.00	395.00	0.00	105.00	79.00
101-45120-50447	CLOTHING-UNIFORMS	600.00	0.00	0.00	600.00	0.00
101-45120-50580	OTHER EQUIPMENT	6,500.00	1,294.78	0.00	5,205.22	19.92
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		896,163.88	298,548.39	60,115.75	597,615.49	33.31
Expenditures		896,163.88	298,548.39	60,115.75	597,615.49	33.31
Fund 101 - GENERAL FUND:						

RCC - REVENUE AND EXPENDITURES FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026	Activity For 04/30/2026	Available Balance 04/30/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
TOTAL REVENUES		896,164.00	289,524.41	57,909.46	606,639.59	32.31
TOTAL EXPENDITURES		896,163.88	298,548.39	60,115.75	597,615.49	33.31
NET OF REVENUES & EXPENDITURES:		0.12	(9,023.98)	(2,206.29)	9,024.10	

YTD COMPARATIVE REPORT FOR ALEXANDRIA CITY

Balance As of 04/30/2026

GL Number	Description	YTD Balance 04/30/2026	YTD Balance 04/30/2025	YTD Balance Diff 04/30/2026 04/30/2025
Fund: 101 GENERAL FUND				
Account Category: Revenues				
Department: 45120 RUNESTONE COMMUNITY CENTER				
101-45120-31010	CURRENT AD VALOREM TAXES	0.00	0.00	0.00
101-45120-33480	OTHER STATE REVENUE	0.00	0.00	0.00
101-45120-34750	RCC FACILITY REVENUE	43,164.04	34,773.00	8,391.04
101-45120-34760	RCC USER FEES	0.00	0.00	0.00
101-45120-34791	ADVERTISING INCOME	6,013.62	8,337.00	(2,323.38)
101-45120-34792	RCC ICE RENTAL	224,375.22	232,519.70	(8,144.48)
101-45120-34793	RCC ADULT HOCKEY	0.00	0.00	0.00
101-45120-34795	RCC TURF RENTAL	0.00	0.00	0.00
101-45120-34796	RCC CONCESSION SALES	0.00	0.00	0.00
101-45120-34800	RCC OPEN SKATING	2,450.47	1,671.72	778.75
101-45120-34810	RCC CURLING	10,970.00	9,312.00	1,658.00
101-45120-34815	RCC SPECIAL EVENTS	0.00	0.00	0.00
101-45120-36200	RCC MISC INCOME	2,551.06	1,566.18	984.88
101-45120-36230	DONATIONS	0.00	0.00	0.00
101-45120-36236	HRA-PYMT IN LIEU OF TAXES	0.00	0.00	0.00
101-45120-39102	INSURANCE PROCEEDS	0.00	0.00	0.00
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		289,524.41	288,179.60	1,344.81
Revenues		289,524.41	288,179.60	1,344.81
Account Category: Expenditures				
Department: 45120 RUNESTONE COMMUNITY CENTER				
101-45120-50101	FULL-TIME EMPLOYEES REGULAR	88,802.60	93,212.30	(4,409.70)
101-45120-50102	FULL-TIME EMPLOYEES OVERTIME	484.43	349.47	134.96
101-45120-50103	PART-TIME EMPLOYEES	49,357.33	55,290.83	(5,933.50)
101-45120-50121	PERA	10,012.07	11,129.89	(1,117.82)
101-45120-50122	FICA	9,911.33	10,738.93	(827.60)
101-45120-50123	PAID FAMILY MEDICAL LEAVE	548.60	0.00	548.60
101-45120-50131	EMPLOYER PAID HEALTH	17,588.83	15,133.83	2,455.00
101-45120-50133	EMPLOYER PAID LIFE	84.00	83.50	0.50
101-45120-50200	OFFICE SUPPLIES	0.00	0.00	0.00
101-45120-50211	GENERAL SUPPLIES	2,036.54	1,564.14	472.40
101-45120-50212	MOTOR FUELS	2,138.62	937.57	1,201.05
101-45120-50215	CLEANING SUPPLIES	3,801.64	4,717.39	(915.75)
101-45120-50221	VEHICLE LICENSES	0.00	0.00	0.00
101-45120-50240	SMALL TOOLS	69.99	67.98	2.01
101-45120-50265	CONCESSION STAND EXP	0.00	0.00	0.00
101-45120-50304	LEGAL FEES	0.00	0.00	0.00
101-45120-50305	PHYSICALS/DRUG TESTING	142.00	71.00	71.00
101-45120-50312	CONTRACTED SERVICES	360.00	560.00	(200.00)
101-45120-50321	TELEPHONE	661.74	785.05	(123.31)
101-45120-50322	POSTAGE	0.00	0.00	0.00
101-45120-50323	VOICE/DATA/INTERNET ACCESS	942.89	1,195.92	(253.03)
101-45120-50328	SOFTWARE LICENSE/SUPPORT	650.15	904.00	(253.85)
101-45120-50331	TRAINING/TRAVEL EXPENSE	0.00	461.30	(461.30)
101-45120-50343	MARKETING/ADVERTISING	0.00	0.00	0.00
101-45120-50380	WATER & SEWER CHARGES	5,160.18	4,451.98	708.20
101-45120-50381	ELECTRIC UTILITIES	49,556.57	40,788.94	8,767.63
101-45120-50383	GAS UTILITIES	37,568.82	26,881.22	10,687.60
101-45120-50384	REFUSE/GARBAGE DISPOSAL	1,776.28	1,776.28	0.00
101-45120-50401	BUILDING REPAIR&MAINTENANCE	9,641.66	12,212.57	(2,570.91)
101-45120-50404	EQUIPMENT REPAIR&MAINTENANCE	5,562.34	19,594.45	(14,032.11)
101-45120-50430	MISCELLANEOUS	0.00	0.00	0.00
101-45120-50432	UNCOLLECTED REVENUE	0.00	0.00	0.00
101-45120-50433	DUES AND SUBSCRIPTIONS	395.00	447.15	(52.15)
101-45120-50437	PEST CONTROL	0.00	0.00	0.00
101-45120-50447	CLOTHING-UNIFORMS	0.00	0.00	0.00
101-45120-50580	OTHER EQUIPMENT	1,294.78	0.00	1,294.78
101-45120-50720	TRANSFERS	0.00	0.00	0.00
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		298,548.39	303,355.69	(4,807.30)
Expenditures		298,548.39	303,355.69	(4,807.30)
Fund 101 - GENERAL FUND:				
TOTAL REVENUES		289,524.41	288,179.60	1,344.81
TOTAL EXPENDITURES		298,548.39	303,355.69	(4,807.30)
NET OF REVENUES & EXPENDITURES:		(9,023.98)	(15,176.09)	6,152.11

Alexandria Lake Area Sanitary District

Board of Directors Meeting Minutes

Date: April 8, 2026

Time: Meeting called to order at 5:30 PM by Chairman Thalman

1. Attendance

Members Present: Chair Thalman, Bowen, Dahlheimer, Diedrich, Eldevik, Hartman, Lerohl, Nettetstad, Niblett, Rentz, Sternquist & Waldorf

Members/Staff Absent: None

Staff Present: Executive Director Gilbertson, Deputy Finance Director Kluver, HR Bergs, Collection Superintendent Olson, Plant Superintendent Drewes and Engineer Bye.

Guests: Keith Kramer, ALASD

2. Consent Agenda

A motion was made by Dahlheimer seconded by Waldorf, to approve the consent agenda items as presented:

- Treatment Facility Report
- Collection System Report
- Engineer's Report
- List of Bills
- Meeting Minutes
- Report on Investments
- Revenue – ALP Billing
- Monthly Dashboard Summary
- Revenue & Expenditure Report
- Staff Conference and Seminars

Motion carried.

3. Staff Reports

- **Finance Report (Deputy Finance Director Kluver):**

- 2025 audit is nearing completion, and auditors are preparing their findings report.
 - Prepared month end reconciliation of all fund cash and investment accounts.
 - Prepared and submitted all Quarter 1 financial reports.
 - Submitted disbursement request #1 to MN PFA for \$5,353,764 for WRF Project.
 - Attended the MMUA DUEL Building and Preparing a Budget training.
 - Continue compliance submissions for the WRF project certified payrolls to MN PFA.
 - Completed compliance submissions for the WRF project certified payrolls to MN PFA.
 - Notable payments for the month were reviewed.
-

- **Treatment Facility Report (Plant Superintendent Drewes):**

- Midwest Flo Cal performed bi-annual calibration.
- Ideal Service performed VFD cleaning.
- Cleaned ferric line running to splitter box.
- Finished rebuilding chlorine system and began April startup.
- Summit Fire Protection completed spring annual fire alarm, semi-annual clean agent, and annual sprinkler inspection.
- Joey and Darin made a wastewater presentation at the Steam Expo at the high school.

- Primex deployed changes to CP501 for secondary clarifier scum pit level.
- Primex fixed CP200 alarm enables.
- Working on primary WAS pump.
- Working on DAFT TWAS Auma valve.
- Working on developing eMaint software program assets.
- Replaced Laboratory lights with LED.
- Worked on outfall effluent sample pump.
- Cleaned effluent sample line from outfall.
- New water heater Maint./Training Building
- Routine maintenance
- **Collection System Report (Collection Superintendent Olson)**
 - Added Sentry communication to 20 additional residential grinder stations. A total of 60 out of 109 residential grinder stations now have communication.
 - Implemented “No Pump Run” alarms. Nine of the 13 off duty call outs were due to these alarms; this number is expected to decrease as the system is further refined.
 - Removed bales and blankets from Lift Stations. Spring adjustments of lift stations is underway.
 - Completed quarterly jetting and began root cutting in required areas.
 - Completed biannual lift station inspections.
 - Rebuilt three Flygt pumps (staff performed work)
 - Replaced worn and missing bolts and brackets in LS 12 pump stands.
 - Installed new PLCs and radar units at LS71 and LS81.
 - Generators at LS 26, LS 42, and LS 93 are operational and pending integration into SCADA.
 - Completed oil changes and other preventative maintenance on shop equipment.
 - Crew activity summary:
 - 123 locates.
 - 1 service connection inspections.
 - 0 residential E-ONE inspections.
 - 0 mini lift station inspections.
 - 77 lines root sawed.
 - 0 lines jetted.
 - 86 lines televised
 - 15 lift stations flushed and sucked out
 - 0 Check/Gate Valves at lift stations.
 - Chemical fill & test for odor control at LS 73, LS 81, LS 82, & LS 85.
 - 41 Lift Station plowed and panels shoveled out.
- **Engineer’s Report (Engineer Bye)**
 - WRF Equalization Basin Construction
 - WRF Improvements Construction
 - LS1/Forcemain Improvement design
 - LS4 Improvements
 - LS 28 Pump Station & Forcemain Improvement
 - Future projects and GIS updates
 - ALASR project progress
 - General Engineering Items/GIS

4. Public Presentations

- Executive Director Gilbertson presented the Board with the 2025 Annual Financial Report and Operation Report.
-

5. Action Items

- **2025 Financial and Operation Annual Report**
Motion by Dahlheimer, seconded by Diedrich, accepting the ALASD 2025 Financial and Operation Annual Report as presented. Motion carried.
- **Resolution 26-07**
Motion by Nettetstad, seconded by Waldorf, to approve Resolution 26-07, Approval of Contract Amendment No. 4, Rice Lake Construction Group CMAR, Biosolids Fabric Building and site improvements, not to exceed \$1,877,352 as specified in cost model GMP. Motion carried.
- **Pay Request #7, Rice Lake Construction**
Motion by Rentz, seconded by Nettetstad, to approve Pay Request #7 in the amount of \$1,673,837 to Rice Lake Construction for the ALASD WRF Improvement Project. Motion carried.
- **Resolution 26-08**
Motion by Niblett, seconded by Lerohl, to approve Resolution 26-08, Authorizing purchase of service truck and installed service body utility box, not to exceed \$56,697. Motion carried.
- **Primex Proposal**
Motion by Rentz, seconded by Waldorf, to approve proposal from Primex to upgrade Programable Logic Controller in the digester blower control panel, not to exceed \$19,606. Motion carried.

6. Old Business

- Executive Director Gilbertson updated the Board on the MPFA loan status.
- Executive Director Gilbertson informed the Board of Lift Station #1 Improvement project bid delay. Bids will be reviewed by the Board at the May 13th, 2026 business meeting.

7. New Business

- Executive Director Gilbertson updated the Board on the WRF Bonding Bill: Request for Direct Appropriation of \$15M for Phase Two Improvements (H.F. 3892/S.F. 4180)

8. Special Project & Regulatory Updates

- Brown and Caldwell Memo- WRF Project Update.

Adjournment

Chairman Thalman adjourned the meeting at 6:53 P.M.

Minutes Approved By:


Roger Thalman, Chairman


Rebecca Sternquist, Secretary



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ALP UTILITIES, ALEXANDRIA MINNESOTA

Meeting Minutes, April 20, 2026

The regular meeting of the Board of Public Utilities was called to order by Rich Rentz on April 20, 2026, at 3:29pm at ALP Utilities.

Members Present: Rich Rentz, Jason Bachman, Matt Fischer, Bill Finley and Bobbie Osterberg.

Members Absent: None

Also Present: Ted Cash, Lisa King, Jeannie Eden, plus Tom Olinger and Kelsey Larson from Abdo via Zoom

AGENDA

Motion to approve agenda by Jason Bachman seconded by Matt Fischer.

Vote in favor: Rich Rentz, Bill Finley, Jason Bachman, Matt Fischer and Bobbie Osterberg

Against: None

The motion carried

PUBLIC COMMENTS

CONSENT AGENDA

1. February & March Meeting Minutes
2. Checks Issued
3. February & March Bills to be Paid
4. February & March Expense Accounts
5. February & March Accounts Sent to Collections

Motion to approve the Consent Agenda by Bill Finley seconded by Jason Bachman.

Vote in favor: Rich Rentz, Bill Finley, Jason Bachman, Matt Fischer and Bobbie Osterberg

Against: None

The motion carried

2025 AUDITOR'S REPORT | Tom Olinger & Kelsey Larson - Abdo

Motion to approve the 2025 Auditor's Report by Bill Finley seconded by Matt Fischer.

Vote in favor: Rich Rentz, Bill Finley, Jason Bachman, Matt Fischer and Bobbie Osterberg

Against: None

The motion carried

FINANCIAL REPORTS | Lisa King

Motion to approve the Q1 Financial reports by Jason Bachman seconded by Bill Finley.

Vote in favor: Rich Rentz, Bill Finley, Jason Bachman, Matt Fischer and Bobbie Osterberg

Against: None

The motion carried

GENERAL MANAGER'S REPORT | Ted Cash

1. MRES Update
2. Strategic Planning Discussion
3. Award Construction Bids for 2026 Distribution Improvement Project

Motion to approve the Award Bid by Bobbie Osterberg seconded by Jason Bachman.

Vote in favor: Rich Rentz, Bill Finley, Matt Fischer, Jason Bachman and Bobbie Osterberg.

Against: None

The motion carried

4. Approval to Update the Anti-Nepotism Policy

After discussion the board moved to table until the next meeting.

ROUNDTABLE DISCUSSION

ALEXANDRIA CITY UPDATE

OLD AND OTHER BUSINESS

ADJOURNMENT: Rich Rentz adjourned the meeting at 4:59pm.

UPCOMING MEETINGS

- May MRES Annual Meeting & Board Meeting 6th-7th
- May ALP Board Meeting - Monday, 18th
- June MRES Board Meeting - 11th
- APPA Annual Conference - June 26th-July 1st Boston
- June ALP Board Meeting - Monday, 15th
- July MRES Board Meeting - 8th-9th - Iowa, TBD
- July ALP Board Meeting - Monday, 20th
- August MRES Board Meeting - 13th
- /// NO August ALP Board Meeting ///
- MMUA Summer Conference - August 17th-19th - St. Cloud
- September MRES Board Meeting - 10th
- September ALP Board Meeting - Monday, 21st
- October MRES Board Meeting - 8th
- October ALP Board Meeting - Monday, 19th
- November MRES Board Meeting - 5th
- November ALP Board Meeting - Monday, 16th
- December MRES Board Meeting - 3th
- December ALP Board Meeting - Monday, 21st

Call to Adjourn: Adjourned

Rich Rentz, Board Chair

Ted Cash, Secretary