CITY OF ALEXANDRIA, MINNESOTA

CITY COUNCIL - REGULAR MEETING

AGENDA • AUGUST 24, 2026

COUNCIL CHAMBERS **7:00 PM**

704 BROADWAY
ALEXANDRIA, MN 56308

Mayor
Bobbie Osterberg

Council Member - Ward 1
Bill Franzen

Council Member - Ward 2
Roger Thalman

Council Member - Ward 3
Scott Allen

Council Member - Ward 4
Nicole Mace

Council Member - Ward 5
Carl Kvale

****Subject to the requirements of Minnesota Statutes, Section 13D.02, the Mayor and City Council Members may participate in the meeting by interactive technology****

1. 7:00PM - Call to Order

2. Pledge of Allegiance

3. Moment of Silence

4. Public Comment

5. Approve Agenda

6. Consent Agenda

1. Minutes of August 13, 2026 - 4:30 PM
2. Minutes of August 13, 2026 - 7:00 PM
3. Unanimous Consent to Dispense with the Reading of Resolutions

7. 7:05 PM - Special Event Permits

1. Special Event Permit - Recovery Month Walk and Picnic
2. Special Event Permit - AFD Fire Prevention Open House

8. 7:10 PM - Licenses

1. Lower Potency Hemp Edible Retail Registration - Godfrey Chiropractic & Wellness P.A.
2. Mobile Food Truck/Vendor - Chez Mateo Ventures LLC dba Le Food Truck by the Crowded Table

9. 7:15 PM - Heather Koskiniemi, Finance Director

1. 2026A General Obligation Water Revenue Bonds MOU with ALP Utilities

10. 7:20 PM - Mike Weber, Community Development Director

1. PLANNING COMMISSION MEETING MINUTES – August 17, 2026
2. PLANNED UNIT DEVELOPMENT **"East Alexandria Townhomes"** (PUD-26-002)
3. CONDITIONAL USE **"East Alexandria Townhomes"** (C-26-009)
4. SUBDIVISION **"East Alexandria Townhomes"** (SA-26-004)

5. ZONING DISTRICT AMENDMENT **"East Alexandria Townhomes"** (DA-26-002)

6. CONDITIONAL USE (C-26-008) – Stacy Karasch and Lisa Edgerly dba EDGE Real Estate Partners, LLC

7. INTERIM ORDINANCE – **Data Center Moratorium** (TA-26-002) – City of Alexandria

11. 7:30 PM - Tom Jacobson, City Attorney

12. 7:35 PM - Marty Schultz, City Administrator

1. Set Public Hearing for the 2027 Preliminary Budget and Tax Levy

2. Capital Donation Request Form - Video Board (PrimeWest Health RCC)

13. 7:40 PM - Old and Other Business

14. 7:45 PM - Adjournment

15. Informational Items

1. July 2026 Summary Financial Reports

2. Alexandria Liquor Stores - Downtown and Plaza Liquor - Summary Financial Information - July 2026

3. PrimeWest Health RCC - July 2026 Summary Financial Reports

4. ALASD Board - July 2026 Minutes

5. Alexandria Airport Commission - July 2026 Minutes

6. Alexandria Stormwater Management Committee - June 2026 Minutes

CITY OF ALEXANDRIA, MINNESOTA

City Council - Special Meeting

MINUTES • AUGUST 13, 2026

CONFERENCE ROOM **4:30 PM**

704 BROADWAY
ALEXANDRIA, MN 56308

Subject to the requirements of Minnesota Statutes, Section 13D.02, the Mayor and City Council Members may participate in the meeting by interactive technology*

1. 4:30 PM - Call to Order

The meeting was called to order by Council Member Thalman.

Attendee Name	Title	Status
Bobbie Osterberg	Mayor	Present
Bill Franzen	Council Member - Ward 1	Present
Roger Thalman	Council Member - Ward 2	Present
Scott Allen	Council Member - Ward 3	Present
Carl Kvale	Council Member - Ward 5	Present
Nicole Mace	Council Member - Ward 4	Absent
Mayor Osterberg joined the meeting at 4:45 pm.		

2. Legacy of the Lakes Museum Gardens

1. Legacy of the Lakes Museum Gardens

   Legacy of the Lakes Executive Director Andy Balendy reviewed plans for a renovation of the Gardens.

3. PrimeWest Health RCC Project Update

1. PrimeWest Health RCC Renovation and Expansion Project

   Staff and ORB Management reviewed the status of the commissioning work and discussed next steps in Phase 3.

4. 2027 Revenue Budget

1. 2027 Budget Review

Staff presented and reviewed the projected 2027 revenue budget.

5. ALP Water Tower Bond Issuance

1. 2026A Bond Issuance MOU with ALP Utilities

   No discussion

6. Adjournment

The meeting was adjourned at 6:50 PM.

_____
Bobbie Osterberg, Mayor

Attest:

_____
Martin D. Schultz, City Administrator

CITY OF ALEXANDRIA, MINNESOTA

City Council - Regular Meeting

MINUTES • AUGUST 13, 2026

COUNCIL CHAMBERS **7:00 PM**

704 BROADWAY
ALEXANDRIA, MN 56308

Subject to the requirements of Minnesota Statutes, Section 13D.02, the Mayor and City Council Members may participate in the meeting by interactive technology

1. 7:00PM - Call to Order

The meeting was called to order by Mayor Osterberg.

Attendee Name	Title	Status
Bobbie Osterberg	Mayor	Present
Bill Franzen	Council Member - Ward 1	Present
Roger Thalman	Council Member - Ward 2	Present
Scott Allen	Council Member - Ward 3	Present
Carl Kvale	Council Member - Ward 5	Present
Nicole Mace	Council Member - Ward 4	Absent
Council Member Allen left the meeting at 8:06 PM.		

2. Pledge of Allegiance

3. Moment of Silence

4. Public Comment

5. Approve Agenda

City Administrator Marty Schultz requested the addition of item 10.4, Resolution Accepting Donation.

A motion was made by Council Member Kvale to approve the agenda with the addition of item 10.4, Resolution Accepting Donation. The motion was seconded by Council Member Thalman.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Carl Kvale, Council Member - Ward 5
SECONDER:	Roger Thalman, Council Member - Ward 2
AYES:	Franzen, Thalman, Allen and Kvale
ABSENT:	Mace

6. Consent Agenda

A motion was made by Council Member Thalman to approve the Consent Agenda as presented. The motion was seconded by Council Member Franzen.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Roger Thalman, Council Member - Ward 2
SECONDER:	Bill Franzen, Council Member - Ward 1
AYES:	Franzen, Thalman, Allen and Kvale
ABSENT:	Mace

1. Minutes of July 27, 2026 - 4:30 PM
2. Minutes of July 27, 2026 - 7:00 PM
3. July 2026 Liquor Open Payables & Monthly Operating Expenses
4. July 2026 City Open Payables & Monthly Operating Expenditures
5. Unanimous Consent to Dispense with the Reading of Resolutions

7. Special Event Permits

1. Special Event Permit - Prairie Community Services Picnic

Background

Prairie Community Services are requesting a special event permit for the "Prairie Community Services Picnic" on August 15, 2026, from 4:00 pm - 8:00 pm. They are requesting to close Glendale Ave.

A Certificate of Liability Insurance has been provided with the City of Alexandria added as additional insured.

Recommendation

Recommend approval of the Special Event Permit for the "Prairie Community Services Picnic" on Saturday, August 15, 2026.

A motion was made by Council Member Allen to approve the Special Event Permit for the "Prairie Community Services Picnic" on Saturday,

August 15, 2026. The motion was seconded by Council Member Franzen.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Scott Allen, Council Member - Ward 3
SECONDER:	Bill Franzen, Council Member - Ward 1
ABSENT:	Mace

2. Special Event Permit - Vikingland CSP - Halloween Parade

Background

Becky Schmitz with the Vikingland Community Support Program has submitted a Special Event Permit Application for a Halloween Parade on Saturday, October 31, 2026, from 1:00 p.m. to 4:00 p.m. The parade will begin at 2:00 PM at the 4th Avenue and will end at Ninth Avenue. An updated Certificate of Liability Insurance listing the City of Alexandria as additional insured must be submitted prior to the event.

Financial Impact

None

Recommendation

Recommend approval of the Special Event Permit submitted by the Vikingland Community Support Program for the "Halloween Parade" on Saturday, October 31, 2026, with the condition that an updated Certificate of Liability Insurance is submitted prior to the event.

Becky Schmitz, representing Vikingland CSP, addressed the City Council and gave an overview of the event.

A motion was made by Council Member Franzen to approve the Special Event Permit submitted by the Vikingland Community Support Program for the "Halloween Parade" on Saturday, October 31, 2026, with the condition that an updated Certificate of Liability Insurance is submitted prior to the event. Following discussion, the motion was seconded by Council Member Kvale.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Bill Franzen, Council Member - Ward 1
SECONDER:	Carl Kvale, Council Member - Ward 5
AYES:	Franzen, Thalman, Allen and Kvale
ABSENT:	Mace

3. Special Event Permit - Feeding the 5001

Background
Bill Jarvi, owner of Common Ground Coffee House, is requesting a Special Event Permit for the "Feeding the 5001" event to be held on Sunday, September 13, 2026, from 3:00 pm - 7:00 pm. He would like to block off Hawthorne Street between Fifth Avenue and Sixth Avenue.

A Certificate of Liability Insurance listing the City of Alexandria as additional insured will be submitted prior to the event.

Recommendation
Recommend approval of the Special Event Permit for the "Feeding the 5001" event on Sunday, September 13, 2026.

Bill Jarvi representing Common Ground Coffee House addressed the City Council and gave an overview of the event and requested the date change to Saturday, September 12th.

A motion was made by Council Member Kvale to approve the Special Event Permit for the "Feeding the 5001" event on Saturday, September 12, 2026. Following discussion, the motion was seconded by Council Member Allen.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Carl Kvale, Council Member - Ward 5
SECONDER:	Scott Allen, Council Member - Ward 3
AYES:	Franzen, Thalman, Allen and Kvale
ABSENT:	Mace

4. Special Event Permit - NAMI Suicide Awareness Walk

Background
Kat Sjerven, NAMI-Alexandria, is requesting a Special Event Permit for the "NAMI Suicide Awareness Walk" event to be held on Friday, September 25, 2026, from 11:00 am - 1:00 pm. They will be walking around Noonans Park.

An updated Certificate of Liability Insurance listing the City of Alexandria as additional insured will be submitted prior to the event.

Recommendation
Recommend approval of the Special Event Permit for the "NAMI Suicide Awareness Walk" event on Friday, September 25, 2026, at Noonans Park.

Kirsten Widman representing NAMI-Alexandria addressed the City Council and gave an overview of the event.

A motion was made by Council Member Kvale to approve the Special Event Permit for the "NAMI Suicide Awareness Walk" event on Friday, September 25, 2026, at Noonans Park. The motion was seconded by Council Member Thalman.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Carl Kvale, Council Member - Ward 5
SECONDER:	Roger Thalman, Council Member - Ward 2
AYES:	Franzen, Thalman, Allen and Kvale
ABSENT:	Mace

8. Licenses

1. Lower Potency Hemp Edible Retail Registration - Holiday Stationstores LLC

Background

The State of Minnesota Office of Cannabis Management has issued Lower Potency Hemp Edible Retailer License to Holiday Stationstores LLC dba Holiday Stationstore #2746029 located at 320 3rd Ave. E, Holiday Stationstore #2746177 located at 650 50th Ave. W, Holiday Stationstore #2746370 located at 785 N Nokomis NE, and Holiday Stationstore #2746345 located at 5310 Hwy. 29 S. It is now appropriate for the City of Alexandria to issue a Lower Potency Hemp Edible Retail Registration to these businesses.

Financial Impact

All application fees have been received.

Recommendation

Recommend approval of the Lower Potency Hemp Edible Retail Registration submitted by Holiday Stationstores LLC dba Holiday Stationstore #2746029 located at 320 3rd Ave. E, Holiday Stationstore #2746177 located at 650 50th Ave. W, Holiday Stationstore #2746370 located at 785 N Nokomis NE, and Holiday Stationstore #2746345 located at 5310 Hwy. 29 S.

A motion was made by Council Member Franzen to approve the Lower Potency Hemp Edible Retail Registration submitted by Holiday Stationstores LLC dba Holiday Stationstore #2746029 located at 320 3rd Ave. E, Holiday Stationstore #2746177 located at 650 50th Ave. W, Holiday Stationstore #2746370 located at 785 N Nokomis NE, and Holiday Stationstore #2746345 located at 5310 Hwy. 29 S. The motion was seconded by Council Member Thalman.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Bill Franzen, Council Member - Ward 1
SECONDER:	Roger Thalman, Council Member - Ward 2
AYES:	Franzen, Thalman, Allen and Kvale
ABSENT:	Mace

2. Mobile Food Truck/Vendor

Background
Attached are the 2026 Mobile Food Truck/Vendors Licenses submitted by BevZ LLC dba BevZ and Hooked on Ponics LLC dba Peppa & Poppy's Kitchen, which according to the City Code require City Council approval.

Financial Impact
All application fees have been received.

Recommendation
Recommend approval of the 2026 Mobile Food Truck/Vendors Licenses for BevZ LLC dba BevZ and Hooked on Ponics LLC dba Peppa & Poppy's Kitchen as submitted.

A motion was made by Council Member Thalman to approve the 2026 Mobile Food Truck/Vendors Licenses for BevZ LLC dba BevZ and Hooked on Ponics LLC dba Peppa & Poppy's Kitchen as submitted. The motion was seconded by Council Member Allen.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Roger Thalman, Council Member - Ward 2
SECONDER:	Scott Allen, Council Member - Ward 3
AYES:	Franzen, Thalman, Allen and Kvale
ABSENT:	Mace

3. Temporary One Day On-Sale Liquor License - Legacy of the Lakes Museum

Background
Andrew Balendy, Legacy of the Lakes Museum, is requesting temporary one day on-sale liquor license for an event to be held August 27, 2026, at the Legacy of the Lakes Museum.

The required Certificate of Liability Insurance listing the City of Alexandria as additional insured with liquor liability has been submitted. The applications have been sent to the City Attorney and Police Chief for review and will be sent to the State AGED for approval.

Financial Impact
All application fees have been received.

Recommendation
Recommend approval of the Temporary One Day On-Sale Liquor License submitted by Legacy of the Lakes Museum for an event on August 27, 2026, subject to the application approval by the State AGED.

A motion was made by Council Member Kvale to approve the Temporary One Day On-Sale Liquor License submitted by Legacy of the Lakes Museum for an event on August 27, 2026, subject to the application's approval by the State AGED. The motion was seconded by Council Member Allen.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Carl Kvale, Council Member - Ward 5
SECONDER:	Scott Allen, Council Member - Ward 3
AYES:	Franzen, Thalman, Allen and Kvale
ABSENT:	Mace

9. AAEDC Executive Director Nicole Fernholz

Mayor Osterberg closed the City Council meeting and opened the EDA meeting.

1. Resolution Authorizing Execution and Delivery of a First Amendment to the Contract For Private Redevelopment by and Between The Alexandria Economic Development Authority and Unique Opportunities, LLC

Background
This item requires action by the Alexandria Economic Development Authority (EDA). To consider this matter, the City Council meeting must be adjourned and the EDA meeting called to order.

On August 15, 2024, the City Council and EDA approved the creation of Tax Increment Financing (TIF) District No. 69 in partnership with Unique Opportunities, LLC. The redevelopment project, located on approximately 32 acres off South McKay Avenue, is planned as a five-phase development consisting of eight multifamily residential buildings with a total of 375 housing units.

Section 2.2(j) of the Contract for Private Redevelopment establishes a minimum assessed value for each phase of the project. For Phase One,

the minimum value was set at $13,210,000. The developer has completed Phase One as designed, and the Assessor has determined its market value to be $10,810,300. Because the redevelopment agreement requires the developer to enter into a Minimum Assessment Agreement based on the actual assessed value, several provisions of the contract must be amended to reflect the lower valuation.

The proposed amendment also adds Schedule H, which must be executed by any lender if the developer chooses to assign future tax increment notes. Schedule H acknowledges that payments under the TIF note are dependent upon the assessed value generated by each completed phase of the project and cannot be determined until those phases are constructed and assessed.

Attached are the First Amendment to the Contract for Private Redevelopment, which outlines the proposed changes, and a resolution authorizing the amendment. The EDA will consider and act on the resolution.

Financial Impact
There is no financial impact with this action.

Recommendation
Motion Adopting EDA Resolution 2026-XX, A Resolution Authorizing Execution and Delivery of a First Amendment to the Contract for Private Redevelopment By and Between the Alexandria Economic Development Authority and Unique Opportunities, LLC.

A motion was made by Council Member Franzen to adopt EDA RESOLUTION NO. 2026-003, A RESOLUTION AUTHORIZING EXECUTION AND DELIVERY OF A FIRST AMENDMENT TO THE CONTRACT FOR PRIVATE REDEVELOPMENT BY AND BETWEEN THE ALEXANDRIA ECONOMIC DEVELOPMENT AUTHORITY AND UNIQUE OPPORTUNITIES, LLC. Following discussion, the motion was seconded by Council Member Kvale.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Bill Franzen, Council Member - Ward 1
SECONDER:	Carl Kvale, Council Member - Ward 5
AYES:	Osterberg, Franzen, Thalman, Allen and Kvale
ABSENT:	Mace

Mayor Osterberg closed the EDA meeting and reopened the City Council meeting.

10. Police Chief Scott Kent

1. Out-Of-State Travel Request - Alexandria Police Department

Background

Request for out-of-state travel for Detective Alec Swanson to attend the 2026 NTOA (National Tactical Officers Association) Law Enforcement Operations Conference in Nashville, TN, from Sunday, August 30, 2026 - Friday, September 4, 2026. This training course will be held August 30, 2026 - September 4, 2026, in Nashville, Tennessee, and will need approval for travel outside of Minnesota from August 29, 2026 - September 4, 2026, in order to accommodate travel arrangements.

Financial Impact

There isn't a financial impact. The only cost is salary.

SOTA (Special Operations Training Association) is covering all costs for the training as Alec Swanson is a board member.

Recommendation

We are requesting Council Approval for Out-of-State travel for Detective Alec Swanson to attend the 2026 NTOA (National Tactical Officers Association) Law Enforcement Operations Conference in Nashville, Tennessee, from Sunday, August 30, 2026 - Friday, September 4, 2026.

Captain Kevin Guenther reviewed the request.

A motion was made by Council Member Allen to approve the out-of-state travel for Detective Alec Swanson to attend the 2026 NTOA (National Tactical Officers Association) Law Enforcement Operations Conference in Nashville, Tennessee, from Sunday, August 30, 2026 - Friday, September 4, 2026. The motion was seconded by Council Member Thalman.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Scott Allen, Council Member - Ward 3
SECONDER:	Roger Thalman, Council Member - Ward 2
AYES:	Franzen, Thalman, Allen and Kvale
ABSENT:	Mace

2. Out-Of-State Travel Request - Alexandria Police Department

Background

Request for out-of-state travel for Sergeant Darcie Zirbes to attend the FBI-Law Enforcement Executive Development Association (LEEDA)

Command Leadership Institute course. It is the second course in the trilogy, and she attended the first course for Supervisor Leadership Institute in 2025. This training course will be held September 14-18, 2026, in Rice Lake, Wisconsin, and will need approval for travel outside of Minnesota from September 13 - 18, 2026, in order to accommodate travel arrangements.

Financial Impact
The 2026 Police Department budget has funds available for this training.

Registration cost: $795.00
Travel costs for hotel: $817.25

Total cost to also include salary and food.

Recommendation
We are requesting Council Approval for Out-of-State travel for Sergeant Darcie Zirbes to attend the FBI-Law Enforcement Executive Development Association (LEEDA) Command Leadership Institute course in Rice Lake, Wisconsin, from September 14-18, 2026.

Captain Kevin Guenther reviewed the request.

A motion was made by Council Member Thalman to approve the out-of-state travel for Sergeant Darcie Zirbes to attend the FBI-Law Enforcement Executive Development Association (LEEDA) Command Leadership Institute course in Rice Lake, Wisconsin, from September 14-18, 2026. The motion was seconded by Council Member Franzen.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Roger Thalman, Council Member - Ward 2
SECONDER:	Bill Franzen, Council Member - Ward 1
AYES:	Franzen, Thalman, Allen and Kvale
ABSENT:	Mace

3. Alexandria Police Department Master Joint Powers Agreement (JPA) and Court Services Amendment Renewal

Background
The purpose of the Master JPA and Court Services Amendment is to allow for continued access to BCA data, systems, and tools for criminal justice purposes, through the BCA's criminal justice data communications network (CJDN).

These agreements are a five-year joint powers agreement and are due for renewal.

Financial Impact
Annual fee of approximately $1,560.00

Recommendation
Adoption of the attached Resolution Approving State of Minnesota Joint Powers Agreement with the City of Alexandria on Behalf of its Police Department

A motion was made by Council Member Franzen to adopt RESOLUTION NO. 2026-034, RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF ALEXANDRIA ON BEHALF OF ITS POLICE DEPARTMENT. The motion was seconded by Council Member Thalman.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Bill Franzen, Council Member - Ward 1
SECONDER:	Roger Thalman, Council Member - Ward 2
AYES:	Franzen, Thalman, Allen and Kvale
ABSENT:	Mace

4. Resolution Accepting Donation

City Administrator Marty Schultz reviewed the item.

A motion was made by Council Member Thalman to adopt RESOLUTION NO. 2026-035, RESOLUTION ACCEPTING DONATION for SOTA (Special Operations Training Association) to pay for travel, meals, and registration fees for Detective Alec Swanson to attend the 2026 NTOA (National Tactical Officers Association) Law Enforcement Conference in Nashville, Tennessee. The motion was seconded by Council Member Kvale.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Roger Thalman, Council Member - Ward 2
SECONDER:	Carl Kvale, Council Member - Ward 5
ABSENT:	Mace

11. Amendment 2.0 to Consulting Agreement with ORB Management

1. Amendment 2.0 to Existing Consulting Agreement with ORB Management

Background
This contract amendment with ORB Management would continue the

existing agreement the City has with ORB for another two months. The City originally began working with ORB in December 2025. The initial scope authorized was to serve as the Owner's Representative for the exploratory phase of Phase 3 of the PrimeWest RCC expansion and renovation project. Those deliverables were support for finding a path for funding sources and evaluation and recommendations for project delivery for Phase 3. The City subsequently approved a recommendation for a first amendment that allowed ORB to serve as the project manager for the commissioning process.

The second amendment services are as follows:

1. Coordinate with City Council on potential scopes of work to be completed with State Bonding dollars.
2. Validate the work that has been completed by previous Design and Construction firms.
3. Finalize list of priority projects and associated total project budgets to align with available funding.
4. Develop a recommended pathway forward for implementation.

The objective with this process is to bring the City to a point where the City Council could decide how/if to engage in design and construction for elements of Phase 3 that are allowable uses of bonding dollars.

The cost of the work is $4,950 per month. When the City started with ORB, both parties agreed that an amendment would be presented each time a new step or project scope was contemplated.

Financial Impact

The Plans and Studies fund would be used to pay for the consulting agreement amendment.

Recommendation

Motion authorizing the City Administrator to execute Amendment 2.0 to the consulting agreement with ORB Management.

Mr. Schultz reviewed the item with the City Council.

A motion was made by Council Member Allen to authorize the City Administrator to execute Amendment 2.0 to the consulting agreement with ORB Management. The motion was seconded by Council Member Thalman.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Scott Allen, Council Member - Ward 3
SECONDER:	Roger Thalman, Council Member - Ward 2
AYES:	Franzen, Thalman, Allen and Kvale
ABSENT:	Mace

12. Resolutions and Ordinances

1. Resolution Accepting Donation - PrimeWest Health RCC Capital Campaign

Background

The City continues to accept donations for the PrimeWest Health RCC Capital Campaign. Additional donations have been received by the City and it is appropriate to now begin to accept those via resolution.

Please see the attached resolution regarding the donations of $5,000.00 for Phase 3 of the PrimeWest Health Runestone Community Center Capital Campaign.

Financial Impact

Donations received from 07-22-2026 through 08-06-2026 will be deposited into the PrimeWest Health RCC Expansion Fund Money Market account. These donations are intended to apply toward the costs associated with phase 3 of the PrimeWest Health RCC Expansion project and held until the start of construction.

Recommendation

Adoption of the attached Resolution Accepting Donations for the PrimeWest Health Runestone Community Center Capital Campaign totaling $5,000.00

Finance Director Heather Koskiniemi reviewed the item with the City Council.

A motion was made by Council Member Allen to adopt RESOLUTION NO. 2026-036, RESOLUTION ACCEPTING DONATIONS of $5,000 forthe PrimeWest Health Runestone Community Center Capital Campaign. The motion was seconded by Council Member Franzen.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Scott Allen, Council Member - Ward 3
SECONDER:	Bill Franzen, Council Member - Ward 1
AYES:	Franzen, Thalman, Allen and Kvale
ABSENT:	Mace

2. First Reading of an Amendment to Chapter 7 of the City Code (Traffic and Parking Regulations)

Background

The office of the City Attorney and the Police Department have collaborated to present a first reading of amendments to Chapter 7 of the City Code.

In April 2026, the City Council amended portions of Chapter 7. Following additional review, staff is recommending some additional housekeeping amendments.

The sections affected are listed below with the modified language reflected in the attached document.

7.12, Subd. 4.B.

7.12, Subd. 4.C.

7.12, Subd. 4.D.

7.12, Subd. 6.B.

7.12, Subd. 6.D.

7.17, Subd. 5

Financial Impact

None.

Recommendation

Motion adopting a first reading of amendments to Chapter 7 of the City Code (Traffic and Parking Regulations)

Mr. Schultz reviewed the item with the City Council.

A motion was made by Council Member Thalman to adopt a first reading of amendments to Chapter 7 of the City Code (Traffic and Parking Regulations). The motion was seconded by Council Member Franzen.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Roger Thalman, Council Member - Ward 2
SECONDER:	Bill Franzen, Council Member - Ward 1
AYES:	Franzen, Thalman, Allen and Kvale
ABSENT:	Mace

13. Brian Yavarow, Public Works Director/City Engineer

1. Alexandria Pickleball Association (APA) Patio Donation to City Park

Background

City staff continue to collaborate with the Alexandria Pickleball Association (APA) to promote the sport of pickleball in City Park. Pursuant to Memorandum of Understanding (MOU) Section 3, approved by this Council back in March, the APA requested permission to develop and fund court improvements to enhance the visitor and player experience by constructing a concrete patio area with two (2) pergola shade structures on the east side of the courts along with a walkway to the parking lots. Representatives from APA met with both Park Supervisor Bill Thoennes and I to review the proposed layout.

Please refer to the attached rendering illustrating the proposed work layout. Additionally, the Capital Donation Request Form is included that was completed by APA representatives. The total estimated donation is $21,040.00. City staff have reviewed this form and recommends approval.

Financial Impact

There is no City share associated with this request other than general staff time for coordination.

Recommendation

Motion accepting Alexandria Pickleball Association's (APA) Capital Donation Request for Patio Improvements in City Park

Wade Cole, representing Alexandria Pickleball Association, reviewed the project with the City Council.

A motion was made by Council Member Franzen to accept Alexandria Pickleball Association's (APA) Capital Donation Request for Patio Improvements in City Park. Following discussion, the motion was seconded by Council Member Kvale.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Bill Franzen, Council Member - Ward 1
SECONDER:	Carl Kvale, Council Member - Ward 5
ABSENT:	Mace

2. Bellanca Taxilane Reconstruction & SRE - Federal Grant Offer

Background

The Bellanca Lane Ramp Reconstruction contract was awarded to Joe Riley Construction in the amount of $293,561.25 contingent on receiving a Federal and State funding agreement. Construction is anticipated to begin this fall. Both the Bellanca Lane Ramp Reconstruction and SRE project were combined into one funding application and then submitted to administration for a federal and state funding agreement.

Enclosed please find the Federal funding grant agreement (No. 3-27-0004-020-2026) for review and approval contingent on accepting the State companion grant agreement. The total FAA Airport Infrastructure Grant (AIG) funding request was $830,619.00. The attached Federal funding offer is consistent with the initial requested amount.

Financial Impact

Per the attached cost breakdown for both projects, the requested funding amounts were:

Federal AIG funds = $830,619.00 **(CURRENT REQUESTED ACTION)**
State Airport Funds (SAF) = $179,064.00
Total FAA & State Request = $1,009,683.00
Local 406 Fund Share = $89,233.81*

* Both projects' 406 estimated shares were lower than budgeted for.

Recommendation

Motion accepting the FAA grant agreement for the Bellanca Taxilane Reconstruction & SRE projects contingent on receiving and accepting the State companion grant agreement

A motion was made by Council Member Kvale to accept the FAA grant agreement for the Bellanca Taxilane Reconstruction & SRE projects contingent on receiving and accepting the State companion grant agreement. The motion was seconded by Council Member Thalman.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Carl Kvale, Council Member - Ward 5
SECONDER:	Roger Thalman, Council Member - Ward 2
AYES:	Franzen, Thalman, Allen and Kvale
ABSENT:	Mace

14. Tom Jacobson, City Attorney

15. Marty Schultz, City Administrator

16. Old and Other Business

17. CLOSED SESSION: Purchase or Sale of Real Property

1. CLOSED SESSION: 220 Northside Drive and 124 7th Avenue West - Consideration of Offer

Background

Minnesota law requires that meetings of city councils must be open to the public unless an exception applies. One exception is that under Minn. Stat. § 13D.05, Subd. 3(c), city councils may close a meeting to determine the asking price for real or personal property to be sold by the city or to develop or consider offers or counter offers for the purchase or sale of real or personal property.

The Council now needs to develop or consider offers for the possible purchase or sale of certain real or personal properties. Specifically, the Council needs to consider the purchase of a mortgage interest and/or acquisition of the underlying real properties located at 220 Northside Drive NE and 124 7th Avenue West, Alexandria MN.

These agenda items may be considered in closed session pursuant to Minn. Stat. § 13D.05, Subd. 3(c).

I will now entertain a motion to close this meeting for these purposes.

Recommendation

Motion to close the City Council to discuss the purchase or sale of real property.

A motion was made by Council Member Franzen to close the meeting to discuss the purchase or sale of real property. The motion was seconded by Council Member Thalman.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Bill Franzen, Council Member - Ward 1
SECONDER:	Roger Thalman, Council Member - Ward 2
AYES:	Franzen, Thalman, Allen and Kvale
ABSENT:	Mace

The meeting was closed at 7:50 PM.

Following the discussion regarding the property at 124 7th Avenue West, Council Member Allen recused himself and left the meeting at 8:06 PM.

Following the discussion regarding the property at 220 Northside Drive, Mayor Osterberg reopened the meeting at 8:10 PM.

A motion was made by Council Member Kvale to accept the settlement agreement with North Branch Business Plaza and to authorize the City Administrator to sign it. The motion was seconded by Council Member Franzen.

RESULT:	**ADOPTED (UNANIMOUS)**
MOVER:	Carl Kvale, Council Member - Ward 5
SECONDER:	Bill Franzen, Council Member - Ward 1
AYES:	Franzen, Thalman and Kvale
ABSENT:	Allen and Mace

18. Adjournment

There being no further business, the meeting was adjourned at 8:10 PM.

_____
Bobbie Osterberg, Mayor

Attest:

_____
Martin D. Schultz, City Administrator

CITY OF ALEXANDRIA

City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

SCHEDULED
ACTION ITEM (ID # -10614-)

Meeting: August 24, 2026
Department: Administration
Category: Special Event Permit
Prepared by: Amy Riedel
Department Head: Marty Schultz
DOC ID: -10614-

Special Event Permit - Recovery Month Walk and Picnic

Background

Doug Paulson, on behalf of Unity Recovery, is requesting a special event permit for the "Recovery Month Walk and Picnic" to be held on September 11, 2026 from 5:00 pm - 8:00 pm. The event will begin at Big Ole Central Park with participants walking on the sidewalk along Broadway down and back to Big Ole Central Park. A picnic will be held following the walk at Big Ole Central Park.

A Certificate of Liability Insurance with the City listed as an additional insured has been submitted with the permit.

Recommendation

Recommend approval of the special event permit for the "Recovery Month Walk and Picnic" on September 11, 2026.

ATTACHMENTS

- SPECIAL EVENT PERMIT - UNITY RECOVERY - RECOVERY MONTH WALK AND PICNIC 9.11.2026.pdf

Special Event Application

CITY OF ALEXANDRIA Checklist and Guidelines

Please submit at least 4 weeks prior to the event

For Office Use Only	
Date of Submission: 8/10/2026	
☐ Approved ☐ Denied	Date:
Special Conditions: SEP26-025	
Staff Signature:	
Staff Title:	

Applicant Information

Name of Applicant: Doug Paulson Organization: Unity Recovery

Address: 503 Hawthorne St City: Alexandria State: MN Zip: 56308

Email Address: doug.unityrecovery@gmail.com Phone Number: 320-219-7474

Event Contact: Doug Paulson **Phone Number:** 320-219-7474

Email Address: doug.unityrecovery@gmail.com

The Event Contact is the primary contact and must be able to communicate and coordinate with other members of the event.

Event Information

Event Name (Mandatory): Recovery month walk and picnic

Date of Event: 9/11/26 Event Time Start: 5:00pm Event Time End: 8:00pm

Type of Event (Please check the type of event (check all that apply) and write a brief description of your event):

☐ Celebration ☐ Parade ☐ Street Fair ■ Walk/Run/Race

☐ Ceremony ■ Public Rally/March ☐ Other: _____

Brief Description of Event: Walk from Big Ole park, up one side of Broadway, back to Big Ole park. Picnic following

**Document(s) with event information or other materials describing the event may be attached.*

Location of the Event: List full address: 200 Broadway St

Estimated # of Vehicles at Event: 10 Estimated # of Participants: 120

Is a map attached? ■ Yes ☐ No

ROUTE MAP (Parades, Runs, Walks, Bike Rides) All events that include a run, walk, or other activity in which participants will be following a course will be required to attach a Route Map and a written document of the proposed route of the event. All proposed Route Maps are subject to approval. The use of any roads is subject to approval. Please include the route/area, starting point, ending point, assembly areas, and stations designated for traffic control.

Will any portion of the event be held at City Park? ☐ Yes ■ No

If yes, has a reservation been made? ☐ Yes ■ No (If no, contact City Hall at 320.763.6678 for reservation)

Event Features

Security (select one):

☐ Please indicate if security is being provided. If yes, who and how many? _____

■ No Security provided. If no security is provided, the city reserves the right to require security based on the review of event.

Road Closures or use of Public Right-of-Way (select one):

Important: Street closures require a press release, community notification by the applicant, and insurance requirement.
See page 8 for insurance requirements.

■ No road closure or use of public right-of-way. Proceed to page 4.

☐ Are you requesting to close a: ☐ Street ☐ Parking Lane ☐ Sidewalk ☐ Alley

☐ Other: _____

Date: _____ Start Set-Up Time: _____ End Set-Up Time: _____

Date: _____ Start Clean-Up Time: _____ End Clean-Up Time: _____

Please indicate any dates/times for necessary setup or cleanup before and/or after the event date:
4:00pm set up, 8:00pm clean up

Please indicate the location(s) all event participants will assemble prior to the event and/or after the event:
Participants will walk from Big Ole park, up Broadway, back to Big Ole park.

Describe intersections/streets in need of traffic control and whether they will occupy all or a portion of the street:
No need for traffic control. Will obey all traffic crosswalks and lights.

Describe how traffic control will be conducted (number and quality of paid/volunteer staff to manage the event):

Describe how the safety and security of event participants and spectators will be prioritized:

Provide the type and number of traffic control devices to be used:

List any businesses providing traffic control devices:

Describe the methods that will be used to provide notice to residents and businesses along the proposed area/route:
Event postings via Facebook, newpaper, radio

Event Logistics

☐ Yes ☒ No Will electrical usage be needed?
If yes, describe the equipment of power supply: _____

☐ Yes ☒ No Will additional picnic tables be needed for the event?
If yes, how many will be needed: _____

☐ Yes ☒ No Will your event include the use of portable toilets/sinks? If yes, how many? _____

Company that will be used: _____
Temporary restrooms can be placed 24 hours prior to the event and need to be removed within 24 hours following the event. All portable toilets must be located on a hard surface, which may include asphalt, concrete, or plywood.

☐ Yes ☒ No Will your event include the use of refuse containers and/or recycling and/or organics recycling receptacles?

Company that will be used: _____
The event is responsible for providing refuse containers from a rental company and must indicate the company contracted for services. Street, boulevard, and adjacent property must be left clean. The applicant shall properly dispose of debris from the event. The applicant must contact Pope/Douglas Solid Waste Management for setting up recycling and/or organics recycling receptacles. Information can be found by calling 320-763-9340 or at https://popedouglasrecycle.com/program/events-recycling-assistance-program.

☐ Yes ☒ No Will you have any rental equipment?
If yes, describe the equipment to be used. _____

☒ Yes ☐ No Will there be food/merchandise sales at the event? See page 11 for details.
If yes, has a permit been obtained through Horizon Public Health for food? ☒ Yes ☐ No

Tents and Canopies (select one):

☐ No tents or canopies.

☒ Yes. You must clearly identify on the Site Map including the location and size/dimensions. The event organizer is liable for any damage caused to property/facility and must obtain approval prior to installation. Locates are required through Gopher One if stakes will be 12 inches or longer.

Sound Amplification (select one):

☒ No amplified sound. Proceed to page 5.

☐ Yes. Start Time: _____ AM / PM End Time: _____ AM / PM

List type of Amplified Sound: _____

*The actual permit granted will set forth the time limits, the location, and other relevant conditions of the permit. No event will be allowed to start before 9:00 am (8:00 am for sporting events) and all events must end by 10:00 pm on weeknights, and 11:00 pm on weekends. The permit will not be for a period to exceed six hours. When and where warranted, the permit conditions may further restrict the times in order to protect surrounding neighborhoods. If the permit does not fit within the guidelines, the City Council will need to act on the permit.

Alcohol (select one):

☒ No alcohol. Proceed to page 8.

☐ Temporary Off-Premise Community Festival Liquor License: licensee holding On-Sale Liquor License to provide liquor. The licensee is responsible for ID/wristband, security, and ensuring there is no second party transfer. Complete supplemental form and application on pages 5 and 6. ($100.00 Fee)

☐ Temporary Intoxicating Liquor License: only issued to charitable, religious, or nonprofit organizations in existence for at least three (3) years, for events not to exceed four (4) consecutive days. **Application needs to be submitted with $35.00 per day fee for beer or $100.00 per day fee for on-sale liquor and requires approval from the Alcohol and Gambling Enforcement Division.** Needs to be submitted to the state 30-days prior to the event. The licensee is responsible for ID/wristband, security, and ensuring there is no second party transfer. Complete supplemental form on page 5.

* City of Alexandria Policy: The consumption of alcoholic beverages on Park property will not disrupt any park users and/or programs and/or use of the facilities with the Alexandria Parks Department.

The undersigned Applicant has applied for a Possession/Consumption Permit of alcohol on Alexandria Park property defined above and by signing below; the City of Alexandria issues the permit on behalf of the applicant. This permit requires that the possession/consumption of alcoholic beverages be in compliance with the laws of the state of Minnesota and the ordinances of the City of Alexandria.

This permit allows the Applicant/Applicant's Group to consume the following beverages purchased elsewhere, at the location selected above: single serving plastic bottles or cans of beer, wine coolers, wine, and premixed alcoholic products such as hard lemonade. Other alcoholic beverages are NOT permitted such as hard liquor. GLASS BEVERAGE CONTAINERS AND KEGS ARE FORBIDDEN ON PARK PROPERTY.

This permit allows only the possession/consumption of alcoholic beverages by adults 21 years of age and older who is part of the estimated attendance listed above. This permit IS NOT a license to sell alcoholic beverages.

The bearer of this permit shall be held responsible for the actions and conduct of all persons in their group and at their event, and must assure that all laws and ordinances are followed. The Applicant will indemnify and hold the City of Alexandria harmless for any failures to comply with State, City, and Park laws, ordinances, and policies. The City of Alexandria retains the authority to revoke this permit at any time should a violation arise.

SPECIAL EVENT PERMIT APPLICATION – ALCOHOL SUPPLEMENTAL FORM

These questions pertain to events that wish to sell/provide alcohol at their requested special event.

A detailed map/diagram of the event shall be attached to permit along with a copy of the catering or alcohol permit that the event will be operating under.

1- Is this a 21 and older event? _____

2- How many security personnel will you have on site during the event and what hours are they scheduled?

_____

3- Will customers be carded, and wrist banded at the door for everything they purchase?

_____

4- Does the event have secured boundaries and how are the exits and entrances monitored and secured?

_____

5- Will you need police on site and how many officers at what times?

_____

6- What is being served? (beer, wine, liquor ,food)- Is this an exclusive event, certain type or size of beverage? For example: only Miller products served, only 16 oz cans served, only keg beer in clear 12 oz cups.

_____

_____

7- What type of liquor license do you have and will be serving under? Please note that if you plan on serving liquor under a caterer's permit, you must also serve food at the event.

_____

8- What type of liquor license will you be requesting? The City may issue Temporary Off-Premise Community Festival Liquor License for certain events on public property.

_____

9- What is the plan for restrooms? _____

10- Will smoking be allowed in or during event/venue? _____

11- Is there music, band, DJ, entertainment? What are the hours of the entertainment?

_____

12- Parking – is there enough parking to accommodate the event and what is the backup plan if you have more people attend that expected? Have you made arrangements with surrounding businesses or homeowners if your event will possibly affect or disrupt their business or lives?

_____

CITY OF ALEXANDRIA

TEMPORARY OFF-PREMISE
COMMUNITY FESTIVAL LIQUOR LICENSE APPLICATION

TYPE OR PRINT INFORMATION

NAME OF EVENT			
STREET ADDRESS	CITY Alexandria	STATE MN	ZIP CODE
NAME OF ON-SALE LIQUOR LICENSE HOLDER MAKING APPLICATION:	BUSINESS PHONE	HOME PHONE	
DATES LIQUOR WILL BE DISPENSED:	EVENT SPONSOR TYPE OF ORGANIZATION: ☐ CLUB ☐ CHARITABLE ☐ RELIGIOUS ☐ OTHER NONPROFIT		
TIMES LIQUOR WILL BE DISPENSED:			
DESCIRBE PLAN FOR EVENT SANITATION AND SECURITY, INCLUDING PROCESS TO BE USED TO VERIFY AGE FOR ALCOHOL CONSUMPTION:			
PROVIDE A SITE PLAN SHOWING LOCATION ALCOHOL WILL BE SOLD AND CONSUMED FOR THE OUTDOOR AREA:			

APPROVAL

APPLICATION MUST BE APPROVED BY CITY COUNCIL

CITY FEE AMOUNT: $100 DATE FEE PAID: _____

DATE APPROVED: _____

_____
SIGNATURE OF CITY ADMINISTRATOR

NOTE: THE ON-SALE LIQUOR LICENSE HOLDER IS REQUIRED TO PROVIDE A CERTIFICATE OF LIABILITY INSURANCE LISTING THE CITY OF ALEXANDRIA AS AN ADDITIONAL INSURED FOR THE EVENT INCLUDING THE DATE(S) OF THE EVENT.

Insurance – Requirements

Is insurance required for my event?

If you answer 'yes' to any of the following questions, then you will be required to provide insurance at the time the application is made.

☑ Yes ☐ No – Is my event within the City right-of-way (streets/trails/parking lots)?

☐ Yes ☑ No – Will I have inflatable structures/pony rides/sleigh rides/etc.?

☐ Yes ☑ No – Am I having alcohol at my event?

☑ Yes ☐ No – Will there be more than 100 people at my event?

Insurance Requirements:

Insurance limits are set by the League of Minnesota Cities Risk Manager Attorneys recommendation.

The applicant will agree to indemnify, defend and hold harmless the City of Alexandria from any and all liability that may arise by virtue of the event.

- The applicant shall provide and maintain a certificate of insurance for comprehensive general liability in a minimum amount of $1,000,000 per occurrence.
- The City must be named as an "additional insured" on the policy.
- The maximum deductible for the comprehensive general liability insurance coverage shall be no greater than $10,000.00
- The certificate must be submitted to the City with the application.

Indemnify and Hold Harmless:

The Applicant agrees to indemnify the City of Alexandria, its officers, agents, trustees, employees and assigns, and hold them harmless from and against any and all liability damage, expense, cause of action, suits, claims or judgments arising from or in any way related to injury to person or property occurring out of the use of the City of Alexandria's park facility or from any action or omission of the Applicant, the Applicant's agents, employees, guests, or licensees, or from any cause whatsoever. The Applicant agrees to hold the City of Alexandria harmless from any liability or loss, including reasonable attorney fees arising out of or related to the use of Alexandria park facilities under this permit.

Incident Notification:

Should there be any injuries, accidents, or other health incidents at an event that require medical attention, applicant must notify the City Clerk's Office within 24 hours of the incident.

Signature Page

DP (Initials) I agree that all of the information in this application is correct.

Ensure Application Includes:

- ■ Initialed each page acknowledging policy
- ■ Map of a walk, run, or race event
- ■ Map of canopies and/or tents (location, size/demensions)
- ■ Certificate of Insurance, if required (page 7)
- ☐ Temporary Liquor License, if applicaable

DP (Initials) I have read and agreed to the attached Special Event Policy. (Pages 10 – 14)

By signing below, I affirm that I have read and understood the City of Alexandria Special Event Policy and acknowledge that all information provided in the application is true and correct.

Signature: _____

Printed Name: Doug Paulson

Date: 8-3-26

OFFICE USE ONLY: Fees payable to the City of Alexandria

☐ _____ Park Reservation Fee(s)

☐ _____ Alcohol

PAYMENT TYPE: ☐ **Cash** ☐ **Check #**_____ ☐ **Credit Card** ☐ **Other**_____

PAYMENT DATE: _____ / _____ / _____ **RECEIVED BY:** _____

SPECIAL EVENT POLICY

You must be 18 years of age to rent facilities from the City of Alexandria.

The following information sets forth the guidelines for the conduct of a street closing for the purposes of a parade, walk/run/ride, assembly, or other special event.

Street Closing Permit Required:
A permit is required by the City of Alexandria for any event that requires closure of a road, is likely to impede traffic, or does not comply with normal traffic regulations.

Application for Permit: It is strongly encouraged that event organizers submit applications as early as possible in order for City staff to review the application and provide sufficient time for applicants to fulfill all conditions of the permit. Applications for a permit must be submitted at least 4 weeks in advance of the event.

The City may request event modifications or restrictions to protect public peace and safety, including event or route area, hours of operation, security provisions, fencing and barricades, public notification, indemnification, sanitary facilities, waste collection, or sound amplification restrictions. If deemed necessary by the City event security, emergency medical services, and/or traffic control measures will be incorporated into the event at the expense of the applicant.

Review of Application: Representatives from City departments including Police, Fire, Parks, Public Works, and Engineering will consider the following factors in reviewing an application for a street closing:

- Meets the requirements of the permit application.
- Extent to which the event may create traffic, crowd control, safety, or other concerns.
- Extent to which the applicant is able to provide assurance that sufficient numbers and quality of paid or volunteer staff will be available to manage the event.
- The inconvenience that may be experienced by the public or local business entities.
- The interference with emergency or other public safety equipment or operations that may be caused by the event and the extent to which such inconvenience or expense may be outweighed by the benefit to the community by holding the event.
- The extent to which the event will tax the resources of the city or other public entities.
- Whether the event is to benefit a nonprofit community service organization or constitutes a community service.
- The extent to which previous similar events have succeeded in complying with the appropriate requirements and applicable law.
- Whether or not the applicant has supplied truthful, accurate information during the application process.
- Applicants must be in good standing with the City of Alexandria.

Issuance of Permit: As a condition for issuing a permit the City requires that the following conditions be met:

- Hours of Operation: Applicants are strongly discouraged to schedule street closures beyond two hours as they may cause significant hardship to residents and businesses. Applicants may request a waiver if the closure will extend longer than two hours; however, the City may require the applicant to contract a City staff member to regulate certain intersections/streets to allow local traffic to access their residence or business.
- Security Provisions: The appropriate level of police, fire, and emergency medical services will be determined by the City based on crowd size and type of event. Fees for these services will be assessed to the applicant.
- Fencing and Barricades: Traffic control device placement will done by the Public Works Division-Streets. All street closures require the use and placement of proper traffic control devices according to the U.S. Department of Transportation, Federal Highway Administration Manual on Uniform Traffic Control Devices (MUTCD).
- Clean-up: The applicant may incur fees associated with clean-up if the event area is not maintained in the same condition it was prior to the event. A cleanup fee for these services may be assessed to the applicant if cleanup is required.
- Public Notification: Event plans must be balanced with the interests and needs of property owners and businesses. Notice of the event must be provided to all property owners, tenants, and/or businesses within 300 feet along the affected route or area. This notice must be provided at least one week prior to the event date.
    - At minimum, the notification must include the following information:
    - Event date/time
    - Closure description
    - Closure length
    - Notice of grievance process (as quoted below):
      "Grievances related to this closure can be directed to the City of Alexandria, City Clerk's Office at 320.763.6678 or publicinput@alexandriamn.city."
    - Applicants can personally deliver notification or utilize the U.S. Postal Service "Every Door Direct Mail" service. Further information about this service can be found at: http://www.uspseverydoor.com/. Failure to notify property owners in street closure areas will result in permit revocation.
    - Throughout all events, residents should be allowed access to their property and businesses should be reasonably accessible to the general public. Event organizers will be expected to make every effort to preserve customer and residential access for businesses and houses along the street closure.
- Other Requirements: As a condition for issuing a permit, the City may impose additional requirements and restrictions as may be necessary to protect public health and safety.

Additional Permits/Licenses Required: Below you will find a list of additional permits/licenses or other conditions that may be required for your event. Please note that it is NOT necessary to have all permits approved upon submission of this application; however, applicants must have all permits and fees paid and approved prior to the start of the event.

Event Exhibitors and Operators: Minnesota law requires that exhibitors register to collect Minnesota sales tax, provide a written statement that no taxable items are being sold, or provide a written statement indicating that they qualify for the isolated and occasional sales exemption. Further information is provided on the MN Department of Revenue website at www.taxes.state.mn.us or call 800.657.3777.

Health Department Permit: All food vendors in conjunction with special events must apply for a temporary food permit through the Minnesota Department of Health (MDH). Please contact Horizon Public Health at 320.763.6018 for additional information.

General Guidelines for Use of Parking Lots or Paved Trails for a Walk, Run or Community Event

- Any markings on the paved surfaces will be done using the most temporary medium possible. The preferred method is dry chalk or above ground staked signage. No paint will be allowed! Organizers of the event will be responsible for removal of the signs and markings after the conclusion of the event, unless they will wash away with rain.
- Any signs used for the race, walk, or event should be temporary, leaving no visible trace once removed. The stakes for any signs should not exceed 8-12 inches in the ground and ¼ inch in diameter so as not to affect buried electrical cable, sprinkler pipes, etc.
- A cleanup fee may be charged to the applicant if markings do not follow the guidelines or are not removed.

Alexandria Park Facility Rules & Regulations

- **A non-refundable reservation fee of $20.00 per day will be charged (City Park shelters only).** Payment must be received by the City of Alexandria ten working days after reservation was made or one working day prior if the reservation is made less then ten working days prior to the event or reservation will not be guaranteed. In case of cancellation, please call City Hall immediately so the posting can be removed and another group may be scheduled or others may use the shelter if there is nothing posted.
- The Applicant accepts full responsibility for clean-up of garbage and debris accumulated during the event and placement of the garbage in proper receptacles following the use of Alexandria park facilities pursuant to this application. Garbage receptacles will be emptied by Parks staff. The facility must be left in the same condition as when it was received by the Applicant; this includes the placement of any tables.
- Any damage to Alexandria Park Facilities or Alexandria park property by the Applicant or invitees of the Applicant will be repaired at the Applicant's expense.
- Bring your copy of the Reservation Form with you to the event, and any other permits, if applicable.
- Rental of a park facility **does not** include exclusive use of the entire park. On occasion, there may be more than one group utilizing a park and surrounding facilities. Applicants cannot close public areas or extend their activities into public spaces.
- You cannot sell food, beverages, goods or merchandise, charge fees for admission, or host food trucks without a permit or prior authorization. See page 10 for Health Department contact information.
- Vehicles cannot be driven on the grassy areas in Alexandria parks unless prior approval is given.
- Firearms and weapons: It is unlawful for persons to display or have in their possession a firearm or air gun within the City parks unless you have a permit. It is unlawful to use, display, or possess any other type of weapon(s) including, but not limited to, slingshots, switchblade knives, bow and arrows, and traps.

- No alcoholic beverages are allowed to be consumed at any city park unless a temporary liquor license or Community Festival permit has been issued for the event.

- Signs directing your guests to your event may be placed outside of the venue you are renting 1 hour prior and taken down immediately after your event. Signs must be temporary in nature and not exceed 2' x 3' in size. Signs must be self-sustaining and cannot be placed on the building or fence.

- The City of Alexandria, its officers, agents, trustees, employees, and assigns, assume no responsibility for the person or property of anyone using the City of Alexandria park facilities under this permit. The Applicant must remove all personal items and property at the conclusion of the function. The Applicant and all guests are responsible for compliance and adherence to the ordinances of the City of Alexandria, the terms set out herein, and all policies and procedures related to use of City of Alexandria park facilities.

- The City of Alexandria will abide by all Executive Orders, laws, regulations, and health guidance pertaining to COVID-19. As a result, applicants acknowledge and agree their event may be affected by new or amended Executive Orders, changes in laws, regulations, and agency orders. As a result, applicants acknowledge and agree that their event may be cancelled or reduced in size at any time with limited notice and the Applicant releases the City of Alexandria from any claims relating to or arising out of the cancellation or modification of an event due to a new or amended Executive Orders, changes in laws, regulations, and agency order. Applicants shall abide by all Executive Orders, laws, regulations, and guidance related to COVID-19 when renting/utilizing park facilities.

Appeal Process: If the City denies a permit for the event or any of its components, or the applicant disagrees with the conditions placed on the permit, the applicant may submit a written appeal to the City Administrator within 10 days of denial. If the City Administrator agrees with the denial, the applicant may appeal to the City Council at its next regularly scheduled meeting.

Permit Revocation: The City is authorized to revoke a permit in the event it is determined that:

- The applicant made any false or misleading statements in the application or during the application process.
- The applicant failed to comply with any conditions or requirements for the issuance of the permit.
- Such withdrawal is necessary for the protection of public health or safety or for the prevention of a violation of any local, state, or federal law.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 08/06/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
State Farm
Amy Christopherson
218 3rd Avenue E Suite 100
Alexandria MN 563081691

CONTACT NAME: Amy Christopherson
PHONE (A/C, No, Ext): 320-762-2395 FAX (A/C, No):
E-MAIL ADDRESS: amy.christopherson.wxpv@statefarm.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : State Farm Fire and Casualty Company	25143
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
UNITY RECOVERY LLC
503 HAWTHORNE ST
ALEXANDRIA MN 563084886

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT X LOC OTHER:	N	N	93-EW-W705-0	01/01/2026	01/01/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 2,000,000 $ 300,000 $ 5,000 $ 2,000,000 $ 4,000,000 $ 4,000,000
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Alexandria
704 Broadway St
Alexandria MN 56308

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGNES BLVD
FILLMORE
THIRD
AVE.
FIRST
AVE.
AVENUE
BROADWAY
STREET
SECOND
THIRD
HAWTHORNE
STREET
AVENUE
AVENUE
IRVING
STREET
CENTRAL LAKES TRAIL
THIRD
SECOND
JEFFERSON
STREET
AGNES


Cardinal Ln. SW
Westwood Dr. SW
Winona Dr. SW
11th Ave. W
County Road 90
Fairgrounds Rd
3rd Ave. W
22
Ash St.
Bryant St.
Cedar St.
Douglas St.
Elm St.
Fillmore St.
10th Ave. W
9th Ave. W
7th Ave. W
6th Ave. W
5th Ave. W
Agnes Blvd. NW
82
Broadway St.
Hawthorne St.
Irving St.
Jefferson St.
15th Ave. E
10th Ave. E
9th Ave. E
7th Ave. E
6th Ave. E
5th Ave. E
4th Ave. E
2nd Ave. E
Lake Agnes
Kenwood Dr.
N Nokomis St.
Lake St.
11th Ave. E
8th Ave. E
Nokomis St.
ALEXANDRIA
Oak St.
Park St.
Quincy St.
Roosevelt St.
Unumb St.
Victor St.
Lakeview Ave.
Henry Ave.
Donavor
8th Av

Permit #: SEP 26-025

Event: RECOVERY MONTH WALK AND PICNIC

ALL REQUESTS ARE REQUIRED TO BE REVIEWED BY THE FOLLOWING DEPARTMENTS PRIOR TO SUBMITTING TO CITY COUNCIL:

Event Location/Use	Contact/Department/Phone Number	Dept. Initial	Review/Approval
City Streets:	*Alexandria Public Works: 320-760-2928 (cell)* *Comments:*	_____	*Yes* □ *No* □ *N/A* □
	Alexandria Police Department: 320-763-6631 *Comments:*	_____	*Yes* □ *No* □ *N/A* □
	Alexandria Fire Department: 320-763-6489 *Comments:*	_____	*Yes* □ *No* □ *N/A* □
	Alexandria Light & Power: 320-763-6501 *Comments:*	_____	*Yes* □ *No* □ *N/A* □
City Parks:	*Park Department: 320-760-2928 (cell)* *Comments:*	_____	*Yes* □ *No* □ *N/A* □
RCC Facility:	*RCC: 320-763-6678* *Comments:*	N/A	*Yes* □ *No* □ *N/A* X
Airport:	*Alexandria Aviation: 320-762-2111* *Comments:*	N/A	*Yes* □ *No* □ *N/A* X
Legal:	*City Attorney: 320-763-3141 (Liquor only)* *Comments:*	N/A	*Yes* □ *No* □ *N/A* X
County Roads:	*Douglas County Public Works: 320-762-2999* *Comments:*	N/A	*Yes* □ *No* □ *N/A* X
State Highway:	*MnDOT @ Detroit Lakes: 218-847-1500* *Comments:*	N/A	*Yes* □ *No* □ *N/A* X

City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

SCHEDULED
ACTION ITEM (ID # -10615-)

Meeting: August 24, 2026
Department: Administration
Category: Special Event Permit
Prepared by: Amy Riedel
Department Head: Marty Schultz
DOC ID: -10615-

Special Event Permit - AFD Fire Prevention Open House

Background

Jeff Karrow and Nick Koos with the Alexandria Fire Department have submitted a Special Event Permit Application for the "AFD Fire Prevention Open House" on Monday, October 5, 2026 from 5:00 p.m. to 7:00 p.m. They are requesting to close Fillmore Street in front of the fire station for the LifeLink helicopter to land.

Recommendation

Recommend approval of the Special Event Permit submitted by the Alexandria Fire Department for the "AFD Fire Prevention Open House" on Monday, October 5, 2026.

ATTACHMENTS

- SPECIAL EVENT PERMIT - AFD OPEN HOUSE - 10.5.2026.pdf

Special Event Application

CITY OF ALEXANDRIA

Checklist and Guidelines

Please submit at least 4 weeks prior to the event

For Office Use Only	
Date of Submission: 8/19/2026	
☐ Approved ☐ Denied	Date:
Special Conditions: SEP26-026	
Staff Signature:	
Staff Title:	

Applicant Information

Name of Applicant: Jeff Karrow / Nick Koos / Jake Nienaber Organization: Alexandria Fire

Address: 302 Fillmore City: Alexandria State: MN Zip: 56308

Email Address: jkarrow@alexandriamn.city Phone Number: 320-808-3590

Event Contact: Nick Koos **Phone Number**: 320-304-4905

Email Address: nick.koos@wsn.us.com

The Event Contact is the primary contact and must be able to communicate and coordinate with other members of the event.

Event Information

Event Name (Mandatory): AFD Fire Prevention Open House

Date of Event: 10/5/2026 Event Time Start: 500pm Event Time End: 700pm

Type of Event (Please check the type of event (check all that apply) and write a brief description of your event):

☐ Celebration ☐ Parade ☐ Street Fair ☐ Walk/Run/Race

☐ Ceremony ☐ Public Rally/March ☒ Other: Open House

Brief Description of Event: Promote/showcase AFD and community partners

**Document(s) with event information or other materials describing the event may be attached.*

Location of the Event: List full address: AFD, 302 Fillmore Street, Alexandria MN 56308

Estimated # of Vehicles at Event: 150 Estimated # of Participants: 850

Is a map attached? ☐ Yes ☒ No

ROUTE MAP (Parades, Runs, Walks, Bike Rides) All events that include a run, walk, or other activity in which participants will be following a course will be required to attach a Route Map and a written document of the proposed route of the event. All proposed Route Maps are subject to approval. The use of any roads is subject to approval. Please include the route/area, starting point, ending point, assembly areas, and stations designated for traffic control.

Will any portion of the event be held at City Park? ☐ Yes ☒ No

If yes, has a reservation been made? ☐ Yes ☐ No (If no, contact City Hall at 320.763.6678 for reservation)

Event Features

Security (select one):

☒ Please indicate if security is being provided. If yes, who and how many? AFD crowd control and communication

☐ No Security provided. If no security is provided, the city reserves the right to require security based on the review of event.

Road Closures or use of Public Right-of-Way (select one):

Important: Street closures require a press release, community notification by the applicant, and insurance requirement.
See page 8 for insurance requirements.

☐ No road closure or use of public right-of-way. Proceed to page 4.

☒ Are you requesting to close a: ☒ Street ☐ Parking Lane ☐ Sidewalk ☐ Alley

☐ Other: Open House

Date: 19/5/2026 Start Set-Up Time: 430 pm End Set-Up Time: 730 pm

Date: _____ Start Clean-Up Time: _____ End Clean-Up Time: _____

Please indicate any dates/times for necessary setup or cleanup before and/or after the event date:
400-730

Please indicate the location(s) all event participants will assemble prior to the event and/or after the event:
AFD< 302 Fillmore station, front ramp and back parking lot

Describe intersections/streets in need of traffic control and whether they will occupy all or a portion of the street:
3rd and Fillmore -> 4th and Fillmore to create a Landing zone for LifeLinkiii Helicopter.

Describe how traffic control will be conducted (number and quality of paid/volunteer staff to manage the event):
AFD_Barricades, cones, apparatus, STAC talkgroup for communications

Describe how the safety and security of event participants and spectators will be prioritized:
Visual, Physical Barricades, signage

Provide the type and number of traffic control devices to be used:
4-6 barricades by streets (as in the past)

List any businesses providing traffic control devices:
Alexandria Street Dept.

Describe the methods that will be used to provide notice to residents and businesses along the proposed area/route:
Social Media - Flyers

Event Logistics

☐ Yes ☐ No Will electrical usage be needed?
If yes, describe the equipment of power supply: _____

☐ Yes ☐ No Will additional picnic tables be needed for the event?
If yes, how many will be needed: 8 from Alexandria Parks (we will pick up and return)

☐ Yes ■ No Will your event include the use of portable toilets/sinks? If yes, how many? _____

Company that will be used: _____
Temporary restrooms can be placed 24 hours prior to the event and need to be removed within 24 hours following the event. All portable toilets must be located on a hard surface, which may include asphalt, concrete, or plywood.

■ Yes ☐ No Will your event include the use of refuse containers and/or recycling and/or organics recycling receptacles?
Company that will be used: AAR - Recycle Bins, and our dumpster
The event is responsible for providing refuse containers from a rental company and must indicate the company contracted for services. Street, boulevard, and adjacent property must be left clean. The applicant shall properly dispose of debris from the event. The applicant must contact Pope/Douglas Solid Waste Management for setting up recycling and/or organics recycling receptacles. Information can be found by calling 320-763-9340 or at https://popedouglasrecycle.com/program/events-recycling-assistance-program.

☐ Yes ■ No Will you have any rental equipment?
If yes, describe the equipment to be used. _____

■ Yes ☐ No Will there be food/merchandise sales at the event? See page 11 for details.
If yes, has a permit been obtained through Horizon Public Health for food? ☐ Yes ☐ No

- Will those attending your event be required to wear shirts and shoes? X Yes _____ No If yes, then during your event, you must post site signs to that effect, which will be provided by the City of Alexandria, and the signs must be removed immediately after your event. How many such signs are you requesting: _____

Tents and Canopies (select one):

☒ No tents or canopies.

☐ Yes. You must clearly identify on the Site Map including the location and size/dimensions. The event organizer is liable for any damage caused to property/facility and must obtain approval prior to installation. Locates are required through Gopher One if stakes will be 12 inches or longer.

Sound Amplification (select one):

☒ No amplified sound. Proceed to page 5.

☐ Yes. Start Time: _____AM / PM End Time: _____AM / PM

List type of Amplified Sound: _____

*The actual permit granted will set forth the time limits, the location, and other relevant conditions of the permit. No event will be allowed to start before 9:00 am (8:00 am for sporting events) and all events must end by 10:00 pm on weeknights, and 11:00 pm on weekends. The permit will not be for a period to exceed six hours. When and where warranted, the permit conditions may further restrict the times in order to protect surrounding neighborhoods. If the permit does not fit within the guidelines, the City Council will need to act on the permit.

Alcohol (select one):

☒ No alcohol. Proceed to page 8.

☐ Temporary Off-Premise Community Festival Liquor License: licensee holding On-Sale Liquor License to provide liquor. The licensee is responsible for ID/wristband, security, and ensuring there is no second party transfer. Complete supplemental form and application on pages 5 and 6. ($100.00 Fee)

☐ Temporary Intoxicating Liquor License: only issued to charitable, religious, or nonprofit organizations in existence for at least three (3) years, for events not to exceed four (4) consecutive days. **Application needs to be submitted with $42.00 per day fee for beer or $120.00 per day fee for on-sale liquor and requires approval from the Alcohol and Gambling Enforcement Division.** Needs to be submitted to the state 30-days prior to the event. The licensee is responsible for ID/wristband, security, and ensuring there is no second party transfer. Complete supplemental form on page 5.

* City of Alexandria Policy: The consumption of alcoholic beverages on Park property will not disrupt any park users and/or programs and/or use of the facilities with the Alexandria Parks Department.

The undersigned Applicant has applied for a Possession/Consumption Permit of alcohol on Alexandria Park property defined above and by signing below; the City of Alexandria issues the permit on behalf of the applicant. This permit requires that the possession/consumption of alcoholic beverages be in compliance with the laws of the state of Minnesota and the ordinances of the City of Alexandria.

This permit allows the Applicant/Applicant's Group to consume the following beverages purchased elsewhere, at the location selected above: single serving plastic bottles or cans of beer, wine coolers, wine, and premixed alcoholic products such as hard lemonade. Other alcoholic beverages are NOT permitted such as hard liquor. GLASS BEVERAGE CONTAINERS AND KEGS ARE FORBIDDEN ON PARK PROPERTY.

This permit allows only the possession/consumption of alcoholic beverages by adults 21 years of age and older who is part of the estimated attendance listed above. This permit IS NOT a license to sell alcoholic beverages.

The bearer of this permit shall be held responsible for the actions and conduct of all persons in their group and at their event, and must assure that all laws and ordinances are followed. The Applicant will indemnify and hold the City of Alexandria harmless for any failures to comply with State, City, and Park laws, ordinances, and policies. The City of Alexandria retains the authority to revoke this permit at any time should a violation arise.

SPECIAL EVENT PERMIT APPLICATION – ALCOHOL SUPPLEMENTAL FORM

These questions pertain to events that wish to sell/provide alcohol at their requested special event.

A detailed map/diagram of the event shall be attached to permit along with a copy of the catering or alcohol permit that the event will be operating under.

1- Is this a 21 and older event? _____

2- How many security personnel will you have on site during the event and what hours are they scheduled?

_____

3- Will customers be carded, and wrist banded at the door for everything they purchase?

_____

4- Does the event have secured boundaries and how are the exits and entrances monitored and secured?

_____

5- Will you need police on site and how many officers at what times?

_____

6- What is being served? (beer, wine, liquor, food)- Is this an exclusive event, certain type or size of beverage? For example: only Miller products served, only 16 oz cans served, only keg beer in clear 12 oz cups.

_____

_____

7- What type of liquor license do you have and will be serving under? Please note that if you plan on serving liquor under a caterer's permit, you must also serve food at the event.

_____

8- What type of liquor license will you be requesting? The City may issue Temporary Off-Premise Community Festival Liquor License for certain events on public property.

_____

9- What is the plan for restrooms? _____

10- Will smoking be allowed in or during event/venue? _____

11- Is there music, band, DJ, entertainment? What are the hours of the entertainment?

_____

12- Parking – is there enough parking to accommodate the event and what is the backup plan if you have more people attend that expected? Have you made arrangements with surrounding businesses or homeowners if your event will possibly affect or disrupt their business or lives?

_____

CITY OF ALEXANDRIA

TEMPORARY OFF-PREMISE
COMMUNITY FESTIVAL LIQUOR LICENSE APPLICATION

TYPE OR PRINT INFORMATION

NAME OF EVENT			
STREET ADDRESS	CITY	STATE	ZIP CODE
NAME OF ON-SALE LIQUOR LICENSE HOLDER MAKING APPLICATION:	BUSINESS PHONE	HOME PHONE	
DATES LIQUOR WILL BE DISPENSED:	EVENT SPONSOR TYPE OF ORGANIZATION: ☐ SMALL BREWER ☐ CLUB ☐ CHARITABLE ☐ RELIGIOUS ☐ OTHER NONPROFIT		
TIMES LIQUOR WILL BE DISPENSED:			
DESCIRBE PLAN FOR EVENT SANITATION AND SECURITY, INCLUDING PROCESS TO BE USED TO VERIFY AGE FOR ALCOHOL CONSUMPTION:			
PROVIDE A SITE PLAN SHOWING LOCATION ALCOHOL WILL BE SOLD AND CONSUMED FOR THE OUTDOOR AREA:			

APPROVAL

APPLICATION MUST BE APPROVED BY CITY COUNCIL

CITY FEE AMOUNT: $200/day DATE FEE PAID: _____

DATE APPROVED: _____ _____

SIGNATURE OF CITY ADMINISTRATOR

NOTE: THE ON-SALE LIQUOR LICENSE HOLDER IS REQUIRED TO PROVIDE A CERTIFICATE OF LIABILITY INSURANCE LISTING THE CITY OF ALEXANDRIA AS AN ADDITIONAL INSURED FOR THE EVENT INCLUDING THE DATE(S) OF THE EVENT.

Insurance – Requirements

Insurance limits are set by the League of Minnesota Cities Risk Manager Attorneys recommendation.

The applicant will agree to indemnify, defend and hold harmless the City of Alexandria from any and all liability that may arise by virtue of the event.

- The applicant shall provide and maintain a certificate of insurance for comprehensive general liability in a minimum amount of $1,000,000 per occurrence.
- The City must be named as an "additional insured" on the policy.
- The maximum deductible for the comprehensive general liability insurance coverage shall be no greater than $10,000.00
- The certificate must be submitted to the City with the application.

Indemnify and Hold Harmless:
The Applicant agrees to indemnify the City of Alexandria, its officers, agents, trustees, employees and assigns, and hold them harmless from and against any and all liability damage, expense, cause of action, suits, claims or judgments arising from or in any way related to injury to person or property occurring out of the use of the City of Alexandria's park facility or from any action or omission of the Applicant, the Applicant's agents, employees, guests, or licensees, or from any cause whatsoever. The Applicant agrees to hold the City of Alexandria harmless from any liability or loss, including reasonable attorney fees arising out of or related to the use of Alexandria park facilities under this permit.

Incident Notification:
Should there be any injuries, accidents, or other health incidents at an event that require medical attention, applicant must notify the City Clerk's Office within 24 hours of the incident.

Signature Page

301 (Initials) I agree that all of the information in this application is correct.

Ensure Application Includes:

- ☐ Initialed each page acknowledging policy
- ☐ Map of a walk, run, or race event
- ☐ Map of canopies and/or tents (location, size/dimensions)
- ☐ Certificate of Insurance
- ☐ Temporary Liquor License, if applicable

301 (Initials) I have read and agreed to the attached Special Event Policy. (Pages 10 – 14)

By signing below, I affirm that I have read and understood the City of Alexandria Special Event Policy and acknowledge that all information provided in the application is true and correct.

Signature: Jeff Karrow Digitally signed by Jeff Karrow Date: 2026.08.19 15:11:43 -05'00'

Printed Name: Jeff Karrow

Date: 8/19/2026

OFFICE USE ONLY: Fees payable to the City of Alexandria

☐ _____Park Reservation Fee(s)

☐ _____Alcohol

PAYMENT TYPE: ☐ **Cash** ☐ **Check #**_____ ☐ **Credit Card** ☐ **Other**_____

PAYMENT DATE: _____/ _____/ _____ **RECEIVED BY:** _____

SPECIAL EVENT POLICY

You must be 18 years of age to rent facilities from the City of Alexandria.

The following information sets forth the guidelines for the conduct of a street closing for the purposes of a parade, walk/run/ride, assembly, or other special event.

Street Closing Permit Required:
A permit is required by the City of Alexandria for any event that requires closure of a road, is likely to impede traffic, or does not comply with normal traffic regulations.

Application for Permit: It is strongly encouraged that event organizers submit applications as early as possible in order for City staff to review the application and provide sufficient time for applicants to fulfill all conditions of the permit. Applications for a permit must be submitted at least 4 weeks in advance of the event.

The City may request event modifications or restrictions to protect public peace and safety, including event or route area, hours of operation, security provisions, fencing and barricades, public notification, indemnification, sanitary facilities, waste collection, or sound amplification restrictions. If deemed necessary by the City event security, emergency medical services, and/or traffic control measures will be incorporated into the event at the expense of the applicant.

Review of Application: Representatives from City departments including Police, Fire, Parks, Public Works, and Engineering will consider the following factors in reviewing an application for a street closing:

- Meets the requirements of the permit application.
- Extent to which the event may create traffic, crowd control, safety, or other concerns.
- Extent to which the applicant is able to provide assurance that sufficient numbers and quality of paid or volunteer staff will be available to manage the event.
- The inconvenience that may be experienced by the public or local business entities.
- The interference with emergency or other public safety equipment or operations that may be caused by the event and the extent to which such inconvenience or expense may be outweighed by the benefit to the community by holding the event.
- The extent to which the event will tax the resources of the city or other public entities.
- Whether the event is to benefit a nonprofit community service organization or constitutes a community service.
- The extent to which previous similar events have succeeded in complying with the appropriate requirements and applicable law.
- Whether or not the applicant has supplied truthful, accurate information during the application process.
- Applicants must be in good standing with the City of Alexandria.

Issuance of Permit: As a condition for issuing a permit the City requires that the following conditions be met:

- Hours of Operation: Applicants are strongly discouraged to schedule street closures beyond two hours as they may cause significant hardship to residents and businesses. Applicants may request a waiver if the closure will extend longer than two hours; however, the City may require the applicant to contract a City staff member to regulate certain intersections/streets to allow local traffic to access their residence or business.
- Security Provisions: The appropriate level of police, fire, and emergency medical services will be determined by the City based on crowd size and type of event. Fees for these services will be assessed to the applicant.
- Fencing and Barricades: Traffic control device placement will done by the Public Works Division-Streets. All street closures require the use and placement of proper traffic control devices according to the U.S. Department of Transportation, Federal Highway Administration Manual on Uniform Traffic Control Devices (MUTCD).
- Clean-up: The applicant may incur fees associated with clean-up if the event area is not maintained in the same condition it was prior to the event. A cleanup fee for these services may be assessed to the applicant if cleanup is required.
- Public Notification: Event plans must be balanced with the interests and needs of property owners and businesses. Notice of the event must be provided to all property owners, tenants, and/or businesses within 300 feet along the affected route or area. This notice must be provided at least one week prior to the event date.
    - At minimum, the notification must include the following information:
    - Event date/time
    - Closure description
    - Closure length
    - Notice of grievance process (as quoted below):
      "Grievances related to this closure can be directed to the City of Alexandria, City Clerk's Office at 320.763.6678 or publicinput@alexandriamn.city."
    - Applicants can personally deliver notification or utilize the U.S. Postal Service "Every Door Direct Mail" service. Further information about this service can be found at: http://www.uspseverydoor.com/. Failure to notify property owners in street closure areas will result in permit revocation.
    - Throughout all events, residents should be allowed access to their property and businesses should be reasonably accessible to the general public. Event organizers will be expected to make every effort to preserve customer and residential access for businesses and houses along the street closure.
- Other Requirements: As a condition for issuing a permit, the City may impose additional requirements and restrictions as may be necessary to protect public health and safety.

Additional Permits/Licenses Required: Below you will find a list of additional permits/licenses or other conditions that may be required for your event. Please note that it is NOT necessary to have all permits approved upon submission of this application; however, applicants must have all permits and fees paid and approved prior to the start of the event.

Event Exhibitors and Operators: Minnesota law requires that exhibitors register to collect Minnesota sales tax, provide a written statement that no taxable items are being sold, or provide a written statement indicating that they qualify for the isolated and occasional sales exemption. Further information is provided on the MN Department of Revenue website at www.taxes.state.mn.us or call 800.657.3777.

Health Department Permit: All food vendors in conjunction with special events must apply for a temporary food permit through the Minnesota Department of Health (MDH). Please contact Horizon Public Health at 320.763.6018 for additional information.

General Guidelines for Use of Parking Lots or Paved Trails for a Walk, Run or Community Event

- Any markings on the paved surfaces will be done using the most temporary medium possible. The preferred method is dry chalk or above ground staked signage. No paint will be allowed! Organizers of the event will be responsible for removal of the signs and markings after the conclusion of the event, unless they will wash away with rain.

- Any signs used for the race, walk, or event should be temporary, leaving no visible trace once removed. The stakes for any signs should not exceed 8-12 inches in the ground and ¼ inch in diameter so as not to affect buried electrical cable, sprinkler pipes, etc.

- A cleanup fee may be charged to the applicant if markings do not follow the guidelines or are not removed.

Alexandria Park Facility Rules & Regulations

- **A non-refundable reservation fee of $50.00 per day will be charged (City Park shelters only).** Payment must be received by the City of Alexandria ten working days after reservation was made or one working day prior if the reservation is made less then ten working days prior to the event or reservation will not be guaranteed. In case of cancellation, please call City Hall immediately so the posting can be removed and another group may be scheduled or others may use the shelter if there is nothing posted.

- The Applicant accepts full responsibility for clean-up of garbage and debris accumulated during the event and placement of the garbage in proper receptacles following the use of Alexandria park facilities pursuant to this application. Garbage receptacles will be emptied by Parks staff. The facility must be left in the same condition as when it was received by the Applicant; this includes the placement of any tables.

- Any damage to Alexandria Park Facilities or Alexandria park property by the Applicant or invitees of the Applicant will be repaired at the Applicant's expense.

- Bring your copy of the Reservation Form with you to the event, and any other permits, if applicable.

- Rental of a park facility **does not** include exclusive use of the entire park. On occasion, there may be more than one group utilizing a park and surrounding facilities. Applicants cannot close public areas or extend their activities into public spaces.

- You cannot sell food, beverages, goods or merchandise, charge fees for admission, or host food trucks without a permit or prior authorization. See page 10 for Health Department contact information.

- Vehicles cannot be driven on the grassy areas in Alexandria parks unless prior approval is given.

- Firearms and weapons: It is unlawful for persons to display or have in their possession a firearm or air gun within the City parks unless you have a permit. It is unlawful to use, display, or possess any other type of weapon(s) including, but not limited to, slingshots, switchblade knives, bow and arrows, and traps.

- No alcoholic beverages are allowed to be consumed at any city park unless a temporary liquor license or Community Festival permit has been issued for the event.

- Signs directing your guests to your event may be placed outside of the venue you are renting 1 hour prior and taken down immediately after your event. Signs must be temporary in nature and not exceed 2' x 3' in size. Signs must be self-sustaining and cannot be placed on the building or fence.

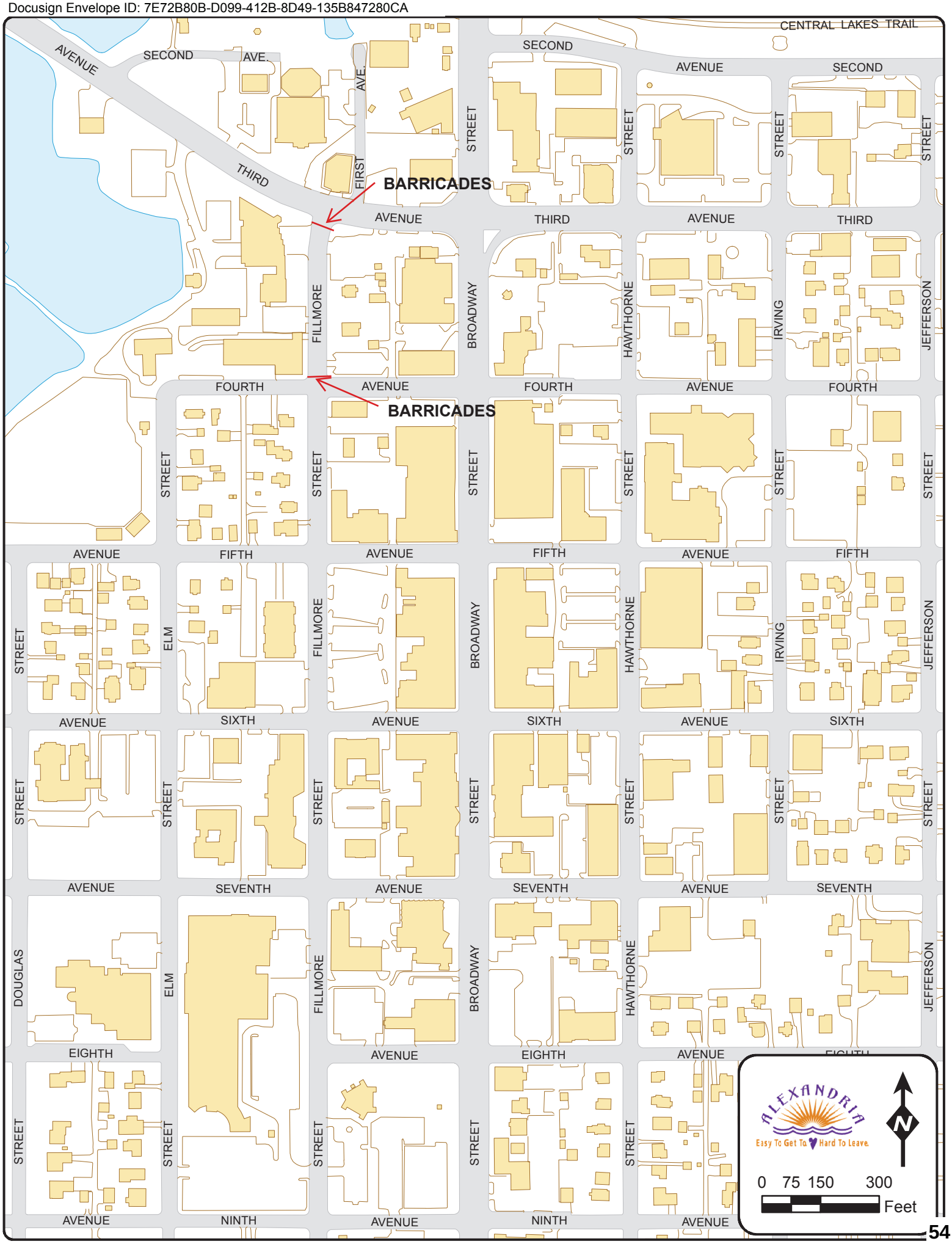
- The City of Alexandria, its officers, agents, trustees, employees, and assigns, assume no responsibility for the person or property of anyone using the City of Alexandria park facilities under this permit. The Applicant must remove all personal items and property at the conclusion of the function. The Applicant and all guests are responsible for compliance and adherence to the ordinances of the City of Alexandria, the terms set out herein, and all policies and procedures related to use of City of Alexandria park facilities.

Appeal Process: If the City denies a permit for the event or any of its components, or the applicant disagrees with the conditions placed on the permit, the applicant may submit a written appeal to the City Administrator within 10 days of denial. If the City Administrator agrees with the denial, the applicant may appeal to the City Council at its next regularly scheduled meeting.

Permit Revocation: The City is authorized to revoke a permit in the event it is determined that:

- The applicant made any false or misleading statements in the application or during the application process.
- The applicant failed to comply with any conditions or requirements for the issuance of the permit.
- Such withdrawal is necessary for the protection of public health or safety or for the prevention of a violation of any local, state, or federal law.

Docusign Envelope ID: 7E72B80B-D099-412B-8D49-135B847280CA



Permit #: SEP 26-026

Event: AFD FIRE PREVENTION OPEN HOUSE

ALL REQUESTS ARE REQUIRED TO BE REVIEWED BY THE FOLLOWING DEPARTMENTS PRIOR TO SUBMITTING TO CITY COUNCIL:

Event Location/Use	***Contact/Department/Phone Number***	***Dept. Initial***	***Review/Approval***
City Streets:	*Alexandria Public Works: 320-815-8430 (cell)* *Comments:*	_____	*Yes* □ *No* □ *N/A* □
	Alexandria Police Department: 320-763-6631 *Comments:*	_____	*Yes* □ *No* □ *N/A* □
	Alexandria Fire Department: 320-763-6489 *Comments:*	_____	*Yes* □ *No* □ *N/A* □
	Alexandria Light & Power: 320-763-6501 *Comments:*	_____	*Yes* □ *No* □ *N/A* □
City Parks:	*Park Department: 320-760-2928 (cell)* *Comments:*	_____	*Yes* □ *No* □ *N/A* □
RCC Facility:	*RCC: 320-763-6678* *Comments:*	N/A	*Yes* □ *No* □ *N/A* X
Airport:	*Alexandria Aviation: 320-762-2111* *Comments:*	N/A	*Yes* □ *No* □ *N/A* X
Legal:	*City Attorney: 320-763-3141 (Liquor only)* *Comments:*	N/A	*Yes* □ *No* □ *N/A* X
County Roads:	*Douglas County Public Works: 320-762-2999* *Comments:*	N/A	*Yes* □ *No* □ *N/A* X
State Highway:	*MnDOT @ Detroit Lakes: 218-847-1500* *Comments:*	N/A	*Yes* □ *No* □ *N/A* X

City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

SCHEDULED
ACTION ITEM (ID # -10616-)

Meeting: August 24, 2026
Department: Administration
Category: License
Prepared by: Amy Riedel
Department Head: Marty Schultz
DOC ID: -10616-

Lower Potency Hemp Edible Retail Registration - Godfrey Chiropractic & Wellness P.A.

Background

The State of Minnesota Office of Cannabis Management has issued Lower Potency Hemp Edible Retailer License to Godfrey Chiropractic & Wellness P.A. located at 119 6th Ave. E. It is now appropriate for the City of Alexandria to issue a Lower Potency Hemp Edible Retail Registration to this business.

Financial Impact

All application fees have been received.

Recommendation

Recommend approval of the Lower Potency Hemp Edible Retail Registration submitted by Godfrey Chiropractic & Wellness P.A. located at 119 6th Ave. E.

ATTACHMENTS

- LPHE - GODFREY CHIROPRACTIC & WELLNESS P.A. - 119 6TH AVE E_Redacted.pdf

CITY OF ALEXANDRIA
704 Broadway, Alexandria, MN 56308
320.763.6678 | 320.763.3511 (fax) | www.AlexandriaMN.city

Cannabis Retail Business Registration

FEE: $250
DATE RCVD: 6/14/2025 #9570

FEDERAL TAX ID: [redacted]
MN TAX ID: [redacted]
OFFICE OF CANNABIS MGMT ID: LPD19-L26-00015

Type of Registration: (Select all that apply)

- ✓ Retailer
- ✓ Low Potency Retailer
- __ Mezzobusiness
- __ Microbusiness
- __ Medical Cannabis Combination Business
- __ Event Organizer

Business Information

Legal Name: Godfrey Chiropractic & Wellness P.A. DBA: Godfrey Chiropractic & Wellness
Business Address: 119 6th Ave E. Alexandria MN 56308
Business Phone Number: 320-762-8185 Email: godfreychiroinfo@gmail.com
Mailing Address (correspondence should be sent): Same as business address

Applicant Information:

Full Name: Justin Godfrey Date of Birth: [redacted]
Home Address: 1907 S oak Knoll Dr. Alexandria MN 56308
Phone: 612-220-9032 Email: ChiroLife@gmail.com

Street addresses at which you have lived during the preceding five (5) years: Dates Lived at this Address:
1907 S. Oak Knoll Dr. Alexandria, MN 56308

Name, location, and type of business and jobs during past five (5) years:
Godfrey Chiropractic & Wellness, 119 6th Ave E. Alexandria, MN 56308, Chiropractor

Partnerships and Corporations

Full Name of Partner/Officer	Home Address	Date of Birth
Theresa McGinn (Office Manager)	1492 Rosewood Circle Alexandria MN 56308	[redacted]
Jon Godfrey (owner)	800 N Lake Cowdry Rd NW Alexandria MN 56308	[redacted]

PROPERTY OWNER INFORMATION

Full Name: Justin Godfrey (JGDC Properties) Date of Birth: [redacted]

Home Address: 1907 S Oak Knoll DR. Alexandria MN 56308

Property Address: 119 6th Ave E Alexandria MN 56308 Parcel ID: 63-1024-000

Phone: 320-762-8185 Email: godfreychiroinfo@gmail.com

Required Attachments:

- Certificate of Liability Insurance & Proof of Worker's Compensation Insurance Coverage
- Copy of Valid Driver's License
- Written Notice of OCM License Preapproval
- Copy of Lease Agreement if Business Location is Not Owned by Applicant
- Map showing compliance with buffer requirements
- Proposed Site Plan and Building Plan

Cannabis and Lower Potency Hemp Fee	
Cannabis Initial Retail Registration Fee + First Renewal Fee	$1,500
Cannabis Renewal Registration Fee	$1,000
Lower Potency Hemp Initial Retail Registration Fee + First Renewal Fee	$250
Lower Potency Hemp Renewal Fee	$125
Temporary Cannabis Event Registration Fee	$375
Civil Penalty for Registration Violations	**$2,000**

I declare, under penalty of perjury, that the information I have provided on this application is truthful and I understand that falsification of answers on this application will result in denial of the application. I authorize the City of Alexandria to investigate and make inquiries that are necessary to verify the information provided. I further hereby certify that I have received from the City of Alexandria a copy of City of Alexandria Ordinance Regulating Cannabis Businesses and will familiarize myself with the provisions contained within it. I understand and agree to comply with all of the requirements of City of Alexandria Ordinances including the Ordinance Regulating Cannabis Businesses and the City of Alexandria Zoning Ordinance. I further certify that I am in compliance with all local ordinances established pursuant to Minn. Stat § 432.13.

Applicant Date: 08/10/2026

Property Owner Date: 08/10/2026

---

*If you have any questions, please contact Amy Riedel at 320-759-3622 or email at ariedel@alexandriamn.city. On behalf of the City of Alexandria, thank you for your prompt attention in returning your application.

***Please make sure all the necessary documents accompany your license application and the forms are filled out completely and signed. Incomplete applications will not be approved.**

(FOR OFFICE USE ONLY)

Date Received: _____ Date of City Council Approval: _____

License #: _____

MINNESOTA
OFFICE OF
CANNABIS MANAGEMENT

LOWER-POTENCY HEMP EDIBLE RETAILER LICENSE

GODFREY CHIROPRACTIC AND WELLNESS P.A
LPDIS-L26-000151

Active Site Registrations

- LPDIS-L26-000151-01: 119 6th Avenue E, Alexandria, MN 56308

Approved Endorsements*

- LPHE retailer operations endorsement

**The endorsements listed on this license are approved for the overall business, but may not be approved for each individual site.*

License Number: LPDIS-L26-000151
Effective Date: August 03, 2026
Expiration Date: August 03, 2027

Scan for more information on this licensed business.

Eric Taubel
Director

The establishment listed above has been issued a lower-potency hemp edible retailer license by the Minnesota Office of Cannabis Management. This license has been issued under the authority of Minnesota Statutes, chapter 342.

GODFCHI OP ID: CB

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 08/10/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Calvin J. Martinson
Martinson Insurance Agency 518 Hawthorne St., PO Box 8 Alexandria, MN 56308 Calvin J. Martinson	PHONE (A/C, No, Ext): 320-763-6518 FAX (A/C, No): 320-763-5546 E-MAIL ADDRESS: agency@martinsoninsurance.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A : West Bend Mutual Insurance Co — 15350
INSURED Godfrey Chiropractic and Wellness PA 119 6th Avenue East Alexandria, MN 56308	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR	X		1762643 14	06/19/2026	06/19/2027	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 3,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER CITYALE

City of Alexandria
704 Broadway Street
Alexandria, MN 56308

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Calvin J. Martinson

ACORD 25 (2016/03)

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City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

SCHEDULED
ACTION ITEM (ID # -10617-)

Meeting: August 24, 2026
Department: Administration
Category: License
Prepared by: Amy Riedel
Department Head: Marty Schultz
DOC ID: -10617-

Mobile Food Truck/Vendor - Chez Mateo Ventures LLC dba Le Food Truck by the Crowded Table

Background
Attached is the 2026 Mobile Food Truck/Vendors License submitted by Chez Mateo Ventures LLC dba Le Food Truck by the Crowded Table, which according to the City Code requires City Council approval.

Financial Impact
All application fees have been received.

Recommendation
Recommend approval of the 2026 Mobile Food Truck/Vendors License for Chez Mateo Ventures LLC dba Le Food Truck by the Crowded Table as submitted.

ATTACHMENTS
- MOBILE FOOD TRUCK - CHEZ MATEO VENTURES LLC DBA LE FOOD TRUCK BY THE CROWDED TABLE.pdf

City of Alexandria

CITY OF ALEXANDRIA

704 Broadway, Alexandria, MN 56308
320.763.6678 | 320.763.3511 (fax) | www.AlexandriaMN.city

LicensingYear: 1/1 to 12/31 20 26

New: ⊗ Renewal: ○

License Fee: $300 per unit

Mobile Food Trucks/Vendors

The undersigned hereby makes application for a license and agrees to operate in the City of Alexandria in accordance with the regulations governing this enterprise as set forth in the Alexandria City Code. It is understood that failure to conform renders this license null and void.

Applicant (Owner) Information

Legal Name First Matthew Middle Allen Last Jensen

Primary Phone 320 424 1467 Alt. Phone _____ Email thecrowdedtablemn@gmail.com

Street Address 60363 100th St. City Milton State MN Zip 56354

Mailing Address (where future correspondence should be sent):

Street Address 60363 100th St. City Milton State MN Zip 56354

Business Information: ○ Corporation ⊗ Limited Liability Company ○ Partnership ○ Other _____

Name of Company Chez Mateo Ventures LLC DBA The crowded table

Business Address 60363 100th St. City Milton State MN Zip 56354

Phone 320 424 1467 Email thecrowdedtablemn@gmail.com Website www.thecrowdedtablemn.com

List all other names under which you conduct business (*legal names, mobile food unit signage, parent companies DBA, etc.*).

The Crowded Table

Le Food Truck by the crowded table

Applicant/Licensee Signature _____

Title (if signing on behalf of an organization) Owner Date 8-18-26

*If you have any questions, please contact Amy Riedel at 320-759-3622 or email at ariedel@alexandriamn.city. On behalf of the City of Alexandria, thank you for your prompt attention in returning your application.

***Please make sure all the necessary documents accompany your license application and the forms are filled out completely and signed. Incomplete applications will not be approved.**

(FOR OFFICE USE ONLY)

AUG 18 2026

Date Received _____ Date of City Council Approval _____ License # _____

CITY OF ALEXANDRIA

City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

SCHEDULED
ACTION ITEM (ID # -10635-)

Meeting: August 24, 2026
Department: Finance
Category: Resolution
Prepared by: Heather Koskiniemi
Department Head: Heather Koskiniemi
DOC ID: -10635-

2026A General Obligation Water Revenue Bonds MOU with ALP Utilities

Background

At the June 22 2026, City Council meeting Council accepted the bid and sale of $6,975,000 of general obligation water revenue bonds (2026A). The issuance of 2026A bonds will finance the Board of Public Utilities construction of the County Road 82 Water Tower project. Bids were approved by the City Council for the construction of this project on February 24, 2025.

The water tower is currently under construction and progress on the water tower remains on schedule and continues to move forward as planned. The riser and derrick crane have been set, and rebar has been installed. Crews have placed the forms for the first tower pedestal and successfully completed the initial pedestal and dome panel pours, marking an important milestone in the project's advancement.

City staff has been working collaboratively with ALP Utilities to create a Memorandum of Understating as it relates for the 2026A bond issuance. This Memorandum of Understanding outlines how the City of Alexandria and ALP Utilities will manage and use the proceeds from the City's 2026A General Obligation Water Revenue Bonds for construction of the County Road 82 water tower. It clarifies each party's responsibilities, including the City's role in holding and administering the bond funds, ALP's role in ensuring all construction costs are eligible for reimbursement and providing all funds for debt service payments, and how the amortization of the bond premium and interest earnings will be handled. The MOU establishes procedures for reimbursement, accounting, reporting, and future actions such as potential bond redemption or refunding, ensuring clear financial management and coordination between the City and ALP throughout the life of the bond issue.

Financial Impact

None

Recommendation

Authorization to execute the attached MOU with ALP Utilities regarding the 2026A GO Water Revenue Bonds.

ATTACHMENTS

- Final DRAFT Memorandum of Understanding - 2026A.docx

Memorandum of Understanding

Between the City of Alexandria and The Board of Public Utilities dba “ALP Utilities”

Regarding Use and Payment Terms for the 2026A General Obligation Water Revenue Bonds

This Memorandum of Understanding (“MOU”) is entered into by and between the City of Alexandria (“City”) and its component unit, The Board of Public Utilities dba “ALP Utilities” (“ALP”). The purpose of this MOU is to establish the procedures, responsibilities, and financial terms associated with the use of proceeds from the City’s 2026A General Obligation Water Revenue Bonds (the “Bonds”) issued for the construction of a new water tower located on County Road 82.

1. **Parties**
   The parties to this MOU are:
   a. The City of Alexandria, a municipal corporation organized under the laws of the State of Minnesota; and
   b. ALP Utilities, a component unit of the City and a public utility serving the City of Alexandria and surrounding area.
2. **Purpose**
   a. The purpose of this MOU is to define the respective roles of the City and ALP regarding the management of the Bond proceeds, the reimbursement of construction costs for the County Road 82 water tower, and the process for making required debt service payments on the Bonds.
3. **Bond Proceeds and Fund Management**
   a. All proceeds from the 2026A General Obligation Water Revenue Bonds will be held by the City in a designated debt service fund established specifically for the project.
   b. The City shall be responsible for the custody, accounting, and reporting of all funds and earnings within this account.
4. **ALP Obligation**
   a. Amounts reimbursed to ALP from the proceeds of the 2026A General Obligation Water Revenue Bonds shall constitute ALP’s obligation under this agreement.
   b. ALP's obligation shall be equal to the aggregate amount of Bond proceeds disbursed to ALP for eligible project costs.
   c. ALP shall continue to provide the City with the full amount of each scheduled debt service payment required for the Bonds in accordance with this Agreement.
   d. The parties acknowledge that the Bonds were issued at a premium.
   e. The City shall annually apply the amortized portion of the bond premium (Appendix C) as a reduction to ALP’s outstanding obligation associated with the Bonds.
   f. The amortization of the bond premium shall not reduce the amount of any scheduled debt service payment required to be remitted by ALP under this Agreement.
5. **Use of Bond Proceeds**
   a. ALP may draw upon Bond proceeds to reimburse itself for eligible costs incurred in connection with the construction of the County Road 82 water tower and in accordance with the Closing Memorandum document attached to this MOU.

b. Any project costs in excess of available bond proceeds shall be the responsibility of ALP.
c. Reimbursement requests shall be submitted in substantially the form attached as Appendix A and shall include supporting documentation sufficient to demonstrate the eligibility of the expenditures.
d. The City shall approve, deny, or request additional information for reimbursement requests within ten (10) business days of receipt.

6. **Interest Earnings During Construction**
   a. Any interest earned on unspent Bond proceeds shall remain in the designated debt service fund and shall first be used for any construction costs not covered by the bond proceeds and then be applied exclusively toward future debt service payments related to the Bonds.
7. **Post Construction Use of Remaining Funds**
   a. Upon completion of construction, any remaining Bond proceeds, including interest earnings, shall be used solely for scheduled debt service payments in accordance with the debt service schedule attached to this MOU and incorporated by reference.
8. **Debt Service Payment Procedure**
   a. ALP shall provide to the City the full amount needed to make each scheduled debt service payment.
   b. All required funds must be wired to the City no later than ten (10) days prior to the applicable payment due date.
   c. Upon receipt of the required funds, the City will remit the debt service payments to the bond trustee or paying agent in accordance with the payment schedule, included in Appendix B.
9. **Optional Redemption and Refunding**
   a. Bonds maturing on and after February 1, 2037 are subject to optional redemption on February 1, 2036 and any date thereafter in accordance with the Bond Resolution and related bond documents.
   b. Because ALP is responsible for providing funds for debt service on the Bonds, the City shall consult with ALP regarding any optional redemption, defeasance or refunding opportunities related to the Bonds.
   c. ALP may request that the City redeem, defease or refund all or a portion of the outstanding Bonds if ALP determines such action is financially beneficial.
   d. Upon written request from ALP, the City shall take all reasonably necessary actions to evaluate and, if feasible, implement the requested redemption, defeasance, or refunding subject to Bond Resolution, applicable law, and the availability of funds.
   e. Any costs associated with an optional redemption, defeasance, or refunding of the Bonds shall be the responsibility of ALP unless otherwise agreed to in writing by the parties.
10. **Reporting and Accounting**
    a. The City shall provide, during construction, monthly reports to ALP regarding the balance of Bond proceeds, interest earnings, reimbursements, and debt service payments as mutually agreed upon.

b. The City shall maintain records of ALP's outstanding obligation and shall provide ALP with an annual reconciliation showing:
    i. Beginning obligation balance
    ii. Bond proceeds disbursed during the year
    iii. Bond premium amortization applied during the year
    iv. Other adjustments
    v. Ending obligation balance
c. ALP shall have the right to review relevant records maintained by the City pertaining to the Bond proceeds and related transactions.

11. **Costs Incurred by the City of Alexandria**
    a. Any costs associated with the 2026A debt issue including but not limited to Arbitrage reporting, continuing disclosures and paying agent fees paid by the City will be invoiced to ALP for reimbursement.
    b. Any future costs reasonably required to maintain compliance with tax regulations, bond covenants, etc. related to the Bonds will be the responsibility of ALP.
12. **Administrative Contacts**
    a. The City Finance Director, or their designee, shall serve as the primary administrative contact for the City with respect to this Agreement.
    b. The ALP Finance Manager, or their designee, shall serve as the primary administrative contact for ALP with respect to this Agreement.
    c. Either party may designate a successor administrative contact by written notice to the other party.
13. **Term and Amendment**
    a. This MOU will remain in effect until all obligations associated with the 2026A General Obligation Water Revenue Bonds have been satisfied.
    b. This MOU may be amended at any time by mutual written agreement of both parties.
14. **General Provisions**
    a. Both parties agree to comply with all applicable laws, regulations, and bond covenants associated with the issuance and use of the Bonds.
    b. Each party affirms that the individuals signing this MOU on its behalf are authorized to do so.

IN WITNESS WHEREOF, the undersigned have executed this Memorandum of Understanding on the dates indicated below.

City of Alexandria	ALP Utilities
By: _____	By: _____
Name:	Name:
Title:	Title:
Date:	Date:

Appendix A

Bond Proceeds Reimbursement Request Form

2026A General Obligation Water Revenue Bonds
County Road 82 Water Tower Project

Request Information

Item	Information
Reimbursement Request No.	
Request Date	
ALP Contact Person	
Phone/Email	

Summary of Costs Requested

Vendor/Payee	Invoice No.	Description of Cost	Invoice Date	Amount
				$
				$
				$
				$
				$

Total Reimbursement Requested: $_____

Required Attachments

- Vendor invoices
- Proof of payment (if available)
- Construction contract documentation (if requested)
- Any other supporting documentation reasonably requested by the City

Certification

I certify that:

1. The costs identified above were incurred in connection with the County Road 82 Water Tower Project.
2. The costs are eligible for reimbursement from the proceeds of the 2026A General Obligation Water Revenue Bonds.
3. Supporting documentation, including invoices and other applicable records, is attached.
4. The requested reimbursement has not previously been reimbursed from bond proceeds.

Submitted by ALP Utilities

Signature: _____

Name: _____

Title: _____

Date: _____

City Review and Approval

Item	Information
Date Received	
Amount Requested	$
Amount Approved	$

Comments:

Approved by City of Alexandria

Signature: _____

Name: _____

Title: _____

Date: _____

CITY OF ALEXANDRIA, MINNESOTA

PLANNING COMMISSION

MINUTES ● AUGUST 17, 2026

COUNCIL CHAMBERS Regular Meeting 7:00 PM

1. 7:00 PM – CALL TO ORDER

The meeting was called to order at 7:00 PM by Planning Commission Chairperson Deb Parrott. Under the procedures established by the Commission on October 1, 1973, the minutes of the August 17, 2026 meeting were approved.

Attendee Name	Title	Status
Deb Parrott	Chairperson	Present
Adam Barnett	Member	Present
Chris Huether	Member	Present
Bill Franzen	Member	Present
Heather Molesworth	Member	Present
Susan Anderson	Member	Present
Jeremy Geris	Member	Present

2. 7:00 PM – PUBLIC HEARING – PLANNED UNIT DEVELOPMENT "East Alexandria Townhomes" (PUD-26-002), CONDITIONAL USE (C-26-009), SUBDIVISION (SA-26-004), ZONING DISTRICT AMENDMENT (DA-26-002) – Ron Hoekstra, Bonnema Runke Stern (land surveyors) on behalf of CS Nelson Properties, LLC (owner/developer)

A. PLANNED UNIT DEVELOPMENT **"East Alexandria Townhomes"** (PUD-26-002)

These applications seek to create a non-single-family Planned Unit Development (PUD) to allow the construction of a 24-unit townhome complex, dedication and construction of a new public street, extension of public utilities, and accessory uses such as parking, driveway access, etc. The exhibits include the original sketch plat which was prepared for the required DRT meeting held in January, 2026, as well as the proposed plat for the first phase of development, along with preliminary site, grading, and utility plans. Note that there are inconsistencies between several of the civil engineering exhibits and the proposed plat. While not typical, the information is sufficient to demonstrate that the project is feasible to construct, at least on a preliminary basis, which is the intended purpose of the preliminary plat exercise. Finally, note that neither Outlot B (to the east of the first

phase) nor the east half of Outlot A (to the south of the proposed Eighth Avenue E extension) is presently part of the proposed plan, even though they were included in the sketch/DRT planning exercise.

Exhibits: In addition to the complete submittal, I have identified the following index to Exhibits (labeled in red):

- Exhibit A – Existing Conditions (Sheet C-101)
- Exhibit B – Plat of "East Alexandria Townhomes"
- Exhibit C – Preliminary Sketch (presented to DRT)
- Exhibit D – Overall Site Aerial Photo
- Exhibit E – Preliminary Site Plan
- Exhibit F – Preliminary Grading Plan
- Exhibit G – Preliminary Utility Plan
- Exhibit H – Preliminary Erosion Control Plan
- Exhibit I – Zoning Map R-1 "Single Family Residential" and S – "Shoreland"

Authority: City Code Section 10.21, Subdivision 6.A.1.b authorizes the subject application in the existing R-3 "Medium Density Residential" zoning district in which the subject site lies. **City Code Section 10.20** includes the Shoreland provisions, since the extreme southwest corner of this property is located within the "S" overlay district (1000') of Lake Connie. Section 10.20, Subd. 8.A states: "Planned Unit Developments (PUDs) are allowed for new projects on undeveloped land, redevelopment of previously built sites, or conversions of existing buildings and land." The project has already undergone the Code-required review by the City's Development Review Team. (**City Code Section 10.21**, Subd.6.B.2.) All PUDs are processed as a Conditional Use Permit and may include a subdivision (platting) request. The zoning district is automatically amended upon approval to allow only those uses, in those locations, and to those extents as approved by the City. The new zoning district for this site will be "PUD-26-002", which will be displayed on the City's zoning maps after approval is granted.

(Note that while this application is a Shoreland PUD, it is not located on a shoreline. It is only due to the Shoreland Rules that the property needs to be processed as a PUD.)

Purpose: City Code Section 10.21, Subd. 1 states, "The purpose of the "PUD" Planned Unit Development District is to provide great flexibility in the use and design of structures and land in situations where modification of specific provisions of this Ordinance would not be contrary to its intent and purposes…and will not be harmful to the neighborhood in which the district occurs." The PUD process may allow "…deviation from the strict district and performance standards…" This means that the entire PUD process constitutes a variance (or set of

variances) without the need for individual actions on each such variance.

Planned Unit Development (Shoreland): "A type of development characterized by a unified site design for a number of dwelling units or dwelling sites on a parcel, whether for sale, rent or lease, and also usually involving clustering of these units or sites to provide areas of common open space, density increases, and a mix of structure types and land uses. These developments may be organized and operated as condominiums, time-share condominiums, cooperatives, full fee ownership, commercial enterprises, or any combination of these, or cluster subdivisions of dwelling units, residential condominiums, townhouses, apartment buildings, campgrounds, recreational vehicle parks, resorts, hotels, motels, and conversions of structures and land uses to these uses." (**City Code Section 10.20**, Subd. 2.G.25)

Environmental Review: The subject project does not meet the MPCA threshold for an Environmental Assessment Worksheet (EAW). Because the City has an approved Comprehensive Plan and Budget Implementation Process, it has been certified by the Minnesota Environmental Quality Board as having an EAW threshold of 250 unattached or of 375 attached units. The City's internal environmental review process includes establishing unit densities, structure setbacks, impervious surface limits, stormwater management, etc. that are consistent with or exceed local, state, and federal requirements.

Location: The project is located between CSAH 46 (S. McKay Avenue) and Rosewood Lane, on land that will be served by an extension of Eighth Avenue E. The County's GIS layer estimates the land area as 6.77 acres.

Notification: Minnesota Statutes 462.357, Subd.3 requires that notice of the required public hearing be given to the owners of property located within 350 feet of the project site. Notice was also placed in the City's official newspaper.

Zoning: As noted earlier, the existing zoning is R-3 "Medium Density Residential" and S, "Shoreland". A rezoning to PUD is automatic as part of the PUD process.

Density: The total site size of approximately 294,900 square feet would allow no less than 20 code-compliant R-3 building lots, if developed under the lot-and-block provisions of the City Code. Each of those lots could contain six (6) apartment units or 3.75 townhome units. The allowable density is approximately 118 units of apartments, or 73 units of townhomes. (The project's Shoreland tier calculation puts the land in the southwest corner of the site in Tiers 3 and 4. No

units are proposed in those areas.) Note that bonus density would also be allowed in this case but is not being requested.

Finally, the City Code requires 4000 square feet of land area/unit for townhomes, thus the allowable density of 73 townhome units. The subject request is for 24 units, to be developed in phases.

Access: The site has existing pedestrian and vehicle access from Seventh Avenue East on its north end. Additional access is required and will be provided by the construction of the long-planned extension of Eighth Avenue East, which will bisect the site from east to west. The alignment for that extension has been set. The extension will serve to implement the City's Comprehensive Plan Alexandria 2040 priority statements about connectivity between neighborhoods, schools, public parks, etc. The first phase of this development can occur without the Eighth Avenue extension, but nothing south can be so developed. The developer may construct a temporary turnaround at the south end of the private driveway serving the first phase, which will be removed upon the developer's completion of the required Eighth Avenue extension.

Utilities: ALASD advised during the project's DRT meeting that sanitary sewer is available for extension into the site via an 8" mainline located in McKay Avenue, and via an 8" line located in both Seventh Avenue and Eighth Avenue. Municipal water is available to the site via an existing 12" mainline located in McKay and via a 6" mainline in Seventh Avenue and an 8" main in Eighth Avenue. Each unit will require separate and independent public utility connections to the main lines. If units connect to the Seventh Avenue main, they will be subject to Sanitary Sewer and Public Water connection charges, based upon the formula contained in the City Code with credit given for any previous payments and uses. If they connect to a new main line installed by the developer in Eighth Avenue, no City connection fees will apply. ALASD will likely impose its Waste Water Treatment Expansion Fee on all units.

Drainage: Best Management Practices will need to be applied to the development to make whatever Stormwater Management improvements are possible. Preliminary grading and erosion control plans are included (Exhibits F and H). A final detailed drainage plan will be a condition of approval. That plan for the entire project must be submitted with the final plat for the first phase of development. The final drainage plan should be reviewed and approved by the City Engineer as a condition of approval of the preliminary PUD, prior to approval of the final plat. Additionally, the City's already established Stormwater Management Ordinance and regulations are substantially more detailed and stringent than the general and specific requirements

of the Shoreland Ordinance and of MPCA. The site's topography and nature lend itself to the utilization of the lowest part of the site as a stormwater basin. Note also that this is a "common plan of development" so all stormwater improvements necessary for the complete build-out must be installed with the first phase of development.

Parking: City Code parking standards require two (2) paved, off-street parking stalls per unit, for a total of 48 such stalls upon buildout, and a total of 24 such stalls for the first phase. These stalls will be provided in the attached garages and on the private driveways, all serviced by a north-to-south private drive connection between Seventh Avenue and Eighth Avenue. Since the proposed private drive will not be wide enough to allow "on-street parking" it is essential that the City and Developer agree on how many stalls are required for not only resident parking, but for guest parking as well.

Surrounding Land Uses: The surrounding land uses are a mix of single-family residential (including townhomes), medium density residential (apartments), commercial uses, abandoned industrial uses (the gravel pits on the east side of Rosewood Lane), public, and institutional uses. It appears that the subject proposal is consistent with these land uses, as well as those contemplated in the City's Comprehensive Plan.

Traffic: No traffic analysis has been provided by the applicant. However, townhome uses typically generate approximately seven (7) trips per day, slightly fewer than a single-family house. Full build-out would see approximately 168 total daily trips; the first phase of 12 units will generate approximately 84 such trips.

Open Space/Impervious Cover: The City Code and the State Shoreland Rules limit the amount of impervious surfaces in general to a maximum of 25% for each tier of development within the Shoreland District (1000' of the lake). (The City's Stormwater Management Ordinance, which is significantly more restrictive than either MPCA or other local government rules in the area, will also apply.) A reminder that the entire area included in the Shoreland district is proposed to be pervious in nature.

Landscaping: The City's landscaping regulations require that not less than ten percent (10%) of the net site must be landscaped. (The "net" site is the gross area minus the proposed buildings.) This overall landscaping may include the required parking area landscaping (which may also feature rain gardens or other stormwater management techniques) as well as boulevard trees at thirty (30) foot intervals along the public street. Note that any existing tree cover that is to be

retained is a contributor to meeting the landscaping requirement. A full landscaping plan should be a condition of approval of these requests.

Park Dedication: The City of Alexandria's Comprehensive Plan finds that less than 2% of land in the City was devoted to public parks and recreational facilities, far less than the 5% that is desirable in a healthy, sustainable community. To correct that situation, the City of Alexandria has affirmed its policy of requiring park dedication in the form of land or an equivalent cash contribution, based upon the density of a proposed subdivision, the proximity of the proposed subdivision to existing park facilities, the appropriateness of land within the proposed subdivision for park purposes, etc. These policies are found in City Code Section 11.06 which, along with the individual site plan review of a proposed project, combine to create an essential nexus of public park need/development demand.

The City's subdivision ordinance requires either a land or cash equivalent contribution of 10% for park purposes. (The site is valued at approximately $35,015 per acre.) If the proposed stormwater management pond is designed to take runoff from the public street(s) it would qualify as a Regional pond and as such could be all or part of a cash equivalent contribution. Credit for that land area would be given. Additional calculations will determine the qualification of the pond and its area. The Park fee is payable as each phase is final platted, at the time the plat is released for recording. The first phase of development includes approximately 3.24 acres, so the total fee for the first phase would be approximately $11,345.

Shoreland Maintenance and Design Criteria: The City Code and State Rules provide the requirements for deed restrictions, covenants, easements, etc. necessary for the preservation of open space. Since this project will contain multiple parcels or owners, those draft restrictions, covenants, easements, etc. are required and should be a condition of preliminary PUD approval, keeping in mind that the geographic area covered by the Shoreland Rules is minimal.

Property Values: Although the Commission does not routinely involve itself in matters of property valuations it is worth noting that, in response to a request from City staff, the City and County Assessor's offices have examined their records and find no instances where there is any reduction, decline, or negative impact on adjacent, surrounding, or nearby property values directly attributable to the presence or creation of a PUD, or of apartments, townhomes or other medium density residential uses in general. (The City and the County have extensive experience with this type of land use so the assessing staff's knowledge is quite widespread and with a significant history.)

Financing Request: The applicant has initiated a subsidy request with the City. That hearing is upcoming at the City Council/EDA level.

External Reviewers: The City has received no written comments from its external reviewers.

Recommendation(s): Since it appears that the subject applications meet or exceed the relevant provisions of the Alexandria City Zoning and Subdivision Ordinances, staff recommends (in separate actions):

A. Approval of the Preliminary PUD Application **PUD-26-002**,
B. Approval of the Conditional Use Application **C-26-009**,
C. Approval of the Zoning District Amendment Application **DA-26-002**, and
D. Approval of the preliminary plat of East Alexandria Townhomes **SA-26-004**, all based upon the following **Findings of Fact** and subject to the conditions as noted in the enclosed **Conditional Use Analysis**, described elsewhere in this report, as described below, and/or as determined by the Commission:

1. The proposed project is not detrimental to present and potential surrounding land use.
2. Land surrounding the proposed development can be planned in coordination with the proposed development and can be developed so as to be mutually compatible.
3. Streets and sidewalks, existing and proposed, are suitable and adequate to carry anticipated traffic within the proposed project and in the vicinity of the proposed project, in light of the criteria set forth in this Code and in compliance with transportation level of service standards and guidelines contained in the comprehensive plan.
4. Services including potable water, sanitary sewer and storm drainage are available or can be provided by the development prior to occupancy so as to comply with level of service standards or guidelines contained in the comprehensive plan.
5. Each phase of the proposed development, as it is planned to be completed, contains the required parking spaces, recreation spaces, landscape and utility areas necessary for creating and sustaining a desirable and stable environment.
6. The project conforms with the purposes and standards prescribed in Chapter Ten of the City Code.
7. The project conforms to the Comprehensive Plan.

AND with the conditions as described in the enclosed Conditional Use Analysis, as described elsewhere in this report, as described below, or as determined by the Commission:

1. Connection to public utilities as per ALP/ALASD requirements, including the payment of any associated connection or other fees.
2. A Final PUD application shall be submitted as a building or grading/filling permit, part of the building permit application and review process.
3. A final plat creating the conveyable parcels, common lot(s), public street, etc. be submitted for review by the Commission and Council
4. A final drainage plan is submitted to and approved by the City Engineer.
5. A full landscaping plan be submitted for review and approval prior to the final plat approval.
6. Proper evidence of title is presented to the City Attorney prior to release of the final plat for recording.
7. Payment of the required park dedication contribution of $11,345 prior to release of the first phase final plat for recording, with appropriate credit given for a Regional stormwater pond (if available).
8. Draft property owners association agreement, covenants, etc., governing the ongoing maintenance of the project, including open space.
9. Recording of the approved final plat within one-hundred (100) days of the date of Council approval. After that date the approval and plat shall be considered void unless the plat is already recorded.

Chairperson Parrott introduced the item and asked Mr. Weber to provide background information.

Mr. Weber presented background on the proposed Planned Unit Development consisting of up to 24 townhome units developed over multiple phases. He clarified discrepancies between plat drawings and civil engineering sets, emphasizing that inconsistencies are normal at the preliminary plat stage. He explained shoreland district implications due to proximity to Lake Connie and outlined regulatory requirements.

Applicant Cody Nelson addressed the Commission and discussed project phasing, construction timing, cul-de-sac preference, and long-term connectivity considerations.

Commissioners asked questions regarding street construction responsibility, future expansion possibilities, and alignment with city planning standards.

Mr. Weber read the findings of fact supporting approval, covering compatibility with adjacent land uses, infrastructure capacity, utility availability, compliance with the comprehensive plan, and phased

parking/landscaping standards.

Chairperson Parrott opened the public hearing for the proposed townhome development "**East Alexandria Townhomes**". The project requires approval of a Planned Unit Development **(PUD-26-002)**, a Subdivision **(SA-26-004)**, Conditional Use **(C-26-009)** and associated rezoning **(DA-26-002)**. (Separate action is needed for each land use element.)

When no commenters came forward to speak, Chair Parrott closed the hearing and asked for action.

Commissioner Anderson moved and Commissioner Barnett seconded to approve **PUD-26-002**, based on the Findings of Fact as noted in the staff report and with the recommended conditions.

RESULT:	**PASSED**
MOVER:	Susan Anderson, Member
SECONDER:	Adam Barnett, Member
AYES:	Barnett, Huether, Franzen, Molesworth, Anderson and Geris

B. CONDITIONAL USE **"East Alexandria Townhomes"** (C-26-009)

See staff report for Planned Unit Development application PUD-26-002.

Recommendation: Since it appears that Conditional Use Application **C-26-009** meets or exceeds the relevant provisions of the Alexandria City Zoning and Subdivision Ordinances, staff recommends:

Approval of the Conditional Use **C-26-009**.

Commissioner Barnett moved and Commissioner Anderson seconded to approve **C-26-009**, based on the Findings of Fact as noted in the staff report and with the following conditions:

1. Connection to public utilities as per ALP/ALASD requirements, including the payment of any associated connection or other fees.
2. A Final PUD application shall be submitted as a building or grading/filling permit, part of the building permit application and review process.
3. A final plat creating the conveyable parcels, common lot(s), public street, etc. be submitted for review by the Commission and

Council

4. A final drainage plan is submitted to and approved by the City Engineer.
5. A full landscaping plan be submitted for review and approval prior to the final plat approval.
6. Proper evidence of title is presented to the City Attorney prior to release of the final plat for recording.
7. Payment of the required park dedication contribution of $11,345 prior to release of the first phase final plat for recording, with appropriate credit given for a Regional stormwater pond (if available).
8. Draft property owners association agreement, covenants, etc., governing the ongoing maintenance of the project, including open space.
9. Recording of the approved final plat within one-hundred (100) days of the date of Council approval. After that date the approval and plat shall be considered void unless the plat is already recorded.

RESULT:	**PASSED**
MOVER:	Adam Barnett, Member
SECONDER:	Susan Anderson, Member
AYES:	Barnett, Huether, Franzen, Molesworth, Anderson and Geris

C. SUBDIVISION **"East Alexandria Townhomes"** (SA-26-004)

See staff report for Planned Unit Development application PUD-26-002.

Recommendation: Since it appears the Subdivision Application **SA-26-004** meets or exceed the relevant provisions of the Alexandria City Zoning and Subdivision Ordinances, staff recommends:

Approval of the preliminary plat of "East Alexandria Townhomes" **SA-26-004** based upon the Findings of Fact and subject to the conditions as noted in the enclosed Conditional Use Analysis, described elsewhere in this report, and/or as determined by the Commission.

Commissioner Anderson moved and Commissioner Geris seconded to approve **SA-26-004**, based on the Findings of Fact as noted in the staff report and with the recommended conditions.

RESULT:	**PASSED**
MOVER:	Susan Anderson, Member
SECONDER:	Jeremy Geris, Member
AYES:	Barnett, Huether, Franzen, Molesworth, Anderson and Geris

D. ZONING DISTRICT AMENDMENT **"East Alexandria Townhomes"** (DA-26-002)

See staff report for Planned Unit Development application PUD-26-002.

Recommendation: Since it appears that Zoning District Amendment Application **DA-26-002** meets or exceed the relevant provisions of the Alexandria City Zoning and Subdivision Ordinances, staff recommends:

Approval of the Zoning District Amendment **DA-26-002**.

Commissioner Huethers moved and Commissioner Molesworth seconded to approve **DA-26-002**, based on the Findings of Fact as noted in the staff report and with the recommended conditions.

RESULT:	**PASSED**
MOVER:	Chris Huether, Member
SECONDER:	Heather Molesworth, Member
AYES:	Barnett, Huether, Franzen, Molesworth, Anderson and Geris

3. 7:10 PM – PUBLIC HEARING – CONDITIONAL USE (C-26-008) – Stacy Karasch and Lisa Edgerly dba EDGE Real Estate Partners, LLC

A. CONDITIONAL USE (C-26-008) – Stacy Karasch and Lisa Edgerly dba EDGE Real Estate Partners, LLC

This application seeks a conditional use permit to authorize group quarters for up to five (5) unrelated persons in an existing dwelling unit located in an R-1 "Single-Family Residential" zoning district.

Index to Exhibits:
- Exhibit A – Neighborhood Context Aerial Photo
- Exhibit B – Applicant-provided Site Plan Photo

Authorization: This application is authorized by City Code Section 10.06, Subdivision 4.D.

Notification: Minnesota Statutes 462.357, Subd.3 requires that notice of the required public hearing be given to the owners of property located within 350 feet of the project site.

Location: The property is located at 1301 Ridgeview Terrace, in the Scenic Heights neighborhood.

Zoning/Background: The existing home has been used as a single-family dwelling since its construction in 1977. The home was purchased by Edge Real Estate Partners in 2022 and currently used as a short-term private/vacation rental and is so registered with Horizon Public Health. The present application does not alter the number of dwelling units (one), only the number of unrelated long-term occupants allowed.

Group Quarters: The City's zoning ordinance allows group quarters as a conditional use in the R-1 zone. Group quarters is defined as, "A dwelling unit that houses not more than five (5) unrelated persons …" (See note above regarding the number of units at this location.)

Access: Access to the site and the proposed off-street parking is from Ridgeview Terrace. There is no proposal for revised or relocated access.

Parking: The parking standard for group quarters is one (1) hard-surfaced (paved or concrete) stall per occupant. The applicant proposes to utilize the existing front-loaded three-stall stall garage as well as the hard surfaced driveway to provide the required parking. This three-plus-two tandem parking has been acceptable in residential settings. (See also "Screening", below.)

Surrounding Uses: The site is bounded by single-family residential uses on three sides, with the privately owned Scenic Community Park to its rear.

Utilities: There are adequate existing public utilities available to the site to support the group quarters request.

Drainage: No change in the existing storm water drainage pattern is either proposed or required. There is no additional impervious cover created by the proposal.

Change of Use/Sprinkler Requirement: City Building Official Mike Schmidt reports that the subject request is not a change in occupancy and thus will not trigger a sprinkler requirement.

Screening: The Code requires that parking areas and access drives be

screened from abutting residential uses. The outside parking area should be screened on both sides. In order to not block visibility for vehicles exiting the site the screening should be in the form of densely planted low shrubs, not exceeding four (4) feet in height, and extending from the front of the structure (or parallel to it) to either the front property line – a distance of approximately 48 feet – or to the seam between the asphalt driveway and the concrete apron. (The asphalt driveway is approximately 21 feet wide, and the concrete apron is a trapezoid extending approximately 24 feet from the garage doors and narrowing from 40 feet in width at the front of the garage to approximately 21 feet in width where it meets the asphalt.) Since the average passenger car length is approximately 15 feet, the average SUV length about six inches longer, and the longest standard consumer pickup length as great as 22 feet, any screening extending 24' would likely suffice. The Commission and applicants should determine the area of screening and define when this installation must be completed.

Property Values: Although the Commission does not routinely involve itself in matters of property valuations it is worth noting that, in response to a request from City staff, the City and County Assessor's offices have examined their records and find no instances where there is or has been any reduction, decline, or negative impact on adjacent, surrounding, or nearby property values directly attributable to the presence or creation of a PUD, or of apartments, townhomes or other medium density residential uses in general. (The City and the County have extensive experience with this type of land use, so the assessing staff's knowledge is quite broad and with a significant history.)

Recommendation: Since it appears this request meets the relevant provisions of the City Code, recommend approval as presented based upon the Findings of Fact and with the conditions as noted in the enclosed Conditional Use Permit Analysis.

UPDATED on 8/14/26: In light of the new information contained in the attached voice message transcripts, and because of the short turnaround time in which to properly confirm the claims made, the Commission may choose to complete the public hearing process on Monday and then act to table the request until such time as the City has had the opportunity to fully evaluate the appropriate next steps. Although these transcripts are not offered a proof of misdeeds on the part of the applicants, they may be considered as possible evidence that the owners have not operated in good faith with either the neighborhood or the City. Further evaluation of police call records, City HRA records, and even Horizon Public Health's records regarding the short term private/vacation home rental is desirable.

Chairperson Parrott introduced the item and asked Mr. Weber to provide background information.

The application is a request to allow Group Quarters for up to five (5) unrelated people in an R-1 "Single-Family Residential" Zoning District. Weber read aloud the relevant portions of the City Code and information from the League of Minnesota Cities defining conditional use permits, and the City's role and the public's role in public hearings.

Applicants Lisa Edgerly and co-owner Stacy Karasch explained intent of mixed-use occupancy: Airbnb operation during summer months and student housing during winter.

Commissioners raised questions about parking requirements, property management oversight, compliance history, local property manager presence, and regulation differences between long-term rental vs. short-term vacation rental licensing.

Chair Parrott opened the public hearing.

Lynn Pierce, 1303 Ridgeview TER NE, addressed the Commission stating prior renters had been involved in underage drinking, smoking, noise, and that the police had been called. She and her husband had installed a fence due to the issues. She felt the owners were rarely present and intends to extend fence if the Conditional Use for Group Quarters is approved.

Deb Carlson, 1302 Ridgeview TER NE, was also apposed to renting to college students and cited concerns about parking along the street, and diminished property value.

Arnie Wehofer, 2009 Meadow LN NE, addressed the Commission with questions about parking regulation and enforcement.

Jerry Witt, 2008 Meadow LN NE, wanted more information on rental oversight and who should be contacted when concerns arise. He values the quiet neighborhood and would like to see it preserved.

Hearing no other comment, the public hearing was closed.

Mr. Weber responded to concerns by clarifying enforcement procedures, parking regulations, code compliance expectations, and how CUP revocation could occur if violations become a persistent issue. He also shared that City and County property tax assessment studies have shown no negative effect on surrounding property values

due to the presence or establishment of high or medium density housing.

Commissioner Barnett made a motion to approve **C-26-008** based on the findings of fact and with the conditions recommended in the Conditional Use Permit Analysis. Commission Huether seconded.

Conditions are as follows:

1. One (1) off-street paved parking stall provided per occupant
2. Dense vegetative screening along both sides of driveway from garage to property line at a maximum height of four (4) feet
3. Any exterior lighting to be hooded and directed away from public streets and neighboring residential uses

RESULT:	**MOVER:**	
Adam Barnett, Member		**SECONDER:**
Chris Huether, Member		**AYES:**
Barnett, Huether, Franzen, Molesworth, Anderson and Geris		

4. OLD & OTHER BUSINESS

A. INTERIM ORDINANCE – **Data Center Moratorium** (TA-26-002) – City of Alexandria

Data Center Study – City of Alexandria

With the completion of the passage and publication of the ordinance declaring the need for a study and moratorium, we are now able to proceed with delving more deeply into this topic.

I've invited two parties to the August Commission meeting: John Unger operates the Vaultas data center at 720 Hawthorne St., and Josh Waldorf is the Manger of Electric Services for ALP Utilities. Both have extensive experience in their respective fields and a willingness to share their knowledge with the Commission. This item will eventually be the topic of a public hearing, but at the September meeting it will be less formal and more conversational. I can envision having both of these guests return later in the 12-month study period for follow-up.

Additional info regarding Vaultus is available here: https://vaultas.com/data-centers/alexandria-mn/

Also, as has become the norm, additional news updates are enclosed for your reference.

Chairperson Deb Parrott asked if there was any old or other business to discuss. As the Data Center Moratorium and study period is underway, a guest speaker was invited to speak to the Planning Commission and share insight on the topic.

Mr. Weber introduced John Unger of Vaultus, a local data center in Alexandria. Mr. Unger provided an overview of data center operations, cooling systems, and power needs. The history and role of data centers in modern technologies like phones, robotics, and automation was shared, along with the importance of lowâ€˜latency computing (1–5 milliseconds) for autonomous vehicles and advanced industrial automation.

Discussion on future developments and infrastructure included information on liquid immersion cooling systems. Mr. Unger emphasized that properly designed data centers are not harmful to communities.

5. ADJOURNMENT

Having no further agenda items to discuss, Commissioner Anderson moved to adjourn. Commissioner Huether seconded the motion, and the meeting was adjourned at 8:22 PM.

_____

Deb Parrott, Chairperson

Attest:

_____

Erin Anderson, Secretary

CITY OF ALEXANDRIA

City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

SCHEDULED
ACTION ITEM (ID # -10625-)

Meeting: August 24, 2026
Department: Planning Department/Commission
Category: Report
Prepared by: Erin Anderson
Department Head: Mike Weber
DOC ID: -10625-

PLANNED UNIT DEVELOPMENT "East Alexandria Townhomes" (PUD-26-002)

Background

These applications seek to create a non-single-family Planned Unit Development (PUD) to allow the construction of a 24-unit townhome complex, dedication and construction of a new public street, extension of public utilities, and accessory uses such as parking, driveway access, etc. The exhibits include the original sketch plat which was prepared for the required DRT meeting held in January, 2026, as well as the proposed plat for the first phase of development, along with preliminary site, grading, and utility plans. Note that there are inconsistencies between several of the civil engineering exhibits and the proposed plat. While not typical, the information is sufficient to demonstrate that the project is feasible to construct, at least on a preliminary basis, which is the intended purpose of the preliminary plat exercise. Finally, note that neither Outlot B (to the east of the first phase) nor the east half of Outlot A (to the south of the proposed Eighth Avenue E extension) is presently part of the proposed plan, even though they were included in the sketch/DRT planning exercise.

Exhibits: In addition to the complete submittal, I have identified the following index to Exhibits (labeled in red):

- Exhibit A – Existing Conditions (Sheet C-101)
- Exhibit B – Plat of "East Alexandria Townhomes"
- Exhibit C – Preliminary Sketch (presented to DRT)
- Exhibit D – Overall Site Aerial Photo
- Exhibit E – Preliminary Site Plan
- Exhibit F – Preliminary Grading Plan
- Exhibit G – Preliminary Utility Plan
- Exhibit H – Preliminary Erosion Control Plan
- Exhibit I – Zoning Map R-1 "Single Family Residential" and S – "Shoreland"

Authority: City Code Section 10.21, Subdivision 6.A.1.b authorizes the subject application in the existing R-3 "Medium Density Residential" zoning district in which the subject site lies. **City Code Section 10.20** includes the Shoreland provisions, since the extreme southwest corner of this property is located within the "S" overlay district (1000') of Lake Connie. Section 10.20, Subd. 8.A states: "Planned Unit Developments (PUDs) are allowed for new projects on undeveloped land, redevelopment of previously built sites, or conversions of existing buildings and land." The project has already undergone the Code-required review by the

City's Development Review Team. (**City Code Section 10.21**, Subd.6.B.2.) All PUDs are processed as a Conditional Use Permit and may include a subdivision (platting) request. The zoning district is automatically amended upon approval to allow only those uses, in those locations, and to those extents as approved by the City. The new zoning district for this site will be "PUD-26-002", which will be displayed on the City's zoning maps after approval is granted.

(Note that while this application is a Shoreland PUD, it is not located on a shoreline. It is only due to the Shoreland Rules that the property needs to be processed as a PUD.)

Purpose: City Code Section 10.21, Subd. 1 states, "The purpose of the "PUD" Planned Unit Development District is to provide great flexibility in the use and design of structures and land in situations where modification of specific provisions of this Ordinance would not be contrary to its intent and purposes…and will not be harmful to the neighborhood in which the district occurs." The PUD process may allow "…deviation from the strict district and performance standards…" This means that the entire PUD process constitutes a variance (or set of variances) without the need for individual actions on each such variance.

Planned Unit Development (Shoreland): "A type of development characterized by a unified site design for a number of dwelling units or dwelling sites on a parcel, whether for sale, rent or lease, and also usually involving clustering of these units or sites to provide areas of common open space, density increases, and a mix of structure types and land uses. These developments may be organized and operated as condominiums, time-share condominiums, cooperatives, full fee ownership, commercial enterprises, or any combination of these, or cluster subdivisions of dwelling units, residential condominiums, townhouses, apartment buildings, campgrounds, recreational vehicle parks, resorts, hotels, motels, and conversions of structures and land uses to these uses." (**City Code Section 10.20**, Subd. 2.G.25)

Environmental Review: The subject project does not meet the MPCA threshold for an Environmental Assessment Worksheet (EAW). Because the City has an approved Comprehensive Plan and Budget Implementation Process, it has been certified by the Minnesota Environmental Quality Board as having an EAW threshold of 250 unattached or of 375 attached units. The City's internal environmental review process includes establishing unit densities, structure setbacks, impervious surface limits, stormwater management, etc. that are consistent with or exceed local, state, and federal requirements.

Location: The project is located between CSAH 46 (S. McKay Avenue) and Rosewood Lane, on land that will be served by an extension of Eighth Avenue E. The County's GIS layer estimates the land area as 6.77 acres.

Notification: Minnesota Statutes 462.357, Subd.3 requires that notice of the required public hearing be given to the owners of property located within 350 feet

of the project site. Notice was also placed in the City's official newspaper.

Zoning: As noted earlier, the existing zoning is R-3 "Medium Density Residential" and S, "Shoreland". A rezoning to PUD is automatic as part of the PUD process.

Density: The total site size of approximately 294,900 square feet would allow no less than 20 code-compliant R-3 building lots, if developed under the lot-and-block provisions of the City Code. Each of those lots could contain six (6) apartment units or 3.75 townhome units. The allowable density is approximately 118 units of apartments, or 73 units of townhomes. (The project's Shoreland tier calculation puts the land in the southwest corner of the site in Tiers 3 and 4. No units are proposed in those areas.) Note that bonus density would also be allowed in this case but is not being requested.

Finally, the City Code requires 4000 square feet of land area/unit for townhomes, thus the allowable density of 73 townhome units. The subject request is for 24 units, to be developed in phases.

Access: The site has existing pedestrian and vehicle access from Seventh Avenue East on its north end. Additional access is required and will be provided by the construction of the long-planned extension of Eighth Avenue East, which will bisect the site from east to west. The alignment for that extension has been set. The extension will serve to implement the City's Comprehensive Plan Alexandria 2040 priority statements about connectivity between neighborhoods, schools, public parks, etc. The first phase of this development can occur without the Eighth Avenue extension, but nothing south can be so developed. The developer may construct a temporary turnaround at the south end of the private driveway serving the first phase, which will be removed upon the developer's completion of the required Eighth Avenue extension.

Utilities: ALASD advised during the project's DRT meeting that sanitary sewer is available for extension into the site via an 8" mainline located in McKay Avenue, and via an 8" line located in both Seventh Avenue and Eighth Avenue. Municipal water is available to the site via an existing 12" mainline located in McKay and via a 6" mainline in Seventh Avenue and an 8" main in Eighth Avenue. Each unit will require separate and independent public utility connections to the main lines. If units connect to the Seventh Avenue main, they will be subject to Sanitary Sewer and Public Water connection charges, based upon the formula contained in the City Code with credit given for any previous payments and uses. If they connect to a new main line installed by the developer in Eighth Avenue, no City connection fees will apply. ALASD will likely impose its Waste Water Treatment Expansion Fee on all units.

Drainage: Best Management Practices will need to be applied to the development to make whatever Stormwater Management improvements are possible. Preliminary grading and erosion control plans are included (Exhibits F and H). A final detailed drainage plan will be a condition of approval. That plan for the entire

project must be submitted with the final plat for the first phase of development. The final drainage plan should be reviewed and approved by the City Engineer as a condition of approval of the preliminary PUD, prior to approval of the final plat. Additionally, the City's already established Stormwater Management Ordinance and regulations are substantially more detailed and stringent than the general and specific requirements of the Shoreland Ordinance and of MPCA. The site's topography and nature lend itself to the utilization of the lowest part of the site as a stormwater basin. Note also that this is a "common plan of development" so all stormwater improvements necessary for the complete build-out must be installed with the first phase of development.

Parking: City Code parking standards require two (2) paved, off-street parking stalls per unit, for a total of 48 such stalls upon buildout, and a total of 24 such stalls for the first phase. These stalls will be provided in the attached garages and on the private driveways, all serviced by a north-to-south private drive connection between Seventh Avenue and Eighth Avenue. Since the proposed private drive will not be wide enough to allow "on-street parking" it is essential that the City and Developer agree on how many stalls are required for not only resident parking, but for guest parking as well.

Surrounding Land Uses: The surrounding land uses are a mix of single-family residential (including townhomes), medium density residential (apartments), commercial uses, abandoned industrial uses (the gravel pits on the east side of Rosewood Lane), public, and institutional uses. It appears that the subject proposal is consistent with these land uses, as well as those contemplated in the City's Comprehensive Plan.

Traffic: No traffic analysis has been provided by the applicant. However, townhome uses typically generate approximately seven (7) trips per day, slightly fewer than a single-family house. Full build-out would see approximately 168 total daily trips; the first phase of 12 units will generate approximately 84 such trips.

Open Space/Impervious Cover: The City Code and the State Shoreland Rules limit the amount of impervious surfaces in general to a maximum of 25% for each tier of development within the Shoreland District (1000' of the lake). (The City's Stormwater Management Ordinance, which is significantly more restrictive than either MPCA or other local government rules in the area, will also apply.) A reminder that the entire area included in the Shoreland district is proposed to be pervious in nature.

Landscaping: The City's landscaping regulations require that not less than ten percent (10%) of the net site must be landscaped. (The "net" site is the gross area minus the proposed buildings.) This overall landscaping may include the required parking area landscaping (which may also feature rain gardens or other stormwater management techniques) as well as boulevard trees at thirty (30) foot intervals along the public street. Note that any existing tree cover that is to be retained is a contributor to meeting the landscaping requirement. A full

landscaping plan should be a condition of approval of these requests.

Park Dedication: The City of Alexandria's Comprehensive Plan finds that less than 2% of land in the City was devoted to public parks and recreational facilities, far less than the 5% that is desirable in a healthy, sustainable community. To correct that situation, the City of Alexandria has affirmed its policy of requiring park dedication in the form of land or an equivalent cash contribution, based upon the density of a proposed subdivision, the proximity of the proposed subdivision to existing park facilities, the appropriateness of land within the proposed subdivision for park purposes, etc. These policies are found in City Code Section 11.06 which, along with the individual site plan review of a proposed project, combine to create an essential nexus of public park need/development demand.

The City's subdivision ordinance requires either a land or cash equivalent contribution of 10% for park purposes. (The site is valued at approximately $35,015 per acre.) If the proposed stormwater management pond is designed to take runoff from the public street(s) it would qualify as a Regional pond and as such could be all or part of a cash equivalent contribution. Credit for that land area would be given. Additional calculations will determine the qualification of the pond and its area. The Park fee is payable as each phase is final platted, at the time the plat is released for recording. The first phase of development includes approximately 3.24 acres, so the total fee for the first phase would be approximately $11,345.

Shoreland Maintenance and Design Criteria: The City Code and State Rules provide the requirements for deed restrictions, covenants, easements, etc. necessary for the preservation of open space. Since this project will contain multiple parcels or owners, those draft restrictions, covenants, easements, etc. are required and should be a condition of preliminary PUD approval, keeping in mind that the geographic area covered by the Shoreland Rules is minimal.

Property Values: Although the Commission does not routinely involve itself in matters of property valuations it is worth noting that, in response to a request from City staff, the City and County Assessor's offices have examined their records and find no instances where there is any reduction, decline, or negative impact on adjacent, surrounding, or nearby property values directly attributable to the presence or creation of a PUD, or of apartments, townhomes or other medium density residential uses in general. (The City and the County have extensive experience with this type of land use so the assessing staff's knowledge is quite widespread and with a significant history.)

Financing Request: The applicant has initiated a subsidy request with the City. That hearing is upcoming at the City Council/EDA level.

External Reviewers: The City has received no written comments from its external reviewers.

Recommendation(s): Since it appears that the subject applications meet or exceed the relevant provisions of the Alexandria City Zoning and Subdivision Ordinances, staff recommends (in separate actions):

A. Approval of the Preliminary PUD Application **PUD-26-002**,
B. Approval of the Conditional Use Application **C-26-009**,
C. Approval of the Zoning District Amendment Application **DA-26-002**, and
D. Approval of the preliminary plat of East Alexandria Townhomes **SA-26-004**, all based upon the following **Findings of Fact** and subject to the conditions as noted in the enclosed **Conditional Use Analysis**, described elsewhere in this report, as described below, and/or as determined by the Commission:

1. The proposed project is not detrimental to present and potential surrounding land use.
2. Land surrounding the proposed development can be planned in coordination with the proposed development and can be developed so as to be mutually compatible.
3. Streets and sidewalks, existing and proposed, are suitable and adequate to carry anticipated traffic within the proposed project and in the vicinity of the proposed project, in light of the criteria set forth in this Code and in compliance with transportation level of service standards and guidelines contained in the comprehensive plan.
4. Services including potable water, sanitary sewer and storm drainage are available or can be provided by the development prior to occupancy so as to comply with level of service standards or guidelines contained in the comprehensive plan.
5. Each phase of the proposed development, as it is planned to be completed, contains the required parking spaces, recreation spaces, landscape and utility areas necessary for creating and sustaining a desirable and stable environment.
6. The project conforms with the purposes and standards prescribed in Chapter Ten of the City Code.
7. The project conforms to the Comprehensive Plan.

AND with the conditions as described in the enclosed Conditional Use Analysis, as described elsewhere in this report, as described below, or as determined by the Commission:

1. Connection to public utilities as per ALP/ALASD requirements, including the payment of any associated connection or other fees.
2. A Final PUD application shall be submitted as a building or grading/filling permit, part of the building permit application and review process.
3. A final plat creating the conveyable parcels, common lot(s), public street, etc. be submitted for review by the Commission and Council
4. A final drainage plan is submitted to and approved by the City Engineer.
5. A full landscaping plan be submitted for review and approval prior to the final plat approval.

6. Proper evidence of title is presented to the City Attorney prior to release of the final plat for recording.
7. Payment of the required park dedication contribution of $11,345 prior to release of the first phase final plat for recording, with appropriate credit given for a Regional stormwater pond (if available).
8. Draft property owners association agreement, covenants, etc., governing the ongoing maintenance of the project, including open space.
9. Recording of the approved final plat within one-hundred (100) days of the date of Council approval. After that date the approval and plat shall be considered void unless the plat is already recorded.

City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

SCHEDULED
ACTION ITEM (ID # -10627-)

Meeting: August 24, 2026
Department: Planning Department/Commission
Category: Report
Prepared by: Erin Anderson
Department Head: Mike Weber
DOC ID: -10627-

CONDITIONAL USE "East Alexandria Townhomes" (C-26-009)

Background
See staff report for Planned Unit Development application PUD-26-002.

Recommendation: Since it appears that Conditional Use Application **C-26-009** meets or exceeds the relevant provisions of the Alexandria City Zoning and Subdivision Ordinances, staff recommends:

Approval of the Conditional Use **C-26-009**.

CITY OF ALEXANDRIA

City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

SCHEDULED
ACTION ITEM (ID # -10629-)

Meeting: August 24, 2026
Department: Planning Department/Commission
Category: Report
Prepared by: Erin Anderson
Department Head: Mike Weber
DOC ID: -10629-

SUBDIVISION "East Alexandria Townhomes" (SA-26-004)

Background
See staff report for Planned Unit Development application PUD-26-002.

Recommendation: Since it appears the Subdivision Application **SA-26-004** meets or exceed the relevant provisions of the Alexandria City Zoning and Subdivision Ordinances, staff recommends:

Approval of the preliminary plat of "East Alexandria Townhomes" **SA-26-004** based upon the Findings of Fact and subject to the conditions as noted in the enclosed Conditional Use Analysis, described elsewhere in this report, and/or as determined by the Commission.

CITY OF ALEXANDRIA

City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

SCHEDULED
ACTION ITEM (ID # -10630-)

Meeting: August 24, 2026
Department: Planning Department/Commission
Category: Public Hearing
Prepared by: Erin Anderson
Department Head: Mike Weber
DOC ID: -10630-

ZONING DISTRICT AMENDMENT "East Alexandria Townhomes" (DA-26-002)

Background

See staff report for Planned Unit Development application PUD-26-002.

Recommendation: Since it appears that Zoning District Amendment Application **DA-26-002** meets or exceed the relevant provisions of the Alexandria City Zoning and Subdivision Ordinances, staff recommends:

Approval of the Zoning District Amendment **DA-26-002**.

ATTACHMENTS

- CS Nelson Applications.pdf
- East Alexandria Townhomes CUP Analysis.pdf
- Exhibit A - East Alexandria Townhomes.pdf
- Exhibit B - East Alexandria Townhomes.pdf
- Exhibit C - East Alexandria Townhomes.pdf
- Exhibit D - East Alexandria Townhomes.pdf
- Exhibit E - East Alexandria Townhomes.pdf
- Exhibit F - East Alexandria Townhomes.pdf
- Exhibit G - East Alexandria Townhomes.pdf
- Exhibit H - East Alexandria Townhomes.pdf
- Exhibit I - East Alexandria Townhomes.pdf

LAND USE APPLICATION

CITY OF ALEXANDRIA

City of Alexandria
704 Broadway | Alexandria, MN 56308
Ph: (320) 763-6678 | Fax: (320) 763-3511
www.alexandriamn.city

PUD-26-002, ZDA-26-002

Application #	Date App. Received	Fee Collected
SA-26-004, C-26-009	6 / 22 / 2026	$ 720.00
	Date App. Complete 7 / 15 / 2026	

A. Owner Information

CS Nelson Properties LLC — Property Owner Name (Last, First, MI)
1-218-820-6772 — Phone

P.O. Box 141 — Property Owner Address
Sauk Centre, MN 56378 — City/State/Zip
csnelsonpropertiers@outlook.com — Email Address

B. Applicant Information *(If Different From Above)*

Ron Hoekstra A — Applicant Name (Last, First, MI)
Bonnema Runke Stern — Business Name
320-231-2844 — Phone

4566 Hwy 71 NE — Applicant Address
Willmar, MN 56201 — City/State/Zip
RonH@brssurveys.com — Email Address

C. Project Location/Description

N/A — Address of Subject Property
PIN:63-2343-000 & 63-2341-020

Attached — Legal Description *(attach separate if lengthy narrative)*

R-3 Medium Density — Present Zoning Classification
Medium to High Density — Present Comprehensive Plan Classification

Is the property located within 1,000 ft of a lake? ☐Yes ☑No _____ Waterbody Name ☐GD ☐RD ☐NE Waterbody Classification

D. Application Information

Check Applicable Request(s):

1. ☑ Conditional or Interim Use Permit Attached — **Complete Addendum A**
2. ☐ Map Amendment : Zoning District (Rezoning) and/or Future Land Use (FLU) — **Complete Addendum B**
3. ☐ Variance — **Complete Addendum C**
4. ☐ Zoning Text Amendment — **Complete Addendum D**
5. ☐ Appeal — **Complete Addendum E**
6. ☐ Other (Specify _____ Attach Narrative)

E. Acknowledgement & Signature

BY MY SIGNATURE BELOW: I certify that the information submitted with the application is true and accurate; I acknowledge that this application is not deemed complete until reviewed by City staff and that I will be notified within 15 days of application submission if the application is incomplete; I understand that submission of the application does not imply approval of this request by the Planning Commission or the City Council; nor does it in and of itself guarantee issuance of any other required permits and licenses and I acknowledge that this application may be tabled until a later meeting if either I or my designated representative is not present at the meeting for which a public hearing is scheduled.

Signature: _____ **Date:** 6-22-2026
Owner or Applicant

Planning Commission Action: **Tabled** _____ **Approved** _____ **Denied** _____

City Council Action: **Tabled** _____ **Approved** _____ **Denied** _____

Comments _____

Signature: _____ **Date:** _____
Zoning Administrator

SUBDIVISION ORDINANCE APPLICATION

CITY OF ALEXANDRIA

City of Alexandria
704 Broadway | Alexandria, MN 56308
Ph: (320) 763-6678 | Fax: (320) 763-3511
www.alexandriamn.city

Application #	Date App. Received____/_____/_____	Fee Collected
SA-26-004	Date App. Complete ____/____/_____	$_____

Present Land Use: Undeveloped Proposed Land Use: Multi Family Housing

Plat Title: CIC 294 A Planned Community East Alexandria Townhomes

A. Owner Information

CS Nelson Properties LLC — Property Owner Name (Last, First, MI)
1-218-820-6772 — Phone
P.O. Box 141 — Property Owner Address
Sauk Centre, MN 56378 — City/State/Zip
csnelsonproperties@outlook.com — Email Address

B. Applicant Information *(If Different From Above)* – Developer/Surveyor

Ron Hoekstra — Applicant Name (Last, First, MI)
Bonnema Runke Stern — Business Name
320-231-2844 — Phone
4566 Hwy 71 NE — Applicant Address
Willmar, MN 56201 — City/State/Zip
RonH@BRSSurveys.com — Email Address

C. Project Location/Description

N/A — Address of Subject Property
PIN: 63-2343-000 & 63-2341-020
Attached — Legal Description *(attach separate if lengthy narrative)*
R-3 Medium Density — Present Zoning Classification
Medium to High Density — Present Comprehensive Plan Classification

Is the property located within 1,000 ft of a lake? ☐Yes ☑No _____ Waterbody Name ☐GD ☐RD ☐NE Waterbody Classification

D. Application Information

Check Applicable Request(s):

- ☑ Platting (Section 11.03)
- ☐ Exception (Section 11.01)
- ☐ Variance (Section 11.09)
- ☐ Appeal (Section 11.10)
- ☐ Other (Specify_____)

E. Acknowledgement & Signature

BY MY SIGNATURE BELOW: I certify that the information submitted with the application is true and accurate; I acknowledge that this application is not deemed complete until reviewed by City staff and that I will be notified within 15 days of application submission if the application is incomplete; I understand that submission of the application does not imply approval of this request by the Planning Commission or the City Council; nor does it in and of itself guarantee issuance of any other required permits and licenses and I acknowledge that this application may be tabled until a later meeting if either I or my designated representative is not present at the meeting for which a public hearing is scheduled.

Signature:_____ **Date:** 6-22-2026
Owner or Applicant

Planning Commission Action: **Tabled** _____ **Approved**_____ **Denied**_____

City Council Action: **Tabled** _____ **Approved** _____ **Denied**_____

Comments_____

Signature:_____ **Date:**_____
Zoning Administrator

CONDITIONAL USE PERMIT ANALYSIS

APPLICANT: Ron Hoekstra on behalf of CS Nelson Properties, LLC **APPLICATION #** C-26-009

PROPERTY LOCATION: Seventh AVE E (Parcel # 63-2343-000 and 63-2341-020)

REQUEST: To allow a Planned Unit Development for a 24-unit townhome project.

WHAT ARE THE FINDINGS OF FACT?

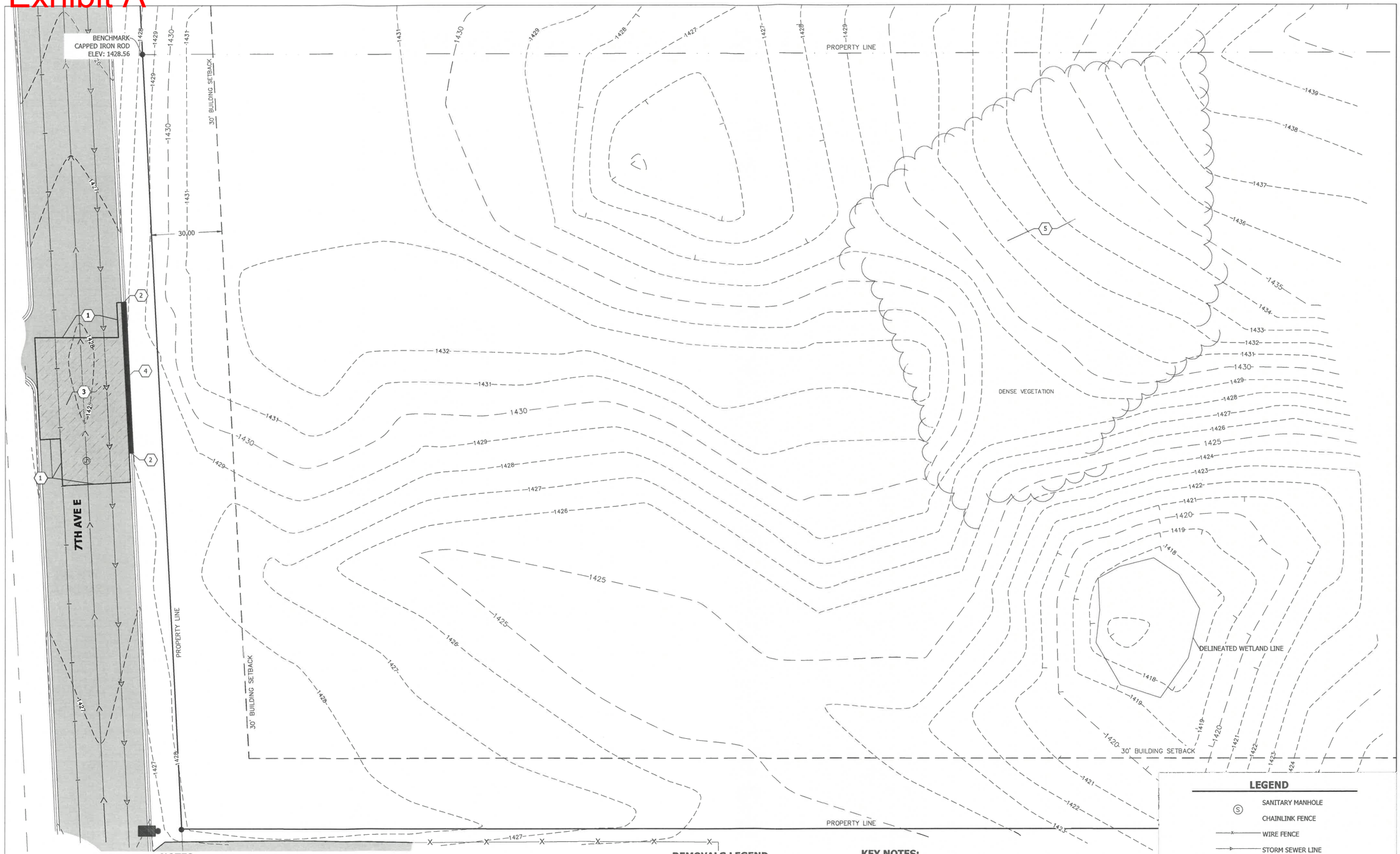
	YES	NO	BASIS FOR FINDING FACT
1. Is the request consistent with the City's Comprehensive Plan?	✓		CP = "Medium to High Density Residential"
2. Does the request meet land area, setback, shoreland, floodplain, and wetland requirements?	✓		Area required = 96,000 Sq Ft Area provided = 294,900 Sq Ft Other = See memo
3. Will the request depreciate the surrounding area?		✓	
4. Is the request consistent with the character of the surrounding area?	✓		Mix of low and medium density residential, commercial, institutional, etc.
5. Are existing or proposed utilities adequate to accommodate the request?	✓		Existing in S McKay AVE, Seventh AVE and Eighth AVE
6. Are existing or proposed streets adequate to handle the request?	✓		Existing Seventh AVE, Proposed Eighth AVE
7. Will the request place undue financial burden the City?		✓	No City request

WHAT CONDITIONS ARE NECESSARY?

	YES	NO	CONDITIONS
1. Land Area & Setbacks		✓	
2. Residential Screening		✓	
3. Federal/State/City Permits	✓		Building and Grading & Filling Permits
4. Signage		✓	
5. Off-Street Parking	✓		Two (2) stalls per unit
6. Utilities	✓		Separate and independent connections of each unit as per ALP/ALASD
7. Street/Traffic	✓		Dedication of Eighth AVE
8. Parking Screening		✓	
9. Outdoor Sales Screening		✓	
10. Outdoor Storage Screening		✓	
11. Lighting	✓		Any exterior lighting to be hooded and directed away from public streets
12. Drainage	✓		Final drainage plan prior to Final Plat approval
13. Building/Site Appearance	✓		Final landscaping plan required
14. Shoreland Requirements	✓		Draft association agreement of covenants, conditions, and restrictions prior to Final Plat approval
15. Environmental Studies		✓	
16. Other		✓	

RECOMMENDATION: See memo

Exhibit A



NOTES:

1. CONTRACTOR SHALL FIELD VERIFY ALL BUILDING DIMENSIONS AND REMOVAL LIMITS PRIOR TO ANY CONSTRUCTION.
2. SAWCUT CURB AND GUTTER AND SIDEWALK, OR REMOVE AT NEAREST EXPANSION JOINTS.
3. SAWCUT BITUMINOUS PAVEMENT FULL DEPTH AT ALL TIE-IN LOCATIONS.
4. CONTRACTOR SHALL PLACE ALL NECESSARY EROSION CONTROL MEASURES REQUIRED TO MAINTAIN SITE STABILITY PRIOR TO EXECUTING ANY SITE REMOVALS.
5. CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATION WITH UTILITY PROVIDERS FOR REMOVAL AND/OR RELOCATION OF EXISTING UTILITIES AFFECTED BY SITE DEVELOPMENT. ALL PERMITS, APPLICATIONS, AND FEES ARE THE RESPONSIBILITY OF THE CONTRACTOR.
6. ALL EXCESS OR WASTE MATERIAL GENERATED AS PART OF CONSTRUCTION SHALL BE REMOVED FROM THE SITE AND DISPOSED OF IN ACCORDANCE WITH STATE AND LOCAL REQUIREMENTS.
7. CONTRACTOR SHALL MAINTAIN FULL ACCESS TO ADJACENT PROPERTIES DURING CONSTRUCTION AND TAKE ALL PRECAUTIONS NECESSARY TO AVOID PROPERTY DAMAGE TO ADJACENT PROPERTIES.
8. THE LOCATIONS AND ELEVATIONS OF THE EXISTING UTILITIES SHOWN HEREIN ARE APPROXIMATE. THEY HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS AND/ OR RECORDS. THE CONTRACTOR IS RESPONSIBLE FOR FIELD VERIFYING LOCATION AND ELEVATION TO ENSURE THAT ANY EXISTING UTILITIES (SHOWN OR NOT SHOWN) ARE NOT DAMAGED DURING CONSTRUCTION.
9. GOPHER STATE ONE CALL DAMAGE PREVENTION SYSTEM FOR BURIED UTILITIES. 1-800-252-1166. CONTRACTOR SHALL HIRE A PRIVATE UTILITY LOCATOR TO ASSIST WITH PRIVATE UTILITY LOCATES.

REMOVALS LEGEND

- = CURB REMOVAL
- = BITUMINOUS PAVEMENT REMOVAL
- = CONCRETE REMOVAL

KEY NOTES:

1. SAWCUT EXISTING BITUMINOUS PAVEMENT
2. SAWCUT EXISTING CURB & GUTTER OR REMOVE AT NEAREST EXPANSION JOINT
3. REMOVE EXISTING BITUMINOUS PAVEMENT
4. REMOVE EXISTING CURB
5. REMOVE VEGETATION

LEGEND

- SANITARY MANHOLE
- CHAINLINK FENCE
- WIRE FENCE
- STORM SEWER LINE
- SANITARY SEWER LINE
- WATERMAIN
- BITUMINOUS PAVEMENT

DESIGN TREE
engineering + land surveying
Corporate Office:
120 17th Ave W Alexandria, MN 56308
888-216-1916

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINTED NAME: JEREMY E. ANDERSON

DATE: 06-17-26 LICENSE #: 44223

7TH AVE TWINHOME DEVELOPMENT

PRELIMINARY: NOT FOR CONSTRUCTION

7TH AVE
ALEXANDRIA, MN

THIS DRAWING AND THE INFORMATION THEREIN IS THE PROPERTY OF DESIGN TREE ENGINEERING INC. USE BY THE HOLDER OR DISCLOSURE TO OTHERS WITHOUT THE PERMISSION OF DESIGN TREE ENGINEERING INC. IS PROHIBITED. IT CONTAINS PROPRIETARY AND CONFIDENTIAL INFORMATION OF DESIGN TREE ENGINEERING INC. REPRODUCTION OF THE MATERIAL HEREIN WITHOUT WRITTEN ERMISSION OF DESIGN TREE ENGINEERING INC. VIOLATES THE COPYRIGHT LAWS OF THE UNITED STATES AND WILL SUBJECT THE VIOLATORS TO LEGAL PROSECUTION.

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DRAWN BY:	NPK
CHECKED BY:	JEA
PROJECT NO.:	00024070

NO.	DATE	DESCRIPTION

EXISTING CONDITIONS & REMOVALS PLAN

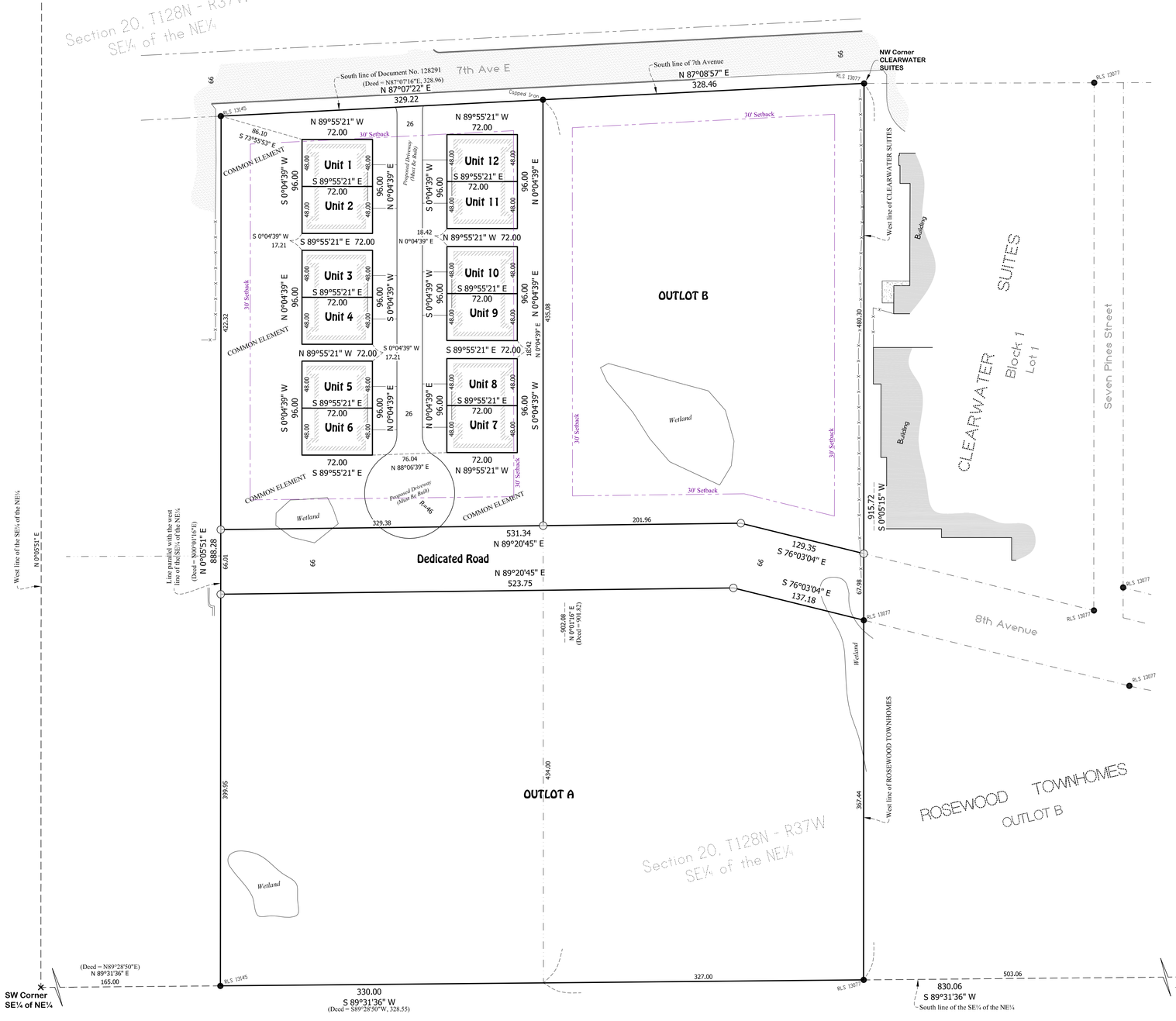
DRAWING NO.

C101

Exhibit B

Preliminary Plat of:

CIC NO. 294 A PLANNED COMMUNITY
EAST ALEXANDRIA TOWNHOMES



Area Table
Units 1-12 = 3,456± s. f. (each)
Common Element = 2.29± Acres
Outlot A = 5.99± Acres
Outlot B = 3.37± Acres
Dedicated Road = 1.00± Acres

Land Surveyor

I, Joshua M. Stern, do hereby certify that the work was undertaken by, or reviewed and approved by, me for this CIC Plat of CIC NO. 294, A PLANNED COMMUNITY, EAST ALEXANDRIA TOWNHOMES, being located upon:

That part of the Southeast Quarter of the Northeast Quarter, of Section 20, Township 128 North, Range 37 West, Douglas County, Minnesota, described as follows:

Commencing at the East Quarter corner of said Section 20; thence south 89 degrees 31 minutes 36 seconds West, assumed bearing, along the south line of said Southeast Quarter of the Northeast Quarter 830.06 feet to a point distant 495.00 feet easterly of the southwest corner of said Southeast Quarter of the Northeast Quarter said point being the point of beginning of the land to be described; thence North 00 degrees 01 minutes 16 seconds East 902.08 feet to the south line of 7th Avenue, City of Alexandria, Minnesota; thence North 87 degrees 08 minutes 57 seconds East, along said south line, 328.46 feet to the west line of CLEARWATER SUITES, according to the recorded plat thereof; thence South 00 degrees 05 minutes 15 seconds West, along said west line and along the west line of ROSEWOOD TOWNHOMES, according the recorded plat thereof, 915.72 feet to said south line of the Southeast Quarter of the Northeast Quarter; thence South 89 degrees 31 minutes 36 seconds West, along said south line, 327.00 feet to the point of beginning.

AND ALSO

That part of the East 10.00 acres of the West 15.00 acres of the E½ of the NE¼ of Section 20, Township 128 North, Range 37 West, Douglas County, Minnesota, described as follows:

Commencing at the Southwest corner of said SE¼ of the NE¼; thence North 89 degrees 28 minutes 50 seconds East, assumed bearing, along the south line of said SE¼ of the NE¼, 165.00 feet to the point of beginning of the land to be described; thence North 00 degrees 01 minutes 16 seconds East, parallel with the west line of said SE¼ of the NE¼, 888.28 feet to the south line of 7th Avenue, as described in Document No. 128291, and recorded in the Office of the Douglas County Recorder; thence North 87 degrees 07 minutes 16 seconds East, along said south line of the 7th Avenue and the south line of said Document No. 128291, 328.96 feet to the East line of said West 15.00 acres of the SE¼ of the NE¼; thence South 00 degrees 01 minutes 16 seconds Wet, along said east line of the West 15.00 acres, 901.82 feet to said south line of the SE¼ of the NE¼; thence South 89 degrees 28 minutes 50 seconds West, along said south line of the SE¼ of the NE¼, 328.55 feet to the point of beginning.

And fully and accurately depicts all information required by Minnesota Statues, Section 515B.2-1101(c).

Dated this ____ day of _____ 20 ____.

_____
Joshua M. Stern, Professional Land Surveyor
Minnesota License No. 46169

STATE OF MINNESOTA
COUNTY OF _____

The foregoing Instrument was acknowledged before me this ____ day of _____ 20 ____, by Joshua M. Stern, Professional Land Surveyor, Minnesota License Number 46169.

_____
Notary Signature

_____
Notary Printed Name
Notary Public, _____County, Minnesota
My Commission Expires_____

North

This drawing prepared by:

Bonnema Runke Stern Inc.
Professional Land Surveyors
4566 Hwy 71 NE - Suite 1
Willmar, MN 56201
Office (320) 231-2844 Fax (320) 231-2827

0 30 60 90
Scale in feet

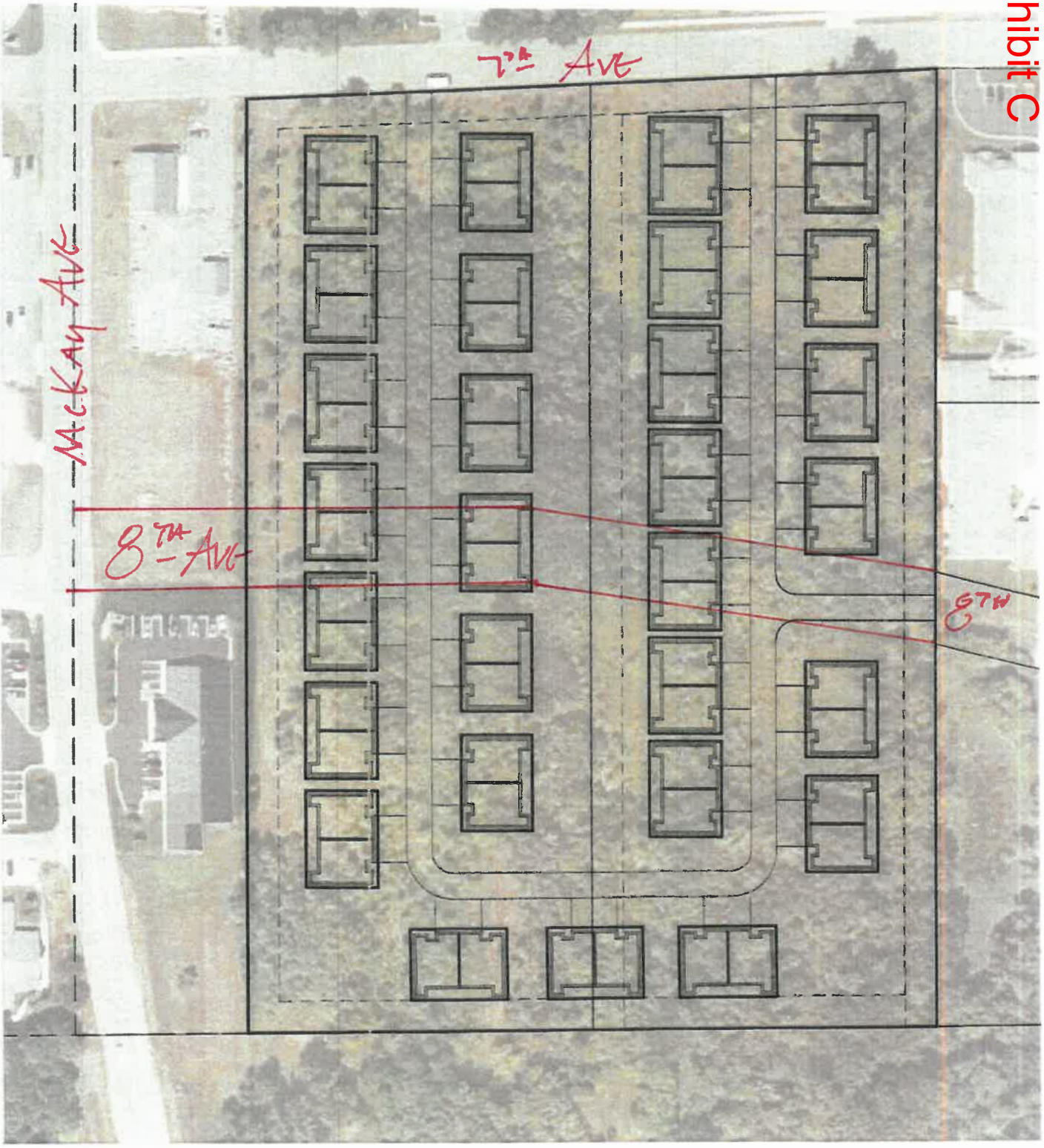
LEGEND

- ● Found Iron Monument from former survey
- ○ Bonnema Runke Stern Inc. placed a ½" Iron Rod with a 46169-46171-62454 stamped Plastic Cap
- × Computed - No Monument
- ◉ Brass Capped Douglas County Monument
- — — — Approximate Right of Way Line
- —x—x— Fence

The Orientation of this bearing system is assumed The south line of the SE¼ of the NE¼ is assumed to bear S 88°31'36"W.

7th Ave Townhomes

Exhibit C



Parcel # 63-2343-000 and 63-2341-020

Exhibit D

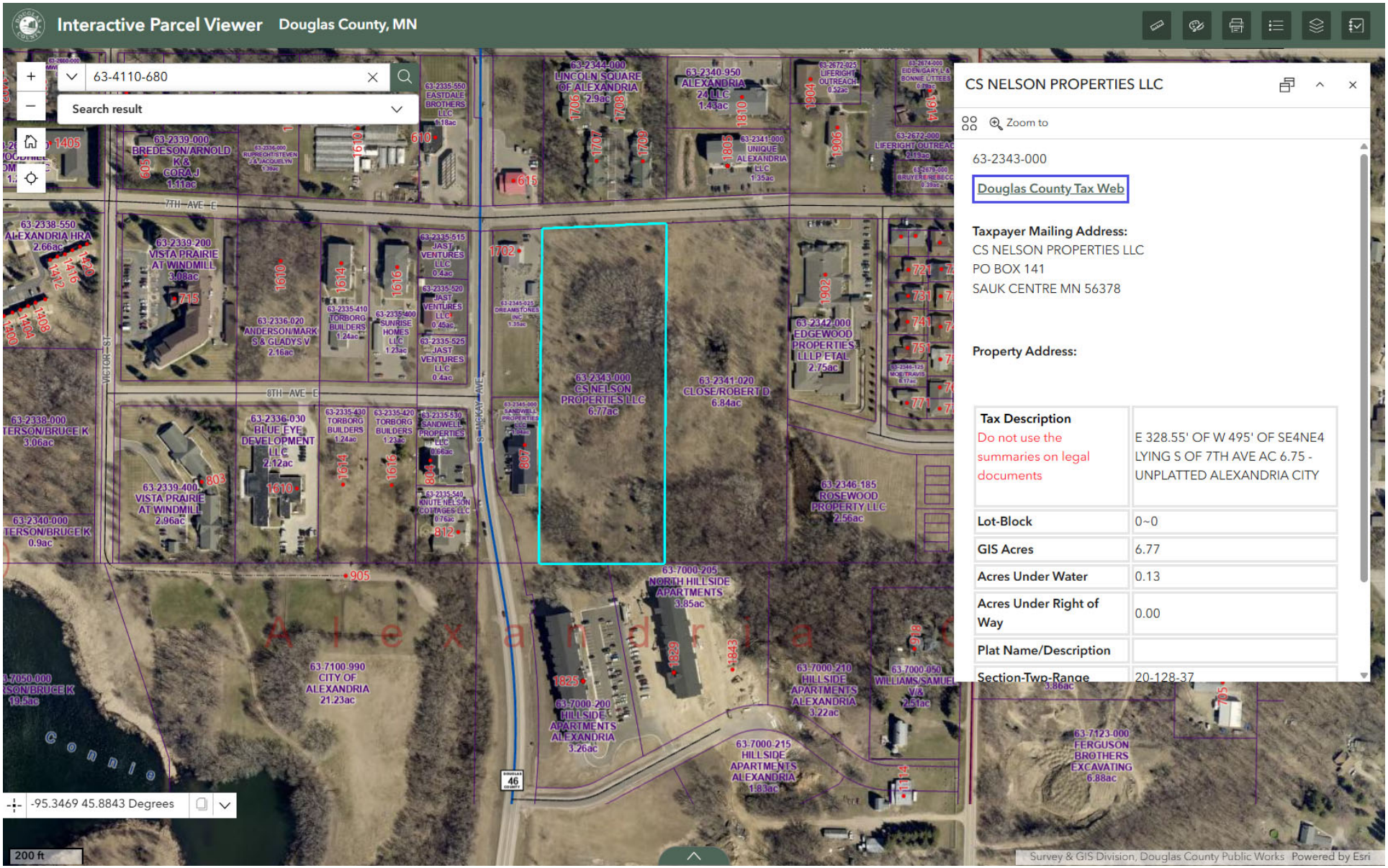
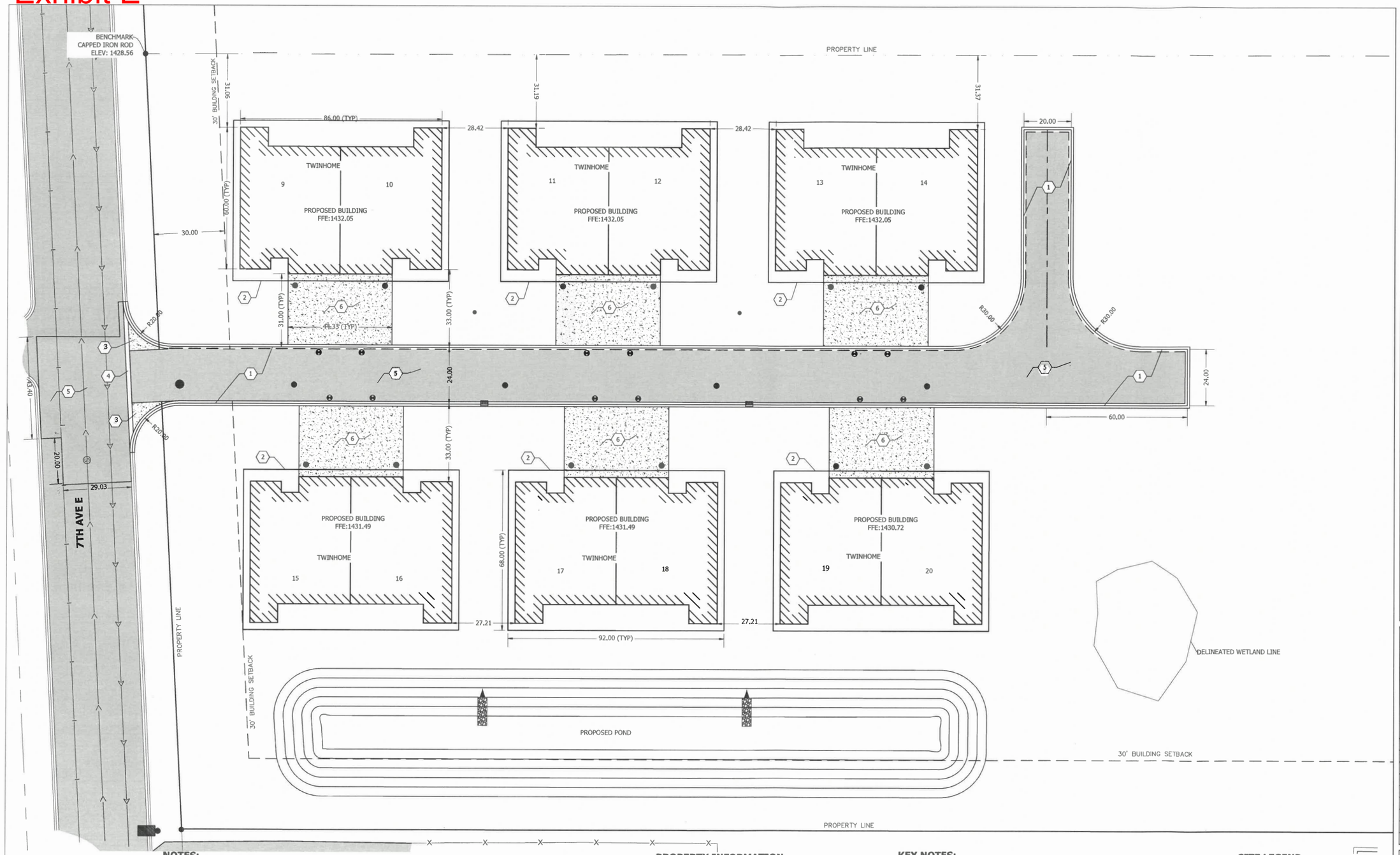

Interactive Parcel Viewer
Douglas County, MN
63-4110-680
Search result
CS NELSON PROPERTIES LLC
Zoom to
63-2343-000
Douglas County Tax Web
Taxpayer Mailing Address:
CS NELSON PROPERTIES LLC
PO BOX 141
SAUK CENTRE MN 56378
Property Address:
Tax Description
Do not use the summaries on legal documents
E 328.55' OF W 495' OF SE4NE4 LYING S OF 7TH AVE AC 6.75 - UNPLATTED ALEXANDRIA CITY
Lot-Block
0~0
GIS Acres
6.77
Acres Under Water
0.13
Acres Under Right of Way
0.00
Plat Name/Description
Section-Twp-Range
20-128-37
63-2343-000 CS NELSON PROPERTIES LLC 6.77ac
63-2341-020 CLOSE/ROBERT D 6.84ac
63-2342-000 EDGEWOOD PROPERTIES LLLP ETAL 2.75ac
63-2346-185 ROSEWOOD PROPERTY LLC 2.56ac
63-7000-205 NORTH HILLSIDE APARTMENTS 3.85ac
63-7000-210 HILLSIDE APARTMENTS ALEXANDRIA 3.22ac
63-7000-200 HILLSIDE APARTMENTS ALEXANDRIA 3.26ac
63-7000-215 HILLSIDE APARTMENTS ALEXANDRIA 1.83ac
63-7100-990 CITY OF ALEXANDRIA 21.23ac
63-7123-000 FERGUSON BROTHERS EXCAVATING 6.88ac
63-2344-000 LINCOLN SQUARE OF ALEXANDRIA 2.9ac
63-2340-950 ALEXANDRIA 24 LLC 1.43ac
63-2341-000 UNIQUE ALEXANDRIA LLC 1.35ac
63-2339-000 BREDESON/ARNOLD K & CORA J 1.11ac
63-2339-200 VISTA PRAIRIE AT WINDMILL 3.08ac
63-2336-020 ANDERSON/MARK S & GLADYS V 2.16ac
63-2336-030 BLUE EYE DEVELOPMENT LLC 2.12ac
63-2339-400 VISTA PRAIRIE AT WINDMILL 2.96ac
7TH AVE E
8TH AVE E
S BROADWAY AVE
WILSON ST
-95.3469 45.8843 Degrees
200 ft
Survey & GIS Division, Douglas County Public Works Powered by Esri

Exhibit E



NOTES:

1. ALL DIMENSIONS SHOWN ARE TO FLOW LINE, CENTERLINE OF FENCE, EDGE OF PAVEMENT, OR EXTERIOR FACE OF BUILDING, UNLESS OTHERWISE NOTED.
2. CONTRACTOR SHALL VERIFY ALL PLAN AND DETAIL DIMENSIONS PRIOR TO CONSTRUCTION.
3. ALL CROSSWALK STRIPING SHALL BE WHITE IN COLOR.
4. ALL INTERIOR PARKING STALL STRIPING SHALL BE 4" AND YELLOW IN COLOR.
5. ACCESSIBLE PARKING STALL STRIPING, ACCESS AISLE, SYMBOL, AND SIGNAGE SHALL BE IN ACCORDANCE WITH LOCAL AUTHORITY REQUIREMENTS.
6. CONTRACTOR SHALL MAINTAIN FULL ACCESS TO ADJACENT PROPERTIES DURING CONSTRUCTION AND TAKE ALL PRECAUTIONS NECESSARY TO AVOID PROPERTY DAMAGE TO ADJACENT PROPERTIES.
7. ALL SITE WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE RECOMMENDATIONS OF THE GEOTECHNICAL ENGINEER.
8. CONTRACTOR SHALL PROVIDE A TEMPORARY PEDESTRIAN ACCESS ROUTE PLAN FOR ANY WORK PERFORMED WITHIN THE PUBLIC RIGHT-OF-WAY.
9. CONTRACTOR SHALL PROVIDE A TEMPORARY TRAFFIC CONTROL PLAN FOR ANY WORK PERFORMED WITHIN THE PUBLIC RIGHT-OF-WAY.
10. GOPHER STATE ONE CALL DAMAGE PREVENTION SYSTEM FOR BURIED UTILITIES. 1-800-252-1166. CONTRACTOR SHALL HIRE A PRIVATE UTILITY LOCATOR TO ASSIST WITH PRIVATE UTILITY LOCATES.

0' 20' 40'

PROPERTY INFORMATION

TOTAL PROPERTY AREA	6.769 AC
DISTURBED AREA	X ±AC
EXISTING IMPERVIOUS AREA	0.00 AC
PROPOSED IMPERVIOUS AREA	1.146 AC

KEY NOTES:

1. D4 MOUNTABLE CURB AND GUTTER
2. LOT LINE
3. CONCRETE DRIVE APRON
4. VALLEY GUTTER
5. BITUMINOUS PAVEMENT
6. CONCRETE PAVEMENT

SITE LEGEND

- BITUMINOUS PAVEMENT
- CONCRETE PAVEMENT
- CURB AND GUTTER
- TIPPED CURB AND GUTTER

DESIGN TREE
engineering + land surveying
Corporate Office:
120 17th Ave W Alexandria, MN 56308
888-216-1916

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINTED NAME: JEREMY E. ANDERSON

DATE: 06-17-26 LICENSE #: 44223

7TH AVE TWINHOME DEVELOPMENT

PRELIMINARY: NOT FOR CONSTRUCTION

7TH AVE
ALEXANDRIA, MN

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DRAWN BY: NPK
CHECKED BY: JEA
PROJECT NO.: 00024070

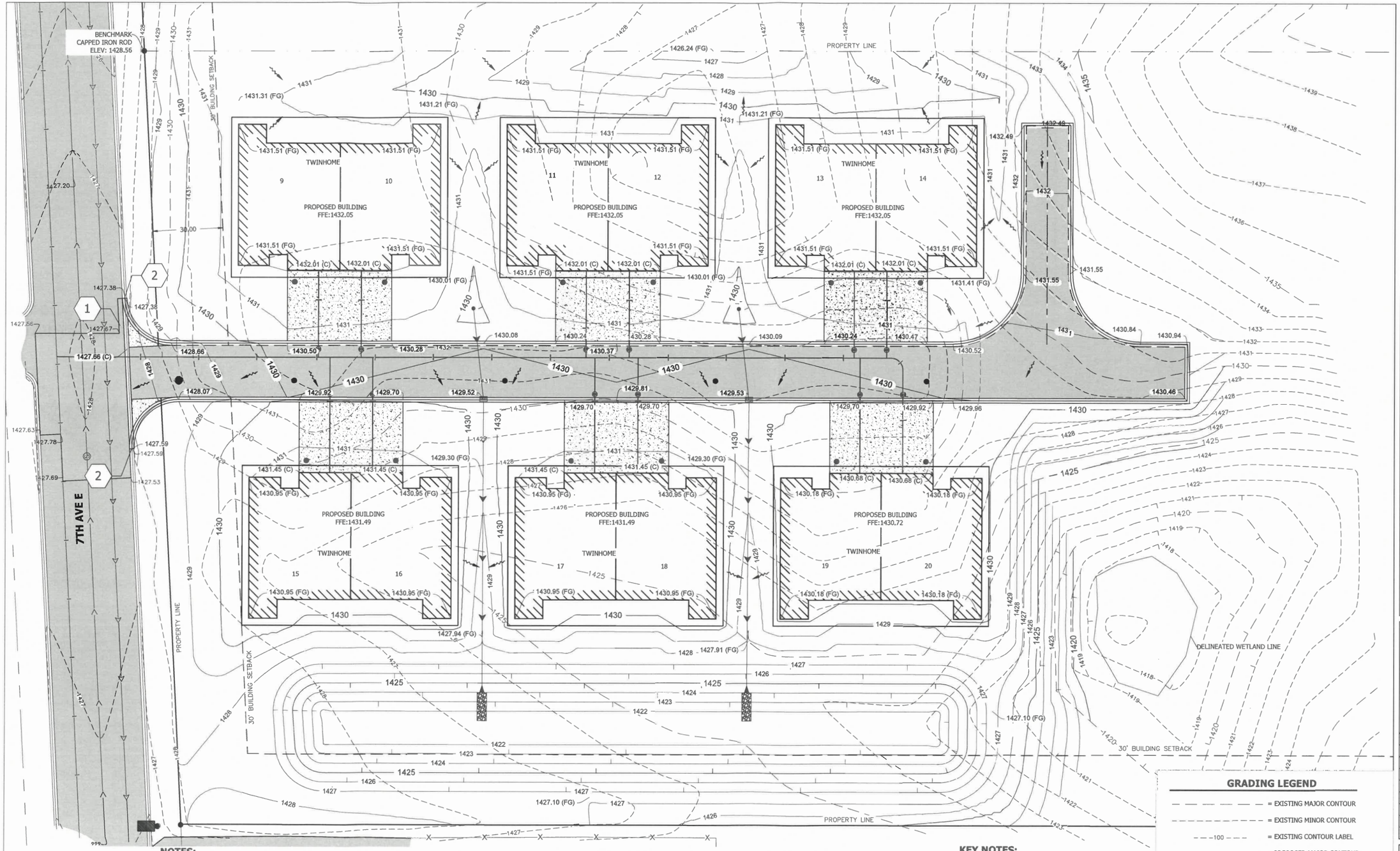
NO.	DATE	DESCRIPTION

SITE PLAN

DRAWING NO.

C201

Exhibit F



NOTES:

1. THE LOCATIONS AND ELEVATIONS OF THE EXISTING UTILITIES SHOWN HEREIN ARE APPROXIMATE. THEY HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS AND/ OR RECORDS. THE CONTRACTOR IS RESPONSIBLE FOR FIELD VERIFYING LOCATION AND ELEVATION TO ENSURE THAT ANY EXISTING UTILITIES (SHOWN OR NOT SHOWN) ARE NOT DAMAGED DURING CONSTRUCTION.
2. SIDEWALKS SHALL MEET ADA REQUIREMENTS, AND SHALL NOT EXCEED 2.00% CROSS SLOPE, OR 5.00% LONGITUDINAL SLOPE.
3. CONCRETE ENTRANCES AND APPROACHES SHALL NOT EXCEED 2.00% CROSS SLOPE IN SIDEWALK AREAS.
4. ACCESSIBLE PARKING STALLS SHALL MEET ADA REQUIREMENTS, AND SHALL NOT EXCEED 2.00% SLOPE IN ALL DIRECTIONS.
5. PEDESTRIAN RAMPS SHALL MEET ADA REQUIREMENTS.
6. ALL EXCESS OR WASTE MATERIAL GENERATED AS PART OF CONSTRUCTION SHALL BE REMOVED FROM THE SITE AND DISPOSED OF IN ACCORDANCE WITH STATE AND LOCAL REQUIREMENTS.
7. ALL EXCAVATION SHALL BE IN ACCORDANCE WITH THE CURRENT EDITION OF "STANDARD SPECIFICATIONS FOR TRENCH EXCAVATION AND BACKFILL/SURFACE RESTORATION" AS PREPARED BY THE CITY ENGINEERS ASSOCIATION OF MINNESOTA.
8. IN ADDITION TO THESE PLANS, A STORMWATER MANAGEMENT STUDY HAS BEEN PROVIDED. THE STORMWATER MANAGEMENT STUDY INCLUDES ADDITIONAL INFORMATION REGARDING THE DESIGN OF THE STORMWATER MANAGEMENT BMP(S). THE CONTRACTOR SHALL REVIEW THE STORMWATER BOOK AND COMPLY WITH ALL STATE AND LOCAL REQUIREMENTS.
9. ALL SITE WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE RECOMMENDATIONS OF THE GEOTECHNICAL ENGINEER.
10. INFILTRATION AREAS SHALL NOT BE EXCAVATED TO FINAL GRADE UNTIL THE CONTRIBUTING DRAINAGE AREA HAS BEEN CONSTRUCTED AND STABILIZED. ONLY LOW IMPACT TRACK EQUIPMENT SHALL BE USED WITHIN INFILTRATION AREAS.
11. SPOT ELEVATIONS SHOWN INDICATE FINISHED PAVEMENT ELEVATIONS & GUTTER FLOW LINE UNLESS OTHERWISE NOTED. PROPOSED CONTOURS ARE TO FINISHED SURFACE GRADE.
12. GOPHER STATE ONE CALL DAMAGE PREVENTION SYSTEM FOR BURIED UTILITIES. 1-800-252-1166. CONTRACTOR SHALL HIRE A PRIVATE UTILITY LOCATOR TO ASSIST WITH PRIVATE UTILITY LOCATES.

0' 20' 40'

KEY NOTES:

1. MATCH INTO EXISTING BITUMINOUS PAVEMENT
2. MATCH INTO EXISTING CURB & GUTTER

GRADING LEGEND

- = EXISTING MAJOR CONTOUR
- = EXISTING MINOR CONTOUR
- 100 = EXISTING CONTOUR LABEL
- = PROPOSED MAJOR CONTOUR
- = PROPOSED MINOR CONTOUR
- 100 = PROPOSED CONTOUR LABEL
- XXXX.XX = EXISTING SPOT ELEVATION*
- XXXX.XX = PROPOSED SPOT ELEVATION*
- = PROPOSED SURFACE FLOW DIRECTION

*SPOT ELEVATIONS ALONG CURB & GUTTER AND OTHER REVEALS ARE TO FLOWLINE, UNLESS OTHERWISE NOTED.

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engineering + land surveying
Corporate Office:
120 17th Ave W Alexandria, MN 56308
218-316-1916

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PRINTED NAME: JEREMY E. ANDERSON

DATE: 06-17-26 LICENSE #: 44223

7TH AVE TWINHOME DEVELOPMENT

PRELIMINARY: NOT FOR CONSTRUCTION

7TH AVE
ALEXANDRIA, MN

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DRAWN BY:	NPK
CHECKED BY:	JEA
PROJECT NO.:	00024070

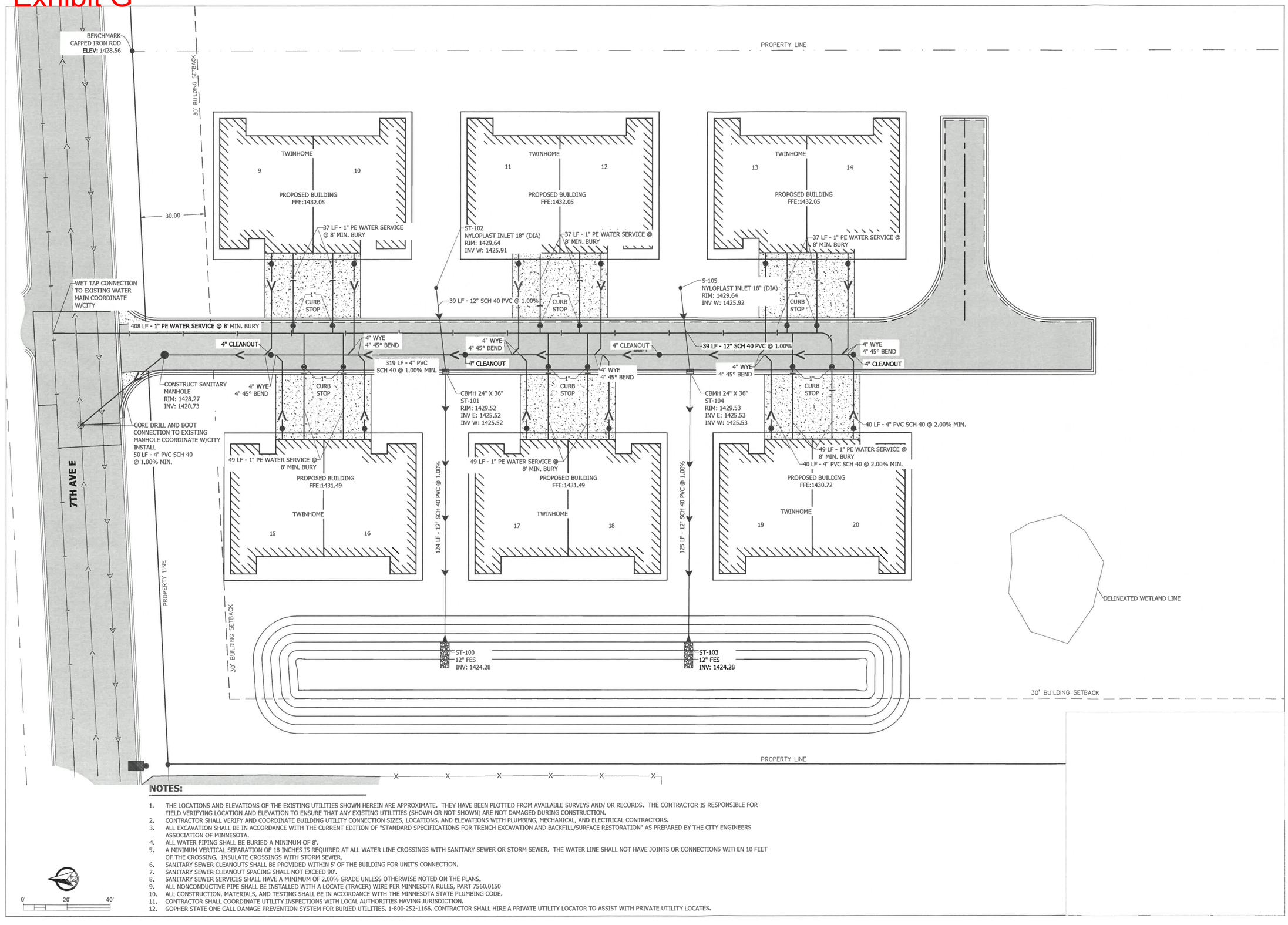
NO.	DATE	DESCRIPTION

GRADING PLAN

DRAWING NO.

C301

Exhibit G



NOTES:

1. THE LOCATIONS AND ELEVATIONS OF THE EXISTING UTILITIES SHOWN HEREIN ARE APPROXIMATE. THEY HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS AND/ OR RECORDS. THE CONTRACTOR IS RESPONSIBLE FOR FIELD VERIFYING LOCATION AND ELEVATION TO ENSURE THAT ANY EXISTING UTILITIES (SHOWN OR NOT SHOWN) ARE NOT DAMAGED DURING CONSTRUCTION.
2. CONTRACTOR SHALL VERIFY AND COORDINATE BUILDING UTILITY CONNECTION SIZES, LOCATIONS, AND ELEVATIONS WITH PLUMBING, MECHANICAL, AND ELECTRICAL CONTRACTORS.
3. ALL EXCAVATION SHALL BE IN ACCORDANCE WITH THE CURRENT EDITION OF "STANDARD SPECIFICATIONS FOR TRENCH EXCAVATION AND BACKFILL/SURFACE RESTORATION" AS PREPARED BY THE CITY ENGINEERS ASSOCIATION OF MINNESOTA.
4. ALL WATER PIPING SHALL BE BURIED A MINIMUM OF 8'.
5. A MINIMUM VERTICAL SEPARATION OF 18 INCHES IS REQUIRED AT ALL WATER LINE CROSSINGS WITH SANITARY SEWER OR STORM SEWER. THE WATER LINE SHALL NOT HAVE JOINTS OR CONNECTIONS WITHIN 10 FEET OF THE CROSSING. INSULATE CROSSINGS WITH STORM SEWER.
6. SANITARY SEWER CLEANOUTS SHALL BE PROVIDED WITHIN 5' OF THE BUILDING FOR UNIT'S CONNECTION.
7. SANITARY SEWER CLEANOUT SPACING SHALL NOT EXCEED 90'.
8. SANITARY SEWER SERVICES SHALL HAVE A MINIMUM OF 2.00% GRADE UNLESS OTHERWISE NOTED ON THE PLANS.
9. ALL NONCONDUCTIVE PIPE SHALL BE INSTALLED WITH A LOCATE (TRACER) WIRE PER MINNESOTA RULES, PART 7560.0150
10. ALL CONSTRUCTION, MATERIALS, AND TESTING SHALL BE IN ACCORDANCE WITH THE MINNESOTA STATE PLUMBING CODE.
11. CONTRACTOR SHALL COORDINATE UTILITY INSPECTIONS WITH LOCAL AUTHORITIES HAVING JURISDICTION.
12. GOPHER STATE ONE CALL DAMAGE PREVENTION SYSTEM FOR BURIED UTILITIES. 1-800-252-1166. CONTRACTOR SHALL HIRE A PRIVATE UTILITY LOCATOR TO ASSIST WITH PRIVATE UTILITY LOCATES.

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Corporate Office:
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888-216-1918

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PRINTED NAME: JEREMY E. ANDERSON

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7TH AVE TWINHOME DEVELOPMENT

PRELIMINARY: NOT FOR CONSTRUCTION

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PROJECT NO.: 00024070

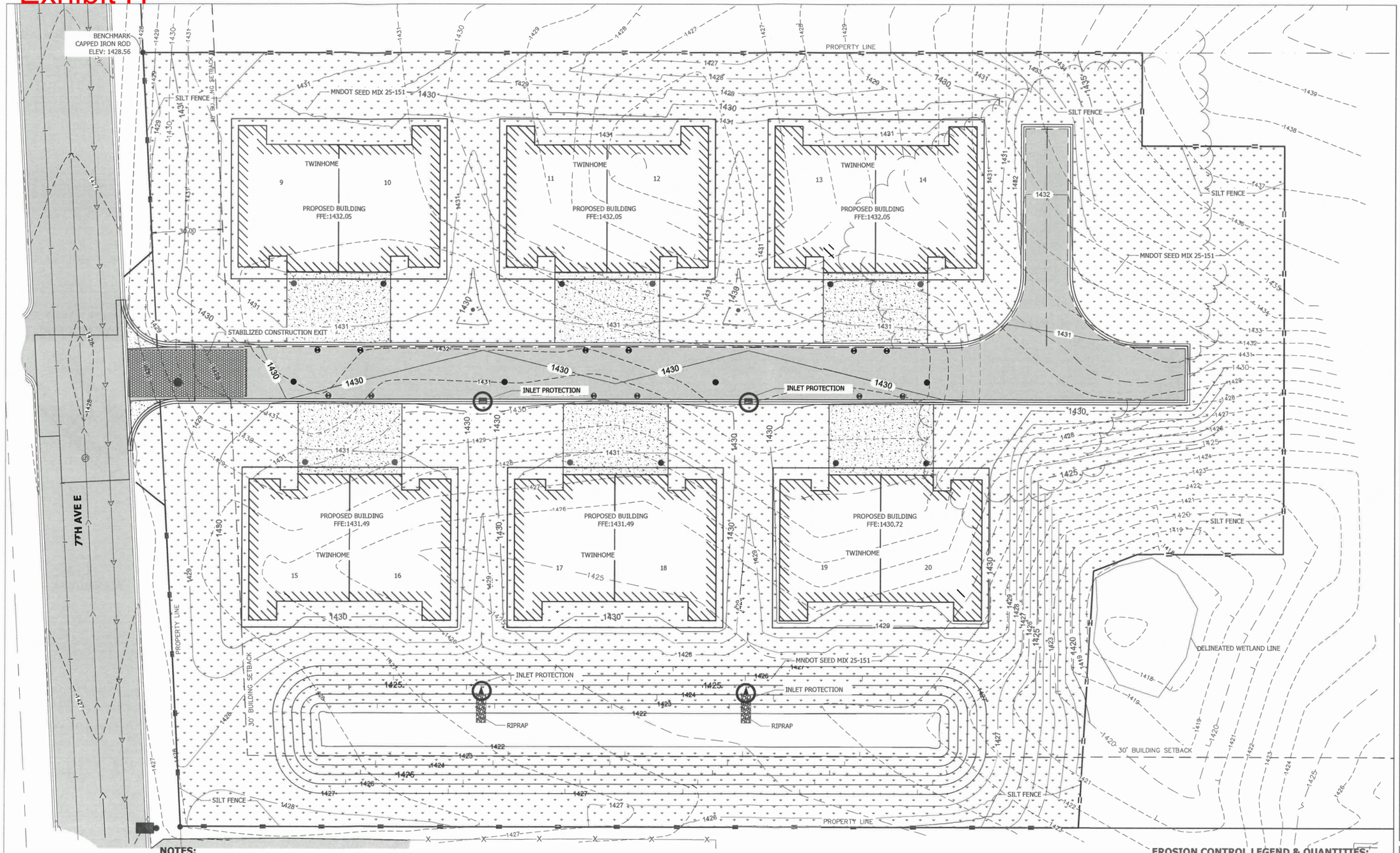
NO.	DATE	DESCRIPTION

UTILITY PLAN

DRAWING NO.

C401

Exhibit H



0' 20' 40'

NOTES:

1. ALL DISTURBED AREAS SHALL BE FINAL GRADED AND PERMANENTLY STABILIZED WITH THE SEED MIX IDENTIFIED ON PLANS.
2. THE SITE MUST BE STABILIZED PER THE REQUIREMENTS OF THE MPCA, NPDES PERMIT, MNDOT, AND THE CITY.
3. INLET PROTECTION SHALL BE PROVIDED ON ALL CATCH BASINS AND INLETS DOWN GRADIENT OF CONSTRUCTION ACTIVITY.
4. PROVIDE SILT FENCE PERIMETER CONTROL DOWN GRADIENT OF ALL CONSTRUCTION ACTIVITY AND TEMPORARY STOCKPILES.
5. TEMPORARY STABILIZED CONSTRUCTION EXITS SHALL BE INSTALLED AND MAINTAINED THROUGHOUT THE DURATION OF CONSTRUCTION.
6. NO OFFSITE VEHICLE TRACKING IS PERMITTED. STREETS SHALL BE CLEANED AND SWEPT WHENEVER TRACKING OF SEDIMENTS OCCURS AND BEFORE SITES ARE LEFT IDLE FOR WEEKENDS AND HOLIDAYS.
7. REFER TO THE SWPPP AND THE CITY OF ALEXANDRIA EROSION CONTROL REQUIREMENTS FOR FURTHER EROSION CONTROL SEQUENCING.
8. IN ADDITION TO THESE PLANS, A STORMWATER MANAGEMENT STUDY HAS BEEN PROVIDED. THE STORMWATER MANAGEMENT STUDY INCLUDES ADDITIONAL INFORMATION REGARDING THE DESIGN OF THE STORMWATER MANAGEMENT BMP(S). THE CONTRACTOR SHALL REVIEW THE STORMWATER BOOK AND COMPLY WITH ALL STATE AND LOCAL REQUIREMENTS.
9. WHEN INSTALLING END-OF-LINE FLARED END SECTIONS, BRING THE SILT FENCE UP & OVER THE FLARED END SECTIONS & COVER DISTURBED AREAS WITH RIP RAP. THE UPSTREAM FLARED END SECTIONS SHALL HAVE WOOD FIBER BLANKET INSTALLED ON THE DISTURBED SOILS.
10. INFILTRATION AREAS SHALL NOT BE EXCAVATED TO FINAL GRADE UNTIL THE CONTRIBUTING DRAINAGE AREA HAS BEEN CONSTRUCTED AND STABILIZED. ONLY LOW IMPACT TRACK EQUIPMENT SHALL BE USED WITHIN INFILTRATION AREAS.
11. GOPHER STATE ONE CALL DAMAGE PREVENTION SYSTEM FOR BURIED UTILITIES. 1-800-252-1166. CONTRACTOR SHALL HIRE A PRIVATE UTILITY LOCATOR TO ASSIST WITH PRIVATE UTILITY LOCATES.

EROSION CONTROL LEGEND & QUANTITIES:

	STABILIZED CONSTRUCTION EXIT	(1EA)
	SILT FENCE	(1527 LF)
	MNDOT SEED MIX 25-151	(2.10 AC)
	INLET PROTECTION	(4 EA)

NOTE: QUANTITIES SHOWN ARE FOR SWPPP PLAN, AND ARE NOT FOR BIDDING PURPOSES.

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engineering + land surveying
Corporate Office:
120 17th Ave W Alexandria, MN 56308
888-216-1916

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PRINTED NAME: JEREMY E. ANDERSON

DATE: 06-17-26 LICENSE #: 44223

7TH AVE TWINHOME DEVELOPMENT

PRELIMINARY: NOT FOR CONSTRUCTION

7TH AVE
ALEXANDRIA, MN

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DRAWN BY: NPK

CHECKED BY: JEA

PROJECT NO.: 00024070

NO.	DATE	DESCRIPTION

EROSION CONTROL PLAN

DRAWING NO.

C501

Exhibit I

Draw | Address | Clear | Share

mweber@alexandriamn.cit

Ownership Parcels — Close

PIN	63-2343-000
TXOTXT NAM	CS NELSON PROPERTIES LLC
OWNRNAME	CS NELSON PROPERTIES LLC
TXTNAM	CS NELSON PROPERTIES LLC

Action | 12526

Legend

200 ft

City Limits

Shoreland Zone

Lakes

Ownership Parcels

Right of Way

Buildings
PLANNED
(DIGS)
YES

Street Surface

Driveway-Walkway
FEATURE
DRIVE
WALK

Railroad

Street Name 2

Address Labels

SIXTH AVENUE
SEVENTH AVENUE
EIGHTH AVENUE
VICTOR STREET
HIGH STREET
NISSEN STREET
VINLAND STREET
SCANDIA STREET
CONNIE

Google

Keyboard shortcuts | Image may be subject to copyright | Ter

CITY OF ALEXANDRIA

City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

SCHEDULED
ACTION ITEM (ID # -10623-)

Meeting: August 24, 2026
Department: Planning Department/Commission
Category: Report
Prepared by: Erin Anderson
Department Head: Mike Weber
DOC ID: -10623-

CONDITIONAL USE (C-26-008) – Stacy Karasch and Lisa Edgerly dba EDGE Real Estate Partners, LLC

Background

This application seeks a conditional use permit to authorize group quarters for up to five (5) unrelated persons in an existing dwelling unit located in an R-1 "Single-Family Residential" zoning district.

Index to Exhibits:

- Exhibit A – Neighborhood Context Aerial Photo
- Exhibit B – Applicant-provided Site Plan Photo

Authorization: This application is authorized by City Code Section 10.06, Subdivision 4.D.

Notification: Minnesota Statutes 462.357, Subd.3 requires that notice of the required public hearing be given to the owners of property located within 350 feet of the project site.

Location: The property is located at 1301 Ridgeview Terrace, in the Scenic Heights neighborhood.

Zoning/Background: The existing home has been used as a single-family dwelling since its construction in 1977. The home was purchased by Edge Real Estate Partners in 2022 and currently used as a short-term private/vacation rental and is so registered with Horizon Public Health. The present application does not alter the number of dwelling units (one), only the number of unrelated long-term occupants allowed.

Group Quarters: The City's zoning ordinance allows group quarters as a conditional use in the R-1 zone. Group quarters is defined as, "A dwelling unit that houses not more than five (5) unrelated persons …" (See note above regarding the number of units at this location.)

Access: Access to the site and the proposed off-street parking is from Ridgeview Terrace. There is no proposal for revised or relocated access.

Parking: The parking standard for group quarters is one (1) hard-surfaced (paved or concrete) stall per occupant. The applicant proposes to utilize the existing

front-loaded three-stall stall garage as well as the hard surfaced driveway to provide the required parking. This three-plus-two tandem parking has been acceptable in residential settings. (See also "Screening", below.)

Surrounding Uses: The site is bounded by single-family residential uses on three sides, with the privately owned Scenic Community Park to its rear.

Utilities: There are adequate existing public utilities available to the site to support the group quarters request.

Drainage: No change in the existing storm water drainage pattern is either proposed or required. There is no additional impervious cover created by the proposal.

Change of Use/Sprinkler Requirement: City Building Official Mike Schmidt reports that the subject request is not a change in occupancy and thus will not trigger a sprinkler requirement.

Screening: The Code requires that parking areas and access drives be screened from abutting residential uses. The outside parking area should be screened on both sides. In order to not block visibility for vehicles exiting the site the screening should be in the form of densely planted low shrubs, not exceeding four (4) feet in height, and extending from the front of the structure (or parallel to it) to either the front property line – a distance of approximately 48 feet – or to the seam between the asphalt driveway and the concrete apron. (The asphalt driveway is approximately 21 feet wide, and the concrete apron is a trapezoid extending approximately 24 feet from the garage doors and narrowing from 40 feet in width at the front of the garage to approximately 21 feet in width where it meets the asphalt.) Since the average passenger car length is approximately 15 feet, the average SUV length about six inches longer, and the longest standard consumer pickup length as great as 22 feet, any screening extending 24' would likely suffice. The Commission and applicants should determine the area of screening and define when this installation must be completed.

Property Values: Although the Commission does not routinely involve itself in matters of property valuations it is worth noting that, in response to a request from City staff, the City and County Assessor's offices have examined their records and find no instances where there is or has been any reduction, decline, or negative impact on adjacent, surrounding, or nearby property values directly attributable to the presence or creation of a PUD, or of apartments, townhomes or other medium density residential uses in general. (The City and the County have extensive experience with this type of land use, so the assessing staff's knowledge is quite broad and with a significant history.)

Recommendation: Since it appears this request meets the relevant provisions of the City Code, recommend approval as presented based upon the Findings of Fact and with the conditions as noted in the enclosed Conditional Use Permit Analysis.

UPDATED on 8/14/26: In light of the new information contained in the attached voice message transcripts, and because of the short turnaround time in which to properly confirm the claims made, the Commission may choose to complete the public hearing process on Monday and then act to table the request until such time as the City has had the opportunity to fully evaluate the appropriate next steps. Although these transcripts are not offered a proof of misdeeds on the part of the applicants, they may be considered as possible evidence that the owners have not operated in good faith with either the neighborhood or the City. Further evaluation of police call records, City HRA records, and even Horizon Public Health's records regarding the short term private/vacation home rental is desirable.

ATTACHMENTS

- Application #.pdf
- Exhibit A - Edgerly-Karasch C-26-008.pdf
- Exhibit B - Edgerly-Karasch C-26-008.pdf
- Public Comment C-26-008.pdf
- Public Comment (2) C-26-008.pdf
- Edgerly-Karasch CUP Analysis.pdf

LAND USE APPLICATION

CITY OF ALEXANDRIA

City of Alexandria
704 Broadway | Alexandria, MN 56308
Ph: (320) 763-6678 | Fax: (320) 763-3511
www.alexandriamn.city

Application #	Date App. Received	Fee Collected
C-26-008	6 / 18 / 2026	$400.00
	Date App. Complete 7 / 10 / 2026	

A. Owner Information

Edgerly, Lisa, B — 612-270-5481
Property Owner Name (Last, First, MI) — Phone

2025 Fountain Ln — Waconia MN 55387 — lisa_edgerly@yahoo.com
Property Owner Address — City/State/Zip — Email Address

Other owners living in St. Joseph area not listed here

B. Applicant Information *(If Different From Above)*

2nd owner

~~Other~~ Karasch, Stacy — 320-492-6861
Applicant Name (Last, First, MI) — Business Name — Phone

38561 Cty Rd 2 — St. Joseph, MN 56374
Applicant Address — City/State/Zip — Email Address

C. Project Location/Description

1301 Ridgeview Terrace NE — Alexandria — PIN: 63-4110-680
Address of Subject Property

Sect-8 Twp-128 Range-37 Lot 8 Block 4 Scenic Heights 1st Addn AC. 62
Legal Description *(attach separate if lengthy narrative)*

2B Short term Rental
Present Zoning Classification — Present Comprehensive Plan Classification

Is the property located within 1,000 ft of a lake? ☐ Yes ☒ No _____ ☐ GD ☐ RD ☐ NE
Waterbody Name — Waterbody Classification

D. Application Information

Check Applicable Request(s):

1. ☐ Conditional or Interim Use Permit — **Complete Addendum A**
2. ☐ Map Amendment : Zoning District (Rezoning) and/or Future Land Use (FLU) — **Complete Addendum B**
3. ☐ Variance — **Complete Addendum C**
4. ☐ Zoning Text Amendment — **Complete Addendum D**
5. ☐ Appeal — **Complete Addendum E**
6. ☐ Other (Specify Long term rental request from short term) — Attach Narrative)

E. Acknowledgement & Signature

BY MY SIGNATURE BELOW: I certify that the information submitted with the application is true and accurate; I acknowledge that this application is not deemed complete until reviewed by City staff and that I will be notified within 15 days of application submission if the application is incomplete; I understand that submission of the application does not imply approval of this request by the Planning Commission or the City Council; nor does it in and of itself guarantee issuance of any other required permits and licenses and I acknowledge that this application may be tabled until a later meeting if either I or my designated representative is not present at the meeting for which a public hearing is scheduled.

Signature: _____ *Owner or Applicant* — **Date:** 6/10/26

Planning Commission Action: Tabled _____ Approved _____ Denied _____

City Council Action: Tabled _____ Approved _____ Denied _____

Comments _____

Signature: _____ *Zoning Administrator* — **Date:** _____

LAND USE REQUEST - ADDENDUM A
CONDITIONAL/INTERIM USE PERMIT

CITY OF ALEXANDRIA

PLEASE TYPE OR PRINT NEATLY
ATTACH ADDITIONAL SHEETS AS NECESSARY

A. Narrative – Project Description

Detailed description and scope of the project:
We currently use the property for short term rental + were asked if we could rent to some of the Alex tech students. We need approval to use the property for long term rental

Existing land use(s) of the property (e.g., undeveloped, restaurant, auto repair, single family dwelling, etc.):
Short term Rental - vacation home - 12 ppl max

Have any previous conditional use permit applications been made for the property? **YES / NO / UNKNOWN** (Circle One)

If so, when:_____

Outdoor Storage or Display? **YES / (NO)** If yes, what is being stored, how much, and how will it be screened:

Days/Hours of Operation: n/A Number of Employees: 0

B. Site Plan & Supplemental Materials

All items are required, unless waived by City planning staff. *(Applicants are encouraged to review a draft site plan with planning staff prior to submittal.)* **If N/A, please explain.**

A. Existing conditions:

- ☐ Scale of plan (1"=50' or less) and North compass point
- ☒ Existing property boundaries with lot dimensions and area
- ☐ Location, setbacks, and dimensions of all existing buildings and structures
- ☐ Location of buildings on adjacent properties within 100 feet of subject property's boundaries
- ☐ All encroachments
- ☐ Legal description of the property and recorded easements
- ☐ Water features bordering or running through property (ponds, lakes, wetlands etc.)
- ☐ Location, size, and type of water and sewer system mains

B. Proposed Improvements:

- ☐ Required and proposed setbacks from property lines and road right-of-way
- ☐ Location, setbacks, and dimensions of proposed buildings and structures
- ☐ Planned demolition of structures
- ☐ Location, width, and setback of proposed curb cuts and driveways
- ☐ Flow of traffic into, through, and out of property
- ☐ Parking spaces, drive aisles, loading spaces
- ☐ Sidewalks, trails, and walkways
- ☐ Location and type of all proposed outdoor storage and/or display
- ☐ Exterior trash/recycling enclosures (include location, dimensions, details of screening)
- ☐ Proposed service connections to water and sewer mains

NA - no changes to actual house or property

C. Supplemental Data, if required:

- ☐ A Grading/Stormwater management plan as specified by the City Engineer
- ☐ A landscaping and screening plan in accordance with City Code
- ☐ Other_____

~ Please email electronic plans to: **eanderson@alexandriamn.city** ~

Since each proposal is different, the City of Alexandria reserves the right to request additional Information to ensure the project follows all City requirements, codes, ordinances, and approvals.

Exhibit A

el Viewer Douglas County, MN

Find address or place

EDGE REAL ESTATE PARTNERS LLC

Zoom to

63-4110-680

Douglas County Tax Web

Taxpayer Mailing Address:
EDGE REAL ESTATE PARTNERS LLC
2025 FOUNTAIN LN
WACONIA MN 55387

Property Address:
1301 RIDGEVIEW TER NE

Tax Description Do not use the summaries on legal documents	AC .62
Lot-Block	8~4
GIS Acres	0.62
Acres Under Water	0.00
Acres Under Right of Way	0.00
Plat Name/Description	SCENIC HEIGHTS 1ST ADDN
Section-Twp-Range	8-128-37

63-4111-270 SCENIC COMMUNITY PARK ASSN 18.65ac

63-4110-710 GOTVASLEE/ROBYN R 1.4ac

63-4110-740 LEE/AMBER M/ETAL 1.1ac

63-4110-750 LEE/AMBER M/ETAL 0.74ac

63-4110-760 DERTINGER/RANDY D & ELDORA L 0.68ac

63-4110-770 BARTHEL/ETHAN J 0.55ac

63-4110-780 KUHN/JEFFREY L & BETH A 0.55ac

63-4110-790 TREAT/TYSON D & KRISTY 0.55ac

63-4110-800 DU FRESNE-OLSON/DONNA 0.55ac

63-4110-810 WEBER/BRIANT & LEEANNE 0.55ac

63-4110-820 MOLACEK/JEROME D 0.55ac

63-4110-830 BACKLUND/JAY A & MOLLY J 0.55ac

63-4110-880 CASPER/KATHRYN 0.84ac

63-4110-890 KRASNIC/BIANCA 0.85ac

63-4110-900 SOVICH/KYLE/ETAL 0.64ac

63-4110-910 FLUTO/TIMOTHY S 0.53ac

63-4110-930 MC COY/WADE J & KARI S 0.94ac

63-4110-950 WALKER/SUZANNE K 0.62ac

63-4110-960 JOHNSON/JENNIFER R 0.63ac

63-4110-970 CAPGROW HOLDINGS JV SUB VI LLC 0.74ac

63-4111-030 WITT/JEROME D & HOLLY S 0.57ac

63-4111-040 STRONG/MACKENZIE C & BRITT M 0.57ac

63-4111-050 STUBBS/AARON & CASSANDRA 0.63ac

63-4111-070 LARSON/MICKEY & STEPHANIE 0.54ac

63-4111-080 YRJO/BRADFORD D ETAL 0.55ac

63-4111-090 YRJO/BRADFORD D ETAL 0.55ac

63-4111-200 OPP/TRINITY L & GWEN M 0.46ac

63-4111-210 COX/ERIC C 0.52ac

63-4111-220 LEE/ROSS F & HEATHER M 0.5ac

63-4111-230 WALL/TRUDI A 0.35ac

63-4111-790 DOLAN/DAVID M & LINDA L 0.75ac

63-4111-810 LADWIG/JONATHAN A & JILL M/TR 0.62ac

63-4111-820 DYBDAL FAMILY REV TRUST 0.56ac

63-4111-920 NEMO LIVING TRUST 0.61ac

63-4112-000 COUNTY OF DOUGLAS 1.56ac

63-4112-030 KLINGBEIL/SHAWN A/ETAL 2.7ac

63-4109-960 JACKSON/CRAIG D & ANGELA D 4.43ac

63-4109-980 WEISZ/NOLAN & BRITTA A 2.25ac

63-4110-370 VENDEL/RICHARD 0.74ac

63-4110-380 BOIKE/KEVIN M/ETAL 0.73ac

63-4110-460 SCHULER/ADAM E 0.71ac

63-4110-470 MC KIRDY/LUCAS & KAYLA 0.85ac

63-4110-490 THOENNES/TYLER R 1.9ac

63-4110-500 HILLEREN/KATHLEEN L/TRUST ETAL 0.75ac

63-4110-510 SMITH/SAMUEL & MCKINSEY 5.34ac

63-4110-520 RIDLER/DANIEL S/JR & DEBRA A 0.73ac

63-4110-530 BITTMANN/DAVID M & NANCY L 0.59ac

63-4110-540 KRANTZ/KENNETH & SARAH 0.5ac

63-4110-560 PRAIRIE COMMUNITY SERVICES INC 0.5ac

63-4110-600 PIERCE/BRAD L & LYNN M 0.82ac

63-4110-610 LAURENT/ANGELA M & GREGORY R 0.98ac

63-4110-620 THOENNES PROPERTY MGMT LLC 0.91ac

63-4110-630 LAURENT/ANGELA M & GREGORY R 0.98ac

63-4112-100 0.46ac

63-4112-110 /AMIE 0ac

63-4112-120 ANET E

63-4112-140 TMAN/DONALD H 0.7ac

63-4112-160 EGG/SHEILA M 2.02ac

63-4112-170 ULY/TROY & TAMMI D 2.07ac

63-4111-270 SCENIC COMMUNITY PARK ASSN 8.66ac

63-4111-330

63-4111-340

63-6650-015 KBJ INVESTMENT

63-6650-255 HFH OF DOUGLAS CO MN INC 0.83ac

63-6650-900 HFH OF DOUGLAS CO MN INC 9.8ac

63-6650-950 PUBLIC PARK 3.22ac

63-6650-120 MAUNG/YARZAR & PHYU 0.46ac

63-6650-130 ULMER/BARBARA A & DAVID L 0.46ac

63-6650-140 HEINECKE/GLENN 0.46ac

63-6650-150 SWART/JUSTIN & AMY 0.46ac

63-6650-050 HOEPNER/DARIN M & CRYSTAL L 0.46ac

63-6650-060 HERGOTT/WILL 0.46ac

63-6650-070 PARADIS/DREW W & NICOLE K 0.46ac

63-6650-080 BOBER/MARILYN

63-6650-875 SCHIELE/GREG F 2.26ac

63-6650-820 SCHIELE/GREG F 4.54ac

63-6300-015 BOSEK/THOMAS A 1ac

63-6300-020 PATTERSON/BRITTA M REV TRUST 1.67ac

63-6300-025 HASZ/DOUGLAS W & NANCY K 0.75ac

63-6300-030 BARTON/REBECCA E 1.06ac

63-6300-035 ODLAND/MITCHELL & PAULA 0.72ac

63-6300-040 MAYER/LORI J 0.6ac

63-6300-045 BOIKE/DAVID D & BRITTIN L 0.67ac

63-6300-150 PEROWITZ/GARY/& 4.06ac

63-6300-175 ANDERSON/ANITA K

63-4110-210 NODING/TAMARA L/IRREVOC TRUST 0.55ac

63-6300-44 BERGER/JOS S & SARAH 0.65ac

63-6301-370 FORWARD

1.3ac

Alexandria City

SKYLINE DR NE

SCENIC DR NE

PARKVIEW RD NE

RIDGEVIEW TER NE

SCENIC HEIGHTS RD NE

-95.3529 45.9163 Degrees

200 ft

Survey & GIS Division, Douglas County Public Works Powered by Esr

Exhibit B


27,006 SQ FT
130
130
208
63-4110-700
STREICH/AARON M
0.64ac
1305
63-4110-690
PIERCE/BRAD L
& LYNN M
0.62ac
1303
20
218
217
212
100
63-4110-680
EDGE REAL
ESTATE
PARTNERS LLC
0.62ac
1301
125
59
RIDGEVIEW TER NE
63-4110-670
RIGGS/LINDA/ETAL
0.5ac
208
140
63-4110-660
CRARY/SHEILA R
0.49ac
1211
73
208
63-4110-
WEHOFER/A
& KATHRYN
2009

YOU HAVE A NEW VOICEMAIL!

3626 (Mike Weber),

You have a new voice mail from ***(320) 219-1700 (BRADLEY PIERCE)***.
Your transcribed message:

Hi. My name is Lynn Pierce. My email address is pierce, capital p, and then I e r c e, lynn 4 6 6 at g mail dot com. I live at 13 o 3 Ridgeview Terrace Northeast in Alexandria, and I'm calling about the meeting you have scheduled for Monday, the 17th, about 13 o 1 Ridgeview Terrace Northeast, wanting to make it into a rental unit. They've already been doing that. I've been complaining to the association president, but he said since the city didn't say anything, that it was okay. Well, they had technical students living there 2 years ago, and then it's been a b and b, for the last 2 years with barely anybody there. And it's clearly written in our association, rules. Residential purposes only and no businesses, commercial or manufacturer expression shall be conduct conducted on said premises. Well, they're what they're doing, you got the pretty much the whole neighborhood in an uproar. So, if you could just let me know this, we strongly, strongly oppose. When they had tech school students there last time, it was just a nightmare. That's why we have this big fence between us and them. But, yeah, I did talk to Lisa, and she said they were gonna rent to tech school students again. They don't watch over their property. They just they just don't. So it's gonna be another disaster. And, truthfully, I when the tech school students were here last time, I was starting to get sick of calling the cops because of all drinking and partying they did outside, and they're big bong smokers. They're, like, 3 feet tall. We have kids in this neighborhood, and this is ridiculous. This is a residential area, not a commercial area. True. We have group homes and an assisted living home, but not rentals. They are clearly violating the association rules, and the neighbors are not happy.

Listen by opening the enclosed attachment.

Sent by **2020-2026 NextGenVoIP**

Erin Anderson

From: Mike Weber
Sent: Wednesday, August 12, 2026 11:41 AM
To: Piercelynn466@gmail.com
Cc: Erin Anderson
Subject: FW: V-Mail from BRADLEY PIERCE (320) 219-1700 to Mike Weber 3626
Attachments: vm-20260812160636014575-7209d4675ee9eed2ea40d6c71d577fe3.wav

Lynn – thank you for your call and voice message. I'm sorry to hear that you've had a bad experience with the present property owners – we had not received any complaints here at City Hall until getting yours today.

I understand that the Association rules may limit the uses in the Scenic Heights area. Unfortunately, the City is not a party to those rules, and we don't have any authority to enforce them. The Association's rules most likely include the enforcement mechanism, and I would strongly encourage you to have the Board and President take the necessary steps to do that.

I'd like to ask your permission to forward the transcript of your voice message to our Planning Commission members before the meeting on Monday, so they have an idea of the history. Please let me know if that's all right.

Thank you again – Mike Weber

Michael J. Weber
City Planner
Community Development Director
704 Broadway
Alexandria, MN 56308
320-759-3626
320-763-3511 (fax)
www.alexandriamn.city

ALEXANDRIA

Our "Why": To make Alexandria the place you choose.....

From: no-reply@nextgenvoip.com <no-reply@nextgenvoip.com>
Sent: Wednesday, August 12, 2026 11:10 AM
To: Mike Weber <mweber@alexandriamn.city>
Subject: V-Mail from BRADLEY PIERCE (320) 219-1700 to Mike Weber 3626

NEXTGEN

You have a new voicemail from (320) 219-1700 (BRADLEY PIERCE)

YOU HAVE A NEW VOICEMAIL!

3626 (Mike Weber),

You have a new voice mail from ***(507) 828-5385 (WAYNE CARLSON)***.
Your transcribed message:

Hi. This is Deb Carlson. My husband and I live at 13 o 2 Ridgeview Terrace, and, we received a letter, about the conditional use permit, for 13 o 1 Ridgeview Terrace for group, and they're they're wanting to allow group 0.25. And I just, my question is, the the surrounding neighbors are are not in favor of that idea at all, and we plan to, we we plan to attend the meeting. And is there anything else we can do to prevent this from happening? You can, email me at wayne, w a y n e, dot deb, d e b, dot carlson, c a r l s o n, at g mail dot com. Or, you can call you can call me, at 5 0 7 8 2 8 5 3 8 5. Thank you. Bye.

Listen by opening the enclosed attachment.

Sent by **2020-2026 NextGenVoIP**

Erin Anderson

From: Mike Weber
Sent: Wednesday, August 12, 2026 11:08 AM
To: wayne.deb.carlson@gmail.com
Cc: Erin Anderson
Subject: FW: V-Mail from WAYNE CARLSON (507) 828-5385 to Mike Weber 3626
Attachments: vm-20260812150501030993-7209d4675ee9eed2ea40d6c71d577fe3.wav

Deb – thank you for your call and comments. The Group Quarters use is already authorized by the City Code, so the purpose of the public hearing is to determine what conditions the City should place on the approval of the request. We typically will assess whether there's enough on-site/off-street, paved parking for the use, whether there are any exterior lighting issues that need to be addressed, if any screening of the parking area is needed, etc. That way those items can be addressed in any motion to approve the permit.

Thanks again – we'll look forward to seeing you on Monday evening.

Mike Weber

Michael J. Weber
City Planner
Community Development Director
704 Broadway
Alexandria, MN 56308
320-759-3626
320-763-3511 (fax)
www.alexandriamn.city

ALEXANDRIA

Our "Why": To make Alexandria the place you choose.....

From: no-reply@nextgenvoip.com <no-reply@nextgenvoip.com>
Sent: Wednesday, August 12, 2026 10:07 AM
To: Mike Weber <mweber@alexandriamn.city>
Subject: V-Mail from WAYNE CARLSON (507) 828-5385 to Mike Weber 3626

NEXTGEN

You have a new voicemail from (507) 828-5385 (WAYNE CARLSON)

CONDITIONAL USE PERMIT ANALYSIS

APPLICANT: Stacy Karasch/Lisa Edgerley dba Edge Real Estate Partners, LLC **Application #** C-26-008

PROPERTY LOCATION: 1301 RIDGEVIEW TER NE (Parcel # 63-4110-680)

REQUEST: To allow Group Quarters for up to five (5) unrelated persons.

WHAT ARE THE FINDINGS OF FACT?

	YES	NO	BASIS FOR FINDING FACT
1. Is the request consistent with the City's Comprehensive Plan?	✓		CP = "Residential"
2. Does the request meet land area, setback, shoreland, floodplain, and wetland requirements?	✓		N/A
3. Will the request depreciate the surrounding area?		✓	Existing residential use
4. Is the request consistent with the character of the surrounding area?	✓		Existing residential use
5. Are existing or proposed utilities adequate to accommodate the request?	✓		Existing, connected
6. Are existing or proposed streets adequate to handle the request?	✓		Existing
7. Will the request place undue financial burden the City?		✓	No City role

WHAT CONDITIONS ARE NECESSARY?

	YES	NO	CONDITIONS
1. Land Area & Setbacks		✓	
2. Residential Screening		✓	
3. Federal/State/City Permits		✓	
4. Signage		✓	
5. Off-Street Parking	✓		One (1) stall per occupant
6. Utilities		✓	
7. Street/Traffic		✓	
8. Parking Screening	✓		Screening as per memo
9. Outdoor Sales Screening		✓	
10. Outdoor Storage Screening		✓	
11. Lighting	✓		Any exterior lighting to be hooded and directed away from public streets and residential uses
12. Drainage		✓	
13. Building/Site Appearance		✓	
14. Shoreland Requirements		✓	
15. Environmental Studies		✓	
16. Other		✓	

RECOMMENDATION: See memo

CITY OF ALEXANDRIA

City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

SCHEDULED
INFORMATIONAL (ID # -10631-)

Meeting: August 24, 2026
Department: Planning Department/Commission
Category: Report
Prepared by: Erin Anderson
Department Head: Mike Weber
DOC ID: -10631-

INTERIM ORDINANCE – Data Center Moratorium (TA-26-002) – City of Alexandria

Background

Data Center Study – City of Alexandria

With the completion of the passage and publication of the ordinance declaring the need for a study and moratorium, we are now able to proceed with delving more deeply into this topic.

I've invited two parties to the August Commission meeting: John Unger operates the Vaultas data center at 720 Hawthorne St., and Josh Waldorf is the Manger of Electric Services for ALP Utilities. Both have extensive experience in their respective fields and a willingness to share their knowledge with the Commission. This item will eventually be the topic of a public hearing, but at the September meeting it will be less formal and more conversational. I can envision having both of these guests return later in the 12-month study period for follow-up.

Additional info regarding Vaultus is available here: https://vaultas.com/data-centers/alexandria-mn/

Also, as has become the norm, additional news updates are enclosed for your reference.

ATTACHMENTS

- SC Times - 5 Things to Know About Data Centers in Rural America.pdf

SC Times

NEWS

Five things to know about data centers in rural America

Juan Vassallo Investigate Midwest

Aug. 5, 2026, 4:02 a.m. CT

Key Points

- Data centers, especially those for AI, consume vast amounts of water for cooling purposes.
- The environmental impact of water discharged from data centers is largely unknown due to a lack of transparency.
- While most current data centers are in urban areas, the majority of planned facilities are slated for rural locations.

Five things to know as data centers spread across rural America.

1. They use enormous amounts of water

Data centers, which store and process the digital information needed for everyday online activities, often consume large amounts of water to keep servers cool — especially the new hyperscale facilities typically built for artificial intelligence.

Google's data center in Pryor, Oklahoma — one of the company's largest facilities — uses about 1.1 billion gallons of water each year. That is equal to about 8.3 billion water bottles or the annual water use of 10,000 average American households.

The Pryor data center uses an evaporative cooling system, so most of the water used for cooling is lost to evaporation. Of the 1.1 billion gallons of water used, only about 275 million gallons of drinking water are discharged back into the river for reuse.

Data centers: What to ask when a data center comes to your town

The industry is feeling the pressure to move away from that technology, and some new facilities are looking to install closed-loop systems, which recycle water in a continuous cycle, or air-cooled systems. These systems use little water but require much more electricity.

2. Researchers know little about water pollution

Not much is known about how water discharge from data centers impacts the environment. A recent study on the issue notes that "there is a clear lack of transparency in data center cooling water discharge practices."

Companies often do not disclose how much water they release, where it goes, or what chemicals or pollutants it may contain. The study found that cooling water discharges could affect rivers, groundwater and wastewater systems, but limited data makes those impacts difficult to measure.

More: Zepole restaurant supplier opens first Minnesota location in St. Cloud

3. Rezoning battles are becoming more common

Opposition to data centers has grown out of a broader movement against large industrial projects in rural areas, particularly renewable energy projects. Residents in some communities have organized to stop projects they believe provide few benefits to local residents while replacing farmland with industrial buildings, changing the rural landscape.

One of the main tools communities use to challenge these projects is pressuring local governments to reject rezoning requests that change land from agricultural to industrial use. In many cases, those efforts have succeeded.

The Beltline data center project in Yukon and Oklahoma City, for example, still needs approval to rezone agricultural land in the Oklahoma City portion of the project for light industrial use.

4. Most projects are planned for rural areas

More than 1,500 data centers are planned across the country, according to the Pew Research Center. While 87% of existing U.S. data centers are in urban areas, two-thirds of planned facilities are slated for rural communities.

In a survey of 1,000 U.S adults, rural residents expressed the highest average level of concern overall. Their greatest concern was rising electricity costs, followed by the use of agricultural land for data centers and overuse of water.

More: Groups sue Minnesota over massive West River Dairy expansion

5. AI is expanding faster than regulations

Since 2013, the technology industry has invested more than $1.6 trillion in artificial intelligence. In many cases, companies have relied on regulatory gaps or avoided traditional permitting requirements to speed up construction.

In Oklahoma, data centers do not need to apply for water permits because they typically buy water from municipal utilities. In Memphis, Tennessee, Elon Musk's xAI installed nearly 20 natural gas turbines to power a data center without first obtaining air permits.

CITY OF ALEXANDRIA

City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

SCHEDULED
ACTION ITEM (ID # -10612-)

Meeting: August 24, 2026
Department: Administration
Category: Report
Prepared by: Marty Schultz
Department Head: Martin Schultz
DOC ID: -10612-

Set Public Hearing for the 2027 Preliminary Budget and Tax Levy

Background

The City Council typically holds a public hearing as part of the consideration of the 2027 preliminary budget and tax levy. We are required to submit this information to the State by September 30 of each year so therefore typically hold this hearing at the second City Council meeting in September.

A reminder that another public hearing will be held in December (commonly known as the Truth-in-Taxation hearing) to approve the final 2027 budget and tax levy.

Financial Impact

None.

Recommendation

Motion setting a public hearing to consider the 2027 Preliminary Budget and Tax Levy on Monday, September 28 at 7:15 p.m.

CITY OF ALEXANDRIA

City Council - Regular Meeting
704 Broadway
Alexandria, MN 56308

SCHEDULED
ACTION ITEM (ID # -10637-)

Meeting: August 24, 2026
Department: Administration
Category: Report
Prepared by: Marty Schultz
Department Head: Marty Schultz
DOC ID: -10637-

Capital Donation Request Form - Video Board (PrimeWest Health RCC)

Background

Js Hockey, LLC are the new group operating the Alexandria Blizzard junior hockey team for the 2026-2027 season. They have obtained funding commitments that would allow for the installation of a 16' x 9' video board and static panels on the north wall of the Old National Arena. The current video screen in use in this arena is a projector-style drop down screen in the southwest corner or the arena. The screen and projector are past their useful life. A rendering of the proposed new board is attached, along with the quote provided to Js Hockey, LLC.

Js Hockey representatives, with input from city staff, have filled out the attached Capital Donation Request Form. In addition to use by the Blizzard for their events, the video board will be available for use at no cost for all tenants of the Old National Bank Arena. A recent comparable donation to this is when the Alexandria Youth Baseball Association donated the scoreboard at Knute Nelson Memorial Park to the City in 2023.

The donation includes the purchase of an additional four-year warranty for parts and labor beyond the five year warranty that comes with purchase.

Financial Impact

City cost share is estimated at up to $1,000. Staff has reviewed the available electric on the north wall and press box and believe that it is adequate. That said, staff would like to allocate some funds from the RCC operating budget if needed for electrical upgrades.

The City will have responsibility for ongoing maintenance of the board, which will have a nine-year extended warranty.

Recommendation

Motion approving the Capital Donation Request Form submitted by Js Hockey, LLC for the installation of video board at the PrimeWest Health Runestone Community Center (Old National Arena)

ATTACHMENTS

- Capital Donation Request Form (ONB Arena Video Board).pdf
- Video Board Sketch and Quote.pdf

CITY OF ALEXANDRIA

704 Broadway,
Alexandria, MN 56308
320-763-6678
AlexandriaMN.city

City of Alexandria
Capital Donation Request Form
For individuals or entities wishing to donate capital assets, improvements, or funds to the City.

---

1) Donor Information

- **Donor Type:** ☐ Individual ■ Business/Organization ☐ Foundation ☐ Other: _____
- **Legal Name of Donor:** Js Hockey LLC
- **Contact Person (if applicable):** Jeff James and Jeff Crouse
- **Mailing Address:** PO Box 413
- **Phone:** 320-760-8860 **Email:** jjames@alexandriablizzard.com
- **Preferred Method of Contact:** ■ Email ☐ Phone ☐ Mail

---

2) Project Overview

- **Project Title/Description:**
  Donation of approximately 16X9 foot video board.

- **Proposed Location (address, park, facility, GPS, or parcel ID):**

  North wall of Primewest RCC arena

- **Purpose/Benefit to the Community:**

  All user groups of the Primewest Runestone Community Center will have the ability to use this video board free of charge.

---

3) Project Cost & City Share

- **Total Estimated Project Cost:** $64,935
- **Donor Contribution (cash/in-kind):** $64,935 (in-kind)
- **Proposed City Share** $1,000 and **City Staff time** 5-10 hrs

---

4) Attachments (Required where applicable)

- **Attached receipts and/or quotes:** ■ Yes ☐ No
- **Site plan/sketches (include scale, dimensions, materials, setbacks):** ☐ Yes ■ No
- **Photos/renderings (optional):** ■ Yes ☐ No
- **Permits/Approvals already obtained (if any):** ☐ Yes ■ No
    - List: _____

Upload / Attach: PDF, DOCX, JPG/PNG. If submitting in print, include hard copies.

---

5) Expected Life Span & Replacement

- **Expected life span of the asset/improvement:** 20 years
- **Estimated replacement cost (in today's dollars):** $62,000
- **Replacement funding plan:**

  ☐ Donor will fund replacement

  ■ City will fund replacement

  ☐ Shared funding (describe): Staff will recommend to City Council replacement options as the board nears the end of its useful life.

---

6) Operations & Maintenance (O&M)

- **Ongoing maintenance responsibility:** ■ City ☐ Donor ■ Shared
- **Estimated annual O&M cost:** $staff time
- **Projected annual O&M Tasks:**

  Ensure video board and associated controller is maintained with current versions of relevant software as needed.

---

7) Timing & Delivery

- **Desired installation/completion date:** __ / __ / 10/31/26
- **Is the donation contingent on a deadline or event?** ☐ Yes ■ No
    - If yes, describe: _____

---

8) Recognition(if applicable):

- **Recognition requested (donated by plaque):** ☐ Yes ■ No
    - Proposed text/design: _____

---

9) City Review & Approvals (Internal Use)

- **Department Reviewer:** _____ Date: //____
- **Risk/Legal Review needed:** ☐ Yes ☐ No
- **Budget/Fund availability:** ■ Confirmed ☐ Not confirmed
- **Funding Sources for City Share(list all):**
    - Donor: $_____ (cash) / In-kind: $64,935
    - City: $1,000 (budget account or grant): General Fund
    - Other: $_____ Source: _____
- **Council/Board approval required:** ■ Yes ☐ No
    - Meeting date: 8/24/26 Agenda item #: _____
- **Permits/Compliance (zoning, building, ADA, park, ROW):**

- **Decision:** ☐ Approved ☐ Approved with conditions ☐ Not approved
    - Conditions / Notes: _____

---

10) Signatures

Donor Acknowledgment

I certify the information provided is accurate and I understand the City may decline this donation or require conditions to ensure safety, compliance, and long-term stewardship.

- **Donor Signature:** _____ Date: //____
- **Printed Name & Title:** _____

City Acceptance (to be completed by the City)

- **Authorized City Representative:** _____
- **Title/Department:** _____
- **Signature:** _____ Date: //____

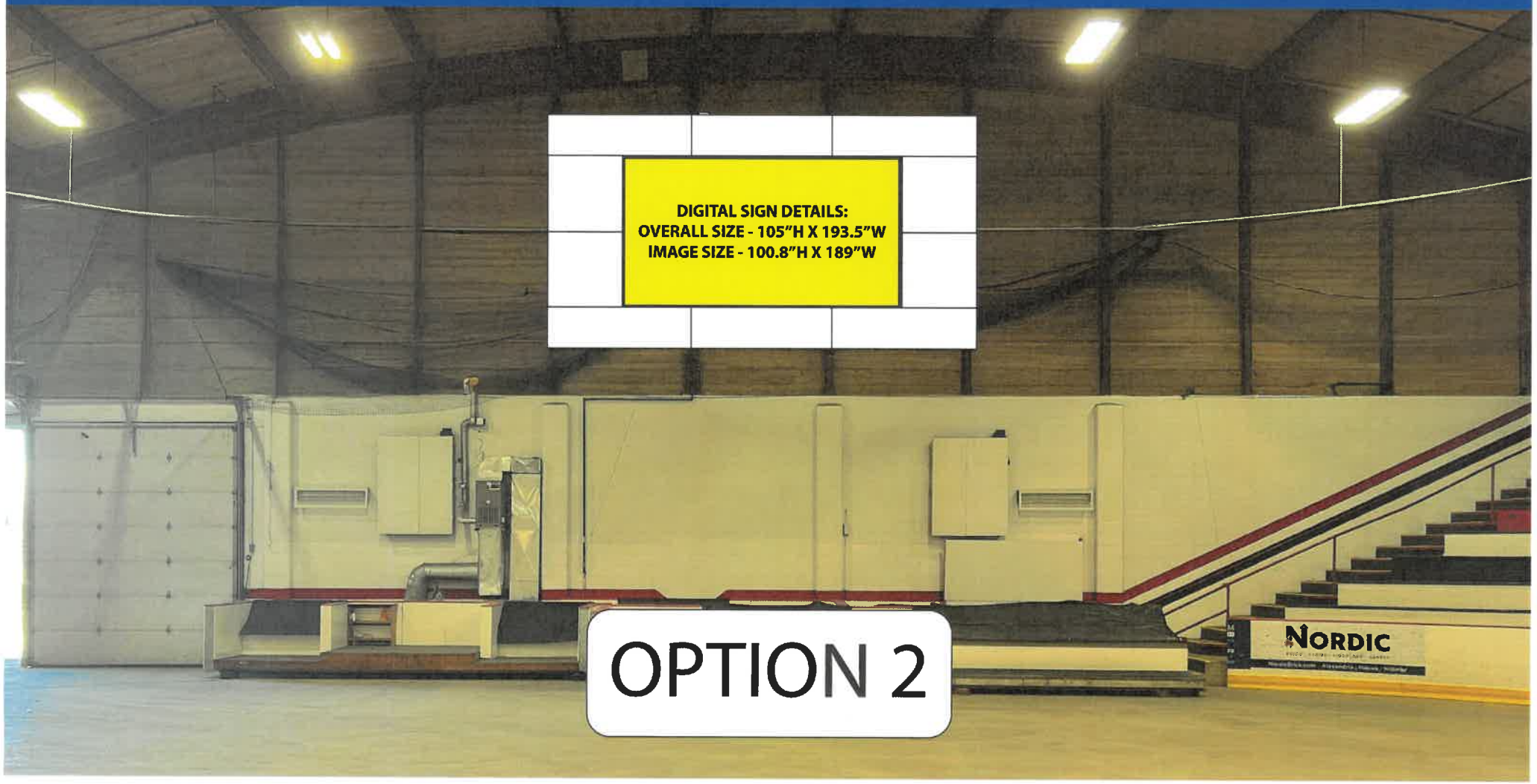
RHL, INC.

320.252.7680

www.rhlinc.com

Family Owned & Operated Since 1969

RHL, INC.



OPTION 2

RHL, INC.
25113 21st Ave.
St. Cloud, MN 56301
320.252.7680

Acknowledgment

Date	Order No.
8/18/2026	176526

Sold To

J'S HOCKEY LLC
C/O GENENVA CAPITAL
1311 BROADWAY ST.,
ALEXANDRIA, MN 56308
ATTN: Troy Putnam - (320)762-8400

Ship To

J'S HOCKEY LLC
PRIMEWEST HEALTH RUNESTONE COMM. CENTER
802 3RD AVE. W.,
ALEXANDRIA, MN 56308
ATTN: Jeff James - (320)760-8860

Customer #	P.O. No.	Due Date	Due Variance	Ship Via	Rep
16394	TBD	9/30/2026	+/- 10	INSTALL	HSE

Item	Description	Qty	U/M	Rate	Amount
S-SIGN	ICE ARENA INDOOR SCREEN & STATIC SPONSOR PANELS SCOPE OF WORK BY RHL: >PROVIDE, DELIVER & INSTALL INDOOR LED SCREEN >PROVIDE, DELIVER, INSTALL & SETUP VIDEO PROCESSOR FOR SCREEN >PROVIDE, DELIVER & INSTALL FRAMEWORK AND BLANK PANELS FOR SPONSOR SPOTS	1	ea	62,935.00	62,935.00

Subtotal

Sales Tax (7.375%)

Total

All Credit Card transactions will have a 3% convenience fee added on to order total.

ART IMPRINT & SPECIAL INSTRUCTIONS

Order #176526 | Customer # 16394 | Entered By: TR/JS | Terms: 50/50
Proof: N/A | Sew Out: N/A | Printed Digital Proof: N/A | Spec Proof Due: N/A

Customer Contact Jeff James
Phone: (320)760-8860 E-mail: jjames@alexandriablizzard.com

Customer Signature _____ Date 8-18-2026

NOTE: IF YOU AGREE TO THESE DETAILS, Please sign & email back to your sales rep. Or call (320)252-7680

RHL, INC.
25113 21st Ave.
St. Cloud, MN 56301
320.252.7680

Acknowledgment

Date	Order No.
8/18/2026	176526

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PRIMEWEST HEALTH RUNESTONE COMM. CENTER
802 3RD AVE. W.,
ALEXANDRIA, MN 56308
ATTN: Jeff James - (320)760-8860

Customer #	P.O. No.	Due Date	Due Variance	Ship Via	Rep
16394	TBD	9/30/2026	+/- 10	INSTALL	HSE

Item	Description	Qty	U/M	Rate	Amount
	SCREEN DETAILS: >DIMENSIONS: *OVERALL - 105"H X 193.5"W *IMAGE - 100.8"H X 189"W >SINGLE SIDED >FULL COLOR, HIGH BRIGHTNESS LED'S (10,000 NITS) >T2-2, 6.67MM RESOLUTION (384H X 720W PIXELS) >VX400 VIDEO PROCESSOR				
S-LED SALE...	EXTENDED WARRANTY FOR LED SIGN (4 ADDITIONAL YEARS)	1	ea	2,000.00	2,000.00
	NOTES: >TERMS - 50% DEPOSIT, BALANCE DUE UPON COMPLETION >WARRANTY 5 YEAR PARTS, 5 YEAR LABOR				

Subtotal	$64,935.00
Sales Tax (7.375%)	$0.00
Total	**$64,935.00**

All Credit Card transactions will have a 3% convenience fee added on to order total.

ART IMPRINT & SPECIAL INSTRUCTIONS

Order #176526 | Customer # 16394 | Entered By: TR/JS | Terms: 50/50
Proof: N/A | Sew Out: N/A | Printed Digital Proof: N/A | Spec Proof Due: N/A

Customer Contact Jeff James
Phone: (320)760-8860 E-mail: jjames@alexandriablizzard.com

Customer Signature _____ Date 8-18-2026

NOTE: IF YOU AGREE TO THESE DETAILS, Please sign & email back to your sales rep. Or call (320)252-7680

Memo

To: Mayor and City Council

From: Jason Ahrens, Finance Accountant

CC: Heather Koskiniemi, Finance Director

Date: 8/19/2026

Re: July 2026 Investments

The July investment activity is as follows:

Investment balance 06-30-2026		18,020,530.70
Investment Called/Matured:		
Federal Home Loan Bank		(500,000.00)
Viking Bank		(540,500.83)
Investments Purchased:		
Federal Home Loan Bank-3.88% 12/21/2026		250,000.00
US Treasury-4.23% 1/31/2028		250,000.00
Federal Farm Credit-4.27% 1/21/2028		500,000.00
Wells Fargo Bank-4.30% 3/31/2028		249,000.00
US Treasury-4.20% 12/15/2027		500,000.00
Federal Farm Credit-4.28% 5/9/2028		270,000.00
Goldman Sachs-4.30% 2/22/2028		245,000.00
Sallie Mae Bank-4.30% 7/31/2028		244,000.00
Capital One -4.35% 7/30/2029		244,000.00
Quill Bank-4.15% 7/30/2027		249,000.00
Customers Bank-4.35% 7/31/2030		244,000.00
US Treasury-4.13% 9/30/2027		500,000.00
Transfers from Money Market to Checking		(9,890,655.05)
Transfers from Checking to Money Market		5,964,114.08
July 2026 Investment Earnings		56,514.45
Investment balance 07-31-2026		16,855,003.35

	Type	Rate	Amount	Purchased	Maturity Date	Time Invested
Moreton Capital Markets	CD - Ally Bank	3.85	245,000.00	9/11/2024	8/14/2026	23 months
Moreton Capital Markets	CD - Gateway Bank	3.85	247,000.00	9/11/2024	8/14/2026	23 months
Glenwood State Bank	CD - Local	3.85	259,720.36	8/25/2025	8/25/2026	12 months
Moreton Capital Markets	CD - Tab Bank	3.95	249,000.00	9/13/2024	9/14/2026	24 months
Moreton Capital Markets	US Treasury Note	4.12	500,000.00	10/31/2024	10/31/2026	24 months
RBC Capital Markets	CD - First Foundation Bank	5.00	243,000.00	11/29/2023	11/30/2026	36 months
Moreton Capital Markets	CD - Federal Home Loan Bank	3.88	250,000.00	7/23/2026	12/21/2026	5 months
Moreton Capital Markets	US Treasury Note	4.00	250,000.00	12/24/2024	1/15/2027	24 months
Moreton Capital Markets	CD -TCM Bank Natl Assoc	3.61	245,000.00	10/15/2025	1/15/2027	15 months
Wells Fargo Advisors	CD - Bank of America NA	3.89	245,000.00	7/16/2025	1/19/2027	18 months
RBC Capital Markets	CD - Morgan Stanley NA	4.00	245,000.00	7/16/2025	1/19/2027	18 months
Moreton Capital Markets	CD - Bank of California	3.90	244,000.00	8/11/2025	2/16/2027	16 months
Moreton Capital Markets	Federal Farm Credit Bank	3.64	750,000.00	10/2/2025	3/16/2027	18 months
Moreton Capital Markets	CD - Valley National Bank	4.58	244,000.00	3/19/2024	3/19/2027	36 months
Moreton Capital Markets	CD - Nicolet National Bank	4.58	249,000.00	3/22/2024	3/22/2027	36 months
Moreton Capital Markets	CD - Signature Bank	3.71	249,000.00	12/26/2025	3/29/2027	15 months
RBC Capital Markets	CD - Haven Svgs Bk	3.65	244,000.00	11/14/2025	5/14/2027	18 months
Moreton Capital Markets	CD - Live Oak Bank	3.76	248,000.00	12/16/2025	5/17/2027	17 months
Wells Fargo Advisors	CD - Mutualone Bank	3.71	245,000.00	11/28/2025	5/28/2027	18 months
Moreton Capital Markets	CD - American Coml	3.67	249,000.00	12/12/2025	6/14/2027	18 months
Moreton Capital Markets	CD - Bank Hapoalim	3.76	245,000.00	12/16/2025	6/16/2027	18 months
Moreton Capital Markets	CD - BNY Mellon	3.72	245,000.00	12/17/2025	6/17/2027	18 months
Moreton Capital Markets	CD - First Bank Chicago	3.76	245,000.00	12/19/2025	6/21/2027	18 months
Moreton Capital Markets	CD - Quill Bank	4.15	249,000.00	7/30/2026	7/30/2027	12 months
Moreton Capital Markets	US Treasury Note	3.89	250,000.00	12/10/2025	7/31/2027	19 months
Wells Fargo Advisors	US Treasury Note	4.13	500,000.00	7/29/2026	9/30/2027	14 months
Moreton Capital Markets	CD - BMW Bank	3.63	245,000.00	12/10/2025	10/25/2027	22 months
Wells Fargo Advisors	CD - Morgan Stanley Private Bank	4.10	245,000.00	11/27/2024	11/29/2027	36 months
RBC Capital Markets	US Treasury Note	3.88	250,000.00	11/7/2024	11/30/2027	36 months
Moreton Capital Markets	US Treasury Note	4.20	500,000.00	7/23/2026	12/15/2027	17 months
Moreton Capital Markets	US Treasury Note	4.24	250,000.00	11/20/2025	1/15/2028	25 months
Moreton Capital Markets	CD - Federal Farm Credit	4.27	500,000.00	7/23/2026	1/21/2028	18 months
Moreton Capital Markets	US Treasury Note	4.23	250,000.00	7/23/2026	1/31/2028	18 months
Moreton Capital Markets	FFCB	3.43	250,000.00	11/20/2025	2/1/2028	26 months
Moreton Capital Markets	CD - Goldman Sachs	4.30	245,000.00	7/23/2026	2/22/2028	19 months
Moreton Capital Markets	JP Morgan	4.02	245,000.00	11/26/2025	2/25/2028	26 months
Wells Fargo Advisors	CD - Merrick Bank	3.73	245,000.00	9/5/2025	3/17/2028	36 months
Moreton Capital Markets	CD - Wells Fargo Bank	4.30	249,000.00	7/23/2026	3/31/2028	8 months
Moreton Capital Markets	CD - Federal Farm Credit	4.28	270,000.00	7/23/2026	5/9/2028	22 months
Moreton Capital Markets	CD - State Bank, India NY	1.58	230,000.00	1/29/2026	6/16/2028	29 months
Moreton Capital Markets	CD - Sallie Mae Bank	4.30	244,000.00	7/29/2026	7/31/2028	24 months
Moreton Capital Markets	CD - Federal Home Loan Bank	4.36	270,000.00	1/29/2026	9/8/2028	33 months
Moreton Capital Markets	CD - Capital One NA	4.35	244,000.00	7/29/2026	7/30/2029	36 months
Moreton Capital Markets	CD - Customers Bank	4.35	244,000.00	7/31/2026	7/31/2030	48 months
US Bank/Moreton Cap Mkts	MM, US Treasuries, Govn't Agencies	various	1,125,000.00	3/16/2015	various	various
US Bank/Moreton Cap Mkts	Money Market Account - Combined Investment	3.58	17,501.10	8/1/2024	n/a	n/a
Old National Bank	Money Market Account	3.40	2,312,035.14	3/1/2017	n/a	n/a
Viking Bank	Money Market Account	1.00	570,896.24	10/16/2019	n/a	n/a
RBC Capital Markets	Money Market Account	3.22	61,382.31	5/14/2025	n/a	n/a
US Bank/Moreton Cap Mkts	Money Market Account	3.58	325,417.25	2/9/2021	n/a	n/a
Old National Bank	Money Market Account - LF	2.17	32,050.95	7/30/2021	n/a	n/a
Total Investments			16,855,003.35			

Cash accounts - all funds		332,016.48
Total Cash and Investments		17,187,019.83
	General Fund	8,082,865.20
	Special Revenue Funds	4,097,911.27
	Debt Service Funds	1,826,673.66
	Capital Project Funds	3,179,569.70
		17,187,019.83
		-

CASH SUMMARY BY FUND FOR CITY OF ALEXANDRIA
FROM 01/01/2026 TO 07/31/2026

Fund	Description	Beginning Balance 01/01/2026	Total Debits	Total Credits	Ending Balance 07/31/2026
101	GENERAL FUND	(9,658,452.63)	24,997,954.43	24,809,456.48	(9,469,954.68)
106	LIMITED FUND	(300,760.32)	594,601.27	54,371.76	239,469.19
110	PUBLIC SAFETY AID	458,347.34	0.00	0.00	458,347.34
201	FLEX PLAN/WELLNESS FUND	50,795.47	830.00	416.26	51,209.21
202	CARES ACT - COVID	0.00	0.00	0.00	0.00
203	MN DEED WORKFORCE HOUSING DEV PROG	0.00	1,187,000.00	1,187,000.00	0.00
204	DEED GRANT - THE RUNE	0.00	86,738.00	86,730.00	8.00
205	TREE PRESERVATION	98,205.45	0.00	0.00	98,205.45
206	ARPA - FISCAL RECOVERY FUND - 2021	0.00	0.00	0.00	0.00
210	LODGING TAX FUND	26,266.32	234,022.64	193,140.53	67,148.43
211	STORM WATER UTILITY FUND	1,112,287.47	510,617.76	309,425.78	1,313,479.45
214	EMPLOYEE BENEFIT	313.24	13,143.58	0.00	13,456.82
217	FIREMEN S RELIEF FUND	111,900.46	2.94	0.00	111,903.40
220	PLANS AND STUDIES	87,143.62	1,524.34	34,500.00	54,167.96
223	SANITARY SEWER DISTRICT	11,970.59	374,091.13	357,539.50	28,522.22
235	EDA DEVELOPMENT FUND	621,654.43	16,427.94	51,866.32	586,216.05
236	TIF DISTRICT #12 LINCOLN SQ	0.00	0.00	0.00	0.00
238	TIF DISTRICT #15-PAPPENFUS PUR	0.00	0.00	0.00	0.00
240	TIF DIST #17 ALEX EXTRUSION	79,088.86	43,130.88	0.00	122,219.74
263	TIF DISTRICT #62 GOODNEIGHBORS-WEST 46TH	1,808.23	158,782.16	142,903.94	17,686.45
264	TIF DIST #61 INNOVATIVE/DOUGLAS	576.07	74,550.54	67,095.49	8,031.12
265	TIF DIST #56 GOOD NEIGHBORS/RUNE	45,328.67	0.00	0.00	45,328.67
266	TIF DIST #60 DOUGLAS MACHINE	255.01	23,174.24	20,856.82	2,572.43
267	TIF DIST#58 CENTRAL LAKES WORKFORCE HOUS	289.31	46,632.34	41,969.11	4,952.54
268	TIF DIST 55 ROSEWOOD APARTMENTS	296.38	23,475.94	21,128.35	2,643.97
269	TIF DIST 54 MCKAY PROJECT	627.88	50,671.76	45,604.58	5,695.06
270	TIF DIST 53 LAKEWOOD TERRACE BLDG 4	204.47	12,605.69	11,345.12	1,465.04

CASH SUMMARY BY FUND FOR CITY OF ALEXANDRIA
FROM 01/01/2026 TO 07/31/2026

Fund	Description	Beginning Balance 01/01/2026	Total Debits	Total Credits	Ending Balance 07/31/2026
271	TIF DIST 52 UNIQUE OPP - 36 UNIT	236.21	14,523.42	13,071.08	1,688.55
272	TIF DISTRICT 51 R&R INVESTMENT	39,191.03	0.00	39,191.03	0.00
273	TIF DISTRICT 49 FORCE AMERICA	0.00	0.00	0.00	0.00
274	TIF DISTRICT 48 DEER RIDGE	204.27	4,262.52	3,836.27	630.52
275	TIF DIST #47 LBR PROPERTIES	57,767.47	78,586.99	97,728.29	38,626.17
276	TIF DIST #46 WHARF/ZORBAZ	0.00	0.00	0.00	0.00
277	TIF#45 NO NOKOMIS REDEVELOPMNT	4,324.26	5,777.41	4,621.93	5,479.74
278	TIF DIST#43 LAKEWOOD TERRACE	0.00	0.00	0.00	0.00
279	TIF DIST#42 KN SENIOR LIVING	65,679.59	0.00	65,679.59	0.00
280	TIF DIST#44 DOUGLAS SCIENTIFIC	0.00	0.00	0.00	0.00
281	TIF DIST #41 LEGACY OF ALEX	0.00	0.00	0.00	0.00
282	TIF DIST #40 PEACEFUL BLISS	0.00	0.00	0.00	0.00
283	TIF DIST #39 SILVER MAPLE INV	0.00	0.00	0.00	0.00
285	TIF #37 GENDELL PTRS	0.00	0.00	0.00	0.00
286	TIF DIST #36 HAWTHORNE ST LLC	0.00	0.00	0.00	0.00
289	TIF DIST #32 NANEEK PROP	0.00	0.00	0.00	0.00
292	TIF DIST #29 ZACHER-BRDWY	0.00	0.00	0.00	0.00
293	TIF DIST#27 BIKE & FITNESS CO.	0.00	0.00	0.00	0.00
294	TIF DISTRICT #26 THE TRAILS	190,717.11	181,755.50	60,000.00	312,472.61
295	TIF DISTRICT #25 THE PRESERVE	85,045.97	9,851.09	0.00	94,897.06
296	HOUSING TRUST FUND	200,313.80	16,055.00	0.00	216,368.80
297	REVOLVING LOAN FUND	233,993.85	137,092.97	641.21	370,445.61
298	REVOLVING LOAN EQUIPMENT FUND	251,262.80	0.00	0.00	251,262.80
299	STATEWIDE LOCAL HOUSING AID	252,768.40	18,359.00	0.00	271,127.40
301	FUTURE DEBT SERVICE	0.00	267.42	267.42	0.00
330	GO CIP BONDS 2010A	644,727.56	240,780.45	410,964.90	474,543.11
331	GO IMP BONDS 2011A	0.00	338.06	44.06	294.00

CASH SUMMARY BY FUND FOR CITY OF ALEXANDRIA
FROM 01/01/2026 TO 07/31/2026

Fund	Description	Beginning Balance 01/01/2026	Total Debits	Total Credits	Ending Balance 07/31/2026
333	GO IMP BONDS 2013A	0.00	1,819.64	277.19	1,542.45
334	GO IMP BONDS 2014A	424,013.69	4,183.65	292,512.50	135,684.84
335	GO REFUNDING BONDS 2014B	176,099.24	58,230.91	107,937.50	126,392.65
336	GO BONDS 2016A	821,596.34	293,249.03	526,488.76	588,356.61
337	GO REFUNDING BONDS 2016B	176,766.96	250,213.94	267,750.00	159,230.90
339	GO STREET RECON BOND 2020A	206,174.79	94,332.40	175,220.00	125,287.19
340	GO TAX ABATEMENT BONDS 2024A	344,364.90	446,378.03	506,418.76	284,324.17
341	GO TXBL TAX ABATEMENT BDS 2024B	(11,869.80)	70,086.30	127,198.76	(68,982.26)
401	CAPITAL IMPROVEMENT FUND	1,454,771.61	16.29	426,275.50	1,028,512.40
402	MUNICIPAL STATE AID	(1,024,756.57)	0.00	0.00	(1,024,756.57)
403	FUTURE STREET RECONSTRUCTION FD	0.00	0.00	0.00	0.00
404	LOCAL STREET OVERLAY FUND	57,580.74	609,466.39	47,878.16	619,168.97
405	2020 STREET RECONSTRUCTION	(95,927.48)	0.00	0.00	(95,927.48)
406	AIRPORT DEVELOPMENT	480,548.23	310,513.80	226,191.54	564,870.49
408	ENERGY PROJECT	0.00	0.00	0.00	0.00
409	ADA SIDEWALK EXT - TH29/44TH	0.00	0.00	0.00	0.00
411	44TH AVE EXTENSION TO SO BROADWAY	8,224.76	0.00	0.00	8,224.76
412	18TH AVE RECONSTRUCTION	(668,602.17)	17,688.03	184,382.67	(835,296.81)
413	COMMUNITY SPLASH PAD	181,718.10	0.00	257,503.63	(75,785.53)
414	REVOLVING IMPROVEMENT FUND	1,435,947.02	135,846.91	13,255.75	1,558,538.18
417	RCC EXPANSION	(25,206.40)	815,131.21	309,421.85	480,502.96
418	RCC EXPANSION PHASE 3	(173,417.20)	32,230.00	55,480.00	(196,667.20)
419	NATURE TRAIL	(4,045.00)	0.00	1,665.00	(5,710.00)
420	NOKOMIS ST IMP 3RD AVE - 22ND AVE	(110,938.38)	0.00	1,744.30	(112,682.68)
430	FIRE EQUIPMENT FUND	654,192.60	106,724.77	208,024.53	552,892.84
433	PARK DEVELOPMENT	808,094.34	60,878.92	399,866.81	469,106.45
435	ADMINISTRATION EQUIPMENT FUND	19,152.39	14,005.05	8,257.35	24,900.09

CASH SUMMARY BY FUND FOR CITY OF ALEXANDRIA
FROM 01/01/2026 TO 07/31/2026

Fund	Description	Beginning Balance 01/01/2026	Total Debits	Total Credits	Ending Balance 07/31/2026
437	RCC EQUIPMENT FUND	6,030.37	15,838.44	6,008.03	15,860.78
438	PUBLIC WORKS EQUIPMENT FUND	91,094.02	125,582.62	164,795.38	51,881.26
439	POLICE EQUIPMENT FUND	162,624.22	61,256.21	141,199.84	82,680.59
440	IT EQUIPMENT FUND	128,176.01	21,231.33	74,217.23	75,190.11
450	CHILD CARE PROJECT	(65.91)	1,600.00	7,468.00	(5,933.91)
	TOTAL - ALL FUNDS	296,720.06	32,704,131.28	32,668,834.86	332,016.48
609	MUNICIPAL LIQUOR FUND	20,030.39	1,955,860.04	1,948,221.67	27,668.76
610	PLAZA LIQUOR FUND	12,297.86	5,047,588.43	5,036,615.52	23,270.77

GL Number	Description	2026 Amended Budget	Activity For 07/31/2026	YTD Balance 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 41110 MAYOR & COUNCIL						
101-41110-31010	CURRENT AD VALOREM TAXES	161,931.00	0.00	81,804.09	80,126.91	50.52
Total Dept 41110 - MAYOR & COUNCIL		161,931.00	0.00	81,804.09	80,126.91	50.52
Department: 41410 ELECTIONS						
101-41410-31010	CURRENT AD VALOREM TAXES	52,211.00	0.00	26,559.77	25,651.23	50.87
Total Dept 41410 - ELECTIONS		52,211.00	0.00	26,559.77	25,651.23	50.87
Department: 41510 ADMINISTRATION						
101-41510-31010	CURRENT AD VALOREM TAXES	876,488.00	0.00	443,016.98	433,471.02	50.54
101-41510-31811	FRANCHISE TAX - CABLE TV	15,000.00	0.00	6,639.76	8,360.24	44.27
Total Dept 41510 - ADMINISTRATION		891,488.00	0.00	449,656.74	441,831.26	50.44
Department: 41550 ASSESSOR						
101-41550-31010	CURRENT AD VALOREM TAXES	281,047.00	0.00	142,006.24	139,040.76	50.53
Total Dept 41550 - ASSESSOR		281,047.00	0.00	142,006.24	139,040.76	50.53
Department: 41610 CITY ATTORNEY						
101-41610-31010	CURRENT AD VALOREM TAXES	506,000.00	0.00	255,682.06	250,317.94	50.53
101-41610-35250	PROSECUTION REVENUE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 41610 - CITY ATTORNEY		507,000.00	0.00	255,682.06	251,317.94	50.43
Department: 41700 INFORMATION TECHNOLOGY						
101-41700-31010	CURRENT AD VALOREM TAXES	218,166.00	0.00	110,488.65	107,677.35	50.64
Total Dept 41700 - INFORMATION TECHNOLOGY		218,166.00	0.00	110,488.65	107,677.35	50.64
Department: 41800 HUMAN RESOURCES						
101-41800-31010	CURRENT AD VALOREM TAXES	198,984.00	0.00	100,573.00	98,411.00	50.54
Total Dept 41800 - HUMAN RESOURCES		198,984.00	0.00	100,573.00	98,411.00	50.54
Department: 41900 COMMUNITY DEVELOPMENT						
101-41900-31010	CURRENT AD VALOREM TAXES	163,717.00	0.00	82,866.49	80,850.51	50.62
101-41900-32210	BUILDING PERMITS	33,565.00	3,699.31	17,981.65	15,583.35	53.57
101-41900-32211	CONDITIONAL USE PERMIT	4,000.00	1,120.00	3,470.00	530.00	86.75
101-41900-32212	SIGN PERMITS	750.00	89.20	667.73	82.27	89.03
101-41900-32214	ZONING APPLICATIONS/PERMITS	400.00	0.00	0.00	400.00	0.00
101-41900-32215	SUBDIVISION PERMITS	2,500.00	0.00	1,596.00	904.00	63.84
101-41900-32217	FENCE PERMITS	600.00	90.00	480.00	120.00	80.00
101-41900-32235	SIGN HANGERS LICENSE	1,000.00	0.00	240.00	760.00	24.00
101-41900-34114	ZONING LETTER	700.00	50.00	750.00	(50.00)	107.14
Total Dept 41900 - COMMUNITY DEVELOPMENT		207,232.00	5,048.51	108,051.87	99,180.13	52.14
Department: 41910 COMMUNITY DEV - PLANNING COMMISSION						
101-41910-31010	CURRENT AD VALOREM TAXES	7,119.00	0.00	4,249.56	2,869.44	59.69
Total Dept 41910 - COMMUNITY DEV - PLANNING COMMISSION		7,119.00	0.00	4,249.56	2,869.44	59.69
Department: 41940 GENERAL GOVERNMENT						
101-41940-31010	CURRENT AD VALOREM TAXES	337,720.00	0.00	170,690.80	167,029.20	50.54
101-41940-31020	DELINQUENT AD VALOREM TAXES	35,000.00	0.00	36,790.14	(1,790.14)	105.11
101-41940-32110	ON-SALE LIQUOR LICENSE	97,000.00	0.00	9,700.00	87,300.00	10.00
101-41940-32112	BEER LICENSES-ON & OFF SALE	4,000.00	450.00	1,425.00	2,575.00	35.63
101-41940-32113	MICRODISTILLERY - ON & OFF SALE	0.00	0.00	900.00	(900.00)	100.00

GL Number	Description	2026 Amended Budget	Activity For 07/31/2026	YTD Balance 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 41940 GENERAL GOVERNMENT						
101-41940-32114	WINE LICENSES	2,500.00	0.00	712.50	1,787.50	28.50
101-41940-32116	TEMP LIQUOR LICENSE	2,000.00	120.00	1,440.00	560.00	72.00
101-41940-32125	THC PRODUCT LICENSE	5,000.00	1,000.00	8,500.00	(3,500.00)	170.00
101-41940-32150	GARBAGE HAULERS LICENSE	1,500.00	0.00	0.00	1,500.00	0.00
101-41940-32170	RACEWAY LICENSE	600.00	0.00	740.00	(140.00)	123.33
101-41940-32171	FIREWORKS LICENSE(SALE OF)	1,750.00	0.00	440.00	1,310.00	25.14
101-41940-32180	TOBACCO LICENSES	9,000.00	0.00	500.00	8,500.00	5.56
101-41940-32181	TRANSIENT MERCHANT PERMIT	7,500.00	600.00	5,900.00	1,600.00	78.67
101-41940-32184	MASSAGE THERAPIST LICENSE	750.00	0.00	180.00	570.00	24.00
101-41940-32185	PAWNBROKERS LICENSE	300.00	0.00	0.00	300.00	0.00
101-41940-32224	EXCAVATOR S LICENSE	2,500.00	0.00	960.00	1,540.00	38.40
101-41940-32225	HEATING LICENSE	7,000.00	120.00	1,785.00	5,215.00	25.50
101-41940-32250	PARKING PERMITS	900.00	0.00	0.00	900.00	0.00
101-41940-32255	SPECIAL USE VEHICLE PERMITS	2,500.00	900.00	2,880.00	(380.00)	115.20
101-41940-34102	ASSESSMENT SEARCH-RELEASE	10,000.00	1,300.00	5,550.00	4,450.00	55.50
101-41940-34106	LODGING TAX ADMIN FEES	24,000.00	3,416.15	11,409.87	12,590.13	47.54
101-41940-34108	ADMIN CHARGES FROM OTHER FUNDS	55,000.00	0.00	0.00	55,000.00	0.00
101-41940-34110	COPIES	700.00	0.00	20.00	680.00	2.86
101-41940-34307	PROPERTY CLEAN-UP FEES	0.00	0.00	240.00	(240.00)	100.00
101-41940-36101	ASSESSMENT PRINCIPAL	0.00	0.00	2,000.51	(2,000.51)	100.00
101-41940-36102	ASSESSMENT INTEREST	0.00	0.00	195.92	(195.92)	100.00
101-41940-36103	DELINQUENT ASSESSMENT	0.00	0.00	1,215.08	(1,215.08)	100.00
101-41940-36200	OTHER REVENUES	0.00	9.20	3,627.01	(3,627.01)	100.00
101-41940-36210	INTEREST EARNINGS	80,000.00	66,988.29	309,061.26	(229,061.26)	386.33
101-41940-36211	LEASES	3,600.00	0.00	3,600.00	0.00	100.00
101-41940-36235	ELECTION FILING FEES	0.00	0.00	6.00	(6.00)	100.00
101-41940-36236	HRA-PYMT IN LIEU OF TAXES	18,000.00	0.00	17,356.05	643.95	96.42
101-41940-36237	ALP-PYMT IN LIEU OF TAXES	70,000.00	5,795.44	40,568.08	29,431.92	57.95
101-41940-36250	INSURANCE DIVIDENDS	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 41940 - GENERAL GOVERNMENT		803,820.00	80,699.08	638,393.22	165,426.78	79.42
Department: 42100 PUBLIC SAFETY POLICE						
101-42100-31010	CURRENT AD VALOREM TAXES	2,086,703.00	0.00	1,054,954.11	1,031,748.89	50.56
101-42100-33160	FEDERAL REVENUE	22,000.00	8,801.15	14,454.98	7,545.02	65.70
101-42100-33401	LOCAL GOVERNMENT AID	1,688,290.00	844,145.28	844,145.28	844,144.72	50.00
101-42100-33416	STATE - TRAINING REIMBURSEMENT	25,000.00	0.00	0.00	25,000.00	0.00
101-42100-33425	POLICE STATE AID	315,000.00	0.00	0.00	315,000.00	0.00
101-42100-33480	OTHER STATE REVENUE	30,000.00	0.00	4,112.45	25,887.55	13.71
101-42100-33625	OTHER GRANTS AND AIDS	2,000.00	0.00	5,796.77	(3,796.77)	289.84
101-42100-34201	SPECIAL POLICE SERVICE	151,000.00	120.00	71,029.94	79,970.06	47.04
101-42100-34203	ACCIDENT REPORTS	300.00	7.44	262.83	37.17	87.61
101-42100-35100	COURT FINES	90,000.00	4,677.75	50,817.92	39,182.08	56.46
101-42100-35102	PARKING FINES	2,000.00	230.00	1,030.00	970.00	51.50
101-42100-35200	FORFEITURES-REVENUE	4,000.00	0.00	3,742.00	258.00	93.55
101-42100-36230	DONATIONS	0.00	500.00	1,950.00	(1,950.00)	100.00
101-42100-39102	INSURANCE PROCEEDS	0.00	7,978.37	7,978.37	(7,978.37)	100.00
Total Dept 42100 - PUBLIC SAFETY POLICE		4,416,293.00	866,459.99	2,060,274.65	2,356,018.35	46.65
Department: 42105 POLICE - CIVIL EMPLOYEES						

GL Number	Description	2026 Amended Budget	Activity For 07/31/2026	YTD Balance 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 42105 POLICE - CIVIL EMPLOYEES						
101-42105-31010	CURRENT AD VALOREM TAXES	470,808.00	0.00	237,975.55	232,832.45	50.55
Total Dept 42105 - POLICE - CIVIL EMPLOYEES		470,808.00	0.00	237,975.55	232,832.45	50.55
Department: 42210 FIRE DEPARTMENT						
101-42210-31010	CURRENT AD VALOREM TAXES	107,413.00	0.00	54,181.93	53,231.07	50.44
101-42210-32219	FIRE SUPPRESSION SYSTEM PERMIT	3,000.00	600.00	2,850.00	150.00	95.00
101-42210-33401	LOCAL GOVERNMENT AID	230,222.00	115,110.72	115,110.72	115,111.28	50.00
101-42210-33416	STATE - TRAINING REIMBURSEMENT	11,000.00	8,930.45	11,748.00	(748.00)	106.80
101-42210-34202	TOWNSHIP FIRE LEVIES	145,055.00	72,527.50	72,527.50	72,527.50	50.00
101-42210-34207	SPECIAL FIRE SERVICES	3,000.00	0.00	(300.00)	3,300.00	(10.00)
101-42210-36200	OTHER REVENUES	0.00	0.00	4,458.20	(4,458.20)	100.00
Total Dept 42210 - FIRE DEPARTMENT		499,690.00	197,168.67	260,576.35	239,113.65	52.15
Department: 42400 BUILDING INSPECTION						
101-42400-31010	CURRENT AD VALOREM TAXES	1,308.00	0.00	708.27	599.73	54.15
101-42400-32209	BUILDING PERMITS - OTHER	4,500.00	150.00	600.00	3,900.00	13.33
101-42400-32210	BUILDING PERMITS	432,870.00	47,708.10	231,957.77	200,912.23	53.59
101-42400-32226	MECHANICAL PROFICIENCY EXAM	2,500.00	60.00	750.00	1,750.00	30.00
101-42400-34210	CREDIT CARD CONVENIENCE FEES	600.00	0.00	14.00	586.00	2.33
101-42400-34951	BLDG DEPT SURCHARGE RETAINED	1,500.00	0.00	454.82	1,045.18	30.32
101-42400-34954	STORMWATER MGMT RE-INSPECTION FEES	0.00	0.00	1,300.00	(1,300.00)	100.00
101-42400-34955	TOWNSHIP INSPECTION FEES	40,000.00	0.00	2,331.65	37,668.35	5.83
101-42400-34956	CONTRACTOR TRAINING REVENUE	11,000.00	0.00	0.00	11,000.00	0.00
101-42400-36200	OTHER REVENUES	0.00	0.00	0.01	(0.01)	100.00
Total Dept 42400 - BUILDING INSPECTION		494,278.00	47,918.10	238,116.52	256,161.48	48.17
Department: 42410 BLDG OFFICIAL TRAINING GRANT						
101-42410-33480	OTHER STATE REVENUE	0.00	17,193.64	17,193.64	(17,193.64)	100.00
Total Dept 42410 - BLDG OFFICIAL TRAINING GRANT		0.00	17,193.64	17,193.64	(17,193.64)	100.00
Department: 42500 EMERGENCY MGMT						
101-42500-31010	CURRENT AD VALOREM TAXES	8,500.00	0.00	4,249.56	4,250.44	49.99
Total Dept 42500 - EMERGENCY MGMT		8,500.00	0.00	4,249.56	4,250.44	49.99
Department: 42600 TRAFFIC SIGNS & SIGNALS						
101-42600-33418	MUNI STATE AID ST MAINTENANCE	0.00	0.00	2,081.00	(2,081.00)	100.00
Total Dept 42600 - TRAFFIC SIGNS & SIGNALS		0.00	0.00	2,081.00	(2,081.00)	100.00
Department: 42700 ANIMAL CONTROL						
101-42700-31010	CURRENT AD VALOREM TAXES	33,900.00	0.00	16,998.25	16,901.75	50.14
101-42700-32240	DOG LICENSES	3,000.00	132.00	3,036.00	(36.00)	101.20
101-42700-34204	DOG IMPOUNDING & CARE	600.00	66.00	412.00	188.00	68.67
101-42700-34206	DOG CATCHER SERVICES	2,500.00	317.99	1,359.99	1,140.01	54.40
Total Dept 42700 - ANIMAL CONTROL		40,000.00	515.99	21,806.24	18,193.76	54.52
Department: 43100 ENGINEERING						
101-43100-31010	CURRENT AD VALOREM TAXES	76,435.00	0.00	38,600.20	37,834.80	50.50
101-43100-32210	BUILDING PERMITS	33,565.00	3,699.31	17,981.65	15,583.35	53.57
Total Dept 43100 - ENGINEERING		110,000.00	3,699.31	56,581.85	53,418.15	51.44
Department: 43121 HIGHWAYS,STREETS & ALLEYS						

GL Number	Description	2026 Amended Budget	Activity For 07/31/2026	YTD Balance 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 43121 HIGHWAYS,STREETS & ALLEYS						
101-43121-31010	CURRENT AD VALOREM TAXES	210,963.00	0.00	106,593.21	104,369.79	50.53
101-43121-31810	FRANCHISE TAX - NATURAL GAS	570,000.00	233.83	406,747.86	163,252.14	71.36
101-43121-31811	FRANCHISE TAX - CABLE TV	85,000.00	0.00	37,625.29	47,374.71	44.27
101-43121-33480	OTHER STATE REVENUE	0.00	0.00	271.16	(271.16)	100.00
101-43121-36237	ALP-PYMT IN LIEU OF TAXES	920,549.00	76,996.56	538,975.92	381,573.08	58.55
101-43121-39201	TRANSFERS	146,260.00	0.00	0.00	146,260.00	0.00
Total Dept 43121 -	HIGHWAYS,STREETS & ALLEYS	1,932,772.00	77,230.39	1,090,213.44	842,558.56	56.41
Department: 43126 EQUIPMENT MAINTENANCE						
101-43126-32262	EXCAVATION PERMIT	6,000.00	500.00	2,800.00	3,200.00	46.67
101-43126-33418	MUNI STATE AID ST MAINTENANCE	10,000.00	0.00	10,700.00	(700.00)	107.00
101-43126-34305	SIDEWALK MAINTENANCE	20,000.00	0.00	20,754.00	(754.00)	103.77
101-43126-34307	PROPERTY CLEAN-UP FEES	6,000.00	3,247.70	5,412.01	587.99	90.20
101-43126-36200	OTHER REVENUES	0.00	308.85	1,917.00	(1,917.00)	100.00
101-43126-36233	MATERIAL SOLD	0.00	140.00	315.00	(315.00)	100.00
Total Dept 43126 -	EQUIPMENT MAINTENANCE	42,000.00	4,196.55	41,898.01	101.99	99.76
Department: 45000 RECREATION						
101-45000-36231	CHARITABLE GAMBLING CONT	53,421.00	3,036.03	41,551.04	11,869.96	77.78
Total Dept 45000 -	RECREATION	53,421.00	3,036.03	41,551.04	11,869.96	77.78
Department: 45120 RUNESTONE COMMUNITY CENTER						
101-45120-31010	CURRENT AD VALOREM TAXES	272,262.00	0.00	137,756.68	134,505.32	50.60
101-45120-34750	RCC FACILITY REVENUE	55,000.00	317.75	55,125.29	(125.29)	100.23
101-45120-34791	ADVERTISING INCOME	23,000.00	0.00	7,187.57	15,812.43	31.25
101-45120-34792	RCC ICE RENTAL	519,202.00	8,862.03	254,001.02	265,200.98	48.92
101-45120-34796	RCC CONCESSION SALES	200.00	0.00	0.00	200.00	0.00
101-45120-34800	RCC OPEN SKATING	3,500.00	454.41	3,820.31	(320.31)	109.15
101-45120-34810	RCC CURLING	19,000.00	0.00	10,970.00	8,030.00	57.74
101-45120-36200	RCC MISC INCOME	4,000.00	964.74	3,079.66	920.34	76.99
Total Dept 45120 -	RUNESTONE COMMUNITY CENTER	896,164.00	10,598.93	471,940.53	424,223.47	52.66
Department: 45186 SENIOR CITIZENS						
101-45186-31010	CURRENT AD VALOREM TAXES	30,000.00	0.00	15,227.60	14,772.40	50.76
Total Dept 45186 -	SENIOR CITIZENS	30,000.00	0.00	15,227.60	14,772.40	50.76
Department: 45200 PARKS						
101-45200-31010	CURRENT AD VALOREM TAXES	799,535.00	0.00	404,416.78	395,118.22	50.58
101-45200-34790	PARK SERVICES	5,000.00	400.00	4,100.01	899.99	82.00
101-45200-36200	OTHER REVENUES	0.00	0.00	97.79	(97.79)	100.00
101-45200-39102	INSURANCE PROCEEDS	0.00	0.00	2,564.48	(2,564.48)	100.00
101-45200-39201	TRANSFERS	347,660.00	125,000.00	225,000.00	122,660.00	64.72
Total Dept 45200 -	PARKS	1,152,195.00	125,400.00	636,179.06	516,015.94	55.21
Department: 45215 KNUTE NELSON STADIUM						
101-45215-36220	KN STADIUM RENT	15,000.00	4,035.00	11,360.00	3,640.00	75.73
101-45215-39102	INSURANCE PROCEEDS	0.00	0.00	17,127.53	(17,127.53)	100.00
Total Dept 45215 -	KNUTE NELSON STADIUM	15,000.00	4,035.00	28,487.53	(13,487.53)	189.92
Department: 49240 INSURANCE - DAMAGE CLAIMS						

GL Number	Description	2026 Amended Budget	Activity For 07/31/2026	YTD Balance 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 49240 INSURANCE - DAMAGE CLAIMS						
101-49240-31010	CURRENT AD VALOREM TAXES	15,000.00	0.00	7,436.74	7,563.26	49.58
Total Dept 49240 - INSURANCE - DAMAGE CLAIMS		15,000.00	0.00	7,436.74	7,563.26	49.58
Department: 49810 AIRPORT						
101-49810-31010	CURRENT AD VALOREM TAXES	87,500.00	0.00	44,266.29	43,233.71	50.59
101-49810-33423	STATE-AIRPORT MAINTENANCE	73,020.00	0.00	50,055.16	22,964.84	68.55
101-49810-34920	GAS COMMISSIONS	8,500.00	1,063.01	3,672.17	4,827.83	43.20
101-49810-36211	LEASES	45,800.00	0.00	41,458.37	4,341.63	90.52
Total Dept 49810 - AIRPORT		214,820.00	1,063.01	139,451.99	75,368.01	64.92
Revenues		13,719,939.00	1,444,263.20	7,288,706.50	6,431,232.50	53.12
Account Category: Expenditures						
Department: 41110 MAYOR & COUNCIL						
101-41110-50103	PART-TIME EMPLOYEES	71,365.00	0.00	36,482.50	34,882.50	51.12
101-41110-50122	FICA	5,459.43	0.00	2,803.16	2,656.27	51.35
101-41110-50123	PAID FAMILY MEDICAL LEAVE	307.00	0.00	144.78	162.22	47.16
101-41110-50321	TELEPHONE	0.00	0.00	160.00	(160.00)	100.00
101-41110-50328	SOFTWARE LICENSE/SUPPORT	2,600.00	0.00	144.00	2,456.00	5.54
101-41110-50331	TRAINING/TRAVEL EXPENSE	10,000.00	1,457.79	5,350.81	4,649.19	53.51
101-41110-50430	MISCELLANEOUS	3,500.00	0.00	1,615.98	1,884.02	46.17
101-41110-50433	DUES AND SUBSCRIPTIONS	65,900.00	0.00	61,511.00	4,389.00	93.34
101-41110-50442	EQUITY & INCLUSION COMMITTEE	2,500.00	0.00	0.00	2,500.00	0.00
101-41110-50464	COMMUNITY AWARENESS	300.00	0.00	75.00	225.00	25.00
Total Dept 41110 - MAYOR & COUNCIL		161,931.43	1,457.79	108,287.23	53,644.20	66.87
Department: 41410 ELECTIONS						
101-41410-50103	PART-TIME EMPLOYEES	45,000.00	0.00	0.00	45,000.00	0.00
101-41410-50123	PAID FAMILY MEDICAL LEAVE	211.00	0.00	0.00	211.00	0.00
101-41410-50211	GENERAL SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
101-41410-50350	PRINTING & PUBLISHING	2,000.00	0.00	0.00	2,000.00	0.00
101-41410-50419	RENT-ELECTION WARDS	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 41410 - ELECTIONS		52,211.00	0.00	0.00	52,211.00	0.00
Department: 41510 ADMINISTRATION						
101-41510-50101	FULL-TIME EMPLOYEES REGULAR	612,518.21	70,929.81	347,464.40	265,053.81	56.73
101-41510-50102	FULL-TIME EMPLOYEES OVERTIME	4,300.00	200.35	1,074.05	3,225.95	24.98
101-41510-50121	PERA	45,938.86	5,334.76	26,290.72	19,648.14	57.23
101-41510-50122	FICA	46,857.64	5,044.80	24,042.37	22,815.27	51.31
101-41510-50123	PAID FAMILY MEDICAL LEAVE	2,682.00	281.38	1,386.70	1,295.30	51.70
101-41510-50131	EMPLOYER PAID HEALTH	94,617.36	7,894.08	55,357.56	39,259.80	58.51
101-41510-50133	EMPLOYER PAID LIFE	504.00	42.00	294.00	210.00	58.33
101-41510-50211	GENERAL SUPPLIES	750.00	0.00	522.69	227.31	69.69
101-41510-50305	PHYSICALS/DRUG TESTING	100.00	0.00	0.00	100.00	0.00
101-41510-50317	CONSULTANTS FEES	40,000.00	0.00	25,312.50	14,687.50	63.28
101-41510-50321	TELEPHONE	0.00	100.00	500.00	(500.00)	100.00
101-41510-50328	SOFTWARE LICENSE/SUPPORT	2,520.00	0.00	0.00	2,520.00	0.00
101-41510-50329	CABLE TV COMMISSION	10,100.00	250.00	7,021.00	3,079.00	69.51
101-41510-50331	TRAINING/TRAVEL EXPENSE	12,000.00	0.00	5,735.12	6,264.88	47.79
101-41510-50350	PRINTING & PUBLISHING	9,000.00	868.31	4,861.38	4,138.62	54.02

GL Number	Description	2026 Amended Budget	Activity For 07/31/2026	YTD Balance 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 41510 ADMINISTRATION						
101-41510-50433	DUES AND SUBSCRIPTIONS	4,000.00	50.00	1,368.00	2,632.00	34.20
101-41510-50447	CLOTHING-UNIFORMS	300.00	0.00	0.00	300.00	0.00
101-41510-50464	COMMUNITY AWARENESS	4,000.00	0.00	4,000.00	0.00	100.00
101-41510-50580	OTHER EQUIPMENT	1,300.00	0.00	689.00	611.00	53.00
Total Dept 41510 - ADMINISTRATION		891,488.07	90,995.49	505,919.49	385,568.58	56.75
Department: 41550 ASSESSOR						
101-41550-50101	FULL-TIME EMPLOYEES REGULAR	204,454.05	23,659.80	117,208.41	87,245.64	57.33
101-41550-50121	PERA	15,334.05	1,774.50	8,790.63	6,543.42	57.33
101-41550-50122	FICA	15,640.73	1,701.79	8,209.11	7,431.62	52.49
101-41550-50123	PAID FAMILY MEDICAL LEAVE	891.00	93.45	462.94	428.06	51.96
101-41550-50131	EMPLOYER PAID HEALTH	31,539.36	2,631.38	18,452.66	13,086.70	58.51
101-41550-50133	EMPLOYER PAID LIFE	168.00	14.00	98.00	70.00	58.33
101-41550-50211	GENERAL SUPPLIES	200.00	37.56	51.55	148.45	25.78
101-41550-50304	LEGAL FEES	5,000.00	0.00	0.00	5,000.00	0.00
101-41550-50328	SOFTWARE LICENSE/SUPPORT	3,180.00	128.00	944.00	2,236.00	29.69
101-41550-50331	TRAINING/TRAVEL EXPENSE	2,800.00	168.20	886.26	1,913.74	31.65
101-41550-50430	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
101-41550-50433	DUES AND SUBSCRIPTIONS	1,500.00	0.00	1,463.88	36.12	97.59
101-41550-50447	CLOTHING-UNIFORMS	140.00	33.79	33.79	106.21	24.14
Total Dept 41550 - ASSESSOR		281,047.19	30,242.47	156,601.23	124,445.96	55.72
Department: 41610 CITY ATTORNEY						
101-41610-50200	OFFICE SUPPLIES	1,000.00	0.00	599.69	400.31	59.97
101-41610-50304	LEGAL FEES	320,000.00	0.00	129,191.40	190,808.60	40.37
101-41610-50310	LABOR NEGOTIATING FEES	3,000.00	0.00	5,711.00	(2,711.00)	190.37
101-41610-50311	ATTORNEY S SECRETARIAL EXPENSE	87,000.00	0.00	43,500.00	43,500.00	50.00
101-41610-50314	CIVIL - GENERAL MATTERS	90,000.00	0.00	34,504.09	55,495.91	38.34
101-41610-50433	DUES AND SUBSCRIPTIONS	6,000.00	0.00	6,378.75	(378.75)	106.31
Total Dept 41610 - CITY ATTORNEY		507,000.00	0.00	219,884.93	287,115.07	43.37
Department: 41700 INFORMATION TECHNOLOGY						
101-41700-50101	FULL-TIME EMPLOYEES REGULAR	143,450.56	21,294.26	106,162.12	37,288.44	74.01
101-41700-50121	PERA	10,758.79	1,597.07	7,962.14	2,796.65	74.01
101-41700-50122	FICA	10,973.98	1,558.07	7,612.59	3,361.39	69.37
101-41700-50123	PAID FAMILY MEDICAL LEAVE	541.00	84.44	420.98	120.02	77.82
101-41700-50131	EMPLOYER PAID HEALTH	26,315.16	2,631.36	18,452.52	7,862.64	70.12
101-41700-50133	EMPLOYER PAID LIFE	126.00	14.00	98.00	28.00	77.78
101-41700-50211	GENERAL SUPPLIES	500.00	0.00	165.40	334.60	33.08
101-41700-50317	CONSULTANTS FEES	12,000.00	0.00	2,390.75	9,609.25	19.92
101-41700-50321	TELEPHONE	0.00	80.00	400.00	(400.00)	100.00
101-41700-50328	SOFTWARE LICENSE/SUPPORT	5,000.00	258.67	4,394.78	605.22	87.90
101-41700-50331	TRAINING/TRAVEL EXPENSE	5,000.00	0.00	0.00	5,000.00	0.00
101-41700-50404	EQUIPMENT REPAIR&MAINTENANCE	2,000.00	0.00	34.50	1,965.50	1.73
101-41700-50433	DUES AND SUBSCRIPTIONS	500.00	0.00	0.00	500.00	0.00
101-41700-50580	OTHER EQUIPMENT	1,000.00	0.00	276.09	723.91	27.61
Total Dept 41700 - INFORMATION TECHNOLOGY		218,165.49	27,517.87	148,369.87	69,795.62	68.01
Department: 41800 HUMAN RESOURCES						

GL Number	Description	2026 Amended Budget	Activity For 07/31/2026	YTD Balance 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 41800 HUMAN RESOURCES						
101-41800-50101	FULL-TIME EMPLOYEES REGULAR	110,704.99	12,800.25	42,359.14	68,345.85	38.26
101-41800-50121	PERA	8,302.87	968.88	2,806.90	5,495.97	33.81
101-41800-50122	FICA	8,468.93	1,174.04	2,671.95	5,796.98	31.55
101-41800-50123	PAID FAMILY MEDICAL LEAVE	482.00	50.75	170.97	311.03	35.47
101-41800-50131	EMPLOYER PAID HEALTH	21,091.20	1,765.43	12,445.74	8,645.46	59.01
101-41800-50133	EMPLOYER PAID LIFE	84.00	7.05	49.48	34.52	58.90
101-41800-50211	GENERAL SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-41800-50312	CONTRACTED SERVICES	3,250.00	0.00	1,729.00	1,521.00	53.20
101-41800-50321	TELEPHONE	0.00	38.41	212.75	(212.75)	100.00
101-41800-50328	SOFTWARE LICENSE/SUPPORT	14,250.00	0.00	5,401.94	8,848.06	37.91
101-41800-50331	TRAINING/TRAVEL EXPENSE	4,500.00	0.00	200.00	4,300.00	4.44
101-41800-50335	CITY-WIDE TRAINING & ENGAGEMENT	18,000.00	50.00	1,856.92	16,143.08	10.32
101-41800-50350	PRINTING & PUBLISHING	350.00	0.00	0.00	350.00	0.00
101-41800-50430	MISCELLANEOUS	50.00	3.04	18.40	31.60	36.80
101-41800-50433	DUES AND SUBSCRIPTIONS	200.00	0.00	0.00	200.00	0.00
101-41800-50434	SAFETY & RISK MANAGEMENT	8,750.00	0.00	639.60	8,110.40	7.31
Total Dept 41800 - HUMAN RESOURCES		198,983.99	16,857.85	70,562.79	128,421.20	35.46
Department: 41900 COMMUNITY DEVELOPMENT						
101-41900-50101	FULL-TIME EMPLOYEES REGULAR	164,365.92	18,887.52	94,337.99	70,027.93	57.40
101-41900-50102	FULL-TIME EMPLOYEES OVERTIME	800.00	0.00	0.00	800.00	0.00
101-41900-50121	PERA	12,327.45	1,416.56	7,077.33	5,250.12	57.41
101-41900-50122	FICA	12,573.99	1,429.09	7,108.27	5,465.72	56.53
101-41900-50123	PAID FAMILY MEDICAL LEAVE	720.00	74.61	372.81	347.19	51.78
101-41900-50131	EMPLOYER PAID HEALTH	14,627.09	1,220.39	8,575.65	6,051.44	58.63
101-41900-50133	EMPLOYER PAID LIFE	117.60	9.80	68.60	49.00	58.33
101-41900-50211	GENERAL SUPPLIES	0.00	0.00	53.67	(53.67)	100.00
101-41900-50304	LEGAL FEES	1,000.00	0.00	0.00	1,000.00	0.00
101-41900-50328	SOFTWARE LICENSE/SUPPORT	500.00	0.00	24.00	476.00	4.80
101-41900-50331	TRAINING/TRAVEL EXPENSE	200.00	0.00	0.00	200.00	0.00
Total Dept 41900 - COMMUNITY DEVELOPMENT		207,232.05	23,037.97	117,618.32	89,613.73	56.76
Department: 41910 COMMUNITY DEV - PLANNING COMMISSION						
101-41910-50103	PART-TIME EMPLOYEES	4,300.00	0.00	0.00	4,300.00	0.00
101-41910-50123	PAID FAMILY MEDICAL LEAVE	19.00	0.00	0.00	19.00	0.00
101-41910-50331	TRAINING/TRAVEL EXPENSE	200.00	0.00	0.00	200.00	0.00
101-41910-50350	PRINTING & PUBLISHING	2,000.00	184.57	705.02	1,294.98	35.25
101-41910-50352	RECORDING FEES	600.00	46.00	184.00	416.00	30.67
Total Dept 41910 - COMMUNITY DEV - PLANNING COMMISSION		7,119.00	230.57	889.02	6,229.98	12.49
Department: 41940 GENERAL GOVERNMENT						
101-41940-50139	ACA FEES	650.00	0.00	730.56	(80.56)	112.39
101-41940-50142	UNEMPLOYMENT BENEFIT PAYMENTS	3,000.00	0.00	0.00	3,000.00	0.00
101-41940-50200	OFFICE SUPPLIES	9,000.00	136.77	3,975.20	5,024.80	44.17
101-41940-50211	GENERAL SUPPLIES	4,500.00	117.23	2,009.13	2,490.87	44.65
101-41940-50212	MOTOR FUELS	750.00	0.00	233.61	516.39	31.15
101-41940-50222	AUTO REPAIR & MAINTENANCE	250.00	0.00	0.00	250.00	0.00
101-41940-50301	AUDITING AND ACCOUNTING SERVICES	42,800.00	0.00	40,663.84	2,136.16	95.01
101-41940-50309	JANITOR CONTRACT	29,000.00	2,422.91	16,960.37	12,039.63	58.48

GL Number	Description	2026 Amended Budget	Activity For 07/31/2026	YTD Balance 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 41940 GENERAL GOVERNMENT						
101-41940-50312	CONTRACTED SERVICES	9,500.00	2,927.17	5,479.77	4,020.23	57.68
101-41940-50321	TELEPHONE	5,300.00	392.74	2,728.37	2,571.63	51.48
101-41940-50322	POSTAGE	8,000.00	0.00	4,076.34	3,923.66	50.95
101-41940-50323	VOICE/DATA/INTERNET ACCESS	1,500.00	111.62	787.80	712.20	52.52
101-41940-50328	SOFTWARE LICENSE/SUPPORT	66,120.00	1,140.00	35,745.88	30,374.12	54.06
101-41940-50332	TUITION REIMBURSEMENT	5,000.00	0.00	0.00	5,000.00	0.00
101-41940-50360	INSURANCE	487,000.00	19,595.10	346,966.91	140,033.09	71.25
101-41940-50380	WATER & SEWER CHARGES	1,500.00	128.31	2,063.63	(563.63)	137.58
101-41940-50381	ELECTRIC UTILITIES	10,000.00	1,179.20	12,990.10	(2,990.10)	129.90
101-41940-50382	WATER SOFTENER	200.00	24.00	83.24	116.76	41.62
101-41940-50383	GAS UTILITIES	7,000.00	180.63	6,752.48	247.52	96.46
101-41940-50384	REFUSE/GARBAGE DISPOSAL	500.00	53.39	370.43	129.57	74.09
101-41940-50385	STORM WATER UTILITY FEES	56,000.00	737.06	28,479.20	27,520.80	50.86
101-41940-50401	BUILDING REPAIR&MAINTENANCE	15,500.00	2,752.17	9,814.23	5,685.77	63.32
101-41940-50404	EQUIPMENT REPAIR&MAINTENANCE	25,000.00	832.26	21,165.80	3,834.20	84.66
101-41940-50417	LEASE PAYMENTS	1,500.00	0.00	1,432.00	68.00	95.47
101-41940-50436	BANK/INVESTMENT FEES	5,500.00	3,035.11	3,035.11	2,464.89	55.18
101-41940-50438	REAL ESTATE TAXES	1,200.00	0.00	6,084.00	(4,884.00)	507.00
101-41940-50439	NUISANCE COMPLAINT EXPENSE	0.00	110.00	110.00	(110.00)	100.00
101-41940-50445	LICENSES	450.00	0.00	0.00	450.00	0.00
101-41940-50459	TOWNSHIP TAX REBATE	0.00	66.06	66.06	(66.06)	100.00
101-41940-50460	I D CHECKS	100.00	0.00	26.26	73.74	26.26
101-41940-50580	OTHER EQUIPMENT	7,000.00	0.00	3,378.10	3,621.90	48.26
Total Dept 41940 - GENERAL GOVERNMENT		803,820.00	35,941.73	556,208.42	247,611.58	69.20
Department: 42100 PUBLIC SAFETY POLICE						
101-42100-50101	FULL-TIME EMPLOYEES REGULAR	2,659,662.19	315,700.81	1,511,618.04	1,148,044.15	56.83
101-42100-50102	FULL-TIME EMPLOYEES OVERTIME	161,500.00	26,098.17	108,428.21	53,071.79	67.14
101-42100-50121	PERA	480,796.51	60,498.38	286,748.02	194,048.49	59.64
101-42100-50122	FICA	40,906.86	4,734.38	21,926.25	18,980.61	53.60
101-42100-50123	PAID FAMILY MEDICAL LEAVE	12,371.00	1,354.67	6,436.79	5,934.21	52.03
101-42100-50131	EMPLOYER PAID HEALTH	408,775.68	33,330.31	228,436.68	180,339.00	55.88
101-42100-50132	HEALTH INS BENEFITS PAID/INJURED ON	25,500.00	2,952.68	20,668.76	4,831.24	81.05
101-42100-50133	EMPLOYER PAID LIFE	2,100.00	174.95	1,182.64	917.36	56.32
101-42100-50200	OFFICE SUPPLIES	4,500.00	0.00	1,433.84	3,066.16	31.86
101-42100-50208	TRAINING AND INSTRUCTION	50,000.00	2,000.00	24,696.17	25,303.83	49.39
101-42100-50209	LICENSING & TESTING	2,500.00	0.00	2,083.42	416.58	83.34
101-42100-50211	GENERAL SUPPLIES	18,000.00	64.13	25,562.63	(7,562.63)	142.01
101-42100-50212	MOTOR FUELS	49,000.00	0.00	22,811.00	26,189.00	46.55
101-42100-50300	COUNTY TECHNICAL SUPPORT	10,800.00	900.00	6,300.00	4,500.00	58.33
101-42100-50305	PHYSICALS/DRUG TESTING	1,500.00	0.00	74.00	1,426.00	4.93
101-42100-50312	CONTRACTED SERVICES	141,500.00	1,951.10	136,802.50	4,697.50	96.68
101-42100-50315	FORFEITURE PROCESSING FEES	2,000.00	0.00	0.00	2,000.00	0.00
101-42100-50320	INVESTIGATION FEES	3,000.00	0.00	2,643.94	356.06	88.13
101-42100-50321	TELEPHONE	26,400.00	765.08	15,247.26	11,152.74	57.75
101-42100-50322	POSTAGE	2,000.00	0.00	748.90	1,251.10	37.45
101-42100-50323	VOICE/DATA/INTERNET ACCESS	3,700.00	111.61	1,279.21	2,420.79	34.57
101-42100-50326	DARE PROGRAM	3,200.00	0.00	2,417.67	782.33	75.55

GL Number	Description	2026 Amended Budget	Activity For 07/31/2026	YTD Balance 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42100 PUBLIC SAFETY POLICE						
101-42100-50328	SOFTWARE LICENSE/SUPPORT	76,430.00	14.00	35,331.54	41,098.46	46.23
101-42100-50331	TRAINING/TRAVEL EXPENSE	30,000.00	2,260.85	15,355.28	14,644.72	51.18
101-42100-50343	MARKETING/ADVERTISING	2,500.00	0.00	1,467.44	1,032.56	58.70
101-42100-50350	PRINTING & PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00
101-42100-50380	WATER & SEWER CHARGES	3,500.00	0.00	1,359.13	2,140.87	38.83
101-42100-50381	ELECTRIC UTILITIES	23,000.00	0.00	10,533.12	12,466.88	45.80
101-42100-50383	GAS UTILITIES	26,000.00	543.41	14,089.69	11,910.31	54.19
101-42100-50384	REFUSE/GARBAGE DISPOSAL	1,400.00	116.27	791.87	608.13	56.56
101-42100-50401	BUILDING REPAIR&MAINTENANCE	35,000.00	749.89	17,795.21	17,204.79	50.84
101-42100-50404	EQUIPMENT REPAIR&MAINTENANCE	25,000.00	2,906.62	14,901.42	10,098.58	59.61
101-42100-50430	MISCELLANEOUS	750.00	0.00	128.93	621.07	17.19
101-42100-50433	DUES AND SUBSCRIPTIONS	5,000.00	0.00	4,421.17	578.83	88.42
101-42100-50447	CLOTHING-UNIFORMS	40,000.00	1,864.82	21,310.87	18,689.13	53.28
101-42100-50454	CITIZENS POLICE ACADEMY EXPENS	1,500.00	1,079.50	1,500.35	(0.35)	100.02
101-42100-50462	DRUG TASK FORCE	1,500.00	0.00	0.00	1,500.00	0.00
101-42100-50464	COMMUNITY AWARENESS	2,500.00	35.00	1,501.24	998.76	60.05
101-42100-50580	OTHER EQUIPMENT	26,500.00	0.00	17,759.60	8,740.40	67.02
101-42100-50713	GRANT DISBURSEMENTS	5,000.00	4,488.50	6,713.50	(1,713.50)	134.27
Total Dept 42100 - PUBLIC SAFETY POLICE		4,416,292.24	464,695.13	2,592,506.29	1,823,785.95	58.70
Department: 42105 POLICE - CIVIL EMPLOYEES						
101-42105-50101	FULL-TIME EMPLOYEES REGULAR	285,466.48	41,277.82	199,272.42	86,194.06	69.81
101-42105-50102	FULL-TIME EMPLOYEES OVERTIME	2,000.00	158.09	1,106.61	893.39	55.33
101-42105-50103	PART-TIME EMPLOYEES	46,520.00	9,868.00	21,758.78	24,761.22	46.77
101-42105-50121	PERA	23,825.45	3,847.79	16,662.02	7,163.43	69.93
101-42105-50122	FICA	25,396.97	4,079.11	16,460.13	8,936.84	64.81
101-42105-50123	PAID FAMILY MEDICAL LEAVE	1,613.00	202.66	877.67	735.33	54.41
101-42105-50131	EMPLOYER PAID HEALTH	52,434.96	5,246.46	36,807.72	15,627.24	70.20
101-42105-50133	EMPLOYER PAID LIFE	336.00	35.00	245.00	91.00	72.92
101-42105-50200	OFFICE SUPPLIES	0.00	0.00	50.36	(50.36)	100.00
101-42105-50209	LICENSING & TESTING	200.00	0.00	0.00	200.00	0.00
101-42105-50305	PHYSICALS/DRUG TESTING	0.00	0.00	222.00	(222.00)	100.00
101-42105-50318	DISPATCHING SERVICES	20,000.00	0.00	20,913.86	(913.86)	104.57
101-42105-50328	SOFTWARE LICENSE/SUPPORT	2,316.00	0.00	120.00	2,196.00	5.18
101-42105-50331	TRAINING/TRAVEL EXPENSE	9,500.00	0.00	1,103.86	8,396.14	11.62
101-42105-50433	DUES AND SUBSCRIPTIONS	200.00	0.00	185.00	15.00	92.50
101-42105-50447	CLOTHING-UNIFORMS	1,000.00	392.94	1,174.03	(174.03)	117.40
Total Dept 42105 - POLICE - CIVIL EMPLOYEES		470,808.86	65,107.87	316,959.46	153,849.40	67.32
Department: 42210 FIRE DEPARTMENT						
101-42210-50101	FULL-TIME EMPLOYEES REGULAR	135,228.89	15,729.81	77,439.10	57,789.79	57.27
101-42210-50121	PERA	23,935.51	2,784.18	13,706.70	10,228.81	57.27
101-42210-50122	FICA	1,960.82	212.28	1,011.27	949.55	51.57
101-42210-50123	PAID FAMILY MEDICAL LEAVE	589.00	62.29	306.70	282.30	52.07
101-42210-50131	EMPLOYER PAID HEALTH	21,090.96	1,759.66	12,317.06	8,773.90	58.40
101-42210-50133	EMPLOYER PAID LIFE	84.00	7.00	48.93	35.07	58.25
101-42210-50140	WELLNESS	3,000.00	500.00	3,125.97	(125.97)	104.20
101-42210-50200	OFFICE SUPPLIES	3,800.00	0.00	1,374.10	2,425.90	36.16
101-42210-50208	TRAINING AND INSTRUCTION	30,000.00	1,530.00	20,759.90	9,240.10	69.20

GL Number	Description	2026 Amended Budget	Activity For 07/31/2026	YTD Balance 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42210 FIRE DEPARTMENT						
101-42210-50211	GENERAL SUPPLIES	8,500.00	72.98	3,662.00	4,838.00	43.08
101-42210-50212	MOTOR FUELS	6,000.00	0.00	3,786.02	2,213.98	63.10
101-42210-50240	SMALL TOOLS	2,500.00	520.06	3,420.39	(920.39)	136.82
101-42210-50305	PHYSICALS/DRUG TESTING	5,500.00	0.00	3,968.65	1,531.35	72.16
101-42210-50309	JANITOR CONTRACT	13,000.00	500.00	6,500.00	6,500.00	50.00
101-42210-50317	CONSULTANTS FEES	3,900.00	0.00	4,950.00	(1,050.00)	126.92
101-42210-50319	OFFICER ALLOWANCE	30,000.00	27,750.00	27,750.00	2,250.00	92.50
101-42210-50321	TELEPHONE	1,500.00	100.00	642.96	857.04	42.86
101-42210-50323	VOICE/DATA/INTERNET ACCESS	3,200.00	154.63	1,204.40	1,995.60	37.64
101-42210-50328	SOFTWARE LICENSE/SUPPORT	5,500.00	0.00	317.00	5,183.00	5.76
101-42210-50331	TRAINING/TRAVEL EXPENSE	45,400.00	5,147.17	24,686.76	20,713.24	54.38
101-42210-50380	WATER & SEWER CHARGES	3,300.00	0.00	1,253.08	2,046.92	37.97
101-42210-50381	ELECTRIC UTILITIES	8,000.00	0.00	4,805.84	3,194.16	60.07
101-42210-50383	GAS UTILITIES	9,500.00	96.84	6,675.94	2,824.06	70.27
101-42210-50384	REFUSE/GARBAGE DISPOSAL	3,200.00	112.27	763.87	2,436.13	23.87
101-42210-50401	BUILDING REPAIR&MAINTENANCE	23,000.00	482.35	16,656.06	6,343.94	72.42
101-42210-50404	EQUIPMENT REPAIR&MAINTENANCE	60,000.00	(2,475.57)	44,954.88	15,045.12	74.92
101-42210-50433	DUES AND SUBSCRIPTIONS	4,500.00	0.00	1,228.00	3,272.00	27.29
101-42210-50447	CLOTHING-UNIFORMS	22,000.00	0.00	7,151.25	14,848.75	32.51
101-42210-50464	COMMUNITY AWARENESS	14,000.00	0.00	2,063.12	11,936.88	14.74
101-42210-50580	OTHER EQUIPMENT	7,500.00	0.00	2,612.64	4,887.36	34.84
Total Dept 42210 - FIRE DEPARTMENT		499,689.18	55,045.95	299,142.59	200,546.59	59.87
Department: 42400 BUILDING INSPECTION						
101-42400-50101	FULL-TIME EMPLOYEES REGULAR	306,765.53	27,234.21	135,089.12	171,676.41	44.04
101-42400-50102	FULL-TIME EMPLOYEES OVERTIME	0.00	458.01	458.01	(458.01)	100.00
101-42400-50121	PERA	23,007.42	2,076.91	10,169.08	12,838.34	44.20
101-42400-50122	FICA	23,467.57	2,001.24	9,552.46	13,915.11	40.70
101-42400-50123	PAID FAMILY MEDICAL LEAVE	1,462.00	109.39	535.55	926.45	36.63
101-42400-50131	EMPLOYER PAID HEALTH	55,783.15	3,154.39	22,100.93	33,682.22	39.62
101-42400-50133	EMPLOYER PAID LIFE	302.40	18.20	127.35	175.05	42.11
101-42400-50200	OFFICE SUPPLIES	500.00	7.45	471.11	28.89	94.22
101-42400-50211	GENERAL SUPPLIES	150.00	71.80	782.54	(632.54)	521.69
101-42400-50212	MOTOR FUELS	2,500.00	0.00	607.41	1,892.59	24.30
101-42400-50222	AUTO REPAIR & MAINTENANCE	550.00	0.00	254.62	295.38	46.29
101-42400-50312	CONTRACTED SERVICES	0.00	3,038.00	8,803.15	(8,803.15)	100.00
101-42400-50317	CONSULTANTS FEES	20,000.00	9,031.25	34,193.75	(14,193.75)	170.97
101-42400-50321	TELEPHONE	3,000.00	106.86	865.88	2,134.12	28.86
101-42400-50328	SOFTWARE LICENSE/SUPPORT	36,680.00	250.00	13,040.52	23,639.48	35.55
101-42400-50330	CONTRACTOR TRAINING	10,000.00	0.00	6,552.74	3,447.26	65.53
101-42400-50331	TRAINING/TRAVEL EXPENSE	4,500.00	0.00	1,195.00	3,305.00	26.56
101-42400-50404	EQUIPMENT REPAIR&MAINTENANCE	250.00	0.00	21.25	228.75	8.50
101-42400-50430	MISCELLANEOUS	0.00	0.00	29.72	(29.72)	100.00
101-42400-50433	DUES AND SUBSCRIPTIONS	1,000.00	0.00	390.00	610.00	39.00
101-42400-50435	BOOKS AND PAMPHLETS	4,000.00	0.00	0.00	4,000.00	0.00
101-42400-50444	CREDIT CARD FEES	0.00	0.00	1,014.02	(1,014.02)	100.00
101-42400-50447	CLOTHING-UNIFORMS	360.00	0.00	161.49	198.51	44.86
101-42400-50580	OTHER EQUIPMENT	0.00	66.66	381.87	(381.87)	100.00

GL Number	Description	2026 Amended Budget	Activity For 07/31/2026	YTD Balance 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42400 BUILDING INSPECTION						
Total Dept 42400 - BUILDING INSPECTION		494,278.07	47,624.37	246,797.57	247,480.50	49.93
Department: 42410 BLDG OFFICIAL TRAINING GRANT						
101-42410-50101	FULL-TIME EMPLOYEES REGULAR	0.00	9,600.00	22,400.00	(22,400.00)	100.00
101-42410-50121	PERA	0.00	720.00	1,680.00	(1,680.00)	100.00
101-42410-50122	FICA	0.00	727.00	1,691.42	(1,691.42)	100.00
101-42410-50123	PAID FAMILY MEDICAL LEAVE	0.00	37.92	88.48	(88.48)	100.00
101-42410-50131	EMPLOYER PAID HEALTH	0.00	871.70	2,620.62	(2,620.62)	100.00
101-42410-50133	EMPLOYER PAID LIFE	0.00	7.00	21.00	(21.00)	100.00
101-42410-50200	OFFICE SUPPLIES	0.00	0.00	3,788.73	(3,788.73)	100.00
101-42410-50321	TELEPHONE	0.00	58.43	182.62	(182.62)	100.00
101-42410-50328	SOFTWARE LICENSE/SUPPORT	0.00	0.00	18.00	(18.00)	100.00
101-42410-50331	TRAINING/TRAVEL EXPENSE	0.00	0.00	50.00	(50.00)	100.00
101-42410-50447	CLOTHING-UNIFORMS	0.00	0.00	120.00	(120.00)	100.00
101-42410-50580	OTHER EQUIPMENT	0.00	33.34	248.50	(248.50)	100.00
Total Dept 42410 - BLDG OFFICIAL TRAINING GRANT		0.00	12,055.39	32,909.37	(32,909.37)	100.00
Department: 42500 EMERGENCY MGMT						
101-42500-50381	ELECTRIC UTILITIES	5,500.00	34.64	3,742.06	1,757.94	68.04
101-42500-50404	EQUIPMENT REPAIR&MAINTENANCE	3,000.00	0.00	1,768.36	1,231.64	58.95
Total Dept 42500 - EMERGENCY MGMT		8,500.00	34.64	5,510.42	2,989.58	64.83
Department: 42600 TRAFFIC SIGNS & SIGNALS						
101-42600-50211	GENERAL SUPPLIES	12,000.00	39.26	1,099.64	10,900.36	9.16
101-42600-50381	ELECTRIC UTILITIES	20,000.00	613.08	11,590.06	8,409.94	57.95
101-42600-50404	EQUIPMENT REPAIR&MAINTENANCE	2,500.00	0.00	0.00	2,500.00	0.00
101-42600-50580	OTHER EQUIPMENT	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 42600 - TRAFFIC SIGNS & SIGNALS		36,500.00	652.34	12,689.70	23,810.30	34.77
Department: 42700 ANIMAL CONTROL						
101-42700-50312	CONTRACTED SERVICES	40,000.00	0.00	40,000.00	0.00	100.00
Total Dept 42700 - ANIMAL CONTROL		40,000.00	0.00	40,000.00	0.00	100.00
Department: 43100 ENGINEERING						
101-43100-50303	ENGINEERING FEES	110,000.00	0.00	5,885.00	104,115.00	5.35
101-43100-50303-05058	ENGINEERING FEES	0.00	0.00	8,125.00	(8,125.00)	100.00
101-43100-50306	ENGINEERING FEES - BUILDING PERMITS	0.00	0.00	27,011.25	(27,011.25)	100.00
101-43100-50336-05058	ENGINEERING FEES - OTHER PROJECTS	0.00	891.00	990.00	(990.00)	100.00
Total Dept 43100 - ENGINEERING		110,000.00	891.00	42,011.25	67,988.75	38.19
Department: 43120 BLACKTOP REPAIR						
101-43120-50211	GENERAL SUPPLIES	0.00	0.00	1,500.00	(1,500.00)	100.00
Total Dept 43120 - BLACKTOP REPAIR		0.00	0.00	1,500.00	(1,500.00)	100.00
Department: 43121 HIGHWAYS,STREETS & ALLEYS						
101-43121-50101	FULL-TIME EMPLOYEES REGULAR	915,360.36	104,513.20	551,359.65	364,000.71	60.23
101-43121-50102	FULL-TIME EMPLOYEES OVERTIME	13,900.00	733.82	3,829.14	10,070.86	27.55
101-43121-50103	PART-TIME EMPLOYEES	6,000.00	0.00	3,119.30	2,880.70	51.99
101-43121-50106	FULL-TIME EMPLOYEES OTHER PAY	27,000.00	2,529.58	17,842.74	9,157.26	66.08
101-43121-50121	PERA	72,087.58	8,083.23	41,583.18	30,504.40	57.68
101-43121-50122	FICA	73,612.91	7,867.20	40,041.76	33,571.15	54.40

GL Number	Description	2026 Amended Budget	Activity For 07/31/2026	YTD Balance 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 43121 HIGHWAYS,STREETS & ALLEYS						
101-43121-50123	PAID FAMILY MEDICAL LEAVE	3,837.00	425.71	2,275.75	1,561.25	59.31
101-43121-50131	EMPLOYER PAID HEALTH	151,482.12	13,592.64	91,805.38	59,676.74	60.60
101-43121-50133	EMPLOYER PAID LIFE	882.00	73.48	507.44	374.56	57.53
101-43121-50200	OFFICE SUPPLIES	400.00	4.71	157.78	242.22	39.45
101-43121-50211	GENERAL SUPPLIES	30,000.00	5,163.94	13,105.87	16,894.13	43.69
101-43121-50212	MOTOR FUELS	75,000.00	0.00	31,270.74	43,729.26	41.69
101-43121-50224	GRAVEL RESTORATION/MAINTENANCE	20,000.00	1,641.57	16,528.04	3,471.96	82.64
101-43121-50305	PHYSICALS/DRUG TESTING	1,800.00	0.00	667.00	1,133.00	37.06
101-43121-50323	VOICE/DATA/INTERNET ACCESS	660.00	55.00	385.00	275.00	58.33
101-43121-50331	TRAINING/TRAVEL EXPENSE	3,000.00	0.00	506.74	2,493.26	16.89
101-43121-50350	PRINTING & PUBLISHING	1,500.00	0.00	400.00	1,100.00	26.67
101-43121-50433	DUES AND SUBSCRIPTIONS	6,000.00	326.70	2,795.45	3,204.55	46.59
101-43121-50447	CLOTHING-UNIFORMS	2,500.00	0.00	392.17	2,107.83	15.69
101-43121-50580	OTHER EQUIPMENT	0.00	0.00	7.49	(7.49)	100.00
Total Dept 43121 -	HIGHWAYS,STREETS & ALLEYS	1,405,021.97	145,010.78	818,580.62	586,441.35	58.26
Department: 43122 DUST CONTROL						
101-43122-50211	GENERAL SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 43122 -	DUST CONTROL	3,000.00	0.00	0.00	3,000.00	0.00
Department: 43124 SIDEWALKS AND CURBS						
101-43124-50404	EQUIPMENT REPAIR&MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-43124-50408	SIDEWALK REPLACEMENT	0.00	4,550.00	4,550.00	(4,550.00)	100.00
Total Dept 43124 -	SIDEWALKS AND CURBS	1,000.00	4,550.00	4,550.00	(3,550.00)	455.00
Department: 43125 SNOW & ICE CONTROL						
101-43125-50211	GENERAL SUPPLIES	110,000.00	6,131.31	78,557.61	31,442.39	71.42
101-43125-50312	CONTRACTED SERVICES	6,000.00	0.00	0.00	6,000.00	0.00
101-43125-50404	EQUIPMENT REPAIR&MAINTENANCE	45,000.00	2,908.28	20,421.00	24,579.00	45.38
Total Dept 43125 -	SNOW & ICE CONTROL	161,000.00	9,039.59	98,978.61	62,021.39	61.48
Department: 43126 EQUIPMENT MAINTENANCE						
101-43126-50200	OFFICE SUPPLIES	1,500.00	0.00	112.65	1,387.35	7.51
101-43126-50211	GENERAL SUPPLIES	20,000.00	657.97	6,838.57	13,161.43	34.19
101-43126-50221	VEHICLE LICENSES	0.00	0.00	688.75	(688.75)	100.00
101-43126-50240	SMALL TOOLS	7,500.00	196.24	1,559.69	5,940.31	20.80
101-43126-50321	TELEPHONE	4,500.00	237.52	1,847.21	2,652.79	41.05
101-43126-50328	SOFTWARE LICENSE/SUPPORT	6,000.00	781.97	5,286.34	713.66	88.11
101-43126-50380	WATER & SEWER CHARGES	4,750.00	0.00	2,100.05	2,649.95	44.21
101-43126-50381	ELECTRIC UTILITIES	6,000.00	0.00	3,155.92	2,844.08	52.60
101-43126-50383	GAS UTILITIES	15,000.00	104.81	7,601.12	7,398.88	50.67
101-43126-50384	REFUSE/GARBAGE DISPOSAL	8,000.00	707.74	4,045.48	3,954.52	50.57
101-43126-50401	BUILDING REPAIR&MAINTENANCE	15,000.00	519.42	4,701.36	10,298.64	31.34
101-43126-50404	EQUIPMENT REPAIR&MAINTENANCE	110,000.00	2,877.38	43,803.61	66,196.39	39.82
101-43126-50580	OTHER EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 43126 -	EQUIPMENT MAINTENANCE	203,250.00	6,083.05	81,740.75	121,509.25	40.22
Department: 43160 STREET LIGHTING						
101-43160-50381	ELECTRIC UTILITIES	135,000.00	2,916.84	79,065.81	55,934.19	58.57
101-43160-50535	IMPROVEMENTS OTHER THAN BLDGS	10,000.00	0.00	0.00	10,000.00	0.00

GL Number	Description	2026 Amended Budget	Activity For 07/31/2026	YTD Balance 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 43160 STREET LIGHTING						
Total Dept 43160 - STREET LIGHTING		145,000.00	2,916.84	79,065.81	65,934.19	54.53
Department: 43260 WEED ERADICATION						
101-43260-50211	GENERAL SUPPLIES	20,000.00	190.00	13,535.44	6,464.56	67.68
Total Dept 43260 - WEED ERADICATION		20,000.00	190.00	13,535.44	6,464.56	67.68
Department: 45000 RECREATION						
101-45000-50455	APPROPRIATION	53,421.00	0.00	53,420.50	0.50	100.00
Total Dept 45000 - RECREATION		53,421.00	0.00	53,420.50	0.50	100.00
Department: 45120 RUNESTONE COMMUNITY CENTER						
101-45120-50101	FULL-TIME EMPLOYEES REGULAR	292,158.85	33,650.28	167,229.48	124,929.37	57.24
101-45120-50102	FULL-TIME EMPLOYEES OVERTIME	1,600.00	0.00	567.36	1,032.64	35.46
101-45120-50103	PART-TIME EMPLOYEES	125,000.00	10,315.88	74,072.85	50,927.15	59.26
101-45120-50121	PERA	28,402.29	3,194.99	17,668.18	10,734.11	62.21
101-45120-50122	FICA	31,912.66	3,230.21	17,335.67	14,576.99	54.32
101-45120-50123	PAID FAMILY MEDICAL LEAVE	1,808.00	174.12	957.72	850.28	52.97
101-45120-50131	EMPLOYER PAID HEALTH	52,630.08	4,391.02	30,786.64	21,843.44	58.50
101-45120-50133	EMPLOYER PAID LIFE	252.00	21.00	147.00	105.00	58.33
101-45120-50200	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-45120-50211	GENERAL SUPPLIES	10,000.00	1,036.94	4,111.17	5,888.83	41.11
101-45120-50212	MOTOR FUELS	6,000.00	0.00	2,327.93	3,672.07	38.80
101-45120-50215	CLEANING SUPPLIES	10,500.00	0.00	3,801.64	6,698.36	36.21
101-45120-50240	SMALL TOOLS	500.00	0.00	69.99	430.01	14.00
101-45120-50305	PHYSICALS/DRUG TESTING	0.00	0.00	142.00	(142.00)	100.00
101-45120-50312	CONTRACTED SERVICES	1,000.00	0.00	360.00	640.00	36.00
101-45120-50321	TELEPHONE	1,900.00	195.00	1,246.74	653.26	65.62
101-45120-50323	VOICE/DATA/INTERNET ACCESS	3,000.00	239.53	1,661.48	1,338.52	55.38
101-45120-50328	SOFTWARE LICENSE/SUPPORT	4,900.00	0.00	4,250.15	649.85	86.74
101-45120-50331	TRAINING/TRAVEL EXPENSE	5,000.00	0.00	35.00	4,965.00	0.70
101-45120-50343	MARKETING/ADVERTISING	1,000.00	0.00	0.00	1,000.00	0.00
101-45120-50380	WATER & SEWER CHARGES	15,000.00	0.00	6,705.34	8,294.66	44.70
101-45120-50381	ELECTRIC UTILITIES	125,000.00	0.00	65,522.37	59,477.63	52.42
101-45120-50383	GAS UTILITIES	75,000.00	283.29	39,880.99	35,119.01	53.17
101-45120-50384	REFUSE/GARBAGE DISPOSAL	5,500.00	459.47	3,123.89	2,376.11	56.80
101-45120-50401	BUILDING REPAIR&MAINTENANCE	40,000.00	3,125.87	13,591.53	26,408.47	33.98
101-45120-50404	EQUIPMENT REPAIR&MAINTENANCE	50,000.00	1,306.91	12,739.14	37,260.86	25.48
101-45120-50433	DUES AND SUBSCRIPTIONS	500.00	0.00	395.00	105.00	79.00
101-45120-50447	CLOTHING-UNIFORMS	600.00	0.00	0.00	600.00	0.00
101-45120-50580	OTHER EQUIPMENT	6,500.00	0.00	1,294.78	5,205.22	19.92
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		896,163.88	61,624.51	470,024.04	426,139.84	52.45
Department: 45186 SENIOR CITIZENS						
101-45186-50455	APPROPRIATION	30,000.00	0.00	15,000.00	15,000.00	50.00
Total Dept 45186 - SENIOR CITIZENS		30,000.00	0.00	15,000.00	15,000.00	50.00
Department: 45200 PARKS						
101-45200-50101	FULL-TIME EMPLOYEES REGULAR	568,037.85	65,959.55	328,677.29	239,360.56	57.86
101-45200-50102	FULL-TIME EMPLOYEES OVERTIME	14,700.00	808.65	10,562.46	4,137.54	71.85
101-45200-50103	PART-TIME EMPLOYEES	30,000.00	3,845.52	19,510.21	10,489.79	65.03

GL Number	Description	2026 Amended Budget	Activity For 07/31/2026	YTD Balance 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 45200 PARKS						
101-45200-50106	FULL-TIME EMPLOYEES OTHER PAY	16,000.00	2,296.83	17,409.51	(1,409.51)	108.81
101-45200-50121	PERA	45,869.94	5,468.32	28,211.99	17,657.95	61.50
101-45200-50122	FICA	48,098.44	5,248.35	26,464.96	21,633.48	55.02
101-45200-50123	PAID FAMILY MEDICAL LEAVE	2,742.00	288.19	1,486.67	1,255.33	54.22
101-45200-50131	EMPLOYER PAID HEALTH	99,841.08	8,329.94	58,408.60	41,432.48	58.50
101-45200-50133	EMPLOYER PAID LIFE	546.00	45.52	318.56	227.44	58.34
101-45200-50200	OFFICE SUPPLIES	4,500.00	42.27	249.78	4,250.22	5.55
101-45200-50211	GENERAL SUPPLIES	39,000.00	2,208.62	12,460.66	26,539.34	31.95
101-45200-50212	MOTOR FUELS	22,000.00	202.68	8,878.14	13,121.86	40.36
101-45200-50221	VEHICLE LICENSES	500.00	0.00	182.25	317.75	36.45
101-45200-50240	SMALL TOOLS	4,500.00	89.97	1,010.78	3,489.22	22.46
101-45200-50305	PHYSICALS/DRUG TESTING	1,000.00	0.00	74.00	926.00	7.40
101-45200-50321	TELEPHONE	3,900.00	165.66	1,188.56	2,711.44	30.48
101-45200-50323	VOICE/DATA/INTERNET ACCESS	660.00	55.00	385.00	275.00	58.33
101-45200-50328	SOFTWARE LICENSE/SUPPORT	600.00	0.00	48.00	552.00	8.00
101-45200-50331	TRAINING/TRAVEL EXPENSE	1,000.00	0.00	535.00	465.00	53.50
101-45200-50380	WATER & SEWER CHARGES	20,000.00	474.63	10,854.61	9,145.39	54.27
101-45200-50381	ELECTRIC UTILITIES	27,000.00	222.20	13,709.30	13,290.70	50.78
101-45200-50383	GAS UTILITIES	15,000.00	120.00	8,687.09	6,312.91	57.91
101-45200-50384	REFUSE/GARBAGE DISPOSAL	5,500.00	733.94	3,011.65	2,488.35	54.76
101-45200-50401	BUILDING REPAIR&MAINTENANCE	30,000.00	2,668.08	15,000.09	14,999.91	50.00
101-45200-50404	EQUIPMENT REPAIR&MAINTENANCE	33,000.00	765.67	14,306.39	18,693.61	43.35
101-45200-50407	TREE REMOVAL & REPLACEMENT	10,000.00	0.00	10,259.15	(259.15)	102.59
101-45200-50430	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-45200-50433	DUES AND SUBSCRIPTIONS	400.00	152.50	152.50	247.50	38.13
101-45200-50447	CLOTHING-UNIFORMS	1,200.00	0.00	77.50	1,122.50	6.46
101-45200-50464	COMMUNITY AWARENESS	2,000.00	0.00	0.00	2,000.00	0.00
101-45200-50580	OTHER EQUIPMENT	5,000.00	0.00	2,791.72	2,208.28	55.83
Total Dept 45200 - PARKS		1,052,695.31	100,192.09	594,912.42	457,782.89	56.51
Department: 45202 PARKS - MOWING						
101-45202-50211	GENERAL SUPPLIES	1,000.00	0.00	123.97	876.03	12.40
101-45202-50404	EQUIPMENT REPAIR&MAINTENANCE	8,000.00	214.17	1,067.72	6,932.28	13.35
Total Dept 45202 - PARKS - MOWING		9,000.00	214.17	1,191.69	7,808.31	13.24
Department: 45204 PARKS - FLOWERS/LANDSCAPING						
101-45204-50211	GENERAL SUPPLIES	23,000.00	1,559.66	10,684.53	12,315.47	46.45
Total Dept 45204 - PARKS - FLOWERS/LANDSCAPING		23,000.00	1,559.66	10,684.53	12,315.47	46.45
Department: 45210 PARKS - RECREATIONAL ICE						
101-45210-50211	GENERAL SUPPLIES	2,000.00	0.00	252.89	1,747.11	12.64
101-45210-50401	BUILDING REPAIR&MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-45210-50404	EQUIPMENT REPAIR&MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 45210 - PARKS - RECREATIONAL ICE		6,000.00	0.00	252.89	5,747.11	4.21
Department: 45215 KNUTE NELSON STADIUM						
101-45215-50211	GENERAL SUPPLIES	5,000.00	1,019.44	1,634.45	3,365.55	32.69
101-45215-50307	MANAGEMENT FEES	9,500.00	3,166.66	3,166.66	6,333.34	33.33
101-45215-50380	WATER & SEWER CHARGES	10,000.00	0.00	3,092.81	6,907.19	30.93

GL Number	Description	2026 Amended Budget	Activity For 07/31/2026	YTD Balance 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 45215 KNUTE NELSON STADIUM						
101-45215-50381	ELECTRIC UTILITIES	6,000.00	0.00	4,122.27	1,877.73	68.70
101-45215-50401	BUILDING REPAIR&MAINTENANCE	20,000.00	15,075.03	19,161.00	839.00	95.81
101-45215-50404	EQUIPMENT REPAIR&MAINTENANCE	3,000.00	1,093.66	24,585.03	(21,585.03)	819.50
Total Dept 45215 - KNUTE NELSON STADIUM		53,500.00	20,354.79	55,762.22	(2,262.22)	104.23
Department: 45216 SPLASH PAD						
101-45216-50380	WATER & SEWER CHARGES	20,000.00	0.00	12,946.67	7,053.33	64.73
101-45216-50381	ELECTRIC UTILITIES	0.00	0.00	33.32	(33.32)	100.00
101-45216-50404	EQUIPMENT REPAIR&MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 45216 - SPLASH PAD		23,000.00	0.00	12,979.99	10,020.01	56.43
Department: 49240 INSURANCE - DAMAGE CLAIMS						
101-49240-50365	DAMAGE CLAIMS\LMC LEGAL FEES	15,000.00	0.00	13,450.38	1,549.62	89.67
Total Dept 49240 - INSURANCE - DAMAGE CLAIMS		15,000.00	0.00	13,450.38	1,549.62	89.67
Department: 49810 AIRPORT						
101-49810-50211	GENERAL SUPPLIES	4,200.00	306.75	1,251.46	2,948.54	29.80
101-49810-50212	MOTOR FUELS	8,500.00	0.00	2,537.66	5,962.34	29.85
101-49810-50307	MANAGEMENT FEES	25,000.00	2,083.00	14,581.00	10,419.00	58.32
101-49810-50309	JANITOR CONTRACT	24,000.00	1,310.45	9,173.15	14,826.85	38.22
101-49810-50312	CONTRACTED SERVICES	31,500.00	4,203.50	17,920.00	13,580.00	56.89
101-49810-50321	TELEPHONE	1,750.00	145.00	1,015.00	735.00	58.00
101-49810-50328	SOFTWARE LICENSE/SUPPORT	12,000.00	0.00	24.00	11,976.00	0.20
101-49810-50331	TRAINING/TRAVEL EXPENSE	1,000.00	0.00	566.28	433.72	56.63
101-49810-50380	WATER & SEWER CHARGES	7,000.00	0.00	2,946.99	4,053.01	42.10
101-49810-50381	ELECTRIC UTILITIES	16,000.00	56.29	18,126.88	(2,126.88)	113.29
101-49810-50383	GAS UTILITIES	23,000.00	143.65	18,829.85	4,170.15	81.87
101-49810-50384	REFUSE/GARBAGE DISPOSAL	1,900.00	195.39	4,202.96	(2,302.96)	221.21
101-49810-50401	BUILDING REPAIR&MAINTENANCE	18,170.00	445.00	7,591.29	10,578.71	41.78
101-49810-50402	HANGAR REPAIR	8,300.00	35.00	1,898.42	6,401.58	22.87
101-49810-50404	EQUIPMENT REPAIR&MAINTENANCE	27,500.00	697.04	9,920.90	17,579.10	36.08
101-49810-50430	MISCELLANEOUS	500.00	0.00	425.00	75.00	85.00
101-49810-50433	DUES AND SUBSCRIPTIONS	0.00	0.00	150.00	(150.00)	100.00
101-49810-50580	OTHER EQUIPMENT	4,500.00	0.00	0.00	4,500.00	0.00
Total Dept 49810 - AIRPORT		214,820.00	9,621.07	111,160.84	103,659.16	51.75
Expenditures		13,719,938.73	1,233,744.98	7,909,658.68	5,810,280.05	57.65
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		13,719,939.00	1,444,263.20	7,288,706.50	6,431,232.50	53.12
TOTAL EXPENDITURES		13,719,938.73	1,233,744.98	7,909,658.68	5,810,280.05	57.65
NET OF REVENUES & EXPENDITURES:		0.27	210,518.22	(620,952.18)	620,952.45	

GL Number	Description	Activity For 07/31/2026	YTD Balance 07/31/2026
Fund: 106 LIMITED FUND			
Account Category: Revenues			
Department: 41940 GENERAL GOVERNMENT			
41940	GENERAL GOVERNMENT	58.42	7,915.38
Total Dept 41940 - GENERAL GOVERNMENT		58.42	7,915.38
Revenues		58.42	7,915.38
Account Category: Expenditures			
Department: 41940 GENERAL GOVERNMENT			
41940	GENERAL GOVERNMENT	0.00	54,371.76
Total Dept 41940 - GENERAL GOVERNMENT		0.00	54,371.76
Expenditures		0.00	54,371.76
Fund 106 - LIMITED FUND:			
TOTAL REVENUES		58.42	7,915.38
TOTAL EXPENDITURES		0.00	54,371.76
NET OF REVENUES & EXPENDITURES:		58.42	(46,456.38)
Fund: 201 FLEX PLAN/WELLNESS FUND			
Account Category: Revenues			
Department: 41810 EMPLOYEE WELLNESS			
41810	EMPLOYEE WELLNESS	0.00	830.00
Total Dept 41810 - EMPLOYEE WELLNESS		0.00	830.00
Revenues		0.00	830.00
Account Category: Expenditures			
Department: 41810 EMPLOYEE WELLNESS			
41810	EMPLOYEE WELLNESS	0.00	416.26
Total Dept 41810 - EMPLOYEE WELLNESS		0.00	416.26
Expenditures		0.00	416.26
Fund 201 - FLEX PLAN/WELLNESS FUND:			
TOTAL REVENUES		0.00	830.00
TOTAL EXPENDITURES		0.00	416.26
NET OF REVENUES & EXPENDITURES:		0.00	413.74
Fund: 203 MN DEED WORKFORCE HOUSING DEV PROG			
Account Category: Revenues			
Department: 41900 COMMUNITY DEVELOPMENT			
41900	COMMUNITY DEVELOPMENT	1,187,000.00	1,187,000.00
Total Dept 41900 - COMMUNITY DEVELOPMENT		1,187,000.00	1,187,000.00
Revenues		1,187,000.00	1,187,000.00
Account Category: Expenditures			
Department: 41900 COMMUNITY DEVELOPMENT			
41900	COMMUNITY DEVELOPMENT	1,187,000.00	1,187,000.00
Total Dept 41900 - COMMUNITY DEVELOPMENT		1,187,000.00	1,187,000.00
Expenditures		1,187,000.00	1,187,000.00
Fund 203 - MN DEED WORKFORCE HOUSING DEV PROG:			
TOTAL REVENUES		1,187,000.00	1,187,000.00
TOTAL EXPENDITURES		1,187,000.00	1,187,000.00
NET OF REVENUES & EXPENDITURES:		0.00	0.00
Fund: 204 DEED GRANT			
Account Category: Revenues			
Department: 41900 COMMUNITY DEVELOPMENT			
41900	COMMUNITY DEVELOPMENT	0.00	86,738.00
Total Dept 41900 - COMMUNITY DEVELOPMENT		0.00	86,738.00
Revenues		0.00	86,738.00
Account Category: Expenditures			
Department: 41900 COMMUNITY DEVELOPMENT			
41900	COMMUNITY DEVELOPMENT	0.00	86,730.00
Total Dept 41900 - COMMUNITY DEVELOPMENT		0.00	86,730.00
Expenditures		0.00	86,730.00

GL Number	Description	Activity For 07/31/2026	YTD Balance 07/31/2026
Fund: 204 DEED GRANT			
Fund 204 - DEED GRANT :			
TOTAL REVENUES		0.00	86,738.00
TOTAL EXPENDITURES		0.00	86,730.00
NET OF REVENUES & EXPENDITURES:		0.00	8.00
Fund: 210 LODGING TAX FUND			
Account Category: Revenues			
Department: 41940 GENERAL GOVERNMENT			
41940	GENERAL GOVERNMENT	69,061.90	234,022.64
Total Dept 41940 - GENERAL GOVERNMENT		69,061.90	234,022.64
Revenues		69,061.90	234,022.64
Account Category: Expenditures			
Department: 41940 GENERAL GOVERNMENT			
41940	GENERAL GOVERNMENT	39,521.29	193,500.53
Total Dept 41940 - GENERAL GOVERNMENT		39,521.29	193,500.53
Expenditures		39,521.29	193,500.53
Fund 210 - LODGING TAX FUND:			
TOTAL REVENUES		69,061.90	234,022.64
TOTAL EXPENDITURES		39,521.29	193,500.53
NET OF REVENUES & EXPENDITURES:		29,540.61	40,522.11
Fund: 211 STORM WATER UTILITY FUND			
Account Category: Revenues			
Department: 43150 STORM SEWERS			
43150	STORM SEWERS	72,106.40	503,038.43
Total Dept 43150 - STORM SEWERS		72,106.40	503,038.43
Revenues		72,106.40	503,038.43
Account Category: Expenditures			
Department: 43150 STORM SEWERS			
43150	STORM SEWERS	58,815.02	374,196.01
Total Dept 43150 - STORM SEWERS		58,815.02	374,196.01
Department: 43220 STREET CLEANING			
43220	STREET CLEANING	209.45	9,038.85
Total Dept 43220 - STREET CLEANING		209.45	9,038.85
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	3,800.00	9,450.00
Total Dept 47000 - DEBT SERVICE		3,800.00	9,450.00
Expenditures		62,824.47	392,684.86
Fund 211 - STORM WATER UTILITY FUND:			
TOTAL REVENUES		72,106.40	503,038.43
TOTAL EXPENDITURES		62,824.47	392,684.86
NET OF REVENUES & EXPENDITURES:		9,281.93	110,353.57
Fund: 214 EMPLOYEE BENEFIT			
Account Category: Revenues			
Department: 49230 EMPLOYEE BENEFIT			
49230	EMPLOYEE BENEFIT	0.00	12,872.65
Total Dept 49230 - EMPLOYEE BENEFIT		0.00	12,872.65
Revenues		0.00	12,872.65
Fund 214 - EMPLOYEE BENEFIT:			
TOTAL REVENUES		0.00	12,872.65
TOTAL EXPENDITURES		0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	12,872.65
Fund: 220 PLANS AND STUDIES			
Account Category: Revenues			
Department: 46500 PLANS AND STUDIES			
46500	PLANS AND STUDIES	0.00	3.18
Total Dept 46500 - PLANS AND STUDIES		0.00	3.18
Revenues		0.00	3.18

GL Number	Description	Activity For 07/31/2026	YTD Balance 07/31/2026
Fund: 220 PLANS AND STUDIES			
Account Category: Expenditures			
Department: 46500 PLANS AND STUDIES			
46500	PLANS AND STUDIES	4,333.00	33,000.00
Total Dept 46500 - PLANS AND STUDIES		4,333.00	33,000.00
Expenditures		4,333.00	33,000.00
Fund 220 - PLANS AND STUDIES:			
TOTAL REVENUES		0.00	3.18
TOTAL EXPENDITURES		4,333.00	33,000.00
NET OF REVENUES & EXPENDITURES:		(4,333.00)	(32,996.82)
Fund: 223 SANITARY SEWER DISTRICT			
Account Category: Revenues			
Department: 43256 SANITARY SEWER DISTRICT			
43256	SANITARY SEWER DISTRICT	0.00	366,935.74
Total Dept 43256 - SANITARY SEWER DISTRICT		0.00	366,935.74
Revenues		0.00	366,935.74
Account Category: Expenditures			
Department: 43256 SANITARY SEWER DISTRICT			
43256	SANITARY SEWER DISTRICT	357,539.50	357,539.50
Total Dept 43256 - SANITARY SEWER DISTRICT		357,539.50	357,539.50
Expenditures		357,539.50	357,539.50
Fund 223 - SANITARY SEWER DISTRICT:			
TOTAL REVENUES		0.00	366,935.74
TOTAL EXPENDITURES		357,539.50	357,539.50
NET OF REVENUES & EXPENDITURES:		(357,539.50)	9,396.24
Fund: 235 EDA DEVELOPMENT FUND			
Account Category: Revenues			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	16,129.70
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	16,129.70
Revenues		0.00	16,129.70
Account Category: Expenditures			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	36,121.08	36,121.08
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		36,121.08	36,121.08
Expenditures		36,121.08	36,121.08
Fund 235 - EDA DEVELOPMENT FUND:			
TOTAL REVENUES		0.00	16,129.70
TOTAL EXPENDITURES		36,121.08	36,121.08
NET OF REVENUES & EXPENDITURES:		(36,121.08)	(19,991.38)
Fund: 240 TIF DIST #17 ALEX EXTRUSION			
Account Category: Revenues			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	43,130.88
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	43,130.88
Revenues		0.00	43,130.88
Fund 240 - TIF DIST #17 ALEX EXTRUSION:			
TOTAL REVENUES		0.00	43,130.88
TOTAL EXPENDITURES		0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	43,130.88
Fund: 260 TIF DIST #64 MASSMAN CO			
Account Category: Revenues			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	68,149.01
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	68,149.01
Revenues		0.00	68,149.01

GL Number	Description	Activity For 07/31/2026	YTD Balance 07/31/2026
Fund: 260 TIF DIST #64 MASSMAN CO			
Account Category: Expenditures			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	61,334.11	61,334.11
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		61,334.11	61,334.11
Expenditures		61,334.11	61,334.11
Fund 260 - TIF DIST #64 MASSMAN CO:			
TOTAL REVENUES		0.00	68,149.01
TOTAL EXPENDITURES		61,334.11	61,334.11
NET OF REVENUES & EXPENDITURES:		(61,334.11)	6,814.90
Fund: 262 TIF DIST #65 BROADWAY GARDEN ESTATES			
Account Category: Revenues			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	45,264.89
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	45,264.89
Revenues		0.00	45,264.89
Account Category: Expenditures			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	40,738.40	40,738.40
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		40,738.40	40,738.40
Expenditures		40,738.40	40,738.40
Fund 262 - TIF DIST #65 BROADWAY GARDEN ESTATES:			
TOTAL REVENUES		0.00	45,264.89
TOTAL EXPENDITURES		40,738.40	40,738.40
NET OF REVENUES & EXPENDITURES:		(40,738.40)	4,526.49
Fund: 263 TIF DISTRICT #62 GOODNEIGHBORS-WEST 46TH			
Account Category: Revenues			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	126,902.51
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	126,902.51
Revenues		0.00	126,902.51
Account Category: Expenditures			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	142,903.94	142,903.94
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		142,903.94	142,903.94
Expenditures		142,903.94	142,903.94
Fund 263 - TIF DISTRICT #62 GOODNEIGHBORS-WEST 46TH:			
TOTAL REVENUES		0.00	126,902.51
TOTAL EXPENDITURES		142,903.94	142,903.94
NET OF REVENUES & EXPENDITURES:		(142,903.94)	(16,001.43)
Fund: 264 TIF DIST #61 INNOVATIVE/DOUGLAS			
Account Category: Revenues			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	74,550.54
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	74,550.54
Revenues		0.00	74,550.54
Account Category: Expenditures			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	67,095.49	67,095.49
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		67,095.49	67,095.49
Expenditures		67,095.49	67,095.49
Fund 264 - TIF DIST #61 INNOVATIVE/DOUGLAS:			
TOTAL REVENUES		0.00	74,550.54
TOTAL EXPENDITURES		67,095.49	67,095.49
NET OF REVENUES & EXPENDITURES:		(67,095.49)	7,455.05
Fund: 266 TIF DIST #60 DOUGLAS MACHINE			

GL Number	Description	Activity For 07/31/2026	YTD Balance 07/31/2026
Fund: 266 TIF DIST #60 DOUGLAS MACHINE			
Account Category: Revenues			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	23,174.24
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	23,174.24
Revenues		0.00	23,174.24
Account Category: Expenditures			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	20,856.82	20,856.82
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		20,856.82	20,856.82
Expenditures		20,856.82	20,856.82
Fund 266 - TIF DIST #60 DOUGLAS MACHINE:			
TOTAL REVENUES		0.00	23,174.24
TOTAL EXPENDITURES		20,856.82	20,856.82
NET OF REVENUES & EXPENDITURES:		(20,856.82)	2,317.42
Fund: 267 TIF DIST#58 CENTRAL LAKES WORKFORCE HOUS			
Account Category: Revenues			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	46,632.34
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	46,632.34
Revenues		0.00	46,632.34
Account Category: Expenditures			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	41,969.11	41,969.11
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		41,969.11	41,969.11
Expenditures		41,969.11	41,969.11
Fund 267 - TIF DIST#58 CENTRAL LAKES WORKFORCE HOUS:			
TOTAL REVENUES		0.00	46,632.34
TOTAL EXPENDITURES		41,969.11	41,969.11
NET OF REVENUES & EXPENDITURES:		(41,969.11)	4,663.23
Fund: 268 TIF DIST 55 ROSEWOOD APARTMENTS			
Account Category: Revenues			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	23,475.94
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	23,475.94
Revenues		0.00	23,475.94
Account Category: Expenditures			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	21,128.35	21,128.35
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		21,128.35	21,128.35
Expenditures		21,128.35	21,128.35
Fund 268 - TIF DIST 55 ROSEWOOD APARTMENTS:			
TOTAL REVENUES		0.00	23,475.94
TOTAL EXPENDITURES		21,128.35	21,128.35
NET OF REVENUES & EXPENDITURES:		(21,128.35)	2,347.59
Fund: 269 TIF DIST 54 MCKAY PROJECT			
Account Category: Revenues			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	50,671.76
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	50,671.76
Revenues		0.00	50,671.76
Account Category: Expenditures			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	45,604.58	45,604.58
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		45,604.58	45,604.58
Expenditures		45,604.58	45,604.58

GL Number	Description	Activity For 07/31/2026	YTD Balance 07/31/2026
Fund: 269 TIF DIST 54 MCKAY PROJECT			
Fund 269 - TIF DIST 54 MCKAY PROJECT:			
TOTAL REVENUES		0.00	50,671.76
TOTAL EXPENDITURES		45,604.58	45,604.58
NET OF REVENUES & EXPENDITURES:		(45,604.58)	5,067.18
Fund: 270 TIF DIST 53 LAKEWOOD TERRACE BLDG 4			
Account Category: Revenues			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	12,605.69
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	12,605.69
Revenues		0.00	12,605.69
Account Category: Expenditures			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	11,345.12	11,345.12
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		11,345.12	11,345.12
Expenditures		11,345.12	11,345.12
Fund 270 - TIF DIST 53 LAKEWOOD TERRACE BLDG 4:			
TOTAL REVENUES		0.00	12,605.69
TOTAL EXPENDITURES		11,345.12	11,345.12
NET OF REVENUES & EXPENDITURES:		(11,345.12)	1,260.57
Fund: 271 TIF DIST 52 UNIQUE OPP - 36 UNIT			
Account Category: Revenues			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	14,523.42
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	14,523.42
Revenues		0.00	14,523.42
Account Category: Expenditures			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	13,071.08	13,071.08
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		13,071.08	13,071.08
Expenditures		13,071.08	13,071.08
Fund 271 - TIF DIST 52 UNIQUE OPP - 36 UNIT:			
TOTAL REVENUES		0.00	14,523.42
TOTAL EXPENDITURES		13,071.08	13,071.08
NET OF REVENUES & EXPENDITURES:		(13,071.08)	1,452.34
Fund: 272 TIF DISTRICT 51 R&R INVESTMENT			
Account Category: Expenditures			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	39,191.03
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	39,191.03
Expenditures		0.00	39,191.03
Fund 272 - TIF DISTRICT 51 R&R INVESTMENT:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		0.00	39,191.03
NET OF REVENUES & EXPENDITURES:		0.00	(39,191.03)
Fund: 274 TIF DISTRICT 48 DEER RIDGE			
Account Category: Revenues			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	4,262.52
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	4,262.52
Revenues		0.00	4,262.52
Account Category: Expenditures			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	3,836.27	3,836.27
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		3,836.27	3,836.27
Expenditures		3,836.27	3,836.27

GL Number	Description	Activity For 07/31/2026	YTD Balance 07/31/2026
Fund: 274 TIF DISTRICT 48 DEER RIDGE			
Fund 274 - TIF DISTRICT 48 DEER RIDGE:			
TOTAL REVENUES		0.00	4,262.52
TOTAL EXPENDITURES		3,836.27	3,836.27
NET OF REVENUES & EXPENDITURES:		(3,836.27)	426.25
Fund: 275 TIF DIST #47 LBR PROPERTIES			
Account Category: Revenues			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	78,586.99
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	78,586.99
Revenues		0.00	78,586.99
Account Category: Expenditures			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	97,728.29	97,728.29
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		97,728.29	97,728.29
Expenditures		97,728.29	97,728.29
Fund 275 - TIF DIST #47 LBR PROPERTIES:			
TOTAL REVENUES		0.00	78,586.99
TOTAL EXPENDITURES		97,728.29	97,728.29
NET OF REVENUES & EXPENDITURES:		(97,728.29)	(19,141.30)
Fund: 277 TIF#45 NO NOKOMIS REDEVELOPMNT			
Account Category: Revenues			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	5,777.41
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	5,777.41
Revenues		0.00	5,777.41
Account Category: Expenditures			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	4,621.93	4,621.93
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		4,621.93	4,621.93
Expenditures		4,621.93	4,621.93
Fund 277 - TIF#45 NO NOKOMIS REDEVELOPMNT:			
TOTAL REVENUES		0.00	5,777.41
TOTAL EXPENDITURES		4,621.93	4,621.93
NET OF REVENUES & EXPENDITURES:		(4,621.93)	1,155.48
Fund: 279 TIF DIST#42 KN SENIOR LIVING			
Account Category: Expenditures			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	65,679.59
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	65,679.59
Expenditures		0.00	65,679.59
Fund 279 - TIF DIST#42 KN SENIOR LIVING:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		0.00	65,679.59
NET OF REVENUES & EXPENDITURES:		0.00	(65,679.59)
Fund: 294 TIF DISTRICT #26 THE TRAILS			
Account Category: Revenues			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	180,347.37
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	180,347.37
Revenues		0.00	180,347.37
Fund 294 - TIF DISTRICT #26 THE TRAILS:			
TOTAL REVENUES		0.00	180,347.37
TOTAL EXPENDITURES		0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	180,347.37
Fund: 295 TIF DISTRICT #25 THE PRESERVE			
Account Category: Revenues			

GL Number	Description	Activity For 07/31/2026	YTD Balance 07/31/2026
Fund: 295 TIF DISTRICT #25 THE PRESERVE			
Account Category: Revenues			
Department: 46320 DEVELOPMENT DISTRICT - TIF			
46320	DEVELOPMENT DISTRICT - TIF	0.00	9,851.09
Total Dept 46320 - DEVELOPMENT DISTRICT - TIF		0.00	9,851.09
Revenues		0.00	9,851.09
Fund 295 - TIF DISTRICT #25 THE PRESERVE:			
TOTAL REVENUES		0.00	9,851.09
TOTAL EXPENDITURES		0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	9,851.09
Fund: 297 REVOLVING LOAN FUND			
Account Category: Revenues			
Department: 46500 PLANS AND STUDIES			
46500	PLANS AND STUDIES	5,469.89	46,303.70
Total Dept 46500 - PLANS AND STUDIES		5,469.89	46,303.70
Revenues		5,469.89	46,303.70
Fund 297 - REVOLVING LOAN FUND:			
TOTAL REVENUES		5,469.89	46,303.70
TOTAL EXPENDITURES		0.00	0.00
NET OF REVENUES & EXPENDITURES:		5,469.89	46,303.70
Fund: 299 STATEWIDE LOCAL HOUSING AID			
Account Category: Revenues			
Department: 46350 STATE HOUSING AID			
46350	STATE HOUSING AID	18,359.00	18,359.00
Total Dept 46350 - STATE HOUSING AID		18,359.00	18,359.00
Revenues		18,359.00	18,359.00
Fund 299 - STATEWIDE LOCAL HOUSING AID:			
TOTAL REVENUES		18,359.00	18,359.00
TOTAL EXPENDITURES		0.00	0.00
NET OF REVENUES & EXPENDITURES:		18,359.00	18,359.00
Fund: 330 GO CIP BONDS 2010A			
Account Category: Revenues			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	14,001.96	236,957.58
Total Dept 47000 - DEBT SERVICE		14,001.96	236,957.58
Revenues		14,001.96	236,957.58
Account Category: Expenditures			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	46,173.75	410,964.90
Total Dept 47000 - DEBT SERVICE		46,173.75	410,964.90
Expenditures		46,173.75	410,964.90
Fund 330 - GO CIP BONDS 2010A:			
TOTAL REVENUES		14,001.96	236,957.58
TOTAL EXPENDITURES		46,173.75	410,964.90
NET OF REVENUES & EXPENDITURES:		(32,171.79)	(174,007.32)
Fund: 331 GO IMP BONDS 2011A			
Account Category: Revenues			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	0.00	294.00
Total Dept 47000 - DEBT SERVICE		0.00	294.00
Revenues		0.00	294.00
Fund 331 - GO IMP BONDS 2011A:			
TOTAL REVENUES		0.00	294.00
TOTAL EXPENDITURES		0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	294.00
Fund: 333 GO IMP BONDS 2013A			

GL Number	Description	Activity For 07/31/2026	YTD Balance 07/31/2026
Fund: 333 GO IMP BONDS 2013A			
Account Category: Revenues			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	0.00	1,542.45
Total Dept 47000 - DEBT SERVICE		0.00	1,542.45
Revenues		0.00	1,542.45
Fund 333 - GO IMP BONDS 2013A:			
TOTAL REVENUES		0.00	1,542.45
TOTAL EXPENDITURES		0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	1,542.45
Fund: 334 GO IMP BONDS 2014A			
Account Category: Revenues			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	0.00	1,418.36
Total Dept 47000 - DEBT SERVICE		0.00	1,418.36
Revenues		0.00	1,418.36
Account Category: Expenditures			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	3,750.00	292,512.50
Total Dept 47000 - DEBT SERVICE		3,750.00	292,512.50
Expenditures		3,750.00	292,512.50
Fund 334 - GO IMP BONDS 2014A:			
TOTAL REVENUES		0.00	1,418.36
TOTAL EXPENDITURES		3,750.00	292,512.50
NET OF REVENUES & EXPENDITURES:		(3,750.00)	(291,094.14)
Fund: 335 GO REFUNDING BONDS 2014B			
Account Category: Revenues			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	0.00	57,337.32
Total Dept 47000 - DEBT SERVICE		0.00	57,337.32
Revenues		0.00	57,337.32
Account Category: Expenditures			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	5,775.00	107,937.50
Total Dept 47000 - DEBT SERVICE		5,775.00	107,937.50
Expenditures		5,775.00	107,937.50
Fund 335 - GO REFUNDING BONDS 2014B:			
TOTAL REVENUES		0.00	57,337.32
TOTAL EXPENDITURES		5,775.00	107,937.50
NET OF REVENUES & EXPENDITURES:		(5,775.00)	(50,600.18)
Fund: 336 GO BONDS 2016A			
Account Category: Revenues			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	0.00	287,221.99
Total Dept 47000 - DEBT SERVICE		0.00	287,221.99
Revenues		0.00	287,221.99
Account Category: Expenditures			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	48,519.38	526,488.76
Total Dept 47000 - DEBT SERVICE		48,519.38	526,488.76
Expenditures		48,519.38	526,488.76
Fund 336 - GO BONDS 2016A:			
TOTAL REVENUES		0.00	287,221.99
TOTAL EXPENDITURES		48,519.38	526,488.76
NET OF REVENUES & EXPENDITURES:		(48,519.38)	(239,266.77)
Fund: 337 GO REFUNDING BONDS 2016B			

GL Number	Description	Activity For 07/31/2026	YTD Balance 07/31/2026
Fund: 337 GO REFUNDING BONDS 2016B			
Account Category: Revenues			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	0.00	58,650.41
Total Dept 47000 - DEBT SERVICE		0.00	58,650.41
Revenues		0.00	58,650.41
Account Category: Expenditures			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	3,100.00	77,100.00
Total Dept 47000 - DEBT SERVICE		3,100.00	77,100.00
Expenditures		3,100.00	77,100.00
Fund 337 - GO REFUNDING BONDS 2016B:			
TOTAL REVENUES		0.00	58,650.41
TOTAL EXPENDITURES		3,100.00	77,100.00
NET OF REVENUES & EXPENDITURES:		(3,100.00)	(18,449.59)
Fund: 339 GO STREET RECON BOND 2020A			
Account Category: Revenues			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	0.00	93,119.71
Total Dept 47000 - DEBT SERVICE		0.00	93,119.71
Revenues		0.00	93,119.71
Account Category: Expenditures			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	20,385.00	174,920.00
Total Dept 47000 - DEBT SERVICE		20,385.00	174,920.00
Expenditures		20,385.00	174,920.00
Fund 339 - GO STREET RECON BOND 2020A:			
TOTAL REVENUES		0.00	93,119.71
TOTAL EXPENDITURES		20,385.00	174,920.00
NET OF REVENUES & EXPENDITURES:		(20,385.00)	(81,800.29)
Fund: 340 GO TAX ABATEMENT BONDS 2024A			
Account Category: Revenues			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	0.00	443,888.70
Total Dept 47000 - DEBT SERVICE		0.00	443,888.70
Revenues		0.00	443,888.70
Account Category: Expenditures			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	252,834.38	506,068.76
Total Dept 47000 - DEBT SERVICE		252,834.38	506,068.76
Expenditures		252,834.38	506,068.76
Fund 340 - GO TAX ABATEMENT BONDS 2024A:			
TOTAL REVENUES		0.00	443,888.70
TOTAL EXPENDITURES		252,834.38	506,068.76
NET OF REVENUES & EXPENDITURES:		(252,834.38)	(62,180.06)
Fund: 341 GO TXBL TAX ABATEMENT BDS 2024B			
Account Category: Revenues			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	0.00	68,424.03
Total Dept 47000 - DEBT SERVICE		0.00	68,424.03
Revenues		0.00	68,424.03
Account Category: Expenditures			
Department: 47000 DEBT SERVICE			
47000	DEBT SERVICE	63,324.38	126,848.76
Total Dept 47000 - DEBT SERVICE		63,324.38	126,848.76
Expenditures		63,324.38	126,848.76

GL Number	Description	Activity For 07/31/2026	YTD Balance 07/31/2026
Fund: 341 GO TXBL TAX ABATEMENT BDS 2024B			
Fund 341 - GO TXBL TAX ABATEMENT BDS 2024B:			
TOTAL REVENUES		0.00	68,424.03
TOTAL EXPENDITURES		63,324.38	126,848.76
NET OF REVENUES & EXPENDITURES:		(63,324.38)	(58,424.73)
Fund: 401 CAPITAL IMPROVEMENT FUND			
Account Category: Revenues			
Department: 49000 CAPITAL PROJECTS			
49000	CAPITAL PROJECTS	0.00	0.14
Total Dept 49000 - CAPITAL PROJECTS		0.00	0.14
Revenues		0.00	0.14
Account Category: Expenditures			
Department: 43121 HIGHWAYS,STREETS & ALLEYS			
43121	HIGHWAYS,STREETS & ALLEYS	0.00	79,135.50
Total Dept 43121 - HIGHWAYS,STREETS & ALLEYS		0.00	79,135.50
Department: 45120 RUNESTONE COMMUNITY CENTER			
45120	RUNESTONE COMMUNITY CENTER	0.00	200,000.00
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		0.00	200,000.00
Department: 49810 AIRPORT			
49810	AIRPORT	0.00	15,565.00
Total Dept 49810 - AIRPORT		0.00	15,565.00
Expenditures		0.00	294,700.50
Fund 401 - CAPITAL IMPROVEMENT FUND:			
TOTAL REVENUES		0.00	0.14
TOTAL EXPENDITURES		0.00	294,700.50
NET OF REVENUES & EXPENDITURES:		0.00	(294,700.36)
Fund: 404 RIGHT-OF-WAY IMPROVEMENT			
Account Category: Revenues			
Department: 43120 BLACKTOP REPAIR			
43120	BLACKTOP REPAIR	55.00	55.00
Total Dept 43120 - BLACKTOP REPAIR		55.00	55.00
Department: 43121 HIGHWAYS,STREETS & ALLEYS			
43121	HIGHWAYS,STREETS & ALLEYS	193,596.00	606,945.05
Total Dept 43121 - HIGHWAYS,STREETS & ALLEYS		193,596.00	606,945.05
Revenues		193,651.00	607,000.05
Account Category: Expenditures			
Department: 43120 BLACKTOP REPAIR			
43120	BLACKTOP REPAIR	5,261.90	38,306.72
Total Dept 43120 - BLACKTOP REPAIR		5,261.90	38,306.72
Department: 43121 HIGHWAYS,STREETS & ALLEYS			
43121	HIGHWAYS,STREETS & ALLEYS	0.00	11,185.70
Total Dept 43121 - HIGHWAYS,STREETS & ALLEYS		0.00	11,185.70
Department: 43124 SIDEWALKS AND CURBS			
43124	SIDEWALKS AND CURBS	0.00	3,490.00
Total Dept 43124 - SIDEWALKS AND CURBS		0.00	3,490.00
Expenditures		5,261.90	52,982.42
Fund 404 - RIGHT-OF-WAY IMPROVEMENT:			
TOTAL REVENUES		193,651.00	607,000.05
TOTAL EXPENDITURES		5,261.90	52,982.42
NET OF REVENUES & EXPENDITURES:		188,389.10	554,017.63
Fund: 406 AIRPORT DEVELOPMENT			
Account Category: Revenues			
Department: 49810 AIRPORT			
49810	AIRPORT	21,368.66	305,954.04
Total Dept 49810 - AIRPORT		21,368.66	305,954.04
Revenues		21,368.66	305,954.04
Account Category: Expenditures			

GL Number	Description	Activity For 07/31/2026	YTD Balance 07/31/2026
Fund: 406 AIRPORT DEVELOPMENT			
Account Category: Expenditures			
Department: 49810 AIRPORT			
49810	AIRPORT	15,713.74	223,673.16
Total Dept 49810 - AIRPORT		15,713.74	223,673.16
Expenditures		15,713.74	223,673.16
Fund 406 - AIRPORT DEVELOPMENT:			
TOTAL REVENUES		21,368.66	305,954.04
TOTAL EXPENDITURES		15,713.74	223,673.16
NET OF REVENUES & EXPENDITURES:		5,654.92	82,280.88
Fund: 412 18TH AVE RECONSTRUCTION			
Account Category: Revenues			
Department: 43121 HIGHWAYS,STREETS & ALLEYS			
43121	HIGHWAYS,STREETS & ALLEYS	17,688.03	17,688.03
Total Dept 43121 - HIGHWAYS,STREETS & ALLEYS		17,688.03	17,688.03
Revenues		17,688.03	17,688.03
Account Category: Expenditures			
Department: 43121 HIGHWAYS,STREETS & ALLEYS			
43121	HIGHWAYS,STREETS & ALLEYS	150,460.37	184,382.67
Total Dept 43121 - HIGHWAYS,STREETS & ALLEYS		150,460.37	184,382.67
Expenditures		150,460.37	184,382.67
Fund 412 - 18TH AVE RECONSTRUCTION:			
TOTAL REVENUES		17,688.03	17,688.03
TOTAL EXPENDITURES		150,460.37	184,382.67
NET OF REVENUES & EXPENDITURES:		(132,772.34)	(166,694.64)
Fund: 413 COMMUNITY SPLASH PAD			
Account Category: Expenditures			
Department: 45200 PARKS			
45200	PARKS	0.00	236,466.63
Total Dept 45200 - PARKS		0.00	236,466.63
Expenditures		0.00	236,466.63
Fund 413 - COMMUNITY SPLASH PAD:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		0.00	236,466.63
NET OF REVENUES & EXPENDITURES:		0.00	(236,466.63)
Fund: 414 REVOLVING IMPROVEMENT FUND			
Account Category: Revenues			
Department: 43121 HIGHWAYS,STREETS & ALLEYS			
43121	HIGHWAYS,STREETS & ALLEYS	9,090.00	110,647.21
Total Dept 43121 - HIGHWAYS,STREETS & ALLEYS		9,090.00	110,647.21
Revenues		9,090.00	110,647.21
Fund 414 - REVOLVING IMPROVEMENT FUND:			
TOTAL REVENUES		9,090.00	110,647.21
TOTAL EXPENDITURES		0.00	0.00
NET OF REVENUES & EXPENDITURES:		9,090.00	110,647.21
Fund: 417 RCC EXPANSION			
Account Category: Revenues			
Department: 45120 RUNESTONE COMMUNITY CENTER			
45120	RUNESTONE COMMUNITY CENTER	11,041.29	53,539.86
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		11,041.29	53,539.86
Revenues		11,041.29	53,539.86
Account Category: Expenditures			
Department: 45120 RUNESTONE COMMUNITY CENTER			
45120	RUNESTONE COMMUNITY CENTER	2,493.00	78,401.64
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		2,493.00	78,401.64
Expenditures		2,493.00	78,401.64

GL Number	Description	Activity For 07/31/2026	YTD Balance 07/31/2026
Fund: 417 RCC EXPANSION			
Fund 417 - RCC EXPANSION:			
TOTAL REVENUES		11,041.29	53,539.86
TOTAL EXPENDITURES		2,493.00	78,401.64
NET OF REVENUES & EXPENDITURES:		8,548.29	(24,861.78)
Fund: 418 RCC EXPANSION PHASE 3			
Account Category: Expenditures			
Department: 45120 RUNESTONE COMMUNITY CENTER			
45120	RUNESTONE COMMUNITY CENTER	0.00	15,500.00
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		0.00	15,500.00
Expenditures		0.00	15,500.00
Fund 418 - RCC EXPANSION PHASE 3:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		0.00	15,500.00
NET OF REVENUES & EXPENDITURES:		0.00	(15,500.00)
Fund: 419 NATURE TRAIL			
Account Category: Expenditures			
Department: 45200 PARKS			
45200	PARKS	0.00	1,665.00
Total Dept 45200 - PARKS		0.00	1,665.00
Expenditures		0.00	1,665.00
Fund 419 - NATURE TRAIL:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		0.00	1,665.00
NET OF REVENUES & EXPENDITURES:		0.00	(1,665.00)
Fund: 420 NOKOMIS ST IMP 3RD AVE - 22ND AVE			
Account Category: Expenditures			
Department: 43121 HIGHWAYS,STREETS & ALLEYS			
43121	HIGHWAYS,STREETS & ALLEYS	0.00	1,744.30
Total Dept 43121 - HIGHWAYS,STREETS & ALLEYS		0.00	1,744.30
Expenditures		0.00	1,744.30
Fund 420 - NOKOMIS ST IMP 3RD AVE - 22ND AVE:			
TOTAL REVENUES		0.00	0.00
TOTAL EXPENDITURES		0.00	1,744.30
NET OF REVENUES & EXPENDITURES:		0.00	(1,744.30)
Fund: 430 FIRE EQUIPMENT FUND			
Account Category: Revenues			
Department: 42210 FIRE DEPARTMENT			
42210	FIRE DEPARTMENT	72,527.50	106,026.68
Total Dept 42210 - FIRE DEPARTMENT		72,527.50	106,026.68
Revenues		72,527.50	106,026.68
Account Category: Expenditures			
Department: 42210 FIRE DEPARTMENT			
42210	FIRE DEPARTMENT	0.00	208,024.53
Total Dept 42210 - FIRE DEPARTMENT		0.00	208,024.53
Expenditures		0.00	208,024.53
Fund 430 - FIRE EQUIPMENT FUND:			
TOTAL REVENUES		72,527.50	106,026.68
TOTAL EXPENDITURES		0.00	208,024.53
NET OF REVENUES & EXPENDITURES:		72,527.50	(101,997.85)
Fund: 433 PARK DEVELOPMENT			
Account Category: Revenues			
Department: 45200 PARKS			
45200	PARKS	14,366.22	51,136.31
Total Dept 45200 - PARKS		14,366.22	51,136.31
Department: 45216 SPLASH PAD			
45216	SPLASH PAD	0.00	9,541.09

GL Number	Description	Activity For 07/31/2026	YTD Balance 07/31/2026
Fund: 433 PARK DEVELOPMENT			
Account Category: Revenues			
Department: 45216 SPLASH PAD			
Total Dept 45216 - SPLASH PAD		0.00	9,541.09
Revenues		14,366.22	60,677.40
Account Category: Expenditures			
Department: 45200 PARKS			
45200	PARKS	0.00	367,467.68
Total Dept 45200 - PARKS		0.00	367,467.68
Department: 45216 SPLASH PAD			
45216	SPLASH PAD	0.00	1,773.09
Total Dept 45216 - SPLASH PAD		0.00	1,773.09
Expenditures		0.00	369,240.77
Fund 433 - PARK DEVELOPMENT:			
TOTAL REVENUES		14,366.22	60,677.40
TOTAL EXPENDITURES		0.00	369,240.77
NET OF REVENUES & EXPENDITURES:		14,366.22	(308,563.37)
Fund: 435 ADMINISTRATION EQUIPMENT FUND			
Account Category: Revenues			
Department: 41510 ADMINISTRATION			
41510	ADMINISTRATION	0.00	12,872.65
Total Dept 41510 - ADMINISTRATION		0.00	12,872.65
Revenues		0.00	12,872.65
Account Category: Expenditures			
Department: 41510 ADMINISTRATION			
41510	ADMINISTRATION	(1,306.01)	4,307.02
Total Dept 41510 - ADMINISTRATION		(1,306.01)	4,307.02
Department: 42400 BUILDING INSPECTION			
42400	BUILDING INSPECTION	440.72	3,085.04
Total Dept 42400 - BUILDING INSPECTION		440.72	3,085.04
Expenditures		(865.29)	7,392.06
Fund 435 - ADMINISTRATION EQUIPMENT FUND:			
TOTAL REVENUES		0.00	12,872.65
TOTAL EXPENDITURES		(865.29)	7,392.06
NET OF REVENUES & EXPENDITURES:		865.29	5,480.59
Fund: 437 RCC EQUIPMENT FUND			
Account Category: Revenues			
Department: 45120 RUNESTONE COMMUNITY CENTER			
45120	RUNESTONE COMMUNITY CENTER	0.00	15,508.77
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		0.00	15,508.77
Revenues		0.00	15,508.77
Account Category: Expenditures			
Department: 45120 RUNESTONE COMMUNITY CENTER			
45120	RUNESTONE COMMUNITY CENTER	858.29	6,008.03
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		858.29	6,008.03
Expenditures		858.29	6,008.03
Fund 437 - RCC EQUIPMENT FUND:			
TOTAL REVENUES		0.00	15,508.77
TOTAL EXPENDITURES		858.29	6,008.03
NET OF REVENUES & EXPENDITURES:		(858.29)	9,500.74
Fund: 438 PUBLIC WORKS EQUIPMENT FUND			
Account Category: Revenues			
Department: 43126 EQUIPMENT MAINTENANCE			
43126	EQUIPMENT MAINTENANCE	0.00	123,192.05
Total Dept 43126 - EQUIPMENT MAINTENANCE		0.00	123,192.05
Revenues		0.00	123,192.05

GL Number	Description	Activity For 07/31/2026	YTD Balance 07/31/2026
Fund: 438 PUBLIC WORKS EQUIPMENT FUND			
Account Category: Expenditures			
Department: 43126 EQUIPMENT MAINTENANCE			
43126	EQUIPMENT MAINTENANCE	2,815.12	136,499.28
Total Dept 43126 - EQUIPMENT MAINTENANCE		2,815.12	136,499.28
Department: 45200 PARKS			
45200	PARKS	4,042.30	28,296.10
Total Dept 45200 - PARKS		4,042.30	28,296.10
Expenditures		6,857.42	164,795.38
Fund 438 - PUBLIC WORKS EQUIPMENT FUND:			
TOTAL REVENUES		0.00	123,192.05
TOTAL EXPENDITURES		6,857.42	164,795.38
NET OF REVENUES & EXPENDITURES:		(6,857.42)	(41,603.33)
Fund: 439 POLICE EQUIPMENT FUND			
Account Category: Revenues			
Department: 42100 PUBLIC SAFETY POLICE			
42100	PUBLIC SAFETY POLICE	0.00	60,274.07
Total Dept 42100 - PUBLIC SAFETY POLICE		0.00	60,274.07
Revenues		0.00	60,274.07
Account Category: Expenditures			
Department: 42100 PUBLIC SAFETY POLICE			
42100	PUBLIC SAFETY POLICE	32,850.70	141,199.84
Total Dept 42100 - PUBLIC SAFETY POLICE		32,850.70	141,199.84
Expenditures		32,850.70	141,199.84
Fund 439 - POLICE EQUIPMENT FUND:			
TOTAL REVENUES		0.00	60,274.07
TOTAL EXPENDITURES		32,850.70	141,199.84
NET OF REVENUES & EXPENDITURES:		(32,850.70)	(80,925.77)
Fund: 440 IT EQUIPMENT FUND			
Account Category: Revenues			
Department: 41940 GENERAL GOVERNMENT			
41940	GENERAL GOVERNMENT	0.00	20,682.49
Total Dept 41940 - GENERAL GOVERNMENT		0.00	20,682.49
Revenues		0.00	20,682.49
Account Category: Expenditures			
Department: 41510 ADMINISTRATION			
41510	ADMINISTRATION	0.00	2,396.00
Total Dept 41510 - ADMINISTRATION		0.00	2,396.00
Department: 41800 HUMAN RESOURCES			
41800	HUMAN RESOURCES	0.00	1,307.00
Total Dept 41800 - HUMAN RESOURCES		0.00	1,307.00
Department: 41940 GENERAL GOVERNMENT			
41940	GENERAL GOVERNMENT	0.00	12,447.33
Total Dept 41940 - GENERAL GOVERNMENT		0.00	12,447.33
Department: 42100 PUBLIC SAFETY POLICE			
42100	PUBLIC SAFETY POLICE	0.00	55,575.00
Total Dept 42100 - PUBLIC SAFETY POLICE		0.00	55,575.00
Department: 42400 BUILDING INSPECTION			
42400	BUILDING INSPECTION	0.00	1,089.00
Total Dept 42400 - BUILDING INSPECTION		0.00	1,089.00
Department: 43121 HIGHWAYS,STREETS & ALLEYS			
43121	HIGHWAYS,STREETS & ALLEYS	0.00	313.90
Total Dept 43121 - HIGHWAYS,STREETS & ALLEYS		0.00	313.90
Department: 45120 RUNESTONE COMMUNITY CENTER			
45120	RUNESTONE COMMUNITY CENTER	0.00	1,089.00
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		0.00	1,089.00
Expenditures		0.00	74,217.23

GL Number	Description	Activity For 07/31/2026	YTD Balance 07/31/2026
Fund: 440 IT EQUIPMENT FUND			
Fund 440 - IT EQUIPMENT FUND:			
TOTAL REVENUES		0.00	20,682.49
TOTAL EXPENDITURES		0.00	74,217.23
NET OF REVENUES & EXPENDITURES:		0.00	(53,534.74)
Fund: 450 CHILD CARE PROJECT			
Account Category: Revenues			
Department: 41940 GENERAL GOVERNMENT			
41940	GENERAL GOVERNMENT	400.00	1,600.00
Total Dept 41940 - GENERAL GOVERNMENT		400.00	1,600.00
Revenues		400.00	1,600.00
Account Category: Expenditures			
Department: 41940 GENERAL GOVERNMENT			
41940	GENERAL GOVERNMENT	0.00	7,468.00
Total Dept 41940 - GENERAL GOVERNMENT		0.00	7,468.00
Expenditures		0.00	7,468.00
Fund 450 - CHILD CARE PROJECT:			
TOTAL REVENUES		400.00	1,600.00
TOTAL EXPENDITURES		0.00	7,468.00
NET OF REVENUES & EXPENDITURES:		400.00	(5,868.00)
Fund: 609 MUNICIPAL LIQUOR FUND			
Account Category: Revenues			
Department: 49750 LIQUOR STORE			
49750	LIQUOR STORE	359,704.22	1,566,789.39
Total Dept 49750 - LIQUOR STORE		359,704.22	1,566,789.39
Revenues		359,704.22	1,566,789.39
Account Category: Expenditures			
Department: 49750 LIQUOR STORE			
49750	LIQUOR STORE	324,824.40	1,513,842.44
Total Dept 49750 - LIQUOR STORE		324,824.40	1,513,842.44
Expenditures		324,824.40	1,513,842.44
Fund 609 - MUNICIPAL LIQUOR FUND:			
TOTAL REVENUES		359,704.22	1,566,789.39
TOTAL EXPENDITURES		324,824.40	1,513,842.44
NET OF REVENUES & EXPENDITURES:		34,879.82	52,946.95
Fund: 610 PLAZA LIQUOR FUND			
Account Category: Revenues			
Department: 49750 LIQUOR STORE			
49750	LIQUOR STORE	619,249.94	2,844,784.92
Total Dept 49750 - LIQUOR STORE		619,249.94	2,844,784.92
Revenues		619,249.94	2,844,784.92
Account Category: Expenditures			
Department: 49750 LIQUOR STORE			
49750	LIQUOR STORE	588,122.76	2,685,682.49
Total Dept 49750 - LIQUOR STORE		588,122.76	2,685,682.49
Expenditures		588,122.76	2,685,682.49
Fund 610 - PLAZA LIQUOR FUND:			
TOTAL REVENUES		619,249.94	2,844,784.92
TOTAL EXPENDITURES		588,122.76	2,685,682.49
NET OF REVENUES & EXPENDITURES:		31,127.18	159,102.43
Report Totals:			
TOTAL REVENUES - ALL FUNDS		2,685,144.43	10,444,147.32
TOTAL EXPENDITURES - ALL FUNDS		3,830,012.01	11,508,696.37
NET OF REVENUES & EXPENDITURES:		(1,144,867.58)	(1,064,549.05)

Memo

To: Mayor and City Council

From: Jason Ahrens, Finance Accountant

CC: Heather Koskiniemi, Finance Director

Date: 8/19/2026

Re: Downtown Liquor and Plaza Liquor – July 2026

As requested by the Council, the following reports are for your information regarding the City Liquor stores' revenues and expenditures.

The first report shows a monthly and year-to-date comparison of sales and customer counts.

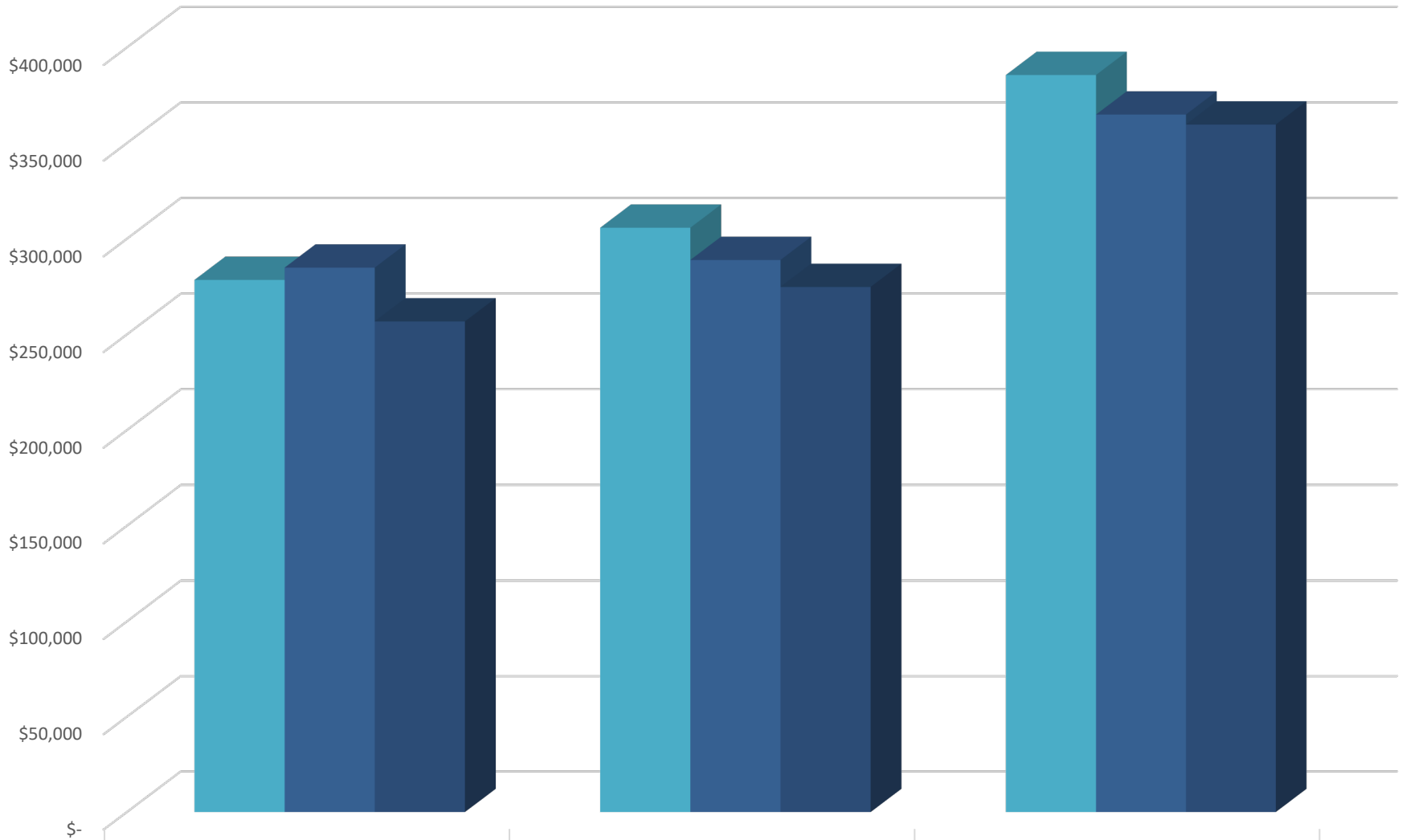
July activity as well as the year-to-date amounts compared to budget are shown in the report titled Revenue and Expenditure Report – Period Ending 07/31/2026.

A comparison of year-to-date amounts are shown in the report titled Revenue and Expenditure Report – Period Ending 07/31/2026 – YTD 2026 Compared to YTD 2025.

- YTD 2026 sales for the Downtown Liquor store were less than YTD 2025 sales by $81,900 and Plaza Liquor store exceeded the YTD 2025 sales by $73,029
- YTD Transfers to the City's General fund in 2026 are $225,00.00 compared to $200,000 in 2025

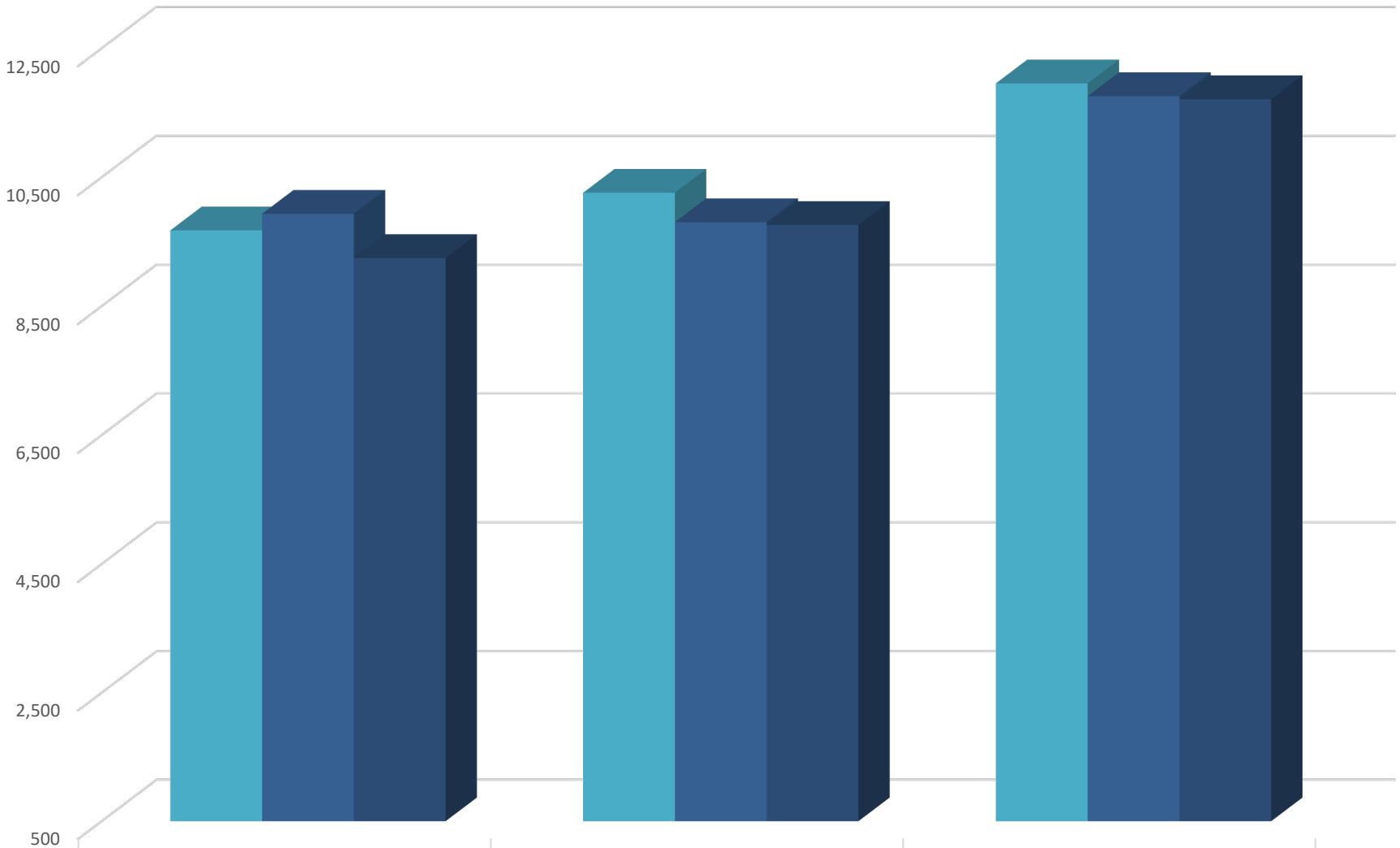
Please contact Andy or myself with any questions.

Downtown - Sales Comparison



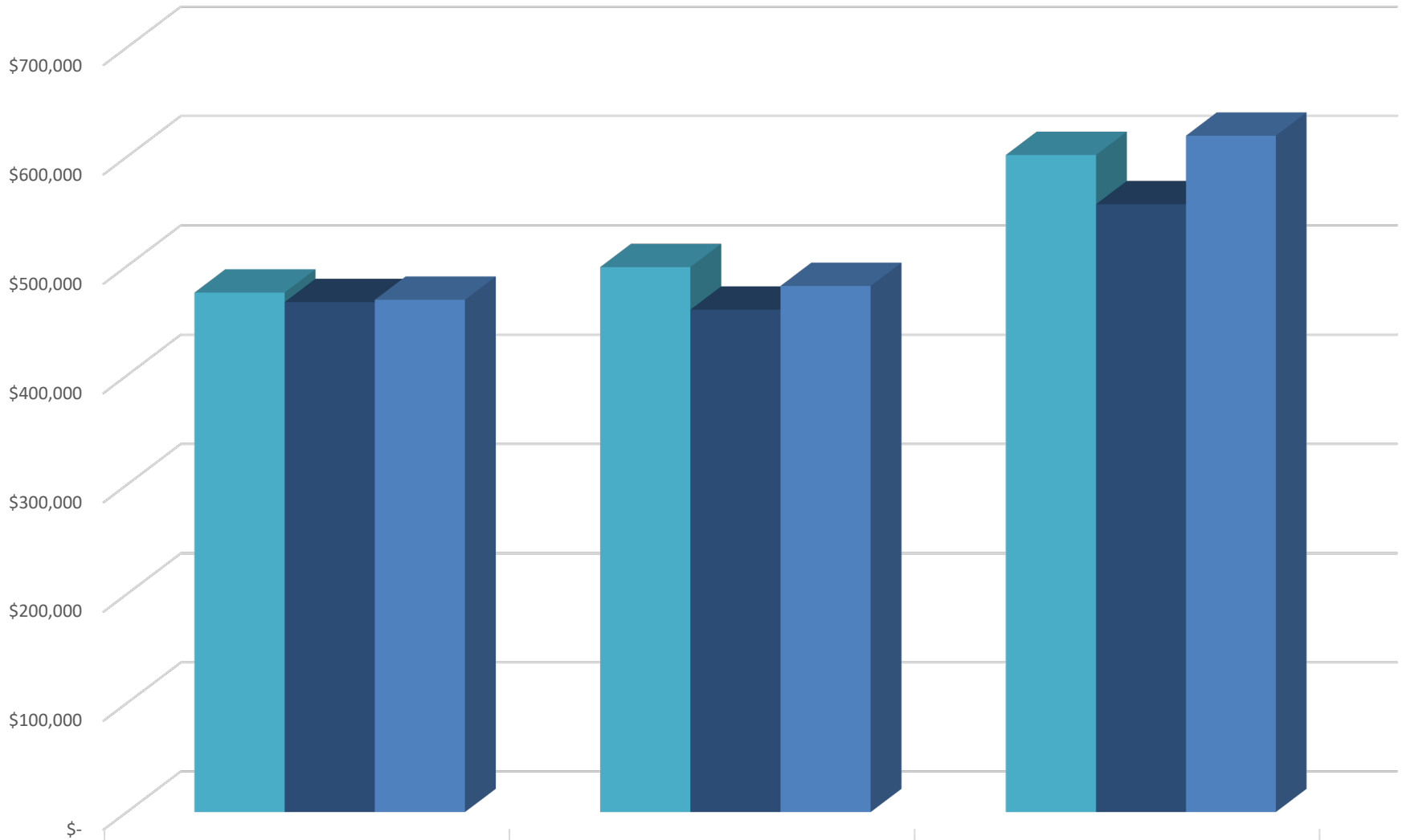
	May	June	July
2024	$278,490.87	$305,763.40	$385,613.80
2025	$284,923.27	$288,919.23	$364,925.37
2026	$256,792.82	$274,811.70	$359,704.22

Downtown - Customer Count



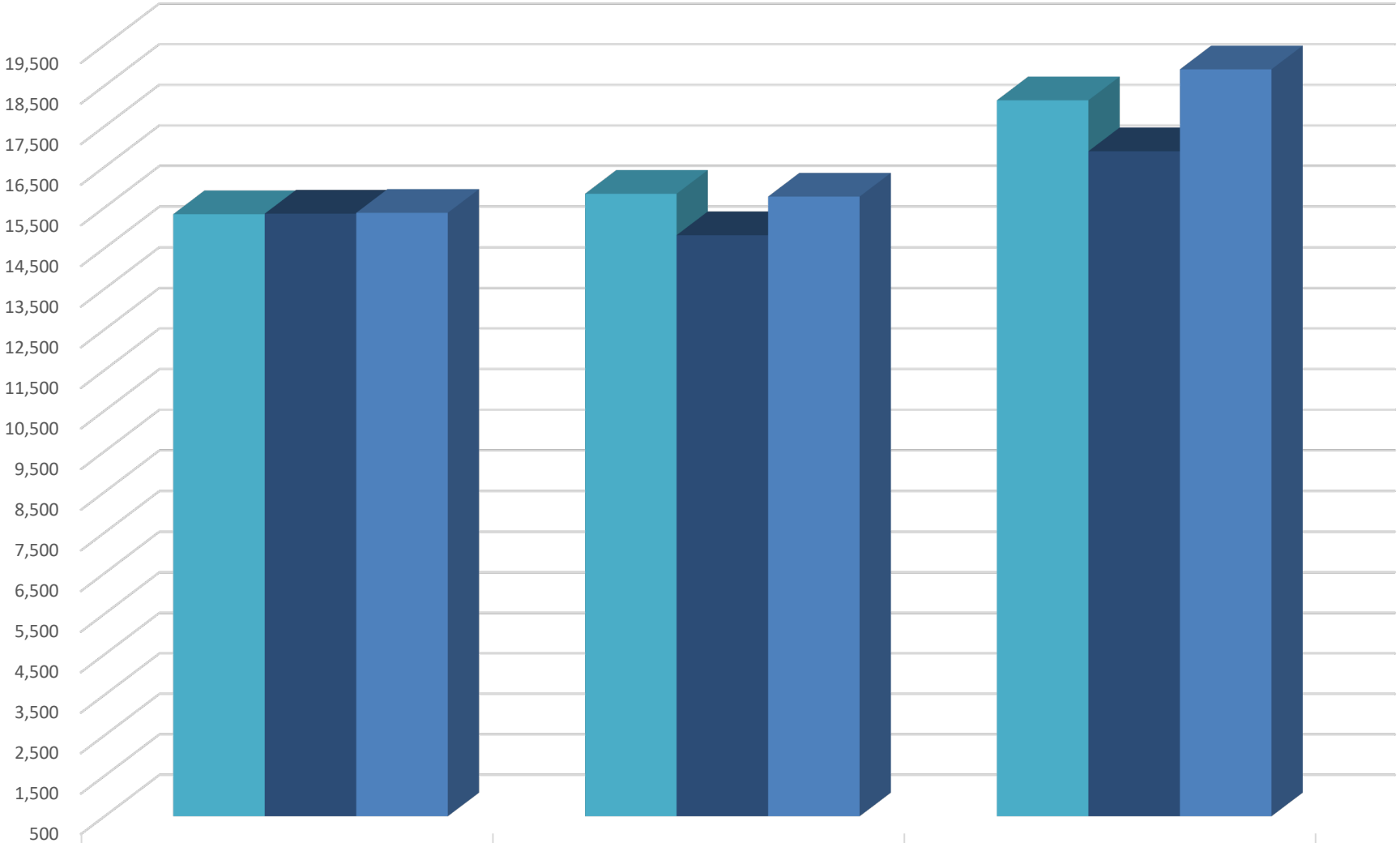
	May	June	July
2024	9,675	10,259	11,956
2025	9,933	9,803	11,758
2026	9,247	9,760	11,711

Plaza - Sales Comparison



	May	June	July
2024	$475,763.70	$499,083.43	$601,659.48
2025	$467,063.50	$460,120.94	$556,613.93
2026	$469,170.61	$481,821.26	$619,249.94

Plaza - Customer Count



	May	June	July
2024	15,335	15,838	18,138
2025	15,349	14,819	16,885
2026	15,369	15,768	18,900

GL Number	Description	2026 Amended Budget	YTD Balance 07/31/2026	Activity For 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 609 MUNICIPAL LIQUOR FUND						
Account Category: Revenues						
Department: 49750 LIQUOR STORE						
609-49750-33160	FEDERAL REVENUE	0.00	0.00	0.00	0.00	0.00
609-49750-33410	PERA AID	0.00	0.00	0.00	0.00	0.00
609-49750-34104	NSF SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00
609-49750-36210	INTEREST EARNINGS	2,943.00	6,577.71	726.59	(3,634.71)	223.50
609-49750-36250	INSURANCE DIVIDENDS	0.00	0.00	0.00	0.00	0.00
609-49750-37811	LIQUOR SALES -OFF SALE	1,042,800.00	600,310.77	142,573.52	442,489.23	57.57
609-49750-37812	BEER SALES -OFF SALE	1,155,029.00	674,105.18	150,849.14	480,923.82	58.36
609-49750-37813	WINE SALES -OFF SALE	379,294.00	216,463.81	46,333.55	162,830.19	57.07
609-49750-37814	SOFT DRINKS -OFF SALE	21,694.00	15,033.91	4,031.97	6,660.09	69.30
609-49750-37815	OTHER MDSE -TAXABLE	1,872.00	698.74	236.76	1,173.26	37.33
609-49750-37816	ICE SALES	17,470.00	11,113.76	5,438.98	6,356.24	63.62
609-49750-37817	NON-ALCOHOLIC BEV-OFF SALE	41,747.00	22,739.43	6,615.36	19,007.57	54.47
609-49750-37818	MISCELLANEOUS INCOME	0.00	6.40	0.00	(6.40)	100.00
609-49750-37819	OTHER MDSE - NON-TAXABLE	5,886.00	4,373.02	1,323.89	1,512.98	74.30
609-49750-37822	CUSTOMER DISCOUNTS	0.00	0.00	0.00	0.00	0.00
609-49750-37823	THC PRODUCTS	104,255.00	59,315.16	12,087.21	44,939.84	56.89
609-49750-37825	AD SUPPORT	0.00	0.00	0.00	0.00	0.00
609-49750-37830	DUAL PRICING FEES	(75,385.00)	(43,909.89)	(10,505.74)	(31,475.11)	58.25
609-49750-37840	CASH OVER (SHORT)	0.00	(38.61)	(7.01)	38.61	100.00
609-49750-39101	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
609-49750-39105	FIXED ASSET DISPOSAL	0.00	0.00	0.00	0.00	0.00
609-49750-39201	TRANSFERS	0.00	0.00	0.00	0.00	0.00
Total Dept 49750 - LIQUOR STORE		2,697,605.00	1,566,789.39	359,704.22	1,130,815.61	58.08
Revenues		2,697,605.00	1,566,789.39	359,704.22	1,130,815.61	58.08
Account Category: Expenditures						
Department: 49750 LIQUOR STORE						
609-49750-50101	FULL-TIME EMPLOYEES REGULAR	230,361.68	171,244.00	28,517.21	59,117.68	74.34
609-49750-50102	FULL-TIME EMPLOYEES OVERTIME	1,000.00	400.27	0.00	599.73	40.03
609-49750-50103	PART-TIME EMPLOYEES	57,000.00	29,747.95	10,116.83	27,252.05	52.19
609-49750-50105	PART-TIME EMPLOYEES OVERTIME	0.00	0.00	0.00	0.00	0.00
609-49750-50113	CITY PAYROLL COSTS	26,000.00	0.00	0.00	26,000.00	0.00
609-49750-50121	PERA	20,421.75	12,809.95	2,557.03	7,611.80	62.73
609-49750-50122	FICA	20,853.73	13,850.52	2,844.76	7,003.21	66.42
609-49750-50123	PAID FAMILY MEDICAL LEAVE	1,289.00	795.53	152.60	493.47	61.72
609-49750-50125	EARLY RETIREMENT INCENT PROG	0.00	0.00	0.00	0.00	0.00
609-49750-50129	PERA PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00
609-49750-50131	EMPLOYER PAID HEALTH	43,178.90	27,102.45	3,486.80	16,076.45	62.77
609-49750-50133	EMPLOYER PAID LIFE	341.02	217.00	28.00	124.02	63.63
609-49750-50135	OPEB EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
609-49750-50142	UNEMPLOYMENT BENEFIT PAYMENTS	0.00	0.00	0.00	0.00	0.00
609-49750-50200	OFFICE SUPPLIES	533.00	436.59	0.00	96.41	81.91
609-49750-50211	GENERAL SUPPLIES	1,470.00	1,604.35	340.50	(134.35)	109.14
609-49750-50217	STORE SUPPLIES	4,052.00	3,574.53	317.85	477.47	88.22
609-49750-50251	LIQUOR FOR RESALE	720,174.00	426,805.89	98,696.93	293,368.11	59.26
609-49750-50252	BEER FOR RESALE	886,952.00	492,592.20	108,003.44	394,359.80	55.54
609-49750-50253	WINE FOR RESALE	271,842.00	128,789.45	14,163.61	143,052.55	47.38
609-49750-50254	SOFT DRINKS/MISC FOR RESALE	21,049.00	14,143.85	4,188.46	6,905.15	67.19

GL Number	Description	2026 Amended Budget	YTD Balance 07/31/2026	Activity For 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 609 MUNICIPAL LIQUOR FUND						
Account Category: Expenditures						
Department: 49750 LIQUOR STORE						
609-49750-50255	NON-ALC WINE/BEER	18,925.00	11,363.34	4,664.11	7,561.66	60.04
609-49750-50257	ICE	7,387.00	5,597.18	2,283.36	1,789.82	75.77
609-49750-50258	THC PRODUCTS	58,597.00	34,863.01	6,146.72	23,733.99	59.50
609-49750-50259	OTHER FOR RESALE	2,700.00	1,802.69	398.58	897.31	66.77
609-49750-50301	AUDITING AND ACCOUNTING SERVICES	4,740.00	4,250.00	0.00	490.00	89.66
609-49750-50304	LEGAL FEES	0.00	0.00	0.00	0.00	0.00
609-49750-50305	PHYSICALS/DRUG TESTING	0.00	148.00	74.00	(148.00)	100.00
609-49750-50307	MANAGEMENT FEES	61,000.00	35,551.25	5,078.75	25,448.75	58.28
609-49750-50308	RECORD RETENTION	0.00	0.00	0.00	0.00	0.00
609-49750-50309	JANITOR CONTRACT	0.00	0.00	0.00	0.00	0.00
609-49750-50312	CONTRACTED SERVICES	4,126.00	1,760.47	171.00	2,365.53	42.67
609-49750-50313	COMPUTER PROGRAMMING	0.00	0.00	0.00	0.00	0.00
609-49750-50317	CONSULTANTS FEES	0.00	0.00	0.00	0.00	0.00
609-49750-50321	TELEPHONE	1,051.00	268.83	38.41	782.17	25.58
609-49750-50323	VOICE/DATA/INTERNET ACCESS	2,665.00	770.00	110.00	1,895.00	28.89
609-49750-50325	ALARM SERVICES	634.00	360.00	0.00	274.00	56.78
609-49750-50328	SOFTWARE LICENSE/SUPPORT	4,635.00	0.00	0.00	4,635.00	0.00
609-49750-50331	TRAINING/TRAVEL EXPENSE	1,126.00	369.06	24.96	756.94	32.78
609-49750-50333	FREIGHT AND EXPRESS	13,960.00	10,370.93	1,674.14	3,589.07	74.29
609-49750-50335	ENGAGEMENT	312.00	200.00	0.00	112.00	64.10
609-49750-50343	MARKETING/ADVERTISING	5,000.00	3,549.35	695.00	1,450.65	70.99
609-49750-50360	INSURANCE	15,888.00	10,829.41	1,486.43	5,058.59	68.16
609-49750-50365	DAMAGE CLAIMS\LMC LEGAL FEES	0.00	0.00	0.00	0.00	0.00
609-49750-50380	WATER & SEWER CHARGES	1,142.00	749.80	117.55	392.20	65.66
609-49750-50381	ELECTRIC UTILITIES	8,795.00	4,856.78	1,130.66	3,938.22	55.22
609-49750-50383	GAS UTILITIES	2,835.00	2,924.00	31.57	(89.00)	103.14
609-49750-50384	REFUSE/GARBAGE DISPOSAL	1,723.00	971.21	142.67	751.79	56.37
609-49750-50385	STORM WATER UTILITY FEES	250.00	140.42	20.06	109.58	56.17
609-49750-50401	BUILDING REPAIR&MAINTENANCE	2,869.00	314.18	0.00	2,554.82	10.95
609-49750-50404	EQUIPMENT REPAIR&MAINTENANCE	1,685.00	1,222.26	428.11	462.74	72.54
609-49750-50418	LAUNDRY	500.00	0.00	0.00	500.00	0.00
609-49750-50425	DEPRECIATION	17,242.00	13,043.69	1,362.95	4,198.31	75.65
609-49750-50430	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
609-49750-50432	UNCOLLECTED REVENUE	0.00	0.00	0.00	0.00	0.00
609-49750-50433	DUES AND SUBSCRIPTIONS	380.00	605.00	0.00	(225.00)	159.21
609-49750-50436	BANK/INVESTMENT FEES	1,200.00	737.16	105.39	462.84	61.43
609-49750-50437	PEST CONTROL	0.00	0.00	0.00	0.00	0.00
609-49750-50444	CREDIT CARD FEES	3,084.00	2,109.89	225.96	974.11	68.41
609-49750-50445	LICENSES	280.00	0.00	0.00	280.00	0.00
609-49750-50447	CLOTHING-UNIFORMS	1,841.00	0.00	0.00	1,841.00	0.00
609-49750-50580	OTHER EQUIPMENT	512.00	0.00	0.00	512.00	0.00
609-49750-50613	OTHER L-T DEBT INTEREST	0.00	0.00	0.00	0.00	0.00
609-49750-50720	TRANSFERS	80,000.00	40,000.00	25,000.00	40,000.00	50.00
Total Dept 49750 - LIQUOR STORE		2,635,102.08	1,513,842.44	324,824.40	1,121,259.64	57.45
Expenditures		2,635,102.08	1,513,842.44	324,824.40	1,121,259.64	57.45
Fund 609 - MUNICIPAL LIQUOR FUND:						

GL Number	Description	2026 Amended Budget	YTD Balance 07/31/2026	Activity For 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 609 MUNICIPAL LIQUOR FUND						
TOTAL REVENUES		2,697,605.00	1,566,789.39	359,704.22	1,130,815.61	58.08
TOTAL EXPENDITURES		2,635,102.08	1,513,842.44	324,824.40	1,121,259.64	57.45
NET OF REVENUES & EXPENDITURES:		62,502.92	52,946.95	34,879.82	9,555.97	

GL Number	Description	2026 Amended Budget	YTD Balance 07/31/2026	Activity For 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 610 PLAZA LIQUOR FUND						
Account Category: Revenues						
Department: 49750 LIQUOR STORE						
610-49750-33160	FEDERAL REVENUE	0.00	0.00	0.00	0.00	0.00
610-49750-33410	PERA AID	0.00	0.00	0.00	0.00	0.00
610-49750-34104	NSF SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00
610-49750-34108	ADMIN CHARGES FROM OTHER FUNDS	55,646.00	35,551.25	5,078.75	20,094.75	63.89
610-49750-36210	INTEREST EARNINGS	7,500.00	9,974.88	2,555.45	(2,474.88)	133.00
610-49750-36250	INSURANCE DIVIDENDS	0.00	0.00	0.00	0.00	0.00
610-49750-37811	LIQUOR SALES -OFF SALE	1,812,695.00	1,106,502.08	250,263.16	706,192.92	61.04
610-49750-37812	BEER SALES -OFF SALE	2,004,630.00	1,257,596.97	275,408.62	747,033.03	62.73
610-49750-37813	WINE SALES -OFF SALE	577,105.00	327,834.09	59,570.59	249,270.91	56.81
610-49750-37814	SOFT DRINKS -OFF SALE	36,361.00	22,905.36	5,340.85	13,455.64	62.99
610-49750-37815	OTHER MDSE -TAXABLE	3,703.00	1,427.19	445.32	2,275.81	38.54
610-49750-37816	ICE SALES	20,126.00	13,667.91	6,912.82	6,458.09	67.91
610-49750-37817	NON-ALCOHOLIC BEV-OFF SALE	63,043.00	44,636.56	12,167.45	18,406.44	70.80
610-49750-37818	MISCELLANEOUS INCOME	0.00	4.80	0.00	(4.80)	100.00
610-49750-37819	OTHER MDSE - NON-TAXABLE	8,622.00	5,974.69	1,352.44	2,647.31	69.30
610-49750-37822	CUSTOMER DISCOUNTS	0.00	0.00	0.00	0.00	0.00
610-49750-37823	THC PRODUCTS	162,669.00	98,515.86	17,792.08	64,153.14	60.56
610-49750-37825	AD SUPPORT	0.00	0.00	0.00	0.00	0.00
610-49750-37830	DUAL PRICING FEES	(127,857.00)	(79,696.46)	(17,627.06)	(48,160.54)	62.33
610-49750-37840	CASH OVER (SHORT)	0.00	(110.26)	(10.53)	110.26	100.00
610-49750-39101	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
610-49750-39102	INSURANCE PROCEEDS	0.00	0.00	0.00	0.00	0.00
610-49750-39105	FIXED ASSET DISPOSAL	0.00	0.00	0.00	0.00	0.00
610-49750-39201	TRANSFERS	0.00	0.00	0.00	0.00	0.00
Total Dept 49750 - LIQUOR STORE		4,624,243.00	2,844,784.92	619,249.94	1,779,458.08	61.52
Revenues		4,624,243.00	2,844,784.92	619,249.94	1,779,458.08	61.52
Account Category: Expenditures						
Department: 49750 LIQUOR STORE						
610-49750-50101	FULL-TIME EMPLOYEES REGULAR	479,478.68	268,669.32	51,324.74	210,809.36	56.03
610-49750-50102	FULL-TIME EMPLOYEES OVERTIME	0.00	463.85	0.00	(463.85)	100.00
610-49750-50103	PART-TIME EMPLOYEES	38,000.00	28,894.11	8,168.78	9,105.89	76.04
610-49750-50105	PART-TIME EMPLOYEES OVERTIME	0.00	0.00	0.00	0.00	0.00
610-49750-50113	CITY PAYROLL COSTS	40,200.00	0.00	0.00	40,200.00	0.00
610-49750-50121	PERA	37,933.98	22,189.61	4,400.01	15,744.37	58.50
610-49750-50122	FICA	39,587.12	21,793.02	4,418.75	17,794.10	55.05
610-49750-50123	PAID FAMILY MEDICAL LEAVE	2,044.02	1,177.23	235.00	866.79	57.59
610-49750-50125	EARLY RETIREMENT INCENT PROG	0.00	0.00	0.00	0.00	0.00
610-49750-50129	PERA PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00
610-49750-50131	EMPLOYER PAID HEALTH	94,533.84	53,514.09	7,006.12	41,019.75	56.61
610-49750-50133	EMPLOYER PAID LIFE	588.00	329.00	42.00	259.00	55.95
610-49750-50135	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00
610-49750-50142	UNEMPLOYMENT BENEFIT PAYMENTS	0.00	708.19	0.00	(708.19)	100.00
610-49750-50200	OFFICE SUPPLIES	1,722.00	755.03	0.00	966.97	43.85
610-49750-50211	GENERAL SUPPLIES	3,218.00	1,113.80	228.98	2,104.20	34.61
610-49750-50217	STORE SUPPLIES	8,063.00	5,935.98	551.17	2,127.02	73.62
610-49750-50251	LIQUOR FOR RESALE	1,188,825.00	718,211.72	136,719.87	470,613.28	60.41
610-49750-50252	BEER FOR RESALE	1,540,631.00	936,640.45	200,131.93	603,990.55	60.80

GL Number	Description	2026 Amended Budget	YTD Balance 07/31/2026	Activity For 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 610 PLAZA LIQUOR FUND						
Account Category: Expenditures						
Department: 49750 LIQUOR STORE						
610-49750-50253	WINE FOR RESALE	425,315.00	234,074.20	38,126.80	191,240.80	55.04
610-49750-50254	SOFT DRINKS/MISC FOR RESALE	44,147.00	26,977.89	7,298.77	17,169.11	61.11
610-49750-50255	NON-ALC WINE/BEER	30,678.00	26,036.05	4,042.20	4,641.95	84.87
610-49750-50257	ICE	8,756.00	6,629.66	2,912.32	2,126.34	75.72
610-49750-50258	THC PRODUCTS	105,000.00	62,421.68	13,214.51	42,578.32	59.45
610-49750-50259	OTHER FOR RESALE	3,782.00	1,927.59	283.64	1,854.41	50.97
610-49750-50301	AUDITING AND ACCOUNTING SERVICES	4,889.00	4,250.00	0.00	639.00	86.93
610-49750-50304	LEGAL FEES	0.00	0.00	0.00	0.00	0.00
610-49750-50305	PHYSICALS/DRUG TESTING	74.00	74.00	74.00	0.00	100.00
610-49750-50308	RECORD RETENTION	0.00	0.00	0.00	0.00	0.00
610-49750-50309	JANITOR CONTRACT	0.00	0.00	0.00	0.00	0.00
610-49750-50312	CONTRACTED SERVICES	4,298.00	2,926.69	171.00	1,371.31	68.09
610-49750-50313	COMPUTER PROGRAMMING	0.00	0.00	0.00	0.00	0.00
610-49750-50317	CONSULTANTS FEES	0.00	0.00	0.00	0.00	0.00
610-49750-50321	TELEPHONE	1,316.00	766.20	115.23	549.80	58.22
610-49750-50322	POSTAGE	0.00	0.00	0.00	0.00	0.00
610-49750-50323	VOICE/DATA/INTERNET ACCESS	3,863.00	(381.68)	110.00	4,244.68	(9.88)
610-49750-50325	ALARM SERVICES	896.00	540.00	0.00	356.00	60.27
610-49750-50328	SOFTWARE LICENSE/SUPPORT	5,698.00	339.68	0.00	5,358.32	5.96
610-49750-50331	TRAINING/TRAVEL EXPENSE	896.00	327.60	147.08	568.40	36.56
610-49750-50333	FREIGHT AND EXPRESS	25,310.00	18,518.28	2,862.18	6,791.72	73.17
610-49750-50335	ENGAGEMENT	416.00	0.00	0.00	416.00	0.00
610-49750-50343	MARKETING/ADVERTISING	6,000.00	5,481.16	300.00	518.84	91.35
610-49750-50360	INSURANCE	21,940.00	14,955.27	2,052.69	6,984.73	68.16
610-49750-50365	DAMAGE CLAIMS\LMC LEGAL FEES	4,096.00	0.00	0.00	4,096.00	0.00
610-49750-50380	WATER & SEWER CHARGES	1,335.00	703.84	0.00	631.16	52.72
610-49750-50381	ELECTRIC UTILITIES	8,879.00	4,060.83	0.00	4,818.17	45.74
610-49750-50383	GAS UTILITIES	2,726.00	2,312.21	31.57	413.79	84.82
610-49750-50384	REFUSE/GARBAGE DISPOSAL	2,606.00	1,468.82	215.72	1,137.18	56.36
610-49750-50385	STORM WATER UTILITY FEES	843.00	405.42	0.00	437.58	48.09
610-49750-50401	BUILDING REPAIR&MAINTENANCE	12,000.00	3,534.78	357.00	8,465.22	29.46
610-49750-50404	EQUIPMENT REPAIR&MAINTENANCE	3,497.00	5,159.16	373.11	(1,662.16)	147.53
610-49750-50418	LAUNDRY	200.00	45.90	0.00	154.10	22.95
610-49750-50425	DEPRECIATION	41,800.00	13,869.48	1,981.35	27,930.52	33.18
610-49750-50430	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
610-49750-50432	UNCOLLECTED REVENUE	0.00	0.00	0.00	0.00	0.00
610-49750-50433	DUES AND SUBSCRIPTIONS	400.00	640.00	0.00	(240.00)	160.00
610-49750-50436	BANK/INVESTMENT FEES	0.00	0.00	0.00	0.00	0.00
610-49750-50437	PEST CONTROL	0.00	0.00	0.00	0.00	0.00
610-49750-50444	CREDIT CARD FEES	3,260.00	2,222.38	226.24	1,037.62	68.17
610-49750-50445	LICENSES	280.00	0.00	0.00	280.00	0.00
610-49750-50447	CLOTHING-UNIFORMS	1,092.00	0.00	0.00	1,092.00	0.00
610-49750-50580	OTHER EQUIPMENT	512.00	0.00	0.00	512.00	0.00
610-49750-50613	OTHER L-T DEBT INTEREST	0.00	0.00	0.00	0.00	0.00
610-49750-50720	TRANSFERS	330,000.00	185,000.00	100,000.00	145,000.00	56.06
Total Dept 49750 - LIQUOR STORE		4,581,624.64	2,685,682.49	588,122.76	1,895,942.15	58.62
Expenditures		4,581,624.64	2,685,682.49	588,122.76	1,895,942.15	58.62

GL Number	Description	2026 Amended Budget	YTD Balance 07/31/2026	Activity For 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 610 PLAZA LIQUOR FUND						
Fund 610 - PLAZA LIQUOR FUND:						
TOTAL REVENUES		4,624,243.00	2,844,784.92	619,249.94	1,779,458.08	61.52
TOTAL EXPENDITURES		4,581,624.64	2,685,682.49	588,122.76	1,895,942.15	58.62
NET OF REVENUES & EXPENDITURES:		42,618.36	159,102.43	31,127.18	(116,484.07)	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		7,321,848.00	4,411,574.31	978,954.16	2,910,273.69	60.25
TOTAL EXPENDITURES - ALL FUNDS		7,216,726.72	4,199,524.93	912,947.16	3,017,201.79	58.19
NET OF REVENUES & EXPENDITURES:		105,121.28	212,049.38	66,007.00	(106,928.10)	

GL Number	Description	YTD Balance 07/31/2026	YTD Balance 07/31/2025	YTD Balance Diff 07/31/2026 07/31/2025
Fund: 609 MUNICIPAL LIQUOR FUND				
Account Category: Revenues				
Department: 49750 LIQUOR STORE				
609-49750-33160	FEDERAL REVENUE	0.00	0.00	0.00
609-49750-33410	PERA AID	0.00	0.00	0.00
609-49750-34104	NSF SERVICE CHARGE	0.00	0.00	0.00
609-49750-36210	INTEREST EARNINGS	6,577.71	1,223.39	5,354.32
609-49750-36250	INSURANCE DIVIDENDS	0.00	0.00	0.00
609-49750-37811	LIQUOR SALES -OFF SALE	600,310.77	631,086.67	(30,775.90)
609-49750-37812	BEER SALES -OFF SALE	674,105.18	725,215.17	(51,109.99)
609-49750-37813	WINE SALES -OFF SALE	216,463.81	216,712.35	(248.54)
609-49750-37814	SOFT DRINKS -OFF SALE	15,033.91	13,789.80	1,244.11
609-49750-37815	OTHER MDSE -TAXABLE	698.74	1,330.96	(632.22)
609-49750-37816	ICE SALES	11,113.76	11,735.25	(621.49)
609-49750-37817	NON-ALCOHOLIC BEV-OFF SALE	22,739.43	26,696.09	(3,956.66)
609-49750-37818	MISCELLANEOUS INCOME	6.40	781.01	(774.61)
609-49750-37819	OTHER MDSE - NON-TAXABLE	4,373.02	3,539.04	833.98
609-49750-37822	CUSTOMER DISCOUNTS	0.00	0.00	0.00
609-49750-37823	THC PRODUCTS	59,315.16	63,523.88	(4,208.72)
609-49750-37825	AD SUPPORT	0.00	0.00	0.00
609-49750-37830	DUAL PRICING FEES	(43,909.89)	(46,955.43)	3,045.54
609-49750-37840	CASH OVER (SHORT)	(38.61)	11.54	(50.15)
609-49750-39101	SALE OF FIXED ASSETS	0.00	0.00	0.00
609-49750-39105	FIXED ASSET DISPOSAL	0.00	0.00	0.00
609-49750-39201	TRANSFERS	0.00	0.00	0.00
Total Dept 49750 - LIQUOR STORE		1,566,789.39	1,648,689.72	(81,900.33)
Revenues		1,566,789.39	1,648,689.72	(81,900.33)
Account Category: Expenditures				
Department: 49750 LIQUOR STORE				
609-49750-50101	FULL-TIME EMPLOYEES REGULAR	171,244.00	171,988.23	(744.23)
609-49750-50102	FULL-TIME EMPLOYEES OVERTIME	400.27	206.21	194.06
609-49750-50103	PART-TIME EMPLOYEES	29,747.95	25,908.86	3,839.09
609-49750-50105	PART-TIME EMPLOYEES OVERTIME	0.00	0.00	0.00
609-49750-50113	CITY PAYROLL COSTS	0.00	0.00	0.00
609-49750-50121	PERA	12,809.95	14,262.47	(1,452.52)
609-49750-50122	FICA	13,850.52	14,122.60	(272.08)
609-49750-50123	PAID FAMILY MEDICAL LEAVE	795.53	0.00	795.53
609-49750-50125	EARLY RETIREMENT INCENT PROG	0.00	0.00	0.00
609-49750-50129	PERA PENSION EXPENSE	0.00	0.00	0.00
609-49750-50131	EMPLOYER PAID HEALTH	27,102.45	37,964.24	(10,861.79)
609-49750-50133	EMPLOYER PAID LIFE	217.00	245.00	(28.00)
609-49750-50135	OPEB EXPENSE	0.00	0.00	0.00
609-49750-50142	UNEMPLOYMENT BENEFIT PAYMENTS	0.00	96.80	(96.80)
609-49750-50200	OFFICE SUPPLIES	436.59	399.02	37.57
609-49750-50211	GENERAL SUPPLIES	1,604.35	838.75	765.60
609-49750-50217	STORE SUPPLIES	3,574.53	2,473.67	1,100.86
609-49750-50251	LIQUOR FOR RESALE	426,805.89	423,234.94	3,570.95
609-49750-50252	BEER FOR RESALE	492,592.20	586,532.95	(93,940.75)
609-49750-50253	WINE FOR RESALE	128,789.45	131,980.34	(3,190.89)
609-49750-50254	SOFT DRINKS/MISC FOR RESALE	14,143.85	14,083.45	60.40
609-49750-50255	NON-ALC WINE/BEER	11,363.34	12,705.07	(1,341.73)
609-49750-50257	ICE	5,597.18	5,408.06	189.12
609-49750-50258	THC PRODUCTS	34,863.01	40,231.09	(5,368.08)
609-49750-50259	OTHER FOR RESALE	1,802.69	1,546.30	256.39
609-49750-50301	AUDITING AND ACCOUNTING SERVICES	4,250.00	4,557.80	(307.80)
609-49750-50304	LEGAL FEES	0.00	0.00	0.00
609-49750-50305	PHYSICALS/DRUG TESTING	148.00	0.00	148.00
609-49750-50307	MANAGEMENT FEES	35,551.25	33,054.49	2,496.76
609-49750-50308	RECORD RETENTION	0.00	0.00	0.00
609-49750-50309	JANITOR CONTRACT	0.00	0.00	0.00
609-49750-50312	CONTRACTED SERVICES	1,760.47	2,077.41	(316.94)
609-49750-50313	COMPUTER PROGRAMMING	0.00	0.00	0.00
609-49750-50317	CONSULTANTS FEES	0.00	0.00	0.00
609-49750-50321	TELEPHONE	268.83	662.99	(394.16)
609-49750-50323	VOICE/DATA/INTERNET ACCESS	770.00	1,902.49	(1,132.49)
609-49750-50325	ALARM SERVICES	360.00	610.00	(250.00)
609-49750-50328	SOFTWARE LICENSE/SUPPORT	0.00	3,274.57	(3,274.57)
609-49750-50331	TRAINING/TRAVEL EXPENSE	369.06	1,082.90	(713.84)
609-49750-50333	FREIGHT AND EXPRESS	10,370.93	9,204.65	1,166.28
609-49750-50335	ENGAGEMENT	200.00	200.00	0.00

GL Number	Description	YTD Balance 07/31/2026	YTD Balance 07/31/2025	YTD Balance Diff 07/31/2026 07/31/2025
Fund: 609 MUNICIPAL LIQUOR FUND				
Account Category: Expenditures				
Department: 49750 LIQUOR STORE				
609-49750-50343	MARKETING/ADVERTISING	3,549.35	17,790.20	(14,240.85)
609-49750-50360	INSURANCE	10,829.41	12,885.28	(2,055.87)
609-49750-50365	DAMAGE CLAIMS\LMC LEGAL FEES	0.00	0.00	0.00
609-49750-50380	WATER & SEWER CHARGES	749.80	640.64	109.16
609-49750-50381	ELECTRIC UTILITIES	4,856.78	4,500.96	355.82
609-49750-50383	GAS UTILITIES	2,924.00	2,172.75	751.25
609-49750-50384	REFUSE/GARBAGE DISPOSAL	971.21	966.63	4.58
609-49750-50385	STORM WATER UTILITY FEES	140.42	140.42	0.00
609-49750-50401	BUILDING REPAIR&MAINTENANCE	314.18	1,768.02	(1,453.84)
609-49750-50404	EQUIPMENT REPAIR&MAINTENANCE	1,222.26	1,252.40	(30.14)
609-49750-50418	LAUNDRY	0.00	0.00	0.00
609-49750-50425	DEPRECIATION	13,043.69	7,641.30	5,402.39
609-49750-50430	MISCELLANEOUS	0.00	(169.56)	169.56
609-49750-50432	UNCOLLECTED REVENUE	0.00	432.12	(432.12)
609-49750-50433	DUES AND SUBSCRIPTIONS	605.00	365.00	240.00
609-49750-50436	BANK/INVESTMENT FEES	737.16	211.21	525.95
609-49750-50437	PEST CONTROL	0.00	0.00	0.00
609-49750-50444	CREDIT CARD FEES	2,109.89	1,765.41	344.48
609-49750-50445	LICENSES	0.00	0.00	0.00
609-49750-50447	CLOTHING-UNIFORMS	0.00	1,029.89	(1,029.89)
609-49750-50580	OTHER EQUIPMENT	0.00	492.50	(492.50)
609-49750-50613	OTHER L-T DEBT INTEREST	0.00	0.00	0.00
609-49750-50720	TRANSFERS	40,000.00	40,000.00	0.00
Total Dept 49750 - LIQUOR STORE		1,513,842.44	1,634,740.52	(120,898.08)
Expenditures		1,513,842.44	1,634,740.52	(120,898.08)
Fund 609 - MUNICIPAL LIQUOR FUND:				
TOTAL REVENUES		1,566,789.39	1,648,689.72	(81,900.33)
TOTAL EXPENDITURES		1,513,842.44	1,634,740.52	(120,898.08)
NET OF REVENUES & EXPENDITURES:		52,946.95	13,949.20	38,997.75

GL Number	Description	YTD Balance 07/31/2026	YTD Balance 07/31/2025	YTD Balance Diff 07/31/2026 07/31/2025
Fund: 610 PLAZA LIQUOR FUND				
Account Category: Revenues				
Department: 49750 LIQUOR STORE				
610-49750-33160	FEDERAL REVENUE	0.00	0.00	0.00
610-49750-33410	PERA AID	0.00	0.00	0.00
610-49750-34104	NSF SERVICE CHARGE	0.00	0.00	0.00
610-49750-34108	ADMIN CHARGES FROM OTHER FUNDS	35,551.25	33,064.49	2,486.76
610-49750-36210	INTEREST EARNINGS	9,974.88	9,537.52	437.36
610-49750-36250	INSURANCE DIVIDENDS	0.00	0.00	0.00
610-49750-37811	LIQUOR SALES -OFF SALE	1,106,502.08	1,074,784.99	31,717.09
610-49750-37812	BEER SALES -OFF SALE	1,257,596.97	1,233,260.39	24,336.58
610-49750-37813	WINE SALES -OFF SALE	327,834.09	318,184.63	9,649.46
610-49750-37814	SOFT DRINKS -OFF SALE	22,905.36	22,963.37	(58.01)
610-49750-37815	OTHER MDSE -TAXABLE	1,427.19	2,617.34	(1,190.15)
610-49750-37816	ICE SALES	13,667.91	13,748.36	(80.45)
610-49750-37817	NON-ALCOHOLIC BEV-OFF SALE	44,636.56	39,107.64	5,528.92
610-49750-37818	MISCELLANEOUS INCOME	4.80	1,716.01	(1,711.21)
610-49750-37819	OTHER MDSE - NON-TAXABLE	5,974.69	5,190.84	783.85
610-49750-37822	CUSTOMER DISCOUNTS	0.00	0.00	0.00
610-49750-37823	THC PRODUCTS	98,515.86	95,280.57	3,235.29
610-49750-37825	AD SUPPORT	0.00	0.00	0.00
610-49750-37830	DUAL PRICING FEES	(79,696.46)	(77,632.51)	(2,063.95)
610-49750-37840	CASH OVER (SHORT)	(110.26)	(67.33)	(42.93)
610-49750-39101	SALE OF FIXED ASSETS	0.00	0.00	0.00
610-49750-39102	INSURANCE PROCEEDS	0.00	0.00	0.00
610-49750-39105	FIXED ASSET DISPOSAL	0.00	0.00	0.00
610-49750-39201	TRANSFERS	0.00	0.00	0.00
Total Dept 49750 - LIQUOR STORE		2,844,784.92	2,771,756.31	73,028.61
Revenues		2,844,784.92	2,771,756.31	73,028.61
Account Category: Expenditures				
Department: 49750 LIQUOR STORE				
610-49750-50101	FULL-TIME EMPLOYEES REGULAR	268,669.32	282,511.98	(13,842.66)
610-49750-50102	FULL-TIME EMPLOYEES OVERTIME	463.85	0.00	463.85
610-49750-50103	PART-TIME EMPLOYEES	28,894.11	22,643.96	6,250.15
610-49750-50105	PART-TIME EMPLOYEES OVERTIME	0.00	0.00	0.00
610-49750-50113	CITY PAYROLL COSTS	0.00	0.00	0.00
610-49750-50121	PERA	22,189.61	22,793.20	(603.59)
610-49750-50122	FICA	21,793.02	22,731.96	(938.94)
610-49750-50123	PAID FAMILY MEDICAL LEAVE	1,177.23	0.00	1,177.23
610-49750-50125	EARLY RETIREMENT INCENT PROG	0.00	0.00	0.00
610-49750-50129	PERA PENSION EXPENSE	0.00	0.00	0.00
610-49750-50131	EMPLOYER PAID HEALTH	53,514.09	49,262.57	4,251.52
610-49750-50133	EMPLOYER PAID LIFE	329.00	343.00	(14.00)
610-49750-50135	OPEB EXPENSE	0.00	0.00	0.00
610-49750-50142	UNEMPLOYMENT BENEFIT PAYMENTS	708.19	0.00	708.19
610-49750-50200	OFFICE SUPPLIES	755.03	1,415.46	(660.43)
610-49750-50211	GENERAL SUPPLIES	1,113.80	1,332.74	(218.94)
610-49750-50217	STORE SUPPLIES	5,935.98	4,952.53	983.45
610-49750-50251	LIQUOR FOR RESALE	718,211.72	757,995.22	(39,783.50)
610-49750-50252	BEER FOR RESALE	936,640.45	998,653.96	(62,013.51)
610-49750-50253	WINE FOR RESALE	234,074.20	230,160.78	3,913.42
610-49750-50254	SOFT DRINKS/MISC FOR RESALE	26,977.89	29,338.66	(2,360.77)
610-49750-50255	NON-ALC WINE/BEER	26,036.05	20,156.91	5,879.14
610-49750-50257	ICE	6,629.66	6,344.86	284.80
610-49750-50258	THC PRODUCTS	62,421.68	65,313.07	(2,891.39)
610-49750-50259	OTHER FOR RESALE	1,927.59	2,337.32	(409.73)
610-49750-50301	AUDITING AND ACCOUNTING SERVICES	4,250.00	4,700.92	(450.92)
610-49750-50304	LEGAL FEES	0.00	0.00	0.00
610-49750-50305	PHYSICALS/DRUG TESTING	74.00	0.00	74.00
610-49750-50308	RECORD RETENTION	0.00	0.00	0.00
610-49750-50309	JANITOR CONTRACT	0.00	0.00	0.00
610-49750-50312	CONTRACTED SERVICES	2,926.69	1,994.70	931.99
610-49750-50313	COMPUTER PROGRAMMING	0.00	0.00	0.00
610-49750-50317	CONSULTANTS FEES	0.00	0.00	0.00
610-49750-50321	TELEPHONE	766.20	861.69	(95.49)
610-49750-50322	POSTAGE	0.00	0.00	0.00
610-49750-50323	VOICE/DATA/INTERNET ACCESS	(381.68)	1,898.46	(2,280.14)
610-49750-50325	ALARM SERVICES	540.00	790.00	(250.00)
610-49750-50328	SOFTWARE LICENSE/SUPPORT	339.68	4,140.11	(3,800.43)
610-49750-50331	TRAINING/TRAVEL EXPENSE	327.60	817.04	(489.44)

GL Number	Description	YTD Balance 07/31/2026	YTD Balance 07/31/2025	YTD Balance Diff 07/31/2026 07/31/2025
Fund: 610 PLAZA LIQUOR FUND				
Account Category: Expenditures				
Department: 49750 LIQUOR STORE				
610-49750-50333	FREIGHT AND EXPRESS	18,518.28	17,095.62	1,422.66
610-49750-50335	ENGAGEMENT	0.00	250.00	(250.00)
610-49750-50343	MARKETING/ADVERTISING	5,481.16	21,825.62	(16,344.46)
610-49750-50360	INSURANCE	14,955.27	17,794.05	(2,838.78)
610-49750-50365	DAMAGE CLAIMS\LMC LEGAL FEES	0.00	3,938.18	(3,938.18)
610-49750-50380	WATER & SEWER CHARGES	703.84	760.63	(56.79)
610-49750-50381	ELECTRIC UTILITIES	4,060.83	4,992.58	(931.75)
610-49750-50383	GAS UTILITIES	2,312.21	2,405.83	(93.62)
610-49750-50384	REFUSE/GARBAGE DISPOSAL	1,468.82	1,461.95	6.87
610-49750-50385	STORM WATER UTILITY FEES	405.42	472.99	(67.57)
610-49750-50401	BUILDING REPAIR&MAINTENANCE	3,534.78	3,309.72	225.06
610-49750-50404	EQUIPMENT REPAIR&MAINTENANCE	5,159.16	2,237.63	2,921.53
610-49750-50418	LAUNDRY	45.90	0.00	45.90
610-49750-50425	DEPRECIATION	13,869.48	11,466.90	2,402.58
610-49750-50430	MISCELLANEOUS	0.00	0.00	0.00
610-49750-50432	UNCOLLECTED REVENUE	0.00	1,088.25	(1,088.25)
610-49750-50433	DUES AND SUBSCRIPTIONS	640.00	382.47	257.53
610-49750-50436	BANK/INVESTMENT FEES	0.00	0.00	0.00
610-49750-50437	PEST CONTROL	0.00	0.00	0.00
610-49750-50444	CREDIT CARD FEES	2,222.38	1,825.18	397.20
610-49750-50445	LICENSES	0.00	0.00	0.00
610-49750-50447	CLOTHING-UNIFORMS	0.00	310.21	(310.21)
610-49750-50580	OTHER EQUIPMENT	0.00	492.50	(492.50)
610-49750-50613	OTHER L-T DEBT INTEREST	0.00	0.00	0.00
610-49750-50720	TRANSFERS	185,000.00	360,000.00	(175,000.00)
Total Dept 49750 - LIQUOR STORE		2,685,682.49	2,985,601.41	(299,918.92)
Expenditures		2,685,682.49	2,985,601.41	(299,918.92)
Fund 610 - PLAZA LIQUOR FUND:				
TOTAL REVENUES		2,844,784.92	2,771,756.31	73,028.61
TOTAL EXPENDITURES		2,685,682.49	2,985,601.41	(299,918.92)
NET OF REVENUES & EXPENDITURES:		159,102.43	(213,845.10)	372,947.53
Report Totals:				
TOTAL REVENUES - ALL FUNDS		4,411,574.31	4,420,446.03	(8,871.72)
TOTAL EXPENDITURES - ALL FUNDS		4,199,524.93	4,620,341.93	(420,817.00)
NET OF REVENUES & EXPENDITURES:		212,049.38	(199,895.90)	411,945.28

Memo

To: Mayor and City Council

From: Jason Ahrens, Finance Accountant

CC: Heather Koskiniemi, Finance Director

Date: 8/13/2026

Re: PrimeWest Health RCC – July 2026

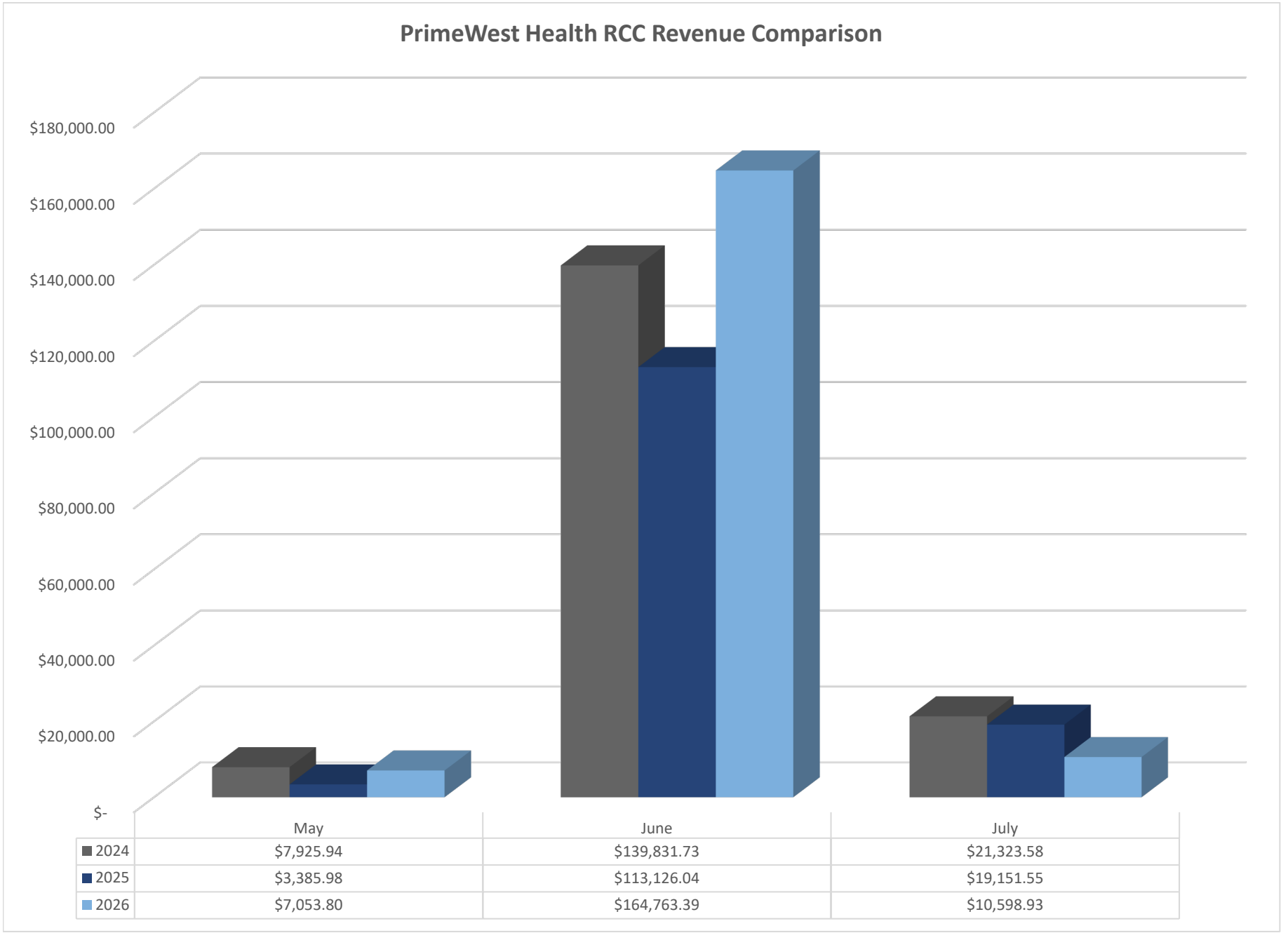
As requested by the Council, the following reports are for your information regarding PrimeWest Health RCC's revenues and expenditures.

The first report shows a year-to-date comparison of revenue and expenditures.

July activity as well as the year-to-date amounts compared to budget are shown in the next report titled Revenue and Expenditure Report – Period Ending 07/31/2026.

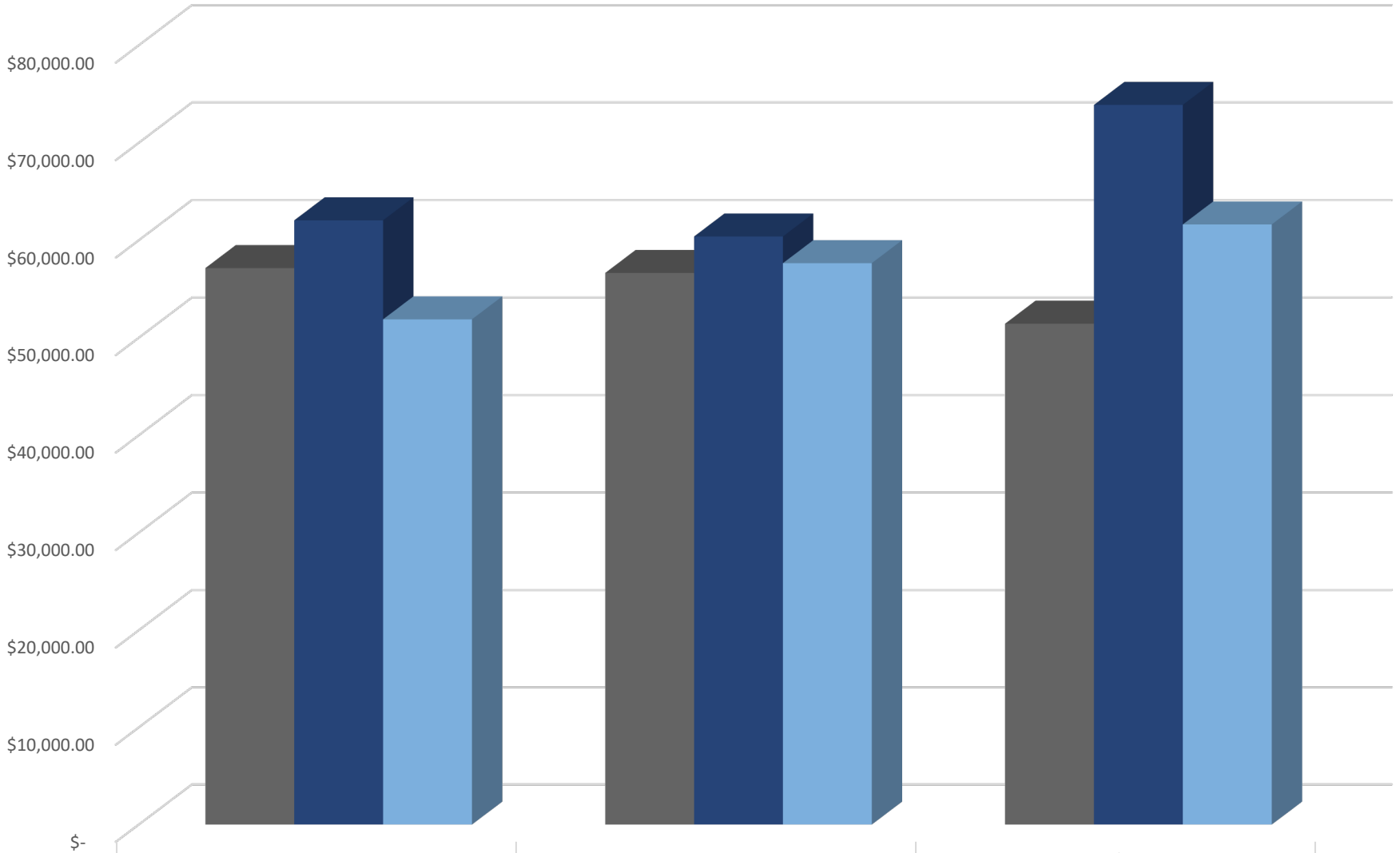
Lastly, a comparison of year-to-date amounts are shown in the report titled Revenue and Expenditure Report – Period Ending 07/31/2026 – YTD 2026 Compared to YTD 2025.

Please contact Vinnie or myself with questions.



	May	June	July
2024	$7,925.94	$139,831.73	$21,323.58
2025	$3,385.98	$113,126.04	$19,151.55
2026	$7,053.80	$164,763.39	$10,598.93

PrimeWest Health RCC Expenditure Comparison



	May	June	July
2024	$57,146.52	$56,647.17	$51,439.94
2025	$62,043.82	$60,387.63	$73,883.46
2026	$51,888.98	$57,650.93	$61,624.51

RCC - REVENUE AND EXPENDITURES FOR ALEXANDRIA CITY

Balance As Of 07/31/2026

GL Number	Description	2026 Amended Budget	YTD Balance 07/31/2026	Activity For 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 45120 RUNESTONE COMMUNITY CENTER						
101-45120-31010	CURRENT AD VALOREM TAXES	272,262.00	137,756.68	0.00	134,505.32	50.60
101-45120-34750	RCC FACILITY REVENUE	55,000.00	55,125.29	317.75	(125.29)	100.23
101-45120-34791	ADVERTISING INCOME	23,000.00	7,187.57	0.00	15,812.43	31.25
101-45120-34792	RCC ICE RENTAL	519,202.00	254,001.02	8,862.03	265,200.98	48.92
101-45120-34796	RCC CONCESSION SALES	200.00	0.00	0.00	200.00	0.00
101-45120-34800	RCC OPEN SKATING	3,500.00	3,820.31	454.41	(320.31)	109.15
101-45120-34810	RCC CURLING	19,000.00	10,970.00	0.00	8,030.00	57.74
101-45120-36200	RCC MISC INCOME	4,000.00	3,079.66	964.74	920.34	76.99
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		896,164.00	471,940.53	10,598.93	424,223.47	52.66
Revenues		896,164.00	471,940.53	10,598.93	424,223.47	52.66
Account Category: Expenditures						
Department: 45120 RUNESTONE COMMUNITY CENTER						
101-45120-50101	FULL-TIME EMPLOYEES REGULAR	292,158.85	167,229.48	33,650.28	124,929.37	57.24
101-45120-50102	FULL-TIME EMPLOYEES OVERTIME	1,600.00	567.36	0.00	1,032.64	35.46
101-45120-50103	PART-TIME EMPLOYEES	125,000.00	74,072.85	10,315.88	50,927.15	59.26
101-45120-50121	PERA	28,402.29	17,668.18	3,194.99	10,734.11	62.21
101-45120-50122	FICA	31,912.66	17,335.67	3,230.21	14,576.99	54.32
101-45120-50123	PAID FAMILY MEDICAL LEAVE	1,808.00	957.72	174.12	850.28	52.97
101-45120-50131	EMPLOYER PAID HEALTH	52,630.08	30,786.64	4,391.02	21,843.44	58.50
101-45120-50133	EMPLOYER PAID LIFE	252.00	147.00	21.00	105.00	58.33
101-45120-50200	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-45120-50211	GENERAL SUPPLIES	10,000.00	4,111.17	1,036.94	5,888.83	41.11
101-45120-50212	MOTOR FUELS	6,000.00	2,327.93	0.00	3,672.07	38.80
101-45120-50215	CLEANING SUPPLIES	10,500.00	3,801.64	0.00	6,698.36	36.21
101-45120-50240	SMALL TOOLS	500.00	69.99	0.00	430.01	14.00
101-45120-50305	PHYSICALS/DRUG TESTING	0.00	142.00	0.00	(142.00)	100.00
101-45120-50312	CONTRACTED SERVICES	1,000.00	360.00	0.00	640.00	36.00
101-45120-50321	TELEPHONE	1,900.00	1,246.74	195.00	653.26	65.62
101-45120-50323	VOICE/DATA/INTERNET ACCESS	3,000.00	1,661.48	239.53	1,338.52	55.38
101-45120-50328	SOFTWARE LICENSE/SUPPORT	4,900.00	4,250.15	0.00	649.85	86.74
101-45120-50331	TRAINING/TRAVEL EXPENSE	5,000.00	35.00	0.00	4,965.00	0.70
101-45120-50343	MARKETING/ADVERTISING	1,000.00	0.00	0.00	1,000.00	0.00
101-45120-50380	WATER & SEWER CHARGES	15,000.00	6,705.34	0.00	8,294.66	44.70
101-45120-50381	ELECTRIC UTILITIES	125,000.00	65,522.37	0.00	59,477.63	52.42
101-45120-50383	GAS UTILITIES	75,000.00	39,880.99	283.29	35,119.01	53.17
101-45120-50384	REFUSE/GARBAGE DISPOSAL	5,500.00	3,123.89	459.47	2,376.11	56.80
101-45120-50401	BUILDING REPAIR&MAINTENANCE	40,000.00	13,591.53	3,125.87	26,408.47	33.98
101-45120-50404	EQUIPMENT REPAIR&MAINTENANCE	50,000.00	12,739.14	1,306.91	37,260.86	25.48
101-45120-50433	DUES AND SUBSCRIPTIONS	500.00	395.00	0.00	105.00	79.00
101-45120-50447	CLOTHING-UNIFORMS	600.00	0.00	0.00	600.00	0.00
101-45120-50580	OTHER EQUIPMENT	6,500.00	1,294.78	0.00	5,205.22	19.92
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		896,163.88	470,024.04	61,624.51	426,139.84	52.45
Expenditures		896,163.88	470,024.04	61,624.51	426,139.84	52.45
Fund 101 - GENERAL FUND:						

RCC - REVENUE AND EXPENDITURES FOR ALEXANDRIA CITY

Balance As Of 07/31/2026

GL Number	Description	2026 Amended Budget	YTD Balance 07/31/2026	Activity For 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 101 GENERAL FUND						
TOTAL REVENUES		896,164.00	471,940.53	10,598.93	424,223.47	52.66
TOTAL EXPENDITURES		896,163.88	470,024.04	61,624.51	426,139.84	52.45
NET OF REVENUES & EXPENDITURES:		0.12	1,916.49	(51,025.58)	(1,916.37)	

GL Number	Description	YTD Balance 07/31/2026	YTD Balance 07/31/2025	YTD Balance Diff 07/31/2026 07/31/2025
Fund: 101 GENERAL FUND				
Account Category: Revenues				
Department: 45120 RUNESTONE COMMUNITY CENTER				
101-45120-31010	CURRENT AD VALOREM TAXES	137,756.68	108,103.11	29,653.57
101-45120-33480	OTHER STATE REVENUE	0.00	0.00	0.00
101-45120-34750	RCC FACILITY REVENUE	55,125.29	35,773.00	19,352.29
101-45120-34760	RCC USER FEES	0.00	0.00	0.00
101-45120-34791	ADVERTISING INCOME	7,187.57	8,610.60	(1,423.03)
101-45120-34792	RCC ICE RENTAL	254,001.02	255,771.94	(1,770.92)
101-45120-34793	RCC ADULT HOCKEY	0.00	0.00	0.00
101-45120-34795	RCC TURF RENTAL	0.00	0.00	0.00
101-45120-34796	RCC CONCESSION SALES	0.00	0.00	0.00
101-45120-34800	RCC OPEN SKATING	3,820.31	3,211.21	609.10
101-45120-34810	RCC CURLING	10,970.00	9,312.00	1,658.00
101-45120-34815	RCC SPECIAL EVENTS	0.00	0.00	0.00
101-45120-36200	RCC MISC INCOME	3,079.66	3,061.31	18.35
101-45120-36230	DONATIONS	0.00	0.00	0.00
101-45120-36236	HRA-PYMT IN LIEU OF TAXES	0.00	0.00	0.00
101-45120-39102	INSURANCE PROCEEDS	0.00	0.00	0.00
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		471,940.53	423,843.17	48,097.36
Revenues		471,940.53	423,843.17	48,097.36
Account Category: Expenditures				
Department: 45120 RUNESTONE COMMUNITY CENTER				
101-45120-50101	FULL-TIME EMPLOYEES REGULAR	167,229.48	166,783.91	445.57
101-45120-50102	FULL-TIME EMPLOYEES OVERTIME	567.36	544.24	23.12
101-45120-50103	PART-TIME EMPLOYEES	74,072.85	87,422.87	(13,350.02)
101-45120-50121	PERA	17,668.18	18,905.96	(1,237.78)
101-45120-50122	FICA	17,335.67	18,350.24	(1,014.57)
101-45120-50123	PAID FAMILY MEDICAL LEAVE	957.72	0.00	957.72
101-45120-50131	EMPLOYER PAID HEALTH	30,786.64	26,559.60	4,227.04
101-45120-50133	EMPLOYER PAID LIFE	147.00	146.50	0.50
101-45120-50200	OFFICE SUPPLIES	0.00	0.00	0.00
101-45120-50211	GENERAL SUPPLIES	4,111.17	3,403.09	708.08
101-45120-50212	MOTOR FUELS	2,327.93	1,228.22	1,099.71
101-45120-50215	CLEANING SUPPLIES	3,801.64	6,124.74	(2,323.10)
101-45120-50221	VEHICLE LICENSES	0.00	0.00	0.00
101-45120-50240	SMALL TOOLS	69.99	166.98	(96.99)
101-45120-50265	CONCESSION STAND EXP	0.00	0.00	0.00
101-45120-50304	LEGAL FEES	0.00	0.00	0.00
101-45120-50305	PHYSICALS/DRUG TESTING	142.00	213.00	(71.00)
101-45120-50312	CONTRACTED SERVICES	360.00	560.00	(200.00)
101-45120-50321	TELEPHONE	1,246.74	1,359.97	(113.23)
101-45120-50322	POSTAGE	0.00	0.00	0.00
101-45120-50323	VOICE/DATA/INTERNET ACCESS	1,661.48	2,109.27	(447.79)
101-45120-50328	SOFTWARE LICENSE/SUPPORT	4,250.15	4,504.00	(253.85)
101-45120-50331	TRAINING/TRAVEL EXPENSE	35.00	2,544.27	(2,509.27)
101-45120-50343	MARKETING/ADVERTISING	0.00	0.00	0.00
101-45120-50380	WATER & SEWER CHARGES	6,705.34	6,549.70	155.64
101-45120-50381	ELECTRIC UTILITIES	65,522.37	61,129.52	4,392.85
101-45120-50383	GAS UTILITIES	39,880.99	28,910.33	10,970.66
101-45120-50384	REFUSE/GARBAGE DISPOSAL	3,123.89	3,108.49	15.40
101-45120-50401	BUILDING REPAIR&MAINTENANCE	13,591.53	18,801.70	(5,210.17)
101-45120-50404	EQUIPMENT REPAIR&MAINTENANCE	12,739.14	39,796.85	(27,057.71)
101-45120-50430	MISCELLANEOUS	0.00	0.00	0.00
101-45120-50432	UNCOLLECTED REVENUE	0.00	0.00	0.00
101-45120-50433	DUES AND SUBSCRIPTIONS	395.00	447.15	(52.15)
101-45120-50437	PEST CONTROL	0.00	0.00	0.00
101-45120-50447	CLOTHING-UNIFORMS	0.00	0.00	0.00
101-45120-50580	OTHER EQUIPMENT	1,294.78	0.00	1,294.78
101-45120-50720	TRANSFERS	0.00	0.00	0.00
Total Dept 45120 - RUNESTONE COMMUNITY CENTER		470,024.04	499,670.60	(29,646.56)
Expenditures		470,024.04	499,670.60	(29,646.56)
Fund 101 - GENERAL FUND:				
TOTAL REVENUES		471,940.53	423,843.17	48,097.36
TOTAL EXPENDITURES		470,024.04	499,670.60	(29,646.56)
NET OF REVENUES & EXPENDITURES:		1,916.49	(75,827.43)	77,743.92

Alexandria Lake Area Sanitary District

Board of Directors Meeting Minutes
Date: July 8, 2026
Time: Meeting called to order at 5:30 PM by Chairman Thalman

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1. Attendance

Members Present: Chair Thalman, Dahlheimer, Diedrich, Eldevik, Lerohl, Nettestad, Niblett, Rentz, Sternquist & Waldorf
Members/Staff Absent: Bowen, Tvrdik
Staff Present: Executive Director Gilbertson, Deputy Finance Director Kluver, Collection Superintendent Olson, Plant Superintendent Drewes, HR Bergs, Engineer Bye.
Guests:

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2. Consent Agenda

A motion was made by Waldorf seconded by Nettestad to approve the consent agenda items as presented:

- Treatment Facility Report
- Collection System Report
- Engineer's Report
- List of Bills
- Meeting Minutes
- Report on Investments
- Revenue – ALP Billing
- Monthly Dashboard Summary
- Revenue & Expenditure Report
- Staff Conference and Seminars

Motion carried.

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3. Staff Reports

- **Finance Report (Deputy Finance Director Kluver):**
  - Submitted Disbursement Request #4 to MN PFA for $2,904,984 for the WRF Improvement Project.
  - Continued certified payrolls compliance submissions for the WRF Improvement Project to MN PFA.
  - Reconciled June funds, accounts, payroll, and wealth investments.
  - Attended the MMUA DUEL Session 3 for leadership in utility training. Presented my capstone project presentation "Generated Power" and received my certificate.
  - Reconciling Q2 and submitting financial reports to ABDO to assist in preparing Q2 report.
  - Generating and filing Q2 forms: 941, State, MPFLA and UI reports.
  - Notable payments for the month were reviewed.

- **Treatment Facility Report (Plant Superintendent Drewes):**
  - Cleaning off biosolids in preparation for construction
  - Cleaned all a/c unit coils
  - Sampled siu to compare results
  - Finished rebuilt on primary was pump
  - Replaced drive belts on bar screen room air handler
  - Fixed front gate clutch
  - Replaced intake screens on blower room

- Fixed exhaust fan on centrifuge room
- Worked with Cat to order new generator and get other generator ready for trade in
- Cleaned and inspected floats and transducer on main lift station
- Cleaned weirs on west secondary
- Working with turblex on both digester blowers to fix issues
- Working with ideal service on vfd's for cetrifuge
- Routine maintenance, lake sampling, lawn care & cleaning.

- **Collection System Report (Collection Superintendent Olson)**
  - Assisted Tradesman Construction with repair of broken cleanout near Starbucks off of 44th Ave.
  - LS 4 improvement with Tradesman Construction and Hyperline have begun, this included site improvements, new pumps, panel, check well and lining the wet well.
  - June 1st storm, accounted for over 50 LS power outages.
  - Tim Bell sewer connection project is complete.
  - Lilac Lane project is complete.
  - Removed and replaced pumps at IR9, LGS17, LGR44, LS49, and LS121.
  - Removed and replaced AC Tech drive at LS49.
  - Our GIS system is continually getting updated and improved with lift station information, dashboards for maintenance administration, private lift stations and manholes.
  - Crew activity summary:
    - 679 locates.
    - 7 service connection inspections.
    - 0 residential E-ONE inspections.
    - 0 mini lift station inspections.
    - 194 lines root sawed.
    - 38 lines jetted.
    - 82 lines televised
    - 59 lift stations flushed and sucked out
    - 0 Check/Gate Valves at lift stations.
    - Chemical fill & test for odor control at LS 73, LS 81, LS 82, & LS 85.
- **Engineer's Report (Engineer Bye)**
  - WRF Equalization Basin Construction
  - WRF Improvements Construction update
  - LS4 Improvement project update
  - LS 28 Pump Station & Forcemain Improvements
  - LS 1 Pump Station & Forcemain Improvements
  - Future projects and GIS updates
  - ALASR project progress
  - General Engineering Items/GIS

4. Public Presentations

- Executive Director Gilbertson and Collection System Superintendent Olson gave a review of our current GIS System.

5. Action Items

- **Resolution 26-13**
  Motion made by Niblett, seconded by Nettestad, approving Contract Amendment No. 4 Rice Lake Construction Group GMP, Vactor pad receiving station, noy to exceed $449,734 as specified in cost model.

- **Pay Request #8, Rice Lake Construction**
  Motion by Dahlheimer, seconded by Niblett, to approve Pay Request #8 in the amount of $211,687 to Rice Lake Construction for the ALASD EQ Basin Project. Motion carried.

- **Pay Request #10, Rice Lake Construction**
  Motion by Waldorf, seconded by Rentz, to approve Pay Request #10 in the amount of $3,152,845 to Rice Lake Construction for the ALASD WRF Improvement Project. Motion carried.

6. Old Business

- Executive Director Gilbertson and Engineer Bye updated the Board of the ALASR 2024 Sanitary Sewer Extension project status, final completion date June 30, 2026.

7. New Business

- Executive Director Gilbertson updated the Board on the MESERB Summer Conference held June 11-12th at the Alexandria Event Center.
- Executive Director Gilbertson updated the Board of directors on a meeting with Minnesota Public Facilities Authority staff on July 21st to discuss second loan, eligible grants and financing strategies for FY2027 in regard to the ALASD WRF Improvement Project.

8. Special Project & Regulatory Updates

- Brown and Caldwell Memo- WRF Project Update.

Adjournment

Chairman Thalman adjourned the meeting at 6:40 P.M.

Minutes Approved By:

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

Agenda
Alexandria Airport Commission Meeting
Thursday, August 13, 2026
12:00 PM
Regular Meeting

Call Meeting to Order

REGULAR MEETING

Approval of July Minutes

Management & Commission Member Communications

Tenant Petitions, Requests, Concerns

Reports

- Grounds and Runway Reports
- Equipment Reports
- Hangar Report

Unfinished Business

- T-Hangar Inspection Status
- Security Plan

New Business

Engineering Update

- Runway Project
- Terminal Area Study
- ILS Replacement
- Bellanca Lane
- SRE Acquisition

July Minutes

The July Airport Commission meeting was held on Thursday, July 16th at 1:15pm in the airport conference room. Airport Manager Kreg Anderson and Commissioners Josh Schafer, Joel Seela, Randy Reemts were present, along with Kevin Cunningham, Al Roebke, Nick Koos, Jeff Pearson, Dillon Petrowitz.

Approval of Minutes

Minutes were approved for the June meeting.

Management & Commission Member Communications - None

Tenant Petitions, Requests, Communications

Reports

Grounds report – MNDOT is coming for their 5010 inspection on 7/27 and are also having drones fly the approach ends of each runway to collect data for the MN Land Management group.

Equipment – Sweeper is going to Peterbilt to have the broom engine looked at.

Hangar list is at 23 names, 8 of are considered serious.

Unfinished Business

T-Hangar Inspections – Kreg has been in contact with Srock Construction about replacing the bottom door frame on t-hangar #10 as it is rusting out and affecting the rollers when the door moves up and down. Srock Construction cannot get to it until this winter.

Security Plan – Brian and Kreg met with City Council on Monday 7/10 and the Council was interested in proceeding with the gate replacement proposal. Kreg added that the Mayor commented she was 'surprised and a little disappointed' that the gates are in disrepair and stuck open. Some discussion occurred with the Commission regarding what to do with the Bellanca ramp gate – Kreg discussed the current proposal of a 30' swinging gate, but according to the fence company that is too much weight to swing. The fence company is coming out to look at alternatives. Joel Seela added that Alex Tech has a counterweight on their fence and it has been maintenance free.

New Business

Engineering Update –

Runway Project – TKDA and the City Attorney are finalizing the street vacation for the title work required by the FAA. Avigation easements are needed for 5 parcels – letters have been sent out to property owners regarding the easements.

Terminal Area Study – ALP updates will happen later this year after all grant submissions are completed.

ILS Replacement – The design for the ILS is in design, TKDA is at the 60% completed threshold.

Bellanca Lane – The Bellanca Lane and SRE acquisition grants are going to be completed under the same grant agreement with the FAA

SRE Acquisition – Working with manufacturers for any add-ons such as a 3rd axle for sand hopper, ice scraper, etc. Kreg inquired about fuel system grant. Planning needs to be done this fall (as well as T-6 repave) to be able to get in on State grants and BIL grants.

ALEXANDRIA STORMWATER MANAGEMENT COMMITTEE

Alexandria City Hall

May 26, 2026

ATTENDANCE

Members Present: Mark West, Laura Hagstrom, Justin Firme, Joel Kamholz, Mike Anders

Members Absent: Tim Bayerl, Deb Parrott

Staff Present: Kirsten Plath, Pete Sarberg
Other: None

CALL TO ORDER

The meeting of the Alexandria Stormwater Management Committee was held on Tuesday, May 26, 2026 with Vice-Chairman West calling the meeting to order at 5:00 p.m.

APPROVE AGENDA

Motion by Kamholz to approve the agenda. Second by Anders. Motion carried.

APPROVE MINUTES

Motion by Anders, second by Firme to approve the minutes from the March 2026 meeting. Motion carried.

PUBLIC COMMENT

SMC members briefly discussed that there is water along the Central Lakes Trail on the south side in the area east of Nokomis.

OLD/NEW BUSINESS

A. Budget Update
Plath provided an updated budget for reference. See attached.

B. 1312 Douglas St.
Plath presented two options to address the concern of standing water at this property. See attached. After reviewing the feasibility and estimated costs, the Committee determined that there is not a cost-effective public improvement project available to address the concerns identified. The Committee also concluded that the drainage issue is primarily a private property matter and, therefore, not the responsibility of the City. Accordingly, Hagstrom made a motion to take no further action on this matter. Second by West, motion carried.

C. Bethel Manor

Plath presented two options. Option 1 being to replace the current storm sewer that is in the drainage easement at Bethel Manor with 24" RCP. Option 2 is to abandon the existing storm and re-route east on 10th Avenue and north on Ash Street. See attached exhibits for reference. Motion by Anders to recommend option 2 minimizing removals. Second by Hagstrom with the addition of pursuing a new or widened easement from Bethel Manor. Motion carried.

D. TMDL Draft Report

Plath informed the SMC that a draft of the TMDL report has been made available. Plath expects a more detailed update after the MPCA presents to the ALASD Chloride Advisory Board on June 2nd.

E. Lake Victoria Outfall Improvement Project

Yavarow was unable to attend tonight but will update the SMC on this topic next month.

F. Election of Officers

Anders nominates Hagstrom to be committee chair and Mark vice-chair. They both accept. Second by Firme. Motion carried.

ADJOURNMENT

There being no further business meeting adjourned at 6:16 pm.

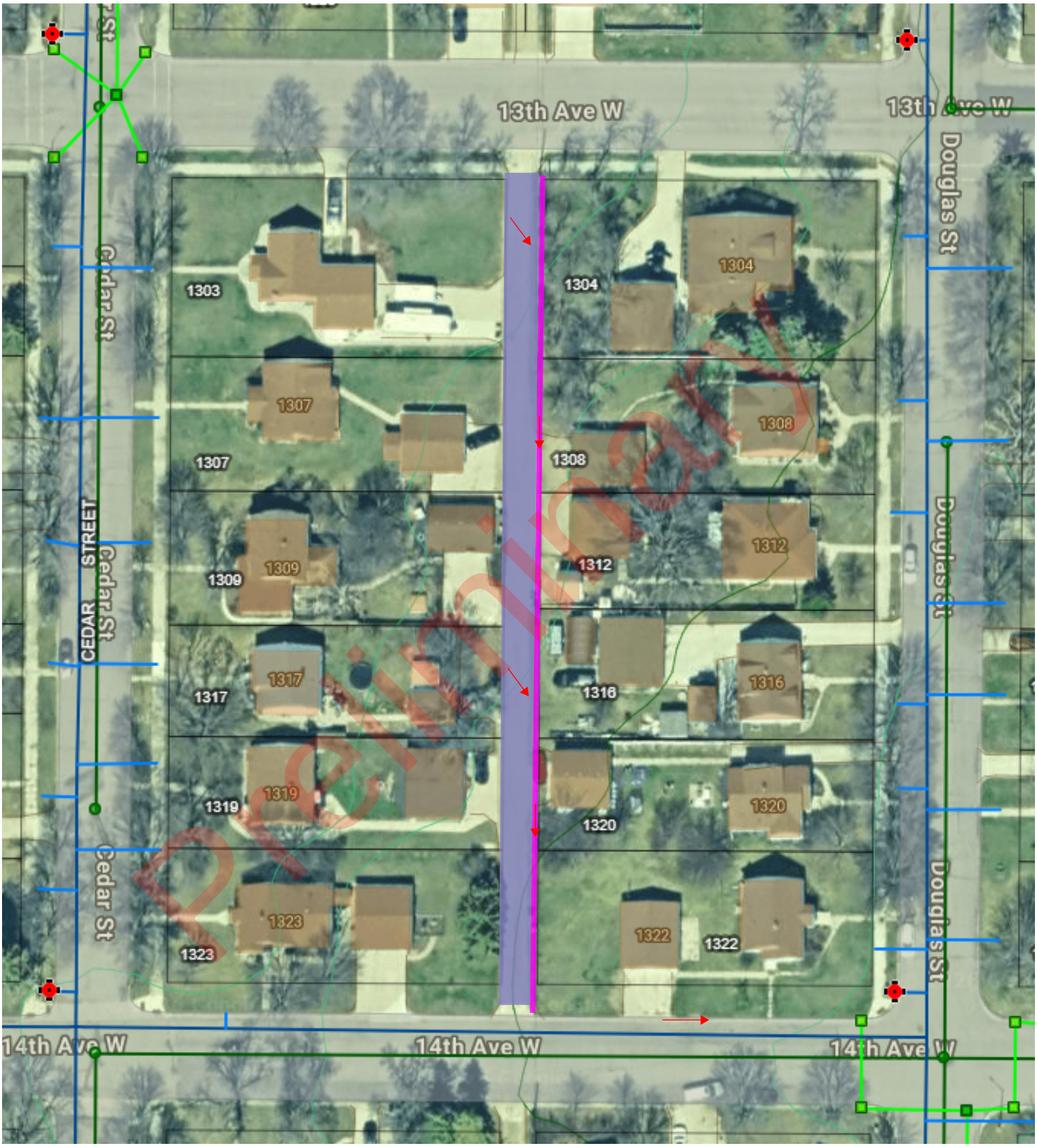
2025-2026 Stormwater Utility Budget

SMC Budget as of 5/14/2025

Not Final - Red Text is projected

Line #	Internal Account No.	EXPENSES-STORMWATER Planning & Studies (Dept 43150)	Year to date 2026	Budget 2026	Year to date 2025	Budget 2025
1	50303, 50433	MS4 Implementation/SW Ordinance	5,324	40,000	27,374	30,000
2	50331	MS4 Training & Workshops				1,000
3	50317	MS4 Inspection				10,000
4	50303	MS4 Map/Data Update			4,085	7,000
5	50317	TMDL Implementation Grant Writing			4,710	20,000
6	50303	Feasibility Reports/Project Review	9323	30,000	3,534	30,000
7		**Subtotals**	**14,646**	**70,000**	**39,704**	**98,000**
8		**System Maintenance (Dept 43150)**				
9	50101-3, 50121-22, 50131, 50133	Employee Labor		167,500	167,500	
10	50404, 50447	Equipment Repair & Maint.	7,464	20,000	409	20,000
11	50405	Storm Sewer Repair		40,000	6,033	40,000
12	50211	General Supplies	715	3,000	1,220	3,000
13	50580	Other Equipment		30,000	30,400	
14	50430, 50535	Miscellaneous		10,000		10,000
15		Contract Storm Sewer Televising			2,951	5,000
16		**Subtotals**	**8,179**	**270,500**	**208,512**	**78,000**
17		**Projects (Dept 43150)**				
18		Misc Projects		50000		50,000
19		RCC Expansion Storm			300,000	150,000
20		Splash Pad			4,600	100,000
21		Voyager Drive Culvert - Flood Board			58,650	
22		Rosewood Lane Ravine Stabilization		120000		
23		Nokomis Street Improvements			503,000	503,000
24		Local Match for CPL Grant		26000		
25		**Subtotals**	**-**	**196,000**	**866,250**	**803,000**
26		**Administration (Dept 43150)**				
27	50200	Office Supplies		500		500
28	50453	ALP Administration		28033	14,086	28,033
29	50303	SMC General Engineering	3265	35000	22,078	35,000
30	50350	Printing and Publishing		500	67	500
31	50430	Douglas County Auditor Treasurer	4.03			
32	50440	Joint Flood Board Assessment	6900	6900	6,900	6,900
33	50317	Dues (MN Cities Stormwater Coalition)	1180	1124	1,124	1,070
34	50317	MN Pollution Control Agency Permit Fee			400	400
35		**Subtotals**	**11,349**	**72,057**	**44,656**	**72,403**
36		**Transfers (Dept 50720)**				
37	50720	SW Storm Sewer Bond Payment		198925	188,925	188,925
38	50720	Street Sweeper Replacement Fund		50000	325,000	325,000
39		**Subtotals**	**-**	**248,925**	**513,925**	**513,925**
40		**Street Cleaning (Dept 43220)**				
41	50101-3, 50121-22, 50131, 50133	Street Cleaning Labor				
42	50404, 50447	Street Cleaning Equipment/Maintenance	6781	20,000	18,302	
43		**Subtotals**	**6,781**	**20,000**	**18,302**	**-**
44		**TOTAL EXPENSES**	**40,955**	**877,482**	**1,691,348**	**1,565,328**
45		**REVENUE-STORMWATER**				
46	34402	Storm Water Fees	287,214	860,000	859,854	864,437
47	39101	Sale of Fixed Assets			30,000	
48		**TOTAL REVENUE**	**287,214**	**860,000**	**889,854**	**864,437**
49						
50		Rollover From Previous Year	578,976	578,976	1,380,470	1,380,470
51		City Fund Adjustment				
52		**CURRENT AND PROJECTED FUND BALANCE**	825,236	561,494	578,976	679,579

1312 Douglas St. Option 1 - Pave Alley



Proposed Bituminous Pavement

Proposed Surmountable Curb & Gutter

Direction of Flow

Existing Sanitary Sewer

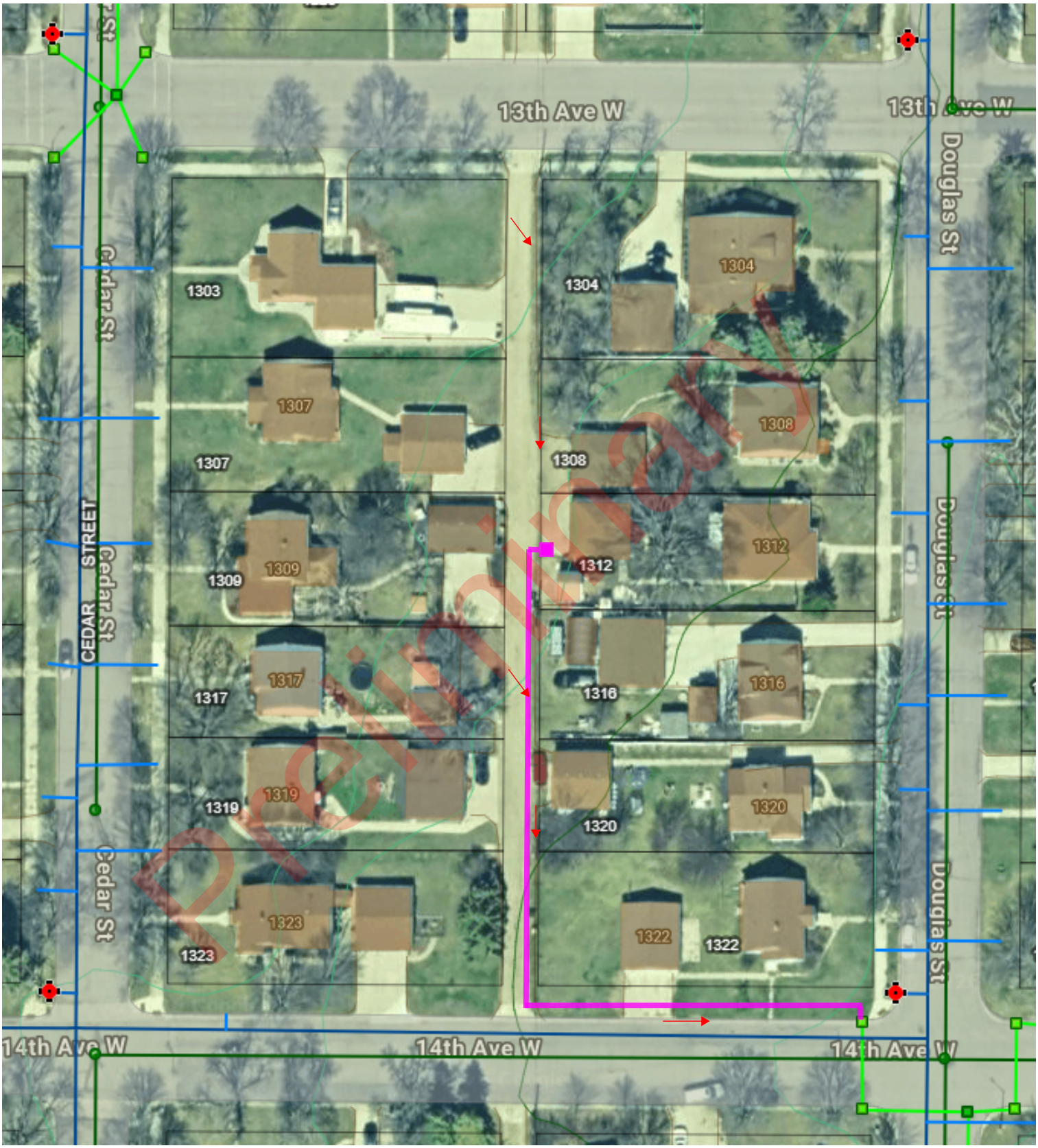
Existing Watermain

Existing Storm Sewer

WIDSETH				
1312 Douglas St. Option 1 - Pave Alley				
Estimated Cost				
5/26/2026				
Description	**Unit**	**Unit Cost**	**Quantity**	**Cost**
Mobilization	Lump Sum	$ 1,466.44	1	$1,466.44
Common Excavation	CY	$ 15.00	198	$2,965.42
Cl. 5 Aggregate Base (CV)	CY	$ 30.00	144	$4,313.33
3" Thick Bituminous Pavement	Ton	$ 100.00	108	$10,800.00
Curb & Gutter	LF	$ 25.00	370	$9,250.00
Erosion Control	LS	$ 1,000.00	1	$1,000.00
Turf Establishtment	LS	$ 1,000.00	1	$1,000.00
			Total Construction Cost	$30,795.19
			With 15% Contingency	$35,414.47
			Engineering	$3,541.45
			Total Project Cost	**$38,955.92**

Preliminary

1312 Douglas St. Option 2 - Pipe



Proposed Catch Basin

Proposed Storm Sewer

Direction of Flow

Existing Sanitary Sewer

Existing Watermain

Existing Storm Sewer

WIDSETH				
1312 Douglas St. Option 2 - Pipe				
Estimated Cost				
5/26/2026				
Description	**Unit**	**Unit Cost**	**Quantity**	**Cost**
Mobilization	Lump Sum	$ 1,230.00	1	$1,230.00
Inlet Structure	Each	$ 3,000.00	1	$3,000.00
8" PVC Pipe	LF	$ 40.00	365	$14,600.00
Connect to Existing Storm Sewer	Each	$ 1,000.00	1	$1,000.00
Remove and Replace Concrete Driveway Pavement	SY	$ 120.00	25	$3,000.00
Traffic Control	LS	$ 1,000.00	1	$1,000.00
Erosion Control	LS	$ 1,000.00	1	$1,000.00
Turf Establishtment	LS	$ 1,000.00	1	$1,000.00
			Total Construction Cost	$25,830.00
			With 15% Contingency	$29,704.50
			Engineering	$2,970.45
			Total Project Cost	**$32,674.95**

Preliminary



Bethel Manor Replace Existing 18" Storm with 24" RCP

WIDSETH				
Bethel Manor Replace Existing Storm				
Estimated Cost				
5/26/2026				
Description	**Unit**	**Unit Cost**	**Quantity**	**Cost**
Mobilization	Lump Sum	$ 3,562.50	1	$3,562.50
Remove Storm Sewer Pipe	LF	$ 25.00	350	$8,750.00
Remove Storm Sewer Structure	Each	$ 500.00	4	$2,000.00
Inlet Structure	Each	$ 3,000.00	4	$12,000.00
24" RCP Storm Sewer	LF	$ 130.00	350	$45,500.00
Connect to Existing Storm Sewer	Each	$ 1,000.00	2	$2,000.00
Traffic Control	LS	$ 1,000.00	1	$1,000.00
			Total Construction Cost	$74,812.50
			With 15% Contingency	$86,034.38
			Engineering	$8,603.44
			Total Project Cost	**$94,637.81**

Preliminary



Bethel Manor: Abandon Existing 18" Storm and reroute

WIDSETH

Bethel Manor Reroute Existing Storm

Estimated Cost

5/26/2026

Description	Unit	Unit Cost	Quantity	Cost
Mobilization	Lump Sum	$ 8,551.50	1	$8,551.50
Remove Curb & Gutter	LF	$ 3.00	810	$2,430.00
Remove Bituminous Pavement	SY	$ 3.00	900	$2,700.00
Storm Structure	Each	$ 3,000.00	1	$3,000.00
24" RCP Storm Sewer	LF	$ 130.00	960	$124,800.00
Connect to Existing Storm Sewer	Each	$ 1,000.00	2	$2,000.00
Curb and Gutter	LF	$ 25.00	810	$20,250.00
Bituminous Pavement	Ton	$ 100.00	149	$14,850.00
Traffic Control	LS	$ 1,000.00	1	$1,000.00
			Total Construction Cost	$179,581.50
			With 15% Contingency	$206,518.73
			Engineering	$20,651.87
			Total Project Cost	**$227,170.60**

Preliminary