

AGENDA

ALISO VIEJO CITY COUNCIL
WEDNESDAY, APRIL 2, 2025
5:30 PM STUDY SESSION
7:00 PM REGULAR MEETING

CITY HALL
COUNCIL CHAMBERS
12 JOURNEY
ALISO VIEJO, CA



Mayor Tiffany Ackley
Mayor Pro Tem Max Duncan
Councilmember Richard Hurt
Councilmember Mike Munzing
Councilmember Tim Zandbergen

WELCOME to the City of Aliso Viejo City Council meeting. Those persons wishing to address the City Council are requested to complete and submit to the City Clerk a "Request to Address City Council" form available at the entrance to the City Council Chambers. Speakers will be called at the appropriate time as their interested matter is heard. COMMENTS WILL BE LIMITED TO THREE MINUTES PER SPEAKER. Council proceedings are recorded.

It is the City's intention to comply with the Americans with Disabilities Act (ADA) . If you need special assistance to participate in the meeting, the City will make reasonable arrangements to ensure accessibility and/or accommodations. [28 CFR 35.102-35.104 ADA Title II] Please contact the City Clerk's Office at (949) 425-2505 at least 48 hours prior to the meeting.

Regular meetings of the City Council are held on the first and third Wednesday of the month at the City Hall Council Chambers, 12 Journey, Aliso Viejo. Copies of the agenda are available in the lobby at City Hall on the Thursday preceding a regularly scheduled City Council meeting. All communications received by the City regarding an agenda item have been included in the agenda materials. Supplemental documents relating to specific agenda items, including communications received after agenda delivery, are presented at the dais and in the Public Copy agenda binder at the time of the meeting. Supplemental documents are also available for review in the City Clerk's office, 12 Journey, Aliso Viejo. For more information, please contact City Hall at (949) 425-2505.

This meeting will be broadcast live on Cox Communications Channel 851, AT&T U-Verse Channel 99 and the City's website. By attending the City Council Meeting, you are giving your permission to be televised. The Council Meetings are rebroadcast on Wednesday at 7:00 p.m. on Cox Communications Channel 851, AT&T U-Verse Channel 99, and can be viewed on the internet at www.avcity.org.

MITZI ORTIZ
CITY MANAGER

SCOTT C. SMITH
CITY ATTORNEY

JANET MARTINEZ
CITY CLERK

**PLEASE SILENCE ALL CELL PHONES AND OTHER
ELECTRONIC EQUIPMENT WHILE CITY COUNCIL IS IN SESSION**

CALL TO ORDER: Convene Special Meeting

STUDY SESSION:

SALES TAX PRESENTATION AND FY 2025-26 DRAFT BUDGET

[Sales Tax Presentation](#)

[FY 2025-26 Draft Budget Presentation](#)

CALL TO ORDER: Convene Regular Meeting

ROLL CALL

PLEDGE OF ALLEGIANCE:

1. SPECIAL PRESENTATIONS:

1.1 PROCLAMATION - FAIR HOUSING MONTH

1.2 PROCLAMATION - DONATE LIFE MONTH

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

3. COMMUNITY INPUT:

Members of the public wishing to address the City Council are requested to complete and submit to the City Clerk a "Request to Address City Council" form available at the entrance to the City Council Chambers. In compliance with the Brown Act, no discussion or action may be taken on comments received at this time, except the City Council may briefly respond to statements made or questions posed. Comments are limited to three (3) minutes per speaker.

4. CONSENT CALENDAR:

All matters listed on the Consent Calendar will be acted upon by one vote unless members of the City Council, or staff request a matter to be discussed and/or removed from the Consent Calendar for separate action. Items removed from the Consent Calendar will be discussed and voted upon immediately following City Council action on the remainder of the Consent Calendar.

4.1 WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been ready by title, and further reading is waived.

4.2 APPROVAL OF MINUTES

Recommended Action: Approve the minutes as submitted for the February 26, 2025 and March 5, 2025 Special and Regular Meetings.

[Draft Minutes - March 19, 2025 Special Meeting](#)

[Draft Minutes - March 19, 2025 Regular Meeting](#)

4.3 ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between February 28, 2025, and March 13, 2025, in the amount of \$936,619.32.

[Staff Report](#)

[Attachment 1 - Accounts Payable Report](#)

4.4 TREASURER'S STATEMENT – FEBRUARY 2025

Recommended Action: Receive and file the February 2025 Treasurer's Statement.

[Staff Report](#)

[Attachment 1 - February 2025 Treasurers Statement](#)

5. PUBLIC HEARINGS:

None.

6. DISCUSSION:

6.1 BIKE LANE DISCUSSION

Recommended Action:

1. Receive Staff presentation; and
2. Provide direction to Staff regarding bike lane improvement implementation timeline.

[Staff Report](#)

[Attachment 1 - Presentation](#)

6.2 CITY OF ALISO VIEJO FLAG DISPLAY RESOLUTION (MUNZING)

Recommended Action: Adopt City of Aliso Viejo Flag Display Resolution.

[Staff Report](#)

[Attachment 1 - Resolution](#)

7. CITY MANAGER' S REPORT:

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

9. ADJOURNMENT:

The next regularly scheduled City Council meeting is April 16, 2025.

City of Aliso Viejo

*City Council Meeting
Sales Tax Trends Update
April 2, 2025*

HdL Companies





ABOUT HdL COMPANIES

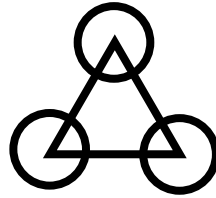
**PROUD
TO SERVE**

CITIES, COUNTIES &
SPECIAL DISTRICTS
FOR

40+ YEARS

100%

**EMPLOYEE
OWNED**



TRIFECTA

Superior service
Increased revenue
Decreased costs



COMPLIANCE

HdL helps clients reduce risk
by keeping current with
ever-changing legislation



RESULTS

Average city growth
rates are ~3%,
HdL clients are 2x that!

800+

Municipal
Clients

\$3billion+

Recovered
revenue

99.6%

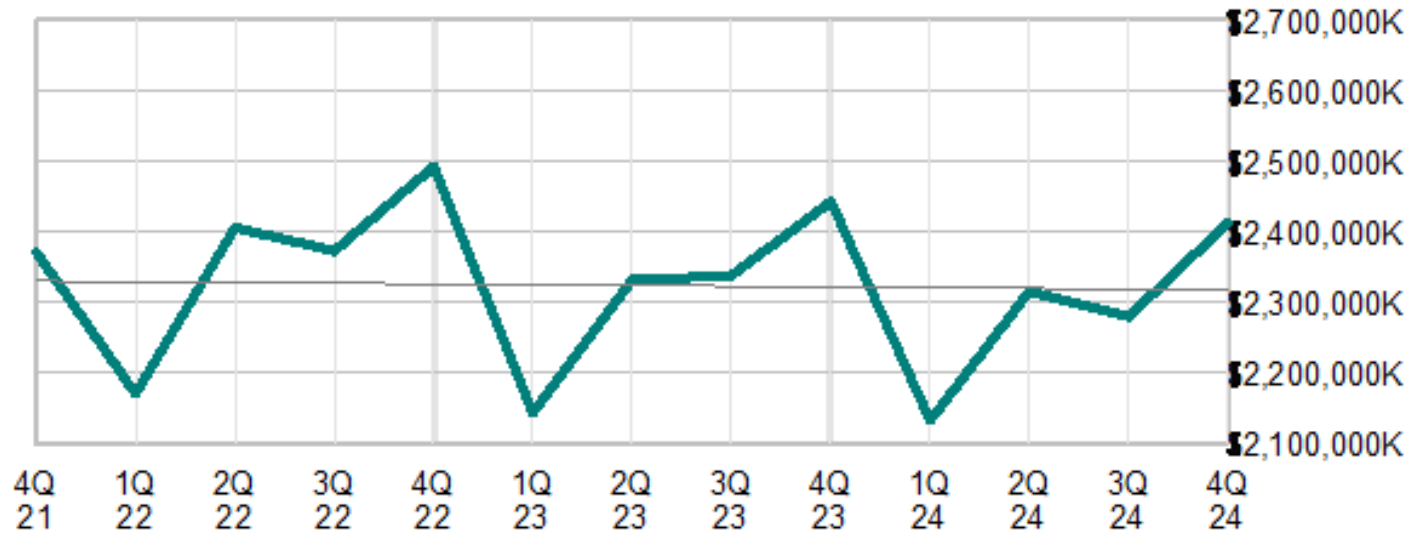
Avg. Client
Retention

Aliso Viejo Sales Tax Rate Breakdown

State General Fund	3.9375 %
City/County General Fund (Bradley-Burns)	1.0000 %
County Public Safety (Prop 172)	0.5000 %
County Realignment (Mental Health/Welfare/Public Safety)	1.5625 %
Countywide Transportation Fund	0.2500 %
Orange County Local Transportation Authority (OCTA) (OCTA)	0.5000 %
Total Rate	7.7500 %

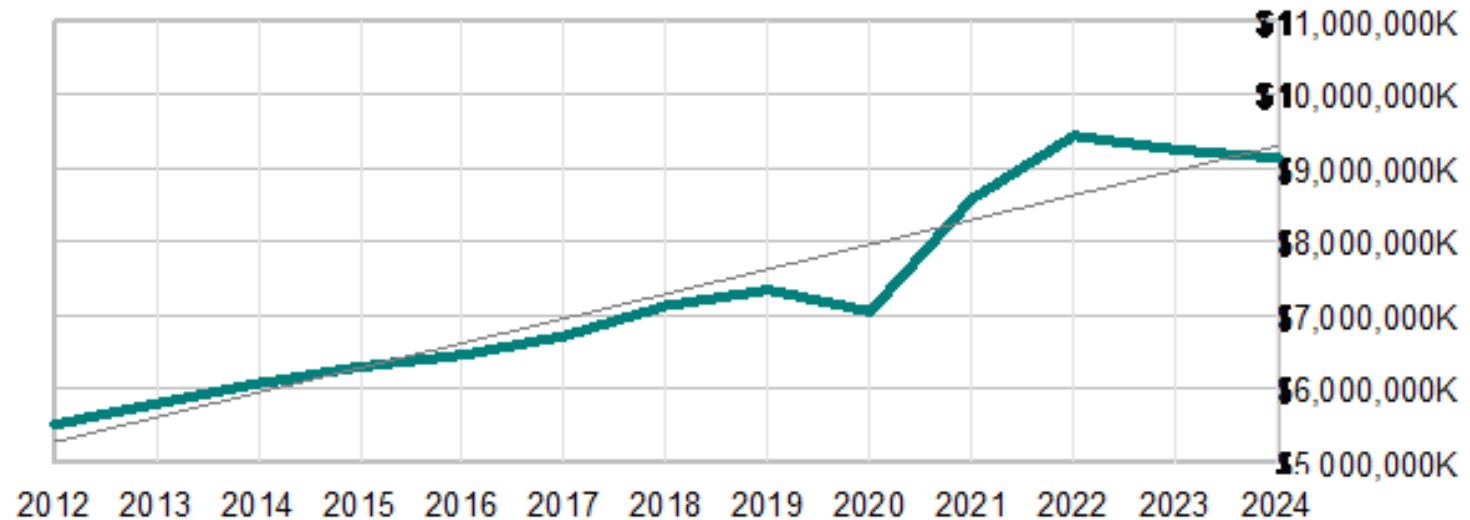


Statewide Sales Tax Trends



Quarterly
Results

Calendar
Year
Results





Statewide – Major Industry Groups

Calendar
Year
Results

State & County Pools

Business And Industry

Count: 359,599

General Consumer Goods

Count: 393,914

Autos And Transportation

Count: 83,777

Restaurants And Hotels

Count: 153,960

Building And Construction

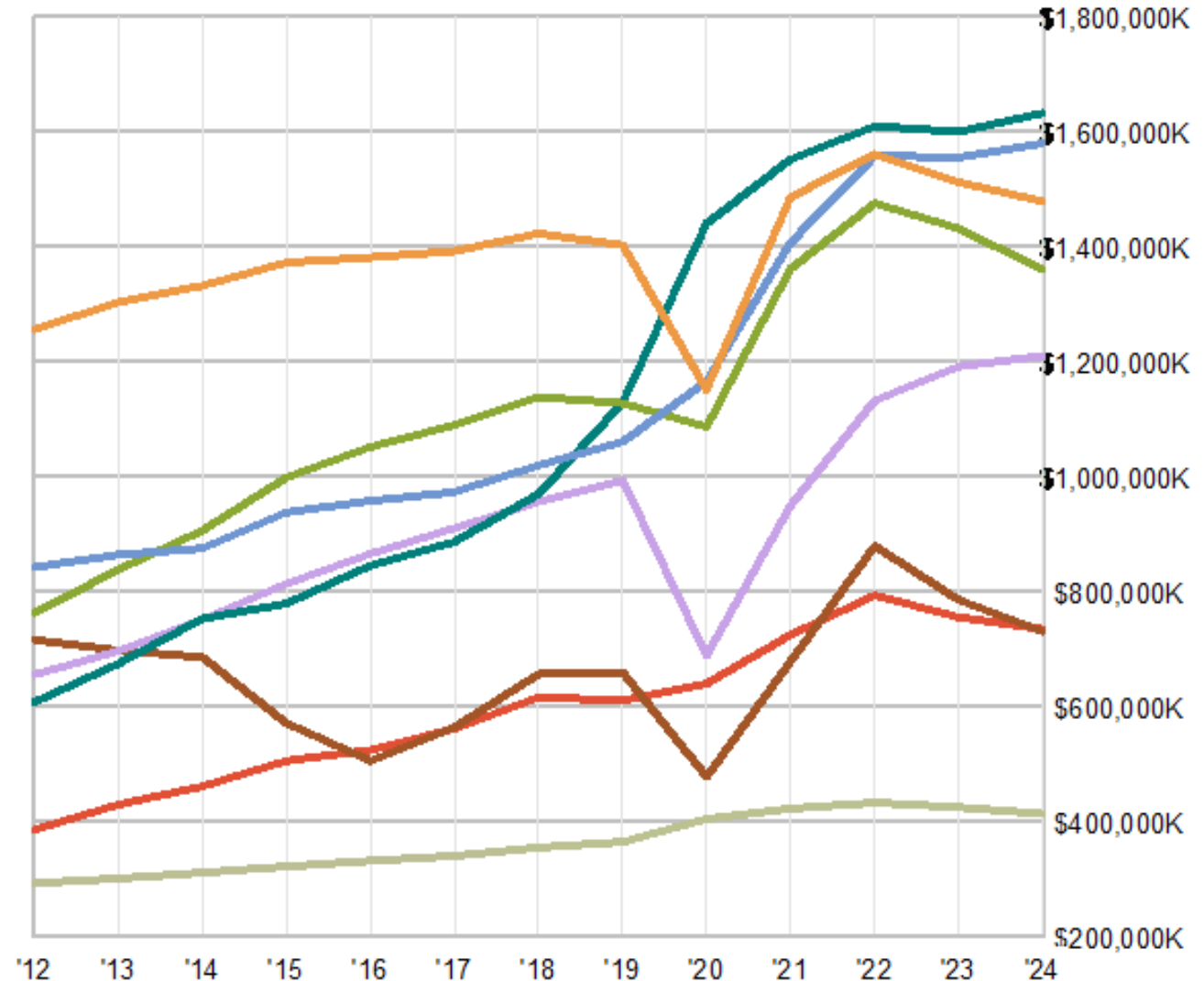
Count: 35,489

Fuel And Service Stations

Count: 14,557

Food And Drugs

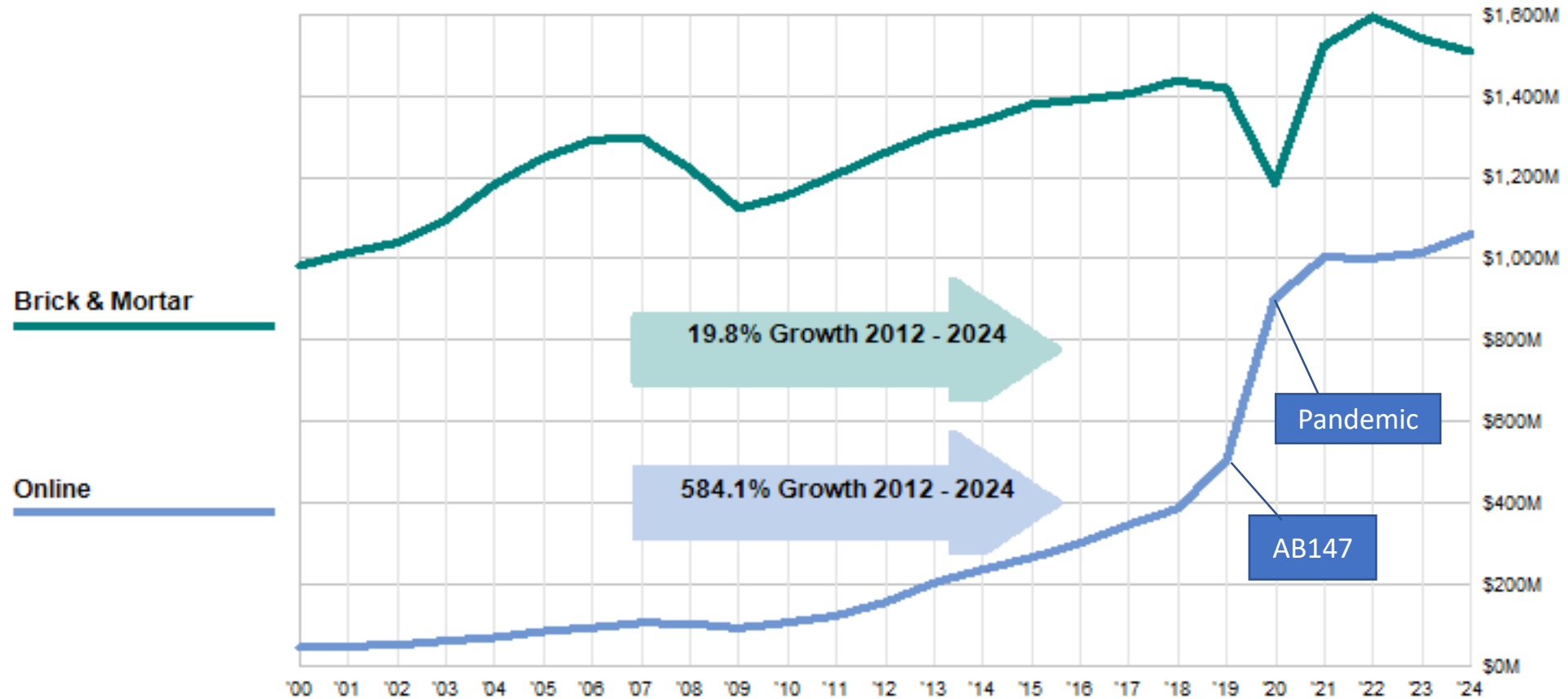
Count: 40,659





Online vs Brick & Mortar: Trend

Local 1% Sales Tax by Calendar Year



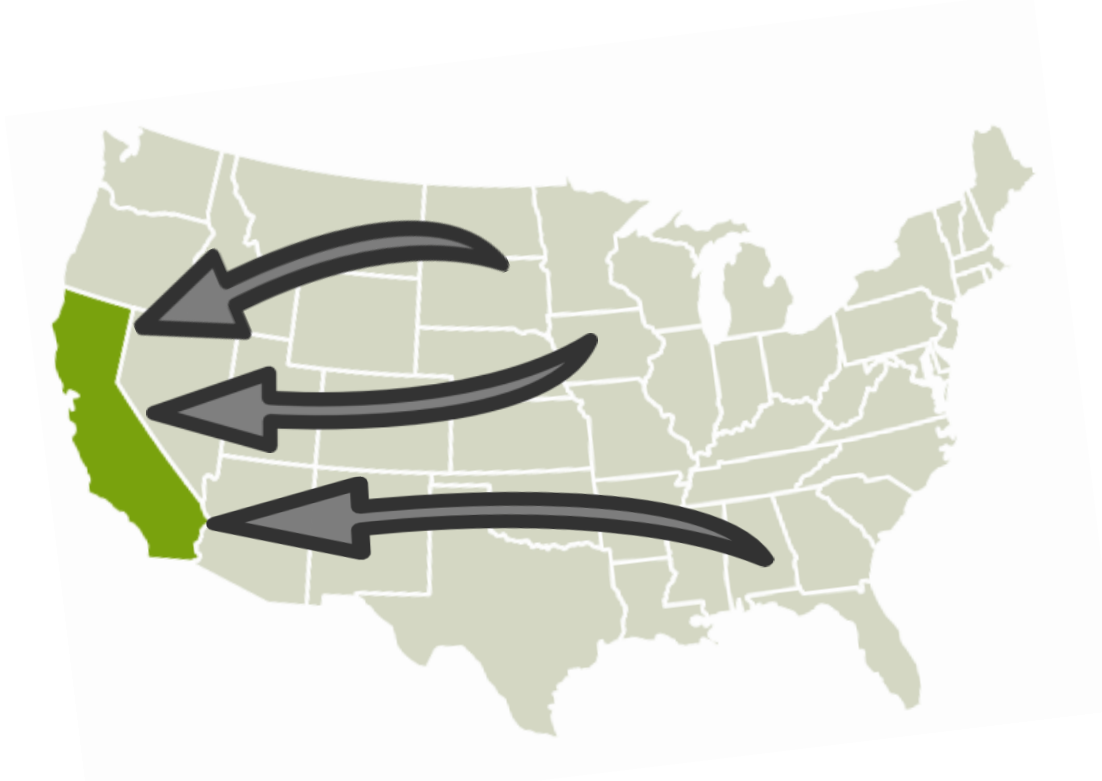
Legend:

Brick & Mortar - Statewide General Consumer Goods from Place-of-Sale locations

Online - Statewide General Consumer Goods from Fulfillment Centers and County Use-Tax Pool Allocations



What is Use Tax?



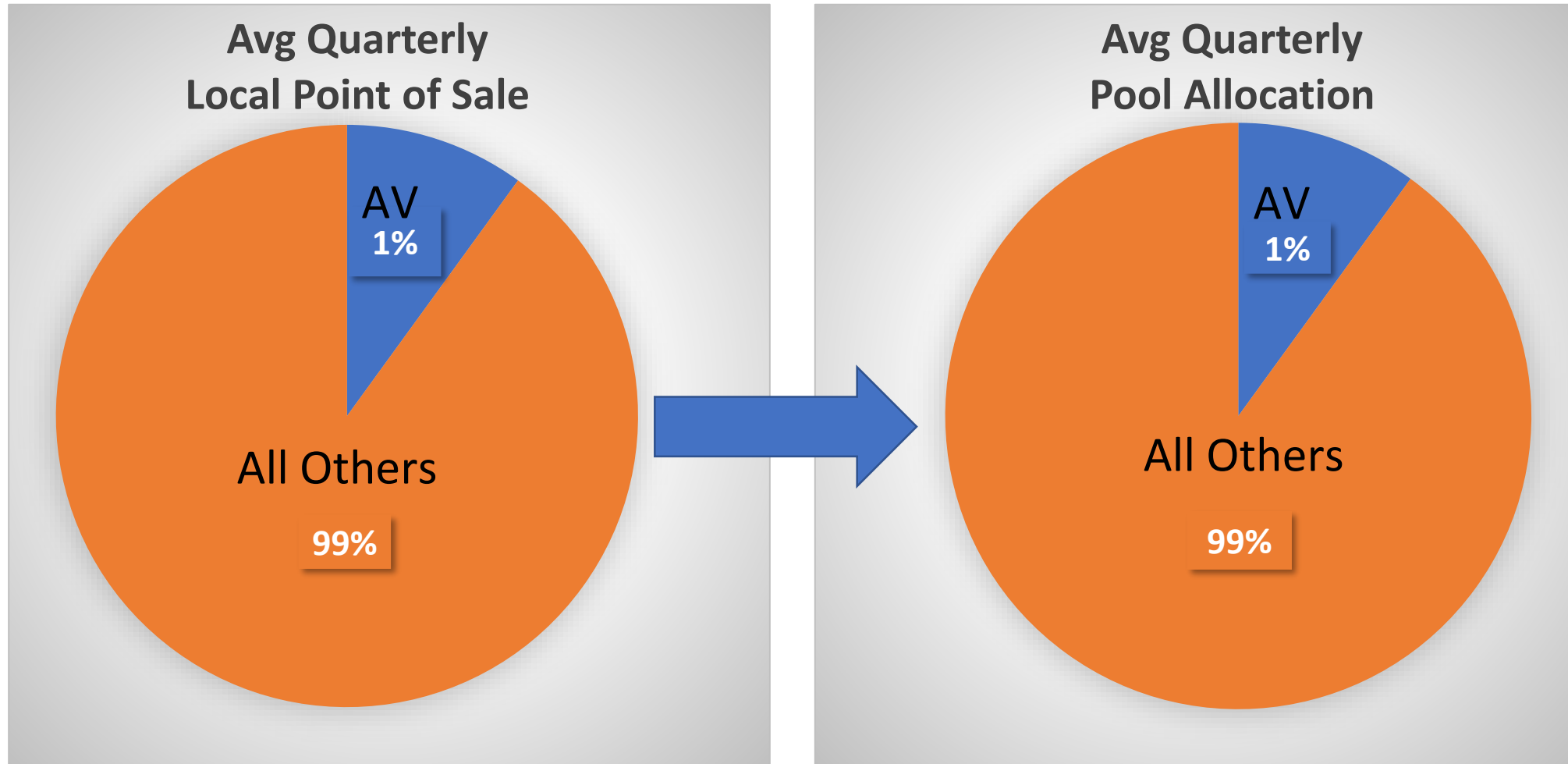
Use Tax:

- Charged on goods sold to California customers from out-of-state retailers
- When a point-of-sale location can not be determined
- Allocated to individual countywide pools where goods first used

HOW IS USE TAX DISTRIBUTED?

The tax is distributed to all county agencies from the pool, based on their pro-rata share of sales tax or directly to local agency when above \$500,000

ALLOCATION OF COUNTYWIDE USE TAX POOL





Major Industry Group Breakdown	City of Aliso Viejo	Statewide
Gas Stations & Fuel	44%	8%
County Pool(s)	17%	18%
Business & Industry	11%	17%
Restaurants	10%	13%
General Consumers	10%	17%
Autos	4%	15%
Food & Drugs	3%	5%
Building & Const.	1%	8%



Aliso Viejo

Major Industry Groups - 13 Quarter Trend

Fuel And Service Stations
Count: 17

State & County Pools

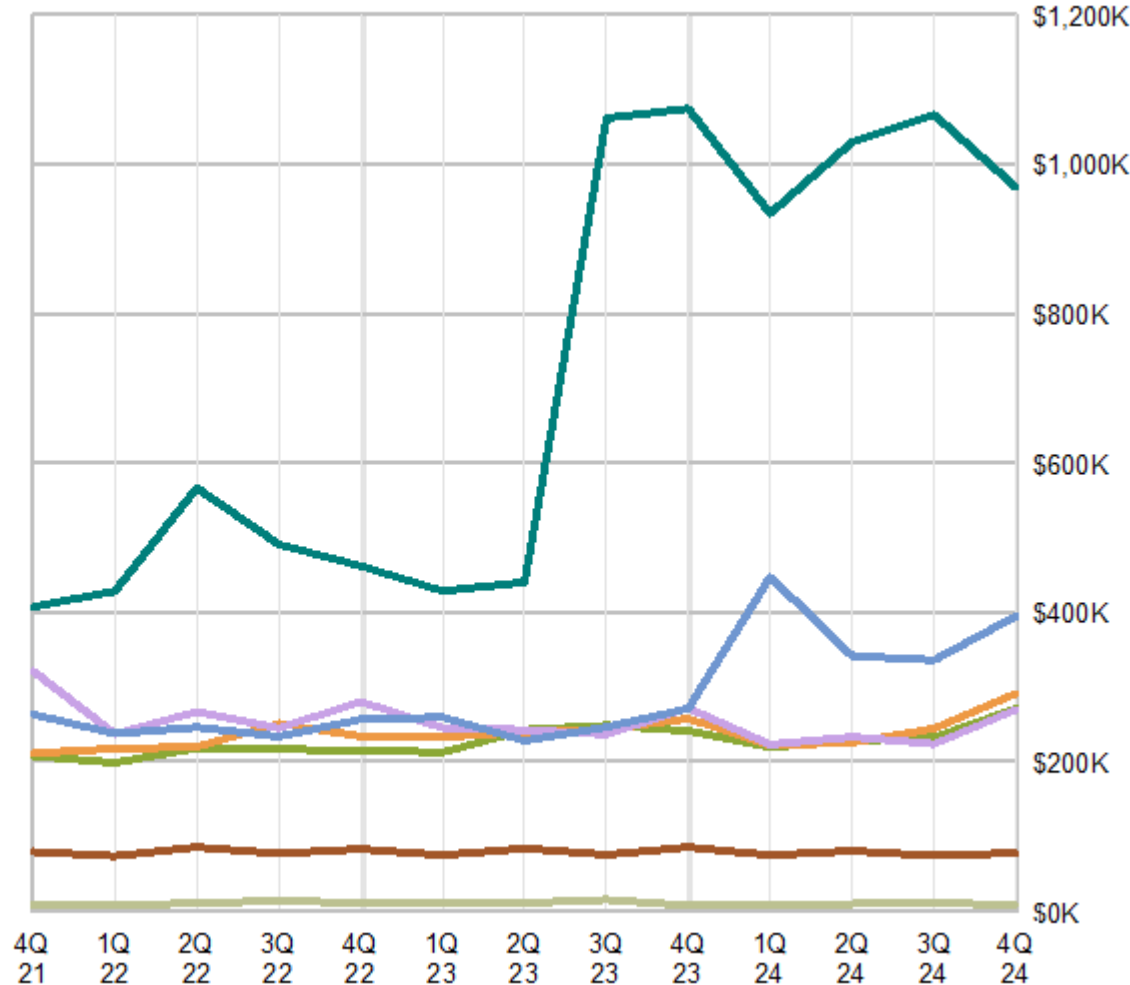
Business And Industry
Count: 461

Restaurants And Hotels
Count: 113

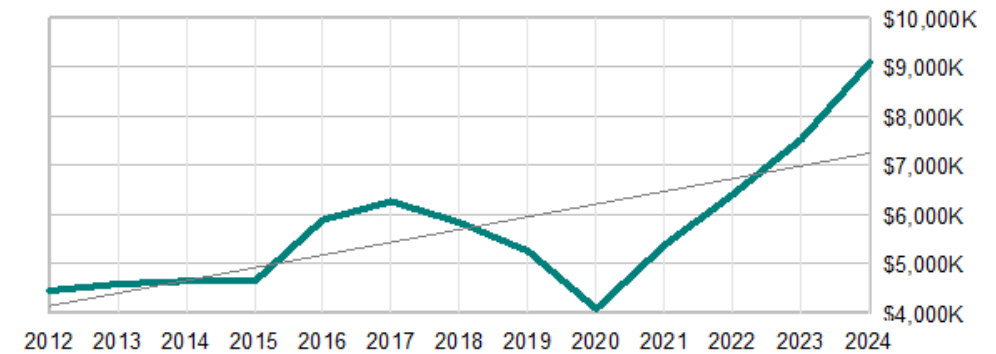
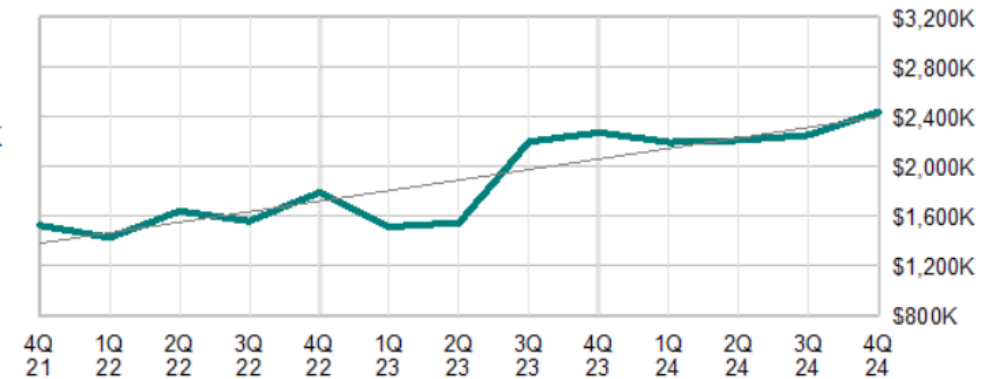
General Consumer Goods
Count: 432

Food And Drugs
Count: 21

Building And Construction
Count: 28



CITY TOTAL



By Calendar Year

* Some data withheld due to confidentiality *



Thank you!

Bobby Young, Director of Client Services

byoung@hdlcompanies.com

HdL[®] Companies



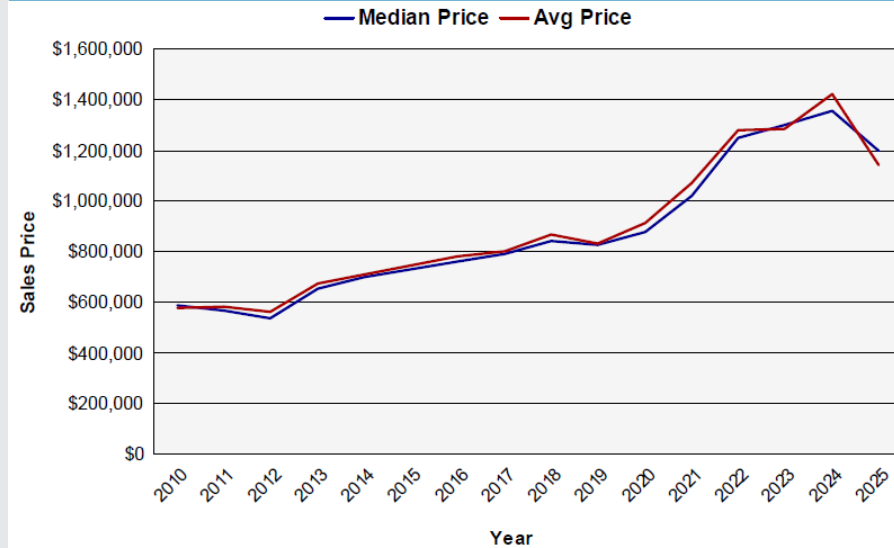
Fiscal Year 2025-26 Draft Annual Budget

City Council Study Session
April 2, 2025

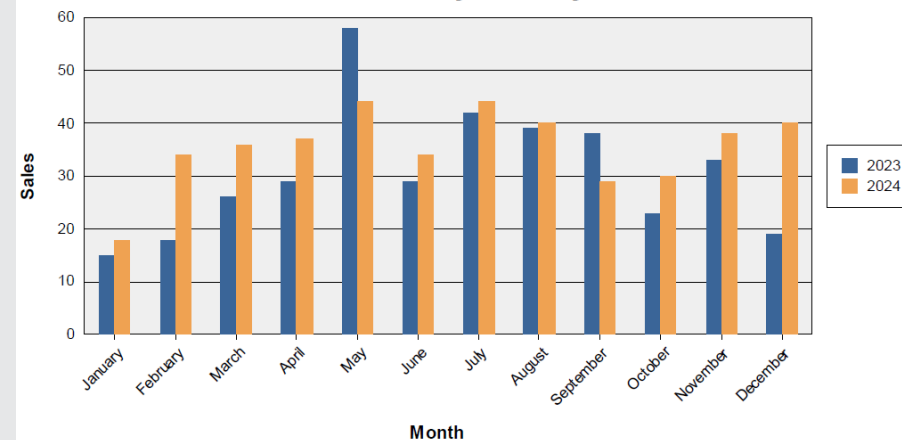
FY 2025-26 General Fund Estimated Revenues

- Property Tax - \$10.3M
 - Higher interest rates
 - Decrease in sales activity
 - Lower median home prices
 - Valuation appeals

AV Detached Single Family Residential



Monthly History



FY 2025-26 General Fund Estimated Revenues

- Sales Tax - \$8.5M
 - New Businesses at the Commons
 - Slowing economy
 - Falling fuel prices and demand
 - Consumer Confidence
 - Insurance Costs
 - Housing Costs
 - Tariffs
 - Inflation
 - Does not include potential EFUEL growth
 - Additional \$2.0 million sales tax revenue
 - Potential for **additional** net income of \$600K to the General Fund

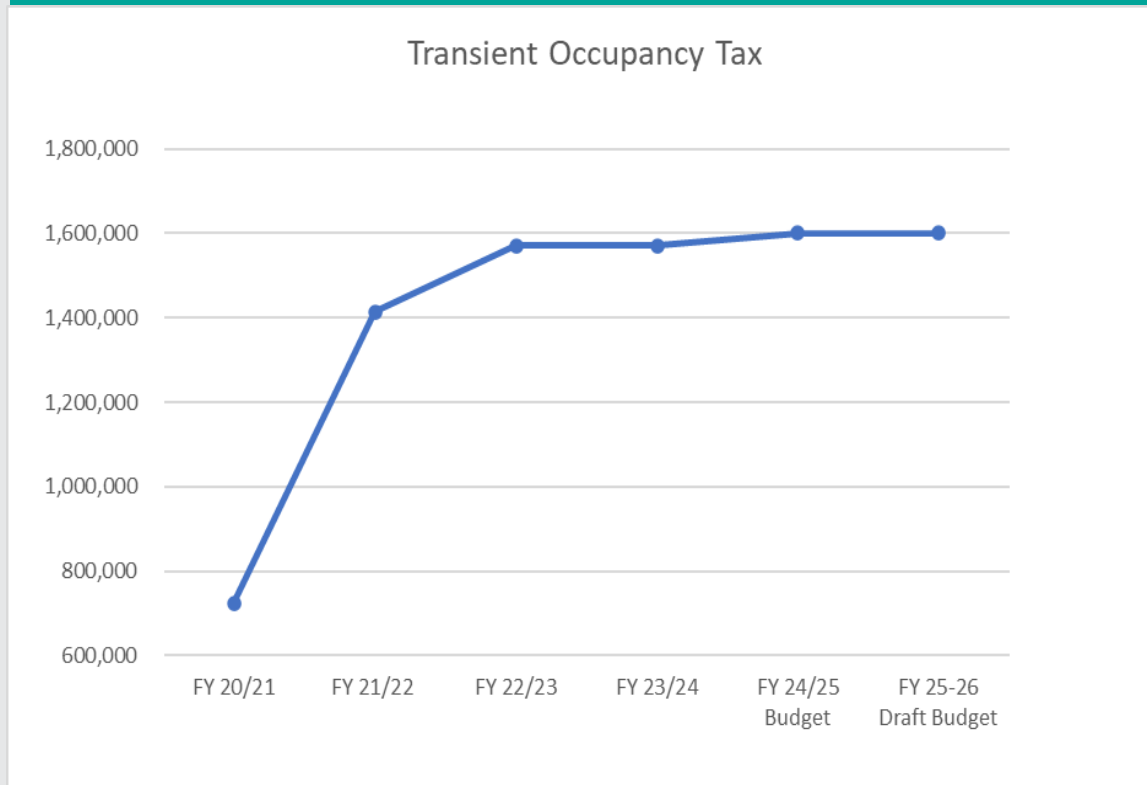


TOP 25 PRODUCERS

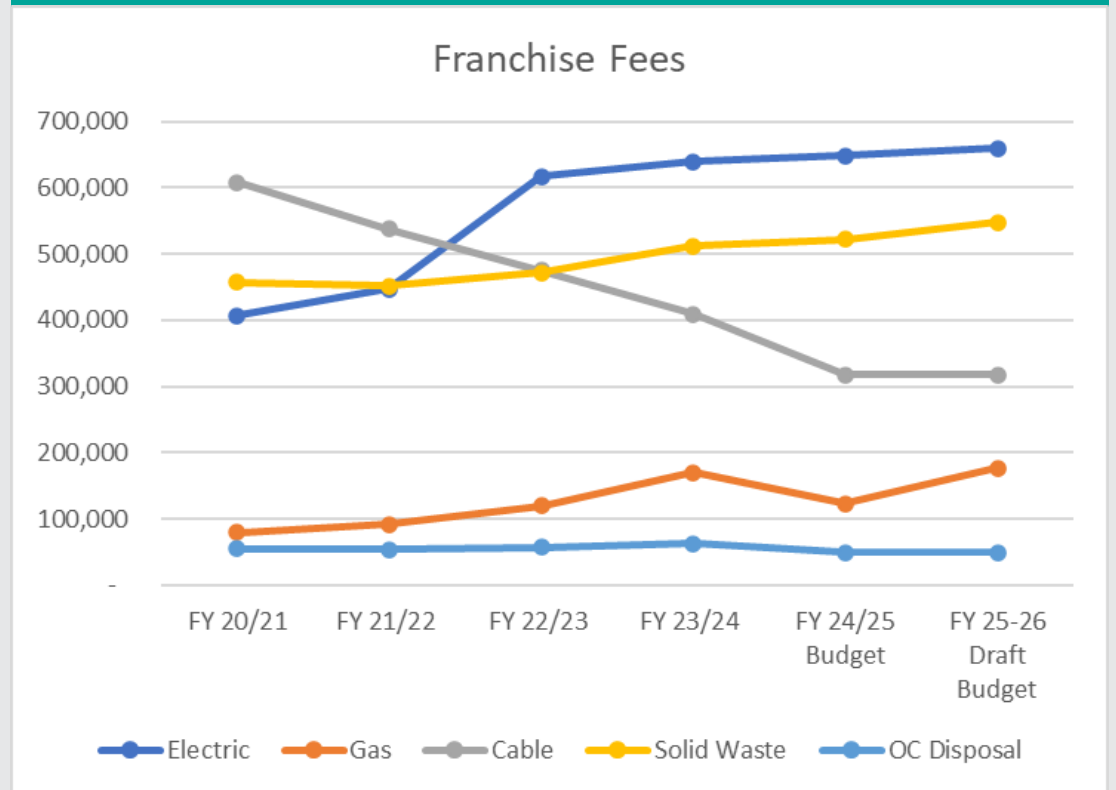
76	Shell
Barnes & Noble	Stater Bros
Chevron	Target
Chick Fil A	TJ Maxx
Circle K/Mobil	Trader Joe's
CVS Pharmacy	Tucker Tire
Efuel	Vertos Medical
Eureka Aliso Viejo	
Hunt & Sons	
Johnson Matthey	
Stationary Emissions	
Control	
K R Services 76	
Metagenics	
Microvention	
North Star Imaging	
Pepsico Beverage Sales	
Petsmart	
Raising Cane's	
Ralphs	

FY 2025-26 General Fund Estimated Revenues

Transient Occupancy Tax - \$1.6M



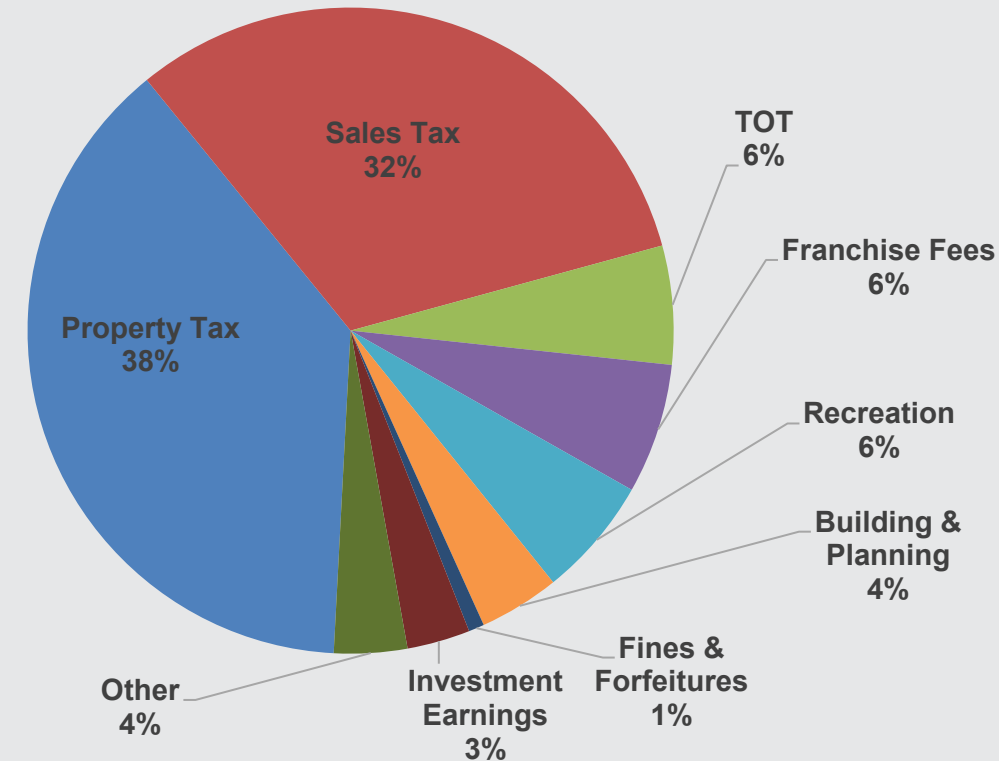
Franchise Fees - \$1.8M



FY 2025-26 General Fund Estimated Revenues

General Fund Resources		FY 2023-24 Actuals	FY 2024-25 Adopted Budget	FY 2025-26 Draft Budget
Property Tax	\$	9,911,102	\$ 10,179,100	\$ 10,319,100
Sales Tax		8,359,623	8,900,000	8,520,000
TOT		1,570,575	1,600,000	1,600,000
Franchise Fees		1,793,611	1,661,670	1,753,000
Recreation		1,593,376	1,685,500	1,620,000
Building & Planning		1,240,630	1,100,000	1,085,000
Fines & Forfeitures		296,430	185,000	210,000
Investment Earnings		708,216	495,000	850,000
Other ¹		2,700,363	944,049	985,507
Total Resources	\$	28,173,926	\$ 26,750,319	\$ 26,942,607

General Fund Resources



General Fund Expenditures

- Salaries & Benefits
 - COLA - 3.1% (Full-time & Part-time employees)
 - CalPERS Unfunded Pension Liability - \$158,270
 - Cafeteria Allowance
- Economic Development - \$50,000
- Master Fee Schedule Study - \$50,000
- Insurance Premiums - 5-25% Increase Estimated - \$475,000
- Budget Reductions Over \$600K

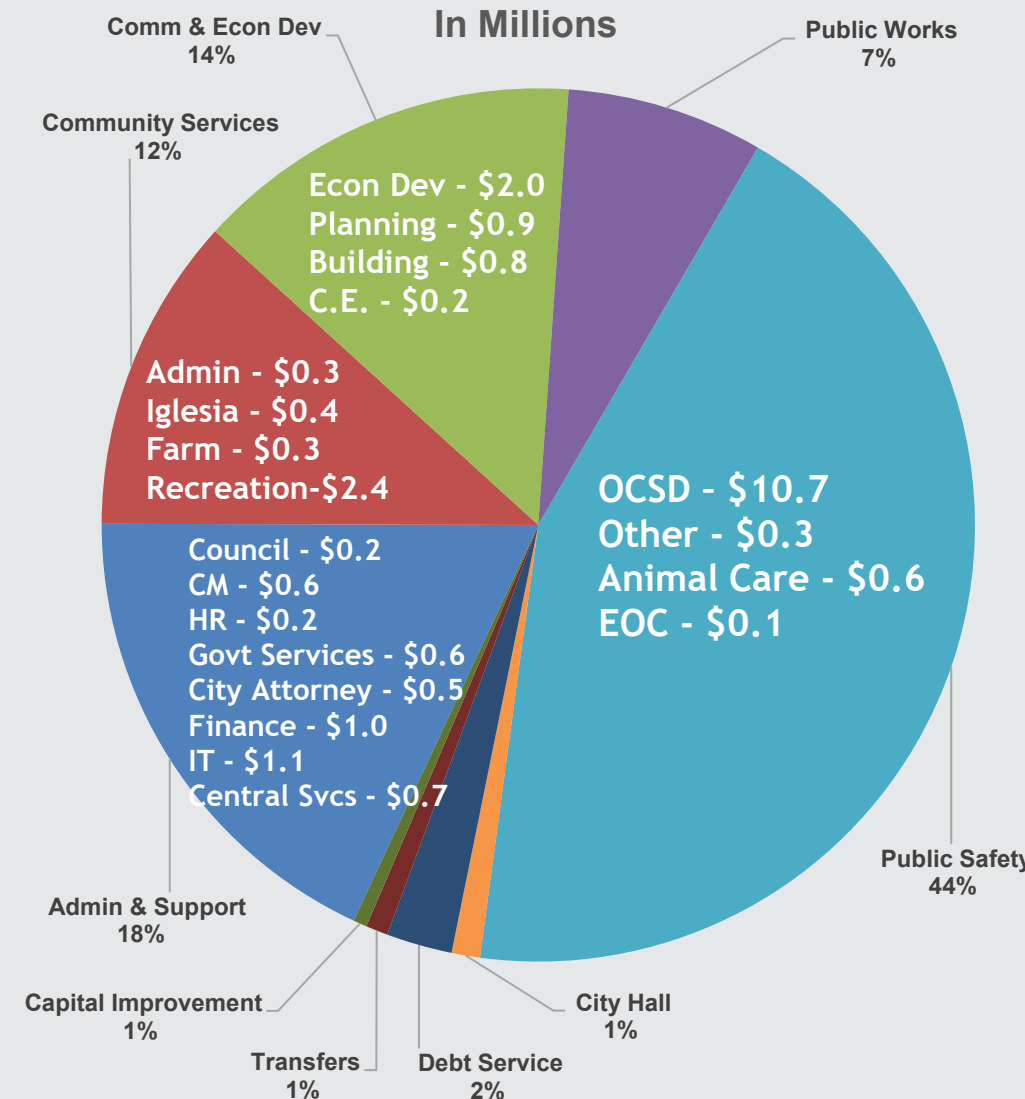
General Fund Budget Reductions

- Professional Services
- OCSD
 - Continue to freeze motor position
 - Full-Time EOC to Part-Time
- PHLA Grant Offset
 - OCSD Behavior Health Bureau Costs
 - Affordable Housing Units
- Recreation
 - Partnership with AVCA/Camps
 - Misc Supplies

Proposed Budget Reductions	Amount
Wages - OT (Finance)	\$ 5,000
Professional Services / Misc	
Finance	10,000
Comm Dev.	56,500
Public Works	25,000
IT	10,000
Legal	11,000
OCSD Contract	
Freeze Motor Officer	346,000
EOC (Reduce to Part-Time)	143,488
PHLA Grant Offset	52,792
Recreation	19,395
Total Reductions	\$ 679,175

FY 2025-26 General Fund Appropriations

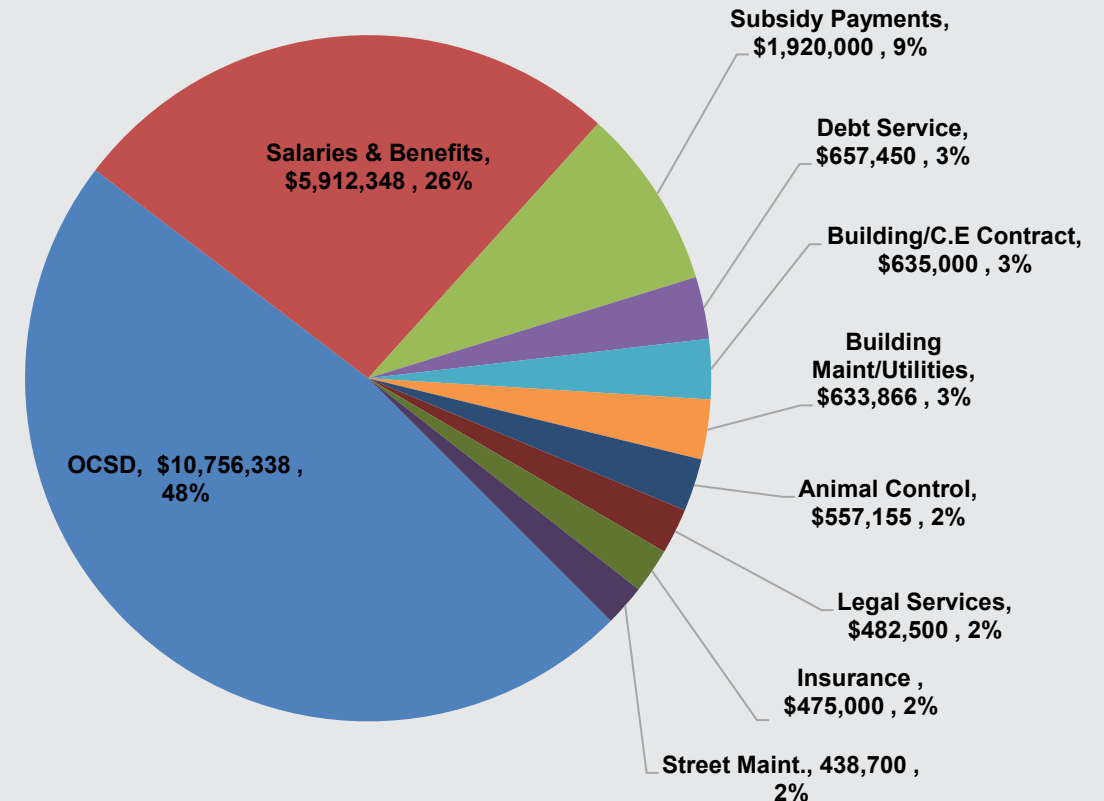
General Fund Appropriations	FY 2023-2024 Actuals	FY 2024-25 Adjusted Budget	FY 2025-26 Draft Budget	% Change from FY 24-25
Admin & Support	\$ 4,978,006	\$ 4,976,449	\$ 4,879,209	-2%
Community Services	2,743,811	3,165,132	3,154,207	0%
Comm & Econ Dev	3,982,795	4,136,826	3,873,498	-6%
Public Works	1,724,588	1,914,500	2,022,627	6%
Public Safety	10,005,398	11,332,287	11,748,743	4%
City Hall	201,147	251,290	283,305	13%
Debt Service	655,795	658,050	657,450	0%
Transfers	159,252	201,402	220,950	10%
Total Operating	\$ 24,450,792	\$ 26,635,936	\$ 26,839,989	1%
Capital Improvement	267,472	526,000	135,000	-74%
Total General Fund	24,718,264	\$ 27,161,936	\$ 26,974,989	-1%



FY 2025-26 General Fund Appropriations

FY 25-26			
Rank	Expenditure	Draft Budget	% of Total
1	OCSD	\$ 10,756,338	40%
2	Salaries & Benefits	\$ 5,912,348	22%
3	Subsidy Payments	\$ 1,920,000	7%
4	Debt Service	\$ 657,450	2%
5	Building/C.E Contract	\$ 635,000	2%
6	Building Maint/Utilities	\$ 633,866	2%
7	Animal Control	\$ 557,155	2%
8	Legal Services	\$ 482,500	2%
9	Insurance	\$ 475,000	2%
10	Street Maint.	438,700	2%
Top 10 City Expenditures		\$ 22,468,357	83%
Total Budget		\$ 26,974,989	100%

Top 10 City Expenditures



FY 2025-26 Capital Improvement Program

• Ranch Wood Sealing -	\$ 75,000
• Aquatic Center Pool Pump -	40,000
• Wetlands -	<u>20,000</u>
Total	\$135,000
• Other Considerations*	
• City Hall Carpet -	\$150,000
• AV Center Flooring -	175,000
• Aquatic Center Locker Room -	40,000
• Aquatic Center Pool Plaster -	85,000
• Iglesia Community Center Patio Roof	<u>10,000</u>
	\$ 460,000*

*Not yet included in FY 25-26 Budget

FY 2025-26 General Fund Summary

FY 2025-26 General Fund Budget

	Proposed Draft Budget	Proposed Draft Budget w/out COLA*
Resources	\$ 26,942,607	\$ 26,942,607
Appropriations	(27,519,164)	(27,384,434)
Operating Surplus (Deficit)	\$ (576,557)	\$ (441,827)
Proposed Budget Reductions	679,175	679,175
Estimated Year-End	\$ 102,618	\$ 237,348
Capital Improvement	135,000	135,000
Use of Reserves	(135,000)	(135,000)
Estimated Beginning Fund Balance	\$ 38,470,142	\$ 38,470,142
Estimated Year-End Fund Balance	\$ 38,437,760	\$ 38,572,490
Estimated Change in Fund Balance	\$ (32,382)	\$ 102,348
% Change in Fund Balance	-0.1%	0.3%

*COLA Cost Estimated \$134,730 for all employees

FY 2025-26 General Fund Summary

FY 2025-26 General Fund Budget

	Proposed Draft Budget	Proposed Draft Budget w/ EFUEL Growth
Resources	\$ 26,942,607	\$ 28,942,607
Appropriations	(27,519,164)	(28,919,164)
Operating Surplus (Deficit)	\$ (576,557)	\$ 23,443
Proposed Budget Reductions	679,175	679,175
Estimated Year-End	\$ 102,618	\$ 702,618
Capital Improvement	135,000	135,000
Use of Reserves	(135,000)	(135,000)
Estimated Beginning Fund Balance	\$ 38,470,142	\$ 38,470,142
Estimated Year-End Fund Balance	\$ 38,437,760	\$ 39,037,760
Estimated Change in Fund Balance	\$ (32,382)	\$ 567,618
% Change in Fund Balance	-0.1%	1.5%

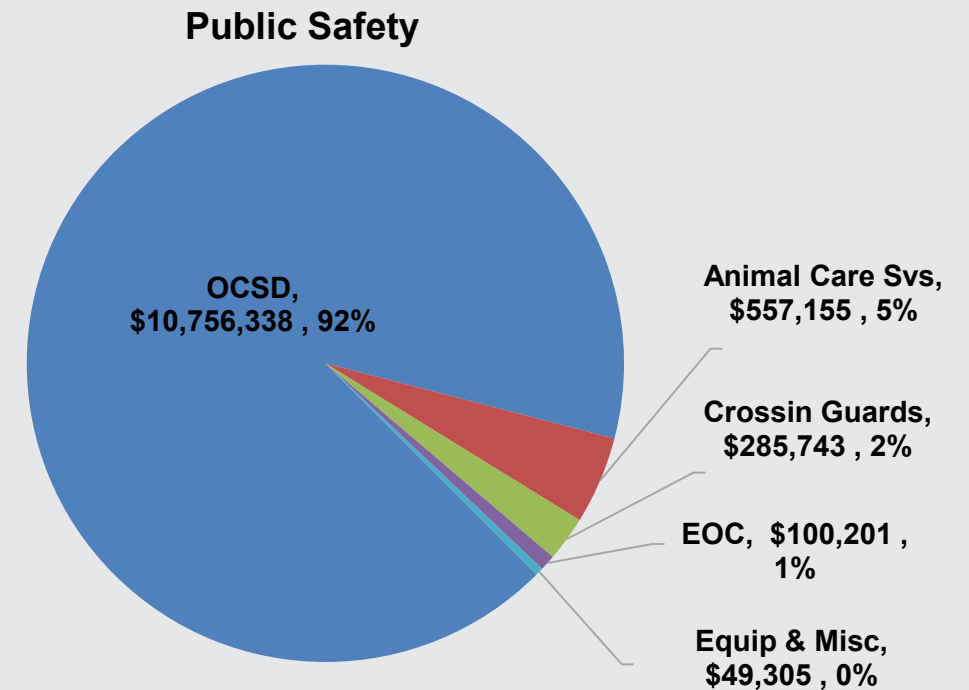
Departmental Budgets

Public Safety

Top Expenditures

- Law Enforcement - OCSD Contract
- Animal Care Services (Est. 5% Increase)
- Crossing Guards (3% Increase)
- Emergency Management

Expenditure By Category - \$11.8M



Public Safety - OCSD Contract

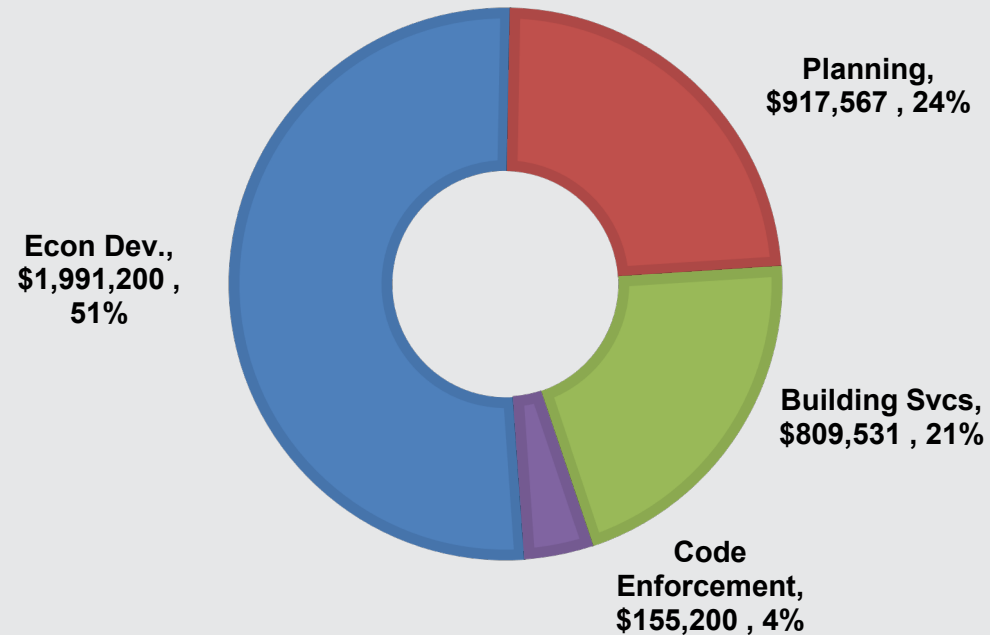
- Direct Positions
 - 1 Captain
 - 1 Administrative Sergeant
 - 1.33 Patrol Sergeant (Shared with LW)
 - 1.5 Investigators (Shared with LW)
 - 15 DS II Patrol
 - 0.65 School Resource Ofc/Motor (Share with LN)
 - 2 DS II Motor Officer*
 - *Continue to freeze 1 Motor Officer Position*
 - 2 Comm Svcs Officer
- 15.9 Regional/Shared Staff

OCSD Contract		Amount
Total Contract Cost (1st Est.)		\$ 11,391,926
Less: Freeze Motor Officer Position		(361,000)
Add: Motorcycle Equipment		45,000
Add: Hybrid SRO/Motor Position		15,000
Less: Emergency Mgmt Coord.		(198,139)
Revised Contract Cost (Est.)		10,892,787
Early Payment Savings		(27,071)
Public Safety Fund		(72,686)
PHLA Grant Offset		(36,692)
Total Cost to General Fund		\$ 10,756,338

Community & Economic Development

- Planning
- Building and Safety
- Code Enforcement
- Economic Development
- CDBG Administration
- 5 Full-Time Staff
- 4 Contract Staff - (CAA)
 - 1 Building Official
 - 1 Building Inspector
 - 1 Sr. Building Inspector
 - 1 Code Enforcement Officer

COMM & ECON DEVELOPMENT

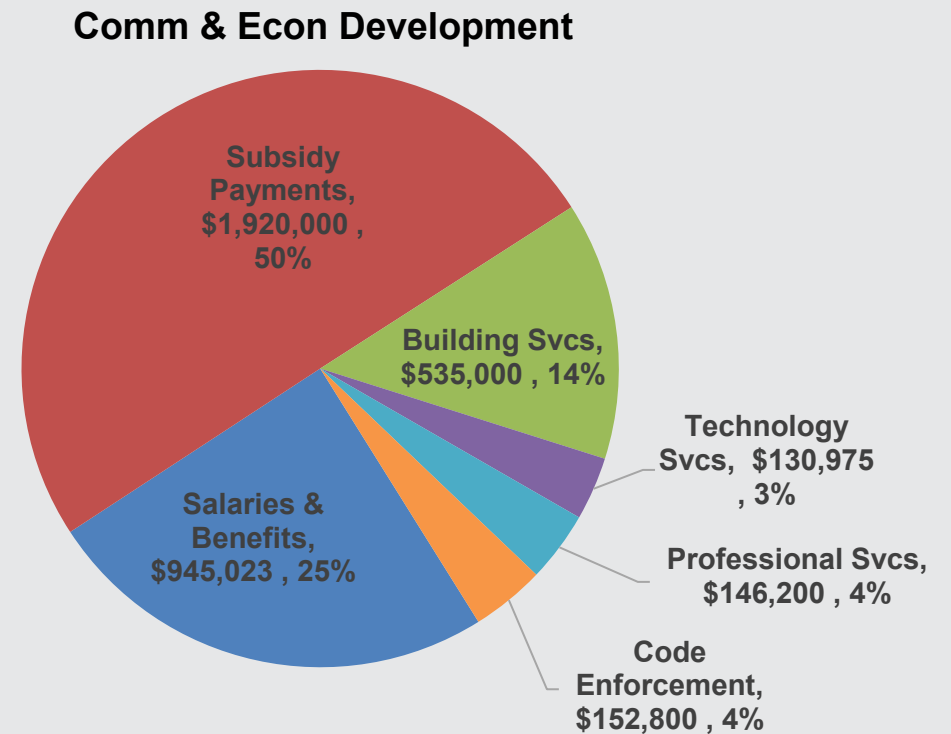


Community & Economic Development

Top Expenditures

- Sales Tax Subsidy Payments - \$1.9M
 - Sales Tax - \$3.2M
 - Net Income - \$1.3M
- Building Services - \$535K
- Permit Software Licensing & Support-\$131K
- Professional Services
 - Fee Study - \$50K
 - Economic Development - \$50K
 - Safety Element - \$20K

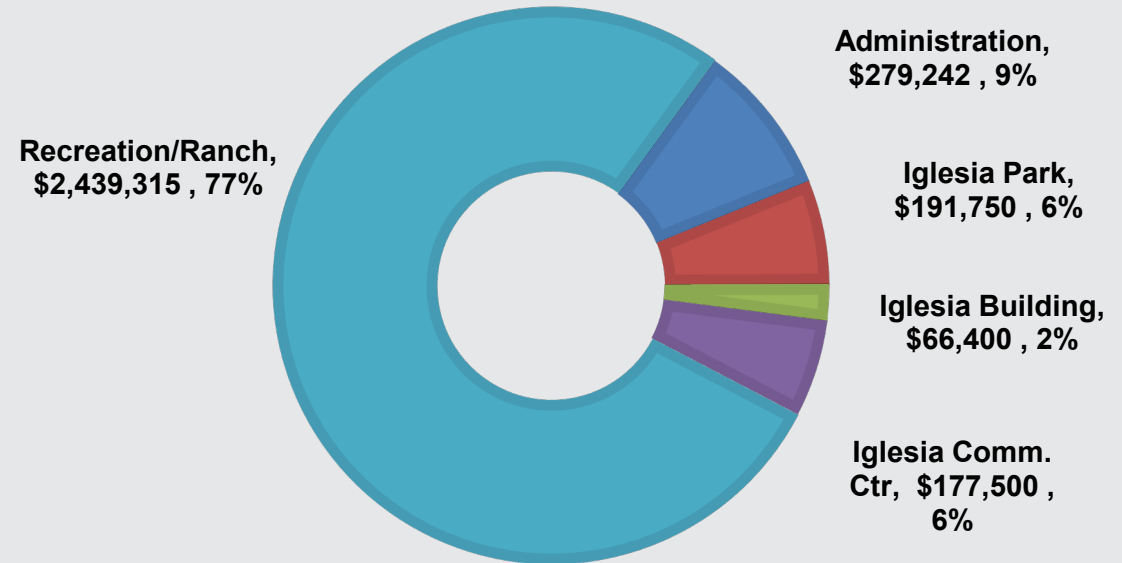
Expenditure By Category - \$3.9M



Community Services

- Recreation/Ranch
 - Summer Camps
 - Free Educational Lectures
 - Recreational Classes
 - Gold Coast Farms
 - Facility Rentals
- City Special Events
- Iglesia Park/Community Center
- 7 Full-Time
- Part-Time Wages & Benefits - \$228,415

COMMUNITY SERVICES

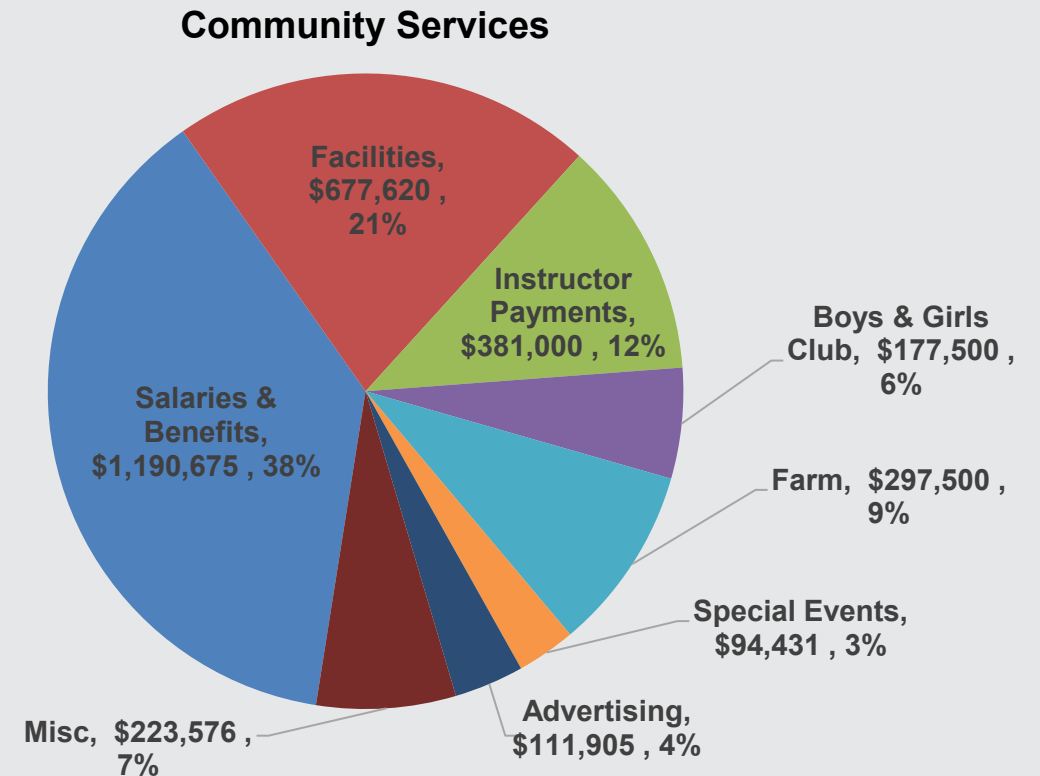


Community Services

Top Expenditures

- Boys and Girls Club - \$178K
- Recreation Facilities - \$678K
 - Building Maintenance
 - Utilities
 - Computer/Technology
- Instructor Payments - \$381K
- Farm - \$298K
- Special Events - \$94K
- Advertising/Promotions - \$112K

Expenditure by Category - \$3.2M



Aliso Viejo Ranch

Revenue	FY 2023-24 Actuals	FY 2024-25 Budget	FY 2025-26 Draft Budget
Facility Revenue	\$ 523,836	\$ 500,000	\$ 500,000
Other Income	80,548	117,500	110,000
Contract Classes	608,509	610,000	600,000
City Camps	129,795	108,000	110,000
Farm	250,689	350,000	300,000
Total Revenue	\$ 1,593,376	\$ 1,685,500	\$ 1,620,000

Expenditure	FY 2023-24 Actuals	FY 2024-25 Adjusted Budget	FY 2025-26 Draft Budget
Salaries & Benefits (75%)	\$ 800,151	\$ 831,094	\$ 890,104
Technology Services	85,737	119,250	116,660
Instructor Payments	390,102	391,000	381,000
Building & Grounds	257,236	290,601	310,110
Advertising & Promotion	89,823	100,000	111,905
City Camp	38,288	64,000	48,000
Supplies	25,602	46,500	44,000
Taxes/Fees/Permits	48,791	57,200	47,200
Summer Scholarship	4,315	6,000	6,000
Training/Memberships	8,666	16,390	18,495
Farm	229,491	345,000	297,500
Subtotal	1,978,202	2,267,035	2,270,974
Debt Service	655,795	658,250	657,450
Capital Improvement	-	-	75,000
Total	\$ 2,633,997	\$ 2,925,285	\$ 3,003,424

Public Works

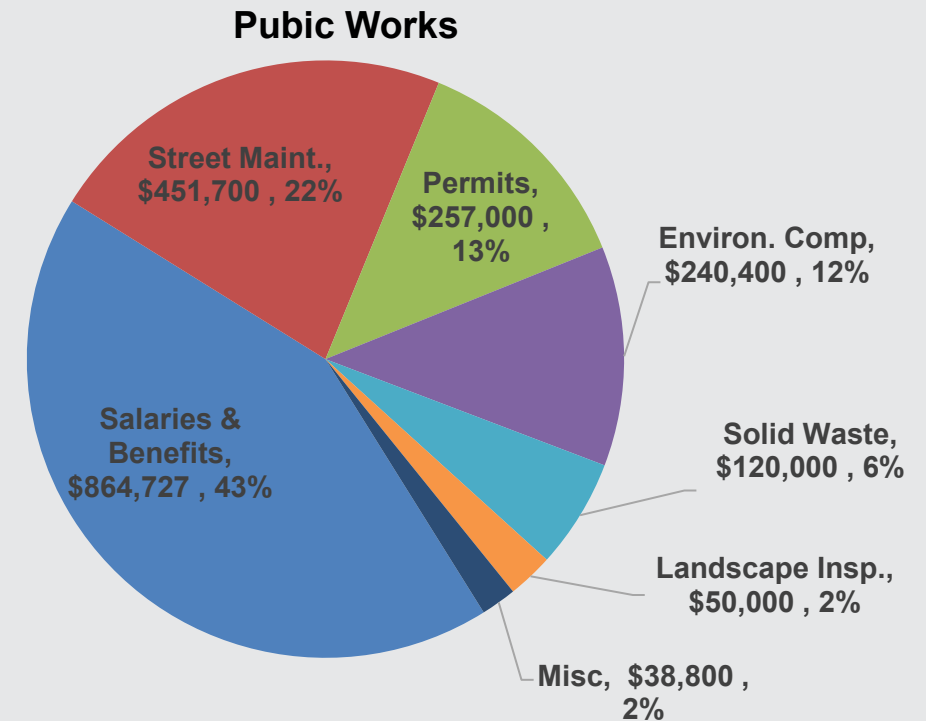
- Engineering Services
- Street Maintenance
- Environmental Compliance
- Facility Maintenance
 - City Hall
 - Iglesia Comm Ctr
 - AV Center
 - Vista Park
 - AV Ranch
 - Iglesia Park
 - Aquatic Center
- Capital Improvement Plan
- 4 Full-Time Staff

Public Works

Top Expenditures

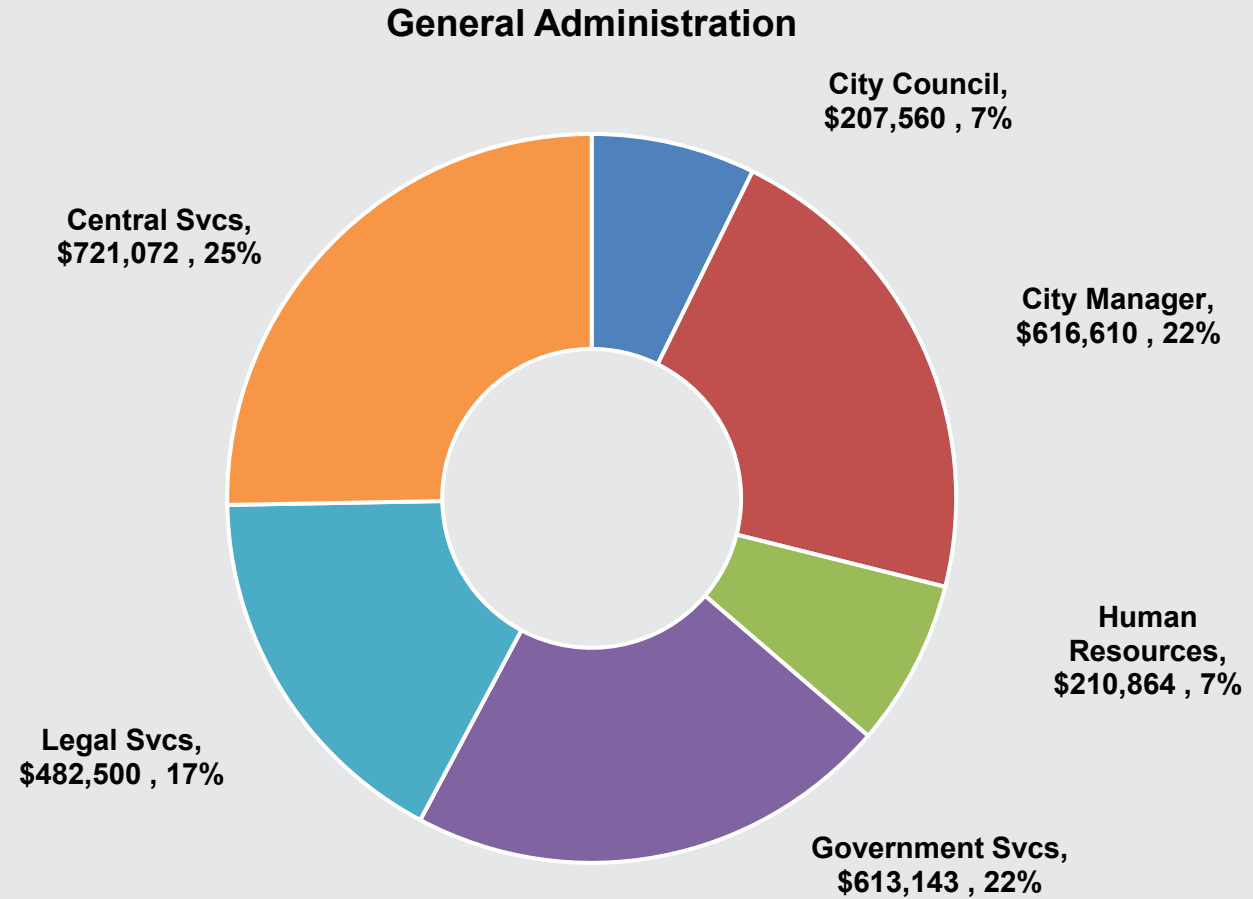
- Street Maintenance (MOE - \$556K)
 - PVM - \$382K
 - Inspections - \$70K
- NPDES Permits - \$257K
- Environmental Compliance
 - Consulting - \$175K
 - Outfall Maintenance - \$66K
- Solid Waste -
 - Franchise Audit - \$60K
 - AB939 Compliance - \$60K
- Landscape Inspections / Arborist - \$50K

Expenditure By Category - \$2.0M



General Administration

- City Council
- City Manager's Office
- Government Services
 - City Clerk
 - Risk Management
- Human Resources
- Legal Services
- Central Services
- 6 Full-Time Staff
- 1 Part-Time Staff

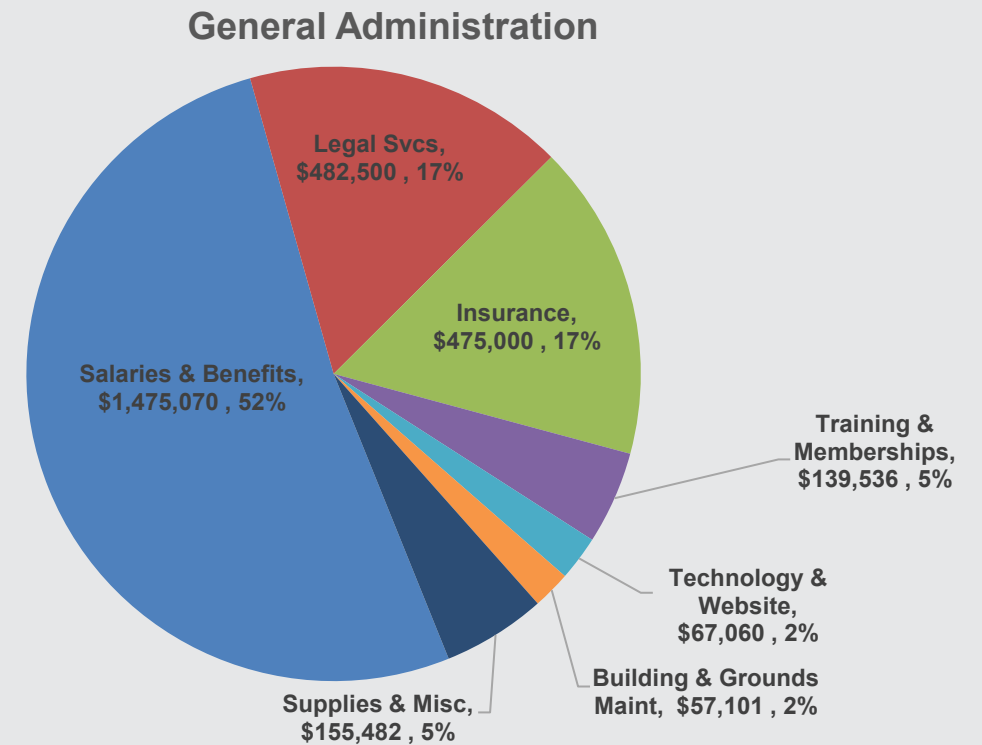


General Administration

Top Expenditures

- Legal Services - \$483K
- Insurance Premiums - \$475K
- Training & Memberships - \$139K
- Building & Grounds Maintenance - \$57K
 - Affordable Housing Units
 - Vista Park

Expenditure By Category - \$2.9M



Information Technology

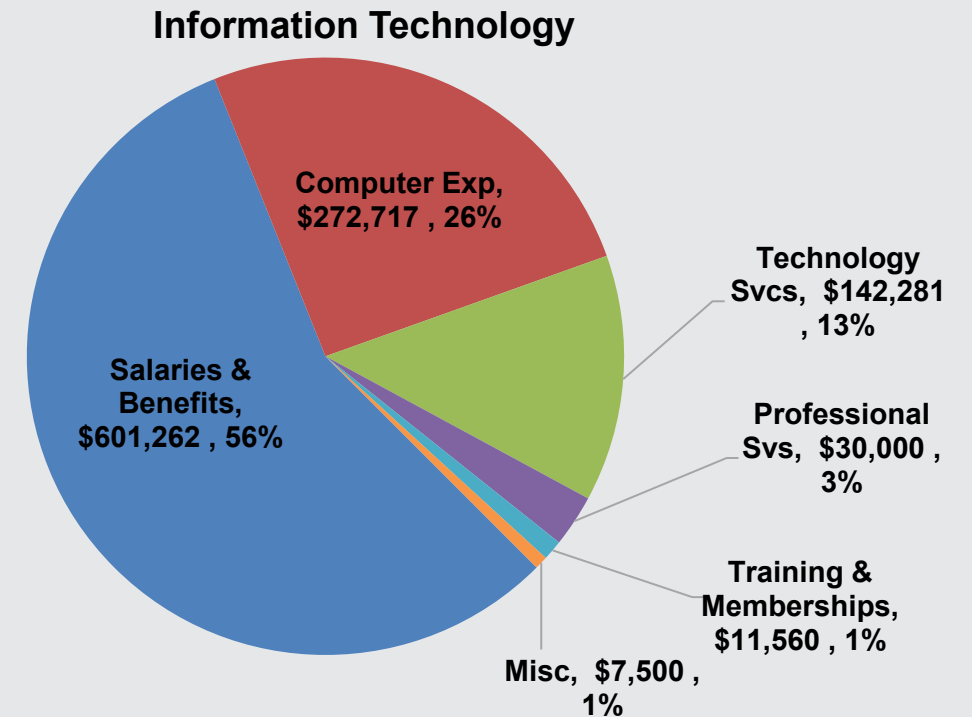
- Hardware/Software Implementation & Support
- Cyber Security & Cyber Risk Management
- Network Infrastructure Management
- Audio/Visual
- IT/Help Desk End User Support & Training
- Facility Access Control and Video Surveillance
- Backup & Disaster Recovery
- 3 Full-Time Staff

Information Technology

Top Expenditures

- AT&T Phone Lines - \$46K
- Internet - \$43K
- Microsoft 365/Adobe/DocuSign - \$66K
- Cyber Security - \$36K
- VOIP Phone - \$25K
- Offsite Backup/Disaster Recovery - \$20K
- GIS - \$34K

Expenditure By Category - \$1.1M



Financial Services

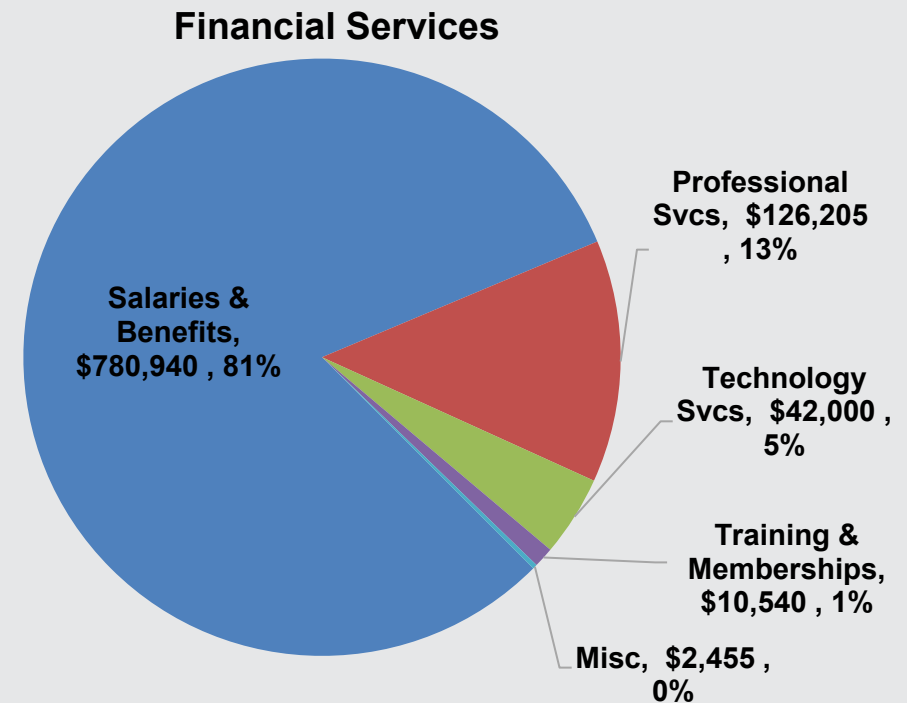
- Financial Reporting
- Budget
- Accounting
- Accounts Payable
- Procurement
- Treasury
- Payroll & Tax Reporting
- 4 Full-Time Staff

Financial Services

Top Expenditures

- Annual Financial Reporting & Audit - \$52K
- Property & Sales Tax - \$35K
- ERP System - \$33K
- Payroll/Tax Reporting - \$18K
- Investment Advisory Services - \$17K
- Budget Book Software - \$9K

Expenditure By Category - \$1.0M

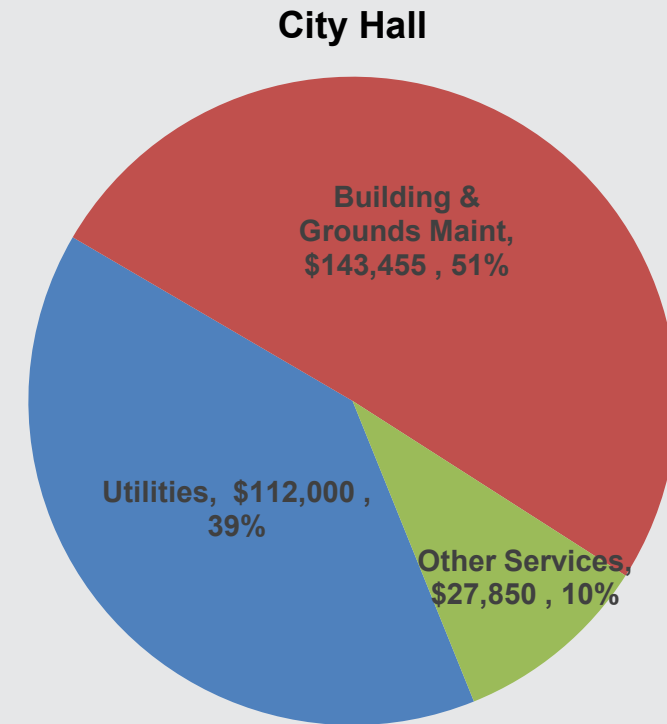


City Hall

Top Expenditures

- Utilities - \$112K
- Janitorial/Supplies - \$52K
- HVAC - \$11K
- Leasing Agent - \$22K

Expenditure By Category - \$0.3M



FY 2025-26 Budget Calendar

Tentative Date	Activity
February 26, 2025	City Council Strategic Planning/Priority Workshop
April 2, 2025	1 st Draft Budget - General Fund
May 21, 2025	Proposed Budget - General Fund, Special Revenue Funds, 5-Year Forecast
June 4, 2025	Budget Adoption

Questions?

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
SPECIAL MEETING
March 19, 2025, 6:00 pm
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Ackley called the Special Meeting of the City Council of the City of Aliso Viejo to order at 6:05 p.m.

ROLL CALL:

PRESENT: MAYOR TIFFANY ACKLEY
MAYOR PRO TEM MAX DUNCAN
COUNCILMEMBER RICHARD W. HURT
COUNCILMEMBER MIKE MUNZING
COUNCILMEMBER TIM ZANDBERGEN

ABSENT: NONE

STAFF PRESENT: MITZI ORTIZ, CITY MANAGER
SCOTT C. SMITH, CITY ATTORNEY
ANN EIFERT, FINANCIAL SERVICES DIRECTOR
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR

CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Initiation of litigation pursuant to Government Code section 54956.9(d)(4)
Number of potential cases: 1

LIABILITY CLAIMS
Pursuant to Government Code section 54956.95
Claimant: City of Sacramento
Agency claimed against: City of Aliso Viejo

CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code Section 54957.6
Agency Designated Representatives: City Manager and City Attorney
Unrepresented Employees: All Employees

REPORT FROM CLOSED SESSION:

City Attorney Scot Smith reported that a motion was made by Councilmember Munzing and seconded by Councilmember Zandbergen to deny the claim for damages submitted by the City of Sacramento. Motion carried 5-0.

ADJOURNMENT: Mayor Ackley adjourned the meeting at 7:00 p.m. to the March 19, 2025 Regular City Council Meeting.

Respectfully submitted:

Approved by:

JANET MARTINEZ
CITY CLERK

TIFFANY ACKLEY
MAYOR

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
MARCH 19, 2025, 7:00 PM
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Ackley called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:05 p.m.

ROLL CALL

PRESENT: MAYOR TIFFANY ACKLEY
MAYOR PRO TEM MAX DUNCAN
COUNCILMEMBER RICHARD W. HURT
COUNCILMEMBER MIKE MUNZING
COUNCILMEMBER TIM A. ZANDBERGEN

ABSENT: NONE

STAFF PRESENT: MITZI ORTIZ, CITY MANAGER
SCOTT SMITH, CITY ATTORNEY
JANET MARTINEZ, CITY CLERK
ANN EIFERT, FINANCIAL SERVICES DIRECTOR
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR
LIZZY MENDOZA, RECREATION & COMMUNITY SERVICES MANAGER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
CAPT. RYAN BUHR, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: Councilmember Munzing led the pledge of allegiance.

REPORT FROM CLOSED SESSION:

City Attorney Scott Smith reported that a motion was made by Councilmember Munzing and seconded by Councilmember Zandbergen to deny the claim for damages submitted by the City of Sacramento. Motion carried 5-0.

1. SPECIAL PRESENTATIONS:

1.1 BUSINESS OF THE MONTH - ALISO VIEJO ANIMAL HOSPITAL

Mayor Ackley introduced the video and presented the certificate of recognition to Hospital Director Dr. Reza Moazzen. Dr. Moazzen expressed his appreciation.

1.2 RECOGNITION OF SERGEANT RYAN DIERCKMAN

Mayor Ackley presented the certificate of recognition to Administrative Sergeant Ryan Dierckman. Sergeant Dierckman expressed his appreciation.

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

None.

3. COMMUNITY INPUT:

None.

4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Motion: Councilmember Munzing moved and Councilmember Hurt seconded to approve the recommended actions. Motion carried 5-0.

4.1 WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2 APPROVAL OF MINUTES

Recommended Action: Approve the minutes as submitted for the March 5, 2025, Special Meeting and the March 5, 2025 Regular Meeting.

4.3 ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between February 14, 2025, and February 27, 2025, in the amount of \$250,993.50.

4.4 GENERAL PLAN ANNUAL PROGRESS REPORT FOR CALENDAR YEAR 2024

Recommended Action:

1. Find that the action is not a project as defined by the California Environmental Quality Act pursuant to State CEQA Guidelines section 15378(b)(5);
2. Receive and file the 2024 General Plan Annual Progress Report (APR); and
3. Direct staff to submit the APR to the Governor's Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

4.5 AGREEMENT WITH HF&H CONSULTANTS FOR SOLID WASTE HAULER COMPLIANCE AUDIT SERVICES

Public Works Director Shaun Pelletier provided an overview and responded to questions regarding agreement terms.

Recommended Action:

1. Award an agreement to HF&H Consultants for Solid Waste Hauler Compliance Audit Services;
2. Authorize the City Manager to execute a professional services agreement with HF&H Consultants; and
3. Authorize City staff to make total compensation to HF&H Consultants up to \$62,444 plus \$6,244 (10% of the agreement amount) to allow for contingencies, totaling \$68,688.

Motion: Councilmember Zandbergen moved and Councilmember Munzing seconded to approve the recommended actions. Motion carried 5-0.

5. PUBLIC HEARINGS:

None.

6. DISCUSSION:

None.

7. CITY MANAGER' S REPORT:

City Manager Mitzi Ortiz expressed her appreciation for outgoing Sergeant Dierckman; announced registration for summer camps and spring recreation classes; the Nourishing Great Futures Market to be held every Wednesday from 10:00 a.m. to 12:00 p.m. at the Iglesia Park Community Center; and the American Red Cross Blood Drive to be held on April 9, 2025 from 12:00 p.m. to 6:00 p.m. at Aliso Viejo Ranch.

8. **ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:**

Councilmember Munzing:

- Attended OCFA Board of Directors meetings
- Attended OCFA Open House
- Commented on current events

Councilmember Zandbergen:

- Attended Aliso Viejo Chamber of Commerce Networking Breakfast

Councilmember Hurt:

- Attended SJHTCA Board of Directors meeting
- Attended Don Juan Avila Middle School's Career Day

Mayor Pro Tem Duncan: None

Mayor Ackley:

- Attended Don Juan Avila Middle School's Career Day
- Attended meeting and tour of newly expanded Hoag facility in Irvine

9. **ADJOURNMENT:** Mayor Ackley adjourned the meeting at 7:26 p.m. to the regularly scheduled City Council meeting of April 2, 2025.

Respectfully submitted:

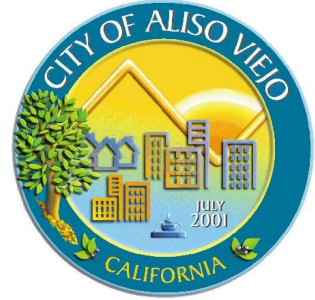
Approved by:

JANET MARTINEZ
CITY CLERK

TIFFANY ACKLEY
MAYOR

City of Aliso Viejo

AGENDA ITEM



DATE: April 2, 2025
TO: Mayor and City Council
FROM: Ann Eifert, Director of Financial Services
SUBJECT: ACCOUNTS PAYABLE

Recommended Action:

Ratify accounts payable checks and electronic funds transfers issued between February 28, 2025, and March 13, 2025, in the amount of \$936,619.32.

Fiscal Impact:

Expenditures in the amount of \$936,619.32.

Background:

The City issues accounts payable checks on a bi-weekly basis and presents it to City Council for ratification at its next regularly scheduled City Council meeting.

Discussion:

The attached registers containing checks and electronic funds transfers issued between February 28, 2025, and March 13, 2025, for \$936,619.32, are being presented for ratification. All payments have been made in compliance with the City's purchasing policy and procedures. Payments have been reviewed and approved by the appropriate departmental staff. The issued accounts payable checks and electronic funds transfers have been reviewed and deemed in accordance with the fiscal year budget by the Director of Financial Services.

Attachment:

1. Accounts Payable Report



Accounts Payable

Vendor Name	Description (Item)	Amount
101 - GENERAL FUND		
BEST BEST & KRIEGER	JAN'25 BBK APPLICANT INITIATED REIMB (AIR)-AVALON	43.00
BEST BEST & KRIEGER	JAN'25 BBK APPLICANT INITIATED REIMB (AIR)-MERITAG	1,060.50
KOSMONT & ASSOCIATES	JAN'25 CONSULTING SERVICES FOR 95 ARGONAUT	11,359.40
CHARLES ABBOTT ASSOC INC	JAN'25 CAA - ST. MARYS GRADING - S.WILSON	47.50
CHARLES ABBOTT ASSOC INC	JAN'25 CAA - ALISO CREEK GRADING - S.WILSON	190.00
CHARLES ABBOTT ASSOC INC	JAN'25 CAA - KAISER GRADING - S.WILSON	47.50
CHARLES ABBOTT ASSOC INC	JAN'25 MNWD - R.BRUNNELL	315.00
CHARLES ABBOTT ASSOC INC	JAN'25 COX - R.BRUNNELL	105.00
CHARLES ABBOTT ASSOC INC	JAN'25 ALISO CREEK GRADING - R.BRUNNELL	367.50
CHARLES ABBOTT ASSOC INC	JAN'25 KAISER GRADING - R.BRUNNELL	367.50
CHARLES ABBOTT ASSOC INC	JAN'25 ROADWAY CONSTRUCTION SERVICES - R.BRUNNELL	787.50
CHARLES ABBOTT ASSOC INC	JAN'25 GAS COMPANY - R.BRUNNELL	52.50
CHARLES ABBOTT ASSOC INC	JAN'25 COX - R.BRUNNELL	52.50
CHARLES ABBOTT ASSOC INC	JAN'25 ST MARYS GRADING - R.BRUNNELL	262.50
		15,057.90
CITY COUNCIL		
US BANK PURCHASING CARD PROGRAM	DL 2/12 SOUTHWEST - RH 5/18/20 ICSC CONF FLIGHTS	315.96
US BANK PURCHASING CARD PROGRAM	DL 2/12 SOUTHWEST - RH 4/23/25 CALCITIES FLIGHTS	363.96
US BANK PURCHASING CARD PROGRAM	DL 1/29 LOCC - RH 4/23/25 CALCITIES CONF REG	650.00
US BANK PURCHASING CARD PROGRAM	DL 2/05 ICSC-NY - TA 5/18/20 ICSC CONF REG	1,025.00
US BANK PURCHASING CARD PROGRAM	DL 2/05 ICSC-NY - RH 5/18/20 ICSC CONF REG	1,025.00
US BANK PURCHASING CARD PROGRAM	DL 2/12 SOUTHWEST - TA 5/18/20 ICSC CONF FLIGHTS	315.96
	CITY COUNCIL TOTAL:	3,695.88
CITY MANAGER		
US BANK PURCHASING CARD PROGRAM	DL 1/29 LOCC - MO 4/23/25 CALCITIES CONF REG	650.00
US BANK PURCHASING CARD PROGRAM	DL 2/05 ICSC-NY - MO 5/18/20 ICSC CONF REG	850.00
US BANK PURCHASING CARD PROGRAM	MO 2/10 AIRPORT PARKING FOR ICSC CONF 5/18-20	77.60
US BANK PURCHASING CARD PROGRAM	MO 2/10 AIRPORT PARKING CALCITIES CONF 4/23-25	80.00
US BANK PURCHASING CARD PROGRAM	MO 2/10 SOUTHWEST AIRFARE CALCITIES 4/23-25	292.96
	CITY MANAGER TOTAL:	1,950.56
HUMAN RESOURCES		
CHARLES C STILL	FEB'25-BV SECURE LIVE SCAN FEES	67.00
HEALTH AND HUMAN RESOURCE CENTER INC	APR'25 EAP PROGRAM	102.90
US BANK PURCHASING CARD PROGRAM	PC 1/29 ELAMS HALLMARK-CARD FOR OUTGOING STAFF	16.15
	HUMAN RESOURCES TOTAL:	186.05
CITY CLERK		
US BANK PURCHASING CARD PROGRAM	JM 2/6 IIMC-ANNUAL CONF 5/18-21 STL MO-JMARTINEZ	650.00
US BANK PURCHASING CARD PROGRAM	JM 2/6 SOUTHWEST - IIMC CONF 5/18-21 - J.MARTINEZ	946.95
	CITY CLERK TOTAL:	1,596.95
CITY ATTORNEY		
BEST BEST & KRIEGER	JAN'25 BBK APPLICANT INITIATED REIMB (AIR)	790.50
BEST BEST & KRIEGER	JAN'25 BBK GENERAL PLAN TOWN CTR SPECIFIC PLAN	664.70
	CITY ATTORNEY TOTAL:	1,455.20
FINANCE		
TYLER TECHNOLOGIES-INCODE DIVISION	2024 1099 PRINTING AND ELECTRONIC FILING	2,658.00
MGT IMPACT SOLUTIONS, LLC	FY24-25 SB89/SB90 NEW AND ANNUAL CLAIMS SERVICES	1,450.00
STAPLES ADVANTAGE	FEB'25 FIN OFFICE SUPPLIES	214.87
	FINANCE TOTAL:	4,322.87
INFORMATION TECHNOLOGY		
US BANK PURCHASING CARD PROGRAM	IA 12/31 EOC YOUTUBE SUBSCR	72.99
US BANK PURCHASING CARD PROGRAM	IA 1/16 WAITWHILE SUBSCRIPTION	196.00
US BANK PURCHASING CARD PROGRAM	IA 12/24 GOTOMEETING DEC'24-DEC'25	780.00
US BANK PURCHASING CARD PROGRAM	IA 12/24 GODADDY - SHOPALISO.INFO	35.17
US BANK PURCHASING CARD PROGRAM	IA 12/23 GODADDY-AUCTION MBRSHIP/DOMAIN ALERT RENEW	4.99

Vendor Name	Description (Item)	Amount
US BANK PURCHASING CARD PROGRAM	IA 1/07 GODADDY - CAMPAV.ORG	23.17
TANGENT COMPUTERS INC	2/23/25-3/22/25 CH 0365 LICENSING AND SUPPORT	2,976.70
	INFORMATION TECHNOLOGY TOTAL:	4,089.02
NON-DEPARTMENTAL		
CERTIFIED RECORDS MANAGEMENT	MAR'25 - RECORDS OFF SITE STORAGE	432.58
ENTRY CONTROL, INC	MAR'25 LOCKSMITH SVC-89 PLAYA KEY DUPLICATES	27.69
CINTAS CORPORATION NO. 2	MAR'25 CH & STE 200 FIRST AID MAINT & SUPPLIES	192.46
NIEVES LANDSCAPE INC	FEB'25 LANDSCAPE MAINTENANCE VISTA PARK	1,064.97
US BANK PURCHASING CARD PROGRAM	EM 2/04 SANTA MARGARITA FORD - F150 FLOOR MATS	140.30
US BANK PURCHASING CARD PROGRAM	EM 2/19 BLISS CW - F150 CAR WASH	35.00
SO CAL EDISON	FEB'25 ACCT#2427 89 PLAYA CIR ELECTRICITY	44.40
MOULTON NIGUEL WATER DIST	ACCT#64101 VISTA WATER SVC	235.64
	NON-DEPARTMENTAL TOTAL:	2,173.04
C. S. ADMINISTRATION		
OC SHERIFF'S ADVISORY	2025 OCSAC MEDAL OF VALOR EVENT - CITY SPONSOR	1,500.00
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-BALLOON ARCH KIT ARTISAN MARKET	19.36
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON- BASICS RUBBER BANDS ARTISAN MARKET	14.71
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON- BALLON ARCH ARTISAN MARKET	19.36
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-PATIO UMBRELLA COVERS ARTISAN MARKET	56.00
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-BALLOON ARCH KIT ARTISAN MARKET	40.93
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-MARKERSLAND PONYBEADS ARTISAN MARKET	49.54
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-PATIO UMBRELLAS FOR ARTISAN MARKET	126.70
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-MAKERSLAND BEADS ARTISAN MARKET	14.00
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-MOTBACH FOOD TRAYS ARTISAN MARKET	27.80
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-COMMAND TOGGLE HOOKS ARTISAN MARKET	12.32
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-BALLOON CONNECTORS ARCH ARTISAN MKT	14.97
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-NOVWANG DAISY BALLOON ARTISAN MARKET	10.76
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-KAWKALSH BALLOONS ARTISAN MARKET	5.38
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON- BRACELET STRING ARTISAN MARKET	6.82
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-SCOTCH PAINTERS TAPE ARTISAN MARKET	7.37
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON- STRING BRACELETS ARTISAN MARKET	9.75
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-MELIDUS ACRYLIC BEADS ARTISAN MARKET	10.75
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-MELIUS ACRYLIC BEADS ARTISAN MARKET	10.75
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-DAISY BLLOONS 18 CT ARTISAN MARKET	10.76
ADVANTAGE MAILING, LLC	SUMMER CAMP POCKET BROCHURE-48 PAGE SELF COVER	11,409.22
US BANK PURCHASING CARD PROGRAM	EM RCS 1/23 CPRS - JOB POST	125.00
US BANK PURCHASING CARD PROGRAM	JB 1/27 PARTY CITY - BUNNY COSTUME	80.81
US BANK PURCHASING CARD PROGRAM	JB 2/19 HOBBY LOBBY - ARTISAN MARKET DECOR	303.87
US BANK PURCHASING CARD PROGRAM	JB 2/20 HOME DEPOT - LOCKS FOR ANHS TENNIS COURTS	46.29
US BANK PURCHASING CARD PROGRAM	JNL 2/12 FACEBK - INSTAGRAM BOOST	3.90
US BANK PURCHASING CARD PROGRAM	JNL 2/12 FACEBK - INSTAGRAM BOOST	120.00
US BANK PURCHASING CARD PROGRAM	JNL 1/31 OC WINEMART-EVENT STAFF MEALS RENTAL SHOW	78.05
	C. S. ADMINISTRATION TOTAL:	14,135.17
IGLESIA PARK		
PV MAINTENANCE INC	FEB'25 PVM IGLESIA PARK MAINTENANCE	1,098.89
NIEVES LANDSCAPE INC	FEB'25 LANDSCAPE MAINTENANCE IGLESIA PARK	7,085.61
EL TORO WATER DISTRICT	1/09/25-2/11/25 MTR#4114 IGLESIA PARK WATER	637.24
EL TORO WATER DISTRICT	1/09/25-2/11/25 MTR#3499 IGLESIA PARK WATER	684.43
US BANK PURCHASING CARD PROGRAM	EM 2/11 HOME DEPOT-GRAFFITI REMOVAL IGLESIA PARK	170.27
	IGLESIA PARK TOTAL:	9,676.44
IGLESIA BUILDING		
PV MAINTENANCE INC	FEB'25 PVM IGLESIA PARK CC MAINTENANCE	1,930.00
ZAPP PEST MANAGEMENT	FEB'25 PEST CONTROL IGLESIA BLDG	75.00
EL TORO WATER DISTRICT	1/09/25-2/11/25 MTR#5016 IGLESIA PARK BLDG WATER	268.10
	IGLESIA BUILDING TOTAL:	2,273.10
PLANNING		
REBECCA J CAHA	FEB'25 AFFORD. HOUSING CONSULTANT SERVICES	2,100.00
US BANK PURCHASING CARD PROGRAM	SK 2/05 SOUTHWEST - ICSC CONF AIRFARE 5/18-20	475.96
US BANK PURCHASING CARD PROGRAM	SK 2/05 ICSC CONFERENCE REGISTRATION 5/18-20	850.00
US BANK PURCHASING CARD PROGRAM	SK 2/20 APA-NAT'L PLNG CONF REGISTRATION 3/29-4/01	785.00
US BANK PURCHASING CARD PROGRAM	SK 2/05 ICSC ANNUAL MEMBERSHIP	175.00
	PLANNING TOTAL:	4,385.96

Vendor Name	Description (Item)	Amount
CODE ENFORCEMENT		
PV MAINTENANCE INC	FEB'25 PVM PEPPERTREE OIL SPILL	823.97
US BANK PURCHASING CARD PROGRAM	SK 2/04 EXTRA SPACE STORAGE-CONFISCATED TACO STAND	631.20
	CODE ENFORCEMENT TOTAL:	1,455.17
ENGINEERING (GENERAL)		
PV MAINTENANCE INC	MAR'25 PVM WAREHOUSE LEASE	1,035.00
MURPHY SWITCH OF CA	MAR'25 MURCAL IOT SMARTCOMMAND MONITORING	450.00
CHARLES ABBOTT ASSOC INC	JAN'25 CAA - NPDES	10,497.50
CHARLES ABBOTT ASSOC INC	JAN'25 CAA - SOLID WASTE	4,230.00
US BANK PURCHASING CARD PROGRAM	EM 1/23 HOME DEPOT- TOOLS AND RESPIRATOR CARTRIDGE	62.98
US BANK PURCHASING CARD PROGRAM	KB 2/20 NATE - HVAC CERTIFICATION	30.00
US BANK PURCHASING CARD PROGRAM	SP 2/06 CEAOC MARCH LUNCH MEETING SP QL	60.00
US BANK PURCHASING CARD PROGRAM	SP 2/11 SOCAL PWX CONFERENCE 4/16 QL EM	419.86
US BANK PURCHASING CARD PROGRAM	SP 2/20 AMAZON - DIGITAL WHEEL ROLLER	140.06
	ENGINEERING (GENERAL) TOTAL:	16,925.40
STREET MAINTENANCE		
PV MAINTENANCE INC	FEB'25 PVM STREET MAINTENANCE MOE TAX	15,317.34
CHARLES ABBOTT ASSOC INC	JAN'25 STREET INVESTIGATIONS	7,350.00
US BANK PURCHASING CARD PROGRAM	EM 2/05 HOME DEPOT- GRAND PAVER WORK MATERIALS	57.04
US BANK PURCHASING CARD PROGRAM	EM 2/10 HOME DEPOT- PAINT FOR SIGNAL HEADS	19.33
US BANK PURCHASING CARD PROGRAM	EM 1/22 HOME DEPOT - GRAND PAVER WORK MATERIALS	153.69
US BANK PURCHASING CARD PROGRAM	EM 1/29 HOME DEPOT- GRAND PAVER WORK MATERIALS	83.85
US BANK PURCHASING CARD PROGRAM	EM 1/29 HOME DEPOT- GRAND PAVER WORK MATERIALS	57.04
	STREET MAINTENANCE TOTAL:	23,038.29
LAW ENFORCEMENT-CONTRACT		
COUNTY OF ORANGE	MAR'25 LAW ENFORCEMENT/BODY CAMERAS/IN CAR VIDEO	643,142.60
	LAW ENFORCEMENT-CONTRACT TOTAL:	643,142.60
LAW ENFORCEMENT-OTHER		
ALL CITY MANAGEMENT SERVICES	2/02/25-2/15/25 413.38 HRS-CROSSING GUARD SERVICES	13,856.50
US BANK PURCHASING CARD PROGRAM	RB 2-6-25 EOC COORDINATOR STAFF MTG/EXIT INTERVIEW	78.77
US BANK PURCHASING CARD PROGRAM	RD 1/31 THE TOLL ROADS	575.00
US BANK PURCHASING CARD PROGRAM	RD 2/20 CHEVRON - CAR WASH FOR GRAY FORD EXPLORER	40.00
US BANK PURCHASING CARD PROGRAM	RD 2/17 FED EX - SENDING LYDAR FOR CERTIFICATION	53.68
US BANK PURCHASING CARD PROGRAM	RD 2/03 JM TROPHIES - PLAQUE FOR SARAH LIMONES	134.63
US BANK PURCHASING CARD PROGRAM	RD 2/04 PARLORDOUGHNUTS - STAFF MEETING	169.71
COUNTY OF ORANGE	OCT'24 RADIO REPAIR	116.00
	LAW ENFORCEMENT-OTHER TOTAL:	15,024.29
EOC		
US BANK PURCHASING CARD PROGRAM	DL 2/14 EXTRA SPACE - OFFICE UNIT #A1554	290.00
	EOC TOTAL:	290.00
	GENERAL FUND TOTAL:	764,873.89
102 - GEN. FD-CITY HALL		
NON-DEPARTMENTAL		
ZAPP PEST MANAGEMENT	FEB'25 PEST CONTROL SERVICES CH	75.00
NIEVES LANDSCAPE INC	FEB'25 LANDSCAPE MAINTENANCE CH	701.73
THURSTON ELEVATOR CONCEPTS INC	MAR'25 CH ELEVATOR MAINTENANCE	137.00
THE GAS COMPANY	01/31/25-03/04/25 MTR#16122180 CH GAS SVC	1,193.78
US BANK PURCHASING CARD PROGRAM	EM 2/11 HOME DEPOT-MATERIALS TO FIX DESK DRAWER CH	5.01
SO CAL EDISON	FEB'2 ACCT#7189 CH ELECTRICITY	4,740.86
BLINK CHARGING CO	EV CHARGER REPAIR BAE912084	575.23
BLINK CHARGING CO	EV CHARGER REPAIR BAE605104 BAE911079 BAE9111	1,585.25
MOULTON NIGUEL WATER DIST	ACCT#65408/65407/65406 CH WATER SVC	626.03
	NON-DEPARTMENTAL TOTAL:	9,639.89
	GEN. FD-CITY HALL TOTAL:	9,639.89
103 - GF-AV RECREATION SERVICES		
RECREATION SERVICES		
CSG FORTE PAYMENTS, INC	FEB'25 CREDIT CARD SERVICE FEES - POS	826.86
CSG FORTE PAYMENTS, INC	FEB'25 CREDIT CARD SERVICE FEES - WEB	5,668.09
PV MAINTENANCE INC	FEB'25 PVM AVR MAINTENANCE	193.00
PRESTIGIOUS CLEANERS LLC	02/26 AVR LINEN DRY CLEANING	204.12

Vendor Name	Description (Item)	Amount
PRESTIGIOUS CLEANERS LLC	02/27 AVR LINEN DRY CLEANING	544.32
FITNESS WITH FLAVOR LLC	WINTER2025-RWS093/147/087/090 HIP HOP -13 PARTICI	450.60
TUMBLE-N-KIDS, INC	WINTER2025-RWS039/029/031/033/035 GYMNASTICS-34 PA	1,530.00
SOPHI ALBERT	WINTER2025 - RWS401 PIANO - 3 PARTICIPANTS	252.00
SWAY BALLROOM INC	WINTER2025-RWS139 DANCE - 17 PARTICIPANTS	816.00
TUMBLE-N-KIDS, INC	WINTER2025-RWS105/041 GYMNASTICS - 12 PARTICIPANTS	609.00
KIMBERLY DOWNEY ESMOND	WINTER2025-RWS018/015/102 DANCE - 9 PARTICIPANTS	453.60
RUIHONG LI	WINTER2025-RWS166/168/777 YOGA -12 PARTICIPANTS	563.40
ANGIE DOROTHY ABAD	WINTER2025 - RWS143/145 HULA - 6 PARTICIPANTS	237.00
FIT FIRST LLC	WINTER2025-RWS021 MUSIC-5 PARTICIPANTS	300.00
EPC PLAYTIME	WINTER2025-RWS049 SPORTS-4 PARTICIPANTS	261.60
GARDAWORLD	MAR'25 AVR - CASH COURIER SERVICE	490.94
GREAT SCOTT TREE SERVICE, INC	FEB'25 AVR TREE TRIMMING	5,519.00
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-STRESS BALLS SUMMER CAMP	32.18
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-CRIDOZ LANYARD STRING SUMMER CAMP	32.31
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-HILHOOK FLAG FOOTBALL BELTS	37.27
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-MAGNETIC TILES SUMMER CAMP	21.54
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-RING POPS FOR SUMMER CAMP	19.30
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-BEDWINA DRAWING BOARD SUMMER CAMP	19.28
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-32 ROLLS LANYARD STRING SUMMER CAMP	40.93
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-MAGBLOCK MARBLE RUN RACE TRACK	42.23
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-PRESSMAN 3 GAME SET SUMMER CAMP	11.84
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-12 PACK FIDGET SPINNERS SUMMER CAMP	16.14
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-YUNSAILING POM POMS CRAFTS	17.88
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-7 IN SOCCER CONES SUMMER CAMP	17.23
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-16 PCS ROBOT TOY SUMMER CAMP	26.93
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-ELMERS GLUE STICKS SUMMER CAMP	16.13
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-2774PCS GEM STICKERS SUMMER CAMP	10.74
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-BEALEE SPRAY BOTTLES SUMMER CAMP	9.65
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-ATHLLETE PINNIES SCRIMMAGE VESTS	47.40
AMAZON CAPITAL SERVICES INC	FEB'25 AMAZON-CHILDFUN TOYS SUMMER CAMP	23.25
KIMBERLY KRANTZ	WINTER2025-RWS075 POETRY - 4 PARTICIPANTS	132.00
ANA AYALA	WINTER2025-RWS007 BABY SIGN LANGUAGE-3 PARTICIPANT	225.00
RONALD GORMAN	WINTER2025-RWS098 GUITAR - 3 PARTICIPANTS	162.00
JOHN DAVID ALLEN JR	WINTER2025-RWS129/126/065 TENNIS-15 PARTICIPANTS	507.00
UNITED BUILDING AND DEVELOPMENT SERVICES LLC	FEB'25 AVR WEEKEND CALL OUT - TOILET REPAIR	1,381.00
ZAPP PEST MANAGEMENT	FEB'25 PEST CONTROL SERVICES AVR	95.00
L & O ALISO VIEJO, LLC	WINTER2025-RWS202 PICKLEBALL - 3 PARTICIPANTS	147.00
LYONS SECURITY SERVICE IN	FEB'25 AVR EVENT SECURITY SERVICES	1,270.50
LYONS SECURITY SERVICE IN	FEB'25 GCF SECURITY SERVICES	396.00
TEAM ONE MANAGEMENT SERVICES	FEB'25 AVR JANITORIAL SERVICES	5,000.00
NIEVES LANDSCAPE INC	FEB'25 LANDSCAPE MAINTENANCE AVR	2,341.86
US BANK PURCHASING CARD PROGRAM	EM 1/23 HOME DEPOT-FERTILIZER LAWN BY AVR YARD	48.46
SO CAL EDISON	FEB'25 ACCT#4551 FARM ELECTRICITY	337.64
SO CAL EDISON	FEB'25 ACCT#6247 AVR ELECTRICITY	2,550.23
TANGENT COMPUTERS INC	2/23/25-3/22/25 AVR O365 LICENSING AND SUPPORT	525.30
US BANK PURCHASING CARD PROGRAM	JB 1/29 GOLFLAND CAMELOT DEPOSIT - CDC 6/19 WK 2	441.63
US BANK PURCHASING CARD PROGRAM	JB 1/22 PIRATES DINNER ADV DEPOSIT-CDC 6/22 WK 3	311.29
US BANK PURCHASING CARD PROGRAM	JB 1/27 PARTY CITY - CDC PRIZES	100.88
US BANK PURCHASING CARD PROGRAM	KB 1/22 THE HOMEDEPOT - AVR BUNKHOUSE PAINT PROJ	168.42
US BANK PURCHASING CARD PROGRAM	KB 1/28 THE HOMEDEPOT - AVR STOREHOUSE PAINT PROJ	197.11
US BANK PURCHASING CARD PROGRAM	KB 1/30 THE HOMEDEPOT - AVR STOREHOUSE PAINT PROJ	122.29
MOULTON NIGUEL WATER DIST	ACCT#105234/104936/104935/104986 RANCH WATER SVC	1,355.29
MOULTON NIGUEL WATER DIST	ACCT#104515/104519 FARM WATER SVC	309.21
RECREATION SERVICES TOTAL:		37,486.87
GF-AV RECREATION SERVICES TOTAL:		37,486.87

203 - GAS TAX

STREET MAINTENANCE

PV MAINTENANCE INC	FEB'25 PVM STREET MAINTENANCE GAS TAX	18,721.19
UNDERGROUND SERVICE ALERT OF SOUTHERN CA	FEB'25 USA DATABASE MAINT + 48 TICKETS	98.80
NIEVES LANDSCAPE INC	FEB'25 LANDSCAPE MAINTENANCE MEDIANS	1,641.51
EL TORO WATER DISTRICT	1/09/25-2/11/25 MTR#5675 CALLE CORTEZ MEDIAN WATER	119.64
SO CAL EDISON	FEB'25 ACCT#6377 LS2 ST LIGHTS ELECTRICITY	1,294.02

Vendor Name	Description (Item)	Amount
SO CAL EDISON	FEB'25 ACCT#7241 LS1 STREETLIGHTS ELECTRICITY	18,332.65
SO CAL EDISON	FEB'25 ACCT#8254 TC1 ST LIGHTS ELECTRICITY	3,946.52
MOULTON NIGUEL WATER DIST	ACCT#64613/64615/65346 MEDIANS WATER SVC	995.04
	STREET MAINTENANCE TOTAL:	45,149.37
	GAS TAX TOTAL:	45,149.37

215 - PUBLIC SAFETY GRANTS

LAW ENFORCEMENT-OTHER

COUNTY OF ORANGE	MAR'25 E CITATION/MDC EQUIPMENT	6,120.27
	LAW ENFORCEMENT-OTHER TOTAL:	6,120.27
	PUBLIC SAFETY GRANTS TOTAL:	6,120.27

225 - INTEGRATED WASTE MGMT FD

GEN-BEV CONTAINER RECYCLE

UNITED BUILDING AND DEVELOPMENT SERVICES LLC	FEB'25 DRINKING FOUNTAIN AQC_CITY COUNTY PMT PROG	13,990.00
	GEN-BEV CONTAINER RECYCLE TOTAL:	13,990.00

GEN-TECHNOLOGY GRANTS

CHARLES ABBOTT ASSOC INC	JAN'25 CAA CONTRACT SERVICES SB1383	380.00
	GEN-TECHNOLOGY GRANTS TOTAL:	380.00
	INTEGRATED WASTE MGMT FD TOTAL:	14,370.00

241 - TECHNOLOGY FUND

GEN-TECHNOLOGY GRANTS

ERIC WINTER	JAN'25-CC MTG 1/15.SPRTS ZONE13-15.ADMIN	896.00
ERIC WINTER	FEB'25-CC MTGS2/5.2/19.2/26 SPRTSZONE16-19 & ADMIN	2,226.75
	GEN-TECHNOLOGY GRANTS TOTAL:	3,122.75
	TECHNOLOGY FUND TOTAL:	3,122.75

261 - CITY FAC.-AQUATIC CENTER

PREMIER AQUATIC SERVICES	MAR'25 AQC RETENTION FEES	(1,208.30)
		-1,208.30

GEN-AQUATIC CENTER

GARDAWORLD	MAR'25 AQC - CASH COURIER SERVICE	546.74
ZAPP PEST MANAGEMENT	FEB'25 PEST CONTROL SERVICES AQC	75.00
PREMIER AQUATIC SERVICES	MAR'25 AQC MANAGEMENT FEES	12,083.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	DEC'24 LIGHTING REPAIR - AQC	300.26
CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	FEB'25 PUMP ROOM LIGHT RE-LAMP - AQC	335.63
AQUATIC TECHNOLOGIES, INC	LAP POOL PUMP REPLACEMENT INSTALLATION - AQC	3,821.39
AQUATIC TECHNOLOGIES, INC	FEB'25 POOL MAINTENANCE	2,693.00
NIEVES LANDSCAPE INC	FEB'25 LANDSCAPE MAINTENANCE AQC	944.42
THE GAS COMPANY	02/03/25-03/05/25 MTR#15672349 AQC GAS SVC	3,641.36
US BANK PURCHASING CARD PROGRAM	EM 2/20 HOME DEPOT - OUTDOOR SHOWER MATERIALS AQC	12.18
US BANK PURCHASING CARD PROGRAM	EM 2/04 HOME DEPOT- DISC CLEAN UMBRELLA BASE AQC	12.90
US BANK PURCHASING CARD PROGRAM	KB 1/23 THE HOMEDEPOT - AQC SHOWER CAULKING	7.31
MOULTON NIGUEL WATER DIST	ACCT#64095/64096 AQC WATER SVC	423.39
	GEN-AQUATIC CENTER TOTAL:	24,896.58
	CITY FAC.-AQUATIC CENTER TOTAL:	23,688.28

331 - CAPITAL IMPROVEMENTS

CAPITAL IMPROVEMENTS

CREATIVE AIR MECHANICAL SERVICES, LLC	CITY HALL - ROOFTOP UNIT HVAC REPLACEMENT- 2ND PMT	32,168.00
	CAPITAL IMPROVEMENTS TOTAL:	32,168.00
	CAPITAL IMPROVEMENTS TOTAL:	32,168.00

GRAND TOTAL: 936,619.32

Fund Summary

Fund	Expense Amount	Payment Amount
101 - GENERAL FUND	764,873.89	764,873.89

Fund Summary

Fund	Expense Amount	Payment Amount
102 - GEN. FD-CITY HALL	9,639.89	9,639.89
103 - GF-AV RECREATION SERVICES	37,486.87	37,486.87
203 - GAS TAX	45,149.37	45,149.37
215 - PUBLIC SAFETY GRANTS	6,120.27	6,120.27
225 - INTEGRATED WASTE MGMT FD	14,370.00	14,370.00
241 - TECHNOLOGY FUND	3,122.75	3,122.75
261 - CITY FAC.-AQUATIC CENTER	23,688.28	23,688.28
331 - CAPITAL IMPROVEMENTS	32,168.00	32,168.00
Grand Total:	<u>936,619.32</u>	<u>936,619.32</u>

Report Summary

Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	764,873.89
102 - GEN. FD-CITY HALL	9,639.89
103 - GF-AV RECREATION SERVICES	37,486.87
203 - GAS TAX	45,149.37
215 - PUBLIC SAFETY GRANTS	6,120.27
225 - INTEGRATED WASTE MGMT FD	14,370.00
241 - TECHNOLOGY FUND	3,122.75
261 - CITY FAC.-AQUATIC CENTER	23,688.28
331 - CAPITAL IMPROVEMENTS	32,168.00
Grand Total:	936,619.32

Account Summary

Account Number	Account Name	Payment Amount
101-2602-000	PLANNING DEPOSIT	12,462.90
101-2603-000	ENGINEERING DEPOSIT	2,595.00
101-4-1101-4520-000	MTGS/CONF./TRNG & D...	3,695.88
101-4-1501-4520-000	MTGS/CONF./TRNG & D...	1,950.56
101-4-1503-4309-000	OTHER CONTRACTUAL S...	169.90
101-4-1503-4601-000	SUPPLIES	16.15
101-4-1601-4520-000	MTGS/CONF./TRNG & D...	1,596.95
101-4-2101-4532-000	SPECIAL PROJECTS	790.50
101-4-2101-4731-000	GENERAL PLAN	664.70
101-4-2501-4301-000	PROFESSIONAL SERVICES	4,108.00
101-4-2501-4601-000	SUPPLIES	214.87
101-4-3101-4305-000	TECHNOLOGY SERVICES	72.99
101-4-3101-4481-000	COMPUTER EXPENSE	4,016.03
101-4-3501-4431-000	BUILDING & GROUND M...	1,372.70
101-4-3501-4471-000	RENT	432.58
101-4-3501-4517-000	VEHICLE MAINTENANCE	175.30
101-4-3501-4601-000	SUPPLIES	192.46
101-4-4101-4501-000	ADVERTISING & PROMO...	11,533.12
101-4-4101-4520-000	MTGS/CONF./TRNG & D...	125.00
101-4-4101-4527-000	REC-CITY SPECIAL EVENTS	930.76
101-4-4101-4530-000	COMMUNITY GRANTS	1,500.00
101-4-4101-4601-000	SUPPLIES	46.29
101-4-4102-4411-000	UTILITIES	1,321.67
101-4-4102-4431-000	BUILDING & GROUND M...	8,354.77
101-4-4103-4411-000	UTILITIES	268.10
101-4-4103-4431-000	BUILDING & GROUND M...	2,005.00
101-4-4401-4309-000	OTHER CONTRACTUAL S...	2,100.00
101-4-4401-4520-000	MTGS/CONF./TRNG & D...	2,110.96
101-4-4401-4521-000	MEMBERSHIP & DUES	175.00
101-4-4403-4761-000	C.S-CODE ENFORCEMENT	1,455.17
101-4-4501-4471-000	RENT	1,035.00
101-4-4501-4520-000	MTGS/CONF/TRNG & D...	509.86
101-4-4501-4612-000	OPERATING SUPPLIES	62.98
101-4-4501-4620-000	MINOR EQUIPMENT	140.06
101-4-4501-4701-000	NPDES	10,947.50
101-4-4501-4702-000	AB939-SOLID WASTE	4,230.00
101-4-4503-4771-000	C.S-STREET MAINTENAN...	23,038.29
101-4-5101-4308-000	LAW ENFORCEMENT	643,142.60
101-4-5102-4462-000	EQUIP MAINT-800MHZ ...	116.00
101-4-5102-4516-000	FUEL	615.00
101-4-5102-4520-000	MTGS/CONF./TRNG & D...	78.77
101-4-5102-4612-000	OPERATING SUPPLIES	358.02
101-4-5102-4721-000	C.S-CROSSING GUARDS	13,856.50
101-4-5401-4471-000	RENT	290.00

Account Summary

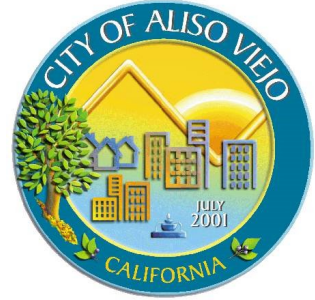
Account Number	Account Name	Payment Amount
102-4-3501-4411-000	UTILITIES	6,560.67
102-4-3501-4431-000	BUILDING & GROUND M...	3,079.22
103-4-4105-4305-000	TECHNOLOGY SERVICES	525.30
103-4-4105-4309-000	OTHER CONTRACTUAL S...	6,646.20
103-4-4105-4411-000	UTILITIES	3,905.52
103-4-4105-4431-000	BUILDING & GROUND M...	16,336.64
103-4-4105-4451-000	FARM OPERATING EXPE...	1,042.85
103-4-4105-4561-000	TAXES/FEES/PERMITS	6,985.89
103-4-4105-4570-000	CITY CAMP EXPENSE	1,296.03
103-4-4105-4612-000	OPERATING SUPPLIES	748.44
203-4-4503-4411-000	UTILITIES	24,687.87
203-4-4503-4771-000	C.S-STREET MAINTENAN...	20,461.50
215-4-5102-4803-000	PUBLIC SAFETY EQUIPM...	6,120.27
225-4-6125-4309-000	OTHER CONTRACTUAL S...	13,990.00
225-4-6141-4309-000	OTHER CONTRACTUAL S...	380.00
241-4-6141-4309-000	OTHER CONTRACTUAL S...	3,122.75
261-2103-000	RETENTIONS PAYABLE	-1,208.30
261-4-6161-7401-000	EQUIPMENT MAINTENA...	6,514.39
261-4-6161-7411-000	UTILITIES	4,064.75
261-4-6161-7421-000	BUILDING & GROUND M...	1,687.70
261-4-6161-7445-000	FEES & PERMITS	546.74
261-4-6161-7451-000	MANAGEMENT FEES	12,083.00
331-4-8701-5910-000	IMPROVEMENTS	32,168.00
Grand Total:		936,619.32

Project Account Summary

Project Account Key	Payment Amount
None	877,375.31
0635910	32,168.00
1002WINTER	6,646.20
9284520	1,340.96
9294520	2,354.92
9974570	1,296.03
ENG 2252	557.50
ENG 2254	310.00
ENG 2256	415.00
ENG 5003	105.00
ENG 5004	315.00
ENG 5008	52.50
ENG 5049	52.50
ENG 5079	787.50
SB13834309	380.00
SDP-2022-0004	43.00
SDP-2024-00001	11,359.40
SDP-2024-00002	1,060.50
Grand Total:	936,619.32

City of Aliso Viejo

AGENDA ITEM



DATE: April 2, 2025

TO: Mayor and City Council

FROM: Ann Eifert, Director of Financial Services/City Treasurer

SUBJECT: TREASURER'S STATEMENT – FEBRUARY 2025

Recommended Action:

Receive and file the February 2025 Treasurer's Statement.

Fiscal Impact:

No Fiscal Impact.

Background:

Per City policy, the Finance Department presents the monthly Treasurer's Statement for the City Council's review. This statement shows the cash balance for all City funds, a breakdown of bank account balances, investment account balances and the effective yield earned from investments.

Discussion:

The City's portfolio consists of investments in Certificates of Deposits, US Treasuries, US Federal Agencies, Corporate Bonds, and Local Agency Investment Fund (LAIF). All funds invested with LAIF are available for withdrawal within 24 hours.

The Treasurer's Statement provides information regarding the City's investment portfolio and activity during the reporting month. The City's investment portfolio is in compliance with all government codes as well as the City's investment policy. Interest is credited to the City's bank account monthly and allocated among the City's funds. The current portfolio provides sufficient cash flow liquidity to meet the upcoming operating expenses and spending requirements for the next 6 months.

Attachment:

1. February 2025 Treasurer's Statement

**CITY OF ALISO VIEJO
TREASURER'S MONTHLY CASH STATEMENT**

February 28, 2025

	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
CASH BALANCE (ALL FUNDS)	\$ 12,835,601.11	\$ 1,740,202.52	\$ 4,359,788.07	\$ 10,216,015.56
CITY TRUST FUNDS:				
AV RANCH FOUNDATION	\$ 100.00			100.00
CFD 2005-01	\$ (886.00)		3,176.00	(4,062.00)
COMMUNITY TRUST	\$ 5,562.68			5,562.68
CASH BALANCE TOTALS	\$ 12,840,377.79	\$ 1,740,202.52	\$ 4,362,964.07	\$ 10,217,616.24

SUMMARY OF CASH:

DEMAND DEPOSITS:	GENERAL ACCOUNT	\$ 715,220.96	
INVESTMENTS:	LOCAL AGENCY INVESTMENT FD	\$ 6,659,348.46	
	MONEY MARKET/SWEEP ACCOUNT	\$ 2,843,046.82	
	TOTAL CASH	\$ 10,217,616.24	
Years to Maturity for February 2025		1.68	
Weighted Average Yield for February 2025		4.030%	

All investments are placed in accordance with the City of Aliso Viejo's Investment Policy.

The above summary provides sufficient cash flow liquidity to meet the next six month's estimated expenditures.

Other monies held include Cash with Fiscal Agent, Investments, Payroll and AV Center.		\$ 40,728,908.72
Cash With Fiscal Agent	COPS/CFD 2005-01	2,438,876.42
Cash With Investment Advisor	City Investments	36,301,699.47
AV Center		1,644,891.02
PR Account		341,477.20
Petty Cash		1,964.61
GRAND TOTAL OF CITY FUNDS		\$ 50,946,524.96

Portfolio Summary

4.03

Weighted Average Yield to Maturity

1.68

Weighted Average Maturity (Years)

1.83

Portfolio Effective Duration (Years)

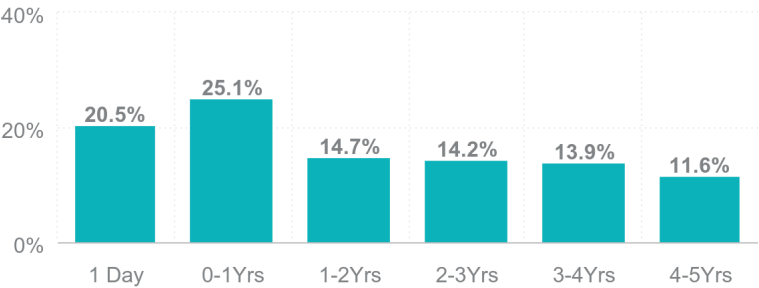
1.68

Weighted Average Life (Years)

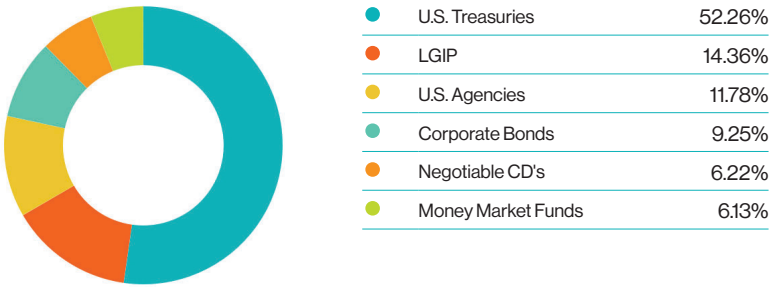
AA

Average Credit Rating

Maturity Distribution



Sector Allocation

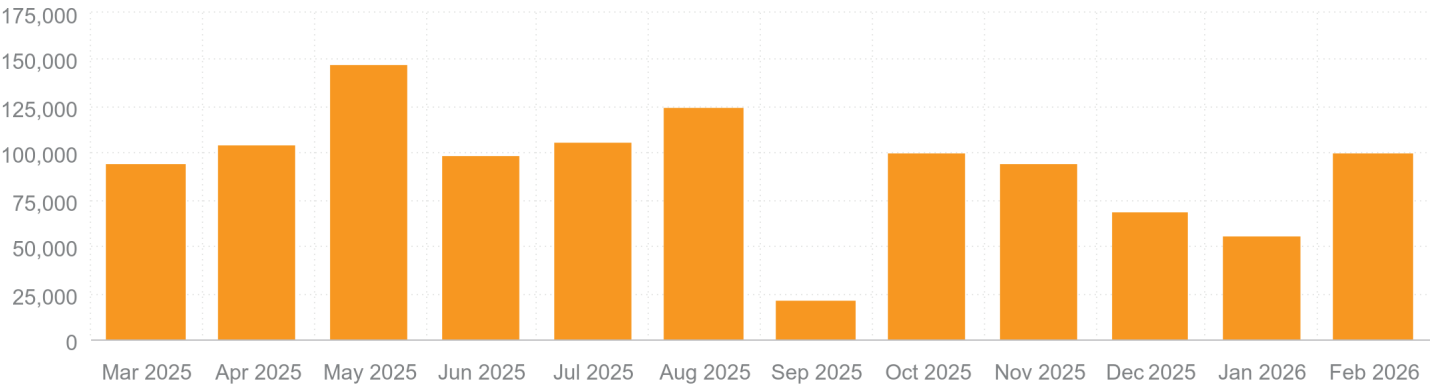


MEEDER
PUBLIC FUNDS

Custodial Reconciliation

	CURRENT MONTH
Beginning	36,544,887.05
Contributions/Withdrawals	2,500,000.00
Management Fees	0.00
Custodian Fees	(229.88)
Realized Gains Losses	583.10
Purchased Interest	(9,957.00)
Interest Received	109,463.02
ENDING	39,144,746.29

Projected Monthly Income Schedule



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
CITY OF ALISO VIEJO												
LGIP												
CALAIF	California LAIF	02/28/2025 02/28/2025	6,659,348.46	6,659,348.46 0.00	6,659,348.46	4.33		1	1.00 6,659,348.46	0.00 6,659,348.46	14.36	NA
LGIP TOTAL			6,659,348.46	6,659,348.46 0.00	6,659,348.46	4.33		1	1.00 6,659,348.46	0.00 6,659,348.46	14.36	NA
MONEY MARKET FUNDS												
31846V567	FIRST AMER:GVT OBLG:Z	02/28/2025 02/28/2025	2,843,046.82	2,843,046.82 0.00	2,843,046.82	4.25		1	1.00 2,843,046.82	0.00 2,843,046.82	6.13	Aaa AAA
MONEY MARKET FUNDS TOTAL			2,843,046.82	2,843,046.82 0.00	2,843,046.82	4.25		1	1.00 2,843,046.82	0.00 2,843,046.82	6.13	AAA
U.S. TREASURIES												
912797KJ5	US TREASURY BILL 03/20/25	05/08/2024 05/08/2024	2,000,000.00	1,913,519.58 0.00	1,913,519.58	5.16	03/20/2025	20	99.80 1,996,009.72	82,490.14 1,913,519.58	4.31	P-1 A-1+
912797LB1	US TREASURY BILL 05/15/25	06/11/2024 06/13/2024	1,000,000.00	953,923.20 0.00	953,923.20	5.19	05/15/2025	76	99.15 991,494.88	39,621.01 951,873.87	2.14	P-1 A-1+
912797LB1	US TREASURY BILL 05/15/25	05/31/2024 05/31/2024	1,000,000.00	951,873.87 0.00	951,873.87	5.24	05/15/2025	76	99.15 991,494.88	37,571.68 953,923.20	2.14	P-1 A-1+
91282CHL8	US TREASURY 4.625 06/30/25	11/10/2023 11/10/2023	1,000,000.00	993,398.44 0.00	993,398.44	5.05	06/30/2025	122	100.10 1,000,976.56	7,578.12 993,398.44	2.16	Aaa AA+
91282CEY3	US TREASURY 3.000 07/15/25	05/30/2023 05/30/2023	1,000,000.00	973,437.50 0.00	973,437.50	4.32	07/15/2025	137	99.51 995,117.19	21,679.69 973,437.50	2.15	Aaa AA+
91282CFE6	US TREASURY 3.125 08/15/25	01/13/2023 01/13/2023	1,000,000.00	980,078.13 0.00	980,078.13	3.94	08/15/2025	168	99.46 994,609.38	14,531.25 980,078.13	2.15	Aaa AA+
91282CFP1	US TREASURY 4.250 10/15/25	05/30/2023 05/30/2023	1,000,000.00	1,000,625.00 0.00	1,000,625.00	4.22	10/15/2025	229	100.00 1,000,039.06	(585.94) 1,000,625.00	2.16	Aaa AA+
912828M56	US TREASURY 2.250 11/15/25	05/30/2023 05/30/2023	1,000,000.00	955,117.19 0.00	955,117.19	4.19	11/15/2025	260	98.63 986,289.06	31,171.87 955,117.19	2.13	Aaa AA+
91282CGL9	US TREASURY 4.000 02/15/26	05/30/2023 05/30/2023	1,000,000.00	997,578.13 0.00	997,578.13	4.09	02/15/2026	352	99.84 998,398.44	820.31 997,578.13	2.15	Aaa AA+
91282CGV7	US TREASURY 3.750 04/15/26	01/22/2024 01/22/2024	1,200,000.00	1,187,437.50 0.00	1,187,437.50	4.24	04/15/2026	411	99.61 1,195,359.37	7,921.87 1,187,437.50	2.58	Aaa AA+
91282CCF6	US TREASURY 0.750 05/31/26	06/13/2022 06/13/2022	1,000,000.00	915,976.56 0.00	915,976.56	3.01	05/31/2026	457	95.99 959,882.81	43,906.25 915,976.56	2.07	Aaa AA+
91282CCJ8	US TREASURY 0.875 06/30/26	06/29/2022 06/29/2022	1,000,000.00	913,125.00 0.00	913,125.00	3.20	06/30/2026	487	95.92 959,179.69	46,054.69 913,125.00	2.07	Aaa AA+
91282CCP4	US TREASURY 0.625 07/31/26	01/13/2023 01/13/2023	1,100,000.00	987,292.97 0.00	987,292.97	3.73	07/31/2026	518	95.34 1,048,781.25	61,488.28 987,292.97	2.26	Aaa AA+
91282CJT9	US TREASURY 4.000 01/15/27	01/22/2024 01/22/2024	1,000,000.00	996,718.75 0.00	996,718.75	4.12	01/15/2027	686	99.99 999,882.81	3,164.06 996,718.75	2.16	Aaa AA+
912828X88	US TREASURY 2.375 05/15/27	06/29/2022 06/29/2022	1,000,000.00	962,851.56 0.00	962,851.56	3.20	05/15/2027	806	96.61 966,093.75	3,242.19 962,851.56	2.08	Aaa AA+

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
9128282R0	US TREASURY 2.250 08/15/27	01/13/2023 01/13/2023	1,050,000.00	990,322.27 0.00	990,322.27	3.60	08/15/2027	898	95.99 1,007,917.97	17,595.70 990,322.27	2.17	Aaa AA+
9128284N7	US TREASURY 2.875 05/15/28	09/18/2024 09/19/2024	1,000,000.00	979,882.81 0.00	979,882.81	3.47	05/15/2028	1,172	96.70 966,953.13	(12,929.68) 979,882.81	2.09	Aaa AA+
91282CCR0	US TREASURY 1.000 07/31/28	09/18/2024 09/19/2024	1,000,000.00	910,507.81 0.00	910,507.81	3.50	07/31/2028	1,249	90.55 905,546.88	(4,960.93) 910,507.81	1.95	Aaa AA+
91282CCV1	US TREASURY 1.125 08/31/28	12/21/2023 12/21/2023	1,000,000.00	878,750.00 0.00	878,750.00	3.98	08/31/2028	1,280	90.73 907,265.63	28,515.63 878,750.00	1.96	Aaa AA+
91282CDF5	US TREASURY 1.375 10/31/28	12/21/2023 12/21/2023	1,500,000.00	1,328,906.25 0.00	1,328,906.25	3.98	10/31/2028	1,341	91.16 1,367,460.95	38,554.70 1,328,906.25	2.95	Aaa AA+
91282CJR3	US TREASURY 3.750 12/31/28	01/22/2024 01/22/2024	1,000,000.00	987,695.31 0.00	987,695.31	4.03	12/31/2028	1,402	99.10 991,015.63	3,320.32 987,695.31	2.14	Aaa AA+
91282CLR0	US TREASURY 4.125 10/31/29	11/25/2024 11/26/2024	1,000,000.00	996,445.31 2,962.71	999,408.02	4.21	10/31/2029	1,706	100.48 1,004,765.63	8,320.32 996,445.31	2.17	Aaa AA+
91282CGB1	US TREASURY 3.875 12/31/29	02/07/2025 02/10/2025	1,000,000.00	978,828.13 4,388.81	983,216.94	4.36	12/31/2029	1,767	99.35 993,515.63	14,687.50 978,828.13	2.14	Aaa AA+
U.S. TREASURIES TOTAL			24,850,000.00	23,734,291.27 7,351.52	23,741,642.79	4.14		656	97.60 24,228,050.30	493,759.03 23,734,291.27	52.26	AA+
U.S. AGENCIES												
3137EAEX3	FREDDIE MAC 0.375 09/23/25 MTN	10/20/2020 10/20/2020	500,000.00	497,505.00 0.00	497,505.00	0.48	09/23/2025	207	97.85 489,255.00	(8,250.00) 497,505.00	1.06	Aaa AA+
3130AK5J1	FHLBANKS 0.700 09/18/26 '25	02/16/2023 02/16/2023	1,000,000.00	872,060.00 0.00	872,060.00	4.61	09/18/2026	567	94.67 946,650.00	74,590.00 872,060.00	2.04	Aaa AA+
3130ASD63	FHLBANKS 3.250 06/28/27	06/28/2022 06/28/2022	1,000,000.00	1,000,000.00 0.00	1,000,000.00	3.25	06/28/2027	850	97.91 979,050.00	(20,950.00) 1,000,000.00	2.11	Aaa AA+
3133EPAU9	FED FARM CR BNKS 3.875 07/14/27	02/16/2023 02/16/2023	1,000,000.00	990,390.00 0.00	990,390.00	4.12	07/14/2027	866	99.63 996,250.00	5,860.00 990,390.00	2.15	Aaa AA+
3136G4X99	FANNIE MAE 0.740 08/25/27 '25	04/06/2023 04/06/2023	1,000,000.00	876,610.00 0.00	876,610.00	3.82	08/25/2027	908	91.72 917,230.00	40,620.00 876,610.00	1.98	Aaa AA+
3133EMSX1	FED FARM CR BNKS 1.550 03/15/29 '24	02/06/2025 02/07/2025	500,000.00	447,120.00 3,056.94	450,176.94	4.39	03/15/2029	1,476	89.87 449,360.00	2,240.00 447,120.00	0.97	Aaa AA+
3130B2GZ2	FHLBANKS 4.200 08/13/29 '26	08/21/2024 08/23/2024	250,000.00	250,000.00 0.00	250,000.00	4.20	08/13/2029	1,627	98.82 247,060.00	(2,940.00) 250,000.00	0.53	Aaa AA+
3133EL6D1	FED FARM CR BNKS 1.230 09/10/29 '24	02/06/2025 02/07/2025	500,000.00	434,525.00 2,511.25	437,036.25	4.41	09/10/2029	1,655	87.36 436,810.00	2,285.00 434,525.00	0.94	Aaa AA+
U.S. AGENCIES TOTAL			5,750,000.00	5,368,210.00 5,568.19	5,373,778.19	3.72		907	95.15 5,461,665.00	93,455.00 5,368,210.00	11.78	AA+
NEGOTIABLE CD'S												
14042RPG0	CAPITL ONE NA 1.600 04/08/25	04/09/2020 04/09/2020	245,000.00	244,412.00 0.00	244,412.00	1.65	04/08/2025	39	99.72 244,321.35	(90.65) 244,412.00	0.53	NA NA
866264DP6	SUMMIT STATE BNK 0.850 05/15/25	05/18/2020 05/18/2020	245,000.00	244,402.20 0.00	244,402.20	0.90	05/15/2025	76	99.30 243,280.10	(1,122.10) 244,402.20	0.52	NA NA
33847E3J4	FLAGSTAR BNK 0.900 05/15/25	05/15/2020 05/15/2020	245,000.00	245,000.00 0.00	245,000.00	0.90	05/15/2025	76	99.31 243,304.60	(1,695.40) 245,000.00	0.52	NA NA



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
89235MJS1	TOYOTA FINL SVGS 0.800 06/30/25	06/30/2020 06/30/2020	245,000.00	245,000.00 0.00	245,000.00	0.80	06/30/2025	122	98.85 242,184.95	(2,815.05) 245,000.00	0.52	NA NA
59013KLQ7	MERRICK BANK 0.550 12/30/25	12/30/2020 12/30/2020	245,000.00	245,000.00 0.00	245,000.00	0.55	12/30/2025	305	96.97 237,564.25	(7,435.75) 245,000.00	0.51	NA NA
02007GXG3	ALLY BANK 3.450 08/04/26	08/04/2022 08/04/2022	245,000.00	245,000.00 0.00	245,000.00	3.45	08/04/2026	522	99.03 242,618.60	(2,381.40) 245,000.00	0.52	NA NA
38149MYB3	GOLDMAN BANK USA 1.000 08/11/26	08/11/2021 08/11/2021	245,000.00	245,000.00 0.00	245,000.00	1.00	08/11/2026	529	95.62 234,264.10	(10,735.90) 245,000.00	0.51	NA NA
90348JR93	UBS USA 0.950 08/11/26	08/11/2021 08/11/2021	245,000.00	245,000.00 0.00	245,000.00	0.95	08/11/2026	529	95.56 234,124.45	(10,875.55) 245,000.00	0.50	NA NA
254673N44	DISCOVER BANK 3.500 07/29/27	08/03/2022 08/03/2022	245,000.00	245,000.00 0.00	245,000.00	3.50	07/29/2027	881	96.98 237,592.25	(7,407.75) 245,000.00	0.51	NA NA
87164XN93	SYNCHRONY BANK 3.500 08/05/27	08/05/2022 08/05/2022	245,000.00	245,000.00 0.00	245,000.00	3.50	08/05/2027	888	96.96 237,546.53	(7,453.47) 245,000.00	0.51	NA NA
02589ADQ2	AM EX BK 3.450 08/10/27	08/12/2022 08/12/2022	245,000.00	243,775.00 0.00	243,775.00	3.56	08/10/2027	893	98.66 241,726.80	(2,048.20) 243,775.00	0.52	NA NA
58404DVV0	MEDALLION BANK 3.800 08/30/29	08/21/2024 08/30/2024	245,000.00	245,000.00 0.00	245,000.00	3.80	08/30/2029	1,644	100.00 245,000.00	0.00 245,000.00	0.53	NA NA
NEGOTIABLE CD'S TOTAL			2,940,000.00	2,937,589.20 0.00	2,937,589.20	2.05		542	98.10 2,883,527.98	(54,061.22) 2,937,589.20	6.22	NA
CORPORATE BONDS												
14913UAR1	CTRPLLR FIN SERV 4.400 10/15/27 MTN	11/25/2024 11/26/2024	500,000.00	498,865.00 2,505.56	501,370.56	4.48	10/15/2027	959	100.16 500,810.00	1,945.00 498,865.00	1.08	A2 A
24422EWR6	JOHN DEERE CAP 4.750 01/20/28 MTN	11/25/2024 11/26/2024	500,000.00	504,235.00 0.00	504,235.00	4.46	01/20/2028	1,056	101.33 506,650.00	2,415.00 504,235.00	1.09	A1 A
931142FB4	WALMART 3.900 04/15/28 '28	11/25/2024 11/26/2024	325,000.00	320,619.00 1,443.54	322,062.54	4.33	04/15/2028	1,142	99.36 322,913.50	2,294.50 320,619.00	0.70	Aa2 AA
58933YBD6	MERCK & CO 1.900 12/10/28 '28	11/25/2024 11/26/2024	500,000.00	452,905.00 0.00	452,905.00	4.47	12/10/2028	1,381	91.53 457,625.00	4,720.00 452,905.00	0.99	A1 A+
17275RBR2	CISCO SYSTEMS 4.850 02/26/29 '29	11/01/2024 11/04/2024	500,000.00	506,060.00 0.00	506,060.00	4.53	02/26/2029	1,459	101.40 507,015.00	955.00 506,060.00	1.09	A1 AA-
023135CG9	AMAZON.COM 3.450 04/13/29 '29	11/01/2024 11/04/2024	500,000.00	481,580.00 1,006.25	482,586.25	4.37	04/13/2029	1,505	97.18 485,875.00	4,295.00 481,580.00	1.05	A1 AA
30303M8S4	META PLATFORMS 4.300 08/15/29 '29	11/01/2024 11/04/2024	500,000.00	496,070.00 0.00	496,070.00	4.48	08/15/2029	1,629	99.85 499,250.00	3,180.00 496,070.00	1.08	Aa3 AA-
857449AE2	STATE STR BK TR 4.782 11/23/29	11/25/2024 11/26/2024	500,000.00	502,115.00 66.42	502,181.42	4.69	11/23/2029	1,729	100.97 504,860.00	2,745.00 502,115.00	1.09	Aa2 AA-
713448GB8	PEPSICO 4.600 02/07/30 '30	02/05/2025 02/07/2025	500,000.00	499,160.00 0.00	499,160.00	4.64	02/07/2030	1,805	100.68 503,375.00	4,215.00 499,160.00	1.09	A1 A+
CORPORATE BONDS TOTAL			4,325,000.00	4,261,609.00 5,021.77	4,266,630.77	4.50		1,418	99.25 4,288,373.50	26,764.50 4,261,609.00	9.25	A+
CITY OF ALISO VIEJO TOTAL			47,367,395.28	45,804,094.75 17,941.48	45,822,036.23	4.03		614	46,364,012.06	559,917.31 45,804,094.75	100.00	AA

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
GRAND TOTAL			47,367,395.28	45,804,094.75 17,941.48	45,822,036.23	4.03		614	46,364,012.06	559,917.31 45,804,094.75	100.00	AA

Transaction Statement

CITY OF ALISO VIEJO									
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	PURCHASED INTEREST	TOTAL	PURCHASE YIELD
BUY									
	02/05/2025	02/07/2025	713448GB8	PEPSICO 4.600 02/07/30 '30	500,000.00	499,160.00	0.00	(499,160.00)	4.64
	02/06/2025	02/07/2025	3133EL6D1	FED FARM CR BNKS 1.230 09/10/29 '24	500,000.00	434,525.00	2,511.25	(437,036.25)	4.41
	02/06/2025	02/07/2025	3133EMSX1	FED FARM CR BNKS 1.550 03/15/29 '24	500,000.00	447,120.00	3,056.94	(450,176.94)	4.39
	02/07/2025	02/10/2025	91282CGB1	US TREASURY 3.875 12/31/29	1,000,000.00	978,828.13	4,388.81	(983,216.94)	4.36
BUY TOTAL					2,500,000.00	2,359,633.13	9,957.00	(2,369,590.13)	4.43
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE		TOTAL	NET REALIZED GAIN/LOSS
MATURITY									
	02/27/2025	02/27/2025	61690UUJ7	Morgan Stanley Bank, N.A. 1.8 02/27/2025	(245,000.00)	244,416.90		245,000.00	583.10
MATURITY TOTAL					(245,000.00)	244,416.90		245,000.00	583.10

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

CITY OF ALISO VIEJO

DIRECTOR OF FINANCIAL SVCS/ CITY TREAS
12 JOURNEY, #100
ALISO VIEJO, CA 92656

Account Number: 98-30-007

February 2025 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
2/3/2025	2/3/2025	RW	1768298	1728848	ANN EIFERT	-550,000.00
2/4/2025	2/4/2025	RW	1768353	1728910	ANN EIFERT	-2,500,000.00
2/11/2025	2/11/2025	RW	1768567	1729124	ANN EIFERT	-250,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	9,959,348.46
Total Withdrawal:	-3,300,000.00	Ending Balance:	6,659,348.46



PMIA/LAIF Performance Report as of 03/05/25



Quarterly Performance Quarter Ended 12/31/24

LAIF Apportionment Rate ⁽²⁾ :	4.62
LAIF Earnings Ratio ⁽²⁾ :	0.00012664187216722
LAIF Administrative Cost ^{(1)*} :	0.28
LAIF Fair Value Factor ⁽¹⁾ :	0.999621985
PMIA Daily ⁽¹⁾ :	4.40
PMIA Quarter to Date ⁽¹⁾ :	4.48
PMIA Average Life ⁽¹⁾ :	252

PMIA Average Monthly Effective Yields⁽¹⁾

February	4.333
January	4.366
December	4.434
November	4.477
October	4.518
September	4.575

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 1/31/25 \$162.9 billion

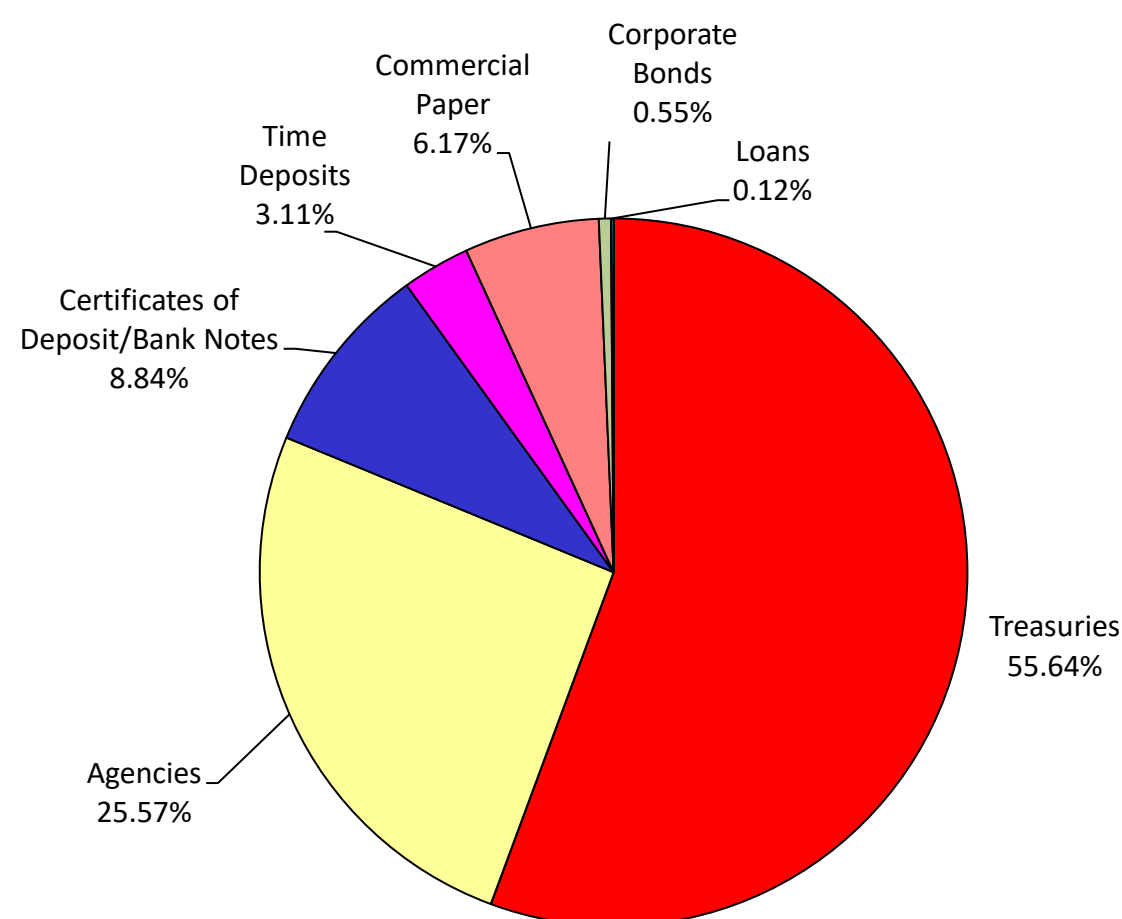


Chart does not include \$1,213,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

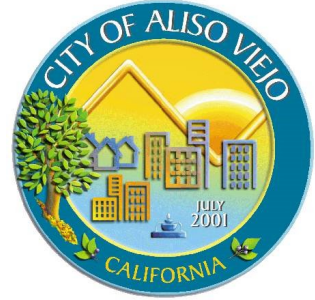
Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller

City of Aliso Viejo

AGENDA ITEM



DATE: April 2, 2025

TO: Mayor and City Council

FROM: Shaun Pelletier, Director of Public Works/City Engineer

SUBJECT: BIKE LANE DISCUSSION

Recommended Actions:

1. Receive Staff presentation; and
2. Provide direction to Staff regarding bike lane improvement implementation timeline.

Fiscal Impact:

There is no fiscal impact for this report.

Background:

Staff presented the potential bike lane improvement options to City Council on February 5, 2025. During that discussion, three key decisions were made.

- Implement the current Manual on Uniform Traffic Control Devices bike lane standards utilizing the green paint option.
- Include a striped buffer zone where the existing lane configuration allows for it.
- Do not include any physical barriers within the buffer zone.

Staff was directed to compare implementation costs with and without a concurrent pavement rehabilitation project, as well as long-term maintenance costs.

Discussion:

Estimating and quantifying the cost of a project like this is challenging without a clearly defined plan that allows for obtaining quotes. Pricing tends to fluctuate year over year, as well as depending on the specific scope of each project. To provide a reliable analysis, staff has used current bid pricing from local projects.

Whether the bike lane improvements are implemented as part of a concurrent street project or as a standalone project, there are additional costs when using green paint

instead of the standard white. This is due to the greater labor and material requirements for green paint. Staff believes that these additional costs are minimal when the green paint is applied during a concurrent street project, considering the desired visual impact and potential safety benefits. As an example, for the Aliso Creek Road project currently under construction, the cost of green paint is about 3% of the total project cost.

There is a slight cost difference between striping during a standalone project versus as part of a concurrent street project. To apply the new striping standards, any existing conflicting bike lane markings need to be removed. When the striping is done during a street project, there is essentially no additional cost for removal because the new surface course "erases" the old markings. However, removal costs can vary significantly depending on the street, with some areas needing no removal and others requiring extensive work. This cost is estimated to be between 2-5% of the total citywide project cost.

Standalone striping projects also involve the aesthetic of scarred pavement where the old striping was removed, since the full surface won't be improved. While these areas are not expected to be extensive, they will still be present. Additionally, new striping on older, faded pavement will not have the same visual impact as on a freshly repaved surface. A citywide standalone project might also affect long-term maintenance planning and budgeting. Since all the striping would be done at once, it would all reach the end of its useful life at the same time, requiring a larger project for replacement. When striping is applied during paving projects, maintenance costs are more spread out, but the downside is that the entire city wouldn't be completed for several years. One initial benefit of completing a standalone citywide project is avoiding the cost escalation that continues to occur annually across construction projects.

As a reminder, staff estimates the cost of a standalone citywide project to be approximately \$1.3 million. This includes all arterial streets except for segments already under construction or planned for rehabilitation within the next year. The City currently has about \$1.4 million available from AB 2766 (AQMD) funding that could be applied to this project if directed. Additionally, staff is exploring a new grant opportunity that could help fund both pavement rehabilitation and the new bike lane improvements.

Long-term maintenance costs are not expected to be excessive. Thermoplastic pavement markings generally last between 5-10 years, and the city's current street maintenance budget includes annual upkeep for striping. High-traffic areas, particularly around intersections, will need maintenance more frequently, potentially within five years. This will be an important consideration if transitional green markings are applied across all driveways, as they will experience continuous vehicle traffic. Staff recommends applying these markings only in very high-traffic areas, such as around Town Center, where lane configurations allow for it. Each year, the annual budget will be evaluated to ensure sufficient funding for the efficient maintenance of all city striping.

Staff respectfully seeks City Council direction on whether to continue integrating bike lane improvements, including buffer zones and green paint, during roadway improvement projects or to implement these enhancements beforehand as a standalone project.

Environmental:

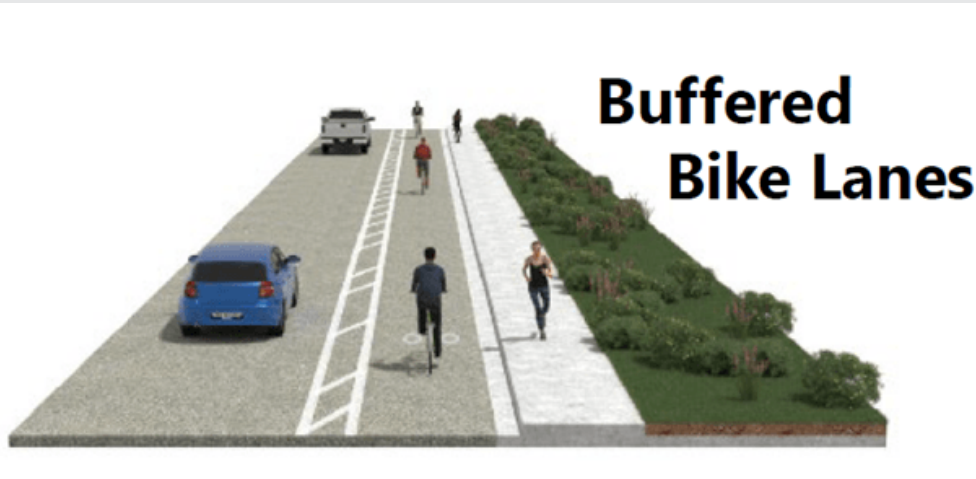
Any potential projects proposed as a result this recommend action would be considered for environmental CEQA review as needed.

Attachment:

1. Presentation

Bike Lane Discussion

- **Class II - Bike Lanes or Buffered Bike Lanes**
 - A separated path designed exclusively for bicycles and pedestrians, located off-street and away from vehicle traffic.



Aliso Creek Road
(Pacific Park Drive to
Wolverine Way),
Aliso Viejo, CA



Aliso Creek Road,
(Wolverine Way to
Alicia Parkway),
Aliso Viejo, CA

- **Class II Bike Lane Enhancements**

- Green Paint at Bicycle Legends
- Green Conflict Striping at Intersections
- Adopted by the CA-MUTCD in January 2024



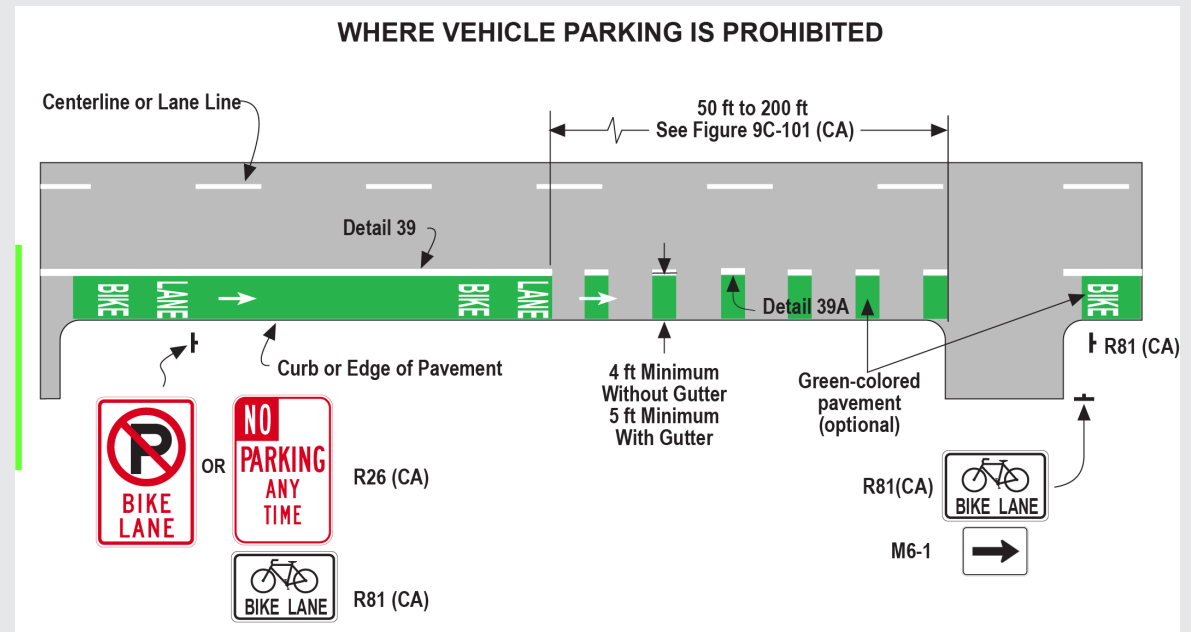
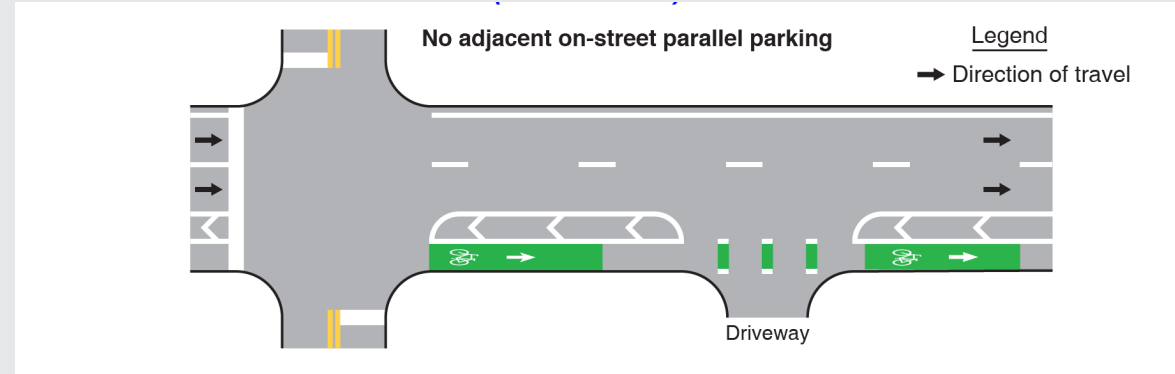
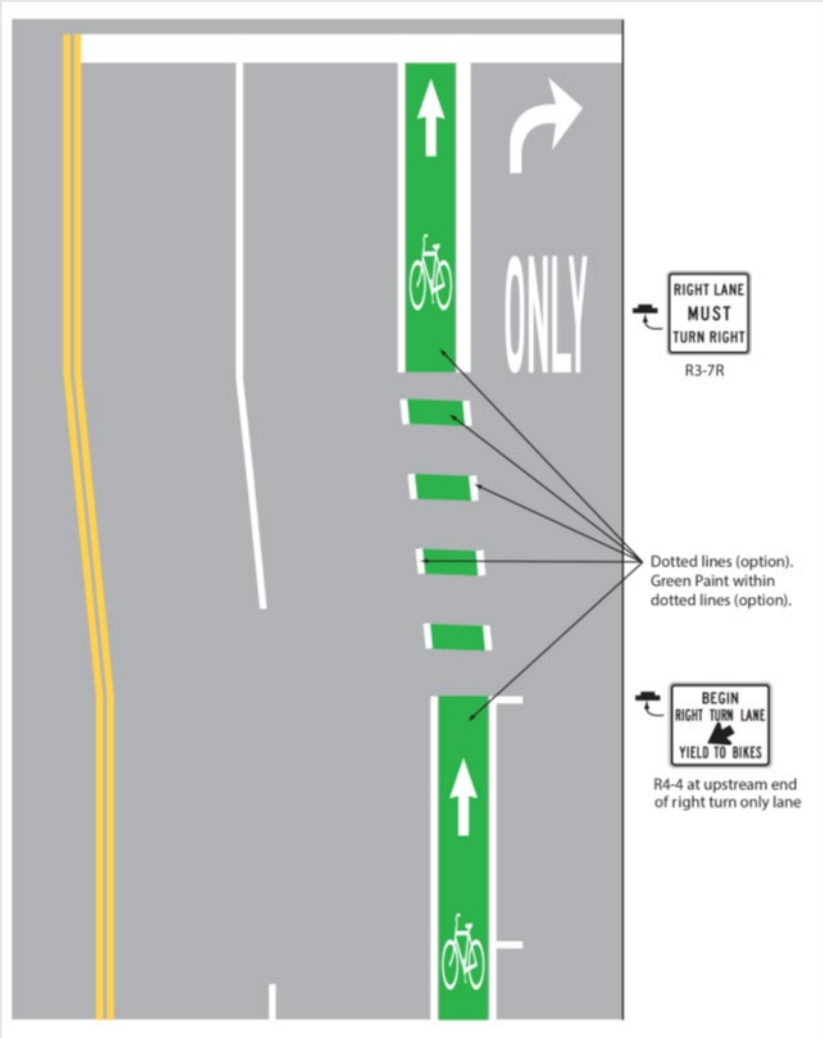
- **Class III - Bike Route**

- A lower speed roadway where bicycles and motor vehicles share the same lane, indicated by signs or shared lane markings (sharrows)



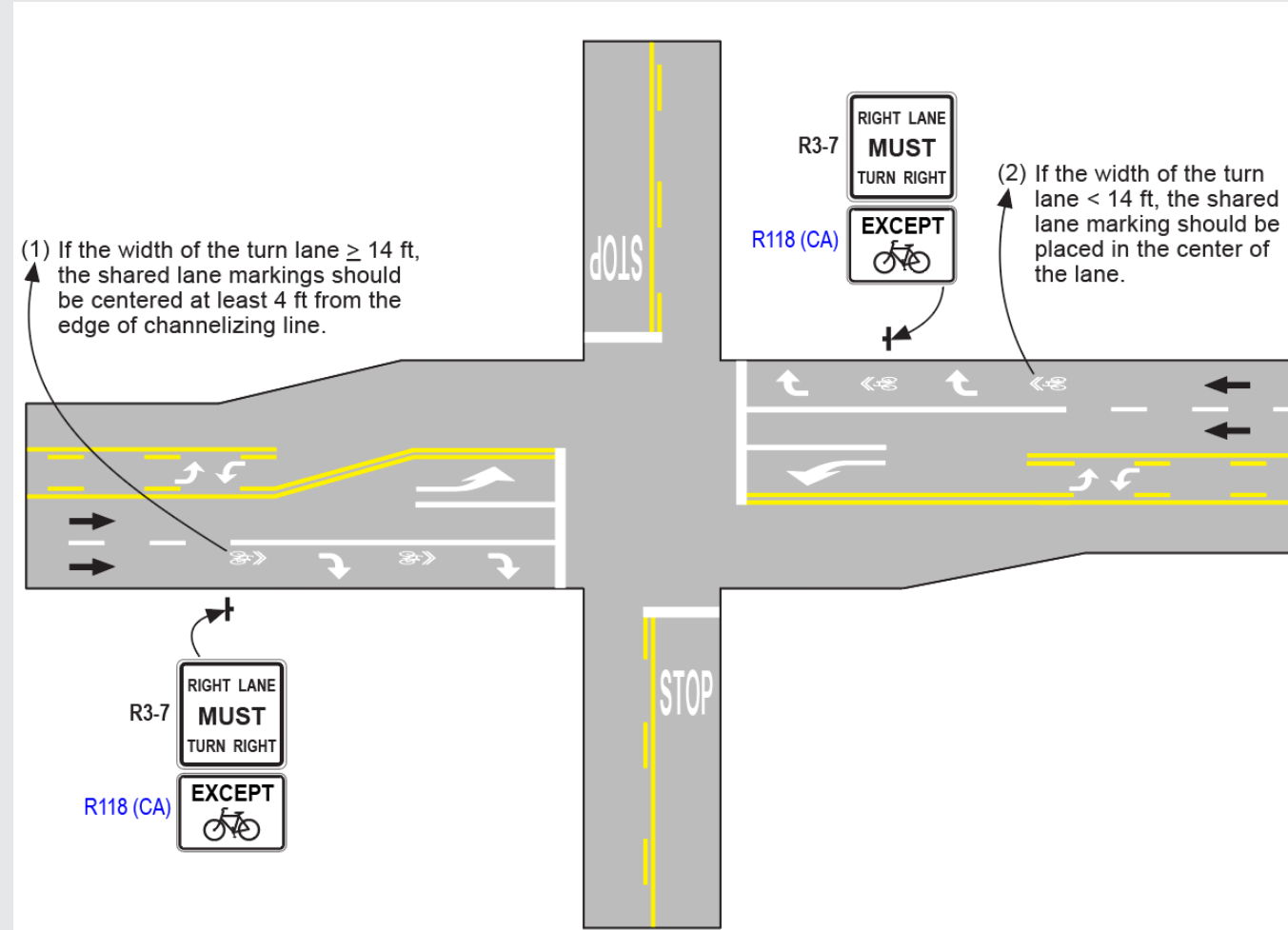
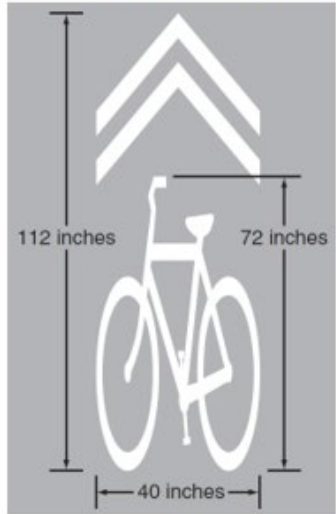
Glenneyre Street,
Laguna Beach, CA

- Standards



• Standards

Figure 9C-9. Shared Lane Marking



Funding

AQMD Grant Funds Currently in Reserve: \$1.4 Million

Cost Estimate to upgrade all Class II with green paint and buffers ~\$1.3M

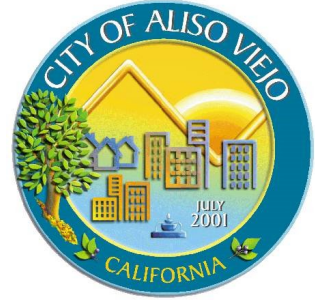
Excludes street projects scheduled for completion in 2025-26

Reviewing new grant opportunity for rehab/striping projects

Questions

City of Aliso Viejo

AGENDA ITEM



DATE: April 2, 2025

TO: Mayor and City Council

FROM: Mike Munzing - Councilmember

SUBJECT: CITY OF ALISO VIEJO FLAG DISPLAY RESOLUTION

Recommended Action:

Adopt City of Aliso Viejo Flag Display Resolution.

Summary:

The City of Aliso Viejo establishes this flag policy to regulate the display of flags on municipal property, ensuring a uniform and respectful representation of national, state, local, and military honor. This resolution reflects the City's commitment to fostering unity, patriotism, and respect for all residents by limiting flag displays to symbols that represent shared civic values and heritage.

Fiscal Impact:

There should be now fiscal impact to the City of Aliso Viejo

Attachment:

1. CITY OF ALISO VIEJO FLAG DISPLAY RESOLUTION

**CITY OF ALISO VIEJO
RESOLUTION NO. 2025-XXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO,
CALIFORNIA, ESTABLISHING A POLICY FOR THE DISPLAY OF FLAGS ON CITY
PROPERTY**

WHEREAS, the City of Aliso Viejo is a vibrant and diverse community that values unity, respect, and inclusivity for all its residents; and

WHEREAS, the display of flags on City property serves as a symbol of shared identity, heritage, and values, reflecting the pride and commitment of the community to its nation, state, county, city, and those who have sacrificed for its freedoms; and

WHEREAS, the City Council recognizes the importance of maintaining a consistent and neutral policy regarding flag displays to honor the diversity of its residents while avoiding the endorsement of any specific group, cause, or ideology beyond those represented by official governmental and commemorative flags; and

WHEREAS, limiting the flags flown on City property to those of the United States, the State of California, Orange County, the City of Aliso Viejo, and the POW/MIA flag ensures a respectful and unified representation of our community's shared history and values; and

WHEREAS, this policy is intended to promote inclusivity by focusing on symbols that represent all residents equally, while honoring the sacrifices of prisoners of war and those missing in action;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ALISO VIEJO DOES
HEREBY RESOLVE AS FOLLOWS:**

SECTION 1: Purpose

The purpose of this resolution is to establish a uniform policy for the display of flags on City-owned property, ensuring that such displays reflect the collective identity, unity, and respect for the diverse population of Aliso Viejo, while honoring national, state, county, local, and military service traditions.

SECTION 2: Definitions

For the purposes of this resolution:

1. "City property" shall mean all real property, facilities, buildings, parks, and flagpoles owned or controlled by the City of Aliso Viejo.
2. "Official flag" shall mean the flags designated in Section 3 of this resolution.

SECTION 3: Authorized Flags

The following flags, and no others, are authorized for display on City property:

1. **The Flag of the United States of America**, as defined by federal law (4 U.S.C. § 1 et seq.), representing the unity and sovereignty of the nation.
2. **The Flag of the State of California**, as established by California Government Code Section 420, symbolizing the state's heritage and governance.
3. **The Flag of Orange County, California**, representing the regional identity and community of the county in which Aliso Viejo resides.
4. **The Flag of the City of Aliso Viejo**, as adopted by the City Council, symbolizing the pride, history, and values of the local community.
5. **The POW/MIA Flag**, as recognized by federal law (36 U.S.C. § 902), honoring prisoners of war and those missing in action for their sacrifice and service to the nation.

SECTION 4: Display Guidelines

1. **Location and Priority:** The authorized flags may be displayed on flagpoles or other appropriate fixtures on City property as determined by the City Manager or their designee. The United States flag shall take precedence in positioning and prominence, in accordance with federal flag protocol.
2. **Condition and Maintenance:** All flags displayed shall be maintained in good condition, free of wear or damage, and replaced as necessary by the City.
3. **Order of Display:** When multiple flags are flown, they shall follow established protocols, including but not limited to the U.S. Flag Code, with the United States flag in the highest position, followed by the California state flag, Orange County flag, City of Aliso Viejo flag, and POW/MIA flag, as applicable.
4. **Temporary Adjustments:** The City may lower flags to half-staff or otherwise adjust their display in accordance with federal, state, or local directives, such as during periods of mourning.

SECTION 5: Prohibition of Other Flags

1. No flags other than those listed in Section 3 shall be displayed on City property, including but not limited to flags representing private organizations, political movements, commercial entities, or other municipalities, unless expressly authorized by a separate resolution of the City Council for a specific event or purpose.

2. This restriction does not apply to flags displayed by private individuals or entities on private property within the City, subject to applicable local ordinances and state laws.

SECTION 6: Rationale

The City Council adopts this policy to:

1. Foster a sense of unity and shared purpose among Aliso Viejo's diverse residents by limiting flag displays to those representing broad governmental and commemorative significance.
2. Respect the varied backgrounds, beliefs, and perspectives of the community by avoiding the display of flags that may be perceived as favoring specific groups or ideologies.
3. Honor the sacrifices of military personnel, particularly prisoners of war and those missing in action, through the inclusion of the POW/MIA flag.

SECTION 7: Implementation

The City Manager is hereby directed to implement this policy, including the removal of any unauthorized flags currently displayed on City property, and to ensure that all flagpoles and displays comply with this resolution within thirty (30) days of its adoption.

SECTION 8: Effective Date

This resolution shall take effect immediately upon its adoption by the City Council.

SECTION 9: Severability

If any provision of this resolution is found to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

ADOPTED this 2nd day of April, 2025, by the City Council of the City of Aliso Viejo, California.