

AGENDA

ALISO VIEJO CITY COUNCIL
WEDNESDAY, MARCH 6, 2024
5:30 PM CLOSED SESSION
7:00 PM REGULAR MEETING

CITY HALL
COUNCIL CHAMBERS
12 JOURNEY
ALISO VIEJO, CA



Mayor Mike Munzing
Mayor Pro Tem Tiffany Ackley
Councilmember Ross Chun
Councilmember Max Duncan
Councilmember Richard Hurt

WELCOME to the City of Aliso Viejo City Council meeting. Those persons wishing to address the City Council are requested to complete and submit to the City Clerk a "Request to Address City Council" form available at the entrance to the City Council Chambers. Speakers will be called at the appropriate time as their interested matter is heard. COMMENTS WILL BE LIMITED TO THREE MINUTES PER SPEAKER. Council proceedings are recorded.

It is the City's intention to comply with the Americans with Disabilities Act (ADA) . If you need special assistance to participate in the meeting, the City will make reasonable arrangements to ensure accessibility and/or accommodations. [28 CFR 35.102-35.104 ADA Title II] Please contact the City Clerk's Office at (949) 425-2505 at least 48 hours prior to the meeting.

Regular meetings of the City Council are held on the first and third Wednesday of the month at the City Hall Council Chambers, 12 Journey, Aliso Viejo. Copies of the agenda are available in the lobby at City Hall on the Thursday preceding a regularly scheduled City Council meeting. All communications received by the City regarding an agenda item have been included in the agenda materials. Supplemental documents relating to specific agenda items, including communications received after agenda delivery, are presented at the dais and in the Public Copy agenda binder at the time of the meeting. Supplemental documents are also available for review in the City Clerk's office, 12 Journey, Aliso Viejo. For more information, please contact City Hall at (949) 425-2505.

This meeting will be broadcast live on Cox Communications Channel 851, AT&T U-Verse Channel 99 and the City's website. By attending the City Council Meeting, you are giving your permission to be televised. The Council Meetings are rebroadcast on Wednesday at 7:00 p.m. on Cox Communications Channel 851, AT&T U-Verse Channel 99, and can be viewed on the internet at www.avcity.org.

DAVID A. DOYLE
CITY MANAGER

SCOTT C. SMITH
CITY ATTORNEY

MITZI ORTIZ
CITY CLERK

**PLEASE SILENCE ALL CELL PHONES AND OTHER
ELECTRONIC EQUIPMENT WHILE CITY COUNCIL IS IN SESSION**

CALL TO ORDER: Convene Special Meeting

PUBLIC COMMENTS:

CLOSED SESSION:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957
Title: City Manager

CALL TO ORDER: Convene Regular Meeting

ROLL CALL

PLEDGE OF ALLEGIANCE:

REPORT FROM CLOSED SESSION:

1. SPECIAL PRESENTATIONS:

None.

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

3. COMMUNITY INPUT:

Members of the public wishing to address the City Council are requested to complete and submit to the City Clerk a "Request to Address City Council" form available at the entrance to the City Council Chambers. In compliance with the Brown Act, no discussion or action may be taken on comments received at this time, except the City Council may briefly respond to statements made or questions posed. Comments are limited to three (3) minutes per speaker.

4. **CONSENT CALENDAR:**

All matters listed on the Consent Calendar will be acted upon by one vote unless members of the City Council, or staff request a matter to be discussed and/or removed from the Consent Calendar for separate action. Items removed from the Consent Calendar will be discussed and voted upon immediately following City Council action on the remainder of the Consent Calendar.

4.1 **WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS**

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2 **APPROVAL OF MINUTES**

Recommended Action: Approve the Minutes as submitted for the February 7, 2024 Special Meeting, the February 7, 2024 Regular Meeting, and the February 15, 2024 Special Meeting.

[Draft Minutes - February 7, 2024 Special Meeting](#)

[Draft Minutes - February 7, 2024 Regular Meeting](#)

[Draft Minutes - February 15, 2024 Special Meeting](#)

4.3 **SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND SECTIONS OF TITLE 15 ZONING CODE PERTAINING TO LOW BARRIER NAVIGATION CENTERS, GROUP QUARTERS, RESIDENTIAL CARE FACILITIES, AND EMPLOYEE HOUSING AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA**

Recommended Action:

1. Conduct second reading and adopt an Ordinance entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AMENDING SECTIONS 15.10.020 (PERMITTED USES IN RESIDENTIAL DISTRICTS) AND 15.38.030 (RESIDENTIAL PARKING REQUIREMENTS) OF THE ALISO VIEJO MUNICIPAL CODE PERTAINING TO LOW BARRIER NAVIGATION CENTERS, GROUP QUARTERS, RESIDENTIAL CARE FACILITIES, AND EMPLOYEE HOUSING AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA; and
2. Find the Ordinance is not a “project” under California Environmental Quality Act (CEQA) Guidelines section 15378. And, alternatively, even if the Ordinance is a “project” under CEQA, find that it is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3).

[Staff Report](#)

[Attachment 1 - Ordinance](#)

4.4 **ACCOUNTS PAYABLE**

Recommended Action:

Ratify accounts payable checks and electronic funds transfers issued between February 8, 2024 and February 15, 2024, in the amount of \$476,285.17.

[Staff Report](#)

[Attachment 1 - Accounts Payable Report](#)

4.5 TREASURER'S STATEMENT - JANUARY 2024

Recommended Action: Receive and file the January 2024 Treasurer's Statement.
[Staff Report](#)
[Attachment 1 - Jan. 2024 Treasurer's Statement](#)

4.6 FIRST AMENDMENT TO THE AGREEMENT WITH HARBOR POINTE AIR CONDITIONING & CONTROL SYSTEMS FOR HVAC MAINTENACE SERVICES

Recommended Action:

1. Approve a first amendment to the agreement with Harbor Pointe Air Conditioning & Control Systems to perform HVAC maintenance services that increases the total compensation under the agreement by \$50,000 for a total agreement amount of \$100,000; and
2. Authorize the City Manager to execute the first amendment to the agreement.

[Staff Report](#)
[Attachment 1 - Agreement Amendment](#)

5. **PUBLIC HEARINGS:**

5.1 A REQUEST TO ESTABLISH A PET GROOMING FACILITY IN CONJUNCTION WITH A PET SUPPLY STORE (PET EVOLUTION) WITHIN AN EXISTING BUILDING LOCATED AT 26541 ALISO CREEK ROAD, SUITE A

Recommended Action: Adopt a Resolution approving a Conditional Use Permit (USE-2023-00029) to allow for a pet grooming facility in conjunction with a retail pet supply store (Pet Evolution) at 26541 Aliso Creek Drive, Suite A (USE-2023-00029).

[Staff Report](#)
[Attachment 1 - Resolution](#)
[Attachment 2 - Project Plans](#)
[Attachment 3 - Presentation](#)

6. **DISCUSSION:**

6.1 APPOINTMENT OF SCAG GENERAL ASSEMBLY MEETING DELEGATE

Recommended Action: Appoint delegate and alternate for the Southern California Association of Governments (SCAG) General Assembly Meeting to be held May 2, 2024.

[Staff Report](#)

7. **CITY MANAGER' S REPORT:**

8. **ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:**

9. **ADJOURNMENT:**

The next regularly scheduled City Council meeting is March 20, 2024.

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
SPECIAL MEETING
February 7, 2024, 5:30 P.M.
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Munzing called the Special Meeting of the City Council of the City of Aliso Viejo to order at 5:30 p.m.

ROLL CALL:

PRESENT: MAYOR MIKE MUNZING
MAYOR PRO TIFFANY ACKLEY
COUNCILMEMBER ROSS CHUN
COUNCILMEMBER MAX DUNCAN
COUNCILMEMBER RICHARD W. HURT

ABSENT: NONE

STAFF PRESENT: SCOTT C. SMITH, CITY ATTORNEY

PUBLIC COMMENTS:

None.

CLOSED SESSION:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957
Title: City Manager

REPORT FROM CLOSED SESSION:

City Attorney Scott Smith stated no reportable action was taken.

Motion: Mayor Munzing moved and Councilmember Chun seconded to continue Closed Session to February 15, 2024 at 5:00 p.m. Motion carried 5-0.

ADJOURNMENT: Mayor Munzing adjourned the meeting at 7:00 p.m. to the February 7, 2024 Regular Council Meeting.

Respectfully submitted:

Approved by:

MITZI ORTIZ, MMC
CITY CLERK

MIKE MUNZING
MAYOR

DRAFT

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
February 7, 2024, 7:00 PM
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Munzing called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:05 p.m.

ROLL CALL

PRESENT: MAYOR MIKE MUNZING
MAYOR PRO TEM TIFFANY ACKLEY
COUNCILMEMBER ROSS CHUN
COUNCILMEMBER MAX DUNCAN
COUNCILMEMBER RICHARD W. HURT

ABSENT: NONE

STAFF PRESENT: DAVID A. DOYLE, CITY MANAGER
SCOTT SMITH, CITY ATTORNEY
LAUREN TORRES, DEPUTY CITY CLERK
ANN EIFERT, FINANCIAL SERVICES DIRECTOR
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR
ROSE RIVERA, SENIOR PLANNER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
CAPT. ALAN VILLANUEVA, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: Gavin Duncan led the pledge of allegiance.

REPORT FROM CLOSED SESSION:

City Attorney Scott Smith stated no reportable action was taken.

Motion: Mayor Munzing moved and Councilmember Chun seconded to continue Closed Session to February 15, 2024 at 5:00 p.m. Motion carried 5-0.

1. SPECIAL PRESENTATIONS

1.1 RECOGNITION OF ALISO VIEJO LITTLE LEAGUE - 8-9 YEAR OLD ALL STARS DISTRICT 55 CHAMPIONS

Mayor Munzing presented the certificates of recognition to Team Manager Scott Fricke, who commented on the team's accomplishments.

1.2 RECOGNITION OF ALISO VIEJO LITTLE LEAGUE - 10 YEAR OLD ALL STARS DISTRICT 55 CHAMPIONS

Mayor Munzing presented the certificates of recognition to Team Manager Colin Higgins, who commented on the team's accomplishments.

1.3 RECOGNITION OF ALISO VIEJO LITTLE LEAGUE - 11 YEAR OLD ALL STARS DISTRICT 55 AND SECTION 10 CHAMPIONS

Mayor Munzing presented the certificates of recognition to Team Manager Ryan Johnson, who commented on the team's accomplishments.

1.4 RECOGNITION OF ALISO VIEJO LITTLE LEAGUE - 12 YEAR OLD ALL STARS DISTRICT 55 AND SECTION 10 CHAMPIONS

Mayor Munzing presented the certificates of recognition to Coach Kevin Estrada, who commented on the team's accomplishments.

1.5 RECOGNITION OF ALISO VIEJO LITTLE LEAGUE - INTERMEDIATE ALL STARS DISTRICT 55 AND SECTION 10 CHAMPIONS

Mayor Munzing presented the certificates of recognition to Coach Robert Stemen, who commented on the team's accomplishments.

2. **ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:**

Motion: Councilmember Hurt moved and Councilmember Duncan seconded to continue Discussion Item 6.1. Motion carried 5-0.

3. **COMMUNITY INPUT:**

1. Cristi Millard announced a fundraiser for the Renaissance Theatre Company and their upcoming production of *Anything Goes*.

4. **CONSENT CALENDAR:**

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Motion: Councilmember Chun moved and Mayor Pro Tem Ackley seconded to approve the recommended actions. Motion carried 5-0.

4.1 WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2 APPROVAL OF MINUTES

Recommended Action: Approve the Minutes as submitted for the January 17, 2024 Regular Meeting.

4.3 ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between January 5, 2024 and January 18, 2024, in the amount of \$319,423.69.

4.4 TREASURER'S STATEMENT - NOVEMBER 2023

Recommended Action: Receive and file the November 2023 Treasurer's Statement.

5. PUBLIC HEARINGS:

Mayor Munzing recused himself and left the Council Chambers at 7:37 p.m.

5.1 A REQUEST TO AMEND CONDITIONAL USE PERMIT PA16-005 (USE-2023-00022) TO ALLOW FOR THE USE OF EXISTING LABORATORIES BY OUTSIDE MEDICAL RESEARCH ENTITIES AT 1 UNIVERSITY DRIVE, BUILDING 160 (SOKA UNIVERSITY)

City Manager David Doyle introduced Senior Planner Rose Rivera, who provided an overview. City Attorney Scott Smith and applicant Bob Bunyan responded to questions regarding the potential impact of the proposed use on the community, and potential conflict of interest. Mayor Pro Tem Ackley opened the public hearing. There were no comments. Mayor Pro Tem Ackley closed the public hearing.

Recommended Action: Adopt Resolution No. 2024-06 approving a Conditional Use Permit Amendment, allowing the use of existing laboratories by outside medical research entities at 1 University Drive, Building 160 (USE-2023-00022).

Motion: Councilmember Chun moved and Councilmember Duncan seconded to approve the recommended action. Motion carried 4-0-1, with Mayor Munzing absent.

Mayor Munzing returned to the dais at 7:45 p.m. for the remainder of the meeting.

6. DISCUSSION:

6.1 FISCAL YEAR 2023-24 FINANCIAL UPDATE

This item was removed from consideration.

7. CITY MANAGER' S REPORT:

None.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Hurt:

- Met with Community Christian Homeschooling students on government engagement
- Commented on the importance of Black History Month

Councilmember Duncan:

- Congratulated youth athletes and volunteers

Councilmember Chun:

- Participated in Don Juan Avila Middle School assembly
- Attended Aliso Viejo Chamber of Commerce Board of Directors Installation Dinner
- Attended the Renaissance Theatre Company's production of *Steel Magnolias*
- Attended OCFA Board of Directors Meeting
- Expressed appreciation to OCFA for recent rescue of a friend
- Attended the Boys & Girls Clubs of Capistrano Valley Youth of the Year Celebration
- Commented on Boys & Girls Clubs of Capistrano Valley *Club Kids Connect* podcast
- Attended Cal Cities Housing, Community, and Economic Development Policy Committee Meeting
- Attended SCAG Transportation Committee Meeting
- Participated in the Orange County Point-in-Time Count
- Participated in interview by OC Talk Radio
- Attended Aliso Viejo Girls Softball Opening Day
- Expressed appreciation to Soka University for the Music for Maui Benefit Concert
- Expressed appreciation to American Red Cross for assisting family displaced by fire

Mayor Pro Tem Ackley:

- Attended the Boys & Girls Clubs of Capistrano Valley Youths of the Year Celebration
- Attended Aliso Viejo Girls Softball Opening Day
- Expressed appreciation to OCFA for prompt response to neighborhood fire

Mayor Munzing:

- Attended the Boys & Girls Clubs of Capistrano Valley Youths of the Year Celebration
- Attended Boy Scout Troop 700 Pinewood Derby
- Attended Aliso Viejo Ranch Rental Showcase
- Attended ACC-OC Policy Dinner
- Attended SDG&E Senior Public Affairs Manager Duane Cave's retirement celebration

9. **ADJOURNMENT:** Mayor Munzing adjourned the meeting at 8:03 p.m. to the regularly scheduled City Council meeting of February 21, 2024.

Respectfully submitted:

Approved by:

MITZI ORTIZ, MMC
CITY CLERK

MIKE MUNZING
MAYOR

DRAFT

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
SPECIAL MEETING
February 15, 2024, 5:00 P.M.
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Munzing called the Special Meeting of the City Council of the City of Aliso Viejo to order at 5:00 p.m.

ROLL CALL:

PRESENT: MAYOR RICHARD W. HURT
MAYOR PRO TEM MIKE MUNZING
COUNCILMEMBER TIFFANY ACKLEY
COUNCILMEMBER ROSS CHUN
COUNCILMEMBER MAX DUNCAN

ABSENT: NONE

STAFF PRESENT: SCOTT C. SMITH, CITY ATTORNEY

CLOSED SESSION:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957
Title: City Manager

REPORT FROM CLOSED SESSION:

City Attorney Scott Smith stated no reportable action was taken.

ADJOURNMENT: Mayor Munzing adjourned the meeting at 7:19 p.m.

Respectfully submitted:

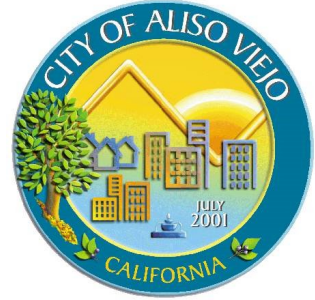
Approved by:

MITZI ORTIZ, MMC
CITY CLERK

MIKE MUNZING
MAYOR

City of Aliso Viejo

AGENDA ITEM



DATE: March 6, 2024

TO: Mayor and City Council

FROM: So Kim, Community Development Director

SUBJECT: SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND SECTIONS OF TITLE 15 ZONING CODE PERTAINING TO LOW BARRIER NAVIGATION CENTERS, GROUP QUARTERS, RESIDENTIAL CARE FACILITIES, AND EMPLOYEE HOUSING AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA

Recommended Action:

1. Conduct second reading and adopt an Ordinance entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AMENDING SECTIONS 15.10.020 (PERMITTED USES IN RESIDENTIAL DISTRICTS) AND 15.38.030 (RESIDENTIAL PARKING REQUIREMENTS) OF THE ALISO VIEJO MUNICIPAL CODE PERTAINING TO LOW BARRIER NAVIGATION CENTERS, GROUP QUARTERS, RESIDENTIAL CARE FACILITIES, AND EMPLOYEE HOUSING AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA; and
2. Find the Ordinance is not a “project” under California Environmental Quality Act (CEQA) Guidelines section 15378. And, alternatively, even if the Ordinance is a “project” under CEQA, find that it is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3).

Fiscal Impact:

None.

Discussion:

On February 21, 2024, the City Council had the introduction and first reading of the subject Ordinance. The Ordinance is now being presented for its second reading and adoption. If adopted, the Ordinance will take effect upon the later of (1) 30 days after adoption or (2) April 5, 2024.

Attachment:

1. Ordinance

ORDINANCE NO. 2024-____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AMENDING SECTIONS 15.10.020 (PERMITTED USES IN RESIDENTIAL DISTRICTS) AND 15.38.030 (RESIDENTIAL PARKING REQUIREMENTS) OF THE ALISO VIEJO MUNICIPAL CODE PERTAINING TO LOW BARRIER NAVIGATION CENTERS, GROUP QUARTERS, AND EMPLOYEE HOUSING AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA

WHEREAS, the City of Aliso Viejo, California (“City”) is a municipal corporation, duly organized under the constitution and laws of the State of California; and

WHEREAS, in recent years, the California Legislature has approved, and the Governor has signed into law, several bills that to impose new limits on local authority to regulate low barrier navigation centers, group quarters, and employee housing; and

WHEREAS, in 2023, the City Council adopted the 6th Cycle Housing Element which includes programs that commit the City to complete code amendments to comply with changes in law related to low barrier navigation centers, group quarters, and employee housing; and

WHEREAS, this ordinance (“Ordinance”) updates AVMC Sections 15.10.020 and 15.38.030 to comply with state law, including Government Code Section 65660, and Health and Safety Code Sections 1566.3 and 17021.5; and

WHEREAS, on February 21, 2024, the City Council held a duly noticed public hearing and at which time all interested persons had the opportunity to appear and be heard on the matter of adopting the Codes as amended herein. Following the public hearing, the City Council introduced (i.e., conducted a first reading of) the Ordinance; and

WHEREAS, all legal prerequisites to the adoption of this Ordinance have occurred.

NOW, THEREFORE, the City Council of the City of Aliso Viejo does ordain as follows:

SECTION 1. Incorporation of Recitals. The recitals above are each incorporated by reference and adopted as findings by the City Council.

SECTION 2. CEQA. Based on the entire record before it, the City Council finds that adoption of this Ordinance is exempt from the California Environmental Quality Act (CEQA) because it is an administrative activity that will not result in a direct or reasonably foreseeable indirect physical change to the environment and is thus not a “project” under State CEQA Guidelines section 15378. (See State CEQA Guidelines, § 15060(c)(2) and (3). Alternatively, even if the adoption of the Ordinance did qualify as a project under CEQA, the City Council finds that the Ordinance is exempt from CEQA pursuant to Section 15061(b)(3) of the State CEQA Guidelines, which provides that a project is exempt from CEQA where it can be seen with certainty that there is no possibility that the

activity in question may have a significant effect on the environment. The Ordinance will not have a significant effect on the environment as it does not authorize any construction or development; it simply updates select land use tables in the Aliso Viejo Municipal Code to comply with recent changes in state law governing the same.

SECTION 3. Required Findings. In accordance with Section 15.78.050(E) of the Aliso Viejo Municipal Code, the City Council hereby finds as follows:

1. *Public Welfare.* Adoption of this Ordinance will not create conditions materially detrimental to the public health, safety, and general welfare as it simply updates the AVMC to comply with state law requirements governing low barrier navigation centers, group quarters, residential care facilities, and employee housing in the City. Adoption of this Ordinance is also consistent with—and contemplated by—the City’s Sixth Cycle Housing Element, the adoption of which the City Council determined will not create conditions materially detrimental to the public health, safety, and general welfare.
2. *General Plan.* The Ordinance is consistent with, and in furtherance of, the City’s General Plan as it effectuates Aliso Viejo Municipal Code amendments contemplated by (and committed to in) the City’s Sixth Cycle Housing Element.

SECTION 4. Code Amendments. Table 15.10.020: Permitted Uses in Residential Districts of the Aliso Viejo Municipal Code is hereby amended as follows (deleted text in ~~strikethrough~~ and new text in **bold/underline** fonts):

Residential Uses	Low Density Residential (RL)	Med. Density Residential (RM)	High Density Residential (RH)	Very High-Density Residential (RVH)
~~Boarding and or rooming houses, group quarters~~	Not permitted	Conditional use permit	Conditional use permit	Conditional use permit
<u>Employee quarters, six or fewer persons</u>	<u>Permitted</u>	<u>Not permitted</u>	<u>Not permitted</u>	<u>Not permitted</u>
Multi-Family Dwellings, <u>Low Barrier Navigation Centers</u>	Not Permitted	Permitted	Permitted	Permitted
<u>Residential care facility, six or fewer persons</u>	<u>Permitted</u>	<u>Permitted</u>	<u>Permitted</u>	<u>Permitted</u>

SECTION 5. Code Amendments. Table 15.38.030: Residential Parking Requirements of the Aliso Viejo Municipal Code is hereby amended as follows (deleted text in ~~strikethrough~~ and new text in **bold/underline** fonts):

Land Use	Min. Off-Street Parking Requirement	Additional Requirements
Homeless and emergency shelters	~~0.3 spaces per bed~~ <u>One (1) space per employee in the largest shift, , provided that the required parking is no more than other residential or commercial uses within the same zone.</u>	~~If the number of beds is uncertain at the time of city review, the requirement shall be 0.3 spaces per each 100 sq/ft of sleeping area~~

SECTION 6. Effective Date. This Ordinance takes effect 30 days following its adoption.

SECTION 7. Severability. If any provision of this Ordinance or its application to any person or circumstance is held to be invalid by a court of competent jurisdiction, such invalidity has no effect on the other provisions or applications of the Ordinance that can be given effect without the invalid provision or application, and to this extent, the provisions of this Ordinance are severable. The City Council declares that it would have adopted this Ordinance irrespective of the invalidity of any portion thereof.

SECTION 8. City Clerk's Certification. The City Clerk shall certify the adoption of this Ordinance and post or publish this Ordinance as required by law.

PASSED, APPROVED AND ADOPTED this 6th day of March 2024.

Mike Munzing
Mayor

APPROVED AS TO FORM:

ATTEST:

Scott C. Smith, City Attorney

Mitzi Ortiz, MMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF ALISO VIEJO)

I, MITZI ORTIZ, City Clerk of the City of Aliso Viejo, California, DO HEREBY CERTIFY that foregoing Ordinance No. 2024-_____ was duly passed and adopted by the City Council of the City of Aliso Viejo at their regular meeting held on the 6th day of March 2024, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

MITZI ORTIZ, MMC
CITY CLERK

(SEAL)

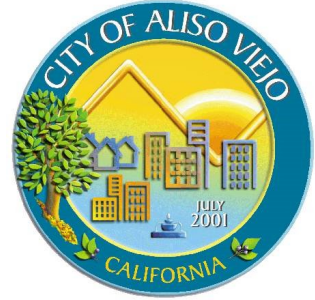
I hereby certify that the foregoing is the original of Ordinance No. 2024-_____ duly passed and adopted by the Aliso Viejo City Council at its regular meeting held March 6, 2024 and that the Summary of the Ordinance was published on _____ in the Laguna Niguel News.

MITZI ORTIZ, MMC
CITY CLERK

(SEAL)

City of Aliso Viejo

AGENDA ITEM



DATE: March 6, 2024
TO: Mayor and City Council
FROM: Ann Eifert, Director of Financial Services
SUBJECT: ACCOUNTS PAYABLE

Recommended Action:

Ratify accounts payable checks and electronic funds transfers issued between February 8, 2024 and February 15, 2024, in the amount of \$476,285.17.

Fiscal Impact:

Expenditures in the amount of \$476,285.17.

Background:

The City issues accounts payable checks on bi-weekly basis and presents it to City Council for ratification at its next regularly scheduled City Council meeting.

Discussion:

The attached register containing checks and electronic funds transfers between February 8, 2024, and February 15, 2024, in the amount of \$476,285.17, is being presented for ratification. All payments have been made in compliance with the City's purchasing policy and procedures. Payments have been reviewed and approved by the appropriate departmental staff. The issued accounts payable checks and electronic funds transfers have been reviewed and deemed in accordance with the fiscal year budget by the Director of Financial Services.

Attachment:

1. Accounts Payable Report



Accounts Payable

Vendor Name	Description (Item)	Amount
101 - GENERAL FUND		
CALIFORNIA NEWSPAPERS PARTNERSHIP	REF0011643041 -1/25 SOKA CUPA USE-2023-00022	379.64
CALIFORNIA NEWSPAPERS PARTNERSHIP	REF0011639449 -1/4 4 LARKMEAD CUP USE-2023-00023	415.07
CALIFORNIA NEWSPAPERS PARTNERSHIP	REF0011639466 -1/4 TARGET MSP PA22-005	434.47
CALIFORNIA NEWSPAPERS PARTNERSHIP	REF0011639452 -1/4 KAISER EXT SDP-2023-00001	471.37
CHOICE BUILDER	MAR'24 DENTAL - RH	96.90
CHOICE BUILDER	MAR'24 DENTAL INSURANCE	1,873.29
CHOICE BUILDER	MAR'24 DENTAL - RC	145.88
CHOICE BUILDER	MAR'24 VISION INSURANCE	292.52
CHOICE BUILDER	MAR'24 VISION - RC	24.19
CHOICE BUILDER	MAR'24 VISION - RH	15.03
RJM DESIGN GROUP INC	DEC'23 ENG2242/LANDSCAPE PLAN REVIEW - GLAUKOS	685.85
RJM DESIGN GROUP INC	DEC'23 ENG2252/LANDSCAPE PLAN REVIEW - COMMONS	850.00
MITCHELL GENERAL CONTRACTORS INC	CD-2024-00004_DOUBLE PAYMENT_MITCHELL G.C.	500.00
MITCHELL GENERAL CONTRACTORS INC	CD-2024-00004_BASE FEE	225.63
MITCHELL GENERAL CONTRACTORS INC	CD-2024-00004_IT FEE	11.88
MITCHELL GENERAL CONTRACTORS INC	CD-2024-00004_CREDIT CARD TRANSACTION FEE	22.12
RAY CHEN	BLDR-23-00451_9 SOUTHERN HILLS_RAY CHEN	500.00
		6,943.84
CITY MANAGER		
US BANK PURCHASING CARD PROGRAM	DD 12/22 WEBB'S - EXEC STAFF LUNCH	308.60
	CITY MANAGER TOTAL:	308.60
HUMAN RESOURCES		
OC FAMILY MEDICINE	SEPT-DEC'24 TB TESTS & EMPLOYEE EXAMS & FLU SHOTS	515.00
US BANK PURCHASING CARD PROGRAM	DL 1/18 STARBUCKS ACCT/PAYROLL PANEL SBUX	14.35
US BANK PURCHASING CARD PROGRAM	DL 1/08 STARBUCKS EMPA PANEL SBUX	13.20
US BANK PURCHASING CARD PROGRAM	PC 1/09 AMAZON OFFICE SUPPLIES	100.18
US BANK PURCHASING CARD PROGRAM	PC 1/04 CAL CHAMBER LABOR LAW POSTERS	145.11
	HUMAN RESOURCES TOTAL:	787.84
CITY CLERK		
STAPLES ADVANTAGE	JAN'24 CC-AWARDS & RECOGNITION	291.90
STAPLES ADVANTAGE	JAN'24 CC-OFFICE SUPPLIES	179.65
	CITY CLERK TOTAL:	471.55
CITY ATTORNEY		
BEST BEST & KRIEGER	DEC'23 BBK GENERAL RETAINER LEGAL SERVICES	23,882.63
BEST BEST & KRIEGER	DEC'23 BBK LITIGATION - CC	162.70
BEST BEST & KRIEGER	DEC'23 BBK LABOR & EMPLOYMENT	487.50
BEST BEST & KRIEGER	DEC'23 MAJOR GENERAL PLAN UPDATE	549.10
BEST BEST & KRIEGER	DEC'23 BBK NPDES	895.90
BEST BEST & KRIEGER	DEC'23 BBK GENERAL LITIGATION	873.60
BEST BEST & KRIEGER	DEC'23 BBK GENERAL PLAN TOWN CTR SPECIFIC PLAN	2,427.60
	CITY ATTORNEY TOTAL:	29,279.03
FINANCE		
CHOICE BUILDER	MAR'24 ADMIN FEE	30.00
MEEDER PUBLIC FUNDS, INC.	OCT-DEC'23 INVESTMENT ADVISORY SERVICES	3,750.00
	FINANCE TOTAL:	3,780.00
INFORMATION TECHNOLOGY		
NATHAN M KEETER	B'24 NETWORK SUPPORT & SECURITY	416.67
GO LIVE TECHNOLOGY INC	JAN'24 ENERGOV ELM AND ASST MGMT SERVICES	720.00
JOSE RUEL FABELLA DIRA	JAN'24 ENERGOV & GIS	2,700.00
GOTO COMMUNICATIONS	FEB'24 CH GOTO VOIP SERVICE & SUPPORT	1,996.68
LUNAVI, INC	FEB'24 OFFSITE BACKUP STORAGE	1,434.19
REDNIGHT CONSULTING, INC	Arctic Wolf Managed Security	34,985.55
	INFORMATION TECHNOLOGY TOTAL:	42,253.09

Vendor Name	Description (Item)	Amount
NON-DEPARTMENTAL		
CERTIFIED RECORDS MANAGEMENT	FEB'24 - RECORDS OFF SITE STORAGE	442.18
RICOH USA	JAN'24 RICOH C5200S - COPY ROOM LEASE (3260)	729.04
RICOH USA	JAN'24 C5200 COPY ROOM INTEREST (3260) 4542	0.88
CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	JAN'24 BOLLARD LED CONVERSION PATHWAY LTS-VISTA PK	309.06
RICOH USA	NOV-JAN'24 RICOH 2504EX SUITE 200 PRINTS (2936)	23.99
RICOH USA	JAN'24 RICOH 2504EX FRONT COUNTER PRINTS (4456)	150.19
RICOH USA	NOV-JAN'24 RICOH C5200S COPY ROOM PRINTS (3260)	255.75
RICOH USA	FEB'24 RICOH RSI CLOUD SUBSCRIPTION (SW1860708)	23.15
STAPLES ADVANTAGE	JAN'24 COPY&BREAKROOM SUPPLIES NON DEPARTMENTAL	577.30
KYRSTI NICOLE ASHMALL	JAN'24-7.63 HRS-PIO/MAYORS OUTREACH	686.70
US BANK PURCHASING CARD PROGRAM	DL 1/03 JM TROPHIES - CC NAMETAGS 2/2 PYMT	21.20
US BANK PURCHASING CARD PROGRAM	DL 1/03 JM TROPHIES - CC NAMETAGS 1/2 PYMT	31.81
US BANK PURCHASING CARD PROGRAM	EM 01/17 BLISS CAR WASH FORD F150	20.00
US BANK PURCHASING CARD PROGRAM	EM 01/11 TUCKER TIRE EMER MGR RAV4 LP 1475148 NEW	520.00
LEAGUE OF CALIFORNIA CITIES	2024 LOCC ANNUAL MEMBERSHIP DUES	20,135.00
US BANK PURCHASING CARD PROGRAM	KB 1/08 EXXON CIRCLE K - FUEL FOR CITY TRUCK	135.84
US BANK PURCHASING CARD PROGRAM	PC 1/09 HOBBY LOBBY - AV HOL PRTY SNOWMAN RTRN	(15.50)
QUADIENT LEASING USA INC	11/29/23-02/28/24 POSTAGE MACHINE LEASE	590.39
NON-DEPARTMENTAL TOTAL:		24,636.98
C. S. ADMINISTRATION		
US POSTAL SERVICE	FY23-24 POSTAGE FOR QUARTERLY BROCHURES	10,000.00
C. S. ADMINISTRATION TOTAL:		10,000.00
IGLESIA PARK		
PV MAINTENANCE INC	JAN'24 IGLESIA PARK MAINTENANCE	3,211.22
CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	JAN'24 LEDS CONVERSION WALL LIGHT - IGLESIA PARK	61.28
SO CAL EDISON	JAN'24 ACCT#7997 IGLESIA PARK	307.15
IGLESIA PARK TOTAL:		3,579.65
IGLESIA BUILDING		
PV MAINTENANCE INC	JAN'24 IGLESIA PARK CC MAINTENANCE	2,214.23
HARBOR POINTE AIR CONDITIONING & CONTROL SYSTEMS, ...	JAN'24 IGLESIA HVAC PREVENTATIVE MAINTENANCE	182.85
SO CAL EDISON	JAN'24 ACCT#7997 IGLESIA BLDG	1,260.02
IGLESIA BUILDING TOTAL:		3,657.10
IGLESIA PARK COMMUNITY CENTER		
BOYS & GIRLS CLUB OF CAPISTRANO VALLEY	DEC'23 ELEMENTARY & TEEN KEYSTONE PROGRAM	13,994.92
IGLESIA PARK COMMUNITY CENTER TOTAL:		13,994.92
PLANNING		
CIVIC SOLUTIONS INC	JAN'24 GB AVTC CONSULTING SERVICES	516.00
BRIAN JAMES CORNELIUS	JAN'24 AVTC PLANNING CONSULTING SERVICES	2,925.00
PLANNING TOTAL:		3,441.00
BUILDING		
STAPLES ADVANTAGE	JAN'24 PLNG-OFFICE SUPPLIES	373.56
US BANK PURCHASING CARD PROGRAM	DL 1/18 MANHATTAN STITCH -COMM DEV AV GEAR FOR EM	78.88
BUILDING TOTAL:		452.44
ENGINEERING (GENERAL)		
PV MAINTENANCE INC	FEB'24 WAREHOUSE LEASE	1,035.00
QUANG LE	JAN'24 SOUTH OC ENG MEETING REIMB - QL	33.00
MURPHY SWITCH OF CA	FEB'24 MURCAL IOT SMARTCOMMAND MONITORING SERVICE	450.00
COUNTY OF ORANGE	FY23-24 CNTYORANGE#105 J01P28 URBAN OUTFALL RUNOFF	38,902.58
US BANK PURCHASING CARD PROGRAM	SP 1/08 CITY ENGINEERS ASSOC OC ANNUAL DUES	50.00
ENGINEERING (GENERAL) TOTAL:		40,470.58
STREET MAINTENANCE		
PV MAINTENANCE INC	JAN'24 STREET MAINTENANCE MOE TAX	31,672.78
PV MAINTENANCE INC	JAN'24 BELLS VIREO REPAIR	7,500.00
PV MAINTENANCE INC	JAN'24 GOLF PAVER REPAIR	15,124.00
STREET MAINTENANCE TOTAL:		54,296.78
LAW ENFORCEMENT-OTHER		
US BANK PURCHASING CARD PROGRAM	RD 1/15 ALISO COFFEE - FOOD MAIT CALLOUT FATAL TC	171.19
US BANK PURCHASING CARD PROGRAM	RD 1/16 JMTROPHIES-DEPUTY REAGLE BRASS NAME PLATE	18.45
US BANK PURCHASING CARD PROGRAM	RD 1/19 BLUE360 MEDIA 2024 VEHICLE CODE BOOK	60.10
US BANK PURCHASING CARD PROGRAM	RD 1/19 BLUE360 MEDIA - 2024 PENAL CODE BOOK	72.85

Vendor Name	Description (Item)	Amount
COUNTY OF ORANGE	OCT'23 RADIO REPAIR	34.75
	LAW ENFORCEMENT-OTHER TOTAL:	357.34
CRIME PREVENTION		
US BANK PURCHASING CARD PROGRAM	AV 1/22 INTL ASSOC CHIEFS OF POLICE DUES 2024	190.00
	CRIME PREVENTION TOTAL:	190.00
ANIMAL CONTROL		
CITY OF MISSION VIEJO	JAN-MAR'24 ANIMAL SERVICES	118,373.00
CITY OF MISSION VIEJO	FY22-23 TRUE UP ADJ - INV 21164	(29,330.75)
	ANIMAL CONTROL TOTAL:	89,042.25
EOC		
US BANK PURCHASING CARD PROGRAM	DL 1/02 LIFE STORAGE - JAN'24	290.00
	EOC TOTAL:	290.00
	GENERAL FUND TOTAL:	328,232.99

102 - GEN. FD-CITY HALL

HPS ASSOCIATES APC	CITY HALL SUITE 255 SECURITY DEPOSIT RETURNED	5,920.20
		5,920.20
NON-DEPARTMENTAL		
PV MAINTENANCE INC	JAN'24 CH MAINTENANCE	578.73
GEORGE FEDECKY	FLAGS FOR CITY HALL	280.02
CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	JAN'24 CH 2ND FLOOR RED NIGHT RE-LAMP OFFICES	322.09
CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	JAN'24 CH FIRST FLOOR RE-LAMP	305.97
THURSTON ELEVATOR CONCEPTS INC	FEB'24 CH- ELEVATOR MAINTENANCE	134.00
THE GAS COMPANY	01/03/24-01/31/24 METER#16122180 CH GAS	874.89
SO CAL EDISON	JAN'24 ACCT#7189 CITY HALL	4,908.19
US BANK PURCHASING CARD PROGRAM	KB 1/16 HOMEDEPOT - CH PLUMBING SUPPLIES	511.81
	NON-DEPARTMENTAL TOTAL:	7,915.70
	GEN. FD-CITY HALL TOTAL:	13,835.90

103 - GF-AV RECREATION SERVICES

EDITH PINERO	REFUND_EDITH PINERO RESERVATION	1,800.00
EDITH PINERO	REFUND FEE_EDITH PINERO RESERVATION	(1,734.00)
		66.00
RECREATION SERVICES		
JOHN DAVID ALLEN JR	WINTER2024-WAV113/110/107/051 TENNIS-13 PARTICIPAN	135.60
ERNA VAN DYK	WINTER2024-WAV283 ART-5 PARTICIPANTS	105.00
L & O ALISO VIEJO, LLC	WINTER2024-WAV183 PICKLEBALL-2 PARTICIPANTS	98.00
ERNA VAN DYK	WINTER2024-WAV274 ART-4 PARTICIPANTS	96.00
L & O ALISO VIEJO, LLC	WINTER2024-WAV179/WAV180 PICKLEBALL-8 PARTICIPANTS	392.00
GARDAWORLD	FEB'24 AVR CASH COURIER SERVICE	445.80
TEAM ONE MANAGEMENT SERVICES	JAN'24 AVR JANITORIAL SERVICES	5,000.00
LYONS SECURITY SERVICE IN	JAN'24 AVR EVENT SECURITY SERVICES	378.00
HARBOR POINTE AIR CONDITIONING & CONTROL SYSTEMS, ...	JAN'24 AVR HVAC PREVENTATIVE MAINTENANCE	2,938.09
BRADY INDUSTRIES OF CALIFORNIA LLC	FEB'24 AVR JANITORIAL SUPPLIES	476.09
GOTO COMMUNICATIONS	FEB'24 AVR GOTO VOIP SERVICE & SUPPORT	665.56
SO CAL EDISON	JAN'24 ACCT#4551 FARM	596.13
SO CAL EDISON	JAN'24 ACCT#6247 AVR	3,478.58
AARON FLORA	JAN'24 RENEWABLE FARMS - 90% GROSS REVENUE	21,321.00
AARON FLORA	JAN'24 RENEWABLE FARMS - CREDIT CARD FEES	(418.20)
AARON FLORA	JAN'24 RENEWABLE FARMS - UTILITIES	(810.53)
AARON FLORA	50% OF JULY-DEC'23 MAINTENANCE REIMBURSEMENT	(1,587.28)
US BANK PURCHASING CARD PROGRAM	KB 1/11 HOMEDEPOT - PAINT AVR	71.58
US BANK PURCHASING CARD PROGRAM	KB 1/11 HOMEDEPOT - PAINT AVR	149.95
US BANK PURCHASING CARD PROGRAM	KB 1/16 HOMEDEPOT - AVR PAINT SUPPLES	60.16
US BANK PURCHASING CARD PROGRAM	KB 1/04 HOMEDEPOT-AVR PAINT PROJECT OVER CLOSURE	53.81
US BANK PURCHASING CARD PROGRAM	KB 1/11 HOMEDEPOT - SUPPLIES EPOXY PAINT JOB FARM	76.18
US BANK PURCHASING CARD PROGRAM	KB 1/10 LESLIE'S - EPOXY PAINT FOR POND FARM	241.34
US BANK PURCHASING CARD PROGRAM	KB 1/18 HOMEDEPOT-PAINT SUPPLIES POND SEAL FARM	61.30
	RECREATION SERVICES TOTAL:	34,024.16
	GF-AV RECREATION SERVICES TOTAL:	34,090.16

Vendor Name	Description (Item)	Amount
203 - GAS TAX		
STREET MAINTENANCE		
PV MAINTENANCE INC	JAN'24 STREET MAINTENANCE GAS TAX	38,711.17
UNDERGROUND SERVICE ALERT OF SOUTHERN CA	JAN'24 DATABASE MAINT + 45 TICKETS	88.75
SAN DIEGO GAS & ELECTRIC	DEC'23 ST LIGHTS & TRAFFIC CTRLRS	2,967.38
SO CAL EDISON	JAN'24 ACCT#2125 GS1 MEDIANS	66.66
SO CAL EDISON	JAN'24 ACCT#6377 LS2 ST LIGHTS	1,303.38
SO CAL EDISON	JAN'24 ACCT#7241 LS1 ST LIGHTS	17,507.27
SO CAL EDISON	JAN'24 ACCT#8254 TC1 ST LIGHTS	3,882.41
	STREET MAINTENANCE TOTAL:	64,527.02
	GAS TAX TOTAL:	64,527.02
251 - FEDERAL GRANTS		
GEN-FEDERAL GRANT		
BEST BEST & KRIEGER	DEC'23 BBK 89 PLAYA CIRCLE	267.37
BEST BEST & KRIEGER	DEC'23 BBK 89 PLAYA CIR	7,513.80
	GEN-FEDERAL GRANT TOTAL:	7,781.17
	FEDERAL GRANTS TOTAL:	7,781.17
261 - CITY FAC.-AQUATIC CENTER		
PREMIER AQUATIC SERVICES	FEB'24 AQC RETENTION FEES	(1,208.30)
		-1,208.30
GEN-AQUATIC CENTER		
GARDAWORLD	FEB'24 AQC CASH COURIER SERVICE	514.17
KNORR SYSTEMS INC	JAN'24 AQC MONTHLY MAINTENANCE SERVICES	1,983.25
PREMIER AQUATIC SERVICES	FEB'24 AQC MANAGEMENT FEES	12,083.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	JAN'24 LED LAMPS FOR BOLLARD ON POOL DECK - AQC	277.33
HARBOR POINTE AIR CONDITIONING & CONTROL SYSTEMS, ...	JAN'24 AQC HVAC PREVENTATIVE MAINTENANCE	248.89
HASA INC	JAN'24 AQC POOL CHEMICALS CHLORINE	1,170.54
THE GAS COMPANY	01/04/24-02/01/24 MTR#15672349 AQC GAS	3,258.41
PREMIER AQUATIC SERVICES	DEC'23 REIMB AQC 12/20 HOME DEPOT LIGHT BULBS	49.23
PREMIER AQUATIC SERVICES	DEC'23 REIMB AQC 12/27HOMEDEPOT PLATFORM RPR/TOOLS	545.84
PREMIER AQUATIC SERVICES	DEC'23 REIMB AQC 12/14 WIER FLAP CVRS SKIMMER BSKT	104.01
PREMIER AQUATIC SERVICES	DEC'23 REIMB 12/20HOMEDEPOT HOSE/DRAIN COV/LT BULB	111.92
PREMIER AQUATIC SERVICES	DEC'23 REIMB AQC 12/13 PROPANE FOR HEATERS	56.01
PREMIER AQUATIC SERVICES	DEC'23 REIMB AQC 12/01 JACKRABBIT	245.00
PREMIER AQUATIC SERVICES	DEC'23 REIMB AQC 12/07 AMAZON LAPTOP CHGR REPLCMNT	28.00
PREMIER AQUATIC SERVICES	DEC'23 REIMB AQC 12/19 TROY ALARM	152.88
PREMIER AQUATIC SERVICES	DEC'23 REIMB AQC 12/15 WALMART HOT COCOA EVENT	4.49
PREMIER AQUATIC SERVICES	DEC'23 REIMB AQC 12/15 DOLLOR TREE HOT COCOA	8.08
PREMIER AQUATIC SERVICES	DEC'23 REIMB AQC 12/06 AMAZON CAMERA FAC EVENT	22.59
PREMIER AQUATIC SERVICES	DEC'23 REIMB AQC 12/15 TARGET COOKIE DECORATING	52.20
PREMIER AQUATIC SERVICES	DEC'23 REIMB AQC 12/06 AMAZON DUCT TAPE	27.70
PREMIER AQUATIC SERVICES	DEC'23 REIMB AQC 12/29 HOME DEPOT TOOLS FAC RPR	30.37
PREMIER AQUATIC SERVICES	DEC'23 REIMB AQC 12/19 ALPHA WATER HOSE POOL DRAIN	188.37
PREMIER AQUATIC SERVICES	DEC'23 REIMB AQC 12/31 FACEBOOK AD MARKETING	1,084.36
PREMIER AQUATIC SERVICES	DEC'23 REIMB AQC 12/06 UPS SHIPPING MERCH GIVEAWAY	20.72
US BANK PURCHASING CARD PROGRAM	KB 1/04 HOMEDEPOT-AQC DRILL BIT SET LT CONVERSIONS	110.92
STGSD, INC	5/23 AQC VORGEЕ CAPS/GOGGLES/KICKBOARDS	1,979.34
STGSD, INC	12/14 AQC VORGEЕ GOGGLES	305.76
STGSD, INC	12/15 AQC VORGEЕ GOGGLES	328.03
	GEN-AQUATIC CENTER TOTAL:	24,991.41
	CITY FAC.-AQUATIC CENTER TOTAL:	23,783.11
331 - CAPITAL IMPROVEMENTS		
CAPITAL IMPROVEMENTS		
BRETT GEREAU, JR.	POOL PLASTER PROJECT - PLANS AND PERMITS	2,550.00
	CAPITAL IMPROVEMENTS TOTAL:	2,550.00
	CAPITAL IMPROVEMENTS TOTAL:	2,550.00

Vendor Name	Description (Item)	Amount
411 - DEBT SERVICE		
DEBT SERVICE		
KOPPEL & GRUBER PUBLIC FIN.	2019COP-SB 1029 ANNUAL DEBT TRANSPARENCY REPORTING	1,484.82
	DEBT SERVICE TOTAL:	1,484.82
	DEBT SERVICE TOTAL:	1,484.82
	GRAND TOTAL:	476,285.17

Fund Summary		
Fund	Expense Amount	Payment Amount
101 - GENERAL FUND	328,232.99	328,232.99
102 - GEN. FD-CITY HALL	13,835.90	13,835.90
103 - GF-AV RECREATION SERVICES	34,090.16	34,090.16
203 - GAS TAX	64,527.02	64,527.02
251 - FEDERAL GRANTS	7,781.17	7,781.17
261 - CITY FAC.-AQUATIC CENTER	23,783.11	23,783.11
331 - CAPITAL IMPROVEMENTS	2,550.00	2,550.00
411 - DEBT SERVICE	1,484.82	1,484.82
Grand Total:	476,285.17	476,285.17

Report Summary

Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	328,232.99
102 - GEN. FD-CITY HALL	13,835.90
103 - GF-AV RECREATION SERVICES	34,090.16
203 - GAS TAX	64,527.02
251 - FEDERAL GRANTS	7,781.17
261 - CITY FAC.-AQUATIC CENTER	23,783.11
331 - CAPITAL IMPROVEMENTS	2,550.00
411 - DEBT SERVICE	1,484.82
Grand Total:	476,285.17

Account Summary

Account Number	Account Name	Payment Amount
101-2505-000	DENTAL INSURANCE PA...	2,116.07
101-2508-000	VISION INSURANCE PAY...	331.74
101-2602-000	PLANNING DEPOSIT	1,700.55
101-2603-000	ENGINEERING DEPOSIT	1,535.85
101-2606-000	C & D DEPOSIT	1,000.00
101-32055	C & D PERMITS	225.63
101-37505	INFORMATION TECHNO...	11.88
101-37530	MISCELLANEOUS REVEN...	22.12
101-4-1501-4520-000	MTGS/CONF./TRNG & D...	308.60
101-4-1503-4309-000	OTHER CONTRACTUAL S...	515.00
101-4-1503-4601-000	SUPPLIES	245.29
101-4-1503-4612-000	OPERATING SUPPLIES	27.55
101-4-1601-4502-000	AWARDS & RECOGNITI...	291.90
101-4-1601-4601-000	SUPPLIES	179.65
101-4-2101-4304-000	LEGAL SERVICES	24,370.13
101-4-2101-4701-000	NPDES	895.90
101-4-2101-4731-000	GENERAL PLAN	2,976.70
101-4-2101-4735-000	LITIGATION	1,036.30
101-4-2501-4301-000	PROFESSIONAL SERVICES	3,750.00
101-4-2501-4309-000	OTHER CONTRACTUAL S...	30.00
101-4-3101-4301-000	PROFESSIONAL SERVICES	3,836.67
101-4-3101-4305-000	TECHNOLOGY SERVICES	1,996.68
101-4-3101-4481-000	COMPUTER EXPENSE	36,419.74
101-4-3501-4301-000	PROFESSIONAL SERVICES	686.70
101-4-3501-4421-000	EQUIPMENT RENTAL	846.14
101-4-3501-4422-000	EQUIP RENTAL LEASE - P...	729.04
101-4-3501-4431-000	BUILDING & GROUND M...	309.06
101-4-3501-4471-000	RENT	442.18
101-4-3501-4513-000	PRINTING	197.33
101-4-3501-4516-000	FUEL	135.84
101-4-3501-4517-000	VEHICLE MAINTENANCE	540.00
101-4-3501-4521-000	MEMBERSHIP & DUES	20,135.00
101-4-3501-4542-000	INTEREST EXPENSE - LEA...	0.88
101-4-3501-4601-000	SUPPLIES	630.31
101-4-3501-4612-000	OPERATING SUPPLIES	-15.50
101-4-4101-4501-000	ADVERTISING & PROMO...	10,000.00
101-4-4102-4411-000	UTILITIES	307.15
101-4-4102-4431-000	BUILDING & GROUND M...	3,272.50
101-4-4103-4411-000	UTILITIES	1,260.02
101-4-4103-4431-000	BUILDING & GROUND M...	2,397.08
101-4-4104-4529-000	REC-YOUTH PROGRAMS	13,994.92
101-4-4401-4309-000	OTHER CONTRACTUAL S...	516.00
101-4-4401-4532-000	SPECIAL PROJECTS	2,925.00
101-4-4402-4601-000	SUPPLIES	373.56
101-4-4402-4612-000	OPERATING SUPPLIES	78.88

Account Summary

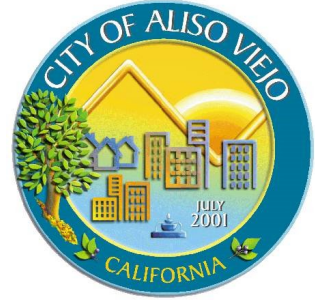
Account Number	Account Name	Payment Amount
101-4-4501-4471-000	RENT	1,035.00
101-4-4501-4520-000	MTGS/CONF/TRNG & D...	33.00
101-4-4501-4521-000	MEMBERSHIP & DUES	50.00
101-4-4501-4701-000	NPDES	39,352.58
101-4-4503-4771-000	C.S-STREET MAINTENAN...	54,296.78
101-4-5102-4462-000	EQUIP MAINT-800MHZ ...	34.75
101-4-5102-4520-000	MTGS/CONF./TRNG & D...	171.19
101-4-5102-4612-000	OPERATING SUPPLIES	151.40
101-4-5103-4521-000	MEMBERSHIP & DUES	190.00
101-4-5301-4722-000	C.S-ANIMAL CARE SERVI...	89,042.25
101-4-5401-4471-000	RENT	290.00
102-2609-000	SECURITY DEPOSIT	5,920.20
102-4-3501-4411-000	UTILITIES	5,783.08
102-4-3501-4431-000	BUILDING & GROUND M...	2,132.62
103-34130	FACILITY RENTAL	1,800.00
103-34169	REFUNDS	-1,734.00
103-4-4105-4305-000	TECHNOLOGY SERVICES	665.56
103-4-4105-4309-000	OTHER CONTRACTUAL S...	826.60
103-4-4105-4411-000	UTILITIES	3,478.58
103-4-4105-4431-000	BUILDING & GROUND M...	9,127.68
103-4-4105-4451-000	FARM OPERATING EXPE...	19,479.94
103-4-4105-4561-000	TAXES/FEES/PERMITS	445.80
203-4-4503-4411-000	UTILITIES	25,727.10
203-4-4503-4771-000	C.S-STREET MAINTENAN...	38,799.92
251-4-6151-5920-000	ACQUISITION	7,781.17
261-2103-000	RETENTIONS PAYABLE	-1,208.30
261-4-6161-7401-000	EQUIPMENT MAINTENA...	2,961.18
261-4-6161-7402-000	COMPUTER EXPENSE	273.00
261-4-6161-7411-000	UTILITIES	3,258.41
261-4-6161-7421-000	BUILDING & GROUND M...	679.10
261-4-6161-7425-000	POOL MAINTENANCE	1,170.54
261-4-6161-7432-000	MINOR EQUIPMENT	333.80
261-4-6161-7435-000	MERCHANDISE	2,613.13
261-4-6161-7441-000	MARKETING	1,105.08
261-4-6161-7445-000	FEES & PERMITS	514.17
261-4-6161-7451-000	MANAGEMENT FEES	12,083.00
331-4-8701-5910-000	IMPROVEMENTS	2,550.00
411-4-7101-4542-000	INTEREST & FISCAL CHGS	1,484.82
Grand Total:		476,285.17

Project Account Summary

Project Account Key	Payment Amount
None	431,596.19
1054701	38,902.58
1185910	2,550.00
ENG 2242	685.85
ENG 2252	850.00
PA 22-005	434.47
SDP-2023-00001	471.37
USE-2023-00022	379.64
USE-2023-00023	415.07
Grand Total:	476,285.17

City of Aliso Viejo

AGENDA ITEM



DATE: March 6, 2024

TO: Mayor and City Council

FROM: Ann Eifert, Director of Financial Services/City Treasurer

SUBJECT: TREASURER'S STATEMENT – JANUARY 2024

Recommended Action:

Receive and file the January 2024 Treasurer's Statement.

Fiscal Impact:

No Fiscal Impact.

Background:

Per City policy, the Finance Department presents the monthly Treasurer's Statement for the City Council's review. This statement shows the cash balances for the various funds, with a breakdown of bank account balances, investment account balances and the effective yield earned from investments.

Discussion:

The City's portfolio consists of investments in Certificates of Deposits, US Treasuries, US Federal Agencies, Corporate Bonds, and Local Agency Investment Fund (LAIF). All funds invested with LAIF are available for withdrawal within 24 hours.

The Treasurer's Statement provides information regarding the City's investment portfolio and activity during the reporting month. The City's investment portfolio is in compliance with all government codes as well as the City's investment policy. Interest is credited to the City's bank account monthly and allocated among the City's funds. The current portfolio provides sufficient cash flow liquidity to meet the upcoming operating expenses and spending requirements for the next 6 months.

Attachment:

1. January 2024 Treasurer's Statement

CITY OF ALISO VIEJO

TREASURER'S MONTHLY CASH STATEMENT

January 31, 2024

	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	TRANSFERS IN (OUT)	ENDING BALANCE
GENERAL FUND	\$ 1,681,315.23	\$ 6,128,784.08	\$ 4,913,894.40	\$ -	\$ 2,896,204.91
TCRF	\$ 70,919.63				70,919.63
GAS TAX FUND	\$ 1,039,249.07	103,448.98	74,540.58		1,068,157.47
MEASURE M	\$ 1,343,357.97	156,704.66	1,148.00		1,498,914.63
SB1-RMRA	\$ 1,167,299.53	93,513.02			1,260,812.55
PUBLIC SAFETY GRANTS	\$ 291,838.02	24,886.94	14,648.50		302,076.46 ⁽¹⁾
AIR QUALITY IMPRVMT FD	\$ 1,330,575.91	18,053.47			1,348,629.38
INTEGRATED WASTE MGMT FD	\$ 60,749.50				60,749.50
OTHER GRANTS	\$ (188,525.85)				(188,525.85)
TECHNOLOGY GRANT	\$ 343,754.82		5,532.69		338,222.13
DEVELOPMENT IMPACT	\$ 1,377,777.33				1,377,777.33
FEDERAL GRANTS	\$ (184,051.99)	404.91	22,888.14		(206,535.22)
CITY FACILITY - AV CTR	\$ 179,758.92				179,758.92
CITY FACILITY - AQUATIC CTR	\$ (70,540.30)	55,690.74	86,119.63		(100,969.19)
STREET IMPROVEMENTS	\$ -				- ⁽²⁾
CAPITAL IMPROVEMENTS	\$ -		5,217.42		(5,217.42) ⁽²⁾
STORM WATER	\$ -				- ⁽²⁾
COP CAPITAL	\$ -				- ⁽²⁾
COP	\$ (1,500.00)				(1,500.00)
AV RANCH FOUNDATION	\$ 100.00				100.00
CFD 2005-01	\$ 766,646.15	27,250.35	802,440.10		(8,543.60)
RENEWABLE FARMS	\$ 2,699.52				2,699.52
COMMUNITY TRUST	\$ 5,562.68				5,562.68
TOTALS	\$ 9,216,986.14	\$ 6,608,737.15	\$ 5,926,429.46	\$ -	\$ 9,899,293.83

SUMMARY OF CASH:

DEMAND DEPOSITS:	GENERAL ACCOUNT	\$ 1,656,967.18
INVESTMENTS:	LOCAL AGENCY INVESTMENT FD	\$ 8,242,326.65

TOTAL CASH

\$ 9,899,293.83

Years to Maturity for January 2024	1.73
Weighted Average Yield for January 2024	3.550%

All investments are placed in accordance with the City of Aliso Viejo's Investment Policy.

The above summary provides sufficient cash flow liquidity to meet the next six month's estimated expenditures.

Other monies held include Cash with Fiscal Agent, Investments, Payroll and AV Center.			\$ 37,514,816.69
Cash With Fiscal Agent	COPS/CFD 2005-01	4,437,604.30	
Cash With Investment Advisor	City Investments	30,562,832.20	
AV Center		2,122,311.76	
PR Account		389,218.05	
Petty Cash		2,850.38	
GRAND TOTAL OF CITY FUNDS			\$ 47,414,110.52

(1) Public Safety Grant includes the MDC and PVS Program Costs budgeted with SLESF funds.

(2) Transfers in and out are done on a quarterly basis.

Street Improvements include the Slurry Seal, Traffic Management and Street Improvement Projects.

Capital Improvements include City Hall, AV Ranch, and other city facilities.

Storm Water includes the Dairy Fork and Wood Canyon Emergent Wetland Project.

Portfolio Summary

City of Aliso Viejo

January 31, 2024

Investments	Par Value	Market Value	Book Value	% of Portfolio	Days to Maturity	Book YTM
Certificates of Deposit	5,145,000.00	4,984,103.95	5,139,029.35	13.24	517	1.75
Corporate Bonds	1,500,000.00	1,466,553.24	1,496,985.00	3.86	260	1.98
LAIF	8,242,326.65	8,242,326.65	8,242,326.65	21.24	1	4.01
U.S. Agencies	5,735,000.00	5,431,166.75	5,467,956.05	14.09	899	2.98
U.S. Treasuries	19,350,000.00	18,542,049.90	18,458,861.80	47.57	895	4.13
	39,972,326.65	38,666,200.49	38,805,158.85	100.00	631	3.55

Investments		
Total Earnings	January 31 Month Ending	Fiscal Year To Date
Current Year	145,664.67	654,916.53
Average Daily Balance	36,339,624.94	36,031,084.85
Book Rate of Return	4.72%	3.09%

Holdings Report

City of Aliso Viejo

January 31, 2024

CUSIP	Issuer Coupon Rate	Maturity Date Call Date	Remaining Par Value	Settle Date Book Yield	Original Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port Gain/Loss	Moody/S&P Fitch	WAM Eff. Dur.
Certificates of Deposit										
27002YEX0	EagleBank 1.550%	03/20/2024	245,000.00	03/20/2020 1.60%	244,510.00 244,510.00	99.50 8.01%	243,774.51 124.85	0.63% -735.49	NR/NR NR	0.13 0.22
05465DAK4	Axos Bank 1.650%	03/26/2024	245,000.00	03/26/2020 1.65%	245,000.00 245,000.00	99.46 7.67%	243,667.81 66.45	0.63% -1,332.19	NR/NR NR	0.15 0.24
15118RUV7	Celtic Bank 1.400%	04/17/2024	245,000.00	04/17/2020 1.40%	245,000.00 245,000.00	99.20 7.03%	243,029.65 140.96	0.63% -1,970.35	NR/NR NR	0.21 0.30
32110YPS8	First National Bank of America 1.250%	04/22/2024	245,000.00	04/23/2020 1.30%	244,522.25 244,522.25	99.11 6.98%	242,815.22 83.90	0.63% -1,707.03	NR/NR NR	0.22 0.31
15201QDF1	CenterState Bank 1.200%	04/30/2024	245,000.00	04/30/2020 1.25%	244,522.25 244,522.25	99.01 6.84%	242,572.11 757.15	0.63% -1,950.14	NR/NR NR	0.25 0.33
58404DGU9	Medallion Bank 1.200%	04/30/2024	245,000.00	04/30/2020 1.25%	244,522.25 244,522.25	99.01 6.84%	242,572.11 757.15	0.63% -1,950.14	NR/NR NR	0.25 0.33
538036JN5	Live Oak Banking 1.650%	08/28/2024	245,000.00	02/28/2020 1.69%	244,529.60 244,529.60	98.11 5.69%	240,369.85 343.34	0.63% -4,159.75	NR/NR NR	0.58 0.65
856285RU7	State Bank of India 2.000%	11/27/2024	245,000.00	12/06/2019 2.00%	245,000.00 245,000.00	97.65 5.52%	239,251.38 886.03	0.63% -5,748.62	NR/NR NR	0.82 0.90
61760A4F3	Morgan Stanley Private Bank 1.950%	12/12/2024	245,000.00	12/13/2019 2.00%	244,416.90 244,416.90	97.50 5.53%	238,874.35 667.54	0.63% -5,542.55	NR/NR NR	0.87 0.94
61690UUJ7	Morgan Stanley Bank 1.800%	02/27/2025	245,000.00	02/28/2020 1.85%	244,416.90 244,416.90	96.86 5.41%	237,300.55 1,908.99	0.63% -7,116.35	NR/NR NR	1.08 1.14
14042RPG0	Capital One Bank NA 1.600%	04/08/2025	245,000.00	04/09/2020 1.65%	244,412.00 244,412.00	96.35 5.35%	236,061.55 1,224.33	0.63% -8,350.45	NR/NR NR	1.19 1.25
33847E3J4	Flagstar Bank 0.900%	05/15/2025	245,000.00	05/15/2020 0.90%	245,000.00 245,000.00	95.23 5.32%	233,304.23 471.21	0.63% -11,695.77	NR/NR NR	1.29 1.36
866264DP6	Summit State Bank 0.850%	05/15/2025	245,000.00	05/18/2020 0.90%	244,402.20 244,402.20	95.16 5.33%	233,153.02 445.03	0.63% -11,249.18	NR/NR NR	1.29 1.37
89235MJS1	Toyota Financial Savings Bank 0.800%	06/30/2025	245,000.00	06/30/2020 0.73%	245,000.00 245,000.00	94.69 5.23%	231,989.98 182.58	0.63% -13,010.02	NR/NR NR	1.41 1.48
59013KLQ7	Merrick Bank 0.550%	12/30/2025	245,000.00	12/30/2020 0.55%	245,000.00 245,000.00	92.68 5.01%	227,064.10 7.38	0.63% -17,935.90	NR/NR NR	1.92 1.98
02007GXB3	Ally Bank 3.450%	08/04/2026	245,000.00	08/04/2022 3.45%	245,000.00 245,000.00	97.77 4.92%	239,526.92 4,191.51	0.63% -5,473.08	NR/NR NR	2.51 2.43
90348JR93	UBS Bank USA 0.950%	08/11/2026	245,000.00	08/11/2021 0.95%	245,000.00 245,000.00	91.79 5.02%	224,897.54 133.91	0.63% -20,102.46	NR/NR NR	2.53 2.57
38149MYB3	Goldman Sachs Bank 1.000%	08/11/2026	245,000.00	08/11/2021 1.00%	245,000.00 245,000.00	91.97 5.01%	225,337.57 1,167.95	0.63% -19,662.43	NR/NR NR	2.53 2.57
254673N44	Discover Bank 3.500%	07/29/2027	245,000.00	08/03/2022 3.50%	245,000.00 245,000.00	97.83 4.83%	239,676.09 70.48	0.63% -5,323.91	NR/NR NR	3.49 3.29

Holdings Report

City of Aliso Viejo

January 31, 2024

CUSIP	Issuer Coupon Rate	Maturity Date Call Date	Remaining Par Value	Settle Date Book Yield	Original Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port Gain/Loss	Moody/S&P Fitch	WAM Eff. Dur.
Certificates of Deposit										
87164XN93	Synchrony Bank 3.500%	08/05/2027	245,000.00	08/05/2022	245,000.00	97.81	239,632.44	0.63%	NR/NR	3.51
				3.50%	245,000.00	4.83%	4,228.77	-5,367.56	NR	3.31
02589ADQ2	American Express National Bank 3.450%	08/10/2027	245,000.00	08/12/2022	243,775.00	97.65	239,232.99	0.63%	NR/NR	3.53
				3.56%	243,775.00	4.82%	4,052.57	-4,542.01	NR	3.33
					5,139,029.35		4,984,103.95	13.24%		1.42
Total Certificates of Deposit			5,145,000.00	1.75%	5,139,029.35	5.77%	21,912.08	-154,925.38		1.44
Corporate Bonds										
30231GBC5	Exxon Mobil 2.019%	08/16/2024	500,000.00	12/12/2019	501,615.00	98.26	491,311.24	1.29%	Aa2/AA-	0.54
		07/16/2024		1.95%	501,615.00	5.76%	4,626.88	-10,303.76	NR	0.60
037833DM9	Apple 1.800%	09/11/2024	500,000.00	12/06/2019	497,165.00	97.97	489,861.25	1.28%	Aaa/AA+	0.61
		08/11/2024		1.92%	497,165.00	5.20%	3,500.00	-7,303.75	NR	0.67
64952WDL4	New York Life 2.000%	01/22/2025	500,000.00	01/22/2020	498,205.00	97.08	485,380.75	1.28%	Aaa/AA+	0.98
				2.08%	498,205.00	5.42%	250.00	-12,824.26	AAA	1.01
					1,496,985.00		1,466,553.24	3.86%		0.71
Total Corporate Bonds			1,500,000.00	1.98%	1,496,985.00	5.46%	8,376.88	-30,431.77		0.76
LAIF										
9830007	LAIF 4.012%	02/01/2024	8,242,326.65	01/12/2024	8,242,326.65	1.00	8,242,326.65	21.24%	NR/NR	0.00
				4.01%	8,242,326.65	4.01%	0.00	0.00	NR	0.00
					8,242,326.65		8,242,326.65	21.24%		0.00
Total LAIF			8,242,326.65	4.01%	8,242,326.65	4.01%	0.00	0.00		0.00
U.S. Agencies										
3133ELNE0	FFCB 1.430%	02/14/2024	500,000.00	02/14/2020	499,245.00	99.83	499,134.37	1.29%	Aaa/AA+	0.04
				1.47%	499,245.00	14.85%	3,316.81	-110.64	AAA	0.11
3133ELG99	FFCB 0.375%	06/10/2024	500,000.00	06/10/2020	498,220.00	98.28	491,407.01	1.28%	Aaa/AA+	0.36
				0.46%	498,220.00	6.35%	265.62	-6,812.99	AAA	0.43
3133ELCP7	FFCB 1.625%	12/03/2024	235,000.00	12/09/2019	233,926.05	97.20	228,419.14	0.60%	Aaa/AA+	0.84
				1.72%	233,926.05	5.37%	615.24	-5,506.91	AAA	0.89
3137EAEX3	FHLMC 0.375%	09/23/2025	500,000.00	10/20/2020	497,505.00	93.48	467,377.31	1.28%	Aaa/AA+	1.65
				0.48%	497,505.00	4.66%	666.67	-30,127.69	AAA	1.68

Holdings Report

City of Aliso Viejo

January 31, 2024

CUSIP	Issuer Coupon Rate	Maturity Date Call Date	Remaining Par Value	Settle Date Book Yield	Original Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port Gain/Loss	Moody/S&P Fitch	WAM Eff. Dur.
U.S. Agencies										
3130AK5J1	FHLB	09/18/2026	1,000,000.00	02/16/2023	872,060.00	90.75	907,456.84	2.25%	Aaa/AA+	2.63
	0.700%	02/07/2024		4.61%	872,060.00	4.36%	2,586.11	35,396.84	AAA	2.62
3130ASD63	FHLB	06/28/2027	1,000,000.00	06/28/2022	1,000,000.00	96.26	962,562.12	2.58%	Aaa/AA+	3.41
	3.250%	06/28/2024		3.25%	1,000,000.00	4.13%	2,979.17	-37,437.88	AAA	2.35
3133EPAU9	FFCB	07/14/2027	1,000,000.00	02/16/2023	990,390.00	99.05	990,521.13	2.55%	Aaa/AA+	3.45
	3.875%			4.12%	990,390.00	4.07%	1,829.86	131.13	AAA	3.19
3136G4X99	FNMA	08/25/2027	1,000,000.00	04/06/2023	876,610.00	88.43	884,288.84	2.26%	Aaa/AA+	3.57
	0.740%	08/25/2024		3.82%	876,610.00	4.21%	3,206.67	7,678.84	AAA	3.50
					5,467,956.05		5,431,166.75	14.09%		2.46
Total U.S. Agencies			5,735,000.00	2.98%	5,467,956.05	5.45%	15,466.15	-36,789.30		2.23
U.S. Treasuries										
912797LL9	U.S. Treasury	03/21/2024	1,000,000.00	10/06/2023	975,234.83	99.27	992,725.69	2.51%	P-1/A-1+	0.14
				5.57%	975,234.83	8.91%	0.00	17,490.86	F1+	0.23
912828YM6	U.S. Treasury	10/31/2024	1,500,000.00	08/09/2023	1,434,316.41	97.46	1,461,972.66	3.70%	Aaa/AA+	0.75
				5.23%	1,434,316.41	5.38%	5,748.63	27,656.25	AAA	0.81
91282CHL8	U.S. Treasury	06/30/2025	1,000,000.00	11/10/2023	993,398.44	100.09	1,000,937.50	2.56%	Aaa/AA+	1.41
				5.05%	993,398.44	4.48%	4,065.93	7,539.06	AAA	1.42
91282CEY3	U.S. Treasury	07/15/2025	1,000,000.00	05/30/2023	973,437.50	97.84	978,437.50	2.51%	Aaa/AA+	1.45
				4.32%	973,437.50	4.60%	1,401.10	5,000.00	AAA	1.45
91282CFE6	U.S. Treasury	08/15/2025	1,000,000.00	01/13/2023	980,078.13	97.94	979,414.06	2.53%	Aaa/AA+	1.54
				3.94%	980,078.13	4.52%	14,436.14	-664.07	AAA	1.53
91282CFP1	U.S. Treasury	10/15/2025	1,000,000.00	05/30/2023	1,000,625.00	99.66	996,562.50	2.58%	Aaa/AA+	1.71
				4.22%	1,000,625.00	4.39%	12,657.10	-4,062.50	AAA	1.68
912828M56	U.S. Treasury	11/15/2025	1,000,000.00	05/30/2023	955,117.19	96.28	962,773.44	2.46%	Aaa/AA+	1.79
				4.19%	955,117.19	4.46%	4,821.43	7,656.25	AAA	1.79
91282CGL9	U.S. Treasury	02/15/2026	1,000,000.00	05/30/2023	997,578.13	99.34	993,359.38	2.57%	Aaa/AA+	2.04
				4.09%	997,578.13	4.27%	18,478.26	-4,218.75	AAA	1.98
91282CGV7	U.S. Treasury	04/15/2026	1,200,000.00	01/22/2024	1,187,437.50	98.86	1,186,265.63	3.06%	Aaa/AA+	2.21
				4.24%	1,187,437.50	4.25%	13,401.64	-1,171.87	AAA	2.14
91282CCF6	U.S. Treasury	05/31/2026	1,000,000.00	06/13/2022	915,976.56	92.29	922,851.56	2.36%	Aaa/AA+	2.33
				3.01%	915,976.56	4.29%	1,290.98	6,875.00	AAA	2.33
91282CCJ8	U.S. Treasury	06/30/2026	1,000,000.00	06/29/2022	913,125.00	92.43	924,257.81	2.35%	Aaa/AA+	2.41
				3.20%	913,125.00	4.22%	769.23	11,132.81	AAA	2.41
91282CCP4	U.S. Treasury	07/31/2026	1,100,000.00	01/13/2023	987,292.97	91.56	1,007,187.50	2.54%	Aaa/AA+	2.50
				3.73%	987,292.97	4.23%	18.89	19,894.53	AAA	2.49

Holdings Report

City of Aliso Viejo

January 31, 2024

CUSIP	Issuer Coupon Rate	Maturity Date Call Date	Remaining Par Value	Settle Date Book Yield	Original Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port Gain/Loss	Moody/S&P Fitch	WAM Eff. Dur.
U.S. Treasuries										
91282CJT9	U.S. Treasury 4.000%	01/15/2027	1,000,000.00	01/22/2024 4.12%	996,718.75 996,718.75	99.61 4.12%	996,093.75 1,868.13	2.57% -625.00	NR/AA+ AAA	2.96 0.00
912828X88	U.S. Treasury 2.375%	05/15/2027	1,000,000.00	06/29/2022 3.20%	962,851.56 962,851.56	94.71 4.04%	947,070.31 5,089.29	2.48% -15,781.25	Aaa/AA+ AAA	3.29 3.16
9128282R0	U.S. Treasury 2.250%	08/15/2027	1,050,000.00	01/13/2023 3.60%	990,322.27 990,322.27	94.01 4.01%	987,082.03 10,913.72	2.55% -3,240.25	Aaa/AA+ AAA	3.54 3.38
91282CCV1	U.S. Treasury 1.125%	08/31/2028	1,000,000.00	12/21/2023 3.98%	878,750.00 878,750.00	87.95 3.95%	879,453.12 4,759.62	2.26% 703.12	Aaa/AA+ AAA	4.59 4.42
91282CDF5	U.S. Treasury 1.375%	10/31/2028	1,500,000.00	12/21/2023 3.98%	1,328,906.25 1,328,906.25	89.13 3.91%	1,336,933.59 5,269.57	3.42% 8,027.34	Aaa/AA+ AAA	4.75 4.55
91282CJR3	U.S. Treasury 3.750%	12/31/2028	1,000,000.00	01/22/2024 4.03%	987,695.31 987,695.31	98.87 4.03%	988,671.88 3,296.70	2.55% 976.57	Aaa/AA+ AAA	4.92 0.00
					18,458,861.80		18,542,049.90	47.57%		2.45
Total U.S. Treasuries			19,350,000.00	4.13%	18,458,861.80	4.57%	108,286.36	83,188.10		1.99
					38,805,158.85		38,666,200.49	100.00%		1.73
TOTAL PORTFOLIO			39,972,326.65	3.55%	38,805,158.85	4.77%	154,041.47	-138,958.35		1.48
TOTAL MARKET VALUE PLUS ACCRUED INTEREST							38,820,241.96			

Transaction Report

City of Aliso Viejo

January 01, 2024 - January 31, 2024

Transaction Date	Transaction Type	Security ID	Security Description	Maturity Date	Purchases	Redemptions	Interest	Deposits	Withdrawals
01/02/2024	Interest	538036JN5	LIVOAK 1.65 08/28/24	08/28/2024	-	-	343.34	-	-
01/02/2024	Interest	59013KLQ7	MERICK 0.55 12/30/25	12/30/2025	-	-	110.75	-	-
01/02/2024	Interest	91282CCJ8	T 0 7/8 06/30/26	06/30/2026	-	-	4,375.00	-	-
01/04/2024	Interest	91282CHL8	T 4 5/8 06/30/25	06/30/2025	-	-	23,125.00	-	-
01/09/2024	Interest	9830007	LAIF		-	-	59,044.33	-	-
01/09/2024	Purchase	9830007	LAIF		-59,044.33	-	-	-	-
01/10/2024	Maturity	313384RQ4	FHLB DISCOUNT NT	01/10/2024	-	1,700,000.00	-	-	-
01/11/2024	Interest	90348JR93	UBS 0.95 08/11/26	08/11/2026	-	-	197.68	-	-
01/11/2024	Deposit		LAIF Deposit		-	-	-	750,000.00	-
01/12/2024	Deposit		LAIF Deposit		-	-	-	1,500,000.00	-
01/16/2024	Interest	3133EPAU9	FFCB 3 7/8 07/14/27	07/14/2027	-	-	19,375.00	-	-
01/16/2024	Interest	91282CEY3	T 3 07/15/25	07/15/2025	-	-	15,000.00	-	-
01/17/2024	Interest	15118RUV7	CELTIC 1.4 04/17/24	04/17/2024	-	-	291.32	-	-
01/22/2024	Interest	32110YPS8	FNAMER 1 1/4 04/22/24	04/22/2024	-	-	260.10	-	-
01/22/2024	Interest	27002YEX0	EGBN 1.55 03/20/24	03/20/2024	-	-	322.53	-	-
01/22/2024	Interest	64952WDL4	NYLIFE 2 01/22/25	01/22/2025	-	-	5,000.00	-	-
01/22/2024	Purchase	91282CJR3	T 3 3/4 12/31/28	12/31/2028	-987,695.31	-	-2,266.48	-	-
01/22/2024	Purchase	91282CJT9	T 4 01/15/27	01/15/2027	-996,718.75	-	-769.23	-	-
01/22/2024	Purchase	91282CGV7	T 3 3/4 04/15/26	04/15/2026	-1,187,437.50	-	-12,172.13	-	-
01/26/2024	Interest	05465DAK4	BOFI 1.65 03/26/24	03/26/2024	-	-	343.34	-	-
01/29/2024	Interest	254673N44	DFS 3 1/2 07/29/27	07/29/2027	-	-	4,322.74	-	-
01/30/2024	Interest	59013KLQ7	MERICK 0.55 12/30/25	12/30/2025	-	-	114.45	-	-
01/31/2024	Interest	91282CCP4	T 0 5/8 07/31/26	07/31/2026	-	-	3,437.50	-	-
Grand Total:					-3,230,895.89	1,700,000.00	120,455.24	2,250,000.00	0.00

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

February 12, 2024

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CITY OF ALISO VIEJO

DIRECTOR OF FINANCIAL SVCS/ CITY TREAS
12 JOURNEY, #100
ALISO VIEJO, CA 92656

[Tran Type Definitions](#)

Account Number: 98-30-007

January 2024 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
1/9/2024	1/9/2024	RD	1744676	1705085	ANN EIFERT	750,000.00
1/12/2024	1/11/2024	QRD	1746784	N/A	SYSTEM	59,044.33
1/12/2024	1/12/2024	RD	1747101	1707507	ANN EIFERT	1,500,000.00

Account Summary

Total Deposit:	2,309,044.33	Beginning Balance:	5,933,282.32
Total Withdrawal:	0.00	Ending Balance:	8,242,326.65



PMIA/LAIF Performance Report as of 2/14/24



Quarterly Performance Quarter Ended 12/31/23

LAIF Apportionment Rate ⁽²⁾ :	4.00
LAIF Earnings Ratio ⁽²⁾ :	0.00010932476863589
LAIF Administrative Cost ^{(1)*} :	0.29
LAIF Fair Value Factor ⁽¹⁾ :	0.993543131
PMIA Daily ⁽¹⁾ :	3.96
PMIA Quarter to Date ⁽¹⁾ :	3.81
PMIA Average Life ⁽¹⁾ :	230

PMIA Average Monthly Effective Yields⁽¹⁾

January	4.012
December	3.929
November	3.843
October	3.670
September	3.534
August	3.434

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 1/31/24 \$165.8 billion

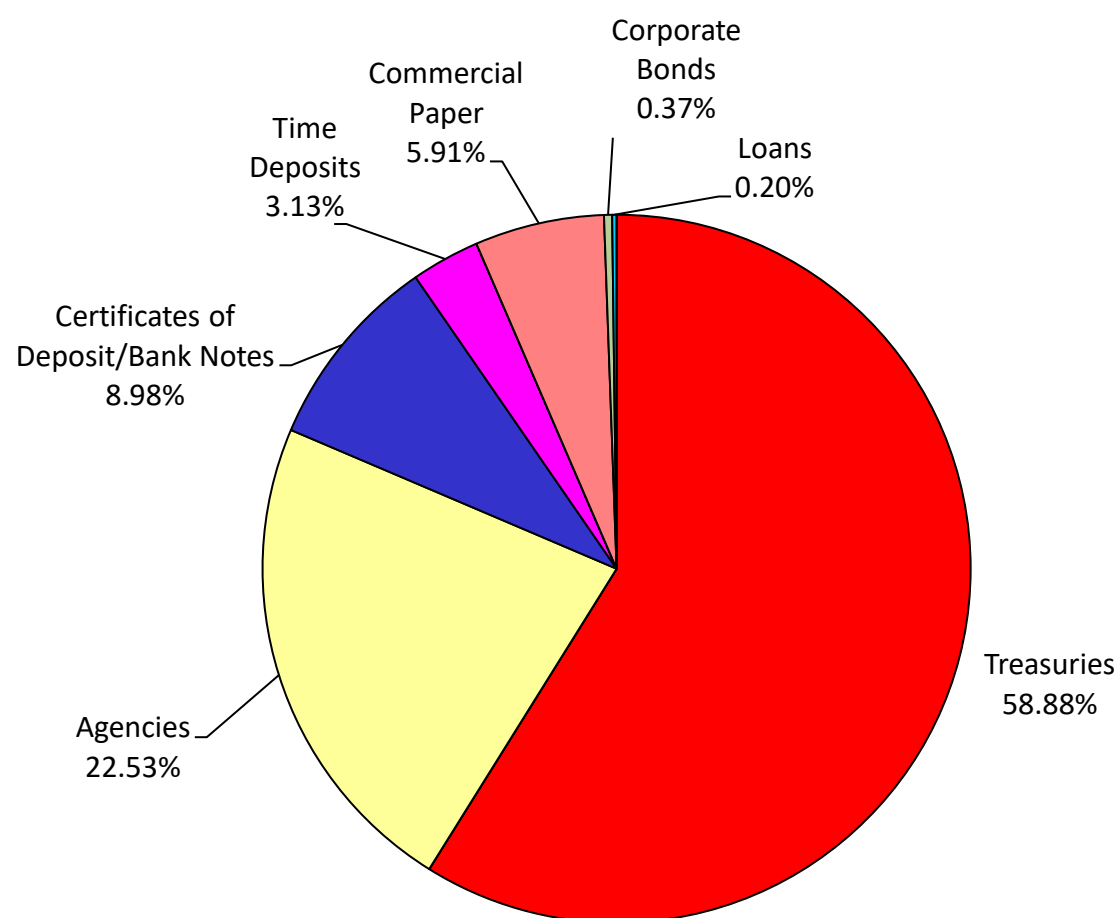


Chart does not include \$2,112,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller

City of Aliso Viejo

AGENDA ITEM



DATE: February 6, 2024

TO: Mayor and City Council

FROM: Shaun Pelletier, Director of Public Works / City Engineer

SUBJECT: FIRST AMENDMENT TO THE AGREEMENT WITH HARBOR POINTE AIR
CONDITIONING & CONTROL SYSTEMS FOR HVAC MAINTENANCE
SERVICES

Recommended Actions:

1. Approve a first amendment to the agreement with Harbor Pointe Air Conditioning & Control Systems to perform HVAC maintenance services that increases the total compensation under the agreement by \$50,000 for a total agreement amount of \$100,000; and
2. Authorize the City Manager to execute the first amendment to the agreement.

Fiscal Impact:

The contractor fee for this work is estimated to be \$34,000 in FY 2024-25 for regular maintenance. There may also be a need for extra work if equipment fails. This work will be appropriated in the FY 2024-25 budget.

Background:

The City currently owns and maintains five (5) City facilities requiring HVAC maintenance: Aliso Viejo Center, Aquatic Center, Iglesia Park Community Center, City Hall, and Aliso Viejo Ranch.

Staff issued an RFP for HVAC Maintenance Services at City Facilities in 2022. Harbor Pointe was selected as the HVAC maintenance contractor for all facilities for an initial agreement amount of \$50,000.

Discussion:

Staff recommends Harbor Pointe to perform the HVAC Maintenance services because of their current experience in providing such services for the city, and their timely response to all extra work order calls. In addition to routine preventative maintenance services, unforeseen HVAC improvements were required at City Hall and Aliso Viejo Ranch. These

improvements included installing new HVAC door switches at the barn to improve the temperature control of the room and completion of the tenant improvements at City Hall Suite 200. As a result, the original amount of \$50,000 was expended sooner than anticipated due to authorized extra work completed in the first 2 years of the agreement. The increase in total compensation by \$50,000 will cover the \$16,000 needed to complete HVAC preventative maintenance services for the remainder of FY 2023-24 and \$34,000 for FY 2024-25. Funds for this service are already included in the FY 2023-24 budget and will be appropriated in the FY 2024-25 budget.

Harbor Pointe will continue to provide the requested quarterly service at the Aliso Viejo Center, Aquatic Center, City Hall, Iglesia Park Community Center, and Aliso Viejo Ranch. Additional costs beyond preventative maintenance will be authorized by City staff prior to commencing the work. The initial term of the agreement will remain from July 1, 2022 through June 30, 2025. The City has the option to renew the agreement for two (2) additional one-year terms.

Attachment:

1. Agreement Amendment

CITY OF ALISO VIEJO

FIRST AMENDMENT TO AGREEMENT FOR HVAC MAINTENANCE SERVICES

1. PARTIES AND DATE.

This First Amendment to the Agreement for HVAC Maintenance Services ("First Amendment") is entered into on the ____ day of _____, 2024, by and between the City of Aliso Viejo (hereinafter referred to as the "City") and **Harbor Pointe Air Conditioning & Control Systems, Inc.**, a Corporation, with its principal place of business at **720 South Richfield Road, Placentia, CA 92870** (hereinafter referred to as the "Contractor"). City and Contractor are sometimes collectively referred to herein as the "Parties."

2. RECITALS.

2.1 Agreement. The Parties entered into that certain Agreement for HVAC Maintenance Services, dated July 1, 2022 ("Agreement").

2.2 First Amendment. The Parties now desire to amend the Agreement in order to amend the Scope, adjust the rates and to increase the total compensation under the Agreement by \$50,000.

3. TERMS.

3.1 Term. The term remains unchanged by this Amendment.

3.2 Scope of Services. The Agreement is hereby amended to include the scope of services established in the Original Agreement as well as the Preventive Maintenance Program for Aliso Viejo City Hall set forth in Exhibit "A," attached hereto and incorporated herein by reference.

3.3 Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this First Amendment at the rates set forth in Exhibit "B" attached hereto and incorporated herein by reference. The total compensation for the Services provided pursuant to the Original Agreement and this First Amendment shall not exceed **One Hundred Thousand Dollars (\$100,000)**.

3.4 Declaration of Political Contributions. Prior to the City's approval of this Amendment, Consultant shall submit to City a statement in writing declaring any political contributions of money, in-kind services, or loan made to any member of the City Council within the previous twelve-month period by the Consultant and all of Consultant's employees, including any employee(s) that Consultant intends to assign to perform the Services described in this Agreement.

3.5 Remaining Provisions of Agreement. Except as otherwise specifically set forth in this First Amendment, the remaining provisions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this First Amendment to Agreement for HVAC Maintenance Services on this 2 day of 12, 2024.

CITY OF ALISO VIEJO

By: _____
David A. Doyle
City Manager

Attest:

By: _____
Mitzi Ortiz, MMC
City Clerk

Approved as to Form:

By: _____
Best Best & Krieger LLP
City Attorney

Approved as to Compliance with Budget:

By: _____
Ann Eifert
Director of Financial Services

HARBOR POINTE

By: _____
Gregory H. Perez
President

By: _____
Sammi D. Perez
CFO

CITY OF ALISO VIEJO

DECLARATION OF POLITICAL CONTRIBUTIONS

Using the space provided below, please list any political contributions of money, in-kind services, or loans made to any member of the City Council within the last twelve (12) months by Consultant and all of Consultant's employees, including any employee(s) that applicant intends to assign to perform the work or services described in this Agreement:

To the best of my knowledge, I declare under penalty of perjury that the foregoing is true and was executed at:

Placentin, Orange, CA
City/County/State

2-12-2024
Date

Harbor Pointe Air Conditioning & Control Systems, Inc.
Name of Business

Greg Perez
Print Name


Signature

NOTE: THIS DECLARATION IS INCLUDED AS PART OF THE AGREEMENT AND MUST BE SIGNED AND ATTACHED HERETO.

EXHIBIT "A"
TO FIRST AMENDMENT TO
AGREEMENT FOR HVAC MAINTENANCE SERVICES

The scope of services is to be remain unchanged from the agreement dated July 1, 2022

EXHIBIT "B"
COMPENSATION

Facilities: Iglesia Park Community Center, AV Center, Aquatic Center

On Call Labor, Regular - \$115.00/hr

On Call Labor, After Hours (OT) - \$172.50/hr

Preventive Maintenance per Quarter

Iglesia Park Community Center - \$192.95/qr

AV Center - \$836.35/qr

Aquatic Center - \$271.08/qr

Facilities: City Hall

On Call Labor, Mechanical - \$130.00/hr

On Call Labor, After Hours Mechanical - \$195.00/hr

On-Call Labor, Controls - \$150.00/hr

On-Call Labor, After Hours Controls - \$225.00/hr

Preventive Maintenance per Quarter - \$1,786.65/qr

Facilities: Ranch

On Call Labor, Journeyman - \$130.00/hr

On Call Labor, Apprentice - \$115.00/hr

On Call Labor, After Hours Journeyman - \$195.00/hr

On Call Labor, After Hours Apprentice - \$172.50/hr

Preventive Maintenance per Quarter - \$2,938.09/qr

C-1

60367.01100.33488277.1

Materials – Cost – 15%

Truck Fee - \$50.00/day/vehicle (Surcharge may be added to fuel cost as they increase beyond May 2022 pricing)

Rates based on DIR Prevailing Wages for September 1, 2022 to August 31, 2023 as well as inflation rates of 2021 (4.70%) and 2022 (8.54%) to date in California

In the event that this Agreement is renewed pursuant to Section 3.1.2, the above rates may be adjusted each year at the time of renewal described in Exhibit "B" in accordance with the DIR Prevailing Wage Rate increase for the County and Union Local 250 wage increases up to a maximum of 5% per year.

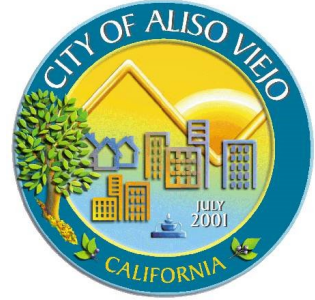


City of Aliso Viejo - HVAC Maintenance and Repair Services		
Scheduled Maintenance Services	Quarterly Maintenance Cost	Extended Total
City Hall	\$1,786.65	\$7,146.60
Inglesia Park Community Center	\$182.85	\$731.40
AV Center	\$836.35	\$3,345.40
Aquatic Center	\$248.89	\$995.56
AV Ranch	\$2,938.09	\$11,752.36
Total Annual Amount for Scheduled Maintenance Services		\$23,971.32

720 South Richfield Road • Placentia • CA 92870 • License No. 683516
 Office: (657) 275-9188 • 1-800-377-7911 • Fax: (657) 275-9357

City of Aliso Viejo

AGENDA ITEM



DATE: March 6, 2024

TO: Mayor and City Council

FROM: Rose Rivera, Senior Planner
So Kim, Community Development Director

SUBJECT: A REQUEST TO ESTABLISH A PET GROOMING FACILITY IN CONJUNCTION WITH A PET SUPPLY STORE (PET EVOLUTION) WITHIN AN EXISTING BUILDING LOCATED AT 26541 ALISO CREEK ROAD, SUITE A

Recommended Action:

Adopt a Resolution (Attachment 1) approving a Conditional Use Permit (USE-2023-00029) to allow for a pet grooming facility in conjunction with a retail pet supply store (Pet Evolution) at 26541 Aliso Creek Drive, Suite A (USE-2023-00029).

Fiscal Impact:

There is no fiscal impact.

Background:

On December 11, 2023, Rick Zarski representing Pet Evolution ("Applicant") submitted a Conditional Use Permit application to operate a pet grooming facility in conjunction with a retail pet store at 26541 Aliso Creek Drive, Suite A. The existing suite was previously occupied by a produce market called "Growers Direct". On February 12, 2024, the application was deemed complete.

General Plan Land Use Designation:	Town Center Commercial ("TCC")/High Density Residential ("HDR")
Zoning Designation:	Specific Plan No. 2 Commercial-Town Center ("SP2-CTC")
Environmental Review:	Categorically Exempt (CEQA Section 15301 – Existing Facilities)



Figure 1. Project Location



Figure 2. Storefront

Discussion:

Operations

The proposed project consists of converting the existing 3,000 square foot tenant space into a retail pet supply store and pet grooming facility. The specific plan permits retail stores; therefore, the conditional use permit request is for the pet grooming facility only. The Applicant states that the retail store will specialize in healthy pet food options, along with pet supplies including treats, toys, leashes, etc.

The grooming component of the operations consists of full-service grooming, where customers can drop off their pet to be serviced by the groomers. The Applicant will also offer a self-service wash option, where customers can come in to wash their pets themselves. There are four self-service wash stations available. The self-service wash is a walk-in service, and the full-service grooming is by appointment only.

The Applicant estimates employing a total of 12 to 15 individuals, with up to 10 employees onsite at any given time. The proposed hours of operation are Monday through Saturday from 9 a.m. to 8 p.m. and Sunday from 9 a.m. to 6 p.m.

Findings

The subject site, 26541 Aliso Creek Drive, Suite A, has a zoning designation of Specific Plan No. 2 Commercial-Town Center ("SP2-CTC"). This zoning designation allows animal grooming with an approval of a Conditional Use Permit ("CUP"). Pursuant to the Commons Specific Plan Section 7 Administration and Implementation, the following findings (in bold text) shall be made by the decision-making authority prior to the approval of a CUP.

1. That the proposed conditional use is consistent with the General Plan.

The subject site has a General Plan land use designation of Town Center Commercial (“TCC”)/High Density Residential (“HDR”) which allows a mixture of community retail and commercial services. Section 4 of the Specific Plan further specifies that other uses, including but not limited to, dining, entertainment, theaters, and automotive, etc. are also allowed with an approval of a CUP. Therefore, the proposed grooming facility will be consistent with the general plan and this finding can be made.

2. That the nature, condition and development of adjacent uses, buildings, and structures have been considered, and the proposed conditional use will not adversely affect or be materially detrimental to the adjacent uses, buildings, or structures.

The proposed location for the pet grooming facility is located in the Specific Plan No. 2 Commercial Town Center zoning district which is characterized by a variety of uses including retail, dining and entertainment uses. As such, adding grooming services to the permitted pet retail facility will be compatible with other variety of active uses in the shopping center. Therefore, this finding can be made.

3. That the proposed site is adequate in size and shape to accommodate the walls, fences, parking and loading facilities, landscaping and other land use development features prescribed in the specific plan and required by the City in order to integrate the use with existing and planned uses in the vicinity.

As discussed in the introductory paragraph above, the Specific Plan allows animal grooming with an approval of a CUP. The applicant proposes to remodel the interior of the existing suite with no exterior changes, except for the installation of signs. The proposed work will require compliance with the building code and therefore, will be consistent with the City’s regulations.

The grooming facility would be in an existing shopping center known as The Commons. The shopping center shares parking spaces through a series of reciprocal agreements for parking, access, encroachments, and utilities; therefore, parking is evaluated on all uses within the shopping center at a rate of one space per 220 square feet. The shopping center, which consists of the former Lowe’s building, perimeter buildings (e.g., Trader Joe’s, Walgreens, Taco Bell, etc.) and proposed tenant outdoor patios, consists of a total of 236,631 square feet. Based on this square footage, the parking requirement is 1,076 parking spaces, and 1,090 parking spaces are provided. No changes are proposed to the size of the subject tenant space that would impact the parking requirements.

Based on the discussion above, the site is adequate to accommodate the proposed animal grooming facility and therefore this finding can be made.

Environmental:

The proposed use is Categorically Exempt from environmental review per CEQA guidelines Section 15301 Existing Facilities, Class 1, as the proposed grooming service consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, involving no expansion of existing or former use.

Public Notice:

On February 22, 2024, a public notice of the public hearing was published in the Laguna Niguel News and mailed to all property owners within 300 feet of the subject site. No public comments were received in response.

Attachments:

1. Draft Resolution
2. Project Plans
3. Presentation

RESOLUTION NO. 2024- _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT TO ALLOW FOR A PET GROOMING FACILITY IN CONJUNCTION WITH A PET SUPPLY STORE (PET EVOLUTION) AT 26541 ALISO CREEK ROAD, SUITE A (USE-2023-00029)

WHEREAS, on December 11, 2023, the Applicant, Rick Zarski, representing Pet Evolution, submitted Planning Application USE-2023-00029 for a conditional use permit to allow for a pet grooming facility in conjunction with a pet supply store at 26541 Aliso Creek Road, Suite A (“Project”); and

WHEREAS, on February 11, 2024 the application was deemed complete; and

WHEREAS, on February 22, 2024, a public notice of the public hearing was published in the Laguna Niguel News and mailed to all property owners within 300 feet of the subject site; and

WHEREAS, on March 6, 2024, the City Council held a duly noticed public hearing as prescribed by law and considered public testimony, evidence, and recommendations presented in the agenda report and oral presentation related to Conditional Use Permit USE-2023-00029; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Determination of Recitals. The City Council hereby finds and determines that all of the recitals set forth above are true and correct. The above recitals are hereby incorporated as substantive findings of this Resolution.

SECTION 2. Compliance with CEQA. The City Council finds the proposed project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to a Class 1 exemption. The minor modifications to the interior of the building would involve only a negligible expansion of the proposed use (State CEQA Guidelines, § 15301 [Class 1 exemption applies to the operation, repair, maintenance, permitting, leasing, or minor alteration of existing structures, facilities, or topographical features involving negligible or no expansion of existing or former use]). Tenant improvements associated with the project are limited to the interior of the tenant space, consisting of flooring, wall panels and electrical work.

SECTION 3. Approval of Project and Findings for Conditional Use Permit. In accordance with Section 7 of The Commons at Aliso Town Center Specific Plan, the City Council hereby makes the following findings of fact and approves Conditional Use Permit

Attachment 1

USE-2023-00029 for a pet grooming facility in conjunction with a pet supply store, subject to the conditions set forth in Exhibit “A” and project plans set forth in Exhibit “B”, which are both attached hereto and incorporated herein by reference.

1. The proposed conditional use is consistent with the General Plan. The subject site has a General Plan land use designation of Town Center Commercial (“TCC”)/High Density Residential (“HDR”) which allows a mixture of community retail and commercial services. Section 4 of the Specific Plan further specifies that other uses, including but not limited to, dining, entertainment, theaters, and automotive, etc. are also allowed with an approval of a CUP.
2. That the nature, condition and development of adjacent uses, buildings, and structures have been considered, and the proposed conditional use will not adversely affect or be materially detrimental to the adjacent uses, buildings, or structures. The proposed location for the pet grooming facility is located in the Specific Plan No. 2 Commercial Town Center zoning district which is characterized by a variety of uses including retail, dining and entertainment uses. As such, adding grooming services to the permitted pet retail facility will be compatible with other variety of active uses in the shopping center.
3. That the proposed site is adequate in size and shape to accommodate the walls, fences, parking and loading facilities, landscaping and other land use development features prescribed in the specific plan and required by the City in order to integrate the use with existing and planned uses in the vicinity. The Specific Plan allows animal grooming with approval of a CUP. The applicant proposes to remodel the interior of the existing suite with no exterior changes, except for the installation of signs. The parking requirement for the tenant space is based on size. As no physical changes are proposed to the tenant space or the shopping center, there will be no impact to parking.

SECTION 4. Filing of Notice of Exemption. The City Council hereby authorizes and directs staff to prepare, execute and file with the Orange County Clerk a Notice of Exemption for the proposed Project. Additionally, the Notice of Exemption for this project will be posted on the City of Aliso Viejo website, filed in the State Clearinghouse CEQA.net website, and provide the notice to parties requesting notification.

SECTION 5. Location of Documents. The administrative record for the Project is maintained at City Hall located at 12 Journey, Suite 100, Aliso Viejo, CA 92656. The custodian of records is the City Clerk.

PASSED, APPROVED AND ADOPTED this 6th day of March 2024.

Mike Munzing
Mayor

APPROVED AS TO FORM:

ATTEST:

Scott C. Smith
City Attorney

Mitzi Ortiz, MMC
City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF ALISO VIEJO)

I, MITZI ORTIZ, City Clerk of the City of Aliso Viejo, California, DO HEREBY CERTIFY that the foregoing is the original of Resolution No. 2024-____ duly passed and adopted by the City Council of the City of Aliso Viejo at their regular meeting held on the 6th day of March 2024, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

MITZI ORTIZ
CITY CLERK

(SEAL)

EXHIBIT "A"
PLANNING APPLICATION USE-2023-00029
CONDITIONS OF APPROVAL

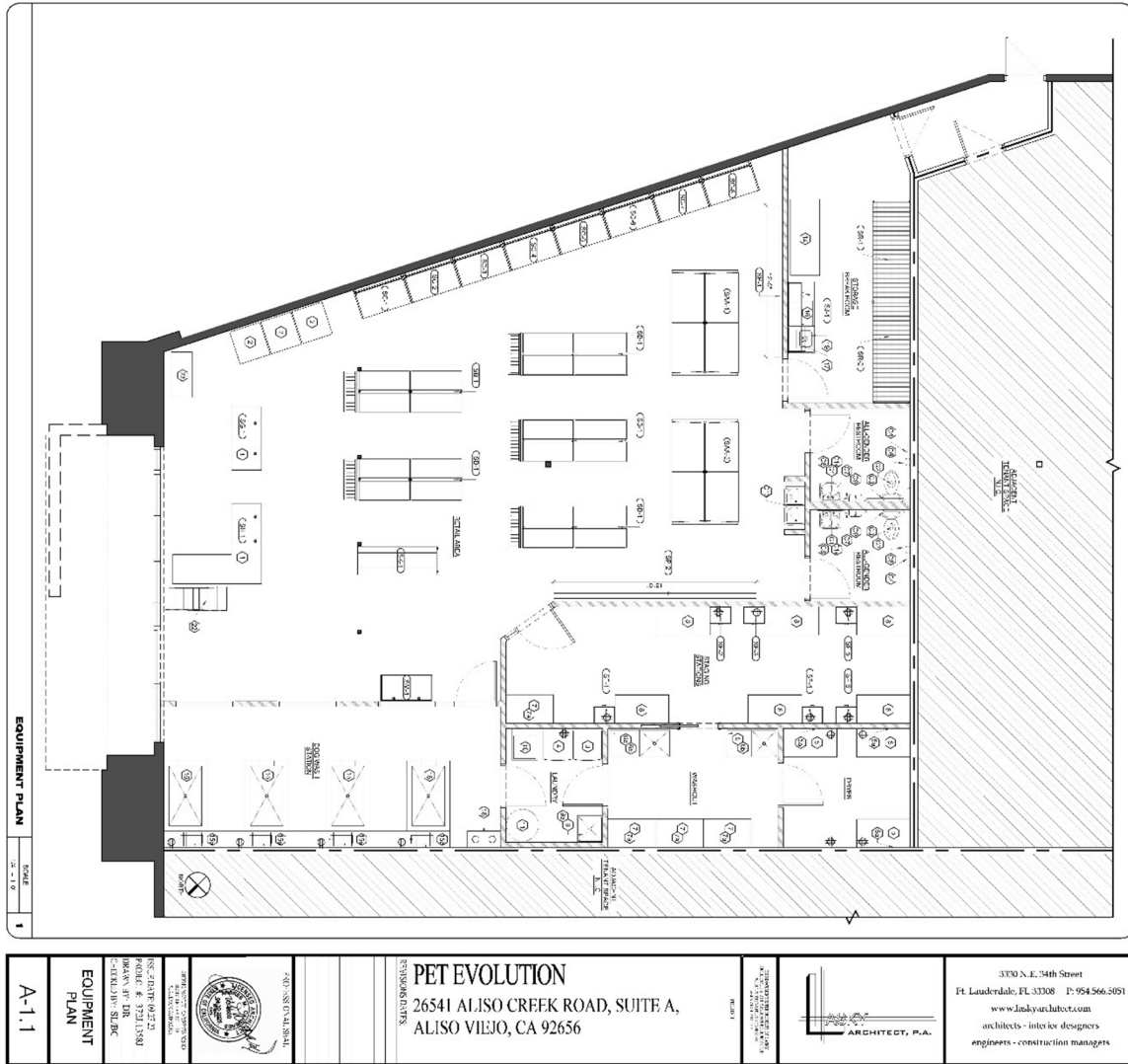
1. Project Description. Approval is for Conditional Use Permit USE-2023-00029 to allow for a pet grooming facility in conjunction with a retail pet store at 26541 Aliso Creek Drive, Suite A, Aliso Viejo, CA in accordance with all plans and exhibits as presented to and approved by the City Council on March 6, 2024.
2. Development Per Approved Plans. This approval constitutes a precise plan for location and design of uses, structures, features and materials submitted with this application. Development shall occur substantially as shown on the plans and description letter approved for this Project and on file in with the Department of Planning Services, subject to any modifications imposed by the conditions of approval herein, as confirmed by the Community Development Director. Any land use, construction or improvement not specifically approved by this use permit is not permitted and must be addressed in a separate and subsequent application and review. Relocation, alteration or addition to any use, structure, feature or material not specifically approved shall require an amendment to the approved plans unless the Community Development Director determines such modifications are minor and consistent with the spirit and intent of the original approving action, and that the action would have been the same for the modifications as for the approved plans. The Community Development Director may approve such minor modifications in accordance with AVMC Section 15.74.110.
3. Applicant Designation. For the purpose of Conditional Use Permit USE-2023-00029 and as referenced in the conditions, "Applicant" shall apply to Pet Evolution, owner, operator, and any and all future successors and/or assigns of the approved establishment.
4. Payment of Fees. The Applicant shall be responsible for payment of all applicable fees along with reimbursement for all City expenses in ensuring compliance with conditions. All fees and expenses shall be paid in full prior to issuance of a certificate of occupancy. Prior to issuance of applicable City approvals or permits, the applicant shall be fully responsible for reimbursing the City of Aliso Viejo for all expenses incurred to process the application and assure compliance with all conditions of approval.
5. Compliance with Conditions. The Applicant shall be fully responsible for knowing and complying with all conditions of approval, including making conditions known to City Staff for future governmental permits or actions on the project site. Failure to abide by and faithfully comply with any and all conditions attached to the granting of these permits may constitute grounds for revocation of the permit(s) in accordance with AVMC Section 15.74.120. This Resolution and Conditions of Approval shall be incorporated into building plans to all applicable reviewing agencies or authorities.

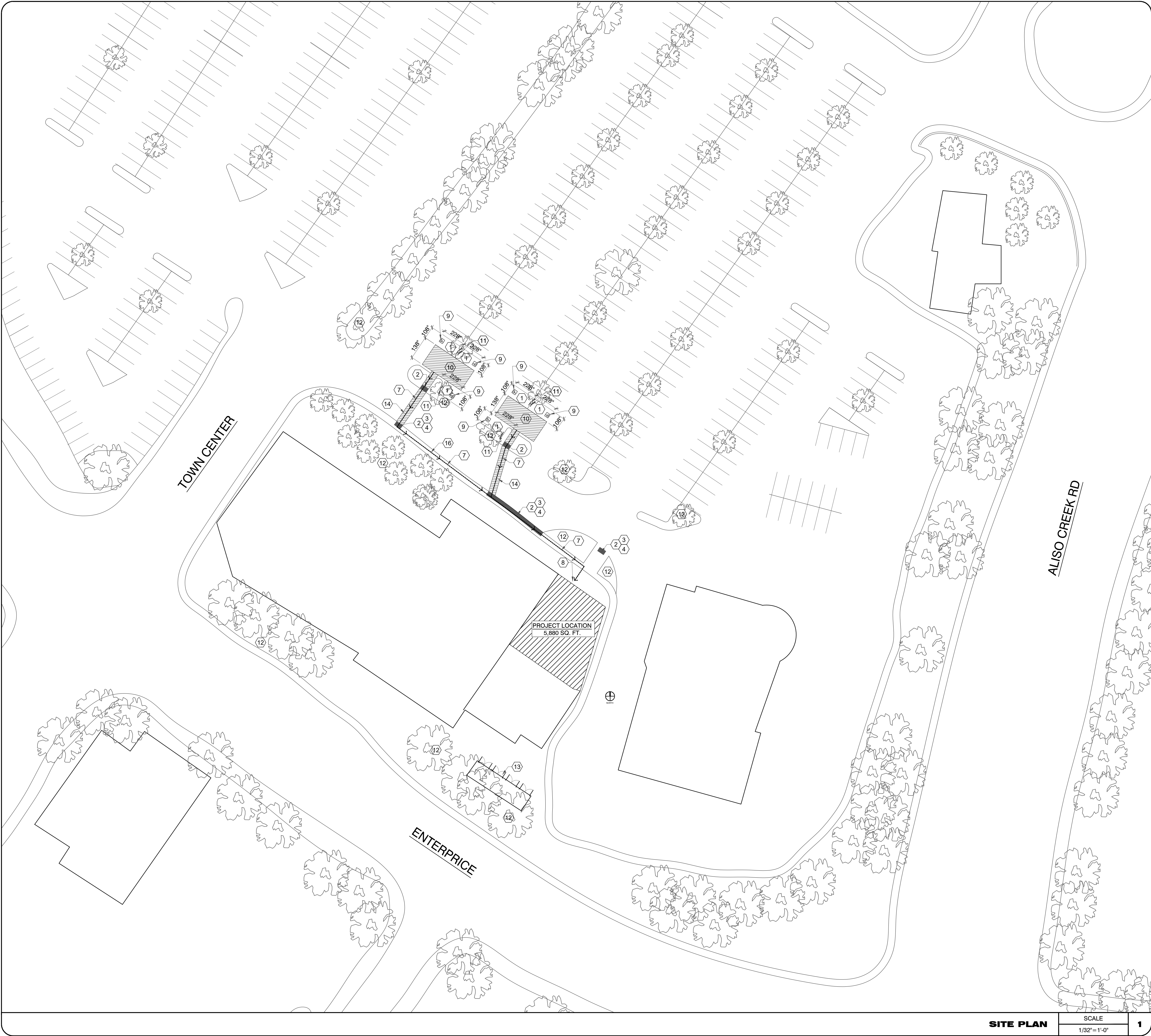
6. Indemnification. To the fullest extent under the law and at its sole and absolute cost, the Owner/Developer, and Owner/Developer's successors, heirs, and assigns shall protect, defend with counsel reasonably acceptable to the City, indemnify, and hold harmless the City, its officials, officers, employees, consultants, subcontractors, agents, and representatives (collectively, "Indemnitees") from any and all claims, actions, or proceedings against Indemnitee(s) brought pursuant to the Planning and Zoning Law, the Subdivision Map Act, the California Environmental Quality Act, the federal Clean Water Act, the Porter Cologne Water Quality Control Act or any other law, permit or regulation in order to attack, set aside, void, annul, or seek to impose liability on the City for granting the approval granted by this Resolution, including, without limitation, any alleged act or omission by Indemnitee(s) related to County of Orange SP 93109 and/or any related parking agreements, conditions, or regulations, which action is brought for declaratory relief, injunctive relief, specific performance, or for any monetary claims (including, but not limited to, fines, fees, penalties, expert witness fees, attorneys' fees, and other related costs and expenses). This provision shall not be restricted to insurance proceeds, if any, received by the Owner/Developer or Indemnitee(s). Moreover, this provision shall survive any expiration, termination, or revocation of this approval or related approvals.
7. Compliance with Building Codes. Tenant improvements shall be submitted for review, approved and permits issued, and shall comply with standards, regulations and requirements of current editions of the California Building Code, California Plumbing Code and California Mechanical Code, California Electrical Code, including any local amendments adopted by the City of Aliso Viejo.
8. Compliance with Americans with Disabilities Act. Tenant improvements shall be submitted for review, approved and permits issued, and shall comply with standards, regulations and requirements of the Americans with Disabilities Act. At the discretion of the Building Official, the Applicant may be required to retain a Certified Access Specialist (CASP) to ensure compliance with applicable construction-related accessibility standards.
9. Fire Safety and Prevention. The facility shall comply with all fire prevention standards and all permits, if necessary, shall be obtained from Orange County Fire Authority (OCFA).
10. Animal Control, Welfare and License Requirements. The Applicant shall be required to ensure its business, operations, employees and clients are in conformance with all applicable animal control, welfare and licensing requirements pursuant to AVMC Title 6.
11. Hours of Operation. The hours of operation shall be limited to Monday through Saturday from 9:00 a.m. – 8:00 p.m., and Sunday from 9:00 a.m. – 6:00 p.m. Request to modify hours of operation shall be subject to review and approval by the Community Development Director.

12. Outdoor Activities Prohibited. Outdoor activity including but not limited to the storage of any merchandise, materials, or equipment outside the building shall be prohibited.
13. Noise. The use shall not generate noise that exceeds ambient noise levels established in AVMC Chapter 8.12. Doors shall remain closed during hours of operation. Furthermore, based on substantiated complaints or concerns, the Director may modify conditions relative to facility operations as deemed necessary.
14. Waste Disposal. All waste shall be disposed in compliance with the applicable State and local health regulations.
15. Adverse Impacts. In the event of adverse impacts on the health, safety, welfare, or working environments of the neighborhood or general public, or receipt of substantiated complaints directly related to the Applicant's operations, the Community Development Director shall investigate and, if significant adverse impacts directly related to the Applicant's business are found to exist, the Director or Chief of Police shall have the discretion to bring this Permit back to consider additional improvements and protective measures, additional conditions, amended conditions, or permit revocation. Modifications may include but not be limited to the restriction of operations that may include but not be limited to hours of operation.
16. Special Events/Temporary Outdoor Promotions. The Applicant shall not conduct or participate in a special event or temporary outdoor promotion on the premises without obtaining all necessary permits and approvals from the City.
17. Signs. Signs shall be reviewed separately and is not part of the approval of this Project. Prior to any sign installation, the Applicant shall submit a Sign Permit Application to the Community Development Department for approval and a permit shall be issued by the Building Official. All proposed signage for the building shall be submitted to the City and processed pursuant to AVMC 15.34 standards and/or any applicable master sign program affecting the property.
18. CEQA Recordation Fee. Within 48 hours of approval of the project, the applicant shall deliver to the Community Development Department, a check payable to the Orange County Clerk-Recorder's Office in the amount of fifty dollars (\$50.00) in order for the City to file the appropriate environmental documentation for the project. If within the 48-hour period the applicant has not delivered the check, the statute of limitations for any interested party to challenge the environmental determination under the provisions of the California Environmental Quality Act (CEQA) could be significantly lengthened.

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Page 8 of 10

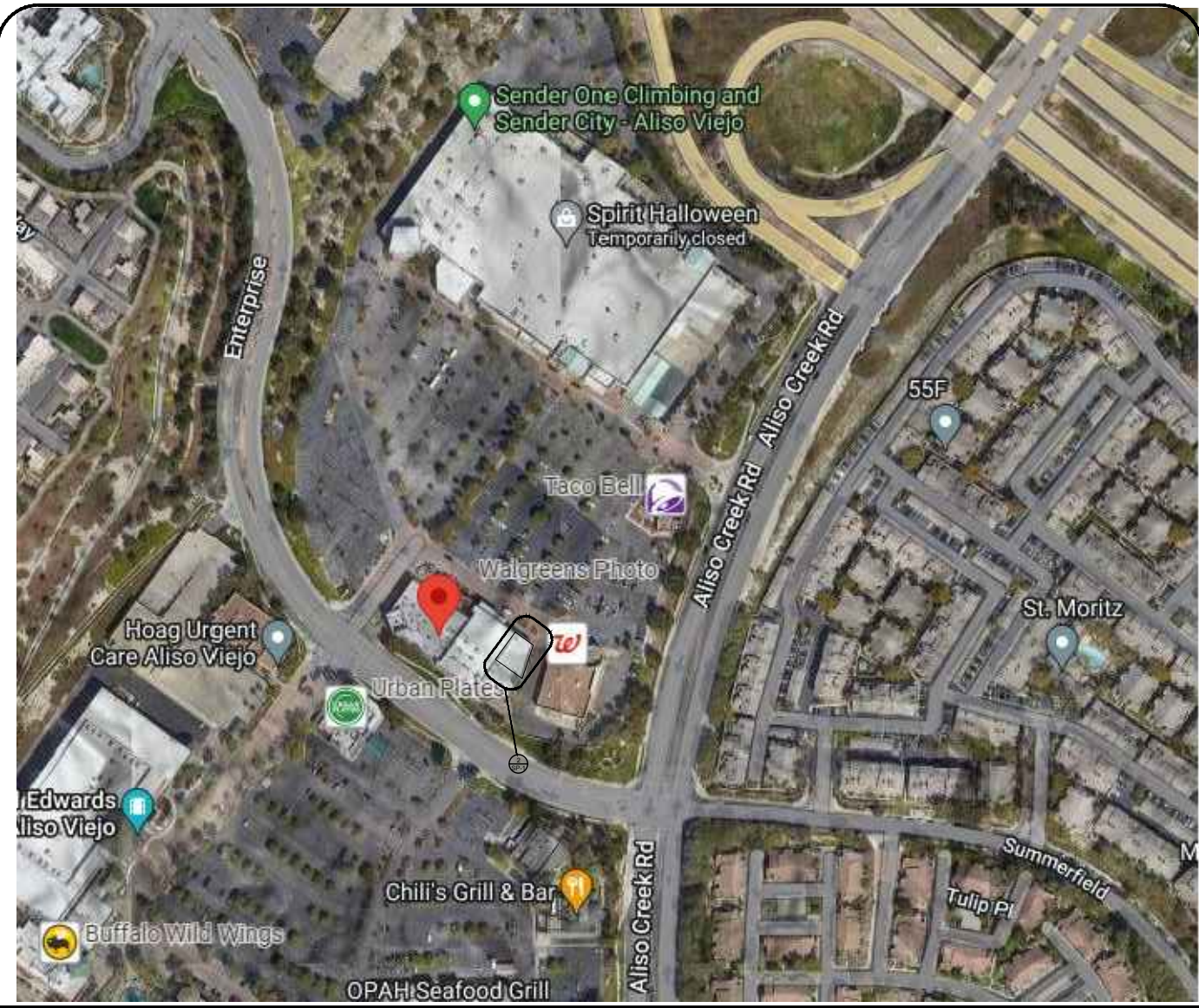




SITE PLAN

SCALE
1/32"=1'-0"

1



KEY PLAN

SCALE
NTS

2

SHEET KEYNOTES

- (E) ACCESSIBLE PARKING STALL WITH CAR ACCESSIBLE PARKING. SEE DETAILS 6A, 6B & 7 ON SHEET SP-2. ACCESS AISLES GROUND SLOPE ARE IN COMPLIANCE WITH CBC 11B-502.4. MARKINGS, HATCHINGS & BORDERLINES ARE IN COMPLIANCE WITH CBC-502.3.3.
- (E) DETECTABLE WARNING SURFACE. SEE DETAIL 8/SP-2 FOR COMPLIANCE.
- (E) PARALLEL CURB RAMP. REFER TO DETAILS 1/SP-2 & 3/SP-2 FOR COMPLIANCE.
- (E) LANDINGS AT THE TOP OF CURB RAMPS. REFER TO DETAILS 2/SP-2 & 3/SP-2 FOR COMPLIANCE.
- (E) CORNER CURB RAMP. REFER TO DETAILS 4/SP-2 FOR COMPLIANCE.
- (E) ISLAND IN CROSSING. REFER TO DETAILS 5/SP-2 & 3/SP-2 FOR COMPLIANCE.
- 48" CLEAR ACCESSIBLE ROUTE PER CBC 11B-403.5.1 EXCEPTION 3.
- GC TO VERIFY 6" X 6" INTERNATIONAL ACCESSIBILITY SYMBOL AT THE PRIMARY ENTRANCE TO THE PROJECT SUITE. REFER TO 6B/SP-2 FOR COMPLIANCE.
- (E) LOCATION OF ACCESSIBLE PARKING ONLY SIGNAGE AT PARKING STALL. GC TO REFER TO NOTE C BELOW AS WELL AS THE SIGNAGE DETAILS ON SHEET SP-2 FOR COMPLIANCE.
- (E) DISABLED ACCESSIBLE UNLOADING SPACE. SEE 7/SP-2 FOR DETAILS.
- (E) ACCESSIBLE PARKING SIGN. SEE DETAIL 6A/SP-2.
- (E) LANDSCAPE.
- (E) DUMPSTER.
- (E) PEDESTRIAN MARKING.
- (E) UNAUTHORIZED PARKING SIGNAGE. SEE DETAIL 6A/SP-2 FOR COMPLIANCE.
- ACCESSIBLE PATH OF TRAVEL FROM ACCESSIBLE PARKING TO THE ENTRANCE OF BUILDING, DOES NOT EXCEED 5% IN THE DIRECTION OF TRAVEL AND 2% CROSS SLOPE.

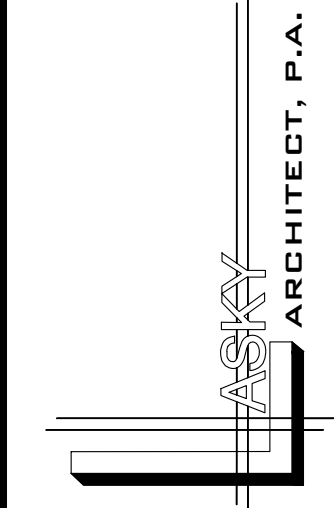
GENERAL NOTES

- PROJECT HAS A FULLY ACCESSIBLE MAIN ENTRY AT GROUND LEVEL.
- ALL SITE PLAN CONDITIONS ARE EXISTING.
- ALL EXISTING ACCESSIBLE PARKING SIGNAGE TO BE COMPLY WITH CURRENT CODES. GC TO REPLACE/INSTALL SIGNAGE IF NECESSARY.
- IF SIGNAGE IS POSTED IN THE PATH OF TRAVEL, THE BOTTOM OF ALL SIGNAGE MUST BE AT LEAST 80 INCHES ABOVE THE WALKWAY SURFACES.
- THERE SHALL BE NO VERTICAL OFFSET GREATER THAN 1/2-INCH ALONG THE ENTIRE PATH OF TRAVEL FROM THE PUBLIC WAY/ACCESSIBLE PARKING STALL INTO THE BUILDING OR RESTROOMS [CBC 11B-303, FIGURES 11 B-303.2, 11 B-303.3].
- GC TO VERIFY EXISTING SITE CONDITIONS TO ENSURE THAT ACCESSIBILITY SIGNS AND RAMPS MATCH ACCESSIBILITY DETAILS ON SHEET SP-2.
- GC TO VERIFY ALL EXISTING SITE CONDITIONS ARE IN COMPLIANCE WITH THE DETAILS AND NOTES EXPRESSED ON SHEET SP-2. G.C. TO MODIFY EXISTING CONDITIONS TO REFLECT THE DETAILS AND NOTES, IF NECESSARY.

GRAPHIC LEGEND

PEDESTRIAN PATH

3330 N.E. 34th Street
Ft. Lauderdale, FL 33308 P: 954.566.5051
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architects - interior designers
engineers - construction managers



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PROJECT

PET EVOLUTION
26541 ALISO CREEK ROAD, SUITE A,
ALISO VIEJO, CA 92656

REVISIONS DATES:

PROFESSIONAL SEAL



ANDRES MANUEL CARDENAS #C6600
REGISTERED ARCHITECT
STATE OF CALIFORNIA

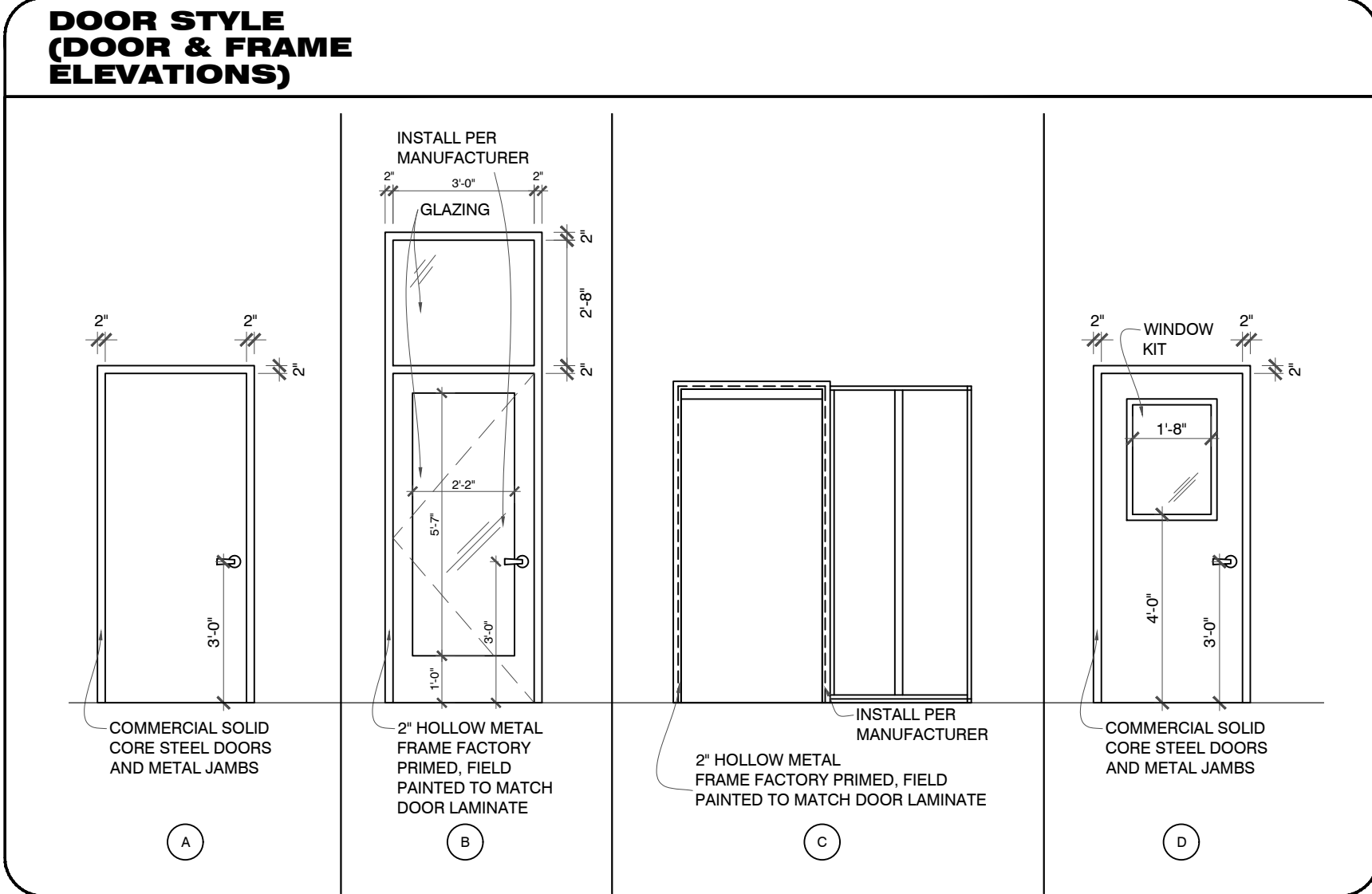
ISSUE DATE: 09.27.23
PROJECT #: 372J.1358J
DRAWN BY: DR
CHECKED BY: SL/BC

SITE
PLAN

SP-1

DEMOLITION KEYNOTES	
GENERAL NOTES (APPLY TO ENTIRE LEASED SPACE)	
A	(E) INTERIOR WALL FINISHES TO BE REMOVED. GC TO PATCH & PREPARE WALLS TO RECEIVE NEW FINISHES.
B	(E) FLOORING MATERIAL TO BE REMOVED. GC TO PREPARE SLAB TO RECEIVE NEW FLOOR FINISHES.
C	(E) LIGHTS TO BE REMOVED. FIRE SPRINKLER SYSTEM TO REMAIN. GC TO COORDINATE WITH FIRE SPRINKLER SYSTEM PLANS.
D	(E) MILLWORK TO BE REMOVED.
E	(E) EXIT SIGNS SHALL REMAIN.

HARDWARE SCHEDULE								
ACCESSORIES	DOOR FUNCTION	DOOR CLOSERS	BAR	DOOR HARDWARE SET				
				SET 1	SET 2	SET 3	SET 4	
	HINGES (QTY. 3)			●	●	●		
	LATCH SET (PASSAGE FUNCT.) (ANSI F75)			●				
	LOCK SET:							
	PRIVACY LOCK FUNCT. (ANSI F76)			●				
	OFFICE FUNCT. (ANSI F82)					●		
	CLASSROOM FUNCT. (ANSI F84)							
	STOREROOM FUNCT. (ANSI F86)				●			
	ENTRANCE FUNCT. (ANSI F109)							
	FLUSH LOCK						●	
	FIRE RATED CLOSERS							
	NON-FIRE RATED CLOSERS			●				
	HOLD OPEN FEATURE							
	FIRE RATED PANIC BAR							
	NON-FIRE RATED PANIC BAR							
	exterior lock only							
	exterior lock with handle							
	FLUSH BOLT (bottom)							
	FLUSH BOLT (top)							
	PUSH / PULL PLATE							
	KICK PLATE ON PUSH SIDE							
	WEATHER SEAL (jamb and head)							
	RAIN CAP							
	WALL STOP			●	●	●		
	DOOR SILENCERS (bottom metal frames only)			●	●	●		
	NOTES:			1	1	1		
NOTES:								
1.	ALL HARDWARE TO BE US26D							
	DOOR CLOSERS SHALL BE ADJUSTED SO THAT FROM 90°, THE TIME REQUIRED TO MOVE THE DOOR TO 12" FROM THE LATCH IS 5 SECONDS MIN. MAXIMUM PUSH OR PULL FORCE FOR ALL DOORS: 5LB.							

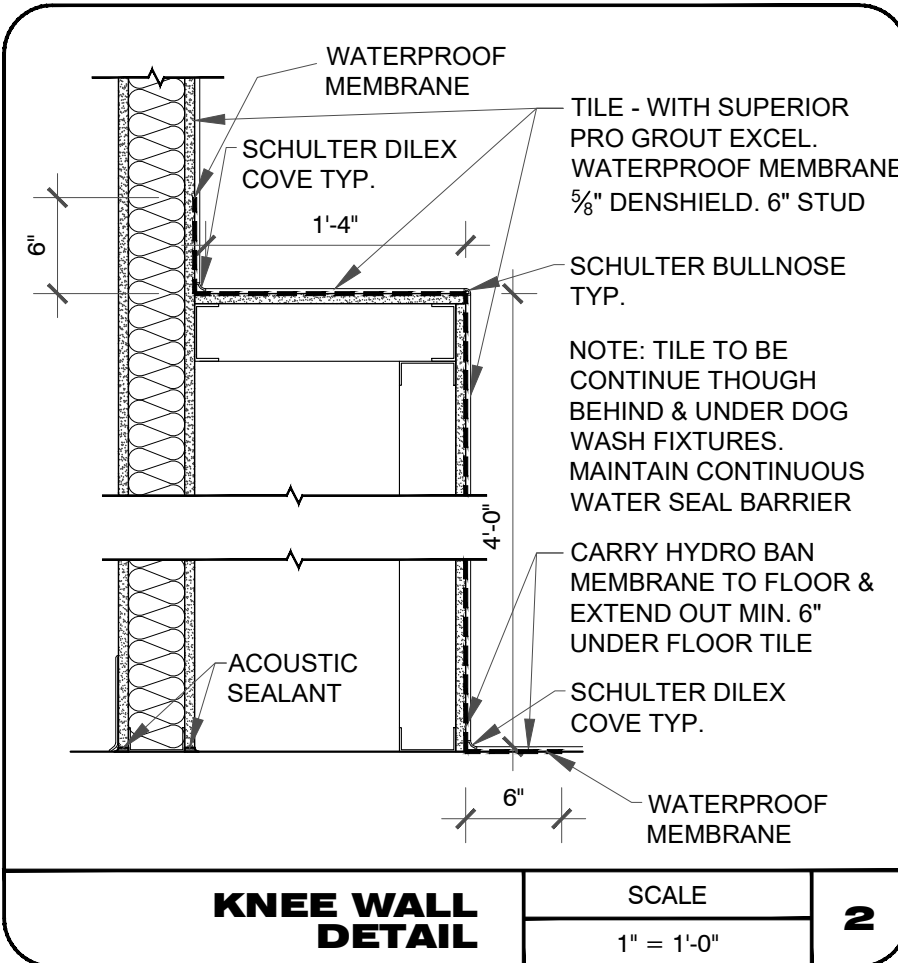


DOOR & FRAME SCHEDULE

DOOR #	DESCRIPTION	STYLE	DIMENSION	DOOR			FRAME		HDWE	SADDLE	REMARKS
				THK	MAT'L	FINISH	MAT'L	FINISH			
E1	STOREFRONT DOOR	(E)	4'-5" X 7'-0"								GC TO VERIFY EXISTING CONDITION.
E2	REAR DOOR	(E)	3'-0" X 7'-0"								
01	DOG WASH STATION	B	3'-0" X 7'-0"	1-3/4"	H.M./GL	ANOD. ALUM.	H.M.	ANOD. ALUM.	2	-	
02	STAGING STATIONS	B	3'-0" X 7'-0"	1-3/4"	H.M./GL	ANOD. ALUM.	H.M.	ANOD. ALUM.	2	-	
03	DRYER/ LAUNDRY/WASHOUT	D	2'-10" X 7'-0"	1-3/4"	S.C.S.	PNT-5	S.C.S.	PNT-5	4	-	
04	WASHOUT	C	2'-10" X 7'-0"	1-3/4"	S.C.	PNT-5	H.M.	PNT-5	4	-	
05	RESTROOMS	A	3'-0" X 7'-0"	1-3/4"	S.C.S.	PNT-5	S.C.S.	PNT-5	1	-	
06	BACK OF HOUSE/ BREAK ROOM	C	3'-0" X 7'-0"	1-3/4"	S.C.S.	PNT-5	S.C.S.	PNT-5	2	-	
(E) = EXISTING LEGEND: H.C. = HOLLOW CORE WOOD S.C. = SOLID CORE WOOD S.C.S. = SOLID CORE STEEL H.M. = HOLLOW METAL S.P. = SOLID PLASTIC LAM. = LAMINATE LOUV. = LOUVER GL=GLASS COAT. DOORS THAT OPEN ONTO &/OR EXPOSED TO AREAS OPEN TO THE PUBLIC FLOOR SHALL BE PAINTED TO MATCH ADJACENT WALL. NOTES: 1. ALL EXTERIOR DOORS (INCLUDING EXISTING) SHALL BE SELF-CLOSING AND RODENT PROOF. 2. ALL HARDWARE PACKAGES TO BE REVIEWED W/ TENANT PRIOR TO ORDERING INCLUDING DESIGNATED LOCKS/DEADBOLTS. 3. SEE EXIT DOOR REQUIREMENTS ON LS-1. 4. BIDDING OPTION - LAMINATE TO BE REPLACED BY PAINT. 5. EXTERIOR WINDOWS ARE EXISTING TO REMAIN.											

METAL STUD LIMITING HEIGHTS					
STUD SIZE	GAUGE	THICKNESS	MAX. HEIGHT* @ 12" O.C. SPACING	MAX. HEIGHT* @ 16" O.C. SPACING	
2 1/2"	25	18 MIL	10'-11"	9'-11"	
	20	30 MIL	13'-0"	11'-10"	
	18	43 MIL	15'-7"	14'-2"	
3 5/8"	16	54 MIL	16'-8"	15'-2"	
	25	18 MIL	14'-6"	13'-2"	
	20	30 MIL	17'-4"	15'-9"	
6"	18	43 MIL	20'-11"	19'-0"	
	16	54 MIL	22'-5"	20'-4"	
	25	18 MIL	20'-8"	18'-0"	
6"	20	30 MIL	25'-7"	23'-2"	
	18	43 MIL	31'-2"	28'-4"	
	16	54 MIL	33'-5"	30'-4"	
*NOTES: • BRACED @ 48" O.C. • 5# LATERAL LOAD • NON-LOAD BEARING • L/240 DEFLECTION					

HARDWARE MANUFACTURERS		
PART	MODEL NO	MANUFR
HINGES	1279 4 1/2x4 1/2xUS26D NRP BB1191 4 1/2x4 1/2xNRPXUS32D	HAGER HAGER
LATCH SET	PASSAGE: ALX RHO 626	SCHLAGE
LOCK SET	PRIVACY: ALX FK 40 626 234 OFFICE: DL2700 US26D CLASSROOM: ALX FK 70 626 234 STOREROOM: ALX FK 80 626 234 ENTRANCE: ALX FK LS 626 234 FLUSH LOCK IVES 227B15	SCHLAGE TRYLOGY SCHLAGE SCHLAGE SCHLAGE SCHLAGE
CLOSER	1070 xSEX BOLTS	LCN
PANIC EXIT DEVICE	99L-F (FIRE PROOF) 99E0 99L	VONDUPRIN VONDUPRIN VONDUPRIN
THRESHOLD	THRESHOLD # 119NXAL WEATHER STRIP # 160A DRIP # 16 AP	NGP NGP NGP
STOPPER	STOP W 302Px626 FLOOR STOP SILENCERS 1337A	QUALITY QUALITY QUALITY
KICK PLATES	12"x2" LDWx.050x630	QUALITY
PULL PLATE	31E US26D	HAGER
PUSH PLATE	30S US26D	HAGER
NOTE: FINISHES INDICATED HERE ARE STANDARD UNLESS INDICATED ELSEWHERE.		

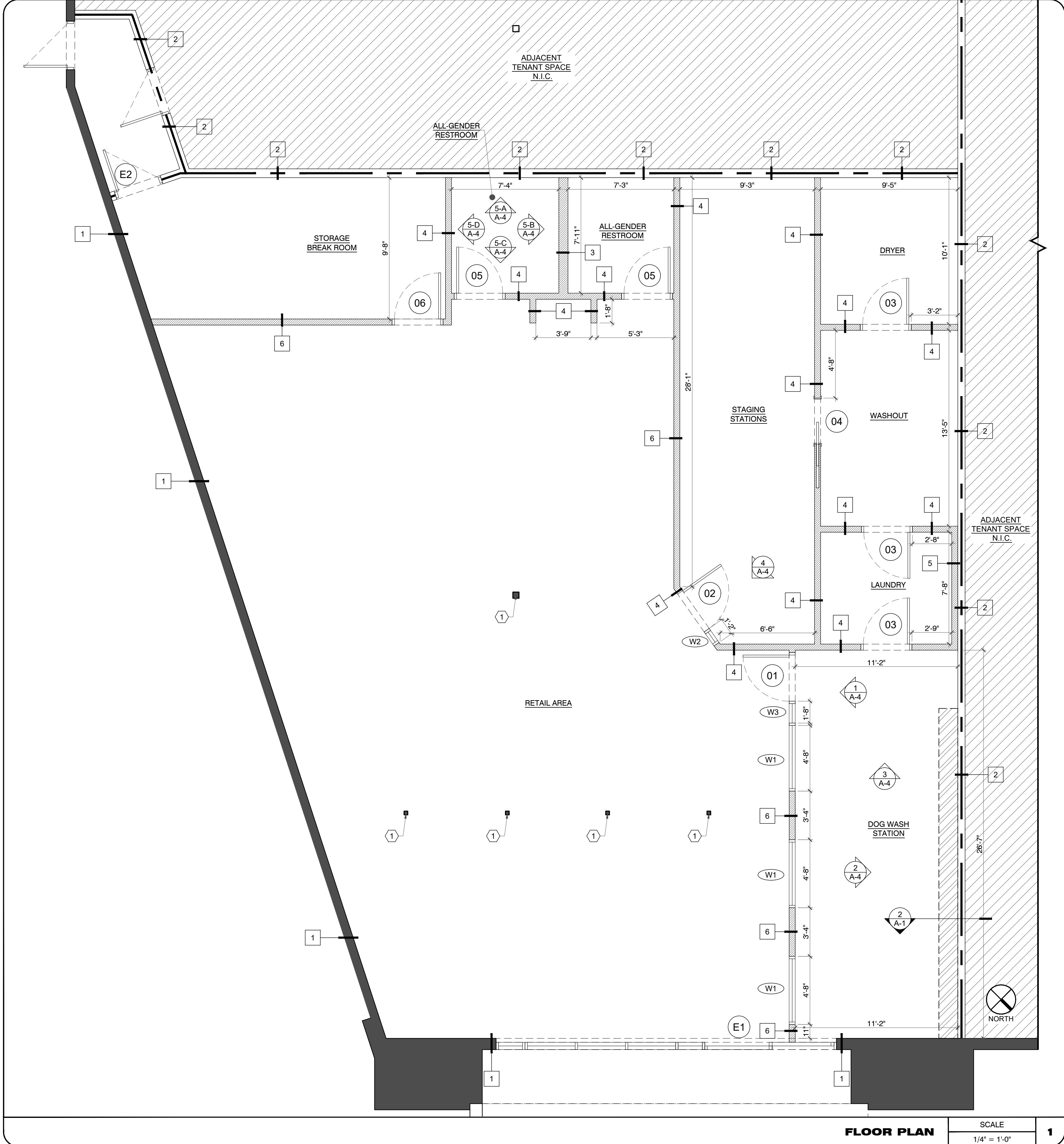


WALL TYPE SCHEDULE									
X	WALL TYPE		1	2	3	4	5	6	
FRAMING	STUD	8" CONCRETE BLOCK	EXISTING EXTERIOR WALL	EXISTING TENANT DEMISING WALL					
		7/8" HAT TRACK							
		1-1/2" METAL STUD							
		2-1/2" METAL STUD							
		3-5/8" METAL STUD							
	SPACING	6" METAL STUD							
		12" O.C.							
		16" O.C.							
		24" O.C.							
		18 GA							
SHEATHING	FRAMING HEIGHT	20 GA							
		25 GA							
		3'-4" A.F.F.							
		4'-10" A.F.F.							
		6'-0" A.F.F.							
	SHEATHING TYPE	UP TO CEILING							
		6" ABOVE CEILING TILES							
		UNDERSIDE OF STRUCTURE (BRACE TO STRUCTURE)							
		1/2" GWB							
		5/8" GWB							
OTHER	HEIGHT	5/8" TYPE-X GWB							
		5/8" DUROCK							
		5/8" PURPLE BOARD							
		5/8" PURPLE BOARD TYPE-X							
		3/4" FIRE TREATED PLYWOOD							
	INSULATION	SHEATHING ON ONE SIDE ONLY							
		SAME SHEATHING ON BOTH SIDES							
		DIFFERENT SHEATHING ON EACH SIDE							
		EXTENT OF WALL							
		UP TO CEILING							
WALL TYPE NOTES	A	6" ABOVE CEILING TILES							
		TO UNDERSIDE OF STRUCTURE							
		BATT INSULATION (R-VALUE)							
		RIGID INSULATION (R-VALUE)							
		SOUND ATTENUATION (STC)							
	B	FIRE RATING (NO. OF HOURS)							
		WALL TYPE NOTES	A	A	B	D	E	D	E
		CONTRACTOR TO VERIFY IN FIELD THE CONSTRUCTION AND ASSEMBLY OF EXISTING WALLS.							
		GC TO MAINTAIN FIRE RATING THROUGHOUT. REFER TO CS-4 FOR DETAILS.							
		FIRE RATING PER UL DESIGN U419 FOR 1-4 HOURS. SEE CS-4.1 FOR DETAILS.							
GENERAL NOTES	C	D							
		INSTALL USG DENSSHIELD TILE BACKER FROM FLOOR TO 5' A.F.F. FOR ALL WALL TILE.							
		E							
		IN PLUMBING WALL, REPLACE BOTTOM OF DRYWALL W/ 5/8" PURPLE BOARD.							
		GC TO PROVIDE ADEQUATE BLOCKING IN THE WALL WHEN NECESSARY.							
	1	2							
		AT ALL NEW PARTITIONS, SEE BRACING AND ATTACHEMENT REQUIREMENTS AND DETAILS ON CS-2.							
		3							
		INSTALL SHEATHING UP TO UNDERSIDE OF GWB; AND 6" ABOVE CEILING TILES IF BOTH CONDITIONS ARE PRESENT IN SAME WALL.							

INT. WINDOW SCHEDULE					
X	TYPE	MTL.	GLASS	W SIZE W x H	W SILL
W1	FIXED WINDOW	ALUM.	TEMP. GL	56" x 72"	4'-0" A.F.F.
W2	FIXED WINDOW	ALUM.	TEMP. GL	14" x 120"	
W3	FIXED WINDOW	ALUM.	TEMP. GL	20" x 120"	
NOTES: GC TO VERIFY OPENINGS PRIOR TO ORDER WINDOWS. GC SHALL SUBMIT PRODUCT APPROVALS. REFER TO A-4 FOR WINDOW ELEVATIONS.					

SHEET KEYNOTES	
1	(E) STRUCTURAL COLUMN

WALL PARTITION LEGEND	
	EXISTING EXTERIOR WALL TO REMAIN
	EXISTING TENANT DEMISING WALL TO REMAIN
	NEW INTERIOR PARTITION
	NEW KNEE WALL BELOW
	NEW HEADER ABOVE



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ARCHITECT, P.A.

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PROJECT

PET EVOLUTION
26541 ALISO CREEK ROAD, SUITE A,
ALISO VIEJO, CA 92656

REVISIONS DATES:

PROFESSIONAL SEAL

ANDRES MANUEL CARDENES #6960
REGISTERED ARCHITECT
STATE OF CALIFORNIA

ISSUE DATE: 09.27.23
PROJECT #: 372J.1358J
DRAWN BY: DR
CHECKED BY: SL/BC

FLOOR PLAN

A-1



Pet Evolution

26541 Aliso Creek Road, Suite A
USE-2023-00029 - Conditional Use Permit

City Council
March 6, 2024

Project Request

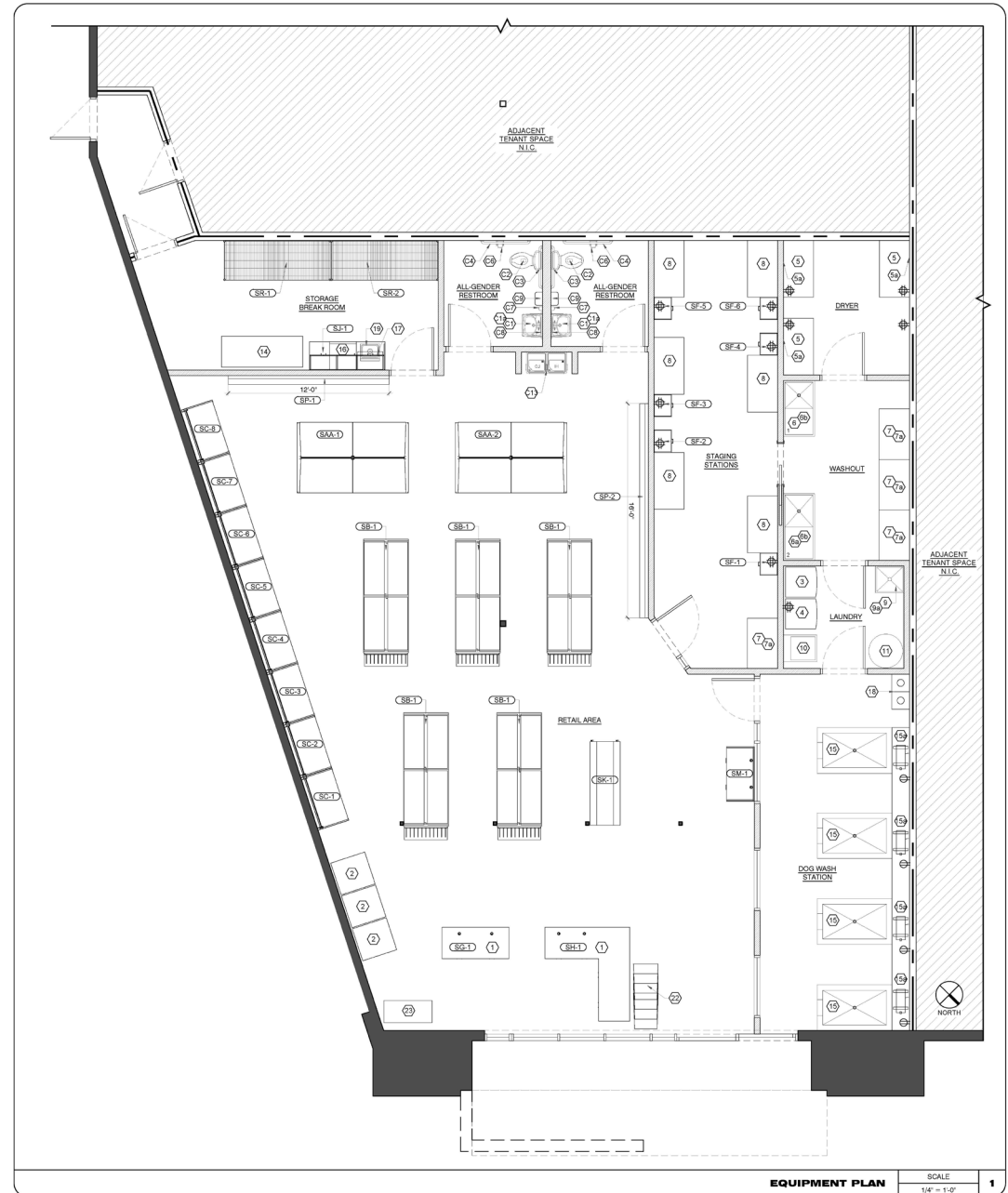
- Pet grooming facility in conjunction with a retail pet supply store
- Grooming service includes:
 - Full-service grooming
 - Self-service wash
- Proposed hours of operation: Monday through Saturday from 9 a.m. to 8 p.m. and Sunday from 9 a.m. to 6 p.m.

Pet Evolution

Project Information	
Square Footage	3,000
Existing Conditions	Vacant Suite
Zoning Designation	Specific Plan No. 2 Commercial-Town Center (“SP2-CTC”)
General Plan Designation	Town Center Commercial (“TCC”)/High Density Residential (“HDR”)



Floor Plan



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Ft. Lauderdale, FL 33308 P. 954.566.3051
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LADY ARCHITECT, P.A.

PROJECT

PET EVOLUTION
26541 ALISO CREEK ROAD, SUITE A,
ALISO VIEJO, CA 92656

REVISIONS DATES

PROFESSIONAL SEAL

ANDREW MARQUEL, CALIBRATED PROFESSIONAL ARCHITECT
STATE OF CALIFORNIA

ISSUE DATE: 09.27.23
PROJECT #: 3721.1358J
DRAWN BY: DR
CHECKED BY: SL/BC

EQUIPMENT PLAN

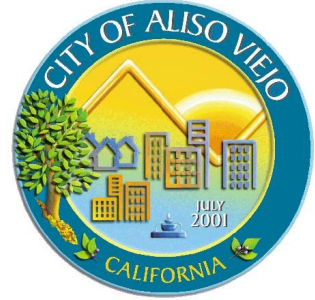
A-1.1

Staff Recommendation to City Council:

Adopt a Resolution approving a Conditional Use Permit (USE-2023-00029) to allow for a pet grooming facility in conjunction with a retail pet supply store (Pet Evolution) at 26541 Aliso Creek Drive, Suite A.

City of Aliso Viejo

AGENDA ITEM



DATE: March 6, 2024

TO: Mayor and City Council

FROM: Mitzi Ortiz, Director of Government Services

SUBJECT: APPOINTMENT OF SCAG GENERAL ASSEMBLY MEETING DELEGATE

Recommended Action:

Appoint delegate and alternate for the Southern California Association of Governments (SCAG) General Assembly Meeting to be held May 2, 2024.

Fiscal Impact:

Mileage and lodging expenses are estimated at less than \$500. Funds for City Council travel and training expenditures are included in the FY 2023-24 Budget.

Discussion:

This year's SCAG Regional Conference & General Assembly will be held May 2-3 in Palm Desert, CA. During the General Assembly Meeting on May 2, delegates will have the opportunity to consider and take action on proposed Resolutions and/or SCAG Bylaw revisions that have been submitted and reviewed in accordance with SCAG policies.

In order for the City to participate in the General Assembly, the City Council must take action to appoint a delegate and alternate.