AGENDA

ALISO VIEJO CITY COUNCIL
WEDNESDAY, JUNE 19, 2024
6:30 PM CLOSED SESSION
7:00 PM REGULAR MEETING

CITY HALL
COUNCIL CHAMBERS
12 JOURNEY
ALISO VIEJO, CA

Mayor Mike Munzing
Mayor Pro Tem Tiffany Ackley
Councilmember Ross Chun
Councilmember Max Duncan
Councilmember Richard Hurt

WELCOME to the City of Aliso Viejo City Council meeting. Those persons wishing to address the City Council are requested to complete and submit to the City Clerk a “Request to Address City Council” form available at the entrance to the City Council Chambers. Speakers will be called at the appropriate time as their interested matter is heard. COMMENTS WILL BE LIMITED TO THREE MINUTES PER SPEAKER. Council proceedings are recorded.

It is the City's intention to comply with the Americans with Disabilities Act (ADA) . If you need special assistance to participate in the meeting, the City will make reasonable arrangements to ensure accessibility and/or accommodations. [28 CFR 35.102-35.104 ADA Title II] Please contact the City Clerk's Office at (949) 425-2505 at least 48 hours prior to the meeting.

Regular meetings of the City Council are held on the first and third Wednesday of the month at the City Hall Council Chambers, 12 Journey, Aliso Viejo. Copies of the agenda are available in the lobby at City Hall on the Thursday preceding a regularly scheduled City Council meeting. All communications received by the City regarding an agenda item have been included in the agenda materials. Supplemental documents relating to specific agenda items, including communications received after agenda delivery, are presented at the dais and in the Public Copy agenda binder at the time of the meeting. Supplemental documents are also available for review in the City Clerk's office, 12 Journey, Aliso Viejo. For more information, please contact City Hall at (949) 425-2505.

This meeting will be broadcast live on Cox Communications Channel 851, AT&T U-Verse Channel 99 and the City's website. By attending the City Council Meeting, you are giving your permission to be televised. The Council Meetings are rebroadcast on Wednesday at 7:00 p.m. on Cox Communications Channel 851, AT&T U-Verse Channel 99, and can be viewed on the internet at www.avcity.org.

MITZI ORTIZ	SCOTT C. SMITH	LAUREN TORRES
ACTING CITY MANAGER	CITY ATTORNEY	DEPUTY CITY CLERK

PLEASE SILENCE ALL CELL PHONES AND OTHER
ELECTRONIC EQUIPMENT WHILE CITY COUNCIL IS IN SESSION

CALL TO ORDER: Convene Special Meeting

PUBLIC COMMENTS:

CLOSED SESSION:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957
Title: City Attorney

CALL TO ORDER: Convene Regular Meeting

ROLL CALL

PLEDGE OF ALLEGIANCE:

REPORT FROM CLOSED SESSION:

1. SPECIAL PRESENTATIONS:

1.1 BUSINESS OF THE MONTH - PAMPAS HELADOS ARGENTINOS

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

3. COMMUNITY INPUT:
Members of the public wishing to address the City Council are requested to complete and submit to the City Clerk a "Request to Address City Council" form available at the entrance to the City Council Chambers. In compliance with the Brown Act, no discussion or action may be taken on comments received at this time, except the City Council may briefly respond to statements made or questions posed. Comments are limited to three (3) minutes per speaker.

4. CONSENT CALENDAR:
All matters listed on the Consent Calendar will be acted upon by one vote unless members of the City Council, or staff request a matter to be discussed and/or removed from the Consent Calendar for separate action. Items removed from the Consent Calendar will be discussed and voted upon immediately following City Council action on the remainder of the Consent Calendar.

4.1 WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2 APPROVAL OF MINUTES

Recommended Action: Approve the Minutes as submitted for the June 5, 2024 Special Meeting and the June 5, 2024 Regular Meeting.

Draft Minutes - June 5, 2024 Special Meeting
Draft Minutes - June 5, 2024 Regular Meeting

4.3 ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between May 10, 2024, and June 6, 2024, in the amount of $1,113,140.41.

Staff Report
Attachment 1 - Accounts Payable Report

4.4 APPROPRIATIONS LIMIT – FISCAL YEAR 2024-25

Recommended Action: Adopt a Resolution setting the Proposition 4 (GANN) Appropriations limit for Fiscal Year (FY) 2024-25 at $58,378,143.

Staff Report
Attachment 1 - Resolution
Attachment 2 - GANN Limit Calculation

4.5 AGREEMENT WITH PROCURE AMERICA, INC. FOR COST REDUCTION CONSULTING SERVICES

Recommended Action:

1. Approve an agreement with Procure America, Inc. for cost reduction consulting services; and
2. Authorize the City Manager to execute a professional services agreement with Procure America, Inc. in the amount not-to-exceed $55,000 for five years.

Staff Report
Attachment 1 - Agreement

4.6 LOCAL HAZARD MITIGATION PLAN ADOPTION

Recommended Action: Adopt the 2024 City of Aliso Viejo Local Hazard Mitigation Plan (LHMP).

Staff Report
Attachment 1 - Resolution
Attachment 2 - LHMP
Attachment 3 - FEMA Approval Letter

4.7 BIENNIAL REVIEW OF THE CITY'S CONFLICT OF INTEREST CODE

Recommended Action: Direct staff to review the City's Conflict of Interest Code for updates and submit its findings to Council by October 1, 2024.

Staff Report

5. PUBLIC HEARINGS:

None.

6. DISCUSSION:

6.1 PROPOSED ANNUAL BUDGET FOR FISCAL YEAR 2024-25

Recommended Action:

1. Adopt a Resolution adopting the Annual Budget for Fiscal 2024-25; and
2. Adopt a Resolution approving City Salary Schedules.

Staff Report
Attachment 1 - Budget Resolution
Attachment 2 - Proposed Budget
Attachment 3 - Salary Schedule Resolution
Attachment 4 - Salary Schedule
Attachment 5 - Proposed Budget Presentation

6.2 TABLED DISCUSSION OF MAYORAL ROTATION POLICIES

Recommended Action: Receive and file the attached graphic illustration of mayoral rotation schedule and provide direction as to further discussion.

Staff Report
Attachment 1 - June 5, 2024 Agenda Report
Attachment 2 - Mayoral Rotation Schedule

7. CITY MANAGER' S REPORT:

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

9. ADJOURNMENT:

Adjourn to July 17, 2024. The regularly scheduled City Council meeting of July 3, 2024 has been cancelled.

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
SPECIAL MEETING
June 5, 2024, 6:00 P.M.
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Pro Tem Ackley called the Special Meeting of the City Council of the City of Aliso Viejo to order at 6:01 p.m.

ROLL CALL:

PRESENT: MAYOR MIKE MUNZING
MAYOR PRO TEM TIFFANY ACKLEY
COUNCILMEMBER ROSS CHUN
COUNCILMEMBER MAX DUNCAN
COUNCILMEMBER RICHARD W. HURT

ABSENT: NONE

STAFF PRESENT: MITZI ORTIZ, ACTING CITY MANAGER
SCOTT C. SMITH, CITY ATTORNEY
LAUREN TORRES, DEPUTY CITY CLERK
ANN EIFERT, FINANCIAL SERVICES DIRECTOR
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR
LIZZY MENDOZA, RECREATION & COMMUNITY SERVICES MANAGER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
CAPT. ALAN VILLANUEVA, CHIEF OF POLICE SERVICES

STUDY SESSION:

FISCAL YEAR 2024-25 DRAFT ANNUAL BUDGET AND FINANCIAL FORECAST

Acting City Manager Mitzi Ortiz introduced Financial Services Director Ann Eifert, who provided an overview. City Attorney Scott Smith, Community Development Director So Kim, and Chief of Police Services Alan Villanueva provided additional information. Staff responded to questions regarding service agreements, City events, grant funding, fines and forfeitures, cost reductions, property tax revenue, marketing, and fees. Councilmembers commented on the matter.

DRAFT

ADJOURNMENT: Mayor Pro Tem Ackley adjourned the meeting at 6:58 p.m. to the June 5, 2024, Regular Council Meeting.

Respectfully submitted:

_____
LAUREN TORRES
DEPUTY CITY CLERK

Approved by:

_____
MIKE MUNZING
MAYOR

DRAFT

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
June 5, 2024, 7:00 PM
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Pro Tem Ackley called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:06 p.m.

ROLL CALL

PRESENT: MAYOR MIKE MUNZING
MAYOR PRO TEM TIFFANY ACKLEY
COUNCILMEMBER ROSS CHUN
COUNCILMEMBER MAX DUNCAN
COUNCILMEMBER RICHARD W. HURT

ABSENT: NONE

STAFF PRESENT: MITZI ORTIZ, ACTING CITY MANAGER
SCOTT SMITH, CITY ATTORNEY
LAUREN TORRES, DEPUTY CITY CLERK
ANN EIFERT, FINANCIAL SERVICES DIRECTOR
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR
LIZZY MENDOZA, RECREATION & COMMUNITY SERVICES MANAGER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
CAPT. ALAN VILLANUEVA, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: Katie Pfeiffer led the pledge of allegiance.

1. SPECIAL PRESENTATIONS:

1.1 RECOGNITION - GOLD AWARD GIRL SCOUTS

Mayor Munzing and Mayor Pro Tem Ackley presented the certificates of recognition to Girl Scouts Makena Bactat, Liliana Kopf, Caitlyn Morales, and Katie Pfeiffer. They expressed their appreciation for the recognition.

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

None.

3. COMMUNITY INPUT:

1. Kimblery Leeds expressed concern with City's Municipal Code section for vicious dogs.
2. Stacy Stemens expressed support for proposed development project at The Commons.
3. Mark Puckett expressed concern with e-bike safety.
4. Carrie Campbell requested constructions of pickleball courts.

4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Motion: Councilmember Hurt moved and Councilmember Chun seconded to approve the recommended actions. Motion carried 5-0.

4.1 WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2 APPROVAL OF MINUTES

Recommended Action: Approve the Minutes as submitted for the May 15, 2024 Special Meeting and the May 15, 2024 Regular Meeting.

4.3 SECOND READING AND ADOPTION OF AN ORDINANCE AMENDING THE ZONING DISTRICT FOR 1 POLARIS WAY

Recommended Action: Conduct a second reading and adopt Ordinance No. 2024-240 entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AMENDING THE ZONING MAP TO ADD "MIXED-USE/RESIDENTIAL OVERLAY" DISTRICT TO THE EXISTING "PROFESSIONAL OFFICE" DISTRICT AT 1 POLARIS WAY AND FINDING THE ACTION TO BE EXEMPT FROM CEQA UNDER GUIDELINES SECTIONS 15060 AND 15061.

4.4 ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between April 26, 2024, and May 9, 2024, in the amount of $1,242,637,31.

4.5 TREASURER'S STATEMENT – APRIL 2024

Recommended Action: Receive and file the April 2024 Treasurer's Statement.

4.6 AGREEMENT FOR FY 2024-25 LAW ENFORCEMENT SERVICES

Acting City Manager Mitzi Ortiz, Finance Director Ann Eifert, Captain Alan Villanueva and City Attorney Scott Smith responded to questions regarding law enforcement services costs and staffing.

Recommended Action: Authorize the City Manager to execute the agreement with the County of Orange for FY 2024-25 law enforcement services.

Motion: Councilmember Hurt moved and Councilmember Duncan seconded to approve the recommended action. Motion carried 5-0.

4.7 AGREEMENT FOR FY 2024-25 CROSSING GUARD SERVICES

Recommended Action: Authorize the City Manager to execute the agreement with All City Management Services, Inc. for school crossing guard services for FY 2024-25.

4.8 FISCAL YEAR 2024-25 PROJECT LIST FOR ROAD MAINTENANCE AND REHABILITATION ACCOUNT FUNDING (SB 1)

Recommended Action: Adopt Resolution No. 2024-14 of the City Council of the City of Aliso Viejo which adopts a list of projects for fiscal year 2024-25 funded by SB 1: The Road Repair and Accountability Act of 2017.

4.9 RENEWED MEASURE M ELIGIBILITY

Recommended Action:

1. Adopt a 7-year Capital Improvements Program (CIP) for Street Projects; and
2. Adopt Resolution No. 2024-15 of the City Council of the City of Aliso Viejo concerning the status of the Pavement Management Plan.

4.10 GENERAL MUNICIPAL ELECTION – NOVEMBER 5, 2024

Recommended Action:

1. Adopt Resolution No. 2024-16 calling for the holding of a General Municipal Election to be held on Tuesday, November 5, 2024, for the election of certain officers as required by the provisions of the laws of the State of California relating to general law cities and for the submission to the voters a question relating to establishing term limits for Members of the City Council;
2. Adopt Resolution No. 2024-17 requesting the Orange County Board of Supervisors to consolidate a General Municipal Election to be held on Tuesday, November 5, 2024, with the Statewide General Election to be held on the date pursuant to § 10403 of the Elections Code; and
3. Adopt Resolution No. 2024-18 adopting regulations for candidates for elective office pertaining to candidate statements submitted to the voters at an election to be held on Tuesday, November 5, 2024.

5. PUBLIC HEARINGS:

None.

6. DISCUSSION:

6.1 DRAFT ANNUAL BUDGET FOR FISCAL YEAR 2024-25

Acting City Manager Mitzi Ortiz introduced Finance Director Ann Eifert, who provided an overview. Staff responded to questions regarding Aliso Viejo Ranch, animal services contract, and capital improvement costs.

Recommended Action:
1. Review the draft FY 2024-25 Annual Budget; and
2. Provide any additional direction to staff regarding the draft FY 2024-25 Budget.

No further action was taken.

6.2 ORDINANCE AMENDING SECTION 2.04.130 OF THE ALISO VIEJO MUNICIPAL CODE TO ESTABLISH A ROTATION SCHEDULE FOR MAYOR AND MAYOR PRO TEM AND ADOPTION OF A CITY COUNCIL POLICY REGARDING THE SAME

City Attorney Scott Smith provided an overview. Staff responded to questions regarding proposed rotation, an ordinance versus a policy, and years of service required for mayoral appointment.

Recommended Action:
1. Find that the proposed actions are Categorically Exempt from the California Environmental Quality Act pursuant to State CEQA Guidelines Sections 15060 and 15061;
2. Introduce for first reading an Ordinance, entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, AMENDING SECTION 2.04.130 OF THE ALISO VIEJO MUNICIPAL CODE REGARDING THE SELECTION OF MAYOR AND MAYOR PRO TEM; AND FINDING THE ACTION EXEMPT FROM CEQA UNDER CEQA GUIDELINES SECTIONS 15060 AND 15061; and
3. Adopt a City Council Policy regarding the selection of Mayor and Mayor Pro Tem.

Motion: Councilmember Chun moved and Councilmember Hurt seconded to continue the matter to June 19, 2024. Motion carried 5-0.

7. CITY MANAGER' S REPORT:

Acting City Manager Mitzi Ortiz announced summer camp registration; Movie Night to be held at 6:00 p.m. on August 16, 2024, at Aliso Viejo Middle School; and the Furry Friends Pet Fair to be held from 9:00 am to 12:00 p.m. on September 7, 2024, at Aliso Viejo Ranch.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Chun
- Met with Girl Scouts of Orange County CEO Vikki Shepp
- Congratulated Lorenzo Gan on receiving Aliso Viejo Community Foundation scholarship
- Attended Aliso Niguel High School Graduation
- Attended Memorial Day Observance at El Toro Memorial Park
- Attended OCFA Board of Directors Meeting
- Announced Aliso Viejo Youth Council's Human Trafficking Forum
- Obtained consensus to form Ad Hoc Committee regarding sponsorship and naming rights for City facilities

Councilmember Duncan:
- Commented on local baseball fields
- Attended Aliso Niguel High School Graduation
- Commented on e-bike safety

Councilmember Hurt:
- Announced Orange County Public Libraries Summer Reading Program
- Announced Global Running Day
- Commented on Orange County Public Libraries Aliso Viejo Branch closure

Mayor Pro Tem Ackley:
- Obtained consensus to cancel July 3, 2024, City Council Meeting
- Attended Aliso Niguel High School Graduation
- Wished everyone a happy Pride Month

Mayor Munzing:
- Attended Aliso Niguel High School Graduation
- Commented on e-bike safety

9. **ADJOURNMENT:** Mayor Pro Tem Ackley adjourned the meeting at 8:23 p.m. to the regularly scheduled meeting of June 19, 2024.

Respectfully submitted:

_____
LAUREN TORRES
DEPUTY CITY CLERK

Approved by:

_____
MIKE MUNZING
MAYOR

DRAFT

City of Aliso Viejo
AGENDA ITEM

DATE: June 19, 2024

TO: Mayor and City Council

FROM: Ann Eifert, Director of Financial Services

SUBJECT: ACCOUNTS PAYABLE

Recommended Action:

Ratify accounts payable checks and electronic funds transfers issued between May 10, 2024, and June 6, 2024, in the amount of $1,113,140.41.

Fiscal Impact:

Expenditures in the amount of $1,113,140.41.

Background:

The City issues accounts payable checks on a bi-weekly basis and presents it to City Council for ratification at its next regularly scheduled City Council meeting.

Discussion:

The attached registers containing checks and electronic funds transfers issued between May 10, 2024 through June 6, 2024, for $1,113,140.41, is being presented for ratification. All payments have been made in compliance with the City's purchasing policy and procedures. Payments have been reviewed and approved by the appropriate departmental staff. The issued accounts payable checks and electronic funds transfers have been reviewed and deemed in accordance with the fiscal year budget by the Director of Financial Services.

Attachment:

1. Accounts Payable Report

Accounts Payable

Vendor Name	Description (Item)	Amount
101 - GENERAL FUND		
UNITED OF OMAHA LIFE INSURANCE CO.	JUN'24 LIFE INSURANCE	1,452.82
CHOICE BUILDER	JUN'24 DENTAL - RC	145.88
CHOICE BUILDER	JUN'24 DENTAL - RH	96.90
CHOICE BUILDER	JUN'24 DENTAL INSURANCE	1,774.04
CHOICE BUILDER	JUN'24 VISION - RH	15.03
CHOICE BUILDER	JUN'24 VISION - RC	24.19
CHOICE BUILDER	JUN'24 VISION INSURANCE	275.99
CALPERS HEALTH	JUN'24 CALPERS HEALTH PREMIUM	22,552.35
CALPERS HEALTH	JUN'24 HEALTH PREMIUM - RC	2,195.87
CALPERS HEALTH	JUN'24 HEALTH PREMIUM PEMHCA MINIMUM - RC	157.00
STC TRAFFIC, INC	DEC'23 TRAFFIC CONSULTANT SERVICES	3,452.50
HOYT ROOFS	CD-23-00096_14 PARKWOOD_HOYT ROOFS	500.00
HOYT ROOFS	CD-23-00097_6 AMBER_HOYT ROOFS	500.00
NIK CONSTRUCTION & REMODELING	CD-2024-00026_55 VANTIS_NIK CONSTRUCTION & REMDL	500.00
IPERMIT	MECR-2024-00085_2 SAPHIR WAY_IPERMIT	102.12
RJM DESIGN GROUP INC	APR'24 ENG2254/LANDSCAPE PLAN CHECK - ST MARYS	747.15
RJM DESIGN GROUP INC	APR'24 ENG2256/LANDSCAPE PLAN CHECK - KAISER	487.75
RJM DESIGN GROUP INC	APR'24 ENG2257/LANDSCAPE PLAN CHECK - BARCELONA	1,294.25
CIVIL SOURCE, AN NV5 COMPANY	ST MARY'S GRADING PLAN CHECK	3,375.00
CIVIL SOURCE, AN NV5 COMPANY	KAISER GRADING PLAN CHECK	5,450.00
CIVIL SOURCE, AN NV5 COMPANY	BARCELONA APT GRADING PLAN CHECK	1,080.00
CIVIL SOURCE, AN NV5 COMPANY	TTM 19318 PLAN CHECK	578.00
CHARLES ABBOTT ASSOC INC	APR'24 MNWD - R.BRUNELL	52.50
CHARLES ABBOTT ASSOC INC	APR'24 FERREIRA - R.BRUNELL	2,152.50
CHARLES ABBOTT ASSOC INC	APR'24 CITY LIGHTS GRADING - R.BRUNELL	183.75
CHARLES ABBOTT ASSOC INC	APR'24 ALISO CREEK GRADING - R.BRUNELL	367.50
CHARLES ABBOTT ASSOC INC	APR'24 SCE - R.BRUNELL	210.00
CHARLES ABBOTT ASSOC INC	APR'24 PERMIT 5074 - R.BRUNELL	577.50
BEST BEST & KRIEGER	APR'24 BBK CELLULAR	2,340.00
BEST BEST & KRIEGER	AVALON BAY DEVELOPMENT AGREEMENT	606.90
GOVERNMENTJOBS.COM INC	7/01/24-4/04/25 NEOGOV SOFTWARE SERVICES - PREPAID	7,012.90
ALAN & BONNIE LEGGETT	CD-2024-00030_37 CAYMAN BRAC_A & B LEGGETT	500.00
PAYGOV.US LLC	5/24/24 PAYGOV.US LLC EFT_R SMITH BLD28487_EFT ERR	215.60
TURELK INC	CD-2024-00022_31 BROOKLINE_TURELK INC	1,000.00
		61,975.99
CITY COUNCIL		
AT&T	4/17/24-5/16/24 AT&T FIRSTNET CITY COUNCIL PHONE	237.11
AT&T	3/17/24-4/16/24 AT&T FIRSTNET CITY COUNCIL PHONE	237.11
	CITY COUNCIL TOTAL:	**474.22**
CITY MANAGER		
UNITED OF OMAHA LIFE INSURANCE CO.	JUN'24 LIFE INSURANCE - DD	(96.16)
CHOICE BUILDER	JUN'24 DENTAL - DD	145.88
CHOICE BUILDER	JUN'24 VISION - DD	24.19
CALPERS HEALTH	JUN'24 DD-HEALTH PREMIUM	2,259.76
CALPERS HEALTH	JUN'24 PG-HEALTH PREMIUM	157.00
AT&T	4/17/24-5/16/24 AT&T FIRSTNET HR PHONE	50.44
AT&T	4/17/24-5/16/24 AT&T FIRSTNET CITY MANAGER PHONE	14.17
BLUE SHIELD OF CALIFORNIA	JUN'24 HEALTH PREMIUM - DAVID DOYLE	2,304.95
AT&T	3/17/24-4/16/24 AT&T FIRSTNET HR PHONE	50.44
AT&T	3/17/24-4/16/24 AT&T FIRSTNET CITY MANAGER PHONE	279.39
	CITY MANAGER TOTAL:	**5,190.06**
ECONOMIC DEVELOPMENT		
ERIC WINTER	MAY'24-BUS OF MONTH_PREMIER AQUATICS	772.19
ERIC WINTER	JUN'24-BUS OF MONTH_PAMPAS	772.19
	ECONOMIC DEVELOPMENT TOTAL:	**1,544.38**

Vendor Name	Description (Item)	Amount
HUMAN RESOURCES		
CHARLES C STILL	MAY'24-BK-SECURE LIVE SCAN FEES	67.00
OC FAMILY MEDICINE	MAR-APR '24 TB TESTS & EMPLOYEE EXAMS	615.00
HEALTH AND HUMAN RESOURCE CENTER INC	MAY '24 EAP PROGRAM	102.90
HEALTH AND HUMAN RESOURCE CENTER INC	JUN'24 EAP PROGRAM	102.90
OC FAMILY MEDICINE	APR'24 TB TESTS & EMPLOYEE EXAMS	1,435.00
US BANK PURCHASING CARD PROGRAM	JB 5/02 RALPHS - MANDATED REPORTER TRAINING SNACK	18.18
US BANK PURCHASING CARD PROGRAM	JB 5/01 COSTCO - MANDATED REPORTER TRAINING SNACK	81.94
US BANK PURCHASING CARD PROGRAM	PC 5/20 SHRM - HR TRAINING & DEV ONLINE	2,482.50
US BANK PURCHASING CARD PROGRAM	PC 5/15 ALISO COFFEE & DONUT - FE TRAINING SNACKS	63.94
US BANK PURCHASING CARD PROGRAM	PC 4/25 RANCHO BERNARDO INN - CJPIA HR ACADEMY	171.05
US BANK PURCHASING CARD PROGRAM	PC 5/01 AMAZON - OFFICE SUPPLIES	25.76
	HUMAN RESOURCES TOTAL:	**5,166.17**
CITY CLERK		
STAPLES ADVANTAGE	APR'24 CC OFFICE SUPPLIES	49.01
ICC GENERAL CODE, INC	AVMC-WEB UPDATE/10PGS ORDS2024-238&2024-239 UPDATE	215.00
US BANK PURCHASING CARD PROGRAM	LL 4/23 BBK BROWN ACT SEMINAR L. TORRES	75.00
US BANK PURCHASING CARD PROGRAM	LL 5/8 RENAISS. HTL L.TORRES CAPIO CNF IW 5/13-16	779.31
US BANK PURCHASING CARD PROGRAM	MO 5/1 AAMC REG IX DINNER_IIMC CONF CGY 5/19-22	40.00
US BANK PURCHASING CARD PROGRAM	MO 5/19 ASSOC CAB _IIMC CONF CGY 5/19-22	38.64
US BANK PURCHASING CARD PROGRAM	MO 5/16 OC DIV MTG CALCITIES 6/6/24-LF COMM CTR	30.00
	CITY CLERK TOTAL:	**1,226.96**
CITY ATTORNEY		
BEST BEST & KRIEGER	APR'24 BBK GENERAL RETAINER LEGAL SERVICES	24,150.00
BEST BEST & KRIEGER	APR'24 BBK AGENDA REPORTS (NON-RETAINER)	895.90
BEST BEST & KRIEGER	APR'24 BBK LABOR & EMPLOYMENT (SPECIALIZED)	15,667.30
BEST BEST & KRIEGER	APR'24 BBK LABOR & BENEFITS	1,105.00
BEST BEST & KRIEGER	APR'24 MAJOR GENERAL PLAN UPDATE	867.00
BEST BEST & KRIEGER	APR'24 BBK NPDES NEW PERMIT (NON-RETAINER)	231.20
BEST BEST & KRIEGER	APR'24 BBK GENERAL LITIGATION	3,022.50
	CITY ATTORNEY TOTAL:	**45,938.90**
FINANCE		
CHOICE BUILDER	JUN'24 ADMIN FEE	35.00
CALPERS HEALTH	JUN'24 CALPERS ADMIN FEE	85.62
CALPERS HEALTH	JUN'24 CALPERS ADMIN FEE	7.53
CARAHSOFT TECHNOLOGY CORPORATION	3/29-6/30/24 ANNUAL BUDGET BOOK SUBSCIRPTION	6,777.76
US BANK PURCHASING CARD PROGRAM	AE 4/08 30 SECOND TRAINING-MICROSOFT OFFICE-STAFF	500.00
US BANK PURCHASING CARD PROGRAM	AE 5/01 CITY OF ALISO-ENERGOV CREDIT CARD TESTING	3.61
US BANK PURCHASING CARD PROGRAM	AE 4/25 LSL CPAS - WEBINAR	95.00
	FINANCE TOTAL:	**7,504.52**
INFORMATION TECHNOLOGY		
AT&T	4/06/24-5/05/24 CH AT&T ALARM/POTS LINE	4,243.52
COX COMMUNICATIONS, INC	MAY'24 ACCT #0202 CH CABLE TV	184.96
COX COMMUNICATIONS, INC	MAY'24 ACCT #8802 CH INTERNET-FIBER 600MB	1,500.00
AT&T	MAY'24 AT&T CH FIBER INTERNET SERVICE	1,009.89
AT&T	4/17/24-5/16/24 AT&T FIRSTNET EOC MIFI	160.96
AT&T	4/17/24-5/16/24 AT&T FIRSTNET FLEET COMPLETE GPS	202.72
AT&T	4/17/24-5/16/24 AT&T FIRSTNET CITY HALL MIFI	144.69
AT&T	4/17/24-5/16/24 AT&T FIRSTNET EOC PHONES LINES	110.68
GLOBALSTAR USA LLC	3/13/24-3/12/25 EOC SATELLITE PHONES-1800 MIN/PH	3,177.11
COX COMMUNICATIONS, INC	MAY'24 ACCT#9302 LAB INTERNET	85.39
AT&T	3/17/24-4/16/24 AT&T FIRSTNET EOC MIFI	160.96
AT&T	3/17/24-4/16/24 AT&T FIRSTNET CITY HALL MIFI	163.96
AT&T	3/17/24-4/16/24 AT&T FIRSTNET EOC PHONES LINES	109.07
AT&T	3/17/24-4/16/24 AT&T FIRSTNET FLEET COMPLETE GPS	201.92
US BANK PURCHASING CARD PROGRAM	IA 4/28 EOC YOUTUBE SUBSCR	72.99
US BANK PURCHASING CARD PROGRAM	IA 5/16 WAITWHILE SUBSCRIPTION	196.00
US BANK PURCHASING CARD PROGRAM	IA 5/3 AMAZON - POWER BOX	29.08
GOTO COMMUNICATIONS	JUN'24 CH GOTO VOIP SERVICE & SUPPORT	1,994.99
TANGENT COMPUTERS INC	05/23/24-06/22/24 CH O365 LICENSING & SUPPORT	2,999.86
LUNAVI, INC	JUN'24 OFFSITE BACKUP STORAGE	1,649.49
KNOWBE4 INC	KNOWBE4 SECURITY AWARENESS TRAINING2/28/24-2/27/27	2,994.00
GOVERNMENTJOBS.COM INC	4/05/24-6/30/24 NEOGOV SOFTWARE SERVICES	3,506.00
US BANK PURCHASING CARD PROGRAM	RC 2/28 HOME DEPOT - SILCON CAULKING CLEAR	7.84

Vendor Name	Description (Item)	Amount
US BANK PURCHASING CARD PROGRAM	RC 2/28 AMAZON-PLATINUM TOOLS EZEX44 CONNECT50/BOX	35.88
	INFORMATION TECHNOLOGY TOTAL:	**24,941.96**
NON-DEPARTMENTAL		
RICOH USA	MAY'24 RICOH 2504 BACK OFFICE PRINTS (4542)	96.44
US BANK PURCHASING CARD PROGRAM	LL 4/17 FASTSIGNS-VINYL DECAL FOR OCFA HELO-PAD	75.43
US BANK PURCHASING CARD PROGRAM	LL 3/28 READY REFRESH CH FILTRATION & SVC	59.00
US BANK PURCHASING CARD PROGRAM	LL 4/17 PANDA EXPRESS CC MTG 4/17 DINNER	130.73
US BANK PURCHASING CARD PROGRAM	LL 4/03 OC WINE MART CC MTG 4/3 DINNER	187.38
US BANK PURCHASING CARD PROGRAM	LL 4/03 COSTCO BUSINESS CENTER DELIVERY	261.10
US BANK PURCHASING CARD PROGRAM	LL 4/17 RALPHS-FOOD TRAYS CC MTG 4/17 DINNER	16.11
US BANK PURCHASING CARD PROGRAM	LL 4/03 SMART & FINAL_CHIPS & COOKIES	28.98
US BANK PURCHASING CARD PROGRAM	LL 4/17 PANDA EXPRESS CC MTG 4/17 DINNER	38.00
PV MAINTENANCE INC	APR'24 VISTA PARK MAINTENANCE	1,959.72
RICOH USA	MAY'24 RICOH C5300S - LEASE (2624)	694.20
RICOH USA	JUN'24 RICOH C5300S - LEASE (2624)	611.41
RICOH USA	JUN'24 RICOH C5300S - LEASE INTEREST (2624)	82.79
RICOH USA	MAY'24 RICOH C5200S COPY ROOM PRINTS (3260)	34.36
RICOH USA	MAY'24 RICOH 2504EX FRONT COUNTER PRINTS (4456)	79.26
RICOH USA	JUN'24 RICOH RSI CLOUD SUBSCRIPTION (SW1860708)	23.15
CINTAS CORPORATION NO. 2	JUN'24 CH & STE 200 FIRST AID SUPPLIES	231.26
STAPLES ADVANTAGE	APR'24 COPY&BREAKROOM SUPPLIES NON DEPARTMENTAL	204.09
NIEVES LANDSCAPE INC	MAY'24 VISTA PARK LANDSCAPE MAINTENANCE	1,028.96
FEDERAL EXPRESS	5/23/24-COUNCIL MAIL_T.ACKLEY	9.75
VOYAGER FLEET SYSTEMS INC	MAR'24 VEHICLE FUEL - CITY	618.65
VOYAGER FLEET SYSTEMS INC	APR'24 VEHICLE FUEL - CITY	881.63
VOYAGER FLEET SYSTEMS INC	MAY'24 VEHICLE FUEL - CITY	987.48
MOULTON NIGUEL WATER DIST	04/08/24-05/13/24 METER#1675 89 PLAYA CIR WATER SV	56.38
US BANK PURCHASING CARD PROGRAM	AE 5/09 HARBOR STATION - 89 PLAYA MAY'24 HOA DUES	191.01
SO CAL EDISON	MAY'24 ACCT#2427 89 PLAYA CIR ELECTRICITY	64.74
US BANK PURCHASING CARD PROGRAM	EM 4/22 BLISS CW - F150 CAR WASH	35.00
US BANK PURCHASING CARD PROGRAM	EM 4/22 THE HOME DEPOT - REMOTE FLEET BATTERIES	16.02
US BANK PURCHASING CARD PROGRAM	EM 4/22 JIFFY LUBE-PW DIR. RAV4 LP 1574835 OIL SVC	117.92
VIGICABI INC	JUN'24 JULY 4TH BANNERS INSTALLATION	1,400.00
GLENWOOD MAINTENANCE CORPORATION	JAN-JUN'24 35 PLAYA CIR HOA FEE $7/MO INCREASE	42.00
GLENWOOD MAINTENANCE CORPORATION	JUN'24 89 PLAYA CIR HOA FEES	154.00
HARBOR STATION MAINTENANCE	JUN'24 35 PLAYA CIR HOA FEES	185.00
US BANK PURCHASING CARD PROGRAM	LL 5/1 LUNA GRILL CC MTG 5/1 DINNER	290.06
US BANK PURCHASING CARD PROGRAM	LL 5/15 COSTCO BUSINESS DELIVERY	259.43
US BANK PURCHASING CARD PROGRAM	LL 5/15 TONY PEPPERONI CC MTG 5/15 DINNER	180.11
US BANK PURCHASING CARD PROGRAM	LL 4/27 READY REFRESH CH FILTRATION & SVC	59.00
MOULTON NIGUEL WATER DIST	ACCT#64101 VISTA WATER SVC	525.70
	NON-DEPARTMENTAL TOTAL:	**11,916.25**
C. S. ADMINISTRATION		
MICHAEL R JUE	GRAPHIC DESIGN-2024 AV SUMMER BROCHURE & HIRING AD	2,081.25
CALPERS HEALTH	JUN'24 DP-HEALTH PREMIUM	157.00
CALPERS HEALTH	JUN'24 HW-HEALTH PREMIUM	157.00
AMAZON CAPITAL SERVICES INC	MAR'24 AMAZON - OUTDOOR CAMPING STICKERS JAMFEST	15.06
AMAZON CAPITAL SERVICES INC	MAR'24 AMAZON - ZENACOLOR FABRIC MARKERS	16.15
AMAZON CAPITAL SERVICES INC	MAR'24 AMAZON - HAPPY CAMPING CENTERPIECES	38.75
ADVANTAGE MAILING, LLC	SUMMER CLASS 2024 BROCHURE 16-PAGE	7,381.58
CABCO YELLOW INC	APR'24 SMP FUND R&CS CONTRIB TRANSPORTATION SVC	560.00
US BANK PURCHASING CARD PROGRAM	LL 3/30 FACEBK META ADS_INSTA POST	7.00
US BANK PURCHASING CARD PROGRAM	LL 4/09 FACEBK META ADS_INSTA POST	10.00
US BANK PURCHASING CARD PROGRAM	LL 4/07 FACEBK META ADS_INSTA POST	9.32
US BANK PURCHASING CARD PROGRAM	LL 3/23 FACEBK META ADS_INSTA POST	6.66
US BANK PURCHASING CARD PROGRAM	LL 4/03 FACEBK META ADS_INSTA POST	7.70
US BANK PURCHASING CARD PROGRAM	LL 4/19 FACEBK META ADS_INSTA POST	25.00
US BANK PURCHASING CARD PROGRAM	LL 4/05 FACEBK META ADS_INSTA POST	8.47
US BANK PURCHASING CARD PROGRAM	LL 4/12 FACEBK META ADS_INSTA POST	15.00
US BANK PURCHASING CARD PROGRAM	JB 5/01 EVENTBRITE - SUMMER MOVIE NIGHT	24.99
US BANK PURCHASING CARD PROGRAM	JB 5/16 DOMINOS - SUM CAMP INSTRUCTOR MTG	18.31
US BANK PURCHASING CARD PROGRAM	JB 5/16 DOMINOS - SUM CAMP INSTRUCTOR MTG	60.30
US BANK PURCHASING CARD PROGRAM	JB 5/15 COSTCO - SUM INSTRUCTOR/STAFF MTG	223.80
US BANK PURCHASING CARD PROGRAM	JB 5/15 SMART & FINAL - SUM INSTRUCTOR/STAFF MTG	12.99

Vendor Name	Description (Item)	Amount
US BANK PURCHASING CARD PROGRAM	JB 4/29 WAL-MART - JEDI KNIGHTS WORKSHOP	18.92
US BANK PURCHASING CARD PROGRAM	JNL 4/27 OC WINEMART - JAMFEST EVENT STAFF MEALS	124.86
US BANK PURCHASING CARD PROGRAM	LL 4/23 FACEBK META ADS_INSTA POST	2.06
US BANK PURCHASING CARD PROGRAM	LL 4/23 FACEBK META ADS_INSTA POST	6.93
	C. S. ADMINISTRATION TOTAL:	**10,989.10**
IGLESIA PARK		
PV MAINTENANCE INC	APR'24 IGLESIA PARK CC MAINTENANCE	5,408.87
EL TORO WATER DISTRICT	APR'24 MTR#4114 IGLESIA PARK WATER	466.25
EL TORO WATER DISTRICT	APR'24 MTR#3499 IGLESIA PARK WATER	506.69
SO CAL EDISON	APR'24 ACCT#7997 IGLESIA PARK	272.46
NIEVES LANDSCAPE INC	MAY'24 IGLESIA LANDSCAPE MAINTENANCE	6,846.00
	IGLESIA PARK TOTAL:	**13,500.27**
IGLESIA BUILDING		
TEAM ONE MANAGEMENT SERVICES	MAY'24 IGLESIA JANITORIAL SERVICES	950.00
ZAPP PEST MANAGEMENT	APR'24 PEST CONTROL SERVICES - IGLESIA PARK	75.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	MAR'24 IGLESIA MAIN ROOM RELAMP	470.12
EL TORO WATER DISTRICT	APR'24 MTR#5016 IGLESIA PARK BLDG WATER	240.82
SO CAL EDISON	APR'24 ACCT#7997 IGLESIA BLDG	1,050.94
ZAPP PEST MANAGEMENT	MAY'24 PEST CONTROL SERVICES - IGLESIA PARK	75.00
SONITROL ORANGE COUNTY LLC	JUN'24 IGLESIA ACCESS CONTROL	109.39
US BANK PURCHASING CARD PROGRAM	KB 5/02 THE HOME DEPOT - DRYWALL REPAIR IGLESIA	13.96
US BANK PURCHASING CARD PROGRAM	KB 5/08 THE HOME DEPOT - PAINT DRYWALL IGLESIA	80.95
	IGLESIA BUILDING TOTAL:	**3,066.18**
IGLESIA PARK COMMUNITY CENTER		
BOYS & GIRLS CLUB OF CAPISTRANO VALLEY	APR'24 ELEMENTARY & TEEN KEYSTONE PROGRAM	11,245.35
	IGLESIA PARK COMMUNITY CENTER TOTAL:	**11,245.35**
PLANNING		
PLANNING DIRECTORS ASSN OF OC	FY24-25 ANNUAL PDAOC MEMBERSHIP DUES	150.00
CALPERS HEALTH	JUN'24 MF-HEALTH PREMIUM	157.00
REBECCA J CAHA	MAY'24 AFFORD. HOUSING CONSULTANT SERVICES	3,262.50
ALISO VIEJO PARK PLAZA OWNERS ASSOCIATION	ANNUAL OPTION CONSIDERATION	100.00
US BANK PURCHASING CARD PROGRAM	SK 5/02 2024 NCDA CONFERENCE REGISTRATION - RR	824.00
US BANK PURCHASING CARD PROGRAM	SK 5/01 UNITED - AIRFARE 2024 NCDA CONFERENCE - RR	562.53
	PLANNING TOTAL:	**5,056.03**
BUILDING		
CHARLES ABBOTT ASSOC INC	APR'24 CAA CONTRACT SERVICES - BUILDING SERVICES	45,533.64
	BUILDING TOTAL:	**45,533.64**
CODE ENFORCEMENT		
PV MAINTENANCE INC	APR'24 SIDEWALK VENDING TASKFORCE	2,712.00
CHARLES ABBOTT ASSOC INC	APR'24 CAA CONTRACT SERVICES - CODE ENFORCEMENT	6,800.00
US BANK PURCHASING CARD PROGRAM	SK 5/08 LIFE STORAGE FOR CONFISCATED TACO STAND	631.20
US BANK PURCHASING CARD PROGRAM	SK 5/10 OC HAULING-REMOVAL CONFISCATED TACO STAND	1,000.00
	CODE ENFORCEMENT TOTAL:	**11,143.20**
ENGINEERING (GENERAL)		
PV MAINTENANCE INC	MAY'24 WAREHOUSE LEASE	1,035.00
AT&T	4/17/24-5/16/24 AT&T FIRSTNET PUBLIC WORKS TABLETS	120.72
RICHARD FISHER ASSOCIATES	APR'24 LANDCAPE INSPECTION SERVICES	4,108.70
MURPHY SWITCH OF CA	JUN'24 MURCAL IOT SMARTCOMMAND MONITORING SERVICE	450.00
AT&T	3/17/24-4/16/24 AT&T FIRSTNET PUBLIC WORKS TABLETS	120.72
CHARLES ABBOTT ASSOC INC	APR'24 NPDES	17,995.00
CHARLES ABBOTT ASSOC INC	APR'24 SOLID WASTE	4,445.00
US BANK PURCHASING CARD PROGRAM	SP 5/20 APWA CONFERENCE PWX 2024	858.00
US BANK PURCHASING CARD PROGRAM	SP 5/06 SP BNI WATCHBOOK MANUAL 2024	105.89
	ENGINEERING (GENERAL) TOTAL:	**29,239.03**
STREET MAINTENANCE		
PV MAINTENANCE INC	APR'24 PVM STREET MAINTENANCE MOE TAX	28,818.08
CHARLES ABBOTT ASSOC INC	APR'24 STREET INVESTIGATION	3,570.00
	STREET MAINTENANCE TOTAL:	**32,388.08**
LAW ENFORCEMENT-OTHER		
AT&T	4/17/24-5/16/24 AT&T FIRSTNET PALS PHONE LINE	45.41
ALL CITY MANAGEMENT SERVICES	4/14-4/24/24 458.73 HRS-CROSSING GUARD SERVICES	14,197.69
SEAVCO INC	MAY'24 BMW REPAIRS - HEADLIGHT	57.22

Vendor Name	Description (Item)	Amount
SEAVCO INC	MAR'24 BMW REPAIRS - RIFLE RACK	1,029.94
AT&T	3/17/24-4/16/24 AT&T FIRSTNET PALS PHONE LINE	45.41
STAPLES ADVANTAGE	APR'24 POLICE SERVICES OFFICE SUPPLIES	131.63
ALL CITY MANAGEMENT SERVICES	4/28-5/11/24 457.95 HRS-CROSSING GUARD SERVICES	14,173.55
ALL CITY MANAGEMENT SERVICES	5/12-5/25/24 459.87 HRS-CROSSING GUARD SERVICES	14,232.98
US BANK PURCHASING CARD PROGRAM	AV 5/21 BRUEGGER'S BAGELS-MTG TRNG SCENARIO EVENT	82.47
US BANK PURCHASING CARD PROGRAM	RD 5/14 THE TOLL ROADS	575.00
COUNTY OF ORANGE	JAN'24 RADIO REPAIR	180.99
COUNTY OF ORANGE	MAR'24 RADIO REPAIR	129.49
	LAW ENFORCEMENT-OTHER TOTAL:	**44,881.78**
CRIME PREVENTION		
ALISO VIEJO SELF STORAGE	JUN-JUL'24 STORAGE UNIT RENT #75	950.00
ALISO VIEJO SELF STORAGE	AUG'24 STORAGE UNIT RENT #75	450.00
	CRIME PREVENTION TOTAL:	**1,400.00**
ANIMAL CONTROL		
CITY OF MISSION VIEJO	APR-JUN'24 ANIMAL SERVICES	118,373.00
	ANIMAL CONTROL TOTAL:	**118,373.00**
EOC		
STAPLES ADVANTAGE	APR'24 EOC OFFICE SUPPLIES	74.32
STAPLES ADVANTAGE	APR'24 EOC OFFICE SUPPLIES	117.95
US BANK PURCHASING CARD PROGRAM	SL 4/30 OC PARKING FOR MEETING	4.00
US BANK PURCHASING CARD PROGRAM	SL 5/15 7-ELEVEN GAS FOR CITY VEHICLE	26.02
US BANK PURCHASING CARD PROGRAM	SL 5/16-5/15/25 SURVEY MONKEY ANNUAL SUBSCRIPTION	372.00
	EOC TOTAL:	**594.29**
	GENERAL FUND TOTAL:	**493,289.36**
102 - GEN. FD-CITY HALL		
NON-DEPARTMENTAL		
PV MAINTENANCE INC	APR'24 CH CATCH BASIN MAINTENANCE	102.00
TEAM ONE MANAGEMENT SERVICES	MAY'24 CH JANITORIAL SERVICES	3,380.00
ZAPP PEST MANAGEMENT	APR'24 PEST CONTROL SERVICES CH	75.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	APR'24 CH - 2ND FLOOR REDNIGHT RELAMP	344.07
SOUTH COAST AIR QUALITY MGMT DIST	FY23-24 CH SCAQMD TOXIC HOT SPOTS PROGRAM	161.81
FOSTERS' GARDENS INC	MAY'24 CH INTERIOR PLANT MAINTENANCE	115.00
NIEVES LANDSCAPE INC	APR'24 CH LANDSCAPE MAINTENANCE - LEAK REPAIR	1,175.90
ZAPP PEST MANAGEMENT	MAY'24 PEST CONTROL SERVICES CH	75.00
SONITROL ORANGE COUNTY LLC	JUN'24 CITY HALL ACCESS CONTROL	609.40
SONITROL ORANGE COUNTY LLC	JUN'24 CITY HALL INTRUSION DETECTION	383.54
CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	MAY'24 CH CAN LIGHT REPAIRS	80.24
AYANTRA INC	JUN-DEC'24 GENERATOR MONITORING-AIRTIME SUBSCRIPT	170.00
NIEVES LANDSCAPE INC	MAY'24 CH LANDSCAPE MAINTENANCE	678.00
THURSTON ELEVATOR CONCEPTS INC	JUN'24 CH ELEVATOR MAINTENANCE	134.00
THE GAS COMPANY	4/30/24-5/30/24 METER#16122180 CH GAS SVC	346.86
SO CAL EDISON	MAY'24 ACCT#7189 CH ELECTRICITY	4,889.32
MOULTON NIGUEL WATER DIST	ACCT#65408/65407/65406 CH WATER SVC	719.29
	NON-DEPARTMENTAL TOTAL:	**13,439.43**
	GEN. FD-CITY HALL TOTAL:	**13,439.43**
103 - GF-AV RECREATION SERVICES		
RECREATION SERVICES		
AT&T	4/06/24-5/05/24 AVR AT&T ALARM/POTS LINE	1,414.51
PV MAINTENANCE INC	APR'24 AVR MAINTENANCE	123.00
PV MAINTENANCE INC	APR'24 #107 AVR CATCH BASIN MAINTENANCE	51.00
GARDAWORLD	MAY'24 AVR CASH COURIER SERVICE	445.80
AMAZON CAPITAL SERVICES INC	MAR'24 AMAZON - LINECO PHOTO CORNERS	10.66
AMAZON CAPITAL SERVICES INC	MAR'24 AMAZON - JJC CAMERA LENS COVER	7.46
AMAZON CAPITAL SERVICES INC	MAR'24 AMAZON - SEBETOW 10 ROLLS PAINTERS TAPE	36.78
AMAZON CAPITAL SERVICES INC	MAR'24 AMAZON - CAMERA TRIPOD	14.07
AMAZON CAPITAL SERVICES INC	MAR'24 AMAZON - SIEPASA UMBRELLA AVR	20.53
AMAZON CAPITAL SERVICES INC	MAR'24 AMAZON - DONUT SHOP KEURIG CUPS	35.50
AMAZON CAPITAL SERVICES INC	MAR'24 AMAZON - CHA4 TEAKEURIG TEA CUPS	35.28
AMAZON CAPITAL SERVICES INC	MAR'24 AMAZON - STAPLES FLIP CHART EASEL	173.19
AT&T	MAY'24 AT&T AVR INTERNET SERVICE	1,695.39

Vendor Name	Description (Item)	Amount
GARDAWORLD	APR'24 AVR CASH COURIER SERVICE - EXCESS PREM TIME	7.72
ZAPP PEST MANAGEMENT	APR'24 PEST CONTROL SERVICES AVR	95.00
DS SERVICES OF AMERICA, INC	5/08 AVR BOTTLED WATER SERVICE	95.51
AT&T	4/17/24-5/16/24 AT&T FIRSTNET REC PHONE LINES	181.64
AT&T	4/17/24-5/16/24 AT&T FIRSTNET REC TABLET	40.24
TEAM ONE MANAGEMENT SERVICES	APR'24 AVR JANITORIAL SERVICES	5,000.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	APR'24 AVR SMALL ROPE LED REPLACEMENTS	228.43
READWRITE EDUCATIONAL SOLUTIONS INC	SPRING2024-SPG015/SPG013 PRE-K READINESS-12 PARTIC	1,398.00
MUSIC MOVES ACADEMY INC	SPRING2024-SPG027 MUSIC-6 PARTICIPANTS	342.00
TUMBLE-N-KIDS, INC	SPRING24-SPG082/033/03/029/031GYMNASTICS-22 PARTIC	1,450.80
BREAKTHROUGH SPORTS LLC	SPRING2024-SPG085 SOCCER-5 PARTICIPANTS	165.00
FOSTERS' GARDENS INC	MAY'24 AVR INTERIOR PLANT MAINTENANCE	110.00
ERNA VAN DYK	SPRING2024-SPG107/SPG065 ART-7 PARTICIPANTS	156.00
JENNIFER BALES	SPRING2024-SPG019 STORYTIME-5 PARTICIPANTS	75.00
L & O ALISO VIEJO, LLC	SPRING2024-SPG155 BARBELL CLASS-1 PARTICIPANT	14.00
NIEVES LANDSCAPE INC	APR'24 AVR LANDSCAPE MAINTENANCE - WEEDS	651.35
NIEVES LANDSCAPE INC	MAY'24 AVR LANDSCAPE MAINTENANCE- DG&DRAIN INSTALL	3,747.53
NIEVES LANDSCAPE INC	MAY'24 AVR LANDSCAPE MAINTENANCE - DG REPAIR	2,203.84
HASA INC	APR'24 QUARTERLY AQUAPONICS MAINT. FARM	440.00
AARON FLORA	APR'24 RENEWABLE FARMS - UTILITIES	(597.73)
AARON FLORA	APR'24 RENEWABLE FARMS - 90% GROSS REVENUE	21,202.20
AARON FLORA	APR'24 RENEWABLE FARMS - MAINTENANCE	(744.25)
FACILITRON, INC.	1/28/2024-3/24/24 TINY LITTLE JR & HS TENNIS ACES	107.19
FACILITRON, INC.	2/04/2024-3/24/20 LITTLE HOOPERS & BASKETBALL	79.71
WADORYU USA INC	SPRING2024-SPG097/099/101 KARATE-3 PARTICIPANTS	168.00
PRESTIGIOUS CLEANERS LLC	5/25 AVR DRY LINEN CLEANING	394.63
GREAT SCOTT TREE SERVICE, INC	MAY'24 AVR TREE TRIMMING	1,667.00
AMAZON CAPITAL SERVICES INC	MAY'24 AMAZON - COFFEE K CUP BOXES AVR	66.26
AMAZON CAPITAL SERVICES INC	MAY'24 AMAZON - 2 MAGIC ERASER BOXES AVR	34.46
AMAZON CAPITAL SERVICES INC	MAY'24 AMAZON - AIR WICK REPLACEMENTS AVR	23.68
AMAZON CAPITAL SERVICES INC	MAY'24 AMAZON - PAPER PLATES AVR	16.37
ZAPP PEST MANAGEMENT	MAY'24 PEST CONTROL SERVICES AVR	95.00
SONITROL ORANGE COUNTY LLC	JUN'24 AVRANCH ACCESS CONTROL	535.57
SONITROL ORANGE COUNTY LLC	JUN'24 AVCENTER AND AVQUATICS ACCESS CONTROL	125.20
AT&T	3/17/24-4/16/24 AT&T FIRSTNET REC PHONE LINES	181.64
AT&T	3/17/24-4/16/24 AT&T FIRSTNET REC TABLET	40.24
FACILITRON, INC.	4/06/24-6/01/24 SKYHAWKS MULTISPORT FACILITY USE	94.32
ORANGE COUNTY FIRE PROTECTION	MAY'24 AVR FIRE EXTINGUISHER MAINT	161.50
LYONS SECURITY SERVICE IN	MAY'24 GCF SECURITY SERVICES	1,346.63
TEAM ONE MANAGEMENT SERVICES	MAY'24 AVR JANITORIAL SERVICES	5,190.00
ROXANNE BELL	SPRING2024-SPG116 BALLET-1 PARTICIPANT	91.00
JOY E. TORRES	SPRING2024-SPG102/SPG144 YOGA-11 PARTICIPANTS	660.00
JENNIFER BALES	SPRING2024-SPG017/018 STAGE PLAY/SING-10 PARTIC	780.00
KIMBERLY DOWNEY ESMOND	SPRING24-SPG022/024/070/025 DANCE-20 PARTICIPANTS	1,248.00
ROUND STAR WEST, LLC	SPRING2024-SPG046/047/048/049 SOCCER-13 PARTICIPAN	1,274.40
FITNESS WITH FLAVOR LLC	SPRING24-SPG121/122/123/126/076/077 DANCE-30 PARTI	1,248.00
RONALD S. COHAN	SPRING2024-SPG149 TAI CHI-11 PARTICIPANTS	297.00
FIT FIRST LLC	SPRING2024-SPG021 MUSIC-7 PARTICIPANTS	336.00
RUIHONG LI	SPRING2024-SPG130/SPG136 YOGA-5 PARTICIPANTS	240.00
EPC PLAYTIME	SPRING2024-SPG095/044 SOCCER-11 PARTICIPANTS	953.40
ERNA VAN DYK	SPRING2024-SPG108/SPG062 ART-15 PARTICIPANTS	756.00
ANGIE DOROTHY ABAD	SPRING2024-SPG072/SPG114 HULA - 0 PARTICIPANTS	192.00
EDWIN RATLEDGE	SPRING2024-SPG505 VOLLEYBALL-6 PARTICIPANTS	342.00
BREAKTHROUGH SPORTS LLC	SPRING2024-SPG084/036 BASKETBALL-14 PARTICIPANTS	627.60
JOHN DAVID ALLEN JR	SPRING2024-SPG093/091/089/043TENNIS-12 PARTICIPANT	283.80
READWRITE EDUCATIONAL SOLUTIONS INC	SPRING2024-SPG014 READING MATH & MORE-5 PARTICIP	747.00
CINTAS CORPORATION NO. 2	MAR'24 AVR FIRST AID SUPPLIES	84.78
CINTAS CORPORATION NO. 2	APR'24 AVR FIRST AID SUPPLIES	90.04
CINTAS CORPORATION NO. 2	MAY'24 AVR FIRST AID SUPPLIES	76.01
NIEVES LANDSCAPE INC	MAY'24 AVR LANDSCAPE MAINTENANCE	2,262.67
NIEVES LANDSCAPE INC	MAY'24 AVR LANDSCAPE MAINTENANCE - DRAIN REPAIR	642.75
FACILITRON, INC.	5/05/24-6/02/24 HOOPERS & BASKETBALL FACILITY USE	56.15
US BANK PURCHASING CARD PROGRAM	EM 4/22 THE HOME DEPOT - FERTILIZER GRASS AVR YARD	75.36
GOTO COMMUNICATIONS	JUN'24 AVR GOTO VOIP SERVICE & SUPPORT	665.00
TANGENT COMPUTERS INC	05/23/24-06/22/24 AVR O365 LICENSING & SUPPORT	529.39

Vendor Name	Description (Item)	Amount
US BANK PURCHASING CARD PROGRAM	JB 5/15 SWIMOUTLET MEMBERSHIP - CDC RASHGUARDS	5.37
US BANK PURCHASING CARD PROGRAM	JB 5/15 SWIMOUTLET - CDC RASHGUARDS	239.99
US BANK PURCHASING CARD PROGRAM	KB 4/29 MCFADDEN DALE - CART WHEEL REPAIR AVR	495.12
US BANK PURCHASING CARD PROGRAM	KB 4/29 ADVANCE AUTO PARTS - PARTS GEM CART AVR	83.84
MOULTON NIGUEL WATER DIST	ACCT#105234/104936/104935/104986 RANCH WATER SVC	1,346.73
MOULTON NIGUEL WATER DIST	ACCT#104519-104515 FARM WATER SVC	316.82
FACILITRON, INC.	4/06/24-6/01/24 VOLLEYBALL SPRING	377.56
FACILITRON, INC.	4/07/24-5/26/24 TINY LIL JR & HS TENNIS FACILITY	50.72
	RECREATION SERVICES TOTAL:	**68,127.35**
	GF-AV RECREATION SERVICES TOTAL:	**68,127.35**

203 - GAS TAX

TRAFFIC ENGINEERING

NICHOLS CONSULTING ENGINEERS, CHTD	APR'24 PAVEMENT MANAGEMENT PLAN	6,438.00
WOOD RODGERS, INC	APR'24 STORM DRAIN CONDITION ASSESSMENT	29,222.50
HARTZOG & CRABILL INC	APR'24 TRAFFIC SIGNAL MONITORING	6,300.11
WOOD RODGERS, INC	MAR'24 STORM DRAIN CONDITION ASSESSMENT	101,618.75
	TRAFFIC ENGINEERING TOTAL:	**143,579.36**

STREET MAINTENANCE

PV MAINTENANCE INC	APR'24 PVM STREET MAINTENANCE GAS TAX	35,222.09
BEAR ELECTRICAL SOLUTIONS INC	APR'24 TRAFFIC SIGNAL MAINTENANCE RESPONSE	9,816.00
BEAR ELECTRICAL SOLUTIONS INC	APR'24 TRAFFIC SIGNAL MAINTENANCE ROUTINE	3,162.60
EL TORO WATER DISTRICT	APR'24 MTR#5675 CALLE CORTEZ MEDIAN WATER	13.40
EL TORO WATER DISTRICT	APR'24 MTR#5675 CALLE CORTEZ MEDIAN WATER	223.29
SCA OF CA LLC	MAY'24 STREET SWEEPING SERVICES	8,668.66
UNDERGROUND SERVICE ALERT OF SOUTHERN CA	MAY'24 DATABASE MAINT + 40 TICKETS	80.00
NIEVES LANDSCAPE INC	MAY'24 MEDIANS LANDSCAPE MAINTENANCE	1,586.00
SAN DIEGO GAS & ELECTRIC	APR'24 ST LGHTS & TRAFFIC CTRLRS	2,641.99
SO CAL EDISON	MAY'24 ACCT#6377 LS2 ST LIGHTS	1,309.62
SO CAL EDISON	MAY'24 ACCT#7241 LS1 ST LIGHTS	17,527.24
MOULTON NIGUEL WATER DIST	ACCT#64613/64615/65346 MEDIANS WATER SVC	345.49
	STREET MAINTENANCE TOTAL:	**80,596.38**
	GAS TAX TOTAL:	**224,175.74**

204 - MEASURE M

GEN-MEASURE M

CABCO YELLOW INC	APR'24 SMP M2 FUND TRANSPORTATION SVC	2,240.00
	GEN-MEASURE M TOTAL:	**2,240.00**
	MEASURE M TOTAL:	**2,240.00**

215 - PUBLIC SAFETY GRANTS

LAW ENFORCEMENT-OTHER

COUNTY OF ORANGE	MAY'24 AUTOMATED FINGERPRINT IDENTIFICATION SYSTEM	1,843.00
	LAW ENFORCEMENT-OTHER TOTAL:	**1,843.00**
	PUBLIC SAFETY GRANTS TOTAL:	**1,843.00**

225 - INTEGRATED WASTE MGMT FD

GEN-TECHNOLOGY GRANTS

CHARLES ABBOTT ASSOC INC	APR'24 CAA CONTRACT SERVICES - SB1383	1,872.50
	GEN-TECHNOLOGY GRANTS TOTAL:	**1,872.50**
	INTEGRATED WASTE MGMT FD TOTAL:	**1,872.50**

231 - OTHER GRANTS

OTHER GRANTS

TYLER TECHNOLOGIES-INCODE DIVISION	APR'24 SOLARAPP+ IMPLEMENTATION	6,450.00
	OTHER GRANTS TOTAL:	**6,450.00**
	OTHER GRANTS TOTAL:	**6,450.00**

241 - TECHNOLOGY FUND

GEN-TECHNOLOGY GRANTS

ERIC WINTER	APR'24-CC MTG4/3&17 SPRTSZONE26-30/SITEVST&ADMIN	1,413.76

Vendor Name	Description (Item)	Amount
REACH SPORTS MARKETING GROUP	6/01/24-5/31/25 DIGITAL SIGNAGE LICENSE RENEWAL	2,125.00
ERIC WINTER	MAY'24-CC MTGS 5/1 & 5/15 & ADMIN	883.76
	GEN-TECHNOLOGY GRANTS TOTAL:	**4,422.52**
	TECHNOLOGY FUND TOTAL:	**4,422.52**

251 - FEDERAL GRANTS

GEN-FEDERAL GRANT

MIKE LINARES INC	JAN'24 CDBG-CV PROFESSIONAL SERVICES	385.00
MIKE LINARES INC	JAN'24 CDBG PROFESSIONAL SERVICES	1,045.00
MIKE LINARES INC	FEB'24 CDBG PROFESSIONAL SERVICES	330.00
MIKE LINARES INC	MAR'24 CDBG PROFESSIONAL SERVICES	330.00
MIKE LINARES INC	MAR'24 CDBG-CV PROFESSIONAL SERVICES	110.00
MIKE LINARES INC	FY24-25 ANNUAL ACTION PLAN - CDBG CONSULTANT SVCS	7,500.00
BEST BEST & KRIEGER	APR'24 BBK 89 PLAYA CIRCLE	1,937.10
	GEN-FEDERAL GRANT TOTAL:	**11,637.10**
	FEDERAL GRANTS TOTAL:	**11,637.10**

261 - CITY FAC.-AQUATIC CENTER

PREMIER AQUATIC SERVICES	JUN'24 AQC RETENTION FEES	(1,208.30)
		-1,208.30

GEN-AQUATIC CENTER

GARDAWORLD	MAY'24 AQC CASH COURIER SERVICE	514.17
ZAPP PEST MANAGEMENT	APR'24 PEST CONTROL SERVICES AQC	75.00
TEAM ONE MANAGEMENT SERVICES	MAY'24 AQC JANITORIAL SERVICES	2,100.00
HASA INC	APR'24 AQC POOL CHEMICALS CHLORINE & ACID	1,578.44
PREMIER AQUATIC SERVICES	APR' 24 REIMB AQC 4/02 RALPHS SODA FOR RESALE	29.97
PREMIER AQUATIC SERVICES	APR' 24 REIMB AQC 4/08 COSTCO CHIPS FOR RESALE	69.97
PREMIER AQUATIC SERVICES	APR' 24 REIMB AQC 4/30 AMAZON ADDL WALKIE TALKIE	137.90
PREMIER AQUATIC SERVICES	APR' 24 REIMB AQC 4/24 AMAZON WALKIE TALKIES	175.01
PREMIER AQUATIC SERVICES	APR' 24 REIMB AQC 4/01 JACKRABBIT	315.00
PREMIER AQUATIC SERVICES	APR' 24 REIMB AQC 4/22 TROY ALARM SYSTEM PAYMENT	152.88
PREMIER AQUATIC SERVICES	APR' 24 REIMB AQC 4/23 AMAZON PRINTER PAPER	29.08
PREMIER AQUATIC SERVICES	APR' 24 REIMB AQC 4/23 AMAZON PRINTER TONER	55.80
PREMIER AQUATIC SERVICES	APR' 24 REIMB AQC 4/24 CHEVRON PROPANE EXCHANGE	56.01
PREMIER AQUATIC SERVICES	APR' 24 REIMB AQC 4/16 HOMEDEPOT SHWR CURTAIN/HOOK	62.32
PREMIER AQUATIC SERVICES	APR' 24 REIMB AQC 4/23 AMAZON HAIR TIES	7.92
PREMIER AQUATIC SERVICES	APR' 24 REIMB AQC 4/10 USSWIMSCH INFANT TRNG DOLL	30.00
PREMIER AQUATIC SERVICES	APR' 24 REIMB AQC 4/23 AMAZON DUMBBELL EQUIPANCHOR	37.70
PREMIER AQUATIC SERVICES	APR' 24 REIMB AQC 4/30 FACEBOOK AD MARKETING	1,001.71
PREMIER AQUATIC SERVICES	APR' 24 REIMB AQC 4/06 WALMART SPRING SPLASH EVENT	21.70
PREMIER AQUATIC SERVICES	APR' 24 REIMB AQC 4/30 GOOGLE AD SPEND	12.20
PREMIER AQUATIC SERVICES	MAR '24 REIMB AQC 4/01 JACKRABBIT COMPUTER	315.00
PREMIER AQUATIC SERVICES	MAR '24 REIMB AQC 4/01 TROY ALARM	152.88
PREMIER AQUATIC SERVICES	MAR '24 REIMB AQC 3/22 ALPHA WATER POOL CHEM	56.24
PREMIER AQUATIC SERVICES	MAR '24 REIMB AQC 3/05 AMAZON PROGRAM SUPPLIES	46.33
PREMIER AQUATIC SERVICES	MAR '24 REIMB AQC 3/09 AMAZON CLEANING SUPPLIES	6.43
PREMIER AQUATIC SERVICES	MAR '24 REIMB AQC 3/14 AMAZON PRINTER PAPER	29.08
PREMIER AQUATIC SERVICES	MAR '24 REIMB AQC 3/07 CHEVRON PROPANE HEATERS	56.01
PREMIER AQUATIC SERVICES	MAR '24 REIMB AQC 3/25 HOME DEPOT SUMP PUMP	149.77
PREMIER AQUATIC SERVICES	MAR '24 REIMB AQC 3/11 HOME DEPOT TOOLS&REPAIR SUP	129.73
PREMIER AQUATIC SERVICES	MAR '24 REIMB AQC 3/29 SO OC AQ SWIM TEAM REG FEE	200.00
PREMIER AQUATIC SERVICES	MAR '24 REIMB AQC 3/21 PARTY CITY EVENT DECOR	65.94
PREMIER AQUATIC SERVICES	MAR '24 REIMB AQC 3/12 HAPPY NAPPY SWIM DIAPER	257.50
PREMIER AQUATIC SERVICES	MAR '24 REIMB AQC FACEBOOK MARKETING	1,422.19
COX COMMUNICATIONS, INC	APR'24 ACCT#6701 AQC INTERNET	509.30
COX COMMUNICATIONS, INC	MAY'24 ACCT#6701 AQC INTERNET	509.30
GREAT SCOTT TREE SERVICE, INC	MAY'24 AQC TREE TRIMMING	1,554.00
ZAPP PEST MANAGEMENT	MAY'24 PEST CONTROL SERVICES AQC	75.00
PREMIER AQUATIC SERVICES	JUN'24 AQC MANAGEMENT FEES	12,083.00
ORANGE COUNTY FIRE PROTECTION	MAY'24 AQC FIRE EXTINGUISHER MAINT	62.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	MAY'24 AQC LIGHT REPAIR AND CONVERSION	151.44
NIEVES LANDSCAPE INC	MAY'24 AQC LANDSCAPE MAINTENANCE	912.48
HASA INC	MAY'24 AQC POOL CHEMICALS	329.55

Vendor Name	Description (Item)	Amount
HASA INC	MAY'24 AQC POOL CHEMICALS CHLORINE & ACID	1,648.86
THE GAS COMPANY	05/01/24- 05/31/24 MTR#15672349 AQC GAS SVC	2,165.08
US BANK PURCHASING CARD PROGRAM	KB 5/10 EWING - LAP POOL VALVE REPIAR AQC	242.95
US BANK PURCHASING CARD PROGRAM	KB 5/21 JOHNSTONE SUPPLY - SAFETY EQUIPMENT AQC	66.00
US BANK PURCHASING CARD PROGRAM	KB 4/22 THE HOME DEPOT - PVC REPAIR AQC	11.77
MOULTON NIGUEL WATER DIST	AQUATIC CENTER WATER	446.45
	GEN-AQUATIC CENTER TOTAL:	**30,117.06**
	CITY FAC.-AQUATIC CENTER TOTAL:	**28,908.76**

311 - STREET IMPROVEMENTS

HARDY & HARPER INC	ENTERPRISE REHAB - RENTENTION PROGRESS PAYMENT #2	(11,714.44)
		-11,714.44

STREETS & HIGHWAYS

HARDY & HARPER INC	ENTERPRISE REHAB - PROGRESS PAYMENT #2	210,164.05
HARDY & HARPER INC	ENTERPRISE REHAB - PROGRESS PAYMENT #2	24,124.76
CIVIL SOURCE, AN NV5 COMPANY	APR'24 ENTEPRISE REHAB INSPECTION SERVICES	6,223.20
ENGINEERING RESOURCES OF SOUTHERN CALIFORNIA	APR'24 GLENWOOD REHAB DESIGN	20,478.08
	STREETS & HIGHWAYS TOTAL:	**260,990.09**
	STREET IMPROVEMENTS TOTAL:	**249,275.65**

332 - STORM WATER

DRAINAGE IMPROVEMENTS

PV MAINTENANCE INC	APR'24 #091 DAIRY FORK WETLANDS MAINTENANCE	6,880.00
PV MAINTENANCE INC	APR'24 WOOD CANYON WETLANDS PV MAINTENANCE	579.00
	DRAINAGE IMPROVEMENTS TOTAL:	**7,459.00**
	STORM WATER TOTAL:	**7,459.00**
	GRAND TOTAL:	**1,113,140.41**

Fund Summary

Fund	Expense Amount	Payment Amount
101 - GENERAL FUND	493,289.36	493,289.36
102 - GEN. FD-CITY HALL	13,439.43	13,439.43
103 - GF-AV RECREATION SERVICES	68,127.35	68,127.35
203 - GAS TAX	224,175.74	224,175.74
204 - MEASURE M	2,240.00	2,240.00
215 - PUBLIC SAFETY GRANTS	1,843.00	1,843.00
225 - INTEGRATED WASTE MGMT FD	1,872.50	1,872.50
231 - OTHER GRANTS	6,450.00	6,450.00
241 - TECHNOLOGY FUND	4,422.52	4,422.52
251 - FEDERAL GRANTS	11,637.10	11,637.10
261 - CITY FAC.-AQUATIC CENTER	28,908.76	28,908.76
311 - STREET IMPROVEMENTS	249,275.65	249,275.65
332 - STORM WATER	7,459.00	7,459.00
Grand Total:	**1,113,140.41**	**1,113,140.41**

Report Summary

Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	493,289.36
102 - GEN. FD-CITY HALL	13,439.43
103 - GF-AV RECREATION SERVICES	68,127.35
203 - GAS TAX	224,175.74
204 - MEASURE M	2,240.00
215 - PUBLIC SAFETY GRANTS	1,843.00
225 - INTEGRATED WASTE MGMT FD	1,872.50
231 - OTHER GRANTS	6,450.00
241 - TECHNOLOGY FUND	4,422.52
251 - FEDERAL GRANTS	11,637.10
261 - CITY FAC.-AQUATIC CENTER	28,908.76
311 - STREET IMPROVEMENTS	249,275.65
332 - STORM WATER	7,459.00
Grand Total:	**1,113,140.41**

Account Summary

Account Number	Account Name	Payment Amount
101-1203-000	ACCOUNTS RECEIVABLE	2,195.87
101-1301-000	PREPAID EXPENSES	7,012.90
101-2505-000	DENTAL INSURANCE PA…	2,016.82
101-2506-000	MEDICAL INSURANCE P…	22,709.35
101-2507-000	LIFE INSURANCE PAYABLE	1,452.82
101-2508-000	VISION INSURANCE PAY…	315.21
101-2602-000	PLANNING DEPOSIT	6,399.40
101-2603-000	ENGINEERING DEPOSIT	16,555.90
101-2606-000	C & D DEPOSIT	3,000.00
101-32040	MECHANICAL PERMITS	102.12
101-37530	MISCELLANEOUS REVEN…	215.60
101-4-1101-4511-000	COMMUNICATION	474.22
101-4-1501-4206-000	MEDICAL INSURANCE	4,721.71
101-4-1501-4207-000	DENTAL INSURANCE	145.88
101-4-1501-4208-000	VISION INSURANCE	24.19
101-4-1501-4209-000	LIFE INSURANCE	-96.16
101-4-1501-4511-000	COMMUNICATION	394.44
101-4-1502-4302-000	ECONOMIC DEVELOPM…	1,544.38
101-4-1503-4309-000	OTHER CONTRACTUAL S…	2,322.80
101-4-1503-4520-000	MTGS/CONF./TRNG & D…	2,817.61
101-4-1503-4601-000	SUPPLIES	25.76
101-4-1601-4520-000	MTGS/CONF./TRNG & D…	962.95
101-4-1601-4601-000	SUPPLIES	49.01
101-4-1601-4734-000	CODIFICATION	215.00
101-4-2101-4304-000	LEGAL SERVICES	40,922.30
101-4-2101-4532-000	SPECIAL PROJECTS	895.90
101-4-2101-4701-000	NPDES	231.20
101-4-2101-4731-000	GENERAL PLAN	867.00
101-4-2101-4735-000	LITIGATION	3,022.50
101-4-2501-4301-000	PROFESSIONAL SERVICES	6,777.76
101-4-2501-4305-000	TECHNOLOGY SERVICES	3.61
101-4-2501-4309-000	OTHER CONTRACTUAL S…	128.15
101-4-2501-4520-000	MTGS/CONF./TRNG & D…	595.00
101-4-3101-4305-000	TECHNOLOGY SERVICES	13,340.70
101-4-3101-4481-000	COMPUTER EXPENSE	11,601.26
101-4-3501-4301-000	PROFESSIONAL SERVICES	75.43
101-4-3501-4421-000	EQUIPMENT RENTAL	34.36
101-4-3501-4422-000	EQUIP RENTAL LEASE - P…	1,305.61
101-4-3501-4431-000	BUILDING & GROUND M…	4,207.51
101-4-3501-4512-000	POSTAGE	9.75

Account Summary

Account Number	Account Name	Payment Amount
101-4-3501-4513-000	PRINTING	198.85
101-4-3501-4516-000	FUEL	2,487.76
101-4-3501-4517-000	VEHICLE MAINTENANCE	168.94
101-4-3501-4542-000	INTEREST EXPENSE - LEA…	82.79
101-4-3501-4553-000	COMMUNITY BRANDING	1,400.00
101-4-3501-4601-000	SUPPLIES	494.35
101-4-3501-4612-000	OPERATING SUPPLIES	1,450.90
101-4-4101-4206-000	MEDICAL INSURANCE	314.00
101-4-4101-4501-000	ADVERTISING & PROMO…	9,585.96
101-4-4101-4520-000	MTGS/CONF./TRNG & D…	315.40
101-4-4101-4524-000	RECREATION-SENIOR TR…	560.00
101-4-4101-4527-000	REC-CITY SPECIAL EVENTS	213.74
101-4-4102-4411-000	UTILITIES	1,245.40
101-4-4102-4431-000	BUILDING & GROUND M…	12,254.87
101-4-4103-4411-000	UTILITIES	1,291.76
101-4-4103-4431-000	BUILDING & GROUND M…	1,774.42
101-4-4104-4529-000	REC-YOUTH PROGRAMS	11,245.35
101-4-4401-4206-000	MEDICAL INSURANCE	157.00
101-4-4401-4309-000	OTHER CONTRACTUAL S…	3,262.50
101-4-4401-4520-000	MTGS/CONF./TRNG & D…	1,386.53
101-4-4401-4521-000	MEMBERSHIP & DUES	150.00
101-4-4401-4532-000	SPECIAL PROJECTS	100.00
101-4-4402-4751-000	C.S-BUILDING	45,533.64
101-4-4403-4761-000	C.S-CODE ENFORCEMENT	11,143.20
101-4-4501-4471-000	RENT	1,035.00
101-4-4501-4520-000	MTGS/CONF/TRNG & D…	858.00
101-4-4501-4601-000	SUPPLIES	105.89
101-4-4501-4612-000	OPERATING SUPPLIES	241.44
101-4-4501-4701-000	NPDES	18,445.00
101-4-4501-4702-000	AB939-SOLID WASTE	4,445.00
101-4-4501-4741-000	C.S-CITY ENGINEERING	4,108.70
101-4-4503-4771-000	C.S-STREET MAINTENAN…	32,388.08
101-4-5102-4462-000	EQUIP MAINT-800MHZ …	310.48
101-4-5102-4511-000	COMMUNICATION	90.82
101-4-5102-4516-000	FUEL	575.00
101-4-5102-4517-000	VEHICLE MAINTENANCE	1,087.16
101-4-5102-4520-000	MTGS/CONF./TRNG & D…	82.47
101-4-5102-4612-000	OPERATING SUPPLIES	131.63
101-4-5102-4721-000	C.S-CROSSING GUARDS	42,604.22
101-4-5103-4471-000	RENT	1,400.00
101-4-5301-4722-000	C.S-ANIMAL CARE SERVI…	118,373.00
101-4-5401-4520-000	MTGS/CONF/TRNG & D…	30.02
101-4-5401-4521-000	MEMBERSHIP & DUES	372.00
101-4-5401-4601-000	SUPPLIES	74.32
101-4-5401-4612-000	OPERATING SUPPLIES	117.95
102-4-3501-4411-000	UTILITIES	5,955.47
102-4-3501-4431-000	BUILDING & GROUND M…	7,322.15
102-4-3501-4561-000	TAXES/FEES/PERMITS	161.81
103-4-4105-4305-000	TECHNOLOGY SERVICES	4,965.06
103-4-4105-4309-000	OTHER CONTRACTUAL S…	14,610.65
103-4-4105-4411-000	UTILITIES	1,346.73
103-4-4105-4431-000	BUILDING & GROUND M…	22,883.39
103-4-4105-4451-000	FARM OPERATING EXPE…	21,963.67
103-4-4105-4511-000	COMMUNICATION	443.76
103-4-4105-4561-000	TAXES/FEES/PERMITS	453.52
103-4-4105-4570-000	CITY CAMP EXPENSE	245.36
103-4-4105-4601-000	SUPPLIES	647.39
103-4-4105-4612-000	OPERATING SUPPLIES	394.63

Account Summary

Account Number	Account Name	Payment Amount
103-4-4105-4620-000	MINOR EQUIPMENT	173.19
203-4-4502-4301-000	PROFESSIONAL SERVICES	143,579.36
203-4-4503-4411-000	UTILITIES	22,061.03
203-4-4503-4771-000	C.S-STREET MAINTENAN…	49,866.69
203-4-4503-4772-000	C.S-STREET SWEEPING	8,668.66
204-4-6104-4309-000	OTHER CONTRACTUAL S…	2,240.00
215-4-5102-4803-000	PUBLIC SAFETY EQUIPM…	1,843.00
225-4-6141-4309-000	OTHER CONTRACTUAL S…	1,872.50
231-4-6131-4309-000	OTHER CONTRACTUAL S…	6,450.00
241-4-6141-4309-000	OTHER CONTRACTUAL S…	2,297.52
241-4-6141-4481-000	IT/COMPUTER EQUIPM…	2,125.00
251-4-6151-4309-000	OTHER CONTRACTUAL S…	11,637.10
261-2103-000	RETENTIONS PAYABLE	-1,208.30
261-4-6161-7301-000	COST OF F&B	99.94
261-4-6161-7401-000	EQUIPMENT MAINTENA…	312.91
261-4-6161-7402-000	COMPUTER EXPENSE	630.00
261-4-6161-7411-000	UTILITIES	3,630.13
261-4-6161-7421-000	BUILDING & GROUND M…	5,556.40
261-4-6161-7425-000	POOL MAINTENANCE	3,613.09
261-4-6161-7431-000	SUPPLIES	166.72
261-4-6161-7432-000	MINOR EQUIPMENT	453.84
261-4-6161-7433-000	OPERATING SUPPLIES	341.56
261-4-6161-7435-000	MERCHANDISE	257.50
261-4-6161-7441-000	MARKETING	2,457.80
261-4-6161-7445-000	FEES & PERMITS	514.17
261-4-6161-7451-000	MANAGEMENT FEES	12,083.00
311-2103-000	RETENTIONS PAYABLE	-11,714.44
311-4-8301-5501-000	DESIGN	20,478.08
311-4-8301-5601-000	CONSTRUCTION MANA…	6,223.20
311-4-8301-5701-000	CONSTRUCTION	210,164.05
311-4-8301-5901-000	PROJECT CONTINGENCY	24,124.76
332-4-8601-5911-000	REHABILITATION	7,459.00
	Grand Total:	**1,113,140.41**

Project Account Summary

Project Account Key	Payment Amount
None	811,801.79
0305911	579.00
0915911	6,880.00
10014309	6,450.00
1255501	20,478.08
1285601	6,223.20
1285701	210,164.05
1285901	24,124.76
9014612	871.37
9974570	245.36
CDBGCV4309	495.00
ENG 2250	183.75
ENG 2252	367.50
ENG 2254	4,122.15
ENG 2255	1,080.00
ENG 2256	5,937.75
ENG 2257	1,294.25
ENG 2258	578.00
ENG 5004	52.50
ENG 5005	210.00
ENG 5057	2,152.50
ENG 5074	577.50

Project Account Summary

Project Account Key		Payment Amount
SB13834309		1,872.50
SDP-2022-0004		4,059.40
USE-2024-00003		2,340.00
	Grand Total:	**1,113,140.41**

City of Aliso Viejo
AGENDA ITEM

DATE: June 19, 2024

TO: Mayor and City Council

FROM: Ann Eifert, Director of Financial Services/City Treasurer

SUBJECT: APPROPRIATIONS LIMIT – FISCAL YEAR 2024-25

Recommended Action:

Adopt a Resolution setting the Proposition 4 (GANN) Appropriations limit for Fiscal Year (FY) 2024-25 at $58,378,143.

Fiscal Impact:

None.

Background:

Pursuant to Article XIIIB of the California Constitution, the City must compute an annual appropriations limit (known as the Gann Limit), which places a ceiling on the total amount of tax revenues the City can appropriate annually. The limit is adjusted each year using the following factors: 1) the percentage change in California Per Capita Income, or the change in the City's Assessed Valuation due to new non-residential construction, whichever is greater; and 2) the percentage change in the Citywide, or Countywide population, whichever is greater. As required by Government Code Section 7910, the City Council is being asked to formally adopt by resolution the Appropriations Limit for FY 2024-25.

Discussion:

The California per capita personal income percentage change as provided by the Department of Finance is 3.62% for FY 2024-25. The percentage change in the local assessment roll from the preceding year for the City due to the addition of local non-residential new construction is 1.44%. Section 7901 of the Government Code allows entities to use either the population increase within the City or the increase within the County. This year the estimated population change for the City was negative 0.43% and the County was 0.31%.

It is recommended that the City Council adopt the percentage change in the County population and the percentage change in the California per capital personal income from the preceding year for use in the adjustment of the Appropriations Limit for Fiscal Year 2024-25. The appropriations limit for FY 2024-25 is $58,378,143 and the budget subject to the limit is $19,534,385; therefore, the City is in compliance with Government Code requirements. For FY 2024-25, the City will be utilizing 33.46% of its appropriations limit.

Attachments:

1. Resolution

2. GANN Limit Calculation

RESOLUTION NO. 2024-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, SETTING THE PROPOSITION 4 (GANN) APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-25 FOR THE CITY OF ALISO VIEJO

WHEREAS, Article X111B of the Constitution of the State of California (enacted with the passage of Proposition 4 in 1979 and modified with the passage of Proposition 111 in 1990), provides that the total annual appropriations limit of such entity for the prior year be adjusted for changes in the non-residential assessed valuation or the percentage change in the California Per Capita Income and population except as otherwise specifically provided for in said Article; and

WHEREAS, Section 7910 of the Government Code provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year pursuant to Article X111B at a regularly scheduled meeting or a noticed special meeting. Prior to such meeting, documentation used in the determination of the appropriation limit shall be available to the public; and

WHEREAS, Proposition 111 as approved by the voters of the State of California, revised the method for calculating the Gann Spending Limit. It also requires a recorded vote of the City Council regarding which of the annual adjustment factors have been selected each year; and

WHEREAS, the County of Orange, Local Agency Formation Commission (LAFCO), established the appropriations limit for the newly incorporated City; and

WHEREAS, the City Council of the City of Aliso Viejo wishes to establish the appropriation limit for Fiscal Year 2024-25 for the City of Aliso Viejo.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AS FOLLOWS:

Section 1. That it is hereby found and determined that the documentation used in the determination of the appropriations limit for the City of Aliso Viejo for Fiscal Year 2024-2025 was available to the public in City offices of said City at least fifteen days prior to this date.

Section 2. That pursuant to the provisions of Section 56812(b) of the California Government Code, a measure concerning the establishment of the permanent appropriations limit for the City of Aliso Viejo was submitted and approved at the General Municipal election held in the City of Aliso Viejo on November 2, 2004.

Section 3. That the factors recommended are the percentage change in the Countywide population of 0.31% and the percentage change in the California per capital personal income from the preceding year of 3.62%.

Section 4. That the Appropriations Limit for the City of Aliso Viejo is established in accordance with the California Government Code and is $58,378,143.

Section 5. That the Mayor of the City of Aliso Viejo shall sign and the City Clerk shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 19th day of June 2024.

_____
Mike Munzing
Mayor

APPROVED AS TO FORM:

_____
Scott C. Smith, City Attorney

ATTEST:

_____
Lauren Torres, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF ALISO VIEJO)

I, LAUREN TORRES, Deputy City Clerk of the City of Aliso Viejo, California, DO HEREBY CERTIFY that the foregoing is the original of Resolution No. 2024-__ duly passed and adopted by the City Council of the City of Aliso Viejo at their regular meeting held on the 19th day of June, 2024, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

_____
LAUREN TORRES
DEPUTY CITY CLERK

(SEAL)

CITY OF ALISO VIEJO

APPROPRIATIONS LIMIT WORK SHEET

CITYWIDE POPULATION CALCULATION

2024-25

California Per Capita Income % Change over Prior Year	3.62%	
Population Change % Change over Prior Year (City)	-0.43%	
Per Capita converted to a Ratio	1.036200	
Population converted to a Ratio	0.995700	
Calculation of Growth Factor	1.031744	
2023-24 Appropriations Limit	$ 56,164,572	
2024-25 Appropriations Limit	$ 57,947,479	(NOT RECOMMENDED)

CITY OF ALISO VIEJO

APPROPRIATIONS LIMIT WORK SHEET

COUNTYWIDE POPULATION CALCULATION

2024-25

California Per Capita Income % Change over Prior Year	3.62%	
Population Change % Change over Prior Year (County)	0.31%	
Per Capita converted to a Ratio	1.036200	
Population converted to a Ratio	1.003100	
Calculation of Growth Factor	1.039412	
2023-24 Appropriations Limit	$ 56,164,572	
2024-25 Appropriations Limit	$ 58,378,143	(RECOMMENDED)

CITY OF ALISO VIEJO

APPROPRIATIONS LIMIT WORK SHEET

NON-RESIDENTIAL NEW CONSTRUCTION CALCULATION

2024-25

Non-Residential New Construction % Change over Prior Year	1.44%	
Population Change % Change over Prior Year (County)	0.31%	
Non-Residential new construction converted to a Ratio	1.014400	
Population converted to a Ratio	1.003100	
Calculation of Growth Factor	1.017545	
2023-24 Appropriations Limit	$ 56,164,572	
2024-25 Appropriations Limit	$ 57,149,959	(NOT RECOMMENDED)

CITY OF ALISO VIEJO

ANNUAL APPROPRIATIONS LIMIT

2024-25

Fiscal Year		Appropriations Limit	Percentage Change
2001-2002	Base Year	9,700,000	Base Yr.
2002-2003	Adjusted Base	9,774,092	0.76%
2003-2004	Adjusted Base	10,341,870	5.81%
2004-2005	Adjusted Base	10,910,727	5.50%
2004-2005	Actual	10,493,809	-3.82%
2005-2006	Adjusted Base	12,795,601	21.93%
2006-2007	Adjusted Base	13,334,344	4.21%
2007-2008	Adjusted Base	13,954,603	4.65%
2008-2009	Adjusted Base	14,985,870	7.39%
2009-2010	Actual	18,492,058	23.40%
2010-2011	Actual	18,215,199	-1.50%
2011-2012	Actual	18,870,328	3.60%
2012-2013	Actual	27,710,088	46.84%
2013-2014	Actual	29,396,830	6.09%
2014-2015	Actual	32,633,003	11.01%
2015-2016	Actual	34,245,483	4.94%
2016-2017	Actual	36,441,702	6.41%
2017-2018	Actual	38,047,127	4.41%
2018-2019	Actual	42,360,293	11.34%
2019-2020	Actual	44,118,739	4.15%
2020-2021	Actual	45,974,884	4.21%
2021-2022	Actual	48,200,927	4.84%
2022-2023	Actual	53,660,602	11.33%
2023-2024	Actual	56,164,572	4.67%
2024-2025	Actual	58,378,143	3.94%

DEPARTMENT OF FINANCE
OFFICE OF THE DIRECTOR

Gavin Newsom ▪ Governor
1021 O Street, Suite 3110 ▪ Sacramento CA 95814 ▪ www.dof.ca.gov

April 30, 2024

Dear Fiscal Officer:

Price Factor and Population Information

Appropriations Limit
California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2024, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2024-25. Attachment A provides the change in California's per capita personal income and an example for utilizing the factors to calculate the 2024-25 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts
Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification
The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2024**. Please note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

/s Richard Gillihan

RICHARD GILLIHAN
Chief Operating Officer

Attachment

A. **Price Factor**: Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2024-25 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2024-25	3.62

B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2024-25 appropriation limit.

2024-25:

Per Capita Cost of Living Change = 3.62 percent
Population Change = 0.17 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.62 + 100}{100} = 1.0362$

Population converted to a ratio: $\frac{0.17 + 100}{100} = 1.0017$

Calculation of factor for FY 2024-25: $1.0362 \times 1.0017 = 1.0379$

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Orange				
Aliso Viejo	-0.43	50,284	50,068	50,068
Anaheim	0.29	339,105	340,090	340,160
Brea	-0.34	47,886	47,725	47,725
Buena Park	0.07	82,632	82,689	82,689
Costa Mesa	-0.31	109,765	109,423	109,423
Cypress	0.11	49,291	49,345	49,345
Dana Point	-0.38	32,721	32,596	32,596
Fountain Valley	0.18	56,233	56,333	56,333
Fullerton	-0.32	140,756	140,311	140,311
Garden Grove	1.17	169,024	171,002	171,024
Huntington Beach	-0.30	193,078	192,503	192,503
Irvine	0.97	311,537	314,550	314,550
Laguna Beach	0.07	22,433	22,449	22,449
Laguna Hills	-0.42	30,442	30,315	30,315
Laguna Niguel	0.67	63,865	64,291	64,291
Laguna Woods	-0.43	17,222	17,148	17,148
La Habra	-0.21	61,028	60,901	60,901
Lake Forest	0.70	86,311	86,917	86,917
La Palma	-0.40	15,131	15,071	15,071
Los Alamitos	-0.19	11,970	11,947	11,947
Mission Viejo	0.09	91,221	91,304	91,304
Newport Beach	-0.35	82,707	82,419	82,419
Orange	-0.16	138,842	138,621	138,621
Placentia	0.08	52,182	52,226	52,226
Rancho Santa Margarita	-0.43	46,507	46,305	46,305
San Clemente	-0.29	62,481	62,297	62,297
San Juan Capistrano	1.05	34,627	34,992	34,992
Santa Ana	0.89	308,041	310,797	310,797
Seal Beach	-0.37	24,200	24,110	24,350
Stanton	3.55	38,914	40,297	40,297
Tustin	0.42	78,515	78,844	78,844
Villa Park	-0.19	5,716	5,705	5,705
Westminster	0.10	89,400	89,490	89,490
Yorba Linda	-0.27	66,268	66,087	66,087
Unincorporated	0.72	130,381	131,325	131,335
County Total	0.31	3,140,716	3,150,493	3,150,835

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Assessor Department

Memo

April 18, 2024

To: **Andrew N. Hamilton** **Auditor-Controller**

From: **Claude Parrish** **Assessor**

Subject: **Proposition 111 Assessed Valuation Factor for GANN Limit: Nonresidential New Construction**

In response to your memo request of April 9, 2024, please find attached the 2024/25 Proposition 111 Report related to non-residential new construction data.

An addition to how the Gann spending limit (Proposition 111) may be calculated was passed by the voters in June of 1990 and it amended Article XIIIB of the California Constitution. It provides an alternate method for calculating the "Gann Limit" for each taxing jurisdiction. It changed the definition of "cost of living" in subdivision (e)(2) of Section 8 of Article XIII B to be either:

A) The percentage change in California per capita personal income from the preceding year, or

B) The percentage change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local nonresidential new construction.

The information transmitted by this memorandum addresses the Assessor Department's assistance for item B.

Data is available and presented in this report for Roll years 2022/23 and 2023/24. We have generated by Tax Rate Area (TRA) the attached information for your use.

If you have questions, please call me or Mr. Neil Shah at (714) 834-2733.

CP:ks

Attachments: 2024/25 Proposition 111 Report, Roll Year Values and Calendar Year Nonresidential New Construction Data for Cities and County

ct: Salvador Lopez, Auditor-Controller's Office
JC Squires, Auditor-Controller's Office
Megan Vu, Auditor-Controller's Office
Berta Tapia, Auditor-Controller's Office
Mark Servino, County Counsel's Office
Neil Shah, Assessor Department, Manager, Management Services

Proposition 111 Report

Prime TRA	Description	2022-23 Secured Roll Column A	2023-24 Secured Roll Column B	Non-Residential New Construction 1/1/22 - 12/31/22 Column C	Non-Residential New Construction 1/1/23 - 12/31/23 Column D
01	ANAHEIM	$ 58,655,752,972	$ 63,474,935,830	$ 270,137,659	$ 259,058,748
02	BREA	$ 12,389,980,946	$ 13,106,954,263	$ 16,604,280	$ 38,322,389
03	FULLERTON	$ 24,804,853,645	$ 26,476,509,695	$ 9,249,994	$ 131,794,870
04	HUNTINGTON BEACH	$ 48,196,920,063	$ 50,979,944,810	$ 40,050,559	$ 10,200,206
05	LAGUNA BEACH	$ 18,865,683,063	$ 20,357,404,684	$ 3,538,373	$ 1,337,600
06	LA HABRA	$ 8,376,854,021	$ 8,842,171,469	$ 2,544,643	$ 5,077,798
07	NEWPORT BEACH	$ 71,410,464,565	$ 75,981,526,161	$ 56,975,293	$ 60,507,653
08	ORANGE	$ 27,887,377,118	$ 29,830,594,885	$ 18,271,791	$ 43,250,814
09	PLACENTIA	$ 8,119,845,209	$ 8,958,723,049	$ 13,934,407	$ 6,635,124
10	SAN CLEMENTE	$ 20,693,475,581	$ 21,902,194,580	$ 7,758,789	$ 6,924,300
11	SANTA ANA	$ 34,313,604,014	$ 36,418,980,983	$ 134,255,331	$ 56,784,204
12	SEAL BEACH	$ 7,284,177,684	$ 7,714,715,774	$ 157,186	$ 442,205
13	TUSTIN	$ 16,245,198,177	$ 17,397,318,365	$ 75,262,919	$ 48,021,584
14	BUENA PARK	$ 12,558,926,074	$ 13,416,123,091	$ 12,843,493	$ 24,610,421
15	COSTA MESA	$ 24,680,062,200	$ 26,312,866,738	$ 84,624,741	$ 94,381,244
16	LA PALMA	$ 2,597,882,833	$ 2,715,891,061	$ 881,047	$ 92,901
17	STANTON	$ 3,788,020,044	$ 4,072,362,911	$ 6,304,052	$ 9,206,667
18	GARDEN GROVE	$ 20,422,272,794	$ 21,595,866,958	$ 1,599,500	$ 35,607,278
19	CYPRESS	$ 9,024,499,492	$ 9,500,726,440	$ 40,900,556	$ 6,925,126
20	WESTMINSTER	$ 11,546,546,342	$ 12,221,231,228	$ 960,827	$ 1,455,704
21	FOUNTAIN VALLEY	$ 11,773,302,634	$ 12,392,359,045	$ 11,428,995	$ 6,878,602
22	LOS ALAMITOS	$ 2,823,257,633	$ 3,025,011,820	$ 2,048,500	$ 3,262,166
23	SAN JUAN CAPISTRANO	$ 10,300,096,668	$ 11,033,248,838	$ 3,718,525	$ 9,611,554
24	VILLA PARK	$ 2,213,963,242	$ 2,379,177,323	$ -	$ -
25	YORBA LINDA	$ 18,971,958,073	$ 19,946,345,684	$ 7,684,990	$ 8,216,790
26	IRVINE	$ 101,181,281,088	$ 107,929,734,967	$ 241,079,450	$ 344,493,138
27	MISSION VIEJO	$ 20,919,462,477	$ 21,965,625,420	$ 21,072,025	$ 11,465,378
28	DANA POINT	$ 15,556,766,222	$ 16,486,132,335	$ 15,872,468	$ 13,856,141
29	LAGUNA NIGUEL	$ 18,815,011,130	$ 19,900,036,322	$ 1,589,392	$ 13,439,705
30	LAKE FOREST	$ 19,573,986,539	$ 21,081,870,161	$ 10,567,902	$ 4,651,821
31	LAGUNA HILLS	$ 8,326,057,047	$ 8,797,715,032	$ 13,123,698	$ 3,378,910
32	LAGUNA WOODS	$ 3,774,523,895	$ 4,024,957,096	$ -	$ 165,000
33	RANCHO SANTA MARGARITA	$ 10,034,401,414	$ 10,512,831,338	$ 1,361,189	$ 3,644,253
34	ALISO VIEJO	$ 12,174,324,919	$ 12,674,739,171	$ 24,525,854	$ 7,189,953
52	ORANGE CO -ANAHEIM AREA	$ -	$ -	$ -	$ -
53	ORANGE CO - BREA OLINDA AREA	$ 305,740,381	$ 291,734,291	$ -	$ -
54	ORANGE CO -BUENA PARK	$ 49,266,396	$ 51,025,023	$ -	$ -
55	ORANGE CO. - NEWPORT MESA AREA	$ 243,147,115	$ 256,514,580	$ -	$ -
61	ORANGE CO -FULLERTON AREA	$ -	$ -	$ -	$ -
62	ORANGE CO -GARDEN GROVE AREA	$ 181,714,263	$ 190,019,418	$ -	$ -
64	ORANGE CO - HUNTINGTON BEACH	$ 60,271,860	$ 60,946,225	$ -	$ -
66	ORANGE CO -LAGUNA BEACH AREA	$ 2,560,105,753	$ 2,677,773,996	$ -	$ -
67	ORANGE CO -LA HABRA AREA	$ -	$ -	$ -	$ -
68	ORANGE CO - LOS ALAMITOS AREA	$ 2,831,712,080	$ 3,002,956,268	$ 435,000	$ 200,882
70	ORANGE CO -LOWELL JOINT	$ -	$ -	$ -	$ -
71	ORANGE CO -MAGNOLIA	$ 865,176,236	$ 913,462,567	$ 220,000	$ 200,000
73	ORANGE CO -OCEAN VIEW	$ 131,799,510	$ 136,270,319	$ -	$ -
76	ORANGE CO - ORANGE AREA	$ 2,143,565,119	$ 2,286,113,611	$ 24,812,608	$ -
80	ORANGE CO - PLACENTIA AREA	$ 655,968,047	$ 548,896,275	$ -	$ -
81	ORANGE CO - IRVINE AREA	$ 55,565,804	$ 56,677,096	$ -	$ -
82	ORANGE CO - CAPISTRANO AREA	$ 17,697,772,930	$ 18,968,290,670	$ 13,270,216	$ 1,670,747
83	ORANGE CO - SANTA ANA AREA	$ 329,964,672	$ 229,356,317	$ 57,116	$ 106,074
84	ORANGE CO -SAVANNA	$ -	$ -	$ -	$ -
88	ORANGE CO - SADDLEBACK VALLEY	$ 651,268,247	$ 684,973,124	$ -	$ 12,800
89	ORANGE CO - TUSTIN AREA	$ 7,031,173,342	$ 7,494,381,730	$ 18,087,657	$ 2,554,000
91	ORANGE CO - WESTMINSTER AREA	$ 724,139,033	$ 787,844,678	$ -	$ -
	Unspecified	$ -	$ 133,300	$ -	$ -
COUNTY TOTALS		$ 734,819,140,606	$ 782,064,197,015	$ 1,207,811,025	$ 1,275,634,750

4/18/2024

City of Aliso Viejo
AGENDA ITEM

DATE: June 19, 2024

TO: Mayor and City Council

FROM: Ann Eifert, Director of Financial Services

SUBJECT: AGREEMENT WITH PROCURE AMERICA, INC. FOR COST REDUCTION CONSULTING SERVICES

Recommended Actions:

1. Approve an agreement with Procure America, Inc. for cost reduction consulting services; and

2. Authorize the City Manager to execute a professional services agreement with Procure America, Inc. in the amount not-to-exceed $55,000 for five years.

Fiscal Impact:

Procure America proposes to review the City's electric, gas, and water utility rates, and will receive 30% of the savings realized by the City for a period of five years. The City's utility payments total approximately $0.7 million for the current year and Procure America has estimated that about 5% or $35,000 can be saved annually. If savings are achieved, Procure America will receive about $10,500 annually, or $55,000 over the next five years. The review of the City's utility payments is at no cost to the City if savings are not identified.

Background:

Procure America, Inc. provides government agencies with services designed to identify cost savings in utilities, telecommunications, print management, and other services. Procure America achieves savings for agencies by having subject matter experts review and analyze invoices and billing rates and working with the utility companies to set forth changes to the City's current rate structures.

Discussion:

The City's Purchasing Policy allows competitive bidding requirements to be waived if there is an advantage to utilizing an existing competitively bid agreement issued by another agency. In 2019, the County of Orange established a Regional Cooperative

Agreement with Procure America for cost reduction consulting services. The City's proposed agreement utilizes the terms and conditions negotiated by the County. Procure America has also provided similar services to the City of Yorba Linda, City of Irvine, City of San Clemente, and the County of San Diego.

In an effort to reduce costs within the City, Staff is recommending that an agreement be approved to review the City's electric, gas, and water utility payments. Procure America will waive any fees associated with the review if no savings are realized.

Attachment:

1. Agreement

CITY OF ALISO VIEJO
PROFESSIONAL SERVICES AGREEMENT
FOR
CITY'S COST REDUCTION CONSULTING SERVICES

1. PARTIES AND DATE.

This Agreement is made and entered into this _____ day of _____, 20___, by and between the City of Aliso Viejo, a municipal corporation organized under the laws of the State of California with its principal place of business at 12 Journey, Suite 100, Aliso Viejo, California 92656 ("City") and **Procure America, a Corporation**, with its principal place of business at **31103 Rancho Viejo Road #D2102, San Juan Capistrano, CA 92675** ("Consultant"). City and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of professional **Cost Reduction Consulting Services** required by the City on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing professional **Cost Reduction Consulting Services** to public clients, is licensed in the State of California, and is familiar with the plans of City.

2.2 Project.

City desires to engage Consultant to render such services for the **Cost Reduction Consulting Services** project ("Project") as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional **Cost Reduction Consulting Services** necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from June 19, 2024, through June 19, 2029, unless earlier terminated as provided herein.

3.2 Responsibilities of Consultant.

3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Consultant on an independent contractor basis and not as an employee. Consultant shall complete, execute, and submit to City a Request for Taxpayer Identification Number and Certification (IRS FormW-9) prior to commencement of any Services under this Agreement. Neither City, nor any of its officials, officers, directors, employees or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of City and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services.

3.2.2.1 Consultant shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Consultant's conformance with the Schedule, City shall respond to Consultant's submittals in a timely manner. Upon request of City, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.2.2 Neither City nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing Party. For purposes of this Agreement, such circumstances include a Force Majeure Event. A Force Majeure Event shall mean an event that materially affects a Party's performance and is one or more of the following: (1) Acts of God or other natural disasters; (2) terrorism or other acts of a public enemy; (3) orders of governmental authorities (including, without limitation, unreasonable and unforeseeable delay in the issuance of permits or approvals by governmental authorities that are required for the Services); (4) strikes and other organized labor action occurring at the site and the effects thereof on the Services, only to the extent such strikes and other organized labor action are beyond the control of Consultant and its subcontractors, and to the extent the effects thereof cannot be avoided by use of replacement workers; and (5) pandemics, epidemics or quarantine restrictions. For purposes of this section, "orders of governmental authorities," includes ordinances, emergency proclamations and orders, rules to protect the public health, welfare and safety, and other actions of a public agency applicable to the Services and Agreement.

3.2.2.3 Should a Force Majeure Event occur, the non-performing Party shall, within a reasonable time of being prevented from performing, give written notice to the other Party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement. Force Majeure Events and/or delays, regardless of the Party responsible for the delay, shall not entitle Consultant to any additional compensation. Notwithstanding the foregoing in this section, the City may still terminate this Agreement in accordance with the termination provisions of this Agreement.

3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of City.

3.2.4 Substitution of Key Personnel. Consultant has represented to City that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. In the event that City and Consultant cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the City, or who are determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the City. The key personnel for performance of this Agreement are as follows: **Todd Main.**

3.2.5 City's Representative. The City hereby designates the City Manager, or his or her designee, to act as its representative for the performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for all purposes under this Contract. The City Manager hereby designates the Director of Financial Services, or his or her designee, as the City's contact for the implementation of the Services hereunder. Consultant shall not accept direction or orders from any person other than the City's Representative or his or her designee.

3.2.6 Consultant's Representative. Consultant hereby designates **Todd Main**, or his or her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 Coordination of Services. Consultant agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional

calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services. If the Consultant performs any work knowing it to be contrary to such laws, rules and regulations, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold City, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.10 Insurance.

3.2.10.1 Time for Compliance. Consultant shall not commence Work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the City that the subconsultant has secured all insurance required under this section.

3.2.10.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder and without limiting the indemnity provisions of the Agreement, the Consultant in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement, the following policies of insurance. If the existing policies do not meet the Insurance Requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

(a) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, with minimum limits of at least $1,000,000 per occurrence, and if written with an

aggregate, the aggregate shall be double the per occurrence limit. Defense costs shall be paid in addition to the limits.

The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; or (3) contain any other exclusion contrary to the Agreement.

(b) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1) with minimum limits of $1,000,000 each accident.

(c) Professional Liability: Professional Liability insurance with minimum limits of $1,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.).

If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

(d) Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than $1,000,000 per accident for bodily injury and disease.

3.2.10.3 Endorsements. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval.

(a) The policy or policies of insurance required by Section 3.2.10.2 (a) Commercial General Liability shall be endorsed to provide the following:

(1) Additional Insured: The City of Aliso Viejo, County of Orange, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement.

Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability";

(3) restrict coverage to "sole" liability of Consultant; or (4) contain any other exclusions contrary to the Agreement.

(2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(b) The policy or policies of insurance required by Section 3.2.10.2 (b) Automobile Liability and (c) Professional Liability shall be endorsed to provide the following:

(1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(c) The policy or policies of insurance required by Section 3.2.10.2 (d) Workers' Compensation shall be endorsed to provide the following:

(1) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.

(2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

3.2.10.4 Primary and Non-Contributing Insurance. All insurance coverages shall be primary and any other insurance, deductible, or self-insurance maintained by the indemnified parties shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.2.10.5 Waiver of Subrogation. Required insurance coverages shall not prohibit Consultant from waiving the right of subrogation prior to a loss. Consultant shall waive all subrogation rights against the indemnified parties. Policies shall contain or be endorsed to contain such provisions.

3.2.10.6 Deductible. Any deductible or self-insured retention must be approved in writing by the City and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.2.10.7 Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements on forms approved by the City. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.10.8 Failure to Maintain Coverage. Consultant agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the City. The City shall have the right to withhold any payment due Consultant until Consultant has fully complied with the insurance provisions of this Agreement.

In the event that the Consultant's operations are suspended for failure to maintain required insurance coverage, the Consultant shall not be entitled to an extension of time for completion of the Services because of production lost during suspension.

3.2.10.9 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.10.10 Insurance for Subconsultants. All Subconsultants shall be included as additional insureds under the Consultant's policies, or the Consultant shall be responsible for causing Subconsultants to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City as an Additional Insured to the Subconsultant's policies.

3.2.11 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions where applicable shall include, but shall not be limited to: (A) adequate life protection and life saving equipment and procedures; (B) instructions in accident prevention for all employees and subconsultants, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.3 Fees and Payments.

3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed **FIFTY-FIVE THOUSAND** DOLLARS (**$55,000)** ("Total Compensation") without written approval of City Manager. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation.

Consultant shall submit to City a monthly itemized statement which indicates work completed and hours of Services rendered by Consultant. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall, within 45 days of receiving such statement, review the statement and pay all non-disputed and approved charges thereon.

3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by City.

3.3.4 Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the City.

3.4 Accounting Records.

3.4.1 Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.5 General Provisions.

3.5.1 Termination of Agreement.

3.5.1.1 Grounds for Termination. City may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to City, and Consultant shall be entitled to no further compensation. Consultant may not terminate

this Agreement except for cause. The rights and remedies of the City provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law, equity or under this Agreement.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant:

Todd Main
Procure America, Inc.
31103 Rancho Viejo Road #D2102
San Juan Capistrano, CA 92675

City:

City of Aliso Viejo
12 Journey, Suite 100
Aliso Viejo, CA 92656
Attn: **Ann Eifert, Finance Department**

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Ownership of Materials and Confidentiality.

3.5.3.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). Consultant shall require all subconsultants to agree in writing that City is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant

represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or provided to Consultant by the City. City shall not be limited in any way in its use of the Documents and Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at City's sole risk.

3.5.3.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents and Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

3.5.3.3 Confidential Information. The City shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the City's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction, in which case the City shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the Release Notice to give City written notice of Consultant's objection to the City's release of Proprietary Information. Consultant shall indemnify, defend and hold harmless the City, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. City shall not release the Proprietary Information after receipt of the Objection Notice unless either: (1) Consultant fails to fully indemnify, defend (with City's choice of legal counsel), and hold City harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that City release such information.

3.5.4 Fraud Policy. Consultant shall provide a copy of the City's Fraud Prevention Policy to each of its employees assigned to perform Services under this Agreement. Consultant shall submit to the City a statement signed by an authorized representative for Consultant certifying receipt of the City's Fraud Prevention Policy. A finding by the City that any of Consultant's employees have committed fraud against the City or have violated the City's Fraud Prevention Policy shall be grounds for appropriate discipline, up to and including such employee's removal from performance of this Agreement at City's request and/or termination of this Agreement. Consultant shall reimburse the City for any costs and expenses associated with fraud against the City.

3.5.5 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.6 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.5.7 Indemnification.

3.5.7.1 To the fullest extent permitted by law, Consultant shall defend (with counsel of City's choosing), indemnify and hold the City, the County of Orange, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorneys fees and other related costs and expenses except such loss or damage caused by the sole negligence or willful misconduct of the City. Consultant's obligation to indemnify shall survive expiration or termination of this Agreement and shall not be restricted to insurance proceeds, if any, received by the Consultant or the City, its officials, officers, employees, agents or volunteers.

3.5.7.2 If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

3.5.8 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.5.9 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Orange County.

3.5.10 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.6 City's Right to Employ Other Consultants. City reserves right to employ other consultants in connection with this Project.

3.7 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.8 Assignment or Transfer. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.9 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.10 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.11 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.12 No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.13 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.14 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.15 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or

applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.16 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.17 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.18 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.19 Declaration of Political Contributions. Consultant shall, throughout the term of this Agreement, submit to City an annual statement in writing declaring any political contributions of money, in-kind services, or loan made to any member of the City Council within the previous twelve-month period by the Consultant and all of Consultant's employees, including any employee(s) that Consultant intends to assign to perform the Services described in this Agreement.

3.20 Subcontracting.

3.20.1 Prior Approval Required. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

[Signatures on following page.]

SIGNATURE PAGE TO PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF ALISO VIEJO AND PROCURE AMERICA, INC.

IN WITNESS WHEREOF, the parties have executed this Professional Services Agreement on this ____ day of _____, 202__.

CITY OF ALISO VIEJO

Approved:

By: _____
Mitzi Ortiz
City Manager

ATTEST:

By _____
Lauren Torres
City Clerk

APPROVED AS TO FORM:

_____
Best Best & Krieger LLP
City Attorney

APPROVED AS TO COMPLIANCE WITH BUDGET

By: _____
Ann Eifert
Director of Financial Services

Procure America, Inc.

[If Corporation, TWO SIGNATURES, President OR Vice President AND Secretary OR Treasurer REQUIRED]

By: _____
Its: Executive Vice President
Printed Name: Todd E. Main

By: _____
Its: Secretary
Printed Name: Fred Armendariz

CITY OF ALISO VIEJO

DECLARATION OF POLITICAL CONTRIBUTIONS

Using the space provided below, please list any political contributions of money, in-kind services, or loans made to any member of the City Council within the last twelve (12) months by Consultant and all of Consultant's employees, including any employee(s) that applicant intends to assign to perform the work or services described in this Agreement:

To the best of my knowledge, I declare under penalty of perjury that the foregoing is true and was executed at:

San Juan Capistrano, Orange, CA — City/County/State
6-10-24 — Date

Procure America — Name of Business
Todd R. Main — Print Name

Signature

NOTE: THIS DECLARATION IS INCLUDED AS PART OF THE AGREEMENT AND MUST BE SIGNED AND ATTACHED HERETO.

CITY OF ALISO VIEJO

ACKNOWLEDGMENT OF RECEIPT OF FRAUD POLICY

I hereby acknowledge that I have received a copy of the City's "Fraud Prevention Policy" dated October 1, 2008. I understand that I am to promptly read its contents and distribute copies to employees assigned to perform Services for the City of Aliso Viejo.

To the extent that provisions of this policy conflict with previously issued policies or practices, whether or not such policies and practices were contained in written policies, this policy shall prevail.

Procure America
Name of Business

Todd B. Main
Print Name

Signature

6-10-24
Date



PROCUREAMERICA
BUSINESS INTELLIGENCE SERVICES

Statement of Work

1.) STATEMENT OF WORK: Procure America (PA) is pleased to provide the following cost reduction consulting services to Client (as selected by Client) with the resolve and purpose of reducing or recovering costs.

☐ Waste & Recycle	☒ Utilities
☐ Print Management	☐ Treasury Services
☐ Telecommunications	☐ Technology Optimization

PA shall use its best efforts to obtain cost savings for Client's benefit by analyzing Client's policies, procedures, supplier contracts, past invoices and other pertinent information as it relates to the above selected expense categories set for review. PA will gather information as to Client's needs (past, present and future) from Client's service providers so as to build a solution that not only lowers cost, but also matches Client's operational and corporate requirements and expectations. After analyzing Client's current spending patterns, PA shall provide Client with a findings report outlining PA's observations. PA's report will include a review of operations, cost reduction recommendations and potential service level enhancements. The report's recommendations will also include a comparison to the Client's historical cost or "Established Rates" to clearly outline the cost savings generated by this project. It is understood that despite PA's recommendations, the Client has the right not to proceed with any of PA's result findings or proposals.

2.) POST REVIEW PHASE: In the event that the Client wishes to proceed with PA's recommendations as set forth in PA's findings report, for the entire balance of the relationship with Client, PA will continue to consult with Client in an effort to continuously look for efficiencies in the chosen areas of focus. Periodically, the PA team will review Client's invoicing and deliverables to ensure accountability by Client's service providers with respect to the spirit and intent of the agreement between Client and the third-party service provider. This review will take into account service levels, cost controls and overall client satisfaction. Further, PA will continuously consult with Client to anticipate changes in service needs to ensure that the proper service provider, contract and procedures are in place to address Client's go forward requirements.

3.) REVENUE SHARE: Client has in place certain existing costs as it pertains to the requested expense categories selected for review ("Established Rates"). PA's findings report will document the Established Rates and specific recommendations for each service or product chosen for review and outline the methodology used to generate PA's report. Client and PA will then discuss and agree on the Established Rates for the targeted service or product as outlined in PA's findings report. If Client elects to proceed with any or all of the recommendations as set forth in PA's findings report, Client agrees to compensate PA for the savings outlined with the findings report. The Revenue Share to PA is thirty percent of the actual realized savings measured by the difference between the agreed upon Established Rates and Client's new costs as set forth in PA's findings report and documented through actual realized savings.

In some cases, the PA staff may discover over billing, credits, rebates or other sources of revenue. This income is to be considered expense reduction for purposes of this Agreement and will be accounted for in the same manner as the expense reduction savings. This revenue shall be shared with PA after the refunds or other credits are realized by Client. In other cases, PA may have the ability to recover rebates or other compensation by contractors or service providers. PA shall disclose this compensation to Client and both parties shall share this revenue as savings at the time the revenue is received. It may be necessary to institute cost reduction strategies within a specific expense category in stages. If this occurs, then each stage of implementation will be viewed with its own billing cycle.

4.) CLIENT PARTICIPATION: Client shall give its full cooperation to PA in providing all required documents, invoices, contracts and staff consultation time to PA's evaluation team in order to conduct the expense reduction review. During the review process, Client agrees not to renegotiate, amend or extend in place contracts or introduce operational procedures/changes that will effect cost/pricing and or contractual obligations of the Client to the supplier. Any cost reduction made during the assessment process will be credited to PA's presence and is therefore treated as such and factored into the shared revenue structure. During the course of the relationship between PA and Client, Client and PA understand that despite PA's recommendations, suggestions, potential suppliers and other proposals, Client has the right not to proceed with said proposals. However, if Client does pursue any or all of the documented review recommendations (with or without PA's further assistance), PA is entitled to the appropriate revenue share as outlined in Section 3 above. Client agrees to grant PA the right to review any materials (books, records, invoices, contracts or other information) related to the review category selected by Client in Section 1 above. PA is authorized to obtain information relating to the provider accounts directly from the providers personnel and provider websites. Any additional Client request or engagements, written or otherwise, to review supplementary expenses or income streams will also be governed by this Agreement.

This Agreement shall commence with the Client's first PA invoice per expense category and will be in effect for an initial 60 month term. Each expense reduction category carries its own 60 month term/billing cycle commencing on the first invoice for that particular practice group. If the savings is implemented in stages, each stage will carry its own 60 month term. PA and Client shall have the option to terminate this Agreement after the initial term with a 30 day prior written notice to the other party.

5.) CONFIDENTIALITY: Each party shall maintain in strict confidence all information received from the other party in the performance of this Agreement. Client acknowledges and agrees that any intellectual property developed or used by PA shall be the property of PA.

IN WITNESS WHEREOF, Client has executed this Agreement to be effective on the date below.

Client: _____ **By:** _____

Title: _____ **Signature:** _____

Date: _____

PROCUREAMERICA

EXHIBIT "B"

SCHEDULE OF SERVICES

Services to be performed as scheduled by mutual agreement of City and Consultant.

EXHIBIT "C"

COMPENSATION

The Revenue Share to Procure America, Inc. is thirty percent (30%) of the actual realized savings measured by the difference between the agreed upon Established Rates and the City's new costs as set forth in Procure America's findings report and documented through actual realized savings.

City of Aliso Viejo
AGENDA ITEM

DATE: June 19, 2024

TO: Mayor and City Council

FROM: Captain Alan Villanueva, Chief of Police Services
Sarah Limones, Sr. Emergency Management Program Coordinator

SUBJECT: LOCAL HAZARD MITIGATION PLAN ADOPTION

Recommended Action:

Adopt the 2024 City of Aliso Viejo Local Hazard Mitigation Plan (LHMP).

Summary:

The City initiated the preparation of its first Local Hazard Mitigation Plan (LHMP) to become eligible for FEMA hazard mitigation grants. The preparation of this plan included the creation of a Hazard Mitigation Planning Committee (HMPC) from across the various City departments, key stakeholders, and the public. To assist with the preparation, the City selected Atlas Planning Solutions through a competitive bid process. The consulting firm was tasked with managing the update process with assistance from the HMPC which provided current and outstanding data, input on goals and policies, reviewed working drafts once available, and ultimately assisted in authoring the LHMP. The plan was also required to be made available to the public during the planning process to allow for input, questions, review and comment.

Fiscal Impact:

The City received a FEMA Hazard Mitigation Planning Grant in the amount of $125,000 to cover the costs associated with plan preparation. As required by the grant, a local match of 25% of total funding was provided by the City, which was met through in-kind contributions, which included staff time. There is no additional financial impact to adopt the LHMP.

Background:

The City of Aliso Viejo prepared its first LHMP to ensure that the natural and human-caused hazards the City faces are adequately understood and analyzed. In 2023 the City initiated the preparation of the LHMP. The City felt that completing this plan would allow for a better understanding of the issues and concerns associated with hazards, allow for

development of goals and strategies to address these hazards, and create opportunities to better integrate the plan into other planning documents and City functions.

The LHMP is governed by the Federal Emergency Management Agency (FEMA), under the Stafford Act as amended by the Disaster Mitigation Act of 2000 (DMA 2000). The City's Local Hazard Mitigation Plan is required to be updated to ensure that a community focuses on the reduction of loss of life and property, human suffering, and economic disruption, and provides disaster assistance for costs resulting from natural disasters. This must be done in order to maintain eligibility for federal grant opportunities under the Hazard Mitigation Grant Program (HMGP), Flood Mitigation Assistance (FMA), and Building Resilient Infrastructure and Communities (BRIC) programs.

One of the many requirements to receive State and Federal approval includes incorporating community feedback, as well as developing a robust planning team of key community stakeholders with expertise on local hazards. Input was received from community members through on-line surveys and outreach events conducted within the City. The first planning meeting took place on April 12, 2023. The 2024 LHMP received approval (pending adoption) from the Federal Emergency Management Agency on May 23, 2024. Once adopted, the final resolution (attached) will be submitted to FEMA to meet the continual update requirements of the Disaster Mitigation Act of 2000 and maintain the City's eligibility for mitigation grant funding.

Attachments:

1. Resolution

2. Local Hazard Mitigation Plan

3. FEMA Approval Letter Pending Formal Adoption

RESOLUTION NO. 2024-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, APPROVING THE 2024 ALISO VIEJO LOCAL HAZARD MITIGATION PLAN

WHEREAS, the City has prepared a Local Hazard Mitigation Plan update in compliance with the Disaster Mitigation Act of 2000; and

WHEREAS, this Local Hazard Mitigation Plan, (LHMP), has been prepared in compliance with California Government Code Sections 8685.9 and 65302.6, which integrates this plan with the Aliso Viejo General Plan Safety Element; and

WHEREAS, the City has received a letter from FEMA identifying the City's LHMP as eligible for approval pending final adoption; and

WHEREAS, City Council adoption of a current LHMP will make the City eligible to receive earmarked mitigation grant funding, as well as eligible to apply for additional federal mitigation grants; and

WHEREAS, City staff has collaborated with numerous partner agencies and hazard experts to develop the LHMP; and

WHEREAS, on November 15, 2023, the community, surrounding Cities, and all City commissions and boards were invited to provide feedback on the Public Review Draft Local Hazard Mitigation Plan; and

WHEREAS, on December 15, 2023, the public review period was completed, and minor comments were received during this period, requiring minimal revisions to the plan; and

WHEREAS, on December 27, 2023, the City transmitted the LHMP document to the California Office of Emergency Services, initiating the formal review process; and

WHEREAS, on April 11, 2024, City staff was notified that Cal OES had submitted the LHMP to the Federal Emergency Management Agency (FEMA) for review; and

WHEREAS, on May 23, 2024, FEMA determined the plan to be eligible for final approval pending its adoption by the Aliso Viejo City Council,

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AS FOLLOWS:

Section 1. Approval. The Aliso Viejo Local Hazard Mitigation Plan is hereby approved, passed and adopted by the City Council of the City of Aliso Viejo at a regular meeting held on the 19th day of June, 2024.

Section 2. Clerk Certification; Recordation. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

Section 3. Effective Date. This Resolution shall become effective upon its adoption.

PASSED, APPROVED AND ADOPTED this 19th day of June, 2024.

_____
Mike Munzing
Mayor

APPROVED AS TO FORM:

_____
Scott C. Smith, City Attorney

ATTEST:

_____
Lauren Torres, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE)SS
CITY OF ALISO VIEJO)

I, LAUREN TORRES, Deputy City Clerk of the City of Aliso Viejo, California, DO HEREBY CERTIFY that the foregoing is the original of Resolution No. 2024-___ duly passed and adopted by the City Council of the City of Aliso Viejo at their regular meeting held on the 19th day of June, 2024, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

_____
LAUREN TORRES
DEPUTY CITY CLERK

(SEAL)



Aliso Viejo Local Hazard Mitigation Plan

Cal OES/FEMA Review Draft

April 2024

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CHAPTER 1 – INTRODUCTION

PLAN PURPOSE AND AUTHORITY

Hazard events can lead to injuries or death, affect the overall health and safety of a community, damage or destroy public and private property, harm ecosystems, and disrupt key services. Although the hazard event often gets the most attention, it is only part of a larger emergency management cycle.



Emergency planners and responders can take steps during the cycle's response, recovery, mitigation, and preparedness phases to minimize the harm caused by a disaster. The City of Aliso Viejo 2023 Local Hazard Mitigation Plan (LHMP) focuses on optimizing the mitigation phase of the process. Mitigation involves making a community more resilient so that when hazard events do ultimately occur, the community suffers minor damage and can recover more quickly and effectively. Mitigation differs from preparedness, which involves advanced planning for how best to respond when a disaster occurs or is imminent. For example, a policy to make homes structurally stronger so they suffer minor damage during an earthquake is a mitigation action, while fully equipping emergency shelters to accommodate people who lose their homes in an earthquake is a preparedness action. Some activities may qualify as both.

Key Terms

Hazard Event

"An emergency due to a natural or human-caused event that has the potential to cause harm."

Hazard Mitigation

"As any action taken to reduce or eliminate the long-term risk to human life and property from natural or human-caused hazards and their effects."[1]

Resilience

The "capacity of any entity—an individual, a community, an organization, or a natural system—to prepare for disruptions, to recover from shocks and stresses, and to adapt and grow from a disruptive experience."[2]

Like other communities, the City of Aliso Viejo (City) could potentially suffer severe harm from hazard events. Although large disasters may cause widespread devastation, minor disasters can have more substantial effects. The City cannot make itself completely immune to hazard events, but this LHMP can help make the community a safer place to live, work, and play. This LHMP provides a comprehensive assessment of the city's threats from natural and human-caused hazard events and a coordinated strategy to reduce these threats. It identifies resources and information to help community members, City staff, and local officials understand local threats and make informed decisions. The LHMP can also support increased coordination and collaboration between the City, other public agencies, local employers, service providers, community members, and other key stakeholders.

FEDERAL AUTHORITY

The City is not required to prepare an LHMP, but state and federal regulations encourage it. The federal Robert T. Stafford Disaster Relief and Emergency Act, amended by the Disaster Management Act of 2000, creates a federal framework for local hazard mitigation planning. It states that jurisdictions that wish to be eligible for federal hazard mitigation grant funding must prepare a hazard mitigation plan that meets a particular set of guidelines and submit this plan to

[1] California Governor's Office of Emergency Services. 2023. *California State Emergency Plan Coordinating Draft*. https://www.caloes.ca.gov/wp-content/uploads/Preparedness/Documents/2023-SEP-Draft-Public-Review.pdf
[2] Rodin, J. 2014. The Resilience Dividend: Managing Disruption, Avoiding Disaster, and Growing Stronger in an Unpredictable World. New York: Public Affairs.

the Federal Emergency Management Agency (FEMA) for review and approval. The following regulations and guidelines apply to this plan:

Federal Laws

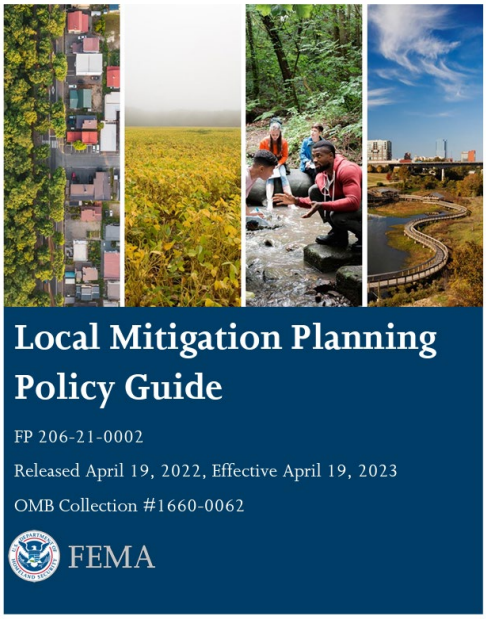
- Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act), as amended.

Federal Regulations

- 44 CFR Part 201 Mitigation Planning.
- 44 CFR, Part 60, Subpart A, including § 60.3 Flood plain management criteria for flood-prone areas.
- 44 CFR Part 77 Flood Mitigation Grants.
- 44 CFR Part 206 Subpart N. Hazard Mitigation Grant Program.

Federal Guidance

- FEMA Local Mitigation Planning Policy Guide (FP 206-21-0002), effective April 19, 2023



FEMA Local Mitigation Planning Policy Guide provides the official policy and interpretation of the applicable statutes and mitigation planning regulations in 44 Code of Federal Regulations

STATE AUTHORITY

California Government Code Sections 8685.9 and 65302.6

California Government Code Section 8685.9 (also known as Assembly Bill 2140) limits the State of California's share of disaster relief funds paid out to local governments to 75 percent of the funds not paid for by federal disaster relief efforts unless the jurisdiction has adopted a valid hazard mitigation plan consistent with the Disaster Management Act of 2000 and has incorporated the hazard mitigation plan into the jurisdiction's general plan. The State may cover over 75 percent of the remaining disaster relief costs in these cases.

All cities and counties in California must prepare a general plan, including a safety element that addresses various hazard conditions and other public safety issues. The safety element may be a stand-alone chapter or incorporated into another section, as the community wishes. California Government Code Section 65302.6 indicates that a community may adopt an LHMP into its safety element if the LHMP meets applicable state requirements. This allows communities to use the LHMP to satisfy state requirements for safety elements. As the General Plan is an overarching long-term plan for community growth and development, incorporating the LHMP into it creates a stronger mechanism for implementing the LHMP.

California Government Code Section 65302 (g)(4)

California Government Code Section 65302 (g)(4), also known as Senate Bill (SB) 379, requires that the safety element of a community's general plan address the hazards created or exacerbated by climate change. The safety element must identify how climate change is expected to affect hazard conditions in the community and include measures to adapt and be more resilient to these anticipated changes.

Because the LHMP can be incorporated into the safety element, including these items in the LHMP can satisfy the state requirement. SB 379 requires that climate change be addressed in the safety element when the LHMP is updated after January 1, 2017, for communities that already have an LHMP or by January 1, 2022, for communities without an LHMP.

This LHMP is consistent with current standards and regulations, as outlined by the California Office of Emergency Services (Cal OES) and FEMA. It uses the best available science, and its mitigation actions/strategies reflect best practices and community values. It meets the requirements of current state and federal guidelines and makes the City eligible for all appropriate benefits under state and federal law and practices. Note that while FEMA is responsible for reviewing and certifying this LHMP, and Cal OES is responsible for conducting a preliminary review, it does not grant FEMA or Cal OES an increased role in the governance of the city or authorize either agency to take any specific action in the community.

PLAN ORGANIZATION AND USE

The Aliso Viejo LHMP is both a reference document and an action plan. It has information and resources to educate readers and decision-makers about hazard events and related issues and a comprehensive strategy that the City and community members can follow to improve resilience in the city. It is divided into the following chapters:

Chapter 1: Introduction. This chapter describes the Plan's background, its goals and objectives, and the process used in its development.

Chapter 2: Community Profile. This chapter discusses Aliso Viejo's history, physical setting, land use, demographics, and other important community characteristics.

Chapter 3: Hazard Assessment. This chapter identifies and describes the hazards that threaten Aliso Viejo and discusses past and future events and the effects of climate change.

Chapter 4: Vulnerability Assessment. This chapter describes each hazard's threat to Aliso Viejo’s key facilities and community members, including socially vulnerable individuals.

Chapter 5: Mitigation Strategy. This chapter lists the mitigation actions to reduce Aliso Viejo’s vulnerability to hazard events and provides an overview of the community's existing capabilities to improve hazard resilience.

Chapter 6: Plan Maintenance. This chapter summarizes implementing, monitoring, and updating the LHMP and opportunities for continued public involvement.

PREVIOUS ALISO VIEJO LHMP

This is the City of Aliso Viejo’s first LHMP, which will open the eligibility, once approved, and adopted by the City Council, to apply for FEMA grants for hazard mitigation projects and monetary relief during emergency situations.

PREVIOUS PLAN INTEGRATION

As this is Aliso Viejo’s first LHMP, the City will be looking to integrate this document into other planning documents and processes. To ensure this future integration occurs, **Chapter 6** of this plan includes additional guidance on how to best integrate the LHMP into the General Plan Safety Element, Emergency Operations Plan, and other planning mechanisms used by the City.

DISASTER DECLARATION CONNECTIONS

Since 2018, the following major disasters, emergency declarations, and fire management events have been issued by the FEMA. Past events identified in this plan have been identified in connection with these events in the "Past Events" sections within each Hazard Profile located in Chapter 3 of this Plan.

TABLE 1-1: DISASTER DECLARATION - ORANGE COUNTY (2018-2023)

Year	Declaration Number	Declaration Title	Incident Type	Affected the City	Emergency Response
2023	EM-3591-CA	Severe Winter Storms, Flooding, and Mudslides	Flood	Yes	Duty Officer
2023	EM-3592-CA	Severe Winter Storms, Flooding, Landslides, and Mudslides	Flood	Yes	Duty Officer
2022	FM-5439-CA	Coastal Fire	Fire	Yes	None
2021	FM-5383-CA	Bond Fire	Fire	No	None
2021	FM-5381-CA	Blue Ridge Fire	Fire	No	None
2021	FM-5380-CA	Silverado Fire	Fire	No	None
2020	EM-3428-CA	Covid-19	Biological	Yes	Activated EOC
2020	DR-4482-CA	Covid-19 Pandemic	Biological	Yes	Activated EOC
2018	FM-5223-CA	Canyon 2 Fire	Fire	No	None
2018	DR-4344-CA	Wildfires	Fire	Yes	Activated EOC

DR	Major Disaster
EM	Emergency Declaration
FM	Fire Management

PLAN GOALS

This Plan was developed to increase resilience in Aliso Viejo broadly, relying on the following goals:

GOAL-1: Protect against threats from natural hazards to life, injury, and property damage for Aliso Viejo residents and visitors.

GOAL-2: Increase public awareness of potential hazard events.

GOAL-3: Preserve critical services and functions by protecting key facilities and infrastructure.

GOAL-4: Protect natural systems from current and future conditions.

GOAL-5: Coordinate mitigation activities among City departments, neighboring jurisdictions, and with federal agencies.

GOAL-6: Prepare for long-term changes in hazard conditions.

As the City's first LHMP, these goals shall serve as the foundation for all subsequent versions of this plan as it is updated every five years to maintain FEMA grant eligibility and maintain alignment with the City and its communities' focus. With these newly established goals, these new priorities are anticipated to help inform and ensure greater consistency with the City's General Plan Safety Element over the next five years.

PLANNING PROCESS

State and federal guidance for LHMPs does not require that jurisdictions follow a standardized planning process. FEMA encourages communities to create a planning process that reflects local values, goals, and characteristics. FEMA does suggest a general planning process that follows the steps identified below:

The planning process used to create this plan for the City of Aliso Viejo is described below.

HAZARD MITIGATION PLANNING COMMITTEE

The City established a Hazard Mitigation Planning Committee (hereafter referred to as the HMPC). The HMPC comprises representatives from key city departments and stakeholders from local and regional agencies and companies that are key to hazard mitigation activities. **Table 1-2** identifies the members who were invited and/or attended HMPC meetings.



TABLE 1-2: ALISO VIEJO HAZARD MITIGATION PLANNING COMMITTEE (HMPC)

Name	Title	Department
Sarah Limones	Senior Emergency Management Program Coordinator	Orange County Sheriff's Department – City of Aliso Viejo
Kayla Holmes	Emergency Management Program Assistant	Emergency Management
Alan Villanueva	Captain – Chief of Police Services	Orange County Sheriff's Department

Ryan Dierckman	Administrative Sergeant	Orange County Sheriff's Department
Dave Doyle	City Manager	City Manager
Patricia Cantonwine	Human Resources Analyst	Human Resources
Mitzi Ortiz	Director of Government Services/Public Information Officer	Government Services
Charlene Cheng	Management Analyst/Public Information Officer	City Manager's Office
So Kim	Community Development Director	Community Development
Isaac Aziz	Information Technology Manager	Information Technology
Lizzy Mendoza	Recreation & Community Services Manager	Recreation & Community Services
Shaun Pelletier	Public Works Director/City Engineer	Public Works
Quang Le	Associate Engineer	Public Works
Ann Eifert	Director of Financial Services	Finance
Naomi Senzik	Senior Accountant	Finance
Baryic Hunter	Division Chief	Orange County Fire Authority
Augie Romo	Administrative Captain	Orange County Fire Authority
Aaron Pfannenstiel	LHMP Project Manager	Atlas Planning Solutions
Crystal Stueve	LHMP Planner	Atlas Planning Solutions
Robert Jackson	LHMP Planner	Atlas Planning Solutions

The HMPC held three meetings throughout the plan development process to lay out the methods and approach for the Plan, draft and review content, make revisions and engage members of the public.

HMPC Meeting #1 (April 12, 2023): The HMPC members confirmed the project goals and responsibilities. They revised the community engagement and outreach strategy, confirmed, prioritized the hazards included in the Plan, and identified critical threat assessment facilities.

HMPC Meeting #2 (May 25, 2023): Members held a detailed discussion about the hazard prioritization, results of the hazards assessment and mapping, and the risk assessment that showed the areas, populations, and assets facing elevated risk and vulnerability.

HMPC Meeting #3 (June 19, 2023): The HMPC discussed and reviewed mitigation actions and strategies, made revisions, and assigned priorities.

Invitations and materials for meetings were provided via email. **Appendix A** contains copies of invitations, meeting agendas, sign-in sheets, and other relevant materials distributed for these meetings.

PUBLIC ENGAGEMENT

Under FEMA guidelines, local hazard mitigation planning processes should create opportunities for the public to be involved in plan development—at a minimum, during the initial drafting stage and plan approval. The HMPC chose to go beyond minimum standards and conduct more extensive community outreach to help ensure that the LHMP reflects community values, concerns, and priorities. The HMPC developed a community engagement and outreach strategy to guide all public engagement activities. To ensure all residents were aware of the project, Aliso Viejo staff conducted the following activities:

- City Social Media – posts via X (formerly Twitter), Instagram, Facebook, Nextdoor
- Orange County Sheriff's Department - Aliso Viejo Police Services social media – X (formerly Twitter) and Instagram
- LHMP city webpage (see below)
- eNews newsletters
- English and Spanish flyers at city facilities
- Promotion at City Meetings/ Events (see below)
- Promotion at City Facilities (City Hall, etc…) with signage on plan review content and QR codes for the Hazard Mitigation Survey were posted at the front desk.
- Information included in community brochure mailed to every residence in the city
- Information shared with Schools; and
- Information shared with businesses via the Chamber of Commerce

Stakeholder Engagement

As part of the plan update process the City invited stakeholders to review and comment on the Public Review Draft of the LHMP. These stakeholders included neighboring jurisdictions, utility providers, the local school district, the Aliso Viejo homeowners' association, local water districts, and County agencies. Information regarding this engagement opportunity can also be located in **Appendix B** of the document. All jurisdictions and stakeholders were invited via email, and/or direct communication via telephone from Aliso Viejo's Senior Emergency Management Program Coordinator. The following is a list of those stakeholders invited to participate in the plan development process and review.

- City of Mission Viejo
- City of Laguna Beach
- City of Laguna Niguel
- City of Lake Forest
- City of Laguna Woods
- City of Irvine
- Capistrano Unified School District
- Moulton Niguel Water District
- El Toro Water District
- South Orange County Wastewater Authority
- SoCal Gas Company
- Southern California Edison
- San Diego Gas and Electric
- Mission Viejo Animal Services
- Aliso Viejo Community Association
- Orange County Intelligence Assessment Center

Vulnerable Populations Outreach

Signage was posted at all city facilities with information on both the Public Review LHMP and the Hazard Mitigation Survey. This included the Iglesia Park Community Center, which houses the Boys and Girls Club program for the surrounding neighborhood. Having the signage and information on the LHMP and feedback survey posted at the Iglesia Park Community Center was a focus that ensured this portion of the community is aware of the plan and the city's request for feedback. This area is unique in that it is the only Census tract in the City that, according to the OC Health Care Agency's Equity Map, is "very underperforming" in the following areas: having internet access, having a broadband subscription, and having one or more types of computing devices in the home. It was important that the City didn't solely rely on online sources to publicize LHMP process and plan. The information was also placed at Aliso Viejo Ranch, which the City felt was important because the facility hosts events, classes, and community programs for residents of varying ages. Over 1000 people visit the Aliso Viejo Ranch each month.

Future Outreach Opportunities

Recognizing that other vulnerable populations may exist in the City, this plan focused on the populations identified by OC Health Care Agency's Equity Map. Continued outreach that occurs

during implementation and future updates will continue to refer to this resource to help identify vulnerable populations and key issues affecting their vulnerability.

Community Meetings and Events/Public Engagement Opportunities

The City regularly conducts community meetings and events intended to provide useful information to participants/ attendees. During the planning process, three outreach meetings and events were held, where City staff discussed the plan and process currently underway and provided opportunities for feedback. Over 500 people attended these meetings and events. The following information provides dates for each meeting:

- Aliso Viejo City Council Meetings on Wednesday, May 17, 2023, and December 6, 2023
- Furry Friends Pet Fair on Saturday, September 9, 2023
- Health and Safety Fair on Saturday, November 4, 2023

ONLINE ENGAGEMENT

The City conducted a variety of online engagement activities that support the hazard mitigation planning process. The following are key activities conducted:

LHMP Project Webpage

The City created a page on the City's website dedicated to the Local Hazard Mitigation Plan development to reach a broad audience and increase public engagement and participation. The webpage is a simple, one stop location for community members to learn about the LHMP. The webpage explains what an LHMP is, why the City should have one, how it is developed, and how the public can participate in the planning process including a link to the LHMP survey described in the next section. The webpage can be found at www.AVcity.org/LHMP.

Online Survey

The City released an online survey to community members to gather feedback on the planning process and hazards of concern. The survey was advertised via the City and Orange County Sheriff's Department Aliso Viejo Police Services social media channels; on the city website; via the City's online newsletter; in the City's printed brochure that was mailed to every residence in the City; via local schools and churches; posted at City facilities in English and Spanish; and at community events and meetings.

At the time of the Public Review Draft release, the City had received a total of 45 responses from community members and stakeholders during the survey period. Responses were received from all areas within Aliso Viejo, ensuring that geographically, the entire City was represented. Based on these responses, the following information was shared with the City:

- Nearly 56% of respondents live in Aliso Viejo, with an additional 24% that both love and work in Aliso Viejo.
- Approximately 18% of respondents have been impacted by a natural hazard in their residence.
- The top three hazards of concern for respondents include: Wildland and Urban Fires, Severe Weather Hazards (Severe Wind, Drought, and Winter Storms), Seismic Hazards (Seismic Shaking and Liquefaction). These responses confirmed that the concerns identified by City staff during the planning process were similar to residents that responded.
- Approximately 76% of respondents are very or somewhat concerned that climate change will create new or worsen existing hazard conditions.

- 31% of respondents are familiar with the special needs of their neighbors in the event of a disaster situation (special needs may include limited mobility, severe medical conditions, and memory impairments).
- Approximately 16% of respondents are members of the Aliso Viejo Community Emergency Response Team (CERT). 42% of respondents indicated that they are not members of the CERT Team, but would like to learn more about CERT.

As part of the outreach strategy, a QR code was created that could be used on promotional materials and handouts at fairs and booths used by City staff at community events. This QR Code provided quick access to the City's Online Survey.

The results from the survey were provided to the HMPC. The data was then analyzed, reviewed, and incorporated by the HMPC within the LHMP content. The data provided by the survey presented unique local insight into hazard concerns, and assessed the overall opinion and perception of the public when it comes to the hazards that affect Aliso Viejo. The full hazard mitigation survey results and copies of all materials used for public outreach, are provided within **Appendix B** of the LHMP, including the survey questions and answers.

Social Media Outreach

The City promoted and provided information on both the Hazard Mitigation Survey and the LHMP Public Review Draft on multiple social media platforms.

- The City of Aliso Viejo eNews subscribers (total of 3,279 subscribers) were provided information on multiple occasions.
- City of Aliso Viejo X (formerly known as Twitter) account has 7,758 followers.
- City of Aliso Viejo Instagram account with 7,965 followers.
- City of Aliso Viejo – Local Government Group Facebook account with 7,800 followers.
- City of Aliso Viejo Nextdoor account which received 240 impressions (views/interactions) on its post

Public Review Draft

On November 15, 2023, the City released a draft copy of the LHMP for public review and comment. The document was posted electronically on the City's LHMP Project website and social media accounts. The release also included flyers at City facilities, released on OCSD Aliso Viejo Police Services social media accounts, and promoted at the Health and Safety Fair on November 4th. The City also distributed notifications about the public review draft via local schools and churches as well as the Chamber of Commerce business distribution list. The Public Review Draft period extended from November 15, 2023, through December 15, 2023.

Plan Revision and Adoption

The City received only 1 response from a stakeholder on the plan during the public review period from November 15, 2023, through December 15, 2023, however the response didn't require any edits or modifications to the plan content or major revisions. Following public comment, the City submitted the plan to Cal OES and FEMA, initiating their review process. Upon completing this review process, City staff transmitted the final plan to the City Council for final adoption. The Aliso Viejo City Council adopted the final LHMP on [Month, Day, 2024]. **Appendix C** contains a copy of the adoption resolution.

PLAN RESOURCES

The City referred to several plans, studies, technical reports, datasets, and other resources to prepare the Plan's hazard assessment, mapping, threat assessment, and other components. **Table 1-3** provides some of the HMPC's primary resources to prepare this Plan.

TABLE 1-3: KEY RESOURCES FOR PLANNING DEVELOPMENT

Section	Key Resources Reviewed	Data Incorporated from Resources
Multiple	• Cal-Adapt • California Department of Conservation • California Geological Survey • California Office of Emergency Services • California State Hazard Mitigation Plan • City of Aliso Viejo General Plan • FEMA Local Hazard Mitigation Plan Guidance • National Oceanic and Atmospheric Administration • National Weather Service • US Geological Survey • US Census Bureau 2017-2021 American Community Survey • Orange County Hazard Mitigation Plan	• Science and background information on different hazard conditions • Records of past disaster events in and around Aliso Viejo • Current and anticipated climate conditions in and around Aliso Viejo • Projections of future seismic conditions and events
Community Profile	• US Census Bureau 2017-2021 American Community Survey • California Energy Commission	• Demographic information for Aliso Viejo and Orange County • History of the region • Economic trends in Aliso Viejo • Commute patterns in Aliso Viejo • Local land-use patterns • Background information on utilities serving Aliso Viejo • Current Climate information in Aliso Viejo
Hazard Assessment (Flood Hazards, includes Dam Failure)	• FEMA Map Service Center • Orange County Flood Control District • Orange County Water District • Metropolitan Water District of Southern California • California Department of Water Resources	• Records of past flood events in and around Aliso Viejo • Locations of flood-prone areas in Aliso Viejo
Hazard Assessment (Hazardous Materials Release)	• Department of Toxic Substances and Control • Environmental Protection Agency	• Location and dates of past hazardous materials release • Effects of hazardous materials release
Hazard Assessment (Seismic Hazards)	• Southern California Earthquake Data Center • The Third California Earthquake Rupture Forecast (UCERF3) • California Geological Survey	• Location of fault zones • Records of past earthquakes
Hazard Assessment (Severe Weather Hazards)	• Cal Adapt • California Department of Water Resources • US Drought Monitor • Western Regional Climate Center	• Science and background information on extreme weather events • Historical record of extreme weather events in and around Aliso Viejo
Hazard Assessment (Wildfire Hazards)	• California Department of Forestry and Fire Prevention • Fire and Resource Assessment Program	• Records of past fire events • Location of fire hazard zones in and around Aliso Viejo

Note: Sections that are not individually mentioned in this table relied primarily on sources identified in multiple sections.

CHAPTER 2 – COMMUNITY PROFILE

The Community Profile section of the LHMP describes Aliso Viejo, including information about the community's physical setting, history, economy and demographics, current and future land uses, and key infrastructure. The Community Profile helps establish the baseline conditions in Aliso Viejo, which informs the development of the hazard mitigation strategies and actions in **Chapter 5**.

SETTING AND LOCATION

Aliso Viejo is a city located in southern Orange County California. The city is roughly bisected by Highway 73 with the cities of Laguna Beach bordering to the west, Laguna Woods to the north, Laguna Hills to the east, and Laguna Niguel and unincorporated County lands to the south. A primarily residential community, Aliso Viejo offers a wide variety of housing opportunities and has adequate schools, employment, parks and open space for recreation, and shopping.

The city experiences an average of 281 sunny days per year, compared to a national average of 205 days. There is rarely any recorded snowfall in Aliso Viejo, ranking it as one of the least snowy places in California. Aliso Viejo experiences about 13.2 inches of rain every year, compared to the national average of 38 inches per year.[3] The average temperature in Aliso Viejo ranges between 70-85°F for most of the year. Like most of Southern California, Summers in Aliso Viejo are hotter on average.

HISTORY

The first known inhabitants of the Aliso Viejo area were members of the Juaneno and Acjemem Native American tribes. The Spaniards founded nearby Mission San Juan Capistrano in 1776, and ruled the region until 1782, when California became Mexican territory and was divided into several large ranchos. In 1842, the Mexican government granted the land to Juan Avila, and in 1848 the Guadalupe Hidalgo treaty was signed, making California a territory of the United States. In 1890, the Moulton family took title to approximately 22,000 acres of land, naming the area Moulton Ranch.

Over the years, portions of the ranch were sold and became Laguna Hills, Laguna Niguel, and Leisure World (now part of Laguna Woods). Development of the private retirement community of Leisure World began in the early 1960s on 2,095 acres of the Moulton Ranch just north of the current City. In 1976, the Mission Viejo Company purchased the last remaining 6,600 acres of the Moulton Ranch, located adjacent to Laguna Beach, just west of Mission Viejo. The Company then drew up plans for a 20,000-unit master-planned community named Aliso Viejo. Aliso Viejo means "Old Sycamore" in Spanish. Alder trees continue to dot the creek beds of Aliso Creek, which runs through the city.

The master plan was designed to meet the needs of a broad range of new home buyers, but also called for a delicate balance of retail and open space, resulting in a community where people really can live, work, and play in the same place. In 1979, the County of Orange approved the Aliso Viejo Planned Community development plan, and the first residential units were offered for sale in March 1982. The first residents moved in that November.

In February of 1995, a Self-Governance Subcommittee of the Governmental Affairs committee of the Aliso Viejo Community Association (AVCA) began pushing to make Aliso Viejo a city. AVCA is one of the first community-wide property owners' associations of its kind in California, operating

[3] "Best Places to Live", 2022, https://www.bestplaces.net/climate/city/california/Aliso_viejo

in many ways like a city government, but without the authority and ability to provide municipal services. AVCA's function is to oversee the many parks, slopes, and some open space areas that are funded through residential and commercial property assessments. In October 1997, the Self-Governance Subcommittee broke away from AVCA and became the Aliso Viejo Cityhood 2000. The goal of this organization was to incorporate the area and form a city.

In March 1999, Aliso Viejo Cityhood 2000 kicked off a petition drive to put the question of incorporation to a community vote. In March 2001, voters went to the polls and chose to make Aliso Viejo the 34th city in Orange County. The City of Aliso Viejo officially incorporated on July 1, 2001, and established a 5-member City Council. Residents and community leaders gathered that day under tents and along the steps of Grand Park's amphitheater for the inaugural City Council meeting.

MINERALS AND SOILS

The characteristics of the minerals and soils present in the City of Aliso Viejo indicate the potential types of hazards that may occur. Rock hardness and soil characteristics can determine whether an area will be prone to geologic hazards such as earthquakes, liquefaction, and landslides. Soils within Aliso Viejo consist of Sorrento-Mocha and Alo-Bosanko associations, which are generally well drained with moderately rapid permeability. Slopes in the City are generally in a north-south direction with some portions greater than 30 percent. It is noted that some liquefaction potential exists along the creek beds where there is no existing or planned development.

There are no unique qualities associated with geological composition in the city. There are no known landfills or alluvial collection points. The great majority of the developed land in the city has been mass graded in the past 30 years and areas of potential landslides have been stabilized through removal and engineering fill. There are relatively small areas in the Northwest quadrant of the city, which appear to have some non-substantive shallow instability due to quality control problems during mass grading. Understanding the geologic characteristics of Aliso Viejo is an important step in hazard mitigation and avoiding at-risk development.

DEMOGRAPHICS

The data used in this section comes from the most comprehensive American Community Survey 2016 - 2021(ACS), administered by the United States Census Bureau (U.S. Census) completed in 2022, and the California Department of Finance (DOF). Based on this dataset, Aliso Viejo's projected population is 51,943, with a median age of 37.4. This median age is approximately 1.8 years younger than the average median age in Orange County (39.2). The percentage of children under the age of 10 is slightly higher at 14.7% when compared to the rest of Orange County, which 11.2%. The percentage of senior residents (aged 65 and older) in the city is 7% lower than the rest of Orange County. Aliso Viejo residents have a higher median income than the rest of Orange County. In addition, a slightly lower proportion of Aliso Viejo's residents rent their homes (43.1%) than the rest of Orange County residents (43.5%).

Table 2-1 identifies the basic demographics for Aliso Viejo and Orange County according to the 2021 ACS 5-year projections. Note that these statistics may vary from the demographic information used in Chapter 4, Threat Profiles, as that data set comes directly from ESRI's Business Analyst Tool.

In terms of its racial and ethnic composition, Aliso Viejo is a white-majority city, with 65.0% of all Aliso Viejo residents identifying as white. According to the ACS, this population makeup is similar to Orange County as a region, with some variations in the overall percentages. **Table 2-2** shows the racial and ethnic composition of all groups in the Aliso Viejo and Orange County region.

Aliso Viejo residents have attained higher education levels in comparison to Orange County. For example, a higher percentage of the city's population has earned a bachelor's degree (34.9%)

compared to the rest of Orange County (26.6%). Similarly, a higher percentage of the city has attained a graduate or professional degree (21.3%) as compared to Orange County (15.5%). Other categories also differ, such as a lower percentage of people not having education past ninth grade and a lower percentage of people not having graduated high school. However, a lower percentage of the city's population has a higher High school graduate or equivalent level of education than Orange County. **Table 2-3** shows all levels of educational attainment of residents 25 years of age or older in both Aliso Viejo and Orange County, according to the American Community Survey as of 2021.

TABLE 2-1: BASIC DEMOGRAPHICS—ALISO VIEJO & ORANGE COUNTY

Demographics	Aliso Viejo	Orange County
Total Population	51,943	3,182,923
Percent of residents who are less than 10 years old (i.e., children)	14.7%	11.2%
Percent of residents who are senior citizens (65+)	8.7%	15.7%
Median Age	37.4	39.2
Total households	18,999	1,057,592
Median household income	$122,320	$100,559
Percent of rental households	43.1%	43.5%

Sources: American Community Survey, 2017-2021
ACS 2021 5-Year Projections
* 2021 Census projections identify an estimated population of 52,005 which is used in Chapter 4 of this plan.

TABLE 2-2: DETAILED DEMOGRAPHIC BREAKDOWN—ALISO VIEJO & ORANGE COUNTY

Race & Ethnicity	Aliso Viejo		Orange County	
	Population	Percentage	Population	Percentage
White	33,771	65.0%	1,985,424	62.4%
Black	1,383	2.7%	85,503	2.7%
American Indian & Alaskan Native	122	0.2%	47,596	1.5%
Asian	8,038	15.5%	767,609	24.1%
Native Hawaiian & other Pacific Islander	31	0.1%	22,695	0.7%
Some other race alone	3,687	7.1%	596,021	18.7%
Two or more races, non-Hispanic	4,911	9.5%	302,089	9.5%
Hispanic or Latino (of any race) *	10,402	20.0%	1,083,093	34.0%
Total	**51,943**	**100%**	**3,182,923**	**100%**

* The US Census Bureau does not currently count persons identifying as Hispanic or Latino as a separate racial or ethnic category. Persons who identify as Hispanic or Latino are included in the other racial or ethnic categories. Source: U.S. Census Bureau, 2021 American Community Survey (ACS) – Aliso Viejo and Orange County

Aliso Viejo has a wide range of non-English languages spoken at home among its residents, with varying proficiency levels. Generally, Spanish is the second most spoken language in Aliso Viejo, with approximately 34.7% that speak English less than "very well." Asian and Pacific Islander languages are the third most-spoken languages in Aliso Viejo, with slightly over 45.7% that speak English less than "very well." This is similar to populations in Orange County, where slightly over 37% of Spanish language speakers speak English less than "very well." According to the ACS, **Table 2-4** shows the most spoken languages and the levels of fluency among speakers aged five years and older in Aliso Viejo and Orange County.

TABLE 2-3: EDUCATIONAL ATTAINMENT OF RESIDENTS 25+ YEARS OLD—ALISO VIEJO & ORANGE COUNTY

Level of Education Completed	Aliso Viejo		Orange County	
	Number	Percentage	Number	Percentage
Less than 9th grade	656	1.9%	159,612	7.3%
9th grade to 12th grade (no diploma)	651	1.9%	134,568	6.1%
High school graduate or equivalent	4,138	11.9%	378,888	17.2%
Some college (no degree)	6,908	19.9%	428,349	19.5%
Associate's degree	2,836	8.2%	170,409	7.8%
Bachelor's degree	12,121	34.9%	585,008	26.6%
Graduate or professional degree	7,389	21.3%	340,356	15.5%
Total	**34,699**	**100%**	**2,197,190**	**100%**

Source: U.S. Census Bureau, 2021 American Community Survey (ACS) – Aliso Viejo and Orange County
Percentage values are rounded to the nearest tenth decimal.

TABLE 2-4: ENGLISH PROFICIENCY & LANGUAGES SPOKEN AT HOME AMONG RESIDENTS AGED 5+ YEARS IN ALISO VIEJO & ORANGE COUNTY

Languages	Aliso Viejo			Orange County		
	Number of speakers	% not fluent in English	Speak English "less than very well"	Number of speakers	% not fluent in English	Speak English "less than very well"
English	32,049	-	-	1,648,709	-	-
Spanish	5,444	1,438	26.4%	729,471	272,633	37.4%
Indo-European*	5,738	1,347	23.4%	132,979	32,815	24.7%
Asian & Pacific Islander*	3,943	1,489	37.8%	453,867	227,226	50.1%
All other languages	681	149	21.9%	35,912	10,929	30.4%
Total	**47,875**	**4,423**	**27.9%****	**3,000,938**	**543,603**	**40.2%****

*Census data does not break down the specific languages for languages spoken in these regions.
**Due to these figures only being a percentage of the overall number of speakers, they will not add up to 100%.
Source: U.S. Census Bureau, 2021 American Community Survey (ACS) – Aliso Viejo and Orange County

ECONOMY AND COMMUTE PATTERNS

Aliso Viejo has a diverse economy of employers from various sectors, including medical services, logistics, emergency responders, and warehouses. With a total employment base of 24,735 jobs for employees, the top 10 employers in the City include MicroVention, United Parcel Services, Ambry Genetics, Vylla, Fluor Corporation, Orange County Sheriff's Department, UST, NeoGenomics Laboratories, Metagenics, and Alcon Lensx Inc.[4] These employers account for a little over 25.87% of the workforce within the city. **Table 2-5** shows the top ten employers in Aliso Viejo according to the City's 2021/2022 Comprehensive Annual Financial Report.

As of 2020, over 23,776 Aliso Viejo residents are employed, with approximately 1,816 (7.6%) working within the city. This local workforce accounts for 9.1% of the entire workforce, with the remaining workforce coming from surrounding cities throughout the region. **Table 2-6** shows the top five cities that contribute to Aliso Viejo's workforce, accounting for approximately 28.5% of those employed within the city.

[4] City of Aliso Viejo, 2021/2022 Annual Comprehensive Financial Report

TABLE 2-5: 10 LARGEST EMPLOYERS IN ALISO VIEJO, AS OF 2021

Employer	Number of Employees	Percentage of Total City Employment
MicroVention	1,700	6.87%
United Parcel Service	1,200	4.85%
Ambry Genetics	705	2.85%
Vylla	607	2.45%
Fluor Corporation	606	2.45%
Orange County Sheriff's Department	450	1.82%
UST	349	1.41%
NeoGenomics Laboratories	300	1.21%
Metagenics	280	1.13%
Alcon Lensx Inc	201	0.81%
Total	**6,398**	**25.87%**

Source: City of Aliso Viejo, Comprehensive Annual Financial Report for FY Ending 2022.
Percentage rounded to the nearest tenth percentage.

TABLE 2-6: TOP 5 CITIES-OF-ORIGIN FOR ALISO VIEJO'S WORKFORCE (2021)

Employee City-of-Origin	Number of Employees	Percentage of Total City Employment
Aliso Viejo	1,816	9.1%
Irvine	1,302	6.5%
Mission Viejo	905	4.5%
San Diego	843	4.2%
Laguna Niguel	842	4.2%
Total	**5,708**	**28.5%**

Source: https://onthemap.ces.census.gov/

While most of Aliso Viejo's residents commute outside the city for work, most commuting residents (39.0%) travel less than 10 miles to reach their place of employment. Approximately 19.6% of commuters traveled 50 miles or more, with most of those trips heading into the Los Angeles or San Diego areas. The city boasts convenient rail (Metrolink station in the neighboring community at the Laguna Niguel/Mission Viejo Station), airport access (John Wayne International Airport, approximately 12 miles), and freeway access with routes that connect to Los Angeles, San Diego, Riverside, and San Bernardino Counties. **Table 2-7** shows the outflow of workers from Aliso Viejo to other worksites in the region.

TABLE 2-7: WORK COMMUTE DISTANCES FOR ALISO VIEJO'S RESIDENTS (2021)

Work Destination for Aliso Viejo Residents	Number	Percentage
Less than 10 miles	7,769	39.0%
10 to 24 miles	4,124	20.7%
25 to 50 miles	4,184	21.0%
Greater than 50 miles	3,855	19.3%
Total	**19,932**	**100%**

Source: https://onthemap.ces.census.gov/

DEVELOPMENT TRENDS

Aliso Viejo is located within a dense part of southern Orange County that has experienced significant growth and development over the past 50 years. Aliso Viejo was officially incorporated in 2001, the population at the time was 40,166. The city's population has grown by approximately 11,777 residents (approximately 22.7%), to 51,943 residents in the past 20 years. While growth within the city is anticipated to increase, the number of viable parcels to build on continues to shrink as the community approaches buildout.

According to the 2021-2029 City of Aliso Viejo Housing Element, the city has a state mandated regional housing needs allocation (RHNA), residential development requirement of 1,195 units. The RHNA process is the part of Housing Element Law used to determine how many new homes, and the affordability of those homes, each local government must plan for in its Housing Element. Currently the City does not have an adequate number of residential sites that are appropriately zoned to accommodate all income categories of the RHNA requirement. To accommodate all its RHNA requirements the City has developed specific action programs to create the space needed for development. This will include amendments to the Aliso Viejo General Plan and zoning regulations to accommodate 100% of the shortfall in residential units. The city has identified candidate sites to potentially be rezoned and facilitate the development of affordable multi-family housing, by supporting funding applications, allocating funds from the Affordable Housing Trust Fund, and/or approving modifications to development standards. The city has other strategies outlined in the Housing Programs section of the 2021-2029 Housing Element, which can be accessed here. **Figure 2-1** identifies the current land uses designated within the City.

VULNERABILITY AND RISK REDUCTION

All new development occurring in the amended zoning areas will provide hazard vulnerability and risk reduction for the city. This reduction will occur due to the anticipated improvements and investments implemented in the older parts of the City because of these amendments to the General Plan and zoning regulations. In addition, the new developments that will be built will comply with the most up-to-date building codes and use the latest techniques, further reducing vulnerabilities throughout the city.

MAJOR COMMUNITY COMPONENTS

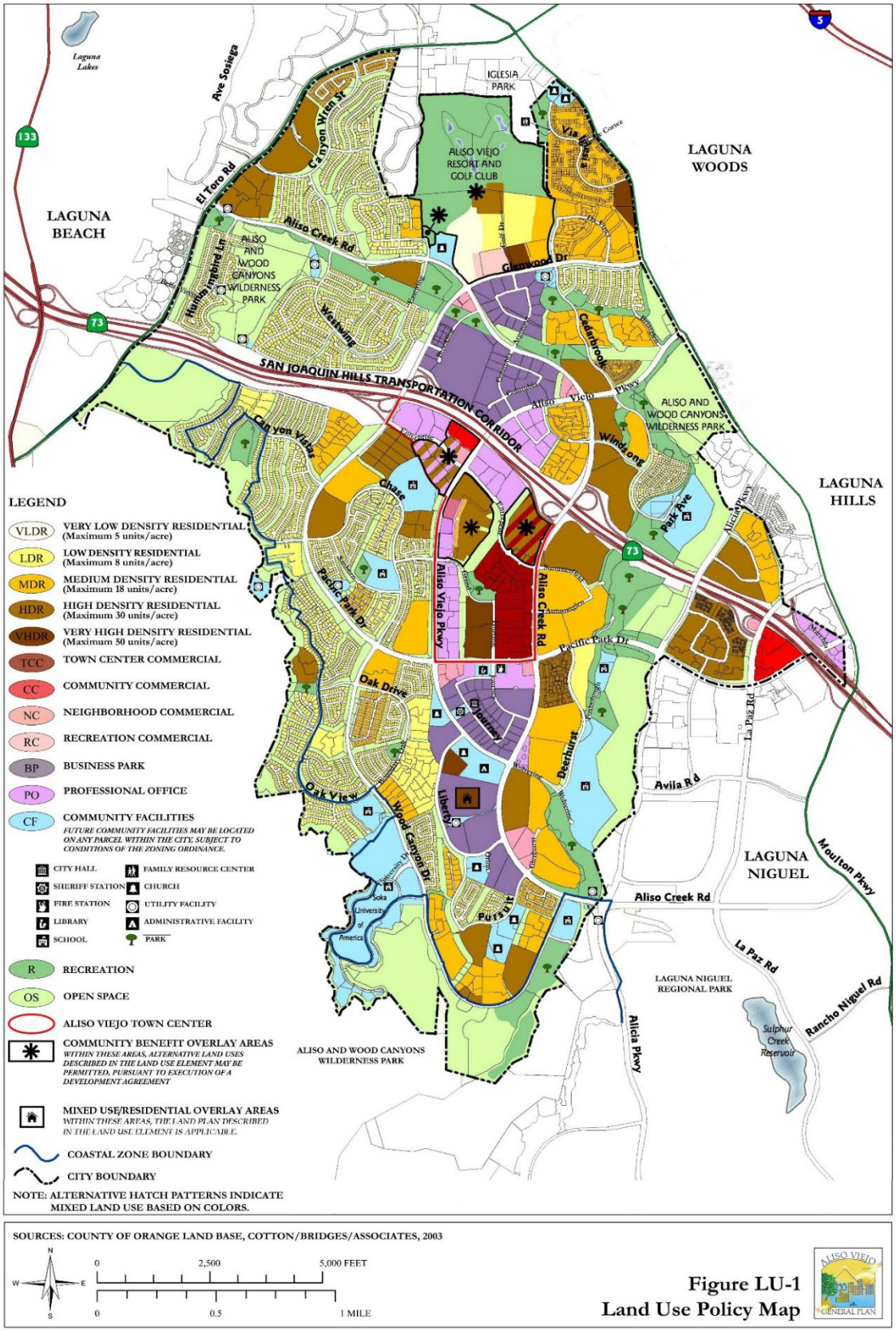
OPEN SPACE AND CITY PARKS

The City of Aliso Viejo prides itself on its beautiful scenery, open spaces, and 23 immaculate arks. The City owns and manages both Vista Park as well as Iglesia Community Center and Park. The 21 other parks are managed by the Aliso Viejo Community Association (AVCA), whom is also responsible for approximately 600 acres of landscape within the community.

Aliso Viejo Ranch

In the spring of 2019, the Aliso Viejo City Council approved the construction contract for the city's Aliso Viejo Ranch plan, paving the way for an historic project on the last remaining parcel of the 22,000-acre Moulton Ranch. The multi-disciplinary Aliso Viejo Ranch project preserves and restores historically significant buildings, artifacts, and farming implements from the 1800s and highlights the importance of the agricultural past of Orange County, the state of California and Western United States while demonstrating the future of sustainable agriculture and aquaponics. A long time in the making, this unique plan includes the rehabilitation and adaptive reuse of the existing barn and bunkhouse along with a working farm with fruit and nut tree orchards, raised-bed vegetable gardens and several fishponds. The locally sourced food grown onsite will be donated – at no cost – to food banks and will provide farm-to-table food for school culinary programs and community classes and functions. The site will feature hands-on community educational programs on sustainable farming operations and will provide an opportunity for onsite

FIGURE 2-1: ALISO VIEJO LAND USE POLICY MAP



ALISO VIEJO GENERAL PLAN
LU-15

STEM, biological science, horticultural and urban educational classes and community programs, farm-to-table dinners, and special events. It will showcase Orange County's development – from its agricultural roots to becoming the world's 45th largest economy – and highlights the agricultural history of the United States.

Aliso and Wood Canyon Wilderness Park

The Aliso and Wood Canyon Wilderness Park is located partially within the City, as well as the neighboring communities of Laguna Niguel, Laguna Hills, Laguna Beach, and Dana Point. The park is approximately 4,500 acres of wilderness and natural open space land. Originally, part of the Juaneno or Acajchemem tribal land, it later was owned by Don Juan Avila, Louis Moulton, The Mission Viejo Company and now is under the jurisdiction of OC Parks. Within the park lands are mature oaks, sycamores, and elderberry trees, two year round streams and more than 30 miles of official trails. Many rare and endangered plants and animals make this park their home. This park is designated as a wildlife sanctuary. Located within the state responsibility area (SRA) and under the jurisdiction of CalFire, the parks are considered to be in a fire hazard severity zone. This is important as wildfire can spread from the park into the cities in which the park is located.

INFRASTRUCTURE ASSESSMENT

Infrastructure plays a vital role in mitigating the effects of hazard events. When infrastructure fails, it can exacerbate the effects of a hazard event or create complications for rescue workers trying to reach victims. For example, fallen utility poles resulting from strong winds or seismic activity can obstruct roadways and prevent emergency vehicles from reaching affected areas. The following are Aliso Viejo's electrical, gas, water and wastewater, and infrastructure transportation networks.

ELECTRICITY SERVICE

Electricity is provided to the city by both Southern California Edison (SCE) for residents and businesses west of Alicia Parkway, and by San Diego Gas & Electric (SDG&E) for residents and businesses east of Alicia Parkway. Both companies' source electricity from power plants throughout California and neighboring states and deliver it through a network of large-scale power lines and substations. They are committed to delivering power reliably every day of the year, even during unusual events like heat waves. The threat of wildfires in California is real and growing. One critical tool used to prevent wildfires is the Public Safety Power Shutoff (PSPS) circuits, in which power providers may temporarily shut off power to circuits during dangerous weather conditions to prevent their electric system from becoming a source of ignition, resulting in a wildfire. These safety shutoffs are a measure of last resort for keeping residents and the community safe. There is one PSPS circuit that can affect the flow of power to a section of the city, fortunately it has not been required to activate resulting in a loss of power to the city.

NATURAL GAS

The Southern California Gas Company (SoCalGas) provides natural gas to Aliso Viejo and surrounding jurisdictions. To ensure sufficient natural gas transmission throughout the region, SoCalGas owns and operates transmission lines throughout Orange County. If these lines are damaged, there is potential to interrupt the flow and delivery of natural gas throughout the region. Additionally, natural gas ignites easily. Any rupture in a transmission line could cause additional damage to properties in the vicinity of the leak due to fire from the escaped natural gas. The presence of this infrastructure creates unique challenges for the city from an emergency management perspective. The inclusion of hazards associated with damage to this infrastructure is an important element of an effective response to future incidents involving natural gas use and transmission.

Water Service

Water for City residents is supplied by the Moulton-Niguel Water District (MNWD), which serves all the city except for the Via Iglesia area, and the El Toro Water District (ETWD), which serves the Via Iglesia area. The two districts treat and distribute water purchased from the Metropolitan Water District, which imports water from northern California and the Colorado River. As with sewer lines, water transmission, pumping, and storage facilities are expanded as necessary to accommodate future growth. Domestic water supply is not expected to limit development during the planning period.

Wastewater Treatment

Sewage collection and treatment in Aliso Viejo is provided by the South Orange County Wastewater Authority (SOCWA). SOCWA was created on July 1, 2001, to facilitate and manage the collection, transmission, treatment, and disposal of wastewater for more than 500,000 homes and businesses across South Orange County. SOCWA also manages production of recycled water for irrigation and commercial uses, which saves approximately 1.6 billion gallons of domestic water each year that otherwise would be used for those purposes, which is equivalent to 16,259-acre feet of water. SOCWA is a Joint Powers Authority with ten member agencies, consisting of local retail water agencies and cities that provide water to their residents. It operates three treatment plants and two ocean outfalls, in addition to multiple programs to meet the needs of its member agencies and the requirements of the Clean Water Act and applicable National Pollutant Discharge Elimination System (NPDES) permits.

Storm Water Drainage

The City has developed a Stormwater Program, which is a comprehensive pollution prevention program under its local implementation plan (LIP). Since its incorporation in 2001, the City has cooperated with the County of Orange, the Orange County Flood Control District, and the other cities in Orange County (collectively the Orange County Stormwater Program or “Program”). The result of this cooperation has been the development of a series of model stormwater program elements that comprise the county-wide Drainage Area Management Plan (DAMP). The City’s goal is to continue to educate the community on ways to protect and preserve our environment by eliminating urban runoff and implementing more “eco-friendly” lifestyles through an array of programs and special events.

Transportation System

Private automobiles are the dominant means of transportation in Southern California and in the City of Aliso Viejo. However, the City of Aliso Viejo meets its public transportation needs through a mixture of a regional transit system (OCTA) and various city contracted transportation services for seniors and access and functional needs patrons. According to the U.S. Census Bureau, about 92% of employed Aliso Viejo residents worked in Orange County, and approximately 29% of all workers were employed within the city limits. City infrastructure accommodates regional through traffic originating in other communities on the San Joaquin Hills Transportation Corridor (SR-73) and other major regional parkways. In addition, a healthy local economy depends on the ability of businesses to move their goods, and the ability of employees living throughout the region to get to and from employment locations within the city.

CHAPTER 3 – HAZARD ASSESSMENT

HAZARD PROFILES

This chapter discusses the types of hazards that might reasonably occur in Aliso Viejo. It describes these hazards and how they are measured, where they may occur, a history of these hazards in and around the city, and the future risk they pose. The discussion of future risks includes changes to the frequency, intensity, and/or location of these hazards due to climate change. This chapter also discusses how the HMPC selected and prioritized this Plan's hazards.

HAZARD IDENTIFICATION

FEMA guidance identifies several hazards that communities should evaluate for inclusion in a hazard mitigation plan. Communities may also consider additional hazards for their plans. The HMPC reviewed an extensive list of hazards and excluded those that do not pose a significant threat to Aliso Viejo. **Table 3-1** lists the hazards considered and explains the reasoning for inclusion/exclusion. For context, this table also shows if a hazard is recommended for consideration by FEMA, if it is included in the 2018 California State Hazard Mitigation Plan (SHMP), and if it is included in the Orange County Hazard Mitigation Plan (OC HMP). This table does not include all potential impacts; the table is based upon FEMA and State guidance and the most probable impacts within Aliso Viejo. As a result, some hazards like war or foreign invasion are better addressed at the Federal level.

TABLE 3-1: HAZARD EVALUATION FOR ALISO VIEJO LHMP

Hazard	Recommended for Consideration	Included in this LHMP?	Reason for Inclusion or Exclusion
Agricultural Pests	SHMP	No	Aliso Viejo has minimal agricultural uses within the city that contribute to the economy. Concerns regarding agricultural pests are not a significant concern citywide.
Air Pollution	SHMP	No	Air pollution is a state and regional issue that is addressed through plans and regulations administered by the South Coast Air Quality Management District and/or California Air Resources Board. Since the City has little control over regulating air quality, this hazard was not included.
Aircraft Incident	SHMP	No	The city is located approximately 12 miles from John Wayne Airport. Given the distance and lack of history associated with this hazard in the city, it was determined that this hazard should not be included in the plan.
Aquatic Invasive Species	SHMP	No	There are no lakes within the City that could be impacted by invasive aquatic species.
Avalanche	FEMA guidance SHMP	No	There is no potential for avalanches to occur within the city.
Civil Disturbance or Riot	SHMP	No	The city does not contain any major tourist destinations or facilities that allow large crowds of people to assemble or a history of civil disturbances.
Climate Change	SHMP OC HMP	Yes	Climate change is a concern identified by the HMPC and has been included within each hazard profile, where relevant.

Coastal Flooding and Storm	FEMA guidance SHMP	No	Based on its distance from the coast, coastal flooding and storms are not a concern for the city.
Cyber Threats	SHMP	Yes	The growing threat of cyber security and data breaches has increasingly become a potential hazard of concern for cities.
Dam Failure	FEMA guidance SHMP OC HMP	No	There are no dams or reservoirs that would affect the city in the event of failure. Given the lack of this potential, the HMPC did not identify dam failure as a hazard of concern.
Drought	SHMP OC HMP	No	Droughts are a recurring hazard in Aliso Viejo and Southern California and can affect city water supplies. The City's water supply comes from multiple water districts, which purchase water from other sources/purveyors. Drought is addressed in the Urban Water Management Plans and Hazard Mitigation Plans of both water districts and supported by the city. The Aliso Viejo City municipal code chapter 7.30 outlines the water efficient landscape regulations put in place by the city to aid in drought mitigation. As the water supply for the city is out of their control, and current policies are in place by the both the city and the water districts', drought was not identified as a hazard that should be addressed in the City's Hazard Mitigation Plan.
Energy Shortage	SHMP	No	Aliso Viejo's electrical power is provided by Southern California Edison, and San Diego Electric and Gas Company, which both have a long history of reliability, and therefore the HMPC decided that this is not a concern for the city.
Epidemic, Pandemic, Vector-Borne Disease	SHMP	No	Although epidemic, pandemic, and vector-borne diseases can occur in the City, there are no major tourist attractions that could be point sources for major infection events or historic issues with this type of hazard.
Erosion	FEMA guidance SHMP	No	The city has not experienced major cases of erosion; therefore, the HMPC decided it was not a concern for the city.
Expansive Soil	FEMA guidance	No	The City does not experience a significant issue with expansive soils.
Extreme Cold	FEMA guidance SHMP	No	Temperatures in Aliso Viejo do not fall to a level that would be considered a danger to public safety.
Extreme Heat	FEMA guidance SHMP	No	Extreme heat conditions have occurred in the city and are expected to be a future recurring issue. However, the City did not identify this as a concern due to the relatively newer housing stock and higher adaptive capacity of residents within the City.
Fault Rupture	FEMA guidance SHMP OC HMP	No	There are no known active faults that could rupture within the city.

Flooding	FEMA guidance SHMP	Yes	The city experiences periods of heavy rainfall between October and April, which combined with the hillside topography within the community, could cause flooding in key areas of the city.
Fracking	SHMP	No	Fracking does not occur in Aliso Viejo.
Hail	FEMA guidance	No	Hail that is severe enough to pose a threat to people and property is not a concern identified by the HMPC.
Hazardous Materials release	SHMP	Yes	The threat posed by hazardous materials release incidents occurring is low, given the presence of commercial centers and businesses however, the potential does exist. This is a hazard of concern for the city.
Hurricane	FEMA guidance SHMP	No	Hurricanes do not occur with any frequency in Aliso Viejo and are not a concern for the City.
Infrastructure Failure	SHMP	Yes	Infrastructure failure poses a threat to people and property in Aliso Viejo. While not a stand-alone hazard of concern, it is recognized and is discussed as a function of other hazards.
Landslide	FEMA guidance SHMP	Yes	Areas of the city have varying degrees of landslide potential. As a result, the HMPC identified this as a hazard of concern within the plan.
Levee Failure	SHMP	No	The HMPC identified flooding as a hazard of concern, given the lack of levees within the city however, this was not identified as a hazard of concern.
Lightning	FEMA guidance	No	Although lightning occasionally occurs in Aliso Viejo, it does not pose a significant threat to people or property.
Liquefaction	FEMA guidance SHMP OC HMP	Yes	According to the California Geological Survey, portions of the city are located within liquefaction-prone areas. Based on this mapping, the HMPC identified liquefaction as a hazard of concern.
Methane-containing Soils	OC HMP	No	The city does not have a history of incidents involving methane-containing soils and is not a hazard of concern identified by the HMPC.
Natural Gas Pipeline Hazards	SHMP	No	Natural gas transmission pipelines are located within the city and could pose a danger to people and property if they breach and release their contents into the community. However, the HMPC did not identify this as a hazard of concern to the city.
Oil Spills	SHMP	No	This is not a hazard of concern as there is no oil drilling occurring within the city.
Power Failure	SHMP	No	Aliso Viejo's electrical power is provided by Southern California Edison and San Diego Gas and Electric which has a long history of reliability, and therefore the HMPC decided that this is not a concern for the city. PSPS circuits are discussed in the wildfire section as a

			potential source of power interruption during wildfire and high wind conditions.
Radiological Accidents	SHMP	No	There are no known major radiation sources in Aliso Viejo or the immediate surrounding area that could seriously threaten the community.
Sea-level Rise	FEMA guidance SHMP	No	Aliso Viejo is not located within close proximity to the ocean.
Seiche	FEMA guidance SHMP	No	There are no major bodies of water in Aliso Viejo that could be subjected to seiche, therefore this hazard was not deemed a concern by the HMPC.
Seismic Shaking	FEMA guidance SHMP OC HMP	Yes	Aliso Viejo is in a seismically active area where shaking can be severe enough to damage property or cause loss of life. For this reason, the HMPC determined it should be addressed in this plan.
Severe Wind	FEMA guidance	Yes	Windstorms are a common occurrence within the city and southern California. This hazard is included in the Severe Weather profile, referred to as windstorms. Severe wind events typically occur during Santa Ana wind conditions.
Severe Weather and Storms	FEMA guidance SHMP OC HMP	Yes	Severe Weather includes discussions regarding severe wind (windstorms), and rain, which are weather-related hazards that are most common in Aliso Viejo and a concern for the city.
Storm Surge	FEMA guidance	No	The HMPC did not identify this as a hazard of concern since the city is not located near the California coastline.
Subsidence	FEMA guidance	No	The HMPC did not identify subsidence as a hazard of concern.
Mass-Casualty Incident (Terrorism)	SHMP	Yes	The HMPC identified mass-casualty incidents and terrorism as potential hazards of concern. This hazard is addressed in the Human-Caused Hazards section.
Thunderstorm	SHMP	No	Thunderstorms that cause damage and endanger public safety are rare in this part of Southern California.
Tornadoes	FEMA guidance SHMP	No	Tornadoes were not considered a hazard that could impact the city regularly and were not included in this LHMP.
Transportation Accidents	SHMP	No	Given the lack of major transportation routes through the city, the HMPC did not identify this hazard as a concern for this plan.
Tree Mortality	SHMP	No	While the city's tree inventory is a significant asset at risk, it was not identified as a hazard of concern by the HMPC.
Tsunami	FEMA guidance SHMP	No	The HMPC did not identify tsunamis as a hazard of concern since the city is not located near the California coastline.
Urban Fire	SHMP OC HMP	Yes	The HMPC identified urban fires as a risk to property and life in Aliso Viejo, and therefore was included in this plan as a part of the wildfire hazard discussion.

Volcano	SHMP	No	There are no volcanoes near Aliso Viejo to pose a reasonable threat.
Wildfire	FEMA guidance SHMP	Yes	The HMPC identified wildfire as a major threat to the city, and therefore was included in this plan.

After hazard evaluation and the organizational changes were made by the HMPC, this Plan discusses eight broad hazard types with their respective sub-categories, including climate change, which is discussed in each hazard profile:

Hazard Type	Sub-Categories
Earthquake	Seismic Shaking, Liquefaction
Wildfire/Urban Fire	
Human Caused Hazards	Cyber Threat/Terrorism, Haz Mat Release
Severe Weather	Windstorms, Winter/Coastal Storms
Landslide	
Flood	
Climate Change	Discussed in each relevant Hazard Profile

HAZARD SCORING AND PRIORITIZATION

The HMPC followed FEMA guidance for hazard mitigation plans and prioritized each of the eight hazards and their respective subcategories. In the initial step, it assigned a score of 1 to 4 for each of the hazards for the following criteria:

- **Probability:** The likelihood that the hazard will occur in Aliso Viejo in the future.
- **Magnitude/Severity:** The severity of the direct damage of the hazard to Aliso Viejo.
- **Warning Time:** The time the city has before a disaster event/hazard impacts Aliso Viejo.
- **Duration:** The time that the disaster event will affect Aliso Viejo.

The HMPC assigned a weighting value to each criterion, giving a higher weight to the criteria deemed more important and multiplied the score for each criterion by weighing the factor in determining the overall score for each criterion.

FEMA recommended the weighting values:

- **Probability:** 45%
- **Warning Time:** 15%
- **Magnitude/Severity:** 30%
- **Duration:** 10%

Table 3-2 shows the Criterion Scoring used to assign a score for each criterion.

TABLE 3-2: CRITERION SCORING

CPRI Category	Degree of Risk Chart			Assigned Weight Factor
	Level ID	Description	Index Value	
Probability	Unlikely	Extremely rare with no documented history of occurrences or events. Annual probability of less than 0.001	1	45%
	Possible	Extremely rare with no documented history of occurrences or events. Annual probability of between 0.01 and 0.001	2	
	Likely	Occasional occurrence with at least two or more documented historic events. Annual probability of between 0.1 and 0.01	3	
	Highly Likely	Frequent events with a well-documented history of occurrence. Annual probability of greater than 0.1	4	
Magnitude/Severity	Negligible	Negligible property damages (less than 5% of critical and non-critical facilities and infrastructure). Injuries or illnesses are treatable with first aid and there are no deaths. Negligible quality of life lost. Shut down of critical facilities for less than 24 hours	1	30%
	Limited	Slight property damages (greater than 5% and less than 25% of critical and non-critical facilities and infrastructures). Injuries and illnesses do not result in permanent disability and there are no deaths. Moderate quality of life lost. Shut down of critical facilities for more than 1 day and less than 1 week.	2	
	Critical	Moderate property damages (greater than 25% and less than 50% of critical and non-critical facilities and infrastructures). Injuries or illnesses result in permanent disability and at least one death. Shut down of critical facilities for more than 1 week and less than 1 month.	3	
	Catastrophic	Severe property damages (greater than 50% of critical and non-critical facilities and infrastructure). Injuries or illnesses result in permanent disability and multiple deaths. Shut down of critical facilities for more than 1 month.	4	
Warning Time	Less than 6 hours	Population will receive less than 6 hours of warning.	4	15%
	6 to 12 hours	Population will receive between 6-12 hours of warning.	3	
	12 to 24 hours	Population will receive between 12-24 hours of warning.	2	
	More than 24 Hours	Population will receive greater than 24 hours of warning.	1	
Duration	Less than 6 hours	Disaster event will last less than 6 hours.	1	10%
	Less than 24 hours	Disaster event will last between 6-24 hours.	2	
	Less than one week	Disaster event will last between 24 hours and 1 week.	3	
	More than one week	Disaster event will last more than 1 week.	4	

After calculating the total impact score for each hazard (sum of the probability, magnitude/severity, warning time, and duration). FEMA guidance recommends multiplying the total impact score by the overall probability to determine the final score for each hazard. A final score between 4.0 (High Threat) and 0.0 (No Threat) is calculated using the weighted scale

provided in **Table 3-2** to determine each hazard's overall level of threat to Aliso Viejo. Any hazard ranked from 4.0 to 3.0 is considered a high threat to the city, 2.9 to 2.0 is considered a medium threat, 1.9 to 1.0 is considered a low threat, and a score of 0.9 to 0.0 is considered an extremely low/negligible threat to the city.

In compliance with the Disaster Mitigation Act (and as further specified by Interim Final Rule 44 CFR Section 206.401(c)(2)(i)), this LHMP addresses, in substantial detail, the primary hazards facing the City. Lower priority hazards are addressed at a lesser level of detail due to their relatively reduced impacts, as identified in the hazard assessment discussion. **Table 3-3** shows each hazard's criterion scores, final score, and threat level based on the above prioritization process.



Earthquakes are high priority hazards because they are likely to happen, affect a wide area, and can be very damaging.

Source Image: LA Times.

TABLE 3-3: HAZARD SCORES AND THREAT LEVEL

Hazard Type	Probability (1-4)	Severity (1-4)	Warning Time (1-4)	Duration (1-4)	Priority Ranking (1-4)
Seismic Shaking	4	4	4	3	3.85 (High)
Wildfire/Urban Fire	4	3	4	4	3.70 (High)
Cyber Threat	4	4	4	2	3.60 (High)
Severe Weather/Storms	4	4	2	2	3.15 (High)
Liquefaction	4	2	2	2	2.60 (Medium)
Landslide	3	3	2	2	2.45 (Medium)
Terrorism	2	4	3	3	2.35 (Medium)
Haz Mat Release	3	2	2	2	2.25 (Medium)
Flooding	2	2	2	1	2.0 (Medium)

EARTHQUAKE HAZARDS (SEISMIC SHAKING, LIQUEFACTION)

DESCRIPTION

An earthquake is a sudden motion or trembling caused by a release of strain accumulated within or along the edge of the Earth's tectonic plates. The effects of an earthquake can be felt far beyond the site of its occurrence. They usually occur without warning and can cause massive damage and extensive casualties after just a few seconds. Common effects of earthquakes are ground motion and shaking, surface fault ruptures, and ground failure. Ground motion is the vibration or shaking of the ground during an earthquake. When a fault ruptures, seismic waves radiate, causing the ground to vibrate. The severity of the vibration increases with the amount of energy released and decreases with distance from the causative fault or epicenter. This sudden discharge of energy into the crust can lead to rupturing of land that sits on top of fault lines, liquefaction in areas with wet soil, or landslides in hilly or mountainous areas.

Seismic Shaking

Seismic shaking is the motion felt on the earth's surface caused by an earthquake. In most cases, earthquakes are not powerful enough to feel the shaking. However, particularly powerful earthquakes can generate significant shaking, causing widespread destruction resulting in property damage.

Liquefaction

Occurs when seismic energy is released within an area with low-density, fine grain soil, like sand or silt, which is saturated with water. Liquefaction takes place when loosely packed, water-logged sediments at or near the ground surface lose their strength in response to strong ground shaking.[5] During liquefaction events, the liquified soil can lose most of its stability which can cause damage to buildings and infrastructure built upon it. In severe cases, some buildings may completely collapse. Pipelines or other utility lines running through a liquefaction zone can be breached during a liquefaction event, potentially leading to flooding or the release of hazardous materials.

LOCATION AND EXTENT

Earthquakes are considered a major threat to the City of Aliso Viejo due to the proximity of several fault zones, notably the San Andreas Fault Zone, the San Joaquin Hills Fault Zone, the Newport-Inglewood Fault Zone, Elsinore Fault, and the Puente Hills Fault. Aliso Viejo has two known faults, the Aliso and the Cristianitos, both of which are considered to be inactive. However, should an earthquake occur along one of these faults it could be particularly damaging to the City. There are no known active faults to pass through the City. The closest faults to the city are the Elsinore, Whittier, and the Newport-Inglewood Faults. A significant earthquake along one of the major faults could cause substantial casualties, extensive damage, and other threats to life and property. The shaking of the ground can also damage or destroy underground utilities or pipelines, potentially leading to releases of hazardous materials and flooding if water lines are breached.

Depending on the magnitude and duration of an earthquake along one of the faults in the region, Aliso Viejo can expect to see varying degrees of damage citywide. As part of a master planned community, the topography of the city means there are areas of the community constructed on slopes meaning these areas may be subject to earthquake induced landslides (reference the landslide hazard profile for further discussion).

[5] USGS Definition of Liquefaction

Seismic Shaking

Southern California, including Aliso Viejo, is a highly seismic area due to the major faults that run through the region and is subject to experiencing seismic shaking. The intensity of seismic shaking is usually measured with the Modified Mercalli Intensity (MMI) scale, which is based on the amount of observed damage. The MMI scale has replaced the Richter scale, which is no longer used since it loses effectiveness when measuring larger earthquakes. Since the degree of shaking, and consequently damage, generally decreases as the seismic energy travels further away from the fault rupture's point of origin, different sections of a city or region can report different MMI measurements in different locations. The MMI scale uses Roman numerals on a 12-point scale to measure each degree of shaking intensity. **Table 3-4** shows the MMI scale, while **Table 3-5** lists the earthquake faults that can impact the City.

TABLE 3-4: MODIFIED MERCALLI INTENSITY SCALE

Rating	Intensity	Description
I	Instrumental	Felt only by a very few people, under especially favorable conditions.
II	Feeble	Felt only by a few people at rest, especially on the upper floors of buildings.
III	Slight	Noticeable by people indoors, especially on upper floors, but not always recognized as an earthquake.
IV	Moderate	Felt by many indoors, and by some outdoors. Sleeping people may be awakened. Dishes, windows, and doors are disturbed.
V	Slightly strong	Felt by nearly everyone, and many sleeping people are awakened. Some dishes and windows broken, and unstable objects overturned.
VI	Strong	Felt by everyone. Some heavy furniture is moved, and there is slight damage.
VII	Very strong	Negligible damage in well-built buildings, slight to moderate damage in ordinary buildings, and considerable damage in poorly built buildings.
VIII	Destructive	Slight damage in well-built buildings, considerable damage and partial collapse in ordinary buildings, and great damage in poorly built buildings.
IX	Ruinous	Considerable damage to specially designed structures. Great damage and partial collapse in substantial buildings, and buildings are shifted off foundations.
X	Disastrous	Most foundations and buildings with masonry or frames are destroyed, along with some well-built wood structures. Rail lines are bent.
XI	Very disastrous	Most or all masonry structures are destroyed, along with bridges. Rail lines are greatly bent.
XII	Catastrophic	Damage is total. The lines of sight are distorted, and objects are thrown into the air.

Source: United States Geological Survey. 2019. The Modified Mercalli Intensity Scale. https://www.usgs.gov/media/images/modified-mercalli-intensity-mmi-scale-assigns-intensities

Another scale for measuring seismic shaking is the moment magnitude scale (MMS, denoted Mw or simply M). The MMS measures the energy released by the fault rupture beginning at 1.0 and increasing as the earthquake's energy grows. The MMS is a logarithmic scale, meaning that the difference between numbers on the scale multiplies as they increase. An earthquake with 5.0 M is approximately 1.4 times greater than 4.9 M, 32 times greater than 4.0 M, and 1,000 times greater than 3.0 M.

Seismic shaking can also be measured in relationship to the force of Earth's gravity (g), or percent g. This method is useful for geographically displaying areas of seismic shaking potential. Percent g is computed by determining the acceleration of the earthquake's motion relative to the force of gravity. The acceleration of gravity is 980 centimeters per second, so if, for example, an earthquake's acceleration is measured at 765 centimeters per second, the shaking is modeled as 765/980, or .781 g (78.1% g). **Figure 3-1** shows the seismic hazard zones and associated faults in and around Aliso Viejo, while **Figure 3-2** shows the seismic shaking potential in the City.

TABLE 3-5: EARTHQUAKE FAULTS THAT IMPACT THE CITY OF ALISO VIEJO

Fault Name	Magnitude	Modified Mercalli Ranking	Perceived Shaking	Potential Damage	Threat Issues
San Joaquin Hills	6.6	VIII	Severe	Moderate to Heavy	**Major Threat** due to: (1) proximity to the fault, (2) severe shaking and moderate to heavy damage, (3) heavy impact on public safety and resource shortages, (4) prediction of up to 91 dead and 3,491 injured in Orange County (OC), (5) extensive fires, (6) up to 3,200 displaced households in OC, (7) 35% of households no water, and (8) potential for structural damage over $14 Billion in OC
San Andreas	7.8	VI	Strong	Light	**Moderate Threat** to all Southern CA due to (1) earthquake probability, (2) impacts most of southern CA, (3) extensive population impact of 10 million people, (4) catastrophic fires in OC & LA, (5) major infrastructure disruptions inland which will impact supply lines for months to years
Newport-Inglewood	7.02	VI	Strong	Light	**Moderate Threat** due to: (1) the catastrophic and deadly impact to coastal and north Orange County (2) heavy impact on OC public safety causing resources shortages, (3) prediction of up to 45 dead and 1,950 injured in OC, (4) extensive fires, (5) up to 3,300 displaced households, (6) 20% of households no water and (7) potential for structural damage of over $8.3 Billion in OC plus severe damage to LA.
Elsinore	6.8	VI	Strong	Light	**Moderate Threat**
Puente Hills	7.1	VI	Strong	Light	**Moderate Threat**
Palos Verde	7.1	VI	Strong	Light	**Moderate Threat**
Whittier	6.8	VI	Strong	Light	**Moderate Threat**
San Jacinto	6.7	V	Moderate	Very Light	**Minor Threat**

This table uses county-wide data which includes the City of Aliso Viejo. The estimates on deaths, injuries, fires, displaced households, households no water and structural are Orange County estimates

FIGURE 3-1: FAULT SYSTEMS IN AND AROUND ALISO VIEJO

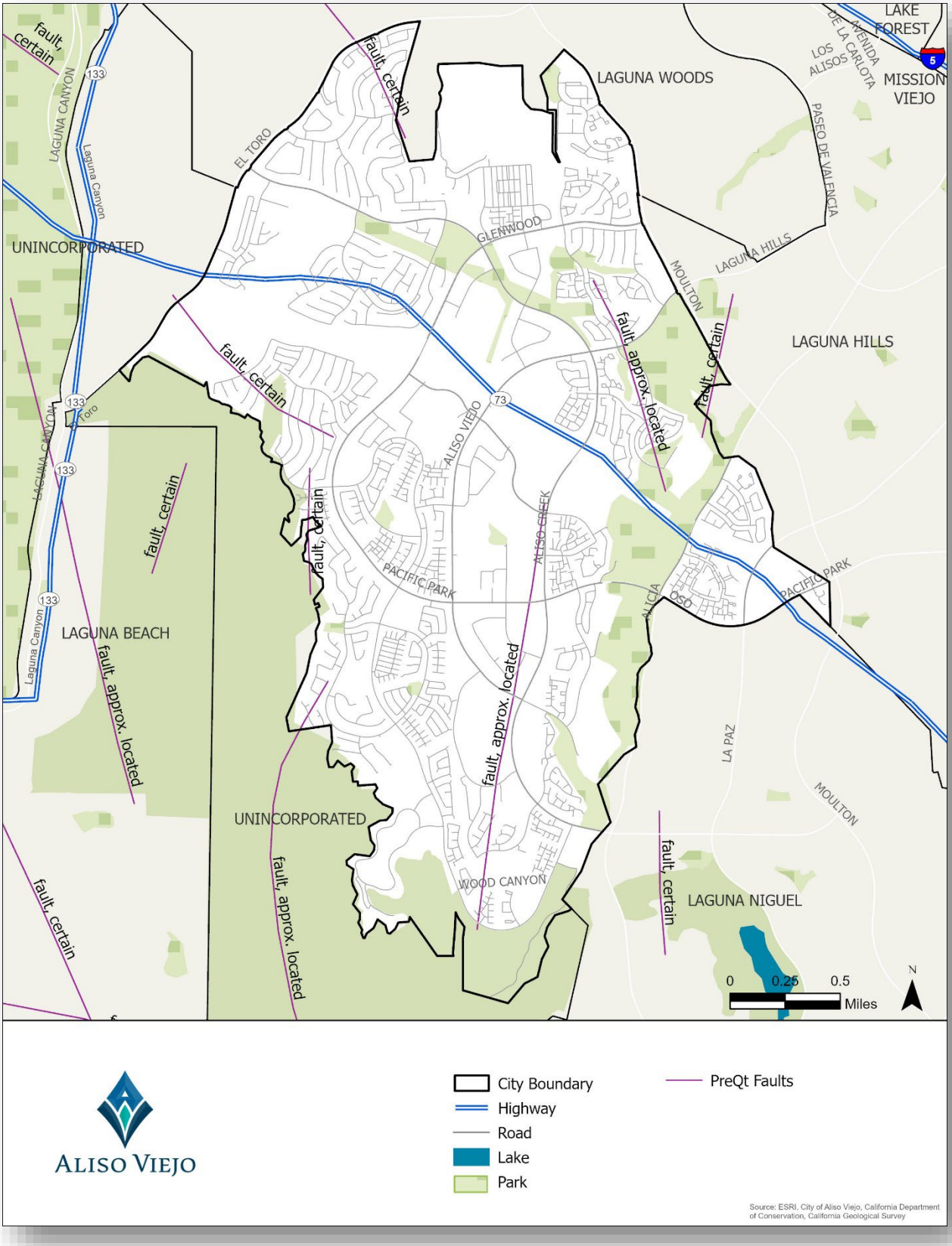
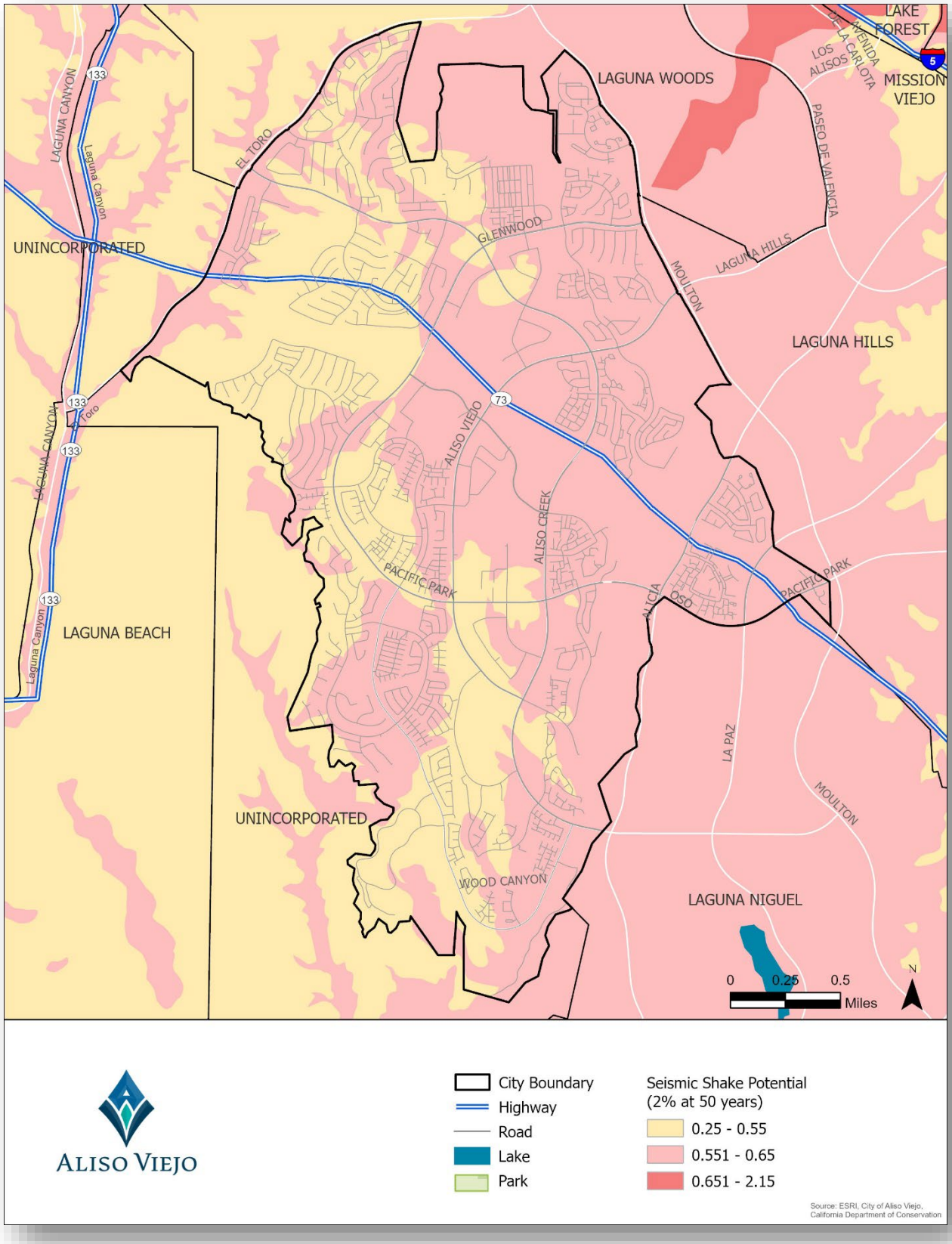


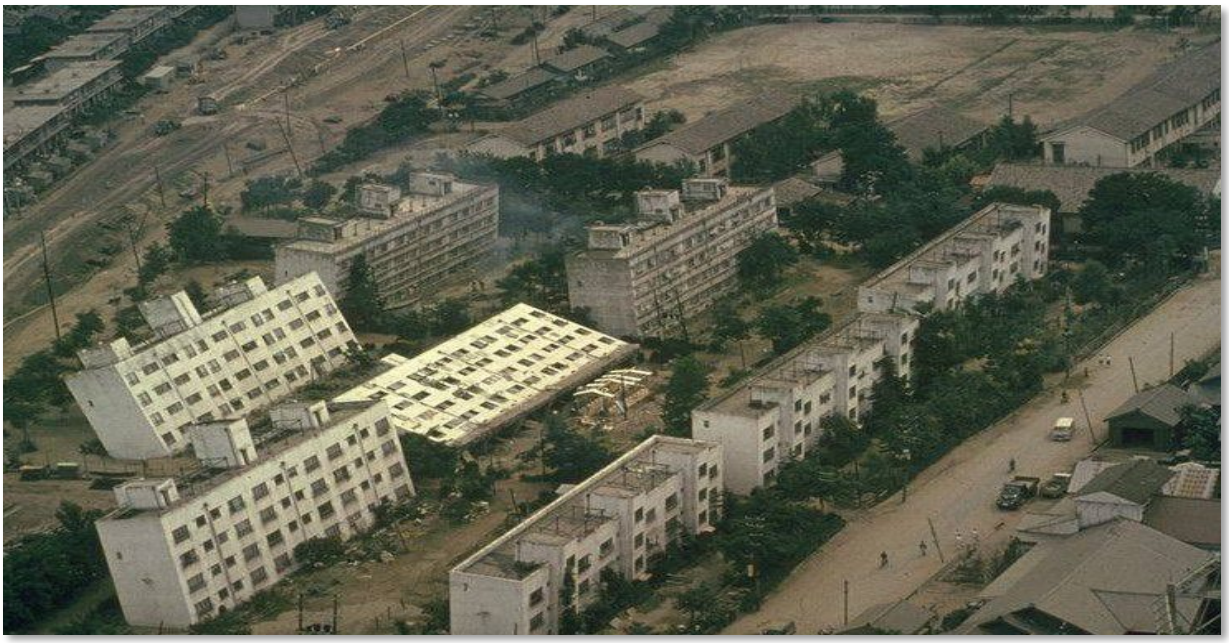
FIGURE 3-2: SEISMIC SHAKING POTENTIAL IN ALISO VIEJO



Liquefaction

Occurs when ground shaking causes wet granular soils to change from a solid state to a liquid state. This results in the loss of soil strength and the soil's ability to support weight. Buildings and their occupants are at risk when the ground can no longer support these structures. Liquefaction generally occurs during significant earthquake activity, and structures located on soils such as silt or sand may experience significant damage during an earthquake due to the instability of structural foundations and the moving earth. Many communities in Southern California are built on ancient river bottoms and have sandy soil. In some cases, this ground may be subject to liquefaction, depending on the depth of the water table. **Figure 3-3** shows the liquefaction zones in Aliso Viejo as designated by the California Geological Survey.

Liquefaction zones are located along the eastern and western borders of the city. The liquefaction susceptible areas on the western border are located along the length of El Toro Rd (County Route S-18), which travels along a valley on its way towards the coast. While on the eastern border of the city the liquefaction susceptible areas are found primarily along the Aliso Creek watershed as it travels through the city on its course to the Pacific Ocean. Large portions of these areas are located in open space and parks, including the Aliso and Wood Canyons Wilderness Park. As seen in **Figure 3-3**, the liquefaction threat is generally located in these portions of the city, and the threat is ranked as having high liquefaction potential in these areas, while the rest of the city generally has a minimal liquefaction potential.



Liquefaction caused by the 1964 Niigita, Japan earthquake caused these apartment blocks to experience severe leaning. Image from the University of Washington.

PAST EVENTS

Since seismologists started recording and measuring earthquakes, there have been tens of thousands of recorded earthquakes in Southern California, most with a magnitude below three. No community in Southern California is beyond the reach of a damaging earthquake. **Table 3-6** shows all earthquakes in Southern California with a magnitude of 5.0 or higher.

FIGURE 3-3: LIQUEFACTION POTENTIAL IN ALISO VIEJO

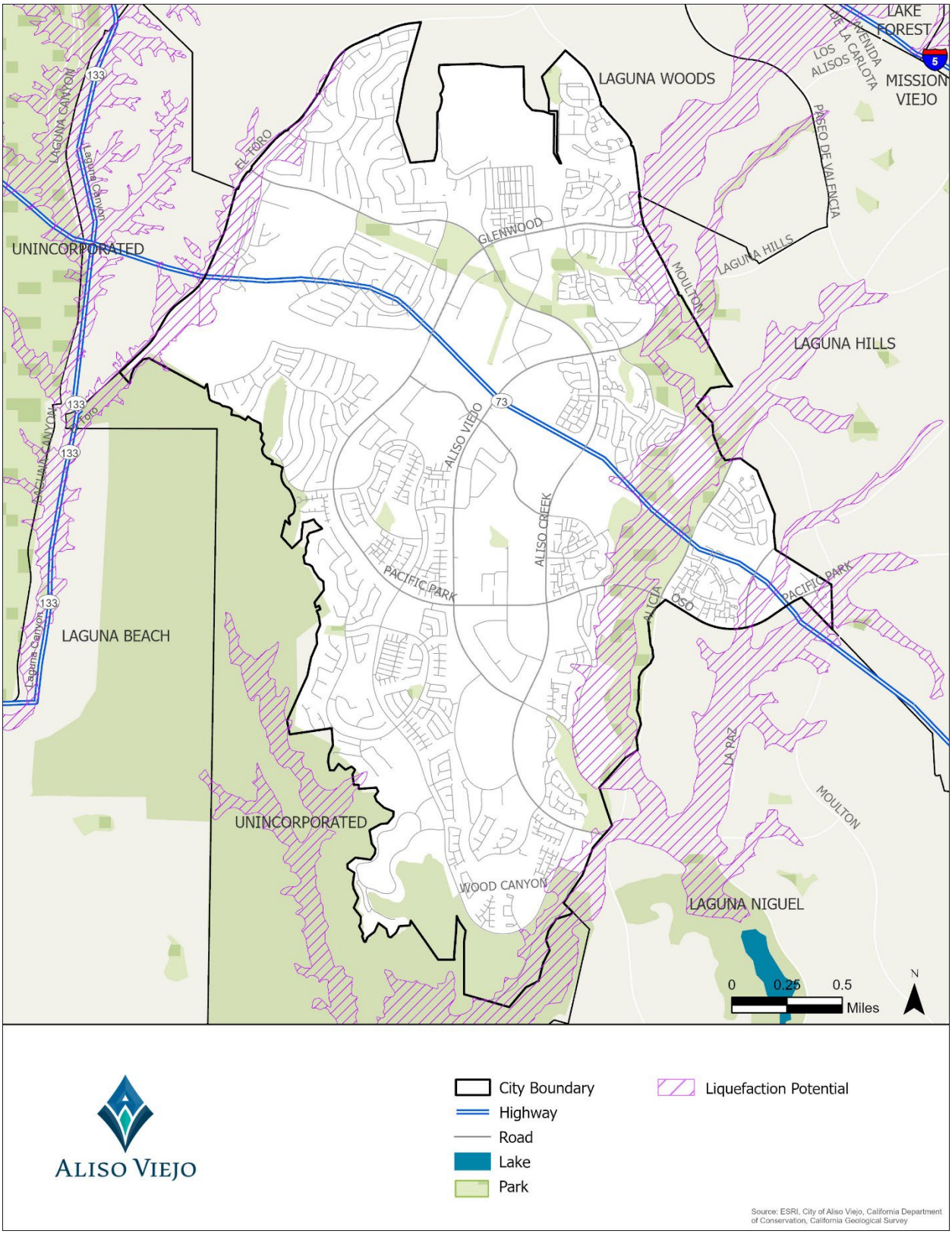


TABLE 3-6: EARTHQUAKE EVENTS IN THE SOUTHERN CALIFORNIA REGION (5.0+ MW)

1812 Wrightwood	1940 Imperial Valley	1987 Whittier Narrows
1812 Santa Barbra Channel	1941 Santa Barbra	1991 Sierra Madre
1857 Fort Tejon	1942 Fish Creek Mountains	1992 Joshua Tree
1892 Laguna Salada	1947 Manix	1992 Big Bear
1899 Cajon Pass	1948 Desert Hot Springs	1994 Northridge
1899 San Jacinto Fault Zone	1952 Kern County	2001 West Hollywood
1910 Elsinore	1954 San Jacinto Fault (Arroyo Salada)	2008 Chino Hills
1915 Imperial Valley	1968 Borrego Mountain	2010 Baja CA
1918 San Jacinto	1971 San Fernando	2012 Brawley
1923 North San Jacinto Fault	1978 Santa Barbra	2014 La Habra
1925 Santa Barbra	1979 Imperial Valley	2016 Borrego Springs
1927 Lompoc	1986 North Palm Springs	2019 Ridgecrest
1933 Long Beach	1986 Oceanside	2021 Antelope Valley

Source: https://www.earthquakeauthority.com/California-Earthquake-Risk/California-Earthquake-History-Timeline

Seismic Shaking

Aliso Viejo has undoubtedly felt the shaking of regional earthquakes, some stronger than others. The nearest earthquake event to Aliso Viejo that caused significant damage throughout the Southern California region was the 1933 Long Beach earthquake. The actual epicenter of the quake was in the City of Huntington Beach; however, most of the damage occurred in areas north of the epicenter. The event caused more than $50 million in property damage and resulted in the deaths of 120 people. Most of the deaths and damage from the 1933 Long Beach Earthquake occurred because of collapsing unreinforced masonry buildings.



Seismic shaking primarily affects unreinforced masonry buildings, as seen here with this Long Beach middle school damaged by the 1933 Long Beach earthquake.

Image from Los Angeles Times.

Other strong, regional earthquakes have occurred in Southern California, but their epicenters have been so distant from Aliso Viejo that seismic shaking generated by the earthquake did not cause significant property damage or harm to the City. For example, the 2014 La Habra earthquake caused major damage in Fullerton, La Habra and Brea, though it was only considered to be light shaking in Aliso Viejo.

The most recent significant earthquake event affecting Southern California was the Northridge Earthquake's January 17, 1994. At 4:31 A.M. on Monday, January 17, a moderate but very damaging earthquake of 6.7 M struck the San Fernando Valley. In the following days and weeks, thousands of aftershocks occurred, causing additional damage to affected structures. Fifty-seven people were killed, and more than 1,500 people seriously injured. For days afterward, thousands of homes and businesses were without electricity; tens of thousands had no gas, and nearly

50,000 had little or no water. Approximately 15,000 structures were moderately to severely damaged, leaving thousands of people temporarily homeless; 66,500 buildings were inspected, nearly 4,000 were severely damaged, and over 11,000 were moderately damaged. Several collapsed bridges and overpasses created commuter havoc on the freeway system. Extensive damage was caused by ground shaking, but the earthquake triggered liquefaction, and dozens of fires also caused additional severe damage. This extremely strong ground motion in large portions of Orange County resulted in record economic losses. **Table 3-7** shows significant earthquakes – magnitude 6.0 Mw or greater – that have occurred within 100 miles of Aliso Viejo since the beginning of the 20th century. Aliso Viejo, while not officially incorporated at the time, had no significant reported incidents of damage, authorities made disaster declarations in Orange County for the 1994 Northridge Earthquake and 1987 Whittier Narrows Earthquake.

Liquefaction

There is limited information available on the occurrence of past liquefaction events in Aliso Viejo. Since these events occur in conjunction with strong earthquakes, the nearest and most recent liquefaction event would have occurred near the mouth of the San Gabriel River at Alamitos Bay because of the Long Beach Earthquake in 1933. It was reported that pavement buckled, cracks appeared in the ground, and "mud volcanoes" erupted in the Los Alamitos area.[6]

TABLE 3-7: SIGNIFICANT EARTHQUAKES (6.0+ MW) WITHIN 100 MILES OF ALISO VIEJO

Event Name	Distance (Miles)*	Magnitude
1812 San Juan Capistrano	9	6.9
1855 Los Angeles	53	6.0
1899 Lake Elsinore Earthquake	24	6.4
1918 San Jacinto Earthquake	47	6.8
1933 Long Beach Earthquake	30	6.3
1971 San Fernando Earthquake	64	6.5
1986 North Palm Springs Earthquake	71	6.0
1992 Joshua Tree Earthquake	90	6.3
1992 Big Bear Earthquake	66	6.7
1992 Yucca Valley	83	7.6
1994 Northridge Earthquake	65	6.7

*Distance between the epicenter and Aliso Viejo City Hall
Source: Southern California Earthquake Data Center. 2021. Earthquake Catalogs SCSN Catalog Search (1932-Present). http://service.scedc.caltech.edu/eq-catalogs/radius.php

RISK OF FUTURE EVENTS

Seismic Shaking

Historical and geological records show that California has a long history of seismic events. Southern California is probably best known for the San Andreas Fault, a 400-mile-long fault running from the Mexican border to a point offshore, west of San Francisco. Geologic studies show that over the past 1,400 to 1,500 years, large earthquakes have occurred at about 130-year intervals on the Southern San Andreas Fault. As the last large earthquake on the Southern San Andreas occurred in 1857, that section of the fault is considered a likely location for an earthquake within the next few decades. The Third Uniform California Earthquake Rupture Forecast (UCERF3) was released in 2015 and is the most recent assessment of the probability of a major

[6] California Geological Survey. 1998. "Seismic Hazard Zone Report for the Los Alamitos 7.5-Minute Quadrangle, Los Angeles and Orange Counties, California." http://gmw.conservation.ca.gov/SHP/EZRIM/Reports/SHZR/SHZR_019_Los_Alamitos.pdf

earthquake on various faults between 2015 to 2044. **Table 3-8** shows the results for Aliso Viejo's nearby and regional fault lines.

TABLE 3-8: EARTHQUAKE PROBABILITIES FOR KEY FAULTS NEAR ALISO VIEJO (2015–2044)

Fault	Distance (Miles)*	Estimated Probabilities			
		6.7+ Mw	7.0+ Mw	7.5+ Mw	8.0+ Mw
San Joaquin Hills	3.32	0.75%	0.34%	0.14%	Negligible
San Andreas	49.16	19.76%	13.56%	10.39%	3.29%
Newport- Inglewood	5.97	0.75%	0.67%	0.19%	Negligible
Elsinore	14.98	3.26%	1.77%	1.03%	<0.01%
Puente Hills	23.36	0.95%	0.65%	0.19%	Negligible
Palos Verde	21.09	2.42%	2.28%	0.92%	Negligible
Whittier	19.54	1.58%	1.43%	0.80%	<0.01%
San Jacinto	43.46	5.32%	5.31%	5.15%	2.59%

* Distance between Aliso Viejo City Hall and the nearest point of the fault. All distances are approximate. † Southern California segments only.

Note: UCERF3 results consist of two individual models (3.1 and 3.2), each of which provides rupture probabilities for each segment of the fault. This table shows the maximum probability for a section of the fault in either model.

Source: Working Group on California Earthquake Probabilities. 2015. The Third California Earthquake Rupture Forecast (UCERF3). http://wgcep.org/UCERF3

The U.S. Geological Survey scenarios show that the San Joaquin Fault could cause the strongest seismic shaking in Aliso Viejo, followed by San Andreas and the Newport-Inglewood faults. The more distant faults like the San Jacinto and San Andreas faults can produce more intense earthquakes but are less like to cause damage in Aliso Viejo due to their greater distance from the City. However, as noted in **Table 3-8**, the likelihood of a powerful earthquake occurring along the majority of these faults within the next 25 years is generally very low (excluding the San Andreas).

Liquefaction

Soil liquefaction is a seismically induced form of ground failure, which has been a significant cause of earthquake damage in southern California. During the 1971 San Fernando and 1994 Northridge earthquakes, significant damage to roads, utility pipelines, buildings, and other structures in the Los Angeles area was caused by liquefaction. Research and historical data indicate that loose, granular materials situated at depths of less than 50 feet with fine (silt and clay) contents of less than 30%, which are saturated by a relatively shallow groundwater table, are most susceptible to liquefaction. These geological and groundwater conditions exist in parts of southern California and Aliso Viejo, typically in valley regions, stream and river watersheds, and alluvial floodplains.

For liquefaction to occur, three general conditions must be met. The first condition – strong ground shaking of relatively long duration – can be expected to occur in the Aliso Viejo area because of an earthquake on any of the several active faults in the region. The second condition – loose, or unconsolidated, recently deposited sediments consisting primarily of silt and sand – occurs in a large portion of the valley floors and the larger canyon bottoms prevalent throughout Orange County. The third condition is water-saturated sediments within about 50 feet of the surface. Liquefaction could occur but defining the precise likelihood isn't possible. Refer to **Table 3-8** for the probability of a major earthquake occurring in faults close to Aliso Viejo.

CLIMATE CHANGE CONSIDERATIONS

Seismic Shaking

There is no direct link between climate change and seismic activity, so climate change is not expected to cause any changes to the frequency or intensity of seismic shaking. Some research

indicates that climate change could result in “isostatic rebounds,” or a sudden upward movement of the crust because of reduced downward weight caused by glaciers. As glaciers are known to melt when global temperatures increase, climate change could indirectly lead to increased seismicity in Southern California.[7]

Liquefaction

While climate change may not impact seismic shaking, it can directly impact liquefication. Climate change is anticipated to change the usual precipitation patterns in Southern California. Periods of both rain and drought are anticipated to become more intense and frequent. This means that more precipitation will likely occur during rainy periods, and drought is expected to last even longer. As a result, the water table along the creeks and canyons in Aliso Viejo could rise during intense periods of precipitation. Alternatively, a longer-lasting drought may lead to more groundwater withdrawal and could lower the water table. Therefore, climate change could potentially increase or decrease the risk of liquefaction in Aliso Viejo, depending on the circumstances. Prolonged droughts can decrease groundwater levels if additional water extraction occurs, decreasing the potential for liquefaction. While an increase in precipitation intensity and frequency could increase groundwater levels, potentially increasing liquefaction potential.

WILDLAND/URBAN FIRE

DESCRIPTION

Wildland Fire

Wildfires are fires that burn in largely undeveloped and natural areas, and they are a regular feature of ecosystems throughout California. These fires help to clear brush and debris from natural areas and are necessary for the health of many ecosystems and various species' life cycle. However, since the early twentieth century, the common practice was to suppress naturally occurring fires in wildland areas, allowing dry plant matter and other fuels to build up.

At the same time, human activity has caused changes in the buffer zone between urbanized and undeveloped areas, known as the wildland-urban interface (WUI). The more natural setting of a WUI can make these zones highly desirable places to live. In many parts of California, the WUIs have become developed, albeit at lower densities than fully urbanized areas. However, this development activity has brought more people into wildfire-prone areas. The availability of fuel and increasing encroachment into the WUI, together with a changing climate, have made wildfires among the most common and dangerous natural hazards in California.

Lightning, accidents, or arson can spark wildfires. The size and severity of any fire depend on fuel, weather conditions, and topography availability. However, wildfires in the WUI do not need to be large to be damaging. In Oakland, the 1991 Tunnel Fire was relatively small, only 1,600 acres, but it was one of California's deadliest and most destructive wildfires.[8] The flames from wildfires create severe risks to property and lives. Smoke and other particulate matter from wildfires pose a health risk, even to those not near the blaze. Burned areas can be more susceptible to flooding and landslides because wildfires destroy the vegetation that helps slow down water runoff and hold slopes together.[9] The ground may repel water rather than absorb it when faced with ash deposits. Due to the change in the landscape structure after a fire, repelled water can carry debris into water reservoirs.[10]

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[7] Masih, A. January 2018. “An Enhanced Seismic Activity Observed Due to Climate Change: Preliminary Results from Alaska.” IOP Conference Series: Earth and Environmental Science. doi :10.1088/1755-1315/167/1/012018. https://iopscience.iop.org/article/10.1088/1755-1315/167/1/012018/pdf

[8] Cal FIRE. 2020. https://34c031f8-c9fd-4018-8c5a-4159cdff6b0d-cdn-endpoint.azureedge.net/-/media/calfire-website/our-impact/fire-statistics/featured-items/top20_deadliest.pdf?rev=e201e407ab6943c7854c7c917c7b818b&hash=8068F655A48FC601C6E2F55F9E0A1682

[9] EPA. 2019. “Wildfires: How Do They Affect Our Water Supplies?” https://www.epa.gov/sciencematters/wildfires-how-do-they-affect-our-water-supplies

[10] Bichell, R. 2019. “How Wildfires May Muck Up the West’s Reservoirs.” Colorado Public Radio. https://www.cpr.org/2019/09/25/how-wildfires-may-muck-up-the-wests-reservoirs/

Urban Fire

An urban fire is a fire that causes damage to buildings or infrastructure in an urbanized area. In some minor situations, the fire prompts the evacuation of the building's occupants, and the fire is contained within a short amount of time by firefighting teams or the building's fire suppression systems. In severe cases, the fire leads to the complete destruction of the building and can spread to other surrounding properties. Common causes of urban fires include stoves that are accidentally left on, short-circuited electrical equipment, or mishandling of household tools. Larger urban fires may be caused by breaches in gas pipelines, large transportation accidents, or downed electrical transmission wires. Fires may also be intentionally started by arsonists.

LOCATION AND EXTENT

Wildland Fire

Wildfires are not measured on a specific scale and are usually classified by size (e.g., acres burned) or impact (buildings destroyed or damaged, injuries or deaths, cost of damage, etc.). The California Department of Forestry and Fire Protection (Cal Fire) defines the wildfire hazard zones on a three-tier scale of fire hazard severity zones (FHSZs): very high, high, and moderate. These zone classifications do not correspond to a specific risk or intensity of fire but are qualitative terms that consider many factors. Fire-prone areas are also classified by the agency responsible for fire protection. Federal Responsibility Area (FRA) falls to federal agencies such as the US Forest Service, the Bureau of Land Management, and the National Park Service. State Responsibilities Area (SRA), which includes unincorporated land within counties that has statewide watershed value, falls to the Cal Fire. Local Responsibility Area (LRA), which includes portions of incorporated cities with identified wildfire hazard zones, falls to local governments. Only the very high FHSZs located within the LRA are identified and mapped by Cal Fire. However, in the SRA, high and moderate FHSZs are also mapped by Cal Fire.

Due to the San Joaquin Hills' topography, Aliso Viejo is susceptible to wildfires. The community of Aliso Viejo is located in the San Joaquin Hills and portions of the city are located within the wildland-urban interface (WUI). The WUI is the zone of transition between the wilderness and human-developed lands. Wildfires present a significant threat to the city and the County located in or near the WUI, as it is a region of relatively high temperatures, low humidity, and low precipitation during the summer. The fall brings with it the Santa Ana winds, which exacerbate the area's already dry conditions, increasing the foothills' susceptibility to wildfire. Fire threat assessment and Geographic Information System (GIS) mapping for Aliso Viejo identifies the WUI as the area with the city that has the highest risk of fire. **Figure 3-4** identifies portions of the city located within the WUI as well as historic fire perimeters in the city.

According to Cal Fire FHSZ mapping of the city, the western and southern borders of the city are located within a Very High Fire Hazard Severity Zone (VHFHSZ) falling under the jurisdictional responsibility of the City as it is located in the LRA. The potential for wildfire is even greater considering that these same western and southern borders are also adjacent to the VHFHSZs and HFHSZs of the SRA along the city limits. The potential for a wildfire to begin in the SRA and spreading into the LRA of the city has a high probability if the fire cannot be contained with the SRA. **Figure 3-5** identifies the fire hazard zones within the city and the surrounding area, including the state responsibility areas (SRA) and the local responsibility areas (LRA). The zones depicted include the SRA, which is primarily unincorporated Orange County, under the jurisdiction of CAL Fire, while the LRA is under the control of the Orange County Fire Authority (OCFA).

FIGURE 3-4: WILDLAND URBAN INTERFACE (WUI) AND HISTORICAL WILDFIRE PERIMETERS

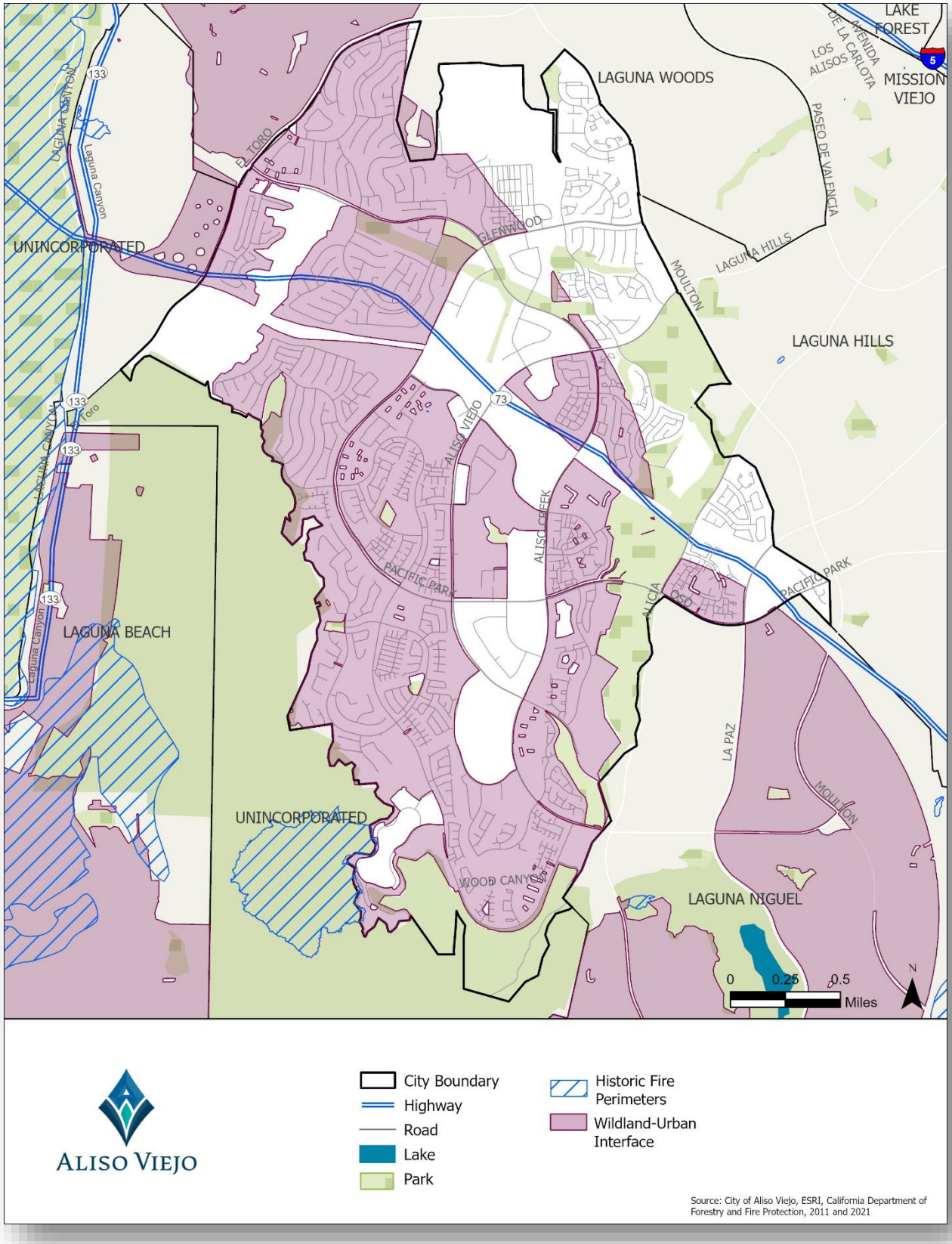
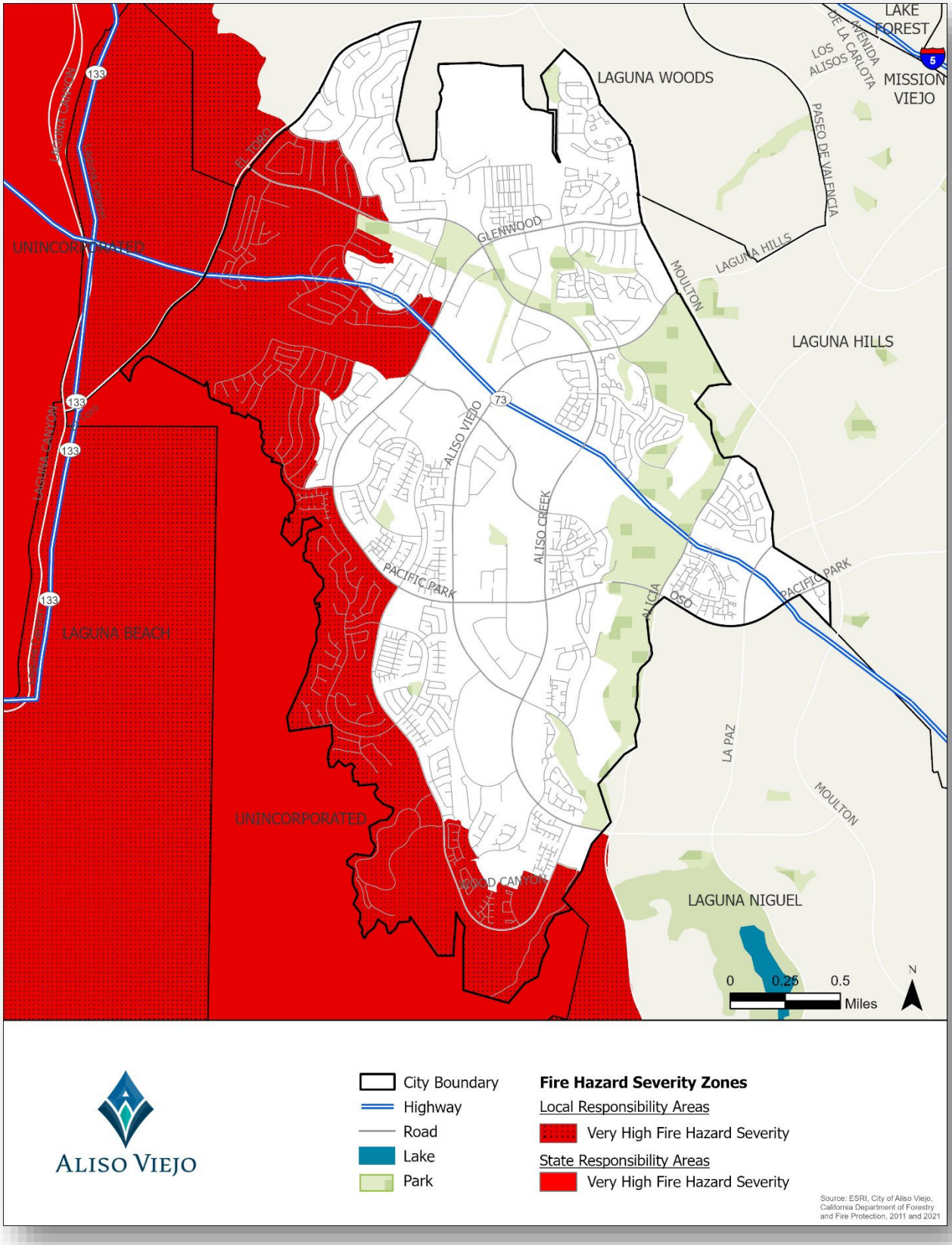


FIGURE 3-5: VERY HIGH FIRE HAZARD SEVERITY ZONES (LRA & SRA)



The city's sphere of influence extends into the SRA and the Very High Fire Hazard Severity Zones (VHFHSZ) associated with this area. Development requirements within this area are regulated and must meet the development requirements for areas located within VHFHSZs.

A fire can only ignite if three elements are present: heat, fuel, and oxygen. If any one of these elements is removed, the fire will extinguish itself. In Aliso Viejo, there are copious amounts of fuel given to the thousands of structures which makes them extremely flammable. Activity that creates intense heat that is unmonitored or unregulated may lead to the ignition of a fire. The National Institute of Standards and Technology, Fire Research Division has developed a scale that measures the increase in temperature and the kind of fire response that develops. **Table 3-9** shows the progression of temperature relative to fire response.

TABLE 3-9: FIRE SUSCEPTIBILITY BASED ON TEMPERATURE INCREASE

Temperature (°F)	Response
98.6 °F	Average normal human oral/body temperature.
101 °F	Typical body core temperature for a working fire fighter.
109 °F	Human body core temperature that may cause death.
111 °F	Human skin temperature when pain is felt.
118 °F	Human skin temperature causing a first-degree burn injury.
130 °F	Hot water causes a scald burn injury with 30 s exposure.
131 °F	Human skin temperature with blistering and second degree burn injury.
140 °F	Temperature when burned human tissue becomes numb.
162 °F	Human skin temperature at which tissue is instantly destroyed.
212 °F	Temperature when water boils and produces steam.
482 °F	Temperature when charring of natural cotton begins.
>572 °F	Modern synthetic protective clothing fabrics begin to char.
≥752 °F	Temperature of gases at the beginning of room flashover.
≈1832 °F	Temperature inside a room undergoing flashover.

Once a fire has been ignited, it could conceivably grow to an indefinite size if abundant fuel and oxygen are available. For example, a fire that ignites in one house could hypothetically continue to expand and even spread to other adjacent houses if there was enough fuel to link the structures together. Fires in confined spaces may occasionally burn so intensely that they consume all the oxygen available and burn out before they can expand.

Urban Fire

Most of Aliso Viejo's buildings consist of wooden-frame construction, which is susceptible to catching fire. Even structures that do not have wooden frames, such as large medical facilities or office towers, are at risk of urban fires. These locations contain furniture, papers, plant material, textiles, and other objects that can be ignited. Given that a significant portion of Aliso Viejo is developed, urban fires can occur at any location in the city since any one of these structures has the potential to burn.

Fires are also likely to occur where significant pieces of infrastructure are located, such as gas pipelines, power lines, or highways. SoCalGas operates large high-pressure gas pipelines that run underneath streets and sidewalks of the city. If a pipeline were to breach and the released gas ignites, any structures located along the extent of the breach would likely catch fire. SoCal Edison owns and operates above-ground, high-voltage transmission lines strung from towers on

a right-of-way through the city. While there are no structures directly beneath the towers in the utility right-of-way, several trees and an extensive lawn could ignite if a downed power line encountered them. If this landscaped space caught fire, it could spread to surrounding homes and buildings if hot cinders from the fire came in contact with the buildings. State Route 73 also runs through the city and carries thousands of vehicles every day. If a major transportation accident were to occur on this highway, it could potentially cause a fire. Given that the highway is non-flammable, it is anticipated that a fire that begins on the highway would most likely be contained to the highway. It is possible that an intense fire on this highway could spread to nearby homes, businesses, and landscaping that runs along SR-73.

Past Events

Wildland Fire

October 27, 1993 – A massive wildfire called the Laguna Beach Firestorm, started as a brush fire in Laguna Canyon, when embers jumped a firebreak into Laguna Beach and Emerald Bay, spreading into the Laguna Coast Wilderness Park just west of what is now Aliso Viejo. The fire burned some 16,000 acres, spread north across S-73, east to the S-133 (Laguna Canyon Rd) and as far south as PCH (S-1). The fire destroyed or severely damaged over 400 homes and caused approximately $528 million dollars in damage.

October 21, 2007 - Orange County's Santiago Fire burned 28,400 acres and 15 homes were lost and 8 damaged. Fortunately, there were no deaths in Orange County. Orange County Sheriff's Department personnel serving the City were deployed to help with evacuations and fire watch duty to look for hot spots in coordination with Orange County Fire Authority (OCFA) personnel. Fortunately, there was no damage in the City of Aliso Viejo.

June 2, 2018 – The Aliso Fire broke out along a trail in the Aliso Woods Canyon near Aliso Viejo's Soka University of America. The fire burned over 200 acres and was driven unpredictably by winds in the area. The fire prompted evacuations in both Aliso Viejo and Laguna Beach and was responded to by more than 400 firefighters comprising of eight fire strike teams, including six air tankers and four helicopters to combat the fire. Fortunately, no injuries or structural damage were reported.

August 14, 2021 – A brush fire near Pacific Park Drive and Alicia Parkway was quickly contained in the city. Responding fire crews were able to contain the blaze to only 2 acres and no residents or structures were reported as harmed or damaged.

May 11, 2022 – A fire began in the Aliso and Wood Canyons Wilderness Park quickly spreading into the canyon area between Laguna Niguel and Aliso Viejo. The fire burned over 200 acres, destroyed 20 structures, and damaged 12 others, resulting in mandatory evacuations, and over 550 firefighters responded and battled the blaze until it was fully contained on May 17.

Urban Fire

February 18, 2020 - A fire started after a natural gas line was accidentally ruptured by construction crews. Fire crews were able to contain the fire until the gas company was able to arrive and shut off the gas. A neighboring gas station and strip mall were evacuated as a precaution. No injuries were reported.

February 2, 2021 – Fire crew responded to an apartment fire on the 23000 block of Windsong, near Aliso Creek Rd, the crew extinguished the flames in 24 minutes and were able to keep the

fire from spreading to nearby units. Unfortunately, one person was found deceased inside the unit.

September 9, 2021 – Lightning struck the garage of a home on Birchmont in Aliso Viejo, setting it on fire. When fire crews arrived, they found the garage fully engulfed in flames, but the main part of the home was saved due to the fire crew's quick actions. The vehicle within the garage was fully charred.

Risk of Future Events

Wildland Fire

The history of wildfires in Orange County, Laguna Canyon, the San Joaquin Foothills, and the area surrounding Aliso Viejo, and continued development within the City's WUI, which includes the very high fire hazard severity zones (VHFHSZ), indicates that wildfire events are likely to occur in the future. Since 2001, several major wildfire events have affected the city, equating to a return interval of approximately one fire every five years. This risk is expected to remain highest in the undeveloped land in the foothills and canyons within both the city and the county's unincorporated areas, as well as the wilderness parks surrounding the city.

Urban Fire

If the conditions for an urban fire exist in Aliso Viejo, the city will forever be at risk of experiencing an urban fire event. It is impossible to predict the precise likelihood of an urban fire emerging in the city, given how each fire event has unique origins. Some areas, however, are at an increased risk of an urban fire igniting, including the buildings along the SoCalGas pipeline's course through the City, in addition to the landscaping and properties along State Route 73. Given that no records of urban fire outbreaks in Aliso Viejo could be found, the overall likelihood of an urban fire starting in Aliso Viejo is exceptionally low.

Climate Change Considerations

Wildland Fire

Climate change is expected to cause an increase in temperatures and more frequent and intense drought conditions. This increase will likely increase the amount of dry plant matter available for fuel, increasing wildfire risk statewide. Climate change is expected to increase the number of acres burned annually in the San Joaquin Foothills, which are already highly prone to wildfires. However, increases in fuel supplies could cause wildfires to move faster or spread into more-developed areas, increasing the future threat to Aliso Viejo and other surrounding communities.

Urban Fire

While climate change has been linked to a potential increase in wildfire events, it is not clear exactly how climate change could influence the ignition or behavior of urban fires in Aliso Viejo.

HUMAN-CAUSED HAZARDS (MASS CASUALTY INCIDENT (TERRORISM), CYBER THREAT)

The Human-Caused Hazards profile discusses mass casualty incidents (terrorism), and cyber threats.

Description

Mass Casualty Incident

Terrorism is the use or threat of force to achieve a particular social or political outcome. The goals of terrorism may sometimes be the overturning of a government, the reversal of a public policy, the release of political prisoners, and other such motives. Acts of terror may overlap with acts of

war or hate crimes. Generally, terrorism involves an attempt to kill or seriously harm people or disrupt civil society by destroying property or infrastructure, attacking government operations at all levels, interrupting essential public services, creating chaos, or a combination of some or all these goals. Firearms and explosives are the most common weapons used among terrorists. In extreme situations, terrorists may gain access to weapons of mass destruction, including bioweapons, chemical agents, radioactive materials, or high-yield explosives. It should be noted that these events are very rare. While incidents of terror caused by foreign individuals or groups receive significant media and public attention, most acts of terror in the United States have been caused by domestic terrorists.

A mass casualty incident describes an incident within the United States in which emergency medical service resources, such as personnel and equipment, are overwhelmed by the number and severity of casualties. The more commonly recognized events of this type include building collapses, active shooter incidents, train and bus collisions, plane crashes, earthquakes, and other large-scale emergencies. The most common types are generally caused by terrorism, mass-transportation accidents, or natural disasters. Events such as the Oklahoma City bombing in 1995 and the September 11 attacks in 2001 are well-publicized examples of mass casualty incidents.

Cyber Threat

Cyber threats are when an individual or a group threatens or attempts to disrupt the operations and functioning of the computer systems belonging to private citizens, religious groups, educational institutions, government agencies, or businesses. These threats take the form of online harassment, hacking, or in-person tampering with electronic equipment. Successful cyber threats can lead to service disruptions, infrastructure damage, theft and may cause injury or death in severe instances.

LOCATION AND EXTENT

Mass Casualty Incident

Mass Casualty Incidents can occur anywhere, although public spaces and locations where many people congregate (parks, schools, places of worship, government facilities, shopping centers, and areas of public gathering) are most common. Key locations in Aliso Viejo may be large shopping and entertainment centers (i.e., Aliso Viejo Town Center), governmental facilities (i.e., City Hall), universities (i.e., Soka University of America), schools, medical facilities, and parks (i.e., Grand Park).

Acts of terrorism may occur at the locations listed above; however, the perpetrators may also choose high-value targets such as electric substations, water treatment plants, levees or reservoirs, airports, highways, and other facilities that could impact governmental services.

Mass Casualty Incidents and acts of terrorism are typically measured by the fatalities, injuries, and destruction they cause, but no universal scale is used to measure these events.

Cyber Threat

Since computers are so ubiquitous, a cyber threat could appear in virtually any part of the city. In extreme circumstances, a threat could impact the entire city. Cyber threats vary in their length and severity in impact. A minor threat could cause computer systems to slow down for a few minutes and not behave as responsively. On the other hand, a major cyber threat could cause a complete shutdown of critical systems, including those used by banks, healthcare institutions, universities, major businesses, and city governments.

Cyber threats are not measured on any scale, but they can be assessed by determining:

The type of incident (website defacement, denial of service, unauthorized surveillance)
The use of malicious software
The level of security countermeasures that failed in preventing the cyber threat

The duration of the cyber threat (a few hours, a few days, several weeks, etc.)[11]

Globally, cyber threats are increasing and becoming more sophisticated. The most common types of attacks include:

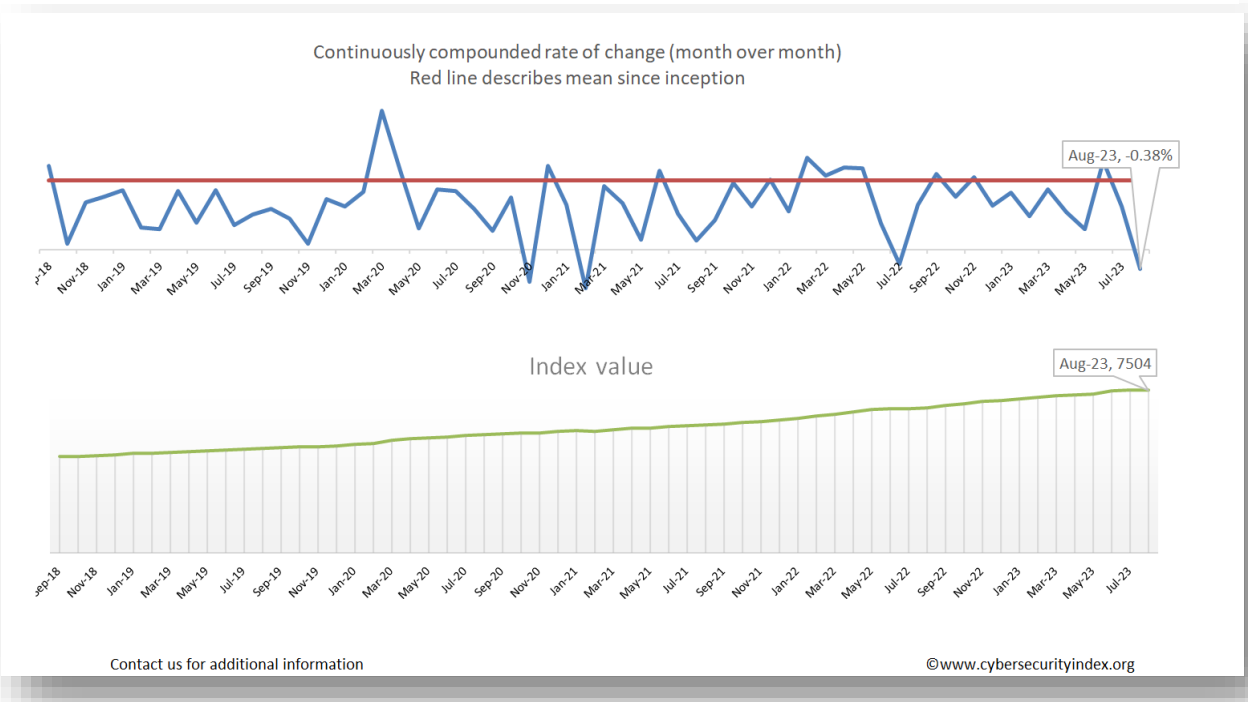
Phishing
Ransomware
Intellectual Property Theft
Spyware/Malware
Unpatched Software

To understand the status of cyber threats, the Index of Cyber Security (**Figure 3-6)** can be referenced. The Index of Cyber Security is a measure of perceived risk. A higher index value indicates a perception of increasing risk, while a lower index indicates the opposite. The Index of Cyber Security aggregates the views of information security industry professionals as expressed through a monthly survey.

The Index of Cyber Security will directly:

Assess the level of risk as perceived by practicing security professionals
Communicate their combined opinion to the larger community
Provide a baseline status against which other individual practitioners can compare their own views

FIGURE 3-6: INDEX OF CYBER SECURITY



Since 2015 this index has trended upward and appears to have doubled in this timeframe.

[11] Mateski, M., C. Trevino, C. Veitch, J. Michalski, J. Harris, S. Maruoka, and J. Frye. 2012. "Cyber Threat Metrics." *Sandia National Laboratories*. https://fas.org/irp/eprint/metrics.pdf.

Past Events

Mass Casualty Incident

The following mass casualty incidents/ terrorism events have occurred within Aliso Viejo, Orange County, the State, or the Country and may be relevant to the community:

October 18, 1970 - Bombing of the Stanford Research Institute facility, which caused approximately $500,000 in property damage. No injuries or deaths occurred during this incident.[12]
October 26, 1970 - Bombing of a Bank of America Branch, which caused approximately $500,000 in property damage. No injuries or deaths occurred during this incident[13]
April 19, 1995 - Timothy McVeigh detonated a bomb outside the Alfred P. Murrah Federal Building in Oklahoma City, OK. The blast was so powerful that the Federal Building was destroyed, and more than 300 nearby buildings were damaged or destroyed. The bombing killed 168 people, including 19 children. Timothy McVeigh's motive for bombing the Federal Building was that he hoped to inspire a revolution against the federal government.[14]
September 11, 2001 - Terrorists hijacked four commercial airliners. The hijackers flew two of the planes into the twin towers at the World Trade Center in New York City and one into the Pentagon in Arlington, VA. The fourth plane crashed in a field in rural Pennsylvania. The attacks on 9/11 killed 2,976 people and injured thousands more.[15]
April 15, 2013, - Two bombs detonated near the finish line of the Boston Marathon. The explosion killed 3 spectators and wounded more than 264 other people. Police captured 19-year-old Dzhokhar Tsarnaev in connection with the bombing; the second suspect, Tamerlan Tsarnaev, died following a shootout with law enforcement. Investigators concluded that the Tsarnaev brothers planned and carried out the attack on their own and were not connected to any specific terrorist group.[16]
December 2, 2015 - A terrorist attack, consisting of a mass shooting and an attempted bombing, occurred at the Inland Regional Center in San Bernardino, California. The perpetrators, Syed Rizwan Farook and Tashfeen Malik, a married couple living in the city of Redlands, targeted a San Bernardino County Department of Public Health training event and Christmas party of about 80 employees in a rented banquet room. Fourteen people were killed, and twenty-two others were seriously injured. Farook was a U.S.-born citizen of Pakistani descent, who worked as a health department employee.[17]
October 1, 2017 - Stephen Paddock opened fire on the Route 91 Harvest Festival concert in Las Vegas, from an elevated position at the Mandalay Bay Hotel. The attack resulted in 61 people killed (including two victims who died in 2019 and 2020, and Paddock himself) and 867 injured. Paddock shot and killed himself before responding officers reached him. The FBI Behavioral Analysis Unit determined that there was no clear motivation for the attack. Although this attack did not occur in California, many California residents were affected by the event as more than half the 61 people killed were from California.[18]
May 15, 2018 – A bomb explodes at the Magyar Kozmetica spa in Aliso Viejo. The resulting explosion killed the owner and seriously injured two clients of the day spa. Witnesses said that the explosion occurred when the owner opened a cardboard box. Stephen Beal, co-owner of the spa and ex-boyfriend, was arrested as a suspect in the explosion. Chemicals used to create explosives were found in his home and were similar to those detected at the explosion site, as

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[12] Global Terrorism Database. 2020. "1970-10-18". https://www.start.umd.edu/gtd/search/IncidentSummary.aspx?gtdid=197010180001

[13] Global Terrorism Database. 2020. "1970-10-26". https://www.start.umd.edu/gtd/search/IncidentSummary.aspx?gtdid=197010260001

[14] Federal Bureau of Investigation. Famous Cases and Criminals. https://www.fbi.gov/history/famous-cases/oklahoma-city-bombing

[15] Federal Bureau of Investigation. Famous Cases and Criminals. https://www.fbi.gov/history/famous-cases/911-investigation

[16] History.com Editors. June 2019. Boston Marathon Bombing. https://www.history.com/topics/21st-century/boston-marathon-bombings

[17] Global Terrorism Database. 2020. "2015-12-02." https://www.start.umd.edu/gtd/search/IncidentSummary.aspx?gtdid=201512020012

[18] Los Angeles Times Staff. "Las Vegas Shooting Victims: Portraits of the Fallen." October 2017. https://www.latimes.com/nation/la-na-las-vegas-shootings-victims-list-20171002-htmlstory.html

well as bits of wire and other materials that were used in the bomb's construction. Beal was charged for the crime. He was convicted and found guilty of 4 felonies in July of 2023 and faces a minimum of 30 years in prison.[19]

Cyber Threat

The City of Aliso Viejo has not experienced cyber incidents directly. However, several jurisdictions in southern California and across the country have. Several recent incidents local to the city include:

December 24, 2019 - The City of Seal Beach was the victim of a ransomware attack that affected City computer systems. The attack was targeted at the City's Information Technology service provider, which allowed the hackers to encrypt City computers with the malware, primarily impacting city email and voicemail functions.
December 4, 2019 - The Cucamonga Valley Water District disclosed a data breach that occurred between August 26, 2019, and October 14, 2019. The breach occurred on a server used to accept one-time credit card payments from customers.
March 11, 2019, the Orange County Sanitation District was the victim of a phishing data breach. Over 1,000 employee records were accessed as part of the breach through the District deferred compensation plan.
April 23, 2023 – The San Bernardino County Sheriff's Department was hit with a cyberattack, when a hyperlink loaded with malicious malware was clicked, which resulted in the sudden encryption of many of the department's systems and subsequent ransom demand to restore functionality. San Bernardino County paid a $1.1 million ransom to the hacker, approximately half of which was covered by insurance as the County had anticipated the possibility of such an attack.

In addition to these, recent, notable cybersecurity events in the US include the Colonial Pipeline incident, JBS (the world's largest meatpacker), and the Washington DC Metropolitan Police Department. These attacks have resulted in the shutdown or delay in critical services and functions that have increased the cost of goods/services, financial losses, and operational delays.

Risk of Future Events

Mass Casualty Incident

Given that mass casualty incidents and acts of terrorism stem from a variety of factors: economics, societal pressures, mental health, global geopolitics, warfare, and religion, etc.—it is impossible to predict when an incident occurs. While Aliso Viejo does not feature critical national or state facilities, future incidents would likely originate domestically and are less likely to attract the attention of international terrorist groups. Incidents of these types are more likely to be conducted by smaller organizations or individuals aligned with greater-known organizations, although the effects may be no less significant.

Cyber Threat

Due to the integrated nature of technology into the everyday lives of Aliso Viejo's residents, businesses, and government operations, it is possible that a cyber threat could emerge in the future. While no cyber threats are publicly known to have disrupted the City's normal operations in the past, the likelihood of a cyber threat affecting the residents, businesses, and/or governmental operations in the future is increasing.

For all of these hazards the combined future probability is greater than 90% each year, mainly due in part to the threat of cyber intrusion. This occurs on an ongoing basis. However, recent civil disturbance incidents during the COVID pandemic highlight the prevalence of this threat to the city. While terrorist/mass-casualty incidents have not occurred and are considered a low

[19] Orange County Register, Josh Cain and Sean Emery "Jurors convict Long Beach man of 2018 Aliso Viejo spa bombing that killed his ex-girlfriend", July 2023. https://abc7.com/aliso-viejo-spa-bombing-stephen-beal-found-guilty/13523737/

probability threat, the city has several locations that could be targets for these types of activities, which increases the concern associated with this type of incident.

Climate Change Considerations

Mass Casualty Incident

The link between mass casualty incidents/terrorism and climate change is not well understood. However, it has been suggested that the impacts of a changing climate may exacerbate existing social, political, religious, and ethnic tensions. For example, longer, more intense droughts may restrict food supply or limit economic growth for cities, regions, or even whole countries. Nevertheless, the likelihood of climate change impacting mass casualty incidents/acts of terrorism in Aliso Viejo is negligible since these changes are more likely to impact developments on the national or international level.

Cyber Threat

Climate change is not likely to impact cyber threats in the future within Aliso Viejo.

SEVERE WEATHER (WINDSTORM, WINTER/COASTAL STORMS)

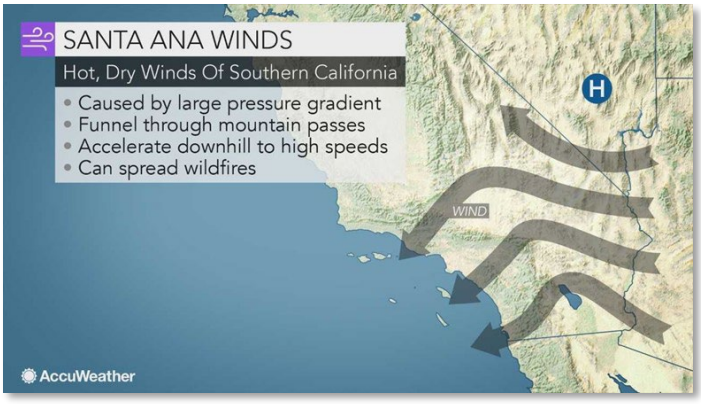
Description

Windstorms

Windstorms and severe weather pose a risk to life and property in the region by creating conditions that disrupt essential systems such as public utilities, telecommunications, and transportation routes. High winds can and do occasionally cause tornado-like damage to local homes and businesses. Severe windstorms can present a very destabilizing effect on the dry brush that covers local hillsides and urban wildland interface areas. High winds can have destructive impacts, especially to trees, power lines, and other utility services. In Aliso Viejo, severe weather patterns, such as Santa Ana Wind conditions are a recognized hazard.

Wind is simply the movement of air caused by differences in atmospheric temperature. High-pressure air will naturally move to areas of low pressure. Usually, the distance between these high- and low-pressure zones is far; however, on occasion, these low- and high-pressure zones may be near one another. When this happens, air will flow dramatically, creating high-speed winds. The most common wind events in southern California are the “Santa Ana” wind conditions that typically occur in the fall and winter.

When winds are fast enough, they can cause property damage to homes, public facilities, utilities, and other infrastructure. They can also uproot or topple mature trees or pick up debris and send it careening through the air. This debris can injure or even kill bystanders who may find themselves stranded outside. High-speed winds can also deposit this debris in the middle of rights-of-way, such as roads, freeways, and railways, blocking exit routes for would-be evacuees or impeding access to first responders trying to reach wounded people.



Santa Ana Wind event description

Winter/Coastal Storms

Winter/Coastal storms are also known as thunderstorms. A thunderstorm is a storm with lightning and thunder, produced by a cumulonimbus cloud, usually producing gusty winds, heavy rain and sometimes hail. A typical thunderstorm is 15 miles in diameter and lasts an average of 30 minutes. A thunderstorm is formed from a combination of moisture, rapidly rising warm air and a force capable of lifting air such as a warm and cold front, a sea breeze or a mountain. During severe weather events such as thunderstorms, rain can fall at such a high rate that it cannot drain away fast enough. The resulting heavy rain can cause flooding, leading to inundation and potential damage to buildings, road networks, public areas, utilities, and other critical pieces of infrastructure. In California, heavy rainfall events are often short, intense bursts of rain, but in some cases, heavy rain can persist for multiple days

All thunderstorms are dangerous. About 10% of the thunderstorms that occur each year in the United States are classified as severe. (A thunderstorm is considered severe if it produces hail at least 3/4 inch in diameter, winds 58mph or greater, or tornadoes.) Heavy rain from thunderstorms can lead to flash flooding (which is the number one thunderstorm killer.) Strong winds, hail, and tornadoes are also dangers associated with some thunderstorms.

LOCATION AND EXTENT

Windstorm

In Southern California, the most common type of severe wind event is called the Santa Ana winds. During the fall and winter months, high pressure over Nevada and Utah forces air currents down from the high desert toward the ocean. As the winds descend, they heat up and increase in speed, sometimes carrying particulate matter and aggravating the respiratory health of those who have allergies.[20]

The entirety of the City can be affected by windstorms, usually they cause minimal damage, however severe storms can cause massive damage to the City and personal property. Aliso Viejo is often affected by Santa Ana winds blowing through the San Joaquin Hills. Santa Ana winds are a leading cause of wildfires in California.

Generally, winds are measured using the Beaufort scale, developed in 1805, categorizing wind events on a force scale from 0 to 12 using their speed and impacts. Any wind that is classified as force nine or above is generally considered a severe wind event. **Table 3-10** shows how the Beaufort scale classifies wind events in detail.

[20] UCSD (University of California, San Diego). 2016. “Santa Ana.” https://scripps.ucsd.edu/research/climate-change-resources/faq-climate-change-california

Table 3-10: Beaufort Scale

Force	Speed (mph)	Description
1	0 to 1	Calm: Smoke rises vertically, and the sea is flat
2	1 to 3	Light air: The direction of wind is shown by smoke drift, but not wind vanes
3	4 to 7	Light breeze: Wind is felt on the face, leaves rustle, and wind vanes are moved. Small wavelets appear on the ocean, but do not break
4	8 to 12	Gentle breeze: Leaves and small twigs are in motion, and light flags are extended. Large wavelets appear on the ocean, and crests begin to break
5	13 to 18	Moderate breeze: Dust and loose paper become airborne, and small branches are moved. Small waves appear on the ocean
6	19 to 24	Fresh breeze: small trees begin to sway and moderate waves form
7	25 to 31	Strong breeze: large branches are in motion, and using an umbrella becomes difficult. Large waves begin to form
8	32 to 38	Near gale: Whole trees are in motion and walking against the wind can be hard. Foam from breaking waves is blown in streaks
9	39 to 46	Gale: Walking is difficult, and twigs break off trees
10	47 to 54	Severe gale: Slight structural damage. Crests of waves begin to topple
11	55 to 63	Storm: Trees are uprooted and considerable damage to structures. Very high waves form in long, overhanging crests
12	63 to 72	Violent storm: Widespread damage. Exceptionally high waves form, and the ocean is completely covered in foam

*Source: https://www.weather.gov/mfl/beaufort.

Winter/Coastal Storms

The location and size of a rain event vary depending on regional geography and regional and global weather events. For example, small precipitation events may occur in only one section of Aliso Viejo. In contrast, a large rain event could inundate a majority of Orange County and other parts of southern California. Understanding this, any part of the city could become inundated by rain, not one part of the city is more susceptible to rainfall than another.

California's precipitation varies from year to year, depending on how much moisture the state receives from atmospheric rivers. Atmospheric rivers are corridors along which wet air travels from the tropics to continents. When the moisture arrives in California, it may precipitate as rain or snow. One of California's most known atmospheric rivers is the "Pineapple Express," which brings moist air from the ocean surrounding Hawaii to California. An immense amount of moisture may be transported along the atmospheric rivers that cross over California during certain years, leading to severe rain.[21]

Another weather phenomenon influencing rainfall in southern California is "El Niño," officially referred to as the "Southern Oscillation" or "El Niño-Southern Oscillation (ENSO)." ENSO can cause increased rainfall, particularly during the winter months, caused by warming of the surface of the eastern tropical Pacific Ocean, leading to the evaporation of warm, moist air into the atmosphere. Winds bring this moisture to the eastern Pacific and the American continents, where it falls as rain. ENSO does not always lead to increased rainfall by default, but in general, it can increase the chances of winter with higher-than-usual precipitation.[22,23]

[21] "What are atmospheric rivers?" https://www.noaa.gov/stories/what-are-atmosphericrivers

[22] NOAA. 2014. "What Is the El Niño–Southern Oscillation (ENSO) in a Nutshell? https://www.climate.gov/news-features/blogs/enso/what-el-ni%C3%B1o%E2%80%93southern-oscillation-enso-nutshell

[23] NOAA. 2016. "What are El Niño and La Niña?" https://oceanservice.noaa.gov/facts/ninonina.html

Rain events are usually measured by the amount of precipitation that falls.[24] **Table 3-11** categorizes rain events by the amount of precipitation per hour.

TABLE 3-11: RAIN EVENTS CATEGORIZED BY PRECIPITATION PER HOUR

Rain Type	Description
Heavy Rain	More than 4 mm per hour but less than 8 mm per hour
Very Heavy Rain	Greater than 8 mm per hour
Moderate Shower	Greater than 2 mm, but less than 10 mm per hour
Heavy Shower	Greater than 10 mm per hour, but less than 50 mm per hour
Violent Shower	Greater than 50 mm per hour

Source: https://water.usgs.gov/edu/activity-howmuchrain-metric.html
mm = millimeter

PAST EVENTS

Windstorm

There have been several strong wind events recorded around the City of Aliso Viejo. **Table 3-12** depicts some of these Santa Ana Wind, and other major windstorm events in neighboring communities, Orange County, and the surrounding region. Santa Ana Wind events have been and will continue to be a hazard of concern for the city.[25]

Winter/Coastal Storms

Aliso Viejo and Orange County as a region are no stranger to severe weather and thunderstorms. **Table 3-13** lists some of the recent major storm events in the surrounding communities and Orange County.

[24] https://www.climate.gov/enso
[25] National Oceanic and Atmospheric Administration. May 2017. "A History of Significant Weather Events in Southern California." https://www.weather.gov/media/sgx/documents/weatherhistory.pdf

Table 3-12 Major Local/Regional Windstorms

Date	Location	Damage
11/9/1982	Seven tornadoes touched down in the LA Basin. Three of the tornadoes began as waterspouts at Pt. Mugu, Malibu and Long Beach. The Long Beach waterspout moved ten miles inland, becoming an F2 tornado. Another tornado reached F2 strength in Van Nuys. Two other tornadoes were in Garden Grove and Mission Viejo.	Property damage, and downed trees.
1/18/1988	Tornadoes hit Mission Viejo and San Clemente	Property damage, A baseball dugout was blown 150 yards into the middle of a city street.
1/6/1997	Storm winds: gust 99 mph at Fremont Canyon, 58 mph elsewhere.	Tree damage was widespread with more than 1,000 trees downed in neighboring Mission Viejo alone. The regional power grid also took a hit with more than 900,000 people losing power, the largest interruption in service since 1983. Several TV and radio stations were knocked off the air.
3/31/2000	Santa Ana winds blew through the Inland Empire and Orange County during the early morning. Top gusts were 93 mph at nearby Mission Viejo and 67 mph in Anaheim Hills.	Property damage, downed trees.
1/6/2003	One of the strongest Santa Ana Windstorms in a decade.	26 power poles toppled in Orange, power out to thousands
1/21/2010	Severe windstorms, tornado and 90 mph winds struck much of Orange County. Damage occurred throughout the county.	In neighboring Mission Viejo, trees fell on cars along Marguerite and Crown Valley parkways
12/2010 – 1/2011	Massive winter storm system strikes the region, the storm was extensive and destructive enough to result in a Presidential Disaster Declaration (DR 1952)	Extensive instances of damages caused throughout southern California and Orange County.
1/22/17	Windstorm hits the City causing damages.	18 trees were toppled causing over $10K in damages.
10/16/2018	Gusts of over 66 mph, and windstorms throughout Orange County.	Toppled trees, downed power lines that disrupted power to over 16,000 residents, the storm resulted in one fatality in Tustin when a toppled eucalyptus tree crushed a woman inside of her car.
1/29/2020	High winds and warm temperatures expected across Orange County. Winds, blowing at a sustained 20 to 30 miles per hour, could gust at up to 60 miles per hour	Damage from toppled trees and other debris was reported in most Orange County cities.
11/24/2021	In Orange County, gusts of 40 to 50 mph, occasionally reaching 60 mph in mountain canyons	PSPS circuits were powered off to avoid potential wildfire complications, leaving thousands without power.
11/23/2022	Winds of 30-40 mph and gusts from 60-70 mph blow throughout the Orange County Foothills.	Major winds cause more than 25,000 customers in neighboring Mission Viejo to be without power, though Southern California Edison crews are still working to determine the cause.

Source: "A History of Significant Weather Events in Southern California" https://www.weather.gov/media/sgx/documents/weatherhistory.pdf

Table 3-13: Major Local/Regional Winter/Coastal storms

Date	Location	Damage
08/22/1988	A strong thunderstorm (a rare event for summer) rolled through Orange County.	Power was knocked out to 40,000 people.
12/6-8/1997	A stationary line of thunderstorms brought the heaviest rain in 70 years to portions of Orange County. Widespread 4 to 8" rainfall totals, with as much as 10" in nearby Mission Viejo.	Widespread flooding in Orange County. Mud slides and coastal erosion.
09/02/1998	Strong winds from thunderstorms in Orange County with gusts to 40 mph.	Large fires in Orange County.
02/11/2001	Heavy winter storm. 2-5" of rainfall in Orange County and the City.	Extensive urban flooding and mud slides. Trees and power lines knocked down throughout the County.
05/22/2008	Heavy rain from thunderstorms was produced by a very cold and unstable storm from the north.	Several debris flows occurred. In the Santiago burn area of eastern Orange County, damage was done to homes and businesses.
01/21-22/2010	A large winter storm hits Orange County. Pea sized hail strikes the City, and large precipitation levels cause damage throughout the region and the City.	The storm results in the failure of storm drainpipes, causes slope and street damages in two locations, several trees also toppled costing some $110k in damages.
12/22/2010	Large storm dumps almost 15" over a 6-day span (began on December 17), causes flash flooding of Aliso Creek and other damages within the City.	Wood Canyon wetland slopes experience erosion. Several teams were toppled, cost over $50K in damages.
01/15/2019	A winter storm brought a band of very heavy rain to northwest Orange County. Seal Beach, Huntington Beach, and Fountain Valley each reported roughly 2 inches of rain in 2 hours.	The intense rain produced flash flooding. Water was up to doorways outside of homes, and the Pacific Coast Highway was closed for over a day in Huntington Beach.
2/14/2019	A major rainstorm hits Orange County causing widespread flooding within the County. The storm was so severe that it caused the United States Postal Service to stop delivery in portions of neighboring Laguna Beach.	City Hall, the Aliso Viejo Center, and Aquatic Center experienced roof leaks and window damage. Multiple trees toppled. Damages cost some $38k.
04/08-10/2020	A warm front moved through the region on 4/8 and brought waves of showers from south to north. Following the warm front, an upper low moved into the California Bight and stalled on 4/9, bringing 3 to 5 inches of rain to Orange County	Numerous flash floods and floods resulted.
01/29/2021	A powerful winter storm and atmospheric river brought heavy rain.1.5 inches of rain fell across Santiago Canyon in eastern Orange County.	Many areas flooded, including Santiago Canyon where mud and debris flows covered roads and damaged homes.
03/11/2021	A powerful storm contained a heavy burst of rain in eastern Orange County that struck the Bond Fire burn scar in Silverado Canyon. 0.20 inch of rain fell in 15 minutes.	A debris flow went over roads and into homes, damaging six homes and eight vehicles in Silverado. The flow also closed a stretch of Silverado Canyon Road.

Source: "A History of Significant Weather Events in Southern California" https://www.weather.gov/media/sgx/documents/weatherhistory.pdf

Risk of Future Events

Windstorm

Given the region's history of severe wind events in nearby cities, it is very likely that wind events will continue to impact the city. The most probable source of wind events in the future will likely originate from the Santa Ana winds or extreme storms. All expectations are that the probability of windstorm events occurring again in the future is highly likely. As discussed in **Table 3-2**, a probability of "highly likely" indicates that there is a greater than ten percent chance of windstorms occurring annually.

Winter/Coastal Storms

There is no indication that rainfall or severe rain hazards will abate either in Aliso Viejo or the greater region of Southern California in the future. While Aliso Viejo may experience prolonged periods of dry or wet years, all expectations are that the probability they will occur again in the future is highly likely and anticipated to increase in the future is highly likely. As identified in **Tables 3-2 and 3-3**, the future probability for this hazard is more than 90 percent chance each year.

Climate Change Considerations

Windstorm

It is anticipated that the atmospheric rivers that deliver storms to Southern California may intensify because of climate change. While the average number of storms in Southern California will remain the same, storms are expected to increase in intensity between 10 and 20 percent.[26] This increase in storm intensity may also bring more intense winds to the Southern California region, including Aliso Viejo.

Studies indicate that Santa Ana wind events may be affected in varying ways by climate change, but it is unknown whether the frequency and intensity of events may be some of those ways. According to one study that examined two global climate models, there is a projected increase in future Santa Ana events. However, other studies have found that the number of Santa Ana events may decrease by about 20% in the future.[27] Given the anticipated increases in temperatures throughout the region, future events are anticipated to become more severe in some cases, even if the number of events decreases.

Winter/Coastal Storms

Climate change is expected to alter rainfall patterns in southern California, including Aliso Viejo. As the climate warms, rain events are predicted to become more intense. Aliso Viejo will likely experience more rain inundation events that lead to flooding and erosion and increase the threat of dam failure, landslides, and other potential hazards within the community and surrounding area.

LANDSLIDE

Description

Landslides are a serious geologic hazard in almost every state in America. Nationally, landslides cause 25 to 50 deaths each year. The best estimate of direct and indirect costs of landslide damage in the United States range between $1 and $2 billion annually. As a seismically active region, California has had a significant number of locations impacted by landslides. Some landslides result in private property damage, other landslides impact transportation corridors, fuel and energy conduits, and communication facilities. They can also pose a serious threat to human

[26] Oskin, B. (2014). Atmospheric Rivers to Soak California as Climate Warms. Live Science. https://www.livescience.com/49225-atmospheric-rivers-double-climate-change.html
[27] Hall, Alex, Neil Berg, Katharine Reich. (University of California, Los Angeles). 2018. Los Angeles Summary Report. California's Fourth Climate Change Assessment. https://www.energy.ca.gov/sites/default/files/2019-11/Reg%20Report-%20SUM-CCCA4-2018-007%20LosAngeles_ADA.pdf

life.

Landslides occur when slopes become destabilized, typically after heavy rains. If precipitation saturates soils, they can become unstable, or landslides can occur when significant erosion from rainfall destabilizes the ground. Slopes that have recently burned face a greater risk from rain-induced landslides, as the loss of vegetation can de-stabilize the earth. Earthquakes may also be a source of landslides as the shaking can destabilize steep hillsides covered in loose soils and weak rock layers.

Landslides can be broken down into two categories: (1) rapidly moving (generally known as debris flows), and (2) slow moving. Rapidly moving landslides or debris flows present the greatest risk to human life, and people living in or traveling through areas prone to rapidly moving landslides are at increased risk of serious injury. Slow moving landslides can cause significant property damage but are less likely to result in serious human injuries.

Location and Extent

Identifying hazardous locations is an essential step toward implementing more informed mitigation activities. The City's foothill areas along with the structures and people located in these areas are vulnerable to slope instability. According to the California Division of Mines and Geology, slope instability is a concern in the San Juan Capistrano Quadrangle and the Laguna Beach Quadrangle, which together encompass most of the City of Aliso Viejo. Slope stability hazards in the city correspond primarily to the City's undeveloped areas, as grading activities and soil remediation techniques have been used to help mitigate these hazards prior to development.

In the City of Aliso Viejo, land sliding and debris flows are the dominant geologic hazard risks. This is based on abundant shales and siltstones that underlie the City's hills that are highly porous and do not hold together well when wet. This can lead to slope instability and landslides. In addition, factors that contribute to slope instability and landslides include rainfall and earthquakes. Debris flows can occur rapidly and without warning during periods of exceptionally high rainfall. Although rockfall hazards are low in the city, mudflows are more likely to occur.

The potential for slope failure is dependent on many factors and their interrelationships. Some of the most important factors include slope height, slope steepness, sheer strength, and orientation of weak layers in the underlying geologic unity, as well as poor water pressures. Joints and shears, which weaken the rock fabric, allow penetration of water leading to deeper weathering of the rock along with increasing the pressures, increasing the plasticity of weak clays, and increasing the weight of the landmass. For engineering of earth materials, these factors are combined in calculations to determine if a slope meets a minimum safety standard. The generally accepted standard is a factor of safety of 1.5 or greater, where (1.0 equilibrium and less than 1.0 is failure). Although existing landslides are not widespread in the area, it is probable that many of the steeper hillsides do not meet the minimum factor of safety and slope stabilization may be needed if development reaches these areas. Natural slopes, graded slopes, or graded/natural slope combinations must meet these minimum engineering standards where they impact planned homes, subdivisions, or other types of developments. Slopes adjacent to areas where the risk of economic losses from land sliding is small, such as parks and mountain roadways, are often allowed a lesser factor of safety. **Figure 3-7** shows the areas of the city mapped as landslide hazard zones.

While no definitive scale for measuring landslides exists, landslide events are usually measured using the amount of material that is displaced (i.e., the cubic feet of earth that moved). In addition, to these landslide hazards, the California Geological Survey has mapped deep-seated landslide hazards, which uses a scale of landslide susceptibility that is based on slope steepness and the strength of the underlying rock, with 0 being no susceptibility and 10 being the highest

susceptibility. **Figure 3-8** identifies these categories and where they are located within the city. To make the map more accessible and easier to read, the risk values (0-10) were aggregated and placed into one of three categories, *High Susceptibility* (10-8), *Medium Susceptibility* (7-5), and *Low Susceptibility* (4-0).

FIGURE 3-7: LANDSLIDE HAZARD ZONES IN ALISO VIEJO

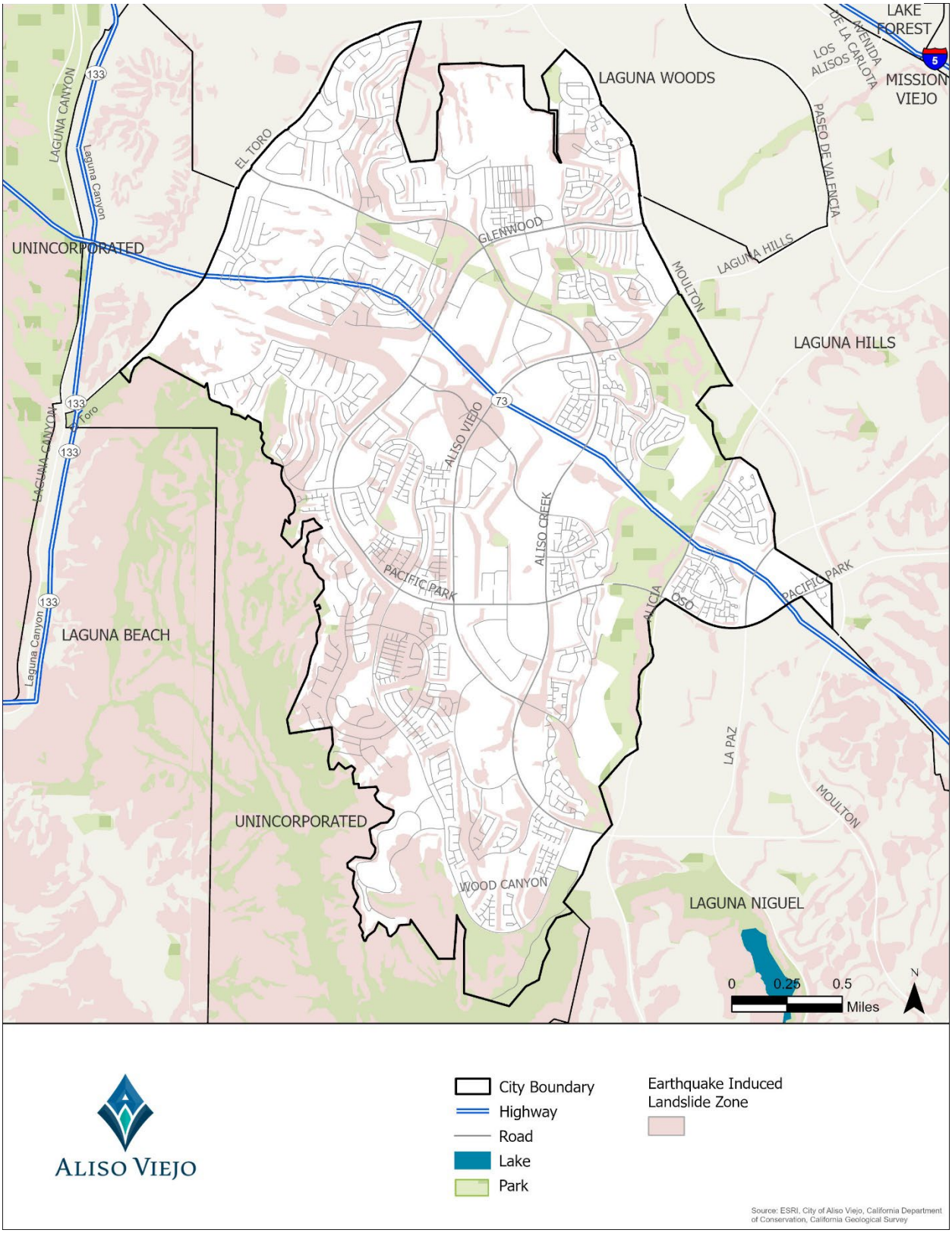
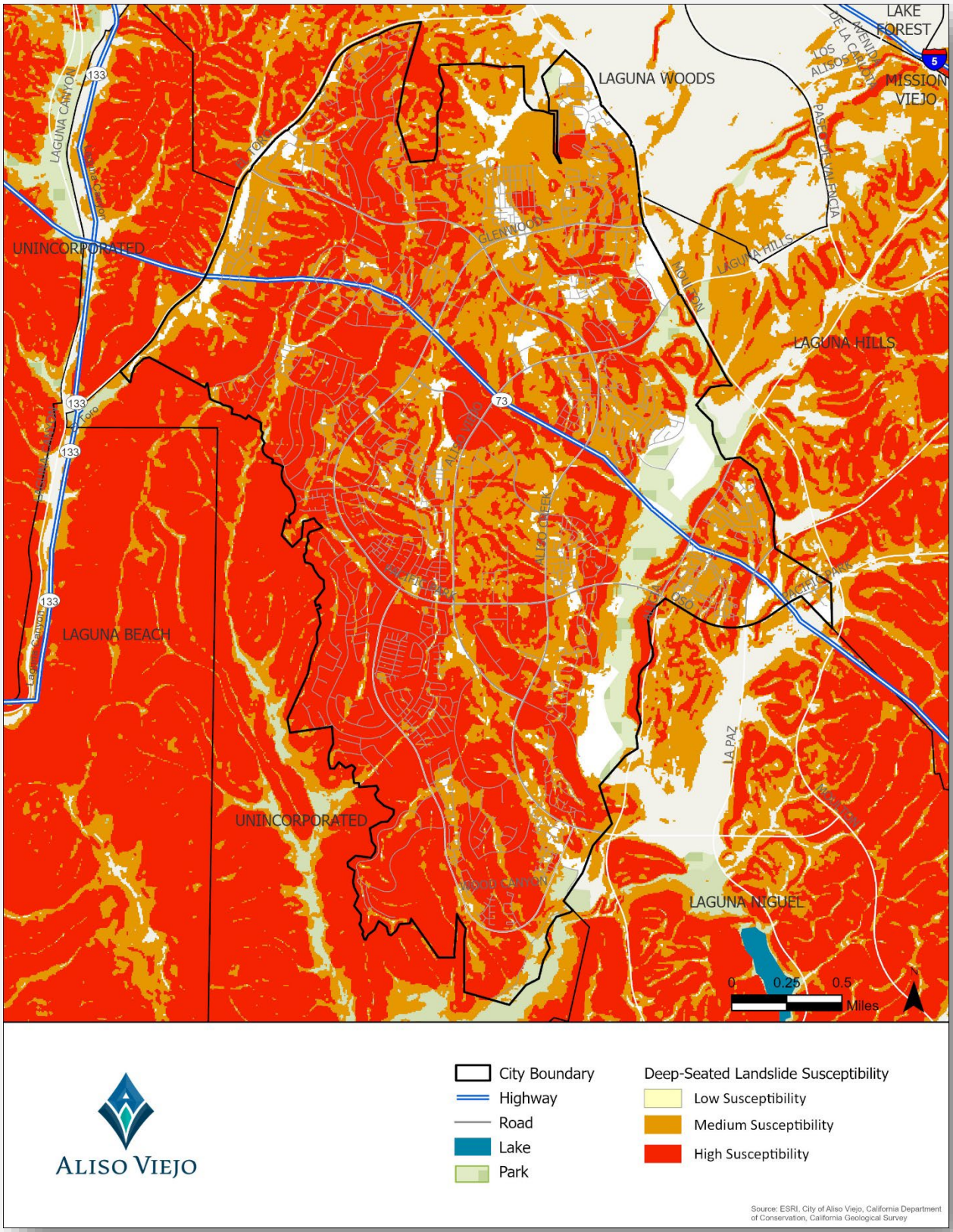


FIGURE 3-8: LANDSLIDE SUSCEPTIBILITY AREAS IN ALISO VIEJO



Past Events

Aliso Viejo is located in the San Joaquin foothills. The hilly topography of the city and the surrounding area make it susceptible to landslides. Given this topography there have been some major landslides within the county and in the region. **Table 3-14** lists some of these major landslide events.

Table 3-14: Major Landslide Events In And Around Aliso Viejo

Date	Event
10/02/1978	**Bluebird Canyon, Laguna Beach** - Unusually heavy rains in March of 1978 may have contributed to initiation of the landslide. Although the 1978 slide area was approximately 3.5 acres, it is suspected to be a portion of a larger, ancient landslide. 60 houses destroyed or damaged, causing at the time, over $52 million dollars in damages.
01/19/1993	**Anaheim Hills** - Following a major El Niño weather event, a bluff in east Anaheim Hills slid and prompted the evacuation of dozens of families, destroyed over 30 homes, and impacted over 200 other structures in the vicinity.[28]
12/06/1997	**Orange County** - Four homes were condemned and evacuated due to a mudslide and rockfall in Silverado Canyon. Floods and mudslides were reported in Costa Mesa, Irvine, Lake Forest, San Juan Capistrano, and Laguna Beach. Mudslides occurred in Black Star, Baker, and Santiago Canyons. Many road closures were reported along the Santa Ana Freeway at Laguna Freeway, Laguna Canyon Road, and Pacific Coast Highway in Newport Beach and in Huntington Beach.
12/23/1997	**Anaheim Hills** - Movement of an active landslide in Anaheim Hills accelerated. The landslide, which is located within a mapped landslide, had been active for the past two years. This "Vista Summit Way" landslide damaged two to three houses and affected three city blocks.
03/19/1998	**Laguna Niguel** - During the 1997/1998 El Nino Season heavy rainfall increased movement on the site of an ancient landslide in Laguna Niguel. The storms in December 1997 had accelerated its movement and in early 1998, a crumbling hillside forced the evacuation of 10 hilltop homes and more than 10 condominium units resting below. Ultimately four of the hilltop homes collapsed, falling down hillside into the void created by the slide area. The condominium complex has since been demolished and the site sits as open space.
Early 2005	**Anaheim Hills** - Three new multi-million-dollar homes along Ramsgate Drive were destroyed by this slow-moving landslide in 2004-05.
01/06/2005	**Mission Viejo** - The City experienced a large residential landslide between Ferrocarril and Encorvado Lane during the 2005 winter storms. This landslide consisted of an approximately 300 foot wide by 70-foot-high slope failure that occurred due to extreme rains that fell during the winter months. The failure occurred along a deep-seated slide plan along a clay bed that was lubricated by water saturation.
02/25/2005	**Aliso Viejo –** Two homes were left with a 17 by 70 feet wide gap a few feet from their homes along the Hollyleaf slope in the master planned community, when the slope suddenly collapsed. The Aliso Viejo Community Association (AVCA) was responsible for the maintenance and repair of the slope and was sued by two homeowners. The lawsuit was settled and dismissed in 2007.
2007-2008 (Post-Santiago Fire) 2014-2015 (Post-Silverado Fire) Debris Flows	**Orange County Canyon Communities** - Following the 2007 Santiago Fire that stripped the vegetation bare in the canyon communities of Orange County, a debris flow task force was convened to address the potential impact that post-fire winter storms could have on the slopes in the burn areas. There have been several cases of mudslides that have damaged homes. It is expected that preparedness and mitigation measures will have to be instituted for up to five years after the fire. Following the Silverado Fire in 2014, similar conditions were generated in the Silverado Canyon area of Orange County. While no major debris flows have been recorded in the year following the event, the threat will remain for several more years.

[28] City of Anaheim, https://www.anaheim.net/5783/Santiago-GHAD

Risk of Future Events

The potential for landslides will continue to exist in areas of the city, especially those areas in Aliso Viejo located along the canyons and hillier sections of the city. All expectations are that the probability of a landslide occurring again in the future is likely. As discussed in **Table 3-2**, a probability of "likely" indicates there is between a one and ten percent chance of a landslide occurring annually.

Climate Change Considerations

Due to the wide variety of factors that can lead to landslides, it is possible that climate change could indirectly affect the conditions for landslides. Increased frequency and more intense storms may cause more moisture-induced landslides. Warmer temperatures and more frequent drought conditions may lead to more fires, destabilizing soil on slopes, and making future landslide events more likely.

HAZARDOUS MATERIALS RELEASE

Description

The state of California defines hazardous materials as substances that are toxic, ignitable, or flammable, reactive, and/or corrosive. The state also defines hazardous materials as substances that show high acute or chronic toxicity, are carcinogenic (causes cancer), have bio accumulative properties (accumulates in the body's tissues), are persistent in the environment, or are water reactive. The primary concern associated with a hazardous materials release is the public's short and/or long-term effects from exposure to the hazardous material.

Hazardous materials release refers to a hazard event whereby harmful concentrations of hazardous or toxic substances are released into the environment. This occurs when storage containers of hazardous materials leak or fail. This can happen due to industrial accidents, vehicle crashes, as a direct result of other disasters (e.g., a flood or earthquake), or as a deliberate act.

The threat that hazardous materials pose to human health depends on the type of material, frequency, and duration of exposure, and whether chemicals are inhaled, penetrate the skin, or are ingested, among other factors. Exposure to hazardous materials can result in short- or long-term effects, including major damage to organs and systems in the body or death. Hazardous waste is any material with properties that make it dangerous or potentially harmful to human health or the environment and is no longer of use requiring disposal. Hazardous materials can also cause health risks if they contaminate soil, groundwater, and air, potentially posing a threat long after the initial release.

Location and Extent

Hazardous materials and chemicals are used daily in households and businesses throughout Aliso Viejo. In addition to the locations of large commercial and industrial uses, sources of hazardous materials can originate from seemingly harmless places such as gas stations, auto repair shops, dry cleaners, medical centers, and almost any industrial business. Hazardous waste can take the form of liquids, solids, contained gases, or sludge and can be the by-products of manufacturing processes or simply discarded commercial products, like cleaning fluids and pesticides.

In severe situations, Aliso Viejo may also be at risk of hazardous materials release events on a regional level. With the right prevailing wind conditions, airborne toxic material could spread to and impact various parts of the air basin, including areas of Aliso Viejo.

Figure 3-9 identifies stationary hazardous materials locations within Aliso Viejo that store, use, or produce hazardous materials regulated by the state. While these locations are fixed, roadways throughout the community are commonly used to transport hazardous materials and waste. These facilities are common locations for spills and releases. While there is no extent scale for hazardous materials release, the probability of an incident is anticipated to be occasional (less than 10% chance of occurrence) each year. Currently, the City has 231 facilities that are registered with the Environmental Protection Agency (EPA). According to the California State Water Resources Control Board, there are a total of 13 sites in the city that required cleanup activity, all 13 cases have been completed and all cases are closed.

Past Events

Aliso Viejo has experienced an average of 1.43 hazardous materials spills reported annually to the Cal OES Spill Release Reporting database, **Table 3-15** displays this data. Most of these incidents involve the release of sewage and petroleum products.

Table 3-15: Hazardous Materials Release Reporting

Year	Reported Releases
2010	0
2011	0
2012	0
2013	3
2014	2
2015	1
2016	0
2017	1
2018	4
2019	4
2020	1
2021	1
2022	2
2023	1
Annual Avg	1.43

Source:https://www.caloes.ca.gov/cal-oes-divisions/fire-rescue/hazardous-materials/spill-release-reporting

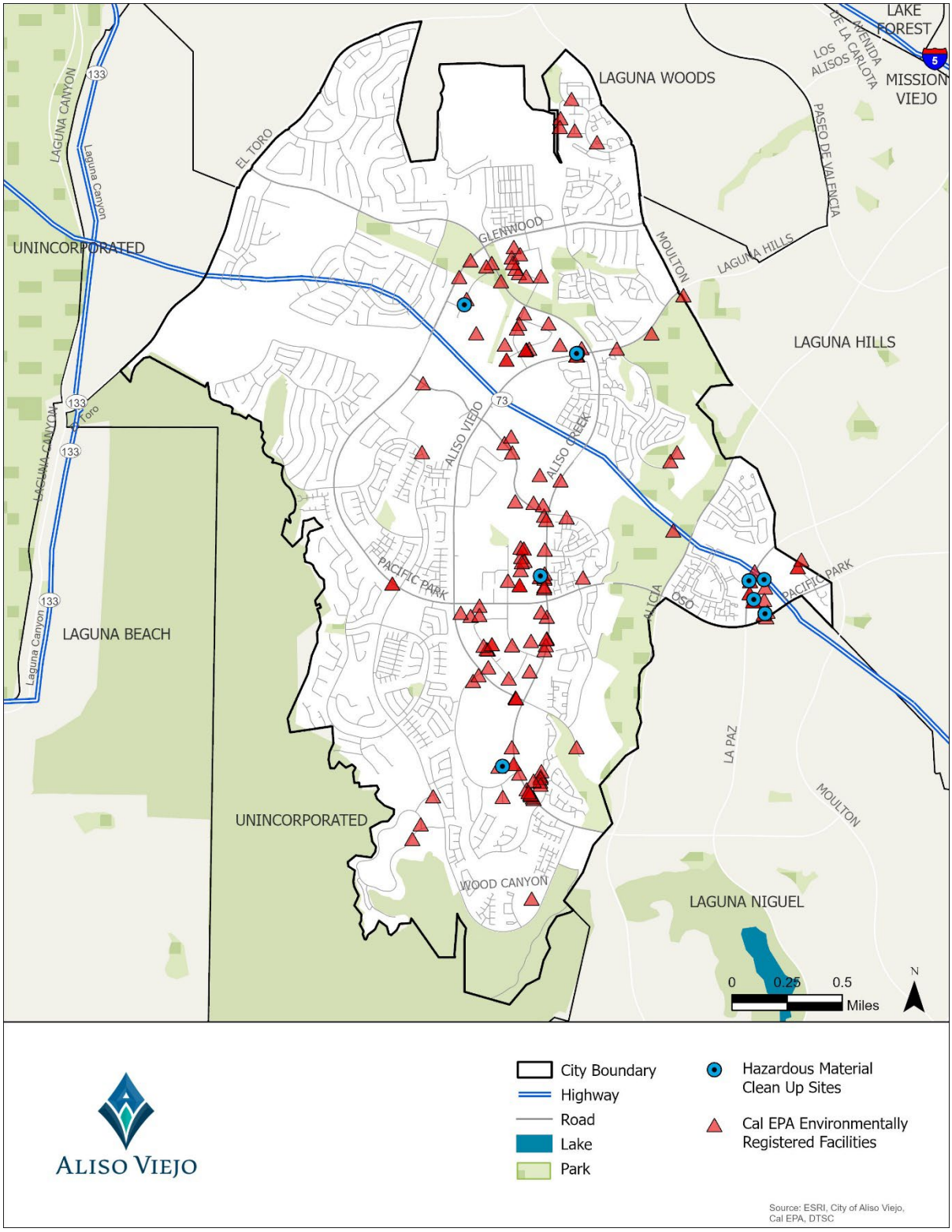
Risk of Future Events

Most of the release events within Aliso Viejo have occurred due to human error, malfunctioning equipment, or as a deliberate act. Given this, it is anticipated that future events within Aliso Viejo will include minor incidents like the past occurrences identified above. Activities to prevent future releases, as well as response strategies, should take this into consideration.

Climate Change Considerations

Climate-related natural hazard events, such as increased precipitation and subsequent flooding, could cause an increase in hazardous materials release. Some of these incidents could result from transportation crashes (due to poorer road conditions) or damage to storage containers or vessels containing these substances. Climate-related hazards could also exacerbate the effects and impacts of such events. For example, heavier rains could lead to more runoff from a contaminated site with hazardous materials. These issues should be monitored during the five-year implementation period of this plan.

FIGURE 3-9: HAZARDOUS MATERIALS LOCATIONS



FLOOD

DESCRIPTION

Flooding occurs when an area becomes inundated with more water than it can drain in a specified period. This can range from a small, confined area, such as a grassy field in a park that floods for a few hours after a rainstorm, to whole city sections, such as streets becoming impassable because of floodwaters. When floods are small, they may only represent a minor inconvenience as some recreational pathways and curb cuts become flooded. These smaller instances of flooding where water collects into a pool of standing water are referred to as "ponding." On the other hand, larger flood events can hamper a city's operations. For example, if multiple streets flooded simultaneously, the results could prevent emergency workers from reaching victims in need of assistance. Flooding also has the destructive potential to damage critical infrastructure. For instance, unprotected electronic equipment can short-circuit if it becomes inundated by floodwaters. This could lead to outages in street lighting, traffic signals, and even city and government computer systems.

Flooding has the potential to occur from multiple sources. In Southern California, the primary cause of flooding is usually heavy rain occurring during the winter storm season. Most precipitation in California arrives either via atmospheric rivers or the ENSO cycle. Atmospheric rivers are channels of moist air located high in the atmosphere. The ENSO cycle is a regional meteorological phenomenon in the southern Pacific Ocean consisting of ocean water and air temperature variations. These variations give rise to two distinct phases known as El Niño, the warm and wet phase, or La Niña, the dry and cold phase. When the El Niño phase is active, California will likely receive higher than normal precipitation levels. These higher-than-normal levels of rainfall can quickly overwhelm the capacity of certain sections of land to drain the precipitation before the rainwater begins to pool effectively.

A failure in infrastructure may also cause flooding. For example, a water main or sewage pipeline that bursts could cause flooding if left uncontained for a significant period of time. A more serious infrastructure failure, such as the failure of dams, reservoirs, or levees, could cause extensive flooding.

LOCATION AND EXTENT

The Federal Emergency Management Agency (FEMA) designates which areas in the United States are susceptible to flooding and how likely they are to experience flooding. FEMA uses a complex classification system to categorize the level of risk for each section of land. The two most well-known measures of flood event likelihood are known as the 100-year flood and 500-year flood zones. These designations do not refer to floods that occur every 100 or 500 years but instead to the likelihood of occurring each year. For example, a 100-year flood zone has a 1 in 100—or 1% chance—of occurring in any given year, while a 500-year zone has a 1 in 500—or 0.2% chance—of occurring in any given year. These likelihood measures are combined with each locale's specific geography to produce specific flood "zone" designations. **Table 3-16** shows a detailed list of all the flood zone categories used by FEMA.

FEMA also uses Base Flood Elevation (BFE) to determine the minimum depth of the floodwaters during one of these flood events. An area with a BFE of three feet, for example, means that area can expect to see a minimum floodwater depth of three feet with potentially additional depth in particularly severe flood events.

FEMA has designated the vast majority of Aliso Viejo as lying within Zone "X," generally meaning the city is not in danger of a 500-year flood. The majority of 100-year flood zones in the city are located along the base of the canyons and hills. The city is at risk of flooding due to surface drainage through the streets and storm drains. The drainage pattern in the City varies, with most runoff conveyed on street surfaces and local storm drain facilities maintained by the

Environmental Services Division of the Public Works department through its stormwater management plan, to the regional facilities owned and maintained by the Orange County Flood Control District.[29] Ponding events occur on any flat surfaces where sufficient drainage is unavailable. These include parking lots, landscaped areas or lawns, or roadways. Since ponding is so small in scale, it is impossible to predict exactly where in the city they will occur or how severe they will be. **Figure 3-10** depicts the 100-year and 500-year flood zones in the city as mapped by FEMA. These areas include the Aliso Creek channel located in the eastern portion of the city, adjacent to multiple parks and facilities including Aliso Viejo Community Park, Woodfield Park, Foxborough Park, Hillview Park, and Aliso Niguel High School. There other identified flood zone is located on the western border of the city along the Wood Canyon channel adjacent to El Toro Rd. Both FEMA flood zones cross underneath the SR-73, which in extreme situations could disrupt the City's transportation network and evacuation capacity.

TABLE 3-16: FEMA FLOODPLAIN ZONES

Zone	Description
A	Within a 100-year flood plain, but the water height of the 100-year flood is not known.
A1-30 or AE	Within a 100-year flood plain and the water height of the 100-year flood is known.
AO	Within a 100-year flood plain, and the water height of the 100-year flood is between one and three feet but not specifically known.
A99	Within a 100-year flood plain, protected by flood protection infrastructure such as dams or levees.
AH	Within a 100-year flood plain, and the water height of the 100-year flood is between one and three feet and is specifically known.
AR	Within a 100-year flood plain, protected by flood protection infrastructure that is not currently effective, but is being rebuilt to provide protection.
V	Within a 100-year flood plain for coastal floods, but the water height of the flood is not known.
V1-30 or VE	Within a 100-year flood plain for coastal floods and the water height of the flood is known.
VO	Within a 100-year flood plain for shallow coastal floods with a height between one and three feet.
B	Within a 500-year flood plain, or within a 100-year flood plain with a water height less than one foot (found on older maps)
C	Outside of the 500-year flood plain (found on older maps)
X	Outside of the 500-year flood plain (found on newer maps)
X500	Within a 500-year flood plain, or within a 100-year flood plain with a water height less than one foot (found on newer maps)
D	Within an area with a potential and undetermined flood hazard.
M	Within an area at risk of mudslides from a 100-year flood event.
N	Within an area at risk of mudslides from a 500-year flood event.
P	Within an area at risk of mudslides from a potential and undetermined flood event.
E	Within an area at risk of erosion from a 100-year flood event.

[29] https://avcity.org/285/Environmental-Services.

FIGURE 3-10: FEMA 100 – YEAR AND 500 -YEAR FLOOD ZONES IN ALISO VIEJO

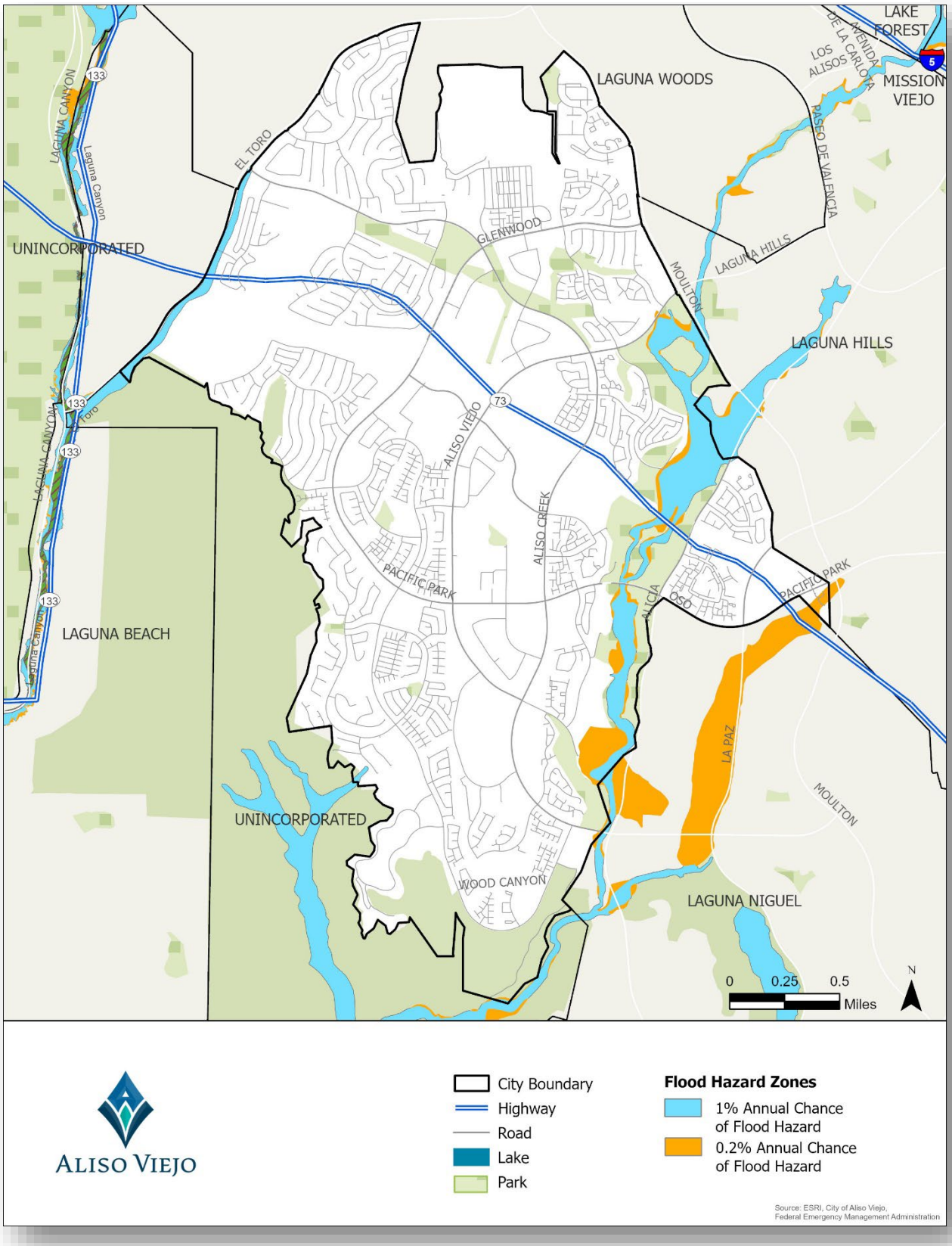


Table 3-17 identifies relevant data from the National Flood Insurance Program (NFIP) regarding Aliso Viejo.

TABLE 3-17 NFIP DATA FOR ALISO VIEJO

Total Number of Policies:	**21**
Total Premiums:	$9,432
Insurance in Force:	$5,849,000
Total Number of Closed Paid Losses:	1
$ of Closed Paid Losses:	$4,237
# of Repetitive Loss (RL) Properties	0
# of Severe Repetitive Loss (SRL) Properties	0
CRS Class Rating	N/A

Source: FEMA, 2023

PAST EVENTS

Orange County is no stranger to flooding during massive storm systems and has experienced the destructive effects that occur as a result. Some flooding events have caused damage in the past in the City of Aliso Viejo.

Table 3-18 lists examples of significant historic flooding in the region, as well as some of the local flooding events in the city.[30]

RISK OF FUTURE EVENTS

Localized instances of ponding occur at least annually or even multiple times a year in cities across Southern California. During periods of drought, precipitation levels may decrease and lower the likelihood of ponding. In most years, though, it is almost certain that Aliso Viejo will experience some type of flood event. Larger-scale flood events have been rare in Aliso Viejo. However, during a particularly severe rainstorm or after a dam failure, Aliso Viejo could experience some degree of large-scale flooding with inundation levels greater than one foot in depth. All expectations are that the probability of flood/storms occurring again in the future is likely. As discussed in **Table 3-2**, a probability of "likely" indicates that there is between a one and ten percent chance of floods/storms occurring annually.

CLIMATE CHANGE CONSIDERATIONS

Climate change is expected to exacerbate the conditions that lead to urban flooding in Aliso Viejo. Climate change will cause more intense local, regional, and global weather patterns, intensifying atmospheric rivers. At this time, it is unknown exactly how climate change will impact ENSO frequency, but it is anticipated that its effects will become more intense. Winter storm precipitation amounts in Southern California will increase based on atmospheric rivers and ENSO changes. This increases the likelihood of an exceptional rain event in Aliso Viejo that could overwhelm the capacity of the region's flood control system to contain and drain all the precipitation.

Droughts are also expected to increase in length and frequency due to climate change. Soils dried by extensive drought periods are less able to absorb and drain water, likely increasing flood

[30] Weather.gov. (2017)"A History of Significant Weather Events in Southern California." https://www.weather.gov/media/sgx/documents/weatherhistory.pdf

possibility. Overall, climate change is expected to create conditions that will raise the likelihood of flooding in Aliso Viejo.

TABLE 3-18 HISTORICAL FLOODING IN ALISO VIEJO AND SURROUNDING REGION

Date	Event
December 1861 to January 1862	There were 30 consecutive days of rain across Southern California from Los Angeles to San Diego. Thirty-five inches of rain fell in Los Angeles, causing mass flooding around the region's rivers. Some rivers even changed course, and the mouth of the Los Angeles River shifted from Venice to Long Beach. In Orange County, the Santa Ana Riverbanks in Anaheim created a four-foot-deep layer of water that extended to the Coyote Hills in Fullerton. Twenty people were reported dead in Orange County.
February to March of 1938	A weakened tropical storm reached Southern California and dropped 11 inches of rain in Los Angeles and 30 inches in some mountain areas. Flood control infrastructure was overwhelmed with the surge of water, and the Los Angeles, San Gabriel, and Santa Ana Rivers flooded their banks. Two hundred and ten people were reported as dead or missing, including 45 people in Orange County.
April 1988	Heavy rains led to flooding across Southern California, including Orange County. In Los Angeles, 26 motorists were injured in a major collision. Uprooted and felled trees brought down power lines that caused outages in the region.
December 2010	Aliso Viejo, CA, received a record 14.90 inches of rain over a 6-day span, beginning Friday, December 17th through Wednesday, December 22nd. Woods Canyon Creek overflowed its banks. White foam was observed along its banks and believed to be the result of chemicals spilling into the creek from a water treatment plant, located upstream.
June 2014	A water main broke and flooded Alicia Parkway between Pacific Drive and Morning Ridge, causing the street to be closed to traffic until it was capped.
January 2020	Large storms cause the failure of storm drainpipes which caused slope damage and street damages in two locations, several trees also toppled costing some $110k in damages.
December 2021 – January 2023	Communities located within canyons of the Bond Fire burn scar have had multiple potential evacuation notices and flash flood warnings as this area of the environment rebuilds and heals itself from the damage caused by the fire. Flood watches remained in effect when large precipitation events were in the forecast.

CHAPTER 4 – THREAT AND VULNERABILITY

THREAT ASSESSMENT PROCESS

The threat assessment process evaluates the harm Aliso Viejo may experience from a hazard event. Threat assessment does not consider a hazard's likelihood, so it gives equal consideration to hazards that are more likely (e.g., earthquakes, drought) as well as hazards that are less probable (e.g., urban fire, dam failure). The threat assessment examines three aspects of each hazard: the physical threat to Critical Facilities (CFs) and Facilities of Concern (FOCs), the social threat to vulnerable populations, and the threat to any other assets.

CRITICAL FACILITIES AND FACILITIES OF CONCERN

Critical facilities consist of properties and structures that play important roles in government operations and their services to the community. Examples of CFs include local government offices and yards, community centers, public safety buildings like police and fire stations, schools, and any other properties a city has deemed essential for its operations. Critical Facilities may also serve dual roles if a city designates them as public assembly points during an emergency. The City often owns CFs, but many are also owned and operated privately, such as some utilities and telecommunication infrastructure. Facilities of concern are structures that play an important role in the city but are not critical to its function. These can be city-owned or privately owned facilities such as senior assisted living homes, parks, and storage facilities, to name a few.

The HMPC identified 8 CFs and 9 FOCs in Aliso Viejo that fall into three different categories based on their function or characteristics. **Table 4-1** shows the number of CFs and FOCs in each category, the total estimated value of the facilities in each category, and examples of the facilities in each. **Appendix D** has a complete list of the CFs and FOCs.

The potential loss value is the total insured value of the CFs that fall within the hazard zone. It is intended to provide an estimate of a replacement cost if the property is completely or severely damaged. The actual repair costs could be smaller or larger than the provided estimate. The data relies on the City's Insured Asset Values, and therefore, information for facilities not owned by the City is not shown (e.g., bridges, private buildings). In some instances, replacement cost information was not made available. Where this occurs, "N/A" has been used within the table.

Based on the available data provided by the City, there is a minimum of $52,950,504 worth of City-owned assets. The greatest potential for loss among the city-owned assets comes from the City Facilities (City Hall, Fire, Police) category. The next category with the greatest loss potential is the Community Centers category followed by the other facilities of concern category (these values were not available as they are not owned by the City). To better understand the magnitude of impacts, this plan identifies representative percentages of potential impact based on the total valuation of City assets. For planning purposes, it is reasonable to assume that impacts would not exceed 50% of the total asset value city wide. The following are parameters to help understand how much a proposed investment/improvement compares to the existing assets within the city:

1% Impact - $529,505
5% Impact - $2,647,525
10% Impact - $5,295,050
20% Impact - $10,590,101
50% Impact - $26,475,252

The likelihood that all facilities are completely damaged simultaneously is extremely remote. Most impacts are anticipated to be isolated to specific locations based on the hazard. This estimate does not include the value of underground infrastructure and surface drainage facilities owned and operated by the City.

TABLE 4-1: CRITICAL FACILITIES AND FACILITIES OF CONCERN

Category	Number of Facilities		Potential Loss
	Critical	Concern	
City Facilities (City Hall, Fire, Police)	4	0	$29,165,318
Community Centers	4	0	$23,785,186
Other Facilities of Concern**	0	9	$ -
Total	**8**	**9**	**$52,950,504**

* Based on the City of Aliso Viejo insured replacement values
**Replacement Values were unavailable as they are not City owned.

VULNERABLE POPULATIONS

Factors such as age, physical and/or mental condition, socioeconomic status, access to key services, and many other factors affect the ability of people to prepare for and protect themselves and their property from a hazard event. Even though some hazard events may equally impact all parts of Aliso Viejo, people may experience the impacts differently. Higher-income households, for instance, are more likely to afford the cost of retrofitting their homes to resist flooding or move to a location that is less prone to flooding than a lower-income household. As a result, a higher-income household is less likely to experience significant damage during a flood event than a lower-income household, even if the same amount of rain falls on both.

A social threat analysis examines the ways hazard events are likely to impact different demographic populations in Aliso Viejo and where these different demographic populations live in the city. This includes assessing whether the people in an area of an elevated hazard risk are more likely than the average person to be considered a threatened population. The social threat analysis uses the following criteria to assess the threat to vulnerable populations:

- *Disability status*: Persons with disabilities may have reduced mobility and experience difficulties living independently. As a result, they may have little or no ability to prepare for and mitigate hazard conditions without assistance from others.
- *Income levels*: Lower-income households are less likely to have the financial resources to implement mitigation activities on their residences. Another challenge may be finding adequate time to research and access educational resources about hazard mitigation strategies. Furthermore, lower-income households are less likely to have the necessary resources to move to safer areas that are less at risk of being impacted by a hazard. The national poverty limit standard for the U.S. for a four-person family is approximately an income of $35,750 or less. For Orange County, the FY 2022 Low-Income Limit for a four-person family, according to Housing and Urban Development (HUD), is $108,400.
- *Seniors* (individuals at least 65 years of age): Seniors are more likely to have reduced mobility, physical and/or mental disabilities, and lower-income levels, all of which may decrease their ability to prepare for and mitigate a hazard event.

Table 4-2 shows the metrics for Aliso Viejo residents who meet at least one of the criteria for threatened, vulnerable populations. The social threat analysis also shows the threat other populations may encounter. For example, people experiencing homelessness or people without access to lifelines (vehicles or communication networks) may experience greater hardship in evacuating or recovering from a disaster. Since data for these groups are not readily available, there is no definitive way to determine the number of persons in areas of elevated risk, so this assessment will discuss how these other threatened groups may also be affected on a general level.

TABLE 4-2: ALISO VIEJO THREATENED-POPULATION METRICS [31]

Threatened Population Metrix	Community-Wide Data
Population	52,005
Households	19,431
Median household income	$126,744
Renter Households	40.0%
Percentage of households with at least one person living with a disability	13.6%
Percentage of households living under the poverty limit	5.4%
Percentage of households with one member aged 65+	18.6%

DATA LIMITATIONS AND NOTES ON VULNERABILITY TABLES

Due to data limitations, the data comparing the hazard zone population with the citywide population comes from two separate sources. The citywide data comes from the US Census Bureau's American Community Survey (ACS), and the hazard zone population data comes from ESRI's Business Analyst reports. As a result, there may be minor discrepancies in comparing the two data sets. The data relies on readily available 2022 US Census Survey Projections and 2017-2021 U.S. American Community Survey. **Chapter 2** identifies additional census-related information, which may be different from the data in this Chapter based on the data available for the analysis.

OTHER ASSETS

In addition to the City's designated inventory of CFs/FOCs and vulnerable populations, hazard events could threaten other important assets to Aliso Viejo. These assets may include services, artistic or cultural landmarks, or local economic activities. The threat assessment describes the potential harm to these other assets based on available information.

[31] US Census Bureau, American Community Survey, 2022 Projections. "Table DP03: Selected Economic Characteristics in the United States." https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_17_5YR_DP03&prodType=table

EARTHQUAKE HAZARDS (SEISMIC SHAKING, LIQUEFACTION)

PHYSICAL THREAT

Seismic Shaking

Many physical assets in the city are estimated to experience the same seismic shaking intensity, ranging from 0.55 to 0.65g (shaking intensity in relation to earth's gravity). Therefore, all facilities could potentially be damaged during a significant seismic event, which could be extremely costly for the City. If all facilities were damaged at the same time during a seismic shaking event, it can be assumed that the City would incur a percentage of the maximum potential loss of its physical assets. Assuming 20% of the City's assets are impacted, this potential loss could amount to over $10.5 million. Underground physical assets, like pipelines or utilities, could be damaged if the intensity of the seismic shaking is severe enough. In such a scenario, natural gas and water delivery service to Aliso Viejo homes and businesses would not be available until repairs are completed. **Table 4-3** displays the potential scenario and losses that could incur should shaking reach the described threshold. **Figure 4-1** displays the CFs and FOCs located within the City's Seismic shaking potential hazard zones.

Table 4-3: Critical Facilities & Facilities of Concern (Seismic Shake 0.55 to 0.65g)

Category	Number of Facilities		Potential Loss*
	Critical	Concern	
City Facilities (City Hall, Fire, Police)	2	0	$ 14,165,318
Community Centers	4	0	$ 23,785,186
Other Facilities of Concern**	0	9	$ -
Total	**6**	**9**	**$ 37,950,504**

* Based on the City of Aliso Viejo insured replacement values
**Replacement Values were unavailable as they are not City owned.

Liquefaction

Due to the City's location near so many regionally active faults capable of generating large earthquakes, the potential for CFs and FOCs to be affected by liquefaction is a concern. Like other cities in Orange County, Aliso Viejo is located in a geographical area where the soil makeup is conducive to liquefaction hazards in some areas. **Table 4-4** identifies the CFs and FOC located within these areas, accounting for over $12.5 million in potential losses affecting 1 CF and 2 FOCs. **Figure 4-2** displays the CFs and the FOCs that are located in liquefaction susceptible hazard zones within the city.

Table 4-4: Critical Facilities and Facilities of Concern (Liquefaction)

Category	Number of Facilities		Potential Loss*
	Critical	Concern	
City Facilities (City Hall, Fire, Police)	0	0	$ -
Community Centers	1	0	$ 12,508,588
Other Facilities of Concern**	0	2	$ -
Total	**1**	**2**	**$ 12,508,588**

* Based on the City of Aliso Viejo insured replacement values
**Replacement Values were unavailable as they are not City owned.

FIGURE 4-1: CF'S AND FOC'S LOCATED IN POTENTIAL SEISMIC SHAKING HAZARD ZONES

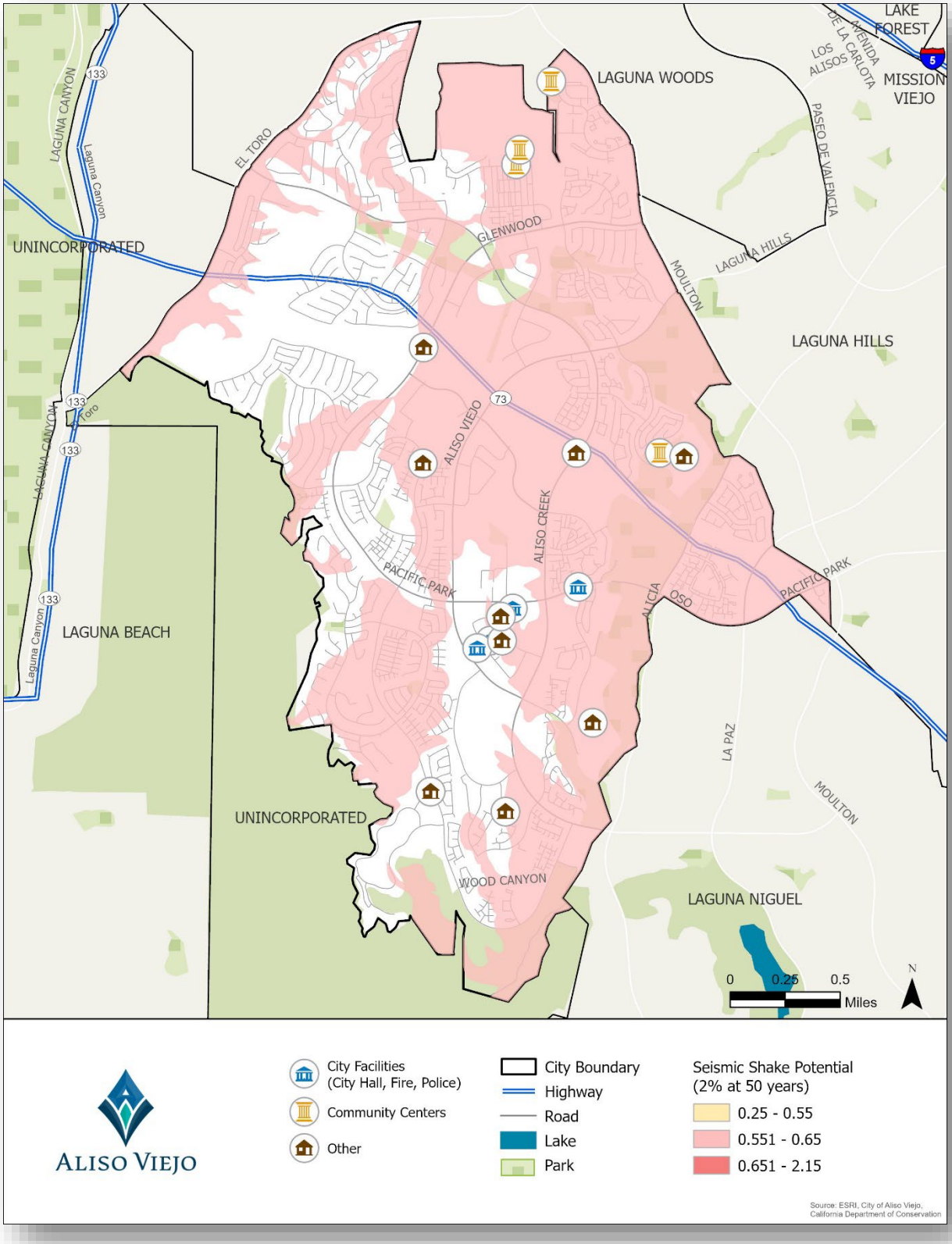
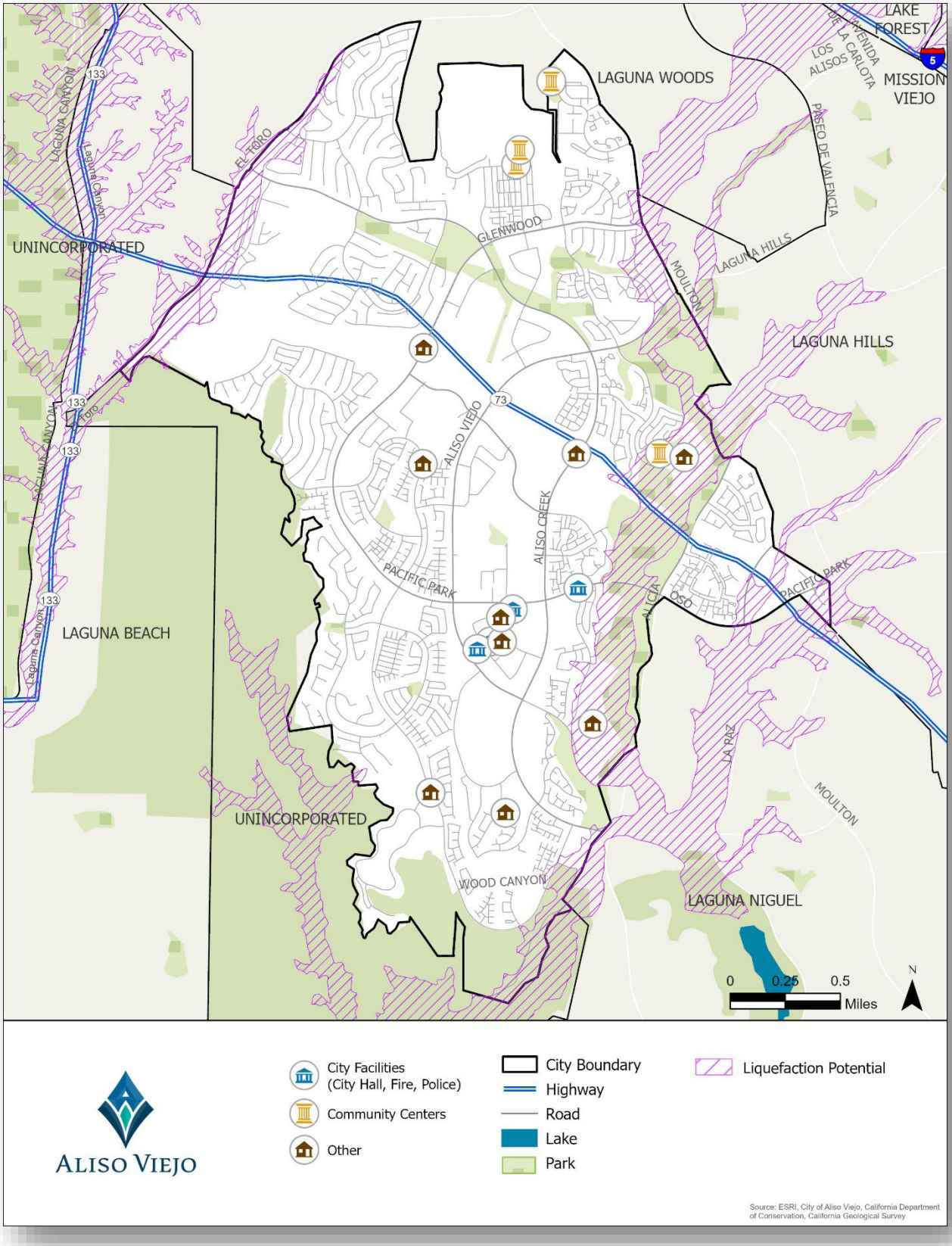


FIGURE 4-2: CF'S AND FOC'S LOCATED IN LIQUEFACTION HAZARD ZONES



Social Threat

The risk of a seismic event is a danger to all Aliso Viejo households and businesses; however, some populations are at higher risk than others.

Seismic Shaking

Seniors, pregnant women, and persons with disabilities may be at higher risk in a seismic shaking event as they may have limited mobility, which could delay or prevent safe evacuation. Renters and persons with lower incomes are also more threatened by seismic shaking since they may live in homes that are not properly retrofitted to withstand the stresses of a seismic event. These groups may not have the financial resources to repair their homes or move to new housing if their existing home becomes uninhabitable.

Data compares the populations within the seismic shaking hazard zones to the citywide population. Of the approximately 52,005 residents of Aliso Viejo, approximately 56.8% or 29,538 residents live within the 0.55 to 0.65g seismic shake zone. This equates to approximately 11,252, approximately 57.9%, of the City's 19,431 households being located in a potential seismic shaking hazard zone.

Liquefaction

Just over 2.6% of the City's population is located within a designated zone of liquefaction, and over time, mitigation measures have been incorporated into most construction. Newer buildings constructed are anticipated to contain moderate and high-income tenants with greater amounts of disposable income, allowing them to recover after an incident. However, lower-income residents and residents located in areas of older construction may be more impacted, as they may not have the financial resources needed to make repairs and/or retrofit older buildings. **Table 4-5** compares threatened populations living within the liquefaction hazard zones to the citywide population. As Aliso Viejo is a newer community, the housing stock is generally newer and the likely hood of retrofit and or repair is low.

Table 4-5: Liquefaction Hazard Threatened Populations

Threated Population Metrics	Living within Liquefaction Hazard Zones	City of Aliso Viejo
Population	1,374	52,005
Households	556	19,431
Median household income	$123,867	$126,744
Renter Occupied Households	26.6%	40.0%
Percentage of households with at least one person living with a disability	16.2%	13.6%
Percentage of households living under the poverty limit	5.9%	5.4%
Percentage of households with one-member aged 65+	28.4%	18.6%
Percentage of Aliso Viejo Potentially Affected Area.	0.77 Sq Miles	11.1%

Other Threats

Seismic Shaking

Earthquake Warning California is the country's first publicly available, statewide warning system that could give California residents crucial seconds to take cover before you feel shaking. Managed by the Governor's Office of Emergency Services (Cal OES), Earthquake Warning California uses ground motion sensors from across the state to detect earthquakes before humans can feel them and can notify Californians to "Drop, Cover and Hold On" in advance of an

earthquake. The goal of early earthquake warnings systems is to afford utility providers additional time that they may use to shut off gas, water, and power transmission to try and control potential leaks following the event. Authorities may also have enough warning to halt the use of bridges or safely shelter or evacuate workers away from hazardous locations. Therefore, the goal is to allow service providers to remain inactive reducing further impact, until authorities determine it is safe for employees to return and reactivate utilities. The length of this time will vary depending on the event's magnitude. A significant earthquake would necessitate utilities to remain off for a few hours or several days. The city and the region could lose the economic activity that normally occurs. In addition, structures such as downed telephone poles or power transmission towers could block roadways and prevent first responders from reaching victims or evacuees who need assistance.

Liquefaction

Services and mobility may be disrupted during and following a liquefaction event. Sidewalks, roadways, and pipelines may become fractured and disjointed because of the liquefying soils. Severe liquefaction events may render roads and sidewalks impassable until they are repaired. Broken gas and water pipelines could result in utility outages, with services delayed until the infrastructure is repaired or replaced. Damage to power lines is unlikely since they are not rigid structures and can move if any transmission towers experience slight leaning. Homes and mid-rise office buildings may be unsafe for occupancy if the soil loses substantial strength.

CHANGES IN POPULATION AND LAND USE DEVELOPMENT

Seismic Shaking

Based on the current Aliso Viejo Housing Element, it is not anticipated that population patterns will change drastically over the next 20 years. While this may also be true concerning land use and development, if a strong earthquake impacts the city, there is the potential that older structures of the city may be impacted more severely than newer structures and developments in the city.

Liquefaction

Liquefaction is being monitored throughout hazard prone areas in the city, the impacts can cause damage to structures located within these zones. However, these zones are generally located in certain areas of the city, meaning that the damage potential is limited to these areas. Despite this potential, liquefaction is unlikely to cause changes in population patterns. However, land use designations and new development may be limited in these areas out of precaution, or subject to policies developed in City documents such as the LHMP, Land Use, Housing, and Safety Elements. The City's development review process will identify steps to mitigate or prevent future liquefaction events.

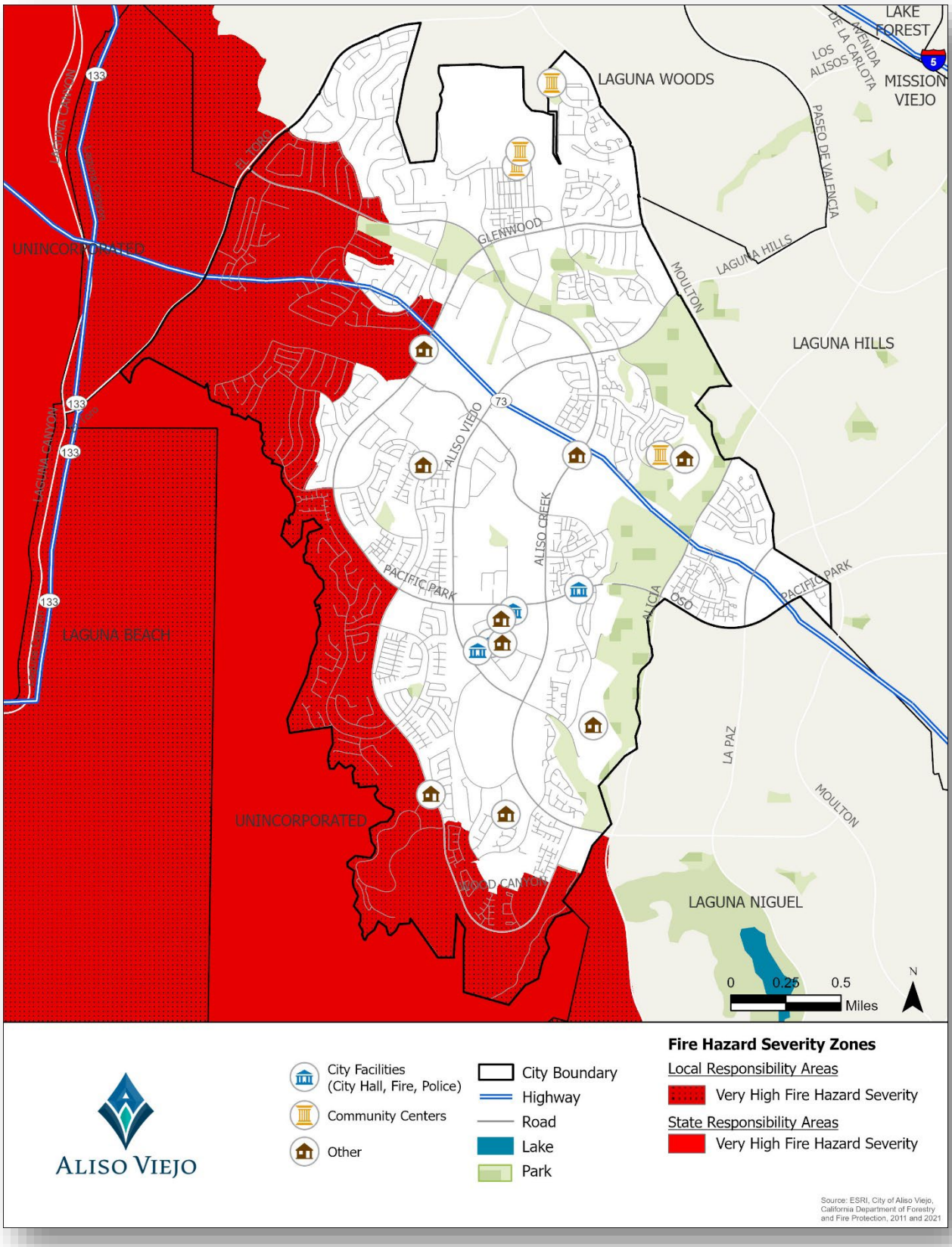
WILDLAND/URBAN FIRES

PHYSICAL THREAT

Structures and physical assets in Aliso Viejo that are not equipped with fire suppression technology or design features that mitigate fire vulnerability are at risk of fire. Generally, these buildings are older, may not be well maintained, and may not meet current code requirements and regulations. While all structures can be impacted by either wildland or urban fire, older buildings may have increased vulnerability to these hazards.

The California Department of Forestry and Fire Protection has mapped Very High Fire Hazard Severity Zones (VHFHSZ) within both the City's Local Responsibility Area (LRA) and the State Responsibility Area (SRA). The LRA is a government-designated area where a local agency, city, or county, NOT the State, is responsible for fire protection. An SRA is the opposite, where the State has responsibility for wildland fire protection. **Figure 4-3** identifies these zones along with

FIGURE 4-3: CFS AND FOCS LOCATED IN FIRE HAZARD SEVERITY ZONES



the City's CFs and FOCs located within the area. All structures within this fire zone are at an elevated risk of wildfire impacts. **Figure 4-4** identifies Aliso Viejo's wildland urban interface (WUI) area, including the CF's and FOC's located within it, in addition to the historic wildfire perimeters in and around the city. **Table 4-6** identifies 1 CFs and four facilities of concern within these zones, which could result in a potential loss of approximately $6 million. While these areas have a high degree of vulnerability to wildfire, other areas of the city may also be susceptible due to ember cast. Sometimes the ignition of a wildfire may occur because of power lines located around overgrown trees, causing a spark, and catching the tree on fire.

Table 4-6: Critical Facilities and Facilities of Concern (Very High Fire Hazard Severity Zone)

Category	LRA - VHFHZ		Potential Loss*	WUI/SRA - VHFHZ		Potential Loss*
	Critical	Concern		Critical	Concern	
City Facilities (City Hall, Fire, Police)	0	0	$ -	1	0	$6,000,000
Community Centers	0	0	$ -	0	0	$ -
Other Facilities of Concern**	0	1	$ -	0	4	$ -
Total	**0**	**1**	**$ -**	**1**	**4**	**$6,000,000**

* Based on the City of Aliso Viejo insured replacement values
**Replacement Values are unavailable as they are not City owned.

SOCIAL THREAT

A fire hazard immediately threatens seniors and persons with disabilities. These groups may have limited mobility or diminished environmental awareness. For example, a senior who lives alone may not know if a fire ignites in their house until a room fills with smoke or a flashover occurs, at which point escape may be more difficult or impossible. Therefore, a fire that starts in or spreads to senior residences in Aliso Viejo could be highly threatening to those populations. Persons with disabilities may require special mobility devices or caregiver assistance to evacuate, which may not be readily available when a fire occurs. Other groups with increased threat levels include lower-income people and renters. These individuals may live in substandard housing with outdated materials that are known to be flammable. Renters and lower-income people may also live in housing units with improperly designed or unmaintained electrical or heating systems that could cause a fire. These groups may not possess the financial resources to rebuild their homes or relocate to new homes after a wildland or urban fire.

Aliso Viejo has a sizable portion of its residents located in the LRA, primarily within the City's western and southern portions in the community. **Table 4-7** shows us that approximately 21.6% of the City's population is located within Aliso Viejo's LRA and the identified VHFHSZ. Of these households, the vulnerable populations represent approximately 12.9% of these households as having at least one person living there with a disability, 2.4% of these households live under the poverty limit, and 23.4% of these households have one-member aged over 65+; however, these households have a much higher median income than the City as a whole.

FIGURE 4-4: CFS AND FOCS LOCATED IN THE WILDLAND URBAN INTERFACE (WUI) AND HISTORICAL WILDFIRE PERIMETERS

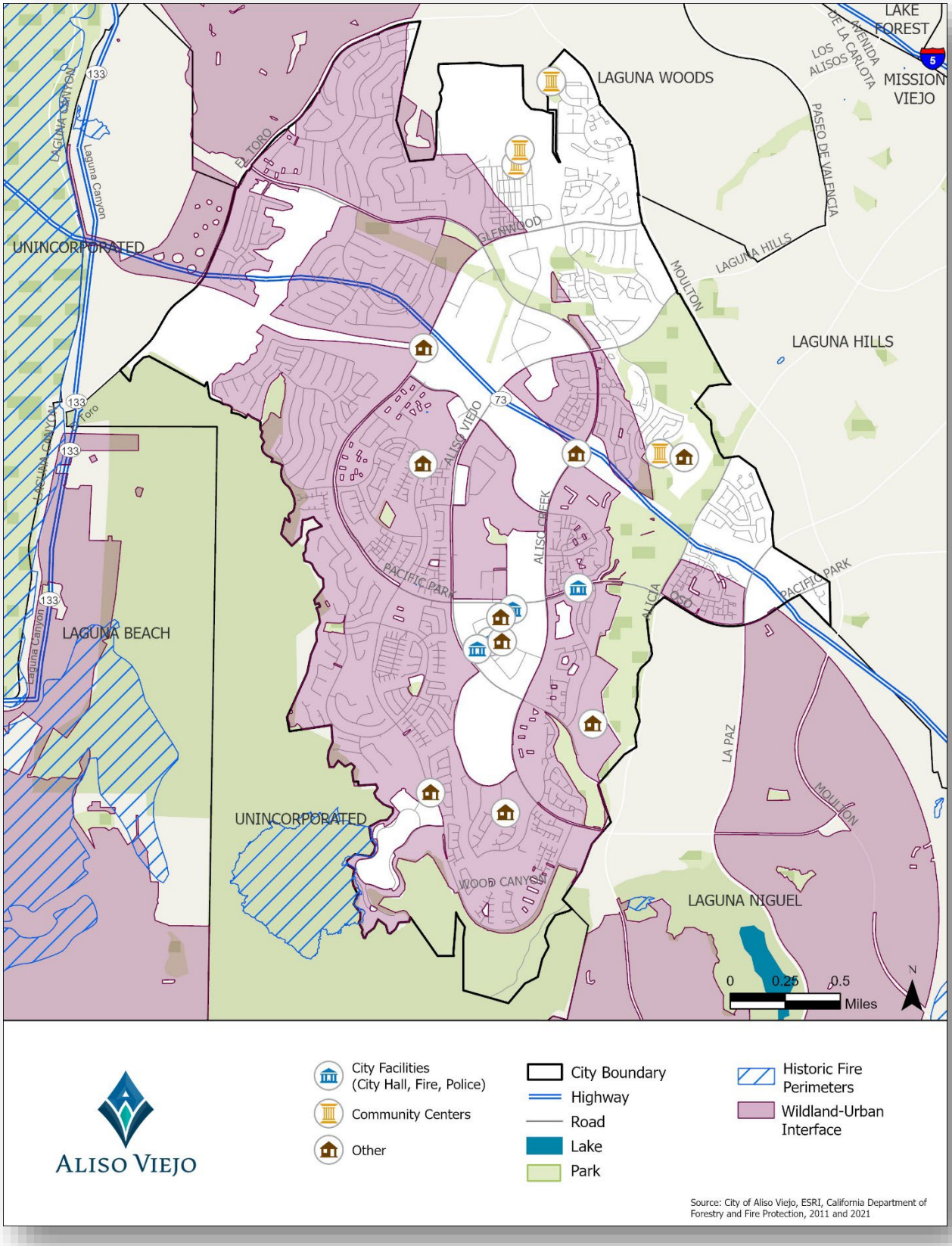


Table 4-7: Very High Fire Hazard Severity Zone Threatened Populations

Threatened Population Metrics	LRA - VHFHZ	City of Aliso Viejo
Population	11,221	52,005
Households	3,562	19,431
Median household income	$169,735	$126,744
Renter Occupied Households	18.2%	40.0%
Percentage of households with at least one person living with a disability	12.9%	13.6%
Percentage of households living under the poverty limit	2.4%	5.4%
Percentage of households with one-member aged 65+	23.4%	18.6%
Percentage of Aliso Viejo potentially affected area	1.95 Sq Miles	28.2%

Aliso Viejo also has a sizeable portion of its residents located within the Wildland Urban Interface (WUI). **Table 4-8** shows us that approximately 71.4% of the City's population is located within Aliso Viejo's WUI. Of these households, the vulnerable populations represent approximately 13.0% of these households as having at least one person living there with a disability, 4.8% of these households live under the poverty limit, and 17.7% of these households have one-member aged over 65+; however, these households have a slightly higher median income than the City as a whole.

TABLE 4-8: WILDLAND URBAN INTERFACE THREATENED POPULATIONS

Threatened Population Metrics	WUI	City of Aliso Viejo
Population	39,755	52,005
Households	14,967	19,431
Median household income	$132,032	$126,744
Renter Occupied Households	40.5%	40.0%
Percentage of households with at least one person living with a disability	13.0%	13.6%
Percentage of households living under the poverty limit	4.8%	5.4%
Percentage of households with one-member aged 65+	17.7%	18.6%
Percentage of Aliso Viejo potentially affected area	3.7 Sq Miles	53.5%

OTHER THREATS

Wildfires and urban fires can consume power lines and force utility operators to shut off electrical and gas transmission activity, leading to utility outages in Aliso Viejo homes and businesses. Any streets surrounded by blazes or blocked by burning debris would hinder transportation, prevent victims from escaping, and block emergency response crews from reaching the source of the fire. Anyone living towards the end of a cul-de-sac faces an elevated threat of being trapped if the fire occurs or spreads to the mouth of the street. Fires that destroy trees or vegetation (especially within parks and open space areas) could limit or prevent the use of these areas affecting

recreational opportunities for residents. Public Safety Power Shutoffs (PSPS) are a significant issue for many communities throughout California. There is one such circuit that can affect the city and has the potential for large-scale impacts to residents. In the event of a PSPS outage in neighboring cities near Aliso Viejo, the City's resources could be strained as residents of affected areas seek refuge in communities that have power. Outreach to residents and businesses to help them understand and prepare for these events will be an important aspect of the City's overall hazard mitigation strategy.

Climate Change Vulnerability

Climate change will likely increase the city's vulnerability to wildfire impacts because of increasing temperatures, which could change the moisture content of plant materials and potential increase future drought conditions.

Changes in Population Patterns and Land Use Development

If a large wildfire were to occur, it is feasible that changes to population patterns could fluctuate. Future land use designations, re-development, or new development in these areas could be restricted or even prohibited, especially in the WUI and the VHFHSZ's. The anticipated lack of population growth in the city over the next 20 years is not expected to have a significant impact on Aliso Viejo's vulnerability to wildfire.

HUMAN-CAUSED HAZARDS (MASS CASUALTY INCIDENT (TERRORISM), CYBER THREAT)

Physical Threat

Terrorism/Mass-Casualty Incident

There is no way to predict which of Aliso Viejo's facilities or assets may be impacted by a mass casualty incident/act of terrorism since the motivation behind the incident is often complex and not easily understood. Generally, these types of incidents occur at places of political, economic, or cultural importance. If the perpetrator's motives are to shut down city or regional government activity for a period, they may instead target pieces of infrastructure, like water systems, utility delivery systems, or transportation networks. In this situation, bridges may become prime locations for these types of activities. The financial losses that may result would depend on the degree of destruction associated with the activity. If the incident involves the destruction of physical assets, the cost to the City or property owners in Aliso Viejo could be significant.

Cyber Threat

Cyber threats would have a limited impact on physical assets. The extent of this impact would focus on City-owned computer and network infrastructure.

Social Threat

Terrorism/Mass-Casualty Incident

Since mass casualty incidents/acts of terrorism could occur anywhere in Aliso Viejo, all groups are potentially threatened by the impacts of these incidents; however, the extent of the threat would depend upon the type and magnitude of the event. For example, an active shooter situation may be isolated to a single location, whereas a larger-scale incident may affect multiple locations. Some locations are more likely to be targeted than others, including but not limited to medical facilities, government buildings, or financial institutions. Populations that frequently visit these areas may face a greater threat than the average person. Seniors, pregnant women, and persons with disabilities, for instance, are more likely to frequently visit the local medical facilities than other subpopulations in the city. If an incident occurs at a medical facility or within the community

(overwhelming medical resources), these groups are expected to face an increased impact from the incident.

An incident that occurs at a government building or financial institution may be more likely to threaten seniors or lower-income individuals that rely on in-person transactions in place of online options. As such, their use of these in-person services may place them in harm's way. An incident that occurs at bank locations in the city can be expected to be more of a threat to these groups. Seniors and persons with limited income may be challenged if there is a need to shelter in place or evacuate during an incident requiring additional services, assistance, and/or medical treatment.

Cyber Threat

Cyber threats may have an impact on residents and businesses throughout the city. While most cyber threats focus on large entities like major corporations and/or government agencies, all residents could become victims of cyber threats. If services affected by cyber incidents become delayed or are impacted, populations that rely on those services may be negatively impacted if no alternatives exist.

Climate Change Vulnerability

Climate change has no direct link to human-caused hazards and is not anticipated to increase the city's vulnerability at this time.

Changes in Population Patterns and Land Use Development

The hazards identified under human-caused hazards will not affect population patterns or land use and development, as no connection can be drawn between these hazards and changes in population patterns or land use and development.

SEVERE WEATHER (WINDSTORM, WINTER/COASTAL STORMS)

Physical Threat

Windstorm

Intense winds likely present the greatest threat to physical structures, particularly from trees or branches that fall on buildings and cause substantial damage. Older structures that have deferred maintenance or have not been retrofitted for high wind conditions may suffer greater damage than newer/updated structures. Utility lines and wooden utility poles face an elevated threat from wind, as do buildings without reinforced roofs.

Winter/Coastal Storms

There is no indication that rainfall or severe rain hazards will abate either in Aliso Viejo or the greater region of Southern California in the future. While Aliso Viejo may experience prolonged periods of dry or wet years, all expectations are that they will continue and increase severity. Rain could damage any structures with poorly constructed roofs and could also erode the soil around building foundations. Heavy rain could also lead to flooding, which would damage unelevated structures in flood zones. Landslides triggered by heavy rains would damage any structures located below the landslide's starting point.

Social Threat

Windstorm

Severe wind events can harm people throughout Aliso Viejo but have a greater effect on the safety of people experiencing homelessness and people who work outdoors. Lower-income

residents, who may not have the financial resources to purchase homes built or retrofitted to withstand powerful winds, could also have difficulty recovering from wind events.

Winter/Coastal Storms

Severe storms pose a threat to any groups in Aliso Viejo who cannot access adequate shelter. Homeless people often live in tents or other informal structures that may protect against minor rains but are inadequate against heavy rain events. Heavy rain can lead to flooding, which could inundate or sweep away any informal dwellings. Additionally, vulnerable populations living in older homes with outdated building materials may experience damage during significant rain events. If affected groups have limited incomes or lack the resources to make necessary repairs or maintain the structures, retrofit of these structures may be hindered.

Other Threats

Windstorm

The potential for windstorms to create a financial strain on both the public and the City exists in the event of utility infrastructure damage or loss of power. These windstorms can uproot trees and landscaping, further burdening the owners to replace or repair the losses. Trees located in City parks may also be damaged or destroyed. Air quality can also be affected by these wind events, stirring up dust, pollen, debris, etc. Another threat associated with severe wind is wildfire impacts (discussed earlier) and the recent practice of electric utilities conducting Public Safety Power Shutoff activities. These shutoffs may affect electrical services during high wind events in parts of southern California. The City has one PSPS circuit that could affect power service to the City should it be activated to avoid a potential wildfire. PSPS circuits located in other parts of the County and region could impact the city in other ways, such as people relocating to Aliso Viejo temporarily due to power loss.

Winter/Coastal Storms

The potential for winter/coastal storms to create a financial strain on both the public and the City exists in the event of utility infrastructure damage and loss of power. Damage to roadway networks including bridges can interrupt effective transportation throughout the city, possibly hindering emergency equipment and first responder response capability. Major storm events can even impact the effectiveness of the evacuation capacity of the roadway network into and out of the City.

Climate Change Vulnerability

Windstorm

Climate change will likely increase the city's vulnerability to severe weather impacts associated with the anticipated increase in future storm intensity and frequency, as well as increases in future temperatures.

Winter/Coastal Storms

Climate change is anticipated to change precipitation patterns and could cause greater incidence of extreme temperatures. If more intense storm events occur as a result or events change in frequency, portions of the City vulnerable to these conditions could experience greater impacts.

Changes in Population and Land Use Development

Windstorm

Severe windstorms occur periodically (primarily during the Fall months) and generally do not affect populations to the degree that they would need to migrate in and out of the city.

It is unlikely that severe wind will affect land use and development because the development review process will take steps to mitigate or minimize the impacts of severe wind. There is the

potential that older structures in the northern part of the city may be impacted more severely than newer structures in the southern part of the city. The northern part of the city has overhead powerlines and mature trees, and older structures may not comply with current building codes. The anticipated lack of population growth in the city over the next 20 years is not expected to have any impact on Aliso Viejo's vulnerability to windstorms.

Winter/Coastal Storms

Based on the Housing Element, it is not anticipated that population growth patterns will change over the next 20 years.

It is unlikely that winter/coastal rainstorms will affect land use and development because the development review process will take steps to mitigate or minimize impacts from severe rainstorms. The City has invested significantly in its stormwater management infrastructure, which should protect much of the city from the effects of severe rainstorms. The anticipated lack of population growth in the city over the next 20 years is not expected to have any impact on Aliso Viejo's vulnerability to winter/coastal storms.

LANDSLIDE

PHYSICAL THREAT

Landslides pose a threat to a variety of city and resident owned facilities. **Table 4-9** identifies the city facility located within the mapped deep-seated landslide hazard zones. Much of the City is located within these landslide susceptible areas, especially in those areas characterized by steep slopes and canyons, which are vulnerable to landslides during long periods of rainfall or seismic events. **Figure 4-5** displays these areas of the city along with the mapped CFs and FOCs that could potentially be damaged by landslide events.

TABLE 4-9: CRITICAL FACILITIES AND FACILITIES OF CONCERN (DEEP SEATED LANDSLIDE – CATEGORY 7+)

Category	Number of Facilities		Potential Loss*
	Critical	Concern	
City Facilities (City Hall, Fire, Police)	0	0	$ -
Community Centers	0	0	$ -
Other Facilities of Concern**	0	1	$ -
Total	**0**	**1**	**$ -**

* Based on the City of Aliso Viejo insured replacement values
**Replacement Values are unavailable as they are not City owned.

SOCIAL THREAT

As shown in **Table 4-10**, the data set shows that 10,402 residents and 3,644 households are located within the deep-seated landslide hazard zone, which is approximately 11.2% of the city's population. The median household income is higher in these zones, and the percentage of households living under the poverty limit is lower than the city overall. However, households with at least one person living with a disability is slightly lower, while the percentage of households with one-member aged 65+ is also slightly lower when compared to the city overall.

Table 4-10: Deep Seated Landslide (Category 7+) Hazard Zone Threatened Populations

Threated Population Metrics	Landslide Zones	City of Aliso Viejo
Population	12,064	52,005
Households	4,709	19,431
Median household income	$131,769	$126,744
Renter Occupied Households	44.0%	40.0%
Percentage of households with at least one person living with a disability	14.4%	13.6%
Percentage of households living under the poverty limit	5.4%	5.4%
Percentage of households with one-member aged 65+	21.0%	18.6%
Percentage of Aliso Viejo potentially affected area	1.56 sq mile	22.5%

Other Threats

Landslides may block roadways causing long-term disruptions to the roadway network, infrastructure systems, and city capabilities. Underground utility lines in slide-prone areas or above-ground lines built on or above them can be damaged in a landslide, causing service outages. Landslides could affect sensitive ecological areas around the community, causing localized harm to the region's ecosystem, although widespread disruptions are unlikely. Homes and businesses are typically damaged or destroyed by landslides. In addition to potentially causing significant injuries or fatalities, this can cause economic harm and create a need for long-term emergency sheltering and temporary housing until these buildings can be reconstructed. Utility lines, such as power lines or water pipes, may be broken by a landslide, interrupting important services.

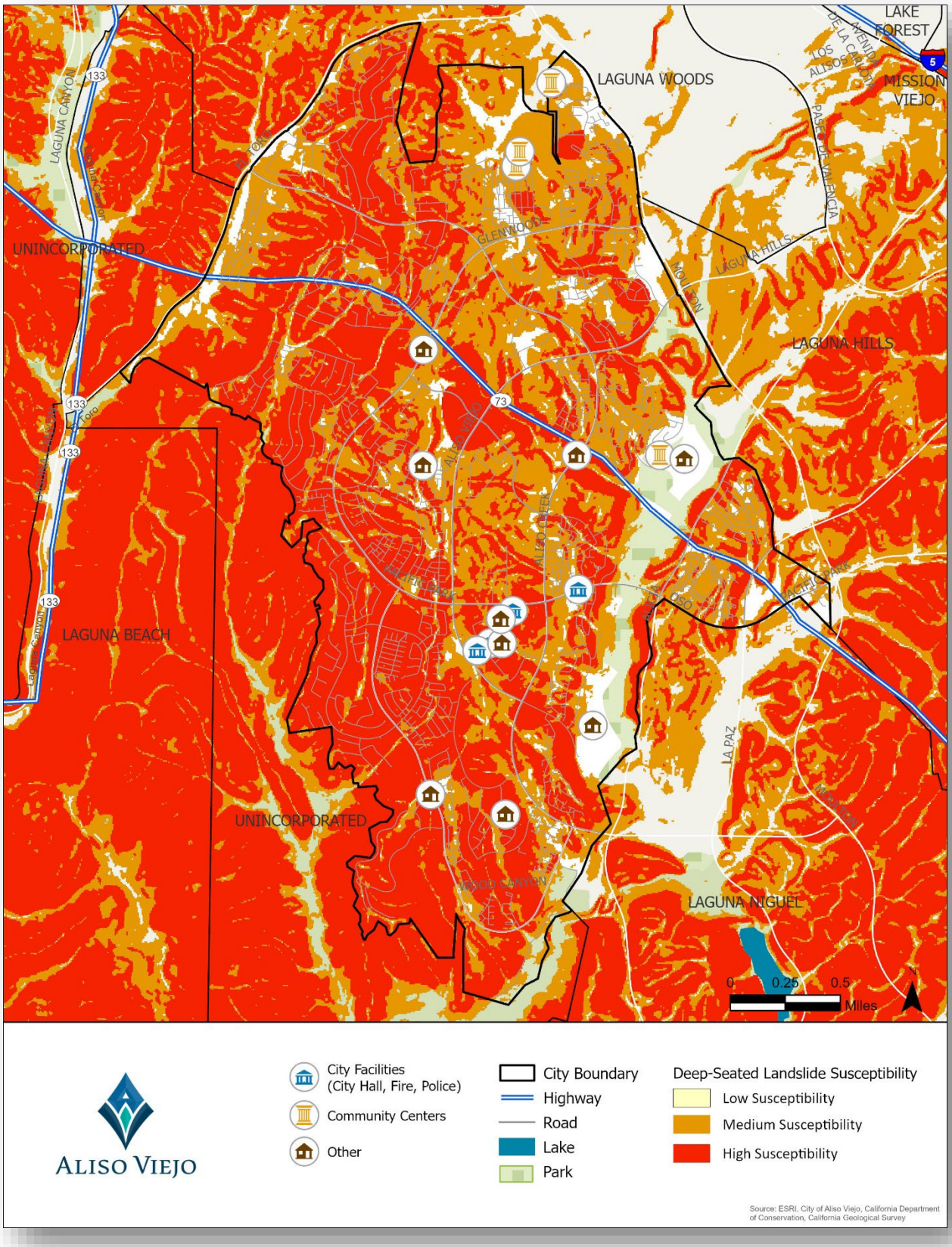
Climate Change Vulnerability

Climate change could indirectly increase the city's vulnerability to landslide impacts. Increased frequency and intensity of future storms may cause more moisture-induced landslides. Warmer temperatures and more frequent drought conditions may lead to more fires, destabilizing soil on slopes, and making future landslide events more likely.

Changes in Population and Land Use Development

Land sliding is being monitored throughout the hazard prone areas in the city, the impacts can cause damage to structures located within these zones. However, these zones are generally located in certain areas of the city, meaning that the damage potential is limited to these areas. Despite this potential, landslides are unlikely to cause changes in population patterns. However, land use designations and new development may be limited in these areas out of precaution, or subject to any policies developed in City documents such as the LHMP, Land Use, Housing, and Safety Elements. The City's development review process will identify steps to mitigate or prevent future landslide events. The anticipated lack of population growth in the city over the next 20 years is not expected to have a significant impact on Aliso Viejo's vulnerability to landslides.

FIGURE 4-5: CFS AND FOCS LOCATED WITHIN LANDSLIDE SUSCEPTIBLE ZONES



HAZARDOUS MATERIALS RELEASE

PHYSICAL THREAT

Hazardous materials can cause damage to physical assets in Aliso Viejo if they are released into the environment. Corrosive hazardous materials can damage building exteriors of CFs or FOCs. Flammable hazardous materials can potentially start fires and may cause any CFs or FOCs nearby to flashover and ignite. Generally, sites closer to the origin for the release of hazardous materials are threatened greater than those further away.

Table 4-11 shows the numbers of physical assets in Aliso Viejo threatened by a hazardous materials release within 500 feet of a site storing or using hazardous materials. There are 4 CFs composed of Vital City Operations located within 500 feet of a site with hazardous materials and 5 FOC within 500 feet of a site with hazardous materials. The total potential loss estimated for these locations is approximately $41.6 million. **Figure 4-6** depicts these sites in relation to CFs and FOCs within the City.

TABLE 4-11: CRITICAL FACILITIES AND FACILITIES OF CONCERN (HAZMAT BUFFER 500 FT)

Category	Number of Facilities		Potential Loss*
	Critical	Concern	
City Facilities (City Hall, Fire, Police)	3	0	$ 29,165,318
Community Centers	1	0	$ 12,508,588
Other Facilities of Concern**	0	5	$ -
Total	**4**	**5**	**$ 41,673,906**

* Based on the City of Aliso Viejo insured replacement values
**Replacement Values are unavailable as they are not City owned.

SOCIAL THREAT

The threat of a hazardous materials release event affects those closest to a source of hazardous materials, including industrial sites, gas stations, gas transmission lines, or sewer mains. **Table 4-12** shows the City's vulnerable populations living within 500 feet of hazardous materials storage/waste sites. These site types, the median household income is approximately $12,000 less than the rest of the city. This suggests that more impoverished populations may be living near hazardous materials locations, indicating potential environmental justice concerns should be considered. This data also suggests lower percentages of households with at least one person living with a disability, higher percentages living under the poverty limit, and much higher percentages of households with one member aged 65+.

Aliso Viejo residents living next to major transportation infrastructures, such as highways or major arterial streets, also face a greater threat of being affected by a release of hazardous materials since vehicles transporting hazardous materials may release their contents into the environment if involved in a collision. Specifically, residents in Aliso Viejo living near the major transportation corridor running through the city (SR-73) are at greater risk of exposure from transportation-related hazardous material release than residents living in other parts of the city.

Groups such as the elderly, low-income persons, or renters face a greater risk of exposure since they may not have the financial resources necessary to retrofit their homes against infiltration by hazardous materials or move away to a home that is further from the potential sources of hazardous materials release events. Additionally, any public and private schools, preschools, and residential care and skilled nursing facilities located in this area are at risk of being impacted.

Table 4-12: Hazardous Materials Threatened Populations (500 Ft Buffer)

Threated Population Metrics	Hazardous Materials	City of Aliso Viejo
Population	285	52,005
Households	123	19,431
Median household income	$114,566	$126,744
Renter Occupied Households	19.5%	40.0%
Percentage of households with at least one person living with a disability	11.4%	13.6%
Percentage of households living under the poverty limit	19.0%	5.4%
Percentage of households with one member aged 65+	41.8%	18.6%
Percentage of Aliso Viejo potentially affected area	0.32 Sq Miles	4.6%

Other Threats

Hazardous materials release could threaten the City's, and potentially the region's, transportation networks. Large areas of the local road may be closed to keep people away from areas contaminated with hazardous materials to allow remediation and cleanup activities to occur. If a highly corrosive hazardous material is released, it could potentially cause significant damage to the exteriors of any homes or businesses in the area surrounding the release. Hazardous materials could also harm the City's urban forest, resulting in the premature death of vegetation in the affected areas.

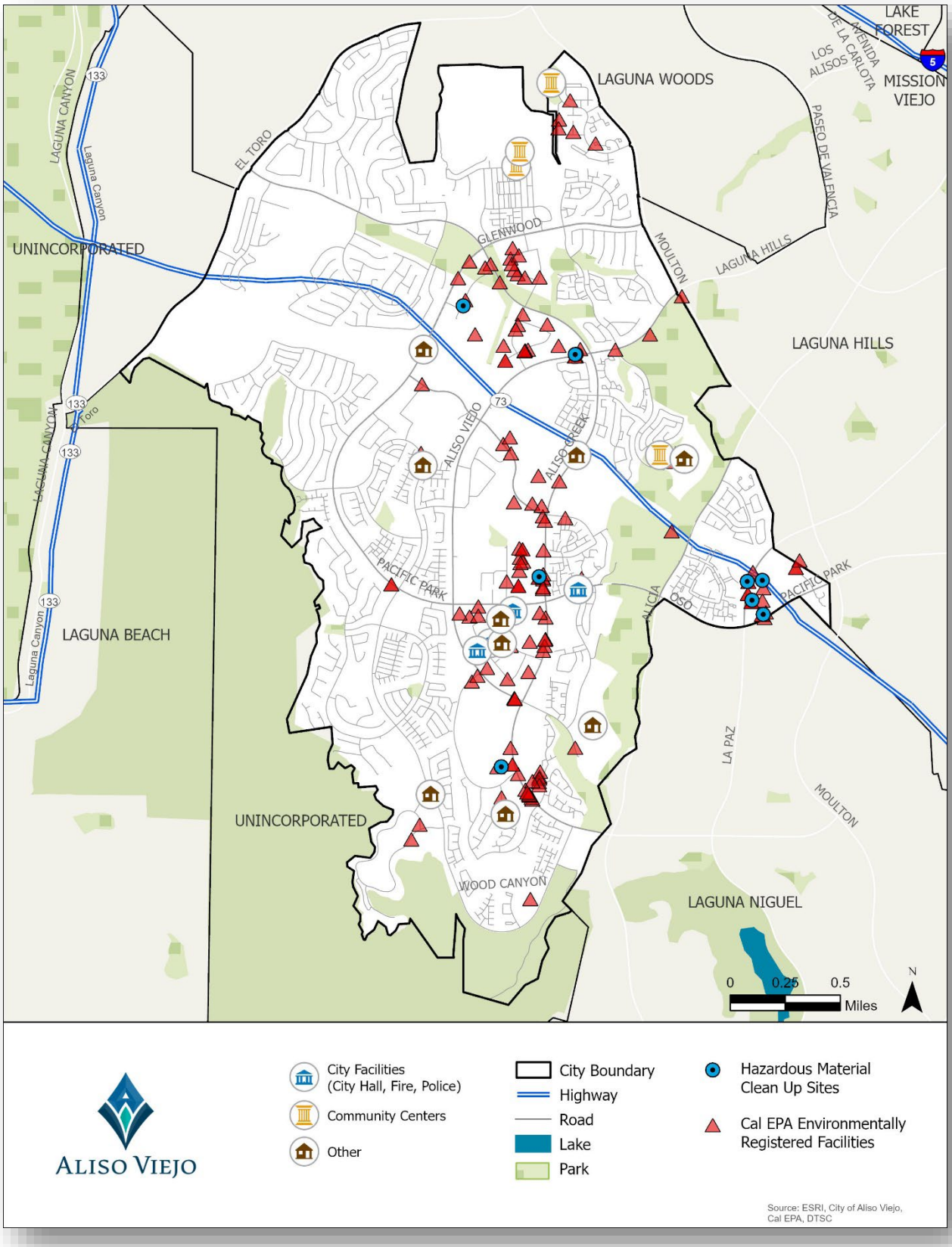
Climate Change Vulnerability

Climate change could indirectly increase the city's vulnerability to hazardous materials release impacts as climate-related hazard events occur. Precipitation events with increased intensity causing flooding or overwhelming infrastructure could cause an increase in hazardous materials release. Climate-related hazards could also exacerbate the effects and impacts of such events. For example, heavier rains could lead to more runoff from a contaminated site with hazardous materials.

Changes in Population and Land Use Development

A change in population pattern would only occur if a hazardous materials release was severe enough to require people to move. It is unlikely that hazardous materials release will affect land use and development because the development review process will take steps to mitigate or minimize impacts from a hazardous materials release event. Locations that store, produce, and dispose of hazardous materials are highly regulated within the city and monitored regularly. Through this process, as well as the development review process, it is not anticipated that land use and development patterns will change. The anticipated lack of population growth in the city over the next 20 years is not expected to have a significant impact on Aliso Viejo's vulnerability to hazardous materials release.

FIGURE 4-6: CFS AND FOCS LOCATED NEAR HAZARDOUS MATERIALS SITES (500 FT BUFFER)



FLOOD

PHYSICAL THREAT

Any physical assets located within these mapped boundaries could be inundated if enough precipitation were to fall, exceeding the storm drain infrastructure design capacity in these areas. Electronic or mechanical equipment on the ground could become waterlogged and nonfunctional. Aliso Viejo is extremely fortunate in comparison to other cities, as they have no CFs and only 2 FOCs located within any mapped FEMA flood zones. **Table 4-13** depicts these statistics for both the 100-Year and 500-Year FEMA Flood zones.

Table 4-13: Critical Facilities and Facilities of Concern located in FEMA Flood Zones

Category	100-Year Flood		Potential Loss	500-Year Flood		Potential Loss*
	Critical	Concern		Critical	Concern	
City Facilities (City Hall, Fire, Police)	0	0	$ -	0	0	$ -
Community Centers	0	0	$ -	0	0	$ -
Other Facilities of Concern**	0	1	$ -	0	1	$ -
Total	**0**	**1**	**$ -**	**0**	**1**	**$ -**

* Based on the City of Aliso Viejo insured replacement values
**Replacement Values are unavailable as they are not City owned.

SOCIAL THREAT

Floodwaters in these areas, both the 100-year zone and the 500-year zone, are anticipated to rise to a depth of no more than one foot. Flooding of this type would likely inundate curb cuts and sidewalks to some extent. People who walk or bike as their primary form of transportation may encounter difficulties if they do not have access to an alternative means of transportation. Seniors, persons with disabilities, and low-income persons are also likely to be threatened. Additionally, persons experiencing homelessness who are outside during flood conditions may experience property damage or may not be able to access shelter. Though floodwaters in Aliso Viejo are not expected to exceed a depth of one foot, six inches of floodwater may render any makeshift structures uninhabitable during the flood event. Possessions such as sleeping bags or electronic devices may be damaged or swept away by the floodwaters.

OTHER THREATS

Flooding may temporarily stop any type of transportation in the city. Debris carried by floodwaters can block roadways, hinder access for vehicles, and potentially affect emergency response services. One foot of rushing water is enough to carry small vehicles. A severe flood situation may prevent people who own smaller vehicles from driving to work, leading to reduced economic activity. Severe flooding that causes serious damage to homes and businesses may also reduce economic activity until repair work is completed.

CLIMATE CHANGE VULNERABILITY

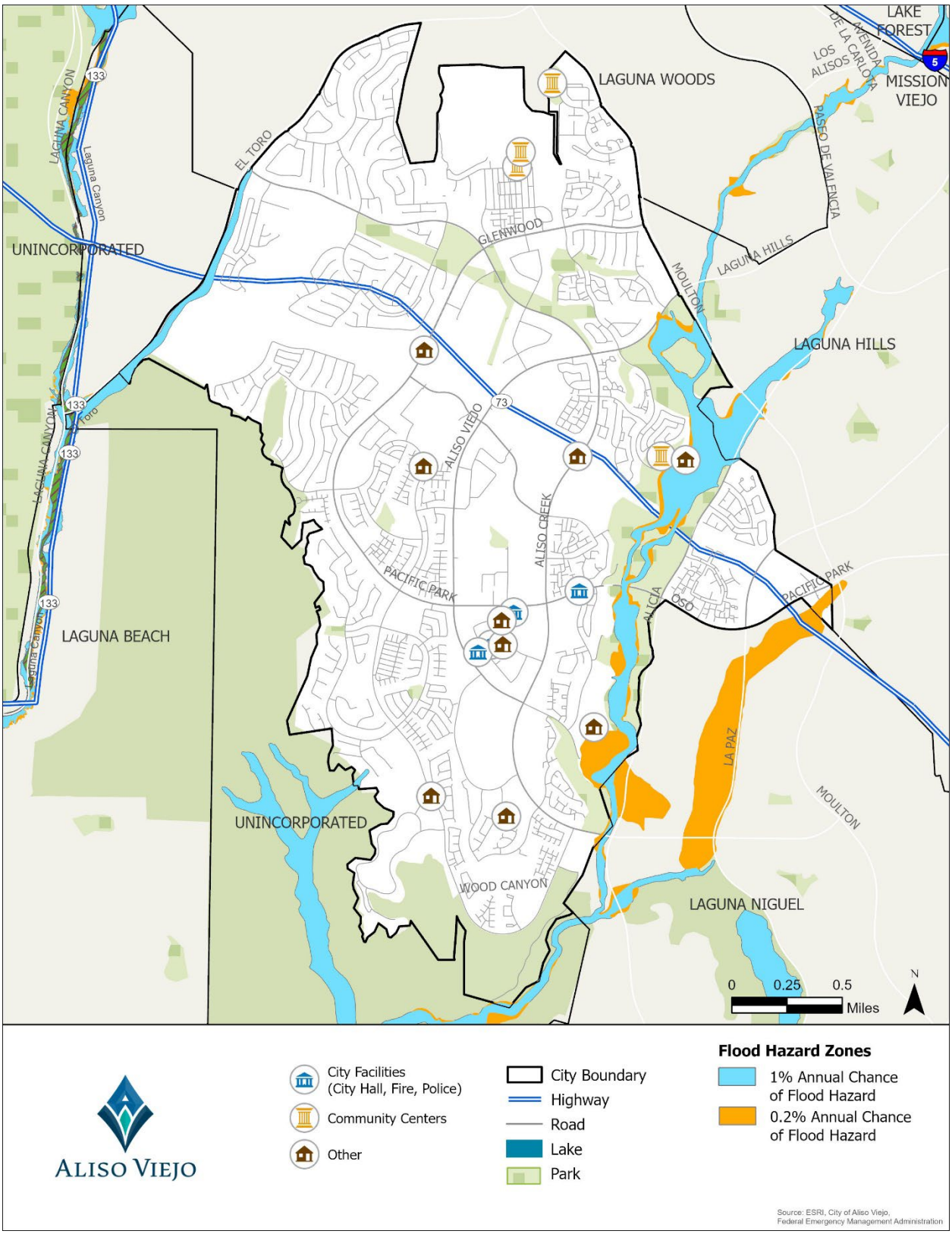
Climate change will likely increase the city's vulnerability to flooding impacts associated with the anticipated increase to the intensity and frequency of local, regional, and global weather patterns, intensifying atmospheric rivers. This can increase the likelihood of an exceptional rain event in Aliso Viejo that could overwhelm the capacity of flood control infrastructure. Droughts are also

expected to increase in length and frequency due to climate change. Soils dried by extensive drought periods are less able to absorb and drain water, likely increasing flood potential.

Changes in Population and Land Use Development

Given the lack of residents residing in FEMA flood zones it is highly unlikely that flooding will affect the City's population patterns and growth. It is also unlikely that flooding will affect land use and development patterns because the development review process ensures flood related impacts are mitigated or minimized. The anticipated lack of population growth in the city over the next 20 years is not expected to have a significant impact on Aliso Viejo's vulnerability to flooding.

FIGURE 4-7: CFS AND FOCS LOCATED IN FLOOD HAZARD ZONES



CHAPTER 5 – HAZARD MITIGATION STRATEGY

STRATEGY DEVELOPMENT PROCESS

Aliso Viejo's hazard mitigation strategy is a comprehensive set of actions intended to reduce the impact of hazard events. These hazard mitigation actions will help protect the safety and well-being of residents, visitors, CFs and FOCs, other buildings and structures, key services, the local economy, and other important community assets. Some actions will also help with emergency preparedness, allowing for a more effective community response to hazard events. Preparedness actions are not a required component of an LHMP, but they support and complement mitigation activities. The HMPC chose to include them as part of the overall hazard mitigation strategy.

USE OF HAZARD AND THREAT ASSESSMENT

The HMPC relied partly on the hazard profiles and threat assessments in this Plan to develop the mitigation strategy's actions. A comprehensive set of mitigation actions was prepared to respond to the relevant hazard situations and protect residents, businesses, and community assets in Aliso Viejo. The HMPC ensured that the mitigation actions would help reduce damage from the most frequent types of hazard events, the most significant that may reasonably occur, and those with the greatest potential to harm the community. The HMPC also drafted mitigation actions to help protect the most vulnerable community members and the most vulnerable local assets.

CAPABILITIES ASSESSMENT

As part of the effort to draft mitigation actions, the City completed a capabilities assessment, which included reviewing existing policies, personnel, and technical resources to support hazard mitigation activities in Aliso Viejo. The hazard mitigation actions build off these resources' existing success and leverage their capabilities to support improved resiliency in the community. The capabilities assessment looked at the following types of resources:

Personnel resources: City employees and volunteers, and employees and volunteers at other agencies
Plan resources: Advisory or enforceable plans adopted by the City or other agencies
Policy resources: Policies adopted and implemented by the City or other agencies
Technical resources: Data and tools available to the City
Financial resources: Funding mechanisms available to the City that support mitigation activities.

CAPABILITIES IMPROVEMENT/EXPANSION

The ability to expand current mitigation capabilities will generally be reliant upon the budgeting allocated for each department/program for that fiscal year. The level at which these programs may or may not be expanded upon, will be dependent upon the amount of funding received. FEMA

has released a series of guides over the past few years which highlight some of the ways in which jurisdictions can expand mitigation. Some strategies for increasing current mitigation capabilities may include:

1. City should actively identify, adopt, and enforce the most current set of development codes and standards available. Strongly encouraging new development to be constructed to higher standards than currently required, increasing resilience within the community.
2. Engaging parts of the community that may not be actively involved in mitigation efforts.
3. Expanding the number and types of organizations involved in mitigation planning and implementation, increasing both efficiency and bandwidth.
4. Fostering new relationships to bring underrepresented populations and partners to the hazard's mitigation planning process.
5. During the annual LHMP review, the committee should look for opportunities to fund and expand/enhance the effectiveness of current mitigation actions.

Table 5-1 shows the capabilities assessment for Aliso Viejo. Within each resource described a section titled "Expansion and Improvement" is provided, which helps the City recognize specific areas where each capability may be modified to align with mitigation priorities and actions to be taken in the future.

TABLE 5-1: CITY OF ALISO VIEJO CAPABILITIES ASSESSMENT

Resource	Resource Description	Expansion and Improvement
Planning and Regulatory Capabilities		
Aliso Viejo General Plan, Appendix C: Community Profile	The Community Profile contains the following material: • Discusses demographics such as age and race. • Describes household size, income, and home ownership. • Discusses new housing growth needs The community profile can be found at: https://avcity.org/DocumentCenter/View/388/Appendix-C---Community-Profile-PDF	Expansion and Improvement: The Community profile and HMP will be aligned to describe the city and its population.
Aliso Viejo City General Plan – Safety Element	The Safety Element identifies potential hazards: • Seismically induced conditions including ground shaking, surface rupture, ground failure, tsunami and seiche • Slope instability leading to mudslides and landslides • Subsidence and other geologic hazards • Flooding • Wildland and urban fires It discussed evacuation routes, water supply requirements and design standards for new development as they relate to identified fire, seismic, and geologic hazards.	Expansion and Improvement: The HMP will be informed by reference to the Safety Element of the General Plan. The City will adopt the approved HMP as part of the General Plan Safety Element to meet the requirements of AB 2140. As the Safety Element is revised, include applicable material from the

	Details of the Safety Element including a discussion of process to reduce the loss of life, injury, private property damage, infrastructure damage, economic losses and social dislocation can be found at: https://avcity.org/DocumentCenter/View/395/Safety-Element-PDF	HMP for hazard analysis and goals. Add climate change and drought to the Safety Element.
Aliso Viejo City General Plan - Land Use Element	The Land Use Element functions as a guide to the ultimate pattern of development for the City, both within its incorporated boundaries and sphere of influence. The Land Use Element: • Designates the distribution, location, and balance of land uses. • Describes the desired build-out of Aliso Viejo • Describes building intensity standards for each land use. • Communicates population density. • Ensures compatibility between land uses. The entire Land Use Element may be found at: https://avcity.org/DocumentCenter/View/391/Land-Use-Element-PDF	Expansion and Improvement: The Land Use Element and HMP will be aligned to describe developmental trends, hazards, and potential development in hazard areas.
California Standards Building Code (2022)	The California Building Standards Code is a compilation of three types of building standards from three different origins: • Building standards that have been adopted by state agencies without change from building standards contained in national model codes. • Building standards that have been adopted and adapted from national model codes to address California's ever-changing conditions; and • Building standards, authorized by the California legislature, constitute amendments not covered by national model codes, which have been created and adopted to address California concerns.	Expansion and Improvement: Adherence to building codes including local code and regulates growth and controls land use patterns. Addressing known hazards, as codes are updated, results in lowered risk and potentially less losses.
Aliso Viejo City Municipal Code – Title 13 Building and Construction (2022)	The purpose of the Building and Construction Code is to implement the Aliso Viejo City General Plan by classifying and regulating the uses of land and structures. It addresses earthquake and fire safety of structures, historic preservation and compliance with California and Uniform Building Code regulations. As a planned community, the City has one of the strictest and most comprehensive building codes in the nation. The building code can be found at: https://www.codepublishing.com/CA/AlisoViejo/#!/AlisoViejo13/AlisoViejo13.html	Expansion and Improvement: Building code policies should inform the HMP and the General Plan Land Use element to provide guidance on developing structures that are compatible with and able to withstand hazards.
Aliso Viejo City Municipal Code – Title 15 Zoning Code (2022)	The purpose of the Planning and Zoning Code is Implement the plans, goals, policies and other provisions of the Aliso Viejo general plan, Classify, designate, and regulate the location, use, and construction of buildings, structures, and land for residential, recreational, commercial, industrial, open space and other purposes, as well as preventing undue intensity of land use or development, avoid population overcrowding and maintain a suitable balance between developed land and open space while preventing uncontrolled sprawl. The Planning and Zoning code can be found at: https://www.codepublishing.com/CA/AlisoViejo/#!/AlisoViejo15/AlisoViejo1502.html#15.02	Expansion and Improvement: Understanding land use policy and regulatory requirements is essential to developing mitigation strategies and activities. The land use components of City Code will inform development of the HMP mitigation actions.

Aliso Viejo City Municipal Code – Title 2 Administration and Personnel Chapter 2 40 (2022)	This section of municipal code provides for the preparation and implementation of plans for the protection of persons and property within the city in the event of an emergency, the direction of the emergency organization, and the coordination of the emergency functions of the City of Aliso Viejo with all other public agencies, corporations, organizations, and affected private persons. This section of City Code can be found at: https://www.codepublishing.com/CA/AlisoViejo/#!/AlisoViejo02/AlisoViejo0240.html#2.40	Expansion and Improvement: The emergency management organization described in the City Code represents a framework for understanding preparedness activities. It can inform the LHMP of how the City prepares to respond to hazards.
National Flood Insurance Program	NFIP makes federally backed flood insurance available to homeowners, renters, and business owners in participating communities. The City will continue to participate in the NFIP program and will make changes accordingly. Data for the NFIP participation is: CID: 060770 Community Name: Aliso Viejo, City of County: Orange County	Expansion and Improvement: City websites and social media accounts will include information on the value of flood insurance for properties located in flood hazard areas and how to buy the insurance.
Orange County Hazard Mitigation Plan	Mitigation actions for Aliso Viejo that require coordination with the county may be integrated into the County of Orange & Orange County Fire Authority Local Hazard Mitigation Plan. Similar mitigation actions in both the counties and Aliso Viejo's hazard mitigation plans can lead to a more regionally unified hazard mitigation strategy, improving effectiveness. The OCHMP can be found at the following link: Orange County Hazard Mitigation Plan	Expansion and Improvement: Orange County's 2020 Hazard Mitigation Plan identifies and describes the hazard events that may occur in the unincorporated areas of Orange County and provides a suite of mitigation actions to help decrease the potential damage from these hazards.
California State Hazard Mitigation Plan	The California State Hazard Mitigation Plan assesses the types of hazards that may be present in California. It includes descriptions of these hazards, summaries of past hazard events, descriptions of how these hazards may occur in the future, and how these hazards may harm California's people and assets. Like a local hazard mitigation plan, the State Hazard Mitigation Plan is updated every five years. The 2023 State Hazard Mitigation Plan SHMP Public Review Draft can be found at the following link: 2023 State Hazard Mitigation Plan (SHMP) Public Review Draft	Expansion and Improvement: The City can use the 2023 State Hazard Mitigation Plan as a source of information to refine the hazard profiles and vulnerability assessments in future Aliso Viejo LHMPs.
Administrative and Political Capabilities		
Community Development Department –	The Planning Division is responsible for implementing the City's Development Code and related goals, policies, and objectives of the City's General Plan. Planning Division processes land use and development applications, promoting public health, safety, and general welfare to preserve or enhance the high quality of life. The Planning Division is also responsible for long range planning,	Expansion and Improvement: Provide opportunities for continued education to Community Development staff

Planning Division	housing issues, authoring, and maintaining the General Plan Housing Element, and administering the Community Development Block Grant program. The Planning Division provides support to the City's Planning and Transportation Commission. Able to apply for grants (Grant Writer).	to maintain state of the art knowledge for new code and regulatory requirements.
Community Development Department - Building and Safety Division	Building and Safety is responsible for the administration and enforcement of the uniform codes and related federal, state, and city adopted laws and ordinances. This responsibility includes meeting state mandates to assure all structures meet or exceed the minimum life safety standards of the codes, laws, and ordinances. This department assures these standards by providing organized procedures for the reviewing of plans and specifications, field checking construction projects, and investigation of substandard structures for abatement.	Expansion and Improvement: Provide opportunities for continued education to Building and Safety staff to maintain state of the art knowledge for new code and regulatory requirements.
Community Development Department - Code Enforcement Division	Code Enforcement's primary responsibility is the enforcement of Building Standards. These standards include the California Building, Electrical, Plumbing, Mechanical, and Energy Codes, and Disabled Access Regulations contained in Title 24 of the California Code of Regulations. The division is also responsible for enforcing the City's Municipal Code as it applies to housing, property maintenance, property nuisances zoning, and other areas of concern within residential and commercial districts. The City focuses on public education as the way to gain voluntary compliance with the City's municipal Code and coordinates a cooperative effort for abatement programs with the community.	Expansion and Improvement: Provide opportunities for continued education to Code Enforcement staff to maintain state of the art knowledge for new code and regulatory requirements.
Police Services	The City contracts with the Orange County Sheriff's Department for Police Services. The Sheriff's Department is responsible for the protection of citizens, enforcement of laws, and crime prevention. Law enforcement services include patrol, general and special crime investigations, Police Services preserves the quality of life throughout the community by enforcing the adopted local codes and ordinances that govern the proper use and maintenance of private properties. Police Services provides support for emergency management activities.	Expansion and Improvement: Provide training to Officers to better enable them to see potential hazards and take action to report them.
Fire Protection Services	Fire Protection and Emergency Services for the City of Aliso Viejo are provided by the Orange County Fire Authority (OCFA). OCFA provides service to 23 of Orange County's 34 cities as well as service to all unincorporated areas of the county. Along with providing emergency response to 911 calls, OCFA provides fire inspections, plan review, public information and education, and arson investigation. OCFA is an "all-risk" emergency response provider. While medical and fire emergencies are their primary response, they also respond to a wide range of other emergency incidents including hazardous materials response, floods, water rescues, earthquakes, bomb threats, terrorism and more.	Expansion and Improvement: Provide training to firefighters to better enable them to see potential hazards and take action to report them. Encourage public outreach through educational programs in cooperation with the fire department.
Public Works Department	The Public Works Department is responsible for: • Construction Inspection • Construction Management • Facilities Management • Infrastructure Management • Facility Maintenance • Plan Review	Expansion and Improvement: Public Works provide engineers and technicians that manage the City's infrastructure. They possess critical understanding of the risks posed by hazards and

	• Floodplain Management Public Works reviews development proposals and street improvement plans; manages capital improvement projects and oversees construction work within the public right-of-way; maintains the City's Master Drainage program and flood control systems; manages the design, construction, and operation of the City's transportation network; manages the City's solid waste contract and recycling programs; and implements environmental programs.	potential mitigation activities to address the risks. Their input into developing mitigation strategies and actions is critical.
Floodplain Manager	The duties and responsibilities of the Floodplain Administrator shall include, but not be limited to: • Permit review • Flood hazard reduction • NFIP program administration • Construction inspections	Expansion and Improvement: The Floodplain Administrator supports compliance with NFIP requirements, advocates for appropriate development in flood hazard areas and provides technical expertise on effective flood mitigation activities. This can support mitigation activities.
City Attorney	Reviews and approves resolutions and ordinances.	Expansion and Improvement: Provide opportunities for the City Attorney to review updates to regulatory information to provide expert review of City resolutions and ordinances that may address hazard mitigation.
City Clerk	The City Clerk serves as a critical link between the City of Aliso Viejo and its citizens. The City Clerk is the local official who administers democratic processes such as elections, all legislative actions, and ensuring transparency to the public. The City Clerk is a compliance officer for federal, state, and local statutes including the Political Reform Act, and the Brown Act.	Expansion and Improvement: The City Clerk is integral to the HMP adoption process. They make sure the adoption resolution meets all administrative requirements.
Financial Services	The Department of Financial Services is primarily responsible for all: • Accounting • Budgeting • Debt Service • Fixed Assets • Investments • Purchasing	Expansion and Improvement: The Financial Department can apply for grants that will provide additional funds for mitigation activities and fund the HMP maintenance protocols.

	In addition to preparing the City's annual budget, the Department is also responsible for safeguarding the City's financial assets.	
Southern California Association of Governments (SCAG)	Functions as the Metropolitan Planning Organization for six counties: Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial. As the designated Metropolitan Planning Organization, the Association of Governments is mandated by the federal government to research and draw up plans for transportation, growth management, hazardous waste management, and air quality.	Expansion and Improvement: Attend SCAG meetings. Continue to participate in SCAG sponsored programs. Routinely coordinate with SCAG staff to stay informed of current planning initiatives.
Community GIS	Provides complex mapping and data management of City facilities, land use and potential hazards. Supports visualization of complex data sets using geo-location and data correlation.	Expansion and Improvement: Acquire and conduct training for GIS technicians on the latest versions of ArcGIS
California Governor's Office of Emergency Services	The California Governor's Office of Emergency Services (Cal OES) is the state agency responsible for reducing hazards through mitigation activities, conducting emergency planning, supporting emergency response and recovery activities, and acting as a liaison between local and federal agencies on emergency-related issues. Cal OES guides hazard mitigation planning activities, shares best practices, and distributes funding opportunities.	Expansion and Improvement: The City can work with Cal OES to obtain funding to implement LHMP mitigation strategies and receive future updates.
Federal Emergency Management Agency	The Federal Emergency Management Agency (FEMA) is responsible for hazard mitigation, emergency preparedness, and emergency response and recovery activities. It guides state and local governments on hazard mitigation activities, including best practices and compliance with federal requirements.	Expansion and Improvement: FEMA also provides funding for hazard mitigation actions through grant programs.
Technical Capabilities		
Cal-Adapt	Cal-Adapt is an online tool that provides detailed projections for future climate-related conditions in California, including factors such as temperature, precipitation, and sea-level rise. These projections can help inform future hazard events and explain how hazard conditions are expected to change.	Expansion and Improvement: The City can use Cal-Adapt to monitor anticipated changes in future climate conditions and adjust mitigation actions accordingly.
Online Services (Aliso Viejo Website, Social Media Accounts)	Over the past several years, the City of Aliso Viejo has provided 24/7 access to a wide range of online services. The website includes featured City services from Aliso Viejo. Provides alert and warning information. Provides weather information and other public safety. Contains information on home and individual preparedness. The City Website and Social Media Accounts can be found at the following link: City of Aliso Viejo	Expansion and Improvement: This service allows the public to ask questions and access information to know what's going on within the city and better prepare for a hazard. Link to FEMA, State and County website and social

		media accounts. Provide comprehensive personal/family preparedness information on these media.
California Department of Transportation	The California Department of Transportation (Caltrans) is the state agency with jurisdiction over designated highways, including State routes SR-73, SR-133, and interstate I-5.	Expansion and Improvement: Mitigation measures related to ensuring the resiliency of state-designated routes will be implemented through coordination with Caltrans.
Fiscal Capabilities/Financial Resources		
General Fund	Program operations and specific projects. Consists of property tax, sales tax, transient occupancy tax, and franchise tax that can be used for general purposes.	Expansion and Improvement: Hazard mitigation projects may be considered during the annual budgeting process for funding from the general fund.
Community Development Block Grants (CDBG)	The CDBG program provides funding for eligible senior activities such as in-home care, art classes, counseling and home delivered meals. HUD also provides Disaster Recovery Assistance in the form of flexible grants to help cities, counties, and States recover from Presidentially declared disasters, especially in low-income areas, subject to availability of supplemental appropriations.	Expansion and Improvement: Where applicable, CDBG grants should be used to fund mitigation projects that enhance the resiliency of low income and underserved communities.
Hazard Mitigation Grant Program (HMPG)	Provides support for pre- and post-disaster mitigation plans and projects	Expansion and Improvement: Train staff on notice of intent (NOI) procedures and track opportunities on the Cal OES mitigation website to initiate applications for grant funding.
California Proposition One Bond Programs	Authorizes $7.545 billion in general obligation bonds to fund ecosystems and watershed protection and restoration, water supply infrastructure projects, including surface and groundwater storage, and drinking water protection.	Expansion and Improvement: Where applicable, CPO bond programs should be used to fund mitigation projects that enhance the resiliency of low income and underserved communities.
Building Resilient Infrastructure	Provides support for pre-disaster mitigation plans and projects.	Expansion and Improvement: Train staff on notice of intent (NOI) procedures and track

and Communities (BRIC)		opportunities on the Cal OES mitigation website to initiate applications for grant funding.
Flood Mitigation Assistance grant program (FMA)	Mitigates structures and infrastructure that have been repetitively flooded.	Expansion and Improvement: Train staff on notice of intent (NOI) procedures and track opportunities on the Cal OES mitigation website to initiate applications for grant funding.
Special Use Funds	Program operations and specific projects. Consists of property tax, sales tax, transient occupancy tax, and franchise tax that can be used for general purposes.	Expansion and Improvement: Hazard mitigation projects may be considered during the annual budgeting process for funding from the general fund.
Education and Outreach Capabilities		
FEMA	Provides free preparedness materials from FEMA's online ordering platform. Contains a link to the FEMA readiness app. FEMA's website can be found at the following link: FEMA	Expansion and Improvement: Provide link to site on City web page and Facebook account.
Orange County Emergency Management Division Webpage	Responsible for the comprehensive development and implementation of the four phases of emergency management. The Orange County Emergency Management Division website can be found at the following link: Orange County EMDW	Expansion and Improvement: Expand and reorganize the website's disaster preparedness links page.
Aliso Viejo Emergency Readiness Web Site	The City website has educational materials on all hazards emergency planning, evacuation zones, stocking supplies, staying informed, and getting involved. The Aliso Viejo Emergency Preparedness website can be found at the following link: Aliso Viejo Emergency Preparednesshttp://www.avcity.org/disasterpreparedness	Expansion and Improvement: Provide links to the City web site on the City's web site. Post material on social media accounts that provide a link to the appropriate County website page.
Aliso Viejo Emergency Preparedness Guide	The Guide provides a comprehensive guide and toolkit for preparing for disasters and creating a family emergency plan. The City of Aliso Viejo Emergency Preparedness Guide can be found at the following link: Aliso Viejo Emergency Preparedness Guide	Expansion and Improvement: Provide the guide in multiple languages relevant to the City and provide additional methods to effectively distribute the information.

Cal OES Family Readiness Guide	The Guide provides a comprehensive toolkit for making a family emergency plan. The Cal OES Family Readiness Guide can be found at the following link: Cal OES Family Readiness Guide	Expansion and Improvement: Provide link to the Readiness Guide on City website and Facebook account.
Community Emergency Response Team (CERT)	The City hosts a Community Emergency Response Team (CERT) Academy on an annual basis. The CERT website can be accessed at the following link: Aliso Viejo CERT	Expansion and Improvement: Include material in CERT curriculum that provides updates to progress in the mitigation action plan and contains links to the appropriate website page.
AlertOC, Nixle, and Wireless Emergency Alerts	The City of Aliso Viejo can send high-speed mass notifications via telephone, email, and text messages utilizing AlertOC and Nixle mass notification systems for those who register. This system can be targeted to specific geographic areas. The City of Aliso Viejo can send Wireless Emergency Alert messages to those in a geographic area without registration requirements. AlertOC registration can be found at the following link: AlertOC Nixle registration can be found at the following link: Nixle	Expansion and Improvement: Continue to conduct outreach to expand the database and increase the percentage of residents that are subscribers and awareness of the systems.
City Online/ Social Media resources	Provides disaster preparedness and alert and warning information. Provides weather information and other public safety content. Contains information on home and individual preparedness. **City Website** https://avcity.org/ And social media accounts: **Facebook:** City of Aliso Viejo - Local Government | Aliso Viejo CA | Facebook **Twitter:** https://twitter.com/alisoviejocity/status/1604884186556338176 **Instagram:** https://www.instagram.com/cityofalisoviejo/?hl=en	Expansion and Improvement: Link to FEMA, State and County website and social media accounts. Provide comprehensive personal/family preparedness information on these media.

HAZARD MITIGATION STRATEGIES AND ACTIONS

Hazard Mitigation Goals

The goals identified in **Chapter 1** help develop policies to protect community members, ecosystems, and other important assets from hazard events. These goals were developed to ensure consistency with the City's General Plan Safety Element, which plays an important role in risk reduction within Aliso Viejo. These goals informed the development of mitigation actions and act as checkpoints to help City staff determine implementation progress.

Evaluation of Potential Hazard Mitigation Actions

The HMPC prepared a set of potential mitigation actions based on the hazard profiles, threat assessment, capabilities assessment, community survey results, discussions among HMPC members, and existing best practices. Next, the HMPC evaluated these potential actions using the following criteria:

- FEMA requires local governments to evaluate potential mitigation actions' monetary and non-monetary costs and benefits. While local governments are not required to assign specific dollar values to each action, they should identify the general size of costs and benefits.
- The HMPC may elect to include measures with a high cost or low benefits, but such measures should be beneficial to the community and appropriate use of local resources.

Also, FEMA directs local governments to consider the following questions as part of the financial analysis:

- What is the frequency and severity of the hazard type to be addressed by the action, and how vulnerable is the community to this hazard?
- What impacts of the hazard will the action reduce or avoid?
- What benefits will the action provide to the community?

The HMPC also chose to review and revise the potential hazard mitigation actions using the STAPLE/E (Social, Technical, Administrative, Political, Legal, Economic, and Environmental) criteria (**Table 5-2**). The HMPC did not formally assess every potential mitigation action under all STAPLE/E criteria but used the criteria to guide and inform the discussion. The HMPC also discussed how the criteria might evaluate grant applications the City may submit to receive funding for LHMP implementation.

Table 5-2: STAPLE/E Criteria

Issues	Criteria
Social	Is the action socially acceptable to Aliso Viejo community members? Would the action mistreat some individuals? Is there a reasonable chance of the action causing a social disruption?
Technical	Is the action likely to reduce the risk of the hazard occurring, or will it reduce the hazard's effects? Will the action create new hazards or make existing hazards worse? Is the action the most useful approach for Aliso Viejo to take, given the City and community members' goals?
Administrative	Does the City have the administrative capabilities to implement the action? Are there existing City staff who can lead and coordinate the measure's implementation, or can the City reasonably hire new staff for this role? Does the City have enough staff, funding, technical support, and other resources to implement the action? Are there administrative barriers to implementing the action?
Political	Is the action politically acceptable to City officials and other relevant jurisdictions and political entities? Do community members support the action?
Legal	Does the City have the legal authority to implement and enforce the action? Are there potential legal barriers or consequences that could hinder or prevent the implementation of the action? Is there a reasonable chance that the implementation of the action would expose the City to legal liabilities? Could the action reasonably face other legal challenges?
Economic	What are the monetary costs of the action, and do the costs exceed the monetary benefits? What are the start-up and maintenance costs of the action, including administrative costs? Has the funding for action implementation been secured, or is a potential funding source available? How will funding the action affect the City's financial capabilities? Could the implementation of the action reasonably burden the Aliso Viejo economy or tax base? Could there reasonably be other budgetary and revenue impacts to the City?
Environmental	What are the potential environmental impacts of the action? Will the action require environmental regulatory approvals? Will the action comply with all applicable federal, state, regional, and local environmental regulations? Will the action reasonably affect any endangered, threatened, or otherwise sensitive species of concern?

Changes to Previous Mitigation Actions

As previously stated in Chapter 1, this is the City of Aliso Viejo's very first adopted LHMP, therefore there were no previous mitigation actions to update, keep in place, or amend. The mitigation actions created and prioritized for this plan shall become the blueprint for all future iterations of this document and policies designed to mitigate the hazards present within the City.

2023 Hazard Mitigation Strategies and Actions

Table 5-3 identifies the 2023 mitigation strategies and actions proposed by the City as part of this LHMP update process. In addition to the list of actions, the table also identifies potential funding sources, responsible departments, relative cost estimates, timeframes, and priorities for these

actions, which are described further below. In addition to mitigation action and strategies, several preparedness activities were identified and denoted with the letter "P."

Potential Funding Sources

Table 5-3 identifies the potential funding sources that may be used to implement mitigation strategies. These funding sources include the following federal and state sources:

Building Resilient Infrastructure and Communities (BRIC): A competitive FEMA grant program to support states, local communities, tribes, and territories.

Flood Mitigation Assistance Program (FMA): A competitive grant program that provides funding to states, local communities, federally recognized tribes, and territories. Funds can be used for projects that reduce or eliminate the risk of repetitive flood damage to buildings insured by the National Flood Insurance Program.

Hazard Mitigation Grant Program (HMGP): Provides funding to state, local, tribal, and territorial governments to rebuild in a way that reduces or mitigates future disaster losses in their communities. This grant funding is available after a presidentially declared disaster.

Other Grants: Other grants may include State of California grants associated with climate change, water infrastructure, homeland security, transportation, or other funding sources that periodically become available. The list below provides some common sources:

1. Climate Adaptation Planning Sustainable Transportation Planning Grant Program - Department of Transportation
2. Sustainable Communities Competitive – Department of Transportation
3. CAL FIRE Wildfire Prevention Grants Program – Department of Forestry and Fire Protection
4. Integrated Climate Adaptation and Resiliency Program's Climate Adaptation Planning Grant – Office of Planning and Research
5. Small Community Drought Relief Program – Department of Water Resources
6. Addressing Climate Impacts – Department of Fish and Wildlife
7. Cleanup Loans and Environmental Assistance to Neighborhoods (CLEAN) Program – Department of Toxic Substances Control
8. Clean Water State Revolving Fund (CWSRF) Program Construction – State Water Resources Control Board
9. Drinking Water State Revolving Fund (DWSRF) Construction – State Water Resources Control Board
10. Water Recycling Funding Program (WRFP) Construction Grant – State Water Resources Control Board
11. Equitable Community Revitalization Grants (ECRG) – Department of Toxic Substances Control
12. Water Recycling Funding Program (WRFP) Planning Grant – State Water Resources Control Board
13. Infrastructure State Revolving Fund (ISRF) Program - Infrastructure and Economic Development Bank

Responsible Department

Table 5-3 includes the identification of key responsible departments that will be focused on future implementation of mitigation strategies and actions identified by the City.

Relative Cost Estimates

The HMPC identified relative cost estimates to meet the hazard mitigation planning process's cost estimation requirements based on their understanding of the mitigation action intent and their experience developing identical or similar programs/implementing projects. Three cost categories based on the City's typical cost criteria were used for budgeting purposes:

- Low cost ($): $50,000 or less
- Medium cost ($$): $50,001 to $249,999
- High cost ($$$): Greater than $250,000

Timeframes

Table 5-3 includes timeframes that provide general timing durations due to the nature of the mitigation actions identified by the City. The following timeframes are used based on the following conditions:

Ongoing (Annually): Actions that identify this timeframe are the types of actions that City staff would conduct on an annual basis.
Ongoing (As Needed): Actions that identify this timeframe include activities that City staff would conduct in response to a request by internal (City Departments) or external (Property Owners) forces.
Future Planning Process: Actions identified within this timeframe are considered low-priority actions that the City would like to continue to track but does not feel they would be able to implement in the current planning implementation timeframe.

For actions that use these terms, it is intended to identify that the action may add to existing capabilities and not have a particular start or end date or occur periodically. This is typically used for actions that include new policies, tasks, or standard operating procedures intended to mitigate future risks.

Prioritization

As part of the mitigation actions development and review, the HMPC also prioritized the actions. The prioritization efforts looked at the risks and threats from each hazard, financial costs and benefits, technical feasibility, and community values. HMPC members were asked to identify their priority actions through a voting exercise. Items are prioritized based on the number of votes the HMPC members receive. These quantitative scores were then converted to qualitative categories of low, medium, and high priority.

TABLE 5-3: MITIGATION ACTIONS IMPLEMENTATION PLAN

Action #	Mitigation Action Item	Potential Funding Source	Responsible Department	Relative Cost	Time Frame	Priority
Emergency Preparedness Activities						
P1	Conduct regular emergency preparedness drills and training exercises for City staff.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management	$	Ongoing (Annually)	Medium
P2	Develop Memorandums of Understanding (MOUs) with school districts and neighboring jurisdictions that can act as evacuation sites during major emergencies. (Do you have agreements in place currently? If so, do they need to be modified for any reason?)	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management	$	Future Planning Process	Low
P3	Expand participation in the Aliso Viejo Community Emergency Response Team (CERT) Academy.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management	$	Ongoing (Annually)	Low
P4	Update and enhance community evacuation plans to include (but not limited to): • Provisions for community members who do not have access to private vehicles or are otherwise unable to drive; • Temporary and permanent evacuation staging locations; • Shelter locations; and • Trainings and exercises for various hazard scenarios.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management	$$	1-3 Years	High
P5	Continue to ensure effective emergency notifications through multiple media formats, in languages appropriate for the community; about pending, imminent, or ongoing emergency events. Ensure that information is accessible to persons with access and functional needs.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management, City Manager's Office	$	Ongoing (Annually)	Medium
P6	Maintain at least one emergency power-generating station in all critical facilities that the City could use as an emergency public assembly area, such as Aliso Viejo Ranch, Iglesia Community Center, Aliso	General Fund, BRIC/ HMGP Grants, Other Grants	Public Works	$$$	1-3 Years	High

	Viejo Aquatics Center, Aliso Viejo Center, and any other locations designated in the future.					
P7	Update the Aliso Viejo Emergency Operations Plan to identify backup power and communications locations for critical facilities.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management	$$	Ongoing (As Needed)	Low
P8	Conduct active shooter drills for City staff, residents, and businesses.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management, OCFA, OCSD	$	Ongoing (Annually)	Low
P9	Increase number of City staff who have CalOES Safety Assessment Program (SAP) credentials.	General Fund, BRIC/ HMGP Grants, Other Grants	Community Development	$	3-5 Years	Medium
Multiple Hazards						
1.01	Install energy-efficient equipment upgrades in City facilities to increase the longevity of the fuel supply for backup generators. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	Public Works	$$$	Future Planning Process	Low
1.02	Incentivize public and private utility operators to harden their lines passing through the City from potential breaches. Encourage adoption of supervisory control and data acquisition (SCADA) to allow instantaneous shut down of line breaches. Use mitigation grants to incentivize entities to partner with the City to complete these projects. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	City Manager's Office, Emergency Management, OCFA, Public Works	$	3-5 Years	Medium
1.03	Install and harden emergency backup power at critical facilities deemed necessary. Prioritize installations for facilities that serve as key cooling/warming centers, and evacuation centers. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	Public Works	$$$	1-3 Years	High
1.04	Conduct a feasibility assessment of installation of solar and battery backup systems at key critical facilities within the city. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	Public Works	$$	Future Planning Process	Low

1.05	Work closely with community groups to increase awareness of hazard events and resiliency opportunities among socially vulnerable community members. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management, OCFA	$	Ongoing (Annually)	Low
1.06	Avoid building new City-owned key facilities in mapped hazard areas. If no feasible sites outside of mapped areas exist, ensure that such facilities are hardened against hazards beyond any minimum building requirements/ mitigation standards. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	Community Development, Public Works	$	Ongoing (Annually)	Low
1.07	Closely monitor changes in the boundaries of mapped hazard areas resulting from climate change and adopt new mitigation actions or revise existing ones to ensure continued resiliency for new development and redevelopment. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	Community Development	$	Ongoing (Annually)	Low
1.08	Integrate policy direction and other information from this Plan into other City documents, including the General Plan, Emergency Operations Plan, and Capital Improvements Program. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	All Departments	$	Ongoing (As Needed)	Low
1.09	Monitor funding sources for hazard mitigation activities. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management, Public Works, Finance	$	Ongoing (Annually)	High
1.10	Integrate climate change mitigation and adaptation information and analysis into future LHMP updates and other City Plans, where practicable. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	All Departments	$	Ongoing (As Needed)	Low
1.11	Update the City's Master Plans periodically (in conjunction with the LHMP and CIP) to incorporate new data/ mapping and/or address emerging issues.	General Fund, BRIC/ HMGP Grants, Other Grants	Community Development, Public Works	$$	Ongoing (As Needed)	Low

	(Hazards addressed: All)					
1.12	Install and harden emergency generator backup power at the alternate Emergency Operation Center (EOC) location, Aliso Viejo Ranch. (Hazards Addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	Public Works	$$$	Future Planning Process	Low
1.13	Coordinate with the AVCA and create an HOA inventory and outreach program to help manage and coordinate infrastructure maintenance and improvements.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management, IT, Public Works	$	3-5 Years: Initial Implementation Maintenance: Ongoing (As Needed)	Medium
1.14	Add digital signage and alerting system for emergency alerts and warnings along the hazard prone areas in the canyon corridors, to provide critical information and evacuation instruction during hazards such as wildfire or earthquakes.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	Emergency Management, OCFA, Public Works	$$	3-5 Years	Medium
Earthquake Hazards (Seismic Shaking, Liquefaction)						
2.01	Develop a small project based retrofit program to assist homeowners with simple earthquake mitigation activities (i.e., water heater straps, furniture anchoring, gas shut off tools, other emergency supplies) to reduce strain on City resources during an event.	General Fund, BRIC/ HMGP Grants, California Earthquake Authority Grants, Other Grants	Community Development	$	Ongoing (As Needed)	Low
2.02	Conduct a seismic analysis of all City-owned key facilities (pre-1990) and retrofit vulnerable facilities.	General Fund, BRIC/ HMGP Grants, California Earthquake Authority Grants, Other Grants	Public Works	$$	Future Planning Process	Low
2.03	Encourage the installation of resilient (seismically appropriate) piping for new or replacement pipelines, in close coordination with utility providers.	General Fund, BRIC/ HMGP Grants, California Earthquake Authority Grants, Other Grants	Community Development, Public Works	$	Ongoing (As Needed)	Low
2.04	To the extent feasible, construct all new and significantly retrofitted City-owned facilities to	General Fund, BRIC/ HMGP	Public Works	$$$	Future Planning Process	Low

	remain operational in the event of a major earthquake.	Grants, California Earthquake Authority Grants, Other Grants				
2.05	Retrofit key critical facilities with seismically rated window film treatments, or other protective measures, which ensure glass windows do not shatter during a strong seismic event.	General Fund, BRIC/ HMGP Grants, California Earthquake Authority Grants, Other Grants	Public Works	$$$	3-5 Years	Medium
2.06	Improve local understanding of the threat of a major earthquake by conducting a citywide scenario modeling potential loss of life and injuries, destroyed and damaged structures, and interruptions to key services.	General Fund, BRIC/ HMGP Grants, California Earthquake Authority Grants, Other Grants	Emergency Management	$$	3-5 Years	Medium
Wildland/Urban Fires						
3.01	Promote the proper maintenance and separation of power lines and efficient response to fallen power lines.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	OCFA	$	Ongoing (Annually)	Medium
3.02	Remove highly flammable vegetation in Very High Fire Hazard Severity Zones and the WUI, and replant with fire-adapted specimens.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	OCFA	$	1-3 Years: Initial Implementation Maintenance: Ongoing (Annually)	High
3.03	Work with the County and HOAs to create a hillside weed abatement pilot program using goats or other livestock to reduce fuel loads in fire-prone areas.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	OCFA	$$	1-3 Years	High

3.04	Routinely participate in the update of the Orange County Community Wildfire Preparedness Plan for areas within the Very High, High, and Moderate Fire Hazard Severity Zones.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	OCFA	$	Ongoing (As Needed)	Low
3.05	Upgrade and regularly inspect fire retardant infrastructure such as sprinklers, fire hose terminals, and fire suppression systems in City facilities.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	Public Works	$	Ongoing	Low
3.06	Clear dead vegetation in flood control facility footprints, drainages, trails, parks, and open spaces, especially during and after a drought episode.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	Public Works	$$	1-3 Years Initial Implementation Maintenance: Ongoing (Annually)	High
3.07	Create and promote a fire hazard prevention awareness campaign to the residents in fire prone areas.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	Emergency Management, City Manager's Office, OCFA	$	Ongoing (Annually)	Low
3.08	Explore new funding opportunities to increase the budget for public outreach and fire hazard prevention awareness and education	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	Emergency Management, City Manager's Office, OCFA	$	Ongoing (Annually)	Medium
3.09	Require all new development in Very High Fire Hazard Severity Zones and WUI to use noncombustible building materials such as masonry, brick, stucco, concrete, steel, or others as appropriate. Establish zones of defensible space	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire	Community Development, OCFA	$	3-5 Years: Initial Implementation	Medium

	around homes in Very High Fire Hazard Severity Zones and the WUI.	Grants, Other Grants			Maintenance: Ongoing (Annually)	
3.10	Coordinate and educate property owners on the regular vegetation management strategies to reduce fire hazard risks, such as clearing out dead vegetation in parks, open spaces, right-of-way embankments, creating a larger buffer through weed abatement in fire hazard severity zones and areas adjacent to the wildland-urban interface.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	OCFA	$	3-5 Years: Initial Implementation Maintenance: Ongoing (Annually)	Medium
Human Caused Hazards (Mass Casualty Incident (MCI), Cyber Threat)						
4.01	Disseminate and continually update information on cyber threats or potential terrorist activity to City staff.	General Fund, BRIC/ HMGP Grants, Other Grants	IT, Emergency Management	$	Ongoing (As Needed)	Low
4.02	Establish a standardized training program on how to detect, avoid, and counter cyber threats to the City.	General Fund, BRIC/ HMGP Grants, Other Grants	IT	$	1-3 Years	High
4.03	Explore new funding opportunities to enhance cyber security within the city.	General Fund, BRIC/ HMGP Grants, Other Grants	IT, Emergency Management	$	Ongoing (Annually)	Low
4.04	Regularly update cyber security software and educate business owners and residents on current internet-based threats.	General Fund, BRIC/ HMGP Grants, Other Grants	IT, City Manager's Office	$	Ongoing (As Needed)	Medium
4.05	Retrofit City Hall with anti-terrorism upgrades including (but not limited to): vehicle rated bollards around the building and electrical boxes, replace the front counter area with security and ballistic glass, replace the entrance and exit doors with full size locking doors, add tinting on all external windows with earthquake/ballistic film, addition of a low partition of ballistic paneling and partition in the Council Chambers, and any other retrofits deemed necessary to ensure security and safety for City employees, residents, and guests.	General Fund, BRIC/ HMGP Grants, Other Grants	Public Works	$$$	1-3 Years	High

4.06	Establish an educational and training outreach program with the AVCA and other sub associations within the community to raise awareness and provide training for emergency scenarios involving acts of terrorism.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management, City Manager's Office	$	Ongoing (Annually)	Low
4.07	Coordinate and enhance datasets for schools, medical facilities, senior assisted living facilities, and other critical facilities within the city to better respond to mass-casualty and terrorism incidents.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management, IT	$	Ongoing (As Needed)	Low
4.08	Coordinate with the Orange County Sheriff Department to monitor potential incidents resulting in terrorism and mass casualty incidents.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management	$	Ongoing (As Needed)	Low
Severe Weather (Windstorm, Winter/Coastal Storm)						
5.01	Conduct outreach to residents and businesses prior to the severe winds (Santa Ana Wind events) on proper tree maintenance and identification of potentially hazardous trees that may require removal.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Other Grants	Emergency Management, Public Works, City Manager's Office	$	Ongoing (Annually)	Low
5.02	Remove or trim trees determined to be susceptible to blowing over during a severe wind event. Coordinate with property owners for trees located on private property.	General Fund, BRIC/ HMGP Grants, Other Grants	Public Works	$$	Ongoing (As Needed)	Low
5.03	Promote early notifications to residents in advance of a severe weather event, focusing on methods effective to communicate with vulnerable populations to better ensure they have adequate time to prepare.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management, City Manager's Office	$	Ongoing (As Needed)	Low
Landslide						
6.01	Work with property owners to install and maintain slope stabilization measures on hillsides above roads, buildings, and other facilities.	General Fund, BRIC/ HMGP Grants, Other Grants	Public Works	$$$	3-5 Years	Medium
6.02	Conduct a community-wide moisture-induced landslide and mudslide risk analysis, including the potential for building destruction/damage, deaths, and injuries. Consider the anticipated changes to	General Fund, BRIC/ HMGP Grants, Other Grants	Public Works	$$	3-5 Years	Medium

	precipitation patterns, wildfires, and other factors that may influence mudslide events.					
6.03	Require geotechnical studies in areas of significant landslide threat and identify strategies for existing development downstream of these hazard areas.	General Fund, BRIC/ HMGP Grants, Other Grants	Community Development	$	Ongoing (As Needed)	Low
6.04	Establish/encourage the planting and maintenance of slope stabilizing, non-flammable vegetation in all landslide hazard prone areas of the city.	General Fund, BRIC/ HMGP Grants, Other Grants	Community Development, Public Works	$	Ongoing (Annually)	Low
Hazardous Materials Release						
7.01	Pursue full alignment of the General Plan with policies and actions outlined in state and regional plans such as the California Accidental Release Prevention (Cal ARP) Program and the Orange County Fire Authority Hazardous Materials Area Plan.	General Fund, BRIC/ HMGP Grants, Other Grants	Community Development	$	Ongoing (As Needed)	Low
7.02	Continuously inspect businesses and other properties storing hazardous materials and create an inventory of storage locations that require updates, maintenance, or renovation.	General Fund, BRIC/ HMGP Grants, Other Grants	OCFA	$	Ongoing (As Needed)	Low
Flooding						
8.01	Retrofit roadway landscaped areas to capture storm water during rain events. Prioritize improvements along major arterials/ roadways throughout the city.	General Fund, BRIC/ HMGP Grants, Flood Mitigation Assistance Grants, Other Grants	Public Works	$$$	3-5 Years	Medium
8.02	Coordinate with homeowner's associations on conducting frequent cleanings of storm drain intakes, especially before and during rainy season.	General Fund, BRIC/ HMGP Grants, Flood Mitigation Assistance Grants, Other Grants	Public Works	$	Ongoing (Annually)	Low
8.03	Track areas where ponding frequently occurs during heavy rainfall and install new drains or upgrade existing ones to reduce ponding of water.	General Fund, BRIC/ HMGP Grants, Flood Mitigation	Public Works	$	Ongoing (As Needed)	Low

		Assistance Grants, Other Grants				
8.04	Identify all structures located in FEMA flood zones and determine the need to map, analyze, and modify FEMA flood maps. If flood map revisions are possible, work with property owners to determine the desire to perform this activity on their behalf.	General Fund, BRIC/ HMGP Grants, Flood Mitigation Assistance Grants, Other Grants	Emergency Management, Community Development, Public Works	$$	Ongoing (As Needed)	Low

*** Relative Cost Categories**	
$	Less than $50,000
$$	$50,001 to $249,999
$$$	Greater than $250,000

NATIONAL FLOOD INSURANCE PROGRAM

Aliso Viejo participates in the National Flood Insurance Program (NFIP), which was created by Congress in 1968 to provide flood insurance at subsidized rates to homeowners who live in flood-prone areas. Individual communities have the option to participate in the NFIP, although property owners who live in nonparticipating communities with flood-prone areas will not be able to buy flood insurance through the program. Additionally, nonparticipating communities with mapped floodplains cannot receive federal grants or loans for development activities in flood-prone areas and cannot receive federal disaster assistance to repair flood-damaged buildings in mapped floodplains.

Initial Flood Hazard Boundary Map (FHBM)	*Never Mapped*
Initial Flood Insurance Rate Map (FIRM)	*02/18/04*
NFIP Participation Date	*06/18/09*
Current Effective map Date	*12/03/09*

Although participation is not a dedicated hazard mitigation action, Aliso Viejo will continue to participate in the NFIP and comply with the program's requirements through continued enforcement of the City's Floodplain Management Regulations (Municipal Code Chapter 7.50: Floodplain Management Overlay District).

Adoption of Minimum Floodplain Management Criteria, and Implementation and Enforcement of Floodplain Management Regulations	Ord. 2010-126 § 1 (Exh. A) Adopted September 15, 2020 Ord. 2006-082 § 1 (7-10-020)]. Adopted April 19, 2006
Designee to Implement NFIP	7.50.050 - Designation of the Floodplain Administrator. The director of public works fulfills this role.
Implementation of Substantial Improvement/ Substantial Damages Provisions	7.50.60 – Provisions for flood hazard reduction.

*Ordinances are hyperlinked to Municipal Code Section

These regulations apply to all areas identified as flood-prone within the City. This chapter of the Municipal Code identifies the purpose of the regulation, methods of reducing flood losses, basis for establishing flood hazard areas, development permit requirements, duties and responsibilities of the City's Floodplain Manager, development standards that apply in flood-prone areas, and required documentation and analysis for construction within these areas. As part of the City's efforts to comply with NFIP, Aliso Viejo will make updates and revisions to the Floodplain Management regulations to minimize the threat of harm from flood events. These updates and revisions may be promoted by changes in local demographics, shifts in land use, changes to flood regimes such as frequency and intensity of flood events, and other factors that may warrant municipal action. The City will also continue incorporating any changes to mapped flood plains' locations and designations into future planning documents, including future updates to this Plan.

The City of Aliso Viejo contains Special Flood Hazard Areas (SFHA) and participates in the National Flood Insurance Program (NFIP), which currently includes 21 policies in force, amounting to roughly $9,432 in premiums paid annually. The types of uses on these insured properties are currently unknown by the City. Total insurance coverage for these policies amounts to $5,849,000. Aliso Viejo has no repetitive loss properties that FEMA identified; however, they have had a total of 1 closed Paid Losses cases totaling some $4,236.95 in damages paid out. Aliso Viejo is currently not rated on the CRS (Community Rating System).[32] A CRS rating entitles property owners within the jurisdiction to a discount on insurance rates should their property be located within an SFHA and 5% if it is not. The City's most current FIRM (Flood Insurance Rate Map) was adopted on December 03, 2009.

[32] FEMA, Sr. Hazard Mitigation Planner, Xing Liu, 4/12/2023

CHAPTER 6 – PLAN MAINTENANCE

For this LHMP to remain effective and useful to the community of Aliso Viejo, it must remain up to date. An updated version of the LHMP will continue to guide Aliso Viejo's hazard mitigation activities and help keep the City eligible for state and federal hazard mitigation funding. The HMPC has structured this LHMP so individual sections can easily be updated as new information becomes available and new needs arise, helping to keep this Plan current.

This chapter discusses updating this Plan to comply with applicable state and federal requirements. This chapter also describes how the City can incorporate the mitigation actions described in Chapter 5 into existing programs and planning mechanisms and how public participation will remain an important part of Plan monitoring and future update activities.

COORDINATING BODY

The HMPC will remain responsible for maintaining and updating the Plan, including evaluating the Plan's effectiveness as needed. Members of the HMPC will also coordinate the Plan's implementation through their respective positions. **Table 1-1** contains a list of current members. In future years, staff and representatives (either current HMPC members or other individuals) from the following departments, districts, and agencies should be included in maintenance and update activities:

- Building and Safety
- City Clerk
- City Manager
- Code Enforcement
- Emergency Management
- Financial Services
- Fire Services
- Human Resources
- Information Technology
- Planning Services
- Police Services
- Public Works
- Public Information Officer
- Recreation & Community Services

The staff member currently serving as the HMPC leader (the person responsible for coordinating future updates) is the Orange County Sheriff Department, Senior Emergency Management Program Coordinator. They will serve as the project manager during the update process or designate this role to another staff member. The HMPC leader or their designee will coordinate maintenance of this Plan, lead the formal Plan review and evaluation activities, direct the Plan update, and assign tasks to other members of the HMPC to complete these activities. Such tasks may include collecting data, developing new mitigation actions, updating mitigation actions, making presentations to City staff and community groups, and revising the Plan sections.

PLAN IMPLEMENTATION

The Plan's effectiveness depends on the successful implementation of the mitigation actions. Implementation includes integrating mitigation actions into existing City plans, policies, programs, and other implementation mechanisms. The mitigation actions in this Plan are intended to reduce the damage from hazard events, help the City secure funding, and provide a framework for hazard mitigation activities. HMPC members prioritized the hazard mitigation actions in **Table 5-3** in **Chapter 5**. These priorities will guide the implementation of these actions through new or existing City mechanisms as resources are available. The LHMP project manager is responsible for overseeing the implementation, promotion, and maintenance of this Plan and facilitating meetings and coordinating activities related to Plan implementation and maintenance.

The key City Plans that should incorporate content from this LHMP include:

- **Aliso Viejo General Plan Safety Element** – This element should incorporate relevant mapping and analysis in the Safety Element to ensure this plan's goals and policies are reinforced throughout future developments and projects proposed within the city.
- **Aliso Viejo Emergency Operations Plan** – The EOP focuses on the effective preparedness and response to hazard events within the city. Incorporating relevant content from this plan into the EOP ensures consistency regarding the hazards addressed in both plans.
- **Aliso Viejo Capital Improvements Program** – The CIP identifies key infrastructure investments throughout the city, including hazard mitigation elements. Incorporating this plan into the CIP may enhance infrastructure investment through additional funding and/or modification of improvements to include hazard mitigation elements.

This integration of the LHMP into the Aliso Viejo General Plan also allows the City to comply with AB 2140 requirements, as identified in **Chapter 1** of this plan.

Future Plan Integration

Integration of the Aliso Viejo LHMP into other plans is expected to occur either annually or on an as needed basis. The following are basic assumptions for these two categories:

Annual Integration – this is expected to occur with activities like Annual Budget Action Planning where a Department identifies priorities for the upcoming year and initiative to be achieved.

As Needed Integration – this is expected for updates to existing plans or the creation of new plans that should be connected to the LHMP. When existing plans like the General Plan, EOP, or CIP are updated information from this plan should be incorporated where applicable. When these updates occur, new relevant information should also be incorporated back into the LHMP ensuring greater consistency.

PLAN MAINTENANCE PROCESS

The City's plan maintenance process will rely on the Aliso Viejo Mitigation Implementation Handbook, located in **Appendix E**. The handbook is intended to function as a stand-alone document that gives concise and accessible guidance to staff to implement and maintain the Plan. A key component is the specific mechanisms that the City can use to integrate this plan into the other City planning mechanisms.

Plan Monitoring and Evaluation

When members of the HMPC are not updating the Plan, they should meet at least once a year to go over mitigation action implementation and evaluate the Plan's effectiveness. These meetings should include:

- Discussion of the timing of mitigation action implementation
- Mitigation action implementation evaluation and determination of success
- Mitigation action prioritization revisions, if deemed necessary
- Mitigation action integration into other mechanisms, as needed

The first of these meetings will be held in the 2023-2024 fiscal calendar year. To the extent possible, HMPC meetings should be scheduled at an appropriate time in the City's annual budgeting process, which will help ensure that funding and staffing needs for mitigation actions are considered.

When the HMPC meets to evaluate the Plan, members should consider these questions:

- What hazard events, if any, have occurred in Aliso Viejo in the past year? What were the impacts of these events on the community? Were the impacts mitigated, and if so, how?
- What mitigation actions have been successfully implemented? Have any mitigation actions been implemented but not successfully, and if so, why?
- What mitigation actions, if any, have been scheduled for implementation but have not yet been implemented?
- What is the schedule for implementing future mitigation actions? Is this schedule reasonable? Does the schedule need to be adjusted for future implementation, and are such adjustments appropriate and feasible?
- Have any new concerns arisen, including hazard events in other communities or regions not covered by existing mitigation actions?
- Are new data available to inform the Plan's updates, including data relevant to the hazard profiles and threat assessments?
- Are there any new planning programs, funding sources, or other mechanisms to support hazard mitigation activities in Aliso Viejo?
- Is our approach to outreach connecting with vulnerable populations?

Plan Updates

The information in this Plan, including the hazard profiles, threat assessments, and mitigation actions, is based on the best available information, practices, technology, and methods available to the City and HMPC when this Plan was prepared. As factors change, including technologies, community demographics and characteristics, best practices, and hazard conditions, it is necessary to update the Plan to remain relevant. Additionally, Title 44, Section 201.6(d)(3) of the Code of Federal Regulations requires that LHMPs be reviewed, revised, and resubmitted for approval every five years to remain eligible for federal benefits.

Update Method and Schedule

The update process will begin no later than four years after this Plan is adopted, allowing a year for the update process before the Plan expires. However, it is recommended that you begin the update process three years after plan adoption if the funding source for the plan will be a mitigation grant. Depending on the circumstances, the LHMP project manager or their designee may also choose to begin the update process sooner. Some reasons for accelerating the update process may include:

- A presidential disaster declaration for Aliso Viejo or an area that includes part of or the entire City.
- A hazard event that results in one or more fatalities in Aliso Viejo.

The update process will add new and updated methods, demographic data, community information, hazard data and events, considerations for threat assessments, mitigation actions, and other necessary information, keeping the Plan relevant and current. The HMPC will determine the best process for updating the Plan, which should include the following steps:



Update Adoption

The Aliso Viejo City Council is responsible for adopting this Plan and all future updates. As previously mentioned, adoption should occur every five years. The City should begin the update process at least one year before expiration to ensure the plan remains active. If the City has a grant application that relies on the LHMP, an update to the plan should occur no later than 18 months before expiration. Adoption should take place after FEMA notifies the City that the Plan is Approved Pending Adoption. Once the City Council adopts the Plan following FEMA's approval, the adopted plan should be transmitted to FEMA.

Continued Public Involvement

The City will continue to keep members of the public informed about the HMPC's actions to review and update the LHMP. The HMPC will develop a revised community engagement strategy that reflects the City's updated needs and capabilities. The updated strategy should include:

- A tentative schedule and plan for public meetings, where input and feedback can be provided from residents, property owners, and businesses.
- Recommendations for using the City website and social media accounts,
- Content for public outreach documentation.
- The HMPC will also develop a short (3-5) question online survey that can be shared with the community to gather additional input during the implementation period, ensuring that the cities vulnerable populations are accommodated during this process

The HMPC will then incorporate this content into the annual progress updates currently provided to the City Council. The HMPC or City Staff will then provide this information on the LHMP Webpage. When this update becomes available, the City will use its existing social media platforms and mailing lists to engage community members. These outreach opportunities will describe the actions taken by the City and ways that residents, property owners, and businesses can help further the City's goals. This information can also be provided to the Aliso Viejo

Community Association (AVCA) and other participating HOAs to share with the residents within their associations. These updates are anticipated to occur after the City's annual HMPC meeting.

Point of Contact

The Hazard Mitigation Plan leader for Aliso Viejo is the primary point of contact for this Plan and future updates. At the time of production, the LHMP project coordinator is Sarah Limones, City of Aliso Viejo Senior Emergency Management Coordinator, available at slimones@ocsheriff.gov and 949-425-2598.

Plan Continuity

If the Emergency Management Coordinator position is vacant at the time of the next LHMP update, the point of contact (Project Manager) for the updated plan and/or plan implementation and maintenance would be identified by the City Manager that oversees the Emergency Management Division.

APPENDIX A – HMPC MEETING MATERIALS

2024 ALISO VIEJO HAZARD MITIGATION PLANNING COMMITTEE ATTENDEES					
Name	Title	Department	HMPC Meeting 1	HMPC Meeting 2	HMPC Meeting 3
Sarah Limones	Senior Emergency Management Coordinator	OC Sheriff's Department – City of Aliso Viejo	X	X	X
Kayla Holmes	Emergency Management Program Assistant	Emergency Management	X	X	X
Alan Villanueva	Captain – Chief of Police Services	Orange County Sheriff's Department	X	X	X
Ryan Dierckman	Administrative Sergeant	Orange County Sheriff's Department	X		
Dave Doyle	City Manager	City Manager	X	X	X
Patricia Cantonwine	Human Resources Analyst	Human Resources	X		X
Mitzi Ortiz	Director of Government Services/Public Information Officer	Government Services	X	X	
Charlene Cheng	Management Analyst/Public Information Officer	City Manager's Office	X	X	X
So Kim	Community Development Director	Community Development	X	X	X
Isaac Aziz	Information Technology Manager	Information Technology	X	X	X
Lizzy Mendoza	Recreation & Community Services Manager	Recreation & Community Services	X	X	X
Shaun Pelletier	Public Works Director/City Engineer	Public Works	X	X	
Quang Le	Associate Engineer	Public Works		X	X
Ann Eifert	Director of Financial Services	Finance	X	X	
Naomi Senzik	Senior Accountant	Finance		X	
Baryic Hunter	Division Chief	Orange County Fire Authority	X	X	
Augie Romo	Administrative Captain	Orange County Fire Authority		X	X
Aaron Pfannenstiel	LHMP Project Manager	Atlas Planning Solutions	X	X	X
Crystal Stueve	LHMP Planner	Atlas Planning Solutions	X	X	
Robert Jackson	LHMP Planner	Atlas Planning Solutions		X	X

City of Aliso Viejo

LOCAL HAZARD MITIGATION PLAN UPDATE
HMPC MEETING #1 AGENDA
APRIL 12, 2023
10AM-12PM

I. **Team Introductions**

II. **Local Hazard Mitigation Plan Overview**

III. **Project Goals and Expectations**

IV. **Data Needs (Critical Facilities List, vulnerable populations, recent/past hazards, GIS)**

V. **Community Engagement and Outreach Strategy**

VI. **Hazard Identification/Prioritization**

VII. **Next Steps and To-Do List**

Hazard Mitigation Planning Process	**March 2023 – September 2023**
Community Outreach	Ongoing
Administrative Draft LHMP	Summer 2023
Public Review Draft LHMP Document	Fall 2023
Cal OES/FEMA Review Draft Document	Fall 2023

Criteria	*1*	*2*	*3*	*4*
Probability: *Estimated Likelihood that the hazard will occur in the future.*	**Unlikely**	**Occasionally**	**Likely**	**Highly Likely**
Location: *The size of the affected area from a typical future occurrence.*	**Negligible**	**Limited**	**Significant**	**Extensive**
Maximum Probable Extent: *The estimated damage to facilities from a typical failure.*	**Weak –** little to no damage	**Moderate –** some damage, loss of service for days	**Severe –** devastating damage, loss of service for months	**Extreme –** catastrophic damage, uninhabitable conditions
Secondary Impacts: *The effects to the community beyond physical damage*	**Negligible –** no loss of function, downtime, and/or evacuations	**Limited –** minimal loss of function, downtime, and/or evacuations	**Moderate –** some loss of function, downtime, and/or evacuations	**High –** major loss of function, downtime, and/or evacuations

City of Aliso Viejo

LOCAL HAZARD MITIGATION PLAN UPDATE
HMPC MEETING #2 AGENDA
MAY 25, 2023
1PM – 3PM

I. **Introductions**

II. **Review of Project Goals**

III. **Review of Hazard Prioritization**

IV. **Review of Critical Facilities**

V. **Review of Hazard Profiles/Mapping Discussion/Threat Assessment**

VI. **Introduction to Mitigation Strategies**

VII. **Next Steps**

Hazard Mitigation Planning Process	**March 2023 – January 2024**
HMPC Meeting #3 – Mitigation Action Review/Prioritization	June 2023
Community Outreach	Ongoing
Administrative Draft LHMP	Summer 2023
Public Review Draft LHMP Document	Summer 2023
Cal OES/FEMA Review Draft Document	Fall 2023

City of Aliso Viejo

LOCAL HAZARD MITIGATION PLAN UPDATE
HMPC MEETING #3 AGENDA
JUNE 19, 2023

I. **Introductions (5 minutes)**

II. **Review of Project Goals (5 minutes)**

III. **Overview of Mitigation Strategies**

IV. **Discussion of STAPLE/E Criteria**

Plans and Regulations	• Ordinances, Regulations
Structural Projects	• Utility Undergrounding, Structural Retrofits
Natural Systems Protection	• Stream restoration, erosion control
Education Programs	• Outreach materials, websites, presentations
Preparedness and Response Actions	• Mutual aid agreements, equipment purchases, notification protocols

Issue	Criteria
Social	• Is the action socially acceptable to community members? • Would the action treat some individuals unfairly? • Is there a reasonable chance of the action causing a social disruption?
Technical	• Is the action likely to reduce the risk of the hazard occurring, or will it reduce the effects of the hazard? • Will the action create new hazards or make existing hazards worse? • Is the action the most useful approach for the City to take, given the City's goals and community members?
Administrative	• Does the City have the administrative capabilities to implement the action? • Are there existing City staff who can lead and coordinate the measure's implementation, or can the City reasonably hire new staff for this role? • Does the City have enough staff, funding, technical support, and other resources to carry out implementation? • Are there administrative barriers to implementing the action?
Political	• Is the action politically acceptable to City officials and other relevant jurisdictions and political entities? • Do community members support the action?
Legal	• Does the City have the legal authority to implement and enforce the action? • Are there potential legal barriers or consequences that could hinder or prevent the implementation of the action? • Is there a reasonable chance that implementation of the action would expose the City to legal liabilities? • Could the action reasonably face other legal challenges?
Economic	• What are the monetary costs of the action, and do the costs exceed the economic benefits? • What are the start-up and maintenance costs of the action, including administrative costs? • Has the funding for action implementation been secured, or is a potential funding source available? • How will funding the action affect the City's financial capabilities? • Could the implementation of the action reasonably burden the City's economy or tax base? • Could there reasonably be other budgetary and revenue impacts to the City?
Environmental	• What are the potential environmental impacts of the action? • Will the action require environmental regulatory approvals? • Will the action comply with all applicable federal, state, regional, and local environmental regulations? • Will the action reasonably affect any endangered, threatened, or otherwise sensitive species of concern?

V. Discussion of Relative Cost Estimates

Example Cost Categories: **City specific values will be determined with the HMPC in the meeting.**	
$	Less than $50,000
$$	$50,001 to $999,999
$$$	Greater than $1,000,000

VI. Review and Discussion of Draft Mitigation Strategies

VII. Next Steps (5 minutes)

Hazard Mitigation Planning Process	**March 2023 – January 2024**
HMPC Meeting #3 – Mitigation Action Review/Prioritization	June 19th, 2023
Community Outreach	Ongoing
Administrative Draft LHMP	Summer 2023
Public Review Draft LHMP Document	Summer 2023
Cal OES/FEMA Review Draft Document	Fall 2023

Typical Mitigation Categories

Plans and Regulations

- **Ordinances, Regulations**

Structural Projects

- **Utility Undergrounding, Structural Retrofits**

Natural Systems Protection

- **Stream restoration, erosion control**

Education Programs

- **Outreach materials, websites, presentations**

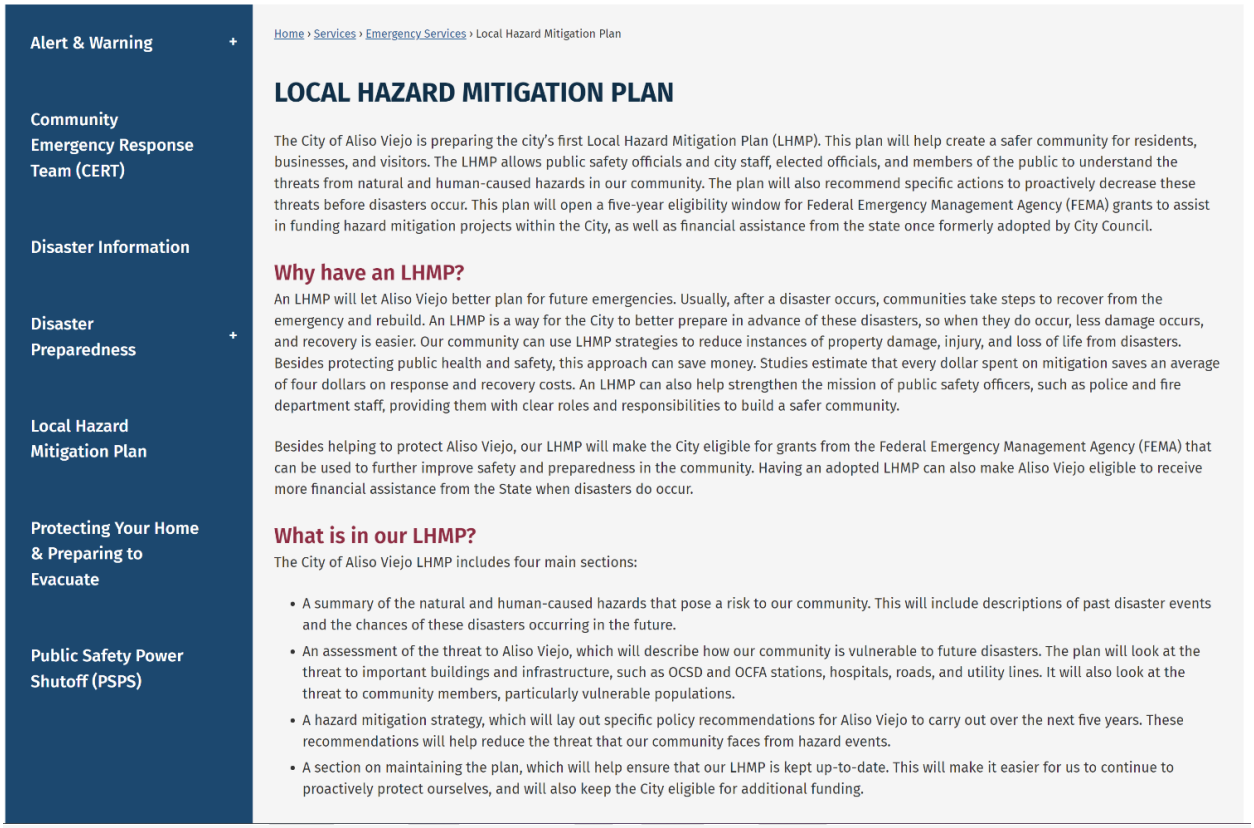
Preparedness and Response Actions

- **Mutual aid agreements, equipment purchases, notification protocols**

APPENDIX B – OUTREACH ENGAGEMENT MATERIALS

City of Aliso Viejo 2024 Local Hazard Mitigation Plan Project Website

https://avcity.org/397/Local-Hazard-Mitigation-Plan



Alert & Warning +

Community Emergency Response Team (CERT)

Disaster Information

Disaster Preparedness +

Local Hazard Mitigation Plan

Protecting Your Home & Preparing to Evacuate

Public Safety Power Shutoff (PSPS)

Home › Services › Emergency Services › Local Hazard Mitigation Plan

LOCAL HAZARD MITIGATION PLAN

The City of Aliso Viejo is preparing the city's first Local Hazard Mitigation Plan (LHMP). This plan will help create a safer community for residents, businesses, and visitors. The LHMP allows public safety officials and city staff, elected officials, and members of the public to understand the threats from natural and human-caused hazards in our community. The plan will also recommend specific actions to proactively decrease these threats before disasters occur. This plan will open a five-year eligibility window for Federal Emergency Management Agency (FEMA) grants to assist in funding hazard mitigation projects within the City, as well as financial assistance from the state once formerly adopted by City Council.

Why have an LHMP?

An LHMP will let Aliso Viejo better plan for future emergencies. Usually, after a disaster occurs, communities take steps to recover from the emergency and rebuild. An LHMP is a way for the City to better prepare in advance of these disasters, so when they do occur, less damage occurs, and recovery is easier. Our community can use LHMP strategies to reduce instances of property damage, injury, and loss of life from disasters. Besides protecting public health and safety, this approach can save money. Studies estimate that every dollar spent on mitigation saves an average of four dollars on response and recovery costs. An LHMP can also help strengthen the mission of public safety officers, such as police and fire department staff, providing them with clear roles and responsibilities to build a safer community.

Besides helping to protect Aliso Viejo, our LHMP will make the City eligible for grants from the Federal Emergency Management Agency (FEMA) that can be used to further improve safety and preparedness in the community. Having an adopted LHMP can also make Aliso Viejo eligible to receive more financial assistance from the State when disasters do occur.

What is in our LHMP?

The City of Aliso Viejo LHMP includes four main sections:

- A summary of the natural and human-caused hazards that pose a risk to our community. This will include descriptions of past disaster events and the chances of these disasters occurring in the future.
- An assessment of the threat to Aliso Viejo, which will describe how our community is vulnerable to future disasters. The plan will look at the threat to important buildings and infrastructure, such as OCSD and OCFA stations, hospitals, roads, and utility lines. It will also look at the threat to community members, particularly vulnerable populations.
- A hazard mitigation strategy, which will lay out specific policy recommendations for Aliso Viejo to carry out over the next five years. These recommendations will help reduce the threat that our community faces from hazard events.
- A section on maintaining the plan, which will help ensure that our LHMP is kept up-to-date. This will make it easier for us to continue to proactively protect ourselves, and will also keep the City eligible for additional funding.

What hazards will our LHMP help protect against?

The City anticipates addressing the following potential natural hazards within the plan:

- Wildland Fires
- Seismic Hazards and Geologic Hazards
- Flood
- Severe Weather (Winds, Drought, and Storms)
- Other Hazards that may be exacerbated by Natural Hazards

Our LHMP will also look at how climate change may affect these hazards and may include other hazards that pose a threat to our community.

How is our LHMP being prepared?

The City has assembled a Hazard Mitigation Planning Committee (HMPC), which includes representatives from City Departments and supported by key stakeholders, and technical consultants. Together, these participants form the project team responsible for guiding the overall development of our LHMP.

When will our LHMP be done?

The project team plans to release a first draft of the Aliso Viejo LHMP for public review in Fall 2023. After members of the public provide comments and feedback, the City will revise the plan and send it to the California Office of Emergency Services and FEMA for review and approval. Once approved by these agencies, the Aliso Viejo City Council will adopt the final LHMP. We hope to have the plan ready for adoption in late 2023/early 2024, but it may be later depending on how long state and federal review takes.

How can I get involved?

You can get involved in preparing our LHMP in different ways.

- The City will share information about our LHMP at upcoming community outreach events.
- The City is collecting public feedback via an online survey. The City would like to hear about your past experiences with natural hazards and how our LHMP can be the most useful. Take our survey and encourage your friends and family to do the same, especially if they live and/or work in Aliso Viejo. You can also access the survey via the QR code:



- The City will release a draft of the completed LHMP for public review in Fall 2023. Please review and provide comments on this document, either at in-person meetings or in writing.
- Reach out to the project team lead, the City's Emergency Manager, by emailing disasterprep@avcity.org or calling 949-425-2598 for more ways to stay involved.

What can I do now to be better prepared for disasters?

- Know the hazards that may affect you at your home, work, or school. You can find out more at http://myhazards.caloes.ca.gov/.
- Assemble an emergency kit for your home. In a disaster, you may have to rely on supplies in your emergency kit for at least three days. Be sure to include supplies for any pets and anyone in your home with special needs. Learn more at avcity.org/disasterpreparedness.
- Have a disaster plan for your household, including how people should contact each other if a disaster occurs and where you should meet.
- Learn about your neighbors and how to help them. In a disaster, emergency responders may not be able to reach your neighborhood for a while. Know if your neighbors have any special needs, and be sure to check on them as soon as you can.
- Make sure your homeowner's or renter's insurance covers you from disasters such as earthquakes and floods. If these disasters occur, having good insurance coverage will help you recover easier.
- Volunteer with an emergency response or community service organization that does work on disaster education and preparation.
- Speak to your employer about creating a disaster recovery, workforce communication, and/or business continuity plan. If they already have one or more of these plans in place, make sure you and your co-workers know it.
- Attend the Community Emergency Response Team (CERT) Academy. Training is free and offered annually. More information can be found at avcity.org/disasterpreparedness.

2023 Aliso Viejo Hazard Mitigation Plan Survey

I. Local Hazard Mitigation Plan Survey

Dear Community Member,

The City of Aliso Viejo is preparing its first Local Hazard Mitigation Plan or LHMP. Like all other communities, Aliso Viejo could potentially face widespread devastation in the event of a natural disaster. While no community can completely protect itself against all potentially hazardous situations, this plan will help identify those situations, assess our current provisions, and outline strategies to reduce the vulnerability and severity of future disasters.

Your responses will inform the preparation of the plan. Thank you for your time and cooperation.

II. Hazard Awareness

1. **Please indicate whether you live or work in the City of Aliso Viejo.**
   a. I live in the City of Aliso Viejo.
   b. I work in the City of Aliso Viejo.
   c. I live and work in the City of Aliso Viejo.
   d. Neither applies to me, but I am interested in the City's resilience.

2. **Have you been impacted by a hazard event in your current residence?**
   a. Yes
   b. No

3. **If you answered yes to the previous question, please select the type of hazard event that you have been impacted by (select all that apply).**

Seismic Hazards: Seismic Shaking, Liquefaction	Human Caused Hazards: Cyber Threat, Terrorism
Wildland and Urban Fires	Hazardous Materials Release
Severe Weather: Severe Winds, Drought, Winter Storms	Flooding
Geologic Hazards: Landslides, Mudslides	Other

Please list any additional hazards that have previously impacted your neighborhood or home.

4. **The following hazards could potentially impact the City. Please mark the THREE (3) hazards that are of the greatest concern to your neighborhood or home.**

Seismic Hazards: Seismic Shaking, Liquefaction	Human Caused Hazards: Cyber Threat, Terrorism
Wildland and Urban Fires	Hazardous Materials Release
Severe Weather: Severe Winds, Drought, Winter Storms	Flooding
Geologic Hazards: Landslides, Mudslides	Other

Please list any additional hazards that present a threat to your neighborhood or home.

DRAFT

5. **The planning team uses various data sources to identify hazards in your community; however, some of these data sources do not provide data at a general citywide level. Are there any small-scale issues that you would like the planning team to consider, such as ponding at a specific intersection during rain?**

    a. I am not aware of local hazards

    b. I am aware of local hazards

Please provide as much detail as possible, including location and type of hazard.

6. **How concerned are you that climate change may create new hazardous situations in Aliso Viejo or worsen existing natural hazards?**

    a. Very concerned.
    b. Somewhat concerned.
    c. Somewhat unconcerned.
    d. Not at all concerned.
    e. Unsure.

7. **When do you think climate change will pose a threat to your health, property, livelihood, or overall wellbeing?**

    a. It already is.
    b. Within the next five years.
    c. In five to twenty years.
    d. Not for at least another twenty years.
    e. Never, or not in my lifetime.

8. **If you have taken any action to protect yourself against natural hazards, how confident are you that these actions will be sufficient to protect against more severe hazards that are expected because of climate change?**

    a. Very confident.
    b. Somewhat confident.
    c. Somewhat unconfident.
    d. Not at all confident.
    e. Unsure.

9. **If you are a homeowner, do you have adequate homeowners' insurance to cover the hazards that could impact your home?**

    a. Yes, my insurance coverage should be adequate.
    b. No, I don't believe my insurance coverage would be adequate for a major disaster.
    c. Unsure.
    d. I do not have an insurance policy.
    e. Not applicable; I rent my current residence.

10. **If you rent your residence, do you have renters' insurance?**

    a. Yes
    b. No
    c. Not applicable; I own my residence.

11. **Do you have flood insurance for your home?**

    a. Yes, I own my home and have flood insurance.
    b. Yes, I rent my home and have flood insurance.
    c. No, but I am interested in reviewing flood insurance options (http://www.floodsmart.gov/floodsmart/).

DRAFT

12. **Have you done anything to your home to make it less vulnerable to hazards such as earthquakes, floods, and fires?**

    a. Yes
    b. No
    c. Not applicable; I rent my residence.

    If not, do you plan to?

13. **If a severe hazard event occurred today such that all services were cut off from your home (power, gas, water, sewer) and you were unable to leave or access a store for 72 hours, which of these items do you have readily available?**

    a. Potable water (3 gallons per person)
    b. Cooking and eating utensils
    c. Can opener
    d. Canned / nonperishable foods (ready to eat)
    e. Gas grill/camping stove
    f. Extra medications and contact lenses (if applicable)
    g. First aid kit/supplies
    h. Portable AM/FM radio (solar-powered, hand crank, or batteries)
    i. Handheld "walkie-talkie" radios (with batteries)
    j. Important family photos/documentation in a water- and fireproof container
    k. Extra clothes and shoes
    l. Blanket(s) / sleeping bag(s)
    m. Cash
    n. Flashlight (with batteries)
    o. Gasoline
    p. Telephone (with batteries)
    q. Pet supplies
    r. Secondary source of heat

DRAFT

For more information on emergency kits, visit: https://www.ready.gov/kit

What else do you have in your emergency kit?

14. **Are you familiar with the special needs of your neighbors in the event of a disaster situation (special needs may include limited mobility, severe medical conditions, memory impairments)?**
    a. Yes
    b. No

15. **Are you a trained member of your Community Emergency Response Team (CERT)?**
    a. Yes
    b. No, but I would like to learn more about CERT.
    c. No, I am not interested in being a trained CERT member.

    For more information about CERT, please visit:

    https://avcity.org/228/Community-Emergency-Response-Team-CERT

16. **How can the City help you become better prepared for a disaster? (choose all that apply)**
    a. Provide effective emergency notifications and communication.
    b. Provide training and education to residents and business owners on how to reduce future damage.
    c. Provide community outreach regarding emergency preparedness.
    d. Create awareness of special needs and vulnerable populations.
    e. Other (please specify)

17. **Does your employer have a plan for disaster recovery in place?**
    a. Yes
    b. No
    c. I don't know

18. **Does your employer have a workforce communications plan to implement following a disaster, so they can contact you?**
    a. Yes
    b. No

III. Recommendations and Future Participation

19. **Would you like to be contacted when the Draft 2023 Aliso Viejo Hazard Mitigation Plan is available for review?**
    a. Yes; please notify me using my contact information in the next question.

b. No

20. **If you would like to be notified of future opportunities to participate in hazard mitigation and resiliency planning, please provide your name and e-mail address. If you do not have an e-mail address, please provide your mailing address.**

Full Name:	
E-Mail Address:	
Street Address:	
City, State, Zip:	

21. **Please provide us with any additional comments/suggestions/questions regarding your risk of future hazard events.**

Thank you for taking the time to complete this survey. If you have any questions, or if you know of other people/organizations that should be involved, please contact the City's Emergency Manager at DisasterPrep@avcity.org or call 949-425-2598.

May 17, 2023 - Aliso Viejo 2023 Local Hazard Mitigation Plan: City Council Presentation





Project Funding

- Received a grant from the Federal Emergency Management Agency (FEMA)
- Local matching requirement met through City staff time (in-kind match).





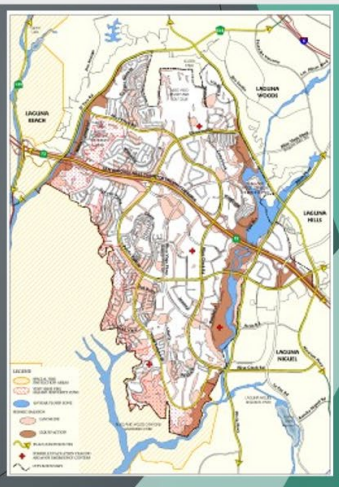
Photo courtesy: naturecoaster.com

Fitting the pieces together



Works with the Safety Element to:

- Address Hazards of Concern
- Align funding with future actions



What is Hazard Mitigation?



Sustained actions taken to reduce or eliminate long -term risk to life and property from hazards

Actions that make the community less vulnerable to natural hazards before disasters strike

Communities reduce their vulnerability through the development of a Local Hazard Mitigation Plan (LHMP)

WHAT DOES AN LHMP DO?

Discuss Community hazards

Analyzes hazard risks

Identifies Policies / Projects to Reduce Risk

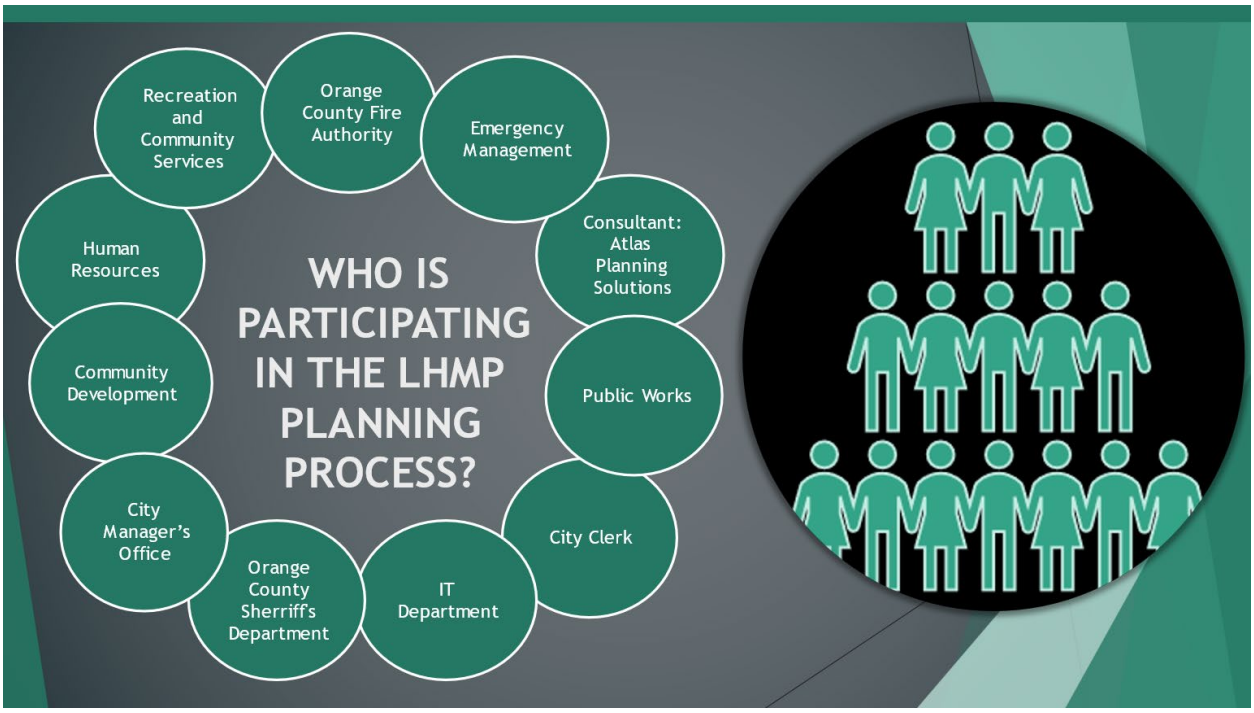
Provides direction to implement and monitor











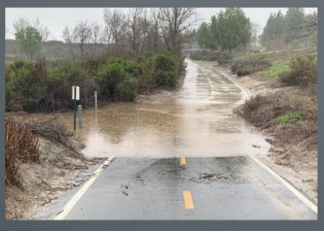
Why Prepare an LHMP?

Reduces injury, loss of life, property damage, and loss of services from natural disasters.

Eligibility for FEMA Grants:

- Building Resilient Infrastructure and Communities (BRIC) replaces Pre -Disaster Mitigation Grant Program
- Flood Mitigation Assistance (FMA)
- Hazard Mitigation Grant Program (HMGP)

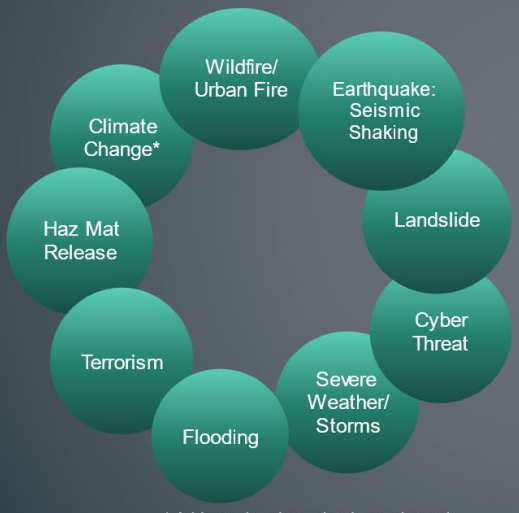




Aliso Creek flooding during a storm in 2019.
Courtesy of City of Aliso Viejo Local Government Facebook Page



What Hazards are in the LHMP?



* Addressed undereach relevant hazard



What Process was used to Develop the LHMP?

Plan Development	Public Review/ Stakeholder Coordination	Plan Review (Cal OES/ FEMA)	Plan Adoption
March 2023– September 2023	Fall 2023	Fall 2023 – Winter 2024	Winter 2024







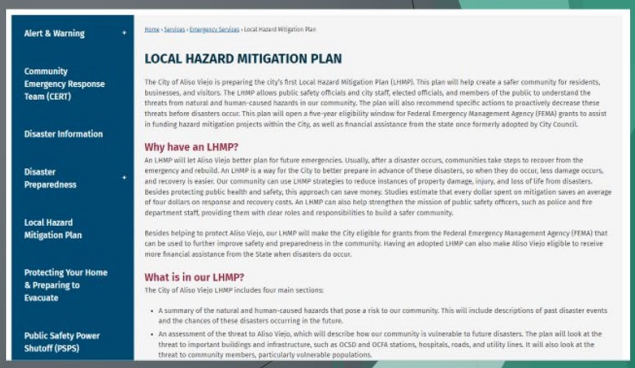
Public Participation

Online Engagement

- Online Survey (QR CODE)
  - Released Week of 05/08/23
- Online Promotion
  - Local Hazard Mitigation Plan Webpage
  - Aliso Viejo Fall Recreation Brochure

In Person Engagement

- Public Meetings (2)
  - City Council Presentation
    (May 17th, 2023)
  - Furry Friends Pet Fair
    (Sept 9th, 2023 @ AV Ranch)
- Public Review Draft
  - Fall 2023



https://avcity.org/397/Local-Hazard-Mitigation-Plan

Questions?

Please Contact:

Sarah Limones

Senior Emergency Management Program Coordinator

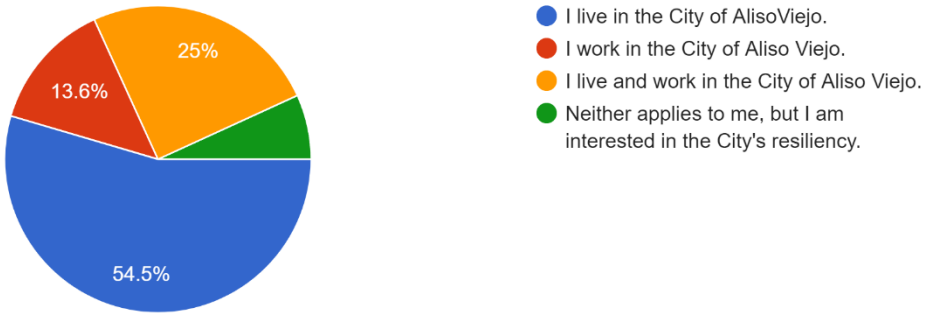
Phone: 949-425-2598

Email: DisasterPrep@avcity.org

Survey Results

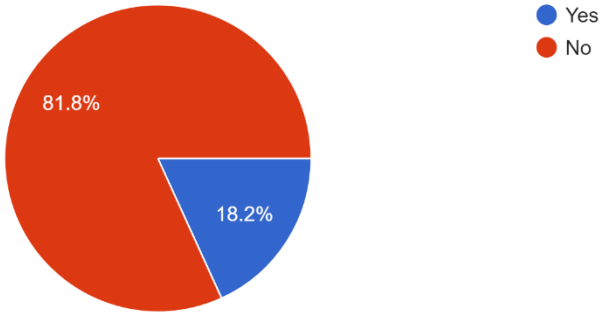
1. Please indicate whether you live or work in the City of Aliso Viejo.

44 responses

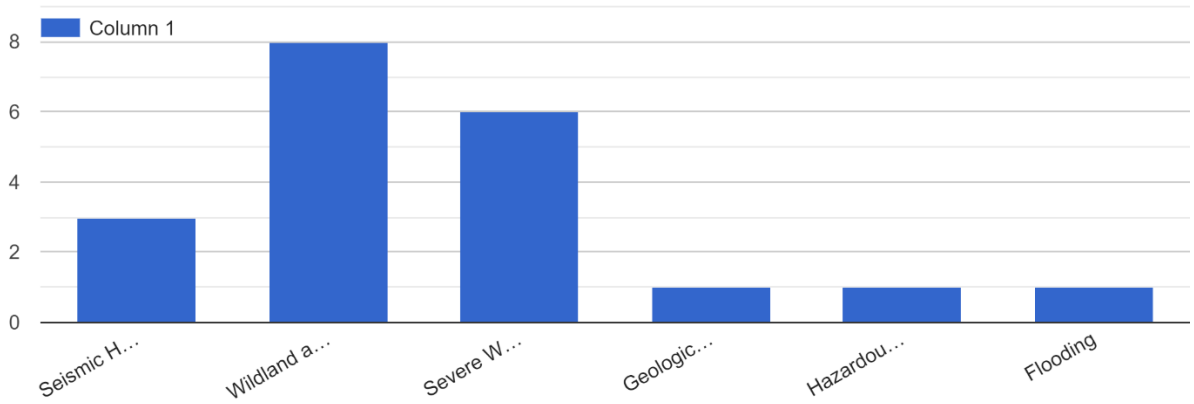


2. Have you been impacted by a natural hazard event in your current residence?

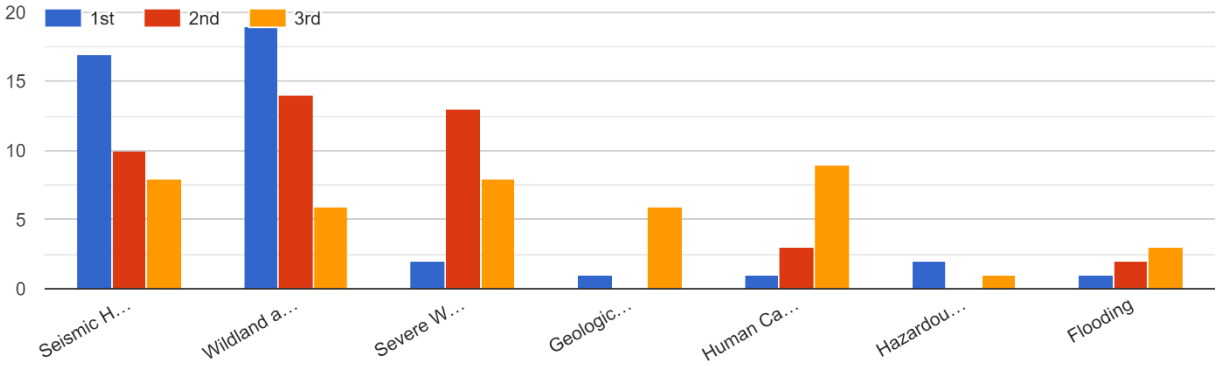
44 responses



3. If you answered yes to the previous question, please select the type of natural hazard event you have been impacted by (select all that apply).

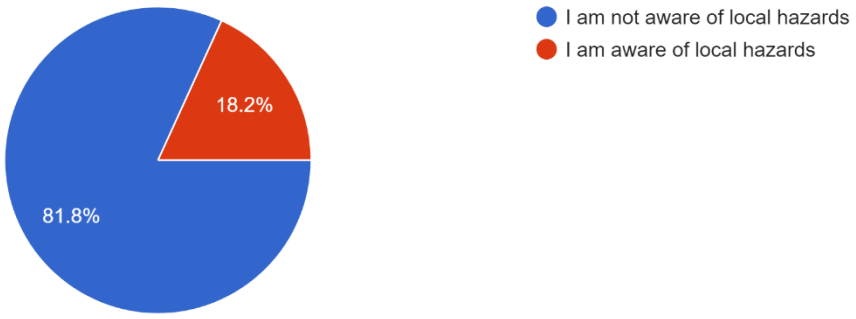


4. The following hazards could potentially impact the city. Please mark the top THREE (3) hazards that are of most concern to your neighborhood or home.



5. The planning team uses various data sources to identify hazards in your community; however, some sources do not provide data at a general city...hat you would like the planning team to consider?

44 responses



If you indicated "I am aware of local hazards" above, please provide as much detail as possible, including the location and type of hazard.

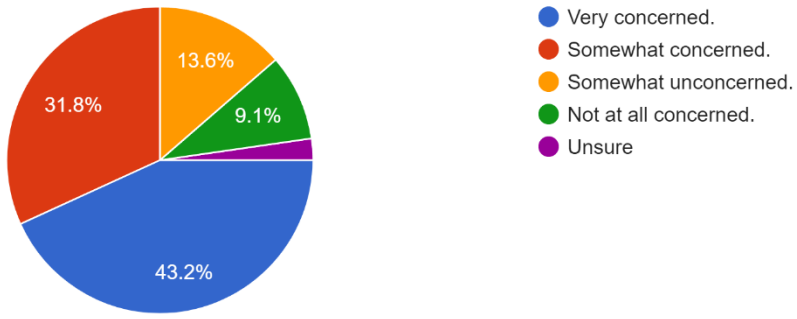
7 responses

1. Ponding of water near the intersection of Pacific Park & Aliso Viejo Pkwy
2. Various locations with cracks and potholes.
3. There is an ethylene oxide plant at 35 Enterprise. This is insane considering the residential area (and schools!) surrounding it
4. Ponding at intersection of Pacific Park Dr and Aliso Creek Rd in front of the Shell
5. Possible mosquito vector in stagnant water in Aliso Creek near Foxborough Park during the dryest months.

6. the run-off collector park/pool at glenwood and golf dr seems like a good idea, yet could it fill-up?? from either being blocked or having too much water flow in and cause flooding to the surrounding area;
7. The brush and trees along the undeveloped side of Woodcanyon Drive are extremely dangerous. In its current state strong winds and fire would produce a significant risk to all in that area. Potentially unstable in its current state.

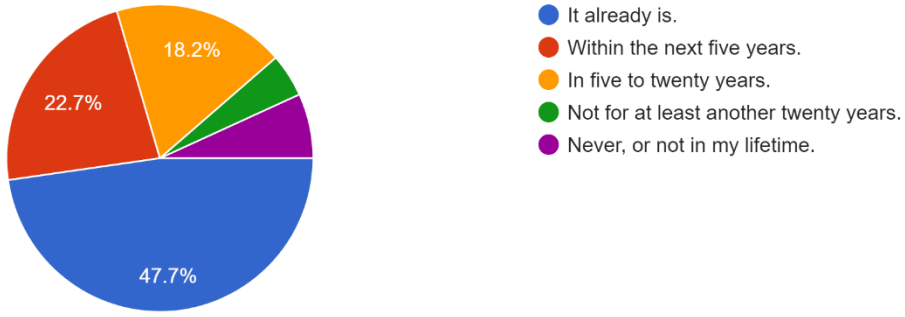
6. How concerned are you that climate change may create new hazardous situations in Aliso Viejo or worsen existing natural hazards?

44 responses



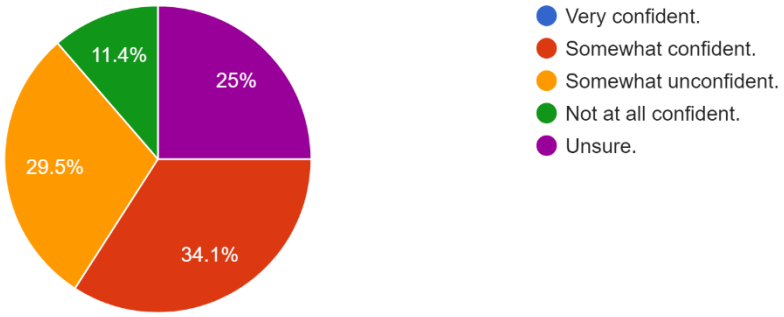
7. When do you think climate change will pose a threat to your health, property, livelihood, or overall well-being?

44 responses



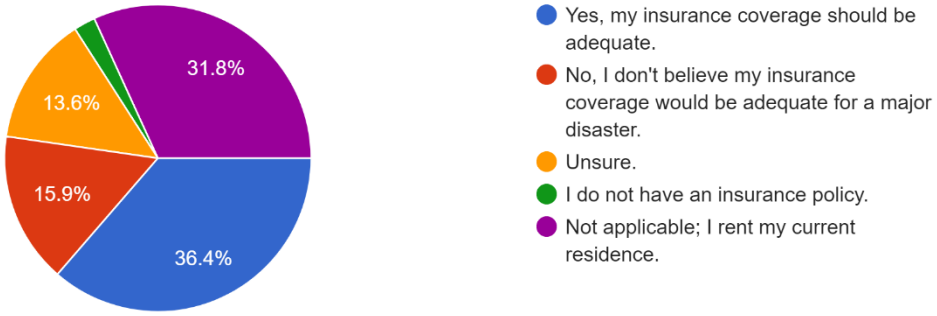
8. If you have taken any action to protect yourself against natural hazards, how confident are you that these actions will be sufficient to protect aga...t more severe hazards that may occur in the future?

44 responses



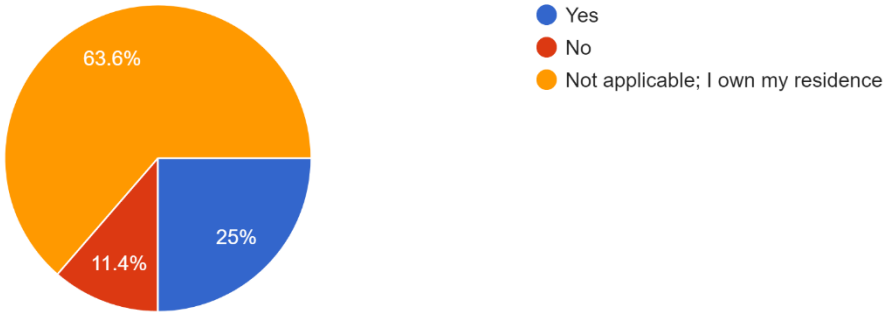
9. If you are a homeowner, do you have adequate homeowners' insurance to cover the hazards that could impact your home?

44 responses



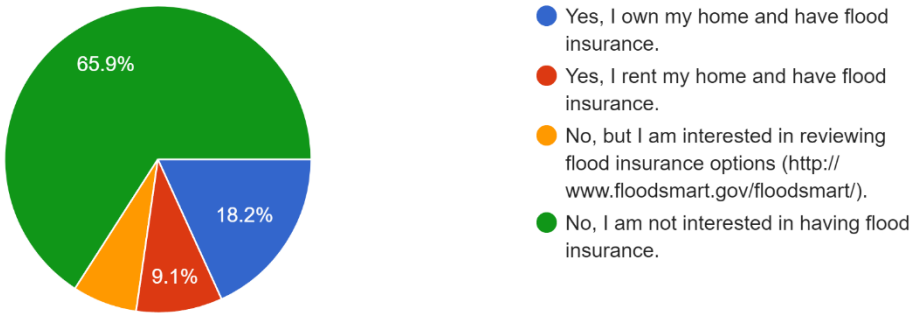
10. If you rent your residence, do you have renters' insurance?

44 responses



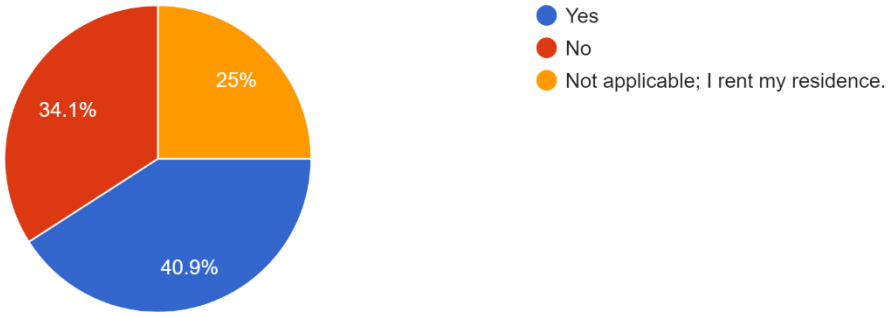
11. Do you have flood insurance for your home?

44 responses



12. Have you done anything to your home to make it less vulnerable to hazards such as earthquakes, floods, and fires?

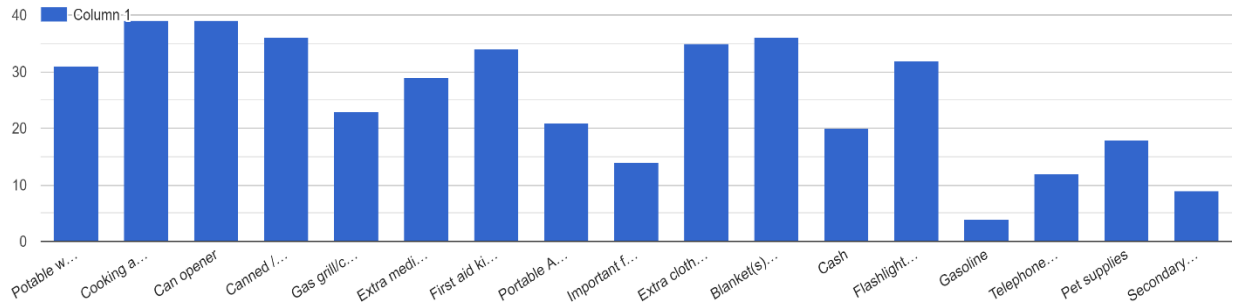
44 responses



If not, do you plan to? 11 responses

1. I live in a condo so this may not apply.
2. We have an emergency supplies kit and got solar installed with a battery in the event if power loss.
3. Not sure where to start
4. No I can't. I live in an HOA Townhome community. It is the Association that needs to take action including the the external roofs and eaves.
5. Nothing beyond securing shelving and wall art.
6. yes
7. Yes
8. I would need some guidance on this subject.
9. Always looking to lesson fire risk
10. No
11. I live in a condo association. I would do what I could.

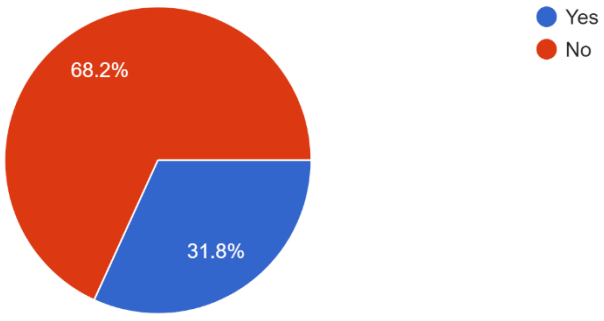
13. If a severe hazard event occurred today, such that all services were cut off from your home (power, gas, water, sewer) and you were unable to leave or access a store for 72 hours, which of these items do you have readily available?



What else do you have in your emergency kit? 12 responses

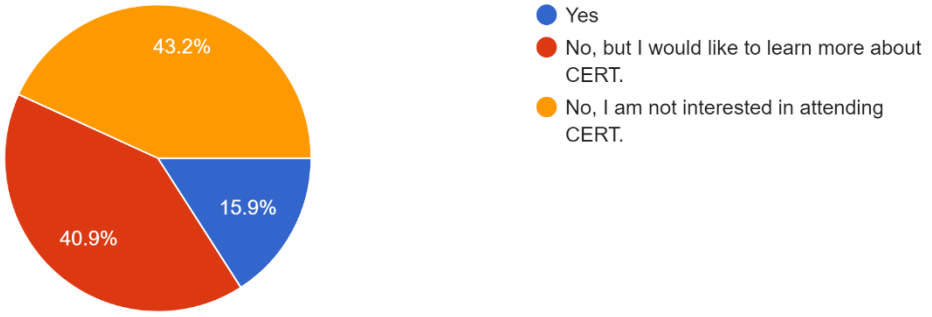
1. I have an emergency backpack with items in my car.
2. Toilet paper/menstrual supplies, small first aid kit, sun protection
3. Utility pocket knife set, batteries
4. Do not have an emergency kit.
5. Whistle towels
6. Land line phone, solar panel for charging a battery station, tents and Eazy Ups
7. Drinking water (not 3 gallons/person), lights, refrigerator, hammock, waterproof clothing
8. Wireless chargers, maps, cones, flares, fire extinguisher, GETS card, WPS
9. waterproof clothes/shoes/
10. masks, bandages
11. [Thank you for the list! I hadn't thought much about it until now.]
12. Blankets

14. Are you familiar with the special needs of your neighbors in the event of a disaster situation (special needs may include limited mobility, severe medical conditions, and memory impairments)?
44 responses



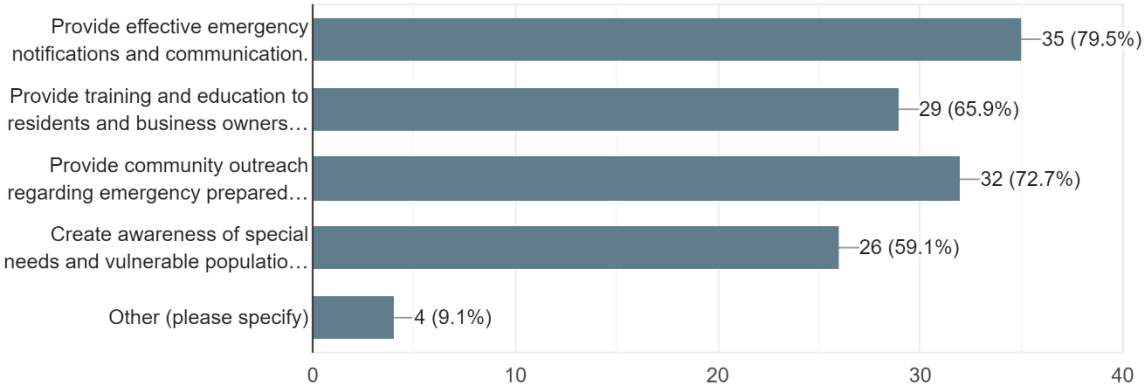
15. Are you a trained member of your Community Emergency Response Team (CERT)?

44 responses



16. How can the City help you become better prepared for a disaster? (Choose all that apply)

44 responses

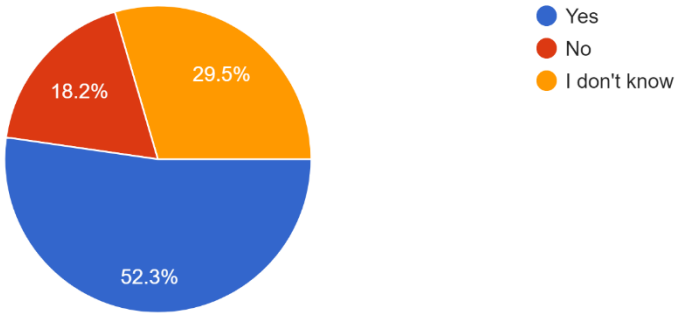


If you selected "Other" above, please specify. 4 responses

1. Seismic retrofitting of public buildings, especially schools (if needed). Better publicity of “no burn” days.
2. Identify Create a plan for Seniors and disabled. Quite a few single and senior/elderly woman in my community of Cantora. Require Disaster Recovery Plans for HOA's. I know ours does not. We need to help each other in such a situation.
3. More education on the reality of climate change and our region’s exposure to water shortage risk
4. What can we do to help lesson potential fires in ONiel park.

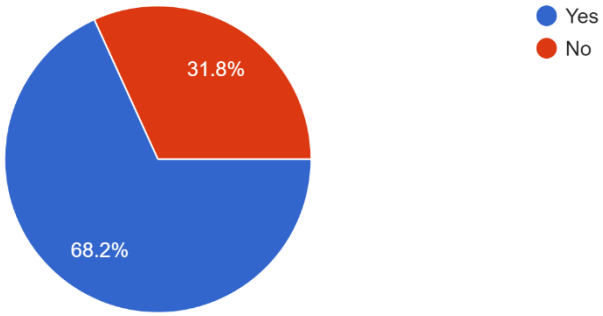
17. Does your employer have a plan for disaster recovery in place?

44 responses



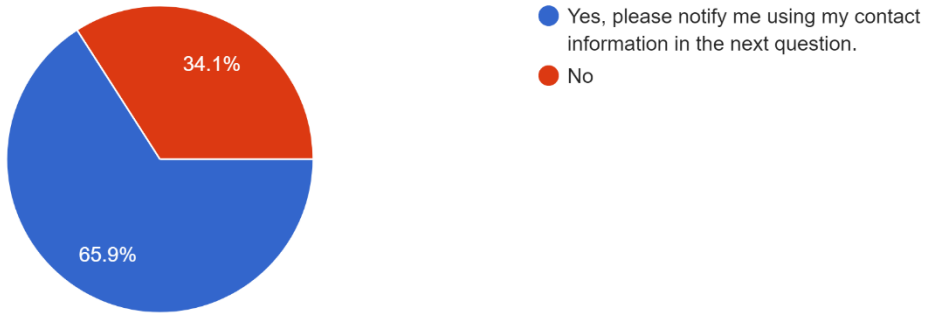
18. Does your employer have a workforce communications plan to implement following a disaster so that they can contact you?

44 responses



19. Would you like to be contacted when the Draft 2023 Aliso Viejo Hazard Mitigation Plan is available for review?

44 responses



Please provide us with any additional comments/suggestions/questions regarding your risk of future hazard events.

11 responses

1. thank you
2. Great job. I run an Instagram in the city and have posted the survey link. I don't think enough residents will respond because the info won't reach all residents.
3. Thanks!
4. Laguna Niguel fair is a good example; contact local churches (like the Church of Jesus Christ) for community to see how they can be resources
5. I don't like that the medical tool building off Enterprise is a known health hazard by the chemicals it releases into the air. Would love that company relocated to an area not around a living community. If you're unaware of the company/building, you can reach out to me at LPerry949@gmail.com and I'll give you more info on it. Can't remember the exact company name at the moment but can look it up.
6. Do you do onsite sessions for communities?
7. I teach at a school located off Pursuit. Would like to know alternate major relocation centers in the area.
8. Thank you for being proactive
9. I want to know if my current rental (Barcelona Resorts Apartments) meets all current earthquake proof standards for State of California
10. Professional assessment would be helpful.
11. Thank you for surveying. Please tell Lake Forest they should do the same.



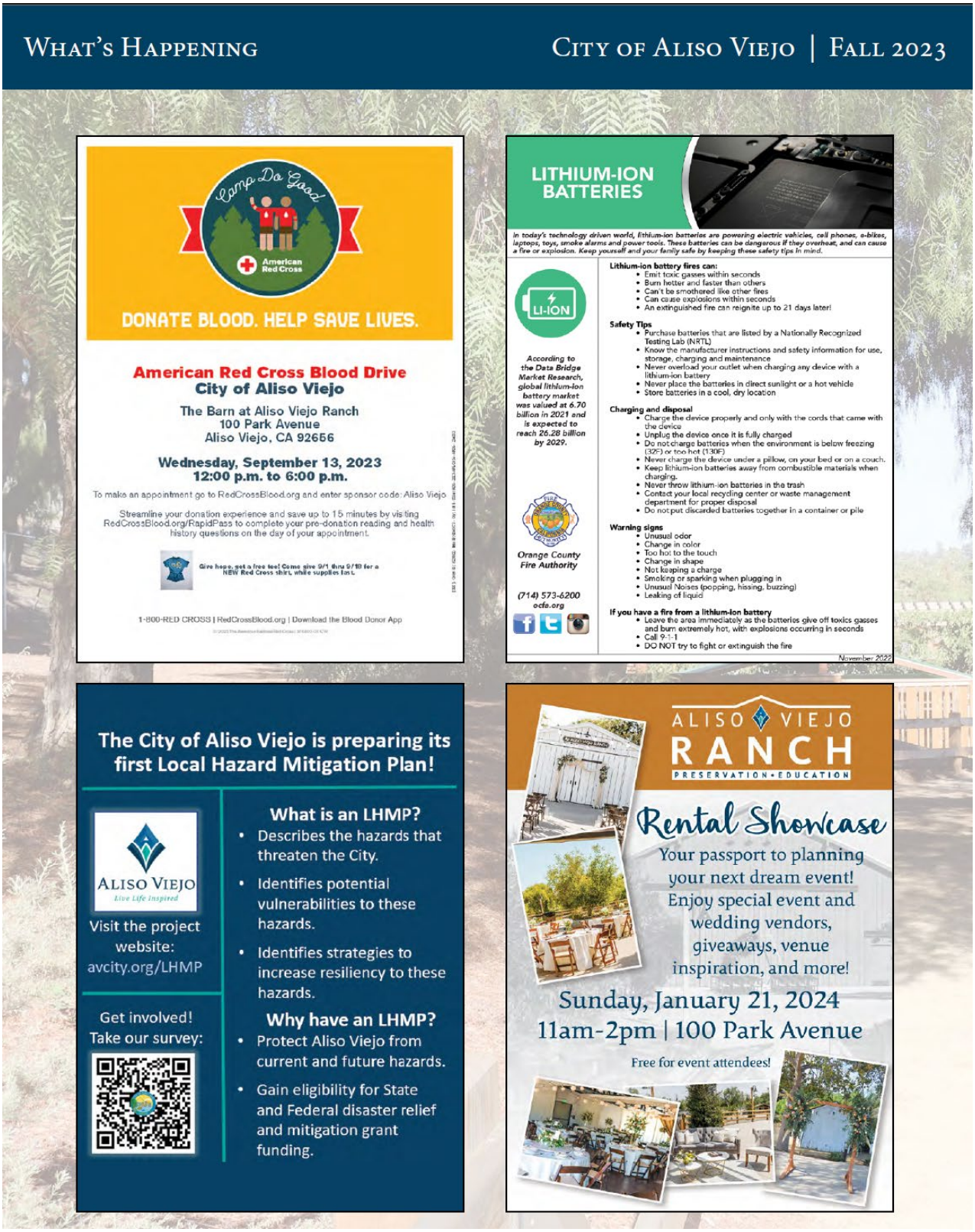
Outreach booth at the Aliso Viejo Furry Friends Pet Fair where attendees were able to learn about the LHMP.



Outreach booth at the Aliso Viejo Furry Friends Pet Fair where attendees were able to learn about the LHMP.



Outreach booth at the Aliso Viejo Health and Safety Fair where attendees were able to learn about the LHMP.



Advertisement and promotion of the LHMP Project and Hazard Mitigation Survey in the Aliso Viejo Fall 2023 Community Brochure

The City of Aliso Viejo is preparing its first **Local Hazard Mitigation Plan!**

ALISO VIEJO
Live Life Inspired

Visit the project website:

avcity.org/LHMP

Get involved!

Take our survey:

The City would like to hear about your past experiences with natural hazards and how our plan can be the most useful.

What is a Local Hazard Mitigation Plan?

- Plan that summarizes the hazards that threaten the City.
- Identifies potential vulnerabilities to these hazards.
- Identifies strategies to increase resiliency to these hazards.

Why have a Local Hazard Mitigation Plan?

- Protect Aliso Viejo from current and future hazards.
- Gain eligibility to State and Federal disaster relief and mitigation grant funding.

Questions?

E-mail DisasterPrep@avcity.org or call 949-425-2598

Flyer displayed in City facilities advertising the LHMP and Hazard Mitigation Survey.

¡La ciudad de Aliso Viejo prepara su primer **Plan Local de Mitigación de Riesgos**!

ALISO VIEJO
Live Life Inspired

Visite el sitio web del proyecto:

avcity.org/LHMP

¡Involúcrese!

Realice nuestra encuesta:

A la ciudad le gustaría saber acerca de sus experiencias pasadas con peligros naturales y cómo nuestro plan puede ser el más útil.

¿Qué es un Plan Local de Mitigación de Riesgos?

- Plan que resume los peligros que amenazan la ciudad.
- Identifica las vulnerabilidades potenciales a estos peligros.
- Identifica estrategias para aumentar la resistencia a estos peligros.

¿Para qué tener un Plan Local de Mitigación de Riesgos?

- Para proteger Aliso Viejo de peligros actuales y futuros.
- Para ser elegibles para el financiamiento estatal y federal de subvenciones para el alivio y la mitigación de desastres.

¿Preguntas?

Envíe un correo electrónico a DisasterPrep@avcity.org o llame al 949-425-2598

Flyer displayed in City facilities advertising the LHMP and Hazard Mitigation Surve

Appendix C - Resolution of Adoption
(to be inserted after City Council approval)

Appendix D - List of Key Facilities

Asset Name	Critical Facility / Facility of Concern	Asset Type Category
Aliso Viejo City Hall (Including Cable Broadcasting Equipment, Police Services Trailer)	X	City Facilities (City Hall, Fire, Police)
Iglesia Park Community Center	X	Community Centers
Aliso Viejo Center	X	Community Centers
Aquatic Center (Inc Support Facilities)	X	Community Centers
Aliso Viejo Ranch (Back Up EOC)	X	Community Centers
Orange County Sheriffs Southwest Substation	X	City Facilities (City Hall, Fire, Police)
OCFA Fire Station 57	X	City Facilities (City Hall, Fire, Police)
Pacific Park Drive Bridge (#2)	X	Other
Pacific Park Drive Bridge (#1)	X	Other
Aliso Creek Road Bridge	X	Other
Aliso Viejo Self Storage	X	Other
Life Storage	X	Other
Soka University of America	X	Other
Aliso Niguel High School	X	Other
Don Juan Avila Middle School	X	Other
Aliso Viejo Middle School	X	Other
Rubin Circuit	X	Other

Not all critical facility locations are listed here. Only those locations that have been made accessible to public records have been listed to maintain facility site integrity and security.

Appendix E – Hazard Mitigation Implementation Handbook

ALISO VIEJO
Live Life Inspired

Local Hazard Mitigation Plan Implementation Handbook

Spring 2024

WHAT IS THIS HANDBOOK?

The Local Hazard Mitigation Plan (LHMP) for the City of Aliso Viejo features an evaluation of the City's hazards as well as a variety of corresponding mitigation actions. These actions are intended to preserve public safety, maintain critical municipal government operations and services when hazard events emerge, and empower community members to take on hazard mitigation at an individual level. This Implementation Handbook (Handbook) is intended for use by City staff and decision-makers after the LHMP is adopted. It will:

Give clear instructions following the adoption of the LHMP.

Simplify future updates to the LHMP.

Assist the City in preparing grant funding applications related to hazard mitigation.

Guide annual plan review actions.

HOW DO I USE THIS HANDBOOK?

This Handbook can help City staff and decision-makers in several different situations. If and when the events listed below occur, consult the respective sections of this Handbook for advice on how best to proceed:

A disaster proclamation has been issued by the Aliso Viejo City Council

A disaster proclamation has been issued by the County of Orange.

A disaster proclamation has been issued by the State of California

A disaster declaration has been signed by the Federal Government

I want to apply for mitigation grant funding

Aliso Viejo is undergoing its budgeting process

Aliso Viejo is holding its annual meeting of the Hazard Mitigation Planning Committee

Aliso Viejo is updating the following policy and regulatory documents:

The Local Hazard Mitigation Plan

The Safety Element of the General Plan

The Housing Element of the General Plan

The Zoning Code

WHO MAINTAINS THIS HANDBOOK?

The Hazard Mitigation Planning Committee (HMPC) leader is responsible for maintaining this Handbook. At the time of writing, the current HMPC leader is Sarah Limones, Senior Emergency Management Program Coordinator from the Orange County Sheriff's Department/City of Aliso Viejo. The HMPC may delegate this responsibility to someone else should they choose.

WHAT TO DO WHEN A DISASTER HAS BEEN PROCLAIMED OR DECLARED

Disasters may be proclaimed or declared by the Aliso Viejo City Council, the State of California, or the federal government. Responsibilities may differ depending on who proclaims or declares the disaster. If multiple organizations proclaim or declare a disaster, consult all applicable lists.

The Aliso Viejo City Council

If the Aliso Viejo City Council (or the Director of Emergency Services, if the City Council is not in session) proclaims a Local Emergency, take the following steps:

Update **Attachment** 1 with information about the disaster. Include information about cumulative damage, including any damage outside of Aliso Viejo.

Discuss opportunities for local assistance with the representatives from the California Office of Emergency Services (Cal OES).

If the disaster damages local infrastructure or City-owned facilities, repair or rebuild the structure to be more resilient, following applicable hazard mitigation actions. A list of actions, organized by hazards, is included in **Attachment 4**.

Chapter 6 of the Aliso Viejo LHMP states that the City should consider updating the LHMP if a disaster causes a loss of life in the community, even if there is no state disaster proclamation or federal disaster declaration that includes part or all of the city. If there is a loss of life in Aliso Viejo, consider updating the LHMP. Consult the section on updating the LHMP in this Handbook for details.

The County of Orange

If the County of Orange proclaims a Local Emergency, or a County wide disaster, take the following steps:

Update **Attachment** 1 with information about the disaster. Include information about cumulative damage, including any damage outside of Aliso Viejo.

Collaborate with the County of Orange Emergency Management Division to assess the damage from the event.

Discuss opportunities for local assistance with the representatives from the California Office of Emergency Services (Cal OES).

If the disaster damages local infrastructure or City-owned facilities, repair or rebuild the structure to be more resilient, following applicable hazard mitigation actions. A list of actions, organized by hazards, is included in **Attachment 4**.

Chapter 6 of the Aliso Viejo LHMP states that the City should consider updating the LHMP if a disaster causes a loss of life in the community, even if there is no state disaster proclamation or federal disaster declaration that includes part or all of the city. If there is a loss of life in Aliso Viejo, consider updating the LHMP. Consult the section on updating the LHMP in this Handbook for details.

The State of California

If the State of California proclaims a disaster for Aliso Viejo, or an area that includes part or all of Aliso Viejo, take the following steps:

Update **Attachment 1** with information about the disaster. Include information about cumulative damage, including any damage outside of Aliso Viejo.

Collaborate with representatives from Cal OES to assess the damage from the event.

Discuss opportunities for local assistance with representatives from Cal OES.

If the disaster damages local infrastructure or City-owned facilities, repair or rebuild the structure to be more resilient, following applicable hazard mitigation actions. A list of actions, organized by hazards, is included in **Attachment 4.**

If the disaster may escalate into a federal disaster declaration, begin any necessary coordination with representatives from the Federal Emergency Management Agency (FEMA).

Chapter 6 of the Aliso Viejo LHMP states that the City should consider updating the LHMP if a disaster leads to a state disaster proclamation or federal disaster declaration that includes part or all of Aliso Viejo, even if there is no loss of life. Consider updating the LHMP. Consult the section on updating the LHMP in this Handbook for details.

The Federal Government

If the federal government declares a disaster for Aliso Viejo, or any area that includes part or all of Aliso Viejo, take the following steps:

Update **Attachment 1** with information about the disaster. Include information about cumulative damage, including any damage outside of Aliso Viejo.

Collaborate with Cal OES and FEMA representatives to assess the damage.

Determine if Aliso Viejo will be eligible for public assistance funds related to the federal disaster declaration. These funds can be used to reimburse the City for response and recovery activities. If the City is eligible, work with FEMA and Cal OES representatives to enact the necessary requirements and receive funding.

If the disaster damages local infrastructure or City-owned facilities, repair or rebuild the structure to be more resilient, following applicable hazard mitigation actions. A list of actions, organized by hazards, is included in **Attachment 4**.

The Hazard Mitigation Grant Program (HMGP) is a FEMA program that helps fund hazard mitigation activities after a disaster event. Aliso Viejo may be eligible for funding because of the federal disaster declaration, although not all activities may meet the program's requirements. If Aliso Viejo is eligible, work with FEMA to apply for this funding.

Chapter 6 of the Aliso Viejo LHMP states that the City should consider updating the LHMP if a disaster leads to a state disaster proclamation or federal disaster declaration that includes part or all of Aliso Viejo, even if there is no loss of life. Consider updating the LHMP. Consult the section on updating the LHMP in this Handbook for details.

I WANT TO APPLY FOR MITIGATION GRANT FUNDING

There are three potential grant funding programs that FEMA administers for hazard mitigation activities. Two of these programs, the Building Resilient Infrastructure and Communities (BRIC) and Flood Mitigation Assistance (FMA) funding sources, are available to communities with an LHMP that complies with FEMA guidelines and has been adopted within the past five years. The third funding program is the Hazard Mitigation Grant Program (HMGP), which is available for communities that are part of a federal disaster declaration. This section discusses the BRIC and FMA programs and how to apply for them. The HMGP is discussed under the "Federal Government" subsection of the above "What to Do When a Disaster Has Been Proclaimed or Declared" section.

Building Resilient Infrastructure and Communities (BRIC)

Building Resilient Infrastructure and Communities (BRIC) will support states, local communities, tribes, and territories as they undertake hazard mitigation projects, reducing the risks they face from disasters and natural hazards. BRIC is a FEMA pre-disaster hazard mitigation program that replaced the Pre-Disaster Mitigation (PDM) program.

The BRIC program's guiding principles are supporting communities through capability- and capacity-building; encouraging and enabling innovation; promoting partnerships; enabling large projects; maintaining flexibility; and providing consistency.

Development projects must be identified in a hazard mitigation plan that meets FEMA guidelines and has been adopted within the past five years. When applying to this program, review the list of hazard mitigation actions in **Attachment 4** to see which projects may be eligible. Planning efforts for communities that lack a valid hazard mitigation plan may be eligible for funding if the effort would create a valid hazard mitigation plan. All BRIC grant applications are processed through the State. To learn more, consult with Cal OES representatives or visit the FEMA webpage for the program. At the time of writing, this webpage is available at https://www.fema.gov/grants/mitigation/building-resilient-infrastructure-communities.

TAKE THE FOLLOWING STEPS TO APPLY FOR BRIC FUNDING:

Confirm that the program is currently accepting funding applications. Check with representatives from Cal OES or consult the Cal OES webpage on the BRIC program. At the time of writing, this webpage is available at https://www.fema.gov/grants/mitigation/building-resilient-infrastructure-communities.

Identify the actions from the hazard mitigation strategy (see Attachment 4) that call on the City to pursue funding or list grants as a potential funding source. Confirm that the actions are consistent with the requirements of the BRIC grant.

Coordinate with Cal OES representatives to compile and submit materials for the grant application.

Flood Mitigation Assistance

The FMA grant program is a competitive, national program that awards funding for physical development projects and planning efforts that mitigate against long-term damage from flooding. The funding is only available to communities participating in the National Flood Insurance Program (NFIP), which Aliso Viejo currently does. Communities must also have a valid hazard mitigation plan that meets FEMA guidelines to be eligible, and all projects must be consistent with the list of actions in the hazard mitigation strategy. When applying to this program, review the list of hazard mitigation

actions in **Attachment 4** to see which projects may be eligible. As with the BRIC program, applications for the FMA program must be processed through the State. To view more information, consult with Cal OES representatives or visit the FEMA webpage on the program. At the time of writing, this webpage is available at https://www.fema.gov/grants/mitigation/floods.

TAKE THE FOLLOWING STEPS TO APPLY FOR FMA FUNDING:

Confirm that the program is currently accepting funding applications. Check with representatives from Cal OES or consult the Cal OES webpage on the FMA program. At the time of writing, this webpage is available at https://www.fema.gov/grants/mitigation/floods.

Identify the actions from the hazard mitigation strategy (**see Attachment 4**) that call on the City to pursue funding or list grants as a potential funding source. Confirm that the actions are consistent with the requirements of the FMA grant.

Coordinate with Cal OES representatives to compile and submit materials for the grant application.

ALISO VIEJO IS GOING THROUGH THE BUDGETING PROCESS

Aliso Viejo's budget process is an ideal opportunity to secure funding for hazard mitigation actions and to ensure that hazard mitigation efforts are incorporated into the City's fiscal priorities. Aliso Viejo currently operates on an annual budget cycle that runs from July 1st to June 30th.
During this process, City staff should take the following steps to incorporate hazard mitigation into Aliso Viejo's annual budget:

Include hazard mitigation activities into Aliso Viejo's list of Capital Improvement Projects (CIP). Review the list of hazard mitigation actions in Attachment 4 and identify the projects that can be included in the CIP or can support efforts within the CIP.

Review the risk and threat assessments in the LHMP (Chapter 3 and Chapter 4) to ensure that all items in the CIP list are planned, designed, and constructed to minimize the threat from hazard events.

Identify opportunities to identify stand-alone hazard mitigation actions through the annual budget process. Include appropriate items from **Attachment 4** in the budget as stand-alone line items, particularly items that the Hazard Mitigation Planning Committee (Planning Committee) considered a high priority.

Set aside staff to conduct hazard mitigation activities, including time to participate in Planning Committee meetings and research, prepare, and submit BRIC and FMA grant opportunities (consult the "I Want to Apply for Mitigation Grant Funding" section above).

Ensure hazard mitigation activities are reflected in each department's priorities and earmarked time for specific goals.

ALISO VIEJO IS CONDUCTING ITS ANNUAL MEETING OF THE HAZARD MITIGATION PLANNING COMMITTEE

The hazard mitigation planning process brings together representatives from multiple City departments as well as other relevant stakeholders. It provides a forum to discuss the hazards in Aliso Viejo and how to mitigate them effectively. As mentioned in **Chapter 6** of the LHMP, the Planning Committee should meet at least once each year, beginning a year after the LHMP is adopted. During these meetings, the Planning Committee should discuss implementation progress and integration of hazard mitigation actions in other City documents. At these meetings, the Planning Committee can review the status of the hazard mitigation actions and discuss whether completed or in-progress actions are working as expected. These meetings also allow the Planning Committee to strategically plan for the upcoming year.

It may help for the Planning Committee to meet early in the year, in advance of annual budget activities. **Attachment 3** contains an example of a Planning Committee Meeting Agenda.

The annual meeting should include representatives from City departments and other organizations that originally prepared the LHMP. Representatives from other relevant organizations should also be invited. During the preparation of the current LHMP, **Table 1** was created that includes key staff that participated in the Planning Committee.

In advance of Planning Committee meetings, consider using **Attachment 1** to maintain an accurate list of recent disaster events that have occurred in and around Aliso Viejo since the LHMP was adopted. At the Planning Committee meeting, review the Plan Maintenance Table **(Attachment 2**) to identify any gaps in the LHMP or any other component of the plan that needs updating. This also

allows Planning Committee members the opportunity to review the actions in the hazard mitigation strategy **(Attachment 4)** and ensure that they are implemented as intended.

TABLE 1 - ALISO VIEJO HAZARD MITIGATION PLANNING COMMITTEE

Name	Title	Department
Sarah Limones	Senior Emergency Management Program Coordinator	Orange County Sheriff's Department – City of Aliso Viejo
Alan Villanueva	Captain – Chief of Police Services	Orange County Sheriff's Department
Dave Doyle	City Manager	City Manager
Patricia Cantonwine	Human Resources Analyst	Human Resources
Mitzi Ortiz	Director of Government Services/Public Information Officer	Government Services
So Kim	Community Development Director	Community Development
Isaac Aziz	Information Technology Manager	Information Technology
Lizzy Mendoza	Recreation & Community Services Manager	Recreation & Community Services
Shaun Pelletier	Public Works Director/City Engineer	Public Works
Ann Eifert	Director of Financial Services	Finance
Baryic Hunter	Division Chief	Orange County Fire Authority

ALISO VIEJO IS UPDATING ITS POLICY AND REGULATORY DOCUMENTS

If Aliso Viejo is updating the LHMP, the Safety Element or Housing Element of the General Plan, or the Zoning Code, consult the following applicable section.

Local Hazard Mitigation Plan

All LHMPs should be updated every five years. This helps keep the plan up to date and ensures that it reflects the most recent guidance, requirements, science, and best practices. An updated LHMP also helps keep Aliso Viejo eligible for hazard mitigation grants that require a valid, recent LHMP (see "I Want to Apply for Mitigation Grant Funding"), along with an increased amount of post-disaster recovery funds.

The update process for the LHMP takes approximately one year. To ensure that a new LHMP comes into effect before the previous one expires, the update process should begin no later than 3.5 years after the plan is adopted. Updates may occur sooner at the City's discretion. Potential reasons for updating the LHMP sooner may include a state disaster proclamation or federal disaster declaration that covers part or all of Aliso Viejo, or if a disaster leads to a loss of life in Aliso Viejo (see the "What to Do When a Disaster Has Been Proclaimed or Declared" section), as discussed in **Chapter 6** of the LHMP.

Take the following steps to update the LHMP:

ASSEMBLE THE HAZARD MITIGATION PLANNING COMMITTEE

Convene a Planning Committee meeting no later than 3.5 years after the LHMP is adopted. Invite the regular Planning Committee members, along with representatives from other organizations that may have a role to play in the update process.

Review the current status of mitigation actions, including if there are any that are not being implemented as planned or are not working as expected. Determine if there have been any changes in hazard events, regulations, best practices, or other items that should be incorporated into an updated LHMP.

Decide if there is a need for a technical consultant to assist with the LHMP update and conduct consultant selection activities if needed. If a consultant is desired, the selection process should begin a few months before the update begins.

Create and implement a community engagement strategy based on the strategy prepared for the existing LHMP. Describe in-person and online engagement strategies and materials, including ideas for meetings and workshops, draft community surveys, content for websites and press releases, and other materials that may be useful.

Update The Risk And Threat Assessments

Review and update the risk assessment to reflect the most recent conditions in Aliso Viejo. Consider recent hazard events, new science associated with hazards and climate change, new development and land use patterns, and other recent changes in local conditions.

Evaluate the status of all key facilities. Update this list if new facilities have been constructed or if existing facilities have been decommissioned. Re-assess the threat to key facilities.

Review the demographics of community residents and update the threat assessment for vulnerable populations and other community members.

Assess any changes to the threat to all other community assets, including key services, other facilities, and economic drivers.

Update The Mitigation Actions

Update the existing hazard mitigation actions to reflect actions in progress. Remove actions that have been completed or revise them to increase their effectiveness. Revise actions that have been abandoned or delayed to make them more feasible or remove them from the list of mitigation actions if they are no longer appropriate for Aliso Viejo.

Develop mitigation actions to improve the status of hazard mitigation activities in Aliso Viejo by addressing any issues not covered by the existing LHMP.

The ability to expand current mitigation capabilities will generally be reliant upon the budgeting allocated for each department/program for that fiscal year. The level at which these programs may or may not be expanded upon, will be dependent upon the amount of funding received. FEMA has released a series of guides over the past few years which highlight some of the ways in which jurisdictions can expand mitigation. Some strategies for increasing current mitigation capabilities may include:

- City should actively identify, adopt, and enforce the most current set of development codes and standards available. Strongly encouraging new development to be constructed to higher standards than currently required, increasing resilience within the community.
- Engaging parts of the community that may not be actively involved in mitigation efforts.
- Expanding the number and types of organizations involved in mitigation planning and implementation, increasing both efficiency and bandwidth.
- Fostering new relationships to bring underrepresented populations and partners to the hazard mitigation planning process.

- During the annual LHMP review, the HMPC should look for opportunities to fund and expand/enhance the effectiveness of current mitigation actions.
- During annual budgeting processes, the City should identify new funding sources (bonds, grants, assessment districts, etc.) that can be used to support existing capabilities enhancements.

Ensure that the feedback from the community engagement activities is reflected in the new and updated mitigation actions.

REVIEW AND ADOPT THE UPDATED PLAN

Review the other chapters and appendices of the LHMP to reflect any changes made through the update process.

Release the updated plan to the Planning Committee members and revise the plan to reflect any comments by Planning Committee members.

Distribute the updated Plan to any appropriate external agencies not included in the Planning Committee and revise the plan as appropriate in response to any comments.

Release the updated plan publicly for review and make revisions to the plan to reflect public comments.

Submit the plan to Cal OES and FEMA for approval and make any necessary revisions.

Submit the plan to the Aliso Viejo City Council for adoption.

The Safety Element of the General Plan

The Safety Element is a required component of Aliso Viejo's General Plan. It can be updated as a stand-alone activity or as part of a more comprehensive process to update multiple sections or all of the General Plan. The Safety Element does not need to be updated on any set schedule, but updates should be frequent enough for the element to remain current and applicable to the community.

Local communities can incorporate their LHMP into their Safety Element as allowed under Section 65302.6 of the California Government Code, as long as the LHMP meets minimum federal guidelines. This allows communities to be eligible for an increased share of post-disaster relief funding from the State if a hazard situation occurs, as per Section 8685.9 of the California Government Code.

Take the following steps to incorporate the LHMP into the Safety Element:

INCORPORATE NEW REQUIREMENTS INTO THE SAFETY ELEMENT, AND ENSURE THAT THE LHMP IS CONSISTENT WITH THE SAFETY ELEMENT

Review the requirements for Safety Elements in Section 65302(g) of the California Government Code and for LHMPs in Section 65302.6. Ensure that both documents meet all state requirements.

Ensure that the information in both plans does not contradict each other and that any inconsistencies are corrected to use the most accurate and appropriate information. This information should include a community description, a risk assessment, and a threat assessment.

Ensure that the policies in the Safety Element support the LHMP and provide a planning framework for specific hazard mitigation actions.

The Housing Element of the General Plan

The Housing Element is a required component of Aliso Viejo's General Plan. Section 65583 of the California Government Code requires a Housing Element to analyze and plan for new residential growth in a community, including residential growth for households with an annual income below the area median. Like an LHMP, state regulations require the Housing Elements to be updated regularly to remain current and valid.

The Housing Element is not required to contain any information or policies related to hazards, although it may include policies that address retrofitting homes to improve resiliency. However, state law links the regular schedule of Housing Element updates to mandatory revisions to other General Plan elements. For example, Section 65302(g)(2) of the California Government Code requires that communities that update their Housing Element on or after January 1, 2009, also update their Safety Element to include specific information and policies related to flood protection. As the LHMP is incorporated into the Safety Element, updates to the Housing Element may indirectly trigger updates to the LHMP.

To update the LHMP concurrent with updates to the Housing Element, take the following steps:

Ensure That The LHMP Meets Any New Requirements For The Safety Element That May Be Triggered By A Housing Element Update

Section 65302(g) of the California Government Code lists several requirements for the Safety Element of the General Plan. Some of these requirements are triggered by updates to the Housing Element. Check to see if there are any new requirements of this nature. Note that the requirement is linked to the new Housing Element's adoption date, not the date the update process begins.

Because the LHMP is incorporated into the Safety Element, any amendments or revisions to the Safety Element triggered by the Housing Element update may be made directly in the LHMP. Requirements triggered by the Housing Element are unlikely to require a full rewrite of the LHMP, but the process should fully involve the Planning Committee and include appropriate community engagement.

Adopt the updated LHMP and incorporate it into the Safety Element. If necessary, amend the Safety Element to ensure the two documents are consistent (review the "Incorporate New Requirements Into the Safety Element, and Ensure that the LHMP is Consistent with the Safety Element" subsection above).

The Aliso Viejo Municipal Code

Aliso Viejo's Municipal Code contains a set of standards that guide land uses and development in the community. These standards include where different types of buildings and land use activities may be located, how these structures must be built, and how they must be operated or maintained. The Municipal Code may include requirements that structures (particularly new structures or those undergoing substantial renovations) incorporate hazard-resistant features, be located outside the most hazard-prone areas, or take other steps to reduce hazard vulnerability.

All communities in California are required to adopt the minimum state Building Standard Code (BSC), which includes some hazard mitigation requirements for new or significantly renovated structures. The BSC is generally updated every three years, with supplemental code updates halfway into each update cycle. Title 13, "Buildings and Construction," of Aliso Viejo's Municipal

Code contains building regulations and incorporates the BSC. Other sections of the Code adopt additional standards as desired by the City that adapts the BSC to Aliso Viejo's local context.

As a participant in the National Flood Insurance Program (NFIP), Aliso Viejo is required to incorporate Floodplain Management Requirements in its Zoning Code, which is located in Chapter 7.50 – Floodplain Management Overlay District. These regulations establish standards for developing and operating facilities within mapped flood-prone areas. Other sections of the Aliso Viejo Municipal Code may include additional standards related to hazard mitigation activities.

With the exception of the Floodplain Management Regulations and the minimum standards in the BSC, Aliso Viejo is not required to incorporate hazard-related requirements in the Municipal Code. However, the Municipal Code is an effective tool for implementing hazard mitigation measures related to the siting, construction, and operation of new buildings and other structures. Substantial updates to the Municipal Code, including the Buildings and Construction and Zoning Code sections, should be done in a way that is consistent with the LHMP.

Include Hazard-Related Requirements In Applicable Sections Of The Aliso Viejo Code Of Ordinances

If the BSC is being updated, evaluate the hazard-related requirements of all sections in the new BSC. Identify any areas where it may be feasible to add or revise standards to help reduce the threat from hazard events. Ensure that these standards are consistent with the LHMP. Consider whether standards should be applied to all structures, to specific types of structures, or to structures in a limited area (such as a flood plain).

If the Zoning Code is being updated, ensure that all requirements do not expose community members or community assets to an excessive risk of harm. Where feasible, use the requirements to strengthen community resiliency to hazard events. Ensure that these standards are consistent with the LHMP. Consider possible standards such as overlay zones that strengthen zoning requirements in hazard-prone areas, landscaping and grading requirements that buffer development from hazards, siting, and design standards that make structures more resilient, and other strategies as appropriate.

ATTACHMENT 1: DISASTER INFORMATION TABLE

Use this table to fill out the information about any disaster events that have occurred in Aliso Viejo or nearby and have affected the community. Include the date and location of the disaster event, the damages associated with the event, and any information about disaster proclamations or declarations resulting from the event.

Date	Location	Damages *	Declaration Details †

* Includes number and type of injuries, number of deaths, and cost of physical damage
† If the disaster was proclaimed or declared by the local, state, and/or federal government

ATTACHMENT 2: PLAN MAINTENANCE TABLE

Use this table when reviewing the LHMP as part of the Planning Committee's annual activities. For each section of the LHMP, note if any changes should be made to make the plan more effective for the community. This includes noting if anything in the LHMP is incorrect or if any important information is missing. Make revisions consistent with these notes as part of the next update to the LHMP.

Section	Is Anything Incorrect?	Is Anything Missing?	Should Any Other Changes Be Made?
Multiple sections or throughout			
Chapter 1: Introduction			
Chapter 2: Community Profile			
Chapter 3: Risk Assessment			
Chapter 4: Threat Assessment			
Chapter 5: Mitigation Strategy			
Chapter 6: Plan Maintenance			
Appendices			

ATTACHMENT 3: SAMPLE AGENDA AND TOPICS FOR THE HAZARD MITIGATION PLANNING COMMITTEE

This attachment includes a sample agenda and discussion topics for the annual meeting of the Planning Committee. Meetings do not have to follow this order or structure, but the items included in this attachment should be addressed as part of the annual meeting. During the update process for the LHMP, it is likely that the Planning Committee will meet more frequently. The meetings of the Planning Committee during the update process will involve different discussion topics.

Item 1: Recent Hazard Events

1.1. What hazard events have occurred this past year in Aliso Viejo or nearby in a way that affected the community?

- Identify events that caused loss of life or significant injury to Aliso Viejo community members, significant property damage in Aliso Viejo, or widespread disruption to Aliso Viejo.
- More minor events should also be identified if there is a need for a community response to mitigate against future events.

1.2. What are the basic facts and details behind such hazard events?

- Consider the size and location of the affected area, any measurements of severity, any injuries and deaths, the cost of any damage, the number of people displaced or otherwise impacted, and other relevant summary information.
- Ensure that these facts and details are clearly recorded for future plan updates, including using the Disaster Information Table (**Attachment 1**).

Items 2: Mitigation Action Activities

2.1. What mitigation actions have been fully implemented? Are they working as expected, or do they need to be revised?

2.2. What mitigation actions have been started since the last Planning Committee meeting? Is implementation proceeding as expected, or are there any barriers or delays? If there are barriers or delays, how can they be removed?

2.3. What mitigation actions are scheduled to begin implementation in the next year? Are there any factors that could delay implementation or weaken their effectiveness? How can these factors be addressed?

2.4. What resources are needed to support planned, in-process, or ongoing mitigation actions? Does the City have access to these resources? If not, how can the City obtain access to these resources?

Item 3: Information Sharing

3.1. Is the City communicating with all appropriate local jurisdictions, including neighboring communities, Orange County, and special districts? This should include information on specific hazard situations, mitigation actions, and other relevant information.

3.2. Is the City communicating with the appropriate state and federal agencies? Is the City receiving information about new regulations, best practices, and data related to hazard mitigation activities?

3.3. Are there opportunities for the City to improve coordination with local, state, and federal jurisdictions and agencies?

Item 4: Budgetary Planning

4.1. What financial resources are necessary to support the implementation of planned, in-process, and/or ongoing mitigation actions? Is there sufficient funding for all measures planned for the next year, including in-process and ongoing items? If sufficient funding is unavailable, how can the City obtain these funds?

4.2. If it is not feasible for the City to support all planned, in-process, or ongoing mitigation actions, which ones should be prioritized?

4.3. Are there hazard-related activities not included in the LHMP that should be budgeted for? Can the City obtain the necessary funding for these activities?

Item 5: Strategic Planning

5.1. Which grants are available for hazard mitigation activities, and which activities are best positioned to secure funding?

5.2. How should the agencies and other organizations represented on the Planning Committee coordinate to maximize the chances of receiving funding?

5.3. Are there any scheduled or anticipated updates to other City documents that could relate to hazard mitigation activities? How can the Planning Committee share information with staff and any technical consultants responsible for these updates and ensure that the updates will enhance community resilience?

5.4. What capital projects are scheduled or anticipated? Are these capital projects being designed and built to be resistant to hazard events? Are there opportunities for these projects to support hazard mitigation activities?

5.5. How can Planning Committee members coordinate efforts with those responsible for capital projects to take advantage of economies of scale that will make implemention easier?

5.6. Has it been 3.5 years since the adoption of the LHMP? If so, lay out a timeline for plan update activities, including additional meetings of the Planning Committee. Identify if a technical consultant is needed and begin the contracting process.

5.7. Are there any other opportunities for Planning Committee members and the organizations they represent to coordinate efforts?

Items 6: New Business

6.1. Are there any other items related to the Planning Committee's mission?

ATTACHMENT 4: HAZARD MITIGATION STRATEGY

TABLE 5-3: MITIGATION ACTIONS IMPLEMENTATION PLAN

#	Mitigation Action Item	Potential Funding Source	Responsible Department	Relative Cost	Time Frame	Priority
Emergency Preparedness Activities						
P1	Conduct regular emergency preparedness drills and training exercises for City staff.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management	$	Ongoing (Annually)	Medium
P2	Develop Memorandums of Understanding (MOUs) with school districts and neighboring jurisdictions that can act as evacuation sites during major emergencies. (Do you have agreements in place currently? If so, do they need to be modified for any reason?)	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management	$	Future Planning Process	Low
P3	Expand participation in the Aliso Viejo Community Emergency Response Team (CERT) Academy.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management	$	Ongoing (As Needed)	Low
P4	Update and enhance community evacuation plans to include (but not limited to): • Provisions for community members who do not have access to private vehicles or are otherwise unable to drive; • Temporary and permanent evacuation staging locations; • Shelter locations; and • Trainings and exercises for various hazard scenarios.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management	$$	1-3 Years	High
P5	Continue to ensure effective emergency notifications through multiple media formats, in languages appropriate for the community; about pending, imminent, or ongoing emergency events. Ensure that information is accessible to persons with access and functional needs.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management, Government Services	$	Ongoing (As Needed)	Medium
P6	Maintain at least one emergency power-generating station in all critical facilities that the City could use as an emergency public assembly area, such as Aliso Viejo Ranch, Iglesia Community Center, Aliso Viejo Aquatics Center, Aliso Viejo Center, and any other locations designated in the future.	General Fund, BRIC/ HMGP Grants, Other Grants	Public Works	$$$	1-3 Years	High

P7	Update the Aliso Viejo Emergency Operations Plan to identify backup power and communications locations for critical facilities.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management	$$	Ongoing (As Needed)	Low
P8	Conduct active shooter drills for City staff, residents, and businesses.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management, OCFA, OCSD	$	Ongoing (Annually)	Low
P9	Increase number of City staff who have CalOES Safety Assessment Program (SAP) credentials.	General Fund, BRIC/ HMGP Grants, Other Grants	Community Development	$	3-5 Years	Medium
Multiple Hazards						
1.01	Install energy-efficient equipment upgrades in City facilities to increase the longevity of the fuel supply for backup generators. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	Public Works	$$$	Future Planning Process	Low
1.02	Incentivize public and private utility operators to harden their lines passing through the City from potential breaches. Encourage adoption of supervisory control and data acquisition (SCADA) to allow instantaneous shut down of line breaches. Use mitigation grants to incentivize entities to partner with the City to complete these projects. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	Government Services, Emergency Management, OCFA, Public Works	$	3-5 Years	Medium
1.03	Install and harden emergency backup power at critical facilities deemed necessary. Prioritize installations for facilities that serve as key cooling/warming centers, and evacuation centers. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	Public Works	$$$	1-3 Years	High
1.04	Conduct a feasibility assessment of installation of solar and battery backup systems at key critical facilities within the city. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	Public Works	$$	Future Planning Process	Low
1.05	Work closely with community groups to increase awareness of hazard events and resiliency opportunities among socially vulnerable community members.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management, OCFA	$	Ongoing (As Needed)	Low

	(Hazards addressed: All)					
1.06	Avoid building new City-owned key facilities in mapped hazard areas. If no feasible sites outside of mapped areas exist, ensure that such facilities are hardened against hazards beyond any minimum building requirements/ mitigation standards. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	Community Development, Public Works	$	Ongoing (As Needed)	Low
1.07	Closely monitor changes in the boundaries of mapped hazard areas resulting from climate change and adopt new mitigation actions or revise existing ones to ensure continued resiliency for new development and redevelopment. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	Community Development	$	Ongoing (Annually)	Low
1.08	Integrate policy direction and other information from this Plan into other City documents, including the General Plan, Emergency Operations Plan, and Capital Improvements Program. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	All Departments	$	Ongoing (As Needed)	Low
1.09	Monitor funding sources for hazard mitigation activities. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management, Public Works, Finance	$	Ongoing (As Needed)	High
1.10	Integrate climate change mitigation and adaptation information and analysis into future LHMP updates and other City Plans, where practicable. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	All Departments	$	Ongoing (As Needed)	Low
1.11	Update the City's Master Plans periodically (in conjunction with the LHMP and CIP) to incorporate new data/ mapping and/or address emerging issues. (Hazards addressed: All)	General Fund, BRIC/ HMGP Grants, Other Grants	Community Development, Public Works	$$	Ongoing (As Needed)	Low
1.12	Install and harden emergency generator backup power at the alternate Emergency Operation Center (EOC) location, Aliso Viejo Ranch.	General Fund, BRIC/ HMGP Grants, Other Grants	Public Works	$$$	Future Planning Process	Low

	(Hazards Addressed: All)					
1.13	Coordinate with the AVCA and create an HOA inventory and outreach program to help manage and coordinate infrastructure maintenance and improvements.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management, IT, Public Works	$	3-5 Years: Initial Implementation Maintenance: Ongoing (As Needed)	Medium
1.14	Add digital signage and alerting system for emergency alerts and warnings along the hazard prone areas in the canyon corridors, to provide critical information and evacuation instruction during hazards such as wildfire or earthquakes.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	Emergency Management, OCFA, Public Works	$$	3-5 Years	Medium
Earthquake Hazards (Seismic Shaking, Liquefaction)						
2.01	Develop a small project based retrofit program to assist homeowners with simple earthquake mitigation activities (i.e., water heater straps, furniture anchoring, gas shut off tools, other emergency supplies) to reduce strain on City resources during an event.	General Fund, BRIC/ HMGP Grants, California Earthquake Authority Grants, Other Grants	Community Development	$	Ongoing (As Needed)	Low
2.02	Conduct a seismic analysis of all City-owned key facilities (pre-1990) and retrofit vulnerable facilities.	General Fund, BRIC/ HMGP Grants, California Earthquake Authority Grants, Other Grants	Public Works	$$	Future Planning Process	Low
2.03	Encourage the installation of resilient (seismically appropriate) piping for new or replacement pipelines, in close coordination with utility providers.	General Fund, BRIC/ HMGP Grants, California Earthquake Authority Grants, Other Grants	Community Development, Public Works	$	Ongoing (As Needed)	Low
2.04	To the extent feasible, construct all new and significantly retrofitted City-owned facilities to remain operational in the event of a major earthquake.	General Fund, BRIC/ HMGP Grants, California Earthquake Authority Grants, Other Grants	Public Works	$$$	Future Planning Process	Low
2.05	Retrofit key critical facilities with seismically rated window film treatments, or other protective measures, which ensure glass windows do not shatter during a strong seismic event.	General Fund, BRIC/ HMGP Grants, California	Public Works	$$$	3-5 Years	Medium

		Earthquake Authority Grants, Other Grants				
2.06	Improve local understanding of the threat of a major earthquake by conducting a citywide scenario modeling potential loss of life and injuries, destroyed and damaged structures, and interruptions to key services.	General Fund, BRIC/ HMGP Grants, California Earthquake Authority Grants, Other Grants	Emergency Management	$$	3-5 Years	Medium
Wildland/Urban Fires						
3.01	Promote the proper maintenance and separation of power lines and efficient response to fallen power lines.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	OCFA	$	Ongoing (As Needed)	Medium
3.02	Remove highly flammable vegetation in Very High Fire Hazard Severity Zones and the WUI, and replant with fire-adapted specimens.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	OCFA	$	1-3 Years: Initial Implementation Maintenance: Ongoing (As Needed)	High
3.03	Work with the County and HOAs to create a hillside weed abatement pilot program using goats or other livestock to reduce fuel loads in fire-prone areas.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	OCFA	$$	1-3 Years	High
3.04	Routinely participate in the update of the Orange County Community Wildfire Preparedness Plan for areas within the Very High, High, and Moderate Fire Hazard Severity Zones.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	OCFA	$	Ongoing (Annually)	Low
3.05	Upgrade and regularly inspect fire retardant infrastructure such as sprinklers, fire hose terminals, and fire suppression systems in City facilities.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	Public Works	$	Ongoing	Low

3.06	Clear dead vegetation in flood control facility footprints, drainages, trails, parks, and open spaces, especially during and after a drought episode.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	Public Works	$$	1-3 Years Initial Implementation Maintenance: Ongoing (As Needed)	High
3.07	Create and promote a fire hazard prevention awareness campaign to the residents in fire prone areas.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	Emergency Management, Government Services, OCFA	$	Ongoing (As Needed)	Low
3.08	Explore new funding opportunities to increase the budget for public outreach and fire hazard prevention awareness and education	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	Emergency Management, Government Services, OCFA	$	Ongoing (As Needed)	Medium
3.09	Require all new development in Very High Fire Hazard Severity Zones and WUI to use noncombustible building materials such as masonry, brick, stucco, concrete, steel, or others as appropriate. Establish zones of defensible space around homes in Very High Fire Hazard Severity Zones and the WUI.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	Community Development, OCFA	$	3-5 Years: Initial Implementation Maintenance: Ongoing (As Needed)	Medium
3.10	Coordinate and educate property owners on the regular vegetation management strategies to reduce fire hazard risks, such as clearing out dead vegetation in parks, open spaces, right-of-way embankments, creating a larger buffer through weed abatement in fire hazard severity zones and areas adjacent to the wildland-urban interface.	General Fund, BRIC/ HMGP Grants, California Climate Resilience Grants, Cal Fire Grants, Other Grants	OCFA	$	3-5 Years: Initial Implementation Maintenance: Ongoing (As Needed)	Medium
Human Caused Hazards (Mass Casualty Incident (MCI), Cyber Threat)						
4.01	Disseminate and continually update information on cyber threats or potential terrorist activity to City staff.	General Fund, BRIC/ HMGP Grants, Other Grants	IT, Emergency Management	$	Ongoing (As Needed)	Low
4.02	Establish a standardized training program on how to detect, avoid, and counter cyber threats to the City.	General Fund, BRIC/ HMGP Grants, Other Grants	IT	$	1-3 Years	High

5.03	Promote early notifications to residents in advance of a severe weather event, focusing on methods effective to communicate with vulnerable populations to better ensure they have adequate time to prepare.	General Fund, BRIC/ HMGP Grants, Other Grants	Emergency Management, Government Services	$	Ongoing (As Needed)	Low
Landslide						
6.01	Install and maintain slope stabilization measures on publicly owned hillsides above roads, buildings, and other facilities.	General Fund, BRIC/ HMGP Grants, Other Grants	Public Works	$$$	3-5 Years	Medium
6.02	Conduct a community-wide moisture-induced landslide and mudslide risk analysis, including the potential for building destruction/damage, deaths, and injuries. Consider the anticipated changes to precipitation patterns, wildfires, and other factors that may influence mudslide events.	General Fund, BRIC/ HMGP Grants, Other Grants	Public Works	$$	3-5 Years	Medium
6.03	Require geotechnical studies in areas of significant landslide threat and identify strategies for existing development downstream of these hazard areas.	General Fund, BRIC/ HMGP Grants, Other Grants	Community Development	$	Ongoing (As Needed)	Low
6.04	Establish/encourage the planting and maintenance of slope stabilizing, non-flammable vegetation in all landslide hazard prone areas of the city.	General Fund, BRIC/ HMGP Grants, Other Grants	Community Development, Public Works	$	Ongoing (As Needed)	Low
Hazardous Materials Release						
7.01	Pursue full alignment of the General Plan with policies and actions outlined in state and regional plans such as the California Accidental Release Prevention (Cal ARP) Program and the Orange County Fire Authority Hazardous Materials Area Plan.	General Fund, BRIC/ HMGP Grants, Other Grants	Community Development	$	Ongoing (As Needed)	Low
7.02	Continuously inspect businesses and other properties storing hazardous materials and create an inventory of storage locations that require updates, maintenance, or renovation.	General Fund, BRIC/ HMGP Grants, Other Grants	OCFA	$	Ongoing (As Needed)	Low
Flooding						
8.01	Retrofit roadway medians to capture storm water during rain events. Prioritize improvements along major arterials/ roadways throughout the city.	General Fund, BRIC/ HMGP Grants, Flood Mitigation Assistance Grants, Other Grants	Public Works	$$$	3-5 Years	Medium

8.02	Coordinate with homeowner's associations on conducting frequent cleanings of storm drain intakes, especially before and during rainy season.	General Fund, BRIC/ HMGP Grants, Flood Mitigation Assistance Grants, Other Grants	Public Works	$	Ongoing (As Needed)	Low
8.03	Track areas where ponding frequently occurs during heavy rainfall and install new drains or upgrade existing ones to reduce ponding of water.	General Fund, BRIC/ HMGP Grants, Flood Mitigation Assistance Grants, Other Grants	Public Works	$	Ongoing (As Needed)	Low
8.04	Identify all structures located in FEMA flood zones and determine the need to map, analyze, and modify FEMA flood maps. If flood map revisions are possible, work with property owners to determine the desire to perform this activity on their behalf.	General Fund, BRIC/ HMGP Grants, Flood Mitigation Assistance Grants, Other Grants	Emergency Management, Community Development, Public Works	$$	Ongoing (Annually)	Low

*** Relative Cost Categories**	
$	Less than $50,000
$$	$50,001 to $249,999
$$$	Greater than $250,000

U.S. Department of Homeland Security
FEMA Region 9
1111 Broadway, Suite 1200
Oakland, CA 94607-4052

FEMA

May 23, 2024

Sarah Limones
Senior Emergency Management Program Coordinator
City of Aliso Viejo
12 Journey
Aliso Viejo, CA 92656

Dear Sarah Limones:

The Federal Emergency Management Agency (FEMA) has completed its review of the *City of Aliso Viejo Local Hazard Mitigation Plan 2024* and has determined that this plan is eligible for final approval pending its adoption by the City of Aliso Viejo.

Formal adoption documentation must be submitted to FEMA Region 9 within one calendar year of the date of this letter, or the entire plan must be updated and resubmitted for review. FEMA will approve the plan upon receipt of the documentation of formal adoption.

If you have any questions regarding the planning or review processes, please contact the FEMA Region 9 Hazard Mitigation Planning Team at fema-r9-mitigation-planning@fema.dhs.gov.

Sincerely,

Alison Kearns
Planning and Implementation Branch Chief
Mitigation Division
FEMA Region 9

Enclosure (1)
City of Aliso Viejo Plan Review Tool, dated May 23, 2024

cc: Robyn Fennig, State Hazard Mitigation Officer, California Governor's Office of Emergency Services
Victoria LaMar-Haas, Hazard Mitigation Planning Chief, California Governor's Office of Emergency Services

City of Aliso Viejo
AGENDA ITEM

DATE: June 19, 2024

TO: Mayor and City Council

FROM: Mitzi Ortiz, Acting City Manager

SUBJECT: BIENNIAL REVIEW OF THE CITY'S CONFLICT OF INTEREST CODE

Recommended Action:

Direct staff to review the City's Conflict of Interest Code for updates and submit its findings to Council by October 1, 2024.

Fiscal Impact:

None.

Background:

Pursuant to the Political Reform Act, the City adopted a Conflict of Interest Code which consists of standard provisions contained in Section 18730 of Title 2 of the California Code of Regulations, as amended. The Code also designates City officials, officers, employees, and consultants who make or participate in making governmental decisions which may affect their financial interests, who must disclose those interests in certain financial disclosure statements, and who must disqualify themselves from making or participating in the making of governmental decisions affecting those interests.

The Political Reform Act requires the City Council, as the code reviewing body, to direct staff to review the Code by July 1 of each even-numbered year. Staff must then submit a biennial notice to Council by October 1 indicating whether amendments are needed. If so, the amended Code will be presented to Council for approval by resolution.

Discussion:

The City's first Conflict of Interest Code was adopted in 2001. The Code has subsequently been reviewed biennially with the last amendment approved in 2022. With City Council direction, staff will begin a thorough review of the Code with assistance from the City Attorney's office. Staff will submit its findings to the Council for consideration by October 1, 2024.

City of Aliso Viejo
AGENDA ITEM

DATE: June 19, 2024

TO: Mayor and City Council

FROM: Ann Eifert, Director of Financial Services

SUBJECT: PROPOSED ANNUAL BUDGET FOR FISCAL YEAR 2024-25

Recommended Actions:

1. Adopt a Resolution adopting the Annual Budget for Fiscal 2024-25; and

2. Adopt a Resolution approving City Salary Schedules.

Fiscal Impact:

The proposed fiscal year (FY) 2024-25 budget includes appropriations for programs and projects necessary to provide essential services to the community. General Fund revenues are estimated to total $26.7 million. Staff is proposing a prudent General Fund expenditure budget with budget reductions across all departments. The total expenditure budget is approximately $27.1 million and includes all operating costs, capital improvement expenditures, debt service, and interfund transfers.

A General Fund operating budget surplus is estimated at $0.1 million with General Fund reserves anticipated to fund $0.5 million in capital improvement, resulting in a net decrease to fund balance of $0.4 million. The estimated year-end General Fund balance will decrease by approximately 1% to $34.3 million.

In addition to the General Fund, the City uses “Special Revenue Funds” to fund various City expenditures. Special Revenue Funds are typically restricted funds, such as Gas Tax, SB 1, Measure M, Federal Grants, and Other Grants. These funds can only be used for specific purposes. Revenue and appropriations for all Special Revenue Funds for FY 2024-25 are approximately $9.9 million and $9.1 million, respectively.

At the end of FY 2024-25 operations, the estimated fund balance for all City funds will be approximately $40.0 million.

Background:

On May 15, 2024, a City Council study session was held to discuss the FY 2024-25 draft budget. The initial draft budget projected a balanced operating budget with reserves needed to fund $0.5 million in capital improvements. However, with the uncertainty regarding the timing of the opening of Tesla, it was recommended that General Fund revenue estimates be reduced, and a corresponding budget reduction be made. As a result, budget reductions of $0.5 million were made to the draft budget across all departments. The budget revisions were presented to the City Council on June 5, 2024.

Discussion:

General Fund Revenues

Revenue forecasts for FY 2024-25 were prepared using estimates and projections provided by the State, other agencies, and City consultants. Anticipated General Fund resources are estimated to total $26.7 million. Table 1 below provides a summary of General Fund resources compared to the last two fiscal years.

Table 1

General Fund Source	FY 2022-2023 Actuals	FY 2023-2024 Revised Budget	FY 2024-25 Proposed Budget
Property Tax	$ 9,459,526	$ 9,731,500	$ 10,179,100
Sales Tax	6,244,171	8,450,641	8,900,000
TOT	1,570,525	1,600,000	1,600,000
Franchise Fees	1,741,999	1,740,000	1,661,670
Recreation	1,656,346	1,550,000	1,685,500
Building & Planning	1,382,776	1,100,000	1,100,000
Fines & Forfeitures	227,896	300,000	185,000
Investment Earnings	321,058	650,000	495,000
Other	4,462,739	1,250,000	944,049
Total Resources	$ 27,067,036	$ 26,372,141	$ 26,750,319

General Fund Appropriations

The General Fund operating budget totals $26.6 million and includes $0.2 million in transfers to the Aliso Viejo Aquatic Center Fund to bridge the operating gap at that facility. The operating budget includes salaries and benefits for 29 full-time positions, five elected officials, and part-time positions primarily in recreation. Salaries and benefits expenses include merit-based salary increases and cost-of-living adjustments (COLA) in accordance with the Classification and Compensation Plan approved by Council in 2018, which is based on the Annual Consumer Price Index, Urban Wage Earners and Clerical Workers, Los Angeles-Long Beach-Anaheim (CPI-W) of 2.8%. The estimated cost of the

COLA is $0.1 million. Attachment 3 provides the proposed salary schedule effective July 1, 2024, if approved by Council.

In addition, appropriations include CalPERS pension costs and $0.1 million in unfunded pension liability. Total CalPERS payments are estimated at $0.6 million. As of the most recent CalPERS actuarial valuation, the City's accrued liability's funded ratio is above the required funding level of 80%, as established by Council policy in 2017.

The FY 2024-25 budget provides the necessary funding to continue essential services throughout the community. The operating budget reflects an increase of approximately 4.5%, or $1.2 million compared to the FY 2023-24 revised budget. The year-over-year increase is primarily a result of higher public safety costs due to increases in the law enforcement contract with the Orange County Sheriff's Department, animal care services with the City of Mission Viejo, and crossing guard services.

Budget reductions were made across all departments to offset higher costs and balance the operating budget. Reductions include freezing of a motor officer position within the law enforcement contract with Orange County Sheriff's Department, as well as reductions for professional services in Administration and Support, Public Works, and Community Development. Costs were also reduced for recreation, special events, training, equipment, and supplies. Table 2 summarizes the General Fund appropriations.

Table 2

General Fund Appropriations	FY 2022-23 Actuals	FY 2023-2024 Revised Budget	FY 2024-25 Proposed Budget
Admin & Support	$ 4,697,320	$ 5,094,506	$ 4,979,449
Community Services	2,802,609	3,029,492	3,139,132
Comm & Econ Dev	2,495,596	4,083,455	4,136,826
Public Works	1,664,540	1,874,530	1,939,500
Public Safety	10,038,157	10,326,047	11,332,286
City Hall	201,312	233,518	249,290
Debt Service	658,747	658,250	658,050
Transfers	217,503	183,840	201,402
Total Operating	$ 22,775,784	$ 25,483,638	$ 26,635,935
Capital Improvement	445,321	584,963	498,000
Total General Fund	23,221,105	26,068,601	27,133,935

Capital Improvement Plan (CIP)

Other General Fund obligations include funding for capital improvement projects totaling $0.5 million for FY 2024-25. General Fund improvements include City Hall, Iglesia Park, Vista Park, Aquatic Center, and Dairy Fork and Wetlands monitoring projects.

Street improvements are funded through various special revenue funds and include rehabilitation projects along Aliso Creek and Glenwood Drive, as well as ADA curb ramp improvements.

Special Revenue Funds

Special Revenue Funds are expended in compliance with their funding stipulations; however, it is common to accumulate Special Revenue Funds for multiple years to fund larger City projects.

Road funds consist of Traffic Congestion Relief funds, Gas Taxes, Measure M and SB1-RMRA funds. These funds are restricted and may only be utilized for the maintenance and improvement of street and traffic projects.

Gas Tax revenue is estimated at $1.5 million and expenses are estimated at $1.1 million. Gas Tax funds are appropriated for street maintenance activities such as street lighting, median maintenance, signal maintenance, and street sweeping.

SB1-RMRA revenue totals $1.5 million and $1.3 million is appropriated for street capital projects.

Measure M revenue and expenditures total $1.2 million and $1.1 million, respectively. Measure M funds are used for street capital projects and the Senior Mobility Program, which provides free door-to-door transportation services for any senior citizen residing in Aliso Viejo.

The Federal Grants budget totals $0.7 million and includes funding in the amount of $0.6 million in current and prior year funding for the Community Development Block Grant (CDBG) and $0.1 million from the Energy Efficiency Block Grant for HVAC improvements.

Other Grants for FY 2024-25 include transportation funding for CIP street projects in the amount of $0.2 million.

Public Safety grants include Supplemental Law Enforcement Service Funds (SLESF) for front line local public safety programs and equipment, and is expected to be about the same as the prior year at $0.2 million in revenue and expenses. These funds are used to offset contractual costs with the OCSD for various police equipment.

The Technology Grant is provided from public, educational, and government access (PEG) fees received through cable franchises and is estimated at $0.1 million. Expenses include funds for public programming, such as City Council meetings and SportsZone.

Integrated Waste Management grant expenditures total $0.2 million and will fund various recycling initiatives and programs. AQMD funds total approximately $0.2 million and will be spent according to grant guidelines.

Management services for the Aliso Viejo Center and the Aquatic Center are provided by two qualified management companies. Aliso Viejo Center revenues total approximately $3.0 million, and expenses total $2.4 million, resulting in a net transfer of $0.6 million to the General Fund. The Aquatic Center revenues are $1.0 million, with expenditures totaling $1.2 million. The City's General Fund will subsidize the operating deficit with a transfer to the Aquatic Fund in the amount of $0.2 million. Table 3 summarizes the revenue and expenditure budget for the City's special revenue funds.

Table 3

Fund	Fund Name	FY 2024-25 Revenue	FY 2024-25 Expenses
202	Traffic Congestion Relief	$ 8,600	$ -
203	Gas Tax	1,536,700	1,142,800
204	Measure M	1,218,971	1,050,000
205	SB1-RMRA	1,465,913	1,270,000
215	Public Safety	221,000	178,743
221	AQMD	229,000	150,000
225	Integrated Waste Management	20,200	155,546
231	Other Grants	200,000	200,000
241	Technology Grant	120,000	97,580
245	Development Impact	-	-
251	Federal Grants	710,054	710,054
260	AV Center	2,984,332	2,984,332
261	AV Aquatic Center	1,206,650	1,206,650
	Total	**$ 9,921,420**	**$ 9,145,705**

Conclusion

Staff will continue its ongoing analysis of revenues and expenditures for FY 2024-25. Revenues will be monitored to identify additional sales tax from new developments as well as potential shortfalls in other revenue sources. Expenditures will be analyzed for criticality, and services or purchases deemed not essential to City services will be deferred when applicable. Staff continues to explore revenue enhancement opportunities through economic development activity and seek grant opportunities when available to uphold the City's vision of providing critical services to residents and businesses.

Attachments:

1. FY 2024-25 Budget Resolution
2. FY 2024-25 Proposed Budget
3. Salary Schedule Resolution
4. Salary Schedule
5. Proposed Budget Presentation

RESOLUTION NO. 2024-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, ADOPTING THE 2024-25 FISCAL YEAR BUDGET FOR THE CITY OF ALISO VIEJO

WHEREAS, the City Council of the City of Aliso Viejo requires a fiscal plan for the City's operation; and

WHEREAS, a proposed budget for the City of Aliso Viejo for the fiscal year commencing July 1, 2024, and ending June 30, 2025, was submitted to the City Council, as required by Ordinance No. 2001-005; and

WHEREAS, the City Council has conducted a public meeting, has heard and considered public comments, has modified the draft budget accordingly, and wishes to adopt such budget for the fiscal year beginning July 1, 2024, and ending June 30, 2025; and

WHEREAS, preparation of the fiscal year 2024-25 Annual Budget conforms to the Management and Budget Policies adopted by the City Council on November 16, 2005 by Resolution No. 2005-056;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AS FOLLOWS:

SECTION 1. That the fiscal year 2024-25 Annual Budget is hereby adopted.

SECTION 2. That the City Manager and the Director of Financial Services are hereby authorized to make expenditures in accordance with the fiscal year 2024-25 Annual Budget, as adopted, with the exception of those expenditures that require City Council approval in accordance with the ordinances and regulations of the City.

SECTION 3. That a copy of said fiscal year 2024-25 Annual Budget is on file in the office of the City Clerk and is incorporated by reference into this resolution.

SECTION 4. That the Director of Financial Services is directed to enter the fiscal year 2024-25 Annual Budget into the City's financial system in accordance with appropriate accounting practices, and the City Manager, with the Director of Financial Services' assistance, shall assure compliance therewith.

SECTION 5. That the Mayor of the City of Aliso Viejo shall sign and the City Clerk shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 19th day of June 2024.

_____
Mike Munzing
Mayor

APPROVED AS TO FORM:

_____
Scott C. Smith, City Attorney

ATTEST:

_____
Lauren Torres, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF ALISO VIEJO)

I, LAUREN TORRES, Deputy City Clerk of the City of Aliso Viejo, California, DO HEREBY CERTIFY that the foregoing is the original of Resolution No. 2024-__ duly passed and adopted by the City Council of the City of Aliso Viejo at their regular meeting held on the 19th day of June, 2024, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

_____
LAUREN TORRES
DEPUTY CITY CLERK

(SEAL)

ALISO VIEJO

FY 2024-25

PROPOSED ANNUAL BUDGET



ABOUT THE COVER:

The fiscal year 2024-25 Proposed Annual Budget cover displays a view of Aliso Viejo City Hall, located at 12 Journey in the city of Aliso Viejo.



City Hall provides municipal services for the residents of Aliso Viejo. The building has housed the city's government offices and city council chambers since Aliso Viejo was incorporated on July 1, 2001 as Orange County's 34th city.

CITY OF ALISO VIEJO

PROPOSED ANNUAL BUDGET FISCAL YEAR 2024-2025

MIKE MUNZING
Mayor

TIFFANY ACKLEY
Mayor Pro Tem

ROSS CHUN
Council Member

MAX DUNCAN
Council Member

RICHARD HURT
Council Member

MITZI ORTIZ
Acting City Manager

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Introductory Section

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Annual Budget
Fiscal Year 2024-2025

Presented to:

The Mayor and Members of the City Council
City of Aliso Viejo, California

June 19, 2024

The fiscal year (FY) 2024-25 Annual Budget describes the proposed revenue and spending plan necessary to continue the programs, services, amenities, and projects to meet the community's vision for Aliso Viejo. The coming year brings forth fiscal challenges as the City's expenses continue to outpace revenue growth. The use of approximately $0.5 million in general fund reserves is needed to balance the budget by funding the City's capital improvement projects scheduled for FY 2024-25. In an effort to contain costs, budget reductions across all departments were made to offset higher expenses for public safety, salaries and benefits, professional services, and other necessary expenditures. The City Council's prudent approach towards the budget and reserves since incorporation has enabled the City to build and maintain reserve levels of 129% of the annual operating budget. The reserves provide a funding source for capital improvement projects at City facilities, while maintaining adequate funds to mitigate impacts to essential services in the event of an emergency and/or unexpected shortfalls in revenues.

Revenue projections are based on current market conditions, legislative developments, and the City's current economic base. Although most economists have not predicted a recession in the coming year, consumer spending is expected to slow. Revenues are projected to be flat compared to the adjusted FY 2023-24 budget. The increase in sales tax of 5% to $8.9 million is primarily attributable to the City's two sales tax sharing agreements. Property tax increases are modest, increasing 4% to $10.2 million, and reflect a slowing housing market due to higher interest rates.

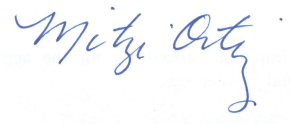
Appropriations have been budgeted at a level to ensure operations and services are maintained at levels the residents and businesses have come to expect. The budget provides for increases in salaries and benefits for employees and includes a 2.8% cost of living adjustment approved by the City Council to attract and retain talent in the organization. In addition, the budget includes various facility improvements at City Hall, the Aliso Viejo Aquatic Center, Iglesia Park, and Vista Park. Expenditures will be closely reviewed for criticality and services or purchases deemed not essential will be deferred when possible.

Although the FY 2024-25 operating budget is balanced, a structural deficit is forecasted for the future fiscal years. Without significant new revenue sources or cost reductions, it

is anticipated that reserves will be needed to balance the budget through FY 2028-29. It is more critical now than ever to focus on economic development and to pursue future revenue growth opportunities in the City. Slated to open in the coming year at The Commons is the City's first car dealership, Tesla. This new business will bring much needed diversification to the City's sales tax base. Other development projects are also in various planning stages and may provide additional revenue sources to the City in the near future. Staff will be reviewing contracts, services, and operations to identify potential cost reductions that can be implemented for the long term.

The preparation of the Annual Budget represents the culmination of a process involving the City Council, City staff, and the community. We greatly appreciate the City Council's support and input throughout the budget process and its fiscally responsible leadership and direction. I would like to recognize the collective efforts of the Executive Management Team for their contributions in developing this budget and diligence in carrying out the projects and services outlined in the budget.

Respectfully submitted,



Mitzi Ortiz
Acting City Manager

Budget Transmittal

Budget Overview:

The draft fiscal year (FY) 2024-25 budget includes appropriations for programs and projects necessary to provide essential services to the community. General Fund revenues are estimated to total $26.7 million. Staff is proposing a prudent General Fund expenditure budget with budget reductions across all departments. The total expenditure budget is approximately $27.1 million and includes all operating costs, capital improvement expenditures, debt service, and interfund transfers.

A General Fund operating budget surplus is estimated at $0.1 million with General Fund reserves anticipated to fund $0.5 million in capital improvement, resulting in a net decrease to fund balance of $0.4 million. The estimated year-end General Fund balance will decrease by approximately 1% to $34.3 million.

In addition to the General Fund, the City uses “Special Revenue Funds” to fund various City expenditures. Special Revenue Funds are typically restricted funds, such as Gas Tax, SB 1, Measure M, Federal Grants, and Other Grants. These funds can only be used for specific purposes. Revenue and appropriations for all Special Revenue Funds for FY 2024-25 are approximately $9.9 million and $9.1 million, respectively.

At the end of FY 2024-25 operations, the estimated fund balance for all City funds will be approximately $40.0 million.

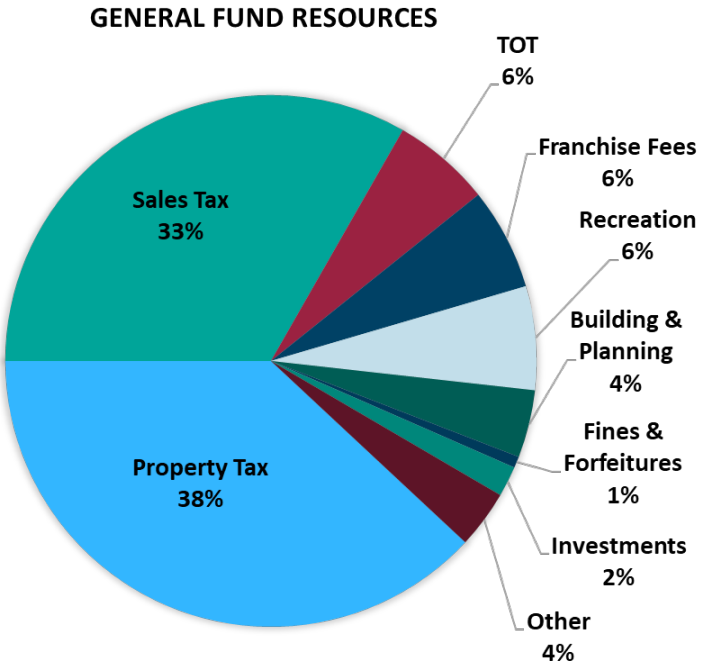
There are over 20 different funds that make up the City’s budget. The City’s largest fund, the General Fund, is vital to the operation of the City as these are discretionary resources that can be allocated by the City Council toward any project or need within the community. Special revenue funds each contain their own spending restrictions and can only be allocated toward specific projects or purposes.

Resources:

An essential step in the budget process is estimating revenues for the upcoming fiscal year. This process is vital because appropriations are based on these projections. To ensure accuracy in the projections, several factors are considered: historical trends, economic indicators, and inflationary factors. Revenue forecasts for FY 2024-25 were prepared using estimates and projections provided by the State, other agencies, and City consultants.

Anticipated General Fund resources are estimated to total $26.7 million and reflect an increase of approximately 1.4% from the current year’s revised budget.

General Fund Source	FY 2022-2023 Actuals	FY 2023-2024 Revised Budget	FY 2024-25 Proposed Budget
Property Tax	$ 9,459,526	$ 9,731,500	$ 10,179,100
Sales Tax	6,244,171	8,450,641	8,900,000
TOT	1,570,525	1,600,000	1,600,000
Franchise Fees	1,741,999	1,740,000	1,661,670
Recreation	1,656,346	1,550,000	1,685,500
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Fines & Forfeitures	227,896	300,000	185,000
Investment Earnings	321,058	650,000	495,000
Other	4,462,739	1,250,000	944,049
Total Resources	**$ 27,067,036**	**$ 26,372,141**	**$ 26,750,319**



The City receives 83% of its revenue from taxes. This includes property, sales, transient occupancy, and franchise taxes. These sources are described below.

- Property taxes remain the City's highest and most stable source of revenue, with an estimated increase of $0.4 million to $10.2 million, or 4.5% primarily due to inflationary adjustments by the County assessor's office and some growth in property values from the prior year.

- Sales tax revenue forecasts will increase approximately $0.4 million or 5.3% from FY 2023-24 estimates to $8.9 million. The forecast includes revenue from the City's two tax-sharing agreements and growth in the City's share of the County pool. Consumer spending is projected to remain flat and sales tax estimates do not include any potential revenue from new developments scheduled to open during the new fiscal year.

- Projections for the City's transient occupancy tax (TOT) remain flat at $1.6 million. With only two hotels in the City, it is not projected that any significant growth in tourism will impact revenues to the City.

- Franchise fees are collected from companies that provide electric, gas, cable, and solid waste collection within the City. Franchise fees are expected to decline by 4.5% to $1.7 million due to the continual decline in cable franchise fees as new services replace traditional television cable.

The remaining 17% of General Fund revenues include other sources such as licenses and permits, fines and forfeitures, investment earnings, fees for services, rental income, and recreation. Recreation fees will see a slight increase from FY 2023-24 due to newly approved facility rental rates to $1.7 million. Investment earnings, fines and forfeitures, building and planning fees, and other revenues are expected to remain flat or decrease compared to current levels.

Revenue sources not included in the City's General Fund include Traffic Congestion Relief, Gas Tax, Measure M, Road Maintenance and Rehabilitation Account (RMRA, also referred to SB1), Air Quality Management District, Integrated Waste Management, and federal and state grants.

Overall revenues from the City's special revenue resources are estimated to total $9.9 million and are restricted funding sources that support various programs, projects, and services.

Appropriations:

The General Fund operating budget totals $26.6 million and includes $0.2 million in transfers to the Aliso Viejo Aquatic Center Fund to bridge the operating gap at that facility. The operating budget includes salaries and benefits for 29 full-time positions, five elected officials, and part-time positions primarily in recreation. Salaries and benefits expenses include merit-based salary increases and cost-of-living adjustments (COLA) in accordance with the Classification and Compensation Plan approved by Council in 2018, which is based on the Annual Consumer Price Index, Urban Wage Earners and Clerical Workers, Los Angeles-Long Beach-Anaheim (CPI-W) of 2.8%. The estimated cost of the COLA is $0.1 million.

In addition, appropriations include CalPERS pension costs and $0.1 million in unfunded pension liability. Total CalPERS payments are estimated at $0.6 million. As of the most recent CalPERS actuarial valuation, the City's accrued liability's funded ratio is above the required funding level of 80%, as established by Council policy in 2017.

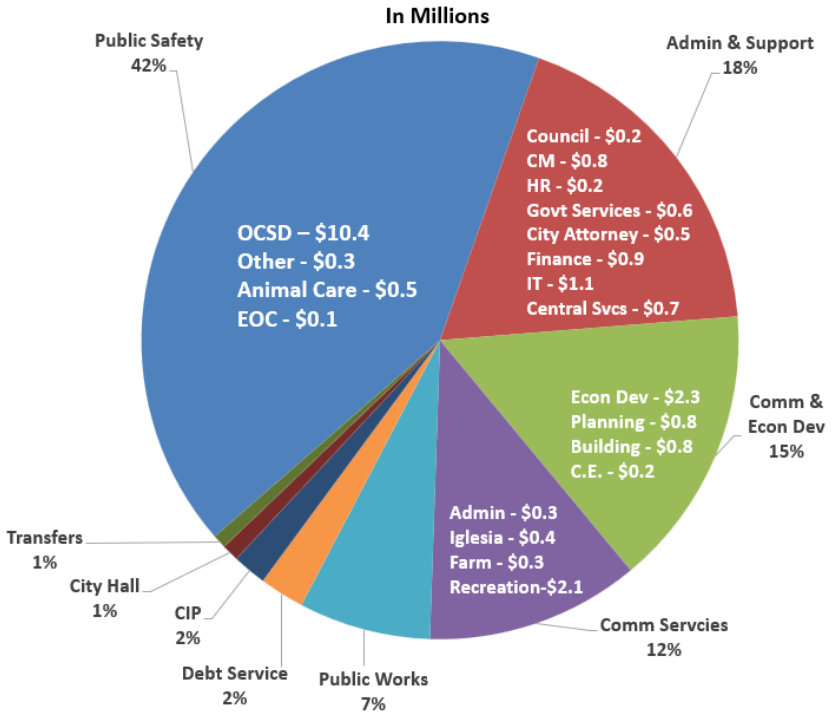
The FY 2024-25 budget provides the necessary funding to continue essential services throughout the community. Despite reductions in all departments for training, professional services, and supplies, the operating budget reflects an increase of approximately 4.5%, or $1.2 million compared to the FY 2023-24 revised budget. The year-over-year increase is primarily a result of higher public safety costs due to

increases in the law enforcement contract with the Orange County Sheriff's Department, animal care services with the City of Mission Viejo, and crossing guard services.

Budget reductions were made across all departments to offset higher costs and balance the operating budget. Reductions include freezing of a motor officer position within the law enforcement contract with Orange County Sheriff's Department, as well as reductions for professional services in Administration and Support, Public Works, and Community Development. Costs were also reduced for recreation, special events, training, equipment, and supplies. The table and chart below summarizes the City's General Fund appropriations by Department.

General Fund Appropriations

General Fund Appropriations	FY 2022-23 Actuals	FY 2023-2024 Revised Budget	FY 2024-25 Proposed Budget	Change from FY 2023-24
Admin & Support	$ 4,697,320	$ 5,094,506	$ 4,979,449	-2%
Community Services	2,802,609	3,029,492	3,139,132	4%
Comm & Econ Dev	2,495,596	4,083,455	4,136,826	1%
Public Works	1,664,540	1,874,530	1,939,500	3%
Public Safety	10,038,157	10,326,047	11,332,286	10%
City Hall	201,312	233,518	249,290	7%
Debt Service	658,747	658,250	658,050	0%
Transfers	217,503	183,840	201,402	10%
Total Operating	**$ 22,775,784**	**$ 25,483,638**	**$ 26,635,935**	**5%**
Capital Improvement	445,321	584,963	498,000	**-15%**
Total General Fund	**23,221,105**	**26,068,601**	**27,133,935**	**4%**



Budgetary highlights for FY 2024-25 are provided below.

Public Safety

Public Safety, which represents 42% of the City's General Fund budget, includes law enforcement, animal control, crossing guards, and emergency management. The FY 2024-25 budget for public safety includes the following:

- The total contract cost with the Orange County Sheriff's Department for law enforcement services is $10.8 million; however, $0.3 million has been reduced from the budget by freezing one motor officer position.
- Animal control services with the City of Mission Viejo totals $0.5 million, which represents an increase of $63,000 or 12.1%.
- Contract costs for crossing guards increased by $22,000 or 8.3% to $0.3 million.
- Part-time salaries and benefits in the Emergency Management Division were eliminated, decreasing the budget by $28,800.

Administration & Support

- Professional services in Finance and Central Services, as well as, training, and supplies have been reduced by $30,000.
- Training and supplies within the City Clerk and City Manager's divisions decreased by $10,000.
- Replacement of server equipment within the IT Department has been deferred, reducing budget by $15,000.
- Costs for the upcoming November election were included in the amount of $50,000.

Community and Economic Development

- Additional funding in the amount of $53,000 is provided for code enforcement services.
- Consultant services for the Safety Element in the amount of $50,000 is included to comply with State mandates.
- Tax subsidy payments are estimated to increase by $1.6 million from FY 2022-23 actuals due to the addition of the Operating Covenant Agreement with Hunt and Sons, LLC. Net revenue from this agreement is expected to be approximately $0.9 million.

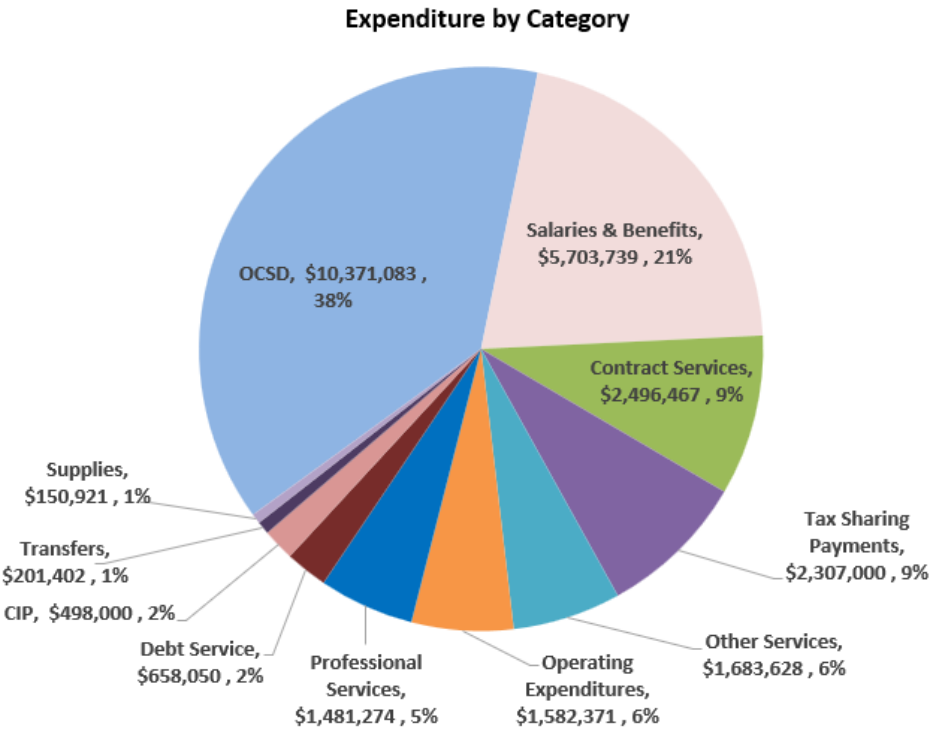
Public Works

- Consulting costs for environmental compliance programs decreased by $14,600.
- State and County required permits for NPDES increased by $44,400, or 21% to $257,000.

Community Services and Recreation

- Special events were reduced by $15,000.

The Chart below illustrates the City's General Fund expenditures by category. The City's law enforcement contract with Orange County Sheriff's Department accounts for 38% of expenditures. Employee salaries and benefits make up the second-largest expense category at 21% and include wages, pension costs, health allowance, and other benefits. The City's expenses also include various contracts for professional and technical services. Contract services include the City's major contracts, such as building and safety, code enforcement, animal control, crossing guards, and street maintenance. Operating expenditures are comprised of building, ground, and equipment maintenance, as well as utilities. Other services include employee training and development, insurance premiums, memberships, and other miscellaneous expenses.



General Fund Reserves:

As a result of the Council's leadership and conservative approach to the budget, the City has been successful in maintaining adequate reserve levels. Reserves are critical in the case of an emergency, unexpected revenue shortfalls, or unforeseen expenses. General Fund balance at the end of operations for FY 2024-25 is estimated to be $34.3 million. In accordance with the City's Reserve Policy, $27.6 million is assigned for asset replacement, self-insurance/benefit obligations, contingencies, and for unforeseen emergencies or catastrophic impacts to the City. The remaining $6.7 million is unassigned and is 25% of the City's operating budget.

Special Revenues:

Special Revenue Funds are expended in compliance with their funding stipulations; however, it is common to accumulate Special Revenue Funds for multiple years to fund larger City projects.

Road funds consist of Traffic Congestion Relief funds, Gas Taxes, Measure M and SB1-RMRA funds. These funds are restricted and may only be utilized for the maintenance and improvement of street and traffic projects.

Gas Tax revenue is estimated at $1.5 million and expenses are estimated at $1.1 million. Gas Tax funds are appropriated for street maintenance activities such as street lighting, median maintenance, signal maintenance, and street sweeping.

SB1-RMRA revenue totals $1.5 million and $1.3 million is appropriated for street capital projects.

Measure M revenue and expenditures total $1.2 million and $1.1 million, respectively. Measure M funds are used for street capital projects and the Senior Mobility Program, which provides free door-to-door transportation services for any senior citizen residing in Aliso Viejo.

The Federal Grants budget totals $0.7 million and includes funding in the amount of $0.6 million in current and prior year funding for the Community Development Block Grant (CDBG) and $0.1 million from the Energy Efficiency Block Grant for HVAC improvements.

Other Grants for FY 2024-25 include transportation funding for CIP street projects in the amount of $0.2 million.

Public Safety grants include Supplemental Law Enforcement Service Funds (SLESF) for front line local public safety programs and equipment, and is expected to be about the same as the prior year at $0.2 million in revenue and expenses. These funds are used to offset contractual costs with the Orange County Sheriff's Department for various police equipment.

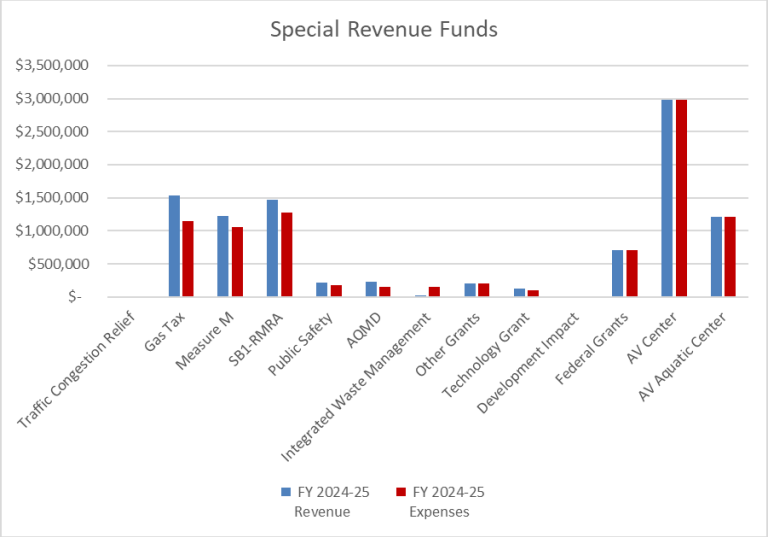
The Technology Grant is provided from public, educational, and government access (PEG) fees received through cable franchises and is estimated at $0.1 million. Expenses include funds for public programming, such as Council meetings and SportsZone.

Integrated Waste Management grant expenditures total $0.2 million and will fund various recycling initiatives and programs. AQMD funds total approximately $0.2 million and will be spent according to grant guidelines.

Management services for the Aliso Viejo Center and the Aquatic Center are provided by two qualified management companies. Aliso Viejo Center revenues total approximately $3.0 million and expenses total $2.4 million, resulting in a net transfer of $0.6 million to

the General Fund. The Aquatic Center's revenues are $1.0 million, with expenditures totaling $1.2 million. The City's General Fund will subsidize the operating deficit with a transfer to the Aquatic Fund in the amount of $0.2 million.

Fund	Fund Name	FY 2024-25 Revenue	FY 2024-25 Expenses
202	Traffic Congestion Relief	$ 8,600	$ -
203	Gas Tax	1,536,700	1,142,800
204	Measure M	1,218,971	1,050,000
205	SB1-RMRA	1,465,913	1,270,000
215	Public Safety	221,000	178,743
221	AQMD	229,000	150,000
225	Integrated Waste Management	20,200	155,546
231	Other Grants	200,000	200,000
241	Technology Grant	120,000	97,580
245	Development Impact	-	-
251	Federal Grants	710,054	710,054
260	AV Center	2,984,332	2,984,332
261	AV Aquatic Center	1,206,650	1,206,650
	Total	**$ 9,921,420**	**$ 9,145,705**



Capital Improvement Plan:

The Capital Improvement Plan (CIP) for FY 2024-25 totals approximately $3.4 million and includes funding from both the General Fund and Special Revenue funds.

General Fund obligations include various transfers to capital funds for capital improvement projects, totaling $0.5 million for FY 2024-25. Improvements at City Hall have been budgeted to leverage potential grant funding that may be available to the City with matching funds. General Fund projects include:

- City Hall HVAC Replacement - $113,000 (total project $226,000)
- Aliso Viejo Aquatic Center Improvements - $275,000
- Dairy Fork and Wetlands Monitoring Projects - $20,000
- Vista Park Surfacing - $60,000
- Iglesia Park Court Resurfacing - $30,000

Special Revenue Capital Improvement Projects scheduled for FY 2024-25 total $2.9 million and includes the following projects:

- City Hall HVAC Replacement - $113,000 (total project $226,000)
- Glenwood Rehabilitation (SR73 to Aliso Creek) - $1,530,000
- Aliso Creek Rehabilitation (Enterprise to SR73) - $870,000
- ADA Improvements at City Facilities - $60,000
- ADA Curb Ramp Improvements - $250,581
- Street Rehabilitation Design - $70,000

In an effort to fund all desired capital improvement projects, staff has attempted to maximize the use of special revenues by actively pursuing grants and other funding opportunities from county, state, and federal sources. The CIP represents a proactive effort toward enhancing the quality of life of our residents, while continuing to address priority issues expressed by the community and the City Council. A detailed description of all projects planned within the FY 2024-25 CIP budget can be found in the Capital Projects section of this document.

On the Horizon:

City operational expenditures continue to outpace revenue growth. This presents the ongoing challenge of how to provide a consistent level of service given rising costs and limited revenue sources to pay those costs. As costs continue to rise, the City faces additional pressure to enhance economic development within the City.

A recession would further impact the necessary resources needed to fund services within the City by potentially stalling development activity and subsequently affect sales, TOT, and property taxes. In addition, it would also make it more difficult for pension funds to hit their needed investment targets, creating an additional burden on public funds.

Staff will continue to monitor revenues and expenses, seek economic development opportunities, grant funding, and other measures to preserve the City's financial health and stability. This report is designed to provide our residents with a general overview of the City’s finances and to show the City’s accountability for monies it receives. Please contact the City’s Financial Services Department for additional information.

Financial Services Department
City of Aliso Viejo

The purpose of the City of Aliso Viejo's budget is to serve as a "blueprint" for providing City services and as a working financial plan for the fiscal year. It also represents the official organizational plan by which City policies, priorities, and programs are implemented. It provides the means to communicate to the residents, businesses, and employees how the City's financial resources are used to provide services to the community. The budget includes both the operating costs to manage the City and the capital improvement projects that the City plans to undertake during the fiscal year.

A BRIEF OVERVIEW

Location

Aliso Viejo encompasses approximately seven square miles and is located at the southern end of Orange County. Aliso Viejo is approximately 50 miles southeast of downtown Los Angeles, 75 miles northwest of San Diego, 15 miles south of John Wayne International Airport, and 2.7 miles inland from the Pacific Ocean. Neighboring communities include the cities of Laguna Beach, Laguna Niguel, Laguna Hills, and Laguna Woods.



History

Aliso Viejo was originally part of the 26,000-acre Moulton Ranch. In the 1890's, the Moulton family took ownership of land the Mexican government originally granted to Juan Avila in 1842. In 1976, the Mission Viejo Company purchased the last 6,600 acres for a new master-planned community. The ultimate vision for Aliso Viejo was to feature neighborhoods that provide a balance between work and home, services, and leisure activities. A transit-friendly, energy-conscious, and land-conserving community, Aliso Viejo was to foster a sense of community by creating a friendlier streetscape, quality infrastructure like parks, schools, and new roads, shopping close to home, community services, and neighbors that genuinely feel connected to the community and to one another.

The county approved the master plan for the community in 1979, and by March of 1982, the first residential units were offered for sale. About eight months later, the first residents arrived.

In February of 1995, the Self-Governance Subcommittee of Governmental Affairs, an offshoot of the Aliso Viejo Community Association (AVCA), which was the first community-wide property owner's association of its kind in the state, began its push to make Aliso Viejo a city. Two years later, "Aliso Viejo Cityhood 2000" was born. In March of 1999, "Aliso Viejo Cityhood 2000" introduced an initiative on the ballot for the 2001 special election. On March 6, 2001, voters (more than 90 percent) overwhelmingly

decided to make Aliso Viejo a city. The City of Aliso Viejo was officially incorporated on July 1, 2001, and operates as a general law City.

Demographics

Aliso Viejo was the first planned community in California to provide a balance between its estimated 18,000 on-site jobs and the resident workforce. With a population of 50,068[1], all residents live within 2.5 miles of Aliso Viejo Town Center, which is located near the geographic center of the City. This "downtown" includes over 800,000 square feet of retail shops and specialty stores, restaurants, medical offices, business offices, and entertainment venues. In 2024, Aliso Viejo was ranked the 2nd safest city in California by safety consulting firm, Safewise.

Aliso Viejo housing is comprised of single-family homes, condos, and luxury apartments. The City's commercial base includes a mixture of retail, light industrial, and service entities providing a diverse tax base for the City.

According to the United States Census Bureau, Aliso Viejo residents have a median age of 37.9 years and a median household income of $131,708. The median home price is $818,500 and the median rental rate is $2,625[2]. As of March 2024, the City is home to an estimated 28,100[2] employed individuals and has an unemployment rate of 3.5%[3] compared to 3.7% in the County.

More than 1,200[2] businesses are located in Aliso Viejo, which has roughly five million square feet of low and mid-rise office, research and development, technology, and light industrial space. The City is recognized for hosting fast-growing entrepreneurial industries such as medical device, technology, software, biotech, pharmaceutical, electronic gaming, healthcare, and insurance.

[1] California Department of Finance
[2] United States Census Bureau
[3] California Employment Development Department

FORM OF GOVERNMENT

The City operates under the Council-Manager form of government. At the time of budget adoption, the City Council is comprised of five members elected at large to four-year terms with elections staggered every two years. The Mayor and Mayor Pro-Tem are selected by the Council from among its members to serve one-year terms. Beginning with the election in 2024, the City will be implementing by-district elections, with the City being divided into five districts. For more information regarding the by-district election process, please visit https://avcity.org/.

The Council acts as the legislative and policy-making body of the City, enacting all laws and directing such actions as required to provide for the general welfare of the community. City Council meetings are held on a regular basis and are open to the public. The City Council also serves as the governing body of the Aliso Viejo Public Financing Corporation. The City Manager is appointed by the City Council and is

responsible for overseeing the operations of the City and implementing the policy decisions made by the City Council. The City Attorney and City Treasurer are also appointed by the City Council. All other department heads and employees are appointed by the City Manager.

The City provides municipal services through in-house staffing for administration, finance, planning, and community services and contracts for the services of police, fire, public works, building, code enforcement, trash removal, street sweeping, various recreation programs, and legal services. The City owns and manages Iglesia Park, Vista Park, and the Aliso Viejo Ranch property, in addition to maintaining all public roads. The Orange County Library System provides public library services. The Aliso Viejo Community Association, a master community association, owns and manages 20 of the 23 local parks within the City limits. This association also maintains most of the landscaped slopes and parkways.

BUDGET ORGANIZATION

As indicated in the Table of Contents, the City of Aliso Viejo's Budget document consists of several sections.

The City Manager's Message to the City Council highlights key priorities and issues for the upcoming budget year.

The Budget Transmittal provides an overview of significant budgetary items and trends for the City as a whole.

The Budget Guide provides the reader with a brief overview and introduction to the City of Aliso Viejo as well as an explanation with how to understand, read, and use this Budget document.

Fund Descriptions outlines the various funds that account for the City's revenues and expenses.

Organizational Chart provides an overview of the City's structure, departments, and their activities.

The Budget Summaries section provides an easy-to-read overview of the City's revenue and appropriations for all funds. Summaries for the General Fund are also included.

The Budget Detail section provides a more detailed overview of the City's budget. It includes the following:

> **General Fund:** This section represents the main body of the Budget document. It contains details for revenue and department budgets for the General Fund. Department details include the following departments: City Council, City Manager, Economic Development, Government Services, City Attorney, Financial

Services, Information Technology, Non-Departmental, Community Services and Recreation, Community Development, Public Works, Public Safety, and City Hall.

Special Revenue Funds: This section contains funds that provide "Special Revenue" activities. In most cases, these funds represent activities that are grant funded or provided from specific fees, charges, and taxes. These revenues are usually legally restricted to expenditures for specific purposes. Special Revenue funds Include: Traffic Congestion Relief Fund (202), Gas Tax (203), Measure M (204), Road Maintenance and Rehabilitation (205), Public Safety Grants (215), Air Quality Improvement Fund (221), Integrated Waste Management Fund (225), Other Grants (231), Technology Grant (241), Development Impact (245), Federal Grants (251), Aliso Viejo Center (260), and Aquatic Center (261).

Capital Improvement Funds: This section contains funds that provide for street improvement, storm water, or other capital improvement projects that are general in nature. Examples include: Street Improvement Fund (311), Capital Improvements Fund (331), Storm Water (332), and Certificates of Participation (340).

Debt Service Fund: This section contains the City's debt service fund. The fund is used to account for the COP bonds issued by the City in 2019 for construction of the Aliso Viejo Ranch.

Appendices

- A - City Council Management and Budget Policies
- B - Fund Balance Policy
- C - Glossary: The glossary of Budget Terms is provided to better familiarize the reader with some budgetary and financial vocabulary found throughout the budget document. The Glossary contains descriptions of all the fund types, budget terms, and acronyms used within the budget document.
- D - Chart of Accounts
- E - Property Tax Allocation: This appendix outlines the estimated property tax generated in Aliso Viejo and the estimated allocation to the Orange County Fire Authority.

BUDGET PROCESS

The responsibility for preparation of the Annual Budget is set forth in Ordinance No. 2001-005, whereby the City Manager is tasked with the preparation and submittal of the Annual Budget for its approval by City Council. The Financial Services Department prepares budget reports and provides detailed instructions and assistance to each department with respect to the preparation of their particular department budgets. The budgeting process is generally an incremental one which starts with a historical based budget. Requests for changes in appropriations are made at the departmental level and initially are compiled and reviewed by the Director of Financial Services. A draft budget is then presented to the City Manager, who reviews all of the requests and ensures that

all budget decisions are in full accordance with stated City Council policies and all applicable federal, state, and local laws and regulations.

PREPARATION OF THE BUDGET DOCUMENT

Altogether, budget preparation takes approximately three months. Departments begin preparing their budget requests and revenue estimates in March. All budget submissions for new and additional services, positions, capital outlay, and capital improvement projects are reviewed. The overall picture of estimated revenues and proposed appropriations is also carefully studied. In addition to providing the most efficient, effective and economical service levels possible, public safety, legal requirements, and adherence to City Council financial policies are also major considerations throughout the budget process.

Budget workshops are open to the public and are held starting in April. The City Manager presents the Draft Budget to the City Council and the public for review. Changes to the budget as directed by the City Council are incorporated into the Proposed Budget and presented for adoption. The budget is adopted annually by the City Council prior to the beginning of the fiscal year and serves as the foundation for the City's financial planning and control. A majority vote is required to pass, approve, and adopt the final Budget by resolution at a City Council meeting.

BUDGET CALENDAR – SUMMARY

The following calendar highlights some of the key deadlines used for the preparation of the FY 2024-2025 Budget:

May 15, 2024	City Council Study Session - FY 2024-25 Draft Budget & Financial Forecast
June 5, 2024	City Council Study Session - FY 2024-25 Revised Draft Budget & Financial Forecast
June 19, 2024	Present Proposed Budget for City Council Adoption

BUDGET IMPLEMENTATION, TRANSFERS AND CONTROL

Upon adoption of the budget by the City Council, the responsibility of implementing each department's budget lies with each Department Head with oversight by the Director of Financial Services, with ultimate responsibility resting with the City Manager. Department Heads are expected to operate their departments within the appropriations established in the budget.

The annual budget is arranged by fund, function, and department. The level of budgetary control is established at the fund level. Transfers of appropriations between department budgets can be made with the Director of Financial Services' approval. The City Council's approval is required for all budget amendments that result in a change to any fund balance in the adopted budget. The budget is reviewed mid-year in January by the City Manager and the Director of Financial Services to ensure compliance with City Council direction. The Mid-Year budget is reviewed by the City Council and

consideration is given to necessary adjustments for new programs, projects, and other adjustments to ensure that expenditures and revenues are in line with the budgeted projections.

A carefully designed system of internal accounting and budgetary controls is used to ensure that revenues and expenditures are tracked and used as intended. These controls are designed to provide reasonable, but not necessarily absolute, assurance with respect to the reliability of financial and budgetary records for use in the preparation of financial statements, as well as accountability for all City assets. The concept of reasonable assurance recognizes that the cost of control should not exceed the benefits and that the evaluation of costs and benefits requires estimates and judgments by management. The system is reviewed as regularly as possible and as required by law, by either internal audit staff and/or independent, certified public accountants. The City also maintains an encumbrance accounting system as an additional method of accomplishing budgetary control. Estimated purchase amounts are encumbered prior to the release of purchase orders to a vendor. At fiscal year-end, all operating budget appropriations lapse and are re-appropriated in the next year's budget.

BUDGETARY BASIS OF ACCOUNTING

The City of Aliso Viejo's annual operating budget is prepared in conformity with Generally Accepted Accounting Principles (GAAP), using the modified accrual basis of accounting. Under this method of accounting, revenues are recognized in the accounting period in which they become measurable and available to finance expenditures of the current fiscal period, while expenditures are recognized in the accounting period in which the liability is incurred. Each of the City's funds are considered a separate accounting entity with a self-balancing set of accounts that records assets, liabilities, fund equity, revenue, and expenditures. Funds are established and segregated for the purpose of recording specific programs or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The General Fund accounts for all revenue of the City not specifically levied or collected for a particular purpose. The City of Aliso Viejo has 13 Special Revenue Funds that are used to account for specific revenues that are legally restricted for particular purposes. The Capital Project Funds are used to account for the acquisition or construction and improvement of major capital projects. The budget is prepared on a line item basis by fund and department. The City currently does not have any Enterprise or Internal Service funds.

FINANCIAL REPORTS

Annual Comprehensive Financial Report (ACFR): The ACFR is a detailed report that covers the financial statements for the City prepared in accordance with Generally Accepted Accounting Principles (GAAP) as promulgated by the Government Accounting Standards Board (GASB). This report includes an introductory section, the Independent Auditors' Report, and the Management's Discussion and Analysis (MD&A), which offers readers a narrative description as well as an analysis of the financial activity of the City for the fiscal year ended. The report continues with the government-wide statements,

fund financial statements, and notes to the financial statements. Statements for major funds are then presented, followed by all non-major fund activity, and finally, the statistical section. The City prepared its first ACFR in 2001 in the GASB Statement Number 34 format and included a citywide valuation of infrastructure assets. The ACFR complies with all GASB pronouncements applicable to the City of Aliso Viejo. The City has consistently received the prestigious "Certificate of Achievement for Excellence in Financial Reporting" award presented by Government Finance Officers Association since 2001.

Five-Year Strategic Plan: The Strategic Plan is a detailed planning document to assist the City Council in assessing the impact of local decision making on the City's future quality of life. Developed as a blueprint for the City's future, the Strategic Plan defines the City Council's goals and assesses the City's financial ability to achieve them. The plan identifies fiscal issues and opportunities, establishes goals, examines fiscal trends, and provides for feasible solutions. The plan includes fund balances, expenditures, and revenue projections, as well as goals and objectives. This allows the City to focus its efforts on initiatives, including funding for necessary infrastructure, maintenance, and capital needs, without compromising its financial future. The Five-Year Strategic Plan is updated and published periodically.

The City's financial reports are available on the City's website at www.avcity.org.

STAFFING

The table below represents budgeted staffing levels by department for the past three years. The FY 2024-25 budget includes salaries and benefits for 5 elected officials, 29 full-time employees, and approximately 6.6 part-time or full-time equivalents (FTE).

Position Summary Schedule
Budgeted Full-Time Equivalents
Last Three Fiscal Years

Department	FY 2022-23 FTE	FY 2023-24 FTE	FY 2024-25 FTE
City Council (Elected Officials)	5.0	5.0	5.0
Government Services	2.5	2.5	2.5
City Manager	3.0	3.0	3.0
Human Resources	1.0	1.1	1.0
Recreation & Community Services	18.0	12.5	12.5
Information Technology	3.0	3.0	3.0
Financial Services	4.3	4.0	4.0
Community Development	5.8	5.0	5.0
Public Safety	0.0	0.5	0.0
Public Works	4.0	4.0	4.0
TOTAL	46.6	40.6	40.0

EMPLOYEE COMPENSATION/BENEFITS

The City of Aliso Viejo provides an array of benefits to employees in addition to maintaining competitive salaries.

Work Schedule: The City operates on a 9/80 work schedule, with every other Friday off.

Salary: The City has a Pay-For-Performance Compensation System. Salaries are based on experience and knowledge of job responsibilities. Each classification title has a corresponding salary range. The compensation system and cost-of-living increases have been incorporated for FY 2024-25.

Medicare: All employees contribute a portion of gross salary for Medicare coverage as determined by Federal regulations.

Annual Leave: Employees earn 176 hours of annual leave per year, after completion of an orientation period. Accrual of annual leave and maximum accrual amounts increase based upon number of years of service. The City also allows an annual cash payout of accrued leave in the amount of 40 hours for 1-5 years of service and 80 hours for 6 or more years of service.

Cafeteria Benefits Plan: The City provides its employees a specific dollar amount which can be applied toward medical, dental, vision insurance and/or other benefits offered on a pre-tax basis through the City's Section 125 Cafeteria Plan. A variety of medical insurance plans are available through the CalPERS Health Benefits program.

Retirement Benefits: The City formally joined the California Public Employees Retirement System (CalPERS) in December 2002 under the CalPERS 2% @ 55 Plan. It is a multiple-employer public employee defined benefit pension plan. Each year, an independent actuary engaged by the pension plan calculates the amount of the annual contribution that the City must make to the pension plan to ensure that the plan will be able to fully meet its obligations to retired employees on a timely basis. The City received its actuarial valuation in July 2023 for the FY 2024-25. The City's annual contribution employer rate for FY 2023-24 was 11.84% of base wages and is expected to be 11.88% for FY 2024-25. The City also pays the employees' portion of the retirement contribution of 7% of base wages.

On January 1, 2013 the Public Employees' Pension Reform Act (PEPRA) was implemented by CalPERS. This legislation created a benefit group, PEPRA, for new members in CalPERS. All employees, hired by the city on or after January 1, 2013, who have a lapse in membership or no prior membership with CalPERS, are placed into the PEPRA benefit group. The defined benefit formula is 2% @ 62. The annual contribution employer rate for FY 2023-24 is 7.68% of base wages and is expected to be 7.87% in FY 2024-25. Employees in the new benefit group are required to contribute at least 50% of the total normal cost rate for their defined benefit plan. As such, the employee

contribution rate in FY 2024-25 is 7.75% of base wages. Reducing unfunded liabilities has become a priority for both CALPERS and the City's contracted public safety agencies.

The following table shows the City's employer contributions, including unfunded liability contributions, towards CALPERS over the last 5 fiscal years.

Fiscal Year	Employer Contribution Rate (Classic)	Employer Contribution Rate (PEPRA)	Estimated Annual Employer Normal Cost Contribution	Employer Unfunded Accrued Liability Contribution	Estimated Total Contributions[1]
2020-21	10.484 %	7.732 %	$221,480	$69,179	$290,659
2021-22	10.340 %	7.590 %	$251,480	$82,347	$333,827
2022-23	10.320 %	7.470 %	$294,455	$98,471	$392,926
2023-24	11.840 %	7.680 %	$321,208	$89,913	$411,121
2024-25	11.880 %	7.870 %	$343,645	$126,925	$470,570

[1] Total contributions do not include the employee contribution rate which is paid by the City for classic members.
Source: CalPERS
City of Aliso Viejo, Department of Financial Services

Other Benefits: In addition, the City provides life and long-term disability insurance. An optional Deferred Compensation program and Flexible Spending Accounts are provided and funded by the employees.

OTHER INFORMATION

Capital Improvement Program (CIP): The Capital Improvement Program (CIP) Budget is submitted to the City Council with the budget document in order to provide more detailed descriptions of projects scheduled to take place over the next five years. A CIP project is defined as an addition or improvement to the City's infrastructure or public facilities. Financial Services coordinates the budget preparation including, review of fund cash flows to ensure adequate funding over the project life. Many projects span multiple fiscal years and have multiple funding sources, including grant funding and special revenue funds. Special attention is paid to projects requiring General Fund dollars and typically reflects previously identified Council goals. The CIP document is designed to give an easily understandable overview of the multi-year projects to which the City Council has made a long-term commitment.

Debt: On August 13, 2019, the City issued $12,250,000 of tax-exempt Certificates of Participation to provide financing for the construction of the Aliso Viejo Ranch. The principal is due annually in amounts ranging from $230,000 to $635,000 on November 1 of each year commencing in 2020 through the year 2049 with a coupon rate ranging from 2% to 4%. Interest is payable semi-annually in amounts ranging from $9,525 to $212,325 and is due on May 1 and November 1 of each year commencing on November 1, 2019. The interest payments have rates ranging from 0.96% to 3.09%.

Debt without Government Commitment - Community Facilities District No. 2005-01: In November, 2007, the City issued $34,070,000 in Special Tax Bonds for the acquisition and improvement of various public facilities within Community Facilities District No. 2005- 01(CFD No. 2005-01). In September, 2014, the City refinanced the Special Tax Bonds with the issuance of the 2014 Special Tax Bonds for a total of $32,270,000. CFD No. 2005-01 is scheduled to expire in September 2038.

In December 2023, the City refinanced $26,605,000 in principal outstanding on the 2014 Special Tax Bonds for a total of $23,430,000. Principal payments commence on September 1, 2024, and are paid annually in amounts ranging from $880,000 to $2,440,000 until September 2038. Interest payments will commence September 1, 2024, and paid semiannually thereafter on September 1 and March 1 of each year.

LEGAL DEBT MARGIN

The general laws of the State of California for municipalities provide for a legal debt limit of 15% of assessed valuation. However, this provision was enacted when assessed valuation was established based on 25% of market value. Effective with fiscal year 1981-82, taxable property is assessed at 100% of market value. Although the debt limit provision has not been amended by the State since this change, the percentage has been proportionately modified to 3.75% (one-fourth of the limit of 15%) for the purpose of this calculation for consistency with the original intent of the State's debt limit.
The following chart details the calculation of the City's Legal Debt Margin.

Computation of Legal Debt Margin
Fiscal Years Ending 2021 through 2024

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
Assessed Valuation	11,057,982,407	11,357,669,581	11,846,251,958	12,279,351,745	12,734,593,722
Legal Debt Limit 3.75%	414,674,340	425,912,609	444,234,448	460,475,690	477,547,265
Amount of Debt Applicable to Limit	12,020,000	11,785,000	11,545,000	11,295,000	11,035,000
Legal Debt Margin	402,654,340	414,127,609	432,689,448	449,180,690	466,512,265

Source: County of Orange Auditor Controller
HDL Coren & Cone
City of Aliso Viejo, Department of Financial Services

APPROPRIATIONS LIMIT (GANN)

The voters of California, during a special election in 1979, approved Article XIII-B of the California State Constitution. Informally known as the "Gann Initiative," Article XIII-B provides limits regarding the total amount of appropriations in any fiscal year from "the proceeds of taxes**."** Every year the City Council adopts an appropriations limit, via resolution, for the proposed fiscal year.

The State Legislature, in 1980, added Section 9710 to the Government Code, providing that the governing body of each local jurisdiction must establish, by resolution, an appropriations limit for the following year. The appropriation limit for any fiscal year was equal to the previous year's limit, adjusted for population changes and the changes in the US Consumer Price Index (or California per capita personal income, if smaller). The necessary statistical information is provided by the California Department of Finance. However, the original Article XIII-B (Proposition 4) and its implementing legislation were modified by Proposition 111 and SB 88 by the voters in June 1980. The changes were incorporated into the FY 1990-91 and FY 1991-92 Appropriations Limits. Beginning with the FY 1990-91 Appropriations Limit, a city may choose annual adjustment factors. The adjustment factors include growth in the California Per Capita Income or growth in the non-residential assessed valuation due to construction within the City and the population growth within the county or the city.

The following chart details the City's Annual Appropriation 10-Year Limit history.

CITY OF ALISO VIEJO
ANNUAL APPROPRIATIONS LIMIT

Fiscal Year		Appropriations Limit	Percentage Change	Subject to Limit	Variance
2014-2015	Actual	32,633,003	11.01%	11,522,733	21,110,270
2015-2016	Actual	34,245,483	4.94%	11,910,426	22,335,057
2016-2017	Actual	36,441,702	6.41%	12,114,345	24,327,357
2017-2018	Actual	38,047,127	4.40%	13,193,592	24,853,535
2018-2019	Actual	42,360,293	11.34%	14,506,181	27,854,112
2019-2020	Actual	44,118,739	4.15%	15,111,015	29,007,724
2020-2021	Actual	45,974,884	4.21%	15,111,015	30,863,869
2021-2022	Actual	48,200,927	4.84%	13,862,840	34,338,087
2022-2023	Actual	53,660,602	11.33%	15,361,280	38,299,322
2023-2024	Actual	56,164,572	4.67%	16,182,063	39,982,509
2024-2025	Actual	58,378,143	3.94%	19,534,385	38,843,758

MAJOR FUNDS

A “Major Fund” is typically defined, for the purpose of this presentation, as a fund with more than 10% of total budgeted resources or expenditures in the budget year.

GENERAL FUND

The General Fund has been classified as a major fund and is used to account for revenues and expenditures that are not required to be accounted for in another fund.

NON-MAJOR FUNDS

A “Non-Major Fund” is typically defined, for the purpose of this presentation, as a fund with less than 10% of total budgeted resources or expenditures in the budget year.

SPECIAL REVENUE FUNDS

Traffic Congestion Relief
Assembly Bill 2928 established the Traffic Congestion Relief Fund (TCRF) in the State Treasury for allocating funds to cities and counties for street or road maintenance or reconstruction. Cities and counties are required to maintain their existing commitment of general funds for street or roadwork to remain eligible for allocation of these funds.

Gas Tax
This fund is used to account for the City’s share of the motor vehicle gas tax imposed under the provisions of the Street and Highway Code of the State of California under Sections 2103, 2105, 2106, 2107, and 2107.5 which are legally restricted for the acquisition, construction, improvements, and maintenance of public streets.

Measure M
Measure M Fund is used to account for the City’s share of the sales tax increase authorized by Orange County’s Measure “M”. These monies are legally restricted for the acquisition, construction, and improvement of public streets.

Road Maintenance and Rehabilitation Account (RMRA)
Senate Bill 1 (SB1) created the Road Maintenance and Rehabilitation Account (RMRA) to address deferred maintenance on the State Highway System, as well as the local street and road system. These funds are legally restricted for road maintenance, rehabilitation, and critical safety projects on the local streets and roads.

Public Safety Grants
This fund is used to account for law enforcement grants received such as the Supplemental Law Enforcement Account (SLESA) and Citizens' Option for Public Safety (COPS).

Air Quality Management District (AQMD)
This fund is used to account for the City’s share of vehicle registration fees that the State of California has allocated to address air quality concerns in Southern California. These monies are used for local and/or regional air quality maintenance programs.

Integrated Waste Management
This fund is used to account for the receipt of the California Beverage and Recycling Grant. Integrated Waste Management Funds have been budgeted to promote recycling and waste management within city facilities and at city events.

Other Grants
This fund is used to account for state, local and other grants received.

Technology Grants
This includes funds received by cable franchises for public, educational, and government (PEG) channels. These funds are used for technology upgrades, equipment, community outreach, broadcast of council meetings, and provide City information on the Government Access Channel.

Development Impact Fund
This fund is used to account for revenue received as a result of negotiated developer agreements for affordable housing, traffic mitigation, community enhancement, and open spaces.

Aliso Viejo Center
This fund is used to account for the operations of the Aliso Viejo Center. The Aliso Viejo Center is a City owned facility that serves as an ideal venue to accommodate an array of functions, such as banquets, wedding celebrations, conferences, and corporate events.

Aquatics Center
This fund is used to account for the operations of the Aliso Viejo Aquatic Center. The Aliso Viejo Aquatic Center is a City owned facility that provides residents with a resort-style swimming complex that includes a lap pool, whirlpool, tot's wading pool, snack bar, and patio.

CAPITAL IMPROVEMENT FUNDS

Street Improvements
This fund is used to account for the City's street improvement projects.

Capital Improvements
This fund is used to account for the City's Capital Improvements Projects that do not fall in the Street Improvement or Storm Water categories, such as facilities and capital equipment.

Storm Water
This fund is used to account for the City's Storm Water related improvement projects.

Certificates of Participation
This fund is used to account for capital expenditures associated with the development and construction of the Aliso Viejo Ranch. The capital costs associated with the Aliso Viejo Ranch project include the construction of buildings, landscaping, parking lot, and hydroponic farm.

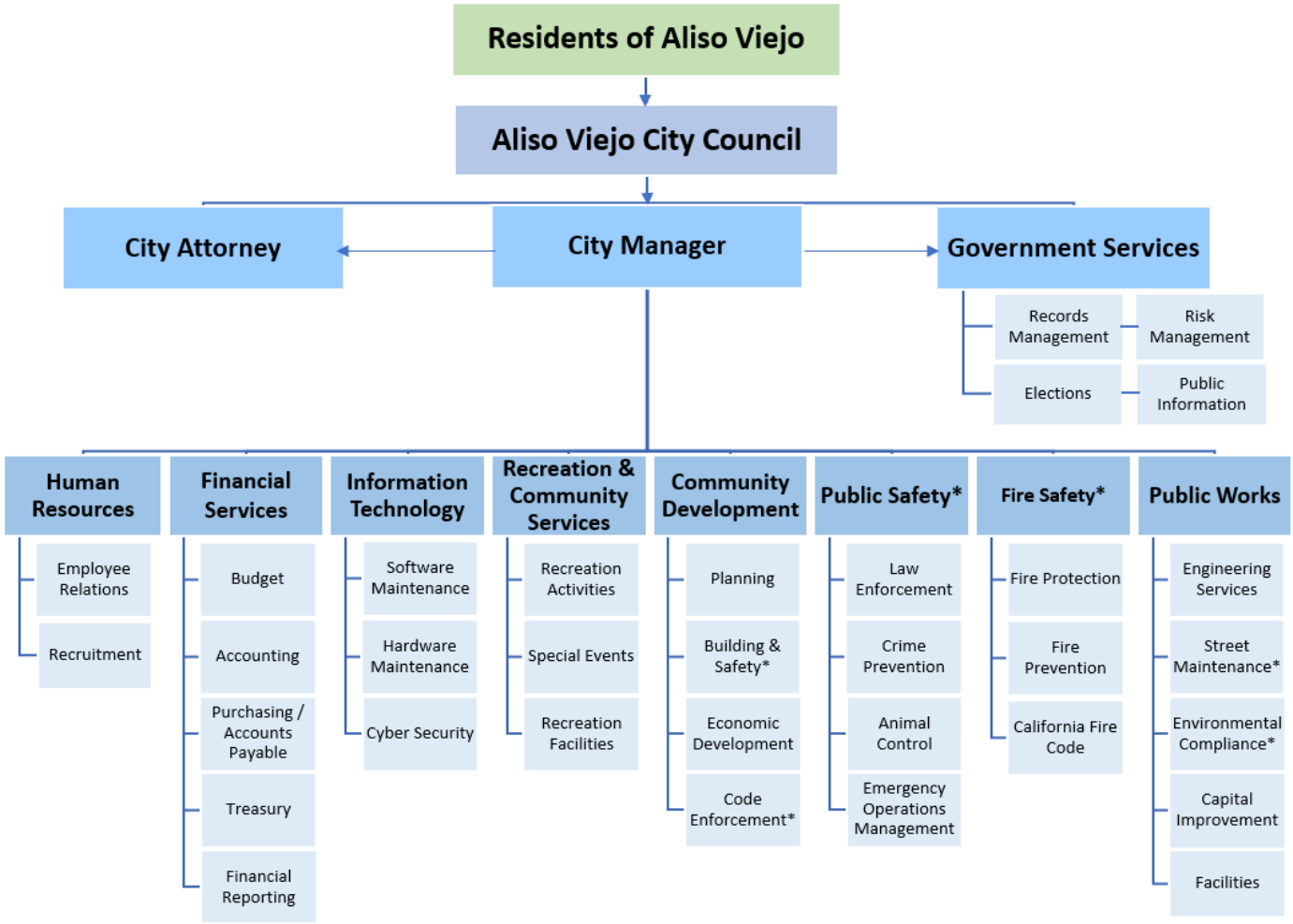
Fund / Department Relationships

Departments	Major Funds	Non-Major Funds																
	General	TCRF	Gas Tax	Measure M	RMRA	Public Safety Grants	AQMD	Integrated Waste Mgmt	Other Grants	Tech Grant	Dev. Impact	Federal Grants	Conference Center	Aquatic Center	Street Imp.	Capital Imp.	Storm Water	COP
1101 City Council	X																	
1501 City Manager	X																	
1502 Economic Development	X																	
1503 Human Resources	X																	
1601 Government Services	X																	
2101 City Attorney	X																	
2501 Finance	X																	
3101 Information Technology	X																	
3501 Central Services	X																	
4101 Community Services Administration	X																	
4102 Iglesia Park	X																	
4103 Iglesia Building	X																	
4104 Iglesia Park Community Center	X																	
4105 Recreation Services	X																	
4401 Planning	X																	
4402 Building	X																	
4403 Code Enforcement	X																	
4501 Engineering (General)	X																	
4502 Traffic Engineering	X	X	X															
4503 Street Maintenance	X		X	X														
5101 Law Enforcement - Contract	X																	
5102 Law Enforcement - Other	X					X												
5103 Crime Prevention	X																	
5301 Animal Control	X																	
5401 EOC	X																	
6102 General-AB2928																		
6103 General-Gas Tax			X															
6104 General-Measure M				X														
6115 General-Public Safety						X												
6121 General-AB2766							X											
6125 General-Beverage Container Recycling								X										
6126 General-Used Oil Recycling Grant								X										
6131 General-Other Grants									X									
6141 General-Technology Grant										X								
6145 General-Development Impact											X							
6151 General-Federal Grant												X						
6160 General-Conference Center													X					
6161 General-Aquatic Center														X				
8101 Government Buildings	X																	X
8201 Traffic Safety															X			
8301 Streets & Highways															X			
8601 Drainage Improvements																	X	
8701 Capital Projects	X															X		X
9501 Transfers Out	X	X	X	X	X	X	X	X	X	X	X	X	X	X				

General Fund
Special Revenue Funds
Capital Improvement Funds

Organization Chart

July 1, 2024



*Contract Services

CITY OF ALISO VIEJO

BUDGET PHILOSOPHY AND OPERATING GUIDELINES

1. The City of Aliso Viejo's budget is designed to serve four major purposes:

    - Define **policy** in compliance with legal requirements for General Law cities in the State of California, the Governmental Accounting Standards Board (GASB) financial reporting requirements and auditing standards, and direction of the City Council. Prepare the Budget in conformity with Generally Accepted Accounting Principles using the modified accrual basis of accounting.

    - Provide an **operations guide** for management and staff responsible for fiscal resources.

    - Present the City's **financial plan** for the ensuing fiscal year, itemizing projected resources and estimated appropriations. The financial plan will be developed using strategic multi-year fiscal planning and conservative revenue forecasts.

    - Provide a **communications** document for citizens who wish to understand the operations and costs of City services.

2. The Financial Plan consists of budgets that originate within each department, are consolidated by financial services, and approved by the City Manager prior to submittal to the City Council.

3. The City Manager is responsible for ensuring compliance with the budget authorized by City Council.

4. The City Council has the legal authority to amend the budget at any time during the fiscal year. The City Manager and the Director of Financial Services have the authority to transfer appropriations within department budgets. City Council's approval is required for all budget amendments that result in a change to the adopted budget.

5. Reserves will be evaluated annually for long-term adequacy and use requirements in conjunction with development of the City's financial forecasts. Balances will be maintained at levels that protect the City from future uncertainties.

RESOLUTION NO. 2024-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, ADOPTING THE 2024-25 FISCAL YEAR BUDGET FOR THE CITY OF ALISO VIEJO

WHEREAS, the City Council of the City of Aliso Viejo requires a fiscal plan for the City's operation; and

WHEREAS, a proposed budget for the City of Aliso Viejo for the fiscal year commencing July 1, 2024, and ending June 30, 2025, was submitted to the City Council, as required by Ordinance No. 2001-005; and

WHEREAS, the City Council has conducted a public meeting, has heard and considered public comments, has modified the draft budget accordingly, and wishes to adopt such budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025; and

WHEREAS, preparation of the fiscal year 2024-25 Annual Budget conforms to the Management and Budget Policies adopted by the City Council on November 16, 2005 by Resolution No. 2005-056; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AS FOLLOWS:

SECTION 1. That the fiscal year 2024-25 Annual Budget is hereby adopted.

SECTION 2. That the City Manager and the Director of Financial Services are hereby authorized to make expenditures in accordance with the fiscal year 2024-25 Annual Budget, as adopted, with the exception of those expenditures that require City Council approval in accordance with the ordinances and regulations of the City.

SECTION 3. That a copy of said fiscal year 2024-25 Annual Budget is on file in the office of the City Clerk, and is incorporated by reference into this resolution.

SECTION 4. That the Director of Financial Services is directed to enter the fiscal year 2024-25 Annual Budget into the City's financial system in accordance with appropriate accounting practices, and the City Manager, with the Director of Financial Services' assistance, shall assure compliance therewith.

SECTION 5. That the Mayor of the City of Aliso Viejo shall sign and the City Clerk shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 19th day of June 2024.

_____
Mike Munzing
Mayor

APPROVED AS TO FORM:

_____
Scott C. Smith, City Attorney

ATTEST:

_____
Mitzi Ortiz, MMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF ALISO VIEJO)

I, MITZI ORTIZ, City Clerk of the City of Aliso Viejo, California, DO HEREBY CERTIFY that the foregoing is the original of Resolution No. 2024-__ duly passed and adopted by the City Council of the City of Aliso Viejo at their regular meeting held on the 19th day of June, 2024, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

_____
MITZI ORTIZ, MMC
CITY CLERK

(SEAL)

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CITY RESOURCES AND APPROPRIATIONS SUMMARY

CITY OF ALISO VIEJO
SUMMARY OF FUND BALANCE
FY 2024-2025

Fund	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
101 General Fund	27,131,163	30,580,168	34,426,099	29,468,548	34,729,639	34,346,022
202 TCRF	90,909	76,109	60,982	2,234	61,982	70,582
203 Gas Tax	740,649	732,739	643,272	927,539	779,372	1,173,272
204 Measure M	851,547	1,314,963	890,039	261,223	852,973	1,021,944
205 RMRA	783,341	825,561	651,356	59,395	355,651	551,564
215 Public Safety Grants	109,946	129,018	171,447	114,980	173,104	215,361
221 AQMD Air Quality	1,032,073	1,041,367	1,145,742	1,034,367	1,168,742	1,247,742
225 Integrated Waste Management	17,752	83,592	88,400	78,518	15,169	(120,177)
231 Other Grants	(38,333)	(314,029)	(178,246)	(302,317)	(227,239)	(227,239)
241 Technology Grant	150,776	226,756	290,080	266,596	296,100	318,520
245 Development Impact	1,410,622	1,410,622	1,377,777	1,409,623	1,377,777	1,377,777
251 Federal Grant	15,409	(85,717)	(33,600)	(120,791)	(33,600)	(33,600)
260 Aliso Viejo Center	—	—	60,238	—	60,238	60,238
261 Aquatic Center	19,500	—	—	—	—	—
311 Street Improvements	—	—	(1)	—	—	—
331 Capital Improvements	—	—	—	—	—	—
332 Storm Water Improvements	(1)	(2)	—	—	—	—
340 COP	—	—	—	—	—	—
411 Debt Service	—	(3,268)	177	(3,268)	177	177
511 AV Ranch Foundation			100	50	100	100
Total City Fund Balance	32,315,353	36,017,882	39,593,862	33,196,697	39,610,185	40,002,283

CITY OF ALISO VIEJO
CONSOLIDATED FUNDS RESERVES
FY 2024-2025

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
FUND BALANCE						
Non Spendable:	85,400	81,267	63,525	—	55,000	55,000
Restricted for:						
Debt Service			178		178	178
Community Services	19,500	—	—	—	100	—
Community Development Projects	1,579,149	1,721,020	1,756,357	1,452,420	1,522,046	1,409,220
Capital Projects	3,498,519	3,990,740	3,391,391	2,163,967	3,185,118	4,031,502
Public Safety	125,356	129,019	171,447	114,980	173,104	215,361
Assigned to:						
Contingency/Stabilization Reserves	2,649,388	3,500,571	3,498,990	4,748,990	3,995,390	3,995,390
Self-Insurance/Benefit Obligations	1,150,474	600,000	600,000	600,000	600,000	600,000
Asset Replacement	8,317,710	11,882,444	13,173,633	12,529,179	13,240,006	13,240,006
Emergencies & Unanticipated CIP Projects	15,000,000	10,000,000	11,266,779	5,758,728	10,180,260	9,796,643
Aliso Viejo Center			51,759			
Unassigned:	(110,143)	4,112,821	5,619,803	5,828,433	6,658,983	6,658,983
Total Fund Balance	32,315,353	36,017,882	39,593,862	33,196,697	39,610,185	40,002,283

CITY OF ALISO VIEJO
SUMMARY OF RESOURCES & APPROPRIATIONS BY FUND
FY 2024-2025

	Beginning Balance	Transfers In	Resources	Appropriations	Transfers Out	Ending Balance
General Funds						
101 General Fund	$ 34,729,639	608,853	26,141,466	25,776,483	859,452	$ 34,844,023
General Fund Reserves	34,844,023				498,000	34,346,023
Total General Funds	34,729,639	608,853	26,141,466	25,776,483	1,357,452	34,346,023
Special Revenue Funds						
202 TCRF	61,982	—	8,600	—	—	70,582
203 Gas Tax	779,372	—	1,536,700	1,142,800	—	1,173,272
204 Measure M	852,973	—	1,218,971	50,000	1,000,000	1,021,944
205 RMRA	355,651	—	1,465,913	—	1,270,000	551,564
215 Public Safety Grants	173,104	—	221,000	178,743	—	215,361
221 AQMD Air Quality	1,168,742	—	229,000	150,000	—	1,247,742
225 Integrated Waste Management	15,169	—	20,200	155,546	—	(120,177)
231 Other Grants	(227,239)	—	200,000	—	200,000	(227,239)
241 Technology Grant	296,100	—	120,000	97,580	—	318,520
245 Development Impact	1,377,777	—	—	—	—	1,377,777
251 Federal Grant*	(33,600)	—	710,054	263,373	446,681	(33,600)
260 Aliso Viejo Center	60,238	—	2,984,332	2,398,579	585,753	60,238
261 Aquatic Center	—	201,402	1,005,248	1,206,650	—	—
311 Street Improvements	—	2,720,581	—	2,720,581	—	—
331 Capital Improvements	—	651,000	—	651,000	—	—
332 Storm Water Improvements	—	20,000	—	20,000	—	—
340 COP	—	—	—	—	—	—
511 AV Ranch Foundation	100	—	—	—	—	100
Total Special Revenue Funds	4,880,369	3,592,983	9,720,018	9,034,852	3,502,434	5,656,084
Debt Service Funds						
411 Debt Service	177	658,050	—	658,050	—	177
Total Debt Service Funds	177	658,050	—	658,050	—	177
Total All Funds	$ 39,610,184	4,859,886	35,861,484	35,469,385	4,859,886	$ 40,002,286

CITY OF ALISO VIEJO
CONSOLIDATED SUMMARY OF RESOURCES & APPROPRIATIONS
FY 2024-2025

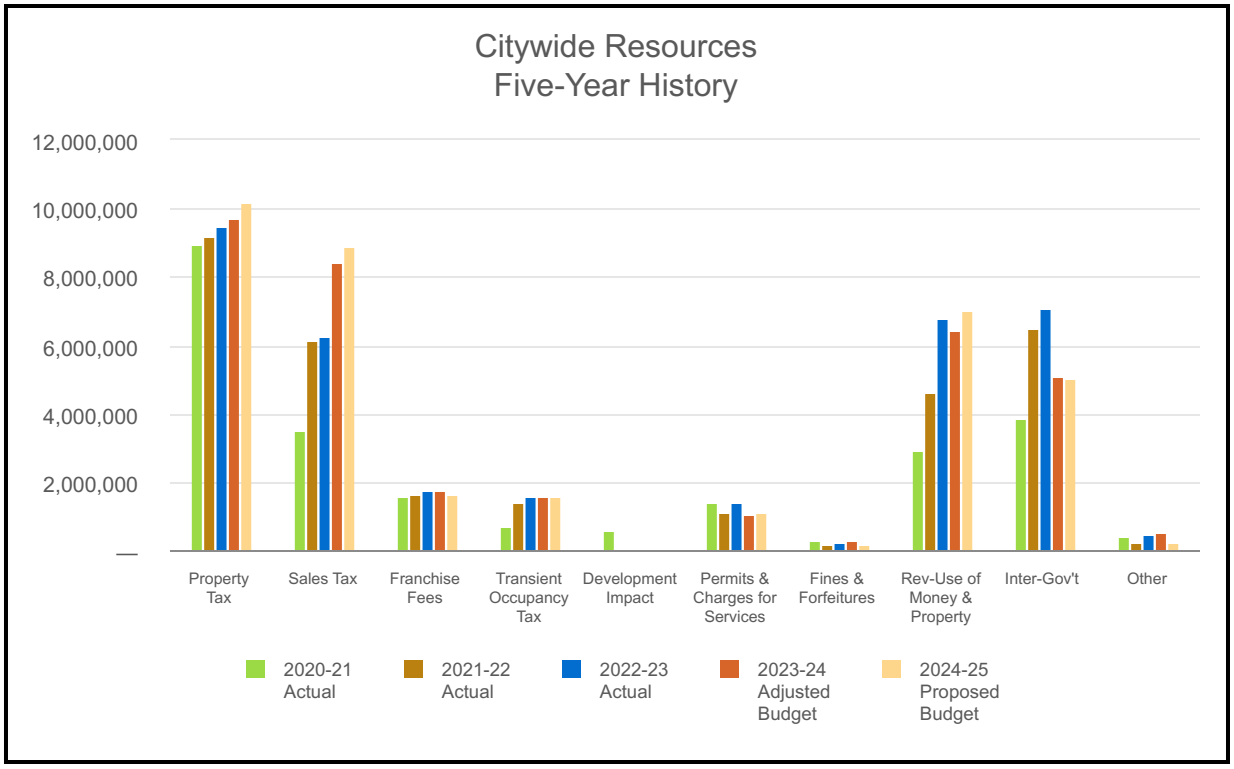
	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
RESOURCES[1]						
Property Tax	8,981,521	9,211,738	9,459,526	9,731,500	9,731,500	10,179,100
Sales Tax	3,524,908	6,117,932	6,244,171	6,050,641	8,450,641	8,900,000
Franchise Fees	1,552,321	1,636,741	1,741,999	1,600,000	1,740,000	1,661,670
Transient Occupancy Tax	723,599	1,413,074	1,570,525	1,600,000	1,600,000	1,600,000
Development Impact	585,000	—	6,250	—	—	—
Permits & Charges for Services	1,400,136	1,095,133	1,382,776	1,060,000	1,060,000	1,100,000
Fines and Forfeitures	310,419	173,133	227,896	133,800	300,000	185,000
Rev-Use of Money & Property	2,949,821	4,618,641	6,767,965	5,818,935	6,418,935	7,022,627
Intergovernmental Revenue	3,867,506	6,501,902	7,097,023	4,967,742	5,107,288	5,004,938
Other Revenue	409,274	212,348	462,042	205,275	544,372	208,149
Bond Proceeds	—	—	—	—	—	—
Total Estimated Resources	24,304,501	30,980,638	34,960,169	31,167,893	34,952,736	35,861,484
APPROPRIATIONS[1]						
Administration & Support	3,766,729	4,130,654	4,747,247	4,898,021	5,187,386	5,077,029
City Hall	194,720	221,077	201,312	245,481	233,518	249,290
Community Services	1,525,026	2,324,010	2,800,181	2,669,857	3,029,492	3,139,132
Public Works	2,979,458	2,871,255	2,929,524	3,249,908	3,495,685	3,287,846
Public Safety	9,358,292	9,505,404	10,195,504	10,646,151	10,641,150	11,661,030
City Facilities	2,141,702	3,377,622	3,715,904	3,553,647	3,553,647	3,605,229
Capital Improvement Projects	12,918,036	2,096,842	3,354,848	3,619,448	3,483,811	3,391,581
Community & Economic Development	2,873,499	2,116,623	2,783,968	2,839,482	4,653,474	4,400,199
Debt Service	657,436	657,705	655,751	658,250	658,250	658,050
Total Appropriations	36,414,898	27,301,192	31,384,239	32,380,245	34,936,413	35,469,386
NET CHANGE IN FUND BALANCE	(12,110,397)	3,702,577	3,575,930	(1,212,352)	16,323	392,098
Beginning Fund Balance	44,425,756	32,315,354	36,017,931	34,409,050	39,593,864	39,610,187
PROJECTED ENDING FUND BALANCE	32,315,354	36,017,931	39,593,864	33,196,698	39,610,187	40,002,285

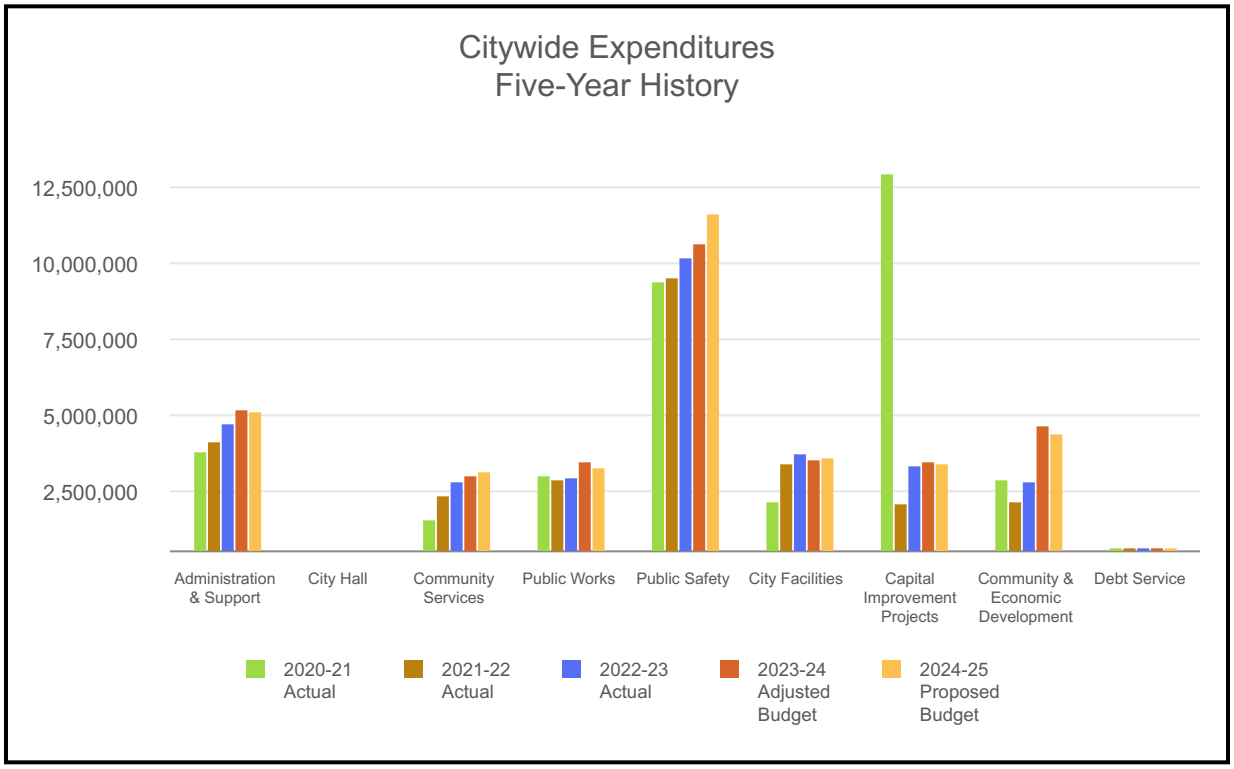
[1] Data does not include interfund transfers.

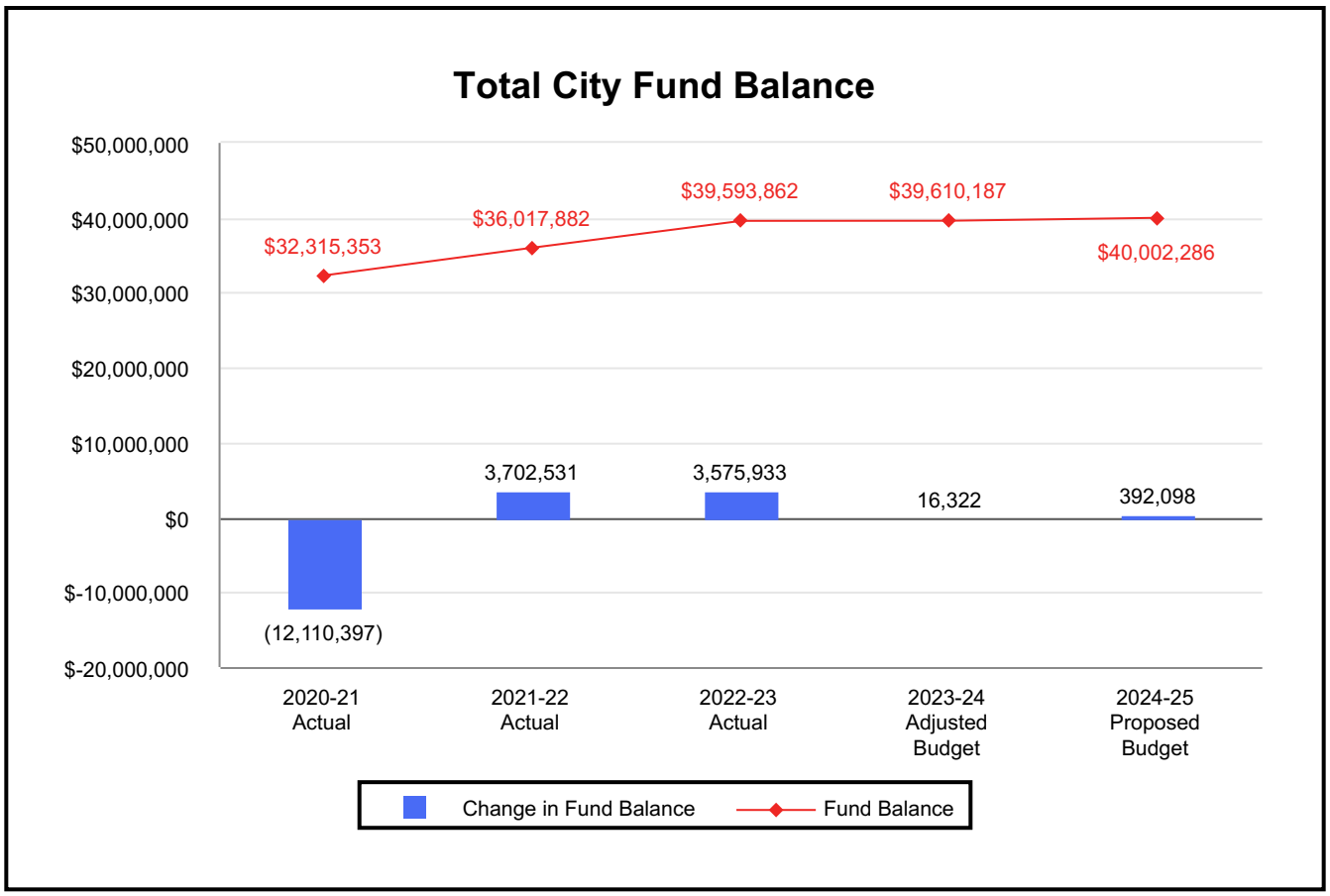
CITY OF ALISO VIEJO
SUMMARY OF RESOURCES & APPROPRIATIONS BY FUND
FY 2024-2025

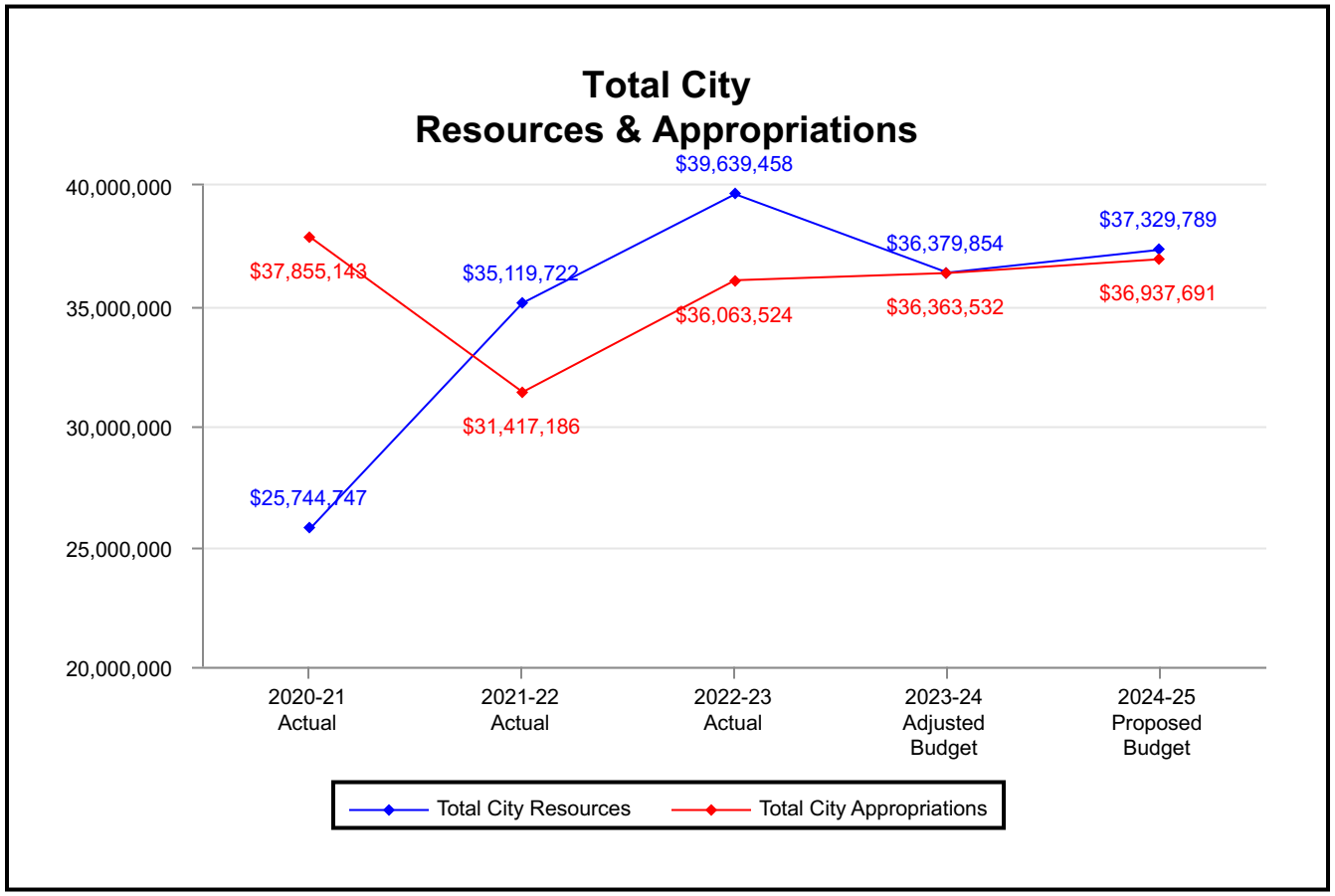
	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
OPERATING BUDGET						
RESOURCES[1]						
101 General Fund	18,295,799	24,273,138	27,067,036	22,726,844	26,372,141	26,750,319
202 TCRF	1,800	(3,031)	1,440	1,000	1,000	8,600
203 Gas Tax	1,120,335	1,155,002	1,323,713	1,492,900	1,492,900	1,536,700
204 Measure M	737,339	862,377	990,325	1,045,512	1,045,512	1,218,971
205 RMRA	941,141	986,373	1,148,894	1,291,695	1,291,695	1,465,913
215 Public Safety Grants	159,660	183,951	166,354	176,700	176,700	221,000
221 AQMD Air Quality	149,987	9,294	104,375	73,000	73,000	229,000
225 Integrated Waste Management	12,795	81,024	13,088	14,000	153,546	20,200
231 Other Grants	15,033	72,873	174,575	—	—	200,000
241 Technology Grant	123,316	100,812	93,540	98,900	98,900	120,000
245 Development Impact	585,000	—	6,250	—	—	—
251 Federal Grant	810,279	2,906,107	3,252,962	877,535	877,535	710,054
260 Aliso Viejo Center	1,074,567	2,686,733	3,549,365	2,956,835	2,956,835	2,984,332
261 Aquatic Center	1,086,635	1,150,632	1,088,352	1,181,840	1,181,840	1,206,650
411 Debt Service Fund	631,061	654,437	659,196	658,250	658,250	658,050
Total Resources	25,744,747	35,119,722	39,639,458	32,595,011	36,379,854	37,329,789
APPROPRIATIONS[1]						
101 General Fund	24,135,398	20,824,124	23,221,105	23,899,602	26,068,601	27,133,936
202 TCRF	33,493	11,769	16,567	—	—	—
203 Gas Tax	1,167,272	1,162,911	1,413,179	1,321,800	1,356,800	1,142,800
204 Measure M	1,322,465	398,961	1,415,248	1,082,578	1,082,578	1,050,000
205 RMRA	954,436	944,154	1,323,100	1,495,000	1,587,400	1,270,000
215 Public Safety Grants	172,533	164,879	123,925	175,043	175,043	178,743
221 AQMD Air Quality	82,630	—	—	50,000	50,000	150,000
225 Integrated Waste Management	23,518	15,184	8,281	16,000	226,777	155,546
231 Other Grants	97,451	348,569	38,792	1	48,993	200,000
241 Technology Grant	168,743	24,832	30,216	92,880	92,880	97,580
245 Development Impact	1,796,748	—	39,095	—	—	—
251 Federal Grant	807,998	3,007,233	3,200,844	877,535	877,535	710,054
260 Aliso Viejo Center	1,074,567	2,686,733	3,489,127	2,956,835	2,956,835	2,984,332
261 Aquatic Center	1,067,135	1,170,132	1,088,352	1,181,840	1,181,840	1,206,650
411 Debt Service	4,950,756	657,705	655,751	658,250	658,250	658,050
Total Appropriations	37,855,143	31,417,186	36,063,524	33,807,364	36,363,532	36,937,691
CHANGE IN OPERATING FUNDS BALANCE	(12,110,396)	3,702,536	3,575,934	(1,212,353)	16,322	392,098
CAPITAL BUDGET						
RESOURCES[1]						
311 Street Improvements	2,327,098	1,500,043	2,897,938	2,540,000	2,632,400	2,720,581
331 Capital Improvements	350,508	572,107	439,780	1,064,448	836,411	651,000
332 Storm Water Improvements	(294)	24,692	17,130	15,000	15,000	20,000
340 COP	10,240,431	—	—	—	—	—
Total Resources	12,917,743	2,096,842	3,354,848	3,619,448	3,483,811	3,391,581
APPROPRIATIONS[1]						
311 Street Improvements	2,327,098	1,500,043	2,897,939	2,540,000	2,632,400	2,720,581
331 Capital Improvements	350,508	572,107	439,780	1,064,448	836,411	651,000
332 Storm Water Improvements	(293)	24,694	17,130	15,000	15,000	20,000
340 COP	10,240,431	—	—	—	—	—
Total Appropriations	12,917,744	2,096,842	3,354,849	3,619,448	3,483,811	3,391,581
CHANGE IN CAPITAL FUNDS BALANCE	(1)	—	(1)	—	—	—
NET CHANGE IN FUND BALANCE	(12,110,397)	3,702,531	3,575,933	(1,212,353)	16,322	392,098
Total Beginning Fund Balance	44,425,756	32,315,359	36,017,932	34,409,050	39,593,865	39,610,187
PROJECTED TOTAL ENDING FUND BALANCE	**32,315,359**	**36,017,932**	**39,593,865**	**33,196,697**	**39,610,187**	**40,002,286**
Use of General Fund Reserves	—	—	—	(1,172,758)	—	(383,616)

[1] Data Includes Interfund Transfers


Citywide Resources
Five-Year History
12,000,000
10,000,000
8,000,000
6,000,000
4,000,000
2,000,000
—
Property Tax
Sales Tax
Franchise Fees
Transient Occupancy Tax
Development Impact
Permits & Charges for Services
Fines & Forfeitures
Rev-Use of Money & Property
Inter-Gov't
Other
2020-21 Actual
2021-22 Actual
2022-23 Actual
2023-24 Adjusted Budget
2024-25 Proposed Budget


Citywide Expenditures
Five-Year History
12,500,000
10,000,000
7,500,000
5,000,000
2,500,000
Administration & Support
City Hall
Community Services
Public Works
Public Safety
City Facilities
Capital Improvement Projects
Community & Economic Development
Debt Service
2020-21 Actual
2021-22 Actual
2022-23 Actual
2023-24 Adjusted Budget
2024-25 Proposed Budget


Total City Fund Balance
$50,000,000
$40,000,000
$30,000,000
$20,000,000
$10,000,000
$0
$-10,000,000
$-20,000,000
$32,315,353
$36,017,882
$39,593,862
$39,610,187
$40,002,286
(12,110,397)
3,702,531
3,575,933
16,322
392,098
2020-21 Actual
2021-22 Actual
2022-23 Actual
2023-24 Adjusted Budget
2024-25 Proposed Budget
Change in Fund Balance
Fund Balance


Total City
Resources & Appropriations
40,000,000
35,000,000
30,000,000
25,000,000
20,000,000
$37,855,143
$35,119,722
$39,639,458
$36,379,854
$37,329,789
$25,744,747
$31,417,186
$36,063,524
$36,363,532
$36,937,691
2020-21 Actual
2021-22 Actual
2022-23 Actual
2023-24 Adjusted Budget
2024-25 Proposed Budget
Total City Resources
Total City Appropriations

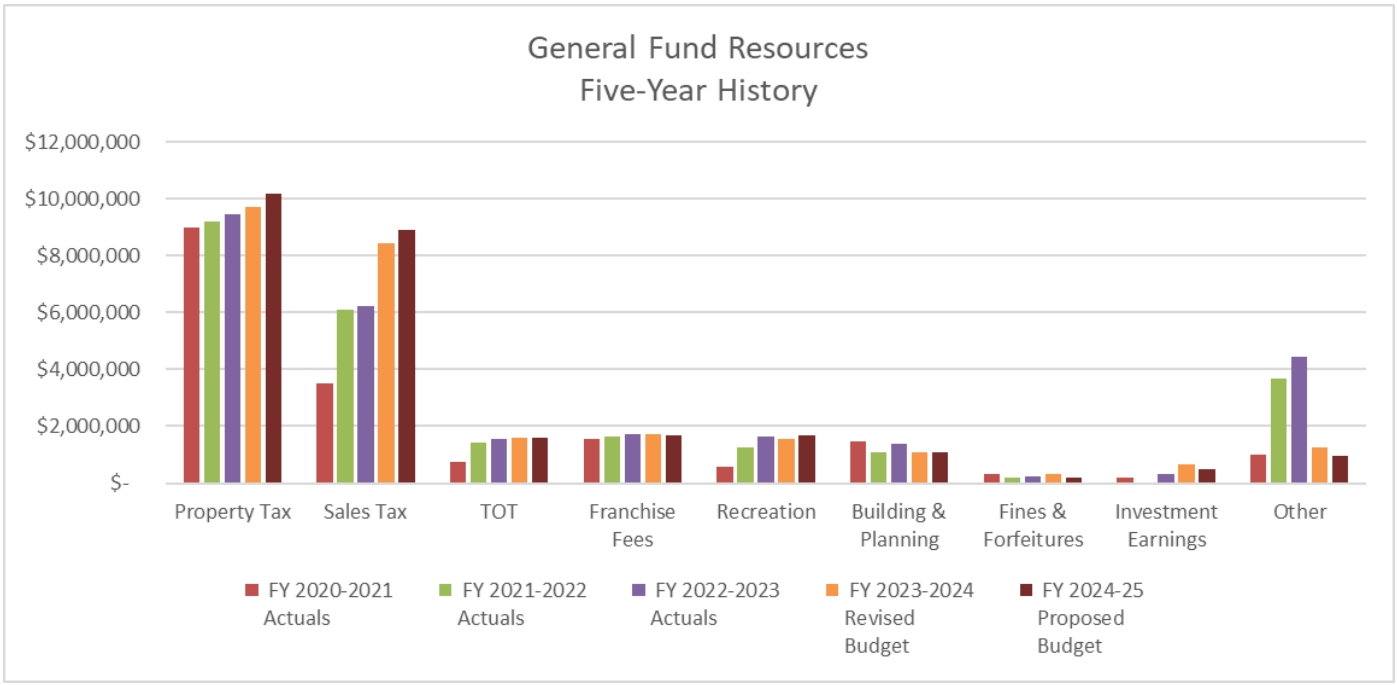
GENERAL FUND BUDGET SUMMARY

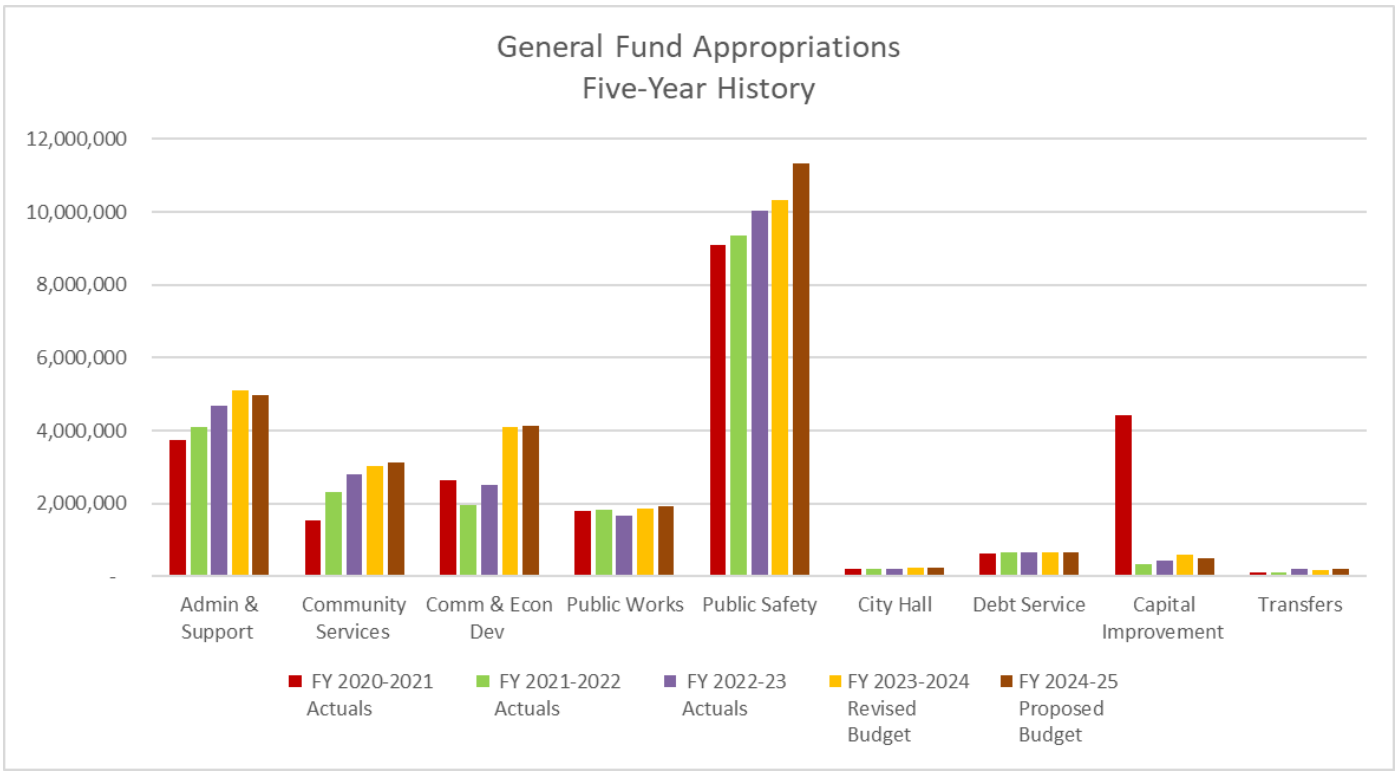
CITY OF ALISO VIEJO
GENERAL FUND RESERVES
FY 2024-2025

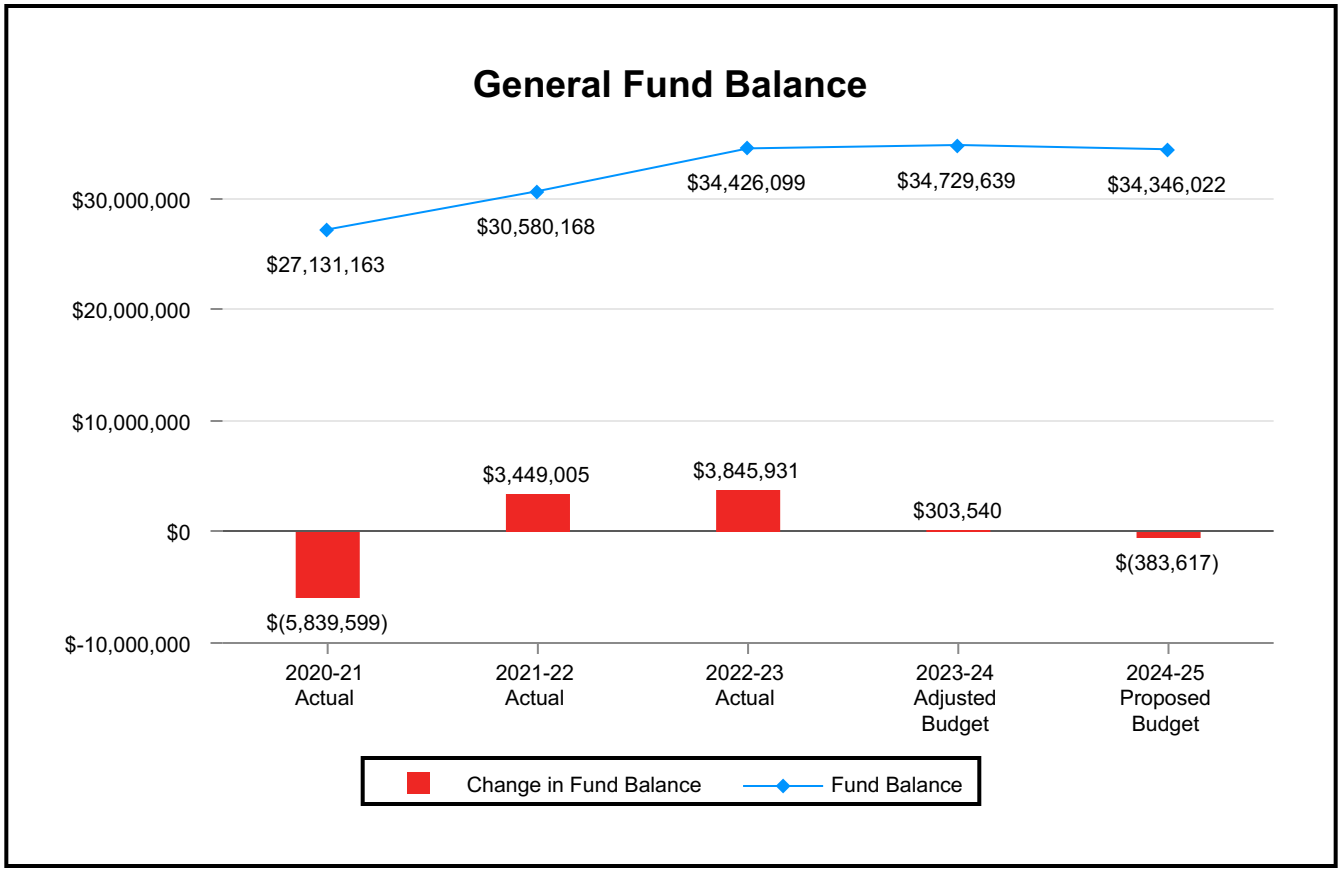
	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
FUND BALANCE						
Non Spendable:	76,150	81,267	55,046	—	55,000	55,000
Assigned to:						
Stabilization / Contingency Reserves	2,649,388	3,500,571	3,498,990	4,748,990	3,995,390	3,995,390
Self-Insurance/Benefit Obligations	1,150,474	600,000	600,000	600,000	600,000	600,000
Asset Replacement	8,317,710	11,882,444	13,173,633	12,529,180	13,240,005	13,240,006
Emergencies & Unanticipated CIP Projects	15,000,000	15,000,000	11,266,779	5,758,728	10,180,260	9,796,643
Unassigned:						
Unassigned General Fund	(62,559)	4,515,886	5,831,651	5,831,650	6,658,984	6,658,984
Total Fund Balance	27,131,163	35,580,168	34,426,099	29,468,548	34,729,639	34,346,023

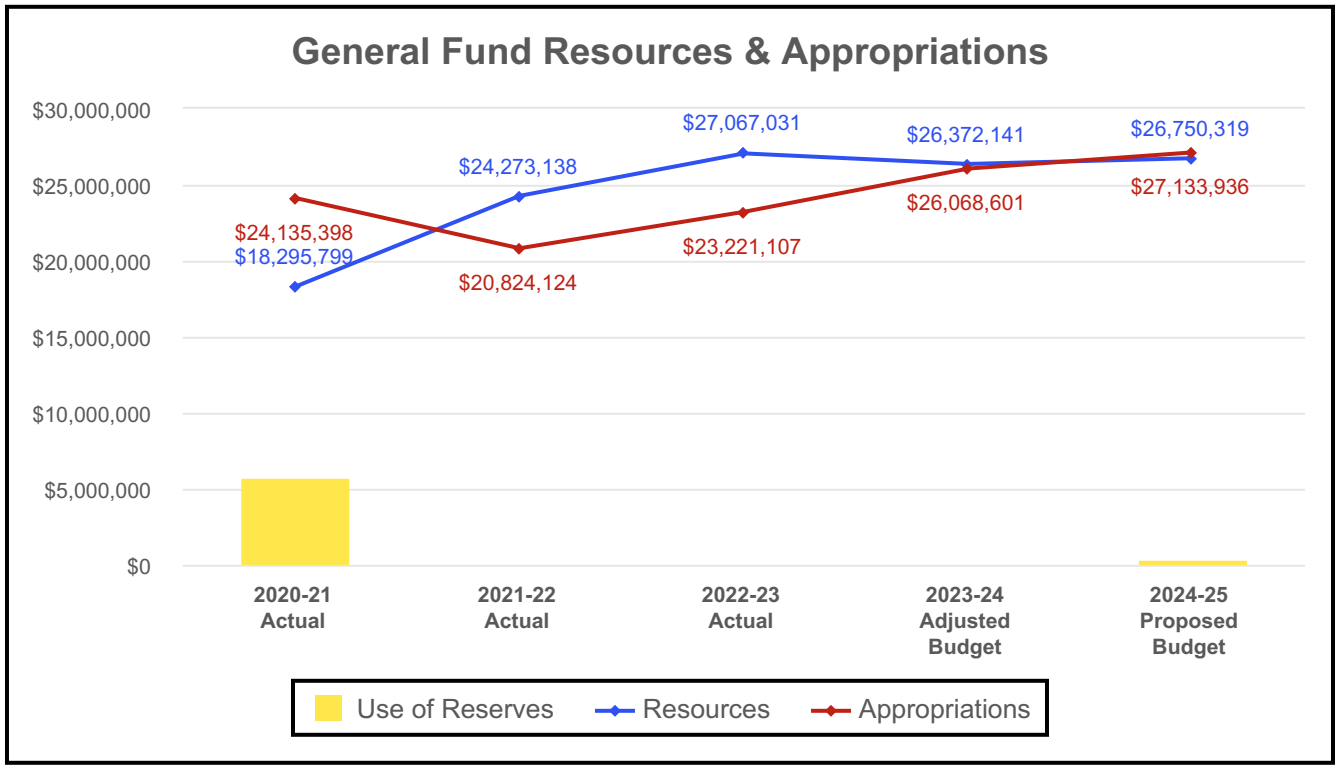
CITY OF ALISO VIEJO
SUMMARY OF GENERAL FUND RESOURCES & APPROPRIATIONS
FY 2024-2025

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
RESOURCES						
Taxes	14,823,926	18,420,700	19,063,829	19,022,316	21,562,316	22,340,770
Licenses & Permits	976,782	714,169	876,079	700,000	700,000	737,900
Fines and Forfeitures	310,419	173,133	227,896	133,800	300,000	185,000
Rev-Use of Money & Property	176,746	(318,666)	339,214	400,000	650,000	495,000
Intergovernmental Revenue	42,844	64,675	65,302	47,500	47,500	57,500
Current Services Charges	423,357	331,427	506,698	360,000	360,000	362,100
Other Revenue	144,381	70,271	320,063	66,200	405,297	130,149
Interfund Transfers In	633,214	3,348,755	3,803,096	585,028	585,028	608,853
General Fund Sub-Total	17,531,669	22,804,464	25,202,177	21,314,844	24,610,141	24,917,272
Rental Income	183,936	199,917	226,669	212,000	212,000	147,547
Rental Income Sub-Total	183,936	199,917	226,669	212,000	212,000	147,547
Recreation Services	580,194	1,268,757	1,638,185	1,200,000	1,550,000	1,685,500
Recreation Services Sub-Total	580,194	1,268,757	1,638,185	1,200,000	1,550,000	1,685,500
Total Resources	18,295,799	24,273,138	27,067,031	22,726,844	26,372,141	26,750,319
APPROPRIATIONS						
Administration & Support	3,732,640	4,084,651	4,697,320	4,805,141	5,094,506	4,979,449
Community Services	1,525,026	2,324,008	2,802,611	2,669,857	3,029,492	3,139,132
Community & Economic Development	2,647,690	1,952,634	2,495,596	2,558,455	4,083,455	4,136,826
Public Works	1,788,667	1,818,972	1,664,540	1,874,530	1,874,530	1,939,500
Public Safety	9,103,129	9,340,525	10,038,157	10,331,048	10,326,047	11,332,287
Interfund Transfers Out	5,143,527	1,082,257	1,321,571	1,415,090	1,427,053	1,357,452
General Fund Sub-Total	23,940,679	20,603,047	23,019,795	23,654,121	25,835,083	26,884,646
City Hall	194,719	221,077	201,312	245,481	233,518	249,290
City Hall Sub-Total	194,719	221,077	201,312	245,481	233,518	249,290
Total Appropriations	24,135,398	20,824,124	23,221,107	23,899,602	26,068,601	27,133,936
NET CHANGE IN FUND BALANCE	(5,839,599)	3,449,014	3,845,924	(1,172,758)	303,540	(383,617)
Beginning Fund Balance	32,970,759	27,131,163	30,580,168	30,641,306	34,426,099	34,729,639
PROJECTED ENDING FUND BALANCE	27,131,163	30,580,168	34,426,099	29,468,548	34,729,639	34,346,022


General Fund Resources
Five-Year History
$12,000,000
$10,000,000
$8,000,000
$6,000,000
$4,000,000
$2,000,000
$-
Property Tax
Sales Tax
TOT
Franchise Fees
Recreation
Building & Planning
Fines & Forfeitures
Investment Earnings
Other
FY 2020-2021 Actuals
FY 2021-2022 Actuals
FY 2022-2023 Actuals
FY 2023-2024 Revised Budget
FY 2024-25 Proposed Budget


General Fund Appropriations
Five-Year History
12,000,000
10,000,000
8,000,000
6,000,000
4,000,000
2,000,000
-
Admin & Support
Community Services
Comm & Econ Dev
Public Works
Public Safety
City Hall
Debt Service
Capital Improvement
Transfers
FY 2020-2021 Actuals
FY 2021-2022 Actuals
FY 2022-23 Actuals
FY 2023-2024 Revised Budget
FY 2024-25 Proposed Budget


General Fund Balance
$30,000,000
$20,000,000
$10,000,000
$0
$-10,000,000
$27,131,163
$30,580,168
$34,426,099
$34,729,639
$34,346,022
$(5,839,599)
$3,449,005
$3,845,931
$303,540
$(383,617)
2020-21 Actual
2021-22 Actual
2022-23 Actual
2023-24 Adjusted Budget
2024-25 Proposed Budget
Change in Fund Balance
Fund Balance


General Fund Resources & Appropriations
$30,000,000
$25,000,000
$20,000,000
$15,000,000
$10,000,000
$5,000,000
$0
$24,135,398
$18,295,799
$24,273,138
$27,067,031
$26,372,141
$26,750,319
$20,824,124
$23,221,107
$26,068,601
$27,133,936
2020-21 Actual
2021-22 Actual
2022-23 Actual
2023-24 Adjusted Budget
2024-25 Proposed Budget
Use of Reserves
Resources
Appropriations

CITY OF ALISO VIEJO
GENERAL FUND RESOURCES AND APPROPRIATIONS
FY 2024-2025

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
RESOURCES						
Taxes						
General Property Taxes						
Current, Secured	2,845,832	2,893,161	3,023,925	3,295,000	3,295,000	3,420,000
Current, Unsecured	85,578	90,637	89,462	84,000	84,000	85,000
Prior Year Taxes	28,004	28,433	25,491	25,000	25,000	25,000
Supplemental Roll	58,962	68,707	132,555	60,000	60,000	60,000
Miscellaneous Property Tax	5,319	2,860	12,847	5,000	5,000	1,000
Property Tax In Lieu	5,499,314	5,648,353	5,894,667	6,100,000	6,100,000	6,335,000
Real Property Transfer Tax	444,547	466,032	267,009	149,500	149,500	200,000
Homeowner Prop Tax Relief	13,964	13,555	13,570	13,000	13,000	13,000
Total General Property Taxes	8,981,520	9,211,738	9,459,526	9,731,500	9,731,500	10,139,000
Sales & Use Tax						
General Sales Tax	3,524,908	6,117,932	6,244,171	6,050,641	8,450,641	8,900,000
Total Sales & Use Taxes	3,524,908	6,117,932	6,244,171	6,050,641	8,450,641	8,900,000
Franchise Fees						
Franchise-Electric	407,387	446,977	617,070	600,000	638,921	648,000
Franchise-Gas	79,335	92,098	120,084	100,000	170,479	123,700
Franchise-Cable Tv	608,138	537,489	475,687	400,000	511,967	317,764
Franchise-Waste Collection	457,462	451,640	471,816	450,000	50,000	522,206
Franchise-Other	—	108,537	57,342	50,000	368,633	50,000
Total Franchise Fees	1,552,322	1,636,741	1,741,999	1,600,000	1,740,000	1,661,670
Other Taxes						
County Fire Tax Credit	140	315	105	175	175	100
Public Utility Tax	41,437	40,900	47,503	40,000	40,000	40,000
Transient Occupancy Tax	723,599	1,413,074	1,570,525	1,600,000	1,600,000	1,600,000
Total Other Taxes	765,176	1,454,289	1,618,133	1,640,175	1,640,175	1,640,100
Total Taxes	**14,823,926**	**18,420,700**	**19,063,829**	**19,022,316**	**21,562,316**	**22,340,770**
Licenses & Permits						
Construction Permits						
Building Permits	444,949	279,321	140,589	300,000	300,000	100,300
Electrical Permits	129,480	75,694	3,206	75,000	75,000	1,000
Plumbing Permits	117,701	81,737	94,636	80,000	80,000	75,000
Mechanical Permits	134,655	79,704	87,969	80,000	80,000	85,000
Grading Permits	—	—	—	—	—	—
C & D Permits	28,961	25,206	23,497	30,000	30,000	25,000
AUP	6,022	3,402	—	4,000	4,000	—
TUP	574	1,167	607	600	600	600
Exception Permit	1,490	5,289	3,154	2,500	2,500	1,000
Zoning/HO/Review	2,345	2,034	1,135	2,500	2,500	1,000
Sign Permits	4,670	4,957	5,663	4,000	4,000	4,000
Re-Insp/Special Insp Permits	—	198	344	—	—	—
Use Permit	22,378	41,543	53,002	60,000	60,000	40,000
Issuance Fee	62,125	96,913	450,892	51,400	51,400	400,000
Massage License Fees	—	—	227	—	—	—
Water Quality	21,432	17,004	11,158	10,000	10,000	5,000
Total Construction Permits	976,782	714,169	876,079	700,000	700,000	737,900
Total Licenses & Permits	**976,782**	**714,169**	**876,079**	**700,000**	**700,000**	**737,900**

CITY OF ALISO VIEJO
GENERAL FUND RESOURCES AND APPROPRIATIONS
FY 2024-2025

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
Fines & Forfeitures						
Vehicle Code Fines						
Vehicle Code Fines	131,085	75,160	70,350	50,000	71,107	60,000
Total Vehicle Code Fines	131,085	75,160	70,350	50,000	71,107	60,000
Other Fines & Forfeitures						
Parking Citations	179,334	97,973	157,546	83,800	228,893	125,000
Total Other Fines & Forfeitures	179,334	97,973	157,546	83,800	228,893	125,000
Total Fines & Forfeiture	**310,419**	**173,133**	**227,896**	**133,800**	**300,000**	**185,000**
Revenue-Use of Money & Property						
Investment Earnings						
Investment Earnings	176,746	(318,666)	321,058	400,000	650,000	495,000
Total Investment Earnings	176,746	(318,666)	321,058	400,000	650,000	495,000
Rents & Concessions						
Rent-Iglesia Park	—	—	—	—	—	—
Program Revenue	—	—	18,156	—	—	—
Total Rents & Concessions	—	—	18,156	—	—	—
Total Rev-Use of Money & Property	**176,746**	**(318,666)**	**339,214**	**400,000**	**650,000**	**495,000**
Intergovernmental Revenues						
State Shared Taxes						
Motor Vehicle License Fee	36,704	57,547	53,145	40,000	40,000	50,000
State Mandated Reimbursement	6,140	7,128	12,157	7,500	7,500	7,500
Total State Shared Taxes	42,844	64,675	65,302	47,500	47,500	57,500
Total Intergovernmental Revenues	**42,844**	**64,675**	**65,302**	**47,500**	**47,500**	**57,500**
Current Services Charges						
General Govt. Charges						
Sales of Publications	—	3	—	—	—	—
Total General Govt. Charges	—	3	—	—	—	—
Engineering Charges						
Engineering Fees	7,965	3,943	6,936	3,000	3,000	3,000
Transportation Permit	3,381	3,189	2,926	3,000	3,000	3,000
Encroachment Permits	9,623	4,711	5,527	4,000	4,000	4,000
WQMP	24,812	24,470	23,393	19,000	19,000	10,000
Total Engineering Charges	45,781	36,313	38,782	29,000	29,000	20,000
Planning & Zoning Charges						
Planning Fees	11,118	13,726	7,986	7,500	7,500	7,500
Environmental Fees/CEQA	941	871	1,003	1,000	1,000	1,000
Development Agreement	—	—	—	—	—	—
Site Plan Review	—	—	—	—	—	—
General Plan	48,835	11,511	42,301	10,000	10,000	30,000
Housing Administration	—	—	—	1,000	1,000	—
Special Events Fees	—	893	1,383	1,000	1,000	1,000
Public Notification Fee	820	480	1,792	500	500	500
Total Planning & Zoning Charges	61,714	27,481	54,465	21,000	21,000	40,000
Building Regulation Charges						
Building Plan Check Fees	260,912	228,754	379,443	274,400	274,400	275,000
SMIP	537	111	622	750	750	750
CASP Cert/Training	3,144	3,452	3,602	2,000	2,000	2,000
Building Standard Fee (CBSC)	272	151	292	350	350	350
Scanning	24,928	23,354	28,292	20,000	20,000	20,000
Code Enforcement Citations	26,069	11,808	1,200	12,500	12,500	4,000
Total Building Regulation Charges	315,862	267,630	413,451	310,000	310,000	302,100
Total Current Services Charges	**423,357**	**331,427**	**506,698**	**360,000**	**360,000**	**362,100**

CITY OF ALISO VIEJO
GENERAL FUND RESOURCES AND APPROPRIATIONS
FY 2024-2025

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
Other Revenue						
Miscellaneous Revenues						
Information Technology Fees	64,799	49,541	62,923	40,000	40,000	50,000
Miscellaneous Revenue	53,130	16,525	244,782	4,000	343,097	57,949
Administrative Revenue	26,277	4,080	12,233	22,000	22,000	22,000
Returned Check Charges	175	125	125	200	200	200
Total Miscellaneous Revenues	144,381	70,271	320,063	66,200	405,297	130,149
Total Other Revenue	**144,381**	**70,271**	**320,063**	**66,200**	**405,297**	**130,149**
City Hall						
Revenue-Use of Money & Property						
Interest Revenue - City Hall	—	1,669	771	—	—	—
Rent-City Hall Lease	183,936	198,248	225,898	212,000	212,000	147,547
Total Rev-Use of Money & Property	183,936	199,917	226,669	212,000	212,000	147,547
Total City Hall	**183,936**	**199,917**	**226,669**	**212,000**	**212,000**	**147,547**
Recreation Services						
Revenue-Use of Money & Property						
Facility Rental	182,640	441,263	476,386	450,800	450,800	500,000
Other Income	26,723	58,810	55,494	60,000	60,000	110,000
Program Revenue	8,006	205	410	200	200	1,500
Contract Classes	296,723	651,471	665,316	555,000	555,000	610,000
City Camp Revenue	64,370	108,538	98,776	108,000	108,000	108,000
Refunds	1,732	8,470	10,230	6,000	6,000	6,000
Total Rev-Use of Money & Property	580,194	1,268,757	1,306,612	1,180,000	1,180,000	1,335,500
Other Revenue						
Farm Rental Revenue	—	—	331,573	20,000	370,000	350,000
Total Rev-Other Revenue	—	—	331,573	20,000	370,000	350,000
Total Recreation Services	**580,194**	**1,268,757**	**1,638,185**	**1,200,000**	**1,550,000**	**1,685,500**
Transfers In						
Interfund Transfers						
Interfund Transfers	633,214	3,348,755	3,803,096	585,028	585,028	608,853
Total Interfund Transfers	633,214	3,348,755	3,803,096	585,028	585,028	608,853
Total Transfers In	**633,214**	**3,348,755**	**3,803,096**	**585,028**	**585,028**	**608,853**
TOTAL RESOURCES	**18,295,799**	**24,273,138**	**27,067,036**	**22,726,844**	**26,372,141**	**26,750,319**

CITY OF ALISO VIEJO
GENERAL FUND RESOURCES AND APPROPRIATIONS
FY 2024-2025

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
APPROPRIATIONS						
Administrative Services						
City Council						
Personnel-Wages	31,586	31,200	31,502	31,200	31,200	31,200
Personnel-Benefits	134,056	137,340	134,057	141,735	141,735	145,195
Other Services	4,836	15,773	16,676	31,025	31,025	31,025
Supplies	453	155	779	1,400	1,400	1,400
Total City Council	170,931	184,468	183,014	205,360	205,360	208,820
City Manager						
Personnel-Wages	457,974	490,320	522,249	561,700	831,700	568,100
Personnel-Benefits	165,216	181,614	203,837	203,152	203,152	216,905
Professional & Technical Services	—	—	—	—	—	—
Other Services	4,905	12,611	14,356	17,445	17,445	11,345
Supplies	1,431	1,547	1,695	2,600	2,600	2,600
Total City Manager	629,526	686,092	742,137	784,897	1,054,897	798,950
Human Resources						
Personnel-Wages	142,371	107,964	109,547	128,330	128,330	126,000
Personnel-Benefits	58,699	33,211	43,176	38,976	38,976	40,891
Professional & Technical Services	4,922	7,917	7,461	9,001	38,001	8,001
Other Services	5,582	10,167	22,392	13,352	13,352	16,551
Supplies	721	1,988	1,617	1,300	1,300	2,400
Total Human Resources	212,295	161,247	184,193	190,959	219,959	193,843
Government Services						
Personnel-Wages	241,675	254,929	282,969	308,400	308,400	332,130
Personnel-Benefits	102,362	111,061	120,220	131,710	131,710	147,058
Professional & Technical Services	55,317	46,673	55,807	47,500	47,500	49,500
Other Services	43,371	9,509	68,548	15,640	15,640	61,640
Supplies	351	501	629	800	800	800
Contract Services	2,228	1,927	4,316	4,000	4,000	4,000
Total Government Services	445,304	424,600	532,489	508,050	508,050	595,128
City Attorney						
Professional & Technical Services	326,156	347,591	322,367	321,300	321,300	300,000
Other Services	41,735	275,404	447,797	166,250	166,250	182,400
Total City Attorney	367,891	622,995	770,164	487,550	487,550	482,400
Finance						
Personnel-Wages	463,555	382,278	465,814	456,000	456,000	515,300
Personnel-Benefits	172,731	150,532	196,909	202,105	202,105	219,395
Professional & Technical Services	135,628	130,832	146,475	183,170	183,170	158,410
Operating Expenditures	—	—	—	—	—	—
Other Services	5,221	3,088	11,097	9,080	9,080	10,130
Supplies	2,421	851	898	2,205	2,205	1,705
Total Finance	779,556	667,581	821,193	852,560	852,560	904,940
Information Technology						
Personnel-Wages	237,731	316,925	344,465	378,900	378,900	400,810
Personnel-Benefits	94,814	136,629	137,471	150,300	150,300	163,005
Professional & Technical Services	191,108	198,147	143,759	221,350	211,715	219,071
Operating Expenditures	204,552	204,361	283,664	336,262	336,262	326,090
Other Services	1,559	8,181	6,602	11,560	11,560	11,560
Supplies	1,434	715	1,234	7,750	7,750	7,750
Total Information Technology	731,198	864,958	917,195	1,106,122	1,096,487	1,128,286

CITY OF ALISO VIEJO
GENERAL FUND RESOURCES AND APPROPRIATIONS
FY 2024-2025

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
Non-Departmental						
Professional & Technical Services	30,451	23,535	24,822	41,141	40,141	23,140
Operating Expenditures	50,454	61,980	55,451	95,585	95,385	103,490
Other Services	299,057	358,252	428,272	501,636	502,836	510,671
Supplies	15,977	28,943	38,390	31,281	31,281	29,781
Total Non-Departmental	395,939	472,710	546,935	669,643	669,643	667,082
Total Administrative Services	**3,732,640**	**4,084,651**	**4,697,320**	**4,805,141**	**5,094,506**	**4,979,449**
Community Services						
Community Services Administration						
Personnel-Wages	140,345	70,808	—	—	—	—
Personnel-Benefits	61,459	38,003	3,600	3,720	3,720	3,870
Operating Expenditures	—	—	—	—	—	—
Other Services	270,685	347,488	343,286	305,896	315,531	287,106
Supplies	2,434	204	1,929	2,000	2,000	2,000
Scholarships	—	—	2,428	—	—	—
Total Community Services Admin	474,923	456,503	351,243	311,616	321,251	292,976
Iglesia Park						
Operating Expenditures	155,729	147,702	149,634	180,750	180,750	184,550
Total Iglesia Park	155,729	147,702	149,634	180,750	180,750	184,550
Iglesia Building						
Professional & Technical Services	2,920	2,973	840	1,800	1,800	1,800
Operating Expenditures	38,692	40,378	36,430	57,000	57,000	60,500
Total Iglesia Building	41,612	43,351	37,270	58,800	58,800	62,300
Iglesia Park Community Center						
Personnel-Wages	—	—	—	—	—	—
Personnel-Benefits	—	—	—	—	—	—
Other Services	157,500	157,500	177,500	177,500	177,500	177,500
Supplies	—	—	—	—	—	—
Center	157,500	157,500	177,500	177,500	177,500	177,500
Recreation Services						
Personnel-Wages	301,569	523,980	663,675	772,100	807,100	820,050
Personnel-Benefits	133,100	191,566	229,015	278,906	278,906	284,205
Professional & Technical Services	109,070	405,834	473,447	442,445	442,445	507,010
Operating Expenditures	134,398	368,483	689,447	407,240	727,040	766,041
Supplies	17,125	29,089	31,380	40,500	35,700	44,500
Total Recreation Services	**695,262**	**1,518,952**	**2,086,964**	**1,941,191**	**2,291,191**	**2,421,806**
Total Community Services	**1,525,026**	**2,324,008**	**2,802,611**	**2,669,857**	**3,029,492**	**3,139,132**
Community Development						
Planning						
Personnel-Wages	484,377	512,743	341,350	412,925	412,925	453,560
Personnel-Benefits	187,688	187,731	139,841	160,410	160,410	172,925
Professional & Technical Services	53,845	74,472	189,042	168,000	188,000	140,001
Other Services	(4,316)	33,258	156,308	87,100	87,100	27,100
Supplies	2,857	776	118	2,500	2,500	2,500
Contract Services	50,985	12,305	89,529	100,000	100,000	50,000
Total Planning	775,436	821,285	916,188	930,935	950,935	846,086
Building						
Personnel-Wages	73,971	77,459	155,552	173,585	173,585	179,100
Personnel-Benefits	32,213	33,793	59,811	70,935	70,935	72,440
Other Services	25,774	(632)	20,598	19,000	19,000	19,000
Supplies	1,161	1,016	621	4,000	4,000	4,000
Contract Services	553,487	453,900	533,319	515,000	515,000	535,000
Total Building	686,606	565,536	769,901	782,520	782,520	809,540

CITY OF ALISO VIEJO
GENERAL FUND RESOURCES AND APPROPRIATIONS
FY 2024-2025

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
Code Enforcement						
Supplies	667	—	1,080	1,000	1,000	400
Contract Services	97,471	84,369	90,720	102,000	107,000	154,800
Total Code Enforcement	98,138	84,369	91,800	103,000	108,000	155,200
Economic Development						
Professional & Technical Services	819,163	63,777	56,467	55,000	35,000	16,000
Other Services	14,915	9,800	5,569	2,000	2,000	5,000
Contract Services	253,432	407,867	655,671	685,000	2,205,000	2,305,000
Total Economic Development	1,087,510	481,444	717,707	742,000	2,242,000	2,326,000
Total Community Development	**2,647,690**	**1,952,634**	**2,495,596**	**2,558,455**	**4,083,455**	**4,136,826**
Public Works						
Engineering (General)						
Personnel-Wages	405,397	415,019	522,082	575,320	575,320	608,350
Personnel-Benefits	127,033	130,577	172,413	189,610	189,610	203,250
Professional & Technical Services	74,278	2,117	—	—	—	—
Operating Expenditures	12,420	12,420	12,420	14,500	14,500	14,500
Other Services	175,916	182,395	177,469	225,400	250,400	269,800
Supplies	3,330	2,144	4,335	4,500	4,500	4,500
Contract Services	518,079	531,249	395,515	421,500	396,500	395,400
Total Engineering (General)	1,316,453	1,275,921	1,284,234	1,430,830	1,430,830	1,495,800
Traffic Engineering						
Contract Services	—	—	—	—	—	—
Total Traffic Engineering	—	—	—	—	—	—
Street Maintenance						
Contract Services	472,214	543,051	380,306	443,700	443,700	443,700
Total Street Maintenance	472,214	543,051	380,306	443,700	443,700	443,700
Total Public Works	**1,788,667**	**1,818,972**	**1,664,540**	**1,874,530**	**1,874,530**	**1,939,500**
Public Safety						
Law Enforcement-Contract						
Professional & Technical Services	8,404,279	8,659,399	9,297,657	9,468,817	9,463,817	10,371,083
Total Law Enforcement-Contract	8,404,279	8,659,399	9,297,657	9,468,817	9,463,817	10,371,083
Law Enforcement-Other						
Operating Expenditures	6,178	3,545	1,582	5,000	5,000	5,000
Other Services	37,276	29,986	37,862	37,180	37,180	37,180
Supplies	6,173	11,249	5,337	11,725	11,725	7,726
Contract Services	199,304	215,244	240,143	256,266	256,266	277,546
Public Safety Equipment	41,870	2,205	—	—	—	—
Total Law Enforcement-Other	290,801	262,229	284,924	310,171	310,171	327,452
Crime Prevention						
Personnel-Wages	16,797	12,452	—	—	—	—
Personnel-Benefits	388	1,372	—	—	(1)	—
Operating Expenditures	4,680	4,425	5,465	4,860	5,100	—
Other Services	999	—	—	2,000	2,000	—
Supplies	4,143	3,191	1,009	4,000	1,760	—
Total Crime Prevention	27,007	21,440	6,474	10,860	8,859	—
Animal Control						
Contract Services	337,073	376,235	405,499	474,500	474,500	530,621
Total Animal Control	337,073	376,235	405,499	474,500	474,500	530,621

CITY OF ALISO VIEJO
GENERAL FUND RESOURCES AND APPROPRIATIONS
FY 2024-2025

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
Emergency Operations Center						
Personnel-Wages	—	—	12,547	26,250	26,250	—
Personnel-Benefits	—	—	1,270	2,550	2,550	—
Professional Services	—	2,500	2,281	8,000	16,400	53,341
Rent	2,573	2,985	3,341	2,760	2,760	9,200
Other Services	826	1,009	1,871	1,640	1,640	1,730
Supplies	40,570	14,728	22,293	25,500	19,100	38,860
Total Emergency Operations Center	43,969	21,222	43,603	66,700	68,700	103,131
Total Public Safety	**9,103,129**	**9,340,525**	**10,038,157**	**10,331,048**	**10,326,047**	**11,332,287**
Transfers Out						
Transfers Out						
Transfers Out	5,143,527	1,082,257	1,321,571	1,415,090	1,427,053	1,357,452
Total Transfers Out	**5,143,527**	**1,082,257**	**1,321,571**	**1,415,090**	**1,427,053**	**1,357,452**
City Hall						
City Hall						
Professional & Technical Services	13,045	5,791	—	5,000	8,000	5,000
Operating Expenditures	171,255	191,229	200,221	234,880	222,917	243,440
Others Services	1,183	1,923	999	600	600	850
Capital Outlay	9,236	22,134	92	5,001	2,001	—
Total City Hall	194,719	221,077	201,312	245,481	233,518	249,290
Transfers Out						
Transfers Out	—	—	—	—	—	—
Total Transfers Out	—	—	—	—	—	—
Total City Hall	**194,719**	**221,077**	**201,312**	**245,481**	**233,518**	**249,290**
TOTAL APPROPRIATIONS	**24,135,398**	**20,824,124**	**23,221,105**	**23,899,602**	**26,068,601**	**27,133,936**
Resources over/(under) Appropriations	(5,839,599)	3,449,005	3,845,931	(1,172,758)	303,540	(383,617)
Beginning Fund Balance	32,970,765	27,131,163	30,580,168	30,641,306	34,426,099	34,729,639
Projected Ending Fund Balance	**27,131,163**	**30,580,168**	**34,426,099**	**29,468,548**	**34,729,639**	**34,346,022**
Use of General Fund Reserves						
GF Reserves (COP)	—	—	—	(658,250)	—	
GF Reserves (CIP)	—	—	—	(573,000)	—	498,000

Budget Detail

ADMINISTRATION AND SUPPORT

CITY OF ALISO VIEJO

City Council

FY 2024-2025

The City Council is elected by the citizens of Aliso Viejo to serve as the legislative body of the City. The City Council establishes policies reflecting the needs and priorities of the community, adopts laws and regulations to govern Aliso Viejo, and provides direction to the City Manager to maintain the quality of municipal services with fiscally sustainable decisions.

Council members also represent the City on various intergovernmental organizations to achieve governmental cooperation, support legislation and create programs that are consistent with the needs of the community.

The operating costs for the City Council are mainly comprised of Council stipend & benefits, and meeting and conference costs related to various governmental organizations.

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adjusted Budget	2024-25 Proposed Budget
STAFF SUMMARY:					
City Council					
Mayor	1.0	1.0	1.0	1.0	1.0
Mayor Pro Tem	1.0	1.0	1.0	1.0	1.0
City Council Members	3.0	3.0	3.0	3.0	3.0
Total City Council	**5.0**	**5.0**	**5.0**	**5.0**	**5.0**

CITY OF ALISO VIEJO

City Council

Estimated Expenditures

FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-1101		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PERSONNEL-SALARIES							
4103	City Council Compensation	31,586	31,200	31,502	31,200	31,200	31,200
	SALARIES	31,586	31,200	31,502	31,200	31,200	31,200
PERSONNEL-BENEFITS							
4201	Retirement	5,280	5,213	5,275	4,135	4,135	5,575
4202	FICA/Medicare	1,460	1,723	1,647	2,405	2,405	2,405
4203	State Unemployment/SDI	699	686	662	690	690	725
4206	Medical Insurance	48,044	37,972	40,358	38,975	38,975	1,935
4207	Dental Insurance	3,482	3,630	3,546	3,630	3,630	—
4208	Vision Insurance	776	471	471	475	475	—
4224	Deferred Compensation	74,314	87,645	82,099	91,425	91,425	134,555
	TOTAL PERSONNEL-BENEFITS	134,056	137,340	134,057	141,735	141,735	145,195
OTHER SERVICES							
4501	Advertising & Promotions	1,950	725	350	700	700	700
4502	Awards & Recognition	402	158	141	500	500	500
4511	Communication	3,194	2,966	2,713	3,600	3,600	3,600
4514	Events	—	—	—	1,100	1,100	1,100
4520	Mtgs/Conf./Trng & Dev.	(710)	11,774	13,096	25,000	25,000	25,000
4521	Membership & Dues	—	150	375	125	125	125
	TOTAL OTHER SERVICES	4,836	15,773	16,676	31,025	31,025	31,025
Supplies							
4601	Supplies	453	155	779	1,400	1,400	1,400
4620	Minor Equipment	—	—	—	—	—	—
	TOTAL Supplies	453	155	779	1,400	1,400	1,400
	TOTAL CITY COUNCIL	**170,930**	**184,468**	**183,014**	**205,360**	**205,360**	**208,820**

CITY OF ALISO VIEJO

City Manager

FY 2024-2025

The City Manager is responsible for the general management of all City operations and personnel. This responsibility includes administering City contracts and agreements, advising the City Council of legislative and administrative concerns, overseeing intergovernmental relations, public relations, providing fiscal management, and ensuring that all City operations are conducted economically, efficiently, and effectively. Operating costs for the City Manager department include memberships, meetings, and conference costs related to professional organizations.

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adjusted Budget	2024-25 Proposed Budget
STAFF SUMMARY (FTE):					
City Manager*	1.0	1.0	1.0	1.0	1.0
Director of Administrative Services	—	—	—	—	—
Management Analyst	1.0	1.0	1.0	1.0	1.0
Executive Assistant	1.0	1.0	1.0	1.0	1.0
Office Assistant	—	—	—	—	—
Total	3.0	3.0	3.0	3.0	3.0

* Office appointed by the City Council

CITY OF ALISO VIEJO

City Manager

Estimated Expenditures

FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-1501	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PERSONNEL-SALARIES						
4101 Regular Employees	448,905	478,757	521,584	553,700	823,700	560,100
4102 Part-Time Wages	648	1,508	—	—	—	—
4104 Overtime Pay	8,421	10,054	665	8,000	8,000	8,000
TOTAL PERSONNEL-SALARIES	457,974	490,320	522,249	561,700	831,700	568,100
PERSONNEL-BENEFITS						
4201 Retirement	70,558	77,020	86,634	96,432	96,432	106,990
4202 FICA/Medicare	7,261	7,845	8,278	8,060	8,060	8,400
4203 State Unemployment/SDI	600	467	441	530	530	530
4206 Medical Insurance	34,966	37,645	35,446	35,785	35,785	29,135
4207 Dental Insurance	2,855	3,004	2,574	2,540	2,540	1,760
4208 Vision Insurance	447	437	368	370	370	290
4209 Life Insurance	1,820	1,942	2,118	2,400	2,400	2,400
4221 Flex Benefits	—	—	385	—	—	—
4224 Benefit Cash Out	35,548	40,860	55,049	43,835	43,835	54,200
4225 Vehicle/Cell Allowance	11,160	12,395	12,545	13,200	13,200	13,200
TOTAL PERSONNEL-BENEFITS	165,216	181,614	203,837	203,152	203,152	216,905
PROFESSIONAL & TECH. SERVICES						
4301 Professional Services	—	—	—	—	—	—
TOTAL PROFESSIONAL & TECH. SERVICES	—	—	—	—	—	—
OTHER SERVICES						
4511 Communication	1,264	1,092	2,202	1,650	1,650	1,700
4520 Mtgs/Conf./Trng & Dev.	706	7,878	8,545	12,215	12,215	5,515
4521 Membership & Dues	2,935	3,641	3,587	3,580	3,580	4,130
4531 Community Outreach	—	—	—	—	—	—
TOTAL OTHER SERVICES	4,905	12,611	14,356	17,445	17,445	11,345
SUPPLIES						
4601 Supplies	522	527	202	1,500	1,500	1,500
4611 Publications/Reference Materials	909	1,020	1,493	1,100	1,100	1,100
4620 Minor Equipment	—	—	—	—	—	—
TOTAL SUPPLIES	1,431	1,547	1,695	2,600	2,600	2,600
TOTAL CITY MANAGER	**629,525**	**686,092**	**742,137**	**784,897**	**1,054,897**	**798,950**

CITY OF ALISO VIEJO

Human Resources

FY 2024-2025

The Human Resources division provides overall policy direction on human resource management issues and administrative support functions related to the management of employees for all City departments. These services include classification and compensation, recruitment, benefit administration, and employee development. The FY 2024-2025 expenditures include employee wellness, recruitment, and meeting and conference costs related to professional organizations.

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adjusted Budget	2024-25 Proposed Budget
STAFF SUMMARY (FTE):					
Human Resource Analyst	—	1.0	1.0	1.0	1.0
Total	—	1.0	1.0	1.0	1.0

CITY OF ALISO VIEJO

Human Resources

Estimated Expenditures FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-1503	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PERSONNEL-SALARIES						
4101 Regular Employees	142,371	88,307	105,981	113,330	113,330	122,550
4102 Part-Time Wages	—	19,657	3,566	15,000	15,000	3,450
4104 Overtime Pay	—	—	—	—	—	—
TOTAL PERSONNEL-SALARIES	142,371	107,964	109,547	128,330	128,330	126,000
PERSONNEL-BENEFITS						
4201 Retirement	29,999	15,676	13,663	8,425	8,425	9,550
4202 FICA/Medicare	2,314	1,729	1,836	1,880	1,880	2,025
4203 State Unemployment/SDI	161	255	222	176	176	176
4206 Medical Insurance	7,993	4,059	7,810	8,355	8,355	9,600
4207 Dental Insurance	376	258	567	560	560	560
4208 Vision Insurance	220	61	112	115	115	115
4209 Life Insurance	777	343	568	700	700	750
4224 Benefit Cash Out	15,959	10,680	18,398	17,865	17,865	18,115
4225 Vehicle/Cell Allowance	900	150	—	900	900	—
TOTAL PERSONNEL-BENEFITS	58,699	33,211	43,176	38,976	38,976	40,891
PROFESSIONAL & TECH. SERVICES						
4309 Other Contractual Services	4,922	7,917	7,461	9,001	38,001	8,001
TOTAL PROFESSIONAL & TECH. SERVICES	4,922	7,917	7,461	9,001	38,001	8,001
OTHER SERVICES						
4520 Mtgs/Conf./Trng & Dev.	5,018	9,447	21,507	12,302	12,302	15,501
4521 Membership & Dues	564	720	885	1,050	1,050	1,050
TOTAL OTHER SERVICES	5,582	10,167	22,392	13,352	13,352	16,551
SUPPLIES						
4601 Supplies	578	855	877	800	800	1,400
4612 Operating Supplies	143	1,133	740	500	500	1,000
TOTAL SUPPLIES	721	1,988	1,617	1,300	1,300	2,400
TOTAL HUMAN RESOURCES	**212,295**	**161,247**	**184,193**	**190,959**	**219,959**	**193,843**

CITY OF ALISO VIEJO

Government Services

FY 2024-2025

The Government Services Department supports municipal functions through the administration of legislation processes, election services, records management, public information, communications, and risk management. The Director of Government Services serves as the City Clerk, City's Election Official, Public Information Officer, Political Reform Act Filing Officer, Custodian of Records, and Compliance Officer. The Department conducts municipal elections and administers Political Reform Act requirements related to campaign disclosure statements, conflict of interest filings, and AB1243 ethics training. The Director ensures meetings, agendas, minutes, reports, public notices, resolutions, and ordinances are prepared, posted, and published pursuant to all legal statues, as well as attends, monitors, and retains complete records of the City Council proceedings. The Director ensures open and transparent access to the public through records-related services including records management, retention, and Public Records Act programs. The Director ensures the dissemination of timely and accurate public information of City operations, projects, policies, services, and programs through traditional media, social media, and online.

Operating expenditures for the Government Services Department are comprised primarily of election costs, professional and contract services related to records retention, publication of legally required notices, and maintaining and updating the Municipal Code in compliance with legal requirements.

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adjusted Budget	2024-25 Proposed Budget
STAFF SUMMARY (FTE):					
Director of Government Services/City Clerk	1.0	1.0	1.0	1.0	1.0
Office Specialist	1.0	1.0	1.0	1.0	1.0
Office Assistant	0.5	0.5	0.5	0.5	0.5
Total	2.5	2.5	2.5	2.5	2.5

ESTIMATED EXPENDITURES DETAIL 101-1601		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PERSONNEL-SALARIES							
4101	Regular Employees	221,560	238,381	261,073	282,400	282,400	304,300
4102	Part Time Wages	18,130	16,484	21,246	24,000	24,000	25,830
4104	Overtime Pay	1986	64	650	2000	2000	2000
	TOTAL PERSONNEL-SALARIES	241,675	254,929	282,969	308,400	308,400	332,130
PERSONNEL-BENEFITS							
4201	Retirement	46,881	52,449	59,175	70,265	70,265	81,135
4202	FICA/Medicare	3,750	3,959	4,340	4,520	4,520	4,870
4203	State Unemployment/SDI	492	604	555	530	530	528
4206	Medical Insurance	28,624	29,848	31,765	32,670	32,670	39,100
4207	Dental Insurance	3,049	3,326	3,238	3,195	3,195	3,200
4208	Vision Insurance	466	466	466	470	470	470
4209	Life Insurance	1,243	1,296	1,476	1,710	1,710	1,650
4221	Flex Benefits	—	—	—	—	—	—
4224	Benefit Cash Out	16,957	18,213	18,305	17,450	17,450	15,205
4225	Vehicle/Cell	900	900	900	900	900	900
	TOTAL PERSONNEL-BENEFITS	102,362	111,061	120,220	131,710	131,710	147,058
PROFESSIONAL & TECH. SERVICES							
4301	Professional Services	—	—	—	—	—	—
4303	Legal Notices	7,415	10,993	10,881	8,500	8,500	8,500
4305	Technology Services	47,537	34,625	44,266	36,000	36,400	38,000
4309	Other Contractual Services	365	1,054	660	3,000	2,600	3,000
4310	Contractual Employment Services	—	—	—	—	—	—
	TOTAL PROFESSIONAL & TECH. SERVICES	55,317	46,673	55,807	47,500	47,500	49,500
OTHER SERVICES							
4502	Awards & Recognitions	3,489	670	902	1,000	1,000	1,000
4511	Communication	—	—	—	—	—	—
4513	Printing	—	—	—	—	—	—
4520	Mtgs/Conf./Trng & Dev.	1,897	7,819	9,765	13,000	13,000	9,000
4521	Membership & Dues	1,150	1,020	2,095	1,640	1,640	1,640
4525	Election	36,835	—	55,786	—	—	50,000
	TOTAL OTHER SERVICES	43,371	9,509	68,548	15,640	15,640	61,640
SUPPLIES							
4601	Supplies	291	457	509	500	500	500
4611	Publications/Reference Materials	60	44	—	300	300	300
4612	Operating Supplies	—	—	120	—	—	—
4620	Minor Equipment	—	—	—	—	—	—
	TOTAL SUPPLIES	351	501	629	800	800	800
CONTRACT SERVICES							
4734	Codification	2,228	1,927	4,316	4,000	4,000	4,000
	TOTAL CONTRACT SERVICES	2,228	1,927	4,316	4,000	4,000	4,000
	TOTAL GOVERNMENT SVCS	**445,305**	**424,599**	**532,489**	**508,050**	**508,050**	**595,128**

CITY OF ALISO VIEJO

City Attorney

FY 2024-2025

The City Attorney serves as the legal counsel to the City Council, City Manager, and City staff on all legal aspects of municipal operations. Legal services include legal advice and analysis, preparation of legislation including ordinances and resolutions, drafting or review of contracts and agreements, conducting research and supporting the City in litigation, civil and criminal actions, and code enforcement. Other services include keeping the City Council, City Manager, and staff advised of current laws affecting decisions and programs of the City. This service is provided through a contract with the law firm of Best Best & Krieger LLP.

City Attorney operating expenditures include services for contract development and negotiations, code enforcement issues, compliance with NPDES and guidance on all legal matters.

STAFF SUMMARY:

Contract Services: Best Best and Krieger LLP

ESTIMATED EXPENDITURES DETAIL 101-2101		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PROFESSIONAL & TECH. SERVICES							
4304	Legal Services	326,156	347,591	322,367	321,300	321,300	300,000
	TOTAL PROFESSIONAL & TECH. SERVICES	326,156	347,591	322,367	321,300	321,300	300,000
OTHER SERVICES							
4532	Special Projects	15,668	34,803	90,110	52,500	52,500	75,000
4701	NPDES	5,043	743	1,745	5,000	5,000	5,000
4731	General Plan	—	—	—	21,000	21,000	21,000
4733	Zoning Code	4,768	4,470	5,165	7,500	7,500	7,500
4734	Codification	—	—	—	1,500	1,500	0
4735	Litigation	16,257	235,388	350,778	78,750	78,750	73,900
	TOTAL OTHER SERVICES	41,735	275,404	447,797	166,250	166,250	182,400
	TOTAL CITY ATTORNEY	**367,891**	**622,995**	**770,164**	**487,550**	**487,550**	**482,400**

CITY OF ALISO VIEJO

Financial Services

FY 2024-2025

The Financial Services Department administers the financial operations of the City through Budgeting, Accounting, Treasury, Purchasing, and Payroll functions. This department is responsible for safeguarding the City's financial assets through prudent internal control policies, providing responsive accounting services within Generally Accepted Accounting Principles, providing strategic and financial planning support, and maintaining budgetary control over all City funds. The Financial Services Department is also responsible for the preparation and administration of the City's annual budget as well as the safety, liquidity, and maximization of the yields of the City's financial resources in accordance with the City's Investment Policy.

Specific functions include: annual financial report preparation, financial audits, treasury portfolio administration, ledger reconciliation, recordation of City revenues, banking services, accounts payable, accounts receivable, payroll, fixed assets management, budget development, and maintenance of the financial system.

Financial Services operating costs are primarily comprised of contractual services related to the annual audit and financial review, property and sales tax monitoring, and fiscal analysis and strategic planning. Included are meeting and conference costs related to staff development and technology costs related to payroll services and financial software support.

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adjusted Budget	2024-25 Proposed Budget
STAFF SUMMARY (FTE):					
Director of Financial Services/City Treasurer*	1.0	1.0	1.0	1.0	1.0
Financial Services Manager	1.0	—	—	—	—
Accounting Supervisor	—	1.0	1.0	—	—
Senior Accountant	—	—	—	1.0	1.0
Accountant/Payroll	1.4	1.0	1.0	1.0	1.0
Junior Accountant	1.0	1.0	—	—	—
Accounting Technician	—	—	1.0	1.0	1.0
Office Assistant	—	0.2	0.2	—	—
Total	4.4	4.2	4.2	4.0	4.0

* Office appointed by the City Council

ESTIMATED EXPENDITURES DETAIL 101-2501		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PERSONNEL-SALARIES							
4101	Regular Employees	462,177	332,771	464,842	451,000	451,000	510,300
4102	Part Time Wages	—	48,393	972	—	—	—
4104	Overtime Pay	1,378	1,115	—	5,000	5,000	5,000
	TOTAL PERSONNEL-SALARIES	463,555	382,278	465,814	456,000	456,000	515,300
PERSONNEL-BENEFITS							
4201	Retirement	73,143	54,088	82,085	83,545	83,545	97,135
4202	FICA/Medicare	7,824	6,123	7,469	6,700	6,700	7,500
4203	State Unemployment/SDI	731	1,103	735	705	705	705
4206	Medical Insurance	—	24,381	39,227	36,300	36,300	27,200
4207	Dental Insurance	1,354	2,707	3,673	3,045	3,045	1,760
4208	Vision Insurance	324	398	421	390	390	290
4209	Life Insurance	2,488	1,882	2,650	2,700	2,700	2,850
4221	Flex Benefits	—	—	1,578	—	—	—
4224	Benefit Cash Out	85,442	58,651	57,494	67,820	67,820	81,055
4225	Vehicle/Cell	1,425	1,200	1,575	900	900	900
	TOTAL PERSONNEL-BENEFITS	172,731	150,532	196,909	202,105	202,105	219,395
PROFESSIONAL & TECH. SERVICES							
4301	Professional Services	93,331	82,072	101,761	134,260	134,260	114,100
4305	Technology Services	23,891	22,325	17,981	23,980	23,980	26,150
4309	Other Contractual Services	18,406	26,435	26,734	24,930	24,930	18,160
	TOTAL PROFESSIONAL & TECH. SERVICES	135,628	130,832	146,475	183,170	183,170	158,410
OPERATING EXPENDITURES							
4481	Computer Expense	—	—	—	—	—	—
	TOTAL OPERATING EXPENDITURES	—	—	—	—	—	—
OTHER SERVICES							
4512	Postage	50	—	5	250	250	250
4513	Printing	490	—	1,448	500	500	500
4520	Mtgs/Conf./Trng & Dev.	3,930	2,413	3,551	6,960	6,960	7,960
4521	Membership & Dues	750	675	950	1,370	1,370	1,420
4541	Subscription Financing Principal	—	—	5,067		—	
4542	Subscription Financing Interest	—	—	76		—	
	TOTAL OTHER SERVICES	5,221	3,088	11,097	9,080	9,080	10,130
SUPPLIES							
4601	Supplies	946	831	898	1,500	1,500	1,500
4611	Publications/Reference Materials	1,077	20	—	205	205	205
4612	Operating Supplies	—	—	—	500	500	0
4620	Minor Equipment	398	—	—	—	—	—
	TOTAL SUPPLIES	2,421	851	898	2,205	2,205	1,705
	TOTAL FINANCE	**779,554**	**667,581**	**821,193**	**852,560**	**852,560**	**904,940**

CITY OF ALISO VIEJO
Information Technology
FY 2024-2025

The Information Technology Department (IT) provides support and maintenance of the City's hardware, software, and infrastructure. The department is responsible for enhancing and managing the City's IT activities, including the evaluation, procurement, and maintenance of computers, network systems, and software.

The department is committed to the City's goals and strategic initiatives, thus enabling the City to enact proactive and preventative measures to achieve optimum performance levels for all of the City's users and systems.

Information Technology operating expenses include contract services for the implementation of Assets and Land Management software, ongoing GIS support, IT security, hardware purchases, licenses, and hardware and software support.

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adjusted Budget	2024-25 Proposed Budget
STAFF SUMMARY (FTE):					
Information Technology Manager	1.0	1.0	1.0	1.0	1.0
Systems Administrator	0.5	1.0	1.0	1.0	1.0
IT Analyst	1.0	1.0	1.0	1.0	1.0
Total	2.5	3.0	3.0	3.0	3.0

CITY OF ALISO VIEJO

Information Technology

Estimated Expenditures

FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-3101		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PERSONNEL-SALARIES							
4101	Regular Employees	216,338	316,728	344,465	378,900	378,900	400,810
4102	Part Time Wages	21,393	198	—	0	—	—
4104	Overtime Pay	—	—	—	—	—	—
	TOTAL PERSONNEL-SALARIES	237,731	316,925	344,465	378,900	378,900	400,810
PERSONNEL-BENEFITS							
4201	Retirement	39,358	51,193	50,844	58,525	58,525	65,300
4202	FICA/Medicare	2,869	4,989	5,376	5,530	5,530	5,900
4203	State Unemployment/SDI	500	441	588	530	530	530
4206	Medical Insurance	21,898	42,026	45,271	45,360	45,360	52,100
4207	Dental Insurance	2,296	4,177	4,213	4,155	4,155	4,810
4208	Vision Insurance	354	580	557	535	535	535
4209	Life Insurance	1,190	1,750	1,870	2,350	2,350	2,500
4224	Benefit Cash Out	24,549	28,848	26,137	30,615	30,615	28,630
4225	Vehicle/Cell	1,800	2,625	2,614	2,700	2,700	2,700
	TOTAL PERSONNEL-BENEFITS	94,814	136,629	137,471	150,300	150,300	163,005
PROFESSIONAL & TECH. SERVICES							
4301	Professional Services	81,758	81,490	24,748	85,000	85,000	80,000
4305	Technology Services	109,349	116,657	119,011	136,350	126,715	139,071
	TOTAL PROFESSIONAL & TECH. SERVICES	191,108	198,147	143,759	221,350	211,715	219,071
OPERATING EXPENDITURES							
4481	Computer Expense	204,552	204,361	283,664	336,262	336,262	326,090
	TOTAL OPERATING EXPENDITURES	204,552	204,361	283,664	336,262	336,262	326,090
OTHER SERVICES							
4520	Mtgs/Conf./Trng & Dev.	1,299	7,691	4,134	10,500	10,500	10,500
4521	Membership & Dues	260	490	2,468	1,060	1,060	1,060
	TOTAL OTHER SERVICES	1,559	8,181	6,602	11,560	11,560	11,560
SUPPLIES							
4601	Supplies	1,414	653	884	6,500	6,500	6,500
4611	Publications/Reference Materials	20	—	319	500	500	500
4612	Operating Supplies	—	—	32	250	250	250
4620	Minor Equipment	—	62	0	500	500	500
	TOTAL SUPPLIES	1,434	715	1,234	7,750	7,750	7,750
	TOTAL INFORMATION TECHNOLOGY	**731,197**	**864,958**	**917,195**	**1,106,122**	**1,096,487**	**1,128,286**

CITY OF ALISO VIEJO

Non-Departmental

FY 2024-2025

This Non-Departmental budget provides for the accounting of expenditures that are essential to the operation of the City that do not fall within the jurisdiction of any single department.

Included in this budget are the costs for the maintenance of City Hall, vehicles, and equipment, insurance premiums for general liability, workers' compensation, crime, and property, website services, E-News subscription, dissemination of public information, and office supplies. Also included are City memberships to LOCC, SCAG, ACCOC, OCCOG, and LAFCO.

CITY OF ALISO VIEJO

Non-Departmental

Estimated Expenditures

FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-3501		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PROFESSIONAL & TECH. SERVICES							
4301	Professional Services	25,970	18,065	19,227	30,001	29,001	12,000
4306	Website Services	4,481	5,470	5,595	11,140	11,140	11,140
4309	Other Contractual Services	—	—	—	—	—	—
	TOTAL PROFESSIONAL & TECH. SERVICES	30,451	23,535	24,822	41,141	40,141	23,140
OPERATING EXPENDITURES							
4401	Equipment Maintenance	—	—	—	—	—	—
4411	Utilities	—	—	—	—	—	—
4421	Equipment Rental	12,070	4,965	4,257	17,000	7,600	7,600
4422	Equipment Rental Lease - Principal	—	8,625	8,682	—	9,200	9,400
4431	Building & Ground Maintenance	24,709	34,357	27,446	62,385	62,385	69,600
4471	Rent	13,675	14,034	15,065	16,200	16,200	16,890
	TOTAL OPERATING EXPENDITURES	50,454	61,980	55,451	95,585	95,385	103,490
OTHER SERVICES							
4501	Advertising & Promotions	—	—	—	—	—	—
4512	Postage	352	1,852	3,763	5,000	5,000	5,000
4513	Printing	4,254	4,404	5,184	10,120	11,120	11,120
4516	Fuel	2,932	3,734	6,434	9,000	9,000	8,000
4517	Vehicle Maintenance	1,066	1,108	3,660	3,000	3,000	3,000
4520	Mtgs/Conf./Trng & Dev.	—	—	243	—	—	—
4521	Membership & Dues	55,278	47,869	53,291	60,870	60,870	65,095
4522	Insurance Expenses	235,175	282,261	330,395	403,645	403,645	408,255
4542	Interest Expense - Lease	—	137	75	—	200	200
4553	Community Outreach	—	16,888	25,226	10,001	10,001	10,001
	TOTAL OTHER SERVICES	299,057	358,252	428,272	501,636	502,836	510,671
SUPPLIES							
4601	Supplies	8,882	13,268	10,940	16,400	16,400	14,900
4612	Operating Supplies	5,223	15,675	13,456	14,881	14,881	14,881
4620	Minor Equipment	1,872	—	13,994	—	—	—
	TOTAL SUPPLIES	15,977	28,943	38,390	31,281	31,281	29,781
	TOTAL NON-DEPARTMENTAL	**395,939**	**472,711**	**546,935**	**669,643**	**669,643**	**667,082**

RECREATION & COMMUNITY SERVICES

CITY OF ALISO VIEJO
Recreation & Community Services
FY 2024-2025

The Community Services Department serves our diverse community by enhancing the quality of life through a variety of recreational, cultural and educational opportunities and maximizes City resources through collaborative partnerships within the community. Additionally, the department provides oversight of the use and maintenance of Iglesia Park, Vista Park, Aliso Viejo Ranch, and Iglesia Park Community Center. The Recreation & Community Services department includes the following divisions:

- Community Services Administration
- Iglesia Park
- Iglesia Building
- Iglesia Park Community Center
- Recreation Services (Fund 103)
- Aliso Viejo Center (Fund 260)
- Aliso Viejo Aquatics Center (Fund 261)

The Recreation & Community Services division is responsible for the management of the City's quarterly Community Connection brochure and ENews, providing support to community groups and organizations, City sponsored special events, overseeing youth and senior programs, and administration of the Community Grant Program.

Community Services Administration operating expenditures include meeting and conference costs related to staff development, contract services for Community Connection design and printing, youth and senior programs, special events, and funds for community grants.

Iglesia Park division's operating expenditures include utilities, landscape maintenance, and equipment maintenance at the park.

Iglesia Building division includes costs associated with utilities, security, janitorial, and building maintenance.

Iglesia Park Community Center division is the accounting center for youth programming at Iglesia Park. Operating expenditures are comprised of contract services provided by the Boys and Girls Club.

The Recreation Services division is responsible for the administration and management of the Aliso Viejo Ranch and the City's recreation programs. The division operations are comprised of revenues and expenditures associated with recreation classes, day camps, as well as, utilities and maintenance of the Aliso Viejo Ranch.

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adjusted Budget	2024-25 Proposed Budget
STAFF SUMMARY (FTE):					
Director of Recreation & Community Services	—	—	—	—	—
Recreation & Community Svcs. Manager	1.0	1.0	1.0	1.0	1.0
Recreation & Community Svcs. Supervisor	1.0	1.0	2.0	2.0	2.0
Recreation & Community Svcs. Coordinator	0.6	2.0	2.0	2.0	2.0
Recreation & Community Svcs. Specialist	—	—	2.0	2.0	2.0
Community Outreach Specialist	0.3	0.3	—	—	—
Senior Recreation/Recreation Leader	—	—	11.1	5.5	5.5
Total	2.9	4.3	18.1	12.5	12.5

Recreation & Community Services

CITY OF ALISO VIEJO — Consolidated

Estimated Expenditures — FY 2024-2025

ESTIMATED EXPENDITURES DETAIL Consolidated		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PERSONNEL-SALARIES							
4101	Regular Employees	380,253	436,308	474,889	567,100	567,100	615,050
4102	Part Time Wages	58,264	155,395	187,373	200,000	235,000	200,000
4104	Overtime Pay	3,397	3,085	1,413	5,000	5,000	5,000
	TOTAL PERSONNEL-SALARIES	441,914	594,788	663,675	772,100	807,100	820,050
PERSONNEL-BENEFITS							
4201	Retirement	53,281	60,773	49,667	68,731	68,731	64,635
4202	FICA/Medicare	7,805	10,202	11,451	11,200	11,200	12,130
4203	State Unemployment/SDI	2,154	2,964	3,530	4,405	4,405	3,535
4206	Medical Insurance	28,299	37,865	43,692	56,725	56,725	65,370
4207	Dental Insurance	1,210	1,778	1,671	1,805	1,805	3,050
4208	Vision Insurance	296	434	484	615	615	600
4209	Life Insurance	2,219	2,502	2,590	3,650	3,650	4,000
4221	Flex Benefits	73,848	99,780	116,831	132,795	132,795	132,055
4224	Benefit Cash Out	24,549	12,485	—	—	—	—
4225	Vehicle/Cell	900	788	2,700	2,700	2,700	2,700
	TOTAL PERSONNEL-BENEFITS	194,561	229,571	232,616	282,626	282,626	288,075
PROFESSIONAL & TECH. SERVICES							
4301	Professional Services	—	—	—	—	—	—
4305	Technology Services	29,288	53,568	63,903	109,445	109,445	116,010
4309	Other Contractual Services	82,702	355,239	410,384	334,800	334,800	392,800
	TOTAL PROFESSIONAL & TECH. SERVICES	111,990	408,807	474,287	444,245	444,245	508,810
OPERATING EXPENDITURES							
4411	Utilities	76,393	119,328	75,708	117,000	117,000	120,500
4431	Building & Grounds Maintenance	222,635	336,734	364,929	403,250	408,050	429,651
4451	Farm Operating Expenditures	—	9,234	345,667	20,000	335,000	325,000
4461	Other Equipment Maintenance	—	688	724	5,500	5,500	5,500
4481	Computer Expense	—	—	—	—	—	—
	TOTAL OPERATING EXPENDITURES	299,028	465,984	787,028	545,750	865,550	880,651
OTHER SERVICES							
4501	Advertising & Promotions	87,607	167,522	173,575	100,000	100,000	100,000
4511	Communication	3,154	2,627	2,421	3,240	12,875	3,240
4513	Printing	82	—	—	—	—	—
4520	Mtgs/Conf./Trng & Dev.	7,417	3,966	2,596	20,995	20,995	12,995
4521	Membership & Dues	2,512	2,575	2,637	3,325	3,325	3,395
4522	Insurance Expense	1,522	2,409	3,063	4,400	4,400	4,400
4523	Miscellaneous Charges/Expense	—	—	—	—	—	—
4524	Recreation - Senior Program	—	1,035	5,131	7,520	7,520	7,710
4526	Recreation Activities	—	—	—	—	—	—
4527	Recreation - City Special Events	118,330	106,196	101,599	123,240	123,240	112,860
4528	Recreation - Partner Events	—	1,081	2,606	4,500	4,500	4,750
4529	Recreation - Youth Programs	168,846	174,030	198,242	186,500	186,500	186,500
4530	Community Grants	9,538	11,738	7,524	13,690	13,690	14,570
4531	Community Outreach	2,515	15,421	1,230	4,725	4,725	2,925
4532	Special Projects	11,399	3,494	7,084	5,001	5,001	5,001
4533	Community Assistance Grants	18,500	15,500	15,500	9,500	9,500	9,500
4534	Community Events	—	21	—	—	—	—
4536	Summer Camp Scholarships	7,851	6,645	5,653	6,000	6,000	6,000
4561	Taxes/Fees/Permits	8,423	34,423	35,328	31,000	31,000	57,200
4570	Summer Camp Expense	10,282	46,885	45,081	59,000	59,000	64,000
	TOTAL OTHER SERVICES	457,978	595,568	609,270	582,636	592,271	595,046

Recreation & Community Services

CITY OF ALISO VIEJO — Consolidated

Estimated Expenditures — FY 2024-2025

ESTIMATED EXPENDITURES DETAIL Consolidated		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
SUPPLIES							
4601	Supplies	6,099	6,497	12,246	17,500	15,500	15,500
4612	Operating Supplies	6,757	17,854	17,850	20,000	17,200	26,000
4620	Minor Equipment	6,703	4,943	3,213	5,000	5,000	5,000
	TOTAL SUPPLIES	19,559	29,294	33,309	42,500	37,700	46,500
6102	Scholarships	—	—	2,428	—	—	—
	TOTAL SCHOLARSHIPS	—	—	2,428	—	—	—
	TOTAL COMMUNITY SERVICE ADMINISTRATION	**1,525,030**	**2,324,012**	**2,802,613**	**2,669,857**	**3,029,492**	**3,139,132**

Recreation & Community Services

CITY OF ALISO VIEJO — C.S. Administration

Estimated Expenditures — FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-4101		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PERSONNEL-SALARIES							
4101	Regular Employees	140,345	70,808	—	—	—	—
4102	Part Time Wages	—	—	—	—	—	—
4104	Overtime Pay	—	—	—	—	—	—
	TOTAL PERSONNEL-SALARIES	140,345	70,808	—	—	—	—
PERSONNEL-BENEFITS							
4201	Retirement	29,596	19,598	—	—	—	—
4202	FICA/Medicare	2,380	1,157	—	—	—	—
4203	State Unemployment/SDI	161	147	—	—	—	—
4206	Medical Insurance	3,106	3,504	3,600	3,720	3,720	3,870
4207	Dental Insurance	—	—	—	—	—	—
4208	Vision Insurance	—	—	—	—	—	—
4209	Life Insurance	767	624	—	—	—	—
4221	Flex Benefits	—	—	—	—	—	—
4224	Benefit Cash Out	24,549	12,485	—	—	—	—
4225	Vehicle/Cell	900	488	0	—	—	—
	TOTAL PERSONNEL-BENEFITS	61,459	38,003	3,600	3,720	3,720	3,870
OPERATING EXPENDITURES							
4481	Computer Expense	—	—	—	—	—	—
	TOTAL OPERATING	—	—	—	—	—	—
OTHER SERVICES							
4501	Advertising & Promotions	87,607	167,522	173,575	100,000	100,000	100,000
4511	Communication	—	—	—	—	9,635	—
4520	Mtgs/Conf./Trng & Dev.	7,417	3,966	2,596	20,995	20,995	12,995
4521	Membership & Dues	2,512	2,575	2,637	3,325	3,325	3,395
4522	Insurance Expense	1,522	2,409	3,063	4,400	4,400	4,400
4524	Recreation - Senior Program	—	1,035	5,131	7,520	7,520	7,710
4526	Recreation - Activities	—	—	—	—	—	—
4527	Recreation - City Special Events	118,330	106,196	101,599	123,240	123,240	112,860
4528	Recreation - Partner Events	—	1,081	2,606	4,500	4,500	4,750
4529	Recreation - Youth Programs	11,346	16,530	20,742	9,000	9,000	9,000
4530	Community Grants	9,538	11,738	7,524	13,690	13,690	14,570
4531	Community Outreach	2,515	15,421	1,230	4,725	4,725	2,925
4532	Special Projects	11,399	3,494	7,084	5,001	5,001	5,001
4533	Community Assistance Grants	18,500	15,500	15,500	9,500	9,500	9,500
4534	Community Events	—	21	0	—	—	—
	TOTAL OTHER SERVICES	270,685	347,488	343,286	305,896	315,531	287,106
	SUPPLIES						
4601	Supplies	1,426	204	1,929	2,000	2,000	2,000
4612	Operating Supplies	—	—	—	—	—	—
4620	Minor Equipment	1,007	—	—	—	—	—
	TOTAL SUPPLIES	2,434	204	1,929	2,000	2,000	2,000
SCHOLARSHIPS							
7501	Scholarships	—	—	2,428	—	—	—
	TOTAL SCHOLARSHIPS	—	—	2,428	—	—	—
	TOTAL C.SVCS ADMINISTRATION	**474,922**	**456,503**	**351,243**	**311,616**	**321,251**	**292,976**

Recreation & Community Services

CITY OF ALISO VIEJO — Iglesia Park

Estimated Expenditures — FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-4102		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PROFESSIONAL & TECH. SERVICES							
4309	Other Contractual Services	—	—	—	—	—	—
	TOTAL PROFESSIONAL & TECH. SERVICES	—	—	—	—	—	—
OPERATING EXPENDITURES							
4411	Utilities	21,610	22,864	16,579	26,000	26,000	26,000
4431	Building & Ground Maintenance	134,119	124,150	132,332	149,250	149,250	153,050
4461	Other Equipment Maintenance	0	688	724	5,500	5,500	5,500
	TOTAL OPERATING EXPENDITURES	155,729	147,702	149,634	180,750	180,750	184,550
	TOTAL IGLESIA PARK	**155,729**	**147,702**	**149,634**	**180,750**	**180,750**	**184,550**

Recreation & Community Services

CITY OF ALISO VIEJO — Iglesia Building

Estimated Expenditures — FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-4103		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PROFESSIONAL & TECH. SERVICES							
4309	Other Contractual Services	2,920	2,973	840	1,800	1,800	1,800
	TOTAL PROFESSIONAL & TECH. SERVICES	2,920	2,973	840	1,800	1,800	1,800
OPERATING EXPENDITURES							
4411	Utilities	16,998	16,216	16,825	23,000	23,000	26,500
4431	Building & Ground Maintenance	21,694	24,162	19,605	34,000	34,000	34,000
	TOTAL OPERATING EXPENDITURES	38,692	40,378	36,430	57,000	57,000	60,500
	TOTAL IGLESIA BUILDING	**41,612**	**43,351**	**37,270**	**58,800**	**58,800**	**62,300**

Recreation & Community Services

CITY OF ALISO VIEJO — Iglesia Park Community Center

Estimated Expenditures — FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-4104	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PERSONNEL-SALARIES						
4102 Part Time Wages	—	—	—	—	—	—
4104 Overtime Pay	—	—	—	—	—	—
TOTAL PERSONNEL-SALARIES	—	—	—	—	—	—
PERSONNEL-BENEFITS						
4201 Retirement	—	—	—	—	—	—
4202 FICA/Medicare	—	—	—	—	—	—
4203 State Unemployment/SDI	—	—	—	—	—	—
TOTAL PERSONNEL-BENEFITS	—	—	—	—	—	—
OTHER SERVICES						
4529 Rec - Youth Programs	157,500	157,500	177,500	177,500	177,500	177,500
TOTAL OTHER SERVICES	157,500	157,500	177,500	177,500	177,500	177,500
SUPPLIES						
4601 Supplies	—	—	—	—	—	—
4620 Minor Equipment	—	—	—	—	—	—
TOTAL SUPPLIES	—	—	—	—	—	—
TOTAL IGLESIA PARK COMM CENTER	**157,500**	**157,500**	**177,500**	**177,500**	**177,500**	**177,500**

CITY OF ALISO VIEJO

Recreation Services

Estimated Expenditures

FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 103-4105		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
	Personnel-Salaries						
4101	Regular Employees	239,908	365,500	474,889	567,100	567,100	615,050
4102	Part-Time Wages	58,264	155,395	187,373	200,000	235,000	200,000
4104	Overtime Pay	3,397	3,085	1,413	5,000	5,000	5,000
	Total Personnel-Salaries	301,569	523,980	663,675	772,100	807,100	820,050
	Personnel-Benefits						
4201	Retirement	23,685	41,174	49,667	68,731	68,731	64,635
4202	FICA/Medicare	5,425	9,045	11,451	11,200	11,200	12,130
4203	State Unemployment/Claim	1,993	2,817	3,530	4,405	4,405	3,535
4206	Medical Insurance	25,193	34,361	40,092	53,005	53,005	61,500
4207	Dental Insurance	1,210	1,778	1,671	1,805	1,805	3,050
4208	Vision Insurance	296	434	484	615	615	600
4209	Life Insurance	1,451	1,878	2,590	3,650	3,650	4,000
4224	Benefit Cash Out	73,848	99,780	116,831	132,795	132,795	132,055
4225	Vehicle/Cell	—	300	2,700	2,700	2,700	2,700
	Total Personnel-Benefits	133,100	191,566	229,015	278,906	278,906	284,205
	Professional & Tech. Services						
4301	Professional Services	—	—	—	—	—	—
4305	Technology Services	29,288	53,568	63,903	109,445	109,445	116,010
4309	Other Contractual Services	79,782	352,266	409,544	333,000	333,000	391,000
	Total Professional & Tech. Services	109,070	405,834	473,447	442,445	442,445	507,010
	Operating Expenditures						
4411	Utilities	37,785	80,247	42,304	68,000	68,000	68,000
4431	Building & Grounds Maintenance	66,821	188,422	212,993	220,000	224,800	242,601
4511	Communication	3,154	2,627	2,421	3,240	3,240	3,240
4451	Farm Operating Expenditures	—	9,234	345,667	20,000	335,000	325,000
4513	Printing	82	—	—	—	—	—
4523	Miscellaneous Charges/Expense	—	—	—	—	—	—
4536	Summer Camp Scholarships	7,851	6,645	5,653	6,000	6,000	6,000
4561	Taxes/Fees/Permits	8,423	34,423	35,328	31,000	31,000	57,200
4570	City Camp Expenses	10,282	46,885	45,081	59,000	59,000	64,000
	Total Operating Expenditures	134,398	368,483	689,447	407,240	727,040	766,041
	Supplies						
4601	Supplies	4,673	6,292	10,317	15,500	13,500	13,500
4612	Operating Supplies	6,757	17,854	17,850	20,000	17,200	26,000
4620	Minor Equipment	5,696	4,943	3,213	5,000	5,000	5,000
	Total Supplies	17,125	29,089	31,380	40,500	35,700	44,500
	TOTAL APPROPRIATIONS	**695,262**	**1,518,953**	**2,086,963**	**1,941,191**	**2,291,191**	**2,421,806**

Community Development

CITY OF ALISO VIEJO
Community Development
FY 2024-2025

The Community Development Department provides the community with long and short term planning to coordinate and monitor growth and development for the City. The Community Development Department includes the following divisions:

- Planning
- Building and Safety
- Code Enforcement
- Housing/CDBG
- Economic Development

The Planning division is tasked with the implementation of the vision of the City Council, including the creation and maintenance of the General Plan and Zoning Code. The department prepares and administers ordinances, reviews projects for compliance with various guidelines and agreements, ensures that all projects receive environmental review in compliance with CEQA guidelines, and provides technical support to the City Council. FY 2022-23 expenditures include meeting and conference costs related to staff development, CDBG administration, Housing administration, and continued work towards revitalizing Aliso Viejo Town Center.

The Building and Safety division coordinates and enforces all building and housing regulations established by State and Local requirements. Residents may obtain building permits, seek answers for questions related to building and safety issues, and obtain copies of building plans.

The Code Enforcement section is responsible for investigating complaints against and enforcing regulations regarding zoning, signage, public nuisance, noise, and various other City codes. The division seeks to obtain voluntary compliance of City Ordinances and procedures to ensure the health and welfare of City residents.

The Economic Development division seeks to promote investment in the City of Aliso Viejo through a systematic and pro-active approach. This includes a focus on attracting new businesses, promoting existing businesses, job creation and developing connections between the public and private sectors. The division acts as a business liaison and promotes City initiatives and develops economic tools for the business community. Operating costs for Economic Development include marketing, business recognition and retention programs, memberships to local business organizations, and appropriations associated with the sales tax sharing agreement with EFuels, LLC.

Building inspections, plan checks, and code enforcement functions are provided by contract services.

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adjusted Budget	2024-25 Proposed Budget
STAFF SUMMARY (FTE):					
Director of Community Development	1.0	1.0	1.0	1.0	1.0
Senior Planner	1.8	2.0	2.0	1.0	1.0
Assistant Planner	—	1.0	1.0	1.0	1.0
Planning Technician	1.0	—	—	—	—
Planning Aide	—	—	1.0	—	—
Administrative Secretary	1.0	1.0	—	—	—
Office Assistant	—	—	—	—	—
Permit Technician	—	—	1.0	2.0	2.0
Total	4.8	5.0	6.0	5.0	5.0

CITY OF ALISO VIEJO

Planning

Estimated Expenditures

FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-4401		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PERSONNEL-SALARIES							
4101	Regular Employees	467,496	487,768	331,999	412,925	412,925	453,560
4102	Part-Time Employees	15,643	24,975	9,351	—	—	—
4104	Overtime Pay	1,238	—	—	—	—	—
	TOTAL PERSONNEL-SALARIES	484,377	512,743	341,350	412,925	412,925	453,560
PERSONNEL-BENEFITS							
4201	Retirement	83,920	79,570	61,773	67,350	67,350	78,150
4202	FICA/Medicare	7,168	7,678	5,854	6,500	6,500	6,650
4203	State Unemployment/Claim	1,396	865	695	530	530	530
4206	Medical Insurance	71,069	70,710	8,508	10,920	10,920	12,335
4207	Dental Insurance	3,838	4,008	2,765	2,965	2,965	2,970
4208	Vision Insurance	521	568	408	450	450	450
4209	Life Insurance	2,559	2,534	1,773	2,600	2,600	2,600
4221	Flex Benefits	—	—	—	—	—	—
4224	Benefit Cash Out	16,317	21,048	57,315	68,195	68,195	68,340
4225	Vehicle/Cell	900	750	750	900	900	900
	TOTAL PERSONNEL-BENEFITS	187,688	187,731	139,841	160,410	160,410	172,925
PROFESSIONAL & TECH. SERVICES							
4305	Technology Services	—	—	—	100,000	100,000	100,000
4309	Other Contractual Services	53,845	74,472	189,042	68,000	88,000	40,001
	TOTAL PROFESSIONAL & TECH. SERVICES	53,845	74,472	189,042	168,000	188,000	140,001
OTHER SERVICES							
4513	Printing	—	87	508	10,000	10,000	10,000
4520	Mtgs/Conf./Trng & Dev.	(668)	822	2,261	12,000	12,000	12,000
4521	Membership & Dues	1,765	1,707	1,904	5,000	5,000	5,000
4532	Special Projects	(5,413)	30,642	86,983	60,100	60,100	100
4535	Special Events	—	—	—	—	—	—
4541	Subscription Financing Principal	—	—	62,655	—	—	—
4542	Subscription Financing Interest	—	—	1,997	—	—	—
	TOTAL OTHER SERVICES	(4,316)	33,258	156,308	87,100	87,100	27,100
SUPPLIES							
4601	Supplies	1,144	677	118	2,500	2,500	2,500
4611	Publications/Reference Materials	—	99	—	—	—	—
4612	Operating Supplies	345	—	—	—	—	—
4620	Minor Equipment	1,368	—	—	—	—	—
	TOTAL SUPPLIES	2,857	776	118	2,500	2,500	2,500
CONTRACT SERVICES							
4731	C.S. - General Plan	50,985	12,305	—	100,000	100,000	50,000
4732	C.S. - Planning	—	—	89,529	—	—	—
4733	C.S. - Zoning Code	—	—	—	—	—	—
4781	C.S. - Other	—	—	—	—	—	—
	TOTAL CONTRACT SERVICES	50,985	12,305	89,529	100,000	100,000	50,000
	TOTAL PLANNING	**775,437**	**821,285**	**916,187**	**930,935**	**950,935**	**846,086**

Community Development

CITY OF ALISO VIEJO — Building & Safety

Estimated Expenditures — FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-4402		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PERSONNEL-SALARIES							
4101	Regular Employees	73,971	77,459	155,552	173,585	173,585	179,100
4104	Overtime Pay	—	—	—	—	—	—
	TOTAL PERSONNEL-SALARIES	73,971	77,459	155,552	173,585	173,585	179,100
PERSONNEL-BENEFITS							
4201	Retirement	5,915	6,079	10,966	13,150	13,150	14,475
4202	FICA/Medicare	1,181	1,213	2,663	2,550	2,550	2,650
4203	State Unemployment/Claim	161	147	588	355	355	355
4206	Medical Insurance	14,550	16,898	18,498	21,715	21,715	—
4207	Dental Insurance	2,296	2,505	2,037	2,405	2,405	—
4208	Vision Insurance	354	354	295	355	355	—
4209	Life Insurance	407	428	787	1,100	1,100	1,200
4224	Benefit Cash Out	7,348	6,170	23,977	29,305	29,305	53,760
	TOTAL PERSONNEL-BENEFITS	32,213	33,793	59,811	70,935	70,935	72,440
OTHER SERVICES							
4513	Printing	7,295	15,003	12,396	18,000	18,000	18,000
4520	Mtgs/Conf./Trng & Dev.	—	175	—	1,000	1,000	1,000
4561	Taxes/Fees/Permits	18,479	(15,810)	8,202	—	—	—
	TOTAL OTHER SERVICES	25,774	(632)	20,598	19,000	19,000	19,000
SUPPLIES							
4601	Supplies	729	1,016	621	3,500	3,500	3,500
4612	Operating Supplies	432	—	—	500	500	500
	TOTAL SUPPLIES	1,161	1,016	621	4,000	4,000	4,000
CONTRACT SERVICES							
4751	C.S. - Building	553,487	453,900	533,319	515,000	515,000	535,000
	TOTAL CONTRACT SERVICES	553,487	453,900	533,319	515,000	515,000	535,000
	TOTAL BUILDING & SAFETY	**686,606**	**565,536**	**769,901**	**782,520**	**782,520**	**809,540**

CITY OF ALISO VIEJO

Code Enforcement

Estimated Expenditures FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-4403		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
SUPPLIES							
4612	Operating Supplies	667	—	1,080	1,000	1,000	400
	TOTAL SUPPLIES	667	—	1,080	1,000	1,000	400
CONTRACT SERVICES							
4761	C.S. - Code Enforcement	97,471	84,369	90,720	100,000	105,000	152,800
4781	C.S. - Other	—	—	—	2,000	2,000	2,000
	TOTAL CONTRACT SERVICES	97,471	84,369	90,720	102,000	107,000	154,800
	TOTAL CODE ENFORCEMENT	**98,137**	**84,369**	**91,801**	**103,000**	**108,000**	**155,200**

CITY OF ALISO VIEJO

Economic Development

Estimated Expenditures

FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-1502		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PROFESSIONAL & TECH. SERVICES							
4302	Economic Development & Marketing	819,163	63,777	56,467	55,000	35,000	16,000
	TOTAL PROFESSIONAL & TECH SERVICES	819,163	63,777	56,467	55,000	35,000	16,000
OTHER SERVICES							
4520	Mtgs/Conf./Trng & Dev.	40	—	569	2,000	2,000	—
4521	Membership & Dues	14,875	9,800	5,000	—	—	5,000
	TOTAL OTHER SERVICES	14,915	9,800	5,569	2,000	2,000	5,000
CONTRACT SERVICES							
4781	C.S. - Other	253,432	407,867	655,671	685,000	2,205,000	2,305,000
	TOTAL CONTRACT SERVICES	253,432	407,867	655,671	685,000	2,205,000	2,305,000
	TOTAL ECONOMIC DEVELOPMENT	**1,087,509**	**481,443**	**717,707**	**742,000**	**2,242,000**	**2,326,000**

PUBLIC WORKS

CITY OF ALISO VIEJO

Public Works

FY 2024-2025

The Public Works Department oversees matters relating to City streets, public rights-of-way, capital projects, utilities, traffic-related issues, solid waste, water quality, and storm water. The Department coordinates with and provides information to the general public, contractors, developers, utility companies, and other public agencies. It coordinates City projects and plans with other governmental agencies to ensure that the City's concerns are addressed (i.e. Orange County Transportation Authority, CalTrans, County of Orange). These services are provided by a combination of City personnel and contract services. The Public Works department includes the following divisions:

- Engineering (General)
- Traffic Engineering
- Street Maintenance
- Facilities Maintenance

The Engineering division is responsible for the day-to-day administration of all publicly owned properties, including streets, curbs, gutters, sidewalks, traffic signals, signs, street lights, and storm drains. Engineering administers Capital projects as well as various maintenance contracts for storm water, water quality, solid waste, and public works inspection and enforcement. Operating expenditures include State and County water quality permits and contract services for NPDES, Solid Waste, and general engineering and landscape inspection services.

The Traffic Engineering division investigates traffic issues by conducting traffic surveys and studies and recommending solutions to the City Council and City Manager. Responsibilities include the review and development of City traffic engineering guidelines and standards, processing citizen concerns related to the existing circulation system and implementing corrective measures when appropriate, and analyzing traffic collision records to identify accident patterns and recommending any corrective measures.

The Street Maintenance division conducts inspections of street lights, intersection lights, and traffic controllers, monitors the City's street sweeping and removal of debris from the public right of way, and maintains and repairs streets and sidewalks.

The Facility Maintenance division conducts inspections of City facilities, buildings, and equipment and oversees their maintenance and capital projects.

Note: In order to comply with the MOE for Measure M turn back money, the City is obligated to spend a minimum of $556,162 from General Fund monies specifically for street and traffic costs and are budgeted accordingly.

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adjusted Budget	2024-25 Proposed Budget
STAFF SUMMARY (FTE):					
Director of Public Works	1.0	1.0	1.0	1.0	1.0
Associate Engineer	1.0	1.0	1.0	1.0	1.0
Facilities Supervisor	—		1.0	1.0	1.0
Street Supervisor	—	—	1.0	1.0	1.0
Total	2.0	2.0	4.0	4.0	4.0

Public Works

CITY OF ALISO VIEJO

P.W. Engineering

Estimated Expenditures

FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-4501		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PERSONNEL-SALARIES							
4101	Regular Employees	405,058	415,019	522,082	575,320	575,320	608,350
4104	Overtime Pay	339	—	—	—	—	—
	TOTAL PERSONNEL-SALARIES	405,397	415,019	522,082	575,320	575,320	608,350
PERSONNEL-BENEFITS							
4201	Retirement	41,880	43,406	54,452	66,000	66,000	69,385
4202	FICA/Medicare	6,179	6,346	7,943	8,400	8,400	8,900
4203	State Unemployment/Claim	483	588	735	705	705	705
4206	Medical Insurance	50,881	50,490	73,994	80,465	80,465	87,700
4207	Dental Insurance	3,877	3,628	4,833	4,950	4,950	6,170
4208	Vision Insurance	692	626	962	1,025	1,025	1,065
4209	Life Insurance	2,145	2,139	2,768	3,350	3,350	3,450
4221	Flex Benefits	—	—	—	—	—	—
4224	Benefit Cash Out	18,195	20,796	23,276	21,115	21,115	22,275
4225	Vehicle/Cell	2,700	2,558	3,450	3,600	3,600	3,600
	TOTAL PERSONNEL-BENEFITS	127,033	130,577	172,413	189,610	189,610	203,250
PROFESSIONAL & TECH. SERVICES							
4309	Other Contractual Services	74,278	2,117	—	—	—	—
	TOTAL PROFESSIONAL & TECH. SERVICES	74,278	2,117	—	—	—	—
OPERATING EXPENDITURES							
4481	Computer Expense	—	—	—	1,500	1,500	1,500
4471	Rent	12,420	12,420	12,420	13,000	13,000	13,000
	TOTAL OPERATING EXPENDITURES	12,420	12,420	12,420	14,500	14,500	14,500
OTHER SERVICES							
4513	Printing	305	—	—	500	500	500
4516	Fuel	—	—	—	—	—	—
4520	Mtgs/Conf./Trng & Dev.	1,069	3,638	2,711	11,000	11,000	11,000
4521	Membership & Dues	685	625	1,382	1,300	1,300	1,300
4562	Permits	173,857	178,132	173,376	212,600	237,600	257,000
	TOTAL OTHER SERVICES	175,916	182,395	177,469	225,400	250,400	269,800
SUPPLIES							
4601	Supplies	871	756	454	1,000	1,000	1,000
4612	Operating Supplies	1,739	1,388	3,881	3,000	3,000	3,000
4620	Minor Equipment	720	—	—	500	500	500
	TOTAL SUPPLIES	3,330	2,144	4,335	4,500	4,500	4,500
CONTRACT SERVICES							
4701	NPDES	317,072	361,105	220,756	291,500	266,500	265,400
4702	AB939 - Solid Waste	41,351	49,520	88,848	60,000	60,000	60,000
4736	C.S. - Master Plans	84,485	42,193	—	—	—	—
4741	C.S. - City Engineering	75,171	78,431	85,912	70,000	70,000	70,000
	TOTAL CONTRACT SERVICES	518,079	531,249	395,515	421,500	396,500	395,400
	TOTAL ENGINEERING	**1,316,453**	**1,275,921**	**1,284,234**	**1,430,830**	**1,430,830**	**1,495,800**

Public Works

CITY OF ALISO VIEJO

P.W. Traffic Engineering

Estimated Expenditures FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-4502		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
CONTRACT SERVICES							
4742	C.S. - Traffic Engineering	—	—	—	—	—	—
	TOTAL CONTRACT SERVICES	—	—	—	—	—	—
	TOTAL TRAFFIC ENGINEERING	—	—	—	—	—	—

Public Works

CITY OF ALISO VIEJO

P.W. Street Maintenance

Estimated Expenditures FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-4503		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
CONTRACT SERVICES							
4771	C.S. - Street Maintenance	472,214	543,051	380,306	443,700	443,700	443,700
	TOTAL CONTRACT SERVICES	472,214	543,051	380,306	443,700	443,700	443,700
	TOTAL STREET MAINTENANCE	**472,214**	**543,051**	**380,306**	**443,700**	**443,700**	**443,700**

PUBLIC SAFETY

CITY OF ALISO VIEJO
Law Enforcement
FY 2024-2025

The Public Safety Department includes the following Divisions:

- Law Enforcement
- Crime Prevention
- Animal Care Services
- Emergency Operations Center

The City of Aliso Viejo contracts with the Orange County Sheriff's Department for law enforcement services. These services include general law enforcement and traffic safety.

General law enforcement provides an assortment of officers to provide crime prevention via around-the-clock street patrols, narcotics prevention, special investigations, and the general enforcement of laws. Traffic safety provides routine traffic patrol as a means of encouraging motorists and pedestrians to comply with traffic laws and ordinances and, when necessary, issues citations and/or warnings for violations. Traffic accidents are investigated and their results are recorded and analyzed. This division also includes contract services for crossing guards and the administration of the City's parking citations.

Animal Care Services provides for the care, protection, and control of animals that stray from their homes or are abused by their owners. This service, currently under contract with Mission Viejo Animal Services, includes the pick-up of injured animals, impounding of stray dogs/cats, issuance of citations, and the provision of a shelter for homeless animals.

The preservation of life and property is an inherent responsibility of Local, State, and Federal Governments. The City of Aliso Viejo, therefore, has prepared a comprehensive Emergency Operation Plan, which serves as the basis for the City's emergency organization and emergency operations. The primary objective of this plan is to enhance the overall capabilities of government to respond to emergencies.

STAFF SUMMARY:

ORANGE COUNTY SHERIFFS DEPARTMENT CONTRACT STAFF:	**FY 2024-25 Staffing**
Captain	1.0
Sergeant (Admin)	1.0
Sergeant - Patrol	1.3
Investigator	1.5
Deputy Sheriff II - Patrol	15.0
Deputy Sheriff II - Motorcycle*	1.0
Deputy Sheriff II - School Resource Officer	0.7
Community Services Officer	2.0
Senior Emergency Management Program Coordinator	1.0
Total	**24.5**
REGIONAL AND SHARED STAFF:	**16.9**

* 1 motor officer position to be frozen in FY 2024-25

CITY OF ALISO VIEJO

Law Enforcement

Estimated Expenditures

FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-5101		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PROFESSIONAL & TECH. SERVICES							
4308	Law Enforcement	8,404,279	8,659,399	9,297,657	9,468,817	9,463,817	10,371,083
	TOTAL PROFESSIONAL & TECH. SERVICES	8,404,279	8,659,399	9,297,657	9,468,817	9,463,817	10,371,083
	TOTAL LAW ENFORCEMENT-CONTRACT	**8,404,279**	**8,659,399**	**9,297,657**	**9,468,817**	**9,463,817**	**10,371,083**

Note: FY 2024-25 budget includes the freezing of one motor officer position. Estimated budget reduction of $340,000.

CITY OF ALISO VIEJO

Law Enforcement - Other

Estimated Expenditures

FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-5102		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
OPERATING EXPENDITURES							
4462	Equipment Maintenance	6,178	3,545	1,582	5,000	5,000	5,000
	TOTAL OPERATING EXPENDITURES	6,178	3,545	1,582	5,000	5,000	5,000
OTHER SERVICES							
4511	Communication	578	533	493	600	600	600
4516	Fuel	11,852	12,944	11,617	16,780	16,780	16,780
4517	Vehicle Maintenance	21,153	13,027	23,139	15,000	15,000	15,000
4520	Mtgs/Conf./Trng & Dev.	1,943	2,094	926	3,000	3,000	3,000
4535	Special Events	1,750	1,387	1,687	1,800	1,800	1,800
	TOTAL OTHER SERVICES	37,276	29,986	37,862	37,180	37,180	37,180
SUPPLIES							
4612	Operating Supplies	2,324	8,569	4,182	7,725	7,725	7,725
4613	Tactical Gear	3,849	2,681	1,155	4,000	4,000	1
	TOTAL SUPPLIES	6,173	11,249	5,337	11,725	11,725	7,726
CONTRACT SERVICES							
4721	C.S. - Crossing Guards	199,304	215,244	240,143	256,266	256,266	277,546
	TOTAL CONTRACT SERVICES	199,304	215,244	240,143	256,266	256,266	277,546
PUBLIC SAFETY EQUIPMENT							
4803	Public Safety Equipment	41,870	2,205	—	—	—	—
	TOTAL PUBLIC SAFETY EQUIPMENT	41,870	2,205	—	—	—	—
	TOTAL LAW ENFORCEMENT-OTHER	**290,800**	**262,228**	**284,924**	**310,171**	**310,171**	**327,452**

CITY OF ALISO VIEJO

Crime Prevention

Estimated Expenditures

FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-5103	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
PERSONNEL-SALARIES						
4102 Part-Time Wages	16,797	12,452	—	—	—	—
4104 Overtime Pay	—	—	—	—	—	—
TOTAL PERSONNEL-SALARIES	16,797	12,452	—	—	—	—
PERSONNEL-BENEFITS						
4201 Retirement	—	934	—	—	(1)	—
4202 FICA/Medicare	244	181	—	—	—	—
4203 State Unemployment/SDI	144	257	—		—	—
TOTAL PERSONNEL-BENEFITS	388	1,372	—	—	(1)	—
OPERATING EXPENDITURES						
4471 Rent	4,680	4,425	5,465	4,860	5,100	—
TOTAL OPERATING EXPENDITURES	4,680	4,425	5,465	4,860	5,100	—
OTHER SERVICES						
4520 Mtgs/Conf./Trng & Dev.	999	—	—	2,000	2,000	—
4521 Membership & Dues	—	—	—	—	—	—
TOTAL OTHER SERVICES	999	—	—	2,000	2,000	—
SUPPLIES						
4612 Operating Supplies	4,143	3,191	1,009	4,000	1,760	—
TOTAL SUPPLIES	4,143	3,191	1,009	4,000	1,760	—
TOTAL CRIME PREVENTION	**27,007**	**21,440**	**6,474**	**10,860**	**8,859**	**—**

CITY OF ALISO VIEJO

Animal Care Services

Estimated Expenditures

FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-5301		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
CONTRACT SERVICES							
4722	C.S. - Animal Care Services	337,073	376,235	405,499	474,500	474,500	530,621
	TOTAL CONTRACT SERVICES	337,073	376,235	405,499	474,500	474,500	530,621
	TOTAL ANIMAL CARE SERVICES	**337,073**	**376,235**	**405,499**	**474,500**	**474,500**	**530,621**

CITY OF ALISO VIEJO

Emergency Operations Center

Estimated Expenditures FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-5401		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
	PERSONNEL-SALARIES						
4102	Part Time Wages	—	—	12,547	26,250	26,250	—
	TOTAL PERSONNEL-SALARIES	—	—	12,547	26,250	26,250	—
	PERSONNEL - BENEFITS						
4201	Retirement	—	—	941	1,970	1,970	—
4202	FICA/Medicare	—	—	182	400	400	—
4203	State Unemployment/Claim	—	—	147	180	180	—
	TOTAL PERSONNEL - BENEFITS	—	—	1,270	2,550	2,550	—
	OPERATING EXPENDITURES						
4301	Professional Services	—	2,500	2,281	8,000	16,400	53,341
4471	Rent	2,573	2,985	3,341	2,760	2,760	9,200
	TOTAL OPERATING EXPENDITURES	2,573	5,485	5,622	10,760	19,160	62,541
	OTHER SERVICES						
4520	Mtgs/Conf/Trng & Dev	220	403	853	1,000	1,000	1,000
4521	Membership & Dues	606	606	1,018	640	640	730
	TOTAL OTHER SERVICES	826	1,009	1,871	1,640	1,640	1,730
	SUPPLIES						
4601	Supplies	13	43	315	500	500	500
4612	Operating Supplies	40,557	14,685	21,978	25,000	18,600	38,360
	TOTAL SUPPLIES	40,570	14,728	22,293	25,500	19,100	38,860
	TOTAL EMERGENCY OPERATIONS	**43,969**	**21,222**	**43,603**	**66,700**	**68,700**	**103,131**

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Transfers Out

CITY OF ALISO VIEJO — **Transfers Out**

Estimated Expenditures — FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 101-9501		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
TRANSFERS OUT							
4999	Transfers Out - General Fund	5,143,527	1,082,257	1,321,571	1,415,090	1,427,053	1,357,452
		—	—	—	—	—	—
	TOTAL TRANSFERS OUT	5,143,527	1,082,257	1,321,571	1,415,090	1,427,053	1,357,452
	TOTAL TRANSFERS OUT	**5,143,527**	**1,082,257**	**1,321,571**	**1,415,090**	**1,427,053**	**1,357,452**

NOTE	Transfer Detail*	
	FD 261 - Aquatic Center	201,402
	FD 331 - Capital Improvements	478,000
030	FD 332 - Wetlands	10,000
091	FD 332 - Dairy Fork Wetlands	10,000
	FD 411 - COP Debt Service	658,050
	Total	**1,357,452**

For Capital Improvement Projects detail, refer to page 87.

CITY OF ALISO VIEJO

City Hall

Estimated Expenditures

FY 2024-2025

ESTIMATED EXPENDITURES DETAIL 102-3501		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
Rev-Use of Money & Prop							
34120	Rent - City Hall Lease	183,936	198,248	225,898	212,000	212,000	147,547
	TOTAL ESTIMATED RESOURCES	183,936	198,248	225,898	212,000	212,000	147,547
APPROPRIATIONS							
Professional & Tech. Services							
4301	Professional Services	13,045	5,791	—	5,000	8,000	5,000
	Total Professional & Tech. Services	13,045	5,791	—	5,000	8,000	5,000
Operating Expenditures							
4411	Utilities	71,091	85,274	92,415	104,500	104,500	105,500
4431	Building & Grounds Maintenance	100,164	105,955	107,806	130,380	118,417	137,940
	Total Operating Expenditures	171,255	191,229	200,221	234,880	222,917	243,440
Other Services							
4561	Taxes/Fees	1,183	1,923	999	600	600	850
	TOTAL OTHER SERVICES	1,183	1,923	999	600	600	850
	TOTAL APPROPRIATIONS	185,484	198,944	201,220	240,480	231,517	249,290
CAPITAL OUTLAY							
5910	Improvements	9,236	22,134	92	5,001	2,001	—
	TOTAL CAPITAL OUTLAY	9,236	22,134	92	5,001	2,001	—
TRANSFERS OUT							
4999	Transfers Out	—	—	—	—	—	—
	TOTAL TRANSFERS OUT	—	—	—	—	—	—

SPECIAL REVENUE FUNDS

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Special Revenue

CITY OF ALISO VIEJO — 202 - Traffic Congestion Relief Fund

Estimated Expenditures — FY 2024-2025

Assembly Bill 2928 established the Traffic Congestion Relief Fund (TCRF) in the State Treasury for allocating funds to cities and counties for street or road maintenance or reconstruction. Cities and counties are required to maintain their existing commitment of general funds for street or roadwork in order to remain eligible for allocation of these funds. State law requires these revenues to be deposited and accounted for in a special revenue fund.

		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
34010	Investment Earnings	1,800	(3,031)	—	1,000	1,000	8,600
35050	AB2928-Traffic Congestion Relief	—	—	1,440	—	—	—
	TOTAL ESTIMATED RESOURCES	1,800	(3,031)	1,440	1,000	1,000	8,600
APPROPRIATIONS							
4502-4301	Professional Services	—	—	—	—	—	—
	TOTAL APPROPRIATIONS	—	—	—	—	—	—
TRANSFERS OUT							
4999	Transfers - Out	33,493	11,769	16,567	—	—	—
	TOTAL TRANSFERS OUT	33,493	11,769	16,567	—	—	—
FUND BALANCE							
2911	Fund Balance - Beginning	122,602	90,909	76,109	1,234	60,982	61,982
	TOTAL PROJECTED FUND BALANCE	90,909	76,109	60,982	2,234	61,982	70,582

NOTE: **Transfer Out Detail***

Total	**0**

• For Capital Improvement Projects detail, refer to page 87.

Special Revenue

CITY OF ALISO VIEJO

203 - Gas Tax

Estimated Expenditures

FY 2024-2025

The City receives funds from Sections 2105, 2106, 2107 and 2107.5 of the Streets and Highways code. State law requires these revenues be recorded in a Special Revenue Fund, and that they be utilized solely for street related purposes such as new construction, rehabilitation, and maintenance.

		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
34010	Investment Earnings	19,067	(31,431)	6,287	9,400	9,400	129,200
35050	Gas Tax - 2105	254,957	277,293	295,140	340,000	340,000	320,000
35060	Gas Tax - 2106	159,931	176,685	189,991	215,000	215,000	200,000
35070	Gas Tax - 2107	345,000	331,702	402,227	408,000	408,000	430,000
35080	Gas Tax - Admin Tax	7,500	6,000	7,500	7,500	7,500	7,500
35090	Gas Tax - 2103	333,880	394,753	422,567	513,000	513,000	450,000
35095	Road Maintenance Rehabilitation[1]	—	—	—	—	—	—
39999	Interfund Transfers	—	—	—	—	—	—
	TOTAL ESTIMATED RESOURCES	1,120,335	1,155,002	1,323,713	1,492,900	1,492,900	1,536,700
APPROPRIATIONS							
4502-4301	Professional Services - Traffic Engineering	186,845	87,963	196,958	318,000	318,000	74,500
4502-4541	Subscription Financing Principal	—	—	16,080	—	—	—
4502-4542	Subscription Financing Interest	—	—	1,857	—	—	—
4503-4411	Utilities - Street Maintenance	250,473	267,763	294,896	290,000	325,000	344,500
4503-4771	C.S. Street Maintenance	625,930	571,247	599,142	608,800	608,800	608,800
4503-4772	C.S. Street Sweeping	104,024	104,024	75,038	105,000	105,000	115,000
4503-4803	Street Maintenance Equipment		—	52,208	—	—	—
	TOTAL APPROPRIATIONS	1,167,272	1,030,996	1,236,179	1,321,800	1,356,800	1,142,800
TRANSFERS OUT*							
4999	Transfers - Out	—	131,915	177,000	—	—	—
	TOTAL TRANSFERS OUT	—	131,915	177,000	—	—	—
FUND BALANCE							
2911	Fund Balance - Beginning[1]	787,586	740,649	732,739	756,439	643,272	779,372
	TOTAL PROJECTED FUND BALANCE	740,649	732,739	643,272	927,539	779,372	1,173,272

NOTE: **Transfer Out Detail***

Total	**0**

[1] A separate fund for RMRA was created beginning in FY 2019-20.

• For Capital Improvement Projects detail, refer to page 87.

CITY OF ALISO VIEJO

204 - Measure M

Estimated Expenditures

FY 2024-2025

Measure "M" is a one-half cent sales tax created for countywide transportation improvements. Measure M was originally approved by Orange County voters in November 1990 and ended in March 2011. Measure "M" was created to develop a varied transportation system that would relieve congestion on existing freeways, streets and roads, and ensure future mobility within Orange County. The Orange County Transportation Authority (OCTA) administers Measure "M" funds.

Orange County Voters approved the renewal of Measure M in November 2006. The Program took effect in April 2011 and will provide more than $11.8 billion to improve transportation in Orange County over a 30 year period.

		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
34010	Investment Earnings	12,478	(40,196)	36,560	16,000	16,000	179,000
35604	Measure M-Grant	720,447	846,159	917,418	991,000	991,000	1,000,000
35605	Measure M-Competitive	—	0	—	—	—	—
35606	Measure M-SMP	4,414	56,414	36,346	38,512	38,512	39,971
39999	Interfund Transfers	—	—	—	—	—	—
	TOTAL ESTIMATED RESOURCES	737,339	862,377	990,325	1,045,512	1,045,512	1,218,971
APPROPRIATIONS							
6104-4309	Other Contractual Services	0	4,140	20,524	37,578	37,578	50,000
	TOTAL APPROPRIATIONS	0	4,140	20,524	37,578	37,578	50,000
TRANSFERS OUT*							
4999	Transfers - Out	1,322,465	394,821	1,394,724	1,045,000	1,045,000	1,000,000
	TOTAL TRANSFERS OUT	1,322,465	394,821	1,394,724	1,045,000	1,045,000	1,000,000
FUND BALANCE							
2911	Fund Balance - Beginning**	1,436,674	851,547	1,314,963	298,289	890,039	852,973
	TOTAL PROJECTED FUND BALANCE	851,547	1,314,963	890,039	261,223	852,973	1,021,944

NOTE: Transfer Out Detail*

134	FD 311 - Aliso Creek Rehab (Enterprise to SR73)	670,000
125	FD 311 - Glenwood Drive (SR73 to Aliso Creek)	330,000
	Total	**1,000,000**

For Capital Improvement Projects detail, refer to page 87.

Special Revenue

CITY OF ALISO VIEJO

Estimated Expenditures

205 - RMRA

FY 2024-2025

In 2017, Senate Bill (SB) 1 created the Road Maintenance and Rehabilitation Account (RMRA) to address deferred maintenance on the State Highway System and the local street and road system. A percentage of the RMRA funding is apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code section 2032(h) for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system.

		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
34010	Investment Earnings	13,398	(27,626)	(8,224)	10,000	10,000	139,000
35095	SB1 - RMRA	927,743	1,014,000	1,157,118	1,281,695	1,281,695	1,326,913
39999	Interfund Transfers	—	—	—	—	—	—
	TOTAL ESTIMATED RESOURCES	941,141	986,373	1,148,894	1,291,695	1,291,695	1,465,913
TRANSFERS OUT*							
4999	Transfers - Out	954,436	944,154	1,323,100	1,495,000	1,587,400	1,270,000
	TOTAL TRANSFERS OUT	954,436	944,154	1,323,100	1,495,000	1,587,400	1,270,000
FUND BALANCE							
2911	Fund Balance - Beginning**	796,636	783,341	825,561	262,700	651,356	355,651
	TOTAL PROJECTED FUND BALANCE	783,341	825,561	651,356	59,395	355,651	551,564

NOTE: Transfer Out Detail*

125	Glenwood Rehab - SR73 to Aliso Creek	1,200,000
	Rehab Design	70,000
	Total	**1,270,000**

For Capital Improvement Projects detail, refer to page 87.

Special Revenue

CITY OF ALISO VIEJO

215 - Public Safety Grants

Estimated Expenditures

FY 2024-2025

SLESF: Money funded by the State of California for law enforcement to spend on front-line services in furtherance of public safety. This money was provided to the cities and counties for "new programs" and not intended to supplement current or planned budgets. The amount awarded to each city/county is population based with a minimum grant allocation amount of $100,000.

		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
34010	Investment Earnings	2,929	(4,882)	1,083	1,700	1,700	36,000
35616	SLESF	156,731	161,285	165,271	175,000	175,000	185,000
39999	Interfund Transfers	0	27,548	0	0	0	0
	TOTAL ESTIMATED RESOURCES	159,660	183,951	166,354	176,700	176,700	221,000
APPROPRIATIONS							
5102-4803	Public Safety Equipment	172,533	164,879	123,925	175,043	175,043	178,743
	TOTAL APPROPRIATIONS	172,533	164,879	123,925	175,043	175,043	178,743
FUND BALANCE							
2911	Fund Balance - Beginning	122,819	109,946	129,018	113,323	171,447	173,104
	TOTAL PROJECTED FUND BALANCE	109,946	129,018	171,447	114,980	173,104	215,361

Special Revenue

CITY OF ALISO VIEJO — 221 - AQMD Air Quality

Estimated Expenditures — FY 2024-2025

Since 1991, local governments have received AB2766 subvention funds to implement programs that reduce air pollution from motor vehicles. The AB2766 Subvention Program provides a funding source for cities and counties to meet requirements of federal and state Clean Air Acts. The legislation creating this revenue source provides for oversight of the use of these monies by local governments. Primary emphasis is directed towards those projects that provide cost-effective emissions reductions.

		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
34010	Investment Earnings	19,251	(38,399)	3,956	13,000	13,000	164,000
35621	Air Quality Mgmt District	65,347	47,692	100,418	60,000	60,000	65,000
35622	MSRC Grant	65,390	—	—	—	—	—
39999	Transfers - In	—	—	—	—	—	—
	TOTAL ESTIMATED RESOURCES	149,987	9,294	104,375	73,000	73,000	229,000
APPROPRIATIONS							
6121-4309	Other Contractual Services	—	—	—	—	—	150,000
6121-4803	Public Safety Equipment	82,630	—	—	50,000	50,000	—
	TOTAL APPROPRIATIONS	82,630	—	—	50,000	50,000	150,000
TRANSFERS OUT							
4999	Transfers - Out	—	—	—	—	—	—
	TOTAL TRANSFERS OUT	—	—	—	—	—	—
FUND BALANCE							
2911	Fund Balance - Beginning	964,716	1,032,073	1,041,367	1,011,367	1,145,742	1,168,742
	TOTAL PROJECTED FUND BALANCE	1,032,073	1,041,367	1,145,742	1,034,367	1,168,742	1,247,742

CITY OF ALISO VIEJO

225 - Integrated Waste Management

Estimated Expenditures

FY 2024-2025

The Beverage Container Recycling and Litter Reduction Act authorizes the Department of Conservation to allocate funds on an annual basis to eligible cities and counties for beverage container recycling and litter cleanup activities.

The goal of California's beverage container recycling program is to reach and maintain an 80 percent recycling rate for all California Refund Value (CRV) beverage containers. The recycling programs established by cities and counties assist the Department of Conservation in reaching, maintaining, and hopefully, exceeding this goal.

The California Integrated Waste Management Board's Used Oil Recycling Program was developed to promote alternatives to the illegal disposal of used oil by establishing a state-wide network of collection opportunities and undertaking outreach efforts to inform and motivate the public to recycle used oil. The City utilizes these services through a contract with the County of Orange.

		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
34010	Investment Earnings	200	(2,842)	120	1,000	1,000	7,200
35625	Beverage Container Recycling	12,595	12,635	12,968	13,000	13,000	13,000
35626	Used Oil Recycling Grant	—	—	—	—	—	—
35631	Other Grants	—	71,231	—	—	139,546	—
	TOTAL ESTIMATED RESOURCES	12,795	81,024	13,088	14,000	153,546	20,200
APPROPRIATIONS							
6125-4309	Other Contractual Services-Bev	23,518	15,184	8,281	16,000	16,000	16,000
6126-4309	Other Contractual Services-Oil	—	—	—	—	—	—
6141-4309	SB1383	—	—	—	—	210,777	139,546
	TOTAL APPROPRIATIONS	23,518	15,184	8,281	16,000	226,777	155,546
TRANSFERS OUT							
4999	Transfers - Out	—	—	—	—	—	—
	TOTAL TRANSFERS OUT	—	—	—	—	—	—
FUND BALANCE							
2911	Fund Balance - Beginning	28,476	17,752	83,592	80,518	88,400	15,169
	TOTAL PROJECTED FUND BALANCE	17,752	83,592	88,400	78,518	15,169	(120,177)

Special Revenue

CITY OF ALISO VIEJO

231 - Other Grants

Estimated Expenditures

FY 2024-2025

The Other Grants Fund is used to account for state and other grants procured by the City for projects. Grants included are Prop. 40 grants, Prop. 84 Grants, State Community Development Block Grants, and State Habitat Conservation Grants.

		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
34010	Investment Earnings	—	—	—	—	—	—
35230	State Grants	15,033	72,873	174,575	—	—	200,000
35631	Other Grants	—	—	—	—	—	—
	TOTAL ESTIMATED RESOURCES	15,033	72,873	174,575	—	—	200,000
APPROPRIATIONS							
6131-4309	Other Contractual Services	—	—	11,009	—	48,992	—
	TOTAL APPROPRIATIONS	—	—	11,009	—	48,992	—
TRANSFERS OUT*							
4999	Transfers - Out	97,451	348,569	27,783	1	1	200,000
	TOTAL TRANSFERS OUT	97,451	348,569	27,783	1	1	200,000
FUND BALANCE							
2911	Fund Balance - Beginning	44,085	(38,334)	(314,029)	(302,316)	(178,246)	(227,239)
	TOTAL PROJECTED FUND BALANCE	(38,333)	(314,029)	(178,246)	(302,317)	(227,239)	(227,239)

Special Revenue

CITY OF ALISO VIEJO

241 - Technology Grant

Estimated Expenditures

FY 2024-2025

The Technology Grant is a result of negotiations between the City and Cox Communications for a new franchise agreement. These funds will be used for new technology purchases, provide City information on the Cable TV Government Access Channel, and provide services to its residents through technology upgrades at City Facilities.

ESTIMATED EXPENDITURES DETAIL		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
31330	Franchise - PEG Fee	119,959	107,498	95,137	96,000	96,000	78,000
34010	Investment Earnings	3,357	(6,686)	(1,597)	2,900	2,900	42,000
34150	Other Income	—	—	—	—	—	—
	TOTAL ESTIMATED RESOURCES	123,316	100,812	93,540	98,900	98,900	120,000
APPROPRIATIONS							
4309	Other Contractual Services	12,212	12,743	12,342	30,680	30,680	30,680
4481	IT/Computer Equipment	21,880	12,089	17,874	57,200	57,200	61,900
4620	Minor Equipment	—	—	—	5,000	5,000	5,000
	TOTAL APPROPRIATIONS	34,092	24,832	30,216	92,880	92,880	97,580
TRANSFERS OUT*							
4999	Transfers - Out	134,651.46	—	—	—	—	—
	TOTAL TRANSFERS OUT	134,651	—	—	—	—	—
FUND BALANCE							
2911	Fund Balance - Beginning	196,204	150,776	226,756	260,576	290,080	296,100
	TOTAL PROJECTED FUND BALANCE	150,776	226,756	290,080	266,596	296,100	318,520

Special Revenue

CITY OF ALISO VIEJO

245 - Development Impact

Estimated Expenditures

FY 2024-2025

Through negotiated agreements with developers, the City of Aliso Viejo receives these fees for projects related to affordable housing, traffic mitigation, community enhancement, parks, trails, open space, and median improvements.

		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
37010	Housing Fees	—	—	6,250	—	—	—
37020	Traffic Mitigation	—	—	—	—	—	—
37030	Community Enhancement	585,000	—	—	—	—	—
37040	Parks/Trails/Open Space	—	—	—	—	—	—
37050	Median Improvement	—	—	—	—	—	—
37060	Visual Art In Public Places	—	—	—	—	—	—
	TOTAL ESTIMATED RESOURCES	585,000	—	6,250	—	—	—
APPROPRIATIONS							
6145-4301	Professional Services	—	—	1,000	—	—	—
6145-4581	Housing Programs	154,650	—	—	—	—	—
6145-5910	Improvements	—	—	—	—	—	—
6145-5920	Acquisition			66,511		—	—
	TOTAL APPROPRIATIONS	154,650	—	67,511	—	—	—
TRANSFERS OUT*							
4999	Transfers - Out	1,642,098	—	(28,416)	—	—	—
	TOTAL TRANSFERS OUT	1,642,098	—	(28,416)	—	—	—
FUND BALANCE							
2911	Fund Balance - Beginning	2,622,371	1,410,622	1,410,622	1,409,623	1,377,777	1,377,777
	TOTAL PROJECTED FUND BALANCE	1,410,622	1,410,622	1,377,777	1,409,623	1,377,777	1,377,777

Special Revenue

CITY OF ALISO VIEJO

251 - Federal Grants

Estimated Expenditures

FY 2024-2025

The Federal Grants Fund is used to account for Federal Grants received by the City for various projects. Grants for FY 2022-23 include funds for the Community Development Block Grants (CDBG) and the American Rescue Plan Act.

		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
34010	Investment Earnings	54,585	(127,074)	101,838	—	—	—
35430	Federal Grants	755,695	3,033,181	3,150,180	877,535	877,535	710,054
39999	Interfund Transfers	—	0	943	0	—	0
	TOTAL ESTIMATED RESOURCES	810,279	2,906,107	3,252,962	877,535	877,535	710,054
APPROPRIATIONS							
6151-4309	Other Contractual Services	943	—	—	—	—	—
6131-4612	Operating Supplies	70,217	163,991	100,447	281,027	281,027	190,301
6131-4309	Other Contractual Services	—	—	33,422	90,060	90,060	—
6151-5920	Acquisition	—	—	186,924	—	240,000	73,072
	TOTAL APPROPRIATIONS	71,160	163,991	320,793	371,087	611,087	263,373
TRANSFERS							
4999	Transfers - Out*	736,838	2,843,242	2,880,051	506,448	266,448	446,681
	TOTAL TRANSFERS	736,838	2,843,242	2,880,051	506,448	266,448	446,681
FUND BALANCE							
2911	Fund Balance - Beginning	13,126.52	15,409	(85,717)	(120,791)	(33,600)	(33,600)
	TOTAL PROJECTED FUND BALANCE	15,409	(85,717)	(33,600)	(120,791)	(33,600)	(33,600)

NOTE: Transfer Detail*

FD 331 - CDBG	333,681
FD 331 = Energy Efficiency & Conservation Block Grant	113,000
Total	**446,681**

Special Revenue

CITY OF ALISO VIEJO

260 - Aliso Viejo Center

Estimated Expenditures

FY 2024-2025

		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
37810	F&B	176,248	606,406	809,834	676,553	676,553	684,191
37820	Beverage	105,079	326,177	450,703	379,171	379,171	374,937
37830	Package Revenue	340,074	992,257	1,303,320	1,125,024	1,125,024	1,115,736
37831	Rental Fees	—	480	—	—	—	—
37832	Equipment Rental Fees	59,303	196,737	275,424	176,186	176,186	187,810
37836	Music Revenue	39,850	91,000	113,800	104,992	104,992	96,390
37865	Miscellaneous Revenue	174,254	473,677	596,284	494,909	494,909	525,268
39999	Interfund Transfers	179,759	—	—	—	—	—
	TOTAL ESTIMATED RESOURCES	1,074,567	2,686,733	3,549,365	2,956,835	2,956,835	2,984,332
PERSONNEL-SALARIES & BENEFITS							
7101	P/R-Salaries	100,862	109,636	94,865	114,192	114,192	111,077
7102	P/R-Wages	91,371	199,887	223,115	146,477	146,477	270,640
7103	P/R-Contract Labor	79,511	297,215	321,067	293,146	293,146	302,895
7201	P/R-Benefits	55,927	57,956	59,043	60,722	60,722	67,163
	Total Personnel-Salaries & Benefits	327,672	664,694	698,090	614,537	614,537	751,775
OPERATING EXPENDITURES							
7301	Cost of F&B	68,736	202,721	240,899	260,886	260,886	226,435
7303	Misc. Expense	—	—	—	—	—	—
7304	Music Expense	15,464	33,225	54,334	35,365	35,365	26,414
7305	Equipment Rental Expense	24,822	59,792	83,219	86,318	86,318	70,531
7306	Package Expense	19,563	98,940	109,512	145,859	145,859	61,366
7401	Equipment Maintenance	91,865	225,882	271,623	211,226	211,226	243,253
7402	Computer Expense	8,145	21,470	13,427	32,513	32,513	24,539
7411	Utilities	15,058	27,477	24,292	26,757	26,757	32,874
7421	Building & Ground Maintenance	100,119	137,162	151,752	140,746	140,746	143,600
7431	Supplies	38,184	74,918	77,859	84,474	84,474	78,628
7432	Minor Equipment	13,084	54,083	85,189	89,878	89,878	74,228
7441	Marketing	—	—	—	—	—	—
7445	Fees & Permits	67,449	81,451	97,391	97,316	97,316	111,292
7448	Insurance Expenses	34,406	72,666	77,321	59,246	59,246	53,644
7451	Management Fees	—	—	—	—	—	—
7452	Accounting Fees	250,000	453,010	582,405	486,686	486,686	500,000
7501	Capital Maintenance	—	—	—	—	—	—
	Total Operating Expenditures	746,896	1,542,796	1,869,224	1,757,270	1,757,270	1,646,804
	TOTAL APPROPRIATIONS	1,074,567	2,207,490	2,567,314	2,371,807	2,371,807	2,398,579
TRANSFERS OUT							
4999	Transfers - Out	—	479,243	921,813	585,028	585,028	585,753
	TOTAL TRANSFERS OUT	—	479,243	921,813	585,028	585,028	585,753
FUND BALANCE							
2911	Fund Balance - Beginning	—	—	—	—	60,238	60,238
	TOTAL PROJECTED FUND BALANCE	—	—	60,238	—	60,238	60,238

NOTE: Transfer Detail*

FD 101 - General Fund Transfer	585,753
Total	**585,753**

CITY OF ALISO VIEJO

261 - Aquatic Center

Estimated Expenditures

FY 2024-2025

		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
37810	F&B	8,279	8,030	6,307	10,000	10,000	10,000
37835	Aquatic Fees	184,341	163,386	144,058	160,000	160,000	171,248
37840	Pool Use Fees	—	7,869	8,393	14,000	14,000	14,000
37845	Aquatic Classes	786,862	849,605	704,428	800,000	800,000	800,000
37860	Merchandise Sales	10,675	13,354	8,607	14,000	14,000	10,000
37865	Miscellaneous Revenue	—	—	—	—	—	—
39999	Interfund Transfers*	96,479	108,389	216,560	183,840	183,840	201,402
	TOTAL ESTIMATED RESOURCES	1,086,635	1,150,632	1,088,352	1,181,840	1,181,840	1,206,650
PERSONNEL-SALARIES & BENEFITS							
7101	P/R-Salaries	85,124	83,771	94,078	125,000	125,000	127,010
7102	P/R-Wages	425,593	464,912	515,909	435,000	435,000	475,000
7201	P/R-Benefits	77,747	66,076	66,696	72,000	72,000	75,000
	Total Personnel-Salaries & Benefits	588,465	614,758	676,683	632,000	632,000	677,010
OPERATING EXPENDITURES							
7301	Cost of F&B	3,758	4,071	2,015	6,000	6,000	6,000
7303	Misc. Expense	—	871	—	—	—	—
7321	ANHS Pool Rental	—	3,010	1,457	7,000	7,000	7,000
7322	Contract Instructor Payments	43,131	4,301	—	—	—	—
7401	Equipment Maintenance	49,587	59,256	34,850	61,000	61,000	61,000
7402	Computer Expense	2,872	5,123	2,573	5,440	5,440	5,000
7411	Utilities	47,026	74,603	91,903	97,500	97,500	91,240
7421	Building & Ground Maintenance	51,006	55,291	58,705	67,600	67,600	67,600
7425	Pool Maintenance	19,951	16,683	22,350	18,000	18,000	26,200
7431	Supplies	3,359	2,766	2,791	4,000	4,000	3,000
7432	Minor Equipment	4,834	7,762	1,182	5,000	5,000	3,000
7433	Operating Supplies	7,881	8,845	11,669	19,600	19,600	13,000
7435	Merchandise	10,032	5,371	4,361	8,000	8,000	8,000
7440	Mtgs/Conf/Trng & Dev	279	795	991	3,000	3,000	1,500
7441	Marketing	10,843	19,817	3,647	25,000	25,000	15,000
7445	Fees and Permits	27,329	35,161	28,175	27,700	27,700	27,100
7451	Management Fees	196,782	251,648	145,000	195,000	195,000	195,000
7501	Capital Maintenance	—	—	—	—	—	—
	Total Operating Expenditures	478,671	555,374	411,668	549,840	549,840	529,640
	TOTAL APPROPRIATIONS	1,067,135	1,170,132	1,088,352	1,181,840	1,181,840	1,206,650
TRANSFERS OUT							
4999	Transfers - Out	—	—	—	—	—	—
	TOTAL TRANSFERS OUT	—	—	—	—	—	—
FUND BALANCE							
2911	Fund Balance - Beginning	—	19,500	—	—	—	—
	TOTAL PROJECTED FUND BALANCE	19,500	—	—	—	—	—

CAPITAL IMPROVEMENTS

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CITY OF ALISO VIEJO
Capital Improvement Plan
FY 2024-25

The City's Capital Improvement Plan provides for the maintenance or replacement of existing public facilities and assets and for the construction or acquisition of new ones. The following projects are scheduled for FY 2024-2025 and budgeted accordingly.

Projects Summary:

Project	Funding Source	Amount
Non-Recurring Projects		
City Hall City Hall HVAC replacement.	**General Fund/Federal Grant**	$226,000
City Hall ADA Improvements	**Federal Grant**	$60,000
Iglesia Park Court Resurfacing	**General Fund/Federal Grant**	$30,000
Aliso Viejo Aquatic Center Improvements to the kiddie pool and spa area as well as replacement of pool deck coating.	**General Fund**	$275,000
Vista Park Surfacing	**General Fund**	$60,000
Street Improvement Projects Street rehabilitation on Aliso Creek Road between Enterprise to SR73 and Glenwood Drive between SR73 and Aliso Creek Road. Rehab design to be determined.	**Measure M/RMRA**	$2,470,000
ADA Improvements ADA improvements along various sidewalks and City facilities.	**Federal Grant**	$250,581
Recurring Projects		
Project	**Funding Source**	**Amount**
Stormwater Improvements Program includes ongoing mitigation, monitoring, and maintenance for the Wetlands Monitoring Project and Dairy Fork Wetland Project.	**General Fund**	$20,000
	Total:	$3,391,581

CAPITAL IMPROVEMENT PLAN

Proj #	Project Description	Total Cost	General Fund	TCRF	M2 Fairshare	Measure M Comp	Gas Tax	SB1	Federal Grants	Other Grants	Technology Grant	Reimb From Other Govts
	Traffic Management/Safety Projects (311-8201)											
		—	—	—	—	—	—	—	—	—	—	—
	Total	—	—	—	—	—	—	—	—	—	—	—

Proj #	Project Description	Total Cost	General Fund	TCRF	M2 Fairshare	Measure M Comp	Gas Tax	SB1	Federal Grants	Other Grants	Technology Grant	Reimb From Other Govts
	Street Improvement Projects (311-8301)											
125	Glenwood Rehab - SR73 to Aliso Creek	1,530,000	—	—	330,000	—	—	1,200,000	—	—	—	—
	Street Rehab Design	70,000	—	—	—	—	—	70,000	—	—	—	—
134	Aliso Creek Rehab - Enterprise to SR73	870,000	—	—	670,000	—	—	—	—	200,000	—	—
104	ADA Improvements	250,581	—	—	—	—	—	—	250,581	—	—	—
	Total	2,720,581	—	—	1,000,000	—	—	1,270,000	250,581	200,000	—	—

Proj #	Project Description	Total Cost	General Fund	TCRF	M2 Fairshare	Measure M Comp	Gas Tax	SB1	Federal Grants	Other Grants	Technology Grant	Reimb From Other Govts
	Capital Improvements (331-8701)											
063	City Hall HVAC Replacement	226,000	113,000	—	—	—	—	—	113,000	—	—	—
	City Hall ADA Improvements	60,000	—	—	—	—	—	—	60,000	—	—	—
118	Aquatic Center Pool Deck Coating	275,000	275,000	—	—	—	—	—	—	—	—	—
	Iglesia Park Court Resurfacing	30,000	30,000	—	—	—	—	—	—	—	—	—
	Vista Park Surfacing	60,000	60,000	—	—	—	—	—	—	—	—	—
	Total	651,000	478,000	—	—	—	—	—	173,000	—	—	—

Proj #	Project Description	Total Cost	General Fund	TCRF	M2 Fairshare	Measure M Comp	Gas Tax	SB1	Federal Grants	Other Grants	Technology Grant	Reimb From Other Govts
	Stormwater Improvements (332-8601)											
030	Wetlands Monitoring Project	10,000	10,000	0	—	—	—	—	—	—	—	—
091	Dairy Fork Wetland Project	10,000	10,000	0	—	—	—	—	—	—	—	—
	Total	20,000	20,000	—	—	—	—	—	—	—	—	—
	GRAND TOTAL	**3,391,581**	**498,000**	**—**	**1,000,000**	**—**	**—**	**1,270,000**	**423,581**	**200,000**	**—**	**—**

CAPITAL IMPROVEMENT PLAN

		Total	5101 Planning	5501 Design	5601 Const. Mgmt	5701 Construction	5901 Contingency	5910 Improvements	5911 Rehabilitation
Transfer Detail									
Traffic Management/Safety Projects (311-4-8201)									
		—	—	—	—	—	—	—	—
	Total	—	—	—	—	—	—	—	—
Street Improvement Projects (311-4-8301)									
125	Glenwood Rehab - SR73 to Aliso Creek	1,530,000	—	—	100,000	1,300,000	130,000	—	—
	Street Rehab Design	70,000	—	70,000	—	—	—	—	—
134	Aliso Creek Rehab - Enterprise to SR73	870,000	—	—	100,000	650,000	120,000	—	—
104	ADA Improvements	250,581			55,000	179,081	16,500		
	Total	2,720,581	—	70,000	255,000	2,129,081	266,500	—	—
Capital Improvements (331-4-8701)									
063	City Hall HVAC Replacement	226,000	—	—	—	—	—	226,000	—
	City Hall ADA Improvements	60,000	—	—	—	—	—	60,000	—
118	Aquatic Center Pool Deck Coating	275,000	—	—	—	—	—	275,000	—
	Iglesia Park Court Resurfacing	30,000	—	—	—	—	—	30,000	—
	Vista Park Surfacing	60,000	—	—	—	—	—	*60,000*	—
	Total	651,000	—	—	—	—	—	651,000	—
Stormwater Improvements (332-4-8601)									
030	Wetlands Monitoring Project	10,000	—	—	—	—	—	—	10,000
091	Dairy Fork Wetland Project	10,000	—	—	—	—	—	—	10,000
	Total	20,000	—	—	—	—	—	—	20,000
	GRAND TOTAL	**3,391,581**	**—**	**70,000**	**255,000**	**2,129,081**	**266,500**	**651,000**	**20,000**

Capital Improvements

CITY OF ALISO VIEJO — 311 - Street Improvements

Estimated Expenditures — FY 2024-2025

ESTIMATED EXPENDITURES DETAIL		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
35040	Intergovernmental Reimbursement	—	—	—	—	—	—
39999	Interfund Transfers*	2,327,098	1,500,043	2,897,938	2,540,000	2,632,400	2,720,581
	TOTAL ESTIMATED RESOURCES	2,327,098	1,500,043	2,897,938	2,540,000	2,632,400	2,720,581
APPROPRIATIONS							
	Traffic Safety						
8201-5501	Design	—	—	—	—	—	—
8201-5601	Construction Management	—	—	—	—	—	—
8201-5701	Construction	33,493	11,769	27,129	175,000	175,000	—
8201-5901	Project Contingency	—	—	—	—	—	—
8201-5910	Improvements	—	—	—	—	—	—
	Street & Highways						
8301-5501	Design	—	109,830	74,654	60,000	60,000	70,000
8301-5601	Construction Management	142,761	105,570	82,268	215,000	215,000	255,000
8301-5701	Construction	2,578,189	1,418,224	2,713,888	1,850,000	1,934,000	2,129,081
8301-5702	Contra-Expense Account	(427,345)	(145,350)	—	—	—	—
8301-5901	Project Contingency	—	—	—	240,000	248,400	266,500
8301-5910	Improvements	—	—	—	—	—	—
8301-5911	Rehabilitation	—	—	—	—	—	—
	TOTAL APPROPRIATIONS	2,327,098	1,500,043	2,897,939	2,540,000	2,632,400	2,720,581
	TOTAL PROJECTED FUND BALANCE	—	—	(1)	—	—	—

NOTE: **Interfund Transfer Project Detail***

125	Glenwood Rehab -SR73 to Aliso Creek	1,530,000
	Street Rehab Design	70,000
104	ADA Curb Ramp Improvements	250,581
134	Aliso Creek Rehab - Enterprise to SR73	870,000
		$ 2,720,581

CITY OF ALISO VIEJO

331 - Capital Improvements

Estimated Expenditures

FY 2024-2025

ESTIMATED EXPENDITURES DETAIL		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
38010	Bond Proceeds	—	—	—	—	—	—
39999	Interfund Transfers*	350,508	572,107	439,780	1,064,448	836,411	651,000
	TOTAL ESTIMATED RESOURCES	350,508	572,107	439,780	1,064,448	836,411	651,000
APPROPRIATIONS							
	Parks/Recreation Project						
8701-5501	Design	—	—	—	—	—	—
8701-5601	Construction Management	—	—	—	55,000	—	—
8701-5701	Construction	—	—	—		—	—
8701-5702	Contra-Expense	—	—	—	—	—	—
8701-5901	Project Contingency	—	—	—	26,320	—	—
8701-5910	Improvements	350,508	572,107	439,780	983,128	836,411	651,000
8701-5911	Rehabilitation	—	—	—	—	—	—
	TOTAL APPROPRIATIONS	350,508	572,107	439,780	1,064,448	836,411	651,000
	TOTAL PROJECTED FUND BALANCE	—	—	—	—	—	—

NOTE:	**Interfund Transfer Project Detail***	
	ADA City Hall Improvements	60,000
	Iglesia Park	30,000
	Vista Park	60,000
063	City Hall HVAC Replacement	226,000
118	Aquatic Center Improvements	275,000
	Total	**651,000**

Capital Improvements

CITY OF ALISO VIEJO

332 - Storm Water

Estimated Expenditures

FY 2024-2025

ESTIMATED EXPENDITURES DETAIL		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
35040	Intergovernmental Reimbursements	—	—	—	—	—	—
39999	Interfund Transfers*	(294)	24,692	17,130	15,000	15,000	20,000
	TOTAL ESTIMATED RESOURCES	(294)	24,692	17,130	15,000	15,000	20,000
APPROPRIATIONS							
8601-5501	Planning & Design	—	—	—	—	—	—
8601-5601	Construction Management	—	—	—	—	—	—
8601-5701	Construction	—	—	—	—	—	—
8601-5702	Contra-Expense	(23,995)	(5,353)	(12,478)	—	—	—
8601-5901	Project Contingency	—	—	—	—	—	—
8601-5911	Rehabilitation	23,702	30,046	29,609	15,000	15,000	20,000
	TOTAL APPROPRIATIONS	(293)	24,694	17,130	15,000	15,000	20,000
	TOTAL PROJECTED FUND BALANCE	(1)	(2)	—	—	—	—

NOTE: Interfund Transfer Project Detail

030	FD 101 - Wetlands	10,000
091	FD 101 - Dairy Fork Wetlands	10,000
	Total	**20,000**

Capital Improvements

CITY OF ALISO VIEJO

340 - Certificates of Participation (COP)

Estimated Expenditures

FY 2024-2025

ESTIMATED EXPENDITURES DETAIL		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
34150	Other Income	—	—	—	—	—	—
39999	Interfund Transfers	10,240,431	—	—	—	—	—
	TOTAL ESTIMATED RESOURCES	10,240,431	—	—	—	—	—
APPROPRIATIONS							
8101-5910	Improvements	—	—	—	—	—	—
8701-5601	Construction Management	645,406	—	—	—	—	—
8701-5701	Construction	9,123,192	—	—	—	—	—
8701-5910	Improvements	471,832.81	—	—	—	—	—
	TOTAL APPROPRIATIONS	10,240,431	—	—	—	—	—
	TOTAL PROJECTED FUND BALANCE	—	—	—	—	—	—

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Debt Service

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CITY OF ALISO VIEJO

411 - Debt Service

Estimated Expenditures

FY 2024-2025

ESTIMATED EXPENDITURES DETAIL		2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Proposed Budget
ESTIMATED RESOURCES							
34010	Investment Earnings	273	1	449	—	—	—
38010	Bond Proceeds	—	—	—	—	—	—
39999	Interfund Transfers	630,788	654,436	658,747	658,250	658,250	658,050
	TOTAL ESTIMATED RESOURCES	631,061	654,437	659,196	658,250	658,250	658,050
APPROPRIATIONS							
7101-4540	Cost of Issuance	—	—	—	—	—	—
7101-4541	Principal Payment	230,000	235,000	240,000	250,000	250,000	260,000
7101-4542	Interest & Fiscal Charges	427,436	422,705	415,751	408,250	408,250	398,050
8101-5920	Acquisition	—	—	—	—	—	—
	TOTAL APPROPRIATIONS	657,436	657,705	655,751	658,250	658,250	658,050
TRANSFERS OUT*							
9501-4999	Transfers - Out	4,293,320	—	—	—	—	—
	TOTAL TRANSFERS OUT	4,293,320	—	—	—	—	—
FUND BALANCE							
2911	Fund Balance - Beginning	4,319,695	—	(3,268)	(3,268)	177	177
	TOTAL PROJECTED FUND BALANCE	—	(3,268)	177	(3,268)	177	177

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Appendices

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CITY OF ALISO VIEJO



Appendix A

BUDGET POLICY

City of Aliso Viejo

COUNCIL POLICY

SUBJECT	RES. NO.	POLICY NO.	EFF. DATE	PAGE
MANAGEMENT AND BUDGET POLICIES	**2005-056**	**300-3**	**11/16/2005 Rev 1/21/09**	**1 of 6**

PURPOSE

The following City financial policies establish the framework for the City of Aliso Viejo's overall fiscal planning and management. They set forth guidelines against which current budgetary performance can be measured and proposals for future programs can be evaluated. The financial policies also improve the City's fiscal stability by helping City officials plan fiscal strategy with a consistent approach. Adherence to adopted financial policies promotes sound financial management, which can lead to improvement in City bond ratings and lower cost of capital.

POLICY

1. Operating Management Policies

a. All departments will participate in the responsibility of meeting policy goals and ensuring long-term financial health. Future service plans and program initiatives will be developed to reflect current policy directives, projected resources and future service requirements.

b. All departments will notify the Director of Finance Services of all City transactions involving the receipt, transfer, appropriations and expenditure of funds prior to the commitment of such funds. All staff reports shall be submitted to the Financial Services Department for verification of financial information.

2. Revenue Policies

a. Revenues will not be dedicated for specific purposes, unless required by law or generally accepted accounting practices (GAAP). All non-restricted revenues will be deposited in the General Fund and appropriated by the budget process.

b. Current revenues will fund current expenditures. The City will endeavor to maintain a diversified and stable revenue base to minimize the effects of economic fluctuations on revenue generation.

c. Development impact fees, as permitted by state law for capital expenses attributable to new development, will be reviewed to ensure that such fees cover all direct and indirect development-related expenses.

d. The City will review user fees and charges and attempt to set them at a level that fully supports the total direct and indirect cost of the activity as permitted by law.

e. City staff will seek out, apply for and effectively administer federal, state and other grants that address the City's priorities and policy objectives and provide a positive

benefit to the City. Before any grant is pursued, staff shall provide a detailed pro-forma that addresses the immediate and long-term costs and benefits to the City.

f. Grant funding will be considered to leverage City funds. Inconsistent and/or fluctuating grants should not be used to fund ongoing programs. In the event of reduced grant funding, programs financed with grant monies will be substituted with City resources only after all program priorities and alternatives are considered during the budget process.

g. The City will follow a policy of collecting revenues that is aggressive and consistent, but sensitive to the circumstances. The City's goal for collections is to have no more than .5 of 1% of the total City revenue being adjusted for bad debts annually.

3. Budget Policies

a. The budget process is intended to weigh all competing requests for City resources, within expected fiscal constraints. Requests for new, ongoing programs made outside the budget process are discouraged.

b. Budget development will use strategic multi-year fiscal planning, conservative revenue forecasts. The process will include a diligent review of programs by staff, management, and City Council.

c. Balanced revenue and expenditure forecasts will be prepared to examine the City's ability to absorb operating costs due to changes in the economy, service demands, and capital improvements. The forecast will be updated biennially, will focus on a three-year horizon, and will include a five-year outlook.

d. All budgetary procedures will conform to state regulations and generally accepted accounting principles.

e. The levels of budgetary authority to amend appropriations are as follows:

- Department Heads can request to move appropriations from one object to another within the budget categories of operating expenditures, other services and supplies with the approval of the Director of Financial Services.
- The Director of Financial Services will have the authority to transfer appropriations between objects, categories and departments within the same fund.
- The City Manager will have the authority to transfer appropriations between funds.

- City Council's approval will be required to amend revenue or appropriations, which result in a change to the adopted budget.

4. Cash Management Policies

a. Investments and cash management will be the responsibility of the City Treasurer.

b. Cash and Investment programs will be maintained in accordance with the City's adopted investment policy and will ensure that proper controls and safeguards are maintained. City funds will be managed in a prudent and diligent manner with an emphasis on safety of principal, liquidity, and financial return on principal, in that order.

c. The City invests all idle cash as determined by analysis of anticipated cash flow needs. Specific emphasis will be placed on future cash requirements when selecting maturity dates to avoid forced liquidations and the potential corresponding loss of investment earnings.

d. In order to maximize yields from the overall portfolio, the City will consolidate cash balances from all funds for investment purposes, and will allocate investment earnings to each fund in accordance with generally accepted accounting principles.

e. All investments and evaluation of such investments shall be made with regard to the "prudent investor" standard. The standard to be used by investment officials shall be that of a "prudent person" and shall be applied in the context of managing all aspects of the City's investment portfolio. The prudent person standard is as follows: Investments will be made with the care, skill, prudence and diligence under the circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the professional management of their business affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

f. The investment officer, acting in accordance with written procedures and the investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported within a timely manner and appropriate action is taken to control adverse developments.

g. The City Treasurer shall maintain a system of internal controls designed to ensure compliance with the Investment Policy and to prevent losses due to fraud, employee error, and misrepresentations by third parties or unanticipated changes in financial markets.

h. The City Treasurer will generate a monthly report to the City Manager and City Council in conformance with all State laws and City investment policy requirements.

5. Capital Management Policies

a. A five-year Capital Improvement Plan will be developed and updated annually, including anticipated funding sources. Capital improvement projects are defined as infrastructure or equipment purchases or construction, which results in a capitalized asset costing more than $2,000 and having a useful (depreciable life) of five years or more.

b. The capital improvement plan will include, in addition to current operating maintenance expenditures, adequate funding to support repair and replacement of deteriorating infrastructure and avoidance of a significant unfunded liability.

c. Capital improvement lifecycle costs will be coordinated with the development of the Operating Budget. Future operating, maintenance and replacement costs associated with new capital improvements will be forecast, matched to available revenue sources and included in the Operating Budget. Capital project contract awards will include a fiscal impact statement disclosing the expected operating impact of the project and when such cost is expected to occur.

d. City assets shall be systematically and accurately recorded, properly classified and adequately documented in the Fixed Asset Accounting System. The City shall establish an internal control structure over all assets to provide reasonable assurance of effective and efficient operations, reliable financial reporting and compliance with applicable laws and regulations. Refer to the Fixed Asset Policy and Procedure for guidelines.

6. Debt Management Policies

a. A ratio of current assets to current liabilities of at least 2/1 will be maintained to ensure the City's ability to pay short-term obligations.

b. Debt financing should not exceed the useful life of the infrastructure improvement or project.

c. The City will not use long-term financing for any recurring purpose such as current operating and maintenance expenditures. Short-term debt instruments such as revenue, tax, or bond anticipation notes shall be excluded from this limitation.

d. All bond issue proposals should include an analysis showing how the new issue, combined with any current debt, impacts the City's debt capacity and conformance with City policies.

e. Community Facility District (CFD) Bonds shall be permitted only when there is a general City benefit. Refer to the Local Goals and Policies for the Use of the Mello-Roos Community Facilities Act of 1982. Exhibit A.

f. A debt service fund will be maintained to account for restricted revenues and debt payments, as well as any additional debt amounts deemed to be advisable and necessary for any public or municipal purposes.

7. Reserve Policies

a. All fund designations and reserves will be evaluated annually for long-term adequacy and use requirements in conjunction with development of the City's financial forecasts.

b. General Fund Stabilization Reserve of 15 percent of the annual General Fund operating budget will be maintained for unforeseen emergencies or catastrophic impacts to the City.

c. The unappropriated fund balance in the General Fund will be maintained at a level sufficient to provide adequate working capital and to accommodate required adjustments to other reserve accounts, including the reserves for advances to other funds, deposits and prepaid items.

d. A minimum fund balance of 25 percent of estimated Gas Tax revenues for the current year will be set aside as a reserve for street repair emergencies and other unanticipated traffic safety projects.

e. Economic Uncertainty Reserve will be budgeted and appropriated annually to avoid the need for service level reductions in the event an economic downturn that causes revenues to be less than anticipated in the budget.

f. Self-Insurance Reserves will be maintained at a level, which, together with purchased insurance policies, will adequately indemnify the City's property, liability, and health benefit risk.

g. Contingency Reserves to be determined annually will be maintained to offset unanticipated revenue shortfalls and/or unexpected expenditure increases. Contingency reserves may also be used for unanticipated and/or inadequately budgeted events threatening the public health or safety. Use of contingency funds should be utilized only after all budget sources have been examined for available funds, and subject to City Council approval.

8. Financial Reporting Policies

a. The City's accounting and financial reporting systems will be maintained in conformance with all state and federal laws, generally accepted accounting principles (GAAP), and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).

b. An annual audit will be performed by an independent public accounting firm, with an audit opinion to be included with the City's published Comprehensive Annual Financial Report (CAFR).

c. The City's CAFR will be submitted to the Government Finance Officers Association and California Society of Municipal Finance Officers for the Certification of Achievement for Excellence in Financial Reporting Program. The financial report should be in conformity with GAAP, demonstrate compliance with finance-related legal and contractual provisions, disclose thoroughness and detail sufficiency, and minimize ambiguities and potentials for misleading inference.

d. Financial systems will maintain internal controls to monitor revenues, expenditures, and program performance on an ongoing basis.

e. The City will prepare periodic financial reports, for review by the City Council, to provide information on the status of the City's financial condition.

9. Use of Funds

The City's accounting system is organized and operated on a "fund basis" under which each fund is a distinct self-balancing accounting entity. A fund is "an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created." Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, legal restrictions or limitations. The fund balance is the amount that remains in a fund at the end of the fiscal year after revenues have been received and expenditures have been paid. In the case of restricted special funds, it is not unusual for large one-time capital expenditures to exceed one- year revenues. This is because some of these funds take a number of years to build up a balance adequate to pay for large projects.

10. Asset Replacement Funds

An Improvement and Replacement Fund will be maintained as a separate fund for budgetary purposes, to fund the rehabilitation or replacement costs of existing City buildings, recreational facilities, furniture and fixtures, and equipment when they reach the end of their useful lives. Rehabilitation and replacement costs shall include design, construction and administration costs related to the projects. This fund will be categorized as a special revenue fund on the City's audited financial statements. The fund will be analyzed by staff every two years as part of the Five-Year Strategic Plan update process, for changes in assets, useful lives, estimated replacement costs, and appropriate funding level. This fund is to be maintained at a level sufficient to fund 50% of accumulated depreciation of the assets, based on estimated replacement costs, including design, construction and administration costs.

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CITY OF ALISO VIEJO



Appendix B

FUND BALANCE POLICY

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Appendix B

City of Aliso Viejo

COUNCIL POLICY

SUBJECT	RES. NO.	POLICY NO.	EFF. DATE	PAGE
FUND BALANCE POLICY	**2012-04**	**300-08**	**02/01/2012**	**1 of 3**

PURPOSE

This Fund Balance Policy establishes the procedures for reporting unrestricted fund balance in the fund financial statements. It is essential that the City maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures or other similar circumstances. The fund balance also provides cash flow liquidity for the City's general operations. In addition, the policy authorizes the City Manager and Director of Financial services to prepare financial reports which accurately categorize fund balance per GASB 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.

POLICY

Classification of Fund Balances

Fund Balance shall mean the gross difference between governmental fund assets and liabilities reflected on the balance sheet. Governmental fund assets are those of the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds. Negative fund balance amounts shall not be reported for restricted, committed, or assigned funds. The fund balance of the general fund, one of the governmental fund types, is of primary significance because the general fund is the primary fund, which finances most operations in the City. In accordance with Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, fund balance will be presented using the following classifications depicting the relative strength of the spending constraints placed on the purposes for which the resources can be used:

Non-spendable Fund Balance – portion of fund balance that cannot be spent because it is either (a) not in a spendable form, such as prepaid items, inventories or supplies, or loans receivable; or (b) legally or contractually required to be maintained intact, such as the principal portion of an endowment. Included are inventories, prepaid amounts, deferred expenditures, long-term receivables, notes receivable, and outstanding encumbrances. Specifically, in the City's annual financial reports, this component of fund balance includes:

- Prepaid amounts.

Restricted Fund Balance – portion of fund balance that reflects constraints placed on the use of resources (other than non-spendable items) that are either (a) externally imposed by creditors (such as through debt covenants) or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation. Specifically, in the City's financial reports, this component of fund balance includes:

- Funds Reserved for Debt Service
- Gas Tax Fund Balance
- M2 Fund Balance
- AQMD Fund Balance
- SLESF Fund Balance.

Committed Fund Balance – portion of fund balance that is subject to self-imposed constraints on spending due to formal action of the highest level of decision-making authority (the City Council); funds remain committed unless removed in the same manner. Historically, this category has not been previously reported in the City's financial reports.

Assigned Fund Balance – portion of fund balance that is constrained by the City's intent to utilize fund balance for a specific purpose, but that is neither restricted nor committed. Currently includes the following Council-designated reserves:

- Contingency Reserves
- Self-Insurance/Benefit Obligations
- Asset Replacement Reserves
- Emergencies & Unanticipated CIP Projects.

Unassigned Fund Balance – portion of fund balance that is the difference between the total fund balance and the total of the non-spendable fund balance, restricted fund balance, committed fund balance, and assigned fund balance.

Due to the already present and/or legal limitations on the use of non-spendable and restricted fund balances, they are not subject to this Fund Balance Policy. The following fund balance policies are only relevant to the unrestricted fund balances, which include committed, assigned, and unassigned.

Authorization and Action to Commit Fund Balance

The City Council is the government's highest level of decision-making authority and the formal action that is required to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at a City Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined subsequent to fiscal year end.

Authorization and Action to Assign Fund Balance

By resolution, the Council has authorized the City Manager and Director of Financial Services to assign fund balance. Therefore, assignments of fund balance by the City Manager and Director of Financial Services do not require formal action by the City Council. The City Council maintains its authority, at all times, to assign fund balance to a specific purpose in relation to this Fund Balance Policy by providing direction to staff.

Minimum Unassigned Fund Balance

The City will strive to maintain an unassigned fund balance of between 25% and 35% of the budgeted operational expenditures in the City's General Fund. Due to the volatile nature of a majority of City revenues, it is not deemed excessive for the City to maintain a fund balance in the General Fund at levels greater than 35% of the budgeted operational expenditures. The purpose of this unassigned balance is to provide a safety net that ensures the orderly provisions of services to citizens in the event of an unanticipated budget shortfall or emergency situation.

Should unassigned fund balance fall below the target amount, the City will seek to reduce expenditures, prior to increasing revenues, in order to replenish fund balance within a reasonable timeframe. The City will make every effort to avoid using fund balances for recurring operational expenditures. To the extent that the unassigned fund balance exceeds the minimum target, the City may draw upon fund balance to provide cash financing for capital projects or other one-time purchases.

Order of Expenditure of Funds

The spending prioritization, or flow assumption, is to use the most restricted category of funds that is available before unrestricted amounts. Within unrestricted resources, committed resources are used first, followed by assigned resources, and finally unassigned resources.

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CITY OF ALISO VIEJO



Appendix C

GLOSSARY & FUND DESCRIPTIONS

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GLOSSARY

Activity - The smallest unit of budgetary accountability and control, which encompasses a specific unit of work or service responsibility. A sub-unit of a Function budget.

Adoption - Formal action of the City Council, which sets the spending limits for the fiscal year.

Allocate - To divide a lump-sum appropriation, which is designated for expenditure by specific organization units and/or for specific purposes, activities, or objects.

Annual Budget - A budget applicable to a single fiscal year.

Appropriation - An authorization made by the council, which permits the City to incur obligations and to make expenditures of resources.

Appropriations Limit - Proposition 4, “The Gann Initiative” in 1979, amended Article XIIIB, of the California Constitution. This Article limits growth in government spending to changes in population and inflation. The limit for the prior year is multiplied by a ratio, which is created by multiplying the percentage change in the per capita income with the percentage change in population.

Assessed Valuation - A dollar value placed upon real estate or other property by the County of Orange as a basis for levying property taxes.

Audit - Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the City's Financial Statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.

Budget - A financial plan for a specified period of time that matches planned revenues and expenditures to municipal services.

Budget Calendar - A schedule of key dates, which the City follows in the preparation, adoption, and administration of the budget.

Budget Message - Included in the opening section of the budget, the Budget Message provides the Council and the public with a general summary of the most important aspects of the budget, changes from the previous fiscal years, and the views and recommendations of the City Manager.

CALPERS – California Public Employees Retirement System

CDBG – Community Development Block Grant

CJPIA - California Joint Powers Insurance Authority

Capital Improvement Program/Projects (CIP) - A program to provide for the maintenance or replacement of existing public facilities and assets and for the construction or acquisition of new ones.

Certificates of Participation (COP) - Obligations of a public entity based on a lease agreement. The lease payments made by the local agency do not constitute a debt in contravention of the provisions of the California State Constitution. Payments to certificate holders may originate from the General Fund. This method of financing is commonly used in California for the acquisition and construction of public facilities.

Community Facilities District (CFD) - A designated area for specific capital improvements installed by the city or developer, or the maintenance of same. The property owners receiving the benefit of the improvements pay an assessment on their property tax bills.

Contingency - An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as flood emergencies, Federal Mandates, shortfalls in revenue, and similar eventualities.

Contractual Services - Services rendered to City activities by private firms, individuals or other governmental agencies. Examples of these services include traffic engineering, law enforcement, and city attorney services.

Debt Service - Payments of principal and interest on bonds and other debt instruments according to a predetermined schedule.

Debt Service Funds - Funds used to account for the payment of, and accumulation of resources for, long-term debt principal and interest.

Department - A major organizational unit of the City, which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

Designated Fund Balance - A portion of unreserved fund balance designated by City policy for a specific future use.

Encumbrance - A commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Fiscal Year - The beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.

Fixed Assets - Assets of long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life in excess of five years and an acquisition cost in excess of $5,000.

Franchise Fee - A franchise fee is charged for the privilege of using public rights-of-way and property within the City for public or private purposes. The City currently receives franchise fees from providers of cable television, waste hauler and utilities.

Fund - A self-balancing accounting entity that records all financial transactions for specific activities or government functions. The generic fund types used by the City are: General, Special Revenue, Debt Service, Capital Project, and Trust and Agency Funds.

Fund Balance - The excess of current assets over current liabilities, and represents the cumulative effect of revenues and other financing sources over expenditures and other financing uses.

General Fund - The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. With the exception of subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose.

Goal - A statement of broad direction, purpose, or intent.

Grant – Contributions of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility.

Infrastructure - The physical assets of the City, i.e., streets, public buildings, and parks, and the support structures within a development.

Investment Revenue - Revenue received as interest from the investment of funds not immediately required to meet cash disbursement obligations.

Line-Item Budget - A budget that lists detailed expenditure categories (salary, materials, telephone service, travel, etc.) separately, along with the amount budgeted for each specified category.

Objects of Expenditure - The individual expenditure accounts used to record each type of expenditure City operations incur. For budgeting purposes, objects of expenditure are categorized into groups of similar types of expenditures called major objects of expenditure. The principle objects of expenditure used in the budget are:

Personnel Services:	Salaries and benefits paid to employees.
Professional, Technical Services, and Contract Services:	Contractual services to support the services provided by the city.
Operating Expenditures:	Services to run the normal operations of the City including utilities and maintenance of facilities and equipment.
Other Services:	Other services includes expenses for insurance premiums, conferences, meetings and training, printing, postage, recreation activities, and other miscellaneous costs.
Supplies:	Materials, supplies and other minor equipment
Capital Outlay:	Expenditures, which qualify as capital costs according to accounting standards. This includes furniture, fixtures, machinery, equipment and other relatively minor fixed assets.

Operating Budget - The portion of the budget that pertains to daily operations providing basic governmental services.

Ordinance - A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries unless it is in conflict with any higher form of law, such as a State statute or constitutional provision.

Policy - A direction that must be followed to advance toward a goal. The direction can be a course of action or a guiding principle.

Property Tax - A statutory limited tax levy, which may be imposed for any purpose.

Program - A grouping of activities organized to accomplish basic goals and objectives.

Real Property Transfer Tax - Real property transfer tax is collected by the County Tax Collector and is based on the value of property transferred.

Reserve - An account used to indicate that a portion of a fund's balance is restricted for a specific purpose and is, therefore, not available for general appropriation.

Resolution - A special order of the City Council which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval.

Revenue - Funds that the government receives as income. It includes taxes from property, sales, and transient occupancy, fees for services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Risk Management - An organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner.

Sales Tax - A tax on the purchase of goods and services.

Special Revenue Funds - Funds used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

Subventions - Revenues collected by the State (or other level of government) which are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu and gasoline taxes.

Transfer - Monies appropriated from one fund to another, in order to reimburse the fund for expenses, or to finance the operation of the other Fund.

Trust and Agency Funds - Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations or other governmental agencies.

Working Capital - Difference between current assets and current liabilities.

Description of Funds

General Fund (Fund Number 101-103) is the most versatile fund and is used to account for any legal budgetary purpose not accounted for elsewhere in the budget. General Fund Revenues include property tax, sales and user taxes, licenses, permits, franchise fees, fines and forfeitures, transfers from other agencies, fees for services and use of money and property.

All revenues which, by law, do not have to be placed in a separate fund are deposited in the General Fund. All general operations of the City are charged to this fund. All expenditures must be made pursuant to appropriations, which lapse annually and at the end of the fiscal year. Unexpended balances are transferred to the unappropriated reserve.

Special Revenue Funds (Fund Numbers 200 - 299) are used to account for certain funds, which are legally restricted to certain purposes. Special Revenue Funds include the Traffic Congestion Relief Fund (202), Gas Tax (203), Measure M (204), Road Maintenance and Rehabilitation Account (205), Public Safety Grants (215), Air Quality-AB2766 (221), Integrated Waste Management (Used Oil Recycling Grant and Beverage Recycling Grant-225), Other Grants (231), Technology Grant (241) and Federal Grant (251).

Capital Improvement Project Funds (Fund Numbers 300 - 399) are used to account for the purchase or construction of major capital (Public Works) projects, which are not financed by proprietary, special assessment or trust funds. The five categories for capital projects are Street Improvements (311), Capital Improvements (331), Storm Water Improvements (332), COP 2006 and CFD 2005-01.

Debt Service Funds (Fund Numbers 400 - 499) are used to account for debt payments owed by the City. Certificates of Participation were issued in 2019 to finance the construction of Aliso Viejo Ranch.

Proprietary Funds account for a government's business type activities. The costs to provide services and the revenues charged for these services are accounted for in Enterprise and Internal Service Funds.

> **Enterprise Funds** - Enterprise Funds are accounted for on a basis similar to private enterprise. All or a part of the costs of operations are recovered through fees charged to users. The City does not have an Enterprise Fund.
>
> **Internal Service Funds** (Fund Numbers (600 - 699) Internal Service Funds account for a department of a governmental agency, which provides services to other departments of the agency. The costs of all or a part of the operations and the provision of services are recovered through fees charged to the user departments. The City does not have an Internal Service Fund.

Fiduciary (Trust And Agency) Funds (Fund Numbers 700 - 799) account for assets held by the City in a trustee capacity or as agency for individuals, private organizations, other governments, and/or other funds.

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CITY OF ALISO VIEJO

CHART OF ACCOUNTS

Revised March 23, 2022

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CITY OF ALISO VIEJO

CHART OF ACCOUNTS

FUNDS

GENERAL FUND

101	General Fund
102	General Fund - City Hall
103	AV Recreation Services

SPECIAL REVENUE FUND

202	Traffic Congestion Relief Fund (AB 2928)
203	Gas Tax (2103, 2105, 2106, 2107 & Gas Tax Admin)
204	Measure M
205	Road Maintenance and Rehabilitation Account (RMRA)
215	Public Safety Grants (CLEEP, SLESF)
221	AQMD Air Quality (AB2766)
225	Integrated Waste Management
231	Other Grants
241	Technology Grant
245	Development Impact
251	Federal Grants
260	City Facilities - Aliso Viejo Center
261	City Facilities - Aquatic Center

CAPITAL PROJECTS FUND

311	Street Improvements
331	Capital Improvements
332	Storm Water
340	COP 2006
341	CFD 2005-01

DEBT SERVICE FUND

411	Debt Service

Foundation

511	AV Ranch Foundation

INTERNAL SERVICE FUND

611	Equipment Replacement

TRUST AND AGENCY FUND

711	Refundable Deposit
721	Community Trust
731	CFD 2005-01
741	Renewable Farms

ACCOUNT GROUPS

805	General Fixed Asset Group
807	General Long Term Debt Group
999	Pooled Cash

DEPARTMENTS

DEPARTMENT	PROGRAM	DEPARTMENT #	PROGRAM#
Elected Officials		11XX	
	City Council		1101
City Manager		15XX	
	City Manager		1501
	Human Resources		1503
Government Services		16XX	
	Government Services		1601
City Attorney		21XX	
	City Attorney		2101
Finance		25XX	
	Finance		2501
Information Technology		31XX	
	Information Technology		3101
Non-Departmental		35XX	
	Central Services		3501
Community Services & Recreation		41XX	
	Community Services Administration		4101
	Iglesia Park		4102
	Iglesia Building		4103
	Family Resource Center		4104
	Recreation Services		4105
Community Development		44XX	
	Planning		4401
	Building		4402
	Code Enforcement		4403
	Economic Development		1502
Public Works		45XX	
	Engineering (General)		4501
	Traffic Engineering		4502
	Street Maintenance		4503
Public Safety		5XXX	
	Law Enforcement - Contract		5101
	Law Enforcement - Other		5102
	Crime Prevention		5103
	Fire		5201
	Animal Control		5301
	EOC		5401

Special Revenue		61XX	
	General-AB2928		6102
	General-Gas Tax		6103
	General-Measure M		6104
	General-COPS		6111
	General-Public Safety		6115
	General-AB2766		6121
	General-Beverage Container Recycling Grant		6125
	General-Used Oil Recycling Grant		6126
	General-Other Grants		6131
	General-Technology Grant		6141
	General-Development Impact		6145
	General-Federal Grant		6151
	General-Aliso Viejo Center		6160
	General-Aquatic Center		6161
	General-Improvement & Replacement Fund		6180
Debt Service		71XX	
	Debt Service		7101
Trust & Agency		75XX	
	Trust Fund		7501
Capital Improvement		8XXX	
	Government Buildings		8101
	Traffic Safety		8201
	Streets & Highways		8301
	Sewer Improvements		8401
	Water Improvements		8501
	Drainage Improvements		8601
	Parks/Recreation Projects		8701
	Miscellaneous Projects		8901
Transfers Out		95XX	
	Transfers Out		9501

GENERAL LEDGER

ASSETS

Current Assets		**11XX - 15XX**
1101	Cash	
1102	Petty Cash	
1103	Flex One Cash Account	
1104	Payroll Account	
1105	Cash with Fiscal Agent	
1106	Cash-City Facility	
1107	Segment 1107	
1108	Merchant Services	
1201	Interest Receivable	
1202	Taxes Receivable	
1203	Accounts Receivable	
1301	Prepaid Expenses	
1302	Inventory	
1401	Due from Other Funds	
1402	Due from Other Governments	
Fixed Assets		**16XX - 17XX**
1601	Land	
1602	Buildings	
1603	Improvements Other than Buildings	
1604	Vehicles & Equipment	
1605	Furniture & Fixtures	
1606	Construction in Progress	
1607	Infrastructure	
1608	Land - Streets	
1699	Accumulated Depreciation	

Other		**18XX - 19XX**
1801	Amount to be Provide - Bonds Payble	
1802	Amount to be provided for Compensated Absences	
1804	Amount to be provided for Long Term Debt	

LIABILITIES

Current Liabilities		**21XX - 25XX**
2101	Accounts Payable	
2102	Vouchers Payable	
2103	Retentions Payable	
2104	Interest Payable	
2105	Deposits Payable	
2201	Due to Other Funds	
2202	Due to Other Governments	
2301	Sales Tax Payable	
2401	Deferred Revenue	
2501	Accrued Payroll	
2502	Federal Withholding Payable	
2503	State Withholding Payable	
2504	Medicare Payable	
2505	Dental Insurance Payable	
2506	Medical Insurance Payable	
2507	Life Insurance Payable	
2508	Vision Insurance Payable	
2509	Deferred Compensation Payable	
2510	PERS Payable	
2511	SDI Payable	
2512	Worker's Compensation Payable	

2513	Flex Benefits	
2514	FICA Withholding Payable	
2599	Miscellaneous Payable	
Deposits		**26XX**
2601	Refundable Deposits	
2602	Planning Deposit	
2603	Engineering Deposit	
2604	Building Deposit	
2605	Grading Bond Deposit	
2606	C & D Deposit	
2607	Miscellaneous Deposits	
2608	Finance Deposit	
2609	Security Deposit	
2610	Miscellaneous Deposits Payable	
Long Term Liabilities		**27XX**
2701	Bonds Payable	
2702	Compensated Absences Payable	
2704	Long Term Debt	
Fixed Assets		**28XX**
2801	Investment in Fixed Assets - General Fund	
2802	Investment in Fixed Assets - Public Safety	
2803	Investment in Fixed Assets - CIP Fund	
2804	Investment in Fixed Assets - Equipment Improvement & Replacement	
2805	Investment in Fixed Assets - CIP	
2899	Depreciation Expense	

FUND EQUITY

2911	Fund Balance	**29XX**
2912	Fund Reserve	
2921	Budgetary Fund Balance	
2931	Revenue	
2932	Revenue	
2941	Estimated Revenue	
2942	Estimated Revenue	
2951	Expenditures	
2961	Appropriations	
2971	Encumbrances	
2981	Reserve for Encumbrances	
2985	Reserve for Contingencies	
2991	Reserve for CIP	
2995	Reserve for Debt Service	
2996	Reserve for Capital	

REVENUE ACCOUNTS

TAXES **31XXX**

General Property Taxes

31010	Current, Secured
31020	Current, Unsecured
31030	Prior Year Taxes
31040	Supplemental Roll
31050	Miscellaneous Property Tax
31060	CSA 4
31070	Property Tax in Lieu
31075	Real Property Transfer Tax
31076	Homeowner Prop Tax Relief
31080	CFD 2005-01 Assessments

Sales & Use Tax

31210	General Sales Tax
31211	Sales Tax in Lieu

Franchise Taxes

31310	Franchise - Electric
31320	Franchise - Gas
31330	Franchise - Cable TV
31340	Franchise - Waste Collection
31350	Franchise - Other

Other Taxes

31520	County Fire Tax Credit
31530	Public Utility Tax
31540	Transient Occupancy Tax

LICENSE & PERMIT FEES **32XXX**

Construction Permits

32010	Building Permits
32020	Electrical Permits
32030	Plumbing Permits
32040	Mechanical Permits
32050	Grading Permits
32055	C & D Permit
32060	AUP
32061	TUP
32062	Exception Permit
32063	Zoning/HO/Review
32070	Signage
32080	Re-Inspection/Special Inspection Permits
32085	Use Permit
32090	Issuance Fee
32091	Massage License Fees
32095	Water Quality

FINES & FORFEITURES **33XXX**

Vehicle Code Fines

33010	Vehicle Code Fines

Other Fines & Forfeitures

33150	Other Fines & Forfeitures
33160	Parking Citations

REVENUE - USE OF MONEY & PROPERTY **34XXX**

Investment Earnings

34010	Investment Earnings

Rents & Concessions

34120	Rent - City Hall Lease
34130	Rent - Iglesia Park

34150	Other Income	
34160	Program Revenue	
34161	Contract Classes	
34162	City Camp Revenue	
34169	Refunds	
INTERGOVERNMENTAL REVENUES		**35XXX**
	State Shared Taxes	
35010	Motor Vehicle License Fee	
35020	Miscellaneous VLF	
35030	Off Highway Tax	
35040	Intergovernmental Reimbursement	
35050	Gas Tax - 2105	
35060	Gas Tax - 2106	
35070	Gas Tax - 2107	
35080	Gas Tax - Admin Tax	
35090	Gas Tax - 2103	
35095	Road Maint Rehabilitation	
	State grants & Reimbursement	
35220	State Mandated Reimbursement	
35230	State Grants	
35330	County Grants - Other (Inactive)	
	Federal Grants & Reimbursements	
35430	Federal Grants	
	From Other Agencies	
35602	AB 2928-Traffic Congestion Relief	
35603	Prop. 1B	
35604	Measure M	
35605	Measure M Competitive	
35606	Measure M - Senior Mobility Program	
35615	CLEEP	
35616	SLESF	

35621	AB2766-Air Quality Mgmt District
35625	Beverage Container Recycling Fund
35622	MSRC Grant
35626	Used Oil Recycling Grant
35631	Other Grants
35632	State Habitat Conservation Fund
35633	U.S. Fish & Wildlife Service

CURRENT SERVICE CHARGES **36XXX**

General Government Charges

36010	Sales of Publications (Maps, Plans, Bid documents, Budgets etc)
36640	Business Registration Fees (Inactive)

Engineering Charges

36210	Subdivision & Parcel Map Fees
36220	Engineering Inspection Fees
36270	Engineering Fees
36280	Transportation Permit
36290	Encroachment Permits
36295	WQMP

Planning & Zoning Charges

36310	Planning Fees
36320	Environmental Fees/CEQA
36330	Development Agreement
36340	Site Plan Review
36345	Tentative Tract/Parcel Map
36350	General Plan
36355	Housing Administration
36360	Special Events Fees
36365	Sidewalk Vendor Permit
36390	Public Notification Fee

Building Regulation Charges

36410	Building Plan Check Fees

36420	SMIP
36425	CASP Cert/Training
36430	Building Standard Fee (CBSC)
36440	Scanning
36450	Code Enforcement Citations

OTHER REVENUES **37XXX**

Sales of Property

37010	Housing Fee
37020	Traffic Mitigation
37030	Community Enhancement
37040	Parks/Trails/Open Space
37050	Median Improvement
37060	Visual Art in Public Places

Miscellaneous Revenues

37505	Information Technology Fees
37510	Insurance Reimbursements
37530	Miscellaneous Revenue
37540	Administrative Revenue
37550	Donations
37560	Returned Check Charges

City Facility Revenue

37810	Food & Beverage
37820	Beverage
37830	F&B-Tourney
37831	Rental Fees
37832	Equipment Rental Fees
37835	Aquatic Fees
37836	Use Fees
37840	Pool Use Fees
37845	Aquatic Classes
37860	Merchandise Sales

37865	Miscellaneous Revenue	
OTHER FINANCING SOURCES		**38XXX**
38010	Bond Proceeds	
TRANSFERS IN		**39XXX**
39999	Interfund transfers	

EXPENDITURE ACCOUNTS

4100 PERSONNEL SERVICES - WAGES & SALARIES

4101 Regular Employees
Salaries paid to regular City employees.

4102 Part Time Wages

4103 City Council Compensation

4104 Overtime Pay
Additional wages paid to employees for overtime hours worked

4200 PERSONNEL SERVICES - BENEFITS

4201 Retirement
PERS & Survivor benefit contributions for regular employees

4202 FICA/Medicare
City paid FICA & Medicare for all employees

4203 State Unemployment Insurance/Claims

4206 Medical Insurance

4207 Dental Insurance

4208 Vision Insurance

4209 Life Insurance

4221 Flex Benefits

4222 COBRA

4224 Deferred Compensation

4225 Vehicle Allowance/Cell Allowance

4226 Pension Plan

4300 PROFESSIONAL & TECHNICAL SERVICES

4301 Professional Services
Contractual services for independent professional assistance (i.e. health, accounting, appraisal and consultant services). Economic development marketing

4302 Economic Development Marketing

4303 Legal Notices

4304 Legal Services

4305 Technology Services
Contractual services for network support, website support and any other technology services

4306 Website Services

4308 Law Enforcement

4309 Other Contractual Services
Contractual planning services, building services, and any other contracted services not covered under another object.

4310 Contractual Employment Services
Temporary employees obtained through a service

4400 OPERATING EXPENDITURES

4401 Equipment Maintenance
Contracts and charges for equipment maintenance

4411 Utilities
Charges for utility services, such as electric, gas, water, sewer & waste disposal

4421 Equipment Rental

4431 Building & Ground Maintenance
Contracts and charges for building & ground maintenance

4451 Farm Operating Expenditures

4461 Other Equipment Maintenance
Contracts and charges for maintenance of equipment, other than vehicles and office equipment

4462 Equip Maint-800 Mhz Maint/Back

4471 Rent

4481 Computer Expenses
Charges for computer & computer accessories

4500 OTHER SERVICES

4501 Advertising & Promotions

4502 Awards & Recognition

4511 Communication
Charges for cell phones, smart phones or other communication services

4512 Postage
Charges for postage & messenger services

4513 Printing
Charges for printing, microfilming, photographic and reproduction services

4514 Travel

4516 Fuel

4517	Vehicle Maintenance
4520	Meetings/Conferences/Training & Development
4521	Membership & Dues
4522	Insurance Expenses
4523	Miscellaneous Charges Any minor charges not covered under any of the above object codes
4524	Recreation - Senior Programs
4525	Election Any charges to the county and others in connection with a municipal election
4526	Recreation Activities Charges associated with recreation events i.e. Founders Day, SnowFest
4527	Recreation Activities-City Special Events
4528	Recreation Activities-Partner Events Special Events fees
4529	Recreation Activities-Youth Programs
4530	Community Grants Enhance community relations
4531	Community Outreach Newsletter, New Business Info
4532	Special Projects
4533	Community Assistance Grants Competitive programs and those supported with line items
4534	Community Events
4535	Special Events
4540	Cost of Issuance
4541	Principal Payment
4542	Interest & Fiscal Charges
4543	Special Tax
4551	O.C Revenue Neutrality Payment
4552	Transition Year Costs
4553	Community Preservation
4561	Taxes/Fees
4562	Permits

	4581	Housing Programs
4600	**SUPPLIES**	
	4601	Supplies
	4611	Publications/Reference Material
	4612	Operating Supplies
	4613	Tactical Gear
	4620	Minor Equipment
4700	**CONTRACT SERVICES**	
	4701	NPDES
	4702	AB939-Solid Waste
	4721	C.S-Crossing Guards
	4722	C.S-Animal Care Services
	4731	C.S-General Plan
	4732	C.S-Planning
	4733	C.S.-Zoning Code
	4734	C.S.-Codification
	4735	Litigation
	4736	C.S.-Master Plans
	4741	C.S-City Engineering
	4742	C.S-Traffic Engineering
	4751	C.S-Building
	4761	C.S-Code Enforcement
	4771	C.S-Street Maintenance
	4772	C.S-Street Sweeping
	4781	C.S-Other
4800	**CAPITAL EXPENDITURES**	
	4802	Office Equipment

	4803	Public Safety Equipment
4900	**TRANSFERS OUT**	
	4999	Transfers Out
5000	**CIP PROJECT EXPENDITURES**	
	5101	Planning & Design
	5202	Community Enhancement
	5203	County Road Fees
	5501	Design
	5601	Construction Management
	5701	Construction
	5702	Contra-Expense Account
	5901	Project Contingency
	5910	Improvements
	5911	Rehabilitation
	5912	Water District Improvements
	5920	Acquisition
6000	**TRUST ACCOUNT EXPENDITURES**	
	6101	FRC Program Costs
	6102	After School Fun Zone
	6103	Collaborative Events/Programs
	6104	Community Education & Programs
	6201	Building - Furniture & Equipment
	6202	Park - Furniture & Equipment
7000	**FACILITIES EXPENDITURES**	
	7101	P/R Salaries
	7102	P/R Wages
	7103	Contract Labor
	7201	P/R Benefits
	7301	Cost of Food & Beverage

7302	Misc. P/R Reimbursement
7303	Miscellaneous Expense
7304	Music Expense
7305	Equipment Rental Expense
7306	Package Expense
7321	ANHS Pool Rental
7322	Contract Instructor Payments
7401	Equipment Maintenance
7402	Computer Expense
7411	Utilities
7421	Building & Ground Maintenance
7425	Pool Maintenance
7431	Supplies
7432	Minor Equipment
7435	Merchandise
7440	Meetings/Conferences/Training & Development
7441	Marketing
7445	Fees & Permits
7448	Insurance Expenses
7451	Management Fees
7452	Accounting Fees
7501	Capital Maintenance

PROJECT CODES

001	NPDES
002	General Plan
003	Median Design
004	FRC-Prop 10
005	Journey/Aliso Creek Right Turn
006	Median Construction
007	Motor Officer
008	Cable Negotiations
009	AB 939-Solid Waste
010	Slurry Seal-FY 2002-03
011	General Plan-Amendment #1
012	Iglesia Park Improvements
013	Slurry Seal-FY 2003-04
014	Aliso Creek/El Toro-East Wing
015	Aliso Creek/Laguna Hills-East Wing
016	Aliso Creek @ El Toro/Alicia
017	Aliso Creek @ Glenwood
018	AV Ranch
019	Slurry Seal-FY 2004-05
020	Pacific Park/La Paz/Wood Canyon
021	Glenwood-Moulton/Enterprise-IIP
022	Wood Canyon/Pacific Park-Northbound-IIP
023	School Traffic Improvement
024	El Toro/Aliso Creek-Right Turn
025	Bikeway Master Plan
026	Wood Canyon Traffic
027	Pacific Park Median Project
028	AV Parkway-Moulton/Enterprise
029	Town Center Loop
030	Wetlands Project
031	SR73 Park-N-Ride
032	City Hall HVAC Renovation
033	FY 2010-11 Slurry Seal
065	Town Center Loop - Phase 2

032	Slurry Seal FY 2005-2006
033	Traffic Congestion Mitigation
034	SR73 Enhancement Master Plan
035	Pacific Park Bridge
036	Pacific Park @ Chase - IIP
037	Aliso Creek SR73 Traffic Island
038	Aliso Creek Median - SR73 to Windsong
039	Aliso Creek Median - El Toro to Eastwing
040	Calle Cortez Median
041	Slurry Seal FY 2006-2007
042	Transportation Plan - Go Local
043	Iglesia Park - Prop 40 Improvements
044	SEEP Project
045	Slurry Seal -FY 2007-08
046	Aliso Creek at Pacific Park Intersection
047	Bike Trail on SCE R-O-W
048	AV Parkway Median (Grand to Enterprise)
049	Aliso Viejo Ranch Rehab
050	Aliso Viejo Pkwy Median (Pacific Park to Grand)
051	Slurry Seal - FY 2008-09
052	USPS
053	Pacific Park Rehab (La Paz to Alicia)
054	Pacific Park Rehab (Mareblu to La Paz)
055	Alicia Pkwy Rehab (Pacific Park to City Limit)
056	Pacific Park Rehab (Cheyenne to Aliso Viejo Parkway)
057	City Facility Rehab
058	Slurry Seal - FY 2009-10
059	Aliso Creek Median (SR73 to Enterprise)
060	Emergency Debris & Tree Removal
061	Woodfield Dr. - Emergency Rehab
062	AV Pkwy Slope & Storm Drain
063	AV Pkwy Slope & Storm Drain
064	FY 2010-11 Slurry Seal
065	Town Center Loop - Phase 2

066 Mareblu Rehab - North End
067 Wood Canyon Rehab - West
068 Pacific Park - North Canyon Vistas
069 Laurelmont Rehab
070 Aliso Creek Rehab - SR73
071 2010 Street Rehabilitation Project
072 La Paz Rehab - SR 73 to Pacific Park
073 FY 2011-12 Slurry Seal
074 Rec Ad Hoc - Lights at ANHS Batting Cages
075 Rec Ad Hoc - Lights at Foxborough Park
076 Rec Ad Hoc - Restrooms at Foxborough Park
077 Rec Ad Hoc - Shade Structures at Woodfield Park
078 Rec Ad Hoc - Goal Posts/Striping at Creekside Park
079 Rec Ad Hoc - Shade Structures at AV Community Park
080 M2 Pacific Park/Oso Corridor
081 M2 Tier 1 Environmental Cleanup Program
082 Pacific Park Rehab - Aliso Creek Rd to Alicia Pkwy
083 FY 2012-13 Slurry Seal
084 Aliso Creek Rd Rehab - Enterprise to Pacific Park
085 Traffic Signal Modifications
086 M2 Tier 1 Environmental Clean Up
087 FY 2013-14 Slurry Seal
088 Alicia Pedestrian Bridge
089 Pac Prk Rehab - Chey to Chs
090 M2 Tier 1 Environmental Cleanup Program
091 Dairy Fork Rehab
092 Aliso Creek Rehab PP-AV PKW
093 Slurry Seal FY 14-15
094 Wayfinding/Street Sweeping Signs
095 AV Sign Update Program
096 Town Center Monuments
097 ANHS Led Scoreboards
098 Iglesia Park Ball Field Rehab
099 Aquatic Center Splash Pad
100 Pacific Park Rehab - Chase to SR73
101 Slurry Seal FY 15-16
102 AV Parkway Median - Grand to Enterprise
103 Slurry Seal FY 16-17
104 ADA Improvements
105 Urban Runoff Treatment Facilitiy
106 Dairy Fork Restoration
107 M2 Tier 1 Environmental Cleanup
108 City Hall Generator
109 Arundo Removal
110 OC Parks Encampment Cleanup
111 AV Ctr Landscape/Site Feature Improvements
112 Aliso Viejo Pkwy Rehab - Cedarbrook to Moulton
113 Aliso Creek Trail Improvements
114 Aliso Creek Rehab - 73 to Aliso Viejo Pkwy
115 OCTA Project P - Alicia Signal Sync
116 City Facilities Wi-Fi
117 Glenwood Terrace Rehab
118 Aquatic Ctr Replaster & Coping Improvements
119 M2 Tier 1 Environmental Cleanup 5
120 Alicia Pkwy Rehab - Pacific Park to City Limits
121 Slurry Seal FY 2018-19
122 OCTA Project - Los Alisos Blvd Signal Sync
123 CDBG Accessible Pedestrian Signal
124 Liberty Street/Sidewalk Repair
125 Glenwood Rehab - SR73 to Aliso Creek
126 Pacific Park Rehab - AV Pkwy to Aliso Creek
127 Deerhurst/Wolverwine/Foxborough Rehab
128 Enterprise REhab Aliso Creek to AV Pkwy
129 Slurry Seal FY 2019-20
130 OCTA Project P - Aliso Creek Rd Signal Sync
131 Permit Tracking (ELM) Software System
132 Windsong, Cedarbrook & Park Ave Rehab
133 Slurry Seal FY 2021-22
134 Aliso Creek Rd Rehab - Enterprise to SR73

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CITY OF ALISO VIEJO



Appendix E

PROPERTY TAX ALLOCATION

City of Aliso Viejo

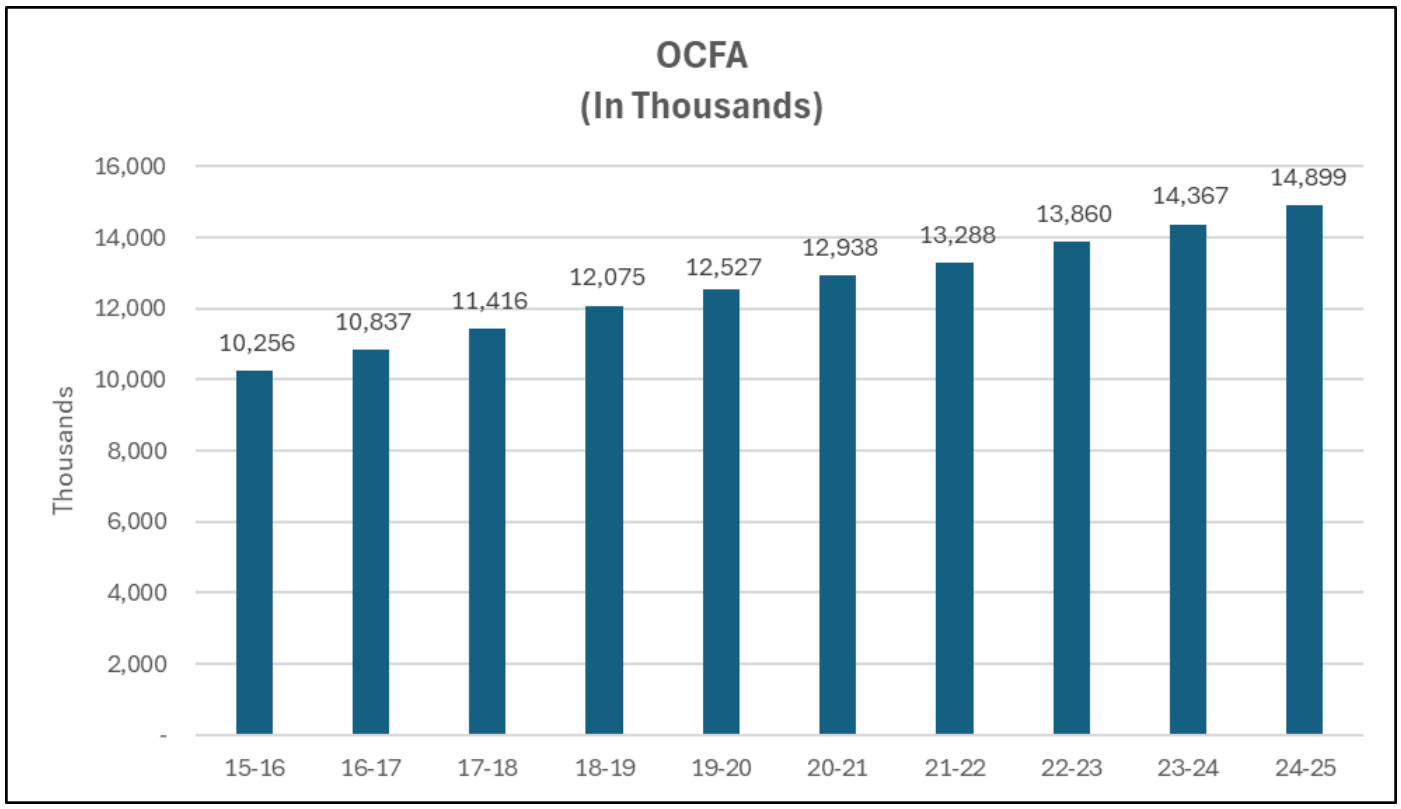
Estimated Property Tax Allocation to Orange County Fire Authority

Orange County Fire Authority (OCFA) has (24) member agencies pay for fire services through one of two different pay structures. One group consists of nine (9) agencies that are termed "Cash Contract Cities" (CCC), and the second group consists of fifteen (15) agencies (or jurisdictions) and a portion of the County of Orange unincorporated areas termed members of the "Structural Fire Fund" (SFF). The purpose of the Authority is to provide services, facilities and personnel for mutual fire protection, prevention and suppression services and related and incidental services including, but not limited to, emergency medical and transport services. Each member agency, regardless of type, has one voting member on the Board of Directors, except for the County of Orange, which has two members. Each OCFA Board member is appointed by, and from among, the current elected members of their agency's governing body. Aliso Viejo is a Structural Fire Fund member agency.

The Structural Fire Fund is maintained by the County of Orange and was in place prior to Proposition 13. A portion ("fire tax") of the base one percent property tax levy is collected by the County Assessor from property owners in each of the Structural Fire Fund jurisdictions. That fire tax is remitted by the County Assessor directly to the OCFA to offset the cost of providing fire services in those jurisdictions. OCFA members in the Cash Contract group, on the other hand, are not part of the Structural Fire Fund and do not have a fire tax as a portion of their basic one percent property tax levy. Instead, the Cash Contract Cities contract with OCFA and make quarterly payments on behalf of property owners within their jurisdiction.

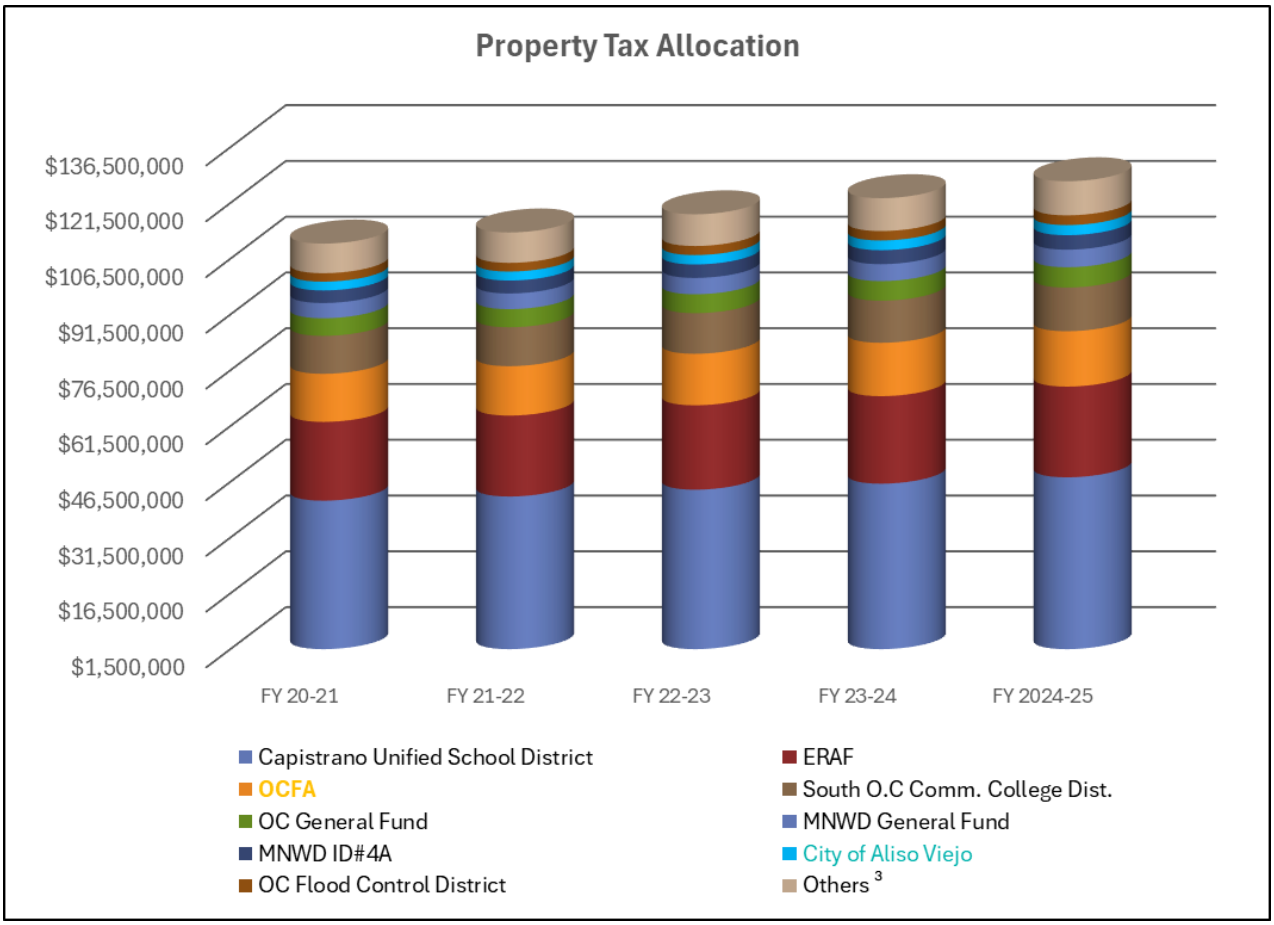
The City of Aliso Viejo does not have an equity interest in the assets of the Orange County Fire Authority. Complete financial statements can be accessed at www.ocfa.org and can also be obtained from the Orange County Fire Authority, 1 Fire Authority Road, Irvine, California 92602.

The chart below depicts the approximate amount of property taxes paid to OCFA over the past ten years.



Property Tax Allocation

		FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 2024-25
Total Aliso Viejo Assessed Valuation [1]		11,057,982,407	11,357,669,581	11,846,251,958	12,279,351,745	12,734,593,722
Property Tax Dollar Breakdown [2]						
Capistrano Unified School District	0.3747	41,434,260	42,557,188	44,387,906	46,010,731	47,716,523
ERAF	0.1916	21,187,094	21,761,295	22,697,419	23,527,238	24,399,482
OCFA	0.1170	12,937,839	13,288,473	13,860,115	14,366,842	14,899,475
South O.C Comm. College Dist.	0.0922	10,195,460	10,471,771	10,922,244	11,321,562	11,741,295
OC General Fund	0.0429	4,743,874	4,872,440	5,082,042	5,267,842	5,463,141
MNWD General Fund	0.0371	4,102,511	4,213,695	4,394,959	4,555,639	4,724,534
MNWD ID#4A	0.0306	3,383,743	3,475,447	3,624,953	3,757,482	3,896,786
City of Aliso Viejo	0.0213	2,355,350	2,419,184	2,523,252	2,615,502	2,712,468
OC Flood Control District	0.0206	2,277,944	2,339,680	2,440,328	2,529,546	2,623,326
OC Public Library [3]	0.0174	1,919,666	1,971,691	2,056,509	2,131,695	2,210,725
MNWD ID #4A-1 [3]	0.0172	1,897,550	1,948,976	2,032,817	2,107,137	2,185,256
OC Dept of Education General Fund [3]	0.0170	1,877,645	1,928,532	2,011,494	2,085,034	2,162,334
OC Beaches & Parks CSA 26 [3]	0.0159	1,760,431	1,808,141	1,885,923	1,954,873	2,027,347
OCTA [3]	0.0029	322,893	331,644	345,911	358,557	371,850
OC Vector Control District [3]	0.0012	129,378	132,885	138,601	143,668	148,995
OC Cemetery General Fund [3]	0.0005	57,502	59,060	61,601	63,853	66,220
	1.0000	110,583,141	113,580,103	118,466,073	122,797,201	127,349,758
Total Property Tax from all Sources		8,922,850	9,009,900	9,490,000	9,731,500	10,179,100





ALISO VIEJO

12 JOURNEY, SUITE 100
ALISO VIEJO, CALIFORNIA 92656
949-425-2500

RESOLUTION NO. 2024-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, APPROVING THE FISCAL YEAR 2024-25 SALARY SCHEDULE

WHEREAS, on June 6, 2018, the City Council approved an updated Classification and Compensation Plan which included adjusting salary ranges on July 1st of each year based on the Annual Consumer Price Index, Urban Wage Earners and Clerical Workers, Los Angeles-Long Beach-Anaheim ("CPI"); and

WHEREAS, the change in the Annual CPI was 2.8% in 2023; and

WHEREAS, on June 5, 2024, Council considered a 2.8% cost-of-living adjustment effective July 1, 2024, as presented in the draft annual FY 2024-25 Budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AS FOLLOWS:

Effective July 1, 2024, salary ranges and base salaries for all full-time and part-time classifications, shall be increased by a cost-of-living adjustment of 2.8% as contained in Exhibit A, Salary Schedule.

PASSED, APPROVED AND ADOPTED this 19th day of June 2024.

_____
Mike Munzing
Mayor

APPROVED AS TO FORM:

_____
Scott C. Smith, City Attorney

ATTEST:

_____
Lauren Torres, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF ALISO VIEJO)

I, LAUREN TORRES, Deputy City Clerk of the City of Aliso Viejo, California, DO HEREBY CERTIFY that the foregoing is the original of Resolution No. 2024-__ duly passed and adopted by the City Council of the City of Aliso Viejo at their regular meeting held on the 19th day of June, 2024, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

_____
LAUREN TORRES
DEPUTY CITY CLERK

(SEAL)

City of Aliso Viejo
Proposed Salary Schedule
Effective July 1, 2024

Full-Time Classifications	Annual Range Minimum	Annual Control Point	Annual Range Maximum
Accountant	$75,911	$86,984	$104,380
Accountant/Payroll	$72,296	$82,842	$99,411
Accounting Technician	$54,317	$62,241	$74,689
Accounting Supervisor	$104,376	$119,601	$143,516
Administrative Secretary	$58,533	$72,650	$87,180
Assistant Planner	$71,345	$81,752	$98,102
Associate Engineer	$97,575	$111,809	$134,171
Associate Planner	$83,713	$95,923	$115,108
City Clerk	$127,735	$146,362	$175,635
City Manager (Contract)			$250,000
Director of Administrative Services	$166,838	$196,057	$235,269
Director of Community Development	$166,838	$196,057	$235,269
Director of Financial Services/City Treasurer	$166,838	$196,057	$235,269
Director of Government Services	$166,838	$196,057	$235,269
Director of Public Works	$166,838	$196,057	$235,269
Director of Recreation and Community Services	$166,838	$196,057	$235,269
Executive Assistant	$72,192	$82,723	$99,267
Facilities Supervisor	$85,639	$98,128	$117,754
Financial Analyst	$75,911	$86,984	$104,380
Financial Services Manager	$121,448	$139,163	$166,996
Human Resources Analyst	$85,638	$98,128	$117,753
IT Analyst	$75,911	$86,985	$104,380
IT Manager	$124,658	$147,512	$177,015
Junior Accountant	$65,724	$75,312	$90,374
Management Analyst	$78,340	$89,768	$107,721
Office Assistant	$44,648	$51,161	$61,394
Office Specialist	$49,113	$60,061	$72,073
Permit Technician	$64,999	$74,683	$89,620
Planning Technician	$60,144	$68,917	$82,700
Recreation Coordinator	$69,291	$79,399	$95,279
Recreation and Community Services Manager	$115,643	$132,513	$159,014
Recreation and Community Services Supervisor	$79,685	$91,308	$109,570
Recreation Specialist	$48,601	$55,691	$66,828
Secretary to the City Manager	$72,192	$87,904	$105,484
Senior Accountant	$87,297	$100,032	$120,038
Senior Planner	$97,411	$111,620	$133,944
Senior Planner I	$97,411	$122,400	$146,880
Streets Supervisor	$85,639	$98,128	$117,754
Systems Administrator	$91,016	$106,522	$127,826

City of Aliso Viejo
Proposed Salary Schedule
Effective July 1, 2024

Elected Officials	Compensation
Council Members (Municipal Code)	$520
Mayor (Municipal Code)	$520

Part-Time Classifications	Minimum	Point	Maximum
Crime Prevention Specialist	$32.40	$37.12	$44.54
Human Resources Manager	$55.89	$66.37	$76.85
Office Assistant	$21.47	$24.60	$29.52
Planning Aide	$16.99	$19.47	$23.37
Recreation Leader	$16.73	$18.58	$22.30
Senior Recreation Leader	$19.23	$21.36	$25.65

ALISO VIEJO

Fiscal Year 2024-25 Proposed Annual Budget

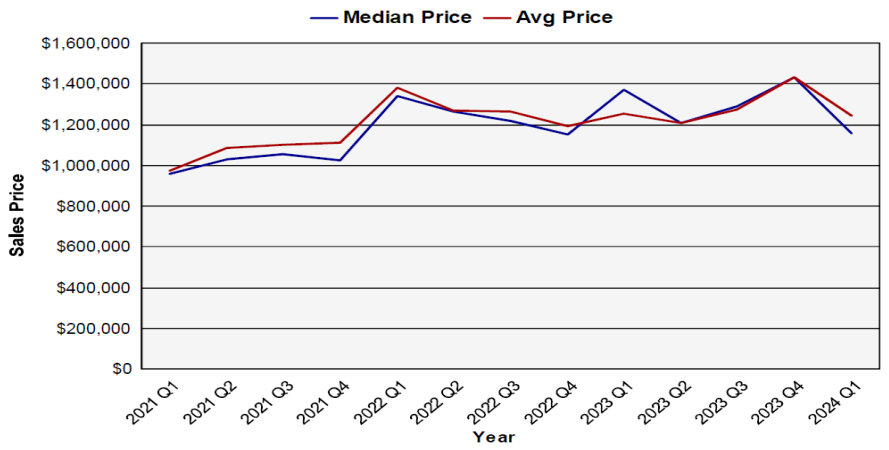
June 19, 2024

City Council Meeting

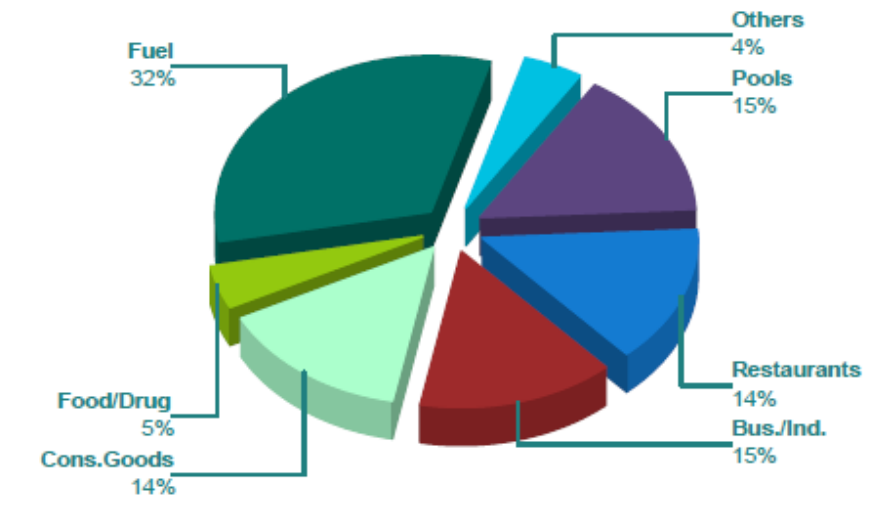
FY 2024-25 General Fund Estimated Revenues

- **Property Tax - $10.2M**
  - Higher interest rates
  - Decrease in sales activity
  - Lower median home prices
  - Valuation appeals
- **Sales Tax - $8.9M**
  - Hunt&Sons - $2.5M
  - Growth - 1%

AV Detached Single Family Residential



Revenue By Business Group – Q3 '2023



TOP 25 PRODUCERS

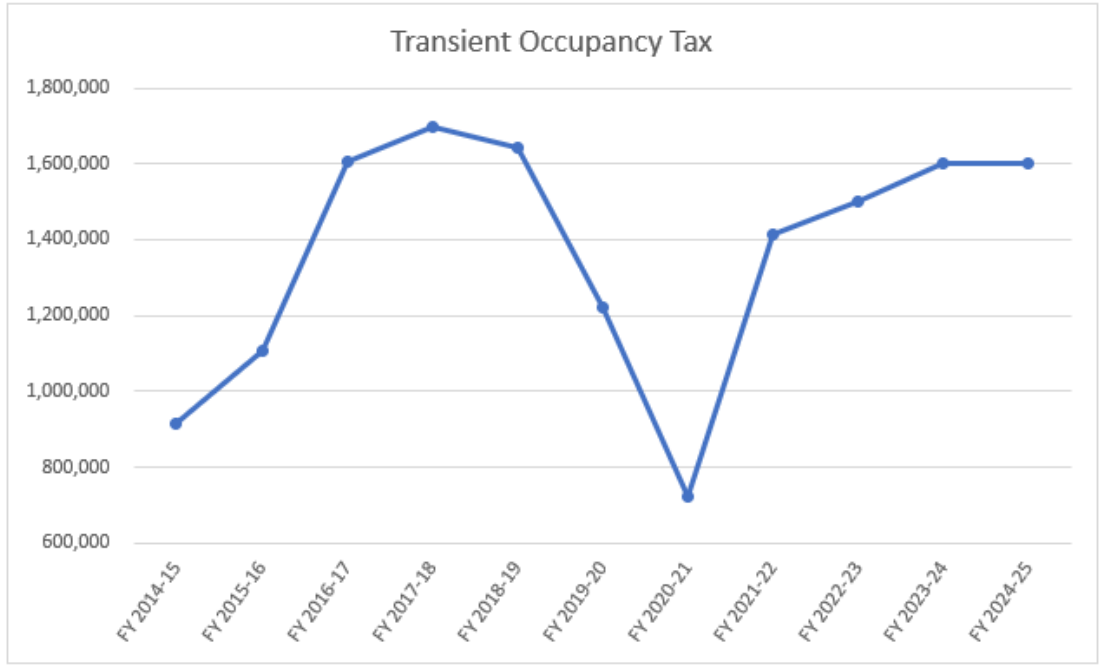
76
Barnes & Noble
Chevron
Chick Fil A
Circle K/Mobil
CVS Pharmacy
eFuel
Geary Pacific Supply
Metagenics
Microvention
Orthalign
Pepsico Beverage Sales
Petsmart
Raising Cane's
Ralphs
Rxsight
Shell
Stadium Brewing Company
Stater Bros
Target
Telsa Motors - Collision Center
TJ Maxx
Trader Joe's
Tucker Tire
Urban Plates

HdL Companies
Published by HdL Companies in Winter 2024

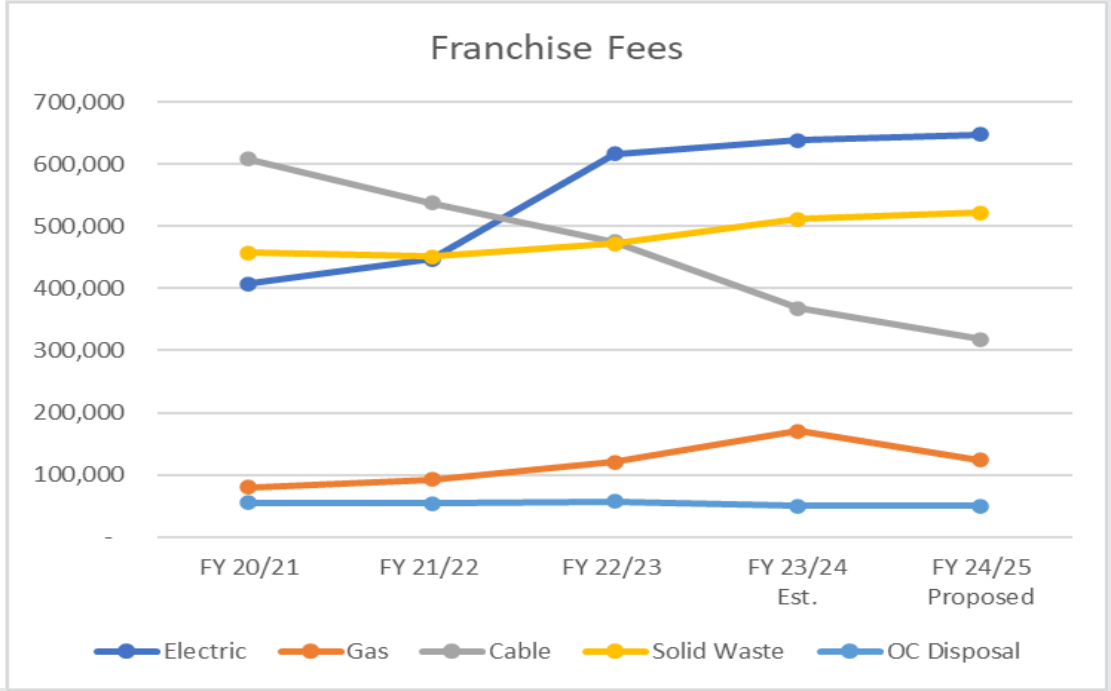
Source: HDL

FY 2024-25 General Fund Estimated Revenues

Transient Occupancy Tax - $1.6M

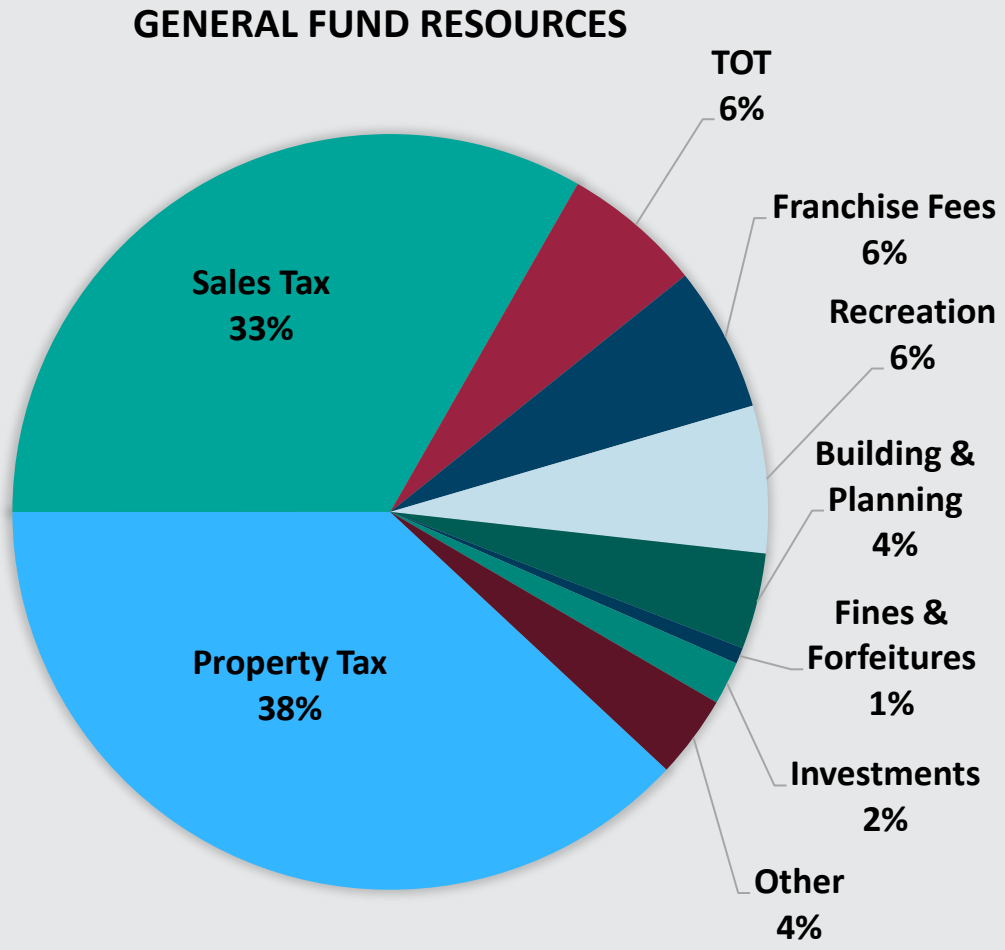


Franchise Fees - $1.7M



FY 2024-25 General Fund Estimated Revenues

General Fund Source	FY 2022-2023 Actuals	FY 2023-2024 Revised Budget	FY 2024-25 Proposed Budget
Property Tax	$ 9,459,526	$ 9,731,500	$ 10,179,100
Sales Tax	6,244,171	8,450,641	8,900,000
TOT	1,570,525	1,600,000	1,600,000
Franchise Fees	1,741,999	1,740,000	1,661,670
Recreation	1,656,346	1,550,000	1,685,500
Building & Planning	1,382,776	1,100,000	1,100,000
Fines & Forfeitures	227,896	300,000	185,000
Investment Earnings	321,058	650,000	495,000
Other	4,462,739	1,250,000	944,049
Total Resources	**$ 27,067,036**	**$ 26,372,141**	**$ 26,750,319**



FY 2024-25 General Fund Appropriations

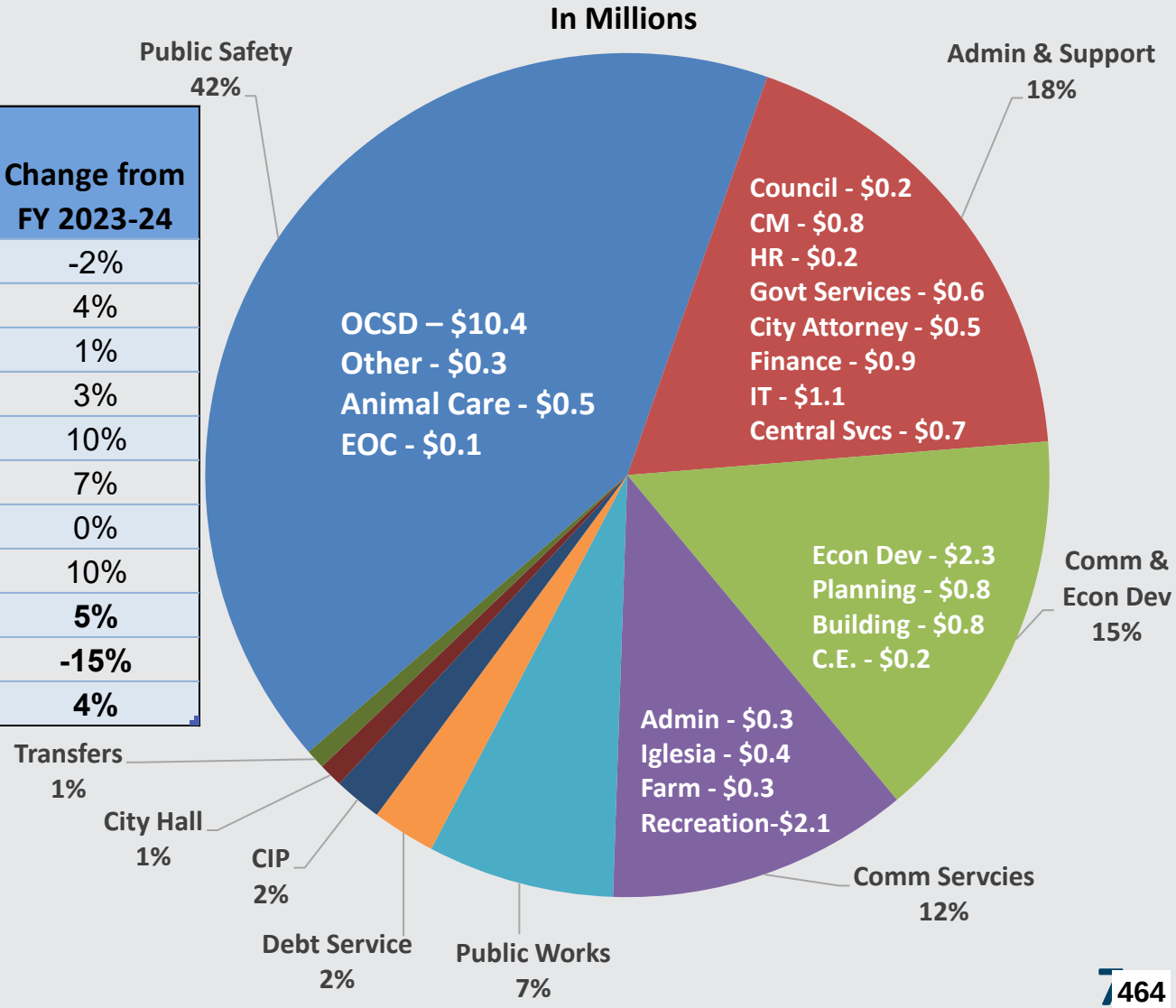
- **Salaries and Benefits**
  - Cost of Living Adjustment of 2.8% - $110K
  - CalPERS Unfunded Pension Liability - $123K
  - Annual Performance - $125K
  - Health Benefits - $37K
- **Sales Tax Subsidies**
  - Hunt & Sons - $1.6 Million (Net - $910K)
  - EFuel - $715K (Net - $535K)
- **Safety Element Update - $50K**
- **Additional Code Enforcement Activities - $53K**
- **Elections - $50K**

FY 2024-25 General Fund Appropriations

- **Public Safety**
  - Law Enforcement
    - Total Contract Cost $10.5M
      - Freeze One Motor Officer Position – Savings $340K
    - Includes MOU increases of 5% effective 6/28/2024
  - Animal Control - $531K
    - 12.1% increase
  - Crossing Guards - $278K
    - 8.3%

FY 2024-25 General Fund Appropriations

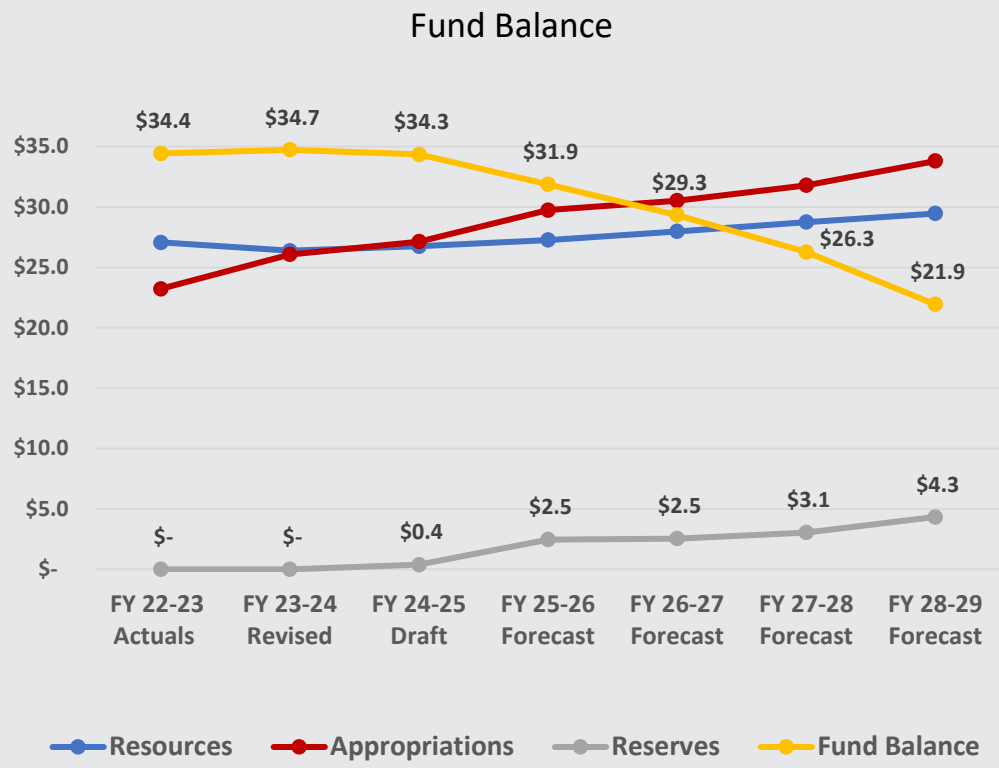
General Fund Appropriations	FY 2022-23 Actuals	FY 2023-2024 Revised Budget	FY 2024-25 Proposed Budget	Change from FY 2023-24
Admin & Support	$ 4,697,320	$ 5,094,506	$ 4,979,449	-2%
Community Services	2,802,609	3,029,492	3,139,132	4%
Comm & Econ Dev	2,495,596	4,083,455	4,136,826	1%
Public Works	1,664,540	1,874,530	1,939,500	3%
Public Safety	10,038,157	10,326,047	11,332,286	10%
City Hall	201,312	233,518	249,290	7%
Debt Service	658,747	658,250	658,050	0%
Transfers	217,503	183,840	201,402	10%
Total Operating	**$ 22,775,784**	**$ 25,483,638**	**$ 26,635,935**	**5%**
Capital Improvement	445,321	584,963	498,000	**-15%**
Total General Fund	**23,221,105**	**26,068,601**	**27,133,935**	**4%**



FY 2024-25 General Fund Summary

FY 2024-25 General Fund Budget

Resources	$	26,750,319
Appropriations (Operating)		(26,635,935)
Estimated Year-End Surplus (Deficit)	$	114,384
Capital Improvement		498,000
Use of Reserves		(498,000)
Estimated Beginning General Fund Balance	$	34,729,639
Estimated Year-End General Fund Balance	$	34,346,023
Estimated Change in Fund Balance	$	(383,616)
% Change in Fund Balance		-1.1%



Fund Balance & Budget Policies

Council Policy

- **Reserves**
  - 15% for Emergencies/Catastrophic Impacts
  - Contingencies - Unexpected Shortfalls or expenses
  - Self-Insurance
- **Asset Replacement**
  - 50% of Accumulated Depreciation
- **Unassigned Fund Balance**
  - 25-35% Operating Budget

Fund Balance

Estimated Fund Balances	**FY 2024-25 General Fund**
Non-Spendable: Prepaid	$ 55,000
Restricted	
Assigned to:	
Contingencies	3,995,390
Self-Insurance/Benefit Obligations	600,000
Asset Replacement	13,240,006
Emergencies	9,796,643
Unassigned	6,658,984
Total Fund Balance	**$ 34,346,023**

FY 2024-25 Capital Improvement Program Facilities

- **City Hall HVAC Replacement - $226,000**
  - $113,000 – Energy Efficiency and Conservation Block Grant
  - $113,000 – General Fund (50% match)
- **City Hall ADA Improvements - $60,000 (CDBG)**
- **Iglesia Park Court Resurfacing - $30,000**
- **Vista Park Surfacing - $60,000**
- **AV Aquatic Center - $275,000**
- **Wetlands - $20,000**

General Fund -	**$498,000**
Grants -	**173,000**
Total Facilities -	**$671,000**

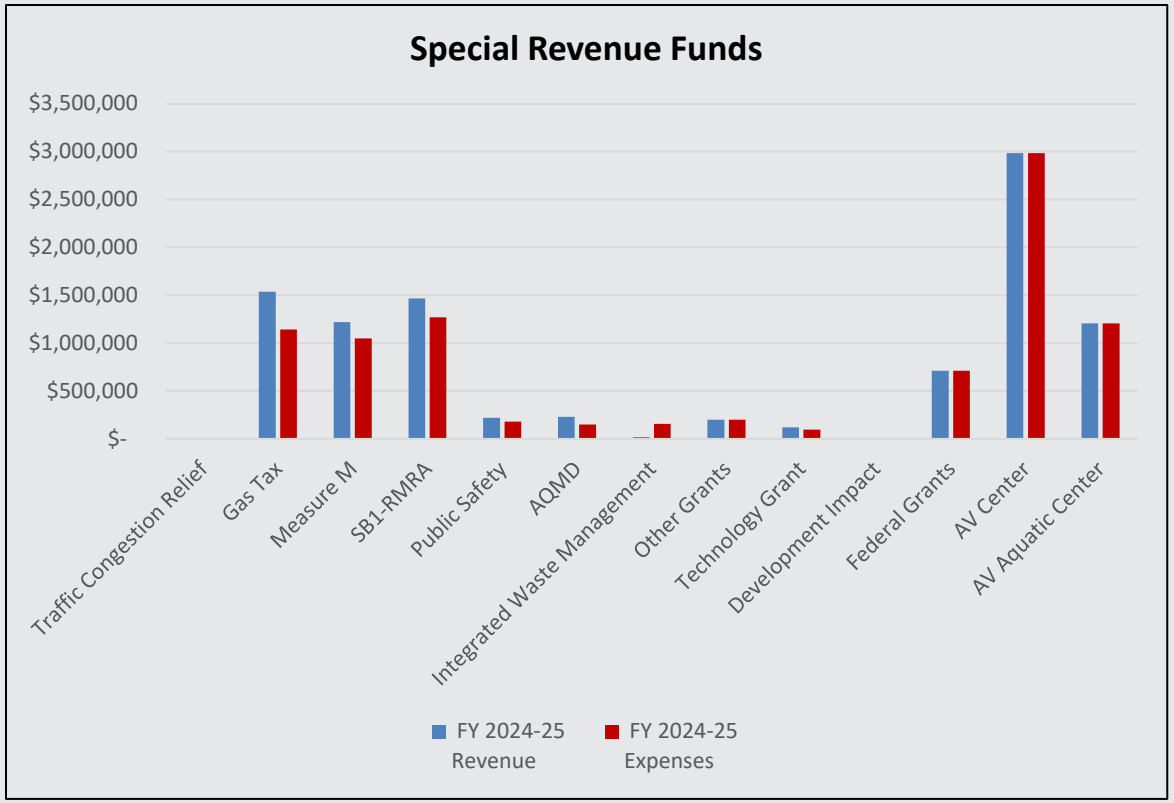
FY 2024-25 Capital Improvement Program Streets

- **Street Rehab Design - $70,000**
- **Aliso Creek Rehabilitation - $870,000**
  - Enterprise to SR 73
- **Glenwood Drive Rehabilitation - $1,530,000**
  - SR73 to Aliso Creek Road
- **Curb Ramp ADA Improvements - $250,581**

Special Revenue Funds - $2,720,581

FY 2024-25 Special Revenue Funds

Fund	Fund Name	FY 2024-25 Revenue	FY 2024-25 Expenses
202	Traffic Congestion Relief	$ 8,600	$ -
203	Gas Tax	1,536,700	1,142,800
204	Measure M	1,218,971	1,050,000
205	SB1-RMRA	1,465,913	1,270,000
215	Public Safety	221,000	178,743
221	AQMD	229,000	150,000
225	Integrated Waste Management	20,200	155,546
231	Other Grants	200,000	200,000
241	Technology Grant	120,000	97,580
245	Development Impact	-	-
251	Federal Grants	710,054	710,054
260	AV Center	2,984,332	2,984,332
261	AV Aquatic Center	1,206,650	1,206,650
	Total	**$ 9,921,420**	**$ 9,145,705**



Recommended Actions:

1. Adopt a Resolution adopting the Annual Budget for Fiscal 2024-25; and

2. Adopt a Resolution approving City Salary Schedules.

QUESTIONS?

City of Aliso Viejo
AGENDA ITEM

DATE: June 19, 2024

TO: Mayor and City Council

FROM: Scott C. Smith, City Attorney

SUBJECT: TABLED DISCUSSION OF MAYORAL ROTATION POLICIES

Recommended Action:

Receive and file the attached graphic illustration of mayoral rotation schedule and provide direction as to further discussion.

Fiscal Impact:

None.

Discussion:

At its meeting on June 5, 2024, in considering policies for the selection of the Mayor and Mayor Pro Tem, the Council asked to see a graphic representation of the mayoral rotation schedule prescribed by the policies presented (Attachment A) and tabled that discussion to this meeting. The Council may either take up the item for discussion at this time or table it again.

Attachments:

1. June 5, 2024 Agenda Report
2. Mayoral Rotation Schedule

City of Aliso Viejo
AGENDA ITEM

DATE: June 5, 2024

TO: Mayor and City Council

FROM: Scott C. Smith, City Attorney

SUBJECT: ORDINANCE AMENDING SECTION 2.04.130 OF THE ALISO VIEJO MUNICIPAL CODE TO ESTABLISH A ROTATION SCHEDULE FOR MAYOR AND MAYOR PRO TEM AND ADOPTION OF A CITY COUNCIL POLICY REGARDING THE SAME

Recommended Actions:

1. Find that the proposed actions are Categorically Exempt from the California Environmental Quality Act pursuant to State CEQA Guidelines Sections 15060 and 15061;

2. Introduce for first reading an Ordinance, entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, AMENDING SECTION 2.04.130 OF THE ALISO VIEJO MUNICIPAL CODE REGARDING THE SELECTION OF MAYOR AND MAYOR PRO TEM; AND FINDING THE ACTION EXEMPT FROM CEQA UNDER CEQA GUIDELINES SECTIONS 15060 AND 15061; and

3. Adopt a City Council Policy regarding the selection of Mayor and Mayor Pro Tem.

Fiscal Impact:

None.

Background:

In general law cities without an elected mayor, the selection of the mayor and mayor pro tem is conducted by a vote of the city council members. (Gov. Code, §§ 34905, 36801.) State law does not mandate a specific method for selecting the mayor and mayor pro tem, thereby granting city councils the discretion to choose their own process.

The Aliso Viejo Municipal Code specifies the timing for selecting the Mayor and Mayor Pro Tem but does not outline specific qualifications for these positions. Under the current framework, the City Council selects members of the Council as Mayor and as Mayor Pro Tem annually at its first meeting in December. (AVMC § 2.04.130.) This selection is at the Council's discretion with no further procedural guidelines provided.

Discussion:

Given the absence of specific state-mandated qualifications or procedures, cities employ various methods to select their mayor and mayor pro tem. Some cities also establish written policies to ensure consistency and provide clear guidance for council members and staff.

Following the City's recent shift to district-based elections and at the Council's request, the City Attorney's office and the City Clerk reviewed mayoral and mayor pro tem rotation policies from other jurisdictions. Their findings were presented to the City Council at its February 21, 2024, meeting, and the Council gave direction regarding a draft Ordinance and Policy it would like to consider for adoption.

In response, the City Attorney's office, in collaboration with City staff, has developed an Ordinance (Attachment 1) and a corresponding City Council Policy (Attachment 2) to establish a rotation schedule for the Mayor and Mayor Pro Tem positions tied to the sequence of district elections that will begin in November 2024. Commencing with Council's December 2024 appointments for 2025, the Mayor and Mayor Pro Tem positions will rotate annually among the City's five electoral districts, as further described in the attached Ordinance.

Under the attached draft, the appointment schedule will remain perpetually tied to this district rotation, so if a Mayor or Mayor Pro Tem is unable or unwilling to serve, of it they vacate their office for some other reason, the City Council may appoint any other Councilmember. The person appointed as Mayor must have served on the Council for at least one year. The by-district rotation shall commence again the succeeding December with Councilmembers from the next districts in line.

The Policy memorializes the Ordinance's rotation schedule and related procedural requirements to further ensure consistency in the selection of the City's leadership.

Attachments:

1. Ordinance

2. City Council Policy

ORDINANCE NO. 2024-___

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, AMENDING SECTION 2.04.130 OF THE ALISO VIEJO MUNICIPAL CODE REGARDING THE SELECTION OF MAYOR AND MAYOR PRO TEM; AND FINDING THE ACTION EXEMPT FROM CEQA UNDER CEQA GUIDELINES SECTIONS 15060 AND 15061

WHEREAS, the City of Aliso Viejo, California ("City") is a municipal corporation, duly organized under the constitution and laws of the State of California; and

WHEREAS, as a general law city, the City follows the provisions of Government Code Section 36801 governing the selection of the City's Mayor and Mayor Pro Tem; and

WHEREAS, pursuant to Section 2.04.130 of the Aliso Viejo Municipal Code, the City Council is currently responsible for selecting members of the Council to serve as its Mayor and Mayor Pro Tem annually at the first meeting of the Council in December; and

WHEREAS, the City Council desires to expand upon the current procedural requirements to establish a consistent and orderly process for selection of the Mayor and Mayor Pro Tem each year; and

WHEREAS, in 2023, the City transitioned from an at-large election system to a by-district system, wherein Council members are elected solely by the voters within each district; and

WHEREAS, in light of the City's recent transition to district-based elections and the need for consistent selection of Mayor and Mayor Pro Tem, the City Council desires to adopt a mayoral selection policy which replaces and supersedes any and all previous selection practices and policies; and

WHEREAS, on June 5, 2024, the City Council held a duly noticed public meeting to discuss this matter at which time all interested persons had the opportunity to appear and be heard on this Code amendment. Following the public meeting, the City Council introduced the Ordinance; and

WHEREAS, all legal prerequisites to the adoption of this Ordinance have occurred.

NOW, THEREFORE, the City Council of the City of Aliso Viejo does ordain as follows:

SECTION 1. **Incorporation of Recitals**. The recitals above are each incorporated by reference and adopted as findings by the City Council.

SECTION 2. **CEQA**. Based on the entire record before it, the City Council finds that adoption of this Ordinance is exempt from the California Environmental Quality Act ("CEQA") because it is an administrative activity that will not result in a direct or reasonably

foreseeable indirect physical change to the environment and is therefore not a "project" under State CEQA Guidelines section 15378. (See State CEQA Guidelines, § 15060(c)(2) and (3).) Alternatively, even if the adoption of the Ordinance did qualify as a project under CEQA, the City Council finds that the Ordinance is exempt from CEQA under Section 15061(b)(3) of the State CEQA Guidelines, which provides that a project is exempt from CEQA where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. Adoption of the Ordinance will not have a significant effect on the environment as it is entirely administrative in nature, only modifying the means in which the Mayor and Mayor Pro Tem is selected and related procedural requirements for facilitating this selection.

SECTION 3. **Code Amendment**. Section 2.04.130 of the Aliso Viejo Municipal Code is hereby amended to read as follows (deleted text shown in ~~strikethrough~~ and new text shown in underline):

2.04.130 Selection of mayor and mayor pro tem

~~A. The city council shall select one member of the city council to serve as mayor and one member of the city council to serve as mayor pro tem on an annual basis at the first meeting of the city council in December of each year.~~

A. The City Council shall annually select one member of the City Council to serve as Mayor and Mayor Pro Tem by a rotation system tied to the City's five electoral districts in accordance with this Section. Commencing at the City Council's first meeting in December 2024 and at the Council's first meeting in each December thereafter, the Council shall appoint as Mayor the Councilmember representing District 4, and shall appoint as Mayor Pro Tem the Councilmember from District 2. In December 2025, the Council shall appoint the Councilmember from District 2 as Mayor and the Councilmember from District 3 as Mayor Pro Tem, with the Councilmembers from Districts 3, 1, and 5, succeeding in those offices in that order thereafter. The Council offices shall continue in this rotation, beginning again with District 4 after District 5.

B. If in any given year the Councilmember from the designated district declines or is unable to serve as Mayor or Mayor Pro Tem, or if a vacancy occurs for some other reason, the City Council shall appoint a different Councilmember. The Councilmember appointed as Mayor must have served on the Council for at least one year to fill that office. The Mayor or Mayor Pro Tem so appointed shall serve for the remainder of that year at which point the electoral district rotation shall begin again with the same electoral districts tied to the same calendar years as before.

~~B~~C. The term for Mayor and Mayor Pro Tem shall commence on the first day of January each year and shall conclude on December 31st of each year.

~~C. Selection of the mayor and mayor pro tem may occur at any regular, special or adjourned meeting of the city council.~~

D. The City Clerk shall prepare, maintain, and record the rotation schedule and appointments in accordance with this Section. The City Clerk shall update the rotation schedule for City Council affirmation following each Council election, reassignment, and upon any Council vacancy or removal that occurs.

SECTION 4. Publication. The City Clerk shall certify to the adoption of this Ordinance and cause it, or a summary of it, to be published once within 15 days of adoption in a newspaper of general circulation printed and published within the City of Aliso Viejo, and shall post a certified copy of this Ordinance, including the vote for and against the same, in the Office of the City Clerk in accordance with California Government Code, section 36933.

SECTION 5. Records. The documents and materials associated with this Ordinance that constitute the record of proceedings on which the City Council's findings and determinations are based are located at 12 Journey, Aliso Viejo, CA.

SECTION 6. **Severability**. If any provision of this Ordinance or its application to any person or circumstance is held to be invalid by a court of competent jurisdiction, such invalidity has no effect on the other provisions or applications of the Ordinance that can be given effect without the invalid provision or application, and to this extent, the provisions of this Ordinance are severable. The City Council declares that it would adopt this Ordinance irrespective of the invalidity of any portion thereof.

SECTION 7. **Effective Date**. This Ordinance takes effect 30 days following its adoption.

SECTION 8. City Clerk's Certification. The City Clerk shall certify the adoption of this Ordinance and post or publish this Ordinance as required by law. The Clerk shall also file a Notice of Exemption immediately following adoption of the Ordinance.

PASSED, APPROVED AND ADOPTED this ___ day of _____, 2024.

_____
Mike Munzing, Mayor

APPROVED AS TO FORM:

_____
Scott C. Smith, City Attorney

ATTEST:

_____
Lauren Torres, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF ALISO VIEJO)

I, LAUREN TORRES, Deputy City Clerk of the City of Aliso Viejo, California, DO HEREBY CERTIFY that foregoing Ordinance No. 2024-___ was duly passed and adopted by the City Council of the City of Aliso Viejo at their regular meeting held on the ___ day of _____, 2024, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

_____
LAUREN TORRES
DEPUTY CITY CLERK

DEPUTY CITY CLERK(SEAL)

I hereby certify that the foregoing is the original of Ordinance No. 2024-_____ duly passed and adopted by the Aliso Viejo City Council at its regular meeting held _____, 2024, and that the Summary of the Ordinance was published on _____ ___, 2024, in the _____.

_____
LAUREN TORRES
DEPUTY CITY CLERK

(SEAL)

City of Aliso Viejo

COUNCIL POLICY

SUBJECT	POLICY NO.	EFF. DATE	PAGE
ROTATION SCHEDULE FOR MAYOR AND MAYOR PRO TEM	##	**[Date]**	**1 of 2**

BACKGROUND

The City Council is committed to equitable representation and leadership opportunities for all its members. To ensure that each Council member has an opportunity to serve as Mayor during their term in office, this Policy establishes a structured rotation schedule for the Mayor and Mayor Pro Tem positions by the City's electoral district.

PURPOSE

This Policy aims to memorialize the procedures for the rotation of the Mayor and Mayor Pro Tem offices among the City's electoral districts. The intent of this Policy to ensure elected members from each district have an opportunity to provide leadership through the mayoral position during their term on the City Council. This rotation schedule will commence with the elections to Council offices in December 2024 for 2025 and will follow the pre-determined order established under Section 2.04.130 of the Aliso Viejo Municipal Code thereafter. This Policy also includes eligibility requirements to ensure that City Council members have adequate time to acclimate to their roles before assuming the mayoral post.

POLICY

1. Rotation Schedule. The City Council shall annually select one member of the City Council to serve as Mayor and Mayor Pro Tem by a rotation system tied to the City's five electoral districts in accordance with Section 2.04.130 of the Aliso Viejo Municipal Code and this Policy. Commencing at the City Council's first meeting in December 2024 and at the Council's first meeting in each December thereafter, the Council shall appoint as Mayor the Councilmember representing District 4, and shall appoint as Mayor Pro Tem the Councilmember from District 2. In December 2025, the Council shall appoint the Councilmember from District 2 as Mayor and the Councilmember from District 3 as Mayor Pro Tem, with the Councilmembers from Districts 3, 1, and 5, succeeding in those offices in that order thereafter. The Council offices shall continue in this rotation, beginning again with District 4 after District 5.

    A. If in any given year the Councilmember from the designated district declines or is unable to serve as Mayor or Mayor Pro Tem, or if a vacancy occurs for some other reason, the City Council shall appoint a different Councilmember. The Councilmember appointed as Mayor must have served on the Council for at least one year to fill that office. The Mayor or Mayor Pro Tem so appointed shall serve for the remainder of that year at which point the electoral district rotation shall begin again with the same electoral districts tied to the same calendar years as before.

DRAFT

B. The term for Mayor and Mayor Pro Tem shall commence on the first day of January each year and shall conclude on December 31st of each year.

2. Maintenance of Records. The City Clerk is responsible for preparing, maintaining, and recording the rotation schedule and appointments. The City Clerk shall update the rotation schedule for City Council affirmation following each Council election, reassignment, and upon any Council vacancy or removal that occurs.

DRAFT

ATTACHMENT A

MAYORAL ROTATION SCHEDULE

Term	Mayor	Mayor Pro Tem
2025	District 4	District 2
2026	District 2	District 3
2027	District 3	District 1
2028	District 1	District 5