

AGENDA

ALISO VIEJO CITY COUNCIL
WEDNESDAY, JULY 16, 2025
5:45 PM CLOSED SESSION
6:00 PM STUDY SESSION
7:00 PM REGULAR MEETING

CITY HALL
COUNCIL CHAMBERS
12 JOURNEY
ALISO VIEJO, CA



Mayor Tiffany Ackley
Mayor Pro Tem Max Duncan
Councilmember Richard Hurt
Councilmember Mike Munzing
Councilmember Tim Zandbergen

WELCOME to the City of Aliso Viejo City Council meeting. Those persons wishing to address the City Council are requested to complete and submit to the City Clerk a "Request to Address City Council" form available at the entrance to the City Council Chambers. Speakers will be called at the appropriate time as their interested matter is heard. COMMENTS WILL BE LIMITED TO THREE MINUTES PER SPEAKER. Council proceedings are recorded.

It is the City's intention to comply with the Americans with Disabilities Act (ADA) . If you need special assistance to participate in the meeting, the City will make reasonable arrangements to ensure accessibility and/or accommodations. [28 CFR 35.102-35.104 ADA Title II] Please contact the City Clerk's Office at (949) 425-2505 at least 48 hours prior to the meeting.

Regular meetings of the City Council are held on the first and third Wednesday of the month at the City Hall Council Chambers, 12 Journey, Aliso Viejo. Copies of the agenda are available in the lobby at City Hall on the Thursday preceding a regularly scheduled City Council meeting. All communications received by the City regarding an agenda item have been included in the agenda materials. Supplemental documents relating to specific agenda items, including communications received after agenda delivery, are presented at the dais and in the Public Copy agenda binder at the time of the meeting. Supplemental documents are also available for review in the City Clerk's office, 12 Journey, Aliso Viejo. For more information, please contact City Hall at (949) 425-2505.

This meeting will be broadcast live on Cox Communications Channel 851, AT&T U-Verse Channel 99 and the City's website. By attending the City Council Meeting, you are giving your permission to be televised. The Council Meetings are rebroadcast on Wednesday at 7:00 p.m. on Cox Communications Channel 851, AT&T U-Verse Channel 99, and can be viewed on the internet at www.avcity.org.

MITZI ORTIZ
CITY MANAGER

SCOTT C. SMITH
CITY ATTORNEY

JANET MARTINEZ
CITY CLERK

**PLEASE SILENCE ALL CELL PHONES AND OTHER
ELECTRONIC EQUIPMENT WHILE CITY COUNCIL IS IN SESSION**

CALL TO ORDER: Convene Special Meeting

PUBLIC COMMENTS:

CLOSED SESSION:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957
Title: City Manager

STUDY SESSION

TRAFFIC CALMING GUIDELINES
Recommended Action: Receive staff presentation.
[Presentation](#)
[Traffic Calming Guidelines](#)

CALL TO ORDER: Convene Regular Meeting

ROLL CALL

PLEDGE OF ALLEGIANCE:

REPORT FROM CLOSED SESSION:

1. SPECIAL PRESENTATIONS:

1.1 BUSINESS OF THE MONTH - REGUS ALISO VIEJO

1.2 PRESENTATION FROM WORKING WARDROBES

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

3. COMMUNITY INPUT:

Members of the public wishing to address the City Council are requested to complete and submit to the City Clerk a "Request to Address City Council" form available at the entrance to the City Council Chambers. In compliance with the Brown Act, no discussion or action may be taken on comments received at this time, except the City Council may briefly respond to statements made or questions posed. Comments are limited to three (3) minutes per speaker.

4. **CONSENT CALENDAR:**

All matters listed on the Consent Calendar will be acted upon by one vote unless members of the City Council, or staff request a matter to be discussed and/or removed from the Consent Calendar for separate action. Items removed from the Consent Calendar will be discussed and voted upon immediately following City Council action on the remainder of the Consent Calendar.

4.1 **WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS**

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been ready by title, and further reading is waived.

4.2 **APPROVAL OF MINUTES**

Recommended Action: Approve the minutes as submitted for the June 18, 2025 Regular Meeting.

[Draft Minutes - June 18, 2025 Regular Meeting](#)

4.3 **ACCOUNTS PAYABLE**

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between June 6, 2025, and July 2, 2025, in the amount of \$2,660,541.05.

[Staff Report](#)

[Attachment 1 - Accounts Payable Report](#)

4.4 **TREASURER'S STATEMENT - MAY 2025**

Recommended Action: Receive and file the May 2025 Treasurer's Statement.

[Staff Report](#)

[Attachment 1 - May 2025 Treasurer's Statement](#)

4.5 **RESOLUTION OF COMMUNITY FACILITIES DISTRICT NO. 2005-01 (GLENWOOD AT ALISO VIEJO) AUTHORIZING THE ANNUAL LEVY OF SPECIAL TAXES FOR FISCAL YEAR 2025-2026**

Recommended Action: Adopt a Resolution of the City Council, acting as the legislative body of Community Facilities District No. 2005-01 (Glenwood at Aliso Viejo) (the "CFD"), authorizing the annual levy of special taxes for fiscal year 2025-2026.

[Staff Report](#)

[Attachment 1 - Resolution](#)

4.6 **AGREEMENT WITH HDL COREN AND CONE FOR PROPERTY TAX CONSULTING AND AUDITING SERVICES**

Recommended Action: Approve and authorize the City Manager to execute a five-year Professional Services Agreement with HdL Coren and Cone for property tax consulting and auditing services in an amount not to exceed \$105,000.

[Staff Report](#)

[Attachment 1 - Agreement](#)

4.7 **MAJOR DEVELOPMENT PROJECTS STATUS UPDATE**

Recommended Action: Receive and file.

[Staff Report](#)

4.8 APPROVAL OF NEIGHBORHOOD TRAFFIC CALMING GUIDELINES

Recommended Action: Adopt a Resolution of the City Council of the City of Aliso Viejo which adopts and approves Neighborhood Traffic Calming Guidelines

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - Neighborhood Traffic Calming Guidelines](#)

5. **PUBLIC HEARINGS:**

5.1 APPLICATION FOR THE PERMANENT LOCAL HOUSING ALLOCATION PROGRAM

Recommended Action: Adopt a resolution authorizing the application submittal and adopting the Permanent Local Housing Allocation (PLHA) for the Permanent Local Housing Allocation Program.

[Staff Report](#)

[Attachment 1 - Resolution](#)

6. **DISCUSSION:**

6.1 FEE WAIVER REQUEST FOR ORANGE COUNTY ANNUAL SENIOR SUMMIT EVENT AT ALISO VIEJO RANCH

Recommended Action: Consider a request to waive Aliso Viejo Ranch rental fees in the amount of \$3,387 for the Orange County Annual Senior Summit event held by Fifth District Supervisor Katrina Foley and Cal Optima Health.

[Staff Report](#)

6.2 HUMMINGBIRD LANE AD HOC COMMITTEE REPORT

Recommended Action: Direct staff how to proceed with Hummingbird Lane traffic improvements.

[Staff Report](#)

[Attachment 1 - Presentation](#)

7. **CITY MANAGER' S REPORT:**

8. **ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:**

9. **ADJOURNMENT:**

The next regularly scheduled City Council meeting is August 6, 2025.

Neighborhood Traffic Calming Guidelines

City of Aliso Viejo
City Council Meeting
Wednesday, July 16, 2025

Agenda



What is Traffic Calming?



Standards & Guidelines



Neighborhood Traffic Calming Evaluation & Implementation Process



Traffic Calming Toolbox



Frequently Asked Questions

What is Traffic Calming?

Traffic Calming is the management of vehicular and pedestrian traffic to minimize negative impacts on neighborhoods.

Standards & Guidelines

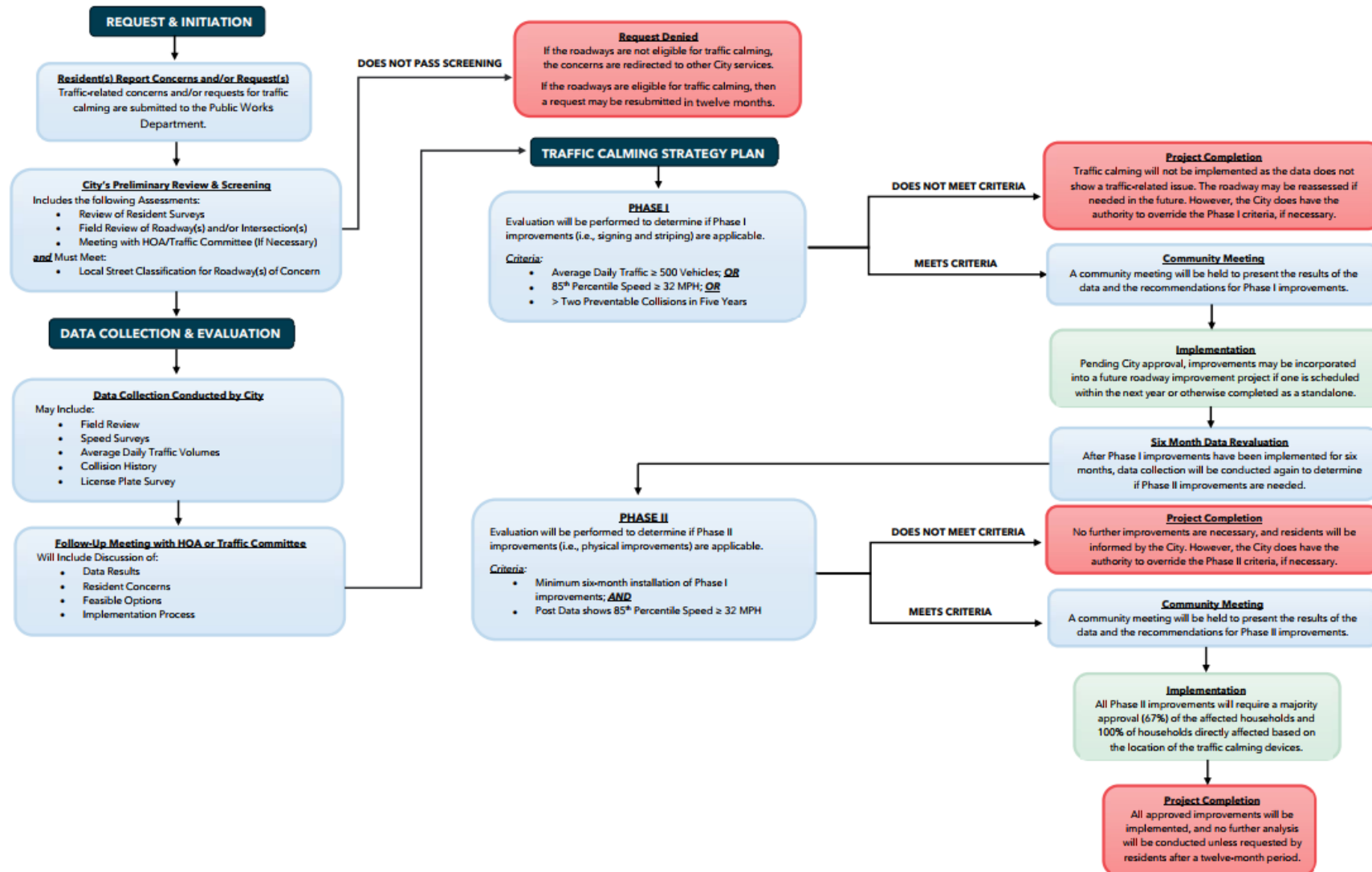
1. California Manual on Uniform Traffic Control Devices (CA MUTCD)
2. California Vehicle Code (CVC)
3. Institute of Traffic Engineers (ITE) Traffic Calming Guidelines

Data Threshold

85th Percentile Speed: Speed at which 85% of vehicles are observed to travel.



Evaluation & Implementation Process





Evaluation & Implementation Process

Traffic Calming Plan

- Phase I Improvements
 - The City holds the authority to override the criteria, if necessary.
- Phase II Improvements
 - Must meet criteria as City will not override it.
 - Will require 67% majority support from affected households.
 - Will require 100% written support for homes directly affected.
- Community Support
 - If recommendations are found applicable, a community meeting will be held with the residents of the neighborhood to present the findings of the data, the recommendations for traffic calming features, and any next steps, if necessary.
- Removal of Traffic Calming Devices
 - Removing traffic calming devices will only be considered after the improvement has been in place for a minimum of twelve (12) months and complaints have been made to the City.
 - Will require 67% majority support from affected households.

Traffic Calming Toolbox

Phase I Improvements

Criteria:

- Average Daily Traffic ≥ 500 vehicles; or
- Excessive speeding (i.e., 85th percentile speed ≥ 32 mph); or
- Two (2) or more preventable collisions occurred within the past five (5) years.

Phase II Improvements

Criteria:

- Minimum six-month installation of Phase I improvements; and
- Post Data shows excessive speeding.



Signing & Striping



Roadway Narrowing



Vertical Deflection Devices



Physical Roadway Segment & Intersection Modifications

Phase I Improvements

Signing

Involves using road signs to guide driver behavior and improve safety by alerting drivers and encouraging slower speeds in areas with high pedestrian or cyclist activity.

- Speed Limit Signs
- Radar Speed Feedback Signs
- Radar Trailer

Striping

Includes the use of pavement markings to guide and control vehicle movement, reduce speeds, and improve safety encouraging drivers to slow down and stay within designated travel lanes.

- Lane Narrowing Striping
- Psycho-Perspective Striping



Signing & Striping. City of Newport Beach.

Phase II Improvements

Roadway Narrowing

Involves reducing the area for vehicle movement, which can discourage excessive speeding and encourage more cautious driving.

Chokers / Bulb-Out

Gateways

Medians

Vertical Deflection Devices

Includes physical modifications designed to alter the road's elevation to create a disruption that prompts drivers to slow down.

Speed Humps / Speed Cushions

Rumble Strips

Textured Crosswalk

Physical Roadway Segment & Intersection Modifications

Involves altering the design of roads and intersections aiming to narrow lanes, adjust alignment, or reconfigure intersections to encourage safer driving behavior.

Chicanes

Forces Turn Barrier / Channelization

Raised Intersections

Mini-Modern Roundabouts



Speed Hump. City of Irvine.



Textured Crosswalk. City of Aliso Viejo.



Frequently Asked Questions

✓/✗ **What are the advantages and disadvantages of implementing traffic calming devices?**

Implementing traffic calming measures has advantages, including reduced motor vehicle speeds, a decrease in the frequency and severity of collisions, enhanced safety, increased accessibility for all modes of transportation, and reduced cut-through traffic. However, a few disadvantages may include increased noise and special maintenance requirements.

Why can't stop signs be added to reduce speeds?

Stop signs are intended to control the flow of traffic and assign right-of-way. Standard engineering thresholds are applied to determine if a stop sign is "warranted" – as unwarranted stop signs are more likely to be ignored by motorists leading to greater speed variability.

Why isn't a speed exceeding the posted speed limit considered "excessive"?

On a local street with a posted speed limit of 25 mph, excessive speeding is considered a speed at or above the 85th percentile speed of 32 mph, which is defined by ITE as a standard engineering threshold. This threshold filters out possibly a general compliance problem and allows the priority to be on critical areas where engineering measures are needed.



Key Takeaways



Data Driven



Starts With Least-Intrusive Improvements First



Values Community Support & Engagement



QUESTIONS?

We appreciate the opportunity to work with the City of Aliso Viejo!

- RK Engineering Group, Inc.

Neighborhood Traffic Calming Guidelines

March 2025

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1.0 Introduction

1.1 Purpose

The purpose of this document is to provide a structure for implementing traffic calming measures within residential neighborhoods in the City of Aliso Viejo. These guidelines are designed to enhance safety by reducing vehicle speeds and improving conditions for pedestrians and cyclists. The document outlines the importance of traffic calming, the process for evaluating and implementing measures, and details various traffic calming devices, based on the California Manual on Uniform Traffic Control Devices (CA MUTCD) and the California Vehicle Code (CVC) and the ITE Traffic Calming Guidelines.

1.2 What is Traffic Calming?

Traffic calming is a strategy for improving neighborhood safety and livability by lowering traffic speeds, reducing local traffic and cut-through traffic volumes, and minimizing the risk of accidents. The city is committed to enhancing safety and convenience for all residents by evaluating traffic calming requests and implementing suitable measures.

The Institute of Transportation Engineers (ITE) defines “Traffic Calming” as the following:

“Traffic Calming is the combination of mainly physical measures that reduce the negative effects of motor vehicle use, alter driver behavior, and improve conditions for non-motorized street users.”

Furthermore, ITE defines traffic calming goals such as increasing the quality of life, incorporating the preferences and requirements of the people using the area (e.g., working, playing, residing) along the street(s) or at intersection(s), creating safe and attractive streets, helping to reduce the negative effects of motor vehicles on the environment (e.g., pollution, sprawl), and promoting pedestrian, cycle, and transit use.

The ITE further explains the benefits of implementing traffic calming measures, including reduced speeds for motor vehicles, decreased frequency and severity of collisions, enhanced safety, increased accessibility for all modes of transportation, and reduced cut-through traffic by motor vehicles.

1.3 Standards & Guidelines

The City of Aliso Viejo is committed to following traffic calming standards. The California Department of Transportation (Caltrans) provides detailed guidelines and standards for the implementation of traffic calming measures, aimed at enhancing safety and effectiveness for motorists, cyclists, and pedestrians. Caltrans provides these guidelines and standards for traffic calming through various resources such as the Traffic Calming Guide, Design Information Bulletins (DIBs), and the CA MUTCD. The Traffic Calming Guide describes various traffic calming devices in the following categories: signings and markings, physical intersection modifications, roadway narrowing, vertical roadway elements, physical roadway segment modifications, and others. DIB's offers detailed guidance on specific traffic calming devices based on the roadway characteristics. The CA MUTCD incorporates federal guidelines and provides uniform standards for traffic control devices used in traffic calming.

All guidelines provided by Caltrans are based on the CVC which mandates that Caltrans adopt uniform standards and specifications for all official traffic control devices per Section 21400, which are reflected in the CA MUTCD. The CVC includes provisions related to the enforcement of traffic laws and regulations that support traffic calming efforts, such as speed limits and pedestrian right-of-way rules. These regulations are incorporated in Caltrans resources to help ensure that traffic calming measures are effectively implemented to improve safety and livability on California's roads.

1.4 FAQ's

What roadways are eligible for traffic calming?

Only roadways identified as local streets per the City of Aliso Viejo General Plan or the Caltrans California Road System–Functional Classification Map are eligible for traffic calming. If the roadway(s) is not classified as a local street, it is not eligible for traffic calming devices.

What is a neighborhood traffic committee?

A neighborhood traffic committee is a group of one to three residents who represent a neighborhood and address traffic-related concerns in the community. The committee is responsible for communicating with the City of Aliso Viejo Public Works Department and maintaining effective and efficient communication regarding the residents' overall traffic-related concerns.

Where do I direct my concerns regarding speeding and/or other traffic-related concerns?

If you reside in a community with a Homeowner's Association (HOA), please direct all traffic-related concerns to the HOA and utilize the resident survey form to specify the request and/ or concern. If you do not reside in a community with an HOA, please direct all concerns via the resident survey form to the City of Aliso Viejo Public Works Department.

What are the advantages and disadvantages of implementing traffic calming devices?

Implementing traffic calming measures has advantages, including reduced motor vehicle speeds, a decrease in the frequency and severity of collisions, enhanced safety, increased accessibility for all modes of transportation, and reduced cut-through traffic. However, a few disadvantages may include increased noise and special maintenance requirements.

2.0 Neighborhood Traffic Calming Evaluation & Implementation Process

The following process has been established regarding traffic calming requests to address residents' concerns. This procedure will help facilitate communication between residents and the City of Aliso Viejo Public Works Department to ensure that all concerns are addressed promptly and effectively. Refer to the Neighborhood Traffic Calming Evaluation and Implementation Process flowchart shown in Figure 2.1, which provides a general overview of the process detailed below.

2.1 Request & Initiation

Resident(s) Report Concern(s) and/or Request(s)

If a resident has a concern regarding negative vehicular impacts, such as speeding, or a request for traffic calming devices, such as speed humps, then the resident(s) must document it via a resident survey form that identifies the particular concerns and/or requests for the roadway and/or intersections which is shown in Appendix A.

If the residents reside in a neighborhood with a Homeowner's Association (HOA), all resident surveys and complaints must be made to the HOA. The HOA is responsible for filtering through concerns and requests regarding traffic calming for a community before reporting them to the City of Aliso Viejo Public Works Department. These concerns reported to the HOA must include all forms completed by residents and identify the roadways of particular concern.

If the residents do not reside in a neighborhood with an HOA. In that case, all resident surveys and complaints may be made directly to the City of Aliso Viejo Public Works via the neighborhood traffic committee. It is crucial that one to three residents be appointed to a neighborhood traffic committee (i.e., neighborhood representatives) to allow for effective communication with the City. All other residents must forward all concerns and complaints to the appointed neighborhood traffic committee.

Not all roadways reported will be considered for traffic calming. Only local residential streets that pass a city screening review are eligible for the consideration of traffic calming devices.

City's Preliminary Review & Screening

After the City has been notified by an HOA or a neighborhood traffic committee of traffic calming concerns from residents, the Public Works Department will perform a preliminary review of the roadway(s) and/or intersection(s) of concern to determine if traffic calming devices would be appropriate. The preliminary review will include an assessment of the resident surveys and a field review of the roadway(s) and/or intersection(s) to determine if further action is needed. This may include a meeting with an HOA representative and/or a neighborhood traffic committee.

2.2 Data Collection & Evaluation

Data Collection

If the City concludes from the preliminary review that the roadway(s) and/or intersection(s) are eligible for traffic calming measures, then the City will proceed with data collection. All relevant traffic data such as speed surveys, collision history, and local traffic volumes will be collected, and a more extensive field review of the existing roadway conditions will be performed. If necessary, the data collection will also include a license plate survey to determine cut-through traffic volumes.

Data Review & Evaluation

The city will then evaluate the resulting data in combination with the qualifications for Phase I or Phase II improvements. As discussed in further detail in Section 3.0, there will be two phases of traffic calming improvements. Phase I will consist of non-physical improvements (i.e., signing and striping) and Phase II will consist of physical improvements (i.e., speed humps).

Meeting with Traffic Committee and/or HOA

The City will then coordinate a meeting with the neighborhood traffic committee and/or HOA to discuss the following items:

- Resident Concerns & Requests
- Results of Data Collection
- Feasible Traffic Calming Features (If Any)
- Advantages and Disadvantages of the Feasible Options (If Necessary)
- City's Process to Implementing a Traffic Calming Development Plan

2.3 Development of Traffic Calming Plan

A traffic calming plan will be developed based on the data results and the criteria for installing traffic calming devices. This plan will adhere to the following phased approach process for improvements.

Phase I

The improvements within the Phase I toolbox are identified in Section 3.1 and are considered signing and striping improvements.

If the resulting traffic data meets the qualification criteria for Phase I improvements, then further analysis will be conducted to determine which improvements may be implemented. The qualifications are as follows for Phase I improvements: excessive speeding (i.e., 85th percentile speed $\geq$ 32 mph), or more than two (2) preventable collisions occurred within the past five (5) years.

After the appropriate traffic calming features and locations from the Phase I toolbox have been identified, the improvements may be implemented pending approval from the City.

Phase II

The improvements within the Phase II toolbox are identified in Sections 3.2 through 3.4 and are considered physical improvements.

Phase II improvements will only be considered after the Phase I improvements have been in place for six (6) months and data collection is conducted post Phase I improvements to determine if the data meets the qualifications for Phase II improvements. The qualifications for Phase II improvements are as follows: Phase I improvements installed for a minimum six months, and excessive speeding remains (i.e., 85th percentile speed $\geq$ 32 mph).

After the appropriate traffic calming features and locations from the Phase II toolbox have been identified (if any), the improvements may be implemented pending approval from the City and a petition. If Phase II improvements are found to be needed, a petition will be made by the Public Works Department to be distributed to all stakeholders including households and absentee property owners within the vicinity of the project. The petition must have the majority support (67%) of all affected households within the project area for implementation of vertical/physical traffic calming devices. The City will determine the affected area based upon a review of the area and input from the residents.

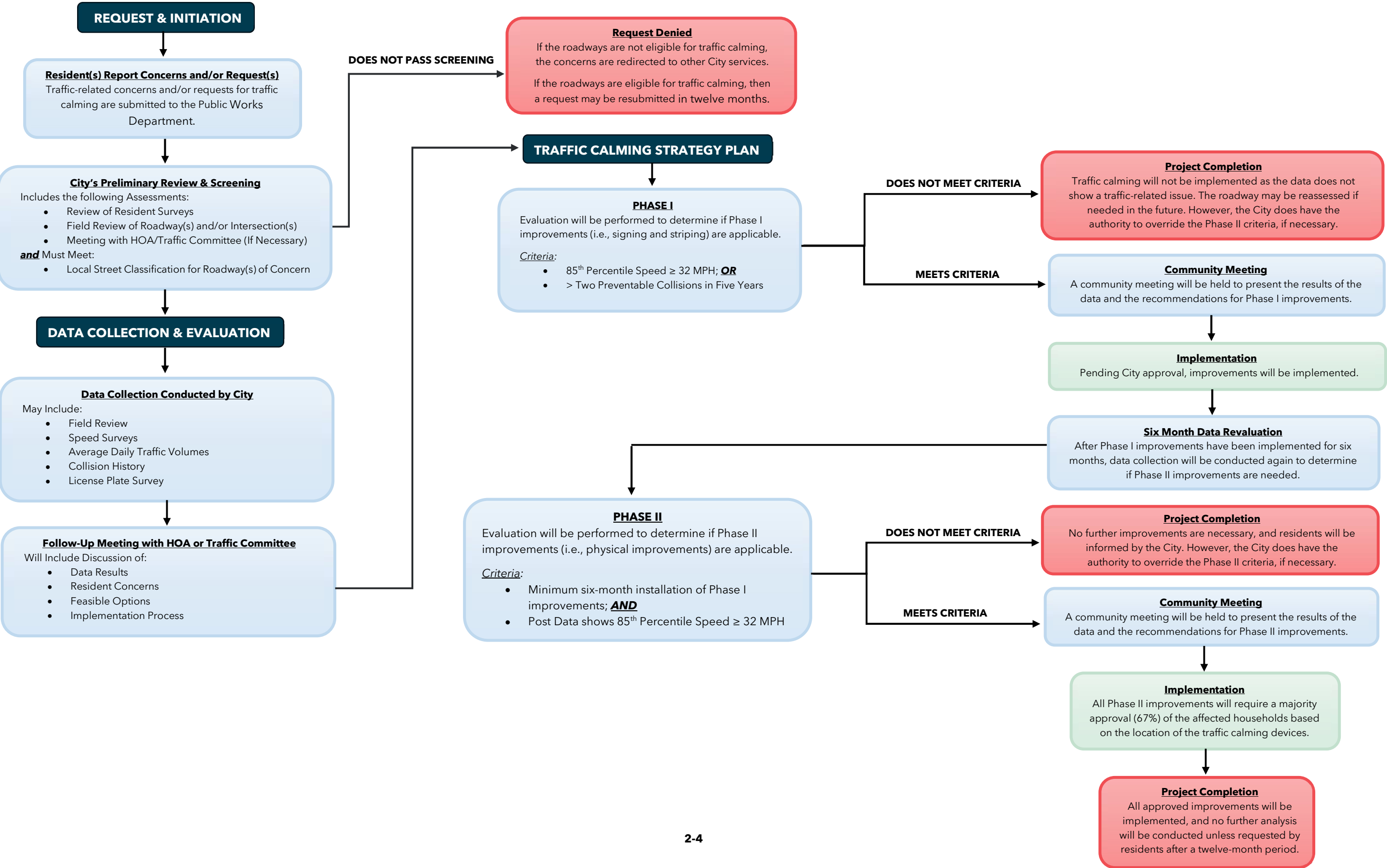
Community Support

If recommendations are found applicable during Phase I and/or Phase II, a community meeting will be held with the residents of the neighborhood to present the findings of the data and the recommendations for traffic calming features.

Removal of Traffic Calming Devices (If Necessary)

Removing traffic calming devices from Phase I or Phase II improvements will only be considered after the improvement has been in place for a minimum of twelve (12) months. The neighborhood traffic committee or HOA must communicate these complaints to the City. The City will then distribute a petition to all stakeholders, including households and absentee property owners affected by the traffic calming device(s) and it must have the majority support (67%).

Figure 2-1 | Neighborhood Traffic Calming Evaluation & Implementation Process



3.0 Traffic Calming Toolbox

The following traffic calming measures represent potential solutions for enhancing safety and reducing vehicle speeds within a neighborhood. It is important to recognize that not all techniques will be suitable for every context, and in some instances, alternative approaches may need to be considered. This list serves as an initial framework for identifying appropriate traffic calming strategies. In cases where multiple options are available, it is recommended to prioritize the least intrusive and most cost-effective solutions. More extensive or costly measures should only be considered if initial interventions prove ineffective.

Per the Traffic Calming Guide from Caltrans, the CA MUTCD, and the ITE Guidelines, the following pages provide examples of traffic calming features forming a toolbox.

Each traffic calming tool includes a general overview of the associated advantages, disadvantages, and installation criteria. It is important to note that the criteria for implementation may vary and should be adapted based on the specific context and characteristics of the roadway.

3.1 Phase I Improvements

Phase I improvements typically fall under the category of signing and striping that often serve as an initial step before implementing more extensive traffic calming strategies.

Signing & Striping

Signing and striping utilizes visual cues to influence driver behavior and enhance safety. These strategies are geared to reduce the perceived width of the roadway to reduce speeds.



Source: Google Earth 2025, City of Newport Beach.

Signing

Signing involves using road signs to guide driver behavior and improve safety. These signs can include speed limits, stop signs, warnings, or pedestrian-related signs to alert drivers and encourage slower speeds in areas with high pedestrian or cyclist activity.

Signing	
Criteria for Installation	
Signs are in accordance with the CA MUTCD.	
Advantages	Disadvantages
Encourages slower speeds. Increases driver awareness. Cost-effective and minimally invasive.	Limited impact. Driver non-compliance.



Source: City of Laguna Niguel Public Works Department.

Radar Speed Feedback Signs

A radar speed feedback sign is a permanent electronic sign that shows the posted speed limit versus the current speed limit of vehicles passing which encourages driver’s to reduce speed.

Radar Speed Feedback Signs	
Criteria for Installation	
Signs are in accordance with the CA MUTCD.	
Advantages	Disadvantages
Encourages slower speeds. Increases driver awareness. Cost-effective and minimally invasive.	Limited impact. Driver non-compliance.



Radar Speed Feedback Sign.
Source: Worksafe Traffic Control.

Radar Trailer

A speed radar trailers is a temporary vehicle speed feedback device that shows the posted speed limit versus the current speed of vehicles passing.

Radar Trailer	
Criteria for Installation	
Must be located mid-block.	
Advantages	Disadvantages
Increases driver awareness.	Temporary solution that is not effective long-term.



Radar Trailer. Source: City of Pacifica.

Striping

Striping includes the use of pavement markings to guide and control vehicle movement, reduce speeds, and improve safety. This can involve lane narrowing, crosswalk markings, bike lanes, or the addition of other visual cues that create a sense of enclosure, encouraging drivers to slow down and stay within designated travel lanes.

Striping	
Criteria for Installation	
Striping is in accordance with Caltrans design standards. Minimum travel lane widths of 10-12 feet are maintained.	
Advantages	Disadvantages
Effective in reducing speeds. Can improve sight distance Cost-effective and minimally invasive.	May require additional maintenance May eliminate parking

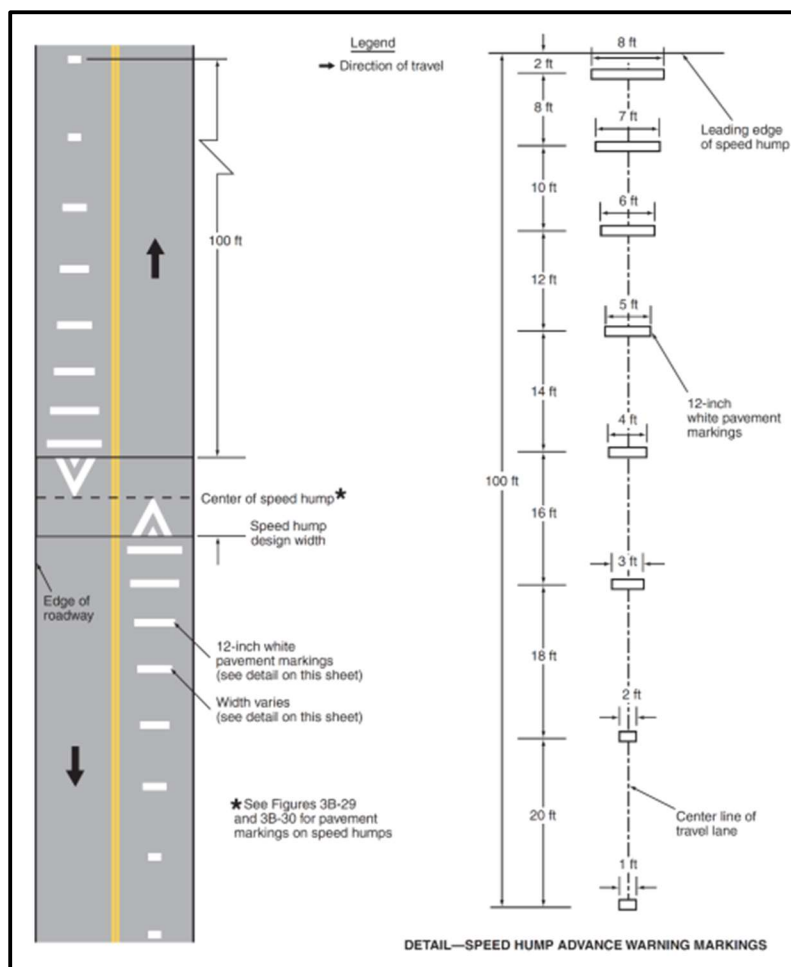


Edge line Striping, Centerline Striping, & Painted Speed Limit. Source: Google Earth 2025, City of Tustin.

Psycho-Perspective Striping

Psycho-perspective striping is a technique involving the use of markings to create an illusion that intends to make the driver slow down by making them feel like they are speeding.

Psycho-Perspective Striping	
Criteria for Installation	
Markings are in accordance with Caltrans design standards.	
Minimum travel lane widths of 10-12 feet are maintained.	
Advantages	Disadvantages
Reduce vehicle speeds. Increase driver's awareness.	May require special maintenance.



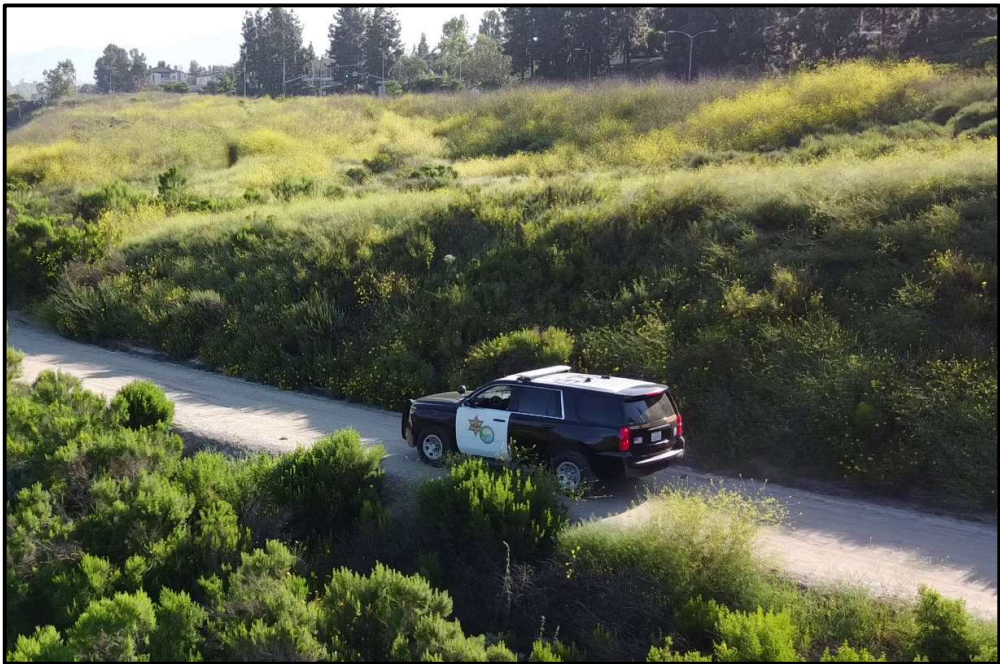
Psycho-Perspective Striping. Source: CAMUTCD 2014, Figure 3B-31.

Other Phase I Improvements

Law Enforcement

The Public Works department may request law enforcement to circulate within a residential community to enforce the posted limit.

Law Enforcement	
Advantages	Disadvantages
Increases driver awareness.	Temporary solution that is not effective long-term. Limited law enforcement resources.



Source: Aliso Viejo Police Services.

Landscaping (Trimming Landscape)

The introduction of vertical obstructions in the form of trees or shrubs along the right-of-way can effectively reduce vehicle speeds by altering the perception of openness on streets.

Landscaping	
Criteria for Installation	
All adjacent property owners have approved of additional landscaping and agree to maintain new vegetation. Landscaping is regularly trimmed to maintain adequate street clearance at all times.	
Advantages	Disadvantages
May reduce speeds. Can be an aesthetic improvement.	Additional maintenance is required May impact sight distance if not properly installed or maintained.



Landscaping. Source: Google Earth 2025, City of Irvine.

3.2 Phase II Improvements

Phase II improvements are physical roadway improvements that would require a petition and majority support from affected households. These improvements fall under the categories of roadway narrowing, vertical deflection devices, roadway segment modifications, and intersection modifications.

Roadway Narrowing

Roadway narrowing is an effective traffic calming measure used to reduce vehicle speeds and enhance pedestrian safety. Narrower roads reduce the area for vehicle movement, which can discourage excessive speeding and encourage more cautious driving.



Source: Caltrans.

Chokers / Bulb-Out

A choker consists of narrowing a roadway to reduce the width of the traveled way by widening and extending the sidewalk or right-of-way. A choker is located mid-block, but the same effect can be placed at an intersection which is otherwise known as a corner extension or bulb-out. This effect can slow vehicles as they perceive a narrow street and also slow vehicles as they approach an intersection where a shoulder has been reduced in width.

Chokers	
Criteria for Installation	
Adjacent property owners have approved and accepted maintenance responsibility, if the roadway is not owned by the City. Minimum travel lane width of 12 feet is maintained.	
Advantages	Disadvantages
A slight speed reduction may be achieved. Pedestrians have a shorter crossing distance. Choker can be landscaped to improve aesthetics. Can discourage truck traffic or through traffic use.	Chokers may be a potential obstacle for careless drivers. May displace parking. May require street drainage to be reworked.



Bulb-out. Source: Google Earth 2025, City of Imperial Beach.

Gateways

A gateway is a visual or physical feature placed at the entry points of a street or neighborhood to signal a change in road conditions and encourage drivers to slow down. These can include center islands, signage, or just landscaping, to encourage through traffic to consider alternate routes.

Gateways	
Criteria for Installation	
Provision is made for pedestrian passage across or around gateway when crossing the street.	
Advantages	Disadvantages
Volumes are reduced and speeds are decreased. Gateway designs can be very personal and designed by the neighborhood, which can instill a sense of community identity. Gateways can be a visual enhancement to the neighborhood.	Additional maintenance is required.



Gateway. Source: Google Earth 2025, City of Aliso Viejo.

Medians

Medians are areas between lanes that divide the roadway. Medians can be painted or raised with curbs and landscaped to further reduce the open feel of a street. Medians can be installed only on streets that meet the minimum required street width.

Medians	
Criteria for Installation	
If installed adjacent to an intersection, clearance is provided for adequate pedestrian passage when crossing the street.	
Advantages	Disadvantages
Narrowing the street width may reduce speeds and volumes. May improve sight distance	Landscaping and additional striping creates additional maintenance needs and costs. May impact drainage.



Raised Median. Source: Google Earth 2025, City of Laguna Woods.

Vertical Deflection Devices

Vertical deflection devices are designed to alter the road's elevation to reduce vehicle speeds and improve safety. These physical modifications create a disruption that prompts drivers to slow down.

All vertical roadway elements are required to have community support in the form of a petition. The petition must have majority support (67%) of all affected households within the roadway segment where vertical roadway elements are being recommended.



Speed Hump. Source: City of Riverside Public Works Department.

Speed Humps / Speed Cushions

Speed humps/speed cushions are designed to reduce vehicle speeds with minimal discomfort and damage to vehicles. They are placed perpendicular to the street's centerline, spanning the entire width of the lane, and are marked with reflective paint and signs to alert drivers to slow down.

Speed Humps	
Criteria for Installation	
Speed limit $\leq$ 30 mph. Functional classification is Local Street or Collector. Two-Lanes, Divided or Undivided. Street grade 8% or less. Spacing of Humps is from 250 ft to 500 ft. Cannot be located on a Curve with a Centerline Radius of 200 ft or less than the stopping sight distance. Distance from Driveway aprons is 5 ft minimum and 15 ft desired. Distance to intersection is at least 250 ft for a traffic signal. Distance to intersection is at least 100 ft from an approaching collector street. Distance to intersection is at least 20 ft from a local street. Distance from marked crosswalk is 30 ft to 80 ft Distance from a bus stop is a minimum of 80 ft Placement must avoid valves, maintenance access holes, & not adjacent to fire hydrants. MUTCD signage is W17-1 options with optional plaques (W13-1P, W16-2P, W16-4P) Hump markings are MUTCD compliant and advance speed hump markings are optional. 67% majority support from affected households. Must be compliant with Orange County Fire Authority standards.	
Advantages	Disadvantages
Effective on residential streets where speeding is often due to through vehicles, using the route as "shortcut" alternative to the main arterial. Motorists are forced to slow down when traveling over a speed hump and may choose other routes once they learn that routes with speed humps may lengthen their trip. Slower vehicles and lower volumes may result in increased safety for pedestrians and bicyclists. Self-enforcing speed control.	Speed humps require minor additional maintenance and special attention when a street is overlaid. May increase volumes on other residential streets. May result in acceleration/deceleration with bursts of higher speeds. Noise Increase. Possible damage to vehicles/occupants.

Rumble Strips

Rumble strips are raised or grooved patterns installed perpendicular to the travel lane. They provide audible and tactile warnings to alert drivers for unexpected conditions or significant speed reductions.

Rumble Strips	
Criteria for Installation	
Street grade is less than 5%. 67% majority support from affected households.	
Advantages	Disadvantages
Speeds may be reduced. Increase driver’s awareness.	Additional noise may generate. Alternative paving materials or colors require special maintenance. May be hazardous for bicyclists and motorcycles.



Rumble Strips. Source: Caltrans.

Textured Crosswalk

Textured crosswalks use distinctive surface materials, such as raised pavement markings, stamped concrete, bricks, or colored asphalt, to create a visual and tactile contrast with the surrounding roadway. These features make crosswalks more noticeable to both drivers and pedestrians, helping to increase awareness of pedestrian areas and encourage slower vehicle speeds. The tactile aspect of the texture also serves as a physical cue for drivers, creating a slight bump or vibration when vehicles pass over, which reinforces the need to slow down.

Textured Crosswalk	
Criteria for Installation	
Crosswalks are installed at controlled intersections. 67% majority support from affected households.	
Advantages	Disadvantages
Pedestrian safety may be improved. Speeds may be reduced. Can be an aesthetic improvement. Increase driver’s awareness.	Noise may generate if the pavement texture is altered. Alternative paving materials or colors require special maintenance.



Textured Crosswalk. Source: Google Earth 2025, City of Aliso Viejo.

Physical Roadway Segment & Intersection Modifications

Physical roadway segments and intersection modifications are traffic calming measures that involve altering the design of roads and intersections to reduce vehicle speeds and improve safety. These modifications typically aim to narrow lanes, adjust alignment, or reconfigure intersections to encourage safer driving behavior and enhance the safety of pedestrians and cyclists.



Forced Turn Barrier. Source: Google Earth 2025, City of San Juan Capistrano.

Chicanes

Chicanes are horizontal constraints that cause vehicles to navigate tight curves and thereby reduce speeds. This can consist of striping, raised medians, or areas of contrasting pavement. These features are often implemented on narrow streets and increase driver awareness.

Chicanes	
Criteria for Installation	
Adjacent property owners have approved the chicanes material. 67% majority support from affected households.	
Advantages	Disadvantages
May reduce speeds. Increase driver’s awareness.	Additional maintenance. Reduces parking.



Chicane. Source: NATCO, City of San Francisco.

Forced Turn Barrier / Channelization

Forced turn barriers are a method of channelizing traffic at intersections, guiding vehicles into specific turning lanes and preventing them from continuing straight or making other maneuvers. This technique is often used to restrict traffic from moving down residential streets where lower volumes are desired. Channelization can be achieved through physical elements such as raised curbs, small traffic islands, or lane markings, helping to organize traffic flow and improve safety by clearly defining vehicle paths.

Forced Turn Barrier / Channelization	
Criteria for Installation	
Minimum travel lane width of 12 feet is maintained. 67% majority support from affected households.	
Advantages	Disadvantages
Volumes may be reduced by decreasing the amount of cut-through traffic. May be landscaped. Pedestrian safety may be improved as pedestrians have only a single lane of traffic to cross at a time.	Local residential access is restricted. Additional maintenance is required. Emergency access can be affected.



Forced Turn Barrier. Source: ABAAT.

Raised Intersections

A raised intersection is elevated above the surrounding roadway, typically by about four inches or more. This design creates a plateau at the point where two streets meet, with gentle ramps leading up to the raised area. Raised intersections are intended to slow down traffic as drivers are forced to reduce their speed when entering and exiting, enhancing pedestrian safety and reducing vehicle speeds through the intersection. They are often used in residential areas, school zones, or other pedestrian-heavy locations.

Raised Intersection	
Criteria for Installation	
67% majority support from affected households.	
Advantages	Disadvantages
Vehicles are slowed in critical areas where frequent collisions occur. Intersection is highlighted and brought to drivers' attention. Pedestrian and bicycle safety may be improved. Attractive paving stones or bricks can be used to improve aesthetics.	May require special maintenance. May impact drainage. May increase difficulty of making a turn. Requires adequate signage and driver education. Possible increase in noise.

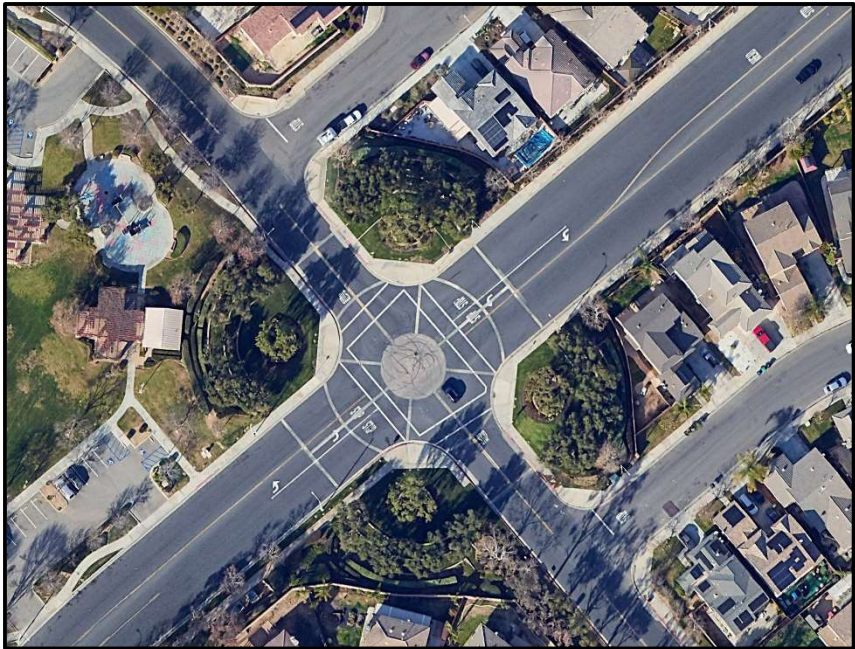


Raised Intersection. Source: NACTO.

Mini-Modern Roundabouts

A mini-modern roundabout is a type of roundabout designed for smaller, local roads with lower traffic volumes. It involves a single lane with a traversable central island to accommodate large vehicles.

Mini-Modern Roundabouts	
Criteria for Installation	
Circular diameter of 50 - 90 feet. Speed limit ≤ 30 mph. Low-volume streets. Low-large vehicle activity. No parking on approaches. 67% majority support from affected households.	
Advantages	Disadvantages
Reduce vehicle speeds. Pedestrian and bicycle safety may be improved. Vehicle safety may be improved. Eliminates stop signs.	May require special maintenance. May increase difficulty of making a turn. Requires adequate signage and driver education. Possible increase in noise.



Mini-Modern Roundabout. Source: Google Earth 2025, City of Perris.

Other Phase II Improvements

Other potential traffic calming devices include landscaping and roadway closures designed to slow traffic, divert traffic, and improve safety for all road users.

Roadway Closures / Restricted Access

Roadway closures and restricted access measures are used to reduce traffic volumes and cut through traffic while maintaining access to other modes of transportation. A full closure restricts vehicle access entirely, often using barriers like landscaped islands, gates, or bollards, leaving a gap too narrow for standard vehicles. Emergency vehicles can be accommodated through removable bollards if needed. A partial closure can block vehicle entry in one direction on two-way streets, typically implemented in sets throughout a neighborhood to encourage more circuitous traffic flow and limit direct routes.

Roadway Closures / Restricted Access	
Criteria for Installation	
Signage placement must be compliant with CA MUTCD standards. 67% majority support from affected households.	
Advantages	Disadvantages
Reduces cut-through traffic. Can be an aesthetic improvement.	Limits access for residents. Diverts traffic to other roadways.



Full Closure. Source: Caltrans.



Appendices



Appendix A

Resident Survey Form

City of Aliso Viejo Resident Traffic Concerns Survey

Community Name/HOA: _____

Resident Name: _____

Resident Telephone: _____

Resident Email: _____

Roadway(s) and/or Intersection(s) of Concern: _____

1. Which of the following item(s) are the reason for your concern?

- ☐ Speeding
- ☐ Traffic Control / Stop Sign
- ☐ Poor Sight Distance
- ☐ High Traffic Volume
- ☐ Cut-Through Traffic
- ☐ Pedestrian Safety
- ☐ Bicycle Safety
- ☐ Other (please specify): _____

2. Please specify the time of day these problems are occurring.

- ☐ Weekday Morning Rush Hour
- ☐ Weekday Midday
- ☐ Weekday Evening Rush Hour
- ☐ Weekends
- ☐ All Day
- ☐ Other (please specify): _____

3. Are you in favor of implementing traffic calming measures on this road?

- ☐ Yes
- ☐ No
- ☐ Not Sure

4. Are there specific locations along the road where you think traffic calming measures are most needed? (Please describe the location(s) in detail such as intersections or roadway segments)

5. Are there any other traffic-related concerns or requests you would like to share?

Thank you for your time and input. Your feedback is important to us and will help guide efforts to improve traffic safety in your community.

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
JUNE 18, 2025, 7:00 PM
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Ackley called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:00 p.m.

ROLL CALL

PRESENT: MAYOR TIFFANY ACKLEY
MAYOR PRO TEM MAX DUNCAN
COUNCILMEMBER RICHARD W. HURT
COUNCILMEMBER MIKE MUNZING
COUNCILMEMBER TIM A. ZANDBERGEN

STAFF PRESENT: MITZI ORTIZ, CITY MANAGER
SCOTT SMITH, CITY ATTORNEY
JANET MARTINEZ, CITY CLERK
ANN EIFERT, FINANCIAL SERVICES DIRECTOR
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR
LIZZY MENDOZA, RECREATION & COMMUNITY SERVICES MANAGER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
CAPT. RYAN BUHR, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: Financial Services Director Ann Eifert led the pledge of allegiance.

1. SPECIAL PRESENTATIONS:

1.1 BUSINESS OF THE MONTH - PHILZ COFFEE

Mayor Ackley introduced the video and presented a certificate of recognition to Philz Coffee General Manager Jose Ramirez, who provided a brief history of the business and expressed his appreciation.

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

None.

3. COMMUNITY INPUT:

1. Debra Damasek requested the City Council make Aliso Viejo a non-smoking city.
2. Lisamarie Gulin expressed traffic safety concerns on Hummingbird Lane.

4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Motion: Councilmember Munzing moved and Mayor Pro Tem Duncan seconded to approve the recommended actions. Motion carried 5-0.

4.1 WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been ready by title, and further reading is waived.

4.2 APPROVAL OF MINUTES

Recommended Action: Approve the minutes as submitted for the June 4, 2025 Regular Meeting.

4.3 ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between May 23, 2025, and June 5, 2025, in the amount of \$189,143.47.

4.4 INVESTMENT POLICY FOR FISCAL YEAR 2025-26

Recommended Action: Adopt Resolution No. 2025-06 approving the Investment Policy for Fiscal Year 2025-26 and rescinding Resolution No. 2024-23 in its entirety.

4.5 APPROPRIATIONS LIMIT – FISCAL YEAR 2025-26

Recommended Action: Adopt Resolution No. 2025-07 setting the Proposition 4 (GANN) Appropriations limit for Fiscal Year (FY) 2025-26 at \$62,243,329.

4.6 FISCAL YEAR 2025-26 PROJECT LIST FOR ROAD MAINTENANCE AND REHABILITATION ACCOUNT FUNDING (SB 1)

Recommended Action: Adopt Resolution No. 2025-08 of the City Council of the City of Aliso Viejo which adopts a list of projects for fiscal year 2025-26 funded by SB 1: The Road Repair and Accountability Act of 2017.

4.7 RENEWED MEASURE M ELIGIBILITY

Recommended Action:

1. Adopt a 7-year Capital Improvements Program (CIP) for Street Projects; and
2. Adopt Resolution No. 2025-09 of the City Council of the City of Aliso Viejo concerning the status of the Circulation Element and Mitigation Fee Program.

4.8 AGREEMENTS WITH RK ENGINEERING GROUP, INC. AND ADVANTEC CONSULTING ENGINEERS, INC. FOR ON-CALL TRAFFIC ENGINEERING SERVICES

Recommended Action:

1. Approve an agreement with RK Engineering Group, Inc. to perform on-call traffic engineering services;
2. Approve an agreement with Advantec Consulting Engineers, Inc. to perform on-call traffic engineering services;
3. Authorize the City Manager to execute a professional services agreement with RK Engineering Group, Inc. for an amount not to exceed \$225,000; and
4. Authorize the City Manager to execute a professional services agreement with Advantec Consulting Engineers, Inc. for an amount not to exceed \$50,000.

4.9 AGREEMENT WITH ITERIS, INC. ON-CALL TRAFFIC ENGINEERING SERVICES FOR TRAFFIC SIGNAL OPERATIONS

Recommended Action:

1. Approve an agreement with Iteris, Inc. to perform on-call traffic engineering services for traffic signal operations; and
2. Authorize the City Manager to execute a professional services agreement with Iteris, Inc. for an amount not to exceed \$200,000.

4.10 AGREEMENT WITH GMU ENGINEERS AND GEOLOGISTS FOR PAVEMENT MANAGEMENT PLAN UPDATE SERVICES

Recommended Action:

1. Approve an agreement with GMU Engineers and Geologists to perform pavement management plan update services; and
2. Authorize the City Manager to execute a professional services agreement with GMU Engineers and Geologists for an amount not to exceed \$74,970.

4.11 SECOND AMENDMENT TO THE AGREEMENT WITH NIEVES LANDSCAPE, INC. FOR LANDSCAPE MAINTENANCE SERVICES

Recommended Action:

1. Approve a second amendment to the agreement with Nieves Landscape, Inc. to perform landscape maintenance services that renews the agreement for an additional one-year term and increases the total compensation under the agreement by \$200,000 for a total amount of \$1,090,000; and
2. Authorize the City Manager to execute the second amendment to the agreement.

4.12 SECOND AMENDMENT TO THE AGREEMENT WITH GMU ENGINEERS AND GEOLOGISTS FOR ON-CALL GEOTECHNICAL AND MATERIAL TESTING SERVICES

Recommended Action:

1. Approve a second amendment to the agreement with GMU Engineers and Geologists to perform geotechnical and materials testing services that renews the agreement for an additional one-year term and increases the total compensation under the agreement by \$50,000 for a total agreement amount of \$300,000; and
2. Authorize the City Manager to execute the first amendment to the agreement.

4.13 SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH MIKE LINARES FOR COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") ADMINISTRATIVE SERVICES

Recommended Action: Approve and authorize the City Manager to execute a Second Amendment to the professional services agreement with Mike Linares, Inc. for CDBG Consultant Services to increase the compensation amount by \$31,500 for a total of \$144,000, and extending the term to June 30, 2026.

4.14 FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH ATLAS PLANNING SOLUTIONS TO PROVIDE UPDATE THE SAFETY ELEMENT

Recommended Action: Approve and authorize the City Manager to execute the First Amendment to the professional services agreement with Atlas Planning Solutions for the Safety Element update, increasing compensation by \$28,515 for a total of \$69,350, and extending the agreement term to June 30, 2026.

5. **PUBLIC HEARINGS:**

None.

6. **DISCUSSION:**

None.

7. **CITY MANAGER' S REPORT:**

City Manager Mitzi Ortiz announced summer camp registration, with scholarships available until June 30, 2025 for those who qualify; Shakespeare by the Sea featuring *As You Like It* at Soka University on July 24, 2025, at 7:00 p.m.; City event sponsorship opportunities; and the digital summer recreation brochure at avcity.org.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Zandbergen

- Attended local community meeting regarding Hummingbird Lane traffic safety concerns
- Requested that staff investigate traffic calming methods on Hummingbird Lane
- Attended Aliso Niguel High School graduation

Mayor Ackley requested the formation of an Ad Hoc committee to discuss traffic mitigation options for Hummingbird Lane. City Manager Ortiz, Public Works Director Shaun Pelletier and OCSD Chief of Police Services Ryan Buhr responded to questions about traffic calming efforts.

Motion: Mayor Ackley moved and Mayor Pro Tem Duncan seconded to create an Ad Hoc Committee and appoint Councilmembers Zandbergen and Munzing to discuss potential traffic calming measures for Hummingbird Lane. Motion carried 5-0.

Councilmember Hurt:

- Attended OCPL Library Advisory Board meeting and provided an update on the Aliso Viejo Library remodel
- Commented on recent fellowship with The Nonprofit Institute of University of San Diego
- Expressed appreciation for the Boys and Girls Club for continuing to offer community resources
- Requested that staff look into installing new security cameras and shades at the Iglesia Park Community Center
- Commented on parking citations issued during food bank events at Iglesia Park Community Center
- Commented on City's upcoming 25th anniversary and requested the formation of an Ad Hoc Committee to plan celebration

Motion: Mayor Ackley moved and Mayor Pro Tem Duncan seconded to create an Ad Hoc Committee and appoint Councilmember Hurt and Mayor Ackley to discuss the City's 25th Anniversary celebration. Motion carried 5-0.

Councilmember Munzing:

- Attended Aliso Niguel High School graduation
- Attended OCTA Roundtable Discussion
- Attended Aliso Viejo Chamber of Commerce Networking Lunch
- Attended OCFA Budget & Finance Committee meeting

Mayor Pro Tem Duncan: None.

Mayor Ackley:

- Requested consensus to cancel the regularly scheduled Council Meeting of July 2, 2025
- Expressed appreciation to OCSD for their assistance during the recent peaceful protest

Motion: Councilmember Munzing moved and Mayor Pro Tem Duncan seconded to cancel the regularly scheduled Council Meeting of July 2, 2025. Motion carried 5-0.

9. **ADJOURNMENT:** Mayor Ackley adjourned the meeting at 7:42 p.m. to the regularly scheduled City Council meeting of July 16, 2025.

Respectfully submitted:

Approved by:

JANET MARTINEZ
CITY CLERK

TIFFANY ACKLEY
MAYOR

DRAFT

City of Aliso Viejo

AGENDA ITEM



DATE: July 16, 2025
TO: Mayor and City Council
FROM: Ann Eifert, Director of Financial Services
SUBJECT: ACCOUNTS PAYABLE

Recommended Action:

Ratify accounts payable checks and electronic funds transfers issued between June 6, 2025, and July 2, 2025, in the amount of \$2,660,541.05.

Fiscal Impact:

Expenditures in the amount of \$2,660,541.05.

Background:

The City issues accounts payable checks on a bi-weekly basis and presents it to City Council for ratification at its next regularly scheduled City Council meeting.

Discussion:

The attached registers containing checks and electronic funds transfers issued between June 6, 2025, and July 2, 2025, for \$2,660,541.05, are being presented for ratification. All payments have been made in compliance with the City's purchasing policy and procedures. Payments have been reviewed and approved by the appropriate departmental staff. The issued accounts payable checks and electronic funds transfers have been reviewed and deemed in accordance with the fiscal year budget by the Director of Financial Services.

Attachment:

1. Accounts Payable Report



Accounts Payable

Vendor Name	Description (Item)	Amount
101 - GENERAL FUND		
KOSMONT & ASSOCIATES	DA ANALYSIS - 400-700 FREEDOM LANE	888.75
KOSMONT & ASSOCIATES	DA ANALYSIS - 95 ARGONAUT	1,185.00
CHARLES ABBOTT ASSOC INC	MAY'25 CAA TENTATIVE TRACT MAP PLAN CHECK REVIEW	81.00
STC TRAFFIC, INC	MAY'25 TRAFFIC CONSULTANT SERVICES	3,410.00
STC TRAFFIC, INC	MAY'25 TRAFFIC CONSULTANT SERVICES	3,285.00
THE LOFTCRAFTERS	EXP-2025-00001_9 SANDBRIDGE_THE LOFTCRAFTERS	587.82
TODD MONTGOMERY	CD-2024-00110_8 CAMEO DR_TODD MONTGOMERY	500.00
UNITED OF OMAHA LIFE INSURANCE CO.	JUL'25 LIFE INSURANCE	1,580.91
CHOICE BUILDER	JUL'25 DENTAL - TZ	96.90
CHOICE BUILDER	JUL'25 VISION - DD	24.19
CHOICE BUILDER	JUL'25 DENTAL - DD	145.88
CHOICE BUILDER	JUL'25 DENTAL - RH	96.90
CHOICE BUILDER	JUL'25 DENTAL INSURANCE	1,830.38
CHOICE BUILDER	JUL'25 VISION INSURANCE	283.36
CHOICE BUILDER	JUL'25 VISION - RH	15.03
CALPERS HEALTH	JUL'25 TZ - HEALTH PREMIUM	1,571.50
CALPERS HEALTH	JUL'25 TZ - HEALTH PREMIUM PEMCA MINIMUM	158.00
CALPERS HEALTH	JUL'25 CALPERS HEALTH PREMIUM	28,430.42
CIVIL SOURCE, AN NV5 COMPANY	APR'25 KAISER GRADING PLAN CHECK	540.00
CIVIL SOURCE, AN NV5 COMPANY	APR'25 ST MARY'S GRADING PLAN CHECK	1,080.00
CIVIL SOURCE, AN NV5 COMPANY	MAY'25 ST MARYS GRADING PLAN CHECK	405.00
HF&H CONSULTANTS LLC	MAY'25 SOLID WASTE FRANCHISE AUDIT	16,335.25
IPERMIT	BLDR-2025-00193_31 SOLITAIRE LN_IPERMIT CANCEL	136.71
IPERMIT	PLMR-2025-00210_31 SOLITAIRE LN_IPERMIT CANCEL	44.24
JAMES BROWN	BLDR-2025-00244_148 WOODCREST LN_PERMIT CANCELED	237.55
JAMES BROWN	BLDR-2025-00244_148 WOODCREST LN_PERMIT CANCELED	23.74
JAMES BROWN	BLDR-2025-00244_148 WOODCREST LN_PERMIT CANCELED	4.00
JAMES BROWN	BLDR-2025-00244_148 WOODCREST LN_PERMIT CANCELED	1.00
JAMES BROWN	BLDR-2025-00244_148 WOODCREST LN_PERMIT CANCELED	3.32
JAMES BROWN	BLDR-2025-00244_148 WOODCREST LN_PERMIT CANCELED	11.88
SIMON FOSTER	CD-2024-00038_2 FIRECREST_SIMON FOSTER	500.00
CABINETS INSTALLATION MASTER	CD-2025-00047_46 DAWN LN_CABINETS INSTALLATION MAS	500.00
		63,993.73
CITY COUNCIL		
TIM ZANDBERGEN	TZ SCAG GENERAL ASSEMBLY T&E REIMB 4/30/25-5/02/25	161.00
RICHARD HURT III	RH 4/23-25 CAL CITIES LEADERS SUMMIT REIMBURSEMENT	264.98
RICHARD HURT III	RH 4/30-5/2 SCAG GENERAL ASSEMBLY REIMBURSEMENT	169.40
RICHARD HURT III	RH 5/18-5/20 ICSC CONF REIMBURSEMENT	43.03
AT&T	4/17/25-5/16/25 CITY COUNCIL PHONE LINES	191.54
CALPERS RETIREMENT	FY24-25 PEPRA PERS 1959 SURVIVOR BENEFIT	35.40
CALPERS RETIREMENT	FY24-25 CLASSIC PERS 1959 SURVIVOR BENEFIT	17.70
US BANK PURCHASING CARD PROGRAM	DL 4/24 LAKEFOREST FLORAL-OCED MEMORIAL DAY WREATH	372.08
US BANK PURCHASING CARD PROGRAM	DL 5/20 THE WESTIN-RH ICSC 5.18-5.20 HOTEL FOLIO	927.44
US BANK PURCHASING CARD PROGRAM	DL 5/20 THE WESTIN-TA ICSC 5.18-5.20 HOTEL FOLIO	927.44
US BANK PURCHASING CARD PROGRAM	DL 5/13 SOUTHWEST-TA ICSC CONF FLIGHT ADJUSTMENT	72.00
US BANK PURCHASING CARD PROGRAM	DL 4/30 MARRIOTT-RH SCAG 4.30-5.02 HOTEL FOLIO	251.95
US BANK PURCHASING CARD PROGRAM	DL 4/30 MARRIOTT-TZ SCAG 4.30-5.02 HOTEL FOLIO	503.90
US BANK PURCHASING CARD PROGRAM	DL 5/02 MARRIOTT-TZ SCAG 4.30-5.02 HOTEL FOLIO	(11.40)
US BANK PURCHASING CARD PROGRAM	DL 4/25 HYATT-RH CAL CITIES 4.23-4.25 HOTEL FOLIO	534.24
US BANK PURCHASING CARD PROGRAM	DL 5/20 THE WESTIN-TZ ICSC 5.18-5.20 HOTEL FOLIO	621.88
		CITY COUNCIL TOTAL: 5,082.58
CITY MANAGER		
MITZI ORTIZ	MO 2025 ICSC CONF FLIGHT T&E REIMB 5/18/25-5/20/25	241.60
AT&T	4/17/25-5/16/25 HR PHONE	50.41
AT&T	4/17/25-5/16/25 CITY MANAGER PHONE	51.74
CALPERS HEALTH	JUL'25 PG - HEALTH PREMIUM	158.00

Vendor Name	Description (Item)	Amount
CALPERS RETIREMENT	FY24-25 PEPRA PERS 1959 SURVIVOR BENEFIT	70.80
CALPERS RETIREMENT	FY24-25 CLASSIC PERS 1959 SURVIVOR BENEFIT	35.40
US BANK PURCHASING CARD PROGRAM	LL 4/23 OC REGISTER-DIGITAL SBSCPTN/4 WKS	26.00
US BANK PURCHASING CARD PROGRAM	LL 5/21 OC REGISTER-DIGITAL SBSCPTN/4 WKS	26.00
US BANK PURCHASING CARD PROGRAM	LL 4/24 LA TIMES-DIGITAL SBSCPTN/4 WKS	5.92
US BANK PURCHASING CARD PROGRAM	MO 6/03 LEAGUE OF CALIFORNIA CIT-CONF REG 10/08-10	675.00
CITY MANAGER TOTAL:		1,340.87
ECONOMIC DEVELOPMENT		
ERIC WINTER	MAY'25-BUS OF MONTH_MINISO	799.00
ERIC WINTER	JUN'25-BUS OF MONTH_PHILZ COFFEE	799.00
EFUEL LLC	JAN-MAR'25 SALES TAX SUBSIDY PAYMENT	863,535.50
HUNT & SONS LLC	JAN-MAR'25 SALES TAX SUBSIDY PAYMENT	692,073.20
ECONOMIC DEVELOPMENT TOTAL:		1,557,206.70
HUMAN RESOURCES		
CALPERS RETIREMENT	FY24-25 PEPRA PERS 1959 SURVIVOR BENEFIT	35.40
CHARLES C STILL	MAY'25-JY/CC/GET/JC/GL SECURE LIVE SCAN FEES	335.00
CHARLES C STILL	JUN'25-KP SECURE LIVE SCAN FEES	67.00
US BANK PURCHASING CARD PROGRAM	EM RCS 5/28 BAGELS & BREW-CPR TRAINING MEAL	459.80
US BANK PURCHASING CARD PROGRAM	EM RCS 5/27 COSTCO-CPR TRAINING MEAL	203.79
US BANK PURCHASING CARD PROGRAM	JNL 5/27 HEART CPR-COURSE MPALOS-LOPEZ	69.00
HUMAN RESOURCES TOTAL:		1,169.99
CITY CLERK		
CALIFORNIA NEWSPAPERS PARTNERSHIP	REF0011735033 - 5/15 ORD INTRO-FIRE MAP	236.19
US BANK PURCHASING CARD PROGRAM	JM 5/19 LOMBARDOS - DINNER-IIMC CONF_5/18-21	40.60
US BANK PURCHASING CARD PROGRAM	JM 5/21 PAPPYS - LUNCH-IIMC CONF_5/18-21	29.93
US BANK PURCHASING CARD PROGRAM	JM 5/19 HYATT REGENCY - LUNCH-IIMC CONF_5/18-21	25.87
US BANK PURCHASING CARD PROGRAM	JM 5/18 SWA - BAG LGB TO STL-IIMC CONF_5/18-21	150.00
CALPERS RETIREMENT	FY24-25 PEPRA PERS 1959 SURVIVOR BENEFIT	20.65
CALPERS RETIREMENT	FY24-25 CLASSIC PERS 1959 SURVIVOR BENEFIT	35.40
US BANK PURCHASING CARD PROGRAM	JM 5/22 HYATT REGENCY- HOTEL IIMC CONF 5/18-21	809.17
US BANK PURCHASING CARD PROGRAM	JM 5/22 SWA BAG STL TO LGB-IIMC CONF 5/18-21	150.00
CITY CLERK TOTAL:		1,497.81
CITY ATTORNEY		
BEST BEST & KRIEGER	MAY'25 BBK GENERAL RETAINER LEGAL SERVICES	24,150.00
CITY ATTORNEY TOTAL:		24,150.00
FINANCE		
PARS (PHASE II SYSTEMS AND CALIFORNIA CORPORATION)	APR'25 PARS REP FEES	300.00
HINDERLITER DE LLAMAS & ASSOCIATES	APR-JUN'25 SALES TAX CONTRACT SERVICE	1,758.54
HINDERLITER DE LLAMAS & ASSOCIATES	APR-JUN'25 SALES TAX RECOVERY SERVICE	850.14
CHOICE BUILDER	JUL'25 ADMIN FEE	35.00
CALPERS HEALTH	JUL'25 CALPERS ADMIN FEE	78.53
CALPERS RETIREMENT	FY24-25 PEPRA PERS 1959 SURVIVOR BENEFIT	70.80
CALPERS RETIREMENT	FY24-25 CLASSIC PERS 1959 SURVIVOR BENEFIT	70.80
DAVIS FARR LLP	FY24-25 AV CITY ANNUAL AUDIT-1ST PROGRESS BILLING	5,500.00
US BANK PURCHASING CARD PROGRAM	AE 6/10 HILTON-HOTEL DEPOSIT GFOA CONF 6/28-7/01	320.02
US BANK PURCHASING CARD PROGRAM	AE 6/04 CMTA-ANNUAL MEMBERSHIP	125.00
FINANCE TOTAL:		9,108.83
INFORMATION TECHNOLOGY		
COX COMMUNICATIONS, INC	JUN'25 ACCT5#0202 CH CABLE TV	206.74
COX COMMUNICATIONS, INC	JUN'25 ACCT#8802 CH INTERNET - FIBER (600MB)	1,500.00
COX COMMUNICATIONS, INC	JUN'25 ACCT#9302 LAB INTERNET	85.39
NEXUS IS INC	JUN'25 NETWORK SUPPORT & SECURITY	416.67
AT&T	4/17/25-5/16/25 EOC MIFI	160.96
AT&T	4/17/25-5/16/25 EOC PHONES	109.76
AT&T	4/17/25-5/16/25 CITY HALL MIFI	223.72
AT&T	4/17/25-5/16/25 FLEET COMPLETE GPS	201.92
AT&T	MAY'25 CH AT&T FIBER INTERNET SERVICE	1,704.89
JOSE RUEL FABELLA DIRA	MAY'25 ENERGOV & GIS	2,100.00
SHI INTERNATIONAL CORP	1PASSWORD BUSINESS 6/04/25-6/03/26	910.00
US BANK PURCHASING CARD PROGRAM	IA 4/28 EOC YOUTUBE SUBSCR	82.99
US BANK PURCHASING CARD PROGRAM	IA 5/17 ESRI - SOFTWARE ARCGIS 5/16/25-5/15/27	600.00
US BANK PURCHASING CARD PROGRAM	IA 4/29 PHILZ COFFEE - DEPT MEETING	21.79
US BANK PURCHASING CARD PROGRAM	IA 5/16 WAITWHILE SUBSCRIPTION	196.00

Vendor Name	Description (Item)	Amount
US BANK PURCHASING CARD PROGRAM	IA 5/02 SAGURO PALM SPRINGS - HOTEL	220.56
US BANK PURCHASING CARD PROGRAM	IA 5/07 MISAC - CONFERENCE 10/19-10/22	725.00
GOTO COMMUNICATIONS	JUN'25 CH GOTO VOIP SERVICE & SUPPORT	1,992.68
TANGENT COMPUTERS INC	5/23/25-6/22/25 CH O365 LICENSING AND SUPPORT	3,000.00
LUNAVI, INC	JUN'25 OFFSITE BACKUP STORAGE	604.25
CALPERS RETIREMENT	FY24-25 PEPRA PERS 1959 SURVIVOR BENEFIT	70.80
CALPERS RETIREMENT	FY24-25 CLASSIC PERS 1959 SURVIVOR BENEFIT	35.40
US BANK PURCHASING CARD PROGRAM	IA 5/28 EOC YOUTUBE SUBSCR	82.99
US BANK PURCHASING CARD PROGRAM	IA 5/25 SURVEY MONKEY-SUBSCRIPTION 5/25/25-5/24/26	468.00
US BANK PURCHASING CARD PROGRAM	IA 6/16 WAITWHILE SUBSCRIPTION	196.00
US BANK PURCHASING CARD PROGRAM	IA 5/29 BESTBUY-REMARKABLE TABLET	613.10
US BANK PURCHASING CARD PROGRAM	IA 6/13 STELLAR INFORMATION-TOOLKIT DATA RECOVERY	548.98
US BANK PURCHASING CARD PROGRAM	IA 6/10 GODADDY- FIT.AVCITY.ORG DOMAIN	99.99
US BANK PURCHASING CARD PROGRAM	IA 5/21 STAPLES-HARDWARE KEYBOARD & JBL SPEAKER	204.66
US BANK PURCHASING CARD PROGRAM	IA 6/18 BESTBUY-REMARKABLE TABLET	613.10
US BANK PURCHASING CARD PROGRAM	IA 6/02 PHILZ COFFEE-DEPT MEETING	21.79
INFORMATION TECHNOLOGY TOTAL:		18,018.13

NON-DEPARTMENTAL

PV MAINTENANCE INC	MAY'25 PVM VISTA PARK MAINTENANCE	965.00
RICOH USA	MAY'25 C5300S COPY ROOM LEASE (2624) - PRINCIPAL	623.43
RICOH USA	MAY'25 C5300S COPY ROOM LEASE (2624) - INTEREST	70.77
RICOH USA	JUN'25 C5300S COPY ROOM LEASE (2624) - PRINCIPAL	624.80
RICOH USA	JUN'25 C5300S COPY ROOM LEASE (2624) - INTEREST	69.40
J&M TROPHIES INC	PLATES & BADGE-J. BERRY	49.99
J&M TROPHIES INC	NAME BADGE - M ORTIZ	12.25
RICOH USA	MAR-MAY'25 RICOH C5300S PRINT ROOM PRINTS (2624)	243.85
RICOH USA	MAY'25 RICOH 2504EX FRONT COUNTER PRINTS (4456)	82.26
RICOH USA	JUN'25 RICOH RSI CLOUD SUBSCRIPTION (SW1860708)	24.31
KYRSTI NICOLE ASHMALL	MAY'25-1.6 HRS-PUBLIC INFORMATION	144.00
GLENWOOD MAINTENANCE CORPORATION	JUN'25 89 PLAYA CIR HOA FEES	34.00
CERTIFIED RECORDS MANAGEMENT	JUN'25 - RECORDS OFF SITE STORAGE	541.03
GREAT SCOTT TREE SERVICE, INC	FY24-25 TREE TRIMMING VISTA PARK	2,175.60
CINTAS CORPORATION NO. 2	JUN'25 CH & STE 200 FIRST AID MAINT & SUPPLIES	200.31
NIEVES LANDSCAPE INC	JUN'25 LANDSCAPE MAINTENANCE VISTA PARK	1,064.97
VOYAGER FLEET SYSTEMS INC	APR'25 VEHICLE FUEL - CITY	618.11
VOYAGER FLEET SYSTEMS INC	MAY'25 VEHICLE FUEL - CITY	505.22
US BANK PURCHASING CARD PROGRAM	AE 6/11 HARBOR STATION-HOADUES 89 PLAYA MAY-JUN'25	374.28
US BANK PURCHASING CARD PROGRAM	DL 5/19 SMART & FINAL - BREAKROOM SUPPLIES	32.97
US BANK PURCHASING CARD PROGRAM	DL 5/19 DOLLARTREE - BREAKROOM SUPPLIES	6.73
VIGICABI INC	JUN'25 INSTALLATION OF BANNERS - INDEPENDENCE DAY	1,449.00
US BANK PURCHASING CARD PROGRAM	LL 5/20 COSTCO-BUSINESS DELIVERY	266.61
US BANK PURCHASING CARD PROGRAM	LL 4/29 PRIMO-WATER FILTRATION	62.75
US BANK PURCHASING CARD PROGRAM	LL 5/07 URBANE CAFE-CC MTG 5/7 DINNER	218.69
US BANK PURCHASING CARD PROGRAM	LL 5/21 LUNA GRILL-CC MTG 5/21 DINNER	223.43
US BANK PURCHASING CARD PROGRAM	MO 6/04 CONSTANT CONTACT - ALISO VIEJO NEWS	1,311.55
MOULTON NIGUEL WATER DIST	ACCT#64101 VISTA WATER SVC	701.40
CALIFORNIA JPIA	FY 25-26 WORKERS' COMPENSATION PREMIUM	84,724.00
CALIFORNIA JPIA	FY25-26 GENERAL LIABILITY PREMIUM	260,972.00
CALIFORNIA JPIA	FY25-26 PROPERTY INSURANCE PREMIUM	55,228.00
NON-DEPARTMENTAL TOTAL:		413,620.71

C. S. ADMINISTRATION

ADVANTAGE MAILING, LLC	SUMMER CLASS 2025 POSTCARD	3,021.49
CABCO YELLOW INC	MAY'25 SMP R&CS CONTRIBUTION TRANSPORTATION SVC	788.00
US BANK PURCHASING CARD PROGRAM	JNL 5/16 FACEBK - INSTAGRAM BOOST	11.88
US BANK PURCHASING CARD PROGRAM	JNL 5/16 FACEBK - INSTAGRAM BOOST	2.16
US BANK PURCHASING CARD PROGRAM	JNL 5/09 FACEBK - INSTAGRAM BOOST	26.10
US BANK PURCHASING CARD PROGRAM	JNL 5/10 PREMIER TABLE LINENS - TABLE CLOTH ORDER	1,929.27
MICHAEL R JUE	GRAPHIC DESIGN - 2025 AV FALL BROCHURE	4,237.50
CALPERS HEALTH	JUL'25 DP - HEALTH PREMIUM	158.00
CALPERS HEALTH	JUL'25 HW - HEALTH PREMIUM	158.00
US BANK PURCHASING CARD PROGRAM	EM RCS 6/01 YELPINC-MARKETING ALISO VIEJO RANCH	237.46
US BANK PURCHASING CARD PROGRAM	JB 5/30 SGT PEPPERONI-SUMMER CAMP TRAINING LUNCH	129.30
US BANK PURCHASING CARD PROGRAM	JB 6/03 CHICKFILA-SUMMER CAMP TRAINING BRKFST	36.03
US BANK PURCHASING CARD PROGRAM	JB 6/04 CHAUPAIN-SUMMER CAMP TRAINING BRKFST	133.20

Vendor Name	Description (Item)	Amount
US BANK PURCHASING CARD PROGRAM	JB 6/03 CHICKFILA-SUMMER CAMP TRAINING BRKFST	159.47
US BANK PURCHASING CARD PROGRAM	JNL 5/27 SMART AND FINAL-STAFF TRAINING SUPPLIES	61.77
US BANK PURCHASING CARD PROGRAM	JNL 6/04 BOARD&BREW-STAFF TRAINING MEAL	129.30
US BANK PURCHASING CARD PROGRAM	JNL 6/16 FACEBK-IG POST BOOST	19.96
US BANK PURCHASING CARD PROGRAM	JNL 6/01 DOMINO'S-MOVIE NIGHT EVENT STAFF MEAL	29.06
US BANK PURCHASING CARD PROGRAM	LL 4/30 FACEBK-INSTA POST	167.47
C. S. ADMINISTRATION TOTAL:		11,435.42
IGLESIA PARK		
PV MAINTENANCE INC	APR'25 PVM IGLESIA PARK MAINTENANCE	6,050.00
PV MAINTENANCE INC	MAY'25 PVM IGLESIA PARK MAINTENANCE	2,176.00
PV MAINTENANCE INC	MAY'25 PVM IGLESIA PARK MAINTENANCE - R&R	22,800.00
PV MAINTENANCE INC	MAY'25 PVM IGLESIA PARK MAINTENANCE - GRAFFITI	832.99
CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	MAY'25 PARK MISC PARTS REPAIR - IGLESIA PARK	373.26
SO CAL EDISON	MAY'25 ACCT#7997 IGLESIA PARK ELECTRICITY	82.81
NIEVES LANDSCAPE INC	JUN'25 LANDSCAPE MAINTENANCE IGLESIA PARK	7,085.61
NIEVES LANDSCAPE INC	JUN'25 LANDSCAPE MAINTENANCE-IGLESIA IRRIGATION	3,481.77
NIEVES LANDSCAPE INC	JUN'25 LANDSCAPE MAINTENANCE-IGLESIA WALL PLANTING	1,246.18
NIEVES LANDSCAPE INC	JUN'25 LANDSCAPE MAINT-IRRIGATION REPAIR IGLESIA	2,503.28
W W GRAINGER INC	6/20 EQUIPMENT STOCK IGLESIA PARK	129.61
EL TORO WATER DISTRICT	5/09/25-6/09/25 MTR#4114 IGLESIA PARK WATER	724.36
EL TORO WATER DISTRICT	5/09/25-6/09/25 MTR#3499 IGLESIA PARK WATER	778.81
IGLESIA PARK TOTAL:		48,264.68
IGLESIA BUILDING		
PV MAINTENANCE INC	APR'25 PVM IGLESIA PARK CC MAINTENANCE-PAVERS	772.00
SONITROL ORANGE COUNTY LLC	JUN'25 IGLESIA ACCESS CONTROL	114.86
ZAPP PEST MANAGEMENT	APR'25 PEST CONTROL IGLESIA BLDG	75.00
ZAPP PEST MANAGEMENT	MAY'25 PEST CONTROL IGLESIA BLDG	75.00
SO CAL EDISON	MAY'25 ACCT#7997 IGLESIA BLDG ELECTRICITY	1,400.24
PV MAINTENANCE INC	MAY'25 PVM IGLESIA PARK CC MAINTENANCE	579.00
TEAM ONE MANAGEMENT SERVICES	JUN'25 JANITORIAL SERVICES - IGLESIA	995.00
ZAPP PEST MANAGEMENT	JUN'25 PEST CONTROL IGLESIA BLDG	75.00
ZAPP PEST MANAGEMENT	JUN'25 SUBTERRAIN TERMITE TREATMENT - IGLESIA BLDG	820.00
W W GRAINGER INC	6/20 EQUIPMENT STOCK IGLESIA BLDG	255.75
W W GRAINGER INC	6/20 EQUIPMENT STOCK IGLESIA BLDG	157.11
EL TORO WATER DISTRICT	5/09/25-6/09/25 MTR#5016 IGLESIA PARK BLDG WATER	268.10
US BANK PURCHASING CARD PROGRAM	KB 6/20 THE HOMEDEPOT - WALL REPAIR IGLESIA	88.23
IGLESIA BUILDING TOTAL:		5,675.29
IGLESIA PARK COMMUNITY CENTER		
BOYS & GIRLS CLUB OF CAPISTRANO VALLEY	APR'25 ELEMENTARY & TEEN KEYSTONE PROGRAM	12,000.00
BOYS & GIRLS CLUB OF CAPISTRANO VALLEY	MAY'25 ELEMENTARY & TEEN KEYSTONE PROGRAM	12,000.00
IGLESIA PARK COMMUNITY CENTER TOTAL:		24,000.00
PLANNING		
KOSMONT & ASSOCIATES	MAY'25 CONSULTING SERVICES	4,571.93
CALPERS HEALTH	JUL'25 MF - HEALTH PREMIUM	158.00
CALPERS RETIREMENT	FY24-25 PEPRA PERS 1959 SURVIVOR BENEFIT	70.80
CALPERS RETIREMENT	FY24-25 CLASSIC PERS 1959 SURVIVOR BENEFIT	35.40
REBECCA J CAHA	JUN'25 AFFORD. HOUSING CONSULTANT SERVICES	2,866.34
US BANK PURCHASING CARD PROGRAM	-SK 6/11 APA-STATE CONF REGISTRATION 9/28-10/01 SK	682.50
US BANK PURCHASING CARD PROGRAM	SK 6/12 LITTLE AM SALT-HOTEL CDBG CONF 6/10-12 RR	439.68
US BANK PURCHASING CARD PROGRAM	SK 5/22 PDAOC LUNCH AND LEARN - REGISTRATION 5/22	25.00
US BANK PURCHASING CARD PROGRAM	SK 5/22 DELTA - AIRFARE CDBG CONFERENCE 6/10-12 RR	308.96
PLANNING TOTAL:		9,158.61
BUILDING		
CALPERS RETIREMENT	FY24-25 PEPRA PERS 1959 SURVIVOR BENEFIT	70.80
CHARLES ABBOTT ASSOC INC	MAY'25 CAA CONTRACT SERVICES - BUILDING	63,608.68
US BANK PURCHASING CARD PROGRAM	SK 6/04 MANHATTAN STITCHING - UNIFORMS	797.36
BUILDING TOTAL:		64,476.84
CODE ENFORCEMENT		
CHARLES ABBOTT ASSOC INC	MAY'25 CAA CONTRACT SERVICES - CODE ENFORCEMENT	7,820.00
US BANK PURCHASING CARD PROGRAM	SK 6/19 THE HOME DEPOT-CODE ENF PROTECTIVE GEAR	40.89
US BANK PURCHASING CARD PROGRAM	SK 6/08 EXTRA SPACE STORAGE - CODE ENFORCEMENT	631.20
CODE ENFORCEMENT TOTAL:		8,492.09

Vendor Name	Description (Item)	Amount
ENGINEERING (GENERAL)		
PV MAINTENANCE INC	JUN'25 PVM WAREHOUSE LEASE	1,035.00
AT&T	4/17/25-5/16/25 PUBLIC WORKS TABLETS	120.72
CALPERS RETIREMENT	FY24-25 PEPRA PERS 1959 SURVIVOR BENEFIT	106.20
CALPERS RETIREMENT	FY24-25 CLASSIC PERS 1959 SURVIVOR BENEFIT	35.40
US BANK PURCHASING CARD PROGRAM	KB 5/22 IMSA-RENEWEL CLASS SIGNAL TRAFFIC CONTROL	132.21
US BANK PURCHASING CARD PROGRAM	KB 6/04 CPRS-PARK PLAYGROUND COURSE CERTIFICATION	650.00
US BANK PURCHASING CARD PROGRAM	KB 6/15 IMSA-RENEWAL CERT SIGNAL/TRAFFIC CONT	110.00
	ENGINEERING (GENERAL) TOTAL:	2,189.53
LAW ENFORCEMENT-OTHER		
ALL CITY MANAGEMENT SERVICES	3/16/25-3/29/25 456 HRS-CROSSING GUARD SERVICES	15,285.12
US BANK PURCHASING CARD PROGRAM	JD 5/06 HERITAGE SIGNS-MOTORCYCLE DECALS INSTALLED	127.33
US BANK PURCHASING CARD PROGRAM	JD 6/17 THE TOLL ROADS	475.77
US BANK PURCHASING CARD PROGRAM	JD 6/14 RALPHS-GATORADE AND ICE NO KINGS PROTEST	47.26
US BANK PURCHASING CARD PROGRAM	JD 6/05 RALPHS-ICE HS GRADUATION	23.11
US BANK PURCHASING CARD PROGRAM	JD 6/08 BOARD AND BREW-SANDWICHES HS GRADUATION	213.95
US BANK PURCHASING CARD PROGRAM	JD 6/14 STARBUCKS-COFFEE NO KINGS PROTEST	88.00
US BANK PURCHASING CARD PROGRAM	JD 6/04 COSTCO-DRINKS SNACKS HS GRADUATION	190.53
	LAW ENFORCEMENT-OTHER TOTAL:	16,451.07
EOC		
US BANK PURCHASING CARD PROGRAM	DL 5/14 EXTRA SPACE - OFFSITE STORAGE #A1554	336.00
US BANK PURCHASING CARD PROGRAM	JD 5/30 AV SELF STORAGE - PUBLIC SAFETY JUN'25	475.00
	EOC TOTAL:	811.00
	GENERAL FUND TOTAL:	2,286,143.88

102 - GEN. FD-CITY HALL

NON-DEPARTMENTAL		
SONITROL ORANGE COUNTY LLC	JUN'25 CH ACCESS CONTROL	639.87
SONITROL ORANGE COUNTY LLC	JUN'25 CH INTRUSION DETECTION	400.80
ZAPP PEST MANAGEMENT	APR'25 PEST CONTROL SERVICES CH	75.00
ZAPP PEST MANAGEMENT	MAY'25 PEST CONTROL SERVICES CH	75.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	MAY'25 RELAMPING BUILDING - CH	291.69
SIERRA ANALYTICAL LABS INC	OCT'24 CH BACKFLOW TESTING	230.00
THURSTON ELEVATOR CONCEPTS INC	MAY'25 CH ELEVATOR HYDRAULIC OIL MAINTENANCE	1,921.80
THURSTON ELEVATOR CONCEPTS INC	MAY'25 CH ELEVATOR INSPECTION VIA STATE OF CA	1,385.00
THE GAS COMPANY	05/04/25-06/02/25 MTR#16122180 CH GAS SVC	210.69
SO CAL EDISON	MAY'25 ACCT#7189 CH ELECTRICITY	4,397.31
TEAM ONE MANAGEMENT SERVICES	JUN'25 CH JANITORIAL SERVICES	2,700.00
ZAPP PEST MANAGEMENT	JUN'25 PEST CONTROL SERVICES CH	75.00
FOSTERS' GARDENS INC	JUN'25 CH INTERIOR PLANT MAINTENANCE	115.00
NIEVES LANDSCAPE INC	JUN'25 LANDSCAPE MAINTENANCE CH	701.73
NIEVES LANDSCAPE INC	JUN'25 LANDSCAPE MAINTENANCE-IRRIGATION REPAIR CH	1,173.75
THURSTON ELEVATOR CONCEPTS INC	JUN'25 CH ELEVATOR MAINTENANCE	137.00
BLINK CHARGING CO	MAY'25-MAY'26 BLINK EV CHRG NETWORK FEE-CH REAR	480.00
MOULTON NIGUEL WATER DIST	ACCT#65408/65407/65406 CH WATER S	634.55
	NON-DEPARTMENTAL TOTAL:	15,644.19
	GEN. FD-CITY HALL TOTAL:	15,644.19

103 - GF-AV RECREATION SERVICES

SUSAN KIM	JUN'25 REC 1 REFUND AFTER TRANSFER-S KIM-ADMIN FEE	5.00
SUSAN KIM	JUN'25 REC 1 REFUND AFTER TRANSFER-S KIM-ADMIN FEE	5.00
SUSAN KIM	JUN'25 REC 1 REFUND AFTER TRANSFER-S KIM-ADMIN FEE	5.00
SUSAN KIM	JUN'25 REC 1 TRANSFER 88559334-S KIM-ADMIN FEE	(5.00)
SUSAN KIM	JUN'25 REC 1 TRANSFER 88559049-S KIM-ADMIN FEE	(5.00)
SUSAN KIM	JUN'25 REC 1 TRANSFER 88558861-S KIM-ADMIN FEE	(5.00)
SUSAN KIM	JUN'25 REC 1 TRANSFER 88558861-S KIM-PAE084	(190.00)
SUSAN KIM	JUN'25 REC 1 TRANSFER 88559334-S KIM-PAE084	(190.00)
SUSAN KIM	JUN'25 REC 1 TRANSFER 88559049-S KIM-PAE084	(190.00)
SUSAN KIM	JUN'25 REC 1 TRANSFER 88559334-S KIM-EARLY DISCOUN	(10.00)
SUSAN KIM	JUN'25 REC1 REFUND AFTER TFR 88559334-S KIM-CTY010	290.00
SUSAN KIM	JUN'25 REC1 REFUND AFTER TFR 88559049-S KIM-CTY010	290.00
SUSAN KIM	JUN'25 REC1 REFUND AFTER TFR 88558861-S KIM-CTY010	290.00
SUSAN KIM	JUN'25 REC 1 TRANSFER 88559049-S KIM-EARLY DISCOUN	(10.00)

Vendor Name	Description (Item)	Amount
SUSAN KIM	JUN'25 REC 1 TRANSFER 88558861-S KIM-EARLY DISCOUN	(10.00)
SUSAN KIM	JUN'25 REC 1 TRANSFER 88559334-S KIM-ADMIN FEE	5.00
SUSAN KIM	JUN'25 REC 1 REFUND AFTER TRANSFER-S KIM-ADMIN FEE	(5.00)
SUSAN KIM	JUN'25 REC 1 REFUND AFTER TRANSFER-S KIM-ADMIN FEE	(5.00)
SUSAN KIM	JUN'25 REC 1 REFUND AFTER TRANSFER-S KIM-ADMIN FEE	(5.00)
SUSAN KIM	JUN'25 REC 1 TRANSFER 88559049-S KIM-ADMIN FEE	5.00
SUSAN KIM	JUN'25 REC 1 TRANSFER 88558861-S KIM-ADMIN FEE	5.00
SUSAN KIM	JUN'25 REC 1 TRANSFER 88559049-S KIM-PAE084	190.00
SUSAN KIM	JUN'25 REC 1 TRANSFER 88558861-S KIM-PAE084	190.00
SUSAN KIM	JUN'25 REC 1 TRANSFER 88559334-S KIM-PAE084	190.00
SUSAN KIM	JUN'25 REC1 REFUND AFTER TFR 88558861-S KIM-CTY010	(290.00)
SUSAN KIM	JUN'25 REC 1 TRANSFER 88559334-S KIM-EARLY DISCOUN	10.00
SUSAN KIM	JUN'25 REC1 REFUND AFTER TFR 88559334-S KIM-CTY010	(290.00)
SUSAN KIM	JUN'25 REC 1 TRANSFER 88558861-S KIM-EARLY DISCOUN	10.00
SUSAN KIM	JUN'25 REC 1 TRANSFER 88559049-S KIM-EARLY DISCOUN	10.00
SUSAN KIM	JUN'25 REC1 REFUND AFTER TFR 88559049-S KIM-CTY010	(290.00)
KYUNG SOO KIM	JUN'25 REC 1 REFUND AFTER TRANSFER-CLASS REFUND	(570.00)
KYUNG SOO KIM	JUN'25 REC 1 REFUND AFTER TRANSFER-CDC REFUND	840.00
JESSICA JAKARY	JUN'25 REC1 REFUND-JESSICA JAKARY-PAC009 ADMIN FEE	15.00
JESSICA JAKARY	JUN'25 REC1 REFUND-JESSICA JAKARY- PAC009	95.00
TOMOKO NIORI	JUN'25 REC 1 REFUND AFTER TRANSFER-ADMIN/NON-RES	10.00
TOMOKO NIORI	JUN'25 REC 1 REFUND AFTER TRANSFER-CLASS REFUND	473.00
TOMOKO NIORI	JUN'25 REC 1 REFUND FEE	(40.00)
SAMANEH TAKALOO	JUN'25 REC 1 REFUND AFTER TRANSFER-CLASS REFUND	(59.00)
SAMANEH TAKALOO	JUN'25 REC 1 REFUND AFTER TRANSFER-CDC REFUND	223.00
		987.00

RECREATION SERVICES

CSG FORTE PAYMENTS, INC	MAY'25 CREDIT CARD SERVICE FEES - POS	1,146.39
CSG FORTE PAYMENTS, INC	MAY'25 CREDIT CARD SERVICE FEES - WEB	3,553.67
PV MAINTENANCE INC	MAY'25 PVM AVR MAINTENANCE	1,544.00
GARDAWORLD	JUN'25 AVR - CASH COURIER SERVICE	416.57
MANHATTAN STITCHING COMPANY INC	2025 CITY DAY CAMP & STAFF SHIRTS	991.30
MANHATTAN STITCHING COMPANY INC	R&CS STAFF POLOS	38.79
AMAZON CAPITAL SERVICES INC	MAY'25 AMAZON SUPPLIES	263.23
SONITROL ORANGE COUNTY LLC	JUN'25 AVR ACCESS CONTROL	674.35
SONITROL ORANGE COUNTY LLC	JUN'25 AVCENTER AND AQC ACCESS CONTROL	131.46
ZAPP PEST MANAGEMENT	APR'25 PEST CONTROL SERVICES AVR	95.00
ZAPP PEST MANAGEMENT	MAY'25 PEST CONTROL SERVICES AVR	95.00
AT&T	4/17/25-5/16/25 REC TABLET	40.24
AT&T	4/17/25-5/16/25 REC PHONE LINES	90.72
LYONS SECURITY SERVICE IN	MAY'25 AVR EVENT SECURITY SERVICES	3,646.50
LYONS SECURITY SERVICE IN	MAY'25 GCF SECURITY SERVICES	2,483.25
CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	MAY'25 TORQUE WRENCH - ELECTRICAL LUGS - AVR	172.40
CLICKSTART DOG TRAINING ACADEMY, LLC	SPRING2025-SPR078 DOG TRAINING - 5 PARTICIPANTS	870.00
JOY E. TORRES	SPRING2025-SPR111/112 YOGA - 18 PARTICIPANTS	1,140.00
425 VENTURES, LLC	SPRING2025-SPR036/037/038 SOCCER-10 PARTICIPANTS	1,004.40
KIMBERLY DOWNEY ESMOND	SPRING2025-SPR017/016/060 DANCE - 11 PARTICIPANTS	792.00
JENNIFER BALES	SPRING2025-SPR052 THEATER - 10 PARTICIPANTS	780.00
SIERRA ANALYTICAL LABS INC	OCT'24 AVR BACKFLOW TESTING	405.00
TUMBLE-N-KIDS, INC	SPRING2025-SPR021/023 GYMNASTICS - 11 PARTICIPANTS	435.60
SKYHAWKS SPORTS ACADEMY, LLC	SPRING2025-SPR027/028/029 MULTISPORT-7 PARTICIPANT	754.80
RUIHONG LI	SPRING2025-SPR107 YOGA - 6 PARTICIPANTS	266.40
SUJATA CHIPLUNKAR	SPRING2025-SPR080 INDIAN CUISINE- 7 PARTICIPANTS	630.00
MUSIC MOVES ACADEMY INC	SPRING2025-SPR019 MUSIC - 8 PARTICIPANTS	432.00
RONALD S. COHAN	SPRING2025-SPR108 TAI CHI - 14 PARTICIPANTS	336.00
ANGIE DOROTHY ABAD	SPRING2025-SPR101/063 HULA - 8 PARTICIPANTS	404.40
JOHN DAVID ALLEN JR	SPRING2025-SPR070/068/035 TENNIS - 19 PARTICIPANTS	636.60
CINTAS CORPORATION NO. 2	JUN'25 AVR FIRST AID SUPPLIES	155.71
AT&T	MAY'25 AVR AT&T INTERNET SERVICE	1,018.44
PREMIER AQUATIC SERVICES	SUMMERCAMP2025-PAK001/PAM001 SPLASH CAMP-14 PARTI	3,654.00
LAURELINDA HAUSSON	SUMMERCAMP2025-PAE047/015/016/058/056/001-57 PARTI	7,605.00
SKYHAWKS SPORTS ACADEMY, LLC	SUMMERCAMP2025-SKY009 FOOTBALL/SKY006 SPORT-25 PAR	2,868.00
BREAKTHROUGH SPORTS LLC	SUMMERCAMP2025-BTS001 BASKETBALL-5 PARTICIPANTS	737.40
BRAINSTORM STUDIOS, LLC	SUMMERCAMP2025-BST001 YOUNG EINSTEINS-8 PARTICI	1,216.80
EDWIN RATLEDGE	SUMMERCAMP2025 - VOC001 VOLLEYBALL-8 PARTICIPANTS	936.00

Vendor Name	Description (Item)	Amount
JOHN DAVID ALLEN JR	SUMMERCAMP2025-JAT001 TENNIS-20 PARTICIPANTS	1,728.00
ERNA VAN DYK	SUMMERCLASS2025 -SCL026 WATERCOLOR-3 PARTICIPANTS	63.00
GOTO COMMUNICATIONS	JUN'25 AVR GOTO VOIP SERVICE & SUPPORT	665.66
TANGENT COMPUTERS INC	5/23/25-6/22/25 AVR O365 LICENSING AND SUPPORT	502.00
US BANK PURCHASING CARD PROGRAM	JNL 5/14 WHENTOWORK - SUBSCRIPTION	62.00
US BANK PURCHASING CARD PROGRAM	JNL 4/30 LEGOLAND-8/14 CDC WK 10 EXCURSION BATCH 5	792.00
US BANK PURCHASING CARD PROGRAM	JNL 4/30 LEGOLAND-8/14 CDC WK 10 EXCURSION BATCH 7	594.00
SO CAL EDISON	MAY'25 ACCT#4551 FARM ELECTRICITY	381.71
SO CAL EDISON	MAY'25 ACCT#6247 AVR ELECTRICITY	3,177.25
AARON FLORA	MAY'25 RENEWABLE FARMS	53,017.98
PRESTIGIOUS CLEANERS LLC	06/13 AVR DRY CLEANING	40.82
PRESTIGIOUS CLEANERS LLC	06/27 AVR DRY CLEANING	68.04
CALPERS RETIREMENT	FY24-25 PEPRA PERS 1959 SURVIVOR BENEFIT	212.40
ZAPP PEST MANAGEMENT	JUN'25 PEST CONTROL SERVICES AVR	95.00
FACILITRON, INC.	6/30/25 CULINARY SET UP	8.24
ORANGE COUNTY FIRE PROTECTION	MAY'25 FIRE EXTINGUISHER MAINT AVR	161.50
LYONS SECURITY SERVICE IN	JUN'25 AVR EVENT SECURITY SERVICVES	1,377.75
LYONS SECURITY SERVICE IN	JUN'25 GCF SECURITY SERVICES	1,765.50
FOSTERS' GARDENS INC	JUN'25 AVR INTERIOR PLANT MAINTENANCE	110.00
FACILITRON, INC.	6/09/25-6/12/25 TENNIS FACILITY	108.72
TEAM ONE MANAGEMENT SERVICES	MAY'25 AVR JANITORIAL SERVICES	5,170.00
TEAM ONE MANAGEMENT SERVICES	JUN'25 AVR JANITORIAL SERVICES	5,380.00
JOHN DAVID ALLEN JR	SUMMERCLASS2025-SCL03/032/011 TENNIS-13 PARTICIP	436.20
LAURELINDA HAUSSON	SMRCMP25-PAE078/038/022/048/071/011/012/075/031-57	10,238.80
M B B & D LLC	SUMMERCAMP2025-CNJ002/001/003 GAME DESIGN-10 PARTI	2,127.60
PREMIER AQUATIC SERVICES	SUMMERCAMP2025-PAK002/PAM002 SPLASH CAMP-27 PARTI	6,900.00
BREAKTHROUGH SPORTS LLC	SUMMERCAMP2025-BTS016/BTS017 SOCCER-20 PARTICIPANT	3,456.00
EPC PLAYTIME	SUMMERCAMP2025-EPC001 SPORTS CAMP-10 PARTICIPANTS	1,239.00
BEELER AQUATICS, INC	SUMMERCAMP2025-BCL001 BEACH CAMP-1 PARTICIPANT	413.00
LAURELINDA HAUSSON	SUMMERCAMP2025-PAE013/014/080/061/040-28 PARTI	4,612.20
BIONERDS	SUMMERCAMP2025-BIN001 BIONERDS-7 PARTICIPANTS	1,032.00
PREMIER AQUATIC SERVICES	SUMMERCAMP2025-PAK003/PAM003 SPLASH CAMP-27 PARTIC	6,618.00
BEELER AQUATICS, INC	SUMMERCAMP2025-BCL002 BEACH CAMP-3 PARTICIPANTS	1,115.10
425 VENTURES, LLC	SUMMERCAMP2025-SSS001 SOCCER-4 PARTICIPANTS	726.00
KIMBERLY DOWNEY ESMOND	SUMMERCAMP2025-SOC004 FROZEN IN SUMMER-11 PARTICI	1,364.40
BREAKTHROUGH SPORTS LLC	SUMMERCAMP2025-BTS002/003 BASKETBALL-27 PARTICIPAN	4,888.80
M B B & D LLC	SUMMERCAMP2025-CNJ005/004/006 CODING-17 PARTICIPAN	4,055.40
EDWIN RATLEDGE	SUMMERCAMP2025-VOC003 VOLLEYBALL-9 PARTICIPANTS	1,110.00
NIEVES LANDSCAPE INC	JUN'25 LANDSCAPE MAINTENANCE AVR	2,341.86
W W GRAINGER INC	6/20 EQUIPMENT STOCK AVR	1,752.53
FACILITRON, INC.	6/23/25-6/27/25 BLACKTOP BASKETBALL	157.15
FACILITRON, INC.	6/16/25-6/27/25 COOKING	2,229.80
FACILITRON, INC.	SPRING 2025 4/27/25-6/01/25 TENNIS FACILITY	62.25
BLINK CHARGING CO	MAY'25-MAY'26 BLINK EV CHARGING NETWORK FEE - AVR	1,200.00
US BANK PURCHASING CARD PROGRAM	JB 6/19 CAMELOT-6/19 CDC WK 2 EXCURSION TICKETS	956.50
US BANK PURCHASING CARD PROGRAM	JB 6/12 DISCOVERY CUBE-6/12 CDC WK1 EXCURSION TKTS	611.00
US BANK PURCHASING CARD PROGRAM	JB 5/28 SWIMOUTLET-CDC RASHGUARDS 2025	252.67
US BANK PURCHASING CARD PROGRAM	JB 6/10 SWIMOUTLET-CDC RASHGUARDS 2ND ORDER	117.72
US BANK PURCHASING CARD PROGRAM	JB 6/18 SUBWAY-CDC WK 2 EXCURSION LUNCH	42.02
US BANK PURCHASING CARD PROGRAM	JB 6/13 DISCOVERY CUBE-6/12 CDC WK1 EXCURSION RFND	(82.00)
US BANK PURCHASING CARD PROGRAM	JB 6/11 SUBWAY-CDC WK 1 EXCURSION LUNCH	52.85
US BANK PURCHASING CARD PROGRAM	JB 6/02 COSTCO-SUPPLIES	60.45
US BANK PURCHASING CARD PROGRAM	JNL 6/19 PIRATES DINNER ADV-CAMP EXC TICKETS 06/26	942.62
US BANK PURCHASING CARD PROGRAM	JNL 6/02 TARGET-CAMP TRAINING SUPPLIES	15.88
US BANK PURCHASING CARD PROGRAM	JNL 6/09 TARGET-CAMP SUPPLIES	10.78
US BANK PURCHASING CARD PROGRAM	JNL 5/25 SMART AND FINAL-ICE FOR RENTAL	25.80
MOULTON NIGUEL WATER DIST	ACCT#105234/104936/104935/104986 RANCH WATER SVC	1,444.29
MOULTON NIGUEL WATER DIST	ACCT#104515/104519 FARM WATER SVC	316.83
FACILITRON, INC.	6/09/25-6/13/25 BLACKTOP BASKETBALL	134.10
FACILITRON, INC.	6/23/25-6/27/25 CHEM AND BIONERDS	66.95
RECREATION SERVICES TOTAL:		180,987.54
GF-AV RECREATION SERVICES TOTAL:		181,974.54

Vendor Name	Description (Item)	Amount
203 - GAS TAX		
TRAFFIC ENGINEERING		
HARTZOG & CRABILL INC	MAY'25 TRAFFIC SIGNAL MONITORING	2,150.00
	TRAFFIC ENGINEERING TOTAL:	2,150.00
STREET MAINTENANCE		
SO CAL EDISON	MAY'25 ACCT#2125 GS1 MEDIANS	2.72
SO CAL EDISON	MAY'25 ACCT#8254 TC1 ST LIGHTS ELECTRICITY	3,874.16
BEAR ELECTRICAL SOLUTIONS INC	MAY'25 TRAFFIC SIGNAL MAINTENANCE RESPONSE	4,353.18
BEAR ELECTRICAL SOLUTIONS INC	MAY'25 TRAFFIC SIGNAL MAINTENANCE ROUTINE	3,225.90
NIEVES LANDSCAPE INC	JUN'25 LANDSCAPE MAINTENANCE MEDIANS	1,641.51
NIEVES LANDSCAPE INC	JUN'25 LANDSCAPE MAINT-IRRIGATION REPAIR MEDIAN	1,017.00
EL TORO WATER DISTRICT	5/09/25-6/09/25 MTR#5675 CALLE CORTEZ MEDIAN WATER	141.12
SCA OF CA LLC	JUN'25 STREET SWEEPING SERVICES	8,972.06
SAN DIEGO GAS & ELECTRIC	MAY'25 ST LIGHTS & TRAFFIC CTRLRS	2,898.50
MOULTON NIGUEL WATER DIST	ACCT#64613/64615/65346 MEDIANS WATER SVC	936.11
	STREET MAINTENANCE TOTAL:	27,062.26
	GAS TAX TOTAL:	29,212.26
204 - MEASURE M		
GEN-MEASURE M		
CABCO YELLOW INC	MAY'25 M2 FUND TRANSPORTATION SVC	3,152.00
	GEN-MEASURE M TOTAL:	3,152.00
	MEASURE M TOTAL:	3,152.00
215 - PUBLIC SAFETY GRANTS		
LAW ENFORCEMENT-OTHER		
COUNTY OF ORANGE	MAY'25 AUTOMATED FINGERPRINT IDENTIFICATION SYSTEM	1,518.00
COUNTY OF ORANGE	JUN'25 AUTOMATED FINGERPRINT IDENTIFICATION SYSTEM	1,518.00
	LAW ENFORCEMENT-OTHER TOTAL:	3,036.00
	PUBLIC SAFETY GRANTS TOTAL:	3,036.00
225 - INTEGRATED WASTE MGMT FD		
GEN-BEV CONTAINER RECYCLE		
BARCO PRODUCTS, LLC	RECYCLING CONTAINERS_FY23-24 CITY COUNTY PAY PRGRM	1,531.74
	GEN-BEV CONTAINER RECYCLE TOTAL:	1,531.74
	INTEGRATED WASTE MGMT FD TOTAL:	1,531.74
231 - OTHER GRANTS		
OTHER GRANTS		
VANTIS MAINTENANCE CORPORATION	JUL'25 38 COLONIAL WAY HOA FEES	437.82
HARBOR STATION MAINTENANCE	JUL'25 35 PLAYA CIR HOA FEE	185.00
	OTHER GRANTS TOTAL:	622.82
	OTHER GRANTS TOTAL:	622.82
241 - TECHNOLOGY FUND		
GEN-TECHNOLOGY GRANTS		
ERIC WINTER	APR'25-CC MTGS 4/2&4/16 SPRTS ZONE 25-28.ADMIN	1,940.15
ERIC WINTER	MAY'25-CC MTGS 5/7&5/21 SPRTS ZONE 29-31.ADMIN	1,254.25
ERIC WINTER	JUN'25-CC MTGS 6/4 & 6/18 & ADMIN	916.15
US BANK PURCHASING CARD PROGRAM	IA 6/15 BLINQ BUSINESS- 6/15/25-6/15/26	479.04
	GEN-TECHNOLOGY GRANTS TOTAL:	4,589.59
	TECHNOLOGY FUND TOTAL:	4,589.59
261 - CITY FAC.-AQUATIC CENTER		
PREMIER AQUATIC SERVICES		
	JUN'25 AQC RETENTION FEES	(1,208.30)
		-1,208.30
GEN-AQUATIC CENTER		
COX COMMUNICATIONS, INC	JUN'25 ACCT#6701 AQC INTERNET	510.23
GARDAWORLD	JUN'25 AQC - CASH COURIER SERVICE	616.16
ZAPP PEST MANAGEMENT	APR'25 PEST CONTROL SERVICES AQC	75.00

Vendor Name	Description (Item)	Amount
ZAPP PEST MANAGEMENT	MAY'25 PEST CONTROL SERVICES AQC	75.00
PREMIER AQUATIC SERVICES	JUN'25 AQC MANAGEMENT FEES	12,083.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC	MAY'25 PUMP PLIERS FOR UNION REPAIR - AQC	91.79
SIERRA ANALYTICAL LABS INC	OCT'24 AQC BACKFLOW TESTING	380.00
THE GAS COMPANY	05/02/25-06/03/25 MTR#15672349 AQC GAS SVC	2,633.81
HASA INC	MAY'25 AQC POOL CHEMICALS - ACID	157.20
HASA INC	MAY'25 AQC POOL CHEMICALS - CHLORINE & ACID	1,433.34
HASA INC	JUN'25 AQC POOL CHEMICALS - CHLORINE	1,582.91
ZAPP PEST MANAGEMENT	JUN'25 PEST CONTROL SERVICES AQC	75.00
ORANGE COUNTY FIRE PROTECTION	JUN'25 FIRE EXTINGUISHER MAINT AQC	153.91
NIEVES LANDSCAPE INC	JUN'25 LANDSCAPE MAINTENANCE AQC	944.42
TEAM ONE MANAGEMENT SERVICES	JUN'25 AQC JANITORIAL SERVICES	2,462.99
US BANK PURCHASING CARD PROGRAM	KB 6/03 JOHNSTONE SUPPLY - HEATER REPAIR AQC	123.48
US BANK PURCHASING CARD PROGRAM	KB 6/05 DENAULT'S HARDWARE-GATE/DOOR REPAIR AQC	11.13
US BANK PURCHASING CARD PROGRAM	KB 6/20 THE HOMEDEPOT - GATE REPAIR AQC	65.01
MOULTON NIGUEL WATER DIST	ACCT#64095/64096 AQC WATER SVC	448.95
GEN-AQUATIC CENTER TOTAL:		23,923.33
CITY FAC.-AQUATIC CENTER TOTAL:		22,715.03

311 - STREET IMPROVEMENTS

ALL AMERICAN ASPHALT	ALISO CREEK RD REHAB ENT TO 73 - RETENTION RELEASE	41,944.30
		41,944.30
STREETS & HIGHWAYS		
CIVIL SOURCE, AN NV5 COMPANY	MAY'25 ALISO CREEK REHAB INSPECTION	332.80
ENGINEERING RESOURCES OF SOUTHERN CALIFORNIA	MAY'25 ALISO VIEJO PARKWAY REHAB DESIGN	30,623.70
ENGINEERING RESOURCES OF SOUTHERN CALIFORNIA	MAY'25 ALISO CREEK ROAD REHAB CONSTRUCTION MGT	11,555.00
STREETS & HIGHWAYS TOTAL:		42,511.50
STREET IMPROVEMENTS TOTAL:		84,455.80

331 - CAPITAL IMPROVEMENTS

CAPITAL IMPROVEMENTS

TRUELINE CONSTRUCTION & SURFACING	TENNIS COURTS RESURFACING TRUELINE - IGLESIA PARK	26,691.20
CAPITAL IMPROVEMENTS TOTAL:		26,691.20
CAPITAL IMPROVEMENTS TOTAL:		26,691.20

332 - STORM WATER

DRAINAGE IMPROVEMENTS

PV MAINTENANCE INC	MAY'25 PVM #091 DAIRY FORK WETLANDS MAINTENANCE	772.00
DRAINAGE IMPROVEMENTS TOTAL:		772.00
STORM WATER TOTAL:		772.00

GRAND TOTAL: 2,660,541.05

Fund Summary

Fund	Expense Amount	Payment Amount
101 - GENERAL FUND	2,286,143.88	2,286,143.88
102 - GEN. FD-CITY HALL	15,644.19	15,644.19
103 - GF-AV RECREATION SERVICES	181,974.54	181,974.54
203 - GAS TAX	29,212.26	29,212.26
204 - MEASURE M	3,152.00	3,152.00
215 - PUBLIC SAFETY GRANTS	3,036.00	3,036.00
225 - INTEGRATED WASTE MGMT FD	1,531.74	1,531.74
231 - OTHER GRANTS	622.82	622.82
241 - TECHNOLOGY FUND	4,589.59	4,589.59
261 - CITY FAC.-AQUATIC CENTER	22,715.03	22,715.03
311 - STREET IMPROVEMENTS	84,455.80	84,455.80
331 - CAPITAL IMPROVEMENTS	26,691.20	26,691.20
332 - STORM WATER	772.00	772.00
Grand Total:	2,660,541.05	2,660,541.05

Report Summary**Fund Summary**

Fund	Payment Amount
101 - GENERAL FUND	2,286,143.88
102 - GEN. FD-CITY HALL	15,644.19
103 - GF-AV RECREATION SERVICES	181,974.54
203 - GAS TAX	29,212.26
204 - MEASURE M	3,152.00
215 - PUBLIC SAFETY GRANTS	3,036.00
225 - INTEGRATED WASTE MGMT FD	1,531.74
231 - OTHER GRANTS	622.82
241 - TECHNOLOGY FUND	4,589.59
261 - CITY FAC.-AQUATIC CENTER	22,715.03
311 - STREET IMPROVEMENTS	84,455.80
331 - CAPITAL IMPROVEMENTS	26,691.20
332 - STORM WATER	772.00
Grand Total:	2,660,541.05

Account Summary

Account Number	Account Name	Payment Amount
101-1203-000	ACCOUNTS RECEIVABLE	18,173.72
101-2505-000	DENTAL INSURANCE PA...	1,927.28
101-2506-000	MEDICAL INSURANCE P...	28,588.42
101-2507-000	LIFE INSURANCE PAYABLE	1,580.91
101-2508-000	VISION INSURANCE PAY...	298.39
101-2602-000	PLANNING DEPOSIT	8,849.75
101-2603-000	ENGINEERING DEPOSIT	2,025.00
101-2606-000	C & D DEPOSIT	1,500.00
101-32010	BUILDING PERMITS	374.26
101-32030	PLUMBING PERMITS	44.24
101-32062	EXCEPTION PERMIT	587.82
101-32090	ISSUANCE FEE	23.74
101-36425	CASP CERT/TRNG	4.00
101-36430	BUILDING STANDARD FE...	1.00
101-36440	SCANNING	3.32
101-37505	INFORMATION TECHNO...	11.88
101-4-1101-4201-000	RETIREMENT	53.10
101-4-1101-4501-000	ADVERTISING & PROMO...	372.08
101-4-1101-4511-000	COMMUNICATION	191.54
101-4-1101-4520-000	MTGS/CONF./TRNG & D...	4,465.86
101-4-1501-4201-000	RETIREMENT	106.20
101-4-1501-4206-000	MEDICAL INSURANCE	158.00
101-4-1501-4511-000	COMMUNICATION	102.15
101-4-1501-4520-000	MTGS/CONF./TRNG & D...	916.60
101-4-1501-4611-000	PUBLICATIONS/REF MAT...	57.92
101-4-1502-4302-000	ECONOMIC DEVELOPM...	1,598.00
101-4-1502-4781-000	C.S-OTHER	1,555,608.70
101-4-1503-4201-000	RETIREMENT	35.40
101-4-1503-4309-000	OTHER CONTRACTUAL S...	402.00
101-4-1503-4520-000	MTGS/CONF./TRNG & D...	732.59
101-4-1601-4201-000	RETIREMENT	56.05
101-4-1601-4303-000	LEGAL NOTICES	236.19
101-4-1601-4520-000	MTGS/CONF./TRNG & D...	1,205.57
101-4-2101-4304-000	LEGAL SERVICES	24,150.00
101-4-2501-4201-000	RETIREMENT	141.60
101-4-2501-4301-000	PROFESSIONAL SERVICES	8,108.68
101-4-2501-4309-000	OTHER CONTRACTUAL S...	413.53
101-4-2501-4520-000	MTGS/CONF./TRNG & D...	320.02
101-4-2501-4521-000	MEMBERSHIP & DUES	125.00
101-4-3101-4201-000	RETIREMENT	106.20

Account Summary

Account Number	Account Name	Payment Amount
101-4-3101-4301-000	PROFESSIONAL SERVICES	2,516.67
101-4-3101-4305-000	TECHNOLOGY SERVICES	6,352.04
101-4-3101-4481-000	COMPUTER EXPENSE	8,075.87
101-4-3101-4520-000	MTGS/CONF./TRNG & D...	967.35
101-4-3501-4301-000	PROFESSIONAL SERVICES	144.00
101-4-3501-4306-000	WEBSITE SERVICES	1,311.55
101-4-3501-4421-000	EQUIPMENT RENTAL	243.85
101-4-3501-4422-000	EQUIP RENTAL LEASE - P...	1,248.23
101-4-3501-4431-000	BUILDING & GROUND M...	5,315.25
101-4-3501-4471-000	RENT	541.03
101-4-3501-4513-000	PRINTING	106.57
101-4-3501-4516-000	FUEL	1,123.33
101-4-3501-4522-000	INSURANCE EXPENSES	400,924.00
101-4-3501-4542-000	INTEREST EXPENSE - LEA...	140.17
101-4-3501-4553-000	COMMUNITY BRANDING	1,449.00
101-4-3501-4601-000	SUPPLIES	302.25
101-4-3501-4612-000	OPERATING SUPPLIES	771.48
101-4-4101-4206-000	MEDICAL INSURANCE	316.00
101-4-4101-4501-000	ADVERTISING & PROMO...	7,704.06
101-4-4101-4520-000	MTGS/CONF./TRNG & D...	649.07
101-4-4101-4524-000	RECREATION-SENIOR TR...	788.00
101-4-4101-4527-000	REC-CITY SPECIAL EVENTS	49.02
101-4-4101-4531-000	COMMUNITY OUTREACH	1,929.27
101-4-4102-4411-000	UTILITIES	1,585.98
101-4-4102-4431-000	BUILDING & GROUND M...	46,678.70
101-4-4103-4411-000	UTILITIES	1,668.34
101-4-4103-4431-000	BUILDING & GROUND M...	4,006.95
101-4-4104-4529-000	REC-YOUTH PROGRAMS	24,000.00
101-4-4401-4201-000	RETIREMENT	106.20
101-4-4401-4206-000	MEDICAL INSURANCE	158.00
101-4-4401-4309-000	OTHER CONTRACTUAL S...	7,438.27
101-4-4401-4520-000	MTGS/CONF./TRNG & D...	1,456.14
101-4-4402-4201-000	RETIREMENT	70.80
101-4-4402-4601-000	SUPPLIES	797.36
101-4-4402-4751-000	C.S-BUILDING	63,608.68
101-4-4403-4612-000	OPERATING SUPPLIES	40.89
101-4-4403-4761-000	C.S-CODE ENFORCEMENT	8,451.20
101-4-4501-4201-000	RETIREMENT	141.60
101-4-4501-4471-000	RENT	1,035.00
101-4-4501-4520-000	MTGS/CONF/TRNG & D...	892.21
101-4-4501-4612-000	OPERATING SUPPLIES	120.72
101-4-5102-4516-000	FUEL	475.77
101-4-5102-4517-000	VEHICLE MAINTENANCE	127.33
101-4-5102-4535-000	SPECIAL EVENTS	562.85
101-4-5102-4721-000	C.S-CROSSING GUARDS	15,285.12
101-4-5401-4471-000	RENT	811.00
102-4-3501-4411-000	UTILITIES	5,242.55
102-4-3501-4431-000	BUILDING & GROUND M...	10,401.64
103-34150	OTHER INCOME	25.00
103-34161	CONTRACT CLASSES	-61.00
103-34162	CITY CAMP REVENUE	1,063.00
103-34169	REFUNDS	-40.00
103-4-4105-4201-000	RETIREMENT	212.40
103-4-4105-4305-000	TECHNOLOGY SERVICES	3,053.91
103-4-4105-4309-000	OTHER CONTRACTUAL S...	80,390.11
103-4-4105-4411-000	UTILITIES	4,621.54
103-4-4105-4431-000	BUILDING & GROUND M...	23,546.54
103-4-4105-4451-000	FARM OPERATING EXPE...	57,965.27

Account Summary

Account Number	Account Name	Payment Amount
103-4-4105-4511-000	COMMUNICATION	130.96
103-4-4105-4561-000	TAXES/FEES/PERMITS	5,116.63
103-4-4105-4570-000	CITY CAMP EXPENSE	5,297.34
103-4-4105-4601-000	SUPPLIES	505.19
103-4-4105-4612-000	OPERATING SUPPLIES	147.65
203-4-4502-4301-000	PROFESSIONAL SERVICES	2,150.00
203-4-4503-4411-000	UTILITIES	7,852.61
203-4-4503-4771-000	C.S-STREET MAINTENAN...	10,237.59
203-4-4503-4772-000	C.S-STREET SWEEPING	8,972.06
204-4-6104-4309-000	OTHER CONTRACTUAL S...	3,152.00
215-4-5102-4803-000	PUBLIC SAFETY EQUIPM...	3,036.00
225-4-6125-4309-000	OTHER CONTRACTUAL S...	1,531.74
231-4-6131-4309-000	OTHER CONTRACTUAL S...	622.82
241-4-6141-4309-000	OTHER CONTRACTUAL S...	4,110.55
241-4-6141-4481-000	IT/COMPUTER EQUIPM...	479.04
261-2103-000	RETENTIONS PAYABLE	-1,208.30
261-4-6161-7411-000	UTILITIES	3,592.99
261-4-6161-7421-000	BUILDING & GROUND M...	4,457.73
261-4-6161-7425-000	POOL MAINTENANCE	3,173.45
261-4-6161-7445-000	FEES & PERMITS	616.16
261-4-6161-7451-000	MANAGEMENT FEES	12,083.00
311-2103-000	RETENTIONS PAYABLE	41,944.30
311-4-8301-5501-000	DESIGN	30,623.70
311-4-8301-5601-000	CONSTRUCTION MANA...	11,887.80
331-4-8701-5910-000	IMPROVEMENTS	26,691.20
332-4-8601-5911-000	REHABILITATION	772.00
Grand Total:		2,660,541.05

Project Account Summary

Project Account Key	Payment Amount
None	2,488,473.35
0125910	26,691.20
0915911	772.00
1002SPRING	8,544.45
1002SUMMERCAMP	71,346.46
1002SUMMERCLASS	499.20
10044309	622.82
1345601	11,887.80
1385501	30,623.70
9014612	442.12
9284520	999.44
9294520	2,191.04
9314520	1,275.38
9974570	5,297.34
ENG 2254	1,485.00
ENG 2256	540.00
SDP-2024-00001	4,676.00
SDP-2024-00002	4,173.75
Grand Total:	2,660,541.05

City of Aliso Viejo

AGENDA ITEM



DATE: July 16, 2025

TO: Mayor and City Council

FROM: Ann Eifert, Director of Financial Services/City Treasurer

SUBJECT: TREASURER'S STATEMENT – MAY 2025

Recommended Action:

Receive and file the May 2025 Treasurer's Statement.

Fiscal Impact:

No Fiscal Impact.

Background:

Per City policy, the Finance Department presents the monthly Treasurer's Statement for the City Council's review. This statement shows the cash balance for all City funds, a breakdown of bank account balances, investment account balances and the effective yield earned from investments.

Discussion:

The City's portfolio consists of investments in Certificates of Deposits, US Treasuries, US Federal Agencies, Corporate Bonds, and Local Agency Investment Fund (LAIF). All funds invested with LAIF are available for withdrawal within 24 hours.

The Treasurer's Statement provides information regarding the City's investment portfolio and activity during the reporting month. The City's investment portfolio is in compliance with all government codes as well as the City's investment policy. Interest is credited to the City's bank account monthly and allocated among the City's funds. The current portfolio provides sufficient cash flow liquidity to meet the upcoming operating expenses and spending requirements for the next 6 months.

Attachment:

1. May 2025 Treasurer's Statement

**CITY OF ALISO VIEJO
TREASURER'S MONTHLY CASH STATEMENT**

May 31, 2025

	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
CASH BALANCE (ALL FUNDS)	\$ 14,671,421.20	\$ 9,355,268.53	\$ 11,087,729.60	\$ 12,938,960.13
CITY TRUST FUNDS:				
AV RANCH FOUNDATION	\$ 100.00			100.00
CFD 2005-01	\$ (8,863.04)	79,607.80	80,853.80	(10,109.04)
COMMUNITY TRUST	\$ 6,562.68			6,562.68
CASH BALANCE TOTALS	\$ 14,669,220.84	\$ 9,434,876.33	\$ 11,168,583.40	\$ 12,935,513.77

SUMMARY OF CASH:

DEMAND DEPOSITS:	GENERAL ACCOUNT	\$ 657,346.44	
INVESTMENTS:	LOCAL AGENCY INVESTMENT FD	\$ 11,619,140.47	
	MONEY MARKET/SWEEP ACCOUNT	\$ 659,026.86	
	TOTAL CASH		\$ 12,935,513.77
Years to Maturity for May 2025		1.59	
Weighted Average Yield for May 2025		3.990%	

All investments are placed in accordance with the City of Aliso Viejo's Investment Policy.

The above summary provides sufficient cash flow liquidity to meet the next six month's estimated expenditures.

Other monies held include Cash with Fiscal Agent, Investments, Payroll and AV Center.		\$ 45,687,416.06
Cash With Fiscal Agent	COPS/CFD 2005-01	2,822,422.00
Cash With Investment Advisor	City Investments	40,634,762.33
AV Center		1,877,326.38
PR Account		350,980.74
Petty Cash		1,924.61
GRAND TOTAL OF CITY FUNDS		\$ 58,622,929.83

Portfolio Summary

3.99

Weighted Average Yield to Maturity

1.59

Weighted Average Maturity (Years)

1.48

Portfolio Effective Duration (Years)

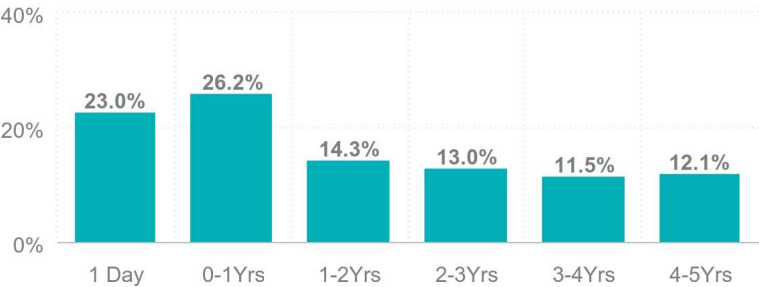
1.59

Weighted Average Life (Years)

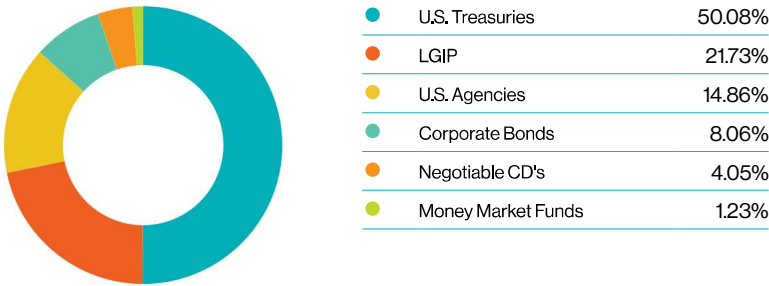
AA

Average Credit Rating

Maturity Distribution



Sector Allocation

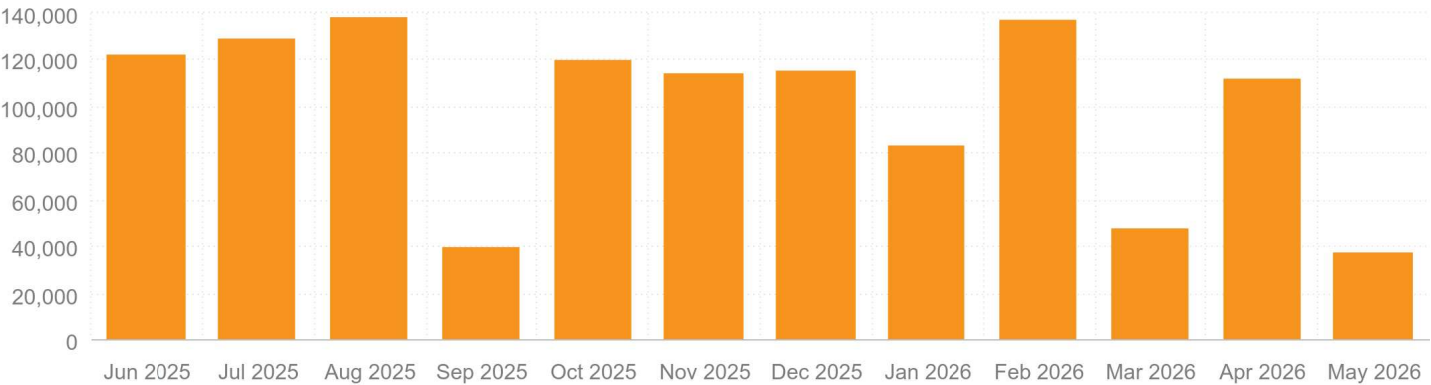


MEEDER
PUBLIC FUNDS

Custodial Reconciliation

	CURRENT MONTH
Beginning	39,370,139.78
Contributions/Withdrawals	1,800,000.00
Management Fees	0.00
Custodian Fees	(249.66)
Realized Gains Losses	94,800.73
Purchased Interest	(41,107.34)
Interest Received	70,205.68
ENDING	41,293,789.19

Projected Monthly Income Schedule





Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
CITY OF ALISO VIEJO												
LGIP												
CALAIF	California LAIF	05/31/2025 05/31/2025	11,619,140.47	11,619,140.47 0.00	11,619,140.47	4.27		1	1.00 11,619,140.47	0.00 11,619,140.47	21.73	NA
LGIP TOTAL			11,619,140.47	11,619,140.47 0.00	11,619,140.47	4.27		1	1.00 11,619,140.47	0.00 11,619,140.47	21.73	NA
MONEY MARKET FUNDS												
31846V567	FIRST AMER.GVT OBLG.Z	05/31/2025 05/31/2025	659,026.86	659,026.86 0.00	659,026.86	4.20		1	1.00 659,026.86	0.00 659,026.86	1.23	Aaa AAA
MONEY MARKET FUNDS TOTAL			659,026.86	659,026.86 0.00	659,026.86	4.20		1	1.00 659,026.86	0.00 659,026.86	1.23	AAA
U.S. TREASURIES												
91282CHL8	US TREASURY 4.625 06/30/25	11/10/2023 11/10/2023	1,000,000.00	993,398.44 0.00	993,398.44	5.05	06/30/2025	30	100.01 1,000,078.13	6,679.69 993,398.44	1.87	Aa1 AA+
91282CEY3	US TREASURY 3.000 07/15/25	05/30/2023 05/30/2023	1,000,000.00	973,437.50 0.00	973,437.50	4.32	07/15/2025	45	99.82 998,242.19	24,804.69 973,437.50	1.87	Aa1 AA+
91282CFE6	US TREASURY 3.125 08/15/25	01/13/2023 01/13/2023	1,000,000.00	980,078.13 0.00	980,078.13	3.94	08/15/2025	76	99.73 997,343.75	17,265.62 980,078.13	1.87	Aa1 AA+
912797QU4	US TREASURY BILL 09/16/25	05/19/2025 05/20/2025	1,000,000.00	986,034.03 0.00	986,034.03	4.34	09/16/2025	108	98.76 987,579.72	1,545.69 986,034.03	1.85	P-1 A-1+
91282CFP1	US TREASURY 4.250 10/15/25	05/30/2023 05/30/2023	1,000,000.00	1,000,625.00 0.00	1,000,625.00	4.22	10/15/2025	137	99.96 999,648.44	(976.56) 1,000,625.00	1.87	Aa1 AA+
912797QQ3	US TREASURY BILL 11/13/25	05/19/2025 05/20/2025	1,000,000.00	979,679.91 0.00	979,679.91	4.28	11/13/2025	166	98.10 981,021.89	1,341.98 979,679.91	1.83	P-1 A-1+
912828M56	US TREASURY 2.250 11/15/25	05/30/2023 05/30/2023	1,000,000.00	955,117.19 0.00	955,117.19	4.19	11/15/2025	168	99.07 990,664.06	35,546.87 955,117.19	1.85	Aa1 AA+
912797NU7	US TREASURY BILL 12/26/25	05/19/2025 05/20/2025	490,000.00	477,942.27 0.00	477,942.27	4.17	12/26/2025	209	97.65 478,478.25	535.98 477,942.27	0.89	P-1 A-1+
91282CBH3	US TREASURY 0.375 01/31/26	05/06/2025 05/08/2025	1,000,000.00	973,242.19 1,004.83	974,247.02	4.12	01/31/2026	245	97.46 974,570.31	1,328.12 973,242.19	1.82	Aa1 AA+
91282CGL9	US TREASURY 4.000 02/15/26	05/30/2023 05/30/2023	1,000,000.00	997,578.13 0.00	997,578.13	4.09	02/15/2026	260	99.82 998,164.06	585.93 997,578.13	1.87	Aa1 AA+
91282CGV7	US TREASURY 3.750 04/15/26	01/22/2024 01/22/2024	1,200,000.00	1,187,437.50 0.00	1,187,437.50	4.24	04/15/2026	319	99.61 1,195,359.37	7,921.87 1,187,437.50	2.24	Aa1 AA+
91282CCF6	US TREASURY 0.750 05/31/26	06/13/2022 06/13/2022	1,000,000.00	915,976.56 0.00	915,976.56	3.01	05/31/2026	365	96.69 966,914.06	50,937.50 915,976.56	1.81	Aa1 AA+
91282CCJ8	US TREASURY 0.875 06/30/26	06/29/2022 06/29/2022	1,000,000.00	913,125.00 0.00	913,125.00	3.20	06/30/2026	395	96.59 965,859.38	52,734.38 913,125.00	1.81	Aa1 AA+
91282CCP4	US TREASURY 0.625 07/31/26	01/13/2023 01/13/2023	1,100,000.00	987,292.97 0.00	987,292.97	3.73	07/31/2026	426	96.08 1,056,859.38	69,566.41 987,292.97	1.98	Aa1 AA+
91282CJP7	US TREASURY 4.375 12/15/26	05/06/2025 05/08/2025	1,000,000.00	1,007,695.31 17,307.69	1,025,003.00	3.87	12/15/2026	563	100.54 1,005,429.69	(2,265.62) 1,007,695.31	1.88	Aa1 AA+



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
91282CJT9	US TREASURY 4.000 01/15/27	01/22/2024 01/22/2024	1,000,000.00	996,718.75 0.00	996,718.75	4.12	01/15/2027	594	100.02 1,000,156.25	3,437.50 996,718.75	1.87	Aa1 AA+
912828X88	US TREASURY 2.375 05/15/27	06/29/2022 06/29/2022	1,000,000.00	962,851.56 0.00	962,851.56	3.20	05/15/2027	714	97.12 971,210.94	8,359.38 962,851.56	1.82	Aa1 AA+
9128282R0	US TREASURY 2.250 08/15/27	01/13/2023 01/13/2023	1,050,000.00	990,322.27 0.00	990,322.27	3.60	08/15/2027	806	96.55 1,013,824.22	23,501.95 990,322.27	1.90	Aa1 AA+
9128284N7	US TREASURY 2.875 05/15/28	09/18/2024 09/19/2024	1,000,000.00	979,882.81 0.00	979,882.81	3.47	05/15/2028	1,080	97.27 972,656.25	(7,226.56) 979,882.81	1.82	Aa1 AA+
91282CCRO	US TREASURY 1.000 07/31/28	09/18/2024 09/19/2024	1,000,000.00	910,507.81 0.00	910,507.81	3.50	07/31/2028	1,157	91.52 915,156.25	4,648.44 910,507.81	1.71	Aa1 AA+
91282CCV1	US TREASURY 1.125 08/31/28	12/21/2023 12/21/2023	1,000,000.00	878,750.00 0.00	878,750.00	3.98	08/31/2028	1,188	91.65 916,484.38	37,734.38 878,750.00	1.71	Aa1 AA+
91282CDF5	US TREASURY 1.375 10/31/28	12/21/2023 12/21/2023	1,500,000.00	1,328,906.25 0.00	1,328,906.25	3.98	10/31/2028	1,249	92.02 1,380,351.57	51,445.32 1,328,906.25	2.58	Aa1 AA+
91282CJR3	US TREASURY 3.750 12/31/28	01/22/2024 01/22/2024	1,000,000.00	987,695.31 0.00	987,695.31	4.03	12/31/2028	1,310	99.52 995,156.25	7,460.94 987,695.31	1.86	Aa1 AA+
91282CLR0	US TREASURY 4.125 10/31/29	11/25/2024 11/26/2024	1,000,000.00	996,445.31 0.00	996,445.31	4.21	10/31/2029	1,614	100.74 1,007,421.88	10,976.57 996,445.31	1.88	Aa1 AA+
91282CGB1	US TREASURY 3.875 12/31/29	02/07/2025 02/10/2025	1,000,000.00	978,828.13 4,388.81	983,216.94	4.36	12/31/2029	1,675	99.69 996,875.00	18,046.87 978,828.13	1.86	Aa1 AA+
91282CMG3	US TREASURY 4.250 01/31/30	05/06/2025 05/08/2025	1,000,000.00	1,015,507.81 11,388.12	1,026,895.93	3.89	01/31/2030	1,706	101.27 1,012,656.25	(2,851.56) 1,015,507.81	1.89	Aa1 AA+
91282CMZ1	US TREASURY 3.875 04/30/30	05/06/2025 05/08/2025	1,000,000.00	998,867.19 842.39	999,709.58	3.90	04/30/2030	1,795	99.63 996,250.00	(2,617.19) 998,867.19	1.86	Aa1 AA+
U.S. TREASURIES TOTAL			27,340,000.00	26,353,943.33 34,931.84	26,388,875.17	3.97		695	98.01 26,774,411.92	420,468.59 26,353,943.33	50.08	AA+
U.S. AGENCIES												
3137EAEX3	FREDDIE MAC 0.375 09/23/25 MTN	10/20/2020 10/20/2020	500,000.00	497,505.00 0.00	497,505.00	0.48	09/23/2025	115	98.80 493,985.00	(3,520.00) 497,505.00	0.92	Aa1 AA+
3135G06Q1	FANNIE MAE 0.640 12/30/25 '25	05/06/2025 05/08/2025	500,000.00	488,955.00 1,137.78	490,092.78	4.15	12/30/2025	213	97.88 489,410.00	455.00 488,955.00	0.92	Aa1 AA+
3130ALHH0	FHLBANKS 0.960 03/05/26 '25	05/06/2025 05/08/2025	1,000,000.00	974,710.00 1,680.00	976,390.00	4.11	03/05/2026	278	97.34 973,370.00	(1,340.00) 974,710.00	1.82	Aa1 AA+
3130AK5J1	FHLBANKS 0.700 09/18/26 '25	02/16/2023 02/16/2023	1,000,000.00	872,060.00 0.00	872,060.00	4.61	09/18/2026	475	95.50 954,960.00	82,900.00 872,060.00	1.79	Aa1 AA+
880591EU2	TVA 2.875 02/01/27	05/06/2025 05/08/2025	1,000,000.00	983,560.00 7,746.53	991,306.53	3.86	02/01/2027	611	98.12 981,180.00	(2,380.00) 983,560.00	1.84	Aa1 AA+
3130ASD63	FHLBANKS 3.250 06/28/27	06/28/2022 06/28/2022	1,000,000.00	1,000,000.00 0.00	1,000,000.00	3.25	06/28/2027	758	98.39 983,870.00	(16,130.00) 1,000,000.00	1.84	Aa1 AA+
3133EPAU9	FED FARM CR BNKS 3.875 07/14/27	02/16/2023 02/16/2023	1,000,000.00	990,390.00 0.00	990,390.00	4.12	07/14/2027	774	99.80 997,970.00	7,580.00 990,390.00	1.87	Aa1 AA+
3136G4X99	FANNIE MAE 0.740 08/25/27 '25	04/06/2023 04/06/2023	1,000,000.00	876,610.00 0.00	876,610.00	3.82	08/25/2027	816	92.59 925,940.00	49,330.00 876,610.00	1.73	Aa1 AA+
3133EMSX1	FED FARM CR BNKS 1.550 03/15/29 '25	02/06/2025 02/07/2025	500,000.00	447,120.00 0.00	447,120.00	4.39	03/15/2029	1,384	90.80 453,985.00	6,865.00 447,120.00	0.85	Aa1 AA+

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
3130B2GZ2	FHLBANKS 4.200 08/13/29 '26	08/21/2024 08/23/2024	250,000.00	250,000.00 0.00	250,000.00	4.20	08/13/2029	1,535	98.74 246,852.50	(3,147.50) 250,000.00	0.46	Aa1 AA+
3133EL6D1	FED FARM CR BNKS 1.230 09/10/29 '25	02/06/2025 02/07/2025	500,000.00	434,525.00 0.00	434,525.00	4.41	09/10/2029	1,563	88.29 441,460.00	6,935.00 434,525.00	0.83	Aa1 AA+
U.S. AGENCIES TOTAL			8,250,000.00	7,815,435.00 10,564.31	7,825,999.31	3.81		687	96.39 7,942,982.50	127,547.50 7,815,435.00	14.86	AA+
NEGOTIABLE CD'S												
89235MJS1	TOYOTA FINL SVGS 0.800 06/30/25	06/30/2020 06/30/2020	245,000.00	245,000.00 0.00	245,000.00	0.80	06/30/2025	30	99.72 244,316.45	(683.55) 245,000.00	0.46	NA NA
59013KLQ7	MERRICK BANK 0.550 12/30/25	12/30/2020 12/30/2020	245,000.00	245,000.00 0.00	245,000.00	0.55	12/30/2025	213	97.83 239,673.70	(5,326.30) 245,000.00	0.45	NA NA
02007GXG3	ALLY BANK 3.450 08/04/26	08/04/2022 08/04/2022	245,000.00	245,000.00 0.00	245,000.00	3.45	08/04/2026	430	99.16 242,937.10	(2,062.90) 245,000.00	0.45	NA NA
90348JR93	UBS USA 0.950 08/11/26	08/11/2021 08/11/2021	245,000.00	245,000.00 0.00	245,000.00	0.95	08/11/2026	437	96.28 235,881.10	(9,118.90) 245,000.00	0.44	NA NA
38149MYB3	GOLDMAN BANK USA 1.000 08/11/26	08/11/2021 08/11/2021	245,000.00	245,000.00 0.00	245,000.00	1.00	08/11/2026	437	96.33 235,996.25	(9,003.75) 245,000.00	0.44	NA NA
254673N44	CAPITL ONE NA 3.500 07/29/27	08/03/2022 08/03/2022	245,000.00	245,000.00 0.00	245,000.00	3.50	07/29/2027	789	97.29 238,366.70	(6,633.30) 245,000.00	0.45	NA NA
87164XN93	SYNCHRONY BANK 3.500 08/05/27	08/05/2022 08/05/2022	245,000.00	245,000.00 0.00	245,000.00	3.50	08/05/2027	796	97.27 238,319.60	(6,680.40) 245,000.00	0.45	NA NA
02589ADQ2	AMEX BK 3.450 08/10/27	08/12/2022 08/10/2022	245,000.00	243,775.00 0.00	243,775.00	3.56	08/10/2027	801	98.99 242,527.95	(1,247.05) 243,775.00	0.45	NA NA
58404DVV0	MEDALLION BANK 3.800 08/30/29	08/21/2024 08/30/2024	245,000.00	245,000.00 0.00	245,000.00	3.80	08/30/2029	1,552	100.00 245,000.00	0.00 245,000.00	0.46	NA NA
NEGOTIABLE CD'S TOTAL			2,205,000.00	2,203,775.00 0.00	2,203,775.00	2.35		611	98.11 2,163,018.85	(40,756.15) 2,203,775.00	4.05	NA
CORPORATE BONDS												
14913UAR1	CTRPLLR FIN SERV 4.400 10/15/27 MTN	11/25/2024 11/26/2024	500,000.00	498,865.00 0.00	498,865.00	4.48	10/15/2027	867	100.28 501,405.00	2,540.00 498,865.00	0.94	A2 A
24422EWR6	JOHN DEERE CAP 4.750 01/20/28 MTN	11/25/2024 11/26/2024	500,000.00	504,235.00 0.00	504,235.00	4.46	01/20/2028	964	101.37 506,870.00	2,635.00 504,235.00	0.95	A1 A
931142FB4	WALMART 3.900 04/15/28 '28	11/25/2024 11/26/2024	325,000.00	320,619.00 0.00	320,619.00	4.33	04/15/2028	1,050	99.77 324,242.75	3,623.75 320,619.00	0.61	Aa2 AA
58933YBD6	MERCK & CO 1.900 12/10/28 '28	11/25/2024 11/26/2024	500,000.00	452,905.00 0.00	452,905.00	4.47	12/10/2028	1,289	92.41 462,025.00	9,120.00 452,905.00	0.86	Aa3 A+
17275RBR2	CISCO SYSTEMS 4.850 02/26/29 '29	11/01/2024 11/04/2024	500,000.00	506,060.00 0.00	506,060.00	4.53	02/26/2029	1,367	101.99 509,925.00	3,865.00 506,060.00	0.95	A1 AA-
023135CG9	AMAZON.COM 3.450 04/13/29 '29	11/01/2024 11/04/2024	500,000.00	481,580.00 0.00	481,580.00	4.37	04/13/2029	1,413	97.85 489,230.00	7,650.00 481,580.00	0.92	A1 AA
30303M8S4	META PLATFORMS 4.300 08/15/29 '29	11/01/2024 11/04/2024	500,000.00	496,070.00 0.00	496,070.00	4.48	08/15/2029	1,537	100.39 501,940.00	5,870.00 496,070.00	0.94	Aa3 AA-
857449AE2	STATE STR BK TR 4.782 11/23/29	11/25/2024 11/26/2024	500,000.00	502,115.00 0.00	502,115.00	4.69	11/23/2029	1,637	101.20 506,020.00	3,905.00 502,115.00	0.95	Aa2 AA-

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
713448GB8	PEPSICO 4.600 02/07/30 '30	02/05/2025 02/07/2025	500,000.00	499,160.00 0.00	499,160.00	4.64	02/07/2030	1,713	101.02 505,095.00	5,935.00 499,160.00	0.94	A1 A+
CORPORATE BONDS TOTAL			4,325,000.00	4,261,609.00 0.00	4,261,609.00	4.50		1,326	99.66 4,306,752.75	45,143.75 4,261,609.00	8.06	A+
CITY OF ALISO VIEJO TOTAL			54,398,167.33	52,912,929.66 45,496.15	52,958,425.81	3.99		582	53,465,333.36	552,403.70 52,912,929.66	100.00	AA
GRAND TOTAL			54,398,167.33	52,912,929.66 45,496.15	52,958,425.81	3.99		582	53,465,333.36	552,403.70 52,912,929.66	100.00	AA

Transaction Statement

CITY OF ALISO VIEJO									
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	PURCHASED INTEREST	TOTAL	PURCHASE YIELD
BUY									
	05/06/2025	05/08/2025	91282CJP7	US TREASURY 4.375 12/15/26	1,000,000.00	1,007,695.31	17,307.69	(1,025,003.00)	3.87
	05/06/2025	05/08/2025	91282CMG3	US TREASURY 4.250 01/31/30	1,000,000.00	1,015,507.81	11,388.12	(1,026,895.93)	3.89
	05/06/2025	05/08/2025	3135G06Q1	FANNIE MAE 0.640 12/30/25 '25	500,000.00	488,955.00	1,137.78	(490,092.78)	4.15
	05/06/2025	05/08/2025	91282CBH3	US TREASURY 0.375 01/31/26	1,000,000.00	973,242.19	1,004.83	(974,247.02)	4.12
	05/06/2025	05/08/2025	3130ALHH0	FHLBANKS 0.960 03/05/26 '25	1,000,000.00	974,710.00	1,680.00	(976,390.00)	4.11
	05/06/2025	05/08/2025	880591EU2	TVA 2.875 02/01/27	1,000,000.00	983,560.00	7,746.53	(991,306.53)	3.86
	05/06/2025	05/08/2025	91282CMZ1	US TREASURY 3.875 04/30/30	1,000,000.00	998,867.19	842.39	(999,709.58)	3.90
	05/19/2025	05/20/2025	912797NU7	US TREASURY BILL 12/26/25	490,000.00	477,942.27	0.00	(477,942.27)	4.17
	05/19/2025	05/20/2025	912797QQ3	US TREASURY BILL 11/13/25	1,000,000.00	979,679.91	0.00	(979,679.91)	4.28
	05/19/2025	05/20/2025	912797QU4	US TREASURY BILL 09/16/25	1,000,000.00	986,034.03	0.00	(986,034.03)	4.34
BUY TOTAL					8,990,000.00	8,886,193.71	41,107.34	(8,927,301.05)	4.06
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE		TOTAL	NET REALIZED GAIN/LOSS
MATURITY									
	05/15/2025	05/15/2025	912797LB1	UNITED STATES TREASURY 0.0 05/15/2025	(2,000,000.00)	1,905,797.07		2,000,000.00	94,202.93
	05/15/2025	05/15/2025	33847E3J4	Flagstar Bank, National Association 0.9 05/15/2025	(245,000.00)	245,000.00		245,000.00	0.00
	05/15/2025	05/15/2025	866264DP6	Summit State Bank 0.85 05/15/2025	(245,000.00)	244,402.20		245,000.00	597.80
MATURITY TOTAL					(2,490,000.00)	2,395,199.27		2,490,000.00	94,800.73

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

CITY OF ALISO VIEJO

DIRECTOR OF FINANCIAL SVCS/ CITY TREAS
12 JOURNEY, #100
ALISO VIEJO, CA 92656

Account Number: 98-30-007

May 2025 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
5/6/2025	5/6/2025	RW	1773475	1734043	ANN EIFERT	-1,300,000.00
5/7/2025	5/7/2025	RW	1773518	1734098	ANN EIFERT	-1,800,000.00
5/8/2025	5/8/2025	RD	1773568	1734145	ANN EIFERT	3,200,000.00
5/28/2025	5/28/2025	RD	1774130	1734697	ANN EIFERT	2,500,000.00

Account Summary

Total Deposit:	5,700,000.00	Beginning Balance:	9,019,140.47
Total Withdrawal:	-3,100,000.00	Ending Balance:	11,619,140.47



PMIA/LAIF Performance Report as of 06/11/25



Quarterly Performance Quarter Ended 3/31/25

LAIF Apportionment Rate ⁽²⁾ :	4.48
LAIF Earnings Ratio ⁽²⁾ :	0.00012266258268207
LAIF Administrative Cost ^{(1)*} :	0.26
LAIF Fair Value Factor ⁽¹⁾ :	1.000849191
PMIA Daily ⁽¹⁾ :	4.30
PMIA Quarter to Date ⁽¹⁾ :	4.34
PMIA Average Life ⁽¹⁾ :	244

PMIA Average Monthly Effective Yields⁽¹⁾

May	4.272
April	4.281
March	4.313
February	4.333
January	4.366
December	4.434

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 5/31/25 \$166.7 billion

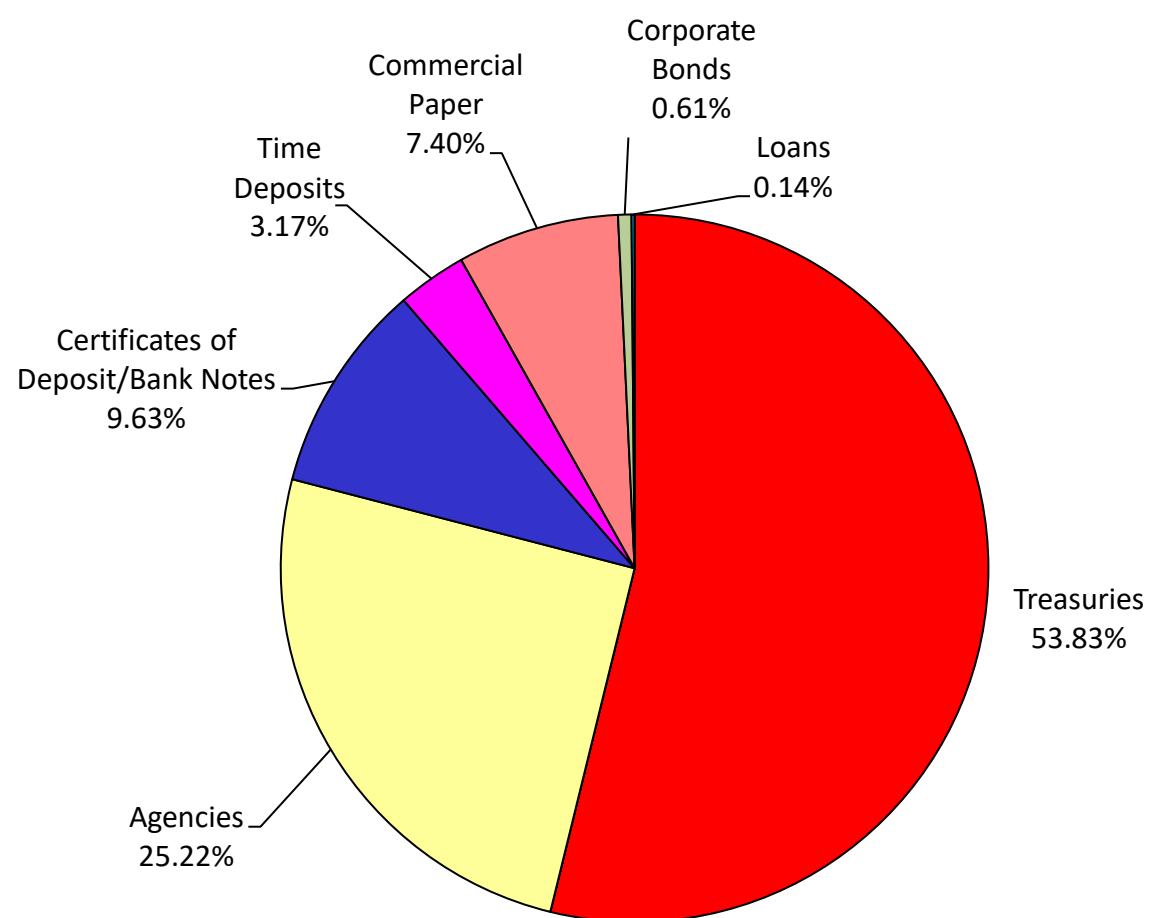


Chart does not include \$1,087,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller

City of Aliso Viejo

AGENDA ITEM



DATE: July 16, 2025

TO: Mayor and City Council

FROM: Ann Eifert, Director of Financial Services/City Treasurer

SUBJECT: RESOLUTION OF COMMUNITY FACILITIES DISTRICT NO. 2005-01 (GLENWOOD AT ALISO VIEJO) AUTHORIZING THE ANNUAL LEVY OF SPECIAL TAXES FOR FISCAL YEAR 2025-2026

Recommended Action:

Adopt a Resolution of the City Council, acting as the legislative body of Community Facilities District No. 2005-01 (Glenwood at Aliso Viejo) (the "CFD"), authorizing the annual levy of special taxes for fiscal year 2025-2026.

Fiscal Impact:

The approval of the CFD special tax levy for FY 2025-2026 will provide approximately \$2,028,249 required to pay annual debt service on outstanding Special Tax Bonds, administrative expenses of the CFD, and cash flow contingency for anticipated delinquent Special Taxes.

Background:

The CFD was formed by the City on March 16, 2005 for the purpose of financing the acquisition and/or construction of certain public improvements to be owned by the City, the County of Orange and Moulton Niguel Water District required as conditions of approval of the development of property within the CFD. On the same date, the qualified electors of the CFD voted to authorize to levy the special tax pursuant to the rate and method of apportionment thereof and to authorize the issuance of bonds for the CFD in a principal amount not to exceed \$37,500,000 to be secured by such special taxes to finance such public improvements. At the request of Shea Homes Limited Partnership, the City conducted proceedings to modify the rate and method of apportionment of special taxes authorized to be levied within the CFD. On November 1, 2006, City Council approved the Modified RMA. On December 6, 2007, the CFD issued Bonds in the amount of \$34,070,000 to finance the authorized facilities (the "2007 Bonds").

On February 13, 2014, the CFD issued the 2014 Special Tax Refunding Bonds (the “2014 Bonds”) for the purpose of refunding the outstanding 2007 Bonds to achieve lower interest rates and provide annual special tax savings to the property owners within the CFD.

On December 5, 2023, the CFD issued the 2023 Special Tax Refunding Bonds for the purpose of refunding the outstanding 2014 Bonds to achieve lower interest rates and provide annual special tax savings to the property owners within the CFD.

Discussion:

To meet the financial requirements of the CFD in FY 2025-2026, special taxes are proposed to be levied on Developed Property as defined in the Modified Rate and Method of Apportionment (“Modified RMA”) at approximately sixty-eight and 55/100 (68.55%) of the authorized maximum special tax rates. The proposed FY 2025-2026 special tax rates are listed in Exhibit “A” of the Resolution. Developed Property are parcels for which building permits were issued and represent 458 units of taxable residential property within the CFD (excludes one parcel for whom the parcel owner fully prepaid their special tax obligation). Building permits have been issued for all planned residential units within the CFD; therefore, the CFD is considered fully developed.

FY 2025-2026 is the 19th year the CFD will levy special taxes. Special taxes will be levied on Developed Property in FY 2025-2026 in an aggregate amount of approximately \$2,028,249 to fund the FY 2025-2026 net financial requirements of the CFD. The FY 2025-2026 financial requirements total \$2,107,019 and include payment of debt service on the Bonds, administrative expenses, and anticipated delinquencies. The difference of \$78,770 between the proposed levy and the net financial requirements will be taken from available contingency funds.

In order to levy the special tax for FY 2025-2026, the City Council must adopt the Resolution authorizing the annual special tax levy.

Attachment:

1. Resolution

RESOLUTION NO. 2025-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2005-01 (GLENWOOD AT ALISO VIEJO) AUTHORIZING THE ANNUAL LEVY OF SPECIAL TAXES FOR FISCAL YEAR 2025-2026

WHEREAS, the City Council of the City of Aliso Viejo, ("City"), previously undertook proceedings under and pursuant to the terms and provisions of the "Mello-Roos Community Facilities Act of 1982", being Chapter 2.5, Part 1, Division 2, Title 5 of the Government Code of the State of California, to form Community Facilities District No. 2005-01 (Glenwood at Aliso Viejo) (hereinafter referred to as the "District"), to authorize the levy of special taxes upon land within the District to finance certain facilities; and

WHEREAS, this City Council, by Ordinance No. 2006-086 as authorized by Section 53340 of the Government Code of the State of California, has authorized the levy of a special tax to pay for costs and expenses related to said District, and this City Council is desirous to establish the specific rate of the special tax for the District to be collected for the next fiscal year.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

Section 1: That the above recitals are all true and correct.

Section 2: That in accordance with the Act and Ordinance, there is hereby levied upon all parcels within the District which are not otherwise exempt from taxation under the Act or the Ordinance the special taxes for fiscal year 2025-2026 at the rates set forth in the attached referenced and incorporated Exhibit "A". Koppel & Gruber Public Finance is hereby directed to prepare and file with the City Clerk a list of the exact amount of the special tax for each lot or parcel of land in accordance with this Resolution (the "2025/2026 Roll").

Section 3: That the rate determined and as set forth above does not exceed the amount as previously authorized by Ordinance of this City Council, and is not in excess of that as previously approved by the qualified electors of the District, and meets the requirements of Proposition 218 that added Articles XIIC and XIID to the State Constitution.

The City agrees to defend, indemnify and hold harmless the County of Orange, the Board of Supervisors, the Auditor-Controller, its officers and employees, from litigation over whether the requirements of Proposition 218 were met with respect to such assessment(s).

If any judgement is entered against any indemnified party as a result of not meeting the requirements of Proposition 218 for such assessment(s), the City agrees that County may

offset the amount of any judgement paid by an indemnified party from any monies collected by the County on the City's behalf, including property taxes, special taxes, fees, or assessments.

Section 4: That the proceeds of the special tax shall be used to pay, in whole or in part, the costs of the following:

- A. Fund authorized public facilities, including the costs of the construction and engineering design of facilities to be owned, operated and maintained by the City, the Moulton Niguel Water District, and the County of Orange (the "Facilities"); and
- B. Payment of incidental expenses of the District, including costs incurred to determine the amount of and collection of special taxes and costs otherwise incurred in order to carry out the authorized purposes of the District.

The proceeds of the special taxes shall be used as set forth above, and shall not be used for any other purpose.

Section 5: The special tax shall be collected in the same manner as ordinary ad valorem property taxes are collected, and shall be subject to the same penalties and same procedure and sale in cases of any delinquency for ad valorem taxes, and the Tax Collector is hereby authorized to deduct reasonable administrative costs incurred in collecting any said special tax.

Section 6: All monies above collected shall be paid into the District funds, including any reserve fund.

Section 7: The City Clerk is hereby authorized to transmit a certified copy of this Resolution to the County of Orange ("County") Office of the Auditor-Controller ("County Auditor"). The County Auditor is hereby directed to enter in the next County assessment roll on which taxes will become due, opposite each lot or parcel of land effected the installment of the special tax, and for the exact rate and amount of said tax, reference is made to the attached Exhibit "A".

Section 8: This Resolution relating to the levy of the special tax shall take effect immediately upon its final passage in accordance with the provisions of Government Code Section 53340, as amended.

PASSED, APPROVED AND ADOPTED this 16th day of July, 2025.

Tiffany Ackley
Mayor

APPROVED AS TO FORM:

ATTEST:

Scott C. Smith, City Attorney

Janet Martinez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF ALISO VIEJO)

I, Janet Martinez, City Clerk of the City of Aliso Viejo, California, DO HEREBY CERTIFY that the foregoing is the original of Resolution No. 2025-__ duly passed and adopted by the City Council of the City of Aliso Viejo at their regular meeting held on the 16th day of July, 2025, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

JANET MARTINEZ
CITY CLERK

(SEAL)

EXHIBIT "A"

**COMMUNITY FACILITIES DISTRICT NO. 2005-01
(Glenwood at Aliso Viejo)**

**FISCAL YEAR 2025-2026
SPECIAL TAX RATES**

ZONE 1

Land Use Class	Description	Residential Floor Area	Special Tax Rate
1	Residential Property	< 1,901	\$2,866.10 per unit
2	Residential Property	1,901 – 2,350	\$4,144.36 per unit
3	Residential Property	2,351 – 2,800	\$4,433.98 per unit
4	Residential Property	2,801 – 3,250	\$5,108.06 per unit
5	Residential Property	3,251 – 3,700	\$5,782.16 per unit
6	Residential Property	3,701 – 4,150	\$5,872.04 per unit
7	Residential Property	4,151 – 4,600	\$6,700.90 per unit
8	Residential Property	> 4,600	\$6,840.70 per unit
NA	Undeveloped Property	NA	\$0.00 per Acre

ZONE 2

Land Use Class	Description	Residential Floor Area	Special Tax Rate
1	Residential Property	< 1,901	\$1,098.50 per unit
2	Residential Property	1,901 – 2,350	\$1,198.38 per unit
3	Residential Property	2,351 – 2,800	\$1,298.22 per unit
4	Residential Property	2,801 – 3,250	\$1,997.30 per unit
5	Residential Property	3,251 – 3,700	\$2,646.42 per unit
6	Residential Property	3,701 – 4,150	\$2,796.20 per unit
7	Residential Property	4,151 – 4,600	\$3,555.18 per unit
8	Residential Property	> 4,600	\$3,694.98 per unit
NA	Undeveloped Property	NA	\$0.00 per Acre

City of Aliso Viejo

AGENDA ITEM



DATE: July 16, 2025

TO: Mayor and City Council

FROM: Ann Eifert, Director of Financial Services

SUBJECT: AGREEMENT WITH HDL COREN AND CONE FOR PROPERTY TAX CONSULTING AND AUDITING SERVICES

Recommended Action:

Approve and authorize the City Manager to execute a five-year Professional Services Agreement with HdL Coren and Cone for property tax consulting and auditing services in an amount not to exceed \$105,000.

Fiscal Impact:

The fiscal impact for property tax consulting and auditing services is \$16,414 for the first year. An additional \$2,500 is budgeted for as-needed reports, additional analyses as required by Staff, and fees related to any property tax recovery services. Funds are available in the adopted FY 2025-26 General Fund budget.

The agreement calls for annual CPI increases beginning July 2026 and will be budgeted accordingly in future fiscal years. The total cost of the agreement is a not-to-exceed amount of \$105,000 over the five-year term.

Background:

HdL Coren and Cone has provided the City with property tax consulting and auditing services since 2008. HdL provides the City with quarterly and annual property tax and sales data, tax appeals analysis, a database on City parcels and assessed values, and revenue estimates. The data is used by Staff to forecast revenues for budget development, complete the Annual Comprehensive Financial Report (ACFR) statistical section, and assess the condition of the City's local housing market.

Discussion:

HdL is a state-wide expert in property tax data analysis with over 800 public agency clients across the United States. Staff attempted to solicit proposals from other potential firms;

however, no responses were received. As a result, Staff entered into discussions with HdL Coren and Cone to continue services for the next five years.

HdL continues to be a valuable resource to the City. Because of their expertise in public agency property tax revenues, their responsiveness to Staff inquiries, and timely and accurate reports, Staff recommends approving an agreement with HdL Coren and Cone for property tax consulting and auditing services.

Attachment:

1. Agreement

**CITY OF ALISO VIEJO
PROFESSIONAL SERVICES AGREEMENT
FOR
PROPERTY TAX CONSULTING AND AUDIT SERVICES**

1. PARTIES AND DATE.

This Agreement is made and entered into this ____ day of _____, 2025, by and between the City of Aliso Viejo, a municipal corporation organized under the laws of the State of California with its principal place of business at 12 Journey, Suite 100, Aliso Viejo, California 92656 (“City”) and **HdL Coren & Cone, a CORPORATION**, with its principal place of business at **120 S. State College Blvd., STE 200, Brea, CA 92821** (“Consultant”). City and Consultant are sometimes individually referred to herein as “Party” and collectively as “Parties.”

2. RECITALS.

2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of professional **PROPERTY TAX CONSULTING/AUDIT** services required by the City on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing professional **PROPERTY TAX CONSULTING/AUDIT** services to public clients, is licensed in the State of California, and is familiar with the plans of City.

2.2 Project.

City desires to engage Consultant to render such services for the **PROPERTY TAX CONSULTING SERVICES** project (“Project”) as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

1) General Scope of Services. Consultant promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional **property tax consulting/audit services** necessary for the Project (“Services”). The Services are more particularly described in Exhibit “A” attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

2) Term. The term of this Agreement shall be from **July 1, 2025 to June 30, 2030**, unless earlier terminated as provided herein. The City Manager shall have the unilateral option, at its sole discretion, to renew this Agreement annually for no more than two additional one-year terms. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.

3.2 Responsibilities of Consultant.

1) Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Consultant on an independent contractor basis and not as an employee. Consultant shall complete, execute, and submit to City a Request for Taxpayer Identification Number and Certification (IRS Form W-9) prior to commencement of any Services under this Agreement. Neither City, nor any of its officials, officers, directors, employees or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of City and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

2) Schedule of Services.

3.2.2.1 Consultant shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Consultant's conformance with the Schedule, City shall respond to Consultant's submittals in a timely manner. Upon request of City, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.2.2 Neither City nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing Party. For purposes of this Agreement, such circumstances include a Force Majeure Event. A Force Majeure Event shall mean an event that materially affects a Party's performance and is one or more of the following: (1) Acts of God or other natural disasters; (2) terrorism or other acts of a public enemy; (3) orders of governmental authorities (including, without limitation, unreasonable and unforeseeable delay in the issuance of permits or approvals by governmental authorities that are required for the Services); (4) strikes and other organized labor action occurring at the site and the effects thereof on the Services, only to the extent such strikes and other organized labor action are beyond the control of Consultant and its subcontractors, and to the extent the effects thereof cannot be avoided by use of replacement workers; and (5) pandemics, epidemics or quarantine restrictions. For purposes of this section, "orders of governmental authorities," includes ordinances, emergency proclamations and orders, rules to protect the public health, welfare and safety, and other actions of a public agency applicable to the Services and Agreement.

3.2.2.3 Should a Force Majeure Event occur, the non-performing Party shall, within a reasonable time of being prevented from performing, give written notice to the other Party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement. Force Majeure Events and/or delays, regardless of the Party responsible for the delay, shall not entitle Consultant to any additional compensation. Notwithstanding the foregoing in this section, the City may still terminate this Agreement in accordance with the termination provisions of this Agreement.

3) Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of City.

4) Substitution of Key Personnel. Consultant has represented to City that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. In the event that City and Consultant cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the City, or who are determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the City. The key personnel for performance of this Agreement are as follows: **Nichole Cone**.

5) City's Representative. The City hereby designates the City Manager, or his or her designee, to act as its representative for the performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for all purposes under this Contract. The City Manager hereby designates **Ann Eifert, Director of Financial Services**, or his or her designee, as the City's contact for the implementation of the Services hereunder. Consultant shall not accept direction or orders from any person other than the City's Representative or his or her designee.

6) Consultant's Representative. Consultant hereby designates **Nichole Cone**, or his or her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

7) Coordination of Services. Consultant agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

8) Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants

shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

9) Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services. If the Consultant performs any work knowing it to be contrary to such laws, rules and regulations, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold City, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

10) Insurance.

3.2.10.1 Time for Compliance. Consultant shall not commence Work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the City that the subconsultant has secured all insurance required under this section.

3.2.10.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder and without limiting the indemnity provisions of the Agreement, the Consultant in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement, the following policies of insurance. If the existing policies do not meet the Insurance Requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

- (a) **Commercial General Liability:** Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, with minimum limits of at least \$1,000,000 per occurrence, and if written with an aggregate, the aggregate shall be double the per occurrence limit. Defense costs shall be paid in addition to the limits.

The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; or (3) contain any other exclusion contrary to the Agreement.

- (b) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering “Any Auto” (Symbol 1) with minimum limits of \$1,000,000 each accident.
- (c) Professional Liability: Professional Liability insurance with minimum limits of \$1,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.).

If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

- (d) Workers’ Compensation: Workers’ Compensation Insurance, as required by the State of California and Employer’s Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease.

3.2.10.3 Endorsements. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval.

- (a) The policy or policies of insurance required by Section 3.2.10.2 (a) Commercial General Liability shall be endorsed to provide the following:
 - (1) Additional Insured: The City of Aliso Viejo, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement.

Additional Insured Endorsements shall not (1) be restricted to “ongoing operations”; (2) exclude “contractual liability”; (3) restrict coverage to “sole” liability of Consultant; or (4) contain any other exclusions contrary to the Agreement.

- (2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.
- (b) The policy or policies of insurance required by Section 3.2.10.2 (b) Automobile Liability and (c) Professional Liability shall be endorsed to provide the following:
 - (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.
- (c) The policy or policies of insurance required by Section 3.2.10.2 (d) Workers' Compensation shall be endorsed to provide the following:
 - (1) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.
 - (2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

3.2.10.4 Primary and Non-Contributing Insurance. All insurance coverages shall be primary and any other insurance, deductible, or self-insurance maintained by the indemnified parties shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.2.10.5 Waiver of Subrogation. Required insurance coverages shall not prohibit Consultant from waiving the right of subrogation prior to a loss. Consultant shall waive all subrogation rights against the indemnified parties. Policies shall contain or be endorsed to contain such provisions.

3.2.10.6 Deductible. Any deductible or self-insured retention must be approved in writing by the City and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.2.10.7 Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements on forms approved by the City. The certificates and endorsements for each insurance policy shall be signed

by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15) days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.10.8 Failure to Maintain Coverage. Consultant agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the City. The City shall have the right to withhold any payment due Consultant until Consultant has fully complied with the insurance provisions of this Agreement.

In the event that the Consultant's operations are suspended for failure to maintain required insurance coverage, the Consultant shall not be entitled to an extension of time for completion of the Services because of production lost during suspension.

3.2.10.9 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.10.10 Insurance for Subconsultants. All Subconsultants shall be included as additional insureds under the Consultant's policies, or the Consultant shall be responsible for causing Subconsultants to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City as an Additional Insured to the Subconsultant's policies.

11) Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions where applicable shall include, but shall not be limited to: (A) adequate life protection and life saving equipment and procedures; (B) instructions in accident prevention for all employees and subconsultants, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.3 Fees and Payments.

1) Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed **ONE HUNDRED FIVE THOUSAND DOLLARS (\$105,000)** ("Total

Compensation”) without written approval of City’s Director of Financial Services. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

2) Payment of Compensation.

Consultant shall submit to City a quarterly itemized statement which indicates work completed by Consultant. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall, within 45 days of receiving such statement, review the statement and pay all non-disputed and approved charges thereon.

3) Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by City.

4) Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, “Extra Work” means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the City.

5) Prevailing Wages; DIR Registration.

3.3.5.1 Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., (“Prevailing Wage Laws”), which require the payment of prevailing wage rates and the performance of other requirements on “public works” and “maintenance” projects. If the Services are being performed as part of an applicable “public works” or “maintenance” project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. City shall provide Consultant with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Consultant’s principal place of business and at the project site. It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and Consultant shall therefore comply with such Labor Code sections to the fullest extent required by law. Consultant shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.3.5.2 If the Services are being performed as part of an applicable “public works” or “maintenance” project, in addition to the foregoing, then pursuant to Labor Code sections 1725.5 and 1771.1, the Consultant and all subconsultants must be registered with the Department of Industrial Relations (“DIR”). Consultant shall maintain registration for the duration of the project and require the same of any subconsultants. This project may also be subject to

compliance monitoring and enforcement by the DIR. It shall be Contractor's sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll records directly to the DIR.

3.4 Accounting Records.

1) Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.5 General Provisions.

1) Termination of Agreement.

3.5.1.1 Grounds for Termination. City may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to City, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause. The rights and remedies of the City provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law, equity or under this Agreement.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

2) Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant:

**Nichole Cone
HdL COREN & CONE
120 S. State College Blvd., Suite 200
Brea, CA 92821**

City:

**City of Aliso Viejo
12 Journey, Suite 100
Aliso Viejo, CA 92656
Attn: Ann Eifert, Department of Financial Services**

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3) Ownership of Materials and Confidentiality.

3.5.3.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement (“Documents & Data”). Consultant shall require all subconsultants to agree in writing that City is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or provided to Consultant by the City. City shall not be limited in any way in its use of the Documents and Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at City’s sole risk.

3.5.3.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents and Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City’s name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

3.5.3.3 Confidential Information. The City shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the City's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction, in which case the City shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the Release Notice to give City written notice of Consultant's objection to the City's release of Proprietary Information. Consultant shall indemnify, defend and hold harmless the City, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. City shall not release the Proprietary Information after receipt of the Objection Notice unless either: (1) Consultant fails to fully indemnify, defend (with City's choice of legal counsel), and hold City harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that City release such information.

4) Fraud Policy. Consultant shall provide a copy of the City's Fraud Prevention Policy to each of its employees assigned to perform Services under this Agreement. Consultant shall submit to the City a statement signed by an authorized representative for Consultant certifying receipt of the City's Fraud Prevention Policy. A finding by the City that any of Consultant's employees have committed fraud against the City or have violated the City's Fraud Prevention Policy shall be grounds for appropriate discipline, up to and including such employee's removal from performance of this Agreement at City's request and/or termination of this Agreement. Consultant shall reimburse the City for any costs and expenses associated with fraud against the City.

5) Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

6) Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

7) Indemnification.

3.5.7.1 To the fullest extent permitted by law, Consultant shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorneys fees and other related costs and expenses except such loss or damage caused by the sole negligence or willful misconduct of the City. Consultant's obligation to indemnify shall survive expiration or termination of this Agreement and shall not be restricted

to insurance proceeds, if any, received by the Consultant or the City, its officials, officers, employees, agents or volunteers.

3.5.7.2 If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

8) Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

9) Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Orange County.

10) Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.6 City's Right to Employ Other Consultants. City reserves right to employ other consultants in connection with this Project.

3.7 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.8 Assignment or Transfer. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.9 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.10 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.11 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.12 No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.13 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.14 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.15 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.16 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.17 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.18 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.19 Declaration of Political Contributions. Consultant shall, throughout the term of this Agreement, submit to City an annual statement in writing declaring any political contributions

of money, in-kind services, or loan made to any member of the City Council within the previous twelve-month period by the Consultant and all of Consultant's employees, including any employee(s) that Consultant intends to assign to perform the Services described in this Agreement.

3.20 Subcontracting.

1) Prior Approval Required. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

[Signatures on following page.]

**SIGNATURE PAGE TO PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF ALISO VIEJO AND HDL COREN AND CONE**

IN WITNESS WHEREOF, the parties have executed this Professional Services Agreement
on this ____ day of _____, 2025.

CITY OF ALISO VIEJO

Approved:

By: _____
Mitzi Ortiz
City Manager

ATTEST:

By: _____
Janet Martinez
City Clerk

APPROVED AS TO FORM:

Best Best & Krieger LLP
City Attorney

**APPROVED AS TO COMPLIANCE
WITH BUDGET**

By: _____
Ann Eifert
Director of Financial Services

HdL Coren & Cone

**[If Corporation, TWO SIGNATURES,
President OR Vice President AND Secretary
OR Treasurer REQUIRED]**

Signed by:
By: Nichole Cone-Morishita
3341144758E7487...
CFO
Its: _____
Nichole Cone-Morishita
Printed Name: _____

DocuSigned by:
By: Paula Cone
7B7696DE768C432
President
Its: _____
Paula Cone
Printed Name: _____

CITY OF ALISO VIEJO

DECLARATION OF POLITICAL CONTRIBUTIONS

Using the space provided below, please list any political contributions of money, in-kind services, or loans made to any member of the City Council within the last twelve (12) months by Consultant and all of Consultant’s employees, including any employee(s) that applicant intends to assign to perform the work or services described in this Agreement:

None

To the best of my knowledge, I declare under penalty of perjury that the foregoing is true and was executed at:

Brea, California	6/19/2025 9:36 AM PDT
City/County/State	Date
HdL Coren & Cone	Nichole Cone-Morishita
Name of Business	Print Name
Signed by: Nichole Cone-Morishita Signature	

NOTE: THIS DECLARATION IS INCLUDED AS PART OF THE AGREEMENT AND MUST BE SIGNED AND ATTACHED HERETO.

CITY OF ALISO VIEJO

ACKNOWLEDGMENT OF RECEIPT OF FRAUD POLICY

I hereby acknowledge that I have received a copy of the City’s “Fraud Prevention Policy” dated October 1, 2008. I understand that I am to promptly read its contents and distribute copies to employees assigned to perform Services for the City of Aliso Viejo.

To the extent that provisions of this policy conflict with previously issued policies or practices, whether or not such policies and practices were contained in written policies, this policy shall prevail.

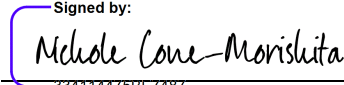
HdL Coren & Cone	Nichole Cone-Morishita
Name of Business	Print Name
Signed by:  334114475BE7487...	
Signature	
6/19/2025 9:36 AM PDT	
Date	

EXHIBIT “A”

SCOPE OF SERVICES

DEFINITIONS

For purposes of this Agreement, the following terms shall have the meaning stated below:

Audit Review: “Audit” or “Audit Review” shall mean the comparison of databases to ensure that parcels are correctly coded with the appropriate tax rate area to return revenue to the CITY. Audits include the secured and unsecured tax rolls and where secured records are corrected; the corresponding unsecured records related to those properties are also corrected. A review of the calculation methodologies developed by auditor/controller offices in the administration of property tax is made to ensure compliance. New annexations are audited the 1st or 2nd year after the area’s adoption due to the timing of LAFCO and the State Board of Equalization in assigning new tax rate areas and county processing of those changes.

County: “County” shall mean the County in which CITY is located.

Data Base: “Data Base” shall mean a computerized listing of property tax parcels and information compiled for CITY from information provided by the County.

Days: “Days” shall mean calendar days.

Property Tax Roll: “Property Tax Roll” shall mean the assessed values of parcels on the secured and unsecured lien date rolls as reported by the County.

Proprietary Information: “Proprietary Information” shall be the reports, technical information, compilations of data, methodologies, formula, software, programs, technologies and other processes previously designed and developed by CONTRACTOR and used in the performance of the services hereunder.

Recovered/Reallocated Revenue: “Recovered or Reallocated Revenue” shall mean additional revenue received as a result of an audit or review of properties submitted for correction or for corrections due erroneous calculations or incorrect methods of distributing revenue discovered by the CONTRACTOR and then made by County agencies which result in a return of additional revenue to the CITY.

Scope of Services: “Scope of Services” shall mean all of the Base Services specified in Section 2.0, the Optional Services in Section 3.0, the Additional Services in Section 4.0, or any other services rendered hereunder.

TRA: “Tax Rate Area” shall mean the area subject to the tax rate.

CONSULTANT shall perform all of the following duties as part of the Base Services provided hereunder, unless otherwise specified in writing by the City:

1. Analysis And Identification Of Misallocation Errors (Contingent Fee)

(a) In the first year of this Agreement, and as necessary thereafter but not less than once every two (2) years, CONSULTANT shall conduct an analysis to identify and verify CITY parcels on the secured Property Tax Roll which are not properly attributed to CITY and will provide the correct TRA designation to the proper County agency. Typical errors include parcels assigned to incorrect TRAs within CITY or an adjacent city, and TRAs allocated to wrong taxing agencies.

(b) CONSULTANT shall annually reconcile the annual Auditor-Controller assessed valuations report to the assessor's lien date rolls and identify discrepancies.

(c) CONSULTANT shall annually review parcels on the unsecured Property Tax Roll to identify inconsistencies such as value variations, values being reported to a mailing address rather than the situs address, and errors involving TRAs (to the extent records are available).

(d) CONSULTANT may audit general fund or tax increment property tax revenue or other revenues attributable to CITY departments, and districts (including but not limited to base year value audits; administration of tax sharing agreements; tax increment allocation reviews; county allocation and payments reviews).

2. Annual Services (Fixed Fee)

Annually, after the Property Tax Roll is available:

(a) CONSULTANT shall establish a Data Base for CITY available through CONSULTANT'S online property tax application

(b) Utilizing the Data Base, CONSULTANT will provide:

(1) A listing of the major property owners in CITY, including the assessed value of their property.

(2) A listing of the major property taxpayers by net assessed value.

(3) A listing of property tax transfers which occurred since the prior lien date.

(4) A listing of parcels that have not changed ownership since the enactment of Proposition XIII A

(5) A comparison of property within CITY by county-use code designation

(6) A listing by parcel of new construction activity to identify non-residential parcels with new construction activity and to provide reports for use in CITY's preparation of Gann (Propositions 4 and 111) State Appropriation Limit calculations

(7) Tracking of Proposition 8 parcel reductions and restorations

(8) Calculate an estimate of property tax revenue anticipated to be received for the fiscal year by CITY. This estimate is based upon the initial information provided by the County and is subject to modification. This estimate shall not be used to secure the indebtedness of CITY.

(9) Development of historical trending reports involving taxable assessed values for CITY, median and average sales prices and related economics trends.

(10) Upon written request, analyses based on geographic areas designated by CITY to include assessed valuations and square footage computations for use in community development planning.

(11) One and five-year budget projections for CITY'S general fund and related special districts. This report is interactive for tax modeling.

(12) Prepare a Newsletter summary for public and elected distribution.

2.3 Quarterly Services/Monthly Services (Fixed Fee)

CONSULTANT shall perform the following services quarterly:

(a) A listing of property tax appeals filed on properties in CITY (selected counties)

(b) A listing of property transfers that have occurred since the last report

(c) Monthly update of CONSULTANT'S web-based software program to include parcel transfer data and, in select counties, appeal updates

2.4 On-Going Consultation (Fixed Fee)

During the term of this Agreement, CONSULTANT will serve as CITY's resource staff on questions relating to property tax and assist in estimating current year property tax revenues. On-going consultation would include, but not be limited to, inquiries resolved through use of CITY's data base.

3. Optional Services

The following services are available on a time and materials basis:

3.1 Specified Data

Generation of specialized data-based reports which would require additional programming, the purchase of additional data, costs for county staff research, or similar matters not necessary to carry out services outlined in Section 2.0.

3.2 County Research

Any research with County agencies for which CONTRACTOR does not have a current database.

3.3 Bond Services

Bond services are available for a fixed negotiated fee, including:

- (a) Tax Allocation Bonds fiscal consultant reports
- (b) Mello-Roos Special Tax studies

3.4 Additional Meetings Requested

Meetings in excess of the annual meeting to review the analysis of property tax data, trending information, and other findings with CITY shall be considered an Optional Service.

EXHIBIT “B”

SCHEDULE OF SERVICES

TIMELINE FOR DELIVERABLES

July/August	Data available for purchase from counties
September 30	Data available on HdLCC’s web-based property tax application
September/October	Unsecured audits performed and forwarded to county assessor
October	Appeals quarterly updates emailed in counties where the data is available
October-February	Delivery of preliminary property tax reports
January	Appeals quarterly updates emailed in counties where the data is available
January/February	General Fund Budget Projections
April	Appeals quarterly updates emailed in counties where the data is available
April/May	Final Books – Addendums emailed to clients
July	Appeals quarterly updates emailed in counties where the data is available
Ongoing	Secured and Unsecured Audits – City Property sales reports City mid-year budget reviews and budget projections Analytical work at the request of clients Monthly updates of database with property sale information

EXHIBIT “C”
COMPENSATION

Based Fixed Fee Services: \$4,103.33 per quarter (\$16,413.31 annually)

The Base Fixed Fee shall be adjusted annually by the California Consumer Price Index (CCPI) for all items as determined by the California Department of Industrial Relations as measured February to February by the California All Urban Consumers index.

Base Contingent Fee Services

For Base Services pursuant to Section 2.1 which are payable on a contingent basis, CONSULTANT shall receive 25 percent of net general fund attributable to CITY departments, districts, or funds recovered or reallocated which are directly or indirectly the result of an audit, analysis or consultation performed by CONSULTANT (including but not limited to base year value audits; administration of tax sharing agreements; tax increment allocation reviews; county allocation reviews). CONSULTANT shall separate and support said reallocation and provide CITY with an itemized invoice showing all amounts due as a result of revenue recovery or reallocation. CITY shall pay audit fees after Contractor's submittal of evidence that corrections have been made by the appropriate agency. Payment to CONSULTANT shall be made within thirty (30) days after CITY receives its first remittance advice during the fiscal year for which the correction applies.

Optional Services hourly rates:

Partner	\$250	per hour
Principal	\$225	per hour
Programmer	\$200	per hour
Associate	\$175	per hour
Senior Analyst	\$125	per hour
Analyst	\$ 90	per hour
Administrative	\$ 70	per hour

Hourly rates are exclusive of expenses and are subject to adjustment by CONSULTANT annually. On July 1st of each year CONSULTANT shall provide CITY with an updated schedule of hourly rates. The rates will not be increased by more than five percent (5%) per year.

City of Aliso Viejo

AGENDA ITEM



DATE: July 16, 2025

TO: Mayor and City Council

FROM: So Kim, Community Development Director

SUBJECT: MAJOR DEVELOPMENT PROJECTS STATUS UPDATE

Recommended Action:

Receive and file.

Discussion:

This report provides an overview of the current status of major development projects within the City. It highlights key milestones, progress updates, and anticipated timelines for completion. The projects are listed below in alphabetical order.

Address	Applicant	Project Description	Status
26501 Aliso Creek Road	AvalonBay Communities	Construct a mixed-use building (8-story, 343 residential units, 17,273 SF commercial at the ground floor, and parking structure) over a portion of the parking lot area of The Commons shopping center.	In November 2024, the City Council held a study session, during which the Applicant was made aware of several concerns. The application has been inactive since that time and was administratively withdrawn on July 2, 2025.
27081 Aliso Creek Road	Shea Homes Southern California	Demolish three existing office buildings to construct a 137-unit, residential community.	In May 2025, the City Council held a concept review of the project. On July 1, 2026, a formal application package was submitted and is under review.

Address	Applicant	Project Description	Status
26800-26970 Aliso Viejo Parkway	Lennar Homes of California	Demolish five office buildings to construct a 215-unit, residential community.	In November 2024, the City Council held a concept review of the project. In April 2025, one of the properties was sold to Glaukos, prompting the Applicant to revise their scope of work. A formal application has not yet been submitted.
15 Argonaut	LaTerra Storage Partners II, LLC	Demolish an existing office building to construct a self-storage facility.	In February 2025, the City Council held a concept review of the project, during which the Applicant was made aware of several concerns. Subsequently, the property owner notified Staff that he would not proceed with the self-storage proposal. Since then, Staff has engaged in discussions with multiple residential developers regarding the possibility of residential development on the site.
95 Argonaut	Meritage Homes/MLC Holdings, Inc.	Demolish an existing office building to construct a 61-unit, town home community.	In October 2024, a formal application was submitted, followed by a concept review conducted by the City Council in November 2024. The application package is currently under review, and a fiscal impact analysis is nearing completion. Once finalized, staff will begin drafting the development agreement. The project is expected to be presented to the City Council toward the end of the year.
400-700 Freedom Lane	Meritage Homes/MLC Holdings, Inc.	Construct a 134-unit, town home community on a vacant lot.	A formal application was submitted in October 2024, and the City Council conducted a concept review in January 2025. The application process is currently on hold by the Applicant due to recent updates to the State Fire Hazard Map, which may necessitate revisions to the project scope.

City of Aliso Viejo

AGENDA ITEM



DATE: July 16, 2025

TO: Mayor and City Council

FROM: Shaun Pelletier, Director of Public Works/City Engineer

SUBJECT: APPROVAL OF NEIGHBORHOOD TRAFFIC CALMING GUIDELINES

Recommended Action:

Adopt a Resolution of the City Council of the City of Aliso Viejo which adopts and approves Neighborhood Traffic Calming Guidelines.

Fiscal Impact:

There is no fiscal impact for this report.

Background:

The City often receives requests from residents seeking solutions to mitigate speeding, cut-through traffic, and other safety concerns on residential streets. In response to these concerns, staff has developed a comprehensive set of Traffic Calming Guidelines to ensure a transparent, equitable, and data-driven approach to evaluating and implementing traffic calming measures.

Through the City's On-Call Traffic Engineering contract, RK Engineering developed Traffic Calming Guidelines to provide a systematic approach for approaching traffic calming concerns. Several Traffic Calming Guidelines from other Orange County Cities, including Laguna Niguel, Anaheim, and Newport Beach were referenced and the contents of the guidelines are consistent with traffic engineering requirements in the California Manual on Uniform Traffic Control Devices (CA MUTCD), the California Vehicle Code (CVC), and the ITE Traffic Calming Guidelines.

The Traffic Calming Guidelines represent a proactive and consistent framework to improve residential street safety and respond effectively to community concerns. Adoption of these guidelines will enhance public transparency, streamline evaluations, and support safer, more livable neighborhoods.

Discussion:

The proposed guidelines establish a clear framework for initiating traffic calming requests, defining eligibility, evaluating road conditions, involving the community, and implementing traffic calming solutions. Key elements of the Neighborhood Traffic Calming Guidelines include:

Resident Initiated Requests:

Residents may report traffic concerns using the official survey provided in Appendix A of the guidelines. The survey requires residents to specify:

- The reason for their concern
- Exact location(s) of the issue
- Time(s) of day the concern typically occurs

If the resident lives within a Homeowner's Association (HOA) community, all surveys and complaints must be submitted directly to the HOA. A field meeting may then be scheduled with the resident and/or HOA representative.

Data Collection and Evaluation:

To assess conditions, the City will:

- Collect traffic data (e.g., speed studies, collision history, traffic volumes) via a professional traffic data collection firm
- Conduct an in-depth field review of the roadway
- Host a neighborhood meeting to present findings and gather public feedback
- A neighborhood meeting will be held to discuss the data collected.

Development of a Traffic Calming Plan:

A traffic calming plan will be developed based on the data results and the criteria for installing traffic calming devices. Improvements are classified into two phases. Phase I traffic calming improvements consist of signing and striping improvements. Phase II traffic calming improvements consist of physical improvements (such as speed humps).

The criteria for Phase I improvements are:

- Average Daily Traffic $\geq$ 500 vehicles; or
- 85th percentile speed $\geq$ 32mph; or
- Two (2) or more preventable collisions within the past five (5) years

The criteria for Phase II improvements are:

- Minimum six-month installation of Phase I improvements; and
- Post data collection shows speed $\geq$ 32mph

Phase I improvements may be incorporated into a future roadway improvement project if one is scheduled within the next year or otherwise completed as a standalone project.

All Phase II improvements will require a majority approval of 67% of all the homes in the community, not just the street the phase II measures are being implemented.

Staff recommends that the City Council adopt the proposed Neighborhood Traffic Calming Guidelines to provide a standardized process for addressing neighborhood traffic concerns and improving safety for all road users.

Environmental:

Approving traffic calming guidelines does not require environmental review as it is not considered a project under CEQA. Any potential projects proposed from this policy would be reconsidered for environmental review as needed.

Attachments:

1. Resolution
2. Neighborhood Traffic Calming Guidelines

RESOLUTION NO. 2025-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, APPROVING AND ADOPTING NEIGHBORHOOD TRAFFIC CALMING GUIDELINES

WHEREAS, The City periodically receives requests to mitigate speeding, cut-through traffic, and other safety concerns on residential streets; and

WHEREAS, Neighborhood Traffic Calming Guidelines have been prepared to provide a systematic approach for approaching traffic calming concerns.

NOW, THEREFORE, BE IT RESOLVED by the City of Aliso Viejo as follows:

1. The foregoing recitals are true and correct.
2. The Neighborhood Traffic Calming Guidelines, prepared on May 2025, are approved and adopted.

PASSED, APPROVED AND ADOPTED this 16th day of July, 2025.

Tiffany Ackley
Mayor

APPROVED AS TO FORM:

ATTEST:

Scott C. Smith, City Attorney

Janet Martines, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF ALISO VIEJO)

I, JANET MARTINEZ, City Clerk of the City of Aliso Viejo, California, DO HEREBY CERTIFY that the foregoing is the original of Resolution No. 2025-__ duly passed and adopted by the City Council of the City of Aliso Viejo at their regular meeting held on the 16th day of July, 2025, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

JANET MARTINEZ
CITY CLERK

(SEAL)

Neighborhood Traffic Calming Guidelines

May 2025

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1.0 Introduction

1.1 Purpose

The purpose of this document is to provide a structure for implementing traffic calming measures within residential neighborhoods in the City of Aliso Viejo. These guidelines are designed to enhance safety by reducing vehicle speeds and improving conditions for pedestrians and cyclists. The document outlines the importance of traffic calming, the process for evaluating and implementing measures, and details various traffic calming devices, based on the California Manual on Uniform Traffic Control Devices (CA MUTCD) and the California Vehicle Code (CVC) and the ITE Traffic Calming Guidelines.

1.2 What is Traffic Calming?

Traffic calming is a strategy for improving neighborhood safety and livability by lowering traffic speeds, reducing local traffic and cut-through traffic volumes, and minimizing the risk of accidents. The city is committed to enhancing safety and convenience for all residents by evaluating traffic calming requests and implementing suitable measures.

The Institute of Transportation Engineers (ITE) defines “Traffic Calming” as the following:

“Traffic Calming is the combination of mainly physical measures that reduce the negative effects of motor vehicle use, alter driver behavior, and improve conditions for non-motorized street users.”

Furthermore, ITE defines traffic calming goals such as increasing the quality of life and creating safe streets aiming to reduce the negative effects of motor vehicles on the environment (e.g., pollution, sprawl) while promoting pedestrian, bicycle, and transit use.

The ITE further explains the benefits of implementing traffic calming measures, including reduced speeds for motor vehicles, decreased frequency and severity of collisions, enhanced safety, increased accessibility for all modes of transportation, and reduced cut-through traffic by motor vehicles.

1.3 Standards & Guidelines

The City of Aliso Viejo is committed to following traffic calming standards. The California Department of Transportation (Caltrans) provides detailed guidelines and standards for the implementation of traffic calming measures, aimed at enhancing safety and effectiveness for motorists, cyclists, and pedestrians. Caltrans provides these guidelines and standards for traffic calming through various resources such as the Traffic Calming Guide, Design Information Bulletins (DIBs), and the CA MUTCD. The Traffic Calming Guide describes various traffic calming devices in the following categories: signings and markings, physical intersection modifications, roadway narrowing, vertical roadway elements, physical roadway segment modifications, and others. DIB's offers detailed guidance on specific traffic calming devices based on the roadway characteristics. The CA MUTCD incorporates federal guidelines and provides uniform standards for traffic control devices used in traffic calming.

All guidelines provided by Caltrans are based on the CVC which mandates that Caltrans adopt uniform standards and specifications for all official traffic control devices per Section 21400, which are reflected in the CA MUTCD. The CVC includes provisions related to the enforcement of traffic laws and regulations that support traffic calming efforts, such as speed limits and pedestrian right-of-way rules. These regulations are incorporated in Caltrans resources to help ensure that traffic calming measures are effectively implemented to improve safety and livability on California's roads.

1.4 FAQ's

What roadways are eligible for traffic calming?

Only roadways identified as local streets per the City of Aliso Viejo General Plan or the Caltrans California Road System–Functional Classification Map are eligible for traffic calming. If the roadway(s) is not classified as a local street, it is not eligible for traffic calming devices.

What is a neighborhood traffic committee?

A neighborhood traffic committee is a group of one to three residents who represent a neighborhood and address traffic-related concerns in the community. The committee is responsible for maintaining communication with the City of Aliso Viejo Public Works Department regarding the residents' overall traffic-related concerns. A committee is required for all neighborhoods without a Homeowner's Association (HOA) to facilitate effective communication between the residents and the City.

Where do I direct my concerns regarding speeding and/or other traffic-related concerns?

If you reside in a community with a HOA, please direct all traffic-related concerns to the HOA and utilize the resident survey form to specify the request and/ or concern. If you do not reside in a community with an HOA, please direct all concerns via the resident survey form to a neighborhood traffic committee.

What are the advantages and disadvantages of implementing traffic calming devices?

Implementing traffic calming measures has advantages, including reduced motor vehicle speeds, a decrease in the frequency and severity of collisions, enhanced safety, increased accessibility for all modes of transportation, and reduced cut-through traffic. However, a few disadvantages may include increased noise and special maintenance requirements.

Why can't stop signs be added to reduce speeds?

Stop signs are considered traffic control devices and not traffic calming measures as they are intended to control the flow of traffic and assign right-of-way. Traffic noise and speeds may increase with the introduction of a stop sign. Standard engineering thresholds are applied to determine if a stop sign is "warranted" – as unwarranted stop signs are more likely to be ignored by motorists, and thus stop signs are not considered traffic calming devices.

What's the difference between a speed hump, bump, and lump?

Speed bumps, speed humps, and speed lumps all serve to reduce vehicle speeds. However, speed lumps are designed to better accommodate standard passenger vehicles and emergency vehicles. Speed bumps are typically reserved for off-street use such as parking lots.

Why can't we just go straight to Phase II improvements?

It is necessary to implement Phase I improvements prior to Phase II improvements since Phase I improvements can be implemented quickly with minimal disruption to traffic whereas Phase II improvements require initial analysis to determine the necessity of physical improvements and are based on the results of Phase I improvements.

What is an 85th percentile speed?

As established by the California Vehicle Code, this speed is used to set roadway speed limits in order to be enforced by radar. As an example, of 100 vehicles, 85 of those would be traveling at the 85th percentile speed or less.

What is considered "excessive speeding"?

On a local street with a posted speed limit of 25 mph, excessive speeding is considered a speed at or above the 85th percentile speed of 32 mph.

What does average daily traffic mean?

Average Daily Traffic (ADT) refers to the number of vehicles crossing a certain point on a roadway inclusive of both directions for an entire day.

2.0 Neighborhood Traffic Calming Evaluation & Implementation Process

The following process has been established regarding traffic calming requests to address residents' concerns. This procedure will help facilitate communication between residents and the City of Aliso Viejo Public Works Department to ensure that all concerns are addressed promptly and effectively. Refer to the Neighborhood Traffic Calming Evaluation and Implementation Process flowchart shown in Figure 2.1, which provides a general overview of the process detailed below.

2.1 Request & Initiation

Resident(s) Report Concern(s) and/or Request(s)

If a resident has a concern regarding negative vehicular impacts, such as speeding, or a request for traffic calming devices, such as speed humps, then the resident(s) must document it via a resident survey form that identifies the particular concerns and/or requests for the roadway and/or intersections which is shown in Appendix A.

If the residents reside in a neighborhood with a Homeowner's Association (HOA), all resident surveys and complaints must be made to the HOA. The HOA is responsible for filtering through concerns and requests regarding traffic calming for a community before reporting them to the City of Aliso Viejo Public Works Department. These concerns reported to the HOA must include all forms completed by residents and identify the roadways of particular concern.

If the residents do not reside in a neighborhood with an HOA, all resident surveys and complaints may be made directly to a neighborhood traffic committee that will communicate with the City of Aliso Viejo Public Works. It is crucial that one to three residents be appointed to a neighborhood traffic committee (i.e., neighborhood representatives) to allow for effective communication with the City. All other residents must forward all concerns and complaints to the appointed neighborhood traffic committee.

Not all roadways reported will be considered for traffic calming. Only local residential streets that pass a city screening review are eligible for the consideration of traffic calming devices.

City's Preliminary Review & Screening

After the City has been notified by an HOA or a neighborhood traffic committee of traffic calming concerns from residents, the Public Works Department will perform a preliminary review of the roadway(s) and/or intersection(s) of concern to determine if traffic calming devices would be appropriate. The preliminary review will include an assessment of the resident surveys and a field review of the roadway(s) and/or intersection(s) to determine if further action is needed. This may include a meeting with an HOA representative and/or a neighborhood traffic committee.

2.2 Data Collection & Evaluation

Data Collection

If the City concludes from the preliminary review that the roadway(s) and/or intersection(s) are eligible for traffic calming measures, then the City will proceed with data collection. All relevant traffic data such as speed surveys, collision history, and local traffic volumes will be collected, and a more extensive field review of the existing roadway conditions will be performed. If necessary, the data collection will also include a license plate survey to determine cut-through traffic volumes.

Data Review & Evaluation

The city will then evaluate the resulting data in combination with the qualifications for Phase I or Phase II improvements. As discussed in further detail in Section 3.0, there will be two phases of traffic calming improvements. Phase I will consist of non-physical improvements (i.e., signing and striping) and Phase II will consist of physical improvements (i.e., speed humps).

Meeting with Traffic Committee and/or HOA

The City will then coordinate a meeting with the neighborhood traffic committee and/or HOA to discuss the following items:

- Resident Concerns & Requests
- Results of Data Collection
- Feasible Traffic Calming Features (If Any)
- Advantages and Disadvantages of the Feasible Options (If Necessary)
- City's Process to Implementing a Traffic Calming Development Plan

2.3 Development of Traffic Calming Plan

A traffic calming plan will be developed based on the data results and the criteria for installing traffic calming devices. This plan will adhere to the following phased approach process for improvements.

Phase I

The improvements within the Phase I toolbox are identified in Section 3.1 and are considered signing and striping improvements.

If the resulting traffic data meets the qualification criteria for Phase I improvements, then further analysis will be conducted to determine which improvements may be implemented. The qualifications are as follows for Phase I improvements:

Criteria:

- Average Daily Traffic $\geq$ 500 vehicles; or
- Excessive speeding (i.e., 85th percentile speed $\geq$ 32 mph); or
- Two (2) or more preventable collisions occurred within the past five (5) years.

After the appropriate traffic calming features and locations from the Phase I toolbox have been identified (if any), the improvements may qualify for implementation pending approval from the City and may be scheduled once engineering studies are completed.

These improvements may be incorporated into a future roadway improvement project if one is scheduled within the next year, otherwise it will be completed as a standalone project.

Phase II

The improvements within the Phase II toolbox are identified in Sections 3.2 through 3.4 and are considered physical improvements.

Phase II improvements will only be considered after the Phase I improvements have been in place for six (6) months and data collection is conducted post Phase I improvements to determine if the data meets the qualifications for Phase II improvements. The qualifications for Phase II improvements are as follows:

Criteria:

- Minimum six-month installation of Phase I improvements; and
- Post Data shows excessive speeding.

After the appropriate traffic calming features and locations from the Phase II toolbox have been identified (if any), the improvements may qualify for implementation pending approval from the City and a petition made by the Public Works Department to be distributed to all stakeholders including households and absentee property owners within the vicinity of the project. The petition must have the majority support (67%) of all affected households within the project area for implementation of vertical/physical traffic calming devices as well as 100% written support for the homeowners directly affected by the traffic calming device.

If the petition receives the necessary approval, the findings will be recommended to the City Council for final approval and detail that the project went through the neighborhood traffic calming process and determined the improvements as the recommendation.

Please advise that at the discretion of the City, the requirements for Phase I improvements may be overridden; however, in doing so, Phase II improvements will not be triggered unless the 85th percentile speed reaches excessive speeds.

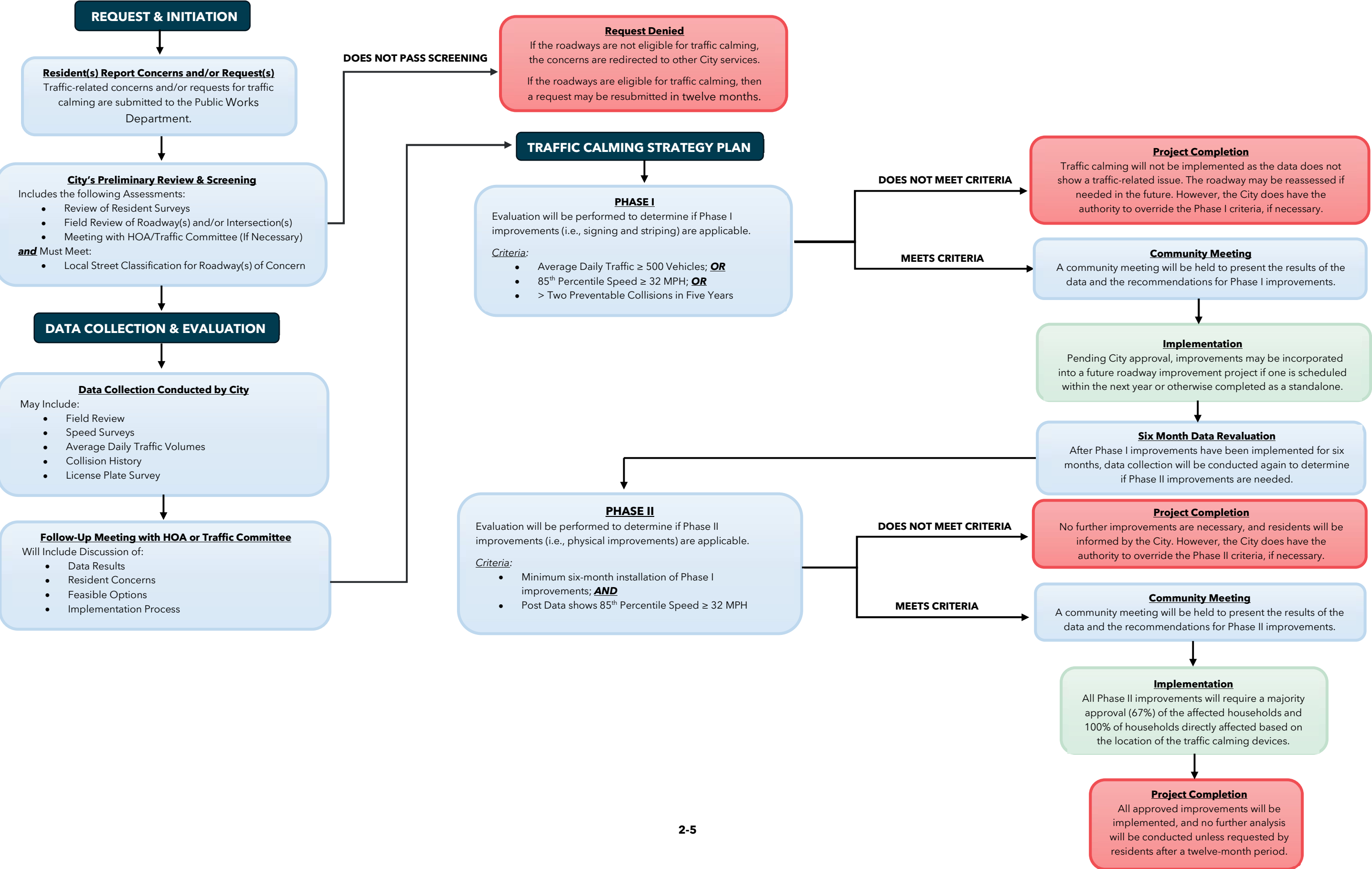
Community Support

If recommendations are found applicable during Phase I and/or Phase II, a community meeting will be held with the residents of the neighborhood to present the findings of the data and the recommendations for traffic calming features.

Removal of Traffic Calming Devices (If Necessary)

Removing traffic calming devices from Phase I or Phase II improvements will only be considered after the improvement has been in place for a minimum of twelve (12) months. The neighborhood traffic committee or HOA must communicate these complaints to the City. The City will then distribute a petition to all stakeholders, including households and absentee property owners affected by the traffic calming device(s) and it must have the majority support (67%).

Figure 2-1 | Neighborhood Traffic Calming Evaluation & Implementation Process



3.0 Traffic Calming Toolbox

The following traffic calming measures represent potential solutions for enhancing safety and reducing vehicle speeds within a neighborhood. It is important to recognize that not all techniques will be suitable for every context, and in some instances, alternative approaches may need to be considered. This list serves as an initial framework for identifying appropriate traffic calming strategies. In cases where multiple options are available, it is recommended to prioritize the least intrusive and most cost-effective solutions. More extensive or costly measures should only be considered if initial interventions prove ineffective.

Per the Traffic Calming Guide from Caltrans, the CA MUTCD, and the ITE Guidelines, the following pages provide examples of traffic calming features forming a toolbox.

Each traffic calming tool includes a general overview of the associated advantages, disadvantages, and installation criteria. It is important to note that the criteria for implementation may vary and should be adapted based on the specific context and characteristics of the roadway.

3.1 Phase I Improvements

Phase I improvements typically fall under the category of signing and striping that often serve as an initial step before implementing more extensive traffic calming strategies.

Signing & Striping

Signing and striping utilizes visual cues to influence driver behavior and enhance safety. These strategies are geared to reduce the perceived width of the roadway to reduce speeds.



Source: Google Earth 2025, City of Newport Beach.

Signing

Signing involves using road signs to guide driver behavior and improve safety. These signs can include speed limits, stop signs, warnings, or pedestrian-related signs to alert drivers and encourage slower speeds in areas with high pedestrian or cyclist activity.

Signing	
Criteria for Installation	
Signs are in accordance with the CA MUTCD.	
Advantages	Disadvantages
Encourages slower speeds. Increases driver awareness. Cost-effective and minimally invasive.	Limited impact. Driver non-compliance.



Source: City of Laguna Niguel Public Works Department.

Radar Speed Feedback Signs

A radar speed feedback sign is a permanent electronic sign that shows the posted speed limit versus the current speed limit of vehicles passing which encourages driver’s to reduce speed.

Radar Speed Feedback Signs	
Criteria for Installation	
Signs are in accordance with the CA MUTCD.	
Advantages	Disadvantages
Encourages slower speeds. Increases driver awareness. Cost-effective and minimally invasive.	Limited impact. Driver non-compliance.



Radar Speed Feedback Sign.
Source: Trafficalm Pelco Solutions.

Radar Trailer

A speed radar trailers is a temporary vehicle speed feedback device that shows the posted speed limit versus the current speed of vehicles passing.

Radar Trailer	
Criteria for Installation	
Must be located mid-block.	
Advantages	Disadvantages
Increases driver awareness.	Temporary solution that is not effective long-term.



Radar Trailer. Source: City of Pacifica.

Striping

Striping includes the use of pavement markings to guide and control vehicle movement, reduce speeds, and improve safety. This can involve lane narrowing, crosswalk markings, bike lanes, or the addition of other visual cues that create a sense of enclosure, encouraging drivers to slow down and stay within designated travel lanes.

Striping	
Criteria for Installation	
Striping is in accordance with Caltrans design standards. Minimum travel lane widths of 10-12 feet are maintained.	
Advantages	Disadvantages
Effective in reducing speeds. Can improve sight distance Cost-effective and minimally invasive.	May require additional maintenance May eliminate parking

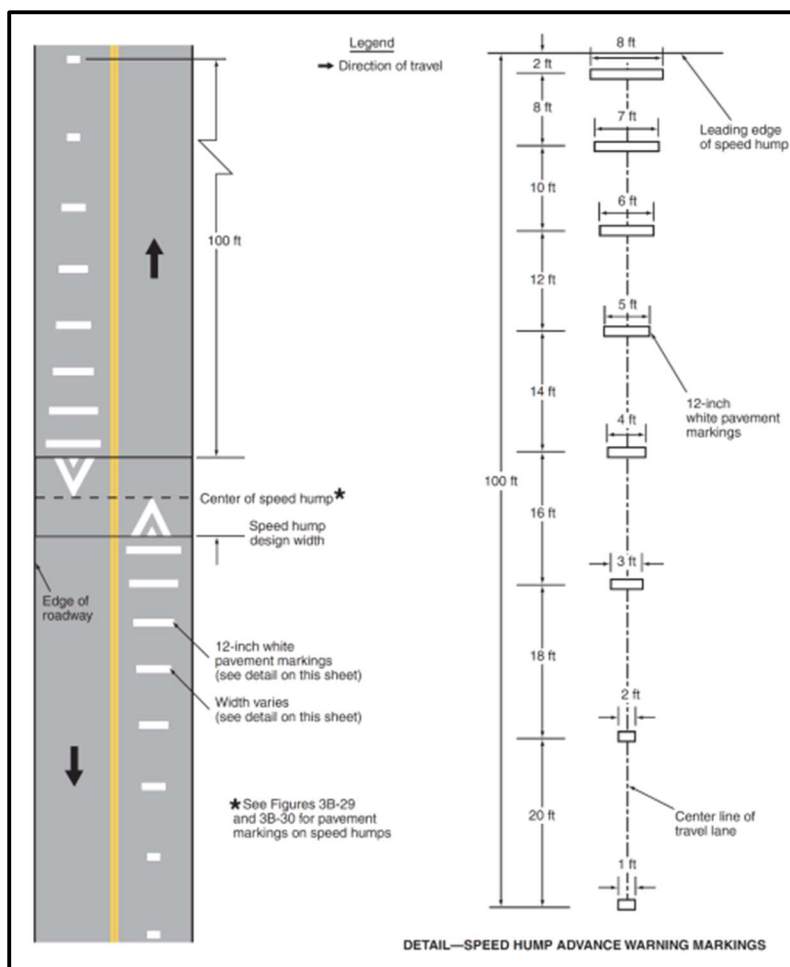


Edge line Striping, Centerline Striping, & Painted Speed Limit. Source: Google Earth 2025, City of Tustin.

Psycho-Perspective Striping

Psycho-perspective striping is a technique involving the use of markings to create an illusion that intends to make the driver slow down by making them feel like they are speeding.

Psycho-Perspective Striping	
Criteria for Installation	
Markings are in accordance with Caltrans design standards.	
Minimum travel lane widths of 10-12 feet are maintained.	
Advantages	Disadvantages
Reduce vehicle speeds. Increase driver's awareness.	May require special maintenance.



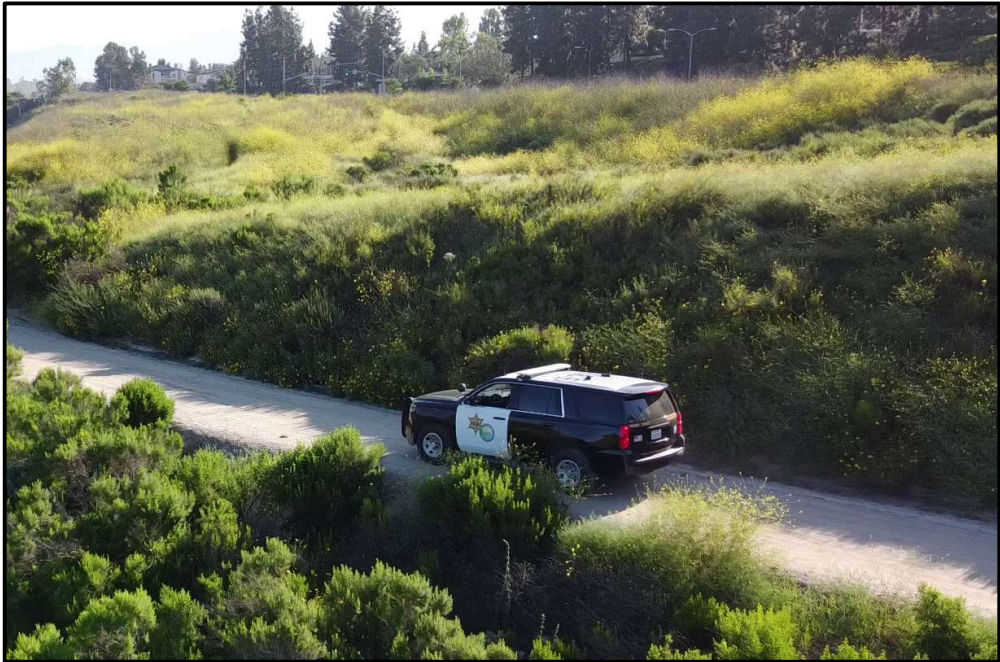
Psycho-Perspective Striping. Source: CAMUTCD 2014, Figure 3B-31.

Other Phase I Improvements

Law Enforcement

The Public Works department may request law enforcement to circulate within a residential community to enforce the posted limit.

Law Enforcement	
Advantages	Disadvantages
Increases driver awareness.	Temporary solution that is not effective long-term. Limited law enforcement resources.



Source: Aliso Viejo Police Services.

Landscaping (Trimming Landscape)

The introduction of vertical obstructions in the form of trees or shrubs along the right-of-way can effectively reduce vehicle speeds by altering the perception of openness on streets.

Landscaping	
Criteria for Installation	
All adjacent property owners have approved of additional landscaping and agree to maintain new vegetation. Landscaping is regularly trimmed to maintain adequate street clearance at all times.	
Advantages	Disadvantages
May reduce speeds. Can be an aesthetic improvement.	Additional maintenance is required May impact sight distance if not properly installed or maintained.



Landscaping. Source: Google Earth 2025, City of Irvine.

3.2 Phase II Improvements

Phase II improvements are physical roadway improvements that would require a petition and majority support from affected households. These improvements fall under the categories of roadway narrowing, vertical deflection devices, roadway segment modifications, and intersection modifications.

Roadway Narrowing

Roadway narrowing is an effective traffic calming measure used to reduce vehicle speeds and enhance pedestrian safety. Narrower roads reduce the area for vehicle movement, which can discourage excessive speeding and encourage more cautious driving.



Source: Caltrans.

Chokers / Bulb-Out

A choker consists of narrowing a roadway to reduce the width of the traveled way by widening and extending the sidewalk or right-of-way. A choker is located mid-block, but the same effect can be placed at an intersection which is otherwise known as a corner extension or bulb-out. This effect can slow vehicles as they perceive a narrow street and also slow vehicles as they approach an intersection where a shoulder has been reduced in width.

Chokers	
Criteria for Installation	
Adjacent property owners have approved and accepted maintenance responsibility, if the roadway is not owned by the City. Minimum travel lane width of 12 feet is maintained. 67% majority support from affected households. 100% Written Support for Homes Directly Affected	
Advantages	Disadvantages
A slight speed reduction may be achieved. Pedestrians have a shorter crossing distance. Choker can be landscaped to improve aesthetics. Can discourage truck traffic or through traffic use.	Chokers may be a potential obstacle for careless drivers. May displace parking. May require street drainage to be reworked.



Bulb-out. Source: Google Earth 2025, City of Imperial Beach.

Gateways

A gateway is a visual or physical feature placed at the entry points of a street or neighborhood to signal a change in road conditions and encourage drivers to slow down. These can include center islands, signage, or just landscaping, to encourage through traffic to consider alternate routes.

Gateways	
Criteria for Installation	
Provision is made for pedestrian passage across or around gateway when crossing the street. 67% majority support from affected households. 100% Written Support for Homes Directly Affected	
Advantages	Disadvantages
Volumes are reduced and speeds are decreased. Gateway designs can be very personal and designed by the neighborhood, which can instill a sense of community identity. Gateways can be a visual enhancement to the neighborhood.	Additional maintenance is required.



Gateway. Source: Google Earth 2025, City of Aliso Viejo.

Medians

Medians are areas between lanes that divide the roadway. Medians can be painted or raised with curbs and landscaped to further reduce the open feel of a street. Medians can be installed only on streets that meet the minimum required street width.

Medians	
Criteria for Installation	
If installed adjacent to an intersection, clearance is provided for adequate pedestrian passage when crossing the street. 67% majority support from affected households. 100% Written Support for Homes Directly Affected	
Advantages	Disadvantages
Narrowing the street width may reduce speeds and volumes. May improve sight distance	Landscaping and additional striping creates additional maintenance needs and costs. May impact drainage.

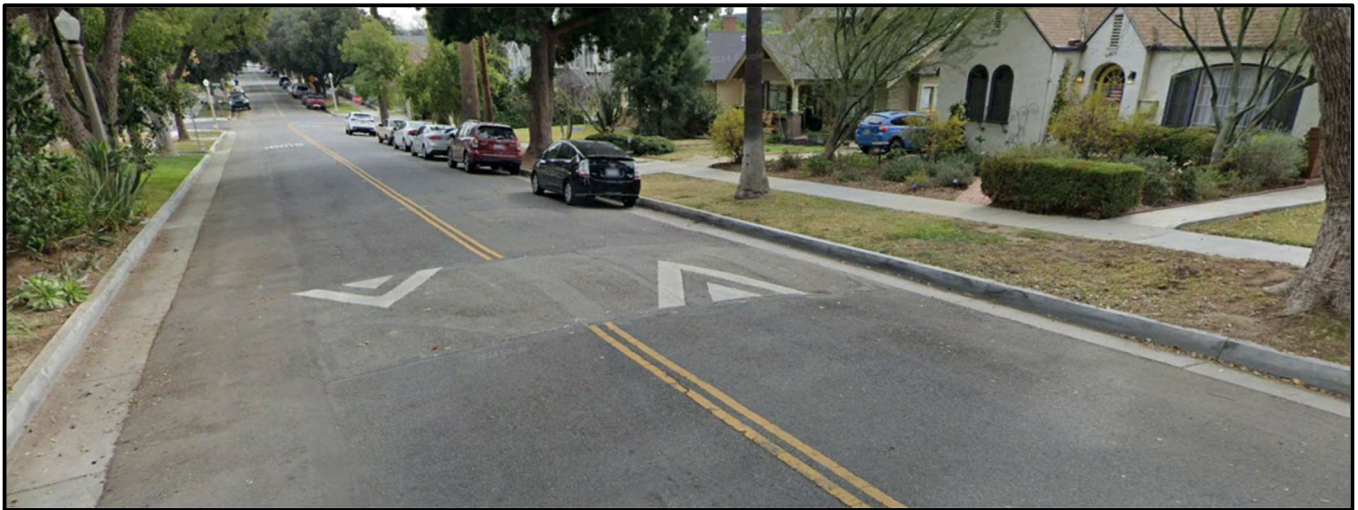


Raised Median. Source: Google Earth 2025, City of Laguna Woods.

Vertical Deflection Devices

Vertical deflection devices are designed to alter the road's elevation to reduce vehicle speeds and improve safety. These physical modifications create a disruption that prompts drivers to slow down.

All vertical roadway elements are required to have community support in the form of a petition. The petition must have majority support (67%) of all affected households and 100% written support from homeowners directly affected within the roadway segment where vertical roadway elements are being recommended.

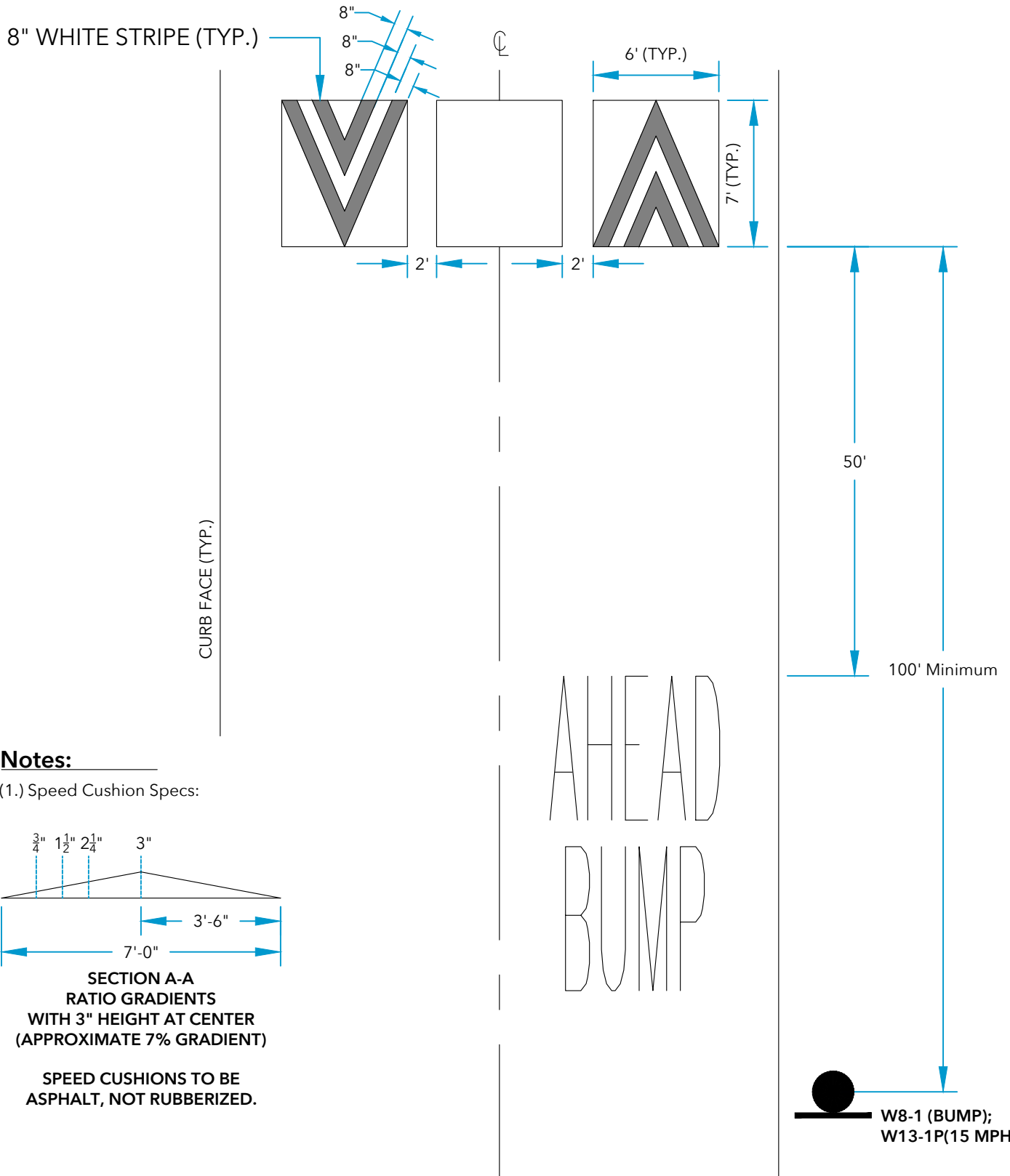


Speed Hump. Source: City of Riverside Public Works Department.

Speed Humps / Speed Cushions

Speed humps/speed cushions are designed to reduce vehicle speeds with minimal discomfort and damage to vehicles. They are placed perpendicular to the street's centerline, spanning the entire width of the lane, and are marked with reflective paint and signs to alert drivers to slow down.

Speed Humps	
Criteria for Installation	
Speed limit $\leq$ 30 mph. Functional classification is Local Street or Collector. Two-Lanes, Divided or Undivided. Street grade 8% or less. Spacing of Humps is from 250 ft to 500 ft. Cannot be located on a Curve with a Centerline Radius of 200 ft or less than the stopping sight distance. Distance from Driveway aprons is 5 ft minimum and 15 ft desired. Distance to intersection is at least 250 ft for a traffic signal. Distance to intersection is at least 100 ft from an approaching collector street. Distance to intersection is at least 20 ft from a local street. Distance from marked crosswalk is 30 ft to 80 ft Distance from a bus stop is a minimum of 80 ft Placement must avoid valves, maintenance access holes, & not adjacent to fire hydrants. MUTCD signage is W17-1 options with optional plaques (W13-1P, W16-2P, W16-4P) Hump markings are MUTCD compliant and advance speed hump markings are optional. 67% majority support from affected households. 100% Written Support for Homes Directly Affected Must be compliant with Orange County Fire Authority standards.	
Advantages	Disadvantages
Effective on residential streets where speeding is often due to through vehicles, using the route as "shortcut" alternative to the main arterial. Motorists are forced to slow down when traveling over a speed hump and may choose other routes once they learn that routes with speed humps may lengthen their trip. Slower vehicles and lower volumes may result in increased safety for pedestrians and bicyclists. Self-enforcing speed control.	Speed humps require minor additional maintenance and special attention when a street is overlaid. May increase volumes on other residential streets. May result in acceleration/deceleration with bursts of higher speeds. Noise Increase. Possible damage to vehicles/occupants.



* NOT TO SCALE
* NOT FOR CONSTRUCTION

Speed Hump Detail

30-Foot Wide Street

8" WHITE STRIPE (TYP.)

8"

8"

2'

2'

2'

6' (TYP.)

7' (TYP.)

CURB FACE (TYP.)

50'

100' Minimum

Notes:

(1.) Speed Cushion Specs:

SECTION A-A
RATIO GRADIENTS
WITH 3" HEIGHT AT CENTER
(APPROXIMATE 7% GRADIENT)

3"

2 1/4"

1 1/2"

3/4"

3'-6"

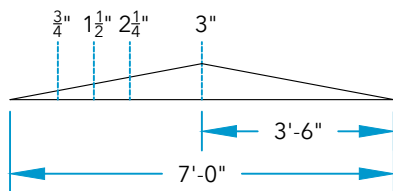
7'-0"

SPEED CUSHIONS TO BE
ASPHALT, NOT RUBBERIZED.

AHEAD
BUMP

W8-1 (BUMP);
W13-1P(15 MPH)

(1.) Speed Cushion Specs:



SECTION A-A
RATIO GRADIENTS
WITH 3" HEIGHT AT CENTER
(APPROXIMATE 7% GRADIENT)

SPEED CUSHIONS TO BE ASPHALT, NOT RUBBERIZED.

AHEAD
BUMP

W8-1 (BUMP);
W13-1P(15 MPH)

* NOT TO SCALE
* NOT FOR CONSTRUCTION

Speed Hump Detail

40-Foot Wide Street

Rumble Strips

Rumble strips are raised or grooved patterns installed perpendicular to the travel lane. They provide audible and tactile warnings to alert drivers for unexpected conditions or significant speed reductions.

Rumble Strips	
Criteria for Installation	
Street grade is less than 5%. 67% majority support from affected households. 100% Written Support for Homes Directly Affected	
Advantages	Disadvantages
Speeds may be reduced. Increase driver’s awareness.	Additional noise may generate. Alternative paving materials or colors require special maintenance. May be hazardous for bicyclists and motorcycles.



Rumble Strips. Source: Caltrans.

Textured Crosswalk

Textured crosswalks use distinctive surface materials, such as raised pavement markings, stamped concrete, bricks, or colored asphalt, to create a visual and tactile contrast with the surrounding roadway. These features make crosswalks more noticeable to both drivers and pedestrians, helping to increase awareness of pedestrian areas and encourage slower vehicle speeds. The tactile aspect of the texture also serves as a physical cue for drivers, creating a slight bump or vibration when vehicles pass over, which reinforces the need to slow down.

Textured Crosswalk	
Criteria for Installation	
Crosswalks are installed at controlled intersections. 67% majority support from affected households. 100% Written Support for Homes Directly Affected	
Advantages	Disadvantages
Pedestrian safety may be improved. Speeds may be reduced. Can be an aesthetic improvement. Increase driver’s awareness.	Noise may generate if the pavement texture is altered. Alternative paving materials or colors require special maintenance.



Textured Crosswalk. Source: Google Earth 2025, City of Aliso Viejo.

Physical Roadway Segment & Intersection Modifications

Physical roadway segments and intersection modifications are traffic calming measures that involve altering the design of roads and intersections to reduce vehicle speeds and improve safety. These modifications typically aim to narrow lanes, adjust alignment, or reconfigure intersections to encourage safer driving behavior and enhance the safety of pedestrians and cyclists.



Forced Turn Barrier. Source: Google Earth 2025, City of San Juan Capistrano.

Chicanes

Chicanes are horizontal constraints that cause vehicles to navigate tight curves and thereby reduce speeds. This can consist of striping, raised medians, or areas of contrasting pavement. These features are often implemented on narrow streets and increase driver awareness.

Chicanes	
Criteria for Installation	
Adjacent property owners have approved the chicanes material. 67% majority support from affected households. 100% Written Support for Homes Directly Affected	
Advantages	Disadvantages
May reduce speeds. Increase driver’s awareness.	Additional maintenance. Reduces parking.



Chicane. Source: NATCO, City of San Francisco.

Forced Turn Barrier / Channelization

Forced turn barriers are a method of channelizing traffic at intersections, guiding vehicles into specific turning lanes and preventing them from continuing straight or making other maneuvers. This technique is often used to restrict traffic from moving down residential streets where lower volumes are desired. Channelization can be achieved through physical elements such as raised curbs, small traffic islands, or lane markings, helping to organize traffic flow and improve safety by clearly defining vehicle paths.

Forced Turn Barrier / Channelization	
Criteria for Installation	
Minimum travel lane width of 12 feet is maintained. 67% majority support from affected households. 100% Written Support for Homes Directly Affected	
Advantages	Disadvantages
Volumes may be reduced by decreasing the amount of cut-through traffic. May be landscaped. Pedestrian safety may be improved as pedestrians have only a single lane of traffic to cross at a time.	Local residential access is restricted. Additional maintenance is required. Emergency access can be affected.



Forced Turn Barrier. Source: ABAAT.

Raised Intersections

A raised intersection is elevated above the surrounding roadway, typically by about four inches or more. This design creates a plateau at the point where two streets meet, with gentle ramps leading up to the raised area. Raised intersections are intended to slow down traffic as drivers are forced to reduce their speed when entering and exiting, enhancing pedestrian safety and reducing vehicle speeds through the intersection. They are often used in residential areas, school zones, or other pedestrian-heavy locations.

Raised Intersection	
Criteria for Installation	
67% majority support from affected households. 100% Written Support for Homes Directly Affected	
Advantages	Disadvantages
Vehicles are slowed in critical areas where frequent collisions occur. Intersection is highlighted and brought to drivers' attention. Pedestrian and bicycle safety may be improved. Attractive paving stones or bricks can be used to improve aesthetics.	May require special maintenance. May impact drainage. May increase difficulty of making a turn. Requires adequate signage and driver education. Possible increase in noise.

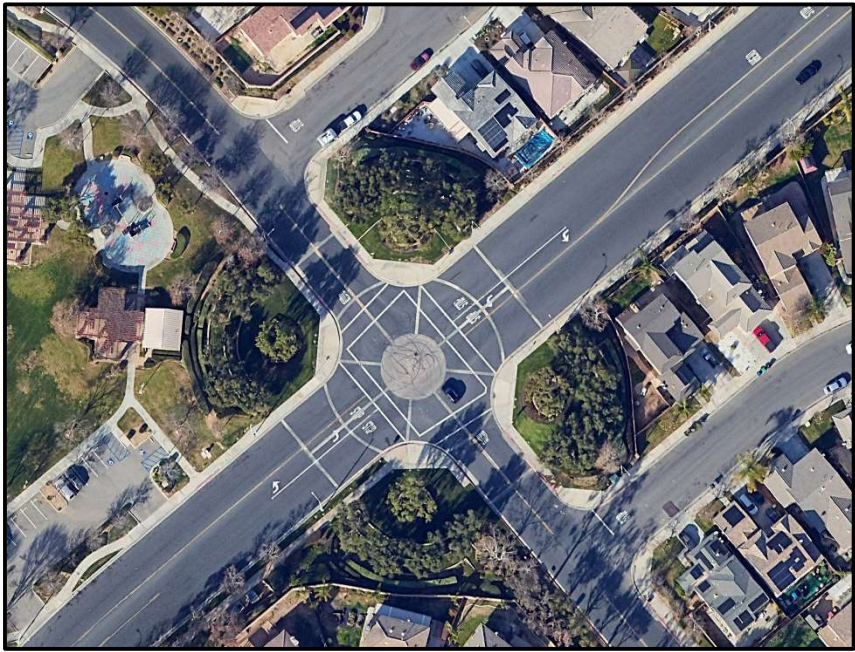


Raised Intersection. Source: NACTO.

Mini-Modern Roundabouts

A mini-modern roundabout is a type of roundabout designed for smaller, local roads with lower traffic volumes. It involves a single lane with a traversable central island to accommodate large vehicles.

Mini-Modern Roundabouts	
Criteria for Installation	
Circular diameter of 50 - 90 feet. Speed limit ≤ 30 mph. Low-volume streets. Low-large vehicle activity. No parking on approaches. 67% majority support from affected households. 100% Written Support for Homes Directly Affected	
Advantages	Disadvantages
Reduce vehicle speeds. Pedestrian and bicycle safety may be improved. Vehicle safety may be improved. Eliminates stop signs.	May require special maintenance. May increase difficulty of making a turn. Requires adequate signage and driver education. Possible increase in noise.



Mini-Modern Roundabout. Source: Google Earth 2025, City of Perris.

Other Phase II Improvements

Other potential traffic calming devices include landscaping and roadway closures designed to slow traffic, divert traffic, and improve safety for all road users.

Roadway Closures / Restricted Access

Roadway closures and restricted access measures are used to reduce traffic volumes and cut through traffic while maintaining access to other modes of transportation. A full closure restricts vehicle access entirely, often using barriers like landscaped islands, gates, or bollards, leaving a gap too narrow for standard vehicles. Emergency vehicles can be accommodated through removable bollards if needed. A partial closure can block vehicle entry in one direction on two-way streets, typically implemented in sets throughout a neighborhood to encourage more circuitous traffic flow and limit direct routes.

Roadway Closures / Restricted Access	
Criteria for Installation	
Signage placement must be compliant with CA MUTCD standards. 67% majority support from affected households. 100% Written Support for Homes Directly Affected	
Advantages	Disadvantages
Reduces cut-through traffic. Can be an aesthetic improvement.	Limits access for residents. Diverts traffic to other roadways.



Full Closure. Source: Caltrans.



Appendices



Appendix A

Resident Survey Form

City of Aliso Viejo Resident Traffic Concerns Survey

Community Name/HOA: _____

Resident Name: _____

Resident Telephone: _____

Resident Email: _____

Roadway(s) and/or Intersection(s) of Concern: _____

1. Which of the following item(s) are the reason for your concern?

- ☐ Speeding
- ☐ Traffic Control / Stop Sign
- ☐ Poor Sight Distance
- ☐ High Traffic Volume
- ☐ Cut-Through Traffic
- ☐ Pedestrian Safety
- ☐ Bicycle Safety
- ☐ Other (please specify): _____

2. Please specify the time of day these problems are occurring.

- ☐ Weekday Morning Rush Hour
- ☐ Weekday Midday
- ☐ Weekday Evening Rush Hour
- ☐ Weekends
- ☐ All Day
- ☐ Other (please specify): _____

3. Are you in favor of implementing traffic calming measures on this road?

- ☐ Yes
- ☐ No
- ☐ Not Sure

4. Are there specific locations along the road where you think traffic calming measures are most needed? (Please describe the location(s) in detail such as intersections or roadway segments)

5. Are there any other traffic-related concerns or requests you would like to share?

Thank you for your time and input. Your feedback is important to us and will help guide efforts to improve traffic safety in your community.

City of Aliso Viejo

AGENDA ITEM



DATE: July 16, 2025

TO: Mayor and City Council

FROM: So Kim, Community Development Director

SUBJECT: APPLICATION FOR THE PERMANENT LOCAL HOUSING ALLOCATION PROGRAM

Recommended Action:

Adopt a resolution authorizing the application submittal and adopting the Permanent Local Housing Allocation (PLHA) for the Permanent Local Housing Allocation Program.

Fiscal Impact:

The PLHA grant will provide \$78,309 in funding, all of which will be used to offset General Fund costs for administration, public safety, and maintenance of the City's affordable housing units.

Background:

In 2024, the City was awarded a total of \$491,257 in grant funding by the California Department of Housing and Community Development ("HCD"). Of this amount, \$402,343 was allocated to offset General Fund costs over the next five years, for administration, public safety, and maintenance of the City's affordable housing units. The remaining \$88,914.24 was designated for distribution to Family Assistance Ministries and Laura's House to support their ongoing operations.

		Admin Cost	OCSD	Affordable Housing	FAM	Laura's House
2020	\$185,238.00	\$9,261.90	\$33,342.84	\$53,719.02	\$44,457.12	\$44,457.12
2021	\$203,849.00	\$10,192.45	\$73,385.64	\$120,270.91		
2022	\$102,170.00	\$5,108.50	\$36,781.20	\$60,280.30		
TOTAL	\$491,257	\$24,563	\$143,510	\$234,270	\$44,457	\$44,457

Discussion:

In October 2024, HCD released a new round of funding, referred to as the "2023 Allocation", which was later amended in January and again in May 2025. The eligibility

and program requirements are the same as the previous and the City's 2023 Allocation amount is \$78,309. Staff proposes to continue funding the same eligible activities as the previous application:

- Administration (\$3,915.45) – Costs to develop and prepare the PLHA application and Plan, annual reports to HCD, and other associated administrative hours may be paid from the PLHA funds regardless of when the costs were incurred. Reimbursement of these costs is subject to a cap of 5% of the total grant fund.
- Orange County Sheriff's Department (OCSD) (\$28,191.24) - The City's agreement with OCSD includes indirect costs associated with the Behavioral Health Bureau. This bureau partners with various agencies and organizations to provide support to the homeless community. Aliso Viejo's share towards this collaborative effort is approximately \$35,000 annually.
- Affordable Housing Units (\$46,202.31) - The City owns three separate affordable housing units. The annual HOA dues for these units total approximately \$25,000 and associated insurance cost of \$5,000. A maximum of \$30,000 annually may be needed to cover maintenance and repair of the units.

The deadline to apply for the 2023 Allocation is February 28, 2027.

Environmental:

CEQA Guidelines Section 15378 defines a project as an action which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. The proposed request is to apply for state funding.

Public Notice:

A public hearing notice was published in the Laguna Niguel News on July 3, 2025.

Attachment:

1. Resolution

RESOLUTION NO. 2025-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, AUTHORIZING THE APPLICATION AND ADOPTING THE PLHA PLAN FOR THE PERMANENT LOCAL HOUSING ALLOCATION PROGRAM

WHEREAS, the State of California (the “State”), Department of Housing and Community Development (“Department”) is authorized to provide up to \$296 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq.(Chapter 364, Statutes of 2017 (SB 2)); and

WHEREAS, the State Department issued a Notice of Funding Availability(“NOFA”) dated October 15, 2024 under the Permanent Local Housing Allocation (PLHA) Program; and

WHEREAS, the City of Aliso Viejo is an eligible Local government who has applied for program funds to administer one or more eligible activities, or a Local or Regional Housing Trust Fund to whom an eligible Local government delegated its PLHA formula allocation; and

WHEREAS, the Department may approve funding allocations for PLHA Program, subject to the terms and conditions of the Guidelines, NOFA, Program requirements, the Standard Agreement, and other contracts between the Department and PLHA grant recipients.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AS FOLLOWS:

Section 1: If Applicant receives a grant of PLHA funds from the Department pursuant to the above referenced PLHA NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the PLHA Program, as well as any and all contracts Applicant may have with the Department.

Section 2: Applicant is hereby authorized and directed to receive a PLHA grant, in an amount not to exceed the five-year estimate of the PLHA formula allocations, as stated in Appendix B of the current NOFA in accordance with all applicable rules and laws.

Section 3: Applicant hereby agrees to use the PLHA funds for eligible activities as approved by the Department and in accordance with all Program requirements, Guidelines, other rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between the Applicant and the Department.

Section 4: Pursuant to Section 302(c)(4) of the Guidelines, Applicant's PLHA Plan for the Allocations is attached to this resolution as Appendix A, and Applicant hereby adopts PLHA Plan and certifies compliance with all public notice, public comment, public hearing requirements in accordance with the Guidelines.

Section 5: Applicant shall be subject to the terms and conditions as specified in the Standard Agreement, the PLHA Program Guidelines and any other applicable SB 2 Guidelines published by the Department.

Section 6: City Manager is authorized to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications hereto, as well as any other documents which are related to the Program or the PLHA grant awarded to Applicant, as the Department may deem appropriate.

PASSED, APPROVED AND ADOPTED this 16th day of July, 2025.

Tiffany Ackley
Mayor

APPROVED AS TO FORM:

ATTEST:

Scott C. Smith, City Attorney

Janet Martinez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF ALISO VIEJO)

I, Janet Martinez, City Clerk of the City of Aliso Viejo, California, DO HEREBY CERTIFY that the foregoing is the original of Resolution No. 2025-__ duly passed and adopted by the City Council of the City of Aliso Viejo at their regular meeting held on the 16th day of July, 2025, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

JANET MARTINEZ,
CITY CLERK

(SEAL)

Appendix A

Entitlement and Non-Entitlement Local Government Formula Allocations Calendar Years 2021, 2022, and 2023.

- Please refer to Section II.A. Eligible Applicants for a discussion of the definition of Entitlement and Non-Entitlement Local governments.
- If no funds are noted for CY 2021 or CY 2022, those funds have already been requested and awarded to the eligible Local government.
- Funds identified in **RED** are at risk of converting to HCD's Multifamily Housing Program (MHP) and must be requested through an application submitted no later than February 28, 2025.

Entitlement Local Governments				Non-Entitlement Local Governments			
Local Government	CY 2021	CY 2022	CY 2023	Local Government	CY 2021	CY 2022	CY 2023
Alameda		\$479,024	\$367,156	Alpine County	\$116,768	\$57,959	\$43,467
Alameda County		\$800,595	\$613,629	Alturas	\$128,224	\$63,112	\$48,072
Alhambra	\$796,443	\$399,179	\$305,957	Amador City	\$112,445	\$56,885	\$43,138
Aliso Viejo			\$78,309	Amador County	\$275,316	\$135,904	\$89,916
Anaheim	\$3,686,550	\$1,847,709	\$1,416,205	American Canyon		\$97,199	\$67,623
Antioch			\$259,046	Anderson	\$178,480	\$90,221	\$70,912
Apple Valley		\$246,524	\$188,952	Angels Camp	\$128,764	\$70,091	\$54,467
Bakersfield	\$2,960,656	\$1,483,889	\$1,137,350	Arcata		\$107,399	\$76,577
Baldwin Park			\$320,775	Artesia	\$213,605	\$102,568	\$79,866
Bellflower			\$337,495	Arvin			\$83,886
Berkeley			\$849,995	Atwater		\$139,339	\$103,072
Buena Park			\$242,623	Auburn	\$203,337	\$101,762	\$79,866
Burbank			\$313,549	Avenal		\$80,022	\$64,334
Camarillo			\$88,939	Benicia			\$88,637
Carlsbad		\$233,683	\$179,110	Biggs	\$121,739	\$62,038	\$46,427
Carson	\$709,383	\$355,545	\$272,513	Bishop		\$67,406	\$49,716
Cathedral City			\$186,101	Blue Lake	\$117,957	\$59,891	\$45,513
Cerritos	\$186,806	\$93,627	\$71,762	Brawley			\$86,261
Chico		\$334,642	\$256,491	Butte County			\$189,136
Chino	\$426,531	\$213,778	\$163,854	Calaveras County			\$130,115
Chino Hills	\$303,241	\$151,985	\$116,491	Calexico	\$284,935	\$140,413	\$104,899
Chula Vista			\$696,170	Calimesa	\$156,324	\$78,680	\$55,015
Citrus Heights		\$268,126	\$205,509	Calipatria		\$59,623	\$48,620
Clovis City			\$240,236	Calistoga		\$73,848	\$53,005

*California Department of Housing and Community Development
Permanent Local Housing Allocation Program – CY 2023 Formula Allocation NOFA
(Amended 10/15/24, 1/15/25, 5/12/2025)*

City of Aliso Viejo

AGENDA ITEM



DATE: July 16, 2025

TO: Mayor and City Council

FROM: Lizzy Mendoza, Recreation & Community Services Manager

SUBJECT: FEE WAIVER REQUEST FOR ORANGE COUNTY ANNUAL SENIOR SUMMIT EVENT AT ALISO VIEJO RANCH

Recommended Action:

Consider a request to waive Aliso Viejo Ranch rental fees in the amount of \$3,387 for the Orange County Annual Senior Summit event held by Fifth District Supervisor Katrina Foley and Cal Optima Health.

Fiscal Impact:

A fee waiver would allow Fifth District Supervisor Katrina Foley and Cal Optima Health to host the Orange County Annual Senior Summit at Aliso Viejo Ranch at no cost. The City would provide the Full Barn, Greenrooms, Western Patio, Corral Patio, and Catering Kitchen for seven and a half hours from 7:00 a.m. to 2:30 p.m. on Friday, October 10, 2025, for their use. The City would waive \$3,387 in rental fees, calculated at the non-profit resident rate, which includes the cost of audio/visual equipment, security, cleaning fees, and podium rental.

Background:

The County of Orange and CalOptima Health co-host the annual Senior Summit, which features speakers on health, fitness, caregiving, and technology. Admission is free, with meals provided to seniors and shuttle transportation to the event location arranged by CalOptima Health. The event was previously held at Aliso Viejo Ranch, with rental fees covered by CalOptima Health. The City has previously waived fees for a Town Hall Meeting in the Half Barn at Aliso Viejo Ranch for Assemblywoman Diane Dixon.

Discussion:

On Wednesday, July 9, 2025, Fifth District Supervisor Katrina Foley's Office reached out to City Staff requesting a fee waiver for the upcoming Senior Summit event. If approved by the City Council, City staff will coordinate with Fifth District Supervisor Katrina Foley's Office to schedule the event for Friday, October 10, 2025, at Aliso Viejo Ranch. If other

organizations request a fee waiver for a similar event, City staff will evaluate the request and, if appropriate, present it to the City Council for consideration at a future meeting.

City of Aliso Viejo

AGENDA ITEM



DATE: July 16, 2025

TO: Mayor and City Council

FROM: Shaun Pelletier, Director of Public Works/City Engineer

SUBJECT: HUMMINGBIRD LANE AD HOC COMMITTEE REPORT

Recommended Action:

Direct Staff how to proceed with Hummingbird Lane traffic improvements.

Fiscal Impact:

The fiscal impact will be dependent upon the direction given by the City Council. Estimates for potential improvements are included in the Discussion section.

Costs incurred for the traffic studies and implemented improvements dating back to 2017, including the speed feedback signs, total almost \$39,000.

Background:

The City has been working with the residents and HOA Board for Laguna Audubon I, specifically regarding speeding concerns on Hummingbird Lane, since 2014. A summary of the requests and actions taken are found below.

- **2014** – Staff received a request from an individual Laguna Audubon I Board member to investigate concerns of cut through traffic and speeding, and to implement traffic calming recommendations. A slurry seal project was completed from May-June 2014, and as an initial step a new double yellow centerline was installed to provide visual lane narrowing intended to help reduce speeding. Several months later, this new centerline was removed at the request of the Board given complaints by residents.
- **2017-18** – Staff continued efforts to address concerns of speeding and cut through traffic. It was the staff's belief that cut through traffic during peak hours, particularly from eastbound El Toro, was due to extensive delays trying to turn right (southbound) onto Aliso Creek Road. Turning movement counts were analyzed and a simulation model was prepared by RK Engineering to demonstrate the benefit of creating a second right turn lane onto Aliso Creek Road. Discussions with the City of Laguna Woods resulted in them completing a striping modification

that created a right/through lane, greatly increasing intersection capacity and significantly reducing the benefit of using Hummingbird as a cut through street.

- **2021** – Additional concerns were received regarding speeds. Staff collected unofficial speed data using the portable radar trailer in November. The data indicated an 85th percentile speed of 28 mph with a sample size of almost 23,000 vehicles.
- **2022** – Staff discussed with the HOA Board the feasibility of installing gates at the community entrances. Staff indicated that gates would not be allowed on public streets, but if the HOA wanted to take ownership of the streets, gates could be possible. The Board was not interested in taking ownership of the streets. In December 2022, staff received an official request from the HOA Board to study the speeding concerns and provide recommendations that may include physical improvements, signage, and increased enforcement.
- **2023** – Staff worked with RK Engineering to collect data and evaluate speeds, cut through traffic, and a need for a crosswalk near Starling. Data indicated 85th percentile speeds measured at 3 locations to be 28, 29 and 31, comparable to the unofficial data previously collected. Cut through traffic was analyzed with a license plate survey and determined only 1% in the evening and 6% in the morning peak periods were cut through vehicles. A crosswalk analysis at Starling did not meet recommended standards for installation and staff does not recommend crosswalks at uncontrolled locations. The report sent to the HOA Board in late February 2023 recommended installation of a centerline and edge lines, as well as holding a community meeting to discuss the concerns and findings. Staff did not receive a response from the HOA.
- **2024** – Staff received multiple requests from residents and the HOA Board to again review speed concerns. A meeting was held with a group of residents that included Board members to discuss the concerns and hear their ideas. Staff discussed the study done the year before along with the proposed improvements and recommended a community meeting. Unofficial speed data was again collected and indicated the 85th percentile speed to be 28 mph. A modified improvement plan was sent to the HOA Board on July 15 that included the centerline, edge lines, speed legends, a new speed limit sign, and rumble strip striping. A community meeting was recommended to discuss the concerns, findings and proposed improvements. The proposal indicated that a follow-up study would be 6 months following any installations, and removals would not be considered for at least 12 months. The Board replied on July 24 indicating that the centerline and edge lines were not wanted, but other items would be acceptable. Signs and striping accepted by the Board were installed in September 2024.
- **2025** – A follow up study was conducted by RK Engineering in February. The data collected showed 85th percentile speeds to be 28 and 29 mph, no change from the 2023 study. The report recommended permanent speed feedback signs and again to conduct a community meeting. The HOA Board responded in approval of the permanent signs. The signs were ordered and as of this date are en route. Installation will take place upon receipt.

All Way Stop signs have been discussed several times throughout this process. These are not recommended to be used as traffic calming tools and typically should only be installed where warrants are met. Staff did not believe the warrants, specifically traffic volumes, sight distance and accident history would be met so a formal study was previously not completed. RK Engineering was directed to complete the formal warrant analysis at Hummingbird and Coral Bill in June 2025 and it was determined that the warrants were not met.

Designated school bus stops have been requested by the community at 2 locations. The City does not currently have any school bus stops posted on city streets. While there is no specific guidance on where these could be installed, they are not typically used at school bus stops given the residential nature of the streets, relative infrequency of stops, and the ability for the school bus to stop traffic at the time of pickup and drop off. Staff have been unable to reach Laguna Beach School District representatives to discuss the need or benefit of posted signs. Staff also do not recommend reducing available parking in residential areas whenever possible.

Discussion:

On June 6, 2025 Councilmember Zandbergen attended the Laguna Audubon I HOA Board Meeting. An Ad Hoc Committee was established at the June 18 Council Meeting including Councilmembers Zandbergen and Munzing to further discuss actions taken to date and additional measures requested by members in the community.

The Ad Hoc Committee met on June 24 and included Councilmembers Zandbergen and Munzing, City Manager Ortiz, Public Works Director Pelletier and Administrative Sergeant Duran.

Based upon requests made by the community, including at the HOA Board Meeting on June 6, and the Ad Hoc discussion about what has been done to date, the following items are being recommended for consideration by the City Council. Please note that all costs are estimated.

- Double yellow centerline as previously proposed by Staff (\$3,000)
- White edge lines as previously proposed by Staff but only located at the intersections. This in effect would be considered a bulb out (\$3,000)
- All Way Stop Sign at Hummingbird and Coral Bill (\$2,500)
- All Way Stop Sign at Hummingbird and San Bittern (\$2,500)
- Crosswalks at Hummingbird and Coral Bill (\$45,000)
- Crosswalks at Hummingbird and San Bittern (\$30,000)
- No Parking Bus signs at the 2 locations utilized by LBUSD (\$2,000)

Centerline and edge line striping was proposed by Staff but not wanted by the HOA. Staff would still propose the striping is completed if any other improvements are implemented. The modification of edge lines to only be located at intersections is an acceptable

alternative known as a bulb out. It provides a narrowing effect and improves sight distance at crossing locations.

All Way Stop Signs have not been recommended by Staff since the warrants were not met. Installation at the direction of City Council would include 3 stop signs along with the painted stop bar and stop legend in the street at each location. Consideration could be given to high visibility LED flashing stop signs at additional cost. Since stop signs are not recommended tools for traffic calming and the warrants are not met, staff would recommend consideration of speed humps as an alternative to stop signs. Installation of such devices should receive a 2/3 vote of affirmation from the entire community, as well as affirmation from property owners directly impacted adjacent to their property. Cost would be around \$6,000 each depending on the materials used.

Staff only recommend the installation of crosswalks if curb ramps meeting ADA standards are designed and installed, ideally at controlled intersections. Upon review of the 2 locations (3 crosswalks each), the existing utility structures and driveways would make installation meeting code difficult for crossing Hummingbird. Staff would recommend only installing a single crosswalk across Hummingbird at each location, rather than the 2 that might typically be installed. The crossings on Coral Bill and San Bittern should not present physical obstacles but still should include updated ADA ramps. The costs indicated above include all ramps. Staff proposes ladder style crosswalks on Hummingbird and standard crosswalks on Coral Bill and San Bittern.

Consideration to only install the crosswalk across Hummingbird at Coral Bill may be worthy since extensive concrete work on the sidewalk and drainage cross gutter would be required to complete the crossing on Coral Bill, and as such is more expensive. San Bittern does not have this same complication. Other considerations should be made regarding the impact to private property during construction and restoration, and loss of parking. Staff recommend obtaining any impacted property owner's written affirmation prior to installation.

No parking at the school bus loading zones would be established with signage (R7-107a) and red curb. This would impact parking and likely require regular enforcement to ensure compliance.

Staff respectfully seek City Council direction for which, if any, of the proposed traffic improvements to further study and/or implement.

Environmental:

Any proposed projects would be considered for environmental review as needed.

Attachment:

1. Presentation



Hummingbird Lane

Ad Hoc Report

Ad Hoc Committee Meetings

- Committee Attendees
 - Councilmembers Zandbergen and Munzing
 - Staff - City Manager, Public Works Director, OCSD
- Meeting Date
 - June 24, 2025
- Discussion Topics
 - History
 - Proposed Improvements

Hummingbird Lane Historical Summary

- 2014 Centerline Installed & Removed
- 2018 Additional Right Turn Added to El Toro
- 2021 Speed Data Collection
- 2022 HOA Discussion About Entry Gates & Request for Study
- 2023 Speed & Cut Through Study, Crosswalk Analysis, Proposed Improvements
- 2024 Revisit Proposed Improvements, Partial Implementation
- 2025 Follow-Up Study, Permanent Radar Signs

Hummingbird Lane Ad Hoc Proposed Improvements

- Double yellow centerline (\$3,000)
- White edge lines at intersections (\$3,000)
- All Way Stop Sign at Hummingbird and Coral Bill (\$2,500)
- All Way Stop Sign at Hummingbird and San Bittern (\$2,500)
- Crosswalks at Hummingbird and Coral Bill (\$45,000)
- Crosswalks at Hummingbird and San Bittern (\$30,000)
- No Parking Bus signs at the 2 locations utilized by LBUSD (\$2,000)

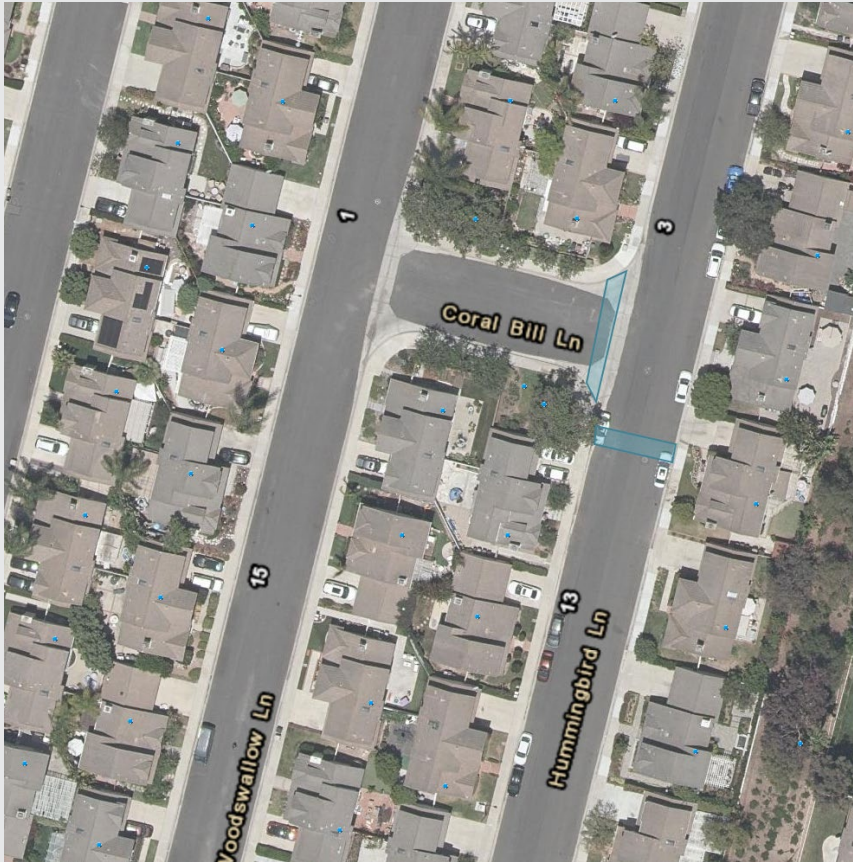
Proposed Improvements

Centerline with Intersection Edge Lines (Bulb Outs)

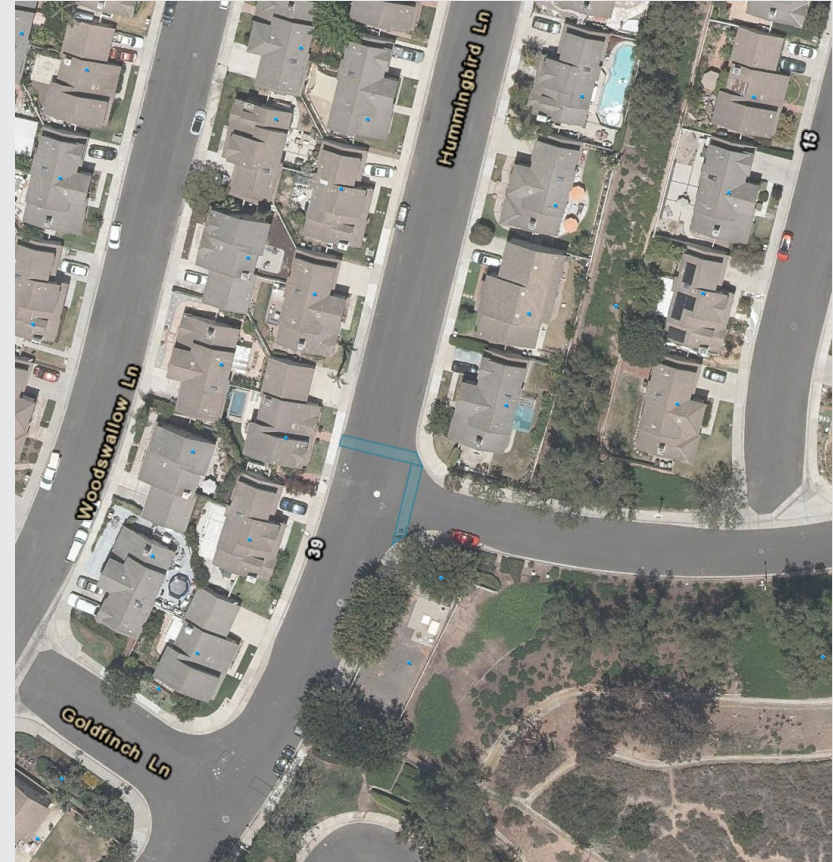


Proposed Improvements

Coral Bill Crossing

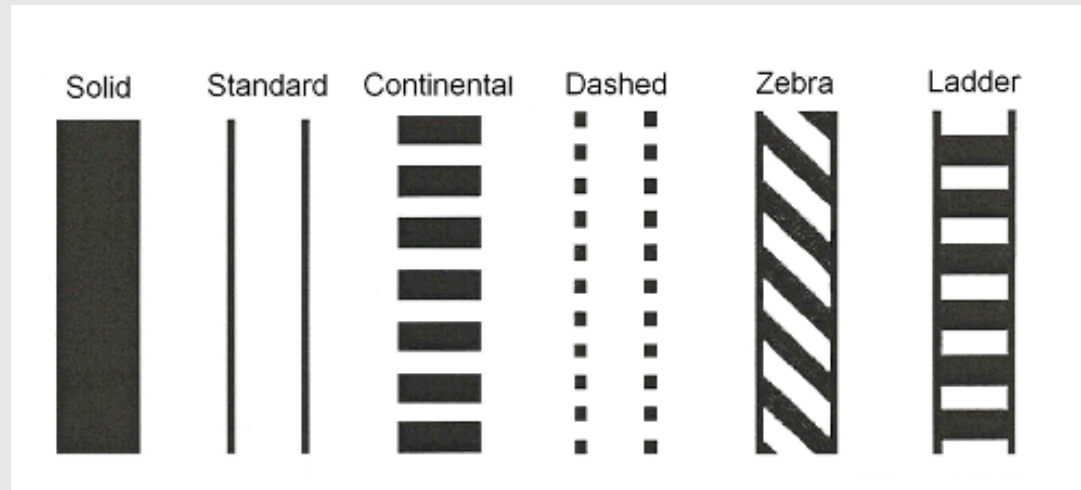


San Bittern Crossing



Proposed Improvements

Crosswalk Styles



Bus Zone



Alternate Improvements

Speed Hump



Questions

**CITY OF ALISO VIEJO
PROFESSIONAL SERVICES AGREEMENT
FOR
PROPERTY TAX CONSULTING AND AUDIT SERVICES**

1. PARTIES AND DATE.

This Agreement is made and entered into this ____ day of _____, 2025, by and between the City of Aliso Viejo, a municipal corporation organized under the laws of the State of California with its principal place of business at 12 Journey, Suite 100, Aliso Viejo, California 92656 (“City”) and **HdL Coren & Cone, a CORPORATION**, with its principal place of business at **120 S. State College Blvd., STE 200, Brea, CA 92821** (“Consultant”). City and Consultant are sometimes individually referred to herein as “Party” and collectively as “Parties.”

2. RECITALS.

2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of professional **PROPERTY TAX CONSULTING/AUDIT** services required by the City on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing professional **PROPERTY TAX CONSULTING/AUDIT** services to public clients, is licensed in the State of California, and is familiar with the plans of City.

2.2 Project.

City desires to engage Consultant to render such services for the **PROPERTY TAX CONSULTING SERVICES** project (“Project”) as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

1) General Scope of Services. Consultant promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional **property tax consulting/audit services** necessary for the Project (“Services”). The Services are more particularly described in Exhibit “A” attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

2) Term. The term of this Agreement shall be from **July 1, 2025 to June 30, 2030**, unless earlier terminated as provided herein. The City Manager shall have the unilateral option, at its sole discretion, to renew this Agreement annually for no more than two additional one-year terms. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.

3.2 Responsibilities of Consultant.

1) Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Consultant on an independent contractor basis and not as an employee. Consultant shall complete, execute, and submit to City a Request for Taxpayer Identification Number and Certification (IRS Form W-9) prior to commencement of any Services under this Agreement. Neither City, nor any of its officials, officers, directors, employees or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of City and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

2) Schedule of Services.

3.2.2.1 Consultant shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Consultant's conformance with the Schedule, City shall respond to Consultant's submittals in a timely manner. Upon request of City, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.2.2 Neither City nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing Party. For purposes of this Agreement, such circumstances include a Force Majeure Event. A Force Majeure Event shall mean an event that materially affects a Party's performance and is one or more of the following: (1) Acts of God or other natural disasters; (2) terrorism or other acts of a public enemy; (3) orders of governmental authorities (including, without limitation, unreasonable and unforeseeable delay in the issuance of permits or approvals by governmental authorities that are required for the Services); (4) strikes and other organized labor action occurring at the site and the effects thereof on the Services, only to the extent such strikes and other organized labor action are beyond the control of Consultant and its subcontractors, and to the extent the effects thereof cannot be avoided by use of replacement workers; and (5) pandemics, epidemics or quarantine restrictions. For purposes of this section, "orders of governmental authorities," includes ordinances, emergency proclamations and orders, rules to protect the public health, welfare and safety, and other actions of a public agency applicable to the Services and Agreement.

3.2.2.3 Should a Force Majeure Event occur, the non-performing Party shall, within a reasonable time of being prevented from performing, give written notice to the other Party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement. Force Majeure Events and/or delays, regardless of the Party responsible for the delay, shall not entitle Consultant to any additional compensation. Notwithstanding the foregoing in this section, the City may still terminate this Agreement in accordance with the termination provisions of this Agreement.

3) Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of City.

4) Substitution of Key Personnel. Consultant has represented to City that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. In the event that City and Consultant cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the City, or who are determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the City. The key personnel for performance of this Agreement are as follows: **Nichole Cone**.

5) City's Representative. The City hereby designates the City Manager, or his or her designee, to act as its representative for the performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for all purposes under this Contract. The City Manager hereby designates **Ann Eifert, Director of Financial Services**, or his or her designee, as the City's contact for the implementation of the Services hereunder. Consultant shall not accept direction or orders from any person other than the City's Representative or his or her designee.

6) Consultant's Representative. Consultant hereby designates **Nichole Cone**, or his or her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

7) Coordination of Services. Consultant agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

8) Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants

shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

9) Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services. If the Consultant performs any work knowing it to be contrary to such laws, rules and regulations, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold City, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

10) Insurance.

3.2.10.1 Time for Compliance. Consultant shall not commence Work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the City that the subconsultant has secured all insurance required under this section.

3.2.10.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder and without limiting the indemnity provisions of the Agreement, the Consultant in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement, the following policies of insurance. If the existing policies do not meet the Insurance Requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

- (a) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, with minimum limits of at least \$1,000,000 per occurrence, and if written with an aggregate, the aggregate shall be double the per occurrence limit. Defense costs shall be paid in addition to the limits.

The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; or (3) contain any other exclusion contrary to the Agreement.

- (b) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering “Any Auto” (Symbol 1) with minimum limits of \$1,000,000 each accident.
- (c) Professional Liability: Professional Liability insurance with minimum limits of \$1,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.).

If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

- (d) Workers’ Compensation: Workers’ Compensation Insurance, as required by the State of California and Employer’s Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease.

3.2.10.3 Endorsements. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval.

- (a) The policy or policies of insurance required by Section 3.2.10.2 (a) Commercial General Liability shall be endorsed to provide the following:
 - (1) Additional Insured: The City of Aliso Viejo, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement.

Additional Insured Endorsements shall not (1) be restricted to “ongoing operations”; (2) exclude “contractual liability”; (3) restrict coverage to “sole” liability of Consultant; or (4) contain any other exclusions contrary to the Agreement.

- (2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.
- (b) The policy or policies of insurance required by Section 3.2.10.2 (b) Automobile Liability and (c) Professional Liability shall be endorsed to provide the following:
 - (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.
 - (c) The policy or policies of insurance required by Section 3.2.10.2 (d) Workers' Compensation shall be endorsed to provide the following:
 - (1) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.
 - (2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

3.2.10.4 Primary and Non-Contributing Insurance. All insurance coverages shall be primary and any other insurance, deductible, or self-insurance maintained by the indemnified parties shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.2.10.5 Waiver of Subrogation. Required insurance coverages shall not prohibit Consultant from waiving the right of subrogation prior to a loss. Consultant shall waive all subrogation rights against the indemnified parties. Policies shall contain or be endorsed to contain such provisions.

3.2.10.6 Deductible. Any deductible or self-insured retention must be approved in writing by the City and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.2.10.7 Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements on forms approved by the City. The certificates and endorsements for each insurance policy shall be signed

by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15) days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.10.8 Failure to Maintain Coverage. Consultant agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the City. The City shall have the right to withhold any payment due Consultant until Consultant has fully complied with the insurance provisions of this Agreement.

In the event that the Consultant's operations are suspended for failure to maintain required insurance coverage, the Consultant shall not be entitled to an extension of time for completion of the Services because of production lost during suspension.

3.2.10.9 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.10.10 Insurance for Subconsultants. All Subconsultants shall be included as additional insureds under the Consultant's policies, or the Consultant shall be responsible for causing Subconsultants to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City as an Additional Insured to the Subconsultant's policies.

11) Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions where applicable shall include, but shall not be limited to: (A) adequate life protection and life saving equipment and procedures; (B) instructions in accident prevention for all employees and subconsultants, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.3 Fees and Payments.

1) Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed **ONE HUNDRED FIVE THOUSAND DOLLARS (\$105,000)** ("Total

Compensation”) without written approval of City’s Director of Financial Services. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

2) Payment of Compensation.

Consultant shall submit to City a quarterly itemized statement which indicates work completed by Consultant. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall, within 45 days of receiving such statement, review the statement and pay all non-disputed and approved charges thereon.

3) Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by City.

4) Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, “Extra Work” means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the City.

5) Prevailing Wages; DIR Registration.

3.3.5.1 Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., (“Prevailing Wage Laws”), which require the payment of prevailing wage rates and the performance of other requirements on “public works” and “maintenance” projects. If the Services are being performed as part of an applicable “public works” or “maintenance” project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. City shall provide Consultant with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Consultant’s principal place of business and at the project site. It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and Consultant shall therefore comply with such Labor Code sections to the fullest extent required by law. Consultant shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.3.5.2 If the Services are being performed as part of an applicable “public works” or “maintenance” project, in addition to the foregoing, then pursuant to Labor Code sections 1725.5 and 1771.1, the Consultant and all subconsultants must be registered with the Department of Industrial Relations (“DIR”). Consultant shall maintain registration for the duration of the project and require the same of any subconsultants. This project may also be subject to

compliance monitoring and enforcement by the DIR. It shall be Contractor's sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll records directly to the DIR.

3.4 Accounting Records.

1) Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.5 General Provisions.

1) Termination of Agreement.

3.5.1.1 Grounds for Termination. City may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to City, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause. The rights and remedies of the City provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law, equity or under this Agreement.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

2) Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant:

**Nichole Cone
HdL COREN & CONE
120 S. State College Blvd., Suite 200
Brea, CA 92821**

City:

**City of Aliso Viejo
12 Journey, Suite 100
Aliso Viejo, CA 92656
Attn: Ann Eifert, Department of Financial Services**

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3) Ownership of Materials and Confidentiality.

3.5.3.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement (“Documents & Data”). Consultant shall require all subconsultants to agree in writing that City is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or provided to Consultant by the City. City shall not be limited in any way in its use of the Documents and Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at City’s sole risk.

3.5.3.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents and Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City’s name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

3.5.3.3 Confidential Information. The City shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the City's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction, in which case the City shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the Release Notice to give City written notice of Consultant's objection to the City's release of Proprietary Information. Consultant shall indemnify, defend and hold harmless the City, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. City shall not release the Proprietary Information after receipt of the Objection Notice unless either: (1) Consultant fails to fully indemnify, defend (with City's choice of legal counsel), and hold City harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that City release such information.

4) Fraud Policy. Consultant shall provide a copy of the City's Fraud Prevention Policy to each of its employees assigned to perform Services under this Agreement. Consultant shall submit to the City a statement signed by an authorized representative for Consultant certifying receipt of the City's Fraud Prevention Policy. A finding by the City that any of Consultant's employees have committed fraud against the City or have violated the City's Fraud Prevention Policy shall be grounds for appropriate discipline, up to and including such employee's removal from performance of this Agreement at City's request and/or termination of this Agreement. Consultant shall reimburse the City for any costs and expenses associated with fraud against the City.

5) Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

6) Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

7) Indemnification.

3.5.7.1 To the fullest extent permitted by law, Consultant shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorneys fees and other related costs and expenses except such loss or damage caused by the sole negligence or willful misconduct of the City. Consultant's obligation to indemnify shall survive expiration or termination of this Agreement and shall not be restricted

to insurance proceeds, if any, received by the Consultant or the City, its officials, officers, employees, agents or volunteers.

3.5.7.2 If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

8) Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

9) Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Orange County.

10) Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.6 City's Right to Employ Other Consultants. City reserves right to employ other consultants in connection with this Project.

3.7 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.8 Assignment or Transfer. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.9 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.10 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.11 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.12 No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.13 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.14 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.15 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.16 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.17 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.18 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.19 Declaration of Political Contributions. Consultant shall, throughout the term of this Agreement, submit to City an annual statement in writing declaring any political contributions

of money, in-kind services, or loan made to any member of the City Council within the previous twelve-month period by the Consultant and all of Consultant's employees, including any employee(s) that Consultant intends to assign to perform the Services described in this Agreement.

3.20 Subcontracting.

1) Prior Approval Required. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

[Signatures on following page.]

**SIGNATURE PAGE TO PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF ALISO VIEJO AND HDL COREN AND CONE**

IN WITNESS WHEREOF, the parties have executed this Professional Services Agreement
on this ____ day of _____, 2025.

CITY OF ALISO VIEJO

Approved:

By: _____
Mitzi Ortiz
City Manager

ATTEST:

By: _____
Janet Martinez
City Clerk

APPROVED AS TO FORM:

Best Best & Krieger LLP
City Attorney

**APPROVED AS TO COMPLIANCE
WITH BUDGET**

By: _____
Ann Eifert
Director of Financial Services

HdL Coren & Cone

**[If Corporation, TWO SIGNATURES,
President OR Vice President AND Secretary
OR Treasurer REQUIRED]**

Signed by:
By: Nichole Cone-Morishita
3341144758E7487...
CFO
Its: _____
Nichole Cone-Morishita
Printed Name: _____

DocuSigned by:
By: Paula Cone
7B7696DE768C432
President
Its: _____
Paula Cone
Printed Name: _____

CITY OF ALISO VIEJO

DECLARATION OF POLITICAL CONTRIBUTIONS

Using the space provided below, please list any political contributions of money, in-kind services, or loans made to any member of the City Council within the last twelve (12) months by Consultant and all of Consultant’s employees, including any employee(s) that applicant intends to assign to perform the work or services described in this Agreement:

None

To the best of my knowledge, I declare under penalty of perjury that the foregoing is true and was executed at:

Brea, California	6/19/2025 9:36 AM PDT
City/County/State	Date
HdL Coren & Cone	Nichole Cone-Morishita
Name of Business	Print Name
Signed by: Nichole Cone-Morishita Signature	

NOTE: THIS DECLARATION IS INCLUDED AS PART OF THE AGREEMENT AND MUST BE SIGNED AND ATTACHED HERETO.

CITY OF ALISO VIEJO

ACKNOWLEDGMENT OF RECEIPT OF FRAUD POLICY

I hereby acknowledge that I have received a copy of the City’s “Fraud Prevention Policy” dated October 1, 2008. I understand that I am to promptly read its contents and distribute copies to employees assigned to perform Services for the City of Aliso Viejo.

To the extent that provisions of this policy conflict with previously issued policies or practices, whether or not such policies and practices were contained in written policies, this policy shall prevail.

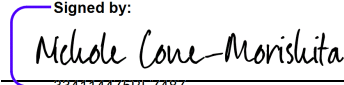
HdL Coren & Cone	Nichole Cone-Morishita
Name of Business	Print Name
Signed by: 	
Signature	
6/19/2025 9:36 AM PDT	
Date	

EXHIBIT “A”

SCOPE OF SERVICES

DEFINITIONS

For purposes of this Agreement, the following terms shall have the meaning stated below:

Audit Review: “Audit” or “Audit Review” shall mean the comparison of databases to ensure that parcels are correctly coded with the appropriate tax rate area to return revenue to the CITY. Audits include the secured and unsecured tax rolls and where secured records are corrected; the corresponding unsecured records related to those properties are also corrected. A review of the calculation methodologies developed by auditor/controller offices in the administration of property tax is made to ensure compliance. New annexations are audited the 1st or 2nd year after the area’s adoption due to the timing of LAFCO and the State Board of Equalization in assigning new tax rate areas and county processing of those changes.

County: “County” shall mean the County in which CITY is located.

Data Base: “Data Base” shall mean a computerized listing of property tax parcels and information compiled for CITY from information provided by the County.

Days: “Days” shall mean calendar days.

Property Tax Roll: “Property Tax Roll” shall mean the assessed values of parcels on the secured and unsecured lien date rolls as reported by the County.

Proprietary Information: “Proprietary Information” shall be the reports, technical information, compilations of data, methodologies, formula, software, programs, technologies and other processes previously designed and developed by CONTRACTOR and used in the performance of the services hereunder.

Recovered/Reallocated Revenue: “Recovered or Reallocated Revenue” shall mean additional revenue received as a result of an audit or review of properties submitted for correction or for corrections due erroneous calculations or incorrect methods of distributing revenue discovered by the CONTRACTOR and then made by County agencies which result in a return of additional revenue to the CITY.

Scope of Services: “Scope of Services” shall mean all of the Base Services specified in Section 2.0, the Optional Services in Section 3.0, the Additional Services in Section 4.0, or any other services rendered hereunder.

TRA: “Tax Rate Area” shall mean the area subject to the tax rate.

CONSULTANT shall perform all of the following duties as part of the Base Services provided hereunder, unless otherwise specified in writing by the City:

1. Analysis And Identification Of Misallocation Errors (Contingent Fee)

(a) In the first year of this Agreement, and as necessary thereafter but not less than once every two (2) years, CONSULTANT shall conduct an analysis to identify and verify CITY parcels on the secured Property Tax Roll which are not properly attributed to CITY and will provide the correct TRA designation to the proper County agency. Typical errors include parcels assigned to incorrect TRAs within CITY or an adjacent city, and TRAs allocated to wrong taxing agencies.

(b) CONSULTANT shall annually reconcile the annual Auditor-Controller assessed valuations report to the assessor's lien date rolls and identify discrepancies.

(c) CONSULTANT shall annually review parcels on the unsecured Property Tax Roll to identify inconsistencies such as value variations, values being reported to a mailing address rather than the situs address, and errors involving TRAs (to the extent records are available).

(d) CONSULTANT may audit general fund or tax increment property tax revenue or other revenues attributable to CITY departments, and districts (including but not limited to base year value audits; administration of tax sharing agreements; tax increment allocation reviews; county allocation and payments reviews).

2. Annual Services (Fixed Fee)

Annually, after the Property Tax Roll is available:

(a) CONSULTANT shall establish a Data Base for CITY available through CONSULTANT'S online property tax application

(b) Utilizing the Data Base, CONSULTANT will provide:

(1) A listing of the major property owners in CITY, including the assessed value of their property.

(2) A listing of the major property taxpayers by net assessed value.

(3) A listing of property tax transfers which occurred since the prior lien date.

(4) A listing of parcels that have not changed ownership since the enactment of Proposition XIII A

(5) A comparison of property within CITY by county-use code designation

(6) A listing by parcel of new construction activity to identify non-residential parcels with new construction activity and to provide reports for use in CITY's preparation of Gann (Propositions 4 and 111) State Appropriation Limit calculations

(7) Tracking of Proposition 8 parcel reductions and restorations

(8) Calculate an estimate of property tax revenue anticipated to be received for the fiscal year by CITY. This estimate is based upon the initial information provided by the County and is subject to modification. This estimate shall not be used to secure the indebtedness of CITY.

(9) Development of historical trending reports involving taxable assessed values for CITY, median and average sales prices and related economics trends.

(10) Upon written request, analyses based on geographic areas designated by CITY to include assessed valuations and square footage computations for use in community development planning.

(11) One and five-year budget projections for CITY'S general fund and related special districts. This report is interactive for tax modeling.

(12) Prepare a Newsletter summary for public and elected distribution.

2.3 Quarterly Services/Monthly Services (Fixed Fee)

CONSULTANT shall perform the following services quarterly:

(a) A listing of property tax appeals filed on properties in CITY (selected counties)

(b) A listing of property transfers that have occurred since the last report

(c) Monthly update of CONSULTANT'S web-based software program to include parcel transfer data and, in select counties, appeal updates

2.4 On-Going Consultation (Fixed Fee)

During the term of this Agreement, CONSULTANT will serve as CITY's resource staff on questions relating to property tax and assist in estimating current year property tax revenues. On-going consultation would include, but not be limited to, inquiries resolved through use of CITY's data base.

3. Optional Services

The following services are available on a time and materials basis:

3.1 Specified Data

Generation of specialized data-based reports which would require additional programming, the purchase of additional data, costs for county staff research, or similar matters not necessary to carry out services outlined in Section 2.0.

3.2 County Research

Any research with County agencies for which CONTRACTOR does not have a current database.

3.3 Bond Services

Bond services are available for a fixed negotiated fee, including:

- (a) Tax Allocation Bonds fiscal consultant reports
- (b) Mello-Roos Special Tax studies

3.4 Additional Meetings Requested

Meetings in excess of the annual meeting to review the analysis of property tax data, trending information, and other findings with CITY shall be considered an Optional Service.

EXHIBIT “B”

SCHEDULE OF SERVICES

TIMELINE FOR DELIVERABLES

July/August	Data available for purchase from counties
September 30	Data available on HdLCC’s web-based property tax application
September/October	Unsecured audits performed and forwarded to county assessor
October	Appeals quarterly updates emailed in counties where the data is available
October-February	Delivery of preliminary property tax reports
January	Appeals quarterly updates emailed in counties where the data is available
January/February	General Fund Budget Projections
April	Appeals quarterly updates emailed in counties where the data is available
April/May	Final Books – Addendums emailed to clients
July	Appeals quarterly updates emailed in counties where the data is available
Ongoing	Secured and Unsecured Audits – City Property sales reports City mid-year budget reviews and budget projections Analytical work at the request of clients Monthly updates of database with property sale information

EXHIBIT “C”
COMPENSATION

Based Fixed Fee Services: \$4,103.33 per quarter (\$16,413.31 annually)

The Base Fixed Fee shall be adjusted annually by the California Consumer Price Index (CCPI) for all items as determined by the California Department of Industrial Relations as measured February to February by the California All Urban Consumers index.

Base Contingent Fee Services

For Base Services pursuant to Section 2.1 which are payable on a contingent basis, CONSULTANT shall receive 25 percent of net general fund attributable to CITY departments, districts, or funds recovered or reallocated which are directly or indirectly the result of an audit, analysis or consultation performed by CONSULTANT (including but not limited to base year value audits; administration of tax sharing agreements; tax increment allocation reviews; county allocation reviews). CONSULTANT shall separate and support said reallocation and provide CITY with an itemized invoice showing all amounts due as a result of revenue recovery or reallocation. CITY shall pay audit fees after Contractor's submittal of evidence that corrections have been made by the appropriate agency. Payment to CONSULTANT shall be made within thirty (30) days after CITY receives its first remittance advice during the fiscal year for which the correction applies.

Optional Services hourly rates:

Partner	\$250	per hour
Principal	\$225	per hour
Programmer	\$200	per hour
Associate	\$175	per hour
Senior Analyst	\$125	per hour
Analyst	\$ 90	per hour
Administrative	\$ 70	per hour

Hourly rates are exclusive of expenses and are subject to adjustment by CONSULTANT annually. On July 1st of each year CONSULTANT shall provide CITY with an updated schedule of hourly rates. The rates will not be increased by more than five percent (5%) per year.