

AGENDA

ALISO VIEJO CITY COUNCIL
WEDNESDAY, SEPTEMBER 17, 2025
6:00 PM CLOSED SESSION
7:00 PM REGULAR MEETING

CITY HALL
COUNCIL CHAMBERS
12 JOURNEY
ALISO VIEJO, CA



Mayor Tiffany Ackley
Mayor Pro Tem Max Duncan
Councilmember Richard Hurt
Councilmember Mike Munzing
Councilmember Tim Zandbergen

WELCOME to the City of Aliso Viejo City Council meeting. Those persons wishing to address the City Council are requested to complete and submit to the City Clerk a "Request to Address City Council" form available at the entrance to the City Council Chambers. Speakers will be called at the appropriate time as their interested matter is heard. COMMENTS WILL BE LIMITED TO THREE MINUTES PER SPEAKER. Council proceedings are recorded.

It is the City's intention to comply with the Americans with Disabilities Act (ADA) . If you need special assistance to participate in the meeting, the City will make reasonable arrangements to ensure accessibility and/or accommodations. [28 CFR 35.102-35.104 ADA Title II] Please contact the City Clerk's Office at (949) 425-2505 at least 48 hours prior to the meeting.

Regular meetings of the City Council are held on the first and third Wednesday of the month at the City Hall Council Chambers, 12 Journey, Aliso Viejo. Copies of the agenda are available in the lobby at City Hall on the Thursday preceding a regularly scheduled City Council meeting. All communications received by the City regarding an agenda item have been included in the agenda materials. Supplemental documents relating to specific agenda items, including communications received after agenda delivery, are presented at the dais and in the Public Copy agenda binder at the time of the meeting. Supplemental documents are also available for review in the City Clerk's office, 12 Journey, Aliso Viejo. For more information, please contact City Hall at (949) 425-2505.

This meeting will be broadcast live on Cox Communications Channel 851, AT&T U-Verse Channel 99 and the City's website. By attending the City Council Meeting, you are giving your permission to be televised. The Council Meetings are rebroadcast on Wednesday at 7:00 p.m. on Cox Communications Channel 851, AT&T U-Verse Channel 99, and can be viewed on the internet at www.avcity.org.

MITZI ORTIZ
CITY MANAGER

SCOTT C. SMITH
CITY ATTORNEY

JANET MARTINEZ
CITY CLERK

**PLEASE SILENCE ALL CELL PHONES AND OTHER
ELECTRONIC EQUIPMENT WHILE CITY COUNCIL IS IN SESSION**

CALL TO ORDER: Convene Special Meeting

PUBLIC COMMENTS:

CLOSED SESSION:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957
Title: City Attorney

CALL TO ORDER: Convene Regular Meeting

ROLL CALL

PLEDGE OF ALLEGIANCE:

REPORT FROM CLOSED SESSION:

1. SPECIAL PRESENTATIONS:

- 1.1 RECOGNITION OF THE ALISO VIEJO GIRLS SOFTBALL (AVGS) ALL STARS
- 1.2 BUSINESS OF THE MONTH - URBANE CAFÉ

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

3. COMMUNITY INPUT:

Members of the public wishing to address the City Council are requested to complete and submit to the City Clerk a "Request to Address City Council" form available at the entrance to the City Council Chambers. In compliance with the Brown Act, no discussion or action may be taken on comments received at this time, except the City Council may briefly respond to statements made or questions posed. Comments are limited to three (3) minutes per speaker.

4. CONSENT CALENDAR:

All matters listed on the Consent Calendar will be acted upon by one vote unless members of the City Council, or staff request a matter to be discussed and/or removed from the Consent Calendar for separate action. Items removed from the Consent Calendar will be discussed and voted upon immediately following City Council action on the remainder of the Consent Calendar.

4.1 WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been ready by title, and further reading is waived.

4.2 APPROVAL OF MINUTES

Recommended Action: Approve the minutes as submitted for the August 20, 2025 Special and Regular Meetings.

[Draft Minutes - September 3, 2025 Special Meeting](#)

[Draft Minutes - September 3, 2025 Regular Meeting](#)

4.3 ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between August 15, 2025, and August 28, 2025, in the amount of \$386,683.42.

[Staff Report](#)

[Attachment 1 - Accounts Payable Report](#)

4.4 TREASURER'S STATEMENT - JULY 2025

Recommended Action: Receive and file the July 2025 Treasurer's Statement.

[Staff Report](#)

[Attachment 1 - July 2025 Treasurer's Statement](#)

4.5 SECOND READING AND ADOPTION OF ORDINANCE AMENDING SECTIONS 9.02.030 AND 9.04.090 OF THE ALISO VIEJO MUNICIPAL CODE RELATING TO OVERSIZED VEHICLE PARKING AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA

Recommended Action: Consider and adopt an Ordinance entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, AMENDING SECTIONS 9.02.030 and 9.04.090 OF THE ALISO VIEJO MUNICIPAL CODE RELATING TO OVERSIZED VEHICLE PARKING; AND FINDING THE ACTION TO BE EXEMPT FROM CEQA UNDER CEQA GUIDELINES SECTIONS 15060 AND 15061.

[Staff Report](#)

[Attachment 1 - Ordinance](#)

4.6 RELEASE OF BONDS FOR THE GRADING AND LANDSCAPING IMPROVEMENTS FOR THE ST. MARY'S GRADING AND LANDSCAPING PROJECT

Recommended Action: Adopt a resolution exonerating Grading Surety Bond No. 72BCSJB9767 and Landscaping Surety Bond No. 72BCSJB9771 for the St. Mary's Grading and Landscaping Project.

[Staff Report](#)

[Attachment 1 - Resolution](#)

4.7 ADOPTION OF THE 2024-2025 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR EXPENDITURES OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

Recommended Action:

1. Find that the 2024-2025 Consolidated Annual Performance and Evaluation Report (CAPER) is not subject to the California Environmental Quality Act (CEQA) because the activity is not a project as defined in Section 15378 (b)(5) of the State CEQA Guidelines;
2. Approve and adopt the 2024-2025 CAPER; and
3. Authorize the City Manager to submit the CAPER to the United States Department of Housing and Urban Development (HUD) and authorize the City Manager to submit all related documents.

[Staff Report](#)

[Attachment 1 - 2024-25 CAPER](#)

4.8 RESOLUTION AMENDING THE CITY EMPLOYEE SALARY SCHEDULE TO REFLECT THE FIRST AMENDMENT TO CITY MANAGER EMPLOYMENT AGREEMENT

Recommended Action: Adopt a Resolution amending the City employee salary schedule to reflect the First Amendment to City Manager Employment Agreement between the City of Aliso Viejo and Mitzi Ortiz adopted on September 3, 2025, and memorializing the terms of her continued employment in the position of City Manager.

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - Salary Schedule](#)

5. **PUBLIC HEARINGS:** None

6. **DISCUSSION:**

6.1 COMMUNITY YOUTH PRESENTATION, PROPOSAL, AND DISCUSSION TO BUILD A PUMP TRACK IN ALISO VIEJO (DUNCAN) - VERBAL PRESENTATION ONLY

Recommended Action: Receive and file.

6.2 EMPLOYEE MONTHLY HEALTH BENEFIT ALLOWANCE

Recommended Action: Adopt a Resolution approving an increase to the employee monthly health benefit allowance for Plan Year 2026.

[Staff Report](#)

[Attachment 1 - Resolution](#)

7. **CITY MANAGER' S REPORT:**

8. **ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:**

9. **ADJOURNMENT:**

The next regularly scheduled City Council meeting is October 1, 2025.

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
SPECIAL MEETING
September 3, 2025, 6:30 PM
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Ackley called the Special Meeting of the City Council of the City of Aliso Viejo to order at 6:30 p.m.

ROLL CALL:

PRESENT: MAYOR TIFFANY ACKLEY
MAYOR PRO TEM MAX DUNCAN
COUNCILMEMBER RICHARD W. HURT (*via teleconference*)
COUNCILMEMBER MIKE MUNZING
COUNCILMEMBER TIM A. ZANDBERGEN

ABSENT: NONE

STAFF PRESENT: MITZI ORTIZ, CITY MANAGER
HONGDAO NGUYEN, ASSISTANT CITY ATTORNEY
ANN EIFERT, FINANCIAL SERVICES DIRECTOR

PUBLIC COMMENTS:

None.

CLOSED SESSION:

CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code Section 54956.6
Agency Designated Representatives: City Manager and City Attorney
Unrepresented Employees: All Employees

REPORT FROM CLOSED SESSION:

Assistant City Attorney HongDao Nguyen stated no reportable action was taken.

ADJOURNMENT: Mayor Ackley adjourned the meeting at 7:02 p.m. to the September 3, 2025 Regular Council Meeting.

Respectfully submitted:

Approved by:

JANET MARTINEZ
CITY CLERK

TIFFANY ACKLEY
MAYOR

DRAFT

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
SEPTEMBER 3, 2025, 7:00 PM
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Ackley called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:05 p.m.

ROLL CALL

PRESENT: MAYOR TIFFANY ACKLEY
MAYOR PRO TEM MAX DUNCAN
COUNCILMEMBER RICHARD W. HURT (*via teleconference*)
COUNCILMEMBER MIKE MUNZING
COUNCILMEMBER TIM A. ZANDBERGEN

STAFF PRESENT: MITZI ORTIZ, CITY MANAGER
HONGDAO NGUYEN, ASSISTANT CITY ATTORNEY
JANET MARTINEZ, CITY CLERK
ANN EIFERT, FINANCIAL SERVICES DIRECTOR
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR
LIZZY MENDOZA, RECREATION & COMMUNITY SERVICES MANAGER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
CAPT. RYAN BUHR, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: City Manager Mitzi Ortiz led the pledge of allegiance.

REPORT FROM CLOSED SESSION:

Assistant City Attorney HongDao Nguyen stated there was no reportable action.

1. SPECIAL PRESENTATIONS:

None.

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

None.

3. COMMUNITY INPUT:

1. Jennifer Hedgecock expressed speed traffic and safety concerns on Sanborn, requesting a stop sign and speedbumps near the school.

4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Motion: Councilmember Munzing moved and Mayor Pro Tem Duncan seconded to approve the recommended actions. Motion carried 5-0.

4.1 WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been ready by title, and further reading is waived.

4.2 APPROVAL OF MINUTES

Recommended Action: Approve the minutes as submitted for the August 20, 2025 Special and Regular Meetings.

4.3 ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between August 1, 2025, and August 14, 2025, in the amount of \$1,574,069.68.

4.4 AGREEMENT WITH PRECISION CONCRETE CUTTING FOR SIDEWALK ASSESSMENT AND TRIP HAZARD REMOVAL SERVICES

Recommended Action:

1. Approve an agreement with Precision Concrete Cutting to perform sidewalk assessment and trip hazard removal services for a term of 3 years and total compensation amount of \$150,000; and
2. Authorize the City Manager to execute the agreement.

4.5 SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH KOSMONT & ASSOCIATES, INC. TO PROVIDE ECONOMIC DEVELOPMENT CONSULTING SERVICES

Recommended Action: Authorize the City Manager to execute a second amendment to the Professional Services Agreement with Kosmont & Associates, Inc., to increase the total compensation by \$50,000 for continued economic development consulting services.

5. **PUBLIC HEARINGS:**

None.

6. **DISCUSSION:**

6.1 **HUMMINGBIRD LANE AD HOC FOLLOW UP REPORT**

City Manager Mitzi Ortiz introduced Public Works Director Shaun Pelletier, who provided an overview. Staff responded to questions regarding alternative traffic calming measures, park-related traffic, bus zones, and estimated project costs.

Recommended Action: Direct Staff how to proceed with Hummingbird Lane traffic improvements.

Motion: Councilmember Munzing moved and Mayor Pro Tem Duncan seconded to add no additional striping on Hummingbird Lane. Motion carried 5-0.

Motion: Councilmember Zandbergen moved and Councilmember Munzing seconded to install painted bus zones. Motion carried 4-1, with Councilmember Hurt dissenting.

6.2 **ORDINANCE AMENDING SECTIONS 9.02.030 and 9.04.090 OF THE ALISO VIEJO MUNICIPAL CODE RELATING TO OVERSIZED VEHICLE PARKING AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA**

City Manager Mitzi Ortiz introduced Assistant City Attorney HongDao Nguyen, who provided an overview. Staff responded to questions regarding types and dimensions of recreational vehicles, the definition and allowable time for loading and unloading, and enforcement measures.

Recommended Action: Introduce for first reading an ordinance, entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, AMENDING SECTIONS 9.02.030 and 9.04.090 OF THE ALISO VIEJO MUNICIPAL CODE RELATING TOO VERSIZED VEHICLE PARKING; AND FINDING THE ACTION TO BE EXEMPT FROM CEQA UNDER CEQA GUIDELINES SECTIONS 15060 AND 15061.

Motion: Mayor Pro Tem Duncan moved and Councilmember Hurt seconded to approve the recommended actions. Motion carried 5-0.

6.3 **EMPLOYMENT AGREEMENT FOR AN INTERIM APPOINTMENT TO THE POSITION OF HUMAN RESOURCES MANAGER**

City Manager Mitzi Ortiz provided an overview. Staff responded to questions regarding the recruitment of the Human Resources Manager, priorities, and projects.

Recommended Action: Adopt Resolution No. 2025-14 approving and authorizing the City Manager to execute an agreement with retired annuitant Laura Stover for the interim appointment to the position of Human Resources Manager in compliance with Government Code Section 21221(h).

Motion: Councilmember Munzing moved and Councilmember Zandbergen seconded to approve the recommended actions. Motion carried 5-0.

6.4 APPROVAL OF FIRST AMENDMENT TO CITY MANAGER EMPLOYMENT AGREEMENT

City Manager Mitzi Ortiz introduced Assistant City Attorney HongDao Nguyen, who provided an overview. The City Council expressed their appreciation and offered positive remarks regarding City Manager Ortiz.

Recommended Action: That the Council approve the First Amendment to City Manager Employment Agreement between the City of Aliso Viejo and Mitzi Ortiz memorializing the terms of her continued employment in the position of City Manager.

Motion: Councilmember Munzing moved and Mayor Pro Tem Duncan seconded to approve the recommended actions. Motion carried 5-0.

7. CITY MANAGER' S REPORT:

City Manager Mitzi Ortiz announced registration for fall recreation classes and programs; Red Cross Blood Drive on September 10, 2025, from 12:00 p.m. to 6:00 p.m. at Aliso Viejo Ranch; Health and Safety Fair to be held at Aliso Viejo Ranch on Saturday, September 13, 2025, from 9:00 a.m. to 11:00 a.m.; Aliso Viejo Trails and Creek Cleanup Event to be held on Saturday, September 20, 2025, from 8:00 a.m. to 11:00 a.m.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Munzing:

- Attended OCFA Emergency Board Meeting

Councilmember Zandbergen:

- Attended SJHTCA Board Meeting as alternate

Councilmember Hurt: None

Mayor Pro Tem Duncan:

- Commented on back to school
- Announced upcoming pump track presentation at the next City Council meeting

Mayor Ackley:

- Commented on the significance of 9/11

9. **ADJOURNMENT:** Mayor Ackley adjourned the meeting at 7:47 p.m. to the regularly scheduled City Council meeting of September 17, 2025.

Respectfully submitted:

Approved by:

JANET MARTINEZ
CITY CLERK

TIFFANY ACKLEY
MAYOR

DRAFT

City of Aliso Viejo

AGENDA ITEM



DATE: September 17, 2025
TO: Mayor and City Council
FROM: Ann Eifert, Director of Financial Services
SUBJECT: ACCOUNTS PAYABLE

Recommended Action:

Ratify accounts payable checks and electronic funds transfers issued between August 15, 2025, and August 28, 2025, in the amount of \$386,683.42.

Fiscal Impact:

Expenditures in the amount of \$386,683.42.

Background:

The City issues accounts payable checks on a bi-weekly basis and presents it to City Council for ratification at its next regularly scheduled City Council meeting.

Discussion:

The attached registers containing checks and electronic funds transfers issued between August 15, 2025, and August 28, 2025, for \$386,683.42, are being presented for ratification. All payments have been made in compliance with the City's purchasing policy and procedures. Payments have been reviewed and approved by the appropriate departmental staff. The issued accounts payable checks and electronic funds transfers have been reviewed and deemed in accordance with the fiscal year budget by the Director of Financial Services.

Attachment:

1. Accounts Payable Report



Accounts Payable

Vendor Name	Description (Item)	Amount
101 - GENERAL FUND		
UNITED OF OMAHA LIFE INSURANCE CO.	SEP'25 LIFE INSURANCE	1,587.19
BEST BEST & KRIEGER	JUN'25 BBK CELLULAR	910.00
RJM DESIGN GROUP INC	JUL'25 LANDSCAPE CONSULTANT SERVICES-THE COVINGTON	390.00
CHARLES ABBOTT ASSOC INC	JUL'25 CAA KAISER GRADING - R.BRUNELL	1,338.75
CHARLES ABBOTT ASSOC INC	JUL'25 CAA SCE - R.BRUNELL	630.00
CHARLES ABBOTT ASSOC INC	JUL'25 CAA ST MARY'S GRADING - R.BRUNELL	577.50
CHARLES ABBOTT ASSOC INC	JUL'25 CAA COX - R.BRUNELL	367.50
CHARLES ABBOTT ASSOC INC	JUL'25 CAA MNWD - R.BRUNELL	262.50
CHARLES ABBOTT ASSOC INC	JUL'25 CAA ATT - R.BRUNELL	105.00
HF&H CONSULTANTS LLC	JUL'25 SOLID WASTE FRANCHISE AUDIT	4,392.25
HOWARD BUILDING CORPORATION	2019-1209_27061 ALISO CREEK RD_HOWARD BUILDING CO.	1,500.00
		12,060.69
ECONOMIC DEVELOPMENT		
COSTAR REALTY INFORMATION, INC	8/1/25-7/31/26 COMMERCIAL REAL ESTATE SUBSCRIPTION	5,455.80
ERIC WINTER	JUL'25 BOTM-REGUS/UFO & AUG'25 BOTM-MARUGAME UDON	1,645.94
	ECONOMIC DEVELOPMENT TOTAL:	7,101.74
HUMAN RESOURCES		
UNITED OF OMAHA LIFE INSURANCE CO.	SEP'25 LIFE INSURANCE -PC	56.77
	HUMAN RESOURCES TOTAL:	56.77
CITY CLERK		
ICC GENERAL CODE, INC	AVMC-WEB FEES/UPDATE/HOSTING/ENHANCEMENTS	1,040.00
US BANK PURCHASING CARD PROGRAM	LL 6/26 BBK LAW - BROWN ACT WEBINAR-L TORRES	75.00
US BANK PURCHASING CARD PROGRAM	LL 7/17 LA TIMES - DIGITAL SBSCPTN/4 WKS	5.92
US BANK PURCHASING CARD PROGRAM	LL 7/16 OC REGISTER - DIGITAL SBSCPTN/4 WKS	26.00
	CITY CLERK TOTAL:	1,146.92
INFORMATION TECHNOLOGY		
STAPLES ADVANTAGE	MAY'25 IT OFFICE SUPPLIES	450.15
STAPLES ADVANTAGE	JUL'25 IT OFFICE SUPPLIES	715.61
ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	8/01/25-7/31/26 ARCGIS ANNUAL SUBSCRIPTION	3,598.49
SHI INTERNATIONAL CORP	SIDEKICK WI-FI TESTING HARDWARE	4,342.65
SHI INTERNATIONAL CORP	6/19/25-6/18/26 SIDEKICK WIFI LICENSE	5,957.43
SHI INTERNATIONAL CORP	FY25-26 SENTINEL ONE END POINT PROTECTION	9,311.00
SHI INTERNATIONAL CORP	8/25/25-8/24/26 MANAGE ENGINE OS DEPLOYER ANNUAL	1,861.87
SHI INTERNATIONAL CORP	8/12/25-8/11/26 ADOBE ENT LICENSE CH	7,968.11
GOTO TECHNOLOGIES USA, INC	7/29/25-7/28/26 GOTO RESOLVE PREMIUM	2,604.00
	INFORMATION TECHNOLOGY TOTAL:	36,809.31
NON-DEPARTMENTAL		
RICOH USA	JUL'25 RICOH 2504EX FRONT COUNTER PRINTS (4456)	77.87
RICOH USA	MAY-JUL'25 RICOH 2504EX SUITE 200 PRINTS (2936)	50.56
RICOH USA	AUG'25 RICOH RSI CLOUD SUBSCRIPTION (SW1860708)	24.31
CINTAS CORPORATION NO. 2	JUL'25 CH & STE 200 FIRST AID MAINT & SUPPLIES	195.22
CINTAS CORPORATION NO. 2	AUG'25 CH & STE 200 FIRST AID MAINT & SUPPLIES	197.13
VOYAGER FLEET SYSTEMS INC	JUN'25 VEHICLE FUEL	396.80
VOYAGER FLEET SYSTEMS INC	JUL'25 VEHICLE FUEL	434.50
ASCAP (AMERICAN SOCIETY OF COMPOSERS, AUTHORS & P...	FY25-26 ASCAP MUSIC LICENSE	450.50
US BANK PURCHASING CARD PROGRAM	LL 7/01 CMCA - CONF 4/29-5/1/26 PRE-REG_L LONG	650.00
US BANK PURCHASING CARD PROGRAM	LL 7/11 COSTCO - INSTACART SAME-DAY DELIVERY	179.22
US BANK PURCHASING CARD PROGRAM	LL 6/27 PRIMO BRANDS-WATER FILTRATION/BREWERS	62.75
US BANK PURCHASING CARD PROGRAM	LL 7/03 PRIMO BRANDS-SPKLTTs BTL WTR DEL/10 CASES	107.71
US BANK PURCHASING CARD PROGRAM	LL 7/16 OC WINE MART - CC MTG 7/16 DINNER	300.07
QUADIENT LEASING USA INC	5/29/25-8/28/25 POSTAGE MACHINE LEASE	590.39
	NON-DEPARTMENTAL TOTAL:	3,717.03
C. S. ADMINISTRATION		
SPECIAL EVENT CONTRACTORS LLC	DEP - 2025 AV HOLIDAY TREE PLATFORM	5,839.75

Vendor Name	Description (Item)	Amount
TROVAO AND ASSOCIATES INC	50%DEPOSIT-2025 TREE INSTALL/CLEANUP/SNOW MACHINES	8,990.00
OCY MANAGEMENT, LLC	JUL'25 SMP R&CS CONTRIBUTION TRANSPORTATION SVC	504.00
US BANK PURCHASING CARD PROGRAM	LL 6/23 FACEBOOK - ADS-SUMMER FUN	36.06
	C. S. ADMINISTRATION TOTAL:	15,369.81
IGLESIA PARK		
NIEVES LANDSCAPE INC	AUG'25 LANDSCAPE MAINT-IRRIGATION REPAIR IGLESIA	980.45
EL TORO WATER DISTRICT	7/09/25-8/11/25 MTR#4114 IGLESIA PARK WATER	1,123.90
EL TORO WATER DISTRICT	7/09/25-8/11/25 MTR#3499 IGLESIA PARK WATER	1,239.32
	IGLESIA PARK TOTAL:	3,343.67
IGLESIA BUILDING		
TEAM ONE MANAGEMENT SERVICES	JUL'25 IGLESIA JANITORIAL SERVICES	1,064.00
TEAM ONE MANAGEMENT SERVICES	AUG'25 IGLESIA JANITORIAL SERVICES	1,064.00
SONITROL ORANGE COUNTY LLC	JUL'25 IGLESIA ACCESS CONTROL	114.86
SONITROL ORANGE COUNTY LLC	AUG'25 IGLESIA ACCESS CONTROL	114.86
EL TORO WATER DISTRICT	7/09/25-8/11/25 MTR#5016 IGLESIA PARK BLDG WATER	331.87
	IGLESIA BUILDING TOTAL:	2,689.59
PLANNING		
STAPLES ADVANTAGE	JUL'25 PLNG OFFICE SUPPLIES	149.58
	PLANNING TOTAL:	149.58
BUILDING		
CHARLES ABBOTT ASSOC INC	JUL'25 CAA CONTRACT SERVICES - BUILDING	63,520.45
	BUILDING TOTAL:	63,520.45
CODE ENFORCEMENT		
CHARLES ABBOTT ASSOC INC	JUL'25 CAA CONTRACT SERVICES - CODE ENFORCEMENT	8,330.00
	CODE ENFORCEMENT TOTAL:	8,330.00
ENGINEERING (GENERAL)		
BARRETT ENGINEERED PUMPS	PUMP MOTOR FOR CLARIFIER AT TREATMENT FACILITY	3,455.24
CHARLES ABBOTT ASSOC INC	JUL'25 CAA NPDES SERVICES	13,185.00
CHARLES ABBOTT ASSOC INC	JUL'25 CAA SOLID WASTE SERVICES	3,545.00
	ENGINEERING (GENERAL) TOTAL:	20,185.24
STREET MAINTENANCE		
PV MAINTENANCE INC	JUL'25 PVM STREET MAINTENANCE MOE TAX	30,695.63
CHARLES ABBOTT ASSOC INC	JUL'25 CAA STREET INVESTIGATIONS	7,638.75
	STREET MAINTENANCE TOTAL:	38,334.38
	GENERAL FUND TOTAL:	212,815.18

102 - GEN. FD-CITY HALL

NON-DEPARTMENTAL		
TEAM ONE MANAGEMENT SERVICES	JUL'25 CH JANITORIAL SERVICES	3,400.00
TEAM ONE MANAGEMENT SERVICES	AUG'25 CH JANITORIAL SERVICES	3,400.00
SONITROL ORANGE COUNTY LLC	JUL'25 CH ACCESS CONTROL	639.87
SONITROL ORANGE COUNTY LLC	JUL'25 CH INTRUSION DETECTION	400.80
SONITROL ORANGE COUNTY LLC	AUG'25 CH ACCESS CONTROL	639.87
SONITROL ORANGE COUNTY LLC	AUG'25 CH INTRUSION DETECTION	400.80
SONITROL ORANGE COUNTY LLC	7/18 CH ACCESS CONTROL - SERVICE CALL	700.00
SONITROL ORANGE COUNTY LLC	7/18 CH ACCESS CONTROL - TEST & INSPECTION	206.88
FOSTERS' GARDENS INC	AUG'25 CH INTERIOR PLANT MAINTENANCE	115.00
PACIFIC PARK II ASSOCIATION	SEP'25 CH ASO ASSOCIATION DUES	611.00
THURSTON ELEVATOR CONCEPTS INC	JUL'25 CH ELEVATOR MAINTENANCE	140.00
THURSTON ELEVATOR CONCEPTS INC	AUG'25 CH ELEVATOR MAINTENANCE	140.00
	NON-DEPARTMENTAL TOTAL:	10,794.22
	GEN. FD-CITY HALL TOTAL:	10,794.22

103 - GF-AV RECREATION SERVICES

RECREATION SERVICES		
BLUETRITON BRANDS INC	APR-JUN'25 AVR BOTTLE WATER SERVICE	289.54
PRESTIGIOUS CLEANERS LLC	8/09 AVR DRY CLEANING	47.09
SONITROL ORANGE COUNTY LLC	JUL'25 AVR AVCENTER AND AQC ACCESS CONTROL	805.81
SONITROL ORANGE COUNTY LLC	AUG'25 AVR, AVCENTER & AQC ACCESS CONTROL	805.81
FOSTERS' GARDENS INC	AUG'25 AVR INTERIOR PLANT MAINTENANCE	110.00
ANGIE DOROTHY ABAD	SUMMERCLASS25-SCL078/SCL600 HULA-8 PARTICIPANTS	277.20

Vendor Name	Description (Item)	Amount
JOY E. TORRES	SUMMERCLASS25-SCL030/031/052 YOGA-22 PARTICIPANTS	1,560.00
RUIHONG LI	SUMMERCLASS25-SCL049/SCL901 YOGA-9 PARTICIPANTS	441.00
WADORYU USA INC	SUMMERCLASS25-SCL109 KARATE-1 PARTICIPANT	63.00
RONALD S. COHAN	SUMMERCLASS25-SCL053 TAI CHI-10 PARTICIPANTS	300.00
425 VENTURES, LLC	SUMMERCLASS25-SCL089/084/085/086 SOCCER-10 PARTICI	826.20
JOHN DAVID ALLEN JR	SUMMERCLASS25-SCL037/SCL034/SCL013 TENNIS-9 PARTI	294.60
BEELER AQUATICS, INC	SUMMERCAMP25-BCL009 BEACH CAMP-3 PARTICIPANTS	1,321.60
BRAINSTORM STUDIOS, LLC	SUMMERCAMP25-BST007 YOUTUBE MASTERS-7 PARTICIPANTS	1,045.20
LAURELINDA HAUSSON	SUMMERCAMP25-PAE021/PAE026/LPU-28 PARTICIPANTS	3,621.40
SKYHAWKS SPORTS ACADEMY, LLC	SUMMERCAMP25-SKY011 FLAG FOOTBALL-11 PARTICIPANTS	1,334.40
SHI INTERNATIONAL CORP	8/12/25-8/11/26 ADOBE ENT LICENSE AVR	2,790.00
AARON FLORA	JUL'25 RENEWABLE FARMS	20,344.05
	RECREATION SERVICES TOTAL:	36,276.90
	GF-AV RECREATION SERVICES TOTAL:	36,276.90

203 - GAS TAX

STREET MAINTENANCE		
PV MAINTENANCE INC	JUL'25 PVM STREET MAINTENANCE GAS TAX	37,516.89
BEAR ELECTRICAL SOLUTIONS INC	JUL'25 TRAFFIC SIGNAL MAINTENANCE RESPONSE	10,583.00
BEAR ELECTRICAL SOLUTIONS INC	JUL'25 TRAFFIC SIGNAL MAINTENANCE ROUTINE	3,225.90
EL TORO WATER DISTRICT	7/09/25-8/11/25 MTR#5675 CALLE CORTEZ MEDIAN WATER	244.55
SCA OF CA LLC	AUG'25 STREET SWEEPING SERVICES	11,297.00
SAN DIEGO GAS & ELECTRIC	JUL'25 ST LIGHTS & TRAFFIC CTRLRS-1	200.62
SAN DIEGO GAS & ELECTRIC	JUL'25 ST LIGHTS & TRAFFIC CTRLRS	2,702.17
	STREET MAINTENANCE TOTAL:	65,770.13
	GAS TAX TOTAL:	65,770.13

204 - MEASURE M

GEN-MEASURE M		
OCY MANAGEMENT, LLC	JUL'25 M2 FUND TRANSPORTATION SVC	2,016.00
	GEN-MEASURE M TOTAL:	2,016.00
	MEASURE M TOTAL:	2,016.00

215 - PUBLIC SAFETY GRANTS

LAW ENFORCEMENT-OTHER		
COUNTY OF ORANGE	JUL-SEP'25 800 MHZ COST ALLOCATION	7,389.26
	LAW ENFORCEMENT-OTHER TOTAL:	7,389.26
	PUBLIC SAFETY GRANTS TOTAL:	7,389.26

225 - INTEGRATED WASTE MGMT FD

GEN-TECHNOLOGY GRANTS		
CHARLES ABBOTT ASSOC INC	JUL'25 CAA CONTRACT SERVICES - SB1383	950.00
	GEN-TECHNOLOGY GRANTS TOTAL:	950.00
	INTEGRATED WASTE MGMT FD TOTAL:	950.00

231 - OTHER GRANTS

OTHER GRANTS		
LAURA'S HOUSE	JUL'25 PLHA GRANT REIMBURSEMENT-CASE MANAGEMENT	1,288.00
	OTHER GRANTS TOTAL:	1,288.00
	OTHER GRANTS TOTAL:	1,288.00

241 - TECHNOLOGY FUND

GEN-TECHNOLOGY GRANTS		
GRANICUS LLC	GRANICUS WEBCAST ENCODER	5,563.28
GRANICUS LLC	JUL-SEP'25 GRANICUS-WEBSTREAMING	4,599.56
ERIC WINTER	JUL'25-CC MTG 7/16 & JUL ADMIN	500.84
	GEN-TECHNOLOGY GRANTS TOTAL:	10,663.68
	TECHNOLOGY FUND TOTAL:	10,663.68

261 - CITY FAC.-AQUATIC CENTER

PREMIER AQUATIC SERVICES	FY24-25 AQC MANAGEMENT FEE RETENTION PAYMENT	14,499.60
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Vendor Name	Description (Item)	Amount
PREMIER AQUATIC SERVICES	JUN'25 AQC 7/29 - SALES TAX	323.32
		14,822.92
GEN-AQUATIC CENTER		
HASA INC	JUL'25 AQC POOL CHEMICALS - CHLORINE & ACID	1,941.52
HASA INC	JUL'25 AQC POOL CHEMICALS - ACID	131.50
HASA INC	AUG'25 AQC POOL CHEMICALS - CHLORINE	1,119.47
HASA INC	AUG'25 AQC POOL CHEMICALS - ACID	161.87
PREMIER AQUATIC SERVICES	FY24-25 AQC MANAGEMENT FEE BALANCE DUE	4.00
PREMIER AQUATIC SERVICES	FY24-25 AQC MANAGEMENT INCENTIVE FEE	9,975.78
TEAM ONE MANAGEMENT SERVICES	JUL'25 AQC JANITORIAL SERVICES	2,352.00
TEAM ONE MANAGEMENT SERVICES	AUG'25 AQC JANITORIAL SERVICES	2,518.88
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/09 COSTCO - CONCESSIONS	56.47
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/03 COSTCO - F & B CONCESSIONS	56.41
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/02 RALPHS - CONCESSIONS	9.24
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/31 COSTCO - CONCESSIONS	94.50
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/09 COSTCO - CONCESSIONS	24.11
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/19 COSTCO - F & B CONCESSIONS	29.89
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/07 POOLWEB - POOL MAINTENANCE	18.72
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/01 JACKRABBIT - SERVICE PLATFORM	315.00
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/9 AMAZON - POOL MAINTENANCE	67.67
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/11 LESLIE'S - POOL MAINTENANCE	18.31
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/30 LESLIE'S - POOL MAINTENANCE	54.92
PREMIER AQUATIC SERVICES	JUL'25 AQC LESLIE'S 7/24 - POOL MAINTENANCE	20.89
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/09 AMAZON - POOL MAINTENANCE	9.52
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/1 AMAZON - POOL MAINTENANCE	21.19
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/01 AMAZON - OFFICE SUPPLIES	174.62
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/9 AMAZON - OFFICE SUPPLIES	102.64
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/03 COSTCO - MINOR SUPPLIES	12.58
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/15 HASTY AWARDS - SWIM TEAM AWARDS	776.29
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/02 FINIS - SUMMER SWIM TEAM SUITS	696.57
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/25 HASTY AWARDS - SWIM TEAM AWARDS	209.67
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/23 AMAZON - SWIM TEAM SUPPLIES	45.24
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/29 META - ADVERTISING	33.89
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/31 GOOGLE - ADVERTISING	274.53
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/24 INDEED - ADVERTISING	149.09
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/25 META - ADVERTISING	88.43
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/25 META - ADVERTISING	1.73
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/25 META - ADVERTISING	79.81
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/24 META - ADVERTISING	68.89
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/29 META - ADVERTISING	11.89
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/29 META - ADVERTISING	12.52
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/25 META - ADVERTISING	15.96
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/24 META - ADVERTISING	63.70
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/25 META - ADVERTISING	20.67
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/25 META - ADVERTISING	41.31
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/24 META - ADVERTISING	36.92
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/24 META - ADVERTISING	33.95
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/25 META - ADVERTISING	26.53
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/25 META - ADVERTISING	31.38
PREMIER AQUATIC SERVICES	JUL'25 AQC 7/29 META - ADVERTISING	36.46
	GEN-AQUATIC CENTER TOTAL:	22,047.13
	CITY FAC.-AQUATIC CENTER TOTAL:	36,870.05
311 - STREET IMPROVEMENTS		
STREETS & HIGHWAYS		
RK ENGINEERING GROUP INC	JUL'25 CITYWIDE BIKE LANE STRIPING PLAN - DESIGN	1,850.00
	STREETS & HIGHWAYS TOTAL:	1,850.00
	STREET IMPROVEMENTS TOTAL:	1,850.00
	GRAND TOTAL:	386,683.42

Fund Summary

Fund	Expense Amount	Payment Amount
101 - GENERAL FUND	212,815.18	212,815.18
102 - GEN. FD-CITY HALL	10,794.22	10,794.22
103 - GF-AV RECREATION SERVICES	36,276.90	36,276.90
203 - GAS TAX	65,770.13	65,770.13
204 - MEASURE M	2,016.00	2,016.00
215 - PUBLIC SAFETY GRANTS	7,389.26	7,389.26
225 - INTEGRATED WASTE MGMT FD	950.00	950.00
231 - OTHER GRANTS	1,288.00	1,288.00
241 - TECHNOLOGY FUND	10,663.68	10,663.68
261 - CITY FAC.-AQUATIC CENTER	36,870.05	36,870.05
311 - STREET IMPROVEMENTS	1,850.00	1,850.00
Grand Total:	386,683.42	386,683.42

Report Summary**Fund Summary**

Fund	Payment Amount
101 - GENERAL FUND	212,815.18
102 - GEN. FD-CITY HALL	10,794.22
103 - GF-AV RECREATION SERVICES	36,276.90
203 - GAS TAX	65,770.13
204 - MEASURE M	2,016.00
215 - PUBLIC SAFETY GRANTS	7,389.26
225 - INTEGRATED WASTE MGMT FD	950.00
231 - OTHER GRANTS	1,288.00
241 - TECHNOLOGY FUND	10,663.68
261 - CITY FAC.-AQUATIC CENTER	36,870.05
311 - STREET IMPROVEMENTS	1,850.00
Grand Total:	386,683.42

Account Summary

Account Number	Account Name	Payment Amount
101-1203-000	ACCOUNTS RECEIVABLE	4,392.25
101-2507-000	LIFE INSURANCE PAYABLE	1,587.19
101-2602-000	PLANNING DEPOSIT	1,300.00
101-2603-000	ENGINEERING DEPOSIT	3,281.25
101-2606-000	C & D DEPOSIT	1,500.00
101-4-1502-4302-000	ECONOMIC DEVELOPM...	7,101.74
101-4-1503-4209-000	LIFE INSURANCE	56.77
101-4-1601-4520-000	MTGS/CONF./TRNG & D...	75.00
101-4-1601-4611-000	PUBLICATIONS/REF MAT...	31.92
101-4-1601-4734-000	CODIFICATION	1,040.00
101-4-3101-4481-000	COMPUTER EXPENSE	35,643.55
101-4-3101-4601-000	SUPPLIES	1,165.76
101-4-3501-4421-000	EQUIPMENT RENTAL	590.39
101-4-3501-4513-000	PRINTING	152.74
101-4-3501-4516-000	FUEL	831.30
101-4-3501-4520-000	MTGS/CONF./TRNG & D...	650.00
101-4-3501-4521-000	MEMBERSHIP & DUES	450.50
101-4-3501-4601-000	SUPPLIES	392.35
101-4-3501-4612-000	OPERATING SUPPLIES	649.75
101-4-4101-4501-000	ADVERTISING & PROMO...	36.06
101-4-4101-4524-000	RECREATION-SENIOR TR...	504.00
101-4-4101-4527-000	REC-CITY SPECIAL EVENTS	14,829.75
101-4-4102-4411-000	UTILITIES	2,363.22
101-4-4102-4431-000	BUILDING & GROUND M...	980.45
101-4-4103-4411-000	UTILITIES	331.87
101-4-4103-4431-000	BUILDING & GROUND M...	2,357.72
101-4-4401-4601-000	SUPPLIES	149.58
101-4-4402-4751-000	C.S-BUILDING	63,520.45
101-4-4403-4761-000	C.S-CODE ENFORCEMENT	8,330.00
101-4-4501-4701-000	NPDES	16,640.24
101-4-4501-4702-000	AB939-SOLID WASTE	3,545.00
101-4-4503-4771-000	C.S-STREET MAINTENAN...	38,334.38
102-4-3501-4431-000	BUILDING & GROUND M...	10,794.22
103-4-4105-4305-000	TECHNOLOGY SERVICES	4,401.62
103-4-4105-4309-000	OTHER CONTRACTUAL S...	11,084.60
103-4-4105-4431-000	BUILDING & GROUND M...	110.00
103-4-4105-4451-000	FARM OPERATING EXPE...	20,344.05
103-4-4105-4601-000	SUPPLIES	289.54
103-4-4105-4612-000	OPERATING SUPPLIES	47.09
203-4-4503-4411-000	UTILITIES	3,147.34
203-4-4503-4771-000	C.S-STREET MAINTENAN...	51,325.79
203-4-4503-4772-000	C.S-STREET SWEEPING	11,297.00

Account Summary

Account Number	Account Name	Payment Amount
204-4-6104-4309-000	OTHER CONTRACTUAL S...	2,016.00
215-4-5102-4803-000	PUBLIC SAFETY EQUIPM...	7,389.26
225-4-6141-4309-000	OTHER CONTRACTUAL S...	950.00
231-4-6131-4309-000	OTHER CONTRACTUAL S...	1,288.00
241-4-6141-4309-000	OTHER CONTRACTUAL S...	500.84
241-4-6141-4481-000	IT/COMPUTER EQUIPM...	10,162.84
261-2102-000	VOUCHERS PAYABLE	323.32
261-2103-000	RETENTIONS PAYABLE	14,499.60
261-4-6161-7301-000	COST OF F&B	270.62
261-4-6161-7401-000	EQUIPMENT MAINTENA...	18.72
261-4-6161-7402-000	COMPUTER EXPENSE	315.00
261-4-6161-7421-000	BUILDING & GROUND M...	4,870.88
261-4-6161-7425-000	POOL MAINTENANCE	3,546.86
261-4-6161-7431-000	SUPPLIES	277.26
261-4-6161-7432-000	MINOR EQUIPMENT	12.58
261-4-6161-7433-000	OPERATING SUPPLIES	1,727.77
261-4-6161-7441-000	MARKETING	1,027.66
261-4-6161-7451-000	MANAGEMENT FEES	9,979.78
311-4-8301-5501-000	DESIGN	1,850.00
Grand Total:		386,683.42

Project Account Summary

Project Account Key	Payment Amount
None	366,629.50
1002SUMMERCAMP	7,322.60
1002SUMMERCLASS	3,762.00
10044309	1,288.00
1425501	1,850.00
9014612	300.07
ENG 2254	577.50
ENG 2256	1,338.75
ENG 5002	105.00
ENG 5004	262.50
ENG 5005	630.00
ENG 5049	367.50
SB13834309	950.00
SDP-2025-00002	390.00
USE-2024-00003	910.00
Grand Total:	386,683.42

City of Aliso Viejo

AGENDA ITEM



DATE: September 17, 2025
TO: Mayor and City Council
FROM: Ann Eifert, Director of Financial Services/City Treasurer
SUBJECT: TREASURER'S STATEMENT – JULY 2025

Recommended Action:

Receive and file the July 2025 Treasurer's Statement.

Fiscal Impact:

No Fiscal Impact.

Background:

Per City policy, the Finance Department presents the monthly Treasurer's Statement for the City Council's review. This statement shows the cash balance for all City funds, a breakdown of bank account balances, investment account balances and the effective yield earned from investments.

Discussion:

The City's portfolio consists of investments in Certificates of Deposits, US Treasuries, US Federal Agencies, Corporate Bonds, and Local Agency Investment Fund (LAIF). All funds invested with LAIF are available for withdrawal within 24 hours.

The Treasurer's Statement provides information regarding the City's investment portfolio and activity during the reporting month. The City's investment portfolio is in compliance with all government codes as well as the City's investment policy. Interest is credited to the City's bank account monthly and allocated among the City's funds. The current portfolio provides sufficient cash flow liquidity to meet the upcoming operating expenses and spending requirements for the next 6 months.

Attachment:

1. July 2025 Treasurer's Statement

**CITY OF ALISO VIEJO
TREASURER'S MONTHLY CASH STATEMENT**

July 31, 2025

	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
CASH BALANCE (ALL FUNDS)	\$ 13,204,254.03	\$ 4,395,469.92	\$ 7,380,728.29	\$ 10,218,995.66
CITY TRUST FUNDS:				
AV RANCH FOUNDATION	\$ 100.00			100.00
CFD 2005-01	\$ (11,715.04)	41,151.45	31,068.41	(1,632.00)
COMMUNITY TRUST	\$ 15,062.68		1,000.00	14,062.68
CASH BALANCE TOTALS	\$ 13,207,701.67	\$ 4,436,621.37	\$ 7,412,796.70	\$ 10,231,526.34

SUMMARY OF CASH:

DEMAND DEPOSITS:	GENERAL ACCOUNT	\$ 556,202.59	
INVESTMENTS:	LOCAL AGENCY INVESTMENT FD	\$ 9,421,061.67	
	MONEY MARKET/SWEEP ACCOUNT	\$ 254,262.08	
	TOTAL CASH		\$ 10,231,526.34
Years to Maturity for July 2025		1.59	
Weighted Average Yield for July 2025		3.960%	

All investments are placed in accordance with the City of Aliso Viejo's Investment Policy.

The above summary provides sufficient cash flow liquidity to meet the next six month's estimated expenditures.

Other monies held include Cash with Fiscal Agent, Investments, Payroll and AV Center.		\$ 46,081,524.65
Cash With Fiscal Agent	COPS/CFD 2005-01	2,853,747.55
Cash With Investment Advisor	City Investments	41,297,697.08
AV Center		1,648,769.49
PR Account		279,385.92
Petty Cash		1,924.61
GRAND TOTAL OF CITY FUNDS		\$ 56,313,050.99

Portfolio Summary

3.96

Weighted Average Yield to Maturity

1.71

Weighted Average Maturity (Years)

1.59

Portfolio Effective Duration (Years)

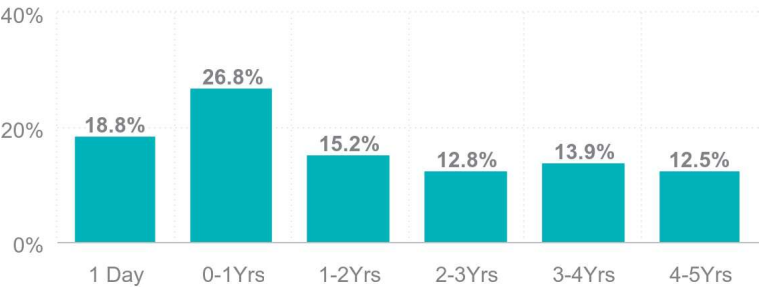
1.71

Weighted Average Life (Years)

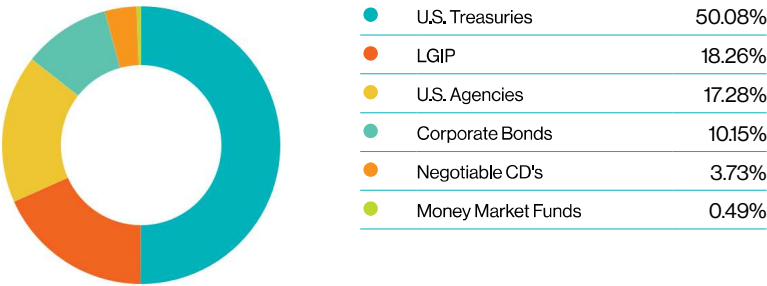
AA

Average Credit Rating

Maturity Distribution



Sector Allocation

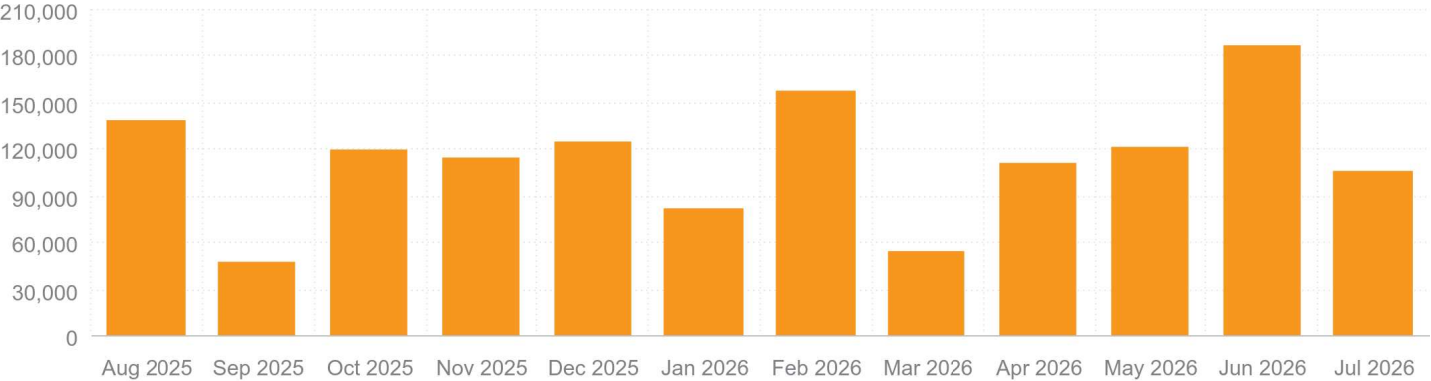


MEEDER
PUBLIC FUNDS

Custodial Reconciliation

	CURRENT MONTH
Beginning	41,423,410.88
Contributions/Withdrawals	0.00
Management Fees	0.00
Custodian Fees	(261.95)
Realized Gains Losses	26,562.50
Purchased Interest	(23,384.82)
Interest Received	125,632.55
ENDING	41,551,959.16

Projected Monthly Income Schedule





Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
CITY OF ALISO VIEJO												
LGIP												
CALAIF	California LAIF	07/31/2025 07/31/2025	9,421,061.67	9,421,061.67 0.00	9,421,061.67	4.26		1	1.00 9,421,061.67	0.00 9,421,061.67	18.26	NA
LGIP TOTAL			9,421,061.67	9,421,061.67 0.00	9,421,061.67	4.26		1	1.00 9,421,061.67	0.00 9,421,061.67	18.26	NA
MONEY MARKET FUNDS												
31846V567	FIRST AMER:GVT OBLG:Z	07/31/2025 07/31/2025	254,262.08	254,262.08 0.00	254,262.08	4.18		1	1.00 254,262.08	0.00 254,262.08	0.49	Aaa AAA
MONEY MARKET FUNDS TOTAL			254,262.08	254,262.08 0.00	254,262.08	4.18		1	1.00 254,262.08	0.00 254,262.08	0.49	AAA
U.S. TREASURIES												
91282CFE6	US TREASURY 3.125 08/15/25	01/13/2023 01/13/2023	1,000,000.00	980,078.13 0.00	980,078.13	3.94	08/15/2025	15	99.94 999,375.00	19,296.87 980,078.13	1.94	Aa1 AA+
912797QU4	US TREASURY BILL 09/16/25	05/19/2025 05/20/2025	1,000,000.00	986,034.03 0.00	986,034.03	4.34	09/16/2025	47	99.45 994,544.08	8,510.05 986,034.03	1.93	P-1 A-1+
91282CFP1	US TREASURY 4.250 10/15/25	05/30/2023 05/30/2023	1,000,000.00	1,000,625.00 0.00	1,000,625.00	4.22	10/15/2025	76	99.98 999,843.75	(781.25) 1,000,625.00	1.94	Aa1 AA+
912797QQ3	US TREASURY BILL 11/13/25	05/19/2025 05/20/2025	1,000,000.00	979,679.91 0.00	979,679.91	4.28	11/13/2025	105	98.79 987,901.82	8,221.91 979,679.91	1.91	P-1 A-1+
912828M56	US TREASURY 2.250 11/15/25	05/30/2023 05/30/2023	1,000,000.00	955,117.19 0.00	955,117.19	4.19	11/15/2025	107	99.38 993,828.13	38,710.94 955,117.19	1.93	Aa1 AA+
912797NU7	US TREASURY BILL 12/26/25	05/19/2025 05/20/2025	490,000.00	477,942.27 0.00	477,942.27	4.17	12/26/2025	148	98.29 481,641.43	3,699.16 477,942.27	0.93	P-1 A-1+
91282CBH3	US TREASURY 0.375 01/31/26	05/06/2025 05/08/2025	1,000,000.00	973,242.19 0.00	973,242.19	4.12	01/31/2026	184	98.04 980,390.63	7,148.44 973,242.19	1.90	Aa1 AA+
91282CGL9	US TREASURY 4.000 02/15/26	05/30/2023 05/30/2023	1,000,000.00	997,578.13 0.00	997,578.13	4.09	02/15/2026	199	99.84 998,398.44	820.31 997,578.13	1.94	Aa1 AA+
91282CGV7	US TREASURY 3.750 04/15/26	01/22/2024 01/22/2024	1,200,000.00	1,187,437.50 0.00	1,187,437.50	4.24	04/15/2026	258	99.68 1,196,109.37	8,671.87 1,187,437.50	2.32	Aa1 AA+
91282CCF6	US TREASURY 0.750 05/31/26	06/13/2022 06/13/2022	1,000,000.00	915,976.56 0.00	915,976.56	3.01	05/31/2026	304	97.17 971,679.69	55,703.13 915,976.56	1.88	Aa1 AA+
91282CCJ8	US TREASURY 0.875 06/30/26	06/29/2022 06/29/2022	1,000,000.00	913,125.00 0.00	913,125.00	3.20	06/30/2026	334	97.04 970,351.56	57,226.56 913,125.00	1.88	Aa1 AA+
91282CCP4	US TREASURY 0.625 07/31/26	01/13/2023 01/13/2023	1,100,000.00	987,292.97 0.00	987,292.97	3.73	07/31/2026	365	96.55 1,062,015.63	74,722.66 987,292.97	2.06	Aa1 AA+
91282CJP7	US TREASURY 4.375 12/15/26	05/06/2025 05/08/2025	1,000,000.00	1,007,695.31 0.00	1,007,695.31	3.87	12/15/2026	502	100.41 1,004,062.50	(3,632.81) 1,007,695.31	1.95	Aa1 AA+
91282CJT9	US TREASURY 4.000 01/15/27	01/22/2024 01/22/2024	1,000,000.00	996,718.75 0.00	996,718.75	4.12	01/15/2027	533	99.92 999,218.75	2,500.00 996,718.75	1.94	Aa1 AA+
912828X88	US TREASURY 2.375 05/15/27	06/29/2022 06/29/2022	1,000,000.00	962,851.56 0.00	962,851.56	3.20	05/15/2027	653	97.24 972,421.88	9,570.32 962,851.56	1.88	Aa1 AA+



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
9128282R0	US TREASURY 2.250 08/15/27	01/13/2023 01/13/2023	1,050,000.00	990,322.27 0.00	990,322.27	3.60	08/15/2027	745	96.70 1,015,382.81	25,060.54 990,322.27	1.97	Aa1 AA+
9128284N7	US TREASURY 2.875 05/15/28	09/18/2024 09/19/2024	1,000,000.00	979,882.81 0.00	979,882.81	3.47	05/15/2028	1,019	97.34 973,437.50	(6,445.31) 979,882.81	1.89	Aa1 AA+
91282CCR0	US TREASURY 1.000 07/31/28	09/18/2024 09/19/2024	1,000,000.00	910,507.81 0.00	910,507.81	3.50	07/31/2028	1,096	91.91 919,140.63	8,632.82 910,507.81	1.78	Aa1 AA+
91282CCV1	US TREASURY 1.125 08/31/28	12/21/2023 12/21/2023	1,000,000.00	878,750.00 0.00	878,750.00	3.98	08/31/2028	1,127	92.04 920,390.63	41,640.63 878,750.00	1.78	Aa1 AA+
91282CDF5	US TREASURY 1.375 10/31/28	12/21/2023 12/21/2023	1,500,000.00	1,328,906.25 0.00	1,328,906.25	3.98	10/31/2028	1,188	92.39 1,385,859.38	56,953.13 1,328,906.25	2.69	Aa1 AA+
91282CJR3	US TREASURY 3.750 12/31/28	01/22/2024 01/22/2024	1,000,000.00	987,695.31 0.00	987,695.31	4.03	12/31/2028	1,249	99.52 995,156.25	7,460.94 987,695.31	1.93	Aa1 AA+
91282CLC3	US TREASURY 4.000 07/31/29	07/14/2025 07/15/2025	1,000,000.00	1,002,304.69 0.00	1,002,304.69	3.94	07/31/2029	1,461	100.29 1,002,890.63	585.94 1,002,304.69	1.94	Aa1 AA+
91282CLR0	US TREASURY 4.125 10/31/29	11/25/2024 11/26/2024	1,000,000.00	996,445.31 0.00	996,445.31	4.21	10/31/2029	1,553	100.75 1,007,500.00	11,054.69 996,445.31	1.95	Aa1 AA+
91282CGB1	US TREASURY 3.875 12/31/29	02/07/2025 02/10/2025	1,000,000.00	978,828.13 0.00	978,828.13	4.36	12/31/2029	1,614	99.76 997,578.13	18,750.00 978,828.13	1.93	Aa1 AA+
91282CMG3	US TREASURY 4.250 01/31/30	05/06/2025 05/08/2025	1,000,000.00	1,015,507.81 0.00	1,015,507.81	3.89	01/31/2030	1,645	101.26 1,012,578.13	(2,929.68) 1,015,507.81	1.96	Aa1 AA+
91282CMZ1	US TREASURY 3.875 04/30/30	05/06/2025 05/08/2025	1,000,000.00	998,867.19 842.39	999,709.58	3.90	04/30/2030	1,734	99.70 997,031.25	(1,835.94) 998,867.19	1.93	Aa1 AA+
U.S. TREASURIES TOTAL			26,340,000.00	25,389,412.08 842.39	25,390,254.47	3.91		716	98.17 25,838,728.00	449,315.92 25,389,412.08	50.08	AA+
U.S. AGENCIES												
3137EAEX3	FREDDIE MAC 0.375 09/23/25 MTN	10/20/2020 10/20/2020	500,000.00	497,505.00 0.00	497,505.00	0.48	09/23/2025	54	99.41 497,065.00	(440.00) 497,505.00	0.96	Aa1 AA+
3135G06Q1	FANNIE MAE 0.640 12/30/25 '25	05/06/2025 05/08/2025	500,000.00	488,955.00 0.00	488,955.00	4.15	12/30/2025	152	98.43 492,140.00	3,185.00 488,955.00	0.95	Aa1 AA+
3130ALHH0	FHLBANKS 0.960 03/05/26 '25	05/06/2025 05/08/2025	1,000,000.00	974,710.00 1,680.00	976,390.00	4.11	03/05/2026	217	97.96 979,570.00	4,860.00 974,710.00	1.90	Aa1 AA+
3130AK5J1	FHLBANKS 0.700 09/18/26 '25	02/16/2023 02/16/2023	1,000,000.00	872,060.00 0.00	872,060.00	4.61	09/18/2026	414	95.94 959,370.00	87,310.00 872,060.00	1.86	Aa1 AA+
880591EU2	TVA 2.875 02/01/27	05/06/2025 05/08/2025	1,000,000.00	983,560.00 7,746.53	991,306.53	3.86	02/01/2027	550	98.26 982,600.00	(960.00) 983,560.00	1.90	Aa1 AA+
3130ASD63	FHLBANKS 3.250 06/28/27	06/28/2022 06/28/2022	1,000,000.00	1,000,000.00 0.00	1,000,000.00	3.25	06/28/2027	697	98.29 982,910.00	(17,090.00) 1,000,000.00	1.91	Aa1 AA+
3133EPAU9	FED FARM CR BNKS 3.875 07/14/27	02/16/2023 02/16/2023	1,000,000.00	990,390.00 0.00	990,390.00	4.12	07/14/2027	713	99.71 997,140.00	6,750.00 990,390.00	1.93	Aa1 AA+
3136G4X99	FANNIE MAE 0.740 08/25/27 '25	04/06/2023 04/06/2023	1,000,000.00	876,610.00 0.00	876,610.00	3.82	08/25/2027	755	93.08 930,780.00	54,170.00 876,610.00	1.80	Aa1 AA+
3130AMX98	FHLBANKS 2.000 06/30/28	07/10/2025 07/11/2025	1,000,000.00	947,446.00 611.11	948,057.11	3.89	06/30/2028	1,065	94.48 944,760.00	(2,686.00) 947,446.00	1.83	Aa1 AA+
3133EMSX1	FED FARM CR BNKS 1.550 03/15/29 '25	02/06/2025 02/07/2025	500,000.00	447,120.00 0.00	447,120.00	4.39	03/15/2029	1,323	91.12 455,620.00	8,500.00 447,120.00	0.88	Aa1 AA+

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
3130B2GZ2	FHLBANKS 4.200 08/13/29 '26	08/21/2024 08/23/2024	250,000.00	250,000.00 0.00	250,000.00	4.20	08/13/2029	1,474	99.15 247,877.50	(2,122.50) 250,000.00	0.48	Aa1 AA+
3133EL6D1	FED FARM CR BNKS 1.230 09/10/29 '25	02/06/2025 02/07/2025	500,000.00	434,525.00 0.00	434,525.00	4.41	09/10/2029	1,502	89.04 445,215.00	10,690.00 434,525.00	0.86	Aa1 AA+
U.S. AGENCIES TOTAL			9,250,000.00	8,762,881.00 10,037.64	8,772,918.64	3.82		672	96.47 8,915,047.50	152,166.50 8,762,881.00	17.28	AA+
NEGOTIABLE CD'S												
59013KLQ7	MERRICK BANK 0.550 12/30/25	12/30/2020 12/30/2020	245,000.00	245,000.00 0.00	245,000.00	0.55	12/30/2025	152	98.43 241,143.70	(3,856.30) 245,000.00	0.47	NA NA
02007GXG3	ALLY BANK 3.450 08/04/26	08/04/2022 08/04/2022	245,000.00	245,000.00 0.00	245,000.00	3.45	08/04/2026	369	99.23 243,115.95	(1,884.05) 245,000.00	0.47	NA NA
38149MYB3	GOLDMAN BANK USA 1.000 08/11/26	08/11/2021 08/11/2021	245,000.00	245,000.00 0.00	245,000.00	1.00	08/11/2026	376	96.78 237,098.75	(7,901.25) 245,000.00	0.46	NA NA
90348JR93	UBS USA 0.950 08/11/26	08/11/2021 08/11/2021	245,000.00	245,000.00 0.00	245,000.00	0.95	08/11/2026	376	96.73 236,995.85	(8,004.15) 245,000.00	0.46	NA NA
254673N44	CAPITL ONE NA 3.500 07/29/27	08/03/2022 08/03/2022	245,000.00	245,000.00 0.00	245,000.00	3.50	07/29/2027	728	97.50 238,880.19	(6,119.81) 245,000.00	0.46	NA NA
87164XN93	SYNCHRONY BANK 3.500 08/05/27	08/05/2022 08/05/2022	245,000.00	245,000.00 0.00	245,000.00	3.50	08/05/2027	735	97.48 238,832.19	(6,167.81) 245,000.00	0.46	NA NA
02589ADQ2	AMEX BK 3.450 08/10/27	08/12/2022 08/12/2022	245,000.00	243,775.00 0.00	243,775.00	3.56	08/10/2027	740	99.08 242,738.65	(1,036.35) 243,775.00	0.47	NA NA
58404DVV0	MEDALLION BANK 3.800 08/30/29	08/21/2024 08/30/2024	245,000.00	245,000.00 0.00	245,000.00	3.80	08/30/2029	1,491	100.00 245,000.00	0.00 245,000.00	0.47	NA NA
NEGOTIABLE CD'S TOTAL			1,960,000.00	1,958,775.00 0.00	1,958,775.00	2.55		623	98.17 1,923,805.28	(34,969.72) 1,958,775.00	3.73	NA
CORPORATE BONDS												
14913UAR1	CTRPLLR FIN SERV 4.400 10/15/27 MTN	11/25/2024 11/26/2024	500,000.00	498,865.00 0.00	498,865.00	4.48	10/15/2027	806	100.48 502,375.00	3,510.00 498,865.00	0.97	A2 A
24422EWR6	JOHN DEERE CAP 4.750 01/20/28 MTN	11/25/2024 11/26/2024	500,000.00	504,235.00 0.00	504,235.00	4.46	01/20/2028	903	101.25 506,225.00	1,990.00 504,235.00	0.98	A1 A
931142FB4	WALMART 3.900 04/15/28 '28	11/25/2024 11/26/2024	325,000.00	320,619.00 0.00	320,619.00	4.33	04/15/2028	989	99.67 323,937.25	3,318.25 320,619.00	0.63	Aa2 AA
931142ES8	WALMART 1.500 09/22/28 '28	07/10/2025 07/11/2025	1,000,000.00	925,020.00 4,541.67	929,561.67	4.02	09/22/2028	1,149	92.43 924,330.00	(690.00) 925,020.00	1.79	Aa2 AA
58933YBD6	MERCK & CO 1.900 12/10/28 '28	11/25/2024 11/26/2024	500,000.00	452,905.00 0.00	452,905.00	4.47	12/10/2028	1,228	92.84 464,210.00	11,305.00 452,905.00	0.90	Aa3 A+
17275RBR2	CISCO SYSTEMS 4.850 02/26/29 '29	11/01/2024 11/04/2024	500,000.00	506,060.00 0.00	506,060.00	4.53	02/26/2029	1,306	102.00 510,000.00	3,940.00 506,060.00	0.99	A1 AA-
023135CG9	AMAZON.COM 3.450 04/13/29 '29	11/01/2024 11/04/2024	500,000.00	481,580.00 0.00	481,580.00	4.37	04/13/2029	1,352	97.70 488,505.00	6,925.00 481,580.00	0.95	A1 AA
30303M8S4	META PLATFORMS 4.300 08/15/29 '29	11/01/2024 11/04/2024	500,000.00	496,070.00 0.00	496,070.00	4.48	08/15/2029	1,476	100.40 502,010.00	5,940.00 496,070.00	0.97	Aa3 AA-
857449AE2	STATE STR BK TR 4.782 11/23/29	11/25/2024 11/26/2024	500,000.00	502,115.00 0.00	502,115.00	4.69	11/23/2029	1,576	101.79 508,955.00	6,840.00 502,115.00	0.99	Aa2 AA-

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
713448GB8	PEPSICO 4.600 02/07/30 '30	02/05/2025 02/07/2025	500,000.00	499,160.00 0.00	499,160.00	4.64	02/07/2030	1,652	101.41 507,025.00	7,865.00 499,160.00	0.98	A1 A+
CORPORATE BONDS TOTAL			5,325,000.00	5,186,629.00 4,541.67	5,191,170.67	4.42		1,245	98.50 5,237,572.25	50,943.25 5,186,629.00	10.15	A+
CITY OF ALISO VIEJO TOTAL			52,550,323.75	50,973,020.83 15,421.70	50,988,442.53	3.96		625	51,590,476.78	617,455.95 50,973,020.83	100.00	AA
GRAND TOTAL			52,550,323.75	50,973,020.83 15,421.70	50,988,442.53	3.96		625	51,590,476.78	617,455.95 50,973,020.83	100.00	AA

Transaction Statement

CITY OF ALISO VIEJO									
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	PURCHASED INTEREST	TOTAL	PURCHASE YIELD
BUY									
	07/10/2025	07/11/2025	931142ES8	WALMART 1.500 09/22/28 '28	1,000,000.00	925,020.00	4,541.67	(929,561.67)	4.02
	07/10/2025	07/11/2025	3130AMX98	FHLBANKS 2.000 06/30/28	1,000,000.00	947,446.00	611.11	(948,057.11)	3.89
	07/14/2025	07/15/2025	91282CLC3	US TREASURY 4.000 07/31/29	1,000,000.00	1,002,304.69	18,232.04	(1,020,536.73)	3.94
BUY TOTAL					3,000,000.00	2,874,770.69	23,384.82	(2,898,155.51)	3.95
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE		TOTAL	NET REALIZED GAIN/LOSS
MATURITY									
	07/15/2025	07/15/2025	91282CEY3	UNITED STATES TREASURY 3.0 07/15/2025	(1,000,000.00)	973,437.50		1,000,000.00	26,562.50
MATURITY TOTAL					(1,000,000.00)	973,437.50		1,000,000.00	26,562.50



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

CITY OF ALISO VIEJO

DIRECTOR OF FINANCIAL SVCS/ CITY TREAS
12 JOURNEY, #100
ALISO VIEJO, CA 92656

Account Number: 98-30-007

July 2025 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
7/9/2025	7/9/2025	RD	1775506	1736105	ANN EIFERT	550,000.00
7/15/2025	7/14/2025	QRD	1779914	N/A	SYSTEM	101,921.20
7/15/2025	7/15/2025	RW	1780283	1740868	ANN EIFERT	-650,000.00
7/18/2025	7/17/2025	RW	1780443	1741036	ANN EIFERT	-1,000,000.00
7/23/2025	7/23/2025	RD	1780618	1741214	ANN EIFERT	650,000.00

Account Summary

Total Deposit:	1,301,921.20	Beginning Balance:	9,769,140.47
Total Withdrawal:	-1,650,000.00	Ending Balance:	9,421,061.67



PMIA/LAIF Performance Report as of 08/06/25



Quarterly Performance Quarter Ended 6/30/25

LAIF Apportionment Rate ⁽²⁾ :	4.40
LAIF Earnings Ratio ⁽²⁾ :	0.00012059828906715
LAIF Administrative Cost ^{(1)*} :	0.18
LAIF Fair Value Factor ⁽¹⁾ :	1.001198310
PMIA Daily ⁽¹⁾ :	4.26
PMIA Quarter to Date ⁽¹⁾ :	4.27
PMIA Average Life ⁽¹⁾ :	248

PMIA Average Monthly Effective Yields⁽¹⁾

July	4.258
June	4.269
May	4.272
April	4.281
March	4.313
February	4.333

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 6/30/25 \$178.1 billion

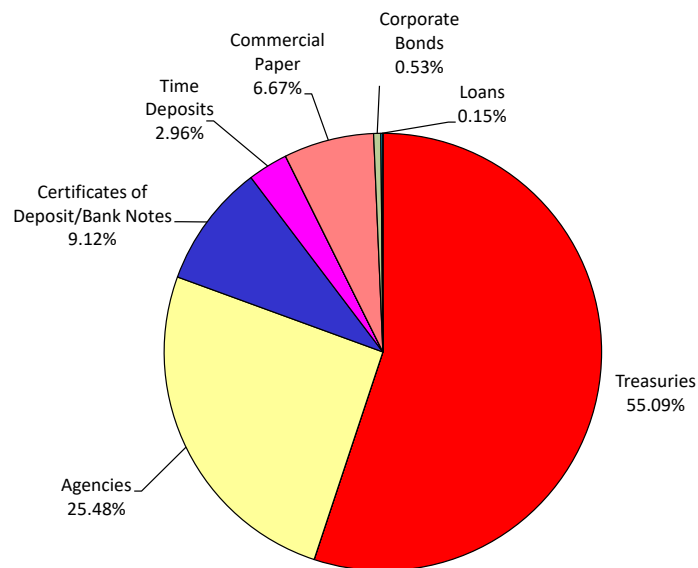


Chart does not include \$1,063,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller

City of Aliso Viejo

AGENDA ITEM



DATE: September 17, 2025

TO: Mayor and City Council

FROM: City Attorney

SUBJECT: SECOND READING AND ADOPTION OF ORDINANCE AMENDING SECTIONS 9.02.030 and 9.04.090 OF THE ALISO VIEJO MUNICIPAL CODE RELATING TO OVERSIZED VEHICLE PARKING AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA

Recommended Action:

Consider and adopt an Ordinance entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, AMENDING SECTIONS 9.02.030 and 9.04.090 OF THE ALISO VIEJO MUNICIPAL CODE RELATING TO OVERSIZED VEHICLE PARKING; AND FINDING THE ACTION TO BE EXEMPT FROM CEQA UNDER CEQA GUIDELINES SECTIONS 15060 AND 15061.

Fiscal Impact:

None.

Discussion:

On September 3, 2025, the City Council approved the introduction and first reading of the subject Ordinance by 5-0 vote. If adopted, the Ordinance will take effect 30 days after adoption.

Attachment:

1. Ordinance

ORDINANCE NO. 2025-____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO,
CALIFORNIA, AMENDING SECTIONS 9.02.030 and 9.04.090 OF THE
ALISO VIEJO MUNICIPAL CODE RELATING TO OVERSIZED VEHICLE
PARKING; AND FINDING THE ACTION TO BE EXEMPT FROM CEQA
UNDER CEQA GUIDELINES SECTIONS 15060 AND 15061**

WHEREAS, pursuant to Cal. Const. Art. XI, Sec. 7 and under the City's general police powers, the City of Aliso Viejo ("City") is empowered and charged with responsibility for the health, safety, and welfare of its citizens; and

WHEREAS, Vehicle Code Section 22507 authorizes the City to prohibit or restrict the stopping, parking, or standing of vehicles on certain streets or highways, or portions thereof, during all or certain hours of the day; and

WHEREAS, consistent with this authority, Aliso Viejo Municipal Code Sections 9.02.030 and 9.04.090 regulate the parking of oversized vehicles on public streets; and

WHEREAS, in response to observations by City staff and feedback from the community, the City Council periodically amends Aliso Viejo Municipal Code Sections 9.02.030 and 9.04.090; and

WHEREAS, within streets or highways of the City, Aliso Viejo Municipal Code section 9.04.090 subsections (A) and (B) currently prohibit persons from parking or leaving standing any oversized vehicles (A) between the hours of 2:00 a.m. and 6:00 a.m. on two consecutive days, and (B) between the hours of 6:00 a.m. and 2:00 a.m. for more than 12 consecutive hours on two consecutive days; and

WHEREAS, Aliso Viejo Municipal Code Section 9.04.090(C) currently exempts the following vehicles from subsections (A) and (B)'s prohibitions: (1) oversized vehicles while loading or unloading persons and/or property; (2) oversized vehicles when parked or left standing in connection with, or in aid of, the performance of a service to or on a property in the block in which such vehicle is parked or left standing; and (3) oversized vehicles while performing repairs of an emergency nature on the vehicle itself; and

WHEREAS, the proliferation of oversized vehicles parked on public streets raises public safety concerns, including the obstruction of access to rights-of-way, reduced site distance, reduced visibility at intersections, all of which have a detrimental effect on the public health, safety, welfare and quality of life in the City; and

WHEREAS, the City Council desires to clarify the interrelationship of the definitions and the oversized vehicles parking restrictions in Chapter 9.04 and to clarify the exceptions for temporary loading and loading of these vehicles;

WHEREAS, given the foregoing, the City Council desires to amend Aliso Viejo Municipal Code Section 9.02.030 to specifically include recreational vehicles of a width in excess of 84 inches as measured at the widest portion of the body not including mirrors or other extensions in the definition of “oversized vehicle”; and

WHEREAS, given the foregoing, the City Council desires to amend Aliso Viejo Municipal Code Section 9.04.090 so that subsection (C)’s exemption applies to oversized vehicles while actively loading or unloading persons and/or property, which for purposes of this section shall mean active loading or unloading, including the performance of those activities required to prepare the vehicle for either travel or storage, and shall also include a period of time not to exceed 12 hours during which the vehicle cannot reasonably be taken on the road or moved to a place of otherwise lawful storage; and

WHEREAS, to maintain the status quo with respect to oversized vehicle parking, the City Council desires to amend what are currently Aliso Viejo Municipal Code Section 9.04.090 subsections (A) and (B) to continue to prohibit oversized vehicle parking upon any city street or highway during specified hours on two consecutive days; and

WHEREAS, this Ordinance reflects the City Council’s desire to revise the City’s parking regulations in a manner that: is reflective of and consistent with residents’ values; further mitigates the public safety concerns associated with the parking of certain oversized vehicles; increases the availability of parking for the City’s residents and visitors; and, preserves the character of neighborhoods to benefit the health, safety, and welfare of City residents; and

WHEREAS, on September 3, 2025 and September 17, 2025, the City Council considered the staff report, recommendations by Staff and the City Attorney, and public testimony regarding amendments to Sections 9.02.030 and 9.04.090 of the Aliso Viejo Municipal Code.

NOW, THEREFORE, the City Council of the City of Aliso Viejo does ordain as follows:

SECTION 1. Incorporation of Recitals. The recitals above are each incorporated by reference and adopted as findings by the City Council.

SECTION 2. CEQA. Based on the entire record before it, the City Council finds that adoption of this Ordinance is exempt from the California Environmental Quality Act (“CEQA”) because it is an administrative activity that will not result in a direct or reasonably foreseeable indirect physical change to the environment and is thus not a “project” under State CEQA Guidelines section 15378. (See State CEQA Guidelines, § 15060(c)(2) and (3).) Alternatively, even if the adoption of the Ordinance did qualify as a project under CEQA, the City Council finds that the Ordinance is exempt from CEQA under Section 15061(b)(3) of the State CEQA Guidelines, which provides that a project is exempt from CEQA where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

SECTION 3. Section 9.02.030 of Chapter 9.02 of the Aliso Viejo Municipal Code is hereby amended in its entirety and restated to read as follows:

“9.02.030 Definitions.

Whenever any words or phrases used in this title are not defined, but are defined in the California Vehicle Code, such definitions shall apply. Additionally, the following definitions apply to the use of these terms for the purpose of this title:

“Bicycle lane” means a marked lane within the roadway designated by appropriate signs and markings for the one-way use of bicycles.

“Bus stop zone” means the space adjacent to the curb or edge of a roadway reserved for the exclusive use of buses during the loading or unloading of passengers.

“Curb” means the lateral boundary of the roadway whether such curb be marked by curbing construction or not so marked; it does not include the line dividing the roadway of a street from parking strips in the center of a street, nor from tracks or rights-of-way of public utility companies.

“Director” means the director of public works/traffic engineer for the city or his or her authorized representative or designee.

“Fire department” means the Orange County fire authority, a joint powers authority of which the city is a member.

“Loading” and “unloading” mean the active loading or unloading of persons or property, including the performance of those activities required to prepare the vehicle for either travel or storage.

“Loading zone” means the space adjacent to a curb reserved for the exclusive use of vehicles during the loading or unloading of passengers or materials.

“Oversized vehicle” means any of the following:

1. Any vehicle of a length in excess of 24 feet;
2. Any vehicle with a weight in excess of 10,000 pounds;

3. Any vehicle used or maintained for the transportation of persons for hire, compensation, or profit and designed, used or maintained for the transportation of property, including buses, motor trucks, trailers, semitrailers, trailer coaches or truck tractors, as defined in the California Vehicle Code, and similar vehicles of a width in excess of 84 inches as measured at the widest portion of the body not including mirrors or other extensions;

4. Any similar vehicles or recreational vehicle of a width in excess of 84 inches as measured at the widest portion of the body not including mirrors or other extensions; or

5. Any farm machinery or special purpose machinery.

“Park” or “leave standing,” for the purpose of this section, shall include failing to move a vehicle at least one-tenth of a mile as measured on the vehicle’s odometer during the time period specified. In the absence of an odometer reading, “park or leave standing” shall include failing to move a vehicle at least 100 feet, as measured from axle to axle, of the last marked location of said vehicle.

“Passenger loading zone” means the space adjacent to a curb reserved for the exclusive use of vehicles during the loading or unloading of passengers.

“Police department” means the Orange County sheriff’s department, authorized to provide police services and functions pursuant to contract.

“Recreational vehicle” means a motor home, travel trailer, truck camper or camping trailer, with or without motive power, that is built on a single chassis, is designed for human habitation for recreational, emergency, or other occupancy, and is either self-propelled, truck-mounted, or permanently towable on public streets and highways without a permit.

“Vehicle Code” means the California Vehicle Code. [Ord. 2010-126 § 1 (Exh. A)].”

SECTION 4. Section 9.04.090 of Chapter 9.04 of the Aliso Viejo Municipal Code is hereby amended in its entirety and restated to read as follows:

“9.04.090 Oversized vehicle parking regulations.

A. Nighttime parking. No person shall park or leave standing any oversized vehicle upon any city street or highway between the hours of 2:00 a.m. and 6:00 a.m. on two consecutive days.

B. Daytime parking. No person shall park or leave standing any oversized vehicle upon any city street or highway between the hours of 6:00 a.m. and 2:00 a.m. for more than 12 consecutive hours on two consecutive days.

C. Notwithstanding the prohibitions set forth in subsections (A) and (B) of this section, oversized vehicles may be parked or left standing on city streets and highways under the following conditions:

1. While actively loading or unloading persons and/or property, which for purposes of this section shall mean active loading or unloading, including the performance of those activities required to prepare the vehicle for either travel or storage, and shall also include a period of time not to exceed 12 hours during which the vehicle cannot reasonably be taken on the road or moved to a place of otherwise lawful storage

2. When parked or left standing in connection with, or in aid of, the performance of a service to or on a property in the block in which such vehicle is parked or left standing

3. While performing repairs of an emergency nature on the vehicle itself.

D. The provisions of this section shall not be effective with respect to any authorized emergency vehicle, as defined by the California Vehicle Code.”

SECTION 5. The City Council’s actions are made upon review of the Staff Report, all oral and written comments, and all documentary evidence presented in the Ordinance.

SECTION 6. Effective Date. In accordance with Vehicle Code Section 22507, this Ordinance shall not become effective until signs or markings giving adequate notice thereof have been placed, but in no event shall this Ordinance take effect earlier than thirty (30) days from and after the date of its final passage and adoption.

SECTION 7. Severability. If any provision of this Ordinance or its application to any person or circumstance is held to be invalid by a court of competent jurisdiction, such invalidity has no effect on the other provisions or applications of the Ordinance that can be given effect without the invalid provision or application, and to this extent, the provisions of this Ordinance are severable. The City Council declares that it would adopt this Ordinance irrespective of the invalidity of any portion thereof.

SECTION 8. City Clerk's Certification. The City Clerk shall certify the adoption of this Ordinance and post or publish this Ordinance as required by law. The Clerk shall also file a Notice of Exemption immediately following adoption of the Ordinance.

PASSED, APPROVED AND ADOPTED this 17th day of September, 2025.

Tiffany Ackley
Mayor

APPROVED AS TO FORM:

ATTEST:

Scott C. Smith, City Attorney

Janet Martinez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF ALISO VIEJO)

I, JANET MARTINEZ, City Clerk of the City of Aliso Viejo, California, DO HEREBY CERTIFY that foregoing Ordinance No. 2025-____ was duly passed and adopted by the City Council of the City of Aliso Viejo at their regular meeting held on the 17th day of September 2025, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

JANET MARTINEZ
CITY CLERK

(SEAL)

City of Aliso Viejo

AGENDA ITEM



DATE: September 17, 2025

TO: Mayor and City Council

FROM: Shaun Pelletier, Public Works Director / City Engineer

SUBJECT: RELEASE OF BONDS FOR THE GRADING AND LANDSCAPING
IMPROVEMENTS FOR THE ST. MARY'S GRADING AND LANDSCAPING
PROJECT

Recommended Action:

Adopt a resolution exonerating Grading Surety Bond No. 72BCSJB9767 and Landscaping Surety Bond No. 72BCSJB9771 for the St. Mary's Grading and Landscaping Project.

Fiscal Impact:

No fiscal impact exists.

Background:

The City of Aliso Viejo required bonds from Oltmans Construction Company to assure completion of the grading and landscape improvements for the St. Mary's Grading and Landscaping Project. The grading surety bond has a value of \$118,359.00 and the landscaping surety bond has a value of \$290,425.00.

Discussion:

The St. Mary's Landscaping and Grading Project has been completed. Staff recommends that the City Council adopt a resolution accepting the improvements for the St. Mary's Grading and Landscaping Project and exonerating the bonds.

Attachment:

1. Resolution

RESOLUTION NO. 2025-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, EXONERATING THE GRADING AND LANDSCAPING SURETY BONDS ASSOCIATED WITH THE ST. MARY'S GRADING AND LANDSCAPING PROJECT

WHEREAS, the City of Aliso Viejo, in the normal course of its review role has required surety bonds for the grading and landscape work for the St. Mary's Grading and Landscaping Project; and

WHEREAS, the City of Aliso Viejo, has reviewed and inspected all grading and landscape work associated with the improvements for the St. Mary's Grading and Landscaping Project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AS FOLLOWS:

Section 1: Based upon the inspections conducted by the City Engineer, the City Council of the City of Aliso Viejo accepts the grading and landscape improvements for the St. Mary's Grading and Landscaping Project.

Section 2: Based upon the City Engineer's determination that the grading and landscape work is complete, the City Council of the City of Aliso Viejo exonerates the grading and landscaping surety bonds associated with St. Mary's Grading and Landscaping Project.

Grading Surety Bond No. 72BCSJB9767
Landscaping Surety Bond No. 72BCSJB9771

Section 3: The City Clerk is hereby authorized and directed to execute a certified copy of this Resolution to be attached to each notice of completion as evidence of the City Council's acceptance and authorization.

Section 4. The Mayor shall sign this Resolution and the City Clerk shall certify the adoption thereof.

PASSED, APPROVED AND ADOPTED this 17th day of September, 2025.

Tiffany Ackley
Mayor

APPROVED AS TO FORM:

ATTEST:

Scott C. Smith, City Attorney

Janet Martinez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF ALISO VIEJO)

I, JANET MARTINEZ, City Clerk of the City of Aliso Viejo, California, DO HEREBY CERTIFY that the foregoing is the original of Resolution No. 2025-____ duly passed and adopted by the City Council of the City of Aliso Viejo at their regular meeting held on the 17th day of September, 2025, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

JANET MARTINEZ
CITY CLERK

(SEAL)

City of Aliso Viejo

AGENDA ITEM



DATE: September 17, 2025

TO: Mayor and City Council

FROM: So Kim, Community Development Director
Rose Rivera, Senior Planner

SUBJECT: ADOPTION OF THE 2024-2025 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR EXPENDITURES OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

Recommended Actions:

1. Find that the 2024-2025 Consolidated Annual Performance and Evaluation Report (CAPER) is not subject to the California Environmental Quality Act (CEQA) because the activity is not a project as defined in Section 15378 (b)(5) of the State CEQA Guidelines;
2. Approve and adopt the 2024-2025 CAPER; and
3. Authorize the City Manager to submit the CAPER to the United States Department of Housing and Urban Development (HUD) and authorize the City Manager to submit all related documents.

Fiscal Impact:

No direct fiscal impact will result from this report; however, the submittal of the CAPER is a requirement of the Community Development Block Program (CDBG).

Background:

On April 19, 2023, the City Council adopted the 2023-2027 Consolidated Plan, which is a multi-year strategy for using CDBG funds within the community. On May 1, 2024, the City Council approved the Annual Action Plan for the 2024-2025 fiscal year, which identified specific activities to be funded by CDBG during the year. The 2024-2025 reporting period is the second year of the City's 2023-2027 Consolidated Plan cycle.

Discussion:

A Consolidated Annual Performance Evaluation Report (CAPER) is prepared each year for submission to HUD. Due within 90 days of completion of the fiscal year, the CAPER summarizes the previous year's accomplishments. It also illustrates the City's progress in meeting the goals outlined in the Consolidated Plan and the previous year's Annual Action Plan. HUD uses the CAPER to evaluate the effectiveness of the City's use of CDBG funding on programs and projects that meet the community's needs.

CDBG Performance Summary

The CDBG funding priorities for the 2024-2025 Annual Action Plan allocated \$272,693 FY 2024-2025 CDBG funds toward the following activities:

- 1) Public facility improvements:
 - ADA sidewalk curb ramps - \$177,293
- 2) Public service grants:
 - Age Well Senior Services - \$7355
 - Fair Housing Foundation - \$3,785
 - Family Assistance Ministries - \$8,125
 - South County Outreach - \$21,635
- 3) Program administration:
 - CDBG Consultant and City Staff - \$54,500

The public facility improvements project consisted of the installation of sidewalk curb ramps to comply with current ADA regulations throughout the city. This project was initially funded for \$318,288 in FY 2023-24. In November 2023, \$245,000 was reallocated to assist with the purchase of an affordable housing unit leaving a balance of \$73,288. An additional \$177,293 in CDBG was added to the project in FY 2024-25 for a new total of \$250,581. Construction for this project began in June and a total of \$36,184.44 was spent during FY 2024-25. It is anticipated that the project will be completed in October, and the remainder of the allocation will be spent.

With respect to public service grants, a total of \$40,900 was expended during FY 2024-25. Age Well provided meals to 61 homebound seniors, Fair Housing Foundation assisted 51 Aliso Viejo households, Family Assistance Ministries provided case management and support services to 12 formerly homeless individuals currently residing in permanent supportive housing, and South County Outreach assisted 202 individuals with case management and food, including 22 that benefitted from rent/utility assistance.

Administration of the program, which consists of City staff and consultant time to implement the program and fees for public notices, accounted for \$31,891.97 in FY 2024-25 CDBG expenditures, which is approximately 12 percent of grant funds.

CDBG-CV Performance Summary

CDBG-CV funds are limited to activities that prevent, prepare for, or respond to the impacts of the coronavirus. An Annual Action Plan Substantial Amendment approved by the City Council in 2020 allocated \$414,752 CDBG-CV funding to the following activities:

- 1) Business Assistance: City Grant Program - \$192,702 to assist 30 businesses impacted by the COVID-19 pandemic and
- 2) Public Services: \$222,050 to fund grants to Age Well, Family Assistance Ministries, South County Outreach, and YMCA to assist 500 lower-income Aliso Viejo residents impacted by the COVID-19 pandemic.

During the FY 2024-25 reporting period, \$2,770 was spent on CDBG-CV administration. No new activities were undertaken, and the business assistance program was closed due to lack of interest following the pandemic's decline. HUD requires that CDBG-CV funds be spent within six years. By the end of FY 2024-25, the City had expended 86.6% of its CDBG-CV allocation.

Environmental:

Staff recommends that the City Council find that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines section 15378(b)(5). The proposed action is an administrative activity of the City that involves a report to a Federal agency on the utilization of CDBG funds.

Public Notice:

On September 1, 2025, a 1/8-page public meeting notice was published in the *Orange County Register* for a 15-day public review period, per HUD and local requirements. The 2024-2025 CAPER was made available for public review from September 1 through September 15, 2025.

Attachment:

1. 2024-2025 Consolidated Annual Performance and Evaluation Report (CAPER)



2024-2025

Community Development Block Grant

Consolidated Annual Performance & Evaluation Report

Draft September 2, 2025

Contents

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Attachments

- Attachment 1: PR03 - CDBG & CDBG-CV Activity Summary Report (GPR)
- Attachment 2: PR26 – CDBG & CDBG-CV Financial Summary Reports
- Attachment 3: Impediments to Fair Housing Plan
- Attachment 4: Public Notice and Summary of Public Comments

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

The 2024-2025 Consolidated Annual Performance and Evaluation Report (CAPER) has been prepared to assist residents of the City of Aliso Viejo and the U.S. Department of Housing and Urban Development (HUD) in assessing the City's use of federal grant funds to meet priority housing and community needs identified in the City's 2023–2027 Consolidated Plan. The CAPER will focus on annual goals and accomplishments for the period of July 1, 2024, through June 30, 2025 – the FY 2024-2025 reporting period. The 2024-2025 reporting period is the second year of the City's 2023-2027 Con Plan cycle.

The 2024-2025 Annual Action Plan outlined an expenditure plan for the City's \$272,693 CDBG allocation. No prior year or program income funds were available for programming during the reporting period. The Action Plan identified the activities to be carried out during the reporting period utilizing CDBG funds. Activities funded in FY 2024-2025 include public infrastructure improvements (ADA improvements), public service grants, and program administration.

In 2020, the City received \$414,751 in CDBG-Coronavirus (CDBG-CV) funds. CDBG-CV funds must be used to prevent, prepare for, or respond to local impacts of the COVID-19 pandemic. The City allocated CDBG-CV funding for public services and small business assistance activities. Aside from some administration expenditures, no new activities were carried out during FY 2024-2025 with CDBG-CV funds. HUD requires that CDBG-CV funds be spent within six years. By the end of FY 2024-2025, the City had expended 86.6% of its CDBG-CV allocation.

The 2023-2027 Consolidated Plan established the following five-year goals.

- Public Infrastructure and Facility Improvements: Approximately 5,000 City residents may benefit from installing or rehabilitating CDBG-funded public infrastructure improvements.
- Housing Preservation: An estimated 10 owner-occupied and one rental unit may be rehabilitated with CDBG-funded program resources.
- Homelessness Prevention (including homeless assistance): An estimated 1,350 individuals assisted with case management, food, rent/utility assistance, and housing
- Public Services: 450 individuals assisted with safety net services
- Program Administration: The City will provide resources to ensure oversight and coordination of the CDBG program.

Table 1 summarizes five-year goals and accomplishments and includes one-year goals and accomplishments for FY 2024-2025. **Attachment 1** provides a summary of FY 2024-2025 CDBG accomplishments.

As indicated above, per CDBG-CV program regulations, the City has six years to spend grant funds. **Attachment 1** provides a summary of FY 2024-2025 CDBG-CV activity; expenditures are summarized in **Attachment 3**.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected 5 Yr. Strategic Plan	Actual 5 Yr. Strategic Plan	5 Yr. Percent Complete	Expected FY 24-25 Program Year	Actual FY 24-25 Program Year	1 Yr. Percent Complete
Infrastructure and Facility Improvements	Non-Housing Community Development	CDBG: \$36,184	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5,000	1,730	34.60%	0	0	0.00%
Housing Preservation	Affordable Housing	CDBG: \$0	Rental units rehabilitated	Household Housing Unit	1	1	100.00%	0	0	0.00%
			Homeowner Housing Rehabilitated	Household Housing Unit	10	0	0.00%	0	0	0.00
Homeless Continuum of Care	Homeless	CDBG: \$29,760	Homeless Support Services and Housing	Public service: Persons	1,250	405	32.40%	173	180	104.05%
				Overnight Shelter: Persons	50	21	42.00%	10	12	120.00%
				Homelessness Prevention: Persons	50	38	76.00%	22	22	100.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected 5 Yr. Strategic Plan	Actual 5 Yr. Strategic Plan	5 Yr. Percent Complete	Expected FY 24-25 Program Year	Actual FY 24-25 Program Year	1 Yr. Percent Complete
Public Social Services	Non-Homeless Special Needs	CDBG: \$11,140	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	450	201	44.67%	100	112	112.00%
Program Administration	Administration	CDBG: \$31,892	Other	Other	5	2	40.00%	1	1	100.00%

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Consistent with the Consolidated Plan and the City’s 2024-2025 Annual Action Plan, the City focused CDBG funds on public facility improvements, public services, and program administration. Overall, the City met most planned accomplishment goals for FY 2024-2025. The City’s FY 2023-2024 ADA Ramp Installation project was delayed as a result of the reprogramming of most project funds to support a housing acquisition activity in November 2023. The construction of the ramp project began during the reporting period but will not be completed until FY 2025-2026. Detailed information regarding CDBG program accomplishments for the 2024-2025 reporting period is provided in **Attachment 1** (*PR03 - CDBG Activity Summary Report*).

FY 2024-2025 is the City’s fifth year administering CDBG-CV funds. A balance of \$53,589 was retained for business grants; however, due to the restrictions on using CDBG-CV funds, staff recognized it is unlikely additional businesses will request assistance. The program has been closed, and unused funds remain uncommitted. CDBG-CV expenditures during the FY 2024-2025 reporting period were limited to ongoing administrative and reporting tasks.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

Table 2 – Table of assistance to racial and ethnic populations by source of funds

	CDBG *
White	250
Black or African-American	16
Asian	27
American Indian or American Native	1
Native Hawaiian or Other Pacific Islander	1
Other*	31
Total	326
Hispanic	56
Not Hispanic	270

* By default, Table 2 excludes 31 multi-racial program beneficiaries reported in IDIS.

Narrative

According to the U.S. Census Bureau, most Aliso Viejo residents are racially White – 61.0% per the *2023 American Community Survey 5-Year Estimates*. This data source also reports that 19.3% of the City’s population is Hispanic/Latino, and 16.9% is Asian – the City’s most prominent minority populations. Table 2 shows that approximately 76.7% of CDBG-funded program participants are White, 17.2% Hispanic/Latino, and 8.3% Asian. These percentages appear to be consistent with the City’s overall demographics. Based on accomplishment reports provided by CDBG sub-recipients, approximately 89.0% of assisted households had an income of less than 50% of the County median income.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Table 3 - Resources Made Available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	\$272,693	\$108,977
Other	CDBG-CV	\$414,751	\$2,770

Narrative

The 2024-2025 Annual Action Plan allocated \$272,693 in CDBG funds for various activities. This total is comprised of the City's 2024 CDBG grant of \$272,693; no prior year funds were available at the beginning of the reporting period. The City did not receive any program income during the reporting period. As reported in Table 3, the City spent \$108,977 in CDBG funds during the reporting period. Additionally, \$2,770 in CDBG-CV resources were used during the reporting period. Over five years, the City has spent \$359,238 in CDBG-CV funds – 86.6% of total CDBG-CV funds.

Identify the geographic distribution and location of investments

Table 4 – Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CDBG Eligible Area	0	0	Funding for activities limited to CDBG-Eligible Census Tract Block Groups
Citywide	100	100	Funding for activities anywhere within the City Limits

Narrative

Table 3 identifies CDBG funds utilized during FY 2024-2025 to assist lower-income Aliso Viejo residents. **Attachment 2 (PR26 - CDBG Financial Summary Report)** provides additional information regarding CDBG expenditures.

The CARES Act of 2020 required that 80% of CDBG-CV funds be expended in three years and 100% within six years; however, on April 5, 2023, HUD issued a notice waiving the three-year expenditure requirement. Through the end of FY 2024-2025, the City spent \$359,238 in CDBG-CV funds (86.6% of total CDBG-CV funds). Unexpended funds will be carried forward into the FY 2025-2026 reporting period, which is the final year of the grant. A summary of CDBG-CV expenditures is included in **Attachment 2**.

Regarding the geographic expenditure of CDBG and CDBG-CV funds, all FY 2024-2025 funded activities were distributed citywide for the benefit of lower-income Aliso Viejo residents.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City of Aliso Viejo made every effort to leverage CDBG funds to the greatest extent possible. Approximately \$7,500 in other resources was used to leverage CDBG funds during the FY 2024-2025 reporting period. These sources include the following:

- General Fund for Social Services: \$7,500

Aliso Viejo is a nearly built-out city with limited remaining vacant land designated for development; however, the City's current Housing Element identifies vacant and underutilized sites suitable for housing development. The Housing Element identifies eight sites with the zoning to permit up to 1,920 units – 54% of units could be designated for very low- and low-income households. There is no affordable housing development activity to highlight for the reporting period.

There is no requirement to match the CDBG program.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

Table 5 – Number of Households

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 6 – Number of Households Supported

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	0	0

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City did not allocate CDBG funds for housing activities during FY 2024-2025. The City completed the acquisition of a unit to be used as long-term transitional housing during FY 2023-2024. The unit was occupied during FY 2024-2025; however, no funding was expended during the reporting period. OCHA reports that it assisted 151 Aliso Viejo households with federal rental assistance vouchers or certificates during the 2024-2025 reporting period. This number is consistent with anticipated service levels.

Discuss how these outcomes will impact future annual action plans.

As indicated above, no housing activity was undertaken during the reporting period; however, the City will evaluate implementing a housing improvement program during the Consolidated Plan cycle.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Table 7 – Number of Households Served

Number of Households Served	CDBG Actual	HOME Actual *
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

* The City is not a recipient of HOME funds.

Narrative Information

Table 7 shows that the City anticipated it would not be using CDBG funds for housing activities during the 2024-2025 reporting period. OCHA reports that 151 Aliso Viejo extremely low-income and very low-income renter households received rental assistance during the 2024-2025 reporting period.

The City is not a recipient of HOME funds.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City did not allocate CDBG funds for homeless outreach services during the 2024-2025 reporting period; however, a deputy sheriff was designated as the City's Homeless Liaison Officer. OC Sheriff personnel work directly with homeless individuals in this role by assessing their needs and providing referrals and linkages to various local and regional services. The City also supported the County's Continuum of Care outreach and assessment strategy to address homelessness on a regional basis.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City did not allocate CDBG funds for emergency shelter; however, CDBG funding was used to provide supportive services for homeless families residing in transitional housing. Twelve individuals were assisted during the 2024-2025 reporting period.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City allocated CDBG funds to South County Outreach (SCO) for their Homelessness Prevention program. SCO reports assisting 202 Aliso Viejo residents with case management and food bank services – 22 of these individuals also received rent or utility assistance to prevent the loss of housing or critical utilities. OCHA reports that federal rental assistance vouchers and certificates (Continuum of Care Program Permanent Supportive Housing Certificates) were provided to five homeless households in Aliso Viejo. Five homeless veteran households also benefited from Veterans Affairs Supportive Housing (VASH) vouchers.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

As indicated above, five homeless families received Continuum of Care Program Permanent Supportive Housing Certificates, and five homeless veteran households received VASH vouchers.

During the reporting period, the City also allocated CDBG funds to Family Assistance Ministries to provide case management and supportive services to formerly homeless families residing in transitional housing.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Aliso Viejo does not own or manage public housing.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable.

Actions taken to provide assistance to troubled PHAs

Not applicable.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The 2024-2025 Annual Action Plan indicates that the City will address barriers to affordable housing by taking the following actions:

- The City's Zoning Code contains regulations and procedures for approval of a density bonus and additional incentives for affordable or senior housing.
- The Zoning Code includes regulations and procedures for approving accessory dwelling units (ADUs) and junior accessory dwelling units consistent with current State law.
- The City will consider modifying parking and landscape requirements for qualified projects such as affordable or senior housing development.
- The City's General Plan identified several Community Benefit Overlay (CBO) areas where alternative development standards could be used to maximize development. CBO areas are typically identified in the General Plan with intensive future use.
- The General Plan requires that 15% of apartment units converted to condominiums be affordable to very-low- and low-income households. The City also requires that displaced tenants receive relocation assistance. All affordable ownership units are subject to affordability covenants restricting the sale to a low-income or very-low-income buyer.
- The City's Zoning Ordinance requires reasonable accommodations for persons with disabilities. For example, a waiver of setback requirements can be provided to ensure a paved path of travel can be provided to residents with mobility impairments.
- The City adopted a Green Building Program that offers incentives, such as expedited processing or fee waivers, when project proponents agree to incorporate environmentally sensitive, sustainable, and energy-efficient construction techniques into their projects.
- The City is developing permit-tracking software to streamline the development review process and reduce costs.

No affordable housing development activity occurred during the 2024-2025 reporting period that took advantage of these incentives.

There is no local tax that may act as a barrier to affordable housing.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The 2024-2025 Annual Action Plan indicates that the City will take specific steps to address the needs of underserved residents (seniors, the disabled, and the homeless). During the reporting period, the City supported OCHA's efforts to obtain additional rental assistance funding, especially for senior and low-income households. OCHA reports that it assisted 97 senior households and 35 disabled households

with rental assistance during the reporting period. Additionally, Age Well Senior Services provided Meals on Wheels services to 61 Aliso Viejo seniors.

During the reporting period, the construction of ADA-compliant sidewalk curb ramps was initiated. The project was initially funded in FY 2023-2024; however, the City substantially amended its Action Plan in 2023 to reallocate the bulk of project funding to support the purchase of an affordable housing unit. The City replenished CDBG funding for the curb ramp project in FY 2024-2025. The project will upgrade 17 existing curb ramps to comply with current ADA regulations, thereby providing seniors and the disabled with an improved barrier-free path of travel. The project is slated to be completed by October 2025. Actions to address homelessness are outlined above.

The Fair Housing Foundation provided fair housing counseling services aimed at ensuring all households have access to safe and decent housing that they desire and can afford, without regard to their race, color, religion, gender, sexual orientation, national origin, familial status, marital status, disability, ancestry, age, source of income, or other characteristics protected by law. The Fair Housing Foundation assisted 51 households during the 2024-2025 reporting period, including addressing five allegations of physical disability fair housing law discrimination complaints, which were resolved through counseling.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

HUD regulations require a CDBG grantee to test all housing units constructed before 1978 that are assisted with federal funds for lead-based paint hazards. According to HUD data, approximately 94% of the City's housing stock was built after 1980; therefore, it is reasonable to assume there is a limited number of housing units with lead-based paint hazards throughout the community. Nevertheless, the City provided information to educate residents about lead poisoning at public counters at City Hall, community centers, and on the City's website.

Should the City establish a CDBG-funded housing rehabilitation program, staff will ensure assisted units are assessed for lead-based paint hazards. If hazards are identified, funding may be allocated to mitigate or remove them per HUD regulations.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

According to the U.S. Census Bureau, approximately 5.2% of Aliso Viejo residents have incomes below the poverty line. The data further indicates that about 9.8% of City residents aged 65 and older and 5.2% of children under 18 live below the poverty level. ^[1] The Consolidated Plan and Annual Action Plan indicate that the City will support the services listed below to reduce the number of families living in poverty:

- Support affordable housing programs, including rehabilitation for lower-income, senior, and disabled homeowners and rental assistance for very low-income renters via OCHA. During the reporting period, OCHA provided rental assistance to 151 renter households, including 19 "family," 97 senior, and 35 disabled renter households.
- Family Assistance Ministries utilized CDBG funds to provide case management and supportive services to a lower-income household that recently transitioned from temporary housing to

permanent affordable housing.

- The Fair Housing Foundation educated and counseled 51 households regarding their rights to access safe and decent housing. Approximately 51.0% of households served are very low-income.

[1. POVERTY STATUS IN THE PAST 12 MONTHS, 2023 American Community Survey 5-Year Estimates, S1701.]

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

During FY 2024-2025, the City continued efforts to eliminate institutional gaps and enhance program coordination with the community. For example, the City partnered with a nonprofit to deliver social services. City departments also continued to work together to implement CDBG-funded activities that addressed community priority needs. The City assisted OCHA by participating in the Cities Advisory Committee – a quarterly meeting of cities and OCHA to discuss federal rental housing assistance and regional housing issues. As a backer of the Orange County Continuum of Care, the City provided critical support for the regional Continuum of Care (CoC) as it prepared the County’s CoC Homeless Assistance grant application for HUD’s consideration.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

As indicated above, the City participated in the regional coordination of housing resources by participating in the quarterly Cities Advisory Committee held by OCHA to discuss federal rental housing assistance. The City also continued to work with private developers to identify potential housing development opportunities, including projects with an affordable housing component.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Consolidated Plan regulations require CDBG recipients to (1) examine and attempt to alleviate housing discrimination within their jurisdiction; (2) promote fair housing choice for all persons; (3) provide opportunities for all persons to reside in any given housing development, regardless of race, color, religion, sex, disability, familial status, or national origin; (4) promote housing that is accessible to and usable by persons with disabilities; and (5) comply with the non-discrimination requirements of the Fair Housing Act. HUD encourages jurisdictions to consult with one another and initiate metropolitan-wide fair housing planning. The **Analysis of Impediments to Fair Housing Choice (AI)** is the primary document for this purpose.

The City participated as one of 19 local jurisdictions preparing the Orange County 2020-2024 Analysis of Impediments to Fair Housing (OC-AI). The OC-AI identified various actions that can be implemented over five years to address regional and local barriers to fair housing. The City contracts with the Fair Housing Foundation (FHF) to provide fair housing outreach, education, and enforcement services and to help the City address the impediments to fair housing identified in the County AI. A summary of the action steps taken by the City and the FHF to address fair housing impediments is provided in **Attachment 3**.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City CDBG program policies and procedures include a requirement to monitor sub-recipients. The purpose of this oversight is to provide program staff with information necessary to verify the accuracy of data supplied by sub-recipients, ensure that sub-recipients are carrying out individual activities as described in their contracts, and ensure that sub-recipients use appropriate accounting and record-keeping methods as it relates to the use of CDBG funds. Each grant year will typically begin with sub-recipient training to discuss several topics, such as 1) a review of CDBG program goals, objectives, and sub-recipient obligations; 2) a review of the content of the sub-recipient agreements; and 3) a review of the regulations related to the CDBG program that impact sub-recipient program implementation. For FY 2024-2025, this training was held in December 2024.

On-site monitoring of sub-recipients is conducted biennially unless program or administrative issues are identified or the grant recipient is new to CDBG. The City conducted on-site monitoring during the FY 2024-2025 reporting period. In general, sub-recipients are complying with program regulations.

The City made every effort to comply with all CDBG and Consolidated Plan regulations. The City's Citizen Participation Plan ensures that the City considers community input before submitting a substantial amendment or an annual update to HUD. It also provides residents with the opportunity to review and comment on annual performance. Construction, professional service, and sub-recipient agreements have been prepared to ensure compliance with applicable federal regulations. Additionally, the City has implemented an open procurement process that encourages bidding from minority and women-owned businesses.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

To encourage resident participation in the City's CDBG program, the City published a notice in the *Orange County Register* on September 1, 2025, announcing a 15-day public comment period and public meeting for the 2024-2025 CAPER. The CAPER was made available for public review and comment from September 1, 2025, through September 15, 2025, at Aliso Viejo City Hall located at 12 Journey, Aliso Viejo, CA, and on the City of Aliso Viejo website at www.avcity.org. A meeting to obtain additional public comments was held on September 17, 2025. A copy of this notice and a summary of public comments are provided in **Attachment 4**.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

No changes or amendments to the FY 2024-2025 Annual Action Plan were undertaken during the reporting period.

Broadband Access

BroadbandNow reports that as of January 2025, 100% of Aliso Viejo residents have access to residential broadband service. Cox Communications provides cable and fiber broadband to 97.9% of Aliso Viejo properties. AT&T provides IPBB (a hybrid of fiber-copper wire technology), fiber, and 5G broadband to 88.7% of properties. Other 5G and satellite options are also available. Most broadband service providers in Orange County participated in the Affordable Connectivity Program (ACP); however, as of February 2024, program funds have been exhausted. The ACP provided eligible households with a \$30 discount on monthly broadband internet service. Without the reauthorization of the program, most broadband service providers have offered reduced-cost service to qualified low-income households. Cox offers Internet service to qualified households for \$9.95 per month. AT&T's Access program provides basic broadband internet service for low-income families for \$30 per month.

Hazard Mitigation

The City has prepared a Local Hazard Mitigation Plan (LHMP). The LHMP provides information to elected officials, public safety officials, City staff, and members of the public to help them understand the threats posed by natural and human-caused hazards in the community. The plan recommends specific proactive measures to mitigate the threat of disasters before they occur. The LHMP also assesses several potential natural hazards and how climate change affects the severity of these hazards on the community and its residents. Hazards assessed include:

- Wildland and urban fires
- Severe weather
- Landslides
- Flooding

The LHMP assesses these threats and Aliso Viejo's vulnerabilities to future disasters. To undertake these threat assessments, staff consulted with various agencies, including the OC Fire Authority, OC Flood Control District, and the OC Sheriff's Department. Resident input was also solicited.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Table 8 – Total Labor Hours

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	NA	NA	NA	NA
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 9 – Qualitative Efforts - Number of Activities by Program

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships)					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching)					
Outreach efforts to identify and secure bids from Section 3 business concerns					
Technical assistance to help Section 3 business concerns understand and bid on contracts					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services					
Held one or more job fairs					
Provided or connected residents with supportive services that can provide direct services or referrals					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation					
Assisted residents with finding childcare					
Assisted residents to apply for or attend community college or a four-year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation & Opportunity Act.					
Other.					

Narrative

The City did not undertake any activities that were subject to Section 3 regulations during the 2024-2025 reporting period.



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PGM Year: 2020
Project: 0004 - CDBG-CV Economic Development
IDIS Activity: 19 - CDBG-CV1 - Small Business Loans

Status: Completed 6/9/2025 12:54:52 PM
Location: 12 Journey Aliso Viejo, CA 92656-5335

Objective: Create economic opportunities
Outcome: Sustainability
Matrix Code: ED Direct Financial Assistance to For-Profits (18A) **National Objective:** LMJ

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 05/06/2022

Description:

Financial assistance to support small businesses impacted by COVID-19

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW060606	\$23,483.40	\$0.00	\$23,483.40
Total	Total			\$23,483.40	\$0.00	\$23,483.40

Proposed Accomplishments

Jobs : 4

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	4	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	4	0



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	1
Low Mod	0	0	0	2
Moderate	0	0	0	1
Non Low Moderate	0	0	0	0
Total	0	0	0	4
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	CDBG-CV3 funds were allocated to provide grants to small businesses that have been impacted by the COVID-19 pandemic. Grants of up to \$7,500 for businesses with 1 to 5 full-time employees, or up to \$10,000 for businesses with 6 to 25 full-time employees will be available. Businesses must be located in Aliso Viejo, and must be able to demonstrate a COVID-19-related financial impact since November 1, 2021. Items eligible for grant reimbursement includes purchase of PPE, 3rd party deliver fees, improvements to adapt to curbside delivery or no-touch purchasing. The program is slated to begin on August 8, 2022 and end by October 4, 2022 or when funds are depleted, which ever happens first.	
2022	CDBG-CV funds allocated to support local small businesses that were impacted by COVID-19 mandatory shutdowns and social distancing. The City's program was offered at a time when the State and County were also providing direct financial assistance to local businesses impacted by COVID-19. These programs had less robust reporting requirements which made the City's CDBG-CV funded program less attractive. On April 5, 2023, the City substantially amended its CDBG-CV action plan and reallocated \$115,000 in CDBG-CV funds to South County Outreach (#18 - \$100,000), Age Well Senior Services (#30 - \$10,000) and CDBG-CV Admin (#36 - \$5,000). The City continued to market the program during the report period. Ultimately, 1 business was approved for assistance, which retained 4 FTEs for lower-income persons. The grant assistance was not paid during the FY 22-23 report period, so the activity expenditure will carry into FY 23-24.	
2023	CDBG-CV funded grants remained available to eligible businesses impacted by the COVID-19 pandemic. Due the time that has passed since mandatory shut-downs, interest in the program has been limited. No applications for grant funds were received during FY 23-24. The City is not actively marketing the program. Staff will evaluate the need to continue the program and determine if funds should be reprogrammed. Any program revisions or reallocation of funds will take place during FY 24-25.	
2024	Due to the waning of the COVID-19 pandemic, there has been no interest in the program. Due to a lack of interest, the program has been terminated. Unused funds CDBG-CV funds (\$53,588.60) will be available for reprogramming. The Activity has been completed.	



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PGM Year:	2020		
Project:	0005 - CDBG-CV Administration		
IDIS Activity:	36 - CDBG-CV - Administration		
Status:	Open	Objective:	
Location:	,	Outcome:	
		Matrix Code:	General Program Administration (21A)
		National Objective:	

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 08/26/2023

Description:

On April 5, 2023, the City substantially amended the CDBG-CV action plan to reallocate \$5,000 from Activity #19 (Small Business Grants). The City used CV-admin funds during the FY 24-25 reporting period for administrative and reporting tasks. Unexpended CDBG-CV funds will be carried into the FY 25-26 report period.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW060606	\$5,000.00	\$2,770.00	\$3,705.00
Total	Total			\$5,000.00	\$2,770.00	\$3,705.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0



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Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2023
Project: 0005 - ADA Sidewalk Curb Ramps (Yr 2)
IDIS Activity: 41 - ADA Sidewalk Curb Ramps FY 23-24

Status: Open
Location: 12 Journey Aliso Viejo, CA 92656-5335

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Sidewalks (03L)

National Objective: LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/22/2023

Description:

Installation of sidewalk curb ramps and domes to comply with current ADA regulations in 17 locations

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC060606	\$19,899.71	\$19,899.71	\$19,899.71
		2021	B21MC060606	\$37,618.29	\$16,284.73	\$16,284.73
		2023	B23MC060606	\$89,979.21	\$0.00	\$0.00
		2024	B24MC060606	\$103,083.79	\$0.00	\$0.00
Total	Total			\$250,581.00	\$36,184.44	\$36,184.44

Proposed Accomplishments

People (General) : 1,146

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0

Female-headed Households:	0	0	0
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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0

Percent Low/Mod

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	The City initially allocated \$318,288 of FY23-24 CDBG funds for the installation of sidewalk curb ramps that comply with current ADA regulations. However, in November 2023, the City substantially amendment its Action Plan to reallocate \$245,000 of the funds to purchase an affordable housing unit which left \$73,288 for the project. To move forward with the curb ramp project, the City allocated additional funding in FY 24-25 for this project. Construction is anticipated to be completed by the end of FY 24/25.	
2024	An additional year of funding (\$177,293) has been allocated to the project. Due to the reallocation of funding, the project experienced delays. The project was out to bid in March 2025. Construction began in June 2025 and should be completed by October 2025.	



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PGM Year:	2023		
Project:	0007 - Housing Acquisition & Rehab		
IDIS Activity:	43 - Housing Acquisition & Rehab		
Status:	Completed 4/18/2025 1:32:55 PM	Objective:	Provide decent affordable housing
Location:	Address Suppressed	Outcome:	Affordability
		Matrix Code:	Acquisition of Real Property (01)
		National Objective:	LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 01/09/2024

Description:

Acquire and rehab existing attached single-family residential unit that will be used as long-term affordable housing.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC060606	\$130,967.71	\$0.00	\$130,967.71
		2022	B22MC060606	\$14,553.83	\$0.00	\$14,553.83
		2023	B23MC060606	\$62,044.09	\$0.00	\$62,044.09
Total	Total			\$207,565.63	\$0.00	\$207,565.63

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	2	2	0	0	2	2	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	2	2	0	0	2	2	0	0
Female-headed Households:	2		0		2			
<i>Income Category:</i>								
	Owner	Renter	Total	Person				
Extremely Low	2	0	2	0				
Low Mod	0	0	0	0				
Moderate	0	0	0	0				
Non Low Moderate	0	0	0	0				
Total	2	0	2	0				
Percent Low/Mod	100.0%		100.0%					

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	In November 2023, the City substantially amended its FY 23-24 Action Plan to reallocate \$245,000 from its FY 23-24 ADA Curb Ramp project (#41) to support the acquisition of a housing unit. Funds were also used to renovate the unit which included new flooring, paint, and appliances. The acquisition was completed in January 2024, and renovation work was completed on June 7, 2024. The City has partnered with Family Assistance Ministries (FAM) to provide supportive housing for homeless families with children. FAM has been working to place a family in the unit but has experienced delays. The unit should be occupied during FY 24-25, at which time accomplishment data will be provided and the activity will be closed. An unexpended balance of \$37,434.37 (2023 funds) will be reprogrammed.	
2024	The project is complete, and two households have been moved into the unit. An unexpended balance of \$37,434.37 (2023 funds) will be available for reprogramming.	



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PGM Year:	2024		
Project:	0001 - Age Well Senior Services		
IDIS Activity:	44 - Age Well Senior Services		
Status:	Completed 6/30/2025 12:00:00 AM	Objective:	Create suitable living environments
Location:	10 Journey Aliso Viejo, CA 92656-3317	Outcome:	Availability/accessibility
		Matrix Code:	Senior Services (05A)
		National Objective:	LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/04/2024

Description:

Meals on Wheels for homebound seniors

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2024	B24MC060606	\$7,355.00	\$7,355.00	\$7,355.00
Total	Total			\$7,355.00	\$7,355.00	\$7,355.00

Proposed Accomplishments

People (General) : 50

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	52	3
Black/African American:	0	0	0	0	0	0	2	0
Asian:	0	0	0	0	0	0	4	0
American Indian/Alaskan Native:	0	0	0	0	0	0	1	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	2	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	61	3



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	48
Low Mod	0	0	0	8
Moderate	0	0	0	5
Non Low Moderate	0	0	0	0
Total	0	0	0	61
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2024	CDBG funds are allocated to support Meals on Wheels programs for lower-income homebound seniors. 61 seniors were assisted during the FY 24-25 reporting period. The Activity is complete.	



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PGM Year:2024

Project:0002 - Fair Housing Foundation

IDIS Activity:45 - Fair Housing Foundation

Status:Completed 6/30/2025 12:00:00 AM

Location:10 Journey Aliso Viejo, CA 92656-3317

Objective:Create suitable living environments

Outcome:Availability/accessibility

Matrix Code:Fair Housing Activities (if CDBG, then subject to 15% cap) (05J)

National Objective:LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date:10/04/2024

Description:
Fair housing outreach, education, enforcement services, and enhanced mediation services

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2024	B24MC060606	\$3,785.00	\$3,785.00	\$3,785.00
Total	Total			\$3,785.00	\$3,785.00	\$3,785.00

Proposed Accomplishments

People (General) : 50

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	38	10
Black/African American:	0	0	0	0	0	0	4	0
Asian:	0	0	0	0	0	0	8	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	51	10



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	15
Low Mod	0	0	0	11
Moderate	0	0	0	16
Non Low Moderate	0	0	0	9
Total	0	0	0	51
Percent Low/Mod				82.4%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2024	CDBG funds were allocated to support fair housing outreach, education, and enforcement services, with the goal of affirming fair housing in the community and eliminating barriers to fair housing opportunities. A total of 51 households were assisted during the FY 24-25 reporting period. Seven fair housing allegations have been filed during the reporting period - 5 regarding physical disabilities, 1 regarding religion, and 1 regarding source of income. All allegations were resolved except for 2 complaints regarding physical disability. Cases were opened for further investigation. The majority of housing issues received are related to habitability, notices, and deposits.	



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PGM Year:	2024					
Project:	0003 - Family Assistance Ministries					
IDIS Activity:	46 - Family Assistance Ministries					
Status:	Completed 6/30/2025 12:00:00 AM	Objective:	Create suitable living environments			
Location:	10 Journey Aliso Viejo, CA 92656-3317	Outcome:	Availability/accessibility			
		Matrix Code:	Operating Costs of Homeless/AIDS Patients Programs (03T)	National Objective:	LMC	

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/04/2024

Description:

Case management and support services for families with children residing in transitional housing

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2024	B24MC060606	\$8,125.00	\$8,125.00	\$8,125.00
Total	Total			\$8,125.00	\$8,125.00	\$8,125.00

Proposed Accomplishments

People (General) : 10

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	10	6
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	2	2
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	12	8



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	12
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	12
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2024	CDBG funds are allocated to provide supportive services to families with children residing in transitional housing. During the FY 24-25 report period, 12 individuals were assisted. The Activity is complete.	



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PGM Year:2024

Project:0004 - South County Outreach

IDIS Activity:47 - South County Outreach

Status:Completed 6/30/2025 12:00:00 AM

Location:7 Whatney Irvine, CA 92618-2839

Objective:Create suitable living environments

Outcome:Availability/accessibility

Matrix Code:Subsistence Payment (05Q)

National Objective:LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date:10/04/2024

Description:
Case management and direct client aide (emergency rent and utility assistance to prevent eviction or termination of utility services)
Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2024	B24MC060606	\$21,635.00	\$21,635.00	\$21,635.00
Total	Total			\$21,635.00	\$21,635.00	\$21,635.00

Proposed Accomplishments

People (General) : 20

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	150	20
Black/African American:	0	0	0	0	0	0	10	0
Asian:	0	0	0	0	0	0	15	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	1	0
Black/African American & White:	0	0	0	0	0	0	3	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	22	15
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	202	35



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	154
Low Mod	0	0	0	42
Moderate	0	0	0	6
Non Low Moderate	0	0	0	0
Total	0	0	0	202
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2024	CDBG funds are allocated to provide case management and direct client aide (emergency rent and utility assistance) to prevent eviction or termination of utility services. A total of 202 individuals were assisted during the FY 24-25 reporting period, including 22 individuals who benefited from rent or utility assistance. The Activity is complete.	



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PGM Year:	2024		
Project:	0005 - CDBG Program Administration		
IDIS Activity:	48 - CDBG Program Administration		
Status:	Open	Objective:	
Location:	,	Outcome:	
		Matrix Code:	General Program Administration (21A)
		National Objective:	

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/04/2024

Description:

CDBG program administration, including preparation of required applications and reports.
The Activity is complete.
An unexpended balance of \$22,608.03 (2024 funds) will be reprogrammed.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2024	B24MC060606	\$54,500.00	\$31,891.97	\$31,891.97
Total	Total			\$54,500.00	\$31,891.97	\$31,891.97

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0



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Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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Total Funded Amount:	\$582,030.03
Total Drawn Thru Program Year:	\$343,730.44
Total Drawn In Program Year:	\$111,746.41



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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	184,931.58
02 ENTITLEMENT GRANT	272,693.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	457,624.58

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	77,084.44
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	77,084.44
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	31,891.97
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	108,976.41
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	348,648.17

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	77,084.44
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	77,084.44
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	40,900.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	40,900.00
32 ENTITLEMENT GRANT	272,693.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	272,693.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	15.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	31,891.97
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	31,891.97
42 ENTITLEMENT GRANT	272,693.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	272,693.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	11.70%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2023	5	41	7051918	ADA Sidewalk Curb Ramps FY 23-24	03L	LMC	\$36,184.44
					03L	Matrix Code	\$36,184.44
2024	3	46	6967460	Family Assistance Ministries	03T	LMC	\$4,401.54
2024	3	46	6986397	Family Assistance Ministries	03T	LMC	\$1,995.30
2024	3	46	7018729	Family Assistance Ministries	03T	LMC	\$1,728.16
					03T	Matrix Code	\$8,125.00
2024	1	44	6967460	Age Well Senior Services	05A	LMC	\$1,840.00
2024	1	44	6986397	Age Well Senior Services	05A	LMC	\$1,840.00
2024	1	44	7018729	Age Well Senior Services	05A	LMC	\$1,840.00
2024	1	44	7051918	Age Well Senior Services	05A	LMC	\$1,835.00
					05A	Matrix Code	\$7,355.00
2024	2	45	6967460	Fair Housing Foundation	05J	LMC	\$887.18
2024	2	45	6986397	Fair Housing Foundation	05J	LMC	\$1,065.60
2024	2	45	7018729	Fair Housing Foundation	05J	LMC	\$888.82
2024	2	45	7051918	Fair Housing Foundation	05J	LMC	\$943.40
					05J	Matrix Code	\$3,785.00
2024	4	47	6967460	South County Outreach	05Q	LMC	\$1,081.75
2024	4	47	6986397	South County Outreach	05Q	LMC	\$10,823.49
2024	4	47	7018729	South County Outreach	05Q	LMC	\$2,998.75
2024	4	47	7051918	South County Outreach	05Q	LMC	\$6,731.01
					05Q	Matrix Code	\$21,635.00
Total							\$77,084.44

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2024	3	46	6967460	No	Family Assistance Ministries	B24MC060606	EN	03T	LMC	\$4,401.54
2024	3	46	6986397	No	Family Assistance Ministries	B24MC060606	EN	03T	LMC	\$1,995.30
2024	3	46	7018729	No	Family Assistance Ministries	B24MC060606	EN	03T	LMC	\$1,728.16
								03T	Matrix Code	\$8,125.00
2024	1	44	6967460	No	Age Well Senior Services	B24MC060606	EN	05A	LMC	\$1,840.00
2024	1	44	6986397	No	Age Well Senior Services	B24MC060606	EN	05A	LMC	\$1,840.00
2024	1	44	7018729	No	Age Well Senior Services	B24MC060606	EN	05A	LMC	\$1,840.00
2024	1	44	7051918	No	Age Well Senior Services	B24MC060606	EN	05A	LMC	\$1,835.00
								05A	Matrix Code	\$7,355.00
2024	2	45	6967460	No	Fair Housing Foundation	B24MC060606	EN	05J	LMC	\$887.18
2024	2	45	6986397	No	Fair Housing Foundation	B24MC060606	EN	05J	LMC	\$1,065.60
2024	2	45	7018729	No	Fair Housing Foundation	B24MC060606	EN	05J	LMC	\$888.82
2024	2	45	7051918	No	Fair Housing Foundation	B24MC060606	EN	05J	LMC	\$943.40
								05J	Matrix Code	\$3,785.00
2024	4	47	6967460	No	South County Outreach	B24MC060606	EN	05Q	LMC	\$1,081.75
2024	4	47	6986397	No	South County Outreach	B24MC060606	EN	05Q	LMC	\$10,823.49
2024	4	47	7018729	No	South County Outreach	B24MC060606	EN	05Q	LMC	\$2,998.75
2024	4	47	7051918	No	South County Outreach	B24MC060606	EN	05Q	LMC	\$6,731.01
								05Q	Matrix Code	\$21,635.00

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
				No	Activity to prevent, prepare for, and respond to Coronavirus					\$40,900.00
Total										\$40,900.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2024	5	48	6967460	CDBG Program Administration	21A		\$8,662.06
2024	5	48	6986397	CDBG Program Administration	21A		\$8,090.00
2024	5	48	7018729	CDBG Program Administration	21A		\$5,493.50
2024	5	48	7051918	CDBG Program Administration	21A		\$9,646.41
					21A	Matrix Code	\$31,891.97
Total							\$31,891.97



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PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	414,751.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL CDBG-CV FUNDS AWARDED	414,751.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	355,532.90
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	3,705.00
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	359,237.90
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	55,513.10

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	355,532.90
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	355,532.90
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	355,532.90
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	332,049.50
17 CDBG-CV GRANT	414,751.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	80.06%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	3,705.00
20 CDBG-CV GRANT	414,751.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	0.89%



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LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

No data returned for this view. This might be because the applied filter excludes all data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

No data returned for this view. This might be because the applied filter excludes all data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	3	17	6512426	CDBG-CV1&3 - Family Assistance Ministries	05Q	LMC	\$6,267.04
			6538181	CDBG-CV1&3 - Family Assistance Ministries	05Q	LMC	\$12,160.72
			6672624	CDBG-CV1&3 - Family Assistance Ministries	05Q	LMC	\$37,355.25
			6676334	CDBG-CV1&3 - Family Assistance Ministries	05Q	LMC	\$14,657.79
			6803934	CDBG-CV1&3 - Family Assistance Ministries	05Q	LMC	\$8,083.95
		18	6512426	CDBG-CV1&3 - South County Outreach	05Q	LMC	\$14,089.52
			6538181	CDBG-CV1&3 - South County Outreach	05Q	LMC	\$7,917.00
			6657643	CDBG-CV1&3 - South County Outreach	05Q	LMC	\$14,344.86
			6672624	CDBG-CV1&3 - South County Outreach	05Q	LMC	\$24,357.99
			6759707	CDBG-CV1&3 - South County Outreach	05Q	LMC	\$15,934.56
			6803934	CDBG-CV1&3 - South County Outreach	05Q	LMC	\$1,880.82
			6872985	CDBG-CV1&3 - South County Outreach	05Q	LMC	\$43,087.15
			6929482	CDBG-CV1&3 - South County Outreach	05Q	LMC	\$56,912.85
		30	6657643	CDBG-CV3 Age Well Senior Services	05A	LMC	\$30,000.00
			6672624	CDBG-CV3 Age Well Senior Services	05A	LMC	\$10,000.00
			6932072	CDBG-CV3 Age Well Senior Services	05A	LMC	\$10,000.00
		31	6672624	CDBG-CV3 YMCA	05L	LMC	\$3,616.95
			6759707	CDBG-CV3 YMCA	05L	LMC	\$7,401.77
			6803934	CDBG-CV3 YMCA	05L	LMC	\$13,981.28
	4	19	6720862	CDBG-CV1 - Small Business Loans	18A	LMJ	\$2,295.00
			6759707	CDBG-CV1 - Small Business Loans	18A	LMJ	\$1,125.00
			6803934	CDBG-CV1 - Small Business Loans	18A	LMJ	\$2,563.40
			6804272	CDBG-CV1 - Small Business Loans	18A	LMJ	\$7,500.00
			6833333	CDBG-CV1 - Small Business Loans	18A	LMJ	\$10,000.00
Total							\$355,532.90

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	3	17	6512426	CDBG-CV1&3 - Family Assistance Ministries	05Q	LMC	\$6,267.04
			6538181	CDBG-CV1&3 - Family Assistance Ministries	05Q	LMC	\$12,160.72
			6672624	CDBG-CV1&3 - Family Assistance Ministries	05Q	LMC	\$37,355.25
			6676334	CDBG-CV1&3 - Family Assistance Ministries	05Q	LMC	\$14,657.79
			6803934	CDBG-CV1&3 - Family Assistance Ministries	05Q	LMC	\$8,083.95
		18	6512426	CDBG-CV1&3 - South County Outreach	05Q	LMC	\$14,089.52
			6538181	CDBG-CV1&3 - South County Outreach	05Q	LMC	\$7,917.00



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	3	18	6657643	CDBG-CV1&3 - South County Outreach	05Q	LMC	\$14,344.86
			6672624	CDBG-CV1&3 - South County Outreach	05Q	LMC	\$24,357.99
			6759707	CDBG-CV1&3 - South County Outreach	05Q	LMC	\$15,934.56
			6803934	CDBG-CV1&3 - South County Outreach	05Q	LMC	\$1,880.82
			6872985	CDBG-CV1&3 - South County Outreach	05Q	LMC	\$43,087.15
			6929482	CDBG-CV1&3 - South County Outreach	05Q	LMC	\$56,912.85
		30	6657643	CDBG-CV3 Age Well Senior Services	05A	LMC	\$30,000.00
			6672624	CDBG-CV3 Age Well Senior Services	05A	LMC	\$10,000.00
			6932072	CDBG-CV3 Age Well Senior Services	05A	LMC	\$10,000.00
		31	6672624	CDBG-CV3 YMCA	05L	LMC	\$3,616.95
			6759707	CDBG-CV3 YMCA	05L	LMC	\$7,401.77
			6803934	CDBG-CV3 YMCA	05L	LMC	\$13,981.28
Total							\$332,049.50

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	5	36	6929482	CDBG-CV - Administration	21A		\$935.00
			6967460	CDBG-CV - Administration	21A		\$2,000.00
			6986397	CDBG-CV - Administration	21A		\$605.00
			7051918	CDBG-CV - Administration	21A		\$165.00
Total							\$3,705.00

City of Aliso Viejo Analysis of Impediments to Fair Housing Summary

PROPOSED AI GOALS AND STRATEGIES	FY 2024-2025 ACCOMPLISHMENTS
1) In collaboration with the OCHA: a) Attend quarterly Orange County Housing Authority (OCHA) Housing Advisory Committee to enhance the exchange of information regarding the availability, procedures, and policies related to the Housing Assistance Voucher program and regional housing issues. b) Support OCHA's affirmative fair marketing plan and de-concentration policies by providing five-year and annual PHA plan certifications. c) In coordination with OCHA and fair housing services provider, conduct landlord education campaign to educate property owners about State law prohibiting discrimination based on household income.	a) City staff attended online meetings during the reporting period. b) The City provided the PHA Plan certifications to OCHA staff upon request. c) California law expanded "source of income" protections to individuals who use housing rent assistance (e.g., Housing Choice Voucher), effective January 2020. The Fair Housing Foundation (FHF) is prepared to receive and address these types of complaints. FHF received 1 allegation of discrimination based on income from Aliso Viejo residents during the FY 24-25 reporting period, which was resolved through counseling.
2) Through the City's fair housing contractor: a) Provide fair housing education and information to apartment managers and homeowner associations on why denial of reasonable modifications/accommodations is unlawful. b) Conduct multi-faceted fair housing outreach to tenants, landlords, property owners, realtors, and property management companies. Methods of outreach may include workshops, informational booths, presentations to community groups, and distribution of multi-lingual fair housing literature. c) Provide general fair housing counseling and referral services to address tenant-landlord issues, investigate allegations of fair housing discrimination, and take appropriate actions to conciliate cases or refer to appropriate authorities. d) Include testing/audits within the scope of work with fair housing provider.	a) During the reporting period, the FHF received 0 inquiries from Aliso Viejo residents regarding reasonable accommodation. b) FHF conducted or attended 3 community fairs, community meetings, and workshops. Activities were available to Aliso Viejo residents, landlords, and property managers. Additionally, the FHF distributed 1,988 pieces of fair housing literature throughout Aliso Viejo during the reporting period. c) The FHF assisted 51 unduplicated Aliso Viejo households by addressing various housing issues, disputes, and inquiries. The primary issues addressed during the reporting period included habitability and notices. Most cases were resolved through education and counseling. The FHF received 7 allegations of fair housing law violations from Aliso Viejo residents during the reporting period (5 regarding physical disability, 1 sex, and 1 regarding income source). All allegations were resolved through counseling. d) FHF conducts its audits based on the most common protected classes. No audits or testing were conducted for Aliso Viejo during FY 24-25. e) City staff discuss fair housing programming strategies for education and enforcement activity with the FHF on an annual basis.

City of Aliso Viejo Analysis of Impediments to Fair Housing Summary

e) Regularly consult with the City's fair housing contractor on potential strategies for affirmatively furthering fair housing on an ongoing basis.	
3) Support local eviction prevention strategies to reduce the number of homeless individuals and families (homelessness prevention services).	▪ The City used CDBG and CDBG-CV funds to support services to prevent the loss of housing.
4) Prepare a new Housing Element that is compliant with all current State laws and is certified by the California Department of Housing and Community Development (HCD).	▪ On 1/19/22, the City adopted its 6th Cycle Housing Element, which was submitted to HCD for certification. HCD reviewed the draft Housing Element and issued a response letter, which includes a list of items to be addressed for certification. City staff continue to prepare a revised draft that addresses the HCD response letter. The City re-adopted the Housing Element on 6/7/23, and HCD certified it on 6/24/24.
5) Update zoning ordinance to comply with current State law.	▪ The City will revise its zoning ordinance to ensure that regulations pertaining to density bonus, supportive housing, and low-barrier navigation centers are consistent with State law during the FY 22-23 reporting period. The City adopted Ordinance 2024-237 on 2/21/24 to update the zoning ordinance.

City of Aliso Viejo

AGENDA ITEM



DATE: September 9, 2025

TO: Mayor and City Council

FROM: Scott C. Smith, City Attorney

SUBJECT: RESOLUTION AMENDING THE CITY EMPLOYEE SALARY SCHEDULE
TO REFLECT THE FIRST AMENDMENT TO CITY MANAGER
EMPLOYMENT AGREEMENT

Recommended Action:

Adopt a Resolution amending the City employee salary schedule to reflect the First Amendment to City Manager Employment Agreement between the City of Aliso Viejo and Mitzi Ortiz adopted on September 3, 2025, and memorializing the terms of her continued employment in the position of City Manager.

Fiscal Impact:

The salary provided in the First Amendment to City Manager Employment Agreement is contemplated in the Fiscal Year 2025-26 budget and approved by the Council with the Amendment.

Background:

The California Public Employees' Retirement Systems (CalPERS) requires that every City employee's pay must be included in a comprehensive salary schedule adopted by the City Council. (California Code of Regulations (CCR) Section 570.5.)

Discussion:

The Council sets the salary of all City employees at once when it adopts the City's salary schedule, with the exception of the City Manager's salary, which it sets with amendments to the City Manager's employment agreement. With the Council's recent approval of the First Amendment to City Manager Employment Agreement at its September 3, 2025 meeting, an update to the Aliso Viejo Employee Salary Schedule is necessary to ensure compliance with CalPERS.

Attachments:

1. Resolution
2. Salary Schedule

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, APPROVING A SALARY SCHEDULE FOR CITY OF ALISO VIEJO EMPLOYEES

WHEREAS, the City's Employee Salary Schedule must be updated to memorialize any changes following City Council approval of them, including the First Amendment to City Manager Employment Agreement on September 3, 2025;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA HEREBY RESOLVES AS FOLLOWS:

The City Council hereby adopts the City Employee Salary Schedule to include the adjusted City Manager salary, effective July 1, 2025.

PASSED, APPROVED AND ADOPTED this 17th day of September, 2025.

Tiffany Ackley
Mayor

APPROVED AS TO FORM:

ATTEST:

Scott C. Smith, City Attorney

Janet Martinez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF ALISO VIEJO)

I, JANET MARTINEZ, City Clerk of the City of Aliso Viejo, California, DO HEREBY CERTIFY that foregoing Resolution No. 2025-____ was duly passed and adopted by the City Council of the City of Aliso Viejo at their regular meeting held on the 17th day of September 2025, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

JANET MARTINEZ
CITY CLERK

(SEAL)

**City of Aliso Viejo
Salary Schedule
Effective September 17, 2025**

Full-Time Classifications	Annual Range Minimum	Annual Control Point	Annual Range Maximum
Accountant	\$78,264	\$89,681	\$107,616
Accountant/Payroll	\$74,538	\$85,410	\$102,493
Accounting Technician	\$56,001	\$64,170	\$77,005
Accounting Supervisor	\$107,612	\$123,308	\$147,965
Administrative Secretary	\$60,348	\$74,902	\$89,882
Assistant Planner	\$73,557	\$84,286	\$101,143
Associate Engineer	\$100,600	\$115,275	\$138,331
Associate Planner	\$86,308	\$98,897	\$118,676
City Clerk	\$131,694	\$150,899	\$181,079
City Manager (Contract, effective 7/1/25)			\$294,000
Director of Administrative Services	\$172,010	\$202,135	\$242,562
Director of Community Development	\$172,010	\$202,135	\$242,562
Director of Financial Services/City Treasurer	\$172,010	\$202,135	\$242,562
Director of Government Services	\$172,010	\$202,135	\$242,562
Director of Public Works	\$172,010	\$202,135	\$242,562
Director of Recreation and Community Services	\$172,010	\$202,135	\$242,562
Executive Assistant	\$74,430	\$85,288	\$102,345
Facilities Supervisor	\$88,294	\$101,170	\$121,404
Financial Analyst	\$78,264	\$89,681	\$107,616
Financial Services Manager	\$125,212	\$143,477	\$172,172
Human Resources Analyst	\$88,293	\$101,170	\$121,404
Human Resources Manager	\$119,850	\$142,334	\$164,819
IT Analyst	\$78,264	\$89,681	\$107,616
IT Manager	\$128,522	\$152,085	\$182,502
Junior Accountant	\$67,761	\$77,646	\$93,176
Management Analyst	\$80,768	\$92,551	\$111,060
Office Assistant	\$46,032	\$52,747	\$63,297
Office Specialist	\$50,636	\$61,923	\$74,307
Permit Technician	\$67,014	\$76,999	\$92,398
Planning Technician	\$62,008	\$71,053	\$85,263
Recreation Coordinator	\$71,439	\$81,860	\$98,232
Recreation and Community Services Manager	\$119,228	\$136,621	\$163,944
Recreation and Community Services Supervisor	\$82,155	\$94,139	\$112,967
Recreation Specialist	\$50,108	\$57,417	\$68,900
Secretary to the City Manager	\$74,430	\$90,629	\$108,754
Senior Accountant	\$90,004	\$103,133	\$123,759
Senior Planner	\$100,431	\$115,080	\$138,096
Senior Planner I	\$100,431	\$126,195	\$151,433
Streets Supervisor	\$88,294	\$101,170	\$121,404
Systems Administrator	\$93,838	\$109,824	\$131,789

**City of Aliso Viejo
Salary Schedule
Effective September 17, 2025**

Elected Officials	Compensation
Council Members (Municipal Code)	\$520
Mayor (Municipal Code)	\$520

Part-Time Classifications	Minimum	Point	Maximum
Crime Prevention Specialist	\$33.40	\$38.27	\$45.93
Human Resources Manager	\$57.62	\$68.43	\$79.24
Office Assistant	\$22.13	\$25.36	\$30.43
Planning Aide	\$17.52	\$20.08	\$24.09
Recreation Leader	\$17.25	\$19.15	\$22.99
Senior Recreation Leader	\$19.83	\$22.03	\$26.44

City of Aliso Viejo

AGENDA ITEM



DATE: September 17, 2025

TO: Mayor and City Council

FROM: Ann Eifert, Director of Financial Services

SUBJECT: EMPLOYEE MONTHLY HEALTH BENEFIT ALLOWANCE

Recommended Action:

Adopt a Resolution approving an increase to the employee monthly health benefit allowance for Plan Year 2026.

Fiscal Impact:

If approved, the total budget impact for the current fiscal year is estimated at \$6,930 and can be accommodated in the FY 2025-26 budget. Total annual costs are estimated at \$13,860 and will be budgeted accordingly in future fiscal years.

Background:

The City offers a monthly benefit allowance to full-time employees for health, dental, and vision insurance, as well as the CalPERS Retirement Survivors Benefit. Each year and prior to Open Enrollment, staff reviews changes to the upcoming calendar year's benefit costs and presents the City Council with recommended changes to the monthly employee benefit allowance. Historically, the monthly benefit allowance was based on providing family coverage for benchmark health, dental, and vision plans; however, due to high medical plan premium increases over the last few years, in 2023 Council approved moving to a tiered system based on the number of enrolled dependents.

Discussion:

Health Insurance

CalPERS recently announced the 2026 Health Plan Premiums for the various HMO and PPO plans offered. The premiums reflect a 4 to 11% increase from 2025, depending on the type of plan. The estimated impact to City employees ranges from \$43 per month for Employee Only to \$271 per month for Family. The monthly increases for each employee depend on the plan selected and number of dependents.

Staff recommends continuing with a tiered system and proposing a \$35 per month increase for Employee Only and Employee +1 and a \$100 per month increase for the Family tier.

No increase is recommended for employees that opt-out of health coverage. However, if an employee that opts out of coverage has a qualifying event during the year and elects to participate in one of the City-offered medical insurance plans, the employee will receive the monthly benefit allowance at the appropriate tier.

Dental and Vision Insurance

There are no anticipated increases to the dental and vision premiums.

Retirement Survivors Benefit

The CalPERS Retirement Survivors' Benefit has increased from \$2.95 to \$3.00.

Proposed Tiers

If approved, the 2026 Plan Year Monthly Health Benefit Allowance would increase as detailed below:

Tier	Current 2025 Allowance	Proposed Increase	Proposed 2026 Allowance
Opt-Out	\$ 2,242.58	\$ -	\$ 2,242.58
Employee Only	\$ 2,422.58	\$ 35.00	\$ 2,457.58
Employee + 1	\$ 2,502.58	\$ 35.00	\$ 2,537.58
Family	\$ 2,627.58	\$ 100.00	\$ 2,727.58

Attachment:

1. Resolution

RESOLUTION NO. 2025-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, ADOPTING A BENEFIT SCHEDULE FOR FULL-TIME CITY EMPLOYEES

WHEREAS, the City of Aliso Viejo, provides benefits to full-time employees including a cafeteria plan that may be used for health, dental, vision, retirement survivor benefit and other optional benefits; and

WHEREAS, the City of Aliso Viejo, desires to promote employer-employee relations by increasing benefits of City employees for the 2026 plan year; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AS FOLLOWS:

Section 1: The Benefits Schedule, attached hereto as Exhibit "A" is hereby adopted.

Section 2: The Mayor shall sign this Resolution and the City Clerk shall certify the adoption thereof.

PASSED, APPROVED AND ADOPTED this 17th day of September, 2025.

Tiffany Ackley, Mayor

APPROVED AS TO FORM:

ATTEST:

Scott C. Smith, City Attorney

Janet Martinez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF ALISO VIEJO)

I, JANET MARTINEZ, City Clerk of the City of Aliso Viejo, California, DO HEREBY CERTIFY that the foregoing is the original of Resolution No. 2025-__ duly passed and adopted by the City Council of the City of Aliso Viejo at their regular meeting held on the 17th day of September, 2025, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

JANET MARTINEZ
CITY CLERK

(SEAL)

EXHIBIT A Benefits

The City shall provide the following as options for employee and dependent insurance coverage, with noted exceptions:

Cafeteria Coverages:

Health Insurance

Effective the month following employment, employees may enroll in one of the health insurance plans offered by the City and will be provided the option to enroll eligible dependents.

Dental Insurance

Effective the month following the first full month after employment, employees may enroll in the provided dental insurance plans and will be provided the option to enroll eligible dependents.

Vision Insurance

Effective the month following the first full month after employment, employees may enroll in the provided vision insurance plans and will be provided the option to enroll eligible dependents.

Retirement Survivors Benefit

Upon employment, all eligible employees shall enroll in CalPERS and pay for the Survivors Benefit.

The City's contribution toward the monthly benefit allowance for Plan Year 2026 shall not exceed the allowances shown below.

	Employee Only	Employee + 1	Family	Opt Out
2026 Monthly Benefit Allowance	\$2,457.58	\$2,537.58	\$2,727.58	\$2,242.58

The health, dental and vision insurance chosen by the employee will determine their premiums. Premiums in excess of the cafeteria plan benefit allowance shall be deducted from the employee's compensation.

The City shall provide the following benefits to full-time employees in addition to the aforementioned cafeteria plan benefits. The benefit levels have remained the same from the previous year.

City-paid Coverages:Life Insurance

Effective the month following employment or approval of the provider, the City shall provide full-time employees with a life insurance plan in the amount equal to a full year's base salary.

Disability Insurance

Effective the month following employment or approval of the provider, the City shall provide long-term disability coverage with benefits calculated on 60% of the employee's pre-disability earnings, up to a maximum of \$10,000 per month. This amount may be reduced by other income sources.