

AGENDA

ALISO VIEJO CITY COUNCIL
WEDNESDAY, MARCH 02, 2022
6:15 PM SPECIAL MEETING
7:00 PM REGULAR MEETING

City Hall
Council Chambers
12 Journey
Aliso Viejo, CA



Mayor Ross Chun
Mayor Pro Tem Richard W. Hurt
Councilmember Tiffany Ackley
Councilmember David C. Harrington
Councilmember Mike Munzing

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On September 16, 2021, Assembly Bill 361 (AB 361) was signed by Governor Newsom, to allow for the City Council to attend City Council meetings telephonically and for the public to participate in the City Council meeting by electronic means.

Given the health risks associated with COVID-19, state and local officials are recommending measures to promote social distancing; therefore, the City of Aliso Viejo will not have the Council Chambers open to the public for this meeting. Members of the public may access the meeting live using any of the following sources:

- Cox Communications Channel 851
- AT&T U-Verse Channel 99
- Online at www.avcity.org
- Online at <https://attendee.gotowebinar.com/register/5158458179068753679>

Public comments may be submitted by calling (949) 425-2509 to leave a recorded message by 4:00 pm on the day of the meeting or via email to Community-Input@avcity.org. Alternatively, public comments may be submitted by logging onto the meeting through this link and using the "Raise Hand" feature: <https://attendee.gotowebinar.com/register/5158458179068753679>. Comments are limited to three minutes each.

WELCOME to the City of Aliso Viejo City Council meeting. Those persons wishing to address the City Council are requested to complete and submit to the City Clerk a "Request to Address City Council" form available at the entrance to the City Council Chambers. Speakers will be called at the appropriate time as their interested matter is heard. COMMENTS WILL BE LIMITED TO THREE MINUTES PER SPEAKER. Council proceedings are recorded.

It is the City's intention to comply with the Americans with Disabilities Act (ADA). If you need special assistance to participate in the meeting, the City will make reasonable arrangements to ensure accessibility and/or accommodations. [28 CFR 35.102-35.104 ADA Title II] Please contact the City Clerk's Office at (949) 425-2505 at least 48 hours prior to the meeting.

Regular meetings of the City Council are held on the first and third Wednesday of the month at the City Hall Council Chambers, 12 Journey, Aliso Viejo. Copies of the agenda are available in the lobby at City Hall on the Thursday preceding a regularly scheduled City Council meeting. All communications received by the City regarding an agenda item have been included in the agenda materials. Supplemental documents relating to specific agenda items, including communications received after agenda delivery, are presented at the dais and in the Public Copy agenda binder at the time of the meeting. Supplemental documents are also available for review in the City Clerk's office, 12 Journey, Aliso Viejo. For more information, please contact City Hall at (949) 425-2505.

This meeting will be broadcast live on Cox Communications Channel 851, AT&T U-Verse Channel 99 and the City's website. By attending the City Council Meeting, you are giving your permission to be televised. The Council Meetings are rebroadcast on Wednesday at 7:00 p.m. on Cox Communications Channel 851, AT&T U-Verse Channel 99, and can be viewed on the internet at www.avcity.org.

DAVID A. DOYLE
CITY MANAGER

SCOTT C. SMITH
CITY ATTORNEY

MITZI ORTIZ
CITY CLERK

**PLEASE SILENCE ALL CELL PHONES AND OTHER
ELECTRONIC EQUIPMENT WHILE CITY COUNCIL IS IN SESSION**

CALL TO ORDER: CONVENE SPECIAL MEETING

PUBLIC COMMENTS:

CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Existing litigation pursuant to Government Code section 54956.9(d)(1)
Case Name: Christopher Nils Connolly v. City of Aliso Viejo
Case Number: 30-2022-01243882-CU-BT-CXC

CALL TO ORDER: CONVENE REGULAR MEETING

ROLL CALL

PLEDGE OF ALLEGIANCE:

REPORT FROM CLOSED SESSION:

1. SPECIAL PRESENTATIONS:

- 1.1. RED CROSS MONTH PROCLAMATION AND TRUSTED PARTNER RECOGNITION
[Proclamation](#)
[Certificate of Recognition](#)

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

3. COMMUNITY INPUT:

Members of the public wishing to address the City Council can submit public comments by calling (949) 425-2509 to leave a recorded by 4:00 pm on the day of the meeting or via email to Community-Input@avcity.org. Written comments will be read into the record and recorded messages will be aired during the meeting. Alternatively, public comments may be submitted by logging onto the meeting through this link and using the "Raise Hand" feature: <https://attendee.gotowebinar.com/register/5158458179068753679>. Comments are limited to three (3) minutes each. In compliance with the Brown Act, no discussion or action may be taken on comments received at this time, except the City Council may briefly respond to statements made or questions posed.

4. CONSENT CALENDAR:

All matters listed on the Consent Calendar will be acted upon by one vote unless members of the City Council, or staff request a matter to be discussed and/or removed from the Consent Calendar for separate action. Items removed from the Consent Calendar will be discussed and voted upon immediately following City Council action on the remainder of the Consent Calendar.

4.1. WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2. RESOLUTION EXTENSION AUTHORIZING VIRTUAL CITY COUNCIL MEETINGS PURSUANT TO ASSEMBLY BILL 361

Recommended Action: Move to reconfirm findings under Assembly Bill 361 and extend Resolution No. 2021-27 to continue virtual City Council meetings.

[Staff Report](#)

[Attachment 1 - Resolution No. 2021-27](#)

4.3. **APPROVAL OF MINUTES**

Recommended Action: Approve the Minutes as submitted for the February 16, 2022 Regular Meeting.

[Draft Minutes - February 16, 2022 Special Meeting](#)

[Draft Minutes - February 16, 2022 Regular Meeting](#)

4.4. **ACCOUNTS PAYABLE**

Recommended Action:

1. Ratify accounts payable checks and electronic funds transfers issued February 3, 2022, in the amount of \$125,284.13;
2. Ratify accounts payable checks and electronic funds transfers issued February 10, 2022, in the amount of \$790,050.75; and
3. Ratify accounts payable checks and electronic funds transfers issued February 17, 2022, in the amount of \$592,788.68.

[Staff Report](#)

[Attachment 1 - Accounts Payable Report](#)

5. **PUBLIC HEARINGS:** None

6. **DISCUSSION:**

6.1. **APPOINTMENT OF SCAG GENERAL ASSEMBLY DELEGATE**

Recommended Action: Appoint delegate and alternate for the Southern California Association of Governments (SCAG) General Assembly to be held May 6, 2022.

[Staff Report](#)

7. **CITY MANAGER' S REPORT:**

8. **ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:**

9. **ADJOURNMENT:**

The next regularly scheduled City Council meeting is March 16, 2022.



Proclamation

Red Cross Month – March 2022

WHEREAS, in 1881, Clara Barton founded the American Red Cross, turning her steadfast dedication for helping others into a bold mission of preventing and alleviating people's suffering; and

WHEREAS, today, more than 140 years later, we honor the kindness and generosity of Red Cross volunteers here in Aliso Viejo, who continue to carry out Clara's lifesaving legacy. They join the millions of people across the United States who volunteer, give blood, donate financially or learn vital life-preserving skills through the Red Cross; and

WHEREAS, in Aliso Viejo, the contributions of local Red Cross volunteers give hope to the most vulnerable in their darkest hours — whether it's providing emergency shelter, food and comfort for families devastated by local disasters like home fires; donating essential blood for accident and burn victims, heart surgery and organ transplant patients, and those receiving treatment for leukemia, cancer or sickle cell disease; supporting service members and veterans, along with their families and caregivers, through the unique challenges of military life; helping to save the lives of others with first aid, CPR and other skills; or delivering international humanitarian aid; and

WHEREAS, their work to prevent and alleviate human suffering is vital to strengthening our community's resilience; and

WHEREAS, we dedicate this month of March to all those who continue to advance the noble legacy of American Red Cross founder Clara Barton, who lived by her words, "You must never think of anything except the need, and how to meet it."

NOW, THEREFORE BE IT RESOLVED, that the Aliso Viejo City Council does hereby proclaim the month of March 2022 as Red Cross Month in the City of Aliso Viejo and urges residents to reach out and support its humanitarian mission.

Dated this 2nd day of March, 2022

Ross Chun, Mayor





Certificate of Recognition

Presented to

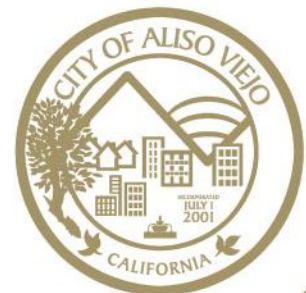
AMERICAN RED CROSS

**Trusted Partner Supporting the
City of Aliso Viejo**

March 2022

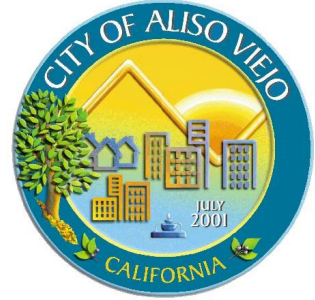
Presented this 2nd day of March, 2022

Ross Chun, Mayor



City of Aliso Viejo

AGENDA ITEM



DATE: March 2, 2022

TO: Mayor and City Council

FROM: Mitzi Ortiz, Director of Government Services

SUBJECT: RESOLUTION EXTENSION AUTHORIZING VIRTUAL CITY COUNCIL MEETINGS PURSUANT TO ASSEMBLY BILL 361

Recommended Action:

Move to reconfirm findings under Assembly Bill 361 and extend Resolution No. 2021-27 to continue virtual City Council meetings.

Fiscal Impact:

None.

Background:

Assembly Bill 361 ("AB 361"), effective October 1, 2021, waives certain provisions of the Ralph M. Brown Act and allows legislative bodies to meet virtually until January 1, 2024, provided there is a state of emergency and either:

1. state or local officials have imposed or recommended measures to promote social distancing; or
2. the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees.

Under AB 361, the City is not required to allow public access at teleconference locations; however, the City must provide access to meetings via a call-in option or internet-based service option so that members of the public may address the City Council in real time. Additionally, every 30 days the City Council must reconsider the state of emergency and make the determination to continue meeting virtually in accordance with AB 361.

Discussion:

On October 20, 2021, the City Council adopted Resolution No. 2021-27 authorizing virtual City Council meetings under AB 361, having found and determined that (1) a state of emergency related to COVID-19 is currently in effect; (2) state and local officials have

recommended measures to promote social distancing in connection with COVID-19; and (3) due to the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees. At subsequent meetings, the City Council has reconfirmed the findings and extended the resolution pursuant to AB 361.

Staff will agendize this matter for consideration at each City Council meeting until such time as the state of emergency has been terminated or the City Council determines that conditions no longer exist to prevent meeting safely in person.

Staff recommends that the City Council reconfirm the findings in Resolution No. 2021-27 continue to exist and approve the extension of the resolution.

Attachment:

1. Resolution No. 2021-27

RESOLUTION NO. 2021-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, AUTHORIZING VIRTUAL CITY COUNCIL MEETINGS PURSUANT TO ASSEMBLY BILL 361

WHEREAS, the Aliso Viejo City Council (“Council”) is committed to preserving and nurturing public access and participation in meetings of the Council; and

WHEREAS, with the exception of closed sessions, all meetings of the Council are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend and participate in the Council’s meetings; and

WHEREAS, starting in March 2020, in response to the spread of COVID-19 in the State of California, the Governor issued a number of executive orders aimed at containing the COVID-19 virus; and

WHEREAS, among other things, these orders waived certain requirements of the Brown Act to allow legislative bodies to meet virtually; and

WHEREAS, pursuant to the Governor’s executive orders, the Council has been holding virtual meetings during the pandemic in the interest of protecting the health and safety of the public, staff, and Councilmembers; and

WHEREAS, the Governor’s executive order related to the suspension of certain provisions of the Brown Act expires on September 30, 2021; and

WHEREAS, on September 16, 2021 the Governor signed Assembly Bill 361 (in effect as of October 1, 2021 – Government Code Section 54953(e)), which allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in Orange County, specifically, a state of emergency has been proclaimed related to COVID-19, state and local officials are recommending measures to promote social distancing, and because of the ongoing threat of COVID-19, meeting in person would present imminent risks to the health and safety of attendees;

NOW, THEREFORE, BE IT RESOLVED BY THE ALISO VIEJO CITY COUNCIL AS FOLLOWS:

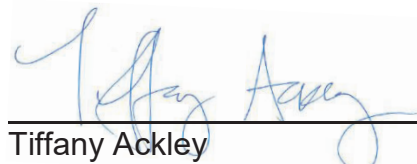
Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Remote Teleconference Meetings. Consistent with the provisions of Government Code Section 54953(e), the Council finds and determines that (1) a state of emergency related to COVID-19 is currently in effect; (2) state and local officials have recommended measures to promote social distancing in connection with COVID-19; and (3) due to the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees. Based on such facts, findings and determinations, the Council authorizes staff to conduct remote teleconference meetings of the Council under the provisions of Government Code Section 54953(e).

Section 3. Effective Date of Resolution. This Resolution shall take effect upon adoption and shall be effective for 30 days unless earlier extended by a majority vote of the Council in accordance with Section 4 of this Resolution.

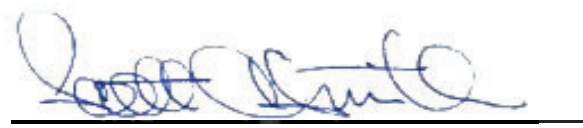
Section 4. Extension by Motion. The Council may extend the application of this Resolution by motion and majority vote by up to 30 days at a time, provided that it makes all necessary findings consistent with and pursuant to the requirements of Section 54953(e)(3).

PASSED, APPROVED AND ADOPTED this 20th day of October, 2021.



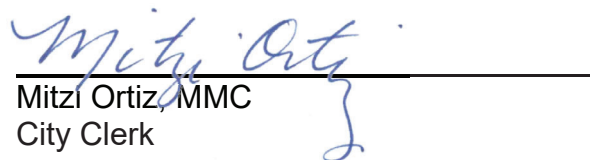
Tiffany Ackley
Mayor

APPROVED AS TO FORM:



Scott C. Smith
City Attorney

ATTEST:



Mitzi Ortiz, MMC
City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF ALISO VIEJO)

I, MITZI ORTIZ, City Clerk of the City of Aliso Viejo, California, DO HEREBY CERTIFY that foregoing Resolution No. 2021-27 was duly passed and adopted by the City Council of the City of Aliso Viejo at their regular meeting held on the 20th day of October 2021, by the following roll call vote, to wit:

AYES: Mayor Ackley, Mayor Pro Tem Chun, Councilmembers Harrington, Hurt and Munzing

NOES: None

ABSENT: None



MITZI ORTIZ, MMC
CITY CLERK

(SEAL)

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
SPECIAL MEETING
February 16, 2022, 6:30 P.M.
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

City Council conducted this meeting in accordance with California Government Code Section 54953(e)(2) and COVID-19 pandemic protocols.

CALL TO ORDER: Mayor Chun called the Special Meeting of the City Council of the City of Aliso Viejo to order 6:30 p.m.

ROLL CALL:

PRESENT: MAYOR ROSS CHUN *(via teleconference)*
MAYOR PRO TEM RICHARD HURT *(via teleconference)*
COUNCILMEMBER TIFFANY ACKLEY *(via teleconference)*
COUNCILMEMBER DAVID C. HARRINGTON *(via teleconference)*
COUNCILMEMBER MIKE MUNZING *(via teleconference)*

ABSENT: NONE

STAFF PRESENT: DAVID A. DOYLE, CITY MANAGER
SCOTT C. SMITH, CITY ATTORNEY
MICHAEL THIESS, DEPUTY CITY ATTORNEY

PUBLIC COMMENTS:

None.

CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4)
Number of Potential Cases: 1

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to litigation Pursuant to Government Code Section 54956.9(d)(2)
Number of Cases: 1

REPORT FROM CLOSED SESSION:

City Attorney Scott Smith stated no reportable action was taken.

ADJOURNMENT: Mayor Chun adjourned the meeting at 7:19 p.m. to the February 16, 2022 Regular City Council Meeting.

Respectfully submitted:

Approved by:

MITZI ORTIZ, MMC
CITY CLERK

ROSS CHUN
MAYOR

DRAFT

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
February 16, 2022, 7:00 P.M.
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

City Council conducted this meeting in accordance with California Government Code Section 54953(e)(2) and COVID-19 pandemic protocols.

CALL TO ORDER: Mayor Chun called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:22 p.m.

ROLL CALL:

PRESENT: MAYOR ROSS CHUN *(via teleconference)*
MAYOR PRO TEM RICHARD HURT *(via teleconference)*
COUNCILMEMBER TIFFANY ACKLEY *(via teleconference)*
COUNCILMEMBER DAVID C. HARRINGTON *(via teleconference)*
COUNCILMEMBER MIKE MUNZING *(via teleconference)*

ABSENT: NONE

STAFF PRESENT: DAVID A. DOYLE, CITY MANAGER
SCOTT C. SMITH, CITY ATTORNEY
MITZI ORTIZ, CITY CLERK
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
OMAR DADABHOY, COMMUNITY DEVELOPMENT DIRECTOR
LIZZY MENDOZA, ACTING RECREATION & COMMUNITY SERVICES
DIRECTOR
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
SHERYL MARIANO, ACCOUNTING SUPERVISOR
CAPT. CHAD KAJFASZ, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: Public Works Director Shaun Pelletier led the pledge of allegiance.

REPORT FROM CLOSED SESSION:

City Attorney Scott Smith stated no reportable action was taken. Please refer to the February 16, 2022 Special Meeting Minutes.

1. SPECIAL PRESENTATIONS:

1.1. PROCLAMATION – BLACK HISTORY MONTH

Mayor Chun introduced Mayor Pro Tem Richard Hurt who expressed his appreciation and commented on the significance of the designation.

1.2. TRUSTED PARTNER RECOGNITION – SOKA UNIVERSITY

Mayor Chun presented the certificate of recognition to Soka University of America President Edward Feasel. Mr. Feasel expressed his appreciation.

1.3. FEATURED BUSINESS OF THE MONTH – SALON PLATINUM

Mayor Chun introduced a video and presented the certificate of recognition to Owner Jeff Wacker. Mr. Wacker expressed his appreciation.

1.4. RECOGNITION OF SERGEANT CARLOS BARCELOS AND COMMUNITY SERVICES OFFICER BRUCE BURNS

Mayor Chun introduced Chief of Police Services Captain Chad Kajfasz, who commended Sergeant Barcelos and Officer Burns for their years of service to the City of Aliso Viejo and its residents. Sergeant Barcelos and Officer Burns expressed their appreciation.

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

None.

3. COMMUNITY INPUT:

1. Rachel Le expressed support for Discussion Item 6.1 Bicycle Master Plan.

4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Motion: Councilmember Harrington moved and Councilmember Munzing seconded to approve the recommended actions. Motion carried 5-0.

4.1. WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2. RESOLUTION EXTENSION AUTHORIZING VIRTUAL CITY COUNCIL MEETINGS PURSUANT TO ASSEMBLY BILL 361

Recommended Action: Move to reconfirm findings under Assembly bill 361 and extend Resolution No. 2021-27 to continue virtual City Council meetings.

4.3. APPROVAL OF MINUTES

Recommended Action: Approve the minutes as submitted for the January 19, 2022 Regular Meeting.

4.4. ACCOUNTS PAYABLE

Recommended Action:

1. Ratify accounts payable checks and electronic funds transfers issued January 6, 2022, in the amount of \$866,729.49; and
2. Ratify accounts payable checks and electronic funds transfers issued January 20, 2022, in the amount of \$505,004.96.

4.5. TREASURER'S STATEMENT – NOVEMBER AND DECEMBER 2021

Recommended Action: Approve November and December 2021 Treasurer's Statement.

4.6. AGREEMENT WITH PEAK LIGHTING AND ELECTRIC, INC. FOR INTERIOR AND EXTERIOR LIGHTING MAINTENANCE SERVICES

Recommended Action:

1. Approve Professional Services Agreement with Peak Lighting and Electric, Inc. to perform Interior and Exterior Lighting Maintenance Services; and
2. Authorize the City Manager to execute the agreement with Peak Lighting and Electric, Inc. for an amount not to exceed \$75,000.

4.7. AGREEMENT WITH TEAM ONE MANAGEMENT FOR JANITORIAL SERVICES

Recommended Action:

1. Approve Professional Services Agreement with Team One Management to perform Janitorial Services; and
2. Authorize the City Manager to execute the agreement with Team One Management for an amount not to exceed \$700,000.

4.8. RESOLUTION FOR THE PAVEMENT MANAGEMENT RELIEF FUNDING PROGRAM

Recommended Action: Adopt Resolution No. 2022-06 authorizing the Project List Submittal for Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) Funding through the Orange County Transportation Authority 2021 Pavement Management Relief Funding Program.

4.9. RELEASE OF BONDS FOR THE LANDSCAPING IMPROVEMENTS AT THE 20 ENTERPRISE CASCADES OFFICE CAMPUS PROJECT

Recommended Action: Adopt Resolution No. 2022-07 exonerating Landscaping Surety Bond No. PR2729469 for the 20 Enterprise Cascades Office Campus Project.

5. PUBLIC HEARINGS:

None.

6. DISCUSSION:

6.1. BICYCLE MASTER PLAN

City Manager David Doyle introduced Public Works Director Shaun Pelletier, who provided an overview. Captain Chad Kajfasz provided additional information. Staff responded to questions regarding cost estimate, master plan scope, study session, safety statistics. Council discussion ensued.

Recommended Action: Provide staff direction on whether to proceed with a bicycle master plan.

Motion: Mayor Pro Tem Hurt moved and Councilmember Ackley seconded to direct staff to explore funding sources and schedule study session for further discussion, including assessment of safety issues. Motion carried 4-1, with Councilmember Munzing dissenting.

6.2. CONSIDERATION OF ORDINANCE OR BALLOT MEASURE REQUIRING SPECIAL ELECTIONS TO FILL COUNCIL VACANCIES.

City Manager David Doyle introduced City Attorney Scott Smith, who provided an overview. Staff responded to questions regarding existing laws, term of appointment, candidacy and incumbency of appointee, and timeline to fill vacancy. Council discussion ensued.

Recommended Action:

Discussion and consideration of the following alternatives:

1. Introduce and waive first reading of an Ordinance of the City of Aliso Viejo, California Adding Section 2.04.135 to the Aliso Viejo Municipal Code Regarding Council Vacancies (Attachment 1); OR
2. Adopt a resolution submitting a ballot measure to the voters requiring that Council vacancies be filled by special election (Attachment 2); OR
3. Leave intact the status quo under which each Council may choose whether to fill vacancies of less than two years by appointment or special election (no action).

Motion: Councilmember Harrington moved and Councilmember Ackley seconded to leave intact the status quo under which each Council may choose whether to fill vacancies of less than two years by appointment or special election. Motion carried 5-0.

7. CITY MANAGER' S REPORT:

City Manager David Doyle expressed appreciation to Soka University for hosting COVID-19 vaccination site; announced Summer Camp registration and scholarships; Spring Kickoff to be held 12:30-3:00 p.m. on February 26, 2022 at Aliso Viejo Aquatic Center; Movie Night to be held at 6:00 p.m. on March 25, 2022 at Aliso Viejo Middle School; and sale of disaster preparedness backpacks.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Ackley:

- Commended staff on Summer Camp programs

Councilmember Munzing:

- Commended staff on Summer Camp programs
- Commented on the passing of former Laguna Niguel Councilmember Robert Ming

Councilmember Harrington:

- Commended Sergeant Barcelos and Officer Burns for their years of service

Mayor Pro Tem Hurt:

- Commented on OC Public Libraries Books By Mail program

Mayor Chun:

- Attended Cal Cities Housing, Community, and Economic Development Meeting
- Attended Moulton Niguel Water District Board of Directors Meeting
- Commented on American Red Cross 2022 Orange County Heroes Award nominations
- Commented on the passing of former Laguna Niguel Councilmember Robert Ming

9. ADJOURNMENT: Mayor Chun adjourned the meeting at 8:37 p.m. to the regularly scheduled meeting of March 2, 2022 in memory of Robert Ming.

Respectfully submitted:

Approved by:

MITZI ORTIZ, MMC
CITY CLERK

ROSS CHUN
MAYOR

City of Aliso Viejo

AGENDA ITEM



DATE: March 2, 2022
TO: Mayor and City Council
FROM: Sheryl Mariano, Accounting Supervisor
SUBJECT: ACCOUNTS PAYABLE

Recommended Actions:

1. Ratify accounts payable checks and electronic funds transfers issued February 3, 2022, in the amount of \$125,284.13;
2. Ratify accounts payable checks and electronic funds transfers issued February 10, 2022, in the amount of \$790,050.75; and
3. Ratify accounts payable checks and electronic funds transfers issued February 17, 2022, in the amount of \$592,788.68.

Fiscal Impact:

Expenditures in the amount of \$1,508,123.56.

Background:

The City issues accounts payable checks on bi-weekly basis and presents it to City Council for ratification at its next regularly scheduled City Council meeting.

Discussion:

The attached register containing checks and electronic funds transfers dated February 3, 2022, through February 17, 2022, for \$1,508,123.56 is being presented for ratification. All payments have been made in compliance with the City's purchasing policy and procedures. Payments have been reviewed and approved by the appropriate departmental staff. The issued accounts payable checks and electronic funds transfers have been audited and deemed accurate by the Accounting Supervisor.

Attachment:

1. Accounts Payable Report



Accounts Payable

02/03/2022

Vendor Name	Description (Item)	Amount
101 - GENERAL FUND		
RJM DESIGN GROUP INC	JAN'22 ENG 2240/20ENTERPRISE-SITE WALK & PUNCHLIST	489.00
SHORELINE POOL	EP3075-REFUND-SHORELINE/10 ROCKROSE	3,000.00
HPR CLICKING	EP#21-06-038 REFUND-HOMEPRO/F.MEMARZADEH/24 MONST	3,000.00
CARLOS LONDONO	P#21-1380-C&DREFUND-CARLOS LONDONO/74 SUMMERLAND	500.00
		6,989.00
CITY COUNCIL		
AT&T	OCT'21 CC-PHONES	247.30
AT&T	DEC'21 CC-PHONES	246.90
	CITY COUNCIL TOTAL:	494.20
CITY MANAGER		
US BANK PURCHASING CARD PROGRAM	MO-DD 5/22-5/24/22 ICSC CONF-REGIS	660.00
US BANK PURCHASING CARD PROGRAM	DD-12/29 URBAN LAND INSTITUTE REGISTRATION	35.00
US BANK PURCHASING CARD PROGRAM	MO-CC 2/1-2/4 LEAGUE CONF-AIRPORT PARKING	84.00
AT&T	OCT'21 CM-PHONE	59.42
AT&T	DEC'21 CM-PHONE	59.35
DAVID DOYLE	DD-12/6 ICSC CONF-TRANSPORTATION REIMB	12.93
	CITY MANAGER TOTAL:	910.70
HUMAN RESOURCES		
US BANK PURCHASING CARD PROGRAM	PC-1/17-1/20 CJPIA RISK MGMT-HOTEL	97.89
US BANK PURCHASING CARD PROGRAM	PC-REFUND-1/17-1/20 CJPIA RISK MGMT-HOTEL	(178.89)
US BANK PURCHASING CARD PROGRAM	PC-1/11 HR TRAINING /MANAGEMENT BOOK-AMAZON	203.59
US BANK PURCHASING CARD PROGRAM	PC-1/11 HR TRAINING IPMA ESSENTIALS PROG-REGIS	999.00
US BANK PURCHASING CARD PROGRAM	PC-1/17-1/20 CJPIA RISK MGMT-HOTEL	81.00
PATRICIA CANTONWINE	PC-1/17-1/20/22 CJPIA RISK MGMT CONF-MILEAGE REIMB	70.45
	HUMAN RESOURCES TOTAL:	1,273.04
CITY CLERK		
US BANK PURCHASING CARD PROGRAM	MO-2/1-2/4 LEAGUE CONF-AIRPORT PARKING	84.00
	CITY CLERK TOTAL:	84.00
FINANCE		
PARS	NOV'21 PARS REP FEES	300.00
FHN FINANCIAL MAIN STREET ADVISORS LLC	JUL-SEP'21 INVESTMENT ADVISORY SERVICES	3,750.00
FHN FINANCIAL MAIN STREET ADVISORS LLC	OCT-DEC'21 INVESTMENT ADVISORY SERVICES	3,750.00
US BANK N.A. - CUSTODY	DEC'21 CUSTODIAN CHARGES	137.50
	FINANCE TOTAL:	7,937.50
INFORMATION TECHNOLOGY		
COX COMMUNICATIONS, INC	1/10-2/9/22 ACCT#0202-CH-TV/CABLE	154.73
COX COMMUNICATIONS, INC	1/6-2/5/22 ACCT #8802-CH-INTERNET	1,500.00
US BANK PURCHASING CARD PROGRAM	IA-EOC YOUTUBE SUBSCRIPTION	64.99
US BANK PURCHASING CARD PROGRAM	IA -SHOPALISO.COM RENEWAL	40.34
US BANK PURCHASING CARD PROGRAM	IA- CITYOFALISO.COM DOMAIN RENEWAL	47.15
US BANK PURCHASING CARD PROGRAM	IA-DEC'21-WAITWHILE SUB-FRONT COUNTER	159.00
US BANK PURCHASING CARD PROGRAM	IA-DATA RECOVERY-DIGITAL RIVER	299.00
US BANK PURCHASING CARD PROGRAM	IA- GIS PARTIAL DATA-MELISSA DATA CORP	560.00
US BANK PURCHASING CARD PROGRAM	IA - ALISOVIEJOAQUATICCENTER.COM RENEWAL	19.17
GO LIVE TECHNOLOGY INC	NOV'21 ELM & ASSET MGMT IMPLEMENTATION	5,940.00
GO LIVE TECHNOLOGY INC	DEC'21 ELM & ASSET MGMT IMPLEMENTATION	5,940.00
AT&T	OCT'21-CH-FLEET COMPLETE	132.30
AT&T	OCT'21 EOC-4 MIFI	160.96
AT&T	OCT'21 CH-4 MIFI	163.96
AT&T	OCT'21 4 EOC-PHONES	107.64
AT&T	DEC'21 FLEET COMPLETE	129.30
AT&T	DEC'21 EOC-4 MIFI	160.96
AT&T	DEC'21 CH-4 MIFI	163.96
AT&T	DEC'21 4EOC-PHONES	106.54

Vendor Name	Description (Item)	Amount
JOSE RUEL FABELLA DIRA	DEC'21-11 HRS GIS SUPPORT	1,100.00
TANGENT COMPUTERS INC	1/23-2/22/22 CH MICROSOFT 365 E3 LICENSES & SEC	2,084.00
	INFORMATION TECHNOLOGY TOTAL:	19,034.00
NON-DEPARTMENTAL		
SESAC INC	2022 SESAC MUSIC LICENSE FEE	1,669.00
US BANK PURCHASING CARD PROGRAM	IA - 12/9 HOLIDAY LUNCH-SODA	40.03
NESTLE WATERS NORTH AMERICA	JAN'22-CH-COFFEE/WATER FILTRATION	45.23
RICOH USA	12/12-1/11/22 RICOH 2504 BACK OFFICE-COPIES	33.52
NIEVES LANDSCAPE INC	JAN'22 VISTA PARK LANDSCAPE MAINTENANCE	1,028.96
VOYAGER FLEET SYSTEMS INC	JAN'22 CITY CAR FUEL	266.52
MOULTON NIGUEL WATER DIST	12/20-1/17/22 MTR#2206 VISTA PARK WATER SERVICE	161.30
ALISO VIEJO SELF STORAGE	FEB'22 RENTAL STORAGE UNIT #535	430.00
	NON-DEPARTMENTAL TOTAL:	3,674.56
C. S. ADMINISTRATION		
UNITED SITE SERVICES OF CALIFORNIA, INC	12/2-12/3-TREE LIGHTING EVT-RESTROOM RENTALS	495.65
US BANK PURCHASING CARD PROGRAM	NL-FACILITY RENTAL LOOK BOOK-SHUTTERFLY	39.85
US BANK PURCHASING CARD PROGRAM	MO-11/29-12/2 ALL IS BRIGHT EVENT-FACEBOOK AD	24.64
SMART LEVELS MAILING & PRINTING INC	ADD'L ORDER-2021 AV TREE LIGHTING EVT POST CARDS	207.96
YMCA OF ORANGE COUNTY	FY21-22 REC-YOUTH PROG GRANT-YMCA-1ST INST	5,000.00
ALISO VIEJO MIDDLE SCHOOL	FY21-22-REC YOUTH PROG GRANT-AVMS	2,000.00
	C. S. ADMINISTRATION TOTAL:	7,768.10
IGLESIA PARK		
EL TORO WATER DISTRICT	12/9-1/10/22 MTR #3499 IGLESIA PARK WATER SRV	300.00
EL TORO WATER DISTRICT	12/9-1/10/22 MTR #4114 IGLESIA PARK WATER SRV	281.34
NIEVES LANDSCAPE INC	JAN'22 IGLESIA LANDSCAPE MAINTENANCE	6,846.00
	IGLESIA PARK TOTAL:	7,427.34
IGLESIA BUILDING		
PROTECTION ONE ALARM MONITORING INC	1/17-2/16/22 IPCC- ALARM MONITORING SERVICE	50.00
EL TORO WATER DISTRICT	12/9-1/10/22 MTR#1850 IGLESIA BLDG WATER SRV	238.02
TEAM ONE MANAGEMENT SERVICES	JAN'22 IPCC-JANITORIAL & DEEP CLEANING SRV	1,941.00
	IGLESIA BUILDING TOTAL:	2,229.02
IGLESIA PARK COMMUNITY CENTER		
BOYS & GIRLS CLUB OF CAPISTRANO VALLEY	DEC'21 B&G CAPO- ELEMENTARY & TEEN KEYSTONE PROG	13,125.00
	IGLESIA PARK COMMUNITY CENTER TOTAL:	13,125.00
PLANNING		
US BANK PURCHASING CARD PROGRAM	OD-AVTC-JAN'22 CONSTANT CONTACT-EMAIL MARKETING	45.00
US BANK PURCHASING CARD PROGRAM	OD-PLNG OFFICE SUPPLIES-WALMART	130.96
	PLANNING TOTAL:	175.96
ENGINEERING (GENERAL)		
AT&T	OCT'21 PW TABLET-AT&T INTERNET	80.48
AT&T	DEC'21 PW TABLET-AT&T INTERNET	80.48
RICHARD FISHER ASSOCIATES	DEC'21 ON CALL LANDSCAPE & ARCHITECTURAL SERVICES	3,961.28
	ENGINEERING (GENERAL) TOTAL:	4,122.24
LAW ENFORCEMENT-OTHER		
US BANK PURCHASING CARD PROGRAM	BG-3RD& 4TH TOLL ROADS QUARTERLY PAYMENT	2,000.00
US BANK PURCHASING CARD PROGRAM	BG-ALL WEATHER JACKET-GALLS	160.54
AT&T	OCT'21 PALS-PHONE	44.42
AT&T	DEC'21 PALS-PHONE	44.35
IPROMOTEU.COM INC	LE-SGT C.PHILLIPS BUSINESS CARDS	45.79
J&M TROPHIES INC	LE-4 TILENAME PLATES RETIREMENTS/PROMOTIONS	68.96
J&M TROPHIES INC	LE-RETIREMENT SIGN FOR BRUCE BURNS	26.94
VOYAGER FLEET SYSTEMS INC	JAN'22 MOTORCYCLE FUEL & CAR WASHES	462.22
COUNTY OF ORANGE	OCT-DEC'21 COMM CHARGES	1,217.90
	LAW ENFORCEMENT-OTHER TOTAL:	4,071.12
EOC		
US BANK PURCHASING CARD PROGRAM	SL-FY21-22 CA EMERGENCY SERVICES MEMBERSHIP DUES	75.00
LIFE STORAGE #961	2/14-3/14/22-RENTAL OFFSITE STORAGE #A1554	250.00
	EOC TOTAL:	325.00
	GENERAL FUND TOTAL:	79,640.78

Vendor Name	Description (Item)	Amount
102 - GEN. FD-CITY HALL		
NON-DEPARTMENTAL		
US BANK PURCHASING CARD PROGRAM	DG-CH MAINT SUPPLIES-HOME DEPOT	256.52
TEAM ONE MANAGEMENT SERVICES	JAN'22 CH-JANITORIAL SERVICE	2,856.00
FOSTERS' GARDENS INC	JAN'22 CH- PLANT MAINTENANCE	115.00
NIEVES LANDSCAPE INC	JAN'22 CITY HALL LANDSCAPE MAINTENANCE	678.00
WAXIE'S ENTERPRISES, INC	1/19 CH-JANITORIAL SUPPLIES	155.66
BETSY ROSS FLAG GIRL, INC	CH-2 US FLAGS	92.80
MOULTON NIGUEL WATER DIST	12/20-1/17/22 MTR#8510 CITY HALL WATER SRV	148.91
MOULTON NIGUEL WATER DIST	12/20-1/17/22 MTR#6010 CITY HALL WATER SRV	95.96
MOULTON NIGUEL WATER DIST	12/20-1/17/22 MTR#7051 CITY HALL WATER SRV	281.54
PACIFIC PARK II ASSOCIATION	FEB'22 CH HOA ASSESSMENT	347.27
	NON-DEPARTMENTAL TOTAL:	5,027.66
	GEN. FD-CITY HALL TOTAL:	5,027.66

103 - GF-AV RECREATION SERVICES

JAMIAH KIKOMEKO	REFUND-1/25-3/8 GYMNASTICS CLASS-JAMIAH KIKOMEKO	5.00
JAMIAH KIKOMEKO	REFUND-1/25-3/8 GYMNASTICS CLASS-JAMIAH KIKOMEKO	185.00
DINA MASTERS-GRAHAM	REFUND-11/5/22 FACILITY RENTAL-DINA MASTERS	2,942.50
DINA MASTERS-GRAHAM	REFUND-11/5/22 FACILITY RENTAL-DINA MASTERS	(50.00)
		3,082.50

RECREATION SERVICES

US BANK PURCHASING CARD PROGRAM	DG-ARV MAINT SUPPLIES-HOME DEPOT/UNITED RENTALL	1,525.20
US BANK PURCHASING CARD PROGRAM	JB-STORAGE SHELVING UNIT-WALMART	129.27
US BANK PURCHASING CARD PROGRAM	JB-STORAGE SHELVING UNIT-WALMART	129.27
PRESS-TIGE ENTERPRISES INC	12/10 AVR TABLE CLOTH CLEANING SERVICE	60.48
PRESS-TIGE ENTERPRISES INC	12/17 AVR TABLE CLOTH CLEANING SERVICE	192.78
PRESS-TIGE ENTERPRISES INC	12/18 AVR TABLE CLOTH CLEANING SERVICE	372.60
PRESS-TIGE ENTERPRISES INC	12/23 AVR TABLE CLOTH CLEANING SERVICE	68.04
PRESS-TIGE ENTERPRISES INC	12/24 AVR TABLE CLOTH CLEANING SERVICE	158.76
AT&T	OCT'21 REC TABLET-AT&T INTERNET	40.24
AT&T	OCT'21 4 REC-PHONES	178.76
AT&T	DEC'21 4REC-PHONES	178.36
AT&T	DEC'21 REC TABLET-AT&T INTERNET	40.24
CTJAMJT CORP.	JAN'22 AV RANCH PEST CONTROL SERVICE	395.00
FOSTERS' GARDENS INC	JAN'22 AVR- PLANT MAINTENANCE	110.00
NIEVES LANDSCAPE INC	JAN'22 AV RANCH LANDSCAPE MAINTENANCE	2,262.67
WAXIE'S ENTERPRISES, INC	11/18 AV RANCH JANITORIAL SUPPLIES	294.23
WAXIE'S ENTERPRISES, INC	1/19 AV RANCH JANITORIAL SUPPLIES	178.13
MOULTON NIGUEL WATER DIST	12/20-1/17/22 MTR #0819 AV RANCH WATER SRV PO#5483	105.64
MOULTON NIGUEL WATER DIST	12/20-1/17/22 MTR#5356 AV RANCH WATER SRV PO#5483	281.54
MOULTON NIGUEL WATER DIST	12/20-1/17/22 MTR#7892/6534 AVR WATER SRV PO#5483	519.96
MOULTON NIGUEL WATER DIST	12/20-1/17/22 MTR #0973 AV RANCH WATER SRV PO#5483	83.86
TANGENT COMPUTERS INC	1/23-2/22/22 AVR MICROSOFT 365 E3 LICENSES & SEC	387.00
	RECREATION SERVICES TOTAL:	7,692.03

GF-AV RECREATION SERVICES TOTAL: 10,774.53

203 - GAS TAX

TRAFFIC ENGINEERING

HARTZOG & CRABILL INC	DEC'21 TRAFFIC SIGNAL MONITORING	2,227.45
	TRAFFIC ENGINEERING TOTAL:	2,227.45

STREET MAINTENANCE

EL TORO WATER DISTRICT	12/9-1/10/22 MTR #5675 CALLE CORTEZ WATER SERVICE	80.91
NIEVES LANDSCAPE INC	JAN'22 MEDIANS LANDSCAPE MAINTENANCE	1,586.00
SAN DIEGO GAS & ELECTRIC	DEC'21 ACCT#6953 ST LIGHTS & TRAFFIC CONTROLLERS	2,408.87
	STREET MAINTENANCE TOTAL:	4,075.78

GAS TAX TOTAL: 6,303.23

215 - PUBLIC SAFETY GRANTS

LAW ENFORCEMENT-OTHER

COUNTY OF ORANGE	JAN-MAR'22 800MHZ COST ALLOCATION	4,056.00
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Vendor Name	Description (Item)	Amount
COUNTY OF ORANGE	JAN'22 AFIS	1,958.00
	LAW ENFORCEMENT-OTHER TOTAL:	6,014.00
	PUBLIC SAFETY GRANTS TOTAL:	6,014.00
261 - CITY FAC.-AQUATIC CENTER		
PREMIER AQUATIC SERVICES	JAN'22-AQ CTR-RETENTION FEES	(1,625.00)
		-1,625.00
GEN-AQUATIC CENTER		
CTJAMJT CORP.	JAN'22 AQ CTR PEST CONTROL SERVICE	185.00
PREMIER AQUATIC SERVICES	JAN'22-AQ CTR-MANAGEMENT FEES	10,833.33
SMART LEVELS MAILING & PRINTING INC	AQ CTR-"NOW HIRING BANNER"	168.90
TEAM ONE MANAGEMENT SERVICES	JAN'22 AQ CTR-JANITORIAL SERVICE	1,899.00
NIEVES LANDSCAPE INC	JAN'22 AQ CTR LANDSCAPE MAINTENANCE	912.48
MOULTON NIGUEL WATER DIST	12/20-1/17/22 MTR #6054 AQ CTR WATER SERVICE	441.73
MOULTON NIGUEL WATER DIST	12/20-1/17/22 MTR#2996 AQ CTR WATER SRV	195.51
THE ILLINI COMPANIES, INC	JAN'22 AQ CTR-POOL CHEMICALS	952.48
KINNEY'S KEYS	JAN'22-AQ CTR SIDE GATE REPAIR	270.52
	GEN-AQUATIC CENTER TOTAL:	15,858.95
	CITY FAC.-AQUATIC CENTER TOTAL:	14,233.95
411 - DEBT SERVICE		
DEBT SERVICE		
KOPPEL & GRUBER PUBLIC FIN.	2019 COP-SB1029 ANNUAL DEBT TRANSPARENCY REPORTING	1,300.00
	DEBT SERVICE TOTAL:	1,300.00
	DEBT SERVICE TOTAL:	1,300.00
731 - CFD 2005-01		
TRUST FUND		
KOPPEL & GRUBER PUBLIC FIN.	OCT-DEC'21 CFD ADMIN SERVICES	1,989.98
	TRUST FUND TOTAL:	1,989.98
	CFD 2005-01 TOTAL:	1,989.98
	GRAND TOTAL:	125,284.13



Accounts Payable

02/10/2022

Vendor Name	Description (Item)	Amount
101 - GENERAL FUND		
LAW ENFORCEMENT-CONTRACT		
COUNTY OF ORANGE	FEB'22 CONTRACT PAYMENT CREDIT	(1,980.08)
COUNTY OF ORANGE	FEB'22 LAW ENFORCEMENT	782,783.60
	LAW ENFORCEMENT-CONTRACT TOTAL:	780,803.52
	GENERAL FUND TOTAL:	780,803.52
215 - PUBLIC SAFETY GRANTS		
LAW ENFORCEMENT-OTHER		
COUNTY OF ORANGE	FEB'22 MOTORCYCLE REPLACEMENT COSTS	64.60
COUNTY OF ORANGE	FEB'22 E CITATION REPLACEMENT COSTS	183.56
COUNTY OF ORANGE	FEB'22 E CITATION RECURRING COSTS	384.97
COUNTY OF ORANGE	FEB'22 PVS REPLACEMENT	1,136.46
COUNTY OF ORANGE	FEB'22 MDC REPLACEMENT	1,627.11
COUNTY OF ORANGE	FEB'22 PVS RECURRING	1,838.97
COUNTY OF ORANGE	FEB'22 MDC RECURRING	4,011.56
	LAW ENFORCEMENT-OTHER TOTAL:	9,247.23
	PUBLIC SAFETY GRANTS TOTAL:	9,247.23
	GRAND TOTAL:	790,050.75



Accounts Payable

02/17/2022

Vendor Name	Description (Item)	Amount
101 - GENERAL FUND		
UNITED OF OMAHA LIFE INSURANCE CO.	MAR'22 LIFE INSURANCE	1,199.82
CALPERS HEALTH	MAR'22 CALPERS HEALTH PREMIUM	27,755.70
CALPERS HEALTH	MAR22-COUNCIL-CALPERS HEALTH PREMIUM	3,247.69
BEST BEST & KRIEGER	OCT'21 BBK -PA18-034/COMPASS BIBLE	160.00
BEST BEST & KRIEGER	NOV'21 BBK -PA21-014/WEBB	40.00
CHOICE BUILDER	MAR'22 DENTAL INSURANCE	2,488.18
CHOICE BUILDER	MAR'22 VISION INSURANCE	373.48
PACIFIC LANDMARK INT	P#20-0449-C&D REFUND-PACIFIC LANDMARK/37 SOUTHERN	500.00
PACIFIC LANDMARK INT	P#21-0812-C&DREFUND-PACIFIC LANDMARK/31 SOUTHERN	500.00
		36,264.87
CITY COUNCIL		
US BANK PURCHASING CARD PROGRAM	LL-DH 3/7-3/8/22 ACCOC ADVOCACY CONF-REGIS	795.00
US BANK PURCHASING CARD PROGRAM	LL-REFUND-DH 2/7-2/8/22 ACCOC CONF-AIRFARE	(317.95)
US BANK PURCHASING CARD PROGRAM	LL-DH 3/7-3/8/22 ACCOC ADVOCACY CONF-AIRFARE	405.97
US BANK PURCHASING CARD PROGRAM	LL-DH 2/7-2/8/22 ACCOC ADVOCACY CONF-AIRFARE	317.95
	CITY COUNCIL TOTAL:	1,200.97
CITY MANAGER		
CALPERS HEALTH	MAR'22-PG-HEALTH PREMIUM	149.00
STAPLES ADVANTAGE	CM-OFFICE SUPPLIES	119.34
	CITY MANAGER TOTAL:	268.34
ECONOMIC DEVELOPMENT		
HAULAWAY STORAGE CONTAINERS INC	FEB'22-AVTC- STORAGE BIN RENTAL C-19-R2	92.40
EFUEL LLC	JUL-SEP'21 SALES TAX-EFUEL	100,153.00
	ECONOMIC DEVELOPMENT TOTAL:	100,245.40
HUMAN RESOURCES		
SOUTH COAST MEDICAL GROUP	DEC'21-ML/AI PRE-PLACEMENT EXAM	150.00
	HUMAN RESOURCES TOTAL:	150.00
CITY CLERK		
STAPLES ADVANTAGE	CC-OFFICE SUPPLIES	9.15
	CITY CLERK TOTAL:	9.15
CITY ATTORNEY		
BEST BEST & KRIEGER	DEC'21 BBK CODE ENFORCEMENT	2,777.22
BEST BEST & KRIEGER	DEC'21 BBK LEGAL SERVICES	19,401.78
BEST BEST & KRIEGER	DEC'21 BBK-CELLULAR/SMALL CELL WIRELESS FACILITY	1,370.80
BEST BEST & KRIEGER	DEC'21 BBK LABOR & EMPLOYMENT	2,825.60
BEST BEST & KRIEGER	DEC'21 BBK - LABOR/BENEFITS	596.00
BEST BEST & KRIEGER	DEC'21 BBK - NPDES	266.40
	CITY ATTORNEY TOTAL:	27,237.80
FINANCE		
CALPERS HEALTH	MAR'22 CALPERS ADMIN FEE	73.62
CALPERS HEALTH	MAR'22 CALPERS ADMIN FEE	8.12
STAPLES ADVANTAGE	FIN-OFFICE SUPPLIES	32.30
CHOICE BUILDER	MAR'22 ADMIN FEE	35.00
HDL COREN & CONE	JAN-MAR'22 PROPERTY TAX CONTRACT SERVICE	3,403.55
	FINANCE TOTAL:	3,552.59
INFORMATION TECHNOLOGY		
COX COMMUNICATIONS, INC	1/19-2/18/22 ACCT #9302-CH-IT SERVER ROOM	85.39
AT&T	1/22-2/21/22-CH-ELEVATOR	920.04
NATHAN M KEETER	JAN'22 NETWORK SUPPORT & SECURITY	416.67
GO LIVE TECHNOLOGY INC	JAN'22 ELM & ASSET MGMT IMPLEMENTATION	5,940.00
ECS IMAGING INC	ECS CONFIGURATION SERVICES	1,800.00
AT&T	1/6-2/5/22 AVR-ALARM/POTS LINE	2,808.34
JOSE RUEL FABELLA DIRA	JAN'22 GIS SUPPORT	1,000.00
TANGENT COMPUTERS INC	FY21-22 OFFICE365 SUPPORT	1,500.00

Vendor Name	Description (Item)	Amount
JIVE COMMUNICATIONS INC	FEB'22 CH JIVE VOIP SERVICE & SUPPORT	1,847.86
	INFORMATION TECHNOLOGY TOTAL:	16,318.30
NON-DEPARTMENTAL		
CERTIFIED RECORDS MANAGEMENT	FEB'22 RECORDS OFF SITE STORAGE	417.25
RICOH USA	2/12-3/11/22 RICOH C5200S LEASE	729.92
US BANK PURCHASING CARD PROGRAM	LL-1/6 ON-SITE MEETING-SGT PEPPERONI	107.74
US BANK PURCHASING CARD PROGRAM	LL-1/19 MTG CC DINNER-URBAN PLATES	30.43
US BANK PURCHASING CARD PROGRAM	LL-1/19 MTG CC DINNER-URBAN PLATES	36.71
GREAT SCOTT TREE SERVICE, INC	JAN'22 VISTA PARK TREE TRIMMING SRV	5,994.00
PEAK LIGHTING & ELECTRIC INC	JAN'22 -VP-LIGHTING MAINTENANCE PO#5544	105.37
URBAN CROSSROADS INC	JAN'22 AV RANCH NOISE ASSESSMENT SRV	300.00
LEAGUE OF CALIFORNIA CITIES	2022 LOCC ANNUAL MEMBERSHIP DUES	16,477.00
NIEVES LANDSCAPE INC	FEB'22 VISTA PARK LANDSCAPE MAINTENANCE	1,028.96
STAPLES ADVANTAGE	CEN-COPY & BREAK ROOM SUPPLIES	369.03
ALISO VIEJO SELF STORAGE	MAR'22 RENTAL STORAGE UNIT #519	330.00
QUADIENT LEASING USA INC	11/28-2/27/22-POSTAGE MACHINE LEASE	590.39
	NON-DEPARTMENTAL TOTAL:	26,516.80
C. S. ADMINISTRATION		
CALIFORNIA NEWSPAPERS PARTNERSHIP	SUMMER 2022-1/4 AD & DIGITAL BANNER-CA NEWSPAPERS	1,040.00
CALPERS HEALTH	MAR'22-DP-HEALTH PREMIUM	149.00
CALPERS HEALTH	MAR'22-HW-HEALTH PREMIUM	149.00
US BANK PURCHASING CARD PROGRAM	LM-1/9 OC FAIR PROMO EXPO-PARKING	10.00
THE LOCAL MOMS NETWORK	SUMMER CAMP 2022-SOCIAL POST & GUIDELISTING	425.00
CABCO YELLOW INC	SMP-JAN'22-38 TRIPS TRANSPORTATION SERVICES	114.00
TIERNEY PUBLISHING INC	SUMMER 2022-PARENTING OC 1/2 PAGE AD & LISTING	1,950.00
KIDSGUIDE INC	SUMMER CAMP 2022-KIDSGUIDE AD PACKAGE	1,600.00
	C. S. ADMINISTRATION TOTAL:	5,437.00
IGLESIA PARK		
PV MAINTENANCE INC	JAN'22 IGLESIA PARK MAINTENANCE	500.00
PV MAINTENANCE INC	JAN'22 IGLESIA PARK MAINTENANCE	1,072.40
PELTEK, INC	1/28/22 IGLESIA FENCE WELDING REPAIR	175.00
NIEVES LANDSCAPE INC	FEB'22 IGLESIA LANDSCAPE MAINTENANCE	6,846.00
SO CAL EDISON	JAN'22 ACCT#7997 IGLESIA PARK ELECTRICITY	242.94
	IGLESIA PARK TOTAL:	8,836.34
IGLESIA BUILDING		
PV MAINTENANCE INC	JAN'22 IPCC MAINTENANCE	267.00
PROTECTION ONE ALARM MONITORING INC	10/17-11/16/21 IPCC- ALARM MONITORING SERVICE	50.00
PROTECTION ONE ALARM MONITORING INC	2/17-3/16/22 IPCC- ALARM MONITORING SERVICE	50.00
SONITROL ORANGE COUNTY LLC	FEB'22-IPCC-ACCESS CONTROL SERVICE	94.50
TMR SECURITY & PATROL SERVICES INC	JAN'22-IPCC-20 VISITS PATROL SERVICE	200.00
SO CAL EDISON	JAN'22 ACCT#7997 IGLESIA BLDG ELECTRICITY	817.73
	IGLESIA BUILDING TOTAL:	1,479.23
PLANNING		
CALPERS HEALTH	MAR'22-MF-HEALTH PREMIUM	149.00
REBECCA J CAHA	DEC'21-10.5HRS AFFORDABLE HOUSING CONSULTANT SRV	1,050.00
REBECCA J CAHA	JAN'22-7HRS AFFORDABLE HOUSING CONSULTANT SRV	875.00
	PLANNING TOTAL:	2,074.00
ENGINEERING (GENERAL)		
PV MAINTENANCE INC	FEB'22 PUBLIC WORKS WAREHOUSE LEASE	1,035.00
RICHARD FISHER ASSOCIATES	JAN'22 ON CALL LANDSCAPE & ARCHITECTURAL SERVICES	5,938.60
	ENGINEERING (GENERAL) TOTAL:	6,973.60
STREET MAINTENANCE		
PV MAINTENANCE INC	JAN'22 STREET MAINTENANCE (45%)	22,728.75
PV MAINTENANCE INC	1/27/22-OCSD PACIFIC PRK CREEK-GRAFFITI CLEANUP	3,297.54
	STREET MAINTENANCE TOTAL:	26,026.29
LAW ENFORCEMENT-OTHER		
SEAVCO INC	BMW- FRONT&REAR BRAKES/ROTORS - PEREYRA	2,070.36
ALL CITY MANAGEMENT SERVICES	REM BAL-10/17-10/30-2HRS SCHOOL CROSSING GUARD SRV	50.66
ALL CITY MANAGEMENT SERVICES	12/26-1/8/22-230HRS-SCHOOL CROSSING GUARD SRV	5,825.90
VIGICABI INC	REFLECTIVE STREET SIGNS BOARDS	263.99
	LAW ENFORCEMENT-OTHER TOTAL:	8,210.91

Vendor Name	Description (Item)	Amount
ANIMAL CONTROL		
CITY OF MISSION VIEJO	JAN-MAR'22 ANIMAL CARE SERVICES	94,058.87
	ANIMAL CONTROL TOTAL:	94,058.87
	GENERAL FUND TOTAL:	364,860.46

102 - GEN. FD-CITY HALL

NON-DEPARTMENTAL		
PV MAINTENANCE INC	JAN'22 CITY HALL MAINTENANCE	193.00
THE GAS COMPANY	1/4-2/3/22 MTR#6544 CITY HALL GAS SERVICE	917.07
GREAT SCOTT TREE SERVICE, INC	JAN'22 CITY HALL TREE TRIMMING SRV	1,776.00
SONITROL ORANGE COUNTY LLC	FEB'22 CH -INTRUSION DETECTION	196.51
SONITROL ORANGE COUNTY LLC	FEB'22 CH -ACCESS CONTROL SERVICE	551.22
PEAK LIGHTING & ELECTRIC INC	JAN'22-CH-LIGHTING MAINTENANCE PO#5544	195.90
THURSTON ELEVATOR CONCEPTS INC	FEB'22 CH-ELEVATOR MAINTENANCE	131.00
NIEVES LANDSCAPE INC	FEB'22 CITY HALL LANDSCAPE MAINTENANCE	678.00
SO CAL EDISON	JAN'22 ACCT#7189 CITY HALL ELECTRICITY	4,559.73
	NON-DEPARTMENTAL TOTAL:	9,198.43
	GEN. FD-CITY HALL TOTAL:	9,198.43

103 - GF-AV RECREATION SERVICES

MEHRANDOKHTI AGAHI	REFUND-1/29 FACILITY RENTAL-MEHRAN AGAHI	1,007.50
MEHRANDOKHTI AGAHI	1/29 FACILITY RENTALCANCELLATION FEE-MEHRAN AGAHI	(503.75)
		503.75
RECREATION SERVICES		
PV MAINTENANCE INC	JAN'22-AVR IT CAMERA MAINTENANCE	1,342.50
JOHN DAVID ALLEN JR	WINTER2022-RWC110/035-TENNIS-15 PART	387.00
JOHN DAVID ALLEN JR	FALL2021-11/18 CANCELLED CLASS ADJUSTMENT	(53.73)
WADORYU USA INC	WINTER2022-RWC102-KARATE-3PARTICIPANTS	126.00
TEAM ONE MANAGEMENT SERVICES	JAN'22 AV RANCH JANITORIAL SERVICE	5,490.00
AT&T	1/6-2/5/22 AVR-ALARM/POTS LINE	865.28
SONITROL ORANGE COUNTY LLC	FEB'22-AVR-ACCESS CONTROL SERVICE	454.00
SONITROL ORANGE COUNTY LLC	FEB'22 AV & AQ CTR- ACCESS CONTROL SERVICE	108.15
DS SERVICES OF AMERICA, INC	JAN'22-AVR BOTTLED WATER SERVICE	32.52
CTJAMJT CORP.	FEB'22 AV RANCH PEST CONTROL SERVICE PO#5498	395.00
LYONS SECURITY SERVICE IN	JAN'22-16HRS-SECURITY SRV FACILITY RESERVATION	424.00
ORANGE COUNTY FIRE PROTECTION	AVR-2022 ANNUAL FIRE EXTINGUISHER MAINTENANCE	124.50
PEAK LIGHTING & ELECTRIC INC	JAN'22 -AVR-LIGHTING MAINTENANCE	211.91
CINTAS CORPORATION NO. 2	FEB'22 AVR FIRST AID MAINTENANCE	123.02
NIEVES LANDSCAPE INC	FEB'22 AV RANCH LANDSCAPE MAINTENANCE	2,262.67
STAPLES ADVANTAGE	REC-OFFICE SUPPLIES	122.82
MOULTON NIGUEL WATER DIST	12/27-1/24/22 MTR#1100 AV RANCH WATER SRV PO#5483	118.09
MOULTON NIGUEL WATER DIST	12/27-1/24/22 MTR #0958 AV RANCH WATER SRV PO#5483	122.98
JIVE COMMUNICATIONS INC	FEB'22 AVR JIVE VOIP SERVICE & SUPPORT	607.88
SO CAL EDISON	JAN'22 ACCT#4551 THE FARM ELECTRICITY	657.31
SO CAL EDISON	JAN'22 ACCT#6247 AVR TRACKED CHARGES ELECTRICITY	755.44
SO CAL EDISON	JAN'22 ACCT#6247 AV RANCH ELECTRICITY	2,156.85
	RECREATION SERVICES TOTAL:	16,834.19
	GF-AV RECREATION SERVICES TOTAL:	17,337.94

203 - GAS TAX

STREET MAINTENANCE		
PV MAINTENANCE INC	JAN'22 STREET MAINTENANCE (GAS 55%)	27,779.59
UNDERGROUND SERVICE ALERT OF SOUTHERN CA	FEB'22 DATABASE MAINT & 36 TICKETS	69.40
GREAT SCOTT TREE SERVICE, INC	JAN'22 PACIFIC PARK MEDIANS TREE TRIMMING SRV	460.00
R F DICKSON CO INC	JAN'22 STREET SWEEPING SERVICES	8,668.66
NIEVES LANDSCAPE INC	FEB'22 MEDIANS LANDSCAPE MAINTENANCE	1,586.00
MOULTON NIGUEL WATER DIST	12/27-1/24/22 MTR #4551 MEDIANS WATER SRV	88.75
MOULTON NIGUEL WATER DIST	12/27-1/24/22 MTR#6544 MEDIANS WATER SRV	88.75
MOULTON NIGUEL WATER DIST	12/27-1/24/22 MTR #2066 MEDIANS WATER SRV	58.93
SO CAL EDISON	JAN'22 GS1 MEDIANS ELECTRICITY	68.66
SO CAL EDISON	JAN'22 STREET LIGHTS LS2 ELECTRICITY	1,128.27
SO CAL EDISON	JAN'22 STREET LIGHTS LS1 ELECTRICITY	15,394.86

Vendor Name	Description (Item)	Amount
SO CAL EDISON	JAN'22 STREET LIGHTS TC1 ELECTRICITY	3,006.43
	STREET MAINTENANCE TOTAL:	58,398.30
	GAS TAX TOTAL:	58,398.30

204 - MEASURE M

GEN-MEASURE M		
CABCO YELLOW INC	SMP-M2FUND-JAN'22-38TRIPS-TRANSPORTATION SERVICES	456.00
	GEN-MEASURE M TOTAL:	456.00
	MEASURE M TOTAL:	456.00

215 - PUBLIC SAFETY GRANTS

LAW ENFORCEMENT-OTHER		
COUNTY OF ORANGE	FEB'22 AFIS	1,958.00
	LAW ENFORCEMENT-OTHER TOTAL:	1,958.00
	PUBLIC SAFETY GRANTS TOTAL:	1,958.00

241 - TECHNOLOGY FUND

GEN-TECHNOLOGY GRANTS		
ERIC WINTER	JAN'22 CC MTGS & AV SITE VISITS	824.00
	GEN-TECHNOLOGY GRANTS TOTAL:	824.00
	TECHNOLOGY FUND TOTAL:	824.00

261 - CITY FAC.-AQUATIC CENTER

PREMIER AQUATIC SERVICES	AQ CTR-OCT-DEC'21 SALES TAX &USE-REIMB	120.30
PREMIER AQUATIC SERVICES	FEB'22-AQ CTR-RETENTION FEES	(1,625.00)
		-1,504.70
GEN-AQUATIC CENTER		
COX COMMUNICATIONS, INC	1/19-2/18/22 ACCT #6701-AQ CTR-INTERNET	494.45
THE GAS COMPANY	1/5-2/4/22 MTR#2349 AQ CTR GAS SERVICE	5,619.02
VERNE'S PLUMBING, INC	1/19/22 AQ CTR OUTDOOR SHOWER REPAIR SRV	240.00
PREMIER AQUATIC SERVICES	AQ CTR-JAN'22 JACKRABBIT-SWIM LESSON PROG REIMB	188.10
PREMIER AQUATIC SERVICES	AQ CTR-12/9 HOLIDAY CARDS-AMAZON REIMB	14.00
PREMIER AQUATIC SERVICES	AQ CTR-12/22 SAFETY MIRROR & SUNSCREEN-AMAZON	119.62
PREMIER AQUATIC SERVICES	AQ CTR-12/9 PARENT & ME PLAYSET/EQUIP-AMAZON REIMB	42.62
PREMIER AQUATIC SERVICES	AQ CTR-12/16 RT/KL-INSTRUCTOR USSSA TRAINING	30.00
PREMIER AQUATIC SERVICES	AQ CTR-12/9 MANAGER MEETING-F&B	56.39
PREMIER AQUATIC SERVICES	AQ CTR-12/29 JANUARY DECORATIONS-AMAZON	38.75
PREMIER AQUATIC SERVICES	AQ CTR-OCT-DEC'21 SALES TAX &USE-REIMB	1.70
PREMIER AQUATIC SERVICES	FEB'22-AQ CTR-MANAGEMENT FEES	10,833.33
ORANGE COUNTY FIRE PROTECTION	AQ CTR-2022 ANNUAL FIRE EXTINGUISHER MAINTENANCE	48.00
PEAK LIGHTING & ELECTRIC INC	JAN'22-AQ CTR-LIGHTING MAINTENANCE	105.37
NIEVES LANDSCAPE INC	FEB'22 AQ CTR LANDSCAPE MAINTENANCE	912.48
STAPLES ADVANTAGE	AQ CTR-OFFICE SUPPLIES	148.70
KNORR SYSTEMS INC	JAN'22-AQ CTR EXPANSION TANK HEATER	1,395.62
STGSD, INC	AQ CTR-RETAIL MERCHANDISE-SWIM CAPS/EAR PLUGS	251.66
	GEN-AQUATIC CENTER TOTAL:	20,539.81
	CITY FAC.-AQUATIC CENTER TOTAL:	19,035.11

311 - STREET IMPROVEMENTS

STREETS & HIGHWAYS		
ENGINEERING RESOURCES OF SOUTHERN CALIFORNIA	JAN'22 #096 ALISO CREEK REHAB DESIGN	4,500.00
	STREETS & HIGHWAYS TOTAL:	4,500.00
	STREET IMPROVEMENTS TOTAL:	4,500.00

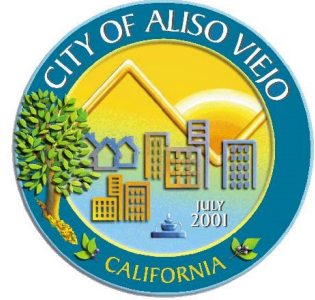
331 - CAPITAL IMPROVEMENTS

CAPITAL IMPROVEMENTS		
PV MAINTENANCE INC	JAN'22 #049 AVR BLDG "H" MAINTENANCE	1,130.90
AKINS IT INC	AVR OUTDOOR CAMERA PROJ-HARWARE MATERIAL	13,000.00
AKINS IT INC	AVR OUTDOOR CAMERAS & LICENSES	68,755.14

Vendor Name	Description (Item)	Amount
AKINS IT INC	AVR OUTDOOR CAMERA INSTALLATION	15,500.00
	CAPITAL IMPROVEMENTS TOTAL:	98,386.04
	CAPITAL IMPROVEMENTS TOTAL:	98,386.04
741 - RENEWABLE FARMS		
AARON FLORA	JAN'22 RENEWABLE FARMS-RETENTION PAYMENT	(1,981.60)
AARON FLORA	JAN'22 RENEWABLE FARMS-PAYMENT	19,816.00
		17,834.40
	RENEWABLE FARMS TOTAL:	17,834.40
	GRAND TOTAL:	592,788.68

City of Aliso Viejo

AGENDA ITEM



DATE: March 2, 2021

TO: Mayor and City Council

FROM: Mitzi Ortiz, Director of Government Services

SUBJECT: APPOINTMENT OF SCAG GENERAL ASSEMBLY DELEGATE

Recommended Action:

Appoint delegate and alternate for the Southern California Association of Governments (SCAG) General Assembly to be held May 6, 2022.

Fiscal Impact:

There is no fiscal impact related to this item.

Discussion:

This year's SCAG General Assembly will be held Friday, May 6 in Palm Desert, CA. During the General Assembly, delegates will have the opportunity to consider and take action on proposed Resolutions and/or SCAG Bylaw revisions that have been submitted and reviewed in accordance with SCAG policies.

In order to participate in the General Assembly, the City Council must take action to appoint a delegate and alternate.