



AMERICAN CANYON FIRE PROTECTION DISTRICT BOARD MEETING

AGENDA

City Hall - Council Chambers
4381 Broadway, Ste. 201, American Canyon

May 27, 2025

6:30 PM

Chair: Pierre Washington
Vice Chair: Mark Joseph
Board Members: Brando Cruz, Melissa Lamattina, David Oro

NOTICE OF TELECONFERENCE PARTICIPATION

For this meeting, Chair Pierre Washington will be participating via teleconference.

*Location: The Embassy Suites by Hilton Waikiki Beach
201 Beach Walk, Honolulu, Hawaii 96815.*

American Canyon promotes respectful and responsible behavior among meeting participants, whether they are present in person or remotely. Using offensive language or remarks that promote, foster, or perpetuate discrimination based on race, creed, color, age, religion, gender, marital status, status regarding public assistance, national origin, physical or mental disability or sexual orientation/gender identification, as well as any other category protected by federal, state or local laws will not be tolerated. In the case of an occurrence, the speaker will be immediately disconnected from the microphone.

American Canyon Fire District Board meetings will be conducted at City Hall, 4381 Broadway, Suite 201. This meeting is also available via Zoom Teleconferencing as a convenience for public participation. Should technical issues with Zoom occur, please select another viewing option, such as a live broadcast to residents on Napa Valley TV [here](#) and on YouTube [here](#).

PUBLIC PARTICIPATION

You may submit public comments for any Agenda Item, Non-Agenda Item or make general public comments by one of the following methods:

Written comments, Via eComments: Please submit written comments through the eComments link located on the Meetings & Agendas page of our website [here](#). Comments received before the 3:00 p.m. day-of-meeting cutoff time will be routed to all Board Members at that time. eComments will remain open throughout the meeting, and all comments received will be posted online and become part of the meeting record.

Oral comments, during the meeting: A Zoom Meeting has been established for public participation during the meeting related to a specific agenda item, or matters not on the agenda. To give your public comment via Zoom, connect via the Zoom link below and use the "raise your hand" tool or

call into the zoom meeting at 1-669-900-6833. To avoid confusion, all hands raised outside of Public comment periods will be lowered.

Zoom Meeting Link: [Click here](#)

Meeting ID: 854 2409 2443 **Passcode:** 359023

The above-identified measures exceed all legal requirements for participation in public comment, including those imposed by the Ralph M. Brown Act. For more information, please call the Office of the Fire Executive Assistant at (707) 551-0653 or email [here](#).

AGENDA MATERIALS: Board agenda materials are published 72 hours prior to the meeting and are available to the public via the City’s website at www.cityofamericancanyon.org.

AMERICANS WITH DISABILITIES ACT: The Board of Directors will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to Fire Executive Assistant at 911 Donaldson Way E., American Canyon, CA 94503 or by email [here](#). Include your name, address, phone number and brief description of the requested materials, as well as your preferred alternative format or auxiliary aid, at least three calendar days before the meeting.

5:30 P.M. CLOSED SESSION

- 1. Conference with Legal Counsel - Anticipated Litigation. Pursuant to Government Code Section 54956.9 (d)(2). Two Matters.**

PUBLIC ADDRESS-CLOSED SESSION ITEMS

The Chairman will call the meeting to order and conduct role call. The Board of Directors will immediately convene into Closed Session after hearing any public comment on items agendized for Closed Session consideration. At 6:30 p.m. the Board of Directors will reconvene into Open Session and then resume Closed Session at the end of the meeting to address outstanding items, if necessary.

6:30 P.M. OPEN SESSION - REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

PROCLAMATIONS AND PRESENTATIONS

None.

PUBLIC COMMENT

This time is reserved for members of the public to address the American Canyon Fire Protection District Board on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the American Canyon Fire Protection District Board. It is recommended that speakers limit their comments to 3 minutes each and it is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the American Canyon Fire Protection District Board on items on the Agenda should comment via email prior to the start of the meeting. The American Canyon Fire Protection District Board is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the American Canyon Fire Protection Board does not respond to public comment at this time. Speakers are asked to please speak clearly, and provide their name. Any handouts for distribution to the American Canyon Fire Protection District Board must be emailed by 3:00 p.m. on meeting day.

AGENDA CHANGES

The Chair/Board of Directors may change the order of the Agenda or request discussion of a Consent Item. A member of Public may request discussions of a Consent Item by completing a Speaker's Card and presenting it to the Fire Executive Assistant prior to Public Comment.

CONSENT CALENDAR

2. **Minutes of Fire District Board meeting of April 22, 2025.**
Recommendation: Approve the Minutes of the Fire District Board Meeting of April 22, 2025.
3. **Report Upon Return from Closed Session of April 22, 2025.**
Recommendation: Approve the Report Upon Return from Closed Session of April 22, 2025.
4. **Fire Service Fee Board of Review Appointment.**
Recommendation: Confirm the appointment of Michael Tadewald to a two-year term on the Fire Service Fee Board of Review.
5. **2025 Fire Hazard Severity Zone Map.**
Recommendation: Waive second reading, read by title only and adopt District Ordinance 2025-01 accepting and designating the 2025 Fire Hazard Severity Zone Map within the jurisdiction of the American Canyon Fire Protection District, as recommended by the California State Fire Marshal.
6. **Declaration of Surplus Property - Out of Service Equipment.**
Recommendation: Adopt a resolution declaring specified out-of-service radio equipment, laptops, and miscellaneous items as surplus property and authorize their disposition through donation or destruction, in accordance with District policy and applicable laws.
7. **Annual Fire Inspection Compliance Report for the calendar year 2024.**
Recommendation: Adopt a Resolution confirming 2024 Fire Inspection Compliance Pursuant to Health and Safety Code Sections 13146.2 and 13146.3.

PUBLIC HEARINGS

None.

BUSINESS

None.

FIRE CHIEF ORAL REPORT

CHAIR/BOARD COMMENTS, COMMITTEE REPORTS, AND FUTURE AGENDA ITEMS

The Chair and Board of Directors may comment on matters of public concern and announce matters of public interest; no collective Board action will be taken.

ADJOURNMENT

CERTIFICATION

I, Geoff Belyea, District Fire Chief, do hereby declare that the foregoing Agenda of the American Canyon Fire District Board was posted in compliance with the Brown Act prior to the meeting date.

Geoff Belyea, Fire District Chief

**American Canyon Fire Protection District
Board Meeting
ACTION MINUTES**

April 22, 2025

6:30 P.M. OPEN SESSION

CALL TO ORDER

Chair Washington called the Meeting to Order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

Chair Washington led the Pledge of Allegiance

ROLL CALL

Present: Board Member Brando Cruz, Board Member David Oro, Vice-Chair Mark Joseph, and Chair Pierre Washington

Absent: Board Member Melissa Lamattina

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

The Board convened in Open Session at 6:00 pm and after ascertaining that there were no public comments on the matter agendized for Closed Session, adjourned to Closed Session at 5:30 pm and concluded at 6:24 pm. A written report will be provided under the Government Code Section 54957.1(b).

PROCLAMATIONS AND PRESENTATIONS

None

PUBLIC COMMENT

Chair Washington called for public comments. Written comments: none. Oral Comments: None. The public comment period was closed.

AGENDA CHANGES

There were no changes to the agenda.

CONSENT CALENDAR

Action: Motion to approve CONSENT CALENDAR made by Board Member Mark Joseph, seconded by Board Member David Oro, and CARRIED by roll call vote.

Ayes: Board Member Brando Cruz, Board Member David Oro, Vice-Chair Mark Joseph, and Chair Pierre Washington

Nays: None

Abstain: None

Absent: Board Member Melissa Lamattina

2. Minutes of the Fire District Board Meeting of March 25, 2025.

Action: Approved the Fire District Meeting Minutes of March 25, 2025.

3. Report Upon Return from Closed Session of March 25, 2025.

Action: Approved the Report Upon Return from Closed Session of March 25, 2025.

PUBLIC HEARINGS

4. Fire Hazard Severity Zone Map.

Fire Chief Geoff Belyea provided an overview of the recent changes to the Fire Hazard Severity Zone Mapping that was done by the State Fire Marshal.

Chair Washington opened the Public Hearing and called for public comments: Written Comments: none. Oral Comments: None. The public comment period was closed.

Action: Motion to adopt Proposed District Ordinance 2025-01 by title only accepting and designating the 2025 Fire Hazard Severity Zone Map within the jurisdiction of the American Canyon Fire Protection District, as recommended by the California State Fire Marshal made by Board Member Brando Cruz, seconded by Board Member David Oro, and CARRIED by roll call vote.

Ayes: Board Member Brando Cruz, Board Member David Oro, Vice-Chair Mark Joseph, and Chair Pierre Washington
Nays: None
Abstain: None
Absent: Board Member Melissa Lamattina

BUSINESS

5. Fighting Fire with Funding.

Chief Geoff Belyea presented the report, "Fighting Fire with Funding", the Urgent need for Adequate Fire Service Resources in California.

Chair Pierre Washington called for public comments: Written comments: None, Oral Comments: None. The public comment period was closed.

Action: Receive and File the report, "Fighting Fire with Funding", the Urgent need for Adequate Fire Service Resources in California.

6. Fire Engine Update.

Chief Geoff Belyea presented an update on the fire engine production progress for the American Canyon Fire Protection District.

Chair Pierre Washington called for public comments: Written comments: None, Oral Comments: Beth Marcus was called to speak. The public comment period was closed.

Action: Receive and File the report, "Fire Engine Update".

FIRE CHIEF ORAL REPORT

Chief Belyea reported the following updates:

- Last month, the District sent three Fire Explorers and two advisors to a weeklong academy in Nevada. This was the first academy held since the COVID-19 pandemic and provided hands-on experience in live fire burns and vehicle extrication. Advisors shared that it was a highly educational and impactful experience for the Explorers.
- The District is currently conducting a multi-day boat training course to certify personnel on the newly acquired boat. This training follows the State Fire Marshal's curriculum, with one remaining day on the river to complete certification requirements.
- Chief Belyea thanked Board Members Cruz and Oro for attending the recent FDAC Conference held in Napa. He shared that the conference provided valuable information and noted he had the opportunity to present on several topics. He also announced his election as Vice President of the Fire Districts Association of California.

CHAIR/BOARD COMMENTS, COMMITTEE REPORTS, AND FUTURE AGENDA ITEMS

None.

ADJOURNMENT

Meeting was adjourned at 7:16 p.m.

CERTIFICATION

Geoff Belyea,
District Fire Chief/District Clerk

William D. Ross
David P. Schwarz
Kypros G. Hostetter
Christina M. Belardo

Law Offices of
William D. Ross
400 Lambert Avenue
Palo Alto, California 94306
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11420 Santa Monica Blvd
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Los Angeles, CA 90025

File No: 199/3

April 25, 2025

VIA E-MAIL

The Honorable Pierre Washington, Chair
and Members of the Board of Directors
American Canyon Fire Protection District
911 Donaldson Way E.
American Canyon, CA 94503

Re: Report Upon Return from Closed Session; Regular Meeting of the American Canyon Fire Protection District Board of Directors; April 22, 2025

Dear Chair Washington and Members of the Board of Directors:

This communication sets forth reportable action, if any, of the Board of Directors (“Board”) of the American Canyon Fire Protection District (“District”), consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*) resulting from the Closed Session of the April 22, 2025 Regular Meeting, consistent with Government Code Section 54957.1.

Chair Washington and Members of the District Board convened in Opens Session at 6:00 p.m. and after ascertaining that there were no public comments on the matter agendized for Closed Session, adjourned to Closed Session at 6:00 p.m. to address the matter agendized for Closed Session consideration.

There was one (1) matter agendized for District Closed Session consideration:

1. Conference with Legal Counsel - Anticipated Litigation. Pursuant to Government Code Section 54956.9(d)(2). One Matter.

With respect to District Closed Session Agenda Item No. 1., there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2).

The Closed Session concluded at 6:29 p.m.

When your Board convened in Open Session, it was indicated by District Counsel that a written report upon return from Closed Session, consistent with Government Code Section 54957.1, would be prepared.

The Honorable Pierre Washington, Chair
and Members of the Board of Directors
American Canyon Fire Protection District
April 25, 2025
Page 2

This communication should be reviewed under the Consent portion of the Agenda of your next Regular or Special District Board Meeting.

Should you have questions concerning this Report, it may be taken off the Consent calendar when agendized in the future, or our office may be contacted in the interim.

Very truly yours,

A handwritten signature in black ink, appearing to read "William D. Ross". The signature is fluid and cursive, with a long horizontal stroke at the end.

William D. Ross
District Counsel

WDR:jf

cc: Geoff Belyea, District Chief
Martha Banuelos, Fire Executive Assistant/Office Administrator



TITLE

Fire Service Fee Board of Review Appointment.

RECOMMENDATION

Confirm the appointment of Michael Tadewald to a two-year term on the Fire Service Fee Board of Review.

CONTACT

Geoff Belyea, Fire Chief

BACKGROUND & ANALYSIS

American Canyon Fire Protection District ("District") Ordinance 2013-01, Section 207 "Board of Review" requires that a special fire protection fee Board of Review ("Board") be created. The Board consists of the Chairperson or Vice Chairperson of the District, and two (2) citizens of the District, not otherwise employed by the District and holding no other District office. Each citizen member of the Board shall be appointed by the District Board of Directors for a term of two (2) years. The Board shall hear review and make recommendations as to reasonable interpretations of the provisions of Ordinance 2013-01.

There is currently one vacancy on the Fire Service Fee Board of Review due to the expiration of a two year term. The District accepted applications from April 1, 2025 – April 30, 2025.

One application was received from Mr. Michael Tadewald, who previously served on the Fire Service Fee Board of Review from 2021 to the present. Mr. Tadewald is an active member of the community and currently serves on the Community Emergency Response Team (CERT).

FISCAL IMPACT

There is no fiscal impact associated with this appointment.

BOARD PRIORITY PROGRAMS AND PROJECTS

Public Safety: "Ensure American Canyon remains a safe community"

ENVIRONMENTAL REVIEW

None.

ATTACHMENTS:

[Tadewald_American Canyon Fire Protection District Application](#)



American Canyon Fire Protection District Application for Public Service Appointment to a Committee

Name *

Michael Tadewald

Address *

Street Address

[Redacted]

Address Line 2

City

American Canyon

Postal / Zip Code

94503

State / Province / Region

CA

Country

United States

Daytime Phone Number *

[Redacted]

required format 123-456-7890

Email *

[Redacted]

Place of Employment

Michael Tadewald Independent Consulting Services

Position Held

Owner

Business Address

Street Address

[Redacted]

Address Line 2

City

American Canyon

Postal / Zip Code

94503

State / Province / Region

CA

Country

United States

Business Phone Number

[Redacted]

required format 123-456-7890

How long have you lived in American Canyon? *

12

Are you a registered voter? *

Yes No

Availability for meetings? *

Daytime

Evening

What are your principle areas of interest in our City government? *

Community volunteering, first responder support, disaster preparedness & support

Please list education, training or special knowledge which might be relevant to this appointment: *

Completed CA Local Agency Ethics (AB 1234) 8/6/3032

Please list employment membership in service or community organizations or volunteer work which might be relevant to this appointment: *

Board member / Director of Communications & PIO, American Canyon CERT

Have you been, or are you now a member of a governmental board, commission or committee? If so, please provide name and dates of service.

Fire Service Fee Board of Review Committee, 7/1/2021 to 6/30/2025

Please indicate any further information that will be of value regarding your appointment.

Signature *



Date *

4/9/2025



TITLE

2025 Fire Hazard Severity Zone Map.

RECOMMENDATION

Waive second reading, read by title only and adopt District Ordinance 2025-01 accepting and designating the 2025 Fire Hazard Severity Zone Map within the jurisdiction of the American Canyon Fire Protection District, as recommended by the California State Fire Marshal.

CONTACT

Geoff Belyea, Fire Chief

BACKGROUND & ANALYSIS

Pursuant to California Government Code §51178 and §51179, the State Fire Marshal is required to identify areas within the state as moderate, high, or very high fire hazard severity zones. The zones evaluate “hazard”, not “risk”. Hazard is based on physical conditions that create expected fire behavior over a 50- year period without considering short-term modifications. Risk is the potential damage a fire can do to the area under existing conditions, including fuel reduction projects, defensible space, and ignition resistant building construction. These zones are based on factors including vegetation, slope, weather, and other relevant fire risk data.

On February 24, 2025, the State Fire Marshal received the updated 2025 Fire Hazard Severity Zone Map to the American Canyon Fire Protection District. Under Government Code §51179(a), the model used by the State Fire Marshal’s Office has two key elements: Probability of an area burning and expected fire behavior under extreme fuel and weather conditions. The factors considered in determining fire hazard within wildland areas is fire history, flame length, terrain, local weather, and potential fuel over a 50-year period. Outside of wildlands, the model considers factors that might lead to buildings being threatened, including terrain, weather, urban vegetation cover, blowing embers, proximity to wildland, fire history, and fire hazard in nearby wildlands. This is not a structure loss model, as key information regarding structure ignition is not included. The District must adopt the zone designations by ordinance within 120 days of receipt.

The purpose of the Fire Hazard Severity Zone map is to assist the District, property owners, and the community in understanding areas of elevated fire risk. The designations help guide defensible

space requirements, building standards, fire mitigation strategies, and public awareness efforts.

Per Government Code §51179:

- Local agencies must adopt the zones as identified by the State Fire Marshal.
- The District may expand zone designations (i.e., increase hazard severity) based on substantial evidence.
- The District may not reduce the hazard severity level identified by the State Fire Marshal.
- The adopted ordinance and map must be transmitted to the State Board of Forestry and Fire Protection within 30 days of adoption.

The proposed Ordinance conforms with the State Fire Marshal’s model ordinance and fulfills the statutory obligations.

The map and supporting materials have been made available to the public for review and comment on the District website and at the District’s administrative office.

FISCAL IMPACT

Not applicable.

BOARD PRIORITY PROGRAMS AND PROJECTS

Public Safety: "Ensure American Canyon remains a safe community"

ENVIRONMENTAL REVIEW

None.

ATTACHMENTS:

1. [Ordinance 2025-01 Severity Zone Maps](#)
2. [Fire Hazard Severity Zones Map American Canyon](#)

ORDINANCE NO. 2025-01

**AN ORDINANCE OF THE AMERICAN CANYON FIRE PROTECTION DISTRICT
ADOPTING THE 2025 FIRE HAZARD SEVERITY ZONE MAP AS RECOMMENDED BY THE
CALIFORNIA STATE FIRE MARSHAL**

WHEREAS, Government Code Section 51178 requires the California State Fire Marshal to identify and recommend areas within the state as moderate, high, or very high fire hazard severity zones based on consistent statewide criteria; and

WHEREAS, pursuant to Government Code Section 51179, local agencies are required to adopt the fire hazard severity zone designations within 120 days of receiving the recommendations from the State Fire Marshal; and

WHEREAS, on February 24, 2025, the American Canyon Fire Protection District received the 2025 Fire Hazard Severity Zone (FHSZ) Map from the State Fire Marshal, identifying designated zones within the District’s jurisdiction which is found in the District website at [Fire Hazard Severity Zones in Local Responsibility Area - City of American Canyon](#); and

WHEREAS, the District has made the proposed FHSZ Map available for public review, provided proper public notice in accordance with Government Code Section 51179(g), and held a public hearing on April 22, 2025, to receive public input; and

WHEREAS, the District finds that adoption of the map is in the interest of public safety, supports fire prevention and mitigation efforts, and ensures compliance with applicable state law; and

WHEREAS, the District has not reduced the fire hazard severity designations established by the State Fire Marshal, and this adoption is consistent with the model ordinance issued by the State Fire Marshal.

NOW, THEREFORE BY THE BOARD OF DIRECTORS OF THE AMERICAN CANYON FIRE PROTECTION DISTRICT THAT:

Section 1. The 2025 Fire Hazard Severity Zone Map a recommended by the California State Fire Marshal is adopted within the jurisdiction of the District without change; and

Section 2. Effective Date. This Ordinance shall take effect and be in full force 30 days after its final passage and adoption. After adoption, the District shall submit the Ordinance to State Board of Forestry and Fire Protection.

THE FOREGOING ORDINANCE WAS PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE AMERICAN CANYON FIRE PROTECTION DISTRICT AT A REGULAR MEETING THEREOF, HELD ON THE 22nd DAY OF APRIL 2025, BY THE FOLLOWING VOTE:

AYES: Board Member Brando Cruz, Board Member David Oro, Vice-Chair Mark Joseph, Chair Pierre Washington

NOES: None

EXCUSED ABSENCE: Board Member Melissa Lamattina

ABSTAIN: None

THE FOREGOING ORDINANCE WAS PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE AMERICAN CANYON FIRE PROTECTION DISTRICT AT A REGULAR MEETING THEREOF, HELD ON THE 24th DAY OF MAY 2025, BY THE FOLLOWING VOTE:

AYES:

NOES:

EXCUSED ABSENCE:

ABSTAIN:

Pierre Washington
Chair, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Geoff Belyea
Fire Chief/District Clerk

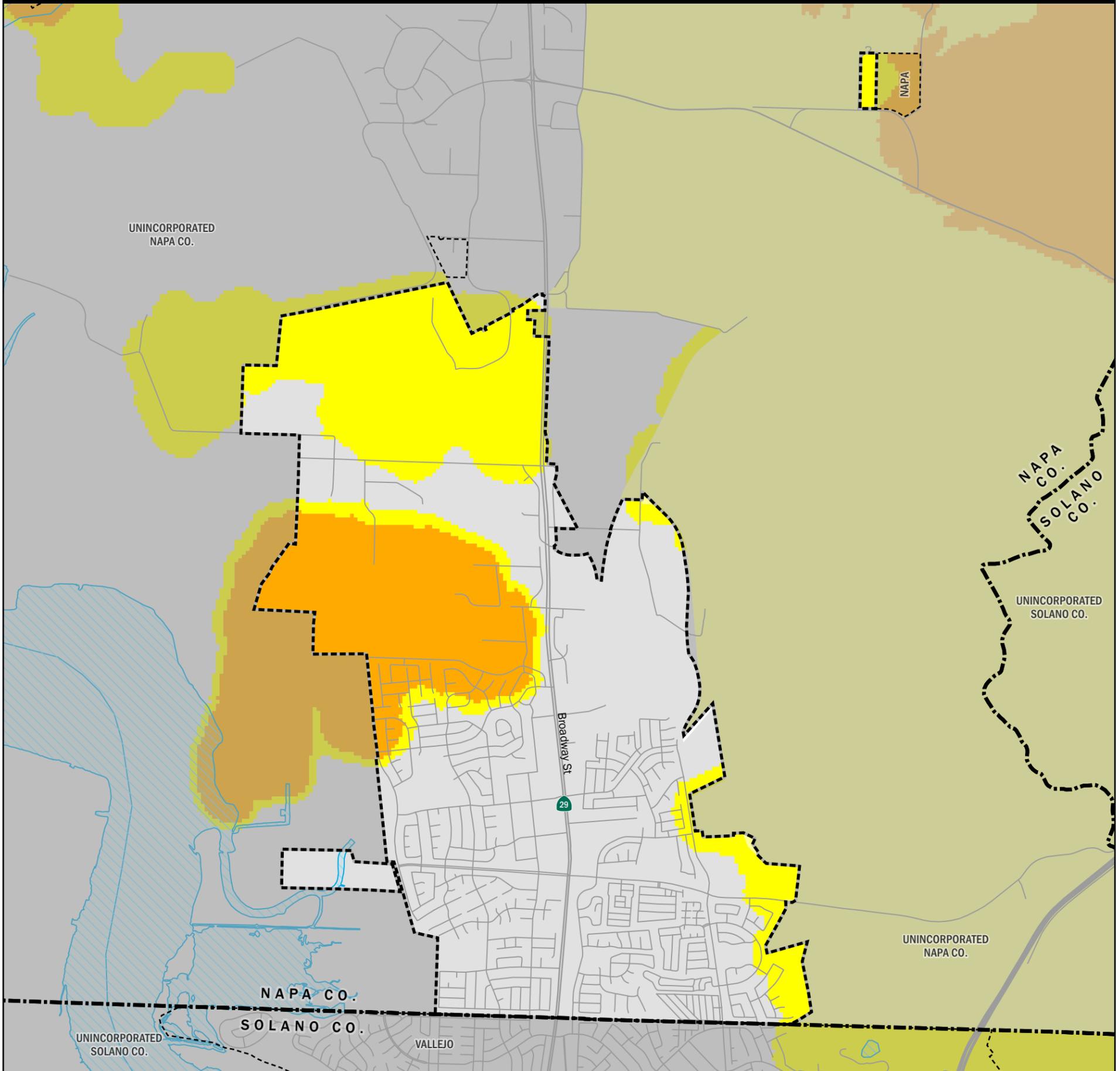
William D. Ross
District Counsel
American Canyon Fire Protection District



Local Responsibility Area Fire Hazard Severity Zones

As Identified by the
State Fire Marshal

February 24, 2025



Fire Hazard Severity Zones (FHSZ) in Local Responsibility Area (LRA), as Identified by the State Fire Marshal

High Moderate

Fire Hazard Severity Zones in State Responsibility Area (SRA), Effective April 1, 2024

High Moderate



Projection: NAD 83 California Teale Albers
Scale: 1:34,000 at 11" x 17"

--- Incorporated City Waterbody
--- Unzoned LRA

Government Code section 51178 requires the State Fire Marshal to identify areas in the state as moderate, high, and very high fire hazard severity zones based on consistent

statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, high, and very high fire hazard severity zones shall be based on fuel loading, slope, fire weather,

and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

The State of California and the Department of Forestry and Fire Protection make no representations or warranties regarding the accuracy of data or maps. Neither the State nor the Department shall be liable under any circumstances for any direct, special, incidental, or consequential damages with respect to any claim by any user or third party on account of, or arising from, the use of data or maps.

Gavin Newsom, Governor, State of California
Wade Crowfoot, Secretary for Natural Resources, CA Natural Resources Agency
Joe Tyler, Director/Fire Chief, CA Department of Forestry and Fire Protection
Daniel Berlant, State Fire Marshal, CA Department of Forestry and Fire Protection

Data Sources:
CAL FIRE Fire Hazard Severity Zones (FHSZSRA23_3, FHSZLRA_25_1)
CAL FIRE State Responsibility Areas (SRA25_1)
City and County boundaries as of 10/22/24 (CA Board of Equalization)



TITLE

Declaration of Surplus Property - Out of Service Equipment.

RECOMMENDATION

Adopt a resolution declaring specified out-of-service radio equipment, laptops, and miscellaneous items as surplus property and authorize their disposition through donation or destruction, in accordance with District policy and applicable laws.

CONTACT

Geoff Belyea, Fire Chief

BACKGROUND & ANALYSIS

Pursuant to District Policy 212 – Physical Asset Management, the American Canyon Fire Protection District (District) may present to the Board of Directors any equipment deemed to have no remaining value or utility for formal declaration as surplus.

In alignment with this policy, the District has identified various items that are obsolete, no longer meet operational needs, or fail to comply with current safety standards. These items have been removed from service and are not suitable for continued use in emergency operations.

The following equipment has been identified for surplus designation:

Surplus Items:

- (4) Icom Radios – Asset #1150, 1158, 1151, 1152
- (2) Motorola ML900 Laptops – Asset #547, 548
- (16) Motorola Radius P200 Radios – Asset #263, 222, 267, 264; (12) with unreadable tags
- (1) Kenwood TK-830 Radio – Asset #262
- (2) Motorola Max Trac Radios – Asset #168, 238
- (1) GE MVS Radio – Asset #88
- (8) Kenwood Radio Sets – No asset tags
- (1) Dell Inspiron Laptops – Asset #395
- (1) Microphone Stand – Asset #577
- (1) Battalion Rig Utility Box – No asset tag

- (1) Light Bar – No asset tag
- Miscellaneous cords, radio mount parts, and fittings

In compliance with District policy and applicable legal standards, the surplus items may be disposed of through one of the following methods:

1. Donation: If permissible, the surplus items may be donated to organizations or training programs where the items will not be used in active firefighting operations but could serve as non-operational training tools.
2. Destruction: Items unsuitable for donation will be destroyed to prevent unauthorized use and ensure public safety.

FISCAL IMPACT

There is no anticipated financial impact associated with the disposition of these items.

BOARD PRIORITY PROGRAMS AND PROJECTS

Public Safety: "Ensure American Canyon remains a safe community"

ENVIRONMENTAL REVIEW

None.

ATTACHMENTS:

[Resolution 2025-06](#)

[Exhibit A Surplus Equipment List](#)

RESOLUTION NO. 2025-06

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE AMERICAN
CANYON FIRE PROTECTION DISTRICT DECLARING CERTAIN
EQUIPMENT AS SURPLUS PROPERTY AND AUTHORIZING THEIR
DISPOSITION**

WHEREAS, the American Canyon Fire Protection District (“District”) is committed to ensuring that all equipment used in emergency operations meets the highest standards of safety, functionality, and reliability; and

WHEREAS, the Fire District Property Procedure Policy 212, Physical Asset Management, the District is authorized to identify property deemed to have no value or to be beyond its useful life and present such property to the Board of Directors for declaration as surplus; and

WHEREAS, the District has identified the equipment listed in Exhibit A as out-of-service, outdated, and no longer meeting operational or safety standards; and

WHEREAS, the District desires to dispose of this equipment through donation to eligible organizations or destruction, in accordance with District policy and applicable legal requirements; and

WHEREAS, the Board of Directors finds that it is in the best interest of the District to declare said items as surplus and authorize their proper disposition.

NOW, THEREFORE, BE IT RESOLVED that the District Board of Directors hereby declares the items identified in Exhibit A attached hereto and incorporated herein by reference are declared surplus property. The Fire Chief is authorized to dispose of the surplus property consistent with the District’s Purchasing Policy and Health and Safety Code section 13861(b).

PASSED, APPROVED and ADOPTED at a regularly scheduled meeting of the Board of Directors of the American Canyon Fire Protection District held on the 27th day of May 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Pierre Washington, Chair

ATTEST:

APPROVED AS TO FORM

Geoff Belyea, Fire Chief
Clerk to the Board

William D. Ross, District Counsel

EXHIBIT A

Surplus Equipment List

Item Description	Quantity	Asset Tag(s)	Notes
Icom Radios	4	#1150, #1151, #1152, #1158	Outdated/ unusable or programmable
Motorola ML900 Laptops	2	#547, #548	Outdated/ unusable or programmable
Motorola Radius P200 Radios	16	#263, #222, #267, #264, 12 unreadable tags	Outdated/ unusable or programmable
Kenwood TK-830 Radio	1	#262	Outdated/ unusable or programmable
Motorola MaxTrac Radios	2	#168, #238	Outdated/ unusable or programmable
GE MVS Radio	1	#88	Outdated/ unusable or programmable
Kenwood Radio Sets	8	No asset tags	Outdated/ unusable or programmable
Dell Inspiron Laptops	1	#395	Outdated/ unusable or programmable
Microphone Stand	1	#577	Outdated/ unusable or programmable
Battalion Rig Utility Box	1	No asset tag	Outdated
Light Bar	1	No asset tag	No vehicle for mounting
Miscellaneous Cords and Fittings	Various	N/A	No longer compatible
Miscellaneous Radio Mount Parts & Cords	Various	N/A	Obsolete/outdated



TITLE

Annual Fire Inspection Compliance Report for the calendar year 2024.

RECOMMENDATION

Adopt a Resolution confirming 2024 Fire Inspection Compliance Pursuant to Health and Safety Code Sections 13146.2 and 13146.3.

CONTACT

Geoff Belyea, Fire Chief

BACKGROUND & ANALYSIS

California Health & Safety Code Section 13146.2 requires fire departments to conduct annual fire inspections of certain occupancies, including public or private schools, hotels, motels, lodging houses, and apartment building, and certain residential care facilities to ensure compliance with applicable fire and life safety standards. The District is also required to report its annual inspection compliance to the administering authority.

For calendar year 2024, the American Canyon Fire Protection District completed 16 of 23 required inspections, including six (6) Group E occupancies (educational) and ten (10) Group R occupancies (residential), resulting in a 70% compliance rate.

BACKGROUND AND ISSUES:

California Health and Safety Code Section 13146.4, effective as of September 27, 2018, mandates that all fire departments providing fire protection services—such as the American Canyon Fire Protection District—must perform and document annual fire inspections in the following occupancies:

- Group E: Public and private schools
- Group R: Hotels, motels, lodging houses, and apartment buildings

Pursuant to Section 13146.2, departments must annually report to their administering authority the number of inspections required, and the number completed.

In 2024, the District identified 23 occupancies subject to this mandate. Of those, 16 inspections were completed, equating to a 70% compliance rate for the reporting year.

Staff continues to work on improving completion rates and ensuring timely inspections moving forward.

FISCAL IMPACT

This action has no financial impact on the District.

BOARD PRIORITY PROGRAMS AND PROJECTS

Public Safety: "Ensure American Canyon remains a safe community"

ENVIRONMENTAL REVIEW

None.

ATTACHMENTS:

1. [Resolution 2025-07](#)
2. [Exhibit A 2024 1205 Report for ACFPD](#)

RESOLUTION NO. 2025-07

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE AMERICAN CANYON FIRE PROTECTION DISTRICT CONFIRMING COMPLIANCE WITH THE ANNUAL FIRE INSPECTION REQUIREMENTS PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 13146.2 AND 13146.3

WHEREAS, California Health & Safety Code Section 13146.4 was added in 2018, and became effective on September 27, 2018; and,

WHEREAS, California Health and Safety Code Sections 13146.2 and 13146.3 require fire departments that provide fire protection services to annually inspect specific occupancies, including public and private schools, hotels, motels, lodging houses, and apartment buildings, and certain residential care facilities (Group E and Group R occupancies), for compliance with applicable building standards; and

WHEREAS, the American Canyon Fire Protection District is committed to upholding its statutory obligations to protect the health and safety of its community through the enforcement of fire and life safety regulations; and

WHEREAS, for calendar year 2024, the American Canyon Fire Protection District identified a total of twenty-three (23) Group E and Group R occupancies subject to annual inspections and successfully completed inspections of sixteen (16) of these occupancies, resulting in a compliance rate of approximately seventy percent (70%).

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the American Canyon Fire Protection District hereby confirms that the District has complied with its statutory obligations under California Health and Safety Code Sections 13146.2 and 13146.3 for the calendar year 2024 to the extent detailed herein.

PASSED, APPROVED and ADOPTED at a regularly scheduled meeting of the Board of Directors of the American Canyon Fire Protection District held on the 27th day of May 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

EXCUSED ABSENCE:

Pierre Washington, Chairman

ATTEST:

APPROVED AS TO FORM

Geoff Belyea, Fire Chief
Clerk to the Board

William D. Ross, District Counsel

Exhibit A

R1 (Transient):

1. 3600 Broadway – Double Tree – not completed in 2024
2. 3800 Broadway – Fairfield Inn – completed 12/20/2024 (corrections issued)
3. 5001 Main Street – Holiday Inn – completed 12/10/2024 (corrections issued)
4. 3701 Main Street – Home2 Suites – under construction (undetermined date of opening)

R2 (Non-Transient):

1. Natalie Lane – Valley View Senior Homes – Not completed in 2024
2. 100 Toscana – The Village at Vintage Ranch – completed 2/27/2024
3. 202 Tapestry – Vineyard Crossings Apartments - Not completed in 2024
4. 300 American Canyon – American Canyon Apartments – not completed in 2024.
5. 800 Reliant Way – Canyon Ridge Apartments – not completed in 2024.
6. 941 Danrose – Canyon Manor Apartments – completed 5/7/2024, cleared 5/14/24)
7. 5500 Eucalyptus – The Lodge at Napa Junction – completed 12/10/2024 – new access controls gates installed.
8. Rojas Lane – Napa Cove Apartments – opened 2024
9. 100 Fran Lemos – Lemos Points Apartments – opened 2024
10. Oat Hill Apartments – under construction Parcel B – tentative opening Fall 2025
11. Oat Hill Apartments – underground/site work Parcel A

Public & Private Schools – Education Occupancies

1. 115 Theresa – Calvary Baptist Church – not inspected in 2024
2. 120 W. American Canyon Road – Napa Valley Montessori Daycare – 5/7/2024
3. 300 Benton – American Canyon Middle School – complete 11/13/2024 (corrections)

4. 430 Donaldson Way – Donaldson Elementary – completed 11/13/2024 (corrections)
5. 475 Silver Oak – Canyon Oaks Elementary – completed 11/13/2024 (corrections)
6. 500 Eucalyptus – Napa Junction Magnet School – completed 11/13/2024 (corrections)
7. 3000 Newell Drive – American Canyon High School – completed 10/16/2024 (corrections)

R2.1 Residential Care Facility, Elderly – completed

1. 115 Thayer – Green Hills Home – completed 2/14/2024 (corrections issued). Facility going through change of ownership. New fire alarm horn strobes and smoke detectors installed.