



REGULAR CITY COUNCIL MEETING AGENDA

City Hall - Council Chambers
4381 Broadway St., Suite 201, American Canyon
February 4, 2025
6:30 PM

Mayor: Pierre Washington
Vice Mayor: Mark Joseph
Councilmembers: Brando Cruz, Melissa Lamattina, David Oro

AMENDED AGENDA

This agenda has been amended by the following: Added Consent Item No. 12; added Closed Session Item 1; and changed the Closed Session start time to 5:00 p.m.

Tonight's meeting is a limited public forum. American Canyon promotes respectful and responsible behavior among its meeting participants, whether they are present in person or remotely. Using offensive language or remarks that promote, foster, or perpetuate discrimination based on race, creed, color, age, religion, gender marital status, status regarding public assistance, national origin, physical or mental disability or sexual orientation/gender identification, as well as any other category protected by federal, state or local laws will not be tolerated. In the case of an occurrence, the speaker will be immediately disconnected from the microphone.

PUBLIC PARTICIPATION

City Council and other public meetings will be conducted in person. This meeting is also available via Zoom, is broadcast live to residents on Napa Valley TV, on our [website](#) and on [YouTube](#).

Zoom Link: [Click here](#). **Webinar ID:** 862 3299 1024; **Passcode:** 12345. **Phone in to Zoom:** 408-638-0968

Oral comments, during the meeting: Oral comments can be made in person during Open and Closed Session or through Zoom in Open Session only. On Zoom use the "raise your hand" tool during any public comment period. To avoid confusion, hands raised outside of Public Comment periods will be lowered.

Written comments: Submit written comments by the [eComments link](#), located on the Meetings & Agendas page of our website. eComments are available to council members in real time. To allow for Council review of comments, eComments will close at 3:00 pm on the day of the meeting.

The above identified measures exceed all legal requirements for participation in public comment, including those imposed by the Ralph M. Brown Act. For more information, please call the Office of the City Clerk at (707) 647-4369 or email cityclerk@americancanyon.gov.

AGENDA MATERIALS: City Council agenda materials are published 72 hours prior to the meeting and are available to the public via the City's website at www.americancanyon.gov.

AMERICANS WITH DISABILITIES ACT: The City Council will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written

request to City Clerk at 4381 Broadway, Suite 201, American Canyon, CA 94503 or by email to cityclerk@americancanyon.gov. Include your name, address, phone number and brief description of the requested materials, as well as your preferred alternative format or auxiliary aid, at least three calendar days before the meeting.

5:00 P.M. – CLOSED SESSION

The mayor will call the meeting to order and conduct roll call. Council will immediately convene into Closed Session after hearing any public comment on Closed Session items. At 6:30 p.m. the Council will reconvene into Open Session and then resume Closed Session at the end of the meeting to address outstanding items, if necessary.

CALL TO ORDER - CLOSED SESSION

ROLL CALL - CLOSED SESSION

PUBLIC COMMENTS - CLOSED SESSION ITEMS

This time is reserved for members of the public to address the City Council on Closed Session Items only. Comments must be made in person and are limited to 3 minutes. Comments for items on the Open Session agenda will be taken when the item is called in Open Session. Comments for Items not on the Closed Session or Open Session agenda will be heard during the Open Session Public Comment period.

MEETING RECESS - COUNCIL TO CONVENE IN CLOSED SESSION

5:00 P.M. CLOSED SESSION ITEMS

1. **Matters Relating to Public Employment Public Employee Performance Evaluation Pursuant to Government Code Section 54957.**
Positions: William Ross, City Attorney

2. **1. Conference with Legal Counsel - Existing Litigation. Authorized pursuant to Government Code Section 54956.9(d)(1):**
 - a. *City of American Canyon v. City of Vallejo, et al.* (Sacramento Superior Court Case No. 34-2022-00327471).
 - b. *City of Vallejo v. City of American Canyon et al.* (Third District Court of Appeal Case No. C102070; formerly Sacramento County Superior Court Case No. 23WM000055).
 - c. *City of Vallejo v. City of American Canyon et al.* (Sacramento County Superior Court Case No. 24WM000078).
 - d. *City of Vallejo v. City of American Canyon et al.* (Marin County Superior Court Case No. CV0003752).

2. **Conference with Legal Counsel - Existing Litigation. Authorized pursuant to Government Code Section 54956.9(e)(3):**
 - a. **Claim(s) re Estate of Leon Dale Schmidt**

3. **Conference with Legal Counsel – Anticipated Litigation. Authorized pursuant to Government Code Section 54956.9 (d)(2). One (1) Matter.**
Recommendation:

6:30 P.M. OPEN SESSION - REGULAR MEETING

CALL TO ORDER - COUNCIL TO RECONVENE IN OPEN SESSION

PLEDGE OF ALLEGIANCE

ROLL CALL - OPEN SESSION

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

PROCLAMATIONS AND PRESENTATIONS

4. [Proclamation: Black History Month](#)
5. [Proclamation - Kenneth Leary](#)
6. [American Canyon State Route 29 Corridor Improvement Project](#)

PUBLIC COMMENTS - ITEMS NOT ON CLOSED SESSION OR OPEN SESSION AGENDA

This time is reserved for members of the public to address the City Council on items that are not on the Closed Session or Open Session agenda and are within the subject matter jurisdiction of the City Council. Comments are limited to 3 minutes. Comments for items on the Open Session agenda will be taken when the item is called in Open Session. The City Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the City Council does not respond to public comment at this time.

AGENDA CHANGES

The Mayor and Council may change the order of the Agenda or request discussion of a Consent Item. A member of the Public may request discussion of a Consent Item by making that request during Public Comment.

CONSENT CALENDAR

7. [Minutes of January 21, 2025](#)
Recommendation: Approve the minutes of the Regular City Council meeting of January 21, 2025.
8. [Minutes of January 24, 2025 - Special City Council Meeting](#)
Recommendation: Approve the minutes of the Special City Council meeting of January 24, 2025.
9. [Minutes of January 29, 2025 - Special City Council Meeting](#)
Recommendation: Approve the minutes of the Special City Council meeting of January 29, 2025.
10. [Report Upon Return from Closed Session](#)
Recommendation: Approve the Report Upon Return from Closed Session for the Special City Council Meeting of January 24, 2025.
11. [Local Appointments List of Boards, Commissions and Committees 2025 Vacancies](#)

Recommendation: Approve the Local Appointments List of Boards, Commissions and Committees 2025 Vacancies.

12. **Watson Ranch at the Square Memorandum of Understanding/Letter - Temporary Uses**

Recommendation: Adopt a Minute Order approving a "City Letter of Understanding & Agreement" to allow temporary amphitheater uses in the Napa Valley Ruins and Gardens.

PUBLIC HEARINGS

13. **Establish Electric Vehicle Charging Fees**

Recommendation: Adopt a Resolution amending the Master Fee Schedule to include new user fees for Electric Vehicle Charging Stations.

14. **Public Hearing Regarding Proposed Solid Waste Overage Fee and Amendment to the Recology American Canyon Franchise Agreement**

Recommendation: Conduct a Public Hearing on proposed solid waste overage rates and upon conclusion adopt a Resolution authorizing the City Manager to execute an amendment to the City's Solid Waste Franchise Agreement with Recology American Canyon to address Residential and Commercial Overage rates and language modification for overages.

15. **Giovannoni Tentative Parcel Map and Design Permit Extension**

Recommendation: Adopt a Resolution for a twelve-month extension to the Giovannoni Logistics Center Tentative Parcel Map and Design Permit from March 21, 2025, to March 21, 2026, APNs 057-130-034 and 057-130-036 (File No. PL24-0031)

BUSINESS

16. **Wetlands Edge Enhancement Project (PR19-0100)**

Recommendation: Adopt a Resolution 1) amending the FY2024-25 Capital Budget and increasing the Project Budget from \$450,000 to \$950,000; 2) awarding a construction contract to Marina Landscape, Inc. in the amount of \$679,065.95, and 3) authorizing the Public Works Director to execute contract change orders in an aggregate amount not to exceed the Project Budget, in conjunction with the Wetlands Edge Enhancement Project (PR19-0100).

17. **Community Service Awards Selection Policy**

Recommendation: Adopt a Resolution of the City Council of the City of American Canyon to repeal and replace Resolution 2020-26 with the updated Community Service Awards Selection Policy.

MANAGEMENT AND STAFF ORAL REPORTS

18. **Q3 FY24/25 Capital Project Schedule Update**

Recommendation: Informational item with City Council feedback

MAYOR/COUNCIL COMMENTS AND COMMITTEE REPORTS

FUTURE AGENDA ITEMS

19. [Future Agenda Items of Note](#)

ADJOURNMENT

CERTIFICATION

I, Taresa Geilfuss, City Clerk for the City of American Canyon, do hereby declare that the foregoing agenda of the City Council was posted in compliance with the Brown Act prior to the meeting date.

Taresa Geilfuss, CMC, City Clerk

CITY OF AMERICAN CANYON PROCLAMATION



RECOGNIZING FEBRUARY 2025 AS BLACK HISTORY MONTH

WHEREAS, Black History Month provides an opportunity to celebrate and honor the vast historical and contemporary contributions of African Americans, whose achievements have profoundly influenced and enriched the social, cultural, economic, and political foundation of our nation; and

WHEREAS, African Americans have been vital to the growth and leadership of American Canyon, shaping its economic progress, cultural vibrancy, educational achievements, and social and political achievements through their enduring contributions and community involvement; and

WHEREAS, African Americans have made invaluable contributions to every aspect of American life, excelling in fields such as science, education, the arts, politics, and sports, while leading pivotal efforts in the pursuit of justice, civil rights, and equality; and

WHEREAS, Black History Month is a time to reflect on the ongoing struggle for racial justice, to honor the achievements and legacy of trailblazers such as Dr. Martin Luther King Jr., Rosa Parks, Harriet Tubman, Fredrick Douglas, Malcolm X, and countless others, and to recommit ourselves to the ideas of equality and opportunity for all; and

WHEREAS, the City of American Canyon recognizes the importance of Black History Month as an opportunity to acknowledge and honor our past while also building a more inclusive future; and

WHEREAS, this month, we encourage all residents to learn more about Black history, participate in educational and cultural events, and celebrate the achievements and contributions of Black Americans to our community and nation.

NOW, THEREFORE, BE IT RESOLVED, that I, Pierre Washington, Mayor of the City of American Canyon, on behalf of the American Canyon City Council, do hereby proclaim February 2025 as Black History Month in American Canyon and urge all citizens to join in this observance by celebrating the achievements, honoring the legacy, and supporting the continued contributions of African Americans to our community and nation.

Dated: February 4, 2025

Mayor Pierre Washington

CITY OF AMERICAN CANYON PROCLAMATION



HONORING KENNETH LEARY FOR HIS SERVICE AND CONTRIBUTIONS TO THE COMMUNITY

WHEREAS, Ken Leary has demonstrated unwavering dedication to public service, beginning with his career as Community Services Director for the Town of Yountville and leaving a legacy of enhanced community engagement and enriched public programs; and

WHEREAS, Ken Leary has been a steadfast advocate for local governance, serving on the Local Agency Formation Commission (LAFCO) of Napa County since 2017. Initially appointed as an alternate city member, Kenneth was elevated to a regular public member on April 5, 2021, and has since served with dedication, currently holding a term from 2022 to 2026. His commitment to the CALAFCO Public Member role representing the Coastal Region reflects his passion for serving Napa County and the broader State of California with integrity and excellence; and

WHEREAS, Ken Leary has exemplified the ideals of civic engagement and leadership through his service as a two-term City Councilmember for the City of American Canyon, concluding his tenure on November 17, 2020. During his time on the Council, Kenneth served with distinction on numerous regional boards and commissions, including the American Canyon Local Governing Committee (TBID), Napa County Watershed Information Center and Conservancy (WICC), Napa County Climate Action Committee, and the Napa County LAFCO; and

WHEREAS, Ken Leary's contributions to the League of California Cities have earned him statewide recognition, including the Torch Award for Advanced Leadership (Level 2) in 2017 and active participation in the League's African American Caucus, further exemplifying his dedication to leadership and advocacy; and

WHEREAS, Ken Leary's service to the community extends beyond public office through his active involvement in the Kiwanis Club of American Canyon, where he has served as Club President, Board Member, and Kiwanis Advisor to the American Canyon High School Key Club, fostering youth leadership and community engagement. Additionally, Kenneth served as a Community Member on the Touro University of California Biosafety Committee for three years until his employment with the University; and

WHEREAS, Ken Leary is deeply committed to creating an inclusive and vibrant community by championing the involvement of non-profit organizations, churches, schools, businesses, and residents of all ages in achieving shared goals. His tireless efforts and dedication to Kiwanis International and the American Canyon High School Key Club highlight his unwavering sense of duty and service; and

WHEREAS, Ken Leary's distinguished career and countless contributions to the City of American Canyon and Napa County have left an indelible mark on the community he so passionately serves, making it a safer, healthier, and more vibrant place to live, work, and play.

NOW, THEREFORE, I, Mayor Pierre Washington, on behalf of the City of American Canyon, do hereby recognize and honor Kenneth Leary for his leadership, dedication, and extraordinary service to the community. We extend our heartfelt gratitude and best wishes to Kenneth as he continues to enrich the lives of others through public service and community engagement.

Dated: February 4, 2025

Pierre Washington, Mayor



**American Canyon State Route 29
Corridor Improvement Project**
Project Approval & Environmental Documentation
(PA&ED) Phase
EA 04-4Q010

American Canyon Council Meeting
Tuesday, February 4th, 2025



Agenda

 Project History

 Project Alternatives

 Roundabout Overview

 Q&A



Existing Conditions

- Lack of multimodal connectivity. (Pedestrian/Bicycle)
- Lack of public transit facilities.
- Traffic congestion during peak periods.
- Customer access to American Canyon's "Main Street" commercial business is hindered.
- Overhead utility poles & wires.
- Poor aesthetics.
- High collision rates.

Project Goals

- Improve corridor operations including access, travel time, and reliability for all modes.
- Improve safety via the Vision Zero Safe System Approaches.
- Improve public transit travel time and reliability.
- Support growth in American Canyon's priority development area.
- Improve regional and local circulation.
- Improve aesthetics.

Goals of the Presentation

- Inform council about the Project



Agenda

 Project History

 Project Alternatives

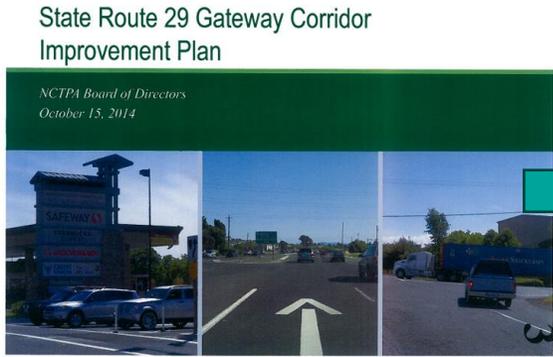
 Roundabout Overview

 Q&A



Project History

- 2014 State Route 29 Gateway Corridor Improvement Plan
- 2019 Climate Action Plan for Transportation Infrastructure (CAPTI)
- 2020 Comprehensive Multimodal Corridor Plan (CMCP)
- 2023 State Route 29 Project Study Report-Project Development Support (PSR-PDS)
- 2024 State Route 29 Project Approval & Environmental Document (PA&ED)



State Route 29
Comprehensive
Multimodal
Corridor
Plan

Final Plan
May 2020



04 - NAP - 29 - PM 0.69 PM 2.05
EA 04-4Q010 - 04 9906297
November 2022

Project Study Report-Project Development Support (PSR-PDS)

To

Request Approval for a Locally Funded Project to Proceed to Project Approval and Environmental Document (PA&ED Phase)

On Route 29
Between American Canyon Road
And Napa Junction Road

APPROVAL RECOMMENDED: *Kate Miller*
Kate Miller, Napa Valley Transportation Authority, Project Sponsor, Accepts risks identified in this PSR-PDS and attached risk register

APPROVAL RECOMMENDED: *Amani Meligy*
Amani Meligy, Regional Project Manager

APPROVAL RECOMMENDED: *Celia McCraig*
Jean C.R. Finney, Deputy District Director, Transportation Planning and Local Assistance

APPROVED: *Dina El-Tawansy*
Dina El-Tawansy, District Director

02/03/2023
Date

WE ARE HERE



PA&ED
EA 04-4Q010

Stakeholder Roles

- NVTA
- Caltrans
- City of American Canyon
- American Canyon Community



Agenda

 Project History

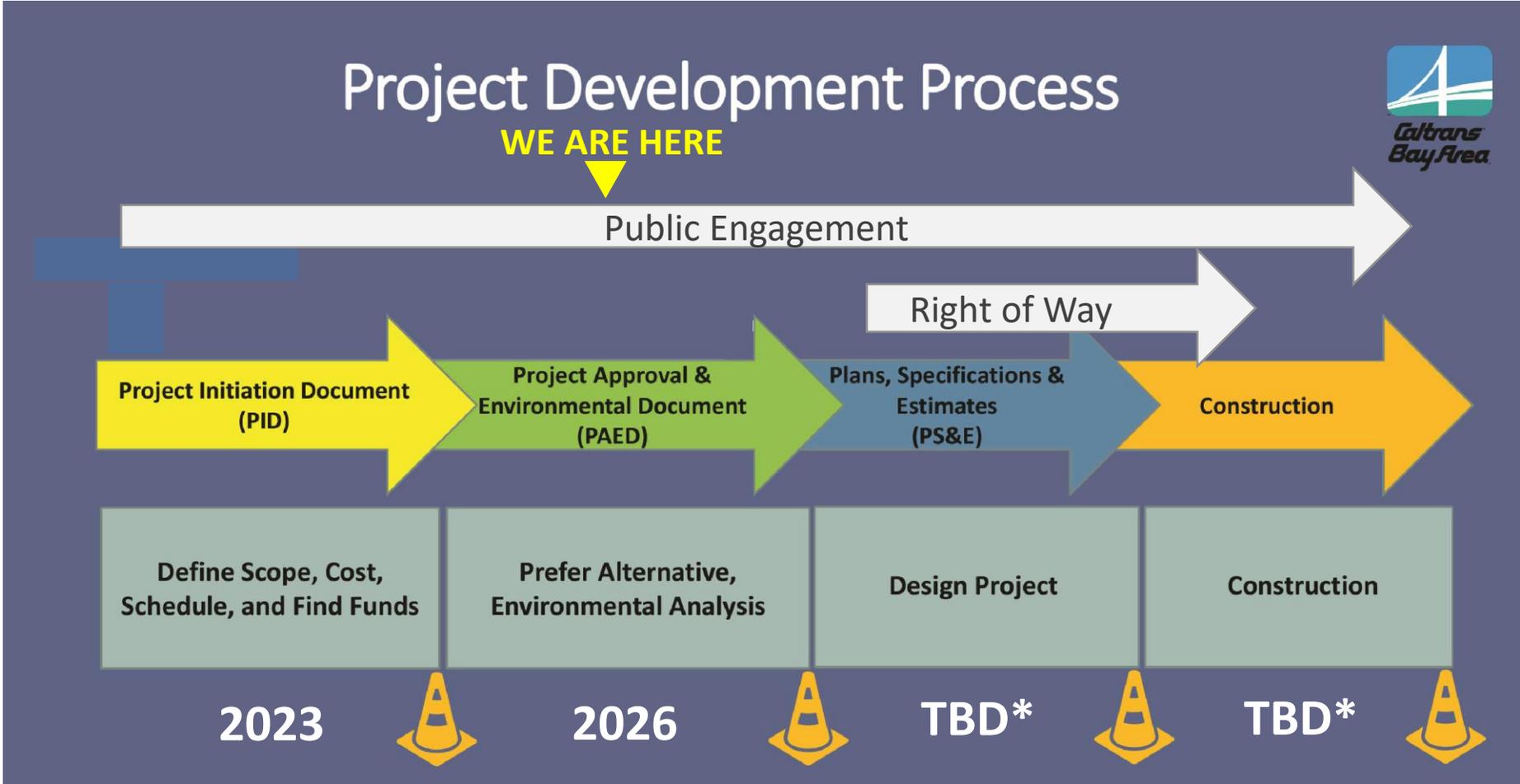
 Project Alternatives

 Roundabout Overview

 Q&A



Caltrans Project Development Process



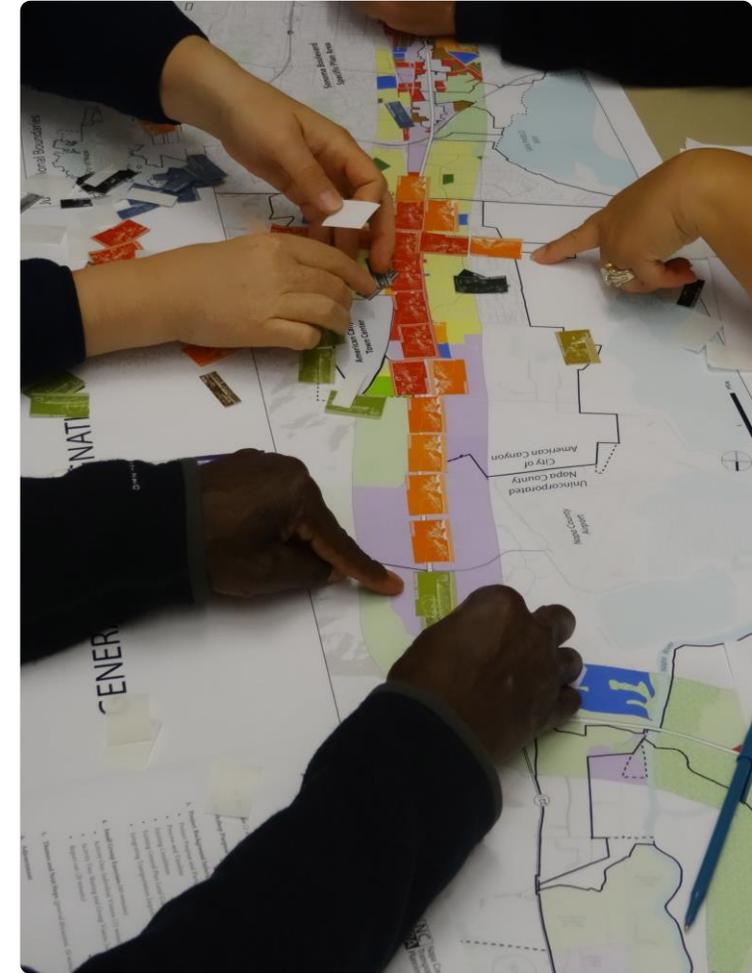
*Dependent on future project funding.

PA&ED Scope

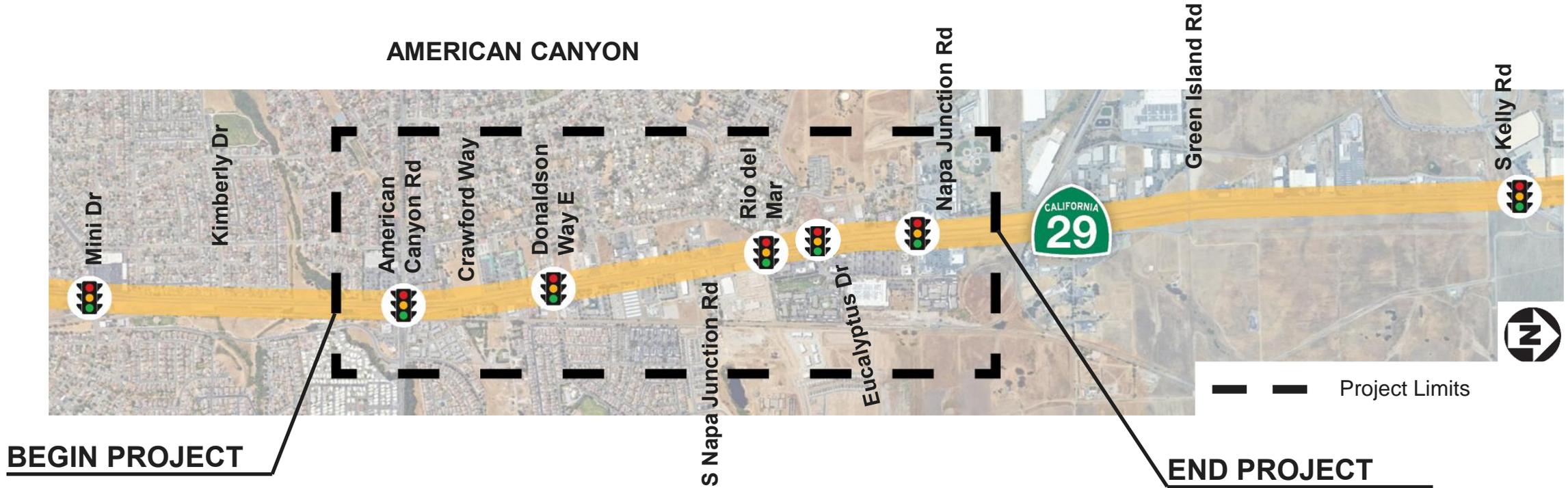
- Traffic
 - ❖ Traffic Operational Analysis
- Environmental
 - ❖ Studying Project Footprint
 - ❖ CEQA Documentation: Initial Study and Negative Declaration (ISND)
 - ❖ NEPA Documentation: Categorical Exemption
- Preliminary Engineering
 - ❖ Right of Way Needs, Utility Coordination, Conceptual Layouts
- Outreach
 - ❖ Community Engagement
 - ❖ First Public Outreach Workshop – tentatively March/April

PA&ED Scope

- Select an Alternative
- Obtain Environmental Clearance
- Obtain Caltrans Project Approval
- Create Community Buy-in



Project Limits



Work Common to Both Alternatives

- Corridor Improvements
 - ❖ Vehicle Lane Reconfiguration
 - ❖ Improved Transit Operations
 - ❖ Class 1 Shared-Use path on both sides
 - ❖ Bus Stops moved onto SR 29
 - ❖ Undergrounded Utilities
 - ❖ Landscaping
- Intersection Crossing Treatments
 - ❖ Median Refuges
 - ❖ Shorter Crossing Lengths
- Driveway Modifications and Consolidations



Alternative 1 - Signalized



-  Existing Traffic Signal
-  Potential New Traffic Signal from PSR-PDS Study

Alternative 2 - Roundabouts



Existing Traffic Signal



Potential New Roundabout
from PSR-PDS Study

Milestone Schedule

Tentative Schedule

- Completed Project Approval and Environmental Document (PA&ED) December 2026
- Completed Plans, Specifications & Estimates (PS&E) TBD*
- Construction Start TBD*
- Construction Completion TBD*

*Dependent on future project funding.

Agenda

 Project History

 Project Alternatives

 Roundabout Overview

 Q&A



The Basics

Traffic Control

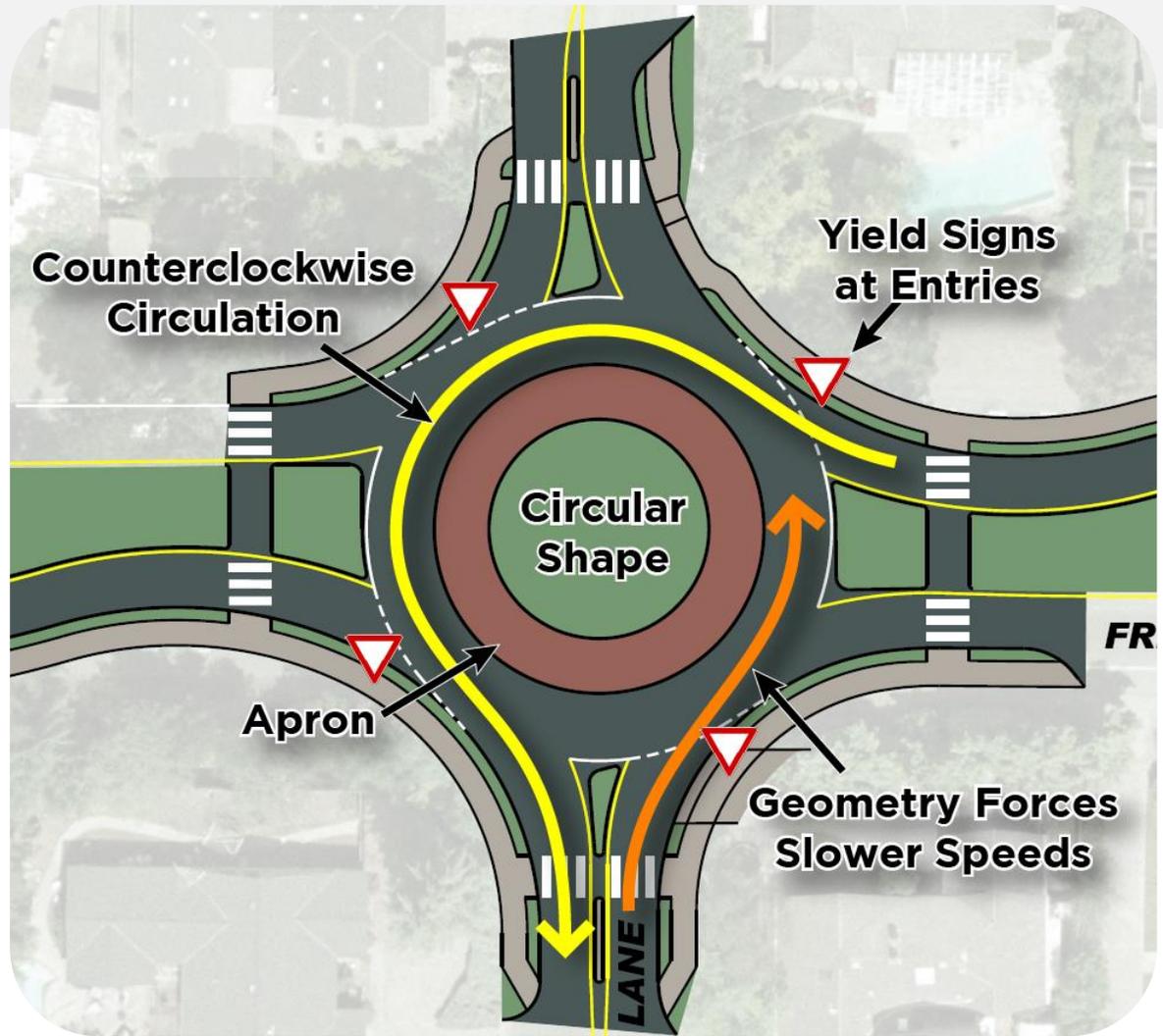
- ❖ Yield at Entry

Traffic Deflection

- ❖ Pavement markings and raised islands direct traffic into a one-way counterclockwise flow

Geometrics

- ❖ The radius of the circular road and the angles of entry are designed to slow the speed of vehicles



Why They Work

1. Cars entering a roundabout must yield to those already in the circle.
2. With all cars traveling in the same direction, **roundabouts eliminate head on collisions**, as well as **left turns**, one of the most dangerous moves in an intersection.
3. With no traffic lights to divert drivers' attention upward, roundabouts **keep motorists focused** on the cars and pedestrians around them.

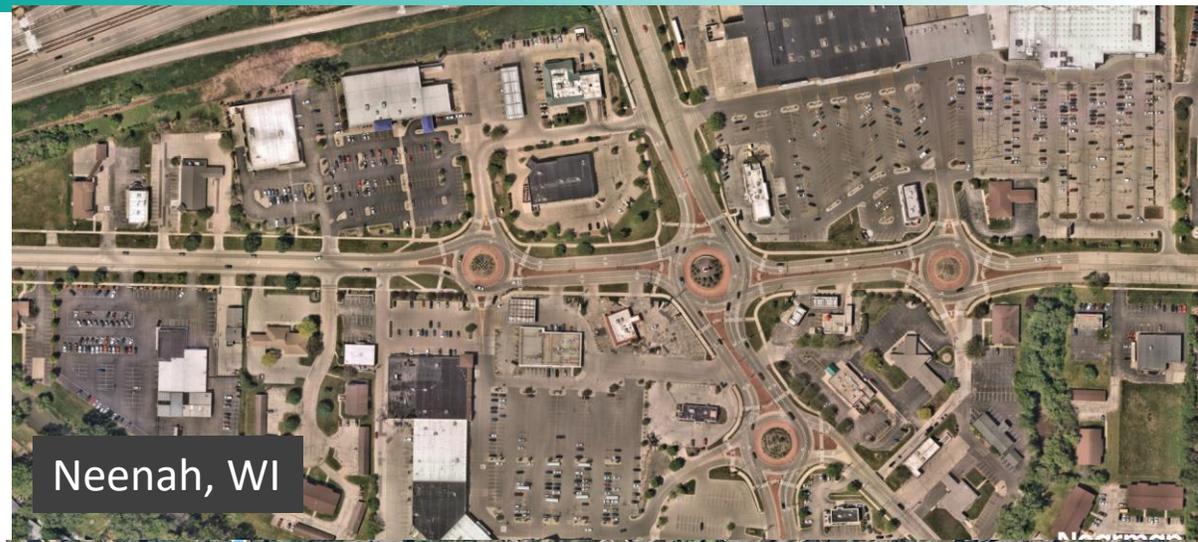


Commercial Corridor



Sarasota, FL

Nearmap



Neenah, WI

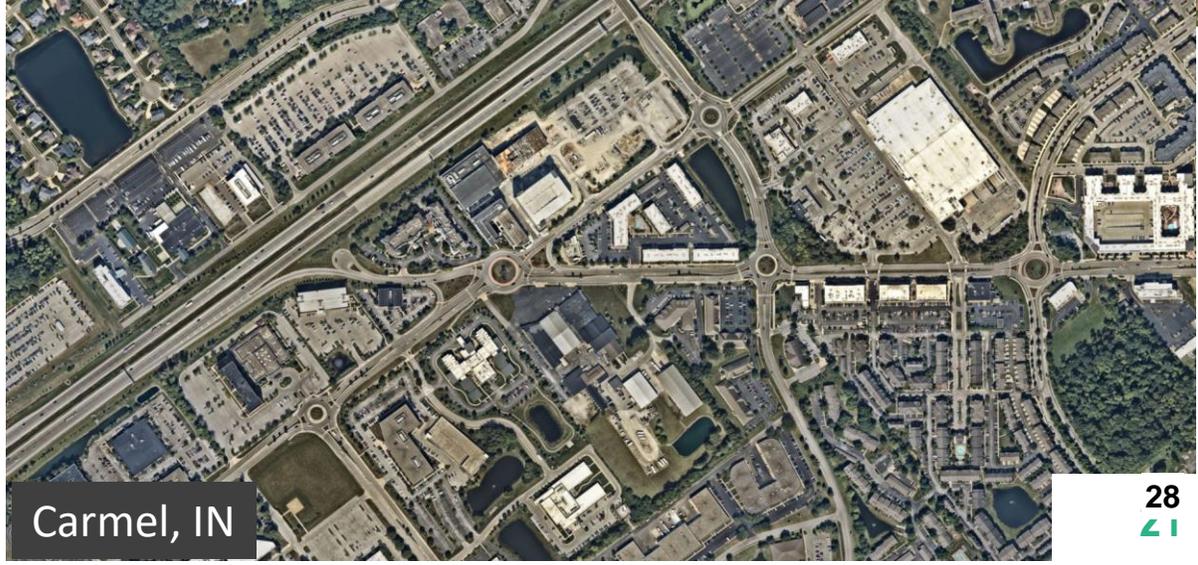
Nearmap



Loveland, CO

Nearmap

Sat Sep 3 2022



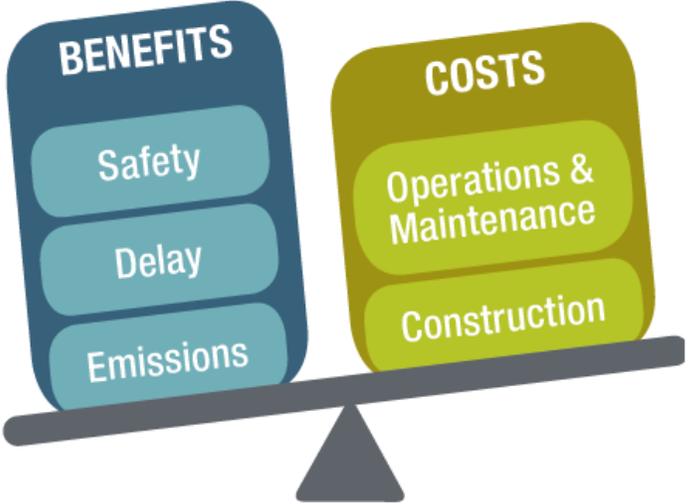
Carmel, IN

What Performance Measures are Considered

- 1. Safety
- 2. Delay (travel time reduction savings)
- 3. Emission reductions
- 4. Operations and maintenance
- 5. Initial capital cost

Benefit Performance Measures calculate the benefits of an alternative compared to the existing condition

Cost Performance Measures calculate the added costs of an alternative compared to the existing condition



Roundabout Crossing Treatments

Federal Accessibility Guidelines:
Four Crossing Treatments Available at Multi-Lane Roundabouts

Raised Crosswalk



Rapid Rectangular Flashing Beacon



Pedestrian Hybrid Beacon



Signal Crossing



Local Existing Roundabouts

SR 29/12/221 Interchange - Just north of American Canyon



Local Existing Roundabouts

Rolling Hills Dr & Rio del Mar in Watson Ranch



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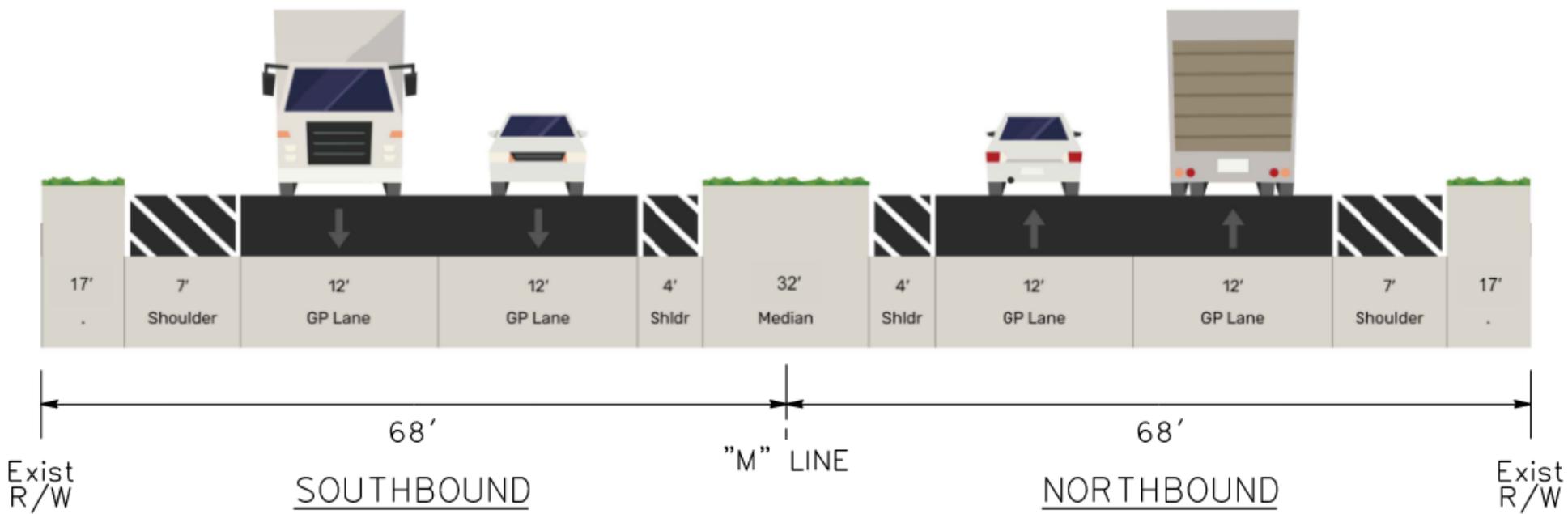




Backup

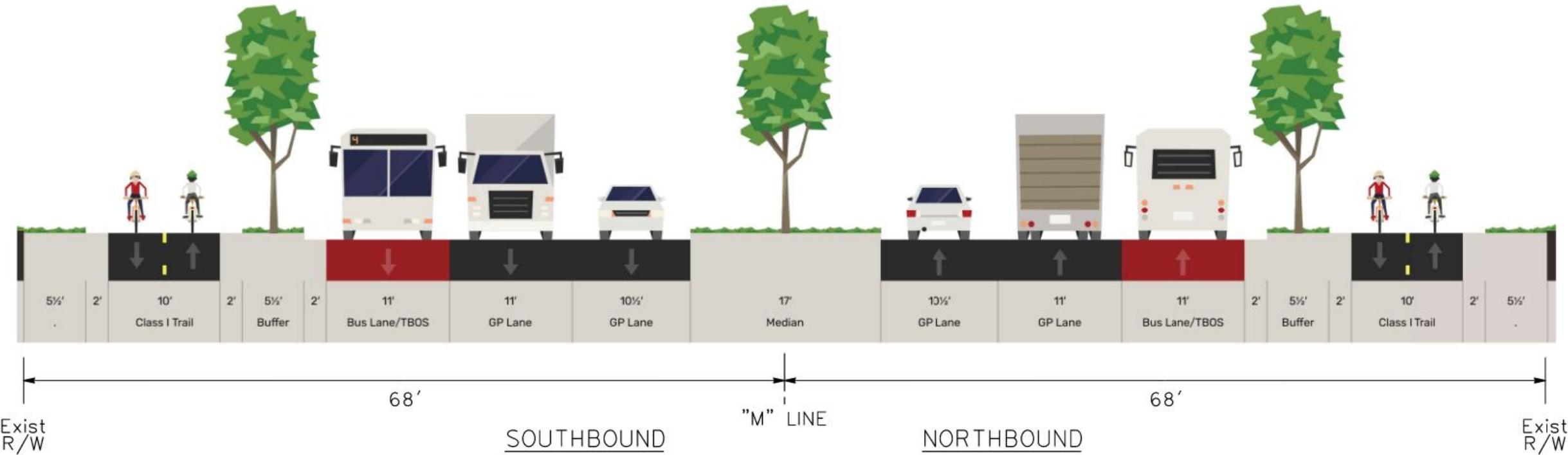


Typical Section: Existing



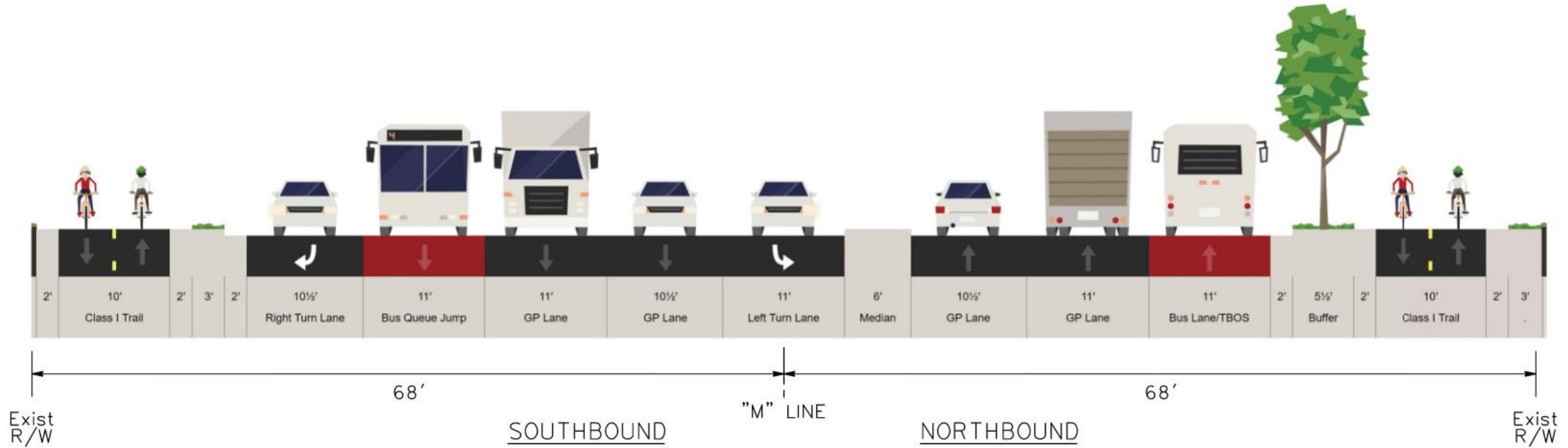
SECTION X
EXISTING CONDITION

Typical Section: Proposed Corridor



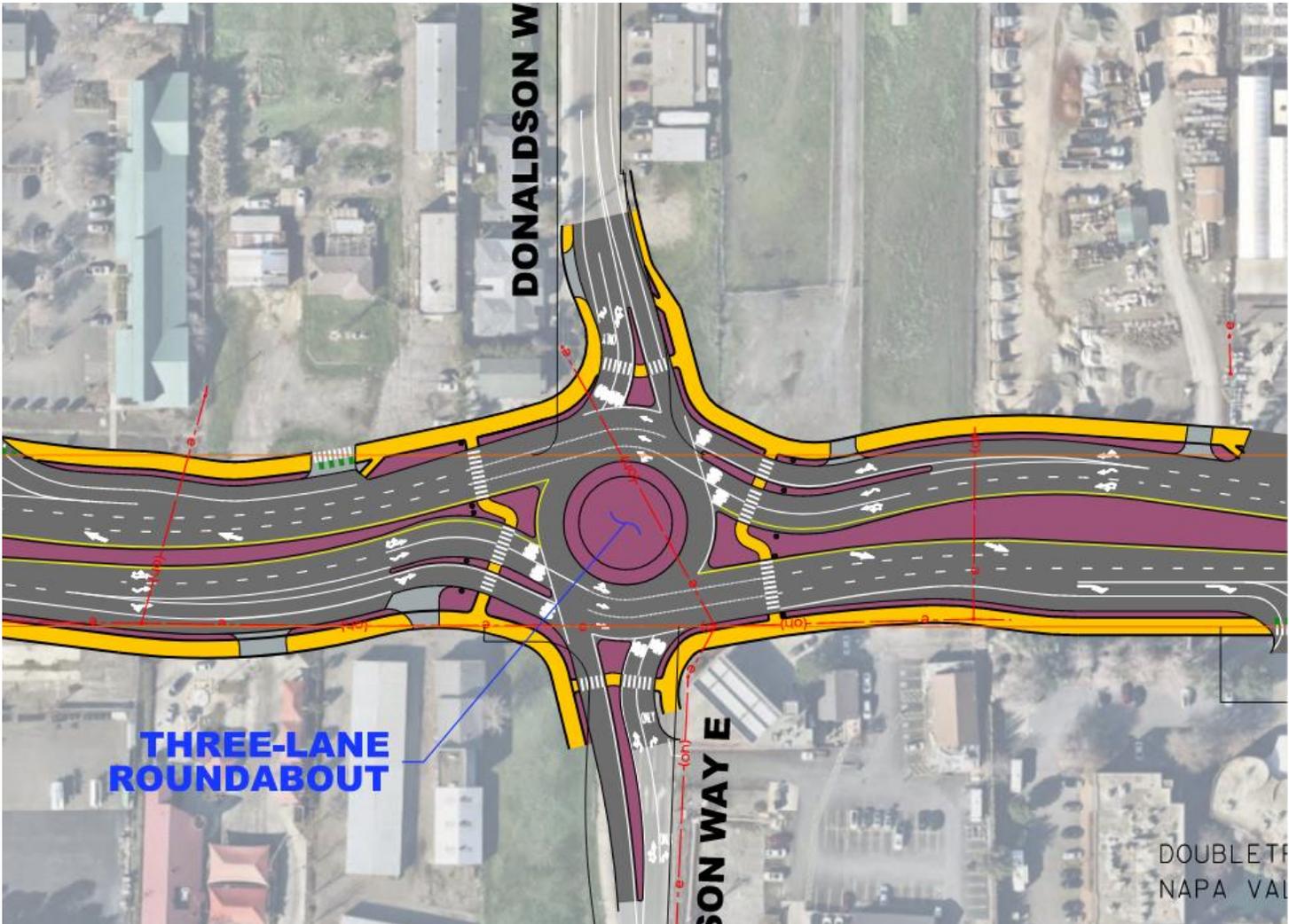
SECTION A-1
CORRIDOR - ALT 1 & 2

Typical Section: Alt 1 – At Intersection



SECTION A-2
AT INTERSECTION - ALT 1

3 Lane Roundabout



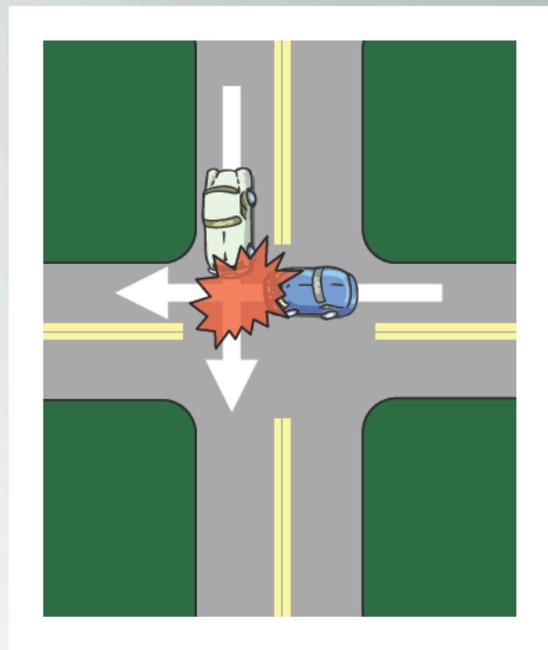
Pedestrian Safety



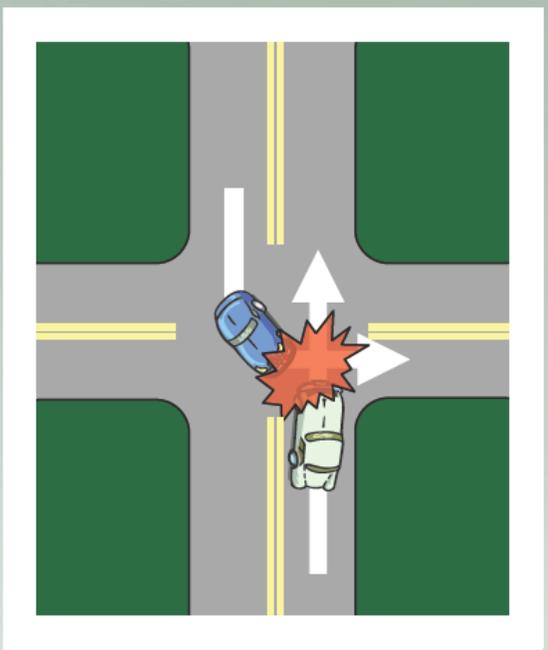
The Basics

Typical 4-leg intersection

Angle

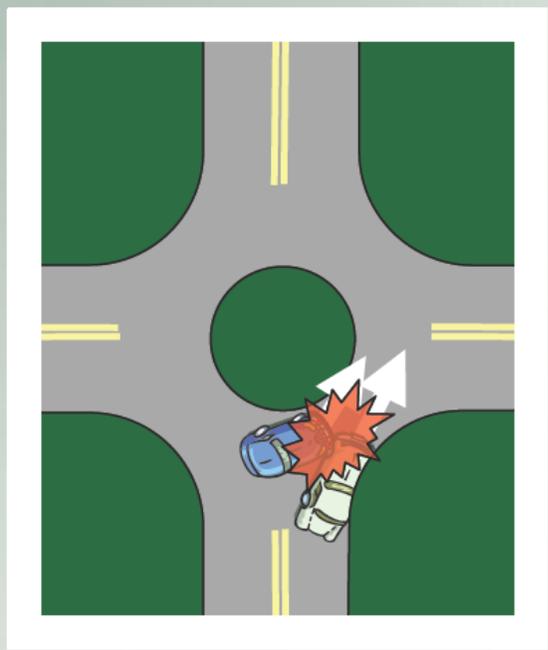


Left turn



Roundabout

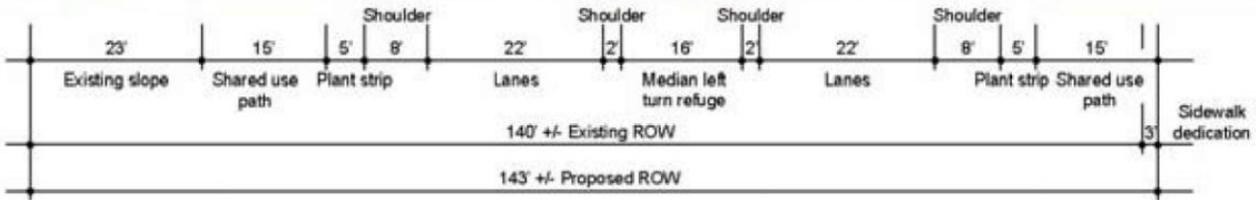
Sideswipe



Benefits

	Roundabout	Traffic Signals
Vehicle and Driver Safety	Eliminates high-speed crashes and reduces fatalities and injuries by 70+%	Numerous vehicle and pedestrian conflict points on standard intersection (32 vehicle/24 pedestrian)
Pedestrian and Bicyclist Safety	Shorter one-directional crossings provide greater pedestrian focus and awareness	Vehicles are more focused on signal changes than on pedestrian movements
Space/Development Footprint	Reduces additional right-of-way between links of intersections	May require additional turn lanes in future if traffic volumes or traffic patterns change
Cost and Sustainability	Less expensive than a signal for greenfield construction (new location)	Increase in fuel consumption and emissions due to stopped and delayed vehicles during red lights
Traffic Capacity	Creates equal priority for all approaches	Typically prioritizes mainline traffic allowing progression of high volumes approaches
Access Management	Provides equal priority of driveway/business access	Requires drivers to make additional left turns or right turns to access certain properties/businesses
Aesthetics	Provides attractive entries and gateways to communities	Various lighting and signing distractions can impact the overall aesthetic appeal for the user
Maintenance	Pavement markings, lighting, and some landscape maintenance may be more intensive than signals	Requires staff time required to maintain signals, provide retiming, and conduct repair

2020 CMP SECTION



**CITY OF AMERICAN CANYON
REGULAR CITY COUNCIL MEETING**

ACTION MINUTES
January 21, 2025

3:00 P.M. – CLOSED SESSION

CALL TO ORDER - CLOSED SESSION

The meeting was called to order at 3:00 p.m.

ROLL CALL - CLOSED SESSION

Present: Councilmember Brando Cruz, Councilmember Melissa Lamattina,
Councilmember David Oro, Vice Mayor Mark Joseph, Mayor Pierre Washington

Absent: None

Excused: None

PUBLIC COMMENTS - CLOSED SESSION ITEMS

There were no public comments on closed session items.

MEETING RECESS - COUNCIL TO CONVENE IN CLOSED SESSION

3:00 P.M. CLOSED SESSION ITEMS

1. Matters Relating to Public Employment Public Employee Performance Evaluation Pursuant to Government Code Section 54957.

Positions: Jason Holley, City Manager; William Ross, City Attorney

2. Conference with Legal Counsel - Existing Litigation. Authorized pursuant to Government Code Section 54956.9(d)(1):

- a) City of American Canyon v. City of Vallejo, et al. (Sacramento Superior Court Case No. 34-2022-00327471).
- b) City of Vallejo v. City of American Canyon et al. (Third District Court of Appeal Case No. C102070; formerly Sacramento County Superior Court Case No. 23WM000055).
- c) City of Vallejo v. City of American Canyon et al. (Sacramento County Superior Court Case No. 24WM000078).
- d) City of Vallejo v. City of American Canyon et al. (Marin County Superior Court Case No. CV0003752).

3. Conference with Legal Counsel – Anticipated Litigation. Authorized pursuant to Government Code Section 54956.9 (d)(2). One (1) Matter.

6:30 P.M. OPEN SESSION - REGULAR MEETING

CALL TO ORDER - COUNCIL TO RECONVENE IN OPEN SESSION

The City Council meeting was called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL - OPEN SESSION

Present: Councilmember Brando Cruz, Councilmember Melissa Lamattina, Councilmember David Oro, Vice Mayor Mark Joseph, Mayor Pierre Washington

Absent: None

Excused: None

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

A report on Closed Session and confirmation of reportable action was given by City Attorney William Ross.

PROCLAMATIONS AND PRESENTATIONS

PUBLIC COMMENTS - ITEMS NOT ON CLOSED SESSION OR OPEN SESSION AGENDA

Mayor Washington opened public comments. Written comments: Ahna Jotter; Amanda Meltzer; Chuck Taylor; Claus Blem; D. Belef; Dianne Weyna; Gary Linowski; Jim Haugen; Julie Tattan; Lynne Baker; Mandy Ung; Mark Headley; Nelson Monge; Patti Ihli; Paul Hoffman; Robyn Stuhr; Sarah Zaki; Terry England. Oral comments: Wallace Ingalls was called to speak; Kara Vernor was called to speak; Leon Garcia was called to speak; Mark van Gorder was called to speak. The public comment period was closed.

AGENDA CHANGES

There were no changes to the agenda.

CONSENT CALENDAR

Action: Motion to adopt CONSENT CALENDAR made by Councilmember David Oro, seconded by Vice Mayor Mark Joseph, and CARRIED by roll call vote.

Ayes: Councilmember Brando Cruz, Councilmember Melissa Lamattina, Councilmember David Oro, Vice Mayor Mark Joseph, Mayor Pierre Washington

Nays: None

Abstain: None

Absent: None

Excused: None

4. Minutes of December 17, 2024

Action: Approved the minutes of the Regular City Council meeting of December 17, 2024.

5. Minutes of January 15, 2025

Action: Approved the minutes of the Special City Council - Planning Commission Interviews meeting of January 15, 2025.

6. Report Upon Return from Closed Session

Action: Approved the Report Upon Return from Closed Session for the Regular City Council meeting of December 17, 2024.

7. Acceptance of Class 1 Bicycle Path improvements adjacent to Wetlands Edge Court

Action: Adopted Resolution 2025-01 accepting the Class 1 Bicycle Path improvements adjacent to Wetlands Edge Court and associated with the SDG Commerce 217 Wine Warehouse Project.

8. OpenGov Agreement for Computerized Maintenance Management System (CMMS)

Action: Adopted Resolution 2025-02 authorizing the City Manager to enter into an agreement (Agreement 2025-08) with OpenGov for CMMS Software Solution.

9. Amendment # 1 to Agreement # 2024-86 - Anderson Home Repair, Inc.

Action: Adopted Resolution 2025-03 authorizing Amendment #1 (Agreement 2025-09) to Agreement #2024-86 - Anderson Home Repair, Inc. for Wastewater and Water Operations Management Services in the amount of \$220,000 for a total contract amount not to exceed \$315,000

10. Measure T MOE and Equivalent Fund Certification FY2023/24

Action: Took the following actions related to Measure "T" (The Napa Countywide Road Maintenance Act): Adopted Resolution 2025-04 approving the Maintenance of Effort (MOE) certification of \$370,015 as required under Measure "T" Program (The Napa Countywide Road Maintenance Act). Adopted Resolution 2025-05 approving certification of Equivalent Fund expenditures under the Measure "T" Program (The Napa Countywide Road Maintenance Act).

11. Ordinance Modifying Certain Compensation Provisions for the Members of the City Council Second Reading

Action: Waived reading, read by title only, and adopted Ordinance 2024-09 modifying the compensation of the members of City Council.

PUBLIC HEARINGS

There were no Public Hearing items.

BUSINESS

12. Notice Voiding Planning Commission's Issuance of Napa Valley Ruins and Gardens (NVRG) Fencing Design Review Permit

Council received an informational staff report from City Attorney William Ross. No action required.

MANAGEMENT AND STAFF ORAL REPORTS

None

MAYOR/COUNCIL COMMENTS AND COMMITTEE REPORTS

The mayor and council members provided oral reports and announced items of community interest.

FUTURE AGENDA ITEMS

13. Future Agenda Items of Note

Action: Motion to add to the February 4, 2025 agenda, a Community Service Award Policy made by Vice Mayor Mark Joseph, seconded by Councilmember David Oro, and CARRIED by roll call vote.

Ayes: Councilmember Brando Cruz, Councilmember Melissa Lamattina, Councilmember David Oro, Vice Mayor Mark Joseph, Mayor Pierre Washington

Nays: None

Abstain: None

Absent: None

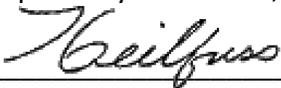
Excused: None

ADJOURNMENT

The meeting was adjourned to closed session at 6:58 p.m.

CERTIFICATION

Respectfully Submitted,



Taresa Geilfuss, City Clerk

**CITY OF AMERICAN CANYON
SPECIAL CITY COUNCIL MEETING**

ACTION MINUTES
January 24, 2025

4:00 P.M. CLOSED SESSION

CALL TO ORDER - CLOSED SESSION

The meeting was called to order at 4:00 p.m.

ROLL CALL - CLOSED SESSION

Present: Councilmember Brando Cruz, Councilmember Melissa Lamattina,
Councilmember David Oro, Vice Mayor Mark Joseph, Mayor Pierre Washington

Absent: None

Excused: None

PUBLIC COMMENT - CLOSED SESSION ITEMS

There were no comments on Closed Session items.

MEETING RECESS - COUNCIL TO CONVENE IN CLOSED SESSION

4:00 P.M. CLOSED SESSION ITEMS

1. Conference with Legal Counsel – Anticipated Litigation. Authorized pursuant to Government Code Section 54956.9 (d)(2). One (1) Matter.

4:30 P.M. OPEN SESSION - SPECIAL MEETING

CALL TO ORDER

The City Council meeting was called to order at 5:36 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present: Councilmember Brando Cruz, Councilmember Melissa Lamattina,
Councilmember David Oro, Vice Mayor Mark Joseph, Mayor Pierre Washington

Absent: None

Excused: None

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

A report on Closed Session and confirmation of reportable action was given by City Attorney William Ross.

CONSENT CALENDAR

2. Watson Ranch Amphitheaters - Temporary Uses

Mayor Washington opened public comments. Written comments: none. Oral comments: G. Anthony Phillips was called to speak. The public comment period was closed.

Action: Motion to adopt Minute Order 2025-02 approving a "City Letter of Understanding & Agreement" (Agreement 2025-14) to allow temporary amphitheater uses in the Napa Valley Ruins & Gardens made by Councilmember David Oro, seconded by Councilmember Brando Cruz, and CARRIED by roll call vote.

Ayes: Councilmember Brando Cruz, Councilmember Melissa Lamattina, Councilmember David Oro, Vice Mayor Mark Joseph, Mayor Pierre Washington

Nays: None

Abstain: None

Absent: None

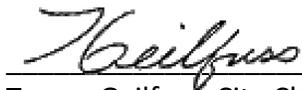
Excused: None

ADJOURNMENT

The meeting was adjourned at 5:40 p.m.

CERTIFICATION

Respectfully Submitted,



Taresa Geilfuss, City Clerk

**CITY OF AMERICAN CANYON
SPECIAL CITY COUNCIL MEETING**

ACTION MINUTES
January 29, 2025

4:00 P.M. OPEN SESSION - SPECIAL MEETING

CALL TO ORDER

The City Council meeting was called to order at 4:17 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present: Councilmember Brando Cruz, Councilmember Melissa Lamattina, Councilmember David Oro, Vice Mayor Mark Joseph, Mayor Pierre Washington

Absent: None

Excused: None

BUSINESS

Action: Motion to approve the process for conducting the Open Space, Active Transportation and Sustainability Commission and Parks and Community Services Commission interviews made by Vice Mayor Mark Joseph, seconded by Councilmember Melissa Lamattina, and CARRIED by roll call vote.

Ayes: Councilmember Brando Cruz, Councilmember Melissa Lamattina, Councilmember David Oro, Vice Mayor Mark Joseph, Mayor Pierre Washington

Nays: None

Abstain: None

Absent: None

Excused: None

1. Open Space, Active Transportation and Sustainability Commission Interviews

Council conducted interviews and selected three applicants to serve on the Open Space, Active Transportation and Sustainability Commission.

Action: Motion to appoint by Minute Order 2025-03 Nance Matson, Barry Christian and Debbie Chavarria to the Open Space, Active Transportation and Sustainability Commission for full four-year terms of January 1, 2025 - December 31, 2028, made by Councilmember David Oro, seconded by Vice Mayor Mark Joseph, and CARRIED by roll call vote.

Ayes: Councilmember Brando Cruz, Councilmember Melissa Lamattina, Councilmember David Oro, Vice Mayor Mark Joseph, Mayor Pierre Washington

Nays: None

Abstain: None

Absent: None

Excused: None

Council went into recess 5:15 p.m.

Council returned from recess at 6:20 p.m.

2. Parks and Community Services Commission Interviews

Council conducted interviews and selected five applicants to serve on the Parks and Community Services Commission.

Action: Motion to appoint by Minute Order 2025-04 Gina Griggs, Iain Smith and Elston Mallory, Jr. to the Parks and Community Services Commission for full four-year terms of January 1, 2025 - December 31, 2028; with Scott Myer and Shirly Koot appointed for partial two-year terms of January 1, 2025 - December 31, 2026 made by Councilmember David Oro, seconded by Vice Mayor Mark Joseph, and CARRIED by roll call vote.

Ayes: Councilmember Brando Cruz, Councilmember Melissa Lamattina, Councilmember David Oro, Vice Mayor Mark Joseph, Mayor Pierre Washington

Nays: None

Abstain: None

Absent: None

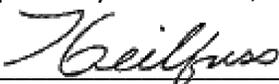
Excused: None

ADJOURNMENT

The meeting was adjourned at 8:30 p.m.

CERTIFICATION

Respectfully Submitted,



Taresa Geilfuss, City Clerk

William D. Ross
David P. Schwarz
Kypros G. Hostetter
Christina M. Bellardo

Law Offices of
William D. Ross
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Palo Alto, California 94306
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Los Angeles Office:
11420 Santa Monica Blvd
#25532
Los Angeles, CA 90025

File No: 199/6

January 24, 2025

VIA E-MAIL

The Honorable Pierre Washington, Mayor
and Members of the City Council
City of American Canyon
4381 Broadway, Suite 201
American Canyon, CA 94503

Re: Report Upon Return from Closed Session; Regular City Council Closed Session Meeting of the American Canyon City Council of January 21, 2025

Dear Mayor Washington and Members of the City Council:

This communication sets forth reportable action, if any, of the City Council (“Council”) of the City of American Canyon (“City”), consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*) resulting from the Closed Session of the Regular City Council Closed Session Meeting of January 21, 2025, consistent with Government Code Section 54957.1.

Mayor Washington called the Meeting to order in Open Session at 3:00 p.m. and, after ascertaining that there were no public comments on the matters agendized for Closed Session consideration, adjourned to Closed Session at 3:00 p.m.

The Closed Session initially concluded at 6:27 p.m. due to the Open Session portion of the meeting scheduled for 6:30 p.m. In Open Session, this office stated that the City Council would return to Closed Session after the City Council concluded its consideration of the matters scheduled for Open Session.

The Open Session concluded at 7:37 p.m., upon which the Council returned to Closed Session. Closed Session concluded at 8:45 p.m.

The following matters were agendized for Closed Session consideration:

1. Matters Relating to Public Employment - Public Employee Performance Evaluation Pursuant to Government Code Section 54957.
Positions: Jason Holley, City Manager; William Ross, City Attorney
2. Conference with Legal Counsel – Existing Litigation. Authorized Pursuant

to Government Code Section 54956.9(d)(1)

- a. City of American Canyon v. City of Vallejo, et al. (Sacramento Superior Court Case No. 34-2022-00327471).
 - b. City of Vallejo v. City of American Canyon et al. (Third District Court of Appeal Case No. C102070; formerly Sacramento County Superior Court Case No. 23WM000055).
 - c. City of Vallejo v. City of American Canyon et al. (Sacramento County Superior Court Case No. 24WM000078).
 - d. City of Vallejo v. City of American Canyon et al. (Marin County Superior Court Case No. CV0003752).
3. Conference with Legal Counsel – Anticipated Litigation
Authorized pursuant to Government Code Section 54956.9(d)(2).
One (1) Matter.

With respect to Closed Session Agenda Item No. 1, there was direction for the City Council to formulate criteria to further evaluate both the City Attorney and the City Manager within 90 days. Except as stated, there was no other reportable action under Government Code Section 54957.

With respect to Closed Session Agenda Item Nos. 2.a., b., c., and d., there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2), *with the exception of Item 2.a.* With respect to Item 2.a., direction was given (5-0) that the City agree to a continuance of the trial date for a period of 90 days or less, and to accelerate the process for conducting a deposition of the employee, agent, or official of the City of Vallejo who is the “Person Most Knowledgeable” regarding discovery at issue in the litigation.

With respect to Closed Session Item 3, there was reportable action in the form of unanimous council approval (5-0) to participate in mediation with respect to the Watson Ranch Specific Plan Project (“WRSP”) in order to further implement the WRSP’s policies and guidelines and to ensure their consistency with, and possible amendment to, the applicable Development Agreement between the City and the Project Applicant, as well as resolving issues in dispute between the City and the Project Applicant. In a separate action, there was approval (4-1, Vice Mayor Joseph dissenting) to authorize the retention of Michael Durkee, *Esq.* to serve as mediator between the City and the Project Applicant. Except as indicated, there was no other reportable action consistent with the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2).

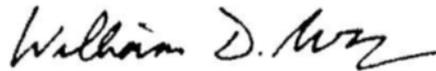
The Honorable Pierre Washington, Mayor
and Members of the City Council
January 24, 2025
Page 3

Upon conclusion of the Closed Session at 8:45 p.m., City Attorney Ross stated that a written report upon return from Closed Session consistent with Government Code Section 54957.1 would be prepared concerning the matters agendaized for Closed Session.

This communication should be reviewed under the Consent portion of the Agenda of your next Regular or Special City Council Meeting.

Should you have questions concerning this Report, it may be taken off the Consent calendar when agendaized in the future, or our office may be contacted in the interim.

Very truly yours,



William D. Ross
City Attorney

WDR:DPS

cc: Jason B. Holley, City Manager
Juan Gomez, Finance Director
Taresa Geilfuss, City Clerk



TITLE

Local Appointments List of Boards, Commissions and Committees 2025 Vacancies

RECOMMENDATION

Approve the Local Appointments List of Boards, Commissions and Committees 2025 Vacancies.

CONTACT

Taresa Geilfuss, City Clerk

BACKGROUND & ANALYSIS

Each year, the City Clerk’s Office ensures compliance with Government Code Section 54970, also known as the “Maddy Act.” As required, the City Council approves a list of commission and committee members whose terms will expire in the coming year. The City Clerk is responsible for publishing and posting this list annually. The list includes the names of all incumbents and identifies any expiring terms for the next calendar year. The Local Appointments List of Boards, Commissions, and Committees – 2025 Vacancies will be posted at City Hall, on the city's website, and is included below as Attachment 1.

The City Clerk’s Office recruits for the Planning Commission, Parks & Community Services Commission, and the Open Space, Active Transportation, and Sustainability Commission (OSATS) every two years. In 2025, there will be no expiring terms for these commissions.

For Napa County appointments, one term will expire in 2025 for the Napa County Mosquito Abatement District. There are also two unfilled positions: one on the NVTA – Active Transportation Advisory Committee (ATAC) and one on the NVTA – Citizens Advisory Committee (CAC). Outreach efforts for these openings will be conducted concurrently.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

None.

ENVIRONMENTAL REVIEW

None.

ATTACHMENTS:

[Local Appointment List - Maddy Act - 2025 Vacancies.pdf](#)



Local Appointments List of Boards, Commissions and Committees 2025 Vacancies

In compliance with the requirements of Government Code [§54972](#), below is a listing of all appointments, with terms ending in 2024 highlighted in yellow.

PLANNING COMMISSION (Authority: American Canyon Municipal Code 2.32)		
Function: The functions, powers and duties of the Planning Commission shall be all those functions, powers and duties of a planning commission and board of zoning adjustment as provided in Chapters 3 and 4 of Title 7 commencing with <i>Government Code §65100</i> (the planning and zoning law) and shall perform such other duties and functions as may be designated by the city council.		
Requirements: Must be a resident of American Canyon, a registered voter, and 18 years or older by beginning of term.		
Additional info: 5 members appointed by City Council; 4-year term; meets the 4 th Thursday of each month at 6:30 p.m.		
Commissioner	Date of Appointment	Term Expires
1 Eric Altman	3/15/2011 (R 2011-16); 01/20/2015 (CC Minutes); 01/15/2019 (MO 2019-01); 2/11/2019 (MO 2019-05); 11/29/2022 (MO 2022-08)	12/31/2026
2 Davet Mohammad	11/29/2022 (MO 2022-08)	12/31/2026
3 Marilyn Abelon	01/15/2025 (MO 2025-01)	12/31/2028
4 Shelby Goss	01/15/2025 (MO 2025-01)	12/31/2028
5 Charles Plummer	01/15/2025 (MO 2025-01 partial term)	12/31/2026

PARKS & COMMUNITY SERVICES COMMISSION (Authority: American Canyon Municipal Code 2.29 ; Resolution 2011-100)		
Function: The functions, powers and duties shall include review of issues referred to the Commission by the City Council, the City Manager, Parks & Recreation Department, residents or organizations of the city; to provide advice, comment and make recommendations regarding such issues as requested; to organize or facilitate community benefit activities or functions; and other duties as assigned by the City Council. (Ord. 2003-04 § 1, 2003; Ord. 2001-04 § 1, 2001)		
Requirements: Must be a resident of American Canyon, a registered voter, and 18 years or older by beginning of term.		
Additional info: 5 members appointed by City Council; 4-year term; meets the 2 nd Thursday of each month at 6:30 p.m.		
Commissioner	Date of Appointment	Term Expires
1 Gina Griggs	12/15/2020 (MO 2020-14); 01/29/2025 (MO 2025-04)	12/31/2028
2 Iain Smith	01/29/2025 (MO 2025-04)	12/31/2028
3 Elston Mallory, Jr.	01/29/2025 (MO 2025-04)	12/31/2028
4 Scott Myer	01/29/2025 (MO 2025-04 partial term)	12/31/2026
5 Shirley Koot	01/29/2025 (MO 2025-04 partial term)	12/31/2026

OPEN SPACE, ACTIVE TRANSPORTATION AND SUSTAINABILITY COMMISSION (Authority: American Canyon Municipal Code 2.30 ; Ordinance 2023-01)		
Function: The Open Space Advisory Committee serves in an advisory capacity to the City Council. The purpose of the Committee is to oversee Open Space efforts and to periodically report back to City Council on Open Space issues. The Committee should establish priority goals and projects, subject to Council review and confirmation.		
Requirements: Must be a resident of American Canyon, a registered voter, and 18 years or older by beginning of term.		
Additional info: 5 members appointed by City Council; 4-year term; meets the 1 st Wednesday of each month at 6:30 p.m.		
Committee Member	Date of Appointment	Term Expires
1 Nance Matson	09/01/05 (R 2005-83); 03/02/10 (R 2010-20); 01/21/14 (R 2014-07); 03/26/19 (MO 2019-07); 12/21/21 (MO 2021-05); 02/07/23 (MO 2023-06); 01/29/25 (MO 2025-03)	12/31/2028
2 Barry Christian	09/01/05 (R 2005-83); 03/02/10 (R 2010-20); 01/21/14 (R 2014-07); 03/26/19 (MO 2019-07); 12/21/21 (MO 2021-05); 02/07/23 (MO 2023-06); 01/29/25 (MO 2025-03)	12/31/2028
3 Debbie Chavarria	01/29/25 (MO 2025-03)	12/31/2028
4 Tara McClinton-Horner	2/16/2016 (R 2016-14); 01/14/2020 (MO 2020-01); 02/15/2023 (MO 2023-08)	12/31/2026
5 Sean Hughes	02/15/2023 (MO 2023-08)	12/31/2026

NAPA COUNTY BOARDS, COMMISSIONS AND COMMITTEES

Appointed by American Canyon City Council as representatives on Napa County Commissions or Committees

(A full list of Napa County Boards, Commissions and Committees vacancies, including those appointed directly by Napa County, can be found on the Napa County website [here.](#))

NAPA COUNTY LIBRARY COMMISSION

General Information: 8 members: 3 appointed by the BOS; 1 appointed by each city in Napa County. Term is 3 years, beginning on February 1st. Meets the 1st Thursday of every other month, 5:00 p.m., Napa County Library

	Representative	Date of Appointment	Term Expires
1	Aisha Nasir	01/30/2023 (MO 2023-05)	02/01/2026

NAPA COUNTY MOSQUITO ABATEMENT DISTRICT

General Information: 1 member appointed from the district at large by the BOS; 1 appointed by each city in Napa County. Term is 2 or 4 years. Meets 2nd Wednesday of each month, 7:00 p.m., 15 Melvin Road, American Canyon, CA 94503.

	Representative	Date of Appointment	Term Expires
1	Deborah Maffei	04/04/2017 partial (MO 2017-07), 11/28/2017 (MO 2017-23); 12/3/2019 (MO 2019-15) 12/21/2021 (MO 2021-04); 12/05/2023 (MO 2023-18)	12/31/2025

NVTA - ACTIVE TRANSPORTATION ADVISORY COMMITTEE (ATAC)

General Information: 11 members: 1 appointed by each city in Napa County, 2 from American Canyon. Term is 3 years. Meets Wednesday evenings, six times a year at NVTA's office at 625 Burnell Street, Napa; 5:00 p.m.

	Representative	Date of Appointment	Term Expires
1	Barry Christian	03/18/2014 (MO 2014-02); 10/03/2017 (MO 2017-16) 12/15/2020 (MO 2020-15); 12/05/2023 (MO 2023-18)	12/31/2026
2	VACANT		N/A

NVTA - CITIZEN ADVISORY COMMITTEE (CAC)

General Information: 19 members: 1 appointed by each city in Napa County. Term is 2 years. Meets Wednesday evenings, six times a year at NVTA's office at 625 Burnell Street, Napa; 5:00 p.m.

	Representative	Date of Appointment	Term Expires
1	VACANT		N/A

GENERAL RULES REGARDING CITY OF AMERICAN CANYON APPOINTMENTS, TERMS AND VACANCIES

(Authority: American Canyon Municipal Code [2.28.010](#))

- All members of boards and commissions of the city shall be appointed by the City Council for four-year terms, commencing on January 1st following the year of appointment. Interim vacancies shall be filled by appointment for the unexpired term of the member replaced.
- Any member of a board or commission of this city may be removed from office at any time, with or without cause, by a majority vote of the city council, except in cases where the mayor or city council are not the appointing authority (in which cases such regular appointing authority may exercise this power of removal).
- Commissioners and board members are expected to attend all meetings, regular and special. If a commissioner or board member cannot attend a regular or special meeting, he shall notify either the commission or board chair or the appropriate staff person assigned to support that commission or board. The full commission or board will decide to either excuse the absence or not excuse it. Whenever a commissioner or board member has more than three unexcused absences in a twelve-month period, then that commissioner or board member shall be removed from office.
- All members of any board or commission shall be initially, and during their incumbencies, bona fide residents of the city. No such member shall, at or during their incumbency, be an employee of the city.



TITLE

Watson Ranch at the Square Memorandum of Understanding/Letter - Temporary Uses

RECOMMENDATION

Adopt a Minute Order approving a "City Letter of Understanding & Agreement" to allow temporary amphitheater uses in the Napa Valley Ruins and Gardens.

CONTACT

William D. Ross, City Attorney

BACKGROUND & ANALYSIS

Watson Ranch is a mixed-use development of residential units surrounding an envisioned new town center.

In March 2023, a Watson Ranch developer (AC1, LLC) applied for approval of two (2) amphitheatres; a 3,300-person venue around Quarry Lake and an 800-person venue located in the "Fig Tree" area within the Napa Valley Ruins and Gardens (NVRG). In May 2023, the Planning Commission approved a Conditional Use Permit (CUP) for both amphitheatres (Resolution 2023-08).

Since May 2023, the developer has been evaluating various aspects of the amphitheater project and on December 20, 2024 they submitted preliminary grading/drainage plans for NVRG.

On January 9, 2025, the developer notified the City of a promoter's interest in hosting a series of concerts starting in Summer 2025 and lasting through 2027 (and possibly beyond). The events would occur in a portion of the Ruins commonly known as the "Square." (The Square is the location where multiple events have been held over recent years including the annual American Canyon Community and Parks Foundation annual fundraiser "Night at the Ruins".)

The Square is in a different, but nearby location than either of the approved amphitheater locations. The developer estimates the capacity of the Square to be approximately 2,000 people and proposes to use it as an interim venue while the permanent amphitheatres are constructed.

The approval of the "City Letter of Understanding & Agreement" would allow the series of concerts to occur in 2025 - 2027. This situation is different than the City's Special Event process (ACMC

Section 5.05) - although certain Special Event standards would still apply, including submission of a "fire/EMS public safety plan" to the American Canyon Fire Protection District Fire Chief for approval and a " Security and Crowd Control Plan" and a "Parking and Traffic Control Plan" to the City for review. This Agreement is separate and distinct from the Amphitheater CUP.

Using the Square as a "proof of concept" will help expose visitors to the uniqueness and appeal of NVRG and in turn accelerate its success as a local, regional, and statewide center for culture, art, recreation, and commerce, as well as the future development and operation of a permanent entertainment enterprise.

On January 24, 2025 the Council adopted a Memorandum of Understanding which has since undergone *de minimis* amendments, for City Staff seek Council ratification.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Economic Development and Vitality: "Attract and expand diverse business and employment opportunities."

FISCAL IMPACT

The Recommended Action will not have any impact on the City's FY 2024/25 Budget.

ENVIRONMENTAL REVIEW

The Recommended Action (approval of the "City Letter of Understanding & Agreement") is a contemplated "Project Approvals" analyzed under the Project FEIR and the Watson Ranch Specific Plan Development Agreement. Under CEQA, the Watson Ranch Specific Plan Project FEIR is a program EIR and is generally assumed to be used at a "development level." See, e.g., CEQA Guidelines § 15168. There is no substantial evidence of changed circumstances under CEQA Guidelines section 15162 requiring further CEQA review as the whole of the approvals sought are contemplated under the Project FEIR analysis.

ATTACHMENTS:

None



TITLE

Establish Electric Vehicle Charging Fees

RECOMMENDATION

Adopt a Resolution amending the Master Fee Schedule to include new user fees for Electric Vehicle Charging Stations.

CONTACT

Erica Ahmann Smithies, P.E., Public Works Director
Juan Gomez, Finance Director/Interim Assistant City Manager

BACKGROUND & ANALYSIS

Background

The City first installed a dual port electric vehicle charging station at the City's Park and Ride on Crawford Way in 2016. As part of the City's commitment to promoting sustainable transportation options and reducing greenhouse emissions, the City added two additional dual port stations to City Hall in 2021 for a total of 6 public charging stations. The usage of the City owned charging stations has grown steadily every year with demand for additional stations only increasing, therefore staff is regularly seeking grant funding for more installations.

The City was awarded a 2023 Transportation for Clean Air Grant (TFCA) through the Napa Valley Transportation Authority that funded two dual port solar chargers that were placed at the Phillip West Aquatic Center and Napa Junction in July 2024 with two additional dual port chargers pending construction at City Hall this spring. The City was awarded another TFCA grant in 2024 that will be funded in Fiscal Year 25/26 and 26/27 for at least three new dual port charging stations.

Analysis

To date, the City has been providing free use for all the existing City owned stations. However, as the demand has increased so has the cost for providing electricity and operating the existing stations. By implementing fees for EV chargers, the City can ensure the sustainability and effectiveness of the charging infrastructure while continuing to support the transition towards cleaner transportation alternatives.

In calendar year 2024, the City paid approximately \$45,636 in electricity and operation costs. In

In addition, as the stations age the call-outs for repair and maintenance have increased with one of the newest chargers having to be completely replaced at City Hall in 2025 at a cost of \$12,427. In considering a fee structure, staff researched other public EV Charging fees and found different methodologies in setting rates:

- Maintain a reduced rate to incentivize the use of more electric vehicles
- Match the rate of actual expenses and remain revenue neutral
- Increase the charging rate slightly higher to provide for maintenance and replacement costs
- Add an "idle" fee to increase movement of cars that have completed charging
- Combination of a flat rate plus charges for overstaying after a set number of hours

Rates within our region vary based on the above methodologies:

- Walgreens American Canyon, \$0.40 per kWh and \$10 per hour idle fee
- Meritage Resort, \$3.00 per hour flat rate
- City of Napa 448 Brown Street Parking Garage, \$0.48 per kWh
- Napa Outlets, \$0.40 per kWh
- City of Pinole, \$0.35-0.40 per kWh, Fee per session \$1.50, Idle fee \$1.00 per minute up to 30 minutes
- City of Woodland, \$0.49 per kWh
- Town of Yountville, \$0.42 per hour
- County of Sonoma, Fee per session \$1.00, \$1.00 per hour for first 4 hours, \$10.00 per hour thereafter

Staff's recommendation is to remain cost neutral for setting charging fees at this time so that it still encourages utilization of the charging stations as well as being more financially sustainable to the City. The actual cost to the City per kilowatt hour (kWh) and licensing and support for charging station software is \$0.47, therefore staff is recommending a fee of \$0.47 kWh plus an incentive to move your vehicle once charging is completed by offering a 30-minute grace period and charging \$2.50 every 15 minutes thereafter until the vehicle is moved.

No.	Fee	Fee Type	Fee Amount
1.	Electric Vehicle Charging Rate	Fee	\$0.47 per kWh
2.	Idle Rate (grace period of 30 minutes)	Fee	\$2.50 per 15 minutes

Rates will be effective on February 10, 2025. The actual rate implementation is simple through the respective vendors online dashboard. The proposed fee structure will be communicated to the public through various channels, including the City's website, social media platforms, and signage at charging stations. Users will be able to pay for their charging sessions directly through a mobile app that is provided by the station vendor, be it EV Connect or Chargepoint, providing convenience and accessibility.

The City's existing and future electric fleet vehicles will be able to charge at no cost to the City through use of a provided fleet card. In addition, the electric vehicle charging rate will apply to the stations located at all City locations.

Staff will continue to monitor charging usage statistics at City owned stations through the online dashboards provided by the respective charging station vendors as well as electricity costs to make informed user fee recommendations in the future.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Infrastructure: "Develop and maintain infrastructure resources to support sustainable growth."

FISCAL IMPACT

The fees will generate revenue that will offset actual expenses paid by the General Fund for the cost of electricity and software licensing and support related to the charging stations. A higher rate was not proposed at this time to cover non-routine maintenance and/or replacement costs, but any idle fees collected would offset some of those expenses.

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

ATTACHMENTS:

1. [Resolution - EV Charging Fees](#)
2. [City EV Energy Provided and Expense](#)
3. [Idle versus Active Charging Snapshot](#)

RESOLUTION NO. 2025-_____

RESOLUTION AMENDING THE MASTER FEE SCHEDULE TO INCLUDE NEW USER FEES FOR ELECTRIC VEHICLE CHARGING STATIONS

WHEREAS, the City first installed a dual port electric vehicle (EV) charging station at the City's Park and Ride on Crawford Way in 2016; and

WHEREAS, as part of the City's commitment to promoting sustainable transportation options and reducing greenhouse emissions, the City added two additional dual port EV stations to City Hall in 2021 for a total of 6 public EV charging stations; and

WHEREAS, two solar EV charging stations were placed at the Phillip West Aquatic Center and Napa Junction in July 2024 with two additional dual port chargers pending construction at City Hall this spring; and

WHEREAS, the usage of the City owned EV charging stations have grown steadily ever year with demand for additional stations only increasing therefore staff are regularly seeking grant funding for more installations; and

WHEREAS, the City has been providing free use for all the existing City owned EV charging stations since they first came online in 2016 but as the demand has increased so has the cost for providing electricity, maintenance, replacement, and operating the existing stations; and

WHEREAS, by implementing fees for EV charging stations, the City can ensure the sustainability and effectiveness of the charging infrastructure while continuing to support the transition towards cleaner transportation alternatives; and

WHEREAS, staff researched other public EV charging station fees and found different methodologies in setting a fee structure; and

WHEREAS, staffs recommendation is to remain revenue neutral for setting charging fees at this time so that it still encourages utilization of the charging stations as well as being more financially sustainable to the City; and

WHEREAS, the actual cost to the City per kilowatt hour (kWh) in 2024 was \$0.47 therefore staff is recommending a fee of \$0.47 kWh plus an incentive to move your vehicle once charging is completed by offering a 30-minute grace period and charging \$2.50 every 15 minutes thereafter until the vehicle is moved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon, hereby amends the Master Fee Schedule as follows; and

No.	Fee	Fee Type	Fee Amount
1.	Electric Vehicle Charging Rate	Fee	\$0.47 per kWh
2.	Idle Rate (grace period of 30 minutes)	Fee	\$2.50 every 15 minutes

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon hereby makes the new Electric Vehicle Charging Fee effective February 10, 2025.

PASSED, APPROVED and ADOPTED at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 4th day of February, 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Pierre Washington, Mayor

ATTEST:

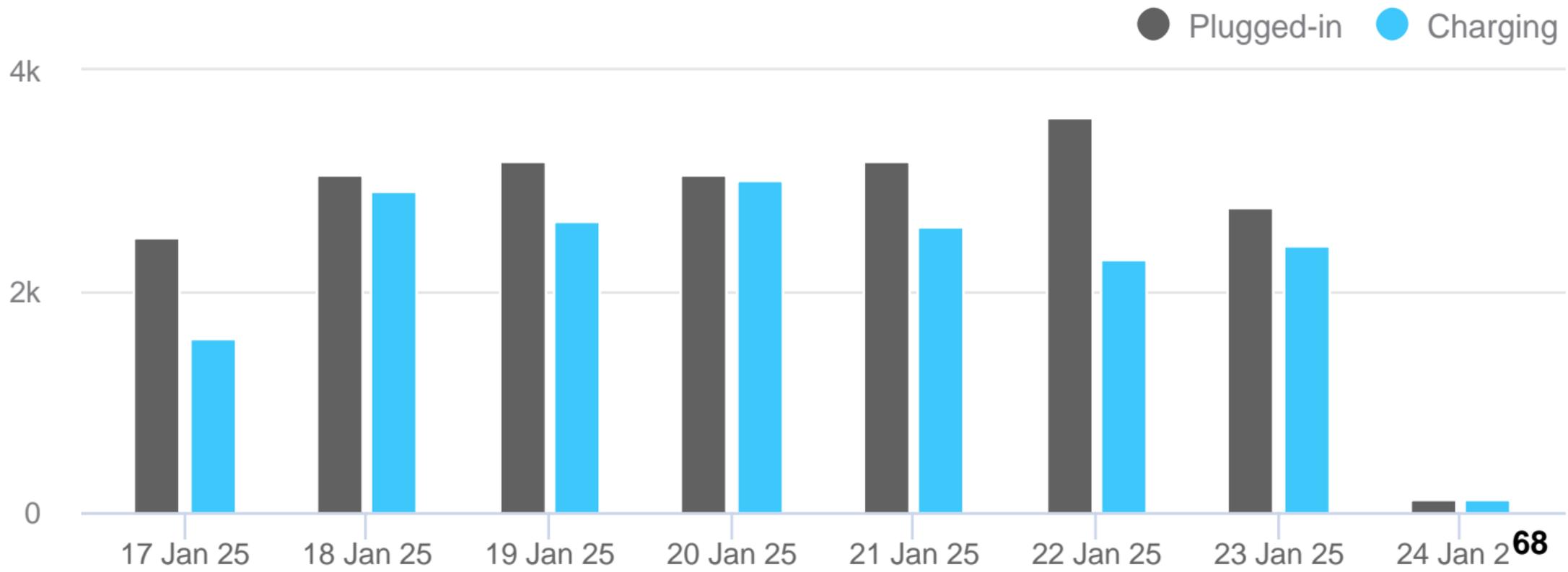
APPROVE AS TO FORM:

Taresa Geilfuss, CMC, City Clerk

William D. Ross, City Attorney

Electric Vehicle Charging Stations

Locations (Energy Consumed)	2021	2022	2023	2024
City Hall Chargers (x4)	3,938	9,522	37,061	51,182
Crawford Park and Ride (x2)	21,167	34,568	47,976	45,880
Total Energy Provided in Kwh	25,105	44,090	85,037	97,061
Operating Expenses				
Energy Cost \$0.43 kWh (PG&E, MCE) \$	10,795	\$ 18,959	\$ 36,566	\$ 41,736
Annual Charges/Dual Port*	\$ 1,300	\$ 1,300	\$ 3,900	\$ 3,900
Total Annual Expenses	\$ 12,095	\$ 20,259	\$ 40,466	\$ 45,636
Costs per Kwh charger use	\$ 0.482	\$ 0.459	\$ 0.476	\$ 0.470
*Annual Service plan is currently	\$ 1,300.00			



68



TITLE

Public Hearing Regarding Proposed Solid Waste Overage Fee and Amendment to the Recology American Canyon Franchise Agreement

RECOMMENDATION

Conduct a Public Hearing on proposed solid waste overage rates and upon conclusion adopt a Resolution authorizing the City Manager to execute an amendment to the City's Solid Waste Franchise Agreement with Recology American Canyon to address Residential and Commercial Overage rates and language modification for overages.

CONTACT

Erica Ahmann Smithies, P.E., Public Works Director
Norman Woods, Assistant Public Works Director

Pam Phillips, Environmental Services Manager

BACKGROUND & ANALYSIS

On February 20, 2024, the City entered into an Amended and Restated Franchise Agreement between City of American Canyon and Recology American Canyon for Solid Waste, Recyclables, and Organic Waste Collection, Processing, and Disposal Services. Section 3.24 of the agreement states:

“Collector shall collect Solid Waste Overages placed in 32 gallon plastic bags (or other bags or bundles deemed acceptable by Collector) set out beside Solid Waste Containers by Residential or Commercial/Industrial customers on such customers’ regularly scheduled collection day, provided, however, that Collector shall not be required to collect more than, 32 gallons of overages unless the customer has scheduled such collection with Collector in advance. Collector may charge for Garbage Overages at the rates as set forth in Exhibit B.”

Upon reviewing the 2025 rate schedule, it was revealed that there is no rate for Garbage Overages in Exhibit B (Schedule of Approved Rates) of the agreement as stated above in section 3.24.

On October 31, 2024, Recology American Canyon submitted a request to include language that defines an Overage, how Overages will be assessed and the rate for Overages. Staff has collaborated with Recology to add the following language to the current contract:

1. Add to ARTICLE 1 DEFINITIONS

1.1.47 "Overage" means excess volume of materials in a container, such that the lid of the container is lifted above its fully closed position.

2. Replace Section 3.24 with:

"Collector shall collect Solid Waste Overages placed in 32 gallon plastic bags (or other bags or bundles deemed acceptable by Collector) set out beside Solid Waste Containers by Residential or Commercial/Industrial customers on such customers' regularly scheduled collection day, provided, however, that Collector shall not be required to collect more than, 32 gallons of overages unless the customer has scheduled such collection with Collector in advance.

For Overages beginning with the third occurrence per Customer, Contractor may collect the Container and charge the Overage fee set forth on Exhibit B, provided that Contractor provided written notice to the Customer of the first and second instances. The written notice may be provided by U.S. Mail, email, or a tag left on the Customer's Container. The Overage fee set forth on Exhibit B shall be adjusted on an annual basis in accordance with the methodology set forth in Section 6.2 The notices provided to Customers for the first and second instances shall include the date of the Overage, information on set out requirements, and notification that fees will be assessed beginning with the third occurrence of Overages.

3. Add to EXHIBIT B SCHEDULE OF APPROVED RATES

Residential Overage

Carts: \$15

Commercial Overage

Carts: \$15

Bins: \$75

The rates for the overages were determined by looking at the difference between a customer's current service volume and the next size up. For residential carts there was an average difference of \$18.28 and for commercial carts the average was \$23.80. The average difference in size for overloaded bins is \$79.39.

The overloaded container rates are balanced to cover the increased cost of disposal, fuel and truck capacity while also disincentivizing customers from intentionally subscribing to a smaller size and paying an overage rate of little significance. Overage charges encourage customers to properly manage their waste, through increased recycling and composting and subscribing to the correct container sizes. When customers are undersubscribed to service they are not paying their fair share

of expenses and there is often spillage from containers which creates scattered litter and blight in the community.

Residential

Cart Size	Rate	Next Cart Size Up	Rate	Difference
32-Gal	\$33.44	64-Gal	\$50.84	\$17.40
64-Gal	\$50.84	96-Gal	\$73.85	\$23.01
32Gal Lifeline	\$28.42	64-Gal Lifeline	\$42.08	\$13.66
64-Gal Lifeline	\$42.08	98-Gal Lifeline	\$61.12	\$19.04
			AVG Difference	\$18.28

Commercial

Cart Size	Rate	Next Cart Size Up	Rate	Difference
32-Gal	\$33.37	64-Gal	\$59.51	\$26.14
64-Gal	\$59.51	96-Gal	\$80.97	\$21.46
			AVG Difference	\$23.80

Bin Size	Rate	Next Bin Size Up	Rate	Difference
2-Yard	\$523.98	3-Yard	\$607.34	\$83.36
3-Yard	\$607.34	4-Yard	\$666.89	\$59.55
4-Yard	\$666.89	6-Yard	\$762.16	\$95.27
			AVG Difference	\$79.39

Staff recommends approving the resolution to amend the contract for overage language and proposed overage rates.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

There is no impact to the General Fund.

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

ATTACHMENTS:

- [1. Resolution Recology Agreement Amendment](#)

RESOLUTION NO. 2025-

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE CITY'S SOLID WASTE FRANCHISE AGREEMENT WITH RECOLOGY AMERICAN CANYON TO ADDRESS RESIDENTIAL AND COMMERCIAL OVERAGE RATES AND LANGUAGE MODIFICATION FOR OVERAGES.

WHEREAS, on March 1, 2024 the City of American Canyon ("City") entered into an Amended and Restated Agreement with Recology American Canyon for Solid Waste, Recyclables, and Organic Waste Collection, Processing, and Disposal Services; and

WHEREAS, on October 31, 2024, Recology American Canyon submitted a request to amend the agreement to include language that defines an Overage, how Overages will be assessed and the rate for Overages because the current agreement does not state this; and

WHEREAS, on February 4, 2025, City Council held a public hearing and accepted the proposed garbage overage rate and proposed language changes;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon does hereby authorize the City Manager to execute an amendment to the city's solid waste franchise agreement with Recology American Canyon as follows:

1. Article 1 Definitions
 - a. Add a definition
 - 1.1.47 "Overage" means excess volume of materials in a container, such that the lid of the container is lifted above its fully closed position.

2. Article 3 Scope of Services
 - a. Replace Section 3.24 Solid Waste Overages with:

"Collector shall collect Solid Waste Overages placed in 32 gallon plastic bags (or other bags or bundles deemed acceptable by Collector) set out beside Solid Waste Containers by Residential or Commercial/Industrial customers on such customers' regularly scheduled collection day, provided, however, that Collector shall not be required to collect more than, 32 gallons of overages unless the customer has scheduled such collection with Collector in advance.

For Overages beginning with the third occurrence per Customer, Contractor may collect the Container and charge the Overage fee set forth on Exhibit B, provided that Contractor provided written notice to the Customer of the first and second instances. The written notice may be provided by U.S. Mail, email, or a tag left on the Customer's Container. The Overage fee set forth on Exhibit B shall be adjusted on an annual basis in accordance with the

methodology set forth in Section 6.2 The notices provided to Customers for the first and second instances shall include the date of the Overage, information on set out requirements, and notification that fees will be assessed beginning with the third occurrence of Overages.

3. EXHIBIT B SCHEDULE OF APPROVED RATES - add

Residential Overage

Carts: \$15

Commercial Overage

Carts: \$15

Bins: \$75

PASSED, APPROVED and ADOPTED at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 4th day of February, 2025 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Pierre Washington, Mayor

ATTEST:

APPROVE AS TO FORM:

Taresa Geilfuss, CMC, City Clerk

William D. Ross, City Attorney



TITLE

Giovannoni Tentative Parcel Map and Design Permit Extension

RECOMMENDATION

Adopt a Resolution for a twelve-month extension to the Giovannoni Logistics Center Tentative Parcel Map and Design Permit from March 21, 2025, to March 21, 2026, APNs 057-130-034 and 057-130-036 (File No. PL24-0031)

CONTACT

William He, AICP, Senior Planner

BACKGROUND & ANALYSIS

The Giovannoni Logistics Center consists of up to 2.4 million square feet of high-cube warehouse on 163 acres of a 208-acre project site. Approximately 45-acres will remain open space for stormwater detention and wetlands preservation. The semi-rectangular project site is bordered by industrial development in the Green Island Business Park to the west, the Napa Logistics Park and Devlin Road to the north, the Napa Branch Line to the east, and Green Island Road, a stone supply business, and a wine distribution warehouse to the south. A location map is included as Attachment 2.

The City Council approved a Tentative Parcel Map (TPM) and Design Permit on March 21, 2023. The TPM will expire two years from the approval date if a Final Map is not completed and ready for Recordation (Municipal Code (ACMC) Chapter 18). The Design Permit will expire in two years if the project construction does not commence (ACMC Section 19.41.060). Currently, the applicant is processing mass grading plans for the project but they have not submitted a final map, and construction has not yet commenced.

On November 15, 2024, the Applicant requested a TPM and Design Permit extension due to ongoing legal matters outside the applicant's control that have delayed the project. The applicant's letter of justification is available as Attachment 3.

The Subdivision Ordinance states that a TPM will expire two years from the approval date. The Municipal Code further states that if the TPM is extended, the Design Permit associated with the TPM will also be extended (American Canyon Municipal Code Section 19.41.060).

The City Council is entitled to grant a twelve-month TPM extension up to three times when there are no significant changes to the project (ACMC Section 18). Approval of this first request would extend the TPM and Design Permit expiration date to March 21, 2026.

Public Outreach

Project outreach occurred between January 21, 2025, and February 3, 2025. A copy of the public notification addresses and map is included in Attachment 4. Specific events are outlined below:

Jan. 5, 2021 – Original Posting of Project on website

Jan. 21, 2025 – Public Notice of City Council Meeting Posted on Bulletin Board at City Hall and at Public Safety Building.

Jan. 21, 2025 – Public Notice of City Council Meeting published in newspaper.

Jan. 21, 2025 – Public Hearing Notice mailed to property owners and residents within 500 feet.

Jan. 28, 2025 – Staff report published, and GovDelivery Notice of public review workshop sent to e-mail subscribers list (4,340 +/-)

Feb. 3, 2025 – GovDelivery Notice Reminder of City Council meeting sent to email subscribers list (4,340 +/-)

Feb. 4, 2025 – City Council Meeting

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Economic Development and Vitality: "Attract and expand diverse business and employment opportunities."

FISCAL IMPACT

The Giovannoni TPM and Design Permit extension project required a developer deposit for review and processing, so there is no fiscal impact for staff time.

ENVIRONMENTAL REVIEW

The Tentative Parcel Map and Design Permit was contemplated in the Giovannoni Logistics Center EIR (SCH #2021010104), which was certified by the City Council in March 2023. The 12-month Parcel Map and Design Permit extension is substantially consistent with the certified EIR and approved project. In accordance with CEQA Section 15162, no further analysis is required when there is no substantial evidence of changed circumstances.

ATTACHMENTS:

1. [Giovannoni TPM Extension - Resolution](#)
2. [Giovannoni TPM Extension - Location Map](#)
3. [Giovannoni TPM Extension - Request Letter](#)
4. [Giovannoni TPM extension - Public Outreach Documents](#)

RESOLUTION NO. 2025-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON, CALIFORNIA, APPROVING A TWELVE-MONTH EXTENSION TO THE GIOVANNONI TENTATIVE PARCEL MAP AND DESIGN PERMIT FROM MARCH 21, 2025, TO MARCH 21, 2026, APNS 057-090-008, 057-130-034 AND 057-130-036 (FILE NO. PL24-0031)

WHEREAS, on March 21, 2023, the City Council (i) approved a water supply assessment, (ii) certified the Final Environmental Impact Report (SCH #2021010104), (iii) adopted CEQA Findings of Fact, (iv) adopted a Statement of Overriding Considerations, and (v) adopted a Mitigation Monitoring and Reporting Program for the Giovannoni Logistics Center located north of Green Island Rd and bisected by Devlin Rd at APNs 057-090-008, 057-130-034, and 057-130-036; and

WHEREAS, on March 21, 2023, the City Council approved an application filed by Buzz Oates, LLC, (Applicant) for approval of the Giovannoni Logistics Center Phase 1 Design Permit to allow up to 1,069,904 square feet of High Cube Warehouse Uses on 70.2 acres located at APNs 057-090-008, 057-130-034, and 057-130-036; and

WHEREAS, on March 21, 2023, the City Council approved the Giovannoni Logistics Center Tentative Parcel Map to create a two-lot subdivision for up to 1,069,904 square feet of High Cube Warehouse Uses on 70.2 acres located at APNs 057-090-008, 057-130-034, and 057-130-036; and

WHEREAS, in accordance with the American Canyon Municipal Code (ACMC) Section 18.20.060, the Project was valid for two years with an expiration date set for March 21, 2025; and

WHEREAS, on June 21, 2024, the Property Owner submitted mass grading plans for construction (File No. DV24-0009); and

WHEREAS, on November 15, 2024, the Applicant submitted a request for the City Council to extend the Tentative Parcel Map and Design Permit expiration date for twelve months in accordance to ACMC Section 18.20.060(C), which would extend the expiration to March 21, 2026; and

WHEREAS, the Tentative Parcel Map and Design Permit extension is substantially consistent with the certified EIR (SCH #2021010104) and approved project, and in accordance with CEQA Section 15162, no further analysis is required when there is no substantial of changed circumstances; and

WHEREAS, a duly-noticed public hearing was held by the City of American Canyon City Council on January 21, 2025 on the subject application, at which time all those in attendance were given the opportunity to speak on this Tentative Parcel Map and Design Permit extension proposal; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby approves a twelve-month extension to the Giovannoni Logistics Center Tentative Parcel Map and Design Permit, subject to the following Conditions of Approval:

SECTION 1. CONDITIONS OF APPROVAL

1. Approval is granted for the twelve (12) month extension to the Giovannoni Logistics Center Tentative Parcel Map and Design Permit to develop up to 1,069,904 square feet of High Cube

Warehouse Uses located north of Green Island Rd and bisected by Devlin Rd at APNs 057-090-008, 057-130-034, and 057-130-036 (File No. PL24-0031).

2. The Applicant shall defend, indemnify, and hold harmless the City of American Canyon ("City"), its elected and appointed officials, officers, employees, attorneys, representatives, boards, commissions, volunteers and agents from and against all claims, actions, including actions to arbitrate or mediate, damages, losses, judgments, liabilities, expenses and other costs, or proceedings against the City, its elected and appointed officials, officers, employees, attorneys, representatives, boards, commissions, volunteers, or agents to attack, modify, set aside, void, or annul an approval, conditional approval, permit, entitlement, environmental document, environmental clearance, mitigation plan, or any other document or any of the proceedings, acts, or determinations taken, done, or made prior to granting of such approval, conditional approval, permit, entitlement, environmental clearance, environmental document, mitigation plan, or other document, by the City, including, without limitation, an action against an advisory agency, appeal board, or legislative body within the applicable limitation period.

The obligation to defend, indemnify and hold the City harmless shall include the payment of all legal costs and attorney's fees (including a third party award of attorney's fees), arising out of, resulting from, or in connection with the City's act or acts leading up to and including approval of any environmental document or mitigation plan granting approvals to the Applicant, incurred on behalf of, or by, the City, its elected and appointed officials, officers, employees, representatives, attorneys, boards, commissions, volunteers and agents in connection with the defense of any claim, action, or proceeding challenging the entire or a portion of an approval, conditional approval, permit, entitlement or any other document of any related claim.

The obligation to defend, indemnify, and hold the City harmless shall include, but not be limited to, the cost of preparation of any administrative record by the City, staff time, copying costs, court costs, or attorney's fees arising out of a suit or challenge contesting the adequacy of a permit, approval, conditional approval, entitlement, environmental document, mitigation plan, environmental clearance, or any other document or approval related to the Applicant's Project.

The City will promptly notify the Applicant of any claim, action, or proceeding and will cooperate fully in the defense. If the City fails to promptly notify the Applicant of any claim, action, or proceeding, or the City fails to cooperate fully in the defense, the Applicant shall not be responsible to defend, indemnify, or hold harmless the City.

In the event a legal challenge to a City permit, approval, conditional approval, environmental document, environmental clearance, mitigation plan, entitlement or any other document, proceeding, determination, or action related to the Applicant's Project is successful, and an award of attorneys' fees is granted against the City, the Applicant shall be responsible to timely pay the full amount of such an award.

3. All previous conditions for the Giovannoni Logistics Center Tentative Parcel Map and Design Permit as documented in Resolutions 2023-23 and Resolution 2023-24 shall remain in full force and effect.
4. The approval shall become effective subject to return of the "Applicant Confirmation of Conditions of Approval" form signed by the property owner incorporated into this Resolution as Exhibit A.

PASSED, APPROVED and ADOPTED at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 4th day of February 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Pierre Washington, Mayor

ATTEST:

APPROVED AS TO FORM:

Taresa Geilfuss, CMC, City Clerk

William D. Ross, City Attorney

Exhibit A: Confirmation of Conditions of Approval



Exhibit A

**Applicant Confirmation of Conditions of Approval
Giovannoni Logistics Center Tentative Parcel Map and Design Permit extension
APNs 057-090-008, 057-130-034, and 057-130-036
(File No. PL24-0031)**

As shown by my signature below, I confirm that I understand and agree to abide by the conditions of approval included in the Tentative Parcel Map and Design Permit extension approval for PL24-0031 dated February 4, 2025.

Applicant's signature

Date

Applicant's name

Property Owner's signature

Date

Property Owner's name

Please return signed confirmation to the City of American Canyon Community Development Department, 4381 Broadway, Suite 201, American Canyon, CA 94503



Source: Google Earth Aerial Imagery, 10/2020. County of Napa.



Exhibit 2-2
Local Vicinity Map

November 15, 2024

Brent Cooper, AICP
Community Development Director
City of American Canyon
4381 Broadway Street, Suite 201
American Canyon, CA 94503

RE: Resolution No. 2023-24 – Giovannoni Logistics Center Tentative Parcel Map (PL 20-0043)

Dear Mr. Cooper,

Please accept this letter as my formal request for an extension on the approval of the Tentative Parcel Map referenced above which was originally approved on March 21, 2023. The map pertains to existing APNs 057-130-034 (portion) and 057-130-036 and would ultimately facilitate the final parcels for our future development, including dedication of the required conservation easement. A copy of the map is attached for reference. The current expiration is March 25, 2025.

Due to ongoing legal matters outside of the projects control, our timeline in moving forward with development has been temporarily delayed. While we are committed to recording the map and commencing construction, I am not confident I will be able to meet the March 2025 map deadline given the current circumstances. As such, I'm requesting a 12-month extension for the approval and recordation of the subject map to allow enough time for the underlying legal matters to resolve.

We are committed to moving forward with this project and appreciate your consideration of this request. I'm happy to provide any additional information, if needed.

Thank you for your time and understanding.

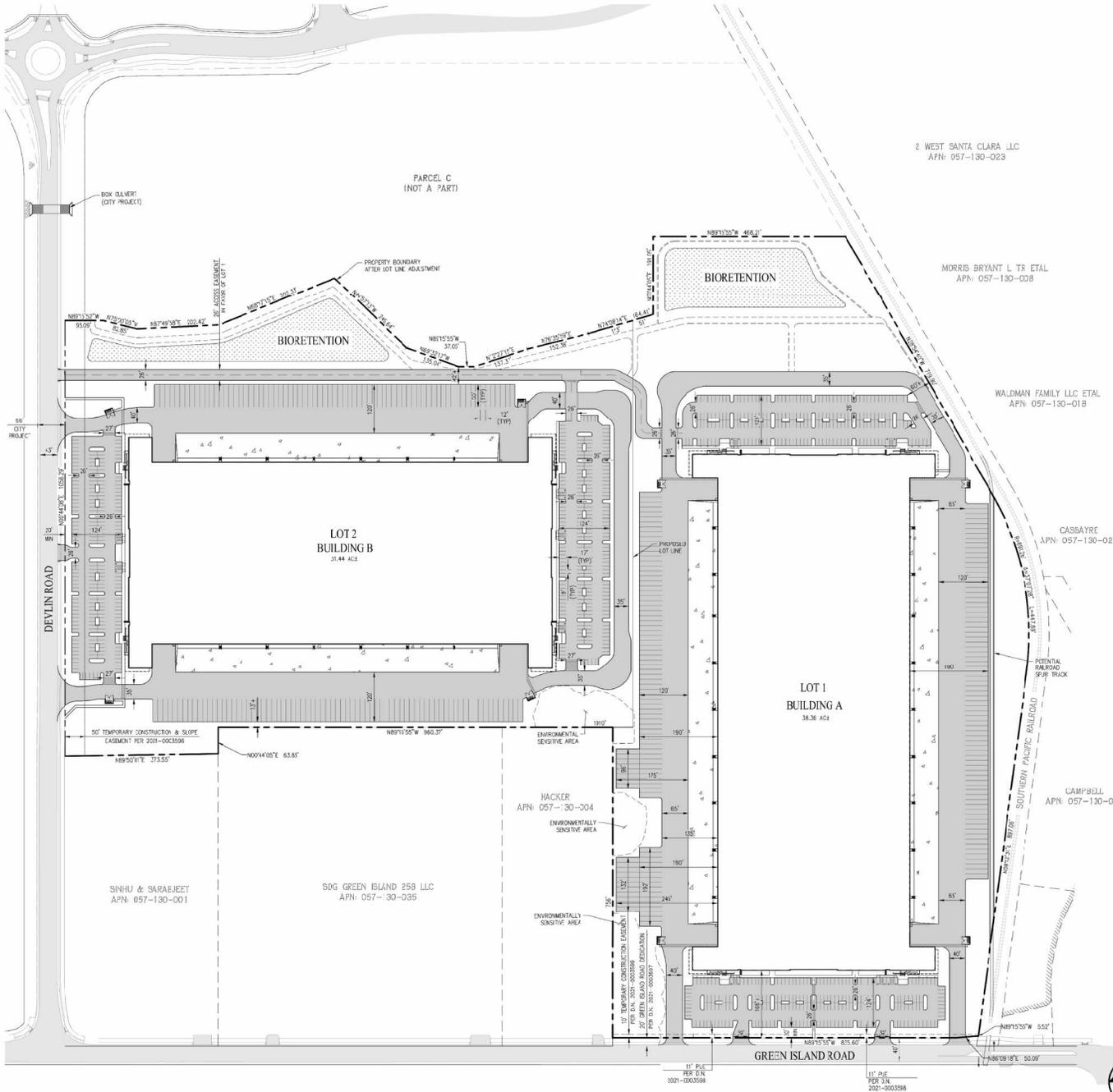
Sincerely,



Katelyn Moore
Senior Development Project Manager
Buzz Oates Construction, Inc.
(775) 232-6922

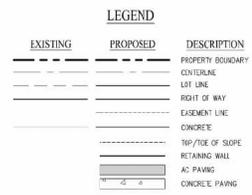
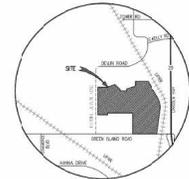
EXHIBIT A

ATTACHMENT 3. EXHIBIT A



GENERAL NOTES

- OWNER: RIGHT FROM THE START NON-PROFIT CORPORATION 2555 BROWN VALLEY ROAD NAPA, CA 94958 CONTACT: BILL HANSTON PHONE: 707-863-8277
- DEVELOPER: BUZZ GATES 550 CAPITOL HALL, SUITE 500 SACRAMENTO, CA 95814 CONTACT: JOE LYVON PH: (916) 279-8874
- CIVIL ENGINEER: CARLSON, BARNEY, & O'BRIEN, INC 2633 CAMINO RAMON, SUITE 350 SAN RAMON, CA 94583 CONTACT: ANDREA BELLANCA, PCE #81808 PHONE: (925) 966-1522
- ARCHITECT: FMW ARCHITECTURE 1718 3RD STREET SUITE 10 SACRAMENTO, CA 95811 CONTACT: JEFFREY LEONHARDT PHONE: (916) 449-4000
- BENCHMARK: PER A JUDICIAL DESIGNATION = 0 HBS BENCHMARK CORN. SET IN THE TOP OF CONCRETE MONUMENT. NAVD 88 ELEVATION = 86.7
- BASIS OF BEARINGS: THE WESTERN LINE OF THE LANDS OF SOUTHERN PACIFIC RAILROAD, BEING THE EASTERN LINE OF THE SUBJECT PROPERTY, THE BEARING BEING N057°23'E P&R RECORD OF SURVEY MAP NO. 1504 (04-82-85).
- AXIALS: 867 130 034 (0+00+00), 037 130 026
- EXISTING GENERAL PLAN: INDUSTRIAL
- PROPOSED GENERAL PLAN: INDUSTRIAL
- EXISTING ZONING: GENERAL INDUSTRIAL
- PROPOSED ZONING: GENERAL INDUSTRIAL
- EXISTING LAND USE: VACANT LAND
- PROPOSED LAND USE: INDUSTRIAL
- SITE AREA: 69.84 ACRES (GROSS)
- UTILITIES: WATER: CITY OF AMERICAN CANYON SANITARY SEWER: CITY OF AMERICAN CANYON STORM DRAIN: CITY OF AMERICAN CANYON GAS & ELECTRIC: PG&E FIBER: AT&T
- FLOOD ZONE: ZONE 4 AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANC FLOODPLAIN. SOURCE: FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD INSURANCE RATE MAP NUMBER 170202000P DATE: AUGUST 3, 2016
- DIMENSIONS: ALL DIMENSIONS ARE PRELIMINARY AND SUBJECT TO FINAL SUBMISSION MAP.
- EASEMENTS: EXISTING EASEMENTS MAY REQUIRE VACATION OR RELOCATION TO FACILITATE DEVELOPMENT. ALL PROPOSED, EXISTING, RELOCATED AND VACATED EASEMENTS TO BE SHOWN ON THE FINAL MAP OR BY SEPARATE INSTRUMENT AS NECESSARY.



LAND USE SUMMARY

PARCEL	ACREAGE	LAND USE
LOT 1	38.36A	INDUSTRIAL
LOT 2	31.44A	INDUSTRIAL

SHEET INDEX

SHEET NUMBER	SHEET TITLE
TM-1	TITLE SHEET AND TENTATIVE PARCEL MAP
TM-2	EXISTING CONDITIONS
TM-2	PRELIMINARY GRADING & DRAINAGE PLAN
TM-4	PRELIMINARY UTILITY PLAN
TM-4	PRELIMINARY STORM WATER CONTROL PLAN
TM-4	PRELIMINARY FIRE ACCESS PLAN

ABBREVIATIONS

AC	ACRES/ASPHALT CONCRETE	PR	PROPOSED
AB	ARBITRARY BOUNDARY	PUE	PUBLIC UTILITY EASEMENT
AD	ADJUSTED BOUNDARY	PAE	PUBLIC ACCESS EASEMENT
BD	BOUNDARY	PF	PERMITS
BSL	BOTTOM OF GRAVEL LAYER	RET	RETAINING
CB	CATCH BASIN	RETR	RETRIBUTORY
CL	CENTERLINE	RM	RECORDED MAP
CY	CUBIC YARD	RO	RIGHT-OF-WAY
ESMT	EASEMENT	SF	SQUARE FOOT
EVA	EMERGENCY VEHICLE ACCESS EASEMENT	SI	STONE MAN
EX	EXISTING	SS	SANITARY SEWER
FK	FIRE HOVRMANT	S/W	SIDEWALK
INV	INVERT	TOL	TOP OF GRAVEL LAYER
L/S	LANDSCAPE	TSL	TOP OF SOIL LAYER
M4	MANHOLE	TRP	TYPICAL
PUE	PUBLIC UTILITY EASEMENT	W/W	WATER

TENTATIVE MAP

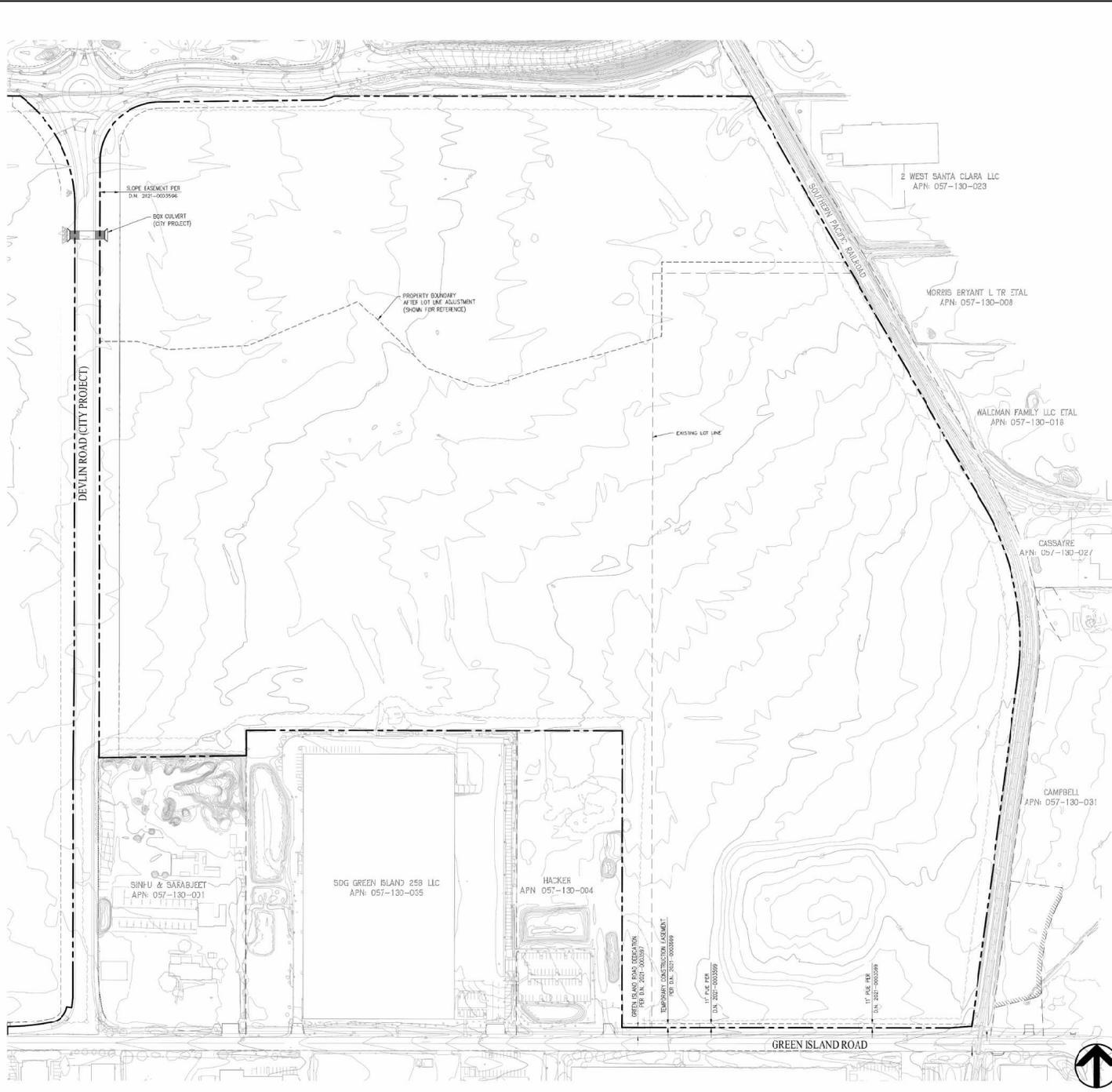
GIOVANNONI LOGISTICS CENTER - EAST

TITLE SHEET AND TENTATIVE PARCEL MAP

CITY OF AMERICAN CANYON NAPA COUNTY CALIFORNIA
SCALE 1"=100' DATE: SEPTEMBER 17, 2021

SAN RAMON • (925) 866-0322
ROSEVILLE • (916) 798-4496
WWW.CBMGG.COM

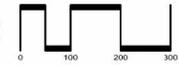
SHEET NO.
TM-1
OF 4 SHEETS



LEGEND

- PROPERTY BOUNDARY
- PROPERTY BOUNDARY AFTER LOT LINE ADJUSTMENT (SHOWN FOR REFERENCE)
- EASEMENT
- EXISTING LOT LINE
- EXISTING RIGHT OF WAY
- EXISTING MAJOR CONTOUR
- EXISTING MINOR CONTOUR
- CATCH BASIN
- FIRE HYDRANT
- MANHOLE
- STREET LIGHT
- STORM DRAIN
- SANITARY SEWER
- WATER LINE
- RECYCLED WATER

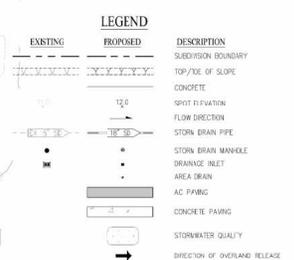
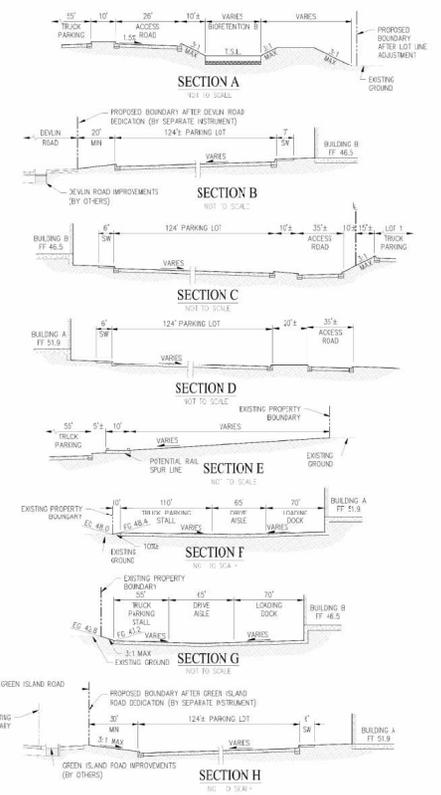
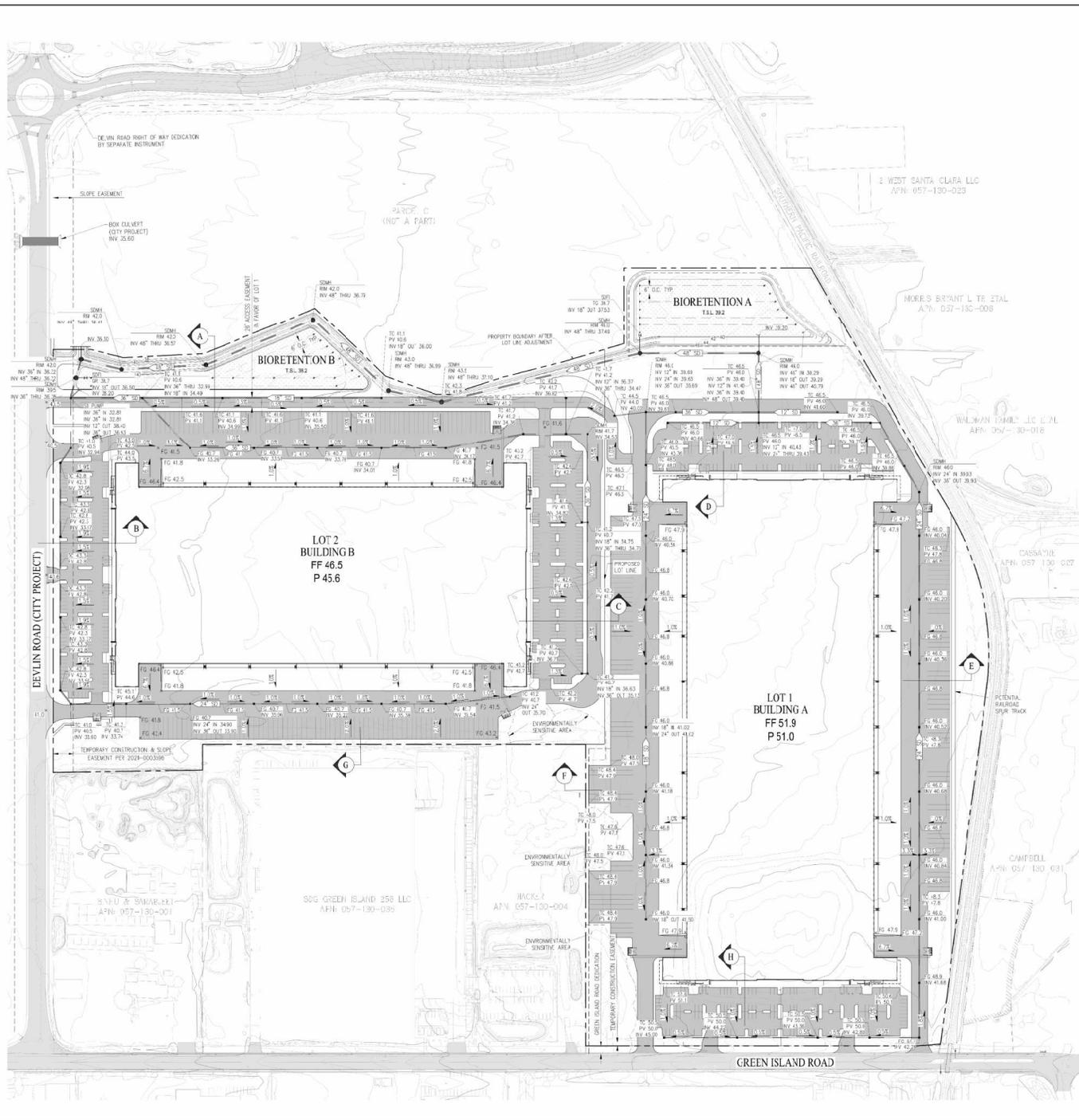
TENTATIVE MAP
GIOVANNONI LOGISTICS CENTER - EAST
EXISTING CONDITIONS
 CITY OF AMERICAN CANYON NAZAR COUNTY CALIFORNIA
 SCALE 1" = 100' DATE: SEPTEMBER 17, 2021



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SHEET NO.
TM-2
 OF 4 SHEETS

FILED: 9/20/21 10:51 AM



PRELIMINARY EARTHWORK SUMMARY			
DESCRIPTION	001 (CY)	FILL (CY)	TOTAL (CY)
ROUGH GRADE	135,500	146,900	
UTILITY/DEVELOPMENT SPOOLS	2,000	---	---
	SUBTOTAL	141,500	146,900
	NET (BALANCE)		5,400

- EARTHWORK NOTES:**
1. ALL SPOIL QUANTITIES ARE PRELIMINARY. QUANTITIES EXCLUDE BUILDING SPOOLS, UTILITY SPOOLS (FROM BUILDING FOOTING SPOOLS, RETAINING WALL SPOOLS), AND SPOOLS FOR LANDSCAPE ELEMENTS AND TREES. CONTRACTOR TO VERIFY ALL SPOOLS WITH FINAL UTILITY, ARCHITECTURAL, AND STRUCTURAL PLANS PRIOR TO CONSTRUCTION.
 2. DETENTION BASIN/SWITCHER QUALITY BASIN EARTHWORK IS INCLUDED IN THE ROUGH GRADING QUANTITIES. THIS INCLUDES CUT TO THE BOTTOM OF THE GRAVEL LAYER.
 3. EARTHWORK QUANTITIES DO NOT INCLUDE ANY SHROOK OR SWELL ADJUSTMENT.
- SIDEWALK/RAIN PIPE NOTES:**
1. MINIMUM PIPE SLOPE FOR 24" - 48" SD PIPE IS 0.0007 F'/FT
 2. MINIMUM PIPE SLOPE FOR 12" - 18" SD PIPE IS 0.001 F'/FT

TENTATIVE MAP

GIOVANNONI LOGISTICS CENTER - EAST

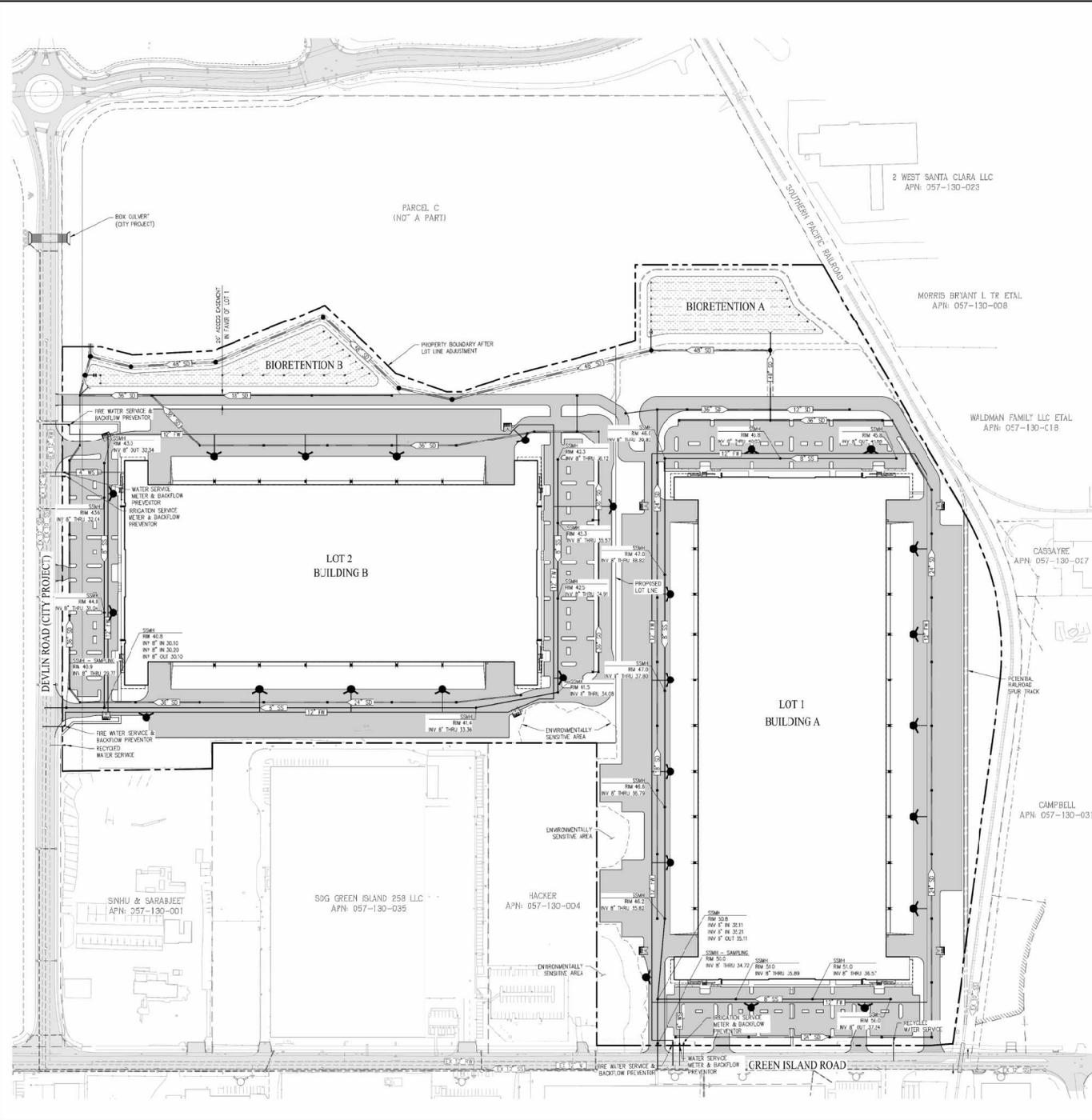
PRELIMINARY GRADING & DRAINAGE PLAN

CITY OF AMERICAN CANYON NAPA COUNTY CALIFORNIA
 SCALE 1"=100' DATE: SEPTEMBER 17, 2021

cbg
CIVIL ENGINEERS • SURVEYORS • PLANNERS

SAN RAMON • (925) 896-0322
 ROSEVILLE • (916) 798-4466
 WWW.CBMAG.COM

SHEET NO.
TM-3
 OF 3 SHEETS



LEGEND

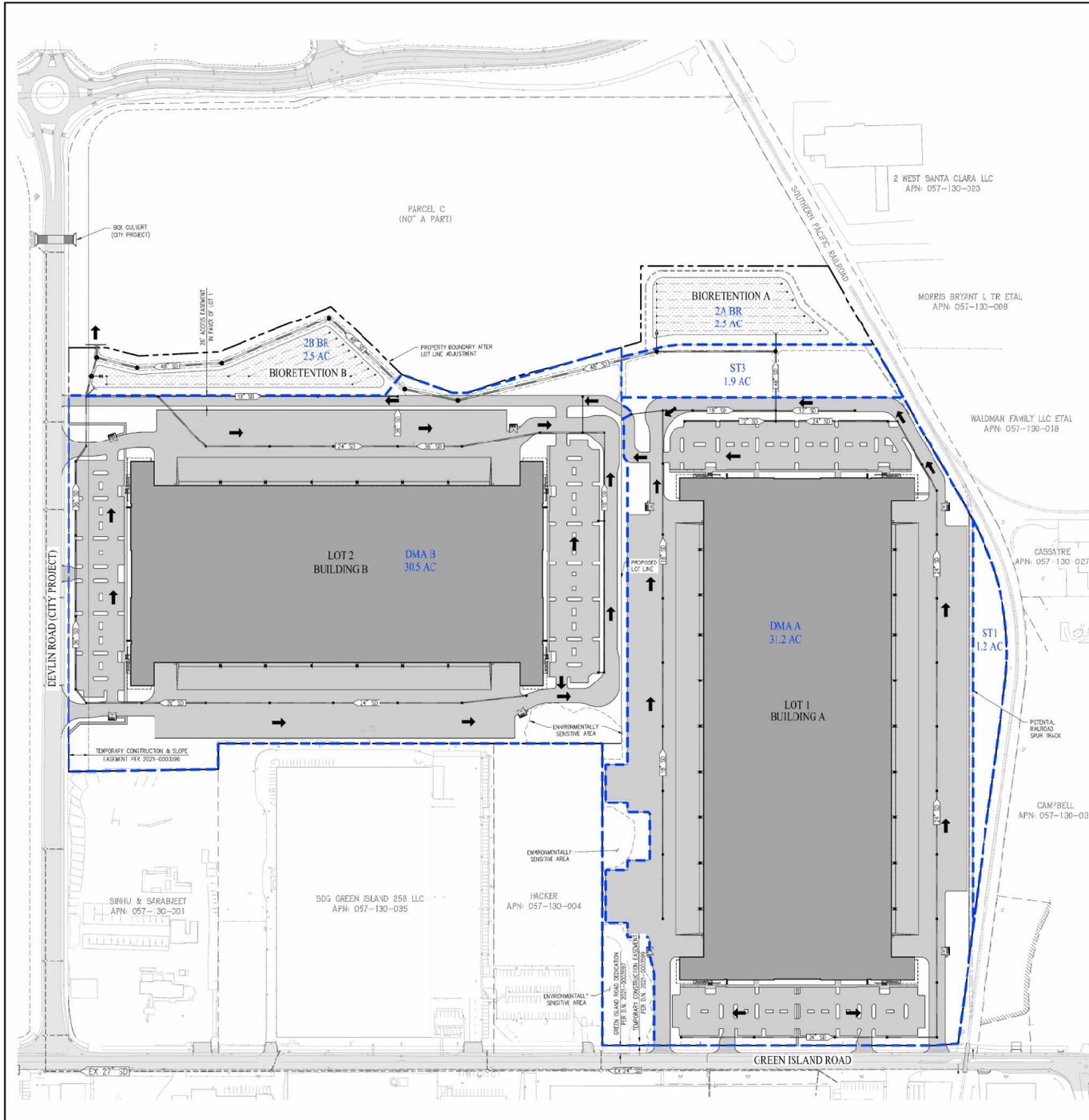
EXISTING	PROPOSED	DESCRIPTION
---	---	PROPERTY BOUNDARY*
---	---	STORM DRAIN PIPE
---	---	SANITARY SEWER PIPE
---	---	DOMESTIC WATER PIPE
---	---	RECYCLED WATER PIPE
---	---	PRIVATE FIRE SERVICE
---	---	DOMESTIC WATER SERVICE
•	•	MANHOLE
•	•	DRAINAGE INLET
•	•	STORMWATER QUALITY
•	•	FIRE HYDRANT

TENTATIVE MAP
GIOVANNONI LOGISTICS CENTER - EAST
PRELIMINARY UTILITY PLAN
 CITY OF AMERICAN CANYON NAZA COUNTY CALIFORNIA
 SCALE 1"=100' DATE: SEPTEMBER 17, 2021

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 ROSEVILLE • (916) 798-4496
 CIVIL ENGINEERS • SURVEYORS • PLANNERS
 WWW.CBMAG.COM

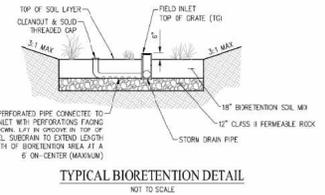
SHEET NO.
TM-4
 OF 4 SHEETS

F:\2021\PROJECTS\TM-4\TM-4.DWG

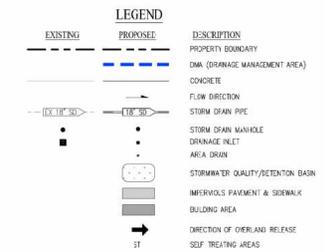


WATER QUALITY TABLE

DRAINAGE MANAGEMENT AREA (DMA)	DRAINAGE AREA (AC)	TREATMENT AREA REQUIRED (SF)	TREATMENT AREA PROVIDED (SF)	BIORETENTION FACILITY
2A EAST	31.2	51,790	52,950	BR A
2B EAST	30.5	45,834	46,070	BR B
ST 1	1.2	-	-	-
ST 3	1.9	-	-	-
2A BR (BR A)	2.5	-	-	-
2B BR (BR B)	2.5	-	-	-
TOTAL	69.8			



TYPICAL BIORETENTION DETAIL
NOT TO SCALE



TENTATIVE MAP
GIOVANNONI LOGISTICS CENTER - EAST
PRELIMINARY STORM WATER CONTROL PLAN
 CITY OF AMERICAN CANYON NAPA COUNTY CALIFORNIA
 SCALE 1"=100' DATE: SEPTEMBER 17, 2021

CITY OF AMERICAN CANYON CITY COUNCIL

NOTICE OF PUBLIC HEARING (2025-07)

On **Tuesday, February 4, 2025**, at the hour of 6:30 p.m., at **4381 Broadway, Suite 201** (in the American Canyon City Council Chambers), a public hearing will be held by the City Council of the City of American Canyon to consider the following application:

- APPLICATION:** A twelve-month extension to the Giovannoni Logistics Center Tentative Parcel Map and Design Permit from March 21, 2025, to March 21, 2026 (File no. PL24-0031)
- PROJECT DESCRIPTION:** Recordation of the “Final Map” is a necessary step in the process for development of the Giovannoni Logistics Center. This application would extend the time to file a “Final Map” application for the Giovannoni Logistics Center Tentative Parcel Map from March 21, 2025 to March 21, 2026. The Design Permit was approved in conjunction with the Parcel Map, so it would be extended along with the Parcel Map extension.
- ENVIRONMENTAL REVIEW:** The Tentative Parcel Map and Design Permit was contemplated in the Giovannoni Logistics Center EIR (SCH #2021010104), which was certified by the City Council in December of 2022. The 12-month Parcel Map and Design Permit extension is substantially consistent with the certified EIR and approved project. In accordance with CEQA Section 15162, no further analysis is required when there is no substantial evidence of changed circumstances.
- PROJECT LOCATION:** North of Green Island Road, bisected by Devlin Road, American Canyon, CA 94503; Assessor’s Parcel Numbers 057-090-008, 057-130-034, 057-130-036
- APPLICANT:** Buzz Oates, LLC

All interested persons are invited to attend the meeting and be heard on this matter. Copies of all documents that relate to the above-described project may be examined at the Community Development Department office prior to the hearing. The meeting will be conducted in person and by teleconference via a Zoom connection where the City Council and staff will participate with both audio and video presence. The meeting will be accessible for all members of the public to attend via the City’s website, YouTube, and Cable TV Channel 28 and public comments enabled via email and phone.

Written comments may be submitted to Taresa Geilfuss, CMC, City Clerk by email at cityclerk@americancanyon.gov. Hardcopy comments may be delivered to City Hall at 4381 Broadway, Suite 201, American Canyon, CA 94503, prior to the public hearing or to the City Council meeting. Electronic comments may be submitted up to 3 pm on the day of the hearing on our website at this link: <https://www.americancanyon.gov/Work/Local-Government/City-Hall/City-Clerk/Meetings-Agendas>.

If you challenge the particular proceedings in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City prior to the public hearing.

Public meetings/events sponsored or conducted by the City of American Canyon are held in accessible sites. Requests for accommodations may be made by calling (707) 647-5310 (voice) or 711 for the California Relay Service or by e-mailing the ADA Coordinator at cityclerk@americancanyon.gov at least 72 hours in advance of the event. Copies of documents distributed at the meeting are available in alternative formats upon request.



Taresa Geilfuss, CMC City Clerk

Date: January 24, 2025

057-130-034,036
RIGHT FROM THE START
3263 BROWNS VALLEY RD
NAPA CA 94558

057-090-084
EXETER 1 MIDDLETON LLC
100 W MATSONFORD RD
WAYNE PA 19087

057-090-086
G3 KELLY DEVLIN LLC
502 E WHITMORE AVE
MODESTO CA 95358

057-130-008
[REDACTED]
MERANO PO BOX 966
SAINT HELENA CA 94574

057-130-016
[REDACTED]
5353 NAPA VALLEJO HWY
AMERICAN CANYON CA 94503

057-130-023
2 WEST SANTA CLARA LLC
PO BOX 1300
MORGAN HILL CA 95038

057-130-035
SDG GREEN ISLAND 258 LLC
413 W YOSEMITE AVE #105
MADERA CA 93637

057-160-024
[REDACTED]
2139 LAUREL ST
NAPA CA 94559

057-160-030/031
SUTTER HOME WINERY INC
PO BOX 248
SAINT HELENA CA 94574

057-090-008
RIGHT FROM THE START
3263 BROWNS VALLEY RD
NAPA CA 94558

057-090-084
RAR2 - NAPA LOGISTICS PARK LLC
PO BOX 4900 DEPT 207
SCOTTSDALE AZ 85261

057-130-001
[REDACTED]
KAUR SIDHU
1865 TANEN ST
NAPA CA 94559

057-130-013
[REDACTED]
248 WAY
NAPA CA 94558

057-130-018
AC BROADWAY LLC
110 W A ST #1125
SAN DIEGO CA 92101

057-130-026/030
STATE OF CALIFORNIA
P O BOX 942874
SACRAMENTO CA 94274

057-130-037
NAPA JUNCTION RV STORAGE LLC
3423 BROADWAY ST #D-5
AMERICAN CANYON CA 94503

057-160-025
110 DODD COURT LLC
2249 WEBSTER ST
SAN FRANCISCO CA 94115

057-360-004,007
NLP IV DWF
PO BOX 4900
SCOTTSDALE AZ 85261

057-090-082/130-022/160-009
SOUTHERN PACIFIC R/R
PO BOX 2500
BROOMFIELD CO 80038

057-090-085
NAPA-VALLEJO WASTE MANAGEMENT
AUTHORITY
1195 THIRD ST #B-10
NAPA CA 94559

057-130-004
[REDACTED]
1808 GREEN ISLAND RD
AMERICAN CANYON CA 94503

057-130-014,015
[REDACTED]
885 TOPAZ CIR
VACAVILLE CA 95687

057-130-020
SOUTHERN PACIFIC TRANSPORTATION
CORP
PO BOX 2500
BROOMFIELD CO 80038

057-130-027
[REDACTED]
1792 2ND ST
NAPA CA 94559

057-160-012
TLAC MANAGEMENT LLC
PO BOX 5899
NAPA CA 94581

057-160-029
SSF LLC
405 GREEN ISLAND RD
AMERICAN CANYON CA 94503



TITLE

Wetlands Edge Enhancement Project (PR19-0100)

RECOMMENDATION

Adopt a Resolution 1) amending the FY2024-25 Capital Budget and increasing the Project Budget from \$450,000 to \$950,000; 2) awarding a construction contract to Marina Landscape, Inc. in the amount of \$679,065.95, and 3) authorizing the Public Works Director to execute contract change orders in an aggregate amount not to exceed the Project Budget, in conjunction with the Wetlands Edge Enhancement Project (PR19-0100).

CONTACT

Erica Ahmann Smithies, P.E., Public Works Director
David Miller, CPII, Capital Projects Coordinator
Alexandra Ikeda, Parks and Recreation Director

BACKGROUND & ANALYSIS

In 2017, the City Council approved the Clarke Ranch Master Plan in response to overwhelming public support for expanded amenities and services. The Wetlands Edge Enhancement Project builds on that vision by creating an inclusive space for outdoor learning and family gatherings. Furthermore, the receipt of a \$250,000 Outdoor Environmental Education Facilities grant from California State Parks underscores the project's importance and provides essential funding for its implementation. Upon completion, the Wetlands Edge Enhancement Project will serve as a key destination for residents and visitors, offering a range of activities that cater to diverse interests while preserving the ecological integrity of the site.

The primary objective of the Wetlands Edge Enhancement Project is to provide several outdoor amenities that enhance educational and recreational opportunities while preserving the site's natural environment. Key components include the design and construction of an outdoor classroom, a nature trail, demonstration gardens and interpretive signage and exhibits. The outdoor classroom will feature shaded seating for approximately 40 people and promoting environmental education and community engagement. Demonstration gardens will showcase native and pollinator-friendly plants, further supporting local biodiversity. The nature trail, a linear path composed of compacted decomposed granite, will provide ADA-compliant access and a formalized route for visitors to explore the wetlands area without disturbing the natural grasses. Interpretive signage and exhibits

along the trail will offer interactive learning opportunities, highlighting topics such as local wildlife, native plants, migration patterns, and wetlands conservation. This project is justified by the significant community interest in enhancing recreational and educational facilities.

The City solicited competitive bids for the Project on December 3, 2024. The Engineer's Estimate was \$564,731. On January 9, 2025, the following bids were received:

Bidder	Total Bid Amount
Marina Landscape, Inc.	\$679,065.95
Kerex Engineering	\$986,460.72
Hanford Applied Restoration & Conservation	\$1,064,054.75

The bid submitted by Marina Landscape Inc., in the amount of \$679,065.95 was the apparent low bid. Staff has reviewed the bid from Marina Landscape Inc., and found it to be both responsive and responsible. Staff has verified the contractor's qualifications including valid Class A license, DIR registration, and references, and found them to be satisfactory and acceptable. The prices of the Bid Items reflect the reasonable and customary costs of completing the work. Staff recommends the Council award a construction contract to Marina Landscape, Inc. in the amount of \$679,065.95 in conjunction with the Wetlands Edge Enhancement Project (PR19-0100).

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Outdoors and Recreation: "Expand opportunities for use of outdoor recreation and an active and healthy lifestyle."

FISCAL IMPACT

The FY2024-25 Capital Budget currently provides for a Project Budget for the Wetlands Edge Enhancement Project (PR19-0100) in the amount of \$450,000. Upon completion of the design and receipt of bids, it was determined that additional funds are required to complete the Project. The table below is the proposed updated Project Budget.

Category	Amount
Design	\$60,000.00
Construction	\$679,065.95
Contingency (20% of construction)	\$135,813.05
Materials Testing Services	\$30,000.00
Construction Management	\$45,121.00
Project Budget	\$950,000.00

There are available funds in the Park Impact Fee fund (fund 310) to cover the required additional

amount, the additional budget request will decrease fund balance to \$1.2 million. Therefore, staff recommends amending the Project Budget as follows:

Source	Current	Increase	Proposed
Fund 230, Outdoor Environmental Education Facilities Grant Fund	\$250,000	\$0	\$250,000
Fund 310, Parks Impact Fee	\$200,000	\$500,000	\$700,000
Total	\$450,000	\$500,000	\$950,000

ENVIRONMENTAL REVIEW

15304 - The Project is exempt from review under the California Environmental Quality Act ("CEQA") under the Class 4 exemption of minor alterations to land of Section 15304 of Title 14 of the California Code of Regulations and said exemption is not negated by any exception under Section 15300.2 of said Regulations.

ATTACHMENTS:

- [1. Resolution - Wetlands Edge Enhancement Project](#)
- [2. Exhibit - Wetlands Edge Enhancement Project](#)

RESOLUTION NO. 2025-_____

ADOPT A RESOLUTION 1) AMENDING THE FY2024-25 CAPITAL BUDGET AND INCREASING THE PROJECT BUDGET FROM \$450,000 TO \$950,000; 2) AWARDED A CONSTRUCTION CONTRACT TO MARINA LANDSCAPE, INC. IN THE AMOUNT OF \$679,065.95, AND 3) AUTHORIZING THE PUBLIC WORKS DIRECTOR TO EXECUTE CONTRACT CHANGE ORDERS IN AN AGGREGATE AMOUNT NOT TO EXCEED THE PROJECT BUDGET, IN CONJUNCTION WITH THE WETLANDS EDGE ENHANCEMENT PROJECT (PR19-0100).

WHEREAS, the primary objective of the Wetlands Edge Enhancement Project (PR19-0100; “Project”) is to provide several outdoor amenities that enhance educational and recreational opportunities while preserving the site’s natural environment; and

WHEREAS, the Project will serve as a key destination for residents and visitors, offering a range of activities that cater to diverse interests while preserving the ecological integrity of the site; and

WHEREAS, the Project includes construction of walking trails, an outdoor shade structure, restroom and landscaping; and

WHEREAS, the Engineer’s Estimate for the Project is \$564,731; and

WHEREAS, the City solicited competitive bids for the Project on December 3, 2024, and on January 9, 2025, the following bids were received; and

Bidder	Total Bid Amount
Marina Landscape Inc.	\$679,065.95
Kerex Engineering	\$986,460.72
Hanford Applied Restoration & Conservation	\$1,064,054.75

WHEREAS, staff has reviewed the bid from Marina Landscape Inc. and found it to be both responsive and responsible; and

WHEREAS, staff finds the prices of the Bid Items reflect reasonable and customary costs of completing the work; and

WHEREAS, upon completion of the design and receipt of bids, it was determined that additional funds are required to complete the improvements.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon, hereby amends the FY 2024-25 Capital Budget as follows; and

Budget Line Item	Name	Amount
310-85-450-48310	Parks Impact Fee Fund Transfer to CIP Fund (Fund 350)	\$500,000
350-85-450-46110	CIP Fund Capital Outlay	\$500,000

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby amends the Project Budget for the Wetlands Edge Enhancement Project, increasing it as follows; and

Source	Current	Increase	Proposed
Fund 230, Outdoor Environmental Education Facilities Grant Fund	\$250,000	\$0	\$250,000
Fund 310, Parks Impact Fee Fund	\$200,000	\$500,000	\$700,000
Total	\$450,000	\$500,000	\$950,000

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon does hereby award a construction contract to Marina Landscape, Inc. in the amount of \$679,065.95, and 3) authorizing the Public Works Director to execute contract change orders in an aggregate amount not to exceed the Project Budget, in conjunction with the Wetlands Edge Enhancement Project (PR19-0100).

PASSED, APPROVED and ADOPTED at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 4th day of February, 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Pierre Washington, Mayor

ATTEST:

APPROVE AS TO FORM:

Taresa Geilfuss, CMC, City Clerk

William D. Ross, City Attorney



EUCALYPTUS DRIVE

WETLANDS EDGE DRIVE

WETLANDS EDGE ENVIROMENTAL
ENHANCEMENT PROJECT





TITLE

Community Service Awards Selection Policy

RECOMMENDATION

Adopt a Resolution of the City Council of the City of American Canyon to repeal and replace Resolution 2020-26 with the updated Community Service Awards Selection Policy.

CONTACT

Jason Holley, City Manager

BACKGROUND & ANALYSIS

This is a council requested item.

Resolution 2020-26 (Attachment 2) was collaboratively created by City staff and the City Council Subcommittee as a collective effort to honor and celebrate the invaluable contributions of community members who have made a significant impact on American Canyon through their volunteer efforts.

Attachment 3, a redlined draft prepared by previous Gateway Award recipients, incorporates requested edits to better align with the Volunteer Recognition Ball and selection process for the Community Service Awards celebrated at the event each year.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Community and Sense of Place: "Build on the strength of our local community to develop a clear 'sense of place' and establish our unique identity."

FISCAL IMPACT

Not Applicable

ENVIRONMENTAL REVIEW

Not Applicable

ATTACHMENTS:

1. Resolution - Community Service Awards Selection Policy
2. Resolution - 2020-26
3. Community Service Awards Selection Policy - Redline

RESOLUTION NO. _____ - 2025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON TO REPEAL AND REPLACE RESOLUTION 2020-26 WITH THE UPDATED COMMUNITY SERVICE AWARDS SELECTION POLICY.

WHEREAS, American Canyon was founded upon the backs of many volunteer hours; and

WHEREAS, American Canyon’s founders can-do volunteer spirit is infectious and has become a well-known point of community and character; and

WHEREAS, 22 years ago, the Community Recognition Ball was established to honor and recognize the organization’s and individual’s infectious volunteer spirit; and

WHEREAS, the organization leadership and the public may nominate their fellow community member to be recognized for their outstanding community service; and

WHEREAS, the Gateway Award is the most prestigious award presented at the Community Recognition Ball that honors an American Canyon resident who has a long-term varied involvement in a volunteer capacity that has helped develop American Canyon agencies, organizations, or significant projects; and

WHEREAS, the Youth of the Year recognizes a young person under the age of 19 who participates heavily in the American Canyon community providing significant volunteer service or project completion that betters the community; and

WHEREAS, Youth Commissioners who volunteer to serve on any of the City’s Commission’s will be recognized for their valuable efforts; and

WHEREAS, former Gateway Award recipients have come together to revise this policy, ensuring it accurately reflects the true purpose of the Volunteer Recognition Ball and selection of the Community Services Awards to be celebrated at the event.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon adopts the Community Service Awards Selection Policy as outlined in Exhibit A.

PASSED, APPROVED, and ADOPTED at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 4th day of February, 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Pierre Washington, Mayor

ATTEST:

Taresa Geilfuss, City Clerk

William D. Ross, City Attorney



COMMUNITY SERVICE AWARDS SELECTION POLICY

2025-

PURPOSE

The City of American Canyon seeks to recognize and acknowledge community service and volunteer efforts by local organizations and individuals. In addition, the City recognizes a few outstanding members of the community who have made significant contributions to the community by presenting them with a “Gateway Award”, “Youth of the Year Award”, and “Public Safety Member of the Year”. This policy identifies the criteria and process for awarding the Gateway and other related awards.

Section One: Service Award Categories and Eligibility

The Gateway and other awards are among the City's greatest and most prestigious honors. As described below, they are intended to recognize significant community service, pride, and interest in making American Canyon a better place. All winners in categories 1.0, 2.0 and 3.0 shall be a resident of American Canyon.

- 1.0 Gateway Award—nominees should display the American Canyon community spirit, embody the community values and interests, and a successful track record of working for the betterment of the City. The Gateway Award winner will also be the Grand Marshal at the City’s Fourth of July Parade. Nominees should meet the following qualifications and demonstrate the following traits:
 - 1.1 Must be a resident of American Canyon
 - 1.2 May only be selected once
 - 1.3 The contributions must be voluntary; individuals paid to perform the community service are not eligible (but see below for Community Achievement Award)
 - 1.4 The individual should have a long-term and varied involvement in the development of American Canyon organizations or significant projects.
- 2.0 Youth of the Year—nominees must be under the age of 19, participate heavily in the American Canyon community providing significant volunteer service or project completion in American Canyon that better the community.
- 3.0 Youth Commissioners – Any student volunteering to serve on any of the City’s Commissions should be recognized for their efforts.

- 4.0 Public Safety Member of the Year - nominees will be an American Canyon Fire Protection District employee, American Canyon Police Department employee, or community member (for example, a CERT Volunteer) who has made a significant contribution to public safety in the community and the profession.
- 5.0 Organizational Award Winner – Any nonprofit community organization, service club, school-related organization, faith-based organization, or sports program may nominate one of their members to be their Volunteer of the Year. That agency may also select up to ten other members for Certificates of Appreciation.
- 6.0 Community Achievement Award – This is a recognition that is not always awarded each year. It reflects an individual that may not qualify under the conditions of this policy, but who may nonetheless be deserving. The individual may be in a paid position, however they shall demonstrate a substantial and lasting positive impact on the community. The impact of the program/project should promote local businesses, non-profits, local charities or grassroots initiatives as part of the qualifications. The former Gateway Award Winners are authorized to select an individual deserving of the award.

Section Two: Nomination & Selection Process

- 1.0 Gateway Award –
- 1.1 Nominations may be made by any American Canyon resident, business owner or employee. City staff will develop and produce the nomination forms for both online and offline use, as well as to establish deadlines for receiving the nominations.
- 1.2 The Gateway Award winner will be voted on by the former Gateway Award winners and the City Council. To make the selection process as fair as possible, the City will utilize an electronic (online) voting process; however, a secret paper “ballot” may be used as necessary.
- 1.3 Prior to the vote, the former Gateway Award winners should meet privately to discuss the nominees. Given the Brown Act restrictions, Council members will not participate in that process.
- 1.4 Selections shall be made by allowing each City Council Member and each former Gateway Award winner one vote. However, in the event a Councilmember is also a Gateway Award winner, they shall still only be allowed one vote.
- 1.5 After the voting deadline has passed, City staff conducts a simple tally of votes to determine the winner. Votes received after the deadline will not be counted. The Gateway Award winner is notified of the wonderful news. In the event of a tie, two winners may be announced.

- 2.0 Youth of the Year - The nomination and selection process will be similar to the Gateway Award process, except the local High School Principal will be invited to nominate up to five students, based on input from teachers and school staff.
- 3.0 Youth Commissioners – Each Youth Commissioner will be recognized.
- 4.0 Public Safety Member of the Year - Nominations may be made by any American Canyon resident, business owner or employee. Police Department and Fire District leadership and peers will select a Firefighter/Police Officer or other significant community contributor to public safety, alternating each year between Police Officer and Firefighter, unless a community volunteer is selected.
- 5.0 Organizational Award Winner – Each recognized organization may select their Volunteer of the Year in any appropriate manner that ensures a fair result. They may also select up to 10 other members to receive a Certificate of Appreciation.
- 6.0 Community Achievement Award Winner – Insofar as this award may not be given out each year, the selection process will be more informal. The former Gateway Award winners should provide a written statement explaining their selection.

Section Three: Notification and Outreach

- 1.0 City staff will develop a schedule, including deadlines and any revisions to the forms. Promoting the annual event will be done through the City's normal communication channels.
- 2.0 In addition to the general promotion, City staff will send out a notice to all the recognized community groups and to the local High School Principal, encouraging them to participate and providing them with the necessary information.

Section Four: Volunteer Recognition Ball

- 1.0 The City will host an annual Volunteer Recognition Ball to honor our volunteers and various award winners. This should be a semi-formal affair.
- 2.0 In recognition of the value provided to the City by our volunteers, the use of City Funds is authorized to offset some or all the cost of the Recognition Ball. Participants should be charged an appropriate fee that does not discourage participation but does not also create a financial burden for City operations.
- 3.0 The City should pay for the Gateway Award Winner and other winners as appropriate. The Community groups are encouraged to pay for the cost of their Volunteer of the Year.
- 4.0 The Recognition Ball should be held in April, since April is Volunteer Month.

RESOLUTION NO. 2020-26

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON ESTABLISHING THE
COMMUNITY SERVICE AWARDS SELECTION POLICY**

WHEREAS, American Canyon was founded upon the backs of many volunteer hours; and

WHEREAS, American Canyon's founders can-do volunteer spirit is infectious and has become a well-known point of community pride and character; and

WHEREAS, 22 years ago, the Community Recognition Ball was established to honor and recognize the organization's and individual's infectious volunteer spirit; and

WHEREAS, the organization leadership and the public may nominate their fellow community member to be recognized for their outstanding community service; and

WHEREAS, the Gateway Award is the most prestigious award presented at the Community Recognition Ball that honors an individual or business owner who has a long-term and varied involvement in the development of American Canyon agencies, organizations or significant projects; and

WHEREAS, the Youth of the Year recognizes a young person who participates heavily in the American Canyon community providing significant volunteer service or project completion that better the community; and

WHEREAS, City Staff met with a City Council Subcommittee to help guide the creation of the Community Service Awards Selection Policy.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby establishes the Community Service Awards Selection Policy attached hereto as Exhibit A and incorporated by reference.

PASSED, APPROVED and ADOPTED at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 17th day of March, 2020, by the following vote:

AYES: Council Members Aboudamous, Joseph, Leary, Vice Mayor Oro, and Mayor Garcia
NOES: None
ABSTAIN: None
ABSENT: None



Leon Garcia, Mayor

ATTEST:


Suellen Johnston, City Clerk

APPROVED AS TO FORM:


William D. Ross, City Attorney



COMMUNITY SERVICE AWARDS SELECTION POLICY

2020-XX

PURPOSE

The City of American Canyon seeks to recognize and acknowledge community service and volunteer efforts by local organizations and individuals. In addition, the City recognizes a few outstanding members of the community who have made significant contributions to the community by presenting them with a "Gateway Award", "Youth of the Year Award", "Public Safety Member of the Year". This policy identifies the criteria and process for awarding the Gateway and Youth of the Year Awards.

1.0 – Policy

The Gateway Award, Youth of the Year, and Public Safety Member of the Year are among the City's greatest and most prestigious honors. As described below, they are intended to recognize significant community service, pride, and interest in making American Canyon a better place:

- 1.1 Gateway Award –nominees should display the American Canyon community spirit, embody the community values and interests, and a successful track record of working for the betterment of the City. The Award recognizes their long-term and varied involvement in the development of American Canyon agencies, organizations, or significant projects. Nominees need not be an American Canyon resident, but will have displayed long-term commitment to the community.
- 1.2 Youth of the Year –nominees must be under the age of 19, participate heavily in the American Canyon community providing significant volunteer service or project completion in American Canyon that betters the community.
- 1.3 Public Safety Member of the Year - nominees will be an American Canyon Fire Protection District employee, American Canyon Police Department employee or community member who has made a significant contribution to public safety in the community and the profession.

2.0 - Nominee Selection for Gateway Award and Youth of the Year

Nominations may be made by any American Canyon resident, business owner or employee. As these awards are most representative of the City, the City Council assists in the selection process and presents the awards to the winners. Former Gateway Award winners will be offered the opportunity to assist in the selection process. To make the selection process as fair as possible, the City will utilize an electronic (online) voting process. Selections shall be made by allowing each City Council Member and each former Gateway Award winner one vote. However, in the event a Councilmember is also a Gateway Award winner,

they shall still only be allowed one vote. There is oftentimes a tight timeline from awards nomination deadline to Recognition Ball, therefore any votes received after the deadline will be nullified and not counted. After the voting deadline has passed, City staff conducts a simple tally of nominations to determine the winner. The nominator is notified of the wonderful news.

3.0 - Nominee Selection for Public Safety Member of the Year

Nominations may be made by any American Canyon resident, business owner or employee. Police Department and Fire District leadership and peers will select a Firefighter/Police Officer or other significant community contributor to public safety, alternating each year between Police Officer and Firefighter.

4.0 – Contact

Community Service Awards Program

Parks and Recreation Department

Phone: 707.648.7275

Email: parksinfo@cityofamericancanyon.org

Website: www.cityofamericancanyon.org



COMMUNITY SERVICE AWARDS RECOGNITION SELECTION POLICY

~~2020~~25-XX

PURPOSE

The City of American Canyon seeks to recognize and acknowledge community service and volunteer efforts by local organizations and individuals. In addition, the City recognizes a few outstanding members of the community who have made significant contributions to the community by presenting them with a “Gateway Award”, “Youth of the Year Award”, and “Public Safety Member of the Year”. This policy identifies the criteria and process for awarding the Gateway and other related Youth of the Year Awards.

Section One: 1.0- Policy Service Award Categories and Eligibility

The Gateway Award, and other awards Youth of the Year, and Public Safety Member of the Year are among the City's greatest and most prestigious honors. As described below, they are intended to recognize significant community service, pride, and interest in making American Canyon a better place. ∴ All winners in categories 1.0, 2.0 and 3.0 shall be a resident of American Canyon.

1.0 Gateway Award —nominees should display the American Canyon community spirit, embody the community values and interests, and a successful track record of working for the betterment of the City. The Gateway Award winner will also be the Grand Marshal at the City's Fourth of July Parade. Nominees should meet the following qualifications and demonstrate the following traits:

1.1 Must be a resident of American Canyon

1.2 May only be selected once

1.3 The contributions must be voluntary; individuals paid to perform the community service are not eligible (but see below for Community Achievement Award)

1.4 The individual should have a long-term and varied involvement in the development of American Canyon organizations or significant projects.

1.1—The Award recognizes their long-term and varied involvement in the development of American Canyon agencies, organizations, or significant projects. Nominees need not be an American Canyon resident, but will have displayed long-term commitment to

~~the community.~~

Youth of the Year —nominees must be under the age of 19, participate heavily in the American Canyon community providing significant volunteer service or project completion in American Canyon that better the community.

2.0

3.0 Youth Commissioners – Any student volunteering to serve on any of the City's Commissions should be recognized for their efforts.

4.0 ~~1.3~~ Public Safety Member of the Year - nominees will be an American Canyon Fire Protection District employee, American Canyon Police Department employee, or community member (for example, a CERT Volunteer) who has made a significant contribution to public safety in the community and the profession.

5.0 Organizational Award Winner – Any nonprofit community organization, service club, school-related organization, faith-based organization, or sports program may nominate one of their members to be their Volunteer of the Year. That agency may also select up to ten other members for Certificates of Appreciation.

6.0 Community Achievement Award – This is a recognition that is not always awarded each year. It reflects an individual that may not qualify under the conditions of this policy, but who may nonetheless be deserving. The individual may be in a paid position, however they shall demonstrate a substantial and lasting positive impact on the community. The impact of the program/project should promote local businesses, non-profits, local charities or grassroots initiatives as part of the qualifications. The former Gateway Award Winners are authorized to select an individual deserving of the award.

~~2.0 Section Two: –Nomination & Selection Process for Gateway Award and Youth of the Year~~

1.0 Gateway Award –

1.1 Nominations may be made by any American Canyon resident, business owner or employee. City staff will develop and produce the nomination forms for both online and offline use, as well as to establish deadlines for receiving the nominations.

1.2 The Gateway Award winner will be voted on by the former Gateway Award winners and the City Council. As these awards are most representative of the City, the City Council assists in the selection process and presents the awards to the winners. Former Gateway Award winners will be offered the opportunity to assist in the selection process. To make the selection process as fair as possible, the City will utilize an electronic (online) voting process; however, a

secret paper “ballot” may be used as necessary.

1.3 Prior to the vote, the former Gateway Award winners should meet privately to discuss the nominees. Given the Brown Act restrictions, Council members will not participate in that process.

1.4 Selections shall be made by allowing each City Council Member and each former Gateway Award winner one vote. However, in the event a Councilmember is also a Gateway Award winner, they shall still only be allowed one vote.

1.5 ~~There is oftentimes a tight timeline from awards nomination deadline to Recognition Ball, therefore any votes received after the deadline will be nullified and not counted.~~ After the voting deadline has passed, City staff conducts a simple tally of ~~nominations~~ votes to determine the winner. Votes received after the deadline will not be counted. The ~~nominator~~ Gateway Award winner is notified of the wonderful news. In the event of a tie, two winners may be announced.

2.0 Youth of the Year - The nomination and selection process will be similar to the Gateway Award process, except the local High School Principal will be invited to nominate up to five students, based on input from teachers and school staff.

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- 3.0 The City should pay for the Gateway Award Winner and other winners as appropriate. The Community groups are encouraged to pay for the cost of their Volunteer of the Year.
- 4.0 The Recognition Ball should be held in April, since April is Volunteer Month.

~~3.0-Nominee Selection for Public Safety Member of the Year~~

~~Nominations may be made by any American Canyon resident, business owner or employee. Police Department and Fire District leadership and peers will select a Firefighter/Police Officer or other significant community contributor to public safety, alternating each year between Police Officer and Firefighter.~~

~~4.0-Contact~~

Community Service Awards Program
Parks and Recreation Department
Phone: 707.648.7275
Email: parksinfo@cityofamericancanyon.org
Website: www.cityofamericancanyon.org



TITLE

Q3 FY24/25 Capital Project Schedule Update

RECOMMENDATION

Informational item with City Council feedback

CONTACT

Erica Ahmann Smithies, P.E., Public Works Director/City Engineer
Ron Ranada, P.E., Senior Civil Engineer

BACKGROUND & ANALYSIS

The Public Works Department will be providing quarterly updates on the status and delivery of Capital Improvement Projects (CIP) for the current fiscal year. City Council will be provided with a master project schedule, a map of citywide projects, and photos when available. The projects will include the name of the City staff member leading the project and consultant when applicable. At this time there are some projects that do not include a project lead, but will be updated as the fiscal year unfolds.

FISCAL IMPACT

The Capital Improvement Program Budget was adopted by City Council on June 4, 2024.

ENVIRONMENTAL REVIEW

None

ATTACHMENTS:

- [1. CIP 90-Day Summary](#)
- [2. FY24-25 CIP Schedule Q3](#)
- [3. FY24-25 CIP Project Map](#)

Capital Project Accomplishments in the previous 90 Days:

Construction Completed

- Newell Open Space Trailhead and Parking Lot Improvements

Award of Construction Contracts:

- City Hall Roof Repair
- ARPA Knightsbridge Water and Pavement Improvements
- ARPA Melvin Road Sidewalk and Storm Drain Improvements
- ARPA Rancho Del Mar Utility and Pavement Improvements
- Wetlands Edge Enhancement

Design Completed

- EV Charging Stations at City Hall
- City Hall Roof Repair

Award of Design Contract

- South Kelly Road/Hwy 29 Intersection Improvements

Capital Project Goals for the next 90 Days:

Under Construction:

- Knightsbridge Water and Pavement Improvements
- Melvin Road Sidewalk and Storm Drain Improvements
- Rancho Del Mar Utility and Pavement Improvements
- Wetlands Edge Enhancement Project
- City Hall Roof Repair
- EV Charging Stations at City Hall

Design Completed

- Silver Oak Restroom
- Northampton Restroom
- Northampton Shade Structure

Award of Contract

- Veteran's Park Playground Replacement

ID	Task Mode	Task Name	Duration	Start	Finish	January	February	March
						B	M	E
18		TR16-0700 Green Island Road	422 days?	Thu 6/20/24	Fri 1/30/26			
19		GREEN ISLAND ROAD RECONSTRUCTION AND WIDENING PROJECT	353 days?	Thu 6/20/24	Mon 10/27/25			
20		Utility Undergrounding Construction	47 days	Thu 6/20/24	Fri 8/23/24			
21		Construction	111 days	Sun 6/30/24	Fri 11/29/24			
22		Green Island Road Reconstruction and Widening Project	353 days?	Thu 6/20/24	Mon 10/27/25			
23		Award Contract (City Council)	0 days	Tue 4/1/25	Tue 4/1/25			
24		Construction	168 days	Mon 5/5/25	Wed 12/24/25			
25		Green Island Road Class I Trail Project	76 days	Fri 10/17/25	Fri 1/30/26			
26		Award Contract (City Council)	0 days	Fri 10/17/25	Fri 10/17/25			
27		Construction	45 days	Mon 12/1/25	Fri 1/30/26			
90		WW20-0100 SS4 Broadway Sewer	289 days	Tue 6/25/24	Fri 8/1/25			
91		WW20-0100 SS4 Broadway Sewer	289 days	Tue 6/25/24	Fri 8/1/25			
92		Mainline (City)	130 days	Mon 2/3/25	Fri 8/1/25			
93		Design	40 days	Mon 2/3/25	Fri 3/28/25			
94		Award Contract (City Council)	0 days	Tue 5/6/25	Tue 5/6/25			
95		Construction	40 days	Mon 6/9/25	Fri 8/1/25			
96		SR29 Crossing (RSA)	289 days	Tue 6/25/24	Fri 8/1/25			
97		Design	94 days	Tue 6/25/24	Fri 11/1/24			
98		Award Contract (City Council)	0 days	Tue 5/6/25	Tue 5/6/25			
99		Construction	40 days	Mon 6/9/25	Fri 8/1/25			
6		TR23-0100 Knightsbridge (ARPA)	60 days	Fri 3/14/25	Thu 6/5/25			
7		TR23-0100 Knightsbridge	60 days	Fri 3/14/25	Thu 6/5/25			
8		Construction	60 days	Fri 3/14/25	Thu 6/5/25			
77		TR24-0300 Rancho Del Mar (ARPA)	85 days	Mon 3/31/25	Fri 7/25/25			
78		TR24-0300 Rancho Del Mar	85 days	Mon 3/31/25	Fri 7/25/25			
79		Construction	85 days	Mon 3/31/25	Fri 7/25/25			
80		TR24-0200 Melvin SD and Swk (ARPA)	90 days	Mon 4/28/25	Fri 8/29/25			
81		TR24-0200 Melvin SD and Swk	90 days	Mon 4/28/25	Fri 8/29/25			
82		Construction	90 days	Mon 4/28/25	Fri 8/29/25			
72		TR24-0100 2024 Annual Paving (Cape)	259 days	Tue 9/2/25	Fri 8/28/26			
73		TR24-0100 Annual Paving (Cape)	259 days	Tue 9/2/25	Fri 8/28/26			
74		Design	87 days	Tue 9/2/25	Wed 12/31/25			
75		Award Contract (City Council)	0 days	Tue 2/3/26	Tue 2/3/26			
76		Construction	55 days	Mon 6/15/26	Fri 8/28/26			
62		TR23-0200 S Kelly - SR29	291 days	Tue 6/25/24	Tue 8/5/25			
63		TR23-0200 S Kelly - SR29	295 days	Mon 1/20/25	Fri 3/6/26			
64		Design	155 days	Mon 1/20/25	Fri 8/22/25			
65		Award Contract (City Council)	0 days	Tue 10/7/25	Tue 10/7/25			
66		Construction	90 days	Mon 11/3/25	Fri 3/6/26			
67		TR23-0300 Am Can Rd East Guardrail	164 days	Tue 6/25/24	Fri 2/7/25			
68		TR23-0300 Am Can Rd East Guardrail	164 days	Tue 6/25/24	Fri 2/7/25			
69		Design	85 days	Mon 11/4/24	Fri 2/28/25			
70		Award Contract (City Council)	0 days	Tue 5/6/25	Tue 5/6/25			
71		Construction	40 days	Mon 6/16/25	Fri 8/8/25			
1		WA24-0200 N Kelly Water Main	176 days	Mon 1/6/25	Mon 9/8/25			
2		WA24-0200 N Kelly Water Main	60 days	Mon 1/6/25	Fri 3/28/25			
3		Design	20 days	Mon 6/9/25	Fri 7/4/25			
4		Award Contract	0 days	Tue 7/22/25	Tue 7/22/25			
5		Construction	20 days	Tue 8/12/25	Mon 9/8/25			
9		PR23-0700 Silver Oak Restroom	199 days	Tue 6/25/24	Fri 3/28/25			
10		PR23-0700 Silver Oak Park Restroom	249 days	Tue 6/25/24	Fri 6/6/25			
11		Design	184 days	Tue 6/25/24	Fri 3/7/25			
12		Award Contract (City Council)	0 days	Tue 4/1/25	Tue 4/1/25			
13		Construction	35 days	Mon 4/21/25	Fri 6/6/25			
14		PR23-0600 Comm Park I	268 days	Thu 6/20/24	Mon 6/30/25			

Project: CIP 24-25 Schedule
Date: Tue 1/28/25

Task	Summary	Inactive Milestone	Duration-only	Start-only	External Milestone	Manual Progress
Split	Project Summary	Inactive Summary	Manual Summary Rollup	Finish-only	Deadline	
Milestone	Inactive Task	Manual Task	Manual Summary	External Tasks	Progress	

ID	Task Mode	Task Name	Duration	Start	Finish	January	February	March
						B M E	B M E	B M E
15		PR23-0600 Comm Park I	268 days	Thu 6/20/24	Mon 6/30/25			
16		Construction	268 days	Thu 6/20/24	Mon 6/30/25			
17		<New Task>						
28		PR23-0500 Northampton Restroom	249 days	Tue 6/25/24	Fri 6/6/25			
29		NORTHAMPTON RESTROOM	249 days	Tue 6/25/24	Fri 6/6/25			
30		Design	184 days	Tue 6/25/24	Fri 3/7/25			
31		Award Contract (City Council)	0 days	Tue 4/1/25	Tue 4/1/25			
32		Construction	35 days	Mon 4/21/25	Fri 6/6/25			
33		PR23-0400 Northampton Shade Structure	130 days	Tue 6/25/24	Mon 12/23/24			
34		NORTHAMPTON SHADE STRUCTURE	130 days	Tue 6/25/24	Mon 12/23/24			
35		Design	184 days	Tue 6/25/24	Fri 3/7/25			
36		Award Contract (City Council)	0 days	Tue 4/1/25	Tue 4/1/25			
37		Construction	30 days	Mon 4/21/25	Fri 5/30/25			
38		PR23-0200 Melvin Tennis Courts	80 days	Mon 3/3/25	Fri 6/20/25			
39		Melvin Tennis Courts	80 days	Mon 3/3/25	Fri 6/20/25			
40		Design	35 days	Mon 3/3/25	Fri 4/18/25			
41		Award Contract (City Council)	0 days	Tue 5/6/25	Tue 5/6/25			
42		Construction	20 days	Mon 5/26/25	Fri 6/20/25			
43		PR19-0100 Wetlands Enviro Educational Center	221 days	Mon 6/24/24	Mon 4/28/25			
44		WETLANDS ENVIRO EDU	221 days	Mon 6/24/24	Mon 4/28/25			
45		Design	150 days	Mon 6/24/24	Fri 1/17/25			
46		Award Contract (City Council)	0 days	Tue 2/4/25	Tue 2/4/25			
47		Construction	60 days	Tue 2/4/25	Mon 4/28/25			
48		CF23-0300 Corp Yard Relocation	265 days	Tue 6/25/24	Mon 6/30/25			
49		CORP YARD RELOCATION & UPGRADE	135 days	Tue 12/24/24	Mon 6/30/25			
50		Construction	265 days	Tue 6/25/24	Mon 6/30/25			
51		CF23-0100 City Hall Roof	201 days	Tue 6/25/24	Tue 4/1/25			
52		City Hall Roof Improvement	201 days	Tue 6/25/24	Tue 4/1/25			
53		Design	164 days	Tue 6/25/24	Fri 2/7/25			
54		Award Contract (City Manager)	0 days	Mon 3/3/25	Mon 3/3/25			
55		Construction	22 days	Mon 3/3/25	Tue 4/1/25			
56		WA25-0100 Hanna Water Main (see TR16-0700)						
57		WW16-0300 SCADA	265 days	Tue 6/25/24	Mon 6/30/25			
58		WW16-0300 SCADA	410 days	Tue 6/25/24	Mon 1/19/26			
59		Design	194 days	Tue 6/25/24	Fri 3/21/25			
60		Award Contract (City Council)	0 days	Tue 4/1/25	Tue 4/1/25			
61		Implementation	196 days	Mon 4/21/25	Mon 1/19/26			
100		WW24-0100 Andrew Road Sewer Repair (see WW20-0100)						
101		PR25-0600 Main Street Park Improvements	171 days	Mon 1/6/25	Mon 9/1/25			
102		Design	171 days	Mon 1/6/25	Mon 9/1/25			
103		PR25-0400 Veterans Park Playground Replacement	219 days	Tue 8/6/24	Fri 6/6/25			
104		Design	149 days	Tue 8/6/24	Fri 2/28/25			
105		Award Contract (City Council)	0 days	Tue 3/18/25	Tue 3/18/25			
106		Construction	40 days	Mon 4/14/25	Fri 6/6/25			
107		CF24-0100						
108		CF24-0100 EV Charging Stations (City Hall)	40 days	Mon 2/10/25	Fri 4/4/25			
109		Award Contract (City Manager)	0 days	Mon 2/10/25	Mon 2/10/25			
110		Construction	20 days	Mon 3/10/25	Fri 4/4/25			
83		WA24-0100 Rio Del Mar Water Main (see TR24-0300)						
84		WA23-0200 WTP Filter Media	191 days	Mon 4/7/25	Mon 12/29/25			
85		Design	191 days	Mon 4/7/25	Mon 12/29/25			
86		WA23-0100 WTP Shop	171 days	Mon 4/7/25	Mon 12/1/25			
87		Design	171 days	Mon 4/7/25	Mon 12/1/25			
88		PR23-0100 Melvin Park Improvements	171 days	Mon 4/7/25	Mon 12/1/25			
89		Design	171 days	Mon 4/7/25	Mon 12/1/25			

Project: CIP 24-25 Schedule
Date: Tue 1/28/25

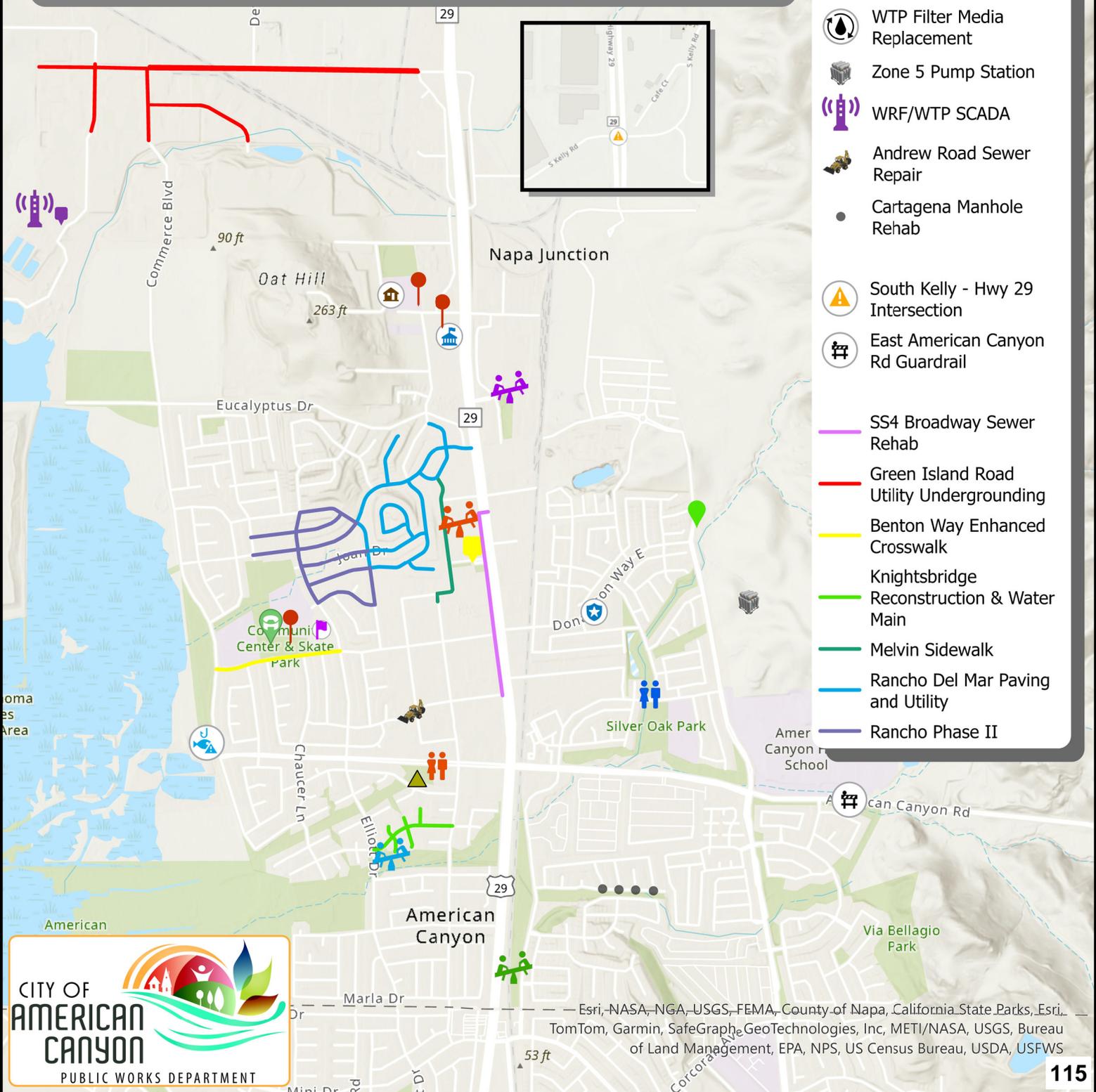
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Split	Project Summary	Inactive Summary	Manual Summary Rollup	Finish-only	Deadline	
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Parks and Facilities Projects

- | | | | |
|-----------------------------------|---------------------------|--|----------------------------|
| Newell Open Space Parking lot | Northampton Shade Canopy | Linwood Park Improvements | City Hall Roof Replacement |
| Environmental Education | Northampton Park Restroom | Veterans Park Playground Replacement and Resurface | Corp Yard Relocation |
| Melvin Tennis Courts Improvements | Comm Park I Improvements | Maint Street Park Improvements | EV Charging Stations |
| Aquatic Facility | Silver Oak Restroom | | PD Parking Lot |
| | Melvin Park Improvements | | |

Infrastructure

- Recycled Water Fill Stations
- WTP Maintenance Shop
- WTP Filter Media Replacement
- Zone 5 Pump Station
- WRF/WTP SCADA
- Andrew Road Sewer Repair
- Cartagena Manhole Rehab
- South Kelly - Hwy 29 Intersection
- East American Canyon Rd Guardrail
- SS4 Broadway Sewer Rehab
- Green Island Road Utility Undergrounding
- Benton Way Enhanced Crosswalk
- Knightsbridge Reconstruction & Water Main
- Melvin Sidewalk
- Rancho Del Mar Paving and Utility
- Rancho Phase II



Esri, NASA, NGA, USGS, FEMA, County of Napa, California State Parks, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, Bureau of Land Management, EPA, NPS, US Census Bureau, USDA, USFWS

Future Agenda Items

February 5, 2025 – OSATS Meeting. 6:30 p.m.

Meeting Cancelled

February 13, 2025 – Finance Subcommittee Meeting. 9:30 a.m.

Mid-Year Budget Update

February 13, 2025 – Parks and Community Services Meeting. 6:30 p.m.

Meeting Cancelled

February 18, 2025 – Regular City Council Meeting. 6:30 p.m.

Meet the Council and State of the City Open House

Mid-Year Budget Update

Human Resources Annual Report

February 27, 2025 - Planning Commission Meeting. 6:30 p.m.

General Plan and Housing Element General Report

February 28, 2025 - Council Strategic Planning Session

March 4, 2025 - Regular City Council Meeting. 6:30 p.m.

Proclamation – Acknowledging Ramadan

Proclamation – American Red Cross Month

Proclamation – American Women’s History Month

Skatepark Municipal Code Update

Annual Communications Report

Annual Police Report

Parks and Recreation Refund Policy

March 5, 2025 – OSATS Commission Meeting. 6:30 p.m.

Marin Clean Energy (MCE) Presentation

Newell Management Plan

Newel Open Space Preserve Biological Survey Scope of Work

March 13, 2025 – Parks and Community Services Meeting. 6:30 p.m.

Recap of 24/25 Work Plan

Facility Naming

March 18, 2025 – Regular City Council Meeting. 6:30 p.m.

Proclamation – Acknowledging Holi

Sites Reservoir Update

General Plan and Housing Element Annual Report

March 21, 2025 – Council Strategic Planning Session