



REGULAR CITY COUNCIL MEETING AGENDA

City Hall - Council Chambers
4381 Broadway St., Suite 201, American Canyon
December 3, 2024
6:30 PM

Mayor: Leon Garcia
Vice Mayor: David Oro
Councilmembers: Mariam Aboudamous, Mark Joseph, Pierre Washington

Tonight's meeting is a limited public forum. American Canyon promotes respectful and responsible behavior among its meeting participants, whether they are present in person or remotely. Using offensive language or remarks that promote, foster, or perpetuate discrimination based on race, creed, color, age, religion, gender marital status, status regarding public assistance, national origin, physical or mental disability or sexual orientation/gender identification, as well as any other category protected by federal, state or local laws will not be tolerated. In the case of an occurrence, the speaker will be immediately disconnected from the microphone.

PUBLIC PARTICIPATION

City Council and other public meetings will be conducted in person. This meeting is also available via Zoom, is broadcast live to residents on Napa Valley TV, on our [website](#) and on [YouTube](#).

Zoom Link: [Click here](#). **Webinar ID:** 862 3299 1024; **Passcode:** 12345. **Phone in to Zoom:** 408-638-0968

Oral comments, during the meeting: Oral comments can be made in person during Open and Closed Session or through Zoom in Open Session only. On Zoom use the "raise your hand" tool during any public comment period. To avoid confusion, hands raised outside of Public Comment periods will be lowered.

Written comments: Submit written comments by the [eComments link](#), located on the Meetings & Agendas page of our website. eComments are available to council members in real time. To allow for Council review of comments, eComments will close at 3:00 pm on the day of the meeting.

The above identified measures exceed all legal requirements for participation in public comment, including those imposed by the Ralph M. Brown Act. For more information, please call the Office of the City Clerk at (707) 647-4369 or email cityclerk@americancanyon.gov.

AGENDA MATERIALS: City Council agenda materials are published 72 hours prior to the meeting and are available to the public via the City's website at www.americancanyon.gov.

AMERICANS WITH DISABILITIES ACT: The City Council will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk at 4381 Broadway, Suite 201, American Canyon, CA 94503 or by email to cityclerk@americancanyon.gov. Include your name, address, phone number and brief description of the requested materials, as well as your preferred alternative format or auxiliary aid, at least three calendar days before the meeting.

6:30 P.M. OPEN SESSION - REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PROCLAMATIONS AND PRESENTATIONS

1. **Declaration of the Result of the General Municipal Election of November 5, 2024**
Recommendation: Adopt a Resolution accepting the results of the November 5, 2024, General Municipal Election for Mayor and City Council and administer the Oath of Office to electees.
2. **Oath of Office for New Mayor and Councilmembers**

PUBLIC COMMENTS - ITEMS NOT ON THE AGENDA

This time is reserved for members of the public to address the City Council on items that are not on the Closed Session or Open Session agenda and are within the subject matter jurisdiction of the City Council. Comments are limited to 3 minutes. Comments for items on the Open Session agenda will be taken when the item is called in Open Session. The City Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the City Council does not respond to public comment at this time.

AGENDA CHANGES

The Mayor and Council may change the order of the Agenda or request discussion of a Consent Item. A member of the Public may request discussion of a Consent Item by making that request during Public Comment.

CONSENT CALENDAR

3. **Minutes of November 19, 2024**
Recommendation: Approve the minutes for the City Council meeting of November 19, 2024.
4. **Report Upon Return from Closed Session**
Recommendation: Approve the Report Upon Return from Closed Session for the City Council Meeting of November 19, 2024.

PUBLIC HEARINGS

5. **Ordinance Modifying Certain Compensation Provisions for the Members of the City Council**
Recommendation: Adopt the proposed Ordinance (1) postponing the start date of increases to the monthly salary of City Council Members, and (2) removing compensation provided to City Council Members when agenda items include matters related to the former American Canyon County Water District (“Water District”).

BUSINESS

6. **Selection of Vice Mayor and City Council Committee Appointments for 2025**
Recommendation:

1. By Minute Order, nominate and select a Vice Mayor to serve for a one-year term, January to December 2025.
2. By Minute Order, approve the 2025 City Council Appointments List.

7. Selection of Nominee for Napa County Representative on the Metropolitan Transportation Commission (MTC)

Recommendation: Consider potential nominees for the Napa County City Selection Committee to consider for appointment to the Metropolitan Transportation Commission (MTC) and adopt a Minute Order directing staff to submit the name to the Napa County City Selection Committee.

8. Standard Proclamation List for 2025

Recommendation: Approve by Minute Order the Standard Proclamation List for Calendar Year 2025

9. 2025 City Council and Commission Meeting Calendars

Recommendation: Approve by Minute Order the 2025 City Council and Commission meeting calendars.

MANAGEMENT AND STAFF ORAL REPORTS

MAYOR/COUNCIL COMMENTS AND COMMITTEE REPORTS

The Mayor and Council may comment on matters of public concern and announce matters of public interest; no collective council action will be taken.

FUTURE AGENDA ITEMS

10. Future Agenda Items of Note

ADJOURN TO CLOSED SESSION

CLOSED SESSION

11. **Conference with Legal Counsel – Anticipated Litigation. Authorized pursuant to Government Code Section 54956.9 (d)(2). One (1) Matter; initiation of litigation.**
Recommendation:
12. **Matters Relating to Public Employment Public Employee Performance Evaluation Pursuant to Government Code Section 54957.**
Position: Jason Holley, City Manager

ADJOURNMENT

CERTIFICATION

I, Taresa Geilfuss, City Clerk for the City of American Canyon, do hereby declare that the foregoing agenda of the City Council was posted in compliance with the Brown Act prior to the meeting date.

Taresa Geilfuss, CMC, City Clerk



TITLE

Declaration of the Result of the General Municipal Election of November 5, 2024

RECOMMENDATION

Adopt a Resolution accepting the results of the November 5, 2024, General Municipal Election for Mayor and City Council and administer the Oath of Office to electees.

CONTACT

Taresa Geilfuss, City Clerk

BACKGROUND & ANALYSIS

On June 1, 2024, the City Council adopted Resolution 2024-48, calling for a General Municipal Election on November 5, 2024, to elect one Mayor and two City Councilmembers. These officials will serve four-year terms ending in 2028.

On November 5, 2024, American Canyon voters considered four candidates for the two City Councilmember positions: Melissa Lamattina, Brando Cruz, Davet Mohammed, and Elmer Manaid. Voters also considered two candidates for Mayor: David Oro and Pierre Washington.

Election Code Section 10263 requires that “upon the completion of the canvass and before installing the new officers, the governing body shall adopt a resolution reciting the fact of the election...” This must occur at its usual meeting place no later than the next regularly scheduled City Council meeting following the presentation of the canvass of returns.

As of this report's writing, Registrar of Voters John Tuteur has issued unofficial final election results, with a high degree of certainty regarding the outcomes. However, the election results have not yet been officially certified. To minimize impacts on city operations and considering the certainty of the unofficial results, the city may legally proceed by accepting these results. The uncertified election results are attached to this staff report.

The unofficial results indicate that Pierre Washington has been elected as Mayor, while Melissa Lamattina and Brando Cruz have been elected as Councilmembers.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Not applicable.

FISCAL IMPACT

There is no fiscal impact to declaring the result of the November 5, 2024, election.

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

ATTACHMENTS:

- [1. Resolution - Statement of Election Results](#)
- [2. Eighth Unofficial Post Election Report](#)

RESOLUTION NO. 2024 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON ACCEPTING THE ELECTION RESULTS OF THE NOVEMBER 5, 2024, GENERAL MUNICIPAL ELECTION

WHEREAS, on November 5, 2024, voters in American Canyon participated in a General Municipal Election; and

WHEREAS, the Napa County Registrar of Voters has, in accordance with applicable law, received, canvassed and determined the results; and

WHEREAS, in accordance with Election Code Section 10263, the City Council of the City of American Canyon must adopt a resolution accepting the results of the election and declaring elected the persons for whom the highest number of votes were cast on the next regularly scheduled city council meeting.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of American Canyon as follows:

1. The results of the General Municipal Election held on November 5, 2024, shall be entered into the record through the adoption of this resolution.
2. That a complete and correct copy of the results of said election as canvassed by the office of John Tuteur, County Registrar of Voters, is attached and shows:
 - Two candidates, Melissa Lamattina and Brando Cruz, were elected as Council Members; and
 - Pierre Washington was elected as Mayor to serve four-year terms.
3. That the City Clerk is hereby directed to provide a certified copy of this resolution to the Office of the County Registrar of Voters.

APPROVED AND ADOPTED at a regular meeting of the City Council of the City of American Canyon on the 3rd day of December 2024 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Leon Garcia, Mayor

ATTEST:

Taresa Geilfuss, City Clerk

William D. Ross, City Attorney

November 5, 2024 General Election Napa County Election Division Eighth Unofficial Post Election Night Report

Precincts Reported: 204 of 204 (100.00%)

Voters Cast: 66,622 of 85,150 (78.24%)

President and Vice President (Vote for 1)

Precincts Reported: 204 of 204 (100.00%)

	Total	
Times Cast	66,622 / 85,150	78.24%
Candidate	Total	
KAMALA D. HARRIS / TIM WALZ	43,203	
DONALD J. TRUMP / J D VANCE	20,355	
ROBERT F. KENNEDY JR. / NICOLE SHANAHAN	979	
JILL STEIN / RUDOLPH WARE	477	
CHASE OLIVER / MIKE TER MAAT	297	
CLAUDIA DE LA CRUZ / KARINA GARCIA	227	
Total Votes	65,550	

United States Senator, Full Term (Vote for 1)

Precincts Reported: 204 of 204 (100.00%)

	Total	
Times Cast	66,622 / 85,150	78.24%
Candidate	Total	
ADAM B. SCHIFF	42,236	
STEVE GARVEY	21,984	
Total Votes	64,220	

United States Senator, Partial Term (Vote for 1)

Precincts Reported: 204 of 204 (100.00%)

	Total	
Times Cast	66,622 / 85,150	78.24%
Candidate	Total	
ADAM B. SCHIFF	40,765	
STEVE GARVEY	21,529	
Total Votes	62,294	

United States Representative in Congress, District 4 (Vote for 1)

Precincts Reported: 204 of 204 (100.00%)

	Total	
Times Cast	66,622 / 85,150	78.24%

Candidate	Total	
MIKE THOMPSON	45,309	
JOHN MUNN	19,292	
Total Votes	64,601	

State Senator, District 3 (Vote for 1)

Precincts Reported: 204 of 204 (100.00%)

	Total	
Times Cast	66,622 / 85,150	78.24%

Candidate	Total	
CHRISTOPHER CABALDON	41,034	
THOM BOGUE	21,829	
Total Votes	62,863	

Member of the State Assembly, District 4 (Vote for 1)

Precincts Reported: 204 of 204 (100.00%)

	Total	
Times Cast	66,622 / 85,150	78.24%

Candidate	Total	
CECILIA M. AGUIAR-CURRY	43,497	
DARREN T. ELLIS	20,140	
Total Votes	63,637	

Napa County Board of Education Trustee Area 5 (Vote for 1)

Precincts Reported: 23 of 23 (100.00%)

	Total	
Times Cast	11,524 / 14,157	81.40%

Candidate	Total	
GERALD PARROTT	5,341	
RORY MORAN	2,163	
Total Votes	7,504	

Solano County Board of Education Trustee Area 2 (Vote for 1)

Precincts Reported: 1 of 1 (100.00%)

	Total	
Times Cast	155 / 191	81.15%
Candidate	Total	
BONNIE HAMILTON	49	
AMY SHARP	40	
CAROL J. KALAMARAS	18	
Total Votes	107	

Napa Valley College Trustee Area No. 6 (Vote for 1)

Precincts Reported: 26 of 26 (100.00%)

	Total	
Times Cast	10,606 / 12,923	82.07%
Candidate	Total	
INES DE LUNA	4,838	
SCOTT OWENS	3,182	
Total Votes	8,020	

Napa Valley Unified School District Trustee Area No. 2 (Vote for 1)

Precincts Reported: 19 of 19 (100.00%)

	Total	
Times Cast	7,609 / 10,831	70.25%
Candidate	Total	
LISA W. CHU	4,602	
KEVIN "KDUB" WEST	1,949	
Total Votes	6,551	

Napa Valley Unified School District Trustee Area No. 4 (Vote for 1)

Precincts Reported: 24 of 24 (100.00%)

	Total	
Times Cast	7,187 / 9,493	75.71%
Candidate	Total	
EVE RYSER	3,874	
DEVIN JONES	2,087	
Total Votes	5,961	

Napa Valley Unified School District Trustee Area No. 5 (Vote for 1)

Precincts Reported: 19 of 19 (100.00%)

	Total	
Times Cast	6,554 / 8,525	76.88%
Candidate	Total	
JOHN HENRY MARTIN	3,094	
DAVID T. GRACIA	2,178	
Total Votes	5,272	

Napa Valley Unified School District Trustee Area No. 7 (Vote for 1)

Precincts Reported: 29 of 29 (100.00%)

	Total	
Times Cast	9,451 / 11,759	80.37%
Candidate	Total	
JULIANNA HART	3,914	
MARIE DENNETT	3,199	
Total Votes	7,113	

Fairfield-Suisun Unified School District Trustee Area No. 3 (Vote for 1)

Precincts Reported: 1 of 1 (100.00%)

	Total	
Times Cast	155 / 191	81.15%
Candidate	Total	
JUDI HONEYCHURCH	56	
BRIGETTE HUNLEY	43	
Total Votes	99	

Mayor City of American Canyon (Vote for 1)

Precincts Reported: 19 of 19 (100.00%)

	Total	
Times Cast	9,757 / 13,869	70.35%
Candidate	Total	
PIERRE WASHINGTON	4,655	
DAVID ORO	4,342	
Total Votes	8,997	

City Council City of American Canyon (Vote for 2)

Precincts Reported: 19 of 19 (100.00%)

	Total	
Times Cast	9,757 / 13,869	70.35%
Candidate	Total	
MELISSA LAMATTINA	4,311	
BRANDO R. CRUZ	3,538	
DAVET MOHAMMED	3,043	
ELMER ANDREI MANAID	2,796	
Total Votes	13,688	

Mayor City of Calistoga (Vote for 1)

Precincts Reported: 5 of 5 (100.00%)

	Total	
Times Cast	2,103 / 2,708	77.66%
Candidate	Total	
DONALD WILLIAMS	1,509	
Total Votes	1,509	

City Council City of Calistoga (Vote for 2)

Precincts Reported: 5 of 5 (100.00%)

	Total	
Times Cast	2,103 / 2,708	77.66%
Candidate	Total	
IRAIS LOPEZ-ORTEGA	1,088	
LISA GIFT	843	
MARION VILLALBA	745	
Total Votes	2,676	

Mayor City of Napa (Vote for 1)

Precincts Reported: 100 of 100 (100.00%)

	Total	
Times Cast	37,979 / 48,141	78.89%
Candidate	Total	
SCOTT SEDGLEY	26,668	
TUESDAY D. ALLISON	6,596	
Total Votes	33,264	

City Council District 2 City of Napa (Vote for 1)

Precincts Reported: 26 of 26 (100.00%)

	Total	
Times Cast	10,310 / 12,988	79.38%

Candidate	Total	
BETH PAINTER	7,264	
Total Votes	7,264	

City Council District 4 City of Napa (Vote for 1)

Precincts Reported: 22 of 22 (100.00%)

	Total	
Times Cast	7,414 / 9,717	76.30%

Candidate	Total	
BERNARDO "BERNIE" NARVAEZ	5,211	
Total Votes	5,211	

Mayor City of St Helena (Vote for 1)

Precincts Reported: 6 of 6 (100.00%)

	Total	
Times Cast	2,941 / 3,491	84.25%

Candidate	Total	
PAUL J. DOHRING	1,836	
BILLY SUMMERS	826	
Total Votes	2,662	

City Council City of St Helena (Vote for 2)

Precincts Reported: 6 of 6 (100.00%)

	Total	
Times Cast	2,941 / 3,491	84.25%

Candidate	Total	
MICHELLE DEASY	1,580	
AARON BARAK	1,516	
HECTOR R. MARROQUIN	1,076	
Total Votes	4,172	

Member of Town Council Town of Yountville (Vote for 2)

Precincts Reported: 4 of 4 (100.00%)

	Total	
Times Cast	1,464 / 1,757	83.32%
Candidate	Total	
ERIC E. KNIGHT	748	
PAM REEVES	650	
JOE TAGLIABOSCHI	483	
ROBERT MOORE	234	
Total Votes	2,115	

State Proposition 2 (Vote for 1)

Precincts Reported: 204 of 204 (100.00%)

	Total	
Times Cast	66,622 / 85,150	78.24%
Candidate	Total	
YES	35,153	
NO	26,999	
Total Votes	62,152	

State Proposition 3 (Vote for 1)

Precincts Reported: 204 of 204 (100.00%)

	Total	
Times Cast	66,622 / 85,150	78.24%
Candidate	Total	
YES	43,566	
NO	18,972	
Total Votes	62,538	

State Proposition 4 (Vote for 1)

Precincts Reported: 204 of 204 (100.00%)

	Total	
Times Cast	66,622 / 85,150	78.24%
Candidate	Total	
YES	38,394	
NO	24,268	
Total Votes	62,662	

State Proposition 5 (Vote for 1)

Precincts Reported: 204 of 204 (100.00%)

	Total	
Times Cast	66,622 / 85,150	78.24%
Candidate	Total	
NO	34,669	
YES	27,306	
Total Votes	61,975	

State Proposition 6 (Vote for 1)

Precincts Reported: 204 of 204 (100.00%)

	Total	
Times Cast	66,233 / 85,150	77.78%
Candidate	Total	
NO	32,926	
YES	28,384	
Total Votes	61,310	

State Proposition 32 (Vote for 1)

Precincts Reported: 204 of 204 (100.00%)

	Total	
Times Cast	66,233 / 85,150	77.78%
Candidate	Total	
YES	33,937	
NO	28,808	
Total Votes	62,745	

State Proposition 33 (Vote for 1)

Precincts Reported: 204 of 204 (100.00%)

	Total	
Times Cast	66,233 / 85,150	77.78%
Candidate	Total	
NO	37,941	
YES	23,237	
Total Votes	61,178	

State Proposition 34 (Vote for 1)

Precincts Reported: 204 of 204 (100.00%)

	Total	
Times Cast	66,233 / 85,150	77.78%
Candidate	Total	
NO	31,715	
YES	27,761	
Total Votes	59,476	

State Proposition 35 (Vote for 1)

Precincts Reported: 204 of 204 (100.00%)

	Total	
Times Cast	66,233 / 85,150	77.78%
Candidate	Total	
YES	44,564	
NO	17,273	
Total Votes	61,837	

State Proposition 36 (Vote for 1)

Precincts Reported: 204 of 204 (100.00%)

	Total	
Times Cast	66,233 / 85,150	77.78%
Candidate	Total	
YES	41,632	
NO	20,476	
Total Votes	62,108	

Napa Valley Unified School District Measure B (Vote for 1)

Precincts Reported: 146 of 146 (100.00%)

	Total	
Times Cast	45,725 / 57,899	78.97%
Candidate	Total	
BONDS YES	23,279	
BONDS NO	18,981	
Total Votes	42,260	

Napa Valley Transportation Authority Measure U (Vote for 1)

Precincts Reported: 204 of 204 (100.00%)

	Total	
Times Cast	66,233 / 85,150	77.78%

Candidate	Total	
YES	44,224	
NO	16,549	
Total Votes	60,773	

City of Napa Measure G (Vote for 1)

Precincts Reported: 100 of 100 (100.00%)

	Total	
Times Cast	37,760 / 48,141	78.44%

Candidate	Total	
YES	19,956	
NO	14,760	
Total Votes	34,716	

City of St. Helena Measure A1 (Vote for 1)

Precincts Reported: 6 of 6 (100.00%)

	Total	
Times Cast	2,923 / 3,491	83.73%

Candidate	Total	
NO	1,528	
YES	1,191	
Total Votes	2,719	

City of St. Helena Measure A2 (Vote for 1)

Precincts Reported: 6 of 6 (100.00%)

	Total	
Times Cast	2,923 / 3,491	83.73%

Candidate	Total	
NO	1,618	
YES	1,123	
Total Votes	2,741	

City of St. Helena Measure B (Vote for 1)

Precincts Reported: 6 of 6 (100.00%)

	Total	
Times Cast	2,923 / 3,491	83.73%

Candidate	Total	
NO	1,398	
YES	1,366	
Total Votes	2,764	

**CITY OF AMERICAN CANYON
REGULAR CITY COUNCIL MEETING**

ACTION MINUTES
November 19, 2024

5:30 P.M. – CLOSED SESSION

CALL TO ORDER - CLOSED SESSION

The meeting was called to order at 5:30 p.m.

ROLL CALL - CLOSED SESSION

Present: Councilmember Mark Joseph, Councilmember Pierre Washington, Vice Mayor David Oro, Mayor Leon Garcia

Excused: Councilmember Mariam Aboudamous

PUBLIC COMMENTS - CLOSED SESSION ITEMS

Mayor Garcia called for public comments. Written comments: none. Oral comments: None. The public comment period was closed.

MEETING RECESS - COUNCIL TO CONVENE IN CLOSED SESSION

5:30 P.M. CLOSED SESSION ITEMS

1. Conference with Legal Counsel – Anticipated Litigation. Authorized pursuant to Government Code Section 54956.9 (d)(2). Three (3) Matters.

2. Conference with Legal Counsel - Existing Litigation. Authorized pursuant to Government Code Section 54956.9(d)(1):

- a) City of American Canyon v. City of Vallejo, et al. (Sacramento Superior Court Case No. 34-2022-00327471).
- b) City of Vallejo v. City of American Canyon et al. (Third District Court of Appeal Case No. C102070; formerly Sacramento County Superior Court Case No. 23WM000055).
- c) City of Vallejo v. City of American Canyon et al. (Sacramento County Superior Court Case No. 24WM000078).
- d) City of Vallejo v. City of American Canyon et al. (Marin County Superior Court Case No. CV0003752)

6:30 P.M. OPEN SESSION - REGULAR MEETING

CALL TO ORDER - COUNCIL TO RECONVENE IN OPEN SESSION

The City Council meeting was called to order at 6:35 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL - OPEN SESSION

Present: Councilmember Mariam Aboudamous, Councilmember Mark Joseph, Councilmember Pierre Washington, Vice Mayor David Oro, Mayor Leon Garcia

Absent: None

Excused: None

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

A report on Closed Session and confirmation of reportable action was given by Deputy City Attorney Christina Bellardo.

PROCLAMATIONS AND PRESENTATIONS

Mayor Leon Garcia received Congressional Record Statement and a video statement from the office of Congressman Mike Thompson. A certificate was presented to Councilmember Mariam Aboudamous.

Mayor Garcia received a State Resolution from the office of Senator Bill Dodd and Assembly Majority Leader Cecilia Aguiar-Curry. A certificate was presented to Councilmember Mariam Aboudamous.

Nancy Hall Bennett of Cal Cities shared a statement for both Mayor Leon Garcia and Councilmember Mariam Aboudamous.

Valerie Zizak-Morais of the American Canyon Chamber of Commerce shared a statement for Mayor Leon Garcia and offered him an honorary chamber membership.

3. Proclamation Honoring Councilmember Mariam Aboudamous for 8 Years of Service

Mayor Garcia announced the proclamation honoring Councilmember Mariam Aboudamous for 8 Years of Service. It was received by Councilmember Aboudamous with her family.

4. Proclamation Honoring Mayor Leon Garcia for 22 Years of Service

Council members announced the proclamation honoring Mayor Leon Garcia for 22 years of service. It was received by Mayor Leon Garcia with his wife Eva.

Recess to refreshments at 7:15 p.m.

Councilmember Mariam Aboudamous left the meeting during recess.

Meeting reconvened at 7:30 p.m.

PUBLIC COMMENTS - ITEMS NOT ON CLOSED SESSION OR OPEN SESSION AGENDA

Mayor Garcia called for public comments. Written comments: none. Oral comments: Yvonne Baginski was called to speak; Fran Lemos was called to speak. The public comment period was closed.

AGENDA CHANGES

CONSENT CALENDAR

Action: Motion to adopt CONSENT CALENDAR made by Councilmember Pierre Washington, seconded by Vice Mayor David Oro, and CARRIED by roll call vote.

Ayes: Councilmember Mark Joseph, Councilmember Pierre Washington, Vice Mayor David Oro, Mayor Leon Garcia

Nays: None

Abstain: None

Absent: Councilmember Mariam Aboudamous

Excused: None

5. Minutes of October 15, 2024

Action: Approved the minutes of the Regular City Council meeting of October 15, 2024.

6. Report Upon Return from Closed Session

Action: Approved the Report Upon Return from Closed Session from the Regular City Council meeting of October 15, 2024.

7. Annual Impact Fee Inflation Adjustment

Action: Adopted Resolution 2024-79 approving the 2025 annual Inflation-adjustment to the Traffic Impact Fee, Water Capacity Fee, Wastewater Capacity Fee, Parks and Recreation Fee, Civic Facilities Fee, General Plan Update Fee, and Affordable Housing Nexus Fee.

8. Quarterly Investment Report for City and Fire District for Fiscal Year 2024-25 Quarter 1

Action: Received and filed the City and Fire District's Treasurer's Report for the quarter ended September 30, 2024.

9. City Council Code of Conduct and Governance Protocols Ordinance Second Reading

Action: Waived reading, read by title only, and adopted Ordinance 2024-08 modifying American Canyon Municipal Code Chapter 2.04.050 "Adoption of Procedures." to establish a City Council Code of Conduct and Governance Protocols.

10. Design of the South Kelly and SR-29 Intersection Project

Action: Adopted Resolution 2024-80 amending the FY2024-25 Capital Budget, authorizing the City Manager to 1) enter into an agreement with BKF Engineers (Agreement 2024-A162 for design services for an amount not to exceed \$241,000; and 2) execute a reimbursement agreement (Agreement 2024-A163) between the City of American Canyon and the County of Napa to complete the design of the Project for an amount not to exceed \$124,013, in conjunction with the South Kelly-Highway 29 Intersection Project (TR23-0200).

11. Napa Valley Tourism Improvement District (NVTID) Renewal

Action: Adopted Resolution 2024-81 granting consent to the County of Napa to renew the Napa Valley Tourism Improvement District (NVTID) and include the City of American Canyon in the renewed NVTID.

12. Update Pay Rates for Part-time Temporary Staff

Action: Adopted Resolution 2024-82 Updating the Salary Schedule and Compensation Plan for FY 2024/2025 for Part-Time Temporary Staff

13. Water Treatment Plant Membrane Replacement

Action: Adopted Resolution 2024-83 approving Amendment #1 (Agreement 2024-A164) to Agreement 2024-A128 with Zenon Environmental Corporation in the amount of \$37,163 for a total amount not to exceed \$1,140,940 in conjunction with the purchase of ultra-membrane filters for the Water Treatment Plant.

14. State Water Project Carryover Water Transfer

Action: Adopted Resolution 2024-84 authorizing the American Canyon Director of Public Works to agree to the attached draft term sheets with Tulare Lake Basin WSD and Westside Districts for a total transfer of 800 AF of Carryover Water.

15. Napa Countywide Climate Action Committee Regional Climate Action and Adaption Plan

Action: Adopted Minute Order 2024-10 appropriating additional funds in the amount of \$9,184 to Napa County for the Regional Climate Action and Adaption Plan (RCAAP).

PUBLIC HEARINGS

16. Watson Ranch Specific Plan Lot 7 Tentative Subdivision Map

Council received a staff report and presentation from Senior Planner William He. Mayor Garcia opened the public hearing and called for public comments. Written comments: none. Oral comments: Ken Leary was called to speak; Terrence McGrath was called to speak; Kyle Segal was called to speak. Public comments and the public hearing were closed.

Action: Motion to adopt Resolution 2024-85 approving a Vesting Tentative Subdivision Map for Watson Ranch Lot 7 to create 136 single-family home lots on 12.86 acres within the Watson Ranch Specific Plan Medium Density Residential-16 zoning district located west of Marcus Road, Assessor's Parcel Number 059-430-045 (File No. PL24-0012). made

by Vice Mayor David Oro, seconded by Councilmember Pierre Washington, and CARRIED by roll call vote.

Ayes: Councilmember Mark Joseph, Councilmember Pierre Washington, Vice Mayor David Oro, Mayor Leon Garcia

Nays: None

Abstain: None

Absent: Councilmember Mariam Aboudamous

17. SDG 220 Warehouse EIR and CUP

Council received a SDG 220 Warehouse EIR and CUP staff report from Senior Planner William He with a presentation from Neil Thompson of SDG Commerce - First Carbon Solutions. (Look at the presentation for slide). Mayor Garcia opened the public hearing and called for public comments. Written comments: none. Oral comments: Beth Marcus was called to speak; Yvonne Baginski was called to speak; Jeanette Goytche was called to speak; Alicia Mijares was called to speak; Rick Hess was called to speak; Steve Brock was called to speak. Public comments and the public hearing were closed. Ex parte disclosures: Vice Mayor David Oro called an applicant to see if he would be in attendance.

Action: Motion to adopt Resolution 2024-86 to (i) certify the Final Environmental Impact Report (SCH #2023100842), and (ii) adopting CEQA Findings of Fact, (iii) adopting a Statement of Overriding Conditions, and (iv) adopt a Mitigation Monitoring and Reporting Program for the SDG Commerce 220 Distribution Center Project located at 1055 Commerce Court, APN 058-030-069 (File Number PL23-0017) made by Councilmember Pierre Washington, seconded by Councilmember Mark Joseph, and CARRIED by roll call vote.

Ayes: Councilmember Mark Joseph, Councilmember Pierre Washington, Vice Mayor David Oro, Mayor Leon Garcia

Nays: None

Abstain: None

Absent: Councilmember Mariam Aboudamous

Action: Motion to adopt Resolution 2024-87 approving the SDG Commerce 220 Distribution Center Conditional Use Permit for development of a 219,834 square foot wine warehouse on a 10.45-acre site located at 1055 Commerce Court, APN 058-030-069 (File number PL23-0017). made by Vice Mayor David Oro, seconded by Councilmember Mark Joseph, and CARRIED by roll call vote.

Ayes: Councilmember Mark Joseph, Councilmember Pierre Washington, Vice Mayor David Oro, Mayor Leon Garcia

Nays: None

Abstain: None

Absent: Councilmember Mariam Aboudamous

BUSINESS

18. Melvin Road Sidewalk and Drainage Project (TR24-0200)

Council received a Melvin Road Sidewalk and Drainage Project (TR24-0200) staff report from Public Works Director Erica Ahman Smithies. Mayor Garcia called for public comments. Written comments: none. Oral comments: Beth Marcus was called to speak; Liz Donaldson was called to speak. The public comment period was closed.

Action: Motion to adopt Resolution 2024-88: 1) amending the FY2024-25 Capital Budget and increasing the Project Budget from \$1,050,000 to \$2,891,805; 2) awarding a construction contract (Agreement 2024-A165) to Kerex Engineering in the amount of \$2,210,705 and 3) authorizing the Public Works Director to approve and execute Contract Change Orders in an aggregate amount not to exceed the Project Budget, in conjunction with the Melvin Road Sidewalk and Drainage Project (TR24-0200). made by Councilmember Mark Joseph, seconded by Councilmember Pierre Washington, and CARRIED by roll call vote.

Ayes: Councilmember Mark Joseph, Councilmember Pierre Washington, Vice Mayor David Oro, Mayor Leon Garcia

Nays: None

Abstain: None

Absent: Councilmember Mariam Aboudamous

19. Knightsbridge Reconstruction and Water Main Improvements Project (TR23-0100)

Council received a Knightsbridge Reconstruction and Water Main Improvements Project (TR23-0100) staff report from Public Works Director Erica Ahman Smithies. Mayor Garcia called for public comments. Written comments: none. Oral comments: none.

Action: Motion to adopt Resolution 2024-89: 1) amending the FY2024-25 Capital Budget and increasing the Project Budget from \$1,712,538 to \$2,539,438; 2) awarding a construction contract (Agreement 2024-A166) to ARB, Inc. in the amount of \$2,035,773; and 3) authorizing the Public Works Director to approve and execute Contract Change Orders in an aggregate amount not to exceed the Project Budget, in conjunction with the Knightsbridge Reconstruction and Water Main Improvements Project (TR23-0100). made by Councilmember Mark Joseph, seconded by Councilmember Pierre Washington, and CARRIED by roll call vote.

Ayes: Councilmember Mark Joseph, Councilmember Pierre Washington, Vice Mayor David Oro, Mayor Leon Garcia

Nays: None

Abstain: None

Absent: Councilmember Mariam Aboudamous

MANAGEMENT AND STAFF ORAL REPORTS

Council received oral updates from Parks & Recreation Director Alexandra Ikeda.

MAYOR/COUNCIL COMMENTS AND COMMITTEE REPORTS

Council members announced items of community interest.

FUTURE AGENDA ITEMS

20. Future Agenda Items of Note

ADJOURNMENT

The meeting was adjourned at 9:10 p.m.

CERTIFICATION

Respectfully Submitted,

Taresa Geilfuss, City Clerk

William D. Ross
David P. Schwarz
Kypros G. Hostetter
Christina M. Bellardo

Law Offices of
William D. Ross
400 Lambert Avenue
Palo Alto, California 94306
Telephone: (650) 843-8080
www.lawross.com

Los Angeles Office:
11420 Santa Monica Blvd
#25532
Los Angeles, CA 90025

File No: 199/6

November 21, 2024

VIA E-MAIL

The Honorable Leon Garcia, Mayor
and Members of the City Council
City of American Canyon
4381 Broadway, Suite 201
American Canyon, CA 94503

Re: Report Upon Return from Closed Session; Regular City Council Closed Session Meeting of the American Canyon City Council of November 19, 2024

Dear Mayor Garcia and Members of the City Council:

This communication sets forth reportable action, if any, of the City Council (“Council”) of the City of American Canyon (“City”), consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*) resulting from the Closed Session of the Regular City Council Closed Session Meeting of November 19, 2024, consistent with Government Code Section 54957.1.

Mayor Garcia convened the Council in Open Session at 5:30 p.m. and after ascertaining that there were no public comments on the matters agendized for Closed Session consideration and adjourned to Closed Session at 5:33 p.m.

There were two matters agendized for City Closed Session consideration:

1. Conference with Legal Counsel – Anticipated Litigation
Authorized Pursuant to Government Code Section 54956.9(d)(2)
Three (3) Matters
2. Conference with Legal Counsel – Existing Litigation
Authorized Pursuant to Government Code Section 54956.9(d)(1)
 - a. *City of American Canyon v. City of Vallejo, et al.* (Sacramento Superior Court Case No. 34-2022-00327471);
 - b. *City of Vallejo v. City of American Canyon et al.* (Third District Court of Appeal Case No. C102070; formerly Napa County Superior Court Case No. 23WM000055)

[Giovannoni Project];

- c. *City of Vallejo v. City of American Canyon et al.* (Sacramento County Superior Court Case No. 24WM000078) [Paoli/Watson Lane Annexation].
- d. *City of Vallejo v. City of American Canyon et al.* (Marin County Superior Court Case No. CV0003752) [Measure K].

With respect to two (2) of the three (3) matters considered under Closed Session Agenda Item No. 1., there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2).

With respect to one (1) of the matters considered under Closed Session Agenda Item No. 1., there was reportable action in the form of Council direction (4-0) to deny a claim under the Tort Claims Act submitted to the City on October 11, 2024 and direction to Counsel to prepare and send a denial letter to the claimant.

With respect to Closed Session Agenda Item No. 2.a., there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(1).

With respect to Closed Session Agenda Item No. 2.b., there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(1).

With respect to Closed Session Agenda Item No. 2.c., there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(1).

With respect to Closed Session Agenda Item No. 2.d., there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(1).

Your Council concluded the Closed Session at 6:07 p.m.

In Open Session, it was indicated that a written report upon return from Closed Session consistent with Government Code Section 54957.1, would be prepared concerning the matters agendaized for Closed Session.

This communication should be reviewed under the Consent portion of the Agenda of your next Regular or Special City Council Meeting.

The Honorable Leon Garcia, Mayor
and Members of the City Council
November 21, 2024
Page 3

Should you have questions concerning this Report, it may be taken off the Consent calendar when agendaized in the future, or our office may be contacted in the interim.

Very truly yours,

A handwritten signature in black ink that reads "Christina Bellardo". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Christina M. Bellardo
Deputy City Attorney

cc: Jason B. Holley, City Manager
Taresa Geilfuss, City Clerk
William D. Ross, City Attorney



TITLE

Ordinance Modifying Certain Compensation Provisions for the Members of the City Council

RECOMMENDATION

Adopt the proposed Ordinance (1) postponing the start date of increases to the monthly salary of City Council Members, and (2) removing compensation provided to City Council Members when agenda items include matters related to the former American Canyon County Water District ("Water District").

CONTACT

William D. Ross, City Attorney

BACKGROUND & ANALYSIS

The City Council's compensation was increased to \$950.00 per month effective November 6, 2024 (City Municipal Code (ACMC) Chapter 2.04.060). Under Government Code section 36516.5, no change in compensation may apply to a member of the City Council during his or her term of office, unless an election was held after the passage of the ordinance and one or more members of such council becomes eligible for a salary increase by virtue of beginning a new term of office. As of November 26, 2024, the November 5, 2024, Election results have not yet been certified by the Napa County Elections Official. As such, the effective date of the pay increase needs to be postponed until December 7, 2024, which also corresponds with the City's pay period.

City Ordinance No. 2004-01 established compensation for City Council Members when agenda items included matters related to the Water District. Consistent with the City's recently adopted Code of Conduct and Governance Protocols Ordinance, the Council desires this additional compensation be eliminated.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

The Recommended Action will have no fiscal impact because the proposed compensation provisions were contemplated in the Fiscal Year 2024-2025 Budget.

ENVIRONMENTAL REVIEW

Consistent with the California Environmental Quality Act (Public Resources Code Section 21000 et seq.) ("CEQA") and the Administrative Regulations Implementing CEQA (Title 14, Cal. Code Regs., Section 15000 et seq.) ("CEQA Guidelines"), the adoption of the proposed Ordinance is not a "project" within the meaning of CEQA because pursuant to CEQA Guidelines Section 15378(b)(4) it involves only a government fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment.

ATTACHMENTS:

- [1. Ordinance](#)

ORDINANCE NO. 2024-___

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON
TO MODIFYING THE COMPENSATION OF THE MEMBERS OF THE CITY COUNCIL**

WHEREAS, pursuant to Government Code section 36516(a)(2)(a), on October 17, 2023, the City Council adopted Ordinance No. 2023-10 amending City Municipal Code Chapter 2.04.060 to set City Council monthly compensation at \$950.

WHEREAS, Ordinance No. 2023-10 ordained the effective date for the increase in pay as November 6, 2024, after the next election cycle in accordance with existing law.

WHEREAS, as of November 26, 2024, the November 5, 2024 Election results have not been certified.

WHEREAS, December 7, 2024, is the beginning of the pay period following the anticipated December 3, 2024 Election results certification.

WHEREAS, City Ordinance No. 2004-01, adopted on August 19, 2004 established compensation for City Council Members when agenda items included matters related to the former American Canyon County Water District (“Water District”).

WHEREAS, City Ordinance No. 2009-02, adopted on January 20, 2009 modified the compensation for City Council Members when agenda items included matters related to the Water District.

WHEREAS, consistent with City Ordinance No. 2024-08, adopting the City’s Code of Conduct and Governance Protocols, the City Council no longer wishes to receive additional compensation for Water District matters.

NOW THEREFORE THE CITY COUNCIL OR THE CITY OF AMERICAN CANYON DOES HEREBY ORDAIN AS FOLLOWS:

Section 1: Chapter 2.04.060 of the Municipal Code shall be amended to provide (amendments in bold):

3. Section 2.04.060(A)(4) is amended to provide: Notwithstanding the effective date of the ordinance codified in this chapter, consistent with Government Code Section 36516.5, the salaries of the members of the city council shall not be increased to nine hundred fifty dollars per month until **December 7, 2024**.

Section 2: All previous ordinances concerning additional compensation for City Council members when agenda items include matters related to the Water District are hereby rescinded.

Section 3: This Ordinance shall be effective as of November 6, 2024.

Consistent with the California Environmental Quality Act (Public Resources Code Section 21000 et seq.) ("CEQA") and the Administrative Regulations Implementing CEQA (Title 14, Cal. Code Regs., Section 15000 et seq.) ("CEQA Guidelines"), the Board has determined that the adoption of this Resolution is not a "project" within the meaning of CEQA because pursuant to CEQA Guidelines Section 15378(b)(4) it involves only a government fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. The City Clerk or designee may file a Notice of Exemption with the Napa County Clerk within three (3) days following adoption of this Resolution.

The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of American Canyon, State of California, held on the 3RD day of December 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Pierre Washington, Mayor

ATTEST:

APPROVED AS TO FORM:

Taresa Geilfuss, CMC, City Clerk

William D. Ross, City Attorney



TITLE

Selection of Vice Mayor and City Council Committee Appointments for 2025

RECOMMENDATION

1. By Minute Order, nominate and select a Vice Mayor to serve for a one-year term, January to December 2025.
2. By Minute Order, approve the 2025 City Council Appointments List.

CONTACT

Taresa Geilfuss, City Clerk

BACKGROUND & ANALYSIS

Per **Resolution No. 2008-46**, the City Council annually nominates and selects a Council member to serve as Vice Mayor for a one-year term. The Mayor or any Council member may nominate another Council member to assume this role for 2025, with the term beginning January 1, 2024. The nomination must be affirmed by a majority vote of the Council.

The **Vice Mayor's** primary responsibilities include:

- Presiding over meetings and signing documents in the mayor's absence.
- Serving on the Finance Committee alongside the Mayor.
- Organizing the Council's efforts for the annual performance evaluation of the City Manager and City Attorney.

Finance Committee Responsibilities

The **Finance Committee** is tasked with reviewing and making policy recommendations to the Council on several key areas, including:

- Investment Policy
- Comprehensive Annual Financial Report (CAFR) – “the audit”
- Self-Insurance Program
- Salary and Retirement Policy
- Employee Benefits Policy
- Liability Insurance Coverage
- Budget and Fiscal Policy
- Retention of a Financial Advisor

The Committee meets at least quarterly on Thursday mornings at 9:00 a.m.

2025 City Council Appointments

Each year, the City Council evaluates and assigns its members to various boards and committees. Some assignments are **predesignated** by City Governance Protocols, such as:

- The Mayor and Vice Mayor serving on the Finance Committee.
- The Mayor acting as one of the City’s two representatives to the Napa Valley Transportation Authority Board.

When making assignments, it is essential to consider the time commitment involved, including attending meetings and reviewing materials. These assignments provide Council members with opportunities to deepen their knowledge of subject matters relevant to these boards and commissions, representing an investment in their expertise.

While changing assignments is at the Council’s discretion (except for predesignated roles), consideration should be given to the value of continuity and the potential benefits of gaining new experiences through reassignment. A balanced approach ensures that changes support both Council members' professional growth and the City’s overall governance.

Appointments for 2025

Last year, the Council approved the “2024 Committee Appointments List” shown in Attachment 1. Staff recommends the Council review the 2024 List and approve changes by Minute Order.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

Not applicable.

ENVIRONMENTAL REVIEW

None

ATTACHMENTS:

1. [2024 City Council Appointments List](#)

2024 City Council: Committee Appointment List								
Name	Address	Notes	Contact	First Appointee	Second Appointee	Alternate	Form 700 Filers	Compensation
<i>City Council Standing Committee and Ad-Hoc Subcommittee</i>								
Finance Subcommittee	City Hall	Standing: 9:00 am 2nd Thursday, Quarterly. Brown Act applies	City Manager	Garcia	Washington		Not Required	No
Public Art Subcommittee	City Hall	Ad-hoc	City Manager	Joseph	Oro		Not Required	No
Legislative Subcommittee	City Hall	Ad-hoc	City Manager	Garcia	Joseph		Not Required	No
Commission Interview Subcommittee	City Hall	Ad-hoc	City Manager	Oro	Washington		Not Required	No
Watson Ranch Subcommittee	City Hall	Ad-hoc	City Manager	Aboudamous	Washington		Not Required	No
Eco Center Project Subcommittee	City Hall	Ad-hoc	City Manager		Washington		Not Required	No
Economic Development Subcommittee	City Hall	Ad-hoc	City Manager	Joseph	Aboudamous		Not Required	No
Community Grant/Volunteer Service Award Subcommittee	City Hall	Ad-hoc	City Manager	Oro	Joseph		Not Required	No
Newell Drive 2x2	City Hall	Ad-hoc	City Manager					
<i>Multi-Jurisdictional 2 x 2 Committee</i>								
Napa County Airport Industrial Area 2x2 Committee	TBD	Ad-hoc	City Manager	Aboudamous	Oro		Not Required	No
Napa Valley Unified School District 2 x 2 Committee	City Hall	Ad-hoc	City Manager	Washington	Joseph		Not Required	No

Approved by Minute Order 2023-19

Local Agency								
TBID Local Governing Committee	City Hall	Meets: 9:00 am 1st Thurs. Bi-Monthly. Brown Act applies	TBID Clerk 707-647-4369	Oro		Joseph	Not Required	No
American Canyon Fire Protection District Board	City Hall	Meets: 4th Tuesday. Monthly. Brown Act applies.	ACFPD Fire Chief	All Council Members			Required	Yes

2024 City Council: Committee Appointment List								
Name	Address	Notes	Contact	First Appointee	Second Appointee	Alternate	Form 700 Filers	Compensation
Countywide Board, Commission or Committee								
Napa County Flood Control and Water Conservation District	1195 Third Street, Suite 310, Napa 94558	Meets: 1:30 p.m. 1st Thursday. Monthly. Brown Act applies	County Clerk 707-253-4196	Garcia		Joseph	Required	No
Napa County Local Agency Formation Commission (LAFCO)	1195 Third Street, Suite 310, Napa 94558	Meets: 2:00 p.m., 1st Monday. Bi-Monthly. Appointment by City Select Committee. Brown Act applies.	Commission Secretary (707) 259-8645	Aboudamous			Required	No
Napa County Resource Conservation District (RCD)	1303 Jefferson Street, Ste 500B Napa, 94558	Meets: 8:00 a.m., 2nd Thursday. Monthly. Appointment made by Board of Supervisors.	Board Secretary (707) 252-4188	Washington	Joseph		Required	No
Napa County Watershed Information Center & Conservancy (WICC)	1125 Thirst Street, 2nd Floor Conference Room, Napa	Meets: 4:00 p.m. 4th Thursday. Monthly. Appointment made by Board of Supervisors.	Commission Secretary (707) 259-5936	Oro		Aboudamous	Not Required	No
Napa County Climate Action Committee (CAC)	1195 Third Street, Suite 310, Napa 94558	Standing: 9:00 am 4th Friday. Monthly. Brown Act applies	County Clerk 707-253-4196	Joseph	Garcia		Not Required	No
Napa Vallejo Waste Management Authority (NVWMA)	City Hall	Meets: 9:00 a.m., 1st Thursday. Monthly. Brown Act applies	Vallejo Clerk 707-253-4196	Garcia		Oro	Required	\$100 per meeting

Approved by Minute Order 2023-19

Napa Valley Transportation Authority (NVTA)	625 Burnell Street, Napa 94559	Meets: 1:30 p.m. 3rd Wednesday. Monthly. Brown Act applies	Valley Clerk 707-253-4196	Garcia	Joseph	Abouamous	Required	No
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Approved by Minute Order 2023-19

2024 City Council: Committee Appointment List

Name	Address	Notes	Contact	First Appointee	Second Appointee	Alternate	Form 700 Filers	Compensation
Napa Valley Tourism Corporation	1001 Second Street, Suite 330, Napa 94559	Meets: 10:30 a.m. Last Thursday. Quarterly. Brown Act applies	Valley Clerk 707-253-4196	Oro	Joseph		Not Required	No
Napa County City Selection Committee	1195 Third Street, Suite 310, Napa 94558	Meets: 1:00 p.m., 3rd Tuesday. Quarterly. Rep must be Mayor	County Clerk 707-253-4196	Garcia			Not required	No
Napa County Youth Opportunity Commission	Varies	Meets: 4:30 p.m., on 3rd Wednesdays, As needed.	District Attorney 707-253-4211	Aboudamous		Washington	Not Required	No
Napa-Solano Agency on Aging Oversight Board	1195 3rd Street. Suite 310, Napa, CA 94559	Meets: 10:00 a.m. 4th Monday. Monthly. Appointment made by Board of Supervisors.	Board Secretary Elaine Clark 707-784-8960 707-718-0091	N/A		Oro	Not Required	No
Regional Agency								
Association of Bay Area Governments (ABAG) Executive Board	375 Beale Street, Suite 700 San Francisco, 94105	Meets: 7:00 p.m., 3rd Thursday. Monthly	Clerk 707-253-4196 (415) 820-7913 (415) 690-0529	Garcia			Required	\$150 per meeting
Association of Bay Area Governments (ABAG) General Assembly	375 Beale Street, Suite 700 San Francisco, 94105	Meets: Annually - Usually in June	Clerk (415) 820-79-13 (415) 690-0529	Oro		Aboudamous	Not Required	No
North Bay Water Reuse Authority	404 Aviation Blvd., Santa Rosa 95404	Meets: 9:30 a.m. 3rd Monday, Quarterly Novato City Hall Council Chambers	Clerk (510) 410-5923 chuckweir@sbcgl obal.net	Joseph		Oro	Required	No
North Bay Watershed Association	404 Aviation Blvd., Santa Rosa 95404	Meets: 10:00 a.m., 4th Thursday. Quarterly.	Clerk (707) 235-8965	Garcia			Not Required	No

Approved by Minute Order 2023-19



TITLE

Selection of Nominee for Napa County Representative on the Metropolitan Transportation Commission (MTC)

RECOMMENDATION

Consider potential nominees for the Napa County City Selection Committee to consider for appointment to the Metropolitan Transportation Commission (MTC) and adopt a Minute Order directing staff to submit the name to the Napa County City Selection Committee.

CONTACT

Taresa Geilfuss, City Clerk

BACKGROUND & ANALYSIS

Due to the upcoming vacancy created by two new members joining the Board of Supervisors in January 2025, there is a need to fill the unexpired term for the Napa County representative on the MTC. The unexpired term began on February 10, 2023, and will end on February 9, 2027.

The Metropolitan Transportation Commission (MTC) is the transportation planning, financing, and coordinating agency for the nine-county San Francisco Bay Area. As per MTC Government Code § 66503(b), the Napa County City Selection Committee is tasked with providing the Board of Supervisors with a list of three nominees, one of whom will be selected to fill this vacancy. Nominees must be selected based on their familiarity with transportation issues and their commitment to addressing the transportation challenges facing the region.

The City Selection Committee will meet to consider nominees for this vacancy. As part of this process, each city and town within Napa County must submit a nominee for consideration by January 10, 2025. The nominee must be a current Mayor, Councilmember, or Board of Supervisors member who is interested in representing Napa County on the MTC.

Government Code Section 66504 specifies that MTC commissioners must be selected based on their "special familiarity with the problems and issues in the field of transportation." The selected representative will be responsible for helping to shape regional transportation policy, funding priorities, and long-term planning efforts for Napa County and the wider Bay Area.

Council is requested to discuss potential nominees during this meeting, and if a suitable candidate

emerges, to formally approve a nominee to be submitted to the Napa County City Selection Committee.

Upon the Council's approval of a nominee, staff will submit the name to the Napa County City Selection Committee for consideration before the deadline of January 10, 2025. The Committee will review the nominees and provide the Board of Supervisors with three names for final appointment to the MTC.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Not applicable.

FISCAL IMPACT

There is no fiscal impact associated with this action.

ENVIRONMENTAL REVIEW

None

ATTACHMENTS:

None



TITLE

Standard Proclamation List for 2025

RECOMMENDATION

Approve by Minute Order the Standard Proclamation List for Calendar Year 2025

CONTACT

Taresa Geilfuss, City Clerk

BACKGROUND & ANALYSIS

The City regularly issues proclamations to recognize significant events, causes, or individuals. Each year, a standard list of proclamations is developed to streamline the proclamation process and ensure consistency. These proclamations reflect events of local, state, and national importance, as well as topics traditionally supported by the City Council.

The standard list does not preclude the Council from approving additional proclamations throughout the year. It simply serves as a foundational guide for recurring, planned recognitions.

Approval of the Standard Proclamation List for 2025 will help ensure an efficient process for issuing proclamations while maintaining recognition of significant community, state, and national events.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Not applicable.

FISCAL IMPACT

There is no fiscal impact associated with approving the Standard Proclamation List, as staff time and resources required to prepare proclamations are already accounted for in the existing budget.

ENVIRONMENTAL REVIEW

None

ATTACHMENTS:

[1. Standard Proclamation List](#)

Standard Proclamation List

February

- Black History Month

March

- Acknowledging Holi
- Acknowledging Ramadan
- American Red Cross Month
- National Women's History Month

April

- Arts Month
- Building Safety Month
- Earth Day
- National Volunteer Week
- Sexual Assault Awareness Month

May

- Asian American and Native Hawaiian-Pacific Islander Heritage Month
- Historic Preservation Month
- Mental Health Matters Month
- Municipal Clerk's Week
- National Bike Month
- Older American's Month
- Public Works Week

June

- Juneteenth Independence Day
- Pride Month

July

- Parks & Recreation Month

September

- Hispanic Heritage Month
- National Community Planning Month
- National Recovery Month
- Suicide Prevention Month

October

- Domestic Violence Awareness Month
- Filipino American Heritage Month
- National Code Compliance Month

November

- Acknowledging Diwali
- Veteran's Day



TITLE

2025 City Council and Commission Meeting Calendars

RECOMMENDATION

Approve by Minute Order the 2025 City Council and Commission meeting calendars.

CONTACT

Taresa Geilfuss, City Clerk

BACKGROUND & ANALYSIS

Each year, the City Council adopts a meeting calendar to ensure effective planning and communication for City operations. In addition to City Council meetings, they approve the regular meetings of City Commissions to promote transparency and provide opportunities for public engagement.

The proposed 2025 calendars align with established meeting schedules, City holidays, and any planned events that may impact meeting dates.

It is recommended that City Council approve the proposed 2025 meeting calendars for the City Council and City Commissions.

FISCAL IMPACT

There is no direct fiscal impact associated with approving the 2025 meeting calendars.

ENVIRONMENTAL REVIEW

None

ATTACHMENTS:

- [1. 2025 Meeting Calendars](#)

American Canyon City Council
Meeting Dates 2025

- January 21, 2025
- February 4, 2025
- February 18, 2025
- March 4, 2025
- March 18, 2025
- April 1, 2025
- April 15, 2025
- May 6, 2025
- May 20, 2025
- June 3, 2025
- June 17, 2025 (Joint with PCS and OSATS)
- July 15, 2025
- August 5, 2025
- August 19, 2025
- September 2, 2025
- September 16, 2025
- October 7, 2025
- October 21, 2025
- November 4, 2025
- November 18, 2025
- December 2, 2025
- December 16, 2025

Planning Commission
Meeting Dates 2025

- January 23, 2025
- February 27, 2025
- March 27, 2025
- April 24, 2025
- May 22, 2025
- June 26, 2025
- July 24, 2025
- August 28, 2025
- September 25, 2025
- October 23, 2025
- November 20, 2025 (special date due to holiday)
- December 18, 2025 (special date due to holiday)

Parks and Community Services Commission

2025 Meeting Calendar

- February 13, 2025
- March 13, 2025
- April 10, 2025
- May 8, 2025
- June 17, 2025 (Joint w/ City Council)
- August 14, 2025
- September 11, 2025
- October 9, 2025
- November 13, 2025
- December 11, 2025

Open Space, Active Transportation, and Sustainability Commission
Meeting Dates 2025

- February 5, 2025
- March 5, 2025
- April 2, 2025
- May 7, 2025
- June 17, 2025 (Joint/City Council)
- August 6, 2025
- September 3, 2025
- October 1, 2025
- November 5, 2025
- December 3, 2025

Future Agenda Items

December 4, 2024, OSATS Meeting. 6:30 p.m.

Cancelled

December 12, 2024, Parks and Community Services Meeting. 6:30 p.m.

Cancelled

December 17, 2024, Regular City Council Meeting. 6:30 p.m.

- Proclamation for Ken Leary
- Commission Vacancies
- FY 2023-24 Auditors Report
- Rancho Del Mar Paving and Utility Improvements – Award Construction

December 19, 2024, Planning Commission Meeting. 6:30 p.m. - Special Date Due to Holiday

Cancelled

Early January TBD Special City Council Meeting

- Commissioner Interviews/Appointments

January 21, 2024, Regular City Council Meeting: 6:30 p.m.

- Skatepark Municipal Code Update
- Parks & Recreation Refund Policy
- Human Resources Annual Report
- Local Appointments List – Maddy Act Compliance
- Highway 29 Multi-Modal Project (NVTa)

January 23, 2024, Planning Commission Meeting. 6:30 p.m.

- Crawford Way Apartment Townhome Design Permit

Unscheduled			
Council Requested Items	Councilmember	Date of Council Vote	Notes
Review and File American Canyon History Report	Washington	7/18/2023	In progress, council date TBD
Revisit Alignment of West Side Connector	Joseph	10/17/2023	On hold pending General Plan update.
All Electric Reach Code (Discussion only)	Joseph	11/7/2023	On hold pending RCAAP and <i>Berkeley</i> litigation.
Food Ware Ordinance	Joseph	09/17/2024	In progress, council date TBD