



REGULAR PARKS & COMMUNITY SERVICES COMMISSION MEETING AGENDA

City Hall - Council Chambers
4381 Broadway, Ste. 201, American Canyon
March 9, 2023
6:30 PM

Chair: Gina Griggs
Vice Chair: Cathy Margolati
Commissioners: Clarence Mamaril, David Garcia-Arreola, Charles Plummer
Honorary Commissioner: Vacant

City Council and other public meetings will be conducted in person at City Hall, 4381 Broadway, Suite 201. This meeting is also available via Zoom Teleconferencing as a convenience for public participation. Should technical issues with Zoom occur, please select another viewing option, such as a live broadcast to residents on Napa Valley TV, on our website [here](#) and on YouTube [here](#).

PUBLIC PARTICIPATION

Oral comments, during the meeting: Oral comments can be made in person during Open and Closed Session. A Zoom Webinar has been established for public comments made via zoom, during Open Session only. To give your public comment via zoom, connect via the below Zoom link and use the “raise your hand” tool, or call into the zoom meeting at 408-638-0968 and press *9 to “raise your hand” when the item is called. To avoid confusion, all hands raised outside of Public Comment periods will be lowered.

Written comments, via eComments: Please submit written comments through the eComments link, located on the Meetings & Agendas page of our website [here](#). Comments will be available to council members in real time. To allow for review of comments, eComments will close at 3:00 pm on the day of the meeting. All comments received will be posted online and become part of the meeting record.

Zoom Meeting Link: [Click here](#).

Webinar ID: 851 5659 7415 **Passcode:** 490609

The above-identified measures exceed all legal requirements for participation in public comment, including those imposed by the Ralph M. Brown Act. For more information, please call the Office of the City Clerk at (707) 647-4369 or email cityclerk@cityofamericancanyon.org.

AGENDA MATERIALS: City Council agenda materials are published 72 hours prior to the meeting and are available to the public via the City’s website at www.cityofamericancanyon.org.

AMERICANS WITH DISABILITIES ACT: The Parks and Community Services Commission will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk at 4381 Broadway, Suite 201, American Canyon, CA 94503 or by email to cityclerk@cityofamericancanyon.org. Include your name, address, phone number and brief description of the requested materials, as well as your preferred alternative

format or auxiliary aid, at least three calendar days before the meeting.

6:30 P.M. REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS - ITEMS NOT ON THE AGENDA

*This time is reserved for members of the public to address the Parks and Community Services Commission on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Parks and Community Services Commission. Comments are limited to 3 minutes. Comments for items on the Agenda will be taken when the item is called. The Parks and Community Services Commission is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Parks and Community Services Commission does not respond to public comment at this time. Speakers are asked to please speak clearly, and provide their name. Any handouts for distribution to the Parks and Community Services Commission must be emailed by 3:00 p.m. on meeting day. To comment via zoom during the meeting: click the "raise your hand" button if joining by computer, or press *9 if joining by phone, when the item is called. To avoid confusion, hands raised outside of Public Comment periods will be lowered.*

AGENDA CHANGES

The Chair/Commissioners may change the order of the Agenda or request discussion of a Consent Item. A member of the Public may request discussion of a Consent Item by completing a Speaker's Card and presenting it to the Clerk of the meeting prior to Public Comment.

CONSENT CALENDAR

1. **Minutes of the February 9, 2023, Parks and Community Services Commission Meeting.**
Recommendation: Approve Minutes of the February 9, 2023, Parks and Community Services Commission Meeting.

BUSINESS

2. **Parks and Recreation Department Service Fee Study**
Recommendation: City staff recommends the Parks and Community Services Commission discuss and approve the Proposed Parks and Recreation Department Master Fee Schedule, and present it to City Council at a regular City Council Meeting on April 18, 2023.

MANAGEMENT AND STAFF REPORTS

COMMISSIONER REPORTS

3. **Commissioner Report Submitted by Commissioner Clarence Mamaril.**
4. **Commissioner Report Submitted by Commissioner Cathy Margolati.**

ADJOURNMENT

CERTIFICATION

I, Liz Lozano, Administrative Technician for the City of American Canyon, do hereby declare that the foregoing Agenda of the Parks and Community Services Commission was posted in compliance with the Brown Act prior to the meeting date.

Liz Lozano, Administrative Technician

**City of American Canyon
Parks & Community Service Commission Meeting
4381 Broadway, Suite 201
February 9, 2023**

ACTION MINUTES

CALL TO ORDER

Meeting was called to order at 6:31pm.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present:

Commissioner Cathy Margolati, Commissioner Clarence Mamaril, Commissioner Gina Griggs, Commissioner Plummer, and Commissioner Garcia-Arreola.

Absent: None.

PUBLIC COMMENT

Commissioner Mamaril opened Public Comment.

Oral Comments: There were no oral Public Comment.

Written Comments: Karina Servente submitted a written Public Comment. (see attached).

Commissioner Mamaril closed Public Comments.

AGENDA CHANGES

There were no agenda changes.

CONSENT CALENDAR

ACTION: A motion to approve the Meeting Minutes from the December 8, 2022 and to include the correction in the Minutes that Commissioner Margolati was present at the December 8, 2022 PCS Meeting, was made by Commissioner Griggs, seconded by Commissioner Plummer. The motion passed unanimously.

BUSINESS

1. Election of Chair and Vice Chair for 2023

The commissioners discussed keeping the chair and vice chair positions as part of the ongoing rotation amongst the commissioners. A revised motion was made by Commissioner Mamaril, seconded by Commissioner Garcia-Arreola to elect Commissioner Griggs as PCS Chair and Commissioner Margolati as PCS Vice Chair for 2023. The motion passed unanimously.

2. Parks and Recreation Department Service Fee Study

Director Ikeda led a discussion with the Parks and Community Services Commission about the Parks and Recreation Department's Cost Recovery Pyramid Model, Services Categories, Market Rate Service Fees, Fee Comparison, and Department Master Fee Schedule. The commissioners offered feedback and suggestions on the fee study.

MANAGEMENT AND STAFF REPORTS

Director Ikeda presented a management report on occurrences in the Parks and Recreation Department.

COMMISSIONER COMMENTS AND FUTURE ITEMS FOR CONSIDERATION

Commissioner Margolati and Commissioner Mamaril submitted Commissioner Reports.

ADJOURNMENT

The meeting was adjourned at 9:59p.m.

CERTIFICATION

Liz Lozano
Administrative Technician

Parks & Community Services Commission

Meeting Time: 02-09-23 18:30

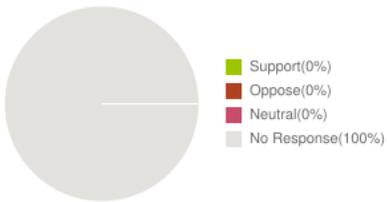
eComments Report

Meetings	Meeting Time	Agenda Items	Comments	Support	Oppose	Neutral
Parks & Community Services Commission	02-09-23 18:30	18	1	0	0	0

Sentiments for All Meetings

The following graphs display sentiments for comments that have location data. Only locations of users who have commented will be shown.

Overall Sentiment



Parks & Community Services Commission

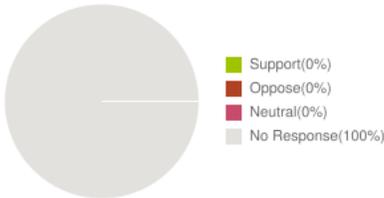
02-09-23 18:30

Agenda Name	Comments	Support	Oppose	Neutral
PUBLIC COMMENTS - ITEMS NOT ON THE AGENDA	1	0	0	0

Sentiments for All Agenda Items

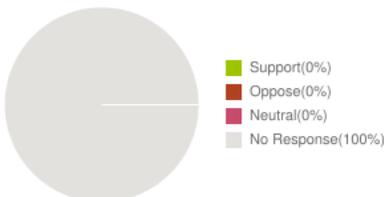
The following graphs display sentiments for comments that have location data. Only locations of users who have commented will be shown.

Overall Sentiment



Agenda Item: eComments for PUBLIC COMMENTS - ITEMS NOT ON THE AGENDA

Overall Sentiment



Karina Servente

Location:

Submitted At: 3:59pm 02-08-23

Commissioners and Staff, thank you in advance for reading my public comment. I would like to begin a conversation on record about the possibility to start a community garden in the east side of the City. As most of the commissioners know Veterans Park is not fully finished. The addition of the Skate park is great but we still have space that was never fully developed at such park. I suggest that we build a Community Garden at the site next to the proposed skate park. We have a lot of interest for another community garden in town. It would greatly benefit the Neighbors at the Las Casitas development, and the 2 mobile homes parks on American Canyon Road, and the neighborhoods surrounding the park. It's an opportunity for folks to grow vegetables since some leave in apartments and small lots. Please add it to your future agenda items and I request a follow up on this item. Also, congratulations to the new Commissioners! Remember to look out for all in our community. Karina Servente.



TITLE

Parks and Recreation Department Service Fee Study

RECOMMENDATION

City staff recommends the Parks and Community Services Commission discuss and approve the Proposed Parks and Recreation Department Master Fee Schedule, and present it to City Council at a regular City Council Meeting on April 18, 2023.

CONTACT

Alexandra Ikeda, Parks and Recreation Director

BACKGROUND & ANALYSIS

The Parks and Recreation Department expressed an interest in conducting a "Fee Study" to: 1) Update the Parks and Recreation Department's Fee Schedule; 2) Better understand the true and full cost - "Market Rate" of our services; 3) Determine the costs recovery percentages for services provided; and 4) Develop a fair and equitable Master Fee Schedule for our services. The last time the Parks and Recreation Department updated its Fee Schedule was in 2008. The "Fee Study" project was originally started in FY2019/20 with combined efforts from City staff, the Parks and Community Services Commission, and 110% Inc. - a parks and recreation consultant group. In 2021, this project was put on hold due to the COVID-19 Pandemic and resumed in November 2022.

Executive Summary

On December 8, 2022, the Parks and Community Services Commission (PCS) reviewed and recommended 16 Service Categories (Attachment 1) and a Cost Recovery Pyramid Model (Attachment 2) that outlines and defines the cost recovery percentage rates for the services provided through the Parks and Recreation Department. Each Service Category was strategically placed within the Cost Recovery Pyramid Model (Pyramid), defining the common language of terms and concepts related to pricing, and setting the cost recovery percentages associated with each level of service. Each "tier" of the Pyramid, one (1) through five (5), is the level of service from the Highest Community Benefit to Highly Individual Benefit - with the goal of ensuring equitable pricing, maintaining the quality of our services, and identifying and recognizing core services for the community. This foundation and upward progression are intended to represent the parks and recreation core mission, while also reflecting the growth and maturity of our organization as we

enhance our program and facility offerings.

On February 9, 2023, the PCS reviewed and commented on:

1) *Allocations Per Service* - Identified the "Market Rate" (full cost) for the services provided. This is a critical element to maintain the fiscal health and stability of the City and allows the City staff to make informed decisions and choices in the future. The "Market Rate" was calculated by:

- a. Determining the - *Total Per Program/Per Hour Rate*: Program Costs + Division Costs + Direct Costs.
- b. Determining the - "*Market Rate*" per service: Total Per Program/Per Hour Rate (x) the MAX Cost Recovery Percentage (within the Cost Recovery Pyramid Tier).

2) *Fee Comparison* - City staff surveyed surrounding organization's service fees and compared them to the City's Market Rate. This cost-benefit analysis assisted City staff to determine the difference between our Market Rate and our "Affordable Rate". The "Affordable Rate" - Resident Rate is the fee for services priced low enough for most residents who can afford to pay and participate in these services. This rate can be influenced by numerous considerations, including surrounding organization's service fees, community economic expenses, the socioeconomics of program participants, and cost recovery expectations. The PCS evaluated and compared our Market Rate with the surrounding organization's service fees.

3) *Proposed Master Fee Schedule* - The PCS provided feedback and recommendations for the Resident Rates and Non-Resident Rates for each service, and Nonprofit Rates for Facility Rentals.

In summary, the work completed on February 9, 2023, provided sound feedback and thoughtful recommendations that contributed to the updated Master Fee Schedule being presented to the PCS on Thursday, March 9, 2023.

Next Steps

The Proposed Parks and Recreation Department Master Fee Schedule (Attachment 3) details fees and charges for services that are provided by the City to our residents and customers. It is with the intent that the Parks and Recreation Department Master Fee Schedule will be reviewed and approved by the City Council on an annual basis as part of the City's budget process. City staff plan to take this Schedule to City Council at a regularly scheduled City Council meeting on April 18, 2023.

The proposed Schedule includes: 1) Columns one (1) through five (5) - Memorializing the work that was completed on February 9, 2023 by PCS (program costs, market rate, market rate percentage, current service fee, and cost recovery tier); 2) Column 6 - The cost recovery percentage between the Resident Rate and direct program costs; 3) Column 7 - Resident Rate for American Canyon residents residing within the American Canyon city limits; 4) Column 8 - The program free increase percentage

between our current fee and the *new* Resident Rate; 5) Column 9 - Setting the Non Resident Rate at 15% more than the Resident Rate; and 6) Column 10 - Setting the Nonprofit Rate for facility rentals at 25% less than the Resident Rate.

Additional Considerations:

- Resident Rates will only apply to American Canyon residents residing within the American Canyon city limits. Individuals claiming to be an American Canyon resident will be required to provide valid identification at the time of registration.
- Non-Resident Rates will apply to anyone residing outside the American Canyon city limits.
- Nonprofit Rates will only apply to American Canyon nonprofit organizations that have provided a valid State of California 501(c)(3) certificate. This benefit will only apply to facility rental fees as indicated on the Master Fee Schedule and is set at 25% below the Resident Rate. All other facility rental rules and regulations, and facility rental requirements - including insurance and refundable deposits will apply.
- Nonprofit and Community Partner Community Events - American Canyon nonprofit organizations and community partners are encouraged to host, coordinate, and manage community-based events for American Canyon residents at City parks and facilities. These community events provide a great community benefit (Tier 1 - within the Cost Recovery Pyramid Model) by enhancing our resident's quality of life, providing unique experiences that celebrate our community's cultural diversity, and showcasing our community's inclusivity. The City values these relationships and partnerships - in exchange, the City will provide a City park or facility at no charge to the nonprofit organization or community partner. All other community event rules and regulations, and requirements will apply.
- Senior (55+ years) and Active Military Member Discounts - Per the feedback received at the February 9, 2023 PCS Commission meeting, City staff is looking into additional discount options for seniors (55+ years) and active military members. At this time, City staff is recommending that we continue to move forward with finalizing the Master Fee Schedule, not including the additional discount options for seniors (55+ years) and active military members. However, we will continue to explore these options and will report back when we have more information.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

Not Applicable

ENVIRONMENTAL REVIEW

None

ATTACHMENTS:

[Attachment 1: Services Categories](#)

[Attachment 2: Cost Recovery Pyramid Model](#)

[Attachment 3: Proposed Master Fee Schedule](#)



Park and Recreation Service Categories

TIER 1: HIGH COMMUNITY BENEFIT (0%-10%)

Volunteer/Internship/Community Service Programs: Managing individuals or groups to donate their time and effort to a structured or scheduled experience, support educational or service requirements, provide facility improvements, or provide essential services to the community. Examples include: Volunteer projects throughout the city, internships, food distributions and deliveries, disaster aid and referrals, emergency shelter, trail maintenance, naturalists, and adopting a park or field.

Non-Monitored Park/Facility Use: Drop-in use of a park/facility/activity that is non-registered and non-instructed and is NOT monitored by City staff or volunteers. Examples include: Open spaces, trails, parks, skateparks, dog parks, playgrounds, passive and active park areas, etc.

Community Events – Nonprofits & Community Partners: Community-wide events provided by a city-recognized nonprofit and community partner that benefits and serves the entire community as a whole; typically, these events would not require a fee to attend, but they need some support from the City (i.e. a facility, staff, or minimal resources) to help make the event successful for the entire community. Examples include: Juneteenth, Pride, and Pumpkin Walk at the Wetlands.

Community Events – Produced by the City: Community-wide events typically produced by the Department and offered on an annual basis for the entire community. Examples include: The Fourth of July, Magic of the Season, etc.

TIER 2: CONSIDERABLE COMMUNITY BENEFIT (25%-50%)

Facility Passes and Drop-in Monitored Access: The use of recreation facilities for organized city programming that required staff monitoring or specialized equipment to conduct the program. Examples include: Public swim, lap swimming, unstructured activities and social time, and open gym.

TIER 3: BALANCED COMMUNITY/INDIVIDUAL BENEFIT (25%-75%)

Rentals/Exclusive Use – Affiliates/Partners/Community Service: Temporary and exclusive use of City space and facilities on a one-time or one-season basis through a formal agreement to groups identified as having allied interests with the City, fulfills a core service in lieu of the City and serves the community at large. Examples include: Reindeer Run, crab feed fundraisers, etc.

Tournaments/Leagues: Schedule one-time sporting and/or multi-game events for various age groups that are organized and/or managed by staff. Examples include: Softball league, basketball league, swim meets, volleyball league, etc.

TIER 4: MOSTLY INDIVIDUAL BENEFIT (50%-100%)

Classes, Programs, Workshops, and Camps – Beginner / Multi-Level: Entry or multi-level group recreational and/or instructional programs and activities for children, youth, and adults who have no prior experience. Examples include: Learn to swim group lessons, basketball and fitness classes, enrichment, educational programs, etc.

Trips: Day, overnight, and extended trips that provide opportunities for participants to visit selected destinations. Examples include: Tours, dinners, theater, day trips, boat tours, etc.

Classes, Programs, Workshops, Camps, and Clinics – Advanced/Competitive/Certifications: Focus on advanced activities/instruction, certification, or competitive activities for children, youth, and adults with prior experience. Examples include: Lifeguard Training, competitive swim clinics, and travel/competitive sports.

TIER 5: HIGHLY INDIVIDUAL BENEFIT (75%-150%)

Merchandise/Concessions/Vending: Include consumable and non-consumable goods for purchase at various facilities. Examples include: Swim diapers, food, and beverages, city apparel, etc.

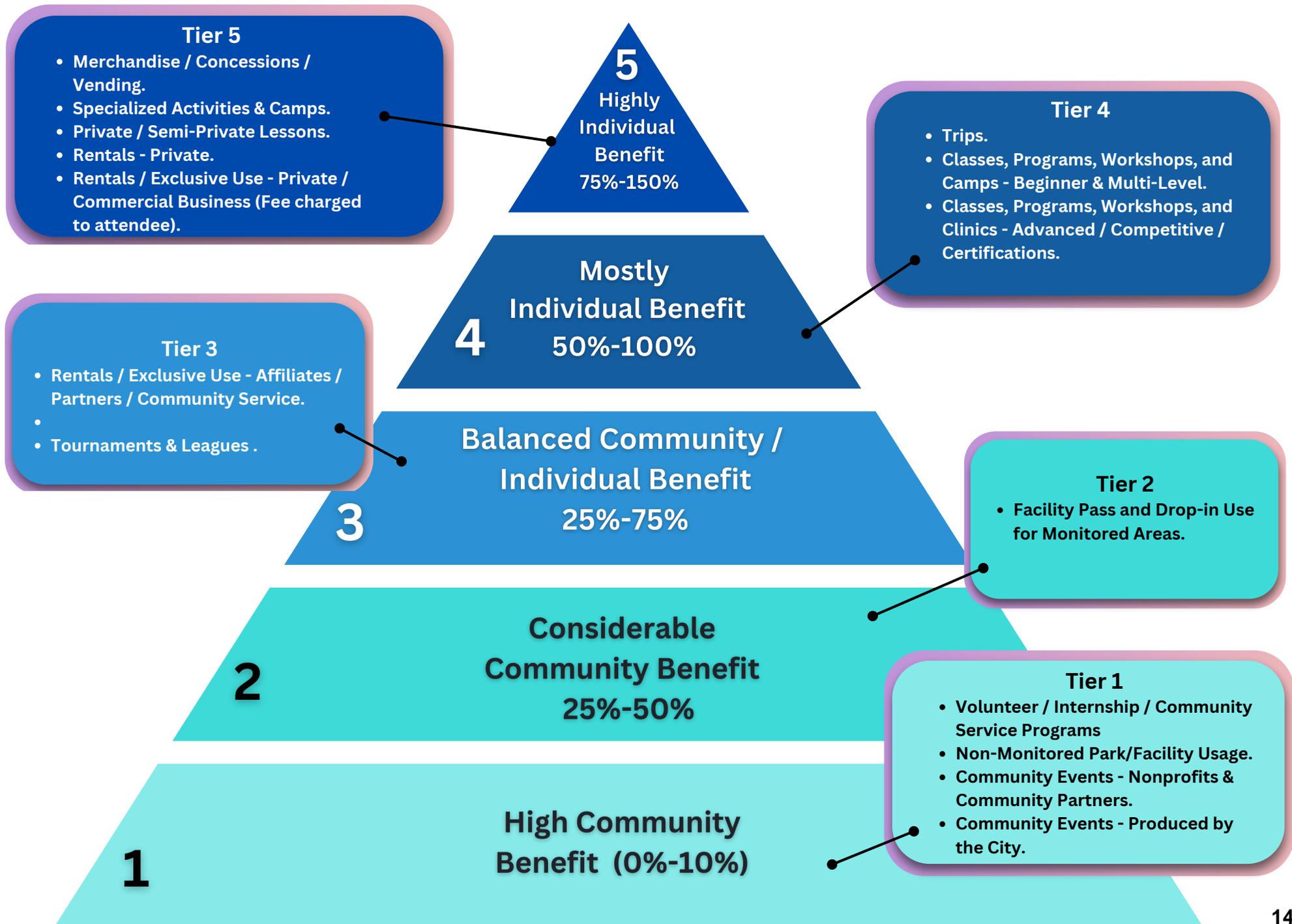
Private/Semi-Private Lessons: Lessons arranged for one to three students with a specific instructor and/or time. Examples include: Private tennis lessons, private swim lessons, personal training, etc.

Rentals – Private: Temporary and exclusive use of city facilities including centers, fields, pools, picnic areas, and parks, on a one-time or one-season basis by a private individual, group, organization, or business, etc. Examples include: Rentals for birthdays, weddings, corporate events/picnics, individual/private – not open to the public, etc.

Rentals/Exclusive Use – Private / Commercial Business: Any rental that is intended to charge a fee to attendees falls into this category. Examples include: Private/for-profit businesses of use of any city facility, ticketed event, i.e. mini-Bottle Rock, etc.

Specialized Activities/Camps: Targeted annual, individualized activities, events, and non-traditional camps requiring registration that are typically offered on a one-time or limited basis. Examples include: Nature camps, sports and summer camps, technology and STEAM camps and programs, etc.

American Canyon Parks and Recreation Cost Recovery Pyramid Model



Parks & Recreation Department Master Fee Schedule

		Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10
	Details	Program Costs	Market Rate	Market Rate %	Current Fee	Cost Recovery Tier	Cost Recovery %	Resident Rate	Program Fee Increase %	Non Resident Rate	Non Profit Rate
Aquatics											
Group Swim Lessons	per participant	\$81.33	\$81.33	100%	\$58.00	4	86%	\$70.00	22%	\$81.00	
Semi-Private Swim Lessons	per participant	\$102.33	\$153.50	150%	\$84.00	5	102%	\$105.00	26%	\$121.00	
Private Swim Lessons	per participant	\$172.33	\$258.50	150%	\$119.00	5	87%	\$150.00	26%	\$173.00	
Lap Swim: Drop-In	Daily Drop-in / per visit	\$19.08	\$14.31	75%	\$6.00	3	31%	\$6.00	0%	\$7.00	
Lap Swim Monthly Light	8 visits - monthly	\$152.64	\$114.48	75%	\$44.00	3	29%	\$44.00	0%	\$51.00	
Lap Swim Monthly Unlimited	12 visits - monthly	\$228.96	\$171.72	75%	\$63.00	3	27%	\$63.00	0%	\$73.00	
Water Exercise: Drop-in	Daily Drop-in	\$12.41	\$12.41	100%	\$5.00	4	45%	\$6.00	22%	\$7.00	
Water Exercise: Monthly Class	per participant	\$148.92	\$148.92	100%	\$54.00	4	44%	\$66.00	22%	\$76.00	
Recreation Swim: 2 & Under	Daily Drop-in	\$31.53	\$15.77	50%	Free	2	0%	Free		Free	
Recreation Swim (M-F): Youth 3-12 years	Daily Drop-in	\$31.53	\$15.77	50%	\$3.00	2	13%	\$4.00	30%	\$5.00	
Recreation Swim (M-F): Adult 13+ years	Daily Drop-in	\$31.53	\$15.77	50%	\$4.00	2	16%	\$5.00	25%	\$6.00	
Recreation Swim (Saturdays): Youth 3-12 years	Daily Drop-in	\$40.61	\$20.31	50%	\$3.00	2	12%	\$5.00	68%	\$6.00	
Recreation Swim (Saturdays): Adult 13+ years	Daily Drop-in	\$40.61	\$20.31	50%	\$4.00	2	15%	\$6.00	50%	\$7.00	
Recreation Swim Pool Party (16 people included)	Flat Rate / During Recreation Swim	\$504.48	\$324.96	50%	\$60.00	2	16%	\$80.00	34%	\$92.00	
Recreation Swim Pool Party (Extra participants - Max 30)	Additional Rate per person - Max 30	\$31.53	\$20.31	50%	\$3.00	2	13%	\$4.00	32%	\$5.00	
Recreation Swim Pool Party: Refundable Deposit	Flat Rate / Refundable							\$100.00		\$100.00	
Private Pool Party Rental (1-50 people)	Hrly Rate / Min. 3 hour rental	\$91.33	\$137.00	150%		5	112%	\$102.00		\$118.00	
Private Pool Party Rental (51-100 people)	Hrly Rate / Min. 3 hour rental	\$111.33	\$167.00	150%		5	112%	\$125.00		\$144.00	
Private Pool Party Rental (101-150)	Hrly Rate / Min. 3 hour rental	\$131.33	\$197.00	150%		5	113%	\$148.00		\$171.00	
Aquatics Pool Rental - Lane Rental for Programming	Hrly Rate/min. 3 hrs + 3 lanes	\$22.44	\$33.66	150%		5	54%	\$12.00		\$14.00	\$9.00
Private Pool Party Refundable Deposit	Flat Rate / Refundable Deposit							\$200.00		\$200.00	
Recreation/Sports/Fitness Classes											
Canyon Kids Summer Camp	Weekly Fee	\$125.51	\$188.27	150%		5	127%	\$160.00		\$184.00	
Camp Connect	Weekly Fee	\$68.91	\$103.37	150%		5	102%	\$70.00		\$81.00	
Community Garden	Annual Fee	\$91.00	\$136.50	100%	\$15.00	4	44%	\$40.00	166%	\$46.00	
Adult Softball League	Per Participant (6 teams/12 player per team)	\$79.95	\$120.00	150%		5	119%	\$95.00		\$110.00	
Adult Basketball League	Per Participant (6 Teams/8 players per team)	\$153.21	\$229.82	150%		5	78%	\$120.00		\$138.00	
Adult Soccer League	Per Participant (6 Teams/11 players per team)	\$86.64	\$129.96	150%		5	121%	\$105.00		\$121.00	
In-House Youth Basketball League	Per Participant (8 Teams/8 players per team)	\$284.04	\$213.03	75%		3	50%	\$140.00		\$151.00	
Recreation Classes - Staff Lead Classes (8 Class Meetings)	Per participant	\$127.00	\$127.00	100%		4	50-100%	\$64-\$127		\$74-\$147	
Independent Contracted Instructor Classes	per participant	\$14.51	\$14.51	100%	\$7.50	3	30-40%	\$50-\$350		\$50-\$500	
Open Gym: Drop-in	Daily Drop-in	\$23.54	\$11.77	50%	\$7.50	2	34%	\$8.00	7%	\$9.00	
Senior Services (55+ years)											
Senior Trips	Per participant	\$97.00	\$97.00	100%	\$30.00	4	50%	\$49.00	64%	\$57.00	
Senior Programs: Drop-in	Daily Visit Per Program	\$14.80	\$7.40	50%	\$0.00	2	7%	\$1.00	100%	\$2.00	
Senior Programs: Monthly Light Pass	8 Visits - Monthly	\$118.40	\$59.20	50%	\$0.00	2	7%	\$8.00		\$10.00	
Senior Programs: Monthly Unlimited Pass	15 Visits - Monthly	\$222.00	\$111.00	50%	\$0.00	2	7%	\$15.00		\$18.00	
Facility Rentals											
Runs & Races	per participants	\$4.55	\$6.83	150%		5	44%	\$2.00		\$3.00	\$1.00
Baseball Field Rental	Hrly Rate/Min. 2 hours	\$36.29	\$54.44	150%	\$15.00	5	41%	\$15.00	0%	\$18.00	\$12.00
Field Prep	Flat Rate	\$24.51	\$36.77	150%		5	151%	\$37.00		\$43.00	
Turf Field Rental: Youth Programs	Hrly Rate/Min. 2 hours - per field	\$48.54	\$72.81	150%	\$15.00	5	31%	\$15.00	0%	\$18.00	\$12.00
Turf Field Rental: Tournaments/Adult Programs	Hrly Rate/Min. 2 hours - per field	\$48.54	\$72.81	150%		5	42%	\$20.00		\$23.00	\$15.00
Park Rental: For Profit/Festival/Event	Hrly Rate/Min. 2 hours - per field	\$48.54	\$72.81	150%		5	154%	\$75.00		\$87.00	
Court Rental: Tennis/Pickle/Basketball/Bocce	Hrly Rate/Min. 2 hours - per court	\$32.04	\$48.06	150%	\$10.00	5	31%	\$10.00	0%	\$12.00	\$8.00
Group Picnic Rental	Daily Flat Rate	\$54.59	\$81.89	150%	\$60.00	5	37%	\$120.00	101%	\$138.00	\$90.00
Recreation Building Rental	Hrly Rate/Min. 3 hours	\$63.20	\$94.80	150%	\$27.00	5	64%	\$40.00	50%	\$46.00	\$30.00
Adult Activity Center Rental: Assembly Room	Hrly Rate/Min. 3 hours	\$63.20	\$94.80	150%	\$50.00	5	102%	\$65.00	30%	\$75.00	\$48.00
Adult Activity Center Rental: Meeting Room	Hrly Rate/Min. 2 hours	\$57.54	\$86.31	150%	\$32.00	5	57%	\$32.00	0%	\$37.00	\$24.00
Adult Activity Center Commerical Kitchen Rental	Hrly Rate/Min. 2 hours	\$57.54	\$86.31	150%		5	125%	\$72.00		\$83.00	\$54.00
Former Napa Junction: Community Center	Hrly Rate/Min. 3 hours	\$63.20	\$94.80	150%		5	143%	\$90.00		\$104.00	\$68.00
Former Napa Junction: Classroom	Hrly Rate/Min. 2 hours	\$57.54	\$86.31	150%		5	56%	\$32.00		\$37.00	\$24.00
Projector Rental	Daily Flat Rate							\$50.00		\$50.00	
Audio Rental	Daily Flat Rate							\$50.00		\$50.00	
Bounce House Permits - Authorized City Vendor	Flat Rate							\$50.00		\$58.00	
Portable Restrooms - Regular	Flat Rate	\$187.00	\$281.00	150%	\$187.00	5	100%	\$187.00		\$187.00	
Portable Restrooms - ADA	Flat Rate	\$252.00	\$378.00	150%	\$252.00	5	100%	\$252.00		\$252.00	
General Liability Insurance: Rentals	Flat Rate	\$112.00	\$168.00	150%	\$112.00	5	100%	\$112.00		\$112.00	
General Liability + Liquor Liability Insurance: Rentals	Flat Rate	\$175.00	\$262.50	150%	\$175.00	5	100%	\$175.00		\$175.00	
Facility Rental Cleaning Fee (35 or less people)	Flat Rate	\$142.54	\$213.81	150%	\$100.00	5	70%	\$100.00		\$100.00	
Facility Rental Cleaning Fee (36+ people)	Flat Rate	\$142.54	\$213.81	150%	\$100.00	5	140%	\$200.00		\$200.00	
Refundable Deposit: Classroom/Meeting Room Rentals	Flat Rate / Refundable							\$100.00		\$100.00	
Refundable Deposit: Facility Rentals	Flat Rate / Refundable							\$200.00		\$200.00	



Parks & Community Services Commission Report

Submitted by: * Clarence Mamaril

PCS Meeting Date: 03/09/2023

Event Date: 2023-04-03

Event Type: Commission Report

Event Title: * CPRS Conference 2023

Event Report: I will be attending the CA Park and Recreation Society (CPRS) conference in San Diego, from April 3-6. For those unfamiliar with the CPRS Conference, it is an annual conference primarily for CA Parks Professionals and Commissioners. The conference holds multiple workshops for continuing education, and is a great way to meet and connect with colleagues throughout the state. Vincent Lin of our city's Parks & Rec department will be presenting a workshop this year. I will start my term as President of CAPRCBM, the CA Parks Commissioners Association, after this year's conference.

American Canyon has always been well-represented at the CPRS conference, and I know a number of staff are also attending. American Canyon has a well-deserved, positive reputation amongst other CA cities, and proudly represent the City at the conference.

As a **future agenda item**, I'd like to report on the 2023 CPRS conference, on events and helpful tips from workshops, and current happenings from CAPRCBM.

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Parks & Community Services Commission Report

Submitted by: * Clarence Mamaryl

PCS Meeting Date: 03/09/2023

Event Date: 2023-03-12

Event Type: Community Event

Event Title: * HOLI FESTIVAL

Event Report: All are invited to the Holi Festival, a Hindu/India cultural celebration, on Sunday March 12, 2-5 pm, at Community Park 2. This event is sponsored by Helping Hand Indo-American, and the AmCyn Chamber of Commerce. Lots of colored chalk is involved - wear white clothing that is easily washable, and a sheet to cover your car seats!

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Parks & Community Services Commission Report

Submitted by: * Clarence Mamaril

PCS Meeting Date: 03/09/2023

Event Date: 2023-03-17

Event Type: Community Event

Event Title: * Women's History Month Panel

Event Report: The Napa Valley College Kasaysayan Filipinx Learning Community, with sponsorship from the AmCyn Arts Foundation and FLAGG (Filipinx Life and Generation Group), will present a Women's History Month Panel on Friday, March 17, from 6 - 7:30 pm, at ACHS, Room TBA.

The panel will focus on the contributions of Filipina women to California and world history.

I will share an event flyer to the City's Community Calendar, when it is available.

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Parks & Community Services Commission Report

Submitted by: * Cathy Margolati

PCS Meeting Date: 03/09/2023

Event Date: 2023-03-24

Event Type: Community Event

Event Title: * Wetlands Sunset Photography Hike

Event Report: Join ACCPF and the Chamber of Commerce for a sunset stroll and intro to sunset photography! This event takes place from 6-8pm. See flyer for more details.

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WETLANDS SUNSET

PHOTOGRAPHY HIKE

Join ACCPF and the American Canyon Chamber of Commerce for a sunset stroll & **Intro to Landscape Photography Workshop** for tips on how to capture our beautiful Wetlands!

Share your best shot & enter the American Canyon Chamber of Commerce's **Spring Photo Contest!**
Deadline to submit March 31st. Winners announced April 4th.
Submit photos online to valerie@amcanchamber.org

*This hike is best suited for ages 14+.
The hike to Glass Beach is roughly 2-miles round trip on a flat, gravel path.*

FRIDAY, MARCH 24, 2023

WETLANDS EDGE TRAIL | 2 EUCALYPTUS DR

6:00 - 8:00 PM



Participants are encouraged to bring a flashlight, a digital camera or phone and dress in layers for maximum comfort. Pack a light snack & tripod if available.



This community photography workshop will be led by Steven of **Chester Cooley Photography.**

Topics covered will include:

- Composition
- Exposure Bracketing
- Focus Stacking

*Community Hikes are a program of the American Canyon Community & Parks Foundation.
Suggested donation of \$5 per individual or group supports ongoing trail events.*

FOR MORE INFORMATION VISIT

www.acparks.org or www.amcanchamber.org.

