



AMERICAN CANYON FIRE PROTECTION DISTRICT BOARD MEETING

AGENDA

City Hall - Council Chambers
4381 Broadway, Ste. 201, American Canyon

September 28, 2021

6:30 PM

Chair: Leon Garcia
Vice Chair: Mark Joseph
Board Members: Mariam Aboudamous, David Oro, Pierre Washington

In response to Governor's Executive Order N-29-20 and the Resolution Declaring the Existence of a Local Emergency Relating to the COVID-19 Pandemic adopted by the American Canyon Fire Protection District Board of Directors, District Board and other public meetings are currently Teleconference Meetings Only to align with local and federal guidelines and social distancing recommendations for the containment of the coronavirus. This meeting will be broadcast live to residents on Napa Valley TV at <http://www.cityofamericancanyon.org> and on YouTube at <https://www.youtube.com/user/CityofAmericanCanyon>.

You may submit public comments for any item that appears on the agenda, or general public comment for any item or issue that does not appear on the agenda, as follows:

Verbal via Zoom: A Zoom meeting has been established for public participation during the meeting related to a specific agenda item, or matters not on the agenda. To give your public comment directly to the legislative body during the meeting, connect via Zoom and follow the instructions given. <http://zoom.us/join> or by calling 408-638-0968. Please mute all audio devices and do not use the speakerphone to prevent echoing.

Zoom ID: 899 9219 1600; Passcode: 449571

Via email: As part of our Virtual City Hall, we have established a central link for the Public Comments of all meetings. Please use the following link to submit your comment so it can be routed to the appropriate governing body and properly recorded into the meeting record. [Submit your public comment here](#). EMAILS WILL NOT BE READ ALOUD. Emails received will be posted online after the meeting. All emails become part of the permanent record.

The above-identified measures exceed all legal requirements for participation in public comment, including those imposed by the Ralph M. Brown Act and Executive Order N-29-20 and N-33-20. For more information, please call the Fire Executive Assistant (707) 551-0653 or email at mmanuelos@amcanfire.com.

AGENDA MATERIALS: Board agenda materials, are released less than 72 hours prior to the meeting, and are available to the public via the City's website at www.cityofamericancanyon.org.

AMERICANS WITH DISABILITIES ACT: The Board of Directors will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to Fire Executive Assistant at 911 Donaldson Way E., American Canyon, CA 94503 or by email to mmanuelos@amcanfire.com. Include your name, address, phone number and brief description of the requested materials, as well as you preferred alternative format or auxiliary aid, at least three calendar days before the meeting.

5:30 P.M. CLOSED SESSION

1. **Conference with Legal Counsel – Anticipated Litigation.
Pursuant to Government Code Section 54956.9 (d)(2)
Two Matters.**
2. **Matters Relating to Public Employment - Pursuant to Government Code Section 54957 (b)
Position: Fire Chief**

PUBLIC ADDRESS-CLOSED SESSION ITEMS

The Chairman will call the meeting to order and conduct roll call. The Board of Directors will immediately convene into Closed Session after hearing any public comment on Closed Session. At 6:30 p.m. the Board of Directors will reconvene into Open Session and then resume Closed Session at the end of the meeting to address outstanding items, if necessary.

6:30 P.M. OPEN SESSION - REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

PROCLAMATIONS AND PRESENTATIONS

3. **Oath of Office and Badge Pinning for Assistant Fire Chief Geoffrey Belyea.**

PUBLIC COMMENT

This time is reserved for members of the public to address the American Canyon Fire Protection District Board on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the American Canyon Fire Protection District Board. It is recommended that speakers limit their comments to 3 minutes each and it is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the American Canyon Fire Protection District Board on items on the Agenda should comment via email prior to the start of the meeting. The American Canyon Fire Protection District Board is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the American Canyon Fire Protection Board does not respond to public comment at this time. Speakers are asked to please speak clearly, and provide their name. Any handouts for distribution to the American Canyon Fire Protection District Board must be emailed by 3:00 p.m. on meeting day.

AGENDA CHANGES

The Chair/Board of Directors may change the order of the Agenda or request discussion of a Consent Item. A member of Public may request discussions of a Consent Item by completing a Speaker's Card and presenting it to the Fire Executive Assistant prior to Public Comment.

CONSENT CALENDAR

4. **Consideration of Resolution Authorizing Remote Teleconference Meetings.**
Recommendation: Consider and approve the enclosed Resolution allowing the District Board to continue to meet by Zoom teleconference on and after October 1, 2021 with described means for public participation.

PUBLIC HEARINGS

5. **Hold a Public Hearing and adopt a Resolution approving the Final Operating and Capital Budget for Fiscal Year 2021-2022.**
Recommendation: Hold a Public Hearing and adopt a Resolution approving the Final Operating and Capital Budgets for the American Canyon Fire Protection District for Fiscal Year 2021-2022.

BUSINESS

FIRE CHIEF ORAL REPORT

CHAIR/BOARD COMMENTS, COMMITTEE REPORTS, AND FUTURE AGENDA ITEMS

The Chair and Board of Directors may comment on matters of public concern and announce matters of public interest; no collective Board action will be taken.

ADJOURNMENT

CERTIFICATION

I, Michael P. Cahill, District Fire Chief, do hereby declare that the foregoing Agenda of the American Canyon Fire District Board was posted in compliance with the Brown Act prior to the meeting date.

Michael P. Cahill, District Fire Chief

Certificate of Appointment and Oath of Office

STATE OF CALIFORNIA)
County of Napa)
City of American Canyon)

I, Michael P. Cahill, District Clerk of the American Canyon Fire Protection District, in the County of Napa, State of California, hereby certify that at a Board of Directors meeting for the American Canyon Fire Protection District, held at 4381 Broadway, American Canyon, in the Council Chambers, City Hall in said County, on the 28th day of September, 2021, Geoffrey Belyea was officially appointed as Assistant Fire Chief with the American Canyon Fire Protection District.

*IN WITNESS WHEREOF, I hereunto affix
my hand and official Seal this 28th day
of September, 2021*

By _____
*Michael P. Cahill, District Clerk,
American Canyon Fire Protection District*

STATE OF CALIFORNIA)
County of Napa)
City of American Canyon)

I, Geoffrey Belyea, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Geoffrey Belyea, Assistant Fire Chief

Subscribed and sworn to before me, this 28th day of September, 2021

William D. Ross, District Counsel



TITLE

Consideration of **Resolution** Authorizing Remote Teleconference Meetings.

RECOMMENDATION

Consider and approve the enclosed Resolution allowing the District Board to continue to meet by Zoom teleconference on and after October 1, 2021 with described means for public participation.

CONTACT

William D. Ross, District Counsel

BACKGROUND & ANALYSIS

Because of the COVID-19 Pandemic, the District Board met by Zoom teleconference, as did the City of American Canyon as allowed by Executive Order N-29-20 expires on September 30, 2021.

Assembly Bill 361, which was approved at by the Governor on September 16, 2021, allows local agencies such as the District (and State agencies and School Boards) to continue to meet by Zoom teleconference, provided that certain conditions are met.

The effect of Executive Order N-29-20 was to suspend certain provisions of the Ralph M. Brown Open Meeting Act (Government Code Section 54950 et seq.), which only allowed remote teleconference participation by District Board Members through a posting process at that Legislator's location, with agenda provisions indicating that location with a requirement that it be accessible to the public.

Enclosed is a District Board Resolution which would comply with the provisions of AB 361 to allow continued Zoom meetings of the District Board until full in-person meetings are resumed.

The ability to continue to meet by Zoom, even in conjunction with Open Meetings, can be accomplished by the District Board provided that monthly resolutions as agendized are enacted with provisions referencing appropriate confirmation of declared emergencies are described.

Stated plainly, the Board will have to enact a "361 Resolution" at each meeting of the District Board to allow the Zoom teleconference procedure to continue.

Changes to the initial Agenda page of the Board will also change in October 2021 as the means for the public to participate via continued Zoom teleconference will have to be described consistent with the AB 361 procedures rather than Executive Order N-29-20.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

FISCAL IMPACT

None

ENVIRONMENTAL REVIEW

ATTACHMENTS:

[Resolution 2021-19 Implementing AB 361](#)

RESOLUTION NO. 2021-19

A RESOLUTION OF THE AMERICAN CANYON FIRE PROTECTION DISTRICT PROCLAIMING A LOCAL EMERGENCY EXISTS, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE AMERICAN CANYON FIRE PROTECTION DISTRICT FOR THE PERIOD OCTOBER 1, 2021 THROUGH NOVEMBER 1, 2021 PURSUANT TO BROWN ACT PROVISIONS

WHEREAS, the American Canyon Fire Protection District (“District”) is committed to preserving and nurturing public access and participation in meetings of the American Canyon Fire Protection District Board of Directors (“Board”); and,

WHEREAS, all meetings of the District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and,

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and,

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and,

WHEREAS, that proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and,

WHEREAS, that proclamation also requires that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and,

WHEREAS, emergency conditions exist in the District, specifically, a State of Emergency has been proclaimed by Governor Newsom on March 4, 2020, proclaiming a State of Emergency to exist in California as a result of the threat of COVID-19; and,

WHEREAS, during the COVID-19 pandemic, the District Board has conducted remote, teleconferenced meetings consistent with the Governor’s Executive Orders promoting social distancing;

WHEREAS, consistent with AB 361, as a condition of extending the use of the provisions found in section 54953(e), the District Board must reconsider the circumstances of the state of emergency that exists in the District, and the District Board has done so; and,

WHEREAS, due to the surging Delta Variant of COVID-19, meetings in person would present imminent risk to health and safety of attendees; and,

WHEREAS, the District Board does hereby find that the State of Emergency proclaimed by Governor Newsom on March 4, 2020, and, the Delta Variant of COVID-19 surging in Napa County per the Napa County Public Health Notices on August 2, 2021 and August 6, 2021 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and ratify the Proclamation of State of Emergency by the Governor of the State of California; and,

WHEREAS, as a consequence of the local emergency, the District Board does hereby find that the legislative bodies of the District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and,

WHEREAS, the District is providing teleconference access via a conference phone-line number to the meetings to ensure public access.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF AMERICAN CANYON FIRE PROTECTION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Exists. The District Board hereby proclaims that a local emergency now exists throughout the District, and the surging Delta Variant of COVID-19 would present an imminent risk to meeting in person.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The District Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The staff and legislative bodies of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of November, 1, 2021 or such time the District Board adopts a subsequent Resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED, APPROVED and ADOPTED at a regularly scheduled meeting of the District Board of the American Canyon Fire Protection District held on the 28th day of September 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Leon Garcia, Chairman

ATTEST:

APPROVED AS TO FORM

Michael P. Cahill, District Chief
Clerk to the Board

William D. Ross, District Counsel



TITLE

Hold a Public Hearing and adopt a [Resolution](#) approving the Final Operating and Capital Budget for Fiscal Year 2021-2022.

RECOMMENDATION

Hold a Public Hearing and adopt a Resolution approving the Final Operating and Capital Budgets for the American Canyon Fire Protection District for Fiscal Year 2021-2022.

CONTACT

Michael P. Cahill, Fire Chief

BACKGROUND & ANALYSIS

Pursuant to Section 13890 of the Health and Safety Code, fire districts in California must adopt at least a preliminary budget by July 1 of each year and, after having done so, must then adopt a final budget by October 1st. On June 29, 2021, the American Canyon Fire Protection District Board conducted a public hearing and adopted preliminary operating and capital budgets for fiscal year 2021-22, with September 28, 2021, being set as the date for the public hearing and adoption of the final budget.

Attached is the June 29, 2021, preliminary budget staff report, and following is a discussion of the recommended budget changes/updates from the preliminary operating and capital budgets to the final budgets.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Public Safety: "Ensure American Canyon remains a safe community."

FISCAL IMPACT

FINAL BUDGET

The District's General Operations Fund (Fund 810) accounts for the day to day expenses associated

with providing fire and life safety services to the citizens of the District, as well as setting funds aside to meet future capital maintenance and replacement needs and the benefits promised to District employees upon retirement. The fund's overall financial condition remains stable, with a (pre-audit) fund balance at June 30, 2021 of \$5.8 million. This represents a \$122,000 increase over the prior year (6/30/20) ending balance, and \$323,000 higher than projected in the preliminary budget principally due to a significant increase in state funding related to strike team deployments, combined with salary and benefit savings from vacancies, use of retired annuitants in Chief Officer positions and savings associated with modifying the Napa JPA agreement.

Projected operating revenue for FY 2021-22 was increased by \$23,000 due to higher expected property tax revenue. General operating expenditures have been increased by \$16,000 due to an increase in the premium for property and liability insurance. As a result of these adjustments, the projected operating deficit decreased by \$7,000 from \$396,000 in the preliminary budget to \$389,000 in the final budget.

The Fire Mitigation Fee Fund (Fund 830) collects funds from new development to help defray capital costs associated with maintaining fire and life safety services as new development occurs within the District. Mitigation fees are dependent upon the level of development activity and can vary widely, as evidenced recently with no fees being collected in FY 2018-19 and \$561,00 collected in FY 2019-20. Projected mitigation fee revenue of \$219,000 was budgeted for FY 2021-22 based on a rolling average of the actual collections over the previous five-year period.

Capital expenditures are accounted for in the Fleet, Facilities & Equipment Fund (FF&E Fund 860); and are primarily funded through transfers from the General Operations and Mitigation Fee Funds. The FF&E Fund also accounts for grant funded expenditures, any on-time funding sources and proceeds from the sale of surplus assets. Planned CIP spending FY 2021-22 includes \$91,000 for essential safety and communications equipment, and \$85,000 for a replacement command vehicle.

The 2021-22 final budget projects ending operating reserves of \$5.4 million and ending capital reserves of \$1.2 million; with the operating reserve amount being roughly \$1 million above the Board's policy of maintaining a contingency ("rainy day") reserve equal to 20% of the operating expenditures (\$1.3 million) and a minimum operating ("dry period," cash flow) reserve equal to 50% of general operating revenue (\$3 million). These reserves are deemed adequate to deal with unforeseen emergencies and affords the ability to maintain current levels of emergency services (or at least minimize any major disruption in emergency services) in the event of another economic downturn.

ENVIRONMENTAL REVIEW

N/A

ATTACHMENTS:

[Resolution 2021-20 FD Final Budget.pdf](#)

[FY2021-22 Final Budget Workbook](#)

Resolution 2021-20

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE AMERICAN CANYON FIRE PROTECTION DISTRICT
ADOPTING THE FINAL OPERATING AND CAPITAL BUDGETS ("FINAL BUDGET") FOR FISCAL
YEAR 2021-22**

WHEREAS, on September 28, 2021, the Board of Directors of the American Canyon Fire Protection District (District) held a Public Hearing on the proposed FINAL BUDGET for FY 2021-22; and

WHEREAS, it is the intent of the Board of Directors of the District to adopt the proposed FINAL BUDGET for FY 2021-22; and

WHEREAS, the Health and Safety Code requires the Fire District to adopt a final budget prior to October 1 of each year,

NOW THEREFORE, BE IT FURTHER RESOLVED by the Board of Directors of the District that the Fiscal Year 2021-22 FINAL BUDGET, as summarized in Attachment I, is hereby adopted for FY 2021-22; and,

BE IT FURTHER RESOLVED that the amount encumbered on the books of the District for FY 2020-21 shall be carried forward and that the Fire Chief, District Treasurer or appropriate designees, are hereby authorized to take the necessary steps to carry forward encumbrances in the various funds of the District; and,

BE IT FURTHER RESOLVED that the District Board authorizes the Fire Chief to maintain District career firefighter staffing of twenty (22) career personnel; and,

BE IT FURTHER RESOLVED that any amendments to the FINAL BUDGET of the District for FY 2021-22 shall only be made in accordance with the fiscal policy of the District; and,

BE IT FURTHER RESOLVED that the Fire Chief or his appropriate designee, is hereby authorized to approve payments for goods and services received by the District in accordance with the District's approved budgets, programs, and policies.

APPROVED AND ADOPTED at a joint meeting of the City Council of the City of American Canyon and the American Canyon Fire Protection District held on the 28th day of September 2021 by the following:

AYES:

NOES:

ABSTAIN:

ABSENT:

Leon Garcia
Chairman, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Mike Cahill
Fire Chief/District Clerk

William D. Ross
District Counsel
American Canyon Fire Protection District

**AMERICAN CANYON
FIRE PROTECTION DISTRICT**

**Fire Chief's Final Budget
Document
Adopted 9/28/2021**

**Operating and Capital Budget
All Funds**

FISCAL YEAR 2021-2022



ONE TEAM, ONE MISSION

Our mission is to provide reliable and progressive emergency response while seeking opportunities to make a positive difference in the lives of the people and the community we serve.

Board of Directors

Leon Garcia, Chair

Mark Joseph, Vice-Chair

Mariam Aboudamous, Board Member

David Oro, Board Member

Pierre Washington, Board Member

The Role of the Board

The Board of Directors is the elected policymaking body for the American Canyon Fire Protection District. The Directors provide financial oversight and strategic policy direction to maximize the public value of District services.

Fire Chief/Treasurer

Michael P. Cahill

The Role of the Chief

The Fire Chief is the Chief Executive Officer of the District. In collaboration with the Board of Directors and in partnership with all members of the organization, the Chief provides direction, protection and order to the District.

District Counsel

William D. Ross

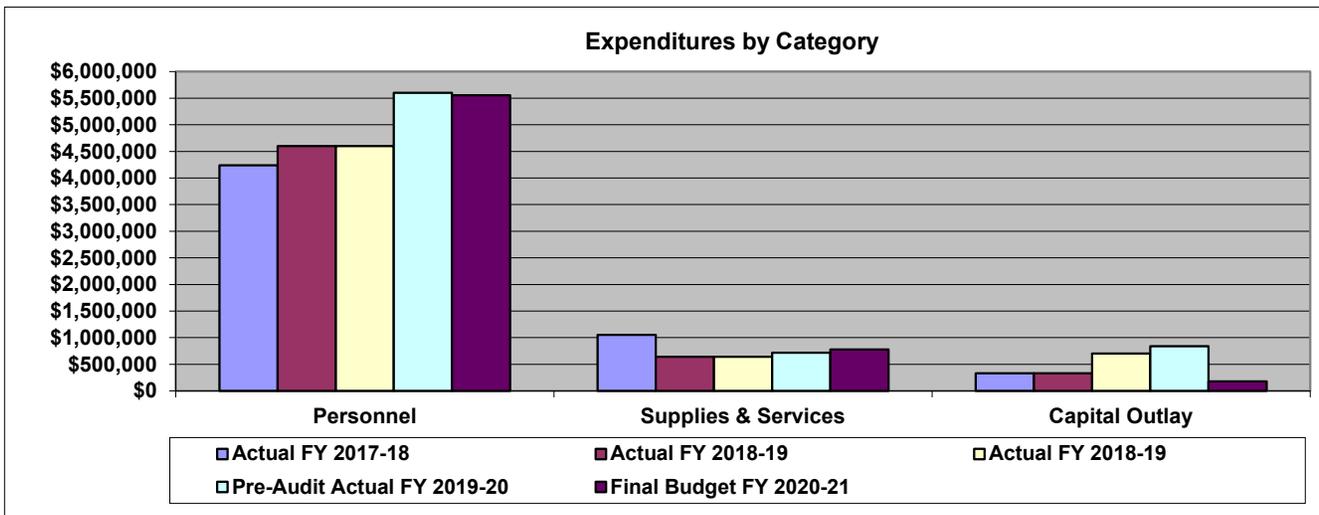
**American Canyon Fire Protection District
Financial Summary
Final Budget Year 2021-22**

	General Operations			Fire Mitigation Fee			Fleet, Facilities & Equipment Capital Fund		
	FY 2020-21		FY 2021-22	FY 2020-21		FY 2021-22	FY 2020-21		FY 2021-22
	<u>Budget</u>	<u>Pre-Audit</u>	<u>Budget</u>	<u>Budget</u>	<u>Pre-Audit</u>	<u>Budget</u>	<u>Budget</u>	<u>Pre-Audit</u>	<u>Budget</u>
Fund Balance - Beginning	\$5,738,594	\$5,738,594	\$5,860,685	\$1,002,520	\$1,002,520	\$872,228	\$194,121	\$194,121	\$16,630
Revenues and Transfers	6,607,197	6,608,751	6,121,188	207,026	119,708	219,224	662,423	662,167	225,245
Expenses and Transfers	6,807,471	6,486,659	6,510,286	250,000	250,000	-	849,964	839,658	178,000
Rev Over (Under) Exp	(200,274)	122,092	(389,098)	(42,974)	(130,292)	219,224	(187,541)	(177,491)	47,245
Fund Balance - Ending	<u>\$5,538,320</u>	<u>\$5,860,685</u>	<u>\$5,471,587</u>	<u>\$959,546</u>	<u>\$872,228</u>	<u>\$1,091,452</u>	<u>\$6,580</u>	<u>\$16,630</u>	<u>\$63,875</u>

Fire District Fund Summary*

*Excludes interfund transfers

	Actual FY 2017-18	Actual FY 2018-19	Actual FY 2018-19	Pre-Audit Actual FY 2019-20	Final Budget FY 2020-21
Expenditures					
Personnel	\$ 4,239,824	\$ 4,598,920	\$ 4,598,920	\$ 5,598,629	\$ 5,556,688
Supplies & Services	1,054,376	642,012	642,012	719,204	779,707
Capital Outlay	332,560	332,560	701,669	839,658	178,000
Debt Service	-	-	-	-	-
Total for Department	\$ 5,626,760	\$ 5,573,492	\$ 5,942,601	\$ 7,157,491	\$ 6,514,395
Revenues / Funding Sources					
Property Taxes	\$ 4,016,353	\$ 4,432,801	\$ 4,432,801	\$ 4,710,829	\$ 5,038,925
Fire Assessment Fee	602,248	638,537	638,537	669,664	665,763
Fire Mitigation Fee	168,718	-	604,249	114,353	210,837
Interest Earnings	72,869	137,817	139,140	7,421	87,741
State/Fed Revenue	1,233,599	499,260	131,708	1,006,689	87,741
Other	489,190	274,349	462,365	462,843	388,500
Total Department Funding Sources	\$ 6,582,977	\$ 5,982,764	\$ 6,408,800	\$ 6,971,800	\$ 6,479,507



General Operations Fund #810

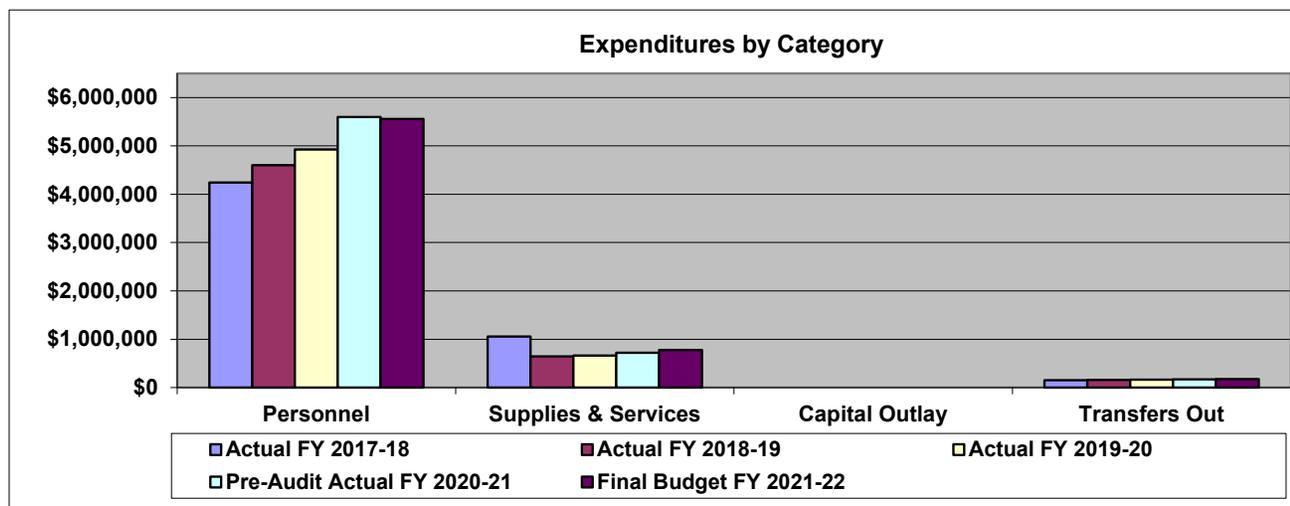
Mission: To provide reliable and progressive emergency response while seeking opportunities to make a positive difference in the lives of the people and the community we serve.

	Actual FY 2017-18	Actual FY 2018-19	Actual FY 2019-20	Pre-Audit Actual FY 2020-21	Final Budget FY 2021-22
Expenditures					
Personnel	\$ 4,239,824	\$ 4,598,920	\$ 4,926,463	\$ 5,598,629	\$ 5,556,688
Supplies & Services	1,054,376	642,012	663,093	719,204	779,707
Capital Outlay	-	-	-	-	-
Transfers Out	154,500	159,135	163,909	168,826	173,891
Debt Service	-	-	-	-	-
Total Department Expenditures	\$ 5,448,700	\$ 5,400,067	\$ 5,753,465	\$ 6,486,659	\$ 6,510,286

Revenues / Funding Sources

Property Taxes	\$ 4,016,353	\$ 4,432,801	\$ 4,640,738	\$ 4,710,829	\$ 5,038,925
Fire Assessment Fee	602,248	638,537	658,922	669,664	665,763
Interest Earnings	60,247	111,816	116,548	1,326	78,000
State OES Reimbursement	676,702	499,260	131,708	817,689	-
Other	386,690	206,349	312,365	409,243	338,500
Total Department Funding Sources	\$ 5,742,240	\$ 5,888,763	\$ 5,860,281	\$ 6,608,751	\$ 6,121,188

Division Staffing Full Time Equivalent Positions	Adopted		Comments
	Budget FY 2019-20	Final Budget FY 2020-21	
Fire Chief	1.0	1.0	
Assistant Chief	1.0	1.0	
Fire Captain	6.0	6.0	<i>Staffing is augmented by 10 Reserve Firefighters.</i>
Firefighters	12.0	12.0	
Administrative Assistant	2.0	2.0	
Administrative Clerk	0.3	0.3	
Total Full Time Equivalents	22.3	22.3	



Fire Mitigation Fund #830

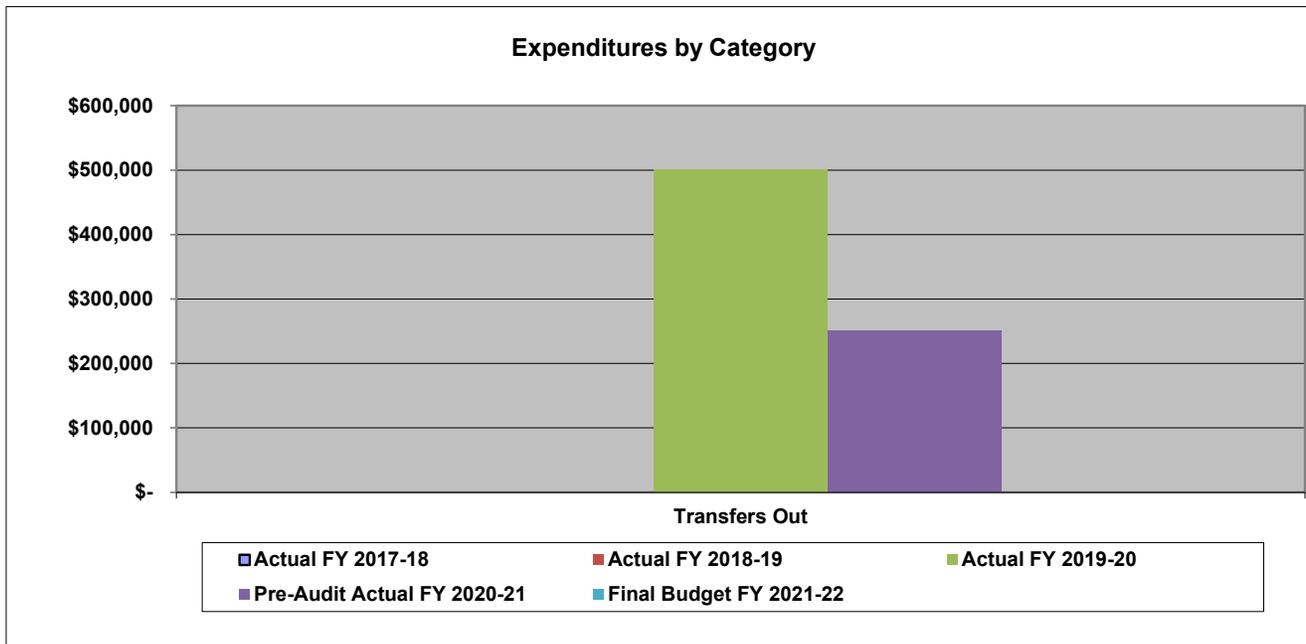
Mission: To account the collection and use of development fees for Fire District infrastructure needs.

	Actual FY 2017-18	Actual FY 2018-19	Actual FY 2019-20	Pre-Audit Actual FY 2020-21	Final Budget FY 2021-22
Expenditures					
Transfers Out	\$ -	\$ -	\$ 500,000	\$ 250,000	\$ -
Total Department Expenditures	\$ -	\$ -	\$ 500,000	\$ 250,000	\$ -
Revenues / Funding Sources					
Fire Mitigation Fee	\$ 168,718	\$ -	\$ 604,249	\$ 114,353	\$ 210,837
Interest Earnings	8,715	18,854	22,074	5,355	8,387
Total Department Funding Sources	\$ 177,433	\$ 18,854	\$ 626,323	\$ 119,708	\$ 219,224

Staffing

Comments

No Staff are charged to the Fire Mitigation Fund



Fleet, Facilities & Equipment Capital Fund #860

Mission: To account for the accumulation of funds used to pay for capital acquisition/replacement.

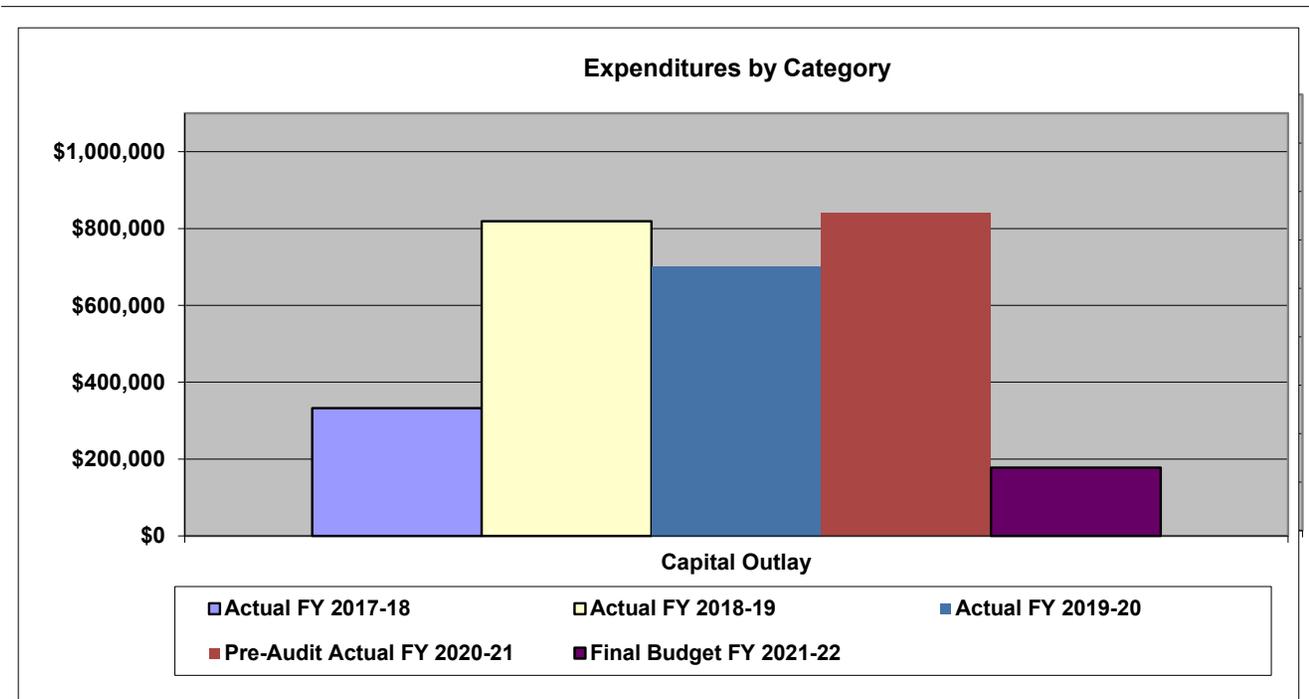
	Actual FY 2017-18	Actual FY 2018-19	Actual FY 2019-20	Pre-Audit Actual FY 2020-21	Final Budget FY 2021-22
Expenditures					
Heavy Rescue	\$ -	\$ 589,140	\$ -	\$ -	\$ -
Type 6 Engine	216,603	-	-	-	-
Facilities	26,477	128,303	71,080	576,901	2,000
Equipment	89,480	101,476	92,684	262,757	91,000
Command vehicle	-	-	-	-	85,000
Type 1 Engine	-	-	537,906	-	-
Total Department Expenditures	\$ 332,560	\$ 818,919	\$ 701,669	\$ 839,658	\$ 178,000

Revenues / Funding Sources					
General Operations Transfer	\$ 154,500	\$ 159,135	\$ 163,909	\$ 168,826	\$ 173,891
Fire Mitigation Fee Transfer	-	-	500,000	250,000	-
Grant Funds	-	556,897	-	189,000	-
Other	102,500	68,000	150,000	53,600	50,000
Interest Earnings	3,907	7,147	518	740	1,354
Total Department Funding Sources	\$ 260,907	\$ 791,179	\$ 814,427	\$ 662,167	\$ 225,245

Staffing

Comments

No Staff are charged to the Fleet, Facilities & Equipment Capital Fund



2020-2021 Final Budget Revenues

Account #	Description	FY 2019-20 Audited	FY 2020-21 Final Budget
810-910-4110	Property Tax - Secured	\$ 4,327,702	\$ 4,538,305
810-910-4112	Property Tax - Current Unsecur	151,658	156,332
810-910-4114	Property Tax - Supplemental	114,159	25,000
810-910-4116	Property Tax - Prior Year	29,649	64,305
810-910-4118	Property Tax - Homeowner's	17,571	17,571
810-910-4324	Strike Team Reimbursement	131,708	777,000
810-910-4330	Fire Protection Svcs - City	50,000	50,000
810-910-4530	Weed Abatement	1,166	-
810-910-4533	Fire Assessment Fee	658,922	655,924
810-910-4534	Pln Review Permit Fees(Table1)	134,562	100,000
810-910-4536	Occupancy Insp Fees (Table 2)	3,842	3,200
810-910-4537	Operational PermitFees(Table3)	6,704	3,000
810-910-4545	Fire Inspection Fees (Table 4)	24,237	6,500
810-910-4546	First Responder Fee	20,020	60,000
810-910-4610	Interest Earnings - Investment	113,103	102,060
810-910-4612	Interest Earnings - Other	3,445	3,000
810-910-4705	Rentals/Lease	12,758	-
810-910-4715	AMR Contract	40,000	40,000
810-910-4730	Other Miscellaneous	19,076	5,000
Total 810 - General Fund		\$ 5,860,281	\$ 6,607,197

2020-2021 Final Budget Revenues

Account #	Description	FY 2019-20 Audited	FY 2020-21 Final Budget
830-960-4590	Fire Mitigation Fee	\$ 604,249	\$ 192,026
830-960-4610	Interest Earnings	22,074	15,000
Total 830 - Fire Mitigation Fee		\$ 626,323	\$ 207,026
860-970-4591	Firefighter Grant Program	\$ -	\$ 189,000
860-970-4610	Interest Earnings	518	4,597
860-970-4710	Proceeds of Sale	-	-
860-970-4730	Other Miscellaneous	150,000	50,000
860-970-4985	Trans In from Fire Mitigation	500,000	250,000
860-970-4985	Trans In from Fire Ops	163,909	168,826
Total 860- Fleet, Facilities & Equipment Capital Fund		\$ 814,427	\$ 662,423
All Funds		\$7,301,031	\$7,476,647

2020-2021 Final Budget Expenditures

Account #	Description	FY 2019-20 Audited	FY 2020-21 Final Budget
810-910-5110	Wages - Full Time	\$ 2,354,274	\$2,516,877
810-910-5111	Wages - Part Time	-	-
810-910-5112	Wages - Other	22,326	22,000
810-910-5120	Wages - Overtime	295,520	700,000
810-910-5121	Wages - OES Overtime	76,132	380,079
810-910-5125	Reserve Fire Fighter Stipend	12,500	25,000
810-910-5130	Benefits - Other	77,577	73,986
810-910-5131	PERS Retirement	950,364	916,731
810-910-5132	Med/FICA/Soc Sec	41,128	41,837
810-910-5134	Worker Compensation	260,757	251,000
810-910-5135	Unemployment	-	-
810-910-5139	Salary & Benefit Transfer	113,405	138,025
810-910-5141	Health Benefits	313,944	322,490
810-910-5142	Retiree Health Benefits	188,140	199,411
810-910-5143	OPEB	220,395	177,327
810-910-5202	Office Supplies	4,623	5,013
810-910-5204	Printing/Publishing	4,099	4,872
810-910-5206	Postage & Mail	1,561	7,105
810-910-5208	Phone/Communication	13,599	15,733
810-910-5210	Office Equip Maint/Lease	5,246	5,151
810-910-5215	IT Support Services	42,213	67,661
810-910-5220	Advertising & Promotion	1,860	2,107

2020-2021 Final Budget Expenditures

Account #	Description	FY 2019-20 Audited	FY 2020-21 Final Budget
810-910-5250	Property Tax Admin Fee	47,701	48,655
810-910-5251	Fire Service Fee - Admin Fee	-	-
810-910-5252	First Responder Fee	1,788	6,000
810-910-5260	Doctor/Medical Expenses	3,964	5,268
810-910-5270	Liability/Property Insurance	21,287	27,336
810-910-5280	Legal Contract Services	28,238	30,000
810-910-5284	Miscellaneous Services	620	7,215
810-910-5286	Ext Plan Review	2,550	6,697
810-910-5287	Napa JPA	126,765	144,271
810-910-5288	Dispatch Services	72,032	73,112
810-910-5289	Other Professional Services	37,111	136,705
810-910-5291	Contractual Services	46,296	55,000
810-910-5310	Travel & Conference Expense	8,988	10,150
810-910-5320	Books & Publications	816	2,107
810-910-5330	Certif, Membership & Dues	3,951	5,268
810-910-5350	On-Site Training	11,209	14,210
810-910-5402	New Tools & Equipment	1,689	5,151
810-910-5404	Uniform Services & Supplies	2,758	4,637
810-910-5410	Fire Equip Repair & Maint	9,944	12,363
810-910-5412	EMS Equip & Supplies	8,107	7,901
810-910-5414	Station Supplies	9,355	7,901
810-910-5415	Facility Repair & Maint	26,390	21,315

2020-2021 Final Budget Expenditures

Account #	Description	FY 2019-20 Audited	FY 2020-21 Final Budget
810-910-5490	Gas & Electric	34,729	36,058
810-910-5510	Fuel	17,289	21,068
810-910-5520	Vehicle Repairs	38,896	41,945
810-910-5605	Office Equip/Furnishings	4,889	5,075
810-910-5610	Fire Equipment	6,415	10,533
810-910-5625	Computer Software/Hardware	8,600	10,150
810-910-5980	Transfer to FF&E Capital Fund	163,909	168,826
810-910-6454	Fire Safety Equipment-Mandated	7,517	10,150
Total 810 - General Fund		\$ 5,753,465	\$ 6,807,471
830-960-5986	Transfer Out to FF&E	\$ 500,000	\$ 250,000
Total 830 - Fire Mitigation Fee		\$ 500,000	\$ 250,000
860-970-5415	Facilities	\$ 71,080	\$ 571,400
860-970-5610	Equipment	92,684	278,564
860-970-5616	Fleet	537,906	-
Total 860 - Fleet, Facilities & Equipment Capital Fund		\$ 701,669	\$ 849,964
All Funds		\$6,955,134	\$7,907,435