



REGULAR PARKS & COMMUNITY SERVICES COMMISSION MEETING AGENDA

City Hall - Council Chambers
4381 Broadway, Ste. 201, American Canyon
October 13, 2022
6:30 PM

Chair: Kristin Einberger
Vice Chair: Karina Servente
Commissioners: Cathy Margolati, Clarence Mamaril, Gina Griggs
Honorary Commissioner: Vacant

Consistent with Government Code Section 54953 and the American Canyon City Council Resolution Declaring the Existence of a Local Emergency due to the COVID-19 Pandemic, City Council and other public meetings will be conducted both in person at City Hall, 4381 Broadway, Suite 201, and also via Zoom Teleconferencing to promote local, state, and federal guidelines and social distancing recommendations for the containment of the coronavirus. City officials and members of the public are invited to attend the meeting either in person or via teleconference. This meeting will be broadcast live to residents on Napa Valley TV, on our website [here](#) and on YouTube [here](#).

PUBLIC PARTICIPATION

Oral comments, during the meeting: Oral comments can be made in person during the meeting. A Zoom Webinar has been established for public comments made via zoom. To give your public comment via zoom, use the Register to Speak feature of eComments, connect via the below Zoom link and use the “raise your hand” tool, or call into the zoom meeting at 408-638-0968 and press *9 to “raise your hand” when the item is called. To avoid confusion, all hands raised outside of Public Comment periods will be lowered.

Written comments, via eComments: Please submit written comments through the eComments link, located on the Meetings & Agendas page of our website [here](#). Comments will be available to commissioners in real time. eComments will remain open throughout the meeting. All comments received will be posted online and become part of the meeting record.

Zoom Meeting Link: [Click here](#)

Webinar ID: 894 9507 6921 **Passcode:** 342868

The above-identified measures exceed all legal requirements for participation in public comment, including those imposed by the Ralph M. Brown Act. For more information, please call the Office of the City Clerk at (707) 647-4369 or email cityclerk@cityofamericancanyon.org.

AGENDA MATERIALS: Parks and Community Services Commission agenda materials are published 72 hours prior to the meeting and are available to the public via the City’s website at www.cityofamericancanyon.org.

AMERICANS WITH DISABILITIES ACT: The Parks and Community Services Commission will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk at 4381 Broadway, Suite 201, American Canyon, CA

94503 or by email to cityclerk@cityofamericancanyon.org. Include your name, address, phone number and brief description of the requested materials, as well as your preferred alternative format or auxiliary aid, at least three calendar days before the meeting.

6:30 P.M. REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS - ITEMS NOT ON THE AGENDA

*This time is reserved for members of the public to address the City Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the City Council. Comments are limited to 3 minutes. Comments for items on the Agenda will be taken when the item is called. The City Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the City Council does not respond to public comment at this time. Speakers are asked to please speak clearly, and provide their name. Any handouts for distribution to the City Council must be emailed by 3:00 p.m. on meeting day. To comment via zoom during the meeting: click the "raise your hand" button if joining by computer, or press *9 if joining by phone, when the item is called. To avoid confusion, hands raised outside of Public Comment periods will be lowered.*

AGENDA CHANGES

The Chair/Commissioners may change the order of the Agenda or request discussion of a Consent Item. A member of the Public may request discussion of a Consent Item by completing a Speaker's Card and presenting it to the Clerk of the meeting prior to Public Comment.

CONSENT CALENDAR

1. Approve meeting [Minutes](#) for the August 30, 2022 Special Joint City Council & Parks and Community Services Meeting.

BUSINESS

2. [Playground Replacement Project \(PR21-0100\) Presentation and Discussion.](#)
Recommendation: City staff recommends the Parks and Community Services Commission discuss the Playground Replacement Project (PR21-0100) and provide a recommendation to City Council.
3. Discuss the Parks and Community Services Commission's Workplan for Fiscal Year 22/23.

MANAGEMENT AND STAFF REPORTS

COMMISSIONER COMMENTS AND FUTURE ITEMS FOR CONSIDERATION

4. PCS Commissioner Report - Commissioner Mamaril

5. PCS Commissioner Report- Commissioner Margolati

ADJOURNMENT

CERTIFICATION

I, Liz Lozano, Administrative Technician for the City of American Canyon, do hereby declare that the foregoing Agenda of the Parks and Community Services Commission was posted in compliance with the Brown Act prior to the meeting date.

Liz Lozano, Administrative Technician

**City of American Canyon
Special Joint City Council &
Parks & Community Service Commission Meeting
4381 Broadway, Suite 201
August 30, 2022**

ACTION MINUTES

CALL TO ORDER

Meeting was called to order at 6:32pm.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present:

City Council: Mayor Garcia, Vice Mayor Aboudamous, Council Member Joseph, Council Member Oro.

PCS Commission: Chair Einberger, Commissioner Mamaril, Commissioner Margolati.

Absent:

None

Excused:

City Council: Council Member Washington.

PCS Commission: Commissioner Griggs, Commissioner Servente

PUBLIC COMMENT

Mayor Garcia opened Public Comments.

Oral Comments: There were no oral comments.

Written Comments: There were no written Public Comment.

Mayor Garcia closed Public Comments.

BUSINESS

1. Parks and Community Services Commission Work Plan for Fiscal Year 2022/23

City Manager Holley led a discussion with the City Council and Parks and Community Services Commission regarding the Parks and Community Services Commission's proposed work plan for fiscal year 2022/23.

ACTION: Motion by Vice Mayor Aboudamous, seconded by Council Member Joseph, and carried unanimously, to adopt by Minute Order #2022-05 the Parks and Community Services Commission work plan for fiscal year 2022/23.

MANAGEMENT AND STAFF REPORTS

There were no management or staff reports presented.

ADJOURNMENT

The meeting was adjourned at 7:28p.m.

CERTIFICATION

Liz Lozano
Administrative Technician



Office of the City Clerk

MINUTE ORDER NO. 2022-05

**A MINUTE ORDER OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON
APPROVING THE PARKS AND COMMUNITY SERVICES COMMISSION'S
WORKPLAN FOR FISCAL YEAR 22/23.**

At the Special Joint City Council and Parks and Community Services Commission meeting on August 30, 2022, the City Council of the City of American Canyon approved this item by the following motion and vote:

Motion by Vice Mayor Aboudamous, seconded by Council Member Joseph, and carried unanimously, to approve the Parks and Community Services Commission's workplan for fiscal year 22/23.



Liz Lozano, Administrative Technician



TITLE

Playground Replacement Project (PR21-0100) Presentation and Discussion.

RECOMMENDATION

City staff recommends the Parks and Community Services Commission discuss the Playground Replacement Project (PR21-0100) and provide a recommendation to City Council.

CONTACT

Alexandra Ikeda, Parks and Recreation Director

BACKGROUND & ANALYSIS

In partnership with the American Canyon Community and Parks Foundation (ACCPF), the City of American Canyon was awarded the State of California, Department of Parks and Recreation 2018 Parks Bond Act Per Capita Grant in the amount of \$177,912. This project identified playground replacements at three park locations: Linwood Park, Northampton Park, and Via Bellagio Park. ACCPF and City staff developed a preliminary budget of \$327,912 to complete the project.

The Playground Replacement Project (PR21-0100) was approved by City Council on June 21, 2022, as part of the Five-Year Capital Improvement Project List in the amount of \$327,912. The sources of that budget include \$177,912 from the 2018 Parks Bond Act Per Capita Grant; \$25,000 from the LLAD Fund for Via Bellagio Park, and \$125,000 from the Park Impact Fee Fund.

City staff received playground designs and quotes from two playground companies: GameTime with Playcore and Miracle Play Systems. After receiving feedback from community members and City Council on the desired playground design and features, City staff decided to work exclusively with Miracle Play Systems. Each playground design is unique and turn-key, with guiding principles that provide universal and all-access play experiences that meet our community's needs.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Outdoors and Recreation: "Expand opportunities for use of outdoor recreation and an active and healthy lifestyle."

FISCAL IMPACT

Option 1		Option 2	
Linwood	\$114,252.57	Linwood	\$114,252.57
Via Bellagio	\$162,480.81	Via Bellagio	\$162,480.81
Northampton Park - no ramp	\$148,598.86	Northampton Park - ramp	\$341,157.43
		Northampton Park - Shade Canopy	\$25,396.23
Total:	\$425,332.24	Total:	\$643,287.04
Project Contingency 10%	+\$42,000.00	Project Contingency 10%	\$64,000.00
Project Grand Total:	\$467,332.24	Project Grand Total:	\$707,287.04
<i>Additional Funds Needed:</i>	<i>+\$139,420.24</i>	<i>Additional Funds Needed:</i>	<i>+\$379,375.04</i>

The Park Impact Fee Fund (310-85-450-48310) balance is \$1,682,639, where \$915,882 is allocated for planned FY 2022/23 park improvement projects, with a remaining balance of \$766,757. City staff has estimated additional revenue for collected park impact fees for FY 2022/23 in the amount of \$1,844,599. The recommended action for Option 1 would reduce the Park Impact Fee Fund balance for FY 2022/23 from \$766,757 to \$627,336.76, and for Option 2, the Park Impact Fee Fund balance for FY 2022/23 from \$766,757 to \$387,381.96.

ENVIRONMENTAL REVIEW

15301 - The Project is exempt from review under the California Environmental Quality Act ("CEQA") under the Class 1 exemption of existing facilities of Section 15301 of Title 14 of the California Code of Regulations and said exemption is not negated by any exception under Section 15300.2 of said Regulations.

ATTACHMENTS:

None



Parks & Community Services Commission Report

Submitted by: * Clarence Mamaril, PCS Commissioner

PCS Meeting Date: 10/13/2022

Event Date: 2022-10-01

Event Type: Community Event

Event Title: * ACHS Pumpkin Path

Event Report: ACAF had a successful Pumpkin Path on October 1st, bringing the Halloween spirit to Wetlands Edge Park. This is the 3rd year for this event, and was well attended by kids, parents and residents! ACAF gave out approximately 250 free pumpkins for painting and exhibiting on the Wetlands trail. The painted pumpkins will be on display throughout October - check out some amazing halloween art!

We also partnered with ACCPF's coffee morning, and helped support the AmCyn 4-H Club's pumpkin fundraiser. Special thanks to the ACHS Key Club for volunteer help, and Stacey Johnson for much needed tents, tables and chairs!

Leftover pumpkins were picked up by Alana Behn for the City's Pumpkin splash event.

File/Photo Upload: Pumpkin Path 2022.pub.jpg 466.61KB

Maximum File Size 10 MB

American Canyon



Arts
Foundation



Pumpkin Path

Join us for pumpkin painting in the wetlands! We provide the pumpkin and the painting supplies. Your pumpkin will be added to our Pumpkin Path for the community to enjoy for the month of October! We encourage the community to add more painted pumpkins all month long! Please use only paint as decorations can come loose and harm our local wildlife. **While Supplies Last.**

- What:** Decorate Pumpkins and leave them along the Trail
- Where:** Wetlands Edge Park, 2 Eucalyptus Road
- When:** Saturday, October 1, 2022
10am to 2pm



Sponsors:

McNaughton
Family



MARK JOSEPH
American Canyon City Council



For more info, go to www.amcanart.org, or email us at AmCanArts@gmail.com



Parks & Community Services Commission Report

Submitted by: * Cathy Margolati

PCS Meeting Date: 10/13/2022

Event Date:

Event Type Community Event

Event Title: * ACCPF/Napa Solano Audubon Society Fall Hike & Beginning Birding, 12th Annual Reindeer Run

Event Report: ACCPF is partnering with the Napa Solano Audubon Society to offer a fall hike and beginning birding class! We are finalizing the details for a November date. Check [ACCPF website](#) for more information.

Save the date for December 3rd and register now for the 12th Annual Reindeer Run! This will be held at the Wetlands Edge. Please see the attached flyer!

File/Photo Upload Reindeer Run 2022 Flyer.pdf

535.46KB

Maximum File Size 10 MB

12th Annual Reindeer Run

5K/10K 2022



Run along a scenic & flat wetlands trail!



**Saturday,
December 3
9:00 AM**

[HTTPS://RUNSIGNUP.COM/ACREINDEERRUN](https://runsignup.com/acreindeerrun)

Choose from in-person or virtual!

Wetlands Edge Trail Head
2 Eucalyptus Dr., American Canyon

Proceeds benefit
the American Canyon
Community & Parks
Foundation



8/1 - 8/31	\$40
9/1 - 9/30	\$45
10/1 - 12/3	\$55
Race Day	\$65
Ages 13-17	\$25
*12 & under	FREE

**Does not include race shirt*