



REGULAR CITY COUNCIL MEETING AGENDA

City Hall - Council Chambers
4381 Broadway St., Suite 201, American Canyon
April 1, 2025
6:30 PM

Mayor: Pierre Washington
Vice Mayor: Mark Joseph
Councilmembers: Brando Cruz, Melissa Lamattina, David Oro

Tonight's meeting is a limited public forum. American Canyon promotes respectful and responsible behavior among its meeting participants, whether they are present in person or remotely. Using offensive language or remarks that promote, foster, or perpetuate discrimination based on race, creed, color, age, religion, gender marital status, status regarding public assistance, national origin, physical or mental disability or sexual orientation/gender identification, as well as any other category protected by federal, state or local laws will not be tolerated. In the case of an occurrence, the speaker will be immediately disconnected from the microphone.

PUBLIC PARTICIPATION

City Council and other public meetings will be conducted in person. This meeting is also available via Zoom, is broadcast live to residents on Napa Valley TV, on our [website](#) and on [YouTube](#).

Zoom Link: [Click here](#). **Webinar ID:** 862 3299 1024; **Passcode:** 12345. **Phone in to Zoom:** 408-638-0968

Oral comments, during the meeting: Oral comments can be made in person during Open and Closed Session or through Zoom in Open Session only. On Zoom use the "raise your hand" tool during any public comment period. To avoid confusion, hands raised outside of Public Comment periods will be lowered.

Written comments: Submit written comments by the [eComments link](#), located on the Meetings & Agendas page of our website. eComments are available to council members in real time. To allow for Council review of comments, eComments will close at 3:00 pm on the day of the meeting.

The above identified measures exceed all legal requirements for participation in public comment, including those imposed by the Ralph M. Brown Act. For more information, please call the Office of the City Clerk at (707) 647-4369 or email cityclerk@americancanyon.gov.

AGENDA MATERIALS: City Council agenda materials are published 72 hours prior to the meeting and are available to the public via the City's website at www.americancanyon.gov.

AMERICANS WITH DISABILITIES ACT: The City Council will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk at 4381 Broadway, Suite 201, American Canyon, CA 94503 or by email to cityclerk@americancanyon.gov. Include your name, address, phone number and brief description of the requested materials, as well as your preferred alternative format or auxiliary aid, at least three calendar days before the meeting.

4:00 P.M. – CLOSED SESSION

The mayor will call the meeting to order and conduct roll call. Council will immediately convene into Closed Session after hearing any public comment on Closed Session items. At 6:30 p.m. the Council will reconvene into Open Session and then resume Closed Session at the end of the meeting to address outstanding items, if necessary.

CALL TO ORDER - CLOSED SESSION

ROLL CALL - CLOSED SESSION

PUBLIC COMMENTS - CLOSED SESSION ITEMS

This time is reserved for members of the public to address the City Council on Closed Session Items only. Comments must be made in person and are limited to 3 minutes. Comments for items on the Open Session agenda will be taken when the item is called in Open Session. Comments for Items not on the Closed Session or Open Session agenda will be heard during the Open Session Public Comment period.

MEETING RECESS - COUNCIL TO CONVENE IN CLOSED SESSION

4:00 P.M. CLOSED SESSION ITEMS

1. **Conference with Legal Counsel – Anticipated Litigation. Authorized pursuant to Government Code Section 54956.9 (d)(2). Three (3) Matters.**
2. **Conference with Legal Counsel - Existing Litigation. Authorized pursuant to Government Code Section 54956.9(d)(1):**
 - a. ***City of American Canyon v. City of Vallejo, et al.* (Sacramento Superior Court Case No. 34-2022-00327471).**
 - b. ***City of Vallejo v. City of American Canyon et al.* (Third District Court of Appeal Case No. C102070; formerly Sacramento County Superior Court Case No. 23WM000055).**
 - c. ***City of Vallejo v. City of American Canyon et al.* (Sacramento County Superior Court Case No. 24WM000078).**
 - d. ***City of Vallejo v. City of American Canyon et al.* (Marin County Superior Court Case No. CV0003752).**
3. **Matters Relating to Public Employment - Public Employee Performance Evaluation Pursuant to Government Code Section 54954.5(e) and 54957(b). Position: City Attorney**
4. **Matters Relating to Public Employment - Public Employee Performance Evaluation Pursuant to Government Code Section 54954.5(e) and 54957(b). Position: City Manager**

6:30 P.M. OPEN SESSION - REGULAR MEETING

CALL TO ORDER - COUNCIL TO RECONVENE IN OPEN SESSION

PLEDGE OF ALLEGIANCE

5. **Pledge of Allegiance will be led by Daisy Co-op Troop #31566**

ROLL CALL - OPEN SESSION

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

PROCLAMATIONS AND PRESENTATIONS

6. **Proclamation - April 22, 2025 as Earth Day**
7. **Presentation - Community Benefits Program**
8. **Presentation - AC Community Cats**

PUBLIC COMMENTS - ITEMS NOT ON CLOSED SESSION OR OPEN SESSION AGENDA

This time is reserved for members of the public to address the City Council on items that are not on the Closed Session or Open Session agenda and are within the subject matter jurisdiction of the City Council. Comments are limited to 3 minutes. Comments for items on the Open Session agenda will be taken when the item is called in Open Session. The City Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the City Council does not respond to public comment at this time.

AGENDA CHANGES

The Mayor and Council may change the order of the Agenda or request discussion of a Consent Item. A member of the Public may request discussion of a Consent Item by making that request during Public Comment.

CONSENT CALENDAR

9. **Minutes of March 18, 2025**
Recommendation: Approve the Regular City Council minutes from the meeting of March 18, 2025
10. **Minutes of March 21, 2025**
Recommendation: Approve the minutes of the Special City Council Workshop of March 21, 2025
11. **Report Upon Return from Closed Session**
Recommendation: Approve the Report Upon Return from Closed Session for the City Council meeting of March 18, 2025.
12. **Juneteenth Independence Day Special Event**
Recommendation: Adopt a Resolution approving a donation of \$10,000 to the American Canyon Arts Foundation for the 2025 Juneteenth Independence Day Special Event.
13. **Information Technology Contract**
Recommendation: Adopt a Resolution authorizing the City Manager to enter into a contract extension with Definitive Networks, Inc for the lease, warranty, maintenance and support services of information technology equipment, software licensing and telephone systems and equipment.

PUBLIC HEARINGS

There are no Public Hearing items.

BUSINESS

14. **Statement of Support for Marginalized Communities**
Recommendation: Adopt the Statement of Support for Marginalized Communities. ***This is a Council requested item.**

15. **Capital Improvement Project Update on Park Projects**
Recommendation: Receive an update and provide feedback on the status of Fiscal Year 2024/25 funded Park Projects.

MANAGEMENT AND STAFF ORAL REPORTS

16. **Q4 FY24/25 Capital Project Schedule Update**
Recommendation: Receive this informational item and provide feedback.

MAYOR/COUNCIL COMMENTS AND COMMITTEE REPORTS

The Mayor and Council may comment on matters of public concern and announce matters of public interest; no collective council action will be taken.

17. **Council Committee Report - Commissioner Brando Cruz**
18. **Council Committee Report - Councilmember David Oro**
19. **Council Committee Report - Mayor Pierre Washington**

FUTURE AGENDA ITEMS

20. **Future Agenda Items of Note**

ADJOURNMENT

CERTIFICATION

I, Taresa Geilfuss, City Clerk for the City of American Canyon, do hereby declare that the foregoing agenda of the City Council was posted in compliance with the Brown Act prior to the meeting date.

Taresa Geilfuss, CMC, City Clerk

INTRODUCING

DAISY CO-OP TROOP #31566

The newest troop to join American Canyon!



**MAKE
FRIENDS**



**HAVE
FUN**



**MAKE
A
DIFFERENCE**

Troop size: 11 Age: 5-7

Troop Leaders:

Jordanna Howard & Lisa Roque

www.gsnorcal.org

CITY OF AMERICAN CANYON PROCLAMATION



Earth Day - April 22, 2025

WHEREAS, the global community now faces extraordinary challenges such as environmental and climate change, food and water shortages, and international health issues; and

WHEREAS, all people regardless of race, gender, income, or geography, have a right to a healthy, sustainable environment; and

WHEREAS, it is understood that the citizens of the global community must step forward and take action to create positive environmental changes to combat these global changes; and

WHEREAS, we are all caretakers of our planet and have an obligation to combat climate change and environmental degradation to preserve the earth's beauty and resources; and

WHEREAS, a sustainable environment can be achieved on the individual level through educational efforts, public policy, and consumer behavior changes; and

WHEREAS, it is necessary to broaden and diversify this global movement to achieve maximum success; and

WHEREAS, we encourage business owners, institutions, and individuals of American Canyon to celebrate the Earth and commit to being good stewards of our land and water resources to create a sustainable and healthy community; and

WHEREAS, on Earth Day and every day, the American Canyon community is encouraged to preserve our natural resources by participating in efforts to reduce consumption and waste, encourage to recycle, utilize renewable resources, eliminate pollution, and conserve water, land, and energy; and

NOW, THEREFORE, BE IT RESOLVED, that I, Pierre Washington, Mayor of the City of American Canyon, on behalf of the City Council, do proclaim April 22, 2025, as Earth Day in American Canyon and call upon our community to celebrate and participate in Earth Day for the entire month of April.

Dated: April 1, 2025

Pierre Washington, Mayor

**CITY OF AMERICAN CANYON
REGULAR CITY COUNCIL MEETING**

ACTION MINUTES

March 18, 2025

4:00 P.M. – CLOSED SESSION

CALL TO ORDER - CLOSED SESSION

The meeting was called to order at 4:00 p.m.

ROLL CALL - CLOSED SESSION

Present: Councilmember Brando Cruz, Councilmember Melissa Lamattina,
Councilmember David Oro, Vice Mayor Mark Joseph, Mayor Pierre Washington

Absent: None

Excused: None

PUBLIC COMMENTS - CLOSED SESSION ITEMS

Mayor Washington opened public comments. Written comments: none. Oral comments: none. The public comment period was closed.

MEETING RECESS - COUNCIL TO CONVENE IN CLOSED SESSION

4:00 P.M. CLOSED SESSION ITEMS

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4. Matters Relating to Public Employment - Public Employee Performance Evaluation Pursuant to Government Code Section 54954.5(e) and 54957(b). Position: City Manager

6:30 P.M. OPEN SESSION - REGULAR MEETING

CALL TO ORDER - COUNCIL TO RECONVENE IN OPEN SESSION

The City Council meeting was called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL - OPEN SESSION

Present: Councilmember Brando Cruz, Councilmember Melissa Lamattina, Councilmember David Oro, Vice Mayor Mark Joseph, Mayor Pierre Washington

Absent: None

Excused: None

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

A report on Closed Session and confirmation of reportable action was given by City Attorney William Ross.

PROCLAMATIONS AND PRESENTATIONS

5. Proclamation Acknowledging Holi

Mayor Washington announced the Holi proclamation. It was received by Arvind Nischal and his family, who provided refreshments for council and community.

6. Presentation - Community Leaders Coalition

Council received a presentation from Director Michele Grupe, Community Leaders Coalition, requesting a letter of support for the Immigrant/LGTBQ+/BIPOC Community.

Mayor Washington called for a 10 minute recess.

PUBLIC COMMENTS - ITEMS NOT ON CLOSED SESSION OR OPEN SESSION AGENDA

Mayor Washington opened public comments. Written comments: none. Oral comments: Rhonda Zuniga was called to speak; Yvonne Baginski was called to speak; Karen Fritz was called to speak; Hugh Marquez was called to speak; Justin Hamilton Hole was called to speak. The public comment period was closed.

AGENDA CHANGES

There were no changes to the agenda.

CONSENT CALENDAR

Action: Motion to adopt CONSENT CALENDAR made by Vice Mayor Mark Joseph, seconded by Councilmember Brando Cruz, and CARRIED by roll call vote.

Ayes: Councilmember Brando Cruz, Councilmember Melissa Lamattina, Councilmember David Oro, Vice Mayor Mark Joseph, Mayor Pierre Washington

Nays: None

Abstain: None

Absent: None

Excused: None

7. Minutes of February 28, 2025

Action: Approved the minutes of the Special City Council Workshop held on February 28, 2025.

8. Minutes of March 4, 2025

Action: Approved the minutes of the Regular City Council Meeting of March 4, 2025.

9. Report Upon Return from Closed Session

Action: Approved the Report Upon Return from Closed Session for the Regular City Council Meeting of March 4, 2025.

10. Tripepi Smith Communications Services Agreement Amendment

Action: Adopted Resolution 2025-18 approving Amendment No.1 (Agreement 2025-35) to Agreement No. 2024-89 with Tripepi Smith adding an additional \$50,000 for Strategic Communication, Graphic Design, and Marketing Support Services.

11. American Canyon Municipal Code Chapter 12.04.051 Skatepark Use

Action: Waive the second reading, read by title only, and adopt Ordinance 2025-01 of the City of American Canyon to repeal and replace Chapter 12.04.051 "Skatepark Use" to the American Canyon Municipal Code.

PUBLIC HEARINGS

There were no public hearing items.

BUSINESS

12. 2024 Calendar Year General Plan and Housing Element Annual Progress Report

Council received and filed a 2024 Calendar Year General Plan and Housing Element Annual Progress Report staff report from Community Development Director Brent Cooper, with Senior Planner William He. Mayor Washington opened public comments. Written comments: none. Oral comments: Zoe Siegel was called to speak. The public comment period was closed.

13. American Canyon Police Department 2024 Annual Report

Council received and filed an American Canyon Police Department 2024 Annual Report staff report and presentation from Police Chief Rick Greenberg. Mayor Washington opened public comments. Written comments: none. Oral comments: Ingrid Schubert was called to speak; Justin Hamilton Hole was called to speak; Father Frederick K.A. Kurubebi was called to speak; Beth Marcus was called to speak; Sophie Borgeand was called to speak. The public comment period was closed.

14. Brand and Editorial Style Guide Update and 2024 Annual Communications Report

Council received a Brand and Editorial Style Guide Update staff report and presentation from Communications Manager Jen Kansanback. Mayor Washington opened public comments. Written comments: none. Oral comments: none. The public comment period was closed. Communications Manager Jen Kansanback then presented the 2024 Annual Communications Report for Council to receive and file.

Action: Motion to adopt Resolution 2025-19 approving the updated Brand and Editorial Style Guide as amended to incorporate council comments made by Councilmember David Oro, seconded by Vice Mayor Mark Joseph, and CARRIED by roll call vote.

Ayes: Councilmember Brando Cruz, Councilmember Melissa Lamattina, Councilmember David Oro, Vice Mayor Mark Joseph, Mayor Pierre Washington

Nays: None
Abstain: None
Absent: None
Excused: None

15. Funding for the Juneteenth Festival Celebration

Council received a Juneteenth Festival Celebration staff report from City Manager Jason Holley with event organizer Brenda Knight. Mayor Washington opened public comments. Written comments: none. Oral comments: Fran Lemos was called to speak; Joan Bennett was called to speak; Frank Coppola was called to speak; Justin Hamilton Hole was called to speak; Beth Marcus was called to speak. The public comment period was closed. Council provided direction to staff.

16. 1661 Green Island Road Property

Council received a 1661 Green Island Road Property staff report from City Manager Jason Holley with a presentation from Andrea Matarazzo, Pioneer Law Group, LLC and property owner David Gilbreth.

Mayor Washington opened public comments. Written comments received from: Nathell Buford, Jerry Negrete, Robert Scalcione, Jerry Hoffman, Joy Malinowski, Jeannette Goyetche, Lauren Buford, Julia Salvador, Veronika Annal, Andrea Maniscalco, Nicola Areshenko, Chris James, T L Wong, Elmer Manaid, Fran Lemos, Colleen Hershon, Charesa Harper, Yvonne Baginski, Susan Crosby, Lori Stelling, Elaine Herrick, Tara McClinton-Horner, Jose Rangel, Anne Ramos, Wayne Antol, Pat Friday, Robert Raven, Lupe Vazquez, Greenbelt Alliance, Napa Solano Audubon Society. Oral comments: Patti Heidl was called to speak; Kimberly Richard was called to speak; Scott Thomason was called to speak; Yvonne Baginski was called to speak; Joey Palma was called to speak; Hugh Marquez was called to speak; Jeanette Goyetche was called to speak; Sarah Sherertz was called to speak; Eunice Malley was called to speak; Karen Fritz was called to speak; Zoe Siegel was called to speak; Justin Hamilton Hole was called to speak; Jake Ruygit was called to speak; Fran Lemos was called to speak; Joan Bennett was called to speak; Sophie Borgeand was called to speak; Debbie Runkey was called to speak. The public comment period was closed.

Action: Motion to adopt Minute Order 2025-07 authorizing the mayor to sign a "Letter of Support" for a landowner application to LAFCO for the expansion of American Canyon's Sphere of Influence to include the 1661 Green Island Road property made by Councilmember Brando Cruz, seconded by Councilmember David Oro, and CARRIED by roll call vote.

Ayes: Councilmember Brando Cruz, Councilmember Melissa Lamattina, Councilmember David Oro, Mayor Pierre Washington

Nays: Vice Mayor Mark Joseph

Abstain: None

Absent: None

Excused: None

MANAGEMENT AND STAFF ORAL REPORTS

There were no Management Staff items.

MAYOR/COUNCIL COMMENTS AND COMMITTEE REPORTS

- 17. Council Committee Report - Councilmember David Oro**
- 18. Council Committee Report - Mayor Pierre Washington**
- 19. Council Committee Report - Councilmember Mark Joseph**

The mayor and council members provided oral reports and announced items of community interest.

FUTURE AGENDA ITEMS

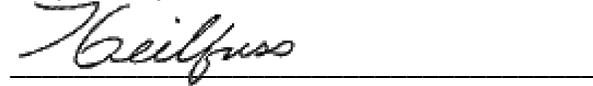
- 20. Future Agenda Items of Note**

ADJOURNMENT

The meeting was adjourned at 10:30 p.m.

CERTIFICATION

Respectfully Submitted,



Taresa Geilfuss, City Clerk



City Council Community Update

MARCH 18, 2025 CITY COUNCIL MEETING

Proclamations

- **Holi:** Proclamation received by Arvind and Jyoti Nischal, along with friends and family.



Presentations

- Received a presentation from the Community Leaders Coalition on the Napa Valley Together Allies for Immigrants Initiative and requesting a statement from City Council in support of the immigrant, BIPOC and LGBTQ+ communities.

City Action

- Received the 2024 Calendar Year General Plan and Housing Element Annual Progress Report.
- Received the American Canyon Police Department's 2024 Annual Report.
- Adopted the Brand and Editorial Style Guide and received the 2024 Annual Communications Report.
- Received information and provided staff direction on funding for the Juneteenth Festival.
- Adopted a Minute Order authorizing the mayor to sign a "Letter of Support" of a landowner application to include the 1661 Green Island Road property in American Canyon's Sphere of Influence.

Next time...

Join our **April 1** meeting to learn more about:

- Capital Improvement Projects
- Earth Day
- Community Benefits Program
- and more!

View presentations, agenda packets and meeting details:



**CITY OF AMERICAN CANYON
SPECIAL CITY COUNCIL MEETING**

ACTION MINUTES
March 21, 2025

9:00 A.M. SPECIAL COUNCIL WORKSHOP

CALL TO ORDER

The meeting was called to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present: Councilmember Brando Cruz, Councilmember Melissa Lamattina,
Councilmember David Oro, Vice Mayor Mark Joseph, Mayor Pierre Washington

Absent: None

Excused: None

PUBLIC COMMENT

Mayor Pierre Washington opened Public Comments. Written comments: none. Oral comments: Sharon Robinson was called to speak; Tammy Wong was called to speak. The public comment period was closed.

WORKSHOP ITEMS

1. Annual Strategic Planning and Work Plan Development

Council participated in the Strategic Planning and Work Plan Development workshop. There were no reportable actions.

The Council recessed at 12:15 PM and reconvened at 1:00 PM.

ADJOURNMENT

The meeting was adjourned at 3:00 p.m.

CERTIFICATION

Respectfully Submitted,

Taresa Geilfuss, City Clerk

William D. Ross
David P. Schwarz
Kypros G. Hostetter
Christina M. Bellardo

Law Offices of
William D. Ross
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Palo Alto, California 94306
Telephone: (650) 843-8080
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11420 Santa Monica Blvd
#25532
Los Angeles, CA 90025

File No: 199/6

March 26, 2025

VIA E-MAIL

The Honorable Pierre Washington, Mayor
and Members of the City Council
City of American Canyon
4381 Broadway, Suite 201
American Canyon, CA 94503

Re: Report Upon Return from Closed Session; Regular City Council Closed Session Meeting of the American Canyon City Council of March 18, 2025

Dear Mayor Washington and Members of the City Council:

This communication sets forth reportable action, if any, of the City Council (“Council”) of the City of American Canyon (“City”), consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*) resulting from the Closed Session of the Regular City Council Closed Session Meeting of March 18, 2025, consistent with Government Code Section 54957.1.

Mayor Washington called the Meeting to order in Open Session at 4:00 p.m. and, after ascertaining that there were no public comments on the matters agendized for Closed Session consideration, adjourned to Closed Session at 4:00 p.m.

There were four (4) matters were agendized for Closed Session consideration:

1. Conference with Legal Counsel – Anticipated Litigation
Authorized pursuant to Government Code Section 54956.9(d)(2).
Three (3) Matters.
2. Conference with Legal Counsel – Existing Litigation. Authorized Pursuant to Government Code Section 54956.9(d)(1)
 - a. *City of American Canyon v. City of Vallejo, et al.* (Sacramento Superior Court Case No. 34-2022-00327471).
 - b. *City of Vallejo v. City of American Canyon et al.* (Third District Court of Appeal Case No. C102070; formerly Sacramento County Superior Court Case No. 23WM000055).

- c. *City of Vallejo v. City of American Canyon et al.* (Sacramento County Superior Court Case No. 24WM000078).
 - d. *City of Vallejo v. City of American Canyon et al.* (Marin County Superior Court Case No. CV0003752).
- 3. Matters Relating to Public Employment - Public Employee Performance Evaluation Pursuant to Government Code Section 54954.5(e) and 54957(b). Position: City Attorney
 - 4. Matters Relating to Public Employment - Public Employee Performance Evaluation Pursuant to Government Code Section 54954.5(e) and 54957(b). Position: City Manager

With respect to Closed Session Agenda Item No. 1., there was no reportable action with respect to two (2) of the matters considered under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2).

With respect to the remaining Item considered under Closed Session Agenda Item No. 1., there was reportable action in the form of confirmation of the Mediation schedule on the Watson Ranch Project, confirmation by Mr. McGrath of American Canyon I, LLC issues and direction to raise special City issues with the Mediator. Except as indicated, there was no other reportable action under the common law attorney-client privileged and that provided by Government Code Section 54956.9(d)(2).

With respect to Closed Session Agenda Item Nos. 2.a through 2.d., there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(1).

With respect to Closed Session Agenda Item No. 3., there was reportable action in the form of unanimous Council direction (5-0) to approve a contract for a budget appropriation in the amount of twenty thousand dollars (\$20,000) from undesignated General Fund Balance Account 100-10-110-41160 for the previous Council approval previously reported out on March 6, 2025 to prepare a request for proposal for the City Attorney position. Except as indicated, there was no other reportable action under the provisions of Government Code Section 54954.5(e) and Section 54957(b).

With respect to Closed Session Agenda Item No. 4., there was no reportable action under the provisions of Government Code Section 54954.5(e) and Section 54957(b).

The Closed Session concluded at 6:16 p.m.

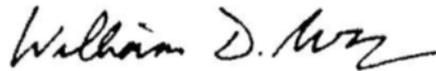
The Honorable Pierre Washington, Mayor
and Members of the City Council
March 26, 2025
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After convening in Open Session, City Attorney Ross stated that a written report upon return from Closed Session consistent with Government Code Section 54957.1 would be prepared concerning the matters agendaized for Closed Session review.

This communication should be reviewed under the Consent portion of the Agenda of your next Regular or Special City Council Meeting.

Should you have questions concerning this Report, it may be taken off the Consent calendar when agendaized in the future, or our office may be contacted in the interim.

Very truly yours,

A handwritten signature in black ink, appearing to read "William D. Ross".

William D. Ross
City Attorney

WDR:jf

cc: Jason B. Holley, City Manager
Juan Gomez, Interim Assistant City Manager
Taresa Geilfuss, City Clerk



TITLE

Juneteenth Independence Day Special Event

RECOMMENDATION

Adopt a Resolution approving a donation of \$10,000 to the American Canyon Arts Foundation for the 2025 Juneteenth Independence Day Special Event.

CONTACT

Alexandra Ikeda, Parks and Recreation Director

BACKGROUND & ANALYSIS

President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, declaring slaves in Confederate territory free. This historic action paved the way for the passage of the 13th Amendment, which formally abolished slavery in the United States. However, word of the Emancipation Proclamation did not reach authorities and African-Americans in the South and Southwestern United States until June 19, 1865 - more than two and half years later.

This day, known as "Juneteenth" - a combination of "June" and "Nineteenth", holds deep significance. It serves as a time to honor African American history, reflect on the struggles and triumphs of the past, and promote continuous learning, understanding, and respect for all cultures. Juneteenth provides an opportunity to acknowledge a pivotal moment in African American history that continues to shape who we are today.

The American Canyon Arts Foundation, a nonprofit organization, has hosted the Juneteenth Independence Day Special Event in American Canyon since 2022. On March 18, 2025, the American Canyon City Council approved a \$10,000 donation to support the 2025 Juneteenth event. This funding will assist with planning, programming, and activities that celebrate African American heritage and culture.

The City of American Canyon is committed to fostering an inclusive community where all individuals have equal opportunities, live with dignity and respect, are free from fear and violence, and are protected against discrimination. The City supports efforts to promote unity, cultural awareness, and mutual understanding throughout our workplace and community.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Community and Sense of Place: "Build on the strength of our local community to develop a clear 'sense of place' and establish our unique identity."

FISCAL IMPACT

Funding for the recommended action will be appropriated from the General Fund Undesignated Reserve to cover donation.

ENVIRONMENTAL REVIEW

Not Applicable.

ATTACHMENTS:

[Resolution for the 2025 Juneteenth Event](#)

RESOLUTION NO. 2025- _____

A RESOLUTION APPROVING A DONATION IN THE AMOUNT OF \$10,000 TO THE AMERICAN CANYON ARTS FOUNDATION FOR THE 2025 JUNETEENTH INDEPENDENCE DAY SPECIAL EVENT AND AUTHORIZING A BUDGET APPROPRIATION FROM THE GENERAL FUND UNDESIGNATED RESERVE

WHEREAS, President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, declaring the slaves in Confederate territory free, paving the way for the passing of the 13th Amendment which formally abolished slavery in the United States; and

WHEREAS, word about this signing of the Emancipation Proclamation was delayed two and half years later, to June 19, 1865, in reaching authorities and African-Americans in the South and Southwestern United States; and

WHEREAS, this day has special meaning, and is called “Juneteenth” combining the words June and Nineteenth; it marks a time to appreciate the African American experience and encourage the continuous understanding and respect for all cultures; and

WHEREAS, Juneteenth is an opportunity to truthfully acknowledge a period in our history that shaped and continues to influence our society today, a time to honor and pay respect for the sufferings of slavery; and

WHEREAS, the City of American Canyon is committed to fostering an inclusive community where all individuals have equal opportunities, live with dignity and respect, are free from fear and violence, and are protected against discrimination; and

WHEREAS, the American Canyon Arts Foundation, a nonprofit organization, has hosted the Juneteenth Independence Day Special Event in American Canyon since 2022; and

WHEREAS, on March 18, 2025, the American Canyon City Council approved a donation of \$10,000 to support the 2025 Juneteenth event; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby authorizes a budget appropriation from the General Fund Undesignated Reserve in the amount of \$10,000 to the American Canyon Arts Foundation for the 2025 Juneteenth event with the understanding that donations and revenues received by the Foundation for the event will be returned to the City to reduce the overall cost of the event.

PASSED, APPROVED and ADOPTED at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 1st day of April 2025, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Pierre Washington, Mayor

ATTEST:

Taresa Geilfuss, City Clerk

William D. Ross, City Attorney



TITLE

Information Technology Contract

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to enter into a contract extension with Definitive Networks, Inc for the lease, warranty, maintenance and support services of information technology equipment, software licensing and telephone systems and equipment.

CONTACT

Juan Gomez, Interim Assistant City Manager

BACKGROUND & ANALYSIS

Since August 2005 Definitive Networks, Inc. (DNI) has provided information technology and technical support services to the City of American Canyon. The proposed contract extension continues to cover a full range of information technology services including cyber security, network, servers, infrastructure, desktop services, software licensing and computers; support for the City's Voice over Internet (VoIP) telephone systems, telephones and on-site end-user support. Also included are support services 24 hours per day, 7 days per week to ensure that problems affecting the whole organization or major processing components are uninterrupted.

Definitive Networks, Inc. (DNI) is currently providing Hardware as a Service (HAAS), citywide software licensing (e.g. MS Office 365), and IT on-site and remote support. The current DNI contract expired on December 31, 2024. This proposed authorization will extend the term of the contract until June 30, 2028, expand the scope of HAAS by accommodating additional employees, new city facilities and upgrades to infrastructure since the last contract. The extended contract end date will also align with the City's fiscal year cycle for budget purposes.

Technology has become a growing component of providing city services, completing city work and requires ongoing technical support and a consistent cost-effective method of replacing computers.

Over the last 3 years however, costs associated with existing software licensing and replacement computer hardware has increased greater than CPI, in addition, new employees hired since the last contract required additional equipment. Infrastructure equipment at the new Corporation Yard at the Old Napa Junction was installed to get that facility up and running. Included in FY2025/26 contract year is a complete replacement of the aging telephone system, new servers at various

locations, and fiber and satellite telecommunication equipment.

The benefit of HAAS is that it provides a guaranteed replacement of equipment anytime it is needed, smooths the costs of computer purchases by stabilizing the costs of computers over three years and will also provide new equipment more frequently. Cyber security risks increase the need to keep pace with up-to-date security, software and computers to safeguard city information systems. The HAAS solution is the most cost-effective solution that will provide the organization with secure computers, software and equipment with an incremental cost to our existing contract. Currently, DNI has approximately 19 employees supporting the organization on site, remotely and as needed. We continue to benefit from accessing equipment during unforeseen emergencies and have our technology maintained at DNI's Network Operations Center. Equipment purchases and planned maintenance occurs in partnership and under the direction of the city.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

The total cost for DNI services for the remainder of FY2024/25 will be \$255,000, FY 2025/26 will be \$828,000, FY 2026/27 will be \$844,000 and FY2027/28 will be \$844,000.

For comparison the current FY2024/25 budget includes \$787,719 for the last year of the previous DNI contract, sufficient to cover the remainder of the fiscal year. Additional contract years will be included in subsequent budgets.

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

ATTACHMENTS:

[1. Resolution_Definitive_Networks](#)

RESOLUTION NO. 2025-

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT EXTENSION WITH DEFINITIVE NETWORKS, INC. FOR THE LEASE, WARRANTY, MAINTENANCE AND SUPPORT SERVICES OF INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE LICENSING AND TELEPHONE SYSTEMS

WHEREAS, Since August, 2005 Definitive Networks, Inc. (DNI) has provided information technology and technical support services that covers a full range of information technology services including cyber security, network, servers, infrastructure, desktop and laptop services, software licensing and computers; support for the City's Voice over Internet (VoIP) telephone systems, telephones and on-site end-user support. Also included are support services 24 hours per day, 7 days per week; and

WHEREAS, Definitive Networks, Inc. (DNI) currently provides Hardware As A Service (HAAS) and various citywide software licensing. The current DNI contract expired on December 31, 2024, and this proposed authorization will extend the term of the contract by three and one-half years until June 30, 2028, and the scope of HAAS; and

WHEREAS, sufficient budget appropriation exists in the Fiscal Year 2024/25 Information Technology Internal Service Fund Budget to cover the cost in the amount of \$255,000 until June 30,2025; and

WHEREAS, the contract cost in subsequent years will be \$828,000 in Fiscal Year 2025/26, \$844,000 in Fiscal Year 2026/27, and \$844,000 in Fiscal Year 2027/28; and

WHEREAS, maintaining a reliable IT network is aligned with the objective of the City Council’s strategy to ensure quality services and organization effectiveness; and

WHEREAS, a contract with Definitive Networks, Inc for the lease, warranty, and maintenance of computer systems, hardware, software, telephones, servers and network represents the most cost-effective solution for the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby approves a contract with Definitive Networks, Inc. for the lease, warranty, maintenance and support services of information technology hardware, software and telephone systems.

PASSED, APPROVED AND ADOPTED at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 1st day of April 2025 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Pierre Washington, Mayor

ATTEST:

APPROVED AS TO FORM:

Taresa Geilfuss, City Clerk

William D. Ross, City Attorney



STATEMENT ON VALUING, SUPPORTING, AND PROTECTING HISTORICALLY MARGINALIZED COMMUNITIES

WHEREAS, the City Council of American Canyon recognizes the contributions of historically marginalized communities, including immigrants, LGBTQIA+ individuals, and minority groups, who are vital to our local economy, culture, and society, yet remain at risk of discrimination, oppression, and violence; and

WHEREAS, these individuals are our friends, colleagues, and neighbors, essential to the thriving and inclusive community we continue to build; and

WHEREAS, American Canyon's vibrant diversity is reflected in its population, comprised of 33.7% Asian residents and 30.6% Hispanic residents, with the remaining 35.7% representing Caucasian, African American, and other groups; and

WHEREAS, the City Council is committed to fostering an inclusive community by ensuring access to resources, promoting safety, and combating racism, discrimination, and hateful acts; and

WHEREAS, trust between local agencies, including law enforcement and schools, and our immigrant community is essential for effective governance and public safety; and

WHEREAS, upholding the civil rights and well-being of all people, regardless of ethnicity, gender, immigration status, race, religion, sexual orientation, or socio-economic status, is a fundamental value of the City Council, reflected in accessible services, language support, and community engagement; and

WHEREAS, we call upon all American Canyon residents to join with City leadership to embrace this charge and move forward with resilience and unity, grounded in the principles that:

- We are stronger together.
- Our diversity is an asset.
- Everyone belongs.
- Kindness defines us.

NOW, THEREFORE, BE IT PROCLAIMED, that American Canyon is committed to being a model for inclusion and equity, supporting the long-term prosperity of all residents, including immigrants, refugees, and newcomers, and demonstrating the values of unity and acceptance.

Dated: April 1, 2025

Pierre Washington, Mayor



TITLE

Capital Improvement Project Update on Park Projects

RECOMMENDATION

Receive an update and provide feedback on the status of Fiscal Year 2024/25 funded Park Projects.

CONTACT

Erica Ahmann Smithies, P.E., Public Works Director

Ron Ranada, P.E., Senior Civil Engineer

BACKGROUND & ANALYSIS

Background:

On June 4, 2024, City Council adopted the Fiscal Year 2024-25 Capital Improvement Program (CIP) Budget. The CIP project budgets are updated by the Public Works Department staff on an annual basis with budgets being refined as design progresses throughout the year. Several CIP projects in the current fiscal year were brought to City Council after bids were opened with a request for a significant increase to the overall project budget. Projects that had significant budget increases were the Newell Open Space Project, Rancho Del Mar Utility and Paving Improvements Project, and most recently the Wetlands Edge Outdoor Education Improvements.

Moving forward, staff will be coming to City Council with an update on projects that are forecasting project costs much higher than the current adopted budget prior to going to request for design proposals or construction bid for review and to solicit feedback.

Analysis:

For discussion this evening, staff is sharing an update and requesting Council feedback on the following Park projects:

Item	Project No.	Title	Adopted FY2024/25 Budget	New Estimate	Status
1	PR13-0200	Newell Open Space	\$610,133	\$610,133	Completed, NOC pending

2	PR19-0100	Wetlands Edge Environmental Educational Enhancement Project	\$950,000	\$950,000	Construction Contract awarded on March 18, 2025
3	PR23-0100	Melvin Park Improvements	\$50,000	\$50,000	Need a design RFP
4	PR23-0200	Melvin Tennis Court Improvements	\$250,000	\$500,000	In-house design underway
5	PR23-0300	Aquatic Facility Improvements	\$60,000	\$450,000*	Need a design RFP
6	PR23-0400	Northampton Shade Canopy	\$120,000	\$298,000	Design 95% complete
7	PR23-0500	Northampton Park Restroom	\$165,000	\$525,900	Design 90% complete
8	PR23-0600	Community Park 1 Improvements	\$300,000	\$300,000	Parks Maintenance waiting for Quotes
9	PR23-0700	Silver Oak Restroom (LLAD Zone 2)	\$165,000	\$459,000	Design 95% complete
10	PR24-0100	Linwood Park Improvements	\$50,000	\$50,000	Need a design RFP
11	PR25-0400	Veterans Park Playground Replacement and Resurface	\$515,000	\$825,695	2025 Sourcewell Proposal
12	PR25-0600	Main Street Park Improvements	\$30,000	\$30,000	Working with electrician to assess power availability
		Totals	3,265,133	5,108,728	

* Design Only

The forecasted estimates with a total increase of \$1,783,595, are due to refined engineering costs or revised proposals and labor increases that were not available when the projects were originally brought to Council in June 2024.

Discussion on projects with anticipated budget increases:

- Melvin Tennis Court: The Melvin Tennis Court Improvements estimate will be refined further as design is only beginning to start, but based on input provided from contractors, the

construction needs on the courts are more significant than initially thought. Internal design will not be a huge impact to the current budget, but the construction costs will.

- Aquatic Facility Improvements - Design Phase Only: The design increase is based off a proposed construction cost of \$2.9M to make improvements at the Aquatics Facility. Until a request for proposals (RFP) is actually circulated and design proposals are submitted, the true cost of design will not be known. Once design begins the construction cost will be updated accordingly.
- Northampton Shade Canopy: The estimated cost of the shade canopy and installation came in much higher than was originally anticipated. However, with new information recently provided by Pacific Gas and Electric (PG&E) with regard to what is/is not allowed to be constructed beneath the distribution power lines, this project will be pivoting to a shade sail type of structure therefore potentially saving the City on some costs. Staff anticipates returning to City Council in 2-4 weeks with a request to authorize the purchase and installation of the approved structure through a Sourcewell or similar consortium contract process.
- Northampton Park Restroom: During the course of design and the recent bids received on the Wetlands Edge restroom, it is known that the costs will be much higher for this project. In addition, staff only just learned that the proposed bathroom is 4-5 months out from manufacture to deliver to the site and there is not an avenue for the City or Contractor to pay a premium to expedite delivery. Staff will be returning to City Council in 2-4 weeks to authorize and purchase the bathroom in advance via a Sourcewell or similar consortium contract process so that by the time the project is advertised and awarded, the bathroom will be in process and ideally line up with completion of the utilities needed at the site.
- Silver Oak Park Restroom: Similar to the Northampton Restroom Project above, this project will be brought back to City Council for authorization and purchase of the bathroom prior to advertising for bid the remaining work needed to be completed prior to installation.
- Veteran's Park Playground: City staff only just received a revised proposal from the Sourcewell Proposer, Miracle Play Systems, on the Veterans Park Playground that triggered a significant increase to the project budget. Staff will be revisiting the playground design with Miracle to replace the existing playground that is more in line with the current budget. Sourcewell contracts have already gone through a bidding process, therefore City staff will only need Council action whether to award a contract and any recommended contingency and construction management time.

Conclusion

While this is an informational item only with no specific action needed, staff welcomes the Council's feedback and the progress of the projects. The Parks and Community Services Commission regularly receives updates on the park projects at their monthly meetings and recently received an update and provided support for Fiscal Year 2025/26 Park CIP Projects. Most of the current fiscal year projects are rolling into the next fiscal year with 4 additional projects being proposed.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Community and Sense of Place: "Build on the strength of our local community to develop a clear 'sense of place' and establish our unique identity."

FISCAL IMPACT

There is no impact to fund sources at this time as there is no action, but if all the projects move forward on the current forecasted budget increases, the estimated fund balance remaining will be as follows:

Fund	Approved FY24/25 Budget	Estimated Increase	Total Funds	Remaining Fund Balance
Parks Impact Fee (310)	\$1,782,830	\$795,348	\$2,578,178	\$155,221*
Parks Renovation & Replacement (655)	\$849,555	\$694,248	\$1,543,803	\$345,135**
LLAD Zone 2 (262)	\$165,000	\$294,000	\$459,000	\$549,776
LLAD Zone 3 (263)	\$30,000	\$0	\$30,000	\$1,617,954

*The remaining fund balance includes forecasted park projects budgeted in FY 2025/26 in the amount of \$770,000

**The remaining fund balance includes forecasted park projects budgeted in FY 2025/26 in the amount of \$925,000

ENVIRONMENTAL REVIEW

The various projects are exempt from review under the California Environmental Quality Act ("CEQA") under the Class 1 exemption of existing facilities of Section 15301 of Title 14 of the California Code of Regulations and said exemption is not negated by any exception under Section 15300.2 of said Regulations.

ATTACHMENTS:

None



TITLE

Q4 FY24/25 Capital Project Schedule Update

RECOMMENDATION

Receive this informational item and provide feedback.

CONTACT

Erica Ahmann Smithies, P.E., Public Works Director/City Engineer
Ron Ranada, P.E., Senior Civil Engineer

BACKGROUND & ANALYSIS

The Public Works Department will be providing quarterly updates on the status and delivery of Capital Improvement Projects (CIP) for the current fiscal year. City Council will be provided with a master project schedule, a map of citywide projects, and photos when available. The projects will include the name of the City staff member leading the project and consultant when applicable. At this time there are some projects that do not include a project lead, but will be updated as the fiscal year unfolds.

FISCAL IMPACT

The Capital Improvement Program Budget was adopted by City Council on June 4, 2024.

ENVIRONMENTAL REVIEW

None

ATTACHMENTS:

- [1. CIP 90-Day Summary](#)
- [2. FY24-25 Q4 CIP Schedule](#)
- [3. FY24-25 Q4 CIP Project Map](#)

Capital Project Accomplishments in the previous 90 Days:

- I. On-Going Construction:
 - A. Green Island Rule 20A/B – Completed
 - B. Benton Way – 100% complete
 - C. Newell Open Space Parking Lot – 100% complete
 - D. Knightsbridge Reconstruction and Water Main Project – water work substantially complete
 - E. Rancho Del Mar Paving and Utility Improvements – pre-construction
 - F. Melvin Sidewalk and Drainage Project – pre-construction

- II. Advertised and Awarded for Construction:
 - A. Wetlands Edge Environmental Education

- III. Design
 - A. East American Canyon Road Guardrail Project – on-going (currently @ 65%)
 - B. South Kelly & Hwy 29 (including Tower Road) – on-going (pre-design activities)

Capital Project Goals for the next 90 Days:

- I. Construction:
 - A. Knightsbridge Reconstruction and Water Main Project – (on going)
 - B. Rancho Del Mar Paving and Utility Improvements – (on going)
 - C. Melvin Sidewalk and Drainage – issue NTP in April
 - D. Wetlands Edge Environmental Education – start as weather permits

- II. Award of Construction Contracts:
 - A. City Hall Roof Repair
 - B. Green Island Road Reconstruction and Widening

- III. Design
 - A. Green Island Road Class I Trail – breakout as separate Construction Project
 - B. Silver Oak Restroom - completion
 - C. Northampton Restroom - completion
 - D. Northampton Shade Structure - completion
 - E. East American Canyon Road Guardrail Project - completion
 - F. SS4 Broadway Sewer - completion

- IV. Award of Design Contracts
 - A. Rancho Del Mar Phase 2

ID	Task Mode	Task Name	Duration	Start	Finish	April	May	June
15		TR16-0700 Green Island Road	422 days?	Thu 6/20/24	Fri 1/30/26			
16		GREEN ISLAND ROAD RECONSTRUCTION AND WIDENING PROJECT	353 days?	Thu 6/20/24	Mon 10/27/25			
17		Utility Undergrounding Construction	47 days	Thu 6/20/24	Fri 8/23/24			
18		Construction	178 days	Sun 6/30/24	Tue 3/4/25			
19		Green Island Road Reconstruction and Widening Project	353 days?	Thu 6/20/24	Mon 10/27/25			
20		Award Contract (City Council)	0 days	Tue 4/15/25	Tue 4/15/25	◆ 4/15		
21		Construction	168 days	Mon 6/2/25	Wed 1/21/26			
22		Green Island Road Class I Trail Project	76 days	Fri 10/17/25	Fri 1/30/26			
23		Award Contract (City Council)	0 days	Fri 10/17/25	Fri 10/17/25			
24		Construction	45 days	Mon 12/1/25	Fri 1/30/26			
87		WW20-0100 SS4 Broadway Sewer	299 days	Tue 6/25/24	Fri 8/15/25			
88		WW20-0100 SS4 Broadway Sewer	299 days	Tue 6/25/24	Fri 8/15/25			
89		Mainline (City)	140 days	Mon 2/3/25	Fri 8/15/25			
90		Design	60 days	Mon 2/3/25	Fri 4/25/25			
91		Award Contract (City Council)	0 days	Tue 6/3/25	Tue 6/3/25			◆ 6/3
92		Construction	30 days	Mon 7/7/25	Fri 8/15/25			
93		SR29 Crossing (RSA)	289 days	Tue 6/25/24	Fri 8/1/25			
94		Design	94 days	Tue 6/25/24	Fri 11/1/24			
95		Award Contract (City Council)	0 days	Tue 5/6/25	Tue 5/6/25		◆ 5/6	
96		Construction	40 days	Mon 6/9/25	Fri 8/1/25			
6		TR23-0100 Knightsbridge (ARPA)	60 days	Mon 4/7/25	Fri 6/27/25			
7		TR23-0100 Knightsbridge	60 days	Mon 4/7/25	Fri 6/27/25			
8		Construction	60 days	Mon 4/7/25	Fri 6/27/25			
74		TR24-0300 Rancho Del Mar (ARPA)	85 days	Mon 5/5/25	Fri 8/29/25			
75		TR24-0300 Rancho Del Mar	85 days	Mon 5/5/25	Fri 8/29/25			
76		Construction	85 days	Mon 5/5/25	Fri 8/29/25			
77		TR24-0200 Melvin SD and Swk (ARPA)	90 days	Mon 4/28/25	Fri 8/29/25			
78		TR24-0200 Melvin SD and Swk	90 days	Mon 4/28/25	Fri 8/29/25			
79		Construction	90 days	Mon 4/28/25	Fri 8/29/25			
69		TR24-0100 2024 Annual Paving (Cape)	259 days	Tue 9/2/25	Fri 8/28/26			
70		TR24-0100 Annual Paving (Cape)	259 days	Tue 9/2/25	Fri 8/28/26			
71		Design	87 days	Tue 9/2/25	Wed 12/31/25			
72		Award Contract (City Council)	0 days	Tue 2/3/26	Tue 2/3/26			
73		Construction	55 days	Mon 6/15/26	Fri 8/28/26			
59		TR23-0200 S Kelly - SR29	291 days	Tue 6/25/24	Tue 8/5/25			
60		TR23-0200 S Kelly - SR29	461 days	Mon 1/20/25	Mon 10/26/26			
61		Design	200 days	Mon 1/20/25	Fri 10/24/25			
62		Award Contract (City Council)	0 days	Tue 11/4/25	Tue 11/4/25			
63		Construction	161 days	Mon 3/16/26	Mon 10/26/26			
64		TR23-0300 Am Can Rd East Guardrail	164 days	Tue 6/25/24	Fri 2/7/25			
65		TR23-0300 Am Can Rd East Guardrail	164 days	Tue 6/25/24	Fri 2/7/25			
66		Design	135 days	Mon 11/4/24	Fri 5/9/25			
67		Award Contract (City Council)	0 days	Tue 5/20/25	Tue 5/20/25		◆ 5/20	
68		Construction	40 days	Mon 6/16/25	Fri 8/8/25			
1		WA24-0200 N Kelly Water Main	70 days	Tue 7/1/25	Mon 10/6/25			
2		WA24-0200 N Kelly Water Main	60 days	Tue 7/1/25	Mon 9/22/25			
3		Design	20 days	Tue 7/1/25	Mon 7/28/25			
4		Award Contract	0 days	Tue 8/19/25	Tue 8/19/25			
5		Construction	20 days	Tue 9/9/25	Mon 10/6/25			
9		PR23-0700 Silver Oak Restroom	199 days	Tue 6/25/24	Fri 3/28/25			
10		PR23-0700 Silver Oak Park Restroom	289 days	Tue 6/25/24	Fri 8/1/25			
11		Design	214 days	Tue 6/25/24	Fri 4/18/25			
12		Award Contract (City Council)	14 days	Tue 5/20/25	Fri 6/6/25			
13		Construction	35 days	Mon 6/16/25	Fri 8/1/25			0%
14		PR23-0600 Comm Park I	1 day?	Thu 6/20/24	Thu 6/20/24			

Project: CIP 24-25 Schedule
Date: Thu 3/20/25

Task	Summary	Inactive Milestone	Duration-only	Start-only	External Milestone	Manual Progress
Split	Project Summary	Inactive Summary	Manual Summary Rollup	Finish-only	Deadline	
Milestone	Inactive Task	Manual Task	Manual Summary	External Tasks	Progress	

ID	Task Mode	Task Name	Duration	Start	Finish	April	May	June
25		PR23-0500 Northampton Restroom	289 days	Tue 6/25/24	Fri 8/1/25			
26		NORTHAMPTON RESTROOM	289 days	Tue 6/25/24	Fri 8/1/25			
27		Design	214 days	Tue 6/25/24	Fri 4/18/25			
28		Award Contract (City Council)	14 days	Tue 5/20/25	Fri 6/6/25			
29		Construction	35 days	Mon 6/16/25	Fri 8/1/25			
30		PR23-0400 Northampton Shade Structure	130 days	Tue 6/25/24	Mon 12/23/24			
31		NORTHAMPTON SHADE STRUCTURE	130 days	Tue 6/25/24	Mon 12/23/24			
32		Design	214 days	Tue 6/25/24	Fri 4/18/25			
33		Award Contract (City Council)	14 days	Tue 5/20/25	Fri 6/6/25			
34		Construction	30 days	Mon 6/16/25	Fri 7/25/25			
35		PR23-0200 Melvin Tennis Courts	80 days	Mon 3/3/25	Fri 6/20/25			
36		Melvin Tennis Courts	80 days	Mon 3/3/25	Fri 6/20/25			
37		Design	35 days	Mon 3/3/25	Fri 4/18/25			
38		Award Contract (City Council)	14 days	Tue 5/20/25	Fri 6/6/25			
39		Construction	20 days	Mon 6/9/25	Fri 7/4/25			
40		PR19-0100 Wetlands Enviro Educational Center	241 days	Mon 6/24/24	Mon 5/26/25			
41		WETLANDS ENVIRO EDU	241 days	Mon 6/24/24	Mon 5/26/25			
42		Design	150 days	Mon 6/24/24	Fri 1/17/25			
43		Award Contract (City Council)	0 days	Tue 3/4/25	Tue 3/4/25			
44		Construction	16 days	Mon 5/5/25	Mon 5/26/25			
45		CF23-0300 Corp Yard Relocation	265 days	Tue 6/25/24	Mon 6/30/25			
46		CORP YARD RELOCATION & UPGRADE	135 days	Tue 12/24/24	Mon 6/30/25			
47		Construction	265 days	Tue 6/25/24	Mon 6/30/25			
48		CF23-0100 City Hall Roof	201 days	Tue 6/25/24	Tue 4/1/25			
49		City Hall Roof Improvement	201 days	Tue 6/25/24	Tue 4/1/25			
50		Design	164 days	Tue 6/25/24	Fri 2/7/25			
51		Award Contract (City Manager)	0 days	Mon 3/3/25	Mon 3/3/25			
52		Construction	22 days	Mon 3/3/25	Tue 4/1/25			
53		WA25-0100 Hanna Water Main (see TR16-0700)						
54		WW16-0300 SCADA	265 days	Tue 6/25/24	Mon 6/30/25			
55		WW16-0300 SCADA	410 days	Tue 6/25/24	Mon 1/19/26			
56		Design	194 days	Tue 6/25/24	Fri 3/21/25			
57		Award Contract (City Council)	0 days	Tue 4/1/25	Tue 4/1/25	4/1		
58		Implementation	196 days	Mon 4/21/25	Mon 1/19/26			
97		WW24-0100 Andrew Road Sewer Repair (see WW20-0100)						
98		PR25-0600 Main Street Park Improvements	230 days?	Mon 1/6/25	Fri 11/21/25			
99		Design	171 days	Mon 1/6/25	Mon 9/1/25			
100		Award Contract (City Council)	14 days?	Tue 9/2/25	Fri 9/19/25			
101		Construction	45 days?	Mon 9/22/25	Fri 11/21/25			
102		PR25-0400 Veterans Park Playground Replacement	280 days	Tue 8/6/24	Mon 9/1/25			
103		Design	194 days	Wed 3/19/25	Mon 12/15/25			
104		Award Contract (City Council)	30 days	Tue 12/16/25	Mon 1/26/26			
105		Construction	40 days	Tue 1/27/26	Mon 3/23/26			
106		CF24-0100						
107		CF24-0100 EV Charging Stations (City Hall)	40 days	Mon 2/10/25	Fri 4/4/25			
108		Award Contract (City Manager)	0 days	Mon 2/10/25	Mon 2/10/25			
109		Construction	20 days	Mon 3/10/25	Fri 4/4/25			
80		WA24-0100 Rio Del Mar Water Main (see TR24-0300)						
81		WA23-0200 WTP Filter Media	191 days	Mon 4/7/25	Mon 12/29/25			
82		Design	191 days	Mon 4/7/25	Mon 12/29/25			
83		WA23-0100 WTP Shop	171 days	Mon 4/7/25	Mon 12/1/25			
84		Design	171 days	Mon 4/7/25	Mon 12/1/25			
85		PR23-0100 Melvin Park Improvements	171 days	Mon 4/7/25	Mon 12/1/25			
86		Design	171 days	Mon 4/7/25	Mon 12/1/25			

Project: CIP 24-25 Schedule
Date: Thu 3/20/25

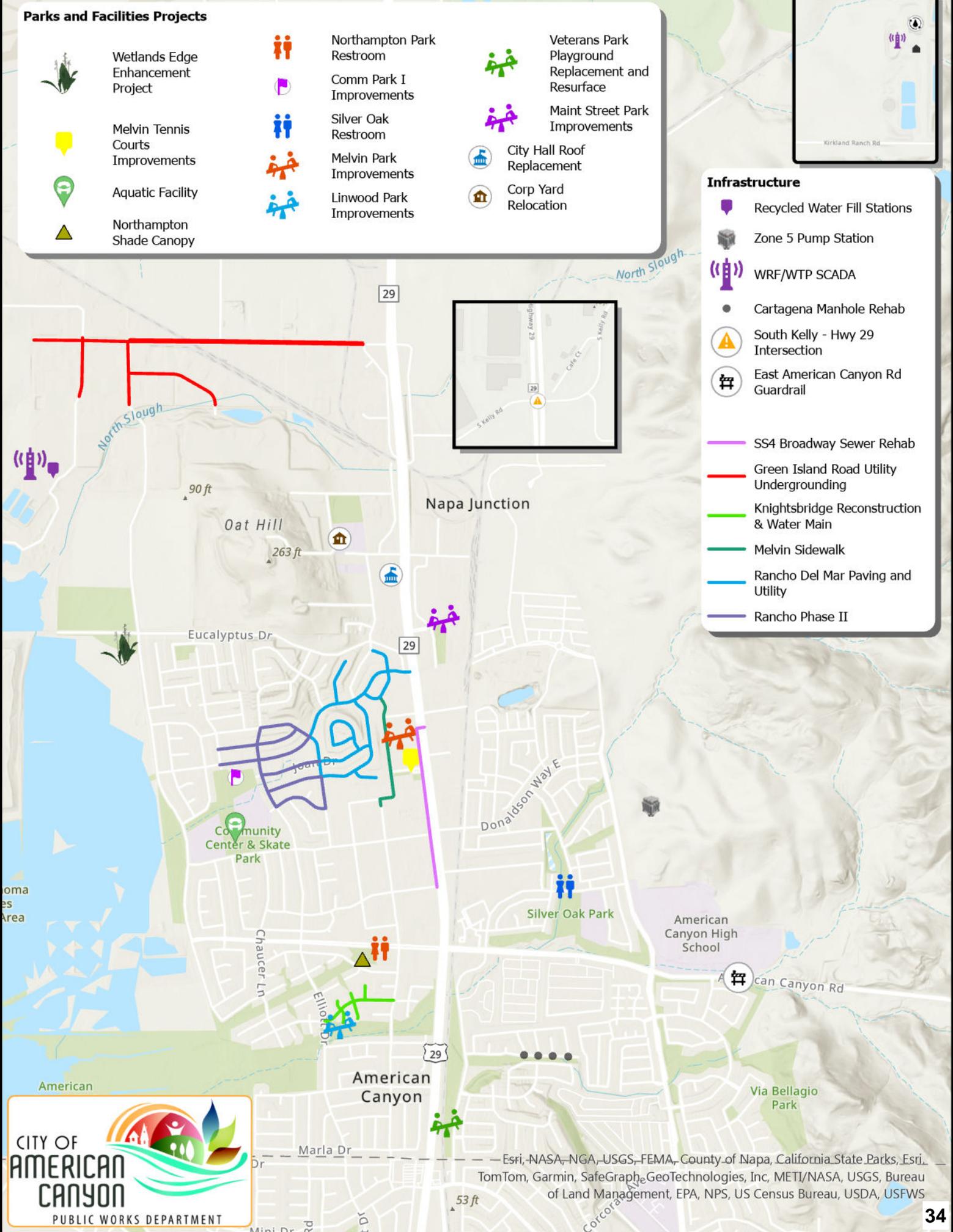
Task	Summary	Inactive Milestone	Duration-only	Start-only	External Milestone	Manual Progress
Split	Project Summary	Inactive Summary	Manual Summary Rollup	Finish-only	Deadline	
Milestone	Inactive Task	Manual Task	Manual Summary	External Tasks	Progress	

Parks and Facilities Projects

-  Wetlands Edge Enhancement Project
-  Melvin Tennis Courts Improvements
-  Aquatic Facility
-  Northampton Shade Canopy
-  Northampton Park Restroom
-  Comm Park I Improvements
-  Silver Oak Restroom
-  Melvin Park Improvements
-  Linwood Park Improvements
-  Veterans Park Playground Replacement and Resurface
-  Maint Street Park Improvements
-  City Hall Roof Replacement
-  Corp Yard Relocation

Infrastructure

-  Recycled Water Fill Stations
-  Zone 5 Pump Station
-  WRF/WTP SCADA
-  Cartagena Manhole Rehab
-  South Kelly - Hwy 29 Intersection
-  East American Canyon Rd Guardrail
-  SS4 Broadway Sewer Rehab
-  Green Island Road Utility Undergrounding
-  Knightsbridge Reconstruction & Water Main
-  Melvin Sidewalk
-  Rancho Del Mar Paving and Utility
-  Rancho Phase II



Esri, NASA, NGA, USGS, FEMA, County of Napa, California State Parks, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, Bureau of Land Management, EPA, NPS, US Census Bureau, USDA, USFWS



City Council Committee Report

Submitted * Councilmember Brando Cruz
by:

Council 04/01/2025
Meeting
Date:

Event 06/03/2025
Date:

Event Type Community Event

Event Title: * Local Legends

Event Report: I attended a luncheon hosted by the AC Chamber of Commerce. Both Supervisor Belia Ramos and Mayor Pierre Washington gave county and city updates. Supervisor Ramos' presentation included an update of the new County Corrections and Rehabilitation facility in Napa. Mayor Washington gave a State of the City presentation which included several city project updates such as the progress of the Oat Hill Multi-Family project.

Chamber of Commerce CEO Valerie Zizak-Morais acknowledged local businesses and sponsors. Several local businesses received special recognition from the Chamber to include Assemblymember Cecilia Aguilar-Curry and Congressman Mike Thompson.

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Event 07/03/2025
Date:

Event Type Community Event

Event Title: * Leadership Napa Valley Local Government Day

Event Report: I attended a luncheon comprised of leadership from our county and surrounding cities at Napa Fire Station 1. We had the opportunity to speak with students from LNV Class #37. One of our very own, Planning Commissioner Chair Davet Mohammed, is a student of this cohort!

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Event 11/03/2025
Date:

Event Type Other

Event Title: * Tour of AC Water Treatment Plant and Water Reclamation Facility

Event Report: The AC Public Works Department gave me a very detailed presentation and tour of both our Water Treatment Plant and Water Reclamation Facility. Both teams of each site are very knowledgeable and dedicated to their work!

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Event Date: 11/03/2025

Event Type: Community Event

Event Title: * Measure A2 Ribbon Cutting

Event Report: Mayor Washington, Vice Mayor Joseph, Councilmember Lamattina, and I attended the a ribbon cutting ceremony at Canyon Oaks Elementary and American Canyon High Schools. We were also accompanied by the NVUSD Board of Education Directors.

We celebrated the success of the measure and saw first hand how each school benefited. Canyon Oaks - new outdoor shelter. ACHS - new painting

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Event Date: 12/03/2025

Event Type: Community Event

Event Title: * Copter 11 Ribbon Cutting

Event Report: Attended the ribbon cutting of Copter 11. It was very exciting to witness the partnership of the AC Fire Protection District with Global Medical Response and REACH Air Medical Services. This collaboration aims to enhance emergency medical response capabilities in the AC area providing rapid air transport for critical patients.

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	IMG_2456.jpg	145.04KB

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Event Date: 12/03/2025

Event Type: Community Event

Event Title: * Friendors "The Launch"

Event Report: Attended "The Launch" at the American Canyon Middle School gym hosted by Friendors which is comprised of several local businesses in American Canyon and nearby cities. The event was well attended which included an appearance by former Golden State Warrior, Kelenna Azubuike.

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Event Date: 14/03/2025

Event Type: Community Event

Event Title: * Napa Valley Vine Trails Ribbon Cutting

Event Report: Attended the ribbon cutting for the Napa Valley Vine Trails at the Vallejo Water Front. The ribbon cutting marked the 5.5-mile segment of the Napa Valley Vine Trails at along the Vallejo waterfront. This addition is part of the larger 47-mile trail connecting the Vallejo Ferry Terminal to Calistoga.

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Event Date: 15/03/2025

Event Type: Community Event

Event Title: * American Canyon Little League Opening Day

Event Report: Attended the American Canyon Little League Opening Day. The opener included a parade, presentation, and ACLL board introductions. Remarks were made by the ACLL President to include "Take Me Out to the Ball Game" sung by Mayor Pierre Washington and Former Mayor Leon Garcia.

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Event Date: 21/03/2025

Event Type Committee Report

Event Title: * City Council Retreat

Event Report: The City Council attended day #2 of our retreat and discussed the Strategic Planning for the city.

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Event Date: 26/03/2025

Event Type Community Event

Event Title: * South County Town Hall

Event Report: Attended the South County Town Hall meeting hosted by Supervisor Belia Ramos and Mayor Pierre Washington. The General Plans for both the county and city were discussed and a presentation was also provided by the County and City Planning representatives.

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Event Date: 26/03/2025

Event Type Community Event

Event Title: * Eagle Board of Review

Event Report: Interim Assistant City Manager Juan Gomez and I participated in the Eagle Board of Review for Scout Yanuel Colon. Yanuel interviewed for the highest and coveted rank of Eagle Scout. It's a symbol of leadership, service, and commitment. Only 4-6% of Scouts ever make it to Eagle. Yanuel is a very impressive and accomplished young man with a very bright future ahead!

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City Council Committee Report

Submitted * Councilmember David Oro
by:

Council Meeting 04/01/2025
Date:

Event Date: 24/03/2025

Event Type: Other

Event Title: * Clark Ranch Tour

Event Report:

Toured Clark Ranch with the City Manager to assess trees in precarious positions near private property. While some tree trimming is necessary, the goal is to preserve the natural screening of the adjacent warehouse. I'll encourage the developer to plant additional trees on their side to improve screening, and the City should consider doing the same on our side.

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Event Date: 17/03/2025

Event Type: Committee Report

Event Title: * First Joint 2x2 Committee Meeting Between American Canyon and Napa County

Event Report: I was proud to participate in the inaugural 2x2 committee meeting between the City of American Canyon and Napa County—a collaboration I've been advocating for over the past several years. Representing the City were myself, Vice Mayor Pierre Joseph, and City Manager Jason Holley. Napa County was represented by Supervisors Belia Ramos and Anne Cottrell, along with County CEO Ryan Alsop.

The meeting was productive and positive, focused on shared South County challenges such as traffic circulation, future development, open space preservation, the Sphere of Influence, and Urban Limit Line considerations. The spirit of the meeting was one of collaboration and coordination, particularly around planning and development efforts that may be driven not by government agencies, but by private landowners and developers.

The goal is to work proactively to ensure decisions are made in the best interest of our constituents, and that both jurisdictions are aligned on how these changes may shape future policy. Discussions from this committee will be brought back to our respective Councils and Boards for further consideration, action, and policymaking.

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Event Date: 15/03/2025

Event Type: Community Event

Event Title: * American Canyon Little League Opening Day

Event Report:

I had a great time attending the American Canyon Little League Opening Day. As a former Little League parent, coach, and volunteer, it was special to be back out there supporting our local youth. The energy and community spirit were as strong as ever. I didn't grab the famous garlic fries this time, but I'm definitely looking forward to enjoying them sometime this season!

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City Council Committee Report

Submitted by: * Mayor Pierre Washington

Council Meeting Date: 04/01/2025

Event Date: 19/03/2025

Event Type: Committee Report

Event Title: * NVTA-TA & NVTA Board of Directors Meetings

Event Report: Annual Financial Statement with Independent Auditor's Report presentation for the Years Ending June 30, 2024 and 2023 and Compliance and Performance Audit Report for the County of Napa and the City of St. Helena (Antonio Onorato)

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Event Date: 20/03/2025

Event Type: Committee Report

Event Title: * ABAG Finance Committee and ACFA Governing Board meetings

Event Report: Association of Bay Area Governments (ABAG) is part of a regional planning agency and part local government service provider. We accomplish our goals by providing planning services and cost-effective ABAG member services to local governments struggling with rising costs and diminishing incomes. The consolidated staff of ABAG and the Metropolitan Transportation Commission (MTC) staff have been working as one team since 2017.

I attended this first meeting with Napa Supervisor Belia Ramos and Solano Supervisor Wanda Williams.

ABAG helps local governments absorb growth and adapt to change while addressing sustainability, resilience and equity issues.

Our services to members include research and analysis, education and outreach, and regional coalition coordination. ABAG's expert data and tool resources and robust planning department — building solutions on a wide range of issues — help every community around the Bay adapt to change.

The public is invited to all ABAG meetings and has access to the same tools and research, with a focus on:

- Land use
- Housing
- Environmental protection
- Water resource protection
- Disaster resilience
- Energy efficiency

Our collaborative partnerships include local governments, Bay Area leaders and community stakeholders throughout our region.

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Event Date: 21/03/2025

Event Type Conference

Event Title: * City Council Retreat - Day 2

Event Report: City Council workshops are public meetings where Council discusses, analyzes, studies and clarifies information and issues for upcoming Council meetings. Council and staff may request specific items for an agenda and items range from specific projects to upcoming legislation to Citywide department updates.

This workshop was held on Friday from 9am to 3pm locally at the Holiday Inn. we had two residents attend the morning session and no residents attend the afternoon session.

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Event Date: 25/03/2025

Event Type Committee Report

Event Title: * Napa Flood District

Event Report: The Napa County Flood Control and Water Conservation District is governed by a Board of 11 elected officials. The Board consists of the five Napa County Supervisors, the mayors of Napa, St. Helena, American Canyon, Yountville and Calistoga, and one Napa City Council member.

This was a brief meeting to get updates on storm water wall status for local residents that homes were identified as risks to the community.

The Napa County Flood Control and Water Conservation District is the local sponsor for the award-winning Napa River Flood Management Plan and administers Water Supply Contracts, Watershed Management, and Stormwater Management Programs throughout Napa County.

The Napa County Flood Control and Water Conservation District's mission is the conservation and management of flood and storm waters to protect life and property; the maintenance of the County watershed using the highest level of environmentally sound practices; and to provide coordinated planning for water supply needs for the community.

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City Council Committee Report

Submitted by: * Mayor Pierre Washington

Council Meeting Date: 04/01/2025

Event Date: 27/03/2025

Event Type: Community Event

Event Title: * Napa NEWS Domestic Violence & Sexual Abuse Services

Event Report: NEWS Domestic Violence & Sexual Abuse Services announced the election of two community leaders to its board of directors: **former Napa Mayor Jill Techel** and **Davet "Dee" Mohammed, nurse** and clinical liaison at Sacramento Rehabilitation Hospital.

Techel brings "extensive leadership experience and deep community ties to the organization, having served four terms as mayor of Napa and 25 years as program director of Leadership Napa Valley," said the release.

Throughout her career, "Techel has demonstrated an unwavering commitment to addressing community challenges while developing and inspiring new community leaders in Napa Valley. Her proven track record in public service and leadership development makes her an invaluable addition to the NEWS board."

Davet "Dee" Mohammed joins the board as a dedicated community leader and health care professional, said the release. In her current role as Bay Area nurse liaison for Sacramento Rehabilitation Hospital, Mohammed combines her medical expertise with her passion for public service, said the release.

She serves as planning commissioner chair for the city of American Canyon and pastoral council chair for Holy Family Church. As a new member of Progressive Women Napa Valley and safety educator for Warrior Spirit Training Initiative, "Mohammed empowers individuals through martial arts and self-defense education, focusing on confidence, discipline and resilience."

"We are thrilled to welcome these exceptional leaders to our board," said Tracy Lamb, executive director of NEWS.



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Future Agenda Items

April 2, 2025 – OSATS Commission Meeting. 6:30 p.m.

Bicycle Friendly Designation Application Update
General Plan Update

April 10, 2025 – Parks and Community Services Meeting. 6:30 p.m.

Draft 2025/26 Work Plan
General Plan Update

April 15, 2025 – Regular City Council Meeting. 6:30 p.m.

Proclamation: Jen Kansanback for Years of Service
Proclamation: Sexual Assault Awareness Month
The Wall that Heals
General Plan Update Workshop
Parks and Recreation Quarterly Update

April 24, 2025 – Planning Commission Meeting. 6:30 p.m.

Annual CIP Update
285 Napa Junction Appeal
NACC DA Extension

May 6, 2025 – Regular City Council Meeting. 6:30 p.m.

ACHS Link Crew Presentation
Napa Valley Youth of the Year Melody Kondor
Update from Supervisor Ramos
Green Island Road Widening
LLAD 2025/26 Engineers Report
Public Works Utilities Update

May 7, 2025 - OSATS Meeting. 6:30 p.m.

Parks and Community Services Master Plan
OSATS Draft Annual Work Plan FY25/26

May 8, 2025 - Parks and Community Services Meeting. 6:30 p.m.

Parks and Community Services Master Plan
PCS Draft Annual Work Plan FY25/26

May 20, 2025 - Regular City Council Meeting. 6:30 p.m.

Presentation - Kids Commerce/Fee Waiver; Meet Me in the Street
Proclamation - Public Works Week
Housing Authority of the City of Napa Annual Report
Fair Housing Napa Valley Annual Report
LLAD 2025/26 Budget
General Plan Update, EIR, and Zoning Update First Reading
FY 2025/26 Preliminary Budget

Future Agenda Items

Unscheduled Council Directed Items	Councilmember	Date of Council Vote	Notes
American Canyon History Report	Washington	7/18/2023	In progress, PCS on 4/10
Alignment of West Side Connector	Joseph	10/17/2023	In progress pending General Plan Update (May 2025)
All Electric Reach Code (Discussion only)	Joseph	11/7/2023	On hold pending RCAAP and <i>Berkeley</i> litigation.
Food Ware Ordinance	Joseph	9/17/2024	On hold, pending RCAAP
Purple Heart Designation	Washington	10/15/2024	In progress, council date TBD
A.I. Policy	Oro	12/3/2024	In progress, council date TBD
Certification Program for Non-Profits	Joseph	12/17/2024	In progress, council date TBD