REGULAR CITY COUNCIL MEETING AGENDA

City Hall - Council Chambers
4381 Broadway St., Suite 201, American Canyon
December 16, 2025
6:30 PM

Mayor: Pierre Washington
Vice Mayor: Mark Joseph
Councilmembers: Brando Cruz, Melissa Lamattina, David Oro

AMENDED AGENDA
This agenda has been amended by the following: Added Closed Session item No. 2; added Attachment 22 to Item No. 12

MEETING RECESS - COUNCIL TO CONVENE IN CLOSED SESSION

6:00 P.M. – CLOSED SESSION

The mayor will call the meeting to order and conduct roll call. Council will immediately convene into Closed Session after hearing any public comment on Closed Session items. At 6:30 p.m. the Council will reconvene into Open Session and then resume Closed Session at the end of the meeting to address outstanding items, if necessary.

CALL TO ORDER - CLOSED SESSION

ROLL CALL - CLOSED SESSION

PUBLIC COMMENTS - CLOSED SESSION ITEMS

This time is reserved for members of the public to address the City Council on Closed Session Items only. Comments must be made in person and are limited to 3 minutes. Comments for items on the Open Session agenda will be taken when the item is called in Open Session. Comments for Items not on the Closed Session or Open Session agenda will be heard during the Open Session Public Comment period.

CLOSED SESSION ITEMS

1. **Conference with Legal Counsel – Anticipated Litigation. Authorized pursuant to Government Code Section 54956.9 (d)(2). One (1) Matter.**

2. **Conference with Real Property Negotiators – Authorized Pursuant to Government Code Section 54956.8. Property: 4000 Paoli Loop (APN 057-120-036)**

6:30 P.M. OPEN SESSION - REGULAR MEETING

CALL TO ORDER - OPEN SESSION

PLEDGE OF ALLEGIANCE

ROLL CALL - OPEN SESSION

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

PROCLAMATIONS AND PRESENTATIONS

3. Presentation: American Canyon Community Cats

PUBLIC COMMENTS - ITEMS NOT ON CLOSED SESSION OR OPEN SESSION AGENDA

This time is reserved for members of the public to address the City Council on items that are not on the Closed Session or Open Session agenda and are within the subject matter jurisdiction of the City Council. Comments are limited to 3 minutes. Comments for items on the Open Session agenda will be taken when the item is called in Open Session. The City Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the City Council does not respond to public comment at this time.

AGENDA CHANGES

The Mayor and Council may change the order of the Agenda or request discussion of a Consent Item. A member of the Public may request discussion of a Consent Item by making that request during Public Comment.

CONSENT CALENDAR

4. Minutes of December 2, 2025

Recommendation: Approve the minutes of the Regular City Council meeting held December 2, 2025.

5. AB1600 Annual and Five-Year Findings Report

Recommendation: Adopt a Resolution accepting the Fiscal Year 2024-25 Annual and Five-Year Findings Report on Development Impact Fees and reaffirming the necessity of development impact fees.

6. Parks and Recreation Department User Fee Schedule

Recommendation: Adopt a Resolution to repeal and replace Resolution 2024-91 with the updated Parks and Recreation Department User Fee Schedule.

7. Standard Proclamation List for 2026

Recommendation: Approve by Minute Order the Standard Proclamation List for Calendar Year 2026.

8. Minimum Wage Update to Part-time Temporary Staff Pay Rates

Recommendation: Adopt resolution to update the FY2025/2026 Salary Schedule and Compensation Plan for Part-Time Temporary Staff

9. Promontory Subdivision Project

Recommendation: Adopt a Resolution approving the "Promontory Parcel Map", the "Promontory Lot 1 Final Map Phase 1", the "Promontory Lot 2 Final Map Phase 2", and a Subdivision Improvement Agreement for Promontory Subdivision Project (PL 22-0034).

10. 205 Wetlands Sanitary Sewer Demolition Project (WW26-0100)

Recommendation: Adopt a Resolution amending the Fiscal Year 2025-26 Capital Improvement Program Budget to include the 205 Wetlands Sanitary Sewer Demolition Project (WW26-0100) for an amount not to exceed $100,000 and appropriating $100,000 from Fund 540 Wastewater Operations to the project budget.

PUBLIC HEARINGS

11. Crawford Way Multifamily Condominium Tentative Subdivision Map

Recommendation: Adopt a Resolution approving a Tentative Subdivision Map to permit the future subdivision of the Crawford Way Project into 100 condominium multifamily dwelling units on a 4.34-acre site at the southwest corner of Crawford Way and Highway 29, APNs 058-302-001 and 058-290-012 (File No. PL25-0010)

BUSINESS

12. FY 25/26 Community Grant Funding Awards

Recommendation: Adopt a Minute Order allocating the FY 25/26 Community Grant Funding Awards

13. Selection of Vice Mayor and City Council Committee Appointments for 2026

Recommendation:

1. By Minute Order, nominate and select a Vice Mayor to serve for a one-year term, January to December 2026.
2. By Minute Order, approve the 2026 City Council Appointments List.

14. City Manager Employment Agreement

Recommendation: Adopt a Resolution approving an Employment Agreement with Jason B. Holley for employment as City Manager.

MANAGEMENT AND STAFF ORAL REPORTS

MAYOR/COUNCIL COMMENTS AND COMMITTEE REPORTS

The Mayor and Council may comment on matters of public concern and announce matters of public interest; no collective council action will be taken.

FUTURE AGENDA ITEMS

15. Future Agenda Items of Note

ADJOURNMENT

CERTIFICATION

I, Nicolle Hall, Deputy City Clerk for the City of American Canyon, do hereby declare that the foregoing agenda of the City Council was posted in compliance with the Brown Act prior to the meeting date.

_____

Nicolle Hall, CMC, Deputy City Clerk

PUBLIC PARTICIPATION

This meeting is a limited public forum. American Canyon promotes respectful and responsible behavior among its meeting participants, whether they are present in person or remotely. Using offensive language or remarks that promote, foster, or perpetuate discrimination based on race, creed, color, age, religion, gender marital status, status

regarding public assistance, national origin, physical or mental disability or sexual orientation/gender identification, as well as any other category protected by federal, state or local laws will not be tolerated. In the case of an occurrence, the speaker will be immediately disconnected from the microphone.

City Council and other public meetings will be conducted in person. This meeting is also available via Zoom, is broadcast live to residents on Napa Valley TV, on our website and on YouTube.

Zoom Link: Click here. **Webinar ID:** 847 1017 1711; **Passcode:** 123456. **Phone in to Zoom**: 408-638-0968

Oral comments, during the meeting: Oral comments can be made in person during Open and Closed Session or through Zoom in Open Session only. On Zoom use the "raise your hand" tool during any public comment period. To avoid confusion, hands raised outside of Public Comment periods will be lowered.

Written comments: Submit written comments by the eComments link, located on the Meetings & Agendas page of our website. eComments are available to council members in real time. To allow for Council review of comments, eComments will close at 3:00 pm on the day of the meeting.

The above identified measures exceed all legal requirements for participation in public comment, including those imposed by the Ralph M. Brown Act. For more information, please call the Office of the City Clerk at (707) 647-4369 or email cityclerk@ americancanyon.gov.

AGENDA MATERIALS: City Council agenda materials are published 72 hours prior to the meeting and are available to the public via the City's website at www.americancanyon.gov.

AMERICANS WITH DISABILITIES ACT: The City Council will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk at 4381 Broadway, Suite 201, American Canyon, CA 94503 or by email to cityclerk@ americancanyon.gov. Include your name, address, phone number and brief description of the requested materials, as well as your preferred alternative format or auxiliary aid, at least three calendar days before the meeting.

CITY OF AMERICAN CANYON
REGULAR CITY COUNCIL MEETING

ACTION MINUTES
December 2, 2025

4:30 P.M. – CLOSED SESSION

CALL TO ORDER - CLOSED SESSION
The City Council meeting was called to order at 5:00 p.m.

ROLL CALL - CLOSED SESSION
Present: Councilmember Brando Cruz, Councilmember Melissa Lamattina, Vice Mayor Mark Joseph
Absent: None
Excused: Councilmember David Oro, Mayor Pierre Washington

PUBLIC COMMENTS - CLOSED SESSION ITEMS
There were no public comments on closed session items.

MEETING RECESS - COUNCIL TO CONVENE IN CLOSED SESSION

4:30 P.M. CLOSED SESSION ITEMS

1. Conference with Legal Counsel - Existing Litigation. Authorized pursuant to Government Code Section 54956.9(d)(1):

a) City of American Canyon v. City of Vallejo, et al. (Sacramento Superior Court Case No. 34-2022-00327471).
b) City of Vallejo v. City of American Canyon et al. (Third District Court of Appeal Case No. C102070; formerly Sacramento County Superior Court Case No. 23WM000055).
c) City of Vallejo v. City of American Canyon et al. (Sacramento County Superior Court Case No. 24WM000078).
d) City of Vallejo v. City of American Canyon et al. (Marin County Superior Court Case No. CV0003752).
e) American Canyon 1, LLC and Napa Valley Ruins & Gardens, LLC v. City of American Canyon et al. (Napa County Superior Court Case No. 25CV002277)

2. Conference with Legal Counsel – Anticipated Litigation. Authorized pursuant to Government Code Section 54956.9 (d)(2). Two (2) Matters.

6:30 P.M. OPEN SESSION - REGULAR MEETING

CALL TO ORDER - OPEN SESSION

The City Council meeting was called to order at 6:34 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL - OPEN SESSION

Present: Councilmember Brando Cruz, Councilmember Melissa Lamattina, Vice Mayor Mark Joseph
Absent: None
Excused: Councilmember David Oro, Mayor Pierre Washington

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

A report on Closed Session and confirmation of reportable action was given by City Attorney Teresa Highsmith.

PROCLAMATIONS AND PRESENTATIONS

There were no proclamations or presentations.

PUBLIC COMMENTS - ITEMS NOT ON CLOSED SESSION OR OPEN SESSION AGENDA

Vice Mayor Joseph opened public comments. Written comments: none. Oral comments: Sherry Tennyson was called to speak. The public comment period was closed.

AGENDA CHANGES

Items 13 and 14 were continued to the next regular City Council meeting on December 16, 2025.

CONSENT CALENDAR

Action: Motion to adopt the Consent Calendar with the amended Parks and Community Services calendar adding a meeting on January 8, 2026, made by Councilmember Brando Cruz, seconded by Councilmember Melissa Lamattina, and CARRIED by roll call vote.

Ayes: Councilmember Brando Cruz, Councilmember Melissa Lamattina, Vice Mayor Mark Joseph
Nays: None
Abstain: None
Excused: Councilmember David Oro, Mayor Pierre Washington

3. Minutes of November 18, 2025
Action: Approved the minutes of the Regular City Council meeting held November 18, 2025.

4. City Council and Commission Meeting Dates for 2026
Action: Approved by Minute Order 2025-23 the City Council and Commission meeting dates for 2026, amending the Parks and Community Services meeting calendar to add a meeting on January 8, 2026.

5. Appointments to Napa County Committees with Terms Expiring December 2025
Action: Reappointed by Minute Order 2025-24, Deborah Maffei to the Napa County Mosquito Abatement District Board for a two-year term beginning January 1, 2026, and ending December 31, 2027, and extend Barry Christian's appointment to the NVTA Active Transportation Advisory Committee (ATAC) by one year to correct the previously assigned term length.

6. Local Appointments List for Commission Terms Ending in 2026
Action: Adopted by Minute Order 2025-25, the 2026 Local Appointments List of Commission Vacancies and authorize the recruitment and appointment process for terms expiring December 31, 2026.

7. American Canyon Building and Construction Codes Update Final Reading
Action: Adopted Ordinance 2025-05 amending American Canyon Municipal Code Title 16 to repeal and replace the 2022 California Building Standards Code with the 2025 edition with local amendments; and repeal and replace the 2021 International Property Maintenance Code with the 2024 edition and related model codes with appendices and amendments as identified through express findings of local necessity.

8. Contract Award for East American Canyon Road Guardrail Project (TR23-0300)
Action: Adopted Resolution 2025-93 awarding a Construction Contract (Agreement 2025-A219) to Granite Rock Company in the amount of $352,097 and authorizing the Public Works Director to approve and execute contract change orders in an aggregate amount not to exceed the Project Budget, in conjunction with the East American Canyon Road Guardrail Project (TR23-0300).

9. Annual Impact Fee Inflation Adjustment
Action: Adopted Resolution 2025-94 approving the 2026 annual Inflation-adjustment to the Traffic Impact Fee, Water Capacity Fee, Wastewater Capacity Fee, Parks and Recreation Fee, Civic Facilities Fee, General Plan Update Fee, and Affordable Housing Nexus Fee.

10. Recology American Canyon Franchise Agreement Amendment
Action: Adopted Resolution 2025-95 authorizing the City Manager to execute Amendment #2 (Agreement 2025-A220) to the City's Solid Waste Franchise Agreement with Recology American Canyon to address updated definitions and scope of services.

BUSINESS

11. City Manager Employment Agreement
Action: This item was continued to the next regular City Council meeting on December 16, 2025.

12. Sites Reservoir Project

Council received a Sites Reservoir Project update presentation from consultant Phil Brun, P.E. Vice Mayor Joseph opened public comments. Written comments: Robert Raven. Oral comments: Scott Sullivan was called to speak; Jermaine Dowdell was called to speak. The public comment period was closed.

13. High Strength Waste Project Update

Council received a High Strength Waste Project update from Assistant Public Works Director Norman Woods. Vice Mayor Joseph opened public comments. Written comments: Mimi Storts. Oral comments: Jessica of Infinity Bottling was called to speak. The public comment period was closed.

14. Selection of Vice Mayor and City Council Committee Appointments for 2026

Action: This item was continued to the next regular City Council meeting on December 16, 2025.

PUBLIC HEARINGS

There were no public hearing items.

MANAGEMENT AND STAFF ORAL REPORTS

Council received oral updates from Deputy City Manager Alexandra Ikeda.

MAYOR/COUNCIL COMMENTS AND COMMITTEE REPORTS

Council members commented on items of interest.

15. City Council Committee Report - Vice Mayor Mark Joseph

16. City Council Committee Report - Mayor Pierre Washington

FUTURE AGENDA ITEMS

17. Future Agenda Items of Note

ADJOURNMENT

The meeting was adjourned at 7:45 p.m.

CERTIFICATION

Respectfully Submitted,

Geilfuss

Taresa Geilfuss, City Clerk

TITLE

AB1600 Annual and Five-Year Findings Report

RECOMMENDATION

Adopt a Resolution accepting the Fiscal Year 2024-25 Annual and Five-Year Findings Report on Development Impact Fees and reaffirming the necessity of development impact fees.

CONTACT

Jemelyn Cruz, Finance Director

BACKGROUND & ANALYSIS

American Canyon has established "Development Impact Fees" to pay for infrastructure improvements required to serve new development. The City maintains the fees collected in separate funds, namely: Fund 275 (General Plan Update Fee), Fund 310 (Parks Impact Fees), Fund 320 (Traffic Impact Fees), Fund 330 (Civic Facilities Impact Fees), Fund 340 (Affordable Housing In-Lieu Fees), Fund 520 (Water Capacity Fees), and Fund 550 (Wastewater Capacity Fees).

Government Code Section 66000, commonly referred to as the Mitigation Fee Act, requires cities account for any fees collected and make the report available to the public annually (Attachment 2). The report (Attachment 1, Ex. A) must identify the beginning and ending balances of the fiscal year, interest income, expenditures, and any refunds. It must include the purpose and brief description of the type of fee in the account or fund, the relationship between the fee and the purpose for which it is charged, all sources and amounts of funding anticipated to complete financing in incomplete improvements and designate approximate dates on which the funding is expected. Lastly, cities must determine whether any unspent fees are committed or uncommitted.

Staff recommends the Council adopt a Resolution accepting the AB 1600 Fiscal Year 2024-25 Annual and Five-Year Findings Report on Development Impact Fees and reaffirm the necessity of development impact fees.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Infrastructure: "Develop and maintain infrastructure resources to support sustainable growth."

FISCAL IMPACT

None.

ENVIRONMENTAL REVIEW

Not applicable.

COMMUNICATION

Level 1: Minimal Communication
Post report to City's website on the Finance page under AB1600 reports.

ATTACHMENTS:

1. Resolution
Attachment 1, Exhibit A - Impact Fee Analysis as of June 30, 2025
2. Development Impact Fees Notice 2025

RESOLUTION NO. 2025-_____

A RESOLUTION ACCEPTING THE FISCAL YEAR 2024-25 ANNUAL AND FIVE-YEAR FINDINGS REPORT ON DEVELOPMENT IMPACT FEES AND REAFFIRMING THE NECESSITY OF DEVELOPMENT IMPACT FEES

WHEREAS, the City of American Canyon ("City") is required to make certain findings every five years with respect to the unexpended fund balance of certain development impact fee funds pursuant to California Government Code section 66000 *et. seq*; and

WHEREAS, the documents reflecting the balance in each development impact fee fund or account, accrued interest in said fund or account and the amount of expenditure by public facility for the fiscal year have been made available for public view as required by Government Code section 66000 *et seq*.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby as accepts the FY 2024-25 Annual Report on Development Impact Fees attached hereto as Exhibit A and incorporated by reference.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon hereby finds in accordance with Government Code section 66000 *et seq*. that :

1. The purpose to which each Development Impact Fee is to be put has been identified.

2. There is a continued need for the improvements and that there is a reasonable relationship between the fee and the impacts for development for which the fees are collected.

3. The sources and amounts of funding anticipated to complete the financing of capital projects have been identified and will be deposited into the appropriate account upon receipt or during the normal capital improvement program budget cycle.

4. A copy of the approved resolution shall be forwarded to the Finance Director for use in overseeing these monies.

5. These findings are based, in part, on information provided in the City of American Canyon's FY 2026 – FY 2030 Capital Improvement Plan.

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 16th day of December, 2025, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Pierre Washington, Mayor

ATTEST:

_____
Taresa Geilfuss, City Clerk

APPROVED AS TO FORM:

_____
Teresa Highsmith, City Attorney

CITY OF AMERICAN CANYON

AB 1600

Annual Compliance

Development Impact Fee Report

and Five-Year Report

Fiscal Year 2024-25

As of 6/30/2025

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Section 1

Summary:

The City Council of American Canyon has established and adopted various Development Impact Fees to finance necessary infrastructure improvements associated with new development. The City maintains collected Development Impact Fees in separate funds, namely: Fund 275 (General Plan Update), Fund 310 (Parks Impact Fees), Fund 320 (Traffic Impact Fees), Fund 330 (Civic Facilities Impact Fees), Fund 340 (Affordable Housing In-Lieu Fees), Fund 520 (Water Capacity Fees), and Fund 550 (Wastewater Capacity Fees).

Government Code Section 66006, commonly referred to as AB1600, requires municipalities that have imposed impact fees to annually account for the fees and make the report available to the public. This report will be made available for public review and presented at the next regularly scheduled public meeting no less than 15 days after the information is made available to the public.

Annual Reporting Legal Requirements for Development Impact Fees

California Government Code Section 66006 (b) defines the specific reporting requirements for local agencies that impose AB1600 Development Impact Fees on new development. For each separate fund established, the local agency shall, within 180 days after the last day of each fiscal year, make available to the public the following information for the fiscal year:

A. A brief description of the type of fee in the account or fund.
B. The amount of the fee.
C. The beginning and ending balance of the account or fund.
D. The amount of the fees collected and the interest earned.
E. An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.
F.
    i. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.
    ii. An identification of each public improvement identified in a previous report pursuant to clause (i) and whether construction began on the approximate date noted in the previous report.

iii. For a project identified pursuant to clause (ii) for which construction did not commence by the approximate date provided in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction.

G. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.
H. The amount of refunds made pursuant to subdivision (e) of Section 66001, the number of persons or entities identified to receive those refunds, and any allocations pursuant to subdivision (f) of Section 66001.

Section 2 is intended to satisfy the annual reporting requirements for Fiscal Year 2024-25.

Five-Year Reporting Legal Requirements for Development Impact Fees

California Government Code Section 66001 (d) requires that for the fifth year following the first deposit into AB1600 Development Impact Fee account or fund, and every five years thereafter, the local agency shall make all the following findings with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted:

A. Identify the purpose to which the fee is to be put.
B. Demonstrate a reasonable relationship between the fee and the purpose for which it is charged.
C. Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements identified in paragraph (2) of subdivision (a).
D. Designate the approximate dates on which the funding referred to in subparagraph (C) is expected to be deposited into the appropriate account or fund.

Section 3 is intended to satisfy the five-year reporting requirements for Fiscal Years 2020-21 through 2024-25.

CITY OF AMERICAN CANYON

General Plan Update Fee Analysis

as of 6/30/2025

The General Plan Update Fees are collected to update the general plan to meet the demand of new development.

GENERAL PLAN UPDATE FEE AMOUNT

Land Use	Unit	2024	2025
Residential	Per DU	$105.57	$106.62
Accessory Dwelling Unit	Per DU	$29.20	$29.49
Commercial, Office, Industrial	Per Sqft	$0.0133	$0.0135

GENERAL PLAN UPDATE FEE ACTIVITY

Audited Beginning Fund Balance July 1, 2024	$ (34,968)

Fiscal Year 2024-25 Activity	*Budget*	*Actual*
Revenues:		
General Plan Update Fee	$ 24,400	$ 13,444
Grants - State and Local	0	$ -
Interest Earnings	1,000	20
Total Revenues and Other Sources	$ 25,400	$ 13,464
Expenditures:		
Miscellaneous Contractual Services-GP Update	$ 260,000	$ 149,558
Total Expenditures	$ 260,000	$ 149,558
Unaudited Fund Balance at 6/30/2025	$ (269,568)	$ (171,062)

CITY OF AMERICAN CANYON

General Plan Update Fee Analysis

as of 6/30/2025

PROJECT EXPENDITURES

Project Title	**2024-25 Expenditures**
General Plan Update	149,558

Use of Fees:

Projects Budgeted in FY 2025-26:	**Project Start Date**	**Budget**	**% of Total Project Fee - Funded**
General Plan Update	6/1/2020	330,952	100%
Total Budget		$ 330,952	

No interfund transfers or loans wre made from this account or fund.

No refunds were made during the fiscal year. If any unexpended funds are no longer required, refunds will be made according to Government Code.

CITY OF AMERICAN CANYON

Parks Impact Fee Fund Analysis

as of 6/30/2025

Park Impact Fees are collected to provide revenue for purchase and development of additional parks and recreational opportunities due to the additional impact of new residences

PARKS IMPACT FEE AMOUNT

	Fee per Dwelling Unit	
	2024	*2025*
Parkland Acquisition	*$2,544.28*	*$2,569.61*
Parkland Development	*$2,892.97*	*$2,921.77*
Community Gym	*$996.40*	*$1,006.32*
Aquatic Center/Pool	*$337.41*	*$340.76*
Aquatic Center/Slide	*$70.88*	*$71.58*
Total Per Dwelling Unit	***$6,841.94***	***$6,910.04***
Total Per ADU	***$1,875.16***	***$1,893.83***

PARKS IMPACT FEE CAPITAL PROJECT ACTIVITY

Audited Beginning Fund Balance July 1, 2024		**$ 1,485,102**
Fiscal Year 2024-25 Activity	***Budget***	***Actual***
Revenues:		
Park Development Fee	**$ 1,573,700**	**$ 863,309**
Interest Earnings	**56,700**	**101,400**
	$ 1,630,400	**$ 964,709**
Expenditures:		
Transfers Out to Gen Govtl CIP Fund	**$ 1,662,932**	**$ 430,383**
Miscellaneous Contractual Services	**$ 232,000**	**$ 47,454**
Total Expenditures	**$ 1,894,932**	**$ 430,383**
Unaudited Fund Balance at 6/30/2025	**$ 1,220,570**	**$ 2,019,428**

CITY OF AMERICAN CANYON

Parks Impact Fee Fund Analysis

as of 6/30/2025

CAPITAL PROJECTS

Project Title		2024-25 Expenditures
Newell Open Space	PR13-0200	$ 259,402
Wetlands Edge Educational Enchancement Proj	PR19-0100	170,981
Total CIP Expenditures - Transfers to CIP		$ 430,383

Use of Fees:

Projects Budgeted in FY 2025-26:	Project Start Date	Budget	% of Total Project Fee - Funded
Wetlands Edge Educational Enchancement Proj	4/1/2025	879,771	74%
Melvin Park Improvements	FY 2026-27	100,000	39%
Melvin Tennis Court Improvements	June 2026	500,000	100%
Linwood Park Improvements	FY 2026-27	100,000	100%
Veterans Park Playground Replacement and Resurface	June 2026	250,000	49%
Total CIP Budget		$ 1,829,771	

No interfund loans were made from this fund.

No refunds were made during the fiscal year. If any unexpended funds are no longer required, refunds will be made according to Government Code.

CITY OF AMERICAN CANYON

Traffic Impact Fee Fund Analysis

as of 6/30/2025

Traffic Impact Fee Fund are collected to reduce the impact of additional traffic related to new development

TRAFFIC IMPACT FEE AMOUNT

Land Use	*Traffic Impact Fee*		
	2024	*2025*	
All	$728.43	$735.69	Per Net New Daily Trip
ADU	$1,264.60	$1,277.18	Per ADU

TRAFFIC IMPACT FEE CAPITAL PROJECT ACTIVITY

Audited Beginning Fund Balance July 1, 2024	**$ 4,857,405**

Fiscal Year 2024-25 Activity	*Budget*	*Actual*
Revenues:		
Traffic Impact Fees	$ 179,300	$ 184,008
Interest Earnings	172,000	271,143
Total Revenues and Other Sources	$ 351,300	$ 455,151
Expenditures:		
Transfers Out to Gen Govtl CIP Fund	86,356	-
Miscellaneous Contractual Services	25,000	7,864
Total Expenditures	$ 111,356	$ 7,864
Unaudited Fund Balance at 6/30/2025	$ 5,097,349	$ 5,304,692

Unaudited Fund Balance:	
Fund Balance - Unassigned/Undesignated	$ 4,908,274
Designated for SR29 South Corridor	291,418
Designated for SR29 Green Island Road	70,000
Designated for Pedestrian Safety South Side of AC Rd VVR	35,000
Unaudited Fund Balance at 6/30/2025	$ 5,304,692

CITY OF AMERICAN CANYON

Traffic Impact Fee Fund Analysis

as of 6/30/2025

CAPITAL PROJECTS

Project Title	**2024-25 Expenditures**
GI Rd Reconstruction & Widening	-
Total CIP Expenditures	$ -

Use of Fees:

Projects Budgeted in FY 2025-26:	**Project Start Date**	**Budget**	**% of Total Project Fee - Funded**
GI Rd Reconstruction & Widening	2/1/2015	12,623	6%
GI Rd Rule 20A/B Utility Undergrounding	12/1/2022	42,262	3%
Rio Del Mar Extension	FY 2026-27	5,000,000	100%
Total CIP Budget		$ 5,054,885	

Below are fees received that are specifically designated:

Designated Fund Balances:	**Amount**
SR 29 South Corridor	$ 291,418
SR29 Green Island Road - to be spent at Green Island and SR29 Intersection. This amount could be used on TR16-0700 (Green Island Widening) if project includes improvements to Green Island Road and SR29 Intersection.	$ 70,000
VVR Pedestrian Safety - South Side of American Canyon Road	$ 35,000

No interfund loans were made from this fund.

No refunds were made during the fiscal year. If any unexpended funds are no longer required, refunds will be made according to Government Code.

CITY OF AMERICAN CANYON

Civic Facilities Impact Fee Fund Analysis

as of 6/30/2025

Civic Facility Impact Fee are collected to provide additional space for City departments due to the impact of additional businesses and residents.

CIVIC FACILITY IMPACT FEE AMOUNT

Civic Facilities 2024	Per Residential Unit	Per Accessory Dwelling Unit	Per Commercial Square Ft	Per Office Sqare Ft	Per Industrial Square Ft
City Hall Expansion	$ 330.40	$ 90.74	$ 0.174	$ 0.338	$ 0.123
Police Station	100.05	27.41	0.041	0.102	0.051
Aquatic Center Offices	306.70	84.22	0.041	0.072	0.010
Constuction - City Library	1,158.26	317.74	0.174	0.277	0.102
Corp Yard Expansion and offsite Improvements	90.83	25.65	0.010	0.051	0.010
Subtotal - Civic Facilities	$ 1,986.24	$ 545.76	$ 0.440	$ 0.840	$ 0.296

Civic Facilities 2025	Per Residential Unit	Per Accessory Dwelling Unit	Per Commercial Square Ft	Per Office Sqare Ft	Per Industrial Square Ft
City Hall Expansion	$ 333.69	$ 91.64	$ 0.176	$ 0.341	$ 0.124
Police Station	101.05	27.68	0.041	0.103	0.052
Aquatic Center Offices	309.75	85.06	0.041	0.073	0.010
Constuction - City Library	1,169.79	320.90	0.176	0.280	0.103
Corp Yard Expansion and offsite Improvements	91.73	25.91	0.010	0.050	0.010
Subtotal - Civic Facilities	$ 2,006.01	$ 551.19	$ 0.44	$ 0.85	$ 0.30

CIVIC IMPACT FEE CAPITAL PROJECT ACTIVITY

Audited Beginning Fund Balance July 1, 2024		$ 1,739,475
Fiscal Year 2024-25 Activity	***Budget***	***Actual***
Revenues:		
Civic Facilities Impact Fee	$ 456,900	$ 254,849
Interest Earnings	58,100	75,659
Total Revenues and Other Sources	$ 515,000	$ 330,509
Expenditures:		
Transfer to Capital Projects	$ 864,096	$ 598,753
Total Expenditures	$ 864,096	$ 598,753
Unaudited Fund Balance at 6/30/2025	$ 1,390,379	$ 1,471,231
Unaudited Fund Balance:		
Fund Balance - Unassigned/Undesignated		$ 971,231
Designated for CF East of SR29 Loc TBD		500,000
Unaudited Fund Balance at 6/30/2025		$ 1,471,231

CITY OF AMERICAN CANYON

Civic Facilities Impact Fee Fund Analysis

as of 6/30/2025

CAPITAL PROJECTS

Project Title		2024-25 Expenditures
Corporation Yard Relocation and Facility Upgrade	CF23-0300	598,753
Total CIP Expenditures		$ -

Use of Fees:

Projects Budgeted in FY 2025-26:	Project Start Date	Budget	% of Total Project Fee - Funded
Corporation Yard Relocation and Facility Upgrade	5/1/2023	$ 265,343	49%
Total CIP Budget		$ 265,343	

No interfund loans were made from this fund.

No refunds were made during the fiscal year. If any unexpended funds are no longer required, refunds will be made according to Government Code.

CITY OF AMERICAN CANYON

Affordable Housing Fee Fund Analysis

as of 6/30/2025

The City accounts for fees collected from developers in lieu of providing affordable housing in an Affordable Housing Fund. Amounts collected are used for certain housing related expenses to maintain affordable housing in the community. Assistance is provided to low income and very low income residents for a variety of services including landlord tenant issues, section 8 housing voucher program, farm worker housing contribution, maintenance of qualifying city owned housing and administration of the City's rent stabilization ordinance.

AFFORDABLE HOUSING NEXUS FEE AMOUNT

Type of Use	Per Gross Sqft	
	2024	2025
Residential, Single Family, Townhouse	$3.50	$3.57
Residential, Single Family, Apartment	$4.06	$4.14
Office	$0.89	$0.91
Hotel	$0.89	$0.91
Retail	$0.89	$0.91
Warehouse	$0.58	$0.59
Industrial	$0.58	$0.50
All Other Non-residential	$0.89	$0.91

AFFORDABLE HOUSING IN LIEU FEE CAPITAL PROJECT ACTIVITY

Audited Beginning Fund Balance July 1, 2024		**$ 663,338**
Fiscal Year 2024-25 Activity	***Budget***	***Actual***
Revenues:		
Affordable Housing Nexus Fee	$ 1,125,600	$ 672,627
Interest Earnings	22,700	61,278
Miscellaneous Revenue	7,300	1,224
Total Revenues and Other Sources	$ 1,155,600	$ 735,129
Expenditures:		
Transfers Out to Gen Govtl CIP Fund	-	-
Professional Services	-	54,750
Total Expenditures	$ -	$ 54,750
Unaudited Fund Balance at 6/30/2025	$ 1,818,938	$ 1,343,717

CITY OF AMERICAN CANYON

Affordable Housing Fee Fund Analysis

as of 6/30/2025

CAPITAL PROJECTS

Project Title	2024-25 Expenditures
	$ -
Total CIP Expenditures	$ -

Use of Fees:

Capital Projects Budgeted in FY 2025-26:	Project Start Date	Budget	% of Total Project Fee - Funded
Total CIP Budget		$ -	

No interfund loans were made from this fund.

No refunds were made during the fiscal year. If any unexpended funds are no longer required, refunds will be made according to Government Code.

CITY OF AMERICAN CANYON

Water Capacity Fee Fund Analysis

as of 6/30/2025

Water Capacity fees are collected to pay for expansion of water infrastructure and facilities.

WATER CAPACITY IMPACT FEE AMOUNT

Land Use	Units	EDU	Water Capacity Fee 2024	Water Capacity Fee 2025
Accessory Dwelling Unit	Each	0.00	$ 0.00	$ 0.00
Single Family	Each	1.00	$ 23,319.00	$ 23,266.00
Multi-Family	Unit	$0.650	$ 15,157.00	$ 15,123.00
Commercial/Industrial	GPD	n/a	$ 35.73	$ 35.65

WATER CAPACITY FEE CAPITAL PROJECT ACTIVITIES

Working Capital July 1, 2024	**$ 4,309,931**

Fiscal Year 2024-25 Activity	*Budget*	*Actual*
Revenues:		
Capacity Fee	$ 1,000,000	$ 909,855
Miscellaneous Revenues	-	-
Interest	290,800	481,373
Total Revenues and Other Sources	$ 1,290,800	$ 1,391,228
Expenditures:		
Advances:		
Interest Expense - Water Ops (LAIF Interest Rate)	$ 42,394	$ 42,926
Miscellaneous Contractual Services	20,000	-
Transfers to Capital Project Funds:		
Transfer to Cap Proj Fund - Gen Gov	500,000	-
Total Expenditures	$ 562,394	$ 42,926
Total Resources Available at 6/30/2025	$ 5,038,337	$ 5,658,232

CITY OF AMERICAN CANYON

Water Capacity Fee Fund Analysis

as of 6/30/2025

CAPITAL PROJECTS

Project Title	2024-25 Expenses
	-
Total CIP Expenditures	$ -

Use of Fees:

Capital Projects Budgeted in FY 2025-26:		Project Start Date	Budget	% of Total Project Fee - Funded
Zone 5 Water Pump Station	WA25-0200	June 2026	500,000	100%
Total CIP			$ 500,000	

Interest Expenses made from this fund were for Internal Loans from Wastewater Capacity for various CIP projects and Water Operations for past operating deficits and CIP expenses.

No refunds were made during the fiscal year. If any unexpended funds are no longer required, refunds will be made according to Government Code.

CITY OF AMERICAN CANYON

Wastewater Capacity Fee Fund Analysis

as of 6/30/2025

Wastewater Capacity fees are collected to pay for additional wastewater infrastructure and facilities.

WASTEWATER CAPACITY IMPACT FEE AMOUNT

Land Use	Units	EDU	Wastewater Capacity Fee 2024	Wastewater Capacity Fee 2025
Accessory Dwelling Unit	Each	0.00	$0.00	$0.00
Single Family	Each	1.00	$ 12,604.00	$ 12,729.00
Multi-Family	Unit	$0.650	$ 8,192.00	$ 8,274.00
Commercial/Industrial	Gpd	n/a	$ 42.03	$ 42.44

WASTEWATER CAPACITY FEE CAPITAL PROJECT ACTIVITIES

Working Capital July 1, 2024		**$ 473,765**
Fiscal Year 2024-25 Activity	**Budget**	***Actual***
Revenues:		
Wastewater Capacity Fee	$ 18,500	$ 9,877
Interest from Interfund Loans	110,549	$ 108,038
Interest	38,500	37,304
Total Revenues and Other Sources	$ 167,549	$ 155,219
Expenditures:		
Misc Contractual Services	$ 10,000	$ -
Major Equipment	$ 202,179	$ 227,059
Transfer to Cap Proj Fund - Gen Gov	-	-
Transfer to Cap Proj Fund - Wastewater CIP	1,810,820	-
Total Expenditures	$ 2,022,999	$ 227,059
Total Resources Available at 6/30/2025	$ (1,381,685)	$ 401,925

CITY OF AMERICAN CANYON

Wastewater Capacity Fee Fund Analysis

as of 6/30/2025

CAPITAL PROJECTS

Project Title		**2024-25 Expenses**
SS4 Broadway Sewer Rehab, Crawford to	WW20-0100	-
Total CIP Expenditures		$ -

Use of Fees:

Capital Projects Budgeted in FY 2025-26:		**Project Start Date**	**Budget**	**% of Total Project Fee - Funded**
SS4 Broadway Sewer Rehab, Crawford to	WW20-0100	June 2026	1,790,880	100%
Total CIP			$ 1,790,880	

Interest Earnings from this fund were for Internal Loans to Recycled Water Operations for Various CIP Projects and Wastewater Operations Fund for past operating deficits and CIP expenses.

No refunds were made during the fiscal year. If any unexpended funds are no longer required, refunds will be made according to Government Code.

Section 3 – Fiscal Years 2020-21 through 2024-25 Five-Year Report

The following information is intended to satisfy the five-year reporting requirements for Fiscal Years 2020-21 through 2024-25 with respect to any remaining funds in the Development Impact Fund accounts, regardless of whether those funds are committed or uncommitted.

A. The following identifies the purpose to which the fees are to be put:
    a. **Parks & Recreation, Civic Facility, and General Plan Update Fee** – These fees are collected for the purpose of constructing new park, recreation, civic facilities and general plan updates funds necessary to meet the demand of new development.
    b. **Traffic Impact Fee** – This fee funds transportation improvements to reduce the impact of additional traffic related to new development.
    c. **Affordable Housing Nexus Fee** – This is collected for the purpose of constructing new housing that is affordable to lower income residents when the expense of providing on-site inclusionary housing is financially infeasible.
    d. **Water and Wastewater Capacity Fees** – Water and Wastewater capacity fees are collected for the purpose of constructing and/or improving water, recycled water, and wastewater facilities necessary to meet the demand of new development.

B. Demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

    The relationship is identified within the AB 1600 justification studies that have been done by the City of American Canyon and updated as needed:

    Parks & Recreation, Civic Facility, and General Plan update fee – AB 1600 Justification fee study and General Plan Update adopted June 1998

    Traffic Impact Fee – Traffic Impact Nexus Fee Study dated February 2015

    Affordable Housing Fee – Affordable Housing Nexus Fee Study April 2014

    Water and Wastewater Capacity Fee – Water and Wastewater Fee study Nov 2007

CITY OF AMERICAN CANYON

Development Impact Fees Funding Balances and Future Project Costs

as of 6/30/2025

Fund Name	Balance at 6/30/25	Five Year Holdings Balance [1]	Future Improvement Project Cost [2]
General Plan Update Fee	$ (171,061.99)	$ -	
Parks Impact Fee	$ 2,019,428.32	$ -	
Traffic Impact Fee	$ 5,304,691.58	$ 776,773.00	$ 5,054,885.00
Civic Impact Fee	$ 1,471,230.56	$ 570,361.00	$ 304,341.00
Affordable Housing Fee	$ 1,343,717.39	$ -	
Water Capacity Fee	$ 5,658,231.73	$ 4,147,240.00	$ 2,000,000.00
Wastewater Capacity Fee	$ 401,925.47	$ -	

[1] The City of American Canyon uses the First In; First Out methodology to calculate the Five-Year Holdings Balances.

[2] See Development Impact Fee Project table for additional information regarding future improvement projects.

As of June 30, 2025, the City's Traffic Impact Fee, Civic Impact Fee, Water Capacity, and Wastewater Capacity showed revenues held past the fifth year of the first deposit; therefore, the City is reporting this finding related to the Development Impact Fee accounts.

CITY OF AMERICAN CANYON

Development Impact Fees Future Project Identification

as of 6/30/2025

Fund Name	Project Description	Project Status	Est. Construction Start Date	Est. Project Cost	Budget/Funding to Date from AB1600 Fees	Estimated % of Project Funded with AB1600 Fees
Traffic Impact Fee	TR16-0700 Green Island Road Reconstruction	In progress	2/1/2015	$ 19,631,733	$ 12,623	6%
Traffic Impact Fee	TR16-0703 Green Island Rd Rule 20A/B Utility Undergroundng	In progress	12/1/2022	$ 2,570,000	$ 42,262	3%
Traffic Impact Fee	TR26-0200 Rio Del Mar Extension	In progress	FY2026-27	$ 5,000,000	$ 5,000,000	100%
Civic Impact Fee	CF23-0300 Corp Yard Relocation and Fac Upgrade	In progress	5/1/2023	$ 1,780,000	$ 304,341	49%
Water Capacity Fee	WA25-0200 Zone 5 Water Pump Station	In progress	June 2026	$ 2,000,000	$ 2,000,000	100%

CITY OF AMERICAN CANYON
NOTICE OF AVAILABILITY OF INFORMATION

Information Related to Development Impact Fees (AB1600)
Issue Date: November 24, 2025

Notice is hereby given that as of the date noted above, the City of American Canyon has made available to the public a draft Development Impact Fee Report for the Fiscal Year Ended June 30, 2025 in compliance with the reporting requirements of California Government Code Section 66006, including Section 66006(b)(2).

The final report will be considered by the City Council at a regularly-scheduled City Council meeting on December 16, 2025, beginning at 6:30 p.m. or soon thereafter in the American Canyon City Council Chambers, 4381 Broadway, Suite 201, American Canyon, CA 94503.

Click HERE to view the proposed Report on Development Impact Fees. It is also available to be examined for no charge in person at the City of American Canyon City Clerk's Office during normal business hours between 8:30 a.m. and 5:00 p.m., Monday through Friday, except for holidays.

Interested citizens are invited to attend and participate in the meeting and present written and/or oral testimony concerning the Development Impact Fee Report. If you are unable to attend the meeting, you may provide written comments once the meeting agenda is posted by clicking HERE, finding the agenda for December 17, 2024 and selecting the eComments link to the right of the agenda link.

Any questions concerning the report may be directed to the Finance Director Jemelyn Cruz at jcruz@americancanyon.gov. Legal challenges to these proceedings may be limited to only the issues you or someone else raised at the City Council meeting or submitted in writing to the City prior to the hearing.

jcruz

_____

Jemelyn Cruz
Finance Director

TITLE

Parks and Recreation Department User Fee Schedule

RECOMMENDATION

Adopt a Resolution to repeal and replace Resolution 2024-91 with the updated Parks and Recreation Department User Fee Schedule.

CONTACT

Alexandra Ikeda, Deputy City Manager

BACKGROUND & ANALYSIS

On December 8, 2022, the Parks and Community Services (PCS) Commission reviewed and recommended 16 Service Categories (Attachment 1) and the Cost Recovery Pyramid Model (Attachment 2), which outlines and defines the cost recovery percentage rates for services provided through the Parks and Recreation Department.

Each Service Category was strategically placed within the Cost Recovery Pyramid Model (Pyramid), establishing a common language of terms and concepts related to pricing, and setting the cost recovery percentages associated with each level of service. Each "tier" of the Pyramid, one through five, represents a level of service ranging from the Highest Community Benefit to Highly Individual Benefit, ensuring equitable pricing, maintain the quality of our services, and identify and recognize core community services. In 2024, Tier 2 of the model was updated to address the existing percentage gap between Tier 1 and Tier 2.

This foundation and progression reflect the core mission of parks and recreation while also demonstrating the growth and maturity of the organization as program and facility offerings are enhanced. Additionally, City staff surveyed similar parks and recreation agencies to ensure our fees remain competitive and aligned with current market rates.

In 2023, the City initiated a three-year plan to gradually update program and service fees, moving toward a more modern and realistic pricing structure. The plan involved implementing structural fee increases in 2023 and 2024, raising fees beyond the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco, Oakland, and San Jose metropolitan areas, as published by the U.S. Bureau of Labor Statistics, based on the Service Categories and Cost Recovery Pyramid Model.

For 2025, and thereafter, the City planned to adjust fees solely based on CPI. The City Council adopted the 2025 Parks and Recreation Department User Fee Schedule (Attachment 3) with the 2.7% CPI adjustment effective from January 1, 2025 through December 31, 2025.

For the January 1, 2026 through December 31, 2026 fee cycle, staff recommends a 2.5% CPI adjustment to the Parks and Recreation Department Fee Schedule based on the September 2025 CPI for All Urban Consumers for the San Francisco, Oakland, and San Jose metropolitan area, published by the U.S. Bureau of Labor Statistics (Attachment 4). Due to market conditions and benchmarking of surrounding agencies, not all program and service fees are able to accommodate an increase. Only those fees determined to be appropriate for adjustment have been modified and are shown in red.

Upon adoption of the updated Resolution, select programs and services fees will be adjusted by 2.5% based on the September 2025 CPI, effective January 1, 2026 through December 31, 2026.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Infrastructure: "Develop and maintain infrastructure resources to support sustainable growth."

FISCAL IMPACT

It is anticipated that the proposed fee adjustment will result in additional revenue to the General Fund of approximately $8,000 annually. This revenue is intended to "offset" the costs of existing services provided by the City. Recovering these costs from service recipients will help free up critical General Fund resources.

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

COMMUNICATION

Level 2: Targeted Communication

Staff will develop a Communications Plan and coordinate with the City's communications team to inform program participants and the community of the fee changes. Outreach efforts will include, but not be limited to, posting a notice at the Parks and Recreation Office for at least 30 days prior to implementation, sharing information through the City's social media channels and other digital platforms, and direct communication with program participants.

ATTACHMENTS:

1. Service Categories
2. Cost Recovery Pyramid Model

3. Resolution 2024-91
4. 2026 Resolution and Parks and Recreation Department User Fees

Park and Recreation Service Categories

TIER 1: HIGH COMMUNITY BENEFIT (0%-10%)

Volunteer/Internship/Community Service Programs: Managing individuals or groups to donate their time and effort to a structured or scheduled experience, support educational or service requirements, provide facility improvements, or provide essential services to the community. Examples include: Volunteer projects throughout the city, internships, food distributions and deliveries, disaster aid and referrals, emergency shelter, trail maintenance, naturalists, and adopting a park or field.

Non-Monitored Park/Facility Use: Drop-in use of a park/facility/activity that is non-registered and non-instructed and is NOT monitored by City staff or volunteers. Examples include: Open spaces, trails, parks, skateparks, dog parks, playgrounds, passive and active park areas, etc.

Community Events – Nonprofits & Community Partners: Community-wide events provided by a city-recognized nonprofit and community partner that benefits and serves the entire community as a whole; typically, these events would not require a fee to attend, but they need some support from the City (i.e. a facility, staff, or minimal resources) to help make the event successful for the entire community. Examples include: Juneteenth, Pride, and Pumpkin Walk at the Wetlands.

Community Events – Produced by the City: Community-wide events typically produced by the Department and offered on an annual basis for the entire community. Examples include: The Fourth of July, Magic of the Season, etc.

TIER 2: CONSIDERABLE COMMUNITY BENEFIT (10%-50%)

Facility Passes and Drop-in Monitored Access: The use of recreation facilities for organized city programming that required staff monitoring or specialized equipment to conduct the program. Examples include: Public swim, lap swimming, unstructured activities and social time, and open gym.

TIER 3: BALANCED COMMUNITY/INDIVIDUAL BENEFIT (25%-75%)

Rentals/Exclusive Use – Affiliates/Partners/Community Service: Temporary and exclusive use of City space and facilities on a one-time or one-season basis through a formal agreement to groups identified as having allied interests with the City, fulfills a core service in lieu of the City and serves the community at large. Examples include: Reindeer Run, crab feed fundraisers, etc.

Tournaments/Leagues: Schedule one-time sporting and/or multi-game events for various age groups that are organized and/or managed by staff. Examples include: Softball league, basketball league, swim meets, volleyball league, etc.

TIER 4: MOSTLY INDIVIDUAL BENEFIT (50%-100%)

Classes, Programs, Workshops, and Camps – Beginner / Multi-Level: Entry or multi-level group recreational and/or instructional programs and activities for children, youth, and adults who have no prior experience. Examples include: Learn to swim group lessons, basketball and fitness classes, enrichment, educational programs, etc.

Trips: Day, overnight, and extended trips that provide opportunities for participants to visit selected destinations. Examples include: Tours, dinners, theater, day trips, boat tours, etc.

Classes, Programs, Workshops, Camps, and Clinics – Advanced/Competitive/Certifications: Focus on advanced activities/instruction, certification, or competitive activities for children, youth, and adults with prior experience. Examples include: Lifeguard Training, competitive swim clinics, and travel/competitive sports.

TIER 5: HIGHLY INDIVIDUAL BENEFIT (75%-150%)

Merchandise/Concessions/Vending: Include consumable and non-consumable goods for purchase at various facilities. Examples include: Swim diapers, food, and beverages, city apparel, etc.

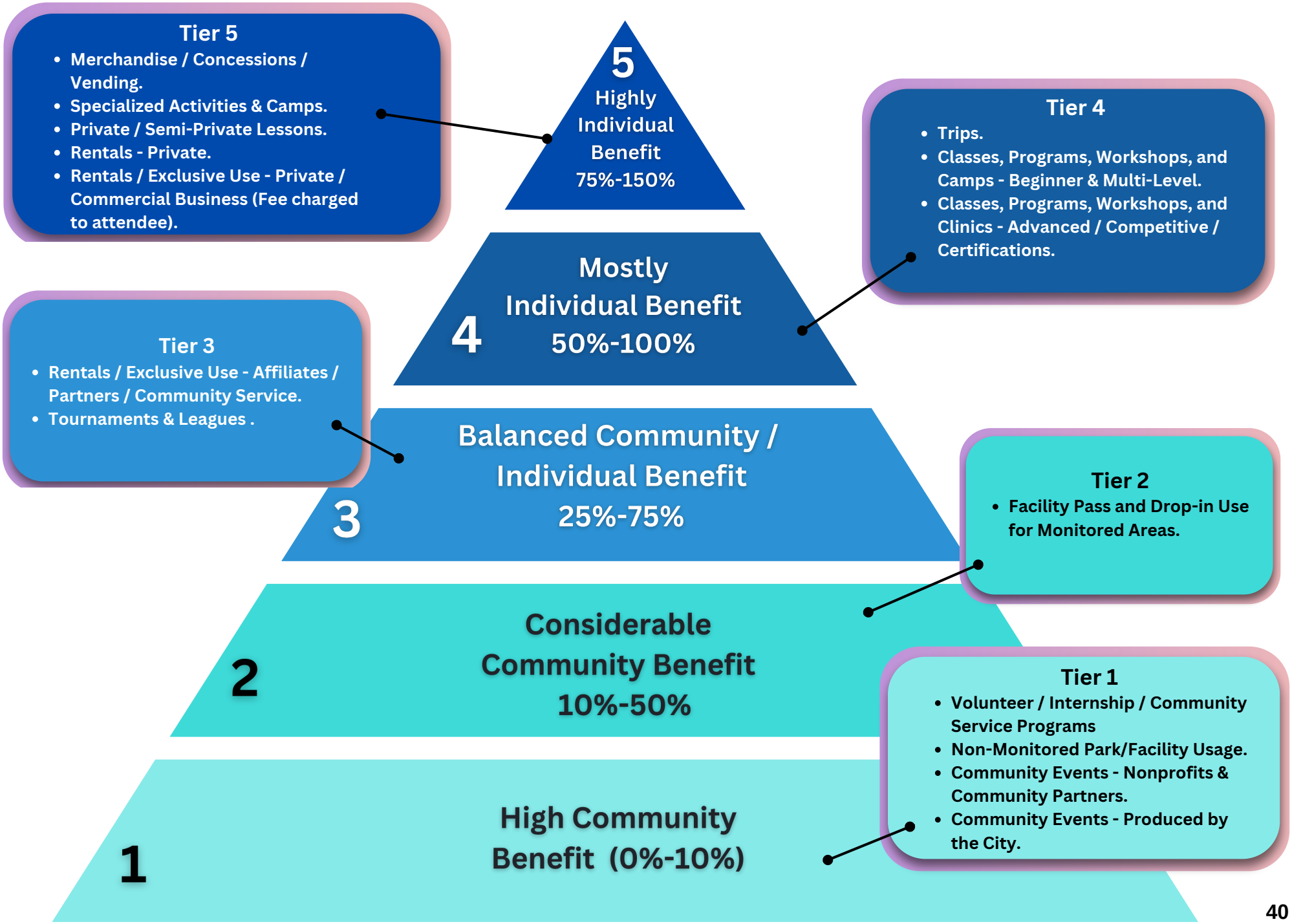
Private/Semi-Private Lessons: Lessons arranged for one to three students with a specific instructor and/or time. Examples include: Private tennis lessons, private swim lessons, personal training, etc.

Rentals – Private: Temporary and exclusive use of city facilities including centers, fields, pools, picnic areas, and parks, on a one-time or one-season basis by a private individual, group, organization, or business, etc. Examples include: Rentals for birthdays, weddings, corporate events/picnics, individual/private – not open to the public, etc.

Rentals/Exclusive Use – Private / Commercial Business: Any rental that is intended to charge a fee to attendees falls into this category. Examples include: Private/for-profit businesses of use of any city facility, ticketed event, i.e. mini–Bottle Rock, etc.

Specialized Activities/Camps: Targeted annual, individualized activities, events, and non-traditional camps requiring registration that are typically offered on a one-time or limited basis. Examples include: Nature camps, sports and summer camps, technology and STEAM camps and programs, etc.

American Canyon Parks and Recreation
Cost Recovery Pyramid Model



RESOLUTION NO. 2024-91

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON TO REPEAL AND REPLACE RESOLUTION 2024-24 WITH THE UPDATED PARKS AND RECREATION DEPARTMENT USER FEE SCHEDULE.

WHEREAS, the Parks and Recreation Department offers a wide variety of programs, services, and rentals to the residents of American Canyon and customers in neighboring cities; and

WHEREAS, the City Council approved and adopted Resolution 2024-24 on March 19, 2024, amending and updating the Parks and Recreation Department User Fee Schedule from 2023, and established the department's 16 Service Categories and Cost Recovery Pyramid Model; and

WHEREAS, recovery of the costs of providing governmental services to the fullest extent possible is of vital importance to the economic health of the City budget, and hereby the health, safety, and welfare of the residents of the City of American Canyon; and

WHEREAS, the City's fiscal policy requires that the City align fees with the costs of providing services, except in cases where the social benefit impact outweighs the objective of full cost recovery; and

WHEREAS, due to the production timeline for the Winter/Spring Activity Guide, which covers programs from January through April, went to print on November 8, 2024, the CPI adjustment report for August 2024 was used; and

WHEREAS, the Parks and Recreation Department User Fees from January 1, 2025, through December 31, 2025, shall be automatically adjusted by 2.7% based on the Consumer Price Index (CPI) for all Urban Consumers for the San Francisco, Oakland, and San Jose metropolitan area as published by the Bureau of Labor Statistics using the August 2024 report; and

WHEREAS, incremental fee increases are essential for the City, as they help offset inflation and labor costs while preventing larger hikes in the future. However, not all programs and services can accommodate an increase due to market conditions and data collected from comparable agencies; and

WHEREAS, some fees have increased beyond the CPI to align with cost recovery standards as outlined in the 16 Service Categories and Cost Recovery Pyramid Model; and

NOW, THEREFORE, BE IT RESOLVED the City of American Canyon as follows:

SECTION 1: GENERAL INFORMATION AND SPECIAL CONDITIONS

1. All fees will be rounded up to the nearest dollar.

2. The Resident Rate will only apply to American Canyon residents residing within the American Canyon city limits. Individuals claiming residency will be required to provide valid identification at the time of registration. Residency may be claimed by the following: 1) A California Driver's License with an American Canyon residential address; or 2) A photo identification card with the individual's first and last name, and a utility bill or lease agreement matching the individual's identification and American Canyon residential address.

3. The Nonresident Rates will apply to anyone residing outside the American Canyon city limits. Programs, classes, services, camps, and rentals will be 15% more than the Resident Rate and Drop-In programs will be one dollar ($1.00) more than the Resident Rate.

4. The American Canyon Nonprofit Rates will only apply to American Canyon nonprofit organizations that have a valid State of California 501(c)(3) certificate. This benefit will only apply to facility rental fees as indicated on the Parks and Recreation Department User Fee Schedule and set at 25% less than the Resident Rate. All other facility rental rules and regulations, and requirements will apply – including insurance and refundable deposits.

5. The Nonresident Nonprofit Rates will apply to nonresident nonprofit organizations that have a valid State of California 501(c)(3) Certificate. This benefit will only apply to facility rental fees as indicated on the Parks and Recreation Department User Fee Schedule and set at the Resident Rate. All other facility rental rules and regulations, and requirements will apply – including insurance and refundable deposits.

6. Nonprofit and Community Partner Community Events – American Canyon nonprofit organizations and community partners are encouraged to host, coordinate, and manage community-based events for American Canyon residents at City parks and facilities. These community events provide great community benefit (Tier 1 – within the Cost Recovery Pyramid Model) by enhancing our resident's quality of life, providing unique experiences that celebrate our community's cultural diversity, and showcasing our community's inclusivity. The City values these relationships and partnerships – in exchange, the City will provide a City park or facility at no charge to the nonprofit organization or community partner. All other community event rules and regulations, and requirements apply.

SECTION 2. USER FEE SCHEDULE

1. The Parks and Recreation Department User Fee Schedule is outlined within Exhibit A.

2. By January 1, 2026, and thereafter, the City shall increase the service fees in the Parks and Recreation Department User Fee Schedule to automatically adjust to the annual percentage change of the Consumer Price Index (CPI) for all Urban Consumers for the San Francisco, Oakland and San Jose metropolitan area as published by the Bureau of Labor Statistics for the 12-month period ending nearest, but at least sixty (60) days prior to, the Adjustment Date.

3. The City of American Canyon recognizes the importance of adapting to the evolving needs of its community. The City reserves the right to establish new program fees throughout the year to ensure the delivery of diverse and inclusive services that meet the varying needs of residents. This flexibility will enable the City to enhance program offerings and promote greater accessibility for all members of the American Canyon community.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon adopts the Parks and Recreation Department User Fee Schedule, effective January 1, 2025, upon the approval of this Resolution.

PASSED, APPROVED, and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 17th day of December 2024, by the following vote:

AYES: Councilmembers Cruz, Lamattina, Oro, Vice Mayor Joseph, Mayor Washington
NOES:
ABSTAIN:
ABSENT:

Pierre Washington, Mayor

ATTEST:

Nicolle Hall, Deputy City Clerk

Dec 18, 2024

William D. Ross, City Attorney

EXHIBIT A

CITY OF AMERICAN CANYON
PARKS AND RECREATION DEPARTMENT USER FEE SCHEDULE

ADMINISTRATIVE FEES					
	Details	**Resident**	**Nonresident**	**Nonprofit**	**NR Nonprofit**
Program Cancellation Fee	Per Program	$10.00	$10.00		
Program Credit Refund Processing Fee	Per Transaction	$10.00	$10.00		
Special Event Application	Per Application	$250.00	$288.00		
Special Event Street Closure Permit – Minor Fee (No City Staff)	Flat Rate	$165.00	$190.00		
Special Event Street Closure Permit – Staff Involvement	Flat Rate + Hrly Rate Per Staff Person	$165.00 + $60 per hr.	$190 + $60 per hr.		
Facility Rental Cancellation	Flat Rate	$100.00	$100.00		
Facility Rental Vendor Permit	Flat Rate	$52.00	$60.00		
Facility Rental Bounce House Permit (Authorized Vendor)	Flat Rate	$52.00	$60.00		
Facility Rental Incidental Fee	Per Incidental	$100.00	$100.00		
City Special Event Vendor – 4th of July	Flat Rate	$300.00	$345.00	$75.00	$150.00
City Special Event Vendor – general	Flat Rate	$150.00	$173.00	$25.00	$150.00
Special Event Information Booth (non-sales)	Flat Rate	$100.00	$115.00	$25.00	$100.00
***Special Event Information Booth Insurance (non-sales / non-food vendor)**	Flat Rate	$84.00	$97.00		
***Special Event Vendor Insurance (food sales)**	Flat Rate	$97.00	$113.00		
Banner Reservations	Flat Rate/Monthly/Per Banner	$44.00	$51.00	$35.00	$44.00
Sign Board Reservations	Flat Rate/Weekly/Per Location – 1 Side	$17.00	$20.00	$13.00	$17.00
AQUATICS FEES					
	Details	**Resident**	**Nonresident**	**Nonprofit**	**NR Nonprofit**
Group Swim Lessons	Per Participant	$79.00	$91.00		
Semi-Private Swim Lesson	Per Participant	$116.00	$133.00		
Private Swim Lesson	Per Participant	$165.00	$189.00		
Lifeguard Training	Per Participant	$257.00	$296.00		
Jr. Lifeguard Program	Per Participant	$334.00	$385.00		
Lifeguard Recertification Class	Per Participant	$134.00	$155.00		
Lap Swim: Drop-In	Daily Drop-In	$7.00	$8.00		
Lap Swim: Monthly Light	8-Visits/Monthly	$48.00	$53.00		
Lap Swim: Monthly Unlimited	12-Visits/Monthly	$65.00	$75.00		
Water Exercise: Drop-In	Daily Drop-In	$7.00	$8.00		
Water Exercise: Monthly Class	Per Participant	$68.00	$79.00		
Recreation Swim: 2 yrs. & Under	Daily Drop-In	FREE	FREE		
Recreation Swim (M-F): Youth 3-12 yrs.	Daily Drop-In	$4.00	$5.00		
Recreation Swim (M-F): Adult	Daily Drop-In	$5.00	$6.00		
Recreation Swim (Sat): Youth 3-12 yrs.	Daily Drop-In	$5.00	$6.00		
Recreation Swim (Sat) Adult	Daily Drop-In	$6.00	$7.00		

Recreation Swim Pool Party	Flat Rate/Rec Swim	$83.00	$95.00		
Recreation Swim Pool Party – Extra Guests	Per Participant/Max 30	$4.00	$5.00		
Recreation Swim Pool Party: Refundable Deposit	Flat Rate/Refundable	$100.00	$100.00		
Private Pool Party Rental (1-50 People)	Hrly Rate/3 HR. Min.	$105.00	$122.00	$80.00	$105.00
Private Pool Party Rental (51-100 People)	Hrly Rate/3 HR. Min.	$129.00	$148.00	$97.00	$129.00
Private Pool Party Rental (101-150 People)	Hrly Rate/3 HR. Min.	$152.00	$176.00	$114.00	$152.00
Aquatics Pool Rental – Lane Rental for Programming	Hrly. Rate/3 Hrs + 3 Lanes	$13.00	$15.00	$10.00	$13.00
Private Pool Rental – Refundable Deposit	Flat Rate/Refundable	$300.00	$300.00	$300.00	$300.00
RECREATION/SPORTS/FITNESS CLASS					
Teen Camp – 3 Days + 1 Field Trip	Per Participant/Per Wk.	$90.00	$104.00		
Specialty Camps – 5 Days	Per Participant/Per Wk.	$90.00	$104.00		
Early Bird Camp Drop-Off (8am-9am)	Per Participant/Per Wk.	$10.00	$12.00		
Late Owl Camp Pick-Up (3pm-5pm)	Per Participants/Per Wk.	$20.00	$23.00		
Jr. Warriors Basketball League (5-7 yrs)	Per Participant	$105.00	$121.00		
Jr. Warriors Basketball League (7-9 yrs)	Per Participant	$140.00	$161.00		
Jr. Warrior Basketball League (10-13 yrs)	Per Participant	$140.00	$161.00		
Adult Softball League	Per Participant	$52.00	$60.00		
Adult Basketball/Volleyball League	Per Participant	$52.00	$60.00		
Adult Soccer/Flag Football League	Per Participant	$52.00	$60.00		
Program Special Events	Per Participant	$6.00-$15.00	$7.00-$18.00		
Recreation Classes – Staff Lead	Per Participant	$30.00-$127.00	$35.00-$147.00		
Independent Contracted Instructor Class	Per Participant	$30.00-$350.00	$35.00-$403.00		
Open Gym Drop-In	Daily Drop-In Per Visit	$8.00	$9.00		
Community Garden	Annual Fee	$58.00	$67.00		
SENIOR SERVICES (50+ YRS)					
Senior Day Trips	Per Participant	$51.00	$59.00		
Senior Programs: Drop-In	Daily Visit Per Program	$1.00	$2.00		
Senior Programs: Monthly Light Pass	8 Visits/Monthly	$9.00	$11.00		
Senior Programs: Monthly Unlimited Pass	15 Visits/Monthly	$16.00	$19.00		
FACILITY RENTALS					
Runs & Races	Per Participant	$4.00	$5.00	$2.00	$4.00
Parking Lot Rental	Hrly. Rate/2 HR. Min.	$35.00	$42.00	$27.00	$35.00
Baseball/Softball Field Rental	Hrly. Rate/2 HR. Min.	$16.00	$19.00	$13.00	$16.00
Baseball/Softball Field Prep	Daily Flat Rate	$41.00	$47.00		
Turf Field Rental: Youth Programs	Hrly. Rate/2 HR. Min.	$17.00	$20.00	$13.00	$17.00
Turf Field Rental: Tournaments/Adult Programs	Hrly. Rate/2 HR. Min.	$24.00	$28.00	$19.00	$24.00
Park Rental: For Profit/Festival/Event	Hrly. Rate/2 HR. Min.	$78.00	$90.00		
Court Rental: Tennis/Pickleball/Basketball/Bocce	Hrly. Rate/2 HR. Min.	$13.00	$15.00	$10.00	$13.00
Group Picnic Rental	Daily Flat Rate	$155.00	$178.00	$117.00	$155.00
Recreation Building Rental	Hrly. Rate/3 HR. Min.	$52.00	$60.00	$40.00	$52.00
Adult Activity Center Rental: Assembly Room	Hrly. Rate/3 HR. Min.	$71.00	$83.00	$54.00	$71.00
Adult Activity Center Rental: Meeting Room	Hrly. Rate/2 HR. Min.	$36.00	$43.00	$28.00	$36.00

Adult Activity Center Rental: Commercial Kitchen	Hrly. Rate/2 HR. Min.	$82.00	$94.00	$62.00	$82.00
Napa Junction Community Center: Assembly Room	Hrly. Rate/3 HR. Min.	$93.00	$107.00	$70.00	$93.00
Napa Junction Community Center: Classroom	Hrly. Rate/2 HR. Min.	$42.00	$48.00	$31.00	$42.00
Projector Rental	Daily Flat Rat	$52.00	$60.00		
Audio Rental	Daily Flat Rat	$52.00	$60.00		
Facility Rental Staff Rate	Hourly Rate	$50.00	$50.00		
***Portable Restroom Rental – Single Stall Restroom**	Flat Rate	$203.00	$234.00		
***Portable Restroom Rental – Single Stall + Handwashing Station**	Flat Rate	$287.00	$330.00		
***Portable Restroom Rental – ADA Restroom**	Flat Rate	$273.00	$314.00		
***General Liability Insurance: Rentals**	Flat Rate	$122.00	$140.00		
***General Liability + Liquor Liability Insurance: Rental**	Flat Rate	$189.00	$218.00		
***Sports Event Insurance (1-100 people)**	Flat Rate	$236.00	$272.00		
Facility Rental Cleaning Fee (35 people or less)	Flat Rate	$155.00	$178.00		
Facility Rental Cleaning Fee (36+ people)	Flat Rate	$206.00	$237.00		
*Fees are set at Market Rate and are subject to change.					

RESOLUTION NO. 2025 -

ADOPT A RESOLUTION TO REPEAL AND REPLACE RESOLUTION 2024-91 WITH THE UPDATED PARKS AND RECREATION DEPARTMENT USER FEE SCHEDULE.

WHEREAS, the Parks and Recreation Department offers a wide variety of programs, services, and rentals for the residents of American Canyon and customers in neighboring cities; and

WHEREAS, the City Council approved and adopted Resolution 2024-91 on December 17, 2024, amending and updating the Parks and Recreation Department User Fee Schedule from 2023, and established the department's 16 Service Categories and Cost Recovery Pyramid Model; and

WHEREAS, recovery of the costs of providing governmental services to the fullest extent possible is of vital importance to the economic health of the City budget, and hereby the health, safety, and welfare of the residents of American Canyon; and

WHEREAS, the City's fiscal policy requires that the City align fees with the costs of providing services, except in cases where the social benefit impact outweighs the objective of full cost recovery; and

WHEREAS, Resolution 2024-91 established that, effective January 1, 2026, and thereafter, the Parks and Recreation Department User Fee Schedule shall increase annually based on the Consumer Price Index (CPI) for the month of September; and

WHEREAS, the Parks and Recreation Department User Fee Schedule from January 1, 2026, through December 31, 2026, shall be automatically increased by 2.5% based on the CPI for all Urban Consumers for the San Francisco, Oakland, and San Jose metropolitan area as published by the U.S. Bureau of Labor Statics using September 2025 report due to the production of the Winter/Spring Activity Guide; and

WHEREAS, incremental fee increases are essential for the City, as they help offset inflation and labor costs while preventing larger hikes in the future. However, not all program and services fees can accommodate an increase due to market conditions and data collected from comparable agencies; and

WHEREAS, not all Parks and Recreation program and service fees are being increased as part of this update due to market conditions and benchmarking data from comparable agencies, and the updated fees schedule will clearly identify those fees (highlighted in red) that have been adjusted in order to distinguish them from the fees that remain unchanged; and

NOW, THEREFORE, BE IT FURTHER RESOLVED the City of American Canyon as follows:

SECTION 1: GENERAL INFORMATION AND SPECIAL CONDITIONS

1. All fees will be rounded to the nearest dollar.

2. The Resident Rate will only apply to American Canyon residents residing within the American Canyon city limits. Individuals claiming residency will be required to provide valid identification at the time of registration. Residency may be claimed by the following: 1) A California Driver's License with an American Canyon residential address; or 2) A photo identification card with the individual's first and last name, and a utility bill or lease agreement matching the individual's identification and American Canyon residential address.

3. The Nonresident Rates will apply to anyone residing outside the American Canyon city limits. Programs, classes, services, camps, and rentals will be 15% more than the Resident Rate and Drop-In programs will be one dollar ($1.00) more than the Resident Rate.

4. The American Canyon Nonprofit Rates will only apply to American Canyon nonprofit organizations that have a valid State of California 501(c) certificate. This benefit will only apply to facility rental fees as indicated on the Parks and Recreation Department User Fee Schedule and set at 25% less than the Resident Rate. All other facility rental rules and regulations, and requirements will apply – including insurance and refundable deposits.

5. The Nonresident Nonprofit Rates will apply to nonresident nonprofit organizations that have a valid State of California 501(c) Certificate. This benefit will only apply to facility rental fees as indicated on the Parks and Recreation Department User Fee Schedule and set at the Resident Rate. All other facility rental rules and regulations, and requirements will apply – including insurance and refundable deposits.

6. Nonprofit and Community Partner Community Events – American Canyon nonprofit organizations and community partners are encouraged to host, coordinate, and manage community-based events for American Canyon residents at City parks and facilities. These community events provide great community benefit (Tier 1 – within the Cost Recovery Pyramid Model) by enhancing our resident's quality of life, providing unique experiences that celebrate our community's cultural diversity, and showcasing our community's inclusivity. The City values these relationships and partnerships – in exchange, the City will provide a City park or facility at no charge to the nonprofit organization or community partner. All other community event rules and regulations, and requirements apply, including refundable deposits.

SECTION 2. USER FEE SCHEDULE

1. The Parks and Recreation Department User Fee Schedule is outlined within Exhibit A.

2. Every January, and thereafter, the City shall adjust the Parks and Recreation Department User Fee Schedule by the annual percentage change in the Consumer Price Index (CPI) for Urban Consumers for the San Francisco, Oakland, and San Jose metropolitan area for the month of September of the immediately preceding year, as published by the U.S. Bureau of Labor Statistics.

3. The City of American Canyon recognizes the importance of adapting to evolving needs of its community. The City reserves the right to establish new program fees throughout the year to ensure the delivery of diverse and inclusive services that meet the varying needs of residents. This flexibility will enable the City to enhance program offerings and promote greater accessibility for all members of the American Canyon community.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon adopts the Parks and Recreation Department User Fee Schedule, effective January 1, 2026, upon approval of this Resolution.

PASSED, APPROVED, and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on 16th the day of December 2025, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Pierre Washington, Mayor

ATTEST:

_____
Taresa Geilfuss, City Clerk

_____
Teresa L. Highsmith, City Attorney

EXHIBIT A

CITY OF AMERICAN CANYON
PARKS AND RECREATION DEPARTMENT USER FEE SCHEDULE

ADMINISTRATIVE FEES					
	Details	**Resident**	**Nonresident**	**Nonprofit**	**NR Nonprofit**
Program Cancellation Fee	Per Program	$10.00	$10.00		
Program Credit Refund Processing Fee	Per Transaction	$10.00	$10.00		
Special Event Application	Per Application	$250.00	$288.00		
Special Event Street Closure Permit – Minor Fee (No City Staff)	Flat Rate	$165.00	$190.00		
Special Event Street Closure Permit – Staff Involvement	Flat Rate + Hrly Rate Per Staff Person	$165.00 + $60 per hr.	$190 + $60 per hr.		
Facility Rental Cancellation	Flat Rate	$100.00	$100.00		
Facility Rental Vendor Permit	Flat Rate	$54.00	$62.00		
Facility Rental Bounce House Permit (Authorized Vendor)	Flat Rate	$54.00	$62.00		
Facility Rental Incidental Fee	Per Incidental	$100.00	$100.00		
City Special Event Vendor – 4th of July	Flat Rate	$300.00	$345.00	$75.00	$150.00
City Special Event Vendor – general	Flat Rate	$150.00	$173.00	$25.00	$150.00
Special Event Information Booth (non-sales)	Flat Rate	$100.00	$115.00	$25.00	$100.00
***Special Event Information Booth Insurance (non-sales / non-food vendor)**	Flat Rate	$87.00	$100.00		
***Special Event Vendor Insurance (food sales)**	Flat Rate	$100.00	$116.00		
Banner Reservations	Flat Rate/Monthly/Per Banner	$46.00	$53.00	$36.00	$46.00
Sign Board Reservations	Flat Rate/Weekly/Per Location – 1 Side	$18.00	$21.00	$14.00	$18.00
AQUATICS FEES					
	Details	**Resident**	**Nonresident**	**Nonprofit**	**NR Nonprofit**
Group Swim Lessons	Per Participant	$82.00	$94.00		
Semi-Private Swim Lesson	Per Participant	$119.00	$137.00		
Private Swim Lesson	Per Participant	$170.00	$194.00		
Lifeguard Training	Per Participant	$264.00	$304.00		
Jr. Lifeguard Program	Per Participant	$343.00	$395.00		
Lifeguard Recertification Class	Per Participant	$138.00	$159.00		
Lap Swim: Drop-In	Daily Drop-In	$7.00	$8.00		
Lap Swim: Monthly Light	8-Visits/Monthly	$48.00	$53.00		
Lap Swim: Monthly Unlimited	12-Visits/Monthly	$65.00	$75.00		
Water Exercise: Drop-In	Daily Drop-In	$7.00	$8.00		
Water Exercise: Monthly Class	Per Participant	$68.00	$79.00		
Recreation Swim: 2 yrs. & Under	Daily Drop-In	FREE	FREE		
Recreation Swim (M-F): Youth 3-12 yrs.	Daily Drop-In	$4.00	$5.00		
Recreation Swim (M-F): Adult	Daily Drop-In	$5.00	$6.00		
Recreation Swim (Sat): Youth 3-12 yrs.	Daily Drop-In	$5.00	$6.00		
Recreation Swim (Sat) Adult	Daily Drop-In	$6.00	$7.00		

Recreation Swim Pool Party	Flat Rate/Rec Swim	$86.00	$98.00		
Recreation Swim Pool Party – Extra Guests	Per Participant/Max 30	$4.00	$5.00		
Recreation Swim Pool Party: Refundable Deposit	Flat Rate/Refundable	$100.00	$100.00		
Private Pool Party Rental (1-50 People)	Hrly Rate/3 HR. Min.	$108.00	$126.00	$82.00	$108.00
Private Pool Party Rental (51-100 People)	Hrly Rate/3 HR. Min.	$133.00	$152.00	$100.00	$133.00
Private Pool Party Rental (101-150 People)	Hrly Rate/3 HR. Min.	$156.00	$181.00	$117.00	$156.00
Aquatics Pool Rental – Lane Rental for Programming	Hrly. Rate/3 Hrs + 3 Lanes	$13.00	$15.00	$10.00	$13.00
Private Pool Rental – Refundable Deposit	Flat Rate/Refundable	$300.00	$300.00	$300.00	$300.00
RECREATION/SPORTS/FITNESS CLASS					
Teen Camp – 3 Days + 1 Field Trip	Per Participant/Per Wk.	$90.00	$104.00		
Specialty Camps – 5 Days	Per Participant/Per Wk.	$90.00	$104.00		
Early Bird Camp Drop-Off (8am-9am)	Per Participant/Per Wk.	$10.00	$12.00		
Late Owl Camp Pick-Up (3pm-5pm)	Per Participants/Per Wk.	$20.00	$23.00		
Jr. Warriors Basketball League (5-7 yrs)	Per Participant	$108.00	$125.00		
Jr. Warriors Basketball League (7-9 yrs)	Per Participant	$144.00	$166.00		
Jr. Warrior Basketball League (10-13 yrs)	Per Participant	$144.00	$166.00		
Adult Softball League	Per Participant	$54.00	$62.00		
Adult Basketball/Volleyball League	Per Participant	$54.00	$62.00		
Adult Soccer/Flag Football League	Per Participant	$54.00	$62.00		
Program Special Events	Per Participant	$7.00-$16.00	$8.00-$19.00		
Recreation Classes – Staff Lead	Per Participant	$31.00-$131.00	$36.00-$151.00		
Independent Contracted Instructor Class	Per Participant	$31.00-$350.00	$36.00-$403.00		
Open Gym Drop-In	Daily Drop-In Per Visit	$8.00	$9.00		
Community Garden	Annual Fee	$60.00	$69.00		
SENIOR SERVICES (50+ YRS)					
Senior Day Trips	Per Participant	$51.00	$59.00		
Senior Programs: Drop-In	Daily Visit Per Program	$1.00	$2.00		
Senior Programs: Monthly Light Pass	8 Visits/Monthly	$9.00	$11.00		
Senior Programs: Monthly Unlimited Pass	15 Visits/Monthly	$16.00	$19.00		
FACILITY RENTALS					
Runs & Races	Per Participant	$4.00	$5.00	$2.00	$4.00
Parking Lot Rental	Hrly. Rate/2 HR. Min.	$36.00	$44.00	$28.00	$36.00
Baseball/Softball Field Rental	Hrly. Rate/2 HR. Min.	$16.00	$19.00	$13.00	$16.00
Baseball/Softball Field Prep	Daily Flat Rate	$43.00	$49.00		
Turf Field Rental: Youth Programs	Hrly. Rate/2 HR. Min.	$18.00	$21.00	$14.00	$18.00
Turf Field Rental: Tournaments/Adult Programs	Hrly. Rate/2 HR. Min.	$25.00	$29.00	$20.00	$25.00
Park Rental: For Profit/Festival/Event	Hrly. Rate/2 HR. Min.	$80.00	$93.00		
Court Rental: Tennis/Pickleball/Basketball/Bocce	Hrly. Rate/2 HR. Min.	$13.00	$15.00	$10.00	$13.00
Group Picnic Rental	Daily Flat Rate	$159.00	$183.00	$120.00	$159.00
Recreation Building Rental	Hrly. Rate/3 HR. Min.	$54.00	$62.00	$41.00	$54.00
Adult Activity Center Rental: Assembly Room	Hrly. Rate/3 HR. Min.	$73.00	$86.00	$56.00	$73.00
Adult Activity Center Rental: Meeting Room	Hrly. Rate/2 HR. Min.	$37.00	$45.00	$29.00	$37.00

Adult Activity Center Rental: Commercial Kitchen	Hrly. Rate/2 HR. Min.	$85.00	$97.00	$64.00	$85.00
Napa Junction Community Center: Assembly Room	Hrly. Rate/3 HR. Min.	$96.00	$110.00	$72.00	$96.00
Napa Junction Community Center: Classroom	Hrly. Rate/2 HR. Min.	$44.00	$50.00	$32.00	$44.00
Projector Rental	Daily Flat Rat	$52.00	$60.00		
Audio Rental	Daily Flat Rat	$52.00	$60.00		
Facility Rental Staff Rate	Hourly Rate	$52.00	$52.00		
***Portable Restroom Rental – Single Stall Restroom**	Flat Rate	$209.00	$240.00		
***Portable Restroom Rental – Single Stall + Handwashing Station**	Flat Rate	$295.00	$339.00		
***Portable Restroom Rental – ADA Restroom**	Flat Rate	$280.00	$322.00		
***General Liability Insurance: Rentals**	Flat Rate	$126.00	$144.00		
***General Liability + Liquor Liability Insurance: Rental**	Flat Rate	$194.00	$224.00		
***Sports Event Insurance (1-100 people)**	Flat Rate	$242.00	$279.00		
Facility Rental Cleaning Fee (35 people or less)	Flat Rate	$159.00	$183.00		
Facility Rental Cleaning Fee (36+ people)	Flat Rate	$212.00	$243.00		
*Fees are set at Market Rate and are subject to change.					

TITLE
Standard Proclamation List for 2026

RECOMMENDATION
Approve by Minute Order the Standard Proclamation List for Calendar Year 2026.

CONTACT
Taresa Geilfuss, City Clerk

BACKGROUND & ANALYSIS
The City regularly issues proclamations to recognize significant events, causes, and individuals. To streamline the process and maintain consistency, a standard list of proclamations is developed each year. This list reflects events of local, state, and national importance, as well as topics traditionally supported by the City Council.

The standard list does not prevent the Council from issuing additional proclamations throughout the year. Rather, it serves as a foundational guide for recurring and planned recognitions.

Approval of the 2026 Standard Proclamation List will support an efficient and timely process for issuing proclamations while continuing the City's tradition of recognizing important community, state, and national events.

COUNCIL PRIORITY PROGRAMS AND PROJECTS
Not applicable.

FISCAL IMPACT
There is no fiscal impact associated with approving the Standard Proclamation List, as staff time and resources required to prepare proclamations are already accounted for in the existing budget.

ENVIRONMENTAL REVIEW
None

ATTACHMENTS:

1. Standard Proclamation List

Standard Proclamation List

February

- Black History Month

March

- Acknowledging Holi
- Acknowledging Ramadan
- American Red Cross Month
- National Women's History Month

April

- Arts Month
- Building Safety Month
- Earth Day
- National Volunteer Week
- Sexual Assault Awareness Month

May

- Asian American and Native Hawaiian-Pacific Islander Heritage Month
- Historic Preservation Month
- Mental Health Matters Month
- Municipal Clerk's Week
- National Bike Month
- Older American's Month
- Public Works Week

June

- Juneteenth Independence Day
- Pride Month

July

- Parks & Recreation Month

September

- Hispanic Heritage Month
- National Community Planning Month
- National Recovery Month
- Suicide Prevention Month

October

- Domestic Violence Awareness Month
- Filipino American Heritage Month
- National Code Compliance Month

November

- Acknowledging Diwali
- Veteran's Day

TITLE

Minimum Wage Update to Part-time Temporary Staff Pay Rates

RECOMMENDATION

Adopt resolution to update the FY2025/2026 Salary Schedule and Compensation Plan for Part-Time Temporary Staff

CONTACT

Juan Gomez, Assistant City Manager
Scott Corey, Human Resources Manager

BACKGROUND & ANALYSIS

California State Labor Code section 1182.12(c)(1) requires an annual adjustment to the minimum wage based on the Consumer Price Index. In August, the California Department of Finance determined the minimum wage would be $16.90 per hour for all employers starting January 1, 2026, an increase of 2.49%.

Since 2018, the City Council has annually adopted and approved a resolution establishing a “pay philosophy” for part-time temporary staff to establish a five-step salary range and ratios between various part-time, temporary job classifications. Consistent with state law, the philosophy adjusts with the minimum wage each year and ties positions in similar families together to ensure internal alignment.

Proposed changes to the Salary Schedule and Compensation Plan Exhibit B will be effective December 27, 2025, which is the beginning of the pay period containing January 1, 2026.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

Adoption of the proposed resolution will have no fiscal impact because these pay rate increases were budgeted in the City's FY 2025/2026 Budget.

ENVIRONMENTAL REVIEW

COMMUNICATION

Level 0: No Further Public Communication Needed

ATTACHMENTS:

1. Resolution - Part Time Staff Rates
2. Exhibit A - Revised Salary Schedule

RESOLUTION NO. 2025-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON APPROVING PART-TIME TEMPORARY STAFF PAY RATES, AND UPDATING THE SALARY SCHEDULE AND COMPENSATION PLAN FOR FY 2025/2026

WHEREAS, each year since 2018, the City Council has adopted a resolution establishing a part-time temporary pay philosophy that maintains internal alignment and adjusts each year with the state mandated minimum wage increase; and

WHEREAS, on January 1, 2026, the State of California's minimum wage will increase to $16.90 per hour; and

WHEREAS, the FY2025/2026 Salary Schedule must be updated to comply with the state minimum wage and to ensure the City can competitively recruit and retain qualified staff; and

WHEREAS, the following pay philosophy and hourly pay ranges are established for part-time temporary positions tied to the minimum wage:

2026 Min Wage / hour	$16.90	**2026 Proposed**					**Salary Philosophy**
		A	B	C	D	E	*Positions tied to Min Wage are tied at Step A
Lifeguard (Temp)	Hourly	17.75	18.63	19.57	20.55	21.58	(+) 5% to rec leader
Lifeguard (WSI) (Temp)	Hourly	18.19	19.10	20.05	21.06	22.11	(+) 2.5% to lifeguard
Program Coord. (Temp)	Hourly	25.51	26.78	28.12	29.53	31.01	(+) 25% to sr lifeguard
Recreation Leader (Temp)	Hourly	16.90	17.75	18.63	19.57	20.55	(+) 0% to min wage
Cashier (Temp)	Hourly	16.90	17.75	18.63	19.57	20.55	(+) 0% to min wage
Sr. Lifeguard (WSI) (Temp)	Hourly	20.41	21.43	22.50	23.62	24.80	(+) 15% to lifeguard
		Minimum				Maximum	
Student Intern (Temp)	Hourly	16.90				31.01	(+) 0% to min wage
Sr Recreation Leader (Temp)	Hourly	19.44	20.41	21.43	22.50	23.62	(+) 15% to rec leader

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon does hereby rescind, amend and approve Salary Schedule Exhibit B, as attached hereto as "Exhibit A," effective December 27, 2025.

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 16th day of December 2025, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Pierre Washington, Mayor

ATTEST:

_____
Taresa Geilfuss, CMC, City Clerk

APPROVED AS TO FORM:

_____
Teresa Highsmith, City Attorney

Exhibits
Exhibit A: Revised Salary Schedule Exhibit B

SALARY SCHEDULE FOR PART-TIME, RETIRED ANNUITANTS & EXTRA HELP - 2026
Effective December 27, 2025

The following pay ranges are the authorized pay levels for individuals working in a part-time, temporary, limited term or extra help capacity. The specific pay assignment with each level should be based on internal equity as well as training and experience of the individual filling the part-time or extra help position. Unless approved by the City Council, the pay of an individual working in any of the temporary job classifications listed below shall be within the approved range.

CLASS CODE	CLASSIFICATION	PAY BASIS	A	B	C	D	E
5601	**Bus Driver (Non-Regular)**	Hourly	$21.67	$22.75	$23.89	$25.08	$26.33
5602	**Cashier (Seasonal)**	Hourly	$16.90	$17.75	$18.64	$19.57	$20.55
5607	**Lifeguard (Temporary)**	Hourly	$17.75	$18.64	$19.57	$20.55	$21.58
5605	**Lifeguard (WSI) (Temporary)**	Hourly	$18.19	$19.10	$20.06	$21.06	$22.11
5609	**Management Aide (At Will /Temp)**	Hourly	Minimum $34.00				Maximum $150.00
5101	**Office Assistant**	Hourly	$20.11	$21.12	$22.18	$23.29	$24.45
5603	**Program Coordinator (Temporary)**	Hourly	$25.51	$26.79	$28.13	$29.54	$31.02
5611	**Recreation Specialist (Temporary)**	Hourly	$28.42	$29.84	$31.33	$32.90	$34.55
5604	**Recreation Leader (Temporary)**	Hourly	$16.90	$17.75	$18.64	$19.57	$20.55
5608	**Senior Lifeguard (WSI) (Temporary)**	Hourly	$20.41	$21.43	$22.50	$23.63	$24.81
5610	**Senior Recreation Leader (Temporary)**	Hourly	$19.44	$20.41	$21.43	$22.50	$23.63
5606	**Service Worker (Temporary)**	Hourly	$22.76	$23.90	$25.10	$26.35	$27.67
5401	**Student Intern (Temporary)**	Hourly	Minimum $16.90				Maximum $31.02

DEFINITIONS:

Part-time, temporary and extra help positions are limited to 980 hours per calendar & fiscal years. Salaries for PERS retired annuitants must meet PERS requirements and are limited to 960 hours per calendar & fiscal years. If a PERS retired annuitant is performing part-time services for a position identified on the City's Salary Schedule for full-time positions, the City pays the employee an hourly rate based on the Salary Schedule for full-time positions. Consult Human Resources for assistance in determining the appropriate hourly rates for part-time, extra-help or retired annuitants.

Fiscal Year 25/26 Modifications

1. Apply 2% wage Increase for Bus Driver, Office Assistant and Service Worker classifications, which are indexed to similar Regular classifications, effective July 5, 2025.

2. Delete Management Fellow pay grade as that classification has not been adopted.

3. Increased Minimum Wage and adjusted classes tied to it: Cashier, Lifeguard, Lifeguard (WSI), Program Coordinator, Recreation Leader, Senior Lifeguard, Senior Recreation Leader and Student Intern, effective January 1, 2026.

Fiscal Year 24/25 Modifications

1. Apply 3.8% wage Increase for Bus Driver, Office Assistant and Service Worker classifications, which are indexed to similar Regular classifications, effective July 6, 2024.

2. Amend compensation plan to add classification of Recreation Specialist, which is indexed to Regular classification of Recreation Coordinator.

2. Increased the Minimum Wage and adjusted classes tied to it: Cashier, Lifeguard, Lifeguard (WSI), Program Coordinator, Recreation Leader, Senior Lifeguard, Senior Recreation Leader and Student Intern, effective January 1, 2025.

Fiscal Year 23/24 Modifications

1. Apply 4.2% wage Increase for Bus Driver, Office Assistant and Service Worker classifications, which are indexed to similar Regular classifications effective July 8, 2023.

2. Increased the Minimum Wage and adjusted classes tied to it: Cashier, Lifeguard, Lifeguard (WSI), Program Coordinator, Recreation Leader, Senior Lifeguard, Senior Recreation Leader and Student Intern, effective January 1, 2024.

Fiscal Year 22/23 Modifications

1. Created separate Salary Schedule for classifications that can be filled on a part-time, temporary, seasonal, extra help and/or limited duration basis.

2. Increased the Minimum Wage and adjusted classes tied to it: Cashier, Lifeguard, Lifeguard (WSI), Program Coordinator, Recreation Leader, Senior Lifeguard, Senior Recreation Leader and Student Intern.

SALARY SCHEDULE FOR PART-TIME, RETIRED ANNUITANTS & EXTRA HELP - 2026
Effective December 27, 2025

The following pay ranges are the authorized pay levels for individuals working in a part-time, temporary, limited term or extra help capacity. The specific pay assignment with each level should be based on internal equity as well as training and experience of the individual filling the part-time or extra help position. Unless approved by the City Council, the pay of an individual working in any of the temporary job classifications listed below shall be within the approved range.

CLASS CODE	CLASSIFICATION	PAY BASIS	A	B	C	D	E
5601	**Bus Driver (Non-Regular)**	Hourly	$21.67	$22.75	$23.89	$25.08	$26.33
5602	**Cashier (Seasonal)**	Hourly	$16.90	$17.75	$18.64	$19.57	$20.55
5607	**Lifeguard (Temporary)**	Hourly	$17.75	$18.64	$19.57	$20.55	$21.58
5605	**Lifeguard (WSI) (Temporary)**	Hourly	$18.19	$19.10	$20.06	$21.06	$22.11
5609	**Management Aide (At Will /Temp)**	Hourly	Minimum $34.00				Maximum $150.00
5101	**Office Assistant**	Hourly	$20.11	$21.12	$22.18	$23.29	$24.45
5603	**Program Coordinator (Temporary)**	Hourly	$25.51	$26.79	$28.13	$29.54	$31.02
5611	**Recreation Specialist (Temporary)**	Hourly	$28.42	$29.84	$31.33	$32.90	$34.55
5604	**Recreation Leader (Temporary)**	Hourly	$16.90	$17.75	$18.64	$19.57	$20.55
5608	**Senior Lifeguard (WSI) (Temporary)**	Hourly	$20.41	$21.43	$22.50	$23.63	$24.81
5610	**Senior Recreation Leader (Temporary)**	Hourly	$19.44	$20.41	$21.43	$22.50	$23.63
5606	**Service Worker (Temporary)**	Hourly	$22.76	$23.90	$25.10	$26.35	$27.67
5401	**Student Intern (Temporary)**	Hourly	Minimum $16.90				Maximum $31.02

DEFINITIONS:

Part-time, temporary and extra help positions are limited to 980 hours per calendar & fiscal years. Salaries for PERS retired annuitants must meet PERS requirements and are limited to 960 hours per calendar & fiscal years. If a PERS retired annuitant is performing part-time services for a position identified on the City's Salary Schedule for full-time positions, the City pays the employee an hourly rate based on the Salary Schedule for full-time positions. Consult Human Resources for assistance in determining the appropriate hourly rates for part-time, extra-help or retired annuitants.

Fiscal Year 25/26 Modifications

1. Apply 2% wage Increase for Bus Driver, Office Assistant and Service Worker classifications, which are indexed to similar Regular classifications, effective July 5, 2025.
2. Delete Management Fellow pay grade as that classification has not been adopted.
3. Increased Minimum Wage and adjusted classes tied to it: Cashier, Lifeguard, Lifeguard (WSI), Program Coordinator, Recreation Leader, Senior Lifeguard, Senior Recreation Leader and Student Intern, effective January 1, 2026.

Fiscal Year 24/25 Modifications

1. Apply 3.8% wage Increase for Bus Driver, Office Assistant and Service Worker classifications, which are indexed to similar Regular classifications, effective July 6, 2024.
2. Amend compensation plan to add classification of Recreation Specialist, which is indexed to Regular classification of Recreation Coordinator.

2. Increased the Minimum Wage and adjusted classes tied to it: Cashier, Lifeguard, Lifeguard (WSI), Program Coordinator, Recreation Leader, Senior Lifeguard, Senior Recreation Leader and Student Intern, effective January 1, 2025.

Fiscal Year 23/24 Modifications

1. Apply 4.2% wage Increase for Bus Driver, Office Assistant and Service Worker classifications, which are indexed to similar Regular classifications effective July 8, 2023.
2. Increased the Minimum Wage and adjusted classes tied to it: Cashier, Lifeguard, Lifeguard (WSI), Program Coordinator, Recreation Leader, Senior Lifeguard, Senior Recreation Leader and Student Intern, effective January 1, 2024.

Fiscal Year 22/23 Modifications

1. Created separate Salary Schedule for classifications that can be filled on a part-time, temporary, seasonal, extra help and/or limited duration basis.
2. Increased the Minimum Wage and adjusted classes tied to it: Cashier, Lifeguard, Lifeguard (WSI), Program Coordinator, Recreation Leader, Senior Lifeguard, Senior Recreation Leader and Student Intern.

TITLE

Promontory Subdivision Project

RECOMMENDATION

Adopt a Resolution approving the "Promontory Parcel Map", the "Promontory Lot 1 Final Map Phase 1", the "Promontory Lot 2 Final Map Phase 2", and aSubdivision Improvement Agreement for Promontory Subdivision Project (PL 22-0034).

CONTACT

Erica Ahmann Smithies, P.E., Public Works Director
Edison Bisnar, P.E., Senior Civil Engineer

BACKGROUND & ANALYSIS

On August 15, 2023, the City Council approved a Vesting Tentative Subdivision Map (VTM) for the Promontory Subdivision Project (PL 22-0034). The project will create 216 single family homes with 54 of the homes containing junior accessory dwelling units. The Project is located within the Watson Ranch Specific Plan on Assessor's Parcel Number 059-030-007.

The VTM contemplates the approval of a "large-lot parcel map" and phased final maps. Altogether, the maps include dedication of the right-of-way for eight public streets, emergency vehicle easement, public access easement public utility easement, storm drain easement, slope easement and secondary easement access (Attachment 1, Exhibits A-C).

Prior to recording the maps, certain improvements are required. The Developer has elected to defer certain improvements until later in the development process and has agreed to enter into a Subdivision Improvement Agreement (SIA) (Attachment 1, Exhibit D) as assurance the work will be completed.

Staff recommends the Council adopt a resolution (Attachment 1) approving these maps and authorizing the City Manager to execute the SIA.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Community and Sense of Place: "Build on the strength of our local community to develop a clear 'sense of place' and establish our unique identity."

FISCAL IMPACT

There is no fiscal impact associated with the proposed action.

ENVIRONMENTAL REVIEW

On October 4, 2018, the City Council held a duly noticed public hearing and found and determined that the Watson Ranch Specific Plan Project Final Environmental Impact Report is adequate to address environmental impacts associated with the Watson Ranch Specific Plan – including the those impacts associated with the Promontory Subdivision Project.

COMMUNICATION

Level 0: No Further Public Communication Needed

ATTACHMENTS:

1) Resolution
Attachment 1, Exhibit A
Attachment 1, Exhibit B
Attachment 1, Exhibit C
Attachment 1, Exhibit D SIA

RESOLUTION NO. 2025 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON APPROVING THE "PROMONTORY PARCEL MAP", THE "PROMONTORY LOT 1 FINAL MAP PHASE 1", THE "PROMONTORY LOT 2 FINAL MAP PHASE 2", AND A SUBDIVISION IMPROVEMENT AGREEMENT FOR PROMONTORY SUBDIVISION PROJECT (PL 22-0034).

WHEREAS, on August 15, 2023, City Council adopted Resolution No. 2023-70 approving a Vesting Tentative Subdivision Map (VTM) for Promontory Subdivision to create 216 single family home lots with 54 junior accessory dwelling units and 8 parcels with 8 new streets on 56.94 acres within the Watson Ranch Specific Plan MDR-12, MDR-16, and Park Zoning Districts, Assessor's Parcel Number 059-030-007; and

WHEREAS, on October 4, 2018, the City Council held a duly noticed public hearing and found and determined that the Project Final Environmental Impact Report is adequate to address environmental impacts associated with the Watson Ranch Specific Plan Project – including the those impacts associated with the Promontory Subdivision Project; and

WHEREAS, the VTM contemplates a parcel map and phased final maps (collectively "subdivision maps"); and

WHEREAS, the "Promontory Parcel Map" has been prepared and submitted to City of American Canyon for approval and

WHEREAS, the two Final Maps entitled "Promontory Lot 1 Final Map Phase 1 and Promontory Lot 2 Final Map Phase 2" have been prepared and submitted to the City of American Canyon for approval (attached hereto as Exhibits B and C and incorporated herein); and

WHEREAS, the subdivision maps includes the offer of dedication of the right-of-way for eight public streets, emergency vehicle easement, public access easement, public utility easement, storm drain easement, slope easement and secondary easement access; and

WHEREAS, the developer has agreed to enter into a Subdivision Improvement Agreement (attached hereto as Exhibit D and incorporated herein), for completion of all remaining requirements of the development, including financial securities, to guarantee that the work is completed.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby approves the "Promontory Parcel Map" attached hereto as Exhibit A and incorporated by reference.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon hereby approves the "Promontory Lot 1 Final Map Phase 1", attached hereto as Exhibit B and incorporated by reference.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon hereby approves the "Promontory Lot 2 Final Map Phase 2", attached hereto as Exhibit C and incorporated by reference.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon hereby accepts the dedication of right-of-way for public streets, emergency vehicle access easement, public access easement and public utility easement, storm drain easement, slope easement and secondary easement access offered thereon "Promontory Parcel Map"; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon hereby approves the "Promontory Parcel Map", the "Promontory Lot 1 Final Map Phase 1", and the "Promontory Lot 2 Final Map Phase 2".

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon hereby authorizes the City Manager to enter into a Subdivision Improvement Agreement for the Promontory Subdivision Project attached hereto as Exhibit D and incorporated by reference..

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 16th day of December 2025, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Pierre Washington, Mayor

ATTEST:

_____
Taresa Geilfuss, CMC, City Clerk

APPROVED AS TO FORM:

_____
Teresa Highsmith, City Attorney

Attachments:

Resolution
Exhibit A: Promontory Parcel Map
Exhibit B: Promontory Phase 1 Final Map
Exhibit C: Promontory Phase 2 Final Map
Exhibit D: Promontory Subdivision Project Subdivision Improvement Agreement

OWNER'S STATEMENT

THE UNDERSIGNED, BARREL CREEK, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY, HEREBY STATE THAT IT IS THE ONLY ENTITY HAVING RECORD TITLE INTEREST IN THE REAL PROPERTY INCLUDED WITHIN THE SUBDIVISION HEREON ENTITLED "PARCEL MAP PROMONTORY" CONSISTING OF 6 SHEETS; THAT IT DOES HEREBY CONSENT TO THE PREPARATION AND RECORDATION OF SAID MAP.

THE REAL PROPERTY DESCRIBED BELOW IS IRREVOCABLY OFFERED FOR DEDICATION TO THE CITY OF AMERICAN CANYON IN FEE FOR PUBLIC ROAD AND UTILITY PURPOSES:

1. NEWELL DRIVE
2. RIO DEL MAR

AS OWNER: BARREL CREEK, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY

BY: _____

NAME (PRINT): _____

TITLE: _____

DATE: _____

OWNER'S ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF _____ } SS.
COUNTY OF _____ }

ON _____ , BEFORE ME, _____ , A NOTARY PUBLIC, PERSONALLY APPEARED _____ , WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND:

SIGNATURE: _____

NAME (PRINT): _____

PRINCIPAL COUNTY OF BUSINESS: _____

MY COMMISSION NUMBER: _____

MY COMMISSION EXPIRES: _____

COUNTY TAX COLLECTOR AND REDEMPTION OFFICER'S CERTIFICATE

I HEREBY CERTIFY THAT ACCORDING TO THE RECORDS OF MY OFFICE, THERE ARE NO LIENS FOR UNPAID STATE, COUNTY, MUNICIPAL, OR LOCAL TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES (EXCEPT TAXES OR SPECIAL ASSESSMENTS NOT YET PAYABLE) AGAINST ANY PART OF THE LAND INCLUDED IN THE WITHIN SUBDIVISION, AND THAT SECURITY IN THE AMOUNT OF $ _____ HAS BEEN FILED WITH THE COUNTY TAX COLLECTOR AND REDEMPTION OFFICER TO GUARANTEE THE PAYMENT OF ALL TAXES AND ASSESSMENTS COLLECTED AS TAXES, WHICH ARE NOW A LIEN AGAINST THE PROPERTY IN THE WITHIN SUBDIVISION, BUT WHICH ARE NOT YET PAYABLE.

_____ DATE: _____
ROBERT G. MINAHEN
COUNTY TAX COLLECTOR AND
REDEMPTION OFFICER
COUNTY OF NAPA, STATE OF CALIFORNIA

_____ DATE: _____
DEPUTY

TRUSTEE'S STATEMENT

THE UNDERSIGNED CORPORATION, AS TRUSTEE UNDER THE DEEDS OF TRUST RECORDED ON _____ , DOCUMENT NUMBERS _____ OF OFFICIAL RECORDS, _____ COUNTY, CALIFORNIA; DOES HEREBY JOIN IN AND CONSENT TO THE FOREGOING OWNERS STATEMENT AND ALL DEDICATIONS SHOWN HEREIN.

BY: _____

TITLE: _____

DATE: _____

TRUSTEE'S ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF _____ } SS.
COUNTY OF _____ }

ON _____ , BEFORE ME, _____ , A NOTARY PUBLIC, PERSONALLY APPEARED _____ , WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND:

SIGNATURE: _____

NAME (PRINT): _____

PRINCIPAL COUNTY OF BUSINESS: _____

MY COMMISSION NUMBER: _____

MY COMMISSION EXPIRES: _____

CITY CLERK'S CERTIFICATE

I HEREBY STATE THAT THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON AT A REGULAR MEETING HELD ON THE _____ DAY OF _____ 20_____ HAS APPROVED THIS MAP ENTITLED "PARCEL MAP PROMONTORY" AND HAS ACCEPTED ON BEHALF OF THE CITY OF AMERICAN CANYON PUBLIC, THE FOLLOWING DEDICATIONS SHOWN HEREON IN THE BODY OF SAID MAP:

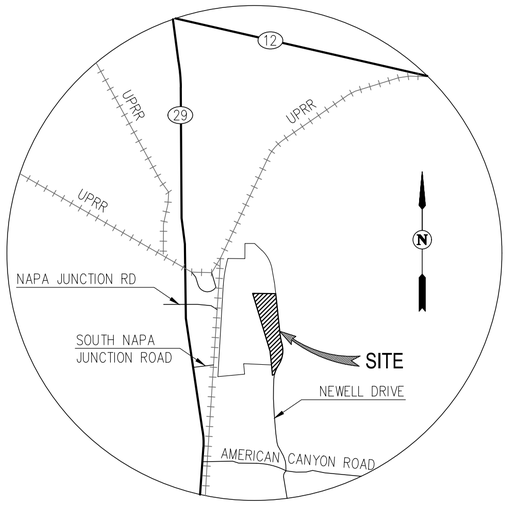
THE REAL PROPERTY DESCRIBED BELOW IS IRREVOCABLY OFFERED FOR DEDICATION TO THE CITY OF AMERICAN CANYON IN FEE FOR PUBLIC ROAD AND UTILITY PURPOSES:

1. NEWELL DRIVE
2. RIO DEL MAR

AND PURSUANT TO SECTION 66434(G) OF THE SUBDIVISION MAP ACT, THE FOLLOWING IRREVOCABLE OFFER OF DEDICATION WITHIN THE BOUNDARY ON THE MAP, WILL BE ABANDONED WITH THE FILING OF THIS MAP:

1. THE IRREVOCABLE OFFER OF DEDICATION (NEWELL DRIVE AND RIO DEL MAR) AS SHOWN ON PARCEL MAP NEWELL PROPERTY RECORDED APRIL 18, 2019, IN BOOK 28 OF PARCEL MAPS, AT PAGE 5, NAPA COUNTY RECORDS.

_____ _____
TARESA GEILFUSS DATE
CITY CLERK, CITY OF AMERICAN CANYON
STATE OF CALIFORNIA



VICINITY MAP
NOT TO SCALE

RECORDER'S STATEMENT

FILED FOR RECORD THIS _____ DAY OF _____ ,20 _____ , AT_____ .M., IN BOOK _____ OF PARCEL MAPS AT PAGES _____ THROUGH _____ , INCLUSIVE, COUNTY OF NAPA, STATE OF CALIFORNIA, AT THE REQUEST OF THE CITY OF AMERICAN CANYON.

FILE NO. _____ FEES: _____

JOHN TUTEUR
COUNTY RECORDER IN AND FOR THE COUNTY
OF NAPA, STATE OF CALIFORNIA.

_____
DEPUTY COUNTY RECORDER
COUNTY OF NAPA
STATE OF CALIFORNIA

PARCEL MAP
PROMONTORY

CONSISTING OF 6 SHEETS
BEING A SUBDIVISION PARCEL 1, OF THAT CERTAIN PARCEL MAP NEWELL PROPERTY RECORDED ON APRIL 18, 2019, IN BOOK 28 OF PARCEL MAPS, AT PAGE 5 OFFICIAL RECORDS NAPA COUNTY, BEING A PORTION OF SECTIONS 19, T.4N., R.3W., AND 24, T.4N., R.4W., M.D.B.&M.
APN : 059-030-007, 4 PARCELS , 56.94 AC±
CITY OF AMERICAN CANYON, NAPA COUNTY, CALIFORNIA

cbg
CIVIL ENGINEERS ▪ SURVEYORS ▪ PLANNERS
SAN RAMON ▪ (925) 866-0322
ROSEVILLE ▪ (916)788-4456
WWW.CBANDG.COM

DECEMBER 2025

SIGNATURE OMISSIONS

PARTIES LISTED BELOW, OWNERS OF EASEMENTS PER DOCUMENTS NOTED BELOW HAVE BEEN OMITTED UNDER PROVISIONS OF SECTION 66436(a)(3)(A)(1) OF THE SUBDIVISION MAP ACT, THEIR INTEREST IS SUCH THAT IT CANNOT RIPEN INTO FEE TITLE AND SAID SIGNATURES ARE NOT REQUIRED BY THE GOVERNING BODY:

1. PACIFIC GAS AND ELECTRIC COMPANY: EASEMENT FOR ELECTRICAL TRANSMISSION AND DISTRIBUTION PER BOOK 100 OF DEEDS, PAGE 497, AND AMENDED BY BOOK L OF MISCELLANEOUS RECORDS, PAGE 507 (CANNOT DETERMINE LOCATION).
2. PACIFIC GAS AND ELECTRIC COMPANY: EASEMENT FOR A SINGLE LINE OF POLES PER BOOK 40, PAGE 242 OF OFFICIAL RECORDS (PLOTTED HEREON).
3. PACIFIC GAS AND ELECTRIC COMPANY: EASEMENT FOR GAS LINES PER BOOK 52, PAGE 336 OF OFFICIAL RECORDS, AND AMENDED BY SERIES NO. 2000–0033596 OF OFFICIAL RECORDS (PLOTTED HEREON).
4. CITY OF VALLEJO: EASEMENT FOR WATER PIPELINES AND INCIDENTAL PURPOSES PER BOOK 52 DEEDS AT PAGE 146, BOOK 76 DEEDS AT PAGE 24, BOOK 24 AT PAGE 486 (CANNOT DETERMINE LOCATIONS) AND SERIES NUMBER 1992–036265 AND 1996–020328 (PLOTTED HEREON) ALL OF OFFICIAL RECORDS.
5. COUNTY OF NAPA: EASEMENTS, RIGHTS, COVENANTS, WAIVERS AND TERMS CONTAINED IN THE AVIGATION AND HAZARD EASEMENT DEED BY SERIES NUMBER 1993 –0025615 OF OFFICIAL RECORDS.

TITLE NOTES

THE LANDS INCLUDED IN THIS PARCEL MAP ARE SUBJECT TO THE FOLLOWING TERMS, PROVISIONS, EASEMENTS, AND EXCEPTIONS:

1. AN EASEMENT FOR RIGHT TO TAKE WATER AND RIGHT OF WAY FOR THE RESULTANT PIPELINES AND INCIDENTAL PURPOSES, RECORDED OCTOBER 28, 1868 AS BOOK L OF DEEDS AT PAGE 194 OF OFFICIAL RECORDS.
2. THE TERMS AND PROVISIONS CONTAINED IN THE DOCUMENT ENTITLED "DEED" RECORDED AUGUST 10, 1964 AS BOOK 704 AT PAGE 285 OF OFFICIAL RECORDS.
3. THE TERMS AND PROVISIONS CONTAINED IN THE DOCUMENT ENTITLED "WATER SERVICE/MAIN EXTENSION AGREEMENT" RECORDED MARCH 10, 1981 AS BOOK 1195 AT PAGE 157 OF OFFICIAL RECORDS.
4. THE FACTS THAT THE LANDS LIES WITHIN THE NAPA RIVER WATERMASTER SERVICES AREA, AS DISCLOSED BY AN ORDER OF THE DEPARTMENT OF WATER RESOURCES OF THE STATE OF CALIFORNIA, A CERTIFIED COPY OF WHICH WAS RECORDED JULY 24, 2008 AS SERIES NUMBER 2008–0018850 OF OFFICIAL RECORDS.
5. THE TERMS AND PROVISIONS CONTAINED IN THE DOCUMENT ENTITLED "MEMORANDUM OF SCHOOL FACILITIES FUNDING AGREEMENT" RECORDED OCTOBER 27, 2015 AS SERIES NUMBER 2016–0027485 OF OFFICIAL RECORDS.
6. ANY RIGHTS, INTERESTS OR CLAIMS WHICH MAY EXIST OR ARISE BY REASON OF THE FOLLOWING MATTER(S), AS SHOWN ON THE MAP ENTITLED, "RECORD OF SURVEY OF THE LANDS OF JOHN D. AND LORRAYNE D. CANTONI" FILED APRIL 23, 1980 IN BOOK 21 OF SURVEYS AT PAGE(S) 69, IN THE OFFICE OF THE COUNTY RECORDER OF SAID NAPA COUNTY:
   A) EXISTING ROAD.
   B) PROPOSED EASEMENT.
   C) VARIATION BETWEEN PROPERTY LINE AND FENCE LINE.
7. AN EASEMENT FOR ROADWAY AND INCIDENTAL PURPOSES, RECORDED APRIL 25, 1980 AS BOOK 1162 AT PAGE 170 OF OFFICIAL RECORDS, IN FAVOR OF TED D. BROWN, ET AL TERMS AND PROVISIONS CONTAINED IN THE ABOVE DOCUMENT.
8. THE TERMS AND PROVISIONS CONTAINED IN THE DOCUMENT ENTITLED "MEMORANDUM OF TENANCY IN COMMON AGREEMENT" RECORDED OCTOBER 1, 2018 AS SERIES NUMBER 2018–0019103 OF OFFICIAL RECORDS.
9. THE TERMS AND PROVISIONS CONTAINED IN THE DOCUMENT ENTITLED "DEVELOPMENT AGREEMENT" RECORDED JULY 19, 2019 AS SERIES NUMBER 2019–0013806 OF OFFICIAL RECORDS.
10. PROCEEDINGS PENDING IN THE FOLLOWING MATTER AS DISCLOSED BY NOTICE OF PENDENCY OF ACTION RECORDED ON JANUARY 13, 2022 AS INSTRUMENT #2022–0000866 AS DOCUMENT #2022–0000866 IN THE OFFICIAL RECORDS OF NAPA COUNTY OFFICIAL RECORDS.
    COURT : SUPERIOR COURT OF THE STATE OF CALIFORNIA COUNTY OF NAPA
    CASE NO. : 22CV000041
    PLAINTIFF : CITY OF AMERICAN CANYON
    DEFENDANT : PAMELA SMITH, ETAL
    PURPOSE : FOR PUBLIC PURPOSES INCLUDING PEDESTRIAN AND BIKING TRAILS

CITY ENGINEER'S STATEMENT

I HEREBY STATE THAT THE MAP OF THIS SUBDIVISION WAS EXAMINED BY ME OR UNDER MY DIRECTION, THAT IT IS SUBSTANTIALLY THE SAME AS THE VESTING TENTATIVE MAP AND ANY APPROVED ALTERATIONS THEREOF AND THAT ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND CITY ORDINANCES APPLICABLE AT THE TIME OF APPROVAL HAVE BEEN COMPLIED WITH.

_____ _____

ERICA AHMANN SMITHIES — DATE
CITY ENGINEER, CITY OF AMERICAN CANYON
STATE OF CALIFORNIA
RCE 65468



I HEREBY STATE THAT THE MAP OF THIS SUBDIVISION WAS EXAMINED BY ME OR UNDER MY DIRECTION AND I AM SATISFIED THAT SAID MAP IS TECHNICALLY CORRECT.

_____ _____

ANTHONY G. CINQUINI — DATE
STATE OF CALIFORNIA
PLS 8614



AVIGATION AND HAZARD EASEMENT

THIS PROPERTY IS SUBJECT TO AN AVIGATION AND HAZARD EASEMENT FILED AUGUST 13, 1993 UNDER DOCUMENT NUMBER 1993–0025615, OFFICIAL RECORDS OF NAPA COUNTY (ORD. 1194–B, 2002: ORD. 1014–3, 1992: PRIOR CODE – 11630.1).

SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF BARREL CREEK, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY IN JULY 2024. I HEREBY STATE THAT ALL THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED OR THAT THEY WILL BE SET IN THOSE POSITIONS WITHIN FIVE YEARS OF THE FILING OF THIS MAP, AND THAT THE MONUMENTS ARE, OR WILL BE, SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED AND THAT THIS PARCEL MAP SUBSTANTIALLY CONFORMS TO THE APPROVED OR CONDITIONALLY APPROVED TENTATIVE MAP.

_____ _____

MARK H. WEHBER, P.L.S. — DATE
L.S. NO. 7960



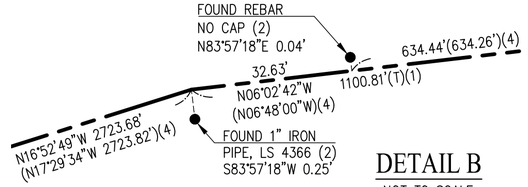
PARCEL MAP
PROMONTORY

CONSISTING OF 6 SHEETS
BEING A SUBDIVISION PARCEL 1, OF THAT CERTAIN PARCEL MAP NEWELL PROPERTY RECORDED ON APRIL 18, 2019, IN BOOK 28 OF PARCEL MAPS, AT PAGE 5 OFFICIAL RECORDS NAPA COUNTY, BEING A PORTION OF SECTIONS 19, T.4N., R.3W., AND 24, T.4N., R.4W., M.D.B.&M.
APN : 059-030-007, 4 PARCELS , 56.94 AC±
CITY OF AMERICAN CANYON, NAPA COUNTY, CALIFORNIA

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CIVIL ENGINEERS ▪ SURVEYORS ▪ PLANNERS
SAN RAMON ▪ (925) 866-0322
ROSEVILLE ▪ (916)788-4456
WWW.CBANDG.COM

DECEMBER 2025

CURVE TABLE				
NO	RADIUS	DELTA	LENGTH	
C1	1438.00'	7°34'59"	190.32'	(1)(2)
C2	1186.00'	46°55'59"	971.50'	(1)(2)
C3	1438.00'	17°14'32"	432.74'	(1)(2)
C4	800.00'	22°01'25"	307.51'	(6)
C5	800.00'	18°52'12"	263.47'	(6)



DETAIL B
NOT TO SCALE

NOTE

1. ALL DIMENSIONS ARE IN FEET AND DECIMALS THEREOF.

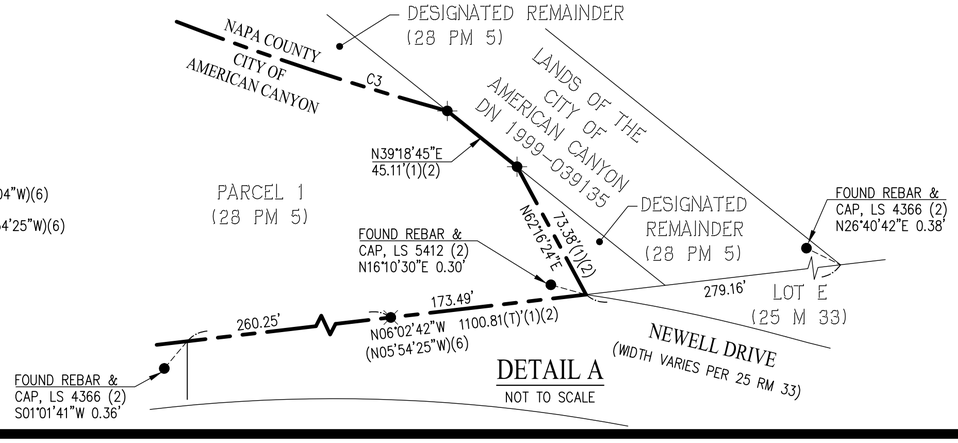
BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS DETERMINED BY FOUND MONUMENTS SHOWN ON LARGE LOT FINAL MAP, WATSON RANCH (28 RM 6), THE BEARING BEING N16°52'49"W.

REFERENCES:

(#) INDICATES REFERENCE NUMBER
(1) LARGE LOT FINAL MAP WATSON RANCH (28 RM 6)
(2) PARCEL MAP NEWELL PROPERTY (28 PM 5)
(3) WATSON RANCH, LOT 10 FINAL MAP – PHASE 1 (29 RM 1)
(4) RECORD OF SURVEY NO. 3279 (21 SURVEYS 69)
(5) WATSON RANCH, LOT 10 FINAL MAP – PHASE 2 (29 RM 10)
(6) VINTAGE RANCH UNIT 2 (25 RM 33)
(7) GRANT DEED 2022–0021367

LINE TABLE			
NO	BEARING	LENGTH	
L1	N16°52'49"W	114.72'	(1)(2)
L2	N16°52'49"W	202.21'	(1)(2)
L3	N89°22'10"W	80.55'	(1)(2)
L4	N87°30'21"W	32.36'	(N89°22'04"W)(6)
L5	N06°02'42"W	213.12'	(1)(N05°54'25"W)(6)



DETAIL A
NOT TO SCALE

LEGEND

	SUBDIVISION BOUNDARY LINE
	RIGHT OF WAY LINE
	LOT LINE
	EASEMENT LINE
	CENTERLINE/MONUMENT LINE
	ADJOINER PROPERTY LINE
	CITY LIMIT LINE
(T)	TOTAL
(R)	RADIAL
(M–M)	MONUMENT TO MONUMENT
(M–PL)	MONUMENT TO PROPERTY LINE
(M–TIE)	MONUMENT TO TIE LINE
(M–ML)	MONUMENT TO MONUMENT LINE
○	SET 5/8" REBAR AND CAP, OR NAIL AND TAG LS 7960
◎	SET STANDARD STREET MONUMENT, LS 7960
●	FOUND MONUMENT AS NOTED
◙	FOUND 5/8" REBAR AND CAP, OR NAIL AND TAG, LS 7960 (2)
◉	FOUND STANDARD STREET MONUMENT PER (3) AND (5)
⊛	FOUND STANDARD STREET MONUMENT, LS 5412

ABANDONMENT NOTE:

PURSUANT TO SECTIONS 66434(G) AND 66499.20.2 OF THE SUBDIVISION MAP ACT, THE FOLLOWING IRREVOCABLE OFFER OF DEDICATION WITHIN THE BOUNDARY ON THE MAP, WILL BE ABANDONED WITH THE FILING OF THIS MAP AND ARE NOT SHOWN HEREON:

1. THE IRREVOCABLE OFFER OF DEDICATION (NEWELL DRIVE AND RIO DEL MAR) AS SHOWN ON PARCEL MAP NEWELL PROPERTY RECORDED APRIL 18, 2019, IN BOOK 28 OF PARCEL MAPS, AT PAGE 5, NAPA COUNTY RECORDS.

PARCEL MAP
PROMONTORY

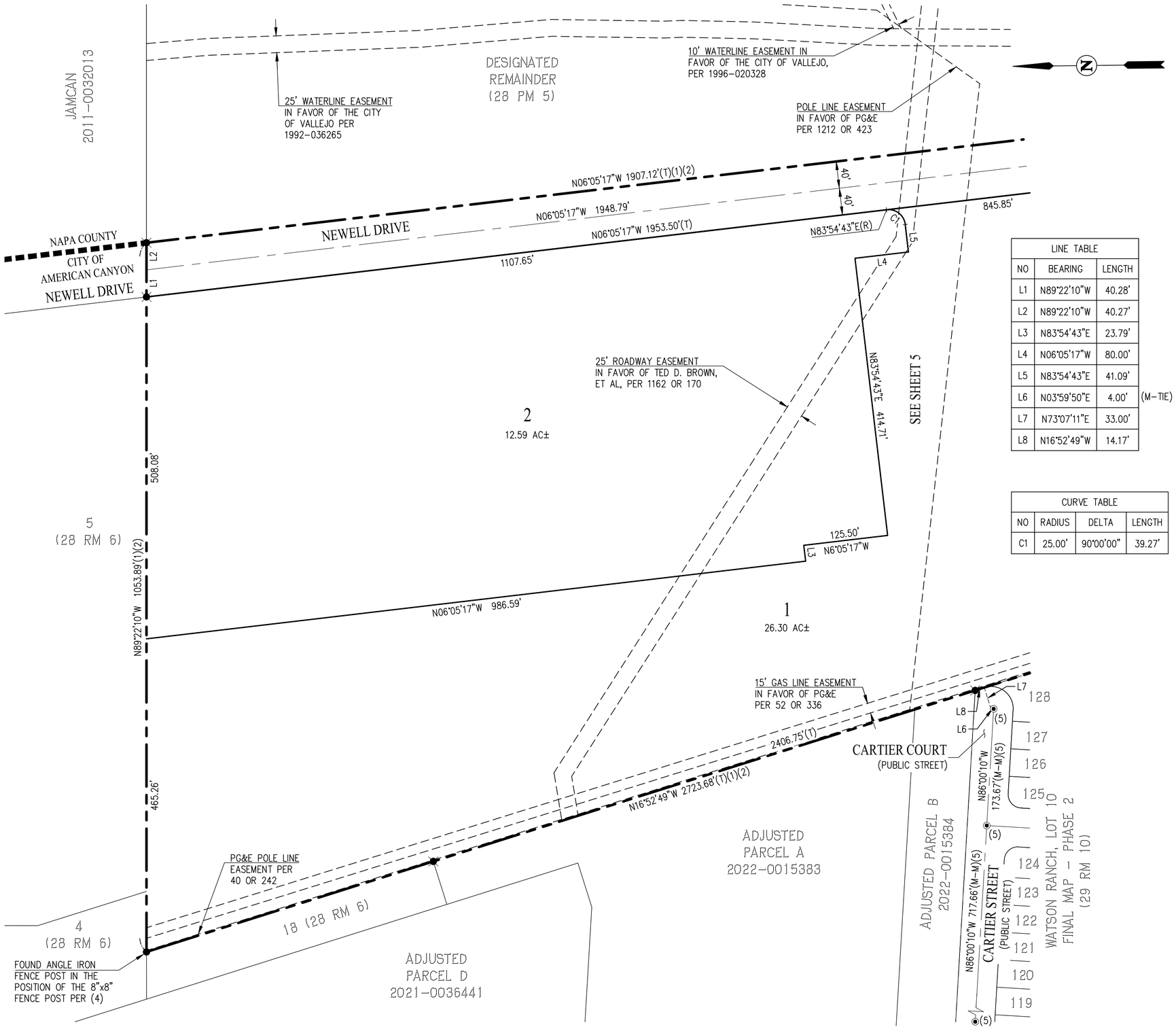
CONSISTING OF 6 SHEETS
BEING A SUBDIVISION PARCEL 1, OF THAT CERTAIN PARCEL MAP NEWELL PROPERTY RECORDED ON APRIL 18, 2019, IN BOOK 28 OF PARCEL MAPS, AT PAGE 5 OFFICIAL RECORDS NAPA COUNTY, BEING A PORTION OF SECTIONS 19, T.4N., R.3W., AND 24, T.4N., R.4W., M.D.B.&M.
APN : 059-030-007, 4 PARCELS , 56.94 AC±
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ROSEVILLE ▪ (916)788-4456
WWW.CBANDG.COM

SCALE: 1" = 200' DECEMBER 2025

200' 0' 100' 200' 400' 800'
GRAPHIC SCALE

JOB NO. 1217-042



LINE TABLE			
NO	BEARING	LENGTH	
L1	N89°22'10"W	40.28'	
L2	N89°22'10"W	40.27'	
L3	N83°54'43"E	23.79'	
L4	N06°05'17"W	80.00'	
L5	N83°54'43"E	41.09'	
L6	N03°59'50"E	4.00'	(M-TIE)
L7	N73°07'11"E	33.00'	
L8	N16°52'49"W	14.17'	

CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
C1	25.00'	90°00'00"	39.27'

NOTE

1. ALL DIMENSIONS ARE IN FEET AND DECIMALS THEREOF.

BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS DETERMINED BY FOUND MONUMENTS SHOWN ON LARGE LOT FINAL MAP, WATSON RANCH (28 RM 6), THE BEARING BEING N16°52'49"W.

LEGEND

	SUBDIVISION BOUNDARY LINE
	RIGHT OF WAY LINE
	LOT LINE
	EASEMENT LINE
	CENTERLINE/MONUMENT LINE
	ADJOINER PROPERTY LINE
	CITY LIMIT LINE
(T)	TOTAL
(R)	RADIAL
(M-M)	MONUMENT TO MONUMENT
(M-PL)	MONUMENT TO PROPERTY LINE
(M-TIE)	MONUMENT TO TIE LINE
(M-ML)	MONUMENT TO MONUMENT LINE
○	SET 5/8" REBAR AND CAP, OR NAIL AND TAG LS 7960
◎	SET STANDARD STREET MONUMENT, LS 7960
●	FOUND MONUMENT AS NOTED
⊠	FOUND 5/8" REBAR AND CAP, OR NAIL AND TAG, LS 7960 (2)
⊙	FOUND STANDARD STREET MONUMENT PER (3) AND (5)
⊗	FOUND STANDARD STREET MONUMENT, LS 5412

REFERENCES:

(#) INDICATES REFERENCE NUMBER
(1) LARGE LOT FINAL MAP WATSON RANCH (28 RM 6)
(2) PARCEL MAP NEWELL PROPERTY (28 PM 5)
(3) WATSON RANCH, LOT 10 FINAL MAP – PHASE 1 (29 RM 1)
(4) RECORD OF SURVEY NO. 3279 (21 SURVEYS 69)
(5) WATSON RANCH, LOT 10 FINAL MAP – PHASE 2 (29 RM 10)
(6) VINTAGE RANCH UNIT 2 (25 RM 33)
(7) GRANT DEED 2022-0021367

PARCEL MAP
PROMONTORY

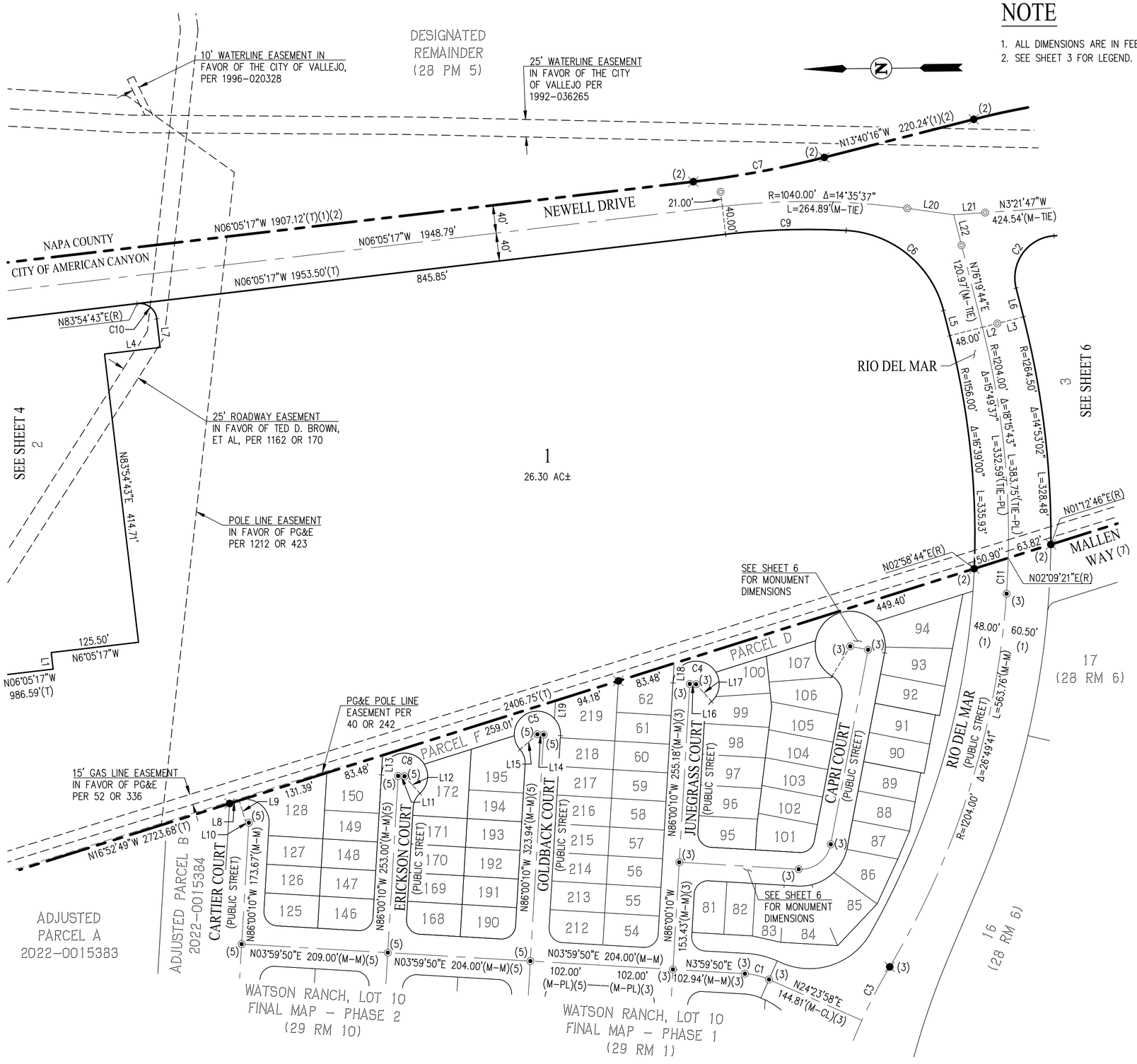
CONSISTING OF 6 SHEETS
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SCALE: 1" = 100' DECEMBER 2025

100' 0' 50' 100' 200' 400'
GRAPHIC SCALE

JOB NO. 1217-042



NOTE

1. ALL DIMENSIONS ARE IN FEET AND DECIMALS THEREOF.
2. SEE SHEET 3 FOR LEGEND.

BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS DETERMINED BY FOUND MONUMENTS SHOWN ON LARGE LOT FINAL MAP, WATSON RANCH (28 RM 6), THE BEARING BEING N16°52'49"W.

REFERENCES:

(#) INDICATES REFERENCE NUMBER
(1) LARGE LOT FINAL MAP WATSON RANCH (28 RM 6)
(2) PARCEL MAP NEWELL PROPERTY (28 PM 5)
(3) WATSON RANCH, LOT 10 FINAL MAP – PHASE 1 (29 RM 1)
(4) RECORD OF SURVEY NO. 3279 (21 SURVEYS 69)
(5) WATSON RANCH, LOT 10 FINAL MAP – PHASE 2 (29 RM 10)
(6) VINTAGE RANCH UNIT 2 (25 RM 33)
(7) GRANT DEED 2022-0021367

LINE TABLE			
NO	BEARING	LENGTH	
L1	N83°54'43"E	23.79'	
L2	N13°40'16"W	22.00'	(M-ML)
L3	N13°40'16"W	38.50'	
L4	N06°05'17"W	80.00'	
L5	N76°19'44"E	37.07'	
L6	N76°19'44"E	42.42'	
L7	N83°54'43"E	41.09'	
L8	N16°52'49"W	14.17'	(5)
L9	N73°07'11"E	33.00'	(TIE)(5)
L10	N03°59'50"E	4.00'	(5)
L11	N03°59'50"E	9.00'	(M-M)(5)
L12	N48°24'45"E	33.00'	(TIE)(5)
L13	N86°00'10"W	28.08'	(5)
L14	N03°59'50"E	9.00'	(M-M)(5)
L15	N40°25'05"W	33.00'	(TIE)(5)
L16	N03°59'50"E	9.00'	(M-M)(3)
L17	N48°24'45"E	33.00'	(TIE)(3)
L18	N86°00'10"W	28.08'	(3)

LINE TABLE			
NO	BEARING	LENGTH	
L19	N86°00'10"W	25.78'	(5)
L20	N08°30'20"E	66.94'	(M-ML)
L21	N03°21'47"W	45.00'	(M-ML)
L22	N76°19'44"E	45.00'	(M-ML)

CURVE TABLE				
NO	RADIUS	DELTA	LENGTH	
C1	100.00'	20°24'08"	35.61'	(M-M)(3)
C2	60.00'	100°18'29"	105.04'	
C3	760.50'	6°29'31"	86.17'	(M-CL)(3)
C4	33.00'	224°24'55"	129.25'	(3)
C5	33.00'	178°35'59"	102.87'	
C6	152.00'	72°31'55"	192.42'	
C7	1438.00'	7°34'59"	190.32'	(1)(2)
C8	33.00'	224°24'55"	129.26'	(5)
C9	1000.00'	9°53'06"	172.53'	
C10	25.00'	90°00'00"	39.27'	
C11	1204.00'	2°26'06"	51.16'	(M-PL)

PARCEL MAP
PROMONTORY

CONSISTING OF 6 SHEETS
BEING A SUBDIVISION PARCEL 1, OF THAT CERTAIN PARCEL MAP NEWELL PROPERTY RECORDED ON APRIL 18, 2019, IN BOOK 28 OF PARCEL MAPS, AT PAGE 5 OFFICIAL RECORDS NAPA COUNTY, BEING A PORTION OF SECTIONS 19, T.4N., R.3W., AND 24, T.4N., R.4W., M.D.B.&M.
APN : 059-030-007, 4 PARCELS , 56.94 AC±
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CIVIL ENGINEERS ▪ SURVEYORS ▪ PLANNERS

SCALE: 1" = 100' DECEMBER 2025

100' 0' 50' 100' 200' 400'
GRAPHIC SCALE

NOTE

1. ALL DIMENSIONS ARE IN FEET AND DECIMALS THEREOF.
2. SEE SHEET 3 FOR LEGEND.

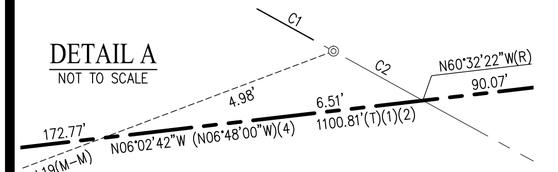
BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS DETERMINED BY FOUND MONUMENTS SHOWN ON LARGE LOT FINAL MAP, WATSON RANCH (28 RM 6), THE BEARING BEING N16°52'49"W.

REFERENCES:

(#) INDICATES REFERENCE NUMBER
(1) LARGE LOT FINAL MAP WATSON RANCH (28 RM 6)
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(3) WATSON RANCH, LOT 10 FINAL MAP – PHASE 1 (29 RM 1)
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(5) WATSON RANCH, LOT 10 FINAL MAP – PHASE 2 (29 RM 10)
(6) VINTAGE RANCH UNIT 2 (25 RM 33)
(7) GRANT DEED 2022–0021367

DETAIL A
NOT TO SCALE



LINE TABLE			
NO	BEARING	LENGTH	
L1	N87°30'21"W	32.36'	
L2	N13°40'16"W	22.00'	
L3	N13°40'16"W	38.50'	
L4	N62°16'24"E	73.38'	(1)(2)
L5	N76°19'44"E	37.07'	
L6	N76°19'44"E	42.42'	
L7	N03°21'47"W	45.00'	(M–ML)
L8	N39°18'45"E	45.11'	(1)(2)

LINE TABLE			
NO	BEARING	LENGTH	
L9	N06°05'17"W	1907.12'	(1)(2)
L10	N06°05'17"W	1948.79'	
L11	N06°05'17"W	1953.50'	
L12	N08°30'20"E	66.94'	(M–ML)
L13	N86°00'10"W	28.08'	(3)
L14	N03°59'50"E	9.00'	(M–M)(3)
L15	N48°24'45"E	33.00'	(TIE)(3)
L16	N58°00'55"W	50.00'	(TIE)(3)
L17	N11°29'50"E	26.00'	(M–M)(3)

LINE TABLE			
NO	BEARING	LENGTH	
L18	N76°19'44"E	45.00'	(M–ML)
L19	N19°59'35"W	132.76'	(M–M)
L20	N83°57'18"E	16.00'	(TIE)
L21	N73°07'11"E	16.00'	(TIE)

CURVE TABLE				
NO	RADIUS	DELTA	LENGTH	
C1	800.00'	3°13'22"	45.00'	
C2	800.00'	0°08'52"	2.06'	(M–PL)
C3	40.00'	141°07'26"	98.52'	
C4	60.00'	100°18'29"	105.04'	
C5	1000.00'	9°53'06"	172.53'	
C6	152.00'	72°31'55"	192.42'	

CURVE TABLE				
NO	RADIUS	DELTA	LENGTH	
C7	1438.00'	7°34'59"	190.32'	(1)(2)
C8	800.00'	13°28'55"	188.25'	(M–PL)
C9	33.00'	224°24'55"	129.25'	
C10	33.00'	79°19'20"	45.68'	
C11	1204.00'	2°26'06"	51.16'	(M–PL)
C12	50.00'	67°52'09"	59.23'	

CURVE TABLE				
NO	RADIUS	DELTA	LENGTH	
C13	44.00'	82°30'00"	63.36'	(M–M)(3)
C14	760.50'	6°29'31"	86.17'	(M–CL)(3)
C15	100.00'	20°24'08"	35.61'	(M–M)(3)
C16	1204.00'	1°37'09"	34.02'	
C17	548.00'	10°50'07"	103.63'	

PARCEL MAP
PROMONTORY

CONSISTING OF 6 SHEETS
BEING A SUBDIVISION PARCEL 1, OF THAT CERTAIN PARCEL MAP NEWELL PROPERTY RECORDED ON APRIL 18, 2019, IN BOOK 28 OF PARCEL MAPS, AT PAGE 5 OFFICIAL RECORDS NAPA COUNTY, BEING A PORTION OF SECTIONS 19, T.4N., R.3W., AND 24, T.4N., R.4W., M.D.B.&M.
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SCALE: 1" = 100' DECEMBER 2025

100' 0' 50' 100' 200' 400'
GRAPHIC SCALE

JOB NO. 1217-042

OWNER'S STATEMENT

THE UNDERSIGNED, BARREL CREEK, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY, HEREBY STATE THAT IT IS THE ONLY ENTITY HAVING RECORD TITLE INTEREST IN THE REAL PROPERTY INCLUDED WITHIN THE SUBDIVISION HEREON ENTITLED "PROMONTORY, LOT 1 FINAL MAP – PHASE 1" CONSISTING OF 14 SHEETS; THAT IT DOES HEREBY CONSENT TO THE PREPARATION AND RECORDATION OF SAID MAP.

THE REAL PROPERTY DESCRIBED BELOW IS IRREVOCABLY OFFERED FOR DEDICATION TO THE CITY OF AMERICAN CANYON IN FEE FOR PUBLIC ROAD AND UTILITY PURPOSES:

1. BERNICE LANE
2. REILLY ROAD
3. NICK LANE
4. SKYLAR LANE
5. TURTLE STREET
6. PALOMA STREET
7. VADER STREET

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN NON–EXCLUSIVE EASEMENT FOR PUBLIC PURPOSES:

1. "PUBLIC UTILITY EASEMENT" OR "PUE" IS RESERVED FOR THE PURPOSE OF PUBLIC UTILITIES ON, ACROSS, AND OVER THOSE DESIGNATED AREAS.
2. "PUBLIC ACCESS EASEMENT" OR "PAE" IS RESERVED FOR THE PURPOSE OF PUBLIC PEDESTRIAN INGRESS AND EGRESS ON, ACROSS, AND OVER THOSE DESIGNATED AREAS.
3. "EMERGENCY VEHICLE ACCESS EASEMENT" OR "EVA" FOR THE PURPOSE OF INGRESS AND EGRESS OF EMERGENCY VEHICLES.
4. "STORM DRAIN EASEMENT" OR "SDE" IS RESERVED FOR STORM DRAINAGE PURPOSES, UNDER, ON, ACROSS AND OVER THOSE DESIGNATED AREAS.
5. "SLOPE EASEMENT" OR "SE" IS RESERVED FOR GRADING PURPOSES, ON, ACROSS AND OVER THOSE DESIGNATED AREAS.

AS OWNER: BARREL CREEK, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY

BY: _____

NAME (PRINT): _____

TITLE: _____

DATE: _____

OWNER'S ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF _____ } SS.
COUNTY OF _____ }

ON _____ , BEFORE ME, _____ , A NOTARY PUBLIC, PERSONALLY

APPEARED _____ , WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF _____ THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND:

SIGNATURE: _____

NAME (PRINT): _____

PRINCIPAL COUNTY OF BUSINESS: _____

MY COMMISSION NUMBER: _____

MY COMMISSION EXPIRES: _____

TRUSTEE'S STATEMENT

THE UNDERSIGNED CORPORATION, AS TRUSTEE UNDER THE DEEDS OF TRUST RECORDED ON _____ , DOCUMENT NUMBERS _____ OF OFFICIAL RECORDS, _____ COUNTY, CALIFORNIA; DOES HEREBY JOIN IN AND CONSENT TO THE FOREGOING OWNERS STATEMENT AND ALL DEDICATIONS SHOWN HEREIN.

BY: _____

TITLE: _____

DATE: _____

TRUSTEE'S ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF _____ } SS.
COUNTY OF _____ }

ON _____ , BEFORE ME, _____ , A NOTARY PUBLIC, PERSONALLY APPEARED _____ , WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND:

SIGNATURE: _____

NAME (PRINT): _____

PRINCIPAL COUNTY OF BUSINESS: _____

MY COMMISSION NUMBER: _____

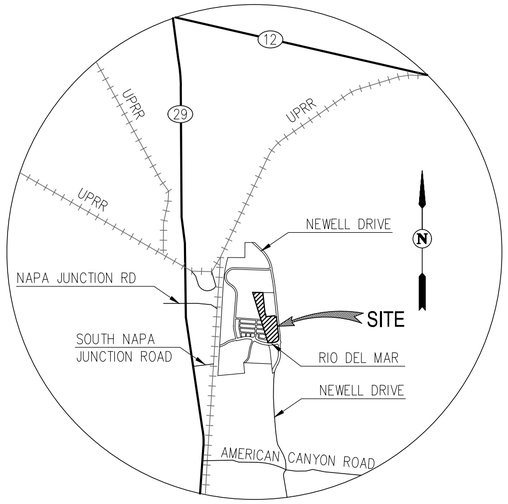
MY COMMISSION EXPIRES: _____

COUNTY TAX COLLECTOR AND REDEMPTION OFFICER'S CERTIFICATE

I HEREBY CERTIFY THAT ACCORDING TO THE RECORDS OF MY OFFICE, THERE ARE NO LIENS FOR UNPAID STATE, COUNTY, MUNICIPAL, OR LOCAL TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES (EXCEPT TAXES OR SPECIAL ASSESSMENTS NOT YET PAYABLE) AGAINST ANY PART OF THE LAND INCLUDED IN THE WITHIN SUBDIVISION, AND THAT SECURITY IN THE AMOUNT OF $ _____ HAS BEEN FILED WITH THE COUNTY TAX COLLECTOR AND REDEMPTION OFFICER TO GUARANTEE THE PAYMENT OF ALL TAXES AND ASSESSMENTS COLLECTED AS TAXES, WHICH ARE NOW A LIEN AGAINST THE PROPERTY IN THE WITHIN SUBDIVISION, BUT WHICH ARE NOT YET PAYABLE.

_____ _____
ROBERT G. MINAHEN — DATE
COUNTY TAX COLLECTOR AND
REDEMPTION OFFICER
COUNTY OF NAPA, STATE OF CALIFORNIA

_____ _____
DEPUTY — DATE



VICINITY MAP
NOT TO SCALE

RECORDER'S STATEMENT

FILED FOR RECORD THIS _____ DAY OF _____ ,202 _____ , AT_____ .M., IN BOOK _____ OF RECORD MAPS AT PAGES _____ THROUGH _____ , INCLUSIVE, COUNTY OF NAPA, STATE OF CALIFORNIA, AT THE REQUEST OF THE CITY OF AMERICAN CANYON.

FILE NO. _____ FEES: _____

JOHN TUTEUR
COUNTY RECORDER IN AND FOR THE COUNTY
OF NAPA, STATE OF CALIFORNIA.

_____
DEPUTY COUNTY RECORDER
COUNTY OF NAPA
STATE OF CALIFORNIA

PROMONTORY
LOT 1 FINAL MAP - PHASE 1

CONSISTING OF 14 SHEETS
BEING A SUBDIVISION OF LOT 1, OF THAT CERTAIN PARCEL MAP PROMONTORY, RECORDED ON _____ IN BOOK _____ OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
BEING A PORTION OF SECTIONS 19, T.4N., R.3W. AND 24, T.4N., R.4W., M.D.B.&M.
APN : 059-030-007 (PORTION), 136 LOTS , AND 5 PARCELS, 26.30 AC±
CITY OF AMERICAN CANYON, NAPA COUNTY, CALIFORNIA

cbg
CIVIL ENGINEERS ▪ SURVEYORS ▪ PLANNERS
SAN RAMON ▪ (925) 866-0322
ROSEVILLE ▪ (916)788-4456
WWW.CBANDG.COM

DECEMBER 2025

SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF BARREL CREEK, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY, IN JULY 2024. I HEREBY STATE THAT ALL THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED OR THAT THEY WILL BE SET IN THOSE POSITIONS WITHIN FIVE YEARS OF THE FILING OF THIS MAP AND THAT THE MONUMENTS ARE, OR WILL BE, SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED AND THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE APPROVED OR CONDITIONALLY APPROVED TENTATIVE MAP.

MARK H. WEHBER, P.L.S.
L.S. NO. 7960

DATE

LICENSED LAND SURVEYOR
MARK H. WEHBER
7960
STATE OF CALIFORNIA

CITY CLERK'S CERTIFICATE

I HEREBY CERTIFY THAT THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON AT A REGULAR MEETING HELD ON THE _____ DAY OF _____, 20_____ HAS APPROVED THIS MAP ENTITLED "PROMONTORY, LOT 1 FINAL MAP – PHASE 1" AND HAS ACCEPTED ON BEHALF OF THE CITY OF AMERICAN CANYON PUBLIC, THE FOLLOWING DEDICATIONS SHOWN HEREON IN THE BODY OF SAID MAP:

THE REAL PROPERTY DESCRIBED BELOW IS IRREVOCABLY OFFERED FOR DEDICATION TO THE CITY OF AMERICAN CANYON IN FEE FOR PUBLIC ROAD AND UTILITY PURPOSES:

1. BERNICE LANE
2. REILLY ROAD
3. NICK LANE
4. SKYLAR LANE
5. TURTLE STREET
6. PALOMA STREET
7. VADER STREET

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN NON–EXCLUSIVE EASEMENT FOR PUBLIC PURPOSES:

1. "PUBLIC UTILITY EASEMENT" OR "PUE" IS RESERVED FOR THE PURPOSE OF PUBLIC UTILITIES ON, ACROSS, AND OVER THOSE DESIGNATED AREAS.
2. "PUBLIC ACCESS EASEMENT" OR "PAE" IS RESERVED FOR THE PURPOSE OF PUBLIC PEDESTRIAN INGRESS AND EGRESS ON, ACROSS, AND OVER THOSE DESIGNATED AREAS.
3. "EMERGENCY VEHICLE ACCESS EASEMENT" OR "EVA" FOR THE PURPOSE OF INGRESS AND EGRESS OF EMERGENCY VEHICLES."
4. STORM DRAIN EASEMENT" OR "SDE" IS RESERVED FOR STORM DRAINAGE PURPOSES, UNDER, ON, ACROSS AND OVER THOSE DESIGNATED AREAS.
5. "SLOPE EASEMENT" OR "SE" IS RESERVED FOR GRADING PURPOSES, ON, ACROSS AND OVER THOSE DESIGNATED AREAS.

TARESA GEILFUSS
CITY CLERK, CITY OF AMERICAN CANYON
STATE OF CALIFORNIA

DATE

CITY ENGINEER'S STATEMENT

I HEREBY STATE THAT THE MAP OF THIS SUBDIVISION WAS EXAMINED BY ME OR UNDER MY DIRECTION, THAT IT IS SUBSTANTIALLY THE SAME AS THE VESTING TENTATIVE MAP AND ANY APPROVED ALTERATIONS THEREOF AND THAT ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND CITY ORDINANCES APPLICABLE AT THE TIME OF APPROVAL HAVE BEEN COMPLIED WITH.

ERICA AHMANN SMITHIES
CITY ENGINEER, CITY OF AMERICAN CANYON
STATE OF CALIFORNIA
RCE 65468

DATE

REGISTERED PROFESSIONAL ENGINEER
ERICA A. SMITHIES
65468
CIVIL
STATE OF CALIFORNIA

I HEREBY STATE THAT THE MAP OF THIS SUBDIVISION WAS EXAMINED BY ME OR UNDER MY DIRECTION AND I AM SATISFIED THAT SAID MAP IS TECHNICALLY CORRECT.

ANTHONY G. CINQUINI
STATE OF CALIFORNIA
PLS 8614

DATE

PROFESSIONAL LAND SURVEYOR
ANTHONY G. CINQUINI
No. 8614
STATE OF CALIFORNIA

SIGNATURE OMISSIONS

PARTIES LISTED BELOW, OWNERS OF EASEMENTS PER DOCUMENTS NOTED BELOW HAVE BEEN OMITTED UNDER PROVISIONS OF SECTION 66436(a)(3)(A)(1) OF THE SUBDIVISION MAP ACT, THEIR INTEREST IS SUCH THAT IT CANNOT RIPEN INTO FEE TITLE AND SAID SIGNATURES ARE NOT REQUIRED BY THE GOVERNING BODY:

1. PACIFIC GAS AND ELECTRIC COMPANY: EASEMENT FOR ELECTRICAL TRANSMISSION AND DISTRIBUTION PER BOOK 100 OF DEEDS, PAGE 497, AND AMENDED BY BOOK L OF MISCELLANEOUS RECORDS, PAGE 507 (CANNOT DETERMINE LOCATION).
2. PACIFIC GAS AND ELECTRIC COMPANY: EASEMENT FOR A SINGLE LINE OF POLES PER BOOK 40, PAGE 242 OF OFFICIAL RECORDS (PLOTTED HEREON).
3. PACIFIC GAS AND ELECTRIC COMPANY: EASEMENT FOR GAS LINES PER BOOK 52, PAGE 336 OF OFFICIAL RECORDS, AND AMENDED BY SERIES NO. 2000–0033596 OF OFFICIAL RECORDS (PLOTTED HEREON).
4. COUNTY OF NAPA: EASEMENTS, RIGHTS, COVENANTS, WAIVERS AND TERMS CONTAINED IN THE AVIGATION AND HAZARD EASEMENT DEED BY SERIES NUMBER 1993 –0025615 OF OFFICIAL RECORDS.

CERTIFICATE OF DEDICATION

THE FOLLOWING REAL PROPERTY IS DEDICATED BY BARREL CREEK, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY.

FOR THE PURPOSE OF PUBLIC ROAD AND UTILITIES: BERNICE LANE, REILLY ROAD, NICK LANE, SKYLAR LANE, TURTLE STREET, PALOMA STREET AND VADER STREET.

THE CITY OF AMERICAN CANYON SHALL RECONVEY THE ABOVE–DESCRIBED PROPERTY TO THE ABOVE NAMES OWNER, OR SUCCESSOR IN INTEREST, IF THE CITY DETERMINES PURSUANT TO GOVERNMENT CODE SECTION 66477.5 THAT THE SAME PUBLIC PURPOSE FOR WHICH THE PROPERTY WAS DEDICATED DOES NOT EXIST, OR THE PROPERTY OR ANY PORTION THEREOF IS NOT NEEDED FOR PUBLIC ROAD OR UTILITIES.

AVIGATION AND HAZARD EASEMENT

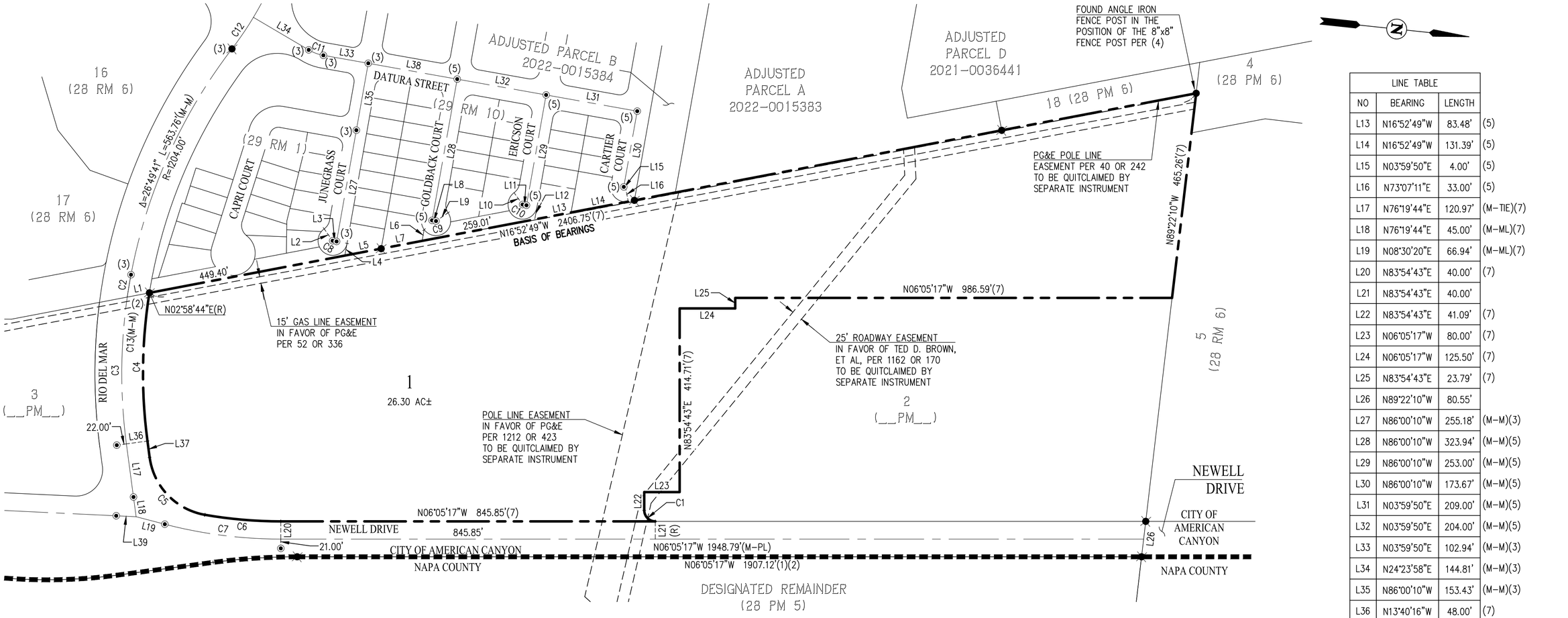
THIS PROPERTY IS SUBJECT TO AN AVIGATION AND HAZARD EASEMENT FILED AUGUST 13, 1993 UNDER DOCUMENT NUMBER 1993–0025615, OFFICIAL RECORDS OF NAPA COUNTY (ORD. 1194–B, 2002: ORD. 1014–3, 1992: PRIOR CODE – 11630.1).

PROMONTORY
LOT 1 FINAL MAP - PHASE 1

CONSISTING OF 14 SHEETS
BEING A SUBDIVISION OF LOT 1, OF THAT CERTAIN PARCEL MAP PROMONTORY, RECORDED ON _____ IN BOOK _____ OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
BEING A PORTION OF SECTIONS 19, T.4N., R.3W. AND 24, T.4N., R.4W., M.D.B.&M.
APN : 059-030-007 (PORTION), 136 LOTS , AND 5 PARCELS, 26.30 AC±
CITY OF AMERICAN CANYON, NAPA COUNTY, CALIFORNIA

cbg
CIVIL ENGINEERS ▪ SURVEYORS ▪ PLANNERS
SAN RAMON ▪ (925) 866-0322
ROSEVILLE ▪ (916)788-4456
WWW.CBANDG.COM

DECEMBER 2025



LINE TABLE			
NO	BEARING	LENGTH	
L13	N16°52'49"W	83.48'	(5)
L14	N16°52'49"W	131.39'	(5)
L15	N03°59'50"E	4.00'	(5)
L16	N73°07'11"E	33.00'	(5)
L17	N76°19'44"E	120.97'	(M-TIE)(7)
L18	N76°19'44"E	45.00'	(M-ML)(7)
L19	N08°30'20"E	66.94'	(M-ML)(7)
L20	N83°54'43"E	40.00'	(7)
L21	N83°54'43"E	40.00'	
L22	N83°54'43"E	41.09'	(7)
L23	N06°05'17"W	80.00'	(7)
L24	N06°05'17"W	125.50'	(7)
L25	N83°54'43"E	23.79'	(7)
L26	N89°22'10"W	80.55'	
L27	N86°00'10"W	255.18'	(M-M)(3)
L28	N86°00'10"W	323.94'	(M-M)(5)
L29	N86°00'10"W	253.00'	(M-M)(5)
L30	N86°00'10"W	173.67'	(M-M)(5)
L31	N03°59'50"E	209.00'	(M-M)(5)
L32	N03°59'50"E	204.00'	(M-M)(5)
L33	N03°59'50"E	102.94'	(M-M)(3)
L34	N24°23'58"E	144.81'	(M-M)(3)
L35	N86°00'10"W	153.43'	(M-M)(3)
L36	N13°40'16"W	48.00'	(7)
L37	N76°19'44"E	37.07'	
L38	N03°59'50"E	204.00'	(M-M)(3)(5)
L39	N03°21'47"W	45.00'	(M-ML)(7)

BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS DETERMINED BY FOUND MONUMENTS SHOWN ON LARGE LOT FINAL MAP, WATSON RANCH (28 RM 6), THE BEARING BEING N16°52'49"W.

REFERENCES:

(#) INDICATES REFERENCE NUMBER
(1) LARGE LOT FINAL MAP WATSON RANCH (28 RM 6)
(2) PARCEL MAP NEWELL PROPERTY (28 PM 5)
(3) WATSON RANCH, LOT 10 FINAL MAP – PHASE 1 (29 RM 1)
(4) RECORD OF SURVEY NO. 3279 (21 SURVEYS 69)
(5) WATSON RANCH, LOT 10 FINAL MAP – PHASE 2 (29 RM 10)
(6) VINTAGE RANCH UNIT 2 (25 RM 33)
(7) PARCEL MAP PROMONTORY (__PM__)

NOTE

1. ALL DIMENSIONS ARE IN FEET AND DECIMALS THEREOF.

CURVE TABLE				
NO	RADIUS	DELTA	LENGTH	
C1	25.00'	90°00'00"	39.27'	(7)
C2	1204.00'	2°26'06"	51.16'	(M-PL)(3)(7)
C3	1204.00'	15°49'37"	332.59'	(M-PL)(7)
C4	1156.00'	16°39'00"	335.93'	(7)
C5	152.00'	72°31'55"	192.42'	(7)
C6	1000.00'	9°53'06"	172.53'	(7)
C7	1040.00'	14°35'37"	264.89'	(M-TIE)(7)
C8	33.00'	224°24'55"	129.25'	(3)
C9	33.00'	178°35'59"	102.87'	(5)
C10	33.00'	224°24'54"	129.25'	(5)
C11	100.00'	20°24'08"	35.61'	(M-M)(3)
C12	760.50'	6°29'31"	86.17'	(M-ML)(3)
C13	1204.00'	18°15'43"	383.75'	(M-M)(7)

LINE TABLE			
NO	BEARING	LENGTH	
L1	N16°52'49"W	50.90'	(7)
L2	N48°24'45"E	33.00'	
L3	N03°59'50"E	9.00'	(M-M)(3)
L4	N86°00'10"W	28.08'	
L5	N16°52'49"W	83.48'	
L6	N86°00'10"W	25.78'	
L7	N16°52'49"W	94.18'	(5)
L8	N03°59'50"E	9.00'	(M-M)(5)
L9	N40°25'05"W	33.00'	
L10	N48°24'45"E	33.00'	
L11	N03°59'50"E	9.00'	(M-M)(5)
L12	N86°00'10"W	28.08'	

LEGEND

	SUBDIVISION BOUNDARY LINE
	RIGHT OF WAY LINE
	LOT LINE
	EASEMENT LINE
	CENTERLINE/MONUMENT LINE
	CITY LIMIT LINE
(T)	TOTAL
(R)	RADIAL
(M-M)	MONUMENT TO MONUMENT
(M-PL)	MONUMENT TO PROPERTY LINE
◎	SET STANDARD STREET MONUMENT, LS 7960
●	FOUND MONUMENT AS NOTED
✱	FOUND 5/8" REBAR AND CAP, OR NAIL AND TAG, LS 7960 (2)
◉	FOUND STANDARD STREET MONUMENT PER (3)(5) AND (7)
EVA	EMERGENCY VEHICLE ACCESS EASEMENT
(LL)	LOT LINE
PAE	PUBLIC ACCESS EASEMENT
PUE	PUBLIC UTILITY EASEMENT
SDE	STORM DRAIN EASEMENT
SE	SLOPE EASEMENT

PROMONTORY
LOT 1 FINAL MAP - PHASE 1

CONSISTING OF 14 SHEETS
BEING A SUBDIVISION OF LOT 1, OF THAT CERTAIN PARCEL MAP PROMONTORY, RECORDED ON _____ IN BOOK _____ OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
BEING A PORTION OF SECTIONS 19, T.4N., R.3W. AND 24, T.4N., R.4W., M.D.B.&M.
APN : 059-030-007 (PORTION), 136 LOTS , AND 5 PARCELS, 26.30 AC±
CITY OF AMERICAN CANYON, NAPA COUNTY, CALIFORNIA

cbg
SAN RAMON ▪ (925) 866-0322
ROSEVILLE ▪ (916)788-4456
WWW.CBANDG.COM
CIVIL ENGINEERS ▪ SURVEYORS ▪ PLANNERS

SCALE: 1" = 150' DECEMBER 2025

150' 0' 75' 150' 300' 600'
GRAPHIC SCALE

JOB NO. 1217-042



BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS DETERMINED BY FOUND MONUMENTS SHOWN ON LARGE LOT FINAL MAP, WATSON RANCH (28 RM 6), THE BEARING BEING N16°52'49"W.

REFERENCES:

(#) INDICATES REFERENCE NUMBER
(1) LARGE LOT FINAL MAP WATSON RANCH (28 RM 6)
(2) PARCEL MAP NEWELL PROPERTY (28 PM 5)
(3) WATSON RANCH, LOT 10 FINAL MAP – PHASE 1 (29 RM 1)
(4) RECORD OF SURVEY NO. 3279 (21 SURVEYS 69)
(5) WATSON RANCH, LOT 10 FINAL MAP – PHASE 2 (29 RM 10)
(6) VINTAGE RANCH UNIT 2 (25 RM 33)
(7) PARCEL MAP PROMONTORY (__PM__)

LEGEND

	SUBDIVISION BOUNDARY LINE
	RIGHT OF WAY LINE
	LOT LINE
	EASEMENT LINE
	CENTERLINE/MONUMENT LINE
	CITY LIMIT LINE
(T)	TOTAL
(R)	RADIAL
(M–M)	MONUMENT TO MONUMENT
(M–PL)	MONUMENT TO PROPERTY LINE
◎	SET STANDARD STREET MONUMENT, LS 7960
●	FOUND MONUMENT AS NOTED
✱	FOUND 5/8" REBAR AND CAP, OR NAIL AND TAG, LS 7960 (2)
◉	FOUND STANDARD STREET MONUMENT PER (3)(5) AND (7)
EVA	EMERGENCY VEHICLE ACCESS EASEMENT
(LL)	LOT LINE
PAE	PUBLIC ACCESS EASEMENT
PUE	PUBLIC UTILITY EASEMENT
SDE	STORM DRAIN EASEMENT
SE	SLOPE EASEMENT
	SHEET LIMITS
(7)	SHEET NUMBER

PROMONTORY
LOT 1 FINAL MAP - PHASE 1

CONSISTING OF 14 SHEETS
BEING A SUBDIVISION OF LOT 1, OF THAT CERTAIN PARCEL MAP PROMONTORY, RECORDED ON _____ IN BOOK _____ OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
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SCALE: 1" = 150' DECEMBER 2025

150' 0' 75' 150' 300' 600'
GRAPHIC SCALE

JOB NO. 1217-042

SHEET 4 OF 14

NOTE:
SEE SHEET 3 FOR BASIS OF BEARINGS, LEGEND AND REFERENCES.

LINE TABLE		
NO	BEARING	LENGTH
L1	N72°15'56"E	8.28'
L2	N55°46'18"E	9.68'
L3	N40°25'34"E	4.50'
L4	N87°50'57"E	31.80'
L5	N87°50'57"E	25.37'
L6	N50°21'17"E	14.23'
L7	N66°09'42"W	7.65'

CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
C1	76.00'	28°08'25"	37.33'
C2	20.00'	90°00'00"	31.42'
C3	136.50'	15°20'44"	36.56'
C4	141.00'	18°36'35"	45.80'
C5	141.00'	16°54'47"	41.62'
C6	141.00'	7°03'15"	17.36'
C7	101.00'	4°00'09"	7.05'
C8	30.00'	10°03'53"	5.27'
C9	30.00'	37°28'52"	19.62'

CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
C10	30.00'	47°32'45"	24.89'
C11	50.00'	34°25'47"	30.05'
C12	30.00'	54°54'02"	28.74'
C13	30.00'	9°25'26"	4.93'
C14	30.00'	45°28'36"	23.81'
C15	50.00'	36°47'34"	32.11'
C16	65.00'	26°06'14"	29.61'
C17	65.00'	6°10'56"	7.01'
C18	100.00'	30°18'51"	52.91'

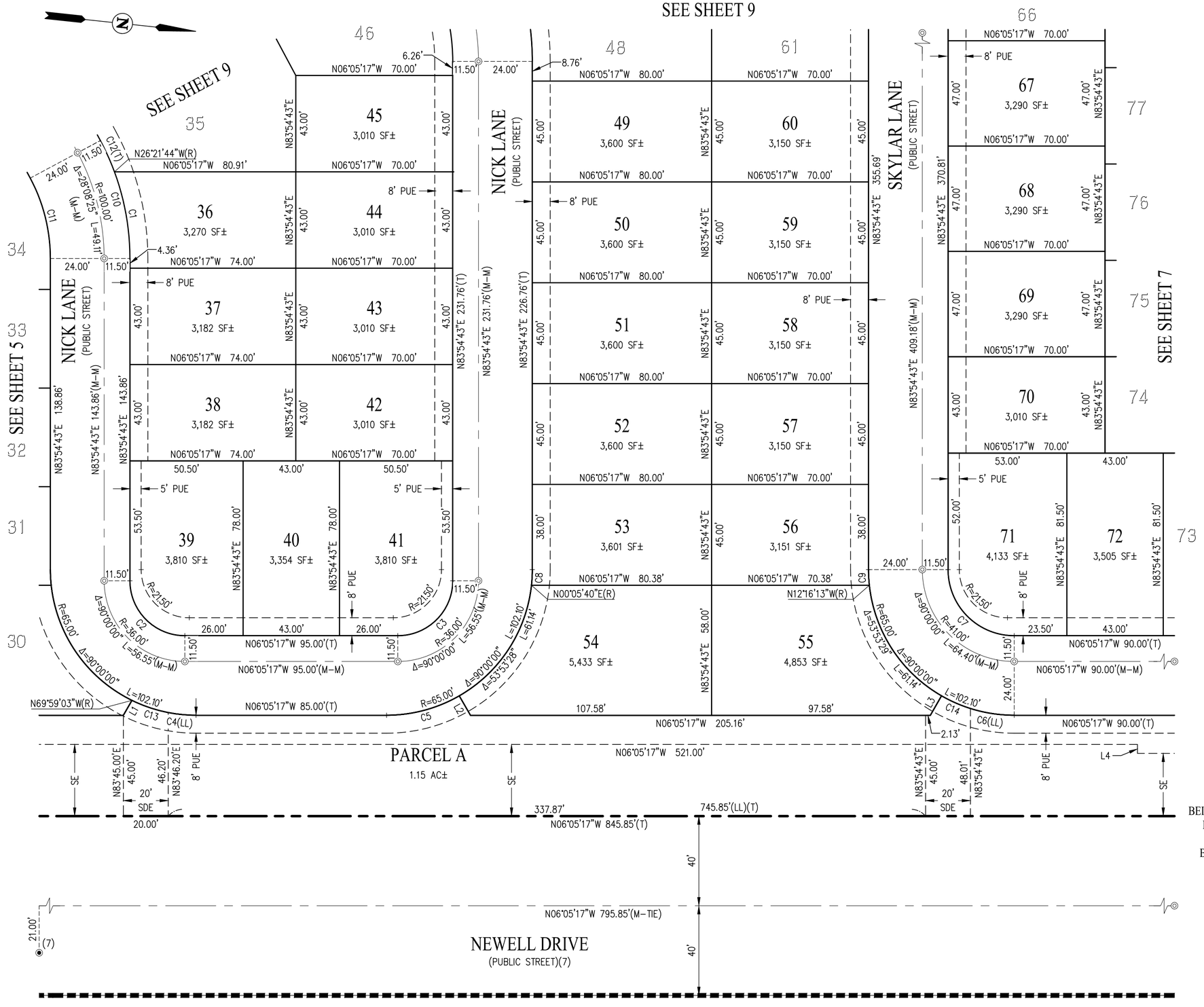
PROMONTORY
LOT 1 FINAL MAP - PHASE 1

CONSISTING OF 14 SHEETS
BEING A SUBDIVISION OF LOT 1, OF THAT CERTAIN PARCEL MAP PROMONTORY, RECORDED ON _____ IN BOOK _____ OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
BEING A PORTION OF SECTIONS 19, T.4N., R.3W. AND 24, T.4N., R.4W., M.D.B.&M.
APN : 059-030-007 (PORTION), 136 LOTS , AND 5 PARCELS, 26.30 AC±
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WWW.CBANDG.COM

SCALE: 1" = 30' DECEMBER 2025

30' 0' 15' 30' 60' 120'
GRAPHIC SCALE



NOTE:
SEE SHEET 3 FOR BASIS OF BEARINGS, LEGEND AND REFERENCES.

LINE TABLE			
NO	BEARING	LENGTH	
L1	N66°09'42"W	7.65'	
L2	N53°59'08"E	10.00'	(R)
L3	N66°09'42"W	10.00'	(R)
L4	N83°54'43"E	4.00'	

CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
C1	111.50'	20°16'27"	39.45'
C2	24.50'	90°00'00"	38.48'
C3	24.50'	90°00'00"	38.48'
C4	65.00'	26°06'14"	29.61'
C5	65.00'	29°55'35"	33.95'
C6	65.00'	29°55'35"	33.95'
C7	29.50'	90°00'00"	46.34'
C8	65.00'	6°10'57"	7.01'
C9	65.00'	6°10'56"	7.01'
C10	111.50'	28°08'25"	54.76'
C11	76.00'	28°08'25"	37.33'
C12	111.50'	7°51'58"	15.31'
C13	65.00'	15°05'29"	17.12'
C14	65.00'	12°25'31"	14.10'

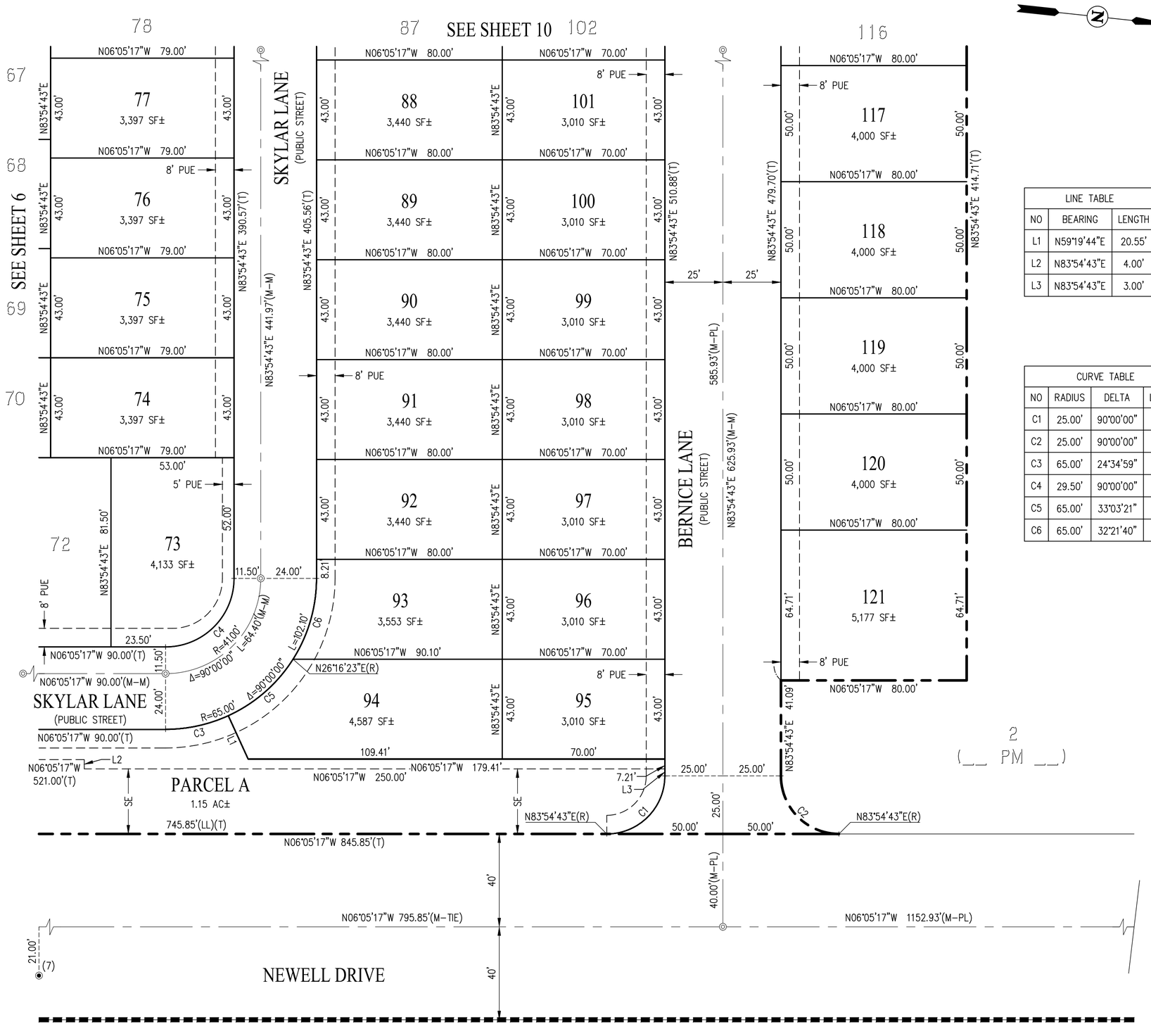
PROMONTORY
LOT 1 FINAL MAP - PHASE 1

CONSISTING OF 14 SHEETS
BEING A SUBDIVISION OF LOT 1, OF THAT CERTAIN PARCEL MAP PROMONTORY, RECORDED ON _____ IN BOOK _____ OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
BEING A PORTION OF SECTIONS 19, T.4N., R.3W. AND 24, T.4N., R.4W., M.D.B.&M.
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SCALE: 1" = 30' DECEMBER 2025

30' 0' 15' 30' 60' 120'
GRAPHIC SCALE



LINE TABLE			
NO	BEARING	LENGTH	
L1	N59°19'44"E	20.55'	(R)
L2	N83°54'43"E	4.00'	
L3	N83°54'43"E	3.00'	SE

CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
C1	25.00'	90°00'00"	39.27'
C2	25.00'	90°00'00"	39.27'
C3	65.00'	24°34'59"	27.89'
C4	29.50'	90°00'00"	46.34'
C5	65.00'	33°03'21"	37.50'
C6	65.00'	32°21'40"	36.71'

BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS DETERMINED BY FOUND MONUMENTS SHOWN ON LARGE LOT FINAL MAP, WATSON RANCH (28 RM 6), THE BEARING BEING N16°52'49"W.

LEGEND

	SUBDIVISION BOUNDARY LINE
	RIGHT OF WAY LINE
	LOT LINE
	EASEMENT LINE
	CENTERLINE/MONUMENT LINE
	CITY LIMIT LINE
(T)	TOTAL
(R)	RADIAL
(M–M)	MONUMENT TO MONUMENT
(M–PL)	MONUMENT TO PROPERTY LINE
◎	SET STANDARD STREET MONUMENT, LS 7960
●	FOUND MONUMENT AS NOTED
✖	FOUND 5/8" REBAR AND CAP, OR NAIL AND TAG, LS 7960 (2)
◉	FOUND STANDARD STREET MONUMENT PER (3)(5) AND (7)
EVA	EMERGENCY VEHICLE ACCESS EASEMENT
(LL)	LOT LINE
PAE	PUBLIC ACCESS EASEMENT
PUE	PUBLIC UTILITY EASEMENT
SDE	STORM DRAIN EASEMENT
SE	SLOPE EASEMENT

REFERENCES:

(#) INDICATES REFERENCE NUMBER
(1) LARGE LOT FINAL MAP WATSON RANCH (28 RM 6)
(2) PARCEL MAP NEWELL PROPERTY (28 PM 5)
(3) WATSON RANCH, LOT 10 FINAL MAP – PHASE 1 (29 RM 1)
(4) RECORD OF SURVEY NO. 3279 (21 SURVEYS 69)
(5) WATSON RANCH, LOT 10 FINAL MAP – PHASE 2 (29 RM 10)
(6) VINTAGE RANCH UNIT 2 (25 RM 33)
(7) PARCEL MAP PROMONTORY (__PM__)

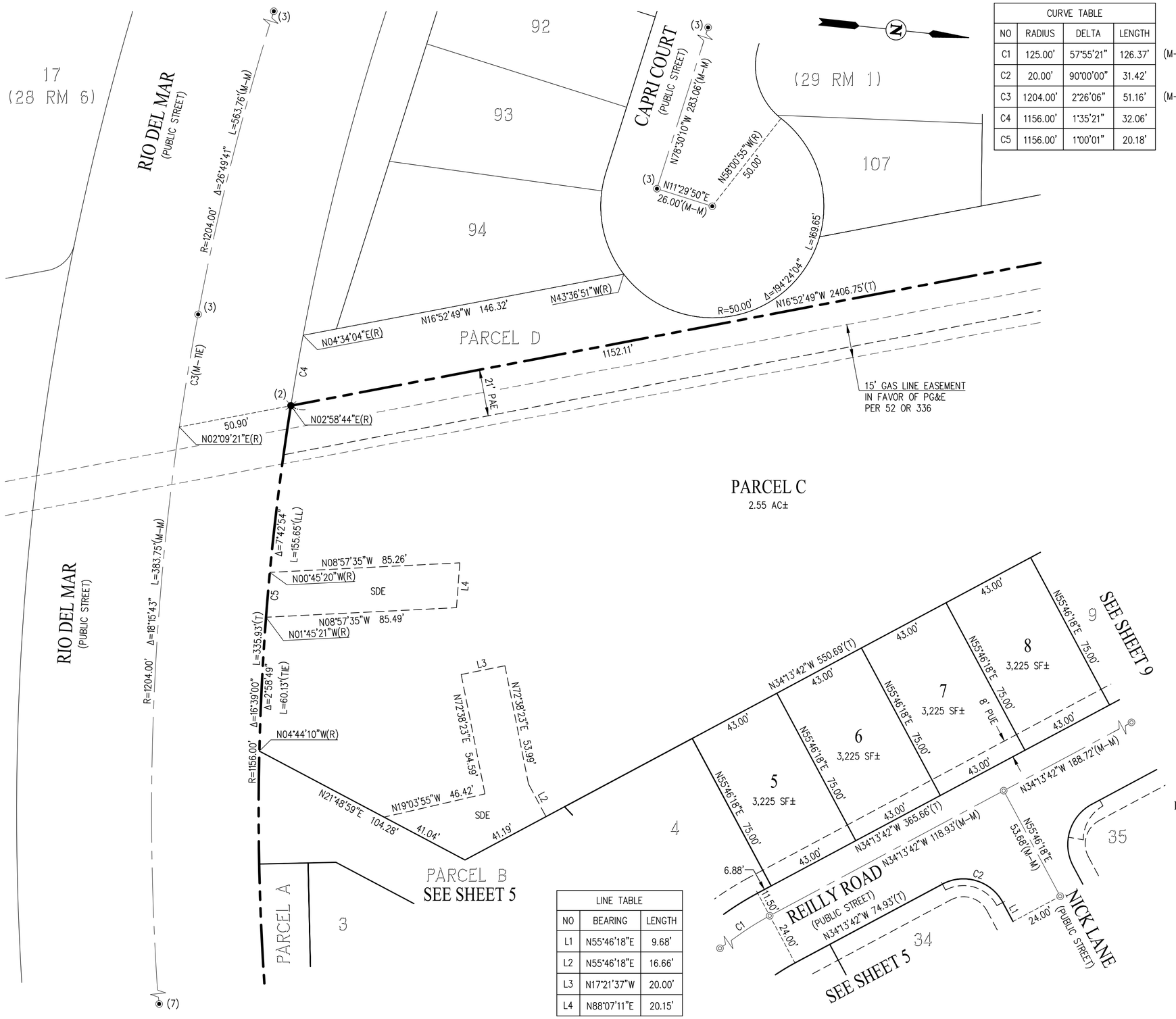
PROMONTORY
LOT 1 FINAL MAP - PHASE 1

CONSISTING OF 14 SHEETS
BEING A SUBDIVISION OF LOT 1, OF THAT CERTAIN PARCEL MAP PROMONTORY, RECORDED ON _____ IN BOOK _____ OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
BEING A PORTION OF SECTIONS 19, T.4N., R.3W. AND 24, T.4N., R.4W., M.D.B.&M.
APN : 059-030-007 (PORTION), 136 LOTS , AND 5 PARCELS, 26.30 AC±
CITY OF AMERICAN CANYON, NAPA COUNTY, CALIFORNIA

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ROSEVILLE ▪ (916)788-4456
WWW.CBANDG.COM
CIVIL ENGINEERS ▪ SURVEYORS ▪ PLANNERS

SCALE: 1" = 30' DECEMBER 2025

30' 0' 15' 30' 60' 120'
GRAPHIC SCALE



CURVE TABLE				
NO	RADIUS	DELTA	LENGTH	
C1	125.00'	57°55'21"	126.37'	(M–M)
C2	20.00'	90°00'00"	31.42'	
C3	1204.00'	2°26'06"	51.16'	(M–PL)
C4	1156.00'	1°35'21"	32.06'	
C5	1156.00'	1°00'01"	20.18'	

LINE TABLE		
NO	BEARING	LENGTH
L1	N55°46'18"E	9.68'
L2	N55°46'18"E	16.66'
L3	N17°21'37"W	20.00'
L4	N88°07'11"E	20.15'

BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS DETERMINED BY FOUND MONUMENTS SHOWN ON LARGE LOT FINAL MAP, WATSON RANCH (28 RM 6), THE BEARING BEING N16°52'49"W.

LEGEND

	SUBDIVISION BOUNDARY LINE
	RIGHT OF WAY LINE
	LOT LINE
	EASEMENT LINE
	CENTERLINE/MONUMENT LINE
	CITY LIMIT LINE
(T)	TOTAL
(R)	RADIAL
(M–M)	MONUMENT TO MONUMENT
(M–PL)	MONUMENT TO PROPERTY LINE
◎	SET STANDARD STREET MONUMENT, LS 7960
●	FOUND MONUMENT AS NOTED
⊠	FOUND 5/8" REBAR AND CAP, OR NAIL AND TAG, LS 7960 (2)
◉	FOUND STANDARD STREET MONUMENT PER (3)(5) AND (7)
EVA	EMERGENCY VEHICLE ACCESS EASEMENT
(LL)	LOT LINE
PAE	PUBLIC ACCESS EASEMENT
PUE	PUBLIC UTILITY EASEMENT
SDE	STORM DRAIN EASEMENT
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REFERENCES:

(#) INDICATES REFERENCE NUMBER
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(6) VINTAGE RANCH UNIT 2 (25 RM 33)
(7) PARCEL MAP PROMONTORY (__PM__)

PROMONTORY
LOT 1 FINAL MAP - PHASE 1

CONSISTING OF 14 SHEETS
BEING A SUBDIVISION OF LOT 1, OF THAT CERTAIN PARCEL MAP PROMONTORY, RECORDED ON _____ IN BOOK _____ OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
BEING A PORTION OF SECTIONS 19, T.4N., R.3W. AND 24, T.4N., R.4W., M.D.B.&M.
APN : 059-030-007 (PORTION), 136 LOTS , AND 5 PARCELS, 26.30 AC±
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WWW.CBANDG.COM

SCALE: 1" = 30' DECEMBER 2025

30' 0' 15' 30' 60' 120'
GRAPHIC SCALE

NOTE:
SEE SHEET 3 FOR BASIS OF BEARINGS, LEGEND AND REFERENCES.

CURVE TABLE				
NO	RADIUS	DELTA	LENGTH	
C1	535.50'	0°30'23"	4.73'	
C2	19.50'	79°12'28"	26.96'	
C3	20.00'	102°49'36"	35.89'	
C4	20.00'	90°00'00"	31.42'	
C5	19.50'	90°00'00"	30.63'	
C6	88.50'	28°08'25"	43.47'	
C7	100.00'	28°08'25"	49.11'	(M–M)
C8	124.00'	28°08'25"	60.90'	
C9	124.00'	11°08'56"	24.13'	
C10	124.00'	16°59'29"	36.77'	
C11	20.50'	90°00'00"	32.20'	
C12	100.00'	28°08'25"	49.11'	(M–M)

CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
C13	111.50'	28°08'25"	54.76'
C14	111.50'	7°51'58"	15.31'
C15	535.50'	3°01'20"	28.25'
C16	535.50'	4°36'23"	43.05'
C17	535.50'	4°36'23"	43.05'
C18	535.50'	4°36'24"	43.06'
C19	20.50'	52°39'46"	18.84'
C20	17.50'	60°11'35"	18.38'
C21	19.50'	53°07'50"	18.08'
C22	17.00'	62°19'50"	18.49'
C23	19.50'	46°36'14"	15.86'
C24	17.00'	56°56'05"	16.89'

LINE TABLE		
NO	BEARING	LENGTH
L1	N55°46'18"E	9.18'
L2	N55°46'18"E	11.44'

LINE TABLE		
NO	BEARING	LENGTH
L3	N55°46'18"E	10.94'
L4	N34°13'42"W	14.01'

LINE TABLE		
NO	BEARING	LENGTH
L5	N34°13'42"W	4.00'
L6	N55°46'18"E	3.01'
L7	N03°36'18"E	6.80'
L8	N34°13'42"W	5.00'

LINE TABLE		
NO	BEARING	LENGTH
L9	N55°46'18"E	3.00'
L10	N72°03'42"W	7.02'
L11	N16°52'49"W	4.99'
L12	N73°07'11"E	3.00'
L13	N26°20'57"E	6.75'

PROMONTORY
LOT 1 FINAL MAP - PHASE 1

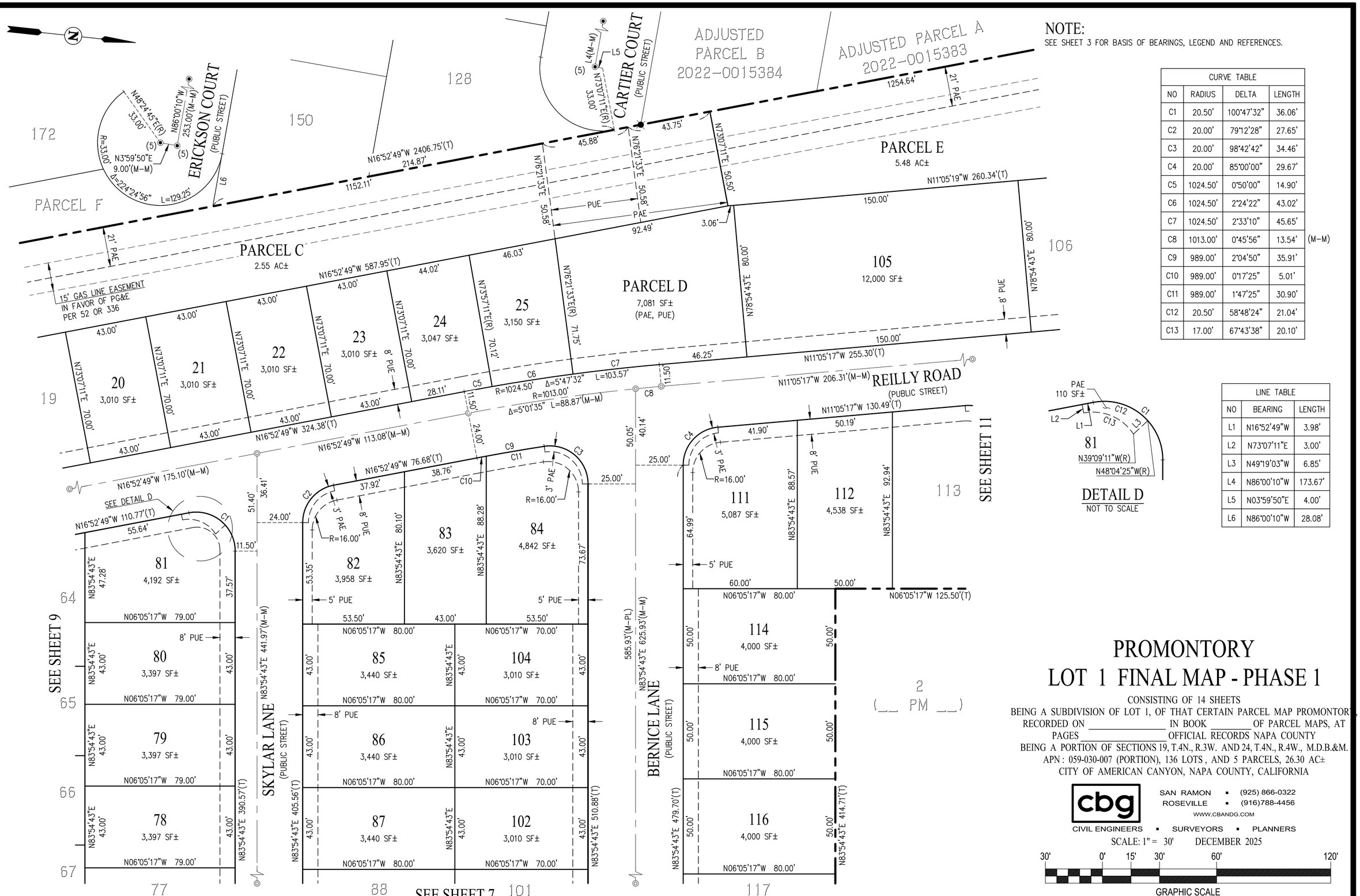
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SCALE: 1" = 30' DECEMBER 2025

30' 0' 15' 30' 60' 120'
GRAPHIC SCALE

JOB NO. 1217-042



NOTE:
SEE SHEET 3 FOR BASIS OF BEARINGS, LEGEND AND REFERENCES.

CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
C1	20.50'	100°47'32"	36.06'
C2	20.00'	79°12'28"	27.65'
C3	20.00'	98°42'42"	34.46'
C4	20.00'	85°00'00"	29.67'
C5	1024.50'	0°50'00"	14.90'
C6	1024.50'	2°24'22"	43.02'
C7	1024.50'	2°33'10"	45.65'
C8	1013.00'	0°45'56"	13.54' (M-M)
C9	989.00'	2°04'50"	35.91'
C10	989.00'	0°17'25"	5.01'
C11	989.00'	1°47'25"	30.90'
C12	20.50'	58°48'24"	21.04'
C13	17.00'	67°43'38"	20.10'

LINE TABLE		
NO	BEARING	LENGTH
L1	N16°52'49"W	3.98'
L2	N73°07'11"E	3.00'
L3	N49°19'03"W	6.85'
L4	N86°00'10"W	173.67'
L5	N03°59'50"E	4.00'
L6	N86°00'10"W	28.08'

PROMONTORY
LOT 1 FINAL MAP - PHASE 1

CONSISTING OF 14 SHEETS
BEING A SUBDIVISION OF LOT 1, OF THAT CERTAIN PARCEL MAP PROMONTORY RECORDED ON _____ IN BOOK _____ OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
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2
(__ PM __)

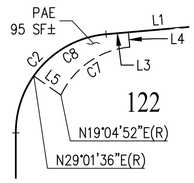
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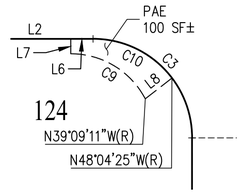
30' 0' 15' 30' 60' 120'
GRAPHIC SCALE

LINE TABLE		
NO	BEARING	LENGTH
L1	N11°05'17"W	21.22'
L2	N06°05'17"W	23.41'
L3	N11°05'17"W	4.52'
L4	N78°54'43"E	3.00'
L5	N29°14'43"E	6.71'
L6	N06°05'17"W	4.50'
L7	N83°54'43"E	3.00'
L8	N43°55'17"W	6.82'

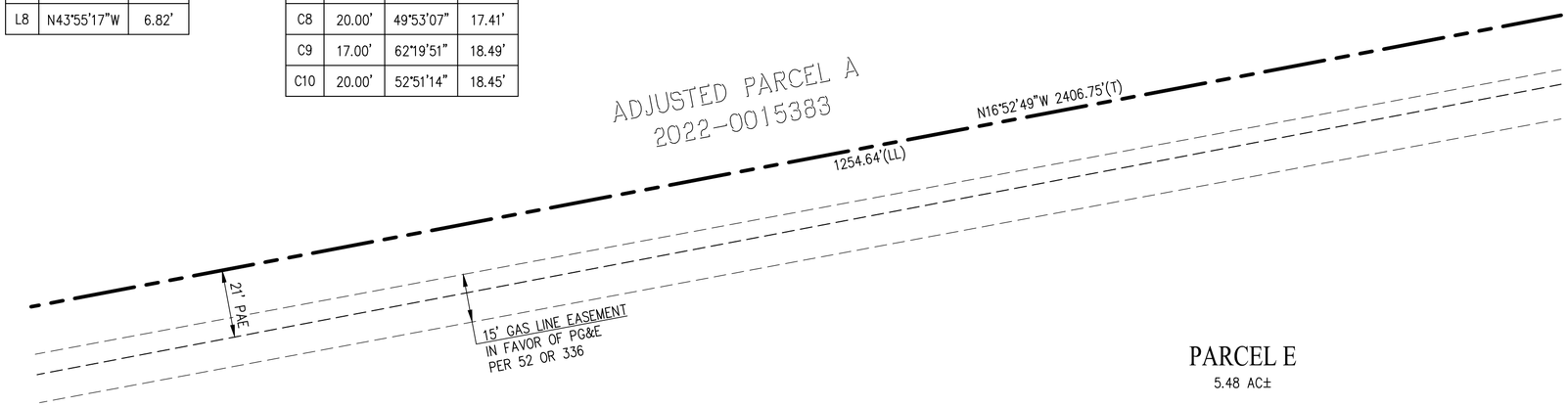
CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
C1	20.00'	95°00'00"	33.16'
C2	20.00'	85°00'00"	29.67'
C3	20.00'	90°00'00"	31.42'
C4	20.00'	90°00'00"	31.42'
C5	989.00'	1°10'05"	20.16'
C6	989.00'	0°55'56"	16.09'
C7	17.00'	59°49'51"	17.75'
C8	20.00'	49°53'07"	17.41'
C9	17.00'	62°19'51"	18.49'
C10	20.00'	52°51'14"	18.45'



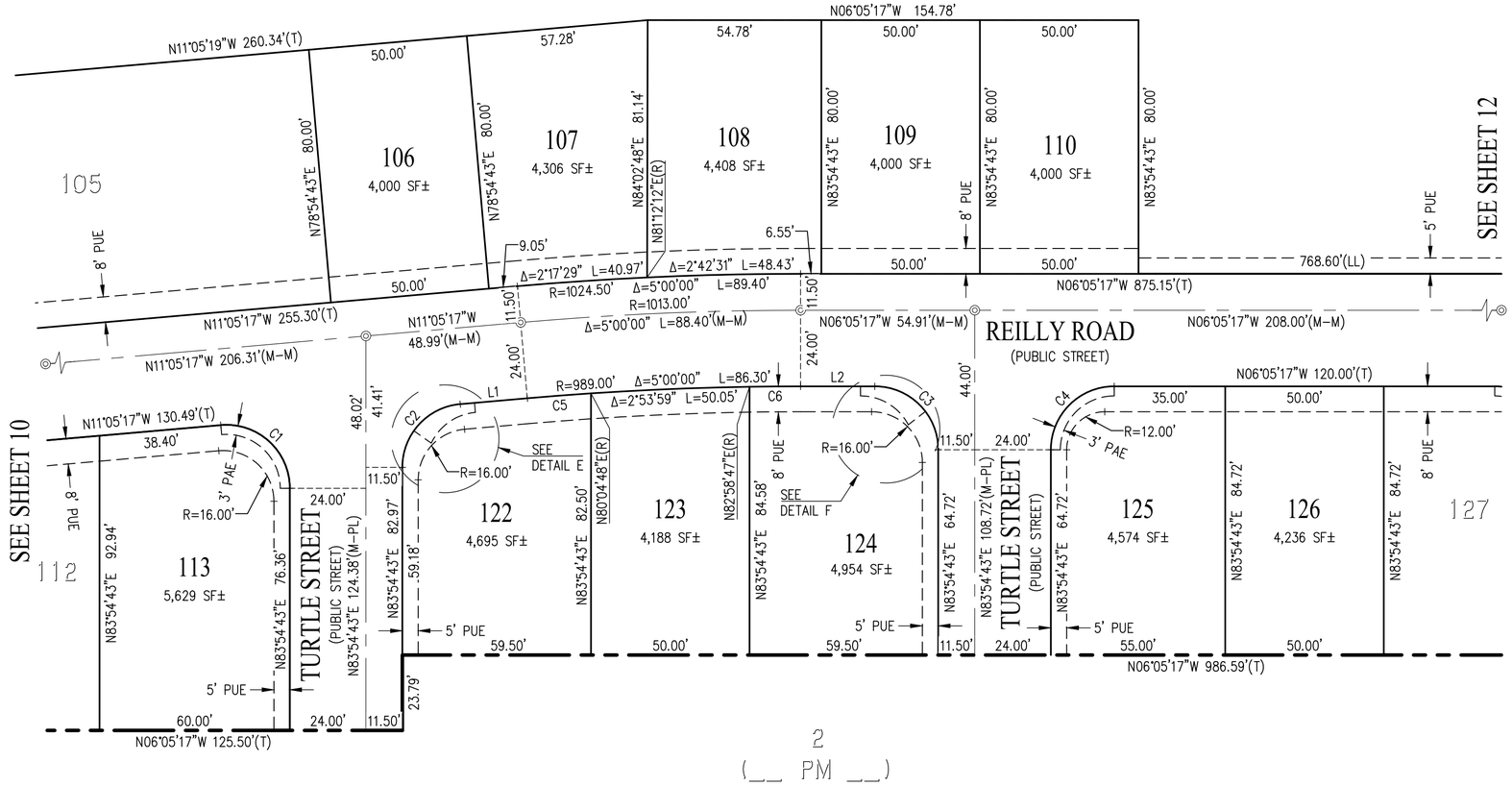
DETAIL E
NOT TO SCALE



DETAIL F
NOT TO SCALE



PARCEL E
5.48 AC±



2
(__ PM __)

BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS DETERMINED BY FOUND MONUMENTS SHOWN ON LARGE LOT FINAL MAP, WATSON RANCH (28 RM 6), THE BEARING BEING N16°52'49"W.

LEGEND

———	SUBDIVISION BOUNDARY LINE
———	RIGHT OF WAY LINE
———	LOT LINE
– – – –	EASEMENT LINE
——— – ———	CENTERLINE/MONUMENT LINE
▬ ▬ ▬	CITY LIMIT LINE
(T)	TOTAL
(R)	RADIAL
(M–M)	MONUMENT TO MONUMENT
(M–PL)	MONUMENT TO PROPERTY LINE
◎	SET STANDARD STREET MONUMENT, LS 7960
●	FOUND MONUMENT AS NOTED
⊠	FOUND 5/8" REBAR AND CAP, OR NAIL AND TAG, LS 7960 (2)
◉	FOUND STANDARD STREET MONUMENT PER (3)(5) AND (7)
EVA	EMERGENCY VEHICLE ACCESS EASEMENT
(LL)	LOT LINE
PAE	PUBLIC ACCESS EASEMENT
PUE	PUBLIC UTILITY EASEMENT
SDE	STORM DRAIN EASEMENT
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REFERENCES:

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(3) WATSON RANCH, LOT 10 FINAL MAP – PHASE 1 (29 RM 1)
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(5) WATSON RANCH, LOT 10 FINAL MAP – PHASE 2 (29 RM 10)
(6) VINTAGE RANCH UNIT 2 (25 RM 33)
(7) PARCEL MAP PROMONTORY (__PM__)

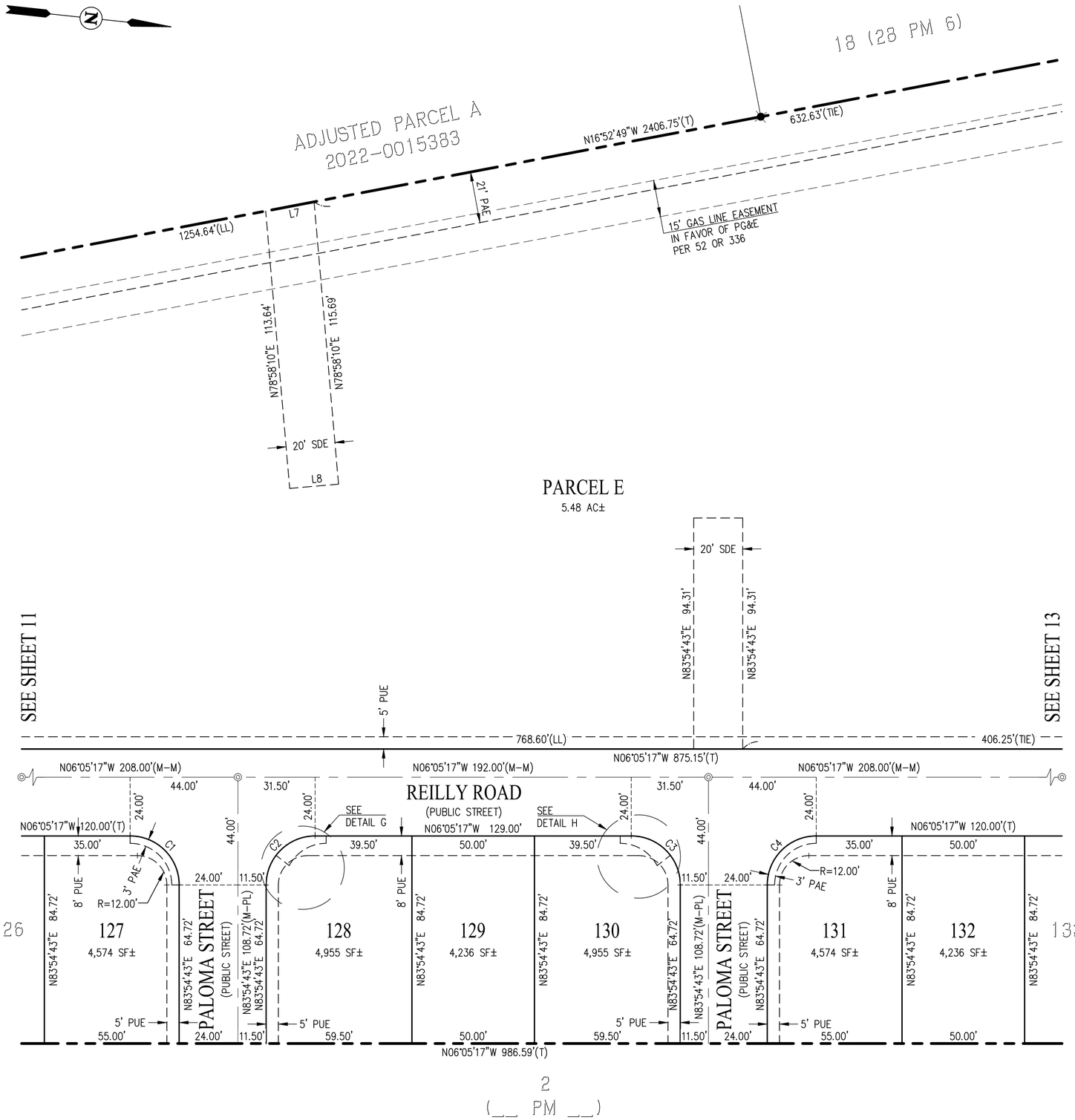
PROMONTORY
LOT 1 FINAL MAP - PHASE 1

CONSISTING OF 14 SHEETS
BEING A SUBDIVISION OF LOT 1, OF THAT CERTAIN PARCEL MAP PROMONTORY, RECORDED ON _____ IN BOOK _____ OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
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SCALE: 1" = 30' DECEMBER 2025

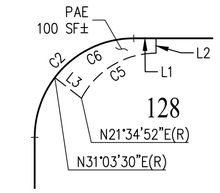
30' 0' 15' 30' 60' 120'
GRAPHIC SCALE



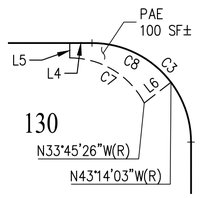
2
(__ PM __)

CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
C1	20.00'	90°00'00"	31.42'
C2	20.00'	90°00'00"	31.42'
C3	20.00'	90°00'00"	31.42'
C4	20.00'	90°00'00"	31.42'
C5	17.00'	62°19'51"	18.49'
C6	20.00'	52°51'13"	18.45'
C7	17.00'	62°19'51"	18.49'
C8	20.00'	52°51'19"	18.45'

LINE TABLE		
NO	BEARING	LENGTH
L1	N06°05'17"W	4.50'
L2	N83°54'43"E	3.00'
L3	N31°44'43"E	6.82'
L4	N06°05'17"W	4.50'
L5	N83°54'43"E	3.00'
L6	N43°55'17"W	6.82'
L7	N16°52'49"W	20.10'
L8	N11°01'50"W	20.00'



DETAIL G
NOT TO SCALE



DETAIL H
NOT TO SCALE

BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS DETERMINED BY FOUND MONUMENTS SHOWN ON LARGE LOT FINAL MAP, WATSON RANCH (28 RM 6), THE BEARING BEING N16°52'49"W.

LEGEND

	SUBDIVISION BOUNDARY LINE
	RIGHT OF WAY LINE
	LOT LINE
	EASEMENT LINE
	CENTERLINE/MONUMENT LINE
	CITY LIMIT LINE
(T)	TOTAL
(R)	RADIAL
(M-M)	MONUMENT TO MONUMENT
(M-PL)	MONUMENT TO PROPERTY LINE
◎	SET STANDARD STREET MONUMENT, LS 7960
●	FOUND MONUMENT AS NOTED
⊠	FOUND 5/8" REBAR AND CAP, OR NAIL AND TAG, LS 7960 (2)
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(7) PARCEL MAP PROMONTORY (__PM__)

PROMONTORY
LOT 1 FINAL MAP - PHASE 1

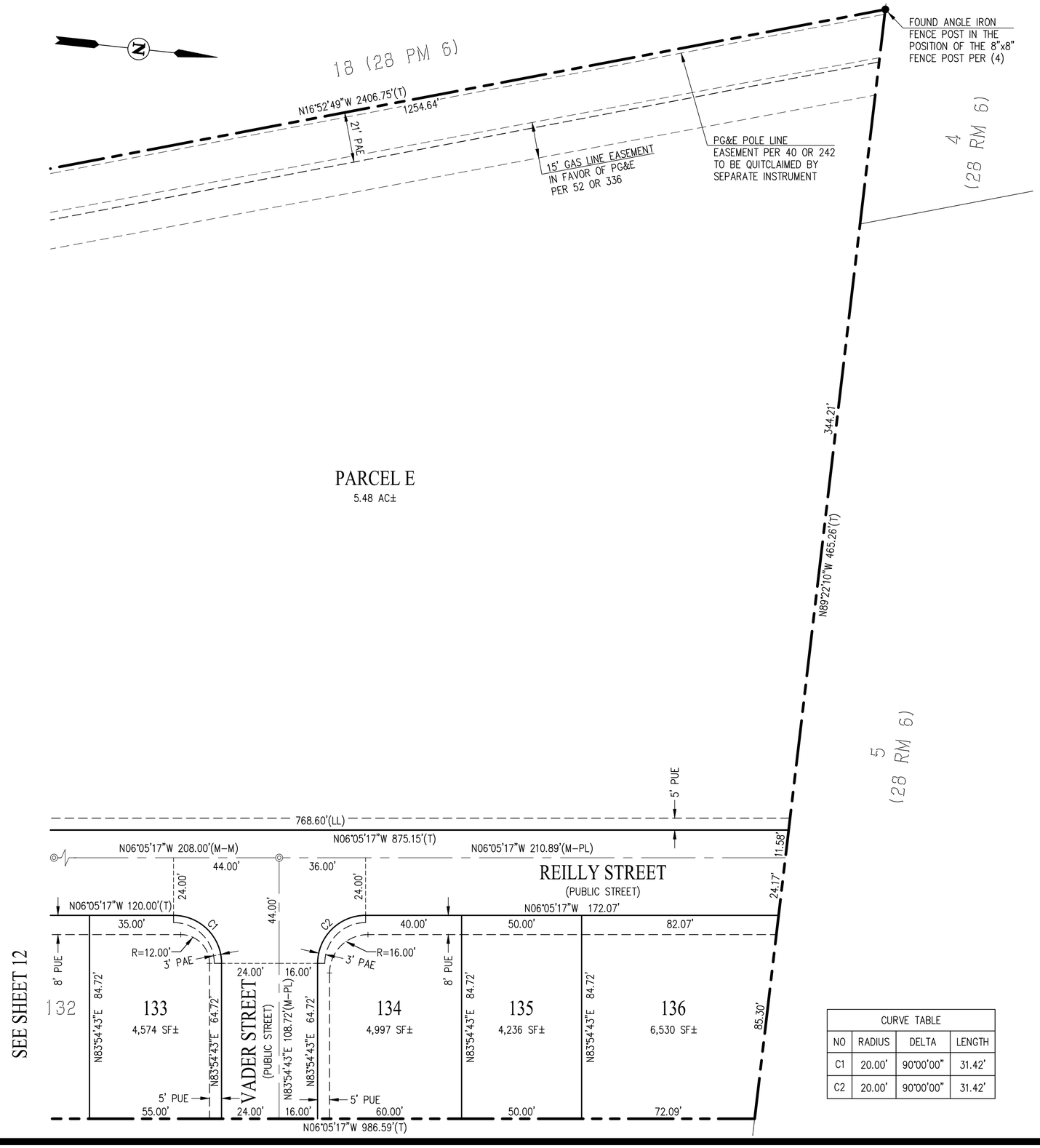
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SCALE: 1" = 30' DECEMBER 2025

30' 0' 15' 30' 60' 120'
GRAPHIC SCALE

JOB NO. 1217-042



CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
C1	20.00'	90°00'00"	31.42'
C2	20.00'	90°00'00"	31.42'

BASIS OF BEARINGS:

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LEGEND

	SUBDIVISION BOUNDARY LINE
	RIGHT OF WAY LINE
	LOT LINE
	EASEMENT LINE
	CENTERLINE/MONUMENT LINE
	CITY LIMIT LINE
(T)	TOTAL
(R)	RADIAL
(M-M)	MONUMENT TO MONUMENT
(M-PL)	MONUMENT TO PROPERTY LINE
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●	FOUND MONUMENT AS NOTED
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SDE	STORM DRAIN EASEMENT
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(7) PARCEL MAP PROMONTORY (__PM__)

PROMONTORY
LOT 1 FINAL MAP - PHASE 1

CONSISTING OF 14 SHEETS
BEING A SUBDIVISION OF LOT 1, OF THAT CERTAIN PARCEL MAP PROMONTORY, RECORDED ON _____ IN BOOK _____ OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
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30' 0' 15' 30' 60' 120'
GRAPHIC SCALE

JOB NO. 1217-042

SHEET 13 OF 14

ADDITIONAL INFORMATION SHEET

ADDITIONAL INFORMATION SHOWN ON THIS SHEET IS FOR INFORMATIONAL PURPOSES ONLY AND IS NOT INTENDED TO AFFECT RECORD TITLE INTEREST PER STATE OF CALIFORNIA GOVERNMENT CODE SECTION 66434.2(a) OF THE SUBDIVISION MAP ACT.

NOTES

1. WE HEREBY STATE THAT PARCEL A, PARCEL B, PARCEL C, PARCEL D, AND PARCEL E ARE FOR PRIVATE OPEN SPACE, SLOPE AND DRAINAGE PURPOSES AND SHALL BE GRANTED TO THIS HOMEOWNERS ASSOCIATION BY SEPARATE INSTRUMENT SUBSEQUENT TO THE FILING OF THIS MAP.

PROMONTORY
LOT 1 FINAL MAP - PHASE 1

CONSISTING OF 14 SHEETS
BEING A SUBDIVISION OF LOT 1, OF THAT CERTAIN PARCEL MAP PROMONTORY, RECORDED ON _____ IN BOOK _____ OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
BEING A PORTION OF SECTIONS 19, T.4N., R.3W. AND 24, T.4N., R.4W., M.D.B.&M.
APN : 059-030-007 (PORTION), 136 LOTS , AND 5 PARCELS, 26.30 AC±
CITY OF AMERICAN CANYON, NAPA COUNTY, CALIFORNIA

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CIVIL ENGINEERS ▪ SURVEYORS ▪ PLANNERS
SAN RAMON ▪ (925) 866-0322
ROSEVILLE ▪ (916)788-4456
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DECEMBER 2025

JOB NO. 1217-042

SHEET 14 OF 14

OWNER'S STATEMENT

THE UNDERSIGNED, BARREL CREEK, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY, HEREBY STATE THAT IT IS THE ONLY ENTITY HAVING RECORD TITLE INTEREST IN THE REAL PROPERTY INCLUDED WITHIN THE SUBDIVISION HEREON ENTITLED "PROMONTORY, LOT 2 FINAL MAP – PHASE 2" CONSISTING OF 11 SHEETS; THAT IT DOES HEREBY CONSENT TO THE PREPARATION AND RECORDATION OF SAID MAP.

THE REAL PROPERTY DESCRIBED BELOW IS IRREVOCABLY OFFERED FOR DEDICATION TO THE CITY OF AMERICAN CANYON IN FEE FOR PUBLIC ROAD AND UTILITY PURPOSES:

1. TURTLE STREET
2. PALOMA STREET
3. VADER STREET
4. PAIGE PLACE

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN NON–EXCLUSIVE EASEMENT FOR PUBLIC PURPOSES:

1. "PUBLIC UTILITY EASEMENT" OR "PUE" IS RESERVED FOR THE PURPOSE OF PUBLIC UTILITIES ON, ACROSS, AND OVER THOSE DESIGNATED AREAS.
2. "PUBLIC ACCESS EASEMENT" OR "PAE" IS RESERVED FOR THE PURPOSE OF PUBLIC PEDESTRIAN INGRESS AND EGRESS ON, ACROSS, AND OVER THOSE DESIGNATED AREAS.
3. "STORM DRAIN EASEMENT" OR "SDE" IS RESERVED FOR STORM DRAINAGE PURPOSES, UNDER, ON, ACROSS AND OVER THOSE DESIGNATED AREAS.
4. "SLOPE EASEMENT" OR "SE" IS RESERVED FOR GRADING PURPOSES, ON, ACROSS AND OVER THOSE DESIGNATED AREAS.
5. "SECONDARY ACCESS EASEMENT" OR "SAE" IS RESERVED FOR SECONDARY VEHICULAR ACCESS TO THE SITE, IN FAVOR OF THE CITY OF AMERICAN CANYON, ON, ACROSS AND OVER THOSE DESIGNATED AREAS (LOT 213, LOT 214, LOT 215, LOT 216 AND A PORTION OF PARCEL F). SAID SECONDARY ACCESS EASEMENT TO AUTOMATICALLY TERMINATE ONCE THE CITY OF AMERICAN CANYON ACCEPTS A PERMANENT SECONDARY VEHICULAR ACCESS WAY FOR THE SUBDIVISION.

AS OWNER: BARREL CREEK, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY

BY: _____

NAME (PRINT): _____

TITLE: _____

DATE: _____

OWNER'S ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF _____ } SS.
COUNTY OF _____ }

ON _____ , BEFORE ME, _____ , A NOTARY PUBLIC, PERSONALLY

APPEARED _____ , WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF _____ THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND:

SIGNATURE: _____

NAME (PRINT): _____

PRINCIPAL COUNTY OF BUSINESS: _____

MY COMMISSION NUMBER: _____

MY COMMISSION EXPIRES: _____

TRUSTEE'S STATEMENT

THE UNDERSIGNED CORPORATION, AS TRUSTEE UNDER THE DEEDS OF TRUST RECORDED ON _____ , DOCUMENT NUMBERS _____ OF OFFICIAL RECORDS, _____ COUNTY, CALIFORNIA; DOES HEREBY JOIN IN AND CONSENT TO THE FOREGOING OWNERS STATEMENT AND ALL DEDICATIONS SHOWN HEREIN.

BY: _____

TITLE: _____

DATE: _____

TRUSTEE'S ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF _____ } SS.
COUNTY OF _____ }

ON _____ , BEFORE ME, _____ , A NOTARY PUBLIC, PERSONALLY APPEARED _____ , WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND:

SIGNATURE: _____

NAME (PRINT): _____

PRINCIPAL COUNTY OF BUSINESS: _____

MY COMMISSION NUMBER: _____

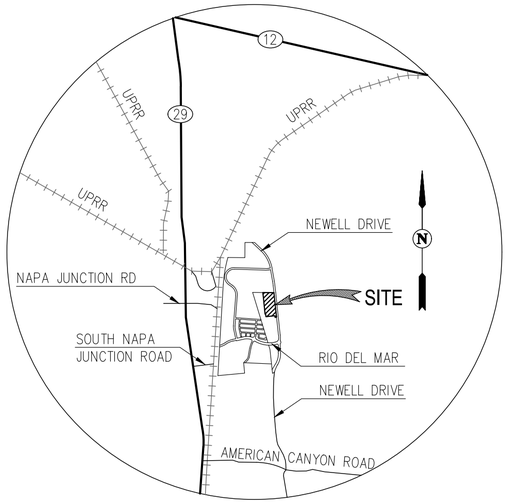
MY COMMISSION EXPIRES: _____

COUNTY TAX COLLECTOR AND REDEMPTION OFFICER'S CERTIFICATE

I HEREBY CERTIFY THAT ACCORDING TO THE RECORDS OF MY OFFICE, THERE ARE NO LIENS FOR UNPAID STATE, COUNTY, MUNICIPAL, OR LOCAL TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES (EXCEPT TAXES OR SPECIAL ASSESSMENTS NOT YET PAYABLE) AGAINST ANY PART OF THE LAND INCLUDED IN THE WITHIN SUBDIVISION, AND THAT SECURITY IN THE AMOUNT OF $ _____ HAS BEEN FILED WITH THE COUNTY TAX COLLECTOR AND REDEMPTION OFFICER TO GUARANTEE THE PAYMENT OF ALL TAXES AND ASSESSMENTS COLLECTED AS TAXES, WHICH ARE NOW A LIEN AGAINST THE PROPERTY IN THE WITHIN SUBDIVISION, BUT WHICH ARE NOT YET PAYABLE.

_____ _____
ROBERT G. MINAHEN — DATE
COUNTY TAX COLLECTOR AND
REDEMPTION OFFICER
COUNTY OF NAPA, STATE OF CALIFORNIA

_____ _____
DEPUTY — DATE



VICINITY MAP
NOT TO SCALE

RECORDER'S STATEMENT

FILED FOR RECORD THIS _____ DAY OF _____ ,202 _____ , AT_____ .M., IN BOOK _____ OF RECORD MAPS AT PAGES _____ THROUGH _____ , INCLUSIVE, COUNTY OF NAPA, STATE OF CALIFORNIA, AT THE REQUEST OF THE CITY OF AMERICAN CANYON.

FILE NO. _____ FEES: _____

JOHN TUTEUR
COUNTY RECORDER IN AND FOR THE COUNTY
OF NAPA, STATE OF CALIFORNIA.

_____
DEPUTY COUNTY RECORDER
COUNTY OF NAPA
STATE OF CALIFORNIA

PROMONTORY
LOT 2 FINAL MAP - PHASE 2

CONSISTING OF 11 SHEETS
BEING A SUBDIVISION OF LOT 2, OF THAT CERTAIN PARCEL MAP PROMONTORY, RECORDED ON _____ IN BOOK _____ OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
BEING A PORTION OF SECTIONS 19, T.4N., R.3W. AND 24, T.4N., R.4W., M.D.B.&M.
APN : 059-030-007 (PORTION), 80 LOTS , AND 1 PARCEL, 12.59 AC±
CITY OF AMERICAN CANYON, NAPA COUNTY, CALIFORNIA

cbg
CIVIL ENGINEERS ▪ SURVEYORS ▪ PLANNERS
SAN RAMON ▪ (925) 866-0322
ROSEVILLE ▪ (916)788-4456
WWW.CBANDG.COM

DECEMBER 2025

JOB NO. 1217-042

SHEET 1 OF 11

SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF BARREL CREEK, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY, IN JULY 2024. I HEREBY STATE THAT ALL THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED OR THAT THEY WILL BE SET IN THOSE POSITIONS WITHIN FIVE YEARS OF THE FILING OF THIS MAP AND THAT THE MONUMENTS ARE, OR WILL BE, SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED AND THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE APPROVED OR CONDITIONALLY APPROVED TENTATIVE MAP.

MARK H. WEHBER, P.L.S.
L.S. NO. 7960

DATE

LICENSED LAND SURVEYOR
MARK H. WEHBER
7960
STATE OF CALIFORNIA

CITY CLERK'S CERTIFICATE

I HEREBY CERTIFY THAT THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON AT A REGULAR MEETING HELD ON THE _____ DAY OF _____, 20_____ HAS APPROVED THIS MAP ENTITLED "PROMONTORY, LOT 2 FINAL MAP – PHASE 2" AND HAS ACCEPTED ON BEHALF OF THE CITY OF AMERICAN CANYON PUBLIC, THE FOLLOWING DEDICATIONS SHOWN HEREON IN THE BODY OF SAID MAP:

THE REAL PROPERTY DESCRIBED BELOW IS IRREVOCABLY OFFERED FOR DEDICATION TO THE CITY OF AMERICAN CANYON IN FEE FOR PUBLIC ROAD AND UTILITY PURPOSES:

1. TURTLE STREET
2. PALOMA STREET
3. VADER STREET
4. PAIGE PLACE

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS A NON–EXCLUSIVE EASEMENT FOR PUBLIC PURPOSES:

1. "PUBLIC UTILITY EASEMENT" OR "PUE" IS RESERVED FOR THE PURPOSE OF PUBLIC UTILITIES ON, ACROSS, AND OVER THOSE DESIGNATED AREAS.
2. "PUBLIC ACCESS EASEMENT" OR "PAE" IS RESERVED FOR THE PURPOSE OF PEDESTRIAN INGRESS AND EGRESS ON, ACROSS, AND OVER THOSE DESIGNATED AREAS.
3. "STORM DRAIN EASEMENT" OR "SDE" IS RESERVED FOR STORM DRAINAGE PURPOSES, UNDER, ON, ACROSS AND OVER THOSE DESIGNATED AREAS.
4. "SLOPE EASEMENT" OR "SE" IS RESERVED FOR GRADING PURPOSES, ON, ACROSS AND OVER THOSE DESIGNATED AREAS.
5. "SECONDARY ACCESS EASEMENT" OR "SAE" IS RESERVED FOR SECONDARY VEHICULAR ACCESS TO THE SITE, IN FAVOR OF THE CITY OF AMERICAN CANYON, ON, ACROSS AND OVER THOSE DESIGNATED AREAS (LOT 213, LOT 214, LOT 215, LOT 216 AND A PORTION OF PARCEL F). SAID SECONDARY ACCESS EASEMENT TO AUTOMATICALLY TERMINATE ONCE THE CITY OF AMERICAN CANYON ACCEPTS A PERMANENT SECONDARY VEHICULAR ACCESS WAY FOR THE SUBDIVISION.

TARESA GEILFUSS
CITY CLERK, CITY OF AMERICAN CANYON
STATE OF CALIFORNIA

DATE

CITY ENGINEER'S STATEMENT

I HEREBY STATE THAT THE MAP OF THIS SUBDIVISION WAS EXAMINED BY ME OR UNDER MY DIRECTION, THAT IT IS SUBSTANTIALLY THE SAME AS THE VESTING TENTATIVE MAP AND ANY APPROVED ALTERATIONS THEREOF AND THAT ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND CITY ORDINANCES APPLICABLE AT THE TIME OF APPROVAL HAVE BEEN COMPLIED WITH.

ERICA AHMANN SMITHIES
CITY ENGINEER, CITY OF AMERICAN CANYON
STATE OF CALIFORNIA
RCE 65468

DATE

REGISTERED PROFESSIONAL ENGINEER
ERICA A. SMITHIES
65468
CIVIL
STATE OF CALIFORNIA

I HEREBY STATE THAT THE MAP OF THIS SUBDIVISION WAS EXAMINED BY ME OR UNDER MY DIRECTION AND I AM SATISFIED THAT SAID MAP IS TECHNICALLY CORRECT.

ANTHONY G. CINQUINI
STATE OF CALIFORNIA
PLS 8614

DATE

PROFESSIONAL LAND SURVEYOR
ANTHONY G. CINQUINI
No. 8614
STATE OF CALIFORNIA

SIGNATURE OMISSIONS

PARTIES LISTED BELOW, OWNERS OF EASEMENTS PER DOCUMENTS NOTED BELOW HAVE BEEN OMITTED UNDER PROVISIONS OF SECTION 66436(a)(3)(A)(1) OF THE SUBDIVISION MAP ACT, THEIR INTEREST IS SUCH THAT IT CANNOT RIPEN INTO FEE TITLE AND SAID SIGNATURES ARE NOT REQUIRED BY THE GOVERNING BODY:

1. COUNTY OF NAPA: EASEMENTS, RIGHTS, COVENANTS, WAIVERS AND TERMS CONTAINED IN THE AVIGATION AND HAZARD EASEMENT DEED BY SERIES NUMBER 1993–0025615 OF OFFICIAL RECORDS.

CERTIFICATE OF DEDICATION

THE FOLLOWING REAL PROPERTY IS DEDICATED BY BARREL CREEK, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY.

FOR THE PURPOSE OF PUBLIC ROAD AND UTILITIES: TURTLE STREET, PALOMA STREET, VADER STREET, AND PAIGE PLACE.

THE CITY OF AMERICAN CANYON SHALL RECONVEY THE ABOVE–DESCRIBED PROPERTY TO THE ABOVE NAMES OWNER, OR SUCCESSOR IN INTEREST, IF THE CITY DETERMINES PURSUANT TO GOVERNMENT CODE SECTION 66477.5 THAT THE SAME PUBLIC PURPOSE FOR WHICH THE PROPERTY WAS DEDICATED DOES NOT EXIST, OR THE PROPERTY OR ANY PORTION THEREOF IS NOT NEEDED FOR PUBLIC ROAD OR UTILITIES.

AVIGATION AND HAZARD EASEMENT

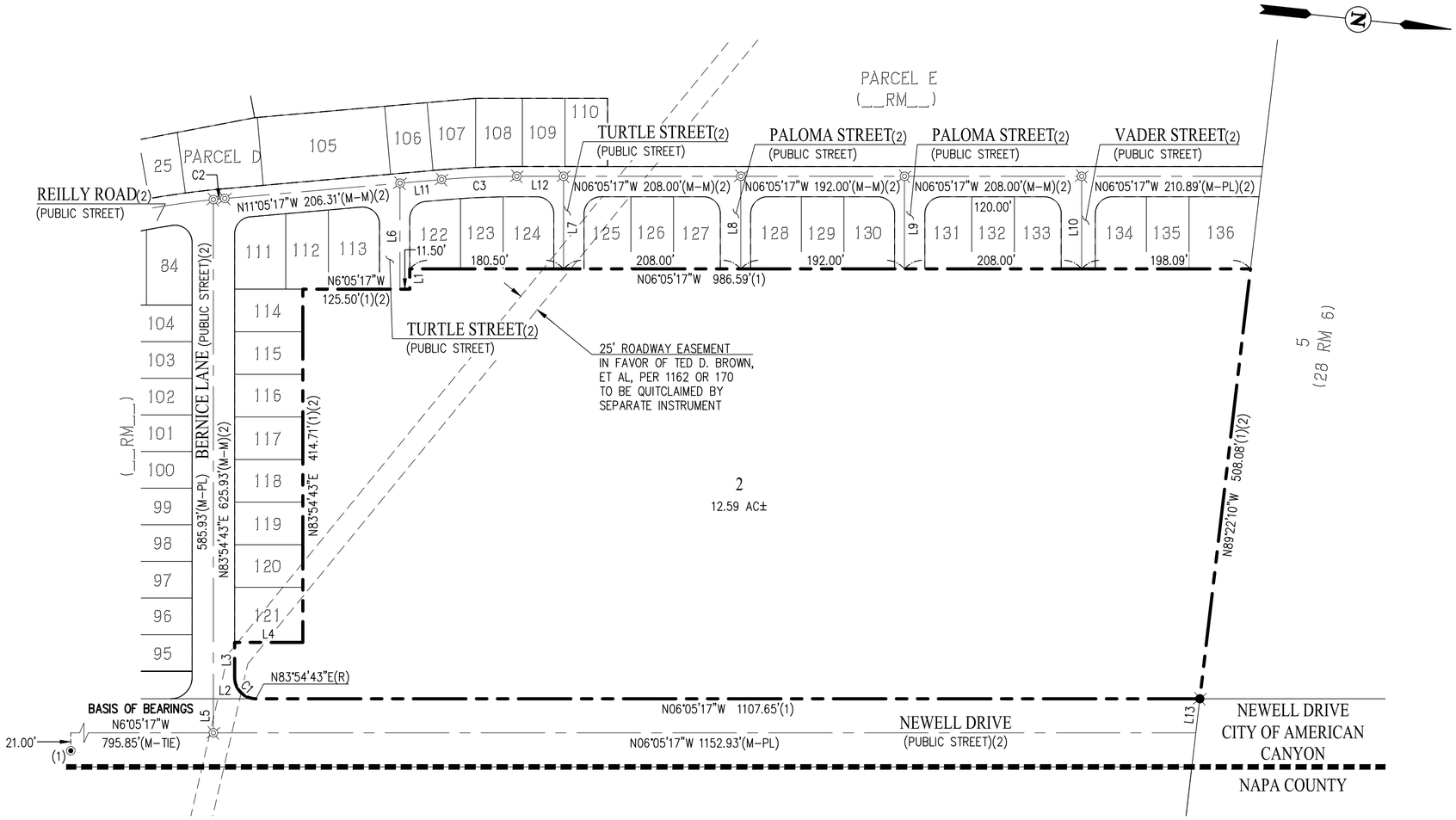
THIS PROPERTY IS SUBJECT TO AN AVIGATION AND HAZARD EASEMENT FILED AUGUST 13, 1993 UNDER DOCUMENT NUMBER 1993–0025615, OFFICIAL RECORDS OF NAPA COUNTY (ORD. 1194–B, 2002: ORD. 1014–3, 1992: PRIOR CODE – 11630.1).

PROMONTORY
LOT 2 FINAL MAP - PHASE 2

CONSISTING OF 11 SHEETS
BEING A SUBDIVISION OF LOT 2, OF THAT CERTAIN PARCEL MAP PROMONTORY, RECORDED ON _____ IN BOOK _____ OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
BEING A PORTION OF SECTIONS 19, T.4N., R.3W. AND 24, T.4N., R.4W., M.D.B.&M.
APN : 059-030-007 (PORTION), 80 LOTS , AND 1 PARCEL, 12.59 AC±
CITY OF AMERICAN CANYON, NAPA COUNTY, CALIFORNIA

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DECEMBER 2025



LEGEND

	SUBDIVISION BOUNDARY LINE
	RIGHT OF WAY LINE
	LOT LINE
	EASEMENT LINE
	CENTERLINE/MONUMENT LINE
	CITY LIMIT LINE
(T)	TOTAL
(R)	RADIAL
(M–M)	MONUMENT TO MONUMENT
(M–PL)	MONUMENT TO PROPERTY LINE
◎	SET STANDARD STREET MONUMENT, LS 7960
⊗	SET STANDARD STREET MONUMENT, LS 7960 PER (2)
●	FOUND MONUMENT AS NOTED
✖	FOUND 5/8" REBAR AND CAP, OR NAIL AND TAG, LS 7960
◉	FOUND STANDARD STREET MONUMENT PER (1)
(LL)	LOT LINE
PAE	PUBLIC ACCESS EASEMENT
PUE	PUBLIC UTILITY EASEMENT
SAE	SECONDARY ACCESS EASEMENT
SDE	STORM DRAIN EASEMENT
SE	SLOPE EASEMENT

BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS DETERMINED BY FOUND MONUMENTS SHOWN ON PROMONTORY LOT 1 FINAL MAP – PHASE 1 (__ RM __), THE BEARING BEING N06°05'17"W.

REFERENCES:

(#) INDICATES REFERENCE NUMBER
(1) PARCEL MAP PROMONTORY (__ PM__)
(2) PROMONTORY LOT 1 FINAL MAP – PHASE 1 (__RM__)

LINE TABLE			
NO	BEARING	LENGTH	
L1	N83°54'43"E	23.79'	(1)(2)
L2	N06°05'17"W	50.00'	(2)
L3	N83°54'43"E	41.09'	(1)(2)
L4	N06°05'17"W	80.00'	(1)(2)
L5	N83°54'43"E	40.00'	(M–PL)(2)
L6	N83°54'43"E	124.38'	(M–PL)(2)
L7	N83°54'43"E	108.72'	(M–PL)(2)
L8	N83°54'43"E	108.72'	(M–PL)(2)
L9	N83°54'43"E	108.72'	(M–PL)(2)
L10	N83°54'43"E	108.72'	(M–PL)(2)
L11	N11°05'17"W	48.99'	(M–M)(2)
L12	N06°05'17"W	54.91'	(M–M)(2)
L13	N89°22'10"W	40.28'	(1)(2)

CURVE TABLE				
NO	RADIUS	DELTA	LENGTH	
C1	25.00'	90°00'00"	39.27'	(1)(2)
C2	1013.00'	0°45'56"	13.54'	(M–M)(2)
C3	1013.00'	5°00'00"	88.40'	(M–M)(2)

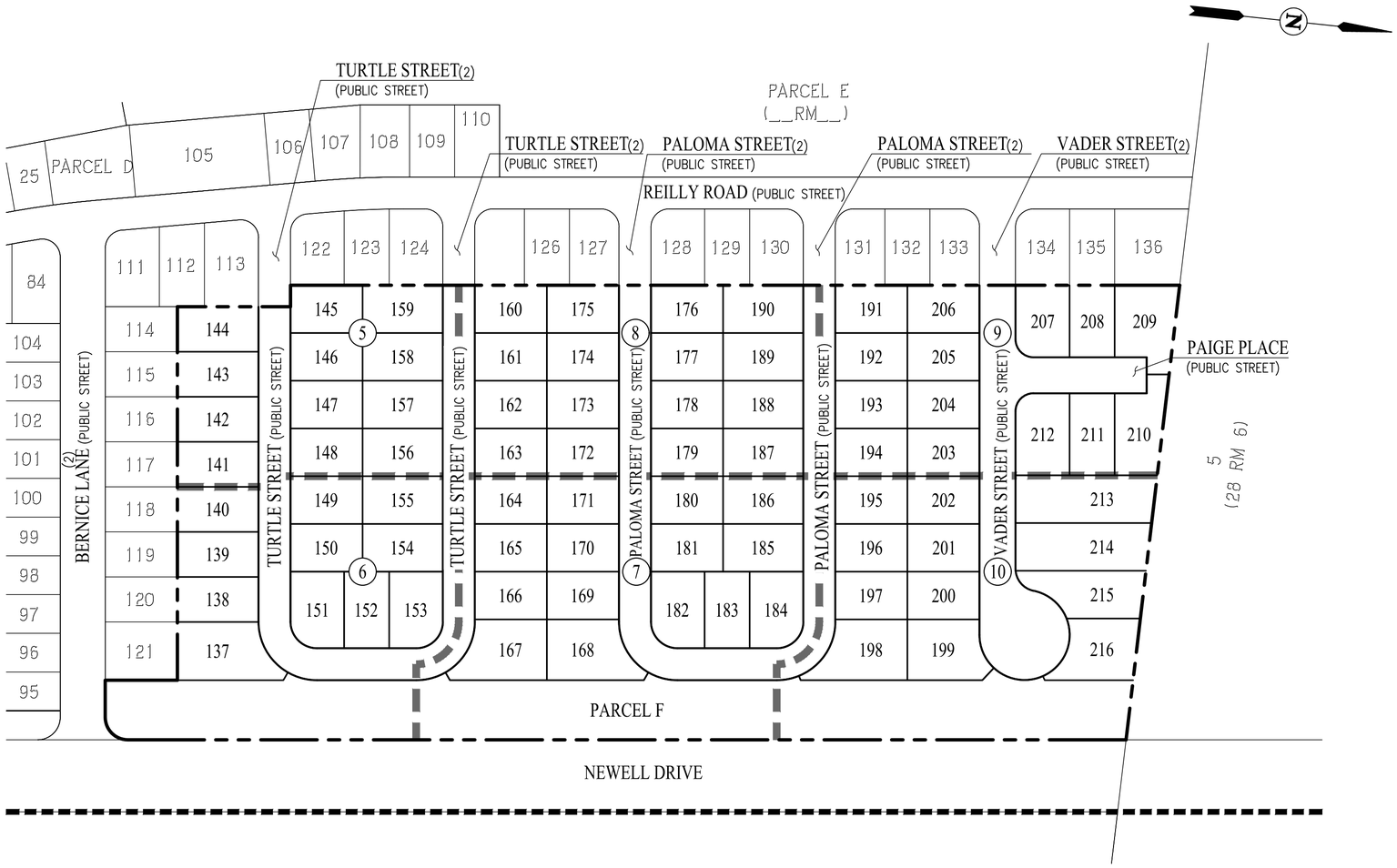
PROMONTORY
LOT 2 FINAL MAP - PHASE 2

CONSISTING OF 11 SHEETS
BEING A SUBDIVISION OF LOT 2, OF THAT CERTAIN PARCEL MAP PROMONTORY, RECORDED ON _____IN BOOK _____OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
BEING A PORTION OF SECTIONS 19, T.4N., R.3W. AND 24, T.4N., R.4W., M.D.B.&M.
APN : 059-030-007 (PORTION), 80 LOTS , AND 1 PARCEL, 12.59 AC±
CITY OF AMERICAN CANYON, NAPA COUNTY, CALIFORNIA

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SCALE: 1" = 100' DECEMBER 2025

100' 0' 50' 100' 200' 400'
GRAPHIC SCALE



LEGEND

	SUBDIVISION BOUNDARY LINE
	RIGHT OF WAY LINE
	LOT LINE
	EASEMENT LINE
	CENTERLINE/MONUMENT LINE
	CITY LIMIT LINE
(T)	TOTAL
(R)	RADIAL
(M–M)	MONUMENT TO MONUMENT
(M–PL)	MONUMENT TO PROPERTY LINE
◎	SET STANDARD STREET MONUMENT, LS 7960
◎	SET STANDARD STREET MONUMENT, LS 7960 PER (2)
●	FOUND MONUMENT AS NOTED
●	FOUND 5/8" REBAR AND CAP, OR NAIL AND TAG, LS 7960
◉	FOUND STANDARD STREET MONUMENT PER (1)
(LL)	LOT LINE
PAE	PUBLIC ACCESS EASEMENT
PUE	PUBLIC UTILITY EASEMENT
SAE	SECONDARY ACCESS EASEMENT
SDE	STORM DRAIN EASEMENT
SE	SLOPE EASEMENT
	SHEET LIMITS
(7)	SHEET NUMBER

BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS DETERMINED BY FOUND MONUMENTS SHOWN ON PROMONTORY LOT 1 FINAL MAP – PHASE 1 (__ RM __), THE BEARING BEING N06°05'17"W.

REFERENCES:

(#) INDICATES REFERENCE NUMBER
(1) PARCEL MAP PROMONTORY (__ PM__)
(2) PROMONTORY LOT 1 FINAL MAP – PHASE 1 (__RM__)

PROMONTORY
LOT 2 FINAL MAP - PHASE 2

CONSISTING OF 11 SHEETS
BEING A SUBDIVISION OF LOT 2, OF THAT CERTAIN PARCEL MAP PROMONTORY, RECORDED ON _____IN BOOK _____OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
BEING A PORTION OF SECTIONS 19, T.4N., R.3W. AND 24, T.4N., R.4W., M.D.B.&M.
APN : 059-030-007 (PORTION), 80 LOTS , AND 1 PARCEL, 12.59 AC±
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WWW.CBANDG.COM

SCALE: 1" = 100' DECEMBER 2025

100' 0' 50' 100' 200' 400'
GRAPHIC SCALE



LINE TABLE		
NO	BEARING	LENGTH
L1	N83°54'43"E	23.79'

CURVE TABLE				
NO	RADIUS	DELTA	LENGTH	
C1	1013.00'	0°45'56"	13.54'	(M-M)

BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS DETERMINED BY FOUND MONUMENTS SHOWN ON PROMONTORY LOT 1 FINAL MAP – PHASE 1 (__ RM __), THE BEARING BEING N06°05'17"W.

LEGEND

	SUBDIVISION BOUNDARY LINE
	RIGHT OF WAY LINE
	LOT LINE
	EASEMENT LINE
	CENTERLINE/MONUMENT LINE
	CITY LIMIT LINE
(T)	TOTAL
(R)	RADIAL
(M–M)	MONUMENT TO MONUMENT
(M–PL)	MONUMENT TO PROPERTY LINE
◎	SET STANDARD STREET MONUMENT, LS 7960
⊗	SET STANDARD STREET MONUMENT, LS 7960 PER (2)
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SDE	STORM DRAIN EASEMENT
SE	SLOPE EASEMENT

REFERENCES:

(#) INDICATES REFERENCE NUMBER
(1) PARCEL MAP PROMONTORY (__ PM__)
(2) PROMONTORY LOT 1 FINAL MAP – PHASE 1 (__RM__)

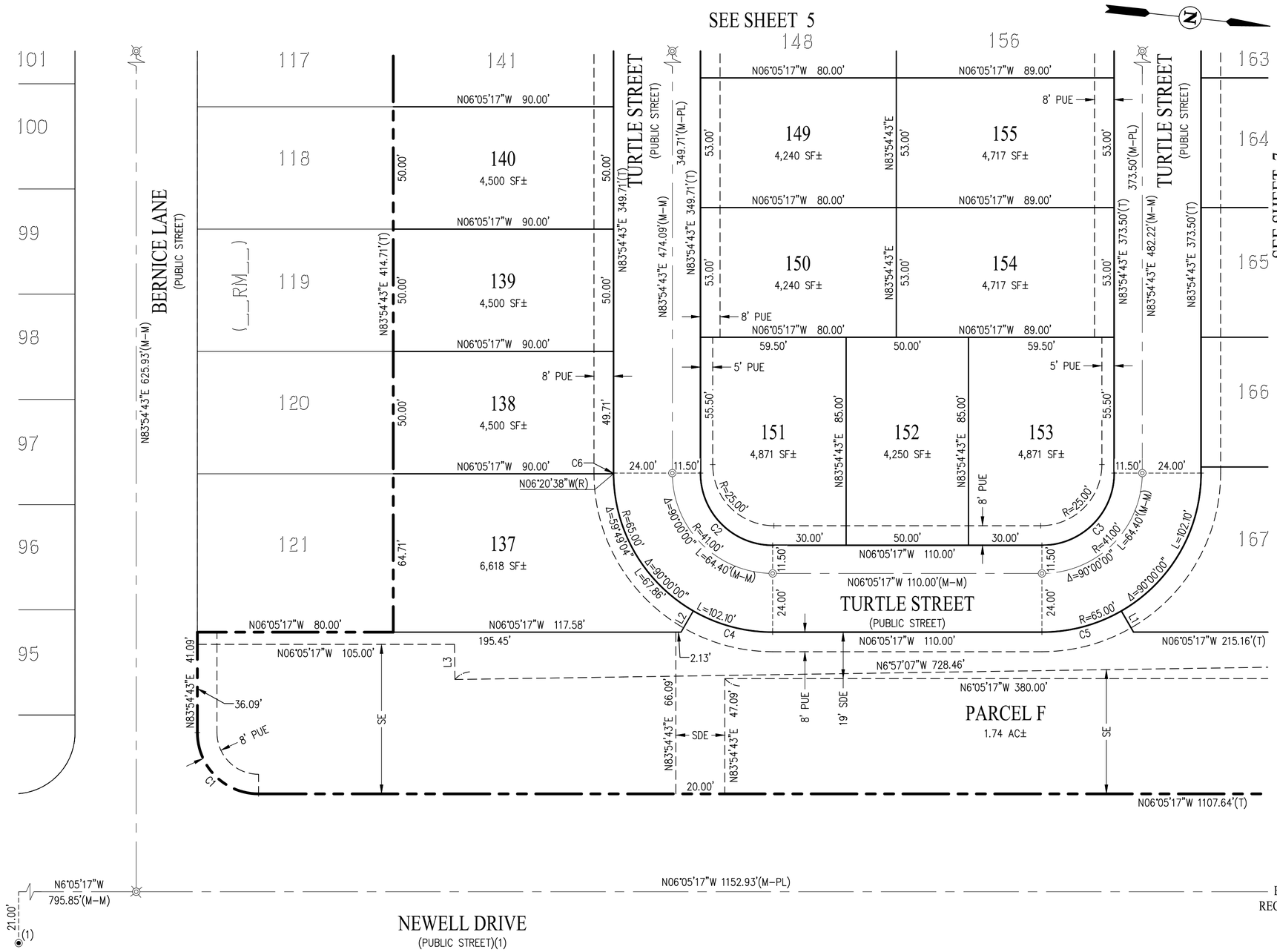
PROMONTORY
LOT 2 FINAL MAP - PHASE 2

CONSISTING OF 11 SHEETS
BEING A SUBDIVISION OF LOT 2, OF THAT CERTAIN PARCEL MAP PROMONTORY, RECORDED ON _____ IN BOOK _____ OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
BEING A PORTION OF SECTIONS 19, T.4N., R.3W. AND 24, T.4N., R.4W., M.D.B.&M.
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SCALE: 1" = 30' DECEMBER 2025

30' 0' 15' 30' 60' 120'
GRAPHIC SCALE



BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS DETERMINED BY FOUND MONUMENTS SHOWN ON PROMONTORY LOT 1 FINAL MAP – PHASE 1 (__ RM __), THE BEARING BEING N06°05'17"W.

LEGEND

	SUBDIVISION BOUNDARY LINE
	RIGHT OF WAY LINE
	LOT LINE
	EASEMENT LINE
	CENTERLINE/MONUMENT LINE
	CITY LIMIT LINE
(T)	TOTAL
(R)	RADIAL
(M–M)	MONUMENT TO MONUMENT
(M–PL)	MONUMENT TO PROPERTY LINE
◎	SET STANDARD STREET MONUMENT, LS 7960
⊗	SET STANDARD STREET MONUMENT, LS 7960 PER (2)
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SAE	SECONDARY ACCESS EASEMENT
SDE	STORM DRAIN EASEMENT
SE	SLOPE EASEMENT

REFERENCES:

(#) INDICATES REFERENCE NUMBER
(1) PARCEL MAP PROMONTORY (__ PM__)
(2) PROMONTORY LOT 1 FINAL MAP – PHASE 1 (__RM__)

LINE TABLE			
NO	BEARING	LENGTH	
L1	N53°59'08"E	10.00'	(R)
L2	N66°09'42"W	10.00'	(R)
L3	N83°02'53"E	14.36'	

CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
C1	25.00'	90°00'00"	39.27'
C2	29.50'	90°00'00"	46.34'
C3	29.50'	90°00'00"	46.34'

CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
C4	65.00'	29°55'35"	33.95'
C5	65.00'	29°55'35"	33.95'
C6	65.00'	0°15'21"	0.29'

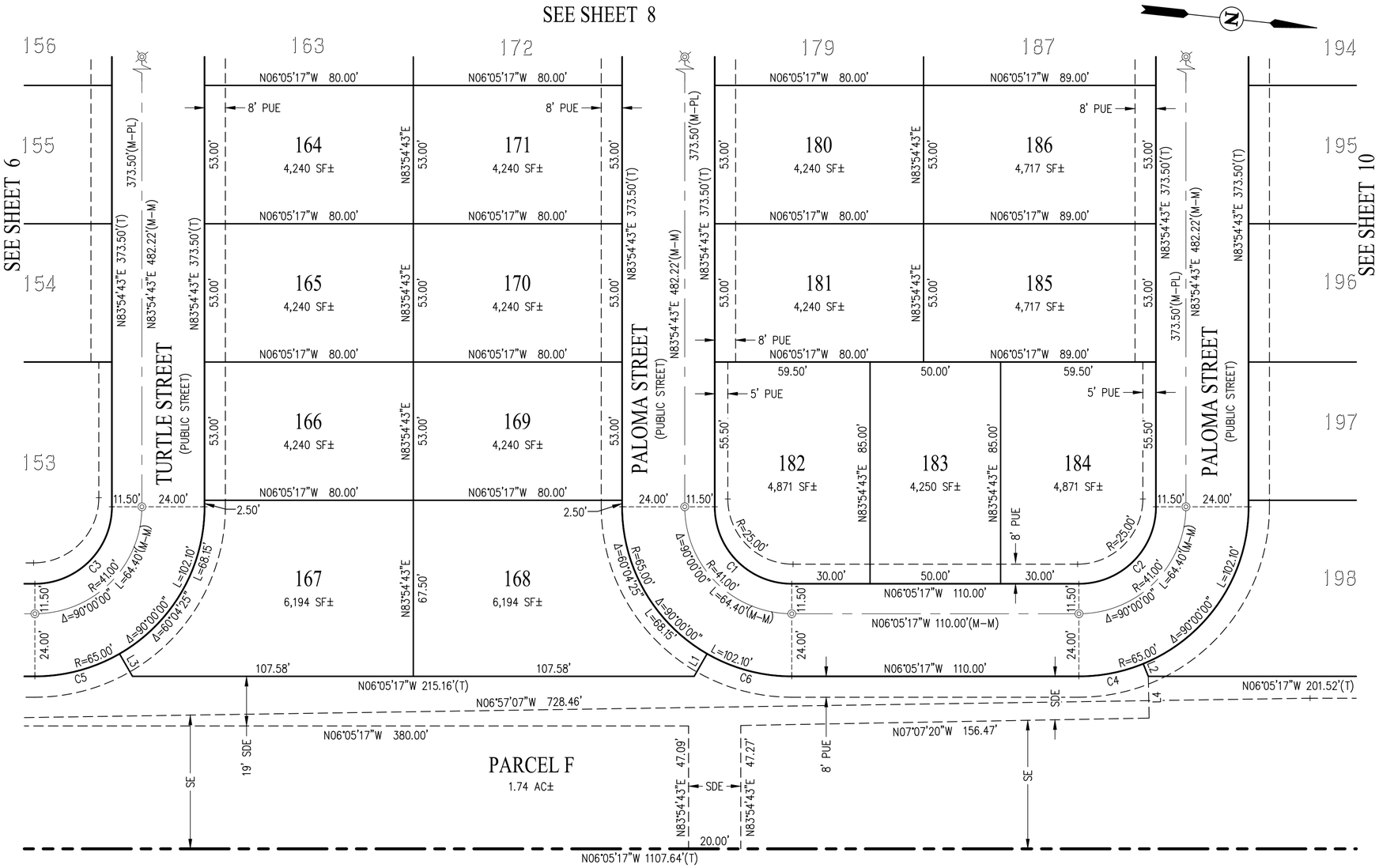
PROMONTORY
LOT 2 FINAL MAP - PHASE 2

CONSISTING OF 11 SHEETS
BEING A SUBDIVISION OF LOT 2, OF THAT CERTAIN PARCEL MAP PROMONTORY, RECORDED ON _____ IN BOOK _____ OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
BEING A PORTION OF SECTIONS 19, T.4N., R.3W. AND 24, T.4N., R.4W., M.D.B.&M.
APN : 059-030-007 (PORTION), 80 LOTS , AND 1 PARCEL, 12.59 AC±
CITY OF AMERICAN CANYON, NAPA COUNTY, CALIFORNIA

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ROSEVILLE ▪ (916)788-4456
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SCALE: 1" = 30' DECEMBER 2025

30' 0' 15' 30' 60' 120'
GRAPHIC SCALE



NEWELL DRIVE
(PUBLIC STREET)(1)

BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS DETERMINED BY FOUND MONUMENTS SHOWN ON PROMONTORY LOT 1 FINAL MAP – PHASE 1 (__ RM __), THE BEARING BEING N06°05'17"W.

LEGEND

	SUBDIVISION BOUNDARY LINE
	RIGHT OF WAY LINE
	LOT LINE
	EASEMENT LINE
	CENTERLINE/MONUMENT LINE
	CITY LIMIT LINE
(T)	TOTAL
(R)	RADIAL
(M–M)	MONUMENT TO MONUMENT
(M–PL)	MONUMENT TO PROPERTY LINE
◎	SET STANDARD STREET MONUMENT, LS 7960
⊗	SET STANDARD STREET MONUMENT, LS 7960 PER (2)
●	FOUND MONUMENT AS NOTED
◙	FOUND 5/8" REBAR AND CAP, OR NAIL AND TAG, LS 7960
◉	FOUND STANDARD STREET MONUMENT PER (1)
(LL)	LOT LINE
PAE	PUBLIC ACCESS EASEMENT
PUE	PUBLIC UTILITY EASEMENT
SAE	SECONDARY ACCESS EASEMENT
SDE	STORM DRAIN EASEMENT
SE	SLOPE EASEMENT

REFERENCES:

(#) INDICATES REFERENCE NUMBER
(1) PARCEL MAP PROMONTORY (__ PM__)
(2) PROMONTORY LOT 1 FINAL MAP – PHASE 1 (__RM__)

LINE TABLE			
NO	BEARING	LENGTH	
L1	N66°09'42"W	10.00'	(R)
L2	N61°38'52"E	5.24'	(R)

LINE TABLE			
NO	BEARING	LENGTH	
L3	N53°59'08"E	10.00'	(R)
L4	N82°52'40"E	16.00'	

CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
C1	29.50'	90°00'00"	46.34'
C2	29.50'	90°00'00"	46.34'
C3	29.50'	90°00'00"	46.34'

CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
C4	65.00'	22°15'51"	25.26'
C5	65.00'	29°55'35"	33.95'
C6	65.00'	29°55'35"	33.95'

PROMONTORY
LOT 2 FINAL MAP - PHASE 2

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SCALE: 1" = 30' DECEMBER 2025

30' 0' 15' 30' 60' 120'
GRAPHIC SCALE



BASIS OF BEARINGS:

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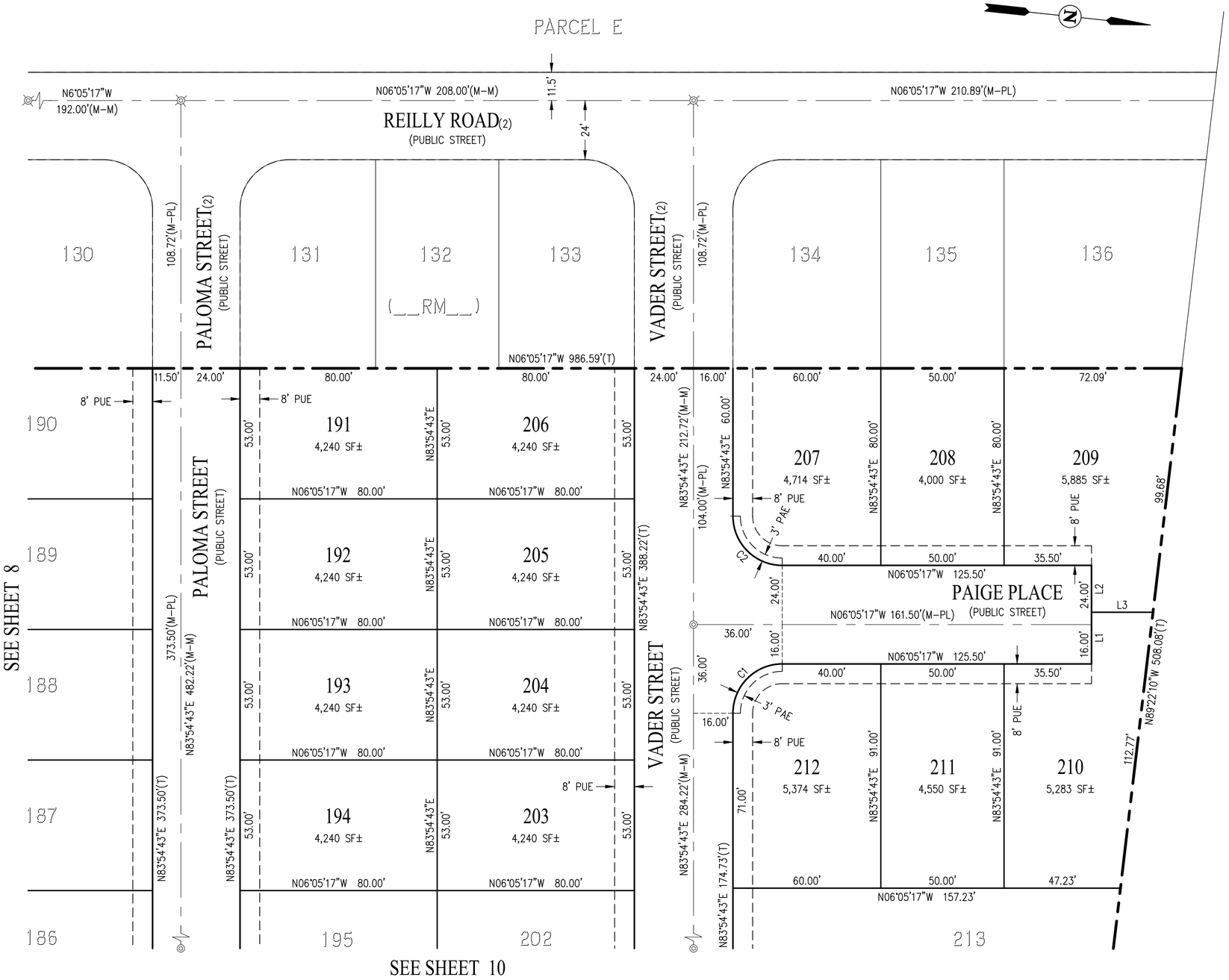
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REFERENCES:

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(2) PROMONTORY LOT 1 FINAL MAP – PHASE 1 (__RM__)

LINE TABLE		
NO	BEARING	LENGTH
L1	N83°54'43"E	21.00'
L2	N83°54'43"E	19.00'
L3	N06°05'17"W	24.92'

CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
C1	20.00'	90°00'00"	31.42'
C2	20.00'	90°00'00"	31.42'

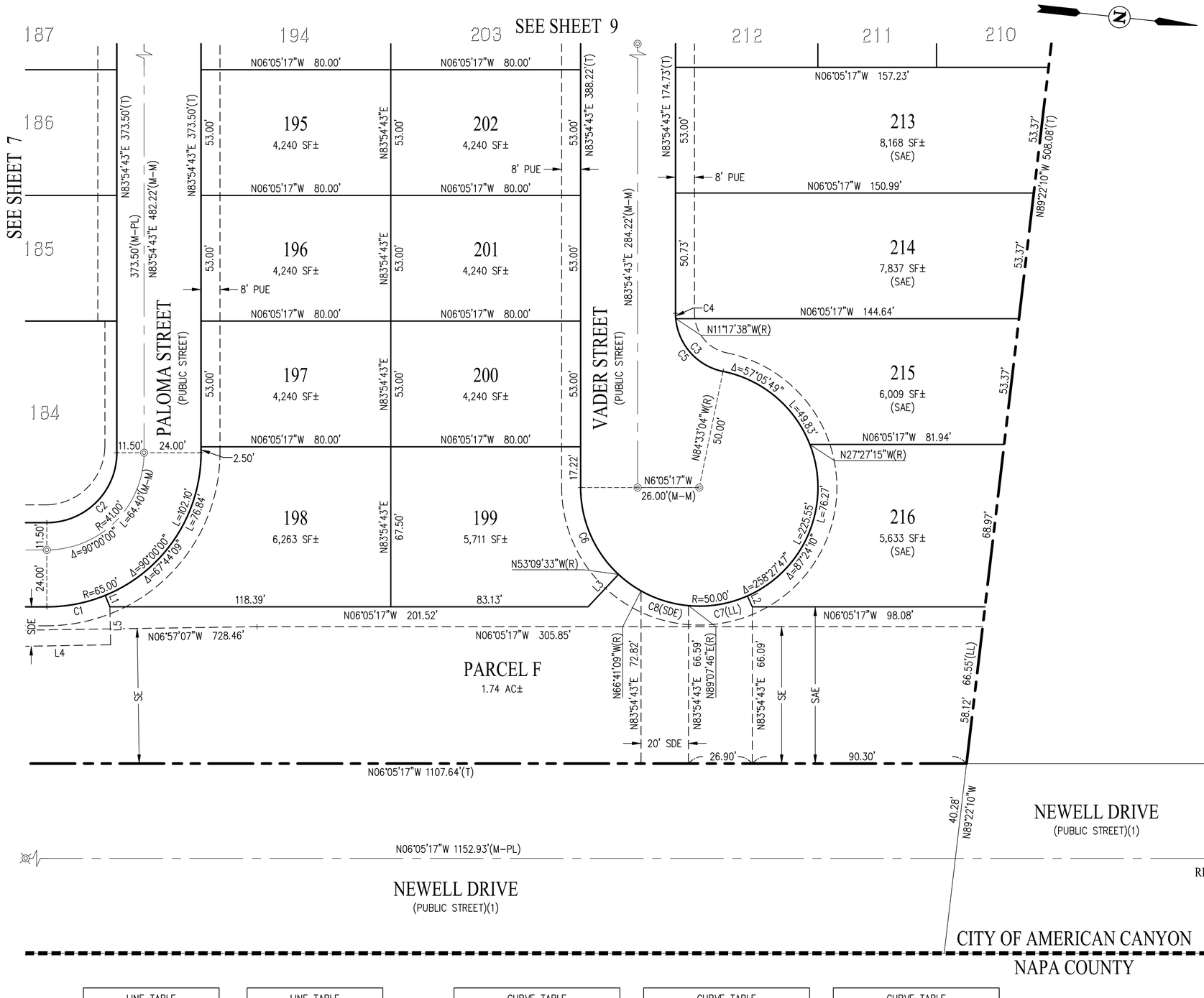
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SCALE: 1" = 30' DECEMBER 2025

30' 0' 15' 30' 60' 120'
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REFERENCES:

(#) INDICATES REFERENCE NUMBER
(1) PARCEL MAP PROMONTORY (__ PM__)
(2) PROMONTORY LOT 1 FINAL MAP – PHASE 1 (__RM__)

LINE TABLE			
NO	BEARING	LENGTH	
L1	N61°38'52"E	5.24'	(R)
L2	N59°56'55"E	5.03'	(R)
L3	N52°56'11"W	18.74'	

LINE TABLE			
NO	BEARING	LENGTH	
L4	N07°07'20"W	156.47'	(T)
L5	N82°52'40"E	16.00'	

CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
C1	65.00'	22°15'51"	25.26'
C2	29.50'	90°00'00"	46.34'
C3	25.00'	73°15'26"	31.96'

CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
C4	25.00'	5°12'21"	2.27'
C5	25.00'	78°27'47"	34.23'
C6	50.00'	47°04'16"	41.08'

CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
C7	50.00'	66°53'32"	58.37'
C8	50.00'	24°11'05"	21.11'

PROMONTORY
LOT 2 FINAL MAP - PHASE 2

CONSISTING OF 11 SHEETS
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SCALE: 1" = 30' DECEMBER 2025

30' 0' 15' 30' 60' 120'
GRAPHIC SCALE

JOB NO. 1217-042

ADDITIONAL INFORMATION SHEET

ADDITIONAL INFORMATION SHOWN ON THIS SHEET IS FOR INFORMATIONAL PURPOSES ONLY AND IS NOT INTENDED TO AFFECT RECORD TITLE INTEREST PER STATE OF CALIFORNIA GOVERNMENT CODE SECTION 66434.2(a) OF THE SUBDIVISION MAP ACT.

NOTES

1. WE HEREBY STATE THAT PARCEL F, IS FOR PRIVATE OPEN SPACE, SLOPE AND DRAINAGE PURPOSES AND SHALL BE GRANTED TO THIS HOMEOWNERS ASSOCIATION BY SEPARATE INSTRUMENT SUBSEQUENT TO THE FILING OF THIS MAP.

PROMONTORY
LOT 2 FINAL MAP - PHASE 2

CONSISTING OF 11 SHEETS
BEING A SUBDIVISION OF LOT 2, OF THAT CERTAIN PARCEL MAP PROMONTORY, RECORDED ON _____ IN BOOK _____ OF PARCEL MAPS, AT PAGES _____ OFFICIAL RECORDS NAPA COUNTY
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DECEMBER 2025

SUBDIVISION IMPROVEMENT AGREEMENT FOR THE PROMONTORY SUBDIVISION PROJECT (PL22-0034)

This **"Subdivision Improvement Agreement"** (also **"Agreement"** or **"SIA"),** dated this 16th day of December, 2025 **("Effective Date"),** is entered into by and between the City of American Canyon, a California municipal corporation **("City"),** and Barrel Creek LLC, a California Limited-Liability Company (**"Developer")** pursuant to the California Subdivision Map Act and City's police powers under Article XI, section 7 of the California Constitution. City and Developer are hereinafter referred to individually as a **"Party"** and collectively as the **"Parties."**

NOW, THEREFORE, based on the following facts, understandings, and intentions of the Parties, and in consideration of the mutual covenants and promises contained herein and other considerations, the value and adequacy of which is hereby acknowledged, the Parties hereby agree as follows:

RECITALS

A. The preceding Preamble is true and correct, is a part of this SIA, and the terms defined in the Preamble are used throughout this SIA.

B. This SIA applies to the "Vesting Tentative Subdivision Map for Promontory Subdivision Project (PL22- 0034)" ("**Project**", or "**Promontory VTM**", or "**Project Approval**") approved by the adoption of City Council Resolution 2023-70 on August 15, 2023 (Exhibit A).

C. The Project Approval is under the provisions of the City's General Plan and the Watson Ranch Specific Plan, as amended.

D. This SIA applies to that real property identified in the Promontory VTM, commonly known as Assessor Parcl No. 059-030-007 **("Property")**.

E. The Project subdivides the Property into 216 residential lots as shown on the Promontory VTM. The subdivision will occur through the recordation of the "Promontory Parcel Map", the "Promontory Lot 1 Final Map Phase 1", and the "Promontory Lot 2 Final Map Phase 2" (jointly hereinafter referred to as "**Subdivision Maps**") approved by the City Council on December 16, 2025 (Resolution 2025 _____).

F. The City Council has adopted **"Mitigation Measures"** applicable to the Project, including the applicable mitigation monitoring and reporting requirements of the "Watson Ranch Specific Plan Project Environmental Impact Report" (Resolution 2018-112). The City Council has also adopted specific requirements in conjunction with the Project Approvals (**"Conditions of Approval" or "COA").** All relevant Mitigation Measures and all COA's are incorporated by reference into this SIA.

G. When interpreting whether a Mitigation Measure or COA referenced by this SIA is relevant and applicable, such relevance and applicability shall be determined by whether the text of the COA requires performance prior to recordation of the applicable Subdivision Map, and/or

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requires performance as part of the recordation of the applicable Subdivision Map, and/or requires performance during the "Term" of this SIA, which is described herein.

H. This SIA defines the term "**Improvements**" to include, but not be limited to the roads, trails, utility systems, storm drain systems, landscaping, and other improvements that are required by the Subdivision Map Act, Title 16 of the Americn Canyon Municipal Code (Subdivisions), Project Approvals and subsequent approvals given in connection therewith), and other plans, if any, heretofore approved by the City Council.

I. Developer has requested approval to record the Subdivision Maps prior to the construction and completion of Improvements.

J. City Council has accepted all offers of dedication made in connection with Subdivision Maps.

K. City Council has granted Developer request to record Subdivision Maps on condition that Developer enter and execute this SIA and meet the requirements of Project Approvals and Resolution 2025-_____.

NOW, THEREFORE, for and in consideration of City's approval of Developer's request to record the Subdivision Map prior to the construction of the Improvements, and to ensure satisfactory performance by Developer, the Parties agree as follows:

1. Approved Plans. Developer shall furnish all materials and perform all the work necessary in the opinion of the City Engineer to complete the Improvements in accordance with the approved plans and specifications including any changes required or ordered by the City Engineer which, in their opinion, are necessary or required to complete the work. All construction work must be performed solely by licensed contractors, and the word "Developer" when used in this SIA shall be deemed to include all such licensed contractors performing such construction on Developer's behalf or account.

2. Work: Places and Grades to be Fixed by Engineer. All of the Improvements shall be performed by Developer at the places, with the materials, in the manner, and at the grades, all as shown upon the plans and specifications therefor approved by said City's Engineer, and to the satisfaction of the City's Engineer.

3. Performance of Work. At Developer's own expense, in a good and workerlike manner, Developer shall furnish all required materials and labor, under the direction of the City, for all of the following work and improvements within (and/or without) said parcel(s) of real property necessary to provide such City service which are shown upon the plans and specifications prepared by Developer generally characterized as the "**5th Submittal**" as follows:

a. "Newell Property at Watson Ranch Offsite Improvement Plan", dated August 28, 2025, by CBG Civil Engineers (51 Sheets).

b. "Newell Property at Watson Ranch Offsite Improvement Plan", dated September

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3, 2025, by Gates+ Associates Landscape Architects (30 Sheets).

c. "Newell Property at Watson Ranch Phase 1", dated June 23, 2025, by Giacolone Design Services (Joint Trench Composite - 8 sheets).

d. "Newell Property at Watson Ranch Phase 1", dated August 4, 2025, by Giacolone Design Services (Public Street Lighting - 8 sheets).

e. "Newell Property at Watson Ranch Phase 2", dated June 24, 2025, by Giacolone Design Services (Joint Trench Composite - 5 sheets).

f. "Newell Property at Watson Ranch Phase 2", dated June 6, 2025, by Giacolone Design Services (Public Street Lighting - 3 sheets).

g. "Promontory at Watson Ranch Phase 1 Improvement Plan", dated August 28, 2025, by CBG Civil Engineers (56 Sheets).

h. "Promontory at Watson Ranch Phase 2 Improvement Plan", dated August 28, 2025, by CBG Civil Engineers (34 Sheets).

i. City Response to 5th Submittal", dated October 23, 2025, including but not limited to providing lighting along the Vine Trail and around the stormwater basin and emergency vehicle access between Rio Del Mar and Reilly Road, per the requirements of the Watson Ranch Specific Plan and Resolution 2023-70.

4. Time for Completion. Completion of the Improvements shall be within three hundred sixty-five (365) calendar days after the date hereof ("**Time for Completion**"). At least fifteen (15) calendar days prior to the commencement of work hereunder, Developer shall notify City in writing of said date fixed by Developer for commencement thereof, so that said City's Engineer shall be able to provide inspection services. The **"Term"** of this SIA shall commence on the Effective Date and conclude after the expiration of the Time for Completion.

5. Time Of Essence - Extension. Time is of the essence of this SIA provided, however, that in the event good cause is shown therefore, City may extend the Time for Completion or completion of the Improvements. Any such extension may be granted without notice to Developer's surety for faithful performance of this SIA. The City Council shall be the sole and final judge as to whether or not good cause has been shown to entitle Developer to an extension.

6. Repairs and Replacements. Developer shall replace or have replaced, repair or have repaired, as the case may be, or pay to the owner, the entire cost of replacements or repairs, of any and all property damaged or destroyed by reason of any work done hereunder, whether such property be owned by the United States or any agency thereof, or the State of California, or any agency or political subdivision thereof, or by the City or by any public or private corporation, partnership or association, or by any person whomsoever, or by any combination of such owners. Any such repair or replacement shall be to the satisfaction and subject to the approval of the City Engineer.

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7. Permits: Compliance with Law. Developer shall, at Developer's sole expense, obtain all necessary permits and licenses for the approval and construction of the Improvements, give all necessary notices and pay all fees and taxes required. Developer shall furnish City satisfactory proof of having obtained required workers' compensation insurance coverage prior to commencing any work. Developer shall, at Developer's sole expense, comply with all applicable mitigation monitoring and reporting requirements for the Project.

8. Superintendence. Developer shall give personal superintendence to all work on the Improvements, or have a competent foreman or superintendent satisfactory to said City's Engineer on the work site at all times during progress, with authority to act for Developer. The inspection services by City under Paragraph 11 are solely for the benefit of City, and City shall not be responsible for any defective work or materials which could have been discovered by Developer through independent inspection. The Developer, at Developer's expense, shall have a registered civil engineer establish the horizontal and vertical control survey to construct the Improvements in accordance with the plans and specifications.

9. Character of Workers. Competent supervisor and workers shall be employed to construct the Improvements. Any worker whose performance or conduct is disorderly, dangerous, insubordinate or incompetent shall be removed immediately from the work upon such performance or conduct becoming known to Developer or Developer's supervisor and such person shall not again be employed on the work.

10. Indemnify and Hold Harmless. Developer agrees to indemnify and hold harmless City, its agents and employees, from and against any claim of any person or persons, including attorneys' fees, in any way arising from the removal of such person or persons under Paragraph 8.

11. Inspection by City. Developer at all times maintain proper facilities and provide safe access for inspection by City to all parts of the work upon the Improvements, and to the shops wherein the work is in preparation, to assure that the work done shall be done in accordance with the approved plans and specifications.

12. Contract Security and Labor and Material Bond. Upon execution hereof, Developer shall furnish all the following:

a. A surety bond in the amount of $_____,which is equal to 110% of the estimated cost of the Improvements to be granted to the City, 100% as security for the faithful performance and 10% for the enforcement of all the provisions of this Agreement, including the repair and reconstruction of defective work provisions of this Agreement and as contained in Paragraph 14 hereof; this bond shall remain in effect at a minimum of thirty-five (35) days beyond the date of Notice of Completion; and

b. A surety bond or bonds in the amount of $_____ , which is equal to 50% of the estimated cost of the Improvements to be granted to City to guarantee payment in full of all persons who perform labor upon or furnish materials to be used in construction of the Improvements; this bond shall remain in effect at a minimum of thirty-five (35) days beyond the

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date of Notice of Completion; and,

c. A surety bond in the amount of $_____, which is equal to 10% of the estimated cost of the Improvements to be granted to the City, as security for the warrantee of all the provisions of this SIA, including the repair and reconstruction of defective work provisions of this SIA and as contained in Paragraph 14 hereof; this bond shall remain in effect at a minimum of three hundred and sixty-five (365) days beyond the date of Notice of Completion.

Irrevocable letters of credit or cash deposits or certificate(s) payable to City in form satisfactory to City and equivalent to said surety bonds may be accepted by City in place of the bonds with all legal expenses incurred by City in reviewing and approving said bond equivalents to be paid by Developer. Developer agrees to maintain such surety bonds and/or approved and applicable irrevocable letter(s) of credit, or cash deposit(s), or savings account(s) or other acceptable certificate(s) payable to the City in full force and effect consistent with the terms of this Agreement, including any extensions of time as may be granted by the City.

13. Title to Improvements. Title to, and ownership of, all Improvements constructed hereunder by Developer which are to be delivered to City as shown on the plans and specifications shall vest absolutely in City upon completion and acceptance of the Improvements by City.

14. Repair or Reconstruction of Defective Work. If, within a period of one (1) year after final acceptance of any work performed under this SIA, any structure or part of any structure furnished and/or installed or constructed, or caused to be installed or constructed by Developer, or any of the work done under this SIA, fails to fulfill any of the requirements of this SIA or the specifications referred to herein, Developer shall, without delay and without any cost to City, repair or replace or reconstruct any defective or otherwise unsatisfactory part of parts of the work or structure. Should Developer fail to act promptly or in accordance with this requirement, or should the exigencies of the case require repairs or replacements to be made before Developer can be notified or act, City may, at its option, make the necessary repairs or replacements or perform the necessary work, and Developer shall pay to City the actual cost of such repairs plus fifteen percent (15%).

15. Developer Not Agent of City. Notwithstanding any other provision of this Agreement, neither Developer nor any of Developer's agents or contractors are or shall be considered to be agents of City in connection with the performance of Developer's obligations under this Agreement.

16. Engineering and Inspection, Development Fees, and Zero Water Footprint Mitigation.

a. Upon execution of this SIA, Developer shall pay to City in accordance with City's ordinances, rules and regulations a deposit of $_____ to cover the cost for all inspection, plan review and other services performed by the City Engineer and/or their designee before and after the execution of this Agreement, and for the City's overhead expenses in connection with the development of the Improvements. Said estimated costs shall be determined by the City at the City's sole discretion. If the actual cost to City for said inspection, plan review and other services, plus fifty-four percent (54%) thereof for City's overhead expenses, exceed the amount of the

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deposit so paid, Developer shall pay such excess to City upon demand of City. When excess amounts are demanded, City shall furnish to Developer a written statement of said actual costs and overhead showing the manner in which the same were incurred or expended.

b. Upon the issuance of each residential building permit issued for the Project, Developer pay to City, the American Canyon Fire Protection District, and the Napa Valley Unified School District all those regulatory and statutory fees in effect at the time of permit issuance including, but not be limited to the following: Traffic Impact Fee, General Plan Update Fee, Civic Facilities Fee, Fire District Fee, School Fees, Water Capacity Fee, and Wastewater Capacity Fee. Developer is not entitled to any fee credits in return for right-of-way dedications and infrastructure improvements as the right-of-way dedications and infrastructure improvements required of the Developer, and the right-of-way dedications by the Developers' predecessors in interest to the City, were voluntary and equal to the applicable requirements necessary for the Project to be developed in compliance with the General Plan, Watson Ranch Specific Plan, as amended, and Project Approvals.

c. Prior to the issuance of the first residential building permit, Developer shall comply with City's "Zero Water Footprint Policy," as such Policy is set forth in the American Canyon Municipal Code Section 13.10.010.

17. Notice of Breach and Default. After commencement of work upon the Improvements, if Developer refuses or fails to obtain prosecution of the work, or any several parts thereof, with such diligence as will insure its completion within the time specified, or any extensions thereof, or fails to obtain completion of said work within such time, or if Developer should be adjudged as bankrupt, or Developer should make a general assignment for the benefit of Developer's creditors, of if a receiver should be appointed in the event of Developer's insolvency, or if Developer or any of Developer's contractors, subcontractors, supplier, agents or employees, should violate any of the provisions of this SIA, City may serve written notice upon Developer and Developer's surety of breach of this SIA, or any portion thereof, and default of Developer.

18. Breach Of Agreement; Performance by Surety or City. In the event any such notice of breach is given and surety is present, Developer's surety shall have the duty to take over and complete the work and the Improvements; provided, however, that if the surety, within five (5) days after serving upon it such notice of breach, does not give City written notice of its intention to take over and complete the performance of the contract, and does Not commence performance thereof within five (5) days after notice to City of such election, City may take over the work and prosecute the same to completion by contract or any other method City may deem advisable, for the account and at the expense of Developer, and Developer's surety shall be liable to City for any costs or damages occasioned City thereby, and, in such event, City without liability for so doing, may take possession of, and utilize in completing the work, such materials, appliances, plant and other property belonging to Owner as may be on the site of the work and necessary therefor.

19. Insurance. Developer shall not commence work under this contract until Developer shall have obtained all insurance required under this section and such insurance shall have been approved by City as to form amount, and carrier.

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a. General: Developer shall take out and maintain during the life of this contract such insurance as shall protect City, its elective and appointive boards, officers, agents, and employees, and Developer and any agents and employees performing work covered by this contract from claims for damages for personal injury, including death, as well as from claims for property damage which may arise from Developer's or any sub-contractor's operations under this contract, whether such operations be by Developer or by anyone directly or indirectly employed by Developer.

The certificate or policy of insurance shall name the City (and such other entities or individuals of the City as are indemnified under the contract, such as "…its elective and appointive boards, officers, agents, and employees…") as additional, or co-insureds with the Developer.

The amounts of such insurance shall be as follows:

i. Public Liability Insurance. In an amount not less than $500,000 for injuries, including but not limited to death, to any one person and subject to the same limit for each person in an amount not less than $500,000 on account of any one occurrence;

ii. Property Damage Insurance. In an amount of not less than $1,000,000 for damage to the property of each person on account of any one occurrence;

iii. Comprehensive Automobile Liability. Bodily injury liability coverage of $500,000 for each person in any one accident and $1,000,000 for injuries sustained by two or more persons in any one accident. Property damage liability of $500,000 for each accident.

iv. Worker's Compensation Insurance. In the amounts required by law.

b. Deductibles and Self-Insure Retentions. Any deductible or self-insured retention must be declared to, and approved by, the City. The City may require that either the insurer reduce or eliminate such deductibles or self-insured retentions as respects the City, its elected or appointed officials, employees, agents, or volunteers; or the Developer shall procure a bond guaranteeing payment of all losses, and related investigations, claims administration, and legal expenses.

20. Further Indemnification Of City. In addition to the Developer's defense and indemnity obligations under the Project Approvals, the City shall not, nor shall any officer, agent, official, or employee thereof, be liable or responsible for any accident, loss or damage happening or occurring in the work specified in this Agreement prior to the completion, approval and/or acceptance of the same; nor shall the City, nor any officer or employee thereof, be liable for any persons or property injured by reason of said work or by reason of the acts or omissions of the Developer, its officers, agents or employees, in the performance of said work. All of said liabilities shall be assumed by the Developer. The Developer further agrees to indemnify, defend and save harmless the City, its agents, officers, officials, and employees from and against any and all liability, expense, including defense costs and legal fees, and claims for damages or any other remedy of any nature whatsoever, including but not limited to, bodily injury, death, personal injury, or property damage, or writs of mandate or other challenges to the Project, the Project Approvals, the Final Map and this Agreement, and any related action, arising from or connected with the Developer's operations or

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its services hereunder, including any workers' compensation suits, liability, or expense, arising from or connected with services by any person pursuant to this Agreement, whether resulting from activities of Developer or any of Developer's contractors, subcontractors or by persons directly or indirectly employed by or acting as agent for Developer or arising out of the use of any patent or patented article in the construction of said work. Developer agrees to, and shall upon request, promptly and fully defend City and its officers, officials, agents or employees, from any suits or actions at law or equity for damages caused, or alleged to have been caused, by reason of the activities or risks hereinabove identified as being the responsibility of Developer. The provisions of this paragraph shall apply to all damage and claims for damage of every kind suffered, or alleged to have been suffered, by reason of the implementation of this SIA, regardless of whether or not City has prepared, supplied, or approved of, plans and/or specifications for the improvements, and regardless of whether or not insurance policies may be determined to be applicable to any such damages or claims. Developer shall, as part of this defense and indemnity obligation, and as required by the existing Project Approvals, defend, indemnify, and hold harmless the City and its agents, officers, officials, and employees from any suits or actions at law or equity, or alleged to have been caused, by reason of the activities or risks hereinabove identified as being the responsibility of Developer, including from and against any and all liability and expense, including defense costs and legal fees, and claims for damages or any other remedy of any nature whatsoever, including but not limited to, bodily injury, death, personal injury, or property damage, or writs of mandate or other challenges to the Project, the Project Approvals, the Final Map and this SIA, and any related action arising from the Project, the Project Approvals, the Final Map and this SIA brought by any other person or entity, including any other person or entity who owns land in the Watson Ranch Specific Plan area.

21. Notice of Condition of Property. Developer will at all times from the effective date of this SIA to the completion and acceptance of said work or improvement by the City, give good and adequate warning of each and every dangerous condition caused by the construction of said Improvements and will protect the traveling public therefrom.

22. Control of Real Property Reserved for Installation. Developer warrants that it has control of the real property reserved, or needed for the installation of the Improvements, and the streets in which it is to be placed, as is necessary to allow it to carry out its obligations under this Agreement.

23. Notices. All notices herein required shall be in writing and delivered in person or sent by registered or certified mail, return receipt requested. If given by registered or certified mail, the same shall be deemed to have been given and received on the first to occur of (i) actual receipt, or (ii) five (5) days after a registered or certified mail containing such notice, properly addressed, with postage prepaid, is deposited in the United States mail. If personally delivered, notice shall be deemed to have been given when delivered to the party to whom it is addressed.

Notices required to be given to City shall be addressed as follows:

City of American Canyon
Attention: Public Works Director/City Engineer
4381 Broadway, Suite 201

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American Canyon, California 94503

And with copies to:

Teresa Highsmith
Colantouno, Highsmith & Whatley, PC
790 E. Colorado Blvd., Suite 850
Pasadena, California 91101

Notices required to be given to Owner and Developer shall be addressed as follows:

_____
_____
_____
_____

Notices required to be given any surety shall be addressed to its address shown on its bond; provided that any party or the surety may change such address by notice in writing to the other party, and thereafter notices shall be addressed and transmitted to the new address.

24. Easements. The acquisition price and costs and all other expenses of obtaining all easements required for the Improvements shall be paid by Developer. All necessary easements for the Improvements to be dedicated to City shall be granted to City concurrently with the inspection and acceptance by the City of the Improvements. All such easements to be obtained and to be granted to City shall conform to the requirements of the City's Engineer.

25. Service Connection Charges. All service connection charges for the Improvements to be constructed to serve said parcel(s) of real property shall be the amounts lawfully established by the City's ordinances, rules and regulations then in effect at the time of submission by Developer to City of the application to connect to City facilities.

26. Monthly Service Charges. The monthly service charges for each service connection shall be the amounts established by the City's ordinances, rules and regulations now and hereafter adopted.

27. Right of Entry. The City, its officers, agents and employees and the Surety upon any bond shall have the right from and after date hereof to enter upon said parcel of real property and any property where appurtenant easements are located for purposes of inspection and investigation at any and all reasonable times.

28. Ordinances, Rules and Regulations. Developer shall at all times be bound by and abide by all of City's ordinances, rules and regulations now in effect or hereinafter amended or enacted, and any person obtaining service from City through the Improvements to be constructed shall likewise be so bound. This agreement shall prevail over the terms and conditions of any such ordinances, rules and regulations if there is any conflict between such ordinances, rules and regulations of this SIA.

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29. Binding Form of Agreement. It is agreed by and between the parties to this SIA that the SIA firmly binds the parties, their heirs, executors, administrators, successors or assignees, jointly and severally.

30. Governing Law. This SIA and the rights and obligations of the parties hereto shall be construed and enforced in accordance with and governed by the laws of the State of California.

31. No Waiver. Any waiver at any time by any party hereto of its rights with respect to a default or any other matter arising in connection with this SIA shall not be deemed to be a waiver with respect to any other default or matter.

32. Assignment. No assignment or transfer of this SIA or any part hereof by Developer is permitted without the written consent of City which shall not be unreasonably withheld.

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IN WITNESS WHEREOF, City and Developer have executed this SIA as of the first date hereinabove written, the "**Effective Date"**.

"City":

City of American Canyon, a California Municipal Corporation

By:_____
Jason Holley, City Manager

"ATTEST"

By: _____
Taresa Geilfuss, City Clerk

APPROVED AS TO FORM:

By:_____
Teresa Highsmith, City Attorney

"Developer":

Barrel Creek, LLC

By: _____
Name: _____
Its: _____

Exhibits)
A) City Council Resolution 2023-70

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TITLE

205 Wetlands Sanitary Sewer Demolition Project (WW26-0100)

RECOMMENDATION

Adopt a Resolution amending the Fiscal Year 2025-26 Capital Improvement Program Budget to include the 205 Wetlands Sanitary Sewer Demolition Project (WW26-0100) for an amount not to exceed $100,000 and appropriating $100,000 from Fund 540 Wastewater Operations to the project budget.

CONTACT

Erica Ahmann Smithies, P.E., Public Works Director
Norman Woods, Assistant Public Works Director

BACKGROUND & ANALYSIS

The future Napa River Ecology Center, located at 205 Wetlands Edge, includes both active and decommissioned City sanitary sewer infrastructure. The decommissioned elements consist of an abandoned sewer collection basin, a former pump station building, a wet well, and an associated manhole.

As the Ecology Center design advances to construction, it became clear that demolition and removal of these decommissioned sanitary sewer components are necessary. Their locations conflict with planned grading, utility alignments, and public access improvements.

In accordance with California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures, City staff solicited a direct bid from Cal Inc., a contractor on the City's CUPCCAA list for the demolition of the sewer components. The bid received was $74,958, which is within the CUPCAA limit for allowing the City to negotiate a contract with a single contractor. The City has worked with Cal Inc. successfully on several recent projects such as the 189 Theresa home demolition and former classroom structures at the new City Corporation Yard.

Staff is recommending award to Cal Inc. which falls within the City Manager's signing authority to execute the agreement. City staff is requesting City Council budget authority to perform the work as well as cover staff time to inspect and manage the work being completed.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Community and Sense of Place: "Build on the strength of our local community to develop a clear 'sense of place' and establish our unique identity."

FISCAL IMPACT

Staff is requesting a $100,000 be budgeted to the 205 Wetlands Sanitary Sewer Demolition Project (WW26-0100) with funding coming from Fund 540 Wastewater Operations.

ENVIRONMENTAL REVIEW

15301 - The Project is exempt from review under the California Environmental Quality Act ("CEQA") under the Class 1 exemption of existing facilities of Section 15301 of Title 14 of the California Code of Regulations and said exemption is not negated by any exception under Section 15300.2 of said Regulations.

COMMUNICATION

Level 0: No Further Public Communication Needed

ATTACHMENTS:

Resolution - 205 Wetlands SS Demolition
2. Cal Inc Proposal
3. Cal Inc Capabilities Statement

RESOLUTION NO. 2025-_____

RESOLUTION AMENDING THE FISCAL YEAR 2025-26 CAPITAL IMPROVEMENT PROGRAM BUDGET TO INCLUDE THE 205 WETLANDS SANITARY SEWER DEMOLITION PROJECT (WW26-0100) FOR AN AMOUNT NOT TO EXCEED $100,000 AND APPROPRIATING $100,000 FROM FUND 540 WASTEWATER OPERATIONS TO THE PROJECT BUDGET

WHEREAS, the future Napa River Ecology Center, located at 205 Wetlands Edge, includes both active and decommissioned City sanitary sewer infrastructure; and

WHEREAS, the decommissioned elements consist of an abandoned sewer collection basin, a former pump station building, a wet well, and an associated manhole; and

WHEREAS, as the Ecology Center design advances to construction, it is clear that demolition and removal of these decommissioned sanitary sewer components are necessary to remove any conflict with planned grading, utility alignments, and public access improvements; and

WHEREAS, in accordance with California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures, City staff solicited a direct bid from Cal Inc., a contractor on the City's CUPCCAA list for the demolition of the sewer components; and

WHEREAS, the bid received from Cal Inc. was $74,958, which is within the CUPCAA limit for allowing the City to negotiate a contract with a single contractor; and

WHEREAS, staff is recommending a project budget of $100,000 to cover the expenses of the contract agreement and any staff time spent overseeing the work; and

WHEREAS, there are sufficient funds in Fund 540 Wastewater Operations to fund the project.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon, hereby amends the Fiscal Year 2025-26 Capital Improvement Program Budget to transfer $100,000 to 560-85450-46110 Wastewater CIP Capital Outlay fund from 540-85-450-47170 Wastewater fund; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon hereby amends the Fiscal Year 2025-26 Capital Improvement Program Budget to include the 205 Wetlands Sanitary Sewer Demolition Project (WW26-0100) for an amount not to exceed $100,000 and appropriate $100,000 from Fund 540 Wastewater Operations to the Project Budget; and

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 16th day of December 2025, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Pierre Washington, Mayor

ATTEST:

_____
Taresa Geilfuss, CMC, City Clerk

APPROVE AS TO FORM:

_____
Teresa L. Highsmith, City Attorney

2040 Peabody Rd Vacaville, CA 95687 | (707) 446-7996 phone | (707) 446-4906 fax

PROPOSAL FOR CONTRACTING SERVICES

Your Solutions Provider for
Asbestos, Lead & Mold Abatement,
Hazardous Waste Remediation,
Demolition, Construction,
Painting and Coatings,
Training and Certifications

License & Certifications
Certified Minority Owned Business
(MBE)
CSLB 657754
(A, Asb, B, C-13,C-21, C-22, C-33, C-39, Haz)
DTSC Haz Waste Transporter #6424
DOT Haz Mat Registration #061519600004B
CA DMV Motor Carrier Permit #0471635
EPA #CAL000409258
CHP Haz Materials Transport #222386

SSPC Certified
DIR#: 1000003209

Client :	City of American Canyon
Client Address:	4381 Broadway Street, Suite 201,
City, State & Zip:	American Canyon, CA 94503
Client Contact :	Erica Smithies
Client Phone:	707 647 4366
Client Email or Fax:	esmithies@americancanyon.gov
Project Ref Name :	City of American Canyon - Building/Basin Demolition
Site Address:	205 Wetlands Edge Rd
City, State, Zip:	American Canyon, CA 94503
County:	Solano
Bid Type:	Lump sum
Mobilization:	10%
Client Provided Permits:	DEMO Permit

Job #:	35723
Job Type:	01-02 Combination
Payment Terms	NET 30 for all public works projects. Due upon completion for all others.
Certified/SAD 140/ Davis Bacon:	CERTIFIED & DAS 140- Prevailing
BID Expiration:	12/20/2025
Wage Type :	Union - Combo
Bid Position:	General
CAL INC PM:	Brandee Rakowski
CAL INC PM PH#:	Brandee Rakowski 707-724-4021
CAL INC PM Email:	brakowski@cal-inc.com
CAL INC Estimator:	David Esparza
CAL INC **Estimator** PH#:	David Esparza 707-689-7562
CAL INC **Estimator** Email:	desparza@cal-inc.com
CAL INC Permits Required:	0

BID Expiration: 30 days from submittal date. Extension may be granted upon request

Attention: City of American Canyon Date: 11/20/2025

We are pleased to submit our proposal for the above referenced project to furnish Supervision, Labor, Material, Tools and Equipment to Abate or Construct in accordance with the general terms and conditions shown hereinafter.

Pricing is based entirely upon the scope of work described below. Any ***changes*** to the scope or terms and conditions may result in price modifications.

GENERAL SCOPE OF WORK

Project Overview: CAL INC, a licensed and certified asbestos and demolition contractor, proposes to provide all necessary labor, materials, equipment, and supervision required to perform the removal and proper disposal of designated items as described in the Scope of Work. All work will be conducted in strict accordance with applicable local, state, and federal regulations, including Cal/OSHA, EPA, and DTSC requirements where applicable.

Scope of Work: CAL INC to demo the concrete building, concrete ground walls to be broken down 2 feet below grade. The concrete debris from all concrete will be dropped into the pit for first layer of fill into the pit. Owner to provide all dirt up to 4 feet below grade, CAL INC to place aggregate base to be placed to ground level after light compaction from the 4 feet below grade. Any compaction testing required to be provided by Client. Two (2)other exterior basinlocations to have metal grates pulled, sides of curbs broken into the basin hole including wall 2 feet below grade. Concrete rubble to be used as the first layer of fill, Client provided soil to be put into the pit up to 4 feet below grade, aggregate base to be placed to ground level after light compaction. No other work included. No other concrete demolition. Only debris included is one dump trailer load of general debris, and one load of metal. No other disposal included. No permits. No testing fees. All debris to be general or metal. No hazardous waste included or disposal. Wet method during demolition. Water provided for water buffalo on site by Owner. Photos provided and walk thru attended.

Removal Activities: CAL INC will remove and dispose of the specified materials, as outlined in the specifications and plan sheets referenced above, using hand tools and approved demolition equipment. All work will be performed in a way that minimizes dust and prevents the release of hazardous fibers or particles.

Handling and Disposal: Waste will be transported to an approved disposal or recycling facility by licensed haulers. CAL INC will maintain full documentation of waste manifests and disposal certificates for submission to the client upon project completion.

Health & Safety: CAL INC will follow a site-specific Health and Safety Plan (HASP), which includes appropriate PPE, decontamination procedures, and air monitoring where applicable. All work will be performed by trained and certified personnel under the supervision of a competent person in accordance with regulatory standards. Hazardous Waste and Handling not included.

Work will be scheduled during normal business hours unless otherwise arranged with the client.

Client Responsibilities: Ensure clear access to the work area. Notify building occupants of scheduled work and any temporary access restrictions. Address any non-asbestos-related building issues that may affect project safety or timeline. Provide all soil to fill void of all holes up to 6 feet of aggregate base. Compaction testing. Dewatering. Removal of the water on the interior of the pits/pools. Provide soil and delivery for the soil/dirt. Any demolition permits. Mark out for USA DIGGS if required (no excavation should not be required - we are not excavating into soil). Water provided to fill CAL INC water buffalo on site.

GENERAL DETAIL FOR SCOPE OF WORK

*Disposal (if applicable): Disposal cost provided is per drum/bin price or per estimated amount of drums/bins needed to complete scope. If additional bins/drums are required; additional fees will apply.
CAL INC is also a licensed hazardous waste hauler.
*If transport and disposal is included in CAL INC's proposal, CAL INC will transport and dispose/recycle materials per regulations. All materials costs and values associated with all debris and recycled materials are the responsibility of CAL INC and included in the proposal.
*No other work on any other plan sheet or documents are included in this bid.
*No patch, repair, relocation or new work included in bid.
*Bid does not include shoring, or engineering services.
*Bid based on M-F normal business hours.
*Bid does not recognize any PLA or specific non asbestos union agreements. CAL -INC will not be held to agreements with others unless specifically signed for by CAL INC by job

Special Notes

*** If change order is requested, CAL INC requires a signed change order before work commences. If CAL INC does not receive an official change order, we will stop work until one is issued by a signed authorized representative of the company.**
***CAL INC will be pre-bill for insurances, notifications and permits at the time of filing. For purposes of this Bid the Term "BASE" refers to 2040 Peabody Rd Vacaville CA 95687**

A 10% Mobilization fee will be charged on all work over $10,000.00 This is a non-negotiable charge

Price Detail on page 2	$ 74,958

Permitting Required

Air Quality permits Required	0	**Other permits Required**	DEMO Permit

PROPOSAL PRICING

Project Exclusions and Inclusions

*This Scope and proposal are to be included, and made part of the contract documents or Purchase Order issued to CAL INC.
*Includes: Labor, materials, equipment, and disposal costs.
*Includes the Following Insurance: Insurance will only be held for the duration of CAL INC's scope of work.
>General Liability = $6M occurrence/$7M aggregate
>Auto = $1M
>WC = $6M
>Professional liability = $6M occurrence/$7M aggregate
>Pollution liability = $6M occurrence/$7M aggregate
*If additional insurance coverage is needed outside our normal limits a change order may apply.
*Includes CAL/OSHA Notification. Does not include 10 day AQMD notification unless specified in scope of work/pricing. If the project gets cancelled and a AQMD notification (10 day) has already been filed by us, CAL INC will be charged a cancellation fee, which will then be passed along to the client or general contractor.
*Assumes Water and power are available or provided on site.
*Excludes anything not called out in scope of work.
*Excludes Perimeter Monitoring and/or Clearance Sampling.
*Excludes moving of any items prior to commencement of work.
*Excludes Patch, repair, or any new work.
*Excludes Bonds & Builders Risk Insurance.
*Excludes Permits, Excludes Shoring
*Excludes anything not called out in scope of work.
*Excludes PLA or any other union agreement outside our local 67 union agreement.
*Work must complete within 6 months to maintain these rates if over, change order for revised union rates may apply.
*Due to extreme weather conditions, CAL INC may start at an earlier or later time in the day. If this happens during the project, CAL INC is not liable for the delay as the delay is due to safety measures taken during these extreme conditions.
*This Proposal is based on one mobilization. If additional mobilization is needed a change order may apply.
*Parking must be available for workers onsite. Parking will be charged at cost plus 5% if not provided
*Payment is due at NET 30 for all public works projects. Payment is due upon completion for all others.
*Retention / Holdbacks: CAL INC shall not be subjected to any retention or holdback from our payment, unless expressly required by law. If required: Retention shall be paid at NET 30 from CAL INC's completion of work. Furthermore, will not exceed a year from work performed.
*Once job commences, CAL INC will bill for the mobilization & permit fees and will provide weekly progress billings
*Verbal discussions regarding start date might be discussed prior to contract or proposal being signed; However, CAL INC cannot guarantee schedule until after contract or proposal is signed.

If any of the assumptions below are related to or mentioned in a line item or scope in our proposal the following assumptions applies:
> For Paint work: CAL IINC is not responsible for the transportation/ disposal of paint cans with paint remaining. Paint cans with left over paint will be left on site
> Cont. Paint Work: It is the Owners/GC responsibility to notify all persons of the activity of work being performed. CAL INC will not be responsible for any overspray within 900 feet of the working area.
> Cont. Paint work: CAL IINC is not responsible for the transportation/ disposal of paint cans with paint remaining.Paint cans with left over paint will be left on site
> Cont. Paint Work-: CAL INC is an SSPC member. CAL INC holds the PCI Level 1 and QCS certification. No other SSPC certifications are included.
>For Concrete Slabs -Foundation slab work is based on industry standard thicknesses no greater than 6 inches. Foundation slabs are to remain. Anchor bolts to be removed at slab level. If slabs are removed. Rough grade only. No pad prep. If the concrete exceeds these standards, a change order may apply.
>For Concrete Footings-Concrete Footings to be snapped up to 2 ½ feet down. This is based on industry standard thicknesses. If the concrete exceeds these standards, a change order may apply.
> For Mold Work: Due to Mold being a living organism, any water intrusion will cause the mold to return. CAL INC is not responsible for recurring mold after remediation has been completed by CAL INC.
> Ladder/Equipment:Assumes ramps, scaffolding, elevator, etc is available for safe moving of equipment, waste, or material onto or removal of from work site, unless provided for in bid as a line item
>Lead-Paint Stabilization/Removal Work: Work proposed is for remediation purposes, not renovation unless otherwise stated above. No sanding will be performed unless stated specifically in the scope of work. There will be small hairline surfaces where the loose and flaky is removed from the remaining stabilized paint. Depending on the thickness of the paint layers, there may be some pealing of wall paint. CAL INC will do everything possible to avoid, but will not be held responsible for repairs if layers do come off the wall. LBC encapsulation will be applied to the top to stabilize the paint edges. Priming and painting of the remediated areas are not included unless specified in the scope of work specifically.

ITEMIZED BREAK DOWN

Description	Amount
Demo	$ 74,958
TOTAL ESTIMATED PROJECT COST	**$ 74,958**

Terms and Conditions of Agreement

1 Scope and Price of Contract: Customer agrees to pay for any and all of the following goods and/or services under the terms and conditions set forth herein: Rental and Purchase of Equipment, Labor, Management, and Field Technical Support. The Contract includes these Terms and Conditions and the attached proposal and documents incorporated into the attached proposal. CAL INC will provide the specific materials, equipment and/or services to Customer at the price set out in the attached proposal and these Terms and Conditions.

2 Contract Effectiveness: Any price quotation as set out in the attached proposal is valid for ninety (90) days from the date of the proposal. The Contract is conditional upon CAL INC's credit approval of Customer.

3 Temporary Facilities and Other Support Items. Customer shall provide and pay for: flagmen, temporary barriers, signs, traffic control devices, safety nets, permits, lights, and any other similar items that may be required by law; electrical power, lighting, and other utilities; washrooms, dumpsters, lunch areas, toilets, parking; security for the jobsite.

4 Substitution of Materials or Equipment: In the event the materials or equipment set forth in CAL INC's proposal are unavailable in time to support the Customer's schedule for the work, CAL INC reserves the right to substitute materials or equipment which can perform the same function.

5 Retention / Holdbacks: CAL INC shall not be subjected to any retention or holdback from our payment, unless expressly required by law.

6 Price: The price for materials, equipment or services shall be inclusive of all taxes and any costs of freight or transportation to the jobsite. The price for any materials, equipment or services shall be increased as a result of:

a) any increase in any wage rates including, but not limited to, any collective bargaining agreement to which CAL INC is a party as well as any governmental assessment affecting wages or increases in insurance costs and rental rates;

b) any equipment damaged or lost pursuant to Paragraph 7 of these Terms and Conditions;

c) any additional materials, equipment or services provided pursuant to Paragraph 8 of these Terms and Conditions;

d) any other charges for which Customer may be responsible under these Terms and Conditions.

7 Loss or Damage to Materials or Equipment: The Customer is responsible for all loss or damage to all materials and equipment in its possession or control. The materials and equipment shall be deemed to be in the

8 Extra or Additional Materials, Equipment or Services: CAL INC's price is based upon the drawings, documents and information set forth in the attached proposal. Any additional services, equipment or materials required or requested by the Customer will be billed as an extra or additional cost at the rates set out in the attached proposal or as otherwise agreed in writing by the parties.

9 Payment: Payment for technical, materials or equipment rented or purchased on public works projects shall be due CAL INC 30 days after the date of invoice. Payment is due upon completion for all others. These terms are valid unless otherwise agreed to by CAL INC in writing. All late payments shall bear interest calculated at the rate of 18% per annum or the highest legal rate, whichever is less. Notwithstanding any other provision in the contract documents, CAL INC's payment for work shall not be conditional in any way upon receipt of payment from the Owner.

10 Default and Termination: Should the Customer fail to make any payment as provided herein or become insolvent or bankrupt or breach any provision of these Terms and Conditions, the Customer shall be in default. [. . . .] Upon default, CAL INC may, without notice and without prejudice to any other remedy it may have, immediately terminate the Rental/Sale Contract, take possession of the equipment and materials without notice and without becoming liable for trespass, and recover all monies due and owing to CAL INC, including any expenses incurred in recovering the equipment and materials and any rentals, services and other charges incurred after termination. The Customer will pay on demand all such costs, charges, and expenses, including any and all reasonable legal costs and attorney fees paid by CAL INC retaking possession of the materials or equipment and/or in the collection of any monies which may be due and owing to CAL INC by the Customer.

11 Entire Agreement: This Contract contains the full and entire agreement between the parties. There are no agreements, conditions, representations, warranties, or otherwise, except as are contained herein. No course of prior dealings between the parties and no usage of trade shall be relevant or admissible to supplement, explain, or vary any provisions hereof. Moreover, no general contract, specification, drawing or other item shall be incorporated into or made a part of the Contract or binding on CAL INC unless it is agreed to in writing by CAL INC. Commencement of performance shall be deemed the acceptance by Customer of this Contract

12 Waiver of Consequential Damages, Liquidated Damages: Neither CAL INC nor Customer shall be responsible to each other for lost profits, indirect, incidental or consequential damages arising out of or relating to this contract. Notwithstanding any other provision in the contract documents, in no event shall CAL INC be responsible or liable for liquidated damages.

13 Notice: Any notice or other communication required to be given hereunder must be sent by (1) first class mail to addresses of the parties listed or any other address communicated in writing by one party to the other, or (2) by facsimile, or (3) electronic mail.

14 Waiver of Subrogation: To the extent that any loss or damage occurs at the project involving or related to CAL INC's services, equipment or materials, the Customer agrees to look solely to its insurance for any loss, damage or injury incurred, whether or not the insurance is sufficient fully to reimburse the Customer. Customer waives any right of subrogation against CAL INC to recover for any loss, damage or injury.

15 Claims: All claims for losses, damages, back charges or offsets by Customer shall be submitted to CAL INC in writing within 15 days of the first discovery of the potential for a claim. If Customer fails to provide such written and timely notice, CAL INC will be prejudiced in its ability to inspect and correct any problems. Accordingly, claims not made in accordance with this paragraph are waived.

16 Emergencies: In the event of an accident or situation involving death, bodily injury or product failure involving or related to CAL INC's materials, equipment or services, Customer agrees to immediately notify CAL INC. CAL INC shall be afforded opportunity to immediately visit the site and perform any reasonable tests, analyses or investigation.

17 Technical Information: Where CAL INC has provided to Customer technical data, drawings, information or specifications for use of CAL INC materials or equipment, the following conditions will apply:

a) Customer agrees to defend, indemnify and hold CAL INC harmless against and from liability or claim for damage or injury sustained by reason of deviation in whole or part from such technical information.

b) All technical information shall remain the property of CAL INC and may not be used on any other project of any kind and nature without the express written consent of CAL INC.

c) Assembly drawings will be charged out at $55.00 per hour.

d) All notes, note sheets, specifications, and other information provided with CAL INC's drawings shall become part of this Contract.

18 Damage Limitation. Notwithstanding any other provisions of this contract, CAL INC is not liable for any loss, damages or injuries arising from or in connection with this contract to any persons or property except to the extent caused by the negligence of CAL INC. Without limiting the foregoing, it is specifically agreed that CAL INC is not liable for any loss or damage arising out of any one or more of the following:

a) Unauthorized alteration or modification of material or equipment by Customer or any third party.

b) Overloading or inappropriate use of material or equipment by Customer or any third party.

c) Damage to material or equipment by third parties.

d) Acts of God, including, but not limited to, severe weather, fire, flood, earthquake, sinkhole, terrorism, war, riot or unrest, strikes, labor disputes or any other cause beyond CAL INC's control.

e) Use of CAL INC material or equipment under design or Technical Information provided by Customer or any third party.

19 Indemnity: To the extent permitted by law, Customer shall defend, indemnify and hold harmless CAL INC against any and all claims, actions, expenses, damages, losses and liabilities, including attorneys fees and expenses, for personal injuries (including death) and/or property damage arising from or in connection with this contract and/or CAL INC's equipment and services, but only to the extent such claims, actions, expenses, damages, losses and liabilities are caused by the acts or omissions of Customer or anyone directly or indirectly employed by them or anyone for whose acts they may be liable.

20 Compliance with Laws: Customer agrees to observe and conform to all applicable governmental laws, rules and regulations and Customer shall defend and indemnify CAL INC for the Customer's failure to comply with such laws, rules and regulations. All parties agree that they will abide by provisions and regulations.

21 Law of Contract: The terms and provisions of the Contract shall be construed and enforced in accordance with the laws of the Province or State in which the Project is located.

22 Title to Equipment: Title to the materials and equipment, shall at all times and at all places, remain with CAL INC. The materials and equipment shall not, without prior written consent of CAL INC, be removed from the site designated by the Customer at the time of shipment and shall not be intermingled, connected or used with any equipment of others. CAL INC shall have the right, at any time, to file or register its ownership, interest and/or title in or to the materials and equipment, and this Agreement as may be permitted by law.

23 Standard of Performance: CAL INC shall provide services with the care and skill ordinarily used by similar persons operating under similar circumstances. CAL INC makes no representations, warranties, express or implied, in conjunction with these services. CAL INC shall not be responsible whatsoever for any claim or demand in respect to any Technical information, opinion, data, drawings or specifications which are not marked or stamped by a Professional Engineer engaged by CAL INC.

24 Information Supplied by Others: CAL INC shall be entitled to rely upon information supplied by or through Customer in performing its services. Customer warrants that the information supplied to CAL INC shall be accurate, complete, and appropriate for the Project and CAL INC's scope of work. Customer agrees to defend, indemnify and hold CAL INC harmless from, any and all costs, expenses, damages, liabilities, claims, and causes of action, including reasonable attorney's fees, arising out of or related to any error or inaccuracy or defect in the information supplied by Customer or on Customer's behalf to CAL INC.

25 Scope of Services: CAL INC shall provide services as outlined in the attached proposal. In the performance of these services, CAL INC shall supervise the work of its own employees and agents, only. CAL INC shall not supervise, direct, or control the work of others or have a right to control the means, methods, techniques, or sequences of engineering, design or construction by others.

26 Access to the Work Site: Customer shall obtain the necessary permits or permission for CAL INC to have access to the site, or to erect from adjoining property, if required. CAL INC shall have complete access to perform its work as outlined in the attached proposal and Customer agrees to provide the following:

27 Miscellaneous: Customer is precluded from assigning the Contract in any manner whatsoever. Time shall be of the essence of this Contract. In the event any term, provision or condition of this Contract is held to be invalid, illegal, or unenforceable, it shall not affect the validity, illegality or enforceability of the remainder of the Contract. This Agreement shall inure to the benefit of and shall be binding upon the parties and their successors. Each party agrees to execute such further papers and documents that may be necessary to carry out the intent and purpose of this Rental/Sales contract and its provisions.

28 ARBITRATION CLAUSE: CAL INC and the Customer agree to conduct their relations under this contract on the basis of friendship, fair dealing and mutual respect. In the event, however, that any dispute or claim should arise out of or in connection with any matter, including the interpretation, enforcement, jurisdiction, performance or non-performance of this contract, CAL INC and the Customer agree to resolve such dispute or ambiguity expeditiously through discussion and consultation and, if necessary, through consultations at their highest management levels. In the event that a dispute or claim cannot be resolved through discussion and consultation, it shall be referred to binding arbitration in accordance with the commercial industry rules of the American Arbitration Association. The award of the arbitrators shall be final and binding, and shall be enforced in any court of competent jurisdiction.

29 Service Of Notice Of Arbitration: The parties agree that service of any notices in reference to such arbitration at their addresses as given in this Contract (or as subsequently varied in writing by them) shall be valid and sufficient.

30 Damage for Delays: Notwithstanding any other provisions to the contrary, CAL INC may recover delay damages when the delays are caused by persons other than CAL INC or events beyond CAL INC's control.

31 Extra Work: CAL INC will not perform any extra work outside the work scope defined herein unless requested in writing by CUSTOMER. CUSTOMER agrees to reimburse CAL INC for all authorized extra work at the following rates; straight time at $88.81, overtime at $101.50, and double time at $150.76 per hour, per man, plus rental for additional equipment and extra materials at cost plus 15%. Until a Change Order is in place, replacing these rates

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTER OF THE BOARD, WHOSE ADDRESS IS: Contractors State License Board, PO Box 26000, Sacramento, California 95826

Again we appreciate the opportunity to provide our quotation for this project and sincerely hope that our prices, terms and conditions merit your full consideration in the award of this contract.

Respectfully Submitted,

David Esparza
Estimator Print Name



Estimator Signature

CAL INC

Project Manager PH : Brandee Rakowski 707-724-4021
Project Manager Email: brakowski@cal-inc.com
Office: 707-446-7996
Fax: 707-446-4906
Estimator Phone: David Esparza 707-689-7562
Estimator Email: desparza@cal-inc.com

Brandee Rakowski
Project Manager

Project Manager Signature

35723
Job #

Accepted By Authorized Representative of Above Client/Company

Print Name

(Signature)

Address

Contractors License #:

Date of signature

PO# if applicable

0

DIR WAGE Determination for all Prevailing wage work

$ 74,958.45
Contract Value



CAL INC

EST. 1979

CAPABILITIES STATEMENT

CAL INC / CALINC Training, LLC.

CAL INC - CSLB License No. 657754
- A, B, C-13, C-21, C-22, C-33,C-39, ASB, HAZ

CAL INC - DOSH Registration No. 482

CALINC - EPA Lead-Safe Firm No. NAT-19569-2

CAL INC - SSPC Member ID No. 67930
- The Society for Protective Coatings
- Protective Coatings Inspector - Level 1 & 2 Certification

CAL INC - Minority Business Enterprise (MBE) Certified

CAL INC - Golden Shovel Certified
- PG&E Contractor Safety Program
- ISN Participation for Safety

CAL INC - Signatory to Local 67 Laborers Union
- Abatement Laborers Only

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Virtual Training

ENVIRONMENTAL CONSULTING

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Lead Testing
Mold Testing
Storm Water (SWPPP) Compliance
Phase I Environmental Site Assessments
Phase II Environmental Site Assessments
Clearance & Abatement Oversight/Monitoring

COMMERICAL & INDUSTRIAL COATINGS

Industrial Buildings
Factories & Warehouses
Pre-Fab Buildings Metal Walls & Roofs

CONTACT:
David Esparza, CEO
707.446.7996
desparza@cal-inc.com

TITLE

Crawford Way Multifamily Condominium Tentative Subdivision Map

RECOMMENDATION

Adopt a Resolution approving a Tentative Subdivision Map to permit the future subdivision of the Crawford Way Project into 100 condominium multifamily dwelling units on a 4.34-acre site at the southwest corner of Crawford Way and Highway 29, APNs 058-302-001 and 058-290-012 (File No. PL25-0010)

CONTACT

William He, AICP, Senior Planner

BACKGROUND & ANALYSIS

Table 1: Site Information

General Plan Designation	Local Serving Mixed-Use (LSMU)
Zoning District	LSMU
Site Size	4.34 Acres
Present Use	Vacant Site
Surrounding Zoning and Uses	North: Community Commercial (CC) / Canyon Plaza Shopping Center South: Neighborhood Commercial (CN) / Open Door Christian Church East: Public Right-of-way (P) / Highway 29 West: Rural Residential (RS-10,000 and RS-20,000) / single-family homes
Access	Crawford Way

On May 22, 2025, the Planning Commission approved the Crawford Way Design Permit for 100 townhome-style residential units on a 4.34-acre site. The site is located at the southwest corner of Crawford Way and Highway 29, in the Local Serving Mixed Use (LSMU) zoning district.

On May 29, 2025, the Applicant applied for a Condominium Tentative Subdivision Map. On November 20, 2025, the Planning Commission recommended Council approve the tentative

subdivision map.

Multifamily residential projects are "permitted" within the LSMU zoning district. Condominiums require a subdivision map, which is regulated by Subdivision Map Act and Chapter 18 of the Municipal Code. This map will subdivide the two existing parcels (APNs 058-302-001 and 058-290-012) into individual units and common areas. The draft resolution and exhibits are available in Attachments 1-3. A location map is available in Attachment 4. The public outreach comments and responses to the comments are available in Attachment 5.

Site Specific Issues

HOA. A condominium project is required to have a homeowners association (HOA) responsible for maintaining private or shared facilities (California Civil Code). Generally, the HOA is responsible for repairing, replacing, and maintaining common areas, while individual owners are responsible for their own units and any exclusive-use common areas appurtenant to their units. The private HOA and Covenants, Codes and Restrictions (CC&Rs) must be formed before the Final Map is recorded. The project is also required to obtain of a State of California Department of Real Estate (DRE) Public Report approval to market and sell the condominium units. For more information, see Condition #8.

Inclusionary Housing. Housing projects that consist of five or more units are subject to inclusionary housing. For Sale Residential projects, such as condominiums, are required to provide nine (9) units as lower-income. Tentative Map Condition #8 requires an affordable housing agreement prior to the issuance of the first building permit. Condition #8 addresses this issue.

It should be noted that on December 11, 2025, the applicant sent an e-mail that formally requested a continuance for the project. The letter is available as Attachment 6.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Economic Development and Vitality: "Attract and expand diverse business and employment opportunities."

FISCAL IMPACT

The Crawford Way Multifamily Condominium Tentative Subdivision Map application requires a developer deposit for review and processing, so there is no fiscal impact on staff time.

ENVIRONMENTAL REVIEW

The City Council certified the Broadway District Specific Plan Environmental Impact Report (BDSP EIR, SCH #2017042025) in July 2019 and amended the BDSP in September 2020. The applicant provided an addendum to the BDSP EIR that evaluated the potential impacts of the Crawford Way Project. In accordance with CEQA Guidelines Section 15162, the Addendum found that there were no substantial changes proposed by the Project and the proposed revisions do not require preparation of a new subsequent or supplemental EIR. The Condominium Subdivision Map has a

condition of approval that states all Design Permit conditions and mitigation measures remain in effect.

COMMUNICATION

Level 5: Development Project

City outreach occurred between August 8, 2025, to November 13, 2025. Throughout the period, staff received three comments. Specific events are outlined below.

Aug. 8, 2025 – Project posted on website
Aug. 14, 2025 – Public Hearing Notice mailed to property owners and residents
Aug. 14, 2025 – GovDelivery Notice of Public Hearing sent to email subscribers list (4,340 + people)
Aug. 14, 2025 – Public Notice of Planning Commission Public Hearing published in newspaper.
Aug. 21, 2025 – Staff report published and GovDelivery Notice of Public Hearing sent to e-mail subscribers list (4,340 +/-)
Aug. 27, 2025 – GovDelivery Notice Reminder of Planning Commission Public Hearing sent to email subscribers list (4,340 +/-)
Aug. 28, 2025 – Planning Commission Public Hearing (Item continued)
Nov. 13, 2025 - Staff report published and GovDelivery Notice of Public Hearing sent to e-mail subscribers list (4,340 +/-)
Nov. 19, 2025 – GovDelivery Notice Reminder of Planning Commission Public Hearing sent to email subscribers list (4,340 +/-)
Nov. 20, 2025 – Planning Commission Public Hearing
Dec. 2, 2025 - Council Public Hearing Notice mailed to property owners and residents
Dec. 12, 2025 - Staff report published and GovDelivery Notice of Public Hearing sent to email subscribers list (4,340 +/-)
Dec. 15, 2025 - GovDelivery Notice Reminder of Council Public Hearing sent to email subscribers list (4,340 +/-)
Dec. 16, 2025 - City Council Public Hearing

ATTACHMENTS:

1. Crawford Way Condo Map - CC Resolution
2. Exhibit A - Crawford Multi-Family Condo Map Plans
3. Exhibit B - Confirmation of Conditions of Approval
4. Crawford Way VTM - Location Map
5. Crawford Way Condo Map Project - Public Outreach and Comments
6. Crawford Way Condo Subdivision Map - Applicant Letter

RESOLUTION NO. 2025-___

A RESOLUTION APPROVING A TENTATIVE SUBDIVISION MAP TO PERMIT THE FUTURE SUBDIVISION OF THE CRAWFORD WAY PROJECT INTO 100 CONDOMINIUM MULTIFAMILY DWELLING UNITS ON A 4.34-ACRE SITE AT THE SOUTHWEST CORNER OF CRAWFORD WAY AND HIGHWAY 29, APNS 058-302-001 AND 058-290-012 (FILE NO. PL25-0010)

WHEREAS, on May 22, 2025, the Planning Commission approved the Crawford Way Multifamily Design Permit (File No. PL23-0003 / PC Resolution 2025-06) for the development of 100 dwelling units and a community building on the project site in the Local Serving Mixed Use (LSMU) Zoning District; and

WHEREAS, on May 29, 2025, the Yeh Area Group, LLC, filed a Tentative Condominium Subdivision Map application (File no. PL25-0010) for the subdivision of the project site into 100 condominium multifamily dwelling units on a 4.34-acre site at the southwest corner of Crawford Way and Highway 29; and

WHEREAS, on November 20, 2025, the Planning Commission recommended approval of the Tentative Subdivision Map to permit the future subdivision of the Crawford Way Project into 100 Condominium Multifamily dwelling units; and

WHEREAS, there is a critical shortage of residential housing for all levels of affordability in California; and

WHEREAS, Housing Element Goal H-2.1 states that the City promotes a diversity of housing types, including townhomes and multifamily ownership units; and

WHEREAS, on City Council considered all written and oral testimony presented at the public meeting on December 16, 2025, in making its decision.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon approves a Tentative Subdivision Map for the Crawford Way Multifamily Project based on the findings contained in Section 2, and conditions in Section 3.

SECTION 1: CEQA

The project is required to comply with the California Environmental Quality Act (CEQA). The Broadway District Specific Plan (BDSP) Final Environmental Impact Report (FEIR) evaluated the development of the 292-acre site area along the Broadway corridor. (BDSP EIR, SCH #2017042025).

An addendum to the BDSP EIR evaluated the potential impacts of the Crawford Way Project. In accordance with CEQA Guidelines Section 15162, the Addendum found that there were no substantial changes proposed by the Project. Therefore, the Project does not require the preparation of a new, subsequent, or supplemental EIR. The Addendum identified applicable mitigation measures from the BDSP EIR, which have been included in the approved Design Permit conditions of approval. The Condominium Subdivision Map has a condition of approval that states all Design Permit conditions remain in effect.

SECTION 2: FINDINGS

American Canyon Municipal Code (ACMC) Section 18.22.055 provides that the planning commission shall not recommend approval and the city council shall not approve a tentative subdivision map if any of the following findings are made:

A. That the proposed tentative subdivision map is not consistent with the city's general plan or its elements or other applicable plans;

The proposed map is consistent with the General Plan because it will provide a single lot with adequate access and utility services to be developed with condominium homes. The lot size meets the minimum parcel size and setback requirements in the LSMU Zone in the BDSP.

B. That the design or improvement of the proposed subdivision is not consistent with the city's general plan or its elements or any other applicable plans;

The proposed improvements for the condominium subdivision are consistent with the City's General Plan, Broadway District Specific Plan, and the Local-Serving Mixed Use Zoning District, as analyzed in the staff report for this project.

C. That the site is not physically suitable for the type of development proposed;

The subdivision site is physically suitable for the type of development because it is relatively flat and has space to accommodate the proposed 100 multifamily dwelling units. The site consists of 16 three-story buildings with 5 to 8 units per building.

D. That the site is not physically suitable for the proposed density of development proposed;

The site is physically suitable for the proposed density of development because the density of development the project complies with the State Density Bonus Law. The LSMU zone allows for a density of 20 dwelling units per acre, but the State Density Bonus Law allows for additional density for qualifying projects that provide affordable housing. This project provides affordable housing that enables an additional 20% of density, which increases the maximum number of units from 87 to 105. The project consists of 100 units.

E. That the design of the subdivision or the proposed improvements are likely to cause substantial environmental damage or substantially and avoidably injure fish or wildlife or their habitat;

The subdivision and related improvements would not adversely affect wildlife habitat areas, as described in an addendum to the BDSP EIR, which evaluated the potential impacts of the Crawford Way Project. The addendum was included in the Design Permit application, which was approved by the Planning Commission on May 22, 2025.

F. That the design of the subdivision or the type of improvements is likely to cause serious public health problems;

The subdivision improvements are consistent with the improvements provided for other multifamily developments in the City and are not likely to cause serious health problems. To improve

pedestrian connectivity, the project will construct a new sidewalk, curb, and gutter along the Crawford Way frontage. The project also includes accessible paths of travel inside the site.

G. That the design of the subdivision or the type of improvements will conflict with easements, acquired by the public at large, for access through or use of, property within the proposed subdivision. In this connection, the city council may approve a tentative subdivision map if it finds that alternate easements, for access or for use, will be provided, and that these will be substantially equivalent to one previously acquired by the public. This subsection shall apply only to easements of record or to easements established by judgment of a court of competent jurisdiction and no authority is granted to the city council to determine that the public at large has acquired easements for access through or use of property within the proposed subdivision;

The project poses no conflicts with easements. The project will be required to dedicate five feet along Crawford for the development of a new sidewalk.

H. That the discharge of waste water, including sewage and stormwater runoff, from the proposed subdivision would result in a violation of existing water quality requirements prescribed by the regional water quality control board.

The site will be served with public wastewater. Stormwater detention facilities are provided on site to meet the City and Water Quality Control Board standards.

SECTION 3. CONDITIONS OF APPROVAL

The Condominium Tentative Subdivision Map for the Crawford Way Project (PL25-0010) is approved because none of the findings to disapprove the proposed subdivision can be made, subject to the following conditions.

1. The Tentative Subdivision Map approval is granted for development of 100 condominium units on a 4.3-acre site in the Local Serving Mixed Use (LSMU) zoning district. The tentative map, which shall be substantially similar to the map shown on file in the Community Development Department, except as modified by conditions contained in this approval. Exhibits A and B, which include the following:
    a. Tentative Subdivision Map prepared by Lea & Braze Engineering, Inc., submitted on 7/14/2025.

2. The applicant shall defend, indemnify, and hold harmless the City of American Canyon ("City"), its elected officials, officers, employees, attorneys, representatives, boards, commissions, consultants, volunteers and agents from and against all claims, actions, including actions to arbitrate or mediate, damages, losses, judgments, liabilities, expenses and other costs, or proceedings against the City, its elected officials, officers, employees, attorneys, representatives, boards, commissions, volunteers, or agents to attack, modify, set aside, void, or annul an approval, conditional approval, permit, entitlement, environmental document, environmental clearance, mitigation plan, or any other document or any of the proceedings, acts, or determinations taken, done, or made prior to granting of such approval, conditional approval, permit, entitlement, environmental clearance, environmental

document, mitigation plan, or other documents, by the City, including, without limitation, an action against an advisory agency, appeal board, or legislative body within the applicable limitation period.

The obligation to defend, indemnify and hold the City harmless shall include the payment of all legal costs and attorney's fees (including a third party award of attorney's fees), arising out of, resulting from, or in connection with the City's act or acts leading up to and including approval of any environmental document or mitigation plan granting approvals to the applicant, incurred on behalf of, or by, the City, its elected officials, officers, employees, representatives, attorneys, boards, commissions, volunteers and agents in connection with the defense of any claim, action, or proceeding challenging the entire or a portion of an approval, conditional approval, permit, entitlement or any other document of any related claim.

The obligation to defend, indemnify, and hold the City harmless shall include, but not be limited to, the cost of preparation of any administrative record by the City, staff time, copying costs, court costs, or attorney's fees arising out of a suit or challenge contesting the adequacy of a permit, approval, conditional approval, entitlement, environmental document, mitigation plan, environmental clearance, or any other document or approval related to the applicant's project.

The City will promptly notify the applicant of any claim, action, or proceeding and will cooperate fully in the defense. If the City fails to promptly notify the applicant of any claim, action, or proceeding, or the City fails to cooperate fully in the defense, the applicant shall not be responsible to defend, indemnify, or hold harmless the City.

In the event a legal challenge to a City permit, approval, conditional approval, environmental document, environmental clearance, mitigation plan, entitlement or any other document, proceeding, determination, or action related to the applicant's project is successful, and an award of attorneys' fees is granted against the City, the applicant shall be responsible to timely pay the full amount of such an award.

3. The applicant is responsible for paying all charges related to the processing of this discretionary case application within 30 days of the issuance of the final invoice or prior to the issuance of building permits for this project, whichever occurs first. Failure to pay all charges shall result in delays in the issuance of required permits or the revocation of the approval of this application.

4. In accordance with ACMC Section 18.24.050, a final map shall be submitted for processing within twenty-four (24) months from the date of final action by the City Council to approve or conditionally approve a vesting tentative map.

5. Prior to the effective date of the Tentative Subdivision Map, the applicant and property owner shall sign the agreement to the conditions of approval. The form is available as Exhibit B.

6. All conditions of approval and mitigation measures from Crawford Way Multifamily Project Design Permit PL23-0003 (PC Resolution 2025-06) remain in effect except as modified by Condition 8.

7. Prior to the issuance of the first building permit or recordation of the Final Map, whichever occurs first, the Applicant shall submit a street name and address plan for approval by the Community Development Department and the American Canyon Fire Protection Agency.

8. Inclusionary Housing. Per American Canyon Municipal Code section 19.28.040, the approved project is a rental project, subject to the fifteen percent (15%) inclusionary housing requirement, as the project's May 22, 2025 Planning Commission Resolution No. 2025-06 approved a 100-unit multifamily residential project without the ability to separately sell the residential units. This Resolution approves a tentative condominium map, which if implemented by the Applicant in compliance with all applicable law through to and including approval of a Final Map and Improvement Plans by the City and the approval of a Department of Real Estate Public Report under Business and Professions Code section 11010, et seq. will create the ability for the Applicant to separately market and sell the units.

    a. If, at the time of issuance of the first building permit, the units cannot be separately sold as defined by American Canyon Municipal Code section 19.28.020 and other applicable law, then the Applicant shall submit for review and secure approval by the Community Development Director and City Attorney an affordable housing agreement and covenant which identifies the affordable units that satisfy the American Canyon Municipal Code section 19.28.040(A)(2) requirement to dedicate at least five percent of project units at prices or rents affordable to very low-income households, five percent of project units affordable to low-income households, and five percent of project units to moderate income households and guarantees these units remain affordable as specified for a period of 55 years or a longer period of time if required by the construction or mortgage financing assistance program, mortgage insurance program, or rental subsidy program. The inclusionary units shall be rental units.

    b. If, at the time of issuance of the first building permit, the units can be separately sold as defined by American Canyon Municipal Code section 19.28.020 and other applicable law, the Applicant shall submit for review and secure approval by the Community Development Director and City Attorney an affordable housing agreement and covenant which identifies the affordable units that satisfy the American Canyon Municipal Code section 19.28.040(A)(1) requirement to dedicate at least ten percent of project units affordable to lower-income households and guarantees these units remain affordable as specified for a period of 55 years or a longer period of time if required by the construction or mortgage financing assistance program, mortgage insurance program, or rental subsidy program. The inclusionary units may be either ownership units or rental units.

    c. In either case, the affordable housing agreement and covenant shall meet all requirements of American Canyon Municipal Code section 19.28.080 and be recorded against each individual affordable unit prior to issuance of the first building permit. The project shall provide local preference for residents and military preference for the affordable units in compliance with Resolution 2007-46 and 2007-48.

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 16th day of December, 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

_____
Pierre Washington, Mayor

ATTEST:

_____
Taresa Geilfuss, CMC, City Clerk

APPROVED AS TO FORM:

_____
Teresa Highsmith, City Attorney

EXHIBITS

A. Tentative Condominium Map Plans
B. Confirmation of Conditions of Approval Form

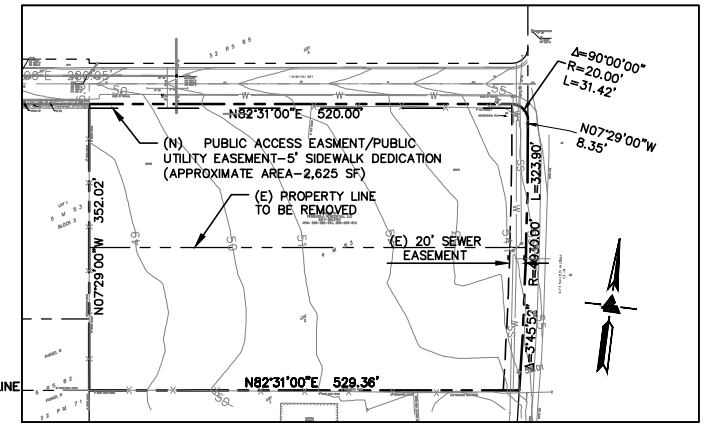
TENTATIVE MAP
FOR CONDOMINIUM PURPOSES
CRAWFORD DEVELOPMENT
AMERICAN CANYON, CALIFORNIA

Attachment 2: Exhibit A - PL25-0010 Crawford Way Condominium Tentative Subdivision Map Plans

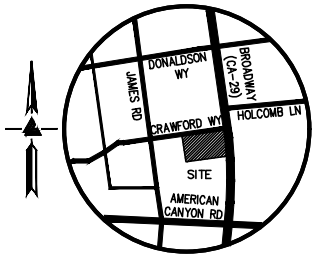
PL25-0010

LEGEND

EXISTING	PROPOSED	DESCRIPTION
		BOUNDARY
		PROPERTY LINE
		RETAINING WALL
		LANDSCAPE RETAINING WALL
	RW RW	RAINWATER TIGHTLINE
	SUB	SUBDRAIN LINE
	TL	TIGHTLINE
SD	SD	STORM DRAIN LINE
SS	SS	SANITARY SEWER LINE
W	W	WATER LINE
G	G	GAS LINE
P	SDP	STORM DRAIN PRESSURE LINE
P	SSP	SANITARY SEWER PRESSURE LINE
JT	JT	JOINT TRENCH
		SET BACK LINE
		CONCRETE VALLEY GUTTER
		EARTHEN SWALE
CB	CB	CATCH BASIN
JB	JB	JUNCTION BOX
AD	AD	AREA DRAIN
		CURB INLET
SDMH	SDMH	STORM DRAIN MANHOLE
		FIRE HYDRANT
SSMH	SSMH	SANITARY SEWER MANHOLE
		STREET SIGN
222.57 INV	222.57 INV	SPOT ELEVATION
		FLOW DIRECTION
	D	DEMOLISH/REMOVE
		BENCHMARK
200	200	CONTOURS
	XX" TREE	TREE TO BE REMOVED
	TP	TREE PROTECTION FENCING
		ACCESSIBLE PATH OF TRAVEL



KEY MAP
1" = 100'



VICINITY MAP
NTS

GENERAL NOTES
CONTRACTOR SHALL OBTAIN THE PROPER PERMITS PRIOR TO ANY GRADING.

CONTRACTOR SHALL PROVIDE AND MAINTAIN APPROVED EROSION AND SEDIMENTATION CONTROL MEASURES DURING RAINY SEASON PER CITY AND A.B.A.G. STANDARDS.

REFER TO ARCHITECTURAL PLANS FOR ADDITIONAL INFORMATION, INCLUDING BUT NOT LIMITED TO: ADDITIONAL UTILITY SERVICES, DIMENSION CONTROL, DEMOLITION, DETAILS, TREE PROTECTION MEASURES, AND LANDSCAPING.

FEMA NOTE:
THIS PROJECT IS LOCATED WITHIN FEMA FLOOD ZONE "X". ZONE "X" IS DESIGNATED AS: AREAS OF 0.2% ANNUAL CHANCE FLOOD; AREAS OF 1% ANNUAL CHANCE FLOOD WITH AVERAGE DEPTHS OF LESS THAN 1 FOOT OR WITH DRAINAGE AREAS LESS THAN 1 SQUARE MILE; AND AREAS PROTECTED BY LEVEES FROM 1% ANNUAL CHANCE FLOOD.

NO BASE FLOOD ELEVATION FOR SUBJECT SITE WAS SHOWN ON FLOOD INSURANCE RATE MAP (FIRM) NO. 06055C0617F, PANEL 617 OF 650 EFFECTIVE DATE AUGUST 3, 2016.

BASIS OF BEARINGS
THE BEARING OF S79°29'00"E BETWEEN FOUND MONUMENTS AT THE INTERSECTIONS OF JAMES ROAD WITH CRAWFORD WAY AND DONALDSON WAY AS SHOWN UPON THAT RECORD OF SURVEY FILED JANUARY 14, 2000, IN BOOK 32 OF SURVEYS AT PAGE 85, NAPA COUNTY RECORDS.

BENCHMARK
THE ELEVATIONS SHOWN HEREON ARE BASED ON A FOUND NGS BENCHMARK, PID LT9617. ELEVATION = 33.07 FEET(DATUM = NAVD88). A TEMPORARY BENCHMARK IS SHOWN HEREON HAVING AN ELEVATION OF 47.04 FEET.

REFERENCES
THIS VESTING TENTATIVE PARCEL MAP IS SUPPLEMENTAL TO:
1. TOPOGRAPHIC SURVEY BY BKF ENGINEERS ENTITLED; "TOPOGRAPHIC BOUNDARY SURVEY CRAWFORD WAY AND CA-29" CRAWFORD WAY AND CA-29 AMERICAN CANYON, USA DATED: 02-14-2018 JOB# 20175276
2. SITE PLAN BY SDG ARCHITECTS, INC. ENTITLED: "CRAWFORD WAY" CRAWFORD WAY AND CA-29 AMERICAN CANYON, USA

THE CONTRACTOR SHALL REFER TO THE ABOVE NOTED SURVEY AND PLAN, AND SHALL VERIFY BOTH EXISTING AND PROPOSED ITEMS ACCORDING TO THEM.

PROJECT DESCRIPTION
PROPOSED TENTATIVE SUBDIVISION MAP FOR ONE EXISTING PARCEL WITH ONE HUNDRED PROPOSED CONDOMINIUMS UNITS. ALL UTILITIES WILL NOT BE SHARED IN COMMON.

UTILITIES

WATER SERVICE:	CITY OF AMERICAN CANYON
SEWER:	CITY OF AMERICAN CANYON
STORM DRAINAGE:	CITY OF AMERICAN CANYON
GAS AND ELECTRIC:	PG&E
CABLE:	COMCAST
PHONE:	AT&T
FIRE:	AMERICAN CANYON FIRE DISTRICT

PROJECT DATA

OWNER/SUBDIVIDER:	PENSACOLA RESIDENTIAL, LLC 4957 ALLISON PARKWAY, SUITE 2 VACAVILLE, CA 95688
ENGINEER:	LEA & BRAZE ENGINEERING INC. 2495 INDUSTRIAL PARKWAY WEST HAYWARD, CA 94545 (510) 887-4086 CONTACT: PETE CARLINO
ARCHITECT:	SDG ARCHITECTS, INC. 3361 WALNUT BLVD. SUITE 120 BRENTWOOD, CA 94513 TEL. (925) 634-7000 CONTACT: JEFF POTTS
SURVEYOR/TOPOGRAPHIC:	BKF ENGINEERS 1646 NORTH MAIN STREET, SUITE 400 WALNUT CREEK, CA 94596 TEL. (925) 940-2200 CONTACT: BARRY WILLIAMS
LOT AREA:	GROSS AREA: 188,179 S.F. (4.32 ACRES)
ASSESSOR'S PARCEL NO.	058-302-001 & 058-290-012
EXISTING AND PROPOSED ZONING:	RH-2
EXISTING USE:	EMPTY LOT
PROPOSED USE:	MULTIPLE RESIDENTIAL UNITS NUMBER OF STORIES= 3 NUMBER OF UNITS= 100 RESIDENTIAL CONDO UNITS

SHEET INDEX

C-1.0 VESTING TENTATIVE MAP
EX-0 EXISTING SITE CONDITIONS
EX-1 PRELIMINARY SITE PLAN GRADING & DRAINAGE PLAN
EX-2 PRELIMINARY SITE PLAN UTILITY PLAN
EX-3 PROFILE
EX-4 PRELIMINARY SITE PLAN FIRE ACCESS PLAN
EX-5 PRELIMINARY SITE PLAN GARBAGE ACCESS PLAN

LEA & BRAZE ENGINEERING, INC.
CIVIL ENGINEERS | LAND SURVEYORS
MAIN OFFICE: 2495 INDUSTRIAL PKWY WEST HAYWARD, CALIFORNIA 94545 (510) 887-4086
REGIONAL OFFICES: ROSEVILLE DUBLIN SAN JOSE
WWW.LEABRAZE.COM

CRAWFORD WAY & BROADWAY, AMERICAN CANYON, CALIFORNIA

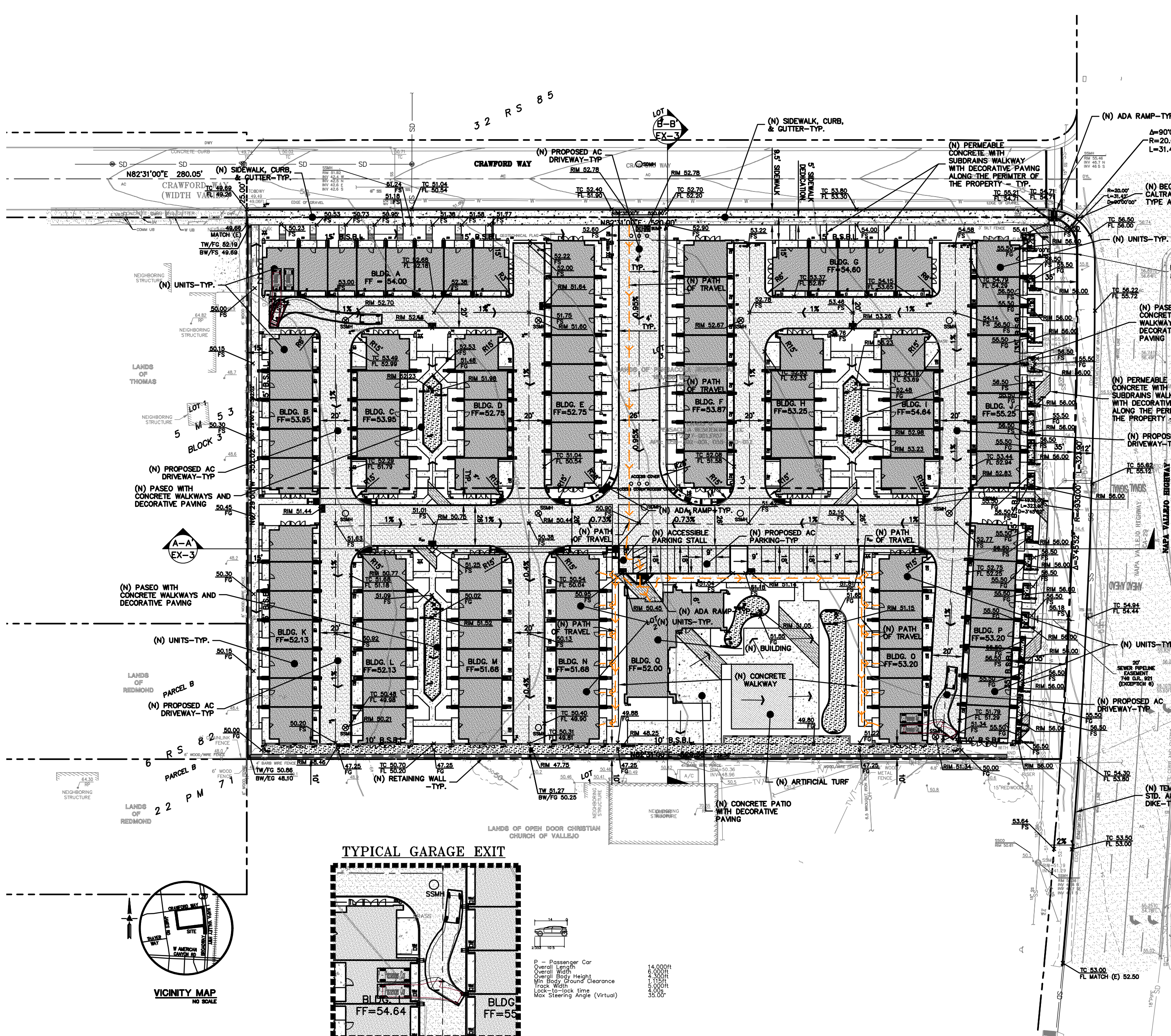
NAPA COUNTY APN: 058-302-001 & 058-290-012

TITLE SHEET

JOB NO:	2211975PO
DATE:	07/10/25
SCALE:	AS NOTED
DESIGN BY:	DH
DRAWN BY:	JH/PC
SHEET NO:	C-1.0

01 OF 07 SHEETS

EXISTING SITE PLAN
CRAWFORD WAY & BROADWAY,
AMERICAN CANYON,
CALIFORNIA
NAPA COUNTY APN: 058-302-001 & 058-290-012
LEA & BRAZE ENGINEERING, INC.
CIVIL ENGINEERS | LAND SURVEYORS
MAIN OFFICE:
2495 INDUSTRIAL PKWY WEST
HAYWARD, CALIFORNIA 94545
(510) 887-4086
REGIONAL OFFICES:
ROSEVILLE
DUBLIN
SAN JOSE
WWW.LEABRAZE.COM
REVISIONS
BY
JOB NO: 22119PSD
DATE: 07/10/25
SCALE: AS NOTED
DESIGN BY: DH/MR
CHECKED BY: PC
SHEET NO:
EX-0
02 OF 09 SHEETS
SCALE: 1" = 30'
0 15 30 60
CALL BEFORE YOU DIG
811
811 or 1-800-227-2600
• BUILDING PAD NOTE:
ADJUST PAD LEVEL AS REQUIRED REFER TO STRUCTURAL PLANS FOR SLAB SECTION OR GRAVEL SPACE DEPTH TO ESTABLISH PAD LEVEL.
NOTE:
FOR CONSTRUCTION STAKING SCHEDULING OR QUOTATIONS PLEASE CONTACT ALEX ABAYA AT LEA & BRAZE ENGINEERING (510)887-4086 EXT 116.
aabaya@leabraze.com
NAPA VALLEJO HIGHWAY 29
CRAWFORD WAY
(E) EDGE OF PAVEMENT
(E) HYDRANT
(E) WATER MAIN
(E) SEWER MAIN
(E) STORM DRAIN MAIN AND LATERAL
(E) SEWER MAIN AND SEWER LATERAL
(E) PROPERTY LINE TO BE REMOVED
LANDS OF PENSACOLA RESIDENTIAL 186,488 SQFT. 4.34 ACRES
LANDS OF OPEN DOOR CHRISTIAN CHURCH OF VALLEJO
LANDS OF TIGGAS
LANDS OF REDMOND
PARCEL B
PARCEL A
BLOCK 3
LOT 1
LOT 2
LOT 3
LOT 4
LOT 5
R S 8 5 3 2
P M 7 1
P M 2 2
N82°31'00"E 520.00'
N82°31'00"E 529.38'
N82°31'00"E 280.05'
N07°29'00"W 352.02'
N07°29'00"W 8.35'
A=90°00'00" R=20.00' L=31.42'
R=3500.00'
23.00'



Preliminary Earthworks	Cut	Fill	Net
Buildings	277	2613	2336
Driveway/Parking	612	1409	797
Walkways	88	1308	1220
Landscape	647	361	286
Total	1624	5691	4067

NOTE:
GRADING QUANTITIES REPRESENT BANK YARDAGE. IT DOES NOT INCLUDE ANY SWELLING OR SHRINKAGE FACTORS AND IS INTENDED TO REPRESENT IN-SITU CONDITIONS. QUANTITIES DO NOT INCLUDE OVER-EXCAVATION, TRENCHING, STRUCTURAL FOUNDATIONS OR PIERS, OR POOL EXCAVATION (IF ANY). NOTE ADDITIONAL EARTHWORKS, SUCH AS KEYWAYS OR BENCHING MAY BE REQUIRED BY THE GEOTECHNICAL ENGINEER IN THE FIELD AT TIME OF CONSTRUCTION. CONTRACTOR TO VERIFY QUANTITIES.

SCALE: 1" = 30'

HATCH LEGEND

- BUILDING ROOF
- ASPHALT
- CONCRETE
- DECORATIVE WALKWAYS
- BIO-RETENTION PLANTER

NOTE:
"NO PARKING-FIRE LANE" SIGNS SHALL BE INSTALLED BETWEEN DRIVEWAYS AND ON BOTH SIDES OF THE STREET IN ADDITION TO RED CURBS.

NOTE:
FOR CONSTRUCTION STAKING SCHEDULING OR QUOTATIONS PLEASE CONTACT ALEX ABAYA AT LEA & BRAZE ENGINEERING (510)887-4086 EXT 116.
aabaya@leabraze.com

CALL 1-800-642-2444 BEFORE YOU DIG 811 UNDERGROUND SERVICE ALERT

*** BUILDING PAD NOTE:**
ADJUST PAD LEVEL AS REQUIRED. REFER TO STRUCTURAL PLANS FOR SLAB SECTION OR CRAWL SPACE DEPTH TO ESTABLISH PAD LEVEL.

LEA & BRAZE ENGINEERING, INC.
CIVIL ENGINEERS | LAND SURVEYORS
MAIN OFFICE:
2495 INDUSTRIAL PKWY WEST
HAYWARD, CALIFORNIA 94545
(510) 887-4086
REGIONAL OFFICES:
ROSEVILLE
DUBLIN
SAN JOSE
WWW.LEABRAZE.COM

CRAWFORD WAY & BROADWAY, AMERICAN CANYON, CALIFORNIA

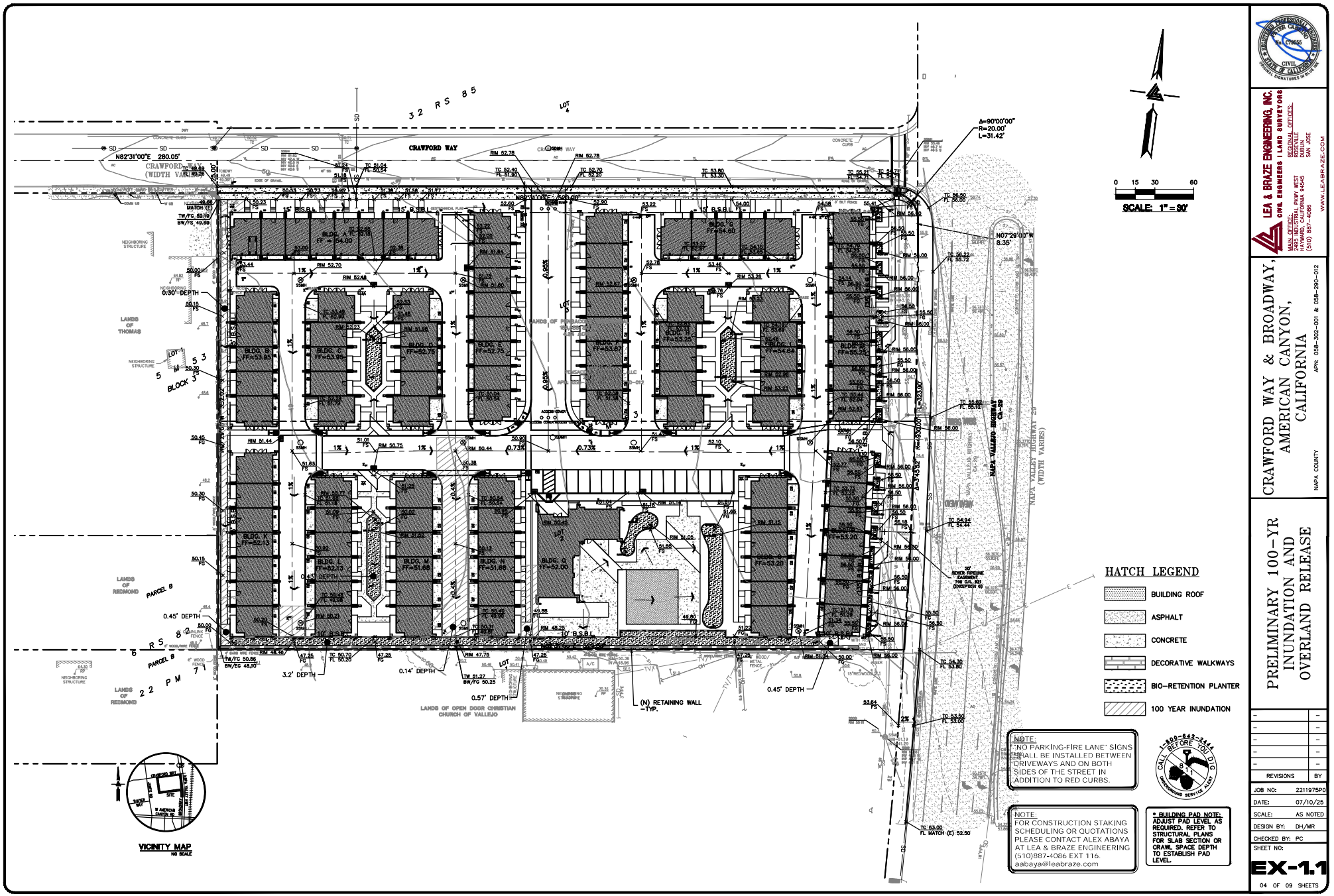
NAPA COUNTY APN: 058-302-001 & 058-290-012

PRELIMINARY SITE PLAN GRADING & DRAINAGE

REVISIONS	BY
-	-
-	-
-	-
-	-
-	-

JOB NO:	2211975PO
DATE:	07/10/25
SCALE:	AS NOTED
DESIGN BY:	DH/MR
CHECKED BY:	PC
SHEET NO:	EX-1

03 OF 09 SHEETS



LEA & BRAZE ENGINEERING, INC.
CIVIL ENGINEERS | LAND SURVEYORS
2495 INDUSTRIAL PKWY. WEST
HAYWARD, CALIFORNIA 94545
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REGIONAL OFFICES:
RICHMOND
DUBLIN
SAN JOSE
WWW.LEABRAZE.COM

CRAWFORD WAY & BROADWAY, AMERICAN CANYON, CALIFORNIA

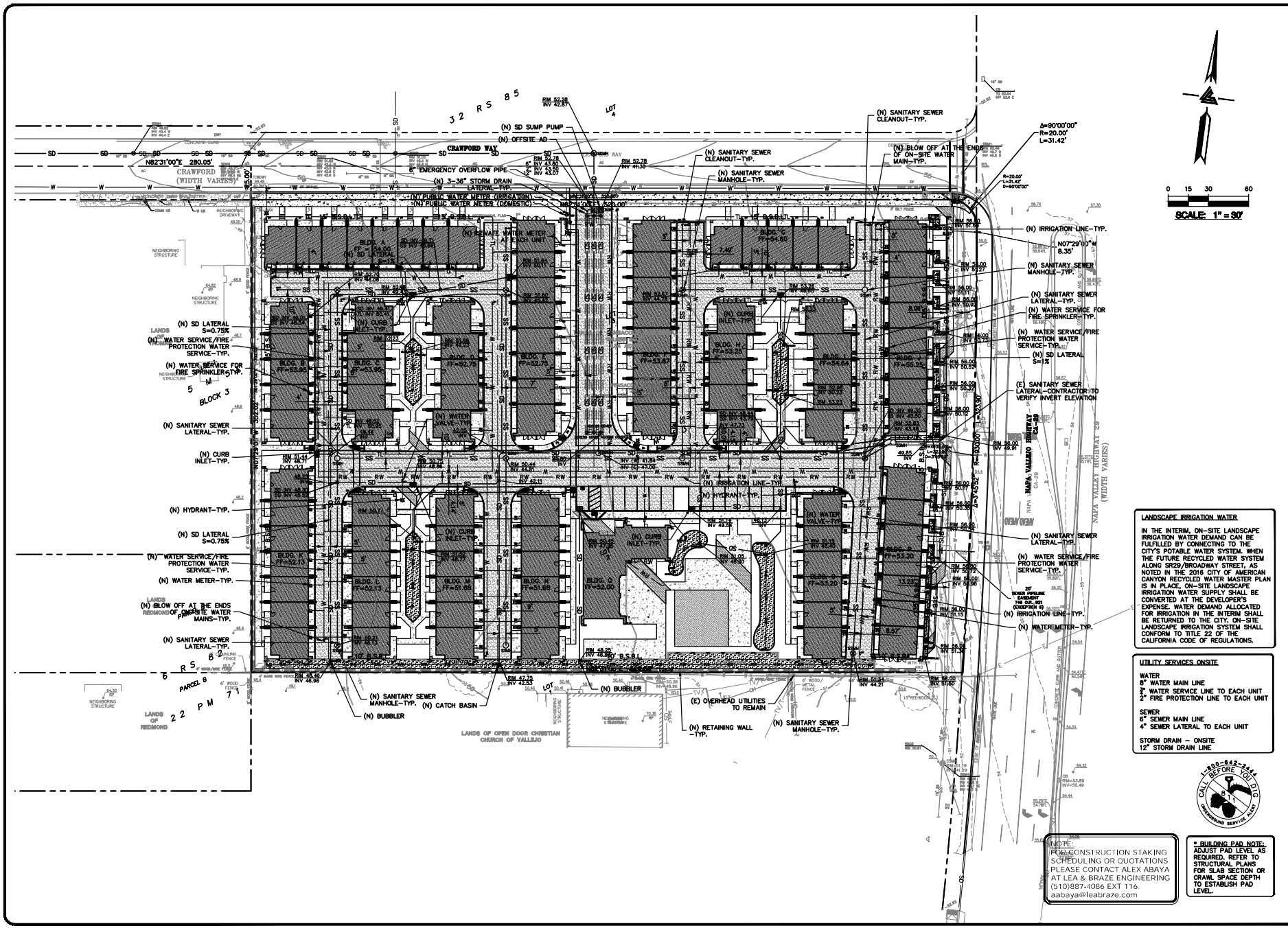
NAPA COUNTY APN: 058-302-001 & 058-290-012

PRELIMINARY 100-YR INUNDATION AND OVERLAND RELEASE

REVISIONS	BY

JOB NO:	2211975P0
DATE:	07/10/25
SCALE:	AS NOTED
DESIGN BY:	DH/MR
CHECKED BY:	PC
SHEET NO:	EX-1.1

04 OF 09 SHEETS



LANDSCAPE IRRIGATION WATER

IN THE INTERIM, ON–SITE LANDSCAPE IRRIGATION WATER DEMAND CAN BE FULFILLED BY CONNECTING TO THE CITY'S POTABLE WATER SYSTEM. WHEN THE FUTURE RECYCLED WATER SYSTEM ALONG SR29/BROADWAY STREET, AS NOTED IN THE 2016 CITY OF AMERICAN CANYON RECYCLED WATER MASTER PLAN IS IN PLACE, ON–SITE LANDSCAPE IRRIGATION WATER SUPPLY SHALL BE CONVERTED AT THE DEVELOPER'S EXPENSE. WATER DEMAND ALLOCATED FOR IRRIGATION IN THE INTERIM SHALL BE RETURNED TO THE CITY. ON–SITE LANDSCAPE IRRIGATION SYSTEM SHALL CONFORM TO TITLE 22 OF THE CALIFORNIA CODE OF REGULATIONS.

UTILITY SERVICES ONSITE

WATER
8" WATER MAIN LINE
1" WATER SERVICE LINE TO EACH UNIT
2" FIRE PROTECTION LINE TO EACH UNIT

SEWER
6" SEWER MAIN LINE
4" SEWER LATERAL TO EACH UNIT

STORM DRAIN – ONSITE
12" STORM DRAIN LINE

NOTE:
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* BUILDING PAD NOTE:
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CALL BEFORE YOU DIG 1–800–642–2444 811 UNDERGROUND SERVICE ALERT

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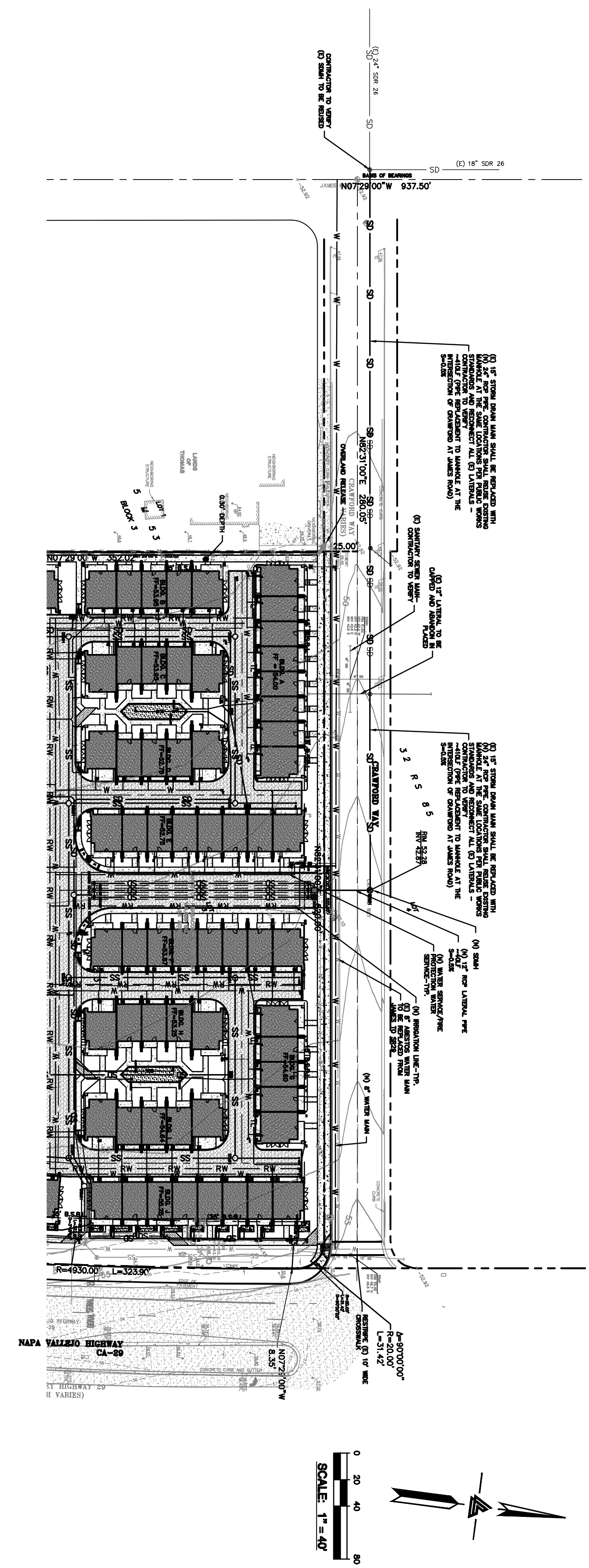
REGISTERED PROFESSIONAL ENGINEER ALEX ABAYA No. C79655 CIVIL STATE OF CALIFORNIA

CRAWFORD WAY & BROADWAY, AMERICAN CANYON, CALIFORNIA
APN: 058–302–001 & 058–290–012
NAPA COUNTY

PRELIMINARY SITE PLAN
UTILITY PLAN

REVISIONS	BY
–	–
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–	–
–	–

JOB NO:	2211975P0
DATE:	07/10/25
SCALE:	AS NOTED
DESIGN BY:	DH/MR
CHECKED BY:	PC
SHEET NO:	EX–2
	05 OF 09 SHEETS



PER BOSP POLICY 3-4, THE APPLICANT IS REQUIRED TO UNDERGROUND OVERHEAD UTILITY POLES AND WIRES ON-SITE AND ALONG THE PROPERTY FRONTAGE. REFER TO JOINT TRENCH INTENT PLANS FOR DETAILS.

NOTE:
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aabaya@leabraze.com

CALL BEFORE YOU DIG 1-800-642-2444 811 UNDERGROUND SERVICE ALERT

* BUILDING PAD NOTE: ADJUST PAD LEVEL AS REQUIRED. REFER TO STRUCTURAL PLANS FOR SLAB SECTION OR CRAWL SPACE DEPTH TO ESTABLISH PAD LEVEL.

REVISIONS	BY
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JOB NO:	2211975P0
DATE:	07/10/25
SCALE:	AS NOTED
DESIGN BY:	DH/MR
CHECKED BY:	PC
SHEET NO:	EX-2.1
	06 OF 09 SHEETS

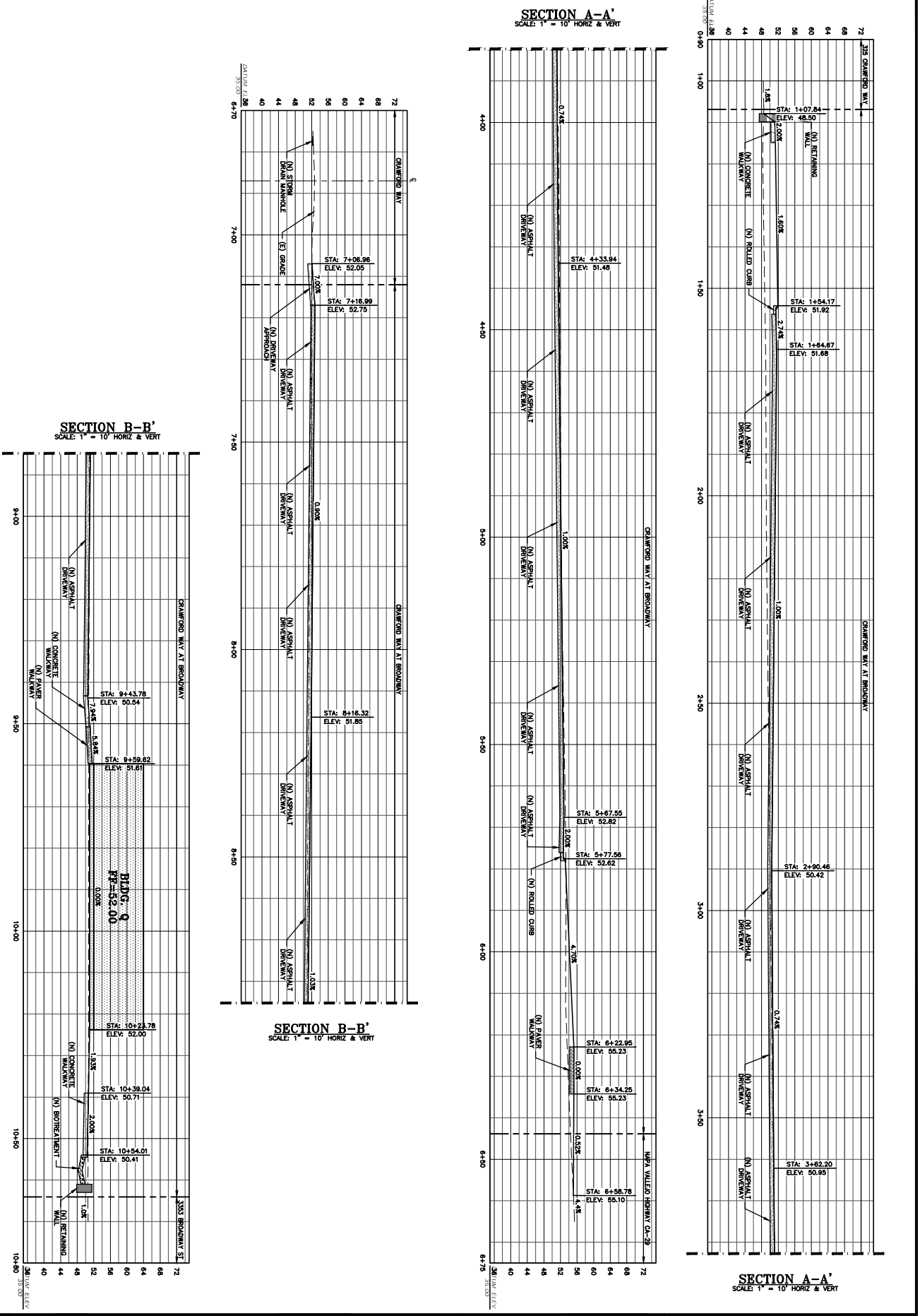
PRELIMINARY OFFSITE PLAN UTILITY PLAN

CRAWFORD WAY & BROADWAY, AMERICAN CANYON, CALIFORNIA

NAPA COUNTY APN: 058-302-001 & 058-290-012

LEA & BRAZE ENGINEERING, INC.
CIVIL ENGINEERS | LAND SURVEYORS
MAIN OFFICE:
2495 INDUSTRIAL PKWY WEST
HAYWARD, CALIFORNIA 94545
(510) 887-4086
REGIONAL OFFICES:
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DUBLIN
SAN JOSE
WWW.LEABRAZE.COM

REGISTERED PROFESSIONAL ENGINEER No. C79655 CIVIL STATE OF CALIFORNIA



SECTIONS

CRAWFORD WAY & BROADWAY,
AMERICAN CANYON,
CALIFORNIA

NAPA COUNTY

APN: 058-302-001 & 058-290-012

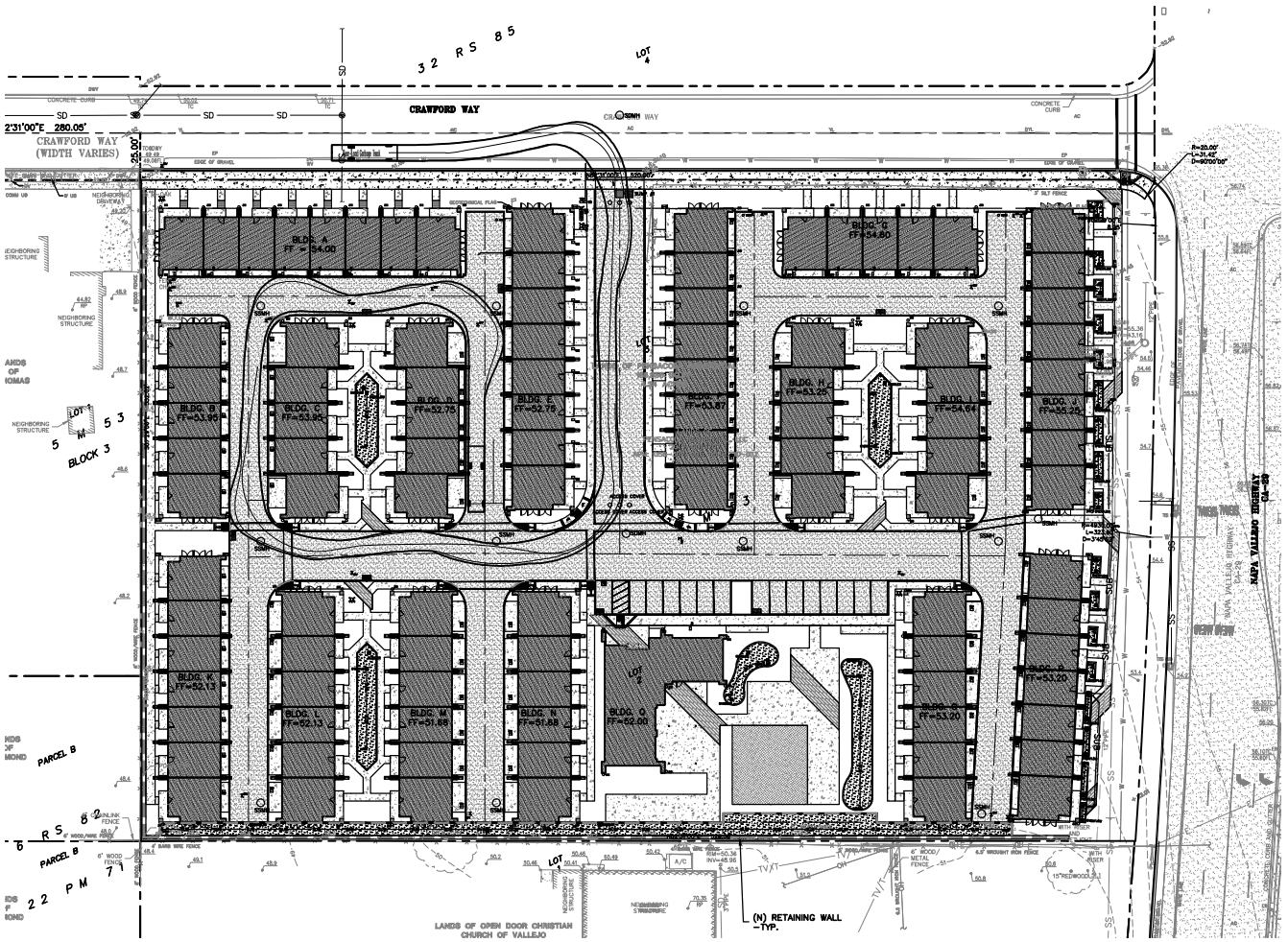
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REVISIONS	BY
-	-
-	-
-	-
-	-
-	-

JOB NO: 2211979PD
DATE: 07/10/25
SCALE: AS NOTED
DESIGN BY: DH/MR
CHECKED BY: PC

SHEET NO: EX-3
07 OF 09 SHEETS

Building	Building Size (SF) (Roof SF shown)	Construction Type	Fire Flow (GPM)	Duration (HR)	Fire Sprinkler Allowance	Fire Flow (GPM)	Duration (HR)	Number of Hydrants	Average Spacing (LF)	Max. distance from (LF) Street or Frontage
A	5,763	V-B	1,500	2	-50%	750	1	1	500	250
B	3,734	V-B	1,500	2	-50%	750	1	1	500	250
C	3,758	V-B	1,500	2	-50%	750	1	1	500	250
D	3,758	V-B	1,500	2	-50%	750	1	1	500	250
E	5,763	V-B	1,500	2	-50%	750	1	1	500	250
F	5,763	V-B	1,500	2	-50%	750	1	1	500	250
G	3,734	V-B	1,500	2	-50%	750	1	1	500	250
H	3,758	V-B	1,500	2	-50%	750	1	1	500	250
I	3,758	V-B	1,500	2	-50%	750	1	1	500	250
J	5,763	V-B	1,500	2	-50%	750	1	1	500	250
K	5,087	V-B	1,500	2	-50%	750	1	1	500	250
L	4,410	V-B	1,500	2	-50%	750	1	1	500	250
M	4,410	V-B	1,500	2	-50%	750	1	1	500	250
N	5,763	V-B	1,500	2	-50%	750	1	1	500	250
O	5,087	V-B	1,500	2	-50%	750	1	1	500	250
P	4,410	V-B	1,500	2	-50%	750	1	1	500	250
Q	3,415	V-B	1,500	2	-50%	750	1	1	500	250



LEGEND:

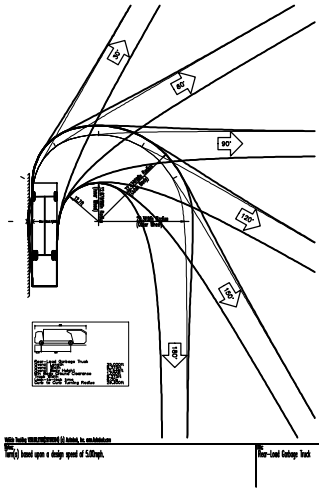
SUBDIVISION BOUNDARY

PROPOSED PAVEMENT AREA (ACCESSIBLE ROADWAY)

PROPOSED FIRE HYDRANT

0 15 30 60

SCALE: 1" = 30'



NOTE:
FOR CONSTRUCTION STAKING SCHEDULING OR QUOTATIONS PLEASE CONTACT ALEX ABAYA AT LEA & BRAZE ENGINEERING (510)887-4086 EXT 116. aabaya@leabraze.com

* BUILDING PAD NOTE: ADJUST PAD LEVEL AS REQUIRED. REFER TO STRUCTURAL PLANS FOR SLAB SECTION OR CRAWL SPACE DEPTH TO ESTABLISH PAD LEVEL.

CALL BEFORE YOU DIG 1-800-642-2444 811 UNDERGROUND SERVICE ALERT

LEA & BRAZE ENGINEERING, INC.
CIVIL ENGINEERS | LAND SURVEYORS
5620 SCHAEFER AVENUE, SUITE 100
CHINO, CALIFORNIA 91710
(909) 591-8301
WWW.LEABRAZE.COM

CRAWFORD WAY & BROADWAY, AMERICAN CANYON, CALIFORNIA
APN: 058-302-001 & 058-290-012
NAPA COUNTY

PRELIMINARY SITE PLAN
GARBAGE ACCESS PLAN

REVISIONS	BY
-	-
-	-
-	-
-	-
-	-

JOB NO: 2211975P0
DATE: 07/10/25
SCALE: AS NOTED
DESIGN BY: DH/MR
CHECKED BY: PC
SHEET NO:

EX-5

09 OF 09 SHEETS

EXHIBIT B
Applicant Confirmation of Conditions of Approval
Crawford Way Condominium Tentative Subdivision Map
(FILE NO. PL25-0010)

As shown by my signature below, I confirm that I understand and agree to abide by the conditions of approval included in the Tentative Subdivision Map approval recommendation dated December 16, 2025.

_____ _____
Applicant's signature Date

_____
Applicant's name

_____ _____
Property Owner's signature Date

_____
Property Owner's name

Please return signed confirmation to the City of American Canyon Community Development Department, 4381 Broadway, Suite 201, American Canyon, CA 94503

Crawford Way Multifamily Project – Location Map



CITY OF AMERICAN CANYON CITY COUNCIL

NOTICE OF PUBLIC HEARING (2025-29)

On Tuesday, December 16, 2025, at the hour of 6:30 p.m., at 4381 Broadway, Suite 201 (in the Council Chambers of the American Canyon City Hall), a public hearing will be held by the City Council of the City of American Canyon to consider the following:

APPLICATION: Consider a Resolution for the Approval of a Tentative Subdivision Map to permit the future subdivision of the Crawford Way Project into 100 multifamily condominium dwelling units on a 4.34-acre site at the southwest corner of Crawford Way and Highway 29, APNs 058-302-001 and 058-290-012 (File No. PL25-0010)

PROJECT DESCRIPTION: The Crawford Way Multifamily Project is located at the SW corner of Crawford and Hwy 29. The project consists of 100 dwelling units in 16 buildings and a recreation center. The tentative subdivision map will allow the project to divide the units into condominiums for sale.

ENVIRONMENTAL REVIEW: The City Council certified the Broadway District Specific Plan Environmental Impact Report (BDSP EIR, SCH #2017042025) in July 2019 and amended the BDSP in September 2020. The applicant provided an addendum to the BDSP EIR that evaluated the potential impacts of the Crawford Way Project. In accordance with CEQA Guidelines Section 15162, the Addendum found that there were no substantial changes proposed by the Project and the proposed revisions do not require preparation of a new subsequent or supplemental EIR.

PROJECT LOCATION: SW corner of Crawford Way and Hwy 29

APPLICANT: Yeh Area Group, c/o William Yeh

All interested persons are invited to attend the meeting and be heard on this matter. Copies of all documents that relate to the above-described project may be examined at the Community Development Department office prior to the hearing. The meeting will be conducted in person and by teleconference via a Zoom connection where the City Council and staff will participate with both audio and video presence. The meeting will be accessible for all members of the public to attend via the City's website, YouTube, and Cable TV Channel 28 and public comments enabled via email and phone.

Written comments may be submitted to Taresa Geilfuss, CMC, City Clerk by email at cityclerk@americancanyon.gov. Hardcopy comments may be delivered to City Hall at 4381 Broadway, Suite 201, American Canyon, CA 94503, prior to the public hearing or to the City Council meeting. Electronic comments may be submitted up to 3 pm on the day of the hearing on our website at this link: https://www.americancanyon.gov/Work/Local-Government/City-Hall/City-Clerk/Meetings-Agendas.

If you challenge the particular proceedings in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City prior to the public hearing.

Public meetings/events sponsored or conducted by the City of American Canyon are held in accessible sites. Requests for accommodations may be made by calling (707) 647-5310 (voice) or 711 for the California Relay Service or by e-mailing the ADA Coordinator at cityclerk@americancanyon.gov at least 72 hours in advance of the event. Copies of documents distributed at the meeting are available in alternative formats upon request.

_____

Taresa Geilfuss, CMC City Clerk

Date: December 5, 2025

Crawford Way Condominium Project Comments

Date * 08/15/2025

Name * Philip Thomas

Company ThomCo Investments, Inc.,

Email * [redacted]

Phone Number * [redacted]

Please check all that apply *

- [x] I own a home in American Canyon
- [ ] I rent a home in American Canyon
- [ ] I own a business in American Canyon
- [ ] I work in American Canyon
- [ ] None of the above

Address *

Street Address

[redacted]

Address Line 2

City: American Canyon

State / Province / Region: CA

Postal / Zip Code: 94503

Country: US

Comments *

If comments are being provided through the upload of a document, please indicate so.

We live immediately adjacent to the referenced property/development.
Believe the development started out as an apartment development and now the proposed development is for a condominium development.
Will these be for rent or a for-sale development?
Is there an affordable component attached hereto or is this market-rate rental development or market -rate for-sale development?
Also, believe there was a discussion of development consisting of the planting trees to offer "some" privacy as the western units of the development will be peering directly into our property thus alleviating some privacy which we have always valued.
We have not heard from the developer regarding this issue and should they be required to plant trees along their western part of the property we would like to have some say on approval of said trees. Thank you.

File Upload

From: [redacted]
To: William Yeh
Cc: Neil Reiher; William He
Subject: Re: Crawford Way Project - Public Comment
Date: Wednesday, August 27, 2025 5:27:43 PM

Hello William;

Thank you for responding.

Glad to hear that the proposed project is a for sale development and supportive of said development.

We look forward to hearing from you regarding the plantings.

Best

Philip Thomas
ThomCo Investments, Inc.,

On Wednesday, August 27, 2025 at 04:06:37 PM PDT, William Yeh <byeh@yehareagroup.com> wrote:

> Hi Philip,
>
> The city forwarded on your note regarding our townhome development at Crawford Way.
>
> The development will be a for sale development with individual APNs per unit. It will be compliant with the city's inclusionary housing policy.
>
> We are currently working internally on the next submittal which is why we have not reached out yet regarding the plantings that we intend on offering to help preserve your privacy.
>
> As we make continued progress towards the next submittal, we will be in touch to discuss the specifics of those plantings with you.
>
> Feel free to reach out should you have any additional questions.
>
> Best Regards,
>
> **William Yeh**
> [redacted]
> byeh@yehareagroup.com
> www.yehareagroup.com

---------- Forwarded message ---------
From: **William Yeh** <byeh@yehareagroup.com>
Date: Wed, Aug 27, 2025 at 3:55 PM
Subject: Re: Crawford Way Project - Public Comment
To: William He <whe@americancanyon.gov>
Cc: Jeff Potts <jpotts@sdgarchitectsinc.com>, Brent Cooper <bcooper@americancanyon.gov>

Hi William,

Thanks for the note. Will do.

Best Regards,

William Yeh
[redacted]
byeh@yehareagroup.com
www.yehareagroup.com

On Wed, Aug 27, 2025 at 9:18 AM William He <whe@americancanyon.gov> wrote:

> Hi Billy,
>
> We received a public comment from Mr. Thomas regarding the Crawford Way project. He is the neighbor at 325 Crawford Way and is wondering if there are any updates on the screening trees planned for his property. Can you please respond to him?

Kind regards,

William He, AICP

Senior Planner, Community Development Department

City of American Canyon | 4381 Broadway Street, Suite 201, CA 94503

(707) 647-4337 | whe@americancanyon.gov | americancanyon.gov/home

Crawford Way Condominium Project Comments

Date * 08/10/2025

Name * SHANA

Company

Email * [redacted]

Phone Number * [redacted]

Please check all that apply *

- [x] I own a home in American Canyon
- [ ] I rent a home in American Canyon
- [ ] I own a business in American Canyon
- [ ] I work in American Canyon
- [ ] None of the above

Address *

Street Address

[redacted]

Address Line 2

City: AMERICAN CANYON

State / Province / Region: CA

Postal / Zip Code: 94503

Country: United States

Comments *

If comments are being provided through the upload of a document, please indicate so.

Why? There isn't anything that I have seen to deal with traffic in 29!!! Old Mayor did nothing that alleviated TRAFFIC. Adding more housing isn't helping. What are the plans for this BIG ISSUE?

File Upload

From: William He
To: [redacted]
Cc: Brent Cooper; William Yeh
Subject: Crawford Way Condo Map Project - Public Comment
Date: Wednesday, November 5, 2025 11:31:00 AM
Attachments: image001.png
image002.png
image003.png
image004.png

Dear Shana,

Thank you for commenting on the Crawford Way Condominium Map project. We appreciate you taking the time to share your feedback. Here are some answers to your questions:

1. *Why is this project being proposed?*

The Crawford Way Multifamily project was approved by the Planning Commission in May 2025. This condominium tentative subdivision map application is the next step for the developer to get a "condo map" to subdivide the units on the property legally. Both the design permit and condo map applications require public hearings. If the developer decides to sell the units as condominiums, they must record a final map before any units can be sold. If they do not pursue a condo map, they still have the option to build the units as apartments for rent.

2. *What is the City doing about traffic on Highway 29?*

The city is working hard to address traffic issues in American Canyon. The Crawford Way Multifamily project will be required to pay a traffic impact fee, which all new development is required to pay prior to construction permits. The required fee pays for expanding the roadway system, including a portion of funds to improve Highway 29.

In addition, the Crawford Way project will directly improve the roadway in front of Crawford with a curb, gutter, and new sidewalk. The project also includes a mid-block crossing to Canyon Plaza.

Every year, the City Council adopts a 5-Year Capital Improvement Program (CIP). The CIP includes numerous physical improvements to city facilities in many categories, including roadways. The Planning Commission reviewed this list at the April 24, 2025 meeting, link here. Roadway improvements in the 5-Year CIP include the following:

- Green Island Road reconstruction and widening
- Wetlands Edge Court extension
- South Kelly Road/Highway 29 intersection widening
- Melvin Road traffic calming, sidewalk, and storm drainage improvements
- Rancho Del Mar paving and utility improvements.

In 2022, the City made the following road improvements:

- Completed the missing Devlin Road link from the railroad bridge at Middletown Way to Green Island Road
- Crosswalk ramp improvements on Folland Drive, Corsicana Drive, Brophy Street, Kemp Lane, Kemp Way, Sheffield Way, and Folland Drive, Gold Valley Way at Tapestry Lane
- Enhanced pedestrian intersection on Donaldson Way at Shenandoah Drive and on Silver Oak Trail at White Oak Drive
- 8,600 feet of new Class II Bike Lanes on Donaldson Way, Shenandoah Drive, and Silver Oak Trail
- Enhanced crosswalk improvements on Elliott Drive and on Daniel Drive
- Installed 410 feet of sidewalk on Eucalyptus Drive
- Installed permanent traffic calming measures on Wetlands Edge, including speed cushions and curb bulb-outs

In 2022, the City completed the annual pavement resurfacing project that included paving, ADA upgrades, bike lane, and/or crosswalk improvements at the following streets:

- American Canyon Road East (between Flosden Road & City Limits),
- Blanco Street,
- Brophy Street,
- Corsicana Drive,
- Commerce Boulevard,
- Donaldson Way East,
- Flosden Road at Daniel Drive,
- Folland Drive,
- Gold Valley Way & Tapestry Lane,
- Kemp Lane,
- Kemp Way,
- Sheffield Way,
- Shenandoah Drive, and
- Silver Oak Trail.

The annual pavement resurfacing project was funded by SB1/Gas Tax, Measure T, and ARPA Funding.

In 2023, six streets are planned for 1.5 miles of grind and overlay through Measure T Funding. Streets that will be rehabilitated are selected based on the Pavement Management Program, which considers public safety, underground utility needs, and available funding. To learn more about how these decisions are made or see the specific areas on the project list, visit https://www.americancanyon.gov/streets .

In 2022, the City adopted a Local Streets and Roads Safety Plan. You can view this plan on our website HERE.

Safe roadways begin with safe drivers, and that includes ourselves. Take the We Love Safe Streets traffic calming program resident pledge and safety program HERE.
Highway 29 is a chronically congested highway through American Canyon. Owned and operated by the State of California through Caltrans, the Napa Valley Transportation Agency (NVTA) is the authorized Napa County liaison with Caltrans. The NVTA, with funding support from the City of American Canyon, recently completed a Project Initiation Document (PID) to improve Highway 29 through American Canyon. This plan requires environmental review to evaluate two alternatives.

Completion of this study is anticipated to provide access to federal funds for Highway 29 transit, operations, beautification, and pedestrian improvements. You can view the PID study documents at the NVTA website HERE.

Hopefully, this information helps. Please let us know if you have any other questions.

Kind regards,

William He, AICP, Senior Planner
City of American Canyon | 4381 Broadway, Suite # 201 | American Canyon, CA 94503
(707) 647-4337 | whe@americancanyon.gov
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Crawford Way Condominium Project Comments

Date * 11/07/2025

Name * Azalia Vironchi

Company

Email * [redacted]

Phone Number * [redacted]

Please check all that apply *

- [ ] I own a home in American Canyon
- [ ] I rent a home in American Canyon
- [ ] I own a business in American Canyon
- [x] I work in American Canyon
- [ ] None of the above

Address *

Street Address

[redacted]

Address Line 2

City: American Canyon

State / Province / Region: CA

Postal / Zip Code: 94503

Country: United States

Comments *

If comments are being provided through the upload of a document, please indicate so.

I don't think this is a good idea, the city wants to authorize a project as this., property building in the middle of a bussie road which is so unbillable that the city will even think of authorizing this project here, when there is so much traffic in this city.

File Upload

From: William He
To: [redacted]
Cc: Brent Cooper; Nicolle Hall; William Yeh
Subject: Crawford Way Condominium Map - Public Comment
Date: Thursday, November 13, 2025 1:09:00 PM

Hi Azalia,

Thank you for commenting on the Crawford Way Condominium Map project. We appreciate you taking the time to share your feedback. In your comment, you expressed concern over the City approving the project near the roads and had concerns about increased traffic in the area. Here are some responses to your comments.

1. *Why is this project being proposed?*

The Crawford Way Multifamily project was approved by the Planning Commission in May 2025. This condominium tentative subdivision map application is the next step for the developer to get a "condo map" to subdivide the units on the property legally. Both the design permit and condo map applications require public hearings. If the developer decides to sell the units as condominiums, they must record a final map before any units can be sold. If they do not pursue a condo map, they still have the option to build the units as apartments for rent.

2. *What is the City doing about traffic impact from the project?*

The city is working hard to address traffic issues in American Canyon. The Crawford Way Multifamily project will be required to pay a traffic impact fee, which all new development is required to pay prior to construction permits. The required fee pays for expanding the roadway system, including a portion of funds to improve Highway 29.

In addition, the Crawford Way project will directly improve the roadway in front of Crawford with a curb, gutter, and new sidewalk. The project also includes a mid-block crossing to Canyon Plaza.

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- Brophy Street,
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- Commerce Boulevard,
- Donaldson Way East,
- Flosden Road at Daniel Drive,
- Folland Drive,
- Gold Valley Way & Tapestry Lane,
- Kemp Lane,
- Kemp Way,
- Sheffield Way,
- Shenandoah Drive, and
- Silver Oak Trail.

The annual pavement resurfacing project was funded by SB1/Gas Tax, Measure T, and ARPA Funding.

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Completion of this study is anticipated to provide access to federal funds for Highway 29 transit, operations, beautification, and pedestrian improvements. You can view the PID study documents at the NVTA website HERE.

Hopefully, this information helps. Please let us know if you have any other questions.

Kind regards,

William He, AICP, Senior Planner
City of American Canyon | 4381 Broadway Street, Suite 201 | American Canyon, CA 94503
(707) 647-4337 | whe@americancanyon.gov
Visit our Virtual City Hall: www.americancanyon.gov
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From: noreply@granicusideas.com
To: CityClerk; Planning Commission; Jason Holley
Subject: New eComment for Planning Commission
Date: Tuesday, November 18, 2025 12:38:43 PM

City of American Canyon

New eComment for Planning Commission

Azalia Vironchi submitted a new eComment.

Meeting: Planning Commission

Item: PUBLIC COMMENT

eComment: So many building, the roads are not capable to handle all this traffic.

View and Analyze eComments

This email was sent from https://americancanyon.granicusideas.com.
City of American Canyon, CA

Unsubscribe from future mailings

From: William He
To: [redacted]
Cc: Brent Cooper; Nicolle Hall
Subject: Crawford Multifamily Tentative Subdivision Map - eComment
Date: Wednesday, November 19, 2025 11:18:00 AM

Hi Azalia,

Thank you for commenting on the Crawford Multifamily Condo Subdivision Map project. In your comment, you expressed concern over the potential traffic around the project site.

I would like to provide you with some clarification regarding the scope of this application. The Crawford Multifamily project has already been approved, and the subdivision map application is limited to allowing the approved units to be sold as condominiums. No additional development beyond what was already approved would be permitted with this application.

We appreciate your feedback and participation in the public hearing process. If you have any questions, feel free to contact me at the email below.

Kind regards,

William He, AICP, Senior Planner
City of American Canyon | 4381 Broadway Street, Suite 201 | American Canyon, CA 94503
(707) 647-4337 | whe@americancanyon.gov
Visit our Virtual City Hall: www.americancanyon.gov
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From: noreply@granicusideas.com
To: CityClerk; Planning Commission; Jason Holley
Subject: New eComment for Planning Commission
Date: Thursday, November 20, 2025 1:04:42 PM

City of American Canyon

New eComment for Planning Commission

Alan Brazell submitted a new eComment.

Meeting: Planning Commission

Item: 2.) Crawford Way Multifamily Condominium Tentative Subdivision Map

eComment: My name is Alan Brazell. I am pastor at the Open Door Church that meets on 3353 Broadway St. on the south side of the proposed project. My wife Karma and I have lived in American Canyon since 1992. We are thankful to have lived here and raised our four kids in American Canyon. I would like to share three concerns I have about the impact I think this development will have. For context, I live, work, play and shop in this area. - We have lived for the last 3 years at the Village apartments across Highway 29. - I work - at Open Door church. - We play – we walk in the neighborhood and our members of Fitness 19 Gym. - We shop at Safeway frequently. My concerns are: 1. Traffic – this area is very busy on the main streets of James Road 2. Parking - at the Village, often times either we or guests need to park in the neighborhood. 3. I'd like to see more affordable 3 to 4 bedrooms, single story homes built. Families with kids would prefer to live in a house. Thanks again for giving me the opportunity to share some of my thoughts. I care about our city and will be praying for you. Alan Brazell.

View and Analyze eComments

This email was sent from https://americancanyon.granicusideas.com.
City of American Canyon, CA

Unsubscribe from future mailings

From: William He
To: [redacted]
Cc: Brent Cooper; Nicolle Hall
Subject: Crawford Way Multifamily Tentative Subdivision Map - eComment
Date: Thursday, November 20, 2025 2:46:00 PM

Hi Alan,

Thank you for taking the time to share your thoughtful comments regarding the Crawford Multifamily Condo Subdivision Map project. We truly value your feedback and participation in the public hearing process.
I want to provide some clarity regarding the three points you raised:

- Traffic Concerns (James Rd) and Overall Development: I understand your concern about potential traffic on James Rd. It's important to note that the Crawford Multifamily project has already been approved. This current application—the subdivision map—is a step that allows the already-approved units to be sold as condominiums. No new development or changes to the project's design or size are permitted under this application, and the traffic impacts were fully addressed during the initial design permit approval process.

- Parking at the Village at Vintage Ranch: I sympathize with the challenges of finding neighborhood street parking. However, the Village at Vintage Ranch is a separate development and is not connected to this project. For a solution to the parking issues there, I recommend reaching out to the Village's management team directly, as they would be best equipped to help you.

- Need for Affordable Single-Story Homes (single-family homes): I appreciate you voicing the need for more affordable, single-family homes in the City—that's a priority we share. Unfortunately, the economic realities of the California housing market are hard to overcome.

Thank you again for your valuable input. Please feel free to reach out if you have any additional questions.

Kind regards,

William He, AICP, Senior Planner
City of American Canyon | 4381 Broadway Street, Suite 201 | American Canyon, CA 94503
(707) 647-4337 | whe@americancanyon.gov
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Attachment 6: Applicant Request for Continuance

From: William Yeh
To: William He
Cc: Neil Reiher; Pete Carlino; Brent Cooper; Matthew Summers; Nicolle Hall
Subject: Re: Crawford Way Condo Subdivision Map - City Council Meeting - December 16, 2025
Date: Thursday, December 11, 2025 8:12:33 AM
Attachments: image001.png

Hi William,

We would like to formally request continuance of our agenda item at the 12/16 city council meeting. HCD and YIMBY Law are preparing an opinion and will not have adequate time to issue this prior to the meeting. We respectfully request that you honor our continuance request this time as it was conspicuously not honored at the November planning commission hearing.

Thanks.

Best Regards,

William Yeh
[redacted]
byeh@yehareagroup.com
www.yehareagroup.com

On Tue, Dec 2, 2025 at 10:56 AM William He <whe@americancanyon.gov> wrote:

> Hi Neil,
>
> Your team is scheduled for the December 16 City Council meeting, but the agenda has not been uploaded yet.
>
> You do not need to go to another Planning Commission meeting for this project. The December 18 Planning Commission meeting has been cancelled.
>
> Kind regards,
>
> **William He, AICP, Senior Planner**
> City of American Canyon | 4381 Broadway Street, Suite 201 | American Canyon, CA 94503
> (707) 647-4337 | whe@americancanyon.gov
> Visit our Virtual City Hall: www.americancanyon.gov
> Stay informed: City Manager's Friday Update

TITLE

FY 25/26 Community Grant Funding Awards

RECOMMENDATION

Adopt a Minute Order allocating the FY 25/26 Community Grant Funding Awards

CONTACT

Alexandra Ikeda, Deputy City Manager

BACKGROUND & ANALYSIS

The City of American Canyon has a longstanding commitment to supporting local nonprofit organizations that provide programs, services, and events that enhance the quality of life for our residents.

For Fiscal Year 2025/26, the City Council allocated $30,000 to support the Community Grant Program and directed the Parks and Community Services Commission (PCS) to develop a formal Community Grant Policy. The newly approved Policy (Attachment 21) established the framework for a transparent, equitable, and consistent grant-making process.

The grant application period opened on October 10 and closed on November 14, 2025. The twenty (20) applications received are attached and summarized below:

1. ACHS Wolfpack Music	ACHS Instrumental Music Capital Campaign	$5,000
2. Ahi Swim Team	2026 Recreation Swim Team Scholarships	$3,000
3. American Canyon Arts Foundation	Mural Art Project - Mikolajcik Center	$4,000
4. American Canyon High School Alliance	ACHS Food Pantry	$3,000
5. American Canyon Little League	Golf Cart	$7,000
6. Boys & Girls Club of Napa Valley	American Canyon Fund a need for kids	$10,000
7. Community Action of Napa Valley	Expanding Meals for Senior Citizens in American Canyon at the Adult Activity Center	$5,000
8. Community Resource for Children	Active Minds School Readiness Program	$8,000
9. Friendors, Inc.	Manila Munchies	$10,000
10. Girls on the Run North Bay	After-School Programming	$30,000
11. GRASP	GRASP Agrotech	$15,000
12. Helping Hands Indo American, Inc.	Holi Festival, Diwali Lights	$10,000
13. Incredible Blessings 4 U, Inc.	Wellness on Wheels 4 U	$10,000
14. MimiWrites Literacy Foundation	When I Grow Up- Kindergarten Book Project	$1,000
15. Molly's Angels	American Canyon Transportation Program	$10,000
16. Napa-Solano Audubon Society	Come Fly with Us - Audubon Bird Walks in American Canyon Wetlands	$6,200
17. NEWS	Orange You Love	$1,500
18. Soroptimist International of American Canyon	Safe Sips, Safe Night	$1,500
19. Spirit Horse Therapeutic Riding Center	Clark Ranch Utility Project	$8,000
20. Warrior Spirit Initiative	Empowerment Workshop Series	$1,000

The PCS reviewed the applications and received presentations on Dec. 11. Their recommendations will be sent to Council under separate cover prior to tonight's meeting.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Community and Sense of Place: "Build on the strength of our local community to develop a clear 'sense of place' and establish our unique identity."

FISCAL IMPACT

The Fiscal Year 2025/26 Budget includes a $30,000 appropriation for the Community Grant Program.

ENVIRONMENTAL REVIEW

None

COMMUNICATION

Level 0: No Further Public Communication Needed
Included in the City Council Agenda Packet - this serves as the official communication for this item.

ATTACHMENTS:

1. ACHS Wolfpack Music
2. AHI Swim Team
3. American Canyon Arts Foundation
4. American Canyon High School Alliance
5. American Canyon Little League
6. Boys & Girls Club of Napa Valley
7. Community Action of Napa Valley
8. Community Resources for Children
9. Friendors, Inc.
10. Girls on the Run North Bay
11. GRASP
12. Helping Hands Indo American Inc
13. Incredible Blessings 4 U Inc.
14. MimiWrites Literacy Foundation
15. Molly's Angels
16. Napa-Solano Audubon Society
17. NEWS
18. Soroptimist International of American Canyon
19. SpiritHorse Therapeutic Riding Center
20. Warrior Spirit Training Initiative
21. Community Grant: Resolution and Policy
22. 2025-12-16 PCS Recommendation to Council

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
ACHS Wolfpack Music, Inc.

Organization Phone *
(707) 557-8300

Website Address (Add Link)
https://www.achsmusic.org/

Point of Contact Name *
Ruby Alim

Contact E-mail *
administrator@achsmusic.org

Contact Phone *
(707) 696-3769

Organization Address *
Street Address
3000 Newell Drive
Address Line 2
City
American Canyon
State
CA
Zip Code
94503

Upload 501(c) Verification *
2023 tax returns for ACHS Music.pdf 3.27MB

Year Organization was Established *
2023

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone *	Email *
Ruby Alim	President	(707) 696-3769	ralimachsmp@gmail.com
Nanette Asio	Vice President	(707) 310-0868	nanachsmusicprogram@gmail.com
Anne Adrineda	Treasurer	(415) 601-5251	anne.achsmusicprogram@gmail.com
Jemelyn Cruz	Secretary	(707) 631-8003	achsmusicsec@gmail.com

Financial Information

Total Organization Budget for current fiscal year. *

$151,201.00

Upload Organization's Total Budget *

2025 ACHS Music Finances.xlsx 13.33KB

Is Organization a past recipient of Community Grant Funding? *

- ○ Yes
- ◉ No

Project Funding Request *

$5,000.00

Estimated Number of Residents to Be Served *

500

Upload Project Budget *

2025 ACHS Music Finances.xlsx 13.33KB

Will Organization Receive Matching Funds? *

- ○ Yes
- ◉ No

Background

Mission and Vision *

Describe Organization's mission and vision.

The mission of the Organization shall be to work together with the Band Director and professional staff to:

- Provide support to the ACHS Instrumental Music Program and Director.
- To coordinate all the activities required to support the Instrumental Music Program.
- To provide parent volunteers for the Instrumental Music Program during the academic school year.
- To plan and raise funds to support the Instrumental Music Program for activities such as competitions, educational trips, instructors, and any other needs of the music program.
- To provide a positive and supportive environment for the kids.
- To grow a supportive community of parent volunteers.

Our vision is to ensure that every child who wishes to join the instrumental music program can participate, regardless of their financial situation.

History of Organization *

Describe Organization's history and the community served.

The instrumental music program at American Canyon High School (ACHS) was originally established in 2012 as a subcommittee of the ACHS Alliance PTO, coinciding with the school's opening. At that time, all extracurricular activities—including sports, clubs, drama, choir, and instrumental music—operated under the umbrella of the Alliance. Over time, as each program's needs became more specialized, it proved challenging to manage them collectively. In response, individual groups formed their own nonprofit organizations to better support their unique goals.

ACHS Wolfpack Instrumental Music Inc now partners closely with the band director to support the instrumental music program and its students. Since the school's founding in 2012, the original instruments have aged significantly. Many now require extensive repairs, and some must be replaced entirely. To address this, our current priority is a capital campaign focused on replacing instruments as needed. Hosting competitions is one of our most effective fundraising strategies, helping generate essential resources to sustain and grow the program.

PROJECT INFORMATION

Project Name *

ACHs Instrumental Music Capital Campaign

Project Timing *

Ongoing Program

Project Timing Details *

2025-26 School Year

Community Location *

Where will the project connect with the community?

Vintage Ranch Neighborhood & ACHS School for parade and competitions

Upload Project Timeline *

2025-26 Instrumental Music Calendar.docx 14.65KB

Project Team *

List individuals, agencies or partner organizations that will help execute this proposal

Brendan Day - Band Director
Instrumental Music Boosters and Parents
AC Chamber of Commerce helps us with our programs
City of American Canyon - coordination on road closures and event permit

Project Details *

Describe your project in detail, including how it will benefit, give back, or fill a community need.

The instrumental boosters help bridge the funding gap between program needs and district allocations.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

As noted earlier, hosting competitions remains one of our most impactful fundraising strategies. However, organizing a successful event requires significant planning, volunteer support, and resources. To strengthen community involvement and share this tradition more broadly, we relocated the event from Napa Memorial Stadium to American Canyon High School—bringing it home to the American Canyon community.

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

Our primary success metric is the increasing number of bands and schools choosing to participate at our site. Participation in the fall marching band competition continues to grow, and last year's winter percussion event reached capacity. The welcoming spirit and culinary offerings of our community make it a destination groups are excited to return to annually.

Optional Additional Information

Attach visuals, letters of support, or additional project details. (15 MB Limit)

Become an ACHS Music Contributing Sponsor 2025 B.pdf 135.92KB

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.
- Upon submittal of this application, an email containing the application materials and commission/council dates will be sent to the applicant and project contact.

QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name * **Applicant Title** * **Applicant Email** *

Jemelyn Cruz	Secretary	achsmusicsec@gmail.com

Applicant Signature *



Date of Submittal *

11/09/2025

Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

Date:
12/12/2022
Employer ID number:
88-4079651
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: (877) 829-5500
Accounting period ending:
December 31
Public charity status:
170(b)(1)(A)(vi0
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
September 15, 2022
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053739001902

ACHS WOLFPACK MUSIC INC
C/O ALAN B TRAN
7 PALENCIA CT
AMERICAN CANYON, CA 94503

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

2025 Fall & 2026 Spring Budget Total	
Revenue:	
Fall 2025 Revenue Budget	$35,200
Spring 2026 Revenue Budget	$111,850
Total Revenue	$147,050
Expenses:	
Fall 2025 Expense Budget	$31,820
Winter Guard Spring 2026 Expense Budget	$7,955
Winter Percussion Spring 2026 Expense Budget	$19,050
General Operational Expense	$92,376
Total Expenses:	$151,201
Net Loss	$1,512

2025 Spring Semester	
Revenue:	
General Donations	$1,350
Course Contribution:Winter Percussions/Winter Guards	$7,700
Course Contribution: Band/String	$100
NCPA Net Revenue	$9,500
Spring Concert Revenue I	$3,000
Spring Concert Revenue II	$3,000
Music In the Park	$7,000
Disney Trip Contributions	$80,000
Dine & Donate	$200
Total Revenue	$111,850
Expenses:	
Winter Guard Expense	
Coach Fee	$5,000
Show Design	$1,000
Uniform	$800
Flags	$500
Registration Fee	$355
T-Shirt Order	$300
Total Winter Guard Expense	$7,955
Winter Percussion Expense:	
Coach Fees	$9,000
T-Shirts Order	$1,200
Percussions Show	$1,600
NCPA Registration Fees	$1,450
NCPA Membership	$300
NCPA Group Tickets	$1,200
Uniform Rental	$3,000
Rental Trucks/Gas/Toll	$1,300
Total Winter Percussion Expenses:	$19,050
General Operational Expense:	
Instrument Repair	$1,000
Disney Trip	$80,000
Music Supplies	$1,250
Music Sheets	$450
Senior Blanket	$750
Dues & Subscriptions	200
Equipment	$3,750
Sonoma State Invitational Registration Fee	$1,000
Sonoma State Invitational Transportation Cost	$3,500
Webhosting Fee	$476
Total General Operational Expense:	$92,376
Total Expenses:	$119,381
Net Loss	-$7,531

Fall 2025 Semester Budget

Revenue:	
ACHS Sponsorships	$900
General Donations	$2,500
Course Contribution: Marching Band	$5,500
Course Contribution:WP/WG 2025	$1,000
Course Contribution: Band/String	$700
NVBR Net Revenue	$15,000
Winter Concert Revenue	$4,500
Pizza Cash Donation	$300
Marching Band/Color Guard Shoes	$1,250
Jacket Order	$3,000
Dine & Donate	$200
Senior Banner	$350
Total Revenue	$35,200
Expenses:	
Coach Fees	$5,500
MB Choreraphy	$1,000
Music Supplies & Equipments	$3,500
MB Show Music	$2,500
MB Show Registration Fees	$1,075
MB Uniform Update	$500
Color Guard Uniform	$2,000
Color Guard Flags	$1,200
MB Band Shoes/Color guard Glove Order	$1,050
MB Dinner for Football night	$200
Bus transportation	$8,000
T-shirts (Marching Band Show)	$1,195
Senior Banner	$700
Jacket Cost	$2,700
Equipment	$700
Total Expenses:	$31,820
Net Revenue	$3,380

General Music Calendar:
7/28 – 8/8/25 – Band Camp
12/4/25 – Winter Concert
3/5/26 - Spring Concert #1
5/14/26 – Spring Concert #2 (Senior Recognitions)
6/2026 – Graduation Performance

Instrumental Music Events:
11/8/25 – American Canyon Band Reserve (Parade Competition and Field Show)
3/7/26 – Northern California Percussion Alliance – ACHS Hosts Indoor Percussion Competition
3/11 – 3/13/26 – ACHS Instrumental Music attends Sonoma State Invitational
4/15 – 4/18/25 – SoCal Tour & Disney Music Workshop
5/2, 5/9, 5/16, 5/23 ACHS Hosts Music in the Parks

Marching Band:
Beginning of school year through December – rehearsal/practice: Mon – Fri 7:15AM – 8:15 AM; Saturdays 9AM to 2PM; with some 9AM to 6PM days. After school sectionals 2x per week.

Competitions: Shows are generally all-day events
10/18/25 – Western Band Association (WBA) Competition, Independence High School, San Jose
10/25/25 – WBA Competition, Oakmont High School, Roseville
11/15/25 – Northern California Band Association (NCBA) Competition, Tournament of Champions, Rodriguez High School, Fairfield

Football Games (All Friday Home Games) Call Time 4:30 PM: 9/6, 9/12, 9/19, 10/4, 10/17

Marching Band Awards Banquet – 12/11/25

Winter Percussion:
Late November to April – Rehearsal/practice Mon – Fri 3:30pm to 5:00pm

Competitions: Shows are generally all-day events
2/7/26 – Fremont High School, Fremont
2/14/26 – Dublin High School, Dublin
2/21/26 – West Park High School, Roseville
3/28/26 – James Logan High School, Union City
4/11/25 – Championships, Adventist Health Arena, Stockton, CA

Become a Sustaining Contributor of the ACHS Instrumental Music Program

American Canyon HS Instrumental Music delivers outstanding opportunities to excel in dance and musical arts as well as teamwork and leadership through concert and competitive programs to students. Concert programs include strings and winds as well as symphonic orchestra and big band jazz. Competitive programs are the Wolf Pack Marching Band, Color Guard, and Winter Percussion. Competitive programs offer not only exceptional musical and dance experiences but also opportunities to become high-performing team members and leaders.

Becoming a sustaining contributor to ACHS Music's competitive and concert programs supports Wolf Pack Music. All sponsorships include announced recognition at the American Canyon Band Reserve (ACBR), tickets for the ACBR, and announced recognition at all concerts and home meets. Here are the sponsorship levels and details for each. Please select the level of sustaining contributor you would like to become.

☐ **Bronze Level** - $250: Business card size ad in the ACBR commemorative program; business logo displayed on the ACHS Music website, and 2 complimentary tickets to the ACBR.

☐ **Silver Level** - $500: Quarter page ad in the ACBR commemorative program; business logo displayed on the ACHS Music website; 4 complimentary tickets to the ACBR; and business logo displayed during our school concerts.

☐ **Gold Level** - $750: Half-page ad in the ACBR commemorative program; business logo displayed on the ACHS Music website; 4 complimentary tickets to the ACBR; business logo displayed during our school concerts; and 2 complimentary tickets for all ACHS Instrumental Music concerts

☐ **Platinum Level** - $1000: Full page ad in the ACBR commemorative program; business logo displayed on ACHS Music website; 4 complimentary tickets to the ACBR; Reserved parking at the ACBR field competition, your business logo displayed during our school concerts and home meets; 2 complimentary tickets for all ACHS Instrumental Music concerts; and 4 complimentary tickets for our Winter Percussion home meet (scheduled for March 1, 2026).

Individual or business name: _____

Address: _____

Phone number & e-mail: _____

Donations are tax deductible. TAX ID # 88-4079651 (ACHS Wolfpack Music, Inc.)

Please print this form, complete, and then with a check payable to: ACHS Wolf Pack Music Inc. mail form and check to:
ACHS Wolf Pack Music Inc.
3000 Newell Drive
American Canyon, CA 94503

If you have any questions, please do not hesitate to contact administrator@achsmusic.org. Thank you!

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
Ahi Swim Team

Organization Phone *
(415) 246-1197

Website Address (Add Link)
ahi.swimtopia.com

Point of Contact Name *
Tracy Ramelo

Contact E-mail *
treasurerahiswim@gmail.com

Contact Phone *
(415) 246-1197

Organization Address *
Street Address
100 West American Canyon Road, #508-108
Address Line 2
City
American Canyon
State
CA
Zip Code
94503

Upload 501(c) Verification *
Ahi-IRS non-profit status 2011.pdf 85.33KB

Year Organization was Established *
2006

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone *	Email *
Tracy Ramelo	Treasurer	(415) 246-1197	treasurerahiswim@gmail.com
Charissa Ramp	President	(504) 610-7057	charissa.d.ramp@gmail.com
Monica Regalado	Vice President	(510) 857-4488	moni.regaldaovaz@gmail.com
Jesse Ford	Meet Manager & League Rep	(707) 246-0792	ahimeetmanager@gmail.com
Kristen Gutierrez	Secretary	(408) 515-2023	Gobears1102@yahoo.com

Name *	Title *	Phone *	Email *
Yesenia Perez	Volunteer Coordinator	(925) 393-6961	yg55@cornell.edu
James Helt	Facilities	(707) 205-9195	ahiswim@gmail.com
Adriana Caballero	Registration	(707) 410-8282	adrianacaballerod@gmail.com
Lisa Roque	Fundraising	(415) 755-5839	lysamarye@icloud.com
Shawne Lopes	Communications	(415) 395-6156	Scjlopes@gmail.com
Regina Sui	Family Engagement	(707) 373-5749	rm.roman@gmail.com
John Wright	Facilities	(707) 299-9144	jwright480@gmail.com
Chris Nucho	League Representative	(530) 219-4752	cenucho@gmail.com

Financial Information

Total Organization Budget for current fiscal year. *
$59,136.00

Upload Organization's Total Budget *
2026 Ahi Projected Budget.pdf 95.53KB

Is Organization a past recipient of Community Grant Funding? *
- (●) Yes
- ( ) No

Upload any data or reports showing results from your past funded projects *
Ahi Swim Team Past Grants.pdf 243.12KB

Project Funding Request *
$3,000.00

Estimated Number of Residents to Be Served *
30

Upload Project Budget *
2026 Ahi Projected Registration budget.pdf 111.15KB

Will Organization Receive Matching Funds? *
- ( ) Yes
- (●) No

Background

Mission and Vision *
Describe Organization's mission and vision.

The AHI Swim team is a family-oriented recreational youth swim team, which inspires young swimmers to do their best as a valuable member of the team, encourages mentorship among swimmers, teaches good sportsmanship, and strives to improve youth swimmer performance at all levels.

History of Organization *
Describe Organization's history and the community served.

*AHI Swim Team was created by the City of American Canyon Aquatics Program in 2007 and was coached by the Aquatics Director and Lifeguard/ swim instruction staff.
*After four years, the team incorporated into a nonprofit with an all-volunteer Board of Directors.
*AHI Swim Team functioned independently from the City beginning in 2011, and has continued ever since.
*AHI will launch its 19th summer season in 2026.
*AHI is the only Summer Recreation Swim Team in the City of American Canyon.
*AHI was based at Phillip West Aquatic Center for many years. After the 2014 Season, the AHI board was approached by the City and asked to try to move the summer program to the ACHS pool, in order to free up space at PWAC for other community aquatics programming, especially swim lessons, in the summer. *AHI moved to ACHS beginning in 2015.
*In 2014 Kevin Chester, then AHI Coach, approached the City with an idea to run an after-school Fitness Swim Program in the fall and winter. He originally contracted with the City. This City Aquatics program became “Seals, Sharks, and Orcas” (by level) and has been popular ever since, as a bridge between swim lessons and AHI Swim Team.
*In 2020, AHI was asked to assume management of the Fitness Swim programs. AHI has successfully continued to operate this programming for our community.
*Pandemic: AHI Board members worked closely with the Aquatics Director in 2020, along with representatives from other swim teams, to manage a safe Swim Team season. AHI was the only youth sport in American Canyon to operate in 2020.
*In 2024 AHI created a leadership program to grow our teen swimmers into coaches.
*AHI currently continues strives to promote swimming as an important life skill for youth in the community.

PROJECT INFORMATION

Project Name *
2026 Recreation Swim Team

Project Timing *
Other

Project Timing Details *
April 2026-August 2026

Community Location *
Where will the project connect with the community?
American Canyon High School and Local Community Events

Upload Project Timeline *
2026 Ahi Projected Regis tration budget.pdf
111.15KB

Project Team *
List individuals, agencies or partner organizations that will help execute this proposal
Ahi Swim Team Board of Directors (Volunteers) will help execute the proposal.

Project Details *
Describe your project in detail, including how it will benefit, give back, or fill a community need.
The Community Grant funds would be used to provide scholarships to families who would otherwise not be able to participate in the swim team due to financial constraint. Scholarships cover the cost of swimmer fees that in turn pay for pool use, coaching, insurance, and supplies for our non-profit organization. Scholarships may be offered for partial or full fee support, depending on need.

Similar Projects *
List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.
Ahi Swim Team has a strong record of ensuring that every child has the opportunity to swim, regardless of financial barriers. Our organization consistently provides full and partial scholarships to families in need and supplies essential swim equipment such as goggles, fins, kickboards, and swimsuits.

In recent years, Ahi has expanded its commitment to supporting families:
2025: $1,800 funded for 12 athletes (7 families)
2024: $450 funded for 3 athletes (2 families)
2023: $930 funded for 6 athletes (5 families)

These efforts demonstrate our ongoing dedication to accessibility, inclusion, and community support. As a volunteer-based nonprofit, we remain committed to helping every athlete participate and grow — and we rely on grant support to continue making this possible.

Measurable Impact *
Describe the measurable impact of your project, and what metrics will be used to measure its success.

Ahi Swim Team measures success through both participation growth and athlete development. Our primary metrics include the number of new and returning swimmers, as well as the continued engagement of athletes who take on leadership roles within our program.

Swimming is more than a sport for our organization—it's a life-saving skill that builds confidence, discipline, and community. Before the COVID-19 pandemic, our athlete count ranged between 100–130. While we continue rebuilding enrollment, we are proud of the strength and commitment within our team:

*65% of athletes return each season, demonstrating satisfaction and long-term engagement.
*20% of new swimmers come from our collaboration with the City of American Canyon's Aquatics Program, which encourages families to continue swimming beyond basic lessons.
*Many of our long-time swimmers have grown into assistant coaches and certified lifeguards, reflecting leadership development and community impact.

These measurable outcomes show that Ahi Swim Team not only sustains youth participation in swimming but also cultivates future leaders who give back to their community.

Optional Additional Information

Attach visuals, letters of support, or additional project details. (15 MB Limit)

Ahi Athlete Statements 11-12-25.pdf 414.5KB

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.
- Upon submittal of this application, an email containing the application materials and commission/council dates will be sent to the applicant and project contact.

QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *
Tracy Ramelo

Applicant Title *
Ahi Swim Team Treasurer

Applicant Email *
treasurerahiswim@gmail.com

Applicant Signature *



Date of Submittal *
11/12/2025

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: APR 06 2011

AHI SWIM TEAM INC
PO BOX 5537
VALLEJO, CA 94591

Employer Identification Number:
74-3262061
DLN:
17053063353031
Contact Person:
ROGER W VANCE ID# 31173
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990 Required:
Yes
Effective Date of Exemption:
September 21, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

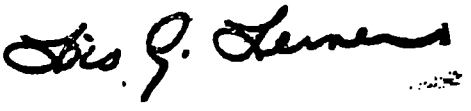
Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

AHI SWIM TEAM INC

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,



Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO BOX 1286
RANCHO CORDOVA CA 95741-1286

In reply refer to
755:G :MLO

June 27, 2011

AHI SWIM TEAM INC
PO BOX 5537
VALLEJO CA 94591-0553

Purpose	:	CHARITABLE
Code Section	:	23701d
Form of Organization	:	Corporation
Accounting Period Ending	:	December 31
Organization Number	:	3332020

EXEMPT DETERMINATION LETTER

We have determined the organization is tax-exempt from California franchise or income tax as stated in the above Revenue and Taxation Code (R&TC) section.

The tax-exempt status is effective as of 09/21/2010.

To retain tax-exempt status, the organization must be organized and operating for nonprofit purposes within the provisions of the above R&TC section. An inactive organization is not entitled to tax-exempt status.

We have based our decision on the information submitted and the assumption that the organization's present operations will continue unchanged or conform to those proposed in the organization's application. In order for us to determine any affect on the tax-exempt status, the organization must immediately report to us any change in:

* Operation
* Character
* Purpose
* Name
* Address

Our determination may no longer be applicable, if these changes occur:

* Material facts or circumstances relating to the organization application.
* Relevant statutory, administrative, or judicial case law.

* Federal interpretation of federal law in cases where our decision was based on such interpretation.

It is the organization's responsibility to be aware of these changes should they occur. This paragraph constitutes written advice, other than a chief counsel ruling, within the meaning of R&TC Section 21012(a)(2).

For filing requirements, get Pub. 1068, Exempt Organizations - Filing Requirements and Filing Fees. Go to ftb.ca.gov and search for 1068.

This exemption is for state franchise or income tax purposes only. For information regarding sales tax exemption, contact the State Board of Equalization at 800.400.7115, or go to their website at boe.ca.gov.

M ORNELAS
EXEMPT ORGANIZATIONS
BUSINESS ENTITIES SECTION
TELEPHONE 916.845.5368

EO :
CC :CATHY MARGOLATI

COPY

2025 AHI SWIM TEAM BUDGET ESTIMATE

EXPENSES

COACH BUDGET	
Winter Clinic Head Coach Salary	$1,800.00
Winter Clinic Assistant Coach(s) Salary	$1,288.00
Season Head Coach Salary	$9,500.00
Season Assistant Coach(s) Salary	$25,000.00
Fall Clinic Head Coach Salary	$1,800.00
Fall Clinic Assistant Coach(s) Salary	$1,300.00
Payroll Fees (monthly $35 base + $6 employee)	$520.00
Misc	$500.00
Bonus	$1,000.00
Total Coach Exp:	**$42,708.00**
POOL RENTAL	
Winter PWAC Pool Rental ($54/hour)	$4,860.00
Season ACHS Pool Rental ($43.66/hr --$83.66/hr meets)	$9,272.44
Fall PWAC Pool Rental ($54/hour)	$4,860.00
Total Pool Rental:	**$18,992.44**
ADMINISTRATIVE	
Insurance	$1,400.00
Workers' Compensation	$1,200.00
DMV Trailer license/Permit (renews 2027)	$0.00
UPS PO BOX	$336.00
Swimtopia Annual Membership	$150.00
Instant Non-Profit Fee (tax filings)	$1,642.00
Supplies	$1,000.00
Total Admin Exp:	**$5,728.00**
MEETS	
Concessions	$2,000.00
Equipment/Supplies	$1,000.00
League Fees	$150.00
League Ads	$250.00
County Fee	$300.00
Total Meet Exp:	**$3,700.00**
TEAM BUILDING	
Awards	$1,000.00
Family Events	$1,000.00
Total Team Building Exp:	**$2,000.00**
FUNDRAISING	
Supplies	$5,000.00
Total Fundraising Exp:	$5,000.00
Total Expenses:	$59,136.00

REVENUE/INCOME

REGISTRATION	Estimate
Winter Clinic Registration	$7,525.00
$175 fee	
Season Registration	$30,000.00
Fall Clinic Registration	$10,500.00
$175 fee	
Total Registration:	$48,025.00

FUNDRAISING	
Fundraising event	$9,000.00
Prom	
Total Fundraising Net:	$4,000.00

MISC INCOME	
Concessions	$1,000.00
Sponsors	$1,000.00
Volunteer Buy-outs	$500.00
Donations	$0.00
Total Misc Income:	$2,500.00

Total Revenue	$54,525.00

REGISTRATION	Fee	# of swimmers	Total Registration
Winter Clinic Registration	$175.00	43	$7,525.00
Level 1		9	
Level 2		10	
Level 3		8	
Level 3+		16	
Season Registration		99	$31,350.00
Regular swimmer	$400.00	65	$26,000.00
Sibling	$360.00	15	$5,400.00
HS	$275.00	2	$550.00
Board Member 1st swimmer	$200.00	12	$2,400.00
Board Member 2nd+ swimmer	$200.00	5	$1,000.00
Scholarships	-$4,000.00		
Fall Clinic Registration	$175.00	65	$11,375.00
Level 1		15	
Level 2		20	
Level 3		15	
Level 3+		15	

AHI SWIM TEAM
2026 COMMUNITY GRANT APPLICATION
Financial Information Addendum
Past Funded Projects

Below is Ahi Swim Team's historical data on previously awarded Grants:

2015

- **Amount Requested:** $1,000
- **Amount Awarded:** $1,000
- **Use of Funds:** Provided scholarships for **7 swimmers** during the 2016 season, totaling **$1,015** in assistance to local families.

2016

- **Amount Requested:** $1,500
- **Amount Awarded:** $1,000
- **Use of Funds:** Expanded the scholarship program to ensure no swimmer was turned away due to financial hardship.
    - **2017 Season Impact:** Supported **15 swimmers** with **$2,165** in scholarships.
    - AHI Swim Team contributed **$1,165** to supplement community grant funds.

2018

- **Amount Requested:** $1,700
- **Amount Awarded:** $1,700
- **Use of Funds:** Covered registration fees for **2 full scholarships** and partial scholarships supporting **5 families** (total of **9 athletes**).
    - Total scholarships: **$1,750** (AHI covered $50 balance).

2019

- **Amount Requested:** $2,000
- **Amount Awarded:** $1,650
- **Use of Funds:** Continued scholarship program for local swimmers needing financial assistance. The carry over was saved for use during the COVID19 pandemic.

Please see the below statements from three of our athletes:

Athlete #1 DJ-(ACHS grad class of 2025):

As a kid who was afraid to try new things, making the jump from swim lessons to Ahi was incredibly daunting: a new setting, new people, and a new competitive scene all deterred me from joining for years. It only took a day for me to become immersed in the Ahi and swim culture, and seven years later, I can confidently look back and say how proud I am that I made that decision. The biggest reason for that is the sense of community Ahi began to cultivate all those years ago and remains prominent even to this day. It taught me to be comfortable in unfamiliar environments, a sense of integrity and tenacity that has defined who I am today, and to be kind to everyone, as for them, it may be something entirely new to them as it once was for me. My eventual decision to become a coach was driven by a feeling to give back to the Ahi community for all that they've done for me, and to hopefully further build upon it in a way that made it so meaningful to me.

Athlete #3 KV-(ACHS grad class of 2024):

When I first joined the AHI Swim Team at six years old, I was just a small kid fooling around in the water because his mom wanted him to take swim lessons, unaware how much this team would come to affect his life. Over the past eleven years I have been with AHI, it has become more than just a summer swim team,it has become a home, a place where I grew up, learned discipline, built friendships, and eventually found purpose as a coach helping younger swimmers find the same joy that shaped my childhood.

At first, AHI was just about swimming laps and earning ribbons because my parents told me to. I remember the thrill of my first race and the feeling of pride when I saw my name on the ribbon saying heat winner. However as I got older, AHI became much more than just about competing. It became about the connections I made with my teammates. Showing up every afternoon that summer taught me time management and discipline. It taught me about how to humble myself and the resilience to go on and continue after losing.While winning has taught me to appreciate my hard work and to remain grateful for each step I took to get there. These lessons transferred into other parts of my life such as schoolwork and relationships. This instilled in me a determination to improve who I am and what I can do, no matter how much or how little about me, all because of the AHI swim team.

As a coach, I see AHI from a new perspective. I get to see how the kids grow, learn and have fun just the way I did when I was younger. Watching improve and gain confidence as both swimmers

and people is a heartwarming experience. The greatest impact we have on others is believing in them that they can be better and pushing them to be more.

The AHI Swim Team has shaped who I am today. It has given me confidence in the water and outside of it, a sense of community that feels like family, and the understanding that success comes from consistency, kindness, and heart. I may have started as a little kid who barely knew how to float, but now I am both a strong swimmer and strong person because of AHI.

Athlete #3 CR-(ACHS Junior):

My journey with AHI started as a swimmer, then I became a volunteer coach, and eventually a paid coach. Throughout those transitions, I've grown tremendously as both an athlete and a person. This past summer, especially, gave me a new perspective. I got to know the board members better and learned how much effort they put into keeping everything organized and fair. They're kind, approachable, and great examples of leadership and they're people who care deeply about the team while still making sure everything runs smoothly.

Working at AHI has also helped me develop important life skills. I've learned how to communicate clearly, manage my time effectively, and take responsibility for my role. Since this was my first job, I couldn't have asked for a better experience. The support and encouragement I've received have made me more confident, more experienced, and more outgoing.

Overall, the AHI Swim Team has made a huge impact on my life. It has given me lasting friendships, valuable lessons, and a sense of belonging. I'm truly grateful to be part of such a special community that continues to inspire me both in and out of the pool

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
American Canyon Arts Foundation

Organization Phone *
(707) 645-8840

Website Address (Add Link)
https://amcanart.org/

Point of Contact Name *
Mark Joseph

Contact E-mail *
info@amcanart.org

Contact Phone *
(707) 645-8840

Organization Address *
Street Address
101 W. American Canyon Rd
Address Line 2
#508-173
City
American Canyon
State
CA
Zip Code
94503

Upload 501(c) Verification *
Non Profit Verification.pdf 269.84KB

Year Organization was Established *
1992

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone	Email
Mark Joseph	President/Treasurer	(707) 334-5216	AmCanArts@gmail.com
Karen Brorby	Board Member	(415) 519-8748	karenbrorby2@gmail.com
Cherol Ockrassa	Board Member	(707) 246-8559	2sdayafternoon@gmail.com
Clarence Mamaril	Board Member	(707) 567-6363	clarencemamaril@gmail.com
Jonette McNaughton	Board Member	(707) 812-2333	jonette.mcnaughton@gmail.com

Name *	Title *	Phone	Email
Joe McNaughton	Board Member	(707) 557-5730	
Roberta Labaw	Board Member	(707) 553-8311	SRL3-9@comcast.net
Melissa Lamattina	Board Member	(707) 738-3685	mellamattina@yahoo.com

Financial Information

Total Organization Budget for current fiscal year. *
$40,420.00

Upload Organization's Total Budget *
Organizational Financial Statement.pdf 143.56KB

Is Organization a past recipient of Community Grant Funding? *
- ○ Yes
- ◉ No

Project Funding Request *
$4,000.00

Estimated Number of Residents to Be Served *
22000

Upload Project Budget *
Program Budget.pdf 142.77KB

Will Organization Receive Matching Funds?
- ○ Yes
- ○ No

Background

Mission and Vision *
Describe Organization's mission and vision.

ACAF strives to maintain, enhance and support the role of the arts in our community. Our vision is to promote visual, performing and cultural arts programming in American Canyon to highlight the artistic and cultural diversity of our community as well as to support local artists.

History of Organization *
Describe Organization's history and the community served.

We were one of the first community nonprofits to be created after the City incorporated. We produce arts and crafts shows, musical performances, and more recently, moved into cultural arts programing, such as the Juneteenth Celebration and the Parol Festival. We also partner with other organizations to support their programs and events. Last, but not least, we support public art, such as our Mosaic Project and hopefully, this proposal.

PROJECT INFORMATION

Project Name *
Mural Art Project - Mikolajcik Center

Project Timing *
Ongoing Program

Project Timing Details *
Spring 2026

Community Location *
Where will the project connect with the community?
Mikolajcik Center, Room 5/6 (outside wall)

Upload Project Timeline *
ACAF 4.pdf 167.77KB

Project Team

List individuals, agencies or partner organizations that will help execute this proposal

Project Details *

Describe your project in detail, including how it will benefit, give back, or fill a community need.

We will commission an artist to paint a mural on the wall between Rooms 5 and 6 of the Mikolajcik Center. We also applied for a similar grant from the Arts Council Napa Valley (ACNV). At this time, we do not know the outcome of that proposal. If both grants are approved, the total funding would go towards additional artwork in the same general area, possibly a second mural. Further, the artwork(s) would be approved by the City (the property owner) prior to installation.

Public Art is an essential element in the quality of life for a community. An art mural, particularly in a high visibility location, can uplift the spirits of a community, and it is a relatively inexpensive form of public art, compared to sculptures or statues. A secondary objective is to improve the overall appearance of the Center, given that it is a_70 year old school site. A splash of color could do wonders.

It would provide a dramatic "splash of color" in a very visible part of town. It would also improve the appearance of the Mikolajcik Center, which is currently painted "institutional beige." Ideally, it would demonstrate the feasibility of expanding public art in American Canyon, and potentially identify individuals and other organizations that would be supportive of expanding public arts projects in the community.

There is very little public art in American Canyon. This would add to that limited inventory, and would complement the existing Community Mosaic Art Project, also located at the Mikolajcik Center. It would also pave the way for additional projects throughout the City, in other visible areas.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

We produced the Art Extravaganza show for over 30 years; we produce (with Brenda Knight Events) the annual Juneteenth Celebration; we also produced several "Jazz in the Park" series, the Open Mic shows at the Mikolajcik Center, and other cultural arts programs. We also partner with ACHS to produce an annual Student Art & Music Fest; with Supervisor Ramos for a Spring & Fall Student Art Contest; and host classes at Rooms 5 & 6 in the Mikolajcik Center.

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

Completion of the artwork prior to June 30, 2026.

Optional Additional Information

Attach visuals, letters of support, or additional project details.

ACAF 6.pdf	159.28KB
ACAF 8.pdf	1.31MB
Optional 1.pdf	291.05KB
Optional 2.pdf	196.42KB

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.
- Upon submittal of this application, an email containing the application materials and commission/council dates will be sent to the applicant and project contact.

QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *
Mark Joseph

Applicant Title *
ACAF President

Applicant Email *
AmCanArts@gmail.com

Applicant Signature *



Date of Submittal *
11/07/2025

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248459781
Apr. 02, 2008 LTR 4170C E0
68-0347469 000000 00 000
00015392
BODC: TE

MARYLAND SINGLETARY
PO BOX 3322
VELLEJO CA 94590

004869

Person to Contact: MS. WINKLER
Toll Free Telephone Number: 1-877-829-5500

Dear TAXPAYER:

This is in response to your request of Mar. 26, 2008, regarding the tax-exempt status of AMERICAN CANYON ARTS FOUNDATION.

Our records indicate that a determination letter was issued in MARCH 1996, granting this organization exemption from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate this organization is not a private foundation within the meaning of section 509(a) of the Code because it is described in section 509(a)(2).

Donors may deduct contributions to this organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to the organization or for its use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown above.

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

SCHEDULE A
Organizational Financial Statement

Name of Organization: American Canyon Arts Foundation Year organization originated: 1992

INCOME REPORT

	CURRENT YEAR	PROJECTED YEAR
Carry Over from **previous year**	$30,176	$32,256
Memberships and/or Dues	$1,500	$1,500
Donations and/or Gifts	$25,000	$10,000
Grants	$10,000	$13,000
Matched Grants	$0	$0
Interest Income	$0	$0
Other:	$6,000	$7,500

TOTAL INCOME: **$** $72,676 **$** $64,256

EXPENSE REPORT

	CURRENT YEAR	PROJECTED YEAR
Rent/Mortgage	$2,000	$500
Utilities	$0	$0
Salaries	$0	$0
Office supplies, postage, printing	$400	$400
Advertising	$2,500	$3,000
Activity Costs	$31,000	$25,000
Sponsorships	$1,800	$2,500
Other: Insurance	$2,720	$3,200

TOTAL EXPENSES: **$** $40,420 **$** $34,600
DEFICIT (-)/CARRYOVER (+) **$** $32,256 **$** $29,656

Note: We operate on a Calendar Year basis; Current year numbers are estimated, based on 10 months actual.

SCHEDULE B

Proposed Program Budget

Organization Name: American Canyon Arts Foundation **Program Name:** Public Art Mural

Program Expenses

	Grant Funds	Other Funds/Amounts
Personnel	$0	$0
Supplies & Materials	$300	$250
Equipment	$0	$0
Travel	$0	$0
Facility / Space Rental	$0	$0
Other: Artist Commission(s)	$3,700	$4,000
Other: Reception	$0	$250

TOTAL Expenses: $ $4,000 $ $4,500

Cost Recovery Plan

	Amount	Notes
Fundraising	$0	
Organizational Contributions	$250	ACAF Cash reserves
Donations	$250	Member Contributions
Grants		
Other: City Grant	$4,000	
Other: ACNV Grant	$4,000	

TOTAL Income: $ $8,500 $ N/A

DEFICIT (-)/CARRYOVER (+) $ $0 $ N/A

Note: For calculating Total Income and Carryover, we used the total of City and Other Funds for expenses, and the single column for revenues.

How will you measure the success and effectiveness of your program? Completion of the artwork prior to June 30, 2026.

List Other Funding Sources and Amounts:

1. Arts Council Napa Valley (requested) Amount: $4000
2. ACAF Cash Reserves Amount: $250
3. ACAF Member donations/sponsorships Amount: 250
4. _____ Amount: _____
5. _____ Amount: _____
6. _____ Amount: _____

What is your cost recovery plan? We are also applying for an ACNV grant in the amount of $4000. Depending upon whether, and to what amount, we are awarded (from both the City and ACNV), we will use the total proceeds to fund at least one, and potentially two, art pieces. The remaining funds will be used for supplies to prep the work space, and to host a reception to unveil the art. We will use ACAF resources to cover the reception costs and any budget overruns.

PROGRAM TIMELINE

Milestone	Start Date	End Date	Notes/Outcome
Call For Art	8/17/2025	12/1/2025	Identify prospective artists
Artist Selection	12/8/2025	1/5/2026	Judge/Select Artist(s)
Contract Admin.	1/15/2026	2/15/2026	Get paperwork completed
Mural Artwork	3/1/2026	4/30/2026	Estimated time is one month
Artist Reception	5/9/2026	5/9/2026	Tentative

AUTHORIZATION

I certify that the information provided in this application is accurate and that I am authorized to submit this request on behalf of the organization. I understand that if the application meets the minimum qualifications, I will be required to present a formal presentation on my Community Grant Program Application to the Parks and Community Services Commission on Thursday, December 11, 2025, and award recommendations will be made to the City Council on Tuesday, December 16, 2026.

- ☑ Proof of my Organization's Nonprofit Status – 501(c) is attached (State of CA Exemption Letter or IRS 501c letter)

Name: Mark Joseph Title: ACAF President

Signature: _____ Date: 11/7/2025

Att. 1: Determination Letter

Att. 2: Call For Art


American Canyon
Arts
Foundation
Founded
1992
Open Call for
Mural Artists
Extended Deadline:
December 1, 2025
For more, use the QR Code

Mural Art Project

Call For Art; Requirements and Important Dates

OVERVIEW: The American Canyon Arts Foundation is commissioning an artist to paint a mural on a portion of the exterior wall of the Foundation's Art Center, located at 300 Napa Junction Road—the newly renamed Mikolajcik Center. The approximate size of the mural is 29' long by 7' tall, or roughly 200 square feet. Subject to the availability of funds, the selected artist will receive a total of $5000 to cover the cost of all materials and stipend. ACAF is submitting a grant request this Fall to secure funding for the project.

DUE DATE: **The Deadline to submit has been extended.** The deadline to submit the Entry Form, including a sketch of the proposed mural, is ***Monday, December 1, 2025, by 5:00pm***. There is no fee to enter.

ENTRY FORM: To apply, download the application at **our website** or use the QR Code below. You will be required to estimate the amount of time it will take to complete the mural, as well as provide samples of murals you have completed in the past. File the entry form online or mail it, including the sketch, to: ***American Canyon Arts Foundation***, 101 W. American Canyon Rd, #508-163, American Canyon, CA 94503.

THEME*:* Select any one or a combination of the following themes:

- Artistic elements associated with the Mikolajcik Center and its surroundings.
- The history or signature events of the American Canyon Arts Foundation; or
- Elements associated with American Canyon's open space and natural history.

JUDGING: Entries will be reviewed by a panel of artists chosen by ACAF and go on to the City of American Canyon (as the property owner of the site) for final approval.

MORE INFO: Email **AmCanArts@gmail.com**, leave a message at **(707) 645-8840**, or scan the QR code for more information.

ABOUT ACAF: *ACAF was established in 1992, shortly after the City's incorporation. The ACAF mission is to maintain, enhance and support the role of the arts in our community. We focus on the visual and performing arts, as well as cultural arts, recognizing the diversity of our community. In 2023 we opened our Art Center at the former Napa Junction Community Center, which allows us to provide classes, art shows and performances. ACAF is a non-profit organization, and any contributions are tax-deductible. For more information, go to our website: www.amancart.org.*

Entry Form
Mural Art Project

1. **Contact Information**

Name	
Address	
Email	
Text/Mobile Phone	

2. Prepare a brief bio of yourself, including any training, education and experience.

3. Explain why you are the best artist to successfully complete this project.

4. Provide an estimate of the amount of time you expect it will take you to complete the mural.

5. Upload (or attach) a rendering of the mural you propose to complete. This must be an original work of the artist.
6. Upload (or attach) up to three examples of prior mural projects or relevant artwork that you created.

Important Note: By submitting your proposal, you understand that the total commission will be no more than $5000; that it is subject to availability of funds; and that the $5000 is inclusive of all paint, supplies, equipment and materials. You will also be asked to sign a waiver of liability form.

Artist Signature: _____ Date: _____

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
American Canyon High School Alliance

Organization Phone *
(707) 557-8300

Website Address (Add Link)

Point of Contact Name *
Karin Hatton

Contact E-mail *
khatton@nvusd.org

Contact Phone *
(707) 339-0598

Organization Address *
Street Address
3429 Broadway STE C-7
Address Line 2
City
American Canyon
State
CA
Zip Code
94503

Upload 501(c) Verification *
Alliance 501c Verification 11-13-25.pdf 58.98KB

Year Organization was Established *
2010

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone *	Email *
Karin Hatton	President	(707) 339-0598	khatton@nvusd.org
Cecilia Wyant	Treasurer	(707) 334-2354	cecwyant@gmail.com

Financial Information

Total Organization Budget for current fiscal year. *
$0.00

Upload Organization's Total Budget *
ACHS Alliance Budget.pdf 202.43KB

Is Organization a past recipient of Community Grant Funding? *
- ○ Yes
- ◉ No

Project Funding Request *
$3,000.00

Estimated Number of Residents to Be Served *
2000

Upload Project Budget *
Pantry Itemized Needs.pdf 168.86KB

Will Organization Receive Matching Funds? *
- ○ Yes
- ◉ No

Background

Mission and Vision *
Describe Organization's mission and vision.

Vision: At American Canyon High School, we cultivate a safe, compassionate learning community that values diversity, fosters relationships, and empowers every student to grow and succeed.

Mission: American Canyon High School is committed to providing a culture of belonging, inclusion, and well-being. Our students are celebrated, heard, and empowered to reach their full academic potential through equitable access to rigorous and engaging learning. Our students are encouraged to identify their passions, pursue their goals, and make a positive impact in their community.

History of Organization *
Describe Organization's history and the community served.

American Canyon High School opened in 2010 and has been a pillar in the American Canyon community since its inception. American Canyon High School has and continues to offer high quality education, robust extracurricular programs, inclusive clubs and organizations, and adaptive interventions and supports for our students and families. American Canyon High School prides itself on giving back to the AC community. Our students are involved in various community service opportunities throughout the school and city.

PROJECT INFORMATION

Project Name *
ACHS Food Pantry

Project Timing *
Ongoing Program

Project Timing Details *
January - March 2026

Community Location *
Where will the project connect with the community?
ACHS - Stadium Ticket Booth

Upload Project Timeline *
ACHS Pantry Project Timeline.pdf 53.93KB

Project Team *
List individuals, agencies or partner organizations that will help execute this proposal

Karina Servente, our community liaison at ACHS, has experience starting and working community school pantries at American Canyon Middle School.Lauren Lahey is our Assistant Principal overseeing community engagement and will be a partner in making sure the food pantry is properly maintained and run. We plan to reach out to the American Canyon Community Garden and other local organizations, like AC Food Pantry, to get free food donated for families in need. We also have a group of student volunteers, through the Key Club, that have offered time to help.

Project Details *
Describe your project in detail, including how it will benefit, give back, or fill a community need.

More than ever, people are in need of assistance with the uncertainties of government funding for programs that offer food stability. Currently, we have 1,041 students who qualify for free and reduced lunch at ACHS. 991 of our students are socioeconomically disadvantaged and 28 are considered McKinney Vinto, homeless youth.Our project's intent is to build a fully stocked year round food pantry that can be accessible to people within our community including our students, their families, and particularly our 18+ high school seniors who are unhoused or living alone. ACHS provides familiarity, safety, and comfort when accessing the food in our pantry; they aren't faced with embarrassment or shame going to an unknown place with unfamiliar people. Students and parents are often on our school campus 5 or

more days a week. Due to the high volume of frequent visits by students and families, the ACHS food pantry would provide ease of use and not take away time from work, school, or other important activities to pick up food.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

One key support program we offer at ACHS is our Multi Tiered Systems of Support (MTSS) Team which meets regularly every other week either as a team or with ACHS teachers. In these meetings we discuss target students and how we can support them behaviorally and academically. Food insecurity has shown to be a contributing factor in students being distracted, agitated, sleepy, and apathetic. Providing families better food stability at home fosters support for students so that they can be their best selves at school. We also provide a thorough support program for our McKinney Vento students through our wellness center. Thwani Satten, our social worker, meets with our McKinney Vento students regularly to enhance mental and emotional support, build trust, and provide and share community resources. The ACHS food pantry would offer easily accessible food options for these students who may not otherwise be able to purchase or access food.

Additionally, we strive to be a community partner and have built relationships with the American Canyon Chamber of Commerce to support community initiatives locally. As a school we require 40 hours of community service and many of our students support local projects and have connections with community organizations such as Boys and Girls Club, Parks and Rec and ACH Chamber events. These connections foster a school to community bond, and we hope that our Food Pantry can provide resources to those who may no longer have students at ACHS, or need some additional support.

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

We will maintain an anonymous log of how much food is picked up weekly/monthly by students and families within the community.

Optional Additional Information

Attach visuals, letters of support, or additional project details. (15 MB Limit)

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.
- Upon submittal of this application, an email containing the application materials and commission/council dates will be sent to the applicant and project contact.

QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *	**Applicant Title** *	**Applicant Email** *
Lauren Lahey	ACHS Assistant Principal	lauren_lahey@nvusd.org

Applicant Signature *



Date of Submittal *

11/13/2025

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 06 2010

AMERICAN CANYON HIGH SCHOOL
ALLIANCE
3429 BROADWAW STE C-7
AMERICAN CANYON, CA 94503-1203

Employer Identification Number:
90-0511371
DLN:
17053008365040
Contact Person:
FELICIA JOHNSON ID# 31287
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
October 2, 2009
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

Robert Choi

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-PC

ACHS Alliance Budget: Drama Department Only

*Currently, only ACHS Visual and Performing Arts Department uses Alliance as a nonprofit to raise funds for drama expenses. There is no other allocated money for other programs due to lack of fundraising. Below is the breakdown of the ACHS Drama expenses only:

Category	Check #	Date	Description	Amount	Current Balance		
		4/25/2018	Beginning Balance	$1,490.00	$1,490.00		
Deposit		4/27/2018	Deposit Bye Bye Birdie Raffle	$1,010.00	$2,500.00		
Payment		5/24/2018	Scholarships - $500 each to: Kahalla Bandy-Pasibe, Chloe Quares, Analysse Swaffar, Marvin Flores, Nina Clinton	-$2,500.00	$0.00		
Deposit		5/16/18	Drama Showcase Door	$407.00	$407.00		
Deposit		10/24/18	Program sponsorships	$520.00	$927.00		
Deposit	2854	12/4/18	Program Sponsorships	$150.00	$1,077.00		
Deposit		1/30/19	Sees Candy Fundraiser	$1,416.85	$2,493.85		
Deposit		1/30	Winter One-Acts Door	$773.00	$3,266.85		
Payment		1/30/19	See's Candy	-$1,452.90	$1,813.95		
Deposit		1/31/19	See's Candy Fundraiser	$230.00	$2,043.95		
Deposit		1/31/19	Pizza Fundraiser - Future Wolf Night	$330.00	$2,373.95		
Deposit		4/10/19	Bring It On Scholarship Raffle/Donations	$499.00	$2,872.95		
Deposit		6/7/19	Drama Awards - door	$603.25	$3,476.20		
Deposit		11/20/19	Sponsorships - 2019-20	$750.00	$4,226.20	Eligh Rickard	-$75
Deposit		11/20/19	Raffle donations - Fall play	$495.00	$4,721.20		
Deposit		12/16/19	24 Hr. Plays	$181.00	$4,902.20		
Payment		12/16/19	Scholarships - $450 each to: Brigitte Alcala, Taylor Buono, Leila Elabed, Haley Konoval, Sara Shollenberger, Robyn-Elizabeth Yan	-$2,700.00	$2,202.20		

Deposit	Cash	11/19/21	Fall Play - CLUE - Earnings - concessions, raffle, & t-shirt sales	$2,371.00	$4,573.20		
Payment	Check	12/20/21	Reimbursements for Winter One-Acts	-$383.63	$4,189.57		
Deposit	Cash	2/1/22	Winter One-Acts Door, concessions, t-shirts	$1,232.00	$5,421.57		
Deposit	Check	2/1/22	Sponsorships - 2021-22	$360.00	$5,781.57	Orozco	
Payment	Check	3/31/22	Reimbursements for Spelling Bee	-$1,294.58	$4,486.99		
Deposti	Cash	5/11/22	Door - Spelling Bee	$805.00	$5,291.99		
Payment	check	9/1/2022	Scholarships - $500 each to: Madi Cady, Kalise Espiritu, Natalya Farris, Collin Yan	-$2,000.00	$3,291.99		
Deposit	check	10/28/22	Sponsorship - Orozco Realty	$550.00	$3,841.99	Paige Rosal	-$55
Deposit	check	10/28/22	Sponsorship - Jennifer Harris Realtor	$950.00	$4,791.99	Peyton Perry	-$95
Deposit	check	10/28/22	Sponsorship - AC Orthodontics	$750.00	$5,541.99	Emily Mortimore	-$75
Deposit	cash	11/8/22	Door/T-shirt sales - Curious Incident Fall Play	$715.00	$6,256.99		
Deposit	cash	1/31/23	Winter One Acts	$760.00	$7,016.99		
Deposit	direct	5/2/23	Newsies - On the Stage Payout	$23,010.31	$30,027.30		
Deposit	direct	6/2/23	2023 Drama Awards	$1,829.26	$31,856.56		
Payment	check		Scholarships - $500 each to: Ridley Madison, Nicholas Mendoza, Abigail Thurmon, Lillie Pace; $300 each to: Madison Barfield, Ava Acosta, Elizabeth King, Bridget Novak, Eligh Rickard, Cierra Tan, Sophia Parmigiani Justin Macaraeg	-$4,400.00	$27,456.56		
					$27,456.56		

Deposit	check	10/17/23	Vineyard Pup Sponsorship	$950.00	$28,406.56		
Deposit	check	10/19/23	American Canyon Orthodontics Sponsorship	$550.00	$28,956.56		
Deposit	check	11/14/23	On The Stage - Marian	$5,874.00	$34,830.56		
Payment	check		Michael Daw - National Stage Armory	-$585.90	$34,244.66		
Payment	check		Michelle Thompson - Scenic Painter	-$682.00	$33,562.66		
Payment	check		Kyle Heartt - Audio Reimbursement	-$338.00	$33,224.66		
Payment	check		Summer Heartt - Marian Reimbursement	-$1,301.69	$31,922.97		
Deposit	check	1/30/24	Winter One-Acts Door/Fundraising	$3,192.78	$35,115.75		
Payment	check	2/28/24	Lenaea Reimbursements	-$860.76	$34,254.99		
payment	check	2/26/24	Legally Blonde Vistaprint Order Reimbursement	-$1,166.22	$33,088.77		
payment	check	2/20/24	Legally Blonde Sinfonia reimbursement	-$1,775.00	$31,313.77		
Payment	check	10/2024	Campolindo Choir - From Newies 2023	-$1,400.00	$29,913.77		
payment	check	4/11/24	Scholarship Payments for LA Trip - Music Travel Consultants	-$1,785.00	$28,128.77		
payment	check	4/29/24	Brian Sennello - Music Director	-$3,245.00	$24,883.77		
Deposit	check	4/30/24	On The Stage - Legally Blonde	$29,545.47	$54,429.24		
Deposit	check	5/31/24	AC Arts Council Donation	$600.00	$55,029.24		
Payment	ACH	5/31/24	Concord Theatricals - Hadestown Deposit	-$1,649.98	$53,379.26		
Deposit	check	6/4/24	On The Stage - Drama Awards Payment	$1,293.35	$54,672.61		
Payment	check	10/5/2024	The Apparel Factory - Bomber Jackets	-$4,540.00	$50,132.61		
Payment	check	10/5/2024	Anything Chenille - Drama Letters	-$1,380.00	$48,752.61		

Payment	Check	10/5/2024	CustomInk - Season T-shirts	-$2,240.84	$46,511.77		
Payment	check	10/5/2024	WorldStrides - Student Scholarships	-$3,500.00	$43,011.77		
Deposit	ACH	11/19/2o24	On The Stage Payout - Our Town	$5,174.70	$48,186.47		
Deposit	check	5/1/2025	Festival Napa Valley Sponsorship	$4,000.00	$52,186.47		
Payment	check	5/1/2025	WorldStrides - Student Scholarships	-$2,000.00	$50,186.47		
Payment	check	5/1/2025	Alex Corey - Fall Semester Choreo	-$1,500.00	$48,686.47		
Payment	check	5/1/2025	Derek Booker - Hadestown Guitar	-$300.00	$48,386.47		
Payment	check	5/1/2025	Susanne DiVencenzo - Hadestown Cello	-$500.00	$47,886.47		
Payment	check	5/1/2025	Karis Pinter - Hadestown Violin	-$800.00	$47,086.47		
Payment	check	5/1/2025	Brian Sennello - Music Director	-$1,660.00	$45,426.47		
Payment	check	5/1/2025	Summer Heartt - Hadestown Reimbursement	-$1,590.37	$43,836.10		
Payment	check	5/1/2025	Kyle Heartt - Set materials reimbursement	-$3,031.93	$40,804.17		
Payment	check	5/27/2025	Scholarship Payment - Graduating seniors: James Apuyan, Ryan Cooper, Madilynn Davis, Emily Mortimore, Noel Nicolas, Alani Rodriguez, Riley Yamada, Gabriella Perez - $1000 each	-$8,000.00	$32,804.17		

ACHS FOOD PANTRY

Shelves
TRINITY EcoStorage 5-tier Wire Shelving Rack 48" x 24" x 72" NSF, Includes Wheels $209.99+tax each. Need 5 ($1045)

Refrigerator
GE 21.9 Cu. Ft. Top-Freezer Refrigerator $699.99+tax. Need 1

Plastic Bins/Storage
44 Quart WeatherPro-Seal Storage Bin, 4-pack $44.99+tax. Need 4 ($179.96)

$1924.95+tax

Cleaning supplies, general supplies

Grant ask of $3000.00

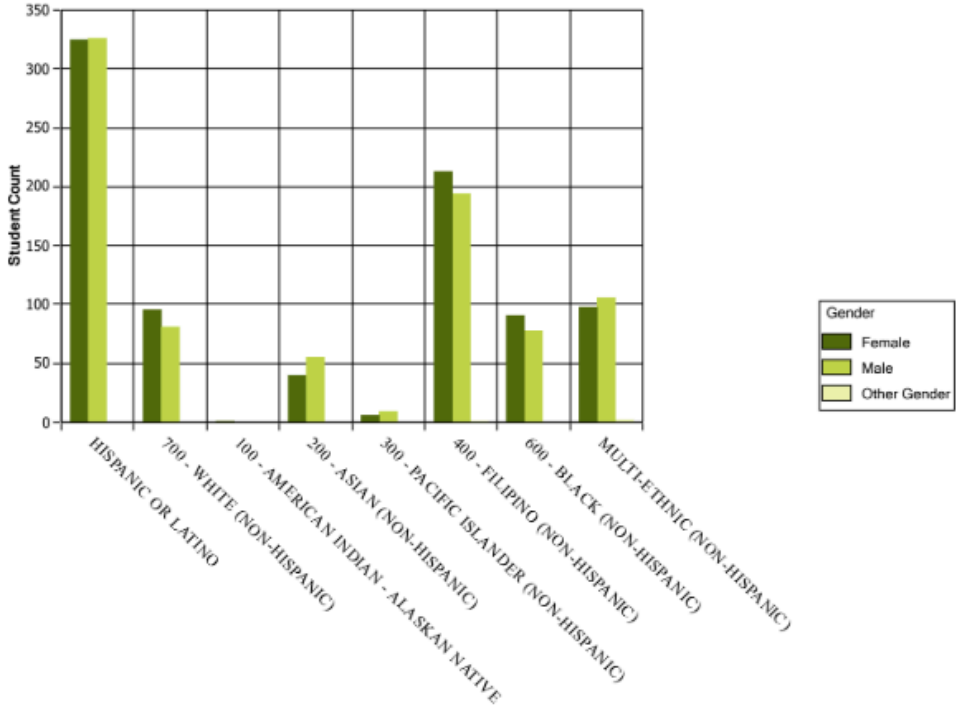
Students in Reduced or Free Lunch: **59.48%**
McKinney Vento Students:

Grant Application To be done by 11/12/25

Community Grant Info

American Canyon High

2025-2026 | **Student Distribution By Ethnic Code** | 11/7/2025 Page 1



Ethnic Codes	Female	Male	Other Gender	Total	Percent
HISPANIC OR LATINO	325	326	0	651	37.78%
700 - WHITE (NON-HISPANIC)	96	81	0	177	10.27%
100 - AMERICAN INDIAN - ALASKAN NATIVE	1	0	0	1	0.06%
200 - ASIAN (NON-HISPANIC)	40	56	0	96	5.57%
300 - PACIFIC ISLANDER (NON-HISPANIC)	6	9	0	15	0.87%
400 - FILIPINO (NON-HISPANIC)	213	194	1	408	23.68%
600 - BLACK (NON-HISPANIC)	91	78	0	169	9.81%
MULTI-ETHNIC (NON-HISPANIC)	98	106	2	206	11.96%
Totals:	870	850	3	1,723	

ACHS Pantry Project Timeline

Date:	Activity:
1/12-1/30	Clean up the Ticket Booth 1. Remove Items a. Extra Chairs b. Garbage c. Sandwich Boards d. Tents e. Miscellaneous Athletics Objects 2. Deep Clean a. Vacuum b. Wipe Surfaces c. Clean Windows
1/12-2/13	Purchase Necessary Equipment: 1. Chairs 2. Chromebook/Chromebook Charger (Logging Purposes/Inventory Tracker) 3. Refrigerator 4. Food Shelves 5. Paper Bags / Plastic Bags / Boxes
1/12-3/2	Acquire Donations / Schedule and Train Volunteers / Logistics 1. Collect donations from AC Community Garden, AC Food Pantry, and other organizations 2. Schedule student volunteers through Key Club and other ACHS or community organizations 3. Schedule training for volunteers and set guidelines, expectations, rules for food pantry and volunteers 4. Finalize hours of operation with proper volunteer staffing
3/2	Grand Opening 1. Invite Community Members a. AC City Council b. NVUSD Board and Superintendent c. AC Chamber of Commerce d. American Canyon Eagle 2. Open to the Public

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
American Canyon Little League

Organization Phone *
(707) 567-5139

Website Address (Add Link)
https://www.amcanll.org

Point of Contact Name *
Joe Coffin

Contact E-mail *
Jcoffin1776@gmail.com

Contact Phone *
(707) 815-0259

Organization Address *
Street Address
280 Napa Junction Rd
Address Line 2
City
American Canyon
State
California
Zip Code
94503

Upload 501(c) Verification *
IRS Letter of Determination (1) (2).pdf 405.8KB

Year Organization was Established *
1973

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone *	Email *
Rob Hall	President	(707) 567-5139	jayrob143@msn.com
Josh Staedler	Vice-President	(707) 980-8578	jkstaedler@gmail.com
Kim Staedler	Secretary	(707) 980-8564	kimgjs04@gmail.com
Tara Brown	Treasurer	(707) 280-0942	brownterac@gmail.com
George Ayala	Field Assistant	(510) 717-6663	cobravibes@proton.me

Name *	Title *	Phone *	Email *
Connie Schmaling	Canteen Officer	(650) 267-1589	connie.schmaling@gmail.com
Jack Chow	Safety Officer	(415) 516-2270	puggii@yahoo.com
Nate Sundita	Chief Umpire	(707) 333-4946	coachnate3@gmail.com
Gil Tang	Player Coordinator	(510) 919-6052	gil.t1acll@gmail.com
Joe Coffin	Field Maintenance	(707) 815-0259	jcoffin1776@gmail.com
Derek Flathers	Equipment Manager	(916) 846-0531	dezzo2k2@yahoo.com
Aaron Plascencia	Fund Raising	(909) 762-8873	Aaron@tastecatering.com
Jeannette Pena	Sponsorship	(707) 805-0905	Jaypena2369@gmail.com
Sara Tablit	B-Mod Coordinator	(707) 315-0734	PrincessA_Shorty@hotmail.com
Jacqueline Herrera	Canteen Assistant	(707) 580-9158	Jackieee24@hotmail.com
Steven Prater	Softball Player Agent	(707) 297-1309	Figaroo_99@yahoo.com
Johnny Griffis	Player Coordinator	(510) 691-6226	Jrgriffis21@gmail.com
Nemo Mejia	Baseball Player Agent	(415) 713-2239	Thetron11@gmail.com
Cherry Flathers	Communications	(707) 363-3637	cflathers81@gmail.com

Financial Information

Total Organization Budget for current fiscal year. *

$222,277.07

Upload Organization's Total Budget *

Copy of Budget ACL L FY 2024-25 Monthl y tracking with pie c harts.xlsx 76.96KB

Is Organization a past recipient of Community Grant Funding? *

- ○ Yes
- ◉ No

Project Funding Request *
$7,000.00

Estimated Number of Residents to Be Served *
300 plus

Upload Project Budget *
Project Budget for golf cart.docx 35.6KB

Will Organization Receive Matching Funds? *
- ○ Yes
- ◉ No

Background

Mission and Vision *

Describe Organization's mission and vision.

American Canyon Little League is dedicated to providing a safe, inclusive, and enriching environment where youth can learn the values of teamwork, sportsmanship, and community through baseball and softball. For over 50 years, our volunteer-run organization has proudly served the families of American Canyon, fostering personal growth, athletic development, and lifelong memories for generations of players.

American Canyon Little League strives to be a cornerstone of the American Canyon community by inspiring the next generation of athletes and leaders through a positive, supportive, and community-driven baseball experience. We envision a league where every child has the opportunity to play, grow, and thrive—on and off the field.

History of Organization *

Describe Organization's history and the community served.

American Canyon Little League has a proud legacy that spans more than half a century. Originally established in the 1950s as West Vallejo Mare Island Little League, the organization began as a small, community-based program serving families in the Mare Island and Vallejo areas. Archival photographs from that era, house at our facility, capture the spirit the league's early days.

In 1973, the league relocated to its current home in American Canyon, where it was renamed to reflect its new community roots. Since that time, American Canyon Little League has grown into a cornerstone of the city's youth sports culture. Entire generations of families have participated in the league—as players, coaches, volunteers, and supporters—creating a strong tradition of community involvement and pride.

Today, the league continues to thrive as a 100% volunteer-run organization, with hundreds of local children and their families participating each year. The league's facilities not only support regular season play but also host regional tournaments, welcoming teams from surrounding cities and counties helping to showcase American Canyon as a hub for youth sports.

PROJECT INFORMATION

Project Name *
ACLL Golf Cart Purchase

Project Timing *
Other

Project Timing Details *
Sometime prior to March of 2025

Community Location *

Where will the project connect with the community?

American Canyon Little League, 280 Napa Junction Rd American Canyon, CA

Upload Project Timeline *
Project timeline for golf c art purchase.docx
35.07KB

Project Team *

List individuals, agencies or partner organizations that will help execute this proposal

Rob Hall - ACLL President
Josh Staedler - ACLL Vice President
Tara Brown - ACLL Treasurer
Joe Coffin - ACLL Field Maintenance

Project Details *

Describe your project in detail, including how it will benefit, give back, or fill a community need.

The purchase of a new golf cart is a critical need for American Canyon Little League as we prepare for the upcoming season. Our current golf cart is no longer operational and requires approximately $1,500 in repairs just to restore basic functionality. Even when operational, the existing cart has proven inadequate for the demands of our league. It lacks the reliability, power, and capacity needed to support our day-to-day operations.

A new golf cart will significantly enhance our ability to maintain our fields, transport equipment and supplies, and assist individuals with limited mobility during games and events. As a 100% volunteer-run organization serving hundreds of local youth and families each year, having dependable equipment is essential to keeping our facilities safe, accessible, and game-ready. The new cart will also support our ability to host regional tournaments, where efficient logistics and field readiness are key to providing a positive experience for visiting teams and spectators.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

American Canyon Little League has over 50 years of experience providing high-quality youth baseball programming to the local community. Entirely volunteer-run, the league serves hundreds of children annually through structured seasonal play, skills development, and community-building events. In addition to regular league operations, the organization hosts popular fundraisers such as the Hit-A-Thon and the Hoe Down Dance, which bring families together and help sustain league activities. The league also has a proven track record of organizing and hosting regional tournament play, welcoming teams from surrounding cities and demonstrating its capacity to manage large-scale events with professionalism and community spirit.

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

The acquisition of a new golf cart will directly improve the efficiency, safety, and accessibility of American Canyon Little League operations. The measurable impact of this project will be assessed in the following ways:

Operational Efficiency: Reduction in time and effort required for field maintenance and supply transport, measured through volunteer feedback.

Usage Frequency: Number of times the golf cart is used per week during the season.

Event Support: Improved logistics during games and tournaments, measured by the number of successful events supported.

Volunteer Satisfaction: Increased satisfaction among volunteers and staff, measured through end-of-season surveys.

These metrics will help ensure that the investment delivers tangible benefits to the league and the broader American Canyon community.

Optional Additional Information

Attach visuals, letters of support, or additional project details. (15 MB Limit)

Golf cart 1.jpeg	3.17MB
Golf cart 2.jpeg	3.8MB
Golf cart 3.jpeg	3.95MB
pic 2.jpeg	68.67KB
Pic 3.jpeg	750.11KB
Pic 4.jpeg	820.2KB

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.

- Upon submittal of this application, an email containing the application materials and commission/council dates will be sent to the applicant and project contact.

QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *
Joe Coffin

Applicant Title *
Field Maintenance

Applicant Email *
Jcoffin1776@gmail.com

Applicant Signature *


Date of Submittal *
11/08/2025

Little League

February 24, 2021
04055317 American Canyon LL
Sheri Zollinger, Treasurer
101 W. American Canyon Road #508-141
American Canyon CA 94503

Dear Ms. Zollinger:

This letter is to confirm that the American Canyon Little League of American Canyon, California, is a chartered member of Little League Baseball, Incorporated, and is covered under our Federal Group Tax Exemption Number 3158 as described in Section 501(c)(3) of the Internal Revenue Service Code using federal EIN 22-2501629.

Enclosed is a copy of the IRS Letter of Determination that should be presented along with this letter to any donor that requests proof of your federal tax-exempt status. This tax-exempt status applies only to chartered Little League programs.

As a reminder, as part of the requirements set forth by the IRS, all leagues listed under our group number must submit yearly financial statements to Little League International, utilize the same fiscal year as Little League Baseball, Incorporated, which is 10/1 – 9/30 and file the appropriate 990 Form with the IRS annually to retain their tax-exempt status. Failure to timely file the required IRS form annually could result in your organization losing its federal tax-exempt status.

If you need further information, please let me know.

Sincerely,

Becky Bassett

Becky Bassett
Operations Coordinator

539 US Highway 15, P.O. Box 3485
Williamsport, PA 17701-0485

Phone 570-326-1921

LittleLeague.org

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508, Room 4010
Cincinnati OH 45201

In reply refer to: 4077989886
Aug. 20, 2019 LTR 4167C 0
23-1688231 000000 00
00020313
BODC: TE

LITTLE LEAGUE BASEBALL INC
PO BOX 3485
WILLIAMSPORT PA 17701-0485

004746

Employer identification number: 23-1688231
Group exemption number: 3158

Dear Taxpayer:

This is in response to your request dated June 24, 2019, for information about your tax-exempt status.

Our records indicate we issued a determination letter to you in May 1981, and you're currently exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also recognized the subordinates on the list you submitted as exempt from federal income tax under IRC Section 501(c)(3).

For federal income tax purposes, donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106 and 2522.

Because IRC Section 170(c) describes your subordinate organizations, donors can deduct contributions they make to them.

Please refer to www.irs.gov/charities for information about filing requirements. Specifically, IRC Section 6033(j) provides that, if you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

In addition, each subordinate organization is subject to automatic revocation if it doesn't file a required return or notice for three consecutive years. Subordinate organizations can file required returns or notices individually or as part of a group return.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

4077989886
Aug. 20, 2019 LTR 4167C 0
23-1688231 000000 00
00020314

LITTLE LEAGUE BASEBALL INC
PO BOX 3485
WILLIAMSPORT PA 17701-0485

Sincerely yours,

Stephen A. Martin

Stephen A. Martin
Director, EO Rulings & Agreements

FY - 2024/25 American Canyon Little League Budget

Income		**24-25 budget**	**23/24 budget**	23/24 Actuals	Comments from 2024
	City of Am Can	$10,000.00	$10,000.00	$10,000.00	reimuburse for field maintenance
	Canteen	$35,000.00	$35,000.00	$33,469.44	
	Fundraising	$35,000.00	$35,000.00	$31,192.13	**includes spiritwear
	Regular Season sign-ups	$40,000.00	$50,000.00	$41,622.90	$225 regular sign ups, $190 for t ball/ rookie, $250 for late sign ups
	Fall Ball sign-ups	$2,500.00	$3,500.00	$0.00	
	Volunteer checks cashed	$0.00		$6,050.00	
	Field rental revenue*new	$10,000.00		$7,700.00	
	Sponsor	$20,000.00	$26,000.00	$27,424.00	* includes 10K from sponsors for Umpires
	Other Income	$0.00	$60,000.00	$65,547.00	*includes money from last year
	Total Income	**$152,500.00**	**$219,500.00**	**$223,005.47**	
Expense					
Field& Park Maintenance					
	Projects	$0.00	$60,000.00	$72,701.96	*other income and projects from above
	Field Maintenance	$2,500.00	$3,500.00	$1,584.51	
	Field Maintenance (Monthly contract)	$18,000.00	$20,400.00	$19,687.50	*fencing approved for minor and softball fields
	Park Maintenance	$3,500.00	$1,500.00	$487.88	
	Gas	$50.00	$50.00		
	Chalk	$0.00	$500.00		Included in Field Maintenance
	Total Park Maintenance	**$24,050.00**	**$85,950.00**	**$94,461.85**	
General					
	Sign Ups	$600.00	$500.00	$536.86	
	Equipment & Gear	$2,500.00	$2,500.00	$662.01	
	Balls	$4,000.00	$6,000.00	$5,038.07	
	Canteen Expense	$15,750.00	$20,000.00	$16,192.15	*includes new fryer- fryer was returned
	Umpire Expense	$2,100.00	$10,600.00	$10,783.00	Gear, hats, shirts
	Scorekeeper Expense	$600.00	$400.00	$567.97	
	Fundraising Expense	$6,000.00	$8,500.00	$5,726.53	
	Spiritwear	$1,000.00	$10,000.00	n/a	
	Regular Season Uniforms	$26,000.00	$26,000.00	$24,656.95	
	Fall Season Uniforms	$2,000.00	$2,000.00	n/a	
	All Star Uniforms	$10,000.00	$12,000.00	$12,138.27	One team less than 2024
	Total General	**$70,550.00**	**$98,500.00**	**$76,301.81**	
Adminitration					
	Field Rental Fees	$1,000.00		$1,971.17	Indoor tryouts, City field charges
	Board Member (Jackets & Hats & party)	$2,100.00	$1,800.00	$352.34	$100 per board member allotment
	Board Meeting Food	$1,000.00			End of season celebration
	Host District Meeting	$1,000.00	$500.00	$353.57	
	League Assesment	$1,000.00	$1,000.00	$885.00	
	Charter	$3,000.00	$3,000.00	$3,903.65	
	Tournaments (TOC)	$1,000.00	$625.00	$147.10	
	Tournaments (All-Stars)	$1,500.00	$1,500.00		
	Patches & Rule Books	$800.00	$600.00	$737.74	
	Property Insurance	$4,500.00	$3,500.00	$4,260.17	
	Security	$1,500.00	$600.00	$1,079.08	
	Banking Fees & Expenses	$800.00	$800.00	$667.59	
	Taxes: State of CA & Registry of Char. Trust	$2,500.00	$150.00	$2,227.71	
	Annual PO Box	$360.00	$180.00	$360.00	
	Trophies	$2,000.00	$2,000.00	$1,411.41	
	Office Supplies	$750.00	$750.00	$665.45	
	Campout	$2,000.00	$1,000.00		
	Other	$250.00			
	Total Adminitration	**$27,060.00**	**$18,005.00**	**$19,021.98**	
Utilities					
	AT&T-Verizon	$2,800.00	$2,500.00	$3,774.51	Change to Verizon Feb 2025
	City of Am can- Water	$15,000.00		$8,138.61	
	PG&E	$8,000.00	$5,500.00	$7,686.85	
	Total Utilities	**$25,800.00**	**$8,000.00**	**$19,599.97**	
Safety					
	New Team First-Aid Kits	$500.00	$500.00	$421.31	
	Fingerprinting	$1,000.00	$2,000.00	$1,520.00	
	Fire Extinguishers	$250.00	$250.00		
	Total Safety	**$1,750.00**	**$2,750.00**	**$1,941.31**	
Sponsor Expense					

	Sponsor Plaques	$0.00	$0.00	
	ACSH Baseball Advertisement	$0.00	$0.00	
	Sponsor Signs	$1,000.00	$1,000.00	$1,227.72
	Total Sponsor Expense	**$1,000.00**	**$1,000.00**	**$1,227.72**
Other Income		$0.00		
Gross Income		**$152,500.00**	**$219,500.00**	**$223,005.47**
Total Expense		**$150,210.00**	**$214,205.00**	**$212,554.64**
Net Income		**$2,290.00**	**$5,295.00**	**$10,450.83**

FY - 2024/25 American Canyon Little League Budget

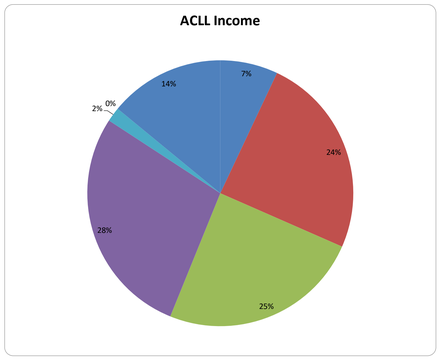
Income		2024 Actuals	2023 Actuals	2022 Actual	2021ACTUAL ($	2020 Act	2019 Act	Comments
City of Am Can	$10,000.00	$10,000.00	$25,000.00	$6,900.00	$5,400.00	$27,050.00	$21,080.00	
Canteen	$35,000.00	$33,469.44	$29,365.64	$20,798.00	$16,557.72	$0.00	$27,574.25	
Fundraising	$35,000.00	$31,192.13	$30,653.47	$29,489.00	$21,408.89	$5,778.10	$13,859.35	
Regular Season sign-ups	$40,000.00	$41,622.90	$41,860.83	$33,832.00	$24,183.13	$36,419.20	$39,001.05	
Fall Ball sign-ups	$2,500.00	$0.00	$0.00	$0.00	$3,471.10	$0.00	$2,146.56	
Volunteer checks cashed	$0.00	$6,050.00	$0.00	$0.00	$0.00	$500.00	$1,250.00	
Field rental revenue*new 2024		$7,700.00						
Sponsor	$20,000.00	$27,424.00	$14,440.11	$16,286.00	$15,975.00	$14,705.00	$19,506.00	
Other Income	$0.00	$65,547.00		$12.00	$0.00	$2,945.56	$0.00	
Total Income	**$142,500.00**	**$223,005.47**	**$141,320.05**	**$107,317.00**	**$86,995.84**	**$87,397.86**	**$124,417.21**	
Expense			$142,177.54					
Field& Park Maintenance								
Projects	$0.00	$72,701.96	$7,776.00	$0.00	$0.00	$18,030.00	$22,030.82	
Field Maintenance	$2,500.00	$1,584.51	$5,845.00	$6,104.00	$1,668.66	$1,781.07	$3,549.25	
Field Maintenance (Monthly contract)	$18,000.00	$19,687.50	$20,400.00	$13,600.00	$12,000.00	$14,100.00	$14,400.00	
Park Maintenance	$3,500.00	$487.88	$3,876.00	$1,821.00	$1,087.83	$778.38	$1,670.16	
Gas	$50.00			$85.00	$85.00	$0.00	$0.00	
Chalk	$0.00		$376.72	$26.00	$55.60	$0.00	$342.79	
Total Park Maintenance	**$24,050.00**	**$94,461.85**	**$38,273.72**	**$21,636.00**	**$14,897.09**	**$34,689.45**	**$41,993.02**	
General								
Sign Ups	$600.00	$536.86		$408.00	$0.00	$198.89	$100.00	
Equipment & Gear	$2,500.00	$662.01	$3,499.94	$150.00	$0.00	$2,452.68	$3,253.00	
Balls	$4,000.00	$5,038.07	$5,958.42	$5,677.00	$1,099.89	$2,065.15	$4,696.00	
Canteen Expense	$15,750.00	$16,192.15	$18,164.00	$13,646.00	$5,528.84	$4,166.62	$20,402.83	
Umpire Expense	$2,100.00	$10,783.00	$500.00	$199.00	$395.45	$0.00	$32.00	
Scorekeeper Expense	$600.00	$567.97	$300.00	$380.00	$34.17	$351.84	$258.24	
Fundraising Expense	$6,000.00	$5,726.53	$9,801.36	$7,235.00	$1,694.15	$525.00	$942.40	
Spirit Wear Expense	N/A	n/a	$9,896.85	$0.00	$1,371.00	$6,069.70	$0.00	
Regular Season Uniforms	$26,000.00	$24,656.95	$21,134.88	$24,825.00	$16,588.76	$20,492.26	$25,465.72	
Fall Season Uniforms	$2,000.00	n/a	$0.00	$0.00		$0.00	$1,997.47	
All Star Uniforms	$10,000.00	$12,138.27	$11,969.28	$10,014.00	$5,193.62	$0.00	$9,078.55	
Total General	**$69,550.00**	**$76,301.81**	**$81,224.73**	**$62,534.00**	**$31,905.88**	**$36,322.14**	**$66,226.21**	
Adminitration								
Field Rental Fees	$1,000.00	$1,971.17		$0.00	$0.00	$0.00	$0.00	
Board Member (Jackets & Hats & party)	$2,100.00	$352.34	$686.37	$1,910.00	$164.51	$1,064.76	$760.00	
Board Meeting Food	$1,000.00		$0.00	$0.00	$0.00	$0.00	$316.00	
Host District Meeting	$1,000.00	$353.57	$453.55	$389.00	$0.00	$384.31	$623.75	
League Assesment	$1,000.00	$885.00		$0.00	$0.00	$690.00	$720.00	
Charter	$3,000.00	$3,903.65	$2,517.34	$2,289.00	$2,394.27	$2,718.90	$4,000.00	
Tournaments (TOC)	$1,000.00	$147.10	$375.00	$0.00	$0.00	$450.00	$600.00	
Tournaments (All-Stars)	$1,500.00		$1,402.87	$0.00	$340.63	$0.00	$1,360.00	
Patches & Rule Books	$800.00	$737.74	$644.96	$469.00	$142.95	$638.71	$237.42	
Property Insurance	$4,500.00	$4,260.17	$3,474.56	$2,784.00	$2,637.37	$2,358.17	$1,330.00	
Security	$1,500.00	$1,079.08	$612.46	$1,051.00	$1,317.94	$788.40	$1,427.93	
Banking Fees & Expenses	$800.00	$667.59	$723.96	$651.00	$556.14	$338.40	$770.02	
Taxes: State of CA & Registry of Char. Trust	$2,500.00	$2,227.71	$50.00	$253.00	$20.00	$50.00	$45.00	
Annual PO Box	$360.00	$360.00		$180.00	$130.00	$120.00	$200.00	
Trophies	$2,000.00	$1,411.41	$1,738.36	$1,737.00	$1,562.57	$0.00	$2,023.08	
Office Supplies	$750.00	$665.45	$709.82	$773.00	$129.46	$212.55	$79.69	
Campout	$2,000.00			$0.00	$0.00	$0.00	$1,692.21	
Other	$250.00		$3,344.67	$0.00	$0.00	$260.44	$650.00	
Total Adminitration	**$27,060.00**	**$19,021.98**	**$16,733.92**	**$12,486.00**	**$9,395.84**	**$10,074.64**	**$16,835.10**	
Utilities								
AT&T	$2,800.00	$3,774.51	$3,381.00	$2,377.00	$2,411.54	$2,086.89	$1,664.68	
City of Am can- Water		$8,138.61						
PG&E	$8,000.00	$7,686.85	$5,078.81	$5,427.00	$4,275.52	$3,636.10	$4,205.35	
Total Utilities	**$10,800.00**	**$19,599.97**	**$8,459.81**	**$7,804.00**	**$6,687.06**	**$5,722.99**	**$5,870.03**	
Safety								
New Team First-Aid Kits	$500.00	$421.31	$226.89	$450.00	$434.42	$348.89	$291.27	
Fingerprinting		$1,520.00						
Fire Extinguishers	$250.00		$46.22	$229.00	$0.00	$205.87	$229.65	
Total Safety	**$750.00**	**$1,941.31**	**$273.11**	**$679.00**	**$434.42**	**$554.76**	**$520.92**	
Sponsor Expense								

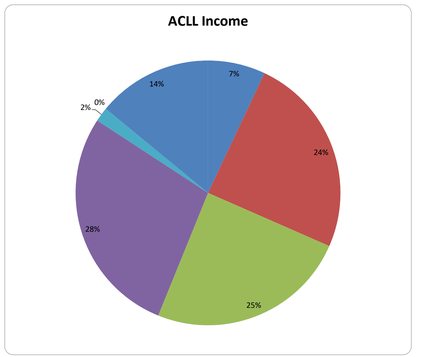
Sponsor Plaques	$0.00			$0.00	$0.00	$0.00	$0.00
ACSH Baseball Advertisement	$0.00			$0.00	$0.00	$0.00	$0.00
Sponsor Signs	$1,000.00	$1,227.72		$0.00	$942.03	$0.00	$2,070.84
Total Sponsor Expense	**$1,000.00**	**$1,227.72**	**$0.00**	**$0.00**	**$942.03**	**$0.00**	**$2,070.84**
Gross Income	**$142,500.00**	**$223,005.47**	**$141,320.05**	**$107,317.00**	**$86,995.84**	**$87,397.86**	**$124,417.21**
Total Expense	**$133,210.00**	**$212,554.64**	**$144,965.29**	**$105,139.00**	**$64,262.32**	**$87,363.98**	**$133,516.12**
Net Income	**$9,290.00**	**$ 10,450.83**	**$ (3,645.24)**	**$ 2,178.00**	**$ 22,733.52**	**$ 33.88**	**$ (9,098.91)**

Need to put fingerprinting under safety (under other for '23)
bookkeeping and computer under office supplies
opening day under other
mothers day roses under other

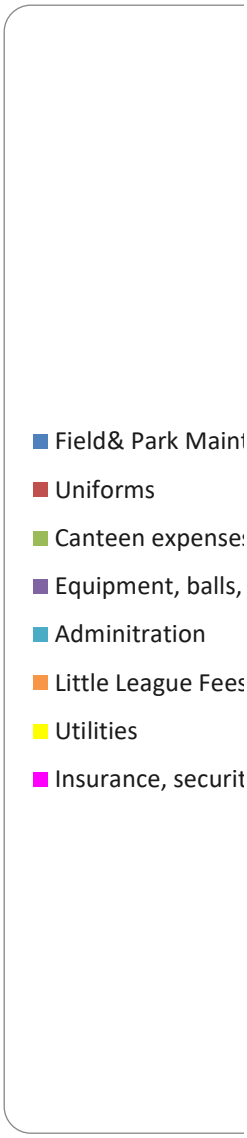
FY - 2024/25 American Canyon Little League Budget

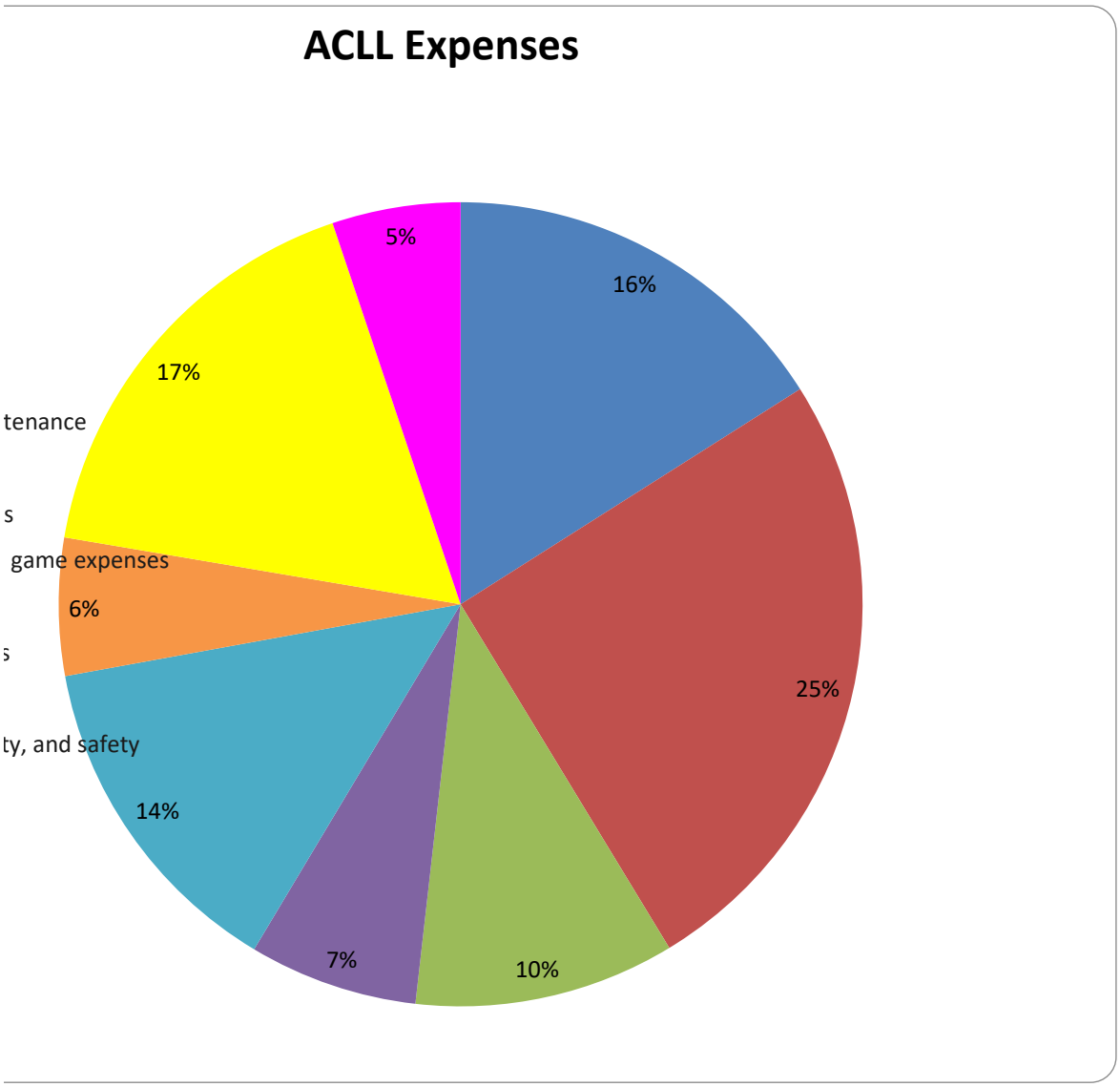
Income			October	November	December	January	February	March	April	May	June	July	August	September	YTD	Per player
Nicki	City of Am Can	$10,000.00	$1,800.00												$1,800.00	$7.20
Vanessa	Canteen	$35,000.00	$36.00	$24.00			$164.00	$5,999.60							$6,223.60	$24.89
Connie	Fundraising	$35,000.00						$910.00							$910.00	$3.64
Rob	Regular Season sign-ups	$40,000.00		$4,233.61	$1,622.08	$7,868.90	$14,812.72	$4,824.34						$355.56	$33,717.21	$134.87
Rob	Fall Ball sign-ups	$2,500.00													$0.00	$0.00
Gil	Volunteer checks cashed	$0.00													$0.00	$0.00
Jeff S.	Sponsor	$20,000.00	$575.00				$9,975.00	$5,735.96							$16,285.96	$65.14
	Interest income	$0.00	$2.78	$3.07	$2.98		$2.98								$11.81	$0.05
	Total Income	**$142,500.00**	**$2,413.78**	**$4,260.68**	**$1,625.06**	**$7,868.90**	**$24,954.70**	**$17,469.90**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$355.56**	**$58,948.58**	$235.79
Expense																
Field& Park Maintenance																$0.00
Mike	Projects	$0.00													$0.00	$0.00
Mike	Field Maintenance	$2,500.00		$1,800.00		$294.58	$1,193.74	$2,171.97							$5,460.29	$21.84
Mike	Field Maintenance (Monthly contract)	$18,000.00				$1,700.00	$1,700.00	$1,700.00							$5,100.00	$20.40
Mike	Park Maintenance	$3,500.00	$665.00			$109.00	$203.00								$977.00	$3.91
Mike	Gas	$50.00	$85.00												$85.00	$0.34
Mike	Chalk	$0.00		$25.98											$25.98	$0.10
	Total Park Maintenance	**$24,050.00**	**$750.00**	**$1,825.98**	**$0.00**	**$2,103.58**	**$3,096.74**	**$3,871.97**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$11,648.27**	$46.59
General																
Rob	Sign Ups	$600.00													$0.00	$0.00
Josh	Equipment & Gear	$2,500.00						$150.44							$150.44	$0.60
Josh	Balls	$4,000.00				$2,891.01		$1,577.87							$4,468.88	$17.88
Vanessa	Canteen Expense	$15,750.00					$2,547.82	$5,370.12							$7,917.94	$31.67
Jose	Umpire Expense	$2,100.00						$198.86							$198.86	$0.80
Tara	Scorekeeper Expense	$600.00						$380.01							$380.01	$1.52
Connie	Fundraising Expense	$6,000.00						$524.79							$524.79	$2.10
Josh	Regular Season Uniforms	$26,000.00					$469.27	$21,749.64							$22,218.91	$88.88
Josh	Fall Season Uniforms	$2,000.00	$1,390.45												$1,390.45	$5.56
Josh	All Star Uniforms	$10,000.00													$0.00	$0.00
	Total General	**$69,550.00**	**$1,390.45**	**$0.00**	**$0.00**	**$2,891.01**	**$3,017.09**	**$29,951.73**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$37,250.28**	$149.00
Adminitration																
	Field Rental Fees	$1,000.00													$0.00	$0.00
Josh	Board Member (Jackets & Hats & party)	$2,100.00													$0.00	$0.00
Vanessa	Host District Meeting	$1,000.00													$0.00	$0.00
Nicki	League Assesment	$1,000.00													$0.00	$0.00
Nicki	Charter	$3,000.00				$2,288.55									$2,288.55	$9.15
Nicki	Tournaments (TOC)	$1,000.00													$0.00	$0.00
Nicki	Tournaments (All-Stars)	$1,500.00													$0.00	$0.00
Nicki	Patches & Rule Books	$800.00													$0.00	$0.00
Nicki	Property Insurance	$4,500.00	$223.92	$223.92	$223.92	$223.92	$223.92	$223.92							$1,343.52	$5.37
Nicki	Security	$1,500.00			$262.80		$262.80								$525.60	$2.10
Sheri	Banking Fees & Expenses	$800.00	$19.95	$22.59	$99.05	$19.95	$39.95	$19.95							$221.44	$0.89
Sheri	Taxes: State of CA & Registry of Char. Trust	$2,500.00													$0.00	$0.00
Sheri	Annual PO Box	$360.00													$0.00	$0.00
	Trophies	$2,000.00													$0.00	$0.00
Vanessa	Office Supplies	$750.00						$27.32							$27.32	$0.11
	Campout	$2,000.00													$0.00	$0.00
Nicki	Other	$250.00					$260.69								$260.69	$1.04
	Total Adminitration	**$26,060.00**	**$243.87**	**$246.51**	**$585.77**	**$2,532.42**	**$787.36**	**$271.19**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$4,667.12**	$18.67
Utilities																
Nicki	AT&T	$2,800.00	$209.26	$208.95	$209.11	$211.45	$211.51	$212.66							$1,262.94	$5.05
Nicki	PG&E	$8,000.00	$399.29	$424.74	$358.25	$285.60	$260.69	$357.24							$2,085.81	$8.34
	Total Utilities	**$10,800.00**	**$608.55**	**$633.69**	**$567.36**	**$497.05**	**$472.20**	**$569.90**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$3,348.75**	$13.40
Safety																
Jack	New Team First-Aid Kits	$500.00					$450.32								$450.32	$1.80
Jack	Fire Extinguishers	$250.00													$0.00	$0.00
	Total Safety	**$750.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$450.32**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$450.32**	$1.80
Sponsor Expense																
Jeff S.	Sponsor Plaques	$0.00													$0.00	$0.00
Jeff s.	ACSH Baseball Advertisement	$0.00													$0.00	$0.00
Jeff S.	Sponsor Signs	$1,000.00													$0.00	$0.00
	Total Sponsor Expense	**$1,000.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	$0.00
Other Income		$0.00	$5,000.00												$5,000.00	$20.00
Gross Income		**$142,500.00**	**$7,413.78**	**$4,260.68**	**$1,625.06**	**$7,868.90**	**$24,954.70**	**$17,469.90**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$355.56**	**$63,948.58**	$255.79
Total Expense		**$132,210.00**	**$2,992.87**	**$2,706.18**	**$1,153.13**	**$8,024.06**	**$7,823.71**	**$34,664.79**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$57,364.74**	$229.46
Net Income		**$10,290.00**	**$4,420.91**	**$1,554.50**	**$471.93**	**-$155.16**	**$17,130.99**	**########**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$355.56**	**$6,583.84**	$26.34

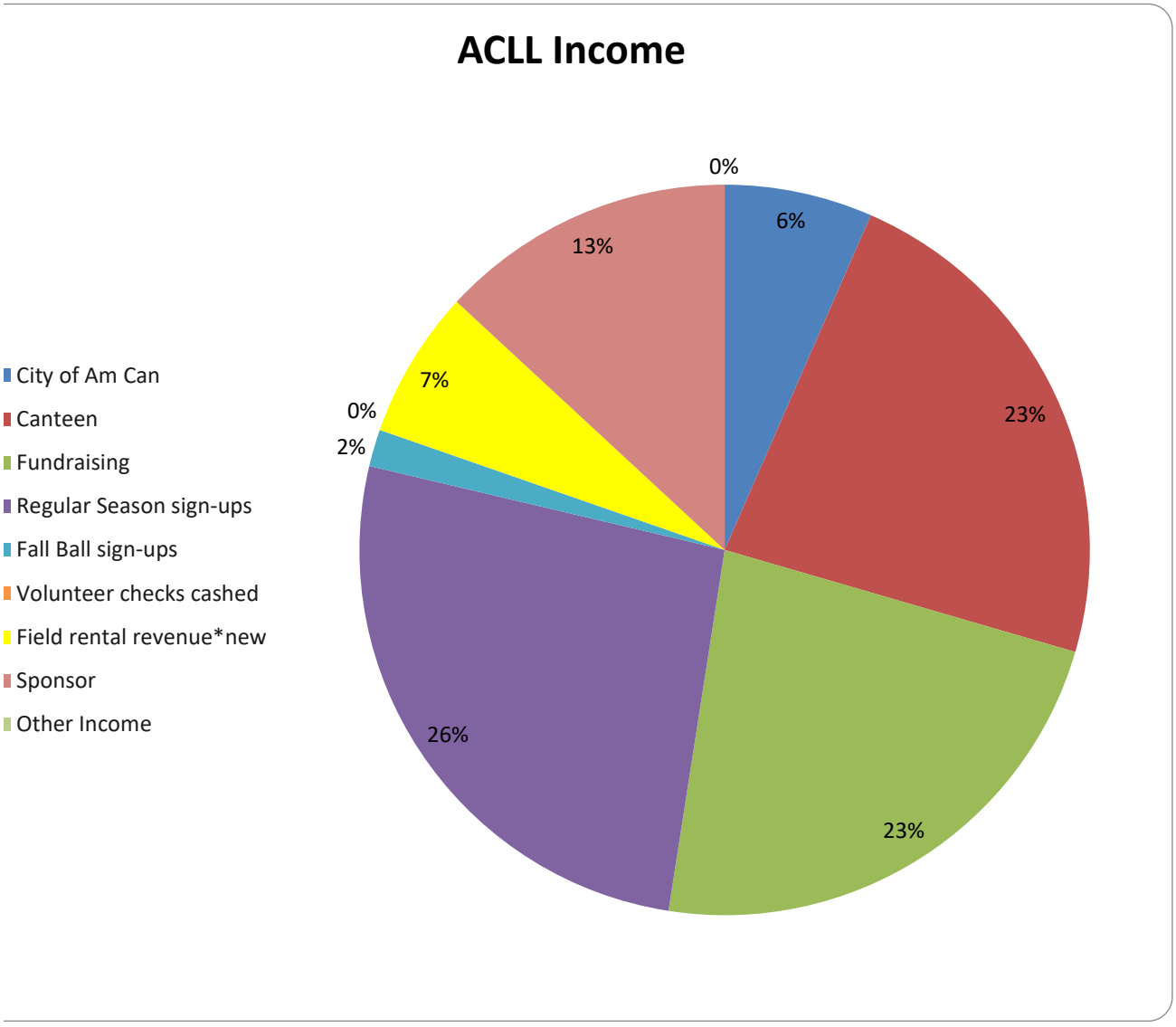




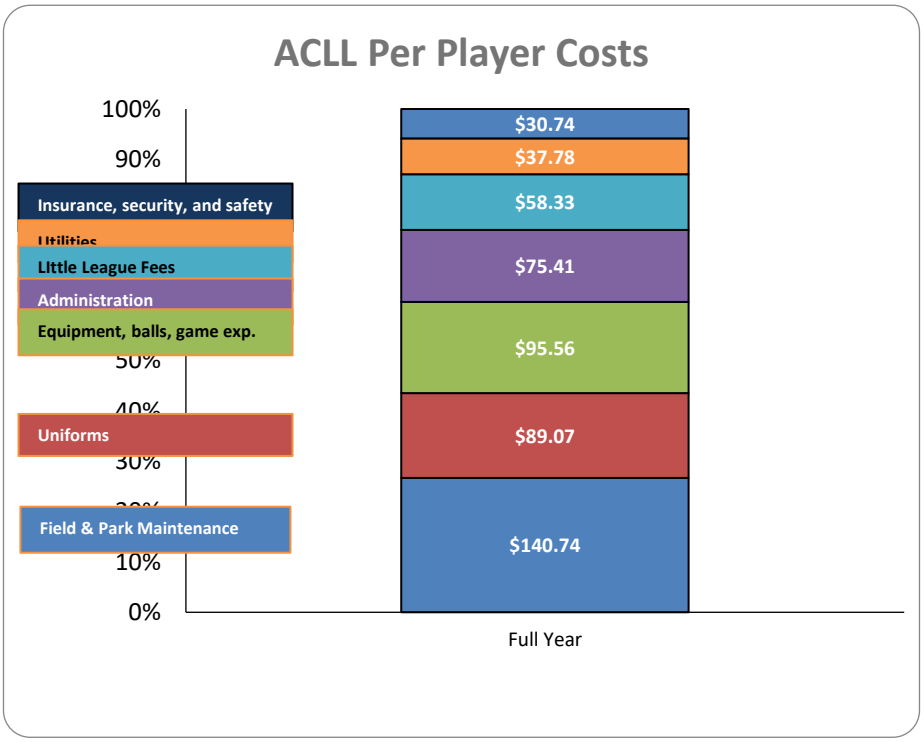
ACLL Expense		Per Player	
Field& Park Maintenance	**$24,050.00**	$80.17	16.0%
Uniforms	**$38,000.00**	$126.67	25.3%
Canteen expenses	**$15,750.00**	$52.50	10.5%
Equipment, balls, game expenses	**$10,200.00**	$34.00	6.8%
Adminitration	**$20,360.00**	$67.87	13.6%
Little League Fees	**$8,300.00**	$27.67	5.5%
Utilities	**$25,800.00**	$86.00	17.2%
Insurance, security, and safety	**$7,750.00**	$25.83	5.2%
Total:	$150,210.00	$500.70	100.0%

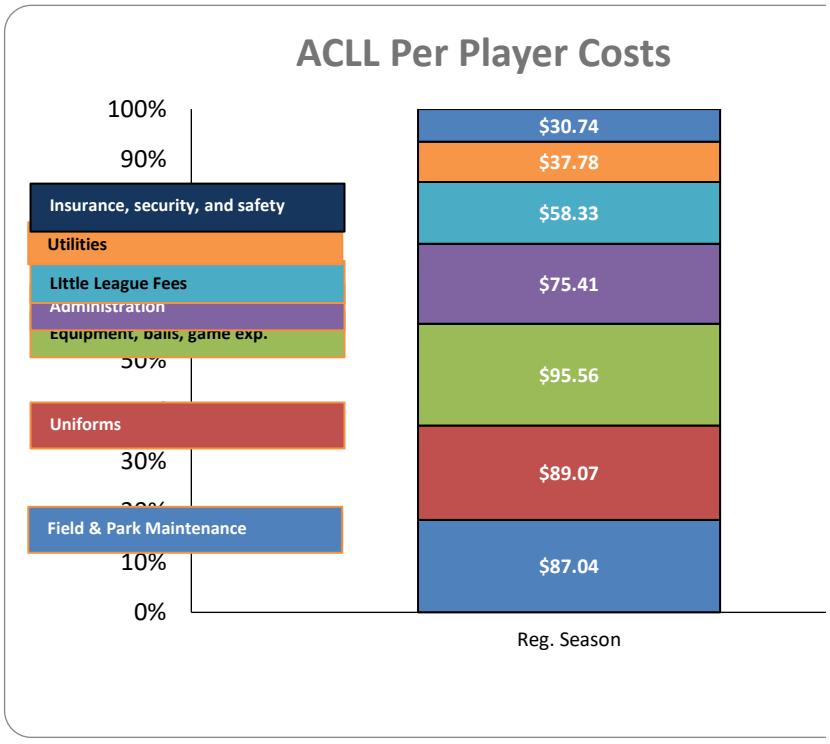


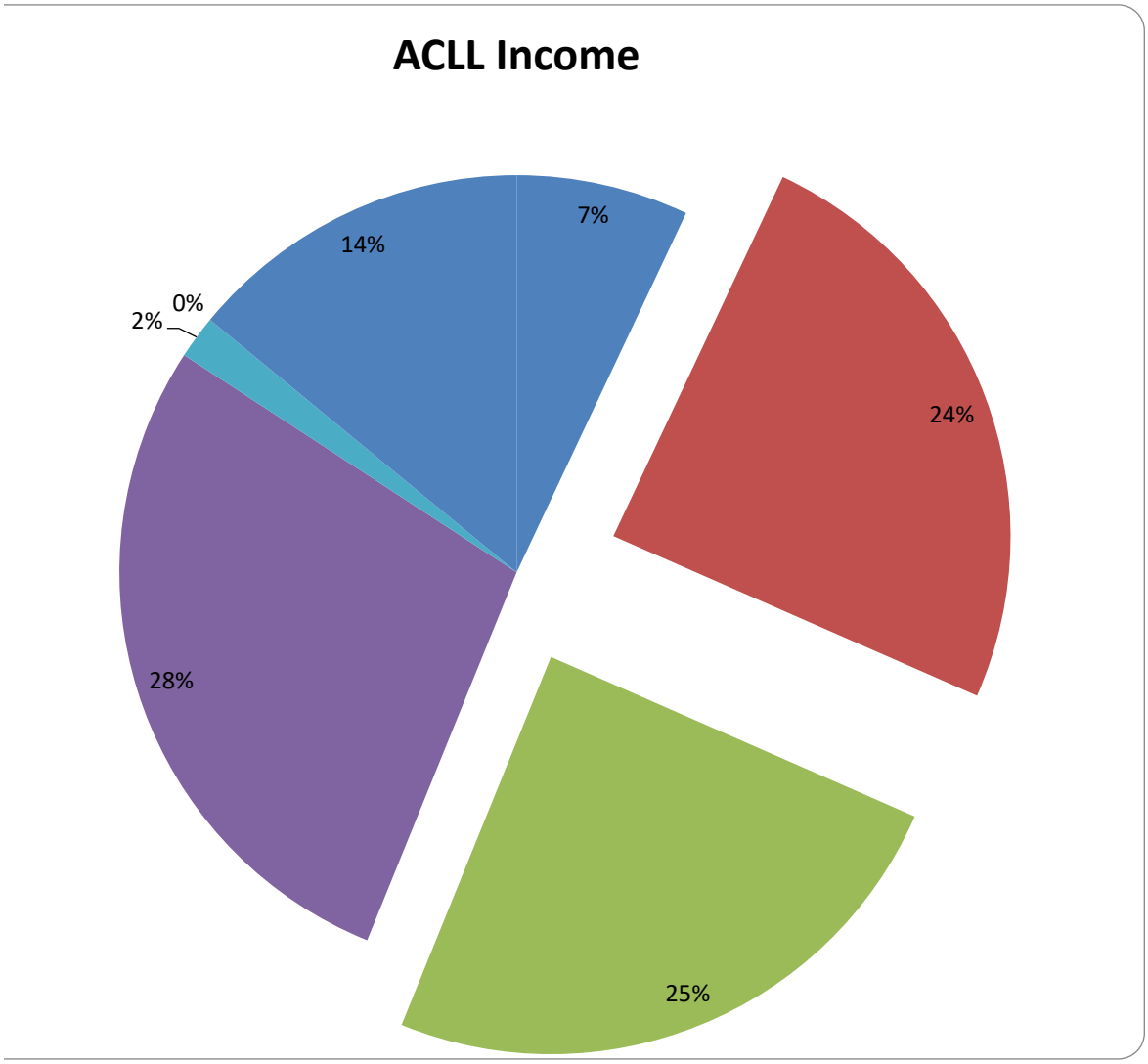

ACLL Expenses
5%
16%
17%
tenance
s
game expenses
6%
s
ty, and safety
14%
25%
7%
10%


ACLL Income
City of Am Can
Canteen
Fundraising
Regular Season sign-ups
Fall Ball sign-ups
Volunteer checks cashed
Field rental revenue*new
Sponsor
Other Income
0%
6%
13%
23%
7%
0%
2%
26%
23%

ACLL Expense	Full Year	Reg. Season	Full Year	Reg. Season
Uniforms	**$38,000.00**	**$23,500.00**	$140.74	$87.04
Field& Park Maintenance	**$24,050.00**	**$24,050.00**	$89.07	$89.07
Utilities	**$25,800.00**	**$25,800.00**	$95.56	$95.56
Adminitration	**$20,360.00**	**$20,360.00**	$75.41	$75.41
Canteen expenses	**$15,750.00**	**$15,750.00**	$58.33	$58.33
Equipment, balls, game expenses	**$10,200.00**	**$10,200.00**	$37.78	$37.78
Little League Fees	**$8,300.00**	**$8,300.00**	$30.74	$30.74
Insurance, security, and safety	**$7,750.00**	**$7,750.00**	$28.70	$28.70
Total:	$150,210.00	$135,710.00	$556.33	$502.63


ACLL Per Player Costs
100%
90%
50%
40%
30%
10%
0%
Insurance, security, and safety
Utilities
LIttle League Fees
Administration
Equipment, balls, game exp.
Uniforms
Field & Park Maintenance
$30.74
$37.78
$58.33
$75.41
$95.56
$89.07
$140.74
Full Year


ACLL Per Player Costs
100%
90%
30%
10%
0%
Insurance, security, and safety
Utilities
LIttle League Fees
Administration
Equipment, balls, game exp.
Uniforms
Field & Park Maintenance
$30.74
$37.78
$58.33
$75.41
$95.56
$89.07
$87.04
Reg. Season


ACLL Income
7%
24%
25%
28%
2%
0%
14%

American Canyon Little League

Project Title:
Golf Cart Acquisition for American Canyon Little League Operations

Project Summary:
American Canyon Little League is requesting funding to purchase a golf cart to support field operations, improve safety and mobility during games and events, and enhance the overall experience for players, volunteers, and spectators. The golf cart will be used for transporting equipment, assisting injured players, supporting field maintenance, and providing mobility for volunteers and staff across the complex.

Budget Breakdown

Item	Description	Cost (USD)
Golf Cart (Base Unit)	Standard electric golf cart with seating for 2–4 passengers	$6,500
Freight Charges	Delivery and shipping to American Canyon Little League fields	$500
Total Estimated Cost		**$7,000**

Funding Request
We respectfully request **$7,000** in grant funding to support the acquisition and delivery of a golf cart for American Canyon Little League. This investment will directly contribute to safer, more efficient operations and a better experience for the youth and families we serve.

Justification

- **Operational Efficiency:** Enables quick transport of equipment and personnel across large field areas.
- **Player Safety:** Assists in rapid response to injuries or emergencies during games.
- **Volunteer Support:** Eases the workload for volunteers managing logistics and field prep.
- **Community Engagement:** Enhances the professionalism and accessibility of league events.
- **Sustainability:** Electric-powered cart supports environmentally friendly practices.

American Canyon Little League

Project Timeline: Golf Cart Acquisition for American Canyon Little League

Date	Milestone
November 14, 2025	Grant Application Deadline (5:00 p.m.) Submit completed application via the designated online portal.
December 11, 2025	Parks and Community Services Commission Meeting (6:30 p.m.) Qualified nonprofits, including American Canyon Little League, are expected to attend and present their proposal.
December 16, 2025	City Council Award Consideration Grant recommendations presented to City Council. Attendance is optional.
January 2026	Grant Award Notification Expected Receive confirmation of funding and any associated terms.
Late January 2026	Vendor Selection & Quote Finalization Confirm specifications and pricing with selected golf cart vendor.
Early February 2026	Purchase Order Issued Submit official order and initiate payment using awarded grant funds.
Late February 2026	Shipping & Delivery Coordination Coordinate delivery logistics with vendor.
March 2026	Golf Cart Delivered & Deployed Receive, inspect, and begin using the golf cart for league operations.




FAIRPLAY

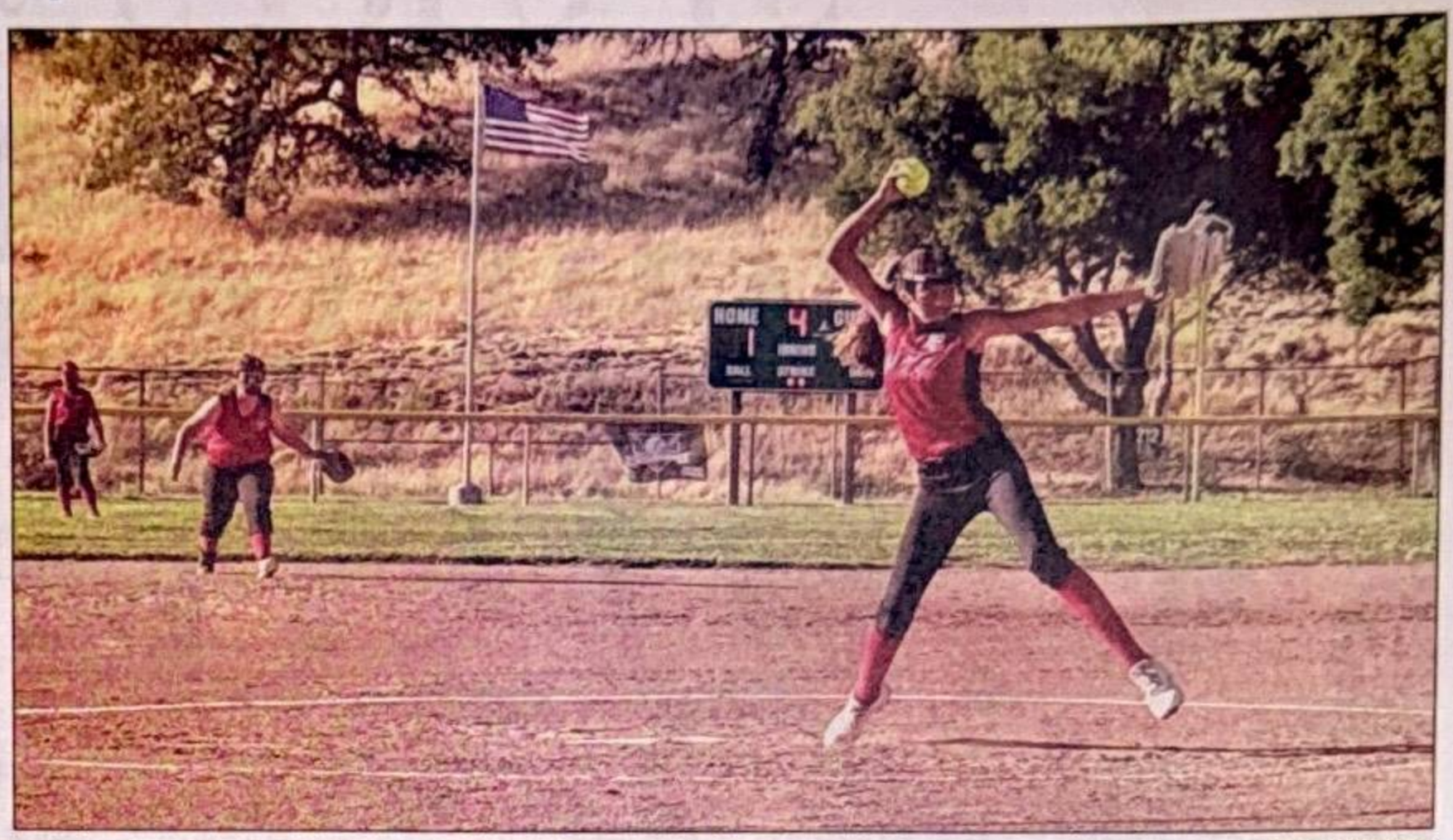



American Canyon
LITTLE LEAGUE
American Canyon
LITTLE LEAGUE
American Canyon
LITTLE LEAGUE


HOME
GUEST
AMERICAN CANYON
Baseball
NCS SEMIFINA
2025
ALL-STAR
BASEBALL
2025
BATTLE
Champion

American Canyon 12U softball team 2nd at Delta Sections

FOR THE REGISTER



COURTESY PHOTO

American Canyon Little League Major All-Stars ace Sarai Rodriguez pitches in a Delta Section Tournament game in Martinez.

The American Canyon 12 & Under Softball All-Stars made their mark at the 2025 Delta Section Tournament, finishing with a 2–2 record and capturing second place.

Over four games, they showcased dominant pitching, explosive offense, and relentless team effort, proudly representing District 53 and their hometown community.

In Game 1 on June 26, pitcher Sarai Rodriguez shut down Ripon, 11-4, with 13 strikeouts over six innings while allowing just two earned runs on six hits. She also drove in three runs at the plate, including a momentum-shifting triple in the first inning.

Leila Sweet provided a steady presence behind the plate and added two hits, two runs, and an RBI. Bella Barragan drove in two runs from the middle of the order, while Nevaeh Gamez, Olivia Castro and Sydney Gilbert helped fuel a crucial two-out rally in the third inning.

"Sarai and Leila worked seamlessly together, which is especially impressive given it was their first time behind the plate and in the circle as a duo — and that Leila is three years younger than Sarai," said American Canyon manager Chris Sweet. "They kept their composure and acted like veterans out there. The team fed off that energy."

A five-run fifth inning broke the game open, highlighted by Rodriguez's two-run single and a two-RBI double from Barragan. Kamila Sosa, after being hit by a pitch, came around to score on a fly ball by Ciena Barbosa, stretching the lead to 6–1.

Two days later, American Canyon remained unbeaten with a 6–1 win over East County, once again anchored by Rodriguez's brilliance in the circle. She tossed a one-hitter with 11 strikeouts and no earned runs in another complete-game effort.

Sweet caught every pitch and managed the game with calm leadership. The offense came alive in the second inning with four runs, led by a clutch two-RBI single from Natalie Rea Sanchez and a run-scoring hit from Sosa. Rodriguez, Sosa and Barragan each collected two hits as American Canyon totaled 10 on the day.

"This was about execution," American Canyon coach Mike Reid said. "We asked the girls to stay aggressive, support each other, and play clean defense — and they did just that. That's what good softball looks like."

Added Coach Sweet, "Sarai was in total command, and Leila called a great game behind the plate. But what stood out most was how everyone did their part. You could see their confidence growing with every inning. They trusted each other, and it showed."

On June 29, American Canyon suffered its first loss of the tournament, 8–3, to East County in a tightly contested rematch. After taking a 3–1 lead in the fourth with an RBI double from Sweet and a deep triple from Rodriguez, American Canyon's defensive miscues opened the door for East County's four-run bottom half.

Rodriguez once again went the distance, striking out eight and walking three. Of the eight runs allowed, only one was earned. Castro ignited the scoring with a single and aggressive baserunning in the second inning, while Lily MacNeil, Gilbert and Sanchez contributed with strong at-bats.

"We've been tested, and now we know exactly what it takes," said Coach Sweet after the game. "This team is resilient, and I believe in every one of these girls. They're ready to respond."

American Canyon wrapped up tournament play on June 30 with a hard-fought 10–5 loss to East County in the championship round.

After East County jumped out to a 2–0 lead, Castro sparked a five-run surge with a leadoff single and two stolen bases. Sweet drove her in with an RBI single, and Rodriguez followed with a two-run double to give American Canyon a 3–2 lead. In the second inning, Gamez worked a walk and scored on a clutch hit by Sosa. Rodriguez added her second RBI double of the day soon after.

Barragan pitched all six innings, allowing 11 hits, 10 runs (eight earned) and seven walks while striking out four. She also made two key defensive plays throwing runners out at third and handled hard-hit balls with poise.

Sweet caught the full game behind the plate, threw out a runner attempting to steal, and added a double and RBI single at the plate.

"Bella pitched with so much heart and Leila was a wall behind the plate," Coach Sweet said. "This group competed with class and toughness from start to finish. Every girl had a role, and every girl rose to the moment."



COURTESY PHOTO

Members of the American Canyon Little League Majors Softball All-Star team are, back row from left, coach Radford Castro, manager Chris Sweet and coach Mike Reid; middle row: Kamila Sosa, Nevaeh Gamez, Lily MacNeil, Ciena Barbosa, Sarai Rodriguez, Amelia Harris and Sydney Gilbert; bottom row: Leila Sweet, Olivia Castro, Makayla Hernandez, and Natalie Rae Sanchez.

Rodriguez led the offense with two doubles and two RBIs and made a key defensive tag at shortstop. Gilbert drove in a run and made several heads-up plays at third base. Gamez reached base twice, singled, and anchored the infield at first. Sosa's early RBI helped keep American Canyon in it, and Castro's leadoff fire gave the team early momentum.

"Proud of all of you. Hold your heads high — champions aren't just measured by the banner, but by how they rise after the fall," coach Radford Castro told the team after the game.

Added Coach Sweet to the players, "What you accomplished on that field goes far beyond the scoreboard. You played with purpose — for your team, your city, for our district and for the Little League journey that shaped you into the players you are. Every pitch, every hit, every gritty play reflected not just your skill, but the love you've built for this game since your very first days in the dirt.

"You carried yourselves with pride and showed the younger girls what it truly means to wear the Little League patch — to represent something bigger than yourselves. You reminded everyone watching what heart, hustle, and teamwork really look like. Thank you for the effort, the emotion, and the example you set." ■

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
Boys & Girls Clubs of Napa Valley

Organization Phone *
(707) 255-8866

Website Address (Add Link)
https://begreatnv.org/

Point of Contact Name *
amanda frances fisher

Contact E-mail *
amanda@begreatnv.org

Contact Phone *
(503) 490-0278

Organization Address *
Street Address
1515 Pueblo Avenue
Address Line 2
City
Napa
State
CA
Zip Code
94558

Upload 501(c) Verification *
Attachment 2 IRS Letter of Determination.pdf 38KB

Year Organization was Established *
1956

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone *	Email *
Todd Walker	Co-President of the Board	(707) 255-8866	todd@c-linexp.com
Rhonda Walker	Co-President of the Board	(707) 255-8866	rhonda.k.walker@gmail.com
Rachel Stern	Vice President of the Board	(707) 255-8866	rachelstern12@gmail.com
John Cordeiro	Co-Treasurer of the Board	(707) 255-8866	john@vintage-wealth.com
Jay Rider	Co-Treasurer of the Board	(707) 255-8866	jay@ryderhomes.com

Name *	Title *	Phone *	Email *
Margaret Valenzuela	Secretary of the Board	(707) 255-8866	margaret@rubiawinecellars.com
Bernie Narvaez	Board of Directors	(707) 255-8866	bernardo@narvaezins.com
Lise Tarner	Board of Directors	(707) 255-8866	nvwhine@aol.com
Kevin Corley	Board of Directors	(707) 255-8866	kevin@corleyfamilynapavalley.com
Shawn Guttersen	Board of Directors	(707) 255-8866	shawn@blt-enterprises.com
Jonny Karpuk	Board of Directors-1st American Title	(707) 255-8866	jkarpuk@firstamnapa.com
Kevin Teague	Board of Directors-Holman Teague Roche Anglin LLP	(707) 255-8866	teague@htralaw.com
Andre Crisp	Board of Directors- Legend Napa Valley	(707) 255-8866	andre@legendnapa.com
Shawna Terry	Board of Directors	(707) 255-8866	sterry@cbnapavalley.com

Financial Information

Total Organization Budget for current fiscal year. *

$8,479,647.40

Upload Organization's Total Budget *

FY 26 BAB Budget A C Community Grant. pdf 44.27KB

Is Organization a past recipient of Community Grant Funding? *

- ○ Yes
- ◉ No

Project Funding Request *

$10,000.00

Estimated Number of Residents to Be Served *

2375

Upload Project Budget *

AC Community Grant Budget BGCNV 25_26.pdf 124.45KB

Will Organization Receive Matching Funds? *

- ○ Yes
- ◉ No

Background

Mission and Vision *

Describe Organization's mission and vision.

Organizaonal Overview- Boys & Girls Clubs of Napa Valley
The mission of the Boys & Girls Clubs of Napa Valley is to "inspire and enable all young people, especially those who need us the most, to realize their full potenal as producve, caring, responsible cizens".
Since 1956, the Boys & Girls Clubs of Napa Valley (BGCNV) has provided safe, inclusive spaces where over 3,0000 youth annually find inspiraon, mentorship, and the tools to build Great Futures. With 13 Club locaons across Napa and American Canyon, our programs focus on five core outcomes: Academic Success, Healthy Lifestyles, the Arts, Athlecs, and Character & Leadership Development.
To meet the evolving needs of our community, BGCNV has expanded its impact areas to include Workforce Readiness & Entrepreneurship, Financial Literacy, and STEAM Educaon—ensuring every young person is equipped with the knowledge and confidence to thrive personally and professionally.
The Community We Serve
The Boys & Girls Clubs of Napa Valley serves a diverse and rapidly evolving community that reflects the heart and challenges of Napa County. Our 13 Club sites in American Canyon and Napa are strategically located within schools and neighborhoods where youth and families face the greatest social and economic barriers—ensuring that every child has access to safe, enriching, and affordable after-school care.

History of Organization *

Describe Organization's history and the community served.

Boys & Girls Clubs of Napa Valley was founded in 1956 and became officially a non-profit organization in 1967.
Our members represent a broad cross-section of Napa Valley's population:
• Many are first-generation students whose families are striving to create new opportunities through education.
• Over half of our members identify as Hispanic or multiracial, reflecting the cultural richness and diversity of our region.
• A growing number of youth face barriers such as food insecurity, housing instability, and limited access to technology or transportation —challenges that the Club works daily to mitigate through equitable access to programs and caring adult mentors.
In partnership with the Napa Valley Unified School District (NVUSD), and a network of local community leaders, businesses, and civic leaders, BGCNV delivers programs that reach young people where they are—in classrooms, gyms, and in our Clubhouses across the county.
For many families, the Boys & Girls Clubs of Napa Valley is more than an after-school program—it is a lifeline that provides stability, mentorship, and belonging. Every day, our staff create spaces where youth can explore their interests, discover their potential, and envision a future full of promise.
As of 9/1/2025- During the current program year:
• Total Enrollment: 2,693 youth
• Average Daily Attendance (ADA): 1,779 members
• Qualifying for Free or Reduced-Price Lunch (ELOP): 1,488 youth
• These totals will expand and rise further into the school academic year 2025-2026.
These figures illustrate both the depth of our reach and the critical need we meet. Nearly 59% of Club members qualify for free or reduced-price meals, underscoring our role as a stabilizing resource for working families and low- to moderate-income households. 74% qualify as low-income households to moderate-income households.

PROJECT INFORMATION

Project Name *

American Canyon Fund a need for Kids

Project Timing *

Ongoing Program

Project Timing Details *

2025-2026 School Year and Summer 2026

Community Location *

Where will the project connect with the community?

American Canyon Clubhouse, Napa Junction, Canyon Oaks, and American Canyon Middle School

Upload Project Timeline *

BGCNV American Canyon Scholarship Timeline 25_26.pdf

149.69KB

Project Team *

List individuals, agencies or partner organizations that will help execute this proposal

Jaime Gallegos-Executive Director, Boys & Girls Clubs of Napa Valley, Amanda Frances Fisher, Director of Philanthropy & Development, Michael Tillotson, Director of Operations, and Napa Valley Unified School District.

Project Details *

Describe your project in detail, including how it will benefit, give back, or fill a community need.

Project Details: Economic Need & Equity Focus

The BGCNV American Canyon Scholarship Program is designed to confront the significant economic disparities experienced by youth in American Canyon, where many families face financial hardship, limited access to enrichment opportunities, and systemic barriers to higher education and career pathways. Among the 799 enrolled TK–8th grade members across American Canyon's four BGCNV Club locations, only $21,780 has been awarded to date—far below the demonstrated need.

Based on current participation levels, family income data, and the rising costs of academic and career-readiness programs, the projected scholarship need for the 2025–2026 year is $219,275. Not including the 30+ students remaining on the waitlist for these locations. This gap illustrates the urgency and scale of the inequities American Canyon youth face. Without financial support, many students are unable to participate in academic enrichment, dual-enrollment opportunities, STEAM programs, workforce certifications, or other future-shaping experiences. We have proudly upheld our policy since 1956 that no child will ever be turned away due to the inability to pay, but we need help to raise these critical funds.

This project directly advances economic equity by ensuring that young people who are low-income, first-generation, multilingual, or otherwise underserved have access to the same opportunities as their more resourced peers. Through year-round scholarships, multilingual application assistance, culturally responsive outreach, and ongoing mentorship, the program removes barriers and prioritizes students with the greatest need.

By investing in these young people, the scholarship program not only changes individual trajectories—it strengthens the broader community by expanding access to education, promoting upward mobility, and ensuring every American Canyon student has an equitable chance to succeed, regardless of their economic circumstances.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

Similar Projects & Organizational Capacity

The Boys & Girls Clubs of Napa Valley has a long-standing history of delivering high-quality, research-based youth programs across American Canyon, demonstrating strong organizational capacity and the ability to successfully implement new initiatives such as the American Canyon Scholarship Program. Our track record includes a diverse portfolio of academic, enrichment, wellness, and leadership programs that consistently support youth development and close opportunity gaps.

Key programs and accomplishments that reflect our expertise include:

Power Hour (Academic Support): Daily homework help and tutoring that improves academic performance, study habits, and confidence.

STEM Learning & Imagine Science: Hands-on science, engineering, and technology programs developed through national partnerships, sparking curiosity and strengthening problem-solving skills.

Arts & Performance: Visual arts, music, theater, and creative expression programs that nurture cultural enrichment and emotional well-being.

Athletics, Sports & Games: Structured physical activity, team sports, and recreational programming that build teamwork, discipline, and healthy lifestyles.

Dance & Movement: Inclusive movement-based programming that promotes health, creativity, and cultural expression.

SMART Girls: A national Boys & Girls Clubs program that supports girls' leadership, health, self-esteem, and peer connection.

Triple Play & Healthy Habits: Comprehensive wellness initiatives focused on physical health, nutrition education, and emotional well-being for youth of all ages.

These programs have been successfully implemented across American Canyon's BGCNV sites, serving hundreds of youth annually and demonstrating our ability to design, launch, and sustain impactful programming. Our highly trained staff, established school partnerships, bilingual communication capacity, and strong relationships with families position us to effectively manage the year-round American Canyon Scholarship Program and ensure equitable access for youth who need it most.

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

Measurable Impact

The BGCNV American Canyon Scholarship Program will generate measurable, equity-driven outcomes that directly support youth access to academic, enrichment, and career-readiness opportunities. Success will be evaluated through quantitative metrics, participant data, and qualitative feedback collected throughout the scholarship cycle.

Key Measurable Outcomes & Metrics

1. Increased Access to Opportunities

Number of scholarships awarded to American Canyon youth annually

Total dollar amount distributed to students (goal: significant growth beyond the current $21,780 toward meeting the projected $219,275 need)

Percentage of low-income, first-generation, or multilingual students served

2. Expanded Student Participation in Enrichment & Academic Pathways

Tracking participation in programs supported by scholarships, such as:

Academic enrichment

STEM/STEAM learning

Workforce development and courses

Arts, athletics, and leadership programs

Increase in the number of students accessing previously cost-prohibitive opportunities

3. Improved Academic & Career Readiness Indicators

Self-reported increases in confidence, motivation, and readiness for high school, college, or career pathways

Participation in career exploration, field experiences, or mentorship provided by BGCNV

Progress toward academic goals (grades, attendance, skill development, etc., when available)

4. Inclusive, Multilingual, and Culturally Responsive Access

Number of application support sessions offered in English and Spanish

Percentage of applicants receiving assistance

Increased engagement from families in underserved or economically disadvantaged groups

5. Community and Donor Engagement Impact

Number of new and returning donors supporting scholarship expansion

Amount of AC-specific donor funding secured annually

Partner feedback from schools, community organizations, and families

6. Storytelling, Testimonials & Longitudinal Impact

Collection of student and parent testimonials, quotes, and narratives (with permission)

Year-over-year tracking of scholarship recipients' educational and personal growth

Annual Scholarship Impact Report distributed to donors, partners, and stakeholders

How Impact Will Be Measured

BGCNV will measure impact using:

Application and award data

Demographic and income information

Attendance and participation tracking

Pre- and post-program questionnaires

Family and student testimonials

Staff and school partner feedback

Annual data comparison to identify growth and equity outcomes

Optional Additional Information

Attach visuals, letters of support, or additional project details. (15 MB Limit)

American Canyon Clubhouse JLP_5755-Edit-Edit-2.jpg 2.29MB

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.
- Upon submittal of this application, an email containing the application materials and commission/council dates will be sent to the applicant and project contact.

QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *
Amanda Frances Fisher

Applicant Title *
Director of Philanthropy & Development

Applicant Email *
afisher@begreatnv.org

Applicant Signature *
Amanda Frances Fisher

Date of Submittal *
11/14/2025

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248651232
Mar. 12, 2012 LTR 4168C E0
94-6033413 000000 00
00016889
BODC: TE

BOYS AND GIRLS CLUBS OF NAPA VALLEY
1515 PUEBLO AVE
NAPA CA 94558-4837

015044

Employer Identification Number: 94-6033413
Person to Contact: Mr. Kelley
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Mar. 01, 2012, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in March 1967.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248651232
Mar. 12, 2012 LTR 4168C E0
94-6033413 000000 00
00016890

BOYS AND GIRLS CLUBS OF NAPA VALLEY
1515 PUEBLO AVE
NAPA CA 94558-4837

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Doris P. Kenwright

Doris Kenwright, Operation Mgr.
Accounts Management Operations 1

BOYS & GIRLS CLUBS
OF NAPA VALLEY

Revenue		2025-26 Board Approved Budget
4009 · Contributions	$	300,000.00
4230 · Foundation Grants	$	740,000.00
4240 · BGCA Grants	$	213,900.00
5010 · Govt Contracts	$	5,452,500.00
5175 · Program Fees	$	1,378,000.00
5210 · Membership Dues	$	26,750.00
5340 · Rental Income	$	45,000.00
5810 · Special Events (Non-gift)	$	464,575.00
5900 · Cause Related Events	$	14,000.00
Total Income	**$**	**8,634,725.00**

Expenses		2025-26 Board Approved Budget
7220 · Salaries	$	6,203,767.71
7229 · Benefit Allocation	$	1,031,414.69
7260 · Employee Related Expenses	$	75,930.00
7520 · Accounting Fees	$	43,980.00
7540 · Other Professional Services	$	156,500.00
7542 · Program Contracted Services	$	24,100.00
8110 · Office Supplies	$	9,000.00
8112 · Technology Supplies & Software	$	76,600.00
8113 · Program Expense	$	218,200.00
8117 · Program Snack	$	32,400.00
8130 · Communications	$	49,675.00
8170 · Postage and Printing	$	2,800.00
8180 · Dues/Membership/Publications	$	37,680.00
8211 · Facility Costs (Bldg Maint)	$	141,600.00
8220 · Utilities (PG&E/Water)	$	120,000.00
8260 · Equipment Lease and Rental	$	19,200.00
8310 · Auto Expense	$	29,360.00
8512 · Service/Finance Charges	$	40,000.00
8520 · Insurance	$	90,000.00
8530 · Property, Taxes, Licenses, Fees	$	4,000.00
8550 · Meeting Expense	$	21,440.00
8570 · Promotions (Advertising)	$	3,000.00
8612 · Payroll Processing Fees	$	28,000.00
Total Expenses	**$**	**8,479,647.40**
Net Surplus	$	155,077.60

Boys & Girls Clubs of Napa Valley:	FTE	Total	Request
Personnel			
List Positions Here			
Director of Operations		$8,000.00	$8,000.00
Program Director (4)		$5,000.00	$5,000.00
Coordinator (4)		$3,000.00	$3,000.00
YDP, Part-Time (8)		$8,000.00	$4,000.00
Benefits & Payroll Taxes			
15%		$3,600.00	$3,600.00
Total Personnel Costs		**$27,600.00**	$27,600.00
Operating Expenses			
Building Maintenance		$500.00	$500.00
Postage			
Printing/Copying		$500.00	$500.00
Insurance		$300.00	$300.00
Supplies			$0.00
Maintenance			
Space			
Telephone & Internet (4)		$100.00	$100.00
Utilities		$100.00	$100.00
Indirect Costs		$500.00	$500.00
Total Operating Expenses		**$2,000.00**	$2,000.00
Direct Program Expenses			
Program Supplies		$3,000.00	$3,000.00
Staff Development/Training			$0.00
Consultants			$500.00
Program Rewards			$1,000.00
Mileage & Field Trip Costs		$1,000.00	$1,000.00
Total Program Expenses		**$4,000.00**	$4,000.00
Total Expenses		**$33,600.00**	$33,600.00
Revenue			
Government			
AC Community Grant-25-26 Scholarships		$10,000.00	$10,000.00
Foundation		.	
Individual Donations			

Events			
Program Fees			
Other Income			
General Operating Budget		$210,000.00	$210,000.00
Total Revenue		$220,000.00	$220,000.00

BGCNV American Canyon Scholarship Timeline- ACC, NJ, CO and ACMS

Project Period: August 1, 2025 – July 31, 2026

Phase 1: Program Design & Funding-August 2025

August 2025-July 2026

- Confirm scholarship purpose, target students, and projected number/percentage of awards.
- Finalize scholarship criteria
- Update all application materials (application form, recommendation forms)
- Create branded materials: flyers, scholarship one-pager, school outreach.
- Identify and begin cultivating American Canyon–based donors/sponsors.
- Set internal budget for scholarship pool
- Secure/confirm donor funding commitments and sponsorships. (ONGOING)
- Finalize **Scholarship Selection Committee** (BGCNV staff, board, AC faculty, NCOE, NVUSD, etc.).
- Coordinate timeline with American Canyon Clubs teams. (director of operations, area directors, directors & coordinators)
- Schedule school-based outreach sessions and Club-based info sessions, open houses, etc.

Phase 2: Outreach & Application Launch

August 2025- July 2026

- **Official Launch** of 2025–2026 BGCNV American Canyon Scholarship Program.
- Announcements via Club email, A.C. Schools, and programs.
- Host first scholarship information session if requested by program sites
- Distribute flyers and QR codes across American Canyon (partners, schools, etc.)
- **Application Opens** - promotion at all American Canyon Club sites
- First **Application Help offered in all languages as requested**
- Continued outreach with targeted communication to eligible Club kids
- Hold the second **Application Help** before winter break- if needed

---

Phase 3: Application Period August 2025- July 2026

- Active application period throughout the year.
- In-Club reminders, text/email notifications, and program site flyers.
- Bilingual (English/Spanish) materials available.

Phase 4: Review, Selection & Notification

Staff review for completeness, follow-ups for missing pieces.

- Prepare packets
- Provide training to the staff if needed
- Notify scholarship awardees (email + phone + letter).
- Notify all applicants with supportive follow-up messaging.
- Confirm final disbursement procedures with students & staff.

Phase 5: Disbursement- ongoing 2025-2026

- Promote via BGCNV email, AC-specific posts, and school communications.
- Collect photos, stories, and short quotes from recipients and parents (with permission)
- Issue official scholarship award letters.

Phase 6: Impact Reporting & Preparation for Next Cycle (August 2026 thru July 2027)

July 2026

- Collect follow-up information from recipients (updates, testimonials).
- Prepare **2025–2026 Scholarship Impact Report** for donors & partners.
- Internal debrief with staff/committee: lessons learned & improvements.
- Draft early timeline for 2026–2027 scholarship cycle.


BOYS & GIRLS CLUBS
OF NAPA VALLEY
Napa Valley Vintners
American Canyon Clubhouse
60

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
Community Action of Napa Valley

Organization Phone *
(707) 253-6100

Website Address (Add Link)
https://www.canv.org/

Point of Contact Name *
Drene Johnson

Contact E-mail *
djohnson@can-v.org

Contact Phone *
(707) 253-6100

Organization Address *
Street Address
2521 Old Sonoma Road
Address Line 2
City
Napa
State
CA
Zip Code
94558

Upload 501(c) Verification *
IRS Verification.pdf 38KB

Year Organization was Established *
1965

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone	Email
Jill Barwick	Board Vice Chair	(707) 257-8781	napagirl2010@live.com
Pastor Timothy Bledsoe	Low Income Rep	(530) 370-2134	timothybledsoe@gmail.com
Robert Orr	Board Secretary	(707) 738-0749	orrprop@att.net
David Alessio	Low Income Rep	(707) 812-4715	davidzalessio@gmail.com
Leon Garcia	Public Sector Rep	(707) 557-4986	leongarcia.ac@gmail.com

Name *	Title *	Phone	Email
Jim Jones	Public Sector Rep	(707) 253-0434	torakami@comcast.net
Jennifer Palmer	Public Sector Rep	(707) 299-1975	Tennifer.Palmer@countyofnapa.org
Lynn Perez	Public Sector Rep	(707) 253-4697	Lynn.Perez@countyofnapa.org
Matthew Powell	Public Sector Rep	(503) 781-1842	mpowell@justin-siena.org
David J. Eriksen	Private Rep	(831) 233-8630	davidjameseriksen@gmail.com
Eric Gonzales	Private Rep	(707) 254-4606	eric_gonzales@ml.com
Doug Hawker	Board Chair	(707) 254-8305	doughawker07@gmail.com
Leslie Miretti	Private Rep	(707) 258-8000	leslie@mirettidesign.com
Phil Rapp	Board Treasurer	(415) 235-0409	philip.rapp@bmo.com

Financial Information

Total Organization Budget for current fiscal year. *
$1,281,771.00

Upload Organization's Total Budget *
Organizational Financial Statement.pdf 196.46KB

Is Organization a past recipient of Community Grant Funding? *
- ○ Yes
- ◉ No

Project Funding Request *
$5,000.00

Estimated Number of Residents to Be Served *
50

Upload Project Budget *
Program Budget.pdf 139.02KB

Will Organization Receive Matching Funds?
- ○ Yes
- ○ No

Background

Mission and Vision *
Describe Organization's mission and vision.

The Mission of Community Action of Napa Valley is to provide services and resources that promote healthy living and encourage self-sufficiency for the vulnerable members of the community.

History of Organization *

Describe Organization's history and the community served.

In 1964, President Lyndon Johnson signed into law the Economic Opportunity Act to “eliminate the paradox of poverty in the midst of plenty in this nation by opening to everyone the opportunity for education and training, the opportunity to work, and the opportunity to live in decency and dignity.” In response, Napa’s local community leaders, governments, the faith community, schools, and low-income residents came together to create a vehicle for these new funds. In May of 1965, the Napa City Council for Economic Opportunity – now known as Community Action of Napa Valley – was granted non-profit status. Head Start was one of CANV’s first programs, quickly followed by Clinic Ole and Legal Aide. The Hispanic Network got its start under the CANV umbrella, as did Napa’s first program to oUer services to domestic violence survivors and the Area Agency on Aging.
Today Community Action of Napa Valley operates several programs, including the Food Bank, Meals on Wheels, Wellness on Wheels, and two preschools for low-income students. The Food Bank program includes the Napa Food Pantry, with 8 pantry locations,11 free markets, and Silver Fox Program. Through its programs and partnerships, CANV strives to improve the lives of Napa Valley residents by providing essential services and support. CANV's mission is to provide services and resources that promote and encourage self-sufficiency of the most vulnerable members of our community.

PROJECT INFORMATION

Project Name *

Expanding Meals for Senior Citizens in American Canyon

Project Timing *

Ongoing Program

Project Timing Details *

50 times a year

Community Location *

Where will the project connect with the community?

Within the American Canyon city limits

Upload Project Timeline *

Community Action of Na pa Valley (CANV) 4.pdf
163.53KB

Project Team

List individuals, agencies or partner organizations that will help execute this proposal

Project Details *

Describe your project in detail, including how it will benefit, give back, or fill a community need.

Project Overview:
Community Action of Napa Valley (CANV) seeks funding to provide additional nutritious weekend meals to 50 unduplicated senior citizens residing within the American Canyon city limits. These seniors are part of our vulnerable population who benefit greatly from reliable meal access, helping them maintain independence and health.

Need for Funding:
The cost to prepare and deliver one meal is $4.07. With the requested funding of $5,000.00, we can serve approximately 1,228 additional meals (5,000 / 4.07) to support these 50 senior citizens, ensuring they receive regular, nutritious weekend meals and helping to reduce food insecurity in the community.
Project Goals:

- Serve 50 unduplicated senior citizens residing in American Canyon.
- Provide additional meals beyond current capacity, improving health and well-being.
- Ensure each senior receives consistent, high-quality meals that support independence and nutrition.

How will this program Benefit the community:
This program will directly benefit the American Canyon community by improving food security and quality of life for older adults. Providing weekend meals ensures that 50 senior citizens receive consistent, nutritious food even when other programs are closed—helping them maintain health, stability, and independence.
The impact extends beyond nutrition: regular meal delivery also reduces isolation, connects seniors with caring volunteers, and provides wellness checks that promote safety and community connection. By preventing hunger and malnutrition, CANV helps reduce costly hospitalizations and supports aging in place.
The project also strengthens the broader community. When seniors thrive, neighborhoods remain more stable and engaged. Local volunteers gain a deeper sense of purpose, and the partnership with the City of American Canyon showcases a shared commitment to caring for vulnerable residents.

In short, this $5,000 investment multiplies its impact—fueling more than 1,200 weekend meals, protecting senior health, and fostering a more compassionate, connected American Canyon.

What specific community need does this program address?:
This program addresses the critical need for consistent, nutritious meals for vulnerable seniors in American Canyon, particularly on weekends when other meal services are unavailable. Many older adults in the community live alone, have limited mobility, or are on fixed incomes that make it difficult to afford healthy food. Without weekend meal coverage, some go days without a balanced meal, increasing the risk of malnutrition, poor health outcomes, and social isolation.

By expanding weekend meal deliveries, this program ensures that 50 homebound seniors receive reliable nourishment, personal connection, and wellness checks — helping them maintain independence, dignity, and overall well-being. It directly responds to the community's growing population of aging residents and the increasing demand for senior nutrition services in American Canyon.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

Community Action of Napa Valley (CANV) has served Napa County for over 50 years, providing essential programs that fight poverty, hunger, and isolation with compassion and efficiency. Our key programs include the Napa County Food Bank, which distributes over 3 million pounds of food annually through seven pantries and 60+ partner sites, and Meals on Wheels, which delivers more than 9,000 meals each month to homebound seniors. CANV also operates CANV Kids, offering early childhood support for low-income families.

Our success is built on strong community partnerships — with local schools, nonprofits, and government agencies — and a dedicated volunteer network that contributes over 25,000 hours each year. CANV's capacity is strengthened by our skilled staff, modern food distribution systems, and proven record of scaling programs quickly in response to crises such as wildfires, floods, and the COVID-19 pandemic.
Together, these programs demonstrate CANV's ability to respond to urgent needs, coordinate large-scale logistics, and deliver measurable impact. Through innovation, collaboration, and compassion, CANV continues to ensure that no one in Napa County goes hungry.

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

Success will be measured by the number of additional meals delivered and the number of seniors served through the expanded program. CANV will track meal counts, delivery logs, and client participation to confirm that at least 1,228 additional weekend meals are provided to 50 unduplicated senior citizens in American Canyon. Feedback from seniors and volunteers will also help assess satisfaction, reliability, and overall impact on seniors' health and well-being.

Optional Additional Information

Attach visuals, letters of support, or additional project details.

Community Action of Napa Valley (CANV) 7.pdf	50.17KB
Community Action of Napa Valley (CANV) 6.pdf	20.02KB

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.
- Upon submittal of this application, an email containing the application materials and commission/council dates will be sent to the applicant and project contact.

QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *
Drene Johnson

Applicant Title *
Executive Director

Applicant Email *
djohnson@can-v.org

Applicant Signature *


Date of Submittal *
11/05/2025

AUTHORIZATION

I certify that the information provided in this application is accurate and that I am authorized to submit this request on behalf of the organization. I understand that if the application meets the minimum qualifications, I will be required to present a formal presentation on my Community Grant Program Application to the Parks and Community Services Commission on Thursday, December 11, 2025, and award recommendations will be made to the City Council on Tuesday, December 16, 2026.

☒ Proof of my Organization's Nonprofit Status – 501(c) is attached (State of CA Exemption Letter or IRS 501c letter)

Name: Drene Johnson Title: Executive Director

Signature: Drene Johnson Date: 11-5-25

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248459780
Mar. 26, 2009 LTR 4168C EO
94-1610851 000000 00 000
00012977
BODC: TE

COMMUNITY ACTION OF NAPA VALLEY
2310 LAUREL ST STE 1
NAPA CA 94559

008903

Employer Identification Number: 94-1610851
Person to Contact: Mr. Pillis
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of Mar. 17, 2009, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in April 2003, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

SCHEDULE A
Organizational Financial Statement

Name of Organization: Community Action of Napa Valley Year organization originated: 1965

INCOME REPORT

Meals on Wheels 2024-2025

	CURRENT YEAR	PROJECTED YEAR
Carry Over from **previous year**		
Memberships and/or Dues		
Donations and/or Gifts		$229,424
Grants	$747,319	$785,974
Matched Grants		
Interest Income		
Other:	$275,305	$241,840
TOTAL INCOME:	**$** $1,281,771	**$** $1,257.238

EXPENSE REPORT

	CURRENT YEAR	PROJECTED YEAR
Rent/Mortgage		
Utilities	$11,476	$14,900
Salaries	$233,057	$295,880
Office supplies, postage, printing	$3,780	$5,000
Advertising		
Activity Costs	$758,145	$699,618
Sponsorships		
Other:	$275,305	$241,840
TOTAL EXPENSES:	**$** $1281,771	**$** $1,257,238
DEFICIT (-)/CARRYOVER (+)	**$**	**$**

SCHEDULE B

Proposed Program Budget

Organization Name: CANV **Program Name:** Expanding Meals for Senior Citizens in American Canyon

Program Expenses

	Grant Funds	Other Funds/Amounts
Personnel		
Supplies & Materials		
Equipment		
Travel		
Facility / Space Rental		
Other:	$5,000.00	$0.00
Other:		

TOTAL Expenses: **$**_____ **$**_____

Cost Recovery Plan while Meals on Wheels does not operate as a revenue-generating program, we actively pursue funding through grants, donations, and community partnerships to sustain and expand services.

	Amount	Notes
Fundraising		
Organizational Contributions		
Donations		
Grants		
Other:		
Other:		

TOTAL Income: **$**$0.00 **$**_____

DEFICIT (-)/CARRYOVER (+) **$**-$5,000.00 **$**_____

How will you measure the success and effectiveness of your program? See Attached

List Other Funding Sources and Amounts:

1. CSBG Amount: 300,000
2. AAOA Amount: 642,000
3. CDE Amount: 1,1000,000
4. CDSS Amount: 850000
5. MSA Amount: 100,000
6. FEMA Amount: 15,000

What is your cost recovery plan? _____

PROGRAM TIMELINE

Milestone	Start Date	End Date	Notes/Outcome
Increase 50 Seniors by June	June 2026	June 2027	Congregate Meals
For Extra Weekend Meals			Adding 50 seniors for lunches on the weekend

COMMUNITY ACTION OF NAPA VALLEY

Board of Directors Contact Information

LOW INCOME REPS

Jill E. Barwick (1/26)
Barwick Law Firm
1048 Lorraine Drive
Napa, CA 94558
707.257.8781 (h)
707.258.1799 (wk)
napagirl2010@live.com
Board Vice Chair

Pastor Timothy Bledsoe (1/27)
New Life Tabernacle
2625 First Street
Napa, CA 94558
530.370.2134 (cell)
timothybledsoe@gmail.com

Robert Orr (1/26)
P.O. Box 2166
Yountville, CA 94599
707.738.0749
orrprop@att.net
Board Secretary

David Alessio (1/26)
3741 Lassen Street
Napa, CA 94558
707.812.4715
davidzalessio@gmail.com

PUBLIC SECTOR REPS

Leon Garcia (1/27)
Mayor, City of American Canyon
245 Bentley Court
American Canyon, CA 94503
707.557.4986 (h)
707.738.3150 (cell)
leongarcia.ac@gmail.com

Jim Jones (1/27)
James V. Jones Law Office
1564 First St.
Napa, CA 94559
707.253.0434 (h)
707.637.6719 (cell)
torakami@comcast.net

Jennifer Palmer (1/27)
Napa County HHSA
2751 Napa Valley Corporate Dr. Bldg B
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707.299.1975 (wk)
Jennifer.Palmer@countyofnapa.org

Lynn Perez (1/27)
Napa County HHSA
2751 Napa Valley Corporate Dr. Bldg A
Napa, CA 94558
707.253.4697 (wk)
707.738.9288 (cell)
Lynn.Perez@countyofnapa.org

Matthew Powell (1/27)
Justin-Siena High School
15 Helman Court
Napa, CA 94558
503.781.1842 (cell)
707-255-0950 (wk)
mpowell@justin-siena.org

PRIVATE REPS

David J. Eriksen (1/27)
837 Erin Way
Napa, CA 94559
831.233.8630 (cell)
davidjameseriksen@gmail.com

Eric Gonzales (1/27)
Wealth Management
700 Main Street, Suite 200
Napa, CA 94559
707.254.4606 (w)
877.522.7599 (w)
eric_gonzales@ml.com

Doug Hawker (1/26)
23 Summerbrooke Circle
Napa, CA 94558
707.254.8305 (h)
707.287.3792 (cell)
doughawker07@gmail.com
Board Chair

Leslie Miretti (1/26)
Miretti Design LLC
4225 Solano Ave. #762
Napa, CA 94558
707.258.8000 (h/wk)
310.804.7165 (cell)
leslie@mirettidesign.com

Phil Rapp (1/26)
BMO
1313 Grant Avenue
Novato, CA 94945
415.235.0409 (cell)
415.897.1131 (wk)
philip.rapp@bmo.com
Board Treasurer

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
Community Resources for Children

Organization Phone *
(707) 253-0376

Website Address (Add Link)
https://crcnapa.org/

Point of Contact Name *
Eva Simonsson

Contact E-mail *
esimonsson@crcnapa.org

Contact Phone *
(707) 346-6987

Organization Address *
Street Address
3299 Claremont Way, Suite 1
Address Line 2
City
Napa
State
Napa
Zip Code
94558

Upload 501(c) Verification *
IRS Tax Exempt Determination 2 -09 (11).pdf 1,015.23KB

Year Organization was Established *
1978

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone *	Email *
Rashelle Casillas	Teacher	(707) 253-0376	rcasillas@gmail.com
Megan Conroy	Special Education Teacher	(707) 253-0376	megan_conroy@nvusd.org
Kit Gilbert	Winery Executive	(707) 253-0376	kitpaquin@gmail.com
Gina Kramer	LMFT Therapist	(707) 253-0376	ginakramerlmft@yahoo.com
Gabriela Narvaez	Child Care Owner	(707) 253-0376	narvaezfcch@gmail.com

Name *	Title *	Phone *	Email *
Heather Ruiz	HR Direcor	(707) 253-0376	hruiz@cityofnapa.org
Ryan Pio Roda	Finance Professional	(707) 253-0376	ryanpr35@gmail.com
Megan Zaccaria	VP of Finance & Operations	(707) 253-0376	megzaccaria@gmail.com

Financial Information

Total Organization Budget for current fiscal year. *
$2,618,242.00

Upload Organization's Total Budget *
Agency Budget FY 25-26.pdf 226.33KB

Is Organization a past recipient of Community Grant Funding? *
- ○ Yes
- ◉ No

Project Funding Request *
$8,000.00

Estimated Number of Residents to Be Served *
32

Upload Project Budget *
Active Minds Budget Projection Fall 2026.pdf 107.77KB

Will Organization Receive Matching Funds?
- ◉ Yes
- ○ No

If yes, name the source of matching funds *
NVCF Invest in Youth Initiative

Background

Mission and Vision *
Describe Organization's mission and vision.

Mission
Community Resources for Children provides adults who care for children with the knowledge, tools and resources so that children thrive and continue to learn.

Vision
We envision a future where every child has a path to a brighter future through a supportive network of parents, caregivers and community partners.

History of Organization *
Describe Organization's history and the community served.

Community Resources for Children (CRC) was founded in 1978, at a time when more women were entering the workforce and the need for reliable child care was rapidly growing. The organization began as the Rainbow Child Care Council, offering one of the first child care directories and referral services in the region. In 1989, the name was changed to Community Resources for Children to better reflect its expanding mission. By 1999, CRC had sharpened its focus on early learning and quality care, committing to educate families, child care providers, and the broader community about the importance of high-quality early experiences in every setting.

For 47 years, CRC has worked to ensure that young children in Napa County have safe, nurturing spaces to grow and learn. Today, CRC is a trusted hub for families and caregivers, offering a wide range of services including developmental screenings, a Toy Library and Early Learning Center, the Active Minds School Readiness program, and bilingual playgroups. CRC also helps families find and pay for child care while supporting the growth of high-quality child care options countywide. In the past four years alone, CRC has helped launch 50 women-owned in-home child care businesses, nine of them in American Canyon, creating 72 new child care slots for families in American Canyon. Last year, 136 American Canyon families received child care subsidies through CRC, enabling 193 children to access no-cost or low-cost care.

CRC is committed to supporting all young children, whether they are in licensed child care, at home, or cared for by relatives or other caregivers. Today, one in three children ages 0–5 in Napa County benefit from CRC's programs and services.

PROJECT INFORMATION

Project Name *

Active Minds School Readiness Program

Project Timing *

Multiple Dates/Recurring

Project Timing Details *

6 in person classes and 2 virtual individual meetings in Fall 2026

Community Location *

Where will the project connect with the community?

Boys & Girls Club - American Canyon Club House

Upload Project Timeline *

CRC - Active Minds Project Timeline.pdf

31.13KB

Project Team

List individuals, agencies or partner organizations that will help execute this proposal

CRC Early Learning Specialist
CRC Bilingual Early Learning Specialist
CRC Director of Programs
Boys & Girls Club - American Canyon Clubhouse
On the Move - The Neighborhood Initiative at Napa Junction Elementary School

Project Details *

Describe your project in detail, including how it will benefit, give back, or fill a community need.

The Active Minds program provides children ages 2-4 with the essential early learning experiences that support a strong transition to school. The program seeks to address the lack of vital quality early learning experiences for children who are cared for by a parent or caregiver. Due to the deficit in the availability of licensed child care that meets the needs of families, we have seen an increase in informal care, such as that provided by a family member, friend or neighbor. The goal of the Active Minds Program is to strengthen parents and caregivers through modeling strength-based adult/child interactions, by coaching adults in ways to foster bonds between them and their children, by increasing their understanding of child development, and by identifying their children's strengths and challenges and ways to support their development to prepare them for school.

The program will be held in the Fall of 2026 and the goal is to serve 16 children ages 2-4 and their parents/caregivers with once weekly 75-minute English-Spanish bilingual classes during a 6-week period.
All children will receive developmental screenings using the Ages and Stages Questionnaire, Third Edition (ASQ-3), to identify any potential risk of developmental delays. When concerns are identified, referrals to appropriate partner organizations will be made. These screenings also inform individualized lesson plans for parents and caregivers, offering targeted activities across key developmental areas, including fine motor, gross motor, personal-social, communication, and problem-solving skills. Additionally, the ASQ:SE (Social-Emotional) will be available for parents and caregivers who have specific concerns about their child's social-emotional development.

The Active Minds Program includes a one-on-one parent/caregiver-teacher meeting with our early learning specialist to discuss the results of the initial ASQ screening, establish goals and address any concerns; this will be followed by six in-person classes and capped off with another one-on-one meeting with our early learning specialist to discuss progress, outcomes and any other concerns.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

We have consistently offered the Active Minds program since 2014. The program has been offered twice in American Canyon; in early 2020 at the Boys and Girls Club and in the summer of 2024 at Napa Junction Elementary School through a partnership with The Neighborhood Initiative.

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

After participating in Active Minds, at least 80% of children will demonstrate observable progress in at least one developmental domain as measured by developmental screenings (the Ages and Stages Questionnaire-3) and/or post-program surveys.

After participating in the program, at least 80% of parents/caregivers will understand their child's stage of development as measured by post-program surveys.

After participating in the program, at least 80% of parents/caregivers will feel confident implementing the skills they have learned as measured by post-program surveys.

Optional Additional Information

Attach visuals, letters of support, or additional project details. (15 MB Limit)

NVCF Spotlight on Active Minds.pdf 106.96KB

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.
- Upon submittal of this application, an email containing the application materials and commission/council dates will be sent to the applicant and project contact.

QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *
Eva Simonsson

Applicant Title *
Associate Director

Applicant Email *
esimonsson@crcnapa.org

Applicant Signature *



Date of Submittal *
11/18/2025

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

REC'D FEB 17 2009

In reply refer to: 0248164870
Feb. 12, 2009 LTR 4168C E0
94-2524785 000000 00 000
00014676
BODC: TE

COMMUNITY RESOURCES FOR CHILDREN
3299 CLAREMONT WAY STE 1
NAPA CA 94558-3382

1755

Employer Identification Number: 94-2524785
Person to Contact: Ms. Lane
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of Feb. 03, 2009, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in June 1978, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

Internal Revenue Service
District Director

Department of the Treasury

Date: JUL 3rd 1989

Date of Exemption: Nov. 30, 1978

Internal Revenue Code Section: 501(c)(3)

Refer Reply to: EP/EO:EO 6

Community Resources For Children
1801 Oak Street
Napa, CA 94559

RECEIVED
JUL 05 1989

Gentlemen:

Thank you for submitting the information shown below. We have made it a part of your file.

The changes indicated do not adversely affect your exempt status and the exemption letter issued to you continues in effect.

Please let us know about any future change in the character, purpose, method of operation, name or address of your organization. It is a requirement for retaining your exempt status.

Thank you for your cooperation.

Sincerely yours,

Frederick C. Nielsen

District Director

Item Changed	From	To
Name	Rainbow Child Care Council of Napa County, Inc.	Community Resourees For Children

P. Box 36040, San Francisco, CA 94102

Letter 976(DO)(7-77)

Internal Revenue Service
District Director

Department of the Treasury

Date: NOV 30 1978

SF:EO 78-1803
Employer Identification Number:

Accounting Period Ending:
June 30
Foundation Status Classification:
170(b)(1)(A)(vi)
Advance Ruling Period Ends:
June 30, 1980
Person to Contact:
M. Hsu
Contact Telephone Number:
(415) 556-8460

▷ Rainbow Child Care Council of Napa County, Inc.
703 Jefferson Street, Suite 5
Napa, California 94558

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably be expected to be a publicly supported organization described in section 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, you will be treated as a publicly supported organization, and not as a private foundation, during an advance ruling period. This advance ruling period begins on the date of your inception and ends on the date shown above.

Within 90 days after the end of your advance ruling period, you must submit to us information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, you will be classified as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, you will be classified as a private foundation for future periods. Also, if you are classified as a private foundation, you will be treated as a private foundation from the date of your inception for purposes of sections 507(d) and 4940.

Grantors and donors may rely on the determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you submit the required information within the 90 days, grantors and donors may continue to rely on the advance determination until the Service makes a final determination of your foundation status. However, if notice that you will no longer be treated as a section 170(b)(1)(A)(vi) organization is published in the Internal Revenue Bulletin, grantors and donors may not rely on this determination after the date of such publication. Also, a grantor or donor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act that resulted in your loss of section 170(b)(1)(A)(vi) status, or acquired knowledge that the Internal Revenue Service had given notice that you would be removed from classification as a section 170(b)(1)(A)(vi) organization.

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. Also, you should inform us of all changes in your name or address.

Generally, you are not liable for social security (FICA) taxes unless you file a waiver of exemption certificate as provided in the Federal Insurance Contributions Act. If you have paid FICA taxes without filing the waiver, you should call us. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

You are required to file Form 990, Return of Organization Exempt from Income Tax, only if your gross receipts each year are normally more than $10,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of $10 a day, up to a maximum of $5,000, when a return is filed late, unless there is reasonable cause for the delay.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T. In this letter, we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

Michael Jasse
District Director

COMMUNITY RESOURCES FOR CHILDREN
AGENCY BUDGET
FISCAL YEAR 2025-2026

	A	B	C	D	E	F
1	**TOTALS**	**Approved Budget 2024-2025**	**Projected Forecast 2024-2025**	**Approved Budget 2025-2026**	**Proposed Budget 2025-2026 Compared to Projected Forecast 2024-2025** Increase (Decrease)	
2	**REVENUE**					
3	Alternative Payment Programs	12,310,946	13,895,100	13,857,635	(37,466)	
4	Quality and Early Learning Programs	771,244	782,938	685,066	(97,872)	
5	Unrestricted Funds	185,750	357,557	46,200	(311,357)	
6	Other Funds	3,280	62,533	5,970	(56,563)	
7						
9	***TOTAL REVENUE***	***13,271,220***	***15,098,128***	***14,594,871***	***(503,258)***	***(3%)***
10						
11	**EXPENSES**					
12	Personnel	2,075,820	1,995,834	2,268,634	272,800	
13	Non-Personnel	542,422	752,376	670,881	(81,495)	
14	Provider Payments	10,462,969	12,081,753	11,605,294	(476,459)	
16	***TOTAL EXPENSES***	***13,081,211***	***14,829,964***	***14,544,809***	***(285,154)***	***(2%)***
17						
18	**TOTAL REVENUE OVER EXPENSES**	**190,010**	**268,165**	**50,061**	**(218,104)**	***(81%)***

COMMUNITY RESOURCES FOR CHILDREN
AGENCY BUDGET
FISCAL YEAR 2025-2026

	A	B	C	D	E	F
1	**REVENUE**	**Approved Budget 2024-2025**	**Projected Forecast 2024-2025**	**Approved Budget 2025-2026**	**Proposed Budget 2025-2026 vs. Projected Forecast 2024-2025** Increase (Decrease)	
2	**Alternative Payment Programs**					
3	**State Funded Programs**					
4	CAPP-3039 & CAPP-4039 - Alternative Payment Program	8,197,200	9,476,050	9,165,600	(310,450)	
5	C2AP-XXXX - CalWORKS Stage 2	287,500	399,775	307,666	(92,109)	
6	C3AP-XXXX - CalWORKS Stage 3	665,793	619,695	665,793	46,098	
7	COCP-Cost of Care Plus Rate	2,085,600	2,421,640	2,466,904	45,264	
8	CDSS Provider Stipends	-	62,506	-	(62,506)	
9	APP-Capacity Grant	-	-	-	-	
10	APP-SUPPORT (Capacity Funds)	355,703	348,185	519,079	170,894	
11	**City and County Funded Programs**				-	
12	Agreement #230351B - CalWORKS Stage 1 *(Proj earnings 40%)*	601,450	386,604	396,959	10,355	
13	Agreement #190321B - CC BRIDGE	117,700	130,842	136,565	5,723	
14	Agreement #250081B - MSA (Yr 2 of 3)		49,803	199,068	149,265	
16	*Alternative Payment Programs Subtotal*	12,310,946	13,895,100	13,857,635	(37,466)	(0.27%)
18	**Quality and Early Learning Programs**					
19	**State Funded Programs**					
20	CCIP-XXXX - Child Care Initiative Project	46,555	46,555	46,555	-	
21	CHST-XXXX - Health & Safety Training	4,752	4,752	4,752	-	
22	CRRP-XXXX - Resource & Referral Program	266,750	269,354	269,354	-	
23	CDSS-Infant Toddler QRIS Block Grant	42,074	105,933	70,366	(35,567)	
24	F5 Agreement No. XXX-XX - Quality Counts-IMPACT	101,500	101,500	91,350	(10,150)	
25	**Foundations - Committed Funds:**				-	
26	AHEAD-Creating Sustainable CC Businesses (Sep23-Mar25)	70,000	70,000	-	(70,000)	
27	CCRC/BANANAS-TICT and Parent Cafés (Jan-Dec24)	10,000	23,025	-	(23,025)	
28	Mara's Grant (Gnanadesikan) - CC-Exp Support (Received 11/23)	9,000	15,050	15,050	-	
29	NV Community Foundation - CC-Exp (Received 6/23)	78,000	25,604	55,639	30,035	
30	NV Community Foundation - In School Out of School	14,000	14,000	14,000	-	
31	QVMC/Providence - Caregivers Wellness Groups (Apr-Dec24)	10,000	3,130	-	(3,130)	
32	Roger Trinchero Foundation - FFN Support	106,313	100,000	100,000	-	
33	Syar Foundation - TLELC Support (Will Apply for funding)	10,000	2,000	18,000	16,000	
34	Wayne Grey Wilson Found - General Support	2,300	2,035	-	(2,035)	
36	*Quality and Early Learning Programs Subtotal*	771,244	782,938	685,066	(97,872)	(12.50%)
38	**Unrestricted Funds:**					
39	Community Fundraising	7,000	96,292	27,000	(69,292)	
40	Interest Earned from Operating Funds		82,515	19,200	(63,315)	
41	Napa Valley Vintners–Operating Funds	178,750	178,750	-	(178,750)	
43	*Community Contributions/Funds/Grants Subtotal*	185,750	357,557	46,200	(311,357)	(87.08%)
45	**Other Funds:**					
46	Small Projects	3,280	61,633	4,932	(56,701)	
47	Parent fees	-	900	1,038	138	
49	*Other Revenue Subtotal*	3,280	62,533	5,970	(56,563)	(90.45%)
51	**TOTAL REVENUE**	**13,271,220**	**15,098,128**	**14,594,871**	**(503,258)**	(3.33%)
53					= Secured funds	
54					= Likely but no contract yet	
55					= Carry-over funds	

COMMUNITY RESOURCES FOR CHILDREN
AGENCY BUDGET
FISCAL YEAR 2025-2026

	A	B	C	D	E	F
1	**EXPENSES**	**Approved Budget 2024-2025**	**Projected Forecast 2024-2025**	**Approved Budget 2025-2026**	**Proposed Budget 2025-2026 vs. Projected Forecast 2024-2025** Increase (Decrease)	
2	***PERSONNEL***					
3	Taxable Salaries and Vacation	1,776,502	1,715,908	1,921,400.43	205,493	12%
4	Payroll Taxes	130,245	121,738	135,278.13	13,540	11%
5	Employee Benefits & Workers' Comp	169,073	158,188	211,955.91	53,768	34%
7	**Total Personnel**	**2,075,820**	**1,995,834**	**2,268,634**	**272,800**	**14%**
8						
9	***NON-PERSONNEL***					
10	Advertising	1,300	1,500	1,500	-	0%
11	Audit	14,700	14,700	14,700	-	0%
12	Bookkeeping & Payroll	9,500	9,500	10,200	700	7%
13	Computer Consultant	12,684	12,684	12,984	300	2%
14	Conference/Staff Development	13,050	13,050	15,270	2,220	17%
15	Consultant Honoraria	150,650	177,764	195,873	18,109	10%
16	Dues, Memberships, Fees	80,363	80,363	92,505	12,141	15%
17	Equipment	-	-	-	-	0%
18	Insurance (Gen Liability & Directors & Officers)	10,614	10,614.00	14,979	4,365	41%
19	Janitorial	4,095	4,095.00	4,290	195	5%
20	Leased Equipment-Copier	7,439	7,438.52	9,244	1,806	24%
21	Leased Equipment-Postage Meter	3,460	3,460.44	3,562	102	3%
22	Maintenance & Repairs/Building	-	-	-	-	-
23	Office Supplies	16,850	16,850.00	16,850	-	0%
24	Postage	6,500	6,500.00	8,000	1,500	23%
25	Printing	1,100	1,100.00	1,975	875	80%
26	Program Supplies	26,750	26,750	27,350	600	2%
27	Provider Incentive	70,715	242,782.80	116,277	(126,506)	(52%)
28	Rent & Utilities	88,368	95,046.00	91,668	(3,378)	(4%)
29	Mileage, Travel, Vehicle	3,900	5,400.00	10,450	5,050	94%
30	Telecommunications & Online Services	19,884	22,278.00	22,704	426	2%
31	Other Expenses	500	500	500	-	0%
33	**Total Non-Personnel**	**542,422**	**752,376**	**670,881**	**(81,495)**	**(11%)**
34						
35	**TOTAL OPERATING EXPENSES**	**2,618,242**	**2,748,211**	**2,939,515**	**191,305**	**7%**
36						
37	Total Payments to Providers	10,462,969	12,081,753.00	11,605,294	(476,459)	(4%)
38	**TOTAL EXPENSES**	**13,081,211**	**14,829,964**	**14,544,809**	**(285,154)**	**(2%)**

Community Resources for Children
City of American Canyon - Active Minds Program

		Request
Direct Personnel Expenses		
Class Teacher # 1	$	2,927
Class Teacher # 2	$	1,616
Other Staff	$	1,472
Subtotal Direct Personnel Expenses	$	6,015
Direct Program Expenses		
Accounting and Fiscal support	$	425
Administrative Support	$	234
Utilities	$	25
Office Supplies	$	40
Materials & Supplies	$	-
Mileage	$	218
Translation services	$	-
Subtotal Direct Program Expenses	$	942
	$	-
Total Direct Personnel and Program Expenses	$	6,957
Indirect @ 15% of Direct Expenses	$	1,043
Total Project Cost	**$**	**8,000**

Community Resources for Children

Active Minds School Readiness Program in American Canyon

Projected Project Timeline

Jun-26	Start outreach in American Canyon and build interest list
Jul-26	Continue outreach
Aug-26	Contact families to confirm enrollment
Aug-26	Families complete developmental screenings
Aug-26	1:1 meetings with families to discuss results of developmental screening and individual goals
Sep-26	Weekly classes start
Oct-26	Weekly classes wrap up
Oct-26	1:1 meetings with families to discuss progress and recommended next steps

Napa Valley Community Foundation website

Grant Spotlight: Community Resources for Children
Posted on: Nov 14, 2024

Community Resources for Children's (CRC) *Active Minds* program fosters school readiness among two-to-three-year-olds, the majority of whom are from low-income homes and have no previous preschool experience.

The program teaches parents to guide their child's natural curiosity and learning, emphasizing the role parents play as their child's first and most important teachers.

Over the 8-week program, offered in English and Spanish, CRC's early learning specialists create a preschool-like setting for parents, caregivers and children. This immersive environment allows parents to practice skills that foster their child's development, which they can continue with take-home curriculum and activities.

A grant from NVCF supported two of the 8-week sessions CRC hosted last year. The results were impressive: 90% of parents and caregivers reported a deeper understanding of their child's learning needs and increased the frequency of reading to their children to at least twice a week—a strong predictor of future educational outcomes.

"Our goal is to provide families with the tools and confidence they need to support their children's growth," shares Erika Lubensky, Executive Director of CRC. "By creating a nurturing and interactive environment, we're helping parents become active participants in their child's education, setting a foundation for lifelong learning."



CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
Friendors Inc

Organization Phone *
(707) 652-5970

Website Address (Add Link)
www.friendors.org

Point of Contact Name *
Farrah Coloma

Contact E-mail *
farrah.friendors@gmail.com

Contact Phone *
(707) 319-6941

Organization Address *
Street Address
PO Box 10077
Address Line 2
City
American Canyon
State
CA
Zip Code
94503

Upload 501(c) Verification *
Friendors Tax Exempt Letter.pdf 132.61KB

Year Organization was Established *
2025

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone *	Email *
Farrah Coloma	President	(707) 319-6941	Farrah.friendors@gmail.com
Karla Ivan	Vice President	(707) 652-4011	Karla.friendors@gmail.com
Sophie Borgeaud	Secretary	(510) 409-5126	Sophie.friendors@gmail.com

Financial Information

Total Organization Budget for current fiscal year. *
$30,000.00

Upload Organization's Total Budget *

Is Organization a past recipient of Community Grant Funding? *

Friendors Annual Budget 2025 - Summary.pdf 154.42KB

- [ ] Yes
- [x] No

Project Funding Request *
$10,000.00

Estimated Number of Residents to Be Served *
6000

Upload Project Budget *
Manila Munchies Projected Budget 2026 - Summary.pdf 170.4KB

Will Organization Receive Matching Funds? *

- [ ] Yes
- [x] No

Background

Mission and Vision *
Describe Organization's mission and vision.

Friendors Inc. was created to raise funds through events that supports schools, organizations & other non profits.

History of Organization *
Describe Organization's history and the community served.

Prior to becoming a non profit, we gathered local community food & retail vendors to help fundraise for schools. Our very first event was Manila Munchies where we partnered with FilAm of American Canyon. We also started Friendors Mini Market that was held September - December to help support small businesses during the slow season. Our first big giveback was when we did The Launch which was held at American Canyon Middle School and we brought in Kelenna Azubuike for a meet and greet. We gave back $1,500 to ACMS Leadership. From there we decided to form our non profit and was granted our 501(c)3 status in March of 2025. We just closed out 2 successful events for this year, Manila Munchies & Kamayan & Comedy. Together we're projected to raise $7,000, $2,000 of which was given to ACMS & ACHS Filipino Clubs

PROJECT INFORMATION

Project Name *
Manila Munchies

Project Timing *
One-Time Event

Event Date *
10/10/2026

Event Location *
Shenandoah Park

Upload Project Timeline *
MANILA MUNCHIES 2025 -6.pdf 49.98KB

Project Team *
List individuals, agencies or partner organizations that will help execute this proposal

Farrah Coloma, Karla Ivan, Sophie Borgeaud, Elmer Manaid, Mary medina, Justin Calonia.

Project Details *
Describe your project in detail, including how it will benefit, give back, or fill a community need.

Manila Munchies is celebration of Filipino American History Month. We bring Filipino entertainment, food & retail vendors, kids activities, raffles, & contests. American Canyon is a diverse community with many being of Filipino decent. October has been proclaimed as Filipino

American History Month and we've created Manila Munchies to bring the community together to celebrate. With our proceeds, we give back to the Filipino community and in 2025, we help start a new Filipino club at ACMS and donated $1,000 each to ACMS & ACHS Filipino Club.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

Dine & Donates with local schools
Friendors Mini Market
Kamayan & Comedy

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

According to Placer.AI, we brought in over 4,100 people not including children during Manila Munchies 2025. The numbers came in with 4x more than our first Manila Munchies in 2024.
In 2026, we plan to bring in bigger name performers and have more activations along with a higher amount of food & retail vendors. Our hope is to be able to share our culture on a higher scale.

Optional Additional Information

Attach visuals, letters of support, or additional project details. (15 MB Limit)

Flyer-13.png 1.91MB

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.
- Upon submittal of this application, an email containing the application materials and commission/council dates will be sent to the applicant and project contact.

QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *
Farrah Coloma

Applicant Title *
President

Applicant Email *
farrah.friendors@gmail.com

Applicant Signature *



Date of Submittal *
11/12/2025

Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

FRIENDORS INC
129 CARMEL DR
AMERICAN CANYON, CA 94503

Date:
05/13/2025
Employer ID number:
33-4218179
Person to contact:
Name: L. Jermer
ID number: 1793049
Telephone: 877-829-5500
Accounting period ending:
December 31
Public charity status:
509(a)(2)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
March 24, 2025
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053487002705

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Friendors Annual Budget 2025



Summary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	*Total*	*Average*
Income	$0	$0	$0	$0	$0	$0	$0	$0	$0	$20,285	$8,163	$0	*$28,448*	*$14,224*
Expenses	$0	$0	$0	$0	$0	$0	$0	$0	$0	$13,523	$14,283	$0	*$27,806*	*$13,903*
Net savings [1]	$0	$0	$0	$0	$0	$0	$0	$0	$0	$6,762	-$6,120	$0	*$642*	*$6,762*
Ending balance [1	$0	$0	$0	$0	$0	$0	$0	$0	$0	$6,762	$642	$642		*$2,682*

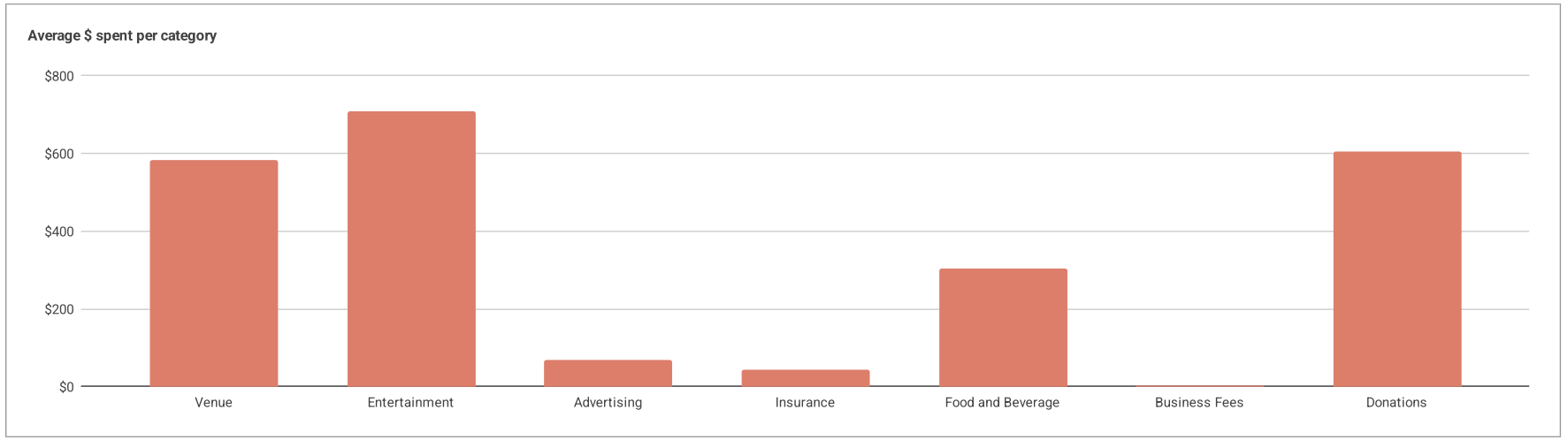
Income

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	*Total*	*Average*
Manila Munchies	$0	$0	$0	$0	$0	$0	$0	$0	$0	$20,285	$0	$0	*$20,285*	*$1,690*
Kamayan & Com	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$8,163	$0	*$8,163*	*$680*

Expenses

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	*Total*	*Average*

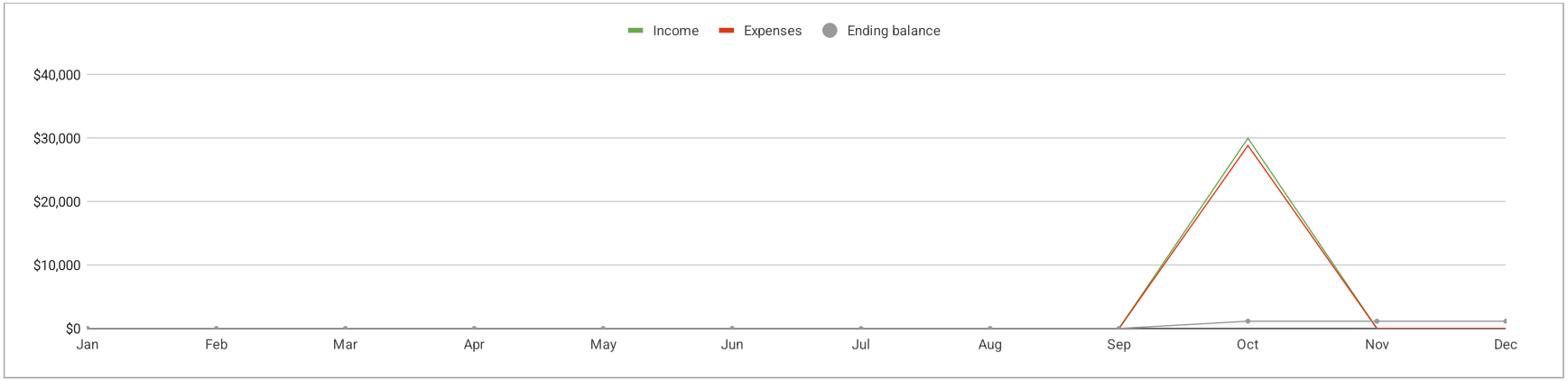
Venue	$0	$0	$0	$0	$0	$0	$0	$0	$0	$5,052	$1,955	$0	*$7,007*	*$584*
Entertainment	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,100	$4,400	$0	*$8,500*	*$708*
Advertising	$0	$0	$0	$0	$0	$0	$0	$0	$0	$820	$0	$0	*$820*	*$68*
Insurance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$307	$228	$0	*$535*	*$45*
Food and Bevera	$0	$0	$0	$0	$0	$0	$0	$0	$0	$964	$2,700	$0	*$3,664*	*$305*
Business Fees	$0	$0	$0	$0	$0	$0	$0	$0	$0	$30	$0	$0	*$30*	*$3*
Donations	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,250	$5,000	$0	*$7,250*	*$604*



[1] Total of Income - Expenses

[2] This total includes the 'Starting Balance' from the 'Setup' tab.

Manila Munchies Budget 2026



Summary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	*Total*	*Average*
Income	$0	$0	$0	$0	$0	$0	$0	$0	$0	$30,000	$0	$0	*$30,000*	*$30,000*
Expenses	$0	$0	$0	$0	$0	$0	$0	$0	$0	$28,850	$0	$0	*$28,850*	*$28,850*
Net savings [1]	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,150	$0	$0	*$1,150*	*$1,150*
Ending balance [1	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,150	$1,150	$1,150		*$1,150*

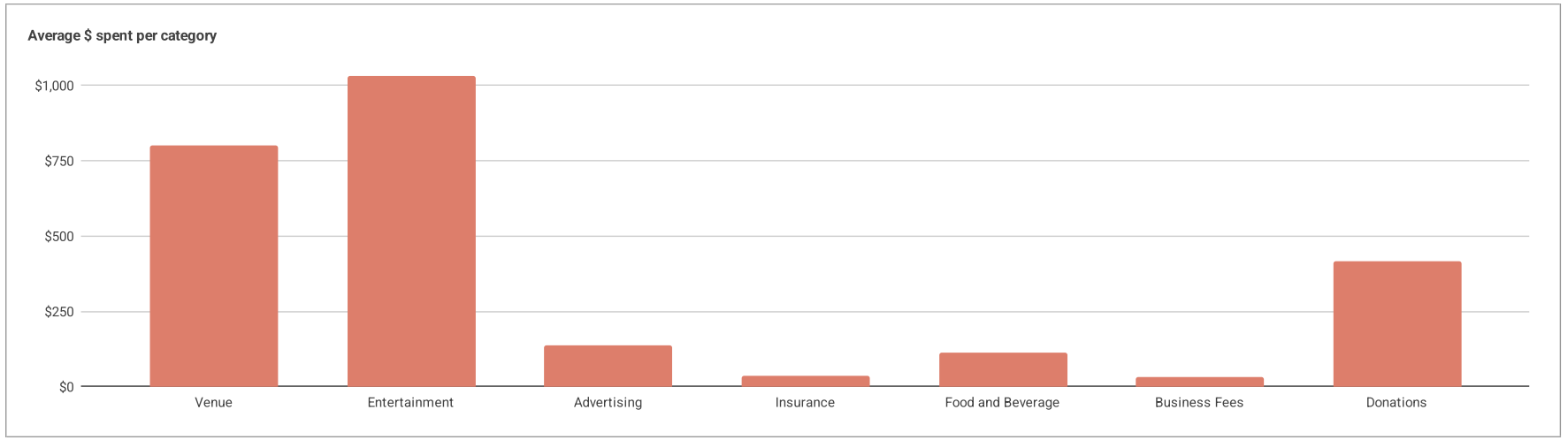
Income

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	*Total*	*Average*
Manila Munchies	$0	$0	$0	$0	$0	$0	$0	$0	$0	$30,000	$0	$0	*$30,000*	*$2,500*

Expenses

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	*Total*	*Average*

Venue	$0	$0	$0	$0	$0	$0	$0	$0	$0	$8,800		$0	*$8,800*	*$800*
Entertainment	$0	$0	$0	$0	$0	$0	$0	$0	$0	$11,350		$0	*$11,350*	*$1,032*
Advertising	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,650	$0	$0	*$1,650*	*$138*
Insurance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$400		$0	*$400*	*$36*
Food and Bevera	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,250		$0	*$1,250*	*$114*
Business Fees	$0	$0	$0	$0	$0	$0	$0	$0	$0	$400	$0	$0	*$400*	*$33*
Donations	$0	$0	$0	$0	$0	$0	$0	$0	$0	$5,000	$0	$0	*$5,000*	*$417*



Manila Munchies 2026

Timeline

Date	Project
March	Initial Meeting
March - October	Ongoing Event Planning (weekly)
July - September	Sponsorships and Entertainment
August - September	Food and Retail Vendors Activations
September	Logistics and Advertising
October	Manila Munchies Event!


ARRIVAL
TOKYO
123 ABCD
20-07-2022
PHILIPPINES
GLOBAL
PINOY
Night Market
SWITZERLAND
100% ORIGINAL - PREMIUM
OCTOBER 11
3PM - 9PM
SHENANDOAH PARK
100 SONOMA CREEK WAY, AMERICAN CANYON
PRESENTED BY
FRIENDORS INC.

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
Girls on the Run North Bay

Organization Phone *
(707) 418-8877

Website Address (Add Link)
https://www.gotrnorthbay.org/

Point of Contact Name *
Corinne Pampinella

Contact E-mail *
corinne@gotrnorthbay.org

Contact Phone *
(707) 418-8877

Organization Address *

Street Address
3299 Claremont Way

Address Line 2
Suite 6

City
Napa

State
CA

Zip Code
94558

Upload 501(c) Verification *
w-9 GOTR NS.jpg 921.31KB

Year Organization was Established *
2005

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone *	Email *
Debra Hill	Board Chair	(646) 285-4593	caligal0107@gmail.com
Corinne Pampinella	Executive Director	(415) 290-8971	corinne@gotrnorthbay.org
Farah Jaffer	Board Member	(510) 459-2687	Farah.S.Jaffer@kp.org
Janet Todd	Board Member	(707) 280-5664	zanettodd@sbcglobal.net
Molly Hodgins	Board Secretary	(707) 337-3423	Molly.Hodgins@napavalley.edu

Name *	Title *	Phone *	Email *
Rachelle Dizon	Board Treasurer	(707) 333-5782	rachelledizon9@gmail.com
Melanie Duzyj	Board Member	(586) 944-8915	mduzyj@gmail.com

Financial Information

Total Organization Budget for current fiscal year. *
$467,638.00

Upload Organization's Total Budget *
American Canyon Community Grant - Org Budget.pdf 48.48KB

Is Organization a past recipient of Community Grant Funding? *
- ○ Yes
- ◉ No

Project Funding Request *
$30,000.00

Estimated Number of Residents to Be Served *
75

Upload Project Budget *
American Canyon Community Grant - Program Budget.pdf 50.75KB

Will Organization Receive Matching Funds? *
- ○ Yes
- ◉ No

Background

Mission and Vision *
Describe Organization's mission and vision.

Our mission is to inspire girls to be confident and resilient using a fun, experience-based curriculum that creatively combines social, emotional, physical health through movement. We want every participant, including those from under-resourced families, to know and activate their limitless potential to boldly pursue their dreams.

History of Organization *
Describe Organization's history and the community served.

In 2005, a chance conversation about Girls on the Run between Michelle Beard and Janet Todd at a local fitness club sparked unexpected changes in motion. Michelle Beard, Wendy Cole, Erin Przybylinski, and Janet Todd established Girls on the Run Napa Valley as a nonprofit. The program's mission to empower young girls resonated so deeply with Janet that she became the Executive Director. After 19 years of service this July, Janet Todd retired, and Corinne Pampinella became the new Executive Director to continue the mission. The organization's commitment to building confidence and resilience for under-resourced youth continues to have a lasting impact. In the 20 years since that first conversation, the program has reached 19,500 participants across 3 counties (Napa, Solano, Sonoma), helping them develop into confident leaders of tomorrow.

PROJECT INFORMATION

Project Name *
Girls on the Run After-school Programming

Project Timing *
Multiple Dates/Recurring

Project Timing Details *
Sept 21 - Nov 22, 2026, March 8 - May 16, 2027

Community Location *
Where will the project connect with the community?
American Canyon Elementary and Middle Schools, After school

Upload Project Timeline *

American Canyon Community Grant - Timeline.pdf

29.32KB

Project Team *

List individuals, agencies or partner organizations that will help execute this proposal

School District Partner: Napa Valley Unified School District (NVUSD) provides funding support, access to school facilities, and administrative coordination across American Canyon school sites.

School Partners: Donaldson Way Elementary, Napa Junction Elementary, Canyon Oaks Elementary, American Canyon Middle School, and Calvary Baptist Christian Academy provide program space, help recruit volunteer coaches from their staff and parent communities, and facilitate communication with families.

Volunteer Coaches: Trained community members, including teachers, parents, and local residents, serve as volunteer mentors who facilitate the curriculum twice weekly throughout the 8-week program. Girls on the Run North Bay staff provide comprehensive training in trauma-informed approaches and ongoing support to coaches throughout the season.

Girls on the Run International: Provides the research-validated Bold Heart curriculum, coach training materials, and program quality standards.

Community Partners: American Canyon Soroptimist and the American Canyon Chamber of Commerce support program visibility, volunteer recruitment, and community engagement.

Community Sponsors: Local businesses and organizations, such as American Canyon Soroptimist provide financial and in-kind support and volunteers for program delivery and our seasonal 5K celebration event.

Project Details *

Describe your project in detail, including how it will benefit, give back, or fill a community need.

Mental health challenges among youth have reached crisis levels. In California, 45% of youth struggle with mental health issues, yet 65% with depression don't receive treatment due to lack of accessible services. School connectedness—the degree to which young people feel that adults and peers care about them—is a proven protective factor against substance use, mental health problems, and suicidality. However, only half of U.S. public schools offer mental health assessments and even fewer provide treatment services. Girls on the Run fills this critical gap by delivering accessible, preventive social-emotional learning directly in American Canyon schools where girls already are.

Girls on the Run North Bay proposes to expand our evidence-based program to serve 75 more girls across 5 school sites in American Canyon, including at existing partner schools (Donaldson Way, Napa Junction, Canyon Oaks, and American Canyon Middle School) and a new site at Calvary Baptist Christian Academy. Participants meet after-school twice weekly for 8 weeks in grade-specific programs: Girls on the Run (3rd-5th grade) and Heart & Sole (6th-8th grade). Through dynamic lessons facilitated by trained volunteer coaches, girls develop confidence, goal-setting, emotion management, and conflict resolution skills in a welcoming, girls-only space. The program culminates in two significant achievements: a community impact project where girls identify local needs and take action, and a celebratory 5K that provides a tangible sense of accomplishment.

This grant directly addresses equity and access. In Spring 2025, over 78% of our participants received financial assistance, with 70% coming from historically under-represented racial and ethnic groups. Grant funding would offset program and registration costs, ensuring that financial barriers don't prevent any American Canyon girl from accessing this critical mental health intervention during a developmental stage when peer pressure, social anxiety, and self-doubt often emerge. What participants take away are lifelong mental health strategies to manage emotions, resolve conflict, and build compassion—skills that ripple beyond the individual to benefit families, schools, and the broader American Canyon community.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

Girls on the Run North Bay has 20 years of experience delivering youth mental health programming in communities like American Canyon. Our track record includes:

Long-Standing American Canyon Programming: We have deep roots in American Canyon schools, serving girls at Canyon Oaks since 2015, Napa Junction since 2017, American Canyon Middle School since 2015, and Donaldson Way from 2013-2023. These multi-year partnerships demonstrate sustained trust and proven program delivery in the community. Our commitment to American Canyon extends beyond school programming—we have hosted our signature 5K celebration event at Napa Junction Elementary through the Wetlands, bringing together

families, volunteers, and community members in support of girls' achievement.

Community Give-Back Model: A cornerstone of our program is the community impact project, where girls identify local needs and design and implement their own service initiatives. This hands-on experience teaches participants to be active, engaged community members while directly benefiting American Canyon through youth-led projects that address real community needs.

Proven Model: Our evidence-based curriculum, developed by Girls on the Run International and recognized by Harvard researchers, has served over 800 girls annually across Napa, Solano, and Sonoma counties. Programming is available in both English and Spanish to serve diverse communities.

Community Engagement Capacity: We successfully mobilize over 1,000 community members annually for our 5K events, demonstrating our ability to engage volunteers, sponsors, and families in support of girls' development.

Volunteer Management: Our network of trained volunteer coaches—including teachers, parents, and community members—delivers consistent, high-quality programming. We provide comprehensive trauma-informed training and ongoing support to ensure program fidelity.

Measurable Impact: Our small group model (15 participants maximum) creates the personalized, safe environment essential for building confidence and teaching emotion management skills that participants carry beyond the 8-week program. In Spring 2025, 78% of our participants received financial assistance, demonstrating our commitment to serving under-resourced families.

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

Girls on the Run North Bay measures program impact through post-program self-reported surveys administered to all participants at the end of each 8-week season, tracking outcomes aligned with our social-emotional learning and physical activity goals. Our success metrics and targets include:

Mental Health & Social-Emotional Skills (Primary Impact):

Goal: 95% of participants report developing strategies to manage strong emotions and feel self-confident speaking up and sharing their opinions

Goal: 95% of participants report actively working to be caring community members

Program Completion & Community Engagement:

Goal: 90% of participants complete both the celebratory 5K and a community impact project, demonstrating goal achievement and community connection

Physical Activity & Wellness:

Goal: 80% of participants engage in physical activity for 60+ minutes at least 4 days per week as a result of Girls on the Run

Additionally, we track program reach metrics including total participants served, percentage receiving financial assistance, demographic diversity, and school retention rates. This data informs continuous program improvement and demonstrates our impact to funders and community partners. Our consistent achievement of these benchmarks over 20 years validates our model's effectiveness in building confidence, resilience, and healthy habits in young girls.

Optional Additional Information

Attach visuals, letters of support, or additional project details. (15 MB Limit)

Napa Junction GOTRNorthBay_Photo_20250509_1 (1).mp4 3.37MB

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.
- Upon submittal of this application, an email containing the application materials and commission/council dates will be sent to the applicant and project contact.

QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *
Corinne Pampinella

Applicant Title *
Executive Director

Applicant Email *
corinne@gotrnorthbay.org

Applicant Signature *


Date of Submittal *
11/14/2025

Form **W-9**
(Rev. December 2014)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Girls on the Run Napa & Solano

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only **one** of the following seven boxes:
☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶
Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
☑ Other (see instructions) ▶ 501(c) 3 Public Charity

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any)
Exemption from FATCA reporting code (if any)
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)
3299 Claremont Way, Suite 6

Requester's name and address (optional)

6 City, state, and ZIP code
Napa, CA 94558

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

or

Employer identification number
5 5 - 0 9 0 6 5 3 4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here | **Signature of U.S. person** ▶ [signature] **Date** ▶ 10/1/2015

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at *www.irs.gov/fw9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Income	Current Year 2025	Projected Year
Sponsorships	$44,000	$44,000
Contributions	$33,488	$60,000
District	$99,150	$102,000
Grants	$208,000	$144,500
Earned Income	$70,000	$70,000
Events	$15,000	$20,000
Total	**$469,638**	**$440,500**

Expenses	Current Year 2025	Projected Year
Personnel (wages)	$338,715	$305,055
Rent	$9,636	$9,636
Office Expenses	$952	$1,000
Operational	$23,896	$20,761
Advertising	$1,000	$2,000
Activity Costs - Program	$74,520	$77,150
Event Costs - 5K Run	$20,491	$23,108
Total	**$468,802**	**$438,710**
Profit/Loss	**$836**	**$1,790**

Possible Schools	# of girls	Fall Season	Full Year (Spring & Fall)
Donaldson Way	15	$6,375	$12,750
Napa Junction	15	$6,375	$12,750
Canyon Oaks	15	$6,375	$12,750
ACMS	15	$6,375	$12,750
Calvary Baptist Christan Academy	15	$6,375	$12,750
	75	**$31,875**	**$63,750**

Projected Program Budget	Cost Per Site	Fall Budget	Full Year (Spring & Fall)
Personnel	$4,433	$22,163	$44,325
Operational Costs	$485	$2,426	$4,851
Program - Materials, Curriculum, Licensing	$1,121	$5,607	$11,214
5K Run Event	$336	$1,680	$3,360
Total	**$6,375**	**$31,875**	**$63,750**

Milestone	**Start Date**	**End Date**	**Notes/Outcome**
Recruitment and Program Prep	June 1,2026	Sept 20, 2026	Recruiting coaches and participants
Volunteer Coach Training	Aug 15, 2026	Sept 15, 2026	Online and in-person training sessions
Fall 2026	Sept 21, 2026	Nov 22, 2026	8-weeks, 2x week, 5K Run on last Sunday
Fall 5K Event	Nov 22,2026	Nov 22, 2026	All counties come together to complete a 5K
Recruitment and Program Prep	Dec 1,2026	Mar 7, 2027	Recruiting coaches and participants
Volunteer Coach Training	Feb 13, 2027	Mar 6, 2027	Online and in-person training sessions
Spring 2026	Mar 8, 2027	May 16, 2027	8-weeks, 2x week, 5K Run on last Sunday
Spring 5K Event	May 16, 2027	May 16, 2027	All counties come together to complete a 5K

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
GRASP

Organization Phone *
(949) 929-2607

Website Address (Add Link)
graspglobal.org

Point of Contact Name *
Aryan Sharma

Contact E-mail *
aryantheauthor@gmail.com

Contact Phone *
(949) 533-3002

Organization Address *
Street Address
4 Sunrise
Address Line 2
City
irvine
State
CA
Zip Code
92603

Upload 501(c) Verification *
16544430 (4).pdf 123.45KB

Year Organization was Established *
202

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone *	Email *
Aryan Sharma	President and Founder	(949) 533-3002	aryantheauthor@gmail.com
Amit Sharma	Treasurer	(949) 929-2607	amitsh007@gmail.com
Prachi Sharma	Secretary	(949) 310-6223	prachi.sharma@gmail.com

Financial Information

Total Organization Budget for current fiscal year. *
$9,800.00

Upload Organization's Total Budget *

Is Organization a past recipient of Community Grant Funding? *

GRASP Fiscal Budget - Expenses.pdf 40.65KB

- ○ Yes
- ◉ No

Project Funding Request *
$15,000.00

Estimated Number of Residents to Be Served *
4000

Upload Project Budget *
GRASP Project Budget - Expenses.pdf 41KB

Will Organization Receive Matching Funds? *

- ○ Yes
- ◉ No

Background

Mission and Vision *

Describe Organization's mission and vision.

At Grasp, our mission is to allow students around the world to contribute to cutting-edge research in the fields of sustainable development/design, environmental engineering, and green technology as a whole in order to make big developments in turning green. We envision a future where students around the world are exposed to research and design of all kinds from a young age, and are encouraged and guided to create projects that can help the world.

History of Organization *

Describe Organization's history and the community served.

When I was in 9th grade, I conducted some research on optimizing the photosynthetic efficiency and photomorphogenic properties of plants in vertical farming systems, developing unique correlations between light wavelength, intensity, and plant growth and finding an optimal light intensity and wavelength for plants to grow under.
Vertical farming is a method of agriculture that is much more environmentally friendly and efficient that traditional farming, so I wanted to find out how to minimize the energy costs associated with it.
I submitted this project to my local science fair (Orange County Science and Engineering Fair), where I won and was selected to attend the International Science and Engineering Fair (ISEF) for a week in Los Angeles. While there, I realized that this project could be used to genuinely help people that may be forced to damage the environment in order to source food, and that I should use what I had learned from that experience to actually spread this type of innovative technology to areas of the world that could be truly benefited by it.
So, I started the Green tech Research and Sustainability Program (GRASP), where we aim to find schools in regions of the world that could be benefited from green technology, and not only educate students there about green tech, but also give them some sort of technology that helps them, starting with vertical farms based on my ISEF research.
We have so far done this with both homemade and industrial grade vertical farms in two schools in Uttar Pradesh, India. Our first ever project, in the North Indian State of Uttar Pradesh, occurred in September of 2024. There, we instructed students how to construct a fairly cheap, simple vertical farm at the GIC Gujarat school in Dehradhun, India. Now, students in the school are currently growing plants to sell at local farmer's markets, and were featured on several local news platforms. Our second ever project, in the North Indian State of Uttar Pradesh, occurred in July and August of 2025. There, we set up a fully running industry-grade vertical farm at the Radhasoami Educational Institute in Agra, India. Now, students in the school are currently growing plants to sell at local farmer's markets, and we were even featured on the local news! We eventually hope to expand to other schools in India, and eventually other countries as well!

PROJECT INFORMATION

Project Name *
GRASP Agrotech

Project Timing *
Multiple Dates/Recurring

Project Timing Details *
12 Month Long Project

Community Location *

Where will the project connect with the community?

We mostly work through schools, but public community centers and parks would be a great way to connect as well.

Upload Project Timeline *
GRASP Project Timeline - Expenses.pdf 29.89KB

Project Team *

List individuals, agencies or partner organizations that will help execute this proposal

The Green Tech Research and Sustainability Program (GRASP)—led by high school junior Aryan Sharma—is planning to collaborate with City of American Canyon staff, Mr. Dominic Patrick and Mr. Norman Woods, on a nitrate removal research project in the Water Treatment Plant laboratory at the City of American Canyon. This research will help improve water quality for the City and its residents, and is strongly aligned with the City's initiatives in solid waste hauling and disposal, wastewater management, greenhouse gas (GHG) reduction, and climate action. For the education/hydroponics part of GRASP, it will be led by Aryan Sharma.

Project Details *

Describe your project in detail, including how it will benefit, give back, or fill a community need.

We will install hydroponic vertical farms in schools all throughout American Canyon, and give the students there an introduction to agrotech, sustainable farming technology, and green technology as well. These farms can grow food for students to consume and enjoy, while also teaching them about green technology and exposing them to this important field at a crucial time of its necessity.
We will also use these funds to Support the nitrate removal research collaboration with City staff in the Water Treatment Plant and Wastewater Treatment Plant.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

We have so far done this with both homemade and industrial grade vertical farms in two schools in Uttar Pradesh, India. Our first ever project, in the North Indian State of Uttar Pradesh, occurred in September of 2024. There, we instructed students how to construct a fairly cheap, simple vertical farm at the GIC Gujarat school in Dehradhun, India. Now, students in the school are currently growing plants to sell at local farmer's markets, and were featured on several local news platforms. Our second ever project, in the North Indian State of Uttar Pradesh, occurred in July and August of 2025. There, we set up a fully running industry-grade vertical farm at the Radhasoami Educational Institute in Agra, India. Now, students in the school are currently growing plants to sell at local farmer's markets, and we were even featured on the local news! We eventually hope to expand to other schools in India, and eventually other countries as well!

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

of schools with new vertical farms
of students that reported learning about hydroponics and becoming interested afterwards
of plants grown per school in one cycle (Community cultivation)
of students exposed to hydroponics throughout the program

Optional Additional Information

Attach visuals, letters of support, or additional project details. (15 MB Limit)

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.
- Upon submittal of this application, an email containing the application materials and commission/council dates will be sent to the applicant and project contact.

QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.

- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *
Aryan Sharma

Applicant Title *
Mr.

Applicant Email *
aryantheauthor@gmail.com

Applicant Signature *



Date of Submittal *
11/13/2025

B20250119149

B3687-1475 05/13/2025 6:23 PM Received by California Secretary of State

STATE OF CALIFORNIA
Office of the Secretary of State
ARTICLES OF INCORPORATION
CA NONPROFIT CORPORATION
PUBLIC BENEFIT

California Secretary of State
1500 11th Street
Sacramento, California 95814
(916) 657-5448

For Office Use Only

-FILED-

File No.: B20250119149

Date Filed: 5/13/2025

Corporation Name	
Corporation Name	GRASP Innovations
Initial Street Address of Principal Office of Corporation	
Principal Address	4 SUNRISE IRVINE, CA 92603
Initial Mailing Address of Corporation	
Mailing Address	4 SUNRISE IRVINE, CA 92603
Attention	Aryan Sharma
Agent for Service of Process	
Agent Name	Amit Sharma
Agent Address	4 SUNRISE IRVINE, CA 92603

Purpose Statement

This corporation is a Nonprofit Public Benefit Corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for: Public and Charitable purposes

Additional Statements

The specific purpose of this corporation is to The specific purpose of this corporation is to allow students around the world to contribute to cutting-edge research in the fields of sustainable development/design, environmental engineering, and green technology as a whole in order to support sustainability and build a stronger community.

This corporation is organized and operated exclusively for the purposes set forth within the meaning of Internal Revenue Code section 501(c)(3).

No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and this corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.

The property of this corporation is irrevocably dedicated to the purposes set forth herein and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private person.

Upon the dissolution or winding up of this corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation shall be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable, educational and/or religious purposes and which has established its tax-exempt status under Internal Revenue Code section 501(c)(3).

Notwithstanding any of the above statements of purpose and powers, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the specific purpose of this corporation.

Additional information and signatures set forth on attached pages, if any, are incorporated herein by reference and made part of these Articles of Incorporation.

Electronic Signature

☒ I declare that I am the person who executed this instrument, which execution is my act and deed.

Aryan Sharma *05/13/2025*

	GRASP	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	*Total*	*Average*
GRASP Project	***Monthly totals:***	$0	$0	$0	$0	$0	$100	$3,550	$50	$50	$50	$50	$5,950	**$9,800**	**$817**
	Travel to Asia							$3,000					$3,000	*$6,000*	*$3,000*
	Installing Hydroponics Farm							$300					$2,700	*$3,000*	*$1,500*
	Running Hydroponics Farm							$50	$50	$50	$50	$50	$50		
	Website Running						$100								
	Marketing and Education							$200					$200		

	GRASP	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	*Total*	*Average*
GRASP Project	***Monthly totals:***	$3,650	$50	$50	$3,650	$50	$50	$3,650	$50	$50	$3,650	$50	$50	**$15,000**	**$1,250**
	Travel to American Canyon	$500			$500			$500			$500			*$2,000*	*$500*
	Installing Hydroponics Farm	$2,500			$2,500			$2,500			$2,500			*$10,000*	*$2,500*
	Conducting Nitrate Removal Research	$100			$100			$100			$100			*$400*	*$100*
	People working with GRASP	$500			$500			$500			$500				
	Running Hydroponics Farm	$50	$50	$50	$50	$50	$50	$50	$50	$50	$50	$50	$50		

GRASP	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	*Total*	*Average*
	Set up three vertical farms in various schools			Set up three vertical farms in various schools			Set up three vertical farms in various schools			Set up three vertical farms in various schools				
	Provide informational resources/sessions for education			Provide informational resources/sessions for education			Provide informational resources/sessions for education			Provide informational resources/sessions for education				
	Begin Nitrate Research In person			Nitrate Research In person			Nitrate Research In person			Nitrate Research In person				

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
Helping Hands Indo American Inc

Organization Phone *
(707) 853-4693

Website Address (Add Link)

Point of Contact Name *
Arvind Nischal

Contact E-mail *
arvindnischal13@gmail.com

Contact Phone *
(707) 853-4693

Organization Address *
Street Address
101 W. American Canyon Road
Address Line 2
#508
City
American Canyon
State
CA
Zip Code
94503

Upload 501(c) Verification *
Helping Hands 501c.pdf 63.47KB

Year Organization was Established *
n/a

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone	Email
Jyoti Nischal	CFO	(707) 515-8076	jyoti_nischal@yahoo.com

Financial Information

Total Organization Budget for current fiscal year. *
$3,550.00

Upload Organization's Total Budget *
Helping Hands Finance Statement.pdf 132.22KB

Is Organization a past recipient of Community Grant Funding? *
- ○ Yes
- ◉ No

Project Funding Request *
$10,000.00

Estimated Number of Residents to Be Served *

Upload Project Budget *

All are welcome

Helping Hands Program Budget.pdf 95.97KB

Will Organization Receive Matching Funds?

- ○ Yes
- ○ No

Background

Mission and Vision *

Describe Organization's mission and vision.

Exposing our culture to our community, vision through events.

History of Organization *

Describe Organization's history and the community served.

Serving the community from last 15 yrs. Introduced Festival of Colors and Diwali Festival in town.

PROJECT INFORMATION

Project Name *

Holi Festival, Diwali (festival) Lights

Project Timing *

Multiple Dates/Recurring

Project Timing Details *

April 2026, October 2026

Community Location *

Where will the project connect with the community?

Park in American Canyon

Upload Project Timeline *

1. Application 4.pdf 114.49KB

Project Team

List individuals, agencies or partner organizations that will help execute this proposal

Project Details *

Describe your project in detail, including how it will benefit, give back, or fill a community need.

Holi Festival (Festival of colors), in this event we welcome the spring and we share the gifts, respect each other, we are all friends, we throw colors each other and share the food. Our picture was published in National Magazine "Picture of the month".

Goal is to get the community together. We are all friends, should respect each other. Everybody enjoys this event.

The community loves this program, we are doing this event from last 15 years.

We all need this event. American Canyon is very diverse community, get together and join this event and share the food.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

Holi Festival & Diwali, Talani, show as multicultural event

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

Success is with the community. American Canyon needs this kind of events. We will start new festival (Mela) all get together.

Optional Additional Information

Attach visuals, letters of support, or additional project details. (15 MB Limit)

1. Application 6.pdf 57.13KB

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
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QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *
Arvind Nischal

Applicant Title *
President

Applicant Email *
arvindnischal13@gmail.com

Applicant Signature *



Date of Submittal *
11/13/2025

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 03 2014

HELPING HAND INDO AMERICAN
C/O ARVIND NISCHAL
101 W AMERICAN CANYON RD
AMERICAN CANYON, CA 94503

Employer Identification Number:
46-3754904
DLN:
17053353319003
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
September 3, 2013
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Tamera Ripperda

Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947

SCHEDULE A
Organizational Financial Statement

Name of Organization: HELPING HAND INDIA Year organization originated: _____

INCOME REPORT

	CURRENT YEAR	PROJECTED YEAR
Carry Over from **previous year**	0	~~$ 5,000~~
Memberships and/or Dues		~~$ 4,000~~
Donations and/or Gifts		9,000
Grants		
Matched Grants		
Interest Income		
Other:		

TOTAL INCOME: $ ~~0~~ $ ~~9,000~~ N/A

EXPENSE REPORT

	CURRENT YEAR	PROJECTED YEAR
Rent/Mortgage	0	0
Utilities	0	0
Salaries	0	0
Office supplies, postage, printing	$ 550.00	$ 1200.00
Advertising	$ 1500	$ 1500.00
Activity Costs	$ 900	$ 1200.00
Sponsorships	$ 600	$ 700.00
Other:	—	—

TOTAL EXPENSES: $ 3550.00 $ 4600

DEFICIT (-)/CARRYOVER (+) $ 0 $ —

SCHEDULE B

Proposed Program Budget

Organization Name: HELPING HANDS INDO AMERICAN **Program Name:** HOLI & DIWALI

Program Expenses

	Grant Funds	Other Funds/Amounts
Personnel	$ 10000.00	$ 3000.00
Supplies & Materials	$ 4,000 —	$ 15001 —
Equipment	$ 5,000 —	$ 1000.00
Travel	0	0
Facility / Space Rental	0	0
Other:	0	0
Other:		

TOTAL Expenses: $ 10,000.00 — $ 45001 —

Cost Recovery Plan

	Amount	Notes
Fundraising	$ 0	UPS & FRIENDS
Organizational Contributions	$ 9,0001 —	COMMUNITY.
Donations	—	
Grants	—	—
Other:	—	—
Other:	—	—

TOTAL Income: $ 9,0001 — $ _____

DEFICIT (-)/CARRYOVER (+) $ 55001 — $ _____

How will you measure the success and effectiveness of your program? SUCCESS IS WITH THE COMMUNITY. AMERICAN CANYON NEED THIS KIND OF EVENTS. WE WILL START NEW FESTIVAL (MELA) ALL GET TOGETHER.

List Other Funding Sources and Amounts:

1. DONATIONS Amount: $1500/-
2. FROM COMMUNITY Amount:
3. Amount:
4. Amount:
5. Amount:
6. Amount:

What is your cost recovery plan? ABOUT $ 10,000 /-

PROGRAM TIMELINE

Milestone	Start Date	End Date	Notes/Outcome

AUTHORIZATION

I certify that the information provided in this application is accurate and that I am authorized to submit this request on behalf of the organization. I understand that if the application meets the minimum qualifications, I will be required to present a formal presentation on my Community Grant Program Application to the Parks and Community Services Commission on Thursday, December 11, 2025, and award recommendations will be made to the City Council on Tuesday, December 16, 2026.

☑ Proof of my Organization's Nonprofit Status – 501(c) is attached (State of CA Exemption Letter or IRS 501c letter)

Name: ARVIND NISCHAL Title: PRESIDENT

Signature: [signature] Date: 11/13/2025.

HCR NAME!- JYOTI NISCHAL CELL 707-515-8076
ON BEHALF OF HELPING HAND. INDO AMERICAN.
JYOTI_NISCHAL@YAHOO.COM

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
INCREDIBLE BLESSINGS 4 U, INC.

Organization Phone *
(707) 563-3555

Website Address (Add Link)
https://incredibleblessings4u.org

Point of Contact Name *
Patricia Randolph

Contact E-mail *
pgrandolph@yahoo.com

Contact Phone *
(707) 567-7204

Organization Address *

Street Address
2525 FLOSDEN RD

Address Line 2
SPC 30

City
American Canyon

State
California

Zip Code
94503

Upload 501(c) Verification *
501c3.pdf 11.1MB

Year Organization was Established *
2024

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone	Email
Patricia Randolph	Executive Director	(707) 567-7204	pgrandolph@yahoo.com
Sheila Robinson-Dyer	President	(510) 660-1348	robinson61@yahoo.com
Fe Damian	Treasurer	(415) 724-0233	femikey.damian@gmail.com
Laverta Horner	Secretary	(415) 298-1438	laverta80@gmail.com
Rolina Brown	Advisor	(916) 705-8296	studentslearn@gmail.com

Financial Information

Total Organization Budget for current fiscal year. *

$11,200.00

Upload Organization's Total Budget *

budget.docx 11.88KB

Is Organization a past recipient of Community Grant Funding? *

- ○ Yes
- ◉ No

Project Funding Request *

$10,000.00

Estimated Number of Residents to Be Served *

1500

Upload Project Budget *

BUDGET.docx 25.68KB

Will Organization Receive Matching Funds?

- ○ Yes
- ◉ No

Background

Mission and Vision *

Describe Organization's mission and vision.

The mission of Incredible Blessings 4 U, Inc. is to ensure that no individual or family goes hungry by providing accessible, nutritious food and essential wellness services to underserved communities. The organization is committed to fighting food insecurity, improving community health, and delivering compassionate, dignity-centered support to seniors, students, families, and individuals facing hardship. Through collaboration, outreach, and culturally responsive service, Incredible Blessings 4 U, Inc. strives to uplift the whole community and ensure every person receives the care, respect, and opportunity they deserve.

The vision of Incredible Blessings 4 U, Inc. is to build a compassionate, connected community where every person—regardless of age, income, or circumstance—has reliable access to nutritious food, wellness resources, and supportive services that promote dignity, stability, and long-term well-being. We envision a future where seniors, students, and families are empowered with the knowledge and resources needed to make healthy choices and overcome barriers that impact their physical, emotional, and academic wellness.

As part of this vision, our Mobile Pantry services will include on-site health and education sessions at pantry locations and within our grocery store–style marketplace environment. These sessions will teach individuals about the importance of nutritious foods and the role diet plays in preventing adverse outcomes such as poor health, lower academic achievement in children, maternal health challenges, and increased rates of chronic illness. By integrating education into access, we aim to create a community where knowledge, wellness, and nourishment work together to support thriving households and healthier

History of Organization *

Describe Organization's history and the community served.

Incredible Blessings 4 U, Inc. was established in 2024 as a 501(c)(3) community-based nonprofit organization dedicated to addressing food insecurity and improving the overall well-being of underserved residents throughout Napa County and the surrounding region. Although the organization is newly incorporated, its foundation is built on more than a decade of community service led by its founder, who has long been recognized for revitalizing local food programs and expanding access to nutritious food in hard-to-reach neighborhoods.

Before formalizing the organization, the founder spent nearly 10 years strengthening existing food distribution programs, increasing participation, and enhancing the quality and variety of fresh and shelf-stable foods offered to the community. Her work includes organizing and delivering hot Thanksgiving meals to more than 150 individuals annually and maintaining pantry operations throughout the entire COVID-19 pandemic, during which more than 24,000 community members were served through a no-closure food distribution model.

Since officially launching operations, Incredible Blessings 4 U, Inc. has quickly become a trusted resource in American Canyon, serving the community through three monthly mobile food distributions and innovative “Pop-Up Marketplace” events. These services prioritize dignity, choice, and accessibility by presenting food in a clean, organized, grocery-store-style layout that empowers individuals and families to select items that best suit their dietary preferences, household needs, and cultural practices.

To date, the organization has already served more than 9,000 individuals—demonstrating both the significant need in the region and the organization’s capacity to mobilize resources efficiently and compassionately. Incredible Blessings 4 U, Inc. serves residents of American Canyon, Solano County, and nearby communities who experience barriers to obtaining consistent, nutritious food and basic wellness services. The population includes:

• Low- to moderate-income households

Families who struggle with rising food costs, limited access to fresh grocery options, and gaps in assistance programs.

• Individuals who do not qualify for traditional government aid
Many community members fall into the “working gap”—earning too much to qualify for programs like SNAP/CalFresh but still not enough to meet basic needs.
• Seniors, including homebound adults
Older adults who face mobility challenges, fixed incomes, chronic illness, or lack of transportation. Home delivery services help them receive food and health checks safely.
Disabled residents
Community members whose physical limitations make it difficult to attend traditional food bank sites.
• Families facing temporary crisis
Households dealing with emergency situations such as medical challenges, sudden job loss, or housing instability.

COMMUNITY SERVED

From its earliest work, Incredible Blessings 4 U, Inc. has focused on reaching underserved, high-need, and often overlooked populations, including seniors, low-income families, students, individuals with disabilities, homebound residents, and households who do not qualify for traditional government assistance but still experience temporary or chronic food insecurity. The organization’s programs are intentionally designed to serve communities facing complex barriers such as transportation limitations, medical challenges, economic instability, and gaps in access to healthy, culturally relevant foods.

Today, the organization serves a wide region—including American Canyon, Vallejo (North, Central, and South Vallejo), Marina Towers and Marina Annex and Solano Vista Senior Housing Complexes local senior housing communities, schools, and recreational centers—through mobile pantries, pop-up marketplaces, and homebound delivery services. This deep community presence reflects Incredible Blessings 4 U’s long-standing commitment to improving food access, enhancing wellness, and uplifting vulnerable neighborhoods with dignity, compassion, and consistent support.

PROJECT INFORMATION

Project Name *

Wellness on Wheels 4 U

Project Timing *

Multiple Dates/Recurring

Project Timing Details *

The Wellness on Wheels 4 U Community Mobile Pantry & Wellness Initiative is designed as a six-month pilot program to allow for phased implementation, careful evaluation, and measurable community impact. The timing of the project supports a strategic rollout of services while ensuring flexibility to meet community needs in the final month, data from all service components—pantry participation, wellness screenings, delivery logs, surveys, and partner input—will be compiled into a comprehensive evaluation. The organization will assess effectiveness, determine long-term feasibility, and prepare sustainability or expansion plans for continued service past the pilot period.

Community Location *

Where will the project connect with the community?

Incredible Blessings 4 U, Inc. currently operates mobile pantry services at multiple community-accessible locations, including the Summerfield Recreation Center and Fairgrounds Mobile Estates, ensuring food access for families, seniors, and individuals in areas with limited resources. As a fully mobile program, we are able to bring nutritious food, wellness services, and community support directly to neighborhoods, removing transportation and mobility barriers that often prevent residents from accessing traditional food assistance. With the acceptance of this project, Incredible Blessings 4 U, Inc. plans to expand services to school campuses, strengthening support for students and families experiencing food insecurity. This expansion will allow the organization to connect with youth where they already are, offering equitable access to food and wellness resources during and after school hours. In addition to regular distribution sites, the organization actively participates in community events, including Meet Me in the Street and various park-based outreach events, where we bring pantry services, resources, and information directly to the public. These engagements deepen relationships, raise awareness, and ensure support reaches residents who may not attend fixed-location food programs. This flexible and responsive model demonstrates the organization’s ability to serve the community anywhere, adapt to emerging needs, and partner with neighborhoods, recreation centers, schools, and public agencies to strengthen overall community well-being.

Upload Project Timeline *

TIMELINE PAGE.docx
522.54KB

Project Team

List individuals, agencies or partner organizations that will help execute this proposal

The WELLNESS ON WHEELS 4 U Community Mobile Pantry & Wellness Initiative will be carried out through a coordinated effort between Incredible Blessings 4 U, Inc. and trusted community partners:
Internal Team
Board of Directors – Provides governance and oversight.
Executive Director – Leads program operations and partnerships.
Volunteer Team – Supports distribution, logistics, and homebound deliveries.
Nurse Practitioner – Delivers wellness screenings, physicals, and medication reviews.
Partner Organizations
Community Action of Napa – Supports food resources, referrals, and community outreach.
Local Schools (American Canyon) – Hosts the school pantry and assists with student engagement.
American Canyon Recreation Centers – Fairgrounds Mobile Estates and Summerfield – Provides distribution sites and community access.
Senior Service Agencies & Housing Communities – Assist with referrals and support for homebound seniors.
These partners collectively ensure effective, accessible, and community-centered project delivery.

Project Details *

Describe your project in detail, including how it will benefit, give back, or fill a community need.

The WHEELS ON WELLNESS Community Mobile Pantry & Wellness Initiative is a six-month pilot program designed to expand access to nutritious food and essential health services for residents of American Canyon and surrounding communities. This project combines weekly food distributions, a new school-based pantry, and wellness services for seniors and students to address the interconnected issues of hunger, chronic health conditions, and barriers to accessing traditional support systems.
At the core of this project is Incredible Blessings 4 U, Inc.'s mobile pantry model, which brings high-quality groceries directly into neighborhoods where access to affordable, nutritious food is limited. Our "Pop-Up Marketplace" approach sets us apart by offering a clean, organized, grocery-style experience that respects personal dignity and allows individuals to choose the foods that best fit their families' needs, cultural preferences, and dietary restrictions. This model is especially valuable for households who do not qualify for government food assistance but still struggle to meet basic needs.
To further expand impact, the project incorporates two new components:
1. Wellness Services for Seniors and Students
A licensed Nurse Practitioner will provide:
Blood pressure checks
Medication reviews
Sports physicals for youth
Basic wellness assessments
Education on healthy living and preventive care
These services help reduce health risks and address disparities among seniors, students, and families with limited access to healthcare due to transportation barriers, cost, or lack of insurance.

2. School-Based Pantry Launch
A new pantry located at a local American Canyon school will:
Provide students with healthy snacks, pantry staples, and personal care items
Reduce food insecurity that affects learning and attendance
Create a supportive, stigma-free environment for youth
Strengthen partnerships between families and community services

3. Homebound Senior Deliveries
Many seniors in American Canyon face mobility challenges, fixed incomes, and chronic health concerns. The project includes:
Monthly home deliveries of groceries
Wellness check-ins
Connection to additional community resources when needed
These efforts ensure seniors remain supported, nourished, and safely connected to care.

The Wellness on Wheels 4 U Community Mobile Pantry & Wellness Initiative is designed as a six-month pilot program to allow for phased implementation, careful evaluation, and measurable community impact. The timing of the project supports a strategic rollout of services while ensuring flexibility to meet community needs in the final month, data from all service components—pantry participation, wellness screenings, delivery logs, surveys, and partner input—will be compiled into a comprehensive evaluation. The organization will assess effectiveness, determine long-term feasibility, and prepare sustainability or expansion plans for continued service past the pilot period.
In the final month, data from all service components—pantry participation, wellness screenings, delivery logs, surveys, and partner input—will be compiled into a comprehensive evaluation. The organization will assess effectiveness, determine long-term feasibility, and prepare sustainability or expansion plans for continued service past the pilot period.
How the Project Will Give Back and Fill a Community Need

The Wellness on Wheels Community Mobile Pantry & Wellness Initiative directly addresses critical gaps in food access, health resources, and community support for underserved residents in American Canyon, Vallejo, and surrounding areas. Many families, seniors, and students face barriers such as limited transportation, fixed incomes, chronic health challenges, and ineligibility for traditional government programs—leaving them without consistent access to nutritious food or essential wellness services. This project is designed to meet those needs where they are felt most.

By providing mobile food distributions, school-based pantry support, senior-focused services, and on-site wellness screenings, the project brings vital resources directly into neighborhoods, recreation centers, senior housing complexes, and eventually school campuses. This removes barriers, reduces stigma, and ensures that every person—especially those who are homebound, disabled, or living in isolated areas—can access help with dignity.

The initiative gives back to the community by offering:

- Healthy, reliable food access for families struggling with rising costs and food insecurity
- Support for seniors, including medication reviews, blood pressure checks, and home deliveries
- Resources for students, such as sports physicals, school pantry items, and nutrition support
- Culturally relevant food choices, preserving dignity and honoring community diversity
- A mobile model that can be deployed at any location where need arises
- Community engagement, partnering with schools, recreation centers, senior housing providers, parks, and local events

This project fills an urgent community need by reducing hunger, improving health outcomes, strengthening neighborhood relationships, and ensuring no one is left behind simply because they cannot reach traditional service locations. It creates a healthier, more connected community by meeting people exactly where they are—and bringing the support directly to them.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

Incredible Blessings 4 U, Inc. has a solid foundation of experience, community trust, and operational capability that enables the organization to successfully manage multi-site programs, mobile distributions, wellness services, and collaborative partnerships. Built on nearly a decade of hands-on community service, the organization brings deep knowledge of food access gaps, senior needs, youth support, and barriers affecting underserved households.

The founder has extensive experience revitalizing food programs, expanding service models, mentoring volunteer teams, and coordinating multi-agency collaborations. Her background includes years of direct work in community development, emergency response, senior support, and high-volume food distribution management. With nearly 10 years of service, the founder has:

- Revamped multiple food programs to increase attendance and quality
- Served 24,000+ individuals during COVID-19 without closing
- Delivered 150+ Thanksgiving meals annually to residents in need
- Built strong, multi-agency collaborations across Solano and Napa Counties
- Organized an incredible group of individuals who serve with her enhancing all aspects of the organization’s programs.

IB4U specializes in delivering services directly where they are needed—recreation centers, senior housing communities, schools, mobile home parks, and community events. This flexible model allows the organization to overcome transportation, mobility, distance, and access barriers that many residents face.

Incredible Blessings 4 U, Inc. utilizes a grocery-style, choice-based approach that ensures participants receive culturally relevant, nutritious foods in a respectful and empowering environment. The Pop-Up Marketplace model provides efficient, organized, and welcoming distribution spaces that prioritize dignity and client experience, operating three monthly mobile food distributions serving neighborhoods with limited access to nutritious food. To date, more than 9,000 individuals have been supported through this program in American C, demonstrating strong community reach and operational capacity. Last year, the organization operated an innovative Pop-Up Satellite Marketplace Model through a six-month Mobile Satellite Pantry at the GVRD Norman King Center in South Vallejo.

This program serves 100+ individuals during each distribution and is designed to replicate a grocery-style shopping experience—complete with clean, organized displays, culturally relevant foods, and client choice.

This innovative model:

- Preserves client dignity
- Ensures easy access for residents with transportation or mobility barriers
- Supports families, seniors, and individuals not eligible for traditional aid
- Expands food access in one of the most underserved neighborhoods in Vallejo

This Pop-Up Marketplace at GVRD serves as a key demonstration of the organization’s ability to design, pilot, and scale community-centered service models.

The organization has significant experience serving seniors, including those with limited mobility, health challenges, or social isolation. Regular senior housing distributions and home-delivery programs demonstrate the organization’s ability to offer reliable, compassionate, and accessible services for older adults. For over 3 years, the organization has provided a weekly food distribution at Marina Towers and Marina Annex in Vallejo, serving an average of 115 seniors and residents weekly. Additionally, the team delivers 40+ food packages directly to homebound and disabled residents, showing a long-term commitment to seniors and individuals with mobility limitations.

Through school partnerships and community outreach, Incredible Blessings 4 U, Inc. is expanding its support for students and families by improving access to food, wellness, and essential household items. The organization understands the unique needs of youth, especially those experiencing short-term or ongoing instability.

The organization maintains collaborative relationships with recreation centers, senior living communities, local agencies, schools, event

organizers, and neighborhood groups. These partnerships allow programs to run smoothly, strengthen trust, and amplify community impact.
Incredible Blessings 4 U, Inc. has proven its ability to:

- Operate multiple distribution sites simultaneously
- Maintain consistent programming week after week
- Adapt quickly to community needs
- Organize volunteers and community partners
- Implement new initiatives such as school pantries and wellness services
- Manage logistics, transportation, food handling, and distribution planning

The organization regularly participates in neighborhood events, outdoor programs, and community gatherings. Mobile operations allow Incredible Blessings 4 U to serve residents where they already gather—parks, recreation centers, community festivals, and public spaces.

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

The Wellness on Wheels Community Mobile Pantry & Wellness Initiative will create measurable improvements in food access, health outcomes, and community stability. The project's impact will be tracked through quantitative service data and qualitative feedback—including client, senior, and student surveys—to ensure programs meet community needs.
Key Measurable Impacts
1. Increased Access to Nutritious Food

- Number of individuals and households served
- Number of seniors served weekly at the senior housing site (s).
- Number of homebound deliveries completed
- Estimate of pounds of food distributed monthly
- Survey feedback on food quality, variety, and satisfaction

2. Improved Health and Wellness

- Number of seniors receiving wellness screenings
- Number of students receiving sports physicals and health checks. Non-invasive, school appropriate. Frequency of injuries or nurse visits related to sports, better hydration and snack choices.
- Number of medication reviews completed
- Health education participation
- Survey questions evaluating comfort, understanding, and satisfaction with wellness services

3. Student Stability through School Pantry Support

- Number of students accessing the pantry
- Frequency of visits and types of items taken
- Student surveys measuring changes in food security, stress, and ability to focus in school
- Any academic indicators: attendance, focus/behavior support. Grades (especially in students who were previous struggling.

4. Stronger Community Engagement

- Number of sites served (schools, rec center, senior housing)
- Growth in attendance and participation
- Family feedback on students participating in the programs.

Community surveys capturing suggestions, needs, and satisfaction with services.
Metrics Used to Measure Success
Attendance & Service Tracking

- Sign-in logs
- Pantry usage logs
- Home delivery route logs
- Weekly and monthly participation totals

Wellness Service Tracking

- Nurse Practitioner screening logs
- Physical and medication review counts
- Referral follow-up documentation

Surveys (Added to Strengthen Measurement)
Pre-and Post-Surveys to students (and optionally parents/teachers) before and after the program.
Surveys will be collected quarterly from:

- Mobile pantry participants
- Seniors at the American Canyon housing distribution
- Homebound seniors receiving deliveries
- Students and families using the school pantry

Survey questions will assess:

- Satisfaction with services
- Impact on food security
- Accessibility and convenience

- Perceived improvements in health and wellness
- Suggestions for new foods, services, or locations

Operational Indicators
- Volunteer participation rates
- Number of active partners
- Delivery consistency and reliability
- Ability to meet rising community demand

Short-Term Outcomes
- Improved access to nutritious food
- Increased participation in wellness checks
- Reduced stress for seniors and families
- Higher student stability and school-day readiness

Long-Term Outcomes
- Improved community health indicators
- Reduced food insecurity
- Stronger collaboration across agencies
- A sustainable model for long-term service delivery

Optional Additional Information

Attach visuals, letters of support, or additional project details.

Evidence of Community Support.docx	13.22KB
Martha.pdf	56.05KB

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.
- Upon submittal of this application, an email containing the application materials and commission/council dates will be sent to the applicant and project contact.

QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *	**Applicant Title** *	**Applicant Email** *
Patricia Randolph	Executive Director	pgrandolph@yahoo.com

Applicant Signature *



Date of Submittal *

11/20/2025

Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

Date:
07/02/2024
Employer ID number:
99-1811494
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: 877-829-5500
Accounting period ending:
December 31
Public charity status:
170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
March 08, 2024
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053583012034

INCREDIBLE BLESSINGS 4 U
C/O PATRICIA RANDOLPH
2525 FLOSDEN ROAD SUITE 30
AMERICAN CANYON, CA 94503-0000

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Category	Description	Amount
Food Supplies & Packaging	Purchases from Food Bank, Packaging supplies, Net bags, Produce Bags	$4,200
Transportation and Fuel	Nurse Practitioner screenings & physicals	$2,500
Insurance	Business and Transportation	$1,200
Marketing	Shelving, bins, signage, startup supplies	$1,000
Equipment Purchases	Dollies, Wagons, Food Storage Crates, Shelving	$800
Communication	Training materials, safety items, refreshments	$500
Administrative Costs	Printing, outreach, insurance, communication	$1,000
	TOTAL	$10,000

6-Month Pilot Program Budget

Category	Description	Amount
Food Supplies & Packaging	Fresh foods, pantry staples, packaging for deliveries	$2,500
Wellness Program Staffing	Nurse Practitioner screenings & physicals	$3,000
Medical Supplies	BP cuffs, screening tools, gloves, forms	$1,200
School Pantry Setup	Shelving, bins, signage, startup supplies	$1,000
Transportation & Fuel	Fuel for deliveries and mobile pantry	$800
Volunteer Support	Training materials, safety items, refreshments	$500
Administrative Costs	Printing, outreach, insurance, communication	$1,000
	TOTAL	$10,000

Project Timeline (6-Month Pilot Program)

Month 1 – Program Launch & Setup

- Finalize partnerships with Community Action of Napa, schools, and senior housing communities
- Set up the school pantry (shelving, signage, initial stocking)
- Begin outreach to students, families, and senior residents
- Launch wellness service scheduling with the Nurse Practitioner
- Conduct baseline participant surveys

Month 2 – Full Program Implementation

- Maintain regular mobile pantry distributions in American Canyon
- Weekly senior housing distribution (Vallejo) continues
- Begin regular homebound senior deliveries
- Launch wellness screenings (blood pressure, medication reviews, student physicals)
- First round of internal program data tracking

Month 3 – Community Engagement & Evaluation

- Collect feedback from pantry clients, seniors, and students
- Adjust food assortments based on survey results
- Strengthen volunteer recruitment and training
- Expand outreach to underserved neighborhoods
- Submit mid-point evaluation summary for internal review

Month 4 – Service Expansion & Improvement

- Increase wellness service availability based on community need
- Add new items to school pantry based on student feedback
- Refine delivery routes to improve efficiency and access
- Grow partnerships with local agencies and businesses

Month 5 – Data Collection & Impact Measurement

- Second round of client and senior surveys
- Evaluate wellness participation and identify health trends
- Monitor student pantry usage and add additional support as needed
- Begin drafting final impact report and success metrics

Month 6 – Final Evaluation & Future Planning

- Compile project data (attendance, pounds of food, wellness screenings)
- Produce a full impact summary with outcomes and participant feedback
- Meet with partners to plan sustainability and post-grant continuation
- Present findings to board, partners, and potential funders
- Prepare grant renewal or expansion plan

Evidence of Community Support

Incredible Blessings 4 U, Inc. has strong and growing support from residents, partner organizations, community groups, and local agencies throughout American Canyon, Vallejo, and the surrounding region. The organization's reputation for compassion, reliability, and consistency has built deep trust within the communities it serves.

Residents regularly express their appreciation for the mobile pantry, senior distributions, and homebound delivery services. Participation at recreation centers, senior housing communities, mobile estates, and community events demonstrates that the mobile model is meeting a real and urgent need. Families, seniors, students, and individuals with mobility challenges have shared that the organization fills critical gaps left by traditional food programs.

Multiple community partners—including recreation centers, senior housing management, community organizations, schools, and local outreach programs—have welcomed the mobile pantry services and encouraged continued expansion. Their willingness to provide space, logistical support, referrals, and collaboration reflects strong confidence in the organization's work.

Feedback collected through surveys and personal conversations consistently highlights the positive impact of Incredible Blessings 4 U's programs. Participants report feeling valued, respected, and supported. Many have shared that the services provide stability during difficult times, improve their health and well-being, and help them meet basic needs without stigma.

Volunteers, community groups, and local residents regularly assist with setup, distribution, and outreach efforts. Their continued involvement demonstrates trust in the organization's leadership and belief in the mission.

Recreation centers, schools, and senior housing communities have expressed strong interest in continuing and expanding services, including integrating the school pantry and bringing mobile services to additional locations. These partnerships reinforce the community-wide value of the project and the recognized need for ongoing food and wellness support.

Testimonial #1 – Senior Resident recommends Incredible Blessings 4 U, Inc. (Facebook)

"I enjoy coming to this food Bank, because she provides fresh vegetables, fresh fruits fresh varieties of bread, desserts, dried food, like pasta, rice, varieties of beans, canned soups, vegetables, fruits, peanut butter, dairy, meat & much more of other non-items as well. Lines are faster than any other foodbank I have ever visited. I have recommended over 60 different people that are on low income to this foodbank in my community. Patricia has been blessing to many people in Vallejo & American Canyon +prepares home cooking for seniors and homeless people. What a Blessing she is."

Testimonial #2 – Community Member

"Thank you for Food, clothes, socks and hygiene items. I just want to Thank You from the bottom of my family's hearts – for everything. You and Incredible Blessings has help us with. This has been our hardest year, and we would not have been able to make it without you, Rhonda and Ana. WE LOVE YOU".

Testimonial #3 – Food Distribution Agency

"*Thank you Incredible Blessings 4 U for your donation towards the Community Dinner. We appreciate you."*

20 November 2025

City of American Canyon
Community Grant Program
431 Broadway Street, Suite 201
American Canyon, CA 94503

Dear Grant Committee Members,

My name is Martha Howell, and I am writing to express my full support for the grant application of Ms. Patricia Randolph, manager of Incredible Blessings 4U, Inc. I have known Ms. Randolph for over 21 years, during which I have witnessed her unwavering dedication to community service.

During my volunteer service at the Good Samaritan Baptist Church Food Pantry in 2016, I had the privilege of working closely with Ms. Randolph on numerous projects aimed at improving the quality of life for residents in our community. Ms. Randolph consistently demonstrated exceptional commitment to helping others. At our food pantry alone, she served more than 1,400 people per month. She also opened and operated the Union Baptist Church Food Pantry, expanding access to nutritious food for local families.

Many participants expressed gratitude for her mobile food outreach program serving senior citizens at the Vallejo Towers, as well as her dedicated efforts to assist the unhoused population throughout Vallejo, CA. Ms. Randolph addressed critical community needs by organizing pop-up events that provided food, clothing, and essential resources. These efforts strengthened community cohesion, promoted sustainability, and fostered a compassionate network of support.

Beyond these initiatives, Ms. Randolph coordinated the delivery of cooked meals to various encampments and served prepared food to the unhoused population at Mare Island through a federal partnership. She also delivered meals to nonprofit organizations serving women in need. Her leadership, reliability, and compassion have consistently brought people together, helping to build a stronger, more resilient community. I firmly believe Ms. Randolph's projects have made a measurable positive impact, and I am confident that her continued efforts will further benefit our community.

I wholeheartedly endorse Ms. Patricia Randolph's proposed Community Mobile and Wellness Initiative for consideration by the City Council. This project will support the direct costs of planning and delivering urgent services for vulnerable residents. It will positively impact on students' health and nutrition, provide convenient on-site support, address food insecurity, improve academic performance, and strengthen the connection between schools and the broader community.

Please feel free to contact me at 707-552-9446 or via email at Marthannh@gmail.com if you have any additional questions or have any questions. I am more than happy to provide further details in support of Ms. Randolph's application.

Thank you for your consideration of this recommendation.

Sincerely,

Martha Howell

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
MimiWrites Literacy Foundation

Organization Phone *
(707) 235-2403

Website Address (Add Link)
In progress

Point of Contact Name *
Taresa Geilfuss

Contact E-mail *
MimiWrites25@gmail.com

Contact Phone *
(707) 235-2403

Organization Address *
Street Address
1736 Severus Drive
Address Line 2
City
Vallejo
State
CA
Zip Code
94589

Upload 501(c) Verification *
Letter of Determination.pdf 77.2KB

Year Organization was Established *
2025

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone *	Email *
Taresa Geilfuss	President	(707) 235-2403	MimiWrites25@gmail.com
Lauren Toevs	Treasurer	(925) 678-3666	toevsl@me.com
Alyxandra Tilford	Secretary	(951) 255-1647	alyxtilford@gmail.com

Financial Information

Total Organization Budget for current fiscal year. *
$2,170.00

Upload Organization's Total Budget *

Is Organization a past recipient of Community Grant Funding? *

MimiWrites_Foundation_Budget_2025.xlsx	12.39KB	○ Yes ◉ No

Project Funding Request *
$1,000.00

Estimated Number of Residents to Be Served *
120

Upload Project Budget *
When I Grow Up - Project Budget.xlsx 11.52KB

Will Organization Receive Matching Funds? *

○ Yes
◉ No

Background

Mission and Vision *

Describe Organization's mission and vision.

MimiWrites Literacy Foundation is dedicated to promoting children's literacy through personalized storytelling and community engagement. Our mission is to inspire a lifelong love of reading in children by providing access to high-quality, inclusive books and joyful literacy experiences.

Our most significant activities include creating and distributing custom children's books that reflect the identities, cultures, and interests of the children who receive them. These books are written by request for individual families, schools, and community organizations, ensuring that every child has a chance to see themselves in a story.

We plan to partner with local schools, libraries, and other nonprofits to reach a wide audience of children ages 3 to 10 by organizing community reading events such as story time sessions, book giveaways, and more. These events promote family engagement, improve access to books, and encourage early reading habits.

Our long-term goal is to increase reading confidence and enthusiasm among young children, especially those with limited access to diverse or personalized reading materials.

MimiWrites Literacy Foundation is governed by a volunteer board of directors and currently has no paid staff. Funding comes from individual donations, small grants, and charitable contributions from partner organizations. While all of our programs and services are offered at no cost to participants, we gratefully accept donations to sustain and grow our mission.

History of Organization *

Describe Organization's history and the community served.

MimiWrites Literacy Foundation was founded in 2025 by Taresa Geilfuss, a grandmother and lifelong storyteller who began writing personalized children’s books for her six grandchildren. What started as a creative family project quickly grew as friends, coworkers, parents and grandparents began requesting custom books for the children in their lives.

Moved by the joy these stories brought to children—and their parents - Taresa formalized her mission by establishing MimiWrites as a nonprofit organization. Rooted in the belief that every child deserves to feel seen and valued through storytelling, the foundation was created to provide free, personalized books and to host community literacy events, with the goal of reaching even more children.

Since its formation, MimiWrites has expanded its reach, partnering with local government to create three books to use as "give aways" to community children when visiting City Hall, the Fire Safety Building, or when city officials visit classrooms. These books promote early reading skills, family engagement, and begin fostering a connection to local government at a young age. All services are provided free of charge, with support from individual donors and small grants.

PROJECT INFORMATION

Project Name *
When I Grow Up - Kindergarten Book Project

Project Timing *
Multiple Dates/Recurring

Project Timing Details *

By end of School Year

Community Location *

Where will the project connect with the community?

Donaldson Way Elementary School

Upload Project Timeline *

Project Timeline.docx
13.99KB

Project Team *

List individuals, agencies or partner organizations that will help execute this proposal

Beth Goff, AP English Teacher, ACHS (retired)
Taresa Geilfuss, President of MimiWrites Literacy Foundation
American Canyon High School student volunteers

Project Details *

Describe your project in detail, including how it will benefit, give back, or fill a community need.

This project strengthens early literacy, creativity, and community connection in American Canyon by creating personalized "When I Grow Up" classroom books for kindergarten students. To begin, we will pilot the program at Donaldson Way Elementary School, which has three kindergarten classes. Each classroom will receive a professionally published book featuring every child as a character—complete with a custom illustration and a few sentences about what they want to be when they grow up. Every child will receive their own copy of the book to take home, giving them a joyful, confidence-building moment of seeing themselves in a real book.

The project meets several community needs at once.

For young children, it promotes early literacy, belonging, and self-expression at a foundational stage in their learning. Many children rarely see themselves represented in books; this project ensures they are centered in the story.

For families, it provides a keepsake that encourages reading at home and sparks conversations about hopes and future goals.

For teachers, it supports classroom community and helps them build relationships with students through shared storytelling.

A unique and powerful element of this project is the opportunity it creates for American Canyon High School students interested in digital illustration. These teens will support the artwork portion of the project by helping create the character illustrations while earning volunteer hours and building real-world creative skills. This partnership gives high school students meaningful volunteer experience and allows them to contribute their talents to a literacy project that directly benefits younger children in their community.

Ultimately, our goal is to expand this program to all three elementary schools in American Canyon, ensuring that every kindergartener in the city experiences the magic of seeing themselves in a custom book.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

Although the MimiWrites Literacy Foundation is newly established, our team brings strong experience in producing high-quality, custom children's books at scale. To date, we have written, illustrated, and published 51 unique children's book titles, many of which were created for local families. We have already printed and distributed more than 150 books, demonstrating our ability to manage the full process from concept to publication to delivery.

This "When I Grow Up" kindergarten classroom book initiative will serve as a pilot program, allowing us to refine our production process for larger schoolwide projects. As part of the pilot, we will closely track timelines, printing costs, and volunteer capacity to evaluate the feasibility of expanding to all three elementary schools in American Canyon. By monitoring expenses and documenting what works well, we will build a scalable model that can grow with community needs.

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

This project will measurably boost early literacy and student confidence by providing personalized "When I Grow Up" books to every kindergartener at Donaldson Way Elementary. Impact will be tracked through the number of children reached, books created and distributed, high school volunteers contributing illustrations, on-time delivery before the end of the school year, and teacher feedback on student engagement. We will also review costs and workflow to determine the feasibility of expanding the program to all three elementary schools in American Canyon.

Optional Additional Information

Attach visuals, letters of support, or additional project details. (15 MB Limit)

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.
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QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *
Taresa Geilfuss

Applicant Title *
President

Applicant Email *
MimiWrites25@gmail.com

Applicant Signature *



Date of Submittal *
11/12/2025

Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

Date:
08/22/2025
Employer ID number:
39-3498864
Person to contact:
Name: Mr. Robinson
ID number: 5653840
Telephone: (877) 829-5500
Accounting period ending:
December 31
Public charity status:
509(a)(2)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
July 30, 2025
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053613005615

MIMIWRITES LITERACY FOUNDATION
TARESA GEILFUSS
1736 SEVERUS DRIVE
VALLEJO, CA 94589

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

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If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Category	2025 Budget ($)	Notes / Description
INCOME		
Donations Received		**Confirmed cash donations received to date.**
6 individuals	$ 170.00	
Pending Grants		**Grant applications submitted or pending approval.**
Awesome Foundation	$ 1,000.00	Unallocated
AC Community Grant	$ 1,000.00	Kindergarten Project (pilot)
Grants Received	$ -	**Grant funding received.**
Corporate Sponsorships	$ -	**Businesses or community sponsors providing funds or materials.**
Fundraising Events	$ -	**Events or campaigns that raise funds for the foundation.**
TOTAL INCOME		
(with pending grants)	$ 2,170.00	
EXPENSES		
Program Expenses - Book Creation, Printing & Shipping		**Printing, design, and illustration costs for books.**
4/19/2025	$ (8.98)	
4/20/2025	$ (12.51)	
4/21/2025	$ (11.79)	
4/23/2025	$ (17.53)	
5/11/2025	$ (96.34)	
5/14/2025	$ (48.56)	
5/27/2025	$ (125.30)	
6/16/2025	$ (110.96)	
7/15/2025	$ (43.02)	
7/21/2025	$ (33.61)	
7/24/2025	$ (50.71)	
8/1/2025	$ (64.22)	
8/24/2025	$ (49.28)	
10/21/2025	$ (21.15)	
10/28/2025	$ (27.32)	
11/4/2025	$ (64.45)	

Software & Subscriptions (Canva, website hosting, email)			**Software licenses or online tool subscriptions.**
	$	(240.00)	Chat GPT (monthly x 12)
9/28/2025	$	(150.00)	Microsoft Office
			Website (placeholder)
Insurance / Legal / Accounting Fees			**Professional fees for compliance or filings.**
7/21/2025	$	(35.00)	State of CA - initial Business filing
7/30/2025	$	(275.00)	IRS Form 1023
Bank or Payment Processing Fees (PayPal, etc.)			**PayPal or processing fees from donations.**
Fundraising Expenses (events, raffles, etc.)			**Event costs related to fundraising.**
TOTAL EXPENSES	$	(1,485.73)	

TOTALS

Total Income	$	2,170.00	Sum of all income categories.
Total Expenses	$	(1,485.73)	Sum of all expense categories.
Net (Surplus / Deficit)	$	684.27	Income minus expenses.

Category	2025 Budget ($)	Notes / Description
INCOME		
Pending Grants		**Grant applications submitted or pending approval.**
AC Community Grant	$ 1,000.00	Kindergarten Project (pilot)
TOTAL INCOME		
(with pending grants)	$ 1,000.00	
EXPENSES		
Program Expenses - Book Creation, Printing & Shipping		**Printing, design, and illustration costs for books.**
Kindergarten 1	$ (240.00)	40 books x $6
Kindergarten 2	$ (240.00)	40 books x $6
Kindergarten 3	$ (240.00)	40 books x $6
Software & Subscriptions (Canva, website hosting, email)		**Software licenses or online tool subscriptions.**
	$ (200.00)	Additional subscriptions for volunteeers
Contingency	$ (80.00)	
Fundraising Expenses (events, raffles, etc.)		**Event costs related to fundraising.**
TOTAL EXPENSES	$ (1,000.00)	
TOTALS		
Total Income	$ 1,000.00	Sum of all income categories.
Total Expenses	$ (1,000.00)	Sum of all expense categories.
Net (Surplus / Deficit)	$ -	Income minus expenses.

Project Timeline

January – February 2026:
Confirm partnership with Donaldson Way Elementary; collect parent permissions, submitted student photos or descriptions, and "When I Grow Up" responses from students. Recruit and onboard American Canyon High School volunteers for illustration support.

March 2026 – April 2026:
Create character illustrations, draft classroom book layouts, and finalize text. Begin initial quality review and prepare files for printing.

May 1, 2026:
Submit books for professional printing. Conduct internal cost and workflow evaluation to assess scalability for future expansion.

May 2026:
Receive printed books; deliver completed classroom books and individual student copies to teachers. Collect teacher feedback and finalize volunteer hour documentation.

June 2026:
Complete post-project assessment, including expenses, feedback summaries, and recommendations for expanding the project to all three American Canyon elementary schools.

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
Molly's Angels

Organization Phone *
(707) 224-8971

Website Address (Add Link)
www.mollysangels.com

Point of Contact Name *
Juliana Schirmer

Contact E-mail *
juliana@mollysangels.com

Contact Phone *
(925) 667-5074

Organization Address *
Street Address
433 Soscol Avenue, No A100
Address Line 2
City
Napa
State
CA
Zip Code
94559

Upload 501(c) Verification *
2. 501c3 Verification.pdf 608.83KB

Year Organization was Established *
1999

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone	Email
Susan Ensey	Board Chair	(415) 518-9927	susanensey@gmail.com
Diana Hartford	Vice Chair	(214) 641-0189	diana@sharmastrategy.com
Richard White	Treasurer	(615) 513-4063	richardjwhite.51@gmail.com
Samantha Holland	Secretary	(707) 815-0439	shollland@yville.com
Andrea Stover	Past Board Chair	(707) 486-2299	aggstover@att.net

Name *	Title *	Phone	Email
Dori Lang	Board Member	(707) 732-3274	justletgo@aol.com
Name *	**Title** *	**Phone**	**Email**
Bob Wallin	Board Member	(707) 337-5279	bwallin90@gmail.com
Name *	**Title** *	**Phone**	**Email**
Christine O'Brien	Board Member	(925) 203-0235	COBrien@fmbonline.com
Name *	**Title** *	**Phone**	**Email**
Phillippa Perry	Board Member	(707) 484-2790	philippa@napachamber.com

Financial Information

Total Organization Budget for current fiscal year. *

$1,070,848.00

Upload Organization's Total Budget *

Organizational Financial Statement.pdf 189.56KB

Is Organization a past recipient of Community Grant Funding? *

- ○ Yes
- ◉ No

Project Funding Request *

$10,000.00

Estimated Number of Residents to Be Served *

69

Upload Project Budget *

Program Budget.pdf 188.12KB

Will Organization Receive Matching Funds?

- ○ Yes
- ◉ No

Background

Mission and Vision *

Describe Organization's mission and vision.

Our mission is to empower local seniors to lead lives of confidence, dignity and integrity, by ensuring they have access to essential services and opportunities that support health, mobility, social connection and independence. We envision a community where older adults are not isolated or marginalized, but remain valued, connected and actively engaged; where “neighbors helping neighbors” is not just a motto, but a daily reality; and where every senior has the opportunity to age in place with respect, choice and purpose.

History of Organization *

Describe Organization's history and the community served.

Molly’s Angels was founded in 1999 in Napa Valley by local restaurateur Molly Banz, whose compassion for helping a neighbor in crisis inspired a movement of community giving. What began as a small grassroots effort to support a family after a tragic fire has grown into a volunteer-based nonprofit that provides essential services for older adults across Napa and Solano Counties.
Today, Molly’s Angels provides free transportation to medical appointments, regular care calls to homebound seniors, and emergency grocery and prescription deliveries. These programs help older adults remain independent, connected, and safe in their own homes while fostering a sense of belonging and care within the community.
We serve seniors throughout Napa and Solano Counties, including residents of American Canyon. Many of our clients are low- to moderate-income individuals living alone or on fixed incomes. In Napa County, more than one in five residents is over 60, and American Canyon reflects this growing senior population. As the cost of living rises and transportation options remain limited, many older adults face increasing barriers to accessing health care, social services, and community activities.
In American Canyon, these challenges are particularly pronounced for seniors who no longer drive or who live in areas without nearby family support. Without reliable transportation or regular contact, many face isolation and declining health. Molly’s Angels addresses this need by providing dependable rides, friendly phone calls, and community connection that help seniors age in place with dignity and confidence.

PROJECT INFORMATION

Project Name *

Molly’s Angels American Canyon Transportation Program

Project Timing *

Ongoing Program

Project Timing Details *

7/1-6/30

Community Location *

Where will the project connect with the community?

American Canyon

Upload Project Timeline *

Timeline.pdf

188.17KB

Project Team

List individuals, agencies or partner organizations that will help execute this proposal

Project Details *

Describe your project in detail, including how it will benefit, give back, or fill a community need.

Molly’s Angels is a volunteer-based nonprofit that provides free transportation, wellness calls, and essential support services to seniors throughout Napa and Solano Counties. Our mission is to help older adults remain safe, independent, and connected to their community.
In American Canyon, Molly’s Angels currently serves 69 seniors, many of whom face barriers to transportation, health care access, and social engagement. More than one-third live alone, 14 percent have disabilities requiring paratransit services, and 13 percent speak a language other than English. From January through September, volunteers provided 167 free rides covering 3,512 miles and 208 hours of service to local destinations such as Queen of the Valley Hospital, Kaiser Vallejo, Clinic Ole, and the Active Wellness Center. Additionally, six American Canyon seniors receive weekly care calls to reduce isolation and provide regular check-ins.
Funding from the City of American Canyon will directly support the expansion of these transportation and care call services, volunteer recruitment, and operational costs such as fuel, vehicle maintenance, and program coordination. This $10,000 investment will help ensure that more seniors in American Canyon can access medical care, stay socially connected, and age in place with dignity and confidence.
The goal of the Molly’s Angels American Canyon Program is to help local seniors stay healthy, independent, and connected. The program will provide at least 250 free rides each year to medical and essential appointments, expand weekly care calls to reach more isolated seniors, and recruit additional local volunteers to support both programs. We will continue to serve veterans, disabled seniors, and those who speak other languages to ensure equity and access for all. Working closely with the City of American Canyon, healthcare partners, and the Napa/Solano Area Agency on Aging, Molly’s Angels will strengthen community collaboration and ensure seniors can age in place safely and with dignity.

How will this program benefit and give back to the community? This program strengthens the American Canyon community by ensuring that older adults can remain active, connected, and cared for. By providing free transportation and regular wellness calls, Molly's Angels helps seniors access medical care, social programs, and daily needs that would otherwise be out of reach. Families and caregivers benefit from knowing their loved ones are supported, and local healthcare providers see improved appointment attendance and patient well-being. The program also creates meaningful volunteer opportunities for residents who want to give back. Each ride and care call builds stronger community ties, reduces isolation, and promotes compassion and inclusion across generations in American Canyon.
American Canyon's senior population continues to grow, and many older adults face challenges that limit their independence. A significant number no longer drive, live alone, or have limited family support. Public transportation is limited, and affordable options for non-emergency medical rides are scarce. These barriers lead to missed medical appointments, social isolation, and declining health. Molly's Angels addresses this gap by providing free, reliable transportation and regular care calls that keep seniors connected, supported, and safe in their homes. The program ensures that no senior in American Canyon is left without access to essential care or community connection.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

Molly's Angels has been serving older adults in Napa and Solano Counties since 1999. We provide free transportation to medical appointments, weekly wellness calls to reduce isolation, and emergency grocery and prescription deliveries that help seniors live safely and independently in their own homes.
Our organization is recognized and trusted for its long-standing partnership with the Napa and Solano Area Agency on Aging, which has provided consistent funding and support for many years. This partnership reflects our reputation for delivering dependable, high-quality programs that meet the needs of seniors throughout the region.
In 2024, we expanded our capacity with a new Program Director and additional staff to better manage growing demand. We also introduced the Angel Express Van, a door-to-door shuttle that takes seniors to grocery stores, the farmers market, the library, and the Napa Senior Center. The van allows seniors who no longer drive to access essentials and social activities safely and affordably.
Molly's Angels now has more than 90 active volunteers and continues to grow through strong community partnerships and steady program results. Last year we provided more than 4,600 free rides and 5,700 care calls. Our consistent record of service, stable funding, and recent program growth demonstrate our readiness to expand support to seniors in American Canyon who face similar transportation and isolation challenges.

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

? Molly's Angels tracks program outcomes through detailed service data, client feedback, and volunteer reports. Success will be measured by the number of American Canyon seniors served, rides provided, and care calls completed each quarter. We also monitor miles driven, volunteer hours, and growth in local volunteer participation. Client satisfaction surveys and follow-up calls help assess improvements in access to care, reduced isolation, and overall well-being. Regular reporting to the Napa/Solano Area Agency on Aging and the City of American Canyon ensures transparency and accountability. These measures together demonstrate the program's impact and effectiveness in meeting community needs.

Optional Additional Information

Attach visuals, letters of support, or additional project details.

Signature Page.pdf	149.86KB
1. Application.docx	122.88KB

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.
- Upon submittal of this application, an email containing the application materials and commission/council dates will be sent to the applicant and project contact.

QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at

jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *
Juliana Schirmer

Applicant Title *
Grants Manager

Applicant Email *
juliana@mollysangels.com

Applicant Signature *



Date of Submittal *
11/04/2025

AUTHORIZATION

I certify that the information provided in this application is accurate and that I am authorized to submit this request on behalf of the organization. I understand that if the application meets the minimum qualifications, I will be required to present a formal presentation on my Community Grant Program Application to the Parks and Community Services Commission on Thursday, December 11, 2025, and award recommendations will be made to the City Council on Tuesday, December 16, 2026.

ΞProof of my Organization's Nonprofit Status – 501(c) is attached (State of CA Exemption Letter or IRS 501c letter)

Name: Juliana Schirmer Title: Grants Manager

Signature:  Date: November 5, 2025

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 18 2000

MOLLYS ANGELS
3212 JEFFERSON ST STE 110
NAPA, CA 94558

Employer Identification Number:
31-1675725
DLN:
17053307042039
Contact Person:
JOYCE V. REINSMA ID# 75706
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Foundation Status Classification:
509(a)(2)
Advance Ruling Period Begins:
August 11, 1999
Advance Ruling Period Ends:
December 31, 2003
Addendum Applies:
No

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in section 509(a)(2).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make a final determination of your foundation status.

If we publish a notice in the Internal Revenue Bulletin stating that we

SCHEDULE A
Organizational Financial Statement

Name of Organization: Molly's Angels Year organization originated: 1999

INCOME REPORT

	CURRENT YEAR	PROJECTED YEAR
Carry Over from **previous year**	$0	$27,152
Memberships and/or Dues	$0	$0
Donations and/or Gifts	$125,000	$110,000
Grants	$876,500	$750,000
Matched Grants	$0	$0
Interest Income	$6,500	$6,500
Other: Special Events	$90,000	$90,000
TOTAL INCOME:	**$1,098,000**	**$983,652**

EXPENSE REPORT

	CURRENT YEAR	PROJECTED YEAR
Rent/Mortgage	$49,986	$50,000
Utilities	$8,562	$10,000
Salaries	$645,562	$625,000
Office supplies, postage, printing	$42,118	$40,000
Advertising	$13,000	$13,000
Activity Costs	$185,820	$175,000
Sponsorships	$0	$0
Other:	$125,800	$120,000
TOTAL EXPENSES:	**$1,070,848**	**$1,033,000**
DEFICIT (-)/CARRYOVER (+)	**$27,152**	**$-49,348**

SCHEDULE B

Proposed Program Budget

Organization Name: Molly's Angels
Program Name: Molly's Angels American Canyon Transportation Program

Program Expenses

	Grant Funds	Other Funds/Amounts
Personnel	$8,000	
Supplies & Materials		
Equipment		
Travel	$2,000	
Facility / Space Rental		
Other:		
Other:		

TOTAL Expenses: **$10,000** **$**

Cost Recovery Plan

	Amount	Notes
Fundraising	$10,000	
Organizational Contributions		
Donations		
Grants		
Other:		
Other:		

TOTAL Income: **$10,000** **$**

DEFICIT (-)/CARRYOVER (+) **$** **$**

PROGRAM TIMELINE			
Milestone	**Start Date**	**End Date**	**Notes/Outcome**
Provide 69 clients in American Canyon with Transportation Services	07/01/2026	06/30/2026	69 residents of American Canyon will be provided with transportation services through Molly's Angels
Provide 170 American Canyon specific rides for Seniors	07/01/2026	06/30/2026	Provide 170 rides for American Canyon seniors
Enroll and serve 8 clients in American Canyon for Care Calls	07/01/2026	06/30/2026	Provide 8 seniors in American Canyon with weekly care calls.

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
Napa-Solano Audubon Society

Organization Phone *
(707) 246-2795

Website Address (Add Link)
https://NapaSolanoBirds.org

Point of Contact Name *
Mark

Contact E-mail *
president@napasolanobirds.org

Contact Phone *
(707) 246-2795

Organization Address *
Street Address
P.O. Box 10006
Address Line 2
City
Napa
State
CA
Zip Code
94581

Upload 501(c) Verification *
NSAS Charity status 2025.pdf 265.71KB

Year Organization was Established *
1971

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone *	Email *
Mark Stephenson	President	(707) 246-2795	president@napasolanobirds.org
Phil Burton	Vice President	(707) 953-9516	pburton2476@gmail.com
David Kassel	Treasurer	(707) 812-4464	djkassel@yahoo.com
Helena Kassel	Secretary	(707) 812-4463	hkassel2004@comcast.net
Regina Brinker	Admin	(925) 628-9121	birdspotter26@gmail.com

Financial Information

Total Organization Budget for current fiscal year. *

$35,000.00

Upload Organization's Total Budget *

NSAS Budget 2025-2026 8-18-25.pdf 130.98KB

Is Organization a past recipient of Community Grant Funding? *

- ( ) Yes
- (•) No

Project Funding Request *

$6,200.00

Estimated Number of Residents to Be Served *

1000

Upload Project Budget *

American Canyon Community Grant 11-10-25.pdf 45.58KB

Will Organization Receive Matching Funds? *

- (•) Yes
- ( ) No

If yes, name the source of matching funds *

Napa Solano Audubon Members

Background

Mission and Vision *

Describe Organization's mission and vision.

Connecting People with Birds
Our mission is to share the fun of birding, promote conservation and scientific understanding of wild birds and their habitats, and offer engaging, science-based education emphasizing the communities of Napa and Solano counties.

History of Organization *

Describe Organization's history and the community served.

Napa-Solano Audubon Society (NSAS) was founded in 1971 to promote birding, the conservation and scientific understanding of wild birds and their habitats, and offer engaging, science-based education emphasizing the communities of Napa and Solano counties. Since then we have attracted nearly 1400 chapter and national members. Our programs have:
*Led weekly and monthly bird walks and field trips throughout our counties, the Bay Area, and beyond, including regular walks at American Canyon Wetlands;
*Engaged an average of 1200 students each year in hands on lessons centered around birds and conservation throughout Napa County, including all American Canyon Schools;
*Coordinated many Citizen Science activities including 3 Christmas Bird Counts, weekly Bird Seasons Surveys each week of the year at American Canyon Wetlands, monitored over 150 Bluebird boxes (including 35 at ACW) to protect a declining species, collected data for the National Climate Watch Program, and monitored several endangered species in our counties, and completed a Breeding Bird Atlas for Napa County in 1992 and will be working on a new atlas this year;
*Advocated for the protection and preservation of natural habitat to support native plants, birds and animals.

PROJECT INFORMATION

Project Name *

Come Fly with Us - Audubon Bird Walks in American Canyon Wetlands

Project Timing *

Ongoing Program

Project Timing Details *

Bi-weekly Walks throughout the Year

Community Location *

Where will the project connect with the community?

American Canyon Wetlands

Upload Project Timeline *

American Canyon Wetlands Community Grant Timeline.pdf 30.82KB

Project Team *

List individuals, agencies or partner organizations that will help execute this proposal

Staff and Volunteers of Napa-Solano Audubon. Graphic designer and media expert to support the public relations campaign.

Project Details *

Describe your project in detail, including how it will benefit, give back, or fill a community need.

*Develop a Public Relations Strategy for the creation of Branding and appropriate platforms to reach the American Canyon Community
*Distribute brochures, news releases, social media content on an on-going basis.
*We believe this project will greatly expand our presence and increase the numbers of people visiting and appreciating American Canyon Wetlands.
*Encouraging visitors including Local Residents, Bay Area Birders, Wine Country tourists, as we create a statewide reputation as we promote the Wetlands as a top 10 birding site in the Bay Area.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

NSAS has been leading bird walks for 50 years in our county and Beginner Bird Walks at American Canyon Wetlands for the past 4 years.

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

We will measure our success by:
* the number of registered participants in our bird walks as well as the number of participants from AC and Napa schools;
* the number of brochures disseminated at the Chamber of Commerce and Napa and AC County Libraries;
* the number of hits on our Social Media platforms

Optional Additional Information

Attach visuals, letters of support, or additional project details. (15 MB Limit)

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.
- Upon submittal of this application, an email containing the application materials and commission/council dates will be sent to the applicant and project contact.

QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *	**Applicant Title** *	**Applicant Email** *
Mark Stephenson	President	president@napasolanobirds.org

Applicant Signature *



Date of Submittal *

11/10/2025

Registrant Details

Entity type: Corporate Class as registered with the Secretary of State or based on founding & registration documents.

Organization Name:	NAPA-SOLANO AUDUBON SOCIETY	**IRS FEIN:**	942375760
Entity Type:	Charitable or nonprofit corporation	**SOS/FTB Corporate/Organization Number:**	1143451

Registry Status:	Current	**Renewal Due/Exp. Date:**	11/15/2026
RCT Registration Number:	051239	**Issue Date:**	4/13/1983
Record Type:	Charity Registration	**Effective Date:**	4/13/1983
Date of Last Renewal:	11/3/2025	**DBA:**	

Mailing Address

Street:	PO BOX 10006
Street Line 2:	
City, State Zip:	NAPA CA 94581

Filings & Correspondence

Miscellaneous Documents	Miscellaneous Documents
Legacy Document	Incomplete Form Notice 2012 - Incomplete Form Notice 2012
Founding Documents	Founding Documents
Form CT-TR-1	2025
Online Renewal Submission	2025
Legacy Document	2024 - Online Renewal Submission
Miscellaneous Documents	2024
Form CT-TR-1	2024
Legacy Document	2023 - Online Renewal Submission
Form CT-TR-1	2023
Miscellaneous Documents	2023
Renewal Filing	2022
Legacy Document	2021 - Online Renewal Submission
Form CT-TR-1	2021
Miscellaneous Documents	2021
Renewal Filing	2020
Form RRF-1	2019
Legacy Document	2018 - Online Renewal Submission
Legacy Document	2017 - Online Renewal Submission
Legacy Document	2016 RRF-1 - 2016 RRF-1
Legacy Document	2015 RRF-1 - RRF-1 2015
Legacy Document	2014 RRF-1 - RRF-1 2014
Legacy Document	2013 RRF-1 - RRF-1 2013
Legacy Document	2012 RRF-1 - RRF-1 2012

Legacy Document	2011 RRF-1 - RRF-1 2011
Legacy Document	2010 RRF-1 - RRF-1 2010
Legacy Document	2009 RRF-1 - RRF-1 2009
Legacy Document	2008 RRF-1 - RRF-1 2008
Legacy Document	2007 RRF-1 - RRF-1 2007
Legacy Document	2006 RRF-1 - RRF-1 2006
Legacy Document	2006 IRS Form 990 - IRS Form 990 2006
Legacy Document	2005 RRF-1 - RRF-1 2005
Legacy Document	2005 IRS Form 990 - IRS Form 990 2005
Legacy Document	2004 RRF-1 - RRF-1 2004
Legacy Document	2004 IRS Form 990 - IRS Form 990 2004
Legacy Document	2001 RRF-1 - RRF-1 2001
Legacy Document	2000 RRF-1 - RRF-1 2000
Legacy Document	1st Delinquency Notice - 1st Delinquency Notice

Annual Renewal Data

Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2009
Accounting Period End Date:	6/30/2010
Filing Received Date:	12/28/2010
Form RRF-1 Reject/Incomplete Reason:	
Form CT-TR-1 Reject/Incomplete Reason:	
IRS Form 990 Reject/Incomplete Reason:	
Notes From Registry Staff:	

Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2010
Accounting Period End Date:	6/30/2011
Filing Received Date:	11/3/2011
Form RRF-1 Reject/Incomplete Reason:	
Form CT-TR-1 Reject/Incomplete Reason:	
IRS Form 990 Reject/Incomplete Reason:	
Notes From Registry Staff:	

Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2011
Accounting Period End Date:	6/30/2012
Filing Received Date:	12/7/2012
Form RRF-1 Reject/Incomplete Reason:	
Form CT-TR-1 Reject/Incomplete Reason:	
IRS Form 990 Reject/Incomplete Reason:	
Notes From Registry Staff:	

Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2012
Accounting Period End Date:	6/30/2013
Filing Received Date:	11/14/2013
Form RRF-1 Reject/Incomplete Reason:	
Form CT-TR-1 Reject/Incomplete Reason:	
IRS Form 990 Reject/Incomplete Reason:	
Notes From Registry Staff:	

Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2013
Accounting Period End Date:	6/30/2014
Filing Received Date:	11/17/2014
Form RRF-1 Reject/Incomplete Reason:	

Form CT-TR-1 Reject/Incomplete Reason:	
IRS Form 990 Reject/Incomplete Reason:	
Notes From Registry Staff:	
Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2014
Accounting Period End Date:	6/30/2015
Filing Received Date:	11/5/2015
Form RRF-1 Reject/Incomplete Reason:	
Form CT-TR-1 Reject/Incomplete Reason:	
IRS Form 990 Reject/Incomplete Reason:	
Notes From Registry Staff:	
Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2015
Accounting Period End Date:	6/30/2016
Filing Received Date:	3/6/2017
Form RRF-1 Reject/Incomplete Reason:	
Form CT-TR-1 Reject/Incomplete Reason:	
IRS Form 990 Reject/Incomplete Reason:	
Notes From Registry Staff:	
Status of Filing:	E-Accepted
Accounting Period Begin Date:	7/1/2016
Accounting Period End Date:	6/30/2017
Filing Received Date:	11/18/2017
Form RRF-1 Reject/Incomplete Reason:	
Form CT-TR-1 Reject/Incomplete Reason:	
IRS Form 990 Reject/Incomplete Reason:	
Notes From Registry Staff:	
Status of Filing:	E-Accepted
Accounting Period Begin Date:	7/1/2017
Accounting Period End Date:	6/30/2018
Filing Received Date:	11/6/2018
Form RRF-1 Reject/Incomplete Reason:	
Form CT-TR-1 Reject/Incomplete Reason:	
IRS Form 990 Reject/Incomplete Reason:	
Notes From Registry Staff:	
Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2018
Accounting Period End Date:	6/30/2019
Filing Received Date:	10/2/2020
Form RRF-1 Reject/Incomplete Reason:	
Form CT-TR-1 Reject/Incomplete Reason:	
IRS Form 990 Reject/Incomplete Reason:	
Notes From Registry Staff:	
Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2019
Accounting Period End Date:	6/30/2020
Filing Received Date:	10/2/2020
Form RRF-1 Reject/Incomplete Reason:	
Form CT-TR-1 Reject/Incomplete Reason:	
IRS Form 990 Reject/Incomplete Reason:	
Notes From Registry Staff:	
Status of Filing:	E-Accepted
Accounting Period Begin Date:	7/1/2020
Accounting Period End Date:	6/30/2021
Filing Received Date:	3/19/2022
Form RRF-1 Reject/Incomplete Reason:	
Form CT-TR-1 Reject/Incomplete Reason:	
IRS Form 990 Reject/Incomplete Reason:	

Notes From Registry Staff:	
Status of Filing:	Accepted
Accounting Period Begin Date:	7/1/2021
Accounting Period End Date:	6/30/2022
Filing Received Date:	9/15/2023
Form RRF-1 Reject/Incomplete Reason:	
Form CT-TR-1 Reject/Incomplete Reason:	
IRS Form 990 Reject/Incomplete Reason:	
Notes From Registry Staff:	
Status of Filing:	E-Accepted
Accounting Period Begin Date:	7/1/2022
Accounting Period End Date:	6/30/2023
Filing Received Date:	9/11/2023
Form RRF-1 Reject/Incomplete Reason:	
Form CT-TR-1 Reject/Incomplete Reason:	
IRS Form 990 Reject/Incomplete Reason:	
Notes From Registry Staff:	
Status of Filing:	E-Accepted
Accounting Period Begin Date:	7/1/2023
Accounting Period End Date:	6/30/2024
Filing Received Date:	10/9/2024
Form RRF-1 Reject/Incomplete Reason:	
Form CT-TR-1 Reject/Incomplete Reason:	
IRS Form 990 Reject/Incomplete Reason:	
Notes From Registry Staff:	
Status of Filing:	E-Accepted
Accounting Period Begin Date:	7/1/2024
Accounting Period End Date:	6/30/2025
Filing Received Date:	9/26/2025
Form RRF-1 Reject/Incomplete Reason:	
Form CT-TR-1 Reject/Incomplete Reason:	
IRS Form 990 Reject/Incomplete Reason:	
Notes From Registry Staff:	

Fundraising Platform Data

Related Registrations & Event Reports

The related records shown below depend on the record type being viewed:

- Charity Registrations relate to Professional Fundraising Events which relate to Professional Fundraiser Registrations.
- Raffle Registrations relate to Raffle Reports.
- Click on the **RCT Registration No** to navigate to the related record.

No Related Records

PROPOSED BUDGET FOR 2025-2026		Proposed Budget 25-26		Actual 2024-25
INCOME				
	Donations	5,000		4,875.00
	National Audubon	2,455		2,455.00
	Annual Appeal	8,000		7,550.00
	Benicia CBC - Vallero, Wineries, … Donations	0		1,000.00
	Membership Dues	8,500		8,241.14
	Book Sales	800		843.25
	Napa County WCC Grant	4,600		6,475.00
	Gasser Grant	2,000		4,000.00
	Solano County F&WPF Grant	2,500		2,500.00
	T-Shirt Sales	$500.00		362.83
	Total Income	**$34,355.00**		**38,302.22**
EXPENSES				
	Administration			
	Taxes & Fees	25		25.00
	Storage Locker	2,100		2,004.00
	Insurance	450		404.09
	Website	2,000		3,875.30
	Newsletter Printing	2,000		1,816.79
	Newsletter Layout	1,000		931.25
	Newsletter Postage	500		459.80
	Brochures	440		426.07
	Accounting Software	535		534.60
	Admin Assistant	2,500		0.00
	Appeal (Includes Printing & Postage)	2,500		3,659.90
	P. O. Box	275		268.00
	Office Supplies	300		290.73
	Postage	200		386.62
	Sales Tax on Books & T-Shirts	100		98.00
	Monthly Program Speaker Series Honorarium	1200		1,836.11
	Monthly Meeting Room Rental	150		283.20
	Zoom Program	160		159.90
	Food & Beverages	100		75.34
	Field Trips 8 Months $100/Month (2 Local)	800		600.00
	Weekly Walks - Andrew Expenses 36 @ 75	2,500		2,150.00
	Beginner Walks - Karina 16 @ 75	1,000		950.00
	Donation to Conservation Organization	500		200.00
	Bluebird & Kestrel Boxes	500		500.00
	T-Shirt Expenses	500		0.00
	Angwin CBC Room Rental & Food	600		512.50
	Benicia CBC Food Rental & Food	500		209.55
	Breeding Bird Atlas	0		0.00
	College Scholarships - $2000 X 2	4,000		10,000.00
	Events - Flyway, etc.	1,000		500.00
	ABA Camp Scholarships - $2000 X 2	4,000		0.00
	Education Coordinators - $25.00/hr - 20 Hours/wk for 28 wks	5,000		6,651.39
	Total Expenses	**$37,435.00**		**$39,808.14**
	Difference bet. Proposed Budget and 2024-25 Expenditures		**-$2,373.14**	
	Difference between Proposed Income and Budget		**-$3,080.00**	

Table 1

Item	Number	Cost each	TOTAL			
Brochure Holders	10	30	300			
Creative Design Consultant			1300			
Printing Brochures	800		800			
Social Media Consultant			1000			
Signage			1600			
Honorarium for Fleld Trip Leader			1200			
Total			**6200**			

American Canyon Wetlands "Come Fly with Us Grant"
Audubon Walks at American Canyon Wetlands
Timeline

January	PR Strategy Developed	
	Consultants Identified and Begin Design	
	Bird Walks at ACW in Place	
February	Print & Distribute Brochures	
March	Add Additional Walks as needed	
	Signage Designed	
May	Complete Social Media Platforms Content and Monitoring Usage Signage Installed	
Sept - May 2027	Ongoing Program	

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
NEWS

Organization Phone *
(707) 252-3687

Website Address (Add Link)
https://www.napanews.org/

Point of Contact Name *
Jeanna Coursey

Contact E-mail *
JeannaC@NapaNEWS.org

Contact Phone *
(707) 252-3687

Organization Address *

Street Address
1141 Pear Tree Lane

Address Line 2
Ste 220

City
Napa

State
CA

Zip Code
94558

Upload 501(c) Verification *
501C3.pdf 54.88KB

Year Organization was Established *
1981

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone	Email
June Ressler	PRESIDENT		
Danis Kreimeier	IMMEDIATE PAST PRESIDENT		
Mark Freund	VICE PRESIDENT		
Tracy Lamb	EXECUTIVE DIRECTOR		

Lark Ferrell	TREASURER

Name *	Title *	Phone	Email
Sandra J. Re Sims	SECRETARY		

Financial Information

Total Organization Budget for current fiscal year. *

$3,488,200.00

Upload Organization's Total Budget *

Schedule A.pdf 313.92KB

Is Organization a past recipient of Community Grant Funding? *

- ○ Yes
- ◉ No

Project Funding Request *

$1,500.00

Estimated Number of Residents to Be Served *

60

Upload Project Budget *

Schedule B.pdf 215.94KB

Will Organization Receive Matching Funds?

- ○ Yes
- ○ No

Background

Mission and Vision *

Describe Organization's mission and vision.

Mission: NEWS is dedicated to providing safety, hope, healing and empowerment for survivors of domestic (DV) and sexual abuse (SA). Equally, NEWS is committed to promoting safe communities and social change through prevention, intervention, education, and advocacy throughout Napa County.

Our Vision A community free from domestic violence and sexual assault where all people live with dignity, respect, and safety.

History of Organization *

Describe Organization's history and the community served.

NEWS was founded in 1981 when a group of local residents recognized that survivors of domestic violence had nowhere safe to go. Volunteers had been sheltering women and children in their own homes, and the urgent need for a dedicated safe house led to the creation of our first shelter. Working alongside community leaders, our founders established a place where survivors could find safety, stability, and support to rebuild their lives.

Over the past 44 years, NEWS has evolved into Napa County's comprehensive provider of domestic and sexual violence services, officially designated as the county's Rape Crisis Center in 2010. Each year, NEWS supports nearly 1,700 survivors through crisis response, advocacy, and prevention programs. Our clients face significant barriers—many speak only Spanish, live below the poverty line, or lack transportation and childcare. Nearly half of the sexual assault survivors we serve are children, and 67% of our clients identify as members of minority groups.

In addition to crisis response, NEWS places a strong emphasis on prevention and early intervention. Our YOUth Matter program provides counseling and prevention education to middle and high school students across Napa County. Students learn about healthy versus unhealthy relationships, gender equity, and bystander intervention. NEWS DV/SA counselors are on-site at nearly all NVUSD campuses, providing confidential mentorship and coaching to students who may need an adult ally.

To engage youth and prevent future violence, YOUth Matter delivers age-appropriate presentations, workshops, and one-on-one coaching focused on communication, boundary setting, consent, and positive conflict resolution. In the most recent reporting period, NEWS conducted 20 classroom presentations and two in-depth workshops, reaching 924 students, and provided individualized healthy relationship coaching to 76 at-risk youth.

Our prevention strategy also extends into the broader community through outreach campaigns and public education initiatives that raise

awareness and promote healthy, respectful, and non-violent relationships. Each February, NEWS leads a comprehensive Teen Dating Violence Awareness Month (TDVAM) campaign that includes bilingual media outreach, campus and community activities, and the #Orange4Love movement—encouraging students and residents to wear orange to show support for healthy relationships. In 2025, 36 student leaders developed peer-led TDVAM activities that reached 836 of their classmates with messages about recognizing abuse and seeking help.

For survivors in geographically isolated communities like American Canyon, transportation barriers and language access can make it even harder to find safety and ongoing support. NEWS remains committed to ensuring that residents in all corners of the county—especially those in American Canyon—have equitable access to both prevention education and survivor services.

PROJECT INFORMATION

Project Name *

Orange You Loved: Teen Art & TDV Awareness Project

Project Timing *

Ongoing Program

Project Timing Details *

Jan 2026-Feb 2026 (once a year)

Community Location *

Where will the project connect with the community?

American Canyon

Upload Project Timeline *

Timeline.pdf

236.19KB

Project Team

List individuals, agencies or partner organizations that will help execute this proposal

Our Staff and Leadership:

NEWS staff are the only certified DV/SA counselors serving Napa County, committed to continuous learning and implementation of the latest trauma-informed practices. All staff—from reception to executive leadership—complete 65 hours of state-certified training to become DV/SA Counselors, and most hold bachelor's degrees or higher in related fields. Eighty-six percent of our direct service staff are bicultural and bilingual Spanish speakers, ensuring accessibility and cultural responsiveness for our diverse client base.

Our executive leadership team brings a combined decades of specialized experience in victim services, nonprofit management, finance, and community engagement:

- Tracy Lamb, Executive Director, holds a BSW and has dedicated 38 years to serving domestic violence and sexual assault survivors, with 19 years as NEWS's Executive Director.
- Ana Soto, Program Director, has over 14 years of advocacy experience and a degree in Criminal Justice from CSU Sacramento.
- Mandy DeBord, Finance Director, holds a BS in Finance and an MBA, with over 11 years of managerial accounting experience and seven years overseeing NEWS's fiscal operations and HR.
- Andrea (Andi) Grote, Grants Director, brings 15 years of experience in program management, grant writing, and data analysis, with BA and MA degrees in international affairs.
- Jennifer (Jenn) Abram, Fund Development and Marketing Director, joined NEWS in 2024, bringing 15 years of experience in nonprofit fundraising, community engagement, and events management.

Our Board of Directors reflects the diversity of the community we serve, racially, culturally, and experientially. Several members are themselves survivors, strengthening our ability to govern with empathy, accountability, and lived experience. A roster of current board members, including affiliations and tenure, is attached.

Through these partnerships, staff qualifications, and leadership expertise, NEWS demonstrates the depth of capacity, cultural responsiveness, and operational excellence needed to deliver impactful and sustainable services throughout Napa County, including to the residents of American Canyon.

Project Details *

Describe your project in detail, including how it will benefit, give back, or fill a community need.

Description of Program:

Teen Dating Violence Awareness Month (TDVAM) is one of NEWS's signature prevention campaigns, designed to engage youth in conversations about healthy relationships and early intervention. Each February, communities across the nation participate in #Orange4Love, a movement where people wear orange to show support and spark conversations about healthy, respectful relationships.

This year, NEWS is building on that theme by launching a countywide collaborative art initiative that unites communities across Napa County,

including American Canyon, in a creative, youth-led awareness campaign.

In partnership with Nimbus Arts and its mobile art studio, the Nimbus Arts Bus, we will bring art-based prevention programming directly to American Canyon. Youth will participate in hands-on art activities centered on the theme "I'd peel an orange for you," a metaphor for small acts of kindness and care in healthy relationships. The color orange will tie together our activities and the broader #Orange4Love movement, visually symbolizing hope, safety, and community connection.

These art experiences will foster creativity, teach coping and self-expression skills, and spark meaningful dialogue among youth and community members about healthy relationships.

Collaborating partners include:

- Nimbus Arts: mobile art studio and activity host
- Napa Valley Education Foundation: host of the culminating exhibit
- American Canyon Parks & Community Foundation: outdoor event partner
- American Canyon Arts Foundation: coordination and art supply support
- Boys & Girls Club of American Canyon: venue and youth outreach partner

With the City's $1,500 grant, we will bring the Nimbus Arts Bus to American Canyon, ensuring local youth can participate in this unique, hands-on prevention and community engagement experience.

Goals/Objectives of Program:

Goal: Increase awareness of teen dating violence and promote healthy relationships through creative, youth-led community engagement.

Objectives:
- Raise awareness of teen dating violence and promote early prevention.
- Deliver accessible education on healthy communication, self-expression, and coping skills.
- Foster youth leadership by engaging local student clubs (e.g., S-Club (Soroptimist), Friday Night Live) in event planning and peer outreach.
- Build cross-community collaboration between American Canyon and other Napa County partners.
- Strengthen campus and community safety by fostering dialogue about respectful relationships.

How will this program benefit and give back to the community?

This program will:
- Integrate American Canyon youth and residents into a broader countywide prevention collaboration.
- Offer students meaningful leadership and volunteer opportunities.
- Deliver healthy relationship education to American Canyon youth.
- Provide art materials and creative outlets that reinforce emotional regulation and self-expression.
- Encourage cross-agency partnerships and community pride in a shared prevention effort.

What specific community need does this program address?

Teen dating violence is a significant public health concern. The CDC estimates that one in three teens experience some form of dating abuse. Youth are also experiencing elevated rates of depression, anxiety, and behavioral challenges, factors that increase vulnerability to violence. In Napa County, teens from smaller, diverse communities such as American Canyon face additional risks due to geographic isolation and reduced access to prevention programming.

By bringing TDVAM directly to American Canyon, NEWS aims to close this access gap, ensuring that all local youth can participate in prevention education, creative expression, and community connection.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

NEWS's services are built on four core pillars that demonstrate our organizational capacity and breadth:

1. Crisis Response and Immediate Safety: Our 24-hour Help Line and shelter provide emergency assistance, crisis intervention, and safety planning. Staff respond in person to hospitals, law enforcement calls, and crisis situations across the county.
2. Housing and Homelessness Prevention: Survivors receive case management, budgeting support, housing subsidies, and landlord engagement to secure stable housing and prevent homelessness.
3. Ongoing Support and Empowerment: Legal advocacy, support groups, and youth programs equip survivors and their families with tools for long-term healing and independence.
4. Prevention and Community Education: Through programs like YOUth Matter, NEWS partners with schools and youth leaders to deliver

education on healthy relationships, consent, and bystander intervention.

To offer the highest level of excellence in service, NEWS maintains partnerships, MOUs, and formal operational agreements with more than 40 agencies throughout Napa County. These collaborations ensure survivors have access to comprehensive services including mental health treatment, housing placements and support, family strengthening programs, and legal advocacy.

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

How will you measure the success and effectiveness of your program?
We will evaluate success using:

- Post participant surveys measuring stress reduction and knowledge gain.
- Number of participants and youth leaders involved.
- Number of art pieces submitted from American Canyon to the countywide exhibit.
- Attendance at the American Canyon event and culmination exhibit.

What is your cost recovery plan?
NEWS maintains a modest outreach budget supported by unrestricted funds for community engagement and TDVAM initiatives. We will also leverage in-kind contributions from partners, such as art supplies, event space, and volunteer support, to minimize costs and ensure sustainability of similar programming in future years.

Optional Additional Information

Attach visuals, letters of support, or additional project details.

Signature Page.pdf	271.42KB
NEWS 2.pdf	161.43KB

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.
- Upon submittal of this application, an email containing the application materials and commission/council dates will be sent to the applicant and project contact.

QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *	Applicant Title *	Applicant Email *
Tracy Lamb	Executive Director	JeannaC@NapaNEWS.org

Applicant Signature *



Date of Submittal *

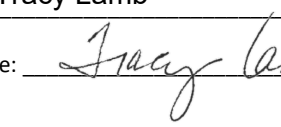
11/14/2025

AUTHORIZATION

I certify that the information provided in this application is accurate and that I am authorized to submit this request on behalf of the organization. I understand that if the application meets the minimum qualifications, I will be required to present a formal presentation on my Community Grant Program Application to the Parks and Community Services Commission on Thursday, December 11, 2025, and award recommendations will be made to the City Council on Tuesday, December 16, 2026.

X Proof of my Organization's Nonprofit Status – 501(c) is attached (State of CA Exemption Letter or IRS 501c letter)

Name: Tracy Lamb _____ Title: Executive Director _____

Signature:  Date: 11/14/2025 _____

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508, Room 4010
Cincinnati OH 45201

In reply refer to: 4055256534
Feb. 14, 2017 LTR 4168C 0
94-2745889 000000 00
00027037
BODC: TE

NEWS
1141 PEAR TREE LN STE 220
NAPA CA 94558-6486

)54739

Employer ID Number: 94-2745889
Form 990 required: Yes

Dear Taxpayer:

This is in response to your request dated Jan. 10, 2017, regarding your tax-exempt status.

We issued you a determination letter in June 1981, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

:e: 0 1 AUG 1985

Our Letter Dated:
June 19, 1981

Person to Contact: Taxpayer Service Representative

Contact Telephone Number:
(800) 424-1040

Napa Emergency Women's Services
P.O. Box 427
Napa, CA 94559

This modifies our letter of the above date in which we stated that you would be treated as an organization which is not a private foundation until the expiration of your advance ruling period.

Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Internal Revenue Code, because you are an organization of the type described in section 509(a)(1) & 170(b)(1)(A)(vi) . Your exempt status under section 501(c)(3) of the code is still in effect.

Grantors and contributors may rely on this determination until the Internal Revenue Service publishes notice to the contrary. However, a grantor or a contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act that resulted in your loss of section 509(a)(1) and 170(b)(1)(A)(vi) status, or acquired knowledge that the Internal Revenue Service had given notice that you would be removed from classification as a section 509(a)(1) and 170(b)(1)(A)(vi) organization.

Because this letter could help resolve any questions about your foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

District Director

ox 36001, San Francisco, CA. 94102

Letter 1050 (DO)(Rev.7-7

SCHEDULE A
Organizational Financial Statement

Name of Organization: NEWS Year organization originated: 1981

INCOME REPORT

	CURRENT YEAR	PROJECTED YEAR
Carry Over from **previous year**	See attached "Statement of Activities" and "Balance Sheet"	See attached "Budget Worksheet"
Memberships and/or Dues		
Donations and/or Gifts		
Grants		
Matched Grants		
Interest Income		
Other:		

TOTAL INCOME: **$_____** **$_____**

EXPENSE REPORT

	CURRENT YEAR	PROJECTED YEAR
Rent/Mortgage	See attached "Statement of Activities" and "Balance Sheet"	See attached "Budget Worksheet"
Utilities		
Salaries		
Office supplies, postage, printing		
Advertising		
Activity Costs		
Sponsorships		
Other:		

TOTAL EXPENSES: **$_____** **$_____**

DEFICIT (-)/CARRYOVER (+) **$_____** **$_____**

See attached "Statement of Activities" and "Balance Sheet"

See attached "Budget Worksheet"

NEWS
Balance Sheet Prev Year Comparison
As of June 30, 2025

	Jun 30, 25	Jun 30, 24	$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
10550 · Bank of Marin CD 0261	135,491.09	0.00	135,491.09	100.0%
10549 · F&M ATM	0.00	50.00	(50.00)	(100.0)%
10548 · F&M Checking	0.00	940.02	(940.02)	(100.0)%
1020 · Petty Cash	671.74	700.17	(28.43)	(4.1)%
10546 · Bank of Marin - Money Market	14,113.11	13,961.20	151.91	1.1%
10547 · Bank of Marin - CD	52,006.19	50,000.00	2,006.19	4.0%
10538 · F&M Bank	611,007.33	696,914.20	(85,906.87)	(12.3)%
10536 · LPL #2048	1,329,222.58	1,082,448.28	246,774.30	22.8%
10539 · First Repubic Bank	626,749.38	526,521.45	100,227.93	19.0%
Total Checking/Savings	2,769,261.42	2,371,535.32	397,726.10	16.8%
Accounts Receivable				
1200 · Accounts Receivable	15,000.00	37,984.46	(22,984.46)	(60.5)%
1210 · Grants Receivable	345,067.50	362,193.53	(17,126.03)	(4.7)%
Total Accounts Receivable	360,067.50	400,177.99	(40,110.49)	(10.0)%
Other Current Assets				
1427 · Monarch Family Justice Center	0.00	549.02	(549.02)	(100.0)%
1435 · Prepaid Contracts	833.32	833.32	0.00	0.0%
1410 · Payroll Advances	4,294.67	4,443.18	(148.51)	(3.3)%
1420 · Prepaid General Insurance	15,040.00	15,362.50	(322.50)	(2.1)%
1421 · Prepaid WC Insurance	(9,480.35)	(4,735.99)	(4,744.36)	(100.2)%
1440 · Prepaid Programs	0.00	(3,084.05)	3,084.05	100.0%
Total Other Current Assets	10,687.64	13,367.98	(2,680.34)	(20.1)%
Total Current Assets	3,140,016.56	2,785,081.29	354,935.27	12.7%
Fixed Assets				
1850 · Operating Lease Asset	52,128.09	52,128.09	0.00	0.0%
1600 · Property and Equipment	730,121.70	729,523.70	598.00	0.1%
1750 · Accumulated Depreciation	(381,233.08)	(361,452.04)	(19,781.04)	(5.5)%
Total Fixed Assets	401,016.71	420,199.75	(19,183.04)	(4.6)%
TOTAL ASSETS	**3,541,033.27**	**3,205,281.04**	**335,752.23**	**10.5%**

NEWS
Balance Sheet Prev Year Comparison
As of June 30, 2025

	Jun 30, 25	Jun 30, 24	$ Change	% Change
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 · Accounts Payable	30,248.38	44,953.91	(14,705.53)	(32.7)%
Total Accounts Payable	30,248.38	44,953.91	(14,705.53)	(32.7)%
Credit Cards				
2010 · Credit Card Payable	7,115.08	9,366.74	(2,251.66)	(24.0)%
Total Credit Cards	7,115.08	9,366.74	(2,251.66)	(24.0)%
Other Current Liabilities				
2155 · Accrued Insurance Payble	13,400.64	12,879.24	521.40	4.1%
2100 · Payroll Liabilities	68,103.01	69,588.51	(1,485.50)	(2.1)%
Total Other Current Liabilities	81,503.65	82,467.75	(964.10)	(1.2)%
Total Current Liabilities	118,867.11	136,788.40	(17,921.29)	(13.1)%
Long Term Liabilities				
2250 · Right of Use Operating Lease	53,301.73	53,301.73	0.00	0.0%
2200 · City of Napa	114,014.00	114,014.00	0.00	0.0%
Total Long Term Liabilities	167,315.73	167,315.73	0.00	0.0%
Total Liabilities	286,182.84	304,104.13	(17,921.29)	(5.9)%
Equity				
3025 · Board Designated Net Assets	2,110,000.00	1,980,000.00	130,000.00	6.6%
3010 · Retained Earnings	1,161,192.34	1,145,323.30	15,869.04	1.4%
3020 · Temporarily Restricted Funds	65,289.29	53,666.86	11,622.43	21.7%
3040 · Unrestricted Funds	(435,304.72)	(305,304.72)	(130,000.00)	(42.6)%
Net Income	353,673.52	27,491.47	326,182.05	1,186.5%
Total Equity	3,254,850.43	2,901,176.91	353,673.52	12.2%
TOTAL LIABILITIES & EQUITY	**3,541,033.27**	**3,205,281.04**	**335,752.23**	**10.5%**

NEWS
Statement of Activities
July through October 2025

Accrual Basis

	Jul - Oct 25
Ordinary Income/Expense	
Income	
4000 · Investment Income	15,016.66
4005 · Community Support	114,855.52
4100 · Fees & Fines	19,692.96
4200 · Foundations	155,000.00
4300 · Grants	627,121.02
4400 · Fundraising Income	191,980.33
Total Income	1,123,666.49
Gross Profit	1,123,666.49
Expense	
6900 · Salaries and Wages	663,146.21
6930 · Employer Share Taxes	49,670.50
6920 · Salary/Wage Benefits	79,780.86
6050 · Bank Service Charges	4,925.83
6200 · Communications	6,067.60
6999 · Depreciation Expense	6,743.64
6290 · Dues and Subscriptions	762.96
6101 · Grants to Beneficiaries	139,539.01
6400 · Insurance	16,494.22
6510 · Licenses and Permits	1,212.82
6690 · Occupancy	29,555.23
6765 · Supplies Office	8,069.93
6810 · Printing and Reproduction	5,264.06
6820 · Professional Fees	26,758.16
6100 · Direct Program Supplies	53,995.30
6300 · Fundraising	64,452.10
6600 · Maintenance & Repairs	25,466.96
6945 · Staff Development	4,412.86

NEWS

Budget Worksheet 2025-2026

Board Approval Date: June 30, 2025

			BUDGET FY2526
REVENUE			
	A	Community Support	937,600
	B	Grants	2,141,000
	C	Fees and Fines	40,600
	D	Fundraising	384,434
	E	Investment Income	55,069
		Total Revenue	**3,558,700**
EXPENSES			
	F	Personnel	2,651,900
	G	Program Direct	298,800
	H	Occupancy	84,000
	I	General Operating	453,500
		Total Expenses	**3,488,200**
		REVENUE IN EXCESS OF (LESS THAN) EXPENSES	**70,500**

SCHEDULE B

Proposed Program Budget

Organization Name: NEWS **Program Name:** Orange You Loved: Teen Art & TDV Awareness Project

Program Expenses

	Grant Funds	Other Funds/Amounts
Personnel	$0	$0
Supplies & Materials Art supplies	$500	$0
Equipment	$0	$0
Travel	$0	$0
Facility / Space Rental	$1000 Nimbus Bus	$5,000 NVEF Space/catering
Other: Printing	$0	$600
Other: Prizes (grants/supplies etc.)	$0	$1000

TOTAL Expenses: $1,500 $6,600

Cost Recovery Plan

	Amount	Notes
Fundraising	$0	
Organizational Contributions	$6,600	
Donations	$0	
Grants AC Grant	$1,500	
Other:		
Other:		

TOTAL Income: $8,100 $0

DEFICIT (-)/CARRYOVER (+) $0 $0

How will you measure the success and effectiveness of your program? See attached "NEWS City of American Canyon Community Grant Program Application Answers"

List Other Funding Sources and Amounts:

1. Organizational Funds Amount: $6,600
2. _____ Amount: _____
3. _____ Amount: _____
4. _____ Amount: _____
5. _____ Amount: _____
6. _____ Amount: _____

What is your cost recovery plan? See attached "NEWS City of American Canyon Community Grant Program Application Answers"

PROGRAM TIMELINE

Milestone	Start Date	End Date	Notes/Outcome
Launch to Student Leaders	Dec 3	Dec 3	Youth group/student leaders gain buy-in
Launch to student population	Dec 15	Dec 15	Student population learn of program
Nimbus - AC	Jan TBD	Jan TBD	Mobile art studio session American Canyon
Nimbus - Napa	Jan TBD	Jan TBD	Mobile art studio session Napa
Nimbus - Calistoga	Jan TBD	Jan TBD	Mobile art studio session Calistoga
Exhibit submissions	Jan 15	Jan 30	Submission window for submission to main exhibit
Main exhibit event Napa	Feb TBD	Feb TBD	Live art exhibit showcase: Napa Valley Education Foundation

DOMESTIC VIOLENCE & SEXUAL ABUSE SERVICES
NAPA VALLEY

BOARD OF DIRECTORS
2025-2026

PRESIDENT
June Ressler, Retired
Term on Board: 7/19 – 6/30/26
Term of Office: 7/1/24 – 6/30/26

IMMEDIATE PAST PRESIDENT
Danis Kreimeier, Retired
Term on Board: 05/16 – 6/30/26
Term of Office: 7/1/24 – 6/30/26

VICE PRESIDENT
Mark Freund, Managing Director
Silicon Valley Bank
Term on Board: 7/19 – 6/30/26
Term of Office: 7/1/24 – 6/30/26

Jackie Lou D'Avolio-Raquidan
Chief Growth Officer, 5T Wealth LLC
Term on Board: 7/1/25 – 6/30/27

Emily Harrison, VP Marketing & Sales
HALL Wines
Term on Board: 11/21 – 6/30/27

Davet "Dee" Mohammed, Nurse/Clinician Liaison
Sacramento Rehab Hospital
Term on Board: 1/1/25 – 6/30/27

Oscar Ortiz, Sheriff
Napa County Sheriff's Department
Term on Board: 7/18 – 6/30/27

Alexandra (Allie) Phelps Owner and Chef
Alexandra Phelps Events
Term on Board: 3/22 – 6/30/26

Fabio Rodriguez, Chief of Police
City of Napa
Term on Board: 5/25 – 6/30/27

Katherine (Kass) Simon, Retired
Term on Board: 3/22 – 6/30/26

TREASURER
Lark Ferrell, Retired
Term on Board**:** 8/22 **-** 6/30/26
Term of Office 7/1/24 – 6/30/26

SECRETARY
Sandra J. Re Sims, Retired
Term on Board: 11/05 – 06/30/26
Term of Office: 7/1/24 – 6/30/26

Lance Spears, Owner/CFO
Lance Spears Financial Consulting, LLC
Term on Board: 12/18 – 6/30/27

Jill Techel, Retired
Term on Board: 2/1/25 – 6/30/27

Jackie Lou Raquidan, Chief Growth Officer
5T Wealth
Term on Board: 7/1/25 – 6/30/27

EXECUTIVE DIRECTOR
Tracy Lamb
NEWS

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
Soroptimist International of American Canyon

Organization Phone *
(707) 287-4353

Website Address (Add Link)
acsoroptimist.com

Point of Contact Name *
Kristin Einberger

Contact E-mail *
keinberger81@gmail.com

Contact Phone *
(707) 287-4353

Organization Address *
Street Address
11C Poco Way, Box 128
Address Line 2
City
American Canyon
State
California
Zip Code
94503

Upload 501(c) Verification *
Soroptimist 13.pdf 995.23KB

Year Organization was Established *
2018

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone	Email
Kristin Einberger	Co-President	(707) 287-4353	keinberger81@gmail.com
Melissa Lamattina	Co-President	(707) 259-8793	mellamattina@yahoo.com
Davet Mohammed	Director of Social Media	(707) 315-3084	davetmohammed@gmail.com
Laura Miller	Secretary	(707) 853-3367	laura_who@comcast.net
Charlotte Chiolero	Co-Treasurer	(707) 805-0923	ceejaybenson@yahoo.com

Name *	Title *	Phone	Email
Margaret Bell	Co-Treasurer	(707) 980-9405	m.bell9@yahoo.com
Michelle Morgan	Membership Chair	(707) 592-8379	mjbaker1260@hotmail.com

Financial Information

Total Organization Budget for current fiscal year. *
$43,250.00

Upload Organization's Total Budget *
Soroptimist 2.pdf 186.4KB

Is Organization a past recipient of Community Grant Funding? *
- ○ Yes
- ◉ No

Project Funding Request *
$1,500.00

Estimated Number of Residents to Be Served *
2050

Upload Project Budget *
Soroptimist 5.pdf 182.47KB

Will Organization Receive Matching Funds?
- ○ Yes
- ○ No

Background

Mission and Vision *
Describe Organization's mission and vision.

The mission statement of Soroptimist is to provide women and girls with access to education and training to achieve economic empowerment. This mission is driven by the belief that education is the most effective path to self-determination and improving the socio-economic status of women and girls. Soroptimist aims to foster a spirit of service and support local and global projects that benefit women and girls, ultimately helping them take control of their lives and live their dreams.

History of Organization *
Describe Organization's history and the community served.

Soroptimist International of American Canyon was founded in 2018 by a group of 12 women with a shared commitment to serving others and improving the lives of women and girls in the American Canyon community. Since then, the club has grown to 55 active members who meet monthly to plan and implement community service projects, educational initiatives, and outreach programs.

Soroptimist's work in American Canyon focuses on education, empowerment, and safety. Our programs include scholarships for women and youth, efforts to reduce senior isolation, gender-based violence awareness and prevention activities, and basic needs assistance for local residents.

While our mission centers on supporting women and girls, many of our initiatives, such as community events, awareness campaigns, and senior outreach, benefit the broader American Canyon community, fostering a more connected, inclusive, and empowered city.

PROJECT INFORMATION

Project Name *
Safe Sips, Safe Nights

Project Timing *
Multiple Dates/Recurring

Project Timing Details *
Jan 2026 - July 2026

Community Location *
Where will the project connect with the community?

Upload Project Timeline *

City of American Canyon, 13 local bars and restaurants that serve alcohol

Soroptimist 4.pdf
222.67KB

Project Team

List individuals, agencies or partner organizations that will help execute this proposal

Project Details *

Describe your project in detail, including how it will benefit, give back, or fill a community need.

Soroptimist International of American Canyon (SIAC) has a strong track record of delivering community-based programs that promote education, empowerment, and safety for women, youth, and seniors. Key programs and accomplishments include:

- Live Your Dream Scholarship: Annual scholarship for women who are heads of household and pursuing college or trade school education. The program supports women in achieving economic independence and stability.
- S-Club: A student-led club at American Canyon High School that introduces youth to volunteerism and community service. Members complete required volunteer hours, participate in Soroptimist activities, and lead their own service projects aligned with Soroptimist's mission and values.
- Outstanding High School Student Scholarship: Annual recognition awarded to one or two students who demonstrate exceptional commitment to public service and leadership.
- Senior Isolation Reduction Program: Offers activities such as Roving Bingo and Grandparent's Day to reduce isolation among seniors. SIAC provides transportation, accessibility accommodations, and meals to ensure inclusive participation.
- Gender-Based Violence (GBV) Awareness and Services: Through its GBV Committee, SIAC hosts public awareness campaigns, forums, and workshops addressing human trafficking, domestic violence, and sexual assault. A key project under this initiative, HOPE BAGS, provides duffle bags filled with essential supplies to women fleeing domestic abuse.

Collectively, these programs demonstrate SIAC's capacity to design, fund, and sustain initiatives that meet diverse community needs through strong partnerships, volunteer leadership, and a consistent record of successful project implementation.

Goal:
To increase safety for women in American Canyon by reducing opportunities for drink spiking in local bars and restaurants.

Objectives:

- Enhance safety in licensed establishments: Visit 13 American Canyon bars and restaurants to provide drink covers, educational materials, and training on the Safe Sips, Safe Nights program.
- Provide prevention tools and education: Distribute 2000 single-use drink covers across participating locations, ensuring each business is equipped to offer them to patrons.
- Raise public awareness: Through posted publications, educate countless women on their right to request drink covers and promote awareness of drink-spiking prevention and safe social practices.
- Deliver in-depth prevention education: Host Safe Drinking and Safe Dating seminars for at least 50 participants, providing reusable scrunchie drink covers and personal safety training.
- Foster community partnership: Collaborate with the S.A.F.E. Foundation to create educational materials, signage, and business resources that support long-term safety and awareness.

Outcome:
Through these combined efforts, Safe Sips, Safe Nights will strengthen community safety, empower women with knowledge and tools, and reduce the risk of drink spiking in American Canyon establishments.

Safe Sips, Safe Nights will directly enhance community safety by reducing the risk of drink spiking and empowering residents, especially women, to enjoy social settings with greater confidence. By equipping local bars and restaurants with prevention tools and education, the program strengthens trust between businesses, patrons, and community partners.

Prevention-focused efforts like this also reduce strain on public health, emergency, and law enforcement systems by addressing risks before harm occurs. Beyond physical safety, the program fosters a culture of vigilance and care, reinforcing that American Canyon is a community where residents look out for one another.

Together with participating establishments, this initiative sends a clear message: our community is proactive, watchful, and committed to protecting the well-being of all who live, work, and socialize here.

Drink spiking is a serious and underreported public safety issue that disproportionately affects women and young adults. Substances such as Rohypnol, GHB, and ketamine can be slipped into drinks quickly and without detection, leaving victims vulnerable to assault, robbery, or other harm. According to national surveys, nearly one in 13 college-aged individuals reports having had their drink spiked, and many more suspect it has happened to them.

While California Assembly Bill 2375 now requires certain bars (those with a Type 48 license) to provide drink lids and post signage, most restaurants and mixed-service establishments in American Canyon are not covered by this law. This leaves a significant gap in protection for patrons, particularly women, who socialize in these settings.

Local businesses have expressed willingness to participate in safety initiatives but often lack the tools, materials, and education to implement them effectively. At the same time, many women are unaware of their rights or available safety options in public settings.

The Safe Sips, Safe Nights program directly addresses this gap by combining education, prevention tools, and local business engagement. This initiative strengthens community safety and aligns with the City's goals of promoting health, equity, and well-being for all residents.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

Soroptimist International of American Canyon (SIAC) has a strong track record of delivering community-based programs that promote education, empowerment, and safety for women, youth, and seniors. Key programs and accomplishments include:

- Live Your Dream Scholarship: Annual scholarship for women who are heads of household and pursuing college or trade school education. The program supports women in achieving economic independence and stability.
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Collectively, these programs demonstrate SIAC's capacity to design, fund, and sustain initiatives that meet diverse community needs through strong partnerships, volunteer leadership, and a consistent record of successful project implementation.

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

Program success will be evaluated through both quantitative and qualitative measures:

- Site visits and follow-ups: Soroptimist members will conduct regular check-ins with all 13 participating establishments to monitor implementation, gather feedback from staff, and restock drink covers as needed. These visits will document the rate of distribution and note any barriers or successes shared by partners.
- Anecdotal and observational data: Information from business owners, staff, and patrons will help assess the visibility and perceived usefulness of the Safe Sips, Safe Nights materials and signage.
- Participant surveys: At the conclusion of each Safe Drinking and Safe Dating seminar, participants will complete a brief survey measuring their increased knowledge, intent to apply learned safety strategies, and sense of empowerment after the session.
- Program tracking: The number of drink covers distributed, educational materials provided, and individuals reached will be recorded and summarized at the end of the grant period.

These combined evaluation methods will help determine how effectively Safe Sips, Safe Nights increases safety awareness, empowers participants, and supports local businesses in creating safer social environments.

Optional Additional Information

Attach visuals, letters of support, or additional project details.

Soroptimist 12.pdf	171.16KB
Soroptimist 6.pdf	395.69KB

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.

- Upon submittal of this application, an email containing the application materials and commission/council dates will be sent to the applicant and project contact.

QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *
Kristin Einberger

Applicant Title *
Co-President

Applicant Email *
keinberger81@gmail.com

Applicant Signature *



Date of Submittal *
11/10/2025

AUTHORIZATION

I certify that the information provided in this application is accurate and that I am authorized to submit this request on behalf of the organization. I understand that if the application meets the minimum qualifications, I will be required to present a formal presentation on my Community Grant Program Application to the Parks and Community Services Commission on Thursday, December 11, 2025, and award recommendations will be made to the City Council on Tuesday, December 16, 2026.

☒ Proof of my Organization's Nonprofit Status – 501(c) is attached (State of CA Exemption Letter or IRS 501c letter)

Name: Kristin Einberger Title: Co-President

Signature: Kristin Einberger Date: November 10, 2025

CINCINNATI, OH 45201

Date: MAY 0 6 2020

SOROPTIMIST INTERNATIONAL OF
AMERICAN CANYON 2018
11 C POCO WAY
AMERICAN CANYON, CA 94503-1308

Employer Identification Number:
82-5166527
DLN:
26053512001870
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
April 12, 2018
Contribution Deductibility:
Yes
Addendum Applies:
No

1000270724

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

SCHEDULE A
Organizational Financial Statement

Name of Organization: Soroptimist International of American Canyon 2018 Year organization originated: 2018

INCOME REPORT

	CURRENT YEAR	PROJECTED YEAR
Carry Over from **previous year**	$13,000	$4,250
Memberships and/or Dues	$9,400	$10,500
Donations and/or Gifts	$24,100	$34,000
Grants	$1,000	$2,000
Matched Grants	$0	$0
Interest Income	$0	$0
Other:	$0	$0
TOTAL INCOME:	$47,500	$50,750

EXPENSE REPORT

	CURRENT YEAR	PROJECTED YEAR
Rent/Mortgage	$0	$0
Utilities	$0	$0
Salaries	$0 Volunteer only	$0
Office supplies, postage, printing	$1,000	$1,000
Advertising	$3,350	$3,300
Activity Costs	$37,400	$41,000
Sponsorships	$1,500	$1,500
Other:	$0	$0
TOTAL EXPENSES:	$43,250	$46,800
DEFICIT (-)/CARRYOVER (+)	$4,250	$3,950

SCHEDULE B

Proposed Program Budget

Organization Name: Soroptimist International of American Canyon 2018 **Program Name:** Safe Sips, Safe Nights

Program Expenses

	Grant Funds	Other Funds/Amounts
Personnel	$0	Volunteer time
Supplies & Materials	$1,500	$200 Seminar materials
Equipment	$0	$0
Travel	$0	$0
Facility / Space Rental	$0	$75 Seminar Space Rent
Other:	$0	$100 Seminar Refreshments
Other:	$0	$400 Printing/Advertising

TOTAL Expenses: $1,500 $775

Cost Recovery Plan

	Amount	Notes
Fundraising	-	Local fundraising events and member contributions will support replenishment if future materials are needed.
Organizational Contributions	any needed	Soroptimist will cover any additional costs not funded by the grant from its community service budget.
Donations	-	Potential in-kind donations or business sponsorships may help expand the program.
Grants	$1,500	Requested grant amount from the City of American Canyon Community Grant Program.
Other:		
Other:		

TOTAL Income: $1,500 $0

DEFICIT (-)/CARRYOVER (+) $0 $0

How will you measure the success and effectiveness of your program? See attached "Grant Program Information of Soroptimist International of American Canyon 2018".

List Other Funding Sources and Amounts:

1. S.A.F.E. Foundation Funded Printing Amount: $200
2. Space rent for Seminar - Soroptimist Amount: $75
3. Refreshments for Seminar - Soroptimist Amount: $100
4. Printing/Advertising - Soroptimist Amount: $200
5. Seminar materials - Soroptimist Funds Amount: $200
6. Cover distribution - volunteer time Amount: N/A - All volunteer time

What is your cost recovery plan? See attached "Grant Program Information of Soroptimist International of American Canyon 2018".

PROGRAM TIMELINE

Milestone	Start Date	End Date	Notes/Outcome
Order Materials	1/1/2025	1/1/2025	Drink covers/scrunchies/printed materials.
Drink cover distribution	1/15/2025	Ongoing	Including educational flyers and education to establishment owners.
Host Seminar	3/15/2025	3/15/2025	Distribute scrunchie covers
Analyze survey data	3/31/25	3/31/25	From seminar participant surveys
Establishment checkins	3/15/25	4/15/25	Collect info/distribute more covers
Establishment checkins	5/15/25	6/15/25	Collect info/distribute more covers
Report submission	7/31/25	7/31/25	Including summary of program, outcomes, and expenditures

What is your cost recovery plan?

If the initial supply of drink covers is depleted, Soroptimist International of American Canyon will use **organizational funds, member donations, or proceeds from local fundraising efforts** to replenish materials and sustain the *Safe Sips, Safe Nights* program.

Soroptimist maintains an annual budget dedicated to community service initiatives, allowing for flexibility to continue programs beyond the grant period. In addition, we will **seek future partnerships or sponsorships** with local businesses and civic organizations to help offset material costs and expand program reach.

This approach ensures that *Safe Sips, Safe Nights* remains a **low-cost, high-impact initiative** that can continue serving the community even after the conclusion of the initial grant funding.

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
SpiritHorse Therapeutic Riding Center

Organization Phone *
(707) 720-6360

Website Address (Add Link)
https://www.spirithorsebayarea.org/#

Point of Contact Name *
Charlotte Dougherty

Contact E-mail *
charlotte@spirithorsebayarea.org

Contact Phone *
(707) 720-6360

Organization Address *
Street Address
4 Eucalyptus Drive
Address Line 2
City
American Canyon
State
CA
Zip Code
94503

Upload 501(c) Verification *
501c3 form.jpg 415.21KB

Year Organization was Established *
2012

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone *	Email *
Mike Guinane	President	(707) 310-3700	qaulityservice@aol.com
Justine Turner	Secretary	(707) 326-8247	bchngwsh2c@gmail.com
Dana A	Treasurer	(707) 815-3955	danahaefner@gmail.com

Financial Information

Total Organization Budget for current fiscal year. *
$208,500.00

Upload Organization's Total Budget *

Is Organization a past recipient of Community Grant Funding? *

Budget November 2025.pdf 134.58KB

- ○ Yes
- ◉ No

Project Funding Request *
$8,000.00

Estimated Number of Residents to Be Served *
200

Upload Project Budget *
SpiritHorse Utility .xlsx 9.44KB

Will Organization Receive Matching Funds? *

- ◉ Yes
- ○ No

If yes, name the source of matching funds *
Additional fundraising by SpiritHorse and American Canyon 4H

Background

Mission and Vision *

Describe Organization's mission and vision.

Mission & Vision
SpiritHorse Equine Assisted Services exists to connect people and horses with the goal of empowering their lives through compassion and healing. Our program is inclusive, catering to riders of all abilities, with a focus on enriching the lives of individuals confronting developmental, emotional, social, and physical hurdles through lessons, camps, and classes.

History of Organization *

Describe Organization's history and the community served.

History of SpiritHorse and Population Served
SpiritHorse Equine Assisted Services was founded in 2012. American Canyon in 2015 provided a home for SpiritHorse. It is a place of second chances for both people and horses. What began with one rescued horse has grown into a recognized nonprofit serving more than 300 participants each month.

We work with at-risk youth, elementary and continuation school students, veterans, first responders, neurodivergent individuals, and people with physical or emotional challenges. Our programs focus on confidence, communication, social-emotional learning, and connection through second-chance horses. SpiritHorse partners with local schools and community agencies to ensure all participants have access to safe, supportive equine-assisted learning regardless of background or income.

PROJECT INFORMATION

Project Name *
Clarke Ranch Utility Project

Project Timing *
Other

Project Timing Details *
Spring 2026 completion

Community Location *

Where will the project connect with the community?

Clarke Ranch

Upload Project Timeline *
SpiritHorse Utility .xlsx 9.44KB

Project Team *

List individuals, agencies or partner organizations that will help execute this proposal

Charlotte Doughterty SpiritHorse
Lucio DeHaro 4H
Martin Kane 4H
Salvador Ramos 4H
Belia Ramos 4H

Project Details *

Describe your project in detail, including how it will benefit, give back, or fill a community need.

The utility project will include design and lateral work to bring electricity to Clarke Ranch to serve both SpiritHorse and American Canyon 4H. All the activities at Clarke Ranch are to enhance the relationship of people with livestock, both therapy and showmanship take place. Electricity will aid in the upkeep of animals and in the safety of power generation.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

We work with at-risk youth, elementary and continuation school students, veterans, first responders, neurodivergent individuals, and people with physical or emotional challenges. Our programs focus on confidence, communication, social-emotional learning, and connection through second-chance horses. SpiritHorse partners with local schools and community agencies to ensure all participants have access to safe, supportive equine-assisted learning regardless of background or income.

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

This utility expansion project will reduce emissions and the reliance upon generators. It will enhance safety by reducing the amount of combustible fuel present in ranch operations.

Optional Additional Information

Attach visuals, letters of support, or additional project details. (15 MB Limit)

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.
- Upon submittal of this application, an email containing the application materials and commission/council dates will be sent to the applicant and project contact.

QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *
Belia Ramos

Applicant Title *
Volunteer Parent with American Canyon 4H

Applicant Email *
beliaeugenia@gmail.com

Applicant Signature *



Date of Submittal *
11/14/2025

IRS Department of the Treasury
Internal Revenue Service

OGDEN UT 84201-0046

In reply refer to: 0423275033
July 09, 2013 LTR 3910C 0
45-4382546 000000 00
00035316
BODC: TE

SPIRITHORSE THERAPEUTIC RIDING
CENTER
SAN FRANCISCO BAY AREA
% CHARLOTTE DOUGHERTY
1105 TAYLOR AVE
VALLEJO CA 94591-7508

005695

Dear Taxpayer:

Thank you for the inquiry dated Mar. 16, 2012.

Your employer identification number is 45-4382546. Please keep this number in your permanent records. You should enter your name and EIN, exactly as shown above, on all federal tax forms that require its use, and on any related correspondence or documents.

Our records indicate that your are a subordinate of GEN 5613, exempt under Section 501(c)3 of the Internal Revenue Code.

If you have any questions, please call us toll free at 1-877-829-5500.

If you prefer, you may write to us at the address shown at the top of the first page of this letter. If you write, please include a copy of this letter and indicate your telephone number and the hours you can be reached in the spaces below. You should keep a copy of this letter for your records.

Telephone Number _____ Hours _____

Sincerely yours,

Sheila Bronson
Dept. Manager, Code & Edit/Entity 3

Enclosure(s):
Copy of this letter

Company name: SpiritHorse Therapeutic Riding Center of the San Francisco Bay Area

Budget name: Budget_FY25_P&L

Budget type: Profit and loss

Period: FY 2025 (Jan 2025 - Dec 2025)

Consolidated

Accounts	Budget totals
Income	
Billable Expenditure Revenue	
Donations Received	$59339.64
Indirect Donations (IN KIND)	$4000.00
Individual Donations/ Rotary	$2000.00
Military and First Responders	
Total Donations Received	**$65339.64**
East Bay Regional Center	
Fundraising Income	
Facebook fundraising	
Total Fundraising Income	**$0.00**
Interest Income	
Misc Fee Income	
Misc Other Income	$2600.00
Horse Boarding Services	
Petting Zoo /Pony Rides	$800.00
Total Misc Other Income	**$3400.00**
Program Services Income	$0.00
Autism Camp	$8800.00
Pony Pal/Horse Play Camps	$3700.00
Private Pony Parties	$1600.00
Program Services /Lessons	$41000.00
Program Services/ East Bay Regional	$3480.00
Program Services/ H.E.Y Camille Creek	$16000.00
Program services/ Northbay Therapeutic	$31011.00
Visions in Education Lessons	$4195.00
Total Program Services Income	**$109786.00**
Riding Lessons	$30000.00
Sales Of Product Income	
Sales of Product Revenue	
Sponsorships	
Unapplied Cash Payment Revenue	
Uncategorized Revenue	
Total Income	**$208525.64**
Cost of Goods Sold	
Cost of Goods Sold	
Total Cost of Goods Sold	
Expense	
Auto Expense (gas)	$8535.71
Auto Expense DMV	$1200.00
Auto Expense Repair	$1800.00
Bank Charges	$461.00
Camp Expenses	$420.00
Credit Card Fees	$2100.00
Donation	$0.00
Education Expense	$2000.00
Facilities and Equipment	$24000.00
Depreciation Expense	
Incedentals	
Property Maintenance	$9680.00
Trash & Recycling	

Accounts	Budget totals
Total Facilities and Equipment	**$33680.00**
Fund Raising Supplies	
Fundraising	
Total Fund Raising Supplies	**$0.00**
Horse Care	$0.00
Feed Expense	$28125.62
Horse Materials	$5831.34
Horse Supplements	$4947.02
Shoeing Expense	$10200.00
Veterinary Expense	$20678.00
Total Horse Care	**$69781.98**
Horse Training Expense	$5000.00
Insurance	$0.00
Car Insurance	$6414.28
D&O Insurance	$1783.00
Liability	$0.00
Liability/Horse Insurance	$4572.32
Liability/Petting Zoo Insurance	$4952.00
Pony Insurance	
Total Insurance	**$17721.60**
Interest Expense	$2052.00
Legal & Professional Fees	
Lesson Refund	
M&M Sanitary	
Meals	$495.00
Office Materials & Supplies	$2826.00
Operations	$0.00
Advertising & Promotion	$1300.07
American Canyon Chamber	$500.00
Dues & subscriptions	$1100.00
Secretary of State Annual Fee	$250.00
Software Dues	$3100.00
Total Dues & subscriptions	**$4450.00**
Postage & Delivery	$536.16
Telephone	$1600.00
Cell Phone	$0.00
Total Telephone	**$1600.00**
Volunteer Recruiting	$432.00
Total Operations	**$8818.23**
Other General and Admin Expenses	$10000.00
Uniform expense	$0.00
Total Other General and Admin Expenses	**$10000.00**
Outside Services	$200.00
Professional Services	
Accounting	$1200.00
Cindy Kenton	$2925.00
IT/Attorney	
Total Professional Services	**$4125.00**
Program Service Expense	
Horse Show Expense	$1500.00
Total Program Service Expense	**$1500.00**
Purchases	
QuickBooks Payments Fees	
Rent or Lease	$500.00
Staffing Cost	$30000.00
B Rubio	

Accounts	Budget totals
Carla Nayor	
Elizabeth Glen	
Giovanni Zappe	
Heather Shumaker	$0.00
Jack Mattern	
Jacqueline Cortez	
Katie Leathers	
Mandy Lee	$0.00
Michael Young	
Natasha Nettle	
Patricia Haley	$0.00
Rachel Vasquez	
Ralph Jefferson	
Richard Guinan	
Sally Wickman	
Yesenia Sandoval	$1800.00
Yvonne Benavidez	$0.00
Total Staffing Cost	**$31800.00**
Stationery & Printing	
Suspense	
Taxes & Licenses	$75.00
Tools	
Travel and Meetings	
Conferences & Conventions	
Meetings /Training	
Travel	$540.00
Total Travel and Meetings	**$540.00**
Utilities	
Total Expense	**$205631.52**
Other Income	
Other Ordinary Income	
Total Other Income	
Other Expense	
Miscellaneous	
Reconciliation Discrepancies	
Total Other Expense	**$0.00**
Total Net Income	**$2894.12**

Thursday, November 13, 2025 at 6:48 PM PST

Project Timeline

Fundraise	Jan-26
Engineering	Jan-26
Utility undergrounding	Mar-26
Service connection	May-26

Project Team:

Charlotte Doughterty	SpiritHorse
Lucio DeHaro	4H
Martin Kane	4H
Salvador Ramos	4H
Belia Ramos	4H

Budget

Utility Design/Engineering	$8,000
Underground utility	10,000
Materials	$2,000
Total:	$20,000

s

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM APPLICATION

The Community Grant Program provides financial support to nonprofit 501(c) organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon.

Applicants are required to review the COMMUNITY GRANT POLICY containing detailed eligibility requirements, funding guidelines, presentation expectations and award process.

ORGANIZATION INFORMATION

Organization Name *
Warrior Spirit Training Initiative

Organization Phone *
(702) 623-9808

Website Address (Add Link)
warriorspirittraining.org

Point of Contact Name *
Davet Mohammed

Contact E-mail *
info@warriorspirittraining.org

Contact Phone *
(707) 315-3084

Organization Address *
Street Address
PO Box 20252
Address Line 2
City
American Canyon
State
California
Zip Code
94503

Upload 501(c) Verification *
Warrior Spirit Initiative 7.pdf 1.8MB

Year Organization was Established *
2024

Board Member Information - List all Board Members

Use +Add button to list each board member of the organization.

Name *	Title *	Phone	Email
Davet Mohammed	President	(707) 315-3084	davet.mohammed@gmail.com
Pamela Torres	Treasurer	(415) 307-5542	pamzgtorres@gmail.com
Shirley Koot	Secretary	(415) 341-6434	koot@att.net
Renel Amante	Board Member	(925) 640-1284	r_rkamante_r@comcast.net
John Houser	Board Member	(707) 363-7377	JohnRobertHouser@gmail.com

Financial Information

Total Organization Budget for current fiscal year. *

$1,050.00

Upload Organization's Total Budget *

Warrior Spirit Initiative 2.pdf 877.12KB

Is Organization a past recipient of Community Grant Funding? *

- ○ Yes
- ◉ No

Project Funding Request *

$1,000.00

Estimated Number of Residents to Be Served *

80-100

Upload Project Budget *

Warrior Spirit Initiative 5.pdf 1.07MB

Will Organization Receive Matching Funds?

- ○ Yes
- ○ No

Background

Mission and Vision *

Describe Organization's mission and vision.

Warrior Spirit Training Initiative empowers individuals through awareness, movement, and community connection. Our mission is to cultivate confidence, safety, and resilience by teaching practical self-defense, street smarts, and leadership skills. Our vision is a community where every person feels empowered, supported, and capable of protecting themselves and others.

History of Organization *

Describe Organization's history and the community served.

Founded in 2024 in American Canyon, WSTI serves residents of Napa County with a focus on women, youth, and seniors. We partner with the City of American Canyon Parks & Recreation, NEWS Domestic Violence Center, and local wellness organizations to deliver free, inclusive empowerment workshops open to the public

PROJECT INFORMATION

Project Name *

: Warrior Spirit Training Initiative - Empowerment Workshop Series 2026)

Project Timing *

Ongoing Program

Project Timing Details *

January 2026-June 2026

Community Location *

Where will the project connect with the community?

City of American Canyon Recreation Center/Pretty Woman Center

Upload Project Timeline *

Warrior Spirit Initiative 4.pdf 1.27MB

Project Team

List individuals, agencies or partner organizations that will help execute this proposal

Project Details *

Describe your project in detail, including how it will benefit, give back, or fill a community need.

The Warrior Workshop Series provides free, inclusive self-defense and empowerment classes for American Canyon residents. Each two-hour workshop blends physical safety techniques, awareness discussions, and confidence-building exercises. The program encourages movement, connection, and mindfulness while promoting health and personal safety.

Increase personal safety knowledge and confidence among participants. Promote community connection and engagement. Provide accessible, movement-based learning opportunities. Strengthen collaboration between local agencies and residents.

Participants gain tools to protect themselves and others, leading to a safer, more resilient community. The workshops also foster physical health, empowerment, and connection, reducing isolation while promoting civic engagement and wellness.

Residents-especially women and youth-have voiced concerns about personal safety and social isolation. Accessible safety education is limited locally. WSTI fills this gap by offering free, culturally sensitive training that enhances confidence and reduces vulnerability.

Similar Projects *

List key programs, services, or accomplishments that demonstrate the Organization's experience and capacity.

Conducted multiple Warrior Workshops in collaboration with City Parks & Recreation and Pretty Woman Center. Partnered with NEWS and local advocates to promote gender-based violence prevention. Provided over 50 residents with free self-defense and awareness training in 2025. Created a sustainable volunteer network of martial arts instructors and community leaders.

Measurable Impact *

Describe the measurable impact of your project, and what metrics will be used to measure its success.

Success will be measured by attendance numbers, post-event surveys, and participant feedback. We aim for 80% of participants to report increased confidence and 90% to express interest in future events or volunteering.

Optional Additional Information

Attach visuals, letters of support, or additional project details.

Warrior Spirit Initiative 6.pdf	748.35KB
Warrior Spirit Initiative 8.pdf	1.05MB

NEXT STEPS

- Qualified applicants will be required to present the project to the Parks and Community Services Commission for consideration.
- Recommended projects will be considered by the City Council who will award the grants.
- Upon submittal of this application, an email containing the application materials and commission/council dates will be sent to the applicant and project contact.

QUESTIONS?

If you have questions regarding this application, please contact the Jenny Cortez at (707) 647-5339 or by email at jcortez@americancanyon.gov.

AUTHORIZATION

By submitting this application, I certify that:

- The information provided is accurate to the best of my knowledge.
- I am authorized to submit this application on behalf of the Organization.
- I acknowledge the requirement to present the project to the Parks and Community Services Commission.
- I have read the required Community Grant Policy.

Applicant Name *	Applicant Title *	Applicant Email *
Davet Mohammed	President	davet.mohammed@gmail.com

Applicant Signature *



Date of Submittal *

10/24/2025

AUTHORIZATION

I certify that the information provided in this application is accurate and that I am authorized to submit this request on behalf of the organization. I understand that if the application meets the minimum qualifications, I will be required to present a formal presentation on my Community Grant Program Application to the Parks and Community Services Commission on Thursday, December 11, 2025, and award recommendations will be made to the City Council on Tuesday, December 16, 2026.

☑ Proof of my Organization's Nonprofit Status – 501(c) is attached (State of CA Exemption Letter or IRS 501c letter)

Name: DAVET MOHAMMED Title: PRESIDENT, WSTI

Signature:  Date: 10/24/2025

IRS DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 12-10-2024

Employer Identification Number:
33-2312970

Form: SS-4

Number of this notice: CP 575 E

WARRIOR SPIRIT TRAINING INITIATIVE
6 ORIOLE CT
AMERICAN CANYON, CA 94503

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 33-2312970. This EIN will identify your entity, accounts, tax returns, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for business and tax purposes. Some taxpayers receive CP575 notices when another person has stolen their identity and are operating using their information. If you did **not** apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status, organizations must complete an application on one of the following forms: Form 1023, Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code; Form 1023-EZ, Streamlined Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code; Form 1024, Application for Recognition Under Section 501(a); or Form 1024-A, Application for Recognition of Exemption Under Section 501(c)(4) of the Internal Revenue Code.

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

If you become tax-exempt, you will lose tax-exempt status if you fail to file a required return or notice for three consecutive years, unless a filing exception applies to you (search www.irs.gov for Annual Exempt Organization Return: Who Must File). We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter. For the most current information on your filing requirements and other important information, visit www.irs.gov/charities.

(IRS USE ONLY) 575E 12-10-2024 WARR O 9999999999 SS-4

IMPORTANT REMINDERS:

* Keep a copy of this notice in your permanent records. This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you. You may give a copy of this document to anyone asking for proof of your EIN.

* Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.

* Refer to this EIN on your tax-related correspondence and documents.

* Provide future officers of your organization with a copy of this notice.

Your name control associated with this EIN is WARR. You will need to provide this information along with your EIN, if you file your returns electronically.

Safeguard your EIN by referring to Publication 4557, Safeguarding Taxpayer Data: A Guide for Your Business.

You can get any of the forms or publications mentioned in this letter by visiting our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions about your EIN, you can contact us at the phone number or address listed at the top of this notice. If you write, please tear off the stub at the bottom of this notice and include it with your letter.

Thank you for your cooperation.

Keep this part for your records. CP 575 E (Rev. 7-2007)

Return this part with any correspondence so we may identify your account. Please correct any errors in your name or address.

CP 575 E

9999999999

Your Telephone Number ( ) -

Best Time to Call

DATE OF THIS NOTICE: 12-10-2024
EMPLOYER IDENTIFICATION NUMBER: 33-2312970
FORM: SS-4 NOBOD

INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

WARRIOR SPIRIT TRAINING INITIATIVE
6 ORIOLE CT
AMERICAN CANYON, CA 94503

SCHEDULE A
Organizational Financial Statement

Name of Organization: Warrior Spirit Training Initiative Year organization originated: 2024

INCOME REPORT

	CURRENT YEAR	PROJECTED YEAR
Carry Over from **previous year**	$250	
Memberships and/or Dues	0	
Donations and/or Gifts	$600	
Grants	0	
Matched Grants	0	
Interest Income	0	
Other:	$200 (in-kind)	

TOTAL INCOME: $ $1,050 $ _____

EXPENSE REPORT

	CURRENT YEAR	PROJECTED YEAR
Rent/Mortgage	0	
Utilities	0	
Salaries	0	
Office supplies, postage, printing	$150	
Advertising	$250	
Activity Costs	$600	
Sponsorships	0	
Other:	$50	

TOTAL EXPENSES: $ $1,050 $ _____

DEFICIT (-)/CARRYOVER (+) $ _____ $ _____

SCHEDULE B

Proposed Program Budget

Organization Name: Warrior Spirit Training **Program Name: Empowerment Workshop Series**

Initiative Program Expenses

	Grant Funds	Other Funds/Amounts
Personnel	INSTRUCTOR STIPENDS	$600-
Supplies & Materials	TRAINING PADS CERTIFICATES, SAFETY GEAR	$400-
~~Equipment~~ ADVERTISING MARKETING		$250-
~~Travel~~	REFRESHMENTS / PARTICIPANT INCENTIVES	$150-
Facility / Space Rental	IN-KIND	Ø
Other:	PRINTING INSURANCE	$100-
Other:		

TOTAL Expenses: $_____ $1,500-

Cost Recovery Plan

	Amount	Notes
Fundraising	$300-	BUSINESS SPONSORSHIPS
Organizational Contributions	Ø	
Donations	Ø	
Grants	$1,000	ACCEPT/CITY OF AMERICAN CANYON
Other: IN-KIND VOLUNTEER TIME /	$1,200	
Other: FACILITY USE		

TOTAL Income: $1,500- $_____

DEFICIT (-)/CARRYOVER (+) $_____ $_____

How will you measure the success and effectiveness of your program? Success will be measured by attendance numbers, post-event surveys, and participant feedback. We aim for 80% of participants to report increased confidence and 90% to express interest in future events or volunteering.

List Other Funding Sources and Amounts:

1. Community Sponsorships – $300 (pending)
2. In-Kind Volunteer Hours – $1,200
3. Facility Use (Pretty Woman Center) – In-Kind

What is your cost recovery plan? The program sustains itself through partnerships, community donations, and sponsorships. Equipment is reusable, and instructors volunteer or are minimally compensated. Long-term sustainability will be maintained through continued collaboration with the City's Parks & Recreation Department and community sponsors.

PROGRAM TIMELINE

Milestone	Start Date	End Date	Notes/Outcome
PROGRAM PLANNING	DEC 2025	JAN 2026	RECRUITMENT, PROMOTION
WORKSHOP # 1	JAN 2026	JAN 2026	KICK OFF SESSION
WORKSHOP #2	MAR 2026	MAR 2026	MID-SERIES EVENT
WORKSHOP # 3	MAY 2026	MAY 2026	COMMUNITY ENGAGEMENT SERIES
WORKSHOP #4	JUNE 2026	JUNE 2026	CULMINATION AND EVALUATION
EVALUATION AND REPORTING	JUNE 2026	JUNE 2026	POST PROGRAM SURVEY AND REPORT

RESOLUTION NO. 2025-86

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON ADOPTING THE UPDATED COMMUNITY GRANT PROGRAM POLICY

WHEREAS, the Council values the role of local nonprofit organizations in enhancing the quality of life for residents; and

WHEREAS, American Canyon relies upon the partnership, support, and vibrancy brought to the community from our nonprofit organizations and the services they provide; and

WHEREAS, the Council desires to provide financial support to eligible nonprofit organizations through a transparent and accountable process; and

WHEREAS, the Community Grant Program Policy establishes clear guidelines for eligibility, allocation, review, reporting, and oversight to ensure broad public benefit; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby adopts the Community Grant Program Policy, attached hereto as Exhibit A, and directs staff to implement the program in accordance with its provisions.

PASSED, APPROVED, and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 21st day of October 2025, by the following vote:

AYES: Councilmember Melissa Lamattina, Councilmember David Oro, Vice Mayor Mark Joseph, Mayor Pierre Washington
NOES: None
ABSTAIN: None
ABSENT: Councilmember Brando Cruz

Pierre Washington, Mayor

ATTEST:

Taresa Geilfuss, City Clerk

APPROVE AS TO FORM:

Teresa L. Highsmith, City Attorney

CITY OF AMERICAN CANYON
COMMUNITY GRANT PROGRAM POLICY

PURPOSE
The Community Grant Program provides financial support to nonprofit organizations serving the American Canyon community. The program's goals are to strengthen capacity, foster partnerships, and to support programs, services, and events that enhance quality of life in American Canyon. Priority will be given to organizations demonstrating broad benefits, especially those that reinvest proceeds back into the community. Program funding is determined annually by the City Council; funding levels may vary from year to year and are not guaranteed.

ROLES AND RESPONSIBILITIES
The City Council and the Parks and Community Services Commission (PCS Commission) work together to support nonprofit organizations. The City Council awards funds based on the PCS Commission's recommendations as follows:

PCS Commission
- Application review
- Applicant interviews
- Grant award recommendation to the City Council
- Grant reporting oversight

City Council
- Oversight and authority of Community Grant Program
- Award determination
- Program direction and funding

ELIGIBILITY AND USE OF FUNDS
To qualify for funding, applicants must be a nonprofit organization with a current 501(c) status based in American Canyon. Grant funds are intended to directly benefit American Canyon residents, whether delivered as a program, service, or event (collectively 'program' herein). The proposed program must take place within City limits.

Individuals, for-profit entities, and organizations using funds for religious or political purposes are

not eligible. Organizations with outstanding obligations from prior City grants or that failed to meet program requirements are also ineligible. Grant funds may be used for direct costs of planning and delivering the program, such as materials, equipment, facility rentals within City limits, marketing and outreach, insurance and permits, and staff or contractor time tied to the activity. Funds may not be used for general administration, start-up or ongoing operations, or political or religious activities.

GRANT PERIOD

The grant period coincides with the City's Fiscal Year (July 1-June 30). The PCS Commission will generally review applications and conduct interviews in October, with final awards determined by the City Council in December.

ALLOCATION OF GRANT FUNDS

The PCS Commission will recommend the City Council to distribute funds based on the number of applications received, demonstrated community need, overall benefit to American Canyon residents, and the extent applicants give back to the community. Allocation of funds must stay within the annual budget approved by the City Council, and all funds must be awarded within the fiscal year; unallocated funds will not roll over.

APPLICATION REQUIREMENTS

Applicants must provide complete and accurate information for fair and consistent evaluation by the PCS Commission and the City Council. Incomplete applications will not be considered. A complete application will include: a clear description of the proposed program with objectives and anticipated impact; a detailed budget with funding sources; organizational background and capacity; an implementation timeline; evaluation plan for measuring success; and proof of nonprofit status (State of California Exemption Letter or IRS 501(c) determination letter).

REVIEW AND RECOMMENDATION PROCESS (PCS COMMISSION)

City staff will conduct an initial screening of applications to confirm completeness and required documentation. Eligible applicants will be invited to participate in an interview with the PCS Commission during a regular meeting. As part of the interview process, applicants will be required to provide a brief presentation and respond to questions about their proposal. The PCS Commission will review all qualified applications and interviews, considering community priorities, anticipated impact, and financial need. Following its review, the PCS Commission will prepare a recommendation to the City Council with proposed awarded amounts.

FUNDING AWARDS (CITY COUNCIL)

Final funding decisions are made by the City Council. In awarding grants, the City Council will consider the PCS Commission's recommendations and the overall community benefit

demonstrated by each proposal. The City Council may approve, modify, or deny recommendations. The City Council's decision represents the final action in the grant process.

AGREEMENT

Applicants approved for funding will be required to enter into a formal agreement with the City of American Canyon outlining program deliverables, reporting requirements, and terms of funding. Grant funds will be distributed in accordance with the terms of the agreement.

REPORTING

Recipients must submit a closeout report to the PCS Commission within 120 days of completing their program or before applying for a future Community Grant, whichever comes first. The report must include a summary of the program, the outcomes achieved (with metrics or supporting materials such as photographs), and a detailed accounting of expenditures with receipts.

NON-DISCRIMINATION REQUIREMENT

Organizations receiving funding through this program must operate in a manner that is free from discrimination. Grant funds may not be used to support programs that discriminate against an individual or group on the basis of race, color, ethnicity, national origin, age, gender, gender identity or expressed, sexual orientation, disability, religion, or any other protected characteristic as defined by law.

NON-COMPLIANCE

Failure to comply with the terms of the grant agreement, including timely submission of required reports and documentation, may result in the grantee being deemed ineligible for future Community Grant funding.

MEMORANDUM

TO: City of American Canyon Mayor and Council

CC: Jason Holley, City Manager

FROM: Parks and Community Services Commission
Alexandra Ikeda, Deputy City Manager

DATE: December 15, 2025

RE: Parks and Community Services Commission Community Grant Funding Recommendation

BACKGROUND

The Parks and Community Services Commission was tasked by the City Council to review applications submitted under the City's FY2025/26 Community Grant Program and to make a formal funding recommendation to the Council not to exceed $30,000. At the December 11, 2025 Parks and Community Services Commission meeting, the Commission reviewed the applications and received 18 presentations. Two applicants did not participate in this meeting: the American Canyon Arts Foundation and Helping Hands Indo American Inc.

RECOMMENDATION

Based on its review of applicant's applications and presentations, the Commission recommends that the City Council approve the Community Grant Program award allocations for Fiscal Year 2025/26 as outlined below, not to exceed $30,000.

ORGANIZATION	AMOUNT
ACHS Wolfpack Music, Inc.	$2,000
Ahi Swim Team	$2,000
American Canyon High School Alliance	$3,000
American Canyon Little League	$4,000
Boys & Girls Club of Napa Valley	$4,000
Friendors Inc.	$4,000
MimiWrites Literacy Foundation	$1,000
Napa-Solano Audubon Society	$1,000
NEWS	$1,500
Soroptimist International of American Canyon	$1,500
SpiritHorse Therapeutic Riding Center	$5,000
Warrior Spirit Training Initiative	$1,000

TITLE

Selection of Vice Mayor and City Council Committee Appointments for 2026

RECOMMENDATION

1. By Minute Order, nominate and select a Vice Mayor to serve for a one-year term, January to December 2026.
2. By Minute Order, approve the 2026 City Council Appointments List.

CONTACT

Taresa Geilfuss, City Clerk

BACKGROUND & ANALYSIS

Per **Resolution No. 2008-46**, the City Council annually nominates and selects a Council member to serve as Vice Mayor for a one-year term. The Mayor or any Council member may nominate another Council member to assume this role for 2026, with the term beginning January 1, 2026. The nomination must be affirmed by a majority vote of the Council.

The **Vice Mayor's** primary responsibilities include:

- Presiding over meetings and signing documents in the mayor's absence.
- Serving on the Finance Subcommittee alongside the Mayor.
- Organizing the Council's efforts for the annual performance evaluation of the City Manager and City Attorney.

Finance Committee Responsibilities

The **Finance Committee** is tasked with reviewing and making policy recommendations to the Council on several key areas, including:

- Investment Policy
- Comprehensive Annual Financial Report (CAFR) – "the audit"
- Self-Insurance Program
- Salary and Retirement Policy
- Employee Benefits Policy
- Liability Insurance Coverage
- Budget and Fiscal Policy
- Retention of a Financial Advisor

The Committee meets at least quarterly on Thursday mornings at 9:00 a.m.

2026 City Council Committee Appointments

Each year, the City Council evaluates and assigns its members to various boards and committees. Some assignments are **predesignated** by City Governance Protocols, such as:

- The mayor and vice mayor serving on the Finance Subcommittee.
- The mayor acting as one of the City's two representatives to the Napa Valley Transportation Authority Board.

When making assignments, it is essential to consider the time commitment involved, including attending meetings and reviewing materials. These assignments provide Council members with opportunities to deepen their knowledge of subject matters relevant to these boards and commissions, representing an investment in their expertise.

While changing assignments is at the Council's discretion (except for predesignated roles), consideration should be given to the value of continuity and the potential benefits of gaining new experiences through reassignment. A balanced approach ensures that changes support both council members' professional growth and the city's overall governance.

Appointments for 2026

Last year, the Council approved the "2025 Committee Appointments List" shown in Attachment 1. Staff recommends the Council review the 2025 List and approve changes by Minute Order.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

Not applicable.

ENVIRONMENTAL REVIEW

None

COMMUNICATION

Level 0: No Further Public Communication Needed

ATTACHMENTS:

1. 2025 City Council Appointments List

2025 City Council Committee Appointment List

Name	Meeting Location	Notes	Meeting Contact	First Appointee	Second Appointee	Alternate	Form 700 Filers	Comp.
City Council Standing Committee and Ad-Hoc Subcommittees								
Finance Subcommittee	City Hall	Standing: 9:00 am 2nd Thursday, Quarterly. Brown Act applies	City Manager: 707-647-4351; jholley@americancanyon.gov	Washington	Joseph		Not Required	No
Public Art Subcommittee	City Hall	Ad-hoc	City Manager: 707-647-4351; jholley@americancanyon.gov	Joseph	Oro		Not Required	No
Legislative Subcommittee	City Hall	Ad-hoc	City Manager: 707-647-4351; jholley@americancanyon.gov	Lamattina	Joseph		Not Required	No
Commission Interview Subcommittee	City Hall	Ad-hoc	City Manager: 707-647-4351; jholley@americancanyon.gov	Oro	Cruz		Not Required	No
Watson Ranch Subcommittee	City Hall	Ad-hoc	City Manager: 707-647-4351; jholley@americancanyon.gov	Cruz	Joseph	Lamattina	Not Required	No
Economic Development Subcommittee	City Hall	Ad-hoc	City Manager: 707-647-4351; jholley@americancanyon.gov	Joseph	Lamattina		Not Required	No
Community Grant/Volunteer Service Award Subcommittee	City Hall	Ad-hoc	City Manager: 707-647-4351; jholley@americancanyon.gov	Oro	Joseph		Not Required	No
The Wall That Heals	City Hall	Ad-hoc	City Manager: 707-647-4351; jholley@americancanyon.gov	Washington	Cruz		Not Required	No
Communications Subcommittee	City Hall	Ad-hoc	City Manager: 707-647-4351; jholley@americancanyon.gov	Washington	Oro		Not Required	No
Multi-Jurisdictional 2x2 Committee								
Napa County	TBD	Ad-hoc	City Manager: 707-647-4351; jholley@americancanyon.gov	Joseph	Oro		Not Required	No
Napa Valley Unified School District	City Hall	Ad-hoc	City Manager: 707-647-4351; jholley@americancanyon.gov	Lamattina	Joseph		Not Required	No
Local								
TBID Local Governing Committee	City Hall	Meets: 1st Wednesday in May and December; at 11:00 a.m. Brown Act applies.	City Clerk: 707-647-4369; cityclerk@americancanyon.gov	Oro		Joseph	Not Required	No
American Canyon Fire Protection District Board	City Hall	Meets: 4th Tuesday.Monthly. Brown Act applies.	ACFPD Executive Assistant: 707-551-0653; mbanuelos@americancanyon.gov	All Council Members			Required	Yes
Countywide								
Napa County Flood Control and Water Conservation District	1195 Third Street, 3rd Floor, Napa 94558	Meets: 9:00 am. 2nd Tuesday. Monthly. Brown Act applies	clerkoftheboard@countyofnapa.org; paulette.cooper@countyofnapa.org; FPPC: elections@countyofnapa.org	Washington		Cruz	Required	No
Napa County Local Agency Formation Commission (LAFCO)	1196 Third Street, 3rd Floor, Napa 94558	Meets: 2:00 p.m., 1st Monday. Bi-Monthly. Appointment by City Select Committee. Brown Act Applies	Stephanie.pratt@napa.lafco.gov; 707-259-8645	Oro			Required	Yes

2025 City Council Committee Appointment List

Name	Meeting Location	Notes	Meeting Contact	First Appointee	Second Appointee	Alternate	Form 700 Filers	Comp.
Napa County Resource Conservation District (RCD)	625 Burnell St., Napa	Meets: 8:00 a.m., 2nd Thursday. Monthly. Appointment made by Board of Supervisors.	Lucas Patzek 707-690-3119; lucas@naparcd.org			Joseph	Required	No
Napa County Watershed Information Center & Conservancy (WICC)	1195 Third Street, 3rd Floor, Napa 94558	Meets: 3:00 p.m. 4th Thursday. Quarterly. Appointment made by Board of Supervisors.	Dana Morrison, Supervising Planner; 707-253-4437; meetingclerk@countyofnapa.org	Lamattina		Cruz	Not Required	No
Napa County Climate Action Committee (CAC)	1195 Third Street, 3rd Floor, Napa 94558	Standing: 9:30 am 4th Friday. Monthly. Brown Act applies	meetingclerk@countyofnapa.org; 707-253-4417	Joseph	Lamattina	Washington	Not Required	No
Napa Vallejo Waste Management Authority (NVWMA)	City Hall	Meets: 4:00 p.m. on third Mondays in Jan, Mar, Apr, May, Jun, Jul, Sept, Nov. Brown Act applies	Marie.Nicholas@countyofnapa.org; 707-299-1731; nvwma@countyofnapa.org	Washington		Oro	Required	$100 per meeting
Napa Valley Transportation Authority (NVTA)	625 Burnell Street, Napa 94559	Meets: 1:00 p.m. 3rd Wednesday. Monthly. Brown Act applies	lsanderlin@nvta.ca.gov; 707-259-8633	Washington	Joseph	Cruz	Required	No
Napa Valley Tourism Corporation	Varies	Meets: 8:30 a.m. Last Thursday. Quarterly. Brown Act applies	linsey@visitnapavalley.com; 707-226-5813	Oro		Joseph	Not Required	No
Napa County City Selection Committee	1195 Third Street, 3rd Floor, Napa 94558	Meets: 9:00 p.m., 3rd Tuesday. Quarterly. Rep must be Mayor	707-253-4580; clerkoftheboard@countyofnapa.org	Washington			Not Required	No
(ON HOLD) **Napa County Youth Opportunity Commission**	Varies	Meets: 4:30 p.m., on 3rd Wednesdays, as needed	District Attorney 707-253-4211	Washington		Cruz	Not Required	No
Napa-Solano Agency on Aging Oversight Board	***Alternates:*** Napa County 1195 Third St., 3rd Floor, Napa Solano County 676 Texas Street, Fairfield	Meets: 10:00 a.m. 4th Monday. Monthly. Appointment made by Board of Supervisors.	Elaine Clark; eclark@solanocounty.gov; Direct 707-784-8792 - Main 707-784-8960	Lamattina		Oro	Required	No
Regional								
Association of Bay Area Governments (ABAG) Executive Board	375 Beale Street, 1st Floor, San Francisco, 94105	Meets: 5:10 p.m., 3rd Thursday. Monthly City select appointment	Fred Castro: fcastro@bayareametro.gov; office 415-820-7913; cell 415-690-0829	Washington (to city selection committee)			Required	$150 per meeting
Association of Bay Area Governments (ABAG) General Assembly	375 Beale Street, 1st Floor, San Francisco, 94105	Meets: Annually - Usually in June	Fred Castro: fcastro@bayareametro.gov; office 415-820-7913; cell 415-690-0829	Cruz		Oro	Not Required	No
North Bay Water Reuse Authority	ZOOM ONLY	Meets: 9:30 a.m. 3rd Monday, Quarterly	707-235-8965; info@nbwra.org	Joseph		Oro	Required	No
North Bay Watershed Association	Varies	Meets: 9:30 a.m., 1st Friday. Quarterly.	707- 235-8965; northbaywa@gmail.com	Cruz			Not Required	No

TITLE

City Manager Employment Agreement

RECOMMENDATION

Adopt a Resolution approving an Employment Agreement with Jason B. Holley for employment as City Manager.

CONTACT

Jason Holley, City Manager

BACKGROUND & ANALYSIS

Employment Agreement

Jason B. Holley has served as City Manager since October 2017 having served prior as the City's Public Works Director. Both parties desire for Mr. Holley to continue as City Manager and agree to the new terms shown in the employment agreement shown in Attachment 1, Exhibit A.

Salary Schedule

The City Council approves all employee salaries, classification title and changes thereof. The City's employee retirement provider, California Public Employees Retirement System (CalPERS) requires pay rates for employees (including the City Manager) be established pursuant to "publicly available" salary schedule that includes certain information, such as position title and pay range. The City's current FY 2025-26 Salary Schedule emphasizes the pay range for the City Manager position and is adequate to satisfy CalPERS requirements.

Compliance with Government Code section 54953(c)(3): Prior to taking action on this item, which involves executive compensation, an oral summary of the recommended action is to be stated in open session.

Staff recommends the Council adopt a Resolution approving an Employment Agreement with Jason B. Holley for employment as City Manager.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

Impacts of the Recommended Action will be addressed during the FY 25/26 Mid-Cycle Budget in February.

ENVIRONMENTAL REVIEW

Not Applicable

COMMUNICATION

Level 0: No Further Public Communication Needed

ATTACHMENTS:

Exhibit A - Employment Agreement - J. Holley
RESOLUTION 2025-96 - EMPLOYMENT_AGREEMENT_CM_JASON_HOLLEY

AMENDED AND RESTATED AGREEMENT BETWEEN
THE CITY OF AMERICAN CANYON
AND
JASON B. HOLLEY
FOR EMPLOYMENT AS CITY MANAGER

This Agreement is entered into by and between the City of American Canyon, California, a municipal corporation and general law city ("City"), and Jason B. Holley (Holley), an individual effective January 1, 2026 ("Effective Date"). The City and the City Manager are sometimes individually referred to as a "Party" and collectively as "Parties" in this Agreement.

RECITALS

WHEREAS, the City requires the services of a City Manager, of which the duties of this position are set forth in American Canyon Municipal Code (ACMC) Chapter 2.08; and

WHEREAS, Holley has continuously been employed by the City since December 2013 and meritoriously served as American Canyon's City Manager since October 2017; and

WHEREAS, Holley has the necessary education, executive ability and qualifications to continue to serve as the American Canyon's City Manager; and

WHEREAS, in consideration of these Recitals and the performance by the Parties of the promises, covenants, and conditions contained in this Agreement, the Parties agree as follows:

AGREEMENT

SECTION 1. EMPLOYMENT OF HOLLEY AS CITY MANAGER.

A. Term. The Term of this Agreement shall be from the Effective Date until December 31, 2031.

B. Notice of Non-Renewal. Notwithstanding the City's right to terminate City Manager's employment at any time as provided for in this Agreement, if the City Council determines not to renew the Agreement, City shall issue Holley a Notice of Non-Renewal of the Agreement prior to June 30, 2031.

SECTION 2. OBLIGATIONS OF THE PARTIES.

A. City Manager Obligations.

(1) Duties and Authority.

(a) The City Council sets policy for the governance and administration of the City, and it implements its policies through the City Manager position as set forth in ACMC 2.08 and the City Council's Governance Protocols.

(b) Holley shall be the Chief Executive and administrative head of the City working only under the direction and control of the City Council.

(c) Holley shall have all those powers, authority and perform all the duties of the City Manager position as set forth in the ACMC, the City Council Governance Protocols, various other City policies and procedures approved by the City Council as may be provided from time to time, and applicable state law.

(d) Holley shall administer and enforce policies established by the City Council and promulgate rules and regulations as necessary to implement City Council policies and direct the work of all appointive City officers and departments except as provided for in Section 2.A.(1).(e).

(e) Notwithstanding the foregoing, Holley shall not direct the work of appointive officers that report directly to the City Attorney or the Board of Directors of the American Canyon Fire Protection District, a subsidiary special district of the City (*e.g.,* the District Fire Chief).

(2) Hours of Work.

(a) Holley is an "FLSA-exempt" employee and is expected to work as necessary to fulfill the obligations of the City Manager's position. Holley does not have set "hours of work" as the City Manager position is expected to always be available, unless utilizing the leave benefits described in Section 3E.

(b) It is recognized Holley must devote significant time to the business of the City and to that end, Holley's schedule of work each day and/or week shall vary in accordance with the work required to be performed. Holley shall work sufficient hours to perform the duties of the City Manager position; however, Holley has sole discretion over his work schedule and his work location. Moreover, Holley has sole discretion as to the utilization of leave benefits described in Section 3.E.

(c) Except as provided in Section 2.A.(2).(d), Holley shall not undertake any forms of employment outside of his regular duties as City Manager, and shall not undertake teaching, consulting, speaking, or other non-City connected business for which compensation is paid unless specifically authorized by the City Council.

(d) Notwithstanding the foregoing, Holley and his spouse are the owners of the following small businesses: J.B. Holley and Associates, Gamble Holley Enterprises, and Napa Vineyard Massage and Wellness. City agrees Holley may, at his sole discretion, continue any existing activities and/or initiate new activities associated with these businesses provided that the Holley's undertaking of such activities would not conflict with the regular duties of City Manager position pursuant to the relevant provisions of AB 1234.

(3) Termination for Disability, or Mental or Physical Incapability to Perform.

(a) In the event Holley becomes mentally or physically incapable of performing the functions and duties of the City Manager position with reasonable accommodation and it reasonably appears such incapacity will last for more than six months, the City Council may act to separate Holley according to provisions of Section 4D, Separation Without Cause.

(b) If the City Council does elect to separate Holley due to disability or mental or physical incapability, then Holley shall receive all severance benefits provided in Agreement Section 4D.

(4) Executive Team Building. Holley shall periodically hold "team building" retreats with key personnel, the timing of which shall be in Holley's discretion.

B. City Obligations.

(1) The City shall compensate Holley as set forth in Section 3.

(2) The City shall provide Holley with an office, staff, office equipment, supplies, automobile allowance, and all other facilities and services adequate for the performance of the duties of the City Manager position, including but not limited to computer, laptop computer, high-speed internet access, cellular phone, software, photocopy machine and scanner, and similar devices in an office at City Hall and in Holley's home office so Holley is equipped to effectively perform the duties of the City Manager position.

(3) The City shall pay for or provide Holley's reimbursement for all actual business expenses consistent with Government Code section 53234 *et seq.,* also known as "AB 1234," City Resolution No. 2005-27 and Government Code Section 12950.1, training concerning sexual harassment and prevention of abusive conduct in the workplace.

(4) The City shall provide Holley a City-issued credit card to charge legally authorized and necessary City business expenses.

(5) The City agrees to pay the professional dues or membership dues and subscriptions on behalf of Holley, including the International City Managers Association ("ICMA") and the California City Management Foundation ("CCMF"), and attend ICMA and CCMF annual meetings at City expense.

(6) The City agrees to pay Holley's travel and subsistence expenses when performing the duties of the City Manager position including, but not limited to professional development, short courses, institutes and seminars, and national, regional, state, and local professional conferences, and/or governmental groups and committees upon which Holley serves as a member, subject to annual review by the City Council.

(7) Neither the City Council nor any individual Council Members will give Holley any order, direction, or request that would require Holley to violate the Code of Conduct in the City Council Governance Protocols or any provision of local, state or federal law

C. Mutual Obligations. The Parties recognize the challenges facing the City require exercising decisive leadership. In carrying out this leadership responsibility, the Parties commit to the following:

(1) On or about January 2026, and each January thereafter, the Parties shall meet to establish the shared goals, performance objectives, expectations, priorities, and working relationships they mutually determine are necessary for the proper operation of the City and for the attainment of the City Council's policy objectives.

(2) Each individual Council Member will make sufficient time available to meet with Holley on a 1:1 basis to provide an opportunity to be briefed on City issues.

(3) The City Council shall evaluate Holley's performance on an annual basis. Holley's "Performance Evaluation" shall be reasonably based upon specific criteria, standards and/or ratings agreed upon in advance, uniformly applied by each Council Member, and reflective the consensus of the Council. Such criteria may be modified from time to time as agreed to by the Parties. The Parties agree more frequent or periodic Performance Evaluations may occur if agreed upon by the Parties as the result of a prior Performance Evaluation. The Parties agree an outside facilitator paid for by City may be used to assist them in conducting Holley's Performance Evaluation.

(4) Holley shall provide "status updates" to the City Council on a quarterly basis; however, the purpose of the status updates shall be limited to the review of progress on key initiatives and expressly not to be considered "Performance Evaluations" as defined above.

SECTION 3. COMPENSATION

A. Generally. The City shall provide Holley compensation and benefits at the same intervals and in the same manner as other regular City employees.

B. Unrepresented Compensation Program. Unless specified otherwise in this Agreement, City shall provide Holley the same Medical Insurance, Retiree Medical Insurance, Cafeteria Plan and all other benefits as other at-will management employees as shown in the Unrepresented Compensation Program. If there is any conflict between this Agreement and any resolution fixing compensation and benefits for at-will management employees or other unrepresented employees, this Agreement shall control.

C. Base Salary. Beginning the first pay period in January 2026, the base salary for the position of City Manager shall be $303,000, which is consistent with the salary range set forth in the City's FY 2025/26 Salary Schedule.

D. Cost of Living Adjustment. Beginning the first pay period of Fiscal Year 2026/27 and continuing on the first pay period of each fiscal year thereafter, Base Salary shall be subject to automatic cost of living adjustments of between 2% and 4%, as determined by the prior 12-months Consumer Price Index for the San Francisco Bay Area Region.

E. Vacation/Management/Sick Leave.

(1) Holley shall accrue Vacation Leave, Management Leave and Sick Leave in the same manner as at-will management employees, and all paid Holidays as outlined in the Unrepresented Compensation Program.

(2) Holley shall be allowed to "cash out" twice (2x) the maximum amount of accrued leave balances allowed to be cashed by at-will management employees under the Unrepresented Compensation Program.

F. Automobile Allowance. City shall pay Holley a monthly automobile allowance of $500, which shall be subject to federal and state withholding taxes, in lieu of making a vehicle available for Holley's use.

G. Cell Phone Allowance. City shall pay Holley a monthly technology allowance in the amount of $250, which shall be subject to federal and state withholding taxes, in lieu of making a cell phone available for Holley's use.

H. Retirement. Parties shall contribute to the California Public Employees Retirement System (CalPERS) on behalf of Holley as follows.

(1) City shall contribute the "Employer's Share" of CalPERS costs for retirement benefits consistent with other "non-safety management" employees as outlined in the Unrepresented Compensation Program, currently the "2% at 55/single highest year" retirement plan for "Classic Employees".

(2) Holley shall contribute "Employee Share" (i.e. 7% of total "CalPERS eligible" compensation) and any sharing of "additional costs" of the "Employer Share" as defined in Government Code Section 20516 and required by the City's contract, including the latest amendments thereof, with CalPERS.

I. Deferred Compensation. Parties shall participate in the City Deferred Compensation Program as follows.

(1) City shall contribute annually an amount equal to the IRS Contribution Limit into Holley's 457 Deferred Compensation Plan.

(2) City shall match any contributions by Holley to his 401(A) Deferred Compensation Matching Plan up to the limits available to the at-will management group as outlined in the Unrepresented Compensation Program, currently 2% of taxable income.

J. Performance Increase. To provide an incentive for Holley to produce results above and beyond the expected fulfillment of Holley's regular duties, the City agrees to consider providing a financial incentive for extraordinary performance. Annually, and at the Council's sole discretion, Holley may be eligible for a "performance increase" equal up to 3% of Holley's Base Salary. Any such incentive would be considered a one-time bonus and not a portion of Holley's salary and thus, is not pensionable. The performance increase may be based, in part, on the accomplishment of specific goals set by the City Council pursuant to Section 2.C of the Agreement.

K. Fidelity Bonds. City shall pay the cost of any fidelity or other bonds required by law for the City Manager position.

L. Indemnification. The cost to defend and indemnify Holley as provided in Agreement Section 5D.

M. No Reduction. The City shall not at any time during the term of this Agreement reduce the base salary, compensation or other financial benefits of Holley, unless as part of a general City management salary reduction, and then in no greater percentage than the average reduction of all City department heads.

SECTION 4. SEPARATION

A. Generally. Holley is an at-will employee serving at the pleasure of the City Council, as provided in Government Code Section 36506. Given the high-profile nature of the City Manager position, an important element of the Agreement pertains to separation, and it is in Parties'

mutual interest that any separation of Holley is done in a businesslike manner. Regardless of whether Holley's "Separation" is by Retirement, Resignation, Separation Without Cause, Separation with Cause, or any other method, the City shall prepare a joint press release which is mutually agreeable to both Parties. The joint press release shall not contain any text or information that would be disparaging to either Party.

B. Retirement. Holley agrees to give the City at least 60-days advance written notice of the effective date of Holley's retirement. Upon the effective date of Retirement, the Parties agree to terminate the Agreement immediately.

C. Resignation. Holley may resign at any time and agrees to give the City at least 60-days advance written notice of the effective date of Holley's resignation, unless the Parties to this agreement mutually agree to other notice. Upon the effective date of Resignation, the Parties agree to terminate the Agreement immediately.

D. Separation Without Cause.

(1) The City Council may separate Holley at any time without cause, provided such action is consistent with the provisions of Section 4.D and applicable law ("Separation Without Cause").

(2) Separation Without Cause may only occur after a Notice of Termination is provided to Holley in writing consistent with the provisions of ACMC Section 2.08.100 and after conducting a removal hearing consistent with the provisions of ACMC Section 2.08.110.

(3) In the event that the City Council determines not to renew the Term of this Agreement or Holley is Separated Without Cause by the City Council during such time that Holley is willing and able to perform the duties of the City Manager position, then the City agrees to:

a. Pay Holley a lump sum cash payment ("Severance Pay") equal to eighteen (18) months' "base salary" then in effect as provided in Section 3.C within 14-days after the conclusion of the removal hearing or expiration of the Employment Agreement, conditioned on Holley's execution of a waiver and release agreement releasing all claims against the City.

b. Extend to Holley the right to continue health insurance pursuant to the Consolidated Omnibus Budget Reconciliation Act of 1986 (COBRA) and to pay for or reimburse Holley's COBRA coverage for 18 months or until Employee either secures full-time employment or obtains other health insurance, whichever of these three events first occurs ("COBRA Pay"). Holley shall notify the City within five working days of securing new full-time employment or insurance.

(4) Except as provided for in Section 3.M, no single member of the City Council may request, nor shall the City Council act to direct that Holley resign, take a reduction in compensation or benefit, take a material reduction in the powers and authority of the City Manager position as defined in Section 2.A, cede or defer Council authority over the City Manager position to any other person or body other than the City Council, or suggest an elimination of the City Manager position.

(5) Except as provided in Section 4.E, Holley shall not be removed during the 90-day period preceding or following any City election for membership on the City Council.

(6) In the event the City refuses to comply with any provision in this Agreement benefiting Holley, including but not limited to the provisions of Section 4.D.(4), then, Holley no sooner than 14-days after issuing City written Notice of Noncompliance and at his sole discretion may deem the City to have implemented a Separation Without Cause as of the date of such refusal to comply and the City agrees to implement the Severance Pay and COBRA Pay provisions of Section 4.D.(3).(a) and (b) and the Agreement shall be terminated immediately.

E. Separation for Cause.

(1) The City Council may separate Holley at any time with cause, provided such action is consistent with the provisions in this Section 4.E and applicable law ("Separation With Cause").

(2) Separation With Cause may only occur after a Notice of Termination is provided to Holley in writing consistent with the provisions of ACMC Section 2.08.100 and after conducting a removal hearing consistent with the provisions of ACMC Section 2.08.110.

(3) Separation With Cause may only occur for one of the following:

(a) Conviction of a felony or a misdemeanor crime which is likely to have a material adverse impact on the City or on Holley's reputation.

(b) Continued abuse of non-prescription or prescription drugs, alcohol or controlled substances that affect Holley's performance of City Manager duties.

(c) Willful misconduct as defined by ACMC Sections 2.08.150 and 2.08.160.

(4) Upon Separation For Cause, the City shall terminate this Agreement immediately, and Holley shall be entitled to only the compensation accrued up to the date of termination and such other termination benefits and payments as may be required by law. Holley shall not be entitled to any severance benefits provided by Agreement Section 4.D.

F. Payment for Unused Leave Balances.

(1) Regardless of whether Holley's separation is by Retirement, Resignation, Separation Without Cause, Separation with Cause, or any other method, the Parties agree that Holley shall be compensated for all accrued Vacation Leave and Management Leave provided in Agreement Section 3.E.

(2) If Holley's separation is by Retirement, then he may apply accrued Sick Leave to service credit for retirement benefit calculation purposes as permitted by CalPERS.

(3) In the event Holley dies while employed by the City under this Agreement, Holley's beneficiaries or those entitled to Holley's estate, shall be entitled to Holley's earned salary, and any in-lieu payments for accrued benefits, including compensation for the value of all accrued leave balances provided in Agreement Section 3.E.

5. GENERAL PROVISIONS.

A. Provisions Surviving Separation and Agreement Termination. Many sections of this Agreement are intended by their terms to survive Holley's Separation of employment with the City, and the termination of the Agreement including but not limited to Sections 5.D which shall survive Separation and Termination of the Agreement.

B. Amendments. This Agreement may be amended at any time by mutual written agreement of the City and Holley.

C. Conflict of Interest.

(1) Holley shall not engage in any business or transaction or shall not have a financial or other personal interest or association, direct or indirect, which is in conflict with the proper discharge of official duties or would tend to impair independence of judgment or action in the performance of official duties. Personal as distinguished from financial interest includes an interest arising from blood or marriage relationships or close business, personal, or political associations. This section shall not serve to prohibit independent acts or other forms of enterprise during those hours not covered by active City employment, providing such acts do not constitute a conflict of interest as defined herein.

(2) Holley shall be subject to the conflict of interest provisions of the California Government Code and any conflict of interest code applicable to Holley's City employment.

(3) Holley is solely responsible for submitting to the City Clerk the appropriate Conflict of Interest Statements at the time of appointment, annually thereafter, and at the time of separation from the position.

D. Indemnification.

(1) As provided by the California Torts Claims Act (Government Code Section 810 et seq.) and the indemnity provisions of this Agreement, whichever shall provide the greatest protection to Holley, and the City, jointly and severally, shall defend and indemnify Holley against and for all losses sustained by Holley in direct consequences of the discharge of Holley's duties as City Manager on the City's behalf for the period of Holley's employment.

(2) The City shall defend, save harmless and indemnify Holley against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Holley's duties as City Manager. The City may compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon.

(3) If Holley is sued for damages arising out of the performance of Holley's duties, the City shall provide defense counsel for Holley in such suit and indemnify Holley from any judgment rendered against Holley. Such indemnity shall not extend to any judgment for damages arising from acts associated with grounds for Separation With Cause as provided for under Section 4.E.

(4) This indemnification shall extend beyond termination of employment and the otherwise expiration of this Agreement to provide protection for any such acts undertaken or

committed in Holley's capacity as City Manager, regardless of whether the notice of filing of a lawsuit occurs during or following employment with the City. This indemnity provision shall survive the termination of the Agreement and is in addition to any other rights or remedies that Holley may have under the law.

(5) The City and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against Holley, while acting within the scope of City Manager duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the City or any party affiliated with or otherwise claiming under or through it, regardless of any prior, concurrent, or subsequent active or passive negligence by Holley.

(6) In the event that Holley shall serve as the chief executive of other City-related legal entities as provided in Section 2.A and ACMC, then each provision of this Agreement Section 5.D. shall be equally applicable to each City-related legal entity as though set forth in an indemnity agreement between Holley and that legal entity.

(7) The City hereby guarantees the performance of this indemnity obligation by the City-related legal entity, and shall indemnify and hold Holley harmless against any failure or refusal by City-related legal entity to perform its obligations under this Section 5.D.

(8) Notwithstanding the foregoing, and consistent with Sections 53243 through 53243.3 of the Government Code, City Manager shall be required, if convicted of a crime involving an abuse of his office or position, to fully reimburse the City for: (1) any paid leave salary offered by the City to Holley; (2) any funds provided for the legal criminal defense of Holley; (3) any cash settlement related to the termination that City Manager may receive; and (4) any other payments received by City Manager from City that in any way relate to the foregoing.

F. Severability. If any clause, sentence, part, section, or portion of this Agreement is found by a court of competent jurisdiction to be illegal or unenforceable, such clause, sentence, part, section, or portion so found shall be regarded as though it were not part of this Agreement and the remaining parts of this Agreement shall be fully binding and enforceable by the Parties hereto.

G. Jurisdiction and Venue. This Contract shall be construed in accordance with the laws of the State of California, and the Parties agree that venue for legal action concerning any aspect of the Agreement in State Court shall be maintained in Napa County Superior Court and for an action in Federal Court shall be in the United States District Court for the Northern District of California.

H. Entire Agreement. This Contract represents the entire agreement of the Parties, which has been jointly drafted by the Parties, and no representations have been made or relied upon except as set forth in this Agreement which may be amended or modified only by a written, fully executed agreement of the Parties. All prior agreements relating to employment between the Parties are of no further force and effect, except that the City will remain bound by its indemnification obligations as stated therein.

I. Notice. Any notice, amendments, or additions to this Agreement, including change of address of either party during the Term of this Agreement, which Holley or the City shall be required, or may desire, to make shall be in writing and shall be sent by prepaid first-class mail or hand-delivered to the respective Parties as follows:

If to the City:

City Clerk
4381 Broadway Street, Suite 201
American Canyon, CA 94503
Fax: (707) 643-2355

If to Holley:

Current address on file with the City Clerk

J. Allowance of Attorney Fees Associated with Preparation of Agreement. The City shall pay up to a maximum of $4,000 for Holley's attorney fees associated with the preparation of this Agreement.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF the Parties have executed this Agreement as of the Agreement Effective Date.

CITY MANAGER

By:_____
Jason B. Holley

Date:_____

APPROVED AS TO FORM:

By:_____
R. Craig Scott, Esq.

Date:_____

CITY OF AMERICAN CANYON

By: _____
Pierre Washington, Mayor

Date:_____

ATTEST:
Taresa Geilfuss, City Clerk

By: _____

Date:_____

APPROVED AS TO FORM:
Teresa Highsmith, City Attorney

By: _____

Date:_____

RESOLUTION NO. 2025-96

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON APPROVING AN EMPLOYMENT AGREEMENT WITH JASON B. HOLLEY FOR EMPLOYMENT AS CITY MANAGER.

WHEREAS, Jason B. Holley has served as City Manager since October 2017; and,

WHEREAS, Mr. Holley and the City Council wish to enter into an employment agreement to confirm the terms and conditions of Mr. Holley's continued employment as City Manager.

NOW, THEREFORE, BE IT RESOLVED that prior to taking action on this item, the City Council of the City of American Canyon provided an oral summary of the recommended action in open session.

NOW, THEREFORE, BE IT FURHTER RESOLVED that the City Council of the City of American Canyon does hereby approve the employment agreement with Jason B. Holley for employment as City Manager attached as Exhibit "A".

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 16th day of December 2025 by the following vote:

AYES: Councilmember Brando Cruz, Councilmember Melissa Lamattina, Councilmember David Oro, Vice Mayor Mark Joseph, Mayor Pierre Washington
NOES: None
ABSTAIN: None
ABSENT: None

_____
Pierre Washington, Mayor

ATTEST:

_____
Taresa Geilfuss, City Clerk

APPROVE AS TO FORM:

_____
Teresa L. Highsmith, City Attorney

Future Agenda Items

December 18, 2025, Planning Comm. 6:30 p.m.
Cancelled

January 20, 2026, City Council 6:30 p.m.
Annual Comprehensive Financial Report
Sales Tax Measure Polling Contract
Q3 CIP Update

December 20, 2026, Planning Comm. 6:30 p.m.
Selection of 2026 Chair/Vice Chair

February 3, 2026, City Council 6:30 p.m.
Quarterly Investment Report QE 12/31/25
Restated ULL Agreement
OpenGov Presentation
Human Resources Annual Report

February 3, 2026, Finance Subcom. 11:00 a.m.
Mid-year Budget Review

February 4, 2026, OSATS. 6:30 p.m.
TBD

February 12, 2026, PCS Comm. 6:30 p.m.
TBD

February 17, 2026, City Council 6:30 p.m.
Mid-year Budget Review & Adjustments
Communications Update

February 26, 2026, Planning Comm. 6:30 p.m.
Active Transportation Plan General Plan Amendment

March 3, 2026, City Council 6:30 p.m.
TBD

March 4, 2026, OSATS Comm. 6:30 p.m.
TBD

March 12, 2026, PCS Comm. 6:30 p.m.
TBD

March 17, 2026, City Council. 6:30 p.m.
Active Transportation Plan General Plan Amendment

March 26, 2026, Planning Comm. 6:30 p.m.
TBD

April 1, 2026, OSATS Comm. 6:30 p.m.
TBD

April 7, 2026, City Council 6:30 p.m.
TBD
Annual Police Report

April 9, 2026, PCS Comm. 6:30 p.m.
TBD

April 21, 2026, City Council 6:30 p.m.
Q4 CIP Update

April 23, 2026 Planning Comm 6:30 p.m.
TBD

May 5, 2026, City Council 6:30 p.m.
TBD

May 6, 2026, OSATS 6:30 p.m.
FY 26/27 CIP Projects

May 19, 2026, City Council 6:30 p.m.
ACHS Citizens Academy Student Presentation

Unscheduled Council Directed Items	Councilmember	Date of Council Vote	Notes
All Electric Reach Code	Joseph	11/7/2023	On hold pending RCAAP and *Berkeley* litigation.
Food Ware Ordinance	Joseph	9/17/2024	On hold, pending RCAAP
Purple Heart Designation	Washington	10/15/2024	In progress, council date TBD