



REGULAR OPEN SPACE ADVISORY COMMITTEE MEETING AGENDA

City Hall - Oat Hill Conference Room
4381 Broadway, Ste. 201, American Canyon
November 2, 2022
6:30 PM

Chair: Nance Matson

Vice Chair: Scott Artis

Committee Members: Barry Christian, Kim Hester-Williams, Tara McClinton-Horner

Consistent with Government Code Section 54953 and the American Canyon City Council Resolution Declaring the Existence of a Local Emergency due to the COVID-19 Pandemic, City Council and other public meetings will be conducted both in person at City Hall, 4381 Broadway, Suite 201, and also via Zoom Teleconferencing to promote local, state, and federal guidelines and social distancing recommendations for the containment of the coronavirus. City officials and members of the public are invited to attend the meeting either in person or via teleconference.

PUBLIC PARTICIPATION

Oral comments, during the meeting: Oral comments can be made in person during the meeting. A Zoom Webinar has been established for public comments made via zoom. To give your public comment via zoom, use the Register to Speak feature of eComments, connect via the below Zoom link and use the “raise your hand” tool, or call into the zoom meeting at 408-638-0968 and press *9 to “raise your hand” when the item is called. To avoid confusion, all hands raised outside of Public Comment periods will be lowered.

Written comments, via eComments: Please submit written comments through the eComments link, located on the Meetings & Agendas page of our website [here](#). Comments will be available to council members in real time. eComments will remain open throughout the meeting. All comments received will be posted online and become part of the meeting record.

Zoom Meeting Link: [Click here](#)

Webinar ID: 882 4826 9549 **Passcode:** 803806

The above-identified measures exceed all legal requirements for participation in public comment, including those imposed by the Ralph M. Brown Act. For more information, please call the Office of the City Clerk at (707) 647-4369 or email cityclerk@cityofamericancanyon.org.

AGENDA MATERIALS: City Council agenda materials are published 72 hours prior to the meeting and are available to the public via the City’s website at www.cityofamericancanyon.org.

AMERICANS WITH DISABILITIES ACT: The Open Space Advisory Committee will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk at 4381 Broadway, Suite 201, American Canyon, CA 94503 or by email to cityclerk@cityofamericancanyon.org. Include your name, address, phone number and brief description of the requested materials, as well as your preferred alternative format or auxiliary aid, at least three calendar days before the meeting.

6:30 P.M. REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT - ITEMS NOT ON THE AGENDA

*This time is reserved for members of the public to address the City Council/American Canyon Fire Protection District Board on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the City Council/American Canyon Fire Protection District Board. It is recommended that speakers limit their comments to 3 minutes each and it is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the City Council/American Canyon Fire Protection District Board on items on the Agenda should comment via email prior to the start of the meeting, or to verbally comment on the item during the meeting, click the "raise your hand" button if joining by computer, or press *9 if joining by phone, when the item is called. The City Council/American Canyon Fire Protection District Board is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the City Council/American Canyon Fire Protection District Board does not respond to public comment at this time. Speakers are asked to please speak clearly, and provide their name. Any handouts for distribution to the City Council/American Canyon Fire Protection District Board must be emailed by 3:00 p.m. on meeting day.*

AGENDA CHANGES

CONSENT CALENDAR

1. Approve the Meeting **Minutes** for the October 5, 2022 Special Joint City Council and Open Space Advisory Committee Meeting.

BUSINESS

2. **Draft "Reauthorization Resolution" and Fiscal Year 2022/2023 Work Plan**
Recommendation: Revise the draft Reauthorization Resolution to include open space, active transportation, and sustainability issues and revise the draft Fiscal Year 22/23 Work Plan.

MANAGEMENT AND STAFF REPORTS

COMMISSIONER COMMENTS

ADJOURNMENT

CERTIFICATION

I, Liz Lozano, Administrative Technician for the City of American Canyon, do hereby declare that the foregoing Agenda of the Open Space Advisory Committee was posted in compliance with the Brown Act prior to the meeting date.

Liz Lozano, Administrative Technician

**City of American Canyon
Special Joint City Council & Open Space Advisory Committee
4381 Broadway, Suite 201**

October 5, 2022

ACTION MINUTES

CALL TO ORDER

The meeting was called to order at 5:02p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Roll Call was taken.

ATTENDANCE

City Council Members Present:

Mayor Leon Garcia
Vice Mayor Mariam Aboudamous
Councilmember David Oro
Councilmember Mark Joseph
Councilmember Pierre Washington

Open Space Advisory Committee Members Present:

Chair Nance Matson
Vice Chair Scott Artis
Committee Member Barry Christian
Committee Member Tara McClinton-Horner
Committee Member Kim Hester-Williams

Absent:

City Council – None
Open Space Advisory Committee - None

PUBLIC COMMENT

Mayor Garcia opened Public Comment.

Written Public Comment Received:

None

Oral Public Comment Received:

Justin Hamilton-Hole made a Public Comment

Mayor Garcia closed Public Comment.

AGENDA CHANGES

None

BUSINESS

1. Future of the Open Space Advisory Committee

City Manager Holley led a discussion with City Council and the Open Space Advisory Committee to determine the future of the Open Space Advisory Committee. City Manager Holley presented three (3) different options:

1. Re-authorize the Open Space Advisory Committee as the “Open Space and Bicycles Advisory Committee” and approve the FY 22/23 work plan.
2. Expand the purview of the Parks and Community Services Commission (PCS) to include “open space issues”, designate the Planning Commission as the “Bicycle Advisory Committee”, and discontinue the Open Space Advisory Committee.
3. Elevate the Open Space Advisory Committee to a paid commission and expand its purview to include sustainability issues.

The City Council and the Open Space Advisory Committee participated in a discussion regarding the three presented options to determine the Open Space Advisory Committee’s future.

Mayor Garcia opened Public Comment.

Written Public Comment Received:

1. Nance Matson
2. Kara Vernor
3. Tammy Wong
4. Kristin Einberger
5. Cathy Margolati

All written Public Comment received is attached to Meeting Minutes.

Oral Public Comment Received:

1. Justin Hamilton-Hole
2. Kara Vernor
3. Mario Valadez
4. Tammy Wong
5. Karina Servente

Mayor Garcia closed Public Comment.

ACTION:

Motion by Councilmember Mark Joseph, seconded by Councilmember David Oro, and carried unanimously, to approve the elevation of the Open Space Advisory Committee to a paid commission and expand its purview to include open space, sustainability issues and bike elements, AND for the Open Space Advisory Committee to submit to City Council for authorization their finalized work plan for fiscal year 22/23 that shall include sustainability issues and bike elements, AND establish an annual Joint City Council and OSAC Meeting.

Roll Call was conducted:

Ayes: Mayor Leon Garcia, Vice Mayor Mariam Aboudamous, Councilmember David Oro, Councilmember Mark Joseph, and Councilmember Pierre Washington.

Nays: None

Abstain: None

Absent: None

ADJOURNMENT

The meeting was adjourned at 7:54p.m.

CERTIFICATION

Liz Lozano
Administrative Technician

Special Joint City Council/Open Space Advisory Committee

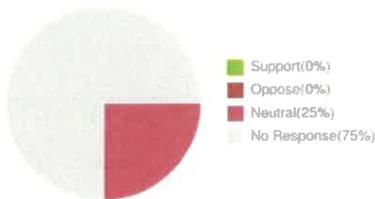
10-05-22 17:00

Agenda Name	Comments	Support	Oppose	Neutral
1.) Future of the Open Space Advisory Committee	4	0	0	1

Sentiments for All Agenda Items

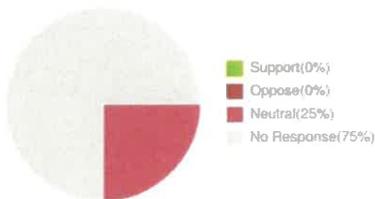
The following graphs display sentiments for comments that have location data. Only locations of users who have commented will be shown.

Overall Sentiment



Agenda Item: eComments for 1.) Future of the Open Space Advisory Committee

Overall Sentiment



Kristin Einberger

Location:

Submitted At: 8:29am 10-05-22

Hello. My name is Kristin Einberger and I am Chair of PCS. I would like to comment on Option 2 of the OSAC Work Plan discussion with the City Council. Though it is true that OSAC and PCS may be working on a couple items together, most notably perhaps the Clark Ranch Master Plan, the comment that their work can be absorbed into PCS with minimal additional resources because many of their proposed activities are already on our PCS Work Plan is, I believe, somewhat short sided. The Work Plan of PCS for this fiscal year has already been set and adding the Eco Center, Jaeger Open Space, an update of the Newell Management Plan, guidance related to volunteer conservation and more would add a great deal to an already large work plan to be accomplished in the next 9 months. I would recommend that the Council explore other options. Thank you.

T L Wong

Location:

Submitted At: 7:45pm 10-04-22

I walk, bicycle, or run every day in our city, for recreation and transportation. I particularly love the views of our Wetlands, appreciate the wildlife who live there, and enjoy seeing the community use and appreciate it for the

wonderful resource it is. I am thankful every day for our City's foresight and OSAC's contribution in developing it.

Our city is fortunate to have a strong partnership with the American Canyon Community Parks Foundation and the future establishment of the Eco-Center. With this synergy in mind, the possibility of merging PCS and OSAC into one commission (sans bicycling) is intriguing. I believe by leveraging the city's relationship with ACCPF for them to emphasize more of the current PCS responsibilities, this could enable the newly combined PCS/OSAC to absorb OSAC roles & responsibilities.

I am glad to see bicycling discussed. I have bicycled nearly 200 miles within our city limits this year. The vast majority of this mileage is replacing car trips to my community garden, and occasionally the dentist, post office, library or community meetings.

There is a need to execute the city's plan to expand and improve bicycle infrastructure, making it safer for users of all ages and abilities. To that goal, I believe a new bicycling commission with defined roles & responsibilities is best, with applicants specifically selected for their personal interest, knowledge of best practices and standards, as well as current available resources or lack thereof in our city.

I applaud the staff report for including sustainability. In my opinion, this is a huge area, and of utmost importance. Bicycling is a large part of the Climate Action interim plan, so I can see the synergy that would be created by combining the two interests into what NCBC proposes, an "Active Transportation and Sustainability Committee". So, either having separate committees for bicycling and sustainability, or leveraging the synergy of a combined committee, makes sense to me.

I do not support adding bicycling to the existing city commissions. I feel strongly that a new group with members interested in the respective topic and selected specifically for that purpose will fulfill this critical responsibility best. Furthermore, I strongly recommend having youth participation in the PCS/OSAC, sustainability and bicycling commission(s), as regular members or non-voting members, considering even a two-year term if that makes it more compatible with school terms.

Kara Vernor

Location:

Submitted At: 3:16pm 10-04-22

The Napa County Bicycle Coalition urges you to consider a 4th option as is done in St. Helena with their "Active Transportation & Sustainability Committee." Under the OSAC, which attempts to incorporate a Bicycle Advisory Committee (BAC), it seems that bicycles have been a focus only at times. In speaking with one OSAC member, they could not recall focusing on a bike project in the past two years, and none of the proposed OSAC workplan for 22/23 includes bike-related projects. Though OSAC is formally the BAC, it does not appear that staff has been eliciting advice on bike-related projects, so it seems the OSAC is the BAC in name only (though not that either). OSAC has also been the BAC since 2010, and its description still reads "serves in an advisory capacity to the City Council about matters pertaining to open space, trails and related issues" with no mention of bicycles.

Considering how the OSAC will move forward brings an opportunity to establish a true BAC, and there are many reasons to do so. Even with bicycle-friendly staff who have the best intentions of implementing the Bike Plan and Complete Streets policies, staff are often faced with tough decisions. Is the community in support of better bike facilities that also cost the City more? Which facility is best given potential right-of-way battles? These dilemmas benefit from the input of citizens, and citizen support is often key to moving a project forward. As well, new and improved solutions can come out of BACs; Napa is on track to implement its first buffered bike lane because of the design introduced via their BAC attendees (rather than via staff).

Councilmember Oro recently called for American Canyon to be a "bike-first city," a measure of which can be found in the "Bicycle Friendly Community" designation. A prominent factor weighed in this determination is whether a city has a BAC. Nationally, BACs are considered key to establishing bikeable cities. As well, Councilmember Joseph recently mentioned that Students for Climate Action may focus its efforts on bicycles this year, and a BAC would open a channel of regular communication about design and progress, providing a convenient way to participate in local government.

Please consider a 4th option that establishes an Active Transportation & Sustainability Committee or choose Option 3 with the caveat that staff commit to at least bimonthly reviews of bicycle-related projects so that the

committee truly does yield advice on bike infrastructure.

Nance Matson

Location:

Submitted At: 11:45am 10-04-22

Nance Matson comments for Oct 5th, 2022 Joint City Council / OSAC Meeting, part 1

Thank you for taking the time to discuss the various options for the ongoing work related to Open Space, Trails and Bicycles in American Canyon.

Since we last met with you on May 31st, I was told that OSAC would not meet until after City Council approved our workplan. Thus, the October 5th join meeting is the first time that OSAC members will be able to comment on the three options proposed by staff.

I'm submitting my comments in writing and look forward to our discussion.

Thanks,

- Nance Matson, OSAC Chair

Options

- Three options are interesting

- Option 1 – re-authorization:

o I am in favor of this option

o OSAC has shown over the years that we have the desire and expertise to participate successfully in the areas described in the reauthorization resolution.

o Re-authorization means that we don't lose momentum on current grant funded projects and Open Space, Trails and Bicycle activities.

o Re-authorization means that there continues to be a dedicated committee focused on keeping our open spaces natural and our trails and bicycle route systems available to our community.

- Option 2: Expand the purview of PCS to include "open space issues" and designate the Planning Commission as the bicycle committee to:

o PCS and Planning commissioners are all quite capable and are committed to the success and growth of our community, but I have two questions:

_ Does PCS have the bandwidth and expertise and desire to take on "open space issues", specifically the Newell Master Plan and review and further development and management input for Open Space and Trails?

_ Given the specific role of the planning commission is to review and decide on development applications, can they pivot to advocate greater bike transportation within American Canyon and push forward the implementation of the bike master plan and serve as the bike advisory committee? Do they have the bandwidth to do so?

(continued in next comment)

Cathy Margolati

Hi. My name is Cathy Margolati and I am a member of the PCS commission. I want to comment on the proposed options for the future of the OSAC committee I am concerned about Option 2 as a viable solution moving forward. At our last joint Council and Commission Meeting a work agenda was set for the next fiscal year for PCS of which no items are those that OSAC works on. If this option was selected attention and detail to areas in which OSAC has focused and worked on would unfortunately be left untouched. Moving forward, as PCS proposes items to Council for future consideration, you will find a long list of outstanding areas that are not related to Open Space/Bike Safety.

The OSAC committee members have many combined areas of expertise and knowledge that are relied upon for our valued Open Spaces and will be needed when our City possibly is gifted space in the Jaegar property. I feel that their role should continue as it is or as a newly formed Commission.

Thank you .



TITLE

Draft "Reauthorization Resolution" and Fiscal Year 2022/2023 Work Plan

RECOMMENDATION

Revise the draft Reauthorization Resolution to include open space, active transportation, and sustainability issues and revise the draft Fiscal Year 22/23 Work Plan.

CONTACT

Jason Holley, City Manager

BACKGROUND & ANALYSIS

The City Council formed the Open Space Advisory Committee (OSAC) in 2005. At the time, the Council sought to recognize local efforts "to improve access to the Napa River, the Wetlands, and Newell Open Space" (Attachment 1). The Council also sought "to preserve and enhance open space around American Canyon".

In 2010, the Council later designated OSAC as the City's "Bicycle Advisory Committee" (Attachment 2). Since then, the term "active transportation" has replaced "bicycles" in the parlance of local government professionals because it pertains to broader array of "human-powered" transportation issues.

Through the hard work of committee members, former and current Councils, and City staff - along with contributions from local, state, and federal partners, and private partnerships - the Newell Open Space and Wetlands are now easily accessible through a system of trails and remain among the most popular destinations for residents and visitors. All the members of OSAC are dedicated to serving the American Canyon community, and continue to undertake activities and projects related to open space, trails, and bicycles, though those activities have not always been associated with a work plan approved by the Council.

Roles and Responsibilities

The OSAC serves in an advisory capacity to the City Council. Generally, OSAC's role is to review and provide input on various plans and policy documents prepared by staff (and consultants) before they are eventually considered by the Council. The OSAC does not "approve" or "reject" items, nor does it

take any formal actions such as adopting Resolutions, Ordinances, etc. The OSAC also does not "provide direction" to staff, nor does it evaluate staff's performance. The timing and schedule of items presented to OSAC is at staff's discretion, and this is subject to change based on staff's work load in consideration of all priorities of the City Council.

Reauthorization Resolution

On May 4, 2022, the OSAC developed a new draft "Reauthorization Resolution" (Attachment 3). The new draft Resolution builds upon its predecessors while clarifying the OSAC's roles and responsibilities to include the review and input of policy documents related to: active transportation planning; restoration of the wetlands and improving eco-systems; maintaining public access for our trail system; use and maintenance, including rules and regulations; activities, projects, and grants, including policies and guidance related to volunteer conservation; and serve on and participate in technical advisory committees as requested. In addition to the new draft Resolution, the OSAC developed a draft FY 22/23 Work Plan (Attachment 4). Since that time, the OSAC has requested to add the Parks Master Plan as an additional item to their Work Plan.

On May 31, 2022, the draft Resolution and FY 22/23 Work Plan were presented to Council at a Joint Special Meeting with OSAC. The Council discussed the roles and responsibilities of OSAC and reviewed the draft Resolution and Work Plan. At this meeting, the Council expressed a desire to meet with the Parks and Community Services Commission (PCS) prior to making a decision regarding the OSAC. The PCS FY 22/23 Work Plan was approved by Council during a Special Joint Meeting with PCS on August 30, 2022.

On October 5, 2022, the City Council met again with the OSAC during a Joint Special Meeting and decided to re-constitute the OSAC as a paid commission with a purview to include open space, active transportation and sustainability issues. At the November 2, 2022 OSAC Meeting, Director's Ikeda and Smithies and Manager Holley will summarize the latest status of policy-making related to active transportation and sustainability issues.

The purpose of the November 2, 2022 meeting is to: 1) refine the Reauthorization Resolution to be consistent with the Council's intentions; and 2) modify the draft Work Plan accordingly. Attachment 5 reflects the latest version of the Reauthorization Resolution -further refinement related to Active Transportation and Sustainability efforts is needed. Lastly, staff recommends the OSAC discuss a new name for this body. Staff's suggestion is the Open Space, Active Transportation, and Sustainability Commission (OSATS Commission).

Next Steps

Staff will present the final, clean version of the Resolution and Work Plan to OSAC on December 7, 2022. On December 20, 2022, these items will be agendaized for Council consideration/approval.

Thereafter in January and February 2023, staff anticipates presenting a new Ordinance to Council for consideration/approval to codify the existence of the OSATS Commission in the American Canyon

Municipal Code (comparable to Parks and Community Services Commission and Planning Commission). Separately, staff is also working on an updated Committee/Commission protocol handbook which is anticipated to be brought to Council consideration/approval in Spring 2023. Lastly, staff also anticipates holding a refresher "Governance Training" for all three Commissions and the Council next Spring, once the appointment process is complete.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

Not applicable

ENVIRONMENTAL REVIEW

None

ATTACHMENTS:

[Attachment 1. Resolution 2005-83](#)

[Attachment 2. Resolution 2010-115](#)

[Attachment 3. Draft Resolution 2022-XXX re-authorizing and expanding the purview of OSAC \(May 2022\)](#)

[Attachment 4. OSAC Draft FY 22/23 Work Plan](#)

[Attachment 5. DRAFT RESOLUTION 2022-XXX](#)

RESOLUTION NO. 2005-83

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON
SUPPORTING OPEN SPACE EFFORTS**

WHEREAS, The City of American Canyon has always been supportive of open space preservation and enhancement, and such support has been integrated into the City's General Plan (for example, the Vision Statement notes we should "capitalize on the unique environmental setting of the foothills, river valleys and agriculture." The Parks and Recreation Element advocates for trail systems that connect the river areas with residential neighborhoods and open space areas in the foothills); and

WHEREAS, In 1999, the City was fortunate to receive 640 acres of foothill open space as a result of a generous donation from Jack and Bernice Newell; and

WHEREAS, At approximately the same time, the City received a \$3 million CalFed grant to acquire and restore 460 acres of wetlands on our western border; and

WHEREAS; Connecting these two areas through a network of trails and bike paths is important to enhance public access and enjoyment; and

WHEREAS; Recently, a group of local residents calling themselves the Friends of American Canyon Open Space (FOACOS) have joined to advocate for, and lend its support to, open space efforts in and around American Canyon, and in particular, to improve public access to the Napa River, the Wetlands and the Newell Open Space Preserve; and

WHEREAS; The City Council now wants to formally recognize these efforts and to establish a work plan to preserve and enhance open space in and around American Canyon.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby supports efforts to preserve and enhance open space in and around American Canyon; and

BE IT FURTHER RESOLVED that the City Council establishes a five-person Open Space Advisory Committee (Committee), pursuant to American Canyon Municipal Code Chapter 2.28 (Boards and Commissions Generally). The purpose of this Committee is to oversee Open Space efforts in and around American Canyon and to periodically report back to the City Council on Open Space issues; and

BE IT FURTHER RESOLVED that the City Council endorses the following goals and projects, recognizing that there may be other goals and projects relating to Open Space and that the Committee should establish priority goals and projects, subject to Council review and confirmation:

- Partnership with the Lynch Canyon Open Space Preserve to improve public access to the Newell Open Space Preserve;
- Public access to the Napa River at the Landfill, including the creation of trails along the Napa River from American Canyon to Napa City;

- Restoration of the wetlands on the City's western border for both public access and to improve the eco-system in the Bay Area; and
- Development of a River-to-Ridge Trail in American Canyon, from the Bay Trail on our western edge to the Bay Area Ridge Trail in the Newell Open Space Preserve;

BE IT FURTHER RESOLVED that the City Council authorizes the City Manager or designee, in cooperation with the Committee, to perform the following tasks to further the goals and projects outlined above:

- Enter into negotiations with the Waste Management Authority of Napa/Vallejo, the Lynch Canyon Preserve, Napa County, the Department of Fish & Game, and other organizations associated with open space;
- Solicit grants and other funding sources to acquire, construct and/or maintain the improvements envisioned in this Work Plan;
- Work with the Parks & Community Services Commission, community groups, and other organizations to enhance public awareness and to encourage community involvement in open space efforts;
- Represent the City in meetings with environmental and regulatory agencies that have jurisdiction or influence in open space matters;
- Contact elected Federal, State and Local Officials to solicit funding, legislative assistance, and other forms of support; and
- Report back to the City Council and the public on a regular basis on the status of these projects;

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

PASSED, APPROVED and ADOPTED at a regular meeting of the City Council of the City of American Canyon on the 1st day of September, 2005 by the following vote:

AYES: Garcia, Anderson, Coffey Luporini
NOES: Shaver
ABSTAIN: None
ABSENT: None


 Cecil B. Shaver, Mayor

ATTEST:


 Kay Woodson, City Clerk

APPROVED AS TO FORM:


 William D. Ross, City Attorney

RESOLUTION 2010 115

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON
APPROVING THE OPEN SPACE ADVISORY COMMITTEE WORK PLAN FOR FISCAL YEAR
2010-11 AND DESIGNATING THE OPEN SPACE ADVISORY COMMITTEE AS THE CITY'S
BICYCLE ADVISORY COMMITTEE.**

WHEREAS, the City of American Open Space Committee has developed and recommended a work plan for fiscal year 2010-2011; and

WHEREAS, adoption of the work plan by City Council ensures that the Open Space Advisory Committee is working on projects that are consistent with Council goals and objectives; and

WHEREAS, the Open Space Advisory Committee has been working on a variety of bicycle transportation projects; and

WHEREAS, the Open Space Advisory Committee is recommending that the City Council designate the Committee as the City's bicycle advisory committee.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby approves the following Open Space Advisory Committee work plan for fiscal year 2010-11:

1. Completion and adoption of the Parks and Community Services Master Plan, including open space, trail, and bicycle circulation maps.
2. Development of a Bicycle Master Plan
3. Newell Open Space report documenting current status and recommended next steps.
4. Vine Trail – Research route and send recommended route to Council for approval.

The Committee will also participate in meetings, hearings and activities related to Clarke Ranch, special events (National Trails Day), River Trail going north, Congressman Mike Thompson Loop Trail, hunting issues and habitat restoration.

BE IT FURTHER RESOLVED that the Open Space Advisory Committee is designated as the City's bicycle advisory committee to consider bicycle transportation projects and policies as an advisory body to City Council.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council on the 16th day of November, 2010 by the following vote:

Mayor Garcia: yes
 Vice Mayor West: yes
 Council Member Bennett: yes
 Council Member Callison: yes
 Council Member Coffey: absent

Leon Garcia
 Leon Garcia, Mayor

ATTEST:
Rebekah Barr
 Rebekah Barr, City Clerk

APPROVED AS TO FORM:
William D. Ross
 William D. Ross, City Attorney

RESOLUTION NO. 2022 - _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN REAUTHORIZING THE OPEN SPACE ADVISORY COMMITTEE TO CANYON SUPPORTING OPEN SPACE EFFORTS

WHEREAS, The City of American Canyon has always been supportive of open space preservation and enhancement, and such support has been integrated into the City's General Plan (for example, the Vision Statement notes we should "capitalize on the unique environmental setting of the foothills, river valleys and agriculture." The Parks and Recreation Element advocates for trail systems that connect the river areas with residential neighborhoods and open space areas in the foothills); and

WHEREAS, In 1999, the City was fortunate to receive 640 acres of foothill open space as a result of a generous donation from Jack and Bernice Newell; and

WHEREAS, At approximately the same time, the City received a \$3 million CalFed grant to acquire and restore 460 acres of wetlands on our western border; and

WHEREAS, Connecting these two areas through a network of trails and bike paths is important to enhance public access and enjoyment; and

WHEREAS, Recently Prior to Resolution 2005-83, a group of local residents calling themselves the Friends of American Canyon Open Space (FOACOS) have joined to advocate for, and lend its support to, open space efforts in and around American Canyon, and in particular, to improve public access to the Napa River, the Wetlands and the Newell Open Space Preserve. This organization no longer exists; and

WHEREAS, The City Council ~~now wants to~~ formally recognize these efforts and to establish a work plan to preserve and enhance open space in and around American Canyon through the establishment of the Open Space Advisory Committee (OSAC) as a standing "citizen's advisory committee" (Resolution 2005-83); and

WHEREAS, THE City's "Bike Plan" notes: "The City's Parks and Open Space Advisory Committee serves as the City's 'Bicycle Advisory Committee' and utilizes a sub-committee to oversee bicycle planning issues on an as needed basis"; and

WHEREAS, the City Council desires to re-authorize OSAC as the "Open Space and Bicycle Advisory Committee" because open space opportunities are expected to arise, including but not limited to additional open space preserves, neighborhood and business-area integrated open space areas, and related amenities and facilities and clarity.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby supports efforts to preserve and enhance open space in and around American Canyon; and

BE IT FURTHER RESOLVED that the City Council establishes a five-person ~~Open Space Advisory Committee~~ Open Space and Bicycle Advisory Committee (Committee), pursuant to American Canyon Municipal Code Chapter 2.28 (Boards and Commissions Generally). The purpose of this Committee is to oversee Open

Space efforts in and around American Canyon and to periodically report back to the City Council on Open Space issues; and

BE IT FURTHER RESOLVED that the City Council endorses the following goals and projects, recognizing that there may be other goals and projects relating to Open Space and that the Committee should establish priority goals and projects, subject to Council review and confirmation:

- Maintain rRestoration of the wetlands on the City's western border for both public access and to improve the eco-system in the Bay Area; and
- Develop of a-Maintain public access to the River-to-Ridge Trail in American Canyon, from the Bay Trail on our western edge to the Bay Area Ridge Trail in the Newell Open Space Preserve; and
- Provide advice to City Council on open space issues as it relates to the City's General Plan, Parks and Open Space Master Plan, Newell Management Plan, Newell Grazing Plan, Habitat restoration and other plans; and
- Open space, trails, and public access development, such as Clarke Ranch, re-use of the Corporation Yard, Jaegar Open Space, neighborhood and business integrated open space areas, and new open space areas; and
- Grants and the implementation of open space improvements such as Habitat Conservation Fund, Measure AA, Environmental Education Facilities Grants and others; and
- Use and maintenance, including rules and regulations, maintenance and repair standards; and
- Activities and projects, including policies and guidelines related to volunteer conservation programs and trail crews, scout projects, wildlife monitoring, and open space improvements or alterations to City property; and
- Serve on and participate in technical advisory committees as requested.

NOW BE IT FURTHER RESOLVED that the City Council authorizes the City Manager or designee, in cooperation with the Committee, to perform the following tasks to further the goals and projects outlined above:

- Enter into negotiations with the Waste Management Authority of Napa/Vallejo, the Lynch Canyon Preserve, Napa County, the Department of Fish and Game, and other organizations associated with open space;
- Solicit grants and other funding sources to acquire, construct and/or maintain the improvements envisioned in this Work Plan;
- Work with the Parks and Community Services Commission, community groups, and other organizations to enhance public awareness and ~~to~~ encourage community involvement in open space efforts;
- Represent the City in meetings with environmental and regulatory agencies that have jurisdiction or influence in open space matters;
- Contact elected Federal, State, and Local Officials to solicit funding, legislative assistance, and other forms of support; and
- Report back to the City Council and the public on a regular basis on the status of these projects;

NOW, THEREFORE BE IT FURTHER RESOLVED that the Committee shall draw on the expertise of its members and other sources to provide advice and recommendations to the staff and City Council regarding the protection and management of American Canyon open space and trails, and bicycle circulation.

NOW, THEREFORE BE IT FURTHER RESOLVED that Committee members shall serve as liaisons between their constituents and communities (regarding open space and trails), keeping city staff and Council informed of issues and concerns, as well as providing information to their respective communities on the City's behalf.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Committee may serve as a form of consultation and deliberation among its members and staff and as a source of advice and recommendations to the Council. Such advice shall fairly represent the collective and individual views of the committee members. In formulating such advice, the committee shall recall that the primary objective is resource protection for the benefit of residents and wildlife.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Committee is established to provide advice and recommendations to the Council and city staff regarding the management of open space, trails, bicycle and pedestrian access.

NOW, THEREFORE BE IT FURTHER RESOLVED that this Resolution does not constitute authority to perform operational or management functions or to make decisions on behalf of the City or its open space and trails.

NOW, THEREFORE BE IT FURTHER RESOLVED that this Committee shall develop an annual work plan, in consultation with, direction from, and approved by the City Council, to establish an agenda for specific open spaces, trails, bicycle, and pedestrian access and circulation issues and projects that committee and Council intend to address.

NOW, THEREFORE BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

PASSES, APPROVED and ADOPTED at a regular meeting of the City Council of the City of American Canyon on the _____ by the following vote:



DATE: September 26, 2022
TO: Mayor and City Council
C/C: Parks and Recreation Director Ikeda
RE: **Draft "FY 22/23 Work Plan" for the Open Space Advisory Committee**

On May 4, 2022, Open Space Advisory Committee (OSAC) met to develop a *draft* Work Plan for FY 22/23. Below is the list of topics OSAC has identified:

1. Update the "Newell Management Plan". Anticipated topics include:
 - a. Maintenance standards and ongoing maintenance
 - b. Type of use
 - c. Protected habitats
 - d. Trail design
 - e. Forestry and biology
 - f. Erosion and landslides (geology)
 - g. Grazing
 - h. Barn
2. Update the Parks and Community Services Master Plan
3. Implementation of Clark Ranch Master Plan
4. Eco Center
5. Jaeger Open Space
6. Volunteer Projects

The draft Work Plan will be the subject of a Special City Council/OSAC meeting on October 5, 2022.

RESOLUTION NO. 2022 - _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON AUTHORIZING THE OPEN SPACE, ACTIVE TRANSPORTATION, AND SUSTAINABILITY COMMITTEE

WHEREAS, the City of American Canyon has always been supportive of open space preservation and enhancement, and such support has been integrated into the City's General Plan (for example, the Vision Statement notes we should "capitalize on the unique environmental setting of the foothills, river valleys and agriculture"); and

WHEREAS, the General Plan "Parks and Recreation Element" advocates for trail systems that connect the river areas with residential neighborhoods and open space areas in the foothills; and

WHEREAS, in 1999, the City was fortunate to receive 640 acres of foothill open space as a result of a generous donation from Jack and Bernice Newell; and

WHEREAS, at approximately the same time, the City received a \$3 million CalFed Grant to acquire and restore 460 acres of wetlands on our western border; and

WHEREAS, connecting these two areas through a network of trails and bike paths is important to enhance public access and enjoyment; and

WHEREAS, the City Council formally recognized the efforts to establish, preserve and enhance open space in and around American Canyon through the establishment of the Open Space Advisory Committee (OSAC) as a standing "citizen's advisory committee" (Resolution 2005-83); and

WHEREAS, the City Council formally designated the OSAC as the City's Bicycle Advisory Committee in November 2010 (Resolution 2010-115); and

WHEREAS, the City Council desires to reconstitute the OSAC as a new commission having purview over issues of "open-space", "active transportation", and "sustainability"; and

WHEREAS, the role of the new Open Space, Active Transportation, and Sustainability Commission (OSATS Commission) is to review and provide input on various plans and policy documents prepared by staff (and consultants) before they are eventually considered by the Council.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby reconstitutes the former Open Space Advisory Committee as the new Open Space, Active Transportation, and Sustainability Commission; and

BE IT FURTHER RESOLVED that the City Council establishes a five-member Open Space, Active Transportation, and Sustainability Commission (OSATS Commission) pursuant to American Canyon

Municipal Code Chapter 2.28 (Boards and Commissions Generally) for the purpose of supporting open space, active transportation, and sustainability efforts in and around American Canyon; and

BE IT FURTHER RESOLVED that the City Council endorses the OSATS Commission’s review and input on plans and policy documents supporting the following “Open Space efforts” and recognizes there may be future efforts needed, subject to Council review and confirmation:

- Restoration of the wetlands on the City’s western border to improve the eco-system in the Bay Area and provide public water access; and
- Updates to the General Plan, Parks and Open Space Master Plan, Newell Management Plan, Newell Grazing Plan, and other plans; and
- Open space, trails, and public access development, such as Clarke Ranch, re-use of the Corporation Yard, Jaegar Open Space, neighborhood, and business integrated open space areas, and new open space areas; and
- Grants such as Habitat Conservation Fund, Measure AA, Environmental Education Facilities Grants and others to support the implementation of open space improvements; and
- Trail use and maintenance, including rules and regulations, maintenance, and repair standards; and
- Volunteer conservation programs and projects, wildlife monitoring, and open space improvements or alterations to City property; and
- Serve on and participate in technical advisory committees as requested.

BE IT FURTHER RESOLVED that the City Council endorses the OSATS Commission’s review and input on plans and policy documents supporting the following “Active Transportation efforts” and recognizes there may be future efforts needed, subject to Council review and confirmation:

- Updates to the Citywide Bike Plan.
- Updates to the Citywide Pedestrian Plan.
- Updates to the Active Transportation Annual Capital Improvement Program.
- Updates Active Transportation Development Standards.
- Awards and recognitions of citywide active transportation efforts such as the Bicycle Friendly Community designation.

BE IT FURTHER RESOLVED that the City Council endorses the OSATS Commission’s review and input on plans and policy documents supporting the following “Sustainability efforts” and recognizes there may be future efforts needed, subject to Council review and confirmation:

- Countywide Greenhouse Gas Emissions Inventory.
- Regional Climate Action Plan.

- Climate Action Interim Plan for City of American Canyon.

NOW, THEREFORE BE IT FURTHER RESOLVED that the OSATS Commission shall draw on the expertise of its members and other sources to provide advice and recommendations to the City Council regarding open space, active transportation, and sustainability efforts.

NOW, THEREFORE BE IT FURTHER RESOLVED that Commissioners serve as liaisons with the community regarding open space, active transportation, and sustainability efforts, keeping staff and the Council informed of issues and concerns.

NOW, THEREFORE BE IT FURTHER RESOLVED that this Resolution does not constitute authority for Commissioners or the OSATS Commission to perform operational or management functions or to make decisions on behalf of the City.

NOW, THEREFORE BE IT FURTHER RESOLVED that this Commission shall develop an annual work plan regarding open space, active transportation, and sustainability efforts for approval by the City Council.

NOW, THEREFORE BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

PASSES, APPROVED and ADOPTED at a regular meeting of the City Council of the City of American Canyon on the 20th of December, 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Leon Garcia, Mayor

ATTEST:

APPROVE AS TO FORM:

Taresa Geilfuss, CMC, City Clerk

William D. Ross, City Attorney