



REGULAR CITY COUNCIL MEETING AGENDA

City Hall - Council Chambers
4381 Broadway St., Suite 201, American Canyon
December 21, 2021
6:30 PM

Mayor: Leon Garcia
Vice Mayor: Mark Joseph
Councilmembers: Mariam Aboudamous, David Oro, Pierre Washington

Consistent with Government Code Section 54953 and the American Canyon City Council Resolution Declaring the Existence of a Local Emergency due to the COVID-19 Pandemic, City Council, City Council and other public meetings are currently Teleconference Meetings Only to align with local and federal guidelines and social distancing recommendations for the containment of the coronavirus. This meeting will be broadcast live to residents on Napa Valley TV Channel 28 and on YouTube [here](#).

You may submit public comments for any Agenda Item, Non-Agenda Item or make general public comments by one of the following methods:

Oral comments, during the meeting: A Zoom Webinar has been established for public participation during the meeting related to a specific agenda item, or matters not on the agenda. To give your public comment directly to the legislative body during the meeting, use the Register to Speak feature of [eComments](#) or connect via below Zoom link and follow the instructions or by calling 408-638-0968.

Zoom Meeting Link: [Click here](#)
Webinar ID: 845 5166 0517 **Passcode:** 391641

Written comments, Via eComments: The eComments link is located on the Meetings & Agendas page of our website [here](#). Comments received before the 3:00 p.m. day-of-meeting cutoff time will be routed to all Councilmembers at that time. eComments will remain open throughout the meeting, and all comments received will be posted online and become part of the meeting record.

The above-identified measures exceed all legal requirements for participation in public comment, including those imposed by the Ralph M. Brown Act. For more information, please call the Office of the City Clerk at (707) 647-4369 or email cityclerk@cityofamericancanyon.org.

AGENDA MATERIALS: City Council agenda materials are published 72 hours prior to the meeting, and are available to the public via the City's website at www.cityofamericancanyon.org.

AMERICANS WITH DISABILITIES ACT: The City Council will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk at 4381 Broadway, Suite 201, American Canyon, CA 94503 or by email to cityclerk@cityofamericancanyon.org. Include your name, address, phone number and brief description of the requested materials, as well as your preferred alternative format or auxiliary aid, at least three calendar days before the meeting.

PUBLIC ADDRESS – CLOSED SESSION 5:30 P.M.

The Mayor will call the meeting to order and conduct role call. Council will immediately convene into Closed Session after hearing any public comment on Closed Session items. At 6:30 p.m. the Council will reconvene into Open Session and then resume Closed Session at the end of the meeting to address outstanding items, if necessary.

5:30 P.M. CLOSED SESSION

- 1. Conference with Legal Counsel – Anticipated Litigation Pursuant to Government Code Section 54956.9 (d)(3) Three Matters.**
- 2. Matters Relating to Public Employment Public Employee Performance Evaluation Pursuant to Government Code Section 54957. Position: Jason Holley, City Manager**

6:30 P.M. OPEN SESSION - REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MEETING ANNOUNCEMENT

Pursuant to AB 361 this meeting will be held entirely virtually. All methods available for public participation are detailed on the first page of the agenda.

ROLL CALL

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

PROCLAMATIONS AND PRESENTATIONS

- 3. Proclamation - Steve McCollum 19+ Years of Public Service**
- 4. Appointments to Boards, Commissions and Committees with Terms Expiring December 2021 - Oaths of Office**
Recommendation:
 1. Reappoint by Minute Order Deborah Maffei to the Napa County Mosquito Abatement District Board for an additional two year term, ending December 31, 2023.
 2. Reappoint by Minute Order Barry Christian, Nance Matson, and Scott Artis to the Open Space Advisory Committee for an additional four year terms ending December 31, 2025. Direct City Clerk to administer Oaths of Office to OSAC appointees.

PUBLIC COMMENT - ITEMS NOT ON THE AGENDA

This time is reserved for members of the public to address the City Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the City Council. Comments are limited to 3 minutes. Comments for items on the Agenda will be taken when the item is called. The City Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the

City Council does not respond to public comment at this time. Speakers are asked to please speak clearly, and provide their name. Any handouts for distribution to the City Council must be emailed by 3:00 p.m. on meeting day. To comment via zoom during the meeting: click the "raise your hand" button if joining by computer, or press *9 if joining by phone, when the item is called. To avoid confusion, hands raised outside of Public Comment periods will be lowered.

AGENDA CHANGES

The Mayor and Council may change the order of the Agenda or request discussion of a Consent Item. A member of the Public may request discussion of a Consent Item by making that request during Public Comment.

CONSENT CALENDAR

5. **Minutes of December 7, 2021**
Recommendation: Approve the minutes of the Regular City Council Meeting of December 7, 2021.
6. **Minutes/Reportable Action of December 14, 2021**
Recommendation: Approve the Minutes/Reportable Action from the Special Closed Session of December 14, 2021.
7. **City Attorney Closed Session Reports**
Recommendation: Approve the City Attorney Closed Session Reports of August 24th, September 7th, and December 7, 2021.
8. **Continued Use of Remote Teleconference for Meetings**
Recommendation: Adopt a Resolution reaffirming that a local emergency exists, re-ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and authorizing continued use of remote teleconferenced meetings of legislative and advisory bodies of the City of American Canyon for the period of December 21, 2021 - January 20, 2022 pursuant to to Ralph M. Brown Act.
9. **Local Appointments List - Maddy Act Compliance**
Recommendation: Receive and file the Local Appointments List of Board, Commission and Committee citizen appointments and vacancies for 2022.
10. **Annual Inflation Adjustment to Impact Fees**
Recommendation: Adopt a Resolution of the City Council of the City of American Canyon adopting the 2022 annual Inflation-adjustment to the Traffic Impact Fee, Water Capacity Fee, Wastewater Capacity Fee, Parks and Recreation Fee, Civic Facilities Fee, General Plan Update Fee, and Affordable Housing Nexus Fee.
11. **Information Technology Contract**
Recommendation: Adopt a Resolution authorizing the City Manager to approve a contract with Definitive Networks, Inc for the lease, warranty, maintenance and support services of information technology and telephone systems and equipment.
12. **SB619 Intent to Comply with SB1383**
Recommendation: Adopt a Resolution of the City Council of the City of American Canyon affirming a Notice of Intent to Comply with State Senate Bill 1383 requirements of

mandatory solid waste, recycling and organics collection services.

13. Annual Update to Part-time Temporary Staff Pay Rates

Recommendation: Adopt a Resolution approving part-time temporary staff pay rates, and updating the salary schedule and compensation plan for FY 2021/2022.

PUBLIC HEARINGS

There are no Public Hearing items.

BUSINESS

14. Selection of Vice Mayor and City Council Committee Appointments

Recommendation:

1. By Minute Order, select a Vice Mayor to serve for a one-year term.
2. By Minute Order, create the Watson Ranch Subcommittee and approve the 2022 City Council Committee Appointments List.

15. Ballot Measure for June 7, 2022 Statewide Primary Election - Term Limits

Recommendation: Adopt a Resolution submitting to the qualified voters of the City an Ordinance amending the American Canyon Municipal Code to add Section 2.04.120 regarding Mayor and Councilmember Term limits at the Regular Statewide Primary Election to be held on June 7, 2022.

16. Water Supply and Demand Drought Emergency Stage 2

Recommendation: Receive and file a report on water supply and demand in the City of American Canyon Water Service Area.

MANAGEMENT AND STAFF ORAL REPORTS

MAYOR/COUNCIL COMMENTS, COMMITTEE REPORTS, AND FUTURE AGENDA ITEMS

The Mayor and Council may comment on matters of public concern and announce matters of public interest; no collective council action will be taken.

Anticipated Future Council Items of Note:

January 18, 2022

- Gas Station Ordinance 1st Reading Extend Moratorium
- Corpyard Relocation Update
- FY 2020-2021 Auditor Report

January 21, 2022 - Special City Council Meeting

- South County Mobility Solution
- Citywide Capital Needs

January 27, 2022 - Finance Committee

- Mid-Year Budget Adjustment

17. [City Council Committee Report - Councilmember David Oro](#)

18. [City Council Committee Report - Vice Mayor Mark Joseph](#)

ADJOURNMENT

CERTIFICATION

I, Taresa Geilfuss, City Clerk for the City of American Canyon, do hereby declare that the foregoing Agenda of the City Council was posted in compliance with the Brown Act prior to the meeting date.

Taresa Geilfuss, City Clerk

CITY OF AMERICAN CANYON PROCLAMATION



HONORING STEVE MCCOLLUM FOR 20 YEARS OF DEDICATED SERVICE

WHEREAS, Steve McCollum began his service to the City of American Canyon as a full-time employee on December 24, 2001 as a Maintenance Worker I, subsequently he was promoted to Maintenance Worker II. Steve had worked in the Streets Maintenance Division before transferring to the Park Maintenance Division; and

WHEREAS, Steve was responsible for the maintenance, construction and repair of grounds, property and facilities related to parks, City pool, and irrigation systems; and

WHEREAS, Steve received a letter of appreciation in Fright Night's at the Plaza for his work; and

WHEREAS, Steve has always acknowledged and appreciated administrative staff, often showing his appreciation during Administrative Professionals Day and the holidays; and Steve was diligent in being a team player, assisting others with projects or events.

WHEREAS, Steve attained the following certifications and designations:

- Certified Pool Operator
- Certified Playground Safety Inspector
- Department of Pesticide Regulation - Qualified Applicator Certificate
- Landscape Maintenance Certification
- Water Distribution Operator, Grade 1

WHEREAS, Steve served the City with integrity, professionalism and always worked to perform at the highest levels; and

WHEREAS, the City wishes to honor Steve for his service to our City, community, and residents.

NOW, THEREFORE, THEREFORE, BE IT RESOLVED, that the City Council of the City of American Canyon hereby recognizes and thanks Steve McCollum upon his retirement for his loyal and generous public service to the City for 20 years.

Dated: December 21, 2021

Leon Garcia, Mayor



TITLE

Appointments to Boards, Commissions and Committees with Terms Expiring December 2021 - Oaths of Office

RECOMMENDATION

1. Reappoint by Minute Order Deborah Maffei to the Napa County Mosquito Abatement District Board for an additional two year term, ending December 31, 2023.
2. Reappoint by Minute Order Barry Christian, Nance Matson, and Scott Artis to the Open Space Advisory Committee for an additional four year terms ending December 31, 2025. Direct City Clerk to administer Oaths of Office to OSAC appointees.

CONTACT

Taresa Geilfuss, City Clerk

BACKGROUND & ANALYSIS

Napa County Mosquito Abatement District Board

The Napa County Mosquito Abatement District was formed in 1925 to minimize the effects of the County's mosquito population. The Napa County Mosquito Abatement District Board consists of six (6) trustees (one member from each of the Cities and Towns in the District, and one from the County). Board members serve two-year terms.

Open Space Advisory Committee

The Open Space Advisory Committee is a 5-member body of American Canyon residents appointed by the City Council. The Open Space Advisory Committee oversees open space efforts in and around American Canyon. Some of the Committee's goals and projects include updating the long-term vision for open spaces and trails; creating a master plan for Clarke Ranch and fundraising for its implementation; improving access to Newell Open Space Preserve; increasing bike and pedestrian access within American Canyon and regionally by developing multimodal trails; creating and developing a stewardship program to facilitate habitat restoration, interpretation, education, and minor improvement and maintenance.

Each Open Space Advisory Committee Member is appointed at-large by the City Council for a four-year term. The five Committee members terms are staggered so not all Commissioner terms expire at the same time. Currently, three of the five Commissioner terms expire on December 31, 2021.

An open recruitment of applicants for all vacancies was conducted November 1 - November 28, 2021.

Applications were received from:

Deborah Maffei (incumbent 04/04/2017(Partial), 11/28/2017, 12/3/2019) - Napa County Mosquito Abatement District Board

Scott Artis (incumbent 01/14/2021 (partial) - Open Space Advisory Committee

Nance Matson (Incumbent 09/01/2005, 03/02/2010, 01/21/2014, 03/26/2019) - Open Space Advisory Committee

Barry Christian (Incumbent 09/01/2005, 03/02/2010, 01/21/2014, 03/26/2019) - Open Space Advisory Committee

Based on the applications received, it was not necessary to schedule City Council interviews of the applicants.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Not applicable.

FISCAL IMPACT

There is no fiscal impact to Board, Commission and Committee member appointments.

ENVIRONMENTAL REVIEW

None

ATTACHMENTS:

1. [Deborah Maffei - Mosquito Abatement District Board Application](#)
2. [Scott Artis - OSAC Application](#)
3. [Nance Matson - OSAC Application](#)
4. [Barry Christian - OSAC Application](#)
5. [Oaths of Office - Artis, Matson, Christian](#)



Board, Commission or Committee Application

To apply for an appointment to a City of American Canyon Board, Commission or Committee please complete the following questionnaire. It will be kept on file and under consideration for one year from today. For more information please contact the City Clerk's Office at 707-647-4369

Date

11/16/2021

Name *

Deborah Ann Maffei

Address *

Street Address

[REDACTED]

Address Line 2

City

American Canyon

Postal / Zip Code

94503

State / Province / Region

CA

Country

USA

Daytime Phone Number *

[REDACTED]

required format 123-456-7890

Email *

[REDACTED]

Place of Employment

Napa Valley Unified School District

Position Held

Teacher's Aide

Business Address

Street Address

2425 Jefferson Street

Address Line 2

City

Napa

Postal / Zip Code

94558

State / Province / Region

CA

Country

USA

Business Phone Number

[REDACTED]

[REDACTED]

How long have you lived in American Canyon? *

22

Are you a registered voter? *

Yes No

Availability for meetings? *

Daytime

Evening

This application is for which Commission, Committee or Board?*

Napa County Mosquito Abatement District Board

What are your principle areas of interest in our City government?*

My principal areas of interest in our city are financial, public health, youth programs, and open spaces.

Please list education, training or special knowledge which might be relevant to this appointment:*

San Jose State University, San Jose, CA.

1982-1986 - Graduate classes in Biology. Took classes in Entomology, Toxicology, Genetics and Computer Sciences.

San Francisco State University, San Francisco, CA.

1978-1982 - BA in Biology, Emphasis Pre-Med.

Evergreen Valley College, San Jose, CA

1976-1978 - AA degree, Biological Sciences

Please list employment membership in service or community organizations or volunteer work which might be relevant to this appointment:*

1999 to 2016 - Committee Chair for Boy Scouts Troop 7062

Coordinated adult leaders and committees

Oversaw BSA rules and youth protection guidelines were maintained.

Completed charter paperwork each year.

Assisted Kiwanis with setting up for their Crab feed; participated in Coastal Clean up and Conservation Day.

Help coordinate Scouting for food for the Boy Scouts and the American Canyon Pantry.

Help coordinate Christmas tree pickup along with other fundraisers.

2004-2013 Co leader for Girl Scout Troop 8

Worked closely with the leader

Oversaw the girls as they planned their activities

Attended meetings, hikes, campouts, and other activities with the leader.

2006 to Present - Secretary for Job's Daughters, a Masonic youth organization for girls.

Take notes at all of the meetings, keep track of the paperwork and correspondence plus keep the financial records. Prepare for audits every year. Teacher the daughter Recorder how to do this and oversee her work.

Have you been, or are you now a member of a governmental board, commission or committee? If so, please provide name and dates of service.

Yes, I am currently a member of the Napa County Mosquito Abatement District Board and wish to be voted in for another term.

Please indicate any further information that will be of value regarding your appointment.

I would like to continue serving on the Napa County Mosquito Abatement District's Board.

Signature*



Date*

11/16/2021



Board, Commission or Committee Application

To apply for an appointment to a City of American Canyon Board, Commission or Committee please complete the following questionnaire. It will be kept on file and under consideration for one year from today. For more information please contact the City Clerk's Office at 707-647-4369

Date

11/24/2021

Name *

Scott Artis

Address *

Street Address

400 Bettona Way

[REDACTED]

City

American Canyon

Postal / Zip Code

94503

State / Province / Region

CA

Country

USA

Daytime Phone Number *

[REDACTED]

required format 123-456-7890

Email *

[REDACTED]

Place of Employment

Turtle Island Restoration Network

Position Held

Managing Director

Business Address

Street Address

9255 Sir Francis Drake Blvd

Address Line 2

City

Olema

Postal / Zip Code

94950

State / Province / Region

CA

Country

USA

Business Phone Number

[REDACTED]

required format 123-456-7890

How long have you lived in American Canyon? *

7 yrs 7 months

Are you a registered voter? *

Yes No

Availability for meetings? *

Daytime

Evening

This application is for which Commission, Committee or Board? *

Open Space Advisory Committee

What are your principle areas of interest in our City government? *

Sustainable development and smart growth and planning

Wildlife and habitat preservation, conservation and restoration

Creating, enhancing and promoting accessible green spaces

Upholding environmental, economical, educational and social values of the American Canyon community

Developing and committing to a plan to conserve American Canyon's natural resources and open spaces for the benefit of humans and wildlife

Please list education, training or special knowledge which might be relevant to this appointment: *

University of Illinois, Springfield (2013)

M.A. in Environmental Studies

Concentration in Sustainable Development & Policy

Oregon State University (2008)

B.S. in Environmental Sciences

Minor in Fisheries & Wildlife Science

California State University, Sacramento (2000)

B.S. in Micro & Molecular Biology

Minor in Chemistry

California State University, Bakersfield (2006)

Certificate in Environmental Resource Management

Concentration in Environmental Law & Policy

U.S. Fish & Wildlife Service (2010)

Burrowing Owl Conservation and Management Certificate

Miller Heiman, Inc. (2008)

Executive Impact Program

Strategic and Conceptual Selling Program

Please list employment membership in service or community organizations or volunteer work which might be relevant to this appointment: *

RELEVANT EMPLOYMENT

Managing Director

Turtle Island Restoration Network (2018-present)

A nonprofit organization that advocates for and protects marine life, oceans and watersheds through policy, strategic litigation, grassroots action and restoration.

Executive Director

Urban Bird Foundation (2009 – present)

A nonprofit organization that advocates for and preserves urban and suburban bird populations and habitats.

Director of Development and Communications

Audubon Canyon Ranch (2014 – 2016)

A nonprofit organization with a 53-year history that protects nature through land preservation, nature education and conservation science.

Director of Development and Communications

Sequoia Riverlands Trust (2011 – 2014)

A regional, non-profit Central California land trust dedicated to conserving the natural and agricultural legacy of the Sierra Nevada and San Joaquin Valley.

Executive Director

ECHO Fund (2003 – 2007)

A non-profit organization that develops and implements programs for the protection of native wildlife and habitat.

RELEVANT BOARD POSITIONS

Director / Chief Financial Officer

Coho Salmon Land Trust (2019-present)

A nonprofit North Bay land trust that works to conserve, restore, protect in perpetuity, and honor lands to ensure the future of coho salmon ecosystems.

Director, Executive Committee

John Muir Association (2011-2013)

A nonprofit organization that celebrates the life, shares the vision, and preserves the legacy of John Muir through education, preservation, advocacy, and stewardship in partnership with the National Park Service at the John Muir Historic Site.

Have you been, or are you now a member of a governmental board, commission or committee? If so, please provide name and dates of service.

National Oceanic and Atmospheric Administration (NOAA) appointments

- Cordell Bank Marine Sanctuary Advisory Council (2018-present)

- Native American Engagement Working Group (2019-2020)

City of American Canyon

- Member, Open Space Advisory Committee (2021-present)

Please indicate any further information that will be of value regarding your appointment.

Dear Review Committee,

As a resident of American Canyon and current member of the Open Space Advisory Committee, I have a passion for community, wildlife, habitat and accessible urban/suburban green spaces. I am thoroughly excited about the opportunity to apply again for this position.

My goal is to bring to the place I call home exactly what I work for everyday in other communities as well as in American Canyon and around the country and world. Whether it is removing a small dam in Marin County that was impeding the spawning of critically endangered coho salmon, installing a pedestrian bridge in a former golf course being converted to a public open space, or protecting sea turtle nesting beaches in Costa Rica, I believe the way forward to healthy, sustainable planet is an interconnected human and wildlife community rooted in the principles of sustainable development – social, environmental and economical. Community and economic viability do not have to come at the cost of losing open space, wildlife and human health. In order to achieve a strong, healthy and vibrant community, we need to build connectors to nature and not barriers against it.

I would be honored to again bring my strong track record in organizational growth and leadership spanning for-profit and nonprofit sectors to the City of American Canyon's Open Space Advisory Committee.

Sincerely,
Scott

Signature *

A rectangular box containing a handwritten signature in black ink. The signature appears to be "Scott" followed by a stylized surname.

Date *

11/24/2021



Board, Commission or Committee Application

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Date

11/23/2021

Name *

Nance Matson

Address *

Street Address

[REDACTED]

Address Line 2

City

American Canyon

Postal / Zip Code

94503

State / Province / Region

CA

Country

USA

Daytime Phone Number *

[REDACTED]

required format 123-456-7890

Email *

[REDACTED]

Place of Employment

Retired

Position Held**Business Address**

Street Address

Address Line 2

City

Postal / Zip Code

State / Province / Region

Country

Business Phone Number

required format 123-456-7890

How long have you lived in American Canyon? *

20 years

Are you a registered voter? *

Yes No

Availability for meetings? *

Daytime

Evening

This application is for which Commission, Committee or Board? *

Open Space Advisory Committee

What are your principle areas of interest in our City government? *

Open space, trails and bicycle circulation
Environmental Education
Community engagement and resident involvement
Community events

Please list education, training or special knowledge which might be relevant to this appointment: *

B.S. Mechanical/Environmental Engineering, Cal Poly, San Luis Obispo
Girl Scout leader and camp counselor training
Sierra Club hike leader training
American Canyon Citizens Academy
CERT Training

Please list employment membership in service or community organizations or volunteer work which might be relevant to this appointment: *

Retired Professional Engineer, Mechanical, State of California
Retired from a career as a Mechanical Engineer (Davis Energy Group, DeLima Associates), Research Associate and Program and Center Manager (Lawrence Berkeley National Laboratory, Environmental Technology Division, Demand Response Research Center and Program Development Office.
Kiwans Board Member - running and/or participating in community based activities, including AC Emergency Food Pantry (co-coordinated Food Pantry operations March 2020 to present, with twice monthly distributions) and the Annual Crab Feed (co-chair for four events), and various other service projects.
Member, Soroptimist and American Association of University Women.
Participation in community-based organizations and activities.
Gateway Award winner 2017.

Have you been, or are you now a member of a governmental board, commission or committee? If so, please provide name and dates of service.

Chair, Open Space Advisory Committee, City of American Canyon (2006 inception to present)

Please indicate any further information that will be of value regarding your appointment.

With the transition in management of the Parks and Community Services Department and changes in which city departments are responsible for various parts of our parks and open spaces projects, operation and maintenance, I want to make sure our committee's work and expertise is not lost. Over the 15 years that I've been a member, and chair, of the Open Space Advisory Committee, we've accomplished a lot. We started out as a new committee, meeting to determine the scope and magnitude of current and potential open space, trails and bicycle circulation within and around the City of American Canyon. The City has used that blueprint, and through having a clear plan and designated staff members (for instance, the Parks and Open Space Project Coordinator) tasked with writing and winning grants and being in charge of all or part of a project, we as a committee were able to move projects along much further than we could have done on our own. I feel my knowledge and expertise will be of great use to the city during this transition.

Signature *



Date *

11/23/2021



Board, Commission or Committee Application

To apply for an appointment to a City of American Canyon Board, Commission or Committee please complete the following questionnaire. It will be kept on file and under consideration for one year from today. For more information please contact the City Clerk's Office at 707-647-4369

Date

11/3/2021

Name *

Barry Christian

Address *

Street Address

[REDACTED]

Address Line 2

City

American Canyon

Postal / Zip Code

94503

State / Province / Region

CA

Country

Napa

Daytime Phone Number *

[REDACTED]

required format 123-456-7890

Email *

[REDACTED]

Place of Employment

None

Position Held**Business Address**

Street Address

Address Line 2

City

Postal / Zip Code

State / Province / Region

Country

Business Phone Number

required format 123-456-7890

How long have you lived in American Canyon? *

30 years

Are you a registered voter? *

Yes No

Availability for meetings? *

Daytime

Evening

This application is for which Commission, Committee or Board? *

Open Space Advisory Committee

What are your principle areas of interest in our City government? *

Parks, Trails, and Open Space

Please list education, training or special knowledge which might be relevant to this appointment: *

I've been monitoring Newell Open Space Preserve, as a volunteer on behalf the Land Trust of Napa County's Conservation Easement, since around 1999 when the property was donated to American Canyon. I have also been involved with many of the projects, changes, challenges, and history of the City's stewardship of this property over this same time frame. And I remain a volunteer with ongoing efforts at habitat restoration, road maintenance, and various other projects. I believe my familiarity and involvement with this property can be helpful to the City, especially considering the many personnel changes over this time period. I believe I can provide some helpful continuity and perspective. I've also been involved with many issues regarding the Wetlands public access over roughly the same time period, and I remain an advocate for further trail development.

Please list employment membership in service or community organizations or volunteer work which might be relevant to this appointment: *

Current Board Member Napa Valley Vine Trail Coalition representing Friends of the Napa River.
Current Board Member Friends of the Napa River.
Previous Board Member (13 years) Bay Area Ridge Trail Coalition.

Have you been, or are you now a member of a governmental board, commission or committee? If so, please provide name and dates of service.

Currently elected to Napa Open Space District Board of Directors, representing Napa County District 5.
Currently appointed to Open Space Advisory Committee for City of American Canyon.
Currently appointed representing City of American Canyon on Napa Valley Transportation Authority's Active Transportation Advisory Committee.
Currently appoint to Napa County's Watershed Information & Conservation Council representing Napa Open Space District.

Please indicate any further information that will be of value regarding your appointment.

I believe the value of parks, trails, and open space may not be immediately evident in the resultant revenue it delivers to City of American Canyon, but rather is expressed in the character and caliber of the people who are attracted to live in our community, and therefore from all the resultant contributions they make now and into the future, and that these contributions are incalculable. Thank you.

Signature *

A rectangular box containing a handwritten signature in black ink. The signature is stylized and appears to be the initials 'JSD'.

Date *

11/3/2021



Oath of Office

I, **Scott Artis**, Open Space Advisory Committee Member, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature

Subscribed and sworn to before me this 21st day of December, 2021.

Taresa Geilfuss

Name

City Clerk

Title

City Clerk's Signature



Oath of Office

I, **Nance Matson**, Open Space Advisory Committee Member, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature

Subscribed and sworn to before me this 21st day of December, 2021.

Taresa Geilfuss

Name

City Clerk

Title

City Clerk's Signature



Oath of Office

I, **Barry Christian**, Open Space Advisory Committee Member, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature

Subscribed and sworn to before me this 21st day of December, 2021.

Taresa Geilfuss

Name

City Clerk

Title

City Clerk's Signature

**CITY OF AMERICAN CANYON
REGULAR CITY COUNCIL MEETING**

Action Minutes
December 7, 2021

PUBLIC ADDRESS – CLOSED SESSION 5:30 P.M.

Present: Mayor Leon Garcia, Vice Mayor Mark Joseph, Councilmember Mariam Aboudamous, Councilmember David Oro, Councilmember Pierre Washington

Absent: None

5:30 P.M. CLOSED SESSION

1. Conference with Legal Counsel – Anticipated Litigation Pursuant to Government Code Section 54956.9 (d)(2) Three Matters.

6:30 P.M. OPEN SESSION - REGULAR MEETING

CALL TO ORDER

The meeting was called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

Mayor Leon Garcia led the Pledge of Allegiance.

MEETING ANNOUNCEMENT

Mayor Garcia read the meeting announcement.

ROLL CALL

Present: Mayor Leon Garcia, Vice Mayor Mark Joseph, Councilmember Mariam Aboudamous, Councilmember David Oro, Councilmember Pierre Washington

Absent: None

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

City Attorney William Ross provided an oral report on Closed Session. Closed Session commenced at 5:34 p.m. Closed Session adjourned at 6:07 p.m. A written report will be provided.

PROCLAMATIONS AND PRESENTATIONS

2. Presentation - Community Events Committee Update

Action: Council received an update on the Community Events Committee from Recreation Supervisor Alana Behn.

PUBLIC COMMENT - ITEMS NOT ON THE AGENDA

Mayor Leon Garcia opened Public Comments. Written comments: none. Oral comments: Valerie Zizak-Morais was called to speak; Hugh Marquez was called to speak; Jason Kishineff was called to speak; Tammy Wong was called to speak; Beth Marcus was called to speak; Justin Hamilton Hole was called to speak. Mayor Leon Garcia closed Public Comments.

AGENDA CHANGES

City Attorney William Ross requested the removal of Item 4; it was azenized in error.

CONSENT CALENDAR

Action: Motion to approve Remove Item 4 and approve the Consent Calendar. made by Councilmember David Oro, seconded by Vice Mayor Mark Joseph, and CARRIED by roll call vote.

Ayes: Mayor Leon Garcia, Vice Mayor Mark Joseph, Councilmember Mariam Aboudamous, Councilmember David Oro, Councilmember Pierre Washington

Nays: None

Abstain: None

Absent: None

3. Minutes of November 16, 2021

Action: Approved the minutes of the Regular City Council meeting of November 16, 2021.

~~4. City Attorney November 30, 2021 Closed Session Report~~

Action: Removed from the agenda per Agenda Changes.

5. City Council Meeting Calendar of 2022

Action: Approved the Regular City Council Meeting Calendar of 2022.

6. Water Treatment Plant Generator Purchase

Action: Adopted Resolution 2021-93 approving the purchase of a Generator for the Water Treatment Plant from Generac Industrial Power in an amount not to exceed \$75,000.

PUBLIC HEARINGS

7. Urgency Ordinance Applying the California Historic Building Code to the Napa Valley Ruins & Gardens and Future Sites

Council received a staff report from City Attorney William Ross. The public hearing was opened. Mayor Leon Garcia opened Public Comments. Written comments: none. Oral comments: none. Mayor Leon Garcia closed Public Comments.

Action: Adopted Urgency Ordinance 2021-09 modifying Chapter 16.08 of the California Historic Building Code of the Municipal Code to add Section 16.08.030 to provide for application of the Historic Building Code to designated sites of the Napa Valley Ruins & Gardens as a portion of Watson Ranch Specific Plan and such other sites and places as may be designated by Resolution of the City Council made by Councilmember David Oro, seconded by Vice Mayor Mark Joseph, and CARRIED by roll call vote.

Ayes: Mayor Leon Garcia, Vice Mayor Mark Joseph, Councilmember Mariam Aboudamous, Councilmember David Oro, Councilmember Pierre Washington

Nays: None

Abstain: None

Absent: None

8. Laborers International Union of North America, Local 324 (LIUNA) Appeal of the Planning Commission Approval of the SDG Commerce 217 Warehouse Distribution Center Conditional Use Permit

City Attorney William Ross updated Council on the directions that staff provided to the applicant. The public hearing was opened. Mayor Leon Garcia opened Public Comments. Written comments: Darien Key. Oral comments: Darien Key was called to speak. Mayor Leon Garcia closed Public Comments.

Action: Motion to continue the Laborers International Union of North America, Local 324 (LIUNA) appeal to a future date 90 days out made by Councilmember David Oro, seconded by Councilmember Mariam Aboudamous, and CARRIED by roll call vote.

Ayes: Mayor Leon Garcia, Vice Mayor Mark Joseph, Councilmember Mariam Aboudamous, Councilmember David Oro, Councilmember Pierre Washington

Nays: None

Abstain: None

Absent: None

9. Measure T Maintenance of Effort (MOE) Validation and 5-Year Expenditure Plan

Council received a staff report from Public Works Director Erica Ahman Smithies with Finance Director Lincoln Bogard. The public hearing was opened. Mayor Leon Garcia opened Public Comments. Written comments: none. Oral comments: Steve Brook was called to speak; Hugh Marquez was called to speak; Tammy Wong was called to speak; Justin Hamilton Hole was called to speak; Jason Kishineff was called to speak. Mayor Leon Garcia closed Public Comments.

Action: Motion to adopt Resolution 2021-94 approving a five-year expenditure plan for FY 2022-23 through FY 2026-27 under Measure T (Napa Countywide Road Maintenance Act) with Exhibit A updates. made by Councilmember David Oro, seconded by Vice Mayor Mark Joseph, and CARRIED by roll call vote.

Ayes: Mayor Leon Garcia, Vice Mayor Mark Joseph, Councilmember Mariam Aboudamous, Councilmember David Oro, Councilmember Pierre Washington

Nays: None

Abstain: None

Absent: None

Action: Motion to adopt Resolution 2021-95 approving the Maintenance of Effort (MOE) certification of \$370,015 as required under Measure T (Napa Countywide Road Maintenance Act). made by Vice Mayor Mark Joseph, seconded by Councilmember David Oro, and CARRIED by roll call vote.

Ayes: Mayor Leon Garcia, Vice Mayor Mark Joseph, Councilmember Mariam Aboudamous, Councilmember David Oro, Councilmember Pierre Washington

Nays: None

Abstain: None

Absent: None

10. Second Reading for Proposed "Lodging" in the Local-Serving Mixed-Use (LSMU) Zoning District and a Conditional Use Permit for a Hampton Inn Hotel

Council received a staff report from Associate Planner William He with Al Shaghaghi and his team to answer questions. Mayor Leon Garcia opened Public Comments. Written comments: none. Oral comments: none. Mayor Leon Garcia closed Public Comments.

Action: Motion to Waive second reading, read by title only, and adopt Ordinance 2021-10 to amend the Broadway District Specific Plan Table 2-3 to permit Lodging as a Conditionally Permitted Use in the Local Serving Mixed Use Zoning District (LSMU) Zoning District and add a new Special Development Requirement No. 3 to require Lodging Uses in the LSMU Zoning District qualify for a three Star Forbes Travel Guide Rating (File No. PL20-0030 made by Councilmember David Oro, seconded by Vice Mayor Mark Joseph, and CARRIED by roll call vote.

Ayes: Mayor Leon Garcia, Vice Mayor Mark Joseph, Councilmember Mariam Aboudamous, Councilmember David Oro, Councilmember Pierre Washington

Nays: None

Abstain: None

Absent: None

Action: Motion to adopt Resolution 2021-96 of the City Council of the City of American Canyon to approve a Conditional Use Permit for a 112-room Hampton Inn hotel on a 2.53-acre parcel at 3443 Broadway St, APN 058-312-010 (File No. PL20-0029). made by Councilmember David Oro, seconded by Vice Mayor Mark Joseph, and CARRIED by roll call vote.

Ayes: Mayor Leon Garcia, Vice Mayor Mark Joseph, Councilmember Mariam Aboudamous, Councilmember David Oro, Councilmember Pierre Washington

Nays: None

Abstain: None

Absent: None

BUSINESS

11. Ballot Measure for June 7, 2022 Statewide Primary Election - Term Limits for the Mayor and Members of the City Council

Mayor Leon Garcia opened Public Comments. Written comments: none. Oral comments: Beth Marcus was called to speak; Rick Hess was called to speak. Mayor Leon Garcia closed Public Comments.

Action: Motion to direct staff to return an item submitting to the qualified voters of the City an Ordinance amending the American Canyon Municipal Code to add Section 2.04.120 regarding Mayor and Councilmember Term limits at the Regular Statewide Primary Election to be held June 7, 2022 on December 21, 2021 with edits discussed made by Vice Mayor Mark Joseph, seconded by Councilmember Pierre Washington, and CARRIED by roll call vote.

Ayes: Vice Mayor Mark Joseph, Councilmember Mariam Aboudamous, Councilmember David Oro, Councilmember Pierre Washington

Nays: Mayor Leon Garcia

Abstain: None

Absent: None

MANAGEMENT AND STAFF ORAL REPORTS

Public Works Director Erica Ahman Smithies provided an update on Wetlands Edge traffic calming and a letter that will go out to residents. Finance Director Lincoln Bogard provided information on a grant awarded, found by Accounting Assistant III Laura Grijalva, to be used on past due water bills. City Clerk Taresa Geilfuss reported that she, along with Deputy City Clerk Cherri Walton, will be attending the Elections and New Law Conference.

MAYOR/COUNCIL COMMENTS, COMMITTEE REPORTS, AND FUTURE AGENDA ITEMS

12. City Council Committee Report - Mayor Leon Garcia

13. City Council Committee Report - Vice Mayor Mark Joseph

14. City Council Committee Report - Councilmember Pierre Washington

Councilmember Miriam Aboudamous provided an oral report. Mayor Leon Garcia shared an award received by Boy Scout Troup 7062, who asked for it to be hung at City Hall.

Future Agenda Items

Councilmember Pierre Washington - would like staff to review citywide traffic calming policies. Juneteenth event will be held on June 19, 2022. Dec 20th VFW will honor one of our officers.

Vice Mayor Mark Joseph – City’s 30-year Anniversary, a special proclamation, inviting former city officials.

Councilmember Miriam Aboudamous - traffic calming policy update (unanimously added). Workshop with community for parking enforcement for street cleaning, parking at fire hydrants (unanimously added). She recently met with the Napa Youth Council, they requested CC banning smoking inside multi-unit housing. Napa County Public Health would be available to assist with crafting the ordinance. (unanimously added)

ADJOURNMENT

The meeting was adjourned at 9:56 p.m.

CERTIFICATION

Respectfully Submitted,

Taresa Geilfuss, City Clerk

**CITY OF AMERICAN CANYON
SPECIAL CLOSED SESSION CITY COUNCIL
MINUTES/REPORTABLE ACTION**

December 14, 2021

PUBLIC ADDRESS – CLOSED SESSION 5:30 P.M.

The meeting was called to order at 5:30 p.m. Seeing no public comments, Council immediately adjourned to Closed Session.

CLOSED SESSION

ROLL CALL

Present: Mayor Leon Garcia, Vice Mayor Mark Joseph, Councilmember Mariam Aboudamous, Councilmember David Oro, Councilmember Pierre Washington

Absent: None

1. Matters Relating to Public Employment - Pursuant to Government Code Section 54957.

Position: Police Chief

Council considered this item.

Action: Motion to appoint Napa Sheriff's Office Captain Rick Greenberg as Chief of Police for American Canyon made by Councilmember Miriam Aboudamous, seconded by Councilmember David Oro, and CARRIED by roll call vote.

Ayes: Mayor Leon Garcia, Vice Mayor Mark Joseph, Councilmember Mariam Aboudamous, Councilmember David Oro, Councilmember Pierre Washington

Nays: None

Abstain: None

Absent: None

ADJOURNMENT

The meeting was adjourned at 6:53 p.m.

CERTIFICATION

Respectfully Submitted,

Jason Holley, City Manager

William D. Ross
David Schwarz
Kypros G. Hostetter

Law Offices of
William D. Ross
400 Lambert Avenue
Palo Alto, California 94306
Telephone: (650) 843-8080
Facsimile: (650) 843-8093

Los Angeles Office:

11420 Santa Monica Blvd
#25532
Los Angeles, CA 90025

File Nos: 199/6 & 199/3

December 7, 2021

VIA E-MAIL

The Honorable Leon Garcia, Chair
and Members of the Board of Directors
of the American Canyon Fire Protection District
4381 Broadway, Suite 201
American Canyon, CA 94503

Re: Report Upon Return from Closed Session; Virtual Regular Meeting of the American Canyon Fire Protection District Board of Directors; August 24, 2021;¹ and Special Meeting of the City of American Canyon, City Council

Dear Chair Garcia and Members of the Fire Board:

This communication sets forth reportable action, if any, of the Board of Directors (“Board”) of the American Canyon Fire Protection District (“District”), consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*), resulting from the Closed Session of the Virtual August 24, 2021 City of American Canyon (“City”) City Council (“Council”) Special Meeting, consistent with Government Code Section 54957.1.

After convening in Open Session at 5:32 p.m., your Board adjourned to Closed Session at 6:35 p.m. after ascertaining that there were no public comments concerning the matters agendized for Closed Session.

There were three matters agendized for Fire District Closed Session consideration.

1. Conference with Legal Counsel – Anticipated Litigation
Pursuant to Government Code Section 5495
2. Real Property Negotiations – Pursuant to Government Code Section 54956.8
Negotiator: Fire Chief
Property Location: APN 029-020-004 – 659 Napa Junction Road, American Canyon, CA

¹ The American Canyon Fire Protection District (“Fire District”) is a California special district and a subsidiary special district of the City of American Canyon.

3. American Canyon Fire Protection District Labor Negotiations
Pursuant to Government Code Section 54957.6

With respect to Fire District Agenda Item No. 1., there was no reportable action consistent with the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2).

With respect to Fire District Agenda Item No. 2., there was no reportable action under the provisions of Government Code Section 54956.8.

With respect to Fire District Agenda Item No. 3., there was no reportable action as the matter was also agendized for Open Session consideration under Business Item No. 7. *See*, Government Code Section 54957.6.

The Board returned from Closed Session at 6:25 p.m. and convened in Open Session at 6:32 p.m. to address the matters agendized for Open Session consideration.

At the conclusion of the Fire Board Meeting, a Special Meeting of the City Council was held with respect to one Consent Item. After the Consent Item and the balance of the Open Session Agenda, the City Council agreed to add a Closed Session matter to the Agenda (5-0) to confer with Counsel regarding anticipated litigation pursuant to Government Code Section 54956.9(d)(2) (one matter), adjourning to Closed Session at 7:20 p.m.

There was one matter agendized for Closed Session consideration by the unanimous vote by the Council (5-0).

1. Conference with Legal Counsel – Anticipated Litigation
Pursuant to Government Code Section 54956.9(d)(2)

With respect to Closed Session Agenda Item No. 1., there was reportable action in the form of unanimous direction (5-0) to authorize indemnification of AC-1 and its agents and sub-contractors with respect to claims by adjacent property owners or those claiming interests in the City Right-of-Way or Public Utility Easement (“PUE”) for the balance of the PUE construction contract.

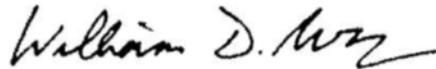
The Closed Session concluded at 7:28 p.m., where it was indicated that a written report upon return consistent with Government Code Section 54956.9(d)(2), would be prepared.

This communication should be reviewed under the Consent portion of the Agenda of your next Regular or Special Joint City Council/Fire Protection District Board Meeting.

The Honorable Leon Garcia, Mayor
and Members of the City Council
December 7, 2021
Page 3

Should you have questions concerning this Report, it may be taken off the Consent calendar when agendized in the future, or our office may be contacted in the interim.

Very truly yours,

A handwritten signature in black ink, appearing to read "William D. Ross". The signature is fluid and cursive, with a long horizontal stroke at the end.

William D. Ross
District Counsel/City Attorney

WDR:jf

cc: Jason B. Holley, City Manager
Maria Ojeda, Assistant City Manager
Taresa Geilfuss, City Clerk
Mike Durkee, Special Counsel

Mike Cahill, Fire Chief
Martha Banuelos, Fire Executive Assistant/Office Administrator

William D. Ross
David Schwarz
Kypros G. Hostetter

Law Offices of
William D. Ross
400 Lambert Avenue
Palo Alto, California 94306
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Facsimile: (650) 843-8093

Los Angeles Office:

11420 Santa Monica Blvd
#25532
Los Angeles, CA 90025

File Nos: 199/6

October 26, 2021

VIA E-MAIL

The Honorable Leon Garcia, Mayor
and Members of the City Council
City of American Canyon
4381 Broadway, Suite 201
American Canyon, CA 94503

Re: Report Upon Return from Closed Session; Virtual Regular Meeting of the
American Canyon City Council; September 7, 2021

Dear Mayor Garcia and Members of the City Council:

This communication sets forth reportable action, if any, of the City Council (“Council”) of the City of American Canyon (“City”), consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*) resulting from the Closed Session of the Virtual September 7, 2021 Regular Council Meeting, consistent with Government Code Section 54957.1.

After convening in Open Session at 5:30 p.m. and ascertaining that there were public comments on the agendaized Closed Session matters, your Council adjourned to Closed Session at 5:31 p.m.

There was one matter agendaized for Closed Session consideration.

1. Conference with Legal Counsel – Anticipated Litigation
Pursuant to Government Code Section 54956.9(d)(2)
Two Matters

With respect to the Closed Session Agenda Item No. 1., there was reportable action with respect to one of the matters considered. The reportable action consisted of the following:

Right-of-Entry Agreements with respect to a Public Utility Easement/City Right-of-Way related to the Watson Ranch Specific Plan Project (the “Project”) Agreement, has been reached with specific property owners as reflected in a privileged and confidential communication to your Council.

The Honorable Leon Garcia, Mayor
and Members of the City Council
October 26, 2021
Page 2

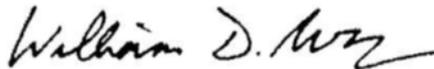
Additionally, consistent with the provisions of Municipal Code Section 2.20.010D, your Council ratified the retention of the Law Firm of Somach, Simmons & Dunn with respect to issues associated with the Vallejo/City 1996 water Agreement and subsequent Amendments as well as the AC-1/Jaeger Easement on the Watson Ranch Specific Plan/AC-1 property. Your Council ratified (5-0) the retention of Somach, Simmons & Dunn and Mr. Hitchings of that firm as Special Counsel and except as indicated, there was no other reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2).

The Closed Session concluded at 6:38 p.m. The Council/Board conveyed in Open Session at 6:45 p.m., where it was indicated that a written report upon return consistent with Government Code Section 54957.1, would be prepared.

This communication should be reviewed under the Consent portion of the Agenda of your next Regular or Special Joint City Council/Fire Protection District Board Meeting.

Should you have questions concerning this Report, it may be taken off the Consent calendar when agendized in the future, or our office may be contacted in the interim.

Very truly yours,



William D. Ross
City Attorney

WDR:jf

cc: Jason B. Holley, City Manager
Maria Ojeda, Assistant City Manager
Taresa Geilfuss, City Clerk
Mike Durkee, Special Counsel

William D. Ross
David Schwarz
Kypros G. Hostetter

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Facsimile: (650) 843-8093

Los Angeles Office:
11420 Santa Monica Blvd
#25532
Los Angeles, CA 90025

File No: 199/6

December 9, 2021

VIA E-MAIL

The Honorable Leon Garcia, Mayor
and Members of the City Council
City of American Canyon
4381 Broadway, Suite 201
American Canyon, CA 94503

Re: Report Upon Return from Closed Session; Virtual Regular Meeting of the
American Canyon City Council; December 7, 2021

Dear Mayor Garcia and Members of the City Council:

This communication sets forth reportable action, if any, of the City Council (“Council”) of the City of American Canyon (“City”), consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*) resulting from the Closed Session of the Virtual December 7, 2021 Regular Council Meeting, consistent with Government Code Section 54957.1.

After convening in Open Session at 5:34 p.m. and ascertaining that there were no public comments on the agendaized Closed Session matters, your Council adjourned to Closed Session at 5:34 p.m.

There was one matter agendaized for City Closed Session consideration.

1. Conference with Legal Counsel – Anticipated Litigation Pursuant to Government Code Section 54956.9(d)(2) Three Matters.

With respect to two of the matters considered under Closed Session Agenda Item No. 1., there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2).

With respect to one of the matters considered under City Closed Session Agenda Item No. 1., there was reportable action in the form of unanimous direction by Council (5-0) to participate in the cost of an administrative claim before the State Department of General Services advanced by the Napa County Flood Control and Conservation District (“District”) concerning a Department

The Honorable Leon Garcia, Mayor
and Members of the City Council
December 9, 2021
Page 2

of Water Resources interpretation that would adversely affect the District and the City.

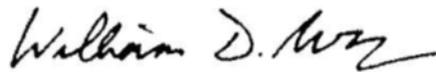
As a participatory member of the District, it is estimated that the City's cost would be approximately \$4,600.00. Except as indicated, there was no other reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2).

The Closed Session concluded at 6:07 p.m. The Council/Board conveyed in Open Session at 6:30 p.m., where it was indicated that a written report upon return consistent with Government Code Section 54957.1, would be prepared.

This communication should be reviewed under the Consent portion of the Agenda of your next Regular or Special Joint City Council/Fire Protection District Board Meeting.

Should you have questions concerning this Report, it may be taken off the Consent calendar when agendized in the future, or our office may be contacted in the interim.

Very truly yours,



William D. Ross
City Attorney

WDR:jf

cc: Jason B. Holley, City Manager
Maria Ojeda, Assistant City Manager
Taresa Geilfuss, City Clerk



TITLE

Continued Use of Remote Teleconference for Meetings

RECOMMENDATION

Adopt a Resolution reaffirming that a local emergency exists, re-ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and authorizing continued use of remote teleconferenced meetings of legislative and advisory bodies of the City of American Canyon for the period of December 21, 2021 - January 20, 2022 pursuant to to Ralph M. Brown Act.

CONTACT

William D. Ross, City Attorney

BACKGROUND & ANALYSIS

Because of the COVID-19 Pandemic, the City Council, as well as the City Planning Commission and Board of Directors of the American Canyon Fire Protection District, have been conducting meetings via Zoom teleconference, as allowed by Executive Order N-29-20. However, the Executive Order expired on September 30, 2021.

Assembly Bill 361, which was approved at by the Governor on September 16, 2021, allows local agencies such as the City to continue to meet by Zoom or other teleconferencing methods, provided that certain conditions are met.

The effect of Executive Order N-29-20 was to suspend certain provisions of the Ralph M. Brown Open Meeting Act (Government Code Section 54950 et seq.), which only allowed remote teleconference participation by City Council Members through a posting process at each teleconferenced member's location, with agenda provisions indicating that each teleconferenced location be accessible to the public.

The enclosed Resolution would comply with the provisions of AB 361 and allow continued Zoom meetings of the City Council until full in-person meetings are resumed. The ability to continue to meet by Zoom, even in conjunction with Open Meetings, can be accomplished by the City Council provided that monthly resolutions are azenized and enacted with provisions referencing appropriate confirmation of declared emergencies are described.

Stated plainly, the City Council will have to enact a “361 Resolution” at least every 30 days to allow the Zoom teleconferencing procedure to continue.

Changes to the initial Agenda page of the City Council were made made beginning October 2021, as the means for the public to participate via continued Zoom teleconference will have to be described consistent with the AB 361 procedures rather than the now-expired Executive Order N-29-20.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Not applicable.

FISCAL IMPACT

None.

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

ATTACHMENTS:

- [1. Resolution - Ratifying State of Emergency Proclamation](#)

RESOLUTION NO. 2021-_____

A RESOLUTION OF THE CITY OF AMERICAN CANYON CITY COUNCIL REAFFIRMING THAT A LOCAL EMERGENCY EXISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020, AND AUTHORIZING CONTINUED USE OF REMOTE TELECONFERENCED MEETINGS OF LEGISLATIVE AND ADVISORY BODIES OF THE CITY OF AMERICAN CANYON FOR THE PERIOD DECEMBER 21, 2021 THROUGH JANUARY 20, 2022 PURSUANT TO THE RALPH M. BROWN ACT

WHEREAS, the City of American Canyon (“City”) is committed to preserving and nurturing public access and participation in meetings of the American Canyon City Council (“City Council”), Council committees, Planning Commission, and all other advisory, elected and appointed committees and commissions (“City Decision Making Bodies”); and,

WHEREAS, all meetings of the City’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the City’s legislative bodies conduct their business; and,

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and,

WHEREAS, a required condition for such teleconference meetings is that a state of emergency be declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and,

WHEREAS, that proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the City’s boundaries, caused by natural, technological, or human-caused disasters; and,

WHEREAS, that proclamation also requires that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and,

WHEREAS, emergency conditions exist in the City, specifically, a State of Emergency has been proclaimed by Governor Newsom on March 4, 2020, proclaiming a State of Emergency to exist in California as a result of the threat of COVID-19; and,

WHEREAS, during the COVID-19 pandemic, the City Council has conducted remote, teleconferenced meetings consistent with the Governor’s Executive Orders promoting social distancing;

WHEREAS, consistent with AB 361, as a condition of extending the use of the provisions found in section 54953(e), the City Council must reconsider the circumstances of the state of emergency that exists in the City, and the City Council has done so; and,

WHEREAS, in response to COVID-19, the Governor of the State of California issued a Proclamation of a State of Emergency in response to COVID-19 on March 4, 2020, and issued Executive Order N-25-20 on March 12, 2020 proclaiming temporary amendments to State law and regulations related thereto; and

WHEREAS, on March 16, 2020 the City’s Director of Emergency Services issued a Proclamation of a Local Emergency by the City of American Canyon Director of Emergency Services and Acknowledgement of a State Proclamation Declaring of a State of Emergency and Acknowledgement of a Federal Proclamation Declaring of a National Emergency (P2020-001) (the “Proclamation”); and

WHEREAS, on March 17, 2020, the American Canyon City Council ratified the Proclamation. The City Council took actions to extend the Proclamation on May 5, June 16, August 4, and October 6, 2020.

WHEREAS, due to the continuing pandemic and the surging Delta Variant of COVID-19, meetings in person continues to present imminent risk to health and safety of attendees; and,

WHEREAS, the City Council hereby finds that the coronavirus causing the State of Emergency proclaimed by Governor Newsom on March 4, 2020, and, the Delta Variant of COVID-19 surging in Napa County, has caused, and will continue to cause, conditions of peril to the safety of persons within the City that are likely to be beyond the control of services, personnel, equipment, and facilities of the City, and desires to re-affirm that a local emergency persists and re-ratify the Proclamation of State of Emergency by the Governor of the State of California; and,

WHEREAS, as a consequence of the local emergency, the City Council does hereby find that City Decision Making Bodies shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and,

WHEREAS, the City is providing teleconference access via a conference phone-line number to the meetings to ensure public access.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Exists. The City Council hereby proclaims that a local emergency continues to exist throughout the City, and the surging Delta Variant of COVID-19 would present an imminent risk to meeting in person.

Section 3. Re-Ratifies of Governor’s Proclamation of a State of Emergency. The City Council hereby re-ratifies the Governor’s Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. City Decision Making Bodies and City Staff are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public teleconferenced meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of January 20, 2021 or such time the City Council adopts a subsequent Resolution in accordance with Government Code section 54953(e)(3) to extend the time during which City Decision Making Bodies may continue to conduct teleconferenced meetings without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED, APPROVED and ADOPTED at a regularly scheduled meeting of the American Canyon City Council held on the 21ST day of December, 2021, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Leon Garcia, Mayor

ATTEST:

APPROVED AS TO FORM

Taresa Geilfuss, City Clerk

William D. Ross, City Attorney



TITLE

Local Appointments List - Maddy Act Compliance

RECOMMENDATION

Receive and file the Local Appointments List of Board, Commission and Committee citizen appointments and vacancies for 2022.

CONTACT

Taresa Geilfuss, City Clerk

BACKGROUND & ANALYSIS

Each year, pursuant to Government Code Section 54970 (i.e. the “Maddy Act”), by December 31st the City Clerk posts a Local Appointments List of citizen appointments to all regular and ongoing boards, commissions, and committees and identifies the terms expiring in the upcoming year. The purpose of this list is to notify citizens of the opportunities to participate in and serve on local regulatory and advisory boards, commissions, and committees.

The Local Appointments List will be posted to the city's website before December 31, 2021, in compliance with the government code. Applications for vacancies can be made at any time during 2022.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Not applicable.

FISCAL IMPACT

There is no fiscal impact to the Local Appointments List.

ENVIRONMENTAL REVIEW

None

ATTACHMENTS:

[1. Local Appointment List - Maddy Act - 2022 Vacancies](#)

Local Appointments List of Boards, Commissions and Committees 2022

NOTICE TO THE PUBLIC

In compliance with the requirements Government Code §54972 (Maddy Act), below is a listing of existing vacancies and all current board and commission members whose terms will expire throughout the 2022 calendar year are highlighted in yellow.

PLANNING COMMISSION (Authority: American Canyon Municipal Code 2.32)			
Function: The functions, powers and duties of the Planning Commission shall be all those functions, powers and duties of a planning commission and board of zoning adjustment as provided in Chapters 3 and 4 of Title 7 commencing with Section 65100 of the Government Code of the state (the planning and zoning law) and shall perform such other duties and functions as may be designated by the city council. APPLICATION			
Requirements: Must be a resident of American Canyon. Required to complete ethics training and Conflict of Interest Form 700.			
Additional info: 5 members appointed by City Council; 4-year term; meets the 4 th Thursday of each month at 6:30 p.m.			
	Commissioner	Date of Appointment	Term Expires
1	Eric Altman	03/15/2011, 01/20/2015, 01/15/2019, 02/11/2019	12/31/2022
2	Tyrone Navarro	03/15/2011, 01/20/2015, 01/15/2019, 02/11/2019	12/31/2022
3	Crystal Dispo Mallare	01/10/2017, 12/15/2020	12/31/2024
4	Andrew Goff	01/10/2017, 12/15/2020	12/31/2024
5	Tammy Wong	2/11/2019	12/31/2022

PARKS & COMMUNITY SERVICES COMMISSION (Authority: American Canyon Municipal Code 2.29)			
Function: The functions, powers and duties shall include review of issues referred to the Commission by the City Council, the City Manager, Parks & Recreation Department, residents or organizations of the city; to provide advice, comment and make recommendations regarding such issues as requested; to organize or facilitate community benefit activities or functions; and other duties as assigned by the City Council. (Ord. 2003-04 § 1, 2003; Ord. 2001-04 § 1, 2001) APPLICATION			
Requirements: Must be a resident of American Canyon. Required to complete ethics training and Conflict of Interest Form 700.			
Additional info: 5 members appointed by City Council; 4-year term; meets the 2 nd Thursday of each month at 6:30 p.m.			
	Commissioner	Date of Appointment	Term Expires
1	Clarence Mamaril	12/13/2013, 06/06/2017, 12/15/2020	12/31/2024
2	Cathy Margolati	06/06/2017, 12/15/2020	12/31/2024
3	Kristin Einberger	03/01/2015, 02/26/2019	12/31/2022
4	Gina Griggs	12/15/2020	12/31/2024
5	Karina Servente	03/03/2015, 02/26/2019	12/31/2022
6	Selah Hmun, Honorary Commissioner (Student – 1 or 2-yr term)	12/31/2020	12/31/2022

OPEN SPACE ADVISORY COMMITTEE (Authority: American Canyon Municipal Code 2.28 ; Resolution 2005-83 , adopted September 1, 2005)			
Function: The Open Space Advisory Committee serves in an advisory capacity to the City Council. The purpose of the Committee is to oversee Open Space efforts and to periodically report back to City Council on Open Space issues. The Committee should establish priority goals and projects, subject to Council review and confirmation. APPLICATION			
Requirements: Must be a resident of American Canyon. Required to complete ethics training and Conflict of Interest Form 700.			
Additional info: 5 members appointed by City Council; 4-year term; meets the 1 st Wednesday of each month at 6:30 p.m.			
	Committee Member	Date of Appointment	Term Expires
1	Nance Matson	09/01/2005, 03/02/2010, 01/21/2014, 03/26/2019, 12/21/2021	12/31/2025
2	Barry Christian	09/01/2005, 03/02/2010, 01/21/2014, 03/26/2019, 12/21/2021	12/31/2025
3	Tara McClinton-Horner	02/16/2016, 01/14/2020	12/31/2022
4	Kim Hester-Williams	09/28/2017 (Partial), 01/14/2020	12/31/2022
5	Scott Artis	01/14/2021 (partial), 12/21/2021	12/31/2025

NAPA COUNTY BOARDS, COMMISSIONS AND COMMITTEES

Appointed by American Canyon City Council as representatives on Napa County Commissions or Committees

(A full list of Napa County Boards, Commissions and Committees vacancies, including those appointed directly by Napa County, can be found on the Napa County website [here](#).)

NAPA COUNTY LIBRARY COMMISSION

General Information: 8 members: 3 appointed by the BOS; 1 appointed by each city in Napa County. Term is 3 years, beginning on February 1st. Meets the 1st Thursday of every other month, 5:00 p.m., Napa County Library, APPLICATION

	Representative	Date of Appointment	Term Expires
1	Ashley Taylor Almond	07/21/2020	02/01/2023

NAPA COUNTY MOSQUITO ABATEMENT DISTRICT

General Information: 1 member appointed from the district at large by the BOS; 1 appointed by each city in Napa County. Term is 2 or 4 years. Meets 2nd Wednesday of each month, 7:00 p.m., 15 Melvin Road, American Canyon, CA 94503. APPLICATION

	Representative	Date of Appointment	Term Expires
1	Deborah Maffei	04/04/2017, 11/28/2017, 12/3/2019, 12/31/2021	12/31/2023

NVTA - ACTIVE TRANSPORTATION ADVISORY COMMITTEE (ATAC)

General Information: 11 members: 1 appointed by each city in Napa County, 2 from American Canyon. Term is 3 years. Meets Wednesday evenings, six times a year at NVTA's office at 625 Burnell Street, Napa; 5:00 p.m. APPLICATION

	Representative	Date of Appointment	Term Expires
1	Barry Christian	03/18/2014, 12/15/2020	12/31/2023
2	Sean Hughes	12/15/2020	12/31/2023

NVTA - CITIZEN ADVISORY COMMITTEE (CAC)

General Information: 19 members: 1 appointed by each city in Napa County. Term is 2 years. Meets Wednesday evenings, six times a year at NVTA's office at 625 Burnell Street, Napa; 5:00 p.m.

	Representative	Date of Appointment	Term Expires
1	VACANT	SUBMIT AN APPLICATION	04/2021

GENERAL RULES REGARDING CITY OF AMERICAN CANYON APPOINTMENTS, TERMS AND VACANCIES

(Authority: American Canyon Municipal Code [2.28.010](#))

- All members of boards and commissions of the city shall be appointed by the City Council for four-year terms, commencing on January 1st following the year of appointment. Interim vacancies shall be filled by appointment for the unexpired term of the member replaced.
- Any member of a board or commission of this city may be removed from office at any time, with or without cause, by a majority vote of the city council, except in cases where the mayor or city council are not the appointing authority (in which cases such regular appointing authority may exercise this power of removal).
- Commissioners and board members are expected to attend all meetings, regular and special. If a commissioner or board member cannot attend a regular or special meeting, he shall notify either the commission or board chair or the appropriate staff person assigned to support that commission or board. The full commission or board will decide to either excuse the absence or not excuse it. Whenever a commissioner or board member has more than three unexcused absences in a twelve-month period, then that commissioner or board member shall be removed from office.
- All members of any board or commission shall be initially, and during their incumbencies, bona fide residents of the city. No such member shall, at or during his incumbency, be an employee of the city.



TITLE

Annual Inflation Adjustment to Impact Fees

RECOMMENDATION

Adopt a Resolution of the City Council of the City of American Canyon adopting the 2022 annual Inflation-adjustment to the Traffic Impact Fee, Water Capacity Fee, Wastewater Capacity Fee, Parks and Recreation Fee, Civic Facilities Fee, General Plan Update Fee, and Affordable Housing Nexus Fee.

CONTACT

Brent Cooper, AICP, Community Development Director

BACKGROUND & ANALYSIS

American Canyon collects “Impact Fees” to fund infrastructure required to serve new development. The City’s impact fees consist of a Traffic Impact Fee, Water and Wastewater Capacity Fee, Parks and Recreation Fee, Civic Facilities Fee, General Plan Update Fee, and an Affordable Housing Nexus Fee.

Each Impact Fee is adopted by Ordinance. Included in the Impact Fee Ordinance is a specific inflation factor. For example, the Engineering News Record 20-City Construction Cost Index applies to the Traffic Impact Fee, Wastewater Capacity Fee, and the Parks and Recreation, Civic Facilities, and General Plan Update Fee. The latest 12-month inflation rate for this factor is 8.8%.

The Engineering News Record Construction Cost Index for the San Francisco region (BCI) applies to the Water Capacity Fee. The latest 12-month inflation rate for this factor is 15.86%.

The California Consumer Price Index, or 2% whichever is less (CA-CPI) applies to the Affordable Housing Nexus Fee. The latest 12-month inflation rate for this factor is 8.65%. However, the Affordable Housing Nexus fee inflation factor is capped at a maximum 2%.

Over time, inflation erodes the “buying power” of Impact fees. To counteract this effect, each Impact fee ordinance allows the City to adjust these fees based upon the “latest available” specific cost inflation factors. These factors and the latest inflation rates are identified in the Attachment 2.

The Council’s most recent Impact fee adjustment was approved on December 15, 2020. To ensure

buying power is sustained over time, an annual inflation adjustment for each impact fee is presented each year as a housekeeping matter.

The current Impact Fees and proposed 2022 Impact Fees that have been adjusted for the latest inflation rates are included as Attachment 3.

Citywide Impact Fees

Traffic Impact Fee

The Traffic Impact Fee (TIF) funds transportation improvements identified in the Circulation Element pursuant to APMC 15.12.050.

Water and Wastewater Capacity Fees

Water and Wastewater capacity fees are collected for the purpose of constructing and/or improving water, recycled water, and wastewater facilities necessary to meet the demand of new development, pursuant to APMC 13.06.090 and APMC 14.06.060 respectively.

Parks & Recreation, Civic Facility, and General Plan Update Fee

These fees are collected for the purpose of constructing new park, recreation, civic facilities and general plan update funds necessary to meet the demand of new development, pursuant to APMC 15.08.050. Unlike the Civic Facility and General Plan Update Fees, the Parks & Recreation impact fee only applies to new residential development.

Affordable Housing Nexus Fee

This fee is collected for the purpose of constructing new housing that is affordable to lower income residents when the expense of providing on-site inclusionary housing is financially infeasible. (APMC 19.28)

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Infrastructure: "Develop and maintain infrastructure resources to support sustainable growth."

FISCAL IMPACT

N/A. The proposed action sustains the Impact fees buying power in "real dollar" terms.

ENVIRONMENTAL REVIEW

The proposed impact fee inflation adjustment is not subject to the California Environmental Quality Act ("CEQA") pursuant to Section 15060(c)(2) because the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment; and Section 15060(c)(3) because the activity is not a project as defined in Section 15378 of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3 because it has no potential for resulting in physical change to the environment, directly or indirectly. In addition, the impact fee inflation adjustment is not a project under CEQA Guidelines Section 15061(b)(3) because it has no potential for causing a

significant effect on the environment. Moreover, the inflation adjustment is exempt from environmental review under CEQA Guidelines Section 15378(b)(4) because it is a government funding mechanism that does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

ATTACHMENTS:

1. [Resolution Fee Update 2021](#)
2. [Inflation Factors](#)
3. [Existing and Proposed Impact Fees](#)

RESOLUTION NO. 2021- ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON ADOPTING THE 2022 ANNUAL INFLATION-ADJUSTMENT TO THE TRAFFIC IMPACT FEE; WATER CAPACITY FEE; WASTEWATER CAPACITY FEE; PARKS AND RECREATION FEE; CIVIC FACILITIES FEE; GENERAL PLAN UPDATE FEE; AND AFFORDABLE HOUSING NEXUS FEE

WHEREAS, the City collects “Impact Fees” to mitigate the impact of new development; and

WHEREAS, the City’s impact fees are: Traffic Impact Fee, Water Capacity Fee, Wastewater Capacity Fee, Parks and Recreation Fee, Civic Facilities Fee, General Plan Update Fee, and the Affordable Housing Nexus Fees; and

WHEREAS, over time, inflation erodes the buying power of impact fees; and

WHEREAS, the City’s impact fees were last adjusted on December 15, 2020 (Resolution 2020-R104); and

WHEREAS, the applicable inflation factors, amount of inflation since the previous update, and Municipal Code inflation factor index reference is show on the table below; and

Impact Fee	Inflation Factor Index	Inflation	Municipal Code
Traffic	Engineering News Record 20-City Construction Cost Index	8.80%	Section 15.12.050
Water Capacity Fee	Engineering News Record Construction Cost Index for the San Francisco Region (BCI)	15.86%	Section 13.060.090.E
Wastewater Capacity Fee	Engineering News Record 20-City Construction Cost Index	8.80%	Section 14.04.100.A
Parks and Recreation, Civic Facilities, General Plan Update	Engineering News Record 20-City Construction Cost Index	8.80%	Section 15.08.050
Affordable Housing Nexus fee	<u>California Consumer Price Index, or 2% whichever is less</u>	8.65% 2% Max	Resolution 2016-15

WHEREAS, the City Council considered all of the written and oral testimony presented at the public meeting on December 21, 2021 in making its decision.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby adjusts these impact fees as follows:

SECTION 1: The 2022 Traffic Impact Fees as shown on the table below:

Traffic Impact Fee

Land Use	2022 Traffic Impact Fee
All	\$672.58 Per Net New Daily Trip
ADU	\$1,167.63 Per ADU

SECTION 2: The 2022 Water Capacity Fees as shown on the table below:

Water Capacity Fee

Land Use	Units	EDU	2022 Water Capacity Fee
Accessory Dwelling Unit	each	0.00	\$0.00
Single Family	each	1.00	\$19,844
Multi-Family	unit	0.65	\$13,439
Commercial/Industrial	gpd	n/a	\$30.41

SECTION 3: The 2022 Wastewater Capacity Fees as shown on the table below:

Wastewater Capacity Fee

Land Use	Units	EDU	2022 Wastewater Capacity Fee
Accessory Dwelling Unit	each	0.00	\$0.00
Single Family	each	1.00	\$11,637
Multi-Family	unit	0.65	\$7,564
Commercial/Industrial	gpd	n/a	\$38.80

SECTION 4: The 2022 Parks & Recreation Fees as shown on the table below:

Parks & Recreation Fee

Parks and Recreation	2022 Fee Per Dwelling Unit
Parkland Acquisition	\$2,349.20
Parkland Development	\$2,671.15
Community Gym	\$920.00
Aquatic Center/Pool	\$311.53
Aquatic Center/Slide	\$65.44
Total Per Dwelling Unit	\$6,317.32
Total Per ADU	\$1,731.38

SECTION 5: The 2022 Civic Facility Fees as shown on the table below:

Civic Facility Fee

Civic Facilities	2022 Civic Facility Fee Per Residential Unit	2022 Civic Facility Fee Per Accessory Dwelling Unit	2022 Civic Facility Fee Per Commercial Sqft	2022 Civic Facility Fee Per Office Sqft	2022 Civic Facility Fee Per Industrial Sqft
City Hall Expansion	\$305.06	\$83.78	\$0.16	\$0.31	\$0.11
Police Station	\$92.38	\$25.30	\$0.04	\$0.09	\$0.05
Aquatic Center Offices	\$283.18	\$77.76	\$0.04	\$0.07	\$0.01
Construction - City Library	\$1,069.45	\$293.38	\$0.16	\$0.26	\$0.09
Corp Yard Expansion and offsite improvements	\$83.87	\$23.69	\$0.01	\$0.05	\$0.01
Total - Civic Facilities	\$1,833.95	\$503.89	\$0.41	\$0.77	\$0.28

SECTION 6: The 2022 General Plan Update Fees as shown on the table below:

General Plan Update Fee

Land Use	Units	2022 General Plan Update Fee
Residential	Per DU	\$97.47
Accessory Dwelling Unit	Per DU	\$26.96
Commercial, Office, Industrial	Per Sqft	\$0.012

SECTION 7: The 2022 Affordable Housing Nexus Fee as shown on the table below:

Affordable Housing Nexus Fee

Type of Use	2022 Affordable Housing Nexus Fee Per Gross Sqft
Residential, Single Family, Townhouse	\$3.36
Residential, Stacked Flats, Apartment	\$3.90
Office	\$0.85
Hotel	\$0.85
Retail	\$0.85
Warehouse	\$0.56
Industrial	\$0.56
All Other Nonresidential	\$0.85

SECTION 8: The 2022 annual impact fee inflation-adjustment schedule shall become effective 60 days following approval by the City Council. The effective date for the updated impact fees shall occur on the 19th day of February, 2022.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon hereby determines the proposed impact fee inflation adjustment is not subject to the California Environmental Quality Act (“CEQA”) pursuant to Section 15060(c)(2) because the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment; and Section 15060(c)(3) because the activity is not a project as defined in Section 15378 of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3 because it has no potential for resulting in physical change to the environment, directly or indirectly. In addition, the impact fee inflation adjustment is not a project under CEQA Guidelines Section 15061(b)(3) because it has no potential for causing a significant effect on the environment. Moreover, the inflation adjustment is exempt from environmental review under CEQA Guidelines Section 15378(b)(4) because it is a government funding mechanism that does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

PASSED, APPROVED and ADOPTED at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 21st day of December, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Leon Garcia, Mayor

ATTEST:

APPROVED AS TO FORM:

Taresa Geilfuss, City Clerk

William D. Ross, City Attorney

ATTACHMENT 2

Table 1 - 2021 Inflation Factors

Impact Fee	Inflation Factor Index	Inflation Factor		Percentage Index Change
		Prior Index Date	Current Index Date	
Traffic	Engineering News Record 20-City Construction Cost Index	Aug-20	Aug-21	8.80%
Water Capacity	Engineering News Record Construction Cost Index for the San Francisco region (BCI)	Nov-20	Nov-21	15.86%
Wastewater Capacity	Engineering News Record 20-City Construction Cost Index	Aug-20	Aug-21	8.80%
Parks and Recreation, Civic Facilities, General Plan Update	Engineering News Record 20-City Construction Cost Index	Aug-20	Aug-21	8.80%
Affordable Housing Nexus	California Consumer Price Index, or 2% whichever is less (CA-CPI)	Aug-20	Aug-21	8.65% 2% Max

Existing and Proposed 2022 Impact Fees

Table 1 - Traffic Impact Fee

Land Use	Current Traffic Impact Fee	Proposed 2022 Traffic Impact Fee
All	\$618.18 Per Net New Daily Trip	\$672.58 Per Net New Daily Trip
ADU	\$1,073.19 Per ADU	\$1,167.63 Per ADU

Table 2 - Water Capacity Fee

Land Use	Units	EDU	Current Water Capacity Fee	Proposed 2022 Water Capacity Fee
Accessory Dwelling Unit	each	0.00	\$0.00	\$0.00
Single-Family	each	1.00	\$17,127	\$19,844
Multi-Family	unit	0.65	\$11,599	\$13,439
Commercial/Industrial	gpd	n/a	\$26.25	\$30.41

Table 3 - Wastewater Capacity Fee

Land Use	Units	EDU	Current Wastewater Capacity Fee	Proposed 2022 Wastewater Capacity Fee
Accessory Dwelling Unit	each	0.00	\$0.00	\$0.00
Single-Family	each	1.00	\$10,696	\$11,637
Multi-Family	unit	0.65	\$6,952	\$7,564
Commercial/Industrial	gpd	n/a	\$35.66	\$38.80

Table 4 - Parks & Recreation Fee

Parks and Recreation	Current Residential Fee Per Dwelling Unit	Proposed Residential Fee Per Dwelling Unit	Current Accessory Dwelling Unit Parks & Recreation Fee	Proposed 2022 Accessory Dwelling Unit Parks & Recreation Fee
Total	\$5,806.38	\$6,317.32	\$1,591.35	\$1,731.38

Table 5 - Civic Facility Fee (Residential)

Civic Facilities	Current Fee Per Residential Unit	Proposed Fee Per Residential Unit	Current Fee Per ADU	Proposed 2022 Fee Per ADU
Total - Civic Facilities	\$1,685.61	\$1,833.95	\$462.54	\$463.14

Table 6 - Civic Facility Fee (Commercial)

Civic Facilities	Current Fee Per Commercial Sqft	Proposed 2022 Fee Per Commercial Sqft
Total - Civic Facilities	\$0.38	\$0.41

Table 7 - Civic Facility Fee (Office and Industrial)

Civic Facilities	Current Fee Per Office Sqft	Proposed Fee Per Office Sqft	Current Fee Per Industrial Sqft	Proposed 2022 Fee Per Industrial Sqft
Total - Civic Facilities	\$0.72	\$0.77	\$0.26	\$0.28

Table 8 - General Plan Update Fee

Land Use	Units	Current General Plan Update Fee	Proposed 2022 General Plan Update Fee
Residential	Per DU	\$89.59	\$97.47
Accessory Dwelling Unit	Per DU	\$24.78	\$26.96
Commercial, Office, Industrial	Per Sqft	\$0.011	\$0.012

Table 9 - Affordable Housing Nexus Fee

Type of Use	Current Affordable Housing Fee Per Gross Sqft	Proposed 2022 Affordable Housing Fee Per Gross Sqft
Residential, Single Family, Townhouse	\$3.29	\$3.36
Residential, Stacked Flats, Apartment	\$3.82	\$3.90
Office	\$0.83	\$0.85
Hotel	\$0.83	\$0.85
Retail	\$0.83	\$0.85
Warehouse	\$0.55	\$0.56
Industrial	\$0.55	\$0.56
All Other Nonresidential	\$0.83	\$0.85



TITLE

Information Technology Contract

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to approve a contract with Definitive Networks, Inc for the lease, warranty, maintenance and support services of information technology and telephone systems and equipment.

CONTACT

Maria Ojeda, Assistant City Manager

BACKGROUND & ANALYSIS

The City has an existing service provider, Definitive Networks, Inc. (DNI) currently providing Hardware as a Service (HAAS). The current DNI HAAS contract expires on September 30, 2022. In addition to the HAAS contract a separate contract for the support of information technology and telephone systems set to expire on June 30, 2022. This proposed authorization will extend the term of the contract until June 30, 2024, expand the scope of HAAS and support services and combine services into one contract.

Since August, 2005 Definitive Networks, Inc. (DNI) has provided information technology and technical support services to the City of American Canyon. The proposed contract covers a full range of information technology services including cyber security, network, servers, infrastructure, desktop services, software licensing and computers; support for the City's Voice over Internet (VoIP) telephone systems, telephones and on-site end-user support. Also included are support services 24 hours per day, 7 days per week to ensure that problems affecting the whole organization or major processing components are uninterrupted.

Technology has become a growing component of providing city services, completing city work and requires ongoing technical support and a consistent cost-effective method of replacing computers.

During the COVID-19 Emergency, DNI build a Citrix Farm, a group of networks and shared storage that allowed employees to work remotely in a secure environment.

Maintaining a contract for information technology services with a third-party contractor is the most cost-effective manner for the city to have the highest level of service without added pension and

fringe benefit costs and reduces significant capital expenditures as well as the salary and overhead costs. Currently, DNI has approximately 19 employees supporting the organization on site, remotely and as needed. We continue to benefit from accessing equipment during unforeseen emergencies and have our technology maintained at DNI's Network Operations Center. Equipment purchases and planned maintenance occurs in partnership and under the direction of the city.

The reason to renew the contract one year earlier is to expand the current HAAS contract to include desktop computers, ensure system optimization and replace desktop computers that need immediate replacement. Through a joint effort between staff and DNI, an equipment audit was conducted to evaluate desktop needs and current desktop system conditions. In this process it was determined that the majority of the city operated computers had outlived their useful life and also posed a compromise system security exposure.

The benefit of HAAS is that it provides a guaranteed replacement of equipment anytime it is needed, smooths the costs of computer purchases by stabilizing the costs of computers over three years and will also provide new equipment more frequently. Cyber security risks increase the need to keep pace with up to date security, software and computers to safeguard city information systems. Aside from adding updated desktop computers where needed, staff use and desktop needs were evaluated and where appropriate, a more affordable and equally effective 'terminal' can be assigned to low use work sites. Terminals do not have cameras but allow for secure network access to all files without the cost of individual software per user. This will allow for every employee to have secure, upgraded equipment by the end of this fiscal year. Typically, the routine replacement plan called for about 20-40 computers to be replaced per year ranging in cost from \$30,000 to \$60,000 annually. Due to budget constraints and expired contracts with other providers, the replacement of computers was delayed and therefore compounded the need to replace a greater number of computers at one time. The HAAS solution is the most cost effective solution that will provide the organization with secure computers, software and equipment with an incremental cost to our existing contract.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

The net increase to implement this plan is about \$25,000. There are enough fiscal resources in the Information Technology Internal Service Fund (IT ISF) to cover this increase and an increased budget appropriation is not needed.

The total cost for DNI services for FY 2021/22 will be \$498,425, FY 2022/23 will be \$505,387 and FY 2023/24 will be \$512,559.

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA")

because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

ATTACHMENTS:

1. [Resolution - Definitive Networks](#)

RESOLUTION NO. 2021-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON
AUTHORIZING THE CITY MANAGER TO APPROVE A CONTRACT WITH DEFINITIVE NETWORKS, INC FOR
THE LEASE, WARRANTY, MAINTENANCE AND SUPPORT SERVICES OF INFORMATION TECHNOLOGY
AND TELEPHONE SYSTEMS**

WHEREAS, Since August, 2005 Definitive Networks, Inc. (DNI) has provided information technology and technical support services that covers a full range of information technology services including cyber security, network, servers, infrastructure, desktop and laptop services, software licensing and computers; support for the City's Voice over Internet (VoIP) telephone systems, telephones and on-site end-user support. Also included are support services 24 hours per day, 7 days per week; and

WHEREAS, Definitive Networks, Inc. (DNI) currently provides Hardware As A Service (HAAS). The current DNI contract expires on September 30, 2022 and this proposed authorization will extend the term of the contract by three years until June 30, 2024 and the scope of HAAS.

WHEREAS, sufficient funds exist in the Fiscal Year 2021-2022 Information Technology Internal Service Fund Budget to cover the cost of expanding the scope of the contract; and

WHEREAS, maintaining a reliable IT network is aligned with the objective of the City Council's strategy to ensure quality services and organization effectiveness; and

WHEREAS, a contract with Definitive Networks, Inc for the lease, warranty, and maintenance of computer systems, hardware, software, telephones, servers and network represents the most cost-effective solution for the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby approves a contract with Definitive Networks, Inc. for the lease, warranty, maintenance and support services of information technology hardware, software and telephone systems.

PASSED, APPROVED AND ADOPTED at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 21st day of December, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Leon Garcia, Mayor

ATTEST:

APPROVED AS TO FORM:

Taresa Geilfuss, City Clerk

William D. Ross, City Attorney



TITLE

SB619 Intent to Comply with SB1383

RECOMMENDATION

Adopt a Resolution of the City Council of the City of American Canyon affirming a Notice of Intent to Comply with State Senate Bill 1383 requirements of mandatory solid waste, recycling and organics collection services.

CONTACT

Erica Ahmann Smithies, Public Works Director

BACKGROUND & ANALYSIS

On November 16, 2021, City Council adopted Ordinance No. 2021-08 modifying Title 8 (Health and Safety) of the American Canyon Municipal Code to add Chapter 8.20 Mandatory Municipal Solid Waste, Recycling and Compost Material Disposal Reduction. The adopted Ordinance is a requirement of State Senate Bill 1383 (SB 1383), the Short-lived Climate Pollutant Reduction Act of 2016, requiring the California Department of Resources Recycling and Recovery (CalRecycle) to develop regulations to reduce organics in landfills as a source of methane. and goes into effect on January 1, 2022.

As adopted by CalRecycle, these SB 1383 regulations require all jurisdictions to implement a mandatory organic recycling ordinance and enforcement mechanisms to ensure that all covered residential and commercial generators are compliant with the regulations. This legislation requires all businesses, residents, and multi-family apartments to have access to recycling programs that capture food scraps, landscaping waste, among other organic waste materials.

On October 6, 2021, Governor Newsom signed Senate Bill 619 (SB 619), Section 42652.5 (c) of the Public Resources Code, that gives relief to jurisdictions that fail to adopt enforceable mechanisms to comply with SB 1383 regulations by Jan. 1, 2022. Local jurisdictions can seek relief through CalRecycle by submitting a notification of intent to comply by March 1, 2022. SB 619 gives jurisdictions more time to adopt their ordinances and approve their franchise agreements to locally

implement the SB 1383 regulations before fines may be imposed. However, local jurisdictions still need to work towards adopting the enforceable mechanisms, or else CalRecycle can demand retroactive payment of penalties for non-performance.

While the City of American Canyon has successfully adopted an Ordinance in compliance with SB 1383, the City still needs more time to address the following implementation areas:

1. The City's franchise waste hauler, Recology, and the City of American Canyon need to negotiate a franchise amendment to discuss how the SB 1383 mandated programs can be included into the franchise agreement.
2. Recology needs to provide a cost for the additional programs mandated by SB 1383 in order to facilitate a contract amendment and is actively working on a cost analysis of the new requirements.
3. The County of Napa, with all municipal agencies participating, is heading a countywide Edible Food Recovery study identifying all Tier One and Tier Two generators and assessing the capacity and developing a capacity plan countywide.
4. The City's Environmental Specialist that oversaw solid waste and several other City programs retired in 2021, and the City does not currently have the vacancy filled. The City is utilizing a combination of staff augmentation through consultants and current City staff to work on site assessments, enforcement, training, and monitoring needed to successfully get all residential and commercial accounts set up with organics collection and reporting to CalRecycle.

CalRecycle has provided a form (Attachment 2) as a convenience to assist jurisdictions (counties, cities, a county and city, or special districts providing solid waste collection services) for purposes of submitting a notification of intent to comply. The deadline to submit the Intent to Comply is March 1, 2022. Upon approval, by CalRecycle, of a jurisdiction's notification and implementation of the intent to comply, a jurisdiction may be eligible for both of the following:

1. Administrative civil penalty relief for the 2022 calendar year pursuant to PRC section 42652.5(d).
2. A corrective action plan pursuant to 14 CCR section 18996.2.
 1. CalRecycle may address through a corrective action plan any violations disclosed in a jurisdiction's notification that will take more than 180 days to correct. In this situation, the proposed actions and schedule in the jurisdiction's approved notification will be in effect until a corrective action plan is issued.

CalRecycle will respond in writing to a jurisdiction within 45 business days of receiving its

notification with an approval, disapproval, request for additional information, or timeline for a decision on approval or disapproval. CalRecycle will include details about why a jurisdiction did not meet the requirements for a Notification of Intent to Comply when disapproving the jurisdiction's notification.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Infrastructure: "Develop and maintain infrastructure resources to support sustainable growth."

FISCAL IMPACT

Recology, the City's franchise hauler, is still working on the costs to implement SB 1383 and what this translates to American Canyon rate payers. The City has requested a meeting once Recology has completed their analysis, but it is unlikely that this will occur prior to January 1, 2022. While the initial costs associated with the City's compliance of SB1383 are currently being covered by existing budget appropriations, the long term implementation and enforcement needs are unknown at this time. In the short term, there will be additional demand either through City staff or contract services to provide regular program outreach, review of waiver requests, business audits/inspections, and enforcement of the ordinance as it develops beyond January 1, 2022. In addition, there will be a cost to participate in the Countywide Food Recovery Study that is being initiated by the County of Napa. If existing budget appropriations in FY21-22 are found to be inadequate, a budget adjustment will be addressed at mid-year or by future Council Resolution.

ENVIRONMENTAL REVIEW

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378. Further, the action is exempt under CEQA Guidelines Sections 15307 and 15308 for actions by regulatory agencies for the protection of natural resources and the environment.

ATTACHMENTS:

- [1. Resolution - Notice of Intent State Senate Bill 1383](#)
- [2. Notice of Intent to Comply Form](#)

RESOLUTION NO. 2021- _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON AFFIRMING A NOTICE OF INTENT TO COMPLY WITH STATE SENATE BILL 1383 REQUIREMENTS OF MANDATORY SOLID WASTE, RECYCLING AND ORGANICS COLLECTION SERVICES.

WHEREAS, the City of American Canyon is committed to meeting its solid waste diversion requirements through program implementation of its Solid Waste, Recycling and Organic Mandatory Collection Implementation plan; and

WHEREAS, the City of American Canyon is committed to meeting its mandatory commercial recycling requirements, pursuant to PRC, Section 42649.3, through program implementation as directed by the Department of Resources Recycling and Recovery (CalRecycle); and

WHEREAS, Senate Bill (SB) 1383 (Lara, 2016) was signed into law and establishes methane emissions reduction goals of 50 percent in the level of the statewide landfill disposal of organic waste from the 2014 level by 2020 and 75 percent by 2025 and increase edible food recovery by 20 percent by 2025; and

WHEREAS, the Department of Resources Recycling and Recovery (CalRecycle) developed regulations in Title 14 Natural Resources, Division 7, Chapter 12: Short-lived Climate Pollutants in the California Code of Regulations to implement the goals in SB 1383; and

WHEREAS, Chapter 12 Article 3 (commencing with Section 18984) Organic Waste Collection Services requires jurisdictions implement an organic waste diversion program that provides organic waste collection services to all businesses and residences; and

WHEREAS, Section 42652.5 (c) of the Public Resources Code allows the governing body of a jurisdiction to adopt a resolution to submit a Notice of Intent to Comply if it is facing continuing violations of the Short-lived Climate Pollutants: Organic Waste Reductions requirement in Title 14 California Code of Regulations (14 CCR); and

WHEREAS, the City of American Canyon is not currently providing all residential, commercial, and industrial organic waste generators with organics collection service; and

WHEREAS, the City of American Canyon does not know how the SB 1383 requirements will impact existing staff resources nor the extent of enforcement, training and monitoring needed at this time; and

WHEREAS, the City of American Canyon is committed to continue to provide all residential, commercial and industrial organic waste generators with necessary equipment and collection materials needed for organics waste collection; and

WHEREAS, the City of American Canyon is committed to encourage businesses and residences to reduce and recycle organics materials; and

WHEREAS, the City of American Canyon developed a Notice of Intent to Comply describing the actions the City will take within the timelines established in 14 CCR section 18996.2 with a proposed schedule to remedy all violations in a timely manner; and

WHEREAS, on January 1, 2022, the City will be in non-compliance of SB 1383 regulations and facing continuing violations and administrative penalties, unless a Notice of Intent to Comply is submitted and approved by CalRecycle by March 1, 2022.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby for the purpose and need to avoid violations and administrative civil penalties, affirming a Notice of Intent to Comply with State Senate Bill 1383 requirements of mandatory solid waste, recycling and organics collection services.

PASSED, APPROVED and ADOPTED at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 21st day of December, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Leon Garcia, Mayor

ATTEST:

Taresa Geilfuss, City Clerk

William D. Ross, City Attorney

Notification of Intent to Comply

CalRecycle is providing this optional form as a convenience to assist jurisdictions (counties, cities, a county and city, or special districts providing solid waste collection services) for purposes of submitting a notification of intent to comply to CalRecycle [see Public Resources Code (PRC) section 42652.5(c)].

A jurisdiction may submit a notification of intent to comply if it is facing continuing violations of the Short-lived Climate Pollutants: Organic Waste Reductions requirements in Title 14 California Code of Regulations (14 CCR). The written notification of intent to comply, adopted by resolution of the jurisdiction's governing body, shall be sent to CalRecycle no later than **March 1, 2022**, to NOIC@CalRecycle.ca.gov.

A jurisdiction shall, at minimum, include the following in its notification:

1. A description, with specificity, of the continuing violations.
2. A detailed explanation of the reasons, supported by documentation, why the local jurisdiction is unable to comply.
3. A description of the impacts of the COVID-19 pandemic on compliance.
4. A description of the proposed actions the local jurisdiction will take to remedy the violations within the timelines established in 14 CCR section 18996.2 with a proposed schedule for doing so. The proposed actions shall be tailored to remedy the violations in a timely manner.

Upon approval by CalRecycle of a jurisdiction's notification and implementation of the intent to comply, a jurisdiction may be eligible for both of the following:

1. Administrative civil penalty relief for the 2022 calendar year pursuant to PRC section 42652.5(d).
2. A corrective action plan pursuant to 14 CCR section 18996.2.
 - a. CalRecycle may address through a corrective action plan any violations disclosed in a jurisdiction's notification that will take more than 180 days to correct. In this situation, the proposed actions and schedule in the jurisdiction's approved notification will be in effect until a corrective action plan is issued.

CalRecycle will respond in writing to a jurisdiction within 45 business days of receiving its notification with an approval, disapproval, request for additional information, or timeline for a decision on approval or disapproval. CalRecycle will include details about why a jurisdiction did not meet the requirements for a Notification of Intent to Comply when disapproving the jurisdiction's notification.

Please clearly print or type responses. Attach additional pages as necessary.

Jurisdiction Name: City of American Canyon

County:Napa

Person Completing the Form:

First Name: Erica

Last Name: Ahmann Smithies

Title: Public Works Director

Mailing Address: 4381 Broadway Street, Suite
201

City: American Canyon

Zip Code: 9453

Email Address: esmithies@cityofamericancanyon.org

Phone Number: 707-647-4366

1. Select using the check boxes below or write in the continuing violations for each applicable regulatory section. For each selection, please describe the specific violations related to the regulatory section.

Example:

- (B) 14 CCR section 18984.1 Three-Container Organic Waste Collection Services
- i. Not implementing mandatory residential foodwaste collection for all residents. Note: City already provides mandatory greenwaste collection to all residents*
 - ii. Not implementing mandatory commercial organics collection for all businesses under 2 cubic yards. Note: City already provides mandatory commercial organics collection to all businesses 2 cubic yard or more.*

Disclaimer: The list of possible continuing violations below is not inclusive of all potential violations of the regulations.

- (A) 14 CCR section 18984 Combined Organic Waste Collection Services. *This requirement is not included since the requirements are further specified in sections 18984.1-18984.11.*
- (B) 14 CCR section 18984.1 Three-Container Organic Waste Collection Services
- (C) 14 CCR section 18984.2 Two-Container Organic Waste Collection Services
- (D) 14 CCR section 18984.3 Unsegregated Single Container Collection Services
- (E) 14 CCR section 18984.4 Recordkeeping Requirements for Compliance with Organic Waste Collection Services
- (F) 14 CCR section 18984.5 Container Contamination Minimization
- (G) 14 CCR section 18984.6 Recordkeeping Requirements for Container Contamination Minimization
- (H) 14 CCR section 18984.7 Container Color Requirements
- (I) 14 CCR section 18984.8 Container Labeling Requirements
- (J) 14 CCR section 18984.11 Waivers Granted by a Jurisdiction
- (K) 14 CCR section 18985.1. Organic Waste Recovery Education and Outreach.
- (L) 14 CCR section 18985.2. Edible Food Recovery Education and Outreach
- (M) 14 CCR section 18985.3. Recordkeeping Requirements for a Jurisdiction's Compliance with Education and Outreach Requirements
- (N) 14 CCR section 18988.1. Jurisdiction Approval of Haulers and Self-Haulers
- (O) 14 CCR section 18988.3. Self-haulers of Organic Waste
- (P) 14 CCR section 18988.4. Recordkeeping Requirements for Compliance with Jurisdiction Hauler Program
- (Q) 14 CCR section 18989.1. CALGreen Building Codes

- (R) 14 CCR section 18989.2 Model Water Efficient Landscape Ordinance
- (S) 14 CCR section 18991.1. Jurisdiction Edible Food Recovery Program
- (T) 14 CCR section 18991.2. Recordkeeping Requirements for Jurisdiction Edible Food Recovery Program
- (U) 14 CCR section 18992.1. Organic Waste Recycling Capacity Planning
- (V) 14 CCR section 18992.2. Edible Food Recovery Capacity
- (W) 14 CCR section 18993.1. Recovered Organic Waste Product Procurement Target
- (X) 14 CCR section 18993.2. Recordkeeping Requirements for Recovered Organic Waste Procurement Target
- (Y) 14 CCR section 18993.3. Recycled Content Paper Procurement Requirements
- (Z) 14 CCR section 18993.4. Recordkeeping Requirements for Recycled Content Paper Procurement

(AA) 14 CCR section 18994.2. Jurisdiction Annual Reporting

Note: This requirement is not included since jurisdictions are still expected to report to CalRecycle.

(BB) 14 CCR section 18995.1. Jurisdiction Inspection Requirements

Note: Section 18995.1(a)(1) should not be included because a jurisdiction should already be completing this action due to the requirements of PRC Chapter 12.9 (commencing with Section 42649.8)

(CC) 14 CCR section 18995.2. Implementation Record and Recordkeeping Requirements

(DD) 14 CCR section 18995.3. Jurisdiction Investigation of Complaints of Alleged Violations

Note: This requirement is not included since jurisdictions are still expected to investigate complaints.

(EE) 14 CCR section 18995.4. Enforcement by a Jurisdiction

Use the check box(es) below to write in the continuing violations for any regulatory section(s) not reflected above and describe the specific violations related to the regulatory section.

(1) 14 CCR section 18984.1 Three- Container Organic Waste Collection Services

i. Not implementing mandatory residential recycling or compostables collection for all residents.

ii. No implementing mandatory commercial organics collection for all businesses under 2 cubic yards.

(2) 14 CCR section 18992.2 Edible Food Recovery Capacity

i. Have not completed edible food capacity planning.

(3) 14 CCR section 18993.1 Recovered Organic Waste Product Procurement Target

1. Not purchasing compost or mulch.

2. A detailed explanation of the reasons why the jurisdiction is unable to comply, supported by documentation, if applicable.

1. The City's franchise waste hauler is not currently providing all residential and commercial customers with organics service starting January 1, 2022.

2. The City's franchise waste hauler has not provided the requested customers service levels for all residential and commercial accounts.

3. The City's franchise waste hauler has not provided a bid for these additional services so that the City can work out a new rate structure to provide all residents with organic collection services. The City has requested this data for the last year and is waiting for a response.
4. City and County (countywide) are still working on identifying all Tier one and Tier Two generators and assessing our capacity and developing a capacity plan.
5. The City's Environmental Specialist that oversaw solid waste and several other City programs retired in 2021, and the City does not currently have the vacancy filled. The City is further evaluating the budget necessary to deliver the State's unfunded mandate and how much the franchise hauler can pick-up in the adjusted rates. Meanwhile, the City is utilizing a combination of staff augmentation through consultants and current City staff to work on site assessments, enforcement, training, and monitoring needed to successfully get all residential and commercial accounts set up with organics collection.

3. A description of the impacts of the COVID-19 pandemic on compliance.

Should not have an impact on our ability to get the needed services to all our organic generators, if additional variants cause a return to lock down mandates this would delay our ability to do site visits and assess service levels for generators.

4. Provide a description of the proposed actions the jurisdiction will take to remedy the violations with a proposed schedule for completing each action. The proposed actions shall be tailored to remedy the violations in a timely manner. See optional format below.

Regulatory Requirement: (B.i.) 14 CCR section 18984.1 Three-Container Organic Waste Collection Services

Description: Not implementing mandatory residential foodwaste collection for all residents.

Note: City already provides mandatory greenwaste collection to all residents.

Action	Proposed Schedule
TASK 1: Identify within the City, the staff resources and funding needed to implement all 1383 associated duties.	Date to be completed: 3/1/22
TASK 2: Finalize rate review and confirm new rate adjustments with franchised waste hauler.	Date to be completed: Unknown as of 12/6/21 we had not gotten an answer from Recology
TASK 3: Inform all residential customers that they can start putting food waste into their organic carts, provide them with education and associated resources as available.	Date to be completed: Unknown as of 12/6/21, awaiting new rate quotes, Recology will not begin servicing residential food waste bin until they have a new rate update. (Estimate 2/1/22.)

Regulatory Requirement: (B.ii.) 14 CCR section 18984.1 Three-Container Organic Waste Collection Services

Description: Not implementing mandatory commercial organics collection for all businesses under 2 cubic yards.

Action	Proposed Schedule
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TASK 1: Identify within the City, the staff resources and funding needed to implement all 1383 associated duties.	Date to be completed: 3/1/22
TASK 2: Perform site assessment to each business not receiving organic waste services to determine service level needs and provide them with the proper carts/bins, training and education needed to begin service.	Date to be completed: 12/31/22
TASK 3: Finalize rate review and confirm new rate adjustments with franchised waste hauler. Work with hauler to distribute appropriate containers to all commercial accounts. The city will obtain monthly reports from the hauler to monitor full distribution of carts.	Date to be completed: Unknown as of 12/6/21 we had not gotten an answer from Recology.

Regulatory Requirement: (B.iii.) 14 CCR section 18992.2 Edible Food Recovery Capacity
Description: Not completed food recovery capacity planning.

Action	Proposed Schedule
TASK 1: Work with County to identify all Tier One and Tier Two generators and assess food recovery capacity.	Date to be completed: 3/1/22

Regulatory Requirement: (B.iv.) 14 CCR section 18993.1 Recovered Organic Waste Product Procurement Target

Description: We have not determined the costs of procuring the needed compost and / or mulch and have not yet determine use and/or application methods.

Action	Proposed Schedule
TASK 1: Work with City staff to determine costs, land application needs and material sources.	Date to be completed: 5/1/22

I hereby certify under penalty of perjury that the information provided herein is true and correct to the best of my knowledge.

Signature Printed Name Title Date

Description of the proposed actions with proposed schedules the jurisdiction will take to remedy the violations. The proposed actions shall be tailored to remedy the violations in a timely manner.

Regulatory Requirement: (B.i.) 14 CCR section 18984.1 Three-Container Organic Waste Collection Services Description: Not implementing mandatory residential foodwaste collection for all residents. Note: City already provides mandatory greenwaste collection to all residents.	
Action	Proposed Schedule
TASK 1: Identify within the City, the staff resources and funding needed to implement all 1383 associated duties.	Date to be completed: 3/1/22
TASK 2: Finalize rate review and confirm new rate adjustments with franchised waste hauler.	Date to be completed: Unknown as of 12/6/21 we had not gotten a answer from Recology
TASK 3: Inform all residential customers that they can start putting foodwaste into their organic carts, provide them with education and associated resources as available.	Date to be completed: Unknown as of 12/6/21, awaiting new rate quotes, Recology will not begin servicing residential food waste bin until they have a new rate update. We hope by 2/1/22.

Regulatory Requirement: (B.ii.) 14 CCR section 18984.1 Three-Container Organic Waste Collection Services Description: Not implementing mandatory commercial organics collection for all businesses under 2 cubic yards.	
Action	Proposed Schedule
TASK 1: Identify within the City, the staff resources and funding needed to implement all 1383 associated duties.	Date to be completed: 3/1/22
TASK 2: Perform site assessment to each business not receiving organic waste services to determine service level needs and provide them with the proper carts/bins, training and education needed to begin service.	Date to be completed: 12/31/22
TASK 3: Finalize rate review and confirm new rate adjustments with franchised waste hauler. Work with hauler to distribute appropriate containers to all commercial accounts. The city will obtain monthly reports from the hauler to monitor full distribution of carts.	Date to be completed: Unknown as of 12/6/21 we had not gotten an answer from Recology.

Regulatory Requirement: (B.iii.) 14 CCR section 18992.2 Edible Food Recovery Capacity Description: Not completed food recovery capacity planning.	
Action	Proposed Schedule
TASK 1: Work with County to identify all Tier One and Tier Two generators and assess food recovery capacity.	Date to be completed: 3/1/22

Regulatory Requirement: (B.iv.) 14 CCR section 18993.1 Recovered Organic Waste Product Procurement Target

Description: We have not determined the costs of procuring the needed compost and / or mulch and have not yet determine use and/or application methods.

Action

Proposed Schedule

TASK 1: Work with City staff to determine costs, land application needs and material sources.

Date to be completed:
5/1/22



TITLE

Annual Update to Part-time Temporary Staff Pay Rates

RECOMMENDATION

Adopt a Resolution approving part-time temporary staff pay rates, and updating the salary schedule and compensation plan for FY 2021/2022.

CONTACT

Maria Ojeda, Assistant City Manager
Scott Corey, Human Resources Officer II

BACKGROUND & ANALYSIS

In 2016, the State Legislature adopted and the Governor signed into law Senate Bill 3 (SB3), which required regular increases in the State minimum wage over a number of years until it reached \$15.00 per hour on January 1, 2022.

In February 2018, the City Council adopted and approved Resolution No. 2018-08 establishing a “pay philosophy” for part-time temporary staff to establish a five-step salary range and ratios between various part-time, temporary job classifications. Consistent with SB3, the philosophy adjusts with the minimum wage each year and it ties positions in similar families together to ensure internal alignment.

The FY 2021/2022 Salary Schedule and Compensation Plan was adopted as part of the FY 2021/2022 Budget. On January 1, 2022, the State of California’s minimum wage increases to \$15.00 per hour.

Proposed changes to the Salary Schedule and Compensation Plan will be effective December 25, 2021, which is the beginning of the pay period containing January 1, 2022.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

Adoption of the proposed resolution will have no fiscal impact because these pay rate increases

were budgeted in the City's FY 2021/2022 Budget.

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

ATTACHMENTS:

1. [Resolution Approving Part-Time Staff Pay Rates](#)
2. [Exhibit A - Salary Schedule](#)

RESOLUTION NO. 2021-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON APPROVING PART-TIME TEMPORARY STAFF PAY RATES, AND UPDATING THE SALARY SCHEDULE AND COMPENSATION PLAN FOR FY 2021/2022

WHEREAS, in January 2018, City Council adopted Resolution 2018-08 establishing a new part-time temporary pay philosophy that maintains internal alignment and adjusts each year with the state mandated minimum wage increase; and

WHEREAS, on January 1, 2022, the State of California’s minimum wage will increase to \$15.00 per hour; and

WHEREAS, the FY21/22 Salary Schedule is updated to comply with the state minimum wage and ensure the City can competitively recruit and retain qualified staff; and

WHEREAS, the following pay philosophy and hourly salary ranges are established for part-time temporary positions:

2022 Min Wage / hour	\$15	2022 Proposed					Salary Philosophy/predecessor *Positions tied to Min Wage are tied at Step A *All positions tied at A step
		A	B	C	D	E	
Lifeguard (Temp)	Hourly	15.75	16.54	17.37	18.24	19.15	(+) 5% to rec leader
Lifeguard (WSI) (Temp)	Hourly	16.14	16.95	17.80	18.69	19.62	(+) 2.5% to lifeguard
Office Assistant (Seasonal)	Hourly	18.00	18.90	19.85	20.84	21.88	(+) 20% to min wage
Program Coord. (Seasonal)	Hourly	22.64	23.77	24.96	26.21	27.52	(+) 25% to sr lifeguard
Recreation Leader (Seasonal)	Hourly	15.00	15.75	16.54	17.37	18.24	(+) 0% to min wage
Cashier (Seasonal)	Hourly	15.00	15.75	16.54	17.37	18.24	(+) 0% to min wage
Service Worker (Seasonal)	Hourly	19.50	20.48	21.50	22.58	23.71	(+) 30% to min wage
Sr. Lifeguard (WSI) (Temp)	Hourly	18.11	19.02	19.97	20.97	22.02	(+) 15% to lifeguard
Student Intern (Temp)	Hourly	15.00	15.75	16.54	17.37	18.24	(+) 0% to min wage
Sr Recreation Leader (Seasonal)	Hourly	17.25	18.11	19.02	19.97	20.97	(+) 15% to rec leader

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon does hereby approve the Salary Schedule effective December 25, 2021 attached hereto as Exhibit “A”.

PASSED, APPROVED and ADOPTED at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 21st day of December 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Leon Garcia, Mayor

ATTEST:

APPROVED AS TO FORM:

Taresa Geilfuss, City Clerk

William D. Ross, City Attorney

Exhibit A

**2021/2022 Salary
Schedule effective
December 25, 2021**

			A	B	C	D	E
4301	Accountant	Hourly	37.77	39.66	41.64	43.72	45.91
		Biweekly	3,022	3,173	3,331	3,498	3,673
		Monthly	6,547	6,874	7,218	7,578	7,958
		Annually	78,562	82,493	86,611	90,938	95,493
4402	Accounting Assistant I	Hourly	23.38	24.55	25.78	27.07	28.42
		Biweekly	1,870	1,964	2,062	2,166	2,274
		Monthly	4,053	4,255	4,469	4,692	4,926
		Annually	48,630	51,064	53,622	56,306	59,114
4403	Accounting Assistant II	Hourly	25.71	27.00	28.35	29.77	31.26
		Biweekly	2,057	2,160	2,268	2,382	2,501
		Monthly	4,456	4,680	4,914	5,160	5,418
		Annually	53,477	56,160	58,968	61,922	65,021
4404	Accounting Assistant III	Hourly	28.30	29.72	31.21	32.77	34.41
		Biweekly	2,264	2,378	2,497	2,622	2,753
		Monthly	4,905	5,152	5,410	5,680	5,964
		Annually	58,864	61,818	64,917	68,162	71,573
4405-3405	Accounting Technician (General & Confidential)	Hourly	31.12	32.68	34.31	36.03	37.83
		Biweekly	2,490	2,614	2,745	2,882	3,026
		Monthly	5,394	5,665	5,947	6,245	6,557
		Annually	64,730	67,974	71,365	74,942	78,686
4707	Administrative Clerk I	Hourly	21.10	22.16	23.27	24.43	25.65
		Biweekly	1,688	1,773	1,862	1,954	2,052
		Monthly	3,657	3,841	4,034	4,235	4,446
		Annually	43,888	46,093	48,402	50,814	53,352
4708	Administrative Clerk II	Hourly	23.20	24.36	25.58	26.86	28.20
		Biweekly	1,856	1,949	2,046	2,149	2,256
		Monthly	4,021	4,222	4,434	4,656	4,888
		Annually	48,256	50,669	53,206	55,869	58,656
4709	Administrative Clerk III	Hourly	25.53	26.81	28.15	29.56	31.04
		Biweekly	2,042	2,145	2,252	2,365	2,483
		Monthly	4,425	4,647	4,879	5,124	5,380
		Annually	53,102	55,765	58,552	61,485	64,563
1005	Administrative Services Director At-will Manager in Band M2	Minimum			Control Pt.		Maximum
		Hourly	56.65		70.81		84.97
		Biweekly	4,532		5,665		6,798
		Monthly	9,819		12,274		14,728
Annually	117,832		147,285		176,738		

Exhibit A

**2021/2022 Salary
Schedule effective
December 25, 2021**

			A	B	C	D	E
4706	Administrative Technician	Hourly	30.82	32.36	33.98	35.68	37.46
		Biweekly	2,466	2,589	2,718	2,854	2,997
		Monthly	5,342	5,609	5,890	6,185	6,493
		Annually	64,106	67,309	70,678	74,214	77,917
4210	Aquatics Supervisor	Hourly	32.40	34.02	35.72	37.51	39.39
		Biweekly	2,592	2,722	2,858	3,001	3,151
		Monthly	5,616	5,897	6,192	6,502	6,828
		Annually	67,392	70,762	74,298	78,021	81,931
1009	Assistant City Manager	Hourly					96.30
		Biweekly					7,704
		Monthly					16,692
		Annually					200,304
4312	Assistant Planner	Hourly	37.66	39.54	41.52	43.60	45.78
		Biweekly	3,013	3,163	3,322	3,488	3,662
		Monthly	6,528	6,854	7,197	7,557	7,935
		Annually	78,333	82,243	86,362	90,688	95,222
4314	Associate Planner	Hourly	41.40	43.47	45.64	47.92	50.32
		Biweekly	3,312	3,478	3,651	3,834	4,026
		Monthly	7,176	7,535	7,911	8,306	8,722
		Annually	86,112	90,418	94,931	99,674	104,666
4415	Building Inspector I	Hourly	35.06	36.81	38.65	40.58	42.61
		Biweekly	2,805	2,945	3,092	3,246	3,409
		Monthly	6,077	6,380	6,699	7,034	7,386
		Annually	72,925	76,565	80,392	84,406	88,629
4416	Building Inspector II	Hourly	38.58	40.51	42.54	44.67	46.90
		Biweekly	3,086	3,241	3,403	3,574	3,752
		Monthly	6,687	7,022	7,374	7,743	8,129
		Annually	80,246	84,261	88,483	92,914	97,552
4917	Building Maintenance Worker	Hourly	30.48	32.00	33.60	35.28	37.04
		Biweekly	2,438	2,560	2,688	2,822	2,963
		Monthly	5,283	5,547	5,824	6,115	6,420
		Annually	63,398	66,560	69,888	73,382	77,043
5601	Bus Driver (Part-time)	Hourly	18.57	19.49	20.47	21.49	22.56
4318	Capital Projects Coordinator	Hourly	43.87	46.06	48.36	50.78	53.32
		Biweekly	3,510	3,685	3,869	4,062	4,266
		Monthly	7,604	7,984	8,382	8,802	9,242
		Annually	91,250	95,805	100,589	105,622	110,906

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			A	B	C	D	E
5602	Cashier (Seasonal)	Hourly	15.00	15.75	16.54	17.37	18.24
2201	Chief Building Official	Hourly	53.91	56.61	59.44	62.41	65.53
		Biweekly	4,313	4,529	4,755	4,993	5,242
		Monthly	9,344	9,812	10,303	10,818	11,359
		Annually	112,133	117,749	123,635	129,813	136,302
6305	City Clerk	Hourly	47.61	49.99	52.49	55.11	57.87
		Biweekly	3,809	3,999	4,199	4,409	4,630
		Monthly	8,252	8,665	9,098	9,552	10,031
		Annually	99,029	103,979	109,179	114,629	120,370
	City Council	Monthly					315
1001	City Manager	Hourly					110.58
		Biweekly					8,846
		Monthly					19,167
		Annually					230,000
4422	Civil Engineering Technician Class will be obsolete once there are no incumbents No more hires in this class after 9-2010	Hourly	39.79	41.78	43.87	46.06	48.36
		Biweekly	3,183	3,342	3,510	3,685	3,869
		Monthly	6,897	7,242	7,604	7,984	8,382
		Annually	82,763	86,902	91,250	95,805	100,589
4419	Code Enforcement Officer	Hourly	32.87	34.51	36.24	38.05	39.95
		Biweekly	2,630	2,761	2,899	3,044	3,196
		Monthly	5,698	5,982	6,282	6,595	6,925
		Annually	68,370	71,781	75,379	79,144	83,096
1006	Community Development Director At-will Manager in Band M1	Hourly	64.04		80.05		96.06
		Biweekly	5,123		6,404		7,685
		Monthly	11,100		13,875		16,650
		Annually	133,203		166,504		199,805
5403	Construction Management Aide At Will/ Temporary/ Seasonal	Hourly	29.73	31.22	32.78	34.42	36.14
3104	Deputy City Clerk	Hourly	40.83	42.87	45.01	47.26	49.62
		Biweekly	3,266	3,430	3,601	3,781	3,970
		Monthly	7,077	7,431	7,802	8,192	8,601
		Annually	84,926	89,170	93,621	98,301	103,210

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		A	B	C	D	E	
		Minimum	Control Pt.		Maximum		
1008	Deputy Public Works Director At-will Manager in Band M2	Hourly	56.65		70.81	84.97	
		Biweekly	4,532		5,665	6,798	
		Monthly	9,819		12,274	14,728	
		Annually	117,832		147,285	176,738	
2309	Development Services Engineer	Hourly	49.63	52.11	54.72	57.46	60.33
		Biweekly	3,970	4,169	4,378	4,597	4,826
		Monthly	8,603	9,032	9,485	9,960	10,457
		Annually	103,230	108,389	113,818	119,517	125,486
4323	Engineer I	Hourly	37.11	38.97	40.92	42.97	45.12
		Biweekly	2,969	3,118	3,274	3,438	3,610
		Monthly	6,432	6,755	7,093	7,448	7,821
		Annually	77,189	81,058	85,114	89,378	93,850
4311	Engineer II	Hourly	43.87	46.06	48.36	50.78	53.32
		Biweekly	3,510	3,685	3,869	4,062	4,266
		Monthly	7,604	7,984	8,382	8,802	9,242
		Annually	91,250	95,805	100,589	105,622	110,906
4313	Engineer III	Hourly	48.26	50.67	53.20	55.86	58.65
		Biweekly	3,861	4,054	4,256	4,469	4,692
		Monthly	8,365	8,783	9,221	9,682	10,166
		Annually	100,381	105,394	110,656	116,189	121,992
4441	Engineering Technician	Hourly	33.71	35.40	37.17	39.03	40.98
		Biweekly	2,697	2,832	2,974	3,122	3,278
		Monthly	5,843	6,136	6,443	6,765	7,103
		Annually	70,117	73,632	77,314	81,182	85,238
2200	Environmental Services Manager	Hourly	55.52	58.30	61.22	64.28	67.49
		Biweekly	4,442	4,664	4,898	5,142	5,399
		Monthly	9,624	10,105	10,612	11,142	11,698
		Annually	115,482	121,264	127,338	133,702	140,379
4438	Environmental Specialist I	Hourly	31.05	32.60	34.23	35.94	37.74
		Biweekly	2,484	2,608	2,738	2,875	3,019
		Monthly	5,382	5,651	5,933	6,230	6,542
		Annually	64,584	67,808	71,198	74,755	78,499
4425	Environmental Specialist II	Hourly	34.05	35.75	37.54	39.42	41.39
		Biweekly	2,724	2,860	3,003	3,154	3,311
		Monthly	5,902	6,197	6,507	6,833	7,174
		Annually	70,824	74,360	78,083	81,994	86,091

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			A	B	C	D	E
4439	Environmental Specialist III	Hourly	37.06	38.91	40.86	42.90	45.05
		Biweekly	2,965	3,113	3,269	3,432	3,604
		Monthly	6,424	6,744	7,082	7,436	7,809
		Annually	77,085	80,933	84,989	89,232	93,704
3105	Executive Assistant to the City Manager	Hourly	31.70	33.29	34.95	36.70	38.54
		Biweekly	2,536	2,663	2,796	2,936	3,083
		Monthly	5,495	5,770	6,058	6,361	6,680
		Annually	65,936	69,243	72,696	76,336	80,163
1004	Finance Director At-will Manager in Band M2		Minimum		Control Pt.		Maximum
		Hourly	56.65		70.81		84.97
		Biweekly	4,532		5,665		6,798
		Monthly	9,819		12,274		14,728
Annually	117,832		147,285		176,738		
6208	Finance Manager	Hourly	49.73	52.22	54.83	57.57	60.45
		Biweekly	3,978	4,178	4,386	4,606	4,836
		Monthly	8,620	9,052	9,504	9,979	10,478
		Annually	103,438	108,618	114,046	119,746	125,736
3102	Fire Executive Assistant/ Office Administrator	Hourly	34.22	35.93	37.73	39.62	41.60
		Biweekly	2,738	2,874	3,018	3,170	3,328
		Monthly	5,932	6,228	6,540	6,868	7,211
		Annually	71,178	74,734	78,478	82,410	86,528
3101	Human Resources Assistant	Hourly	31.12	32.68	34.31	36.03	37.83
		Biweekly	2,490	2,614	2,745	2,882	3,026
		Monthly	5,394	5,665	5,947	6,245	6,557
		Annually	64,730	67,974	71,365	74,942	78,686
6307	Human Resources Officer I	Hourly	32.72	34.36	36.08	37.88	39.77
		Biweekly	2,618	2,749	2,886	3,030	3,182
		Monthly	5,672	5,956	6,254	6,566	6,894
		Annually	68,058	71,469	75,046	78,790	82,722
6308	Human Resources Officer II	Hourly	41.76	43.85	46.04	48.34	50.76
		Biweekly	3,341	3,508	3,683	3,867	4,061
		Monthly	7,238	7,601	7,980	8,379	8,798
		Annually	86,861	91,208	95,763	100,547	105,581
2302	Information Systems Officer	Hourly	43.32	45.49	47.76	50.15	52.66
		Biweekly	3,466	3,639	3,821	4,012	4,213
		Monthly	7,509	7,885	8,278	8,693	9,128
		Annually	90,106	94,619	99,341	104,312	109,533

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			A	B	C	D	E
4324	Lab Analyst	Hourly	40.72	42.76	44.90	47.15	49.51
		Biweekly	3,258	3,421	3,592	3,772	3,961
		Monthly	7,058	7,412	7,783	8,173	8,582
		Annually	84,698	88,941	93,392	98,072	102,981
5607	Lifeguard (Temp)	Hourly	15.75	16.54	17.37	18.24	19.15
5605	Lifeguard (WSI) (Temp)	Hourly	16.14	16.95	17.80	18.69	19.62
1010	Maintenance and Utilities Director At-will Manager in Band M1		Minimum		Control Pt.		Maximum
		Hourly	64.04		80.05		96.06
		Biweekly	5,123		6,404		7,685
		Monthly	11,100		13,875		16,650
Annually	133,203		166,504		199,805		
2210	Maintenance Supervisor	Hourly	38.55	40.48	42.50	44.63	46.86
		Biweekly	3,084	3,238	3,400	3,570	3,749
		Monthly	6,682	7,017	7,367	7,736	8,122
		Annually	80,184	84,198	88,400	92,830	97,469
4927	Maintenance Worker I	Hourly	25.20	26.46	27.78	29.17	30.63
		Biweekly	2,016	2,117	2,222	2,334	2,450
		Monthly	4,368	4,586	4,815	5,056	5,309
		Annually	52,416	55,037	57,782	60,674	63,710
4928	Maintenance Worker II	Hourly	27.69	29.07	30.52	32.05	33.65
		Biweekly	2,215	2,326	2,442	2,564	2,692
		Monthly	4,800	5,039	5,290	5,555	5,833
		Annually	57,595	60,466	63,482	66,664	69,992
4929	Maintenance Worker III	Hourly	30.48	32.00	33.60	35.28	37.04
		Biweekly	2,438	2,560	2,688	2,822	2,963
		Monthly	5,283	5,547	5,824	6,115	6,420
		Annually	63,398	66,560	69,888	73,382	77,043
5609	Management Aide (At Will /Temp)	Hourly	Minimum				Maximum
			34.00				150.00
6303	Management Analyst I	Hourly	41.40	43.47	45.64	47.92	50.32
		Biweekly	3,312	3,478	3,651	3,834	4,026
		Monthly	7,176	7,535	7,911	8,306	8,722
		Annually	86,112	90,418	94,931	99,674	104,666
6304	Management Analyst II	Hourly	47.61	49.99	52.49	55.11	57.87
		Biweekly	3,809	3,999	4,199	4,409	4,630
		Monthly	8,252	8,665	9,098	9,552	10,031
		Annually	99,029	103,979	109,179	114,629	120,370

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			A	B	C	D	E
4831	Mechanic	Hourly	33.63	35.31	37.08	38.93	40.88
		Biweekly	2,690	2,825	2,966	3,114	3,270
		Monthly	5,829	6,120	6,427	6,748	7,086
		Annually	69,950	73,445	77,126	80,974	85,030
5101	Office Assistant (Seasonal)	Hourly	18.00	18.90	19.85	20.84	21.88
4442	Parks and Open Space Project Coordinator	Hourly	30.47	31.99	33.59	35.27	37.03
		Biweekly	2,438	2,559	2,687	2,822	2,962
		Monthly	5,282	5,545	5,822	6,114	6,419
		Annually	63,378	66,539	69,867	73,362	77,022
1003	Parks and Recreation Director At-will Manager in Band M2		Minimum		Control Pt.		Maximum
		Hourly	56.65		70.81		84.97
		Biweekly	4,532		5,665		6,798
		Monthly	9,819		12,274		14,728
Annually	117,832		147,285		176,738		
4440	Permit Technician	Hourly	30.30	31.82	33.41	35.08	36.83
		Biweekly	2,424	2,546	2,673	2,806	2,946
		Monthly	5,252	5,516	5,791	6,081	6,384
		Annually	63,024	66,186	69,493	72,966	76,606
4833	Plant Maintenance Mechanic I	Hourly	30.42	31.94	33.54	35.22	36.98
		Biweekly	2,434	2,555	2,683	2,818	2,958
		Monthly	5,273	5,536	5,814	6,105	6,410
		Annually	63,274	66,435	69,763	73,258	76,918
4832	Plant Maintenance Mechanic II	Hourly	36.95	38.80	40.74	42.78	44.92
		Biweekly	2,956	3,104	3,259	3,422	3,594
		Monthly	6,405	6,725	7,062	7,415	7,786
		Annually	76,856	80,704	84,739	88,982	93,434
5402	Plant Operator Apprentice (Temp)	Hourly					30.59
4435	Plant Operator I	Hourly	33.65	35.33	37.10	38.96	40.91
		Biweekly	2,692	2,827	2,968	3,116	3,272
		Monthly	5,833	6,125	6,431	6,753	7,091
		Annually	69,992	73,492	77,167	81,025	85,076
4436	Plant Operator II	Hourly	37.00	38.85	40.79	42.83	44.97
		Biweekly	2,960	3,108	3,263	3,426	3,598
		Monthly	6,413	6,734	7,070	7,424	7,795
		Annually	76,960	80,808	84,843	89,086	93,538

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		A	B	C	D	E	
4437	Plant Operator III	Hourly	40.72	42.76	44.90	47.15	49.51
		Biweekly	3,258	3,421	3,592	3,772	3,961
		Monthly	7,058	7,412	7,783	8,173	8,582
		Annually	84,698	88,941	93,392	98,072	102,981
4732	Police Technician	Hourly	27.01	28.36	29.78	31.27	32.83
		Biweekly	2,161	2,269	2,382	2,501	2,626
		Monthly	4,682	4,916	5,162	5,420	5,691
		Annually	56,181	58,990	61,940	65,037	68,289
5603	Program Coord. (Seasonal)	Hourly	22.64	23.77	24.96	26.21	27.52
1007	Public Works Director At-will Manager in Band M1		Minimum		Control Pt.		Maximum
		Hourly	64.04		80.05		96.06
		Biweekly	5,123		6,404		7,685
		Monthly	11,100		13,875		16,650
Annually	133,203		166,504		199,805		
2204	Public Works Superintendent	Hourly	53.91	56.61	59.44	62.41	65.53
		Biweekly	4,313	4,529	4,755	4,993	5,242
		Monthly	9,344	9,812	10,303	10,818	11,359
		Annually	112,133	117,749	123,635	129,813	136,302
4608	Recreation Coordinator	Hourly	29.00	30.45	31.97	33.57	35.25
		Biweekly	2,320	2,436	2,558	2,686	2,820
		Monthly	5,027	5,278	5,542	5,819	6,110
		Annually	60,320	63,336	66,498	69,826	73,320
5604	Recreation Leader (Seasonal)	Hourly	15.00	15.75	16.54	17.37	18.24
2212	Recreation Manager	Hourly	39.22	41.18	43.24	45.40	47.67
		Biweekly	3,138	3,294	3,459	3,632	3,814
		Monthly	6,798	7,138	7,495	7,869	8,263
		Annually	81,578	85,654	89,939	94,432	99,154
4233	Recreation Supervisor	Hourly	32.40	34.02	35.72	37.51	39.39
		Biweekly	2,592	2,722	2,858	3,001	3,151
		Monthly	5,616	5,897	6,192	6,502	6,828
		Annually	67,392	70,762	74,298	78,021	81,931
4634	Senior Bus Driver	Hourly	25.62	26.90	28.25	29.66	31.14
		Biweekly	2,050	2,152	2,260	2,373	2,491
		Monthly	4,441	4,663	4,897	5,141	5,398
		Annually	53,290	55,952	58,760	61,693	64,771

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			A	B	C	D	E
2205	Senior Civil Engineer	Hourly	55.52	58.30	61.22	64.28	67.49
		Biweekly	4,442	4,664	4,898	5,142	5,399
		Monthly	9,624	10,105	10,612	11,142	11,698
		Annually	115,482	121,264	127,338	133,702	140,379
5608	Senior Lifeguard (WSI) (Temp)	Hourly	18.11	19.02	19.97	20.97	22.02
4930	Senior Maintenance Worker	Hourly	33.52	35.20	36.96	38.81	40.75
		Biweekly	2,682	2,816	2,957	3,105	3,260
		Monthly	5,810	6,101	6,406	6,727	7,063
		Annually	69,722	73,216	76,877	80,725	84,760
2209	Senior Planner	Hourly	47.61	49.99	52.49	55.11	57.87
		Biweekly	3,809	3,999	4,199	4,409	4,630
		Monthly	8,252	8,665	9,098	9,552	10,031
		Annually	99,029	103,979	109,179	114,629	120,370
5610	Senior Recreation Leader (Seasonal)	Hourly	17.25	18.11	19.02	19.97	20.97
5606	Service Worker (Seasonal)	Hourly	19.50	20.48	21.50	22.58	23.71
5401	Student Intern (Temp)	Hourly	15.00	15.75	16.54	17.37	18.24
4420	Sustainability Coordinator	Hourly	31.05	32.60	34.23	35.94	37.74
		Biweekly	2,484	2,608	2,738	2,875	3,019
		Monthly	5,382	5,651	5,933	6,230	6,542
		Annually	64,584	67,808	71,198	74,755	78,499
2211	Wastewater Operations Manager	Hourly	55.52	58.30	61.22	64.28	67.49
		Biweekly	4,442	4,664	4,898	5,142	5,399
		Monthly	9,624	10,105	10,612	11,142	11,698
		Annually	115,482	121,264	127,338	133,702	140,379
2207	Water Systems Manager	Hourly	53.91	56.61	59.44	62.41	65.53
		Biweekly	4,313	4,529	4,755	4,993	5,242
		Monthly	9,344	9,812	10,303	10,818	11,359
		Annually	112,133	117,749	123,635	129,813	136,302

Fiscal Year 21/22 Modifications

1. Contract Adjustment- 3.8% pay increase for all permanent employees (excludes City Manager and Temporary employees) effective pay period starting 7/10/2021
2. 2% pay increase for City Manager effective 7/1/2021
3. Update hourly pay rate for Plant Operator Apprentice consistent with Resolution 2007-92
4. Adjust City Manager's compensation effective July 1 per contract approved Oct. 5, 2021
5. Update minimum wage rate and new rate for the following positions: Lifeguard, WSI Lifeguard, Office Assistant, Program Coordinator, Recreation Leader, Cashier, Service Worker, Senior Lifeguard, Student Intern, and Senior Recreation Leader effective 12/25/2021, the pay period that includes 1/1/2022.

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A B C D E

Fiscal Year 20/21 Modifications

1. Contract Adjustment- 2% pay increase for all permanent employees (excludes City Manager and Temporary employees) effective pay period that includes 7/1/2020
2. 2% pay increase for City Manager effective 7/1/2020
3. Add Maintenance and Utilities Director classification and set salary range to Pay Band M1 effective pay period that includes 7/1/2020
4. Update minimum wage rate and new rate for the following positions: Lifeguard, WSI Lifeguard, Office Assistant, Program Coordinator, Recreation Leader , Cashier, Service Worker, Senior Lifeguard, Student Intern and Senior Recreation Leader effective pay period that includes 1/1/2021.

Fiscal Year 19/20 Modifications

1. 2% pay increase for City Manager effective 7/1/19
2. Contract Adjustment- 4%pay increase for all permanent employees (excludes City Manager, Assistant City Manager and Temporary employees) effective 7/1/19
3. Update minimum wage rate and new rate for the following positions: Lifeguard, WSI Lifeguard, Office Assistant, Program Coordinator Recreation , Cashier, Service Worker, Senior Lifeguard, and Senior Recreation Leader effective 1/1/2020

Fiscal Year 18/19 Modifications

1. 2% pay increase for City Manager effective 7/1/18
2. Contract Adjustment- 3%pay increase for all permanent employees (excludes Temporary employees and City Manager) effective 7/14/18
3. Interim City Manager and Interim Public Works Director pay rates removed from schedule effective 7/1/18. *Note: Interim Department
4. 8% pay increase for Deputy City Clerk 7/1/18
5. Reclassify Management Analyst II (Assistant to the City Manager) and create Assistant City Manager and set new salary effective 12/18/2018
6. Reclassify Human Resources Assistant and create Human Resources Officer I/II and set new salary effective 12/18/2018
7. Update minimum wage rate and new rate for the following positions: Lifeguard, WSI Lifeguard, Office Assistant, Program Coordinator Recreation , Cashier, Service Worker, Senior Lifeguard, , and Senior Recreation Leader effective 1/15/19
8. Move Deputy Public Works Director from Band 2 to Band 3 effective 1/29/2019
9. Retitle Administrative Assistant to Administrative Technician and set new salary range effective 1/29/2019.
10. Retitle Administrative Assistant (Confidential) to Executive Assistant to the City Manager and set new salary range effective 1/29/2019.
11. Retitle Civil Engineer I/II/III to Engineer I/II/III effective 1/29/2019.
12. Add Recreation Supervisor classification and set salary range effective 1/29/2019.
13. Salary adjustment for Deputy City Clerk effective 4/16/2019
14. Correct Lifeguard hourly rate effective 4/16/2019

Fiscal Year 17/18 Modifications

1. Contract Adjustment- 3% increase for all permanent employees (excludes Temporary employees and the City Manager) and added Finance Director to Pay Band M2 effective 7/1/17
2. New Position Parks and Open Space Project Coordinator and set new salary effective 9/5/17
3. Increased maximum salary for Management Aide - approved and effective 10/10/17
4. Set salary of \$189,389 for Interim City Manager effective 10/17/17
5. Set salary range for Interim Public Works Director effective 10/24/17
6. Set new salary ranges for the following positions: Lifeguard, WSI Lifeguard, Office Assistant, Program Coordinator, Recreation Leader, Cashier, Service Worker, Senior Lifeguard, Student Intern, and Senior Recreation Leader effective 2/10/18.
7. Set salary of \$198,598.40 for City Manager effective March 20, 2018.
8. New Position Construction Management Aide and set new hourly salary range effective 5/15/18

2021/2022 Salary Schedule effective December 25, 2021				
A	B	C	D	E

Fiscal Year 16/17 Modifications

1. New Position Sustainability Coordinator and set new salary effective 10/19/16
2. Salary changes for Finance Manager, Chief Building Official, Development Services Engineer, Public Works Superintendent, Recreation Manager, Water Systems Manager, Environmental Services Manager, Wastewater Operations Manager, Plant Maintenance Mechanic/II, Plant Operator I/II/III, Recreation Coordinator, Aquatics Supervisor, Code Enforcement Officer, Permit Technician (effective 2/11/17)
3. Contract Adjustment- 3% increase for all permanent employees (excludes Temporary employees and the City Manager) effective first
4. City Manager Contract Amendment #3 approved, increased salary to \$204,835 effective 4/8/17
5. Replace Lab Chemist classification with Lab Analyst and set payrate effective 05/16/17

Fiscal Year 15/16 Modifications

1. Contract Adjustment- .5% increase for all permanent employees (excludes Temporary employees and the City Manager) effective first full pay period after 07-01-15
2. New Position and Pay Band M3 established for Deputy Public Works Director- Utilities (effective 11/3/15)
3. City Clerk Pay Band changed to M4 (effective 11/3/15)
4. Salary change for Recreation Leader, Cashier, Lifeguard, WSI/Lifeguard, and Sr. Lifeguard (effective 1/1/16)
5. Contract Adjustment- .5% increase for all permanent employees (excludes Temporary employees and the City Manager) effective first full pay period after 01-01-2016
6. Retitle Plant Operations Manager to Wastewater Operations Manager and set new salary range effective 1/23/16
7. Retitle Water Quality/ Lab Manager to Environmental Services Manager and set new salary range effective 1/23/16
8. Eliminate the Wastewater Systems Manager position effective 1/23/16
9. New Position Fire Executive Assistant/ Office Administrator and set new salary effective 3/12/16
10. City Clerk moved from Management Band 4 to Confidential Unrepresented and pay rate changed (effective 3/15/16)

Fiscal Year 14/15 Modifications

1. Contract Adjustment- .5% increase for all permanent employees (excludes temporary employees) effective 07-01-14
2. New Position- Senior Recreation Leader (effective 10-11-14)
3. Salary Change- Office Assistant (effective 10-11-14)
4. Position Added to Pay Scale- Management Aide (effective April 22, 2015)
5. Salary Change- City Manager-Contract Amendment #2 (effective May 2, 2015)

Fiscal Year 13/14 Modifications

1. New Position- Administrative Services Director (effective 2-05-13)
2. New Position- Management Analyst I (effective 2-05-13)
3. New Position- Management Analyst II (effective 2-05-13)
4. Removed Position- Finance Director (effective 7-01-13)
5. Removed Position- Human Resources Director (effective 7-01-13)
6. Title and Salary Change- Recreation Supervisor to Recreation Manager (effective 11-05-13)
7. New Position- Development Services Manager (effective 11-05-13)
8. Salary Adjustment to Classification- Deputy City Clerk (effective 11-05-13)
9. Salary Adjustment- Recreation Leader, Program Coordinator (effective 11-19-13)



TITLE

Selection of Vice Mayor and City Council Committee Appointments

RECOMMENDATION

1. By Minute Order, select a Vice Mayor to serve for a one-year term.
2. By Minute Order, create the Watson Ranch Subcommittee and approve the 2022 City Council Committee Appointments List.

CONTACT

Taresa Geilfuss, City Clerk

BACKGROUND & ANALYSIS

SELECTION OF VICE MAYOR

The City Council has a policy of annually nominating and selecting a member of the Council to serve as Vice Mayor for a one-year term (Resolution No. 2008-46). The Mayor, or any member of the City Council, may nominate any other member of the Council to become Vice Mayor for 2022 with the term beginning January 1, 2022. The nomination shall be affirmed by a majority vote of the Council.

In election years, the selection of the Vice Mayor occurs at the first regular meeting of the City Council after new City Council members have been sworn in. The additional duties of the Vice Mayor are generally two-fold; to include 1) presiding over meetings and signing documents in the absence of the Mayor and 2) serving on the Finance Committee.

The Finance Committee is responsible for reviewing and/or making policy recommendations to the Council as needed on the following areas: Investment Policy; Comprehensive Annual Financial Report (CAFR) – i.e. the “audit”; Self Insurance Program; Salary and Retirement Policy; Employee Benefit Policy; Liability Insurance Coverages; Budget; Fiscal and Budget Policy; and Retention of a Financial Advisor. The Committee is expected to meet at least once per quarter on Thursday mornings at 9:00 a.m.

2022 CITY COUNCIL APPOINTMENTS

Annually, the City Council reviews its members’ assignments to various boards and committees. When considering particular assignments, it is important to note that the appointee may be

predesignated for a certain board or committee. For example, the City's Finance Committee appointments are pre-designated by the City's Governance Protocols. In addition, the Mayor is designated as one of the City's two representatives to the Board of the Napa Valley Transportation Authority.

Moreover, it is important to consider many of these assignments require commitment of time (both attending meetings and reviewing materials). As Council members participate, they become more educated on the particular subject matter(s) that is the purview of these boards and commissions. Thus, the assignments can represent an "investment" made by the assigned councilmember. While changing assignments is within the sole discretion of a majority of the Council (notwithstanding the afore-mentioned pre-designations), such past investment (and/or the prospect of new investment) should be weighed when proposing any changes.

That said, in the right context, change of assignment can represent a healthy evolution of knowledge and experience for councilmembers and should also be given consideration during the Council's deliberation.

APPOINTMENTS FOR 2022

Based on the 2021 Committee Appointments list, with the addition of a Watson Ranch Subcommittee, the draft 2022 Committee Appointments list is shown in Attachment 1. Staff recommends that Council review the draft 2022 List and either approve it "as-is" for 2022, or approve any changes by Minute Order.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Not applicable.

FISCAL IMPACT

The recommended actions will have no fiscal impact.

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

ATTACHMENTS:

- [1. 2022 Council Committee Appointments](#)

**AMERICAN CANYON CITY COUNCIL
2022 COMMITTEE ASSIGNMENTS**

MAYOR/COUNCIL COMMITTEE ASSIGNMENTS:		Contact	Appointee	Alternate	700 Form Filers
Council/Board Standing Committees	ACFPD Fire Service Fee Board of Review 4381 Broadway, Suite 201 American Canyon 94503 <i>Meets: As Needed</i> • Representative must be one Chair or Vice Chairperson and two citizens of the District	Fire Chief	Chair	Vice-Chair	Not Required
	City of American Canyon Economic Development Committee 4381 Broadway, Suite 201, American Canyon 94503 <i>Meets: As Needed</i>	CDD Director CDD Director	Joseph Aboudamous		Not Required
	City of American Canyon Finance Committee 4381 Broadway, American Canyon 94503 <i>Meets: 9am p.m., 2nd Thursday, Quarterly</i>	City Manager Finance Director	Mayor Vice-Mayor		Not Required
	City of American Canyon Public Art Committee 4381 Broadway, Suite 201, American Canyon 94503 <i>Meets: As Needed</i>	CDD Director CDD Director	Joseph Oro		Not Required
	City of American Canyon Legislative Committee 4381 Broadway, Suite 201, American Canyon 94503 <i>Meets: As Needed</i>	City Manager	Garcia Joseph		Not Required
	City of American Canyon Commission Interview Committee 4381 Broadway, Suite 201, American Canyon 94503 <i>Meets: As Needed</i>	City Manager	Oro Washington		Not Required
	City of American Canyon Watson Ranch Subcommittee 4381 Broadway, Suite 201, American Canyon 94503 <i>Meets: As Needed</i>	City Manager	Aboudamous Washington		Not Required

MAYOR/COUNCIL COMMITTEE ASSIGNMENTS:		Contact	Appointee	Alternate	700 Form Filers
Multi-jurisdictional 2x2 Committee	Napa County Airport Industrial Area 2x2 Committee 1195 Third Street, Suite 310, Napa 94558 <i>Meets: As Needed</i> * No Compensation	County Clerk (707) 253-4196	Aboudamous Oro		Not Required
	Napa County Climate Action 2x2 Committee 1195 Third Street, Suite 305, Napa, CA 94559 <i>Meets: 4th Friday of the Month</i> *No Compensation	County Clerk (707) 253-4196	Joseph Washington		Not Required
	Napa Co. Subregional Housing Allocation 2x2 Committee (NSHAC) 1195 Third Street, Suite 305, Napa, CA 94559 <i>Meets: TBD</i> Two representatives appointed by City Council *No Compensation	County Clerk (707) 253-4196	Garcia Aboudamous		Not Required
	Napa Valley Unified School District 2x2 Committee 4381 Broadway, Suite 201 American Canyon 94503 <i>Meets: As Needed</i> * No Compensation	City Manager	Washington Joseph		Not Required

MAYOR/COUNCIL COMMITTEE ASSIGNMENTS:		Contact	Appointee	Alternate	700 Form Filers
Rep. to Local Agency	American Canyon TBID Local Governing Committee 4381 Broadway, Suite 201 American Canyon 94503 <i>Meets: 9:00 a.m., 1st Thursday of every other month</i> * No Compensation	City Clerk	Oro	Joseph	Not Required
	American Canyon Chamber of Commerce Governmental Affairs 3427 Broadway, Ste. F-3, American Canyon 94503 <i>Meets: 8:30 a.m., 2nd Thursday of the month</i> • No Compensation	Chamber CEO (707) 552-3650	Joseph	Oro	Not Required

MAYOR/COUNCIL COMMITTEE ASSIGNMENTS:		Contact	Appointee	Alternate	700 Form Filers
Rep. to County Board	Napa County Flood Control and Water Conservation District 1195 Third Street, Room 305, Napa 94558 <i>Meets:</i> 1:30 a.m., 1st Tuesday of the Month * No Compensation	County Clerk (707) 253-4196	Garcia	Joseph	Required
	Napa County Local Agency Formation Commission (LAFCO) 1195 Third Street, 3rd Floor, Napa 94558 <i>Meets:</i> 2:00 p.m., 1st Monday of even-numbered months February, April, June, August, October, and December • City Selection Committee makes appointment. City does not assign alternate. * Compensation \$150 per meeting	Commission Sec. (707) 259-8645	Aboudamous		Required
	Napa County Resource Conservation District 1303 Jefferson Street, Ste 500B Napa 94559 <i>Meets:</i> 8:00 a.m., 2nd Thursday of month • Appointment made by Board of Supervisors. Submit application for Associate Director. * No Compensation	Board Sec. (707) 252-4188	Washington		Required
	Napa Co. Watershed Information Center & Conservancy (WICC) 1125 Third Street, 2nd Floor Conference Room, Napa 94558 <i>Meets:</i> 4:00p.m., 4th Thursday of the month * No Compensation	Commission Sec. (707) 259-5936	Washington	Aboudamous	Not Required
	Napa Vallejo Waste Management Authority 4381 Broadway, Suite 201 American Canyon 94503 <i>Meets:</i> 9:00a.m., First Thursday of the month * Compensation - \$100.00 per meeting	Board Sec. 253-4540	Garcia	Oro	Required
	Napa Valley Transportation Authority (NVTA) 625 Burnell Street, Napa 94559 <i>Meets:</i> 1:30 p.m., 3rd Wednesday of the month * No Compensation	Executive Director (707) 259-8634	Garcia Joseph	Aboudamous	Required
	Napa Valley Tourism Corporation 1001 Second Street, Suite 330, Napa 94559 <i>Meets:</i> 10:30 a.m., Last Thursday of the month, Quarterly * No Compensation	CEO	Oro	Joseph	Not Required

MAYOR/COUNCIL COMMITTEE ASSIGNMENTS:		Contact	Appointee	Alternate	700 Form Filers
Rep. to County Committee	Napa County City Selection Committee 1195 Third Street, Suite 310, Napa 94558 Meets: 1:00 p.m., 3rd Tuesday of the month, Quarterly <ul style="list-style-type: none"> • Committee appoints city representatives to certain boards, commissions and agencies as prescribed by law. • Representative must be Mayor. Alternate may be any Council member. * No Compensation	County Clerk (707) 253-4196	Garcia	Joseph	Not Required
	Napa County Youth Opportunity Commission Location Changes <i>Meets:</i> 4:30 p.m., on 3rd Wednesdays, As needed/no less than quarterly * No Compensation	District Attorney (707) 253-4211	Aboudamous	Washington	Not Required
	Napa-Solano Agency on Aging Oversight Board 1195 3rd Street. Suite 310, Napa, CA 94559 Meets: 10:00 a.m. - 12:00 p.m. 4th Monday Alternate 4-year term expires 12/5/2024 *No Compensation	Board Sec. (707) 784-8960 (707) 718-0091 Elaine Clark	Liz Alessio (Napa County)	Oro	Not Required

MAYOR/COUNCIL COMMITTEE ASSIGNMENTS:		Contact	Appointee	Alternate	700 Form Filers
Rep. to Regional Agency	Association of Bay Area Governments (ABAG) - Executive Board 375 Beale St., Suite 700 San Francisco, CA 94105 <i>Meets:</i> 7:00 p.m., 3rd Thursday of every other month Compensation - \$150.00 per Meeting Appointed by City Selection Committee	(415) 820-7913 (415) 690-0529 Fred Castro	Mayor		Required
	Association of Bay Area Governments (ABAG) - General Assembly 375 Beale St. San Francisco, CA <i>Meets:</i> Annually - Usually in April Meeting: June 18, 2021 Via Zoom *No Compensation	(415) 820-7913 (415) 690-0529 Fred Castro	Oro	Aboudamous	Not Required
	North Bay Water Reuse Authority 404 Aviation Blvd., Santa Rosa, CA 94503 <i>Meets:</i> 9:30 a.m. 3rd Monday, Quarterly Novato City Hall Council Chambers *No Compensation	(510) 410-5923 chuckweir@sbcglobal.net <u>Submit Form 700 to:</u> Melissa.james@scwa.ca.gov	Washington	Oro	Required

MAYOR/COUNCIL COMMITTEE ASSIGNMENTS:		Contact	Appointee	Alternate	700 Form Filers
Rep. to Regional Committee	North Bay Watershed Association c/o Sonoma County Water Agency 404 Aviation Blvd., Santa Rosa, CA 94503 Meets: 10:00 a.m. 4th Thursday, Quarterly *No Compensation	(707) 235-8965	Washington		Not Required



TITLE

Ballot Measure for June 7, 2022 Statewide Primary Election - Term Limits

RECOMMENDATION

Adopt a Resolution submitting to the qualified voters of the City an Ordinance amending the American Canyon Municipal Code to add Section 2.04.120 regarding Mayor and Councilmember Term limits at the Regular Statewide Primary Election to be held on June 7, 2022.

CONTACT

Jason B. Holley, City Manager
Taresa Geilfuss, City Clerk

BACKGROUND & ANALYSIS

For the better part of 2021 staff and consultants have been researching issues related to “term limits”. Council discussed the issue in January, March, April and lastly on December 7, 2021. In October, Council directed staff to conduct a community survey to assess the preferred term options. The survey results were discussed at the December 7th meeting and are attached. Following discussion and community input, Council directed staff to prepare a term limits ballot measure for placement on the June 2022 ballot.

Government Code section 36502, subdivision (b) provides that the City Council or the residents of the City may submit to the voters an ordinance limiting the number of terms a member of the City Council may serve. Term limits do not become operative unless the proposition is submitted to the electors of the City at a regularly scheduled election and a majority of the votes cast favor its adoption.

Attached is a draft resolution to place the ordinance establishing term limits on the ballot and as an attachment to the resolution, the ordinance. The resolution initiates the process for placing the measure on the ballot for the June 7, 2022 election, provides for the filing of primary and rebuttal arguments, and directs the City Attorney to prepare an impartial analysis of the measure to submit to the voters in the Voter Information Guide. The Council may, at its discretion, designate specific members to write the primary and rebuttal arguments, or may elect to co-author the arguments together.

The ordinance presents the following question for voters:

Shall an ordinance be adopted by the City of American Canyon to limit years of service by the Mayor to a combined total of three (3) four-year terms? YES NO

Shall an ordinance be adopted by the City of American Canyon to limit years of service by a Councilmember to a combined total of three (3) four-year terms? YES NO

If approved by the voters, this Municipal Code amendment will add Section 2.04.120 and:

1. Mayor and Councilmember terms, individually and separately, will be limited to three (3) four-year terms;
2. If a person serves three (3) terms as Mayor, that person is forever ineligible for a seat as Mayor;
3. If a person serves three (3) terms as Councilmember, that person is forever ineligible for a seat as Councilmember;
4. Serving half or more of an appointed or elected term is deemed a full term;
5. A Mayor or Councilmember that resigns or is removed shall be deemed to have served a full term;
6. The three terms for Mayor and the three terms for Councilmember need not be consecutive;
7. Current incumbents are given credit for having already served one term.

If adopted by the voters, this ordinance would apply the term limits rules to the incumbents for having already served one (1) term.

The deadline for placing a measure on the June 7, 2022 ballot is the last meeting in January 2022. Council may, at its discretion, adopt the resolution calling the election for the purposes of placing the measure on the ballot anytime between now and that date.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Not applicable.

FISCAL IMPACT

If approved, the estimated cost to add a measure to the June 7, 2022 Statewide Primary Election would be approximately \$40,000 - \$60,000. This is based on the City having a single item on the ballot. The cost is not appropriated in the FY2021/22 budget. Appropriations would be identified during the mid-year budget adjustment process.

ENVIRONMENTAL REVIEW

The Resolution is exempt from review, under the California Environmental Quality Act (“CEQA”) as organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment, and therefore is not a project within the meaning of CEQA and the State CEQA Guidelines, Section 15378(b)(5).

ATTACHMENTS:

1. [Resolution and Ordinance - Council Term Limits](#)
2. [Community Survey](#)

RESOLUTION NO. 2021-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON, CALIFORNIA
SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY AN ORDINANCE AMENDING THE AMERICAN
CANYON MUNICIPAL CODE TO ADD SECTION 2.04.120 REGARDING MAYOR AND COUNCILMEMBER
TERM LIMITS AT THE REGULAR STATEWIDE PRIMARY ELECTION TO BE HELD JUNE 7, 2022**

WHEREAS, the City of American Canyon is governed by an at large elected Mayor and four-member elected City Council, whose members are generally elected to staggered four-year terms on the first Tuesday after the first Monday of November of even-numbered years; and

WHEREAS, the American Canyon Municipal Code currently does not address term limits for the mayor or councilmembers; and

WHEREAS, pursuant to Government Code section 36502, subdivision (b) and Elections Code section 9222, the City Council is authorized and desires to submit to the voters a ballot measure to amend the Municipal Code by adding section 2.04.120 regarding councilmember term limits; and

WHEREAS, pursuant to Government Code section 36502, subdivision (b), a term limit measure must be approved by a majority of City voters at an election consolidated with either the statewide primary election or the statewide general election; and

WHEREAS, in 2022, per Elections Code section 1200, the statewide primary general election will be held June 7; and

WHEREAS, the City Council desires to consolidate the election for the ballot measure with the statewide primary election held on Tuesday, June 7, 2022; and

WHEREAS, the specific language of the ordinance to be considered by the voters is attached as Exhibit A and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON AS FOLLOWS:

Section 1. Recitals

The City Council hereby finds and determines that the recitals of this resolution are true and correct and are incorporated herein.

Section 2. Submission of Ballot Measure

The City Council, pursuant to its authority under Elections Code section 9222, hereby orders that the ordinance attached hereto as Exhibit A be submitted to the qualified voters of the City at the statewide primary election held on Tuesday, June 7, 2022. The proposed ordinance shall be in the form attached as Exhibit A.

Section 3. Ballot Measure

The City Council, pursuant to its authority under Elections Code section 9222 and Government Code section 36502, subdivision (b), hereby orders that the ballot measure shall be presented and printed upon the ballot submitted to the qualified voters in the manner and form set forth in this section below. On the ballot to be submitted to qualified voters, there shall be printed substantially the following:

Shall an ordinance be adopted by the City of American Canyon to limit years of service by the Mayor to a combined total of three (3) four-year terms?	YES	
	NO	

Shall an ordinance be adopted by the City of American Canyon to limit years of service by a Councilmember to a combined total of three (3) four-year terms?	YES	
	NO	

Section 4. Election Procedures

A. The City Council consents to the consolidation of the election on this Measure with all other elections being held in the same territory on Tuesday, June 7, 2022, and to hold and conduct the consolidated election in the manner prescribed in Election Code section 10418.

B. The ballots to be used at the election shall be in the form and content as required by law.

C. In accordance with Elections Code section 10002, the Board of Supervisorsof Napa County is hereby requested to consent to having the Registrar of Voters render such election services to the City of American Canyon as may be requested by the City Clerk of said City, the County of Napa to be reimbursed in full for such services as are performed.

D. The election services which the City of American Canyon requests the Registrar of Voters, or such other official as may be appropriate, to perform and which such officer is hereby authorized and directed to perform, if said Board of Supervisors consents, include:the preparation, printing and mailing of sample ballots and polling place cards; the establishment or appointment of precincts, polling places, and election officers, and making such publications as are required by law in connection therewith; the furnishing of ballots, voting booths and other necessary supplies or materials for polling places; the canvassing of the returns of the election and the furnishing of the results of such canvassing to the City Clerk of the City of American

Canyon; and the performance of such other election services as may be requested by the City Clerk.

E. The City Clerk is authorized, instructed and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

F. The polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, except as provided in Elections Code section 14401.

G. In all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections in the City.

H. Notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form, and manner as required by law.

I. All ballots shall be tallied at a central counting place and not at the precincts. Said central counting place shall be at a County center as designated by the Registrar of Voters.

J. The Napa County Registrar of Voters is hereby authorized to canvass the returns of said election.

K. The City Clerk of the City of American Canyon shall receive the canvass as it pertains to the election on the Measure, and shall certify the results to the City Council, as required by law.

Section 5. Arguments and Impartial Analysis

A. The City Council authorizes (i) the City Council or any member(s) of the City Council, (ii) any individual voter eligible to vote on the above measure, (iii) a bona fide association of citizens or (iv) any combination of voters and associations, to file a written argument in favor of or against the Measure, in accordance with Elections Code section 9280 et seq. and may change the argument until and including Friday, March 11, 2022 (unless the Registrar requires additional lead time), after which no arguments for or against the Measure may be submitted to the City Clerk. Arguments in favor of or against the Measure shall each not exceed 300 words in length. Each argument shall be filed with the City Clerk, signed, and include the printed name(s) and signature(s) of the author(s) submitting it, or if submitted on behalf of an organization, the name of the organization, and the printed name and signature of at least one of its principal officers who is the author of the argument. The arguments shall be accompanied by the "Form of Statement to be filed by Author(s) of Argument" as provided by the City Clerk.

B. The City Clerk shall comply with all provisions of law establishing priority of arguments for printing and distribution to the voters, and shall take all necessary actions because the selected arguments to be printed and distributed to the voters.

C. Pursuant to California Elections Code section 9280, the City Council directs the City Clerk to transmit a copy of the Measure to the City Attorney. The City Attorney shall prepare an impartial analysis of the Measure, not to exceed 500 words in length, showing the effect of the Measure on the existing law and the operation of the Measure. The City Attorney shall transmit such impartial analysis to the City Clerk, who shall cause the analysis to be published in the ballot pamphlet along with the ballot Measure as provided by law. The impartial analysis shall be filed by the deadline set for filing of primary arguments as set forth in subsection A above. The impartial analysis shall include a statement indicating whether the Measure was placed on the ballot by a petition signed by the requisite number of voters or by the City Council. In the event the entire text of the Measure is not printed on the ballot, nor in the voter information portion of the sample ballot, there shall be printed immediately below the impartial analysis, in no less than 10-font bold type, the following:

The above statement is an impartial analysis of Measure _____. If you desire a copy of the ordinance, please call the election official's office at (insert phone number) and a copy will be mailed at no cost to you.

Section 6. Rebuttals

That pursuant to California Elections Code section 9285, when the Clerk has selected the arguments for and against the Measure which will be printed and distributed to the voters, the Clerk shall send copies of the argument in favor of the Measure to the authors of the argument against, and copies of the argument against to the authors of the argument in favor. The authors or persons designated by them may prepare and submit rebuttal arguments not exceeding 250 words. The rebuttal arguments shall be filed with the City Clerk not later than Monday, February 26, 2022 (unless the Registrar establishes an earlier date), accompanied by the "Form of Statement to be filed by Author(s) of Argument" as provided by the City Clerk. Rebuttal arguments shall be printed in the same manner as the direct arguments. Each rebuttal argument shall immediately follow the direct argument which it seeks to rebut.

A. That all previous resolutions providing for the filing of rebuttal arguments for City measures are repealed.

B. That the provisions herein shall apply only to the election to be held on June 7, 2022 and shall then be repealed.

Section 7. Placement on the Ballot

The full text of the Ordinance/Measure shall be printed in the voter pamphlet, and a statement shall be printed in the ballot pursuant to Elections Code section 9223 advising voters that they may obtain a copy of this Ordinance/Measure at no cost, upon request made to the City Clerk.

Section 8. Delivery of Resolution to Count

The City Clerk shall certify to the passage and adoption of this resolution and enter it into

the book of original resolutions. The City Council directs the City Clerk to deliver copies of this resolution, including the Ordinance/Measure attached hereto as Exhibit "A", to the Clerk of the Board of Supervisors of Napa County and to the Registrar of Voters of Napa County.

Section 9. CEQA

The City Council hereby finds and determines that the Measure relates to organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment, and therefore is not a project within the meaning of the California Environmental Quality Act ("CEQA") and the State CEQA Guidelines, Section 15378(b)(5).

Section 10. Severability

If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the resolution which can be given effect without the invalid provision or application, and to this end the provisions of this resolution are severable. The City Council hereby declares that it would have adopted this resolution irrespective of the invalidity of any particular portion thereof.

Section 11. Effective Date of Resolution

This resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2021.

Leon Garcia, Mayor

ATTEST:

APPROVED AS TO FORM:

Taresa Geilfuss, City Clerk

William D. Ross, City Attorney

ORDINANCE _____

Adopted by American Canyon City Council

December 21, 2021

**An Ordinance of the City of American Canyon
Amending the American Canyon City Code Adding Section 2.04.120
to Establish Term Limits for the Mayor and
Members of the American Canyon City Council**

BACKGROUND

1. On December 21, 2021, at a duly noticed meeting, the City Council considered and discussed the option of mayor and councilmember term limits for the City of American Canyon which included public comment.
2. On December 21, 2021, at a duly noticed meeting, the City Council directed the preparation of a ballot measure and related actions to establish term limits for the mayor and members of the city council.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1. **Term Limits**

Pursuant to Government Code section 36502, subdivision (b) and subject to the approval of a majority of the voters of the City of American Canyon, the American Canyon Municipal Code is hereby amended to add 2.04.120, Term Limits to read as follows:

Section 2.04.120 - Term Limits

- a. No person shall be eligible to serve as mayor for more than three (3) four-year terms following the adoption of this ordinance. The current incumbent is given credit for having served one term. Notwithstanding the foregoing, any person who is appointed or elected to fill a vacant office as mayor for the balance of a four-year term, but serves less than two years in that office, shall be eligible for nomination, and election for three (3) four-year terms thereafter.
- b. No person shall be eligible to serve as councilmember for more than three (3) four-year terms following the adoption of this ordinance. Current incumbents are given credit for having served one term. Notwithstanding the foregoing, any person who is appointed or elected to fill a vacant office as councilmember for the balance of a four-year term, but serves less than two years in that office, shall be eligible for nomination, and election for three (3) four-year terms thereafter.

- c. The three (3) four-year terms in office as mayor are not required to be consecutive and may be an aggregate of three (3) four-year terms. Any person who resigns or is removed from office during a term shall be deemed to have served a full term.
- d. The three (3) four-year terms in office as councilmember are not required to be consecutive and may be an aggregate of three (3) four-year terms. Any person who resigns or is removed from office during a term shall be deemed to have served a full term.
- e. The phrase “two years” as used in subsections A and B of this section shall mean the period between the date of the declaration of the results of any *primary election* held in June of an even-numbered year and the date of the declaration of the results of any *primary election* held in June of any immediately preceding or immediately succeeding even-number year, even though such period may be more or less than an actual period of two years.

Section 2. Effective Date. This Ordinance shall take effect immediately, upon approval by a simple majority of the voters voting on the question at the June 7, 2022 election and shall apply retroactively with the current incumbents credited for having already served one term.

Section 3. Severability. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable. The City Council hereby declares that it would have adopted this ordinance irrespective of the invalidity of any particular portion thereof.

Section 4. Publication. The City Clerk of the City of American Canyon is hereby directed to publish this Ordinance, or the title hereof as a summary, pursuant to state statute, once within fifteen (15) days after its passage in a newspaper of general circulation published in the City of American Canyon.

Adopted by the City of American Canyon City Council on December 21, 2021 by the following vote:

Ayes:

Notes:

Abstain:

Absent:

Leon Garcia, Mayor

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk



Community Survey: American Canyon City Council Term Limits

Dear American Canyon Residents,

The City Council wants your opinions about Term Limits: the limit on the time a person may serve on the City Council.

The City Council consists of one (1) Mayor and four (4) Councilmembers. Each is directly elected to serve a 4-year "term" of office. Then, another citywide election is held near the end of their term to determine who will serve the next term.

Commonly, incumbents are re-elected to serve another term. Other times, a new candidate is elected. Ultimately, American Canyon voters decide who is elected to City Council.

To qualify for the ballot, a Council candidate must be an adult, a United States citizen, registered to vote, and a resident of American Canyon. Currently, there is no limit to the number of terms that may be served. However, in June 2022, American Canyon voters may be asked to decide whether Term Limits are appropriate for the American Canyon City Council. The cost of this special election would be \$50,000.

Elected Positions Potentially Subject to Term Limits

Below is a list of current elected Councilmembers and their years of service on Council:

- Mayor Leon Garcia (17 years)
- Vice-Mayor Mark Joseph (11 years)
- Councilmember Mariam Aboudamous (5 years)
- Councilmember David Oro (5 years)

- Councilmember Pierre Washington (1 year)

"Pros and Cons" of Term Limits

Term Limit supporters believe mandated change on the Council ensures the community's "fresh ideas" are heard. They also believe "name recognition" and the "power of the incumbency" create unfair advantages for incumbents.

Term Limit opponents do not want others limiting their personal choices or passing judgment on their reasoning. They also believe an incumbent's inherent knowledge and experience make for better policy decisions and believe few voters are actually willing to become new candidates.

A few members of the public have shared their opinion during Council meeting discussions; now it's your turn. Your answers to the questions below are greatly appreciated.

This Community Survey will close at 11:59 PM, on Sunday, November 21, 2021.

Thank you in advance for your participation.

Question Title

* 1. What is your Zip Code?

- 94589
- 94503
- 94590
- 94591
- 94592
- 94558
- 94559
- 94534
- None of the above

Question Title

2. Have you ever met any of the current Councilmembers in-person (select all that apply)?

- Mayor Leon Garcia
- Vice-Mayor Mark Joseph
- Councilmember Mariam Aboudamous
- Councilmember David Oro
- Councilmember Pierre Washington
- I have never met any of these Councilmembers

Question Title

* 3. In June 2022, should voters be asked to decide if “Term Limits” are appropriate?

- Yes
- No

Question Title

* 4. I think the maximum number of terms should be (pick one):

- 1 term (4 years)
- 2 terms (8 years)
- 3 terms (12 years)
- 4 terms (16 years)
- No Limit (Voters decide each time)

Question Title

* 5. Once a candidate serves the maximum number of terms, I think they should be required to take a break of _____ before they can run for office again (pick one).

- 2 years
- 4 years
- 6 or more years
- I don't think a break should be required

Question Title

* 6. I think the maximum number of terms should apply whether the position is Mayor or a Councilmember (pick one).

- Agree

- Disagree (Separate limit for each position)
- No Limit (Voters decide each time)

Question Title

* 7. I believe if Term Limits are approved by the voters, the terms of current Councilmembers should count retroactively as one term against the new limit (pick one).

- Agree
- Disagree
- No preference

Question Title

* 8. What is your age range?

- Under 18
- 18-24
- 25-34
- 35-44
- 45-54
- 55-64
- 65+

Question Title

* 9. Are you registered to vote?

- Yes
- No

Question Title

* 10. Have you ever taken steps to run for City Council?

- Yes
- No

Question Title

* 11. If the City had Term Limits, would you run for City Council?

Yes

No



TITLE

Water Supply and Demand Drought Emergency Stage 2

RECOMMENDATION

Receive and file a report on water supply and demand in the City of American Canyon Water Service Area.

CONTACT

Dominic Patrick, Water Systems Manager
Felix Hernandez, III, Maintenance and Utilities Director

BACKGROUND & ANALYSIS

Supply

According to Drinking Water Resources (DWR) records indicate year 2021 is the second driest year on record. Year 2021 also has near record low storage in California's largest reservoirs (Attachment 1). As of December 1, 2021, water supply demand for City of American Canyon is projected to be 2,500 AF for the calendar year 2021.

Demand

On July 20, 2021, the City Council adopted Resolution 2021-53 declaring Stage 2 Drought Emergency and calling for a 20% reduction in water use by all customers.

Current data reflects a total potable water reduction of 15% for the City of American Canyon 2021 as compared to 2020. (Attachment 2). This includes total water consumed from all classes including Residential, Commercial, City and other (Attachment 3). Data reflects the City has made significant improvements in water conservation since City Council adopted Resolution 2021-36 declaring a Stage 1 Drought Emergency Drought Emergency.

Background & Analysis

The amount of additional supplies available matches the anticipated deficit, but with little margin for error it would provide no supplies to be carried over into 2022. Although prior Council action provides the Mayor and City Manager authority to carry out transactions to procure additional supplies, reducing customer demand is a key strategy for 2021. Such action is consistent with Governor Newsom's May 10, 2021 Declaration of Drought Emergency for Napa County, (and elsewhere).

On June 1, 2021, the City Council adopted Resolution 2021-36 declaring a Stage 1 Drought Emergency and calling for a voluntary 10% reduction in water use by all City customers. All customers (residential, commercial/industrial, and governmental) are subject to the same request for a 10% reduction in use. Generally, a 10% reduction can be achieved by residential customers by implementing one or more of the following best practices:

1. Reduce the number days per week for irrigating landscaping - especially turf lawns - and do so only during the late evening and early morning hours (between 6:00 p.m. to 6:00 a.m.).
2. Inspect all irrigation systems, repair leaks, and adjust spray heads to provide optimum coverage and eliminate avoidable over-spray.
3. Reduce minutes of run-time for each irrigation cycle if water begins to run-off to gutters or shutting off the irrigation system altogether completely if and when rainfall occurs.
4. Utilize water conservation incentive and rebate programs to replace plumbing fixtures and appliances with water efficient models.
5. Limit the duration of showers to 5 minutes or less, turning off the faucet when brushing teeth and flushing toilets only when necessary each day.

On July 20, 2021, the City Council adopted Resolution 2021-53 declaring Stage 2 Drought Emergency and calling for a 20% reduction in water use by all customers.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Infrastructure: "Develop and maintain infrastructure resources to support sustainable growth."

FISCAL IMPACT

Reducing demand will decrease revenue received from selling the treated water. In the short run, the Water Fund FY21-22 Budget has sufficient funds to withstand a short-term increase in cost to acquire additional supplies while experiencing a decrease in revenue due to reduced sales. Impending purchases include Dry-Year Transfer Program (\$665/AF), Yuba Accord Water (\$435/AF) and Vallejo Emergency Permit Water (\$1,270/AF).

ENVIRONMENTAL REVIEW

Providing the Water Demand and Supply Report is not a "project" under the California Environmental Quality Act ("CEQA"). Further, the item is categorically exempt from CEQA review as an action by an agency for the protection of natural resources (pursuant to CEQA Guidelines section 15307) and for the protection of the environment (pursuant to CEQA Guidelines section 15308).

ATTACHMENTS:

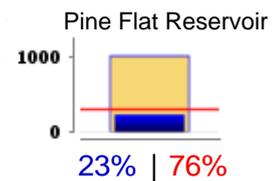
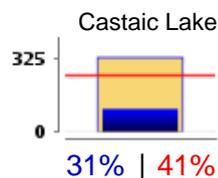
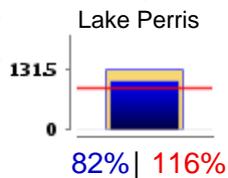
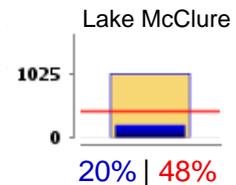
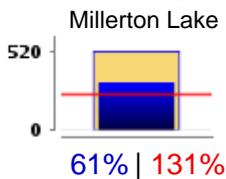
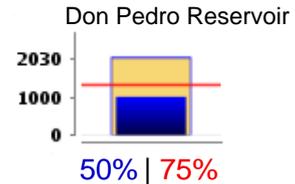
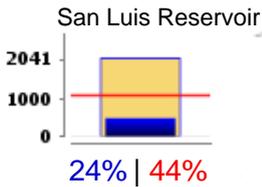
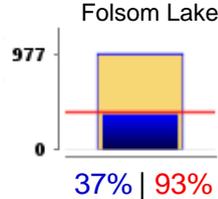
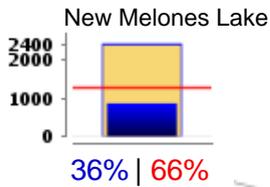
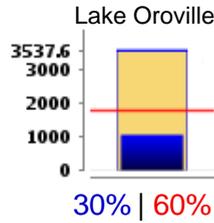
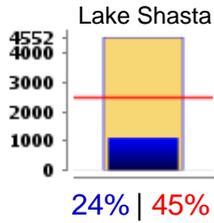
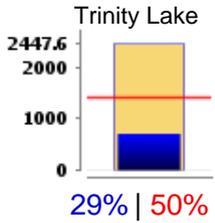
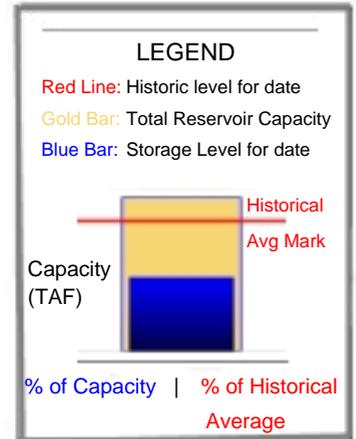
1. [DWR California's Large Water Supply Reservoirs](#)
2. [Total Potable Water Consumption 2021 vs 2020](#)
3. [All Classes Potable Water Consumption 2021](#)



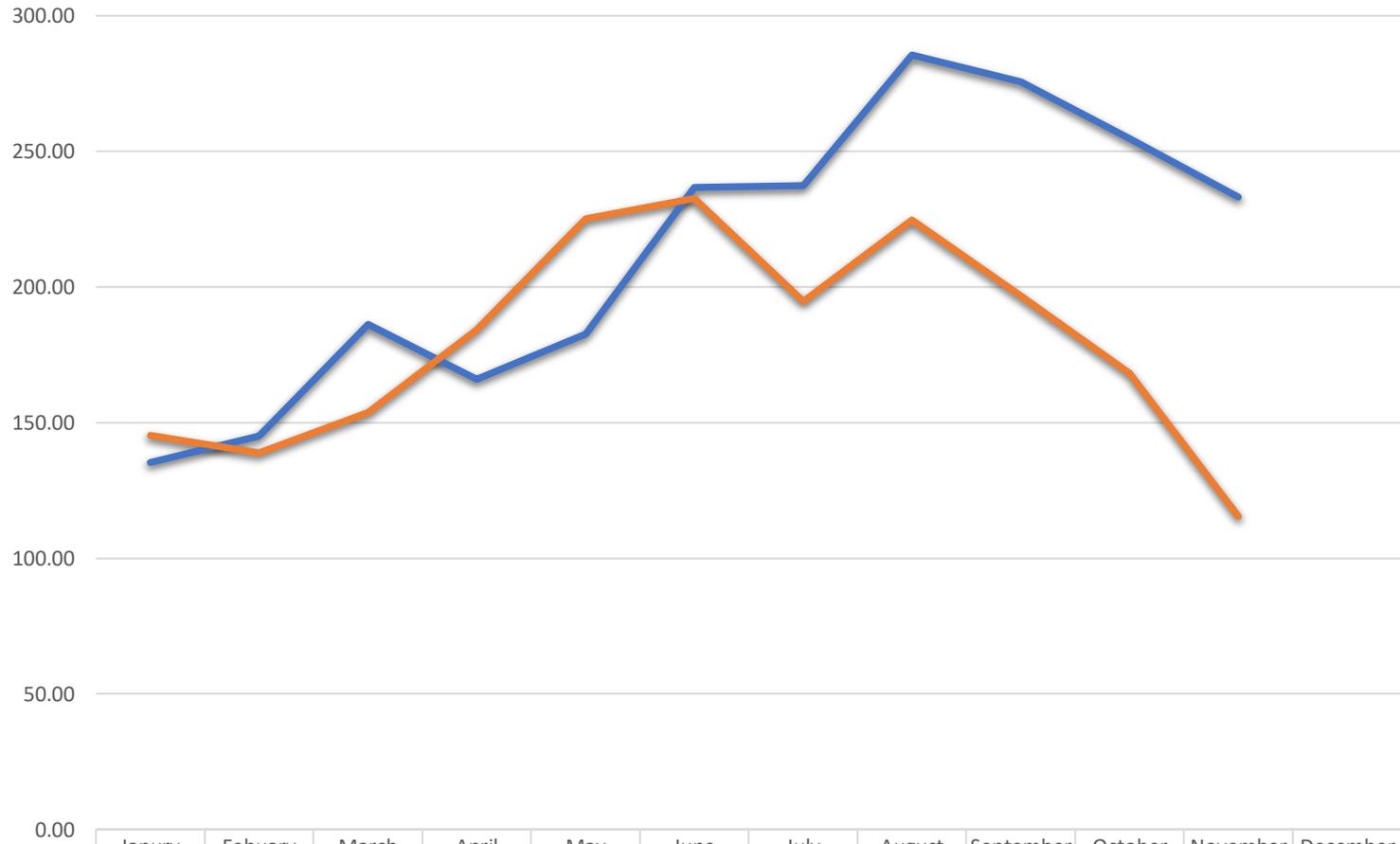
CURRENT RESERVOIR CONDITIONS

SELECTED WATER SUPPLY RESERVOIRS

Midnight: December 6, 2021

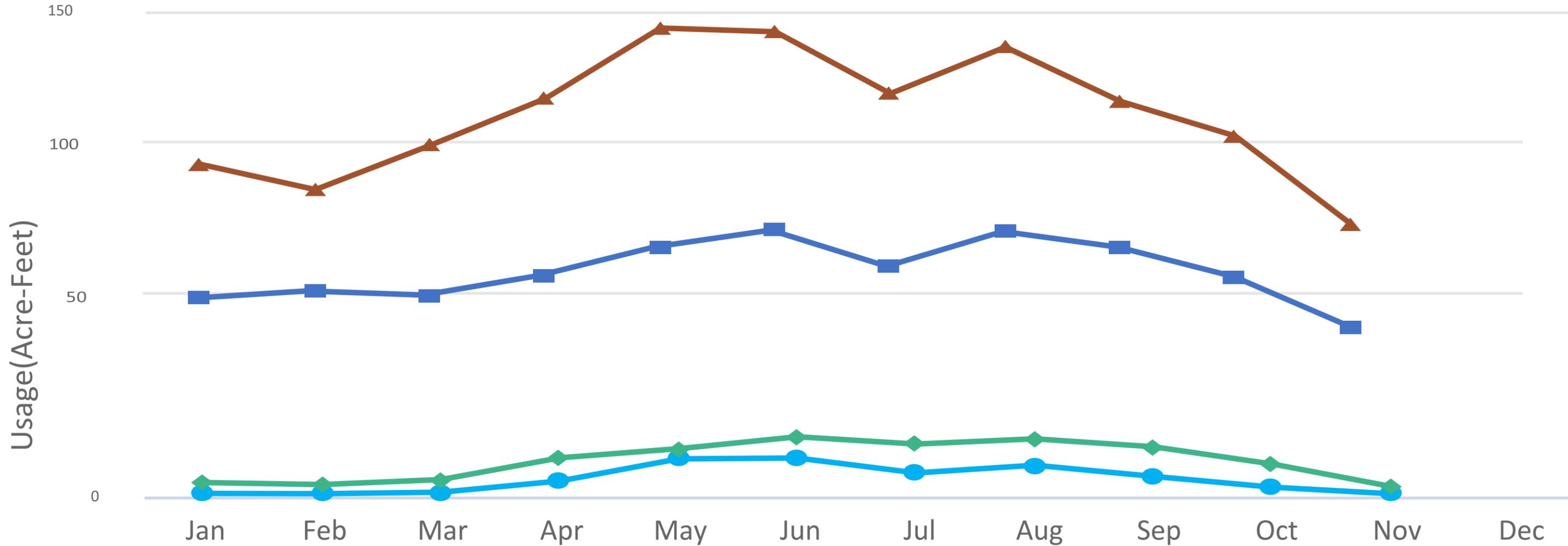


Potable Water Consumption
 January – November 2020 vs. January – November 2021
 (15 % Reduction)



	Janury	Febuary	March	April	May	June	July	August	September	October	November	December
2020 Water Consumption	135.27	144.98	186.27	165.87	182.66	236.82	237.47	285.54	275.66	254.66	233.08	
2021 Water Consumption	145.30	138.82	153.75	184.22	225.03	232.66	194.66	224.74	196.74	168.20	115.42	

All Classes Potable Water Consumption
January - November 2021



Potable Water Consumption - Acre Feet Chart

Class	January	February	March	April	May	June	July	August	September	October	November	December
Residential	92	84	99	114	137	136	115	131	113	102	87	
Commercial	48	51	49	56	65	71	59	70	65	55	44	
Other	4	3	5	11	13	16	14	15	13	9	3	
City	1	1	1	4	10	10	6	8	6	2	1	



David Oro - City Council Member Committee Report

Committee Name: **Napa Valley Tourism Corporation Board Meeting**

Meeting Date: November 16, 2021

Topics of Discussion:

Last meeting of the year where the board received updates on financials for the Napa Valley Tourism Corporation and Visit Napa Valley. Also received updates from local Tourism Improvement Districts in the Valley.

Committee Name: **Napa Valley Tourism Board Corporation Board Meeting**

Meeting Date: November 10, 2021

Topics of Discussion:

Attended an introduction by Atlantic Aviation, the firm that now operates the fixed based operator (FBO) at the Napa County Airport. We were told that they have submitted a proposal to the Board of Supervisors (BOS) for renovation and improvement of our local airport terminal which would include a significant investment in the facility. Members of the NVTC Board were encouraged, if they felt compelled, to offer hospitality industry support to the BOS. This was the first time many of the board members had heard of or seen the presentation by the FBO as it's been discussed by the BOS in closed sessions. Based on the presentation and discussion, I think improvements at the airport are much needed and that this would be good for the county.



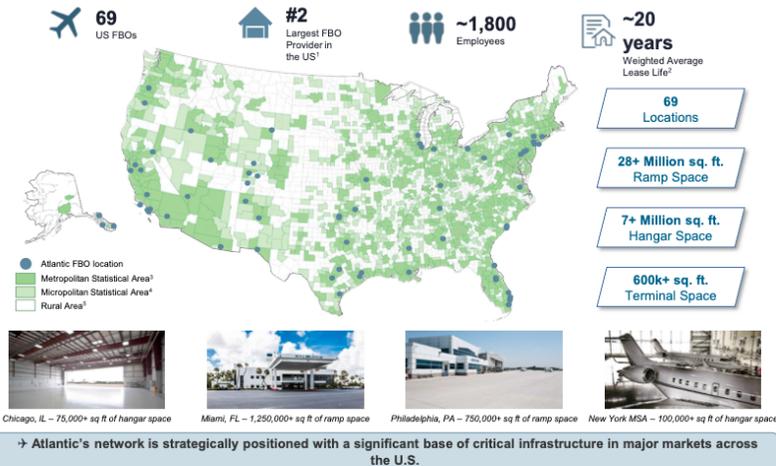
Atlantic Aviation is a diverse, inclusive, and environmentally advanced, multi-billion dollar, 70-location FBO developer and operator. We are a nationwide chain, with global reach and a local focus.

We are delighted and honored to provide Napa County with this summary introduction to who we are, what we do and the way we do it. Our operating principles are rooted in the values of safety, culture, community, service and industry leading operations. We are committed to being a trusted long term partner for the County and Napa Valley community, fully vested in all that is important to you through the provision of excellent GA facilities and operations

We are exceptionally well placed to provide NAPA County Airport (APC) with the flagship FBO it deserves and look forward to making this exciting project a reality.



Atlantic provides essential airport infrastructure services through a network of strategically located FBOs across the US





Committee Name: Ad-Hoc Meetings with Local Elected Leaders to Discuss Traffic in South County

Meeting Date: Various dates in November and December

Topics of Discussion:

Discussed near and long term opportunities for improvement on SR29 traffic, Newell Extension, Devlin Road. Aim was to educate those who weren't aware of latest progress, receive feedback and garner support.

Held one-to-one meetings with the following:

- Senator Bill Dod
- Assembly Member Cecilia Aguiar-Curry
- Supervisor Alfredo Pedroza
- Supervisor Diane Dillon
- Supervisor Brad Wagenknecht
- Supervisor Ryan Gregory
- Supervisor Belia Ramos

Community Events and Other Activities

Fil-Am Chamber Solano County Annual Christmas Brunch

Meeting Date: December 11, 2021

Joined local AmCan residents and Solano County residents and business leaders for this brunch that installed new leaders and honored former Vallejo City Council Member Hermie Sunga with the Spirit of Solano Award. More <https://bit.ly/3pQZ9Ud>



Coffee and Cocoa with the Cops

Meeting Date: December 11, 2021

Stopped by and said hello to our police force and citizens and grabbed some coffee.



Reindeer Run/Walk 5k

Meeting Date: December 4, 2021

I walked and ran the 5k (mostly the former) with my family and we finished in under an hour!





CITY COUNCIL COMMITTEE REPORT

Meeting Date: **December 21, 2021** Submitted By: **Mark Joseph, Council member**

Committee Name: **Climate Action Ad Hoc Committee**

Council member Washington and I met twice with stakeholders to develop an action plan to achieve Net Zero Climate Pollutants by 2030. We hope to have a draft Resolution including mission statement and basic framework back to the Council by February. We are also focused on personal steps our businesses and residents can do, in addition to specific governmental actions. Also, I received word that Napa Climate NOW selected me as one of their Climate Champions, along with our two student activists, Emily Bit and Alisa Karesh.

Committee Name: **Chamber's Government Affairs Committee (GAC)**

Quarterly meeting of the Chamber. Main topic was discussing the upcoming Business Roundtable. After some discussion, the consensus was to survey Chamber members to identify key topics, then craft the speaker panel to reflect those concerns. Elected officials would be invited to attend and provide relevant feedback, rather than an overview of their efforts. Question and Answer time would be offered to the attendees.

Committee Name: **Chamber's Economic & Business Development Committee**

Monthly meeting to review pending development projects, as well as any departing businesses (this month there weren't any that the committee was aware of). We also discussed at length the Chamber's collaboration with Napa Valley College on a local Job Fair, tentatively scheduled for January 26, from 1-6pm. It will be held outside.

Committee Name: **Other City Activities and Events**

Attended the **ribbon-cutting** for a new staffing firm in town, which now occupies a portion of the old Umpqua Bank office (the Orthodontics business next door also expanded into the balance of the space). Planned on attending the **LAFCO meeting** but discovered the Green Island Vineyard SOI request was continued. The Mayor and I reviewed invoices from the City Attorney, part of a new process.

Committee Name: **Community Activities and Events**

Attended the **Reindeer Run**—walked it, so I avoided winning any awards! Also went to the **Tree Lighting and Snow Day (without the snow)**—it was a great event and a big turnout. Attended the **Kiwanis Board** meeting and the **Arts Foundation Board** meeting, and then represented ACAF with the City's Event Committee. Went to the **DoubleTree's Christmas program** (but missed Santa!). Also attended the monthly **Napa Working Families Coalition**. We heard a great discussion regarding potential funding as a result of the recently signed Infrastructure Bill (and learned what we could be getting if the Build Back Better bill is approved!)