



## REGULAR CITY COUNCIL MEETING AGENDA

City Hall - Council Chambers  
4381 Broadway St., Suite 201, American Canyon  
**April 5, 2022**  
**6:30 PM**

**Mayor:** Leon Garcia  
**Vice Mayor:** Mariam Aboudamous  
**Councilmembers:** Mark Joseph, David Oro, Pierre Washington

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*Consistent with Government Code Section 54953 and the American Canyon City Council Resolution Declaring the Existence of a Local Emergency due to the COVID-19 Pandemic, City Council and other public meetings will be conducted both in person at City Hall, 4381 Broadway, Suite 201, and also via Zoom Teleconferencing to promote local, state, and federal guidelines and social distancing recommendations for the containment of the coronavirus. City officials and members of the public are invited to attend the meeting either in person or via teleconference. This meeting will be broadcast live to residents on Napa Valley TV, on our website [here](#) and on YouTube [here](#).*

### **PUBLIC PARTICIPATION**

**Oral comments, during the meeting:** Oral comments can be made in person during the meeting. A Zoom Webinar has been established for public comments made via zoom. To give your public comment via zoom, use the Register to Speak feature of eComments, connect via the below Zoom link and use the “raise your hand” tool, or call into the zoom meeting at 408-638-0968 and press \*9 to “raise your hand” when the item is called. To avoid confusion, all hands raised outside of Public Comment periods will be lowered.

**Written comments, via eComments:** Please submit written comments through the eComments link, located on the Meetings & Agendas page of our website [here](#). Comments will be available to council members in real time. eComments will remain open throughout the meeting. All comments received will be posted online and become part of the meeting record.

**Zoom Meeting Link:** [Click here](#)  
**Webinar ID:** 841 4701 1779 **Passcode:** 060300

The above-identified measures exceed all legal requirements for participation in public comment, including those imposed by the Ralph M. Brown Act. For more information, please call the Office of the City Clerk at (707) 647-4369 or email [cityclerk@cityofamericancanyon.org](mailto:cityclerk@cityofamericancanyon.org).

**AGENDA MATERIALS:** City Council agenda materials are published 72 hours prior to the meeting and are available to the public via the City’s website at [www.cityofamericancanyon.org](http://www.cityofamericancanyon.org).

**AMERICANS WITH DISABILITIES ACT:** The City Council will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk at 4381 Broadway, Suite 201, American Canyon, CA 94503 or by email to [cityclerk@cityofamericancanyon.org](mailto:cityclerk@cityofamericancanyon.org). Include your name, address, phone number and brief description of the requested materials, as well as your preferred alternative format or auxiliary aid, at least three calendar days before the meeting.

## **PUBLIC ADDRESS – CLOSED SESSION 4:30 P.M.**

*The Mayor will call the meeting to order and conduct role call. Council will immediately convene into Closed Session after hearing any public comment on Closed Session items. At 6:30 p.m. the Council will reconvene into Open Session and then resume Closed Session at the end of the meeting to address outstanding items, if necessary.*

### **4:30 P.M. CLOSED SESSION**

1. **Conference with Labor Negotiators: Authorized Pursuant to Government Code Section 54957.6**  
**Agency Designated Representatives: City Manager Jason Holley and Labor Counsel Sloan, Sekai, Yeung & Wong**  
**Employee Organization: Teamsters**
  
2. **Conference with Real Property Negotiator: Authorized pursuant to Government Code section 54956.8.**  
**Property: APN 058-320-015 (Right of Way at Napa Junction Road).**  
**Agency Negotiator: Jason Holley, City Manager**  
**Negotiating Parties: City of American Canyon and Napa Valley Unified School District**  
**Under Negotiation: Terms of Acquisition of Property**
  
3. **Conference with Legal Counsel – Anticipated Litigation**  
**Pursuant to Government Code Section 54956.9 (d)(2).**  
**Three Matters.**

### **6:30 P.M. OPEN SESSION - REGULAR MEETING**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

### **PROCLAMATIONS AND PRESENTATIONS**

4. **Congressional Record Statement - American Canyon's 30th Anniversary**
  
5. **Proclamation - Muslim Holiday of Ramadan**
  
6. **Proclamation - April as Arts Month**

### **PUBLIC COMMENTS - ITEMS NOT ON THE AGENDA**

*This time is reserved for members of the public to address the City Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the City Council. Comments are limited to 3 minutes.*

Comments for items on the Agenda will be taken when the item is called. The City Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the City Council does not respond to public comment at this time. Speakers are asked to please speak clearly, and provide their name. Any handouts for distribution to the City Council must be emailed by 3:00 p.m. on meeting day. To comment via zoom during the meeting: click the "raise your hand" button if joining by computer, or press \*9 if joining by phone, when the item is called. To avoid confusion, hands raised outside of Public Comment periods will be lowered.

## AGENDA CHANGES

The Mayor and Council may change the order of the Agenda or request discussion of a Consent Item. A member of the Public may request discussion of a Consent Item by making that request during Public Comment.

## CONSENT CALENDAR

### 7. [Minutes of March 15, 2022](#)

**Recommendation:** Approve the minutes of the City Council meeting of March 15, 2022.

### 8. [Revised Report Upon Return from Closed Session - February 15, 2022](#)

**Recommendation:** Approve the revised Report Upon Return from Closed Session for the meeting of February 15, 2022.

### 9. [Partnership with Napa County to re-pave American Canyon Road East \(TR22-0100\)](#)

**Recommendation:** Adopt a Resolution taking the following actions in conjunction with the American Canyon Road East Pavement Maintenance:

1. Amending the Fiscal Year 2021-2022 adopted Capital Improvement Program Budget to include the American Canyon Road East Pavement Maintenance, City Project No. TR22-0100 and authorizing a budget of \$300,000;
2. Appropriating \$300,000 of Road Maintenance and Rehabilitation Account (Fund 213) to American Canyon Road East Pavement Maintenance, City Project No. TR22-0100; and
3. Authorizing the City Manager to execute a reimbursement agreement between the City of American Canyon and Napa County to complete Project No. TR22-0100 for a not to exceed amount of \$275,000.

## PUBLIC HEARINGS

There are no Public Hearing items.

## BUSINESS

### 10. [American Canyon Police Department's 2021 Annual Report](#)

**Recommendation:** Receive and file the American Canyon Police Department's 2021 Annual Report.

### 11. [2021 Annual Communications Report](#)

**Recommendation:** Receive and file the Annual Communications Report for 2021.

### 12. [Water Supply and Demand Drought Emergency Stage 2](#)

**Recommendation:** Receive and file a report on water supply and demand in the City of

American Canyon Water Service Area.

**13. [FY 2022/23 Budget Update](#)**

**Recommendation:** Receive an update and provide direction regarding priorities for the FY 2022/23 Budget.

## MANAGEMENT AND STAFF ORAL REPORTS

### MAYOR/COUNCIL COMMENTS, COMMITTEE REPORTS, AND FUTURE AGENDA ITEMS

*The Mayor and Council may comment on matters of public concern and announce matters of public interest; no collective council action will be taken.*

#### Anticipated Future Council Items of Note:

#### **April 19, 2022**

- Urban Water Management Plan
- AB481 Military Equipment
- General Plan Update/Urban Limit Line Discussion

#### **May 3, 2022**

- SB 1383 Implementation Update
- Napa Junction Road Property Acquisition
- Eucalyptus Sidewalk Project

**14. [City Council Committee Report - Councilmember Pierre Washington](#)**

**15. [City Council Committee Report - Councilmember Mark Joseph](#)**

**16. [City Council Committee Report - Councilmember David Oro](#)**

**17. [City Council Committee Report - Mayor Leon Garcia](#)**

## ADJOURNMENT

## CERTIFICATION

I, Taresa Geilfuss, City Clerk for the City of American Canyon, do hereby declare that the foregoing Agenda of the City Council was posted in compliance with the Brown Act prior to the meeting date.

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Taresa Geilfuss, City Clerk

# CITY OF AMERICAN CANYON PROCLAMATION



## **Acknowledging the Muslim Holiday of Ramadan**

**WHEREAS**, Freedom of Religion holds distinction as a cherished and essential right and a fundamental value upon which this nation was founded; and

**WHEREAS**, enriched by the unparalleled diversity of its residents, American Canyon takes great pride in supporting individual religious freedoms and is strengthened by the many varied religious, political, and cultural traditions and contributions of its diverse population, including those Americans who practice Islam; and

**WHEREAS**, approximately one million Muslim Americans currently reside in California, the highest number of any state in the United States; and

**WHEREAS**, there is a thriving community of Muslims in California and numerous mosques and religious centers, and American Muslims pursue diverse professions and make rich contributions to the social, cultural, and economic vibrancy of the United States, and have distinguished themselves by fostering respect and understanding among all people through faith and services; and

**WHEREAS**, the public health orders associated with the COVID-19 outbreak forced the temporary closure and restricted use of Muslim nonprofits, community centers, mosques, schools, businesses, and other establishments. Throughout the Bay Area, Muslim organizations have assisted those in need during the COVID-19 pandemic; and

**WHEREAS**, it is appropriate to promote awareness of the invaluable contributions of American Muslims in California and American Canyon; and

**WHEREAS**, Islamic Center of Vallejo caters to the spiritual and social needs of the Muslim community in American Canyon providing religious and community services virtually and via small group prayer, and

**WHEREAS**, Ramadan is regarded as a time for spiritual reflection; increased awareness and giving to the global poor, sick, and hungry; and a bridging of differences between people over a shared commitment to faith; and

**WHEREAS**, American Canyon joins with Muslims in recognition and celebration of Ramadan and a blessed Eid al-Fitr this year;

**NOW, THEREFORE**, I Mayor Leon Garcia, and the City Council of American Canyon, do hereby proclaim City of American Canyon acknowledgement and recognition of the rich history, contributions, and guiding virtues of American Muslims and to recognize the celebration of Ramadan and to commend Muslim communities in California for the lasting positive impact they have made toward the advancement of American Canyon and our country.

Dated: April 5, 2022

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Leon Garcia, Mayor

# CITY OF AMERICAN CANYON PROCLAMATION



## ***APRIL AS ARTS MONTH*** ***April 2022***

**WHEREAS**, the month of April has been recognized as a celebration of the arts and cultural community in Napa County, known as Arts in April. This countywide celebration fosters the unique, identifiable sense of place through locally produced and presented arts and cultural program and events, highlighting creative talent, inspiring locals, and enriching visitor's experience of authentic Napa County culture; and

**WHEREAS**, the arts and culture embody much of the accumulated wisdom, intellect, and imagination of humankind; and

**WHEREAS**, the arts and culture enhance and enrich the lives of every resident; and

**WHEREAS**, in 2008, hundreds of residents from each town and city came together to create the County of Napa's adopted Community Cultural Plan, and endorse the following cultural core values for all of Napa County:

- Self-expression is everyone's birthright;
- The arts serve as a common language;
- The arts are critical to a healthy economy;
- The arts allow us access to our past, to ourselves, and to each other;
- And, the arts give us a sense of place and of home; and

**WHEREAS**, The American Canyon Arts Foundation, one of the oldest community organizations in American Canyon, continues to maintain, enhance, and support the role of arts in our community by bringing artists and community members together through recreational, cultural, and economic art events, programs, and shows.

**NOW, THEREFORE, BE IT RESOLVED**, that we, the City Council of the City American Canyon, do hereby proclaim April as Arts Month in the City of American Canyon and call upon our citizens to celebrate and promote arts and culture in our county and to specifically encourage everyone to enjoy arts and culture in their towns and cities.

Dated: April 05, 2022

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Mayor Leon Garcia

**CITY OF AMERICAN CANYON  
REGULAR CITY COUNCIL MEETING**

**ACTION MINUTES**

*March 15, 2022*

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**5:30 P.M. CLOSED SESSION**

**Present:** Mayor Leon Garcia, Councilmember Mark Joseph, Councilmember David Oro, Councilmember Pierre Washington

**Absent:** Vice Mayor Aboudamous (Excused)

1. Conference with Labor Negotiators: Authorized Pursuant to Government Code Section 54957.6  
Agency Designated Representatives: City Manager Jason Holley and Labor Counsel Sloan, Sekai, Yeung & Wong  
Employee Organization: Teamsters
2. Conference with Real Property Negotiator: Authorized pursuant to Government Code section 54956.8. Property: APN 058-320-015 (Right of Way at Napa Junction Road).  
Negotiator: Jason Holley, City Manager
3. Conference with Legal Counsel – Anticipated Litigation  
Pursuant to Government Code Section 54956.9 (d)(2).  
Two Matters.

**6:30 P.M. OPEN SESSION - REGULAR MEETING**

**CALL TO ORDER**

The meeting was called to order at 6:35 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Garcia led the Pledge of Allegiance.

**MEETING ANNOUNCEMENT**

A meeting announcement pursuant to AB 361 was made by Mayor Leon Garcia.

**ROLL CALL**

**Present:** Mayor Leon Garcia, Councilmember Mark Joseph, Councilmember David Oro, Councilmember Pierre Washington

**Absent:** Vice Mayor Aboudamous (Excused)

## **REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION**

City Attorney William Ross provided an oral report on Closed Session. Closed Session commenced at 5:31 p.m. Council considered items 1 and 2, but not 3. Closed Session adjourned at 6:29 p.m. A written report will be provided.

## **PROCLAMATIONS AND PRESENTATIONS**

### **4. Proclamation Recognizing March 2022 as National Women's History Month**

Mayor Garcia announced the Proclamation.

## **PUBLIC COMMENTS - ITEMS NOT ON THE AGENDA**

Mayor Garcia opened Public Comments. Written comments: none. Oral comments: Julia Salvador was called to speak; Justin Hamilton Hole was called to speak; Tammy Wong was called to speak; Beth Marcus was called to speak. Mayor Garcia closed Public Comments. Mayor Garcia reopened Public Comments. David Gilbreth was called to speak. Mayor Garcia closed Public Comments.

## **AGENDA CHANGES**

No agenda changes

## **CONSENT CALENDAR**

**Action:** Motion to approve the Consent Calendar made by Councilmember David Oro, seconded by Councilmember Pierre Washington, and CARRIED by roll call vote.

**Ayes:** Mayor Leon Garcia, Councilmember Mark Joseph, Councilmember David Oro, Councilmember Pierre Washington

**Nays:** None

**Abstain:** None

**Absent:** Vice Mayor Mariam Aboudamous (Excused)

### **5. Minutes of March 1, 2022**

**Action:** Approved the minutes of the March 1, 2022, City Council meeting.

### **6. City Attorney March 1, 2022, Closed Session Report**

**Action:** Approved the City Attorney Closed Session Report for the meeting of March 1, 2022.

### **7. Continued Use of Remote Teleconference for Meetings**

**Action:** Adopted Resolution 2022-23 reaffirming that a local emergency exists, re-ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020 and authorizing continued use of remote teleconferenced meetings of legislative and advisory bodies of the City

of American Canyon for the period of March 15, 2022 - April 14, 2022 pursuant to the Ralph M. Brown Act.

#### **8. Establish New Classification of Management Fellow**

**Action:** Approved Resolution 2022-24 amending the classification plan, the salary schedule and the Unrepresented Compensation Program to add the Management Fellow class.

### **PUBLIC HEARINGS**

There were no Public Hearing Items.

### **BUSINESS**

#### **9. Juneteenth Independence Day Special Event**

Councilmember Joseph recused himself from this item. Council received a staff report from City Manager Jason Holley with Brenda Knight, Brenda Knight Events. Mayor Garcia opened Public Comments. Written comments: none. Oral comments: None.

A power outage occurred affecting two Councilmembers. Mayor Garcia called for a recess at 7:12 p.m. The two Councilmembers were able to rejoin the meeting. Mayor Garcia reconvened at 7:38 p.m.

Upon reconvening, City Clerk Taresa Geilfuss read the Zoom dial in instructions for citizen participation and a Roll Call of Councilmembers was taken.

**Present:** Mayor Leon Garcia, Councilmember Mark Joseph, Councilmember David Oro, Councilmember Pierre Washington

**Absent:** Vice Mayor Aboudamous (Excused)

Returning to Item 9, Mayor Garcia confirmed there were no public comments, and Public Comments were closed.

**Action:** Motion to adopt Resolution 2022-25 approving a donation of \$25,000 to the American Canyon Arts Foundation for a new Juneteenth Independence Day Special Event made by Councilmember Pierre Washington, seconded by Councilmember David Oro, and CARRIED by roll call vote.

**Ayes:** Mayor Leon Garcia, Councilmember David Oro, Councilmember Pierre Washington  
**Nays:** None

**Abstain:** Councilmember Mark Joseph

**Absent:** Vice Mayor Mariam Aboudamous (Excused)

## 10. Potential Treatment Process Improvements at Water Reclamation Facility

Council received a staff report from Maintenance & Utilities Director Felix Hernandez, III with Kelly Fergusson, Louise Blavet and Ravi Bhaskar or Engie. Mayor Garcia opened Public Comments. Written comments: Ben Beasley, Miguel Ortega. Oral comments: none. Mayor Garcia closed Public Comments.

**Action:** Motion to accept the presentation from Engie Services, Inc. regarding potential treatment process improvements at Water Reclamation Facility. made by Councilmember Mark Joseph, seconded by Councilmember David Oro, and CARRIED by roll call vote.

**Ayes:** Mayor Leon Garcia, Councilmember Mark Joseph, Councilmember David Oro, Councilmember Pierre Washington

**Nays:** None

**Abstain:** None

**Absent:** Vice Mayor Mariam Aboudamous (Excused)

## 11. Sites Reservoir Project - Third Amendment to Agreement

Council received a staff report from Maintenance & Utilities Director Felix Hernandez, III. Mayor Garcia opened Public Comments. Written comments: none. Oral comments: none. Mayor Garcia closed Public Comments.

**Action:** Motion to adopt Resolution 2022-26 authorizing the City Manager to execute the Third Amendment to the 2019 Sites Reservoir Agreement (Agreement 2022-35) made by Councilmember David Oro, seconded by Councilmember Pierre Washington, and CARRIED by roll call vote.

**Ayes:** Mayor Leon Garcia, Councilmember Mark Joseph, Councilmember David Oro, Councilmember Pierre Washington

**Nays:** None

**Abstain:** None

**Absent:** Vice Mayor Mariam Aboudamous (Excused)

## 12. American Rescue Plan Act of 2021 (ARPA) Funding

Council received a staff report from Public Works Director Erica Ahman Smithies, with Maintenance & Utilities Director Felix Hernandez, III and Finance Director Lincoln Bogard. Mayor Garcia opened Public Comments. Written comments: none. Oral comments: Kara Vernor was called to speak; Hugh Marquez was called to speak. Mayor Garcia closed Public Comments.

**Action:** Motion to adopt Resolution 2022-27 appropriating \$4,390,000 million of the American Rescue Plan Act of 2021 (ARPA) in Fiscal Year 2021/22 for use on eligible infrastructure projects. made by Councilmember Mark Joseph, seconded by Councilmember David Oro, and CARRIED by roll call vote.

**Ayes:** Mayor Leon Garcia, Councilmember Mark Joseph, Councilmember David Oro, Councilmember Pierre Washington

**Nays:** None

**Abstain:** None

**Absent:** Vice Mayor Mariam Aboudamous (Excused)

### **13. Countywide Climate Action Committee Priorities for 2022**

Council received a staff report introduced by City Manager Jason Holley and presented by Councilmembers Mark Joseph and Pierre Washington. Mayor Garcia opened Public Comments. Written comments: none. Oral comments: none.

### **MANAGEMENT AND STAFF ORAL REPORTS**

Parks & Recreation Director Alexandra Ikeda provided community updates. Public Works Director Erica Ahman Smithies updated Council on Eucalyptus right of way acquisitions and other Public Works projects. Police Chief Rick Greenberg updated Council on this evening's power outage. City Manager Jason Holley reminded citizens to take the national community survey. April 5, 2022, will be the first hybrid City Council meeting.

### **MAYOR/COUNCIL COMMENTS, COMMITTEE REPORTS, AND FUTURE AGENDA ITEMS**

Councilmember Washington thanked citizens for traffic calming comments. Councilmember Oro had nothing to add to his report. Councilmember Joseph commented that the Kiwanis crab feed over the weekend was successful and thanked Public Works Director Erica Ahman Smithies for her work on Eucalyptus project. Mayor Garcia spoke regarding planting sunflowers for Ukraine.

#### **14. City Council Committee Report - David Oro**

#### **15. City Council Committee Report - Mark Joseph**

#### **16. City Council Committee Report - Mayor Leon Garcia**

### **ADJOURNMENT**

The meeting was adjourned at 10:16 p.m.

### **CERTIFICATION**

Respectfully Submitted,

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Taresa Geilfuss, City Clerk

William D. Ross  
David Schwarz  
Kypros G. Hostetter

Law Offices of  
**William D. Ross**  
400 Lambert Avenue  
Palo Alto, California 94306  
Telephone: (650) 843-8080  
Facsimile: (650) 843-8093

Los Angeles Office:

11420 Santa Monica Blvd  
#25532  
Los Angeles, CA 90025

File No: 199/6

February 16, 2022

**VIA E-MAIL**

The Honorable Leon Garcia, Mayor  
and Members of the City Council  
City of American Canyon  
4381 Broadway, Suite 201  
American Canyon, CA 94503

Re: Report Upon Return from Closed Session; Virtual Regular Meeting of the  
American Canyon City Council; February 15, 2022

Dear Mayor Garcia and Members of the City Council:

This communication sets forth reportable action, if any, of the City Council (“Council”) of the City of American Canyon (“City”), consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*) resulting from the Closed Session of the Virtual February 15, 2022 Regular Council Meeting, consistent with Government Code Section 54957.1.

After convening in Open Session at 5:33 p.m. and ascertaining that there were no public comments on the agendaized Closed Session matters, your Council adjourned to Closed Session at 5:33 p.m.

There were two matters agendaized for City Closed Session consideration.

1. Conference with Legal Counsel – Anticipated Litigation  
Pursuant to Government Code Section 54956.9(d)(2)  
Two Matters
2. Conference with Legal Counsel – Existing Litigation  
Pursuant to Government Code Section 54956.9(d)(1):
  - a. City of American Canyon v. Pamela Smith, et al. (Napa County Superior Court Case No. 22CV000041)
  - b. City of American Canyon v. GSM Landscape Architects, Inc. (Napa County Superior Court Case No. 18CV001027)

The Honorable Leon Garcia, Mayor  
and Members of the City Council  
February 16, 2022  
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With respect to the first matter considered under Closed Session Agenda Item No. 1., there was reportable action in that in association with the 7th Amendment to the Tolling Agreement between the County of Napa (“County”), the Napa County Airport Land Use Commission (“ALUC”), the City of American Canyon (“City”) and R.H. Development Company (the “Applicant”) it was agreed by unanimous Council action (5-0) to support a Text Amendment proposed by legal representatives of the County, the ALUC, the City and the Applicant to the Airport Land Use Commission Compatibility Plan before the ALUC at its meeting of April 6, 2022 and that the County release and indemnify the City and the Applicant of all claims associated with the 7th Amendment to the Tolling Agreement by the County against the City and the Applicant. Except as indicated, there was no other reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2).

With respect to the second matter considered under Closed Session Item No. 1., involving issues associated with the Napa Valley Unified School District (“NVUSD”), there was no reportable action except to acknowledge receipt of an Offer Letter and Appraisal of the Right-of-Way needed from NVUSD for access to the Oat Hill Project from the Applicant. Except as indicated, there was no other reportable action concerning this matter under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2).

With respect to Closed Session Agenda Item No. 2.a, Existing Litigation, *City of American Canyon v. Pamela Smith, et al.*, Napa County Superior Court Case No. 22CV000041, there was reportable action by unanimous action of Council (5-0) to authorize the offer of Somach, Simmons & Dunn (“Somach”) of a demand letter on behalf of the City to further implement water obligations of the City of Vallejo with respect to implementation of the Watson Ranch Specific Plan Project and to fulfill contractual water obligations to the City and the developers of the Watson Ranch Specific Plan Project. Except as indicated, there was no other reportable action on this matter consistent with the attorney-client privilege and that provided by Government Code Section 54956.9(d)(1).

With respect to Closed Session Agenda Item No. 2.b., Existing Litigation, *City of American Canyon v. GSM Landscape Architects, Inc.*, Napa County Superior Court Case No. 18CV001027, there was reportable action in the form of unanimous Council direction (5-0) to authorize a Budget transfer from the Budget Settlement Fund for the payment of legal fees incurred on behalf of the City in the amount of \$61,600.79 to the Law Firm of Rutan & Tucker for legal services to the City in achieving a \$422,500.00 settlement on behalf of the City in the referenced litigation. The Council approved the source of funding for the Rutan and Tucker invoices as Measure A. Except as indicated, there was no other reportable action on this matter consistent with the attorney-client privilege and that provided by Government Code Section 54956.9(d)(1).

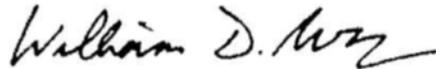
The Closed Session concluded at 6:29 p.m., where it was indicated that a written report upon return consistent with Government Code Section 54957.1, would be prepared.

The Honorable Leon Garcia, Mayor  
and Members of the City Council  
February 16, 2022  
Page 3

This communication should be reviewed under the Consent portion of the Agenda of your next Regular or Special City Council Meeting.

Should you have questions concerning this Report, it may be taken off the Consent calendar when agendized in the future, or our office may be contacted in the interim.

Very truly yours,

A handwritten signature in black ink, appearing to read "William D. Ross". The signature is fluid and cursive, with a long, sweeping tail on the final letter.

William D. Ross  
City Attorney

WDR:jf

cc: Jason B. Holley, City Manager  
Maria Ojeda, Assistant City Manager  
Taresa Geilfuss, City Clerk  
Michael Durkee, Special Counsel

David Lanferman, Esq, Rutan & Tucker LLP



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## TITLE

Partnership with Napa County to re-pave American Canyon Road East (TR22-0100)

## RECOMMENDATION

Adopt a Resolution taking the following actions in conjunction with the American Canyon Road East Pavement Maintenance:

1. Amending the Fiscal Year 2021-2022 adopted Capital Improvement Program Budget to include the American Canyon Road East Pavement Maintenance, City Project No. TR22-0100 and authorizing a budget of \$300,000;
2. Appropriating \$300,000 of Road Maintenance and Rehabilitation Account (Fund 213) to American Canyon Road East Pavement Maintenance, City Project No. TR22-0100; and
3. Authorizing the City Manager to execute a reimbursement agreement between the City of American Canyon and Napa County to complete Project No. TR22-0100 for a not to exceed amount of \$275,000.

## CONTACT

Erica Ahmann Smithies, P.E., Public Works Director

## BACKGROUND & ANALYSIS

Napa County informed the City earlier this year that they had plans to resurface American Canyon Road east of the City limits to the Napa/Solano County line. The City inquired about partnering with the County on their project which would include approximately 2,000 feet of American Canyon Road within the City limits east of Flosden Road. Successful partnerships have occurred with Napa County in the recent past, such as the Devlin Road Segment E Utility Project. The partnership is also an opportunity to improve upon the competitive bid process with the larger project.

The new Capital Improvement project and requested budget appropriations will provide for initial geotechnical testing services, funding for Napa County to design, construct and inspect the project, and City staff oversight throughout the project. The County is currently finalizing bid documents and is anticipating advertisement of the project (American Canyon Road Project RDS22-04) in May 2022. Based on 95% design, Napa County is estimating the total project cost within the City limits will be \$275,000. In light of oil fluctuation affecting asphalt prices, a higher contingency has been added to the contract.

In order to be included with the County project, the City needs to have an approved reimbursement agreement with Napa County. The draft agreement may require minor modifications pending City Attorney and County Counsel review and approval as to form and content. Due to the timing of the pending construction, staff is requesting that the City Council provide authorization for the City Manager to execute the agreement once it has been finalized and approved as to form by each respective agencies legal counsel. In addition, staff is requesting that Council approve appropriations of \$300,000 from Road Maintenance and Rehabilitation Account (Fund 213) to American Canyon Road East Pavement Maintenance, City Project No. TR22-0100. Reimbursement will be based on actual costs incurred by Napa County.

## **COUNCIL PRIORITY PROGRAMS AND PROJECTS**

Transportation: "Improve the transportation network within the City to alleviate congestion and enhance the quality of life for the community."

## **FISCAL IMPACT**

The recommended action amends the Capital Improvement Program budget and appropriates \$300,000 from Road Maintenance and Rehabilitation Account (Fund 213) to American Canyon Road East Pavement Maintenance, City Project No. TR22-0100. There are adequate funds available in Fund 213.

## **ENVIRONMENTAL REVIEW**

The American Canyon Road East Pavement Maintenance, City Project No. TR22-0100 is categorically exempt from the requirements of California Environmental Quality Act pursuant to Section 15301, Class 1, the repair and maintenance of existing facilities.

## **ATTACHMENTS:**

- [1. Resolution - City-County Reimbursement American Canyon Road](#)
- [2. City to County American Canyon Road East Pavement Reimbursement Agreement](#)

**RESOLUTION NO. 2022-\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON  
RESOLUTION (1) AMENDING THE FISCAL YEAR 2021-2022 ADOPTED CAPITAL IMPROVEMENT  
PROGRAM BUDGET TO INCLUDE THE AMERICAN CANYON ROAD EAST PAVEMENT MAINTENANCE,  
CITY PROJECT NO. TR22-0100 AND AUTHORIZING A BUDGET OF \$300,000; (2) APPROPRIATING  
\$300,000 OF ROAD MAINTENANCE AND REHABILITATION ACCOUNT (FUND 213) TO AMERICAN  
CANYON ROAD EAST PAVEMENT MAINTENANCE, CITY PROJECT NO. TR22-0100; AND (3)  
AUTHORIZING THE CITY MANAGER TO EXECUTE A REIMBURSEMENT AGREEMENT BETWEEN THE CITY  
OF AMERICAN CANYON AND NAPA COUNTY TO COMPLETE PROJECT NO. TR22-0100 FOR A NOT TO  
EXCEED AMOUNT OF \$275,000**

**WHEREAS**, Napa County will be resurfacing American Canyon Road east of the City limits to the Napa/Solano County line; and

**WHEREAS**, the City plans to partner with the County on their project (American Canyon Road Project RDS22-04) which will include approximately 2,000 feet of American Canyon Road within the City limits east of Flosden Road; and

**WHEREAS**, staff recommends amending the Fiscal Year 2021-2022 adopted Capital Improvement Program Budget to include the American Canyon Road East Pavement Maintenance, City Project No. TR22-0100 and appropriate a budget of \$300,000 from Road Maintenance and Rehabilitation Account (Fund 213); and

**WHEREAS**, the project budget will provide for initial geotechnical testing services, reimbursement to Napa County for design, construction and inspection of the project, and City staff oversight throughout the project; and

**WHEREAS**, to be included with the County project, the City needs to have an approved reimbursement agreement with Napa County for an amount not to exceed \$275,000; and

**WHEREAS**, the project is exempt from the requirements of California Environmental Quality Act pursuant to Section 15301, Class 1, repair and maintenance of existing facilities.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of American Canyon hereby resolves as follows:

1. Amends the Fiscal Year 2021-2022 adopted Capital Improvement Program Budget to include the American Canyon Road East Pavement Maintenance, City Project No. TR22-0100 and authorizing a budget of \$300,000;
2. Appropriates \$300,000 of Road Maintenance and Rehabilitation Account (Fund 213) to American Canyon Road East Pavement Maintenance, City Project No. TR22-0100;
3. Authorizes the City Manager to execute a reimbursement agreement between the City of American Canyon and Napa County to complete Project No. TR22-0100 for a not to exceed amount of \$275,000.

**PASSED, APPROVED and ADOPTED** at a regular meeting of the City Council of the City of American Canyon held on the 5<sup>th</sup> day of April, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Leon Garcia, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Taresa Geilfuss, City Clerk

\_\_\_\_\_  
William D. Ross, City Attorney

CITY AGREEMENT NO. \_\_\_\_\_

NAPA COUNTY AGREEMENT NO. \_\_\_\_\_

**AGREEMENT BETWEEN CITY OF AMERICAN CANYON AND NAPA COUNTY  
REGARDING THE AMERICAN CANYON ROAD PROJECT (RDS 22-04)**

This Agreement (“AGREEMENT”) is entered into and effective as of \_\_\_\_\_, 2022 by and between Napa County, a political subdivision of the state of California (“COUNTY”) and the City of American Canyon, a California charter city (“CITY”) (each a “PARTY” and collectively, the “PARTIES”).

**RECITALS**

**WHEREAS**, COUNTY plans to construct roadway improvements, including, but not limited to, repairing the road structure, resurfacing the road, and restriping (“CITY Assets”) within the City of American Canyon’s jurisdiction as part of the American Canyon Road Repair and Rehabilitation Project (RDS 22-04) (the “COUNTY PROJECT”) depicted on Exhibit “A” attached hereto and incorporated herein by reference; and;

**WHEREAS**, City-owned roadway assets (“CITY Assets”) located within the Project Area will be owned and maintained by the CITY; and

**WHEREAS**, the COUNTY has agreed to include the work required to construct the CITY Assets in the scope of work for the construction contract for the COUNTY Project, and CITY has agreed to reimburse the COUNTY for costs incurred by the COUNTY to construct CITY Assets; and

**WHEREAS**, the PARTIES wish to memorialize the terms and conditions of the CITY’S agreement to reimburse the COUNTY for costs associated with constructing CITY Assets.

**TERMS**

**NOW, THEREFORE**, CITY and COUNTY, for the mutual consideration described herein, agree as follows:

1. **Scope of CITY Work.** For the COUNTY PROJECT, the COUNTY shall cause its contractor to construct all CITY Assets located within the Project Area (“CITY Work”) in accordance with the COUNTY’s plans and specifications and the terms of this Agreement.
2. **Construction of the Project.**
  - A. **Procurement.** The COUNTY will conduct and be responsible for the procurement of all contracts associated with the construction of a COUNTY Project and CITY Work, including selecting and awarding the lowest responsive and responsible bidder for construction. COUNTY has included in its bid documents for a COUNTY Project a specific bid item for the CITY Work to ensure the CITY is receiving a best value bid item price.

- B. Construction Management and Inspection. COUNTY shall be responsible for all construction management oversight of the COUNTY Project and CITY Work. The construction contractor shall obtain a no-fee encroachment permit from the CITY.
- C. Notice of Completion. The COUNTY shall ensure that the CITY's Assets are fully protected in place and operational at the end of a COUNTY Project. Prior to COUNTY accepting the work of the selected construction contractor for the COUNTY Project and/or filing a Notice of Completion, COUNTY shall allow the CITY fifteen (15) business days to inspect all CITY Work performed by the contractor. COUNTY shall not accept the CONTRACTOR's work and file the Notice of Completion for a COUNTY Project until the City has informed the COUNTY that it accepts the CITY Work performed by the contractor or the fifteen (15) day CITY inspection period has expired.

**3. Project Cost, Payments, and Compensation.**

- A. Project Cost Paid by CITY. CITY agrees to pay COUNTY for the actual cost of the CITY Work performed by COUNTY's contractor, consultants, and staff for the design and construction of the COUNTY Project in accordance with the terms of this Agreement. This Agreement authorizes the CITY to pay all COUNTY Project Scope expenses as defined above in accordance with the maximums and procedures in this Section 3. The COUNTY Project Scope is estimated to cost that amount set forth below ("Estimated Cost"):

\$ 95,000	Construction of Repairs in CITY
\$ 45,000	Construction of Resurfacing within the CITY
\$ 36,978	Construction of Restriping within the CITY
\$ 17,698	Construction Management and Testing
\$ 17,698	County staff Project Management, Administration, and Design
<u>\$ 35,396</u>	<u>Contingency</u>
\$ 247,770	Total

- B. Payment Upon Invoice. In accordance with Section 3(A) CITY shall reimburse COUNTY for the design and construction costs incurred by COUNTY to complete the CITY Work within thirty (30) calendar days of CITY's receipt of such invoices. COUNTY shall present invoices no more frequently than monthly and include the construction contractor's progress pay estimate for the CITY Work.

**4. Ownership, Maintenance and Operation of the Project.**

- A. Ownership of the Project. Prior to COUNTY accepting the work of the selected construction contractor and/or filing a Notice of Completion, COUNTY shall address any close-out issues identified by CITY related to the COUNTY Project and request CITY accept the improvements.
- B. Operation of the Project. CITY will accept responsibility for operation and maintenance of CITY's Work upon completion.

**5. Access to Records / Document Retention.**

COUNTY will maintain COUNTY Project and CITY Work construction drawings and other information regarding the construction for at least seven (7) years following completion of the project. Financial records associated with COUNTY Project, including payables records, receivable records and grants receivable records, shall be maintained at least five (5) fiscal years after the

transactions are recorded. CITY or the duly authorized representatives of the CITY, shall have access to any books, documents, papers and records of COUNTY which are directly pertinent to the subject matter of this Agreement for the purpose of making audit, examination, excerpts and transcriptions. Except where longer retention is required by any federal or state law, COUNTY shall maintain all required records for at least seven (7) years after CITY makes final payment for any of the CITY Work and all pending matters are closed, whichever is later.

**6. Term of this Agreement.**

The term of this Agreement shall commence on the date first above written and shall continue in effect until after all payments in Paragraph 3(A) have been made to COUNTY or ninety (90) days after the Notice of Completion is filed, unless earlier terminated pursuant to Section 17; except that the obligations of the PARTIES under Paragraphs 5 (Access to Records / Document Retention), 6 (Insurance) and 7 (Indemnification) shall continue in full force and effect after said expiration date or early termination in relation to acts or omissions occurring prior to such dates during the term of this Agreement.

**7. Insurance.**

The COUNTY shall obtain and maintain in full force and effect throughout the term of this Agreement, the following insurance coverage and shall provide evidence of such coverage to the other CITY upon request:

A. Workers' Compensation Insurance. Workers' compensation insurance for the performance of any of duties under this Agreement, including but not limited to, coverage for workers' compensation and employer's liability and a waiver of subrogation.

B. Liability Insurance.

(1) General Liability. Commercial or comprehensive general liability insurance coverage (personal injury and property damage) of not less than ONE MILLION DOLLARS (\$1,000,000) combined single limit per occurrence, either issued by a company admitted to do business in the State of California and having an A.M. Best Rating of no less than A:VII or by self-insurance satisfactory to other PARTY's risk manager or employee designated by that PARTY to perform such function, or by a combination thereof, covering liability for any personal injury, including death, to any person and/or damage to the property of any person arising from the acts or omissions of that PARTY under this Agreement. If the coverage includes an aggregate limit, the aggregate limit shall be no less than twice the per occurrence limit.

(2) Comprehensive Automobile Liability Insurance. A comprehensive automobile liability insurance policy (Bodily Injury and Property Damage) on owned, hired, leased and non-owned vehicles used in conjunction with that PARTY's activities under this Agreement of not less than ONE MILLION DOLLARS (\$1,000,000) combined single limit per occurrence.

C. Certificates of Coverage. Insurance coverages referenced in 7(B), above, shall be evidenced by one or more certificates of coverage or, by other evidence of coverage acceptable to the City's Risk Manager, which shall be available upon request.

(1) The certificate(s) or other evidence of coverage shall reference this Agreement by the COUNTY or CITY number or title and department; shall be kept current during the

term of this Agreement; shall provide that the other PARTY shall be given no less than thirty (30) days prior written notice of any non-renewal, cancellation, other termination, or material change, except that only ten (10) days prior written notice shall be required where the cause of non-renewal or cancellation is non-payment of premium; and shall provide that the inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, the coverage afforded applying as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

(2) **Waiver of Subrogation and Additional Insured Endorsements.** For the commercial general liability insurance coverage referenced in 7(B)(1) and, for the comprehensive automobile liability insurance coverage referenced in 7(B)(2) where the vehicles are covered by a commercial policy rather than a personal policy, each PARTY shall also file with the evidence of coverage an endorsement from the insurance provider naming the other PARTY, its officers, employees, agents and volunteers as additional insureds and waiving subrogation. For the Workers Compensation insurance coverage, each PARTY shall file with the evidence of coverage an endorsement waiving subrogation.

(3) The certificate or other evidence of coverage shall provide that if the same policy applies to activities of a PARTY not covered by this Agreement, then the limits in the applicable certificate relating to the additional insured coverage of the other PARTY shall pertain only to liability for activities of the insured PARTY under this Agreement, and that the insurance provided is primary coverage with respect to any insurance or self-insurance programs maintained by the other PARTY. The additional insured endorsements for the general liability coverage shall use Insurance Services Office (ISO) Form No. CG 20 09 11 85 or CG 20 10 11 85, or equivalent, including (if used together) CG 2010 10 01 and CG 2037 10 01; but shall not use the following forms: CG 20 10 10 93 or 03 94.

(4) Upon request, each PARTY shall provide, or arrange for the insurer to provide, to the other PARTY within thirty (30) days of the request, certified copies of the actual insurance policies or relevant portions thereof.

D. ***Inclusion in Subcontracts.*** COUNTY shall cause all contractors and subcontractors and any other entity or person who is involved in providing services under this Agreement to comply with the insurance requirements set forth in this Paragraph 7.

8. **Indemnification.**

A. ***By CITY.*** CITY, shall defend, indemnify and hold harmless COUNTY and the officers, agents and employees of COUNTY from any claim, loss or liability including without limitation, those for personal injury (including death) or damage to property (collectively, "Liability"), arising out of or connected with CITY's performance of its obligations under this Agreement. Consistent with Civil Code Section 2782, CITY will not be obligated to indemnify COUNTY for the proportionate share of the Liability caused by the COUNTY's active negligence, sole negligence, or willful misconduct.

B. ***By COUNTY.*** COUNTY shall, and shall cause all contractors and subcontractors who perform work in connection with this AGREEMENT, to defend, indemnify and hold harmless CITY and the elected and appointed officers, agents and employees of CITY from any Liability arising out of or connected with any aspect of the performance by COUNTY or its officers, agents, or employees, of obligations required of COUNTY under this Agreement. Consistent with Civil Code Section 2782, COUNTY will not be obligated to indemnify CITY

for the proportionate share of the Liability caused by the CITY's active negligence, sole negligence, or willful misconduct.

- C. Each PARTY shall notify the other PARTY immediately in writing of any claim or damage related to activities performed under this Agreement. The PARTIES shall cooperate with each other in the investigation and disposition of any claim arising out of the activities under this Agreement, provided that nothing shall require either PARTY to disclose any documents, records or communications that are protected under peer review privilege, attorney-client privilege, or attorney work product privilege.
9. **Ongoing Duties and Responsibilities.** In addition to the PARTIES' duties and responsibilities as described in other sections of this AGREEMENT, the PARTIES acknowledge and agree to perform the following on an ongoing basis during the time that the COUNTY Project is under construction:
- A. **Regular Staff Meetings.** The respective staffs of COUNTY and CITY, and their retained consultants or contractors, will meet as needed to address matters contained in this AGREEMENT.
- B. **Commitment of Staff and Resources.** To provide sufficient staff and/or resources to this process to efficiently meet the goals and tasks set forth in this AGREEMENT.
10. **Warranty of Legal Authority.** Each PARTY warrants and covenants that it has the present legal authority to enter into this AGREEMENT and to perform the acts required of it hereunder. If any PARTY is found to lack the authority to perform the acts required of it hereunder or is prevented from performing the acts by a court of competent jurisdiction, this AGREEMENT shall be void.
11. **Severability.** If any provision of this Agreement, or any portion thereof, is found by any court of competent jurisdiction to be unenforceable or invalid for any reason, such provision shall be severable and shall not in any way impair the enforceability of any other provision of this Agreement.
12. **Attorneys' Fees.** In the event that either PARTY commences legal action of any kind or character to enforce the provisions of this Agreement or to obtain damages for breach thereof, the prevailing PARTY in such litigation shall be entitled to all costs and reasonable attorney's fees incurred in connection with such action.
13. **No Waiver.** The waiver by either PARTY of any breach or violation of any requirement of this Agreement shall not be deemed to be a waiver of any such breach in the future, or of the breach of any other requirement of this Agreement.
14. **Notices.** All notices required or authorized by this Agreement shall be in writing and shall be delivered in person or by deposit in the United States mail, by certified mail, postage prepaid, return receipt requested. Any mailed notice, demand, request, consent, approval or communication that either PARTY desires to give the other PARTY shall be addressed to the other PARTY at the address set forth below. Any notice sent by mail in the manner prescribed by this paragraph shall be deemed to have been received on the date noted on the return receipt or five days following the date of deposit, whichever is earlier. The PARTIES further agree to send supplemental notice by the email as identified below.

***City of American Canyon:***

Director of Public Works  
4381 Broadway Street  
American Canyon, CA 94503

Email: [esmithies@cityofamericancanyon.org](mailto:esmithies@cityofamericancanyon.org); [rranada@cityofamericancanyon.org](mailto:rranada@cityofamericancanyon.org)

***County of Napa:***

Director of Public Works  
1195 Third Street, Suite 101  
Napa, CA 94559

Email: [steve.lederer@countyofnapa.org](mailto:steve.lederer@countyofnapa.org); [graham.wadsworth@countyofnapa.org](mailto:graham.wadsworth@countyofnapa.org);  
[sydney.diede@countyofnapa.org](mailto:sydney.diede@countyofnapa.org)

Changes may be made to the addresses where notices are to be delivered by giving notice pursuant to this provision.

15. **Entire Agreement.** This Agreement, including any documents expressly incorporated by reference whether or not attached hereto, constitutes the entire agreement between the PARTIES relating to the subject of this Agreement and supersedes all previous agreements, promises, representations, understandings and negotiations, whether written or oral, among the PARTIES with respect to the subject matter hereof.
16. **Amendment / Modification.** Except as specifically provided herein, this Agreement may be modified or amended only in a writing signed by both PARTIES. In particular, only CITY in the form of a written amendment of this Agreement, may authorize extra and/or changed work if beyond the scope of City Work described in Section 1 above. Failure of COUNTY to secure such authorization in writing in advance of performing any of the extra or changed work shall constitute a waiver of any and all rights to adjustment in the contract price or contract time and no compensation shall be paid for such extra work.
17. **Recitals Adopted.** The PARTIES hereby agree to and adopt the AGREEMENT recitals as portions of this AGREEMENT.
18. **Termination.** The termination shall be effective upon the filing of a Notice of Completion for the pending COUNTY Project and CITY's payment to COUNTY of any amounts owed by CITY hereunder. For purposes of this Section, a "pending COUNTY Project" means a COUNTY Project that includes CITY Work, for which the COUNTY has awarded a contract and has not yet filed a Notice of Completion for such project.
19. **Governing Law, Jurisdiction, and Venue.** The interpretation, validity, and enforcement of this Agreement will be governed and interpreted in accordance with the laws of the State of California. Any suit, claim, or legal proceeding of any kind related to this Agreement will be filed and heard in a court of competent jurisdiction in the County of Napa.
20. **Counterparts.** This Agreement may be executed in counterparts, each one of which is deemed an original, but all of which together constitute a single instrument.

21. **Signatures.** The individuals executing this Agreement represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this Agreement on behalf of the respective legal entities of the COUNTY and the CITY.

**IN WITNESS WHEREOF**, this AGREEMENT was executed by the PARTIES hereto as of the date first above written.

**COUNTY:**

NAPA COUNTY, a political subdivision of the State of California

By: \_\_\_\_\_  
 RYAN GREGORY,  
 Chair of the Board of Supervisors

<p>APPROVED AS TO FORM Office of County Counsel</p> <p>By: _____ Deputy County Counsel</p> <p>Date: <b>MONTH DD</b>, 2022</p>	<p>APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS</p> <p>Date: _____</p> <p>Processed By: _____ Deputy Clerk of the Board</p>	<p>ATTEST: JOSE LUIS VALDEZ Clerk of the Board of Supervisors</p> <p>By: _____</p>
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**CITY:**

**CITY OF AMERICAN CANYON, a California General Law city**

By: \_\_\_\_\_  
Jason B. Holley, City Manager

**ATTEST:**

\_\_\_\_\_  
Taresa Geilfuss, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
William D. Ross, City Attorney

**EXHIBIT A**  
**COUNTY PROJECT PLAN SHEETS**



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## TITLE

American Canyon Police Department's 2021 Annual Report

## RECOMMENDATION

Receive and file the American Canyon Police Department's 2021 Annual Report.

## CONTACT

Rick Greenberg, Police Chief

## BACKGROUND & ANALYSIS

The American Canyon Police Department, a division of the Sheriff's Office, has since grown in size as the City grew. In 2019, the City and County entered into a new three year agreement to continue this service. The 2021/22 contract with Napa County is \$7,192,168.

The current 3-year agreement expires on June 30, 2022, with two additional option years for an eventual agreement expiration of June 30, 2024. The City of American Canyon and the Napa County Sheriff's Office plan for cost projections and anticipated future expenses when drafting these agreements. In the event of significant changes during the term of the agreement, an amendment may be done to reduce or expand the agreement.

### Statistics

American Canyon police booked 37 firearms into property.

We have seen a tremendous increase in catalytic converter thefts. In 2021 there were (75) reported catalytic converters stolen. In 2020 we had (15) and in 2019 (9) were reported stolen. These thefts happen very quickly, therefore making it very difficult to apprehend suspects in the act. ACPD partnered with a local mechanic shop which hosted a anti-theft device install and free of charge VIN engraving to community members to hopefully deter thefts. The participation was outstanding.

This year schools were back to in person learning, the traffic officers turned their attention to drivers passing school buses while at bus stops, flashing their red lights. Officers issued (86) citations for drivers violating this law, down from (15) in 2020.

ACPD booked 482 people into the jail. (88) were residents of American Canyon, (137) were resident of Vallejo, (64) residents of Napa, and (163) other cities.

The California Department of Justice lists the 2020 clearance rate for violent crime at 45.2% and property crime at 9.3%. American Canyon's 2020 clearance rate for violent crime is 73.1% and property crimes is 39%.

### **COUNCIL PRIORITY PROGRAMS AND PROJECTS**

Public Safety: "Ensure American Canyon remains a safe community."

### **FISCAL IMPACT**

None.

### **ENVIRONMENTAL REVIEW**

The receiving and filing of the Police Department Annual report is not a "Project" as defined by the California Environmental Quality Act.

### **ATTACHMENTS:**

[2021 American Canyon Police Department Annual Report](#)



# AMERICAN CANYON POLICE DEPARTMENT

2021 ANNUAL REPORT





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## AMERICAN CANYON POLICE DEPARTMENT

2021 ANNUAL REPORT

# MESSAGE FROM THE CHIEF



I am honored to present the 2021 American Canyon Police Department (ACPD) Year-End Report. I took over as Interim Police Chief in late June 2021. Our community had just started coming out of COVID-19 shutdowns, and I had the pleasure of attending one of the first in-person community events on the 4th of July. The students returned to in-person learning, though we met some challenges with them getting adjusted in classrooms again, their behavior improved over time. Just when we thought everything was getting back to normal again, we had a new variant outbreak, restricting us to the world of zoom and outdoor-only gatherings.

I appreciate the community's patience with each other as we continue to work through this pandemic. As you will see in this report, we did have an increase in crime in some areas, but we also saw a decrease in other areas. Tragically we had one fatal traffic collision, but thankfully that number went down compared to three in 2020. ACPD has done some tremendous crime-fighting work over the last year, some of which the community's eyes and ears assisted with.

I have witnessed our officers receive tremendous support from city staff, the community, and the businesses in the community we serve. I cannot express how much this means and is appreciated by the officers and myself, especially when other communities in our Nation do not support their local Law Enforcement in the same manner.

I'm excited to continue to serve as your Chief going into 2022. I look forward to meeting those of you I have not met in the near future.

– Chief Rick Greenberg

## COMMUNITY SNAPS



# DEPARTMENT OVERVIEW

The City of American Canyon was incorporated in 1992. Prior to that, as an unincorporated area of Napa County, the area was policed by Napa County Sheriff’s deputies and California Highway Patrol (for traffic enforcement). In 1992, when the area became an incorporated city, the new City elected to contract with the Napa County Sheriff’s Office for all municipal police services.

The American Canyon Police Department, a division of the Sheriff’s Office, has since grown in size as the City grew. In 2019, the City and County entered into a new three-year agreement to continue this service. The 2021/22 contract with Napa County is \$7,192,168.

The current 3-year agreement expires on June 30, 2022, with two additional option years for an eventual agreement expiration of June 30, 2024. When drafting these agreements, the City of American Canyon and the Napa County Sheriff’s Office plan for cost projections and anticipated future expenses. In the event of significant changes during the agreement term, an amendment may be done to reduce or expand the agreement.

The American Canyon Police Department is staffed 24 hours, seven days a week. There are several officers on duty at any time of the day. Staffing levels vary depending on the time of day and peak call volume hours. If a situation arises, that requires more officers than those already working in American Canyon, the Napa County Sheriff’s Office deputies quickly respond and assist.

The Sheriff’s Office headquarters is just up the road, near Napa Airport. Additionally, whenever there is an opening for a position in American Canyon, Napa County Sheriff’s Office offers a pool of trained deputies familiar with our community and familiar with working in the American Canyon Police Department.

For FY 2021/2022, the American Canyon Police Department was staffed with 24 sworn officers, two police technicians, and one administrative clerk shared with the Fire Department. Breakdown of sworn staffing:

1	Chief	2	School Resource Officers
4	Sergeants	1	Community Resource Officer
2	Traffic Officers	12	Patrol Officers
2	K-9 Handlers		

The Napa County Sheriff’s Office investigations division has a Lieutenant, a Sergeant, and 7 Detectives. These Detectives carry a significant ACPD caseload for follow-up investigations.

The American Canyon Police Department prides itself on using Community Policing strategies. We engage our community to help prevent crime through programs like Coffee with the Cops, Neighborhood Watch, Facebook, and DARE and participate in numerous community events throughout the year. Enrollment and followers of our social media and Neighborhood Watch program expanded during 2021, despite limited opportunities for in-person outreach due to the COVID-19 pandemic.

## HIGHLIGHTS

The officer to resident ratio is 1.1 (based on a population of 21,000).

We have a School Resource Officer (SRO) at American Canyon High School and American Canyon Middle School. During the spring 2021 school closures, both SROs served as juvenile officers around the city (Handling calls for service involving juveniles that would otherwise be in school) and campus security during school hours.



# K-9 UNIT

Officer Jade McLeod has worked with the Sheriff's office since January 2019 and has been assigned to American canyon since 2020. In July 2021, Officer McLeod was joined with his K9 partner, "Brody". Brody is a three-year-old Belgian Malinois with six months of experience serving and protecting the community of American Canyon. Brody weighs approximately 75 pounds. Brody was born in Poland on October 10, 2019, and came to the United States in February of 2021. Officer McLeod and K9 Brody began their training together in May of 2021 and began patrolling the streets of American Canyon in July. When both of them are not working, Brody goes home at the end of every shift with Officer McLeod and enjoys being part of the family.

## BRODY HIGHLIGHTS

Brody is trained in handler protection, suspect apprehension, bomb detection, and article searches. In 2021, Brody had 11 bomb searches and 17 total deployments, with 6 suspect apprehensions. Brody participated in three K9 demonstrations where viewers were able to see him in action with obedience, handler protection, and suspect apprehension.



# K-9 UNIT

Officer Mike Hudson has worked with the Sheriff's Office since January of 2017. He has been assigned to ACPD since 2018. In June of 2021, Officer Hudson was paired with his K-9 partner "Brick."

Brick is a 2-year-old Belgian Malinois. He has served the citizens of American Canyon for the past 6 months. Brick weighs a fit-and-ready 80lbs.

## BRICK HIGHLIGHTS

Brick is trained in handler protection, suspect apprehension, narcotics detection, and human detection. In 2021, Brick participated in 2 K-9 demonstrations, 22 narcotic-related deployments, 15 patrol deployments, and assisted in multiple felony arrests.

When not at work, Brick is part of Officer Hudson's family and goes home with Officer Hudson at the end of every shift.



# COMMUNITY OUTREACH

## COMMUNITY RESOURCE OFFICER

Community Resource Officer Maureen Patterson (CRO) has a varied and long list of responsibilities, including:

- **Crime Prevention** – Educating the public about crime trends, giving tips on how to secure their homes or businesses, assisting neighborhoods with setting up their own Neighborhood Watch group, and conducting Crime Prevention through Environmental Design reviews.
- **Property Managers Association** – Monthly meeting with the managers of the majority of the multi-family housing complexes to share information about crime on their property and how to make improvements (Property Manager and Neighborhood Watch meetings).
- **Crime Free Multi-Housing program** – This program allows property managers to add a crime-free addendum to leases, making it easier for them to evict tenants involved in criminal activity. . This makes it easier for managers to evict tenants based on criminal activity.
- **Homeless Outreach** – Identifying our homeless and connecting them to services.
- **Gang/Graffiti** – Work with probation to identify gang members and conduct probation searches to reduce gang activity, along with working with the Public Works department and property owners to have graffiti removed quickly.
- **Local Business Outreach** – Work with local businesses to access and use their security surveillance cameras to solve crime and help protect their businesses. Off crime prevention strategies and tips to discourage crime at their place of business.
- **Community Outreach** – Conducting a variety of presentations to various groups and the schools when invited, hosting “Coffee with the Cops”, Citizens Academy, Senior Shadow Day, posting items on Facebook, sending out monthly Neighborhood Watch Newsletters, and much more, are just some of the ways the CRO reaches out to the community.
- **Community Events** – The CRO is one of the ambassadors of the police department to community members at local events, parades, and festivals.

## NATIONAL NIGHT OUT

National Night Out is held on the first Tuesday in August. American Canyon residents participated in the 37th Annual National Night Out campaign this year. National Night Out is designed to:

- Heighten crime and drug prevention awareness
- Generate support for, and participation in, local anti-crime programs
- Strengthen neighborhood spirit and police-community partnerships
- Send a message to criminals letting them know that neighborhoods are organized and fighting back

There were 9 neighborhoods that hosted parties on National Night Out. They enjoyed music, BBQ, and an overall good time getting to know each other.



# COMMUNITY OUTREACH

## NEIGHBORHOOD WATCH

In early 2017, the Police Department and the City Manager’s Office started partnering to expand upon and formalize the Neighborhood Watch (NW) Program. In May of 2018, ACPD launched the Neighborhood Watch Lobo Campaign, introducing our community to a new ACPD specific NW Mascot, “Lobo: Weapon of Crime Destruction.”

After the Lobo introduction on YouTube and Facebook, the Lobo mascot made several appearances at community events, gatherings, and social media to boost NW enrollment in the city. During Lobo’s first year, NW enrollment went from 150 to over 500 residents. By the end of 2020, American Canyon Neighborhood Watch residents enrolled climbed to just over 1,600. In the past year, that number has doubled to more than 3,000.

YEAR	2021	2020	2019	2018
# of Residents Signed Up	>3,000	>1,600	>1,200	>500



## CAMERA REGISTRY PROGRAM OF NW

In 2019, ACPD and NW created a home surveillance camera registry program. Through the city website, residents are able to register their home video surveillance with the police department. This database simply lets the police department know (not access) what addresses have cameras and provides officers with contact information for the homeowner.

In the event of a crime near that neighborhood or where the suspect’s direction of travel may have been captured to and from a crime scene, officers can check the camera registry and reach out to the NW member to have them check their footage and see if it can help solve a crime. Another example of partnering with our community to fight crime! There are currently 127 residents who have joined the NW Camera Registry (up from 97 last year).

# COMMUNITY OUTREACH

## DIGITAL OUTREACH

The Police Department utilizes various forms of mass messaging. For urgent, emergency notifications, Nixle continues to be our best tool. We primarily use the Napa County Sheriff's Office Nixle Account. Residents can sign up for Nixle Alerts by texting their zip code to 888-777. We also train to use traditional media, door-to-door messaging, hi-lo sirens, and bullhorn notifications in the event of an emergency.

SOCIAL MEDIA	2021	2020	2019	2018
Facebook # of Followers	9,000	8,453	6,327	4,500

## NEXTDOOR

The City participates in Nextdoor to provide information to the community. While Nextdoor is a popular site for local residents, the Police Department is not able to monitor it. We cannot see the messages you post. If you are reporting a crime or want to get a message to us, Nextdoor is not the way to do that! The phone is still the best way to contact the police department. If you would like to sign up, visit [www.nextdoor.com](http://www.nextdoor.com).

## LAW ENFORCEMENT TORCH RUN FOR SPECIAL OLYMPICS

The Annual Law Enforcement Torch Run for Special Olympics is a great event for our local officers to help raise money for a worthwhile charity. The torch starts in Calistoga and makes its way south, carried by various members of Napa County Law Enforcement. The 2021 Torch Run occurred in the early summer and helped raise thousands of dollars for the Northern California Special Olympics. Several ACPD officers participated and brought the torch from the Napa Airport area to the Public Safety building.

## YEAR-ROUND EXPIRED/UNUSED DRUG COLLECTION BIN

Did you know that we have a drug collection bin in the lobby of the public safety building? Drop your unused or expired prescription medications in the bin and we will have them destroyed. It's FREE. Place your medications in a plastic bag and then drop them into the bin. Throw your plastic bottles into your home recycling container. It's easy! NO NEEDLES and NO LIQUIDS.

American Canyon Police Department  
911 Donaldson Way East, American Canyon, CA 94503  
Our lobby is open Monday - Friday, from 8:30am - 5pm

Non-emergency number: (707) 551-0600  
Napa Dispatch: (707) 253-4451  
[CityofAmericanCanyon.org/Police](http://CityofAmericanCanyon.org/Police)



# SCHOOL RESOURCE OFFICERS

School Resource Officers (SROs) are on both the American Canyon High and Middle School campuses to provide a safe school community and help youth through some difficult challenges. They work with the schools to help provide kids with the tools and understanding they need to grow into successful adults. With young residents of our city, they truly become the “friendly neighborhood cop.”

There has been an officer assigned full-time at American Canyon High School since it opened in 2010. The current SRO, Officer Adam LeCount, gets along great with the kids and has seen at least one generation grow from 9th grade through graduation. Officer LeCount still gets occasional appreciative messages from kids who are now entering their 20s, cementing the concept that SROs can serve as lifelong mentors and establish positive relationships with kids that last beyond the high school years.

In 2015, we added an SRO to American Canyon Middle School, through a three-year contract between the Napa Valley Unified School District (NVUSD) and the City, with the increased cost covered by NVUSD. The current SRO, Officer Michael Williams, has established an amazing relationship with the students and continues to provide a trusted resource for them to report concerns to. In 2021, the City and NVUSD agreed on a new contract in which the City and NVUSD share the cost, 50/50, for the SRO at both schools.

- Fiscal Year 2019/2020: NVUSD \$ 116,747.00 City \$ 116,747.00
- Fiscal Year 2020/2021: NVUSD \$ 118,498.00 City \$ 118,498.00
- Fiscal Year 2021/2022: NVUSD \$ 153,754.00 City \$ 153,754.00

School in 2021 looked different. For a significant portion of the year, students received instruction through distance learning online and in the fall returned to in-person learning. The SROs, however, continued to function in a “juvenile officer” role throughout the workdays, in addition to patrolling the often empty campuses and talking to kids out around the town (including hours when they should have been online receiving instruction). Generally, the SROs try to work with parents and juvenile probation officers to find the best way to change negative behavior patterns. Typical SRO duties include organizing and implementing programs to promote a safe school environment, prevent alcohol and drug abuse, prevent violence, and early intervention of disruptive or criminal behavior.

We did see an increase in calls for service at ACHS after the students returned to in-person learning. The students were adjusting to new social and learning environments. The students seem to be adjusted now and the calls for service are dropping.

The SRO program is a great example of a Community Policing strategy at work. The City and NVUSD will work towards a new agreement so that the program can continue in the upcoming school years.



## OFFICER ADAM LE COUNT

American Canyon High School

Total Calls for Service at ACHS: 49  
Total Police Reports taken at ACHS: 5

Besides the obvious community relationship that SRO LeCount builds by being at the campus and the campus safety his presence provides, Officer LeCount was able to handle the majority of the investigations initiated at the campus. Calls include: campus patrol checks, runaways, trespass calls, welfare checks on absent students, mental health calls, truancy, suicide threats, and child custody complaints.



## OFFICER MICHAEL WILLIAMS

American Canyon Middle School

Total Calls for Service at ACMS: 16  
Total Police Reports taken at ACMS: 1

Officer Williams continues to have a great rapport with the students at this critical age group. On several occasions, students were comfortable reporting potential problems to him before they turned into a bigger problem. Calls include juvenile fight, marijuana possession, lost property, sexual battery, campus patrol checks, mental health calls, and assistance with food distributions.

# POLICE TECHNICIANS & ADMINISTRATIVE CLERK

While the sworn officers in American Canyon are employees of Napa County, American Canyon Police Department also has three civilian staff positions: City of American Canyon employees. The City employees are two Police Technicians, Kim Stallcop and Lindsey Foster, and an Administrative Clerk position who staffs the front office and reception area.

For all of 2021, the Administrative Clerk position was vacant and subsequently frozen in the fiscal year 2021-2022 due to reduced revenue projections related to the impacts of the COVID-19 pandemic. Police Technicians Kim Stallcop and Lindsey Foster, along with administrative staff from the Fire Protection District, filled in on the front office task during this vacancy.

In addition to front office tasks, including phone and lobby reception, the release of police reports, processing of accounts payable, etc., the Police Technicians also have additional duties in the field. Outside the office, the Police Technicians do parking enforcement, abandoned vehicle towing, property and evidence processing, assistance with traffic at schools, traffic controls during large incidents, community outreach, and other special projects that may come up.

## HIGHLIGHTS

Abandoned vehicles tagged: 411    Abandoned vehicles towed: 34    Handicap parking tickets: 94

They are also specially trained to be Child Safety Seat Technicians and assist residents with properly fitting and installing their child seats.

## HIGHLIGHTS

Child seats installed or inspected: 7    Child safety seat events: 1



# TRAINING REVIEW

Having a well-trained police force is essential in accomplishing the overall goal of quality law enforcement services that protect the quality of life and keep our community safe. Follow-up investigations for felony cases, and some misdemeanors, are handled by the team of highly trained and experienced detectives at the Investigations Bureau of the Sheriff's Office. The uniformed patrolmen and women of the American Canyon Police Department also train continually throughout the calendar year.

The California Commission on Peace Officer Standards and Training (POST) requires every officer to have a minimum of 24 hours of Continuous Professional Training (CPT) every two years. POST also identifies specific skills as perishable and requires refresher training in those skills every two years, known as POST Perishable Skills Program (PSP). The PSP skills include firearms, weaponless defense, driving, tactical communications, and first aid. ACPD officers in 2021 are all up-to-date on these POST requirements.

In addition to the POST minimum requirements, ACPD officers also attend several POST-approved training courses in areas such as DUI investigations, leadership, drug influence investigations, traffic collision investigations, interviewing techniques, crisis response, communication skills, among others. In 2021 the COVID pandemic restrictions were loosened, and many more training opportunities were available. In total, ACPD had over 1,000 hours of POST-approved training during 2021. Compared to over 740 in 2020.

The Sergeants at American Canyon Police also facilitate line-up training to the officers in their charge several times a month. Line-up trainings are an informal opportunity to review new laws, new court decisions, developing trends, incident debriefs, and general police skills. More than 3,500 minutes of line-up training were conducted in 2021.

During 2021, line-up trainings and POST trainings included topics such as:

- Human trafficking
- Domestic violence
- Incident debriefs
- Active shooter response
- Crowd management
- Tactical communication
- Breathing and airway
- Traffic collision investigations
- Pursuits
- Interview and interrogation
- Suicidal/crisis subjects
- Field training
- Identity theft
- Personnel skills
- Legal update
- Driving
- Use of force laws/policy
- Public health/COVID-19
- Supervision
- Courtroom testimony
- Sovereign citizen extremist



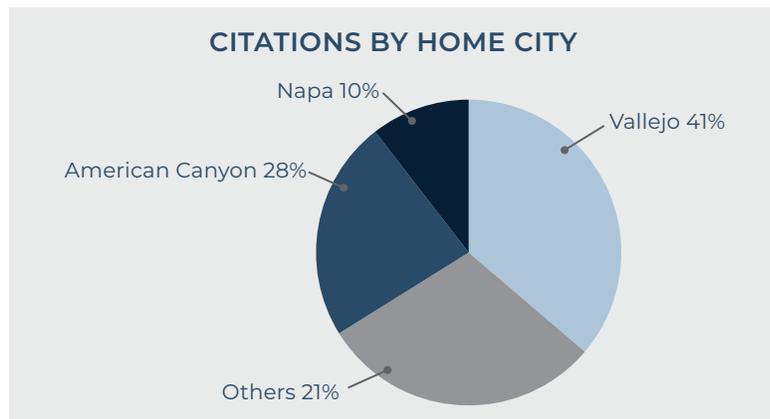
# TRAFFIC DATA

In addition to traffic enforcement and traffic collision investigations, the Traffic Enforcement Unit reviews collision reports authored by other officers. They also schedule their directed enforcement based on community traffic concerns, collision trends, construction areas, and complaints. They assist with special events such as 4th of July parade, bicycle rodeos, and partner with city public works staff on a traffic safety committee.

Our Traffic Unit subscribes to the three E's — Education, Enforcement, and Engineering.

Traffic issues may be reported to the Public Works Department, the Police Department, City Hall, or online at [CityofAmericanCanyon.org/Traffic](http://CityofAmericanCanyon.org/Traffic).

TRAFFIC	2021	2020	2019	2018
<b>Traffic Citations</b>				
Traffic Citations - Local Roads	344	294	382	774
Traffic Citations - SR29	184	261	219	662
Stop Sign Violations	109	139	101	397
Speeding	75	194	104	88
School Bus Stop	86	15	80	116
Driving with Cell Phone	60	71	61	276
Open Container - Cannabis	0	9	10	44
Open Container - Alcohol	2	1	5	7
<b>Parking Citations</b>	<b>414</b>	<b>218</b>	<b>559</b>	<b>633</b>
Disable Parking Citations - Inf.	94	32	29	41
Disable Parking Citations - Misd.	0	0	4	4
<b>DUI Arrests (All)</b>	<b>74</b>	<b>83</b>	<b>59</b>	<b>90</b>
DUI Cases Involving Drugs	14	22	11	13
<b>Total Collisions</b>	<b>159</b>	<b>136</b>	<b>137</b>	<b>164</b>
Collisions - Local Roads	89	72	79	89
Collisions - SR29	70	64	58	80
Fatal	1	3	0	0
Injury	44	59	43	56
Non-Injury	137	67	94	113
<b>Child Safety Seat Inspection/Install</b>	<b>7</b>	<b>16</b>	<b>12</b>	<b>20</b>
<b>Helmets, Free</b>	<b>20</b>	<b>0</b>	<b>5</b>	<b>2</b>



# CRIME STATISTICS

The California Department of Justice lists the 2020 clearance rate for violent crime at 45.2% and property crime at 9.3%. American Canyon's 2020 clearance rate for violent crime is 73.1% and property crimes is 39%.

- 38 of the stolen vehicles have been recovered, usually out of town (Solano and Contra Costa Counties)
- 13 Residential burglaries were reported (down from 17 in 2020)
- 42 Vehicle pursuits were initiated by ACPD, 13 of them were terminated by ACPD
- 19 Incidents required the use of force
- 34 Individuals were taken into temporary custody for mental health evaluations
- 37 firearms were seized by ACPD

STATISTICS	2021	2020	2019	2018	2017	2016	2015
<b>Crimes</b>							
Homicide	0	1	0	0	0	0	1
Rape	3	4	6	8	5	7	7
Robbery	10	16	6	13	14	14	21
Assault	136	142	130	107	141	118	91
Burglary	37	60	56	49	88	58	98
Larceny	280	281	346	315	279	298	501
Auto Theft	57	45	23	41	57	56	44
<b>Total</b>	<b>523</b>	<b>549</b>	<b>568</b>	<b>533</b>	<b>584</b>	<b>551</b>	<b>763</b>
<b>% Solved</b>	<b>45.0%</b>	<b>54.2%</b>	<b>52.8%</b>	<b>48.2%</b>	<b>43.8%</b>	<b>43.4%</b>	<b>54.7%</b>

	2021	2020	2019	2018	2017	2016	2015	2014
Value of Property Stolen	614,994	1,090,056	552,034	572,431	1,046,405	1,008,587	801,395	674,075
Percent Recovered	23%	38%	19%	20%	22%	30%	40%	30%

OTHER DATA	2021	2020	2019	2018	2017	2016	2015	2014
Calls for Service	15,903	16,972	18,381	18,44	18,041	18,698	17,057	17,604
Reports	1,671	1,747	1,972	1,946	1,946	1,965	2,035	1,971
Arrests	482	522	561	509	532	523	475	665
Citations:								
Misdemeanor	242	259	328	535	384	427	612	474
Pursuits	42	16	17	23	14	16	7	16

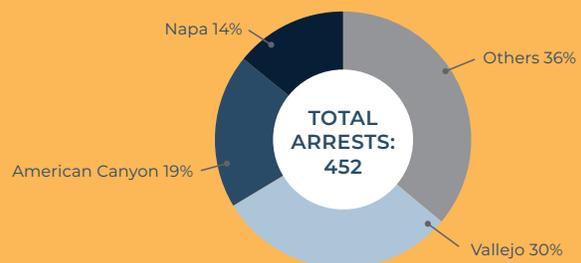
## CALLS FOR SERVICE

Sheriff Total - 44,285  
 ACPD - 15,903 (36% of total calls)  
 Yountville - 3,776 (8.5%)

## CATALYTIC CONVERTER THEFTS

2021	2020	2019
75	15	9

## ARRESTS BY HOME CITY



# SIGNIFICANT 2021 CASES & EVENTS

## DOMESTIC VIOLENCE ARREST INVOLVING A FIREARM

On Wednesday, July 7, 2021, at approx. 8:30 AM, American Canyon Police Officers were dispatched to the DoubleTree Hotel for a report of domestic violence. The female victim, who had visible injuries, stated her boyfriend and father of their unborn child punched her in the face, pointed a handgun at her head, and took her personal belongings. The victim described the handgun as a two-toned semi-auto Glock.

The suspect Kacy Miller, 24 years, who resides in the city of Stockton, fled the scene prior to officers arriving. Officers placed a be on the lookout to surrounding law enforcement agencies. Within a couple of hours, City of Stockton Police Officers had located Miller at his residence and placed him under arrest for the crimes committed in Napa County. The Napa County Sheriff's Department Investigation Division Detectives assisted in serving a search warrant at Miller's residence in Stockton. Detectives located a two-tone Glock .40 caliber semi-automatic handgun. Miller's also prohibited from owning firearms due to felony convictions. Miller was brought back to Napa County and booked into the Napa County Department of Corrections, for several felony domestic violence and firearm-related charges.



## NEWELL OPEN SPACE FIRE

On Monday, October 11, 2021, at approximately 6:15 PM, American Canyon Officers assisted Cal Fire and the American Canyon Fire District with a fire that burned in the Newell Open Space property. While ACPD was starting evacuations, firefighters and community members advised us a male was fleeing the area on foot and a car was burning inside the fire perimeter. The fire was estimated at approximately 20 acres. ACPD detained the 26-year-old male, who had scorch marks on his face and body. Napa Sheriff's Detectives took over the investigation, along with Cal Fire investigators. Arson charges have since been filed with the Napa County District Attorney's Office.



## FELON ARRESTED WITH MAC-10

On Thursday, October 15, 2021, at approximately 2:00 PM, American Canyon Police were dispatched to the DoubleTree Hotel for a report of suspicious circumstances, a female with suspicious injuries, an unidentified male subject, and recent damage to one of the walls. Officers arrived and contacted the subject, who initially provided false names, making it difficult for the officers to identify him.

Eventually, officers learned that his actual name was Javon Dickerson. Officers also learned that Dickerson was on Post Release Community Supervision (PRCS) out of Solano County, and he had several felony probation violation warrants related to his PRCS status. Additionally, ACPD officers discovered he also possessed a MAC-10 submachine gun. Dickerson was arrested and transported to the Napa County Department of Corrections. He was booked on the Solano County warrants and new charges related to the possession of the firearm and charges associated with providing fake names while on PRCS probation.



# SIGNIFICANT 2021 CASES & EVENTS

## THREATS INVOLVING AN AX AT WAL-MART

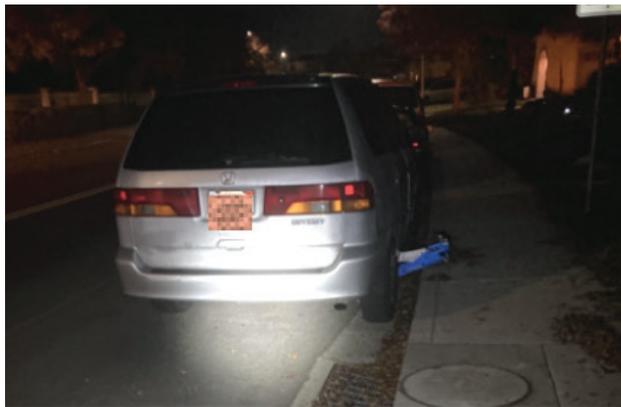
On Tuesday, October 26, 2021, at approximately 7:15 PM, American Canyon Officers were dispatched to a call of a possible theft from Walmart. While Officers were in-route to the call, they were updated that a male subject was threatening to strike an employee with an ax. Officers arrived on the scene, they detained 35-year-old Wenzell Smith (transient Vallejo) in handcuffs as he tried to escape out of a fire exit. Officers spoke with the employee and they stated Smith had raised an ax above his head in a threatening manner as he tried to approach him after having observed Smith walk out of the Walmart through a fire exit with several items in a cart. The employee stated he felt fearful during the incident. Officers placed Smith under arrest for petty theft and robbery. Officers searched Smith's person incident to arrest, a methamphetamine pipe was located as well as two rifle rounds in a rifle magazine. A criminal records check revealed he was a convicted felon and cannot possess ammunition. Additionally, Smith was charged with felon in possession of ammunition and possession of drug paraphernalia.

## CATALYTIC CONVERTER THIEVES CAUGHT RED HANDED

On Tuesday, November 23, 2021, at approximately 3:23 AM, an alert and proactive ACPD Officer was on routine patrol in the area of Silver Oak Trail and American Canyon Road. He noticed a vehicle in the process of being lifted up on a jack and two subjects nearby. He quickly deduced that these subjects were possibly in the process of stealing the catalytic converter from underneath the vehicle. The officer made a U-turn to contact the subjects, but they had already gotten in their pickup truck in a futile attempt to flee.

The officer was able to catch up to them and conducted a traffic stop. He contacted 50-year-old James Maxwell and 32-year-old Kevin Mercure, who were both from Martinez. The subjects were questioned as to what they were doing in the area during the early morning hours. Not surprisingly, their stories did not match and officers located numerous burglary tools throughout the vehicle.

Maxwell and Mercure were both arrested for felony conspiracy, attempted felony theft, and misdemeanor possession of burglary tools.



# ADDITIONAL RESOURCES

In addition to the services you receive from the 26 personnel working in American Canyon, there are many services that the Sheriff's Office provides. Additional services include hiring, training, worker's compensation, Honor Guard, SWAT, crisis negotiation, civil process, Coroner's Office, investigations, records, NSIB, sUAS ("drone") Team, Mobile Field Force, and problem-oriented policing. A few of these services are described in more detail below.

## SPECIAL WEAPONS AND TACTICS

The SWAT (Special Weapons and Tactics) team is utilized to minimize dangers to the public, employees, and suspects in critical incidents.

A critical incident refers to hostage situations, armed barricaded subjects, sniper situations, other incidents that present a high degree of danger to life or property, search and rescues, crowd control events, and any event requiring the response of specially trained personnel to resolve the situation.

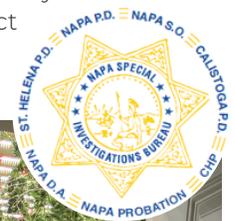
The SWAT Team comprises 12 deputies trained in the use of special weapons, anti-sniper tactics, methods of capturing armed barricaded suspects, rescuing hostages, search and rescue, crowd control, disaster assistance, etc. other tactics and skills necessary for the resolution of critical incidents.



The Sheriff's SWAT team comprises deputies with patrol experience, who must pass an interview process, a rigorous physical test, and a Basic SWAT Academy. Each SWAT member participates in approximately 144 hours of additional tactical training per year. The Sheriff's SWAT team frequently trains with the Napa Police Department. Both SWAT teams respond together to most critical incidents. Both teams utilize Crisis Negotiators (8 trained members) to bring peaceful resolution to hazardous situations.

## NAPA SPECIAL INVESTIGATIONS BUREAU (NSIB)

The Napa Special Investigations Bureau is a county-wide drug task force comprised of Napa County Sheriff's Office, Napa Police Department, California Highway Patrol, Napa County District Attorney's Office, and Napa County Probation Department employees. They also specialize in the investigation of human sex trafficking cases.



### NSIB HIGHLIGHTS

#### Total Drugs Seized

- Marijuana Plants: 2,975 plants
- Marijuana Bud Product: 13.0 grams
- MJ Hash: 0 grams
- MJ Honey Oil: 0 grams
- Meth: 118.73 grams
- Heroin: 0 grams
- Cocaine: 1.63 grams

#### Additional Highlights

- Firearms Seized: 2
- Total Search Warrants: 2
- Total Other Searches: 0
- Asset Forfeiture: 3 cases
  - Currency: \$5,476
- Human Trafficking/Pimping Cases: 1



# ADDITIONAL RESOURCES

## sUAS TEAM

The mission of the Napa Sheriff's Office small Unmanned Aerial Systems Team (sUAS Team) is to use this resource to protect the lives and property of citizens of Napa County and first responders in a constitutionally and legally sound manner and compliance with the Federal Aviation Administration (FAA) regulations. A sUAS has been utilized in circumstances that could save lives and safeguard property in circumstances where other means and resources are unavailable or less effective. The ability to detect possible dangers that could not otherwise be seen represents an inherent safety benefit supporting the Sheriff's Office mission.

The sUAS Aerial Observation Platform has supported first responders in many hazardous incidents during the program's first year. These incidents have included, but are not limited to, Search and Rescue, disaster response, barricaded suspects, high-risk tactical operations, hazardous materials spills, and natural disasters. The sUAS have provided additional value in supporting the Sheriff's mission through community outreach and crime scene preservation and documentation. Aerial photography and vantage point documentation for traffic accident investigations have been useful in determining the causes of collisions.

The Napa Sheriff's Office sUAS pilots of unmanned aircraft systems have a responsibility to not infringe on the rights or property of the citizens of California. Any data, information, photographs, video, or recordings of individuals, both in public and private, are minimized and retained in a manner consistent with current privacy standards.

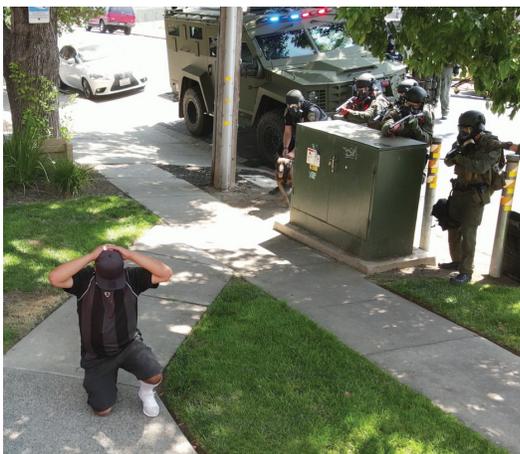
The program operates under the guidelines of the FAA and 2 Certificates of Authorization, which allow the flight of sUAS in specific airspace for the purpose of public safety concerns and the Napa Sheriff's Office mission. All pilots undergo strict training prior to flying, including obtaining an FAA Part 107 Remote Pilot License and Certification through the Napa Sheriff's Office sUAS training program. Monthly training is required of all Remote pilots. The team currently consists of a Captain, 2 Sergeants, and 6 Deputies.

## DEPLOYMENT HIGHLIGHTS

### TOTAL DEPLOYMENTS IN 2021: 59

- *Out of County Requests and Deployments = 4*
- *Napa Police Department Deployments = 20*
- *Search and Rescue and Missing Person = 4*
- *Crime / TC Scene Documentation = 8*
- *Public Demonstration and Media Requests = 2*
- *Requests by Other Napa County Agencies = 9*
- *Reportable Incidents to FAA = 1*  
*(Loss of control on VPD SWAT operation, no injuries, drone heavily damaged and decommissioned)*
- *Reports or Complaints of Misconduct or Privacy Violations = 0*

Other deployments included over watch for tactical operations, clearing of residences and buildings, article searches over large areas, searches for fleeing suspects, and assisting with SWAT operations.



# ADDITIONAL RESOURCES

## HAZARDOUS DEVICES TEAM (BOMB SQUAD)

The Napa County Sheriff's Office Explosives Ordinance Disposal Team, commonly referred to as the Bomb Squad, responds to calls for service related to suspicious packages, unexploded ordinance, Improvised explosive devices, homemade devices, and labs within all areas of the county of Napa. Additionally, they provide the same services for the counties of Solano and Lake. EOD K-9s assist them from Napa and Solano Counties with explosives sweeps for large public events and dignitaries when visiting the Napa Valley. Additionally, they provide demonstrations and education to patrol deputies at the agency and academy levels. Team members are responsible for the inspection and compliance overview of blasting permits in Napa County.

Team members attend an intensive 6-week training course. FBI guidelines for training and readiness govern them. They must maintain a minimum of 16 hours of related training per month and a 40-hour course per year.

The Bomb Squad consists of one Lieutenant, a sergeant, and two deputies.

## HIGHLIGHTS

- 11 Call-outs for suspicious packages, military ordinance, hoax devices, explosives recovery, and disposals, including calls in Napa, Solano, and Lake Counties.
- 4 Explosives and suspicious package sweeps at public events. Explosive K-9s were utilized on 3 of those sweeps.
- 3 Public demonstrations and law enforcement education and training classes.



# ADDITIONAL RESOURCES

## HONOR GUARD

The Napa Sheriff's Office Honor Guard was formed to perform official remembrance ceremonies and funeral details for law enforcement professionals who have passed away in the line of duty. The Honor Guard also conducts flag raising duties at various civic events that require a dignified display and presentation of our nation's flag. The Honor Guard is trained in the aspects of drill and ceremony, flag presentations, and funeral details.

The Honor Guard provides a symbolic and professional display of respect and gratitude for officers who have died either in the line of duty, while an active member of the department, or after they retire from the department. The Honor Guard provides a positive image as ambassadors of the Napa Sheriff's Office, the County of Napa, and the Community by participating in memorials, parades, and other special events.

2020 saw a decline in Honor Guard events across the state and nation. However, in 2021 the Napa Sheriff Honor Guard participated in more events than ever in its history. They attended the following events in 2021 as of December 25th:

- 9/11 Memorials in American Canyon, Yountville, Yountville Veterans Home, and Travis AFB
- 8 Law Enforcement Funerals (2 of which we were honored to be part of the Casket Guard)
- 6 Law Enforcement Retirement Ceremonies
- 5 Color Guard (Presentation of the Flags) at events such as American Canyon Little League Opening Day, Memorial Day ceremonies, Napa Big Game, and Veteran's Day Ceremonies.
- City of Napa Winter Parade



## MOBILE FIELD FORCE

The Napa Sheriff's Office trains and equips a Mobile Field Force (MFF) team. The team comprises 25 Deputies and 3 Sergeants (many of whom are assigned to ACPD). All of the MFF team members attend a 40-hour training course through the Federal Emergency Management Agency (FEMA), along with refresher training throughout the year. The Lieutenant who oversees the team can also call upon the MFF to fill mutual aid requests for areas impacted by earthquakes, floods, or fires.

# ADDITIONAL RESOURCES

## INVESTIGATIONS BUREAU (DETECTIVES)

The Investigations Bureau is responsible for all criminal investigations and works closely with the crime lab. The Bureau has a Lieutenant, a Detective Sergeant, 7 Investigators, and a Secretary. There are 2 Evidence Specialists and an Evidence Technician in the Evidence Bureau.

Investigators perform follow-up on crimes against persons, such as sexual assaults, child abuse and neglect, elder and dependent adult abuse, domestic violence, murder, manslaughter, questionable deaths, mayhem, kidnapping, as well as all criminal offenses committed within county correctional facilities. They also investigate major property crimes, including frauds, embezzlements, forgeries, computer crimes, and runaway juveniles/missing persons. All investigators are part of the Napa County Major Crimes Task Force.

## HIRING

Applicants face a rigorous hiring process. They file an application, go through an oral interview, complete a pre-background packet, complete waivers and a 25-page background packet, and go through another interview about the information contained in the packets. A thorough background investigation is then conducted (friends, family, co-workers, and neighbors are contacted, credit and criminal history checks are completed). Applicants must pass a physical agility test and complete a polygraph packet and exam. If the applicant has not been disqualified, they may receive a conditional job offer. The conditional part means that they have a job if they successfully pass a physical exam, psychological exam, and Sheriff's Interview. That is not all. The new hire must successfully complete a 16-week field training program with experienced deputies. The Sheriff's Office Administrative Lieutenant oversees recruitment, testing, and background investigations.

## TRAINING

The Administrative Lieutenant is responsible for ensuring department-wide compliance with POST requirements. POST has established training and hiring standards for law enforcement in California. Deputies must attend a 664 (minimum) hour basic academy and then successfully complete a field training program after being hired.

After completing their probationary period, Deputies must attend regular training that includes a minimum of 24 hours of perishable skills training every two years and 24 additional hours of continuing professional training every two years. The perishable skills training includes driving, firearms, defensive tactics, First Aid/CPR, and Tactical Communication.

As described on page 10, the Sheriff's Office Administrative Lieutenant ensures officers assigned to ACPD meet their POST training requirements. In addition to minimum requirements, the Lieutenant works with the Chief of Police to ensure officers attend training that aligns with the officer's assignment at ACPD.



# ANIMAL SERVICES

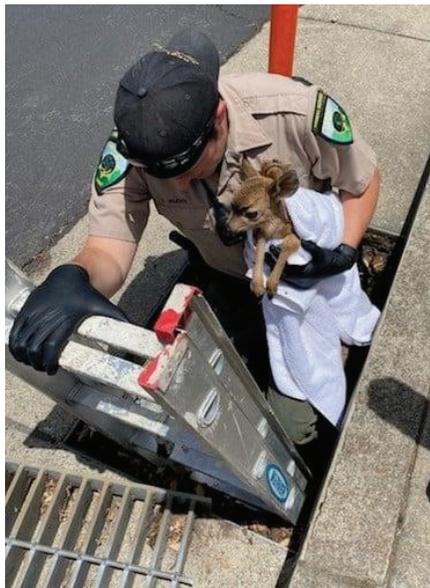
The City has a separate contract (\$52,943 for FY 21/22) with Napa County Sheriff's Office for Animal Services. Animal Services Officers work out of the main Sheriff's Office, on Airport Blvd. The officers are supervised by a Napa Sheriff's Sergeant. There is one Senior Animal Services Officer and five Animal Services Officers. There is at least one Animal Services Officer working 7 days a week, between 6 AM and 11 PM. After 11 PM, an officer is assigned to be on call for emergencies only; emergencies primarily consist of vicious or injured animals.

Animal Services (officers) is separate from the Animal Shelter, which is run by Napa County Environmental Management. Animal Services Officers do not investigate noise complaints (usually barking dogs); those complaints are handled by the American Canyon Police Department. Generally, Animal Services Officers deal with domestic animals; California Fish and Wildlife handles wild animals.

The Animal Services Officer's primary mission is to prevent the spread of rabies. They investigate dog bites and dangerous animals, capture stray or injured animals, and investigate the abuse or neglect of animals in unincorporated Napa County, and the Cities of Napa, American Canyon, and Yountville.

Officers deal with a variety of types and sizes of domestic (mostly) animals. In addition to dogs and cats, they have handled cows, horses, roosters, llamas, emus, goats, rabbits, skunks, snakes, and bats.

DESCRIPTION OF CALL	CITY OF NAPA	UNINCORPORATED COUNTY AREA	AMERICAN CANYON	YOUNTVILLE	TOTALS
Loose Dog(s)	479	229	132	11	851
Animal/Confined Pick-Up	160	83	60	4	307
Animal Welfare Check	145	63	31	6	245
Vicious Animals	21	11	6	0	38
Injured/Sick Animals	112	73	29	3	217
Dead Animal Pick-Up	103	77	27	0	207
Follow Up Detail	7	166	2	0	94
Phone Detail	325	286	76	7	694
Agency Assist	35	51	8	0	94
General Service	87	55	20	1	163
Animal Bites	44	46	14	0	104
Wildlife Removal	19	4	4	0	27
<b>TOTALS</b>	<b>1,537</b>	<b>1,144</b>	<b>409</b>	<b>32</b>	<b>3,122</b>





# AMERICAN CANYON POLICE DEPARTMENT

## 2021 ANNUAL REPORT

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### CONTACT US

Public Safety Building  
911 Donaldson Way East  
American Canyon, CA 94503  
Emergency - 911  
Non-Emergency (707) 551-0600  
Dispatch (707) 253-4451  
[CityofAmericanCanyon.org/Police](http://CityofAmericanCanyon.org/Police)

### FOLLOW US

Facebook [@American.Canyon.Police.Department](#)

### JOIN THE PACK

Be a part of Lobo's Pack!  
Our Neighborhood Watch Program helps build safer neighborhoods.  
[CityofAmericanCanyon.org/LobosPack](http://CityofAmericanCanyon.org/LobosPack)



---

## **TITLE**

2021 Annual Communications Report

## **RECOMMENDATION**

Receive and file the Annual Communications Report for 2021.

## **CONTACT**

Jen Kansanback, Communications Manager

## **BACKGROUND & ANALYSIS**

The City of American Canyon has an estimated population of 21,837 people with 5,296 total households and an average household size of 4.12 people.

Effective communication and informed participation are critical to the successful delivery of the City of American Canyon's services and programs. The City aims to improve communication processes, toolsets, and tactics to communicate early and often to build trust, dialogue, engagement, understanding, relationships, and support within the community. The Communications Team collaborates with the City's Departments and community partners to ensure communication efforts are streamlined to increase our level of engagement. The Team manages the City's communications toolset, including frequent evaluation of target audiences and messaging content. The foundation of the Team's work is to get the right information to the right people at the right time, with the highest emphasis on safety and essential services.

The 2021 Communications Annual Report provides an overview of the communications activity throughout the year. The Report highlights the "Hot Topics by Month" to provide insight on the initiatives or incidents during the specific timeframes. Additionally, the Report contains analytical data on website visitors, email subscribers, social media profiles, and the media articles published on the City's activities.

In 2022, the Team will continue to participate in regional communication collaborative efforts to include drought response, emergency preparedness, public health, and the upcoming fire season.

## **COUNCIL PRIORITY PROGRAMS AND PROJECTS**

Organizational Effectiveness: "Deliver exemplary government services."

## **FISCAL IMPACT**

None.

## **ENVIRONMENTAL REVIEW**

None.

## **ATTACHMENTS:**

[2021 Annual Communications Report](#)



# Annual Communications Report

January through December 2021

## Overview

Effective communication and informed participation are critical to the successful delivery of the City of American Canyon's services and programs. The City aims to improve communication processes, toolsets, and tactics to communicate early and often to build trust, dialogue, engagement, understanding, relationships, and support within the community.

The Communications Team collaborates with the City's Departments and community partners to ensure communication efforts are streamlined to increase our level of engagement. The Team manages the City's communications toolset, including frequent evaluation of target audiences and messaging content. The foundation of the Team's work is to get the right information to the right people at the right time, with the highest emphasis on safety and essential services.

The following report is an overview of communications activity that occurred from January through December 2021.

### Your Communications Team

#### [Jen Kansanback, Communications Manager](#)

The Communications Manager develops and manages the City's external communications. The manager is responsible for development of communications collateral and distribution through the City's communications tools, including website, social media, and email. The manager is the primary contact for all communications-related work for the City.

#### [Shelby Corey, Communications Coordinator](#)

The Communications Coordinator assists the Communications Manager in execution of the City's external communications.

#### [Jon Barilone, Karen Villaseñor, Kalee Cummings, & Kayla Cao Tripepi Smith](#)

The City engaged Tripepi Smith, a marketing and communications consulting firm, to provide on-call crisis communications support and general communications support. In addition to regular business hours, Tripepi Smith is available on evenings and weekends to assist with emergency-related communications (including translation), as necessary.

[Chief Rick Greenberg, American Canyon Police Department & Laura Provencher, American Canyon Fire Protection District](#)  
Public Safety Collaborative Partners.

## 2021 Hot Topics by Month

January	February	March	April	May	June
COVID-19 Mindfulness / Mental Health Resources New Year New You	COVID-19 Heart Your Parks Month We <3 Everyone Diversity Campaign	Lucky Fun Fit Trail	COVID-19 Earth Day	Memorial Day Asian Solidarity Celebration at Shenandoah Park Oscar Ortiz appointed new Napa County Sheriff	Drought Emergency Proclamation ACCPF Summer Celebration COVID-19 restriction changes
July	August	September	October	November	December
Drought Stage 2 Proclamation Fourth of July Watson Ranch Groundbreaking New Police Chief	Drought Clean Energy Program	October event announcements	Fall leaves messaging Active crisis comms Crisis prevention	Holiday season events	Holiday posts Water conservation Storm alerts Traffic advisories

# Website

## Total Page Visits

2021 – 725,067  
2020 – 149,540

A visit is defined as a series of page requests from the same uniquely identified visitor with a time of no more than 30 minutes between each page request.

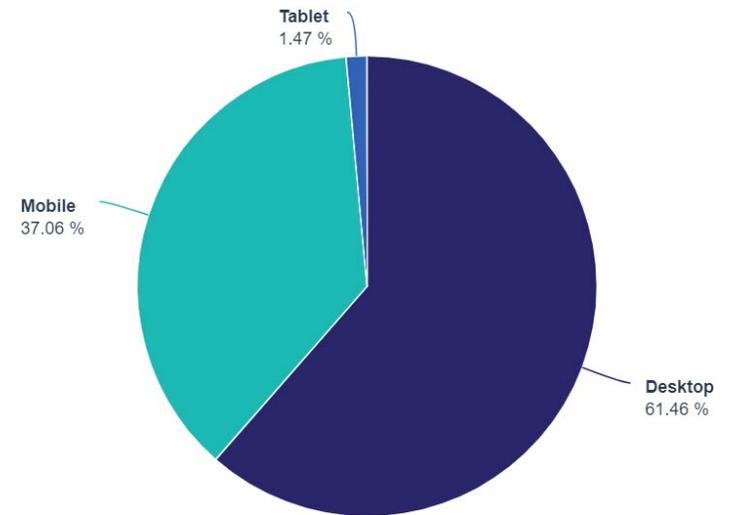
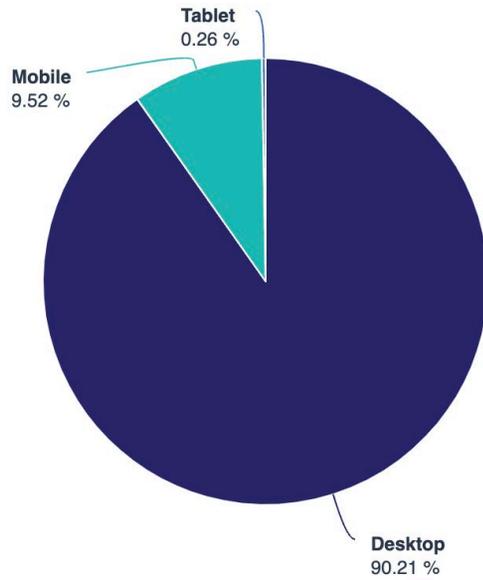
## Total Page Views

2021 – 1,010,917  
2020 – 414,444

A page view is a count of how many times a page has been viewed on a website or the chosen group within the chosen period of time. All page views are counted no matter how many times a user has visited the website in the chosen period of time.

## Viewer Device

2021



# Website

## Top Ten Viewed Pages

	Title	URL	Page Views	% of total	Visits	% of total
1	Virtual City Hall   City of American Canyon, CA	<a href="https://www.cityofamericancanyon.org">https://www.cityofamericancanyon.org</a>	57,219	5.70%	44,017	6.10%
2	Utility Billing   City of American Canyon, CA	<a href="https://www.cityofamericancanyon.org/community/residents/service-center/utility-billing">https://www.cityofamericancanyon.org/community/residents/service-center/utility-billing</a>	17,753	1.80%	14,591	2.00%
3	City of American Canyon, CA	<a href="https://www.cityofamericancanyon.org/?navid=2557">https://www.cityofamericancanyon.org/?navid=2557</a>	17,270	1.70%	15,438	2.10%
4	Aquatics Offerings   City of American Canyon, CA	<a href="https://www.cityofamericancanyon.org/government/recreation/aquatics-offerings">https://www.cityofamericancanyon.org/government/recreation/aquatics-offerings</a>	14,927	1.50%	11,523	1.60%
5	Recreation   City of American Canyon, CA	<a href="https://www.cityofamericancanyon.org/government/recreation">https://www.cityofamericancanyon.org/government/recreation</a>	14,342	1.40%	11,054	1.50%
6	Job Opportunities   City of American Canyon, CA	<a href="https://www.cityofamericancanyon.org/government/city-hall/human-resources/job-opportunities">https://www.cityofamericancanyon.org/government/city-hall/human-resources/job-opportunities</a>	11,766	1.20%	9,431	1.30%
7	City Holidays   City of American Canyon, CA	<a href="https://www.cityofamericancanyon.org/community/about/city-holidays">https://www.cityofamericancanyon.org/community/about/city-holidays</a>	11,433	1.10%	10,953	1.50%
8	Fourth of July   City of American Canyon, CA	<a href="https://www.cityofamericancanyon.org/government/recreation/community-events/fourth-of-july">https://www.cityofamericancanyon.org/government/recreation/community-events/fourth-of-july</a>	11,112	1.10%	9,559	1.30%
9	Meetings & Agendas   City of American Canyon, CA	<a href="https://www.cityofamericancanyon.org/government/city-hall/city-clerk/meetings-agendas">https://www.cityofamericancanyon.org/government/city-hall/city-clerk/meetings-agendas</a>	8,761	0.90%	7,592	1.00%
10	Activity Offerings   City of American Canyon, CA	<a href="https://www.cityofamericancanyon.org/government/recreation/activity-offerings">https://www.cityofamericancanyon.org/government/recreation/activity-offerings</a>	8,236	0.80%	6,369	0.90%

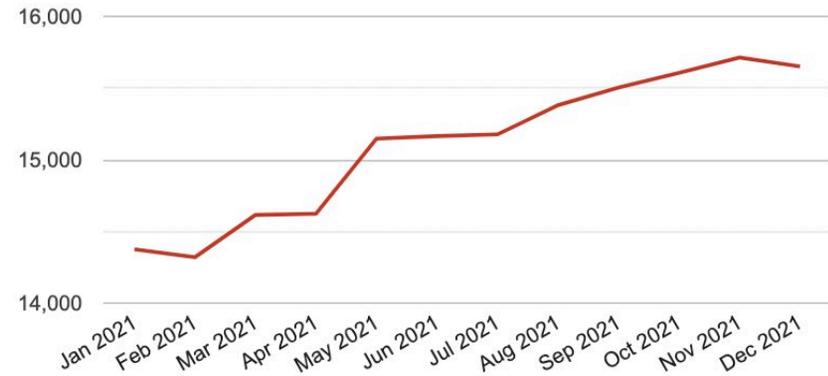
# Email Subscribers

Change in Total Subscriptions  **+ 15,996**

Total subscriptions as of 01/2022  **46,616**

Percent growth past 12 months:  
**52.24%**

## Total Subscribers



## GovDelivery Network

### Top Agency Contributors to our Subscribers

Agency	Subscribers to Your Account	Current *
County of Marin	59	✓
City of Walnut Creek	36	✓
City of Roseville	34	✓
Federal Emergency Management Agency (FEMA)	29	
City of Berkeley	27	✓
MTC and ABAG	24	✓
Solano County	20	✓
San Mateo County	20	✓
Alameda County	19	✓
The City of Santa Rosa	18	✓

\* current indicates whether your account is still in their network

## Email Details

	JAN 2021	FEB 2021	MAR 2021	APR 2021	MAY 2021	JUNE 2021	JULY 2021	AUG 2021	SEPT 2021	OCT 2021	NOV 2021	DEC 2021
Emails Sent	33	23	15	26	27	20	21	26	27	43	23	24
Total Emails Delivered	<b>2,079,343</b>											

## Subscriber Snapshot

PUBLICATION SUBJECT	JAN 2021	FEB 2021	MAR 2021	APR 2021	MAY 2021	JUNE 2021	JULY 2021	AUG 2021	SEPT 2021	OCT 2021	NOV 2021	DEC 2021
Around Town Newsletter	1,938	1,937	2,017	2,050	2,097	2,143	2,181	2,267	2,343	2,461	2,509	2,442
City Managers Updates	13,146	13,071	13,062	13,026	13,500	13,437	13,399	13,539	13,559	13,604	13,680	13,572
General Plan Updates	1,464	1,490	1,525	1,549	1,575	1,615	1,646	1,696	1,755	1,853	1,876	1,799
Neighborhood Watch Updates	2,599	2,628	2,674	2,701	2,748	2,796	2,833	2,912	2,981	3,094	3,140	3,070
Park & Rec Newsletter	2,603	2,613	2,649	2,684	2,736	2,802	2,843	2,908	2,963	3,071	3,097	3,027

# Email Engagement

**64.0%** Engagement Rate

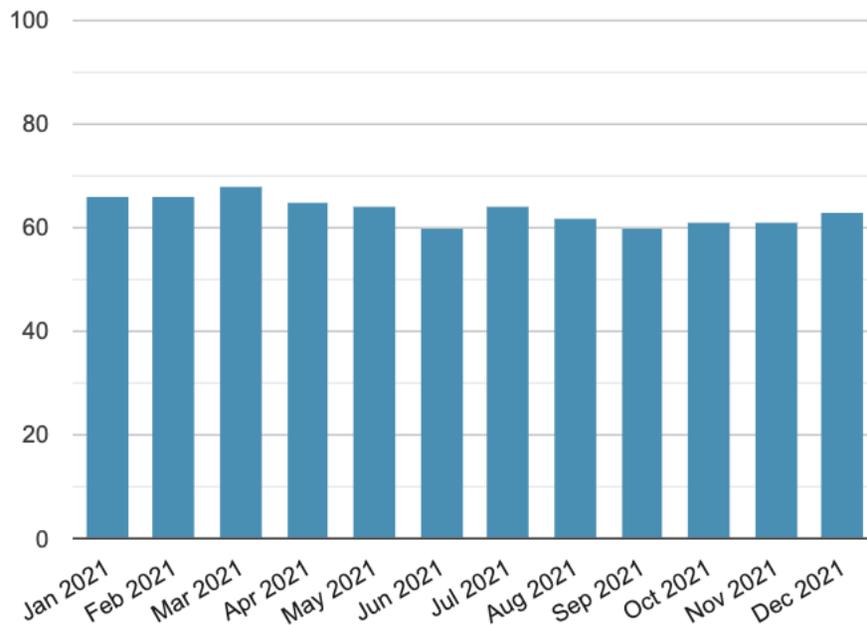
Percentage of recipients who opened or clicked on a link in a bulletin in the 12-month period ending 12/2021

Engagement Rate indicates how well your communications drive participation among subscribers. Each measurement considers bulletins sent over a 90-day time period. If a recipient opened the bulletin or clicked on a link, that recipient is considered Engaged. The Engagement Rate is the percentage of message recipients who are Engaged.

## Engagement by Month

MONTH	UNIQUE RECIPIENTS	ENGAGEMENT RATE *
12/2021	14,313	63.50%
11/2021	14,290	61.93%
10/2021	14,203	61.45%
09/2021	14,453	60.78%
08/2021	14,357	62.90%
07/2021	14,216	64.24%
06/2021	14,172	60.31%
05/2021	13,717	64.96%
04/2021	13,747	65.37%
03/2021	13,585	68.75%
02/2021	13,590	66.97%
01/2021	13,601	66.81%

## Engagement Rate Percentage



## Social Media & Applications

FOLLOWERS/ SUBSCRIBERS	JAN 2021	FEB 2021	MAR 2021	APR 2021	MAY 2021	JUNE 2021	JULY 2021	AUG 2021	SEPT 2021	OCT 2021	NOV 2021	DEC 2021	% CHANGE BY YEAR
Facebook (City)*	4,877	4,872	4,878	4,891	4,906	4,910	4,922	5,163	5,172	5,131	5,137	5,143	5.2%
Instagram (Parks & Rec)	1,148	1,148	1,155	1,164	1,171	1,167	1,184	1,218	1,216	1,214	1,212	1,221	6%
Nextdoor	-	-	6,491	6,603	6,715	6,717	6,780	6,839	6,889	6,974	7,019	7,055	8%
YouTube	228	245	270	273	287	296	307	316	325	332	334	338	32%

\*A Facebook page for Recreation was soft launched in late 2021.



## Urgent Incident & Emergency Communications

The American Canyon Team, consisting of city and public safety staff, collaborate to ensure timely messaging is provided on any incident that could cause disruptions in our community.

**There are two types of messages:**

**Urgent Incidents = Could cause a significant impact to access on streets or quality of life services that have the potential to result in additional risks to public safety. Not life-threatening.**

These messages consist of the basic information known at the time and are posted on the city, Fire Protection District, Police Department Facebook pages, and shared on Nextdoor to enhance the spread of the messaging.

A Nixle message may also be sent primarily through the Napa County Sheriff's Office. The decision to send a Nixle is at the discretion of the incident commander. Typically, a Nixle is issued when an incident will cause a significant impact to access on streets, or quality of life services that could result in additional risks to residents' safety.

**Emergency Incidents = Requires immediate action (or knowledge) by residents to maintain public safety and reduce loss of life.**

As part of the Napa County Operational Area, emergency incident notification in American Canyon is a collaboration between the City of American Canyon, American Canyon Fire Protection District, American Canyon Police Department (ACPD), Napa County Sheriff's Office (NCSO), and the Napa County Office of Emergency Services (OES). Personnel within these teams work collaboratively year-round with the goal of keeping all residents informed during situations that pose risk to the community.

Critical emergency incidents requiring immediate life-saving actions to be taken by our residents will warrant WEA (Reverse 911) initiated by County OES and/or Hi-Lo Siren Alerts initiated by ACPD/NCSO.



### Napa County Evacuation Zones

Napa County and its incorporated municipalities have partnered with Zonehaven to establish standardized evacuation zones for the entire county. In the past, evacuation zones were different for each incident, now zones will remain mostly the same. Learn your zone for home and work and be ready to go when an evacuation order or warning for your zone is issued. Do you know your Zone? Look up your evacuation zone at [MyZone.Zonehaven.com](http://MyZone.Zonehaven.com)

# Urgent Incident & Emergency Communications

Facebook – 16,443 Total Followers

<https://www.facebook.com/AmCanFire>

<https://www.facebook.com/American.Canyon.Police.Department>

<https://www.facebook.com/CityofAmericanCanyon>

Nextdoor – 7,055 Members

<https://nextdoor.com/agency-detail/ca/american-canyon/city-of-american-canyon/>



## Get the Everbridge App!



### Nixle

Nixle is an incredibly important tool for **emergency notifications**; in times of **crisis**, quickly distributing urgent messages can literally save residents' lives. Residents can sign up by texting their zip code to 888-777 or downloading the Everbridge app to receive mobile app notifications for Nixle alerts and advisories. Instructions on how to keep accounts up to date and ensure receipt of important emergency communications are available at Nixle.com.

FOLLOWERS/ SUBSCRIBERS	JAN 2021	FEB 2021	MAR 2021	APR 2021	MAY 2021	JUNE 2021	JULY 2021	AUG 2021	SEPT 2021	OCT 2021	NOV 2021	DEC 2021	% CHANGE BY YEAR
Nixle 94503	17,989	17,999	18,017	18,042	18,059	18,083	18,107	18,141	18,160	18,395	18,414	18,428	2.4%

## In the News...

December 16, 2021, *Napa Valley Register*  
[Overnight flooding reported on south Napa County roads](#)

December 14, 2021, *Vallejo Times-Herald*  
[American Canyon High wrestler Toby Bunch is athlete of the week](#)

December 14, 2021, *Napa Valley Register*  
[American Canyon wants "town center" cement plant ruins to be historic and safe](#)

December 13, 2021, *Vallejo Times-Herald*  
[American Canyon High boys and girls wrestling program has five champions in tournament](#)

December 13, 2021, *Vallejo Times-Herald*  
[American Canyon High boys basketball team wins finale in Mark Madsen Invitation](#)

December 13, 2021, *Napa Valley Register*  
[12 Days of Giving: American Canyon Parks Foundation gets things done, big and small](#)

December 12, 2021, *Napa Valley Register*  
[Police: Two arrested after man robbed in American Canyon](#)

December 12, 2021, *Napa Valley Register*  
[American Canyon firefighters join car club in Christmas toy drive](#)

December 11, 2021, *Napa Valley Register*  
[Napa County wants to shift some of housing mandate to cities](#)

December 10, 2021, *Times-Herald Online*  
[American Canyon girls soccer team edges out Fairfield](#)

December 9, 2021, *Napa Valley Register*  
[Police: Two drive stolen car to American Canyon Walmart, then steal from store](#)

December 9, 2021, *Napa Valley Register*  
[Napa Valley Prep Basketball: American Canyon girls off to 7-2 start](#)

December 7, 2021, *Vallejo Times-Herald*  
[American Canyon High boys basketball team blows out Armijo](#)

December 6, 2021, *Vallejo Times-Herald*  
[American Canyon High girls basketball team beats Santa Rosa to claim Winter Wolf Classic](#)

December 5, 2021, *Kilgore News Herald*  
[American Canyon embraces Christmas cheer with Magic of the Season festival](#)

December 5, 2021, *Napa Valley Register*  
[American Canyon Middle School Honor Roll, First Trimester 2021-2022](#)

December 5, 2021, *Napa Valley Register*  
[Photos: American Canyon's Magic of the Season festival celebrates Christmas spirit](#)

December 4, 2021, *Vallejo Times-Herald*  
[American Canyon High girls basketball team beats Vacaville](#)

December 3, 2021, *Vallejo Times-Herald*  
[American Canyon High girls basketball team beats Vallejo in Winter Wolf Classic](#)

December 2, 2021, *Napa Valley Register*  
[Update: PG&E stops gas line rupture in American Canyon, sheltering order ends](#)

December 2, 2021, *Napa Valley Register*  
[Update: PG&E stops gas leak in American Canyon after construction crew hits pipe](#)

December 2, 2021, *Napa Valley Register*  
[Gas line rupture reported in American Canyon; traffic disruptions expected](#)

December 1, 2021, *City of American Canyon Media Release*  
[Suspicious Circumstance Leads to Pursuit and Arrest](#)

December 1, 2021, *Napa Valley Register*  
[Police chase begins at American Canyon gas station, ends with arrest at Fairfield mall](#)

November 30, 2021, *Vallejo Times-Herald*  
[American Canyon High guard Trinity Billingsley is athlete of the week](#)

November 28, 2021, *Vallejo Times-Herald*  
[American Canyon High girls basketball team beats Foothill](#)

November 26, 2021, *Napa Valley Register*  
[American Canyon police pursuit of stolen vehicle ends with arrest in Vallejo](#)

November 23, 2021, *City of American Canyon Media Release*  
[American Canyon's Magic of the Season Event Scheduled for December 4, 2021](#)

November 23, 2021, *City of American Canyon Media Release*  
[Interrupted Catalytic Converter Theft](#)

November 12, 2021, *City of American Canyon Media Release*  
[City of American Canyon Receives the Distinguished Budget Presentation Award from the Government Finance Officers Association \(GFOA\)](#)

November 11, 2021, *Napa Valley Register*  
[Napa County residents again gather on Veterans Day to thank those who served](#)

November 10, 2021, *Napa Valley Register*  
[Students of the month for visual and performing arts](#)

November 6, 2021, *Napa Valley Register*  
[Napa Valley Prep Football: American Canyon blanks Petaluma in fourth to seal 35-28 win](#)

November 5, 2021, *City of American Canyon Media Release*  
[Traffic Stop Leads to Arrest](#)

November 3, 2021, *California Patch*  
[American Canyon Veterans Day Ceremony](#)

November 2, 2021, *Napa Valley Register*  
[Police: Ammunition found in vehicle of theft suspects at American Canyon Walmart](#)

November 2, 2021, *City of American Canyon Media Release*  
[Theft at Wal-Mart Leads to High Capacity Magazine and Ammo Arrest](#)

November 2, 2021, *Napa Valley Register*  
[American Canyon's Reindeer Run returns Dec. 4](#)

October 29, 2021, *City of American Canyon Media Release*  
[Notice of Application Period to Fill Vacancies for American Canyon Representation on Board & Committees](#)

October 27, 2021, *City of American Canyon Media Release*  
[Vehicle pursuit following a burglary](#)

October 27, 2021, *KRON 4 News*  
[American Canyon police arrest man threatening Walmart employee with axe](#)

October 27, 2021, *City of American Canyon Media Release*  
[Threats with an Axe During Theft at Walmart](#)

October 23, 2021, *Napa Valley Register*  
[Napa Valley Prep Football: American Canyon back on top after 48-30 win over Casa Grande](#)

October 22, 2021, *Napa Valley Register*  
[2020-21 Napa County Girls Basketball Player of the Year: Fontilla brings team up with her this time](#)

October 22, 2021, *Napa Valley Register*  
[Napa Valley Prep Volleyball: AmCan JV finishes 12-0 in VVAL](#)

October 21, 2021, *Napa Valley Register*  
[American Canyon discusses city council term limits](#)

October 15, 2021, *Vallejo Times-Herald*  
[American Canyon High girls volleyball team falls to first place Justin-Siena](#)

October 14, 2021, *Napa Valley Register*  
[People can opine on proposed American Canyon/Highway 29 roundabouts](#)

October 13, 2021, *ABC News*  
[WWE star surprises 9-year-old cancer survivor from American Canyon](#)

October 13, 2021, *Napa Valley Register*  
[American Canyon launches quest for regional eco-center](#)

October 13, 2021, *Napa Valley Register*  
[The money comes for American Canyon-to-Vallejo Vine Trail fund gap](#)

October 13, 2021, *Napa Valley Register*  
[Napa Valley Sports Report: Wolves win bracket at volleyball tourney](#)

October 13, 2021, *Times Herald Online*  
[American Canyon High girls tennis team beats Petaluma](#)

October 12, 2021, *City of American Canyon Media Release*  
[Early Morning Arrest](#)

October 12, 2021, *Napa Valley Register*  
[Man arrested on gun, identity theft allegations after American Canyon traffic stop](#)

October 12, 2021, *MCU Times*  
[Crews respond to American Canyon grass fire](#)

October 11, 2021, *Vallejo Times-Herald*  
[American Canyon girls volleyball takes first bracket at Stockton tournament](#)

October 8, 2021, *Vallejo Times-Herald*  
[American Canyon High girls tennis team beats Sonoma Valley](#)

October 7, 2021, *Napa Valley Register*  
[PG&E moving ahead with American Canyon regional service center](#)

October 6, 2021, *Vallejo Times-Herald*  
[American Canyon High girls volleyball team sweeps Napa](#)

October 4, 2021, *Napa Valley Register*  
[Longtime local Fil-Am club gets shot in the arm](#)

October 2, 2021, *Vallejo Times-Herald*  
[American Canyon High football team wins shootout with Napa](#)

October 1, 2021, *Vallejo Times-Herald*  
[The American Canyon High girls tennis team beats Casa Grande](#)

September 28, 2021, *Napa Valley Register*  
[Napa Valley Prep Cross Country Outlook: Runners back on hill and vying for state](#)

September 27, 2021, *Napa Valley Register*  
[Napa Valley Prep Volleyball: American Canyon hosts tournament, wins bracket](#)

September 24, 2021, *Napa Valley Register*  
[Seasonal Celebrations, halted by COVID-19 in 2020, set to return to Napa Valley](#)

September 21, 2021, *FLAGG*  
[Inside Napa Valley Summer/Fall 2021](#)

September 15, 2021, *Vallejo Times-Herald*  
[American Canyon High junior varsity volleyball team beats Sonoma Valley](#)

September 15, 2021, *Vallejo Times-Herald*  
[American Canyon High girls volleyball team swept by Sonoma Valley](#)

September 15, 2021, *Napa Valley Register*  
[Voters may wait until 2024 to tweak Measure T](#)

September 14, 2021, *Vallejo Times-Herald*  
[American Canyon High Football Player Kapono Liu is Athlete of the Week](#)

September 9, 2021, *Vallejo Times-Herald*  
[Vallejo paying tribute to 9/11 on Saturday](#)

September 8, 2021, *Napa Valley Register*  
[American Canyon rebuffs Napa County concerns over Oat Hill housing](#)

September 8, 2021, *Napa Valley Register*  
[Napa Valley ceremonies Saturday will mark 20th anniversary of 9/11 attacks](#)

September 8, 2021, *City of American Canyon Media Release*  
[American Canyon Launches Two Online Tools to Help Residents Provide Input to the City](#)

September 6, 2021, *Napa Valley Register*  
[Napa Redistricting efforts will soon move forward](#)

September 1, 2021, *Western City*  
[How the public and private sectors are creating more energy-efficient cities](#)

August 31, 2021, *Napa Valley Register*  
[Napa County want to remain whole amid state, Congressional districts](#)

August 24, 2021, *Napa Valley Register*  
[American Canyon Football Preview: New stars emerging for young Wolves](#)

August 22, 2021, *Napa Valley Register*  
[Airport commission, American Canyon at odds over Oat Hill condos](#)

August 22, 2021, *Napa Valley Register*  
[Napa public schools enter new year with lower enrollment](#)

August 21, 2021, *Napa Valley Register*  
[2020-21 Napa County Boys Soccer Superlatives](#)

August 21, 2021, *Napa Valley Register*  
[American Canyon decides food truck won't blight Highway 29](#)

August 20, 2021, *Napa Valley Register*  
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## TITLE

Water Supply and Demand Drought Emergency Stage 2

## RECOMMENDATION

Receive and file a report on water supply and demand in the City of American Canyon Water Service Area.

## CONTACT

Dominic Patrick, Water Systems Manager

Felix Hernandez, III, Maintenance and Utilities Director

## BACKGROUND & ANALYSIS

### *Summary*

California experienced two consecutive dry years 2020 and 2021, and drought conditions state-wide continue to persist. With the combination of warmer than average temperatures and minimal precipitation experienced in the state, the Department of Water Resources (DWR) indicates that 2021 was the fourth driest year on record statewide. Due to the limited rain throughout California this past winter, the April 1st 2022 snow pack was just 68% in the Sierras and (which is the source of the City's water supply). Additionally, the estimated total statewide reservoir storage is only 69% of historical average in our state reservoirs. (Attachment 2)

In response to the extraordinary situation, DWR delivered only 5 percent of requested State Water Project (SWP) supplies in Year 2021. As a result, the City received just 260 acre-feet (AF) of our 5,200 AF "Table A" entitlements.

In 2022, American Canyon will receive just 15% of its Table A entitlement from the SWP (780 AF). The City will utilize another 500 AF of "Emergency Vallejo Permit Water" and is pursuing additional supplies from various statewide transfer programs.

It's worth noting customer demand in 2020 (2,884 AF) and 2021 (2,795 AF) was nearly identical to demands in 2015 (2,890 AF) - the last year of the prior state-wide drought. Assuming no reduction in demand this year 2022 compared to 2021, the City is facing a deficit of approximately 470 AF in 2022.

Regular Water Supply

780 AF Table A

896 AF Advance Table A

500 AF Vallejo Permit

176 AF Article 21

300 AF Vallejo Treated Water

2,325 AF Subtotal

Additional Water Supply

500 AF Vallejo Emergency Permit

TBD AF Dry Year Transfer Program

TBD AF Yuba Accord

Historical water demand since 2018 has ranged from 2,603 AFY to 2,890 ADFY as shown below:

2018 2,720 AF

2019 2,603 AF

2020 2,884 AF

2021 2,795 AF

The amount of additional supplies identified to be available matches the anticipate deficit, but with little margin for error and no supplies to be carried over into 2022. Although other supply programs may be available, reducing customer demand is the key strategy for 2022.

*Demand Patterns*

Current data reflects a total potable water reduction of 14% for the City of American Canyon Year 2021 as compared to Year 2020. This includes total water consumed from all classes including Residential, Commercial, City and other. (Attachment 3) Current data also reflects a total potable reduction of 31% January 2022 as compared to January 2021, yet zero reduction in February 2022 compared to February 2021. (Attachment 4)

According to the DWR Hydrology Update, the statewide mean temperature is slightly above average for this time of year. (Attachment 5). On March 28, 2022, California's Governor Newsom signed updates to the Statewide (all Counties) Drought Emergency Executive Order N-7-22. (Attachment 6). The State Water Resources Control Board is setting the stage to restrict on ornamental outdoor turf at commercial, industrial and institutional buildings and is asking a voluntary reduction on water use by 15 percent from 2020 levels.

*History*

On July 20, 2021, City Council declared a Stage 2 Drought Emergency and called for a 20% reduction in water use by all customers. Unfortunately, demand did not achieve the desired outcome. Although residential customers achieved a 12% reduction and commercial customers achieved a 13% reduction the City did not achieve it's demand Year 2021 compare to its Year 2020, 20%

reduction goal. The Stage 2 Emergency remains in effect.

### *Call to Action*

Simply put, the trend is not decreasing enough and further action is needed. All customers (residential, commercial/industrial, and governmental) are subject to the same request for a 20% reduction in use. Generally, a 10-20% reduction can be achieved by implementing one or more of the following best practices:

- No more than 2 days per week for irrigating landscaping - especially turf lawns - and do so only during the late evening and early morning hours (between 6:00 p.m. to 6:00 a.m.)
- Inspect all irrigation systems, repair leaks, and adjust spray heads to eliminate avoidable over-spray.
- No more than 2 minutes of run-time for each irrigation cycle. If water begins to run-off to gutters or sidewalks, then recue the cycle time or water by hand.
- Replace thirsty, non-native turf with native, drought tolerant landscaping.
- Replace all old high-flow toilets.
- Utilize water conservation incentive and rebate programs to replace plumbing fixtures and appliances with water efficient models.
- Limit the duration of showers to 5 minutes or less, turning off the faucet when brushing teeth and flushing toilets only when necessary each day.

### *Categories of Use*

It is important to distinguish a hierarchy of types of water use. Categories such as "health and safety", "commercial/economic" and "decorative" are applicable.

Examples of "health and human safety use" (HHS) would be for drinking, cooking, and bathing - its worth noting the State has set a standard of 55 gallons per person per day for this purpose. For American Canyon (population 21,800), that would equate to approximately 1,300 AF per year. The remaining demand is either commercial/economic or decorative.

Examples of "commercial/economic use" (CII) would be businesses - particularly those who utilize water in their production. Economic/commercial water serves a purpose by contributing employment and economic activity to the community.

Examples of "decorative use" would be outdoor landscaping, fountains, swimming pools, etc. Decorative use is water that does not fit the other categories.

In general, HHS uses are the priority followed by CII uses, and then decorative uses. At this time, a drastic reduction/elimination of decorative uses is needed.

Of note, irrigation of turf is the single largest decorative use that is being targeted for elimination, the City offers recycled water for these purposes.

Moreover, there is a distinction between decorative use of water for commercial/industrial properties vs. residential properties. Namely, the former contributes only a minuscule amount to the value of the business enterprise whereas the latter can play a larger in determining "curb appeal" and can bear a relationship to salability. In short, the call for action for the business community to eliminate all outdoor turf potable irrigation while the call for action for residents to reduce outdoor turf irrigation and otherwise mindfully use water.

However, staff recommends delaying the implementation of certain provisions of ACMC Section 13.14 – namely enforcement of mandatory 20% reductions and Drought Surcharges – until a future date. The primary reason is that staff believes it will be more effective to work cooperatively with our customers to reduce demands rather than to implement punitive measure such as fines and surcharges. Furthermore, there are practical and logistical utility billing challenges that must be overcome before the surcharges can be implemented appropriately.

For the remainder of 2022, a 20% reduction compared to 2020 demand is needed to counteract the underwhelming response and allocations provided by DWR.

Implementing these practices now will hopefully forestall punitive measure and subsequent stages mandating reductions, including Stage 3 - 30% reduction (mandatory), and Stage 4 reduction - 50% (mandatory).

Additionally, the Drought Strike Team continues to identify City facilities where consumption may be reduced. For example, converting Community Parks I & II to recycled water for irrigation is a top priority for this summer. The Team is generally focused on operations (both potable and recycled water supply), facilities (parks and buildings), enforcement and public outreach including the recycled water deliveries and fill stations. In addition to updates to the City's website and the City Manager's recent email updates, ongoing outreach activities include inserts in monthly utility bills.

Although prior Council action provides the Mayor and City Manager authority to carry out transactions to procure additional supplies, reducing customer demand is a key strategy for 2022.

Such action is consistent with Governor Newsome's May 10, 2021 Declaration of Drought Emergency for Napa County (and elsewhere) (Attachment 7).

## **COUNCIL PRIORITY PROGRAMS AND PROJECTS**

Infrastructure: "Develop and maintain infrastructure resources to support sustainable growth."

## **FISCAL IMPACT**

Reducing demand will decrease revenue received from selling the treated water. In the short run, the Water Fund FY21-22 Budget has sufficient funds to withstand a short-term increase in cost to acquire additional supplies while experiencing a decrease in revenue due to reduced sales. Impending purchases include Dry-Year Transfer Program, Yuba Accord Water, and Vallejo

Emergency Permit Water.

## **ENVIRONMENTAL REVIEW**

Providing the Water Demand and Supply Report is not a "project" under the California Environmental Quality Act ("CEQA"). Further, the item is categorically exempt from CEQA review as an action by an agency for the protection of natural resources (pursuant to CEQA Guidelines section 15307) and for the protection of the environment (pursuant to CEQA Guidelines section 15308).

## **ATTACHMENTS:**

1. SWP Allocation
2. Current California Reservoir Conditions
3. Consumption Report By Class 2020 vs 2021
4. Consumption January 2021 - February 2022 YTD
5. DWR Hydrology Update
6. Governor Newsom's Executive Order N-7-22
7. Governor Newsom's Drought-Proclamation May, 2021

**NOTICE TO STATE WATER PROJECT CONTRACTORS****Date: March 18, 2022****Number: 22-03****Subject: 2022 State Water Project Table A Allocation Decrease from 15 to 5 Percent****From:**   
**Ted Craddock**  
**Deputy Director, State Water Project**  
**Department of Water Resources**

Based on the driest January and February in more than 100 years and other aspects of current water supply conditions, the Department of Water Resources (DWR) is decreasing the State Water Project (SWP) Table A Allocation from 15 percent to 5 percent of most SWP long-term contractors' 2022 requested Table A amounts. Attached is the revised 2022 SWP allocation table.

In addition, DWR will continue to allocate water to meet the human health and safety (HH&S) needs as defined in NTC 21-07 issued on December 1, 2021. Please note that this revised Table A Allocation will continue to reduce, on a 1:1 basis, any HH&S need volumes that were previously identified in the SWP contractors' submittals to DWR.

This Table A Allocation decrease is made consistent with the long-term water supply contracts, legal requirements, and public policy. In determining available SWP supplies, DWR has considered several factors including SWP contractors' 2022 demand, existing storage in SWP conservation reservoirs, estimates of future runoff under very dry conditions, SWP operational and regulatory constraints such as, federal Endangered Species Act, California Endangered Species Act requirements, and water rights obligations under the State Water Resources Control Board's authority. DWR may revise this and any subsequent allocations if warranted by the year's developing hydrologic conditions and available SWP water supplies.

To develop the 5 percent water delivery schedule, DWR will utilize the SWP Contractors' 5 percent schedules that were submitted in October 2021 (as part of initial requests), including any subsequent updates that may have been provided to DWR. If a Contractor foresees significant changes to previously submitted schedules (including HH&S needs), they are requested to communicate such changes to DWR at the earliest possible time. DWR will provide approved monthly water delivery schedules to the SWP Contractors.

If you have any questions or need additional information, please contact John Leahigh, Water Operations Executive Manager, at (916) 902-9876.

Attachment

Attachment  
2022 STATE WATER PROJECT ALLOCATION

March 18, 2022

SWP CONTRACTORS	TABLE A (Acre-Feet)	INITIAL REQUEST (Acre-Feet)	APPROVED ALLOCATION (Acre-Feet)	PERCENT INITIAL REQUEST APPROVED
	(1)	(2)	(3)	(4) = (3)/(2)
<b><u>FEATHER RIVER</u></b>				
County of Butte	27,500	27,500	3,000	11%
Plumas County FC&WCD	2,700	2,700	135	5%
City of Yuba City	9,600	9,600	1,440	15%
<b>Subtotal</b>	<b>39,800</b>	<b>39,800</b>	<b>4,575</b>	
<b><u>NORTH BAY</u></b>				
Napa County FC&WCD	29,025	29,025	4,354	15%
Solano County WA	47,756	47,756	7,164	15%
<b>Subtotal</b>	<b>76,781</b>	<b>76,781</b>	<b>11,518</b>	
<b><u>SOUTH BAY</u></b>				
Alameda County FC&WCD, Zone 7	80,619	80,619	4,031	5%
Alameda County WD	42,000	42,000	2,100	5%
Santa Clara Valley WD	100,000	100,000	5,000	5%
<b>Subtotal</b>	<b>222,619</b>	<b>222,619</b>	<b>11,131</b>	
<b><u>SAN JOAQUIN VALLEY</u></b>				
Oak Flat WD	5,700	5,700	285	5%
County of Kings	9,305	9,305	466	5%
Dudley Ridge WD	41,350	41,350	2,068	5%
Empire West Side ID	3,000	3,000	150	5%
Kern County WA	982,730	982,730	49,137	5%
Tulare Lake Basin WSD	87,471	87,471	4,374	5%
<b>Subtotal</b>	<b>1,129,556</b>	<b>1,129,556</b>	<b>56,480</b>	
<b><u>CENTRAL COASTAL</u></b>				
San Luis Obispo County FC&WCD	25,000	25,000	1,250	5%
Santa Barbara County FC&WCD	45,486	45,486	2,275	5%
<b>Subtotal</b>	<b>70,486</b>	<b>70,486</b>	<b>3,525</b>	
<b><u>SOUTHERN CALIFORNIA</u></b>				
Antelope Valley-East Kern WA	144,844	144,844	7,243	5%
Santa Clarita Valley WA	95,200	95,200	4,760	5%
Coachella Valley WD	138,350	138,350	6,918	5%
Crestline-Lake Arrowhead WA	5,800	5,800	290	5%
Desert WA	55,750	55,750	2,788	5%
Littlerock Creek ID	2,300	2,300	115	5%
Metropolitan WDSC	1,911,500	1,911,500	95,575	5%
Mojave WA	89,800	89,800	4,490	5%
Palmdale WD	21,300	21,300	1,065	5%
San Bernardino Valley MWD	102,600	102,600	5,130	5%
San Gabriel Valley MWD	28,800	28,800	1,440	5%
San Geronio Pass WA	17,300	17,300	865	5%
Ventura County WPD	20,000	20,000	1,000	5%
<b>Subtotal</b>	<b>2,633,544</b>	<b>2,633,544</b>	<b>131,679</b>	
<b>TOTAL</b>	<b>4,172,786</b>	<b>4,172,786</b>	<b>218,908</b>	<b>5%</b>

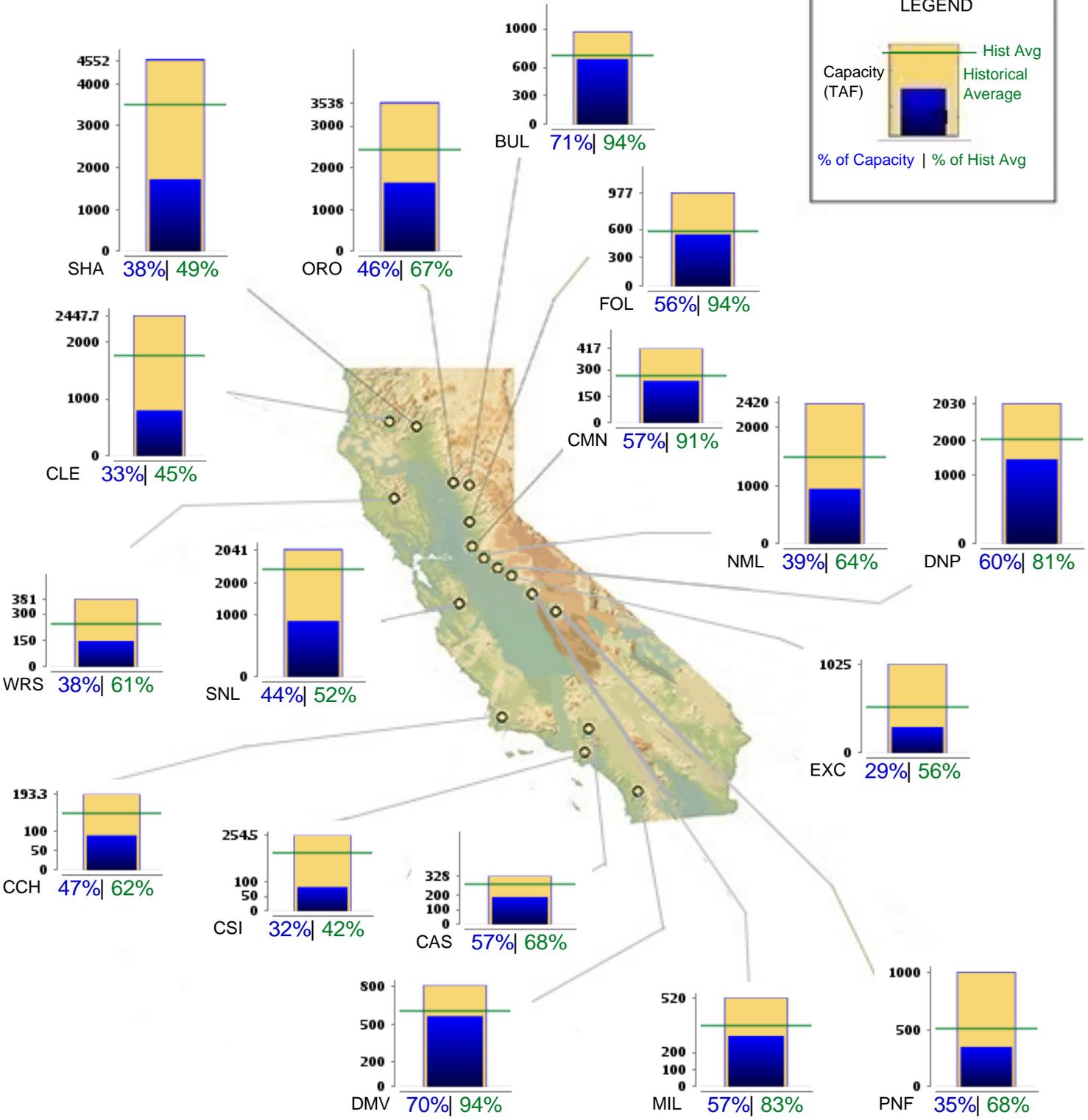
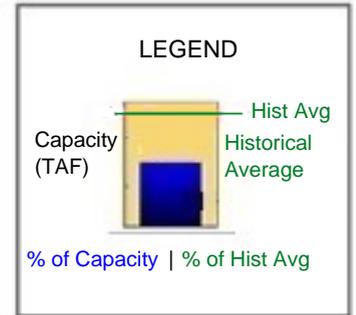


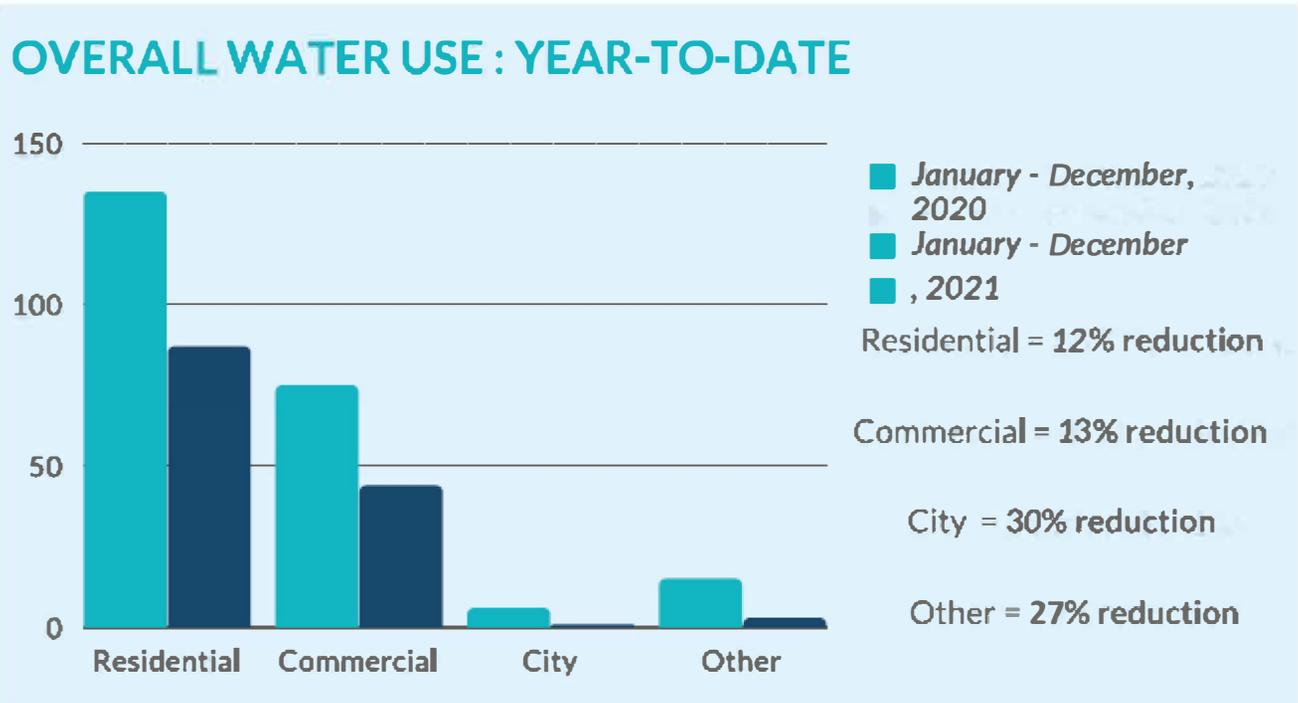
# CURRENT RESERVOIR CONDITIONS

## CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - March 23, 2022

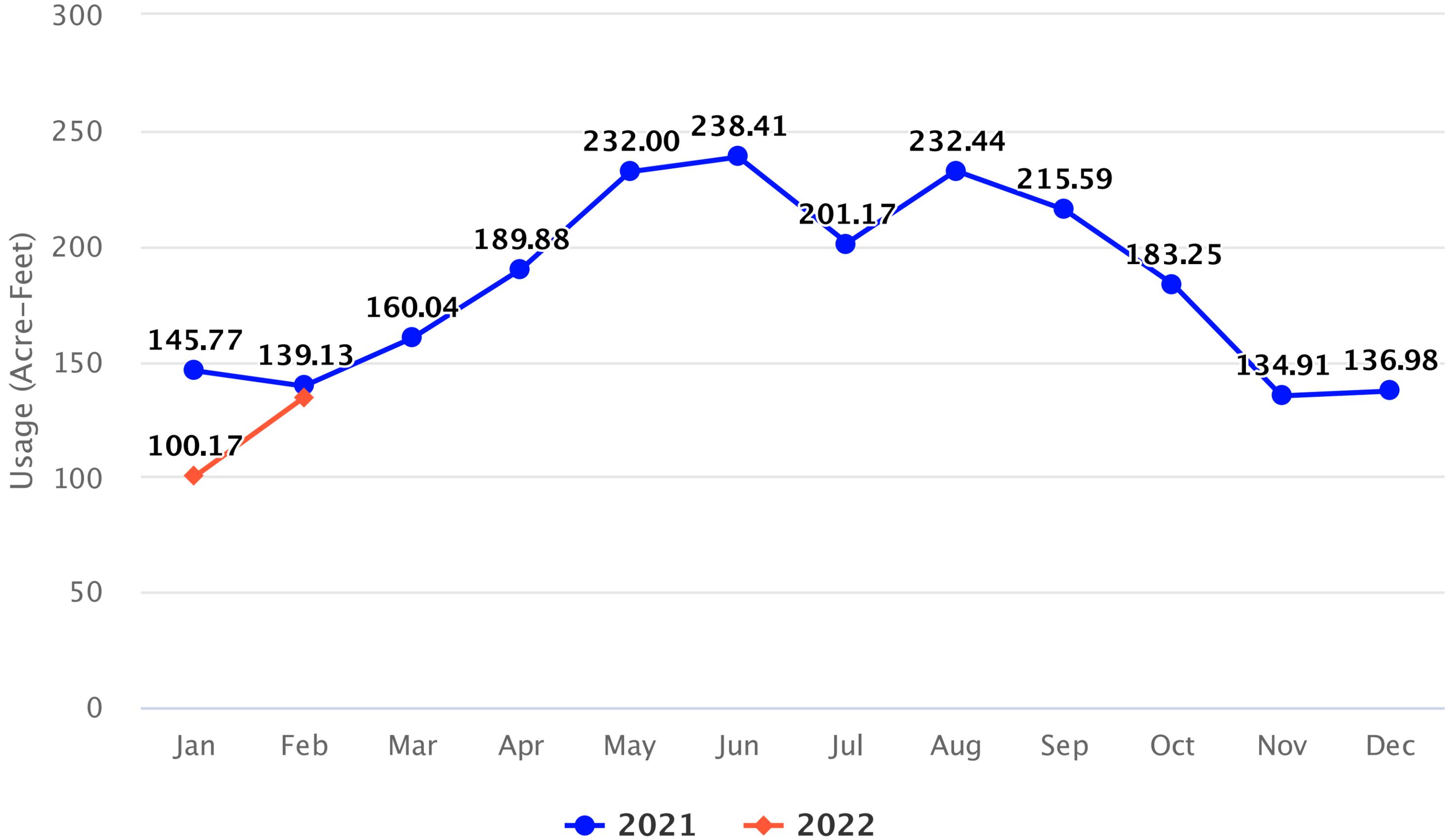
### CURRENT CONDITIONS





Overall Water Consumption January - December, 2021 had a 14% reduction compared to January - December, 2020.

# Total Potable





# California Hydrology Update

March 21, 2022

*The California Hydrology Update is a regular summary of current weather conditions in the State of California and serves as a supplement to the data on the [California Water Watch](#) website. It is produced by the California State Climatologist, Mike Anderson, and the hydrology and forecasting team at the California Department of Water Resources. For the latest on drought conditions, visit [drought.ca.gov](#). For tips and resources for conserving water, please visit [saveourwater.com](#).*

## Precipitation

To date statewide for the current water year (October 1, 2021 to September 30, 2022), precipitation is 73 percent of average, down significantly from the end of December when it was near 150 percent of average. Dry conditions have been record-setting to start the year, with January and February 2022 recording less than half of the precipitation accumulated in 2013, which had been the driest in the observed record. While some precipitation has fallen in March, it is significantly less than average.

## Temperature

The statewide mean temperature is slightly above average for this time of year at 106 percent of average. The lack of clouds and precipitation coupled with longer days and a higher sun angle have pushed conditions above normal. Historically La Nina years, which is what we are experiencing this year, are cooler than average. But recent La Nina years, including 2008, 2009, 2018, and 2021 have had warmer than average outcomes. With the warmest months still ahead, Water Year 2022 will likely join the list. This is consistent with the warming trends we have seen the past decade due to California's changing climate.

## Reservoirs

Statewide reservoir storage has increased at a slower pace than normal so far this year due to the lack of storms and associated runoff. In mid-March, the statewide storage is at 70 percent of average for this time of year. It is also a decrease from statewide reservoir storage estimated at the end of December, which was 78 percent of average at the time. This is largely attributed to the lack of storms and runoff normally seen this time of year.

## Snowpack

Following a dry January, February, and first-half of March, the statewide snowpack is 53 percent of a seasonal snowpack. The peak of the snowpack appears to have happened on March 8 with about 57 percent of a seasonal snowpack and an estimate from the automated sensors of 16.1 inches of snow water equivalent or SWE. Since March 8, the snowpack started to melt with 0.8 inches of snow water equivalent (SWE) lost in the following 10 days.

## Streamflow and Groundwater

Streamflow and groundwater are also both below average across much of the state. March has been drier than average limiting the opportunities to offset drought conditions for this water year. In an average year, April is the month when snowpack begins to melt, and precipitation tapers off. On average 90 percent of the annual precipitation falls between October and April. After that point, the dry season begins, snowmelt peaks and the heat of summer sets in.

EXECUTIVE DEPARTMENT  
STATE OF CALIFORNIA

EXECUTIVE ORDER N-7-22

**WHEREAS** on April 12, 2021, May 10, 2021, July 8, 2021, and October 19, 2021, I proclaimed states of emergency that continue today and exist across all the counties of California, due to extreme and expanding drought conditions; and

**WHEREAS** climate change continues to intensify the impacts of droughts on our communities, environment, and economy, and California is in a third consecutive year of dry conditions, resulting in continuing drought in all parts of the State; and

**WHEREAS** the 21st century to date has been characterized by record warmth and predominantly dry conditions, and the 2021 meteorological summer in California and the rest of the western United States was the hottest on record; and

**WHEREAS** since my October 19, 2021 Proclamation, early rains in October and December 2021 gave way to the driest January and February in recorded history for the watersheds that provide much of California's water supply; and

**WHEREAS** the ongoing drought will have significant, immediate impacts on communities with vulnerable water supplies, farms that rely on irrigation to grow food and fiber, and fish and wildlife that rely on stream flows and cool water; and

**WHEREAS** the two largest reservoirs of the Central Valley Project, which supplies water to farms and communities in the Central Valley and the Santa Clara Valley and provides critical cold-water habitat for salmon and other anadromous fish, have water storage levels that are approximately 1.1 million acre-feet below last year's low levels on this date; and

**WHEREAS** the record-breaking dry period in January and February and the absence of significant rains in March have required the Department of Water Resources to reduce anticipated deliveries from the State Water Project to 5 percent of requested supplies; and

**WHEREAS** delivery of water by bottle or truck is necessary to protect human safety and public health in those places where water supplies are disrupted; and

**WHEREAS** groundwater use accounts for 41 percent of the State's total water supply on an average annual basis but as much as 58 percent in a critically dry year, and approximately 85 percent of public water systems rely on groundwater as their primary supply; and

**WHEREAS** coordination between local entities that approve permits for new groundwater wells and local groundwater sustainability agencies is important to achieving sustainable levels of groundwater in critically overdrafted basins; and

**WHEREAS** the duration of the drought, especially following a multiyear drought that abated only five years ago, underscores the need for California to redouble near-, medium-, and long-term efforts to adapt its water management and delivery systems to a changing climate, shifting precipitation patterns, and water scarcity; and

**WHEREAS** the most consequential, immediate action Californians can take to extend available supplies is to voluntarily reduce their water use by 15 percent from their 2020 levels by implementing the commonsense measures identified in operative paragraph 1 of Executive Order N-10-21 (July 8, 2021); and

**WHEREAS** to protect public health and safety, it is critical the State take certain immediate actions without undue delay to prepare for and mitigate the effects of the drought conditions, and under Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this Proclamation would prevent, hinder, or delay the mitigation of the effects of the drought conditions.

**NOW, THEREFORE, I, GAVIN NEWSOM**, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, including the California Emergency Services Act, and in particular, Government Code sections 8567, 8571, and 8627, do hereby issue the following Order to become effective immediately:

**IT IS HEREBY ORDERED THAT:**

1. The orders and provisions contained in my April 21, 2021, May 10, 2021, July 8, 2021, and October 19, 2021 Proclamations remain in full force and effect, except as modified by those Proclamations and herein. State agencies shall continue to implement all directions from those Proclamations and accelerate implementation where feasible.
2. To help the State achieve its conservation goals and ensure sufficient water for essential indoor and outdoor use, I call on all Californians to strive to limit summertime water use and to use water more efficiently indoors and out. The statewide Save Our Water conservation campaign at [SaveOurWater.com](http://SaveOurWater.com) provides simple ways for Californians to reduce water use in their everyday lives. Furthermore, I encourage Californians to understand and track the amount of water they use and measure their progress toward their conservation goals.
3. By May 25, 2022, the State Water Resources Control Board (Water Board) shall consider adopting emergency regulations that include all of the following:
  - a. A requirement that each urban water supplier, as defined in section 10617 of the Water Code, shall submit to the Department of Water Resources a preliminary annual water supply and demand assessment consistent with section 10632.1 of the Water Code no later than June 1, 2022, and submit a final annual water

supply and demand assessment to the Department of Water Resources no later than the deadline set by section 10632.1 of the Water Code;

- b. A requirement that each urban water supplier that has submitted a water shortage contingency plan to the Department of Water Resources implement, at a minimum, the shortage response actions adopted under section 10632 of the Water Code for a shortage level of up to twenty percent (Level 2), by a date to be set by the Water Board; and
- c. A requirement that each urban water supplier that has not submitted a water shortage contingency plan to the Department of Water Resources implement, at a minimum, shortage response actions established by the Water Board, which shall take into consideration model actions that the Department of Water Resources shall develop for urban water supplier water shortage contingency planning for Level 2, by a date to be set by the Water Board.

To further conserve water and improve drought resiliency if the drought lasts beyond this year, I encourage urban water suppliers to conserve more than required by the emergency regulations described in this paragraph and to voluntarily activate more stringent local requirements based on a shortage level of up to thirty percent (Level 3).

4. To promote water conservation, the Department of Water Resources shall consult with leaders in the commercial, industrial, and institutional sectors to develop strategies for improving water conservation, including direct technical assistance, financial assistance, and other approaches. By May 25, 2022, the Water Board shall consider adopting emergency regulations defining “non-functional turf” (that is, a definition of turf that is ornamental and not otherwise used for human recreation purposes such as school fields, sports fields, and parks) and banning irrigation of non-functional turf in the commercial, industrial, and institutional sectors except as it may be required to ensure the health of trees and other perennial non-turf plantings.
5. In order to maximize the efficient use of water and to preserve water supplies critical to human health and safety and the environment, Public Resources Code, Division 13 (commencing with section 21000) and regulations adopted pursuant to that Division are hereby suspended, with respect to the directives in paragraphs 3 and 4 of this Order and any other projects and activities for the purpose of water conservation to the extent necessary to address the impacts of the drought, and any permits necessary to carry out such projects or activities. Entities that desire to conduct activities under this suspension, other than the directives in paragraphs 3 and 4 of this Order, shall first request that the Secretary of the Natural Resources Agency make a determination that the proposed activities are eligible to be conducted under this suspension. The Secretary shall use sound discretion in applying this Executive Order to ensure that the suspension serves the purpose of accelerating conservation projects that are necessary to address impacts of the drought, while at the same time

protecting public health and the environment. The entities implementing these directives or conducting activities under this suspension shall maintain on their websites a list of all activities or approvals for which these provisions are suspended.

6. To support voluntary approaches to improve fish habitat that would require change petitions under Water Code section 1707 and either Water Code sections 1425 through 1432 or Water Code sections 1725 through 1732, and where the primary purpose is to improve conditions for fish, the Water Board shall expeditiously consider petitions that add a fish and wildlife beneficial use or point of diversion and place of storage to improve conditions for anadromous fish. California Code of Regulations, title 23, section 1064, subdivisions (a)(1)(A)(i)-(ii) are suspended with respect to any petition that is subject to this paragraph.
7. To facilitate the hauling of water for domestic use by local communities and domestic water users threatened with the loss of water supply or degraded water quality resulting from drought, any ordinance, regulation, prohibition, policy, or requirement of any kind adopted by a public agency that prohibits the hauling of water out of the water's basin of origin or a public agency's jurisdiction is hereby suspended. The suspension authorized pursuant to this paragraph shall be limited to the hauling of water by truck or bottle to be used for human consumption, cooking, or sanitation in communities or residences threatened with the loss of affordable safe drinking water. Nothing in this paragraph limits any public health or safety requirement to ensure the safety of hauled water.
8. The Water Board shall expand inspections to determine whether illegal diversions or wasteful or unreasonable use of water are occurring and bring enforcement actions against illegal diverters and those engaging in the wasteful and unreasonable use of water. When access is not granted by a property owner, the Water Board may obtain an inspection warrant pursuant to the procedures set forth in Title 13 (commencing with section 1822.50) of Part 3 of the Code of Civil Procedure for the purposes of conducting an inspection pursuant to this directive.
9. To protect health, safety, and the environment during this drought emergency, a county, city, or other public agency shall not:
  - a. Approve a permit for a new groundwater well or for alteration of an existing well in a basin subject to the Sustainable Groundwater Management Act and classified as medium- or high-priority without first obtaining written verification from a Groundwater Sustainability Agency managing the basin or area of the basin where the well is proposed to be located that groundwater extraction by the proposed well would not be inconsistent with any sustainable groundwater management program established in any applicable Groundwater Sustainability Plan adopted by that Groundwater Sustainability

Agency and would not decrease the likelihood of achieving a sustainability goal for the basin covered by such a plan; or

- b. Issue a permit for a new groundwater well or for alteration of an existing well without first determining that extraction of groundwater from the proposed well is (1) not likely to interfere with the production and functioning of existing nearby wells, and (2) not likely to cause subsidence that would adversely impact or damage nearby infrastructure.

This paragraph shall not apply to permits for wells that will provide less than two acre-feet per year of groundwater for individual domestic users, or that will exclusively provide groundwater to public water supply systems as defined in section 116275 of the Health and Safety Code.

10. To address household or small community drinking water shortages dependent upon groundwater wells that have failed due to drought conditions, the Department of Water Resources shall work with other state agencies to investigate expedited regulatory pathways to modify, repair, or reconstruct failed household or small community or public supply wells, while recognizing the need to ensure the sustainability of such wells as provided for in paragraph 9.
11. State agencies shall collaborate with tribes and federal, regional, and local agencies on actions related to promoting groundwater recharge and increasing storage.
12. To help advance groundwater recharge projects, and to demonstrate the feasibility of projects that can use available high water flows to recharge local groundwater while minimizing flood risks, the Water Board and Regional Water Quality Control Boards shall prioritize water right permits, water quality certifications, waste discharge requirements, and conditional waivers of waste discharge requirements to accelerate approvals for projects that enhance the ability of a local or state agency to capture high precipitation events for local storage or recharge, consistent with water right priorities and protections for fish and wildlife. For the purposes of carrying out this paragraph, Division 13 (commencing with section 21000) of the Public Resources Code and regulations adopted pursuant to that Division, and Chapter 3 (commencing with section 85225) of Part 3 of Division 35 of the Water Code and regulations adopted pursuant thereto are hereby suspended to the extent necessary to address the impacts of the drought. This suspension applies to (a) any actions taken by state agencies, (b) any actions taken by local agencies where the state agency with primary responsibility for the implementation of the directives concurs that local action is required, and (c) permits necessary to carry out actions under (a) or (b). The entities implementing these directives shall maintain on their websites a list of all activities or approvals for which these provisions are suspended.
13. With respect to recharge projects under either Flood-Managed Aquifer Recharge or the Department of Water Resources Sustainable

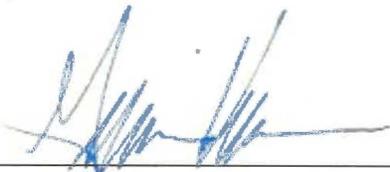
Groundwater Management Grant Program occurring on open and working lands to replenish and store water in groundwater basins that will help mitigate groundwater conditions impacted by drought, for any (a) actions taken by state agencies, (b) actions taken by a local agency where the Department of Water Resources concurs that local action is required, and (c) permits necessary to carry out actions under (a) or (b), Public Resources Code, Division 13 (commencing with section 21000) and regulations adopted pursuant to that Division are hereby suspended to the extent necessary to address the impacts of the drought. The entities implementing these directives shall maintain on their websites a list of all activities or approvals for which these provisions are suspended.

14. To increase resilience of state water supplies during prolonged drought conditions, the Department of Water Resources shall prepare for the potential creation and implementation of a multi-year transfer program pilot project for the purpose of acquiring water from willing partners and storing and conveying water to areas of need.
15. By April 15, 2022, state agencies shall submit to the Department of Finance for my consideration proposals to mitigate the worsening effects of severe drought, including emergency assistance to communities and households and others facing water shortages as a result of the drought, facilitation of groundwater recharge and wastewater recycling, improvements in water use efficiency, protection of fish and wildlife, mitigation of drought-related economic or water-supply disruption, and other potential investments to support short- and long-term drought response.

**IT IS FURTHER ORDERED** that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

**IN WITNESS WHEREOF** I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 28th day of March 2022.



GAVIN NEWSOM  
Governor of California

**ATTEST:**

\_\_\_\_\_  
SHIRLEY N. WEBER, PH.D.  
Secretary of State

EXECUTIVE DEPARTMENT  
STATE OF CALIFORNIA

PROCLAMATION OF A STATE OF EMERGENCY

**WHEREAS** climate change is intensifying the impacts of droughts on our communities, environment, and economy, and California is in a second consecutive year of dry conditions, resulting in drought or near-drought throughout many portions of the State; and

**WHEREAS** recent warm temperatures and extremely dry soils have further depleted the expected runoff water from the Sierra-Cascade snowpack, resulting in a historic and unanticipated estimated reduction of 500,000 acre feet of water – or the equivalent of supplying water for up to one million households for one year – from reservoirs and stream systems, especially in the Klamath River, Sacramento-San Joaquin Delta, and Tulare Lake Watersheds; and

**WHEREAS** the extreme drought conditions through much of the State present urgent challenges, including the risk of water shortages in communities, greatly increased wildfire activity, diminished water for agricultural production, degraded habitat for many fish and wildlife species, threat of saltwater contamination of large fresh water supplies conveyed through the Sacramento-San Joaquin Delta, and additional water scarcity if drought conditions continue into next year; and

**WHEREAS** Californians have saved water through conservation efforts, with urban water use approximately 16% below where it was at the start of the last drought years, and I encourage all Californians to undertake actions to further eliminate wasteful water practices and conserve water; and

**WHEREAS** on April 21, 2021, I issued a proclamation directing state agencies to take immediate action to bolster drought resilience and prepare for impacts on communities, businesses, and ecosystems, and proclaiming a State of Emergency to exist in Mendocino and Sonoma counties due to severe drought conditions in the Russian River Watershed; and

**WHEREAS** additional expedited actions are now needed in the Klamath River, Sacramento-San Joaquin Delta, and Tulare Lake Watersheds; and

**WHEREAS** it is necessary to expeditiously mitigate the effects of the drought conditions within the Klamath River Watershed Counties (Del Norte, Humboldt, Modoc, Siskiyou, and Trinity counties), the Sacramento-San Joaquin Delta Watershed Counties (Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, El Dorado, Fresno, Glenn, Lake, Lassen, Madera, Mariposa, Merced, Modoc, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Joaquin, Shasta, Sierra, Siskiyou, Solano, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yolo, and Yuba counties), and the Tulare Lake Watershed Counties (Fresno, Kern, Kings, and Tulare counties) to ensure the protection of health, safety, and the environment; and

**WHEREAS** under Government Code Section 8558(b), I find that the conditions caused by the drought conditions, by reason of their magnitude, are or are likely to be beyond the control of the services, personnel, equipment, and facilities of any single local government and require the combined forces of a mutual aid region or regions to appropriately respond; and

**WHEREAS** under Government Code Section 8625(c), I find that local authority is inadequate to cope with the drought conditions; and

**WHEREAS** to protect public health and safety, it is critical the State take certain immediate actions without undue delay to prepare for and mitigate the effects of, the drought conditions statewide, and under Government Code Section 8571, I find that strict compliance with various statutes and regulations specified in this proclamation would prevent, hinder, or delay the mitigation of the effects of the drought conditions in the Klamath River, Sacramento-San Joaquin Delta, and Tulare Lake Watershed Counties.

**NOW THEREFORE, I, GAVIN NEWSOM**, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, including the California Emergency Services Act, and in particular, Section 8625, **HEREBY PROCLAIM A STATE OF EMERGENCY** to exist in the Klamath River, Sacramento-San Joaquin Delta, and Tulare Lake Watershed Counties due to drought.

**IT IS HEREBY ORDERED THAT:**

1. The orders and provisions contained in my April 21, 2021 Proclamation remain in full force and effect, except as modified. State agencies shall continue to implement all directions from that proclamation and accelerate implementation where feasible.
2. To ensure that equipment and services necessary for drought response can be procured quickly, the provisions of the Government Code and the Public Contract Code applicable to procurement, state contracts, and fleet assets, including, but not limited to, advertising and competitive bidding requirements, are hereby suspended to the extent necessary to address the effects of the drought in the Klamath River, Sacramento-San Joaquin Delta, and Tulare Lake Watershed Counties. Approval of the Department of Finance is required prior to the execution of any contract entered into pursuant to this provision.
3. To support voluntary approaches where hydrology and other conditions allow, the Department of Water Resources and the State Water Resources Control Board (Water Board) shall expeditiously consider requests to move water, where appropriate, to areas of need, including requests involving voluntary water transfers, forbearance agreements, water exchanges, or other means. Specifically, the Department of Water Resources and Water Board shall prioritize transfers that retain a higher percentage of water in upstream reservoirs on the Sacramento, Feather, and American Rivers for release later in the year. If necessary, the Department of Water Resources shall request that the Water Board consider changes to water rights permits to enable such voluntary movements of water. For actions taken in the Klamath River and Sacramento-San Joaquin Delta Watershed Counties pursuant to this paragraph, the following requirements of the Water Code are suspended:
  - a. Section 1726(d) requirements for written notice and newspaper publication, provided that the Water Board shall post notice on its website and provide notice through electronic subscription services where interested persons can request information about temporary changes; and

- b. Section 1726(f) requirement of a 30-day comment period, provided that the Water Board shall afford a 15-day comment period.
4. To ensure adequate, minimal water supplies for purposes of health, safety, and the environment, the Water Board shall consider modifying requirements for reservoir releases or diversion limitations—including where existing requirements were established to implement a water quality control plan—to conserve water upstream later in the year in order to protect cold water pools for salmon and steelhead, improve water quality, protect carry over storage, or ensure minimum health and safety water supplies. The Water Board shall require monitoring and evaluation of any such changes to inform future actions. For actions taken in the Sacramento-San Joaquin Delta Watershed Counties pursuant to this paragraph, Water Code Section 13247 is suspended.
5. To ensure protection of water needed for health, safety, and the environment in the Klamath River and Sacramento-San Joaquin Delta Watershed Counties, the Water Board shall consider emergency regulations to curtail water diversions when water is not available at water right holders' priority of right or to protect releases of stored water. The Department of Water Resources shall provide technical assistance to the Water Board that may be needed to develop appropriate water accounting for these purposes in the Sacramento-San Joaquin Delta Watershed.
6. To ensure critical instream flows for species protection in the Klamath River and Sacramento-San Joaquin Delta Watersheds, the Water Board and Department of Fish and Wildlife shall evaluate the minimum instream flows and other actions needed to protect salmon, steelhead, and other native fishes in critical streams systems in the State and work with water users and other parties on voluntary measures to implement those actions. To the extent voluntary actions are not sufficient, the Water Board, in coordination with the Department of Fish and Wildlife, shall consider emergency regulations to establish minimum drought instream flows.
7. Operative paragraph 4 of my April 21, 2021 Proclamation is withdrawn and superseded by the following, which shall apply to the Russian River Watershed identified in my April 21, 2021 Proclamation as well as the Klamath River, Sacramento-San Joaquin Delta, and Tulare Lake Watershed Counties:

To prioritize drought response and preparedness resources, the Department of Water Resources, the Water Board, the Department of Fish and Wildlife, and the Department of Food and Agriculture, in consultation with the Department of Finance, shall:

- a. Accelerate funding for water supply enhancement, water conservation, or species conservation projects.
- b. Identify unspent funds that can be repurposed to enable projects to address drought impacts to people, ecosystems, and economic activities.
- c. Recommend additional financial support for groundwater substitution pumping to support Pacific flyway habitat needs in the lower Sacramento River and Feather River portions of the Central Valley in the Fall of 2021.

8. Consistent with operative paragraph 13 of my April 21, 2021 Proclamation, the Department of Water Resources shall take actions, if necessary, to implement plans that address potential Delta salinity issues. Such actions may include, among other things, the installation and removal of, Emergency Drought Salinity Barriers at locations within the Sacramento-San Joaquin Delta Estuary. These barriers shall be designed to conserve water for use later in the year to meet state and federal Endangered Species Act requirements, preserve to the extent possible water quality in the Delta, and retain water supply for human health and safety uses. The Water Board and the Department of Fish and Wildlife shall immediately consider any necessary regulatory approvals needed to install Emergency Drought Salinity Barriers. For actions taken pursuant to this paragraph, Section 13247 and the provisions of Chapter 3 (commencing with Section 85225) of Part 3 of Division 35 of the Water Code are suspended.
9. To support the movement of water from areas of relative plenty to areas of relative scarcity in the Sacramento-San Joaquin Delta and Tulare Lake Watershed Counties, the Department of Water Resources shall expedite the consideration and, where appropriate, the implementation of pump-back delivery of water through the State Water Project on behalf of local water agencies.
10. To proactively prevent situations where a community runs out of drinking water, the Water Board, the Department of Water Resources, the Office of Emergency Services, and the Office of Planning and Research shall assist local agencies in identifying acute drinking water shortages in domestic water supplies, and shall work with local agencies in implementing solutions to those water shortages.
11. For purposes of carrying out or approving any actions contemplated by the directives in operative paragraphs 3, 4, 5, 6, 8, and 9, the environmental review by state agencies required by the California Environmental Quality Act in Public Resources Code, Division 13 (commencing with Section 21000) and regulations adopted pursuant to that Division are hereby suspended to the extent necessary to address the impacts of the drought in the Klamath River, Sacramento-San Joaquin Delta and Tulare Lake Watershed Counties. For purposes of carrying out the directive in operative paragraph 10, for any (a) actions taken by the listed state agencies pursuant to that directive, (b) actions taken by a local agency where the Office of Planning and Research concurs that local action is required, and (c) permits necessary to carry out actions under (a) or (b), Public Resources Code, Division 13 (commencing with Section 21000) and regulations adopted pursuant to that Division are hereby suspended to the extent necessary to address the impacts of the drought in counties where the Governor has proclaimed a drought state of emergency. The entities implementing these directives shall maintain on their websites a list of all activities or approvals for which these provisions are suspended.
12. To ensure transparency in state agency actions, the Water Board and Department of Water Resources will maintain on their websites a list of the activities or approvals by their agencies for which provisions of the Water Code are suspended under operative paragraphs 3, 4, or 8 of this proclamation.

13. To ensure that posting and dissemination of information related to drought emergency activities is not delayed while accessible versions of that information are being created, Government Code Sections 7405 and 11546.7 are hereby suspended as they pertain to the posting of materials on state agency websites as part of responding to the drought emergency, provided that any state agencies failing to satisfy these code sections shall make and post an accessible version on their websites as soon as practicable.

This proclamation is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

**I FURTHER DIRECT** that as soon as hereafter possible, this proclamation be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this proclamation.

**IN WITNESS WHEREOF** I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 10th day of May 2021.



GAVIN NEWSOM  
Governor of California

**ATTEST:**

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SHIRLEY N. WEBER, PH.D.  
Secretary of State



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## TITLE

FY 2022/23 Budget Update

## RECOMMENDATION

Receive an update and provide direction regarding priorities for the FY 2022/23 Budget.

## CONTACT

Lincoln Bogard, Finance Director

## BACKGROUND & ANALYSIS

The City adopts a budget each June for the upcoming fiscal year. It covers the time period of July 1 through June 30. Thereafter, staff routinely monitors expenditures and revenues on a monthly basis.

### Beginning General Fund Position

On February 15, 2022, staff presented a “year-to-date” fiscal analysis and Council approved Mid-Year FY 2021/22 Budget Adjustments. At that time, staff estimated the General Fund’s Ending “Unassigned Fund Balance” (June 30, 2022) would be approximately \$2.2 million, which is consistent with the original FY 2021/22 Adopted Budget.

However, recent trends suggest the City will actually have a positive net position. This occurs because staff conservatively over-estimates expenditures while simultaneously underestimating actual revenue. The results frequently show a positive net position of approximately \$650,000 when compared to amended (ending) budgets. The ten year average suggests the FY 2021-22 General Fund’s Ending “Unassigned Fund Balance” (June 30, 2022) could be \$2.8 million to \$2.9 million ([Attachment 1](#)).

### General Fund Revenues

The City's top three General Fund revenues are Property Tax, Sales Tax and Transient Occupancy Tax (Hotel Tax), respectively. These revenues, along with several others (Casino Admissions Tax, Business License Tax, Franchise Fees, Licenses and Permits, and Recreation Fees) are the City's primary discretionary General Fund revenue sources.

The City receives 29.25 cents of every property tax dollar collected and 1.00% of the total 7.75%

sales tax (\$0.01 for every \$1.00 in eligible sales).

While we continue to refine our revenue and expenditure estimates – our current projections are as shown below. Given the current environment surrounding the still ongoing Coronavirus Pandemic, increased inflation, supply chain disruptions, and heightened potential for international disputes, there is still uncertainty regarding impact to revenue sources. Our tax consultants have advised that they expect the California economy to continue to grow, but at a slower pace than fiscal year 2021-22.

#### Key Revenue Assumptions for FY 2022/23

- **Beginning Position:** As noted above, the beginning position is estimated to be \$650,000.
- **Property Taxes.** \$12.5 million, which is a 3.8% increase based on consultant estimates, is comprised of secured, unsecured, supplemental, and other types of property related taxes. While the secured roll is known, some other property tax revenues are based on estimates.
- **Sales Taxes:** Sales taxes were not impacted as severely during the pandemic as originally feared and currently estimated to be \$300,000 higher than the Amended FY 2021-22 Budget. For FY 2022/23, Sales taxes are estimated to be \$3.0M, which represents a 1.2% increase over the new higher forecasts.
- **TOT (Hotel Tax):** \$1.6 million, which is a 2.6% increase from fiscal year 2020-21. This estimate was provided by our TOT consultant and they are optimistic about the continued level of demand, especially since we don't rely on business travel as the source of our TOT revenue.
- **Cardroom Tax/TBID/Business License Tax:** \$440 thousand, which is a 6.4% increase and is based on increased tourism expectations and assumes the continued operation of the cardroom and the implementation of the four newly approved tables.
- **Other revenue assumptions:**
  - To be conservative, preliminary estimates for all other revenue sources are weighted either as an average of results for the last four years or based on average dollar growth year-over-year for the past four years.

**Total General Fund Revenues** estimated at \$25.2 million for FY 2022-23, which is a 7.0% increase over FY 2021/22.

#### General Fund Expenditures

Broadly speaking, General Fund expenditures fall roughly into the following categories: employee salaries and benefits (33.6%), contracted police services (29.3%), with the remaining balance covering all other contracted services, supplies, and debt service.

#### Key Expenditure Assumptions for FY 2022-23

- \$8.8 million for the wages, benefits and CalPERS Retirement and Other Post Employment Benefits contributions. This includes restoring part-time and full-time positions within the Parks and Recreation and Public Works Departments. It also assumes 3% cost-of-living adjustment contingent upon current employee bargaining negotiations. This is a 9.2% increase

year-over-year.

- CalPERS has been gradually reducing its discount rate over the past few years. This year a reduction from 7.0% to 6.8% is expected. This will increase our contributions again for fiscal year 2022-23. This increase is mostly offset by the 20%+ returns experienced in 2021.
- \$7.7 million, or 6.1% increase, for the upcoming fiscal year to Napa County for police services (included in the Services & Supplies roll-up category).
- \$134 thousand, a 1.2% decrease from fiscal year 2021-22, for the City's debt service obligations funded by the General Fund.
- \$1.9 million, which is an 18.3% increase, in transfers to the Building Maintenance, Vehicle Replacement and Information Technology Internal Service Funds. This increase is partly impacted by a change in accounting in the Information Technology fund, and deferred maintenance needs.

**Total General Fund Expenditures** currently estimated at \$26.1 million, or a 6.5% increase from FY 2021/22.

### **General Fund Reserve ("Savings Account")**

The General Fund Reserve is made up of one-time funds intended for emergency needs (such as a catastrophic natural or financial disasters). If these funds are exhausted, the City would become insolvent. The General Fund Reserve provides some flexibility to address one-time priority programs, smooth out economic swings, and buffer the loss of state and federal funds. Current City Council policy is that each July 1, City Council establishes several reserve designations in the General Fund:

- Contingency Reserve: goal of 25% of prior year expenditures: currently estimated at \$5.0 million (26.7% of fiscal year 2020-21 General Fund Expenditures). However, FY's 21/22 and 22/23 General Fund expenditures are expected to increase by \$5.8 million and \$1.8 million respectively, which will bring the City back below the 25% target. This reserve element can only be used in the event the City experiences a 10% reduction in discretionary General Fund revenue compared to the prior fiscal year or in the event of a declared emergency. FY 2022/23 is not expected to meet this threshold. Annual funding is a minimum of 3% of general fund salaries until the target is met.
- Capital Projects Reserve: goal of \$2 million; which is scheduled to be fully funded in fiscal year 2021-22. This reserve can only be used for capital projects consistent with the City's strategic goals.
- Economic Development Reserve: goal of \$1 million; currently fully funded at \$1 million. This reserve shall only be used to further the City's adopted Economic Development program and to foster the strategic goal of attracting and expanding diverse business and employment opportunities - or any additional strategic economic development goals established by the City Council.

### **Looking towards the Future**

- During the Coronavirus Pandemic crisis, the City has endeavored to re-invent how we deliver City services – so that our residents can continue to receive the high-quality services to which

they are accustomed. A critical and necessary change was the creation of a Virtual City Hall - American Canyon is open for business; we are just open differently. Even as we begin the resumption of more traditional business, the Virtual City Hall will continue to offer in person alternatives for residents to conduct business.

- The consensus among our consultants is that fiscal year 2022-23 will see continued movement towards normalcy and that business activities will continue to move toward pre-pandemic levels. However, inflationary pressures and the war in Ukraine have caused the Federal Reserve to forecast six or seven interest rate hikes in the coming year that will act to slow inflation and likely slow business investment in capital. As a result we expect the local economy continue to grow, but at a slower pace than has been experienced in the pandemic recovery thus far.
- The City will begin implementing the capital improvement projects approved by Council on March 15, 2022 that will combine \$4.4 million of the \$4.9 million American Rescue Plan Act (ARPA) funding allocated in response to the pandemic with other identified funding sources. This will allow approximately \$9.0 million in projects to occur over the coming year. Council will appropriate the remaining \$500 thousand in ARPA funds at a future date ([Attachment 2](#)).
- The City will continue to pursue land development/construction that results in increased assessed valuation and the resultant increase property tax revenue. Thankfully, development activity remains robust. Examples of current/pending projects include:
  - Nonresidential projects: Commerce 217 Warehouse, Giovannoni Logistics Center, Home2Suites hotel, Hampton Inn Hotel, Napa Valley Ruins and Gardens Hotel
  - Residential projects: Canyon Estates custom homes, Watson Ranch Lot 14/15 single family homes; Watson Ranch Lot 10 single family homes; Lemos Pointe Apartment Homes; Oat Hill Apartment Condominiums, Napa Cove apartments
  - Annexation: Paoli/Watson Lane Annexation.

Per the City's Fiscal Policy, Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. Maintaining fiscal stability is a key objective of the City Council's strategy to ensure quality services to its citizens. Implied in all City Council Goals, Objectives, and Work Program is the fundamental principle that the City will follow the City Council's adopted Fiscal Policy and will exercise the utmost financial discipline and accountability in accordance with the City's adopted Fiscal Policy. As a part of the preparation process for the City's FY 22/23 Budget, staff will present additional information demonstrating how the proposed expenditures - including the addition staff positions - meets the City's Goals and solicit feedback from the Council.

#### Next Steps:

- The Proposed Fiscal Year 2022-23 Budget will be presented to the Finance Committee on May 12, 2022.
- Presentation of the Proposed Fiscal Year 2022-23 Budget is scheduled to be held at the May 17, 2022 City Council Meeting.
- Presentation of the Recommended Fiscal Year 2022-23 Budget and request for adoption is

scheduled to be held at the June 21, 2022 City Council Meeting.

## **COUNCIL PRIORITY PROGRAMS AND PROJECTS**

Organizational Effectiveness: "Deliver exemplary government services."

## **FISCAL IMPACT**

Council priorities implemented will be incorporated into the Proposed and Recommended Budgets for Council Adoption for Fiscal Year 2022-23 and will have a direct impact on the nature of programs included in the City's budget for the upcoming fiscal year.

## **ENVIRONMENTAL REVIEW**

Not applicable.

## **ATTACHMENTS:**

1. [Historical Budget Accuracy Versus Actual Results](#)
2. [ARPA Project Appropriations Council Item](#)

## General Fund Expenditures

Fiscal Year	Adopted Budget	Amended Budget	Actual Expenditures	Adopted Difference	Amended Difference
2020-21	20,445,165.00	20,461,350.00	19,225,238.00	(1,219,927.00)	(1,236,112.00)
2019-20	21,287,500.00	21,832,600.00	19,581,555.00	(1,705,945.00)	(2,251,045.00)
2018-19	22,156,815.00	22,085,733.00	20,133,598.00	(2,023,217.00)	(1,952,135.00)
2017-18	20,524,588.00	21,562,450.00	19,784,649.00	(739,939.00)	(1,777,801.00)
2016-17	18,849,776.00	20,459,059.00	19,634,830.00	785,054.00	(824,229.00)
2015-16	19,482,571.00	19,657,982.00	18,414,063.00	(1,068,508.00)	(1,243,919.00)
2014-15	16,351,818.00	17,911,959.00	17,274,302.00	922,484.00	(637,657.00)
2013-14	16,340,073.00	16,718,254.00	15,576,287.00	(763,786.00)	(1,141,967.00)
2012-13	14,948,500.00	15,258,186.00	14,739,889.00	(208,611.00)	(518,297.00)
2011-12	15,381,769.00	15,986,434.00	14,287,419.00	(1,094,350.00)	(1,699,015.00)
<i>Average</i>				(711,674.50)	(1,328,217.70)

## General Fund Revenues

Fiscal Year	Adopted Budget	Amended Budget	Actual Revenues	Adopted Difference	Amended Difference
2020-21	17,919,060.00	18,710,400.00	18,339,075.00	420,015.00	(371,325.00)
2019-20	19,287,500.00	19,642,700.00	18,809,977.00	(477,523.00)	(832,723.00)
2018-19	20,327,870.00	20,439,179.00	20,344,391.00	16,521.00	(94,788.00)
2017-18	19,260,288.00	20,902,190.00	19,247,202.00	(13,086.00)	(1,654,988.00)
2016-17	18,383,053.00	18,572,101.00	17,892,356.00	(490,697.00)	(679,745.00)
2015-16	18,069,856.00	18,771,806.00	18,420,124.00	350,268.00	(351,682.00)
2014-15	15,595,276.00	17,263,862.00	16,821,961.00	1,226,685.00	(441,901.00)
2013-14	14,135,300.00	14,530,195.00	14,573,529.00	438,229.00	43,334.00
2012-13	12,778,200.00	12,961,101.00	13,501,203.00	723,003.00	540,102.00
2011-12	13,358,150.00	13,298,648.00	13,669,081.00	310,931.00	370,433.00
<i>Average</i>				250,434.60	(347,328.30)

## General Fund Other Financing Sources (Uses)

Fiscal Year	Adopted Budget	Amended Budget	Actual Other Financing	Adopted Difference	Amended Difference
2020-21	2,062,000.00	1,897,000.00	2,299,654.00	237,654.00	402,654.00
2019-20	1,404,222.00	1,282,582.00	1,203,446.00	(200,776.00)	(79,136.00)
2018-19	1,352,338.00	1,286,004.00	1,591,289.00	238,951.00	305,285.00
2017-18	906,700.00	813,703.00	730,443.00	(176,257.00)	(83,260.00)
2016-17	483,676.00	964,243.00	208,059.00	(275,617.00)	(756,184.00)
2015-16	1,381,027.00	541,927.00	(1,188,899.00)	(2,569,926.00)	(1,730,826.00)
2014-15	403,327.00	391,127.00	692,451.00	289,124.00	301,324.00
2013-14	1,988,180.00	1,870,680.00	1,249,867.00	(738,313.00)	(620,813.00)
2012-13	2,063,100.00	2,062,350.00	1,600,914.00	(462,186.00)	(461,436.00)
2011-12	42,100.00	2,213,022.00	1,662,373.00	1,620,273.00	(550,649.00)
<i>Average</i>				(203,707.30)	(327,304.10)

## General Fund Net Income (Loss)

Fiscal Year	Adopted Budget	Amended Budget	Actual Net Income	Adopted Difference	Amended Difference
2020-21	(464,105.00)	146,050.00	1,413,491.00	1,877,596.00	1,267,441.00
2019-20	(595,778.00)	(907,318.00)	431,868.00	1,027,646.00	1,339,186.00
2018-19	(476,607.00)	(360,550.00)	1,802,082.00	2,278,689.00	2,162,632.00
2017-18	(357,600.00)	153,443.00	192,996.00	550,596.00	39,553.00
2016-17	16,953.00	(922,715.00)	(1,534,415.00)	(1,551,368.00)	(611,700.00)
2015-16	(31,688.00)	(344,249.00)	(1,182,838.00)	(1,151,150.00)	(838,589.00)
2014-15	(344,215.00)	(247,970.00)	240,110.00	584,325.00	488,080.00
2013-14	(216,593.00)	(317,379.00)	247,109.00	463,702.00	564,488.00
2012-13	(107,200.00)	(234,735.00)	362,228.00	469,428.00	596,963.00
2011-12	(1,981,519.00)	(474,764.00)	1,044,035.00	3,025,554.00	1,518,799.00
<i>Average</i>				757,501.80	652,685.30



## **TITLE**

American Rescue Plan Act of 2021 (ARPA) Funding

## **RECOMMENDATION**

Adopt a Resolution appropriating \$4.9 million of the American Rescue Plan Act of 2021 (ARPA) in Fiscal Year 2021/22 for use on eligible infrastructure projects.

## **CONTACT**

Erica Ahmann Smithies, Public Works Director  
Felix Hernandez III, Maintenance and Utilities Director  
Lincoln Bogard, Finance Director

## **BACKGROUND & ANALYSIS**

On August 7, 2021, City Council adopted Resolution No. 2021-68 to increase revenue budgets for the FY 2020-21 and FY 2021-22 for the receipt of ARPA relief funding in the amount of \$2,449,028 per year and to provide direction and recommendations of ARPA funds allocated to the City.

On February 1, 2022, City Council was presented an overview of the City's capital needs (parks/civic facilities, utilities, roads, and transportation) and the significant gap between those needs and available funding. The funding gap discussion was intended to help Council in prioritizing appropriations in the FY 2022/23 Budget (and beyond) and its Capital Improvement Program. The funding gap also provided a platform for staff to seek direction on the use of one time funding revenue, Federal American Rescue Plan Act (ARPA), in the amount of \$4.9 million.

City Council previously discussed the following eligible ARPA expenditures:

- Maintenance or construction of new infrastructure, including roads and utilities
- Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure
- Health services
- Environmental remediation
- School or educational services
- Provision of police, fire, and other public safety services

Following the February 1st funding gap discussion between the capital needs and known revenue,

City Council provided direction to staff to bring back a proposed list of infrastructure projects to consider committing ARPA funding towards. Staff has completed their analysis for utilizing ARPA funds and is proposing the following project options:

1. **Benton Way Enhanced Crosswalk Improvements Project:** The project will install an enhanced crosswalk such as a rectangular rapid-flashing beacon (RRFB) on Benton Way at Chaucer Lane, pavement markings, and upgrade curb ramps to ADA compliance at this intersection. (Estimated Cost \$76,000. Estimated construction beginning in 2022.)
2. **Class II Bike Lanes and Intersection Improvements Project:** The project will implement Class II Bike facilities and upgrade crosswalk facilities (high visibility pavement markings) on Donaldson Way East from Highway 29 to Newell Drive, Shenandoah Drive from Donaldson Way to Silver Oak Trail, and Silver Oak Trail from American Canyon Road to Newell Drive. (Estimated Cost \$145,000. Estimated construction beginning in 2022.)
3. **Elliot Drive Enhanced Crosswalk Improvements Project:** The project will install an enhanced crosswalk such as a rectangular rapid-flashing beacon (RRFB) on Elliot Drive adjacent to the Senior Center, traffic calming, pavement markings and upgrade curb ramps to ADA compliance at this mid-block crossing. (Estimated Cost \$76,000. Estimated construction beginning in 2022.)
4. **Melvin Road Sidewalk and Drainage Improvements Project:** The project will implement sidewalk gap closures on Melvin Road, curb ramp upgrades, traffic calming, and improve storm drainage. (Estimated Cost \$1,004,000. Estimated construction beginning in 2023.)
5. **Knightsbridge Reconstruction and Water Main Improvements Project:** The project will replace the water main on Knightsbridge Way from Elliot Drive to Danrose and all five courts within that segment, upgrade all curb ramps to ADA compliance, reconstruct the pavement on Knightsbridge Way, apply various pavement treatments to the five courts, and thermoplastic striping and pavement markings. (Estimated Cost \$1,850,000. Estimated construction beginning in 2022.)
6. **ARPA Paving and Utility Improvements (Rancho Del Mar Area) Project:** The project will replace or rehabilitate water and sewer utilities identified in their respective master plans, upgrade curb ramps to ADA compliance, reconstruct Rio Del Mar from Highway 29 to Carolyn Drive, apply various pavement treatments to all of Los Altos Place east of Carolyn Drive, Cassayre Drive, Flamingo Court, Del Rio Court, Alta Loma Drive, Joan Drive from Carolyn Drive to Los Altos Place, and Carolyn Drive from Rio Del Mar to Los Altos Place, and thermoplastic striping and pavement markings. (Estimated Cost \$5,895,000. Estimated construction beginning in 2023.)

It is anticipated that smaller projects #1-3 & 5 above could be commence before the end of 2022. However, the larger projects, #4 and #6, will need more design work and likely start in the 2023 construction season.

The preliminary total cost for all six projects is estimated at \$9,046,000. While the ARPA funding is approximately \$4.9 million, it is possible to offset several projects with other revenue sources such

as Measure A for storm drainage work, Measure T for street paving, and local enterprise funds for utilities.

Staff is requesting City Council to consider the above mentioned projects and either approve the appropriation of ARPA funds to these projects or provide further direction.

### **COUNCIL PRIORITY PROGRAMS AND PROJECTS**

Infrastructure: "Develop and maintain infrastructure resources to support sustainable growth."

### **FISCAL IMPACT**

On February 1, 2022, City staff presented to Council the City's overall capital need of at least \$650 million and current resources of only \$21 million. City Council requested that a majority of one-time ARPA funding would be utilized to address infrastructure projects while reserving approximately 10% for other eligible programs or projects. The proposed projects discussed above can be completed with the appropriation of funding from other revenue sources. Attached is a breakdown of estimated expenditures by project and below is the anticipated revenue sources to fund the projects. Note, funding specifically appropriated from Measure T will need to be brought back to City Council as a public hearing prior to any expenditures.

The City has received \$2.45 million of ARPA funding to date and will receive the remaining \$2.45 million in July of 2022 for an approximate total of \$4.9 million. At Council's request, 10% or \$500,000 of the ARPA funds are excluded from the proposed infrastructure projects. Staff will bring back a future item to the City Council related to these funds. All ARPA funds must be appropriated by December 31, 2024 and expended by December 31, 2026.

#### **Anticipated Revenue Sources**

ARPA Revenue	\$4,390,000
Measure T	\$1,155,000
Water CIP	\$1,667,000
Sewer CIP	\$1,334,000
Measure A	\$500,000
<b>Total</b>	<b>\$9,046,000</b>

### **ENVIRONMENTAL REVIEW**

Projects will go through CEQA review as part of the design process, but it is anticipated that all proposed projects will be categorically exempt from CEQA per Section 15301 (Existing Facilities) and 15302 (Replacement or Reconstruction).

### **ATTACHMENTS:**

- [1. Resolution - ARPA](#)
- [2. Proposed ARPA Projects](#)

### 3.ARPA Plan Layouts

## PROPOSED ARPA PROJECTS

### Projects

Benton Way Enhanced Crosswalk Improvements	\$	75,920.00
Class II/Intersection Project	\$	145,652.50
Elliot Drive Enhanced Crosswalk Improvements	\$	75,920.00
Melvin Road Sidewalk and Drainage Improvements	\$	1,003,877.50
Knightsbridge Reconstruction and Water Main Improvements	\$	1,850,886.33
ARPA Paving and Utility Improvements (Rancho Del Mar Area)	\$	5,893,512.17

**Estimated Expenditures** **\$ 9,045,768.50**

### Anticipated Revenue Sources

ARPA Revenue	\$	4,390,000.00
Measure T	\$	1,155,000.00
Water CIP	\$	1,667,000.00
Sewer CIP	\$	1,334,000.00
Measure A	\$	500,000.00

**Estimated Revenue Committed** **\$ 9,046,000.00**

## Benton Way Enhanced Crosswalk Improvements

			ENGINEERS ESTIMATE		
DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL	
1	Mobilization/Demobilization	1	LS	\$ 1,500.00	\$ 1,500.00
2	Traffic Control System	1	LS	\$ 1,000.00	\$ 1,000.00
3	RRFB Solar Crosswalk Signs	1	LS	\$ 45,000.00	\$ 45,000.00
4	Thermoplastic Pavement Markings (Shark Teeth and Crosswalks)	1,500	SF	\$ 7.00	\$ 10,500.00
5	Approach Signs	2	EA	\$ 200.00	\$ 400.00
<b>BID TOTAL</b>				<b>\$ 58,400.00</b>	

Location: Benton Way at Chaucer Lane

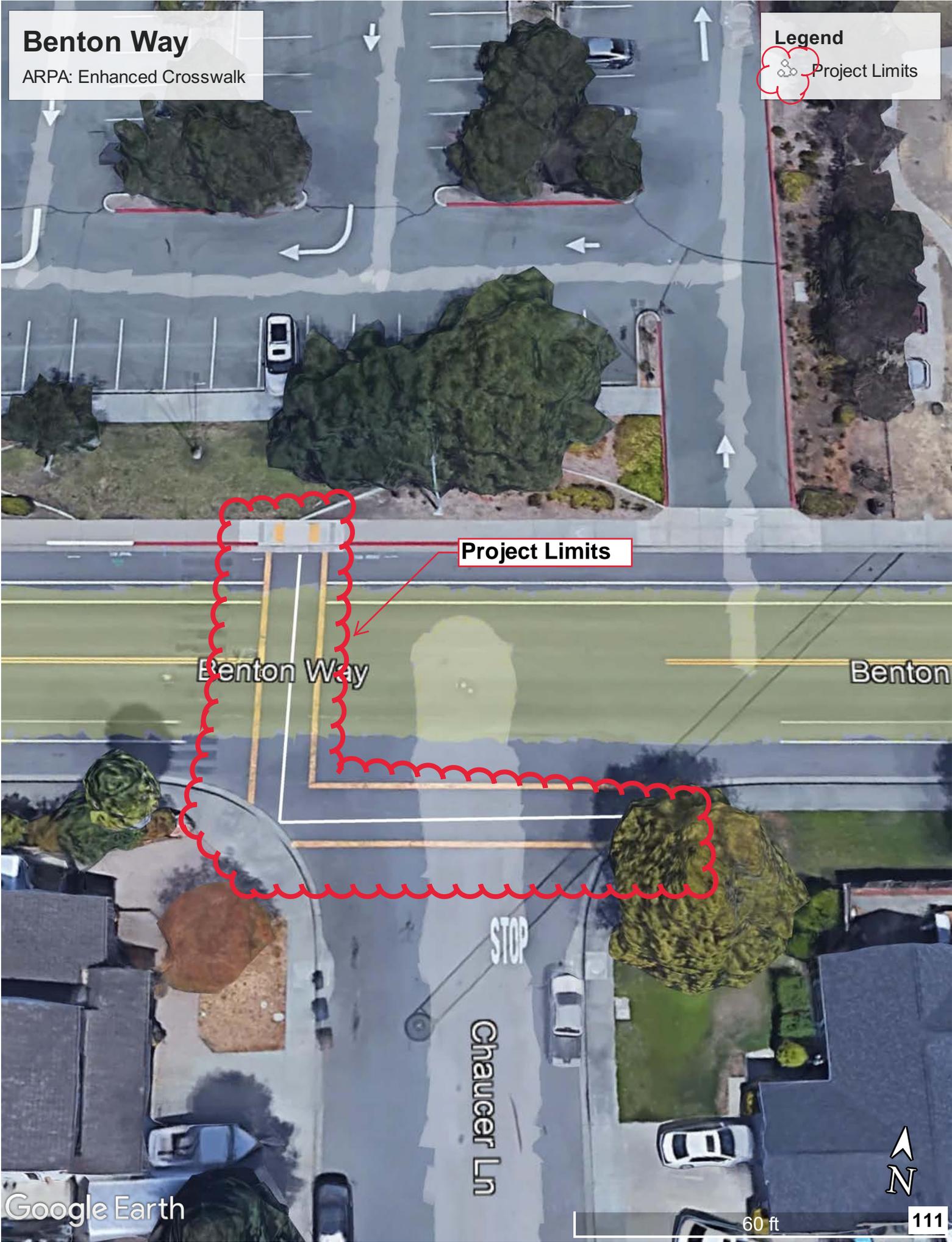
Design (10%)	\$ 5,840.00
Construction Management (10%)	\$ 5,840.00
Contingencies (10%)	\$ 5,840.00
<b>Grand Total</b>	<b>\$ 75,920.00</b>

# Benton Way

ARPA: Enhanced Crosswalk

## Legend

 Project Limits



Benton Way

Project Limits

Benton

Chaucer Ln

STOP

## Class II Bike Lanes and Intersection Improvements

			ENGINEERS ESTIMATE		
DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL	
1	Mobilization/Demobilization	1	LS	\$ 10,000.00	\$ 10,000.00
2	Traffic Control System	1	LS	\$ 5,000.00	\$ 5,000.00
3	Class II Thermoplastic Striping	8,600	LF	\$ 1.50	\$ 12,900.00
4	Thermoplastic Pavement Markings	9,650	SF	\$ 7.00	\$ 67,550.00
5	Signs	25	EA	\$ 200.00	\$ 5,000.00
<b>BID TOTAL</b>				<b>\$ 100,450.00</b>	

Locations:

Donaldson (from east Highway 29 to Newell Drive), Shenandoah (from Donaldson to Silver Oak), and Silver Oak Trail (From American Canyon Road East to Newell Drive)

	Design (15%)	\$ 15,067.50
	Construction Management (15%)	\$ 15,067.50
	Contingencies (15%)	\$ 15,067.50

<b>Grand Total</b>	<b>\$ 145,652.50</b>
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# Class II Bike Lanes and Intersection Improvements

ARPA: Donaldson Way East, Shenandoah and Silver Oak Trail

## Legend

 Project Limits

ell Open Space

Newell Dr

Americ

White Oak Dr

Shenandoah Dr

Shenandoah Park

Tapestry Ln

Donaldson Way E

Hearthstone Dr

DoubleTree by Hilton Hotel & Spa Napa...

Walgr

Google Earth

29

1000 ft

113

Image Landsat / Copernicus

## Elliot Drive Enhanced Crosswalk Improvements

			ENGINEERS ESTIMATE		
DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL	
1	Mobilization/Demobilization	1	LS	\$ 1,500.00	\$ 1,500.00
2	Traffic Control System	1	LS	\$ 1,000.00	\$ 1,000.00
3	RRFB Solar Crosswalk Signs	1	LS	\$ 45,000.00	\$ 45,000.00
4	Thermoplastic Pavement Markings (Shark Teeth and Crosswalks)	1,500	SF	\$ 7.00	\$ 10,500.00
5	Approach Signs	2	EA	\$ 200.00	\$ 400.00
<b>BID TOTAL</b>					<b>\$ 58,400.00</b>

Location: Elliot Drive at Senior Center/Trail

Design (10%)	\$ 5,840.00
Construction Management (10%)	\$ 5,840.00
Contingencies (10%)	\$ 5,840.00
<b>Grand Total</b>	<b>\$ 75,920.00</b>

# Elliot Drive

ARPA: Enhanced Crosswalk (Senior Center/Trail)

## Legend

 Project Limits

Senior Center

Project Limits



## Melvin Road Sidewalk and Drainage Improvements

				ENGINEERS ESTIMATE	
DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL	
1	Mobilization/Demobilization	1	LS	\$ 10,000.00	\$ 10,000.00
2	Traffic Control System	1	LS	\$ 10,000.00	\$ 10,000.00
3	Storm Water Management and Sedimentation/Erosion Control	1	LS	\$ 2,000.00	\$ 2,000.00
4	Clearing and grubbing	1	LS	\$ 5,000.00	\$ 5,000.00
5	Class 2 Aggregate Base (4")	146	CY	\$ 60.00	\$ 8,760.00
6	Sidewalk	11825	SF	\$ 12.00	\$ 141,900.00
7	Curb and Gutter	2005	LF	\$ 45.00	\$ 90,225.00
8	ADA Ramps	4	EA	\$ 5,000.00	\$ 20,000.00
9	Bioretention	1	LS	\$ 30,000.00	\$ 30,000.00
10	White Thermoplastic Pavement Markings (limit lines, crosswalk lines, words, arrows, symbol markings, etc.)	1000	SF	\$ 4.00	\$ 4,000.00
11	Portable Changeable Message Signs	1	LS	\$ 10,000.00	\$ 10,000.00
<b>BID TOTAL</b>				<b>\$ 331,885.00</b>	

Location: Melvin Road from Cassayre to Wilson Way

Design (15%)	\$ 49,782.75
Construction Management (15%)	\$ 49,782.75
Contingencies (20%)	\$ 66,377.00

<b>Subtotal \$ 497,827.50</b>
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### Storm Drainage (Measure A)

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL	
1	HDPE 18"	1620	LF	\$ 200.00	\$ 324,000.00
2	Curb Inlet	5	EA	\$ 5,000.00	\$ 25,000.00
<b>Total</b>				<b>\$ 349,000.00</b>	

Design (15%)	\$ 52,350.00
Construction Management (15%)	\$ 52,350.00
Contingencies (15%)	\$ 52,350.00

<b>Subtotal \$ 506,050.00</b>
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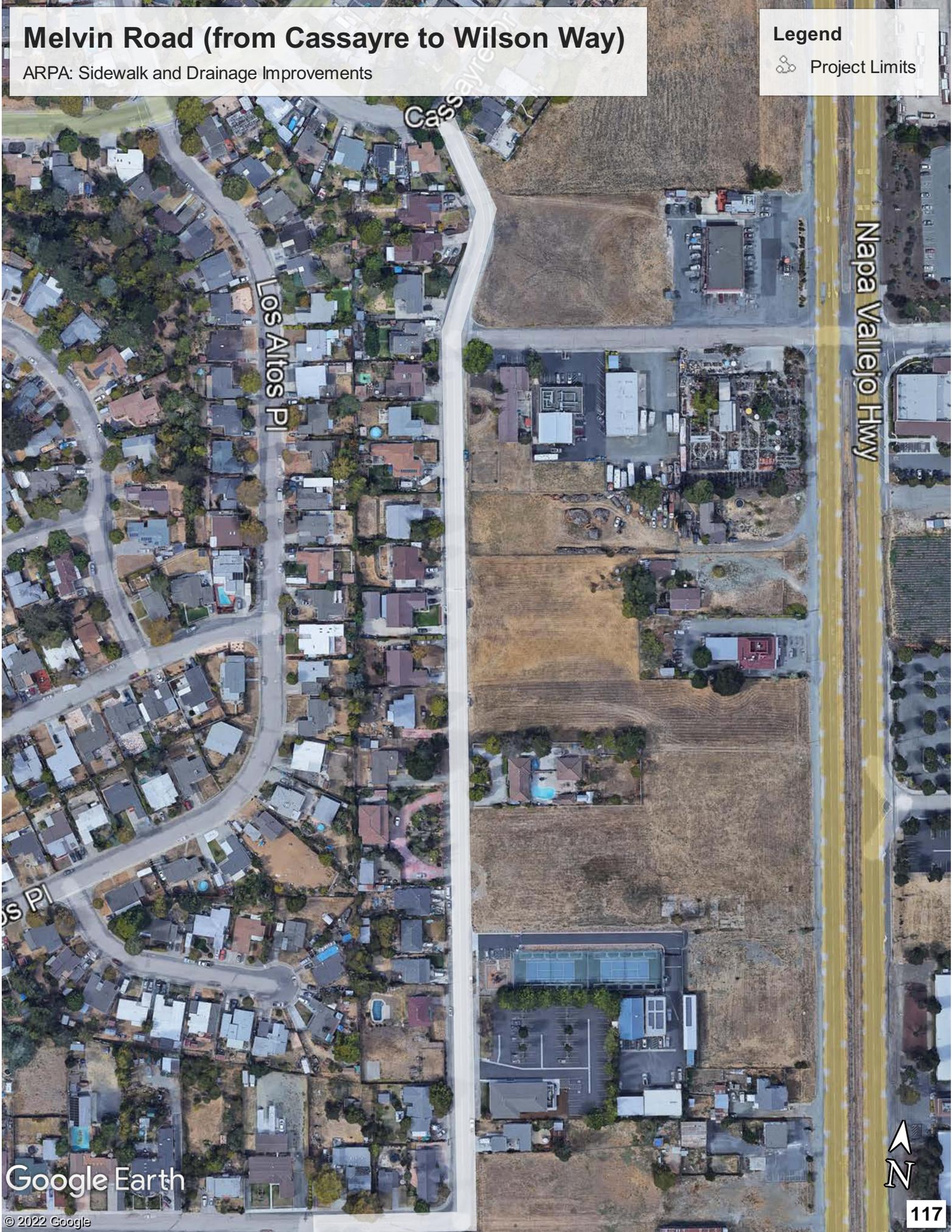
<b>Grand Total \$ 1,003,877.50</b>
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# Melvin Road (from Cassayre to Wilson Way)

ARPA: Sidewalk and Drainage Improvements

## Legend

 Project Limits



# Knightsbridge Reconstruction and Water Main Improvements

				ENGINEERS ESTIMATE	
DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL	
1	Mobilization/Demobilization	1	LS	\$ 25,000.00	\$ 25,000.00
2	Traffic Control System	1	LS	\$ 2,500.00	\$ 2,500.00
3	Storm Water Management and Sedimentation/Erosion Control	1	LS	\$ 2,000.00	\$ 2,000.00
4	Knightsbridge Reconstruct (Elliot to Danrose)	4,745	SY	\$ 155.00	\$ 735,423.33
	Regent Court - 2-Layer Surface Treatment	1,018	SY	\$ 12.00	\$ 12,218.67
	Park Lane - 2-Layer Surface Treatment	851	SY	\$ 12.00	\$ 10,208.00
	Lansford Court - 2-Layer Surface Treatment	1,021	SY	\$ 12.00	\$ 12,257.33
	Arden Court - 2-Layer Surface Treatment	851	SY	\$ 12.00	\$ 10,208.00
	Linwood Lane - 2-Layer Surface Treatment	851	SY	\$ 12.00	\$ 10,208.00
5	8" Water Main Replacement	2,778	LF	\$ 125.00	\$ 347,250.00
6	ADA Ramps	18	EA	\$ 5,000.00	\$ 90,000.00
7	Thermoplastic Striping	3600	LF	\$ 2.00	\$ 7,200.00
8	White Thermoplastic Pavement Markings (limit lines, crosswalk lines, words, arrows, symbol markings, etc.)	1000	SF	\$ 7.00	\$ 7,000.00
9	Portable Changeable Message Signs	1	LS	\$ 5,000.00	\$ 5,000.00
<b>BID TOTAL</b>				<b>\$ 1,276,473.33</b>	

Locations:

Knightsbridge Way (from Elliot Drive to Danrose),  
Regent Court, Park Lane, Lansford Court, Arden  
Court, Linwood Lane

Design (15%) \$ 191,471.00

Construction Management (15%) \$ 191,471.00

Contingencies (15%) \$ 191,471.00

<b>Grand Total \$ 1,850,886.33</b>
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# Knightsbridge Area

ARPA: Pavement and Water Main Improvements

## Legend

 Project Limits



## ARPA Paving and Utility Improvements (Rancho Del Mar Area)

				ENGINEERS ESTIMATE	
DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL	
1	Mobilization/Demobilization	1	LS	\$ 50,000.00	\$ 50,000.00
2	Traffic Control System	1	LS	\$ 10,000.00	\$ 10,000.00
3	Storm Water Management and Sedimentation/Erosion Control	1	LS	\$ 2,000.00	\$ 2,000.00
4	Clearing and grubbing	1	LS	\$ 5,000.00	\$ 5,000.00
5	Rio Del Mar Reconstruct (SR29 to Carolyn Dr)	10,112	SY	\$ 155.00	\$ 1,567,394.44
6	Carolyn Drive (Rio Del Mar to Los Altos) - 2-Layer Surface Treatment	4,657	SY	\$ 12.00	\$ 55,880.00
7	Joan Drive (Carolyn to Los Altos) - 2-Layer Surface Treatment	3,726	SY	\$ 12.00	\$ 44,706.67
8	Los Altos (Rio Del Mar E to Rio Del Mar W) - 2-Layer Surface Treatment	5,639	SY	\$ 12.00	\$ 67,666.67
9	Los Altos (Rio Del Mar to Carolyn) - 2-Layer Surface Treatment	8,128	SY	\$ 12.00	\$ 97,533.33
10	Alta Loma 2-Layer Surface Treatment	5,808	SY	\$ 12.00	\$ 69,696.00
11	Del Rey Court 2-Layer Surface Treatment	1,936	SY	\$ 12.00	\$ 23,232.00
12	Cassayre 2-Layer Surface Treatment	1,357	SY	\$ 12.00	\$ 16,280.00
11	Flamingo Court Microsurface	3,589	SY	\$ 4.50	\$ 16,150.00
12	Sewer CIPP (6" and 8")	9,200	LF	\$ 100.00	\$ 920,000.00
13	8" Water Main Replacements	6,415	LF	\$ 125.00	\$ 801,875.00
14	ADA Ramps	30	EA	\$ 5,000.00	\$ 150,000.00
15	Thermoplastic Striping	7297	LF	\$ 2.00	\$ 14,594.00
16	White Thermoplastic Pavement Markings (limit lines, crosswalk lines, words, arrows, symbol markings, etc.)	1000	SF	\$ 7.00	\$ 7,000.00
17	Portable Changeable Message Signs	1	LS	\$ 10,000.00	\$ 10,000.00
<b>BID TOTAL</b>				<b>\$ 3,929,008.11</b>	

Locations:

Rio Del Mar from Highway 29 to Carolyn Drive, all of Los Altos Place east of Carolyn Drive, Cassayre Drive, Flamingo Court, Del Rio Court, Alta Loma Drive, Joan Drive from Carolyn Drive to Los Altos Place, and Carolyn Drive from Rio Del Mar to Los Altos Place

Design (15%)	\$	589,351.22
Construction Management (15%)	\$	589,351.22
Contingencies (20%)	\$	785,801.62

<b>Grand Total</b>	<b>\$</b>	<b>5,893,512.17</b>
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# Ranch Del Mar Area

ARPA: Pavement and Utility Improvements

## Legend

 Project Limits



Los Altos Pl

Los Altos Pl

Google Earth

900 ft



121



## City Council Committee Report

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**Meeting Date:** March 15, 2022 **Submitted By:** Pierre R. Washington, City Councilmember

### **Committee & City Related Reports:**

**Climate Action Plan Council Ad Hoc Committee:** March 3, 2022, Community meeting facilitated by Councilmember Mark Joseph. Guest speaker Sebastian Conn, from MCE. Talked about going “**Deep Green**”. Resources for your reference including:

- Link to newly developed [Youth Climate Action Toolkit](#)
- Link to recent press release for the [1.6 megawatt energy storage project at Pittsburg Unified School District](#)
- Link to [Electric Vehicle charging station rebates](#) - workplace and multifamily properties are eligible for up to \$3500 per charging port through this program.

**Napa County Resource Conservation District (RCD);** March 11, 2022. With implementation of “OVOK Group D” in late 2021, the Napa River Restoration Project is now complete! Since spring weather appears to be here to stay, RCD would like to celebrate this milestone by getting together at the River.

Please save Thursday April 7<sup>th</sup> 1-3pm to attend a gathering and enjoy some refreshments at one of the recently completed restoration sites.

<https://www.countyofnapa.org/2327/OVOK-Group-C-Revegetation>

### **Community Events:**

**Veterans of Foreign Wars (VFW), Post 1123,** March 7, 2022, monthly meeting Karl Kreh Vallejo VFW Post 1123 420 Admiral Callaghan Lane, Vallejo, CA 94591. Every 1<sup>st</sup> and 3<sup>rd</sup> Monday

### **Community 1:1's**

**Joelle Gallger,** Candidate for Napa County Supervisor District 1 to discuss her candidacy for Supervisor. icy Climate Action NOW awareness on disposables to reusable concept in the restaurant industry locally.

**Belia Ramos,** Napa County Supervisor, met to catch up on city development and my first year on council. We discussed the Climate Action Crisis and awareness on disposables to reusable concept in the restaurant industry locally.

**Julia Salvador,** AC resident to discuss traffic Calming concerns and recent soft speed bumps on Wetland Edge Road.

**Mariam Aboudamuos,** AC Councilmember Colleague celebrating the birth of her baby girl Farah!!



## CITY COUNCIL COMMITTEE REPORT

Meeting Date: **April 5, 2022**

Submitted By: **Mark Joseph, Council member**

Committee Name: **Napa Valley Transportation Authority (NVTA)**

We welcomed Joe Tagliaboschi as our newest member, replacing Kerri Dorman of Yountville, and learned that we received a \$8 million grant to purchase EV Busses. The main issue was approving a construction contract to build the Napa Valley Vine Trail from Calistoga to St. Helena. This segment took years to complete, mainly due to land acquisition in the St. Helena area. Costs also grew, so we needed to make some timing adjustments to other projects (those projects will be completed later, not eliminated). We also authorized the various other elements to ensure the project is completed on time. Relating to the Taxing Authority (Measure T), we certified the Maintenance of Effort (MOE) for the various jurisdictions and approved the updated 5-year project list.

Committee Name: **Countywide Climate Action Committee (CAC) & Council Ad hoc**

At our regular monthly meeting, we heard a presentation from MCE on how they project energy demand—the presentation is attached. We also heard an update on the GHG inventory (data collection wrapping up; still on target), and had a healthy discussion about priorities for next year. The main item was the EV Charging “blueprint” but we also want to talk about streamlining solar installations with Solar App+, and consider reducing food wastes going into landfills.

Moving to the Ad Hoc committee, we met to review a draft outline of various programs to reduce GHG emissions in town, as well as a discussion of various implications. We discussed our upcoming involvement with Earth Day and we are going to schedule two more speakers (one on Sonoma’s Regionwide Climate Action Authority and a second being a demonstration of the Regeneration Napa program (tracking your individual carbon footprint))

Committee Name: **Chamber’s Governmental Affairs Committee (GAC)**

We heard updates from our elected officials and from the Chamber CEO, and then focused on developing a Candidates Forum for the June (and November) elections. It’s possible that we will partner with a Countywide effort for the Sheriff’s race, but definitely something for the City’s Term Limits measure. We are also exploring a Business Roundtable concept, in which we would invite business leaders to meet with elected/appointed officials. The format is still developing and we are going to meet one-on-one with local businesses (something the Chamber does normally) and get feedback directly on the relevance of this type of event. We also had a good conversation about the Mayacamas Charter school issue, since we have representation from the School Board.

Committee Name: **Meet and Greets**

Attended the **Chamber’s Coffee Mixer at Redwood Credit Union**—always good to meet business and community leaders, partly because you can get a lot of work done, while enjoying coffee and pastries! Met the **interim Napa Valley College (NVC) President**, Robert Frost (no relation to the poet) at a private reception organized by Beth Goff (our Trustee). Amazed to learn that the former



## CITY COUNCIL COMMITTEE REPORT

administration also allowed ongoing operating deficits, similar to the School District. The oversight role of elected bodies, including this Council, should not be discounted as much as it has over time. Also **met with Tammy Wong and Chris James** to talk about City matters in general. And had a **zoom meeting with representatives from American Water**, a private company that runs municipal water services. Although I don't support privatizing our services, it was interesting to hear that Prop. 18 does not apply to private companies, which means they can develop rates to encourage water conservation and offer breaks to low-income customers—things we are legally not allowed to do! Makes you want to change the law!

Committee Name: Community Activities and Events

Attended a **FilAm board** meeting and heard from the new President. Showed up for **Opening Day at Little League** and watched Fran Lemos make the first pitch! Also, I'm a sponsor of a T-Ball Team! Worked on a successful **Kiwanis Crab Feed**—we made a little more than last year! Also helped with the monthly food distribution and attended the monthly Membership Meeting at Junction Brewery. We welcomed a new member, Dottie Blake, and two returning members, Mike Jordan and Betsy Kerr. We now have 35 members! Attended the **Napa County Democratic Central Committee** and heard from some statewide candidates. Attended the **Napa Dem's Candidate Forum** for the two Supervisor races, and then the local democratic club **(AC/DC) hosted our own candidate forum for Napa County Sheriff**—very well attended. Stopped by **the Soroptimists' St. Patrick's Day event**, and helped with the **Youth Art Show at the Welcome Center**, hosted by the Chamber and ACAF, proceeds went to the Middle School. Attended a **webinar on Building Performance Standards**. We may be too small for that but getting a good inventory of existing buildings and their energy use might be very useful. **Hiked Newell Open Space**, thanks to ACCPF's event—good to check out the views and learn about wildflowers. Lastly, on a sadder note, attended a **service for Bob Harris**, who passed away in February, just after his 90<sup>th</sup> birthday. Bob was a lifetime member of the Arts Foundation, and he will be missed.

Committee Name: \_\_\_\_\_

Manager of Power Resources

Vidhi Chawla

# Accounting for Electrification in Energy Procurement

## Annual Operational Integrated Resource Plan

- 10-year forecast of load and energy supply
- Sets targets for renewable and carbon free content for MCE's service offering

## Long-term Load Forecasting is Based on:

- the number of customers
- types of customers (residential and commercial)
- potential service area inclusion
- opt-out rates
- **electrification trends**
- demand-side resources
- weather

# MCE's Loss Adjusted Load Forecast (2022-2031)

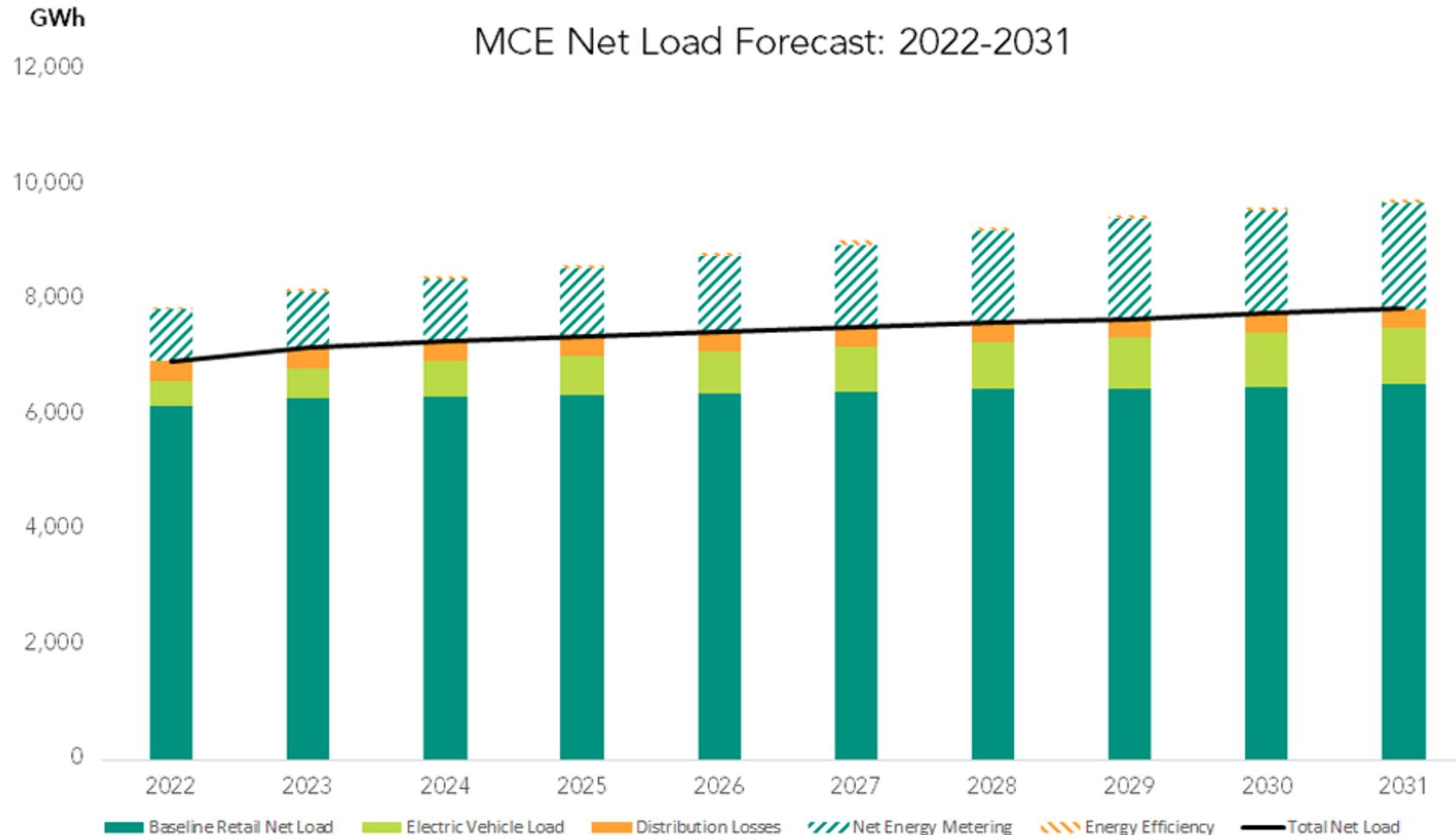


Figure 4: MCE loss-adjusted load forecast, 2022-2031<sup>9</sup>

# Grid reliability

## MCE Support Grid Reliability through various means:

- Supporting Distributed Energy Resources (DERs) and DER Programs
  - DERs can move energy to times when its needed
  - DER Programs incentivize optimal customer usage and management
- Matching Load with Supply
  - MCE seeks out and procures resources that best match our load profile such as solar and storage hybrid resources
  - MCE has updated our FIT Plus Program to required greater ratio of storage to solar
  - Do not allow solar-only resources
- Adhering to State Set Mandates to Enhance Grid Reliability
  - CPUC Decision 19-11-016 requires load serving entities procure “Incremental System Capacity”
    - MCE’s share of the “short-term” incremental system capacity compliance obligation is 87.5 MW, by August 1, 2023.
  - CPUC Decision 21-06-035 requires load serving entities procure incremental capacity for a “mid-term” timeline

# CPUC Mid-term Reliability Mandate

Bucket	Requirements	MCE's Obligation	Online Date	Resource Options
Generic	<ul style="list-style-type: none"> <li>Resource Adequacy(RA)</li> </ul>	231 MW	Part 1 - 8/2023 Part 2 - 6/2024	<ul style="list-style-type: none"> <li>PV+4 Hour Storage</li> <li>Stand-Alone Storage</li> <li>Wind</li> <li>Geo or Biomass</li> <li>Long-Term Imports</li> </ul>
DCPP Replacement (5 Hour)	<ul style="list-style-type: none"> <li>Zero emissions or RPS</li> <li>5MWh/1MW</li> <li>(HE17 - HE22)</li> </ul>	72 MW	6/2025	<ul style="list-style-type: none"> <li>PV+5 Hour Storage</li> <li>Geo/Bio/Landfill gas</li> <li>Demand Response</li> </ul>
Long Duration Storage (8 Hour)	<ul style="list-style-type: none"> <li>8 Hours - full capacity discharge</li> </ul>	29 MW	6/2026	<ul style="list-style-type: none"> <li>Stand-Alone Storage</li> </ul>
Clean-Firm (Geo/Bio)	<ul style="list-style-type: none"> <li>Firm</li> <li>80% capacity factor</li> <li>Not weather dep or use-limited</li> <li>Zero emissions or RPS</li> </ul>	29 MW	6/2026	<ul style="list-style-type: none"> <li>Geothermal</li> <li>Biomass/Landfill gas</li> </ul>



## David Oro - City Council Member Committee Report

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Meeting Date: March Various

Committee Name: **Governance Protocols 2x2 Committee**

Topics of Discussion:

Council Member Joseph and I continue to work on this. It is being re-written. While it is slow (it's a heavy lift), progress is being made. It's currently with me for edits and updates. I expect the committee to meet in the next month.

### Community Events and Other Activities

#### **Travis AFB Honorary Commander Induction Ceremony**

*Meeting Date: March 10, 2022*

Officially inducted as a Travis AFB Honorary Commander to Major Gregory Thomas, 860th Aircraft Maintenance Squadron Commander. But I was not the only American Canyon representative that is part of the program. Also inducted were residents Kasama Lee, Belia Ramos and Jasmine Acuna.

The purpose of the Travis Air Force Base Honorary Commander Program is to promote relationships between base senior leadership and civilian partners, foster civic appreciation of the Air Force mission and its Airmen, maximize opportunities to share the Air Force story with new stewards, and to communicate mutual interest, challenges, and concerns that senior leaders and civilian stakeholders have in common.



## Little League Opening Day

Meeting Date: March 12, 2022

Fun day as always. Great to see the kids and families out there playing ball. We sang *Take Me Out To the Ballpark!*



## Democrats of Napa Valley - Candidate Forum for Napa County Supervisors and Endorsement Vote

Meeting Date: March 21, 2022

Attended and voted for supervisors along with over 100 Democratic club members. More info at <https://napavalleydems.org/> The results:

### Next Meeting Monday April 18 @ 5:30pm – Democrats of Napa Valley General Meeting – Statewide Candidates & Napa County Measures

Register in Advance here for the April 18 meeting.

Zoom recording for the March 21 Supervisor Candidate Forum here.

Results of the Endorsement Vote for Napa County Supervisor for District #1 and District #3. NOTE: If a candidate reached 60% of the votes cast, then they are officially endorsed by the Democrats of Napa Valley.

#### District #1

Joelle Gallagher\* 61.0% of the votes cast (\*Endorsed)

David Graves 10.4% of the votes cast

Suzanne B. Truchard 28.6% of the votes cast

#### District #3 (No candidate reached the required 60% endorsement threshold)

Anna Chouteau 37.2% of the votes cast

Anne Cottrell 44.9% of the votes cast

John Dunbar 16.6% of the votes cast

Rafael Rios 1.3% of the votes cast

## California American Water Meeting

Meeting Date: March 11, 2022

Took a meeting with Evan Jacobs, President Of The Board Of Directors at California Water Association and the Director of Government affairs for California American Water. He was representing the latter. This was informational and not something I would consider at this time given the exemplary services of our Water Department. I am also not interested in privatizing water services. Presentation below.



**CALIFORNIA AMERICAN WATER**

# We Keep Life Flowing

February 2022

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## About American Water

**American Water is the largest and most geographically diverse publicly traded water and wastewater service provider in the United States.**

- We serve a broad national footprint and a strong local presence.
- We provide services to approximately 14 million people in 24 states.
- We employ 6,400 dedicated and active employees and support ongoing community support and corporate responsibility.
- We treat and deliver more than one billion gallons of water daily.



# About California American Water



## FACTS AT GLANCE\*:

Communities and customers served: approximately 880,000 people in more than 50 communities in service areas throughout northern, southern and central parts of California

employees: 325

Amount invested annually: estimated \$71 million

Water storage facilities: 106

Distribution storage capacity: 94 mgd

Fire hydrants: 15,787

Active service connections: 186,165

Feet of pipeline: 11,890,471

Average annual water sales: \$245 million (2020)

Total charitable contribution: \$378,000 (2020)

Water quality: conduct about 170,000 tests per year for about 100 potential contaminants

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## California: Our State at a Glance



### OUR REGULATORS

We carefully follow the rules of the California Public Utilities Commission, which regulates our rates and services. Any rate change must be approved by the CPUC through a thorough and transparent process. The State Water Resources Control Board regulates our water quality and environmental compliance.

### HELP FOR LOW-INCOME CUSTOMERS

Eligible customers can apply for a monthly discount of 20 percent or more on their water charges. As of August 2021, 20,447 customers are enrolled in the Assistance for Low-Income Customers program.

### COMMUNITY PARTNERSHIPS

We're dedicated to helping our communities be more vibrant places to live, work and play and hope to earn their support by being involved as concerned corporate citizens. Through community giving, in-kind donations, partnerships and volunteering,

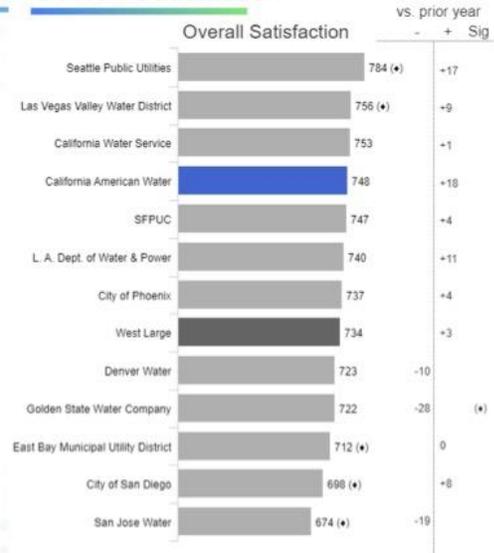
### NOTABLE CONTRIBUTIONS IN 2020

<b>Northern California</b>	<b>Central California</b>
Discovery Museum: \$10,000	Carmel River Watershed Conservancy: \$10,000
Sacramento Food Bank: \$8,500	Monterey County Boys & Girls Club: \$8,000
Redwood Empire Food Bank: \$3,000	Rancho Cielo: \$25,000
<b>Southern California</b>	<b>Statewide</b>
San Diego Food Bank: \$6,000	Operation Gobble: \$80,000
Foothill Unity Center: \$7,900	Total Charitable Contributions: \$378,000 <sup>4</sup>

**JD POWER: 4th Among Large Water Companies**  
Western U.S.



**Overall Satisfaction**



5

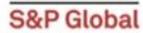
**Recognition**



Top Global 100 for sustainability leadership and transparency  
Corporate Knights



Bloomberg Gender-Equality Index (GEI) four years running



Highest ESG evaluation from S&P global ratings



2022 Military Friendly Top 10 Gold Employer designation / Military Times Recognition "Best for Vets"



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## Supplier Diversity

- Company achieved **46.15 percent** spend with diverse suppliers in 2021
- Goal: **34 percent**
- Company held its **Supplier Diversity Impact Awards** annual event that recognizes diverse businesses and other committed contractors as part of its core mission to promote diversity amongst utility contractors and suppliers.



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**Thank you!**  
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## City Council Committee Report

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Meeting Date: April 5, 2022 Submitted By: Leon Garcia, Mayor

### **Committee & City Related Reports:**

**NVTA**( Napa Valley Transportation Authority): March 16, 2022; The Board approved the following actions:

Amending the One Bay Area Grant Cycle 2 (OBAG 2) Program to Address the Calistoga to St. Helena Vine Trail Funding Shortfall.

Award of Construction Contract for the Napa Valley Vine Trail - St. Helena to Calistoga Project to Ghilotti Construction Company, Inc. in an amount not to exceed \$12,585,896.20;

**ABAG** (Association of Bay Area Governments): March 17, 2022; The Executive Board voted to Support: Assembly Bill 2336 (Friedman): Pilot Program to Test and Deploy Speed Safety to create a five-year pilot program for cities to use speed cameras, under specific circumstances. Support

**League of California Cities North Bay Division:** March 23, 2022; Coffee Chat ; Lorie Wilson, Mayor Suisun to be State Assembly representative for her district.

**Congressman Mike Thompson;** March 25, 2022; Presented a check for \$1,800,000 for radio upgrades for the Napa County Sheriff Office. This will improve radio communication through out the County.

**Congressman Mike Thompson;** March 25, 2022; Congressman Thompson presented a Congressional Record Statement. honoring the City of American Canyon's 30<sup>th</sup> Anniversary

### **Community Events:**

**Kiwanis Club of American Canyon:** March 12. 2022; Celebrated their 22<sup>nd</sup> annual Crab Feed.

**CVNL**(Center for Volunteer & Nonprofit Leadership): 03-16-2022 ; 7<sup>th</sup> Annual Hearts of Napa Awards

Three recipients from American Canyon were recognized and awarded for their contributions to community service.

#### **Volunteer of the Year Award**

Powell Helems, nominated by Napa Valley CERT

#### **Youth Volunteer of the Year Awards,**

Emily Long, nominated by American Canyon Community and Parks Foundation

Hassan Shafi, nominated by Mentis

**American Chamber of Commerce:** March 24, 2022; Coffee Chat hosted by Redwood Credit Union.

**CANV** (Community Action Napa Valley): March 28, 2022; The Board discussed the future needs for relocating the Child Care Center and Food Bank.