REGULAR CITY COUNCIL MEETING AGENDA

City Hall - Council Chambers
4381 Broadway St., Suite 201, American Canyon
June 21, 2022
6:30 PM

Mayor: Leon Garcia
Vice Mayor: Mariam Aboudamous
Councilmembers: Mark Joseph, David Oro, Pierre Washington

Consistent with Government Code Section 54953 and the American Canyon City Council Resolution Declaring the Existence of a Local Emergency due to the COVID-19 Pandemic, City Council and other public meetings will be conducted both in person at City Hall, 4381 Broadway, Suite 201, and also via Zoom Teleconferencing to promote local, state, and federal guidelines and social distancing recommendations for the containment of the coronavirus. City officials and members of the public are invited to attend the meeting either in person or via teleconference. This meeting will be broadcast live to residents on Napa Valley TV, on our website here and on YouTube here.

PUBLIC PARTICIPATION

Oral comments, during the meeting: Oral comments can be made in person during the meeting. A Zoom Webinar has been established for public comments made via zoom. To give your public comment via zoom, use the Register to Speak feature of eComments, connect via the below Zoom link and use the "raise your hand" tool, or call into the zoom meeting at 408-638-0968 and press *9 to "raise your hand" when the item is called. To avoid confusion, all hands raised outside of Public Comment periods will be lowered.

Written comments, via eComments: Please submit written comments through the eComments link, located on the Meetings & Agendas page of our website here. Comments will be available to council members in real time. eComments will remain open throughout the meeting. All comments received will be posted online and become part of the meeting record.

Zoom Meeting Link: Click here
Webinar ID: 836 1946 5437 Passcode: 873516

The above-identified measures exceed all legal requirements for participation in public comment, including those imposed by the Ralph M. Brown Act. For more information, please call the Office of the City Clerk at (707) 647-4369 or email cityclerk@cityofamericancanyon.org.

AGENDA MATERIALS: City Council agenda materials are published 72 hours prior to the meeting and are available to the public via the City's website at www.cityofamericancanyon.org.

AMERICANS WITH DISABILITIES ACT: The City Council will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk at 4381 Broadway, Suite 201, American Canyon, CA 94503 or by email to cityclerk@cityofamericancanyon.org. Include your name, address, phone number and brief description of the requested materials, as well as your preferred alternative format or auxiliary aid, at least three calendar days before the meeting.

PUBLIC ADDRESS – CLOSED SESSION 4:30 P.M.

The Mayor will call the meeting to order and conduct role call. Council will immediately convene into Closed Session after hearing any public comment on Closed Session items. At 6:30 p.m. the Council will reconvene into Open Session and then resume Closed Session at the end of the meeting to address outstanding items, if necessary.

4:30 P.M. CLOSED SESSION

1. Conference with Labor Negotiators: Authorized Pursuant to Government Code Section 54957.6
Agency Designated Representatives: City Manager Jason Holley and Labor Counsel Sloan, Sekai, Yeung & Wong
Employee Organization: Teamsters

2. Conference with Real Property Negotiator: Authorized pursuant to Government Code section 54956.8.
Property: APNs 058-320-015, 058-040-024, 058-040-026, 058-040-032 , 058-040-044
Agency Negotiator: Jason Holley, City Manager
Negotiating Parties: City of American Canyon and Napa Valley Unified School District
Under Negotiation: Terms of Acquisition of Property

3. Conference with Legal Counsel – Anticipated Litigation
Pursuant to Government Code Section 54956.9 (d)(2).
Three Matters.

6:30 P.M. OPEN SESSION - REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MEETING ANNOUNCEMENT

Pursuant to AB 361 this meeting will be held entirely virtually. All methods available for public participation are detailed on the first page of the agenda.

ROLL CALL

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

PROCLAMATIONS AND PRESENTATIONS

4. Proclamation honoring Henry Davidson for 21 Years of Public Service

5. Proclamation recognizing June 2022 as Relay for Life month.

PUBLIC COMMENTS - ITEMS NOT ON THE AGENDA

*This time is reserved for members of the public to address the City Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the City Council. Comments are limited to 3 minutes. Comments for items on the Agenda will be taken when the item is called. The City Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the City Council does not respond to public comment at this time. Speakers are asked to please speak clearly, and provide their name. Any handouts for distribution to the City Council must be emailed by 3:00 p.m. on meeting day. To comment via zoom during the meeting: click the "raise your hand" button if joining by computer, or press *9 if joining by phone, when the item is called. To avoid confusion, hands raised outside of Public Comment periods will be lowered.*

AGENDA CHANGES

The Mayor and Council may change the order of the Agenda or request discussion of a Consent Item. A member of the Public may request discussion of a Consent Item by making that request during Public Comment.

CONSENT CALENDAR

6. Annual Water Meter Purchase

Recommendation: Adopt a Resolution approving the purchase of water meters from Aqua-Metric Sales, Co., in an amount not to exceed $85,000.

7. NBCAP - 2022-23 Chemical Purchases

Recommendation: Adopt a Resolution authorizing the purchase of chemicals for the Water Treatment Plant in the amount of $422,141 and Waste Water Treatment Plant in the amount of $52,000 for FY 2022/23.

8. Two-year Intergovernmental Services Agreement with the Housing Authority of the City of Napa (HACN)

Recommendation: Adopt a Resolution authorizing the City Manager to sign a two-year Intergovernmental Services Agreement with the Housing Authority of the City of Napa (HACN) for housing-related services for the City of American Canyon.

9. Calling the General Municipal Election and Consolidating with Napa County

Recommendation: Adopt a Resolution calling and giving notice of the General Municipal Election to be held in the City of American Canyon on November 8, 2022 and requesting the Board of Supervisors of Napa County consolidate the General Municipal Election with the Statewide General Election.

10. Appropriations Limit for Fiscal Year 2022-23

Recommendation: Approve a Resolutions establishing the Appropriations Limit of $22,461,800 for Fiscal Year 2022-2023.

11. CalRecycle Grant Applications

Recommendation: Adopt a Resolution authorizing submittal of applications for all CalRecycle Grants for which the City of American Canyon is eligible.

12. Interwest Consulting Group contract augmentation and extension to the end of Fiscal Year 2022/23 and amend the Fiscal Year 2021/22 to reflect additional revenues and expenses

Recommendation: Adopt a Resolution of the City Council of the City of American Canyon approving Amendment 15 to Agreement 2011-A105 with the Interwest Consulting Group to extend the contract for Building and Safety Services to the end of Fiscal Year 2022/23,

increase the total contract amount by $500,000 not to exceed $3,152,500, and amend the Fiscal Year 2021/22 budget to reflect additional Building and Safety revenues and expenses.

13. Tripepi Smith Communications Services Agreement

Recommendation: Adopt a Resolution approving an Agreement with Tripepi Smith for a two-year contract amount not to exceed $160,000 for Strategic Communication, Graphic Design, and Marketing Support Services.

14. ECS Imaging, Inc. 3-year Agreement for Laserfiche Cloud Software

Recommendation: Adopt a Resolution approving an Agreement with ECS Imaging, Inc. for a three-year contract amount not to exceed $128,528 for cloud based Laserfiche software.

15. AB361 In Person and Remote Teleconferenced Meetings - June 21 to July 19, 2022

Recommendation: Adopt a Resolution reaffirming that, due to the continuing COVID-19 Pandemic, a local emergency exists, re-ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and authorizing in-person and remote teleconferenced meetings of legislative and advisory bodies of the City of American Canyon for the period of June 21, 2022 to July 19, 2022 pursuant to the Ralph M. Brown Act.

PUBLIC HEARINGS

16. Fiscal Year 2022-23 Recommended Budget for Adoption

Recommendation: Adopt a Resolution to approve the Proposed Budget for FY 2022-23 and authorize the City Manager to increase the appropriations for Fiscal Year 2022-23 expenditures in an amount not to exceed the amount encumbered for expenses that did not occur prior to the end of Fiscal Year 2021-22 but are expected to be expended in Fiscal Year 2022-23 consistent with the original purpose.

17. Public Hearing for Citywide LLAD Fiscal Year 2022/23

Recommendation: Conduct a Public Hearing and adopt a Resolution approving the 2022/23 Annual Engineer's Report for the American Canyon Landscaping and Lighting Assessment District, approving the budgets within the Engineer's Report, confirming the assessment diagram and the annual assessment amounts, and authorizing the levy and collection of annual assessment for Fiscal Year 2022/23.

BUSINESS

18. Five-Year Capital Improvement Program (Fiscal Year 22/23-26/27)

Recommendation: Adopt a Resolution approving the Five-year Capital Improvement Program (Fiscal Years 22/23-26/27).

19. Napa County Animal Shelter Contract Extension

Recommendation: Adopt a Minute Order approving an extension of the term of the Professional Services Agreement with Napa County for Animal Shelter Services through June 30, 2025.

20. Watson Lane Annexation - CEQA Consultant Services

Recommendation: Adopt a Resolution appropriating $362,538 from the Economic Development Reserve and approving a Professional Services Agreement with Rincon Consultants in an amount not to exceed $362,538 for environmental review and consulting services in conjunction with the Watson Lane Annexation.

21. Authorize the City Manager to Award a Construction Contract to the Lowest Responsible and Responsive Bidder for the Recycled Water System Expansion Project (RW17-0100)

Recommendation: Adopt the following Resolutions taking actions in conjunction with the Recycled Water System Expansion Project:

1. Authorizing a short-term, inter-fund loan from Fund 510 Water Ops in the amount of $2,030,000, 2) amending the FY 2021-22 Capital Budget and increasing the Project Budget, 3) authorizing the City Manager to award a construction contract to to the lowest responsible and responsive bidder in an amount not to exceed the Project Budget, and 4) authorizing the Public Works Director to approve and execute Contract Change Orders in an aggregate amount not to exceed the Project Budget in conjunction with the Recycled Water System Expansion Project (RW17-0100).
2. Authorizing the City Manager to apply for American Rescue Plan Act (ARPA) Funds through Napa County, including accepting and executing associated agreements in conjunction with the Recycled Water System Expansion Project (RW17-0100)

MANAGEMENT AND STAFF ORAL REPORTS

MAYOR/COUNCIL COMMENTS, COMMITTEE REPORTS, AND FUTURE AGENDA ITEMS

The Mayor and Council may comment on matters of public concern and announce matters of public interest; no collective council action will be taken.

22. City Council Committee Report - Councilmember Mark Joseph

ADJOURNMENT

CERTIFICATION

I, Cherri Walton, CMC, Deputy City Clerk for the City of American Canyon, do hereby declare that the foregoing Agenda of the City Council was posted in compliance with the Brown Act prior to the meeting date.

_____

Cherri Walton, CMC, Deputy City Clerk

CITY OF AMERICAN CANYON
PROCLAMATION

HONORING HENRY DAVIDSON FOR 21 YEARS OF DEDICATED SERVICE

WHEREAS, Henry Davidson began his service to the City of American Canyon on November 26, 2001 as a Maintenance Worker I in the Streets Division. He was promoted on March 1, 2003 to Building Maintenance Worker in the Maintenance and Utilities Department and filled in briefly as Mechanic in 2003, and

WHEREAS, Henry has served three different departments over the years including Parks and Recreation, Public Works, and Maintenance and Utilities; and

WHEREAS, Henry was responsible for the maintenance, construction, repair, safety and security of all City buildings and facilities; and

WHEREAS, as a member of the City Safety Committee, Henry formalized a City-wide safety training program, developed an Accident Investigation Program, implemented a safety inspection program for all City facilities, and initiated an update to the City's Illness and Injury Prevention Program; and

WHEREAS, Henry was a huge help with Annual Recognition Balls, Fourth of July celebrations, and served as Logistics Chair for the American Canyon Relay for Life. Previous coworkers note that "Henry always went above and beyond and was always willing to help. He has a big heart."

WHEREAS, Henry has been a 'one-man shop' for his entire tenure with the City, even as the number of facilities and needs have grown over the years; and

WHEREAS, Henry attained the following certifications and trainings including: First Responder Awareness Hazardous Materials Course from the California Specialized Training Institute, Trenching and Excavation Training by Network Environmental Systems, Certified Forklift Operator, Vactor Truck Operator & Maintenance School, Community Emergency Response Team from the Federal Emergency Management Institute, Confined Space Rescue Awareness training from the Fire Service Training & Education Program, Member of American Canyon Fire Protection District A.C.C.E.N.T. Program, Water Distribution System Operation and Maintenance Certificate, California State University, Sacramento.

NOW, THEREFORE, THEREFORE, BE IT RESOLVED, that the City Council of the City of American Canyon hereby recognizes and thanks Henry Davidson upon his retirement for his loyal and generous public service to the City for 21 years.

Dated: June 21, 2022

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Leon Garcia, Mayor

CITY OF AMERICAN CANYON
PROCLAMATION

Relay for Life Month

WHEREAS, the American Cancer Society is a nationwide, community-based voluntary health organization dedicated to eliminating cancer as a major health problem, through research, education, advocacy, and service; and

WHEREAS, Relay for Life is the American Cancer Society's signature fundraising event with the mission to save lives, celebrate lives, and lead the fight for a world without cancer; and

WHEREAS, money raised supports the American Cancer Society's mission of saving lives and creating a world with less cancer and more birthdays – by helping people stay well, by helping people get well, by finding cures for cancer, and by fighting back; and

WHEREAS, by these efforts, the overall age-adjusted cancer mortality rate is declining and will continue to do so; and

WHEREAS, people are alive today because the knowledge we have gained has translated directly into primary prevention, early detection, and improved treatment; and

WHEREAS, the Relay for Life is unique in this community in that it blends fundraising, cancer awareness and prevention activities, fellowship, and support for cancer survivors and family members; and

WHEREAS, Relay for Life is about being a community that takes up the fight against cancer and that there is no finish line until we find a cure; and

WHEREAS, Relay for Life of Benicia, Vallejo, and Napa Valley is a 24-hour event held from August 6, 2022, through Sunday, August 7th, 2022, at St. Patrick – St. Vincent High School; and

NOW, THEREFORE, BE IT RESOLVED that I, Leon Garcia, Mayor of the City of American Canyon on behalf of the City Council, do hereby proclaim June 2022 as Relay for Life month. In celebration of this month, I encourage the City of American Canyon community to take part in the American Cancer Society's Relay for Life event on August 6th, 2022, celebrate cancer survivors, and remember loved ones who are no longer with us. Together we can make difference in the fight against cancer.

Dated: June 21, 2022

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Leon Garcia, Mayor

TITLE

Annual Water Meter Purchase

RECOMMENDATION

Adopt a Resolution approving the purchase of water meters from Aqua-Metric Sales, Co., in an amount not to exceed $85,000.

CONTACT

Felix Hernandez, III, Maintenance and Utilities Director
Dominic Patrick, Water Systems Manager

BACKGROUND & ANALYSIS

Staff intends to replace water meters ranging from ¾" to 6" and ancillary components in FY 2022/23 through the on-going replacement of older meters not compatible with Automated Meter Infrastructure (AMI). This will allow staff to upgrade these meters that are reaching their end of useful life in conjunction with the implementation of the (AMI) Project, which will result in near real-time consumption data being available for customers. The project cost of these meters is $85,000.

Aqua-Metric Sales, Co. (AMS/Thirkettle) is the sole-source supplier of our water meters, both for replacement meters and for new installations. In 2020 AMS/Thirkettle became the new Northern California representative for Sensus, the vendor selected by the City in 2004.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Infrastructure: "Develop and maintain infrastructure resources to support sustainable growth."

FISCAL IMPACT

There are sufficient funds appropriated for FY 2022/23 in the Water Enterprise Fund in the Budget Line Item 510-50-565-43130 (Water Meters) to cover these expenditures.

ENVIRONMENTAL REVIEW

None

ATTACHMENTS:

1. Resolution - FY2022-23 Water Meter Purchase

RESOLUTION NO. 2022-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON APPROVING THE PURCHASE OF WATER METERS FROM AQUA-METRIC SALES, CO. IN AN AMOUNT NOT TO EXCEED $85,000

WHEREAS, the City of American Canyon has an ongoing water meter replacement program to replace old meters in various sizes to more accurately read and record flow measurement; and ancillary components that are in need of replacement in FY 2022-23, at an estimated cost of $85,000; and

WHEREAS, the City Council approved the sole-source purchase of Sensus water meters and ancillary components in February 2004; and

WHEREAS, In 2020 Aqua-Metric Sales, Co. (AMS/Thirkettle) became the new Northern California representative for Sensus and is the sole-source supplier of our water meters, both for replacement meters and for new installations; and

WHEREAS, there are sufficient funds appropriated for FY 2022/23 in the Water Enterprise Fund, account number 510-50-565-43130 (Water Meters), to cover these expenditures; and

WHEREAS, authorizing an open purchase order will expedite the purchase and delivery of water meters throughout the year, as needed.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby approves the purchase of water meters from Aqua-Metric Sales, Co. in the amount not to exceed $85,000.

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 21st day of June 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Leon Garcia, Mayor

ATTEST:

_____
Taresa Geilfuss, CMC, City Clerk

APPROVED AS TO FORM:

_____
William D. Ross, City Attorney

TITLE

NBCAP - 2022-23 Chemical Purchases

RECOMMENDATION

Adopt a Resolution authorizing the purchase of chemicals for the Water Treatment Plant in the amount of $422,141 and Waste Water Treatment Plant in the amount of $52,000 for FY 2022/23.

CONTACT

Felix Hernandez, III, Maintenance and Utilities Director
Dominic Patrick, Water Systems Manager

BACKGROUND & ANALYSIS

The City cooperates with other local agencies to obtain bulk pricing for chemicals to aid in the treatment of drinking water, solid waste, and recycled water. The "North Bay Agency Chemical Pool" is comprised of the cities of American Canyon, Napa, Vallejo, Fairfield, Vacaville and others. The City has participated in the "Pool" since 1994. Each Fiscal Year, this process ensures the City receives the best possible prices from vendors.

Sodium Hydroxide is used to adjust pH depending on source water quality and Sodium Hypochlorite is used in the disinfection process of finished water. The disinfection process and pH adjustments help control and mitigate the formation of disinfection byproducts and operational changes made in this regard can result in a change of consumables. Aluminum sulfate is used in water purification and as a mordant in dyeing and printing textiles. In water purification, it causes suspended impurities to coagulate into larger particles and then settle to the bottom to be filtered out. As such, staff would like the flexibility to adjust P.O.'s should the need arise based on actual consumption in FY 2022/23. It should be noted that a mid-year adjustment most likely will be needed as chemicals and shipping has increased more significantly than originally estimated.

For FY 2022/23, the lowest responsive and responsible bidders and estimated quantities for the Consortium are as follows:

Vendor	**Chemical**	**Estimated Quantity**
Chemtrade	Aluminum Sulfate (Acid Alum, Full)	320 Dry Tons (DT) @ $550/DT - **WTP**

Univar	Sodium Hydroxide (15% NaOH, Full)	130 Dry Tons (DT) @ $885.70 - **WTP**
Olin	Sodium Hypochlorite (12.5% NaOCl, Short)	20,000 Gallons (Gal) @ $1.80/Gal - WTP 29,000 Gallons (Gal) @ $1.80/Gal - WRF

Other chemicals outside the Consortium are ADVFLOC which are advanced engineered coagulants that enhances organic removal assisting in reduction of Disinfection-By-Products and improves overall plant performances. By using Advanced Floc (ADVFLOC) it reduces other chemicals. Citric Acid is weak acid made of citrus fruits, it is used in water chemistry for stabilization, neutralization and removes inorganic material from the membrane filters.

Estimate quantities for other chemicals needed:

Vendor	**Chemical**	**Estimated Costs**
BWS, Inc.	ADVFLOC	$60,000 - **WTP**
Thatcher	Citric Acid (50% solution)	$35,000 - **WTP**

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Infrastructure: "Develop and maintain infrastructure resources to support sustainable growth."

FISCAL IMPACT

Sufficient funds are budgeted in the FY 2022/23 Water Operations Budget Line Item 510-50-560-43115 – Operating Supplies and the Waste Water Operations Budget Line Item 540-50-570-43115 – Operating Supplies to implement the Recommended Action.

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

ATTACHMENTS:

1. Resolution Purchase of Chemicals
2. Final BID Tabulation FY 2022-2023'

RESOLUTION NO. 2021-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON AUTHORIZING THE PURCHASE OF CHEMICALS FOR THE WATER TREATMENT PLANT IN THE AMOUNT OF $422,141 AND THE WASTE WATER TREATMENT PLANT IN THE AMOUNT OF $52,000 FOR FY 2022/23

WHEREAS, the City of American Canyon with other local agencies to obtain bulk pricing for chemicals to aid in the treatment of drinking water, solid waste, and recycled water. The "North Bay Agency Chemical Pool" is comprised of the cities of American Canyon, Napa, Vallejo, Fairfield, Vacaville and others; and

WHEREAS, the lowest responsive and responsible bidders and estimated quantities for the fiscal year 2022/23 are as follows:

Vendor	Chemical	Estimated Quantity
Chemtrade	Aluminum Sulfate (Acid Alum, Full)	320 Dry Tons (DT) @ $550/DT – **WTP**
Univar	Sodium Hydroxide (25% NaOH, Full)	130 Dry Tons (DT) @ $885.70 – **WTP**
Olinr	Sodium Hypochlorite (12.5% NaOCI, Short)	20,000 Gallons (Gal) @ $1.80/Gal – **WTP** 29,000 Gallons (Gal) @ $1.80/Gal – **WRF**

WHEREAS, the adjustment to increase or decrease Sodium Hypochlorite, Sodium Hydroxide, and Aluminum Sulfate varies based on actual consumption of each of these products and process of disinfection of byproducts in finished water; and

WHEREAS, the City of American Canyon obtains other chemicals outside of the Consortium… Estimate quantities for fiscal year 2022/23 are as follows:

Vendor	Chemical	Estimated Costs
BWS Inc.	ADVFLOC	$60,000 – **WTP**
Thatcher	Citric Acid (50% solution)	$35,000 – **WTP**

WHEREAS, the draft FY 2022/23 Water Operating Budget, Line Item 510-50-560-43115, Operating Supplies, sufficient funds were budgeted; and

WHEREAS, the draft FY 2021/22 Waste Water Operating Budget, Line Item 540-50-570-43115, Operating Supplies sufficient funds were budgeted.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon authorizes the purchase of chemicals from Chemtrade, Univar, Olin, BWS, and Thatcher in amounts totaling $422,141 for the treatment of drinking water at the Water Treatment Plant and $52,000 for the treatment of solid waste at Waste Water Treatment Plant during Fiscal Year 2022/23.

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 21st day of June, 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Leon Garcia, Mayor

ATTEST:

_____
Teresa Geilfuss, CMC, City Clerk

APPROVED AS TO FORM:

_____
William D. Ross, City Attorney

NORTH BAY AGENCY CHEMICAL POOL (NBACP) - PRIMARY CHEMICAL BID RESULTS MAY 5, 2021
FY 2021 - 2022

CHEMICAL VENDOR	ALUM	ACID ALUM	50% NaOH	50% NaOH	25% NaOH	25% NaOH	LOX	CO_2	LIQUID Cl_2 (GAS)		12.5% NaOCl		FERRIC	SODIUM BISULFITE	FLUORIDE		Orthopolyphosphate		
	(Dry Ton)	*(Dry Ton)*	*(Dry ton)*	*(Dry ton)*	*(Dry Ton)*	*(Dry Ton)*	*(CCF)*	*lb*	*(1-ton Cylinder)*		*(gallon)*	*(gallon)*	*(Dry Ton)*	*(gallon)*	*(Dry Ton)*	*(adjusted)*	*(gallon)*	*(gallon)*	*(gallon)*
	Full	Full	Full	Short	Full	Short	100%	100%	Full	Short	Full	Short	Full	Full	100%	24%	Full	short	tote
Brenntag Pacific, Inc.			$920.00	1024*	$1,105.00	1310*											$1.18	$1.65	$16.00
Carus LLC.																	$1.26	$1.42	$18.17
Chemtrade Chem	$386.00	$550.00																	
Kemira													$1,378.00						
Linde Inc.							$1.15	$0.14											
Olin Corporation			$936.33	$1,086.33	$1,044.67	$1,319.67					$1.62	$1.80							
Pencco, Inc.													$1,195.00		$2,333.33	$560.00			
Sterling Water Tech																	$0.99	$1.09	$13.56
Thatcher Company	$386.52	$649.00							$1,800.00						$2,783.33	$668.00			
Univar Solutions			$742.12	$1,617.50	$885.70	$2,296.00					$2.45	$2.72		$1.795					
FISCAL YEAR																			
FY 22-23	*$386.00*	*$550.00*	*$742.12*	*$1,086.33*	*$885.70*	*$1,319.67*	*$1.15*	*$0.14*	*$1,800.00*		*$1.62*	*$1.80*	*$1,195.00*	*$1.795*	*$2,333.33*	*$560.00*	$0.99	$1.09	$13.56
FY 21-22	*$266.00*	*$450.00*	*$402.99*		*$499.90*		*$1.05*	*$0.09*		*$1,185.00*	*$0.69*	*$0.8027*	*$900.00*	*$1.12*	*$2,226.09*	*$534.26*	$0.4488	$0.4491	$27.0545
FY 20-21	$285.00	$375.00	$443.00		$567.00		$1.00	$0.07		$1,140.00	$0.70	$0.82	$810.00	$1.09	$1,604.35	$385.04	$5.50	$5.75	$6.50
FY 19-20	$255.00	$297.70	$674.60		$762.55		$756.00	$0.26	$0.00	$850.00	$0.65	$0.65	$1.05	$1,352.17	$325.50			$0.05	
FY 18-19	$255.00	$297.70	$674.60		$762.55		$0.26	$0.0506	$0.00	$850.00	$0.65	$0.65	$756.00	$1.05	$1,352.17	$325.50			
FY 17-18	$232.00	$257.00	$538.22		$630.88		$0.28	$98.32	$0.00	$800.00	$0.53	$0.59	$500.00	$1.03	$1,421.74	$341.22			
FY 16-17	$229.00	$229.00	$395.00		$444.06		$0.27		$615.00	$645.00	$0.47	$0.57	$438.78	$0.94	$1,661.00	$398.64			
FY 15-16	$204.00	$204.00	$399.13		$463.26		$0.28		$459.00	$462.00	$0.50	$0.57	$493.70	$0.89	$1,789.83	$429.56			
FY 14-15	$184.00	$184.00	$445.00		$483.80		$0.27		$519.00	$555.00	$0.51	$0.58	$517.00	$0.91	$2,065.21	$495.65			
FY 13-14	$277.60	$277.60	$452.00		$479.00		$0.24		$565.00	$540.00	$0.62	$0.50	$597.00	$0.75	$2,480.39	$595.29			
FY 12-13	$398.00	$398.00	$475.00		$505.00		$0.21		$565.00	$540.00	$0.58	$0.48	No Bid	$0.75	$2,550.00	$612.00			

TITLE

Two-year Intergovernmental Services Agreement with the Housing Authority of the City of Napa (HACN)

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to sign a two-year Intergovernmental Services Agreement with the Housing Authority of the City of Napa (HACN) for housing-related services for the City of American Canyon.

CONTACT

Brent Cooper, AICP, Community Development Director

BACKGROUND & ANALYSIS

The Housing Authority of the City of Napa (HACN) provides housing-related services for the City of American Canyon. Contracting these services with HACN provides a collaborative and cost-effective partnership.

The proposed two-year Intergovernmental Services Agreement would occur during Fiscal Year 2022 – 2023 and Fiscal Year 2023 – 2024 at a Not to Exceed cost of $189,600.

The agreement provides the City of American Canyon with HACN staff on a variety of Housing-related services. These services include: Grant application and administration for the First Time Homebuyer Down Payment Program, Owner-Occupied Rehabilitation Program, prepare quarterly and annual Program Income Reports and Performance Reports, conduct annual monitoring of affordable housing units; Section 8 Housing Unit monitoring; participate in the Napa County Continuum of Care; advise staff on development applications to maximize options for affordable housing.

A Resolution to approve the is included as Attachment 1. The Agreement which includes the scope of services is included as Exhibit A to Attachment 1.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

The proposed contract costs were included in the Fiscal Year 2022-2023 budget.

ENVIRONMENTAL REVIEW

The proposed contract is not projects under CEQA and are therefore not subject to environmental review.

ATTACHMENTS:

1. Resolution and Exhibit A - Housing Authority Agreement

RESOLUTION NO. 2022-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON AUTHORIZING THE CITY MANAGER TO SIGN A TWO-YEAR INTERGOVERNMENTAL SERVICES AGREEMENT WITH THE HOUSING AUTHORITY OF THE CITY OF NAPA (HACN) FOR HOUSING-RELATED SERVICES FOR THE CITY OF AMERICAN CANYON

WHEREAS, the City of American Canyon and the City of Napa have proposed entering into a two-year Agreement during Fiscal Year 2022 – 2023 and Fiscal Year 2023 – 2024 for Housing-related supportive services provided by the Housing Authority of the City of Napa (HACN) for a Not to Exceed cost of $189,600; and

WHEREAS, City lacks the qualified personnel to provide the specified work product; and

WHEREAS, the "baseline" services provided by this agreement is depicted in the table below:

WORK PROGRAM	DESCRIPTION
A. COUNTYWIDE ACTIVITIES	
1. Section 8 Housing Services	HUD funded very low-income rental housing assistance program administer Countywide – 84% City of Napa, 12% American Canyon, & 4% elsewhere in County
2. Continuum of Care	Participate in Countywide Continuum of Care for delivery of homeless services & projects.
B. STANDARD HOUSING SERVICES	
1. Regulatory Agreement Monitoring	Provide required annual monitoring of regulatory agreement units summarized in Exhibit B
2. Review development projects	Technical assistance reviewing proposed housing developments to maximize affordable housing units
3. Loan Servicing	Provide loan servicing and owner occupancy monitoring for CalHome, HOME, BEGIN, & CDBG homebuyer & rehab loans.
4. Affordable Housing Regulatory Agreements	Review affordable housing agreements & make recommendations
5. Annual Meeting with Staff and Council	Report on year's activities; and

WHEREAS, the total compensation for the Services provided by Authority to the City under this Agreement, including the Baseline Rate and the Pass-Through Rate, shall not exceed $93,150.00 for fiscal year 2022-2023 or $96,450.00 for fiscal year 2023-2024; and

WHEREAS, if the City authorizes Authority to perform "Additional Services," Authority will be compensated for the Additional Services on a time and materials basis; and

WHEREAS, consistent with the "A/B/C Test" stipulated by the *Dynamex Operations West Inc. v. Superior Court* (Case No. S222732), the HACN is an independent contractor free from the control and direction of the City in connection with the performance of the work, who performs work that is outside the usual course of the City's business and is customarily engaged in an independently established trade, occupation, or business of the same nature as the work performed for the City; and

NOW, THEREFORE, BE IT RESOLVED that the City of American Canyon City Council authorizes the City Manager to enter into a two-year Agreement with the Housing Authority of the City of Napa as depicted as Exhibit A to this Resolution.

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 21st day of July, 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Leon Garcia, Mayor

ATTEST:

_____
Taresa Geilfuss, CMC, City Clerk

APPROVED AS TO FORM:

_____
William D. Ross, City Attorney

Exhibit A – Intergovernmental Agreement for Services by and between the Housing Authority of the City of Napa and the City of American Canyon

EXHIBIT A

INTERGOVERNMENTAL AGREEMENT FOR SERVICES BY AND BETWEEN THE HOUSING AUTHORITY OF THE CITY OF NAPA AND THE CITY OF AMERICAN CANYON

HOUSING AUTHORITY OF THE CITY OF NAPA AGREEMENT NO. _____
CITY OF AMERICAN CANYON AGREEMENT NO. _____

THIS AGREEMENT FOR SERVICES (this "Agreement") is made and entered into as of July 1, 2022 ("Effective Date"), by and between the HOUSING AUTHORITY OF THE CITY OF NAPA, a public body, corporate and politic (the "Authority"), and the CITY OF AMERICAN CANYON, a municipal corporation (the "City") under the joint exercise of powers provisions of the Government Code of the State of California, California Government Code Section 6500-6536. City and Authority are public entities organized and operating under the laws of the State of California and each is a public entity as defined in California Government Code Section 6500. The Authority and City are hereinafter collectively referred to as the "Parties."

RECITALS

WHEREAS, the City desires to obtain housing services from the Authority during the Fiscal Year 2022 – 2023 and Fiscal Year 2023 – 2024, and the Authority is willing to provide such services to the City subject to the terms and conditions set forth herein.

TERMS

NOW, THEREFORE, City and Authority agree as follows:

1. **Term of the Agreement.** The term of this Agreement shall commence on the Effective Date and shall expire on June 30, 2024 (the "Term") unless earlier terminated in accordance with Paragraphs 7 or 8 of this Agreement.

2. **Scope of Services.** Authority shall perform the services described in the *Scope of Services* in Exhibit "A", attached hereto and incorporated by reference herein (the "Services").

3. **Compensation.**

(a) Baseline Rate. In consideration of Authority's performance of the Services, the City shall pay to Authority the baseline rate ("Baseline Rate") of Fifty Thousand Dollars ($91,150.00) for fiscal year 2022–2023 and Fifty-One Thousand Dollars ($94,450.00) for fiscal year 2023–2024

(b) Pass-Through Rate. In addition to the Baseline Rate, City shall pay to Authority the pass-through rate ("Pass-Through Rate") of Two Thousand Dollars ($2,000), which will be paid by Authority to Abode Services ("Abode") for County wide rental assistance services provided by Abode.

(c) Maximum Annual Compensation. The total compensation for the Services provided by Authority to the City under this Agreement, including the Baseline Rate and the Pass-Through Rate, shall not exceed $93,150.00 for fiscal year 2022-2023 or $96,450.00 for fiscal year 2023-2024 as detailed in the following table:

COMPENSATION BREAKDOWN			
Service Provided	**FY2022-23 Cost**	**FY2023-24 Cost**	**Total Cost**
HACN Baseline Housing Services (Baseline Rate)	$91,150	$94,450	$185,600
Abode Services - Rental Assistance (Pass-Through Rate)	$2,000	$2,000	$4,000
Total Service Cost	$93,150	$96,450	$189,600

(d) Rate for Additional Services. If the City authorizes Authority to perform services that are not included in the *Scope of Services* set forth in Exhibit "A" ("Additional Services"), Authority will be compensated for the Additional Services on a time and materials basis. The rate for Authority's time for the Additional Services shall be the then-current fully burdened overhead rate (the "Fully Burdened Overhead Rate") for the employee performing the Additional Services. The Fully Burdened Overhead Rate is an hourly billable rate that captures all Authority costs (direct and indirect) associated with an employee, over and above gross compensation or payroll costs. Typical costs associated with the Fully Burdened Overhead Rate include payroll taxes, worker's compensation, health insurance, paid time off, pension contributions, other benefits, and indirect costs including departmental and citywide administrative overhead allocations. The applicable Fully Burdened Overhead Rate will depend on the Authority employee performing the Additional Services as each employee has a different Fully Burdened Overhead Rate that is calculated based on that particular employee's salary and benefits.

(e) Invoices for Additional Services. Authority will submit a monthly itemized invoice to the City for any Additional Services provided by the Authority during the preceding month. The City will pay the Authority within 30 days after approval of each invoice.

4. **Method of Payment.** The Authority shall provide to City an invoice for payment for the Services on the following dates and in the following amounts:

(a) On July 1, 2022, an invoice equal to 50% of the Baseline Rate for fiscal year 2022-2023 in the amount of $45,575.00 plus the Pass-Through Rate for fiscal year 2022-2023 of $2,000.00 for a total of $47,575.00; and

(b) On January 1, 2023, a second invoice for the remaining 50% of the Baseline Rate for fiscal year 2022-2023 in the amount of $45,575.00.

(c) On July 1, 2023, a third invoice for 50% of the Baseline Rate for fiscal year 2023-2024 in the amount of $47,225.00 plus the Pass-Through Rate for fiscal year 2023-2024 in the amount of $2,000.00 for a total of $49,225.00; and

(d) On January 1, 2024, a fourth invoice for the remaining 50% of the Baseline Rate for fiscal year 2023-2024 in the amount of $47,225.00.

City shall pay the Authority within thirty (30) days following receipt of an invoice.

5. **Independent Contractor.** The Authority shall perform the Services under this Agreement as an independent contractor. The Authority and the officers, agents and employees of Authority are not, and shall not be deemed, City employees for any purpose, including workers' compensation. The Authority shall determine the method and manner by which the Services shall be performed. The Authority and its officers, employees and agents shall not be entitled to any of the benefits accorded to a City employee. City shall not deduct or withhold any amounts whatsoever from the compensation paid to the Authority, including, but not limited to amounts required to be withheld for state and federal taxes. The Authority shall be solely responsible for all such payments.

6. **Indemnification.** To the fullest extent permitted by law, City shall defend, indemnify and hold harmless the Authority and its elected and appointed officials, officers, agents and employees from and against any and all liability or claims (including actions, demands, damages, injuries, settlements, losses,

or costs [including legal costs and attorney's fees]) (collectively, "Liability") of any nature, arising out of, pertaining to, or relating to City's acts or omissions under this Agreement. Consistent with Civil Code Section 2782, City will not be obligated to indemnify Authority for the proportionate share of the Liability caused by the Authority's active negligence, sole negligence, or willful misconduct. City's indemnification obligations under this Agreement are not limited by any limitations of any insurance held by City, including, but not limited to, workers' compensation insurance.
To the fullest extent permitted by law, Authority shall defend, indemnify and hold harmless City and its elected and appointed officials, officers, agents and employees from and against any Liability of any nature, arising out of, pertaining to, or relating to the Authority's acts or omissions under this Agreement. Consistent with Civil Code Section 2782, Authority will not be obligated to indemnify City for the proportionate share of the Liability caused by the City's active negligence, sole negligence, or willful misconduct. Authority's indemnification obligations under this Agreement are not limited by any limitations of any insurance held by Authority, including, but not limited to, workers' compensation insurance.

7. **Termination for Cause.** If either party shall fail to fulfill in a timely and proper manner that party's obligations under this Agreement or otherwise breach this Agreement, the non-defaulting party may, in addition to any other remedies it may have, terminate this Agreement by giving fifteen (15) days written notice to the defaulting party in the manner set forth in Paragraph 11 (Notices).

8. **Termination for the Convenience of a Party.** This Agreement may be terminated by either party for any reason and at any time by giving no less than thirty (30) days prior written notice of such termination to the other party and specifying the effective date thereof.

9. **Payment for Work upon Expiration or Termination.** In the event of termination for cause under Paragraph 7 or termination for the convenience of a party under Paragraph 8, Authority shall be entitled to receive compensation for any satisfactory Services and/or Additional Services provided by the Authority prior to the effective date of the notice subject to the maximum amount set forth in Paragraph 3(c). In the event the termination results in the Authority receiving payment in an amount that exceeds the amount due to Authority for the Services provided under this Agreement, City shall be entitled to receive reimbursement for any overpayment from Authority.

10. **No Waiver.** The waiver by either party of any breach or violation of any requirement of this Agreement shall not be deemed to be a waiver of any such breach in the future, or of the breach of any other requirement of this Agreement.

11. **Notices**. All notices required or authorized by this Agreement shall be in writing and shall be delivered in person or by deposit in the United States mail, by first class mail, postage prepaid. Any mailed notice, demand, request, consent, approval or communication that either party desires to give the other party shall be addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address. Any notice sent by mail in the manner prescribed by this paragraph shall be deemed to have been received on the date noted on the return receipt or five days following the date of deposit, whichever is earlier.

AUTHORITY	CITY OF AMERICAN CANYON
Housing Manager	Jason B. Holley, City Manager
Housing Authority of the City of Napa	City of American Canyon
P.O. Box 660	4381 Broadway, Suite 201
Napa, CA 94559	American Canyon, CA 94503

12. **Confidentiality.** Confidential information is defined as all information disclosed to the Authority which relates to City past, present, and future activities, as well as activities under this Agreement. Except as otherwise provided in Paragraph 15, as directed by the City Manager or designee thereof, or when required by the California Public Records Act, a subpoena or by court order, the Authority shall hold all such information as the Authority may receive, if any, in trust and confidence.

13. **Amendment/Modification.** Except as specifically provided herein, this Agreement may be modified or amended only in a writing signed by the Parties.

14. **Compliance with Laws.** In the performance of this Agreement, the Authority shall observe and comply with all applicable Federal, State and local laws, ordinances, and codes.

15. **Access to Records/Retention.** City shall have access to any books, documents, papers and records of the Authority prepared or obtained by the Authority when providing the Services under this Agreement. Upon expiration or termination of this Agreement the Authority shall return all such records to City unless otherwise directed by City to retain or dispose of such records, except that with the written permission of City, the Authority may keep a copy of such records as long as such copy is maintained in confidence and is returned to City or its successor agency to be destroyed upon notification to Authority that City has authorized destruction of the original records.

16. **Attorney's Fees.** In the event that either party commences legal action of any kind or character to either enforce the provisions of this Agreement or to obtain damages for breach thereof, the prevailing party in such litigation shall be entitled to all costs and reasonable attorney's fees incurred in connection with such action.

17. **Interpretation.** The headings used herein are for reference. The terms of the Agreement are set out in the text under the headings. This Agreement shall be governed by the laws of the State of California.

18. **Severability.** If any provision of this Agreement, or any portion thereof, is found by any court of competent jurisdiction to be unenforceable or invalid for any reason, such provision shall be severable and shall not in any way impair the enforceability of any other provision of this Agreement.

19. **Entirety of Contract.** This Agreement, together with "Exhibits A and B" attached hereto and incorporated herein, constitutes the entire agreement between the Parties relating to the subject of this Agreement and supersedes all previous agreements, promises, representations, understandings and negotiations, whether written or oral, among the Parties with respect to the subject matter hereof.

20. **Counterparts.** This Agreement may be executed in counterparts, each one of which is deemed an original, but all of which together constitute a single instrument.

21. **Privileges and Immunities.** In accordance with California Government Code section 6513, all of the privileges and immunities from liability, all exemptions from laws, ordinances and rules, and all pension, relief, disability, workmen's compensation, and other benefits which apply to the activity of the trustees, officers, employees or agents of the Parties when performing their functions within the territorial limits of their respective public agencies, shall apply to them to the same degree and extent while engaged in the performance of any of their functions and duties associated with performance of this Agreement.

[Signature page follows.]

IN WITNESS WHEREOF, this Agreement was executed by the Parties as of the date first above written.

CITY:
CITY OF AMERICAN CANYON, a municipal corporation

By: _____
LEON GARCIA, Mayor, City Council

ATTEST:

By: _____
TARESA GEILFUSS, City Clerk

APPROVED AS TO FORM:

By: _____
WILLIAM D. ROSS, City Attorney

AUTHORITY:
HOUSING AUTHORITY OF THE CITY OF NAPA, a public body, corporate and politic

By: _____
VINCENT SMITH, Deputy Director

ATTEST:

By: _____
TIFFANY CARRANZA, Deputy Authority Secretary

COUNTERSIGNED:

By: _____
JOY RIESENBERG, City Auditor

APPROVED AS TO FORM:

By: _____
MICHAEL BARRETT, Authority General Counsel

EXHIBIT "A"

Scope of Services

WORK PROGRAM	DESCRIPTION
A. COUNTYWIDE ACTIVITIES	
1. Section 8 Housing Services	HUD funded very low-income rental housing assistance program administer Countywide – 84% City of Napa, 12% American Canyon, & 4% elsewhere in County
2. Continuum of Care	Participate in Countywide Continuum of Care for delivery of homeless services & projects.
B. STANDARD HOUSING SERVICES	
1. Regulatory Agreement Monitoring	Provide required annual monitoring of regulatory agreement units summarized in Exhibit B
2. Review development projects	Technical assistance reviewing proposed housing developments to maximize affordable housing units
3. Loan Servicing	Provide loan servicing and owner occupancy monitoring for CalHome, HOME, BEGIN, & CDBG homebuyer & rehab loans.
4. Affordable Housing Regulatory Agreements	Review affordable housing agreements & make recommendations
5. Annual Meeting with Staff and Council	Report on year's activities
C. ADDITIONAL HOUSING SERVICES	
1. Additional housing services as mutually agreed to	TBD: The Authority shall be compensated for such additional services in accordance with Section 3(d).

EXHIBIT "B"

MONITORING DETAIL

Project	Type	Affordable Units	Task	Description
Vineyard Crossing	MF	70	Annually	Mail out project compliance report and review tenant information for compliance with Regulatory Agreement. Up-date project database.
Canyon Ridge Apartments	MF	8	Annually	Mail out project compliance report and review tenant information for compliance with Regulatory Agreement. Up-date project database.
Village at Vintage Ranch	MF	16	Annually	Lease up certification. Mail out project compliance report and review tenant information for compliance with Regulatory Agreement. Up-date project database.
Valley View Apartments	Senior	70	Annually	Lease up certification. Mail out project compliance report and review tenant information for compliance with Regulatory Agreement. Up-date project database.
Heritage Park	BMR	7	Annually	Mail out owner occupancy certification, verify insurance & taxes paid. Follow-up when necessary. Up-date owner database
Chesapeake Homes	BMR	10	Annually	Mail out owner occupancy certification, verify insurance & taxes paid. Follow-up when necessary. Up-date owner database
Vineyard Place	BMR	25	Annually	Mail out owner occupancy certification, verify insurance & taxes paid. Follow-up when necessary. Up-date owner database
CDBG, HOME & CalHome Rehab Loans	Loans	30*	Annually	Mail out owner occupancy certification, verify insurance & taxes paid. Follow-up when necessary. Up-date owner database
HOME & CalHome First Time Homebuyer Loans	Loans	15*	Annually	Mail out owner occupancy certification, verify insurance & taxes paid. Follow-up when necessary. Up-date owner database
Additional affordable housing units	MF	up to 250**	Annually	Lease up certification. Mail out project compliance report and review tenant information for compliance with

				Regulatory Agreement. Update project database.

MF = rental multifamily
BMR = Below Market Rate home ownership

*Number of loans may increase or decrease over the term of contract
**Affordable units beyond the number identified above shall be billed on a time and material basis in accordance with Paragraph 3(d).

TITLE

Calling the General Municipal Election and Consolidating with Napa County

RECOMMENDATION

Adopt a Resolution calling and giving notice of the General Municipal Election to be held in the City of American Canyon on November 8, 2022 and requesting the Board of Supervisors of Napa County consolidate the General Municipal Election with the Statewide General Election.

CONTACT

Taresa Geilfuss, CMC, City Clerk

BACKGROUND & ANALYSIS

The American Canyon Municipal Code requires that the City's General Municipal Elections be held on the first Tuesday following the first Monday in November of even-numbered years. It also requires the City Clerk to petition Napa County to consolidate the election with Statewide General Elections being held on that date.

The terms of Councilmembers Mark Joseph and David Oro expire in 2022. A General Municipal Election must be held on November 7, 2022 to fill these seats.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Not applicable.

FISCAL IMPACT

The cost of a consolidated election is split between the number of entities on the ballot, number of positions, and number of ballot measures. The proposed FY2022-23 Budget is anticipated to include $50,000 for the City's November, 2022 Municipal Election based on an estimate provided by the Napa County Elections Division.

ATTACHMENTS:

1. Resolution Calling November 7, 2022 Election

RESOLUTION NO. 2022-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON CALLING AND GIVING NOTICE OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 7, 2022, AND REQUESTING CONSOLIDATION OF THIS ELECTION WITH THE STATEWIDE GENERAL ELECTION

WHEREAS, under the provisions of the laws relating to general law cities in the State of California and the City of American Canyon's Municipal Code, a General Municipal Election shall be held on November 7, 2022, for the election of certain municipal officers; and

WHEREAS, pursuant to the California Elections Code, the City Council of the City of American Canyon calls and gives notice of the General Municipal Election; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Statewide Election to be held on the same date, and that within the city, the precincts, polling places, and election officers of the two elections be the same, and that the Napa County Elections Division of Napa County canvass the returns of the General Municipal Election and that this election be held in all respects as if there were only one election.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Pursuant to the requirements of the laws of the State of California relating to general law cities, there is called and ordered to be held in the City of American Canyon on Tuesday, November 7, 2022, a General Municipal Election for the purpose of electing two members of the City Council for full four-year terms.

Section 2. The ballots to be used at the election shall be in the form and content as required by law.

Section 3. That pursuant to the provisions of Section 10002 of the Elections Code of the State of California, the City Council of the City of American Canyon does hereby request the Napa County Board of Supervisors permit the County Elections Official to prepare and perform certain services for the City of American Canyon in relation to said Consolidated Election:

a) Provide vote centers and vote center workers for said Vote-By-Mail Election and set compensation for such services;

b) Provide processing of vote-by-mail ballots;

c) Furnish indices, precinct supplies, appoint vote center workers, train vote center workers, and designate vote centers and official ballot drop boxes for all precincts;

d) Procure and furnish any and all official ballots, notices, printed matter and all supplies and equipment and other necessary items in order to properly and lawfully conduct the Election;

d) Hold central counting, count write-in votes and conduct official canvass of the ballots for the City of American Canyon for said Election;

e) Certify the ballots received, used, spoiled or destroyed;

f) All other necessary actions required for holding of the Election as may be requested by the city; and,

g) Provide an itemized bill for services performed subsequent to the Election.

Section 4. Notice of the time and place of holding the Election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the Election, in time, form and manner as required by law.

Section 5. Pursuant to the requirement of Elections Code Section 10403, the Board of Supervisors of the County of Napa is hereby requested to consent and agree to the consolidation of the City of American Canyon's General Municipal Election with the Statewide Election to be held on November 7, 2022.

Section 6. That the County Election Division is authorized to canvass the returns of the Election. The Election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The election will be held and conducted in accordance with the provisions of law regulating the Statewide General Election.

Section 7. That the City of American Canyon recognizes that additional cost will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs that are not reimbursed by the State.

Section 8. That the City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the County Elections Division of Napa County.

PASSED, APPROVED and **ADOPTED** at a Regular Meeting of the City Council of the City of American Canyon held on the 21st day of June 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Leon Garcia, Mayor

ATTEST:

_____
Taresa Geilfuss, CMC, City Clerk

APPROVED AS TO FORM:

_____
William D. Ross, City Attorney

TITLE

Appropriations Limit for Fiscal Year 2022-23

RECOMMENDATION

Approve a Resolutions establishing the Appropriations Limit of $22,461,800 for Fiscal Year 2022-2023.

CONTACT

Lincoln Bogard, Finance Director/Treasurer

BACKGROUND & ANALYSIS

State law requires local agencies to set an appropriation limit each fiscal year. Only certain annual budget appropriations from proceeds of taxes, as defined by the law and accepted statewide guidelines, are subject to the limit. The appropriations limit is revised annually, usually upward, by a formula that uses a combination of percent changes in Statewide Per Capita Income (PCI) or Non-residential assessed valuation, if available, and City or County Population.

In November 1979, the people of California added Article XIIIB to the State Constitution, which placed limitations on the appropriations of State and local governments. The Article was implemented by State Legislation that defined the process to calculate the appropriations limit and required that cities adopt a resolution setting an annual appropriations limit. The base year was set as fiscal year 1978-1979 and the first appropriations limit was applied to qualifying public agencies budgets for fiscal year 1980-1981.

In June 1990, the people approved Proposition 111, which, among other things, amended Article XIII-B. The amendment made significant changes to how the limit was calculated, what appropriations were subject to the limit, and added City Council resolution and independent audit requirements. One of the significant changes was to allow the City to make two choices when computing the appropriations limit:

- Inflation factor - choose between per capita income or increase in non-residential assessed valuation due to new construction
- Population factor – choose between City population growth and County population growth.

There are no penalties under Article XIIIB for failure to adopt a limit. Compliance with the law is intended to be locally enforced by citizens. The State Government Code limits challenges in civil court to the appropriations limit calculation to a 45-day period after adoption.

If the portion of the City/District Budget that is subject to the appropriations limit exceeds the limit, the City/District can carry over the excess amount one year. If, after the second year, the City/District still exceeds the limit, the voters can approve a temporary override or the City/District would need to refund the excess amount to the people by lowering taxes or fees.

Updated Appropriations Limit

The change in the appropriations limit is calculated annually by staff from the information provided by the State Department of Finance each May. Consistent formulas are used to ensure an accurate calculation.

Proceeds of Taxes and Appropriations Subject to Limit

After the annual appropriations limit is calculated, the appropriations that are subject to the limit are determined. The appropriations limit only applies to appropriations that are funded from proceeds of taxes. Proceeds of taxes are fairly well defined in the statewide guidelines; however, the method to determine which appropriations are from proceeds of taxes can be complicated.

FY 2022-23 Appropriation Limit

The Fiscal Year 2022-23 appropriations limit was calculated using the Statewide Per Capita Personal Income increase 7.55% and the City population increase of 0.43%. When applying these factors, the prior year limit increased by 8%.

City Limit

The appropriations limit increased $1,665,763 to $22,461,800 (Resolution in Attachment 1). Appropriations that are subject to the limit are $17,738,259 so the City is well under the appropriation limit by $4,723,541. The detail computations are presented in the Appropriations Spending Limit Worksheet (Attachment 2).

Public Notice

As required by State Law, detailed worksheets supporting the appropriation limit calculations have been available for review by the public in the City Clerk's Office. Also, as required, a public notice has been published for this meeting to adopt the appropriations resolution.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Not applicable.

FISCAL IMPACT

None

ENVIRONMENTAL REVIEW

None.

ATTACHMENTS:

1. Resolution City Appropriation Limit
2. Appropriations Limit Calculation 22-23

RESOLUTION NO. 2022-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-2023

PURSUANT TO ARTICLE XIIIB OF THE CALIFORNIA CONSTITUTION

WHEREAS, Article XIIIB of the California Constitution provides that the total annual appropriations subject to limitation of each governmental entity, including this City, shall not exceed the appropriation limit of such entity of government for the prior year adjusted for certain changes mandated by Proposition Four passed in November, 1979 and Proposition 111 in June, 1990 except as otherwise provided for in said Article XIIIB and implementing State statutes; and

WHEREAS, pursuant to said Article XIIIB, and Section 7900 *et seq.* of the California Government Code, the City is required to set its appropriation limit for each fiscal year; and

WHEREAS, the City Manager has conducted the necessary analysis and calculations to determine the appropriations limit for fiscal year 2022-23, relying on the permanent fiscal year 1993-1994 limit approved by the voters on November 3, 1994, and the following two adjustment factors: *Change in Population*; and *Change in Per Capita Income*; and

WHEREAS, based on such calculations the City Manager has determined the said appropriation limit, and pursuant to Section 7910 of the Government Code, has made available to the public the documentation used in the determination of the limit;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of American Canyon that:

1. The annual adjustment factors used to calculate the fiscal year 2022-2023 appropriations limit shall be the change in State Per Capita Income 7.55% and January 2022 City population +0.43%.
2. The new Appropriation Limit for Fiscal Year 2022-2023 shall be and is hereby set in the amount of $22,461,800.
3. The fiscal year 2022-2023 Adopted Budget appropriations subject to the appropriation limit is $17,738,259.

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on 21st day of June, 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Leon Garcia, Mayor

ATTEST:

_____
Taresa Geilfuss, CMC, City Clerk

APPROVE AS TO FORM:

_____
William D. Ross, City Attorney

APPROPRIATIONS SPENDING LIMIT (Prop. 4 "Gann Limit")

City of American Canyon

FY 2022-2023

Calculation of Spending Limit

Last Year's Limit (FY 2021-2022)		**$ 20,796,037**
Adjustment Factors:		
Change in Population/City	**1.0043**	
Change in Non-residential Assessed Valuation	**N/A**	
Change in Per Capita Income	**1.0755**	
	1.0801	
Total Adjustment (Percent)	**8.01%**	
Total Adjustment (Dollars)		**1,665,763**
NEW APPROPRIATION LIMIT FOR FISCAL YEAR 2022-2023		**$ 22,461,800**

Appropriations in Fiscal Year 2022-2023 Compared to Limit

Proceeds from Taxes	**17,738,259**
Less Exclusions:	**-**
Appropriations Subject to Limitation	**17,738,259**
Appropriations Limit for FY 2021-2022	**22,461,800**
Amount Under Limit	**$ 4,723,541**

APPROPRIATIONS SPENDING LIMIT (Prop. 4 "Gann Limit")

City of American Canyon

FY 2022-2023

Determination of Proceeds of Taxes

(Source: Adopted Budget for FY 2022-23)

REVENUE	PROCEEDS OF TAXES	NON-PROCEEDS	TOTAL
Taxes			
Property Tax	$ 10,494,793		$ 10,494,793
Prop Tax In Lieu of Veh Lic Fees	1,951,253		1,951,253
Transfer Tax	87,087		87,087
Sales Tax	3,020,000		3,020,000
Transient Occupancy Tax	1,563,150		1,563,150
Card Room Admission Tax	375,000		375,000
Business License	186,000		186,000
Other Revenues:			
Franchise Fees		913,000	913,000
Vehicle Code Fines		68,130	68,130
Public Work Fees		63,000	63,000
Building Permits/Plan Check Fees		400,200	400,200
Planning Fees		220,300	220,300
Transfers In		3,125,365	3,125,365
Miscellaneous		2,808,034	2,808,034
SUBTOTAL	17,677,283	7,598,029	25,275,312
Allocation of Interest			
Subtotals Percent of Total	69.94%	30.06%	100.00%
Interest Allocation	60,976	26,208	87,184
Total with Interest	$ 17,738,259	7,624,237	$ 25,362,496

TITLE

CalRecycle Grant Applications

RECOMMENDATION

Adopt a Resolution authorizing submittal of applications for all CalRecycle Grants for which the City of American Canyon is eligible.

CONTACT

Erica Ahmann Smithies, P.E., Public Works Director

BACKGROUND & ANALYSIS

The California Department of Resources Recycling and Recovery (CalRecycle) offers funding opportunities to assist public and private entities in the safe and effective management of the waste stream. Public Resources Code section 48000 et seq authorizes CalRecycle to administer various grant programs in furtherance of the State's efforts to reduce, reuse, and recycle solid waste generated in the State, thereby preserving landfill capacity, protecting public health and safety, and the environment. These grant funding opportunities have directly supported the City's efforts in meeting many of the State's waste diversion requirements.

Recent State legislation has established strict diversion goals, which must be met by municipalities over the next several years. Following the precedents set by Assembly Bill 341 Mandatory Recycling (AB341) and Assembly Bill 1826 Mandatory Commercial Organics (AB1826), CalRecycle passed and formalized rules and regulations for Senate Bill 1383 (SB1383) as part of the State's Short-Lived Climate Pollutant Reduction Strategy, which mandates Cities to implement mandatory programming, education, monitoring, and enforcement actions for all waste streams.

In an effort to meet these stricter mandates and goals, the City of American Canyon would like to actively apply for grants from CalRecycle as funding opportunities become available. Grant funding resources from CalRecycle can cover recycling and litter abatement initiatives, organics, and food recovery programs, as well as household hazardous waste collection services and opportunities.

CalRecycle grant application procedures require, among other things, an applicant's governing body to delegate by resolution certain authorizations related to the administration of the CalRecycle grants. CalRecycle recommends that government bodies approve a general resolution authorizing

the application of all CalRecycle grants in order to streamline and guarantee a City's ability to apply for all grants for which they are eligible for in a timely manner.

City Council previously approved Resolution No. 2018-45 (Payment Program Resolution) which allows the City to apply for and accept CalRecycle Payment Program funds, which are considered to be entitlement funds based upon a jurisdiction's population. The proposed resolution allows the City to apply for all other Grant Applications and requires a separate City Council action. This resolution will authorize the City to apply and accept, if awarded, CalRecycle Grant funding for up to five years from the date of adoption, per CalRecycle's maximum length of time allowed.

CalRecycle Grant funding is essential in meeting the City's short-term and long-term zero waste goals and objectives, as well as upcoming State mandates. CalRecycle Grant requirements vary per cycle and program, with some requiring matching funds, while others do not. With the passing of a new resolution, Staff will have the opportunity to apply for any and all applicable future CalRecycle Grant opportunities.

In light of SB1383 and its impacts on the City, Staff will be seeking CalRecycle Grant funding primarily to support SB1383 related compliance, including but not limited to funding for organics recycling infrastructure, food recovery programming, collection service enhancements, and recycling/contamination education. If available, staff may also apply for CalRecycle Grant funding related to litter/illegal dumping abatement, reuse products and markets expansion, and other related programming.

In addition to these resources, City staff actively seeks competitive CalRecycle Grant opportunities, all of which require authorization to apply by resolution. Time frames to apply for these grant opportunities are generally very strict, further justifying the need to secure authorization approval to apply for these grant funds as they become available.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Not applicable.

FISCAL IMPACT

There is no fiscal impact at this time. However, when grant funding is awarded, City Council will be informed of the award and the budget adjusted accordingly at either the mid-year or fiscal year budget adoption.

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

ATTACHMENTS:

1. Resolution CalRecycle Grants

RESOLUTION NO. 2022-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON AUTHORIZING SUBMITTAL OF APPLICATIONS FOR ALL CALRECYCLE GRANTS FOR WHICH THE CITY OF AMERICAN CANYON IS ELIGIBLE

WHEREAS, Public Resources Code sections 48000 et seq. authorizes the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

WHEREAS, CalRecycle grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon authorizes the submittal of applications to CalRecycle for grants for which the City of American Canyon is eligible; and

BE IT FURTHER RESOLVED that the Public Works Director or her/his designee is hereby authorized and empowered to execute in the name of the City of American Canyon all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective for five (5) years from the date of adoption of this resolution.

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 21ST day of June, 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Leon Garcia, Mayor

ATTEST:

_____
Taresa Geilfuss, CMC, City Clerk

APPROVED AS TO FORM:

_____
William D. Ross, City Attorney

TITLE

Interwest Consulting Group contract augmentation and extension to the end of Fiscal Year 2022/23 and amend the Fiscal Year 2021/22 to reflect additional revenues and expenses

RECOMMENDATION

Adopt a Resolution of the City Council of the City of American Canyon approving Amendment 15 to Agreement 2011-A105 with the Interwest Consulting Group to extend the contract for Building and Safety Services to the end of Fiscal Year 2022/23, increase the total contract amount by $500,000 not to exceed $3,152,500, and amend the Fiscal Year 2021/22 budget to reflect additional Building and Safety revenues and expenses.

CONTACT

Brent Cooper, AICP, Community Development Director

BACKGROUND & ANALYSIS

Since 2011, Interwest Consulting Group provides contract Building and Safety Services that includes a part-time Building Official, Plan Check services, and on-call Building Inspection Services. The contract is funded from 45% of the building permit fees plus an hourly charge for Inspection Services.

During Fiscal Year 2021/22, the Building Permit revenue (Account 100-60-640-32110) is projected to exceed the budget by $90,000. As a result of additional building permit activity, and a new service that enables applicants to pay their building permit fees by credit card, the Miscellaneous Contractual Services account expenses are also higher by approximately $90,000. The attached resolution includes amendments to each of these accounts for Fiscal Year 2021/22.

Looking ahead to Fiscal Year 2022/23, the budget assumes Interwest Consulting Group costs will equal $400,000 with Building Permit revenues of $600,000. Together with the $90,000 of additional costs for the current fiscal year plus $400,000 of costs for next fiscal year, staff recommends amending the Interwest contract in the amount of $490,000 for an increase from $2,652,500 to $3,142,500.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

The Interwest services cost and associated revenues are adjusted for Fiscal Year 2021/22 and included in the upcoming Fiscal Year 2022/23 budget.

ENVIRONMENTAL REVIEW

N/A

ATTACHMENTS:

1. Interwest Contract Resolution 15th Amendment
2. Exhibit A 15th Amendment

RESOLUTION NO. 2022-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON APPROVING AMENDMENT 15 TO AGREEMENT 2011-A105 WITH THE INTERWEST CONSULTING GROUP INCREASING THE TOTAL CONTRACT AMOUNT BY $490,000 TO AN AMOUNT NOT TO EXCEED $3,142,500 FOR BUILDING AND SAFETY INSPECTION, BUILDING OFFICIAL, AND PLAN CHECK SERVICES.

WHEREAS, the City has a longstanding practice of providing Building & Safety Services through a combination of in-house and contract staff; and

WHEREAS, because of the volatility of development, contracting specialized Building and Safety staff helps the City remain flexible with resources in response to market conditions and demands; and

WHEREAS, City lacks the qualified personnel to provide the specified work product; and

WHEREAS, consistent with the "A/B/C Test" stipulated by the *Dynamex Operations West Inc. v. Superior Court* (Case No. S222732), the Interwest Consulting Group is an independent contractor free from the control and direction of the City in connection with the performance of the work, who performs work that is outside the usual course of the City's business and is customarily engaged in an independently established trade, occupation, or business of the same nature as the work performed for the City.

WHEREAS, the Interwest Consulting Group contract cost is fixed at 45% of the building permit and plan check fee revenue which ensures the services are provided at no net cost to the General Fund and provides part-time Building Inspection services for an hourly charge that is offset with salary savings from a vacant Building Official position; and

WHEREAS, the 2021/22 Fiscal Year budget allocates $408,175 for Miscellaneous Contractual Services; and

WHEREAS, due to increased building activity, the 2021/22 Fiscal Year budget shall be amended to increase Building Permit revenue by $90,000 and Miscellaneous Contractual Services by $90,000; and

WHEREAS, the Interwest Consulting Group contract shall be increased to reflect the additional work accomplished during Fiscal Year 2021/22 and anticipated work for Fiscal Year 22/23 equaling $490,000 for a total contract amount not to exceed $3,142,500.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby determines that the Interwest Consulting Group is free from the control and direction of the City in connection with the performance of the work, both under the contract for the performance of such work and in fact.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon hereby determines that the Interwest Consulting Group performs work that is outside the usual course of the City's business.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon hereby determines that the Interwest Consulting Group is customarily engaged in an independently established trade, occupation, or business of the same nature as the work performed for the City.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American hereby amends the Fiscal Year 2021/22 Budget as follows:

Account	Current	Augment Amount	New Total
Building Permit 100-60-640-32110	$300,000	$90,000	$390,000
Miscellaneous Contractual Services 100-60-640-42190	$408,175	$90,000	$498,175

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American hereby approves Amendment 15 to Agreement 2011-A105 with the Interwest Consulting Group increasing the total contract amount by $490,000 to an amount not to exceed $3,142,500 for building and safety inspection, building official, and plan check services and extends the contract term to June 30, 2023 as incorporated by reference as Exhibit A to this Resolution.

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 21st day of June, 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Leon Garcia, Mayor

ATTEST:

_____
Taresa Geilfuss, CMC, City Clerk

APPROVED AS TO FORM:

_____
William D. Ross, City Attorney

Exhibit A – 15th Amendment to Agreement 2011-A105

EXHIBIT A

CITY OF AMERICAN CANYON AGREEMENT NO. _____

AMENDMENT #15 TO AGREEMENT NO. 2011-A105 TO THE CITY OF AMERICAN CANYON STANDARD AGREEMENT FOR BUILDING AND SAFETY, BUILDING OFFICIAL PLAN CHECK, AND BUILDING INSPECTION SERVICES WITH INTERWEST CONSULTING GROUP

RECITALS

1. The City of American Canyon ("CITY") and Interwest Consulting Group ("CONSULTANT") have entered into an Agreement dated November 2, 2011, with a First Amendment on January 15, 2013, a Second Amendment on May 22, 2014, a Third Amendment on December 19, 2014, a Fourth Amendment on July 7, 2015, a Fifth Amendment on March 17, 2016, a Sixth Amendment on November 15, 2016, a Seventh Amendment on April 4, 2017, an Eighth Amendment on October 5, 2017, a Ninth Amendment on January 8, 2018, a Tenth Amendment on March 6, 2018, an Eleventh Amendment on June 5, 2018, a Twelfth Amendment on June 18, 2019, a Thirteenth Amendment on March 3, 2020, and a Fourteenth Amendment on October 5, 2021.

2. The Agreement provides for amendments to perform specific tasks under a specific scope of services that may arise during the term of the agreement.

NOW, THEREFORE, CITY and CONSULTANT agree as follows:

1.00 SERVICES AND COMPENSATION

CONSULTANT agrees to provide services as listed in Attachment "A" to increase the contract amount for additional services in the amount of $490,000 not to exceed $3,142,500.

2.00 TIME OF PERFORMANCE

The services covered by this Amendment shall be performed or provided by June 30, 2023.

3.00 REMAINING PROVISIONS

All other terms of the November 2, 2011 Agreement remain in full force and effect.

Executed on _____, 2022, at American Canyon, California.

CITY:

By: _____
Jason B. Holley
City Manager

CONSULTANT/CONTRACTOR:

By: _____
Name
Title

TITLE

Tripepi Smith Communications Services Agreement

RECOMMENDATION

Adopt a Resolution approving an Agreement with Tripepi Smith for a two-year contract amount not to exceed $160,000 for Strategic Communication, Graphic Design, and Marketing Support Services.

CONTACT

Jen Kansanback, Communications Manager

BACKGROUND & ANALYSIS

American Canyon regularly communicates with residents, businesses, and other stakeholders and organizations about various matters, including emergency preparedness, City policy, traffic, public safety, news and events, key issues and areas of interest, department programs, projects, campaigns, and news. These efforts require support from graphic design, marketing, and strategic communication professionals.

In July 2019, the City issued a Request for Proposals for graphic design, marketing, and strategic communication support. Tripepi Smith was selected amongst the proposals received as responsive and qualified for the work.

Communication needs have significantly increased citywide as the pandemic's restrictions have eased. The number of projects and activities is growing in all departments, each with unique communication needs.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

Funding to implement the Recommended Action is included in the 2022/23 Annual Budget in 100-10-760-42190, 100-70-720-42190, and 510-50-560-42160.

ENVIRONMENTAL REVIEW

Not applicable.

ATTACHMENTS:

1. Resolution Tripepi Smith Amendment 3
2. Tripepi Smith Independent Contractor Agreement

RESOLUTION NO. 2022-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON APPROVING AN AGREEMENT WITH TRIPEPI SMITH FOR A TWO-YEAR CONTRACT AMOUNT NOT TO EXCEED $160,000 FOR STRATEGIC COMMUNICATION, GRAPHIC DESIGN, AND MARKETING SUPPORT SERVICES

WHEREAS, the City of American Canyon regularly communicates to the members of the community utilizing multiple reports, mediums, and formats; and

WHEREAS, the City published a Request for Proposals on June 22, 2019, for qualified consultant(s) to work closely with the City's Communications Manager to provide strategic communication, graphic design, and marketing support services; and

WHEREAS, Tripepi Smith was selected amongst the proposals received as responsive and qualified for the work; and

WHEREAS, there are sufficient funds appropriated for FY 2022/23 in account numbers 100-10-760-42190 and 100-70-720-42190 (Miscellaneous Contractual Services), and 510-50-560-42160 (Professional Services) to cover these services; and

WHEREAS, consistent with the "A/B/C Test" stipulated by the Dynamex Operations West Inc. v. Superior Court (Case No. S222732), Tripepi Smith is an independent contractor free from the control and direction of the City in connection with the performance of the work, who performs work that is outside the usual course of the City's business and is customarily engaged in an independently established trade, occupation, or business of the same nature as the work performed for the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon approving an agreement with Tripepi Smith for a two-year contract amount not to exceed $160,000 for strategic communication, graphic design, and marketing support services.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon hereby determines that Tripepi Smith is free from the control and direction of the City in connection with the performance of the work, both under the agreement for the performance of such work and in fact.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon hereby determines that Tripepi Smith performs work that is outside the usual course of the City's business.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon hereby determines that Tripepi Smith is customarily engaged in an independently established trade, occupation, or business of the same nature as the work performed for the City.

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 21st day of June 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Leon Garcia, Mayor

ATTEST:

_____
Taresa Geilfuss, CMC, City Clerk

APPROVED AS TO FORM:

_____
William D. Ross, City Attorney

CITY OF AMERICAN CANYON AGREEMENT NO. _____

CITY OF AMERICAN CANYON
STANDARD AGREEMENT
FOR INDEPENDENT CONTRACTOR SERVICES

THIS AGREEMENT (hereinafter referred to as "Agreement") is made and entered into this 21st day of June 2022, by and between the City of American Canyon ("CITY"), a Municipal Corporation and Tripepi Smith ("CONTRACTOR"), who agree as follows:

RECITALS

WHEREAS, City desires to have certain services provided as set forth in Exhibit A, attached and incorporated by this reference; and,

WHEREAS, Contractor represents that it is qualified and able to perform services; and,

WHEREAS, Contractor is agreeable to providing the services on the terms and conditions hereinafter set forth.

NOW THEREFORE, the parties agree as follows:

1. **Term of Agreement**: The Term of this Agreement shall extend from June 21, 2022 ("Commencement Date") to July 30, 2024 (the "Termination Date").

2. **Contractors Services**. Contractor shall perform the services describe in Exhibit A ("Scope of Work" and/or "Services") to the full satisfaction of City.

3. **Time of Performance**. Contractor shall perform the Services on or by the Termination Date set forth in Agreement section 1, unless extended in writing by the parties pursuant to the terms of this Agreement.

4. **Compensation**. City agrees to compensate Contractor, and Contractor agrees to accept in full satisfaction for the Services required by this Agreement the consideration set forth in Exhibit B, attached and incorporated by this reference ("Payment"). City shall pay Contractor in accordance with the schedule of payment set forth in Exhibit B.

5. **Independent Contractor**. Contractor is and shall at all times remain, as to City, a wholly independent contractor. Neither City nor any of its agents shall have control over the conduct of Contractor or any of Contractor's employees, except as set forth in this Agreement. Contractor shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City.

6. **Assignment**. Contractor shall not assign or attempt to assign any portion of this Agreement without prior written approval by City.

7. **Responsible Principal of Contractor**: The Responsible Principal of the Contractor is Ryder Smith who shall be the individual responsible for Contractor's obligations under this Agreement and shall service as principal liaison between City and Contractor. Designation of another Responsible Principal by Contractor shall not be made without the prior written consent of City.

8. **Personnel**. Contractor represents that it has, or shall secure at its own expense, all personnel required to the perform Contractor's services under this Agreement. Contractor shall assign only competent personnel. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the removal of any such persons, Contractor shall, immediately upon receiving notice from City of such desire of City, cause the removal of such person or persons.

    a. Employment Eligibility. Contractor shall ensure that all employees of Contractor and any subcontractor retained by Contractor in connection with this Agreement have provided the necessary documentation to establish identity and employment eligibility as required by the Immigration Reform and Control Act of 1986, any amendments thereto and all applicable labor laws in effect at the time of this Agreement. Failure to provide the necessary documentation will result in the termination of the Agreement as required by the Immigration Reform and Control Act of 1986.

9. **Changes to Scope of Work.** City may, by written notice, initiate any change to the Scope of Work. A corresponding equitable change in the Payment of this Agreement will be made for each change ordered as mutually agreed upon by the parties in writing.

10. **Interests of Contractor.** Contractor affirms that it presently has no interest and shall not have any interest, direct or indirect, which would conflict in any manner with the performance of the Services contemplated by this Agreement.

11. **Responsibility of Contractor.** Contractor shall take all responsibility for the work, shall bear all losses and damages directly or indirectly resulting to Contractor or any subcontractor, to the City, its elected and appointed officials, officers, attorneys, agents, and employees and each of them from any and all loss or damage on account of the performance or character of the work, unforeseen difficulties, accidents, occurrences or other causes predicated on active or passive negligence of the Contractor or of any subcontractors.

12. **Insurance.** Contractor agrees to have and maintain the policies set forth in Exhibit C entitled "INSURANCE REQUIREMENTS," which is attached and incorporated by this reference. All policies, endorsements, certificates, and/or binders shall be subject to approval by the City as to form and content. These requirements are subject to amendment or waiver only if so approved in writing by the City. A lapse in any required insurance coverage during this Agreement shall be a breach of this Agreement.

a. Contractor shall procure and maintain for the duration of this Agreement insurance as set forth in Exhibit C, attached and incorporated by this reference. The cost of such insurance shall be included in the Contractor's bid.

b. Contractor agrees to maintain in force at all times during the performance of the Scope of Work under this Agreement, workers' compensation insurance as required by law.

c. Contractor agrees to include with all subcontractors in their subcontract the same requirements and provisions of this Agreement including the indemnity and insurance requirements to the extent they apply to the scope of the subcontractor's work. Subcontractors hired by Contractor agree to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement and any other applicable contract documents. Subcontractor further agrees to include these same provisions with any sub-subcontractor. A copy of the Indemnity and Insurance provisions in this Agreement will be furnished to the subcontractor upon request. The General Contractor shall require all subcontractors to provide a valid certificate of insurance and the required endorsements included in the Agreement prior to commencement of any work and will provide proof of compliance to the City.

d. Contractor shall require each of its subcontractors to maintain insurance coverage which meets all of the requirements of this Agreement.

e. The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California.

f. Contractor agrees that if it does not keep the aforesaid insurance in full force and effect, City may terminate this Agreement.

g. At all times during the term of this Agreement, Contractor shall maintain on file with the City a certificate or certificates of the required insurance as set forth in Exhibit C showing that the required insurance policies are in effect in the required amounts.

h. It shall be a requirement under this Agreement that any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements and/or limits shall be available to the additional insured. Furthermore, the requirements for coverage and limits shall be (1) the minimum coverage and limits specified in this Agreement; or (2) the broader coverage and maximum limits of coverage of an insurance policy or proceeds available to the named Insured; whichever is greater.

13. **Indemnification**. To the fullest extent permitted by law Contractor shall indemnify, defend and hold harmless City, its elected and appointed officials, officers, attorneys, agents, employees, volunteers and each of them ("City indemnitees"), from and against any and all

causes of action, claims, liabilities, obligations, judgments, damages, loss, expenses, and costs of every nature, including reasonable legal counsels' fees and costs of litigation ("claims") arising out of or in connection with Contractor's performance of its obligations under this Agreement or out of the operations conducted by Contractor or its failure to comply with any of its obligations contained in this Agreement, including the City's active or passive negligence, except for such loss or damage arising from the active or sole negligence or willful misconduct of the City. In the event the City indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Contractor's performance of this Agreement, the Contractor shall provide a defense to the City indemnitees, or at the City's option, reimburse the City indemnitees their costs of defense, including reasonable legal counsels' fees incurred in defense of such claims.

a. **General.** This obligation to indemnify and defend City as set forth herein is binding on the successors, assigns, or heirs of Contractor and shall survive the termination of this Agreement or this section. By execution of this Agreement, Contractor acknowledges and agrees that it has read and understands the provisions hereof and that this section is a material element of consideration. The parties agree that if any part of this Indemnification is found to conflict with applicable laws, such part shall be unenforceable only insofar as it conflicts with said laws, and that this indemnification shall be judicially interpreted and rewritten to provide the broadest possible indemnification legally allowed and shall be legally binding upon Contractor.

b. **Survival**. Contractor and any subcontractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law.

c. **No Limitation by Insurance Obligations**. The defense and indemnification obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.

d. **Scope**. This Section shall in no event be construed to require indemnification by Contractor to a greater extent than permitted under the public policy of the State of California.

14. **Termination.**

a. In addition to any other rights of termination and suspension set forth in this Agreement or at law, either party may terminate this Agreement with or without cause by providing ten (10) days' notice in writing to the other party.

b. The City may terminate this Agreement at any time without prior notice in the event that Contractor commits a material breach of the terms of this Agreement.

c. In the event of termination of this Agreement by City, due to no fault or failure of performance by Contractor, Contractor shall be paid full compensation for all

services performed by Contractor, in an amount to be determined as follows: For work done in accordance with the terms and provisions of this Agreement, Contractor shall be paid an amount equal to the amount of services performed prior to the effective date of termination or cancellation; provided, in no event shall the amount of money paid under the foregoing provisions of this paragraph exceed the amount which would be paid to Contractor for the full performance of the Scope of Work under this Agreement.

d. Upon termination, this Agreement shall become of no further force or effect and all parties shall be discharged from their duties and obligations under this Agreement. Notwithstanding, the provisions of this Agreement concerning retention of records, City's rights to material produced, confidential information, Contractor's responsibility, indemnification, insurance, dispute resolution, litigation, and jurisdiction and severability shall survive termination of this Agreement.

15. **Notice.** All notices that are required either expressly or by implication to be given by one party to the other under this Agreement shall be signed for Contractor by its Responsible Principal and for City by Jason Holley, City Manager, or, for either party, by such officer as it may, from time to time, be authorized to so act. All such notices shall be deemed to have been given if delivered personally or if enclosed in a properly addressed envelope and deposited in a United States Post Office for delivery by registered or certified mail or overnight express carrier. Unless and until formally notified otherwise, all notices shall be addressed to the parties at their addresses as follows:

Contractor shall address notices to:

City Clerk
City of American Canyon
4381 Broadway, Suite 201
American Canyon, CA 94503

City shall address notices to:
Tripepi Smith
PO Box 52155
Irvine, CA 92619

16. **Prevailing Wages.** In accordance with the provisions of sections 1770 *et seq.* of the California Labor Code, the Director of Industrial Relations of the State of California has determined the general prevailing rate of wages applicable to the work to be done. Contractor will be required to pay all persons employed on the project by the Contractor's sums not less than the sums set forth in the documents entitled "General Prevailing Wage Determination made by the Director of Industrial Relations pursuant to California Labor Code, part 7, Chapter 1, Article 2, sections 1770, 1773, 1773.1." These documents may be obtained from the State of California.

17. **Compliance with Laws.**

a. In General. Contractor shall observe and comply with all laws, policies, general rules and regulations established by City and shall comply with the common law and all laws, ordinances, codes and regulations of governmental agencies, (including federal, state, municipal and local governing bodies) applicable to the performance of the Scope of Work hereunder, including, but not limited to, all provisions of the Occupational Safety and Health Act of 1979 as amended.

b. Labor Laws: Contractor shall comply with and adhere to all applicable labor laws, including, but not limited to, alien labor, prevailing wages, etc. Contractor shall comply with all applicable provisions of the California Labor Code.

c. Drug-free Workplace. Contractor's employees and subcontractors shall comply with the City's policy of maintaining a drug-free workplace. Neither Contractor nor Contractor 's employees and/or subcontractors shall unlawfully manufacture, distribute, dispense, possess or use controlled substances, as defined in 21 U.S. Code section 812, including marijuana, heroin, cocaine, and amphetamines, at any facility, premises or worksite used in any manner in connection with performing services pursuant to this Agreement. If Contractor or any employee or subcontractor is convicted or pleads *nolo contendere* to a criminal drug statute violation occurring at such a facility, premises, or worksite, the Contractor shall notify the City within five (5) days.

d. Discrimination Prohibited. During the performance of this Agreement, Contractor and its subcontractors shall not unlawfully discriminate, harass or allow harassment, against any employee or applicant for employment because of sex, sexual orientation, race, color, religious creed, marital status, denial of family and medical care leave, ancestry, national origin, medical condition (cancer/genetic characteristics), age (40 and above), disability (mental and physical) including HIV and AIDS, denial of pregnancy disability leave or reasonable accommodation. Contractor and subcontractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, §12900 *et seq*.) and the applicable regulations promulgated thereunder (Cal. Code Regs, tit. 2, §7285.0 *et seq*.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code, §12990 (a)–(f), are incorporated into this Agreement by reference and made a part hereof as if set forth in full (Cal. Code Regs, tit. 2, §7285.0 *et seq*.). Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

e. Harassment Prohibited. Contractor and Contractor's employees and subcontractors shall comply with the City's Workplace Harassment and Discrimination Policy.

f. Illness and Injury Prevention Program (IIPP). Contractor shall provide the City with a copy of their IIPP to show compliance with CalOSHA.

g. Licenses and Permits. Contractor represents and warrants to City that it has all licenses, permits, qualifications and approvals of whatsoever nature which are legally required for Contractor to practice its profession. Contractor represents and warrants to City that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals which are legally required for Contractor to practice its profession. Contractor shall secure and maintain a business license with the City during the term of this Agreement.

18. **Facilities and Equipment:** Except as set forth in Exhibit D ("Facilities and Equipment"), Contractor shall, at its sole cost and expense, furnish all facilities and equipment, which may be required for completing the Scope of Work pursuant to this Agreement. City shall furnish to Contractor only the facilities and equipment listed in Exhibit D according to the terms and conditions set forth in Exhibit D.

19. **Special Conditions.**

None.

20. **Exhibits.** All exhibits referred to in this Agreement are attached and incorporated by this reference.

21. **Benefits and Taxes.** Contractor shall not have any claim under this Agreement or otherwise against City for seniority, vacation time, vacation pay, sick leave, personal time off, overtime, health insurance, medical care, hospital care, insurance benefits, social security, disability, unemployment, workers compensation or employee benefits of any kind. Contractor shall be solely liable for and obligated to pay directly all applicable taxes, including, but not limited to, federal and state income taxes, for which Contractor shall indemnify and hold City harmless from any and all liability that City may incur because of Contractor's failure to pay such taxes. City shall have no obligation whatsoever to pay or withhold any taxes on behalf of Contractor.

22. **Dispute Resolution.** Should any dispute arise concerning any provisions of this Agreement, or the parties' rights and obligations hereunder, the parties shall meet and confer in an attempt to resolve the dispute. Prior to commencing any legal action, the complaining party shall provide to the other party thirty (30) days' written notice of the intent to take such action; provided that such notice shall not be required where a delay in commencing an action would prejudice the interests of the party that intends to file suit. During the thirty (30) day notice period, the parties shall meet and confer in an attempt to resolve the

dispute. Except as specifically provided, nothing herein in intended to waive or abridge any right or remedy that either party may have.

23. **Default and Remedies.**

    a. Events of Default. Each of the following shall constitute an event of default hereunder:

        i. Failure to perform any obligation under this Agreement and failure to cure such breach immediately upon receiving notice of such breach, if the breach is such that the City determines the health, welfare, or safety of the public is immediately endangered; or

        ii. Failure to perform any obligation under this Agreement and failure to cure such breach within fifteen (15) days of receiving notice of such breach, if the breach is such that the City determines that the health, welfare, or safety of the public is not immediately endangered, provided that if the nature of the breach is such that the City determines it will reasonably require more than fifteen (15) days to cure, Contractor shall not be in default if Contractor promptly commences the cure and diligently proceeds to completion of the cure.

    b. Remedies upon Default. Upon any Contractor default, City shall have the right to immediately suspend or terminate the Agreement, seek specific performance, contract with another party to perform this Agreement and/or seek damages including incidental, consequential and/or special damages to the full extent allowed by law.

24. **Attorneys' Fees.** In the event any legal action is commenced to enforce this Agreement, the prevailing party is entitled to reasonable attorney's fees, costs, and expenses incurred.

25. **Documents and Records.**

    a. Property of City. All reports, data, maps, models, charts, studies, surveys, photographs, memoranda or other written documents or materials prepared by Contractor pursuant to this Agreement shall become the property of City upon completion of the work to be performed hereunder or upon termination of this Agreement.

    b. Retention of Records. Until the expiration of five (5) years after the furnishing of any services pursuant to this Agreement, Contractor shall retain and, upon written request by City, make available to the City or any party designated by the City this Agreement, and such books, documents and records of Contractor and subcontractor that are necessary or convenient for audit purposes to certify the nature and extent of the reasonable cost of services to City.

26. **Inspection of Books and Records.** During regular office hours, each of the parties hereto and their duly authorized representatives shall have the right to inspect and make copies of any books, records, or reports of the other party pertaining to this Agreement or matters related hereto. Each of the parties hereto shall maintain and make available for such inspection accurate records of all of its costs, disbursements and receipts with respect to its activities under this Agreement.

27. **Confidential Information.** Contractor shall hold any confidential information received from City in the course of performing this Agreement in trust and confidence and will not reveal such confidential information to any person or entity, either during the term of the Agreement or at any time thereafter. Upon expiration of this Agreement, or termination as provided herein, Contractor shall return materials which contain any confidential information to City. Contractor may keep one copy for its confidential file. For purposes of this section, confidential information is defined as all information disclosed to Contractor which relates to City's past, present, and future activities, as well as activities under this Agreement, which information is not otherwise of public record under California law.

28. **Successors and Assigns.** This Agreement and all of its provisions shall apply to and bind the successors and assigns of the parties hereto.

29. **Waiver.** Any waiver at any time by either party hereto of its rights with respect to a default or any other matter arising in connection with this Agreement shall not be deemed to be a waiver with respect to any other default or matter.

30. **Modifications.** This Agreement may not be modified orally or in any manner other than by an agreement in writing signed by both parties.

31. **Agreement Interpretation.** Each party to this Agreement has had an opportunity to review the Agreement, confer with legal counsel regarding the meaning of the Agreement, and negotiate revisions to the Agreement. Accordingly, neither party shall rely upon Civil Code section 1654 in order to interpret any uncertainty in the meaning of the Agreement.

32. **Entire Agreement.** This Agreement, including all documents incorporated herein by reference, comprises the entire integrated understanding between the parties concerning the subject matter described herein.

33. **Jurisdiction and Severability.** This Agreement shall be governed and construed in accordance with California law. The venue for any legal action in State court filed by a party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Superior Court of California, County of Napa. The venue for any legal action in Federal court filed by a party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement within the jurisdiction of the Federal courts shall be the Northern District of California. The appropriate venue for arbitration, mediation or similar legal proceeding under this Agreement shall be in Napa County, California; however nothing in this Agreement section shall obligate a party to submit to arbitration any dispute arising under this Agreement. If any term or provision of

this Agreement shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement shall not be affected.

34. **Signatures.** The individuals executing this Agreement represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this Agreement on behalf of the respective legal entities of Contractor and City.

IN WITNESS WHEREOF, City of American Canyon and Contractor do hereby agree to the full performance of the terms set forth herein.

CONSULTANT

BY: _____
Ryder Todd Smith
Co-Founder & President

DATE: _____

CITY OF AMERICAN CANYON

BY: _____
Jason B. Holley
City Manager

DATE: _____

APPROVED AS TO FORM:

BY: _____
William D. Ross
City Attorney

DATE: _____

APPROVED AS TO BUDGET AUTHORITY:

BY: _____
Lincoln Bogard
Finance Director

DATE: _____

APPROVED AS TO INSURANCE:

BY: _____
William D. Ross
City Attorney

DATE: _____

Attachments:
Exhibit A – Scope of Work
Exhibit B – Payment and Schedule of Payments
Exhibit C – Insurance Requirements
Exhibit D – Facilities and Equipment

EXHIBIT A
SCOPE OF WORK

Contractor shall complete the attached Scope of Work.

EXHIBIT A

SCOPE OF WORK

Contractor shall complete the attached Scope of Work.

1. Strategic Communications Support

The City of American Canyon communicates with residents, businesses, and other stakeholders and organizations about various matters, including emergency preparedness, City policy, traffic, public safety, news and events, key issues and areas of interest, department programs, projects, campaigns, and news. The Contractor will provide support for the various ongoing communications in the form of content development, graphic design of necessary campaign elements, and message strategizing with the City's Communications Manager and applicable management staff. Support may include email creation and social media management.

2. On-Demand Crisis Communications Support

At the start of the engagement, the Contractor will collaborate with City staff to ensure all parties have the tools, resources and logistics in place to co-manage external communications during an emergency. The Contractor will provide on-call emergency Public Information Officer (PIO) support in case of an emergency, such as a public relations crisis or natural disaster. In an incident that requires emergency operations, the Contractor will provide assistance remotely and/or in-person, per direction of the City Manager or their designee. This additional staffing would ensure the City has appropriate depth in the PIO aspect of its emergency response.

3. Website Technology and Content Support

The Contractor will provide support to the City's Communications Manager for content and features on the City's website. This may range from troubleshooting content or design issues, liaising with the City website hosting provider, creating or manipulating content (News article, webpage content and/or Vision Pulse pages), and updating elements on the City's homepage.

Other Services, As Requested

In addition to the services outlined above, the City's Communications Manager may deem it necessary to engage the Contractor in any of the following services:

- **Platform Review** – Contractor can provide insights and opinion on existing city communication platforms to help guide changes of updates to niche areas of the City's overall communication suite of tools.
- **Policy Strategy Expertise** – Contractor can use its knowledge of policy matters to develop key talking points that align with areas of interest for the City.
- **Video Production Support** – Contractor can work with existing video production resources on staff or bring in our own services to generate video content to supplement the content materials we produce. This allows us to reach as broad an audience as possible.

- **Event Management and Facilitation** – Contractor can leverage its breadth of skills to promote community forums and drive attendance. At an event, they can provide facilitation and coordination to seek a productive and informed conversation with attendees.
- **Photography Services** – Contractor has a team of professional photographers, armed with top-tier equipment, to cover local City events, Parks and Recreation programming or execute a pre-planned stock photography shoot to capture great images from around town that can be incorporated into City communications.
- **Media Outreach** – Contractor is comfortable working with media outlets to both inform them to ensure accuracy in their reporting, and to encourage their coverage of key City messages and responses to various news items.
- **Social Media Management** – Contractor can develop a social media calendar and create posts each week. They can manage Facebook "Boosted Posts" as requested (Boosted Post fees to be passed on to City). They can monitor comments on, and messages sent to, the City's main social media sites. They can respond accordingly when appropriate, or seek additional information from City Staff to provide a response on social media platforms. Supported social media platforms are Instagram, Twitter, Facebook, Nextdoor and YouTube.
- **Monthly Metrics Reporting** – Contractor can compile data and report metrics about City communication platforms on a monthly basis. The data can then be shared each month and presented to council as needed to demonstrate the City's progress on communications or raise overall staff awareness about the importance of communications.
- **Copywriting Services** – Contractor can write news stories to be published on the City's website. They will speak with subject matter experts or cull information from other resources. After publishing stories on the City's website, Contractor can distribute them through the City's social media sites and/or make them available for other City platforms.
- **Quarterly Communications Calendar Planning Session** – Every quarter, Contractor can host a two-hour session with City Staff leadership to: (1) review recent communications wins and lessons, and (2) discuss upcoming City plans, activities or issues that will merit communications to develop a 12-month calendar for City communication plans. Emphasis will be placed on details and specifics related to the next three months on the calendar.

TRIPEPI SMITH
marketing • technology • public affairs

June 6, 2022

Dear Jennifer Kansanback,

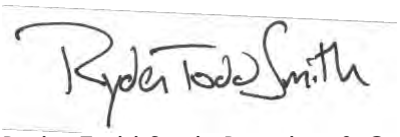
You have requested that Tripepi Smith provide our rates to continue services for monthly Communications Support and on-demand Crisis Communications Support. Tripepi Smith will invoice for these services on a Time & Materials basis using this rate schedule for FY 2022-23:

Resource	Hourly Rates
Principal	$275.00
Director	$185.00
Art Director	$185.00
Senior Business Analyst	$150.00
Business Analyst	$100.00
Junior Business Analyst	$80.00
Senior Videographer/Animator	$150.00
Senior Photographer	$135.00
Photographer/Videographer	$100.00
Senior Graphic Designer	$135.00
Graphic Designer	$100.00
Junior Graphic Designer	$80.00
Web Developer	$150.00
Drone Operator	$150.00
Council Chamber A/V Operator	$80.00

Please note these hourly rates are discounted compared to Tripepi Smith's Standard Rates for Ad Hoc work and indicate a third year of discounted rates, which started in FY 2020-21 per the City's request due to financial hardship. Tripepi Smith will increase the hourly rate for all resources by five percent (5%) or the "San Francisco-Oakland-Hayward, CA area" CPI index—whichever is higher—each year on July 1, starting in the calendar year 2022. For invoices at the end of each month in which Ad Hoc work was performed, Tripepi Smith bills time in 15-minute increments.

I am happy to incorporate this letter proposal into a standard Professional Services Agreement or use this letter as our formal proposal to enter into a purchase order. We look forward to continuing our working relationship with your city.

Kindest regards,



Ryder Todd Smith, President & Co-Founder, Tripepi Smith
PO Box 52152, Irvine, CA 92619
ryder@tripepismith.com
(626) 536-2173

EXHIBIT B
PAYMENT AND SCHEDULE OF PAYMENTS

1. **TOTAL COMPENSATION**
   City shall compensate Contractor for the satisfactory performance of the work described in this Agreement to not exceed the amount of one hundred sixty thousand dollars ($160,000).

2. Contractor shall submit an itemized statement to City on a City approved form for its services performed, which shall include documentation setting forth in detail a description of the services rendered, and the hours of service, if appropriate. City shall compensate Contractor the amount of such billing within thirty (30) days receipt of same.

3. There shall be no right to reimbursement of expenses incurred by Contractor except as specified in Exhibit A to this Agreement.

EXHIBIT C
INSURANCE REQUIREMENTS

Please refer to the insurance requirements listed below. Those that have an "X" indicated in the space before the requirement apply to Contractor's or Consultant's Agreement.

Commercial General Liability (CGL):

___ Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than two million dollars ($2,000,000) per occurrence for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. Contractor's general liability policies shall be primary and non-contributory, and be endorsed using Insurance Services Office form CG 20 10 (or equivalent) to provide that City and its officers, officials, employees, attorneys, and agents shall be additional insureds under such policies. For construction contracts, an endorsement providing completed operations to the additional insured, ISO form CG 20 37, is also required.

_X_ Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than one million dollars ($1,000,000) per occurrence for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. Contractor's general liability policies shall be primary and non-contributory, and be endorsed using Insurance Services Office form CG 20 10 (or equivalent) to provide that City and its officers, officials, employees, attorneys and agents shall be additional insureds under such policies. For construction contracts, an endorsement providing completed operations to the additional insured, ISO form CG 20 37, is also required.

___ Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than five million dollars ($5,000,000) per occurrence for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. Contractor's general liability policies shall be primary and non-contributory, and be endorsed using Insurance Services Office form CG 20 10 (or equivalent) to provide that City and its officers, officials, employees, attorneys, and agents shall be additional insureds under such policies. For construction contracts, an endorsement providing completed operations to the additional insured, ISO form CG 20 37, is also required.

Commercial General Liability (CGL) *- Completed Operations Coverage*

___ Contractor shall maintain and provide completed operations coverage and to the additional insured using ISO form CG 20 37. Contractor shall maintain insurance as required by this Agreement to the fullest amount allowed by law and shall maintain insurance for a minimum of five (5) years following the completion of this project. In the event Contractor fails to obtain or maintain completed operations coverage as required by this Agreement, the City at its sole discretion may purchase the coverage required and the cost will be paid by Contractor.

Automobile Liability:

___ Contractor shall provide auto liability coverage for owned, non-owned, and hired autos using ISO Business Auto Coverage form CA 00 01, or the exact equivalent, with a limit of no less than one million dollars ($1,000,000) per accident. If Contractor owns no vehicles, this requirement may be met through a non-owned auto endorsement to the CGL policy.

___ Contractor shall provide auto liability coverage for owned, non-owned, and hired autos using ISO Business Auto Coverage form CA 00 01, or the exact equivalent, with a limit of no less than five million dollars ($5,000,000) per accident. If Contractor owns no vehicles, this requirement may be met through a non-owned auto endorsement to the CGL policy.

___ Garage keepers' extra liability endorsement to extend coverage to all vehicles in the care, custody and control of the Contractor or Consultant, regardless of where the vehicles are kept or driven.

Professional Liability (Errors and Omissions):

___ Contractor shall maintain professional liability insurance that insures against professional errors and omissions that may be made in performing the Services to be rendered in connection with this Agreement, in the minimum amount of one million dollars ($1,000,000) per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement, and Contractor agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this agreement.

___ Contractor shall maintain professional liability insurance that insures against professional errors and omissions that may be made in performing the Services to be rendered in connection with this Agreement, in the minimum amount of two million dollars ($2,000,000) per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement, and Contractor agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this agreement.

Workers' Compensation Insurance:

X Contractor shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance with limits of at least one million dollars ($1,000,000). Contractor shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of City, its officers, agents, employees, and volunteers.

The Contractor or Consultant makes the following certification, required by section 1861 of the California Labor Code:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

_____

Contractor/Consultant Signature

Builder's Risk (Course of Construction):
Builder's Risk (Course of Construction Insurance) (applicable to Construction Contracts only)

___ Contractor shall provide Builders Risk Insurance utilizing an "All Risk" (Special Perils) coverage form, with limits equal to the completed value of the project and no coinsurance penalty provisions.

Upon commencement of construction and with approval of City, Contractor shall obtain and maintain Builder's Risk/Course of Construction insurance. Policy shall be provided for replacement value on an "all-risk" basis. The City shall be named as Loss Payee on the policy and there shall be no coinsurance penalty provision in any such policy. Policy must include: (1) coverage for removal of debris, and insuring the buildings, structures, machinery, equipment, materials, facilities, fixtures, and all other properties constituting a part of the project; (2) coverage with limits sufficient to insure the full replacement value of any property or equipment stored either on or off the project site. Such insurance shall be on a form acceptable to City to ensure adequacy of terms and limits. Contractor shall not be required to maintain property insurance for any portion of the Project following transfer of control thereof to City.

Surety Bonds:

Contractor shall provide the following Surety Bonds:

____ Bid Bond
____ Performance Bond
____ Payment Bond
____ Warrantee Bond

The Payment Bond and Performance Bond shall be in a sum equal to the contract price. If the Performance Bond provides for a one-year warranty a separate Warrantee Bond is not necessary. If the warranty period specified in the contracts is for longer than one (1) year a Warrantee Bond equal to ten percent (10%) of the contract price is required. Bonds shall be duly executed by a responsible corporate surety, authorized to issue such bonds in the State of California and secured through an authorized agent with an office in California.

Contractor's or Consultant's Pollution Legal Liability:

___ Pollution Coverage shall be provided on a Contractors Pollution Liability form or other form acceptable to City providing coverage for liability arising out of sudden, accidental and gradual pollution and remediation. The policy limit shall be no less than two million dollars ($2,000,000) per claim. All activities contemplated in this agreement shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for the hauling of waste from the project site to the final disposal location, including non-owned disposal sites.

Specific Insurance Provisions

***Insurance Limits*:**

The limits of insurance required in this Agreement may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City (if agreed to in a written contract or agreement) before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

If the Contractor or Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor or Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to City.

***Notice of Cancellation, Suspension or Otherwise Voiding Policies*:**

Each insurance policy required above shall contain, or be endorsed to contain **that coverage shall not be suspended, voided, canceled or reduced in coverage or in limits except with thirty (30) days' prior written notice** by certified mail, return receipt requested to the City.

***Waiver of Subrogation*:**

Contractor or Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor or Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Contractor or Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision

applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

***Deductibles and Self-Insured Retentions ("SIR")*:**

Any deductibles or self-insured retentions above $25,000 must be declared to and approved by City. The City may require the Contractor or Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. At the option of the City, either (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its elected and appointed officials, officers, attorneys, agents, and employees; or (2) the Contractor or Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

All SIRs must be disclosed to Risk Management for approval and shall not reduce the limits of liability.

Policies containing any SIR provision shall be endorsed to provide that the SIR may be satisfied by either the named insured or the City.

City reserves the right to obtain a full-certified copy of any insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of right to exercise later.

***Acceptability of Insurers*:**

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to City.

Claims Made Policies*: *(note - should be applicable only to professional liability, see below)

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.

2. Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of contract of work.**

3. If coverage is canceled or non-renewed, and not replaced **with another claims-made policy form with a Retroactive Date prior to** the contract effective date, the Contractor or Consultant must purchase "extended reporting" coverage for a minimum of **five (5) years** after completion of work.

4. A copy of the claims reporting requirements must be submitted to the City for review.

5. If the services involve lead-based paint or asbestos identification/remediation, the Contractor's Pollution Liability Policy shall not contain lead-based paint or asbestos exclusions. If the services involve mold identification/remediation, the Contractors Pollution Liability Policy shall not contain a mold exclusion, and the definition of Pollution shall include microbial matter, including mold.

***Subcontractors*:**

Contractor or Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

Subcontractor agrees to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement and any other contract documents. Subcontractor further agrees to include the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, with any sub-subcontractor to the extent they apply to the scope of the sub-subcontractor's work. A copy of the City indemnity and insurance provisions will be furnished to the subcontractor upon request.

***Verification of Coverage*:**

Contractor or Consultant shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor or Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Special Risks or Circumstances

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances.

***Failure to Comply*:**

Each insurance policy required above shall contain or be endorsed to contain that any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its elected and appointed officials, officers, attorneys, agents, and employees.

***Applicability of Coverage*:**

Each insurance policy required above shall contain or be endorsed to contain that the Contractor's or Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

EXHIBIT D
FACILITIES AND EQUIPMENT

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Contractor's use while consulting with City employees and reviewing records and the information in possession of City. The location, quantity, and time of furnishing said physical facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility which may involve incurring any direct expense, including, but not limiting the generality of this exclusion, long-distance telephone or other communication charges, vehicles, and reproduction facilities. Contractor shall not use such services, premises, facilities, supplies or equipment for any purpose other than in the performance of Contractor's obligations under this Agreement.

TITLE

ECS Imaging, Inc. 3-year Agreement for Laserfiche Cloud Software

RECOMMENDATION

Adopt a Resolution approving an Agreement with ECS Imaging, Inc. for a three-year contract amount not to exceed $128,528 for cloud based Laserfiche software.

CONTACT

Taresa Geilfuss, CMC, City Clerk
Jen Kansanback, Communications Manager

BACKGROUND & ANALYSIS

In August 2008, the City Council approved the purchase of Laserfiche software, an Enterprise Content Management System. Since then, the software has been locally stored and operated from the City's internal network server. At this time, Laserfiche, as a company, has focused the majority of its research and development on a cloud-based software model.

In March of 2020, the Laserfiche software was integral to the quick implementation of our Virtual City Hall operations and continues to be an invaluable tool in the city's digital efforts. The software options are limited in the self-hosted environment resulting in a fractured user experience, a reduced level of public access to view documents, and most importantly, a lack of the ability to implement many of the latest software enhancements.

The City's current vendor, ECS Imaging, Inc., has provided the City with a proposal to upgrade to the cloud-based version of the Laserfiche software. Upgrades to the self-hosted software involves costly workarounds that attempt to emulate the services available on the cloud-based option; the move to cloud-based will provide staff with advanced tools and the latest updates in technology at a lesser cost. The proposal includes unlimited public document viewing access, automated invoice processing, automated records management, and entire site licensing, which will allow access for all employees.

The proposal includes three years of subscription services and a one-time implementation fee in the first year of the Agreement. The proposal also includes a one-time credit for a portion of our existing software.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

The first year of the Agreement and implementation, in the amount of $55,675, is included in the proposed Fiscal Year 2022/23 Annual Budget in Fund 653, Info Tech Support Services, 653-20-220-42150. Future costs will be budgeted annually through the regular budget process. The second (FY2023/24) and third (FY2024/25) will be budgeted at approximately $36,500 per year.

ENVIRONMENTAL REVIEW

Not applicable.

ATTACHMENTS:

1. Resolution ECS Imaging
2. ECS Imaging 2022 Independent Contractor Agreement

RESOLUTION NO. 2022-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON APPROVING AN AGREEMENT WITH ECS IMAGING, INC. FOR A THREE-YEAR CONTRACT AMOUNT NOT TO EXCEED $128,528 FOR CLOUD BASED LASERFICHE SOFTWARE

WHEREAS, in August 2008, the City Council approved the purchase of a self-hosted Laserfiche software, also known as an Enterprise Content Management System; and

WHEREAS, Laserfiche, as a company, has shifted focus of the majority of its research and development on a cloud-based software model; and

WHEREAS, in March of 2020, the Laserfiche software was integral to the quick implementation of our Virtual City Hall operations and continues to be an invaluable tool in the city's digital efforts; and

WHEREAS, the software options are limited in the self-hosted environment resulting in a fractured user experience, a reduced level of public access to view documents, and most importantly, a lack of the ability to implement many of the latest software enhancements; and

WHEREAS, the City's current vendor, ECS Imaging, Inc., has provided a proposal to upgrade to the cloud-based version of the Laserfiche software including three years of subscription services and a one-time implementation fee in the first year; and

WHEREAS, upgrades to the self-hosted software involves costly workarounds that attempt to emulate the services available on the cloud-based option; the move to cloud-based will provide staff with advanced tools and the latest updates in technology at a lesser cost.

WHEREAS, funding for this software upgrade is included in the proposed Fiscal Year 2022/23 Annual Budget in Fund 653, Info Tech Support Services, 653-20-220-42150 and future years will be budgeted annually in the budget process to cover these expenditures; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon approve an Agreement with ECS Imaging, Inc. for a three-year contract amount not to exceed $128,528 for cloud based Laserfiche software.

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 21st day of June 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Leon Garcia, Mayor

ATTEST:

_____
Taresa Geilfuss, CMC, City Clerk

APPROVED AS TO FORM:

_____
William D. Ross, City Attorney

CITY OF AMERICAN CANYON AGREEMENT NO. _____

CITY OF AMERICAN CANYON
STANDARD AGREEMENT
FOR INDEPENDENT CONTRACTOR SERVICES

THIS AGREEMENT (hereinafter referred to as "Agreement") is made and entered into this 21st day of June 2022, by and between the City of American Canyon ("CITY"), a Municipal Corporation and ECS Imaging, Inc. ("CONTRACTOR"), who agree as follows:

RECITALS

WHEREAS, City desires to have certain services provided as set forth in Exhibit A, attached and incorporated by this reference; and,

WHEREAS, Contractor represents that it is qualified and able to perform services; and,

WHEREAS, Contractor is agreeable to providing the services on the terms and conditions hereinafter set forth.

NOW THEREFORE, the parties agree as follows:

1. **Term of Agreement**: The Term of this Agreement shall extend from July 1, 2022 ("Commencement Date") to June 30, 2025 (the "Termination Date").

2. **Contractors Services**. Contractor shall perform the services describe in Exhibit A ("Scope of Work" and/or "Services") to the full satisfaction of City.

3. **Time of Performance**. Contractor shall perform the Services on or by the Termination Date set forth in Agreement section 1, unless extended in writing by the parties pursuant to the terms of this Agreement.

4. **Compensation**. City agrees to compensate Contractor, and Contractor agrees to accept in full satisfaction for the Services required by this Agreement the consideration set forth in Exhibit B, attached and incorporated by this reference ("Payment"). City shall pay Contractor in accordance with the schedule of payment set forth in Exhibit B.

5. **Independent Contractor**. Contractor is and shall at all times remain, as to City, a wholly independent contractor. Neither City nor any of its agents shall have control over the conduct of Contractor or any of Contractor's employees, except as set forth in this Agreement. Contractor shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City.

6. **Assignment**. Contractor shall not assign or attempt to assign any portion of this Agreement without prior written approval by City.

7. **Responsible Principal of Contractor**: The Responsible Principal of the Contractor is Pete Herschelman who shall be the individual responsible for Contractor's obligations under this Agreement and shall service as principal liaison between City and Contractor. Designation of another Responsible Principal by Contractor shall not be made without the prior written consent of City.

8. **Personnel**. Contractor represents that it has, or shall secure at its own expense, all personnel required to the perform Contractor's services under this Agreement. Contractor shall assign only competent personnel. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the removal of any such persons, Contractor shall, immediately upon receiving notice from City of such desire of City, cause the removal of such person or persons.

    a. Employment Eligibility. Contractor shall ensure that all employees of Contractor and any subcontractor retained by Contractor in connection with this Agreement have provided the necessary documentation to establish identity and employment eligibility as required by the Immigration Reform and Control Act of 1986, any amendments thereto and all applicable labor laws in effect at the time of this Agreement. Failure to provide the necessary documentation will result in the termination of the Agreement as required by the Immigration Reform and Control Act of 1986.

9. **Changes to Scope of Work.** City may, by written notice, initiate any change to the Scope of Work. A corresponding equitable change in the Payment of this Agreement will be made for each change ordered as mutually agreed upon by the parties in writing.

10. **Interests of Contractor.** Contractor affirms that it presently has no interest and shall not have any interest, direct or indirect, which would conflict in any manner with the performance of the Services contemplated by this Agreement.

11. **Responsibility of Contractor.** Contractor shall take all responsibility for the work, shall bear all losses and damages directly or indirectly resulting to Contractor or any subcontractor, to the City, its elected and appointed officials, officers, attorneys, agents, and employees and each of them from any and all loss or damage on account of the performance or character of the work, unforeseen difficulties, accidents, occurrences or other causes predicated on active or passive negligence of the Contractor or of any subcontractors.

12. **Insurance.** Contractor agrees to have and maintain the policies set forth in Exhibit C entitled "INSURANCE REQUIREMENTS," which is attached and incorporated by this reference. All policies, endorsements, certificates, and/or binders shall be subject to approval by the City as to form and content. These requirements are subject to amendment or waiver only if so approved in writing by the City. A lapse in any required insurance coverage during this Agreement shall be a breach of this Agreement.

a. Contractor shall procure and maintain for the duration of this Agreement insurance as set forth in Exhibit C, attached and incorporated by this reference. The cost of such insurance shall be included in the Contractor's bid.

b. Contractor agrees to maintain in force at all times during the performance of the Scope of Work under this Agreement, workers' compensation insurance as required by law.

c. Contractor agrees to include with all subcontractors in their subcontract the same requirements and provisions of this Agreement including the indemnity and insurance requirements to the extent they apply to the scope of the subcontractor's work. Subcontractors hired by Contractor agree to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement and any other applicable contract documents. Subcontractor further agrees to include these same provisions with any sub-subcontractor. A copy of the Indemnity and Insurance provisions in this Agreement will be furnished to the subcontractor upon request. The General Contractor shall require all subcontractors to provide a valid certificate of insurance and the required endorsements included in the Agreement prior to commencement of any work and will provide proof of compliance to the City.

d. Contractor shall require each of its subcontractors to maintain insurance coverage which meets all of the requirements of this Agreement.

e. The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California.

f. Contractor agrees that if it does not keep the aforesaid insurance in full force and effect, City may terminate this Agreement.

g. At all times during the term of this Agreement, Contractor shall maintain on file with the City a certificate or certificates of the required insurance as set forth in Exhibit C showing that the required insurance policies are in effect in the required amounts.

h. It shall be a requirement under this Agreement that any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements and/or limits shall be available to the additional insured. Furthermore, the requirements for coverage and limits shall be (1) the minimum coverage and limits specified in this Agreement; or (2) the broader coverage and maximum limits of coverage of an insurance policy or proceeds available to the named Insured; whichever is greater.

13. **Indemnification**. To the fullest extent permitted by law Contractor shall indemnify, defend and hold harmless City, its elected and appointed officials, officers, attorneys, agents, employees, volunteers and each of them ("City indemnitees"), from and against any and all

causes of action, claims, liabilities, obligations, judgments, damages, loss, expenses, and costs of every nature, including reasonable legal counsels' fees and costs of litigation ("claims") arising out of or in connection with Contractor's performance of its obligations under this Agreement or out of the operations conducted by Contractor or its failure to comply with any of its obligations contained in this Agreement, including the City's active or passive negligence, except for such loss or damage arising from the active or sole negligence or willful misconduct of the City. In the event the City indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Contractor's performance of this Agreement, the Contractor shall provide a defense to the City indemnitees, or at the City's option, reimburse the City indemnitees their costs of defense, including reasonable legal counsels' fees incurred in defense of such claims.

a. **General.** This obligation to indemnify and defend City as set forth herein is binding on the successors, assigns, or heirs of Contractor and shall survive the termination of this Agreement or this section. By execution of this Agreement, Contractor acknowledges and agrees that it has read and understands the provisions hereof and that this section is a material element of consideration. The parties agree that if any part of this Indemnification is found to conflict with applicable laws, such part shall be unenforceable only insofar as it conflicts with said laws, and that this indemnification shall be judicially interpreted and rewritten to provide the broadest possible indemnification legally allowed and shall be legally binding upon Contractor.

b. **Survival**. Contractor and any subcontractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law.

c. **No Limitation by Insurance Obligations**. The defense and indemnification obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.

d. **Scope**. This Section shall in no event be construed to require indemnification by Contractor to a greater extent than permitted under the public policy of the State of California.

14. **Termination.**

a. In addition to any other rights of termination and suspension set forth in this Agreement or at law, either party may terminate this Agreement with or without cause by providing thirty (30) days' notice in writing to the other party.

b. The City may terminate this Agreement at any time without prior notice in the event that Contractor commits a material breach of the terms of this Agreement.

c. In the event of termination of this Agreement by City, due to no fault or failure of performance by Contractor, Contractor shall be paid full compensation for all

services performed by Contractor, in an amount to be determined as follows: For work done in accordance with the terms and provisions of this Agreement, Contractor shall be paid an amount equal to the amount of services performed prior to the effective date of termination or cancellation; provided, in no event shall the amount of money paid under the foregoing provisions of this paragraph exceed the amount which would be paid to Contractor for the full performance of the Scope of Work under this Agreement.

d. Upon termination, this Agreement shall become of no further force or effect and all parties shall be discharged from their duties and obligations under this Agreement. Notwithstanding, the provisions of this Agreement concerning retention of records, City's rights to material produced, confidential information, Contractor's responsibility, indemnification, insurance, dispute resolution, litigation, and jurisdiction and severability shall survive termination of this Agreement.

15. **Notice.** All notices that are required either expressly or by implication to be given by one party to the other under this Agreement shall be signed for Contractor by its Responsible Principal and for City by Jason Holley, City Manager, or, for either party, by such officer as it may, from time to time, be authorized to so act. All such notices shall be deemed to have been given if delivered personally or if enclosed in a properly addressed envelope and deposited in a United States Post Office for delivery by registered or certified mail or overnight express carrier. Unless and until formally notified otherwise, all notices shall be addressed to the parties at their addresses as follows:

Contractor shall address notices to:

City Clerk
City of American Canyon
4381 Broadway, Suite 201
American Canyon, CA 94503

City shall address notices to:
ECS Imaging, Inc.
5905 Brockton Ave. Suite C
Riverside, CA 2506

16. **Prevailing Wages.** In accordance with the provisions of sections 1770 *et seq.* of the California Labor Code, the Director of Industrial Relations of the State of California has determined the general prevailing rate of wages applicable to the work to be done. Contractor will be required to pay all persons employed on the project by the Contractor's sums not less than the sums set forth in the documents entitled "General Prevailing Wage Determination made by the Director of Industrial Relations pursuant to California Labor

Code, part 7, Chapter 1, Article 2, sections 1770, 1773, 1773.1." These documents may be obtained from the State of California.

17. **Compliance with Laws.**

a. In General. Contractor shall observe and comply with all laws, policies, general rules and regulations established by City and shall comply with the common law and all laws, ordinances, codes and regulations of governmental agencies, (including federal, state, municipal and local governing bodies) applicable to the performance of the Scope of Work hereunder, including, but not limited to, all provisions of the Occupational Safety and Health Act of 1979 as amended.

b. Labor Laws: Contractor shall comply with and adhere to all applicable labor laws, including, but not limited to, alien labor, prevailing wages, etc. Contractor shall comply with all applicable provisions of the California Labor Code.

c. Drug-free Workplace. Contractor's employees and subcontractors shall comply with the City's policy of maintaining a drug-free workplace. Neither Contractor nor Contractor 's employees and/or subcontractors shall unlawfully manufacture, distribute, dispense, possess or use controlled substances, as defined in 21 U.S. Code section 812, including marijuana, heroin, cocaine, and amphetamines, at any facility, premises or worksite used in any manner in connection with performing services pursuant to this Agreement. If Contractor or any employee or subcontractor is convicted or pleads *nolo contendere* to a criminal drug statute violation occurring at such a facility, premises, or worksite, the Contractor shall notify the City within five (5) days.

d. Discrimination Prohibited. During the performance of this Agreement, Contractor and its subcontractors shall not unlawfully discriminate, harass or allow harassment, against any employee or applicant for employment because of sex, sexual orientation, race, color, religious creed, marital status, denial of family and medical care leave, ancestry, national origin, medical condition (cancer/genetic characteristics), age (40 and above), disability (mental and physical) including HIV and AIDS, denial of pregnancy disability leave or reasonable accommodation. Contractor and subcontractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, §12900 *et seq*.) and the applicable regulations promulgated thereunder (Cal. Code Regs, tit. 2, §7285.0 *et seq*.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code, §12990 (a)–(f), are incorporated into this Agreement by reference and made a part hereof as if set forth in full (Cal. Code Regs, tit. 2, §7285.0 *et seq*.). Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

e. Harassment Prohibited. Contractor and Contractor's employees and subcontractors shall comply with the City's Workplace Harassment and Discrimination Policy.

f. Illness and Injury Prevention Program (IIPP). Contractor shall provide the City with a copy of their IIPP to show compliance with CalOSHA.

g. Licenses and Permits. Contractor represents and warrants to City that it has all licenses, permits, qualifications and approvals of whatsoever nature which are legally required for Contractor to practice its profession. Contractor represents and warrants to City that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals which are legally required for Contractor to practice its profession. Contractor shall secure and maintain a business license with the City during the term of this Agreement.

18. **Facilities and Equipment:** Except as set forth in Exhibit D ("Facilities and Equipment"), Contractor shall, at its sole cost and expense, furnish all facilities and equipment, which may be required for completing the Scope of Work pursuant to this Agreement. City shall furnish to Contractor only the facilities and equipment listed in Exhibit D according to the terms and conditions set forth in Exhibit D.

19. **Special Conditions.**
None.

20. **Exhibits.** All exhibits referred to in this Agreement are attached and incorporated by this reference.

21. **Benefits and Taxes.** Contractor shall not have any claim under this Agreement or otherwise against City for seniority, vacation time, vacation pay, sick leave, personal time off, overtime, health insurance, medical care, hospital care, insurance benefits, social security, disability, unemployment, workers compensation or employee benefits of any kind. Contractor shall be solely liable for and obligated to pay directly all applicable taxes, including, but not limited to, federal and state income taxes, for which Contractor shall indemnify and hold City harmless from any and all liability that City may incur because of Contractor's failure to pay such taxes. City shall have no obligation whatsoever to pay or withhold any taxes on behalf of Contractor.

22. **Dispute Resolution.** Should any dispute arise concerning any provisions of this Agreement, or the parties' rights and obligations hereunder, the parties shall meet and confer in an attempt to resolve the dispute. Prior to commencing any legal action, the complaining party shall provide to the other party thirty (30) days' written notice of the intent to take such action; provided that such notice shall not be required where a delay in commencing an action would prejudice the interests of the party that intends to file suit. During the thirty (30) day notice period, the parties shall meet and confer in an attempt to resolve the

dispute. Except as specifically provided, nothing herein in intended to waive or abridge any right or remedy that either party may have.

23. **Default and Remedies.**

    a. Events of Default. Each of the following shall constitute an event of default hereunder:

        i. Failure to perform any obligation under this Agreement and failure to cure such breach immediately upon receiving notice of such breach, if the breach is such that the City determines the health, welfare, or safety of the public is immediately endangered; or

        ii. Failure to perform any obligation under this Agreement and failure to cure such breach within fifteen (15) days of receiving notice of such breach, if the breach is such that the City determines that the health, welfare, or safety of the public is not immediately endangered, provided that if the nature of the breach is such that the City determines it will reasonably require more than fifteen (15) days to cure, Contractor shall not be in default if Contractor promptly commences the cure and diligently proceeds to completion of the cure.

    b. Remedies upon Default. Upon any Contractor default, City shall have the right to immediately suspend or terminate the Agreement, seek specific performance, contract with another party to perform this Agreement and/or seek damages including incidental, consequential and/or special damages to the full extent allowed by law.

24. **Attorneys' Fees.** In the event any legal action is commenced to enforce this Agreement, the prevailing party is entitled to reasonable attorney's fees, costs, and expenses incurred.

25. **Documents and Records.**

    a. Property of City. All reports, data, maps, models, charts, studies, surveys, photographs, memoranda or other written documents or materials prepared by Contractor pursuant to this Agreement shall become the property of City upon completion of the work to be performed hereunder or upon termination of this Agreement.

    b. Retention of Records. Until the expiration of five (5) years after the furnishing of any services pursuant to this Agreement, Contractor shall retain and, upon written request by City, make available to the City or any party designated by the City this Agreement, and such books, documents and records of Contractor and subcontractor that are necessary or convenient for audit purposes to certify the nature and extent of the reasonable cost of services to City.

26. **Inspection of Books and Records.** During regular office hours, each of the parties hereto and their duly authorized representatives shall have the right to inspect and make copies of any books, records, or reports of the other party pertaining to this Agreement or matters related hereto. Each of the parties hereto shall maintain and make available for such inspection accurate records of all of its costs, disbursements and receipts with respect to its activities under this Agreement.

27. **Confidential Information.** Contractor shall hold any confidential information received from City in the course of performing this Agreement in trust and confidence and will not reveal such confidential information to any person or entity, either during the term of the Agreement or at any time thereafter. Upon expiration of this Agreement, or termination as provided herein, Contractor shall return materials which contain any confidential information to City. Contractor may keep one copy for its confidential file. For purposes of this section, confidential information is defined as all information disclosed to Contractor which relates to City's past, present, and future activities, as well as activities under this Agreement, which information is not otherwise of public record under California law.

28. **Successors and Assigns.** This Agreement and all of its provisions shall apply to and bind the successors and assigns of the parties hereto.

29. **Waiver.** Any waiver at any time by either party hereto of its rights with respect to a default or any other matter arising in connection with this Agreement shall not be deemed to be a waiver with respect to any other default or matter.

30. **Modifications.** This Agreement may not be modified orally or in any manner other than by an agreement in writing signed by both parties.

31. **Agreement Interpretation.** Each party to this Agreement has had an opportunity to review the Agreement, confer with legal counsel regarding the meaning of the Agreement, and negotiate revisions to the Agreement. Accordingly, neither party shall rely upon Civil Code section 1654 in order to interpret any uncertainty in the meaning of the Agreement.

32. **Entire Agreement.** This Agreement, including all documents incorporated herein by reference, comprises the entire integrated understanding between the parties concerning the subject matter described herein.

33. **Jurisdiction and Severability.** This Agreement shall be governed and construed in accordance with California law. The venue for any legal action in State court filed by a party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Superior Court of California, County of Napa. The venue for any legal action in Federal court filed by a party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement within the jurisdiction of the Federal courts shall be the Northern District of California. The appropriate venue for arbitration, mediation or similar legal proceeding under this Agreement shall be in Napa County, California; however nothing in this Agreement section shall obligate a party to submit to arbitration any dispute arising under this Agreement. If any term or provision of

this Agreement shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement shall not be affected.

34. **Signatures.** The individuals executing this Agreement represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this Agreement on behalf of the respective legal entities of Contractor and City.

IN WITNESS WHEREOF, City of American Canyon and Contractor do hereby agree to the full performance of the terms set forth herein.

CONSULTANT

BY: _____
Pete Herschelman
Vice President

DATE: _____

CITY OF AMERICAN CANYON

BY: _____
Jason B. Holley
City Manager

DATE: _____

APPROVED AS TO FORM:

BY: _____
William D. Ross
City Attorney

DATE: _____

APPROVED AS TO BUDGET AUTHORITY:

BY: _____
Lincoln Bogard
Finance Director

DATE: _____

APPROVED AS TO INSURANCE:

BY: _____
William D. Ross
City Attorney

DATE: _____

Attachments:
Exhibit A – Scope of Work
Exhibit B – Payment and Schedule of Payments
Exhibit C – Insurance Requirements
Exhibit D – Facilities and Equipment

EXHIBIT A
SCOPE OF WORK

Contractor shall complete the attached Scope of Work.

LASERFICHE CLOUD PROPOSAL

Submitted to:

City of American Canyon

Date Submitted: 05/31/2022
Valid Through: 6/24/2022

ECS IMAGING, INC.
WORLD-CLASS SOLUTION PROVIDER

ECS Imaging, Inc.
5905 Brockton Ave. Suite C
Riverside, CA 92506
Toll Free – (877) 790-1600
www.ecsimaging.com

Submitted By:
Pete Herschelman
951-787-8768 x 1201
pete@ecsimaging.com

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Project Summary and Quote

Laserfiche Cloud Business – Site License

ECS IMAGING, INC.
WORLD-CLASS SOLUTION PROVIDER

877-790-1600
5905 Brockton Ave. Ste. C
Riverside, CA 92506
www.ECSImaging.com

Quote
Cloud Business

Quotation For	
Name:	Taresa Gellfuss
Title:	City Clerk
Company:	City of American Canyon
Address:	4381 Broadway St, Ste 201 American Canyon, CA 94503
Phone:	(707)647-4369
E-mail:	tgellfuss@cityofamericancanyon.org

Quote Info	Q2 2022 V.2
Date:	5/23/2022
Quote Number:	52320222
Valid Through	6/24/2022
Terms:	Net 15
Account Manager:	Pete H
Phone:	(925) 586-7549
E-mail:	pete@ecsimaging.com

Description of Product and Services

Total Storage	0.00 GB

Software-as-a-Service

Laserfiche Cloud Business Document Management and 100 GB storage per user for 25+ users.

Laserfiche Cloud Business Tier includes: Direct Share, Data Encryption at Rest, Autoscaling, Automated & Encrypted Backups, Intrusion Detection, Automated Feature & Security Updates, Automated Text Extraction, Import Agent with Email Archive, Advanced Audit Trail, Workflow & Forms Process Automation, Connector, Surveys, 1 Workflow Bot, 10 Quick Fields Complete w/Agent, Records Mgmt. Unlimited Weblink Public Portal Views, Forms Portal Unlimited Submissions. Integrations with MS Office, SharePoint, Teams, MS Dynamics 365, Redtail & DocuSign. 100,000 RESTful web API calls/month.

SKU	Description	Unit Price	Quantity	Line Total
CLXGOV25	LF City Site License 150 Full Users, 15TB Storage (Population <25,000)	$ 25,750.00	1	$ 25,750.00
CISC	Laserfiche BS Cloud Invoice Smart Capture (Up to 10,000/year)	$ 6,000.00	1	$ 6,000.00
ECSGOLD	ECS GOLD Priority Support	$ 175.00	17	$ 2,975.00
1st Year Discount	$ (6,304.37)		Cloud Business Subtotal	$ 28,420.63

Annual Maintenance

SKU	Description	Unit Price	Quantity	Line Total
S7600-SCPWNBD-1	fi-7600 1 Year ScanCare NBD	$ 1,695.00	1	$ 1,695.00
			Annual Subtotal	$ 1,695.00

Hardware

SKU	Description	Unit Price	Quantity	Line Total
PA03740-B505	Fujitsu fi-7600, 100ppm/200ipm, PSIP 3 Month: On-Site Warranty	$ 6,355.000	1	$ 6,355.00
Hardware Discount	$ (1,660.00)		Subtotal	$ 4,695.00

Professional Services (One-time)

SKU	Description	Unit Price	Quantity	Line Total
ECSTK	ECS Turnkey Configuration, Consulting, Project Management & Training	$ 20,500.00	1.0	$ 20,500.00
			Subtotal	$ 20,500.00

Special Terms

Install all items above. Migrate existing on premise data, 213 Forms, and Workflows to Laserfiche Cloud. Training on Laserfiche Cloud; search, scan/index, administrator. Retention Management Workflow configuration. New Fujitsu fi-7600 scanner hardware with warranty.

Tax Rate American Canyon*	7.75%	**Tax**	$ 363.86
		Shipping	$ -
		(First Year) Total Upfront Cost	$ 55,674.49
		(Second Year Onwards) Total Cost Paid Annually	$ 36,420.00

Proposed System:

☒ **Laserfiche Cloud Business (Site License) includes**: Laserfiche Cloud Business Tier includes: Direct Share, Data Encryption at Rest, Autoscaling, Automated & Encrypted Backups, Intrusion Detection, Automated Feature & Security Updates, Automated Text Extraction, Import Agent with Email Archive, Advanced Audit Trail, Workflow & Forms Process Automation, Connector, Surveys, 1 Workflow Bot, 10 Quick Fields Complete w/Agent, Records Mgmt. Unlimited Weblink Public Portal Views, Forms Portal Unlimited Submissions. Integrations with MS Office, SharePoint, Teams, MS Dynamics 365, Redtail & DocuSign. 100,000 RESTful web API calls/month.

- **City Site License for Population <25,000**
  - ***150 Full Users***
  - ***15TB of storage in Laserfiche Cloud***

- **Smart Invoice Capture (Up to 10,000 invoices per year) -** A smart invoice capture profile is a pre-configured profile that uses machine learning to automatically capture data on any invoice, specifically the invoice date, invoice number, purchase order number, and total amount due. Similar to custom capture profiles, the Run Capture Profile Workflow activity runs this smart profile and outputs tokens for the captured data to be used later in the workflow.

- **Install all items above**
- **Migrate existing on-premise data, 213 Forms, and Workflows to Laserfiche Cloud**
- **Training on Laserfiche Cloud; search, scan/index, administrator**
- **Retention Management Configuration**
- **New Fujitsu fi-7600 scanner hardware with warranty**

(First Year) Total Upfront Cost	**$**	**55,674.49**
(Second Year Onwards) Total Cost Paid Annually	**$**	**36,420.00**

ECS Company Background

ECS Imaging has been in business for 32 years and has maintained the same mission since its inception; the customer comes first. With a strong leadership team delivering a consistent vision, ECS works to provide our customers with the highest quality service possible. Our mission of blending technology to meet business needs has been the foundation. ECS became a Laserfiche Solutions Provider in 1995 and has achieved top performance recognition consistently every year since. The company services our customer's implementations from our Headquarters in Riverside with Team members serving all of California.

ECS Imaging is a **PLATINUM Certified Laserfiche Solutions Provider** and has continuously been ranked as the top Solutions Provider in the western United States for 27 consecutive years, and achieving the status of 3rd largest Laserfiche provider in the world since 2017. Our efforts are focused on helping organizations become more efficient by automating manual tasks and eliminating paper-based business processes. We specialize in providing local government innovative turn-key document management solutions with the award winning **Laserfiche Enterprise Content Management Systems**.

ECS Imaging is a full-service document management solutions provider offering a full range of turn-key services including:

- Laserfiche Software Installation and Consulting
- Project Management
- Systems Integration
- Cloud Migration Services
- Business Process Automation
- Data Conversion Services
- On-going Support of Software and Hardware
- Remote and On-Site Training and On-going Support
- Out-of-the-box Integrations and Custom Integrations with 3rd Party Applications
- Custom Documentation
- Scanning Services (including Large Maps, Microfilm, Microfiche conversion)
- Complimentary Quarterly User Group Workshops with Training
    - ***Upcoming Event - Thursday, June 16th at the College of Marin***
        - Link*:* https://ecsimaging.com/event/june-user-group/
- Complimentary Annual Training Conferences (20 Years)
- Monthly Training Webinars

Our goal is helping organizations of all sizes improve business operations and increase productivity. We can help your organization: Eliminate Paper Based Processes, Automate Data and Information Collection, Secure Information from Unauthorized Use, Simplify and Secure the Management of Business Records, Meet Regulatory Compliance Needs, and more.

With the largest technology staff of any Laserfiche Solution Provider in the Western US, we have the expertise, experience, and proficiency to successfully install and support any size Laserfiche system for any type of business. We have implemented systems for individual departments, multiple departments, multiple locations, enterprise wide and nationwide. We are a local government specialist with over 150 City and 20 County Laserfiche implementations. We understand the industry compliance requirements

for government and document management in general. Our targeted focus provides expert consultative knowledge shared to our entire customer base. Additionally, ECS provides a personal touch with a dedicated implementation, project management and customer success team assigned to your projects.

All ECS Executive, Sales and Technical staff attend training sessions on an annual basis. Staying up-to-date and informed on the latest features and enhancements within Laserfiche and the Document Management Industry provides our clients with the best consulting and support services available. As a **PLATINUM Certified** Laserfiche Solutions Provider, all ECS Technicians are Laserfiche certified. **ECS Technical staff has completed over 200 Laserfiche Certifications collectively** along with many network and database certifications.

Laserfiche Winners Circle is an exclusive annual event attended by the top Laserfiche Solution Providers in the world that demonstrate outstanding sales growth, performance, and a commitment to exceptional customer service. ECS has ranked the top 3rd in the world for many years and the top provider in California since we started with Laserfiche in 1995. ECS is competently ranked as a **PLATINUM** level Laserfiche Solutions Provider.

ECS Customer Commitment

ECS is committed to our customer's success. By providing exceptional and consistent implementation, training, and consultative support services we can ensure that our customers have the tools and knowledge to successfully achieve their document management initiatives. This is reflected in the feedback we have received from our customers through over 90+ 5-Star Google Reviews. Link to Google Reviews: **Southern CA,** and **Customer Success Stories** on how ECS has helped many similar organizations.

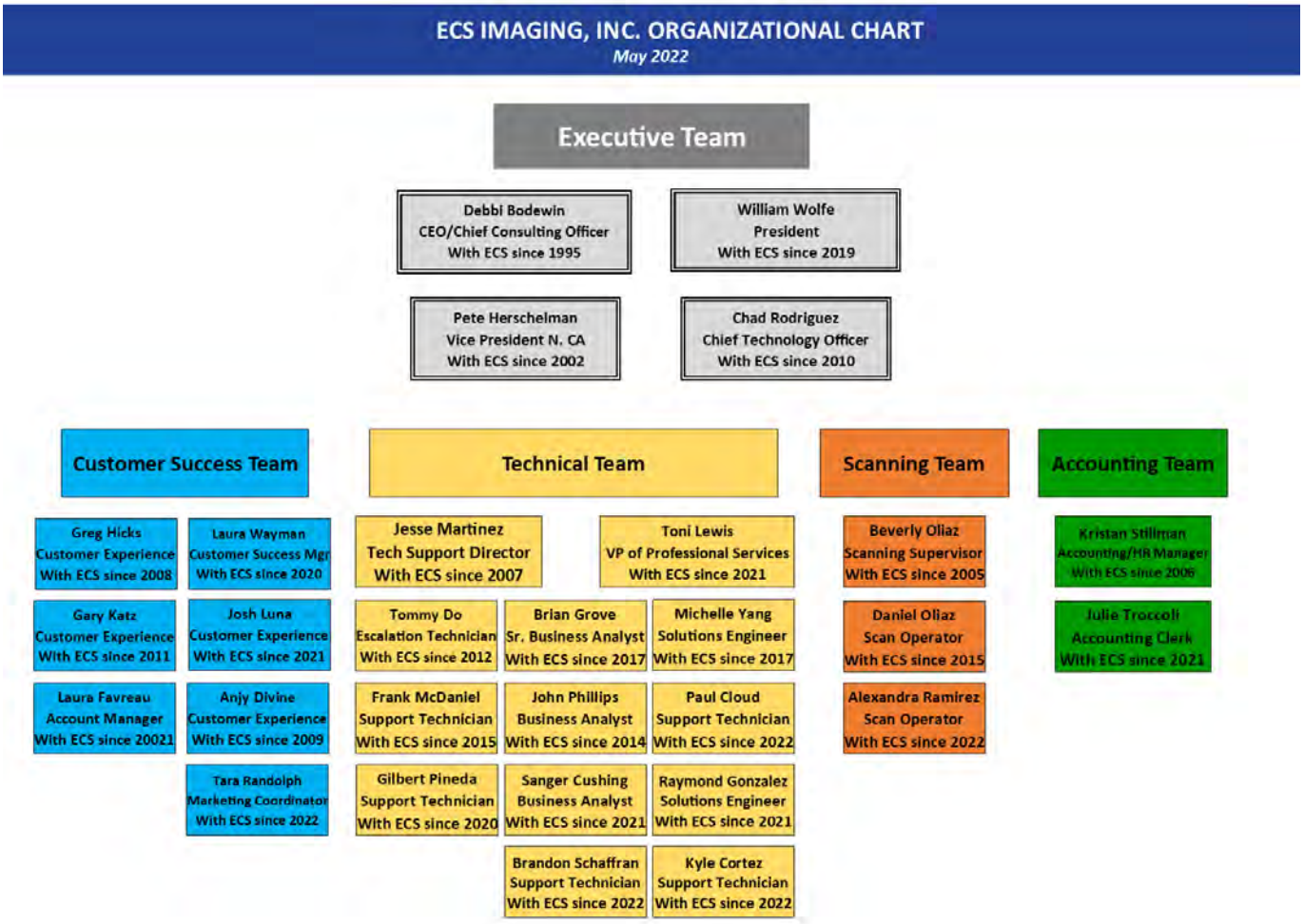
ECS Customer References

- **City of San Luis Obispo**
  - Miguel Guardado, Information Technology Manager
    - mguardado@slocity.org
    - (805) 781-7017

- **City of San Ramon**
  - Rick Maria, Information Technology Manager
    - rmaria@sanramon.ca.gov
    - (925) 973-2522

- **Santa Clara County Office of Education**
  - Lydia Cabrera, Application Support Manager
    - lcabrera@sccoe.org
    - (408) 453-4288

Organizational Chart



How the ECS Team is here for you

Executive Team ✓ Key Stake Holders ✓ Ensuring (ARO) Accountability, Responsibility, Ownership ✓ Leadership	**Customer Success Team** ✓ Main Point of Contact /Feedback ✓ User Experience and Success ✓ Coordination of Services ✓ Product Consulting
Project Management Team ✓ Projects for Business Process Improvements ✓ Automated Workflows & Forms Processes ✓ Laserfiche Integrations ✓ Training on Laserfiche solutions	**Technical Support Team** ✓ Technical Support ✓ Updates and Upgrades ✓ Server and Cloud Migrations ✓ Training on products

The ECS Team



Laserfiche Qualifications

Laserfiche Leads in Local Government

- Laserfiche began in 1987 and is used by more than 40,000 customers worldwide
- Laserfiche has over 30 years of experience in the local government market and is used by thousands of government agencies worldwide including over 3,000 Cities and 1/3 of the Counties Nationwide
- Laserfiche is the enterprise content management (ECM) of choice for the majority of CDG's top digital cities and counties

Laserfiche Document Management Software is an enterprise suite designed with the same look and feel throughout. It is easy to install, easy to learn, and easy to use. It provides complete control over what type of information is stored, where it is stored, how long it is kept, and who can view that information. Granular security provides multiple levels of protection against unauthorized access to information. Users can benefit from a multitude of powerful search methodologies, including full-text, metadata, annotation or folder/file tree search.



Laserfiche Cloud enables organizations to deploy Laserfiche without an on-premises infrastructure or related hardware costs. A broad range of features is available through a secure and scalable software-as-a-service (SaaS) subscription, hosted on industry-leading Amazon Web Services (AWS). Digitize, organize and effectively manage your organization's unstructured information with industry leading content services features. Automate and streamline business processes using a cohesive suite of process design and management features. Laserfiche offers key components that help meet compliance requirements, maintain security, enable mobility, and integrate with third-party applications and more. Get actionable insights and measure success with out-of-the-box reports and dashboards that monitor process performance, task loads, and more, as well as custom reporting to extract deeper awareness of business operations. Laserfiche Cloud has built-in integrations and tools to build custom integrations with core business applications. Stay connected with your tasks and documents wherever work takes you using the Laserfiche app for Android, iOS or Windows. Capture and upload content, securely access documents, complete tasks and submit electronic forms on the go – even access content and tasks while offline.

Laserfiche Solution Highlights

Content Management:	**Process Automation:**	**Platform Services:**
Document Management	Business Process Automation	Records Management (50515.2)
Content Capture and Imaging	Robotic Process Automation	Security and Compliance

Any File Type content	Electronic Forms Reporting and Analytics	Cloud Content Management ECM Integrations

▪ Workflow & Robotic Automated Processing ▪ Electronic Forms ▪ Electronic Signatures ▪ WebLink Public Portal ▪ Content Management ▪ Records Management ▪ Access via Desktop, Web, Mobile	▪ Audit Trail & Reporting ▪ Redaction & OCR ▪ Desktop & Web Administration ▪ Advanced Capture Tools ▪ Integration Tools & SDK ▪ Trusted Systems Compliance ▪ Cloud & Self Hosted

Laserfiche has excelled at winning awards throughout its legacy since 1987. Here's a few recent very accomplished accolades.

- **Gartner Peer Insights** - **Laserfiche Named a** **2020, 2021, and 2022 Gartner Peer Insights Customers' Choice** for Content Services Platforms. The "Voice of the Customer"
- Laserfiche Named a **2021 Product of the Year Award Winner** by Cloud Computing Magazine.
- **Gartner Peer Insights shows 95% would recommend Laserfiche** and overall rating of 4.7 of 5.
- **Net Promoter Score** of 60, ranked higher than Apple, Adobe, and Microsoft.
- **Nucleus Research** Traditional old-style enterprise content management (ECM) was an inflexible product designed purely for document storage and simple retrieval. Today, modern ECM includes advanced technologies such as artificial intelligence (AI) and machine learning (ML) that automate business processes, improve data capture and classification, provide contextual search capabilities, and deliver information governance. The Nucleus Research ECM Technology Value Matrix 2018 reflects advances made this past year, evaluating vendors for functionality, usability, and the value that a vendor's solution brings to the client.
- **Nucleus Research** analyzed the experiences of several Laserfiche clients to understand why they chose that vendor's enterprise content management (ECM) software solution, and what factors contributed to the continued relationship. Our research found that customers selected Laserfiche for three key reasons over its ECM competitors: user friendly interface, sophisticated functionality, and superior customer support. Nucleus also determined that the Laserfiche client retention rate for this survey was greater than 90 percent. (2017)
- **Infotech Research Group** – Recognized by leading analysts for expertise in serving the government market
- **Center for Digital Government** – Regularly published in Center for Digital Government trend reports on process automation and shared services
- **Government Executive** – Featured though leader in Government Executive publication
- **Computer World** - Best Places to Work
- **Best in Biz Awards**

Support and Maintenance

✓ **Laserfiche Support Assurance Plan (LSAP)** is an integral part of keeping your software up to date and ensuring that you have access to all of the latest features and functionality the software has to offer. The Laserfiche Software Assurance Basic Plan includes the following:

- Unlimited telephone support through your authorized reseller
- Free copies of Software Version Updates.
- All the latest hotfixes, updates and patches to keep your system running at peak efficiency.
- 24/7 access to the Laserfiche Support Site and Laserfiche Answers.
- Comprehensive training opportunities are available including quarterly Regional Training and the annual Laserfiche Empower Conference
- 100% of the purchase price of your current Laserfiche software can be credited to any new product purchase.

✓ **ECS GOLD Priority Support** is an optional support plan to the basic Laserfiche Software Assurance Plan (LSAP). Where LSAP offers a response time within 24 hours, ECS GOLD Priority Support responds promptly to our client's needs and concerns. Our experienced tech team will respond within 4 hours of our client's call. Most calls are answered immediately and resolved within the same business day. Also includes admission to our complimentary quarterly user group workshops and the ECS Annual Customer Conference (TRANSFORM).

ECS GOLD Priority Support Plan includes a Toll-Free number with **Unlimited Priority Phone Support** with a 4- hour response time. Additional support avenues include a dedicated support email account (**HelpDesk@ecsimaging.com**), and Website with download/upload capabilities. We also offer Remote Desktop Assistance.

ECS GOLD Priority Support is offered for on-site and remote technical assistance. Hours can be used for configuring workflows, forms, integrations, training, remedial support, additional consulting requirements, or for version upgrades/releases of the software. Support hours are 7:30 am – 5:00 pm, Monday – Friday PST excluding major holidays. All support will be provided through ECS Imaging, Inc. directly.

Each customer maintains an experienced Customer Success Manager dedicated to your current and future needs. Your Customer Success Manager helps coordinate training and on-site visits, provides consultative advice to the project not only at the beginning, but also for planning out future requirements. This level of care ensures a smooth implementation and guarantees that our client's expectations are met and exceeded always.

ECS Training

Training can be provided onsite or remote by certified ECS trainers using the installed system, and can be scheduled for individuals or groups according to their role. Training sessions are developed and tailored specifically to our customer's requirements. Training can be provided for new installations, new users, refresher training, updated features and functionality, additional software modules, etc. Below is an overview of the typical types of training we offer:

On-Site End-User Training
This hands-on or group training is for users who have never used Laserfiche before. Some of the topics covered in this training are: Annotations, Customizing the Document Viewer, Document Metadata, Using the Folder Browser, Working with Electronic Documents, Searching, Importing Documents, Exporting and Printing Documents, Snapshot

On-Site Administrator Training
System Administrator Training begins with a comprehensive overview of the Laserfiche System. As a Training Outline, they will be learning: Template Creation and modification, folder design concepts, Laserfiche security setup and administration, database backup, other miscellaneous tips and tricks for the Laserfiche System Administrator, volume management, other Laserfiche products/plug-ins, most common Laserfiche problems and how to resolve them.

On-Site Power-User Training
- Laserfiche Workflow Admin Training
- Laserfiche Forms Training
- Laserfiche Quick Fields Training
- Laserfiche Audit Trail Training
- Laserfiche Records Management Training
- Integration Training SDK LF Connector

ECS Ongoing Complimentary Training
We believe in providing continued added value to our clients in an ongoing basis and assisting them in utilizing the solutions we provide to the maximum potential. That is why we offer complimentary training opportunities throughout the year to provide added value to your Laserfiche investment. ECS offers Monthly Training webinars to keep our customers up to date on the latest releases, features and industry insights. Additionally, our Annual Training Conference with multiple days of content and industry insights occurs in the fall for the last 20 years. Training Webinars and the ECS Annual Conference are provided at no cost to ECS customers.

Laserfiche Empower Annual Conference in Long Beach, CA
The Laserfiche Empower Conference provides an added value for a week long training event with hundreds of classes available for all knowledge levels. The Conference is scheduled for February 2023 and will be entirely virtual.

Laserfiche Online Training and Support Options
- Laserfiche Support Site - https://support.laserfiche.com
- Laserfiche Answers - https://answers.laserfiche.com
- Laserfiche User Manuals - https://support.laserfiche.com/kb/1012253/current-online-laserfiche-product-help-files
- Laserfiche Video Gallery - https://support.laserfiche.com/gallery/#/list#%2Flist
- Laserfiche Aspire – Learning Resources - https://support.laserfiche.com (Login is Required)
- Laserfiche Certified Professional Program (CPP) - https://www.laserfiche.com/support-learn/certification (Login is Required)

Laserfiche Cloud

Laserfiche Cloud Hosted Advantages

- ✓ Disaster Recovery and latest security technology on Hosted hardware
- ✓ Secure Data with Encryption at rest and compliance standards
- ✓ Automated Backups multiple times a day with encryption
- ✓ Automated Laserfiche Updates with the Latest Features
- ✓ Additional features bundled:
  - o Customizable User Dashboard
  - o RESTful Web API's
  - o Out of box integrations
- ✓ Tiered Pricing Level discounts
- ✓ Generous storage capacity at 100GB per user pooled together for storage capacity
- ✓ Flexibility for users to access via the Desktop, Web Browser or Mobile application.
- ✓ A turn-key enterprise platform

Cloud Security

Laserfiche Cloud is enterprise content management with built-in business process management tools in a secure and scalable Software-as-a-Service (SaaS) subscription. It enables organizations to securely manage and share documents, videos, photos and other content as they flow through organizational processes. Laserfiche offers key components that help meet compliance requirements, maintain security, enable mobility, and integrate with third-party applications and more.

Security, Compliance and Disaster Recovery - Streamline operations without compromising system security using a robust platform of user-level, content-level and system-level security features. Reliable and secure infrastructure built on AWS provides the highest levels of availability and uptime. Industry-standard encryption including AES-256, IPsec and TLS are used to secure at-rest content and in-transit communication between virtual machines and services.

Enforce organizational security policies with advanced password complexity tools such as multi-factor authentication, character set / length requirements, password expirations and lockouts following failed subsequent sign-in attempts. Ensure business continuity through built-in platform disaster recovery including frequent 6-hour interval redundant back-ups and high service standards for recovery point and recovery time objectives. AWS complies with many certifications and standards including:

- ✓ SOC1/SSAE16/ISAE3402 (formerly SAS70), SOC 2, SOC 3
- ✓ FISMA
- ✓ PCI DSS Level 1
- ✓ ISO 9001, ISO 27001, ISO 27017, ISO 27018

Laserfiche Cloud is hosted in multiple regions. Regions consist of multiple availability zones that are comprised of multiple data centers. These data centers are housed in separate facilities with redundant power, networking and connectivity.

Encryption

- At Rest: Laserfiche uses AES-256 encryption to encrypt data at rest, including disk storage, backup snapshot, and log and configuration files.
- In Transit: To protect security of data in transit, all connections over the Internet to Laserfiche Cloud must use a connection encrypted using HTTPS over TLS 1.2+. Requests over unencrypted HTTP will be automatically redirected to the equivalent HTTPS endpoint.

Laserfiche Cloud is backed up four times a day, starting at 9 a.m. UTC and every 6 hours there after. Laserfiche Cloud automatically generates database and file backups and turns them into encrypted files stored through AWS' Simple Storage Services (S3). Laserfiche Cloud utilizes Amazon's Elastic Block Store (EBS) to backup data by taking point- in-time snapshots of volumes. With Amazon EBS, Laserfiche is able to create backups of any EBS volume and write a copy of the data in the volume to Amazon S3, where it is stored redundantly in multiple availability zones. Laserfiche Cloud uses the US West (Oregon) Region to host customer data. Within this region, there are three availability zones each of which consist of at least one data center housed in separate facilities with redundant power, networking and connectivity.

Tenant Isolation - Tenant isolation means that all customer data is contained within a logically separated part of the system, even though such data shares the same IT infrastructure. This means that the actions of one customer (or tenant) can't affect another customer, and that there is no crossover of data between customers. In Laserfiche Cloud, all customer data is further protected by using a Virtual Private Cloud, or VPC.

Network - Firewalls analyze the data and packets routed to Laserfiche Cloud. Every quarter, Laserfiche performs an external vulnerability scan of the firewalls, as well as a configuration assessment.

Access logs and system event logs, which do not contain regulated data such as user-created metadata or files, are stored and secured on a central log server and retained for one year.

Application - When planning security-critical components, Laserfiche uses threat modeling to drive the design of secure systems. All modules and services hosted on Laserfiche Cloud use Failure Mode and Effects Analysis to assess threats.

Laserfiche Cloud Packaged Tiers

Laserfiche Cloud is enterprise content management with built-in business process management tools in a secure and scalable Software-as-a-Service (SaaS) subscription. It enables organizations to securely manage and share documents, emails and other content as they flow through organizational processes.

- Provides recognized, industry-leading security with Amazon Web Services (AWS), file encryption.
- Granular access controls to manage security rights from a user-friendly administrative console.

Packages Starting at	$600 with 1 User	$4,150 with 5 Users	$23,750 with 25 Users
Cloud Features	**Starter**	**Professional**	**Business**
100 GB storage per user	✓	✓	✓
Document Management	✓	✓	✓
Audit Trail	Starter	Starter +	Advanced w/ Watermark
Direct Share	✓	✓	✓
Data Encryption at Rest	✓	✓	✓
Auto-scaling of Computing and Storage Resources	✓	✓	✓
Automated and Encrypted Backups	✓	✓	✓
Intrusion Detection	✓	✓	✓
Automated Feature and Security Updates	✓	✓	✓
Automated Text Extraction	✓	✓	✓
Import Agent w/ Email Archiving	✓	✓	✓
Process Automation	-	✓	✓
Connector	-	✓	✓
Surveys	-	✓	✓
Records Management	-	+	✓

Cloud Add-ons	Starter	Professional	Business
Laserfiche Web APIs	-	50,000 calls/month	100,000 calls/month
SDK (Software Development Kit)	-	+	✓
Quick Fields Complete with Agent	+	10+	10+
Workflow Bots for Process Automation	-	1 +	1 +
Public Portal	-	+	Unlimited +
Forms Portal	-	+	Unlimited +
Participant Users	-	+	+
Community Users	-	+	+
Smart Invoice Capture	-	+	+
Vault (requires Records Management)	-	+	+
Additional Storage	+	+	+
ScanConnect	+	+	+

Cloud Integrations	Starter	Professional	Business
Microsoft Teams Integration	✓	✓	✓
Microsoft 365 Integration with Simultaneous Editing	✓	✓	✓

Integration with SharePoint	✓	✓	✓
Integration with Salesforce CRM	-	✓	✓
Integration with Microsoft Dynamics 365 CRM	-	✓	✓
Integration with Redtail CRM	-	✓	✓
Integration with DocuSign	+	+	✓
Integration with Ellucian Ethos	-	+	+
Certified Integration with SAP ArchiveLink	+	+	+
Integration with LaserApp	+	+	+
Laserfiche for Ricoh MFD	+	+	+

- Not Available, + Optional Add-on, ✓ Included

Laserfiche Cloud Features by Tier

Description	Starter	Prof	Business
Document Management			
Advanced Search - Perform and save granular searches across a wide set of search attributes for easy and quick content retrieval.	✓	✓	✓
Version history - Store previous versions of documents allowing you to revert back to prior versions if necessary.	✓	✓	✓
Annotations - Add searchable comments, callouts, highlights, stamps and more to images and text.	✓	✓	✓
Simultaneous editing of Microsoft 365 content - Add searchable comments, callouts, highlights, stamps and more to images and text.	✓	✓	✓
Direct file sharing with external users - Share content via secure links within and outside of the organization with external constituents and other users.	✓	✓	✓
Customizable metadata templates - Define a metadata template that can be automatically populated to support keyword search, document classification and more.	✓	✓	✓
Mobile app with offline sync - Access and update files on-the-go, even without internet connection using offline mode.	✓	✓	✓
File publishing via public portal - Provide read-only web access to documents for a population outside of your organization with a user-friendly public portal site.	–	+	**Unlimited Views**
Process Automation			
No-code workflow designer - Automate email alerts, document routing, approvals and much more with a drag-and-drop interface to automate and optimize virtually any process.	–	✓	✓
Process versioning - Reference and restore previous versions of process definitions.	–	✓	✓
Rules management - Centrally define repeatable decision logic, formulas, scripts and more that can be defined once and used across multiple processes as relevant.	–	✓	✓
Task management - View, manage, complete and report on individual and team tasks, which can be sorted by priority and deadlines in a central task inbox.	–	✓	✓
Custom scripting - Create custom scripts to include as part of automated solutions and integrate with third parties.	–	✓	✓
Process health reports - Identify process bottlenecks and inefficiencies using out-of-the-box insights reports that monitor process health metrics.	–	✓	✓
Custom reports - Create custom report visualizations on process data to gain business intelligence and inform strategic decisions.	–	✓	✓
Content Capture			

Bulk import - Automatically import electronic files from network drives and file shares in bulk or on a schedule.	✓	✓	✓
Email archiving - Archive emails automatically, using filing rules based on email properties such as "subject" or "from/to".	✓	✓	✓
Mobile app capture - Easily capture documents through your mobile device's camera and access offline documents via mobile app.	✓	✓	✓
Batch document scanning and image clean-up - Perform automated clean-up (e.g. page separation, image improvement, deskew, etc.) to improve OCR and indexing.	+	✓	✓
Auto-classification and auto-filing - Sort and classify documents as they are added to the repository, simplifying the process to search and retrieve content.	+	✓	✓
Smart Invoice Capture - Automatically capture information from any invoice, in any format with machine learning technology.	+	+	+
Electronic Forms			
Dynamic field rules - Dynamically show and hide certain form fields based on the values of other fields for more complex forms.	–	✓	✓
Form templates - Use pre-built forms and process templates to reduce development time and jumpstart automation efforts.	–	✓	✓
Approval automation - Automate approval tasks, document routing, reminders and more using a code-free business process designer to outline the activities after a form submission.	–	✓	✓
Surveys - Create surveys and view results as responses are submitted via visualized charts.	–	✓	✓
Custom themes - Set colors, font sizes, borders, logos and everything else to design the look of an electronic form.	–	✓	✓
CSS/JavaScript scripting - Allows advanced functionality to be added to an electronic form to customize how a form looks and feels beyond existing functionality by using CSS/JavaScript.	–	✓	✓
Mobile offline form submissions - Complete electronic forms on the go or through kiosk mode via mobile app, even when offline. Offline forms are submitted when connection is restored.	–	✓	✓
Public form submissions - Dynamically show and hide certain form fields based on the values of other fields for more complex forms.	–	+	**Unlimited**
Integrations & Integration Tools			
Laserfiche Web APIs - a set of RESTful web APIs that will include publicly accessible documentation and reference material, allowing organizations to more easily build custom integrations between Laserfiche Cloud and other third-party applications.	–	✓	✓
Microsoft 365 integration, including Outlook, Office and SharePoint - Work efficiently and securely with direct integrations for Microsoft Word, PowerPoint, Excel, Outlook and SharePoint.	✓	✓	✓
Remote lookups - Access local databases to populate form fields, metadata, process logic and more via lookups.	–	✓	✓
Redtail CRM integration - Push and pull data between Laserfiche and Redtail to reduce data entry and optimize CRM process flows.	✓	✓	✓
Microsoft Dynamics 365 integration - Push and pull data between Laserfiche and Dynamics 365 to reduce data entry and optimize CRM process flows.	–	✓	✓
Salesforce CRM integration - Push and pull data between Laserfiche and Salesforce to reduce data entry and optimize CRM process flows.	–	+	+
Workflow Bots - Use robotic process automation-powered software "bots" to automate manual, repetitive clicks and data entry that span across the user interfaces of websites and software applications that lack traditional integration access points, without the need to write any code.	–	**1+**	**1+**
Software development kit - Create custom applications that access Laserfiche with programming tools and documentation.	–	+	✓

DocuSign integration - Send documents from the Laserfiche repository via DocuSign to complete e-signatures.	+	+	✓
Ellucian Banner integration through Ethos - Seamless exchange of student personal information and course information between Laserfiche and Banner SIS to support the student registrar forms use case.	–	+	+
Certified integration with SAP ArchiveLink - Configure a Laserfiche repository as a content repository in SAP, where you can directly archive SAP content in Laserfiche as well as search, retrieve, update and delete content.	+	+	+
Integration with Laser App - Import filled out LaserApp forms into the Laserfiche repository and set Laserfiche metadata field values based on Laser App data.	+	+	+
Compliance			
Redactions - Redact images and/or text associated with a document to hide sensitive data from unauthorized users.	✓	✓	✓
Basic audit trail on user activity - Track successful user actions, such as create/delete/edit actions performed on documents and metadata.	✓	✓	✓
Advanced audit trail on user activity - Configure and track successful and unsuccessful changes to access rights, global and user settings, passwords and more.	–	+	✓
Watermark tracking - Place an administrator-defined watermark on content printed or exported by a user.	–	+	✓
Records lifecycle management - Manage records through creation, active use, and disposition based on compliance and organizational requirements. This includes classifying, securing, storing, tracking and destroying records as necessary.	–	+	✓
Legal holds - Apply a legal hold to specified content, preserving all forms of relevant information and halt retention policies to avoid evidence tampering or accidental removal when litigation is possible.	–	+	✓
Records retention and disposition reporting - Quickly locate and create a report on records based on their retention and disposition schedules.	–	+	✓
Automate records actions and events - Automatically set cutoff instructions, retention schedules, holds and more to reduce manual records-related actions.	–	+	✓
Strict compliance mode WORM (Write Once Read Many) storage – Laserfiche Vault - Automatically set cutoff instructions, retention schedules, holds and more to reduce manual records-related actions.	+	+	+
Administration			
Group and role-based fine-grained security access controls - Set access rights by individuals, roles or groups to limit and control access to documents and objects across the platform.	✓	✓	✓
Multi-factor authentication - Enable multi-factor authentication to strengthen user security.	✓	✓	✓
AD FS authentication for Windows users - Configure single-sign on via Active Directory Federation Services to use existing AD credentials.	✓	✓	✓
SAML authentication - Configure SAML-based single sign-on with a variety of identity providers.	–	✓	✓
Group-based licensing rules for Active Directory users - Automatically assign user licenses to AD users via group-based rules.	–	–	✓
Just-in-time/on-demand provisioning for SAML and AD users (coming soon) - Create and assign user licenses upon initial user log in to eliminate the need to configure user accounts in advance.	–	–	✓
Security			
SOC 2 Type 2 - This report details the controls for Laserfiche Cloud related to the criteria for the security, availability and confidentiality principles set forth in TSP section 100, 2017 Trust Services Criteria for Security, Availability, Processing Integrity, Confidentiality and Privacy (AICPA, Trust Services Criteria).	✓	✓	✓

TLS encryption in transit and AES-256 encryption at rest - All data sent between Laserfiche customers and applications is encrypted in transit using Transport Layer Security (TLS) with Perfect Forward Secrecy (PFS). Data volumes on servers storing customer data and attachments in Laserfiche Cloud are encrypted at rest using industry-standard full-disk AES-256 encryption.	✓	✓	✓
Intrusion detection - Laserfiche Cloud utilizes host-based intrusion detection systems to reduce the risk of data theft by individuals or organizations attempting to gain unauthorized access.	✓	✓	✓
Penetration testing - Laserfiche engages third-party vendors to conduct external penetration testing of the Laserfiche Cloud system.	✓	✓	✓
Vulnerability scanning - Laserfiche performs a vulnerability scan of backend servers that run in the Laserfiche Cloud hosting environment.	✓	✓	✓
Cloud Platform Features			
High availability - Laserfiche Cloud SaaS services are hosted in multiple regions, consisting of multiple availability zones with multiple data centers. These data centers are housed in separate facilities with redundant power, networking and connectivity.	✓	✓	✓
Automated and encrypted backups - Customer data is backed up several times each day. The backups are encrypted, replicated and stored in geographically separate data centers.	✓	✓	✓
Support			
Automated feature and security updates and enhancements - Continue to drive innovation with the latest features and enhancements without requiring any manual updates.	✓	✓	✓
Online learning resources - Access a variety of training videos, certification courses, documentation and more to support smooth implementation and user adoption.	✓	✓	✓
Community forum - Engage with a vibrant user community, including Laserfiche staff, resellers and other customers, to share questions and find answers.	✓	✓	✓

Laserfiche Cloud Features and Functionality

100 GB Storage/User – Each user starts with 100GB of Cloud storage. Additional storage can be purchased at any time.

Just-in-Time User Provisioning – You can now simplify user licensing by allowing new users to automatically be created and assigned licenses upon first sign in.

User Permissions Group Mapping – Streamline user administration by mapping SAML identity provider groups or Windows groups with groups defined in Laserfiche.

Document Management - Allows you to work with documents in your repository. There are a variety of ways to work with documents and folders in your repository. You can open documents and view their contents, organize entries into a logical folder structure, make changes to document contents, check out a document to make changes to it over time, and save your changes. You can also add metadata and annotations to documents, and launch business processes from relevant documents.
You can work with documents in the Folder Browser and Document Viewer. (Since folders and shortcuts cannot be opened in the Document Viewer, they are always worked with in the Folder Browser.) In general, actions that apply to the entire document (such as moving it from one folder to another or renaming it) are performed in the Folder Browser, and actions that apply to part of a document (such as

rearranging pages or adding annotations) are performed in the Document Viewer. However, many tasks can be performed from either.

Starter Audit Trail - Auditing enables tracking activities performed in a Laserfiche repository. Information is tracked and efficiently stored in log files that are processed for use in reports. Combined with other aspects of the Laserfiche system, auditing not only helps to show compliance with legal regulations, but also contributes to the security of the Laserfiche repository.

Direct Share - Laserfiche direct share allows you to share content from the Laserfiche repository with external users through the web client or mobile app. When you send documents through direct share, the recipient will receive a unique and anonymized URL that they can use to access the files for a limited period of time.

Import Agent with Email Archiving - Import Agent can automatically retrieve files stored in a Windows folder and import them into a Laserfiche repository allowing numerous image capture devices (multi-function copier/scanners, network fax server, etc.) to work with Laserfiche. Automatically assign user-defined document templates, auto-populate index fields and create unique document names. You can also schedule Import Agent to import documents during off-peak hours.

Email Archiving - allows you to automatically archive emails to Laserfiche using Import Agent. Emails can be archived to multiple repositories based on various conditions. Additionally, Email Archive can extract and assign metadata to the emails saved in Laserfiche. It can also extract and save attachments and the email's distribution list file.

Laserfiche Advanced Audit Trail with Watermark Feature Audit Trail enables you to track activities performed in a Laserfiche repository. The tracked information is stored in log files that Audit Trail uses to generate reports. Combined with other aspects of the Laserfiche system, auditing not only helps to show compliance with legal regulations, but also contributes to the security of the Laserfiche repository.

Laserfiche Process Automation is a set of components that let you automate business tasks. These tasks include moving documents, extracting and inputting data, setting deadlines, and more. Efficiently design form-based processes using a new drag-and-drop layout form designer. This provides a near-WYSIWYG interface for forms creation and editing. The components to process automation include:

- Workflows: Build processes to extract data, route documents, and more. The Search Repository activity lets you search for files based on metadata field or location, and then use those files in the workflow. The Assign Rights activity lets you automatically apply access rights to entries in your repository.
- Starting Events: Define how and when processes start.
- Rules: Design reusable modules to run across processes. A Rules service task lets you run pre-defined rules such as data queries, decision tables, formulas, and more. You can also check and filter process instances across multiple processes at once through the process monitor view.
- Lookup Tables: Build models to represent and look up data in processes.
- Files: Upload attachments for processes to reference.
- Settings: Manage business options for processes.

Forms - Forms allow process managers to create and publish web forms with an intuitive forms management system without requiring coding or scripting.

- Attractive forms can easily be created with preconfigured templates or customized with editable fonts, colors, uploaded images and layouts.
- Drag-and-drop form elements including fields, checkboxes and radio buttons onto a form to collect the exact information needed, in the precise format required.
- Payment collection allows payment to be collected with Braintree and Authorize.Net payment gateways.

Surveys In Laserfiche Process Automation, surveys are a method for collecting data using forms, without having to configure a full-fledged business process. You can view reports on data collected from the surveys, similarly to viewing reports on business processes. You can access surveys by clicking on Surveys from the Process Automation landing page, and analyze survey data by exporting survey reports as a single PDF.

File Sets - With File Sets, you can configure a set of relevant files for process participants to submit or act on as part of a business process. This is useful in processes like new account opening where a specific set of files needs to be uploaded, reviewed or signed by an applicant.

Process Operational Dashboard - Accessible from the home dashboard view, use the Process Operation Dashboard to monitor a variety of process metrics in one summary view. This lets you keep track of active process and task statuses, such as in-progress, suspended, overdue, and completed. You can adjust views for larger sets using handles to narrow focus and look at details.

Expanded Administrative Control for Active Business Processes – Keep business processes running smoothly with actions to skip, retry, and interrupt tasks, as well as the ability to modify in-progress variable values to correct mistyped or missing input data.

Connector Laserfiche Connector provides a streamlined experience for integrating Laserfiche with line-of-business applications such as Customer Relationship Management (CRM) and Enterprise Resource Planning (ERP) systems. A Laserfiche Connector profile can be configured to run a search, assign templates and fields to search results, scan a document, import a document, open a website, start another application, or write information to an application.

Records Management Records management features in Laserfiche allow you to process records and record folders according to a life cycle, through creation, retrieval, storage, and disposition. Records managers can define file plans and configure retention rules specific to their organization, and then view properties and status information for individual records and record folders in the new Records tab of the Metadata Pane. The life-cycle timeline displays the record's history and disposition eligibility, and eligible actions such as cutoff, transfer, accession, and destruction can be performed directly on the timeline. Records managers can quickly generate reports of records currently eligible for cutoff, disposition, and vital record review through the Records Management quick access list. Disposition actions can then be performed directly from the report.

Quick Fields - Quick Fields is an advanced automated data capture solution. Once a session is configured in Quick Fields, users can run it automatically to:

- Capture documents
- Extract information
- Use the extracted information to sort or label the documents
- Add information such as annotations
- Store the documents in a Laserfiche repository
- Automate additional processes, features and functions

Workflow Bots for Process Automation – Laserfiche Bots, also known as Laserfiche Workflow Bots, use robotic process automation technology to let you easily configure software bots to automate repetitive, routine work between multiple systems. These bots work directly across application user interfaces, mimicking the actions a person would perform, including signing in and out of applications, copying and pasting data, and filling out forms. By automating these time-consuming, uninteresting tasks, users have more time to focus on more important matters.

Public Portal - A Public Portal provides organizations a site for customizable external access to documents. Public Portal access permits non-authenticated views in user-friendly, read-only web portal.

Forms Portal - Forms Portal offers additional options for Forms that permit non-authentication or anonymous users to view and submit public starting forms. Laserfiche Forms can be shared with a customized and public URL.

Participant Users - The Participant user type is for individuals inside your organization that need to view documents in your Laserfiche repository and participate in Forms processes. To facilitate that, participant users can sign in through Active Directory Federation Services (AD FS).

Community Users - Community Users allow non-employees or customers the ability to view documents in the repository, search and export documents with a single sign-on credential. Community Users can also participate in forms processes.

Smart Invoice Capture - A smart invoice capture profile is a pre-configured profile that uses machine learning to automatically capture data on any invoice, specifically the invoice date, invoice number, purchase order number, and total amount due. Similar to custom capture profiles, the Run Capture Profile Workflow activity runs this smart profile and outputs tokens for the captured data to be used later in the workflow.

Cloud Vault (Trusted Systems Storage) - Specifically designed for the financial services industry, Laserfiche Vault is a solution package of services and cloud-based features that provides a secure and accurate system of record to support broker-dealers in complying with SEC Rule 17a-f policies, including strict WORM (write once, read many) standards for retaining electronic records and FINRA audit requirements. Records Management is required.

Additional Storage – Additional storage is available at 100GB per person annually. Administrators can manage user accounts and storage capacity from the Cloud Administration page.

Software Developers Kit (SDK)* - The Laserfiche Software Developers Kit provides tools for creating programs that interact with Laserfiche. The package includes the integration libraries, documentation, sample code for using the libraries, and tools for distributing programs.

ScanConnect* - ScanConnect enables the use of ISIS scanning drivers with Laserfiche Scanning. A collection of ISIS drivers is included with ScanConnect. A list of supported scanners can be found on the Laserfiche Support Site. If your scanner is not listed, you may install any ISIS drivers your scanner Manufacturer has provided.

Laserfiche Cloud Integrations

Web API for Cloud Integration for Professional and Business Tiers - The Laserfiche API Preview includes an alpha set of RESTful Web APIs designed to more easily access your Laserfiche Cloud repository from a web application.

- Run Rule Service task
- Process Promotion Tool
- Batch print for PDF, TIFF, and Word Docs
- Icon Views
- Export Survey Reports

Microsoft Teams Integration – The Laserfiche integration with Microsoft Teams allows you to work with Laserfiche documents directly in Microsoft teams. You can securely share files in chats and channels. You can also edit Laserfiche documents in Microsoft Teams, including applying annotations and metadata to documents. The Laserfiche integration with Microsoft Teams makes it easy to comply with regulatory mandates by letting you quickly store files shared in Teams to Laserfiche. You can even configure Workflows to start when a Teams file is saved to a specific folder in your repository.

Microsoft 365 Integration with Simultaneous Editing Office Integration is a Laserfiche component that allows users to take advantage of Laserfiche features when working with Microsoft Word documents, Excel spreadsheets, PowerPoint presentations, and Outlook messages in their native Microsoft Office applications. With Office Integration, you can quickly save files to Laserfiche directly from Office applications, update Office documents already in your repository.

SharePoint Integration - with the Laserfiche and SharePoint Integration components included with Laserfiche Web Access, documents can be easily accessed from Microsoft® SharePoint®. List any part of your Laserfiche repository on a SharePoint page. Scan directly to a Laserfiche folder, right from your SharePoint site. Retrieve Laserfiche documents or folders using the SharePoint search box.

Integration with DocuSign - Send Documents from the Laserfiche repository via DocuSign to complete e-signatures.

Integration with Laser App – Import filled out LaserApp forms into the Laserfiche repository and set Laserfiche metadata field values based on LaserApp data.

Integration with CRM Applications Laserfiche Cloud includes pre-built integration points with external applications and customer relationship management (CRM) systems. By providing Laserfiche Cloud with

access to Salesforce, Redtail, Microsoft Dynamics, and Ellucian Banner, you can create workflows to add, update, remove, and retrieve data from the respective CRM system. The Laserfiche Cloud integration platform currently supports the following CRM systems: **Salesforce CRM, Redtail CRM,** and **Microsoft Dynamics 365**

Data Caching for Third-Party Application Connections – This release improves user experience with faster form load times when retrieving data from SalesForce, Redtail, and Dynamics 365. To improve performance, select Configure Cache Settings next to the object name when viewing an application connection's objects and set a timespan for expiration of the cached data.

SAP ArchiveLink - Laserfiche Connector for SAP ArchiveLink allows you to configure a Laserfiche repository as a content repository in SAP. Archive content from SAP in Laserfiche as well as search, retrieve, update, and delete archived content.

Laserfiche for Ricoh MFD - The Certified Laserfiche for Ricoh MFD is an embedded MFD solution that allows authorized users to scan to, print from, search and browse Laserfiche directly from Ricoh MFDs. It leverages these smart devices to provide a convenient way to communicate with your Laserfiche Server from a Ricoh MFD Android interface.

Ellucian Banner integration through Ethos - Laserfiche business processes support using lookup rules to auto-populate form fields with information from Ellucian Banner and other applications. Additionally, new actions, such as changing the major and minor disciplines, have been added to the Run Application Action activity in workflows for Ellucian connections.

Packaged Site Licenses

Small College Site License - The prepackaged site license includes 100 users with all capabilities available with the Business tier and 10TB of storage. It is sold as a 3-year contract with an annual 3% increases. Cloud site licenses also include the Ellucian Ethos integration. Additional Full, Participant, and Community users can be added through special order.

City Site License - The prepackaged small municipal site license is sold by population. Cities less than 15,000 population includes 100 users with all capabilities available with the Business tier. Cities with more than 15,000 population includes 150 users with all of the capabilities with the Business tier. All prepackaged Cloud site licenses include 10 TB of storage. There is no multi-year contract and no annual increases for the municipal market. Additional Full, Participant, and Community users can be added

Laserfiche Cloud Price List

Product Description	Quantity	Code	Price	Licensing Metric
Business Users	25-49	CLENF3	$ 950.00	User
	50-99		$ 900.00	User
	100-199		$ 755.00	User
	200-499		$ 735.00	User
	500-999		$ 435.00	User
	1,000+		$ 300.00	User
Professional Users	5-49	CLENF2	$ 830.00	User
	50-99		$ 700.00	User
	100-199		$ 670.00	User
	200-499		$ 460.00	User
	500-999		$ 310.00	User
	1,000+		$210.00	User
Starter Users	1-50	CLENF1	$ 600.00	User
Participant Users	10-199	CFPAR	$ 120.00	User
	200-499		$ 72.00	User
	500-999		$ 54.00	User
	1,000+		$ 42.00	User
Community Users	Block of 500	CFCAL	$ 12,600.00	User
	Block of 1,000		$ 18,190.00	User
	Block of 2,000		$ 24,250.00	User
	Block of 5,000		$ 36,380.00	User
	Block of 10,000		$ 48,500.00	User
	Block of 25,000		$ 60,620.00	User
Public Portal	Up to 1,000	CLPPAL	$ 600.00	Views per month
	Up to 10,000	CLPPAL10	$ 4,200.00	Views per month
	Increments of 10,000		$ 4,200.00	Views per month
Additional Public Portal Views	Block of 10,000	CLPPAL10	$ 4,200.00	Views per month
Forms Portal	Up to 1,000	CLFPAL	$ 1,800.00	Submission per month
	Up to 10,000	CLFPAL10	$ 4,200.00	Submissions per month
	Increments of 10,000		$4,400.00	Submissions per month
Laserfiche Records Management		CLRM	$ 5,750.00	Account
Laserfiche Vault		CLVAL	$ 3,000.00	Account
Advanced Audit Trail		CLATX	$ 2,875.00	Account
Laserfiche Invoice Smart Capture	Up to 10,000	CISC	$ 6,000.00	Invoices per year
	Up to 20,000		$ 9,996.00	Invoices per year
	Up to 50,000		$ 19,980.00	Invoices per year
	Up to 100,000		$ 34,980.00	Invoices per year
	Up to 250,000		$ 57,996.00	Invoices per year
Laserfiche Quick Fields Complete with Agent-10 Pack	10	CLQCXA	$ 12,000.00	Device
Laserfiche ScanConnect		CCSX1	$ 100.00	Device

Laserfiche Workflow Bots		CRPA	$ 5,000.00	Bot
Laserfiche API additional calls	Block of 50,000	CTKA	$ 5,750.00	Calls per month
	Block of 100,000		TBD	Calls per month
Laserfiche SDK		CTKN	$ 1,220.00	Account
Storage (100 GB)		CLSAL	$ 300.00	Account

Packaged Site Licenses

Product Description		Code	Software Cost	Licensing Metric
City Site License	Population less than 10,000	CLXGOV10	$ 3,000.00	Account
City Site License	Population less than 15,000	CLXGOV15	$ 15,000.00	Account
City Site License	Population less than 25,000	CLXGOV25	$ 25,000.00	Account
Small College Site License	Less than 500 FTE Students	CLXED5	$ 10,000.00	Account
Small College Site License	Less than 1,000 FTE Students	CLXED10	$ 15,000.00	Account

Laserfiche Cloud Integrations

Product Description	Code	Software Cost	Support & Maintenance
Laserfiche Integration with Ellucian Ethos	CLELU	$11,500.00	$10,000.00
Laserfiche Integration with Salesforce	CLDSF	$345.00	$300.00
Laserfiche Integration with DocuSign	CLDCSI	$345.00	$300.00
Certified Laserfiche Connector for SAP ArchiveLink	CLSLKP	$23,000.00	$20,000.00
Laserfiche Integration with Laser App	CLLASR	$345.00	$300.00
Laserfiche for Ricoh MFD (2)	CLRC	$201.25	$175.00

EXHIBIT B
PAYMENT AND SCHEDULE OF PAYMENTS

1. **TOTAL COMPENSATION**
   City shall compensate Contractor for the satisfactory performance of the work described in this Agreement to not exceed the amount of one hundred twenty-eight thousand five hundred and twenty-eight dollars ($128,528.00) per schedule in Exhibit A.

2. Contractor shall submit an itemized statement to City on a City approved form for its services performed, which shall include documentation setting forth in detail a description of the services rendered, and the hours of service, if appropriate. City shall compensate Contractor the amount of such billing within thirty (30) days receipt of same.

3. There shall be no right to reimbursement of expenses incurred by Contractor except as specified in Exhibit A to this Agreement.

EXHIBIT C
INSURANCE REQUIREMENTS

Please refer to the insurance requirements listed below. Those that have an "X" indicated in the space before the requirement apply to Contractor's or Consultant's Agreement.

Cyber Liability Insurance:

_X_ Cyber Liability Insurance with limits not less than $1,000,000 per claim. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Vendor in this agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion, and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties, and credit monitoring expenses with limits sufficient to respond to these obligations.

Commercial General Liability (CGL):

___ Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than two million dollars ($2,000,000) per occurrence for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. Contractor's general liability policies shall be primary and non-contributory, and be endorsed using Insurance Services Office form CG 20 10 (or equivalent) to provide that City and its officers, officials, employees, attorneys, and agents shall be additional insureds under such policies. For construction contracts, an endorsement providing completed operations to the additional insured, ISO form CG 20 37, is also required.

_X_ Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than one million dollars ($1,000,000) per occurrence for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. Contractor's general liability policies shall be primary and non-contributory, and be endorsed using Insurance Services Office form CG 20 10 (or equivalent) to provide that City and its officers, officials, employees, attorneys and agents shall be additional insureds under such policies. For construction contracts, an endorsement providing completed operations to the additional insured, ISO form CG 20 37, is also required.

___ Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than five million dollars ($5,000,000) per occurrence for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. Contractor's general liability policies shall be primary and non-contributory, and be endorsed using Insurance Services Office form CG 20 10 (or equivalent) to provide that City and its officers, officials, employees, attorneys, and agents shall be additional insureds under such policies. For construction contracts, an endorsement providing completed operations to the additional insured, ISO form CG 20 37, is also required.

Commercial General Liability (CGL) *- Completed Operations Coverage*

___ Contractor shall maintain and provide completed operations coverage and to the additional insured using ISO form CG 20 37. Contractor shall maintain insurance as required by this Agreement to the fullest amount allowed by law and shall maintain insurance for a minimum of five (5) years following the completion of this project. In the event Contractor fails to obtain or maintain completed operations coverage as required by this Agreement, the City at its sole discretion may purchase the coverage required and the cost will be paid by Contractor.

Automobile Liability:

___ Contractor shall provide auto liability coverage for owned, non-owned, and hired autos using ISO Business Auto Coverage form CA 00 01, or the exact equivalent, with a limit of no less than one million dollars ($1,000,000) per accident. If Contractor owns no vehicles, this requirement may be met through a non-owned auto endorsement to the CGL policy.

___ Contractor shall provide auto liability coverage for owned, non-owned, and hired autos using ISO Business Auto Coverage form CA 00 01, or the exact equivalent, with a limit of no less than five million dollars ($5,000,000) per accident. If Contractor owns no vehicles, this requirement may be met through a non-owned auto endorsement to the CGL policy.

___ Garage keepers' extra liability endorsement to extend coverage to all vehicles in the care, custody and control of the Contractor or Consultant, regardless of where the vehicles are kept or driven.

Professional Liability (Errors and Omissions):

___ Contractor shall maintain professional liability insurance that insures against professional errors and omissions that may be made in performing the Services to be rendered in connection with this Agreement, in the minimum amount of one million dollars ($1,000,000) per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement, and Contractor

agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this agreement.

___ Contractor shall maintain professional liability insurance that insures against professional errors and omissions that may be made in performing the Services to be rendered in connection with this Agreement, in the minimum amount of two million dollars ($2,000,000) per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement, and Contractor agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this agreement.

Workers' Compensation Insurance:

___ Contractor shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance with limits of at least one million dollars ($1,000,000). Contractor shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of City, its officers, agents, employees, and volunteers.

The Contractor or Consultant makes the following certification, required by section 1861 of the California Labor Code:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

_____
Contractor/Consultant Signature

Builder's Risk (Course of Construction):
Builder's Risk (Course of Construction Insurance) (applicable to Construction Contracts only)

___ Contractor shall provide Builders Risk Insurance utilizing an "All Risk" (Special Perils) coverage form, with limits equal to the completed value of the project and no coinsurance penalty provisions.

Upon commencement of construction and with approval of City, Contractor shall obtain and maintain Builder's Risk/Course of Construction insurance. Policy shall be provided for replacement value on an "all-risk" basis. The City shall be named as Loss Payee on the policy and there shall be no coinsurance penalty provision in any such policy. Policy must include: (1) coverage for removal of debris, and insuring the buildings, structures, machinery, equipment, materials, facilities, fixtures, and all other properties constituting a part of the project; (2) coverage with limits sufficient to insure the full replacement value of any property or

equipment stored either on or off the project site. Such insurance shall be on a form acceptable to City to ensure adequacy of terms and limits. Contractor shall not be required to maintain property insurance for any portion of the Project following transfer of control thereof to City.

Surety Bonds:

Contractor shall provide the following Surety Bonds:

____ Bid Bond
____ Performance Bond
____ Payment Bond
____ Warrantee Bond

The Payment Bond and Performance Bond shall be in a sum equal to the contract price. If the Performance Bond provides for a one-year warranty a separate Warrantee Bond is not necessary. If the warranty period specified in the contracts is for longer than one (1) year a Warrantee Bond equal to ten percent (10%) of the contract price is required. Bonds shall be duly executed by a responsible corporate surety, authorized to issue such bonds in the State of California and secured through an authorized agent with an office in California.

Contractor's or Consultant's Pollution Legal Liability:

___ Pollution Coverage shall be provided on a Contractors Pollution Liability form or other form acceptable to City providing coverage for liability arising out of sudden, accidental and gradual pollution and remediation. The policy limit shall be no less than two million dollars ($2,000,000) per claim. All activities contemplated in this agreement shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for the hauling of waste from the project site to the final disposal location, including non-owned disposal sites.

Specific Insurance Provisions

***Insurance Limits*:**

The limits of insurance required in this Agreement may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City (if agreed to in a written contract or agreement) before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

If the Contractor or Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor or Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to City.

***Notice of Cancellation, Suspension or Otherwise Voiding Policies*:**

Each insurance policy required above shall contain, or be endorsed to contain **that coverage shall not be suspended, voided, canceled or reduced in coverage or in limits except with thirty (30) days' prior written notice** by certified mail, return receipt requested to the City.

***Waiver of Subrogation*:**

Contractor or Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor or Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Contractor or Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

***Deductibles and Self-Insured Retentions ("SIR")*:**

Any deductibles or self-insured retentions above $25,000 must be declared to and approved by City. The City may require the Contractor or Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. At the option of the City, either (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its elected and appointed officials, officers, attorneys, agents, and employees; or (2) the Contractor or Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

All SIRs must be disclosed to Risk Management for approval and shall not reduce the limits of liability.

Policies containing any SIR provision shall be endorsed to provide that the SIR may be satisfied by either the named insured or the City.

City reserves the right to obtain a full-certified copy of any insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of right to exercise later.

***Acceptability of Insurers*:**

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to City.

Claims Made Policies*: *(note - should be applicable only to professional liability, see below)

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.

2. Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of contract of work.**

3. If coverage is canceled or non-renewed, and not replaced **with another claims-made policy form with a Retroactive Date prior to** the contract effective date, the Contractor or Consultant must purchase "extended reporting" coverage for a minimum of **five (5) years** after completion of work.

4. A copy of the claims reporting requirements must be submitted to the City for review.

5. If the services involve lead-based paint or asbestos identification/remediation, the Contractor's Pollution Liability Policy shall not contain lead-based paint or asbestos exclusions. If the services involve mold identification/remediation, the Contractors Pollution Liability Policy shall not contain a mold exclusion, and the definition of Pollution shall include microbial matter, including mold.

***Subcontractors*:**

Contractor or Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

Subcontractor agrees to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement and any other contract documents. Subcontractor further agrees to include the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, with any sub-subcontractor to the extent they apply to the scope of the sub-subcontractor's work. A copy of the City indemnity and insurance provisions will be furnished to the subcontractor upon request.

***Verification of Coverage*:**

Contractor or Consultant shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor or Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Special Risks or Circumstances

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances.

***Failure to Comply*:**

Each insurance policy required above shall contain or be endorsed to contain that any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its elected and appointed officials, officers, attorneys, agents, and employees.

***Applicability of Coverage*:**

Each insurance policy required above shall contain or be endorsed to contain that the Contractor's or Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

EXHIBIT D
FACILITIES AND EQUIPMENT

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Contractor's use while consulting with City employees and reviewing records and the information in possession of City. The location, quantity, and time of furnishing said physical facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility which may involve incurring any direct expense, including, but not limiting the generality of this exclusion, long-distance telephone or other communication charges, vehicles, and reproduction facilities. Contractor shall not use such services, premises, facilities, supplies or equipment for any purpose other than in the performance of Contractor's obligations under this Agreement.

TITLE

AB361 In Person and Remote Teleconferenced Meetings - June 21 to July 19, 2022

RECOMMENDATION

Adopt a Resolution reaffirming that, due to the continuing COVID-19 Pandemic, a local emergency exists, re-ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and authorizing in-person and remote teleconferenced meetings of legislative and advisory bodies of the City of American Canyon for the period of June 21, 2022 to July 19, 2022 pursuant to the Ralph M. Brown Act.

CONTACT

Jason Holley, City Manager

BACKGROUND & ANALYSIS

Because of the COVID-19 Pandemic, the City Council, as well as the City Planning Commission and Board of Directors of the American Canyon Fire Protection District, have been conducting meetings via Zoom teleconference, as allowed by Executive Order N-29-20. However, the Executive Order expired on September 30, 2021.

Assembly Bill 361, which was approved at by the Governor on September 16, 2021, allows local agencies such as the City to continue to meet by Zoom or other teleconferencing methods, provided that certain conditions are met.

The effect of Executive Order N-29-20 was to suspend certain provisions of the Ralph M. Brown Open Meeting Act (Government Code Section 54950 et seq.), which only allowed remote teleconference participation by City Council Members through a posting process at each teleconferenced member's location, with agenda provisions indicating that each teleconferenced location be accessible to the public.

The attached Resolution complies with the provisions of AB 361 to allow continued Zoom meetings of the City Council, while also allowing the meetings to be conducted with in-person attendance. This "hybrid" style of meeting continues to promote social distancing by allowing members of the Council, City Staff, and members of the public to participate in the manner in which they feel most safe, thereby promoting public participation while simultaneously protecting vulnerable members of

the public, such as those with compromised immune systems.

The ability to continue to meet by Zoom, even in conjunction with Open Meetings, can be accomplished by the City Council provided that monthly resolutions as agendized are enacted with provisions referencing appropriate confirmation of declared emergencies are described.

Stated plainly, the City Council will have to enact a “361 Resolution” at least every 30 days to allow the Zoom teleconferencing procedure to continue.

Changes to the first page of the City Council Agendas were made beginning October 2021, as the means for the public to participate via continued Zoom teleconference will have to be described consistent with the AB 361 procedures rather than the now-expired Executive Order N-29-20. These changes indicate that, pursuant to this authority, members of the public and members of the City Council may continue to participate by Zoom video/teleconferencing, or alternatively participate in-person at the designated physical meeting location.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Not applicable.

FISCAL IMPACT

None.

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

ATTACHMENTS:

1. Resolution AB361

RESOLUTION NO. 2022-_____

A RESOLUTION OF THE CITY OF AMERICAN CANYON CITY COUNIL REAFFIRMING THAT A LOCAL EMERGENCY EXISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020, AND AUTHORIZING IN-PERSON AND REMOTE TELECONFERENCED MEETINGS OF LEGISLATIVE AND ADVISORY BODIES OF THE CITY OF AMERICAN CANYON FOR THE PERIOD OF JUNE 21, 2022 – JULY 19, 2022 PURSUANT TO THE RALPH M. BROWN ACT

WHEREAS, the City of American Canyon ("City") is committed to preserving and nurturing public access and participation in meetings of the American Canyon City Council ("City Council"), Council committees, Planning Commission, and all other advisory, elected and appointed committees and commissions ("City Decision Making Bodies"); and,

WHEREAS, all meetings of the City's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the City's legislative bodies conduct their business; and,

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and,

WHEREAS, a required condition for such teleconference meetings is that a state of emergency be declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and,

WHEREAS, that proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the City's boundaries, caused by natural, technological, or human-caused disasters; and,

WHEREAS, that proclamation also requires that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and,

WHEREAS, emergency conditions exist in the City, specifically, a State of Emergency has been proclaimed by Governor Newsom on March 4, 2020, proclaiming a State of Emergency to exist in California as a result of the threat of COVID-19; and,

WHEREAS, during the COVID-19 pandemic, the City Council has conducted remote, teleconferenced meetings consistent with the Governor's Executive Orders promoting social distancing;

WHEREAS, consistent with AB 361, as a condition of extending the use of the provisions found in section 54953(e), the City Council must reconsider the circumstances of the state of emergency that exists in the City, and the City Council has done so; and,

WHEREAS, in response to COVID-19, the Governor of the State of California issued a Proclamation of a State of Emergency in response to COVID-19 on March 4, 2020, and issued Executive Order N-25-20 on March 12, 2020 proclaiming temporary amendments to State law and regulations related thereto; and

WHEREAS, on March 16, 2020 the City's Director of Emergency Services issued a Proclamation of a Local Emergency by the City of American Canyon Director of Emergency Services and Acknowledgement of a State Proclamation Declaring of a State of Emergency and Acknowledgement of a Federal Proclamation Declaring of a National Emergency (P2020-001) (the "Proclamation"); and

WHEREAS, due to the emergence of new variants of COVID-19, such as Delta Variant, followed by the surging Omicron Variant of COVID-19, not all members of the public may feel safe to participate personally at in-person meetings; and,

WHEREAS, the City Council has determined that conducting "hybrid" style meetings with the option for members of the public and members of the City Council to attend either virtually or in person would allow participation in a manner in which individuals feel most safe, thereby promoting public participation while simultaneously promoting social distancing and protecting vulnerable members of the public, such as those with compromised immune systems ; and,

WHEREAS, as a consequence of the local emergency, the City Council does hereby find that City Decision Making Bodies shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and,

WHEREAS, the City is providing teleconference access via a conference phone-line number to the meetings to ensure public access.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Exists. The City Council hereby proclaims that a local emergency continues to exist throughout the City, and the surging of Delta and Omicron Variants of COVID-19 would present an imminent risk to meeting in person.

Section 3. Re-Ratification of the Governor's Proclamation of a State of Emergency. The City Council hereby re-ratifies the Governor's Proclamation of State of Emergency issued on March 4, 2020.

Section 4. Remote Teleconference Meetings. City Decision Making Bodies and City Staff are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public teleconferenced meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until such time as the City Council adopts a subsequent Resolution in accordance with Government Code section 54953(e)(3) to extend the time during which City Decision Making Bodies may continue to conduct teleconferenced meetings without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the American Canyon City Council held on the 21st day of June 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Leon Garcia, Mayor

ATTEST:

_____
Taresa Geilfuss, CMC, City Clerk

APPROVED AS TO FORM:

_____
William D. Ross, City Attorney

TITLE

Fiscal Year 2022-23 Recommended Budget for Adoption

RECOMMENDATION

Adopt a Resolution to approve the Proposed Budget for FY 2022-23 and authorize the City Manager to increase the appropriations for Fiscal Year 2022-23 expenditures in an amount not to exceed the amount encumbered for expenses that did not occur prior to the end of Fiscal Year 2021-22 but are expected to be expended in Fiscal Year 2022-23 consistent with the original purpose.

CONTACT

Lincoln Bogard, Finance Director

BACKGROUND & ANALYSIS

The budget development process begins early in the year when the Finance Director and City Manager update revenue projections and provide guidance for the departments as they draft their budget requests. Each department submits its budget request in the spring, followed by City Manager and Finance Department reviews of these requests. Staff also meets with the Finance Committee during this review period to discuss key policy points and to receive feedback. Finally, the City Manager presents the proposed and recommended budgets for each fund to the City Council in one or more workshops. After the workshops and following Council directed changes, staff will package the final recommended budget for adoption at a public hearing. The City's budget must be adopted by June 30th of each year, prior to the start of the new fiscal year. The entire budget development process is a Citywide collaborative effort that encompasses the City Manager, department heads, and staff members from all departments, the City Finance Subcommittee, City Council and the Finance Department.

The Recommended Budget for Council for all City funds totals $84.74 million in estimated revenues and $74.74 million in appropriations. Changes requested by the City Council during the budget workshop and preliminary budget strategy session are incorporated herein.

The City accounts for its fiscal operations in 43 different "funds"; each is similar to a personal check register recording revenues, expenses, and cash balances. Some funds, like the General Fund, are substantial operating funds with thousands of transactions each year, while others, such as the debt service funds, have only a few transactions each year but a segregation of funds for accounting

purposes is required. Four of the funds, which are fiduciary in nature, do not require budgets.

The most significant of the City's funds is the General Fund. This single fund accounts for all services that do not require segregation into other funds. For example, in the General Fund you will find revenues and expenditures related to the City Council's office, parks, recreation, finance, public works administration, planning, building inspection, engineering, police department and more. Other significant operating funds include the Water, Wastewater, and Recycled Water Funds, each of which accounts for user fee revenues and the costs to operate those unique systems. Please note that the American Canyon Fire Protection District has a separate operating budget document and is not incorporated into this Citywide budget.

The City operates four Internal Service Funds: Legal Services, Information Technology, Fleet, and Building Maintenance. These four funds provide services to "internal" customers only (i.e., city departments) and their costs are charged to other City operating budgets. Finally, the City maintains many other funds accounting for gas tax, storm drain, affordable housing grants, developer impact fees, capital improvement projects, debt service, lighting and landscape districts, and more. No new funds were added in fiscal year 2022-23.

CITYWIDE BUDGET HIGHLIGHTS

Citywide Expenses

- $232,099 to the General Fund Reserve. There are no contributions to the Capital Projects Reserve or Economic Development Reserve because those target levels have been reached.
- $1.84 million for all of the City's current year debt service obligations.
- Transfers to Building Maintenance ($666,500), Information Technology ($915,800), Fleet ($672,600), and Legal ($185,000) Internal Service Funds.
- $8.24 million for the wages of 86.0 FTE active employees – this includes a COLA assuming the current MOU criteria carries into the new contract.
- $1.44 million for "Current Year" contributions to CalPERS for active employee retirement and health care, and other benefits.
- $703,930 for current and retired employee "other post-employment benefits" (OPEB).
- A $14.28 million Capital Budget for capital projects of which $18.91 million is carried over from the current fiscal year, with an offset of $4.63 million reduction for new projects. This is to better account for one-year expectations rather than total project costs.
- $691,256 for part-time staff in the Administration, Public Works, Community Development, and Parks & Recreation Departments.
- $54,800 for the General Plan Update. The source of funding is from the various mitigation impact fee funds and the General Plan Update Special Revenue Fund.
- $7.67 million to Napa County for police services.
- $119,150 to the City of Napa Housing Authority for housing services.
- $523,000 for contract legal services.
- $255,022 to Napa County for Animal Shelter Services.

Citywide Revenues

- $13.17 million in property taxes, which is a 3.22% increase ($411,379) from Fiscal Year 2021-22 as recommended by the City's financial consultant.
- $4.62 million in sales taxes, which represents a $400,000 increase from the Fiscal Year 2021-22 budget as recommended by the City's financial consultant.
- $1.56 million in transient occupancy taxes (TOT), which returns revenues to pre-pandemic levels.
- $600,450 in cardroom, TBID, and business license taxes, which continues the progress to return to near pre-pandemic levels.
- $476,446 from the State Road Maintenance and Rehabilitation Account (i.e. SB1).
- $593,173 from Highway Users Tax Account (HUTA).
- $1.60 million from local "Measure T" for road maintenance projects.
- $806,074 from various housing programs.

GENERAL FUND

Fiscal year 2022-23 total General Fund (Funds 100 and 105) revenues and transfers in are budgeted at $25.46 million and expenditures and transfers out at $25.43 million, with a projected net income of $33,850. Fund 100, the General Fund operating fund, is projecting a shortfall of $238,280 without Fund 105 – Developer Projects. While this operating deficit is not ideal, Fund 105 - Developer Projects is technically "unassigned" in nature and is eligible to be used by the General Fund for any purpose. City management is determining whether to transfer the growing fund balance in Fund 105 to Fund 100, since these balances are intended to support General Fund 100 operations. These budgets include the resumption of all City services to pre-pandemic levels, estimated cost of living adjustments, planned step increases, estimated compensation study salary adjustments, scheduled contractual services increases, and increased staffing in Public Works, Police, and Parks & Recreation.

General Fund Expenditures

- Total Salaries of $6.11 million, which is a 17.41% increase, is impacted by necessary staffing needed to operate at pre-pandemic levels.
- Benefits costs of $1.44 million are down 2.77% from prior year
- CalPERS retirement is up 11.97% to $969,745 but is expected to fall in the following year and remain below current levels for several years, unless the discount rate is lowered below 7.0%
- Services & supplies costs are down 1.04% at $6.49 million partially due to the addition of eligible items to Internal Service Fund budgets.
- Internal Service Fees paid to Internal Service Funds are $1.45, down 9.48%, based on changes in allocation methodologies to better align costs with the value of underlying assets rather than the number of assets held or square footage. These changes better align the level of services received by internal customers.
- The Sheriff Contract for Police services increased 6.11% to $7.67 million. This higher than normal increase is due to the recent addition of two positions to the contract. The normal

increase averages 3.0% per year.

General Fund Revenues

- Property Tax is expected to increase by 3.82% to $12.53 million. Real estate values have continued to rise throughout the pandemic.
- Sales Tax growth of 12.64% to $3.02 million is expected. Revised actuals for this fiscal year lower that growth to 1.30%.
- Transient Occupancy Tax (TOT) estimates are $1.56 million or a 2.99% increase. This is a return to Fiscal Year 2018-19 levels pre-pandemic.
- Franchise Fees of $913,000 are a 4.61% increase and follows historical trends.
- Charges for Services are returning to pre-pandemic levels at $2.05 million.
- Transfers In for Interfund Support Services for provision of services to Business-Type funds are budgeted at $1.90 million.

LOOKING TOWARDS THE FUTURE

As a result of the pandemic, the City re-invented how it delivers services to our residents and businesses. A critical and necessary change was the creation of a Virtual City Hall - American Canyon is open for business; we are just open differently than before. Projected growth in American Canyon will increase our property tax base, which accounts for over half of the City's discretionary income. New residential development will likely increase sales tax revenues to help pay for City services. There are also three proposed new hotels that would supplement Transient Occupancy Tax revenues and a new Circle K, which expected to open in early 2023, which will increase sales and gas taxes.

When the pandemic began, the City was projecting a significant structural deficit. The initial impact of the pandemic was not as significant as expected, but the aftereffects are still lingering and causing some concerns. Our budget for Fiscal Year 2022-23 is balanced and includes known factors such as increasing inflationary pressures that are partially an impact of the COVID-19 Pandemic response and compounded by the economic uncertainty resulting from the conflict between Russia and Ukraine. The Federal Reserve has raised target overnight rates from 0.25% to 1.00% in the last 120 days, with more increases up to its 2.50% target forecast by mid-2023. Along with increased fuel costs and food costs, overall borrowing is becoming more expensive.

Additionally, the City is in the midst of contract negations with its represented employees. This budget includes assumptions regarding Cost of Living Adjustments and Step Increases in line with the previous contract and incorporates the preliminary results of a compensation study. The City is bringing services back to pre-pandemic levels. Staff has created a 10-year forecast that includes a slowdown over the next couple of years.

Staff will continue to develop a more dynamic and robust Long-Term Financial Forecast (LTFF) with multiple scenarios. The LTFF will help identify the depth and duration of any potential recession or other negative economic scenario and those impacts on City operations. We are already looking to

identify additional grants and other reoccurring revenue sources that may help offset any potential impact.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

Adoption of the annual budget sets appropriation limits for the upcoming fiscal year. The online budget book is located at the following link: https://stories.opengov.com/americancanyonca/published/iwIY1Bo3-

ENVIRONMENTAL REVIEW

Not applicable.

ATTACHMENTS:

1. Resolution to Adopt FY 2022-23 Budget
2. Exhibits A-D - FY 2022-23 Recommended Budget
3. FY 2022-23 Recommended Budget for Adoption - City Council

RESOLUTION NO. 2022-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON APPROVING ADOPTION OF THE RECOMMENDED BUDGET FOR FISCAL YEAR 2022-23

WHEREAS, the City Council reviewed the FY 2021-22 General Fund outlook in the Budget Workshop on April 5, 2022; and

WHEREAS, the Finance Subcommittee and City Council reviewed the FY 2021-22 Citywide Proposed Budget on May 12th and May 17th, 2022, respectively, and provided direction for the Recommended Budget; and

WHEREAS, staff have reviewed the General Fund performance for Fiscal Year 2021-22 and estimated actuals result in approximately $33,850 in expected operating net income for the General Fund overall when including Developer Projects; and

WHEREAS, staff eliminated the estimated $1.02 million net loss from the May Proposed Budget and identified additional revenues and cost savings to balance the budget; and

WHEREAS, the City Manager has prepared a Recommended Fiscal Year 2022-23 Budget that incorporates the Council requested changes and provides for organizational adjustments and allocations of resources in a manner which aligns with available resources; and

WHEREAS, the City Council is required to adopt a Fiscal Year 2022-23 Budget before July 1, 2022.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby adopts the Recommended Citywide Budget for Fiscal Year 2022-23, as shown generally attached hereto and incorporated herein as Exhibits A, B, C, and D.

BE IT FURTHER RESOLVED that the City Council of the City of American Canyon authorize the City Manager to increase the appropriations for Fiscal Year 2022-23 expenditures in an amount not to exceed the amount encumbered for expenses that did not occur prior to the end of Fiscal Year 2021-22 but are expected to be expended in Fiscal Year 2022-23 consistent with the original purpose.

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 21st day of June, 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Leon Garcia, Mayor

ATTEST:

_____
Taresa Geilfuss, City Clerk

GENERAL FUND SUMMARY (Funds 100 & 105)

	2019-20 Actuals	2020-21 Actuals	2021-22 Adopted Budget	2021-22 Estimated Actual	2022-23 Recommended Budget	Change	% Change
REVENUES							
PROPERTY TAX	11,140,203	11,348,828	11,999,000	12,072,082	12,533,133	461,051	3.82%
SALES TAX	2,463,610	2,848,230	2,730,000	2,681,142	3,020,000	338,858	12.64%
TRANSIENT OCCUPANCY TAX	1,140,969	885,394	1,379,000	1,514,746	1,560,000	45,254	2.99%
OTHER TAXES	382,440	319,570	445,700	413,347	600,450	187,103	45.27%
FRANCHISE FEES	784,698	814,696	835,100	872,778	913,000	40,222	4.61%
LICENSES AND PERMITS	308,107	362,504	354,000	361,804	484,200	122,396	33.83%
FINES, FORFEITURES, AND PENALTIES	60,068	70,242	103,500	73,913	76,130	2,217	3.00%
INTERGOVERNMENTAL	61,093	82,743	53,000	53,000	58,723	5,723	10.80%
CHARGES FOR SERVICES	944,836	1,164,863	927,950	1,513,959	2,050,920	536,961	35.47%
INVESTMENT EARNINGS (INTEREST AND RENTS)	1,070,610	92,279	770,000	416,633	471,534	54,901	13.18%
MISCELLANEOUS	480,117	371,166	652,900	689,664	566,141	(123,523)	-17.91%
TRANSFERS IN - INTERFUND FOR SUPPORT SERVICES	1,385,500	1,486,363	1,612,900	1,612,900	1,899,153	286,253	17.75%
TRANSFERS IN - GASOLINE TAX	300,000	300,000	300,000	300,000	300,000	-	0.00%
TRANSFERS IN - CAPITAL PROJECTS	360,143	416,398	140,000	223,346	-	(223,346)	-100.00%
TRANSFERS IN - OTHER	194,541	429,752	665,000	720,000	926,212	206,212	28.64%
TOTAL REVENUES	21,076,934	20,993,029	22,968,050	23,519,314	25,459,596	1,940,282	8.25%
EXPENDITURES							
SALARIES	5,090,516	4,392,433	5,404,464	5,207,638	6,114,293	906,655	17.41%
BENEFITS	1,204,813	1,292,298	1,334,500	1,485,540	1,444,333	(41,207)	-2.77%
RETIREMENT (CalPERS)	731,134	730,520	894,200	866,099	969,745	103,646	11.97%
RETIREE MEDICAL (OPEB)	287,655	476,347	485,900	485,900	515,781	29,881	6.15%
SUPPLIES AND SERVICES	4,620,694	3,658,525	5,082,820	6,560,134	6,492,127	(68,007)	-1.04%
INTERNAL SERVICE FEES	363,500	1,443,200	1,598,000	1,598,000	1,446,458	(151,542)	-9.48%
SHERIFF CONTRACT	6,751,165	6,778,700	7,192,166	7,224,381	7,666,071	441,690	6.11%
UTILITES	492,072	469,878	517,000	594,409	613,338	18,929	3.18%
CAPITAL OUTLAY	103,432	29,107	355,800	371,285	18,000	(353,285)	-95.15%
MISCELLANEOUS	(36,680)	(45,807)	(57,100)	(57,100)	(55,927)	1,173	-2.05%
TRANSFERS OUT - CAPITAL PROJECTS	524,912	0	-	67,790	67,790	-	0.00%
TRANSFERS OUT - OTHER	38,666	299,646	-	-	-	-	0.00%
TRANSFER OUT - DEBT SERVICE	473,159	54,670	156,500	135,381	133,737	(1,644)	-1.21%
TOTAL EXPENDITURES	20,645,038	19,579,518	22,964,250	24,539,457	25,425,746	886,289	3.61%
NET INCOME	431,896	1,413,511	3,800	(1,020,143)	33,850	1,053,993	-103.32%

Budget Summary

	2019-20 Actual Revenues	2019-20 Actual Expenses	2019-20 Actual Net Income	2020-21 Actual Revenues	2020-21 Actual Expenses	2020-21 Actual Net Income	2021-22 Adopted Revenues	2021-22 Adopted Expenses	2021-22 Adopted Net Income	2021-22 Estimated Revenues	2021-22 Estimated Expenses	2021-22 Estimated Net Income	2022-23 Estimated Revenues	2022-23 Estimated Expenses	2022-23 Estimated Net Income
GENERAL FUND															
GENERAL FUND	20,504,134	20,123,661	380,473	20,149,870	19,016,325	1,133,545	22,477,050	22,559,250	(82,200)	22,397,877	23,634,457	(1,236,580)	24,328,466	24,566,746	(238,280)
DEVELOPER PROJECTS	572,801	521,377	51,424	843,159	563,192	279,967	491,000	405,000	86,000	1,121,437	905,000	216,437	1,131,130	859,000	272,130
GENERAL FUND TOTAL	21,076,934	20,645,038	431,896	20,993,029	19,579,518	1,413,511	22,968,050	22,964,250	3,800	23,519,314	24,539,457	(1,020,143)	25,459,596	25,425,746	33,850
SPECIAL REVENUE FUNDS															
STORM DRAIN/MEASURE A	199,072	203,115	(4,043)	37,668	373,200	(335,532)	55,300	525,000	(469,700)	89,649	1,295,000	(1,205,351)	52,458	810,000	(757,542)
MEASURE T	1,704,208	1,342,723	361,485	1,225,293	1,143,254	82,039	1,504,300	1,223,700	280,600	1,177,425	1,900,246	(722,821)	1,603,842	1,864,495	(260,653)
GAS TAX/ROAD MAINTENANCE	441,713	268,391	173,322	448,821	301,999	146,822	518,765	706,700	(187,935)	532,748	833,700	(300,952)	593,173	345,000	248,173
GAS TAX RMRA	390,846	-	390,846	385,871	1,698	384,173	407,800	445,000	(37,200)	433,283	225,000	208,283	476,446	300,000	176,446
CALHOME PROGRAM	602	-	602	232	-	232	660,000	660,000	-	660,014	660,000	14	306,034	306,000	34
CDBG - REHAB LOAN PROGRAM	2,480	336	2,144	10,613	-	10,613	1,200	-	1,200	4,393	-	4,393	12	-	12
HOME PROGRAM	184,571	72,971	111,600	213,190	171,130	42,060	750,000	750,000	-	68,558	750,000	(681,442)	500,028	500,000	28
STATE SUPP LAW ENF (COPS)	156,667	156,667	-	157,164	157,123	41	140,700	140,000	700	223,358	223,346	12	163,132	163,000	132
BEGIN PROGRAM	433	2,025	(1,592)	68,361	-	68,361	68,000	96,000	(28,000)	34,000	96,000	(62,000)	-	-	-
TFCA GRANT	55,428	(2,924)	58,352	-	-	-	-	-	-	-	-	-	-	-	-
STATE GRANTS	521,099	56,543	464,556	300,000	1,020,082	(720,082)	5,556,450	5,556,450	-	5,556,450	6,261,129	(704,679)	1,998,750	1,341,736	657,014
FEDERAL GRANTS	2,702	80,668	(77,966)	800,570	287,259	513,311	1,947,925	1,947,925	-	6,845,981	1,947,925	4,898,056	6,500,000	882,493	5,617,507
NEWELL OPEN SPACE PRESERVE	107,926	4,969	102,957	6,933	10,267	(3,334)	6,300	10,600	(4,300)	7,083	10,600	(3,517)	7,067	14,100	(7,033)
LAVIGNE OPEN SPACE MAINTEN	3,723	3,105	618	934	4,568	(3,634)	1,400	8,000	(6,600)	433	8,000	(7,567)	421	7,600	(7,179)
LLAD Zone 1, LaVigne	192,859	103,945	88,914	188,897	103,850	85,047	186,400	158,000	28,400	195,609	157,315	38,294	201,068	199,343	1,725
LLAD Zone 2, Vintage Ranch	260,700	267,313	(6,613)	267,380	220,652	46,728	260,300	225,400	34,900	285,790	259,547	26,243	283,246	288,165	(4,919)
LLAD Zone 3, Napa Junction	187,487	114,993	72,494	171,503	53,953	117,550	165,600	72,200	93,400	185,206	72,200	113,006	174,331	109,318	65,013
GP UPDATE FEE FUND	-	-	-	225,232	-	225,232	14,800	54,800	(40,000)	1,003	54,800	(53,797)	39,893	54,800	(14,907)
CANNABIS FUND	(95)	7,325	(7,420)	(24)	-	(24)	5,000	2,000	3,000	5,000	8,900	(3,900)	-	5,000	(5,000)
COMM FACILITIES DIST FUND	55,265	27,890	27,375	2,299,697	2,260,656	39,041	5,056,700	7,801,350	(2,744,650)	5,060,938	7,700,000	(2,639,062)	-	3,200,000	(3,200,000)
LEGAL SETTLEMENT	-	-	-	422,768	-	422,768	-		-	1,030		-	779	-	779
SPECIAL REVENUE FUNDS TOTAL	4,467,685	2,710,057	1,757,628	7,231,105	6,109,688	1,121,417	17,306,940	20,383,125	(3,076,185)	21,367,951	22,463,708	(1,095,757)	12,900,680	10,391,050	2,509,630
CAPITAL PROJECT FUNDS															
UTILITY UNDERGROUND	-	-	-	160,196	-	160,196	-	-	-	391	160,000	(159,609)	376	-	376
ZERO WATER FOOTPRINT	38,495	147,802	(109,307)	322,269	237,800	84,469	158,700	427,500	(268,800)	87,993	677,500	(589,507)	600,853	677,509	(76,656)
PARKS IMPACT FEE FUND	28,623	-	28,623	9,608	15,217	(5,609)	23,300	294,900	(271,600)	17,815	324,900	(307,085)	1,847,547	505,883	1,341,664
TRAFFIC IMPACT FEE FUND	1,911,069	1,844,225	66,844	1,264,567	472,192	792,375	305,100	2,075,775	(1,770,675)	1,231,425	2,271,657	(1,040,232)	2,399,376	392,426	2,006,950
CIVIC IMPACT FEE FUND	317,230	286,977	30,253	69,466	284,024	(214,558)	188,600	-	188,600	24,202	-	24,202	868,320	210,000	658,320
AFFORDABLE HOUSING	654,907	177,000	477,907	130,055	132,000	(1,945)	430,600	138,300	292,300	50,862	130,000	(79,138)	1,831,689	100,000	1,731,689
CAPITAL PROJECTS	2,642,367	2,642,367	-	6,181,988	6,181,988	-	17,367,300	19,250,600	(1,883,300)	20,166,265	20,267,668	(101,403)	9,642,748	9,728,320	(85,572)
AMCAN RD E ASSMT DIST	3,717	-	3,717	181	-	181	400	314,900	(314,500)	107	314,900	(314,793)	75	314,821	(314,746)
CAPITAL PROJECT FUNDS TOTAL	5,596,407	5,098,371	498,036	8,138,330	7,323,222	815,108	18,474,000	22,501,975	(4,027,975)	21,579,060	24,146,625	(2,567,565)	17,190,984	11,928,959	5,262,025
DEBT SERVICE FUNDS															
2012 LEASE REV DEBT SVC	285,849	286,977	(1,128)	285,152	284,024	1,128	350	-	350	-	-	-	-	-	-
CABERNET VILLAGE LSE DS	473,159	473,159	-	4,622,433	4,622,433	-	98,400	98,400	-	98,235	98,235	-	98,235	98,235	-
ENGIE EQUIP/LEASE DEBT SVC	-	-	-	531,860	467,263	64,597	-	-	-	37,146	37,146	-	35,502	35,502	-
DEBT SERVICE FUNDS TOTAL	759,008	760,136	(1,128)	5,439,446	5,373,721	65,725	98,750	98,400	350	135,381	135,381	-	133,737	133,737	-
GOVERNMENTAL FUNDS TOTAL	31,900,035	29,213,603	2,686,432	41,801,909	38,386,148	3,415,761	58,847,740	65,947,750	(7,100,010)	66,601,706	71,285,171	(4,683,465)	55,684,997	47,879,492	7,805,505

Budget Summary

	2019-20 Actual Revenues	2019-20 Actual Expenses	2019-20 Actual Net Income	2020-21 Actual Revenues	2020-21 Actual Expenses	2020-21 Actual Net Income	2021-22 Adopted Revenues	2021-22 Adopted Expenses	2021-22 Adopted Net Income	2021-22 Estimated Revenues	2021-22 Estimated Expenses	2021-22 Estimated Net Income	2022-23 Estimated Revenues	2022-23 Estimated Expenses	2022-23 Estimated Net Income
ENTERPRISE FUNDS															
WATER OPERATIONS	7,819,711	6,869,428	950,283	16,094,657	11,865,705	4,228,952	8,625,100	12,241,800	(3,616,700)	8,700,361	12,660,394	(3,960,033)	10,208,232	10,386,536	(178,304)
WATER DEBT SERVICE FUND	-	-	-	-	33,481	(33,481)	-	-	-	89,643	89,643	-	85,675	21,682	63,993
WATER CAPACITY FEE FUND	438,302	435,056	3,246	894,126	328,701	565,425	1,285,200	183,200	1,102,000	954,540	1,582,500	(627,960)	5,039,219	949,494	4,089,725
WATER CIP	534,237	447,440	86,797	570,200	193,068	377,132	1,381,000	1,381,000	-	1,380,000	1,380,000	-	-	-	-
WASTEWATER OPERATIONS	4,610,135	5,435,268	(825,133)	4,828,752	6,857,531	(2,028,779)	4,670,000	10,173,681	(5,503,681)	4,730,567	9,782,986	(5,052,419)	4,680,493	7,679,173	(2,998,680)
WW DEBT SERVICE FUND	314,444	21,159	293,285	314,444	2,790,744	(2,476,300)	678,631	407,331	271,300	530,656	61,037	469,619	206,641	52,296	154,345
WASTEWATER CAPACITY FEES	309,727	-	309,727	498,649	1,167,061	(668,412)	579,200	47,200	532,000	528,776	247,200	281,576	2,777,903	422,194	2,355,709
WW CIP	659	659	-	2,794,041	25,500	2,768,541	1,500,000	1,500,000	-	2,528,854	3,161,536	(632,682)	2,214,024	2,807,171	(593,147)
WW CAPITAL RESERVE	80,010	-	80,010	76,619	-	76,619	77,300	-	77,300	75,944	-	75,944	75,874	-	75,874
RECYCLED WATER OPERATIONS	11,682	-	11,682	4,816,006	5,688,439	(872,433)	122,700	191,300	(68,600)	130,562	227,308	(96,746)	129,618	847,980	(718,362)
RECYCLED WATER CIP	-	-	-	53,500	53,500	-	570,400	570,400	-	820,400	820,400	-	820,413	820,414	(1)
ENTERPRISE FUNDS TOTAL	14,118,908	13,209,010	909,898	30,940,994	29,003,729	1,937,265	19,489,531	26,695,912	(7,206,381)	20,470,303	30,013,004	(9,542,701)	26,238,092	23,986,940	2,251,152
INTERNAL SERVICE FUNDS															
ISF - BLDG MAINTENANCE	254,084	381,589	(127,505)	514,436	380,574	133,862	593,300	678,800	(85,500)	593,637	668,992	(75,355)	666,866	698,833	(31,967)
ISF - FLEET	320,846	674,748	(353,902)	656,383	568,946	87,437	889,800	1,093,200	(203,400)	900,894	1,084,076	(183,182)	1,047,857	1,046,724	1,133
ISF - INFO TECHNOLOGY	231,734	467,119	(235,385)	524,680	463,228	61,452	615,400	627,540	(12,140)	614,849	784,460	(169,611)	916,093	940,929	(24,836)
ISF - LEGAL SERVICES	-	-	-	244,084	347,501	(103,417)	184,800	185,000	(200)	184,800	185,000	(200)	185,000	185,000	-
INTERNAL SERVICE FUNDS TOTAL	806,663	1,523,456	(716,793)	1,939,583	1,760,249	179,334	2,283,300	2,584,540	(301,240)	2,294,180	2,722,528	(428,348)	2,815,816	2,871,486	(55,670)
BUSINESS-TYPE FUNDS TOTAL	14,925,571	14,732,466	193,105	32,880,577	30,763,978	2,116,599	21,772,831	29,280,452	(7,507,621)	22,764,483	32,735,532	(9,971,049)	29,053,908	26,858,425	2,195,483
GRAND TOTAL	46,825,606	43,946,069	2,879,537	74,682,486	69,150,126	5,532,360	80,620,571	95,228,202	(14,607,631)	89,366,189	104,020,703	(14,654,514)	84,738,905	74,737,917	10,000,988

FY 2022-23 Proposed Budget Fund Balance Projection

Fund Number and Description	June 30, 2021 Fund Balance	FY 2021-22 Estimated Revenues	FY 2021-22 Estimated Expenses	FY 2021-22 Estimated Fund Balance	FY 2022-23 Budgeted Revenues	FY 2022-23 Budgeted Expenses	FY 2022-23 Estimated Fund Balance
100 GENERAL FUND	11,873,229.90	22,397,877.00	23,634,457.00	10,636,649.84	24,328,466.00	24,566,745.84	10,398,370.00
105 DEVELOPER PROJECTS	331,393.63	1,121,437.00	905,000.00	547,830.88	1,131,130.00	859,000.00	819,960.88
210 STORM DRAIN/MEASURE A	7,036,223.94	89,649.00	1,295,000.00	5,830,872.94	52,458.00	810,000.00	5,073,330.94
211 MEASURE T	1,703,014.42	1,177,425.00	1,900,246.00	980,193.42	1,603,842.00	1,864,495.00	719,540.42
212 GAS TAX/ROAD MAINTENANCE	312,583.49	532,748.00	833,700.00	11,631.49	593,173.00	345,000.00	259,804.49
213 GAS TAX RMRA	950,504.81	433,283.00	225,000.00	1,158,787.81	476,446.00	300,000.00	1,335,233.81
215 CALHOME PROGRAM	26,481.32	660,014.00	660,000.00	26,495.32	306,034.00	306,000.00	26,529.32
216 CDBG - REHAB LOAN PROGRAM	4,760.11	4,393.00	-	9,153.11	12.00	-	9,165.11
217 HOME PROGRAM	(17,090.39)	68,558.00	750,000.00	(698,532.39)	500,028.00	500,000.00	(698,504.39)
218 STATE SUPP LAW ENF (COPS)	4,649.78	223,358.00	223,346.00	4,661.78	163,132.00	163,000.00	4,793.78
220 BEGIN PROGRAM	73,273.76	34,000.00	96,000.00	11,273.76	-	-	11,273.76
230 STATE GRANTS	(469,057.23)	5,556,450.00	6,261,129.00	(1,173,736.23)	1,998,750.00	1,341,736.00	(516,722.23)
240 FEDERAL GRANTS	(149,543.70)	6,845,981.00	1,947,925.00	4,748,512.30	6,500,000.00	882,493.00	10,366,019.30
252 NEWELL OPEN SPACE PRESERVE	237,029.99	7,083.00	10,600.00	233,512.99	7,067.00	14,100.00	226,479.99
254 LAVIGNE OPEN SPACE MAINTEN	177,618.40	433.00	8,000.00	170,051.40	421.00	7,600.00	162,872.40
261 LLAD Zone 1, LaVigne	471,960.36	195,609.00	157,315.00	510,254.36	201,068.00	199,343.00	511,979.36
262 LLAD Zone 2, Vintage Ranch	1,010,299.37	285,790.00	259,547.00	1,036,542.37	283,246.00	288,165.00	1,031,623.37
263 LLAD Zone 3, Napa Junction	1,237,551.98	185,206.00	72,200.00	1,350,557.98	174,331.00	109,318.00	1,415,570.98
275 GP UPDATE FEE FUND	225,232.48	1,003.00	54,800.00	171,435.48	39,893.00	54,800.00	156,528.48
280 CANNABIS FUND	(10,381.87)	5,000.00	8,900.00	(14,281.87)	-	5,000.00	(19,281.87)
281 COMM FACILITIES DIST FUND	66,416.02	5,060,938.00	7,700,000.00	(2,572,645.98)	-	3,200,000.00	(5,772,645.98)
282 LEGAL SETTLEMENT	422,768.40	1,030.00	-	423,798.40	779.00	-	424,577.40
310 PARKS IMPACT FEE FUND	1,254,070.24	17,815.00	324,900.00	946,985.24	1,847,547.00	505,883.00	2,288,649.24
320 TRAFFIC IMPACT FEE FUND	4,599,505.21	1,231,425.00	2,271,657.00	3,559,273.21	2,399,376.00	392,426.00	5,566,223.21
330 CIVIC IMPACT FEE FUND	1,238,580.37	24,202.00	-	1,262,782.37	868,320.00	210,000.00	1,921,102.37
340 AFFORDABLE HOUSING	262,009.78	50,862.00	130,000.00	182,871.78	1,831,689.00	100,000.00	1,914,560.78
350 CAPITAL PROJECTS	219,436.56	20,166,265.00	20,267,668.00	118,033.56	9,642,748.00	9,728,320.00	32,461.56
360 AMCAN RD E ASSMT DIST	322,728.99	107.00	314,900.00	7,935.99	75.00	314,821.00	(306,810.01)
370 ZERO WATER FOOTPRINT	322,268.66	87,993.00	677,500.00	(267,238.34)	600,853.00	677,509.00	(343,894.34)
380 UTILITY UNDERGROUND FUND	160,195.61	391.00	160,000.00	586.61	376.00	-	962.61
420 CABERNET VILLAGE LSE DS	-	98,235.00	98,235.00	-	98,235.00	98,235.00	-
440 ENGIE EQUIP/LEASE DEBT SVC	64,596.80	37,146.00	37,146.00	64,596.80	35,502.00	35,502.00	64,596.80
510 WATER OPERATIONS	33,274,533.75	8,700,361.00	12,660,394.00	29,314,501.25	10,208,232.00	10,386,535.69	29,136,197.56
515 WTR DEBT SERVICE FUND	(33,481.20)	89,643.00	89,643.00	(33,481.20)	85,675.00	21,682.00	30,511.80
520 WATER CAPACITY FEE FUND	5,014,443.34	954,540.00	1,582,500.00	4,386,483.34	5,039,219.00	949,494.00	8,476,208.34
530 WATER CIP	1,931,628.89	1,380,000.00	1,380,000.00	1,931,628.89	-	-	1,931,628.89
540 WASTEWATER OPERATIONS	25,394,083.75	4,730,567.00	9,782,986.00	20,341,664.75	4,680,493.00	7,679,173.47	17,342,984.28
545 WW DEBT SERVICE FUND	(3,245,810.98)	530,656.00	61,037.00	(2,776,191.98)	206,641.00	52,296.00	(2,621,846.98)
550 WASTEWATER CAPACITY FEE	5,510,452.68	528,776.00	247,200.00	5,792,028.68	2,777,903.00	422,194.00	8,147,737.68
560 WW CIP	3,585,002.65	2,528,854.00	3,161,536.00	2,952,320.65	2,214,024.00	2,807,171.00	2,359,173.65
570 WW CAPITAL RESERVE	387,438.56	75,944.00	-	463,382.56	75,874.00	-	539,256.56
580 RECYCLED WATER FUND	(872,433.37)	130,562.00	227,308.00	(969,179.37)	129,618.00	847,979.54	(1,687,540.91)
585 RECYCLED WTR CAPACITY FEE	-	-	-	-	-	-	-
590 RECYCLED WATER CIP	-	820,400.00	820,400.00	-	820,413.00	820,414.00	(1.00)
651 ISF - BLDG MAINTENANCE	113,539.15	593,637.00	668,992.00	38,184.15	666,866.00	698,832.73	6,217.42
652 ISF - FLEET	743,832.60	900,894.00	1,084,076.00	560,650.60	1,047,857.00	1,046,724.03	561,783.57
653 ISF - INFO TECHNOLOGY	201,652.59	614,849.00	784,460.00	32,041.59	916,093.00	940,929.04	7,205.55
654 ISF - LEGAL SERVICES	(103,417.28)	184,800.00	185,000.00	(103,617.28)	185,000.00	185,000.00	(103,617.28)

Budget Summary By Fund and Classification

Fund	Description	Classification	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Estimated Actuals	FY 2022-23 Requested Budget
100	**100 GENERAL FUND**					
	Personnel - Wages	Expense	$ 5,090,520.66	$ 4,083,052.30	$ 5,222,178.00	$ 6,114,293.40
	Personnel - Benefits	Expense	$ 1,204,823.19	$ 1,194,874.62	$ 1,486,793.00	$ 1,444,332.55
	Supplies & Services	Expense	$ 2,399,709.85	$ 1,754,776.41	$ 3,682,641.06	$ 3,027,506.00
	Services - Repair & Maintenanc	Expense	$ 238,765.85	$ 140,263.92	$ 372,242.00	$ 537,695.00
	Services - Other	Expense	$ 892,279.08	$ 806,939.14	$ 1,173,852.00	$ 1,408,065.00
	Supplies - General Supplies	Expense	$ 388,420.60	$ 235,304.63	$ 435,799.00	$ 659,861.00
	Utilities & Maint	Expense	$ 492,074.10	$ 373,326.76	$ 594,409.00	$ 613,338.00
	Debt Service	Expense	$ -	$ -	$ -	$ -
	Capital Outlay	Expense	$ 103,431.54	$ 29,106.74	$ 371,285.00	$ 18,000.00
	Inter-fund Transfers Out	Expense	$ -	$ 299,646.48	$ -	$ -
	Sheriff Contract	Expense	$ 6,751,165.00	$ 6,778,699.92	$ 7,224,381.00	$ 7,666,071.00
	Trans Out to Cap Proj Funds	Expense	$ 524,912.47	$ -	$ 67,790.00	$ 67,790.00
	Inter-fund Trans for DS	Expense	$ 473,159.00	$ 54,669.81	$ 135,381.00	$ 133,737.00
	Contra Account	Expense	$ (36,680.11)	$ (45,806.75)	$ (57,100.00)	$ (55,927.00)
	Retiree Medical (OPEB)	Expense	$ 287,656.48	$ 476,348.83	$ 485,900.00	$ 515,781.00
	Retirement CalPERS	Expense	$ 731,136.98	$ 659,046.96	$ 866,099.00	$ 969,744.89
	Internal Service Fees	Expense	$ 363,500.00	$ 1,335,600.00	$ 1,605,100.00	$ 1,446,458.00
	Property Taxes	Revenue	$ 11,140,202.51	$ 11,348,828.30	$ 12,072,082.00	$ 12,533,133.00
	Sales Taxes	Revenue	$ 2,463,610.16	$ 2,848,230.51	$ 2,681,142.00	$ 3,020,000.00
	Other Taxes - TOT	Revenue	$ 1,140,968.95	$ 885,393.98	$ 1,514,746.00	$ 1,560,000.00
	OthTaxes-Cardroom, TBID & BL	Revenue	$ 382,440.34	$ 319,569.75	$ 413,347.00	$ 600,450.00
	Other Taxes - Franchise Taxes	Revenue	$ 784,698.07	$ 814,696.45	$ 872,778.00	$ 913,000.00
	Other Taxes - Permits	Revenue	$ 313,520.18	$ 370,606.05	$ 370,304.00	$ 492,200.00
	Intergovernmental - Grants	Revenue	$ 38,119.85	$ 75,896.26	$ 38,800.00	$ 42,500.00
	Intergovernmental - General	Revenue	$ 22,973.00	$ 6,847.00	$ 14,200.00	$ 16,223.00
	Charges for Services - Gen Gov	Revenue	$ 239,586.11	$ 244,742.39	$ 212,845.00	$ 264,300.00
	Charges for Services - Rec	Revenue	$ 121,649.08	$ 66,311.26	$ 179,677.00	$ 655,490.00
	Investment Earning/Int Inc	Revenue	$ 797,172.21	$ (189,439.19)	$ 107,662.00	$ 87,184.00
	Investment Earnings/Rents	Revenue	$ 246,844.22	$ 253,266.92	$ 267,196.00	$ 299,350.00
	Miscellaneous	Revenue	$ 480,119.39	$ 349,714.17	$ 684,714.00	$ 566,141.00
	Fines & Forfeitures	Revenue	$ 65,455.30	$ 72,791.18	$ 65,413.00	$ 68,130.00
	Inter-Fund Trans for Supp Svc	Revenue	$ 1,385,500.00	$ 1,486,362.77	$ 1,612,900.00	$ 1,899,153.00
	Inter-Fund Transfers In	Revenue	$ 533,676.30	$ 624,582.61	$ 943,346.00	$ 926,212.00
	Proceeds fr Sale of Cap Assets	Revenue	$ -	$ 10,000.00	$ 10,000.00	$ -
	Charges for Svcs - Dev Reimbur	Revenue	$ -	$ -	$ -	$ -
	Invest Earnings - Rentals P&R	Revenue	$ 26,593.76	$ 28,451.25	$ 60,425.00	$ 85,000.00
	Transfer In from Gas Tax	Revenue	$ 300,000.00	$ -	$ 300,000.00	$ 300,000.00
100	**100 GENERAL FUND**		**$ 578,254.74**	**$ 1,441,001.89**	**$ (1,245,173.06)**	**$ (238,279.84)**
105	**105 DEVELOPER PROJECTS**					
	Supplies & Services	Expense	$ 482,710.90	$ 563,192.41	$ 905,000.00	$ 859,000.00
	Intra-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Inter-fund Transfers Out	Expense	$ 38,666.28	$ -	$ -	$ -
	Charges for Svcs - Dev Reimbur	Revenue	$ 572,802.27	$ 843,160.95	$ 1,121,437.25	$ 1,131,130.00
	Intra-fund Transfers In	Revenue	$ -	$ -	$ -	$ -
105	**105 DEVELOPER PROJECTS**		**$ 51,425.09**	**$ 279,968.54**	**$ 216,437.25**	**$ 272,130.00**
210	**210 STORM DRAIN/MEASURE A**					
	Supplies & Services	Expense	$ 1,415.00	$ -	$ -	$ 60,000.00
	Inter-fund Transfers Out	Expense	$ 183,654.05	$ 373,200.11	$ 1,080,000.00	$ 535,000.00
	Trans Out to Cap Proj Funds	Expense	$ 18,046.42	$ -	$ 215,000.00	$ 215,000.00
	Inter-fund Trans for DS	Expense	$ -	$ -	$ -	$ -
	Sales Taxes	Revenue	$ 45,537.21	$ -	$ 4,408.00	$ -
	Investment Earning/Int Inc	Revenue	$ 153,534.40	$ 37,667.88	$ 85,241.00	$ 52,458.00
210	**210 STORM DRAIN/MEASURE A**		**$ (4,043.86)**	**$ (335,532.23)**	**$ (1,205,351.00)**	**$ (757,542.00)**

Budget Summary By Fund and Classification

Fund	Description	Classification	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Estimated Actuals	FY 2022-23 Requested Budget
211	**211 MEASURE T**					
	Trans Out to Cap Proj Funds	Expense	$ 1,342,722.66	$ 1,143,253.99	$ 1,900,246.00	$ 1,864,495.00
	Sales Taxes	Revenue	$ 1,685,500.93	$ 1,218,055.55	$ 1,172,971.00	$ 1,600,000.00
	Investment Earning/Int Inc	Revenue	$ 18,707.49	$ 7,237.91	$ 4,454.00	$ 3,842.00
211	**211 MEASURE T**		**$ 361,485.76**	**$ 82,039.47**	**$ (722,821.00)**	**$ (260,653.00)**
212	**212 GAS TAX/ROAD MAINTENANCE**					
	Supplies & Services	Expense	$ -	$ -	$ 63,000.00	$ 3,000.00
	Intra-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Inter-fund Transfers Out	Expense	$ 301,922.82	$ 301,998.52	$ 600,000.00	$ 300,000.00
	Trans Out to Cap Proj Funds	Expense	$ (33,531.28)	$ -	$ 170,700.00	$ 42,000.00
	Intergovernmental - General	Revenue	$ 439,300.67	$ 447,239.99	$ 531,746.00	$ 592,162.00
	Investment Earning/Int Inc	Revenue	$ 2,412.36	$ 1,581.03	$ 1,002.00	$ 1,011.00
	Intra-fund Transfers In	Revenue	$ -	$ -	$ -	$ -
212	**212 GAS TAX/ROAD MAINTENANCE**		**$ 173,321.49**	**$ 146,822.50**	**$ (300,952.00)**	**$ 248,173.00**
213	**213 GAS TAX RMRA**					
	Intra-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Trans Out to Cap Proj Funds	Expense	$ -	$ 1,698.00	$ 225,000.00	$ 300,000.00
	Intergovernmental - General	Revenue	$ 384,258.48	$ 382,385.44	$ 430,861.00	$ 474,175.00
	Investment Earning/Int Inc	Revenue	$ 6,587.28	$ 3,486.10	$ 2,422.00	$ 2,271.00
	Intra-fund Transfers In	Revenue	$ -	$ -	$ -	$ -
213	**213 GAS TAX RMRA**		**$ 390,845.76**	**$ 384,173.54**	**$ 208,283.00**	**$ 176,446.00**
215	**215 CALHOME PROGRAM**					
	Supplies & Services	Expense	$ -	$ -	$ 60,000.00	$ -
	Services - Other	Expense	$ -	$ -	$ 600,000.00	$ 306,000.00
	Intra-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Inter-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Intergovernmental - Grants	Revenue	$ -	$ -	$ 660,000.00	$ 306,000.00
	Investment Earning/Int Inc	Revenue	$ 602.24	$ 231.99	$ 14.00	$ 34.00
	Miscellaneous	Revenue	$ -	$ -	$ -	$ -
	Intra-fund Transfers In	Revenue	$ -	$ -	$ -	$ -
215	**215 CALHOME PROGRAM**		**$ 602.24**	**$ 231.99**	**$ 14.00**	**$ 34.00**
216	**216 CDBG - REHAB LOAN PROGRAM**					
	Supplies & Services	Expense	$ -	$ -	$ -	$ -
	Services - Other	Expense	$ -	$ -	$ -	$ -
	Intra-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Inter-fund Transfers Out	Expense	$ 336.20	$ -	$ -	$ -
	Intergovernmental - Grants	Revenue	$ -	$ -	$ -	$ -
	Investment Earning/Int Inc	Revenue	$ (60.39)	$ (11.70)	$ 13.00	$ 12.00
	Miscellaneous	Revenue	$ 2,540.00	$ 1,168.80	$ 4,380.00	$ -
	Inter-Fund Transfers In	Revenue	$ -	$ 9,455.48	$ -	$ -
	Intra-fund Transfers In	Revenue	$ -	$ -	$ -	$ -
216	**216 CDBG - REHAB LOAN PROGRAM**		**$ 2,143.41**	**$ 10,612.58**	**$ 4,393.00**	**$ 12.00**
217	**217 HOME PROGRAM**					
	Supplies & Services	Expense	$ 59,725.00	$ 130,466.00	$ 690,000.00	$ 20,000.00
	Services - Other	Expense	$ 13,221.16	$ 40,664.21	$ 60,000.00	$ 480,000.00

Budget Summary By Fund and Classification

Fund	Description	Classification	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Estimated Actuals	FY 2022-23 Requested Budget
	Intra-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Inter-fund Transfers Out	Expense	$ 25.00	$ -	$ -	$ -
	Intergovernmental - Grants	Revenue	$ 185,411.00	$ 211,442.00	$ 66,458.00	$ 500,000.00
	Investment Earning/Int Inc	Revenue	$ (840.09)	$ (351.91)	$ -	$ 28.00
	Miscellaneous	Revenue	$ -	$ 2,100.00	$ 2,100.00	$ -
	Intra-fund Transfers In	Revenue	$ -	$ -	$ -	$ -
217	**217 HOME PROGRAM**		**$ 111,599.75**	**$ 42,059.88**	**$ (681,442.00)**	**$ 28.00**
218	**218 STATE SUPP LAW ENF (COPS)**					
	Inter-fund Transfers Out	Expense	$ 156,667.50	$ 157,122.67	$ 223,346.00	$ 163,000.00
	Intergovernmental - Grants	Revenue	$ 155,947.62	$ 156,726.58	$ 223,346.00	$ 163,000.00
	Investment Earning/Int Inc	Revenue	$ 719.88	$ 437.95	$ 12.00	$ 132.00
218	**218 STATE SUPP LAW ENF (COPS)**		**$ -**	**$ 41.86**	**$ 12.00**	**$ 132.00**
220	**220 BEGIN PROGRAM**					
	Services - Other	Expense	$ 2,000.00	$ -	$ 96,000.00	$ -
	Inter-fund Transfers Out	Expense	$ 25.00	$ -	$ -	$ -
	Investment Earning/Int Inc	Revenue	$ 433.20	$ 36.12	$ -	$ -
	Miscellaneous	Revenue	$ -	$ 68,325.21	$ 34,000.00	$ -
220	**220 BEGIN PROGRAM**		**$ (1,591.80)**	**$ 68,361.33**	**$ (62,000.00)**	**$ -**
222	**222 SAFE ROUTE TO SCHOOL GRANT**					
	Inter-Fund Trans for Cap Proj	Revenue	$ -	$ -	$ -	$ -
222	**222 SAFE ROUTE TO SCHOOL GRANT**		**$ -**	**$ -**	**$ -**	**$ -**
226	**226 TFCA GRANT**					
	Supplies & Services	Expense	$ -	$ -	$ -	$ -
	Trans Out to Cap Proj Funds	Expense	$ (2,923.76)	$ -	$ -	$ -
	Intergovernmental - Grants	Revenue	$ 55,428.00	$ -	$ -	$ -
226	**226 TFCA GRANT**		**$ 58,351.76**	**$ -**	**$ -**	**$ -**
230	**230 STATE GRANTS**					
	Supplies & Services	Expense	$ -	$ -	$ 160,000.00	$ -
	Intra-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Trans Out to Cap Proj Funds	Expense	$ 56,542.78	$ 1,020,081.52	$ 6,101,129.00	$ 1,341,736.00
	Intergovernmental - Grants	Revenue	$ 521,099.00	$ 300,000.00	$ 5,556,450.00	$ 1,998,750.00
	Intra-fund Transfers In	Revenue	$ -	$ -	$ -	$ -
230	**230 STATE GRANTS**		**$ 464,556.22**	**$ (720,081.52)**	**$ (704,679.00)**	**$ 657,014.00**
240	**240 FEDERAL GRANTS**					
	Supplies & Services	Expense	$ -	$ -	$ -	$ -
	Services - Other	Expense	$ -	$ -	$ -	$ -
	Intra-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Trans Out to Cap Proj Funds	Expense	$ 80,668.14	$ 287,258.65	$ 1,947,925.00	$ 882,493.00
	Intergovernmental - Grants	Revenue	$ 2,702.34	$ 800,569.64	$ 6,845,981.00	$ 6,500,000.00
	Intra-fund Transfers In	Revenue	$ -	$ -	$ -	$ -
240	**240 FEDERAL GRANTS**		**$ (77,965.80)**	**$ 513,310.99**	**$ 4,898,056.00**	**$ 5,617,507.00**
242	**242 FARMERS MARKET**					
	Supplies & Services	Expense	$ -	$ -	$ -	$ -

Budget Summary By Fund and Classification

Fund	Description	Classification	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Estimated Actuals	FY 2022-23 Requested Budget
	Services - Other	Expense	$ -	$ -	$ -	$ -
	Supplies - General Supplies	Expense	$ -	$ -	$ -	$ -
	Intergovernmental - Grants	Revenue	$ -	$ -	$ -	$ -
242	**242 FARMERS MARKET**		**$ -**	**$ -**	**$ -**	**$ -**
252	**252 NEWELL OPEN SPACE PRESERVE**					
	Supplies & Services	Expense	$ 3,202.70	$ 3,203.50	$ 5,100.00	$ 5,600.00
	Services - Repair & Maintenanc	Expense	$ 620.03	$ 5,564.52	$ 4,500.00	$ 7,500.00
	Supplies - General Supplies	Expense	$ 1,146.29	$ 1,499.23	$ 1,000.00	$ 1,000.00
	Charges for Services - Gen Gov	Revenue	$ 100,000.00	$ -	$ -	$ -
	Investment Earning/Int Inc	Revenue	$ 3,062.32	$ 1,251.45	$ 583.00	$ 567.00
	Investment Earnings/Rents	Revenue	$ 4,864.00	$ 5,682.00	$ 6,500.00	$ 6,500.00
	Miscellaneous	Revenue	$ -	$ -	$ -	$ -
	Inter-Fund Transfers In	Revenue	$ -	$ -	$ -	$ -
252	**252 NEWELL OPEN SPACE PRESERVE**		**$ 102,957.30**	**$ (3,333.80)**	**$ (3,517.00)**	**$ (7,033.00)**
254	**254 LAVIGNE OPEN SPACE MAINTEN**					
	Services - Repair & Maintenanc	Expense	$ 3,105.50	$ 4,567.50	$ 8,000.00	$ 7,600.00
	Supplies - General Supplies	Expense	$ -	$ -	$ -	$ -
	Investment Earning/Int Inc	Revenue	$ 3,722.56	$ 934.12	$ 433.00	$ 421.00
254	**254 LAVIGNE OPEN SPACE MAINTEN**		**$ 617.06**	**$ (3,633.38)**	**$ (7,567.00)**	**$ (7,179.00)**
261	**261 LLAD Zone 1, LaVigne**					
	Personnel - Wages	Expense	$ -	$ -	$ -	$ -
	Supplies & Services	Expense	$ 6,672.50	$ 6,475.12	$ 23,735.00	$ 22,800.00
	Services - Repair & Maintenanc	Expense	$ 64,503.10	$ 64,858.87	$ 85,166.00	$ 85,500.00
	Utilities & Maint	Expense	$ 32,769.19	$ 32,515.95	$ 48,414.00	$ 36,639.00
	Intra-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Inter-fund Transfers Out	Expense	$ -	$ -	$ -	$ 29,404.00
	Trans Out to Cap Proj Funds	Expense	$ -	$ -	$ -	$ 25,000.00
	Property Taxes	Revenue	$ 186,101.00	$ 186,495.09	$ 194,498.00	$ 200,000.00
	Investment Earning/Int Inc	Revenue	$ 6,757.70	$ 2,401.85	$ 1,111.00	$ 1,068.00
	Intra-fund Transfers In	Revenue	$ -	$ -	$ -	$ -
261	**261 LLAD Zone 1, LaVigne**		**$ 88,913.91**	**$ 85,047.00**	**$ 38,294.00**	**$ 1,725.00**
262	**262 LLAD Zone 2, Vintage Ranch**					
	Personnel - Wages	Expense	$ -	$ -	$ -	$ -
	Supplies & Services	Expense	$ 13,340.00	$ 21,600.25	$ 9,500.00	$ 10,000.00
	Services - Repair & Maintenanc	Expense	$ 188,298.50	$ 130,434.93	$ 149,400.00	$ 171,400.00
	Utilities & Maint	Expense	$ 65,674.88	$ 68,617.07	$ 100,647.00	$ 77,361.00
	Intra-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Inter-fund Transfers Out	Expense	$ -	$ -	$ -	$ 29,404.00
	Property Taxes	Revenue	$ 231,049.70	$ 262,295.21	$ 267,969.00	$ 275,000.00
	Investment Earning/Int Inc	Revenue	$ 19,650.21	$ 5,085.10	$ 17,821.00	$ 8,246.00
	Miscellaneous	Revenue	$ 10,000.00	$ -	$ -	$ -
	Intra-fund Transfers In	Revenue	$ -	$ -	$ -	$ -
262	**262 LLAD Zone 2, Vintage Ranch**		**$ (6,613.47)**	**$ 46,728.06**	**$ 26,243.00**	**$ (4,919.00)**
263	**263 LLAD Zone 3, Napa Junction**					
	Personnel - Wages	Expense	$ -	$ -	$ -	$ -
	Supplies & Services	Expense	$ 6,261.50	$ 5,580.88	$ 13,300.00	$ 4,500.00
	Services - Repair & Maintenanc	Expense	$ 104,387.73	$ 33,800.24	$ 48,000.00	$ 58,800.00

Budget Summary By Fund and Classification

Fund	Description	Classification	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Estimated Actuals	FY 2022-23 Requested Budget
	Utilities & Maint	Expense	$ 4,344.27	$ 14,571.77	$ 10,900.00	$ 16,614.00
	Intra-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Inter-fund Transfers Out	Expense	$ -	$ -	$ -	$ 29,404.00
	Trans Out to Cap Proj Funds	Expense	$ -	$ -	$ -	$ -
	Property Taxes	Revenue	$ 165,503.50	$ 165,503.50	$ 166,767.00	$ 165,500.00
	Investment Earning/Int Inc	Revenue	$ 21,983.69	$ 5,999.10	$ 18,439.00	$ 8,831.00
	Intra-fund Transfers In	Revenue	$ -	$ -	$ -	$ -
263	**263 LLAD Zone 3, Napa Junction**		**$ 72,493.69**	**$ 117,549.71**	**$ 113,006.00**	**$ 65,013.00**
270	**270 ZERO WATER FOOTPRINT**					
	Supplies & Services	Expense	$ -	$ -	$ -	$ -
	Inter-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Trans Out to Cap Proj Funds	Expense	$ -	$ -	$ -	$ -
	Charges for Services - Gen Gov	Revenue	$ -	$ -	$ -	$ -
	Investment Earning/Int Inc	Revenue	$ -	$ -	$ -	$ -
270	**270 ZERO WATER FOOTPRINT**		**$ -**	**$ -**	**$ -**	**$ -**
275	**275 GP UPDATE FEE FUND**					
	Supplies & Services	Expense	$ -	$ -	$ 54,800.00	$ 54,800.00
	Inter-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Charges for Services - Gen Gov	Revenue	$ -	$ 2,341.83	$ 454.00	$ 39,444.00
	Investment Earning/Int Inc	Revenue	$ -	$ 199.65	$ 549.00	$ 449.00
	Inter-Fund Transfers In	Revenue	$ -	$ 222,691.00	$ -	$ -
275	**275 GP UPDATE FEE FUND**		**$ -**	**$ 225,232.48**	**$ (53,797.00)**	**$ (14,907.00)**
280	**280 CANNABIS FUND**					
	Supplies & Services	Expense	$ 7,325.00	$ -	$ 8,900.00	$ 5,000.00
	Inter-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Other Taxes - Permits	Revenue	$ -	$ -	$ 5,000.00	$ -
	Investment Earning/Int Inc	Revenue	$ (95.11)	$ (24.21)	$ -	$ -
	Inter-Fund Transfers In	Revenue	$ -	$ -	$ -	$ -
280	**280 CANNABIS FUND**		**$ (7,420.11)**	**$ (24.21)**	**$ (3,900.00)**	**$ (5,000.00)**
281	**281 COMM FACILITIES DIST FUND**					
	Supplies & Services	Expense	$ 5,366.41	$ 6,995.39	$ -	$ -
	Debt Service	Expense	$ -	$ -	$ -	$ -
	Trans Out to Cap Proj Funds	Expense	$ 22,524.00	$ 2,253,660.25	$ 7,700,000.00	$ 3,200,000.00
	Property Taxes	Revenue	$ 54,892.91	$ 53,820.12	$ 60,938.00	$ -
	Intergovernmental - General	Revenue	$ -	$ 2,245,810.64	$ 5,000,000.00	$ -
	Investment Earning/Int Inc	Revenue	$ 371.90	$ 66.50	$ -	$ -
	Other Financing Sources	Revenue	$ -	$ -	$ -	$ -
	Inter-Fund Trans for Cap Proj	Revenue	$ -	$ -	$ -	$ -
281	**281 COMM FACILITIES DIST FUND**		**$ 27,374.40**	**$ 39,041.62**	**$ (2,639,062.00)**	**$ (3,200,000.00)**
282	**282 LEGAL SETTLEMENT**					
	Inter-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Investment Earning/Int Inc	Revenue	$ -	$ 268.40	$ 1,030.00	$ 779.00
	Miscellaneous	Revenue	$ -	$ 422,500.00	$ -	$ -
	Inter-Fund Transfers In	Revenue	$ -	$ -	$ -	$ -
282	**282 LEGAL SETTLEMENT**		**$ -**	**$ 422,768.40**	**$ 1,030.00**	**$ 779.00**

Budget Summary By Fund and Classification

Fund	Description	Classification	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Estimated Actuals	FY 2022-23 Requested Budget
310	**310 PARKS IMPACT FEE FUND**					
	Supplies & Services	Expense	$ -	$ -	$ 134,800.00	$ 134,783.00
	Inter-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Trans Out to Cap Proj Funds	Expense	$ -	$ 15,217.26	$ 190,100.00	$ 371,100.00
	Charges for Services - Gen Gov	Revenue	$ 3,114.43	$ 3,146.00	$ 14,759.00	$ 1,844,599.00
	Investment Earning/Int Inc	Revenue	$ 25,508.60	$ 6,462.23	$ 3,056.00	$ 2,948.00
310	**310 PARKS IMPACT FEE FUND**		**$ 28,623.03**	**$ (5,609.03)**	**$ (307,085.00)**	**$ 1,341,664.00**
320	**320 TRAFFIC IMPACT FEE FUND**					
	Supplies & Services	Expense	$ 1,048,319.20	$ -	$ 2,182,682.00	$ 50,218.00
	Inter-fund Transfers Out	Expense	$ 162,500.00	$ -	$ -	$ -
	Trans Out to Cap Proj Funds	Expense	$ 633,406.20	$ 472,192.29	$ 88,975.00	$ 342,208.00
	Charges for Services - Gen Gov	Revenue	$ 1,823,381.39	$ 1,240,198.72	$ 1,191,103.00	$ 2,364,497.00
	Investment Earning/Int Inc	Revenue	$ 87,687.57	$ 24,368.55	$ 40,322.00	$ 34,879.00
320	**320 TRAFFIC IMPACT FEE FUND**		**$ 66,843.56**	**$ 792,374.98**	**$ (1,040,232.00)**	**$ 2,006,950.00**
330	**330 CIVIC IMPACT FEE FUND**					
	Trans Out to Cap Proj Funds	Expense	$ -	$ -	$ 1,900,246.00	$ 210,000.00
	Inter-fund Trans for DS	Expense	$ 286,977.45	$ 284,024.08	$ -	$ -
	Charges for Services - Gen Gov	Revenue	$ 284,854.76	$ 61,799.44	$ 21,184.00	$ 865,273.00
	Investment Earning/Int Inc	Revenue	$ 32,374.93	$ 7,666.51	$ 3,018.00	$ 3,047.00
330	**330 CIVIC IMPACT FEE FUND**		**$ 30,252.24**	**$ (214,558.13)**	**$ (1,876,044.00)**	**$ 658,320.00**
340	**340 AFFORDABLE HOUSING**					
	Supplies & Services	Expense	$ 127,000.00	$ 132,000.00	$ 130,000.00	$ -
	Services - Other	Expense	$ 50,000.00	$ -	$ -	$ -
	Inter-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Trans Out to Cap Proj Funds	Expense	$ -	$ -	$ -	$ 100,000.00
	Charges for Services - Gen Gov	Revenue	$ 557,697.09	$ 118,158.74	$ 47,451.00	$ 1,831,436.00
	Investment Earning/Int Inc	Revenue	$ 5,311.49	$ 837.46	$ 273.00	$ 253.00
	Miscellaneous	Revenue	$ 91,898.34	$ 11,059.25	$ 3,138.00	$ -
	Inter-Fund Transfers In	Revenue	$ -	$ -	$ -	$ -
	Proceeds fr Sale of Cap Assets	Revenue	$ -	$ -	$ -	$ -
340	**340 AFFORDABLE HOUSING**		**$ 477,906.92**	**$ (1,944.55)**	**$ (79,138.00)**	**$ 1,731,689.00**
350	**350 CAPITAL PROJECTS**					
	Services - Repair & Maintenanc	Expense	$ -	$ -	$ -	$ -
	Capital Outlay	Expense	$ 2,642,367.63	$ 6,181,988.41	$ 20,267,668.00	$ 9,728,320.00
	Trans Out to Cap Proj Funds	Expense	$ -	$ -	$ -	$ -
	Miscellaneous	Revenue	$ -	$ -	$ -	$ -
	Inter-Fund Trans for Cap Proj	Revenue	$ 2,117,455.16	$ 5,666,541.68	$ 20,166,265.00	$ 9,642,748.00
350	**350 CAPITAL PROJECTS**		**$ (524,912.47)**	**$ (515,446.73)**	**$ (101,403.00)**	**$ (85,572.00)**
360	**360 AMCAN RD E ASSMT DIST**					
	Capital Outlay	Expense	$ -	$ -	$ 314,900.00	$ 314,821.00
	Investment Earning/Int Inc	Revenue	$ 3,717.10	$ 180.71	$ 107.00	$ 75.00
	Miscellaneous	Revenue	$ -	$ -	$ -	$ -
360	**360 AMCAN RD E ASSMT DIST**		**$ 3,717.10**	**$ 180.71**	**$ (314,793.00)**	**$ (314,746.00)**
370	**370 ZERO WATER FOOTPRINT**					
	Supplies & Services	Expense	$ 147,801.59	$ -	$ -	$ -

Budget Summary By Fund and Classification

Fund	Description	Classification	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Estimated Actuals	FY 2022-23 Requested Budget
	Trans Out to Cap Proj Funds	Expense	$ -	$ 237,800.00	$ 677,500.00	$ 677,509.00
	Charges for Services - Gen Gov	Revenue	$ 33,058.86	$ 83,019.87	$ 87,207.00	$ 600,089.00
	Investment Earning/Int Inc	Revenue	$ 5,435.72	$ 1,448.74	$ 786.00	$ 764.00
	Inter-Fund Transfers In	Revenue	$ -	$ 237,800.00	$ -	$ -
370	**370 ZERO WATER FOOTPRINT**		**$ (109,307.01)**	**$ 84,468.61**	**$ (589,507.00)**	**$ (76,656.00)**
380	**380 UTILITY UNDERGROUND FUND**					
	Inter-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Trans Out to Cap Proj Funds	Expense	$ -	$ -	$ 160,000.00	$ -
	Charges for Services - Gen Gov	Revenue	$ -	$ 159,959.60	$ -	$ -
	Investment Earning/Int Inc	Revenue	$ -	$ 236.01	$ 391.00	$ 376.00
380	**380 UTILITY UNDERGROUND FUND**		**$ -**	**$ 160,195.61**	**$ (159,609.00)**	**$ 376.00**
410	**410 2012 LEASE REV DEBT SVC**					
	Debt Service	Expense	$ 286,977.45	$ 284,024.08	$ -	$ -
	Investment Earning/Int Inc	Revenue	$ (1,128.35)	$ (172.15)	$ -	$ -
	Inter-Fund Transfers In	Revenue	$ 286,977.45	$ 285,324.58	$ -	$ -
410	**410 2012 LEASE REV DEBT SVC**		**$ (1,128.35)**	**$ 1,128.35**	**$ -**	**$ -**
420	**420 CABERNET VILLAGE LSE DS**					
	Debt Service	Expense	$ 473,159.00	$ 4,622,433.31	$ 98,235.00	$ 98,235.00
	Investment Earning/Int Inc	Revenue	$ -	$ -	$ -	$ -
	Other Financing Sources	Revenue	$ -	$ 4,569,064.00	$ -	$ -
	Inter-Fund Transfers In	Revenue	$ 473,159.00	$ 53,369.31	$ 98,235.00	$ 98,235.00
420	**420 CABERNET VILLAGE LSE DS**		**$ -**	**$ -**	**$ -**	**$ -**
440	**440 ENGIE EQUIP/LEASE DEBT SVC**					
	Debt Service	Expense	$ -	$ 4,032.95	$ 37,146.00	$ 35,502.00
	Inter-fund Transfers Out	Expense	$ -	$ 463,230.49	$ -	$ -
	Investment Earning/Int Inc	Revenue	$ -	$ -	$ -	$ -
	Other Financing Sources	Revenue	$ -	$ 531,860.24	$ -	$ -
	Inter-Fund Transfers In	Revenue	$ -	$ -	$ 37,146.00	$ 35,502.00
440	**440 ENGIE EQUIP/LEASE DEBT SVC**		**$ -**	**$ 64,596.80**	**$ -**	**$ -**
510	**510 WATER OPERATIONS**					
	Personnel - Wages	Expense	$ 1,017,524.74	$ 922,624.60	$ 1,128,275.00	$ 1,236,741.56
	Personnel - Benefits	Expense	$ 370,411.81	$ 544,765.32	$ 350,652.00	$ 393,985.13
	Supplies & Services	Expense	$ 147,022.29	$ 135,056.10	$ 498,511.00	$ 553,900.00
	Services - Repair & Maintenanc	Expense	$ 158,497.89	$ 220,937.71	$ 423,000.00	$ 861,000.00
	Services - Other	Expense	$ 63,404.52	$ 132,940.00	$ 126,043.50	$ 86,900.00
	Supplies - General Supplies	Expense	$ 253,042.41	$ 331,180.10	$ 532,682.00	$ 601,550.00
	Utilities & Maint	Expense	$ 135,096.51	$ 175,717.00	$ 138,400.00	$ 98,628.00
	Supplies - Purchased Water	Expense	$ 2,450,119.24	$ 2,274,138.33	$ 4,024,640.00	$ 4,385,210.00
	Debt Service	Expense	$ 259,835.64	$ 82,081.22	$ 82,200.00	$ 82,058.00
	Depreciation	Expense	$ 1,464,275.67	$ 1,460,021.45	$ 1,450,200.00	$ -
	Capital Outlay	Expense	$ -	$ -	$ 251,000.00	$ -
	Intra-fund Transfers Out	Expense	$ -	$ 400,000.00	$ 1,469,643.00	$ 85,675.00
	Inter-fund Transfers Out	Expense	$ 672,993.03	$ 4,504,054.29	$ 942,900.00	$ 978,214.00
	Trans Out to Cap Proj Funds	Expense	$ 266,718.64	$ 533,049.23	$ 735,000.00	$ 412,280.00
	Inter-fund Trans for DS	Expense	$ -	$ -	$ -	$ -
	Contra Account	Expense	$ (687,943.50)	$ (254,525.81)	$ (70,400.00)	$ (72,142.00)
	Retiree Medical (OPEB)	Expense	$ 40,636.68	$ 48,508.60	$ 53,300.00	$ 48,831.00

Budget Summary By Fund and Classification

Fund	Description	Classification	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Estimated Actuals	FY 2022-23 Requested Budget
	Retirement CalPERS	Expense	$ 142,736.02	$ 160,516.36	$ 168,997.00	$ 169,637.00
	Internal Service Fees	Expense	$ 97,500.00	$ 178,300.00	$ 363,350.00	$ 464,068.00
	Special or Extrodinary Items	Expense	$ -	$ 16,348.87	$ -	$ -
	Intergovernmental - Grants	Revenue	$ 3,676.09	$ 3,636.25	$ -	$ -
	Charges for Services - Gen Gov	Revenue	$ -	$ -	$ -	$ -
	Sale of Water	Revenue	$ 7,260,741.51	$ 8,538,740.15	$ 8,329,258.00	$ 9,606,729.00
	Investment Earning/Int Inc	Revenue	$ 205,918.78	$ 1,243,316.14	$ 126,678.00	$ 118,212.00
	Miscellaneous	Revenue	$ 198,341.10	$ 434,778.79	$ 142,874.00	$ 371,000.00
	Inter-Fund Transfers In	Revenue	$ -	$ 163,394.38	$ -	$ -
	Wtr/WW Penalties	Revenue	$ 69,101.59	$ -	$ 101,551.00	$ 112,291.00
	Recycled Water	Revenue	$ -	$ -	$ -	$ -
	Water Surcharge	Revenue	$ -	$ -	$ -	$ -
	Inter-Fund Trans for Cap Proj	Revenue	$ -	$ 5,523,200.84	$ -	$ -
	Intra-fund Transfers In	Revenue	$ -	$ 187,590.39	$ -	$ -
510	**510 WATER OPERATIONS**		**$ 885,907.48**	**$ 4,228,943.57**	**$ (3,968,032.50)**	**$ (178,303.69)**
515	**515 WTR DEBT SERVICE FUND**					
	Debt Service	Expense	$ -	$ 33,481.66	$ 89,643.00	$ 85,675.00
	Inter-fund Transfers Out	Expense	$ -	$ (0.46)	$ -	$ -
	Contra Account	Expense	$ -	$ -	$ -	$ (63,993.00)
	Other Financing Sources	Revenue	$ -	$ -	$ -	$ -
	Inter-Fund Transfers In	Revenue	$ -	$ -	$ -	$ -
	Intra-fund Transfers In	Revenue	$ -	$ -	$ 89,643.00	$ 85,675.00
515	**515 WTR DEBT SERVICE FUND**		**$ -**	**$ (33,481.20)**	**$ -**	**$ 63,993.00**
520	**520 WATER CAPACITY FEE FUND**					
	Supplies & Services	Expense	$ -	$ -	$ 47,200.00	$ 47,194.00
	Debt Service	Expense	$ 167,537.00	$ 160,426.18	$ 136,000.00	$ 10,680.00
	Depreciation	Expense	$ -	$ -	$ -	$ -
	Intra-fund Transfers Out	Expense	$ -	$ 164,722.67	$ -	$ -
	Inter-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Trans Out to Cap Proj Funds	Expense	$ 267,518.63	$ 3,551.84	$ 1,399,300.00	$ 891,620.00
	Contra Account	Expense	$ -	$ -	$ -	$ -
	Charges for Services - Gen Gov	Revenue	$ 332,487.44	$ 865,339.26	$ 888,820.00	$ 4,984,301.00
	Investment Earning/Int Inc	Revenue	$ 105,814.68	$ 28,786.97	$ 65,720.00	$ 54,918.00
	Miscellaneous	Revenue	$ -	$ -	$ -	$ -
	Intra-fund Transfers In	Revenue	$ -	$ -	$ -	$ -
520	**520 WATER CAPACITY FEE FUND**		**$ 3,246.49**	**$ 565,425.54**	**$ (627,960.00)**	**$ 4,089,725.00**
530	**530 WATER CIP**					
	Depreciation	Expense	$ -	$ -	$ -	$ -
	Capital Outlay	Expense	$ 539,439.82	$ 570,200.00	$ 1,380,000.00	$ -
	Intra-fund Transfers Out	Expense	$ -	$ 22,867.72	$ -	$ -
	Contra Account	Expense	$ (92,000.00)	$ (399,999.72)	$ -	$ -
	Miscellaneous	Revenue	$ -	$ 170,200.00	$ -	$ -
	Inter-Fund Trans for Cap Proj	Revenue	$ 534,237.27	$ 0.01	$ -	$ -
	Intra-fund Transfers In	Revenue	$ -	$ 400,000.00	$ 1,380,000.00	$ -
530	**530 WATER CIP**		**$ 86,797.45**	**$ 377,132.01**	**$ -**	**$ -**
540	**540 WASTEWATER OPERATIONS**					
	Personnel - Wages	Expense	$ 1,085,841.81	$ 1,037,860.69	$ 1,194,000.00	$ 1,455,071.84
	Personnel - Benefits	Expense	$ 300,591.65	$ 398,097.40	$ 328,663.00	$ 393,152.17
	Supplies & Services	Expense	$ 131,868.03	$ 125,824.21	$ 804,300.00	$ 878,000.00

Budget Summary By Fund and Classification

Fund	Description	Classification	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Estimated Actuals	FY 2022-23 Requested Budget
	Services - Repair & Maintenanc	Expense	$ 243,904.94	$ 341,271.21	$ 783,900.00	$ 760,500.00
	Services - Other	Expense	$ 165,842.47	$ 150,717.79	$ 224,328.00	$ 230,000.00
	Supplies - General Supplies	Expense	$ 106,284.02	$ 71,607.91	$ 153,850.00	$ 104,900.00
	Utilities & Maint	Expense	$ 323,049.91	$ 475,772.07	$ 317,458.00	$ 326,935.00
	Debt Service	Expense	$ 693,016.39	$ 699,460.33	$ 742,000.00	$ 755,370.00
	Depreciation	Expense	$ 1,619,856.27	$ 1,612,154.16	$ 1,596,400.00	$ -
	Capital Outlay	Expense	$ 3,609.63	$ -	$ 575,300.00	$ 15,000.00
	Intra-fund Transfers Out	Expense	$ -	$ 444,026.66	$ 2,282,510.00	$ 1,640,595.00
	Inter-fund Transfers Out	Expense	$ 1,112,838.51	$ 1,739,154.69	$ 845,000.00	$ 1,038,429.00
	Trans Out to Cap Proj Funds	Expense	$ 659.12	$ 4,820.89	$ 60,000.00	$ -
	Inter-fund Trans for DS	Expense	$ -	$ -	$ -	$ -
	Contra Account	Expense	$ (688,835.04)	$ (729,881.35)	$ (703,400.00)	$ (722,377.00)
	Retiree Medical (OPEB)	Expense	$ 48,104.67	$ 52,918.94	$ 53,300.00	$ 54,994.00
	Retirement CalPERS	Expense	$ 173,543.72	$ 179,676.63	$ 204,127.00	$ 246,674.46
	Internal Service Fees	Expense	$ 115,100.00	$ 249,100.00	$ 321,250.00	$ 501,929.00
	Special or Extrodinary Items	Expense	$ -	$ 4,956.08	$ -	$ -
	Intergovernmental - Grants	Revenue	$ 5,393.00	$ -	$ -	$ -
	Utility Service Charge - Sewer	Revenue	$ 4,410,293.65	$ 4,722,445.70	$ 4,628,872.00	$ 4,564,760.00
	Investment Earning/Int Inc	Revenue	$ 126,626.82	$ 39,833.61	$ 16,899.00	$ 18,883.00
	Miscellaneous	Revenue	$ 22,878.21	$ 26,950.76	$ 20,097.00	$ 22,500.00
	Inter-Fund Transfers In	Revenue	$ -	$ 39,522.00	$ -	$ -
	Wtr/WW Penalties	Revenue	$ 44,943.47	$ -	$ 64,699.00	$ 74,350.00
	Intra-fund Transfers In	Revenue	$ -	$ -	$ -	$ -
540	**540 WASTEWATER OPERATIONS**		**$ (825,140.95)**	**$ (2,028,786.24)**	**$ (5,052,419.00)**	**$ (2,998,680.47)**
545	**545 WW DEBT SERVICE FUND**					
	Debt Service	Expense	$ 314,444.26	$ 395,199.75	$ 530,656.00	$ 206,641.00
	Intra-fund Transfers Out	Expense	$ -	$ 2,696,355.37	$ -	$ -
	Contra Account	Expense	$ (293,285.11)	$ (300,811.55)	$ (469,619.00)	$ (154,345.00)
	Investment Earning/Int Inc	Revenue	$ -	$ -	$ -	$ -
	Other Financing Sources	Revenue	$ -	$ -	$ -	$ -
	Inter-Fund Transfers In	Revenue	$ 314,444.26	$ -	$ -	$ -
	Intra-fund Transfers In	Revenue	$ -	$ 314,444.26	$ 530,656.00	$ 206,641.00
545	**545 WW DEBT SERVICE FUND**		**$ 293,285.11**	**$ (2,476,299.31)**	**$ 469,619.00**	**$ 154,345.00**
550	**550 WASTEWATER CAPACITY FEE**					
	Supplies & Services	Expense	$ -	$ -	$ 47,200.00	$ 47,194.00
	Debt Service	Expense	$ -	$ 1,164,244.44	$ -	$ -
	Depreciation	Expense	$ -	$ -	$ -	$ -
	Intra-fund Transfers Out	Expense	$ -	$ -	$ 200,000.00	$ 375,000.00
	Trans Out to Cap Proj Funds	Expense	$ -	$ 2,816.46	$ -	$ -
	Intergovernmental - Grants	Revenue	$ -	$ -	$ -	$ -
	Charges for Services - Gen Gov	Revenue	$ 136,045.90	$ 347,710.40	$ 512,267.00	$ 2,777,903.00
	Investment Earning/Int Inc	Revenue	$ 173,681.37	$ 150,938.96	$ 16,509.00	$ -
	Intra-fund Transfers In	Revenue	$ -	$ -	$ -	$ -
550	**550 WASTEWATER CAPACITY FEE**		**$ 309,727.27**	**$ (668,411.54)**	**$ 281,576.00**	**$ 2,355,709.00**
560	**560 WW CIP**					
	Depreciation	Expense	$ -	$ -	$ -	$ -
	Capital Outlay	Expense	$ 659.12	$ 4,817,722.09	$ 3,161,536.00	$ 2,807,171.00
	Intra-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Inter-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Contra Account	Expense	$ -	$ (4,792,222.09)	$ -	$ -
	Intergovt Transfers Out	Expense	$ -	$ -	$ -	$ -

Budget Summary By Fund and Classification

Fund	Description	Classification	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Estimated Actuals	FY 2022-23 Requested Budget
	Miscellaneous	Revenue	$ -	$ 25,500.00	$ -	$ -
	Other Financing Sources	Revenue	$ -	$ -	$ -	$ -
	Inter-Fund Transfers In	Revenue	$ -	$ -	$ -	$ -
	Inter-Fund Trans for Cap Proj	Revenue	$ 659.12	$ 17,603.00	$ 652,000.00	$ 480,070.00
	Intra-fund Transfers In	Revenue	$ -	$ 2,750,937.77	$ 1,876,854.00	$ 1,733,954.00
560	**560 WW CIP**		**$ -**	**$ 2,768,540.77**	**$ (632,682.00)**	**$ (593,147.00)**
570	**570 WW CAPITAL RESERVE**					
	Intra-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Investment Earning/Int Inc	Revenue	$ 5,010.27	$ 1,618.68	$ 944.00	$ 874.00
	Inter-Fund Transfers In	Revenue	$ 75,000.00	$ -	$ -	$ -
	Intra-fund Transfers In	Revenue	$ -	$ 75,000.00	$ 75,000.00	$ 75,000.00
570	**570 WW CAPITAL RESERVE**		**$ 80,010.27**	**$ 76,618.68**	**$ 75,944.00**	**$ 75,874.00**
580	**580 RECYCLED WATER FUND**					
	Personnel - Wages	Expense	$ -	$ -	$ 155,860.00	$ 24,231.17
	Personnel - Benefits	Expense	$ -	$ -	$ 36,604.00	$ 7,739.50
	Supplies & Services	Expense	$ -	$ -	$ 36,008.00	$ 322,500.00
	Services - Repair & Maintenanc	Expense	$ -	$ -	$ -	$ 20,000.00
	Services - Other	Expense	$ -	$ -	$ -	$ 3,100.00
	Supplies - General Supplies	Expense	$ -	$ -	$ -	$ 42,500.00
	Supplies - Purchased Water	Expense	$ 17,564.00	$ 139.01	$ 150,000.00	$ 150,000.00
	Debt Service	Expense	$ -	$ 716.71	$ 41,300.00	$ 55,776.00
	Depreciation	Expense	$ -	$ 18,446.92	$ -	$ -
	Capital Outlay	Expense	$ -	$ -	$ -	$ 170,000.00
	Intra-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Inter-fund Transfers Out	Expense	$ -	$ 202,916.00	$ 807,900.00	$ 22,510.00
	Trans Out to Cap Proj Funds	Expense	$ -	$ 5,519,720.37	$ -	$ -
	Contra Account	Expense	$ -	$ (53,500.00)	$ -	$ -
	Retiree Medical (OPEB)	Expense	$ -	$ -	$ 971,800.00	$ 196.00
	Retirement CalPERS	Expense	$ -	$ -	$ 32,635.00	$ 1,981.87
	Internal Service Fees	Expense	$ -	$ -	$ 286,300.00	$ 27,445.00
	Special or Extrodinary Items	Expense	$ -	$ -	$ -	$ -
	Charges for Services - Gen Gov	Revenue	$ -	$ -	$ -	$ -
	Investment Earning/Int Inc	Revenue	$ -	$ 262.67	$ 11,767.00	$ 3,468.00
	Miscellaneous	Revenue	$ -	$ 1,858.00	$ -	$ 1,950.00
	Inter-Fund Transfers In	Revenue	$ -	$ 4,700,293.96	$ -	$ -
	Recycled Water	Revenue	$ 93,613.98	$ 113,591.01	$ 118,795.00	$ 124,200.00
	Intra-fund Transfers In	Revenue	$ -	$ -	$ -	$ -
580	**580 RECYCLED WATER FUND**		**$ 76,049.98**	**$ (872,433.37)**	**$ (2,387,845.00)**	**$ (718,361.54)**
585	**585 RECYCLED WTR CAPACITY FEE**					
	Debt Service	Expense	$ -	$ -	$ -	$ -
	Depreciation	Expense	$ -	$ -	$ -	$ -
	Intra-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Inter-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Trans Out to Cap Proj Funds	Expense	$ -	$ -	$ -	$ -
	Charges for Services - Gen Gov	Revenue	$ -	$ -	$ -	$ -
	Investment Earning/Int Inc	Revenue	$ -	$ -	$ -	$ -
	Miscellaneous	Revenue	$ -	$ -	$ -	$ -
	Intra-fund Transfers In	Revenue	$ -	$ -	$ -	$ -
585	**585 RECYCLED WTR CAPACITY FEE**		**$ -**	**$ -**	**$ -**	**$ -**

Budget Summary By Fund and Classification

Fund	Description	Classification	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Estimated Actuals	FY 2022-23 Requested Budget
590	**590 RECYCLED WATER CIP**					
	Depreciation	Expense	$ -	$ -	$ -	$ -
	Capital Outlay	Expense	$ -	$ 53,500.00	$ 820,400.00	$ 820,414.00
	Intra-fund Transfers Out	Expense	$ -	$ -	$ -	$ -
	Contra Account	Expense	$ -	$ -	$ -	$ -
	Miscellaneous	Revenue	$ -	$ 53,500.00	$ -	$ -
	Inter-Fund Trans for Cap Proj	Revenue	$ -	$ -	$ 820,400.00	$ 820,413.00
	Intra-fund Transfers In	Revenue	$ -	$ -	$ -	$ -
590	**590 RECYCLED WATER CIP**		**$ -**	**$ -**	**$ -**	**$ (1.00)**
651	**651 ISF - BLDG MAINTENANCE**					
	Personnel - Wages	Expense	$ 84,462.18	$ 65,797.16	$ 85,140.00	$ 96,771.56
	Personnel - Benefits	Expense	$ 45,556.98	$ 51,670.76	$ 38,409.00	$ 38,191.04
	Supplies & Services	Expense	$ 84,670.67	$ 75,123.32	$ 209,900.00	$ 229,940.00
	Services - Repair & Maintenanc	Expense	$ 66,063.95	$ 74,737.40	$ 193,800.00	$ 204,500.00
	Services - Other	Expense	$ 13,400.00	$ 22,015.62	$ 28,000.00	$ 27,657.00
	Supplies - General Supplies	Expense	$ 33,754.86	$ 26,747.23	$ 33,500.00	$ 35,500.00
	Utilities & Maint	Expense	$ 35,550.73	$ 43,609.82	$ 58,000.00	$ 48,958.00
	Capital Outlay	Expense	$ -	$ -	$ -	$ -
	Retiree Medical (OPEB)	Expense	$ 3,633.99	$ 5,555.98	$ 4,600.00	$ 4,633.00
	Retirement CalPERS	Expense	$ 14,498.95	$ 15,320.90	$ 17,643.00	$ 12,682.13
	Charges for Services - Gen Gov	Revenue	$ 250,000.00	$ 514,000.00	$ 593,300.00	$ 666,500.00
	Investment Earning/Int Inc	Revenue	$ 4,083.85	$ 436.45	$ 337.00	$ 366.00
	Inter-Fund Transfers In	Revenue	$ -	$ -	$ -	$ -
651	**651 ISF - BLDG MAINTENANCE**		**$ (127,508.46)**	**$ 133,858.26**	**$ (75,355.00)**	**$ (31,966.73)**
652	**652 ISF - FLEET**					
	Personnel - Wages	Expense	$ 95,543.30	$ 92,906.12	$ 103,141.00	$ 120,593.09
	Personnel - Benefits	Expense	$ 50,919.80	$ 53,324.93	$ 31,327.00	$ 45,022.45
	Supplies & Services	Expense	$ 363.08	$ 222.82	$ 1,150.00	$ 1,900.00
	Services - Repair & Maintenanc	Expense	$ 156,148.16	$ 118,269.54	$ 150,000.00	$ 166,859.00
	Services - Other	Expense	$ 14,274.05	$ 22,015.62	$ 28,000.00	$ 28,157.00
	Supplies - General Supplies	Expense	$ 77,140.34	$ 67,183.46	$ 75,000.00	$ 121,700.00
	Utilities & Maint	Expense	$ 596.72	$ 537.14	$ 850.00	$ 582.00
	Debt Service	Expense	$ 36,757.23	$ 36,885.23	$ 36,800.00	$ 372,322.00
	Depreciation	Expense	$ 213,038.71	$ 216,774.41	$ 163,400.00	$ -
	Capital Outlay	Expense	$ 62,971.01	$ 474,382.25	$ 470,000.00	$ 153,000.00
	Contra Account	Expense	$ (52,348.21)	$ (536,289.76)	$ -	$ -
	Retiree Medical (OPEB)	Expense	$ 3,634.23	$ 5,556.18	$ 4,600.00	$ 4,633.00
	Retirement CalPERS	Expense	$ 15,713.83	$ 17,183.31	$ 19,808.00	$ 31,955.49
	Charges for Services - Gen Gov	Revenue	$ 101,100.00	$ 655,800.00	$ 889,800.00	$ 672,600.00
	Investment Earning/Int Inc	Revenue	$ 7,544.36	$ 583.27	$ 194.00	$ 257.00
	Miscellaneous	Revenue	$ 212,201.36	$ (0.09)	$ 10,900.00	$ -
	Inter-Fund Transfers In	Revenue	$ -	$ -	$ -	$ -
	Proceeds fr Sale of Cap Assets	Revenue	$ -	$ -	$ 10,000.00	$ 375,000.00
652	**652 ISF - FLEET**		**$ (353,906.53)**	**$ 87,431.93**	**$ (173,182.00)**	**$ 1,132.97**
653	**653 ISF - INFO TECHNOLOGY**					
	Personnel - Wages	Expense	$ 22,525.64	$ 14,629.59	$ 18,412.00	$ 18,968.03
	Personnel - Benefits	Expense	$ 1,510.70	$ (1,353.01)	$ 3,815.00	$ 3,302.63
	Supplies & Services	Expense	$ 331,926.99	$ 345,843.97	$ 598,193.00	$ 754,777.00
	Services - Other	Expense	$ 900.00	$ 1,775.51	$ 2,100.00	$ 1,613.00
	Supplies - General Supplies	Expense	$ 23,591.55	$ 1,275.59	$ 1,500.00	$ -
	Utilities & Maint	Expense	$ 14,134.66	$ 18,792.06	$ 20,500.00	$ 20,597.00

Budget Summary By Fund and Classification

Fund	Description	Classification	FY 2019-20 Actuals	FY 2020-21 Actuals	FY 2021-22 Estimated Actuals	FY 2022-23 Requested Budget
	Debt Service	Expense	$ 69,843.96	$ 80,186.55	$ 135,933.00	$ 136,409.00
	Retiree Medical (OPEB)	Expense	$ 314.01	$ 534.39	$ 500.00	$ 383.00
	Retirement CalPERS	Expense	$ 2,374.64	$ 1,545.70	$ 3,507.00	$ 4,879.38
	Charges for Services - Gen Gov	Revenue	$ 225,000.00	$ 524,100.00	$ 614,700.00	$ 915,800.00
	Investment Earning/Int Inc	Revenue	$ 6,733.87	$ 579.69	$ 149.00	$ 293.00
	Miscellaneous	Revenue	$ -	$ -	$ -	$ -
	Inter-Fund Transfers In	Revenue	$ -	$ -	$ -	$ -
653	**653 ISF - INFO TECHNOLOGY**		**$ (235,388.28)**	**$ 61,449.34**	**$ (169,611.00)**	**$ (24,836.04)**
654	**654 ISF - LEGAL SERVICES**					
	Supplies & Services	Expense	$ 218,820.45	$ 347,500.94	$ 185,000.00	$ 185,000.00
	Services - Other	Expense	$ -	$ -	$ -	$ -
	Charges for Services - Gen Gov	Revenue	$ -	$ 176,700.00	$ 184,800.00	$ 185,000.00
	Investment Earning/Int Inc	Revenue	$ -	$ (116.34)	$ -	$ -
	Inter-Fund Transfers In	Revenue	$ -	$ 67,500.00	$ -	$ -
654	**654 ISF - LEGAL SERVICES**		**$ (218,820.45)**	**$ (103,417.28)**	**$ (200.00)**	**$ -**
	Revenue Total		**$ 46,279,693.19**	**$ 73,634,024.45**	**$ 89,399,889.25**	**$ 84,738,905.00**
	Expense Total		**$ 43,946,131.25**	**$ 68,309,679.97**	**$ 108,252,340.56**	**$ 74,737,917.34**

CITY OF AMERICAN CANYON

FY 2022-23

Recommended Budget

City Council Meeting
Wednesday, June 15, 2022

Budget Development

- Budget preparation began in January
- Preliminary General Fund discussion with Council April 5th
- Finance Subcommittee Proposed Budget discussion May 12th
- Council Proposed Budget and KPI discussion May 17th
- Recommended Budget for Council Adoption today

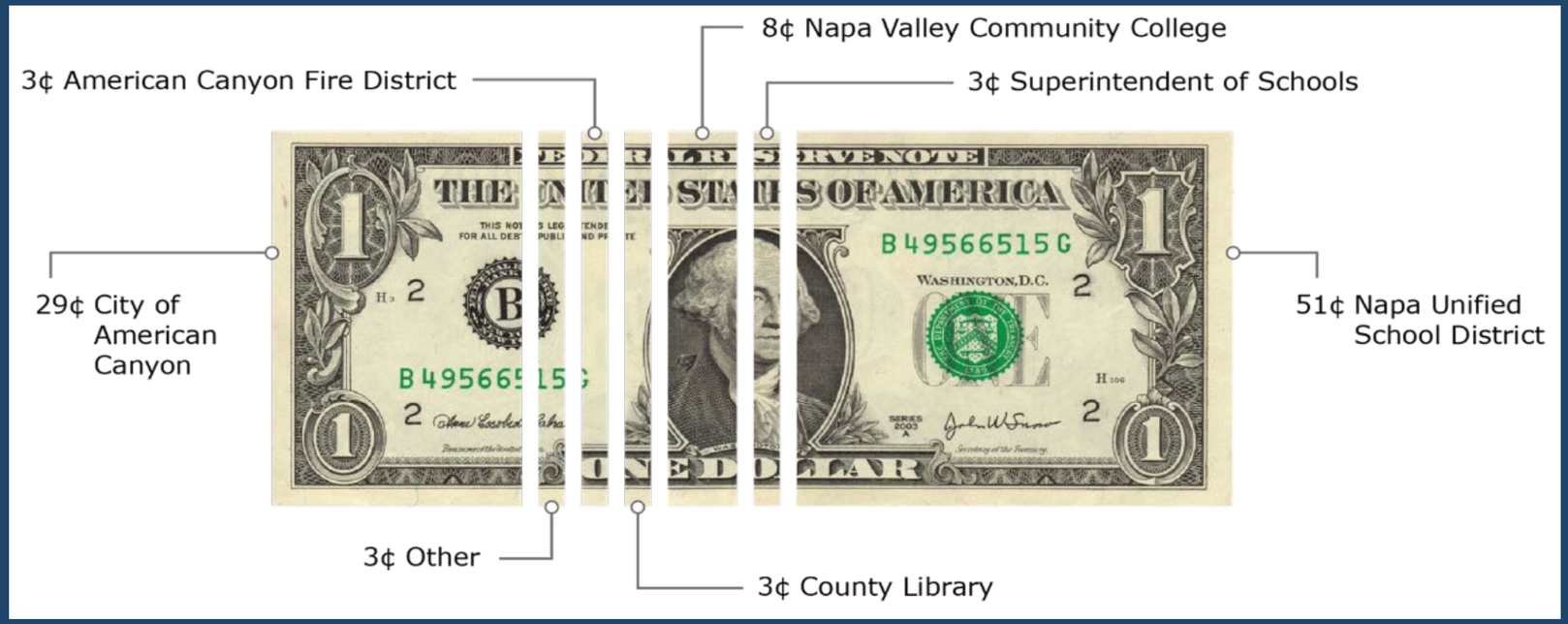
How We Achieved a Balanced Budget

- Proposed Budget shortfall of approximately $1.0M

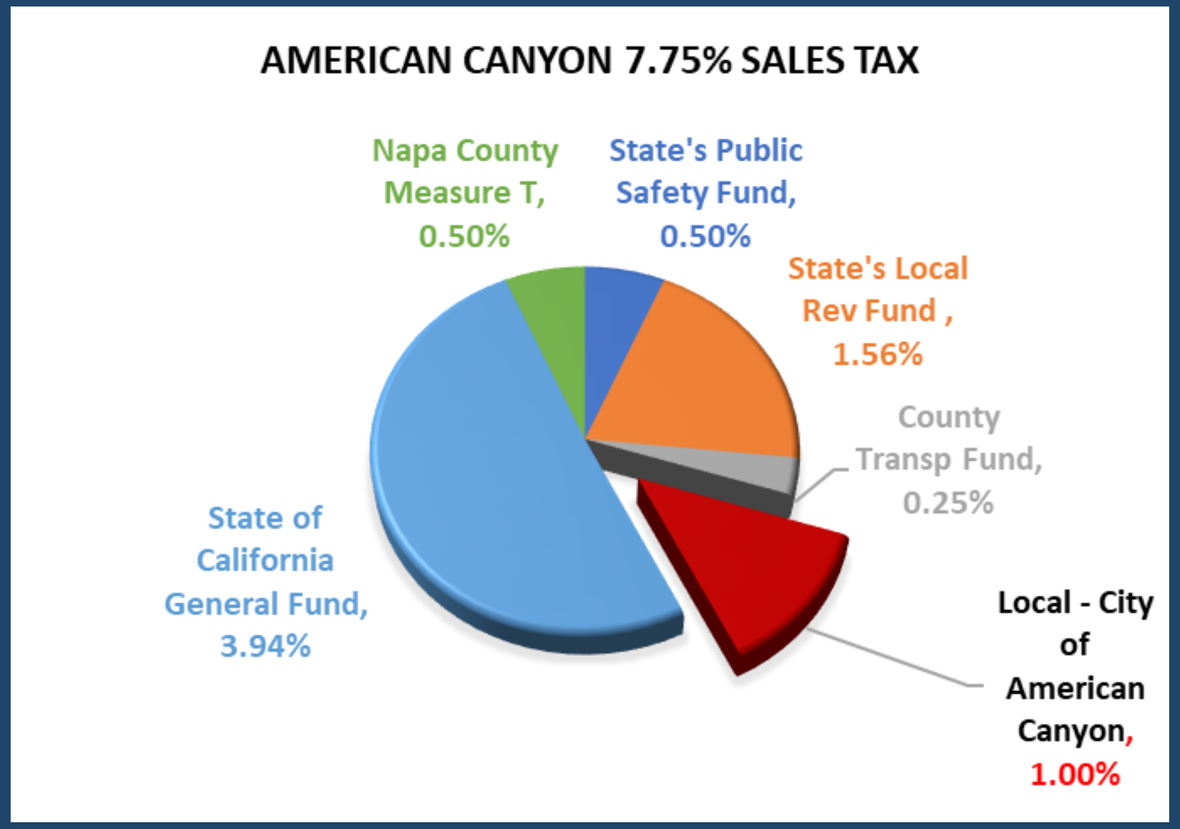
- Cut proposed Asset Management System
- Removed Bucket Truck, Trailer, and some other equipment that has already been purchased
- Refined insurance costs
- Located additional Cardroom Admissions revenue
- Refined personnel costs
- Changed City Hall re-roofing to Civic Impact from Internal Service Fund

- Recommended Budget Net Income of $33,850

Property Tax Allocations



Sales Tax Allocation



Key Revenue Assumptions

- Property Tax (3.8% increase)
- Sales Tax (1.2% increase after FY 2022 revision)
- Transient Occupancy Tax (2.6% increase)
- Cardroom, Business License, TBID (45.3% increase) primarily due to addition of new gaming tables

- Other estimates weighted as four year average or average dollar growth year-over-year

- Investments (LAIF 0.3% with other at 1.3%)

Key Expenditure Assumptions

- Personnel Costs - $9.0M
  (35.6% of total)
- Police Services - $7.7M
  (29.3% of total)
- Debt Service - $134K
  (1.2% decrease)
- Internal Service Fund Support - $1.4M
  (9.5% decrease)
- Total Increase of 3.6% to $25.4M

General Fund Position Requests

• Public Works (Engineering Technician)	$112.2K
• Parks & Recreation (Rec Coordinator + PT)	$321.5K
• Police (Lieutenant – January 2023)	$158.5K
Total	$592.2K

Internal Service Fund Support Changes

• Buildings & Maintenance	($212K)
• Fleet	($125K)
• Information Technology	$174K
• Legal	$12K
Total	($151K)

General Fund FY 2022-23

Proposed Budget Estimate-To-Date

• General Fund Revenues	$25.5M
• General Fund Expenditures	$25.4M
• General Fund Net Income	$33,850

Estimated unassigned fund balance expected to be approximately $1.8M at the end of FY 2022-23

General Fund Revenue and Expenditure Projections

	2021-22 Estimate	2022-23 Proposed	2023-24 Projected	2024-25 Projected	2025-26 Projected	2026-27 Projected	2027-28 Projected	2028-29 Projected	2029-30 Projected	2030-31 Projected	2031-32 Projected
Revenues (1)											
Property Tax (2)	12,072,082	12,533,133	13,034,458	13,392,906	13,761,211	14,174,047	14,634,704	15,146,918	15,677,060	16,225,758	16,712,530
Sales Tax (2)	2,681,142	3,020,000	3,155,000	3,270,000	3,385,000	3,500,000	3,615,000	3,715,000	3,815,000	3,915,000	4,015,000
Transient Occupancy Tax (3)	1,514,746	1,560,000	1,716,000	1,973,400	2,269,410	2,496,351	2,621,169	2,699,804	2,780,798	2,864,222	2,950,148
Other Taxes	413,347	600,450	644,571	669,918	698,782	721,850	743,112	760,180	767,884	740,677	752,854
Franchise Fees	872,778	913,000	945,865	980,624	1,017,393	1,056,299	1,097,474	1,141,060	1,187,207	1,236,078	1,287,843
Licenses And Permits	361,804	484,200	508,410	533,831	560,522	504,470	454,023	476,724	524,396	576,836	519,152
Fines, Forfeitures, And Penalties	60,113	76,130	82,943	86,690	90,625	84,841	77,925	75,827	79,219	84,204	88,014
Intergovernmental	53,000	58,723	57,500	57,500	57,500	57,500	57,500	57,500	57,500	57,500	57,500
Charges For Services	1,527,759	2,050,920	2,189,138	2,309,513	2,413,204	2,324,967	2,245,830	2,336,410	2,420,443	2,518,877	2,422,451
Investment Earnings (Interest And Rents)	416,633	471,534	499,651	531,559	552,234	567,422	577,320	587,402	596,192	606,636	617,275
Miscellaneous	689,664	566,141	566,141	566,141	566,141	566,141	566,141	566,141	566,141	566,141	566,141
Transfers In - Interfund For Support Services	1,612,900	1,899,153	1,994,111	2,093,816	2,198,507	2,308,432	2,423,854	2,545,047	2,672,299	2,805,914	2,946,210
Transfers In - Gasoline Tax	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Transfers In - Capital Projects	223,346	-	-	-	-	-	-	-	-	-	-
Transfers In - Other	720,000	926,212	926,212	926,212	926,212	926,212	926,212	926,212	926,212	926,212	926,212
Total Revenues	**23,519,314**	**25,459,596**	**26,620,000**	**27,692,110**	**28,796,741**	**29,588,532**	**30,340,264**	**31,334,225**	**32,370,351**	**33,424,055**	**34,161,330**
Expenditures (1)											
Salaries (4)	5,207,638	6,114,293	6,350,508	6,587,542	6,833,742	7,089,468	7,355,096	7,631,015	7,917,630	8,215,362	8,524,650
Benefits	1,485,540	1,444,333	1,473,219	1,502,684	1,532,737	1,563,392	1,594,660	1,626,553	1,659,084	1,692,266	1,726,111
Retirement (Calpers) (5)	866,099	969,745	1,047,325	1,110,164	1,154,571	1,200,753	1,272,799	1,323,711	1,403,133	1,459,258	1,546,814
Retiree Medical (Opeb) (5)	485,900	515,781	557,043	584,896	596,594	608,525	620,696	633,110	645,772	658,688	671,861
Subtotal Personnel	8,045,177	9,044,152	9,428,095	9,785,286	10,117,644	10,462,138	10,843,251	11,214,389	11,625,619	12,025,574	12,469,436
Supplies And Services	6,560,134	6,492,127	6,492,127	6,686,891	6,887,498	7,094,122	7,292,419	7,496,374	7,706,151	7,921,919	8,135,736
Internal Service Fees	1,598,000	1,446,458	1,475,387	1,534,403	1,580,435	1,627,848	1,684,822	1,740,422	1,797,855	1,855,387	1,903,627
Sheriff Contract (6)	7,224,381	7,666,071	8,051,071	8,292,603	8,541,381	8,797,623	9,061,551	9,333,398	9,613,400	9,901,802	10,198,856
Utilites	594,409	613,338	629,656	646,989	665,382	618,676	576,441	591,860	596,965	602,272	607,782
Capital Outlay	371,285	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Miscellaneous	(57,100)	(55,927)	(55,927)	(55,927)	(55,927)	(55,927)	(55,927)	(55,927)	(55,927)	(55,927)	(55,927)
Transfers Out - Capital Projects	67,790	67,790	67,790	67,790	67,790	67,790	67,790	67,790	67,790	67,790	67,790
Transfer Out - Debt Service	135,381	133,737	505,589	507,098	507,151	509,751	511,484	506,812	508,428	510,111	513,146
Subtotal Non-Personnel	16,494,280	16,381,594	17,183,693	17,697,847	18,211,710	18,677,883	19,156,580	19,698,729	20,252,662	20,821,354	21,389,010
Total Expenditures	**24,539,457**	**25,425,746**	**26,611,788**	**27,483,133**	**28,329,354**	**29,140,021**	**29,999,831**	**30,913,118**	**31,878,281**	**32,846,928**	**33,858,446**
Change to Reserve - Surplus/(Shortfall)	**(1,020,143)**	**33,850**	**8,212**	**208,977**	**467,387**	**448,511**	**340,433**	**421,107**	**492,070**	**577,127**	**302,884**
Ending Fund Balance	**11,184,481**	**11,218,331**	**11,226,543**	**11,435,520**	**11,902,907**	**12,351,418**	**12,691,851**	**13,112,958**	**13,605,028**	**14,182,155**	**14,485,039**

(1) Assumes slowing economy in FY 2022-23 and 2023-24 with a moderated recovery in future years.
(2) 5-Year Forecast based on consultant data with current trend analysis for year 6 and beyond.
(3) Based on economic consultant forecast plus a conservative impact from the addition of expected new hotels in the City.
(4) Includes positions as presented in recommended budget. No additional positions are assumed. Assumes changes as per current labor MOU currently in negotiation.
(5) Assumes reduction of Discount Rate as expected to occur in the coming fiscal year.
(6) Includes approved contract staff changes and a 3% growth rate based on historical contracts.

General Fund - Fund Balance and Reserve Projections

Reserves	2021-22 Estimate	2022-23 Proposed	2023-24 Projected	2024-25 Projected	2025-26 Projected	2026-27 Projected	2027-28 Projected	2028-29 Projected	2029-30 Projected	2030-31 Projected	2031-32 Projected
General Fund Committed Reserve											
Target Reserve (1)	4,806,310	6,084,072	6,306,055	6,509,602	6,727,061	6,938,603	7,140,620	7,355,139	7,584,629	7,825,516	8,067,257
Amount Funded, beginning of year	4,868,667	5,012,999	5,172,783	5,338,958	5,511,781	5,691,516	5,878,441	6,072,843	6,275,021	6,485,286	6,703,961
Increase to Reserves (2)	144,332	159,784	166,175	172,823	179,735	186,925	194,402	202,178	210,265	218,676	227,423
Amount Funded, end of year	5,012,999	5,172,783	5,338,958	5,511,781	5,691,516	5,878,441	6,072,843	6,275,021	6,485,286	6,703,961	6,931,384
Capital Projects Committed Reserve											
Target Reserve	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Amount Funded, beginning of year	1,518,360	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Increase (Decrease) to Reserves (3)	481,640	-	-	-	-	-	-	-	-	-	-
Amount Funded, end of year	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Economic Development Assigned Reserve											
Target Reserve	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Amount Funded, beginning of year	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Increase (Decrease) to Reserves (3)	-	-	-	-	-	-	-	-	-	-	-
Amount Funded, end of year	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Total Increase (Decrease) to Reserves	625,972	159,784	166,175	172,823	179,735	186,925	194,402	202,178	210,265	218,676	227,423
"All Other" Fund Balance (4)											
Beginning Unassigned Fund Balance	3,850,226	2,050,782	1,809,851	1,565,640	1,537,109	1,776,249	2,001,447	2,111,093	2,293,637	2,539,056	2,861,123
Beginning "All Other" Fund Balance	967,371	1,120,700	1,235,697	1,321,945	1,386,631	1,435,145	1,471,531	1,507,917	1,544,302	1,580,688	1,617,074
Net Operating Results to Fund Balance	(1,799,444)	(240,931)	(244,211)	(28,530)	239,139	225,198	109,645	182,544	245,419	322,067	39,078
Increase (Decrease) to Reserves	153,329	114,997	86,248	64,686	48,514	36,386	36,386	36,386	36,386	36,386	36,386
Ending Unassigned Fund Balance	2,050,782	1,809,851	1,565,640	1,537,109	1,776,249	2,001,447	2,111,093	2,293,637	2,539,056	2,861,123	2,900,201
Ending "All Other" Fund Balance	1,120,700	1,235,697	1,321,945	1,386,631	1,435,145	1,471,531	1,507,917	1,544,302	1,580,688	1,617,074	1,653,459

(1) Target is 25% of General Fund expenditures for the prior year.
(2) Minimum increase is 3% of salary expense in the year just concluded. Funding is calculated as a reduction of ending unassigned fund balance.
(3) Minimum increase is $100,000 per year until Target Reserve is achieved.
(4) "All Other" Fund Balance includes nonspendable, restricted, and unassigned balances remaining.

CITY OF AMERICAN CANYON

QUESTIONS?

Special Revenue Funds

- $5.5M EDA Grant for Green Island Road
- $1.0M OBAG 3 for Green Island Road
- $1.0M State Transportation Improvement Program

- Funding primarily expended for Capital Improvements

Capital Projects Funds

- Green Island Road ($14M total - $3.5M in FY 2022-23)
- ARPA Projects ($9.0M using $4.4M ARPA)

- Plus New CIP Projects

Capital Project Funding Analysis

	Annual Total*
FY 2020-21 Depreciation	$7.4M

FY 23-27 Budgeted Projects:

Summary of 5-Year CIP (Project Type)

Project No.	Estimated Life to date thru FY 21/22	Proposed FY 22/23 Budget	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	Total Project Amount
Civic	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
Parks	203,692	1,327,370	669,415	1,450,000	2,030,000	1,680,000	7,360,477
Recycled Water	39,405	2,860,596	-	-	-	-	2,900,000
Transportation	10,749,615	7,109,064	14,339,821	7,875,000	1,600,000	1,600,000	43,273,500
Wastewater	5,580,181	2,214,024	325,000	-	-	-	8,119,205
Water	-	-	45,000.00	505,000.00	550,000.00	650,000.00	1,750,000.00
TOTALS	**$16,572,893**	**$13,761,054**	**$15,379,236**	**$9,830,000**	**$4,180,000**	**$3,930,000**	**$63,653,181**

*Does not include new Engie Project for Wastewater Enterprise

Debt Service Funds

- Boys & Girls Club gymnasium paid in full in FY 2021-22
- Engie loan debt service
- City Hall debt service

- Only Governmental debts
- Business-Type debts are in Enterprise and ISF Funds

Budget Summary

	2019-20 Actual Revenues	2019-20 Actual Expenses	2019-20 Actual Net Income	2020-21 Actual Revenues	2020-21 Actual Expenses	2020-21 Actual Net Income	2021-22 Adopted Revenues	2021-22 Adopted Expenses	2021-22 Adopted Net Income	2021-22 Estimated Revenues	2021-22 Estimated Expenses	2021-22 Estimated Net Income	2022-23 Estimated Revenues	2022-23 Estimated Expenses	2022-23 Estimated Net Income
GENERAL FUND															
GENERAL FUND	20,504,134	20,123,661	380,473	20,149,870	19,016,325	1,133,545	22,477,050	22,559,250	(82,200)	22,397,877	23,634,457	(1,236,580)	24,328,466	24,566,746	(238,280)
DEVELOPER PROJECTS	572,801	521,377	51,424	843,159	563,192	279,967	491,000	405,000	86,000	1,121,437	905,000	216,437	1,131,130	859,000	272,130
GENERAL FUND TOTAL	21,076,934	20,645,038	431,896	20,993,029	19,579,518	1,413,511	22,968,050	22,964,250	3,800	23,519,314	24,539,457	(1,020,143)	25,459,596	25,425,746	33,850
SPECIAL REVENUE FUNDS															
STORM DRAIN/MEASURE A	199,072	203,115	(4,043)	37,668	373,200	(335,532)	55,300	525,000	(469,700)	89,649	1,295,000	(1,205,351)	52,458	810,000	(757,542)
MEASURE T	1,704,208	1,342,723	361,485	1,225,293	1,143,254	82,039	1,504,300	1,223,700	280,600	1,177,425	1,900,246	(722,821)	1,603,842	1,864,495	(260,653)
GAS TAX/ROAD MAINTENANCE	441,713	268,391	173,322	448,821	301,999	146,822	518,765	706,700	(187,935)	532,748	833,700	(300,952)	593,173	345,000	248,173
GAS TAX RMRA	390,846	-	390,846	385,871	1,698	384,173	407,800	445,000	(37,200)	433,283	225,000	208,283	476,446	300,000	176,446
CALHOME PROGRAM	602	-	602	232	-	232	660,000	660,000	-	660,014	660,000	14	306,034	306,000	34
CDBG - REHAB LOAN PROGRAM	2,480	336	2,144	10,613	-	10,613	1,200	-	1,200	4,393	-	4,393	12	-	12
HOME PROGRAM	184,571	72,971	111,600	213,190	171,130	42,060	750,000	750,000	-	68,558	750,000	(681,442)	500,028	500,000	28
STATE SUPP LAW ENF (COPS)	156,667	156,667	-	157,164	157,123	41	140,700	140,000	700	223,358	223,346	12	163,132	163,000	132
BEGIN PROGRAM	433	2,025	(1,592)	68,361	-	68,361	68,000	96,000	(28,000)	34,000	96,000	(62,000)	-	-	-
TFCA GRANT	55,428	(2,924)	58,352	-	-	-	-	-	-	-	-	-	-	-	-
STATE GRANTS	521,099	56,543	464,556	300,000	1,020,082	(720,082)	5,556,450	5,556,450	-	5,556,450	6,261,129	(704,679)	1,998,750	1,341,736	657,014
FEDERAL GRANTS	2,702	80,668	(77,966)	800,570	287,259	513,311	1,947,925	1,947,925	-	6,845,981	1,947,925	4,898,056	6,500,000	882,493	5,617,507
NEWELL OPEN SPACE PRESERVE	107,926	4,969	102,957	6,933	10,267	(3,334)	6,300	10,600	(4,300)	7,083	10,600	(3,517)	7,067	14,100	(7,033)
LAVIGNE OPEN SPACE MAINTEN	3,723	3,105	618	934	4,568	(3,634)	1,400	8,000	(6,600)	433	8,000	(7,567)	421	7,600	(7,179)
LLAD Zone 1, LaVigne	192,859	103,945	88,914	188,897	103,850	85,047	186,400	158,000	28,400	195,609	157,315	38,294	201,068	199,343	1,725
LLAD Zone 2, Vintage Ranch	260,700	267,313	(6,613)	267,380	220,652	46,728	260,300	225,400	34,900	285,790	259,547	26,243	283,246	288,165	(4,919)
LLAD Zone 3, Napa Junction	187,487	114,993	72,494	171,503	53,953	117,550	165,600	72,200	93,400	185,206	72,200	113,006	174,331	109,318	65,013
GP UPDATE FEE FUND	-	-	-	225,232	-	225,232	14,800	54,800	(40,000)	1,003	54,800	(53,797)	39,893	54,800	(14,907)
CANNABIS FUND	(95)	7,325	(7,420)	(24)	-	(24)	5,000	2,000	3,000	5,000	8,900	(3,900)	-	5,000	(5,000)
COMM FACILITIES DIST FUND	55,265	27,890	27,375	2,299,697	2,260,656	39,041	5,056,700	7,801,350	(2,744,650)	5,060,938	7,700,000	(2,639,062)	-	3,200,000	(3,200,000)
LEGAL SETTLEMENT	-	-	-	422,768	-	422,768	-		-	1,030		-	779	-	779
SPECIAL REVENUE FUNDS TOTAL	4,467,685	2,710,057	1,757,628	7,231,105	6,109,688	1,121,417	17,306,940	20,383,125	(3,076,185)	21,367,951	22,463,708	(1,095,757)	12,900,680	10,391,050	2,509,630
CAPITAL PROJECT FUNDS															
UTILITY UNDERGROUND	-	-	-	160,196	-	160,196	-	-	-	391	160,000	(159,609)	376	-	376
ZERO WATER FOOTPRINT	38,495	147,802	(109,307)	322,269	237,800	84,469	158,700	427,500	(268,800)	87,993	677,500	(589,507)	600,853	677,509	(76,656)
PARKS IMPACT FEE FUND	28,623	-	28,623	9,608	15,217	(5,609)	23,300	294,900	(271,600)	17,815	324,900	(307,085)	1,847,547	505,883	1,341,664
TRAFFIC IMPACT FEE FUND	1,911,069	1,844,225	66,844	1,264,567	472,192	792,375	305,100	2,075,775	(1,770,675)	1,231,425	2,271,657	(1,040,232)	2,399,376	392,426	2,006,950
CIVIC IMPACT FEE FUND	317,230	286,977	30,253	69,466	284,024	(214,558)	188,600	-	188,600	24,202	-	24,202	868,320	210,000	658,320
AFFORDABLE HOUSING	654,907	177,000	477,907	130,055	132,000	(1,945)	430,600	138,300	292,300	50,862	130,000	(79,138)	1,831,689	100,000	1,731,689
CAPITAL PROJECTS	2,642,367	2,642,367	-	6,181,988	6,181,988	-	17,367,300	19,250,600	(1,883,300)	20,166,265	20,267,668	(101,403)	9,642,748	9,728,320	(85,572)
AMCAN RD E ASSMT DIST	3,717	-	3,717	181	-	181	400	314,900	(314,500)	107	314,900	(314,793)	75	314,821	(314,746)
CAPITAL PROJECT FUNDS TOTAL	5,596,407	5,098,371	498,036	8,138,330	7,323,222	815,108	18,474,000	22,501,975	(4,027,975)	21,579,060	24,146,625	(2,567,565)	17,190,984	11,928,959	5,262,025
DEBT SERVICE FUNDS															
2012 LEASE REV DEBT SVC	285,849	286,977	(1,128)	285,152	284,024	1,128	350	-	350	-	-	-	-	-	-
CABERNET VILLAGE LSE DS	473,159	473,159	-	4,622,433	4,622,433	-	98,400	98,400	-	98,235	98,235	-	98,235	98,235	-
ENGIE EQUIP/LEASE DEBT SVC	-	-	-	531,860	467,263	64,597	-	-	-	37,146	37,146	-	35,502	35,502	-
DEBT SERVICE FUNDS TOTAL	759,008	760,136	(1,128)	5,439,446	5,373,721	65,725	98,750	98,400	350	135,381	135,381	-	133,737	133,737	-
GOVERNMENTAL FUNDS TOTAL	31,900,035	29,213,603	2,686,432	41,801,909	38,386,148	3,415,761	58,847,740	65,947,750	(7,100,010)	66,601,706	71,285,171	(4,683,465)	55,684,997	47,879,492	7,805,505

Water Enterprise

- Current rate structure through 2023
- Rate study in progress

- Includes New CIP projects
- Continued drought water purchases

Wastewater Enterprise

- CPI increase
- Rate study in progress

- Structural imbalance

Recycled Water Enterprise

- Established in FY 2020-21
- No uniform rate structure
- Rate study in progress

- Ramping up operations to help offset impact of drought on the Water Enterprise
- Currently experiencing annual deficits
- Only 0.3 FTE personnel allocated to date

Internal Service Funds

- ISFs should breakeven over time (Unrestricted Net Position)
- Net Position allowable for planned asset replacement or purchase

- Current year change in budgeting methods

Budget Summary

	2019-20 Actual Revenues	2019-20 Actual Expenses	2019-20 Actual Net Income	2020-21 Actual Revenues	2020-21 Actual Expenses	2020-21 Actual Net Income	2021-22 Adopted Revenues	2021-22 Adopted Expenses	2021-22 Adopted Net Income	2021-22 Estimated Revenues	2021-22 Estimated Expenses	2021-22 Estimated Net Income	2022-23 Estimated Revenues	2022-23 Estimated Expenses	2022-23 Estimated Net Income
ENTERPRISE FUNDS															
WATER OPERATIONS	7,819,711	6,869,428	950,283	16,094,657	11,865,705	4,228,952	8,625,100	12,241,800	(3,616,700)	8,700,361	12,660,394	(3,960,033)	10,208,232	10,386,536	(178,304)
WATER DEBT SERVICE FUND	-	-	-	-	33,481	(33,481)	-	-	-	89,643	89,643	-	85,675	21,682	63,993
WATER CAPACITY FEE FUND	438,302	435,056	3,246	894,126	328,701	565,425	1,285,200	183,200	1,102,000	954,540	1,582,500	(627,960)	5,039,219	949,494	4,089,725
WATER CIP	534,237	447,440	86,797	570,200	193,068	377,132	1,381,000	1,381,000	-	1,380,000	1,380,000	-	-	-	-
WASTEWATER OPERATIONS	4,610,135	5,435,268	(825,133)	4,828,752	6,857,531	(2,028,779)	4,670,000	10,173,681	(5,503,681)	4,730,567	9,782,986	(5,052,419)	4,680,493	7,679,173	(2,998,680)
WW DEBT SERVICE FUND	314,444	21,159	293,285	314,444	2,790,744	(2,476,300)	678,631	407,331	271,300	530,656	61,037	469,619	206,641	52,296	154,345
WASTEWATER CAPACITY FEES	309,727	-	309,727	498,649	1,167,061	(668,412)	579,200	47,200	532,000	528,776	247,200	281,576	2,777,903	422,194	2,355,709
WW CIP	659	659	-	2,794,041	25,500	2,768,541	1,500,000	1,500,000	-	2,528,854	3,161,536	(632,682)	2,214,024	2,807,171	(593,147)
WW CAPITAL RESERVE	80,010	-	80,010	76,619	-	76,619	77,300	-	77,300	75,944	-	75,944	75,874	-	75,874
RECYCLED WATER OPERATIONS	11,682	-	11,682	4,816,006	5,688,439	(872,433)	122,700	191,300	(68,600)	130,562	227,308	(96,746)	129,618	847,980	(718,362)
RECYCLED WATER CIP	-	-	-	53,500	53,500	-	570,400	570,400	-	820,400	820,400	-	820,413	820,414	(1)
ENTERPRISE FUNDS TOTAL	14,118,908	13,209,010	909,898	30,940,994	29,003,729	1,937,265	19,489,531	26,695,912	(7,206,381)	20,470,303	30,013,004	(9,542,701)	26,238,092	23,986,940	2,251,152
INTERNAL SERVICE FUNDS															
ISF - BLDG MAINTENANCE	254,084	381,589	(127,505)	514,436	380,574	133,862	593,300	678,800	(85,500)	593,637	668,992	(75,355)	666,866	698,833	(31,967)
ISF - FLEET	320,846	674,748	(353,902)	656,383	568,946	87,437	889,800	1,093,200	(203,400)	900,894	1,084,076	(183,182)	1,047,857	1,046,724	1,133
ISF - INFO TECHNOLOGY	231,734	467,119	(235,385)	524,680	463,228	61,452	615,400	627,540	(12,140)	614,849	784,460	(169,611)	916,093	940,929	(24,836)
ISF - LEGAL SERVICES	-	-	-	244,084	347,501	(103,417)	184,800	185,000	(200)	184,800	185,000	(200)	185,000	185,000	-
INTERNAL SERVICE FUNDS TOTAL	806,663	1,523,456	(716,793)	1,939,583	1,760,249	179,334	2,283,300	2,584,540	(301,240)	2,294,180	2,722,528	(428,348)	2,815,816	2,871,486	(55,670)
BUSINESS-TYPE FUNDS TOTAL	14,925,571	14,732,466	193,105	32,880,577	30,763,978	2,116,599	21,772,831	29,280,452	(7,507,621)	22,764,483	32,735,532	(9,971,049)	29,053,908	26,858,425	2,195,483
GRAND TOTAL	46,825,606	43,946,069	2,879,537	74,682,486	69,150,126	5,532,360	80,620,571	95,228,202	(14,607,631)	89,366,189	104,020,703	(14,654,514)	84,738,905	74,737,917	10,000,988

FY 2022-23 Proposed Budget Fund Balance Projection

Fund Number and Description	June 30, 2021 Fund Balance	FY 2021-22 Estimated Revenues	FY 2021-22 Estimated Expenses	FY 2021-22 Estimated Fund Balance	FY 2022-23 Budgeted Revenues	FY 2022-23 Budgeted Expenses	FY 2022-23 Estimated Fund Balance
100 GENERAL FUND	11,873,229.90	22,397,877.00	23,634,457.00	10,636,649.84	24,328,466.00	24,566,745.84	10,398,370.00
105 DEVELOPER PROJECTS	331,393.63	1,121,437.00	905,000.00	547,830.88	1,131,130.00	859,000.00	819,960.88
210 STORM DRAIN/MEASURE A	7,036,223.94	89,649.00	1,295,000.00	5,830,872.94	52,458.00	810,000.00	5,073,330.94
211 MEASURE T	1,703,014.42	1,177,425.00	1,900,246.00	980,193.42	1,603,842.00	1,864,495.00	719,540.42
212 GAS TAX/ROAD MAINTENANCE	312,583.49	532,748.00	833,700.00	11,631.49	593,173.00	345,000.00	259,804.49
213 GAS TAX RMRA	950,504.81	433,283.00	225,000.00	1,158,787.81	476,446.00	300,000.00	1,335,233.81
215 CALHOME PROGRAM	26,481.32	660,014.00	660,000.00	26,495.32	306,034.00	306,000.00	26,529.32
216 CDBG - REHAB LOAN PROGRAM	4,760.11	4,393.00	-	9,153.11	12.00	-	9,165.11
217 HOME PROGRAM	(17,090.39)	68,558.00	750,000.00	(698,532.39)	500,028.00	500,000.00	(698,504.39)
218 STATE SUPP LAW ENF (COPS)	4,649.78	223,358.00	223,346.00	4,661.78	163,132.00	163,000.00	4,793.78
220 BEGIN PROGRAM	73,273.76	34,000.00	96,000.00	11,273.76	-	-	11,273.76
230 STATE GRANTS	(469,057.23)	5,556,450.00	6,261,129.00	(1,173,736.23)	1,998,750.00	1,341,736.00	(516,722.23)
240 FEDERAL GRANTS	(149,543.70)	6,845,981.00	1,947,925.00	4,748,512.30	6,500,000.00	882,493.00	10,366,019.30
252 NEWELL OPEN SPACE PRESERVE	237,029.99	7,083.00	10,600.00	233,512.99	7,067.00	14,100.00	226,479.99
254 LAVIGNE OPEN SPACE MAINTEN	177,618.40	433.00	8,000.00	170,051.40	421.00	7,600.00	162,872.40
261 LLAD Zone 1, LaVigne	471,960.36	195,609.00	157,315.00	510,254.36	201,068.00	199,343.00	511,979.36
262 LLAD Zone 2, Vintage Ranch	1,010,299.37	285,790.00	259,547.00	1,036,542.37	283,246.00	288,165.00	1,031,623.37
263 LLAD Zone 3, Napa Junction	1,237,551.98	185,206.00	72,200.00	1,350,557.98	174,331.00	109,318.00	1,415,570.98
275 GP UPDATE FEE FUND	225,232.48	1,003.00	54,800.00	171,435.48	39,893.00	54,800.00	156,528.48
280 CANNABIS FUND	(10,381.87)	5,000.00	8,900.00	(14,281.87)	-	5,000.00	(19,281.87)
281 COMM FACILITIES DIST FUND	66,416.02	5,060,938.00	7,700,000.00	(2,572,645.98)	-	3,200,000.00	(5,772,645.98)
282 LEGAL SETTLEMENT	422,768.40	1,030.00	-	423,798.40	779.00	-	424,577.40
310 PARKS IMPACT FEE FUND	1,254,070.24	17,815.00	324,900.00	946,985.24	1,847,547.00	505,883.00	2,288,649.24
320 TRAFFIC IMPACT FEE FUND	4,599,505.21	1,231,425.00	2,271,657.00	3,559,273.21	2,399,376.00	392,426.00	5,566,223.21
330 CIVIC IMPACT FEE FUND	1,238,580.37	24,202.00	-	1,262,782.37	868,320.00	210,000.00	1,921,102.37
340 AFFORDABLE HOUSING	262,009.78	50,862.00	130,000.00	182,871.78	1,831,689.00	100,000.00	1,914,560.78
350 CAPITAL PROJECTS	219,436.56	20,166,265.00	20,267,668.00	118,033.56	9,642,748.00	9,728,320.00	32,461.56
360 AMCAN RD E ASSMT DIST	322,728.99	107.00	314,900.00	7,935.99	75.00	314,821.00	(306,810.01)
370 ZERO WATER FOOTPRINT	322,268.66	87,993.00	677,500.00	(267,238.34)	600,853.00	677,509.00	(343,894.34)
380 UTILITY UNDERGROUND FUND	160,195.61	391.00	160,000.00	586.61	376.00	-	962.61
420 CABERNET VILLAGE LSE DS	-	98,235.00	98,235.00	-	98,235.00	98,235.00	-
440 ENGIE EQUIP/LEASE DEBT SVC	64,596.80	37,146.00	37,146.00	64,596.80	35,502.00	35,502.00	64,596.80
510 WATER OPERATIONS	33,274,533.75	8,700,361.00	12,660,394.00	29,314,501.25	10,208,232.00	10,386,535.69	29,136,197.56
515 WTR DEBT SERVICE FUND	(33,481.20)	89,643.00	89,643.00	(33,481.20)	85,675.00	21,682.00	30,511.80
520 WATER CAPACITY FEE FUND	5,014,443.34	954,540.00	1,582,500.00	4,386,483.34	5,039,219.00	949,494.00	8,476,208.34
530 WATER CIP	1,931,628.89	1,380,000.00	1,380,000.00	1,931,628.89	-	-	1,931,628.89
540 WASTEWATER OPERATIONS	25,394,083.75	4,730,567.00	9,782,986.00	20,341,664.75	4,680,493.00	7,679,173.47	17,342,984.28
545 WW DEBT SERVICE FUND	(3,245,810.98)	530,656.00	61,037.00	(2,776,191.98)	206,641.00	52,296.00	(2,621,846.98)
550 WASTEWATER CAPACITY FEE	5,510,452.68	528,776.00	247,200.00	5,792,028.68	2,777,903.00	422,194.00	8,147,737.68
560 WW CIP	3,585,002.65	2,528,854.00	3,161,536.00	2,952,320.65	2,214,024.00	2,807,171.00	2,359,173.65
570 WW CAPITAL RESERVE	387,438.56	75,944.00	-	463,382.56	75,874.00	-	539,256.56
580 RECYCLED WATER FUND	(872,433.37)	130,562.00	227,308.00	(969,179.37)	129,618.00	847,979.54	(1,687,540.91)
585 RECYCLED WTR CAPACITY FEE	-	-	-	-	-	-	-
590 RECYCLED WATER CIP	-	820,400.00	820,400.00	-	820,413.00	820,414.00	(1.00)
651 ISF - BLDG MAINTENANCE	113,539.15	593,637.00	668,992.00	38,184.15	666,866.00	698,832.73	6,217.42
652 ISF - FLEET	743,832.60	900,894.00	1,084,076.00	560,650.60	1,047,857.00	1,046,724.03	561,783.57
653 ISF - INFO TECHNOLOGY	201,652.59	614,849.00	784,460.00	32,041.59	916,093.00	940,929.04	7,205.55
654 ISF - LEGAL SERVICES	(103,417.28)	184,800.00	185,000.00	(103,617.28)	185,000.00	185,000.00	(103,617.28)

Looking towards the Future

- Development activity in the City remains robust
- Continued interest rate hikes forecasted by Federal Reserve Bank into 2023 (currently 1.75% - target 2.5%)
- Continued inflationary pressures (expected to subside)
- Slower economic growth expected in FY 2022-23
- Continued economic uncertainty

CITY OF AMERICAN CANYON

QUESTIONS?

TITLE

Public Hearing for Citywide LLAD Fiscal Year 2022/23

RECOMMENDATION

Conduct a Public Hearing and adopt a Resolution approving the 2022/23 Annual Engineer's Report for the American Canyon Landscaping and Lighting Assessment District, approving the budgets within the Engineer's Report, confirming the assessment diagram and the annual assessment amounts, and authorizing the levy and collection of annual assessment for Fiscal Year 2022/23.

CONTACT

Erica Ahmann Smithies, P.E., Public Works Director

BACKGROUND & ANALYSIS

This Public Hearing item is for Council's consideration regarding the American Canyon Landscaping and Lighting Assessment District (LLAD). Harris & Associates is the Assessment Engineer for the American Canyon LLAD. In that role, they have prepared the 2022/23 Annual Engineer's Report. The annual filing of an Engineer's Report is required by the Landscaping & Lighting Act of 1972. Proposed adjustments to the annual assessments are described below.

On June 7, 2022, City Council took action on the following items: 1) preliminarily approved the 2022/23 Annual Engineer's Report, 2) declared its intention to levy and collect assessments, and 3) set the time and date of the Public Hearing for consideration of the LLAD 2022/23 Assessments.

The American Canyon LLAD is divided into three (3) zones:

- Zone 1: In January 2001, the City Council approved the formation of the LLAD. At the time, the purpose of the LLAD was to operate and maintain facilities constructed within the La Vigne subdivision. This area of the LLAD is known as Zone 1. The annual work associated with maintaining the facilities within Zone 1 includes operation and maintenance of landscaping in public areas, pedestrian paths, the streetscape of Via Bellagio, and the park areas. Also included are the operation and maintenance of the streetlights within the neighborhood.
- Zone 2: Zone 2 encompasses the Vintage Ranch subdivision and includes operation and maintenance of parks, environmentally sensitive areas, bike trails, streetscape, water basins, fencing, walls, street lighting, and a portion of traffic signals within the subdivision.

- Zone 3: Zone 3 encompasses the Napa Junction mixed-use development consisting of phases I, II & III which includes the operation and maintenance of landscaping, streetscape, bikeways, water basins, park areas, fencing, street lighting and a portion of traffic signals serving the development. It also includes mowing the frontage along Highway 29 between Rio Del Mar and Napa Junction Road.

Assessment Methodology:

The Report includes a description of each zone in the LLAD, any proposed changes to the zones, the opposed costs to operate and maintain the improvements, the method of apportionment (spread) of the assessments, the assessment roll for all parcels, and the assessment diagrams (maps). As mentioned above, there will be no annexations to the LLAD this fiscal year.

Assessment Calculation:

The activities described in the report are paid for by assessments on parcels that derive special benefit from the amenities located within the LLAD. The assessments are updated annually in order to account for changes in maintenance budgets and changes in development patterns. Staff has verified the proposed FY 2022/23 assessments do not exceed the maximum assessment allowed. The table below illustrates all of the proposed FY 2022/23 assessments:

Zone	Actual 20/21 Assessment	Actual 21/22 Assessment	Proposed 22/23 Assessment	Maximum 22/23 Assessment
1	$400.00	$400.00	**$400.00**	$646.31
2	$302.42	$302.42	**$302.42**	$990.70
3	$1,022.01/acre ($207.56/unit)	$1,022.01/acre ($207.56/unit)	**$1,022.01/acre ($207.56/unit)**	$2,185.54/acre ($362.34/unit)

Zone 1

The proposed assessment remains the same as FY 21/22. The La Vigne subdivision is more than 15 years old and many facilities within it require repair and replacement and funds that will need to be accumulated to account for those additional costs. Staff has included $36,000 in funding in the Fiscal Year 2022/23 budget for the replacement of playground equipment in Via Bellagio Park.

Zone 2

The proposed assessment remains the same as FY 21/22. Parts of the subdivision are ten years old and many facilities are approaching the end of their useful life.

Zone 3

The proposed assessment remains the same as FY 21/22. The budget is based on current landscaping contracts, expected increases in landscaping contracts based on preliminary bids, historical cost review, and professional estimates of labor efforts required to maintain the facilities.

All Zones

A Capital Reserve and Replacement study was completed during the 2020-21 fiscal year to identify the increased services to be provided and to determine the annual costs to be assessed to the property owners. In preparation for those increased service levels, the assessment will need to be increased at some point in the future, but it is proposed that there be no increase for 2022-23. The Capital Reserve and Replacement study mentioned above will also be used to project future assessments for the Zone, and funds will need to be accumulated to account for those additional costs. Funds have been included in the FY 2022-23 budget for on-site inspections to identify and assist in prioritizing the improvements in most need of replacement. The costs have been spread pro-rata, to each of the three Zones.

FISCAL IMPACT

There is no General Fund impact by this action. All costs associated with the annual proceedings and the operation, maintenance, and administration of the Assessment District improvements are recovered from the assessments levied and collected on the parcels within each zone.

The total proposed Assessment District budget for FY 22/23 for all three Zones is as follows:

	As Filed with City
Zone 1 Budget	$189,484
Zone 2 Budget	$263,686
Zone 3 Budget	$81,444
Operating Reserve Contributions	$114,958
Capital Reserve Contributions	($37,416)
Balance to Assessment	$189,484

A more detailed budget for each zone showing the prior year's expenses and projections for the next two fiscal years is shown in the attached Engineer's Report for FY 22/23. This is done to provide each zone's property owners with information on trends and potential upcoming expenses, including planned capital expenditures.

ENVIRONMENTAL REVIEW

The use or change of property assessments as a funding mechanism for the operations and maintenance of landscaping and lighting systems is not a project as defined in Section 15378(b)(4) of the California Environmental Quality Act guidelines.

ATTACHMENTS:

1. Resolution LLAD FY 22/23
2. Exhibit A - City of American Canyon 2022-23 Annual Engineer's Report

RESOLUTION NO. 2022-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON APPROVING THE 2022/23 ANNUAL ENGINEER'S REPORT FOR THE AMERICAN CANYON LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT, APPROVING THE BUDGETS WITHIN THE ENGINEER'S REPORT, CONFIRMING THE ASSESSMENT DIAGRAM AND THE ANNUAL ASSESSMENT AMOUNTS, AND AUTHORIZING THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS FOR FISCAL YEAR 2022/23

WHEREAS, the City Council of the City of American Canyon ordered the formation of the American Canyon Landscaping and Lighting Assessment District (LLAD) in 2001 in order to levy and collect assessments pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code Section 22500 et. seq.); and

WHEREAS, the City Council intends to levy and collect assessments within the American Canyon LLAD during Fiscal Year 2022/2023; and

WHEREAS, the Engineer of Work has prepared and filed with the City Clerk the Fiscal Year 2022/2023 Engineer's Report for the Assessment District as required by the Landscaping and Lighting Act of 1972 outlining the proposed budgets, the proposed improvements, and/or changes to the Assessment District in order to levy and collect assessments during any following fiscal year; and

WHEREAS, all interested persons are referred to the Fiscal Year 2022/2023 Engineer's Report for a full and detailed description of the improvements, the proposed operation and maintenance costs, the boundaries of the Assessment District, and the proposed assessments upon assessable lots or parcels of land within the Assessment District boundaries; and

WHEREAS, on June 7, 2022, the City Council adopted a Resolution of Intention to levy and collect annual assessments for Fiscal Year 2022/2023, preliminarily approved the annual Engineer's Report for Fiscal Year 2022/2023, and set the time and date of the public hearing pursuant to Section 22624 of the Streets and Highways Code; and

WHEREAS, for Fiscal Year 2022/2023, the proposed annual assessment is $400.00 per Equivalent Single-Family Dwelling Unit (ESD) for all properties within Zone 1; and

WHEREAS, for Fiscal Year 2022/2023, the proposed annual assessment is $302.42 per ESD for all properties within Zone 2; and

WHEREAS, for Fiscal Year 2022/2023, the proposed annual assessment is $207.56 per ESD and $1,022.01 per acre of commercial property for all properties within Zone 3; and

WHEREAS, this Resolution is adopted pursuant to Section 22620 of the California Streets and Highways Code; and

WHEREAS, on June 21, 2022, the City Council held the public protest hearing and gave persons the opportunity to protest the Fiscal Year 2022/2023 Engineer's Report, either in writing or orally, and the City Council has fully heard and considered all matters and things pertaining to the levy and collection of the proposed assessments.

NOW THEREFORE, BE IT RESOLVED that in accordance with the requirements of Section 22631 of the California Streets and Highways Code, the City Council of the City of American Canyon hereby:

1. Approves the Fiscal Year 2022/2023 Annual Engineer's Report, attached hereto as Exhibit A and incorporated herein, for the Landscaping and Lighting Assessment District as prepared and filed.

2. Approves the budgets for each of the three zones within the Engineer's Report.

3. Confirms the assessment diagram and assessment as set forth in the Annual Engineer's Report or as modified as allowed by the City Council.

4. Authorizes the levy and collection of annual assessments for Fiscal Year 2022/2023 as set forth in said report for Landscaping and Lighting Assessment District Zone 1 - LaVigne Subdivision, Zone 2 - Vintage Ranch Subdivision, and Zone 3 – Napa Junction Mixed Use Development.

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 21ST day of June, 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Leon Garcia, Mayor

ATTEST:

_____
Taresa Geilfuss, CMC, City Clerk

APPROVED AS TO FORM:

_____
William D. Ross, City Attorney

Attachments:
Exhibit A – City of American Canyon 2022/23 Annual Engineer's Report

CITY OF AMERICAN CANYON

ENGINEER'S REPORT
FISCAL YEAR 2022-23
NAPA COUNTY, CALIFORNIA
LANDSCAPE AND LIGHTING
ASSESSMENT DISTRICT

JUNE 2022

PREPARED BY
Harris & Associates
1401 Willow Pass Road, Suite 500
Concord, CA 94520
www.weareharris.com

CERTIFICATIONS

Certifications

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment and Assessment Diagram thereto attached was filed with me on the _____day of _____, 20__.

Taresa Geilfuss, City Clerk
City of American Canyon, Napa County, CA

_____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment and Assessment Diagram thereto attached was approved and confirmed by the City Council of the City of American Canyon, California on the _____day of _____, 20__.

Taresa Geilfuss, Acting City Clerk
City of American Canyon, Napa County, CA

_____

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STATEMENT OF ASSESSMENT ENGINEER'S

Statement of Assessment Engineer

AGENCY: **THE CITY OF AMERICAN CANYON**

PROJECT: **CITY OF AMERICAN CANYON LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT**

TO: **THE CITY COUNCIL OF THE**
CITY OF AMERICAN CANYON
STATE OF CALIFORNIA

ENGINEER'S REPORT FOR FISCAL YEAR 2022-23

The preparation of this Annual Engineer's Report ("Report") is in conformance with the obligation of the City Council for the American Canyon Landscape and Lighting Assessment District of the City of American Canyon to provide landscaping services upon each lot or parcel of land in the district in proportion to the estimated benefit to be received by each such lot or parcel of land for Fiscal Year 2022-23.

Pursuant to the Landscaping and Lighting Act of 1972 (Part 2 Division 15 of the Streets and Highways Code of the State of California, commencing with Section 22500) ("Act"), Article XIIID, Section 4(a) of the State of California Constitution, and in accordance with the City of American Canyon's Resolution being adopted by the City Council for:

CITY OF AMERICAN CANYON LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT

(Hereinafter referred to as the "District"),

I, Anna C. Tan-Gatue, authorized representative of the District, the duly appointed Assessment Engineer submit the following Report which consists of the following four (4) parts and Appendices:

PART I

Description of Improvements: This part provides a general description of improvements proposed to be maintained in the District. Plans and specifications for the improvements are on file with the District Engineer.

PART II

Estimate of Cost: This part contains the cost estimate of the proposed maintenance including incidental costs and expenses for Fiscal Year 2022-23.

PART III

Method of Apportionment of the Assessments: This part describes the method of apportionment of assessments, based upon parcel classification of land within the District in proportion to the estimated special benefits to be received. The costs and expenses of the District have been assessed upon the parcels of land within the boundaries of District pursuant to the initial methodology established at the time of formation, in 2001. For particulars as to the identification of parcels, reference is made to the District Diagram.

Appendices

Appendix A – Assessment Diagrams for the District
Appendix B – Assessment Roll

In conclusion, it is my opinion that the costs and expenses of the District have been assessed to the lots and parcels within the boundaries of the District in proportion to the estimated benefits to be received by each lot or parcel from the services provided.

DATED this 13th day of June, 2022

Harris & Associates



Anna C. Tan-Gatue, P.E., Assessment Engineer
R.I.E. No. I4356
Engineer of Work

PART I – PLANS AND SPECIFICATION

Plans and Specifications

PURPOSE

The purpose of this report is to set forth findings and the engineering analysis for the American Canyon Landscaping & Lighting District, City of American Canyon (City), for the subject year as directed by the City Council of the City of American Canyon (City Council), pursuant to Section 22620 of the Streets & Highways Code (Landscaping & Lighting Act of 1972) and Articles XIII C and D of the California State Constitution (Proposition 218).

BACKGROUND

The American Canyon Landscaping & Lighting Assessment District (Assessment District) was formed in January 2001 to provide a dedicated source of funds to cover the costs associated with the operation and maintenance of landscaping and lighting improvements which provide a special benefit to the parcels within the La Vigne Subdivision (Zone 1). Both Proposition 218 and the Landscape and Lighting Act of 1972 require that the Engineer's Report approved at the time of formation for the District establish a method of assessment, a maximum assessment amount, and any escalation factors that will be used to allow the annual assessments to keep pace with inflation. In order to take inflation into account, the 2001 formation proceedings allowed assessments to be escalated in accordance with the All Urban Consumers (San Francisco Area) CPI from the U. S. Department of Labor, Bureau of Labor Statistics. Maximum Assessments may be increased annually by the approved inflation factor without the need to provide notices and assessment ballots to property owners within the Assessment District. However, if the City proposes increasing maximum assessments in an amount above the approved inflation factor, it must conduct an assessment balloting process in accordance with Proposition 218.

Once an Assessment District is created, it is possible to annex new zones or areas into existing zones as new subdivisions are developed and new facilities require maintenance. Since 2001, the Vintage Ranch Subdivision (Zone 2) and the Napa Junction Mixed Use Development (Zone 3) have been annexed into the Assessment District. In July of 2020, the Villages at Vintage Ranch, a 159 unit apartment complex was annexed into Zone 2. The same CPI escalator provision was also approved for these projects at the time they were annexed to the Assessment District.

The Landscaping & Lighting Act of 1972 requires that an Engineer's Report be prepared and adopted by the City Council each year, in order to levy and collect assessments in any following fiscal year. The City Council has appointed Harris & Associates as the Engineer of Work and directed the preparation and filing of this Annual Engineer's Report.

This Engineer's Report outlines the facilities to be maintained, the budgets proposed for this maintenance, and the assessments necessary to support these budgets. This Engineer's Report documents any land use changes in the zones (i.e. new subdivisions) and any proposed annexations. This Engineer's Report calculates the maximum allowable assessment for each zone based on the annual CPI escalator percentage (3.21% for 2022) and provides clear confirmation that the proposed assessments do not exceed the approved maximum including adjustments for inflation for each zone.

The table below summarizes the maximum annual assessments allowed in Zones 1, 2 and 3, including the CPI increase, and compares these to the assessments proposed to be levied and collected in Fiscal Year (FY) 2022-23. As shown, the proposed assessment within each Zone is less than the Maximum Assessment allowed, thus Proposition 218 balloting is not required in any zone.

Zone	FY 2021-22 Maximum Assessment (1)	Allowable CPI (2) Increase	FY 2022-23 Maximum Assessment	Preliminary FY 2022-23 Annual Assessment	Final FY 2022-23 Annual Assessment
Zone 1	$626.20	$20.11	$646.31	$400.00	$400.00
Zone 2	$959.87	$30.83	$990.70	$302.42	$302.42
Zone 3 - ESD	$351.04	$11.27	$362.31	$207.56	$207.56
Zone 3 - Acre	$2,117.54	$68.00	$2,185.54	$1,022.01	$1,022.01

Notes:

1 Refer to "FY 2021-22 Annual Engineer's Report".

2 United States Department of Labor, Bureau of Statistics, All Urban Consumers CPI (San Francisco Area), Annual average 2020 to 2021 = 3.21%.

The total proposed Assessments for FY 2022-23 for all three Zones is $612,156. Expenses include $529,614, with $109,958 contributed to operating reserves and $27,416 taken from capital reserves. No General Fund contributions are proposed.

FACILITIES

ZONE 1 – LA VIGNE

Improvements Maintained

Zone 1 provides for funding for the following improvements, illustrated on the Zone 1 Assessment Diagram found in Appendix A:

1. The maintenance and operation including repair, replacement, and servicing of street light standards, luminaries, wiring and appurtenances necessary to provide street lighting within Zone 1.

2. The installation, maintenance and operation to include repair, replacement and servicing of street trees, shrubs, planting and irrigation systems together with earth berms, slopes, curbs, root deflectors, decorative paving, masonry walls and concrete or wood appurtenances, all as delineated on the improvements plans for A.P.N. 059-100-006 prepared by Carlson, Barbee & Gibson, Inc. dated June 1, 1999 or as specified in the City of American Canyon Public Works Department, Engineering Division Standard Details and Specifications. Specifically this work includes the following:

- Along the entire north side of Parcel A: landscaping and the public walkway adjacent to the creek running through La Vigne subdivision.
- Parcel B: landscape right-of-way area along east side of Flosden Road including the median area directly adjacent to parcel B; landscape and park area north of Parcel A and south of the north Via Bellagio entry including the entry monument and the median area in Via Bellagio and special amenities.
- Parcel C: landscape right-of-way area along east side of Flosden Road including the median area directly adjacent to Parcel C; landscaping and detention basin including entry monument and special amenities and the median area within Via Bellagio.
- Parcel D: landscape right-of-way area along east side of Flosden Road, including the median area directly adjacent to Parcel D; landscaping and sound wall west of Parcel J including entry monument and special amenities.
- Parcel E: landscape right-of-way area along east side of Flosden Road including the median area directly adjacent to Parcel E and right-of-way area along south side of American Canyon Road to Via Firenze; median landscape areas within Via Firenze at the intersection of American Canyon Road, landscaping and sound wall north and west of La Vigne Unit 1 including entry monuments and special amenities.
- Parcel F: landscape right-of-way area along south side of American Canyon Road to the wetlands restoration area, asphalt and DG trail, sound wall and landscape area north of Parcel F, entry monuments, and special amenities.
- Parcel G: Asphalt trail extending from Parcel F to southern subdivision boundary.
- Parcel H: special amenities and landscape within park site, "Via Bellagio Park".
- Parcel K: special amenities and landscape within park site, "Pelleria Park".
- Via Bellagio including the entire length of the landscape right-of-way area from back of curb to face of sidewalk including ancillary medians that intersect Via Bellagio from adjoining parcels and neighborhoods. Entry monuments are not included as they are noted in other parcel descriptions.

Prior to the (FY 2013-14) Engineer's Report, property owners within Zone 1 believed that there had been inconsistent information regarding Zone 1's responsibility of funding the maintenance of certain improvements located within parcels A, F, & G, or portions thereof.

In an attempt to provide clarity and finality to the issue, City Staff in collaboration with the City Attorney, performed an exhaustive records search of a variety of documentation regarding the specific improvements to be maintained by the District and the financial obligations of property owners within Zone 1 of the LLAD. Several property owners within Zone 1 did not agree with the findings made by the City Attorney as to the maintenance funding responsibilities for certain improvements located within parcels A, F, & G. With the desire to provide closure to this issue, the City and Zone 1 property owners agreed to have a mutually agreed upon neutral third party (William Abbott of Abbott & Kindermann, LLP) review the documents and the findings of the City Attorney.

Because the funding responsibility for certain improvements located within parcels A, F, & G were in dispute, no funds were included in the Zone 1 budget for FY 2013-14 for the maintenance of the disputed facilities by the District.

A memorandum was issued by Mr. Abbott dated December 3, 2013 that summarized the background and issues he was tasked to evaluate and make findings on. The memo concluded that "the documentation in 2001 supports the City's interpretation that maintenance of the trails on parcels A, F, and G were in included within the purposes of the district assessment in 2001." Based on these findings, this report and all future engineers' reports will include the necessary improvements associated with parcels A, F, and G, and the corresponding budget line items for maintenance and/or replacement.

The assessments collected in the Zone may also fund any and all incidental expenses in connection therewith, all as more particularly authorized pursuant to the Landscaping and Lighting Act.

Property Assessed

Zone 1 is built out and no new annexations are proposed for FY 2022-23. Zone 1 has 466.0 Equivalent Single Family Dwelling (ESD) units, the same as last year.

Proposed Budgets

All Zone 1 improvements have been completed and accepted. The total proposed Zone 1 budget (Total Expenses) for FY 2022-23 is $189,484. This budget is based on current landscaping contracts, expected increases in landscaping contracts based on preliminary bids, historical cost review, and professional estimates of labor efforts required to maintain the facilities. The proposed funding will be $186,400 from FY 2022-23 assessments, and $3,084.00 from available reserves. No general fund contributions are proposed.

A Capital Reserve and Replacement study was completed during the 2020-21 fiscal year to identify the increased services to be provided and to determine the annual costs to be assessed to the property owners. In preparation for those increased service levels, the assessment will need to be increased at some point in the future, but it is proposed that there be no increase for 2022-32. The Capital Reserve and Replacement study mentioned above will also be used to project future assessments for the Zone, and funds will need to be accumulated to account for those additional costs. Funds have been included in the in the FY 2022-23 budget for on-site inspections to identify the improvements in most need of replacement. The costs have been spread pro-rata, to each of the three Zones.

Staff has also included $36,000 in funding in the Fiscal Year 2022/23 budget for the replacement of playground equipment in Via Bellagio park.

Proposed Assessments

The proposed Zone 1 annual assessment rate to levy and collect is proposed to be $400.00 per ESD. The new maximum annual assessment for Zone 1 is $646.31 per ESD including the allowed 3.21% CPI increase.

ZONE 2 – VINTAGE RANCH

Improvements Maintained

Zone 2 provides funding for the maintenance of landscaping, public walkways, creeks and their related improvements, creek trails, water quality basins and ponds, streetscapes, Class 1 bikeways, walls and fences, maintenance and electricity of street lighting, a portion of intersection traffic signals, and parks within Vintage Ranch. The Assessment Diagram in Appendix A illustrates the location of these improvements including:

- Silver Oak Park, "LOT A"
- Shenandoah Park, "LOT H"
- PG&E Linear Park, "LOT F"
- Environmentally sensitive areas located on Lots A, C, D, G & in setback areas and ponds [1]
- The Creek Trail System along the south side of the tract, north of parcel C
- Streetscapes within Vintage Ranch, including landscaped areas at the end of Farentino and the end of the Newhall right-of-way (at the dead end)
- The Class 1 Bikeway on Newell Drive
- Fence and Wall Maintenance
- Water Quality Basins 1, 2, 3 & 4
- Street Lighting
- 25% of the traffic signals at Flosden and American Canyon Road; Silver Oak and American Canyon Road, Newell and Silver Oak, and Donaldson and Highway 29

The assessments collected may also fund any and all incidental expenses in connection therewith, all as more particularly authorized pursuant to the Landscaping and Lighting Act of 1972.

Property Assessed

The FY 2022-23 assessments are proposed to be levied on 860.40 ESD units, which remain unchanged from the ESD units the previous year, as this zone is fully developed. Part III provides additional discussion and findings related to the benefits provided by the zone and the parcels that receive these benefits.

In Fiscal Year 2020-21, the Villages at Vintage Ranch, a 159 unit apartment complex on the northeast corner of American Canyon Road and Highway 29, was annexed into Zone 2 of the LLAD. This annexation increased the Zone ESD by 95.40, bring the total Zone ESD to 860.40 beginning in 2020-21 as mentioned above.

In addition to the On-site Inspection to be performed in FY 2022/23, additional funding has been included to provide an estimate for landscaping improvements along Newell Drive. Once an estimate has been received, the project can be designed and implemented. The project may not be completed until Fiscal Year 2023/24.

Proposed Budgets

The total proposed Zone 2 budget (Total Expenses) for FY 2022-23 is $268,686. This budget is based on current landscaping contracts and expected increases based on preliminary bids, historical cost review, and professional estimates of labor efforts required to maintain the facilities.

The proposed funding will be $260,202 from FY 2022-23 assessments, and $8,483.00 from available reserves. No general fund contributions are proposed. The proposed budget includes the full year maintenance funding for all facilities including the Environmentally Sensitive Areas.

Proposed Assessments

The assessment rate is not proposed to increase for FY 2022-23 based upon the estimated maintenance costs and anticipated, future capital replacement costs. The proposed Zone 2 annual assessment to levy and collect is $302.42. The new maximum assessment is $990.70 including the allowed 3.21% CPI increase.

ZONE 3 – NAPA JUNCTION MIXED USE PROJECT

Improvements Maintained

Zone 3 maintains landscaping, streetscape, bikeways, water basins, park areas, fencing, street lighting and traffic signals within the Napa Junction Mixed Use Project. The Assessment Diagram in Appendix A illustrates the location of these improvements specifically:

- Streetscapes
- Class 1 Bikeways
- Highway 29 Ditch (Water Quality Basin 1)
- Small Park (Water Quality Basin 3)
- Street Lighting
- 25% of the traffic signal at Eucalyptus and Highway 29
- Caltrans right-of-way maintenance along the westerly border of the zone adjacent to the Napa Junction Phase I & II commercial development
- Improvements along the north and south sides of Napa Junction Road as part of the Napa Junction III development
- Multi-Use path/utility access road along the western property line of the Napa Junction III development
- Parcel 4 – Open space and Wetlands parcel*

A split rail fence at was installed, along with new irrigation and landscaping on the North east corner of Napa Junction Road during the 2021/22 fiscal year. The split-rail fencing replaced some older chain link fencing along Highway 29 in Zone 3.

The assessments collected may also fund any and all incidental expenses in connection therewith, all as more particularly authorized pursuant to the Landscaping and Lighting Act of 1972.

Property Assessed

During the annexation proceedings for Zone 3, it was determined the benefits received from certain improvements would be more equitably spread by the acreage, or portion thereof, of each parcel while the benefits received from certain other improvements would be more equitably spread by Equivalent Single Family Dwelling (ESD) units.

Zone 3 therefore, has a two-part assessment formula that includes both ESD units and Acres. The Method of Apportionment of Assessment (Part C) includes a complete description of the methodology used to calculate assessments.

The FY 2022-23 assessments are proposed to be levied on 570.92 ESD units which is the same number of units from the previous year. The FY 2022-23 assessments are proposed to be levied on 46.40 acres which is also the same number of acres from the previous year. No annexations are proposed for FY 2022-23.

A mixed use (multi-family residential/commercial) development (commonly referred to as Napa Junction III), Assessor Parcel Number (APN) 059-020-001-000 was annexed into Zone 3 during the FY 2015-16 annual assessment process. It will be a phased development with street lighting and landscaping improvements to be serviced as a part of the overall Zone 3 budget. Because there were improvements in place to maintain during FY 2016-17, these new parcels were assessed the same rate as those within Napa Junction I & II beginning in FY 2016-17.

Proposed Budgets

The total proposed Zone 3 budget for FY 2022-23 is $71,444. This budget is based on current landscaping contracts, expected increases in landscaping contracts based on preliminary bids, historical cost review, and professional estimates of labor efforts required to maintain the facilities. The proposed funding will be $165,553 from FY 2022-23 assessments and $94,109 to reserves. No general fund contributions are proposed.

Proposed Assessments

The proposed annual assessment to levy and collect for each parcel within Zone 3 is $1,022.01 per acre or portion thereof plus $207.56 per ESD. The new maximum assessment is $2,185.54 per acre or portion thereof and $362.31 per ESD. The new maximum assessments include the allowed 3.21% CPI increase.

A Capital Reserve and Replacement study was completed during the 2020-21 fiscal year to identify the need for any increased services to be provided and to determine the annual costs to be assessed to the property owners in each Zone. The Capital Reserve and Replacement study was provided to the City and will be used to project future assessment amounts and replacement needs.

PART II – COST ESTIMATE

Cost Estimate

The attached sheets include the budgets for FY 2022-23 for all those costs associated with the operation and maintenance in Zones 1, 2, and 3 within the Assessment District. The budget format has been modified to more closely match the format of the City's Annual Budget. The total budget summary for FY 2022-23 for the Assessment District is as follows:

	As Preliminarily Filed with City	As Presented at Public Hearing
Zone 1 Budget	$189,484	$189,484
Zone 2 Budget	$268,686	$268,686
Zone 3 Budget	$71,444	$71,444
Operating Reserve Contributions	$109,958	$109,958
Capital Reserve Contributions	($27,416)	($27,416)
Balance to Assessment	$612,156	$612,156

The planned capital expenditures for each Zone for Fiscal Year 2022-23 are shown in the budget for each Zone and will be funded using the available Capital Reserve Funds for that Zone.

The budgets shown on the following pages for each Zone reflect the FY 2020-21 Actual Budgets, the FY 2021-22 Adjusted Budget and Estimated Year End amounts, and the Proposed Budgets for FY 2022-23. The Projected Budgets for FY 2023-24 and FY 2024-25 are also shown and are based upon the Proposed Budgets for FY 2022-23 with a projected cost increase of 2% per year where applicable. The year to date FY 2021-22 expenditures are available on the City's web-site or the City's Finance Division.

The budgets for each Zone also show the estimated fund balance (unrestricted, or Operating Reserve and restricted, or Capital Reserve) for the zone. Also shown for each Zone, is the Maximum Allowable Assessment based upon the annual change the Consumer Price Index as approved at the time the Assessment District was formed, the recommended Assessments for FY 2022-23, and the level of assessment that would be required to fully fund the Assessment District if funds from the reserve fund(s) were not used/available to reduce the total amount which needed to be levied.

LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT
ZONE 1 - LA VIGNE SUBDIVISION
FY 2022-23 BUDGET

	Actual 2020-21	Adjusted Budget 2021-22	Estimated YE 2021-22	Proposed Budget 2022-23	Projected Budget 2023-24 [1]	Projected Budget 2024-25 [1]
MAINTENANCE COSTS						
General Repairs & Maintenance (Code 261-85-430-42310)	$ 39,905	$ 65,000	$ 65,000	$ 71,000	$ 72,420	$ 73,868
Annual Maintenance Contract	$ 40,000	$ 54,000	$ 54,000	$ 50,000	$ 51,000	$ 52,020
Playground Equipment Replacement	$ -	$ -	$ -	$ 36,000	$ -	$ -
On-Site Inspection/Assessment of Facilities	$ -	$ -	$ -	$ 3,545	$ -	$ -
Playground Surface Maintenance	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000
Open Space Fire Break	$ -	$ -	$ -	$ -	$ -	$ -
DG Pathway Repairs	$ -	$ -	$ -	$ 5,000	$ -	$ -
Wood and Wire Fence Repairs	$ -	$ -	$ -	$ 5,000	$ -	$ -
Replacement Plantings	$ 6,000	$ 6,000	$ 6,000	$ 6,000	$ 6,000	$ 6,000
Utilities - Electric (Code 261-85-430-43210)	$ 17,210	$ 21,265	$ 20,580	$ 17,465	$ 17,810	$ 18,170
Utilities - Water (Code 261-85-430-43230)	$ 30,000	$ 55,000	$ 55,000	$ 44,739	$ 45,634	$ 46,546
SUBTOTAL MAINTENANCE COSTS	**$ 87,115**	**$ 141,265**	**$ 140,580**	**$ 172,749**	**$ 135,864**	**$ 138,585**
CAPITAL PROJECT/REPAIRS COSTS						
Recycled Water Conversion-Infrastructure Prep. (Code 261-85-430-42310)	$ -	$ -	$ -	$ -	$ -	$ -
Refresh Flosden Road South Landscaping	$ -	$ -	$ -	$ -	$ -	$ -
SUBTOTAL CAPITAL PROJECT COSTS	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
RESERVE CONTRIBUTIONS						
Capital Reserve Contribution (Code XFER TO RESERVE)	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000
SUBTOTAL RESERVE COSTS	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**
DISTRICT EXPENSES						
Engineering Contract Services (Code 261-85-430-42130 & 42190)	$ 6,502	$ 6,502	$ 6,502	$ 6,502	$ 6,502	$ 6,502
Inspection/Contract Documents/LLAD Administration (Code 261-85-430-48115)	$ -	$ -	$ -	$ -	$ -	$ -
Napa County Auditor Charges (Code 261-85-430-42290)	$ 233	$ 233	$ 233	$ 233	$ 233	$ 233
SUBTOTAL DISTRICT EXPENSES	**$ 6,735**	**$ 6,735**	**$ 6,735**	**$ 6,735**	**$ 6,735**	**$ 6,735**
TOTAL EXPENSES	**$ 103,850**	**$ 158,000**	**$ 157,315**	**$ 189,484**	**$ 152,599**	**$ 155,320**
Collections/(Credits) Applied to Levy						
Unrestricted/Operating Reserve Collection/(Transfer)	$ 82,550	$ 28,400	$ 29,085	$ (3,084)	$ 37,529	$ 38,611
Capital Improvement Fund Collection/(Transfer)	$ -	$ -	$ -	$ -	$ -	$ -
General Fund Loan Repayment/(Advance)	$ -	$ -	$ -	$ -	$ -	$ -
Other Revenues/(General Fund Contributions)	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL ADJUSTMENTS	$ 82,550	$ 28,400	$ 29,085	$ (3,084)	$ 37,529	$ 38,611
Balance to Levy (Budgeted)	**$ 186,400**	**$ 186,400**	**$ 186,400**	**$ 186,400**	**$ 190,128**	**$ 193,931**
Applied Charge	$ 186,400	$ 186,400	$ 186,400	$ 186,400	$ 190,128	$ 193,931
FUND BALANCE INFORMATION						
Est. Unrestricted/Operating Reserve Fund Balance 7/1	$ 21,124	$ 103,674	$ 132,074	$ 161,159	$ 158,075	$ 195,604
Reserve Fund Adjustments	$ 82,550	$ 28,400	$ 29,085	$ (3,084)	$ 37,529	$ 38,611
Prior/Penalities/Public Damage	$ -	$ -	$ -	$ -	$ -	$ -
Interest	$ -	$ -	$ -	$ -	$ -	$ -
Projected Unrestricted/Operating Reserve Balance end of year 6/30	$ 103,674	$ 132,074	$ 161,159	$ 158,075	$ 195,604	$ 234,215
Est. Restricted/Capital Reserve Fund Balance 7/1	$ 66,994	$ 76,994	$ 86,994	$ 96,994	$ 106,994	$ 116,994
Contributions	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000
Reserve Fund Adjustments	$ -	$ -	$ -	$ -	$ -	$ -
Projected Restricted/Capital Reserve Balance end of year 6/30	$ 76,994	$ 86,994	$ 96,994	$ 106,994	$ 116,994	$ 126,994
Transfer/(Contribution) from Unrestricted Operating Reserves	$ 82,550	$ 28,400	$ 29,085	$ (3,084)	$ 37,529	$ 38,611
Transfer/(Contribution) from Capital Reserves	$ -	$ -	$ -	$ -	$ -	$ -
BALANCE TO ASSESSMENT	**$ 186,400**	**$ 186,400**	**$ 186,400**	**$ 186,400**	**$ 190,128**	**$ 193,931**
Total Revenue at Maximum Rate	$ 286,870	$ 291,809	$ 291,809	$ 301,180	$ 307,204	$ 313,348
Variance above/(below) Maximum Revenue	$ (100,470)	$ (105,409)	$ (105,409)	$ (114,780)	$ (117,076)	$ (119,418)
Maximum Allowable Assessment	**$ 615.60**	**$ 626.20**	**$ 626.20**	**$ 646.31**	**$ 659.24**	**$ 672.42**
Assessment to Fully Fund Maintenance Costs and Reserve Contributions	**$ 244.31**	**$ 360.52**	**$ 359.05**	**$ 428.08**	**$ 348.92**	**$ 354.76**
Actual/Proposed Assessment	**$ 400.00**	**$ 400.00**	**$ 400.00**	**$ 400.00**	**$ 408.00**	**$ 416.16**

[1] Future Year Budgets assumes 2% increase

LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT
ZONE 2 VINTAGE RANCH SUBDIVISION
FY 2022-23 BUDGET

	Actual 2020-21	Adjusted Budget 2021-22	Estimated YE 2021-22	Proposed Budget 2022-23	Projected Budget 2023-24 [1]	Projected Budget 2024-25 [1]
MAINTENANCE COSTS						
General Repairs & Maintenance (Code 262-85-430-42310 & 43115)	$ 127,308	$ 124,855	$ 138,000	$ 138,000	$ 140,760	$ 143,575
Annual Maintenance Contract	$ 118,308	$ 115,855	$ 124,000	$ 124,000	$ 124,000	$ 124,000
NEW Village at Vintage Ranch Frontage Landscaping Maintenance	$ -	$ -	$ 5,000	$ 5,000	$ -	$ -
On-Site Inspection/Assessment of Facilities	$ -	$ -	$ -	$ 9,925	$ -	$ -
Service Portable Restrooms	$ 4,000	$ 4,000	$ 4,000	$ 4,000	$ 4,000	$ 4,000
Wood and Wire Fence Repairs	$ -	$ -	$ -	$ -	$ -	$ -
Replace Playground Bark	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ -	$ -
Utilities - Electric (Code 262-85-430-43210)	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,500	$ 26,010
Utilities - Water (Code 262-85-430-43230)	$ 35,000	$ 35,000	$ 35,000	$ 35,000	$ 35,700	$ 36,414
SUBTOTAL MAINTENANCE COSTS	**$ 187,308**	**$ 184,855**	**$ 198,000**	**$ 207,925**	**$ 201,960**	**$ 205,999**
CAPITAL PROJECT/REPAIRS COSTS						
Tuscan Oak/Rolling Hills Landscape Reno	$ -	$ -	$ -	$ -	$ -	$ -
Shenandoah Drive Landscape Reno	$ -	$ -	$ -	$ -	$ -	$ -
Silver Oak Drive Landscape Reno	$ -	$ -	$ -	$ -	$ -	$ -
Shenandoah Park Landscape Reno	$ -	$ -	$ -	$ -	$ -	$ -
Repair/Replace Picnic Tables-8ea. (Code 262-85-430-42310)	$ -	$ 7,200	$ 3,600	$ 3,600	$ -	$ -
Newell Dr. West Side ROW Renovation - $80,000	$ -	$ -	$ -	$ -	$ -	$ -
Silver Oak Picnic Cover (Code 262-85-430-42310)	$ -	$ -	$ -	$ -	$ -	$ -
Refresh landscaping at Entry Monuments	$ -	$ -	$ -	$ -	$ -	$ -
Playground Resurface @ Shenandoah (Code 262-85-430-42310)	$ -	$ -	$ 24,602	$ 23,816	$ -	$ -
SUBTOTAL CAPITAL PROJECT COSTS	**$ -**	**$ 7,200**	**$ 28,202**	**$ 27,416**	**$ -**	**$ -**
RESERVE CONTRIBUTIONS						
Capital Reserve Contribution (Code XFER TO RESERVE)	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000
SUBTOTAL RESERVE COSTS	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**
DISTRICT EXPENSES						
Engineering Contract Services (Code 262-85-430-42130 & 42190)	$ 7,962	$ 7,962	$ 7,962	$ 7,962	$ 7,962	$ 7,962
Inspection/Contract Documents/LLAD Administration (Code 262-85-430-48115)	$ -	$ -	$ -	$ -	$ -	$ -
Napa County Auditor Charges (Code 262-85-430-42290)	$ 383	$ 383	$ 383	$ 383	$ 383	$ 383
SUBTOTAL DISTRICT EXPENSES	**$ 8,344**	**$ 8,345**	**$ 8,345**	**$ 8,345**	**$ 8,345**	**$ 8,345**
TOTAL EXPENSES	**$ 220,652**	**$ 225,400**	**$ 259,547**	**$ 268,686**	**$ 235,305**	**$ 239,344**
Collections/(Credits) Applied to Levy						
Unrestricted/Operating Reserve Collection/(Transfer)	$ 10,699	$ 42,003	$ 28,858	$ 18,933	$ 30,102	$ 31,371
Capital Improvement Fund Collection/(Transfer)	$ -	$ (7,200)	$ (28,202)	$ (27,416)	$ -	$ -
General Fund Loan Repayment/(Advance)	$ -	$ -	$ -	$ -	$ -	$ -
Other Revenues/(General Fund Contributions)	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL ADJUSTMENTS	$ 10,699	$ 34,803	$ 656	$ (8,483)	$ 30,102	$ 31,371
Balance to Levy (Budgeted)	**$ 231,351**	**$ 260,202**	**$ 260,202**	**$ 260,202**	**$ 265,406**	**$ 270,714**
Applied Charge	$ 231,351	$ 260,202	$ 260,202	$ 260,202	$ 265,406	$ 270,714
FUND BALANCE INFORMATION						
Est. Unrestricted/Operating Reserve Fund Balance 7/1	$ 289,960	$ 300,659	$ 342,662	$ 371,520	$ 390,452	$ 420,554
Reserve Fund Adjustments	$ 10,699	$ 42,003	$ 28,858	$ 18,933	$ 30,102	$ 31,371
Prior/Penalities/Public Damage	$ -	$ -	$ -	$ -	$ -	$ -
Interest	$ -	$ -	$ -	$ -	$ -	$ -
Projected Unrestricted/Operating Reserve Balance end of year 6/30	$ 300,659	$ 342,662	$ 371,520	$ 390,452	$ 420,554	$ 451,925
Est. Restricted/Capital Reserve Fund Balance 7/1	$ 549,807	$ 574,807	$ 592,607	$ 589,405	$ 586,989	$ 611,989
Contributions	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000
Reserve Fund Adjustments	$ -	$ (7,200)	$ (28,202)	$ (27,416)	$ -	$ -
Projected Restricted/Capital Reserve Balance end of year 6/30	$ 574,807	$ 592,607	$ 589,405	$ 586,989	$ 611,989	$ 636,989
Transfer/(Contribution) from Unrestricted Operating Reserves	$ 10,699	$ 42,003	$ 28,858	$ 18,933	$ 24,898	$ 26,062
Transfer/(Contribution) from Capital Reserves	$ -	$ (7,200)	$ (28,202)	$ (27,416)	$ -	$ -
BALANCE TO ASSESSMENT	**$ 231,351**	**$ 260,202**	**$ 260,202**	**$ 260,202**	**$ 260,202**	**$ 265,406**
Total Revenue at Maximum Rate	$ 721,869	$ 825,872	$ 825,872	$ 852,398	$ 869,446	$ 886,835
Variance above/(below) Maximum Revenue	$ (490,518)	$ (565,670)	$ (565,670)	$ (592,196)	$ (604,040)	$ (616,121)
Maximum Allowable Assessment	**$ 943.62**	**$ 959.87**	**$ 959.87**	**$ 990.70**	**$ 1,010.51**	**$ 1,030.72**
Assessment to Fully Fund Maintenance Costs and Reserve Contributions	**$ 321.11**	**$ 282.66**	**$ 297.94**	**$ 309.47**	**$ 302.54**	**$ 307.23**
Actual/Proposed Assessment	**$ 302.42**	**$ 302.42**	**$ 302.42**	**$ 302.42**	**$ 308.47**	**$ 314.64**

[1] Future Year Budgets assumes 2% increase

LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT
ZONE 3 - NAPA JUNCTION MIXED USE PROJECT
FY 2022-23 BUDGET

	Actual 2020-21	Adjusted Budget 2021-22	Estimated YE 2021-22	Proposed Budget 2022-23	Projected Budget 2023-24 [1]	Projected Budget 2024-25 [1]
MAINTENANCE COSTS						
General Repair & Maintenance (Code 263-85-430-42310)	$ 34,960	$ 41,800	$ 41,800	$ 45,874	$ 46,791	$ 47,727
Annual Maintenance Contract	$ 31,960	$ 38,800	$ 38,800	$ 42,374	$ -	$ -
On-Site Inspection/Assessment of Facilities	$ -	$ -	$ -	$ 1,530	$ -	$ -
Service Portable Restrooms	$ 3,000	$ 3,000	$ 3,000	$ 3,500	$ -	$ -
Utilities - Electric (Code 263-85-430-43210)	$ 2,000	$ 2,500	$ 2,500	$ 2,500	$ 2,550	$ 2,601
Utilities - Water (Code 263-85-430-43230)	$ 3,778	$ 4,685	$ 4,685	$ 8,325	$ 8,492	$ 8,661
SUBTOTAL MAINTENANCE COSTS	**$ 40,738**	**$ 48,985**	**$ 48,985**	**$ 58,229**	**$ 57,833**	**$ 58,990**
CAPITAL PROJECT/REPAIRS COSTS						
Play structure repair/replacement (Code 263-85-430-42310)	$ -	$ -	$ -	$ -	$ -	$ -
Seating wall repairs (Code 263-85-430-42310)	$ -	$ -	$ -	$ -	$ -	$ -
NJ3 Split Rail Fence Repairs	$ -	$ 10,000	$ 10,000	$ -	$ -	$ -
Walmart Driveway Reno	$ -	$ -	$ -	$ -	$ -	$ -
Playground Resurface @ Main St. Park (Code 263-85-430-42310)	$ -	$ -	$ -	$ -	$ -	$ -
Water and Landscaping for Phase 3	$ -	$ -	$ -	$ -	$ -	$ -
Basin modifications - All remaining Phases (Code 263-85-430-42310)	$ -	$ -	$ -	$ -	$ -	$ -
SUBTOTAL CAPITAL PROJECT COSTS	**$ -**	**$ 10,000**	**$ 10,000**	**$ -**	**$ -**	**$ -**
RESERVE CONTRIBUTIONS						
Capital Reserve Contribution(Code XFER TO RESERVE)	$ -	$ -	$ -	$ -	$ -	$ -
SUBTOTAL RESERVE COSTS	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
DISTRICT EXPENSES						
Engineering Contract Services (Code 263-85-430-42130 & 42190)	$ 4,114	$ 4,114	$ 4,114	$ 4,114	$ 4,114	$ 4,114
Other Professional Services (Code 263-85-430-42160)	$ -	$ -	$ -	$ -	$ -	$ -
Inspection/Contract Documents/LLAD Administration (Code 263-85-430-48115)	$ 9,094	$ 9,094	$ 9,094	$ 9,094	$ 9,094	$ 9,094
Napa County Auditor Charges (Code 263-85-430-42290)	$ 7	$ 7	$ 7	$ 7	$ 7	$ 7
SUBTOTAL DISTRICT EXPENSES	**$ 13,215**	**$ 13,215**	**$ 13,215**	**$ 13,215**	**$ 13,215**	**$ 13,215**
TOTAL EXPENSES	**$ 53,953**	**$ 72,200**	**$ 72,200**	**$ 71,444**	**$ 71,048**	**$ 72,205**
Collections/(Credits) Applied to Levy						
Unrestricted/Operating Reserve Collection/(Transfer)	$ 8,138	$ 103,354	$ 103,353	$ 94,109	$ 97,816	$ 100,037
Capital Improvement Fund Collection/(Transfer)	$ -	$ (10,000)	$ (10,000)	$ -	$ -	$ -
General Fund Loan Repayment/(Advance)	$ -	$ -	$ -	$ -	$ -	$ -
Other Revenues/(General Fund Contributions)	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL ADJUSTMENTS	$ 8,138	$ 93,354	$ 93,353	$ 94,109	$ 97,816	$ 100,037
Balance to Levy (Budgeted)	**$ 62,091**	**$ 165,553**	**$ 165,553**	**$ 165,553**	**$ 168,865**	**$ 172,242**
Applied Charge	$ 165,553	$ 165,553	$ 165,553	$ 165,553	$ 168,865	$ 172,242
FUND BALANCE INFORMATION						
Est. Unrestricted/Operating Reserve Fund Balance 7/1	$ 284,884	$ 293,022	$ 396,376	$ 499,729	$ 593,839	$ 691,655
Reserve Fund Adjustments	$ 8,138	$ 103,354	$ 103,353	$ 94,109	$ 97,816	$ 100,037
Transfer from/(to) Restricted Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -
Prior/Penalities/Public Damage	$ -	$ -	$ -	$ -	$ -	$ -
Interest	$ -	$ -	$ -	$ -	$ -	$ -
Projected Unrestricted/Operating Reserve Balance end of year 6/30	$ 293,022	$ 396,376	$ 499,729	$ 593,839	$ 691,655	$ 791,692
Est. Restricted/Capital Reserve Fund Balance 7/1	$ 207,211	$ 207,211	$ 197,211	$ 187,211	$ 187,211	$ 187,211
Contributions	$ -	$ -	$ -	$ -	$ -	$ -
Reserve Fund Adjustments	$ -	$ (10,000)	$ (10,000)	$ -	$ -	$ -
Transfer from/(to) Unrestricted Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -
Projected Restricted/Capital Reserve Balance end of year 6/30	$ 207,211	$ 197,211	$ 187,211	$ 187,211	$ 187,211	$ 187,211
Transfer/(Contribution) from Unrestricted Operating Reserves	$ 8,138	$ 103,354	$ 103,353	$ 94,109	$ 97,816	$ 100,037
Transfer/(Contribution) from Capital Reserves	$ -	$ (10,000)	$ (10,000)	$ -	$ -	$ -
BALANCE TO ASSESSMENT	**$ 62,091**	**$ 165,553**	**$ 165,553**	**$ 165,553**	**$ 168,865**	**$ 172,242**
Total Revenue at Maximum Rate (ESD)	**$ 197,024**	**$ 200,416**	**$ 200,416**	**$ 206,850**	**$ 210,987**	**$ 215,207**
Variance above/(below) Maximum Revenue (ESD)	**$ (154,306)**	**$ (86,515)**	**$ (86,515)**	**$ (92,949)**	**$ (94,808)**	**$ (96,704)**
Total Revenue at Maximum Rate (Acre)	**$ 95,841**	**$ 97,492**	**$ 97,492**	**$ 100,622**	**$ 102,635**	**$ 104,687**
Variance above/(below) Maximum Revenue (Acre)	**$ (76,469)**	**$ (45,839)**	**$ (45,839)**	**$ (48,970)**	**$ (49,949)**	**$ (50,948)**
ESD Budget total (includes ratio of overhead costs)	$ 42,719	$ 113,901	$ 113,901	$ 113,901	$ 116,179	$ 118,502
Acreage Budget total (includes ratio of overhead costs)	$ 19,372	$ 51,653	$ 51,653	$ 51,653	$ 52,686	$ 53,739
Estimated Number of ESD Units	570.92	570.92	570.92	570.92	570.92	570.92
Estimated assessable Acres	46.04	46.04	46.04	46.04	46.04	46.04
Maximum Allowable Assessment per ESD	**$ 345.10**	**$ 351.04**	**$ 351.04**	**$ 362.31**	**$ 369.56**	**$ 376.95**
Assessment to Fully Fund Maintenance Costs and Res. Contr. per ESD	**$ 65.02**	**$ 87.01**	**$ 87.01**	**$ 86.10**	**$ 85.62**	**$ 87.01**
Actual/Proposed Assessment per ESD	**$ 207.56**	**$ 207.56**	**$ 207.56**	**$ 207.56**	**$ 211.71**	**$ 215.95**
Maximum Allowable Assessment per Acre	**$ 2,081.69**	**$ 2,117.54**	**$ 2,117.54**	**$ 2,185.54**	**$2,229.25**	**$ 2,273.84**
Assessment to Fully Fund Maintenance Costs and Res. Contr. per Acre	**$ 365.62**	**$ 489.28**	**$ 489.28**	**$ 484.16**	**$ 481.47**	**$ 489.31**
Actual/Proposed Assessment per Acre	**$ 1,022.01**	**$ 1,022.01**	**$ 1,022.01**	**$ 1,022.01**	**$1,042.45**	**$ 1,063.30**

[1] Future Year Budgets assumes 2% increase

The following definitions describe the costs and expenses included in the District Budget:

Maintenance Cost

General Repairs and Maintenance (Code-42310): This item includes the costs of materials, supplies and contract services for the repair and/or maintenance of district facilities and improvements including irrigation system repairs, maintenance of water quality basins and appurtenant facilities, repairs to play structures, concrete or asphalt pathways, decorative entry walls and other improvements as listed in this report within the District. This item also includes costs of incidental miscellaneous materials and supplies used by City staff for the maintenance and repair of Assessment District improvements.

Electric (Code-43210): This item includes the costs to furnish electricity required for the operation and maintenance of the sprinklers and irrigation controllers, and street lights.

Water (Code-43230): This item includes the costs to furnish irrigation water for the landscaping within the District.

Capital Repair/Maintenance Costs

Funds will be transferred annually from the restricted reserve fund balance within each zone as needed to fund the completion of the projects listed in the current year's budget for each of the zones. Any funds not expended will remain in the restricted reserve until needed for the completion of future capital projects or major maintenance activities. This will include the replacement/rehabilitation of the facilities shown in the capital reserve plan which is being developed for each zone.

District Expenses

Engineering Contract Services (Code-42130): This item includes the costs for the preparation of the Annual Engineer's Report and Assessment Roll as required by law for the placement of the assessments on the property tax roll.

Inspection/Contract Documents/LLAD Administration (Code-48115): This item includes the costs of all departments and staff and consultants of the City for providing the coordination of District services, contract management, inspections, annual bid management, responding to public concerns, public education, and procedural matters associated with the District.

Napa County Auditor Charges (Code-42290): This item includes the cost charged by the County for the placement and collection of the assessments on the County Property Tax roll.

Reserve Funds

Un-Restricted/Operating Reserve Collection: This item includes the amount to be collected to maintain reserves to enable the City to pay for the maintenance and servicing of the improvements prior to December 10 of the fiscal year, or whenever the City expects to receive its apportionment of special assessments and tax collections from the County, whichever is later. The Reserve Fund contribution will continue until such a time the Reserve Fund balance is approximately one half of the annual costs.

Repair/Replacement – Restricted/Capital Reserve: This item includes funds for the repair/replacement of improvements or the installation of new improvements to further enhance the level and quality of service provided within the boundaries of the District. The fund may be allowed to accumulate in anticipation of any unforeseen expenses not included in the yearly maintenance costs. This may include, but is not limited to the repair/replacement of improvements at the end of their useful life, upgrading or enhancement of improvements within the District, repair of damaged equipment due to vandalism, storms and other similar events where the costs cannot be covered by the annual assessment levy.

PART III – METHOD OF APPORTIONMENT

Method of Apportionment

Initial apportionment information relating to all zones and made a part of this report by reference here, can be found in the City of American Canyon Maintenance District No. 2001-02- (A.P.N. 059-100-006) Engineer's Report, Establishment of District and Assessments for FY 2001-02, Part D, City of American Canyon Maintenance District No. 2001-02- (A.P.N. 059-100-006) Method of Assessment. The following is a brief description of the manner the annual assessment has been apportioned to each parcel in Zones 1, 2 and 3 within the Assessment District consistent with the approved method.

GENERAL

Part 2 of Division 15 of the Streets and Highways Code, the Landscaping and Lighting Act of 1972, permits the establishment of assessment districts by cities for the purpose of providing certain public improvements which include operation, maintenance, rehabilitation and servicing of street lights, traffic signals, parks and landscaping.

The 1972 Act requires that maintenance assessments be levied according to benefit rather than according to assessed value. Section 22573 provides that:

> *"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefit to be received by each such lot or parcel from the improvements."*

The Act permits the designation of zones of benefit within any individual assessment district if "by reasons or variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvement" (Sec. 22547). Thus, the 1972 Act requires the levy of a true "assessment" rather than a "special tax."

In addition, Prop. 218 requires that a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel. Prop. 218 provides that only special benefits are assessable and the City must separate the general benefits from the special benefits.

SPECIAL BENEFIT ANALYSIS

The Assessment District provides for the maintenance and repair of public parks and landscaping, water quality basins, environmentally sensitive areas, trail, bikeways, streetlights and traffic signals. As determined at the time of formation, when these facilities are well maintained and in good working order they provide benefits that are unique and special to the property within the district including:

- Satisfaction of project design and mitigation requirements included within the CEQA documents for the development included in each zone. Satisfying these requirements uniquely benefits the property in the zone because it allows the various land uses being developed.

- Satisfaction of Conditions of Approval for the development included in each zone. Satisfying these requirements uniquely benefits the property in the zone because it allows the various land uses being developed.

- Provision of public safety benefits resulting from well-lit streets. Street lighting uniquely benefits the property within the zones that is adjacent to the lighting provided.

- Provision of public safety benefits resulting from functioning traffic signals. Traffic signals benefit property within the zone by providing for safe ingress and egress from the property. Traffic signals also provide general benefits to all motorists that are able to travel safely on the roadway system. Twenty-five percent of the traffic signal maintenance costs are allocated to the benefitting zones reflecting the approximate amount of trips associated with development in the zones.

- Provision of public safety benefits resulting from water quality detention basins. The water quality detention basins are part of the storm water management system which allows for adequate drainage and prevents flooding within the zones. Adequate drainage and protection from flooding is a unique and special benefit experience by the properties within the zones.

- Provision of public recreation benefits resulting from the parks and open spaces. The parks and open spaces within each zone are designed as local features that are integrated within the development and easily accessible to neighboring properties. These features are part of the overall park system, which also includes community facilities, which provide more regionally appropriate facilities (ball fields etc.). The local parks and open spaces uniquely benefit the property within each zone because they have been designed to be accessible and useful for the developed property in each zone.

- Provision of aesthetic benefits resulting from parks, open space and other landscaping features. The parks, open space and landscaping features are internal or directly adjacent to the properties in the zone, hence the aesthetic benefits provided from well-maintained landscaping features are experienced by the properties in the zone.

- Provision of public safety benefits resulting from the maintenance of parks and open spaces. Unmaintained parks and open spaces can attract litter, vectors and other undesirable features that create health and safety problems for adjoining properties. Adequate maintenance uniquely benefits the property in each zone because these potentially adverse effects do not occur.

METHOD OF APPORTIONMENT

ZONES 1 AND 2 METHOD OF ASSESSMENT

The method of apportionment (spread) equates all parcels in Zones 1 and 2 to an Equivalent Single Family Dwelling (ESD) unit, or portion thereof. The following ESD units were established for the American Canyon Landscaping and Lighting Assessment District, at its formation, and reflect the relative benefit accruing to parcels of land, in various stages of development, from the landscape and lighting facilities:

1. Vacant parcel in undeveloped area 1/10 unit
2. Vacant parcel in developed area 1/2 unit
3. Single dwelling parcel 1 unit
4. Multi-Family dwelling 0.60 unit

Vacant parcels in undeveloped areas experience the benefits provided from satisfying approval conditions but not the full benefits experienced when the facilities maintained by the zone are operational hence they are assigned 1/10 of an ESD unit. Vacant parcels in developed areas experience the benefits provided from satisfying approval conditions and the public safety benefits associated with sound drainage systems. These parcels also experience some fraction of the benefits associated with safe lighting and ingress and egress but not at the same level as a fully developed parcel, hence they are assigned 1/2 of an ESD unit. Fully developed parcels experience all benefits provided by the zone. Because the land uses on both Zone 1 and 2 are relatively uniform single family dwelling units, benefits are experienced equally. This relative equality of benefits results in an assessment methodology that spreads costs equally at full build out.

ESD units for each zone are determined annually based on the development pattern. Each zone's operation and maintenance expenses for the upcoming fiscal year is then divided by the total number of ESD units in order to calculate the annual cost per ESD unit (assessment rate) for the upcoming fiscal year. The annual assessment for each parcel is calculated by multiplying the annual cost per ESD unit (assessment rate) by the total number ESD units on the parcel in the upcoming fiscal year.

The method of apportionment for Zones 1 and 2 can be expressed mathematically as:

Cost per ESD Unit (Rate) = Fiscal Year Budget for Zone / Total Number of ESD Units in Zone

Assessment per Parcel = Cost per ESD Unit (Rate) x No. of ESD Units on Parcel

Although Section 22663 of the Streets and Highways Code typically requires that public property not be assessed, Article XIII, Section 4(a) of Proposition 218 requires that public property shall not be exempt from assessment if the property benefits from the facilities being maintained.

Zones 1 and 2 include publically owned property which is utilized for parks, creeks, open spaces, public right-of-way and easements. These properties serve to provide landscape, open space, drainage and recreational benefits to the adjoining residential property. Because these properties provide special benefits rather than receive special benefits they do not receive an annual assessment.

Likewise school sites, which provide for open space and recreational opportunities, enhance the special benefits received by residential property. In addition, school locations are required by the approval documents for the development and therefore help provide the special benefits associated with compliance with project CEQA documents and conditions of approval. Therefore because these properties provide benefits rather than receive benefits, they are also not assessed.

Civic properties including public safety facilities and utility facilities which were constructed as a condition of approval for the residential development serve to support the special benefits received by residential properties. Because these properties support the provision of special benefits rather than receiving special benefits, they are also not assessed.

ZONE 3 METHOD OF ASSESSMENT

Unlike Zones 1 and 2, Zone 3 contains a mix of residential, commercial, industrial and retail land uses. In order to apportion costs proportional to benefit, the method of apportionment (spread) for Zone 3 utilizes both an ESD unit component and an acreage component.

The benefits provided by the Class I bike path, three-rail fencing, street lights, traffic signal, and the detention pond and right of way maintenance along Highway 29 are apportioned by acreage because the size of the property provides a reasonable measure of the number trips (vehicular and bicycle), length of fencing and runoff detained. Therefore the cost of operating and maintaining these facilities is apportioned to the benefitting property based on its acreage.

The benefits provided by the streetscape, large and small parks are apportioned by ESD unit, as is done in the other two zones. These items provide benefit to and are accessible to resident families and employees of local businesses to enjoy during lunch breaks or after work hours. Non-residential land uses are converted to residential land uses using a square footage in order to maintain equality between the average size residential unit in the zone and the nonresidential units.

The following benefit units were established for the American Canyon Landscaping and Lighting Assessment Zone 3 (Napa Junction) at the time it was annexed to the Assessment District and these reflect the relative benefit accruing the various parcels of land within the zone:

Land Use Description	Total ESD's
SingleFamily Dwelling (SFD)	1/Unit
Condominium	1/Unit
Multiple Family Residential	1/Unit
Mobile Home	1/Unit
Commercial	1/1,500 sf floor space*
Commercial with Dwelling Unit - Includes Hotel	1/1,500 sf floor space + 1/Unit
All Land Use Types	Acres

ESD units for Zone 3 are determined annually based on the development pattern. The operational and maintenance expenses for the upcoming fiscal year for the streetscape, large park and small park facilities are then divided by the total number of ESD units in order to calculate the annual cost per ESD unit for the upcoming fiscal year.

Acreage units within Zone 3 are also determined annually based on development. The operational and maintenance expenses for the upcoming fiscal year for Class I bike path, three-rail fencing, street lights, traffic signal, and the detention pond and right of way maintenance along Highway 29 are then divided by the total acreage units in order to calculate the annual cost per acreage unit for the upcoming fiscal year. The annual assessment for each parcel is calculated by:

1. Multiplying the number of ESD units on the parcel by the annual cost per ESD unit to arrive at the ESD assessment for the parcel

2. Multiplying the acreage of the parcel by the annual cost per acreage unit to arrive at the acreage assessment; and

3. Adding the ESD assessment to the acreage assessment to arrive at the total assessment for the parcel.

The allocation formula for Zone 3 can be expressed mathematically as:

Cost per ESD Unit = Fiscal Year Budget for ESD Unit Items in Zone / Total ESD Units in Zone

Cost per Acre = Fiscal Year Budget for Acreage Items in Zone / Total Acreage in Zone

Assessment per Parcel = (Cost per ESD x No. of ESD Units on Parcel) + (Cost per Acre x No. of Acres on Parcel)

Although Section 22663 of the Streets and Highways Code typically requires that public property not be assessed, Article XIII, Section 4(a) of Proposition 218 requires that public property shall not be exempt from assessment if the property benefits from the facilities being maintained.

Zone 3 includes publically owned property which is utilized for parks, creeks, open spaces, public rights-of-way and easements. These properties serve to provide landscape, open space and recreational benefits to the adjoining property. Because these properties provide special benefits rather than receive special benefits they do not receive an annual assessment.

APPENDIX A – DISTRICT DIAGRAM

The following page is the Assessment Diagram for Zones 1, 2 and 3 within the Assessment District. Please note the lines and dimensions of each parcel, as well as the distinctive Assessor's Parcel Number, are shown on the Assessor's Maps for the City of American Canyon available at the County of Napa Assessor's Office. The reference to the appropriate Assessor Books at the County of Napa Assessor's Office for the respective subdivisions in each Zone are listed below.

ZONE 1 - LA VIGNE

All the land lying within the La Vigne Unit 1 Subdivision filed in the Recorder's office of the County of Napa in Book 22 of Recorded Maps, Pages 42 through 57.

All the land lying within the La Vigne Unit 2 Subdivision filed in the Recorder's office of the County of Napa in Book 22 of Recorded Maps, Pages 82 through 97.

ZONE 2 - VINTAGE RANCH

All the land within the Scally Ranch Unit 1 Subdivision filed in the Recorder's office of the County of Napa in Book 24 of Recorded Maps, Pages 1 through 22.

All the land within the Amended Scally Ranch Unit 1 Subdivision filed in the Recorder's office of the County of Napa in Book 24 of Recorded Maps, Pages 36 through 57.

All of the land within the Vintage Ranch Unit 2 Subdivision filed in the Recorder's office of the County of Napa in Book 25 of Recorded Maps, Pages 35 through 51.

All of the land within the Vintage Ranch Unit 3 Subdivision filed in the Recorder's office of the County of Napa in Book 25 of Recorded Maps, Pages 52 through 57.

Vineyard Crossing and Vineyard Place parcels were de-annexed from Zone 2 by City Council Resolution No. 2011-37.

The Villages at Vintage Ranch were annexed in the Zone in FY 2020-21 by City Council Resolution No. 2020-68.

ZONE 3 - NAPA JUNCTION MIXED USE PROJECT

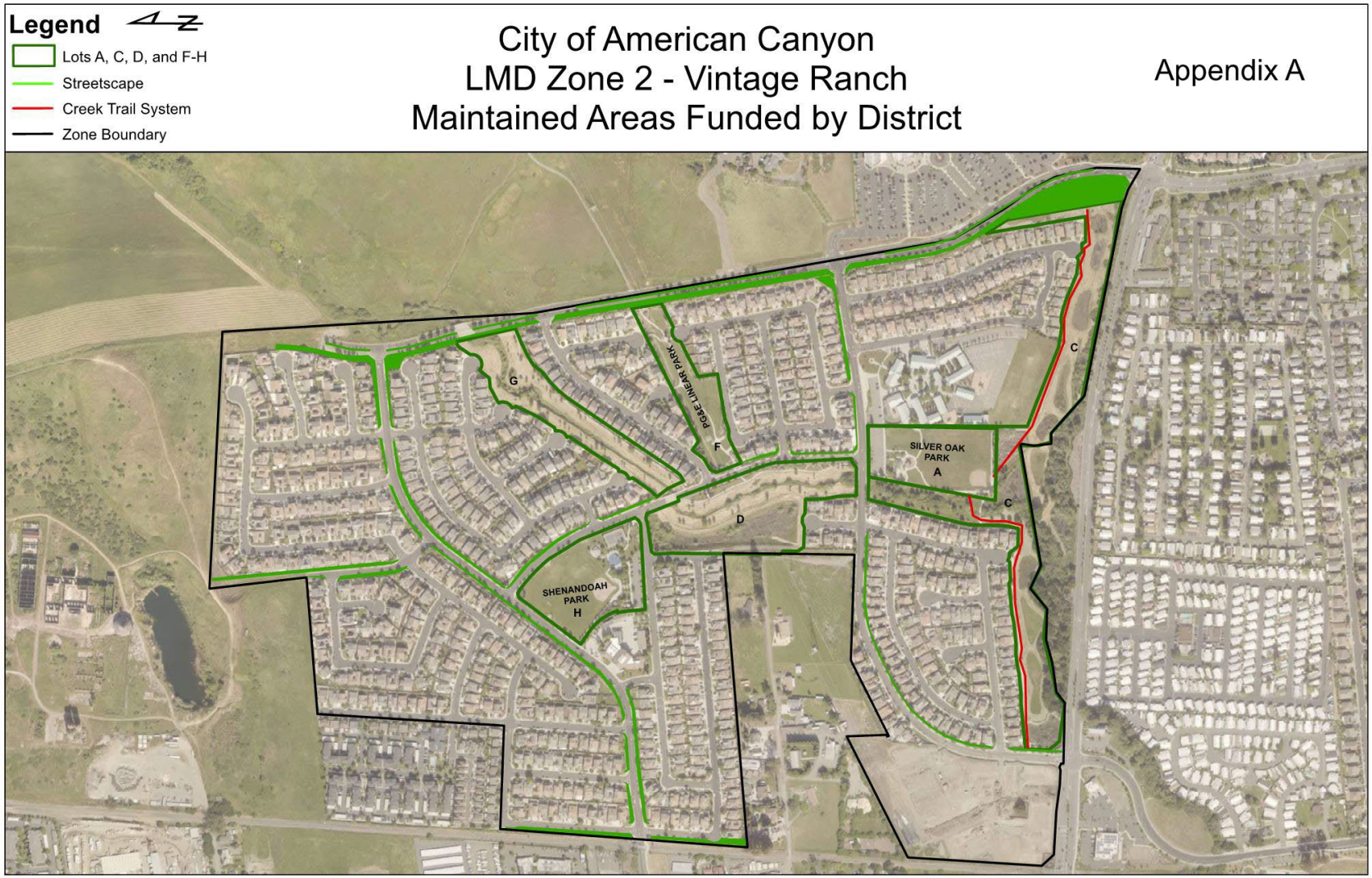
All the land within the Napa Junction Phase 1 Subdivision filed in the Recorder's office of the County of Napa in Book 24 of Recorded Maps, Pages 81 through 87.

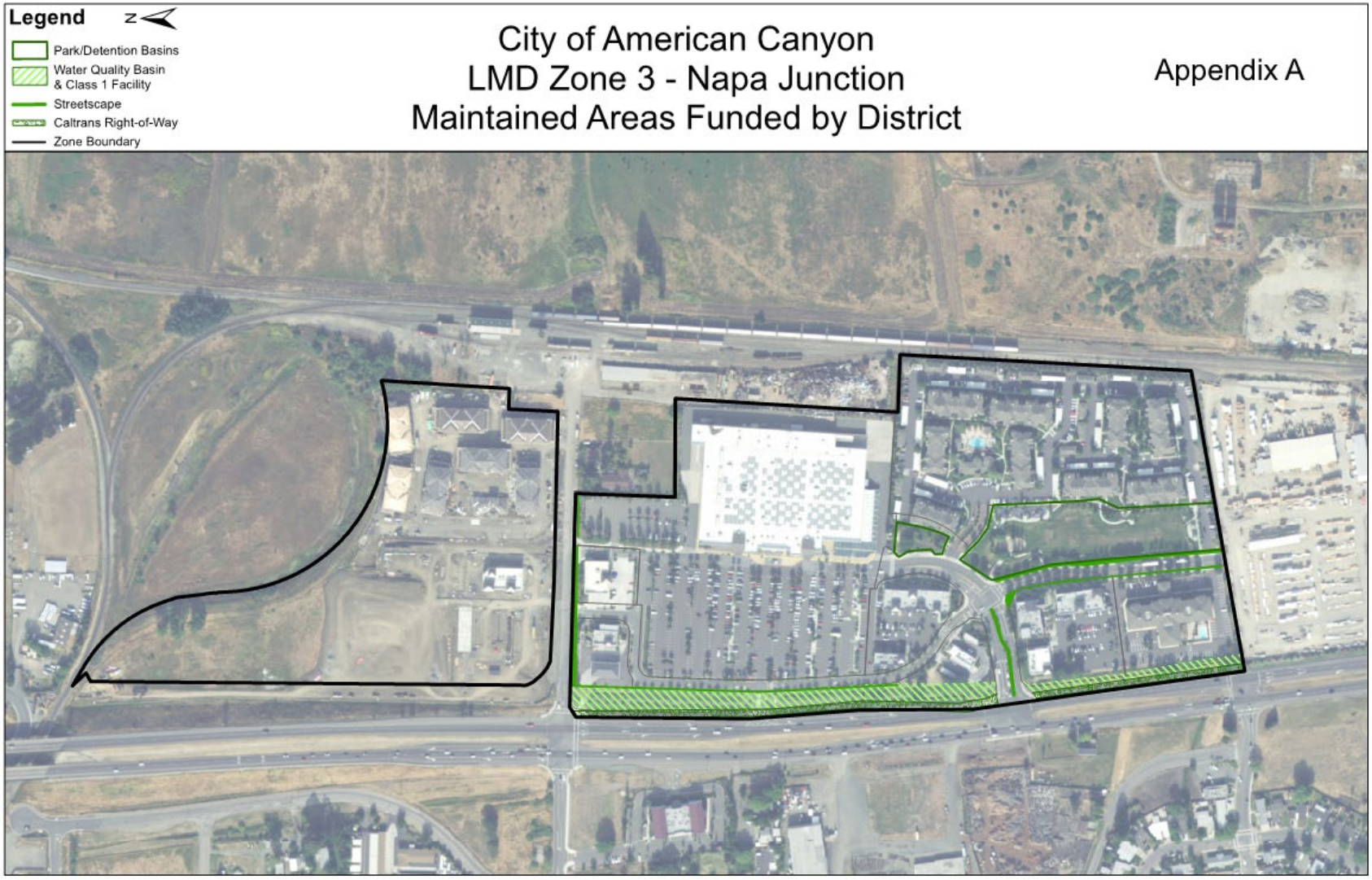
All the land within the Amended Napa Junction Phase 1 Subdivision filed in the Recorder's office of the County of Napa in Book 25, Pages 5 through 11.

City of American Canyon
LMD Zone 1 - La Vigne Subdivision

Appendix A




Legend
Lots A, C, D, and F-H
Streetscape
Creek Trail System
Zone Boundary
City of American Canyon
LMD Zone 2 - Vintage Ranch
Maintained Areas Funded by District
Appendix A
G
PEGEE LINEAR PARK
F
C
SILVER OAK PARK
A
C
D
SHENANDOAH PARK
H


Legend
Park/Detention Basins
Water Quality Basin & Class 1 Facility
Streetscape
Caltrans Right-of-Way
Zone Boundary
City of American Canyon
LMD Zone 3 - Napa Junction
Maintained Areas Funded by District
Appendix A

APPENDIX B – ASSESSMENT ROLL

Assessment Roll

The Assessment Roll for FY 2022-23 for the American Canyon Landscaping and Lighting Assessment District are listed on the following pages. The annual assessment for each parcel within Zones 1, 2 and 3 of the Assessment District are shown individually. The lines and dimensions of each parcel are shown on the Assessor's Maps for the City of American Canyon available at the County of Napa Assessor's Office.

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
1	1	059191001000	80	1.83	-	$400.00	$0.00	
1	2	059191002000	81	0	1.00	$400.00	$400.00	172 VIA BELLAGIO
1	3	059191003000	82	0	1.00	$400.00	$400.00	168 VIA BELLAGIO
1	4	059191004000	83	0	1.00	$400.00	$400.00	164 VIA BELLAGIO
1	5	059191005000	84	0	1.00	$400.00	$400.00	160 VIA BELLAGIO
1	6	059191006000	85	0	1.00	$400.00	$400.00	138 CASTELLINA CIR
1	7	059191007000	86	0	1.00	$400.00	$400.00	134 CASTELLINA CIR
1	8	059191008000	87	0	1.00	$400.00	$400.00	130 CASTELLINA CIR
1	9	059191009000	88	0	1.00	$400.00	$400.00	126 CASTELLINA CIR
1	10	059191010000	89	0	1.00	$400.00	$400.00	122 CASTELLINA CIR
1	11	059191011000	90	0	1.00	$400.00	$400.00	118 CASTELLINA CIR
1	12	059191012000	91	0	1.00	$400.00	$400.00	114 CASTELLINA CIR
1	13	059191013000	92	0	1.00	$400.00	$400.00	110 CASTELLINA CIR
1	14	059191014000	93	0	1.00	$400.00	$400.00	106 CASTELLINA CIR
1	15	059191015000	94	0	1.00	$400.00	$400.00	102 CASTELLINA CIR
1	16	059191016000	95	0	1.00	$400.00	$400.00	98 CASTELLINA CIR
1	17	059191017000	96	0	1.00	$400.00	$400.00	94 CASTELLINA CIR
1	18	059191018000	97	0	1.00	$400.00	$400.00	90 CASTELLINA CIR
1	19	059191019000	98	0	1.00	$400.00	$400.00	86 CASTELLINA CIR
1	20	059191020000	99	0	1.00	$400.00	$400.00	82 CASTELLINA CIR
1	21	059191021000	100	0	1.00	$400.00	$400.00	78 CASTELLINA CIR
1	22	059191022000	101	0	1.00	$400.00	$400.00	74 CASTELLINA CIR
1	23	059191023000	102	0	1.00	$400.00	$400.00	70 CASTELLINA CIR
1	24	059191024000	103	0	1.00	$400.00	$400.00	66 CASTELLINA CIR
1	25	059191025000	104	0	1.00	$400.00	$400.00	62 CASTELLINA CIR
1	26	059191026000	105	0	1.00	$400.00	$400.00	58 CASTELLINA CIR
1	27	059191027000	106	0	1.00	$400.00	$400.00	54 CASTELLINA CIR
1	28	059191028000	107	0	1.00	$400.00	$400.00	50 CASTELLINA CIR
1	29	059191029000	108	0	1.00	$400.00	$400.00	45 CASTELLINA CIR
1	30	059191030000	109	0	1.00	$400.00	$400.00	35 VIA FIRENZE
1	31	059191031000	110	0	1.00	$400.00	$400.00	31 VIA FIRENZE
1	32	059191032000	111	0	1.00	$400.00	$400.00	27 VIA FIRENZE
1	33	059191033000	112	0	1.00	$400.00	$400.00	23 VIA FIRENZE
1	34	059191034000	113	0	1.00	$400.00	$400.00	19 VIA FIRENZE
1	35	059191035000	114	0	1.00	$400.00	$400.00	15 VIA FIRENZE
1	36	059191036000	115	0	1.00	$400.00	$400.00	11 VIA FIRENZE
1	37	059191037000	116	0	1.00	$400.00	$400.00	7 VIA FIRENZE
1	38	059191038000	117	0	1.00	$400.00	$400.00	3 VIA FIRENZE
1	39	059191039000	118	0	1.00	$400.00	$400.00	136 VIA BELLAGIO
1	40	059191040000	119	0	1.00	$400.00	$400.00	140 VIA BELLAGIO
1	41	059191041000	120	0	1.00	$400.00	$400.00	144 VIA BELLAGIO
1	42	059191042000	121	0	1.00	$400.00	$400.00	148 VIA BELLAGIO
1	43	059191043000	122	0	1.00	$400.00	$400.00	152 VIA BELLAGIO
1	44	059191044000	123	0	1.00	$400.00	$400.00	156 VIA BELLAGIO
1	45	059191045000	124	0	1.00	$400.00	$400.00	2 CASTELLINA CIR
1	46	059191046000	125	0	1.00	$400.00	$400.00	6 CASTELLINA CIR
1	47	059191047000	126	0	1.00	$400.00	$400.00	10 CASTELLINA CIR
1	48	059191048000	127	0	1.00	$400.00	$400.00	14 CASTELLINA CIR
1	49	059191049000	128	0	1.00	$400.00	$400.00	18 CASTELLINA CIR

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
1	50	059191050000	129	0	1.00	$400.00	$400.00	22 CASTELLINA CIR
1	51	059191051000	130	0	1.00	$400.00	$400.00	26 CASTELLINA CIR
1	52	059191052000	131	0	1.00	$400.00	$400.00	30 CASTELLINA CIR
1	53	059191053000	132	0	1.00	$400.00	$400.00	34 CASTELLINA CIR
1	54	059191054000	133	0	1.00	$400.00	$400.00	38 CASTELLINA CIR
1	55	059191055000	134	0	1.00	$400.00	$400.00	42 CASTELLINA CIR
1	56	059192001000	135	0	1.00	$400.00	$400.00	87 CASTELLINA CIR
1	57	059192002000	136	0	1.00	$400.00	$400.00	83 CASTELLINA CIR
1	58	059192003000	137	0	1.00	$400.00	$400.00	79 CASTELLINA CIR
1	59	059192004000	138	0	1.00	$400.00	$400.00	75 CASTELLINA CIR
1	60	059192005000	139	0	1.00	$400.00	$400.00	71 CASTELLINA CIR
1	61	059192006000	140	0	1.00	$400.00	$400.00	67 CASTELLINA CIR
1	62	059192007000	141	0	1.00	$400.00	$400.00	63 CASTELLINA CIR
1	63	059192008000	142	0	1.00	$400.00	$400.00	59 CASTELLINA CIR
1	64	059192009000	143	0	1.00	$400.00	$400.00	55 CASTELLINA CIR
1	65	059192010000	144	0	1.00	$400.00	$400.00	51 CASTELLINA CIR
1	66	059192011000	145	0	1.00	$400.00	$400.00	35 CASTELLINA CIR
1	67	059192012000	146	0	1.00	$400.00	$400.00	31 CASTELLINA CIR
1	68	059192013000	147	0	1.00	$400.00	$400.00	27 CASTELLINA CIR
1	69	059192014000	148	0	1.00	$400.00	$400.00	23 CASTELLINA CIR
1	70	059192015000	149	0	1.00	$400.00	$400.00	19 CASTELLINA CIR
1	71	059192016000	150	0	1.00	$400.00	$400.00	15 CASTELLINA CIR
1	72	059192017000	151	0	1.00	$400.00	$400.00	11 CASTELLINA CIR
1	73	059192018000	152	0	1.00	$400.00	$400.00	7 CASTELLINA CIR
1	74	059192019000	153	0	1.00	$400.00	$400.00	3 CASTELLINA CIR
1	75	059201001000	154	0	1.00	$400.00	$400.00	14 VIA FIRENZE
1	76	059201002000	155	0	1.00	$400.00	$400.00	18 VIA FIRENZE
1	77	059201003000	156	0	1.00	$400.00	$400.00	22 VIA FIRENZE
1	78	059201004000	157	0	1.00	$400.00	$400.00	113 VIA PESCARA
1	79	059201005000	158	0	1.00	$400.00	$400.00	109 VIA PESCARA
1	80	059201006000	159	0	1.00	$400.00	$400.00	105 VIA PESCARA
1	81	059201007000	160	0	1.00	$400.00	$400.00	101 VIA PESCARA
1	82	059201008000	161	0	1.00	$400.00	$400.00	97 VIA PESCARA
1	83	059201009000	162	0	1.00	$400.00	$400.00	93 VIA PESCARA
1	84	059201010000	163	0	1.00	$400.00	$400.00	89 VIA PESCARA
1	85	059201011000	164	0	1.00	$400.00	$400.00	85 VIA PESCARA
1	86	059201012000	165	0	1.00	$400.00	$400.00	81 VIA PESCARA
1	87	059201013000	166	0	1.00	$400.00	$400.00	57 VIA PESCARA
1	88	059201014000	167	0	1.00	$400.00	$400.00	53 VIA PESCARA
1	89	059201015000	168	0	1.00	$400.00	$400.00	49 VIA PESCARA
1	90	059201016000	169	0	1.00	$400.00	$400.00	45 VIA PESCARA
1	91	059201017000	170	0	1.00	$400.00	$400.00	27 VIA PESCARA
1	92	059201018000	171	0	1.00	$400.00	$400.00	23 VIA PESCARA
1	93	059201019000	172	0	1.00	$400.00	$400.00	19 VIA PESCARA
1	94	059201020000	173	0	1.00	$400.00	$400.00	15 VIA PESCARA
1	95	059201021000	174	0	1.00	$400.00	$400.00	6 ELBA CT
1	96	059201022000	175	0	1.00	$400.00	$400.00	10 ELBA CT
1	97	059201023000	176	0	1.00	$400.00	$400.00	14 ELBA CT
1	98	059201024000	177	0	1.00	$400.00	$400.00	19 ELBA CT

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
1	99	059201025000	178	0	1.00	$400.00	$400.00	15 ELBA CT
1	100	059201026000	179	0	1.00	$400.00	$400.00	11 ELBA CT
1	101	059201027000	180	0	1.00	$400.00	$400.00	7 ELBA CT
1	102	059201028000	181	0	1.00	$400.00	$400.00	3 ELBA CT
1	103	059202001000	182	0	1.00	$400.00	$400.00	118 VIA PESCARA
1	104	059202002000	183	0	1.00	$400.00	$400.00	114 VIA PESCARA
1	105	059202003000	184	0	1.00	$400.00	$400.00	110 VIA PESCARA
1	106	059202004000	185	0	1.00	$400.00	$400.00	106 VIA PESCARA
1	107	059202005000	186	0	1.00	$400.00	$400.00	102 VIA PESCARA
1	108	059202006000	187	0	1.00	$400.00	$400.00	98 VIA PESCARA
1	109	059202007000	188	0	1.00	$400.00	$400.00	94 VIA PESCARA
1	110	059202008000	189	0	1.00	$400.00	$400.00	90 VIA PESCARA
1	111	059202009000	190	0	1.00	$400.00	$400.00	86 VIA PESCARA
1	112	059202010000	191	0	1.00	$400.00	$400.00	82 VIA PESCARA
1	113	059202011000	192	0	1.00	$400.00	$400.00	78 VIA PESCARA
1	114	059202012000	193	0	1.00	$400.00	$400.00	74 VIA PESCARA
1	115	059202013000	194	0	1.00	$400.00	$400.00	70 VIA PESCARA
1	116	059202014000	195	0	1.00	$400.00	$400.00	66 VIA PESCARA
1	117	059202015000	196	0	1.00	$400.00	$400.00	62 VIA PESCARA
1	118	059202016000	197	0	1.00	$400.00	$400.00	58 VIA PESCARA
1	119	059202017000	198	0	1.00	$400.00	$400.00	54 VIA PESCARA
1	120	059202018000	199	0	1.00	$400.00	$400.00	50 VIA PESCARA
1	121	059202019000	200	0	1.00	$400.00	$400.00	46 VIA PESCARA
1	122	059202020000	201	0	1.00	$400.00	$400.00	42 VIA PESCARA
1	123	059202021000	202	0	1.00	$400.00	$400.00	38 VIA PESCARA
1	124	059202022000	203	0	1.00	$400.00	$400.00	34 VIA PESCARA
1	125	059202023000	204	1.07	-	$400.00	$0.00	
1	126	059202024000	205	0	1.00	$400.00	$400.00	108 VIA BELLAGIO
1	127	059202025000	206	0	1.00	$400.00	$400.00	112 VIA BELLAGIO
1	128	059202026000	207	0	1.00	$400.00	$400.00	116 VIA BELLAGIO
1	129	059202027000	208	0	1.00	$400.00	$400.00	120 VIA BELLAGIO
1	130	059202028000	209	0	1.00	$400.00	$400.00	124 VIA BELLAGIO
1	131	059202029000	210	0	1.00	$400.00	$400.00	128 VIA BELLAGIO
1	132	059202030000	211	0	1.00	$400.00	$400.00	132 VIA BELLAGIO
1	133	059202031000	212	0	1.00	$400.00	$400.00	2 VIA PESCARA
1	134	059202032000	213	0	1.00	$400.00	$400.00	6 VIA PESCARA
1	135	059202033000	214	0	1.00	$400.00	$400.00	10 VIA PESCARA
1	136	059202034000	215	0	1.00	$400.00	$400.00	14 VIA PESCARA
1	137	059202035000	216	0	1.00	$400.00	$400.00	18 VIA PESCARA
1	138	059202036000	217	0	1.00	$400.00	$400.00	22 VIA PESCARA
1	139	059202037000	218	0	1.00	$400.00	$400.00	26 VIA PESCARA
1	140	059202038000	219	0	1.00	$400.00	$400.00	30 VIA PESCARA
1	141	059211001000	220	1	-	$400.00	$0.00	
1	142	059211002000	221	0	1.00	$400.00	$400.00	50 MONTECARLO WAY
1	143	059211003000	222	0	1.00	$400.00	$400.00	46 MONTECARLO WAY
1	144	059211004000	223	0	1.00	$400.00	$400.00	42 MONTECARLO WAY
1	145	059211005000	224	0	1.00	$400.00	$400.00	38 MONTECARLO WAY
1	146	059211006000	225	0	1.00	$400.00	$400.00	34 MONTECARLO WAY
1	147	059211007000	226	0	1.00	$400.00	$400.00	30 MONTECARLO WAY
1	148	059211008000	227	0	1.00	$400.00	$400.00	26 MONTECARLO WAY

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
1	149	059211009000	228	0	1.00	$400.00	$400.00	22 MONTECARLO WAY
1	150	059211010000	229	0	1.00	$400.00	$400.00	18 MONTECARLO WAY
1	151	059211011000	230	0	1.00	$400.00	$400.00	14 MONTECARLO WAY
1	152	059211012000	231	0	1.00	$400.00	$400.00	10 MONTECARLO WAY
1	153	059211013000	232	0	1.00	$400.00	$400.00	6 MONTECARLO WAY
1	154	059211014000	233	0	1.00	$400.00	$400.00	2 MONTECARLO WAY
1	155	059212001000	234	0	1.00	$400.00	$400.00	59 MONTECARLO WAY
1	156	059212002000	235	0	1.00	$400.00	$400.00	63 MONTECARLO WAY
1	157	059212003000	236	0	1.00	$400.00	$400.00	67 MONTECARLO WAY
1	158	059212004000	237	0	1.00	$400.00	$400.00	42 PIENZA DR
1	159	059212005000	238	0	1.00	$400.00	$400.00	38 PIENZA DR
1	160	059212006000	239	0	1.00	$400.00	$400.00	34 PIENZA DR
1	161	059212007000	240	0	1.00	$400.00	$400.00	30 PIENZA DR
1	162	059212008000	241	0	1.00	$400.00	$400.00	26 PIENZA DR
1	163	059212009000	242	0	1.00	$400.00	$400.00	22 PIENZA DR
1	164	059212010000	243	0	1.00	$400.00	$400.00	18 PIENZA DR
1	165	059212011000	244	0	1.00	$400.00	$400.00	14 PIENZA DR
1	166	059212012000	245	0	1.00	$400.00	$400.00	10 PIENZA DR
1	167	059212013000	246	0	1.00	$400.00	$400.00	35 MONTECARLO WAY
1	168	059212014000	247	0	1.00	$400.00	$400.00	39 MONTECARLO WAY
1	169	059212015000	248	0	1.00	$400.00	$400.00	43 MONTECARLO WAY
1	170	059212016000	249	0	1.00	$400.00	$400.00	47 MONTECARLO WAY
1	171	059212017000	250	0	1.00	$400.00	$400.00	51 MONTECARLO WAY
1	172	059212018000	251	0	1.00	$400.00	$400.00	55 MONTECARLO WAY
1	173	059213001000	252	0	1.00	$400.00	$400.00	71 MONTECARLO WAY
1	174	059213002000	253	0	1.00	$400.00	$400.00	75 MONTECARLO WAY
1	175	059213003000	254	0	1.00	$400.00	$400.00	79 MONTECARLO WAY
1	176	059213004000	255	0	1.00	$400.00	$400.00	167 VIA BELLAGIO
1	177	059213005000	256	0	1.00	$400.00	$400.00	163 VIA BELLAGIO
1	178	059213006000	257	0	1.00	$400.00	$400.00	159 VIA BELLAGIO
1	179	059213007000	258	0	1.00	$400.00	$400.00	155 VIA BELLAGIO
1	180	059213008000	259	0	1.00	$400.00	$400.00	151 VIA BELLAGIO
1	181	059213009000	260	0	1.00	$400.00	$400.00	147 VIA BELLAGIO
1	182	059213010000	261	0	1.00	$400.00	$400.00	143 VIA BELLAGIO
1	183	059213011000	262	0	1.00	$400.00	$400.00	139 VIA BELLAGIO
1	184	059213012000	263	0	1.00	$400.00	$400.00	135 VIA BELLAGIO
1	185	059213013000	264	0	1.00	$400.00	$400.00	131 VIA BELLAGIO
1	186	059213014000	265	0	1.00	$400.00	$400.00	127 VIA BELLAGIO
1	187	059213015000	266	0	1.00	$400.00	$400.00	123 VIA BELLAGIO
1	188	059213016000	267	0	1.00	$400.00	$400.00	119 VIA BELLAGIO
1	189	059213017000	268	0	1.00	$400.00	$400.00	115 VIA BELLAGIO
1	190	059213018000	269	0	1.00	$400.00	$400.00	111 VIA BELLAGIO
1	191	059213019000	270	0	1.00	$400.00	$400.00	107 VIA BELLAGIO
1	192	059213020000	271	0	1.00	$400.00	$400.00	3 PIENZA DR
1	193	059213021000	272	0	1.00	$400.00	$400.00	7 PIENZA DR
1	194	059213022000	273	0	1.00	$400.00	$400.00	11 PIENZA DR
1	195	059213023000	274	0	1.00	$400.00	$400.00	15 PIENZA DR
1	196	059213024000	275	0	1.00	$400.00	$400.00	19 PIENZA DR
1	197	059213025000	276	0	1.00	$400.00	$400.00	23 PIENZA DR

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
1	198	059213026000	277	0	1.00	$400.00	$400.00	27 PIENZA DR
1	199	059213027000	278	0	1.00	$400.00	$400.00	31 PIENZA DR
1	200	059213028000	279	0	1.00	$400.00	$400.00	35 PIENZA DR
1	201	059213029000	280	0	1.00	$400.00	$400.00	39 PIENZA DR
1	202	059213030000	281	0	1.00	$400.00	$400.00	43 PIENZA DR
1	203	059213031000	282	0	1.00	$400.00	$400.00	47 PIENZA DR
1	204	059213032000	283	0	1.00	$400.00	$400.00	51 PIENZA DR
1	205	059221001000	284	0.15	1.00	$400.00	$400.00	59 VIA LA MORRA
1	206	059221002000	285	0.15	1.00	$400.00	$400.00	55 VIA LA MORRA
1	207	059221003000	286	0.2	1.00	$400.00	$400.00	51 VIA LA MORRA
1	208	059221004000	287	0.18	1.00	$400.00	$400.00	47 VIA LA MORRA
1	209	059221005000	288	0.16	1.00	$400.00	$400.00	43 VIA LA MORRA
1	210	059221006000	289	0.13	1.00	$400.00	$400.00	39 VIA LA MORRA
1	211	059221007000	290	0.12	1.00	$400.00	$400.00	35 VIA LA MORRA
1	212	059221008000	291	0.14	1.00	$400.00	$400.00	31 VIA LA MORRA
1	213	059221009000	292	0.14	1.00	$400.00	$400.00	27 VIA LA MORRA
1	214	059221010000	293	0.12	1.00	$400.00	$400.00	23 VIA LA MORRA
1	215	059221011000	294	0.13	1.00	$400.00	$400.00	19 VIA LA MORRA
1	216	059221012000	295	0.17	1.00	$400.00	$400.00	15 VIA LA MORRA
1	217	059221013000	296	0.16	1.00	$400.00	$400.00	11 VIA LA MORRA
1	218	059221014000	297	0.14	1.00	$400.00	$400.00	7 VIA LA MORRA
1	219	059221015000	298	0.23	1.00	$400.00	$400.00	3 VIA LA MORRA
1	220	059221016000	299	0.19	1.00	$400.00	$400.00	69 VIA BELLAGIO
1	221	059221017000	300	0.14	1.00	$400.00	$400.00	61 VIA BELLAGIO
1	222	059221018000	301	0.16	1.00	$400.00	$400.00	55 VIA BELLAGIO
1	223	059222001000	302	0.17	1.00	$400.00	$400.00	62 VIA LA MORRA
1	224	059222002000	303	0.15	1.00	$400.00	$400.00	58 VIA LA MORRA
1	225	059222003000	304	0.17	1.00	$400.00	$400.00	54 VIA LA MORRA
1	226	059222004000	305	0.2	1.00	$400.00	$400.00	50 VIA LA MORRA
1	227	059222005000	306	0.15	1.00	$400.00	$400.00	15 BIELLA CT
1	228	059222006000	307	0.12	1.00	$400.00	$400.00	11 BIELLA CT
1	229	059222007000	308	0.14	1.00	$400.00	$400.00	7 BIELLA CT
1	230	059222008000	309	0.26	1.00	$400.00	$400.00	3 BIELLA CT
1	231	059222009000	310	0.29	1.00	$400.00	$400.00	2 BIELLA CT
1	232	059222010000	311	0.13	1.00	$400.00	$400.00	6 BIELLA CT
1	233	059222011000	312	0.18	1.00	$400.00	$400.00	10 BIELLA CT
1	234	059222012000	313	0.25	1.00	$400.00	$400.00	18 VIA LA MORRA
1	235	059222013000	314	0.24	1.00	$400.00	$400.00	14 VIA LA MORRA
1	236	059222014000	315	0.23	1.00	$400.00	$400.00	10 VIA LA MORRA
1	237	059222015000	316	0.34	1.00	$400.00	$400.00	6 VIA LA MORRA
1	238	059222016000	317	0.17	1.00	$400.00	$400.00	51 VIA BELLAGIO
1	239	059222017000	318	0.13	1.00	$400.00	$400.00	47 VIA BELLAGIO
1	240	059222018000	319	0.13	1.00	$400.00	$400.00	43 VIA BELLAGIO
1	241	059222019000	320	0.13	1.00	$400.00	$400.00	39 VIA BELLAGIO
1	242	059222020000	321	0.13	1.00	$400.00	$400.00	35 VIA BELLAGIO
1	243	059222021000	322	0.13	1.00	$400.00	$400.00	31 VIA BELLAGIO
1	244	059222022000	323	0.13	1.00	$400.00	$400.00	27 VIA BELLAGIO
1	245	059222023000	324	0.13	1.00	$400.00	$400.00	23 VIA BELLAGIO
1	246	059222024000	325	0.13	1.00	$400.00	$400.00	19 VIA BELLAGIO
1	247	059222025000	326	0.13	1.00	$400.00	$400.00	15 VIA BELLAGIO

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
1	248	059222026000	327	0.13	1.00	$400.00	$400.00	11 VIA BELLAGIO
1	249	059222027000	328	0.13	1.00	$400.00	$400.00	7 VIA BELLAGIO
1	250	059222028000	329	0.15	1.00	$400.00	$400.00	3 VIA BELLAGIO
1	251	059231001000	330	0.21	1.00	$400.00	$400.00	14 VIA BELLAGIO
1	252	059231002000	331	0.22	1.00	$400.00	$400.00	18 VIA BELLAGIO
1	253	059231003000	332	0.23	1.00	$400.00	$400.00	22 VIA BELLAGIO
1	254	059231004000	333	0.23	1.00	$400.00	$400.00	26 VIA BELLAGIO
1	255	059231005000	334	0.22	1.00	$400.00	$400.00	30 VIA BELLAGIO
1	256	059231006000	335	0.2	1.00	$400.00	$400.00	34 VIA BELLAGIO
1	257	059231007000	336	0.2	1.00	$400.00	$400.00	38 VIA BELLAGIO
1	258	059231008000	337	0.18	1.00	$400.00	$400.00	42 VIA BELLAGIO
1	259	059231009000	338	0.18	1.00	$400.00	$400.00	46 VIA BELLAGIO
1	260	059231010000	339	0.18	1.00	$400.00	$400.00	50 VIA BELLAGIO
1	261	059231011000	340	0.21	1.00	$400.00	$400.00	54 VIA BELLAGIO
1	262	059231012000	341	0.19	1.00	$400.00	$400.00	27 PELLERIA DR
1	263	059231013000	342	0.15	1.00	$400.00	$400.00	31 PELLERIA DR
1	264	059231014000	343	0.15	1.00	$400.00	$400.00	35 PELLERIA DR
1	265	059231015000	344	0.15	1.00	$400.00	$400.00	39 PELLERIA DR
1	266	059231016000	345	0.15	1.00	$400.00	$400.00	43 PELLERIA DR
1	267	059231017000	346	0.15	1.00	$400.00	$400.00	47 PELLERIA DR
1	268	059231018000	347	0.15	1.00	$400.00	$400.00	51 PELLERIA DR
1	269	059231019000	348	0.27	1.00	$400.00	$400.00	59 VIA MARCIANA
1	270	059232001000	349	0.17	1.00	$400.00	$400.00	78 VIA BELLAGIO
1	271	059232002000	350	0.21	1.00	$400.00	$400.00	74 VIA BELLAGIO
1	272	059232003000	351	0.22	1.00	$400.00	$400.00	70 VIA BELLAGIO
1	273	059232004000	352	0.21	1.00	$400.00	$400.00	66 VIA BELLAGIO
1	274	059232005000	353	0.19	1.00	$400.00	$400.00	62 VIA BELLAGIO
1	275	059232006000	354	0.23	1.00	$400.00	$400.00	58 VIA BELLAGIO
1	276	059232007000	355	0.18	1.00	$400.00	$400.00	23 PELLERIA DR
1	277	059232008000	356	0.14	1.00	$400.00	$400.00	19 PELLERIA DR
1	278	059232009000	357	0.14	1.00	$400.00	$400.00	15 PELLERIA DR
1	279	059232010000	358	0.15	1.00	$400.00	$400.00	11 PELLERIA DR
1	280	059232011000	359	0.2	1.00	$400.00	$400.00	7 PELLERIA DR
1	281	059232012000	360	0.19	1.00	$400.00	$400.00	3 PELLERIA DR
1	282	059232013000	361	0.17	1.00	$400.00	$400.00	27 VIA MONTALCINO
1	283	059232014000	362	0.14	1.00	$400.00	$400.00	23 VIA MONTALCINO
1	284	059232015000	363	0.14	1.00	$400.00	$400.00	19 VIA MONTALCINO
1	285	059232016000	364	0.14	1.00	$400.00	$400.00	15 VIA MONTALCINO
1	286	059232017000	365	0.14	1.00	$400.00	$400.00	11 VIA MONTALCINO
1	287	059232018000	366	0.14	1.00	$400.00	$400.00	7 VIA MONTALCINO
1	288	059232019000	367	0.22	1.00	$400.00	$400.00	3 VIA MONTALCINO
1	289	059232020000	368	0.26	1.00	$400.00	$400.00	4 PALAZZO WAY
1	290	059232021000	369	0.16	1.00	$400.00	$400.00	8 PALAZZO WAY
1	291	059232022000	370	0.16	1.00	$400.00	$400.00	12 PALAZZO WAY
1	292	059232023000	371	0.16	1.00	$400.00	$400.00	16 PALAZZO WAY
1	293	059232024000	372	0.16	1.00	$400.00	$400.00	20 PALAZZO WAY
1	294	059232025000	373	0.17	1.00	$400.00	$400.00	24 PALAZZO WAY
1	295	059232026000	374	0.17	1.00	$400.00	$400.00	28 PALAZZO WAY
1	296	059232027000	375	0.17	1.00	$400.00	$400.00	32 PALAZZO WAY

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
1	297	059232028000	376	0.19	1.00	$400.00	$400.00	36 PALAZZO WAY
1	298	059232029000	377	0.23	1.00	$400.00	$400.00	40 PALAZZO WAY
1	299	059232030000	378	0.2	1.00	$400.00	$400.00	44 PALAZZO WAY
1	300	059232031000	379	0.17	1.00	$400.00	$400.00	48 PALAZZO WAY
1	301	059233001000	380	0.21	1.00	$400.00	$400.00	50 PELLERIA DR
1	302	059233002000	381	0.19	1.00	$400.00	$400.00	46 PELLERIA DR
1	303	059233003000	382	0.19	1.00	$400.00	$400.00	42 PELLERIA DR
1	304	059233004000	383	0.19	1.00	$400.00	$400.00	38 PELLERIA DR
1	305	059233005000	384	0.2	1.00	$400.00	$400.00	34 PELLERIA DR
1	306	059233006000	385	0.21	1.00	$400.00	$400.00	30 PELLERIA DR
1	307	059233007000	386	0.21	1.00	$400.00	$400.00	26 PELLERIA DR
1	308	059233008000	387	0.22	1.00	$400.00	$400.00	22 PELLERIA DR
1	309	059233009000	388	0.26	1.00	$400.00	$400.00	18 PELLERIA DR
1	310	059233010000	389	0.16	1.00	$400.00	$400.00	14 VIA MONTALCINO
1	311	059233011000	390	0.15	1.00	$400.00	$400.00	10 VIA MONTALCINO
1	312	059233012000	391	0.16	1.00	$400.00	$400.00	6 VIA MONTALCINO
1	313	059233013000	392	0.19	1.00	$400.00	$400.00	2 VIA MONTALCINO
1	314	059233014000	393	0.15	1.00	$400.00	$400.00	21 PALAZZO WAY
1	315	059233015000	394	0.14	1.00	$400.00	$400.00	25 PALAZZO WAY
1	316	059233016000	395	0.14	1.00	$400.00	$400.00	29 PALAZZO WAY
1	317	059233017000	396	0.14	1.00	$400.00	$400.00	33 PALAZZO WAY
1	318	059233018000	397	0.14	1.00	$400.00	$400.00	37 PALAZZO WAY
1	319	059233019000	398	0.14	1.00	$400.00	$400.00	41 PALAZZO WAY
1	320	059233020000	399	0.14	1.00	$400.00	$400.00	45 PALAZZO WAY
1	321	059233021000	400	0.14	1.00	$400.00	$400.00	49 PALAZZO WAY
1	322	059233022000	401	0.13	1.00	$400.00	$400.00	53 PALAZZO WAY
1	323	059233023000	402	0.13	1.00	$400.00	$400.00	57 PALAZZO WAY
1	324	059241001000	403	0.2	1.00	$400.00	$400.00	30 VIA TREVISO
1	325	059241002000	404	0.17	1.00	$400.00	$400.00	26 VIA TREVISO
1	326	059241003000	405	0.17	1.00	$400.00	$400.00	22 VIA TREVISO
1	327	059241004000	406	0.17	1.00	$400.00	$400.00	18 VIA TREVISO
1	328	059241005000	407	0.17	1.00	$400.00	$400.00	14 VIA TREVISO
1	329	059241006000	408	0.17	1.00	$400.00	$400.00	10 VIA TREVISO
1	330	059241007000	409	0.16	1.00	$400.00	$400.00	6 VIA TREVISO
1	331	059241008000	410	0.22	1.00	$400.00	$400.00	2 VIA TREVISO
1	332	059241009000	411	0.23	1.00	$400.00	$400.00	22 SARCEDO WAY
1	333	059241010000	412	0.17	1.00	$400.00	$400.00	26 SARCEDO WAY
1	334	059241011000	413	0.18	1.00	$400.00	$400.00	30 SARCEDO WAY
1	335	059241012000	414	0.18	1.00	$400.00	$400.00	34 SARCEDO WAY
1	336	059241013000	415	0.18	1.00	$400.00	$400.00	38 SARCEDO WAY
1	337	059241014000	416	0.18	1.00	$400.00	$400.00	42 SARCEDO WAY
1	338	059241015000	417	0.18	1.00	$400.00	$400.00	46 SARCEDO WAY
1	339	059241016000	418	0.2	1.00	$400.00	$400.00	50 SARCEDO WAY
1	340	059241017000	419	0.05	-	$400.00	$0.00	
1	341	059241018000	420	0.21	1.00	$400.00	$400.00	54 SARCEDO WAY
1	342	059241019000	421	0.17	1.00	$400.00	$400.00	58 SARCEDO WAY
1	343	059241020000	422	0.16	1.00	$400.00	$400.00	62 SARCEDO WAY
1	344	059241021000	423	0.16	1.00	$400.00	$400.00	66 SARCEDO WAY
1	345	059241022000	424	0.16	1.00	$400.00	$400.00	70 SARCEDO WAY
1	346	059241023000	425	0.16	1.00	$400.00	$400.00	74 SARCEDO WAY

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
1	347	059241024000	426	0.15	1.00	$400.00	$400.00	78 SARCEDO WAY
1	348	059241025000	427	0.15	1.00	$400.00	$400.00	82 SARCEDO WAY
1	349	059241026000	428	0.15	1.00	$400.00	$400.00	86 SARCEDO WAY
1	350	059241027000	429	0.15	1.00	$400.00	$400.00	90 SARCEDO WAY
1	351	059241028000	430	0.16	1.00	$400.00	$400.00	94 SARCEDO WAY
1	352	059241029000	431	0.16	1.00	$400.00	$400.00	98 SARCEDO WAY
1	353	059242001000	432	0.3	1.00	$400.00	$400.00	55 SARCEDO WAY
1	354	059242002000	433	0.21	1.00	$400.00	$400.00	59 SARCEDO WAY
1	355	059242003000	434	0.25	1.00	$400.00	$400.00	35 VIA PESARO
1	356	059242004000	435	0.19	1.00	$400.00	$400.00	15 VIA PESARO
1	357	059242005000	436	0.15	1.00	$400.00	$400.00	11 VIA PESARO
1	358	059242006000	437	0.15	1.00	$400.00	$400.00	7 VIA PESARO
1	359	059242007000	438	0.21	1.00	$400.00	$400.00	3 VIA PESARO
1	360	059243001000	439	0.2	1.00	$400.00	$400.00	75 SARCEDO WAY
1	361	059243002000	440	0.17	1.00	$400.00	$400.00	79 SARCEDO WAY
1	362	059243003000	441	0.21	1.00	$400.00	$400.00	83 SARCEDO WAY
1	363	059243004000	442	0.17	1.00	$400.00	$400.00	59 VIA TREVISO
1	364	059243005000	443	0.16	1.00	$400.00	$400.00	55 VIA TREVISO
1	365	059243006000	444	0.2	1.00	$400.00	$400.00	51 VIA TREVISO
1	366	059243016000	445	0.27	1.00	$400.00	$400.00	2 VIA PESARO
1	367	059243017000	446	0.2	1.00	$400.00	$400.00	6 VIA PESARO
1	368	059243018000	447	0.17	1.00	$400.00	$400.00	10 VIA PESARO
1	369	059243019000	448	0.17	1.00	$400.00	$400.00	14 VIA PESARO
1	370	059243020000	449	0.16	1.00	$400.00	$400.00	18 VIA PESARO
1	371	059243021000	450	0.29	1.00	$400.00	$400.00	22 VIA PESARO
1	372	059243022000	451	0.19	1.00	$400.00	$400.00	26 VIA PESARO
1	373	059243023000	452	0.17	1.00	$400.00	$400.00	30 VIA PESARO
1	374	059243024000	453	0.2	1.00	$400.00	$400.00	47 VIA TREVISO
1	375	059243025000	454	0.15	1.00	$400.00	$400.00	43 VIA TREVISO
1	376	059243026000	455	0.15	1.00	$400.00	$400.00	39 VIA TREVISO
1	377	059243027000	456	0.15	1.00	$400.00	$400.00	35 VIA TREVISO
1	378	059243028000	457	0.15	1.00	$400.00	$400.00	31 VIA TREVISO
1	379	059243029000	458	0.15	1.00	$400.00	$400.00	27 VIA TREVISO
1	380	059243030000	459	0.15	1.00	$400.00	$400.00	23 VIA TREVISO
1	381	059243031000	460	0.15	1.00	$400.00	$400.00	19 VIA TREVISO
1	382	059243032000	461	0.21	1.00	$400.00	$400.00	15 VIA TREVISO
1	383	059244001000	462	0.18	1.00	$400.00	$400.00	34 VIA TREVISO
1	384	059244002000	463	0.16	1.00	$400.00	$400.00	38 VIA TREVISO
1	385	059244003000	464	16	1.00	$400.00	$400.00	42 VIA TREVISO
1	386	059244004000	465	0.29	1.00	$400.00	$400.00	46 VIA TREVISO
1	387	059244005000	466	0.16	1.00	$400.00	$400.00	50 VIA TREVISO
1	388	059244006000	467	0.17	1.00	$400.00	$400.00	54 VIA TREVISO
1	389	059244007000	468	0.17	1.00	$400.00	$400.00	58 VIA TREVISO
1	390	059244008000	469	0.17	1.00	$400.00	$400.00	62 VIA TREVISO
1	391	059244009000	470	0.17	1.00	$400.00	$400.00	66 VIA TREVISO
1	392	059244010000	471	0.21	1.00	$400.00	$400.00	70 VIA TREVISO
1	393	059244011000	472	0.23	1.00	$400.00	$400.00	2 VIA BELLAGIO
1	394	059244012000	473	0.2	1.00	$400.00	$400.00	6 VIA BELLAGIO
1	395	059244013000	474	0.2	1.00	$400.00	$400.00	10 VIA BELLAGIO

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
1	396	059251001000	475	0.23	1.00	$400.00	$400.00	2 PALESTRINA CT
1	397	059251002000	476	0.18	1.00	$400.00	$400.00	6 PALESTRINA CT
1	398	059251003000	477	0.19	1.00	$400.00	$400.00	10 PALESTRINA CT
1	399	059251004000	478	0.17	1.00	$400.00	$400.00	14 PALESTRINA CT
1	400	059251005000	479	0.16	1.00	$400.00	$400.00	18 PALESTRINA CT
1	401	059251006000	480	0.16	1.00	$400.00	$400.00	22 PALESTRINA CT
1	402	059251007000	481	0.15	1.00	$400.00	$400.00	26 PALESTRINA CT
1	403	059251008000	482	0.16	1.00	$400.00	$400.00	30 PALESTRINA CT
1	404	059251009000	483	0.15	1.00	$400.00	$400.00	34 PALESTRINA CT
1	405	059251010000	484	0.15	1.00	$400.00	$400.00	38 PALESTRINA DR
1	406	059251011000	485	0.15	1.00	$400.00	$400.00	42 PALESTRINA DR
1	407	059251012000	486	0.15	1.00	$400.00	$400.00	46 PALESTRINA DR
1	408	059251013000	487	0.15	1.00	$400.00	$400.00	50 PALESTRINA DR
1	409	059251014000	488	0.17	1.00	$400.00	$400.00	54 PALESTRINA DR
1	410	059251015000	489	0.18	1.00	$400.00	$400.00	3 VIA MARCIANA
1	411	059251016000	490	0.13	1.00	$400.00	$400.00	7 VIA MARCIANA
1	412	059251017000	491	0.13	1.00	$400.00	$400.00	11 VIA MARCIANA
1	413	059251018000	492	0.13	1.00	$400.00	$400.00	15 VIA MARCIANA
1	414	059251019000	493	0.13	1.00	$400.00	$400.00	19 VIA MARCIANA
1	415	059251020000	494	0.13	1.00	$400.00	$400.00	23 VIA MARCIANA
1	416	059251021000	495	0.13	1.00	$400.00	$400.00	27 VIA MARCIANA
1	417	059251022000	496	0.13	1.00	$400.00	$400.00	31 VIA MARCIANA
1	418	059251023000	497	0.13	1.00	$400.00	$400.00	35 VIA MARCIANA
1	419	059251024000	498	0.16	1.00	$400.00	$400.00	39 VIA MARCIANA
1	420	059252001000	499	0.16	1.00	$400.00	$400.00	43 VIA MARCIANA
1	421	059252002000	500	0.14	1.00	$400.00	$400.00	47 VIA MARCIANA
1	422	059252003000	501	0.14	1.00	$400.00	$400.00	51 VIA MARCIANA
1	423	059252004000	502	0.14	1.00	$400.00	$400.00	55 VIA MARCIANA
1	424	059252005000	503	1.06	-	$400.00	$0.00	
1	425	059254001000	504	0.22	1.00	$400.00	$400.00	3 MARCELLO CT
1	426	059254002000	505	0.13	1.00	$400.00	$400.00	7 MARCELLO CT
1	427	059254003000	506	0.15	1.00	$400.00	$400.00	11 MARCELLO CT
1	428	059254004000	507	0.19	1.00	$400.00	$400.00	15 MARCELLO CT
1	429	059254005000	508	0.18	1.00	$400.00	$400.00	19 MARCELLO CT
1	430	059254006000	509	0.19	1.00	$400.00	$400.00	60 PALAZZO WAY
1	431	059254007000	510	0.15	1.00	$400.00	$400.00	56 PALAZZO WAY
1	432	059254008000	511	0.16	1.00	$400.00	$400.00	52 PALAZZO WAY
1	433	059255001000	512	0.21	1.00	$400.00	$400.00	3 CAMERINO CT
1	434	059255002000	513	0.16	1.00	$400.00	$400.00	7 CAMERINO CT
1	435	059255003000	514	0.17	1.00	$400.00	$400.00	11 CAMERINO CT
1	436	059255004000	515	0.17	1.00	$400.00	$400.00	15 CAMERINO CT
1	437	059255005000	516	0.17	1.00	$400.00	$400.00	19 CAMERINO CT
1	438	059255006000	517	0.18	1.00	$400.00	$400.00	18 MARCELLO CT
1	439	059255007000	518	0.19	1.00	$400.00	$400.00	14 MARCELLO CT
1	440	059255008000	519	0.17	1.00	$400.00	$400.00	10 MARCELLO CT
1	441	059255009000	520	0.17	1.00	$400.00	$400.00	6 MARCELLO CT
1	442	059255010000	521	0.31	1.00	$400.00	$400.00	2 MARCELLO CT
1	443	059256001000	522	0.19	1.00	$400.00	$400.00	3 PALESTRINA CT
1	444	059256002000	523	0.15	1.00	$400.00	$400.00	7 PALESTRINA CT

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
1	445	059256003000	524	0.25	1.00	$400.00	$400.00	11 PALESTRINA CT
1	446	059256004000	525	0.16	1.00	$400.00	$400.00	15 PALESTRINA CT
1	447	059256005000	526	0.14	1.00	$400.00	$400.00	19 PALESTRINA CT
1	448	059256006000	527	0.19	1.00	$400.00	$400.00	2 TOLENTINO DR
1	449	059256007000	528	0.18	1.00	$400.00	$400.00	6 TOLENTINO DR
1	450	059256008000	529	0.2	1.00	$400.00	$400.00	10 TOLENTINO DR
1	451	059256009000	530	0.19	1.00	$400.00	$400.00	14 CAMERINO CT
1	452	059256010000	531	0.18	1.00	$400.00	$400.00	10 CAMERINO CT
1	453	059256011000	532	0.19	1.00	$400.00	$400.00	6 CAMERINO CT
1	454	059256012000	533	0.31	1.00	$400.00	$400.00	2 CAMERINO CT
1	455	059257001000	534	0.21	1.00	$400.00	$400.00	2 VIA MARCIANA
1	456	059257002000	535	0.15	1.00	$400.00	$400.00	6 VIA MARCIANA
1	457	059257003000	536	0.15	1.00	$400.00	$400.00	10 VIA MARCIANA
1	458	059257004000	537	0.15	1.00	$400.00	$400.00	14 VIA MARCIANA
1	459	059257005000	538	0.14	1.00	$400.00	$400.00	18 VIA MARCIANA
1	460	059257006000	539	0.14	1.00	$400.00	$400.00	22 VIA MARCIANA
1	461	059257007000	540	0.14	1.00	$400.00	$400.00	26 VIA MARCIANA
1	462	059257008000	541	0.21	1.00	$400.00	$400.00	68 PALAZZO WAY
1	463	059257009000	542	0.22	1.00	$400.00	$400.00	64 PALAZZO WAY
1	464	059257010000	543	0.15	1.00	$400.00	$400.00	31 TOLENTINO DR
1	465	059257011000	544	0.14	1.00	$400.00	$400.00	27 TOLENTINO DR
1	466	059257012000	545	0.14	1.00	$400.00	$400.00	23 TOLENTINO DR
1	467	059257013000	546	0.14	1.00	$400.00	$400.00	19 TOLENTINO DR
1	468	059257014000	547	0.13	1.00	$400.00	$400.00	15 TOLENTINO DR
1	469	059257015000	548	0.13	1.00	$400.00	$400.00	11 TOLENTINO DR
1	470	059257016000	549	0.15	1.00	$400.00	$400.00	7 TOLENTINO DR
1	471	059257017000	550	0.18	1.00	$400.00	$400.00	3 TOLENTINO DR
							$186,400.00	

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
2	1	59040058000	81	10	-	$302.42	$0.00	475 SILVER OAK TR
2	2	59040059000	80	14	-	$302.42	$0.00	485 SILVER OAK TR
2	3	59040060000	80	5.54	-	$302.42	$0.00	
2	4	59040061000	80	2.94	-	$302.42	$0.00	
2	5	59040064000	80	4.85	-	$302.42	$0.00	
2	789	59080012000	218	8.35	95.40	$302.42	$28,850.86	Village at Vintage Ranch
2	790	59080041000	20	2.86	-	$302.42	$0.00	Village at Vintage Ranch
2	6	59301001000	111	0	1.00	$302.42	$302.42	20 WHITE OAK DR
2	7	59301002000	111E	0	1.00	$302.42	$302.42	24 WHITE OAK DR
2	8	59301003000	111	0	1.00	$302.42	$302.42	28 WHITE OAK DR
2	9	59301004000	111	0	1.00	$302.42	$302.42	32 WHITE OAK DR
2	10	59301005000	111	0	1.00	$302.42	$302.42	36 WHITE OAK DR
2	11	59301006000	111	0	1.00	$302.42	$302.42	40 WHITE OAK DR
2	12	59301007000	111	0	1.00	$302.42	$302.42	44 WHITE OAK DR
2	13	59301008000	111	0	1.00	$302.42	$302.42	48 WHITE OAK DR
2	14	59301009000	111	0	1.00	$302.42	$302.42	52 WHITE OAK DR
2	15	59301010000	111E	0	1.00	$302.42	$302.42	56 WHITE OAK DR
2	16	59301011000	111E	0	1.00	$302.42	$302.42	51 RENWOOD LN
2	17	59301012000	111	0	1.00	$302.42	$302.42	47 RENWOOD LN
2	18	59301013000	111	0	1.00	$302.42	$302.42	43 RENWOOD LN
2	19	59301014000	111	0	1.00	$302.42	$302.42	39 RENWOOD LN
2	20	59301015000	111	0	1.00	$302.42	$302.42	35 RENWOOD LN
2	21	59301016000	111	0	1.00	$302.42	$302.42	31 RENWOOD LN
2	22	59301017000	111	0	1.00	$302.42	$302.42	27 RENWOOD LN
2	23	59301018000	111	0	1.00	$302.42	$302.42	23 RENWOOD LN
2	24	59301019000	111E	0	1.00	$302.42	$302.42	19 RENWOOD LN
2	25	59302001000	111	0	1.00	$302.42	$302.42	39 WHITE OAK DR
2	26	59302002000	111	0	1.00	$302.42	$302.42	35 WHITE OAK DR
2	27	59302003000	111	0	1.00	$302.42	$302.42	31 WHITE OAK DR
2	28	59302004000	111	0	1.00	$302.42	$302.42	27 WHITE OAK DR
2	29	59302005000	111	0	1.00	$302.42	$302.42	23 WHITE OAK DR
2	30	59302006000	111	0	1.00	$302.42	$302.42	19 WHITE OAK DR
2	31	59302007000	111E	0	1.00	$302.42	$302.42	11 RENWOOD PL
2	32	59302008000	111	0	1.00	$302.42	$302.42	7 RENWOOD PL
2	33	59302009000	80	5.58	-	$302.42	$0.00	
2	34	59302010000	80	1.63	-	$302.42	$0.00	
2	35	59302011000	111E	0	1.00	$302.42	$302.42	2 RENWOOD PL
2	36	59302012000	111E	0	1.00	$302.42	$302.42	6 RENWOOD PL
2	37	59302013000	111	0	1.00	$302.42	$302.42	10 RENWOOD PL
2	38	59302014000	111	0	1.00	$302.42	$302.42	14 RENWOOD LN
2	39	59302015000	111	0	1.00	$302.42	$302.42	18 RENWOOD LN
2	40	59302016000	111	0	1.00	$302.42	$302.42	22 RENWOOD LN
2	41	59302017000	111	0	1.00	$302.42	$302.42	26 RENWOOD LN
2	42	59302018000	111E	0	1.00	$302.42	$302.42	30 RENWOOD LN
2	43	59302019000	111	0	1.00	$302.42	$302.42	34 RENWOOD LN
2	44	59302020000	111	0	1.00	$302.42	$302.42	38 RENWOOD LN
2	45	59302021000	111	0	1.00	$302.42	$302.42	42 RENWOOD LN
2	46	59302022000	111	0	1.00	$302.42	$302.42	46 RENWOOD LN
2	47	59302023000	111	0	1.00	$302.42	$302.42	50 RENWOOD LN
2	48	59311001000	111	0	1.00	$302.42	$302.42	536 SILVER OAK TR

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
2	49	59311002000	111	0	1.00	$302.42	$302.42	532 SILVER OAK TR
2	50	59311003000	111	0	1.00	$302.42	$302.42	528 SILVER OAK TR
2	51	59311004000	111	0	1.00	$302.42	$302.42	524 SILVER OAK TR
2	52	59311005000	111	0	1.00	$302.42	$302.42	520 SILVER OAK TR
2	53	59311006000	111	0	1.00	$302.42	$302.42	516 SILVER OAK TR
2	54	59311007000	111	0	1.00	$302.42	$302.42	512 SILVER OAK TR
2	55	59311008000	111	0	1.00	$302.42	$302.42	508 SILVER OAK TR
2	56	59311009000	111	0	1.00	$302.42	$302.42	504 SILVER OAK TR
2	57	59311010000	111	0	1.00	$302.42	$302.42	500 SILVER OAK TR
2	58	59312003000	111	0	1.00	$302.42	$302.42	90 STONECREEK DR
2	59	59312004000	111E	0	1.00	$302.42	$302.42	86 STONECREEK DR
2	60	59312005000	111	0	1.00	$302.42	$302.42	82 STONECREEK DR
2	61	59312006000	111	0	1.00	$302.42	$302.42	78 STONECREEK DR
2	62	59312007000	111	0	1.00	$302.42	$302.42	74 STONECREEK DR
2	63	59312008000	111	0	1.00	$302.42	$302.42	70 STONECREEK DR
2	64	59312009000	111	0	1.00	$302.42	$302.42	66 STONECREEK DR
2	65	59312010000	111E	0	1.00	$302.42	$302.42	62 STONECREEK DR
2	66	59312011000	111	0	1.00	$302.42	$302.42	58 STONECREEK DR
2	67	59312012000	111	0	1.00	$302.42	$302.42	54 STONECREEK DR
2	68	59312013000	111	0	1.00	$302.42	$302.42	50 STONECREEK DR
2	69	59312014000	111	0	1.00	$302.42	$302.42	46 STONECREEK DR
2	70	59312015000	111E	0	1.00	$302.42	$302.42	42 STONECREEK DR
2	71	59312016000	111	0	1.00	$302.42	$302.42	38 STONECREEK DR
2	72	59312017000	111	0	1.00	$302.42	$302.42	34 STONECREEK DR
2	73	59312018000	111E	0	1.00	$302.42	$302.42	30 STONECREEK DR
2	74	59312019000	111	0	1.00	$302.42	$302.42	26 STONECREEK DR
2	75	59312020000	111	0	1.00	$302.42	$302.42	22 STONECREEK DR
2	76	59312021000	111	0	1.00	$302.42	$302.42	18 STONECREEK DR
2	77	59312022000	111	0	1.00	$302.42	$302.42	14 STONECREEK DR
2	78	59312023000	111	0	1.00	$302.42	$302.42	10 STONECREEK DR
2	79	59312024000	111	0	1.00	$302.42	$302.42	6 STONECREEK DR
2	80	59312025000	111	0	1.00	$302.42	$302.42	2 STONECREEK DR
2	81	59312026000	111E	0.15	1.00	$302.42	$302.42	98 STONECREEK DR
2	82	59312027000	111E	0.13	1.00	$302.42	$302.42	94 STONECREEK DR
2	83	59313001000	111E	0	1.00	$302.42	$302.42	75 STONECREEK DR
2	84	59313002000	111	0	1.00	$302.42	$302.42	71 STONECREEK DR
2	85	59313003000	111	0	1.00	$302.42	$302.42	67 STONECREEK DR
2	86	59313004000	111E	0	1.00	$302.42	$302.42	63 STONECREEK DR
2	87	59313005000	111	0	1.00	$302.42	$302.42	59 STONECREEK DR
2	88	59313006000	111E	0	1.00	$302.42	$302.42	55 STONECREEK DR
2	89	59313007000	111	0	1.00	$302.42	$302.42	51 STONECREEK DR
2	90	59313008000	111	0	1.00	$302.42	$302.42	47 STONECREEK DR
2	91	59313009000	111	0	1.00	$302.42	$302.42	43 STONECREEK DR
2	92	59313010000	111	0	1.00	$302.42	$302.42	39 STONECREEK DR
2	93	59313011000	111	0	1.00	$302.42	$302.42	35 STONECREEK DR
2	94	59313012000	111	0	1.00	$302.42	$302.42	31 STONECREEK DR
2	95	59313013000	111E	0	1.00	$302.42	$302.42	27 STONECREEK DR
2	96	59313014000	111	0	1.00	$302.42	$302.42	23 STONECREEK DR

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
2	97	59313015000	111	0	1.00	$302.42	$302.42	19 STONECREEK DR
2	98	59313016000	111	0	1.00	$302.42	$302.42	15 STONECREEK DR
2	99	59313017000	111	0	1.00	$302.42	$302.42	11 STONECREEK DR
2	100	59313018000	111	0	1.00	$302.42	$302.42	7 STONECREEK DR
2	101	59313019000	111	0	1.00	$302.42	$302.42	3 STONECREEK DR
2	102	59313020000	111	0	1.00	$302.42	$302.42	39 SEQUOIA GROVE W
2	103	59313021000	111	0	1.00	$302.42	$302.42	35 SEQUOIA GROVE W
2	104	59313022000	111	0	1.00	$302.42	$302.42	31 SEQUOIA GROVE W
2	105	59313023000	111	0	1.00	$302.42	$302.42	27 SEQUOIA GROVE W
2	106	59313024000	111	0	1.00	$302.42	$302.42	23 SEQUOIA GROVE W
2	107	59313025000	111	0	1.00	$302.42	$302.42	19 SEQUOIA GROVE W
2	108	59313026000	111	0	1.00	$302.42	$302.42	2 KARLY CT
2	109	59313027000	111E	0	1.00	$302.42	$302.42	6 KARLY CT
2	110	59313028000	111	0	1.00	$302.42	$302.42	10 KARLY CT
2	111	59313029000	111	0	1.00	$302.42	$302.42	14 KARLY CT
2	112	59313030000	111	0	1.00	$302.42	$302.42	18 KARLY CT
2	113	59313031000	111	0	1.00	$302.42	$302.42	22 KARLY CT
2	114	59313032000	111	0	1.00	$302.42	$302.42	23 KARLY CT
2	115	59313033000	111E	0	1.00	$302.42	$302.42	19 KARLY CT
2	116	59313034000	111	0	1.00	$302.42	$302.42	15 KARLY CT
2	117	59313035000	111	0	1.00	$302.42	$302.42	11 KARLY CT
2	118	59313036000	111	0	1.00	$302.42	$302.42	7 KARLY CT
2	119	59313037000	111E	0	1.00	$302.42	$302.42	3 KARLY CT
2	120	59313038000	111E	0	1.00	$302.42	$302.42	2 DEAVER CT
2	121	59313039000	111	0	1.00	$302.42	$302.42	6 DEAVER CT
2	122	59313040000	111	0	1.00	$302.42	$302.42	10 DEAVER CT
2	123	59313041000	111E	0	1.00	$302.42	$302.42	14 DEAVER CT
2	124	59313042000	111	0	1.00	$302.42	$302.42	18 DEAVER CT
2	125	59313043000	111	0	1.00	$302.42	$302.42	11 DEAVER CT
2	126	59313044000	111	0	1.00	$302.42	$302.42	7 DEAVER CT
2	127	59313045000	111	0	1.00	$302.42	$302.42	3 DEAVER CT
2	128	59313046000	111E	0	1.00	$302.42	$302.42	36 TOSCANA DR
2	129	59313047000	111E	0	1.00	$302.42	$302.42	40 TOSCANA DR
2	130	59314001000	111E	0	1.00	$302.42	$302.42	63 TOSCANA DR
2	131	59314002000	111E	0	1.00	$302.42	$302.42	59 TOSCANA DR
2	132	59314003000	111E	0	1.00	$302.42	$302.42	55 TOSCANA DR
2	133	59314004000	111E	0	1.00	$302.42	$302.42	51 TOSCANA DR
2	134	59314005000	111E	0	1.00	$302.42	$302.42	47 TOSCANA DR
2	135	59314006000	111E	0	1.00	$302.42	$302.42	43 TOSCANA DR
2	136	59314007000	111E	0	1.00	$302.42	$302.42	39 TOSCANA DR
2	137	59314008000	111E	0	1.00	$302.42	$302.42	35 TOSCANA DR
2	138	59314009000	111E	0	1.00	$302.42	$302.42	31 TOSCANA DR
2	139	59314010000	111	0	1.00	$302.42	$302.42	27 TOSCANA DR
2	140	59314011000	111	0	1.00	$302.42	$302.42	23 TOSCANA DR
2	141	59314012000	111	0	1.00	$302.42	$302.42	19 TOSCANA DR
2	142	59314013000	111	0	1.00	$302.42	$302.42	15 TOSCANA DR
2	143	59314014000	111	0	1.00	$302.42	$302.42	11 TOSCANA DR

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
2	144	59314015000	111	0	1.00	$302.42	$302.42	7 TOSCANA DR
2	145	59314016000	111	0	1.00	$302.42	$302.42	3 TOSCANA DR
2	146	59314017000	111	0	1.00	$302.42	$302.42	7 SEQUOIA GROVE CT
2	147	59314018000	111	0	1.00	$302.42	$302.42	3 SEQUOIA GROVE CT
2	148	59314019000	111	0	1.00	$302.42	$302.42	2 SEQUOIA GROVE CT
2	149	59314020000	111	0	1.00	$302.42	$302.42	6 SEQUOIA GROVE CT
2	150	59314021000	111	0	1.00	$302.42	$302.42	10 SEQUOIA GROVE C
2	151	59314022000	111	0	1.00	$302.42	$302.42	14 SEQUOIA GROVE W
2	152	59314023000	111	0	1.00	$302.42	$302.42	18 SEQUOIA GROVE W
2	153	59314024000	111	0	1.00	$302.42	$302.42	22 SEQUOIA GROVE W
2	154	59314025000	111	0	1.00	$302.42	$302.42	26 SEQUOIA GROVE W
2	155	59314026000	111	0	1.00	$302.42	$302.42	30 SEQUOIA GROVE W
2	156	59314027000	111	0	1.00	$302.42	$302.42	34 SEQUOIA GROVE W
2	157	59314028000	111	0	1.00	$302.42	$302.42	38 SEQUOIA GROVE W
2	158	59314029000	111	0	1.00	$302.42	$302.42	42 SEQUOIA GROVE W
2	159	59314030000	111E	0	1.00	$302.42	$302.42	46 SEQUOIA GROVE W
2	160	59314031000	111	0	1.00	$302.42	$302.42	50 SEQUOIA GROVE W
2	161	59314032000	111	0	1.00	$302.42	$302.42	54 SEQUOIA GROVE W
2	162	59314033000	111	0	1.00	$302.42	$302.42	58 SEQUOIA GROVE W
2	163	59321001000	111	0	1.00	$302.42	$302.42	3 SPINETTA CT
2	164	59321002000	111	0	1.00	$302.42	$302.42	7 SPINETTA CT
2	165	59321003000	111	0	1.00	$302.42	$302.42	11 SPINETTA CT
2	166	59321004000	111	0	1.00	$302.42	$302.42	15 SPINETTA CT
2	167	59321005000	111	0	1.00	$302.42	$302.42	14 SPINETTA CT
2	168	59321006000	111	0	1.00	$302.42	$302.42	10 SPINETTA CT
2	169	59321007000	111	0	1.00	$302.42	$302.42	6 SPINETTA CT
2	170	59321008000	111	0	1.00	$302.42	$302.42	2 SPINETTA CT
2	171	59322001000	111	0	1.00	$302.42	$302.42	94 OAKSTONE WAY
2	172	59322002000	111	0	1.00	$302.42	$302.42	98 OAKSTONE WAY
2	173	59322003000	111	0	1.00	$302.42	$302.42	102 OAKSTONE WAY
2	174	59322004000	111E	0	1.00	$302.42	$302.42	106 OAKSTONE WAY
2	175	59322005000	111	0	1.00	$302.42	$302.42	110 OAKSTONE WAY
2	176	59322006000	111	0	1.00	$302.42	$302.42	114 OAKSTONE WAY
2	177	59322007000	111	0	1.00	$302.42	$302.42	118 OAKSTONE WAY
2	178	59322008000	111	0	1.00	$302.42	$302.42	122 OAKSTONE WAY
2	179	59322009000	111	0	1.00	$302.42	$302.42	126 OAKSTONE WAY
2	180	59323001000	111	0	1.00	$302.42	$302.42	101 OAKSTONE WAY
2	181	59323002000	111E	0	1.00	$302.42	$302.42	97 OAKSTONE WAY
2	182	59323003000	111	0	1.00	$302.42	$302.42	93 OAKSTONE WAY
2	183	59323004000	111	0	1.00	$302.42	$302.42	89 OAKSTONE WAY
2	184	59323005000	111E	0	1.00	$302.42	$302.42	85 OAKSTONE WAY
2	185	59323006000	111	0	1.00	$302.42	$302.42	81 OAKSTONE WAY
2	186	59323007000	111	0	1.00	$302.42	$302.42	77 OAKSTONE WAY
2	187	59323008000	111	0	1.00	$302.42	$302.42	73 OAKSTONE WAY
2	188	59323009000	111	0	1.00	$302.42	$302.42	69 OAKSTONE WAY
2	189	59323010000	111	0	1.00	$302.42	$302.42	65 OAKSTONE WAY
2	190	59324001000	80	0	-	$302.42	$0.00	

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
2	191	59324002000	111	0	1.00	$302.42	$302.42	90 OAKSTONE WAY
2	192	59324003000	111	0	1.00	$302.42	$302.42	86 OAKSTONE WAY
2	193	59324004000	111	0	1.00	$302.42	$302.42	82 OAKSTONE WAY
2	194	59324005000	111	0	1.00	$302.42	$302.42	78 OAKSTONE WAY
2	195	59324006000	111	0	1.00	$302.42	$302.42	74 OAKSTONE WAY
2	196	59324007000	111	0	1.00	$302.42	$302.42	70 OAKSTONE WAY
2	197	59324008000	111	0	1.00	$302.42	$302.42	66 OAKSTONE WAY
2	198	59324009000	111	0	1.00	$302.42	$302.42	62 OAKSTONE WAY
2	199	59324010000	111	0	1.00	$302.42	$302.42	58 OAKSTONE WAY
2	200	59324011000	111	0	1.00	$302.42	$302.42	54 OAKSTONE WAY
2	201	59324012000	111	0	1.00	$302.42	$302.42	50 OAKSTONE WAY
2	202	59324013000	111	0	1.00	$302.42	$302.42	46 OAKSTONE WAY
2	203	59325001000	111	0	1.00	$302.42	$302.42	60 WHITE OAK DR
2	204	59325002000	111E	0	1.00	$302.42	$302.42	64 WHITE OAK DR
2	205	59325003000	111E	0	1.00	$302.42	$302.42	68 WHITE OAK DR
2	206	59325004000	111	0	1.00	$302.42	$302.42	72 WHITE OAK DR
2	207	59325005000	111	0	1.00	$302.42	$302.42	76 WHITE OAK DR
2	208	59325006000	111	0	1.00	$302.42	$302.42	80 WHITE OAK DR
2	209	59325007000	111	0	1.00	$302.42	$302.42	84 WHITE OAK DR
2	210	59325008000	111E	0	1.00	$302.42	$302.42	88 WHITE OAK DR
2	211	59325009000	111	0	1.00	$302.42	$302.42	92 WHITE OAK DR
2	212	59325010000	111E	0	1.00	$302.42	$302.42	96 WHITE OAK DR
2	213	59325011000	111E	0	1.00	$302.42	$302.42	91 RENWOOD LN
2	214	59325012000	111E	0	1.00	$302.42	$302.42	87 RENWOOD LN
2	215	59325013000	111E	0	1.00	$302.42	$302.42	83 RENWOOD LN
2	216	59325014000	111E	0	1.00	$302.42	$302.42	79 RENWOOD LN
2	217	59325015000	111E	0	1.00	$302.42	$302.42	75 RENWOOD LN
2	218	59325016000	111E	0	1.00	$302.42	$302.42	71 RENWOOD LN
2	219	59325017000	111E	0	1.00	$302.42	$302.42	67 RENWOOD LN
2	220	59325018000	111	0	1.00	$302.42	$302.42	63 RENWOOD LN
2	221	59325019000	111E	0	1.00	$302.42	$302.42	59 RENWOOD LN
2	222	59325020000	111	0	1.00	$302.42	$302.42	55 RENWOOD LN
2	223	59326001000	111	0	1.00	$302.42	$302.42	54 RENWOOD LN
2	224	59326002000	111	0	1.00	$302.42	$302.42	58 RENWOOD LN
2	225	59326003000	111E	0	1.00	$302.42	$302.42	62 RENWOOD LN
2	226	59326004000	111	0	1.00	$302.42	$302.42	66 RENWOOD LN
2	227	59326005000	111E	0	1.00	$302.42	$302.42	70 RENWOOD LN
2	228	59326006000	111E	0	1.00	$302.42	$302.42	74 RENWOOD LN
2	229	59326007000	111	0	1.00	$302.42	$302.42	78 RENWOOD LN
2	230	59326008000	111	0	1.00	$302.42	$302.42	82 RENWOOD LN
2	231	59326009000	111	0	1.00	$302.42	$302.42	86 RENWOOD LN
2	232	59326010000	111	0	1.00	$302.42	$302.42	90 RENWOOD LN
2	233	59326011000	111E	0	1.00	$302.42	$302.42	94 RENWOOD LN
2	234	59331001000	111	0	1.00	$302.42	$302.42	48 IRONHORSE DR
2	235	59331002000	111	0	1.00	$302.42	$302.42	44 IRONHORSE DR
2	236	59331003000	111	0	1.00	$302.42	$302.42	40 IRONHORSE DR
2	237	59331004000	80	3.54	-	$302.42	$0.00	

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
2	238	59331005000	111	0	1.00	$302.42	$302.42	14 IRONHORSE DR
2	239	59331006000	111	0	1.00	$302.42	$302.42	10 IRONHORSE DR
2	240	59331007000	111E	0	1.00	$302.42	$302.42	6 IRONHORSE DR
2	241	59331008000	111	0	1.00	$302.42	$302.42	2 IRONHORSE DR
2	242	59331009000	111	0	1.00	$302.42	$302.42	2 OAKSTONE CT
2	243	59331010000	111E	0	1.00	$302.42	$302.42	6 OAKSTONE CT
2	244	59331011000	111	0	1.00	$302.42	$302.42	10 OAKSTONE CT
2	245	59331012000	111E	0	1.00	$302.42	$302.42	14 OAKSTONE WAY
2	246	59331013000	111E	0	1.00	$302.42	$302.42	18 OAKSTONE WAY
2	247	59331014000	111	0	1.00	$302.42	$302.42	22 OAKSTONE WAY
2	248	59331015000	111	0	1.00	$302.42	$302.42	26 OAKSTONE WAY
2	249	59331016000	111	0	1.00	$302.42	$302.42	30 OAKSTONE WAY
2	250	59331017000	111E	0	1.00	$302.42	$302.42	34 OAKSTONE WAY
2	251	59331018000	111	0	1.00	$302.42	$302.42	38 OAKSTONE WAY
2	252	59331019000	111	0	1.00	$302.42	$302.42	42 OAKSTONE WAY
2	253	59332001000	111	0	1.00	$302.42	$302.42	39 IRONHORSE DR
2	254	59332002000	111	0	1.00	$302.42	$302.42	35 IRONHORSE DR
2	255	59332003000	111	0	1.00	$302.42	$302.42	31 IRONHORSE DR
2	256	59332004000	111	0	1.00	$302.42	$302.42	27 IRONHORSE DR
2	257	59332005000	111	0	1.00	$302.42	$302.42	23 IRONHORSE DR
2	258	59332006000	111	0	1.00	$302.42	$302.42	19 IRONHORSE DR
2	259	59332007000	111	0	1.00	$302.42	$302.42	15 IRONHORSE DR
2	260	59332008000	111	0	1.00	$302.42	$302.42	11 IRONHORSE DR
2	261	59332009000	111E	0	1.00	$302.42	$302.42	7 IRONHORSE DR
2	262	59332010000	111	0	1.00	$302.42	$302.42	3 IRONHORSE DR
2	263	59332011000	111	0	1.00	$302.42	$302.42	2 SIRAH DR
2	264	59332012000	111	0	1.00	$302.42	$302.42	6 SIRAH DR
2	265	59332013000	111E	0	1.00	$302.42	$302.42	10 SIRAH DR
2	266	59332014000	111	0	1.00	$302.42	$302.42	14 SIRAH DR
2	267	59332015000	111E	0	1.00	$302.42	$302.42	18 SIRAH DR
2	268	59332016000	111	0	1.00	$302.42	$302.42	22 SIRAH DR
2	269	59332017000	111	0	1.00	$302.42	$302.42	26 SIRAH DR
2	270	59332018000	111E	0	1.00	$302.42	$302.42	30 SIRAH DR
2	271	59332019000	111	0	1.00	$302.42	$302.42	34 SIRAH DR
2	272	59332020000	111	0	1.00	$302.42	$302.42	38 SIRAH DR
2	273	59333001000	111E	0	1.00	$302.42	$302.42	39 SIRAH DR
2	274	59333002000	111	0	1.00	$302.42	$302.42	35 SIRAH DR
2	275	59333003000	111	0	1.00	$302.42	$302.42	31 SIRAH DR
2	276	59333004000	111	0	1.00	$302.42	$302.42	27 SIRAH DR
2	277	59333005000	111	0	1.00	$302.42	$302.42	23 SIRAH DR
2	278	59333006000	111	0	1.00	$302.42	$302.42	19 SIRAH DR
2	279	59333007000	111	0	1.00	$302.42	$302.42	15 SIRAH DR
2	280	59333008000	111	0	1.00	$302.42	$302.42	11 SIRAH DR
2	281	59333009000	111	0	1.00	$302.42	$302.42	7 SIRAH DR
2	282	59333010000	111	0	1.00	$302.42	$302.42	3 SIRAH DR
2	283	59341001000	111	0	1.00	$302.42	$302.42	584 GRANITE SPRING
2	284	59341002000	111	0	1.00	$302.42	$302.42	580 GRANITE SPRING

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
2	285	59341003000	111	0	1.00	$302.42	$302.42	576 GRANITE SPRING
2	286	59341004000	111E	0	1.00	$302.42	$302.42	572 GRANITE SPRING
2	287	59341005000	111	0	1.00	$302.42	$302.42	568 GRANITE SPRING
2	288	59341006000	111	0	1.00	$302.42	$302.42	564 GRANITE SPRING
2	289	59341007000	111	0	1.00	$302.42	$302.42	560 GRANITE SPRINGS W
2	290	59341008000	111	0	1.00	$302.42	$302.42	556 GRANITE SPRING
2	291	59341009000	111E	0	1.00	$302.42	$302.42	552 GRANITE SPRING
2	292	59341010000	111	0	1.00	$302.42	$302.42	548 GRANITE SPRING
2	293	59341011000	111E	0	1.00	$302.42	$302.42	544 GRANITE SPRING
2	294	59341012000	111	0	1.00	$302.42	$302.42	540 GRANITE SPRING
2	295	59341013000	111	0	1.00	$302.42	$302.42	536 GRANITE SPRING
2	296	59341014000	111	0	1.00	$302.42	$302.42	532 GRANITE SPRING
2	297	59341015000	111E	0	1.00	$302.42	$302.42	528 GRANITE SPRING
2	298	59341016000	111	0	1.00	$302.42	$302.42	524 GRANITE SPRING
2	299	59341017000	111E	0	1.00	$302.42	$302.42	520 GRANITE SPRING
2	300	59341018000	111E	0	1.00	$302.42	$302.42	516 GRANITE SPRING
2	301	59341019000	111	0	1.00	$302.42	$302.42	512 GRANITE SPRING
2	302	59341020000	111	0	1.00	$302.42	$302.42	508 GRANITE SPRING
2	303	59341021000	111	0	1.00	$302.42	$302.42	504 GRANITE SPRING
2	304	59341022000	111	0	1.00	$302.42	$302.42	500 GRANITE SPRING
2	305	59342001000	111	0	1.00	$302.42	$302.42	575 GRANITE SPRING
2	306	59342002000	111	0	1.00	$302.42	$302.42	571 GRANITE SPRING
2	307	59342003000	111E	0	1.00	$302.42	$302.42	567 GRANITE SPRING
2	308	59342004000	111	0	1.00	$302.42	$302.42	563 GRANITE SPRING
2	309	59342005000	111E	0	1.00	$302.42	$302.42	559 GRANITE SPRING
2	310	59342006000	111	0	1.00	$302.42	$302.42	3 SADIE PL
2	311	59342007000	111E	0	1.00	$302.42	$302.42	2 SADIE PL
2	312	59342008000	111	0	1.00	$302.42	$302.42	6 SADIE PL
2	313	59342009000	111E	0	1.00	$302.42	$302.42	545 GRANITE SPRING
2	314	59342010000	111	0	1.00	$302.42	$302.42	541 GRANITE SPRING
2	315	59342011000	111	0	1.00	$302.42	$302.42	537 GRANITE SPRING
2	316	59342012000	111	0	1.00	$302.42	$302.42	533 GRANITE SPRING
2	317	59342013000	111E	0	1.00	$302.42	$302.42	529 GRANITE SPRING
2	318	59342014000	111	0	1.00	$302.42	$302.42	27 MARSALA PL
2	319	59342015000	111E	0	1.00	$302.42	$302.42	23 MARSALA PL
2	320	59342016000	111	0	1.00	$302.42	$302.42	19 MARSALA PL
2	321	59342017000	111E	0	1.00	$302.42	$302.42	15 MARSALA PL
2	322	59342018000	111	0	1.00	$302.42	$302.42	11 MARSALA PL
2	323	59342019000	111	0	1.00	$302.42	$302.42	7 MARSALA PL
2	324	59342020000	111E	0	1.00	$302.42	$302.42	3 MARSALA PL
2	325	59342021000	111	0	1.00	$302.42	$302.42	2 MARSALA PL
2	326	59342022000	111E	0	1.00	$302.42	$302.42	6 MARSALA PL
2	327	59342023000	111E	0	1.00	$302.42	$302.42	10 MARSALA PL
2	328	59342024000	111E	0	1.00	$302.42	$302.42	14 MARSALA PL
2	329	59342025000	111	0	1.00	$302.42	$302.42	18 MARSALA PL
2	330	59342026000	111	0	1.00	$302.42	$302.42	22 MARSALA PL
2	331	59342027000	111	0	1.00	$302.42	$302.42	26 MARSALA PL

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
2	332	59342028000	111	0	1.00	$302.42	$302.42	30 MARSALA PL
2	333	59361001000	111E	0.15	1.00	$302.42	$302.42	227 CANTADA WAY
2	334	59361002000	111E	0.15	1.00	$302.42	$302.42	231 CANTADA WAY
2	335	59361003000	111E	0.15	1.00	$302.42	$302.42	235 CANTADA WAY
2	336	59361004000	111E	0.15	1.00	$302.42	$302.42	239 CANTADA WAY
2	337	59361005000	111E	0.15	1.00	$302.42	$302.42	243 CANTADA WAY
2	338	59361006000	111E	0.15	1.00	$302.42	$302.42	247 CANTADA WAY
2	339	59361007000	111E	0.16	1.00	$302.42	$302.42	251 CANTADA WAY
2	340	59361008000	111E	0.27	1.00	$302.42	$302.42	255 CANTADA WAY
2	341	59361009000	111E	0.23	1.00	$302.42	$302.42	259 CANTADA WAY
2	342	59361010000	111E	0.19	1.00	$302.42	$302.42	263 CANTADA WAY
2	343	59361011000	111E	0.18	1.00	$302.42	$302.42	267 CANTADA WAY
2	344	59361012000	111E	0.18	1.00	$302.42	$302.42	271 CANTADA WAY
2	345	59361013000	111E	0.18	1.00	$302.42	$302.42	275 CANTADA WAY
2	346	59361014000	111E	0.18	1.00	$302.42	$302.42	279 CANTADA WAY
2	347	59361015000	111E	0.18	1.00	$302.42	$302.42	283 CANTADA WAY
2	348	59361016000	111E	0.18	1.00	$302.42	$302.42	287 CANTADA WAY
2	349	59361017000	111E	0.18	1.00	$302.42	$302.42	291 CANTADA WAY
2	350	59361018000	111E	0.19	1.00	$302.42	$302.42	295 CANTADA CT
2	351	59361019000	111E	0.36	1.00	$302.42	$302.42	299 CANTADA CT
2	352	59361020000	111E	0.3	1.00	$302.42	$302.42	311 CANTADA CT
2	353	59361021000	111E	0.28	1.00	$302.42	$302.42	312 CANTADA CT
2	354	59361022000	111E	0.15	1.00	$302.42	$302.42	308 CANTADA CT
2	355	59361023000	111E	0.17	1.00	$302.42	$302.42	304 CANTADA CT
2	356	59361024000	111E	0.17	1.00	$302.42	$302.42	300 CANTADA CT
2	357	59361025000	111E	0.18	1.00	$302.42	$302.42	236 SAGEBRUSH LN
2	358	59361026000	111E	0.17	1.00	$302.42	$302.42	232 SAGEBRUSH LN
2	359	59361027000	111E	0.19	1.00	$302.42	$302.42	228 SAGEBRUSH LN
2	360	59361028000	111E	0.17	1.00	$302.42	$302.42	19 FARENTINO PL
2	361	59361029000	111E	0.16	1.00	$302.42	$302.42	15 FARENTINO PL
2	362	59361030000	111E	0.17	1.00	$302.42	$302.42	11 FARENTINO PL
2	363	59361031000	111E	0.2	1.00	$302.42	$302.42	7 FARENTINO PL
2	364	59361032000	111E	0.19	1.00	$302.42	$302.42	3 FARENTINO PL
2	365	59362001000	111	0.17	1.00	$302.42	$302.42	222 CANTADA WAY
2	366	59362002000	111	0.17	1.00	$302.42	$302.42	226 CANTADA WAY
2	367	59362003000	111	0.17	1.00	$302.42	$302.42	230 CANTADA WAY
2	368	59362004000	111E	0.17	1.00	$302.42	$302.42	234 CANTADA WAY
2	369	59362005000	111E	0.2	1.00	$302.42	$302.42	238 CANTADA WAY
2	370	59362006000	111E	0.21	1.00	$302.42	$302.42	242 CANTADA WAY
2	371	59362007000	111E	0.18	1.00	$302.42	$302.42	264 CANTADA WAY
2	372	59362008000	111E	0.16	1.00	$302.42	$302.42	268 CANTADA WAY
2	373	59362009000	111E	0.17	1.00	$302.42	$302.42	272 CANTADA WAY
2	374	59362010000	111E	0.17	1.00	$302.42	$302.42	235 SORRENTO LN
2	375	59362011000	111E	0.15	1.00	$302.42	$302.42	231 SORRENTO LN
2	376	59362012000	111E	0.15	1.00	$302.42	$302.42	227 SORRENTO LN
2	377	59362013000	111E	0.15	1.00	$302.42	$302.42	223 SORRENTO LN
2	378	59362014000	111E	0.15	1.00	$302.42	$302.42	219 SORRENTO LN

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
2	379	59362015000	111E	0.17	1.00	$302.42	$302.42	215 SORRENTO LN
2	380	59363001000	111E	0.21	1.00	$302.42	$302.42	206 SORRENTO LN
2	381	59363002000	111E	0.17	1.00	$302.42	$302.42	210 SORRENTO LN
2	382	59363003000	111E	0.17	1.00	$302.42	$302.42	214 SORRENTO LN
2	383	59363004000	111E	0.17	1.00	$302.42	$302.42	218 SORRENTO LN
2	384	59363005000	111E	0.17	1.00	$302.42	$302.42	222 SORRENTO LN
2	385	59363006000	111E	0.2	1.00	$302.42	$302.42	226 SORRENTO LN
2	386	59363007000	111E	0.2	1.00	$302.42	$302.42	230 SORRENTO LN
2	387	59363008000	111E	0.22	1.00	$302.42	$302.42	234 SORRENTO LN
2	388	59363009000	111E	0.17	1.00	$302.42	$302.42	282 CANTADA WAY
2	389	59363010000	111E	0.15	1.00	$302.42	$302.42	286 CANTADA WAY
2	390	59363011000	111E	0.17	1.00	$302.42	$302.42	290 CANTADA WAY
2	391	59363012000	111E	0.18	1.00	$302.42	$302.42	231 SAGEBRUSH LN
2	392	59363013000	111E	0.18	1.00	$302.42	$302.42	227 SAGEBRUSH LN
2	393	59363014000	111E	0.15	1.00	$302.42	$302.42	223 SAGEBRUSH LN
2	394	59363015000	111E	0.15	1.00	$302.42	$302.42	219 SAGEBRUSH LN
2	395	59363016000	111E	0.15	1.00	$302.42	$302.42	215 SAGEBRUSH LN
2	396	59363017000	111E	0.15	1.00	$302.42	$302.42	211 SAGEBRUSH LN
2	397	59363018000	111E	0.15	1.00	$302.42	$302.42	207 SAGEBRUSH LN
2	398	59363019000	111E	0.16	1.00	$302.42	$302.42	203 SAGEBRUSH LN
2	399	59363020000	80	0.02	-	$302.42	$0.00	
2	400	59364001000	111E	0.17	1.00	$302.42	$302.42	212 SAGEBRUSH LN
2	401	59364002000	111E	0.15	1.00	$302.42	$302.42	216 SAGEBRUSH LN
2	402	59364003000	111E	0.17	1.00	$302.42	$302.42	220 SAGEBRUSH LN
2	403	59364004000	111E	0.15	1.00	$302.42	$302.42	18 FARENTINO PL
2	404	59364005000	111E	0.17	1.00	$302.42	$302.42	14 FARENTINO PL
2	405	59364006000	111E	0.15	1.00	$302.42	$302.42	10 FARENTINO PL
2	406	59364007000	111E	0.15	1.00	$302.42	$302.42	6 FARENTINO PL
2	407	59364008000	111E	0.19	1.00	$302.42	$302.42	2 FARENTINO PL
2	408	59364009000	111E	0.24	1.00	$302.42	$302.42	3 SELVINO CT
2	409	59364010000	111E	0.22	1.00	$302.42	$302.42	7 SELVINO CT
2	410	59364011000	111E	0.17	1.00	$302.42	$302.42	11 SELVINO CT
2	411	59364012000	111E	0.17	1.00	$302.42	$302.42	15 SELVINO CT
2	412	59371001000	111E	0.14	1.00	$302.42	$302.42	350 SUMMERWOOD DR
2	413	59371002000	111E	0.11	1.00	$302.42	$302.42	346 SUMMERWOOD DR
2	414	59371003000	111E	0.11	1.00	$302.42	$302.42	342 SUMMERWOOD DR
2	415	59371004000	111E	0.11	1.00	$302.42	$302.42	338 SUMMERWOOD DR
2	416	59371005000	111E	0.11	1.00	$302.42	$302.42	334 SUMMERWOOD DR
2	417	59371006000	111E	0.11	1.00	$302.42	$302.42	330 SUMMERWOOD DR
2	418	59371007000	111E	0.11	1.00	$302.42	$302.42	326 SUMMERWOOD DR
2	419	59371008000	111E	0.11	1.00	$302.42	$302.42	322 SUMMERWOOD DR
2	420	59371009000	111	0.11	1.00	$302.42	$302.42	318 SUMMERWOOD DR
2	421	59371010000	111	0.11	1.00	$302.42	$302.42	314 SUMMERWOOD DR
2	422	59371011000	111	0.11	1.00	$302.42	$302.42	310 SUMMERWOOD DR
2	423	59371012000	111	0.11	1.00	$302.42	$302.42	306 SUMMERWOOD DR
2	424	59371013000	111	0.16	1.00	$302.42	$302.42	302 SUMMERWOOD DR
2	425	59371014000	111	0.16	1.00	$302.42	$302.42	126 TAPESTRY LN

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
2	426	59371015000	111	0.14	1.00	$302.42	$302.42	122 TAPESTRY LN
2	427	59371016000	111	0.13	1.00	$302.42	$302.42	118 TAPESTRY LN
2	428	59371017000	111	0.13	1.00	$302.42	$302.42	114 TAPESTRY LN
2	429	59371018000	111	0.13	1.00	$302.42	$302.42	110 TAPESTRY LN
2	430	59371019000	111E	0.15	1.00	$302.42	$302.42	106 TAPESTRY LN
2	431	59371020000	111E	0.16	1.00	$302.42	$302.42	102 TAPESTRY LN
2	432	59371021000	111	0.15	1.00	$302.42	$302.42	103 TERRAZZO LN
2	433	59371022000	111	0.15	1.00	$302.42	$302.42	107 TERRAZZO LN
2	434	59371023000	111E	0.15	1.00	$302.42	$302.42	111 TERRAZZO LN
2	435	59371024000	111	0.15	1.00	$302.42	$302.42	115 TERRAZZO LN
2	436	59371025000	111E	0.18	1.00	$302.42	$302.42	119 TERRAZZO LN
2	437	59371026000	111	0.15	1.00	$302.42	$302.42	123 TERRAZZO LN
2	438	59371027000	111E	0.18	1.00	$302.42	$302.42	127 TERRAZZO LN
2	439	59371028000	111E	0.15	1.00	$302.42	$302.42	131 TERRAZZO LN
2	440	59371029000	111	0.15	1.00	$302.42	$302.42	135 TERRAZZO LN
2	441	59371030000	111	0.15	1.00	$302.42	$302.42	139 TERRAZZO LN
2	442	59371031000	111	0.15	1.00	$302.42	$302.42	143 TERRAZZO LN
2	443	59371032000	111	0.18	1.00	$302.42	$302.42	147 TERRAZZO LN
2	444	59371033000	111	0.24	1.00	$302.42	$302.42	151 TERRAZZO LN
2	445	59371034000	111E	0.18	1.00	$302.42	$302.42	155 TERRAZZO LN
2	446	59371035000	111	0.15	1.00	$302.42	$302.42	159 TERRAZZO LN
2	447	59371036000	111	0.15	1.00	$302.42	$302.42	163 TERRAZZO LN
2	448	59371037000	111	0.15	1.00	$302.42	$302.42	167 TERRAZZO LN
2	449	59371038000	111E	0.15	1.00	$302.42	$302.42	171 TERRAZZO LN
2	450	59371039000	111	0.17	1.00	$302.42	$302.42	175 TERRAZZO LN
2	451	59372001000	111E	0.15	1.00	$302.42	$302.42	181 GOLD VALLEY WA
2	452	59372002000	111E	0.15	1.00	$302.42	$302.42	177 GOLD VALLEY WA
2	453	59372003000	111	0.17	1.00	$302.42	$302.42	173 GOLD VALLEY WA
2	454	59372004000	111	0.15	1.00	$302.42	$302.42	106 TERRAZZO LN
2	455	59372005000	111	0.15	1.00	$302.42	$302.42	110 TERRAZZO LN
2	456	59372006000	111	0.15	1.00	$302.42	$302.42	114 TERRAZZO LN
2	457	59372007000	111	0.17	1.00	$302.42	$302.42	118 TERRAZZO LN
2	458	59372008000	111	0.15	1.00	$302.42	$302.42	134 TERRAZZO LN
2	459	59372009000	111	0.15	1.00	$302.42	$302.42	138 TERRAZZO LN
2	460	59372010000	111	0.15	1.00	$302.42	$302.42	142 TERRAZZO LN
2	461	59372011000	111	0.15	1.00	$302.42	$302.42	146 TERRAZZO LN
2	462	59372012000	111	0.15	1.00	$302.42	$302.42	160 TERRAZZO LN
2	463	59372013000	111E	0.15	1.00	$302.42	$302.42	164 TERRAZZO LN
2	464	59372014000	111	0.15	1.00	$302.42	$302.42	11 MOSAIC CT
2	465	59372015000	111	0.15	1.00	$302.42	$302.42	7 MOSAIC CT
2	466	59372016000	111	0.15	1.00	$302.42	$302.42	3 MOSAIC CT
2	467	59372017000	111	0.31	1.00	$302.42	$302.42	2 MOSAIC CT
2	468	59372018000	111E	0.18	1.00	$302.42	$302.42	6 MOSAIC CT
2	469	59372019000	111	0.16	1.00	$302.42	$302.42	10 MOSAIC CT
2	470	59372020000	111	0.17	1.00	$302.42	$302.42	12 MOSAIC CT
2	471	59373001000	111	0.15	1.00	$302.42	$302.42	223 CANTADA WAY
2	472	59373002000	111	0.15	1.00	$302.42	$302.42	219 CANTADA WAY

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
2	473	59373003000	111	0.15	1.00	$302.42	$302.42	215 CANTADA WAY
2	474	59373004000	111	0.18	1.00	$302.42	$302.42	211 CANTADA WAY
2	475	59373005000	80	0.02	-	$302.42	$0.00	
2	476	59374001000	111	0.19	1.00	$302.42	$302.42	202 CANTADA WAY
2	477	59374002000	111	0.24	1.00	$302.42	$302.42	206 CANTADA WAY
2	478	59374003000	111	0.19	1.00	$302.42	$302.42	210 CANTADA WAY
2	479	59374004000	111	0.17	1.00	$302.42	$302.42	214 CANTADA WAY
2	480	59374005000	111	0.17	1.00	$302.42	$302.42	218 CANTADA WAY
2	481	59374006000	111E	0.17	1.00	$302.42	$302.42	211 SORRENTO LN
2	482	59374007000	111E	0.17	1.00	$302.42	$302.42	207 SORRENTO LN
2	483	59374008000	111E	0.2	1.00	$302.42	$302.42	203 SORRENTO LN
2	484	59374009000	80	0.03	-	$302.42	$0.00	
2	485	59375001000	111	0.17	1.00	$302.42	$302.42	178 GOLD VALLEY WA
2	486	59375002000	111E	0.15	1.00	$302.42	$302.42	174 GOLD VALLEY WA
2	487	59375003000	111E	0.15	1.00	$302.42	$302.42	170 GOLD VALLEY WA
2	488	59375004000	111	0.15	1.00	$302.42	$302.42	166 GOLD VALLEY WA
2	489	59381001000	111	0.15	1.00	$302.42	$302.42	22 SELVINO CT
2	490	59381002000	111	0.15	1.00	$302.42	$302.42	18 SELVINO CT
2	491	59381003000	111E	0.17	1.00	$302.42	$302.42	14 SELVINO CT
2	492	59381004000	111	0.15	1.00	$302.42	$302.42	10 SELVINO CT
2	493	59381005000	111	0.18	1.00	$302.42	$302.42	6 SELVINO CT
2	494	59382001000	80	1.09	-	$302.42	$0.00	
2	495	59383001000	111	0.11	1.00	$302.42	$302.42	151 HORIZON WAY
2	496	59383002000	111	0.12	1.00	$302.42	$302.42	147 HORIZON WAY
2	497	59383003000	111	0.12	1.00	$302.42	$302.42	143 HORIZON WAY
2	498	59383004000	111	0.15	1.00	$302.42	$302.42	139 HORIZON WAY
2	499	59383005000	111	0.13	1.00	$302.42	$302.42	135 HORIZON WAY
2	500	59383006000	111	0.16	1.00	$302.42	$302.42	131 HORIZON WAY
2	501	59383007000	111	0	1.00	$302.42	$302.42	127 HORIZON WAY
2	502	59383008000	111	0.16	1.00	$302.42	$302.42	123 HORIZON WAY
2	503	59383009000	111E	0.13	1.00	$302.42	$302.42	119 HORIZON WAY
2	504	59383010000	111	0.16	1.00	$302.42	$302.42	115 HORIZON WAY
2	505	59383011000	111	0.14	1.00	$302.42	$302.42	111 HORIZON WAY
2	506	59383012000	111	0.16	1.00	$302.42	$302.42	107 HORIZON WAY
2	507	59383013000	111	0.14	1.00	$302.42	$302.42	103 HORIZON WAY
2	508	59384001000	111E	0.16	1.00	$302.42	$302.42	23 HORIZON CT
2	509	59384002000	111E	0.16	1.00	$302.42	$302.42	19 HORIZON CT
2	510	59384003000	111	0.14	1.00	$302.42	$302.42	15 HORIZON CT
2	511	59384004000	111E	0.13	1.00	$302.42	$302.42	11 HORIZON CT
2	512	59384005000	111	0.16	1.00	$302.42	$302.42	7 HORIZON CT
2	513	59385001000	111	0.16	1.00	$302.42	$302.42	134 HORIZON WAY
2	514	59385002000	111	0.13	1.00	$302.42	$302.42	130 HORIZON WAY
2	515	59385003000	111	0	1.00	$302.42	$302.42	126 HORIZON WAY
2	516	59385004000	111	0.14	1.00	$302.42	$302.42	122 HORIZON WAY
2	517	59385005000	111	0.13	1.00	$302.42	$302.42	118 HORIZON WAY
2	518	59385006000	111E	0.14	1.00	$302.42	$302.42	114 HORIZON WAY
2	519	59385007000	111	0.16	1.00	$302.42	$302.42	110 HORIZON WAY

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
2	520	59385008000	111	0.13	1.00	$302.42	$302.42	106 HORIZON WAY
2	521	59385009000	111E	0.16	1.00	$302.42	$302.42	102 HORIZON WAY
2	522	59385010000	111	0.16	1.00	$302.42	$302.42	103 HALLMARK LN
2	523	59385011000	111	0.14	1.00	$302.42	$302.42	107 HALLMARK LN
2	524	59385012000	111	0.14	1.00	$302.42	$302.42	111 HALLMARK LN
2	525	59385013000	111E	0.15	1.00	$302.42	$302.42	115 HALLMARK LN
2	526	59385014000	111E	0.13	1.00	$302.42	$302.42	119 HALLMARK LN
2	527	59385015000	111E	0.16	1.00	$302.42	$302.42	123 HALLMARK LN
2	528	59385016000	111	0.13	1.00	$302.42	$302.42	127 HALLMARK LN
2	529	59386001000	111	0	1.00	$302.42	$302.42	26 HORIZON CT
2	530	59386002000	111	0.11	1.00	$302.42	$302.42	22 HORIZON CT
2	531	59386003000	111	0.11	1.00	$302.42	$302.42	18 HORIZON CT
2	532	59386004000	111E	0.11	1.00	$302.42	$302.42	14 HORIZON CT
2	533	59386005000	111	0.16	1.00	$302.42	$302.42	10 HORIZON CT
2	534	59386006000	111E	0.12	1.00	$302.42	$302.42	6 HORIZON CT
2	535	59386007000	111	0.11	1.00	$302.42	$302.42	2 HORIZON CT
2	536	59386008000	111	0.15	1.00	$302.42	$302.42	3 HALLMARK CT
2	537	59386009000	111E	0.15	1.00	$302.42	$302.42	7 HALLMARK CT
2	538	59386010000	111	0.13	1.00	$302.42	$302.42	11 HALLMARK CT
2	539	59386011000	111	0.16	1.00	$302.42	$302.42	15 HALLMARK CT
2	540	59386012000	111	0.13	1.00	$302.42	$302.42	19 HALLMARK CT
2	541	59386013000	111	0.13	1.00	$302.42	$302.42	23 HALLMARK CT
2	542	59386014000	111	0.16	1.00	$302.42	$302.42	27 HALLMARK CT
2	543	59387001000	111	0.16	1.00	$302.42	$302.42	26 HALLMARK CT
2	544	59387002000	111E	0.14	1.00	$302.42	$302.42	22 HALLMARK CT
2	545	59387003000	111E	0.13	1.00	$302.42	$302.42	18 HALLMARK CT
2	546	59387004000	111	0.15	1.00	$302.42	$302.42	14 HALLMARK CT
2	547	59391001000	80	0.38	-	$302.42	$0.00	
2	548	59392001000	111	0.17	1.00	$302.42	$302.42	102 TUSCAN OAK TR
2	549	59392002000	111E	0.12	1.00	$302.42	$302.42	106 TUSCAN OAK TR
2	550	59392003000	111	0.17	1.00	$302.42	$302.42	110 TUSCAN OAK TR
2	551	59392004000	111	0.13	1.00	$302.42	$302.42	114 TUSCAN OAK TR
2	552	59392005000	111E	0.13	1.00	$302.42	$302.42	118 TUSCAN OAK TR
2	553	59392006000	111E	0.18	1.00	$302.42	$302.42	122 TUSCAN OAK TR
2	554	59392007000	111	0.17	1.00	$302.42	$302.42	126 TUSCAN OAK TR
2	555	59392008000	111	0.13	1.00	$302.42	$302.42	130 TUSCAN OAK TR
2	556	59392009000	111	0.13	1.00	$302.42	$302.42	134 TUSCAN OAK TR
2	557	59392010000	111	0.17	1.00	$302.42	$302.42	138 TUSCAN OAK TR
2	558	59392011000	111	0.13	1.00	$302.42	$302.42	253 GOLDEN BROOK L
2	559	59392012000	111E	0.13	1.00	$302.42	$302.42	251 GOLDEN BROOK L
2	560	59392013000	111E	0.13	1.00	$302.42	$302.42	143 CRESTWOOD LN
2	561	59392014000	111E	0.18	1.00	$302.42	$302.42	139 CRESTWOOD LN
2	562	59392015000	111	0.13	1.00	$302.42	$302.42	135 CRESTWOOD LN
2	563	59392016000	111	0.13	1.00	$302.42	$302.42	131 CRESTWOOD LN
2	564	59392017000	111E	0.12	1.00	$302.42	$302.42	127 CRESTWOOD LN
2	565	59392018000	111	0.12	1.00	$302.42	$302.42	123 CRESTWOOD LN
2	566	59392019000	111	0.13	1.00	$302.42	$302.42	119 CRESTWOOD LN

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
2	567	59392020000	111	0.18	1.00	$302.42	$302.42	115 CRESTWOOD LN
2	568	59392021000	111	0.13	1.00	$302.42	$302.42	111 CRESTWOOD LN
2	569	59392022000	111	0.13	1.00	$302.42	$302.42	107 CRESTWOOD LN
2	570	59392023000	111	0.13	1.00	$302.42	$302.42	103 CRESTWOOD LN
2	571	59393001000	111E	0.13	1.00	$302.42	$302.42	102 CRESTWOOD LN
2	572	59393002000	111	0.17	1.00	$302.42	$302.42	106 CRESTWOOD LN
2	573	59393003000	111	0.13	1.00	$302.42	$302.42	110 CRESTWOOD LN
2	574	59393004000	111E	0.13	1.00	$302.42	$302.42	114 CRESTWOOD LN
2	575	59393005000	111	0.17	1.00	$302.42	$302.42	118 CRESTWOOD LN
2	576	59393006000	111	0.13	1.00	$302.42	$302.42	122 CRESTWOOD LN
2	577	59393007000	111	0.13	1.00	$302.42	$302.42	126 CRESTWOOD LN
2	578	59393008000	111E	0.18	1.00	$302.42	$302.42	130 CRESTWOOD LN
2	579	59393009000	111E	0.11	1.00	$302.42	$302.42	134 CRESTWOOD LN
2	580	59393010000	111	0.17	1.00	$302.42	$302.42	138 CRESTWOOD LN
2	581	59393011000	111	0.13	1.00	$302.42	$302.42	142 CRESTWOOD LN
2	582	59393012000	111	0.16	1.00	$302.42	$302.42	139 SUMMERWOOD DR
2	583	59393013000	111	0.12	1.00	$302.42	$302.42	135 SUMMERWOOD DR
2	584	59393014000	111	0	1.00	$302.42	$302.42	131 SUMMERWOOD DR
2	585	59393015000	111	0	1.00	$302.42	$302.42	127 SUMMERWOOD DR
2	586	59393016000	111E	0.11	1.00	$302.42	$302.42	123 SUMMERWOOD DR
2	587	59393017000	111	0	1.00	$302.42	$302.42	119 SUMMERWOOD DR
2	588	59393018000	111	0.17	1.00	$302.42	$302.42	115 SUMMERWOOD DR
2	589	59393019000	111E	0.15	1.00	$302.42	$302.42	111 SUMMERWOOD DR
2	590	59393020000	111	0.12	1.00	$302.42	$302.42	107 SUMMERWOOD DR
2	591	59393021000	111	0.17	1.00	$302.42	$302.42	103 SUMMERWOOD DR
2	592	59394001000	111	0.14	1.00	$302.42	$302.42	127 TAPESTRY LN
2	593	59394002000	111	0.13	1.00	$302.42	$302.42	123 TAPESTRY LN
2	594	59394003000	111	0.13	1.00	$302.42	$302.42	119 TAPESTRY LN
2	595	59394004000	111E	0.12	1.00	$302.42	$302.42	115 TAPESTRY LN
2	596	59394005000	111	0.11	1.00	$302.42	$302.42	111 TAPESTRY LN
2	597	59394006000	111	0.14	1.00	$302.42	$302.42	107 TAPESTRY LN
2	598	59394007000	111E	0.14	1.00	$302.42	$302.42	147 GOLD VALLEY WA
2	599	59394008000	111E	0.11	1.00	$302.42	$302.42	143 GOLD VALLEY WA
2	600	59394009000	111E	0.11	1.00	$302.42	$302.42	139 GOLD VALLEY WA
2	601	59394010000	111E	0.14	1.00	$302.42	$302.42	135 GOLD VALLEY WA
2	602	59394011000	111E	0.15	1.00	$302.42	$302.42	102 GOLDEN BROOK L
2	603	59394012000	111E	0.15	1.00	$302.42	$302.42	106 GOLDEN BROOK L
2	604	59394013000	111E	0.15	1.00	$302.42	$302.42	110 GOLDEN BROOK L
2	605	59394014000	111	0.14	1.00	$302.42	$302.42	202 SUMMERWOOD DR
2	606	59394015000	111	0.15	1.00	$302.42	$302.42	206 SUMMERWOOD DR
2	607	59395001000	111E	0.15	1.00	$302.42	$302.42	102 SUMMERWOOD DR
2	608	59395002000	111	0.13	1.00	$302.42	$302.42	106 SUMMERWOOD DR
2	609	59395003000	111	0.17	1.00	$302.42	$302.42	110 SUMMERWOOD DR
2	610	59395004000	111	0.11	1.00	$302.42	$302.42	114 SUMMERWOOD DR
2	611	59395005000	111	0.17	1.00	$302.42	$302.42	118 SUMMERWOOD DR
2	612	59395006000	111	0.17	1.00	$302.42	$302.42	122 SUMMERWOOD DR
2	613	59395007000	111	0.13	1.00	$302.42	$302.42	126 SUMMERWOOD DR

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
2	614	59395008000	111E	0.17	1.00	$302.42	$302.42	130 SUMMERWOOD DR
2	615	59395009000	111	0.13	1.00	$302.42	$302.42	111 GOLDEN BROOK L
2	616	59395010000	111	0.12	1.00	$302.42	$302.42	107 GOLDEN BROOK L
2	617	59395011000	111E	0.16	1.00	$302.42	$302.42	103 GOLDEN BROOK L
2	618	59395012000	111E	0.15	1.00	$302.42	$302.42	123 GOLD VALLEY CT
2	619	59395013000	111E	0.11	1.00	$302.42	$302.42	119 GOLD VALLEY CT
2	620	59395014000	111E	0.29	1.00	$302.42	$302.42	115 GOLD VALLEY CT
2	621	59395015000	111E	0.24	1.00	$302.42	$302.42	102 GOLD VALLEY CT
2	622	59395016000	111E	0.25	1.00	$302.42	$302.42	106 GOLD VALLEY CT
2	623	59395017000	111E	0.15	1.00	$302.42	$302.42	110 GOLD VALLEY CT
2	624	59395018000	111E	0.12	1.00	$302.42	$302.42	114 GOLD VALLEY CT
2	625	59395019000	111E	0.12	1.00	$302.42	$302.42	118 GOLD VALLEY CT
2	626	59395020000	111E	0.12	1.00	$302.42	$302.42	122 GOLD VALLEY CT
2	627	59395021000	111E	0.12	1.00	$302.42	$302.42	126 GOLD VALLEY CT
2	628	59395022000	111E	0.12	1.00	$302.42	$302.42	130 GOLD VALLEY CT
2	629	59395023000	111E	0.12	1.00	$302.42	$302.42	134 GOLD VALLEY WA
2	630	59395024000	111E	0.12	1.00	$302.42	$302.42	138 GOLD VALLEY WA
2	631	59395025000	111E	0.12	1.00	$302.42	$302.42	142 GOLD VALLEY WA
2	632	59395026000	111E	0.12	1.00	$302.42	$302.42	146 GOLD VALLEY WA
2	633	59395027000	111E	0.12	1.00	$302.42	$302.42	150 GOLD VALLEY WA
2	634	59395028000	111E	0.12	1.00	$302.42	$302.42	154 GOLD VALLEY WA
2	635	59395029000	80	0.07	-	$302.42	$0.00	
2	636	59395030000	111	0.15	1.00	$302.42	$302.42	158 GOLD VALLEY WAY
2	637	59395031000	111	0.17	1.00	$302.42	$302.42	162 GOLD VALLEY WA
2	638	59401001000	80	1.01	-	$302.42	$0.00	911 DONALDSON E WA
2	639	59401002000	80	3.81	-	$302.42	$0.00	
2	640	59402001000	111E	0.17	1.00	$302.42	$302.42	199 SIENNA WAY
2	641	59402002000	111E	0.14	1.00	$302.42	$302.42	195 SIENNA WAY
2	642	59402003000	111E	0.14	1.00	$302.42	$302.42	191 SIENNA WAY
2	643	59402004000	111E	0.14	1.00	$302.42	$302.42	187 SIENNA WAY
2	644	59402005000	111E	0.13	1.00	$302.42	$302.42	183 SIENNA WAY
2	645	59402006000	111E	0.14	1.00	$302.42	$302.42	179 SIENNA WAY
2	646	59402007000	111E	0.13	1.00	$302.42	$302.42	175 SIENNA WAY
2	647	59402008000	111	0.12	1.00	$302.42	$302.42	171 SIENNA WAY
2	648	59402009000	111	0.18	1.00	$302.42	$302.42	167 SIENNA WAY
2	649	59402010000	80	0.03	-	$302.42	$0.00	
2	650	59402011000	111E	0.23	1.00	$302.42	$302.42	163 HORIZON WAY
2	651	59402012000	111	0.12	1.00	$302.42	$302.42	159 HORIZON WAY
2	652	59402013000	111	0.11	1.00	$302.42	$302.42	155 HORIZON WAY
2	653	59403001000	111E	0.16	1.00	$302.42	$302.42	178 SIENNA WAY
2	654	59403002000	111E	0.13	1.00	$302.42	$302.42	174 SIENNA WAY
2	655	59403003000	111E	0.17	1.00	$302.42	$302.42	170 SIENNA WAY
2	656	59403004000	111E	0	1.00	$302.42	$302.42	138 HORIZON WAY
2	657	59403005000	111	0.14	1.00	$302.42	$302.42	131 HALLMARK LN
2	658	59403006000	111	0.15	1.00	$302.42	$302.42	135 HALLMARK LN
2	659	59404001000	80	0.05	-	$302.42	$0.00	
2	660	59404002000	111E	0.16	1.00	$302.42	$302.42	223 SIENNA CT

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
2	661	59404003000	111E	0.17	1.00	$302.42	$302.42	219 SIENNA CT
2	662	59404004000	111E	0.12	1.00	$302.42	$302.42	215 SIENNA CT
2	663	59404005000	111E	0.13	1.00	$302.42	$302.42	211 SIENNA CT
2	664	59404006000	111E	0.17	1.00	$302.42	$302.42	207 SIENNA CT
2	665	59405001000	111E	0.18	1.00	$302.42	$302.42	216 SIENNA CT
2	666	59405002000	111E	0.22	1.00	$302.42	$302.42	212 SIENNA CT
2	667	59405003000	111E	0.17	1.00	$302.42	$302.42	208 SIENNA CT
2	668	59405004000	111E	0.16	1.00	$302.42	$302.42	204 SIENNA WAY
2	669	59405005000	111E	0.16	1.00	$302.42	$302.42	200 SIENNA WAY
2	670	59405006000	111E	0.15	1.00	$302.42	$302.42	196 SIENNA WAY
2	671	59405007000	111E	0.15	1.00	$302.42	$302.42	192 SIENNA WAY
2	672	59405008000	111E	0.14	1.00	$302.42	$302.42	188 SIENNA WAY
2	673	59405009000	111E	0.17	1.00	$302.42	$302.42	184 SIENNA WAY
2	674	59405010000	111	0.16	1.00	$302.42	$302.42	31 SERENA PL
2	675	59405011000	111	0.13	1.00	$302.42	$302.42	27 SERENA PL
2	676	59405012000	111	0.15	1.00	$302.42	$302.42	23 SERENA PL
2	677	59405013000	111E	0.14	1.00	$302.42	$302.42	19 SERENA PL
2	678	59405014000	111	0.13	1.00	$302.42	$302.42	15 SERENA PL
2	679	59405015000	111	0.14	1.00	$302.42	$302.42	11 SERENA PL
2	680	59405016000	111E	0.16	1.00	$302.42	$302.42	7 SERENA PL
2	681	59405017000	111	0.16	1.00	$302.42	$302.42	3 SERENA PL
2	682	59406001000	111	0.13	1.00	$302.42	$302.42	2 SERENA PL
2	683	59406002000	111E	0.15	1.00	$302.42	$302.42	6 SERENA PL
2	684	59406003000	111	0.15	1.00	$302.42	$302.42	10 SERENA PL
2	685	59406004000	111	0.16	1.00	$302.42	$302.42	14 SERENA PL
2	686	59406005000	111	0.13	1.00	$302.42	$302.42	18 SERENA PL
2	687	59406006000	111	0.16	1.00	$302.42	$302.42	22 SERENA PL
2	688	59406007000	111	0.16	1.00	$302.42	$302.42	26 SERENA PL
2	689	59406008000	111	0.17	1.00	$302.42	$302.42	19 SAGEBRUSH CT
2	690	59406009000	111	0.14	1.00	$302.42	$302.42	15 SAGEBRUSH CT
2	691	59406010000	111	0.15	1.00	$302.42	$302.42	11 SAGEBRUSH CT
2	692	59406011000	111E	0.15	1.00	$302.42	$302.42	7 SAGEBRUSH CT
2	693	59406012000	111E	0.18	1.00	$302.42	$302.42	3 SAGEBRUSH CT
2	694	59411001000	111	0.18	1.00	$302.42	$302.42	22 TUSCAN OAK TR
2	695	59411002000	111	0.12	1.00	$302.42	$302.42	18 TUSCAN OAK TR
2	696	59411003000	111	0.12	1.00	$302.42	$302.42	14 TUSCAN OAK TR
2	697	59411004000	111	0.12	1.00	$302.42	$302.42	10 TUSCAN OAK TR
2	698	59411005000	111	0.12	1.00	$302.42	$302.42	6 TUSCAN OAK TR
2	699	59411006000	111	0.15	1.00	$302.42	$302.42	2 TUSCAN OAK TR
2	700	59411007000	111	0.16	1.00	$302.42	$302.42	206 SONOMA CREEK W
2	701	59411008000	111	0.12	1.00	$302.42	$302.42	202 SONOMA CREEK W
2	702	59411009000	111E	0.12	1.00	$302.42	$302.42	198 SONOMA CREEK W
2	703	59411010000	111	0.12	1.00	$302.42	$302.42	194 SONOMA CREEK W
2	704	59411011000	111	0.2	1.00	$302.42	$302.42	190 SONOMA CREEK W
2	705	59411012000	111	0.2	1.00	$302.42	$302.42	186 SONOMA CREEK W
2	706	59411013000	111	0.13	1.00	$302.42	$302.42	182 SONOMA CREEK W
2	707	59411014000	111	0.12	1.00	$302.42	$302.42	178 SONOMA CREEK W

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
2	708	59411015000	111E	0.12	1.00	$302.42	$302.42	174 SONOMA CREEK W
2	709	59411016000	111	0.12	1.00	$302.42	$302.42	170 SONOMA CREEK W
2	710	59411017000	111	0.12	1.00	$302.42	$302.42	166 SONOMA CREEK W
2	711	59411018000	111E	0.12	1.00	$302.42	$302.42	162 SONOMA CREEK W
2	712	59411019000	111E	0.12	1.00	$302.42	$302.42	158 SONOMA CREEK W
2	713	59411020000	111E	0.13	1.00	$302.42	$302.42	154 SONOMA CREEK W
2	714	59411021000	111E	0.2	1.00	$302.42	$302.42	150 SONOMA CREEK W
2	715	59412001000	80	1.07	-	$302.42	$0.00	
2	716	59412002000	80	0.96	-	$302.42	$0.00	
2	717	59413001000	111	0.17	1.00	$302.42	$302.42	183 SONOMA CREEK W
2	718	59413002000	111	0.11	1.00	$302.42	$302.42	179 SONOMA CREEK W
2	719	59413003000	111	0.11	1.00	$302.42	$302.42	175 SONOMA CREEK W
2	720	59413004000	111	0.11	1.00	$302.42	$302.42	171 SONOMA CREEK W
2	721	59413005000	111	0.11	1.00	$302.42	$302.42	167 SONOMA CREEK W
2	722	59413006000	111E	0.11	1.00	$302.42	$302.42	163 SONOMA CREEK W
2	723	59413007000	111E	0.11	1.00	$302.42	$302.42	159 SONOMA CREEK W
2	724	59413008000	111E	0.11	1.00	$302.42	$302.42	155 SONOMA CREEK W
2	725	59413009000	111E	0.11	1.00	$302.42	$302.42	151 SONOMA CREEK W
2	726	59413010000	111E	0.11	1.00	$302.42	$302.42	147 SONOMA CREEK W
2	727	59413011000	111E	0.11	1.00	$302.42	$302.42	143 SONOMA CREEK W
2	728	59413012000	111E	0.11	1.00	$302.42	$302.42	139 SONOMA CREEK W
2	729	59413013000	111E	0.11	1.00	$302.42	$302.42	135 SONOMA CREEK W
2	730	59413014000	111	0.11	1.00	$302.42	$302.42	131 SONOMA CREEK W
2	731	59413015000	111E	0.11	1.00	$302.42	$302.42	127 SONOMA CREEK W
2	732	59413016000	111	0.11	1.00	$302.42	$302.42	123 SONOMA CREEK W
2	733	59413017000	111	0	1.00	$302.42	$302.42	119 SONOMA CREEK W
2	734	59413018000	111E	0.11	1.00	$302.42	$302.42	115 SONOMA CREEK W
2	735	59413019000	111	0.11	1.00	$302.42	$302.42	111 SONOMA CREEK W
2	736	59413020000	111	0	1.00	$302.42	$302.42	107 SONOMA CREEK W
2	737	59413021000	111E	0	1.00	$302.42	$302.42	103 SONOMA CREEK W
2	738	59413022000	111E	0	1.00	$302.42	$302.42	102 HEARTHSTONE DR
2	739	59413023000	111	0.12	1.00	$302.42	$302.42	106 HEARTHSTONE DR
2	740	59413024000	111	0.11	1.00	$302.42	$302.42	110 HEARTHSTONE DR
2	741	59413025000	111	0	1.00	$302.42	$302.42	114 HEARTHSTONE DR
2	742	59413026000	111	0.12	1.00	$302.42	$302.42	118 HEARTHSTONE DR
2	743	59413027000	111	0.18	1.00	$302.42	$302.42	122 HEARTHSTONE DR
2	744	59413028000	111E	0.11	1.00	$302.42	$302.42	126 HEARTHSTONE DR
2	745	59413029000	111	0.12	1.00	$302.42	$302.42	130 HEARTHSTONE DR
2	746	59413030000	111E	0.12	1.00	$302.42	$302.42	134 HEARTHSTONE DR
2	747	59413031000	111	0.12	1.00	$302.42	$302.42	138 HEARTHSTONE DR
2	748	59413032000	111	0.12	1.00	$302.42	$302.42	142 HEARTHSTONE DR
2	749	59413033000	111E	0.18	1.00	$302.42	$302.42	146 HEARTHSTONE DR
2	750	59413034000	111	0.12	1.00	$302.42	$302.42	150 HEARTHSTONE DR
2	751	59413035000	111E	0.12	1.00	$302.42	$302.42	154 HEARTHSTONE DR
2	752	59413036000	111E	0.12	1.00	$302.42	$302.42	158 HEARTHSTONE DR
2	753	59413037000	111E	0.12	1.00	$302.42	$302.42	162 HEARTHSTONE DR
2	754	59413038000	111	0.12	1.00	$302.42	$302.42	166 HEARTHSTONE DR

ZONE	ASMT NO.	APN	USE CODE	ACRES	ESD UNITS	Rate per ESD	2022-23 ASSESSMENT	PROPERTY ADDRESS
2	755	59413039000	111	0.18	1.00	$302.42	$302.42	170 HEARTHSTONE DR
2	756	59413040000	111E	0.12	1.00	$302.42	$302.42	174 HEARTHSTONE DR
2	757	59413041000	111	0.12	1.00	$302.42	$302.42	178 HEARTHSTONE DR
2	758	59413042000	111	0.17	1.00	$302.42	$302.42	182 HEARTHSTONE DR
2	759	59414001000	80	0.31	-	$302.42	$0.00	
2	760	59414002000	111	0.13	1.00	$302.42	$302.42	211 HEARTHSTONE DR
2	761	59414003000	111	0.13	1.00	$302.42	$302.42	207 HEARTHSTONE DR
2	762	59414004000	111E	0.13	1.00	$302.42	$302.42	203 HEARTHSTONE DR
2	763	59414005000	111	0.12	1.00	$302.42	$302.42	199 HEARTHSTONE DR
2	764	59414006000	111	0.12	1.00	$302.42	$302.42	195 HEARTHSTONE DR
2	765	59414007000	111	0.18	1.00	$302.42	$302.42	191 HEARTHSTONE DR
2	766	59414008000	111	0.11	1.00	$302.42	$302.42	187 HEARTHSTONE DR
2	767	59414009000	111	0.11	1.00	$302.42	$302.42	183 HEARTHSTONE DR
2	768	59414010000	111	0.11	1.00	$302.42	$302.42	179 HEARTHSTONE DR
2	769	59414011000	111E	0.12	1.00	$302.42	$302.42	175 HEARTHSTONE DR
2	770	59414012000	111E	0.11	1.00	$302.42	$302.42	171 HEARTHSTONE DR
2	771	59414013000	111E	0.11	1.00	$302.42	$302.42	167 HEARTHSTONE DR
2	772	59414014000	111E	0.11	1.00	$302.42	$302.42	163 HEARTHSTONE DR
2	773	59414015000	111E	0.18	1.00	$302.42	$302.42	159 HEARTHSTONE DR
2	774	59414016000	111	0.11	1.00	$302.42	$302.42	155 HEARTHSTONE DR
2	775	59414017000	111	0.12	1.00	$302.42	$302.42	151 HEARTHSTONE DR
2	776	59414018000	111	0.11	1.00	$302.42	$302.42	147 HEARTHSTONE DR
2	777	59414019000	111	0.11	1.00	$302.42	$302.42	143 HEARTHSTONE DR
2	778	59414020000	111	0.11	1.00	$302.42	$302.42	139 HEARTHSTONE DR
2	779	59414021000	111	0.18	1.00	$302.42	$302.42	135 HEARTHSTONE DR
2	780	59414022000	111	0.12	1.00	$302.42	$302.42	131 HEARTHSTONE DR
2	781	59414023000	111	0.12	1.00	$302.42	$302.42	127 HEARTHSTONE DR
2	782	59414024000	111E	0.12	1.00	$302.42	$302.42	123 HEARTHSTONE DR
2	783	59414025000	111E	0.11	1.00	$302.42	$302.42	119 HEARTHSTONE DR
2	784	59414026000	111	0	1.00	$302.42	$302.42	115 HEARTHSTONE DR
2	785	59414027000	111E	0	1.00	$302.42	$302.42	111 HEARTHSTONE DR
2	786	59414028000	111	0.11	1.00	$302.42	$302.42	107 HEARTHSTONE DR
2	787	59414029000	111	0.12	1.00	$302.42	$302.42	103 HEARTHSTONE DR
2	788	59415001000	80	0.01	-	$302.42	$0.00	
							$ 260,202.16	

ZONE	ASMT NO.	APN	USE CODE	ESD	ACRES	FLOOR SPACE SF	ESD FACTOR	ACREAGE FACTOR	2022-23 ASSESSMENT	PROPERTY ADDRESS
3	13	59020045000	50	0	3.99	0	$207.56	$1,022.01	$0.00	OPEN SPACE
3	14	59020051000	50	12.53	2.79	18,795	$207.56	$1,022.01	$5,452.14	418 NAPA JUNCTION *Tractor Supply Co. - Retail*
3	14	59020052000	50	1.00	1.14	1,500	$207.56	$1,022.01	$1,372.66	418 NAPA JUNCTION *Tractor Supply Co. - Parking lot*
3	15	59020047000	50	4.66	1.01	6,990	$207.56	$1,022.01	$1,999.46	406 NAPA JUNCTION *Verizon*
3	16	59020048000	50	1.33	1.00	1,995	$207.56	$1,022.01	$1,298.06	408 NAPA JUNCTION *Taco Bell*
3	17	59020049000	50	4.56	1.08	6,840	$207.56	$1,022.01	$2,050.24	410 NAPA JUNCTION *DD, Mt. Mikes, etc.*
3	18	59020050000	50	151.40	5.97	5,100	$207.56	$1,022.01	$37,525.98	440 NAPA JUNCTION *Apts. & Clubhouse - 148 units*
3	1	59351007000	80	0	0.26	0	$207.56	$1,022.01	$0.00	
3	2	59351008000	80	0	1.01	0	$207.56	$1,022.01	$0.00	
3	3	59351010000	51	113.17	13.96	169,755	$207.56	$1,022.01	$37,756.82	7011 MAIN ST *Walmart*
3	4	59351011000	81	0	2.81	0	$207.56	$1,022.01	$0.00	MAIN STREET PARK
3	5	59351012000	218	216.00	10.00	0	$207.56	$1,022.01	$55,053.06	5500 EUCALYPTUS DR *Lodge Apts - 216 units*
3	6	59351013000	51	2.09	0.86	3,135	$207.56	$1,022.01	$1,312.74	401 NAPA JUNCTION *Gas Station*
3	7	59351014000	51	4.53	0.79	6,795	$207.56	$1,022.01	$1,747.62	7021 MAIN ST *Retail Stores*
3	8	59351015000	51	1.09	1.19	1,635	$207.56	$1,022.01	$1,442.42	6055 MAIN ST *Sonic Drive-In*
3	9	59351016000	51	7.47	1.41	11,205	$207.56	$1,022.01	$2,991.50	6040 MAIN ST #142 *Coldwell Bank*
3	10	59352001000	51	12.83	2.36	19,245	$207.56	$1,022.01	$5,074.94	5055 MAIN ST #100 *Panda Expess, Round Table, Bank*
3	11	59352002000	513	38.26	2.48	16,890	$207.56	$1,022.01	$10,475.84	5001 MAIN ST *Holiday Inn Express*
				570.92	**46.04**				**$165,553.50**	

Asmt No.12 (now deleted), former APN 59020001000, was subdivided into six new parcel numbers at the time of the filing of the FY 2106-17 Engineer's Report.
The new APN's are shown above (059-020-045 through 059-020-050) and will be assessed according to the established rate and
Method of Apportionment described in the Engineer's Report and as adopted by City Council Resolution No. 2016-57.
Assessment No. 14, former APN 059-020-046, was subdivided into parcels 051 and 052 for the 2017/18 levy.

ESD for each parcel is determined by dividing the commercial floor space SF by 1,500 (minimum 1,500) and adding any residential units

TITLE

Five-Year Capital Improvement Program (Fiscal Year 22/23-26/27)

RECOMMENDATION

Adopt a Resolution approving the Five-year Capital Improvement Program (Fiscal Years 22/23-26/27).

CONTACT

Erica Ahmann Smithies, P.E., Public Works Director

BACKGROUND & ANALYSIS

The proposed City of American Canyon Capital Improvement Program (CIP) is a five-year planning tool that identifies anticipated capital improvements and their funding sources for fiscal years 2022/23 through 2026/27. The CIP does not appropriate funds, but rather, it functions as a budgeting and planning tool which supports actual appropriations that are made through the annual budget adoption process.

The staff report summarizes the five-year funding strategy to fund capital improvements to City infrastructure. The expenditures shown for the first year of the CIP are consistent with the proposed operating budget in fiscal year 2022/23. The subsequent four years are subject to change due to more detailed engineering analysis becoming available, City Council direction on project priorities, updates to revenues including grant opportunities, and changes in project costs. The Five-Year CIP will be updated annually.

CIP programs and projects are dedicated to maintaining and improving City infrastructure in several divisions: Civic, Parks, Recycled Water, Transportation, Wastewater, and Water. The following table summarizes the project funding by fund for the Five-Year CIP:

Project Category	Life-To-Date FY 2021-22	Proposed Budget FY 2022-23	Projected FY 2023-24	Projected FY 2024-25	Projected FY 2025-26	Projected FY 2026-27	Total of Projects
Civic	$0	$250,000	$0	$0	$0	$0	$250,000
Parks	203,692	1,327,370	669,415	1,450,000	2,030,000	1,680,000	7,360,477

Recycled Water	39,405	2,860,595	0	0	0	0	2.900,000
Transportation	10,749,615	7,109,064	14,339,821	7,875,000	1,600,000	1,600,000	43,273,500
Wastewater	5,580,181	2,214,024	325,000	0	0	0	8,119,205
Water	0	0	45,000	505,000	550,000	650,000	1,750,000
TOTALS	$16,572,893	$13,761,053	$15,379,236	$9,830,000	$4,180,000	$3,930,000	$63,653,182

Sections 65401 and 65402 of the California Government Code Section requires that the CIP be consistent with (Section 65401) and be in conformance with the General Plan (Section 65402) where property is to be acquired prior to City Council adoption of the CIP. On May 26, 2022, the Planning Commission, during a regularly scheduled meeting, considered the projects and programs for Fiscal Year 2022/23 and found them consistent with the General Plan.

FISCAL IMPACT

The City's 2022/23 CIP consists of 34 projects totaling approximately $13,761,054 The fiscal impact of the CIP by fund was identified in the operating budget for Fiscal Year 2022/23.

All funds and expenditures beyond Fiscal Year 2022/23 have no direct fiscal impact because the Five-Year CIP is not a financial commitment by City Council, but rather a planning and forecasting tool.

The online 5-Year Capital Improvement Plan can be found at the following link: https://stories.opengov.com/americancanyonca/published/Xzk0r0Xs5

ENVIRONMENTAL REVIEW

Approval of a 5-Year CIP and Capital Fund Budgets do not qualify as “Project(s)” as defined by the California Environmental Quality Act. Therefore, the Recommended Actions are exempt from environmental review. However, each of the projects listed in the 5-Year will be subject to environmental review (when applicable to changes to the physical environment) at the earliest opportunity.

ATTACHMENTS:

1. Resolution Capital Improvement Program
2. CIP Summaries and Project Details

RESOLUTION NO. 2022-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON ADOPTING THE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2022/23 To 2026/27

WHEREAS, the City of American Canyon has prepared a Five-Year Capital Improvement Project (CIP) which sets forth a funding strategy for proposed capital projects; and

WHEREAS, the CIP is a planning tool that identifies anticipated capital improvements for fiscal years 2022/23 to 2026/27; and

WHEREAS, the CIP also identifies the funding sources to finance the capital improvements proposed to be undertaken in the next five fiscal years and includes recommended time schedules and costs estimates of the various capital improvements projects; and

WHEREAS, the expenditures shown for the first year of the CIP comprise the Capital Budget starting in fiscal year 2022/23. Subsequent years are also included in the CIP, although these "future years" are subject to change due to more detailed engineering analysis becoming available, possible changes in project priorities, updates or revisions to anticipated revenues, and/or changes in cost and funding projections; and

WHEREAS, the CIP is anticipated to be updated annually, as a whole, and amendments can be considered by the City Council at any time; and

WHEREAS, City Council of the City of American Canyon has designated the City Planning Commission as the planning agency for the City of American Canyon; and

WHEREAS, State Law requires that designated planning agencies review their agency's capital improvement plan to ensure compliance with the adopted General Plan; and

WHEREAS, on May 26, 2022 the Planning Commission, during a regularly scheduled meeting, considered the projects and programs for FY 2022/23 in the City's Capital Improvement Program and their conformity to the adopted City General Plan.

WHEREAS, project funds have been identified in the proposed operating budget for Fiscal Year 2022/2023.

NOW, THEREFORE, the City Council of the City of American Canyon City Council does resolve as follows:

1. The Five-Year Capital Improvement Program for Fiscal Years 2022/23 to 2026/27 is hereby adopted.

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 21st day of June, 2022, by the following vote:

AYES:
NOES:
ABSTAIN:

ABSENT:

_____
Leon Garcia, Mayor

ATTEST:

_____
Taresa Geilfuss, CMC, City Clerk

APPROVED AS TO FORM:

_____
William D. Ross, City Attorney

Attachments:
Exhibit A – City of American Canyon Capital Improvement Program FY22/23-26/27

City of American Canyon

FY 2022-23 CAPITAL BUDGET

	Project Number	Project Description	as of 4/30/2022 Total Project Budget	Anticipated Costs for FY 2022-23	CIP Fund	*FUNDING SOURCES*
1	CD19-0100	General Plan Update Project	$ 787,500	$ 494,188	350	SB2 Bldg Homes & Jobs Grant Fund 230 $160,000; GP Update Fee Fund 275 $54,800; Parks Impact Fee Fund 310 $134,782; Traffic Impact Fee Fund 320 $50,218; Wtr Cap Fee Fund 520 $47,194 & WW Cap Fee Fund 550 $47,194
2	CF23-0100	City Hall Building Roof Improvement	$ 150,000	$ 150,000	350	Civic Impact Fee Fund 310
3	CF23-0200	189 Theresa Drive Demolition	$ 100,000	$ 100,000	350	Affordable Housing 340
4	PR13-0200	Newell Open Space (Parking Lot/Trail Construction)	$ 530,476	$ 378,022	350	Habitat Conservation Grant Fund 230 $85,967 and Parks Impact Fee Fund 310 $206,100; CIP Fund 350 $85,955
5	PR19-0100	Wetlands Edge Environmental Educational Enhancement Project	$ 249,141	$ 246,859	350	Environmental Educational Facilities Grant Fund 230 $246,000
6	PR20-0300	Wetlands Restoration Project	$ 450,000	$ 250,000	350	Measure AA (SF Bay Area Restoration) $450,000
7	PR21-0100	Playground Replacement Project	$ 350,000	$ 350,000	350	Prop 68 Fund 230 $200,000; Park Impact Fee Fund 310 $125,000; LLAD Fund 261 $25,000
8	PR23-0100	Melvin Park Improvements	$ 270,000	$ 30,000	350	Park Impact Fee Fund 310
9	PR23-0200	Melvin Tennis Court Improvements	$ 130,000	$ 10,000	350	Park Impact Fee Fund 310
10	PR23-0300	Aquatic Facility Improvements	$ 720,000	$ 60,000	350	Civic Impact Fee Fund 310
11	PW20-0100	Utility GIS Mapping	$ 145,676	$ 60,000	350	Measure A Fund 210 $10,000; Water Operations 510 $50,000
12	PW22-0100	Storm Drain Master Plan	$ 50,000	$ 50,000	350	Measure A Fund 210 $50,000
13	TR14-0100	Devlin Road Extension Segment H	$ 6,785,980	$ 1,335,381	350	STIP Fund 230 $173,528; Traffic Impact Fund 320 $270,233 and Water Cap Fund 520 $891,620
14	TR16-0700	Green Island Rd Reconstruction/Widening	$ 13,790,218	$ 3,271,975	350	Traffic Impact Fund 320 $71,975; Comm Fac Dist Fund 281 $3,040,000; Utility Underground Fund 380 $160,000
15	TR19-0400	Eucalyptus Sidewalk Gap Closure Project	$ 336,000	$ 261,788	350	TDA Fund 230 $107,293; Measure T Fund 211 $154,495
16	TR21-0100	2021 Annual Pavement Management Project	$ 960,000	$ 960,000	350	Measure T Fund 211
17	TR22-0100	AC Road East Pavement Maintenance	$ 300,000	$ 300,000	350	RMRA Fund 213
18	TR22-0200	Wetlands Edge Court Extension	$ 257,000	$ 257,000	350	Measure A Fund 210 $215,000; Gax Tax Fund 212 $42,000
19	TR22-0300	2022 Annual Pavement Project	$ 750,000	$ 750,000	350	Measure T Fund 211
20	TR22-0400	ARPA1 Benton Way Enhanced Crosswalk	$ 75,920	$ 75,920	350	American Rescue Plan Act (ARPA) Grant Fund 240
21	TR22-0500	ARPA2 Class II Bikelanes and Crosswalk Improvements	$ 145,653	$ 145,653	350	American Rescue Plan Act (ARPA) Grant Fund 240

City of American Canyon

FY 2022-23 CAPITAL BUDGET

	Project Number	Project Description	as of 4/30/2022 Total Project Budget	Anticipated Costs for FY 2022-23	CIP Fund	*FUNDING SOURCES*
22	TR22-0600	ARPA3 Elliott Enhance Crosswalk	$ 75,920	$ 75,920	350	American Rescue Plan Act (ARPA) Grant Fund 240
23	TR24-0200	ARPA4 Melvin Sidewalk	$ 1,050,000	$ 150,000	350	American Rescue Plan Act (ARPA) Grant Fund 240 $50,000; Measure A Fund 210 $100,000
24	TR23-0100	ARPA5 Knightsbridge Reconstruction & Water Main Improvements	$ 1,850,000	$ 190,000	350	American Rescue Plan Act (ARPA) Grant Fund 240
25	TR24-0300	ARPA6 Rancho Del Mar Paving and Utility Improvements	$ 5,890,000	$ 295,000	350	American Rescue Plan Act (ARPA) Grant Fund 240
		Total Fund 350	$ 36,199,484	$ 10,247,706		
26	TR16-0101	Newell Driveway	$ 155,730	$ 143,735	360	American Canyon Road East Capital Project Fund
27	TR16-1100	E. American Canyon Sidewalk	$ 180,000	$ 171,086	360	American Canyon Road East Capital Project Fund
		Total Fund 360	$ 335,730	$ 314,821		
28	WW16-0300	SCADA	$ 500,000	$ 466,678	560	Water Operations 510 $250,000 & Wastewater Operations 540 $216,678
29	UM20-0100	Engie Energy Services Contract	$ 6,269,205	$ 722,346	560	General Fund 100 67,790; Water Operations 510 $162,280; Wastewater Operations 540 $492,276
30	WW20-0100	SS4 Broadway Sewer Rehab, Crawford to Donaldson	$ 700,000	$ 375,000	560	Wastewater Capacity Fee Fund 550
31	WW21-0400	Sanitary Sewer Manhole Rehabilitation	$ 100,000	$ 100,000	560	Wastewater Operations 540
32	WW22-0100	UV Disinfection	$ 50,000	$ 50,000	560	Wastewater Operations 540
33	WW22-0200	Blower Replacement	$ 500,000	$ 500,000	560	Wastewater Operations 540
		Total Fund 560	$ 8,119,205	$ 2,214,024		
34	RW17-0100	Recycled Water Expansion	$ 2,900,000	$ 820,414	530	North Bay Water Reuse Authority $142,904; Zero Water Footprint $677,509.
		Total Fund 590	$ 2,900,000	$ 820,414		
		TOTAL	$ 47,554,419	$ 13,596,965		

Civic
Summary of 5-Year CIP (By Funding Source)

	Estimated Life to date thru FY 21/22	Proposed FY 22/23 Budget	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	Total Funding by Source
Impact Fee	$0	$250,000	$0	$0	$0	$0	$250,000
Total							$250,000

FY 23/27 Budgeted Projects:

Civic Summary of 5-Year CIP (Project List)								
Project No.	Project Name	Estimated Life to date thru FY 21/22	Proposed FY 22/23 Budget	Projected FY 23/24	Projected FY 24/25	Projected FY 25/26	Projected FY 26/27	Total Project Amount
CF23-0100	City Hall Reroof	$0	$150,000	$0	$0	$0	$0	$150,000
CF23-0200	Demolition	$0	$100,000	$0	$0	$0	$0	$100,000
	Totals	**$0**	**$250,000**	**$0**	**$0**	**$0**	**$0**	**$250,000**



Project Title: **City Hall Reroof**
Address: 4381 Broadway
Project Number: CF23-0100

Project Purpose and Description:
Re-roof City Hall

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design				$10,000					**$10,000**
Construction Management				$5,000					**$5,000**
Construction Contract				$125,000					**$125,000**
Contingency				$10,000					**$10,000**
Total	$0	$0	$0	***$150,000***	***$0***	***$0***	***$0***	***$0***	***$150,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Civic Impact Fee				$ 150,000					**$ 150,000**
Total	**$0**	**$0**	**$0**	***$150,000***	**$0**	**$0**	**$0**	**$0**	***$150,000***



Project Title: **Demolition**
Address: 189 Theresa Drive
Project Number: CF23-0200

Project Purpose and Description:
Demolition the condemned structure at 189 Theresa Avenue, located on City parcel APN 058-082-002.

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design				$10,000					**$10,000**
Environmental/Planning				$5,000					**$5,000**
Construction Contract				$85,000					**$85,000**
Total	$0	$0	$0	***$100,000***	***$0***	***$0***	***$0***	***$0***	***$100,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Affordable Housing Nexus Fee				$ 100,000					**$ 100,000**
Total	**$0**	**$0**	**$0**	***$100,000***	**$0**	**$0**	**$0**	**$0**	***$100,000***

Parks
Summary of 5-Year CIP (By Funding Source)

	Estimated Life to date thru FY 21/22	Proposed FY 22/23 Budget	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	Total Funding by Source
General Fund	$19,284	$4,309	$0	$0	$0	$0	$23,593
Grant:	$54,517	$780,531	$149,415	$0	$0	$0	$984,462
Impact Fee	$113,031	$431,100	$410,000	$0	$0	$0	$954,131
Other Special Revenues:	$0	$25,000	$0	$0	$0	$0	$25,000
Other*	$16,860	$86,430	$0	$0	$0	$0	$103,290
Unfunded	$0	$0	$110,000	$1,450,000	$2,030,000	$1,680,000	$5,270,000
Total							$7,360,477

Table 8.1

FY 23/27 Budgeted Projects:

Parks
Summary of 5-Year CIP (Project List)

Project No.	Project Name	Estimated Life to date thru FY 21/22	Proposed FY 22/23 Budget	Projected FY 23/24	Projected FY 24/25	Projected FY 25/26	Projected FY 26/27	Total Project Amount
PR13-0200	Newell Open Space Improvements	$149,966	$380,511	$0	$0	$0	$0	$530,476
PR19-0100	Wetlands Edge Enhancement Project	$3,141	$246,859	$0	$0	$0	$0	$250,000
PR20-0300	Wetlands Restoration Plan	$50,585	$250,000	$149,415	$0	$0	$0	$450,000
PR21-0100	Playground Replacement Project	$0	$350,000	$0	$0	$0	$0	$350,000
PR23-0100	Melvin Park Improvements	$0	$30,000	$240,000	$0	$0	$0	$270,000
PR23-0200	Melvin Tennis Court Improvements	$0	$10,000	$120,000	$0	$0	$0	$130,000
PR23-0300	Aquatic Facility improvements	$0	$60,000	$60,000	$600,000	$0	$0	$720,000
PR24-0100	Linwood Park Improvements	$0	$0	$50,000	$300,000	$0	$0	$350,000
PR24-0200	Recreation Center Upgrades	$0	$0	$50,000	$300,000	$0	$0	$350,000
PR25-0100	Newell Open Space Bathroom	$0	$0	$0	$25,000	$230,000	$0	$255,000
PR25-0200	Newell Open Space Barn Rehab	$0	$0	$0	$200,000	$1,680,000	$1,680,000	$3,560,000
PR25-0300	Comm Park 1 Trail Improvements	$0	$0	$0	$25,000	$120,000	$0	$145,000
	Totals	**$203,692**	**$1,327,370**	**$669,415**	**$1,450,000**	**$2,030,000**	**$1,680,000**	**$7,360,477**

Table 8.2



Project Title: **Newell Open Space Improvements**

Address:

Project Number: PR13-0200

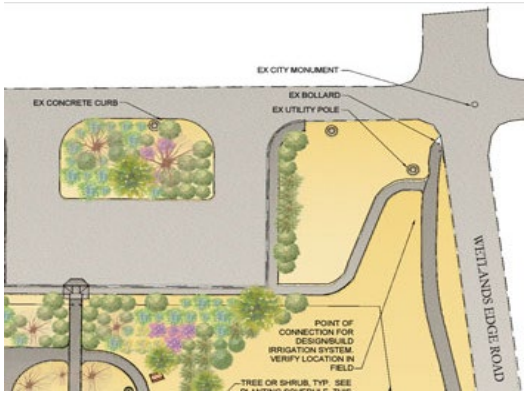
Project Purpose and Description:

ADA and other access improvements to the parking lot and trail up to the fenced woodland area.

Financial Overview:

Phase	Prior Years			2023-2027 CIP BUDGET					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected				
					FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design/Planning/Environmental	$125,161	$16,831	$141,992	$380,510					**$522,502**
Legal Services									**$0**
Construction Management									**$0**
Construction Contract									**$0**
Contingency									**$0**
City Staff	$2,934	$5,039	$7,973						**$7,973**
Total	$128,095	$21,870	$149,966	***$380,510***	***$0***	***$0***	***$0***	***$0***	***$530,476***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected				
					FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
General Fund	$ 14,245	$ 5,039	$ 19,284	$ 4,309					**$ 23,593**
Grant: Habitat Conservation Grant	$ 1,819		$ 1,819	$ 84,531					**$ 86,350**
Park Impact Fee	$ 112,031	$ 1,000	$ 113,031	$ 206,100					**$ 319,131**
Other* CIP Fund 350	$ -	$ 15,831	$ 15,831	$ 85,571					**$ 101,402**
Unfunded									
Total	**$128,095**	**$21,870**	**$149,966**	***$380,511***	**$0**	**$0**	**$0**	**$0**	***$530,476***



Project Title: **Wetlands Edge Enhancement Project**
Address: Wetlands Edge/Eucalyptus Parking Lot
Project Number: PR19-0100

Project Purpose and Description:
Environmental Educational Facilities Grant Fund to implement an outdoor educational area (open air seating area) and bathroom

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design	$2,112		$2,112						**$2,112**
Environmental/Planning									**$0**
Land & Easements									**$0**
Legal Services									**$0**
Construction Management				$5,000					**$5,000**
Construction Contract				$225,000					**$225,000**
Contingency				$16,000					**$16,000**
City Staff	$1,029		$1,029	$859					**$1,888**
Total	$3,141	$0	$3,141	***$246,859***	***$0***	***$0***	***$0***	***$0***	***$250,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
General Fund									**$ -**
Measure A									**$ -**
Measure T									**$ -**
Gas Tax Fund									**$ -**
RMRA:									**$ -**
Grant: Educational Facilities	$ 2,112		$2,112	$ 246,000					**$ 248,112**
Impact Fee									**$ -**

Other Special Revenues:									$ -
Water Capacity									$ -
Water Operations									$ -
Wastewater Capacity									$ -
Wastewater Operations									$ -
Recycled Water Capacity									$ -
Recycled Water Operations									$ -
City Staff - General Fund	$ 1,029		$1,029	$ 859					**$ 1,888**
Unfunded									
Total	**$3,141**	**$0**	**$3,141**	***$246,859***	**$0**	**$0**	**$0**	**$0**	***$250,000***



Project Title: Wetlands Restoration Plan

Address:

Project Number: PR20-0300

Project Purpose and Description:

North Slough Restoration, Reclamation and Recreation Access Project. Composed of three feasibility studies to be completed by mid-2024. Funded by Measure AA with the plan to apply for additional Measure AA grant funding to implement proposed projects.

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24		FY 25/26	FY 26/27	**Total**
Design		$50,000	$50,000	$200,000	$199,415				**$449,415**
Environmental/Planning			$0						**$0**
Land & Easements			$0						**$0**
Legal Services			$0						**$0**
Construction Management			$0						**$0**
Construction Contract			$0						**$0**
Contingency			$0						**$0**
City Staff	$585		$585						**$585**
Total	$585	$50,000	$50,585	***$200,000***	***$199,415***	***$0***	***$0***	***$0***	***$450,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
General Fund									**$ -**
Measure A									**$ -**
Measure T									**$ -**
Gas Tax Fund									**$ -**
RMRA:									**$ -**
Grant: Measure AA	$ 585	$ 50,000	$ 50,585	$ 250,000	$ 149,415				**$ 450,000**
Impact Fee									**$ -**

Other Special Revenues:									$ -
Water Capacity									$ -
Water Operations									$ -
Wastewater Capacity									$ -
Wastewater Operations									$ -
Recycled Water Capacity									$ -
Recycled Water Operations									$ -
Other*									$ -
Unfunded									
Total	**$585**	**$50,000**	**$50,585**	***$250,000***	**$149,415**	**$0**	**$0**	**$0**	***$450,000***



Project Title: **Playground Replacement Project**

Address:

Project Number: PR21-0100

Project Purpose and Description:

Replace playground structures at Via Bellagio, Linwood and Northampton Parks. Funding by Prop 68, Park Impact Fees and LLAD (Via Bellagio only)

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Construction Management				$25,000					**$25,000**
Construction Contract				$300,000					**$300,000**
Contingency				$25,000					**$25,000**
CIP Overheads									**$0**
Total	$0	$0	$0	***$350,000***	***$0***	***$0***	***$0***	***$0***	***$350,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Grant: Prop 68				$ 200,000					**$ 200,000**
Impact Fee				$ 125,000					**$ 125,000**
Other Special Revenues: LLAD				$ 25,000					**$ 25,000**
Unfunded									
Total	**$0**	**$0**	**$0**	***$350,000***	**$0**	**$0**	**$0**	**$0**	***$350,000***



Project Title: **Melvin Park Improvements**

Address:

Project Number: PR23-0100

Project Purpose and Description:

Improve Park along Melvin Road in conjunction with private development.

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design				$30,000					**$30,000**
Construction Management					$20,000				**$20,000**
Construction Contract					$200,000				**$200,000**
Contingency					$20,000				**$20,000**
CIP Overheads									**$0**
Total	$0	$0	$0	***$30,000***	***$240,000***	***$0***	***$0***	***$0***	***$270,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Park Impact Fee				$ 30,000	$ 240,000				**$ 270,000**
Total	**$0**	**$0**	**$0**	***$30,000***	**$240,000**	**$0**	**$0**	**$0**	***$270,000***



Project Title: **Melvin Tennis Court Improvements**
Address: Melvin Road
Project Number: PR23-0200

Project Purpose and Description:
Resurface Melvin Tennis Courts and restripe for a multi-use facility to accommodate both tennis and pickleball.

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design				$10,000					**$10,000**
Construction Management					$10,000				**$10,000**
Construction Contract					$100,000				**$100,000**
Contingency					$10,000				**$10,000**
CIP Overheads									**$0**
Total	$0	$0	$0	***$10,000***	***$120,000***	***$0***	***$0***	***$0***	***$130,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Park Impact Fee				$ 10,000	$ 120,000				**$ 130,000**
Total	**$0**	**$0**	**$0**	***$10,000***	**$120,000**	**$0**	**$0**	**$0**	***$130,000***



Project Title: **Aquatic Facility improvements**

Address:

Project Number: PR23-0300

Project Purpose and Description:

Replaster/retile main pool, new pool deck, and expand playpool, add water feature and slide

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	Total
Design				$60,000					**$60,000**
Construction Management					$5,000	$50,000			**$55,000**
Construction Contract					$50,000	$500,000			**$550,000**
Contingency					$5,000	$50,000			**$55,000**
CIP Overheads									**$0**
Total	$0	$0	$0	***$60,000***	***$60,000***	***$600,000***	***$0***	***$0***	***$720,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	Total
Civic Impact Fee				$ 60,000					**$ 60,000**
Unfunded					$ 60,000	$ 600,000			**$ 660,000**
Total	**$0**	**$0**	**$0**	***$60,000***	**$60,000**	**$600,000**	**$0**	**$0**	***$720,000***



Project Title: **Linwood Park Improvements**
Address: Linwood Park
Project Number: PR24-0100

Project Purpose and Description:
Enhancements that include a reservable picnic shelter, path from the Adult Activity Center to the park, removal of the knoll/hill to provide access to the park, create an area of play for this portion of the community.

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design					$50,000				**$50,000**
Construction Management						$25,000			**$25,000**
Construction Contract						$250,000			**$250,000**
Contingency						$25,000			**$25,000**
CIP Overheads									**$0**
Total	$0	$0	$0	***$0***	***$50,000***	***$300,000***	***$0***	***$0***	***$350,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Park Impact Fee					$ 50,000				**$ 50,000**
Unfunded						$ 300,000			**$ 300,000**
Total	**$0**	**$0**	**$0**	***$0***	**$50,000**	**$300,000**	**$0**	**$0**	***$350,000***



Project Title: **Recreation Center Upgrades**

Address:

Project Number: PR24-0200

Project Purpose and Description:

Expand the Recreation Center to accommodate programs and rentals; bring the restroom into the building, and push the front of the building out for a larger space.

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design					$50,000				**$50,000**
Construction Management						$25,000			**$25,000**
Construction Contract						$250,000			**$250,000**
Contingency						$25,000			**$25,000**
CIP Overheads									**$0**
Total	$0	$0	$0	***$0***	***$50,000***	***$300,000***	***$0***	***$0***	***$350,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Unfunded					$ 50,000	$ 300,000			**$ 350,000**
Total	**$0**	**$0**	**$0**	***$0***	**$50,000**	**$300,000**	**$0**	**$0**	***$350,000***



Project Title: **Newell Open Space Bathroom**

Address:

Project Number: PR25-0100

Project Purpose and Description:

Add an onsite restroom to the Newell Open Space Trail

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design						$25,000			**$25,000**
Construction Management							$15,000		**$15,000**
Construction Contract							$200,000		**$200,000**
Contingency							$15,000		**$15,000**
CIP Overheads									**$0**
Total	$0	$0	$0	***$0***	***$0***	***$25,000***	***$230,000***	***$0***	***$255,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Unfunded						$ 25,000	$ 230,000		**$ 255,000**
Total	**$0**	**$0**	**$0**	***$0***	**$0**	**$25,000**	**$230,000**	**$0**	***$255,000***



Project Title: **Newell Open Space Barn Rehab**

Address:

Project Number: PR25-0200

Project Purpose and Description:

Stabilize and refurbish the Newell Barn this was previously identified as being a $2.8M project. Potential event venue once completed.

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design						$200,000			**$200,000**
Construction Management							$140,000	$140,000	**$280,000**
Construction Contract							$1,400,000	$1,400,000	**$2,800,000**
Contingency							$140,000	$140,000	**$280,000**
CIP Overheads									**$0**
Total	$0	$0	$0	***$0***	***$0***	***$200,000***	***$1,680,000***	***$1,680,000***	***$3,560,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Unfunded						$ 200,000	$ 1,680,000	$ 1,680,000	**$ 3,560,000**
Total	**$0**	**$0**	**$0**	***$0***	**$0**	**$200,000**	**$1,680,000**	**$1,680,000**	***$3,560,000***



Project Title: **Comm Park 1 Trail Improvements**

Address:

Project Number: PR25-0300

Project Purpose and Description:

Resurface walking path/track around the field so it's accessible to all.

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design						$25,000			**$25,000**
Construction Management							$10,000		**$10,000**
Construction Contract							$100,000		**$100,000**
Contingency							$10,000		**$10,000**
CIP Overheads									**$0**
Total	$0	$0	$0	***$0***	***$0***	***$25,000***	***$120,000***	***$0***	***$145,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Unfunded						$ 25,000	$ 120,000		**$ 145,000**
Total	**$0**	**$0**	**$0**	***$0***	**$0**	**$25,000**	**$120,000**	**$0**	***$145,000***

Public Works
Summary of 5-Year CIP (By Funding Source)

	Estimated Life to date thru FY 21/22	Proposed FY 22/23 Budget	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	Total Funding by Source
General Fund	$85,675	$0	$0	$0	$0	$0	$85,675
Measure A	$0	$375,000	$0	$0	$0	$0	$375,000
Measure T	$22,051	$1,864,495	$835,000	$1,970,000	$1,200,000	$1,200,000	$7,091,546
Gas Tax Fund	$0	$42,000	$0	$200,000	$200,000	$200,000	$642,000
RMRA:	$0	$300,000	$0	$200,000	$200,000	$200,000	$900,000
Grant:	$4,550,382	$939,786	$8,015,000	$2,034,000	$0	$0	$15,539,168
Street Impact Fee	$2,125,901	$337,783	$0	$0	$0	$0	$2,463,684
Other Special Revenues:	$2,648,598	$3,040,000	$4,305,137	$975,000	$0	$0	$10,968,735
Water Capacity	$1,317,007	$0	$0	$0	$0	$0	$1,317,007
Water Operations	$0	$50,000	$505,000	$1,162,000	$0	$0	$1,717,000
Wastewater Operations	$0	$0	$0	$1,334,000	$0	$0	$1,334,000
Other*	$0	$160,000	$0	$0	$0	$0	$160,000
Unfunded	$0	$0	$679,684	$0	$0	$0	$679,684
Total							$43,273,500

FY 23/27 Budgeted Projects:

Public Works
Summary of 5-Year CIP (Project List)

Project No.	Project Name	Estimated Life to date thru FY 21/22	Proposed FY 22/23 Budget	Projected FY 23/24	Projected FY 24/25	Projected FY 25/26	Projected FY 26/27	Total Project Amount
PW20-0100	Utility GIS Mapping	$85,675	$60,000	$0	$0	$0	$0	$145,675
TR14-0100	Devlin Road Segment H	$6,520,171	$265,808	$0	$0	$0	$0	$6,785,979
TR16-0101	Newell Driveway Access	$0	$0	$143,735	$0	$0	$0	$143,735
TR16-0700	Green Island Road Reconstruction	$4,060,642	$3,271,975	$11,000,000	$0	$0	$0	$18,332,617
TR16-1100	East American Canyon Sidewalk	$8,914	$0	$171,086	$0	$0	$0	$180,000
TR19-0400	Eucalyptus Sidewalk Gap Closure	$74,212	$261,788	$0	$0	$0	$0	$336,000
TR21-0100	2021 Annual Pavement Project	$0	$960,000	$0	$0	$0	$0	$960,000
TR22-0100	American Canyon Road East Rehab	$0	$300,000	$0	$0	$0	$0	$300,000
TR22-0200	Wetlands Edge Court	$0	$257,000	$0	$0	$0	$0	$257,000
TR22-0300	2022 Annual Pavement Project	$0	$750,000	$0	$0	$0	$0	$750,000
TR22-0400	Benton Way Enhanced Crosswalks	$0	$75,920	$0	$0	$0	$0	$75,920
TR22-0500	Class II Bike Lanes and Crosswalks	$0	$145,653	$0	$0	$0	$0	$145,653
TR22-0600	Elliot Drive Enhanced Crosswalk	$0	$75,920	$0	$0	$0	$0	$75,920
TR23-0100	Knightsbridge Rehab and Water Main	$0	$190,000	$1,660,000	$0	$0	$0	$1,850,000
TR24-0100	2024 Annual Pavement Project	$0	$0	$0	$1,600,000	$1,600,000	$1,600,000	$4,800,000
TR24-0200	Melvin Road Sidewalk and Drainage	$0	$150,000	$900,000	$0	$0	$0	$1,050,000
TR24-0300	ARPA Paving and Utility Improvements	$0	$295,000	$295,000	$5,300,000	$0	$0	$5,890,000
TR23-0200	South Kelly-Highway 29 Intersection	$0	$0	$170,000	$975,000	$0	$0	$1,145,000
PW22-0100	Storm Drain Master Plan	$0	$50,000	$0	$0	$0	$0	$50,000
	Totals	**$10,749,615**	**$7,109,064**	**$14,339,821**	**$7,875,000**	**$1,600,000**	**$1,600,000**	**$43,273,500**



Project Title: **Utility GIS Mapping**
Address: Citywide
Project Number: PW20-0100

Project Purpose and Description:
Updating GIS Maps for Storm Drain and Water

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design	$50,904	$34,772	$85,675	$60,000					**$145,675**
Total	$50,904	$34,772	$85,675	***$60,000***	***$0***	***$0***	***$0***	***$0***	***$145,675***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
General Fund	$ 50,904	$ 34,772	$ 85,675						**$ 85,675**
Measure A				$ 10,000					**$ 10,000**
Water Operations				$ 50,000					**$ 50,000**
Total	**$50,904**	**$34,772**	**$85,675**	***$60,000***	**$0**	**$0**	**$0**	**$0**	***$145,675***



Project Title: **Devlin Road Segment H**

Address: Devlin Road between Middleton and GIR

Project Number: TR14-0100

Project Purpose and Description:

Extend 2500 feet of Devlin Road&Vine Trail from Devlin/Middleton roundabout to Green Island Road

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design	$721,522	$39,779	$761,301						**$761,301**
Construction Management	$35,562	$186,017	$221,579						**$221,579**
Construction Contract	$1,363,930	$3,808,354	$5,172,284	$265,808					**$5,438,092**
Contingency		$365,007	$365,007						**$365,007**
Total	$2,121,014	$4,399,158	$6,520,172	***$265,808***	***$0***	***$0***	***$0***	***$0***	***$6,785,980***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Grant: STIP	$ 1,304,018	$ 3,081,318	$ 4,385,336						**$ 4,385,336**
Street Impact Fee	$ 815,545	$ 2,283	$ 817,828	$ 265,808					**$ 1,083,636**
Other Special Revenues:									**$ -**
Water Capacity	$ 1,450	$ 1,315,557	$ 1,317,007						**$ 1,317,007**
Unfunded									
Total	**$2,121,014**	**$4,399,158**	**$6,520,171**	***$265,808***	**$0**	**$0**	**$0**	**$0**	***$6,785,979***



Project Title: **Newell Driveway Access**
Address: 4000 Newell Drive
Project Number: TR16-0101

Project Purpose and Description:
Removal and replacement of conrete cap over a high pressure PG&E gas main at 4000 Newell Drive.

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design	$11,995		$11,995						**$11,995**
Construction Management			$0		$10,000				**$10,000**
Construction Contract			$0		$123,735				**$123,735**
Contingency			$0		$10,000				**$10,000**
Total	$11,995	$0	$11,995	***$0***	***$143,735***	***$0***	***$0***	***$0***	***$155,730***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Other Special Revenues: American Canyon Road East					$ 143,735				**$ 143,735**
Total	**$0**	**$0**	**$0**	***$0***	**$143,735**	**$0**	**$0**	**$0**	***$143,735***



Project Title: **Green Island Road Reconstruction**

Address:

Project Number: TR16-0700

Project Purpose and Description:

Green Island Road District Reconstruction/Widening, Class I Trail, and overhead utility underground. Utility undergrounding to commence in 22/23 with the road portion of the project taking place in 23/24

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design				$200,000	$145,000				**$345,000**
Environmental/Planning					$35,000				**$35,000**
Land & Easements				$41,975					**$41,975**
Legal Services				$30,000					**$30,000**
Construction Management	$3,695,718	$364,924	$4,060,642	$250,000	$600,000				**$4,910,642**
Construction Contract				$2,500,000	$9,320,000				**$11,820,000**
Contingency				$250,000	$900,000				**$1,150,000**
Total	$3,695,718	$364,924	$4,060,642	***$3,271,975***	***$11,000,000***	***$0***	***$0***	***$0***	***$18,332,617***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Grant: EDA and OBAG3	$ 112,885		$ 112,885		$ 6,500,000				**$ 6,612,885**
Street Impact Fee	$ 1,308,073		$ 1,308,073	$ 71,975					**$ 1,380,048**
Other Special Revenues: GIR CFD	$ 2,274,760	$ 364,924	$ 2,639,684	$ 3,040,000	$ 3,820,316				**$ 9,500,000**
Other* Utility Underground Fund				$ 160,000					**$ 160,000**
Unfunded					$ 679,684				$ 679,684
Total	**$3,695,718**	**$364,924**	**$4,060,642**	***$3,271,975***	**$11,000,000**	**$0**	**$0**	**$0**	***$18,332,617***



Project Title: **East American Canyon Sidewalk**

Address:

Project Number: TR16-1100

Project Purpose and Description:

Sidewalk gap closure on East American Canyon Road

Financial Overview:

Phase	Prior Years			2023-2027 CIP BUDGET					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	Total
Construction Management	$8,914		$8,914		$15,086				**$24,000**
Construction Contract					$141,000				**$141,000**
Contingency					$15,000				**$15,000**
Total	$8,914	$0	$8,914	***$0***	***$171,086***	***$0***	***$0***	***$0***	***$180,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	Total
Other Special Revenues: AmCan East Fund	$ 8,914		$ 8,914		$ 171,086				**$ 180,000**
Total	**$8,914**	**$0**	**$8,914**	***$0***	**$171,086**	**$0**	**$0**	**$0**	***$180,000***



Project Title: Eucalyptus Sidewalk Gap Closure

Address: Eucalyptus west of Theresa Avenue

Project Number: TR19-0400

Project Purpose and Description:

Eucalyptus Sidewalk Gap Closure - right of way acquisition, close the sidewalk gap west of Theresa Avenue, add ADA curb ramps and replace concrete ditch with culvert.

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Land & Easements	$550	$2,500	$3,050	$40,000					**$43,050**
Legal Services			$0	$5,000					**$5,000**
Construction Management	$15,471	$33,640	$49,111	$50,000					**$99,111**
Construction Contract		$22,051	$22,051	$166,787					**$188,838**
Contingency			$0	$0					**$0**
Total	$16,021	$58,191	$74,213	***$261,787***	***$0***	***$0***	***$0***	***$0***	***$336,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Measure T		$ 22,051	$ 22,051	$ 154,495					**$ 176,546**
Grant: TDA3	$ 16,021	$ 36,140	$ 52,161	$ 107,293					**$ 159,454**
Unfunded									
Total	**$16,021**	**$58,191**	**$74,212**	***$261,788***	**$0**	**$0**	**$0**	**$0**	***$336,000***



Project Title: **2021 Annual Pavement Project**
Address: Various Streets
Project Number: TR21-0100

Project Purpose and Description:
Will include a two layer treatment, traditional cape seal with microsurface of City streets, ADA ramp upgrades, striping and pavement markings. Streets included are as follows: Brophy Street, Blanco Street, Folland Drive, Kemp Lane, Kemp Way, Corsicana Drive, and Commerce Boulevard

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Construction Management				$150,000					**$150,000**
Construction Contract				$650,000					**$650,000**
Contingency				$160,000					**$160,000**
Total	$0	$0	$0	***$960,000***	***$0***	***$0***	***$0***	***$0***	***$960,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Measure T				$ 960,000					**$ 960,000**
Total	**$0**	**$0**	**$0**	***$960,000***	**$0**	**$0**	**$0**	**$0**	***$960,000***



Project Title: **American Canyon Road East Rehab**
Address: American Canyon Road East
Project Number: TR22-0100

Project Purpose and Description:
American Canyon Road East - The City inquired about partnering with the County on their pavement preservation project which would include approximately 2,000 feet of American Canyon Road within the City limits east of Flosden Road.

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design				$50,000					**$50,000**
Construction Management				$25,000					**$25,000**
Construction Contract				$200,000					**$200,000**
Contingency				$25,000					**$25,000**
Total	$0	$0	$0	***$300,000***	***$0***	***$0***	***$0***	***$0***	***$300,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
RMRA:				$ 300,000					**$ 300,000**
Total	**$0**	**$0**	**$0**	***$300,000***	**$0**	**$0**	**$0**	**$0**	***$300,000***



Project Title: Wetlands Edge Court

Address:

Project Number: TR22-0200

Project Purpose and Description:

Wetlands Edge Court needs to be upgraded to include a more standardized Court/cul-de-sac. In addition, there are some drainage issues that need to be improved.

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Construction Management				$21,000					**$21,000**
Construction Contract				$215,000					**$215,000**
Contingency				$21,000					**$21,000**
Total	$0	$0	$0	***$257,000***	***$0***	***$0***	***$0***	***$0***	***$257,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Measure A				$ 215,000					**$ 215,000**
Gas Tax Fund				$ 42,000					**$ 42,000**
Total	**$0**	**$0**	**$0**	***$257,000***	$0	$0	$0	$0	***$257,000***



Project Title: **2022 Annual Pavement Project**
Address: Elliot Drive and Benton Way
Project Number: TR22-0300

Project Purpose and Description:
Will include grind and 2" overlay, ADA ramp upgrades, striping and pavement markings. Streets included are as follows: Elliot Drive and Benton Way. Work will follow recycled pipeline project.

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Construction Management				$75,000					**$75,000**
Construction Contract				$600,000					**$600,000**
Contingency				$75,000					**$75,000**
Total	$0	$0	$0	***$750,000***	***$0***	***$0***	***$0***	***$0***	***$750,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Measure T				$ 750,000					**$ 750,000**
Total	**$0**	**$0**	**$0**	***$750,000***	**$0**	**$0**	**$0**	**$0**	***$750,000***



Project Title: **Benton Way Enhanced Crosswalks**
Address: Benton Way
Project Number: TR22-0400

Project Purpose and Description:
ARPA Funding: Improve striping and pavement markings on Benton Way between Wetlands Edge and Elliot Drive. Project to be completed with pavement project in 22/23.

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design				$5,840					**$5,840**
Construction Management				$5,840					**$5,840**
Construction Contract				$58,400					**$58,400**
Contingency				$5,840					**$5,840**
Total	$0	$0	$0	***$75,920***	***$0***	***$0***	***$0***	***$0***	***$75,920***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Grant: ARPA				$ 75,920					**$ 75,920**
Total	**$0**	**$0**	**$0**	***$75,920***	**$0**	**$0**	**$0**	**$0**	***$75,920***



Project Title: **Class II Bike Lanes and Crosswalks**
Address: Donaldson, Shenandoah and Silver Oak Trail
Project Number: TR22-0500

Project Purpose and Description:
ARPA Class II Bike Lanes and Crosswalk Improvements - Implement Bike Plan and intersection imrovements at Donaldson (from east Highway 29 to Newell Drive), Shenandoah (from Donaldson to Silver Oak), and Silver Oak Trail (From American Canyon Road East to Newell Drive)

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design				$15,068					**$15,068**
Environmental/Planning									**$0**
Land & Easements									**$0**
Legal Services									**$0**
Construction Management				$15,068					**$15,068**
Construction Contract				$100,450					**$100,450**
Contingency				$15,068					**$15,068**
CIP Overheads									**$0**
Total	$0	$0	$0	***$145,653***	***$0***	***$0***	***$0***	***$0***	***$145,653***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Grant: ARPA				$ 145,653					**$ 145,653**
Total	**$0**	**$0**	**$0**	***$145,653***	**$0**	**$0**	**$0**	**$0**	***$145,653***



Project Title: **Elliot Drive Enhanced Crosswalk**
Address: Elliot Drive
Project Number: TR22-0600

Project Purpose and Description:
ARPA Elliot Drive Enhanced Crosswalk - Enhanced crosswalk at Adult Activity Center and trail crossing

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	Projected FY 24/25	Projected FY 25/26	Projected FY 26/27	**Total**
Design				$5,840					**$5,840**
Construction Management				$5,840					**$5,840**
Construction Contract				$58,400					**$58,400**
Contingency				$5,840					**$5,840**
Total	$0	$0	$0	***$75,920***	***$0***	***$0***	***$0***	***$0***	***$75,920***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	Projected FY 24/25	Projected FY 25/26	Projected FY 26/27	**Total**
Grant: ARPA				$ 75,920					**$ 75,920**
Total	**$0**	**$0**	**$0**	***$75,920***	**$0**	**$0**	**$0**	**$0**	***$75,920***



Project Title: **Knightsbridge Rehab and Water Main**
Address: Knightsbridge between Elliot and Danrose
Project Number: TR23-0100

Project Purpose and Description:
ARPA Knightsbridge Reconstruction and Water Main Improvements - Replace 8" water main on Knightbridge between Danrose and Elliot including all the courts: Regent Court, Park Lane, Lansford Court, Arden Court, Linwood Lane. Project will include ADA ramps, reconstruction of Knightsbridge and two layer pavement treatment on the courts.

Financial Overview:

Phase	***Prior Years***			***2023-2027 CIP BUDGET***					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	**Projected** FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design				$190,000					**$190,000**
Construction Management					$190,000				**$190,000**
Construction Contract					$1,280,000				**$1,280,000**
Contingency					$190,000				**$190,000**
Total	$0	$0	$0	***$190,000***	***$1,660,000***	***$0***	***$0***	***$0***	***$1,850,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	**Projected** FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Measure T					$ 385,000				**$ 385,000**
Grant: ARPA				$ 190,000	$ 770,000				**$ 960,000**
Water Operations					$ 505,000				**$ 505,000**
Total	**$0**	**$0**	**$0**	***$190,000***	**$1,660,000**	**$0**	**$0**	**$0**	***$1,850,000***



Project Title: **South Kelly-Highway 29 Intersection**
Address: Citywide
Project Number: TR23-0200

Project Purpose and Description:
South Kelly/Highway 29 Intersection Improvements

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design					$150,000				**$150,000**
Legal Services					$20,000				**$20,000**
Construction Management						$175,000			**$175,000**
Construction Contract						$650,000			**$650,000**
Contingency						$150,000			**$150,000**
Total	$0	$0	$0	***$0***	***$170,000***	***$975,000***	***$0***	***$0***	***$1,145,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Other Special Revenues: Private Development					$ 170,000	$ 975,000			**$ 1,145,000**
Total	**$0**	**$0**	**$0**	***$0***	**$170,000**	**$975,000**	**$0**	**$0**	***$1,145,000***



Project Title: **2024 Annual Pavement Project**
Address: Citywide
Project Number: TR24-0100

Project Purpose and Description:
Pavement Maintenance, ADA ramp upgrades, striping and pavement markings. Street list will be refined on an annual basis based on underground work and/or other development projects in the works.

Financial Overview:

Phase	***Prior Years***			***2023-2027 CIP BUDGET***					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	**Projected**				
					FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design						$100,000	$100,000	$100,000	**$300,000**
Environmental/Planning									**$0**
Land & Easements									**$0**
Legal Services									**$0**
Construction Management						$150,000	$150,000	$150,000	**$450,000**
Construction Contract						$1,200,000	$1,200,000	$1,200,000	**$3,600,000**
Contingency						$150,000	$150,000	$150,000	**$450,000**
CIP Overheads									**$0**
Total	$0	$0	$0	***$0***	***$0***	***$1,600,000***	***$1,600,000***	***$1,600,000***	***$4,800,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	**Projected**				
					FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Measure T						$ 1,200,000	$ 1,200,000	$ 1,200,000	**$ 3,600,000**
Gas Tax Fund						$ 200,000	$ 200,000	$ 200,000	**$ 600,000**
RMRA:						$ 200,000	$ 200,000	$ 200,000	**$ 600,000**
Total	**$0**	**$0**	**$0**	***$0***	**$0**	**$1,600,000**	**$1,600,000**	**$1,600,000**	***$4,800,000***



Project Title: **Melvin Road Sidewalk and Drainage**
Address: Melvin Road
Project Number: TR24-0200

Project Purpose and Description:
ARPA Melvin Road Sidewalk and Drainage Improvements - Sidewalk gap closure and drainage improvements between Melvin from Cassayre to James Road.

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design				$100,000					**$100,000**
Land & Easements				$50,000					**$50,000**
Construction Management					$100,000				**$100,000**
Construction Contract					$690,000				**$690,000**
Contingency					$110,000				**$110,000**
Total	$0	$0	$0	***$150,000***	***$900,000***	***$0***	***$0***	***$0***	***$1,050,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Measure A				$ 100,000					**$ 100,000**
Measure T					$ 450,000				**$ 450,000**
Grant: ARPA				$ 50,000	$ 450,000				**$ 500,000**
Total	**$0**	**$0**	**$0**	***$150,000***	**$900,000**	**$0**	**$0**	**$0**	***$1,050,000***



Project Title: **ARPA Paving and Utility Improvements**
Address: Rancho Del Mar Area
Project Number: TR24-0300

Project Purpose and Description:
ARPA Paving and Utility Improvements - Rio Del Mar from Highway 29 to Carolyn Dr, all of Los Altos Pl east of Carolyn Dr, Cassayre Dr, Flamingo Ct, Del Rio Ct, Alta Loma Dr, Joan Dr from Carolyn Dr to Los Altos Pl, and Carolyn Dr from Rio Del Mar to Los Altos Pl. ADA ramp upgrades, various pavement treatments, sewer CIPP and water main upgrades, striping and pavement marking upgrades

Financial Overview:

Phase	***Prior Years***			***2023-2027 CIP BUDGET***					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	**Projected** FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design				$295,000	$295,000				**$590,000**
Construction Management						$590,000			**$590,000**
Construction Contract						$3,925,000			**$3,925,000**
Contingency						$785,000			**$785,000**
Total	$0	$0	$0	***$295,000***	***$295,000***	***$5,300,000***	***$0***	***$0***	***$5,890,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	**Projected** FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Measure T						$ 770,000			**$ 770,000**
Grant: ARPA				$ 295,000	$ 295,000	$ 2,034,000			**$ 2,624,000**
Water Operations						$ 1,162,000			**$ 1,162,000**
Wastewater Operations						$ 1,334,000			**$ 1,334,000**
Total	**$0**	**$0**	**$0**	***$295,000***	**$295,000**	**$5,300,000**	**$0**	**$0**	***$5,890,000***



Project Title: **Storm Drain Master Plan**

Address:

Project Number: PW22-0100

Project Purpose and Description:

Financial Overview:

Phase	***Prior Years***			***2023-2027 CIP BUDGET***					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	**Projected** FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design				$50,000					**$50,000**
Total	$0	$0	$0	***$50,000***	***$0***	***$0***	***$0***	***$0***	***$50,000***
Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	**Projected** FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Measure A				$ 50,000					**$ 50,000**
Total	**$0**	**$0**	**$0**	***$50,000***	**$0**	**$0**	**$0**	**$0**	***$50,000***

Recycled Water
Summary of 5-Year CIP (By Funding Source)

	Estimated Life to date thru FY 21/22	Proposed FY 22/23 Budget	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	Total Funding by Source
Grant:	$0	$142,900	$0	$0	$0	$0	$142,900
Other Special Revenues:	$39,404	$638,105	$0	$0	$0	$0	$677,509
Unfunded	$0	$2,079,591	$0	$0	$0	$0	$2,079,591
Total							$2,900,000

FY 23/27 Budgeted Projects:

Recycled Water Summary of 5-Year CIP (Project List)								
Project No.	Project Name	Estimated Life to date thru FY 21/22	Proposed FY 22/23 Budget	Projected FY 23/24	Projected FY 24/25	Projected FY 25/26	Projected FY 26/27	Total Project Amount
RW17-0100	Recycled Water System Expansion	$39,404	$2,860,596	$0	$0	$0	$0	$2,900,000
	Totals	**$39,404**	**$2,860,596**	**$0**	**$0**	**$0**	**$0**	**$2,900,000**



Project Title: **Recycled Water System Expansion**

Address:

Project Number: RW17-0100

Project Purpose and Description:

Expanding recycled water main to Community Parks 1 and 2 (Benton Way and Spikerush), Little League (Lombard and Hess Drive) and the Industrial Park (Devlin, Tower and South Kelly Road).

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Construction Management				$210,596					**$210,596**
Construction Contract				$2,400,000					**$2,400,000**
Contingency				$250,000					**$250,000**
City Staff Time-Construction Management	$18,712	$20,693	$39,404						**$39,404**
Total	$18,712	$20,693	$39,404	***$2,860,596***	***$0***	***$0***	***$0***	***$0***	***$2,900,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Grant: NBRWA				$ 142,900					**$ 142,900**
Other Special Revenues: Zero Water Footprint	$ 18,712	$ 20,693	$ 39,404	$ 638,105					**$ 677,509**
Unfunded				$ 2,079,591					**$ 2,079,591**
Total	**$18,712**	**$20,693**	**$39,404**	***$2,860,596***	**$0**	**$0**	**$0**	**$0**	***$2,900,000***

Wastewater
Summary of 5-Year CIP (By Funding Source)

	Estimated Life to date thru FY 21/22	Proposed FY 22/23 Budget	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	Total Funding by Source
General Fund	$0	$67,790	$0	$0	$0	$0	$67,790
Grant:	$300,000	$0	$0	$0	$0	$0	$300,000
Water Operations	$33,322	$378,958	$0	$0	$0	$0	$412,280
Wastewater Capacity	$77,150	$967,276	$325,000	$0	$0	$0	$1,369,426
Wastewater Operations	$0	$800,000	$0	$0	$0	$0	$800,000
Other*	$5,169,709	$0	$0	$0	$0	$0	$5,169,709
Unfunded	$0	$0	$0	$0	$0	$0	$0
Total							$8,119,205

FY 23/27 Budgeted Projects:

Wastewater
Summary of 5-Year CIP (Project List)

Project No.	Project Name	Estimated Life to date thru FY 21/22	Proposed FY 22/23 Budget	Projected FY 23/24	Projected FY 24/25	Projected FY 25/26	Projected FY 26/27	Total Project Amount
WW16-0300	SCADA Improvements	$33,322	$466,678	$0	$0	$0	$0	$500,000
WW20-0100	SS4 Broadway Sewer Rehabilitation	$0	$375,000	$325,000	$0	$0	$0	$700,000
WW22-0100	UV Disinfection	$0	$50,000	$0	$0	$0	$0	$50,000
WW22-0200	Blower Replacement	$0	$500,000	$0	$0	$0	$0	$500,000
WW21-0400	Sanitary Sewer Manhole Rehab	$0	$100,000	$0	$0	$0	$0	$100,000
UM20-0100	Engie Energy Services Contract	$5,546,859	$722,346	$0	$0	$0	$0	$6,269,205
	Totals	**$5,580,181**	**$2,214,024**	**$325,000**	**$0**	**$0**	**$0**	**$8,119,205**

Project Title: **SCADA Improvements**
Address:
Project Number: WW16-0300

Project Purpose and Description:
Supervisory, Control and Data Acquisition System (SCADA) upgrades. SCADA is utilized to monitor and control a plant and/or equipment. This project will provide upgrades to both the Water and Wastewater systems.

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Construction Contract	$33,322	$0	$33,322	$466,678					**$500,000**
Total	$33,322	$0	$33,322	***$466,678***	***$0***	***$0***	***$0***	***$0***	***$500,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Water Operations	$ 33,322	$ -	$ 33,322	$ 216,678					**$ 250,000**
Wastewater Operations				$ 250,000					**$ 250,000**
Total	**$33,322**	**$0**	**$33,322**	***$466,678***	**$0**	**$0**	**$0**	**$0**	***$500,000***



Project Title: **SS4 Broadway Sewer Rehabilitation**
Address: Crawford to Donaldson
Project Number: WW20-0100

Project Purpose and Description:
Upsize the existing sewer main on Broadway between Crawford and Donaldson

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design				$50,000					**$50,000**
Construction Management				$75,000	$75,000				**$150,000**
Construction Contract				$250,000	$250,000				**$500,000**
Total	$0	$0	$0	***$375,000***	***$325,000***	***$0***	***$0***	***$0***	***$700,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Wastewater Capacity				$ 375,000	$ 325,000				**$ 700,000**
Total	**$0**	**$0**	**$0**	***$375,000***	**$325,000**	**$0**	**$0**	**$0**	***$700,000***



Project Title: **Sanitary Sewer Manhole Rehab**
Address: Vintage Ranch Subdivision
Project Number: WW21-0400

Project Purpose and Description:
Rehabilitate various manholes located within the Vintage Ranch subdivision

Financial Overview:

Phase	***Prior Years***			***2023-2027 CIP BUDGET***					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	**Projected** FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Construction Contract				$100,000					**$100,000**
Total	$0	$0	$0	***$100,000***	***$0***	***$0***	***$0***	***$0***	***$100,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	**Projected** FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Wastewater Operations	$ -	$ -	$ -	$ 100,000	$ -				**$ 100,000**
Total	**$0**	**$0**	**$0**	***$100,000***	**$0**	**$0**	**$0**	**$0**	***$100,000***

Project Title: **UV Disinfection**

Address:

Project Number: WW22-0100

Project Purpose and Description:

UV Disinfection

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Construction Contract			$0	$50,000					**$50,000**
Total	$0	$0	$0	***$50,000***	***$0***	***$0***	***$0***	***$0***	***$50,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Wastewater Operations				$ 50,000					**$ 50,000**
Total	**$0**	**$0**	**$0**	***$50,000***	**$0**	**$0**	**$0**	**$0**	***$50,000***

Project Title: **Blower Replacement**

Address:

Project Number: WW22-0200

Project Purpose and Description:

Financial Overview:

Phase	***Prior Years***			***2023-2027 CIP BUDGET***					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	**Projected** FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Construction Contract				$500,000					**$500,000**
Total	$0	$0	$0	***$500,000***	***$0***	***$0***	***$0***	***$0***	***$500,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	**Projected** FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Wastewater Operations				$ 500,000					**$ 500,000**



Project Title: **Engie Energy Services Contract**

Address:

Project Number: UM20-0100

Project Purpose and Description:

Financial Overview:

Phase	Prior Years			2023-2027 CIP BUDGET					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	Total
Design									$0
Environmental/Planning									$0
Land & Easements									$0
Legal Services									$0
Construction Management									$0
Construction Contract									$0
Contingency									$0
CIP Overheads									$0
Total	$0	$0	$0	***$0***	***$0***	***$0***	***$0***	***$0***	***$0***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	Total
General Fund				$ 67,790					$ 67,790
Measure A									
Measure T									$ -
Gas Tax Fund									$ -
RMRA:									$ -
Grant: CalOES Grant		$ 300,000	$ 300,000						$ 300,000
Impact Fee									$ -

Other Special Revenues:									$ -
Water Capacity									$ -
Water Operations				$ 162,280					**$ 162,280**
Wastewater Operations	$ -	$ 77,150	$ 77,150	$ 492,276	$ -				**$ 569,426**
Wastewater Bond									$ -
Recycled Water Capacity									$ -
Recycled Water Operations									$ -
Other*	$ 4,793,707	$ 376,002	$ 5,169,709						**$ 5,169,709**
Unfunded									
Total	**$4,793,707**	**$753,152**	**$5,546,859**	***$722,346***	**$0**	**$0**	**$0**	**$0**	***$6,269,205***

Water
Summary of 5-Year CIP (By Funding Source)

	Estimated Life to date thru FY 21/22	Proposed FY 22/23 Budget	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	Total Funding by Source
Water Operations	$0	$0	$45,000	$505,000	$550,000	$650,000	$1,750,000
Total							$1,750,000

FY 23/27 Budgeted Projects:

Water Summary of 5-Year CIP (Project List)								
Project No.	Project Name	Estimated Life to date thru FY 21/22	Proposed FY 22/23 Budget	Projected FY 23/24	Projected FY 24/25	Projected FY 25/26	Projected FY 26/27	Total Project Amount
WA24-0100	Rio Del Mar Water Main Upgrade	$0	$0	$45,000	$360,000	$0	$0	$405,000
WA24-0200	North Kelly Road Water Main	$0	$0	$0	$145,000	$0	$0	$145,000
WA25-0100	Hanna Drive Water Main Repl.	$0	$0	$0	$0	$550,000	$0	$550,000
WA26-0100	Northhampton Water Main Repl.	$0	$0	$0	$0	$0	$650,000	$650,000
	Totals	**$0**	**$0**	**$45,000**	**$505,000**	**$550,000**	**$650,000**	**$1,750,000**



Project Title: **Rio Del Mar Water Main Upgrade**

Address:

Project Number: WA24-0100

Project Purpose and Description:

Rio Del Mar Water Main Upgrade: Rio del Mar from West Carolyn to Rio Grande 6" AC 1,810 ft. FY 24/25

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	Total
Design					$45,000				**$45,000**
Construction Management						$30,000			**$30,000**
Construction Contract						$300,000			**$300,000**
Contingency						$30,000			**$30,000**
Total	$0	$0	$0	***$0***	***$45,000***	***$360,000***	***$0***	***$0***	***$405,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	Total
Water Operations					$ 45,000	$ 360,000			**$ 405,000**
Total	**$0**	**$0**	**$0**	***$0***	**$45,000**	**$360,000**	**$0**	**$0**	***$405,000***



Project Title: **North Kelly Road Water Main**

Address:

Project Number: WA24-0200

Project Purpose and Description:

North Kelly Road - 510 LF of 2" Water Main Upgrade identified by MUD

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design						$15,000			**$15,000**
Construction Management						$15,000			**$15,000**
Construction Contract						$100,000			**$100,000**
Contingency						$15,000			**$15,000**
Total	$0	$0	$0	***$0***	***$0***	***$145,000***	***$0***	***$0***	***$145,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Water Operations						$ 145,000			**$ 145,000**
Total	**$0**	**$0**	**$0**	***$0***	**$0**	**$145,000**	**$0**	**$0**	***$145,000***



Project Title: **Hanna Drive Water Main Repl.**

Address:

Project Number: WA25-0100

Project Purpose and Description:

Hanna Drive Water Main Replacement - 10" Ductile Iron replacement between Commerce Blvd and cul-de-sac identified by MUD and the Water Master Plan as a priority. Approx. 1,825 LF

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design			$0				$48,000		**$48,000**
Legal Services			$0				$2,000		**$2,000**
Construction Management			$0				$50,000		**$50,000**
Construction Contract			$0				$400,000		**$400,000**
Contingency			$0				$50,000		**$50,000**
Total	$0	$0	$0	***$0***	***$0***	***$0***	***$550,000***	***$0***	***$550,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Water Operations							$ 550,000		**$ 550,000**
Total	**$0**	**$0**	**$0**	***$0***	**$0**	**$0**	**$550,000**	**$0**	***$550,000***



Project Title: **Northhampton Water Main Repl.**

Address:

Project Number: WA26-0100

Project Purpose and Description:

Northhampton Drive Water Main Replacement - Northhampton Drive between San Marco Way and Danrose Drive – 2,890 LF of 6" with 8", identified by MUD and the Water Master Plan

Financial Overview:

Phase	*Prior Years*			*2023-2027 CIP BUDGET*					
	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Design								$48,000	**$48,000**
Legal Services								$2,000	**$2,000**
Construction Management								$50,000	**$50,000**
Construction Contract								$500,000	**$500,000**
Contingency								$50,000	**$50,000**
Total	$0	$0	$0	***$0***	***$0***	***$0***	***$0***	***$650,000***	***$650,000***

Funding Sources	Actual Life to Date thru FY 20/21	Estimated FY 21/22	Estimated Life to date thru FY 21/22	Proposed Budget FY 22/23	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	**Total**
Water Operations								$ 650,000	**$ 650,000**
Total	**$0**	**$0**	**$0**	***$0***	**$0**	**$0**	**$0**	**$650,000**	***$650,000***

Summary of 5-Year CIP (By Funding Source)

	Estimated Life to date thru FY 21/22	Proposed FY 22/23 Budget	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	Total Funding by Source
General Fund	$104,959	$72,099	$0	$0	$0	$0	$177,058
Measure A	$0	$375,000	$0	$0	$0	$0	$375,000
Measure T	$22,051	$1,864,495	$835,000	$1,970,000	$1,200,000	$1,200,000	$7,091,546
Gas Tax Fund	$0	$42,000	$0	$200,000	$200,000	$200,000	$642,000
RMRA:	$0	$300,000	$0	$200,000	$200,000	$200,000	$900,000
Grant:	$4,904,899	$1,863,217	$8,164,415	$2,034,000	$0	$0	$16,966,530
Impact Fee	$2,238,932	$1,018,883	$410,000	$0	$0	$0	$3,667,815
Other Special Revenues:	$2,688,002	$3,703,105	$4,305,137	$975,000	$0	$0	$11,671,244
Water Capacity	$1,317,007	$0	$0	$0	$0	$0	$1,317,007
Water Operations	$33,322	$428,958	$550,000	$1,667,000	$550,000	$650,000	$3,879,280
Wastewater Capacity	$77,150	$967,276	$325,000	$0	$0	$0	$1,369,426
Wastewater Operations	$0	$800,000	$0	$1,334,000	$0	$0	$2,134,000
Recycled Water Capacity	$0	$0	$0	$0	$0	$0	$0
Recycled Water Operations	$0	$0	$0	$0	$0	$0	$0
Other*	$5,186,569	$246,430	$0	$0	$0	$0	$5,432,999
Unfunded	$0	$2,079,591	$789,684	$1,450,000	$2,030,000	$1,680,000	$8,029,275
Total							$63,653,181

FY 23-27 Budgeted Projects:

Summary of 5-Year CIP (Project Type)

Project No.	Estimated Life to date thru FY 21/22	Proposed FY 22/23 Budget	Projected FY 23/24	FY 24/25	FY 25/26	FY 26/27	Total Project Amount
Civic	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
Parks	203,692	1,327,370	669,415	1,450,000	2,030,000	1,680,000	7,360,477
Recycled Water	39,405	2,860,596	-	-	-	-	2,900,000
Transportation	10,749,615	7,109,064	14,339,821	7,875,000	1,600,000	1,600,000	43,273,500
Wastewater	5,580,181	2,214,024	325,000	-	-	-	8,119,205
Water	-	-	45,000.00	505,000.00	550,000.00	650,000.00	1,750,000.00
TOTALS	**$16,572,893**	**$13,761,054**	**$15,379,236**	**$9,830,000**	**$4,180,000**	**$3,930,000**	**$63,653,181**

TITLE

Napa County Animal Shelter Contract Extension

RECOMMENDATION

Adopt a Minute Order approving an extension of the term of the Professional Services Agreement with Napa County for Animal Shelter Services through June 30, 2025.

CONTACT

Maria Ojeda, Assistant City Manager

BACKGROUND & ANALYSIS

Napa County currently operates the Napa County Animal Shelter and Adoption Center. The Shelter provides for the sanitary and humane treatment and care of animals. On October 13, 2009, the City entered into Agreement No. 7298/2009-108 with Napa County establishing a direct allocation funding mechanism whereby the City and other jurisdictions (Napa, Napa County, and Yountville) pay for costs associated with accepting and providing care, shelter, and other services for those animals brought to the Animal Shelter.

In July 2019, the City and County terminated Agreement No. 7298/2009-108 and redefined the terms and conditions of services under a new Agreement No. 200021B/2091-97 (Attachment 1). The 2019 Agreement has a three year term (July 1, 2019 until June 30, 2022) and provides for automatic renewal for an additional three year term (July 1, 2022 - June 30, 2025).

The 2019 Agreement provides for Organizational Controls whereby annual meetings are held at least once per year for the purposes of establishing priorities, allocating fiscal, human and other resources, and analyzing critical elements of the Animal Shelter operations for the subsequent fiscal year.

Alternatives

Currently, Napa County is the sole public provider for Animal Shelter Services in Napa County. An alternative to the recommended action is to terminate the Agreement pursuant to paragraphs eight (8) and nine (9). The City Council would then have to decide whether the City should take on this responsibility or forgo providing these services altogether.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

The total cost of $252,000 to implement the Recommended Action is included in the Fiscal Year 2022-23 Budget. This amount reflects a 1.6% increase over the current Fiscal Year. Future costs are projected as: Fiscal Year 2023-24, $267,648 and Fiscal Year 2024-25, $286,896. The source of funds is the General Fund.

ENVIRONMENTAL REVIEW

The Recommended Action will result in the continued funding of an existing facility. No physical changes are envisioned as part of the new Agreement and as a result the Recommended Action is not a project as defined in Section 15378(b)(4) of the California Environmental Quality Act guidelines.

ATTACHMENTS:

1. Animal Services Agreement
2. Minute Order Animal Shelter

NAPA COUNTY AGREEMENT NO. 200021.B

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is made and entered into as of this 4th day of June, 2019, by and between NAPA COUNTY, a political subdivision of the State of California, hereinafter referred to as "COUNTY", and the CITY OF AMERICAN CANYON, a municipal corporation of the State of California, herein referred to as "CITY";

RECITALS

WHEREAS, under the authority of Government Code Section 25802 and County Code Section 6.04.210, COUNTY currently operates the Napa County Animal Shelter and Adoption Center at 942 Hartle Court, Napa, CA 94559 (herein, "Animal Shelter") to provide for the sanitary and humane treatment and care of animals; and

WHEREAS, on October 13, 2009, COUNTY and CITY entered into Napa County Agreement No. 7298, City of American Canyon Agreement No. 2009-108, effective July 1, 2009, which established an equitable funding mechanism based on a direct allocation method whereby CITY and other participating municipalities geographically located in the County of Napa pay COUNTY for costs associated with accepting and providing care, shelter and other services for those animals brought to the Animal Shelter; and

WHEREAS, under the terms set forth in that certain "Agreement of Animal and Licensing Services between the County of Napa and the City of American Canyon, California," Napa County Agreement No. 170919B Amendment No. 5 and CITY Agreement No. 2003-28 (herein, "Licensing Services Agreement"), executed on July 1, 2017, COUNTY agreed to the provision of animal-related field services by the Napa County Sheriff's Office within CITY jurisdictional boundaries, which services include, among other things, transporting animals to the Animal Shelter; and

WHEREAS, COUNTY and CITY mutually agree to terminate Napa County Agreement No. 7298, City of American Canyon Agreement No. 2009-108 and all amendments effective immediately in order to redefine the terms and conditions of services under this new Agreement.

TERMS

NOW, THEREFORE, CITY hereby engages the services of COUNTY, and COUNTY agrees to serve CITY in accordance with the terms and conditions set forth herein:

1. **Term of the Agreement.** The term of this Agreement shall commence on **July 1, 2019** and shall expire on **June 30, 2022**, unless terminated earlier in accordance with Paragraphs 8 (Termination for Cause), 9 (Other Termination) or 20(a) (Covenant of No Undisclosed Conflict); except that the obligations of the parties under Paragraphs 6 (Insurance) and 7 (Indemnification) shall continue in full force and effect after said expiration date or early termination in relation to acts or omissions occurring prior to such dates during the term of the Agreement. Upon

expiration, the term of this Agreement shall be automatically renewed for an additional three-year term, under the terms and conditions then in effect, unless either party gives the other party written notice of intention not to renew no less than thirty (30) days prior to the expiration of the then current term. For purposes of this Agreement, "fiscal year" shall mean the period commencing on July 1 and ending on June 30.

2. **Scope of Services.** COUNTY shall provide CITY those services set forth in Exhibit "A", attached hereto and incorporated by reference herein.

3. **Compensation.** In consideration of COUNTY's fulfillment of the promised work, CITY shall pay COUNTY a proportionate share of operating costs, expenses incurred, and make contributions as set forth in Exhibit "B," attached hereto and incorporated by reference herein.

4. **Method of Payment.** The method of payment is set forth in Exhibit "B," attached hereto and incorporated by reference herein.

5. **Independent Contractor.** COUNTY shall perform this Agreement as an independent contractor. COUNTY and the officers, agents and employees of COUNTY are not, and shall not be deemed to be, CITY employees for any purpose, including workers' compensation and employee benefits. COUNTY shall, at COUNTY's own risk and expense, determine the method and manner by which duties imposed on COUNTY by this Agreement shall be performed; provided, however, that CITY may monitor the work performed by COUNTY. CITY shall not deduct or withhold any amounts whatsoever from the compensation paid to COUNTY, including, but not limited to amounts required to be withheld for state and federal taxes, unless required to do so by court order. As between the parties to this Agreement, COUNTY shall be solely responsible for all such payments.

6. **Insurance.** COUNTY has and shall maintain throughout the term of this Agreement, liability property coverage and casualty and excess liability policies to cover any first-party and third-party claims for damages by or against COUNTY resulting from the operation of the Animal Shelter. The COUNTY maintains first-party property insurance coverage in the amount of six hundred million dollars ($600,000,000) and that coverage is all risk of direct physical loss or damage, including flood, to cover any such potential damage to the Animal Shelter, excluding earthquake. The casualty and excess liability coverage limits are twenty-five million dollars ($25,000,000). CITY shall be named as additional insured for such policies relative to the performance of this Agreement. COUNTY shall maintain the above-mentioned insurance for the duration of this Agreement. COUNTY shall provide CITY and participants proof of the insurance required by this subsection at least annually.

7. **Hold Harmless/Defense/Indemnification.**

(a) In General. To the full extent permitted by law, COUNTY and CITY shall each defend, indemnify and hold harmless each other as well as their respective officers, agents, employees, volunteers or representatives from and against any and all liability, claims, actions, proceedings, losses, injuries, damages or expenses of every name, kind and description, including litigation costs and reasonable attorney's fees incurred in connection therewith, brought for or on account of personal injury (including death) or damage to property, arising out of or

connected with any acts or omissions of that party or its officers, agents, employees, volunteers, or contractors or their subcontractors, when performing any activities or obligations required of that party under this Agreement. Each party shall notify the other party immediately in writing of any claim or damage related to activities performed under this Agreement. The parties shall cooperate with each other in the investigation and disposition of any claim arising out of the activities under this Agreement, providing that nothing shall require either party to disclose any documents, records or communications that are protected under peer review privilege, attorney-client privilege, or attorney work product privilege.

(b) Employee Character and Fitness. COUNTY accepts responsibility for determining and approving the character and fitness of its employees (including volunteers, agents or representatives) to provide the services required of COUNTY under this Agreement, including completion of a satisfactory criminal/background check and period rechecks to the extent permitted by law. Notwithstanding anything to the contrary in this Paragraph, COUNTY shall hold CITY and its officers, agents and employees harmless from any liability for injuries or damages resulting from a breach of this provision or COUNTY's actions in this regard.

8. **Termination for Cause.**

(a) If either party shall fail to fulfill in a timely and proper manner that party's obligations under this Agreement or otherwise breach this Agreement and fail to cure such failure or breach within thirty (30) days of receipt of written notice from the other party describing the nature of the breach, the non-defaulting party may, in addition to any other remedies it may have, terminate this Agreement by giving sixty (60) days prior written notice to the defaulting party in the manner set forth in Paragraph 12 (Notices). The Napa County Executive Officer or designee pursuant to Napa County Code section 2.36.050 is hereby authorized to make all decisions and take all actions required under this Paragraph to terminate this Agreement on behalf of COUNTY for cause.

(b) If during the term of this Agreement or any extension thereof subsequent to the first fiscal year during the term, (i) COUNTY is unable to appropriate sufficient funds to meet its obligations to CITY under this Agreement, such funds are not otherwise available to COUNTY for these purposes, and there are no other legal procedures or available funds by or with which such obligations can be met, and such non-appropriation of funds has not resulted from any act or omission within the control of COUNTY, or, (ii) if the funds appropriated to meet such obligations were granted to COUNTY by any agency of the State of California, any federal government agency, or other source and such grant funds become discontinued or otherwise unavailable to COUNTY during the term of the Agreement or any extension thereof, then COUNTY shall have the right to terminate this Agreement by giving CITY written notice of such termination at least thirty (30) days prior to the effective date of the termination. In the event of such termination, CITY shall be obligated to COUNTY only for payment of compensation and reimbursement of expenses for services satisfactorily completed or incurred and for which invoices are submitted as of the effective date of such termination. The notice of termination shall include a certification by the Napa County Executive Officer or designee thereof that sufficient funds have not been made available to COUNTY to meet COUNTY's future obligations under this Agreement. In the event of termination under this Paragraph, COUNTY shall not enter in to a functionally similar agreement with a third party during the remainder of the then-current term, except that if during said period, funds again become available to COUNTY for such services, COUNTY shall offer to execute a new agreement with

CITY for such services, with CITY to expire no earlier than the expiration date of this Agreement had it not been terminated under this Paragraph, and on the same terms and condition as set forth in this Agreement. In the event CITY does not execute such new agreement, COUNTY shall be free to enter into functionally similar agreement with third parties.

9. **Other Termination.** This Agreement may be terminated by either party for any reason and at any time by giving prior written notice of such termination to the other party specifying the effective date thereof at least ninety (90) days prior to the effective date, as long as the date the notice is given and the effective date of the termination are in the same fiscal year; provided, however, that no such termination may be effected by CITY unless an opportunity for consultation is provided prior to the effective date of the termination. COUNTY hereby authorizes the Napa County Executive Officer to make all decisions and take all actions required under this Paragraph to terminate this Agreement on behalf of COUNTY for the convenience of COUNTY.

10. **[Reserved]**

11. **No Waiver.** The waiver by either party of any breach or violation of any requirement of this Agreement shall not be deemed to be a waiver of any such breach in the future, or of the breach of any other requirement of this Agreement.

12. **Notices.** All notices required or authorized by this Agreement shall be in writing and shall be delivered in person or by deposit in the United States mail, by certified mail, postage prepaid, return receipt requested. Any mailed notice, demand, request, consent, approval or communication that either party desires to give the other party shall be addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address. Any notice sent by mail in the manner prescribed by this paragraph shall be deemed to have been received on the date noted on the return receipt or five days following the date of deposit, whichever is earlier.

COUNTY	CITY
Napa County Public Works	City of American Canyon
Re: Animal Shelter	Attn: City Manager
1195 3rd Street, Suite 101	4381 Broadway Street, Suite 201
Napa, CA 94559	American Canyon, CA 94503

13. **Amendment/Modification.** Except as specifically provided otherwise in this Agreement, this Agreement may be modified or amended only with written consent of both parties. In particular, only COUNTY, through its Board of Supervisors, and CITY, through its City Manager, in the form of an amendment of this Agreement, may authorize extra and/or changed work if beyond the scope of services prescribed by Exhibit "A."

14. **Mediation.** Any unresolved dispute arising among the parties to this Agreement shall first be submitted to non-binding mediation before a recognized mediator having experience with agreements of this nature and that is mutually acceptable to the parties, provided that no party shall unreasonably withhold its acceptance. If the parties are unable, after a period of thirty (30)

days from commencement of the dispute resolution process, to agree on a mediator, any party shall be entitled to petition a court of competent jurisdiction to appoint such a mediator for the parties. Each party shall bear its own costs, including attorney's fees, incurred in connections with the mediation process. If the mediation does not result in a resolution of the dispute that is acceptable to the parties, any party may pursue its legal remedies.

15. **Interpretation; Venue.**

(a) Interpretation. The headings used herein are for reference only. The terms of the Agreement are set out in the text under the headings. This Agreement shall be governed by the laws of the State of California without regard to the choice of law or conflicts.

(b) Venue. This Agreement is made in Napa County, California. The venue for any legal action in state court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Superior Court of California, County of Napa, a unified court. The venue for any legal action in federal court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement lying within the jurisdiction of the federal courts shall be the Northern District of California. The appropriate venue for arbitration, mediation or similar legal proceedings under this Agreement shall be Napa County, California; however, nothing in this sentence shall obligate either party to submit to mediation or arbitration any dispute arising under this Agreement.

16. **Compliance with Laws.** COUNTY shall observe and comply with all applicable Federal, State and local laws, ordinances, and codes. Such laws shall include, but not be limited to, the following, except where prohibited by law:

(a) Non-Discrimination. During the performance of this Agreement, COUNTY and its subcontractors shall not deny the benefits thereof to any person on the basis of race, color, ancestry, national origin or ethnic group identification, religion or religious creed, gender or self-identified gender, sexual orientation, marital status, age, mental disability, physical disability, genetic information, or medical condition (including cancer, HIV and AIDS), or political affiliation or belief, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, color, ancestry, national origin or ethnic group identification, religion or religious creed, gender or self-identified gender, sexual orientation, marital status, age (over 40), mental disability, physical disability, genetic information, or medical condition (including cancer, HIV and AIDS), use of family care leave, or political affiliation or belief. COUNTY shall ensure that the evaluation and treatment of employees and applicants for employment are free of such discrimination or harassment. In addition to the foregoing general obligations, COUNTY shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), the regulations promulgated thereunder (Title 2, California Code of Regulations, section 7285.0, et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (sections 11135-11139.5) and any state or local regulations adopted to implement any of the foregoing, as such statutes and regulations may be amended from time to time. To the extent this Agreement subcontracts to COUNTY services or works required of CITY by the State of California pursuant to agreement between CITY and the State, the applicable regulations of the Fair Employment and Housing Commission implementing Government Code section 12990 (a) through (f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations are expressly incorporated into this Agreement by reference and made a part hereof as if set forth in full, and COUNTY and any of its

subcontractors shall give written notice of their obligations thereunder to labor organizations with which they have collective bargaining or other agreements.

(b) Documentation of Right to Work. COUNTY agrees to abide by the requirements of the Immigration and Control Reform Act pertaining to assuring that all newly-hired employees of COUNTY performing any services under this Agreement have a legal right to work in the United States of America, that all required documentation of such right to work is inspected, and that INS Form 1-9 (as it may be amended from time to time) is completed and on file for each employee. COUNTY shall make the required documentation available upon request to CITY for inspection.

(c) Inclusion in Subcontracts. To the extent any of the services required of COUNTY under this Agreement are subcontracted to a third party, COUNTY shall include all of the provisions of this Paragraph in all such subcontracts as obligations of the subcontractor.

17. **[Reserved]**

18. **[Reserved]**

19. **Authority to Contract.** COUNTY and CITY each warrant hereby that they are legally permitted and otherwise have the authority to enter into and perform this Agreement.

20. **Conflict of Interest.**

(a) Covenant of No Undisclosed Conflict. The parties to the Agreement acknowledge that they are aware of the provisions of Government Code section 1090, et seq., and section 87100, et seq., relating to conflict of interest of public officers and employees. COUNTY hereby covenants that it presently has no interest not disclosed to CITY and shall not acquire any interest, direct or indirect, which would conflict in any material manner or degree with the performance of its services or confidentiality obligation hereunder, except as such as CITY may consent to in writing prior to the acquisition by COUNTY of such conflict. COUNTY further warrants that it is unaware of any financial or economic interest of any public officer or employee of CITY relating to this Agreement. COUNTY agrees that if such financial interest does exist at the inception of this Agreement, CITY may terminate this Agreement immediately upon giving written notice without further obligation by CITY to COUNTY under this Agreement.

21. **Third Party Beneficiaries.** Nothing contained in this Agreement shall be construed to create any rights in third parties and the parties do not intend to create such rights.

22. **Attorney's Fees.** In the event that either party commences legal action of any kind or character to either enforce the provisions of this Agreement or to obtain damages for breach thereof, the prevailing party in such litigation shall be entitled to all costs and reasonable attorney's fees incurred in connection with such action.

23. **Severability.** If any provision of this Agreement, or any portion thereof, is found by any court of competent jurisdiction to be unenforceable or invalid for any reason, such provision shall be severable and shall not in any way impair the enforceability of any other provision of this Agreement.

24. **Entirety of Contract.** This Agreement, including any documents expressly incorporated by reference whether or not attached hereto, constitutes the entire agreement between the parties relating to the subject of this Agreement and supersedes all previous agreements, promises, representations, understandings and negotiations, whether written or oral, among the parties with respect to the subject matter hereof.

25. **Each Party's Role in Drafting this Agreement.** Each party to this Agreement has had an opportunity to review this Agreement, confer with legal counsel regarding the meaning of this Agreement, and negotiate revisions to this Agreement. Accordingly, no party shall rely upon Civil Code Section 1654 in order to interpret any uncertainty in the meaning of this Agreement.

26. **Legal Status of Agreement as Non-Joint Powers Agreement.** This Agreement shall not be considered for any purposes as a Joint Powers Agreement between COUNTY and CITY under Government Code Section 6500, et. seq. CITY authorizes COUNTY to perform all services under this Agreement pursuant to Government Code Section 51301.

27. **Timeliness of Services Provided.** COUNTY shall use its best efforts to provide the services called for in this Agreement in a reasonably prompt manner. However, due to the nature of many of the services provided and the number of animals that may be at the Animal Shelter at any one time, all parties to this Agreement understand and agree that no guarantee can be made, or is intended to be made, with respect to the care and services provided any particular animal brought to the Animal Shelter from within the jurisdictional boundaries of CITY.

[Rest of Page Intentionally Left Blank]

IN WITNESS WHEREOF, this Agreement was executed by the parties hereto as of the date first above written.

CITY OF AMERICAN CANYON, a municipal corporation

JASON HOLLEY, CITY MANAGER

SUELLEN JOHNSTON, City Clerk

APPROVED AS TO FORM:

WILLIAM D. ROSS, City Attorney

"CITY"

NAPA COUNTY, a political subdivision of the State of California

RYAN GREGORY, Chair Board of Supervisors

"COUNTY"

APPROVED AS TO FORM Office of County Counsel By: *Jason M. Dooley* County Counsel Date: April 23, 2019	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS Date: 6/18/2019 Processed By: Deputy Clerk of the Board	ATTEST: JOSE LUIS VALDEZ Clerk of the Board of Supervisors By: Deputy

EXHIBIT "A"

SCOPE OF WORK

1. Objective

COUNTY shall operate and maintain the Napa County Animal Shelter and Adoption Center ("Animal Shelter") in a manner which satisfactorily:

(a) Supports the secure and sanitary temporary habitation, physical and behavioral health, medical treatment, adoption, placement or other disposition of permissible stray, impounded, unwanted or surrendered domestic animals, livestock, exotic pets and wildlife that originate from within the jurisdictional boundaries of CITY;

(b) Advocates for the general welfare of all animals and education about responsible pet ownership;

(c) Demonstrates and encourages the public toward practical measures for managing the animal population at-large through spay and neuter programs; and

(d) Provides all services in accordance with California Penal Code 597.1, California Food and Agriculture Code 32000 *et seq*, and sections 30503 and 31751.3, and all other state statutes and County ordinances governing animal shelters for care, physical and medical treatment, holding periods, placements, dispositions and record keeping.

2. Services

COUNTY shall render a spectrum of common animal shelter services, as operationally feasible, including but not limited to the following:

(a) Conduct initial behavioral, physical and medical needs assessments and seek appropriate veterinary care;

(b) Administer vaccinations and microchips, and effectuate the spaying and neutering of all dogs and cats transferred to the custody of the Animal Shelter for reasons other than temporary impounds or boards through the coordination of services with agencies and/or veterinarians licensed to perform such procedures;

(c) Accommodate impounded, stray, quarantined or temporarily boarded animals;

(d) Promote and coordinate animal adoptions via an application process through various outreach programs, events and during public walk-in operating hours;

(e) Arrange for the alternative placement of animals that require specialized or otherwise inaccessible care, or to optimize adoption probability;

(f) Perform humane euthanasia and disposal of remains at owner's request or in accordance with Section 6.04.230 of the Napa County Code of Ordinances;

(g) Manage a cat trap rental program; and

(h) Disseminate educational materials and information using assorted forms of media.

3. General Requirements for Operations

For the successful administration and operation of the Animal Shelter and to ensure daily delivery of promised services, COUNTY shall meet the following requirements:

(a) Staff. COUNTY shall maintain sufficient staff, volunteers and supervisory oversight thereof. All kennel staff shall possess valid certifications, education and

training mandated by the County of Napa and the State of California to perform appointed duties, including humane euthanasia and animal management. All volunteers shall be assigned only those tasks commensurate with their level of training and experience.

(b) Supplies. COUNTY shall provide animal care supplies, feed, and all other necessary provisions.

(c) Facilities and Equipment. COUNTY shall provide and maintain all facilities, infrastructure and equipment.

4. Organizational Controls

COUNTY and CITY agree to participate in strategic alignment and ongoing collaborative processes to achieve organizational goals.

(a) Annual Meetings. Authorized representatives of COUNTY and CITY shall meet, at minimum, once per year prior to April 1 for the purposes of establishing priorities, allocating fiscal, human and other resources, and analyzing critical elements of Animal Shelter operations for the subsequent fiscal year. Discussion topics shall include, but not be limited to: budgets, staffing, hours of operations, capital purchases, projects or repairs, policy implementation or revision, and any other matter that may have significant impact on the Animal Shelter or its resources.

(b) Annual Budget Approval and Adoption.

i. All budgets presented by COUNTY shall accurately represent COUNTY's good-faith estimate of all projected revenues and expenditures. Submitted budgets shall also be unambiguous and meet commonly accepted standards for substance and format.

ii. COUNTY shall consult with CITY to prepare and submit a comprehensive proposed annual budget to CITY no later than April 1.

iii. CITY shall respond to COUNTY with feedback regarding the proposed annual budget no later than April 15.

iv. The proposed annual budget shall be administratively approved as the "Annual Budget" no later than May 1 by an authorized representative from each party. Acceptable forms of approval include an original signature or email and shall not be unreasonably withheld.

v. If either party fails to provide feedback or approvals according to the timeline prescribed herein, the proposed annual budget shall be considered approved by the nonresponsive party and therein regarded as the Annual Budget.

vi. If any dispute remains unresolved by the May 1 administrative approval deadline, COUNTY shall adopt the proposed annual budget in the course of the regular County of Napa budget process, and applicable adjustments will be made following the resolution of the dispute.

vii. Delays, regardless of origin, in the adoption of the Annual Budget shall not preclude or restrict COUNTY from delivering the services described herein or cause any interruption in daily operations. CITY shall continue to compensate COUNTY in the manner set forth in Exhibit B.

(c) Budget Revisions.

i. COUNTY shall notify CITY in writing as soon as practical if the Annual Budget is projected to be either under-expended by a total equal to or greater than 10%, or over-expended by any amount during the active budgeting period.

ii. Notifications regarding over-expenditures shall be accompanied by a description of the event or circumstances causing such over-expenditures, an itemization of costs, and a recommended course of action to offset costs.

(d) Audits.

i. Upon reasonable notice, either party shall have the right to inspect and audit any records produced or maintained by the other party relevant to this Agreement, to the extent allowable by law.

5. Compliance with Government Code Section 7550

As required by Government Code section 7550, each document or report prepared by COUNTY for or under the direction of CITY pursuant to this Agreement shall contain the numbers and dollar amounts of the Agreement and all subcontracts under the Agreement relating to the preparation of the document or written report. The Agreement and subcontract dollar amounts shall be contained in a separate section of the document or written report. If multiple documents or written reports are the subject of the Agreement or subcontracts, the disclosure section may also contain a statement indicating that the total contract amount represents compensation for multiple documents or written reports.

EXHIBIT "B"

FUNDING FOR OPERATIONS, CAPITAL PROJECTS, IMPROVEMENTS AND ASSETS

Animal Shelter operations, capital projects, improvements and assets shall be funded by payments for services and contributions from participating municipal corporations ("Participants") as follows:

1. Operations

(a) Payment for Services. CITY agrees to pay COUNTY a percentage of budgeted net operating costs equal to CITY's population proportion of all Participants.

i. For purposes of this Agreement, "net operating costs" shall mean the total of budgeted expenses related to operational activities, including a 3% operational contingency, less actual revenue received from any source, other than payments for services from Participants during the specified time period and interest earned as a result of delinquent payments.

ii. CITY's population proportion shall be determined by the population figures in the most recent estimate published by the California Department of Finance (DOF) Demographic Research Unit.

iii. In the event actual expenditures are less than budgeted appropriations, CITY shall pay COUNTY the remainder of budgeted appropriations which shall be designated as fund balance.

(b) Fund Balance. Revenues received in excess of actual operating expenditures in a fiscal year shall be designated as fund balance.

i. Use of fund balance shall take precedence over increasing CITY's budgeted payment for services.

ii. The fund balance shall be appropriated and expended at COUNTY's discretion in the event the approved budgeted appropriations are projected to be or have been exhausted.

iii. The fund balance shall not exceed an amount greater than 60-days operating capital, unless a long-term expenditure plan has been approved.

(c) Additional Contributions to Fund Balance for Long-Term Expenditure Plans. CITY and COUNTY may agree to develop long-term expenditure plans for the purpose of acquiring specific and predetermined goods, assets, or services in future fiscal years if the cost for such items or services cannot be economically accommodated in a single fiscal year.

i. COUNTY shall develop long-term expenditure plans, as needed, and present them at the annual meeting for approval as part of the annual budget approval and adoption process.

ii. CITY's contribution amount for a long-term expenditure plan shall be determined at the time plans are approved.

iii. Long-term expenditure plans shall be limited to one-time purchases.

2. **Capital Projects, Improvements and Assets**

(a) Capital Reserve. CITY agrees to contribute to a Capital Reserve for the purpose of maintaining a fund balance which shall be used to finance capital projects or improvements, or for the purchase of capital assets.

i. CITY's contribution to the Capital Reserve shall be an amount equal to 3% of CITY's total payment for services for the current fiscal year.

ii. CITY and COUNTY may agree, by means of written approval from an authorized representative, to adjust the contribution amount at any point subsequent to the date of this Agreement in consideration of future capital expenditures or any other matter.

3. **Invoicing**

(a) Initial Invoice. COUNTY shall send an initial invoice to CITY no later than July 15th of each year for an amount equal to half of CITY's projected annual payment for services and contributions.

(b) Mid-Year Invoice. COUNTY shall send a mid-year invoice to CITY no later than January 15th of each year for an amount equal to half of CITY's projected annual payment for services and contributions.

(c) Year-End Invoice. COUNTY shall reconcile all operating expenditures and use fund balance to satisfy any cash deficits. In the event a deficit balance remains, COUNTY shall send an invoice to CITY no later than August 15th of each year for a percentage of the deficit balance equal to CITY's population proportion of all Participants.

(d) Payment Terms. CITY shall deliver payment to COUNTY for all invoices no later than thirty (30) days after date of invoice.

(e) Delinquent Payments.

i. COUNTY is entitled to recover interest on any payment that is not delivered according to the payment terms of this Agreement. Interest shall be calculated at the rate of interest paid by the Napa County Treasurer/Tax Collector for departments or entities participating in the pooled funds account for the period of time in which the payment is delinquent. Interest shall be applied from the last day of the month in which services were performed; and,

ii. COUNTY may take any appropriate action to collect delinquent payments as is authorized by law.

4. **Accounting Controls**

(a) Separation of Funds. The Napa County Auditor-Controller shall account for all revenues and expenses related to the terms and services of this Agreement in a separate enterprise fund.

(b) Separation of Accounts. The Napa County Auditor-Controller shall maintain separate accounts for operations and capital projects, improvements or assets.

(c) Earned Interest. All interest earned shall be designated as revenue and added to the fund balance of whichever fund carried the principal balance for which interest was accrued. Interest shall be calculated using the Napa County Treasurer-Tax Collector's interest allocation methodology.

CITY OF AMERICAN CANYON

Office of the City Clerk

MINUTE ORDER NO. 2022-

A MINUTE ORDER OF THE CITY COUNCIL APPROVING AN EXTENSION OF THE TERM OF THE PROFESSIONAL SERIVCES AGREEMENT WITH NAPA COUNTY FOR ANIMAL SHELTER SERVICES THROUGH JUNE 30, 2025, AGREEMENT NO. 200021B/2019-97

At their Regular Meeting on June 21, 2022, by a unanimous vote, the City Council approved for the City to continue with the existing Professional Services Agreement between the City and Napa County for Animal Shelter Services for an additional three years through June 30, 2025.

_____

Taresa Geilfuss City Clerk

TITLE

Watson Lane Annexation - CEQA Consultant Services

RECOMMENDATION

Adopt a Resolution appropriating $362,538 from the Economic Development Reserve and approving a Professional Services Agreement with Rincon Consultants in an amount not to exceed $362,538 for environmental review and consulting services in conjunction with the Watson Lane Annexation.

CONTACT

Jason Holley, City Manager

BACKGROUND & ANALYSIS

American Canyon is preparing an application to the Napa County Local Agency Formation Commission (LAFCO) to annex approximately 83 acres within its Sphere of Influence (SOI) and Urban Limit Line (ULL). The "affected territory" is located in the currently unincorporated area surrounding Watson Lane and bounded by the future Newell Drive extension on the north, Paoli Loop Road on the west, Napa Junction III shopping center to the south, and generally north and west of the Watson Ranch Project. The affected territory is located within the American Canyon Fire Protection District, and the City's Sewer and Water Service Area.

Prior to submitting the annexation application to LAFCO, the City will amend its General Plan land uses and "pre-zone" the affected territory and conduct an Environmental Review per the California Environmental Quality Act. In 2019, the City solicited proposals from qualified firms to complete the process for environmental review that complies with the and the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. Although the City-initiated effort was put on hold for the past 3 years while the landowners undertook their own efforts, sufficient progress never materialized, and staff now recommends re-starting the efforts.

As shown in Attachment 2, the affected territory consists of four distinct areas:

- Area 1: Former "Paoli Property" now owned by AC-1, LLC is a greenfield site bisected by the North Slough. The property is undeveloped except for a farmhouse and accessory buildings. The planned Newell Drive right-of-way will extend across the northern property boundary.

- Area 2: An older rural estate residential neighborhood of 13 lots. The lots vary in size from 1 acre to 10 acres with most between two to three acres. The southernmost parcel in this area is not residential - it has a conditional use permit issued by Napa County for outdoor storage. Annexing this property is necessary to avoid creating an unincorporated "island." The property is currently served by City potable water. Most properties do not have sewer service. Annexing the property into the city will facilitate the neighborhood's ability to secure sewer service.

- Area 3: The "Gonsalves Property" is a greenfield site with outdoor truck and material storage. The Gonsalves family owns the 6- acre parcel to the south, which was annexed into the City in 2010. The planned Newell Drive right-of-way will bisect this property as it curves south to meet the northern limits of the planned Newell extension in Watson Ranch.

- Area 4: The "UPRR Property" consists of railroad right-of-way. Annexing this property is necessary to avoid creating an unincorporated "Island."

Pre-annexation Agreement in Support of the Newell Drive Extension
The annexation property is in the path of a planned extension of Newell Drive, which is intended to serve as an "East Side Connector" that provides a parallel alternative Highway 29. Annexing the property will facilitate City control over the Newell Drive right-of-way. Specifically, on June 18, 2019, the City Council approved a "Pre-annexation Agreement" that provides for the dedication of road right-of-way upon completion of annexation of the land within Area 1.

Planning and Zoning

Napa County General Plan
The Napa County General Plan Agriculture and Land Use Element acknowledges the need for industrial land to support the agricultural industry and the potential for continuing annexations by the incorporated cities and town (see Napa County General Plan Page AG/LU-8, June 4, 2013).
The Napa County General Plan designates the majority of the property as Industrial. The UPRR Right-of-Way and Gonsalves properties are designated Agriculture-Watershed. See Napa County General Plan Page AG/LU-53, June 23, 2009 and supporting policies.

American Canyon General Plan and Zoning
The existing General Plan land use designations include Agriculture with a Special Study overlay, Residential Estate and Town Center. The proposed General Plan Amendment would revise the Agriculture designations to "Industrial." The Residential Estate and Town Center designations would remain unchanged. Currently, lands within Areas 1, 2 & 4 not "pre-zoned", while the lands within Area 3 have a "Town Center" (TC) pre-zoning designation. The lands within Area 2 would receive a "Residential Estate" (RE) zoning designation consistent with the General Plan. The lands within Area 1 would receive a new zoning designation of "Paoli Light Industrial" (PLI). The industrial property west of the North Slough would also receive a "Paoli Specialty Commercial Overlay" (PCS). The Light

Industrial zoning property in the City located between SR-20 and Paoli Loop Road would be rezoned with the PLI and PCS zoning designations. The lands within Areas 4 would be prezoned with a Railroad Right-of-Way (RR:RW) zoning designation.

Napa County Airport Land Use Compatibility Plan
General Plan Amendments and Prezoning applications must be reviewed by the Napa County Airport Land Use Commission (ALUC) for compatibility with the Napa County Airport Land Use Compatibility Plan (Compatibility Plan). Except for the southern end of the Railroad Right-of-Way, the Compatibility Plan designates the entire annexation area as "Zone D". In Zone D, Industrial uses are "Normally Acceptable". However, existing residential uses on Watson Lane are "Not Normally Acceptable."

Residential uses along Watson Lane predate County adoption of the Compatibility Plan. The County has reconciled the residential uses on Watson Lane with the Compatibility Plan by allowing residential uses to continue. However, in an effort to limit the number of additional residential homes constructed on Watson Lane, the County has not permitted any subdivision that increases the number of residential parcels.

The proposed General Plan and Pre-zoning would establish a minimum 1-acre lot size that would allow some lots to be subdivided which would increase the number of potential residential dwelling units on Watson Lane.

Project Milestones and Next Steps
A complete LAFCO annexation application must include a variety of technical documents. Some of these are listed below:

Preannexation Agreement (Approved) - The Preannexation Agreement with Cecil Paoli is proposed to resolve application funding, environmental review, and land use issues.

General Plan Designations (Drafted) - The Agriculture designations in the Paoli Property and portions of Watson Lane are proposed be revised to an Industrial Land Use Designation. No change is required for the Gonsalves Property. The Watson Lane Property retains its Rural Estate General Plan designation except for the approximately 9 vacant acres at the rear of 254 Watson Lane and 260 Watson Lane. The designation for these 9 acres is Industrial to match the Paoli Property.

Prezoning (Drafted) - Prezoning has been drafted to implement the proposed General Plan land uses for all properties. The Paoli Property is designated Paoli Light Industrial east of the North Slough and Paoli Light Industrial with a Commercial Overlay west of the North Slough. The Gonsalves Property was prezoned Town Center as part of the 2008 Urban Limit Line citizen initiative.

Property Tax Sharing Agreement (Drafted) - A Property Tax Sharing Agreement with Napa County will need to be negotiated. A Property Tax Sharing Agreement has been drafted.

Environmental Review consistent with LAFCO annexation policy (Current activity) - Environmental review is necessary to evaluate the revised General Plan and Prezoning and the Annexation application. A more detailed schedule of the environmental review is shown below:

- Publish Notice of Draft Environmental Impact Report (DEIR) Notice of Preparation – August 2022
- Public DEIR scoping comment period – August to September (30 days)
- Public DEIR scoping meeting – Mid-August
- Publishes DEIR – December
- Public comment period on DEIR – Early December to Mid-January 2023 (45 days)
- City publishes Final EIR – Mid-March
- City approval of project – Mid April

Thereafter, future tasks include: City Council Resolution of Annexation Support; Consistency with Napa Airport Compatibility Plans; Submittal of completed LAFCO application.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Economic Development and Vitality: "Attract and expand diverse business and employment opportunities."

FISCAL IMPACT

The Recommended Action will reduce the balance of the General Fund Economic Development Reserve from $1,000,00 to $637,462. Beginning with the FY 24/25 Budget, the Economic Development Reserve will resume increasing in incremental amounts of $100,000 per fiscal year until the target of $1,000,000 is reached.

The annexation and eventual re-development of properties within the "Affected Territory" will increase the City's property tax revenue. In addition, staff anticipates a future City Council item to establish a new development fee that would help the City recover costs of the annexation by the benefitting property owners/developers.

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

ATTACHMENTS:

1. Resolution Rincon Consultants with Exhibit A - Rincon Consultants Agreement
2. Watson Lane Map

RESOLUTION NO. 2022-_____

ADOPT A RESOLUTION APPROPRIATING $362,538 FROM THE ECONOMIC DEVELOPMENT RESERVE AND APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH RINCON CONSULTANTS IN AN AMOUNT NOT TO EXCEED $362,538,000 FOR ENVIRONMENTAL REVIEW AND CONSULTING SERVICES IN CONJUNCTION WITH THE WATSON LANE ANNEXATION.

WHEREAS, American Canyon is preparing an application to the Napa County Local Agency Formation Commission (LAFCO) to annex approximately 83-acres of unincorporated land within its existing Sphere of Influence and Urban Limit Line (Watson Lane Annexation); and

WHEREAS, the "affected territory" is located in the currently unincorporated area surrounding Watson Lane and bounded by the future Newell Drive extension on the north, Paoli Loop Road on the west, Napa Junction III shopping center to the south, and generally north and west of the Watson Ranch Project; and

WHEREAS, the affected territory is located within the American Canyon Fire Protection District, and the City's Sewer and Water Service Area; and

WHEREAS, prior to submitting the annexation application to LAFCO, the City will amend its General Plan land uses and "pre-zone" the affected territory and conduct an Environmental Review per the California Environmental Quality Act (CEQA); and

WHEREAS, in 2019, the City solicited proposals from qualified firms to complete the process for environmental review that complies with the and the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000; and

WHEREAS, City staff has determined Rincon Consultants is most qualified consultant to prepare the CEQA reviews.

NOW, THEREFORE BE IT RESOLVED THAT the City Council of the City of American Canyon hereby appropriates $362,538 from the General Fund Economic Development Reserve.

NOW, THEREFORE BE IT FURTER RESOLVED THAT the City Council of the City of American Canyon hereby approves a Professional Services Agreement with Rincon Consultants in an amount not to exceed $362,538 for environmental review and consulting services in conjunction with the Watson Lane Annexation.

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 21st day of June 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Leon Garcia, Mayor

ATTEST:

_____
_ Taresa Geilfuss, CMC, City Clerk

APPROVED AS TO FORM:

_____
William D. Ross, City Attorney

Attachments:

Exhibit A – Professional Services Agreement with Rincon Consultants

CITY OF AMERICAN CANYON AGREEMENT NO. _____

CITY OF AMERICAN CANYON
STANDARD AGREEMENT
FOR INDEPENDENT CONTRACTOR SERVICES

THIS AGREEMENT (hereinafter referred to as "Agreement") is made and entered into this 3rd day of May, 2022, by and between the City of American Canyon ("CITY"), a Municipal Corporation and Rincon Consultants, Inc. ("CONTRACTOR"), who agree as follows:

RECITALS

WHEREAS, City desires to have certain services provided as set forth in Exhibit A, attached and incorporated by this reference; and,

WHEREAS, Contractor represents that it is qualified and able to perform services; and,

WHEREAS, Contractor is agreeable to providing the services on the terms and conditions hereinafter set forth.

NOW THEREFORE, the parties agree as follows:

1. **Term of Agreement**: The Term of this Agreement shall extend from May 17, 2022. ("Commencement Date") to June 30, 2023 (the "Termination Date").

2. **Contractors Services**. Contractor shall perform the services describe in Exhibit A ("Scope of Work" and/or "Services") to the full satisfaction of City.

3. **Time of Performance**. Contractor shall perform the Services on or by the Termination Date set forth in Agreement section 1, unless extended in writing by the parties pursuant to the terms of this Agreement.

4. **Compensation**. City agrees to compensate Contractor, and Contractor agrees to accept in full satisfaction for the Services required by this Agreement the consideration set forth in Exhibit B, attached and incorporated by this reference ("Payment"). City shall pay Contractor in accordance with the schedule of payment set forth in Exhibit B.

5. **Independent Contractor**. Contractor is and shall at all times remain, as to City, a wholly independent contractor. Neither City nor any of its agents shall have control over the conduct of Contractor or any of Contractor's employees, except as set forth in this Agreement. Contractor shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City.

6. **Assignment**. Contractor shall not assign or attempt to assign any portion of this Agreement without prior written approval by City.

7. **Responsible Principal of Contractor**: The Responsible Principal of the Contractor is Deanna Hansen who shall be the individual responsible for Contractor's obligations under this Agreement and shall service as principal liaison between City and Contractor. Designation of another Responsible Principal by Contractor shall not be made without the prior written consent of City.

8. **Personnel**. Contractor represents that it has, or shall secure at its own expense, all personnel required to the perform Contractor's services under this Agreement. Contractor shall assign only competent personnel. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the removal of any such persons, Contractor shall, immediately upon receiving notice from City of such desire of City, cause the removal of such person or persons.

    a. Employment Eligibility. Contractor shall ensure that all employees of Contractor and any subcontractor retained by Contractor in connection with this Agreement have provided the necessary documentation to establish identity and employment eligibility as required by the Immigration Reform and Control Act of 1986, any amendments thereto and all applicable labor laws in effect at the time of this Agreement. Failure to provide the necessary documentation will result in the termination of the Agreement as required by the Immigration Reform and Control Act of 1986.

9. **Changes to Scope of Work.** City may, by written notice, initiate any change to the Scope of Work. A corresponding equitable change in the Payment of this Agreement will be made for each change ordered as mutually agreed upon by the parties in writing.

10. **Interests of Contractor.** Contractor affirms that it presently has no interest and shall not have any interest, direct or indirect, which would conflict in any manner with the performance of the Services contemplated by this Agreement.

11. **Responsibility of Contractor.** Contractor shall take all responsibility for the work, shall bear all losses and damages directly or indirectly resulting to Contractor or any subcontractor, to the City, its elected and appointed officials, officers, attorneys, agents, and employees and each of them from any and all loss or damage on account of the performance or character of the work, unforeseen difficulties, accidents, occurrences or other causes predicated on active or passive negligence of the Contractor or of any subcontractors.

12. **Insurance.** Contractor agrees to have and maintain the policies set forth in Exhibit C entitled "INSURANCE REQUIREMENTS," which is attached and incorporated by this reference. All policies, endorsements, certificates, and/or binders shall be subject to approval by the City as to form and content. These requirements are subject to amendment or waiver only if so approved in writing by the City. A lapse in any required insurance coverage during this Agreement shall be a breach of this Agreement.

a. Contractor shall procure and maintain for the duration of this Agreement insurance as set forth in Exhibit C, attached and incorporated by this reference. The cost of such insurance shall be included in the Contractor's bid.

b. Contractor agrees to maintain in force at all times during the performance of the Scope of Work under this Agreement, workers' compensation insurance as required by law.

c. Contractor agrees to include with all subcontractors in their subcontract the same requirements and provisions of this Agreement including the indemnity and insurance requirements to the extent they apply to the scope of the subcontractor's work. Subcontractors hired by Contractor agree to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement and any other applicable contract documents. Subcontractor further agrees to include these same provisions with any sub-subcontractor. A copy of the Indemnity and Insurance provisions in this Agreement will be furnished to the subcontractor upon request. The General Contractor shall require all subcontractors to provide a valid certificate of insurance and the required endorsements included in the Agreement prior to commencement of any work and will provide proof of compliance to the City.

d. Contractor shall require each of its subcontractors to maintain insurance coverage which meets all of the requirements of this Agreement.

e. The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California.

f. Contractor agrees that if it does not keep the aforesaid insurance in full force and effect, City may terminate this Agreement.

g. At all times during the term of this Agreement, Contractor shall maintain on file with the City a certificate or certificates of the required insurance as set forth in Exhibit C showing that the required insurance policies are in effect in the required amounts.

h. It shall be a requirement under this Agreement that any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements and/or limits shall be available to the additional insured. Furthermore, the requirements for coverage and limits shall be (1) the minimum coverage and limits specified in this Agreement; or (2) the broader coverage and maximum limits of coverage of an insurance policy or proceeds available to the named Insured; whichever is greater.

13. **Indemnification**. To the fullest extent permitted by law Contractor shall indemnify, defend and hold harmless City, its elected and appointed officials, officers, attorneys, agents, employees, volunteers and each of them ("City indemnitees"), from and against any and all

causes of action, claims, liabilities, obligations, judgments, damages, loss, expenses, and costs of every nature, including reasonable legal counsels' fees and costs of litigation ("claims") arising out of or in connection with Contractor's negligent performance of its obligations under this Agreement or out of the operations conducted by Contractor or its failure to comply with any of its obligations contained in this Agreement, including the City's active or passive negligence, except for such loss or damage arising from the active or sole negligence or willful misconduct of the City. In the event the City indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Contractor's performance of this Agreement, the Contractor shall provide a defense to the City indemnitees, or at the City's option, reimburse the City indemnitees their costs of defense, including reasonable legal counsels' fees incurred in defense of such claims.

a. **General.** This obligation to indemnify and defend City as set forth herein is binding on the successors, assigns, or heirs of Contractor and shall survive the termination of this Agreement or this section. By execution of this Agreement, Contractor acknowledges and agrees that it has read and understands the provisions hereof and that this section is a material element of consideration. The parties agree that if any part of this Indemnification is found to conflict with applicable laws, such part shall be unenforceable only insofar as it conflicts with said laws, and that this indemnification shall be judicially interpreted and rewritten to provide the broadest possible indemnification legally allowed and shall be legally binding upon Contractor.

b. **Survival**. Contractor and any subcontractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law.

c. **No Limitation by Insurance Obligations**. The defense and indemnification obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.

d. **Scope**. This Section shall in no event be construed to require indemnification by Contractor to a greater extent than permitted under the public policy of the State of California.

14. **Termination.**

a. In addition to any other rights of termination and suspension set forth in this Agreement or at law, either party may terminate this Agreement with or without cause by providing ten (10) days' notice in writing to the other party.

b. The City may terminate this Agreement at any time without prior notice in the event that Contractor commits a material breach of the terms of this Agreement.

c. In the event of termination of this Agreement by City, due to no fault or failure of performance by Contractor, Contractor shall be paid full compensation for all

services performed by Contractor, in an amount to be determined as follows: For work done in accordance with the terms and provisions of this Agreement, Contractor shall be paid an amount equal to the amount of services performed prior to the effective date of termination or cancellation; provided, in no event shall the amount of money paid under the foregoing provisions of this paragraph exceed the amount which would be paid to Contractor for the full performance of the Scope of Work under this Agreement.

d. Upon termination, this Agreement shall become of no further force or effect and all parties shall be discharged from their duties and obligations under this Agreement. Notwithstanding, the provisions of this Agreement concerning retention of records, City's rights to material produced, confidential information, Contractor's responsibility, indemnification, insurance, dispute resolution, litigation, and jurisdiction and severability shall survive termination of this Agreement.

15. **Notice.** All notices that are required either expressly or by implication to be given by one party to the other under this Agreement shall be signed for Contractor by its Responsible Principal and for City by the City Manager, or, for either party, by such officer as it may, from time to time, be authorized to so act. All such notices shall be deemed to have been given if delivered personally or if enclosed in a properly addressed envelope and deposited in a United States Post Office for delivery by registered or certified mail or overnight express carrier. Unless and until formally notified otherwise, all notices shall be addressed to the parties at their addresses as follows:

Contractor shall address notices to:

City Clerk
City of American Canyon
4381 Broadway, Suite 201
American Canyon, CA 94503

City shall address notices to:
Rincon Consultants, Inc.
449 15th Street, Suite 303
Oakland, CA 94612

16. **Prevailing Wages.** In accordance with the provisions of sections 1770 *et seq.* of the California Labor Code, the Director of Industrial Relations of the State of California has determined the general prevailing rate of wages applicable to the work to be done. Contractor will be required to pay all persons employed on the project by the Contractor's sums not less than the sums set forth in the documents entitled "General Prevailing Wage Determination made by the Director of Industrial Relations pursuant to California Labor Code, part 7, Chapter 1, Article 2, sections 1770, 1773, 1773.1." These documents may be obtained from the State of California.

17. **Compliance with Laws.**

a. In General. Contractor shall observe and comply with all laws, policies, general rules and regulations established by City and shall comply with the common law and all laws, ordinances, codes and regulations of governmental agencies, (including federal, state, municipal and local governing bodies) applicable to the performance of the Scope of Work hereunder, including, but not limited to, all provisions of the Occupational Safety and Health Act of 1979 as amended.

b. Labor Laws: Contractor shall comply with and adhere to all applicable labor laws, including, but not limited to, alien labor, prevailing wages, etc. Contractor shall comply with all applicable provisions of the California Labor Code.

c. Drug-free Workplace. Contractor's employees and subcontractors shall comply with the City's policy of maintaining a drug-free workplace. Neither Contractor nor Contractor 's employees and/or subcontractors shall unlawfully manufacture, distribute, dispense, possess or use controlled substances, as defined in 21 U.S. Code section 812, including marijuana, heroin, cocaine, and amphetamines, at any facility, premises or worksite used in any manner in connection with performing services pursuant to this Agreement. If Contractor or any employee or subcontractor is convicted or pleads *nolo contendere* to a criminal drug statute violation occurring at such a facility, premises, or worksite, the Contractor shall notify the City within five (5) days.

d. Discrimination Prohibited. During the performance of this Agreement, Contractor and its subcontractors shall not unlawfully discriminate, harass or allow harassment, against any employee or applicant for employment because of sex, sexual orientation, race, color, religious creed, marital status, denial of family and medical care leave, ancestry, national origin, medical condition (cancer/genetic characteristics), age (40 and above), disability (mental and physical) including HIV and AIDS, denial of pregnancy disability leave or reasonable accommodation. Contractor and subcontractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, §12900 *et seq*.) and the applicable regulations promulgated thereunder (Cal. Code Regs, tit. 2, §7285.0 *et seq*.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code, §12990 (a)–(f), are incorporated into this Agreement by reference and made a part hereof as if set forth in full (Cal. Code Regs, tit. 2, §7285.0 *et seq*.). Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

e. Harassment Prohibited. Contractor and Contractor's employees and subcontractors shall comply with the City's Workplace Harassment and Discrimination Policy.

f. Illness and Injury Prevention Program (IIPP). Contractor shall provide the City with a copy of their IIPP to show compliance with CalOSHA.

g. Licenses and Permits. Contractor represents and warrants to City that it has all licenses, permits, qualifications and approvals of whatsoever nature which are legally required for Contractor to practice its profession. Contractor represents and warrants to City that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals which are legally required for Contractor to practice its profession. Contractor shall secure and maintain a business license with the City during the term of this Agreement.

18. **Facilities and Equipment:** Except as set forth in Exhibit D ("Facilities and Equipment"), Contractor shall, at its sole cost and expense, furnish all facilities and equipment, which may be required for completing the Scope of Work pursuant to this Agreement. City shall furnish to Contractor only the facilities and equipment listed in Exhibit D according to the terms and conditions set forth in Exhibit D.

19. **Special Conditions.**
    a. _____
    b. _____
    c. _____

20. **Exhibits.** All exhibits referred to in this Agreement are attached and incorporated by this reference.

21. **Benefits and Taxes.** Contractor shall not have any claim under this Agreement or otherwise against City for seniority, vacation time, vacation pay, sick leave, personal time off, overtime, health insurance, medical care, hospital care, insurance benefits, social security, disability, unemployment, workers compensation or employee benefits of any kind. Contractor shall be solely liable for and obligated to pay directly all applicable taxes, including, but not limited to, federal and state income taxes, for which Contractor shall indemnify and hold City harmless from any and all liability that City may incur because of Contractor's failure to pay such taxes. City shall have no obligation whatsoever to pay or withhold any taxes on behalf of Contractor.

22. **Dispute Resolution.** Should any dispute arise concerning any provisions of this Agreement, or the parties' rights and obligations hereunder, the parties shall meet and confer in an attempt to resolve the dispute. Prior to commencing any legal action, the complaining party shall provide to the other party thirty (30) days' written notice of the intent to take such action; provided that such notice shall not be required where a delay in commencing an action would prejudice the interests of the party that intends to file suit. During the

thirty (30) day notice period, the parties shall meet and confer in an attempt to resolve the dispute. Except as specifically provided, nothing herein in intended to waive or abridge any right or remedy that either party may have.

23. **Default and Remedies.**

    a. Events of Default. Each of the following shall constitute an event of default hereunder:

        i. Failure to perform any obligation under this Agreement and failure to cure such breach immediately upon receiving notice of such breach, if the breach is such that the City determines the health, welfare, or safety of the public is immediately endangered; or

        ii. Failure to perform any obligation under this Agreement and failure to cure such breach within fifteen (15) days of receiving notice of such breach, if the breach is such that the City determines that the health, welfare, or safety of the public is not immediately endangered, provided that if the nature of the breach is such that the City determines it will reasonably require more than fifteen (15) days to cure, Contractor shall not be in default if Contractor promptly commences the cure and diligently proceeds to completion of the cure.

    b. Remedies upon Default. Upon any Contractor default, City shall have the right to immediately suspend or terminate the Agreement, seek specific performance, contract with another party to perform this Agreement and/or seek damages including incidental, consequential and/or special damages to the full extent allowed by law.

24. **Attorneys' Fees.** In the event any legal action is commenced to enforce this Agreement, the prevailing party is entitled to reasonable attorney's fees, costs, and expenses incurred.

25. **Documents and Records.**

    a. Property of City. All reports, data, maps, models, charts, studies, surveys, photographs, memoranda or other written documents or materials prepared by Contractor pursuant to this Agreement shall become the property of City upon completion of the work to be performed hereunder or upon termination of this Agreement.

    b. Retention of Records. Until the expiration of five (5) years after the furnishing of any services pursuant to this Agreement, Contractor shall retain and, upon written request by City, make available to the City or any party designated by the City this Agreement, and such books, documents and records of Contractor and subcontractor that are necessary or convenient for audit purposes to certify the nature and extent of the reasonable cost of services to City.

26. **Inspection of Books and Records.** During regular office hours, each of the parties hereto and their duly authorized representatives shall have the right to inspect and make copies of any books, records, or reports of the other party pertaining to this Agreement or matters related hereto. Each of the parties hereto shall maintain and make available for such inspection accurate records of all of its costs, disbursements and receipts with respect to its activities under this Agreement.

27. **Confidential Information.** Contractor shall hold any confidential information received from City in the course of performing this Agreement in trust and confidence and will not reveal such confidential information to any person or entity, either during the term of the Agreement or at any time thereafter. Upon expiration of this Agreement, or termination as provided herein, Contractor shall return materials which contain any confidential information to City. Contractor may keep one copy for its confidential file. For purposes of this section, confidential information is defined as all information disclosed to Contractor which relates to City's past, present, and future activities, as well as activities under this Agreement, which information is not otherwise of public record under California law.

28. **Successors and Assigns.** This Agreement and all of its provisions shall apply to and bind the successors and assigns of the parties hereto.

29. **Waiver.** Any waiver at any time by either party hereto of its rights with respect to a default or any other matter arising in connection with this Agreement shall not be deemed to be a waiver with respect to any other default or matter.

30. **Modifications.** This Agreement may not be modified orally or in any manner other than by an agreement in writing signed by both parties.

31. **Agreement Interpretation.** Each party to this Agreement has had an opportunity to review the Agreement, confer with legal counsel regarding the meaning of the Agreement, and negotiate revisions to the Agreement. Accordingly, neither party shall rely upon Civil Code section 1654 in order to interpret any uncertainty in the meaning of the Agreement.

32. **Entire Agreement.** This Agreement, including all documents incorporated herein by reference, comprises the entire integrated understanding between the parties concerning the subject matter described herein.

33. **Jurisdiction and Severability.** This Agreement shall be governed and construed in accordance with California law. The venue for any legal action in State court filed by a party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Superior Court of California, County of Napa. The venue for any legal action in Federal court filed by a party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement within the jurisdiction of the Federal courts shall be the Northern District of California. The appropriate venue for arbitration, mediation or similar legal proceeding under this Agreement shall be in Napa County, California; however nothing in this Agreement section shall obligate a party to

submit to arbitration any dispute arising under this Agreement. If any term or provision of this Agreement shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement shall not be affected.

34. **Signatures.** The individuals executing this Agreement represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this Agreement on behalf of the respective legal entities of Contractor and City.

IN WITNESS WHEREOF, City of American Canyon and Contractor do hereby agree to the full performance of the terms set forth herein.

CONSULTANT

BY: _____
Deanna Hansen
Executive Vice President

DATE: _____

CITY OF AMERICAN CANYON

BY: _____
Jason B. Holley
City Manager

DATE: _____

APPROVED AS TO FORM:

BY: _____
William D. Ross
City Attorney

DATE: _____

APPROVED AS TO BUDGET AUTHORITY:

BY: _____
Lincoln Bogard
Finance Director

DATE: _____

APPROVED AS TO INSURANCE:

BY: _____
William D. Ross
City Attorney

DATE: _____

Attachments:
Exhibit A – Scope of Work
Exhibit B – Payment and Schedule of Payments
Exhibit C – Insurance Requirements
Exhibit D – Facilities and Equipment

EXHIBIT A
SCOPE OF WORK

Contractor shall complete the attached Scope of Work.

Rincon Consultants, Inc.
449 15th Street, Suite 303
Oakland, California 94612

510 834 4455

info@rinconconsultants.com
www.rinconconsultants.com

April 29, 2022
Project Number 19-08743

Jason B. Holley, City Manager
City of American Canyon
4381 Broadway Street, Suite 201
American Canyon, California 94503

Subject: Proposal for Watson Lane Annexation – CEQA Consultant Services

Dear Mr. Holley:

The **City of American Canyon (City)** is seeking a consultant to assist with California Environmental Quality Act (CEQA) compliance in support of an annexation application. The City has determined the appropriate CEQA document would be an Environmental Impact Report (EIR) and that it should be able to streamline future projects. The EIR must contain robust analyses and carefully worded mitigation measures to ensure a more efficient process for those projects. The EIR must also be sufficient for the Napa County Local Agency Formation Commission (LAFCo) process.

Rincon Consultants, Inc. has been guiding cities in complying with CEQA and entitlement processes for almost 25 years. Our project managers and analysts are skilled at assisting agencies with meeting the legal requirements of CEQA while making the process useful for the applicant and the community. We believe that our expertise, enhanced through the ongoing provision of planning and environmental consulting services in Napa County and throughout northern California and statewide, affords us a unique understanding of, and sensitivity to, the broad range of issues associated with a programmatic analysis of this scale. We are experts in programmatic CEQA documents, including for General Plans, Specific Plans, and Regional Transportation Plans/Sustainable Community Strategies, and employ a technique in preparing EIRs such that program EIR serves as the first-tier environmental analysis that will assist in streamlining and possibly exempting future projects from CEQA. In addition, we have teamed with **GHD Inc.**, whom we have teamed with on numerous programmatic CEQA analysis projects in the past, to provide comprehensive transportation analysis for this project.

Scope of Work

Project Understanding

The City is preparing an application to the Napa County Local Agency Formation Commission (LAFCO) to annex approximately 83 acres within the Sphere of Influence. Sean Kennings with LAK Associates is managing the project on behalf of the City. The proposed annexation is consistent with the voter-initiated "Urban Limit Line" and 2008 Urban Limit Line Memorandum of Understanding with Napa County. In December 2018, the Napa County LAFCO approved a Municipal Services Review that affirmed the City's SOI boundary. The project site is located in the City's Sewer and Water Service Area; however, most of the parcels are not serviced by the City's sewer system. The annexation will allow those parcels to obtain sewer service. In addition, the parcels are located within the American Canyon Fire Protection District boundary.

As shown in the General Plan Circulation Element, Newell Drive provides a north-south alternative to the highway along the east side of the city. The Watson Ranch Specific Plan extends Newell Drive from its current terminus at the northern edge of Vintage Ranch to the northern limits of the Watson Ranch Project. Annexing the project area along the future roadway alignment will enable the City to facilitate construction of Newell Drive from the northern edge of Watson Ranch to the highway.

All of the Watson Lane property is located in Zone D of the Napa Airport Land Use Plan. Napa County, the current land use authority for this property, recognizes that the Watson Lane neighborhood predates Zone D. In recognition of this special condition, the County allows existing homes to be renovated and new homes built on vacant parcels, but limits residential growth by not allowing subdivisions that create additional parcels.

Prior to LAFCO approval of the annexation, the City must comply with CEQA for the entire project, and that environmental review must be consistent with LAFCO annexation policy. To comply with CEQA for the annexation, Rincon proposes to prepare a Program EIR pursuant to CEQA Guidelines Section 15168 to analyze the environmental impacts as described below. **This will allow the City to streamline future development as it will be allowed by-right on the sites analyzed in the Program EIR.** Although the legally required contents of a Program EIR are technically the same as those of a project EIR, Program EIRs are, by necessity, more general and may contain a broader discussion of impacts, alternatives, and mitigation measures than a project EIR. A Program EIR may be prepared on a series of actions that may be characterized as one large project. Use of a Program EIR would provide the City with the opportunity to consider broader alternatives and program-wide mitigation measures and greater flexibility to address environmental issues and/or cumulative impacts of the proposed project on a comprehensive basis. Once a Program EIR has been certified, subsequent activities within the annexed area, in this case future projects, may be evaluated to determine what, if any, additional CEQA documentation needs to be prepared. If the Program EIR addresses the project's effects as specifically and comprehensively as possible, many subsequent activities could be found to be consistent with the Program EIR mitigation parameters and additional environmental documentation may not be required (CEQA Guidelines Section 15168(c)). In this case, the Program EIR serves a valuable purpose as the first-tier environmental analysis that will assist in streamlining and possibly exempting future projects from CEQA with the idea that the Program EIR can be used for such exemptions when projects are consistent with the new zoning and land use designations. We assume the City will provide land-plan and development assumptions/pre-zoning for parcels within the project area. These will be included in the project description and the subject to of the environmental analysis.

The specific issue areas to address in the environmental analysis are broad and diverse, ranging from agricultural and biological resources, to expansion of utilities and service systems on the annexed parcels. Of course, traffic will be a concern as the annexed area becomes built out. To that end, Rincon has retained **GHD** to prepare a transportation analysis to evaluate the change in transportation impacts under the existing and cumulative transportation conditions. GHD is very familiar with the City of American Canyon, having processed a number transportation studies for the City over the years, including multiple phases of the Napa Junction commercial project and the last Circulation Element Update of the General Plan. GHD also originally developed and still have the City of American Canyon Citywide Traffic Model that the City is requesting to be used for this project.

Task 1 Project Initiation

We will initiate the project with a virtual kick-off meeting that will convene City staff and the Rincon team to introduce the project, clarify the scope of work/process, establish methods of communication, and refine the project schedule. We will conduct a site visit after the kick-off meeting.

Deliverables

1. Kick-off meeting agenda and notes
2. Finalized and agreed upon project schedule

Task 2 Review Existing Information Sources

We will review all relevant documents as listed in the Request for Proposals, as well as any other data sources needed for technical analyses.

Task 3 Prepare a Notice of Preparation (NOP)

Rincon will draft a Notice of Preparation (NOP) in consultation with City staff. The NOP is intended to alert other public agencies about the undertaking, and to solicit their input on the scope of the project. The NOP will consist of a one-page form letter with a brief description of the scope of the project, a map of the proposed annexation area, and instructions for submitting comments. We anticipate most of the environmental issues will need to be addressed in the EIR, and therefore, we have not scoped to prepare an Initial Study at this stage. Rincon will submit a final PDF copy of the NOP to City staff for posting on its website and for distribution to public agencies. Rincon will upload the NOP and Notice of Completion (NOC) with the State Clearinghouse/Office of Planning and Research on behalf of the City. Rincon will assist the City in conducting a scoping meeting and will prepare a summary table of comments received at that meeting and in writing.

Deliverables

1. 1 electronic copy of Administrative Draft Notice of Preparation (MS Word)
2. 1 electronic copy of Final Notice of Preparation (Adobe Acrobat)
3. 15 hardcopies of final NOP and 1 electronic copy of Notice of Completion uploaded to the State Clearinghouse
4. Summary table of scoping comments

Task 4 Administrative Draft EIR

Rincon will prepare an Administrative Draft EIR (ADEIR) in compliance with CEQA requirements, that summarizes the comments on the NOP, and summarizes information from other relevant documents completed by the City in recent years.

Each topical section in the environmental analysis will be introduced with a brief statement of its context in the ADEIR.

The setting for each topical section will describe existing conditions relevant to the topic and provide the groundwork for impact analysis. Rincon will clearly state the thresholds used to determine the significance of project impacts and will include thresholds in the CEQA Guidelines, Appendix G, as well as

existing regulatory standards, if applicable. Rincon will identify impacts and prepare mitigation measures to reduce significant impacts to a less-than-significant level, when feasible. For each potentially significant impact identified in the ADEIR, Rincon will identify mitigation measures to avoid or reduce identified impacts.

To prepare an ADEIR that meets the needs of the City and regulatory requirements of the State, the ADEIR will comprise the following sections:

1. **Executive Summary.** This section will provide a summary of the entire EIR, including a summary of impacts and mitigation measures in matrix format.
2. **Introduction and Environmental Setting.** The introduction will describe the purpose of the EIR, the scope of issues to be addressed, and present the organization of the report. This section will include a discussion of areas where the project was found to have no impacts (such as mineral resources, and any other section found to have no impact).
3. **Project Description.** The project description will contain the City objectives for the project; a summary of goals, policies, programs, and development regulations; and graphical depiction of the proposed housing sites.
4. **Analysis, Impacts, and Mitigation Measures.** Analysis of impacts will include four main components:
   - 4.1 **Setting.** Description of current conditions with respect to the issue in question, including the existing regulatory environment.
   - 4.2 **Impact Analysis.** Discussion of potentially significant effects of the proposed project; impacts are typically compared to established "thresholds of significance."
   - 4.3 **Programmatic Mitigation Measures.** Methods by which significant effects can be reduced or eliminated.
   - 4.4 **Level of Significance After Mitigation.** Discussion of whether proposed mitigation measures would reduce impacts to below the adopted significance threshold.
5. **Alternatives Analysis.** As required by CEQA, the EIR will consider alternatives to proposed project. These will likely include additional scenarios that are oriented around addressing identified significant impacts of the proposed project. Up to three alternatives, including the "no project" alternative will be studied. The analysis will include an at-grade or overcrossing alternative and will be developed in coordination with City staff. The alternatives analysis will be less detailed than the project analysis, but will identify the magnitude of each impact and associated mitigation requirements.
6. **Other CEQA Sections.** The EIR will provide, in addition to the sections discussed above, all other required CEQA sections, including areas of known controversy, growth inducement effects, and significant unavoidable impacts.

The EIR will address all issue topics listed in CEQA Guidelines Appendix G. These issues, which will be analyzed in a programmatic framework, will include:

1. **Aesthetics.** The aesthetic analysis will consider such issues as alteration of public views, changes in visual character, and increased light and glare. The analysis will focus on maintaining the existing visual character within the city. The analysis will also consider consistency with relevant City documents addressing design and development standards.

2. **Agriculture/Forestry Resources.** This section will describe agriculture resources and any Williamson Act and forestland within the city and county. The analysis will evaluate the conversion of any State-designated prime, unique, or otherwise important farmland within the city resulting from the project.

3. **Air Quality.** This section will be prepared in accordance with Bay Area Air Quality Management District (BAAQMD) Guidelines. Both temporary construction effects and long-term regional effects will be considered. Since the annexation is not a project, the analysis will not quantify regional emissions. Instead, it will compare growth potential under the annexation to growth forecasts contained in BAAQMD air quality plans to determine consistency with local air quality planning.

4. **Biological Resources.** Rincon will conduct a Biological Resources Assessment (BRA) to support the preparation of the EIR. The BRA will be conducted as a programmatic-level analysis. Rincon will review all vegetation communities, special status species habitat and all sensitive biological resources with potential to occur within the annexation area. The purpose of the analysis will be to identify all potential impacts to biological resources that could occur from any future development within the newly annexed lands, and to develop a full suite of measures that would be required to avoid, minimize, and/or mitigate all potential impacts. Because this will be a programmatic-level analysis, no project-level analyses of potential impacts will be conducted; however, the proposed measures will outline a project-level process for the analysis and identification of project-specific impacts to biological resources, and a process for selecting appropriate measures that would be applicable for development of specific parcels, without requiring additional CEQA-level analysis for individual projects.

   The BRA report will include a discussion of the environmental setting (including existing vegetation communities, general and sensitive plant and wildlife species habitats, and protected trees) of the annexation area, assess significant or potentially significant impacts on biological resources, and present measures proposed to avoid, reduce, and/or offset impacts. Impacts to biological resources will be identified and performance-based measures will be prescribed as appropriate, which may include agency consultation(s), biological surveys, and mitigation replacement ratios for impacts to protected trees and/or sensitive biological/wetland resources.

   For this scope of work, Rincon will review and evaluate background information regarding biological resources in the project vicinity, including primary literature, Rincon project files, resource agency guidelines, previous resource studies for the site and vicinity, and other technical reports. Literature and database reviews will include: the official online species lists from the U.S. Fish and Wildlife Service (USFWS) and National Marine Fisheries Service identifying federally listed, proposed, or candidate species that may potentially occur, or be affected by projects, as well as federally designated critical habitats, in the vicinity of the Plan Area; the California Department of Fish and Wildlife California Natural Diversity Data Base (CNDDB) and California Native Plant Society Online Inventory of Rare and Endangered Plants of California for reported occurrences of special status species within approximately 5 miles of the annexation area;. the USFWS National Wetlands Inventory and U.S. Geological Survey National Hydrography Dataset for previously identified aquatic resources within the annexation area; and local policies pertaining to natural resources, such as floodplain management, perennial and intermittent stream setback and native tree protection policies. We will also review any readily available maps, aerial photography, and other relevant materials to better characterize the existing biological resources on parcels subject to rezoning and in the immediate vicinity and to assess potential impacts to those resources.

Rincon will perform a reconnaissance-level site visit to assess the habitat suitability for potential special status species, map the existing vegetation and land cover types, map any sensitive biological resources currently onsite, document any wildlife connectivity / movement features, and record all observations of plant and wildlife species. For the purpose of this BRA, Rincon will survey all parcels proposed for annexation (hereinafter referred to as the survey area). The survey area will be photographed, and any significant findings onsite will be mapped. Rincon will identify all plant and wildlife species encountered, including any special status species and natural terrestrial communities and any protected trees, and will assess the suitability of habitat(s) onsite for special status species.

Rincon will present the findings of the literature review and field survey in a report of findings (BRA Report), followed by an impact analysis and recommended measures for potential impacts to protected biological resources that may result from future development within the survey area. The report will include detailed figures depicting parcels identified for annexation, CNDDB occurrences and critical habitats known from the vicinity, terrestrial vegetation communities/habitat type mapping, and potentially jurisdictional aquatic resources identified during the reconnaissance survey. The report will include avoidance, minimization, and/or mitigation measures including the process to conduct a project-level analysis of the potential impacts at any one development site, and the process for selecting the appropriate measures to ensure impacts are less than significant. These measures will be fully developed and suitable for inclusion within the CEQA document.

5. **Cultural Resources.** The current project requires a programmatic level of analysis concerning cultural resources as no specific projects are proposed at this time outside of the property annexation. As an industry standard, cultural resources studies are considered valid for up to five years. Thus, any future projects within the current study area occurring more than five years from now may require reanalysis. Therefore, a programmatic level analysis identifying potential cultural resources concerns is appropriate for the current EIR. To complete a programmatic review of cultural resources, Rincon will conduct a records search of the project site plus a 0.5-mile radius with the Northwest Information Center (NWIC) branch of the California Historical Resources Information System (CHRIS) located at Sonoma State University. The records search will identify previously recorded resource and previously conducted cultural resources studies within the 0.5-mile radius to provide a context and assess the cultural resources sensitivity of the study area. Rincon will also conduct a Sacred Lands File (SLF) search with the Native American Heritage Commission (NAHC) to determine if any Native American sacred sites have been previously reported within the project site. Additionally, Rincon will mail letters to local historical organizations to determine if any historic resources may exist within the project site of local concern. The programmatic analysis does not include site visits or formal pedestrian surveys of the study area.
6. **Energy.** This section will discuss the current and projected regional energy supplies and demand, and qualitatively analyze energy use associated with future construction activity and use of the project site. This section will also compare the consistency of the project with adopted state, regional, and local energy policies.
7. **Geology and Soils.** This section will discuss the potential for paleontological resources, geologic hazards, including fault rupture, ground shaking, landslides, liquefaction/slope stability, erosion, and subsidence. It will rely on information from the Napa County Multi-Jurisdictional Hazard Mitigation Plan and the Public Facilities and Services Element of the adopted General Plan. The section will discuss the existing geologic conditions in the City, including potential from fault rupture and ground

shaking from regional faults throughout the County. In addition, analysis will include evaluation of the potential of erosion and loss of topsoil from construction of new development under the project.

8. **Greenhouse Gas Emissions.** This analysis will consider the proposed project's potential contribution to cumulative impacts related to greenhouse gas (GHG) emissions and climate change. An overview of the current regulatory framework regarding GHGs/climate change including SB 32, AB 32, SB 97, and SB 375, as well as adopted amendments to the CEQA Guidelines, will be described. Programmatic mitigation will be identified if the project is inconsistent with state and regional targets to reduce GHG emissions.
9. **Hazards and Hazardous Materials.** This section will discuss the potential for impacts relating to hazardous materials transport, storage, and use, as well as hazards such as contaminated sites. It will rely on information from the Napa County Multi-Jurisdictional Hazard Mitigation Plan and the Public Facilities and Services Element of the adopted General Plan, in addition to data available from the State Water Resources Control Board, California Environmental Protection Agency, and California Department of Toxic Substances Control. This section will analyze the potential increase of hazardous materials and handling of hazardous in the city resulting from the project.
10. **Hydrology and Water Quality.** The hydrology and water quality analysis will evaluate potential impacts relating to hydrological conditions and flooding as well as potential impacts to surface and groundwater quality. The section will rely on locally available information from Napa County Flood Control and Water Conservation District and other local agencies, as well as other relevant information. Analysis will identify areas in the city at risk from flooding and potential impacts to existing drainage patterns and groundwater supply from development projected under the project.
11. **Land Use and Planning.** This section of the EIR will examine land use policy issues. Rincon will prepare an objective discussion of whether and how the proposed annexation would be consistent with both existing LAFCO and City policy documents and regional planning policies.
12. **Noise.** The noise analysis will examine both temporary construction noise and long-term operational noise. Noise model calculations will be included as an appendix to the EIR, and the technical analysis will be summarized in the EIR section. Construction noise will be estimated based on information from the U.S. Environmental Protection Agency, Federal Transit Administration, and Federal Highway Administration. Traffic noise will be estimated based on traffic volume data used in the traffic analysis. In addition, the analysis will evaluate temporary construction and long-term vibration associated with the project estimated based on information from the Federal Highway Administration.
13. **Population and Housing.** It is not anticipated that the proposed project would displace people or housing. Therefore, this section will focus on a comparison of potential population and housing growth to regional growth forecasts for the area, including in the City's General Plan. Population and housing growth will also be compared to Association of Bay Area Governments (ABAG) forecasts identified in Plan Bay Area.
14. **Public Services and Recreation.** This section will address potential impacts relating to police protection and fire protection services, schools, and parks and recreational facilities. This section will use existing information to determine service levels and existing and projected gaps in service that may result from anticipated development of the project area.

15. **Transportation.** Rincon has retained GHD to assist with this analysis. GHD will gather and review all Project-related material, including site maps, site access locations, Project descriptions, recent traffic studies within the Project area, local agency transportation planning documents, and other pertinent transportation-related information that the City of American Canyon (City) may have. On-going video conferencing, e-mail and phone communication between Rincon, the City and GHD for the duration of the project is included as part of this task. GHD has budgeted to participate in two in-person meetings, including one public hearing.

    Memorandum of Assumptions

    GHD will prepare a Memorandum of Assumptions (MOA) to assure confirmation of the Project Description, VMT impact criteria, the Cumulative Base condition based on General Plan (GP) buildout, and remaining steps of the impact analysis. Additionally, in that Napa-Vallejo Highway is State Highway 29, confirmation by Caltrans on our MOA is highly recommended to reduce the likelihood of Caltrans modifying our analysis requirements once the analysis has been completed.

    Existing Conditions Analysis

    The Existing Conditions analysis will summarize the existing circulation network, including the roadway system, multi-modal facilities and travel characteristics, and rates of Residential VMT per Capita and Employment VMT per Job at the transportation analysis zone (TAZ), City and County levels. Total VMT beginning or ending in the study area (modeling area, such as Countywide, or per determination made during MOA process) will also be presented. The VMT information will be derived from the Solano-Napa Activity Based Model (SNABM).

    Existing Plus Project Impacts Analysis

    GHD will provide an assessment of potential transportation impacts resulting from the Project under Existing Plus Project Conditions based on the current CEQA checklist for transportation impacts (summarized in the Cover Letter of this proposal).

    This will include an assessment of the Project's consistency with adopted transportation plans, and identification of potential VMT impacts, potential impacts due to design hazards, and potential impacts to emergency access.

    The assessment of VMT impacts attributable to future land uses within the proposed Project area would be based on the forecasted rates of Residential VMT per Capita and Employment VMT per Job within the applicable TAZ's associated with the Project. The assessment of VMT impacts would also provide a forecast of induced demand with the Newell extension consistent with Caltrans guidelines. GHD will provide two sets of impact findings, reflecting two proposed options concerning the intersection of the Newell extension with the existing rail tracks northeast of Napa Junction: Scenario 1 with Newell Road crossing the rail tracks with a grade-separated crossing, and Scenario 2 with Newell Road intersecting the rail tracks with an at-grade crossing.

    Cumulative No Project Conditions Analysis

    The Cumulative No Project Conditions analysis will describe the anticipated transportation conditions in Year 2040 (without the proposed project), including the roadway system (without the proposed Newell extension), multi-modal facilities and travel characteristics, and the anticipated rates of Residential VMT per Capita and Employment VMT per Job at the transportation analysis

zone (TAZ), City and County levels. The VMT rates will be derived from the SNABM, modified to exclude the Newell extension from this scenario.

Cumulative Plus Project Impact Analysis

GHD will provide an assessment of potential transportation impacts resulting from the Project under Cumulative Conditions based on the current CEQA checklist for transportation impacts (summarized in the Cover Letter to this proposal).

GHD will utilize the SNABM to assess cumulative VMT impacts. The assessment of cumulative VMT impacts attributable to future land uses within the proposed Project area would be based on the forecasted rates of Residential VMT per Capita and Employment VMT per Job within the applicable TAZ's associated with the Project. The assessment of cumulative VMT impacts would also provide a forecast of induced demand with the Newell extension consistent with Caltrans guidelines. GHD will provide two sets of impact findings, reflecting two proposed options concerning the intersection of the Newell extension with the existing rail tracks northeast of Napa Junction: Scenario 1 with Newell Road crossing the rail tracks with a grade-separated crossing, and Scenario 2 with Newell Road intersecting the rail tracks with an at-grade crossing.

Based on the transportation impact analyses conducted with the proposed Project for Existing plus Project and Cumulative plus Project conditions, GHD will prepare a Draft Transportation Impact Analysis (TIA) that includes proposed recommended mitigation measures. The TIA will be summarized and included as an appendix to the EIR.

16. **Tribal Cultural Resources.** Rincon will collect regional background information on tribal cultural resources that could be affected by the project. The collected information will include Native American Heritage Commission (NAHC) Sacred Lands File Search, reviews of regional ethnographic information, information from relevant past projects, and information provided through government-to-government tribal consultation in accordance with Assembly Bill 52 of 2014 (AB 52) and Senate Bill 18 of 2004 (SB 18). Rincon will then assist the City with government-to-government Native American consultation by preparing the AB 52- and SB 18-specifc letters to be placed on City letterhead; preparing and submitting a NAHC Sacred Lands File SB 18 request; and preparing a tracking sheet and instructions to be provided to the County. The instructions will include details regarding schedule and timelines associated with AB 52 and SB 18 to ensure timely consultation. If meetings with Native Americans are necessary, Rincon will provide additional assistance on a time and materials basis.

18. **Utilities and Service Systems.** This section will discuss potential impacts to water supply and service systems, wastewater conveyance and treatment systems, and solid waste collection and disposal systems. We will rely on data from the municipal services review and other readily-available data sources.

19. **Wildfire.** This section will discuss potential impact relating to developing in areas adjacent to wildland and associated fire risk using information from the California Department of Forestry and Fire Protection and the Napa County Multi-Jurisdictional Hazard Mitigation Plan, as well as the Public Safety Element of the General Plan.

Approaches to the impact analysis for the EIR will be discussed with City staff and involve issues raised by LAFCO and will be consistent with the assumptions and methodologies used in recent EIRs in the city

and county to the extent possible. In general, the impact analysis will focus on the issues present in the city and likely to be affected or impacted by the proposed annexation. Some issues, such as mineral resources may not require a detailed analysis relative to other issues because they do not occur in the City or would be unaffected by the proposed project.

Deliverables

1. 1 electronic copy of Administrative Draft EIR (MS Word)
2. 1 electronic copy of EIR Appendices (Adobe Acrobat)

Task 5 Screencheck Draft EIR

Rincon will incorporate City staff input and comments into the Administrative Draft EIR. This scope of work assumes that City staff will conduct one round of review of the Administrative Draft EIR and provide consolidated, non-contradictory comments and edits. Rincon will incorporate appropriate revisions and meet with the City if needed to discuss comments. Rincon will prepare a clean copy of the Screencheck Draft EIR for City staff review prior to sending the EIR out for public review (Task 6).

Deliverables

1. 1 electronic copy of Screencheck Draft EIR (MS Word)
2. 1 electronic copy of EIR Appendices (Adobe Acrobat) if any changes

Task 6 Draft EIR

Rincon will prepare and distribute the required copies of the Draft EIR to the State Clearinghouse, including all required accompanying forms, such as the NOC. Rincon will also file the Notice of Availability (NOA) of the Draft EIR with the Napa County Clerk. It is assumed that City staff will distribute the NOA of the Draft EIR to responsible agencies, trustee agencies, and interested organizations, and persons (including any neighbors adjacent the annexation areas). It is also assumed that the City will be responsible for required newspaper ads and other public noticing of the document's availability, such as radius label mailing or onsite posting. As required by State law, the Draft EIR will be circulated for public review for a minimum of 45 days. Rincon will provide City staff with digital copies of the Draft EIR to be made available on the American Canyon website to facilitate public access. Comments received during the public review period will be compiled for later responses.

Deliverables

1. 1 electronic copy of Public Draft EIR (Adobe Acrobat)
2. 1 electronic copy of EIR Appendices (Adobe Acrobat) if any changes
3. 10 CDs of Public Draft EIR and Appendices (Adobe Acrobat)
4. 25 hard copies of Public Draft EIR (with Appendices on CDs in back cover)
5. 15 hard copies of Executive Summary and 15 CDs of Draft EIR, and 1 signed electronic Notice of Completion form uploaded to the State Clearinghouse

Task 7 Administrative Final EIR

Rincon will complete the Final EIR after the review period has closed and all comments submitted during that period have been received. Comments will be numbered and responded to as required by the CEQA guidelines. The Final EIR will include corrections to the Draft EIR, response to comments, and the MMRP (see Task 10). We assume no new analyses will be required.

This scope of work assumes that up to 10 comment letters containing comments on the content of the CEQA document will be received. This includes three lengthy (over five pages) and/or substantive letters, that can be adequately responded to in a maximum of 80 professional staff hours. These assumptions are based on our prior experience with similar EIRs and our understanding of the litigious nature of CEQA review in the county. Comment letters that solely express support or opposition to the project would not count against the 10-letter estimate. The actual level of effort required to respond will depend on the length, detail, and sophistication of the comments, in addition to the number of letters received. We reserve the right to reevaluate the effort level and request a scope amendment upon close of the public comment period.

Deliverables

1. 1 electronic copy of Administrative Draft Final EIR (MS Word)

Task 8 Screencheck Final EIR

Rincon will prepare a Screencheck Final EIR incorporating, where appropriate, edits/errata to the Draft EIR based on the response to comments for City staff review and confirmation followed by a Final EIR after incorporating comments from City staff.

Deliverables

1. 1 electronic copy of Screencheck Draft Final EIR (MS Word)

Task 9 Final EIR

Deliverables

1. 1 electronic copy of Final EIR (Adobe Acrobat)
2. 15 hard copies of Final EIR (with Appendices on CD in back cover)
3. 15 CDs of Final EIR and Appendices (Adobe Acrobat)
4. 1 CD of Final EIR and Appendices to each State agency that commented on the Draft EIR (assumes no more than 4)

Task 10 Mitigation Monitoring and Reporting Program

Rincon will draft a mitigation monitoring and reporting program (MMRP) in a format that complies with City requirements. Essentially, this plan will take the form of a detailed table that describes:

1. Persons/agencies responsible for monitoring compliance with each condition
2. Timing when monitoring must occur

3. Frequency of monitoring
4. Criteria to be used to determine compliance with conditions

Rincon will submit the MMRP to City staff for review in digital format and the final version of the MMRP will be incorporated as an appendix to the Final EIR or as a separate document than can accompany the Final EIR.

Deliverables

1. 2 electronic copies of MMRP (MS Word and Adobe Acrobat)
2. 3 hard copies of MMRP

Task 11 Findings of Fact/Statement of Overriding Considerations

Based on information provided in the EIR and by the city, Rincon will prepare the CEQA Findings of Fact and Statement of Overriding Considerations in accordance with 14 CCR Section 15093. These documents will be submitted in electronic format. The Statement of Overriding Considerations will be presented to City Council with the Final EIR to inform their review and approval of the annexation.

Deliverables

1. 1 electronic copy of Draft Findings of Fact/Statement of Overriding Considerations (MS Word)
2. 1 electronic copy of Findings of Fact/Statement of Overriding Considerations (MS Word)

Task 12 Meeting Attendance

Rincon will attend three public hearings with the Planning Commission and City Council to consider the certification of the final EIR and adoption of the project. Rincon will prepare a presentation summarizing the findings of the findings of the EIR to present to the Planning Commission and/or City Council and the public to complement the City's staff report. The Planning Commission will consider the comments made during the public hearings, and at the conclusion of the second hearing will make recommendations to the City Council regarding the Final EIR. The City Council will consider the Planning Commission's recommendations and the comments made at the public hearings. At the conclusion of the hearings, the City Council will determine whether to certify the Final EIR and adopt/approve the project.

Following approval of the EIR, Rincon will make any required modifications. Rincon will then provide the City with clean copies of the final approved documents as indicated in Tasks 9, 10 and 11.

Task 13 Project Management

Throughout the EIR process, Rincon will proactively identify issues, immediately bring those issues to the attention of City staff, identify potential solutions, and coordinate with City staff as to the best course of action. Rincon will participate in regular project management conference calls every other week with the project team in order to ensure that all tasks get completed on time to adhere to the strict schedule. Rincon will use email communications and have telephone conversations with City staff, as needed, during the course of the project to ensure clear communication. Rincon will prepare monthly invoices

with status reports documenting the progress made each month on completing the project, and review and update the schedule when necessary.

We are confident the Rincon team will meet the needs of the City, and we welcome an opportunity to further discuss this proposal. We appreciate the opportunity to assist City of American Canyon with this project.

Sincerely,
Rincon Consultants, Inc.

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Contact for Clarification

Deanna Hansen
Executive Vice President
Phone: 213-279-2108, ext. 2056
Email: dhansen@rinconconsultants.com

Principal-in-Charge

Attachments

Attachment 1 Standard Fee Schedule
Attachment 2 Budget

Attachment 1

Standard Fee Schedule

Rincon Consultants, Inc.

Standard Fee Schedule for Environmental Sciences and Planning Services

Professional, Technical and Support Personnel*	Hourly Rate
Principal II	$295
Director II	$295
Principal I	$280
Director I	$280
Senior Supervisor II	$245
Supervisor I	$228
Senior Professional II	$212
Senior Professional I	$197
Professional IV	$174
Professional III	$161
Professional II	$145
Professional I	$128
Associate III	$117
Associate II	$102
Associate I	$95
Senior GIS Specialist	$160
GIS/CADD Specialist II	$140
GIS/CADD Specialist I	$125
Technical Editor	$130
Project Accountant	$110
Billing Specialist	$95
Production Specialist	$105
Clerical	$95

*Professional classifications include environmental scientists, urban planners, biologists, geologists, marine scientists, GHG verifiers, sustainability experts, cultural resources experts, and other professionals. Expert witness services consisting of depositions or in-court testimony are charged at the hourly rate of $375.

Reimbursable Expenses

Direct Cost	Rates
Photocopies – Black and White	$0.20 (single-sided) & $0.40 (double-sided)
Photocopies – Color	$1.50 (single-sided) & $3.00 (double-sided)
Photocopies – 11 x 17	$0.50 (B&W) & $3.30 (color)
Oversized Maps	$8.00/square foot
Digital Production	$15/disc and $20/flash drive
Light-Duty and Passenger Vehicles*	$88/day
4WD and Off-Road Vehicles*	$140/day

* $0.65/mile for mileage over 50 and for all miles incurred in employee-owned vehicles.

Other direct costs associated with the execution of a project, that are not included in the hourly rates above, are billed at cost plus 15%. These may include, but are not limited to, laboratory and drilling services, subcontractor services, authorized travel expenses, permit charges and filing fees, mailings and postage, performance bonds, sample handling and shipment, rental equipment, and vehicles other than covered by the above charges.

Annual Escalation. Standard rates subject to annual escalation**. Payment Terms.** All fees will be billed to Client monthly and shall be due and payable upon receipt or as indicated in the contract provisions for the assignment. Invoices are delinquent if not paid within ten (10) days from receipt or per the contractually required payment terms.

Equipment	Day Rate
Environmental Site Assessment	
Soil Vapor Extraction Monitoring Equipment	$155
Four Gas Monitor	$133
Flame Ionization Detector	$107
Photo Ionization Detector	$80
Hand Auger Sampler	$60
Water Level Indicator, DC Purge Pump	$45
Natural Resources Field Equipment	
UAS Drone	$268
Spotting or Fiberoptic Scope	$165
Pettersson Bat Ultrasound Detector/Recording Equipment	$165
Sound Level Metering Field Package (Anemometer, Tripod and Digital Camera)	$110
GPS (Sub-meter Accuracy)	$65
Infrared Sensor Digital Camera or Computer Field Equipment	$55
Scent Station	$22
Laser Rangefinder/Altitude	$11
Pit-fall Traps, Spotlights, Anemometer, GPS Units, Sterilized Sample Jar	$9
Mammal Trap, Large/Small	$1.50/$0.50
Water and Marine Resources Equipment	
Boat (26 ft. Radon or Similar)	$600
Boat (20 ft. Boston Whaler or Similar)	$335
Multi Parameter Sonde (Temp, Cond, Turbidity, DO, pH) with GPS	$165
Water Quality Equipment (DO, pH, Turbidity, Refractometer, Temperature)	$60
Refractometer (Salinity) or Turbidity Meter	$37
Large Block Nets	$110
Minnow Trap	$95
Net, Hand/Large Seine	$13/$55
Field Equipment Packages	
Standard Field Package (Digital Camera, GPS, Thermometer, Binoculars, Tablet, Safety Equipment, and Botanic Collecting Equipment)	$110
Remote Field Package (Digital Camera, GPS, Thermometer, Binoculars, Tablet and Mifi, Delorme Satellite Beacon, 24-Hour Safety Phone)	$140
Amphibian/Vernal Pool Field Package (Digital Camera, GPS, Thermometer, Decon Chlorine, Waders, Float Tube, Hand Net, Field Microscope)	$165
Fisheries Equipment Package (Waders, Wetsuits, Dip Nets, Seine Nets, Bubblers, Buckets)	$55
Underwater and Marine Sampling Gear (U/W Photo/Video Camera, Scuba Equipment (Tanks, BCD, Regulators, Wetsuits, etc.)	$55/diver
Marine Field Package (PFDs – Personal Flotation Devices, 100-foot Reel Tapes with Stainless Carabiners, Pelican Floats, Underwater Slates, Thermometer, Refractometer, Anemometer, Various Field Guides)	$55
Insurance, Hazard and Safety Fees	
L&H Dive Insurance	$55/diver
Level C Health and Safety	$65 person

Attachment 2

Budget

Budget

Rincon can complete the EIR for a cost not to exceed **$329,580.** We recommend including a 10% contingency ($32,958), to be released only upon City approval. The total budget with contingency will be **$362,538**. A breakdown of our cost by task is summarized in the table on the following page. All services would be provided on a time and expense reimbursement basis and will be billed in accordance with our standard fee schedule for professional services as outlined in Attachment 1 above.

Cost Estimate

	Rate	Hours	Labor Budget	Direct Expenses	Total Budget
Task 1 Project Initiation		14.00	2,732.00	0.00	2,732.00
Kick off Meeting (virtual)		6.00	1,304.00	0.00	1,304.00
Site visit		8.00	1,428.00	0.00	1,428.00
Task 2 Review Existing Information Sources		16.00	3,138.00	0.00	3,138.00
		16.00	3,138.00	0.00	3,138.00
Task 3 Prepare NOP		45.00	7,515.00	0.00	7,515.00
Admin Draft NOP		34.00	5,636.00	0.00	5,636.00
Final NOP and NOC		11.00	1,879.00	0.00	1,879.00
Task 4 Administrative Draft EIR		847.00	139,257.00	0.00	139,257.00
Executive Summary		33.00	5,093.00	0.00	5,093.00
Introduction & Environmental Setting		38.00	6,236.00	0.00	6,236.00
Project Description		34.00	5,636.00	0.00	5,636.00
Aesthetics		38.00	6,236.00	0.00	6,236.00
Agriculture & Forestry Resources		46.00	7,932.00	0.00	7,932.00
Air Quality		66.00	11,232.00	0.00	11,232.00
Biological Resources		92.00	16,608.00	0.00	16,608.00
Cultural Resources		102.00	16,028.00	0.00	16,028.00
Energy		26.00	4,228.00	0.00	4,228.00
Geology/Soils		33.00	5,283.00	0.00	5,283.00
Hazards and Hazardous Materials		33.00	5,283.00	0.00	5,283.00
Hydrology and Water Quality		33.00	5,283.00	0.00	5,283.00
Land Use and Planning		33.00	5,283.00	0.00	5,283.00
Noise		33.00	5,283.00	0.00	5,283.00
Population and Housing		33.00	5,283.00	0.00	5,283.00
Transportation (Rincon labor only)		14.00	2,244.00	0.00	2,244.00
Tribal Cultural Resources		19.00	3,311.00	0.00	3,311.00
Utilities and Service Systems		49.00	7,603.00	0.00	7,603.00
Wildfire		33.00	5,283.00	0.00	5,283.00
Alternatives		59.00	9,889.00	0.00	9,889.00

Task 5. Screencheck Draft EIR	78.00	13,188.00	0.00	13,188.00
	78.00	13,188.00	0.00	13,188.00
Task 6. Public Review Draft EIR	29.00	3,983.00	0.00	3,983.00
	29.00	3,983.00	0.00	3,983.00
Task 7. Administrative Final EIR	158.00	27,030.00	0.00	27,030.00
	158.00	27,030.00	0.00	27,030.00
Task 8. Screencheck Final EIR	21.00	3,143.00	0.00	3,143.00
	21.00	3,143.00	0.00	3,143.00
Task 9. Final EIR	14.00	1,844.00	0.00	1,844.00
	14.00	1,844.00	0.00	1,844.00
Task 10. MMRP	16.00	2,643.00	0.00	2,643.00
	16.00	2,643.00	0.00	2,643.00
Task 11. Findings & NOD	22.00	3,758.00	0.00	3,758.00
	22.00	3,758.00	0.00	3,758.00
Task 12. Meeting Attendance	84.00	19,800.00	0.00	19,800.00
	84.00	19,800.00	0.00	19,800.00
Task 13. Project Management	102.00	18,510.00	0.00	18,510.00
	102.00	18,510.00	0.00	18,510.00
Reimbursable Expense	0.00	0.00	83,039.00	83,039.00
	0.00	0.00	83,039.00	83,039.00
Project Total	**1,446.00**	**246,541.00**	**83,039.00**	**329,580.00**

Direct Expenses Summary	**Amount**
Printing & Production	4,000.00
Record Search	2,300.00
Travel - Mileage	195.00
Traffic Engineering Subconsultant	76,544.00
Direct Expenses Subtotal	83,039.00

EXHIBIT B
PAYMENT AND SCHEDULE OF PAYMENTS

1. **TOTAL COMPENSATION**
   City shall compensate Contractor for the satisfactory performance of the work described in this Agreement to not exceed the amount of three hundred sixty-two thousand, five hundred thirty-eight dollars ($362,538).

2. Contractor shall submit an itemized statement to City on a City approved form for its services performed, which shall include documentation setting forth in detail a description of the services rendered, and the hours of service, if appropriate. City shall compensate Contractor the amount of such billing within thirty (30) days receipt of same.

3. There shall be no right to reimbursement of expenses incurred by Contractor except as specified in Exhibit A to this Agreement.

EXHIBIT C
INSURANCE REQUIREMENTS

Please refer to the insurance requirements listed below. Those that have an "X" indicated in the space before the requirement apply to Contractor's or Consultant's Agreement.

Commercial General Liability (CGL):

___ Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than two million dollars ($2,000,000) per occurrence for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. Contractor's general liability policies shall be primary and non-contributory, and be endorsed using Insurance Services Office form CG 20 10 (or equivalent) to provide that City and its officers, officials, employees, attorneys, and agents shall be additional insureds under such policies. For construction contracts, an endorsement providing completed operations to the additional insured, ISO form CG 20 37, is also required.

_X__ Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than one million dollars ($1,000,000) per occurrence for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. Contractor's general liability policies shall be primary and non-contributory, and be endorsed using Insurance Services Office form CG 20 10 (or equivalent) to provide that City and its officers, officials, employees, attorneys and agents shall be additional insureds under such policies. For construction contracts, an endorsement providing completed operations to the additional insured, ISO form CG 20 37, is also required.

___ Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than five million dollars ($5,000,000) per occurrence for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. Contractor's general liability policies shall be primary and non-contributory, and be endorsed using Insurance Services Office form CG 20 10 (or equivalent) to provide that City and its officers, officials, employees, attorneys, and agents shall be additional insureds under such policies. For construction contracts, an endorsement providing completed operations to the additional insured, ISO form CG 20 37, is also required.

Commercial General Liability (CGL) *- Completed Operations Coverage*

___ Contractor shall maintain and provide completed operations coverage and to the additional insured using ISO form CG 20 37. Contractor shall maintain insurance as required by this Agreement to the fullest amount allowed by law and shall maintain insurance for a minimum of five (5) years following the completion of this project. In the event Contractor fails to obtain or maintain completed operations coverage as required by this Agreement, the City at its sole discretion may purchase the coverage required and the cost will be paid by Contractor.

Automobile Liability:

_X__ Contractor shall provide auto liability coverage for owned, non-owned, and hired autos using ISO Business Auto Coverage form CA 00 01, or the exact equivalent, with a limit of no less than one million dollars ($1,000,000) per accident. If Contractor owns no vehicles, this requirement may be met through a non-owned auto endorsement to the CGL policy.

___ Contractor shall provide auto liability coverage for owned, non-owned, and hired autos using ISO Business Auto Coverage form CA 00 01, or the exact equivalent, with a limit of no less than five million dollars ($5,000,000) per accident. If Contractor owns no vehicles, this requirement may be met through a non-owned auto endorsement to the CGL policy.

___ Garage keepers' extra liability endorsement to extend coverage to all vehicles in the care, custody and control of the Contractor or Consultant, regardless of where the vehicles are kept or driven.

Professional Liability (Errors and Omissions):

_X_ Contractor shall maintain professional liability insurance that insures against professional errors and omissions that may be made in performing the Services to be rendered in connection with this Agreement, in the minimum amount of one million dollars ($1,000,000) per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement, and Contractor agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this agreement.

___ Contractor shall maintain professional liability insurance that insures against professional errors and omissions that may be made in performing the Services to be rendered in connection with this Agreement, in the minimum amount of two million dollars ($2,000,000) per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement, and Contractor agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this agreement.

Workers' Compensation Insurance:

___ Contractor shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance with limits of at least one million dollars ($1,000,000). Contractor shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of City, its officers, agents, employees, and volunteers.

The Contractor or Consultant makes the following certification, required by section 1861 of the California Labor Code:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

_____

Contractor/Consultant Signature

Builder's Risk (Course of Construction):
Builder's Risk (Course of Construction Insurance) (applicable to Construction Contracts only)

___ Contractor shall provide Builders Risk Insurance utilizing an "All Risk" (Special Perils) coverage form, with limits equal to the completed value of the project and no coinsurance penalty provisions.

Upon commencement of construction and with approval of City, Contractor shall obtain and maintain Builder's Risk/Course of Construction insurance. Policy shall be provided for replacement value on an "all-risk" basis. The City shall be named as Loss Payee on the policy and there shall be no coinsurance penalty provision in any such policy. Policy must include: (1) coverage for removal of debris, and insuring the buildings, structures, machinery, equipment, materials, facilities, fixtures, and all other properties constituting a part of the project; (2) coverage with limits sufficient to insure the full replacement value of any property or equipment stored either on or off the project site. Such insurance shall be on a form acceptable to City to ensure adequacy of terms and limits. Contractor shall not be required to maintain property insurance for any portion of the Project following transfer of control thereof to City.

Surety Bonds:

Contractor shall provide the following Surety Bonds:

____ Bid Bond
____ Performance Bond
____ Payment Bond
____ Warrantee Bond

The Payment Bond and Performance Bond shall be in a sum equal to the contract price. If the Performance Bond provides for a one-year warranty a separate Warrantee Bond is not necessary. If the warranty period specified in the contracts is for longer than one (1) year a Warrantee Bond equal to ten percent (10%) of the contract price is required. Bonds shall be duly executed by a responsible corporate surety, authorized to issue such bonds in the State of California and secured through an authorized agent with an office in California.

Contractor's or Consultant's Pollution Legal Liability:

___ Pollution Coverage shall be provided on a Contractors Pollution Liability form or other form acceptable to City providing coverage for liability arising out of sudden, accidental and gradual pollution and remediation. The policy limit shall be no less than two million dollars ($2,000,000) per claim. All activities contemplated in this agreement shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for the hauling of waste from the project site to the final disposal location, including non-owned disposal sites.

Specific Insurance Provisions

***Insurance Limits*:**

The limits of insurance required in this Agreement may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City (if agreed to in a written contract or agreement) before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

If the Contractor or Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor or Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to City.

***Notice of Cancellation, Suspension or Otherwise Voiding Policies*:**

Each insurance policy required above shall contain, or be endorsed to contain **that coverage shall not be suspended, voided, canceled or reduced in coverage or in limits except with thirty (30) days' prior written notice** by certified mail, return receipt requested to the City.

***Waiver of Subrogation*:**

Contractor or Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor or Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Contractor or Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision

applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

***Deductibles and Self-Insured Retentions ("SIR")*:**

Any deductibles or self-insured retentions above $25,000 must be declared to and approved by City. The City may require the Contractor or Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. At the option of the City, either (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its elected and appointed officials, officers, attorneys, agents, and employees; or (2) the Contractor or Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

All SIRs must be disclosed to Risk Management for approval and shall not reduce the limits of liability.

Policies containing any SIR provision shall be endorsed to provide that the SIR may be satisfied by either the named insured or the City.

City reserves the right to obtain a full-certified copy of any insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of right to exercise later.

***Acceptability of Insurers*:**

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to City.

Claims Made Policies*: *(note - should be applicable only to professional liability, see below)

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.

2. Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of contract of work.**

3. If coverage is canceled or non-renewed, and not replaced **with another claims-made policy form with a Retroactive Date prior to** the contract effective date, the Contractor or Consultant must purchase "extended reporting" coverage for a minimum of **five (5) years** after completion of work.

4. A copy of the claims reporting requirements must be submitted to the City for review.

5. If the services involve lead-based paint or asbestos identification/remediation, the Contractor's Pollution Liability Policy shall not contain lead-based paint or asbestos exclusions. If the services involve mold identification/remediation, the Contractors Pollution Liability Policy shall not contain a mold exclusion, and the definition of Pollution shall include microbial matter, including mold.

***Subcontractors*:**

Contractor or Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

Subcontractor agrees to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement and any other contract documents. Subcontractor further agrees to include the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, with any sub-subcontractor to the extent they apply to the scope of the sub-subcontractor's work. A copy of the City indemnity and insurance provisions will be furnished to the subcontractor upon request.

***Verification of Coverage*:**

Contractor or Consultant shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor or Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Special Risks or Circumstances

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances.

***Failure to Comply*:**

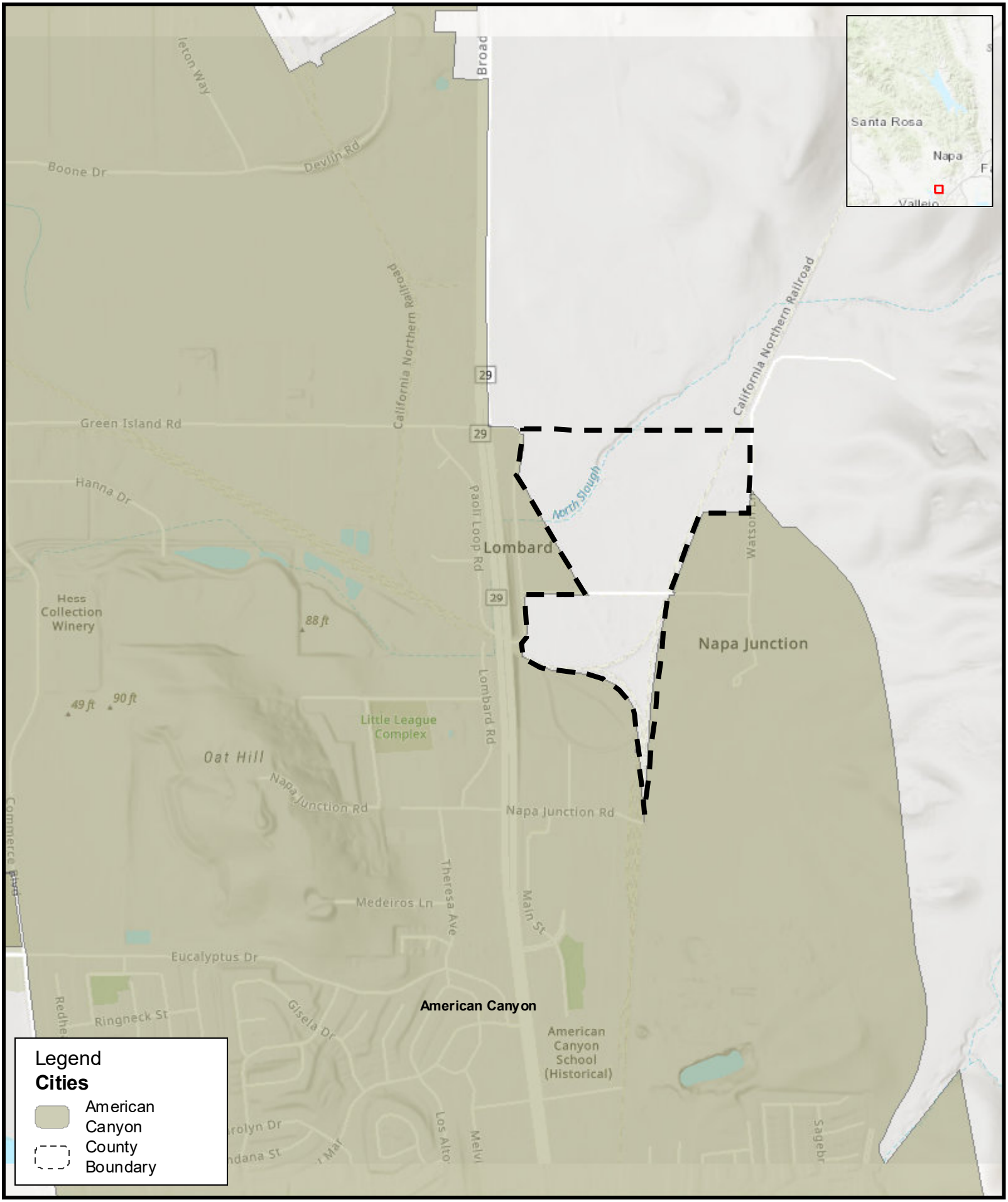
Each insurance policy required above shall contain or be endorsed to contain that any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its elected and appointed officials, officers, attorneys, agents, and employees.

***Applicability of Coverage*:**

Each insurance policy required above shall contain or be endorsed to contain that the Contractor's or Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

EXHIBIT D
FACILITIES AND EQUIPMENT

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Contractor's use while consulting with City employees and reviewing records and the information in possession of City. The location, quantity, and time of furnishing said physical facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility which may involve incurring any direct expense, including, but not limiting the generality of this exclusion, long-distance telephone or other communication charges, vehicles, and reproduction facilities. Contractor shall not use such services, premises, facilities, supplies or equipment for any purpose other than in the performance of Contractor's obligations under this Agreement.



Watson Lane Annexation
Affected Territory

Printed On: 6/16/2022

County of Napa | ITS Dept

0 0.1 0.2 0.4 mi

Disclaimer: This map was preparedfor information purposes only. No liability is assumed for the accuracy of the data delineated hereon.

TITLE

Authorize the City Manager to Award a Construction Contract to the Lowest Responsible and Responsive Bidder for the Recycled Water System Expansion Project (RW17-0100)

RECOMMENDATION

Adopt the following Resolutions taking actions in conjunction with the Recycled Water System Expansion Project:

1. Authorizing a short-term, inter-fund loan from Fund 510 Water Ops in the amount of $2,030,000, 2) amending the FY 2021-22 Capital Budget and increasing the Project Budget, 3) authorizing the City Manager to award a construction contract to to the lowest responsible and responsive bidder in an amount not to exceed the Project Budget, and 4) authorizing the Public Works Director to approve and execute Contract Change Orders in an aggregate amount not to exceed the Project Budget in conjunction with the Recycled Water System Expansion Project (RW17-0100).
2. Authorizing the City Manager to apply for American Rescue Plan Act (ARPA) Funds through Napa County, including accepting and executing associated agreements in conjunction with the Recycled Water System Expansion Project (RW17-0100)

CONTACT

Erica Ahmann Smithies, P.E., Public Works Director/City Engineer
Ron Ranada, P.E., Senior Civil Engineer

BACKGROUND & ANALYSIS

As California continues to experience a statewide drought, the City is pursuing means to expand the beneficial use of recycled water in its service area to reduce demands on potable supplies. As part of this effort, in 2017, the City joined the North Bay Water Reuse Authority to participate in the North Bay Water Reuse Program Phase 2 (Reso 2017-16). The program helped identify and prioritize various improvements to the City's recycled water system, and provided access to grant funds under Title XVI of the Federal Bureau of Reclamation. The improvements themselves were based on scope identified in the City's Recycled Water Master Plan (2016). As a result of the study that the program performed, the various improvements within the City were grouped under the following three categories: 1) American Canyon Water Reclamation Facility (WRF) Upgrade, 2) Recycled Water Distribution System Expansion 1, and 3) Recycled Water Distribution System Expansion 2.

Currently, the FY21-22 CIP includes two recycled water projects: RW3 Benton Way (RW17-0100), and RW2 Spikerush (RW21-0100). The anticipated schedule was to complete both projects by the end of FY22-23. In light of current drought conditions and dire forecasts, staff was directed to accelerate delivery of the aforementioned projects. Staff was further directed to deliver additional improvements, including RW8 Lombard-Hess, and RW1 Devlin-Tower. All of these improvements are a portion of the work scoped within Recycled Water Distribution System Expansion 1 and 2, above.

Based on the above, staff has rescoped RW17-0100, renaming it to the Recycled Water System Expansion Project (RW17-0100), and combining the above into a single project and associated bid package. The Project will construct approximately 11,600 LF total of new recycled water mains (350 LF of 2" main; 3,900 LF of 6" main; 2,443 LF of 8" main; and 5,250 LF of 12" main) and includes the conversion of existing services from the domestic water system to the new recycled water system. Locations of work within the City include Benton Way and Community Park 2, Spikerush Circle and Community Park 1, and Lombard Road and Hess Drive. Locations of work within the City's water distribution area in unincorporated Napa County include Devlin Road (South Kelly Road to Tower Road), and Tower Road.

The Project is anticipated to provide an annual offset of 69 acre-feet in potable water use (including 37 acre-feet used This includes 37 acre-feet of potable water offset in the County at 14 industrial businesses, including the Napa Recycling and Compost Facility.

The City solicited competitive bids for the Project on May 17, 2022. The Engineer's Estimate was $2,402,200. Bids were opened on June 14, 2022, and being evaluated by staff to determine the lowest responsible and responsive bidder. Subsequently, based on their evaluation, staff will provide a recommendation to the City Manager as to the award of the construction contract.

If awarded, construction is scheduled to begin in July and should be completed by the end of summer/early fall.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Infrastructure: "Develop and maintain infrastructure resources to support sustainable growth."

FISCAL IMPACT

The FY 2021-22 Capital Budget currently provides for the following Project Budgets:

1. RW17-0100 (RW3 Benton): $570,400 ($427,500 Fund 270 ZWF and $142,900 Fund 230 NBWRA Grant)
2. RW21-0100 (RW2 Spikerush Circle): $250,000 (Fund 270 ZWF)

Staff proposes that these two projects and their associated funds be merged under the revised RW17-0100 Project. This would provide for a budget of $820,400.

The addition of Lombard-Hess has an estimated cost of $541,800, while the addition of Devlin-Tower

has an estimated cost of $1,380,800. Adding these two new locations to the project scope brings the project costs to an estimated $2,762,200.

This amount includes Construction (per the Engineer's Estimate), Materials Testing Services, and Construction Management & Inspection Services. Budgeting for 20% Construction Contingency brings the proposed Project Budget to $3,242,200, as shown below.

Item Description	**Amount**
Construction Contract (Engineer's Estimate)	$2,402,200
Construction Contingency	$480,000
Materials Testing	$120,000
Construction Management & Inspection	$240,000
TOTAL	$3,242,200

To meet the $2,421,800 funding gap, staff proposes to amend the FY21-22 CIP, and increase the Project Budget via the following:

1. Appropriate $127,800 of available funds from Fund 270 ZWF
2. Appropriate $264,548 of available allocation from Fund 230 NBWRA Grant
3. Appropriate $2,030,000 via inter-fund loan at the LAIF rate from Fund 510 Water Ops, which will be paid back on a ten-year term as follows:
    1. For the expansion work in Devlin-Tower ($1,657,000 total cost), which will bring recycled water service to users located in unincorporated Napa County, the City is pursuing a funding partnership with the County to obtain ARPA funds that the County has made available competitively. The City is requesting an allocation of $1,500,000 of these funds, which is approximately 92% of the Devlin-Tower estimate.
    2. For the expansion work in Lombard-Hess, the City has conditioned the Oat Hill Development Project to deliver the recycled water improvements in that area. The City and Developer are working cooperatively to produce an agreement whereby the City will deliver the Developer-required improvements via the Project at the Developer's cost. The improvements are estimated at $635,800.

Lastly, an additional item, perhaps worthy of note, is that the City is projecting Zero Water Footprint revenues in the amount of $600,000 for FY22-23.

Given the above, staff recommends the Capital Budget be amended and increased with the following appropriations:

Budget Line Item	**Name**	**Amount**
370-85-450-48310	Fund 370 Zero Water Footprint	$127,800

230-85-450-48310	Fund 230 North Bay Water Reuse Authority State Grant	$264,548
510-85-450-48310	Transfer Cap Projs Fund - Gen Gov	$2,030,000

and that the Project Budget be amended as follows:

Source	Current Amount	New Amount
Fund 270 Zero Water Footprint	$677,500	$805,300
Fund 230 North Bay Water Reuse Authority	$142,900	$407,448
Fund 510 Water Operations	$0	$2,030,000
TOTAL	$820,400	$3,242,748

ENVIRONMENTAL REVIEW

An Environmental Impact Report/Statement was prepared for this project (SCH# 2017072051) pursuant to the provisions of CEQA. Mitigation measures were made a condition of the approval of the project. A mitigation monitoring and reporting program, and statement of overriding considerations was adopted for this project (Resolution 2018-137). A Notice of Determination was filed for the project on December 19, 2018.

ATTACHMENTS:

1. Resolution - Award Contract RW Expansion (RW17-0100)
2. Resolution - County ARPA Application

RESOLUTION NO. 2022-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON 1) AUTHORIZING AN INTER-FUND LOAN FROM FUND 510 WATER OPS IN THE AMOUNT OF $2,030,000, 2) AMENDING THE FY2021-22 CAPITAL BUDGET AND INCREASING PROJECT BUDGET, 3) AUTHORIZING THE CITY MANAGER TO AWARD A CONSTRUCTION CONTRACT TO THE LOWEST RESPONSIBLE AND RESPONSIVE BIDDER IN AN AMOUNT NOT TO EXCEED THE PROJECT BUDGET, AND 4) AUTHORIZING THE PUBLIC WORKS DIRECTOR TO APPROVE AND EXECUTE CONTRACT CHANGE ORDERS IN AN AGGREGATE AMOUNT NOT TO EXCEED THE PROJECT BUDGET IN CONJUNCTION WITH THE RECYCLED WATER SYSTEM EXPANSION PROJECT (RW17-0100)

WHEREAS, the prolonged and ongoing State-wide drought conditions necessitates that the City take significant measures to reduce demands on potable water supplies; and

WHEREAS, the expansion of the City's recycled water distribution system is a means to reduce demands on its potable water supplies while still delivering needed service; and

WHEREAS, the current FY21-22 CIP includes two recycled water projects, RW3 Benton Way (RW17-0100) and RW2 Spikerush (RW21-0100), which are anticipated to be completed by the end of FY22-23; and

WHEREAS, the two projects are projected to provide for a potable water demand offset of 26 AFY; and

WHEREAS, staff was directed to accelerate delivery of the aforementioned projects, and to deliver additional improvements, including RW8 Lombard-Hess, and RW1 Devlin-Tower; and

WHEREAS, the increased scope is projected to yield an additional 16 AFY of potable water demand offset based on irrigation use, and which does not include further offsets that may be gained from conversions to manufacturing and/or maintenance related uses of potable water (estimated at 27 AFY); and

WHEREAS, RW3 Benton Way (RW17-0100) has been renamed to Recycled Water System Expansion Project (RW17-0100) (Project), and rescoped to include the above into a single project and associated bid package; and

WHEREAS, the Project consists of approximately 11,600 LF total of new recycled water mains (350 LF of 2" main; 3,900 LF of 6" main; 2,443 LF of 8" main; and 5,250 LF of 12" main) and includes the conversion of existing services from the domestic water system to the new recycled water system; and

WHEREAS, locations of work within the City include Benton Way and Community Park 2, Spikerush Circle and Community Park 1, and Lombard Road and Hess Drive, and locations of work within the City's water distribution area in unincorporated Napa County include Devlin Road (South Kelly Road to Tower Road), and Tower Road; and

WHEREAS, the City solicited competitive bids for the Project on May 17, 2022, and were opened on June 14, 2022; and

WHEREAS, staff will review the bid proposals to determine the lowest responsible and responsive bidder, and provide a recommendation to the City Manager as to award of the construction contract; and

WHEREAS, the Engineer's Estimate for Construction of the Project is $2,402,200, and the estimated Project Budget is $3,242,200; and

WHEREAS, additional funds are available for appropriation from Fund 270 Zero Water Footprint, and Fund 230 NBWRA Grant; and

WHEREAS, there are sufficient funds in Fund 510 Water Ops to provide for a ten-year term inter-fund loan in the amount of $2,030,000; and

WHEREAS, the inter-fund loan is to be paid back through revenues received from Zero Water Footprint Fund 270, recycled water rate revenues, potential Napa County American Rescue Plan Act grant funds in the amount of $1,500,000, as well as Developer-reimbursement from the Oat Hill Project in the amount of $635,800.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of American Canyon hereby authorizes a ten-year term inter-fund loan from Fund 510 Water Ops in the amount of $2,030,000; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that due to the additional improvements and significant increase in project scope, the City Council of the City of American Canyon hereby amends the FY 2021-22 Capital Budget as follows; and

Budget Line Item	Name	Amount
370-85-450-48310	Fund 370 Zero Water Footprint	$127,800
230-85-450-48310	Fund 230 North Bay Water Reuse Authority	$264,548
510-85-450-48310	Transfer Cap Projs Fund - Gen Gov	$2,030,000

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon hereby amends the Project Budget for the Recycled Water System Expansion Project as follows; and

Source	Current Amount	New Amount
Fund 270 Zero Water Footprint	$677,500	$805,300
Fund 230 North Bay Water Reuse Authority	$142,900	$407,448
Fund 510 Water Operations	$0	$2,030,000
Total	$820,400	$3,242,748

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon hereby authorizes the City Manager to award a construction contract to the lowest responsible and responsive bidder in an amount not to exceed the Project Budget; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of American Canyon hereby authorizes the Public Works Director to approve and execute Contract Change Orders in an aggregate amount not to exceed the Project Budget in conjunction with the Recycled Water System Expansion Project (RW17-0100).

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 21st day of June, 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Leon Garcia, Mayor

ATTEST:

_____
Taresa Geilfuss, CMC, City Clerk

APPROVED AS TO FORM:

_____
William D. Ross, City Attorney

RESOLUTION NO. 2022-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON AUTHORIZING THE CITY MANAGER TO APPLY FOR AMERICAN RESCUE PLAN ACT (ARPA) FUNDS THROUGH NAPA COUNTY, INCLUDING ACCEPTING AND EXECUTING ASSOCIATED AGREEMENTS IN CONJUNCTION WITH THE RECYCLED WATER SYSTEM EXPANSION PROJECT (RW17-0100)

WHEREAS, like Napa County (County), the City of American Canyon (City) is a contractor on the California State Water Project (SWP), and is seeking to reduce dependence on a non-local, overallocated source of water – the Sacramento–San Joaquin River Delta; and

WHEREAS, the City and County are participating agencies of the North Bay Water Reuse Authority's (NBWRA) Phase 2 Program which is a regional initiative aimed at increasing the North Bay's water supply reliability and resiliency with recycled water; and

WHEREAS, the City has been in a Stage 2 Drought Emergency since July 2021 and is planning to implement a portion of its Phase 1 Recycled Water Distribution System Expansion, which is scoped in the NBWRA Phase 2 Program, to offset potable water demand; and

WHEREAS, all potable water customers are subject to a 20% reduction in water use during the Stage 2 Drought Emergency; and

WHEREAS, the corresponding City project, known as the Recycled Water System Expansion Project (RW17-0100) (Project) is anticipated to provide an annual benefit of 69 acre-feet in potable water use offset (including 37 acre-feet used in the County); and

WHEREAS, the 37 acre-feet of potable water used in the County equates to 16 County industrial businesses subject to a 20% potable water reduction that would benefit from the Project including the Napa Recycling and Compost Facility; and

WHEREAS, the Project was identified in the Napa Valley Drought Contingency Plan as one of the projects that would help to strengthen Napa Valley's long-term water supply reliability and drought resilience; and

WHEREAS, the Project would increase seasonal supply flexibility by increasing the availability of recycled water in the high demand summer periods; and

WHEREAS, the entire Project consists of approximately 11,600 LF total of new recycled water mains (350 LF of 2" main; 3,900 LF of 6" main; 2,443 LF of 8" main; and 5,250 LF of 12" main) and includes the conversion of existing services from the domestic water system to the new recycled water system; and

WHEREAS, the Engineer's Estimate for Construction of the Project is $2,402,200, and the estimated Project Budget is $3,242,200; and

WHEREAS, there is a funding shortfall of approximately $2 million that staff recommends be funded in the short-term with an inter-fund loan; and

WHEREAS, the Project improvements serving the industrial areas on Devlin Road and Tower Road in Unincorporated Napa County have an estimated cost of $1.6 million; and

WHEREAS, the County has potentially unallocated American Rescue Plan Act (ARPA) funding available for infrastructure projects; and

WHEREAS, staff is proposing to apply for County ARPA funding to complete the portion of the Project that serves County customers and reduce the amount of the inter-fund loan by the awarded amount.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon authorizes the City Manager to apply American Rescue Plan Act (ARPA) funds via Napa County, including accepting and executing associated agreements in conjunction with the Recycled Water System Expansion Project (RW17-0100).

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 21st day of June, 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Leon Garcia, Mayor

ATTEST:

_____
Taresa Geilfuss, CMC, City Clerk

APPROVED AS TO FORM:

_____
William D. Ross, City Attorney

City Council Committee Report

Submitted by: * Councilmember Mark Joseph

Council Meeting Date: 06/21/2022

Event Date: 2022-06-15

Event Type Committee Report

Event Title: * Napa Valley Transportation Authority (NVTA)

Event Report: We received updates on the various major projects that NVTA is lead agency, including the ***SR29 project in American Canyon.*** We are moving into the environmental review phase, and we could see a finished project as early as 2025, *if funds can be secured*. It is certainly a priority for this community. I attached the PowerPoint presentation. We also received an update on the Napa Valley Vine Trail--see the attached file.

The other item relates to appointing a new Chair and Vice-Chair. Liz Alessio from Napa City was the Vice-Chair, so she logically assumed the Chair. I am proud to announce that I was appointed as Vice-Chair! Part of the basis for that decision was the recognition that American Canyon (and the South County, in general) is going to be the focal point for the next few years, and having someone representing American Canyon in a leadership role makes sense. I am both honored and looking forward to serving. I hope to play a role in getting our parallel road strategy a reality.

File/Photo Upload

Project Updates June 2022.pdf	4.67MB
2022 Napa Valley Vine Trail Update NVTA 6 15 22 (1).pdf	2.17MB

Max file size for all uploads is 10 MB

Event Date: 2022-06-02

Event Type Committee Report

Event Title: * Climate Action Committee

Event Report: We met to begin the review of a draft Climate Action Plan, but much of the discussion focused on the pros and cons of a Countywide Climate Action Plan. This is a proposal being considered by the Napa County Climate Action Committee. There are several advantages pursuing this strategy: it should be less expensive than 6 individual plans; it encourages a more regional approach to Climate Change; we can continue to move forward on specific actions, such as EV Charging Stations or solar installations, while we work on the plan; and lastly, our Ad hoc committee can continue to focus on specific actions and metrics, and not worry about going through the process of a formal Plan, with all the environmental review associated with that effort.

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Event Date:

Event Type Community Event

Event Title: * Community Events and Activities

Event Report: A lot of big community events in the last two weeks!

- ***Meet Me in the Street*** is back! Very happy to see a big crowd--clearly, this is the right location and the right frequency (monthly), not to mention the food trucks and the variety of activities. I was focused on helping with the Key Club and Arts Foundation, but did get a chance to wander a little. Very exciting. Next month, the Arts Foundation is providing a lot of the entertainment, with a traditional Mexican Band, serenading Mariachi Band, and a presentation by the Vallejo Folklorico dance group.
- ***Music at the Plaza***--First, there was Friday Night at the Plaza. Now it's Music at the Plaza. The Arts Foundation is hosting a band for a once a month event (first Friday in June-Sept.), and there will be vendors and refreshments for sale. A lot of dancing is also an option. Our June session was colder than normal, and it was a good test run. Get ready for "Get With It" Band on Friday, July 1.
- ***Juneteenth:*** I am working closely with Brenda Knight (as Secretary/Treasurer for the Arts Foundation)--we are getting ready for the first real Juneteenth Celebration in Napa. We're also planning an Arts & Music Event at the High School in October, our annual Pumpkin Path project is scheduled for Saturday, October 1, and hopefully a rejuvenated Holiday Boutique/Art Extravaganza in November.
- ***ACMS Graduation Ceremonies:*** Mayor Garcia, Council member Washington and I were present at the ceremony, along with our representatives from NVUSD and Napa County Office of Education. The program went very smoothly (except for popping balloons), and it's great to see the enthusiasm and resiliency our students show.
- ***Napa County Democratic Central Committee***: Met online for the monthly meeting. Reviewed our current efforts and heard from other elected officials on current activities.

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Event Date:

Event Type Other

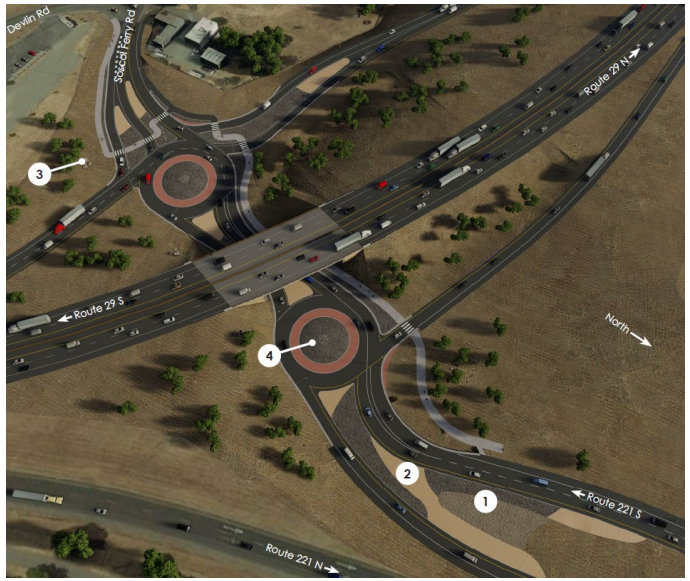
Event Title: * City Events and Activities

Event Report:

- ***Key Performance Indicators (KPI):*** Council member Washington and I met with staff to talk about KPI's. The consensus was that we should link KPI's to functional departments/divisions, rather than our 10-year old goals; and that the KPI's should help us understand and assess the quality and efficacy of our services, as well as monitor progress on projects and studies. We are looking forward to a revised set of metrics in August.
- ***Fire District Master Plan:*** Met with the District's consultant who is updating our master plan. Basically, he walked me through a SWOT analysis (Strengths, Weaknesses, Opportunities and Threats). I offered my perspectives, but what I really appreciated was his observations about LAFCO. In Napa, there is a concern about the boundaries of the City and the Fire District being too similar, resulting in an organizational suggestion that we merge. The consultant was surprised by this concern and noted he has never heard of this in any other County he has worked in. Another variation on a theme that in Napa, Agriculture is more important than State laws relating to orderly development!

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NAPA VALLEY TRANSPORTATION AUTHORITY







Project Updates

JUNE 15, 2022

Vine Trail -St. Helena to Calistoga

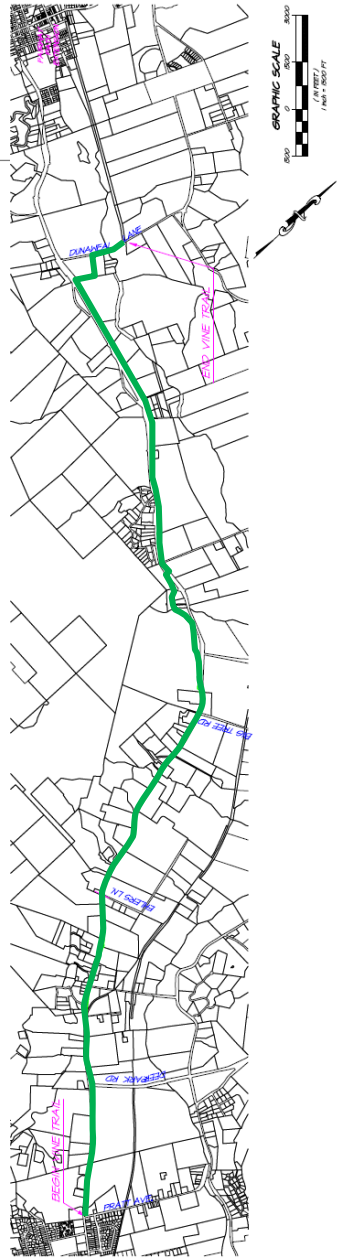
Project Manager: Rebecca Schenck

Milestones

- Contracts signed with Ghilloti Construction, Park Engineering (Construction Manager), RSA+ and Sequoia (Biological and Archaeological Monitoring)

Issues/Risks

- Re-alignment across CalFire property tentative agreement in place, redesign crossing at Caltrans for review with comments due on 6/15
- Project Coordination – PG&E and AT&T utility work and Caltrans Paving Project
- County Flood Control Permit – Napa County drafting a conditional no-rise permit based up the no-rise modeling work done by NVTA contractor ESA.



Vine Trail -St. Helena to Calistoga CON Budget

Budget, ($'000)

Expenses	CON	CON SUP
Construction	$13,203	
Con. Mgmt.		770
Monitoring and Mitigation		100
Native American Monitoring		60
Design Services during Con.		297
No Rise Permit		39
Estimated Costs	**$13,203**	**1,266**

Secured Funding, ($'000)

Funding Source	CON	CON SUP
ATP	$6,106	
NVVTC		$964
TDA-3	$140	
Ridge Trail	$125	
OBAG 2	$2,917	
TFCA	$217	
Additional TDA	$2,000	
County STIP Swap	$1,698	$302
Total	**$13,203**	**$1,266**

Vine Bus Maintenance Facility

Project Manager: Kate Miller

The project located on Sheehy Court replaces the current outdated facility on Jackson Street with a new modern 6 bus bay maintenance facility and operations center and bus wash. The new facility will accommodate NVTA's new electric bus fleet transition.

Project start date: January 2022
Date of completion: August 2023

Phase	Actual Costs to Date ($1,000s)	Budgeted Costs ($1,000s)
Pre-construction	$ 2,887	$ 4,903
Construction	$29,585	$35,747

Fund Source	Amount ($1,000s)
TIFIA	$19,917
Federal	5,328
State	1,184
Local - Transportation Development Act	14,221



Vine Bus Maintenance Facility

Change Orders - Alten Construction

Item	Cost	Status
Security Cameras	$ 13,853	Approved
Soil disking	14,000	Approved
Plumbing design changes	46,941	Approved
Drive-through bay door	45,331	Pending
Structural beam changes	22,000	Pending
Electrical design changes	44,893	Pending
Electrical design changes	6,269	Pending
Driveway Expansion	TBD	Pending
Total To Date	$ 193,287	

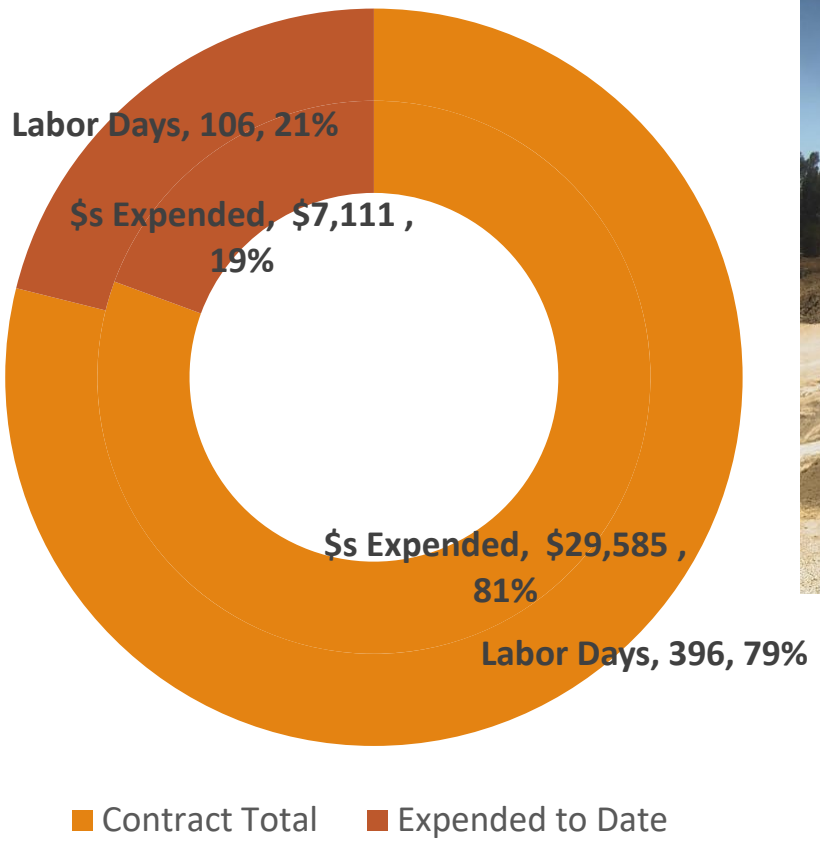


Change Orders – Other Pending Contracts

- Communications and Audio/Video Systems
- Solar Array

Vine Bus Maintenance Facility

Project Progress





Potential risks include construction supply chain challenges, labor shortages, and PG&E delays. The former has been successfully mitigated by contractor storing supplies. Labor shortages have not occurred so far.

Imola Ave. Park & Ride Improvements

Project Manager: Alberto Esqueda

MILESTONES

- Construction Started Jan. 10 2022
- 90% complete
- Ahead of schedule

ISSUES/CONCERNS

- PG&E Infrastructure upgrade
- Supply chain- irrigation, lighting, bus shelter

SCHEDULE

- Construction complete - July 2022
- Vine service to the Park and Ride – August 2022





Imola Ave. Park & Ride Improvements

Funding Source	PAED	CON	Total
TFCA	$201	$236	$437
CMA/STP	$300		$300
FTA		$507	$507
Lifeline Cycle 5		$455	$455
Sub-HIP		$300	$300
Low Carbon Transit Operations Program (LCTOP)		$1,052	$1,052
TDA		$249	$249
Total Project Costs	$501	$2,799	$3,300



Funding in $1,000s

Imola Ave. Park & Ride Improvements

Contract amount	Amount Paid	Percentage Paid
$2,285,889.39	$1,844,077.64	81%

Change Orders	Amount	Percentage Paid
Traffic Safety	$50,0000	40%
French Drain	$27,000	100%
Electrical Modifications	$170,000	100%
Irrigation	$35,000	0%
Excavation overrun	$48,000	47%
Hot Mix Asphalt overrun	$29,000	100%
Lane Striping Modifications	$10,000	0%



Soscol Junction Project

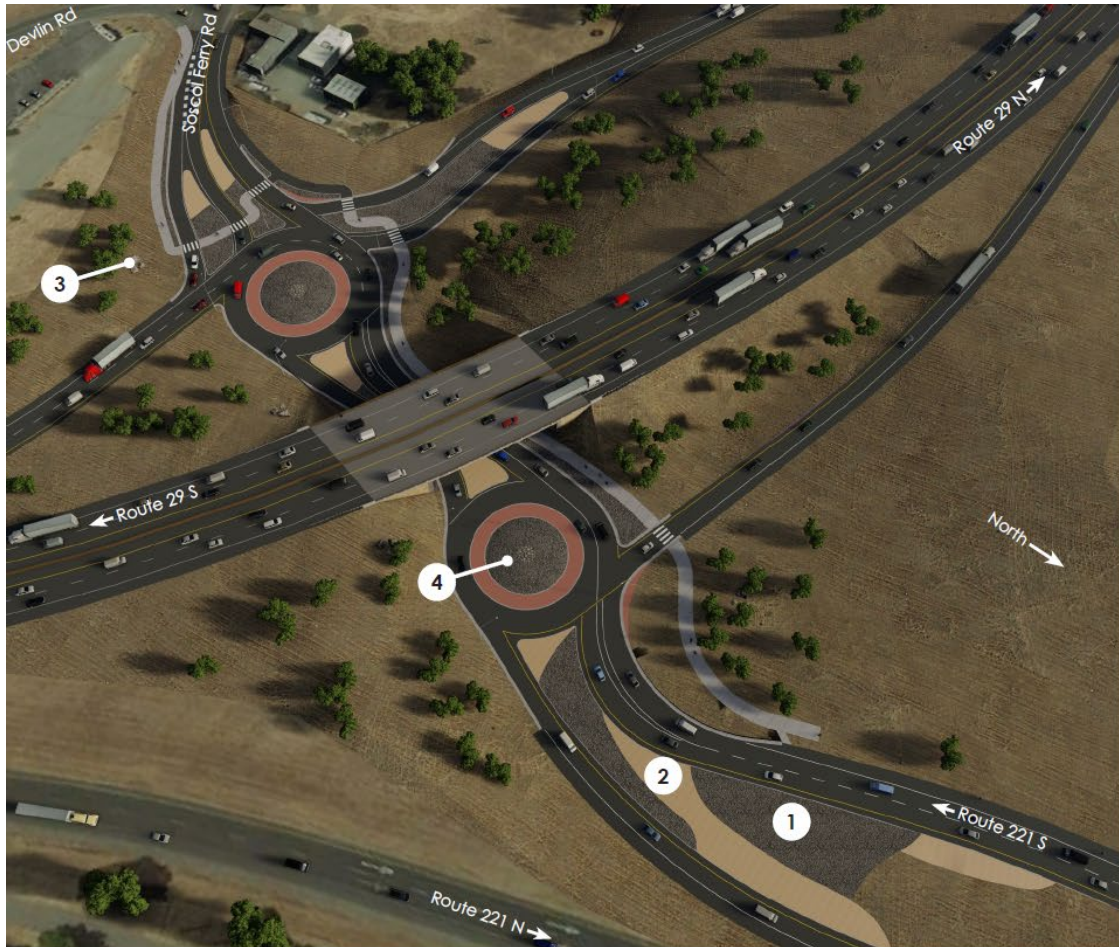
Project Manager: Danielle Schmitz

STATUS

- Construction Cost - $37.7 million
  - Construction Support - $5.7 million
  - Percent Complete – 0%
  - Budget Expended – 0%
- Change Orders/Risks –
  - Roadway traffic impacts, phasing and closures
  - Environmental mitigations and unknowns – nesting birds, cultural artifacts, weather/wildfires
  - Materials costs and availability

Soscol Junction Schedule:

- Construction Contract Award – April 2022
- Groundbreaking – June 22, 2022
- Construction – June 2022 - October 2024



SR 29 American Canyon Multimodal Improvements

Project Manager: Danielle Schmitz

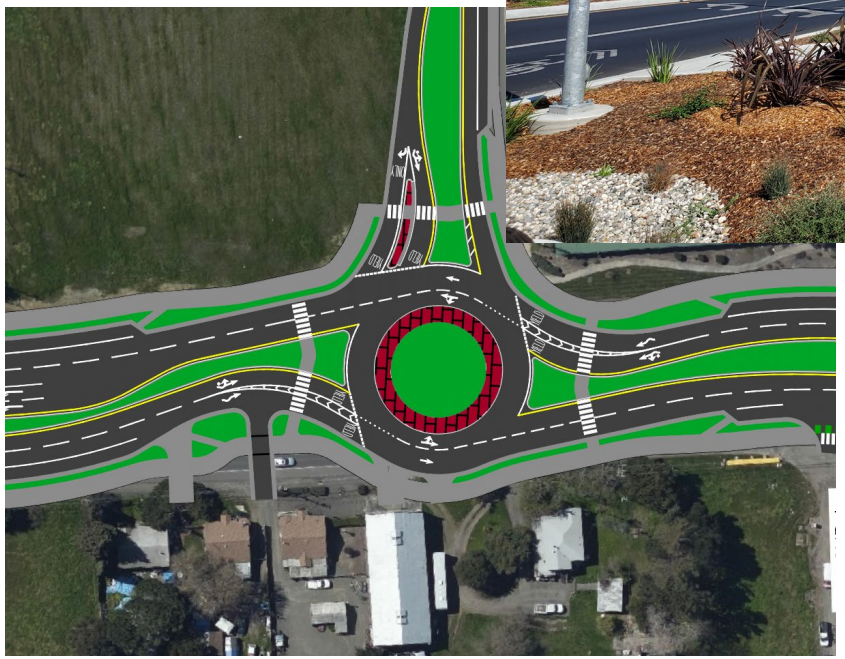
Operational and intersection improvements and the addition of multimodal facilities along SR 29 between Napa Junction Road and American Canyon Road.

Cost:
Pre-construction - $20 million
Construction - $55 million

Potential Funding Opportunities:
Environmental/Design funding – OBAG 3
State funds – SB 1 funds – SCCP/LPP/ATP
Federal funds – RAISE, Safe Streets for All
Regional funds – RM 3

Tentative Timeline (pending funding):
summer 2022 – PID approval
2023-24 – Environmental/Design
2024 – Right-of-way
2024-25 – Construction





Napa Valley Forward - SR 29 Intersection Improvements

Intersection improvements including roundabouts and/traffic calming for all modes.
Intersections include SR 29 at:

- Rutherford Rd
- Oakville Cross Rd
- Madison Ave

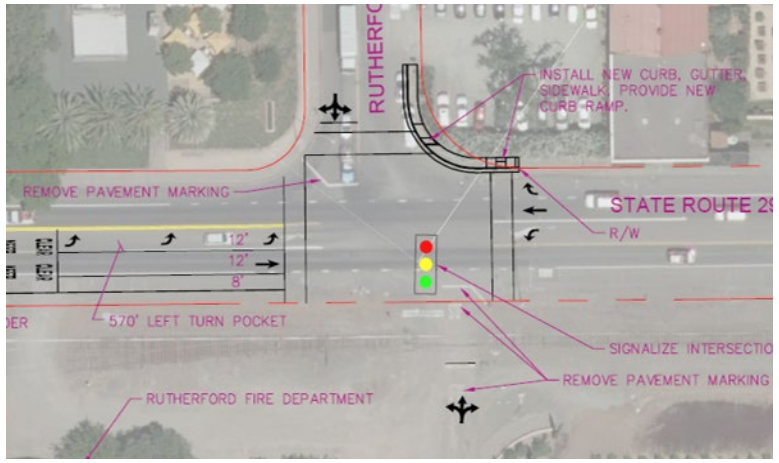
Project Cost
Pre-construction - $5.5 million
Construction - $18 million

Risks: Right of way approval, environmental mitigation/unknowns and costs

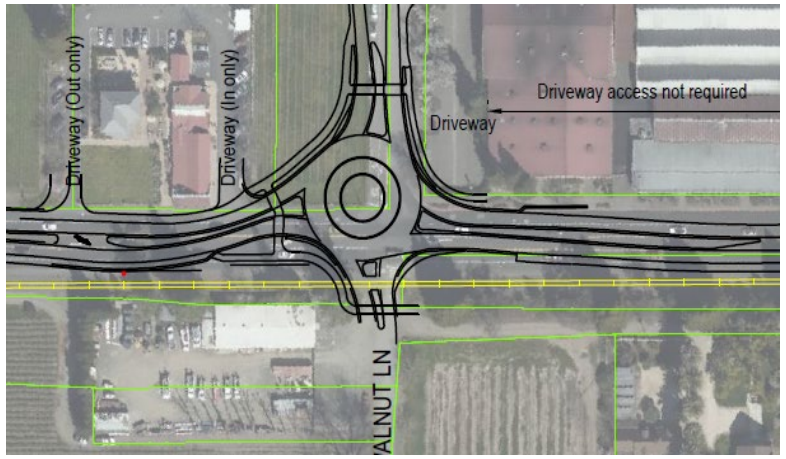
Potential Funding Opportunities:
Federal Grants – RAISE
State Funds – LPP
Regional Funds – MTC Bay Area Forward

Project Managers: Danielle Schmitz and Kate Miller

Traffic Signal Control



Roundabouts



Fall 2022 — Project Approval & Environmental

Winter 2023 — ROW Clearance

Fall 2023 — Final Design

Summer 2024 — Construction

Imola Corridor Complete Streets Improvements

Project Manager: Diana Meehan

The Imola Corridor Complete Streets Project proposes several multimodal and safety improvements along Imola Avenue from Foster Rd. in the City of Napa to Fourth Avenue in unincorporated Napa County.

Cost:

Pre-construction: $3.5 million
Construction: $17.5 million

Potential funding sources:
Local – Measure T, Local funds
State – SHOPP, ATP, HSIP
Federal – Safe Streets for All



Imola Corridor Complete Streets Improvements

Milestones:

- Complete Streets Corridor Improvement Plan-Completed October 2020
- Caltrans secured SHOPP Complete Streets Reserve Funding for central segment improvements-January 2021
- NVTA to submit ATP Grant for east and west segments/gap closure June 2022

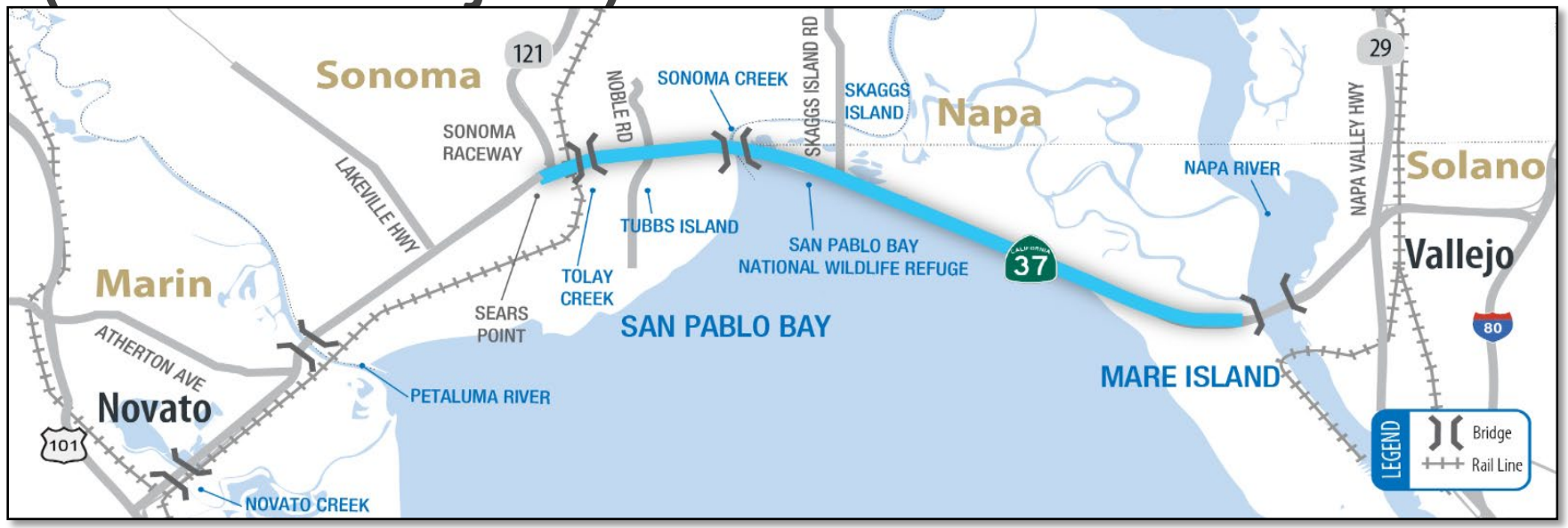
Potential Issues:

- Requires cooperation and easements from Napa State Hospital and the Department of General Services
- Right-of-way constraints along the east segment
- Unknown environmental and cultural mitigations



SR 37 Sears Point to Mare Island Improvement Project (Interim Project)

Project Managers: Danielle Schmitz and Kate Miller



This project will add an HOV lane to improve traffic flow and peak travel times, increase vehicle occupancy, and making transit viable on the SR 37 corridor.

Cost:
Pre-construction - $51 million
Construction - $378 million

Potential Funding Sources:
Regional Measure 3, Bay Bridge Forward, Tolls
State SB 1 – SCCP, TCEP
Federal Funds – Rural Transportation Program, RAISE, PROTECT (resiliency funding)



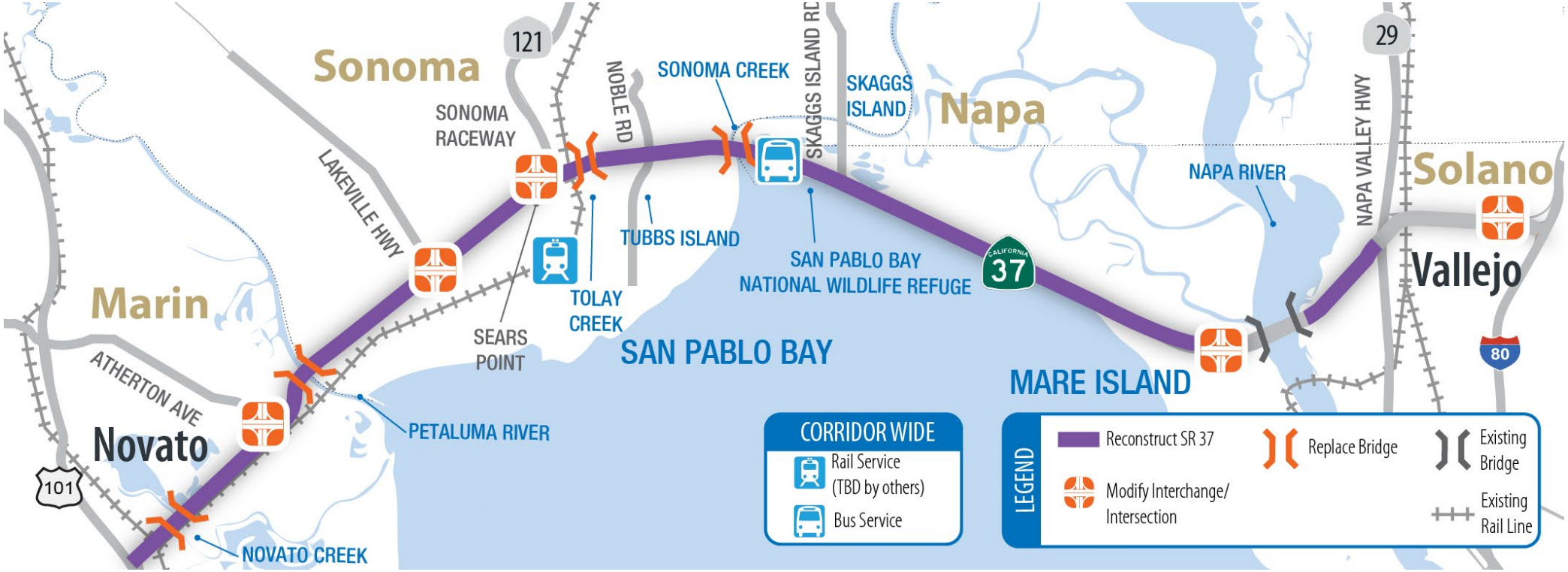
Key Milestones

- Draft EIR: January 2022
- Final EIR: Summer 2022
- Design: 2022 - 2024
- Construction: 2025 – 2026

Next Step

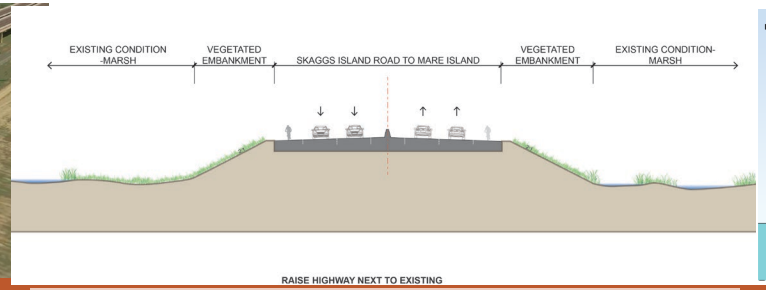
- Secure Funding to Advance Design: $20M

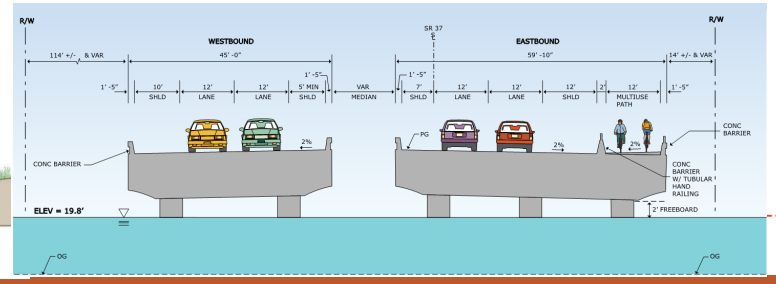
SR 37 Corridor – Ultimate Project

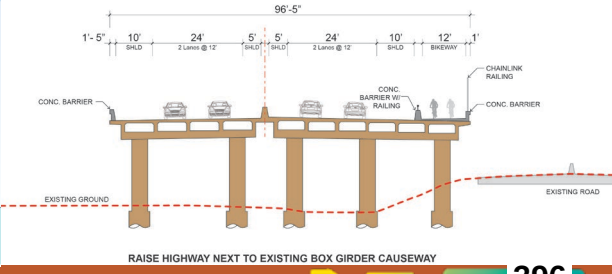


Deliver in 15-20 Years





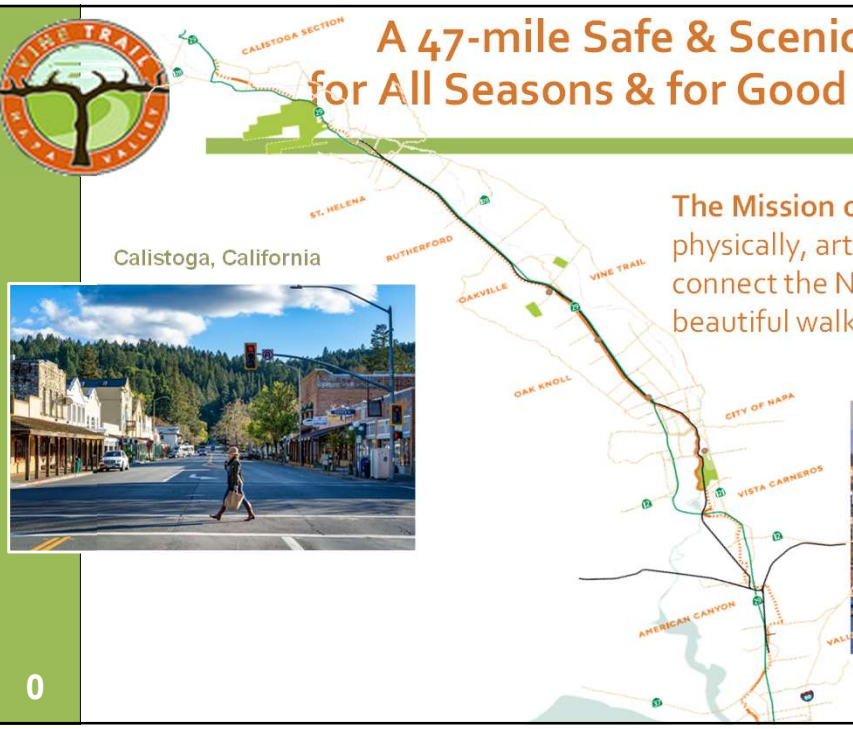




Reconstruction Options


Q
A

A 47-mile Safe & Scenic Trail for All Seasons & for Good Reasons



Calistoga, California

The Mission of the Coalition is to physically, artistically and culturally connect the Napa Valley with a safe, and beautiful walking and biking trail.



Vallejo Ferry Terminal

0

0

28 Member Coalition

28 organizations representing
Hospitality & tourism
agriculture,
land conservation,
transportation,
environment,
education,
arts,
health and
public safety

FOUNDERS

napa valley vintners

NAPA VALLEY GRAPEGROWERS EST. 1975

Land Trust OF NAPA COUNTY

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PILLARS OF THE VINE TRAIL

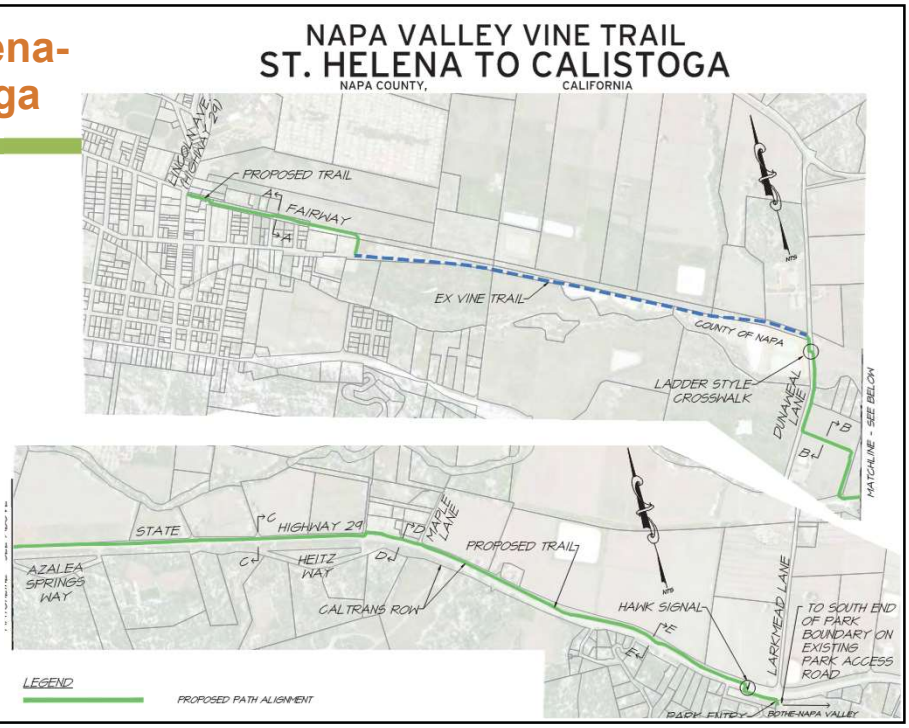
- Transportation
- Environment
- Safety
- Economic Benefits
- Health Benefits
- Cultural & Community Connections

2

2

St. Helena-Calistoga

- NVTA Managed
- 8 miles
- Bid Awarded 3/16
- Construction begins north to south
- Notice to Proceed to start June 20th



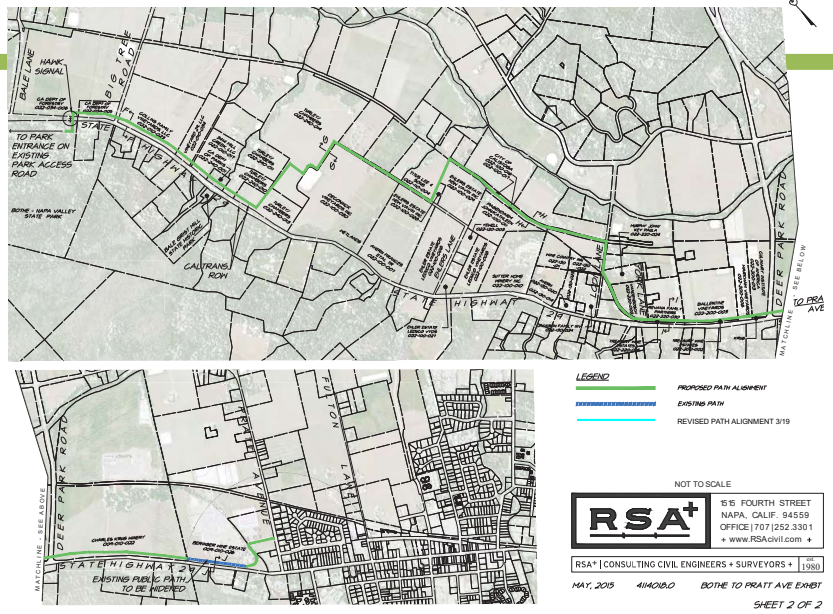
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NAPA VALLEY VINE TRAIL

ST. HELENA TO CALISTOGA

NAPA COUNTY, CALIFORNIA



RSA+ | CONSULTING CIVIL ENGINEERS + SURVEYORS + since 1980

1515 FOURTH STREET
NAPA, CALIF. 94559
OFFICE | 707 | 252.3301
+ www.RSAcivil.com +

MAY, 2015 4114018.0 BOTHE TO PRATT AVE EXHIBT

SHEET 2 OF 2

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Vallejo – American Canyon

- City of Vallejo Managed with Solano Transportation Authority
- 5 miles
- Majority in Caltrans ROW
- Delays for environmental Review
- Open for Bids projected for late summer 2022

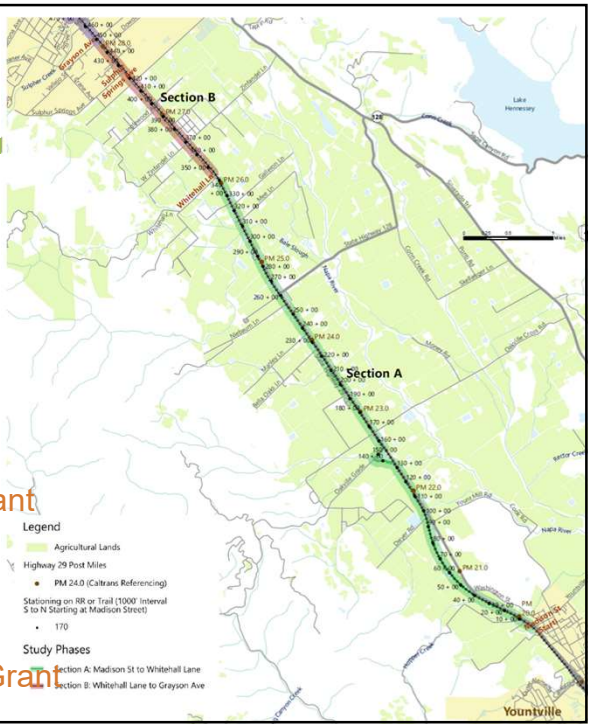


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Oakville – Rutherford – St Helena

- 10.2 miles
- Napa County
- City of St Helena
- $14-16 Million
- CTC/MTC Active Transportation Grant $15M
- $5M County
- $5M Vine Trail
- $4M Federal Community Projects' Grant



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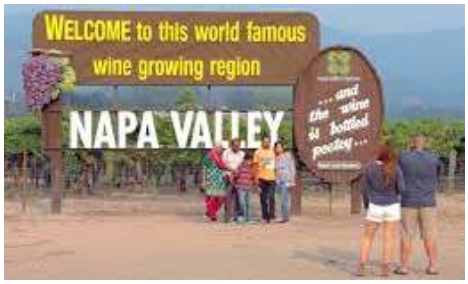
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Visit Napa Valley Sign

Working with Napa Valley Vintners on relocation of the iconic, historic sign to private property location

Eliminates tourists crossing HWY29 and railroad tracks

Provides safe short-term parking for a selfie



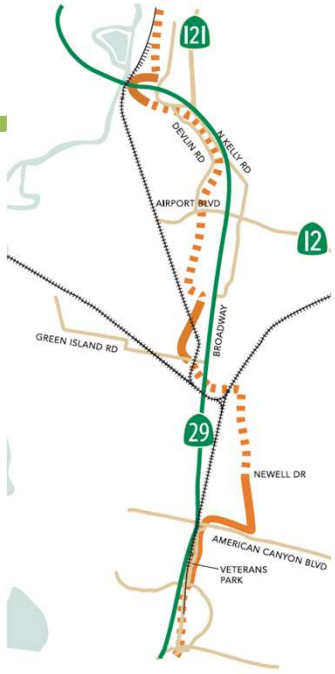


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American Canyon – Carneros

- Ribbon Cutting Devlin Rd to Green Island
- Watson Ranch developer projects connection by the end of the year
- RSA study on Sanitation District route along NVTA's Maintenance Facility



8

8

Proposed Vine Trail Design along Napa County Sanitation District and the NVTA's Maintenance Facility



9

9

2025 Vision

- $29 million to build the Yountville St Helena Section
- $50-An-Acre to raise $2.5 Million
- Adopt-A-Trail will cover 100% of maintenance

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$50 AN ACRE

- 45,000 acres of producing vines in Napa County
- 5-year gift program to raise $2.5M for final trail development and ongoing environmental education.

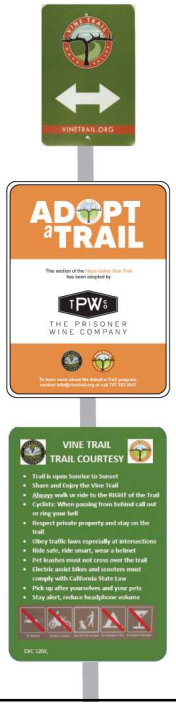


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ADOPT A TRAIL

- $15,000 a mile for maintenance
- Mile Market Recognition



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NAPA VALLEY VINE TRAIL MEMBERSHIP

- $47 annual donation
- Receive membership benefits from participating partners
- 600 members



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EDUCATION AND SAFETY

The Napa Valley Vine Trail provides safe rest areas, bike repair and regional history and ecology education. The iconic trailhead shelters along with interpretive panels



14

14

VINTNER COLLECTION

- Alpha Omega
- Crocker & Starr
- Gemstone
- Newton
- Rocca
- Silver Oak
- Spottswoode
- Tamber Bey
- Vineyard 29
- Whitehall Lane



15

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ADVOCACY

The Napa Valley Vine Trail advocates for safe multi-use trail systems throughout the Napa Valley that connects communities, increases economic activity, reduces traffic and emissions, provides free and accessible recreation to everyone



16

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