



REGULAR CITY COUNCIL MEETING AGENDA

City Hall - Council Chambers
4381 Broadway St., Suite 201, American Canyon
September 20, 2022
6:30 PM

Mayor: Leon Garcia
Vice Mayor: Mariam Aboudamous
Councilmembers: Mark Joseph, David Oro, Pierre Washington

Consistent with Government Code Section 54953 and the American Canyon City Council Resolution Declaring the Existence of a Local Emergency due to the COVID-19 Pandemic, City Council and other public meetings will be conducted both in person at City Hall, 4381 Broadway, Suite 201, and also via Zoom Teleconferencing to promote local, state, and federal guidelines and social distancing recommendations for the containment of the coronavirus. City officials and members of the public are invited to attend the meeting either in person or via teleconference. This meeting will be broadcast live to residents on Napa Valley TV, on our website [here](#) and on YouTube [here](#).

PUBLIC PARTICIPATION

Oral comments, during the meeting: Oral comments can be made in person during the meeting. A Zoom Webinar has been established for public comments made via zoom. To give your public comment via zoom, use the Register to Speak feature of eComments, connect via the below Zoom link and use the “raise your hand” tool, or call into the zoom meeting at 408-638-0968 and press *9 to “raise your hand” when the item is called. To avoid confusion, all hands raised outside of Public Comment periods will be lowered.

Written comments, via eComments: Please submit written comments through the eComments link, located on the Meetings & Agendas page of our website [here](#). Comments will be available to council members in real time. eComments will remain open throughout the meeting. All comments received will be posted online and become part of the meeting record.

Zoom Meeting Link: [Click here](#)

Webinar ID: 836 1946 5437 **Passcode:** 873516

The above-identified measures exceed all legal requirements for participation in public comment, including those imposed by the Ralph M. Brown Act. For more information, please call the Office of the City Clerk at (707) 647-4369 or email cityclerk@cityofamericancanyon.org.

AGENDA MATERIALS: City Council agenda materials are published 72 hours prior to the meeting and are available to the public via the City’s website at www.cityofamericancanyon.org.

AMERICANS WITH DISABILITIES ACT: The City Council will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk at 4381 Broadway, Suite 201, American Canyon, CA 94503 or by email to cityclerk@cityofamericancanyon.org. Include your name, address, phone number and brief description of the requested materials, as well as your preferred alternative format or auxiliary aid, at least three calendar days before the meeting.

PUBLIC ADDRESS – CLOSED SESSION 5:30 P.M.

The Mayor will call the meeting to order and conduct role call. Council will immediately convene into Closed Session after hearing any public comment on Closed Session items. At 6:30 p.m. the Council will reconvene into Open Session and then resume Closed Session at the end of the meeting to address outstanding items, if necessary.

5:30 P.M. CLOSED SESSION

- 1. Conference with Legal Counsel - Existing Litigation (3 matters). Authorized pursuant to Government Code Section 54956.9(d)(1):**
 - a. *City of American Canyon v. City of Vallejo, et al.* (Napa Superior Court Case No. 22CV000772).**
 - b. *In the Matter of Inspection and Order to Abate at 106 Wilson Way (APN: 058-370-002)* (Napa Superior Court Case No. 22CV000850)**
 - c. *Russell Charpentier and William Baker v. City of Vallejo, et. al* (Solano Superior Court Case No FCS058765)**

- 2. Matters Relating to Public Employment Public Employee Performance Evaluations Pursuant to Gov. Code Section 54957.**
Position: Jason Holley, City Manager

6:30 P.M. OPEN SESSION - REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

PROCLAMATIONS AND PRESENTATIONS

- 3. Presentation - American Canyon 4-H**

- 4. Presentation - American Canyon Chamber of Commerce**

PUBLIC COMMENTS - ITEMS NOT ON THE AGENDA

*This time is reserved for members of the public to address the City Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the City Council. Comments are limited to 3 minutes. Comments for items on the Agenda will be taken when the item is called. The City Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the City Council does not respond to public comment at this time. Speakers are asked to please speak clearly, and provide their name. Any handouts for distribution to the City Council must be emailed by 3:00 p.m. on meeting day. To comment via zoom during the meeting: click the "raise your hand" button if joining by computer, or press *9 if joining by phone, when the item is called. To avoid confusion, hands raised outside of Public Comment periods will be lowered.*

AGENDA CHANGES

The Mayor and Council may change the order of the Agenda or request discussion of a Consent Item. A member of the Public may request discussion of a Consent Item by making that request during Public Comment.

CONSENT CALENDAR

5. **Minutes of September 6, 2022**

Recommendation: Approve the minutes of the City Council meeting on September 6, 2022.

6. **Report Upon Return from Closed Session for the meeting of September 6, 2022**

Recommendation: Approve the Report Upon Return from Closed Session for the meeting of September 6, 2022.

7. **AB361 In Person and Remote Teleconferenced Meetings - September 15, 2022 - October 15, 2022**

Recommendation: Adopt a Resolution reaffirming that, due to the continuing COVID-19 Pandemic, a local emergency exists, re-ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and authorizing in-person and remote teleconferenced meetings of legislative and advisory bodies of the City of American Canyon for the period of September 15, 2022 - October 15, 2022 pursuant to the Ralph M. Brown Act.

8. **Third Amendment with Recology American Canyon**

Recommendation: Adopt a Resolution authorizing the City Manager to execute a third amendment to the City's Solid Waste Franchise Agreement with Recology American Canyon to address residential rates, franchise fees, and language modifications with regard to the City's Solid Waste, Recycling and Organic Mandatory Collection Implementation Plan.

9. **American Canyon Chamber of Commerce Membership**

Recommendation: Adopt a Minute Order approving membership to the American Canyon Chamber of Commerce for FY22/23 and authorizing a budget increase in the amount of \$50,000 to line item 100-10-620-42425 from the General Fund Undesignated Fund Balance.

PUBLIC HEARINGS

BUSINESS

10. **Introduction to Computerized Maintenance Management System (CMMS)**

Recommendation: Receive a presentation on Computerized Maintenance Management System (CMMS)

11. **Key Performance Indicators**

Recommendation: Update on Key Performance Indicators

MANAGEMENT AND STAFF ORAL REPORTS

MAYOR/COUNCIL COMMENTS, COMMITTEE REPORTS, AND FUTURE AGENDA ITEMS

The Mayor and Council may comment on matters of public concern and announce matters of public interest; no collective council action will be taken.

12. Council Committee Report - Councilmember Mark Joseph

13. Anticipated Future Agenda Items of Note:

October 4, 2022 Joint City Council/Open Space Advisory Committee (Remote Only)

Code Enforcement Appreciation Month

Filipino Heritage Month

Domestic Violence Awareness Month

OSAC Annual Workplan

October 18, 2022 Joint City Council/Planning Commission (Remote Only)

Housing Element Workshop

November 1, 2022 City Council (Hybrid)

Veteran's Day Proclamation

2021 Building Code Update

AB1600 Annual Report

Home2Suites Overhead Utility

Water Conservation Ordinance Update

November 15, 2022 City Council (Hybrid)

Giovannoni Logistics Center Design Permit and EIR

Playground Replacement Project

ADJOURNMENT

CERTIFICATION

I, Taresa Geilfuss, CMC, City Clerk for the City of American Canyon, do hereby declare that the foregoing agenda of the City Council was posted in compliance with the Brown Act prior to the meeting date.

Taresa Geilfuss, CMC, City Clerk

**CITY OF AMERICAN CANYON
REGULAR CITY COUNCIL MEETING**

ACTION MINUTES
September 6, 2022

PUBLIC ADDRESS – CLOSED SESSION 5:30 P.M.

5:30 P.M. CLOSED SESSION

1. Conference with Legal Counsel - Existing Litigation (3 matters). Authorized pursuant to Government Code Section 54956.9(d)(1):

- a. City of American Canyon v. City of Vallejo, et al. (Napa Superior Court Case No. 22CV000772).
- b. Russell Charpentier and William Baker v. City of Vallejo, et. al (Solano Superior Court Case No. not yet available).
- c. In the Matter of Inspection and Order to Abate at 106 Wilson Way (APN: 058-370-002) (Napa Superior Court Case No. 22CV000850)

2. Conference with Legal Counsel – Anticipated Litigation Pursuant to Government Code Section 54956.9 (d)(2). One Matter.

6:30 P.M. OPEN SESSION - REGULAR MEETING

CALL TO ORDER

The meeting was called to order at 6:44 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present: Mayor Leon Garcia, Vice Mayor Mariam Aboudamous, Councilmember Mark Joseph, Councilmember David Oro, Councilmember Pierre Washington

Absent: None

Excused: None

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

One comment was received from Russell Charpentier on Item 1b. Closed Session commenced at 5:40 p.m. Closed Session adjourned at 6:34 p.m. City Attorney William Ross addressed the

Council and public upon return from Closed Session. A written report on Closed Session will be provided.

PROCLAMATIONS AND PRESENTATIONS

3. Proclamation recognizing September 15 through October 15 as Latino Heritage Month

Mayor Garcia announced the proclamation. It was accepted by Karina Servente.

4. Fire District Board Proclamation - National CERT Week

PUBLIC COMMENTS - ITEMS NOT ON THE AGENDA

Mayor Garcia called for public comments. Written comments: None. Oral comments: Russell Charpentier was called to speak; Karina Servente was called to speak; Durriya Syed was called to speak; Fran Lemos was called to speak. The public comments period was closed.

AGENDA CHANGES

There were no changes to the agenda.

CONSENT CALENDAR

Action: Motion to adopt CONSENT CALENDAR made by Councilmember David Oro, seconded by Councilmember Pierre Washington, and CARRIED by roll call vote.

Ayes: Mayor Leon Garcia, Vice Mayor Mariam Aboudamous, Councilmember Mark Joseph, Councilmember David Oro, Councilmember Pierre Washington

Nays: None

Abstain: None

Absent: None

Excused: None

5. Minutes of August 16, 2022

Action: Approved the minutes of the City Council meeting of August 16, 2022.

6. Report Upon Return from Closed Session for the meeting of August 16, 2022

Action: Approved the Report Upon Return from Closed Session for the meeting of August 16, 2022.

7. Sanitary Sewer Management Plan (SSMP) Adoption

Action: Adopted Resolution 2022-80 of the City Council of the City of American Canyon adopting the Sanitary Sewer Management Plan (SSMP).

8. 4th Quarter Investment Report for the City and Fire District

Action: Received and filed the City and Fire District's Treasurer's Report for the month ended June 30, 2022.

9. Property Exchange with Napa Valley Unified School District

Action: Adopted Resolution 2022-81 approving a Property Exchange and Acquisition Agreement (Agreement 2022-A134) to transfer approximately 5.6 acres of land where the community center/gymnasium is located to the Napa Valley Unified School District in exchange for receiving the 6.57-acre property where the former Napa Junction Elementary School is located (on Napa Junction Rd.) from the Napa Valley Unified School District.

10. 2021 Annual Napa Airport Corporate Center Development Agreement Review

Action: Adopted Resolution 2022-82 finding that, during calendar year 2021, Napa Airport Corporate Center I, LLC ("Owner") has provided "Good Faith Efforts" to comply with its obligations in conjunction with the Napa Airport Corporate Center ("NACC") Development Agreement.

11. GHD Staff Augmentation - Encroachment

Action: Adopted Resolution 2022-83 authorizing the City Manager to execute Amendment #1 (Agreement 2022-A135) to Task Order #11 (2022-66) with GHD, Inc. for Encroachment Permit Processing and Construction Observation Services in an amount not to exceed \$75,000.

PUBLIC HEARINGS

12. Amendment of 2015 Urban Water Management Plan (UWMP) and Adoption of 2020 Urban Water Management Plan (UWMP)

Council received a staff report from Maintenance & Utilities Director Felix Hernandez, III with Senior Engineer Brianna Barton of Carollo making a presentation. Mayor Garcia opened the public hearing and called for public comments. Liliana Karesh was called to speak. Public comments and the public hearing were closed.

Action: Motion to adopt Resolution 2022-84 of the City Council of the City of American Canyon adopting the City's amendment to the 2015 Urban Water Management Plan - Appendix G Demonstration of Reduced Delta Reliance made by Councilmember David Oro, seconded by Councilmember Pierre Washington, and CARRIED by roll call vote.

Ayes: Mayor Leon Garcia, Vice Mayor Mariam Aboudamous, Councilmember Mark Joseph, Councilmember David Oro, Councilmember Pierre Washington

Nays: None

Abstain: None

Absent: None

Excused: None

Action: Motion to adopt Resolution 2022-85 of the City Council of the City of American Canyon adopting the City's 2020 Urban Water Management Plan. made by Councilmember David Oro, seconded by Councilmember Mark Joseph, and CARRIED by roll call vote.

Ayes: Mayor Leon Garcia, Vice Mayor Mariam Aboudamous, Councilmember Mark Joseph, Councilmember David Oro, Councilmember Pierre Washington

Nays: None

Abstain: None

Absent: None

Excused: None

BUSINESS

13. Ad-Hoc Climate Action Committee Interim Report

Council received a staff report from City Manager Jason Holley. Mayor Garcia called for public comments. Chris Benz was called to speak; Linda Brown was called to speak; Gopal Shanker was called to speak; Tammy Wong was called to speak; Jim Wilson was called to speak; Chris James was called to speak; Karen Renner was called to speak; Melissa Lamattina was called to speak. The public comments period was closed.

Action: Received and filed Ad-Hoc Climate Action Committee Interim Report.

14. Skatepark Relocation

Council received a staff report from Parks & Recreation Director Alexandra Ikeda. Mayor Garcia called for public comments. Written comments: Kim McDonald. Oral comments: Beth Marcus was called to speak; Fran Lemos was called to speak. The public comments period was closed.

Action: Motion to adopt Resolution 2022-86 of the City Council of the City of American Canyon: amending the FY 2022/23 Capital Improvement Program to include the Skatepark Relocation Project (PR22-0100) and authorizing a project budget of \$380,000; authorizing a budget transfer from the Park Impact Fee Fund (310-85-450-48310) to the Capital Project Fund (350-85-450-46110) in the amount of \$380,000; selecting an existing park location for the Skatepark Relocation Project (PR22-0100); authorizing the City Manager to award a construction contract to the lowest responsible and responsive bidder in an amount not to exceed the project budget; and authorizing the Public Works Director to approve and execute contract change orders in an aggregate amount not to exceed the Project Budget in conjunction with the relocation of the Skatepark Relocation Project (PR22-0100) made by Councilmember Pierre Washington, seconded by Councilmember Mark Joseph, and CARRIED by roll call vote.

Ayes: Mayor Leon Garcia, Vice Mayor Mariam Aboudamous, Councilmember Mark Joseph, Councilmember David Oro, Councilmember Pierre Washington

Nays: None

Abstain: None

Absent: None

Excused: None

MANAGEMENT AND STAFF ORAL REPORTS

City Manager Holley, Mayor Garcia and Vice-Mayor Aboudamous will attend the CalCities Annual Conference in Long Beach, CA from 9/7 to 9/9. The city is now taking applications for Fall 2022 Citizen's Academy. Council received oral updates from Public Works Director Erica Ahman Smithies and Parks & Recreation Director Alexandra Ikeda.

MAYOR/COUNCIL COMMENTS, COMMITTEE REPORTS, AND FUTURE AGENDA ITEMS

The mayor and council members announced items of community interest.

ADJOURNMENT

The meeting was adjourned at 9:40 p.m.

CERTIFICATION

Respectfully Submitted,

Taresa Geilfuss, City Clerk

William D. Ross
David Schwarz
Kypros G. Hostetter

Law Offices of
William D. Ross
400 Lambert Avenue
Palo Alto, California 94306
Telephone: (650) 843-8080
Facsimile: (650) 843-8093

Los Angeles Office:
11420 Santa Monica Blvd
#25532
Los Angeles, CA 90025

File No: 199/6

September 7, 2022

VIA E-MAIL

The Honorable Leon Garcia, Mayor
and Members of the City Council
City of American Canyon
4381 Broadway, Suite 201
American Canyon, CA 94503

Re: Report Upon Return from Closed Session; Virtual Regular Meeting of the
American Canyon City Council; September 6, 2022

Dear Mayor Garcia and Members of the City Council:

This communication sets forth reportable action, if any, of the City Council (“Council”) of the City of American Canyon (“City”), consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*) resulting from the Closed Session of the Virtual Regular Council Meeting of September 6, 2022, consistent with Government Code Section 54957.1.

After convening in Open Session at 5:34 p.m. it was ascertained that an individual was present, Mr. Russell Charpentier, who wished to make public comment on a matter agendized for Closed Session consideration, Closed Session Agenda Item No. 1.b. After receiving comment from Mr. Charpentier and ascertaining that there were no other public comments on matters agendized for Closed Session consideration, your Council adjourned to Closed Session at 5:40 p.m.

There were two matters agendized for City Closed Session consideration.

1. Conference with Legal Counsel – Existing Litigation (3 matters)
Authorized Pursuant to Government Code Section 54956.9(d)(1):
 - a. *City of American Canyon v. City of Vallejo, et al.* (Napa County Superior Court Case No. 22CV000772)
 - b. *Russell Charpentier and William Baker v. City of Vallejo, et al.* (Solano Superior Court Case No. not yet available).
 - c. *In the Matter of Inspection and Order to Abate at 106 Wilson Way* (APN: 058-370-002) (Napa Superior Court Case No. 22CV000850)

The Honorable Leon Garcia, Mayor
and Members of the City Council
September 7, 2022
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2. Conference with Legal Counsel – Anticipated Litigation
Pursuant to Government Code Section 54956.9(d)(2)

With respect to City Closed Session Agenda Item No. 1.a., there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(1).

With respect to City Closed Session Agenda Item No. 1.b., although direction was given to Staff, there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(1).

With respect to City Closed Session Agenda Item No. 1.c., there was reportable action in the form of disclosing a matter of public record, the renewal of an Inspection Warrant and Order to Abate by the Napa County Superior Court on August 31, 2022, effective through September 18, 2022. Except as indicated, there was no other reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(1).

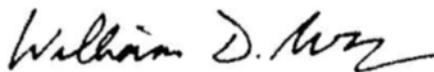
With respect to City Closed Session Agenda Item No. 2., there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2).

The Closed Session concluded at 6:34 p.m., and it was subsequently indicated when the Council convened in Open Session at 6:40 p.m., that a written report upon return consistent with Government Code Section 54957.1, would be prepared.

This communication should be reviewed under the Consent portion of the Agenda of your next Regular or Special City Council Meeting.

Should you have questions concerning this Report, it may be taken off the Consent calendar when agendaized in the future, or our office may be contacted in the interim.

Very truly yours,



William D. Ross
City Attorney

WDR:jf

cc: Jason B. Holley, City Manager
Maria Ojeda, Assistant City Manager
Taresa Geilfuss, City Clerk



TITLE

AB361 In Person and Remote Teleconferenced Meetings - September 15, 2022 - October 15, 2022

RECOMMENDATION

Adopt a Resolution reaffirming that, due to the continuing COVID-19 Pandemic, a local emergency exists, re-ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and authorizing in-person and remote teleconferenced meetings of legislative and advisory bodies of the City of American Canyon for the period of September 15, 2022 - October 15, 2022 pursuant to the Ralph M. Brown Act.

CONTACT

Taresa Geilfuss, CMC, City Clerk

BACKGROUND & ANALYSIS

Because of the COVID-19 Pandemic, the City Council, as well as the City Planning Commission and Board of Directors of the American Canyon Fire Protection District, have been conducting meetings via Zoom teleconference, as allowed by Executive Order N-29-20. However, the Executive Order expired on September 30, 2021.

Assembly Bill 361, which was approved at by the Governor on September 16, 2021, allows local agencies such as the City to continue to meet by Zoom or other teleconferencing methods, provided that certain conditions are met.

The effect of Executive Order N-29-20 was to suspend certain provisions of the Ralph M. Brown Open Meeting Act (Government Code Section 54950 et seq.), which only allowed remote teleconference participation by City Council Members through a posting process at each teleconferenced member's location, with agenda provisions indicating that each teleconferenced location be accessible to the public.

The attached Resolution complies with the provisions of AB 361 to allow continued Zoom meetings of the City Council, while also allowing the meetings to be conducted with in-person attendance. This "hybrid" style of meeting continues to promote social distancing by allowing members of the Council, City Staff, and members of the public to participate in the manner in which they feel most safe, thereby promoting public participation while simultaneously protecting vulnerable members of

the public, such as those with compromised immune systems.

The ability to continue to meet by Zoom, even in conjunction with Open Meetings, can be accomplished by the City Council provided that monthly resolutions as amended are enacted with provisions referencing appropriate confirmation of declared emergencies are described.

Stated plainly, the City Council will have to enact a "361 Resolution" at least every 30 days to allow the Zoom teleconferencing procedure to continue.

Changes to the first page of the City Council Agendas were made beginning October 2021, as the means for the public to participate via continued Zoom teleconference will have to be described consistent with the AB 361 procedures rather than the now-expired Executive Order N-29-20. These changes indicate that, pursuant to this authority, members of the public and members of the City Council may continue to participate by Zoom video/teleconferencing, or alternatively participate in-person at the designated physical meeting location.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Not applicable.

FISCAL IMPACT

None.

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

ATTACHMENTS:

- [1. Resolution AB361 In-Person and Remote Teleconference Meetings](#)

RESOLUTION NO. 2022-_____

A RESOLUTION OF THE CITY OF AMERICAN CANYON CITY COUNCIL REAFFIRMING THAT A LOCAL EMERGENCY EXISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020, AND AUTHORIZING IN-PERSON AND REMOTE TELECONFERENCED MEETINGS OF LEGISLATIVE AND ADVISORY BODIES OF THE CITY OF AMERICAN CANYON FOR THE PERIOD OF SEPTEMBER 15, 2022 – OCTOBER 15, 2022, PURSUANT TO THE RALPH M. BROWN ACT

WHEREAS, the City of American Canyon (“City”) is committed to preserving and nurturing public access and participation in meetings of the American Canyon City Council (“City Council”), Council committees, Planning Commission, and all other advisory, elected and appointed committees and commissions (“City Decision Making Bodies”); and,

WHEREAS, all meetings of the City’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the City’s legislative bodies conduct their business; and,

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and,

WHEREAS, a required condition for such teleconference meetings is that a state of emergency be declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and,

WHEREAS, that proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the City’s boundaries, caused by natural, technological, or human-caused disasters; and,

WHEREAS, that proclamation also requires that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and,

WHEREAS, emergency conditions exist in the City, specifically, a State of Emergency has been proclaimed by Governor Newsom on March 4, 2020, proclaiming a State of Emergency to exist in California because of the threat of COVID-19; and,

WHEREAS, during the COVID-19 pandemic, the City Council has conducted remote, teleconferenced meetings consistent with the Governor’s Executive Orders promoting social distancing; and

WHEREAS, consistent with AB 361, as a condition of extending the use of the provisions found in section 54953(e), the City Council must reconsider the circumstances of the state of emergency that exists in the City, and the City Council has done so; and,

WHEREAS, in response to COVID-19, the Governor of the State of California issued a Proclamation of a State of Emergency in response to COVID-19 on March 4, 2020, and issued Executive Order N-25-20 on March 12, 2020, proclaiming temporary amendments to State law and regulations related thereto; and

WHEREAS, on March 16, 2020, the City’s Director of Emergency Services issued a Proclamation of a Local Emergency by the City of American Canyon Director of Emergency Services and Acknowledgement of a State Proclamation Declaring of a State of Emergency and Acknowledgement of a Federal Proclamation Declaring of a National Emergency (P2020-001) (the “Proclamation”); and

WHEREAS, due to the emergence of new variants of COVID-19, such as Delta Variant, followed by the surging Omicron Variant of COVID-19, not all members of the public may feel safe to participate personally at in-person meetings; and,

WHEREAS, the City Council has determined that conducting “hybrid” style meetings with the option for members of the public and members of the City Council to attend either virtually or in person would allow participation in a way individuals feel most safe, thereby promoting public participation while simultaneously promoting social distancing and protecting vulnerable members of the public, such as those with compromised immune systems; and,

WHEREAS, as a consequence of the local emergency, the City Council does hereby find that City Decision Making Bodies shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and,

WHEREAS, the City is providing teleconference access via a conference phone-line number to the meetings to ensure public access.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Exists. The City Council hereby proclaims that a local emergency continues to exist throughout the city, and the surging of Delta and Omicron Variants of COVID-19 would present an imminent risk to meeting in person.

Section 3. Re-Ratification of the Governor’s Proclamation of a State of Emergency. The City Council hereby re-ratifies the Governor’s Proclamation of State of Emergency issued on March 4, 2020.

Section 4. Remote Teleconference Meetings. City Decision Making Bodies and City Staff are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public teleconferenced meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until such time as the City Council adopts a subsequent Resolution in accordance with Government Code section 54953(e)(3) to extend the time during which City Decision Making Bodies may continue to conduct teleconferenced meetings without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED, APPROVED and **ADOPTED** at a regularly scheduled meeting of the American Canyon City Council held on the 20th day of September 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Leon Garcia, Mayor

ATTEST:

APPROVED AS TO FORM:

Taresa Geilfuss, CMC, City Clerk

William D. Ross, City Attorney



TITLE

Third Amendment with Recology American Canyon

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a third amendment to the City's Solid Waste Franchise Agreement with Recology American Canyon to address residential rates, franchise fees, and language modifications with regard to the City's Solid Waste, Recycling and Organic Mandatory Collection Implementation Plan.

CONTACT

Erica Ahmann Smithies, P.E., Public Works Director

BACKGROUND & ANALYSIS

The City of American Canyon is committed to meeting its mandated solid waste diversion requirements through program implementation of its Solid Waste, Recycling and Organic Mandatory Collection Implementation Plan. On November 16, 2021, City Council adopted Ordinance No. 2021-08 modifying Title 8 (Health and Safety) of the American Canyon Municipal Code to add "Chapter 8.20 Mandatory Municipal Solid Waste, Recycling and Compost Material Disposal Reduction." The adopted Ordinance is a requirement of State Senate Bill 1383 (SB 1383), the Climate Pollutant Reduction Act of 2016, requiring the California Department of Resources Recycling and Recovery (CalRecycle) to develop regulations to reduce organics in landfills as a source of methane.

On August 16, 2022, City Council held a public hearing following the procedures required by Proposition 218, article XIII D, section 6 of the California Constitution for increasing solid waste residential rates associated with the State unfunded SB1383 mandates for organic waste collection services. Following the public hearing, City Council adopted Resolution No. 2022-73 setting the new residential rate structure.

The City has an exclusive solid waste and recyclables collection, processing and disposal services Franchise Agreement (Agreement) with Recology, including yard waste and recyclables. The May 1, 2003 Agreement and two subsequent amendments of October 13, 2005 and December 3, 2013, do not reflect the State's unfunded SB1383 requirements adopted in Ordinance No. 2021-08 or the recently adopted residential rate structure to include organic waste collection services.

City staff is proposing a third amendment to Recology's Franchise Agreement to address solid waste residential rates, franchise fees and language modifications to reflect the SB1383 requirements to be made effective September 1, 2022. A draft of the amendment has been attached to this staff report. The third amendment may be subject to additional language modification between the City Attorney and Recology's counsel prior to execution.

Unless further modified, all rates will increase with the annual CPI adjustment. Recology's Agreement is scheduled to expire in December 2023.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

The third Amendment with Recology provides the mechanism to collect increased franchise fees identified in the new residential rate structure.

ENVIRONMENTAL REVIEW

The Recommended Action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378. Further, the action is exempt under CEQA Guidelines Sections 15307 and 15308 for actions by regulatory agencies for the protection of natural resources and the environment.

ATTACHMENTS:

- [1. Resolution - Recology Amendment](#)
- [2. Draft Amendment No. 3. Recology](#)

RESOLUTION NO. 2022- XX

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A THIRD AMENDMENT TO THE CITY'S SOLID WASTE FRANCHISE AGREEMENT WITH RECOLOGY AMERICAN CANYON TO ADDRESS RESIDENTIAL RATES, FRANCHISE FEES, AND LANGUAGE MODIFICATIONS WITH REGARD TO THE CITY'S SOLID WASTE, RECYCLING AND ORGANIC MANDATORY COLLECTION IMPLEMENTATION PLAN

WHEREAS, the City of American Canyon ("City") is committed to meeting its mandated solid waste diversion requirements through program implementation of its Solid Waste, Recycling and Organic Mandatory Collection Implementation Plan; and

WHEREAS, Senate Bill (SB) 1383 (Lara, 2016) was signed into law and establishes methane emissions reduction goals of 50 percent in the level of the statewide landfill disposal of organic waste from the 2014 level by 2020 and 75 percent by 2025 and an increase edible food recovery by 20 percent by 2025; and

WHEREAS, on August 16, 2022, City Council held a public hearing following the procedures required by Proposition 218, article XIII D, section 6 of the California Constitution and adopted a new solid waste residential rate structure to include organic waste collection services associated with the State unfunded SB1383 mandates; and

WHEREAS, the City's May 1, 2003 Franchise Agreement, as amended October 13, 2005 and further amended December 3, 2013 (Agreement) for exclusive solid waste and recyclables collection, processing and disposal services with Recology American Canyon (Recology) does not presently include organic waste collection services to residences; and

WHEREAS, a third amendment to Recology's Agreement has been prepared to address the adopted solid waste residential rate structure, franchise fees and language to provide full implementation of all SB1383 recycling and waste management related program requirements within the City.

NOW THEREFORE BE IT RESOLVED, the American Canyon City Council does hereby authorize the City Manager to execute a third amendment to the City's Solid Waste Franchise Agreement with Recology American Canyon to address residential rates, franchise fees, and language modifications with regard to the City's Solid Waste, Recycling and Organic Mandatory Collection Implementation Plan.

BE IT FURTHER RESOLVED that the third amendment shall take effect on September 1, 2022.

PASSED, APPROVED and ADOPTED at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 20th day of September, 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Leon Garcia, Mayor

ATTEST:

APPROVED AS TO FORM:

Taresa Geilfuss, CMC City Clerk

William D. Ross, City Attorney

THIRD AMENDMENT TO AGREEMENT FOR SOLID WASTE AND RECYCLABLES COLLECTION, PROCESSING AND DISPOSAL SERVICES

This **THIRD AMENDMENT** to Agreement for Solid Waste and Recyclables Collection, Processing, and Disposal Services (this “Amendment”) is made and entered into as of September 1, 2022, by and between the City of American Canyon, a California municipal corporation (“City”), and Recology American Canyon, a California corporation (“Collector”).

WHEREAS, City and Collector are parties to that certain Agreement for Solid Waste and Recyclables Collection, Processing, and Disposal Services dated May 1, 2003, as amended October 13, 2005 and further amended December 3, 2013 (the “Agreement”);

WHEREAS, on August 16, 2022 the City adopted new residential rates to reflect the implementation of California Senate Bill 1383 (SB1383) pertaining to organics recycling;

WHEREAS, in connection with the residential rate increase, the parties wish to make certain other amendments to the Agreement;

NOW, THEREFORE, the parties agree to amend the Agreement as follows:

1. Franchise Fee Adjustment.

(a) Section 7.3.1 is hereby amended to replace six percent (6%) with eight and two-tenths percent (8.2%).

2. Mixed Organics Collection.

(a) The definition of Green Waste is hereby amended as follows:

“Green Waste means any vegetative matter resulting from normal yard and landscaping maintenance that is not more than three (3) feet in its longest dimension or six (6) inches in diameter and fits in the Organic Waste cart utilized by the Subscriber. Green Waste includes plant debris, such as Yucca and Cactus, ivy, grass clippings, leaves, pruning weeds, branches, brush, Christmas trees, and other forms of vegetative waste and must be generated by and at the location wherein the Green Waste is collected. Notwithstanding the foregoing, Palm fronds and Oleander are excluded from the definition of Green Waste and are not permitted in the Organic Waste cart.”

(b) The second sentence of the definition of Solid Waste is hereby amended as follows:

“The terms “Solid Waste”, “Green Waste”, “Food Waste”, “Recyclables”, and “Construction and Demolition Debris” as used herein do not include any

of any material that is (i) hazardous waste, (ii) “designated waste” as defined in California Water Code Section 13173, (iii) “medical waste” as defined under the California Medical Waste Management Act, (iv) radioactive waste regulated pursuant to the California Radiation Control Law, (v) abandoned vehicles and parts thereof, (vi) dewatered, treated, or chemically fixed sewage sludge, (vii) manure or other animal waste, or (viii) in Collector’s reasonable opinion a potential risk to human health or the environment.”

(c) Article 1 is hereby amended to add the following definitions:

“Food Waste means food scraps and trimmings and other putrescible waste that results from food production, preparation, storage, consumption or handling. Food Waste includes but is not limited to: meat, fish and dairy waste, fruit and vegetable waste, grain waste, stable matter, acceptable food packaging items such as pizza boxes, paper towels, waxed cardboard and food contaminated paper products.”

“Organic Waste means Food Waste and Green Waste, either separately or commingled with each other, that has been separated at the source of generation from Garbage and Recyclable Materials.”

(d) All references to “Green Waste” other than in Recital C, the definition of Green Waste, and the definition of Organic Waste shall be replaced with “Organic Waste”.

(e) The fourth sentence of Section 3.9.1 is hereby amended as follows:

“In no event shall Collector charge for providing extra containers for Recyclables and their collection, beyond those rates charged for Solid Waste collection and, for the avoidance of doubt, Collector shall charge for providing containers for Organic Waste and their collection in accordance with the rates on Exhibit B.”

(f) Section 3.9.3 is hereby amended as follows:

“3.9.3 Promotion of Commercial Organic Waste Service. Collector shall make Organic Waste Collection Services available to all Commercial/Industrial Premises in the City.”

3. Approved Facilities:

(a) Definition of Material Recycling Facility amended as follows:

“1.1.24 “Material Recovery Facility” means any facility, selected by Collector designed, operated, and legally permitted for the purpose of receiving, sorting, processing, storing, or preparing Recyclable Materials for

sale. The Material Recovery Facility is currently 2021 Broadway St, Vallejo, CA 94589.

(b) First two sentences of Section 3.15.3 amended as follows:

“3.15.3 Collector has designated the Jepson Prairie Organics as the Designated Mixed Organics Facility. Collector Covenants that the Jepson Prairie Organics is properly permitted for the composting of Mixed Organics, and is in compliance with all Applicable Law.”

4. Exhibits. Exhibit B (Schedule of Approved Rates) of the Agreement is hereby replaced with Exhibit B to this Amendment. The effective date of the Schedule of Approved Rates is the effective date of this Amendment.

5. Effective Date. The amendments set forth herein shall take effect on September 1, 2022, it being understood that this Amendment shall be effective and binding on the parties as of the date first written above.

IN WITNESS WHEREOF, the duly authorized representatives of the parties have executed this Third Amendment to Agreement for Solid Waste and Recyclables Collection, Processing, and Disposal Services as of the date first written above.

CITY OF AMERICAN CANYON

RECOLOGY AMERICAN CANYON

By: _____
Jason B. Holley
City Manager

By: _____
Salvatore M. Coniglio
Chief Executive Officer

APPROVED AS TO FORM:

By: _____
William D. Ross
City Attorney

Exhibit B

**SCHEDULE OF APPROVED RATES
EFFECTIVE SEPTEMBER 1, 2022**

All rates include American Canyon Business License Fee, City Franchise Fee, and any other taxes, fees or charges.

I. STANDARD RESIDENTIAL CONTAINER SERVICE

A. Solid Waste

		Current	Rate per Month	Effective	
		1/1/22	Adjustment	9/1/22	
			17.00%		
32 - Gallon Cart	1 x Weekly	\$25.46	\$4.33		\$29.79
64 - Gallon Cart	1 x Weekly	\$38.71	\$6.58		\$45.29
96 - Gallon Cart	1 x Weekly	\$56.24	\$9.56		\$65.80
 LifeLine					
32 - Gallon Cart	1 x Weekly	\$21.65	\$3.68		\$25.33
64 - Gallon Cart	1 x Weekly	\$32.92	\$5.60		\$38.52
96 - Gallon Cart	1 x Weekly	\$47.81	\$8.13		\$55.94

B. Recycling and Green Waste

Residential Premises cart service includes once weekly curbside Recyclables collection in a 96-gallon cart and once weekly Organic Waste collection in a 96-gallon cart. During the weekly pick-up, there shall be no limit as to the number of Recycling and Organic Waste carts the Collector must pick up from the Subscriber.

Additional Recycling carts No charge

Additional Organic Waste carts No charge

There shall be no charge for weekly curbside oil recycling.

C. Bulky Goods Drop Offs

1. Drop Off

There shall be no charge for the two bulky goods drop-off events per year, generally held in June and December. In addition, at no charge, once a year, Subscribers may drop off a refrigerator (with no size limitation), or other appliance containing Freon.

2. On-Call Curbside Pickup

In addition to the free drop-off opportunities, once a year Subscribers may call to request curbside pickup of bulky items not to exceed 2 cubic yards, at no charge. In addition, Subscribers may call to request curbside pickup of one refrigerator or other appliance container Freon, at no charge.

D. Residential Premises Lifeline Rate

15% discount to Residential Premises enrolled in the California Alternative Rates for Energy (CARE) program offered by the electrical utility providing services to City residents (currently Pacific Gas and Electric).

To be eligible for the discount a household must provide to Collector:

- a recent utility bill evidencing the household's enrollment in the CARE program, and
- a signed application form

Discount applies for a one year term. To extend the term of the discount, a household must verify its continued eligibility by submitting updated documentation. Households granted the discount are required to notify the Collector promptly if they are no longer enrolled in the CARE program.

E. Wheel-Out Service

As explained in Section 3.5 of this Agreement, there shall be no charge for wheel-out service for "eligible residents."

II. Commercial/Industrial Premises Solid Waste Collection Service

A. Cart Pickup

(Commercial/Industrial includes Multi-Family Residential and Mobile Home Parks)

Service Type	Frequency	Rate per Month for Bundled Solid Waste and Recyclables Service		
		Current 1/1/22	Adjustment 0.00%	Effective 9/1/22
32 - Gallon Cart	1 x Weekly	\$29.73	\$0.00	\$29.73
	2 x Weekly	\$59.42	\$0.00	\$59.42
	3 x Weekly	\$89.13	\$0.00	\$89.13
	4 x Weekly	\$118.82	\$0.00	\$118.82
	5 x Weekly	\$148.49	\$0.00	\$148.49
	6 x Weekly	\$190.96	\$0.00	\$190.96
64 - Gallon Cart	1 x Weekly	\$53.02	\$0.00	\$53.02
	2 x Weekly	\$106.10	\$0.00	\$106.10
	3 x Weekly	\$159.12	\$0.00	\$159.12
	4 x Weekly	\$212.22	\$0.00	\$212.22
	5 x Weekly	\$265.24	\$0.00	\$265.24
	6 x Weekly	\$318.30	\$0.00	\$318.30
96 - Gallon Cart	1 x Weekly	\$72.14	\$0.00	\$72.14
	2 x Weekly	\$144.28	\$0.00	\$144.28
	3 x Weekly	\$216.43	\$0.00	\$216.43
	4 x Weekly	\$297.09	\$0.00	\$297.09
	5 x Weekly	\$360.70	\$0.00	\$360.70
	6 x Weekly	\$424.39	\$0.00	\$424.39
Commercial/Industrial Carry-out Service: Charge is per month, per container, per weekly pickup.		\$16.53	\$0.00	\$16.53

There is no additional charge for providing or picking up an unlimited number of Recycling Containers. There is no limitation as to the type or size of container that may be utilized, so long as the container is provided by Collector. Commercial/Industrial (including Multi-Family Residential and Mobile Home Parks) must subscribe separately for Organic Waste Collection Service and will be charged the rates in Section E below.

B. Bin Service for Solid Waste

Service Type	Frequency	Rate per Month		
		Current 1/1/22	Adjustment 0.00%	Effective 9/1/22
2 c.y. Bin	1 x Weekly	\$466.82	\$0.00	\$466.82
	2 x Weekly	\$891.20	\$0.00	\$891.20
	3 x Weekly	\$1,315.56	\$0.00	\$1,315.56
	4 x Weekly	\$1,739.94	\$0.00	\$1,739.94
	5 x Weekly	\$2,164.37	\$0.00	\$2,164.37
	6 x Weekly	\$2,652.37	\$0.00	\$2,652.37
3 c.y. Bin	1 x Weekly	\$541.08	\$0.00	\$541.08
	2 x Weekly	\$1,018.53	\$0.00	\$1,018.53
	3 x Weekly	\$1,517.17	\$0.00	\$1,517.17
	4 x Weekly	\$2,015.79	\$0.00	\$2,015.79
	5 x Weekly	\$2,546.31	\$0.00	\$2,546.31
	6 x Weekly	\$3,076.76	\$0.00	\$3,076.76
4 c.y. Bin	1 x Weekly	\$594.13	\$0.00	\$594.13
	2 x Weekly	\$1,124.59	\$0.00	\$1,124.59
	3 x Weekly	\$1,612.63	\$0.00	\$1,612.63
	4 x Weekly	\$2,121.94	\$0.00	\$2,121.94
	5 x Weekly	\$2,652.37	\$0.00	\$2,652.37
	6 x Weekly	\$3,182.85	\$0.00	\$3,182.85
6 c.y. Bin	1 x Weekly	\$679.01	\$0.00	\$679.01
	2 x Weekly	\$1,326.22	\$0.00	\$1,326.22
	3 x Weekly	\$1,962.71	\$0.00	\$1,962.71
	4 x Weekly	\$2,599.35	\$0.00	\$2,599.35
	5 x Weekly	\$3,235.93	\$0.00	\$3,235.93
	6 x Weekly	\$3,819.40	\$0.00	\$3,819.40

Bin and Cart rental is included in the commercial rates.

C. Compactor Service*

Service Type	Frequency	Current 1/1/22	Rate per Pull	
			Effective 0.00%	Effective 9/1/22
15 c.y.	Per Pull	\$689.65	\$0.00	\$689.65
20 c.y.	Per Pull	\$689.65	\$0.00	\$689.65
40 c.y.	Per Pull	\$689.65	\$0.00	\$689.65

* Compactor rates do not include leasing, maintenance, or tonnage in excess of 5 tons.

D. Industrial Debris Box and Bin Service per Pull**

Service Type	Maximum Weight (In Pounds)	Current 1/1/22	Rate per Pull	
			Effective 0.00%	Effective 9/1/22
2 c.y. Bin	500	\$159.12	\$0.00	\$159.12
3 c.y. Bin	750	\$212.22	\$0.00	\$212.22
4 c.y. Bin	1000	\$265.24	\$0.00	\$265.24
6 c.y. Bin	1500	\$371.33	\$0.00	\$371.33

Service Type	Maximum Weight (In Tons)	Current 1/1/22	Rate per Pull	
			Effective 0.00%	Effective 9/1/22
10 c.y. box	2	\$477.45	\$0.00	\$477.45
15 c.y. box	3	\$530.48	\$0.00	\$530.48
20 c.y. box	4	\$625.92	\$0.00	\$625.92
25 c.y. box	5	\$689.65	\$0.00	\$689.65
30 c.y. box	6	\$795.73	\$0.00	\$795.73
40 c.y. box	8	\$848.73	\$0.00	\$848.73
Recycling Drop Box		\$212.22	\$0.00	\$212.22
Excess tonnage charge	Per ton	\$127.31	\$0.00	\$127.31

E. Organic Cart Pickup

(Commercial/Industrial, includes Multi-Family Residential and Mobile Home Parks)

Service Type	Frequency	Current 1/1/22	Rate per Month	
			Adjustment 0.00%	Effective 9/1/22
32 - Gallon Cart	1 x Weekly	\$23.78	\$0.00	\$23.78
	2 x Weekly	\$47.54	\$0.00	\$47.54
	3 x Weekly	\$71.30	\$0.00	\$71.30
	4 x Weekly	\$95.06	\$0.00	\$95.06
	5 x Weekly	\$118.79	\$0.00	\$118.79
	6 x Weekly	\$152.77	\$0.00	\$152.77
64 - Gallon Cart	1 x Weekly	\$42.42	\$0.00	\$42.42
	2 x Weekly	\$84.88	\$0.00	\$84.88
	3 x Weekly	\$127.30	\$0.00	\$127.30
	4 x Weekly	\$169.78	\$0.00	\$169.78
	5 x Weekly	\$212.19	\$0.00	\$212.19
	6 x Weekly	\$254.64	\$0.00	\$254.64
96 - Gallon Cart	1 x Weekly	\$57.71	\$0.00	\$57.71
	2 x Weekly	\$115.42	\$0.00	\$115.42
	3 x Weekly	\$173.14	\$0.00	\$173.14
	4 x Weekly	\$237.67	\$0.00	\$237.67
	5 x Weekly	\$288.56	\$0.00	\$288.56
	6 x Weekly	\$339.51	\$0.00	\$339.51

** Rates include dropping off box or bin at customer location, retrieving box or bin when requested, hauling waste to the Designated Disposal Facility. An additional charge will apply for disposal in excess of the tonnage shown.

III. SPECIAL CHARGES

Special Service		Current 1/1/22	Service Charge Effective 0.00%	Effective 9/1/22
On-call bulky waste pick-up in excess of one free service per year	Per cubic yard per event	\$21.21	\$0.00	\$21.21
	Freon removal charge per unit	\$42.45	\$0.00	\$42.45
On-call extra solid waste collection for residential premises	32 - Gallon Cart	\$10.59	\$0.00	\$10.59
	64 - Gallon Cart	\$21.21	\$0.00	\$21.21
	96 - Gallon Cart	\$31.86	\$0.00	\$31.86
Cart exchange (for requests in addition to 1 annual free exchange; includes delivery fee)	Per event	\$42.45	\$0.00	\$42.45
Call back for collection as a result of set-out after collection time	Per event	\$10.59	\$0.00	\$10.59
Cart replacement as a result of loss or damage through willful or intentional misuse or abuse	Per event	\$106.10	\$0.00	\$106.10
Extra Commercial Pickup:				
32 - gallon can or cart	Per event	\$10.59	\$0.00	\$10.59
64 - gallon cart	Per event	\$21.21	\$0.00	\$21.21
96 - gallon cart	Per event	\$31.86	\$0.00	\$31.86
2 c.y. bin	Per event	\$106.10	\$0.00	\$106.10
3 c.y. bin	Per event	\$137.93	\$0.00	\$137.93
4 c.y. bin	Per event	\$159.12	\$0.00	\$159.12
6 c.y. bin	Per event	\$201.58	\$0.00	\$201.58

Late Payment Charge 1.5% per month on the unpaid balance, after
account is 30 days past due

Other special charges not identified herein are subject to review and approval by the City
Manager prior to imposition.

Prohibited Charges

Collector shall not charge a fee, or receive additional compensation, for any of the events
or services listed in Section 7.1.3 of this Agreement

Other Adjustments

All rates set forth above are subject to adjustment pursuant to applicable provisions of this
Agreement.



TITLE

American Canyon Chamber of Commerce Membership

RECOMMENDATION

Adopt a Minute Order approving membership to the American Canyon Chamber of Commerce for FY22/23 and authorizing a budget increase in the amount of \$50,000 to line item 100-10-620-42425 from the General Fund Undesignated Fund Balance.

CONTACT

Jason Holley, City Manager

BACKGROUND & ANALYSIS

Historically, the City supports the Chamber of Commerce as a "champion partner". This support includes providing a cash contribution to Chamber in the amount of \$50,000 as well as in kind support for various Chamber events.

As highlighted in the presentation earlier tonight, the Chamber reciprocates by acting as a Catalyst, Convener and Champion for American Canyon. The symbiotic relationship with Chamber provides the City with unparalleled access and reach within the business community and staff recommends amending the budget to continue its membership for FY 2022/23.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Community and Sense of Place: "Build on the strength of our local community to develop a clear 'sense of place' and establish our unique identity."

FISCAL IMPACT

Although the City routinely provides financial support to the Chamber, an appropriation for membership is not expressly identified in the FY 2022/23 Budget. Rather than wait until the Mid-Year Budget next February, staff recommends amending the budget now with an increased appropriation of \$50,000.

The Recommended Action will increase Budget Line Item 100-10-620-42425 (Memberships and Subscriptions) by \$50,000, with the General Fund Undesignated Fund Balance as the source of

funds. As a result of the Recommended Action, the General Fund Undesignated Fund Balance will be reduced by \$50,000 to \$1,759,851.

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

ATTACHMENTS:

None



TITLE

Introduction to Computerized Maintenance Management System (CMMS)

RECOMMENDATION

Receive a presentation on Computerized Maintenance Management System (CMMS)

CONTACT

Felix Hernandez, III, Maintenance and Utilities Director

BACKGROUND & ANALYSIS

The City owns and operates multiple critical facilities including, wastewater treatment plant, water treatment plant, water distribution systems, wastewater collection systems, fleet, buildings, parks, facilities and an aquatics center. These assets require consistent maintenance to function properly and to provide reliable service to the community.

Computerized Maintenance Management System

The industry standard for maintaining accurate records of public works and utility infrastructure is a computerized maintenance management system (CMMS). CMMS is software that allows staff to issue and track work orders (recurring maintenance items), document the work that has been completed, maintain records of inspections, proactively plan maintenance and replacements, and gather valuable data.

The City currently uses CMMS systems such as "Dude Solutions" at the Water Reclamation Facility (WRF) for wastewater treatment plant operations and "Opera" for corporation yard operations (parks, civic facilities, street maintenance, etc.). While there is no CMMS at the Water Treatment Plant (WTP) the City uses a legacy "backflow prevention system" known as "XC2" for the backflow devices at each of its nearly 5,500 water services. The outdated versions of these existing systems are ineffectual and they do not integrate with each other, so this would not truly be considered a full CMMS package.

Customer Response Management (311)

A Customer Response Management (CRM) system (also known as 311 systems) can empower residents to report issues, identify repair needs, and share feedback. In an idealized world, CRM's

can powers efficient and transparent workflows, fostering accountability and trust - the result (hopefully) is collaborative experiences between governments and residents that create clean, safe, and happy community.

Since 2015, the City has used "SeeClickFix" as its CRM/311 system. (Prior to that email and phone calls were the only method of reporting). Residents can access the CRM/311 through the City's Virtual City Hall (<https://www.cityofamericancanyon.org/how-do-i/report/seeclixfix>) or by downloading the See Click Fix App. Since implementation, over 2,606 concerns have been reported and resolved using the CRM system.

While both CMMS and CRM/311 systems are useful, they serve a different purpose. CMMS systems can be thought of as an "internal" or "back-of-the-house", while a CRM/311 system can be thought as a public-facing or "front-of-the-house". Unfortunately, the City's current CMMS and CRM/311 systems do not integrate with each other. Said differently, issues reported in See Click Fix (or by phone/email) are manually entered into Opera (the primary CMMS for common work order trigger by the public),

There are many CMMS software platforms on the market, each having its pros and cons. Staff is aware of the City's needs regarding water treatment, water distribution, wastewater treatment, wastewater collection, fleet, building facilities, and parks maintenance. However, these needs must be listed, prioritized, and compared with the capabilities of the available systems. This prioritization and comparison will allow the City to select, purchase and implement a CMMS that best meets the City's current and future needs.

Before proceeding with the CMMS selection process, a threshold question emerges related to the CRM/311 system - namely, integration with SeeClickFix. Currently, issues reported on SeeClickFix are evaluated and then work orders are manually entered in the CMMS based on a variety of internal factors and decision-making. Feedback is then provided to the residents, with varying success. (Note: residents cannot use Facebook or NextDoor to report issues).

New technology exists to integrate CMMS and CRM/311 systems in ways not available before. Before proceeding with an RFP for a CMMS, staff seeks Council's perspective whether to keep the separate relationship between the City's (new) CMMS and current CRM system - i.e. SeeClickFix (which would not change) or to pursue an integrated approach (meaning a new 311 system integrated with the CMMS).

Staff believes that while an integrated approach would likely be more of a heavy lift initially, it will pay dividends in the long run. Tonight, Council will receive a presentation from one integrated vender "NEXGEN Asset Management/NEXGEN 311."

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

There is no fiscal impact at this time. If the City were to move forward with a new CMMS, the cost will vary depending on selected software capability and individual Department needs. The cost of a CMMS is anticipated to be spread over a variety of funding sources (General Fund, Water, and Wastewater Enterprise).

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

ATTACHMENTS:

1. [Computerized Maintenance Management System \(CMMS\)](#)



NEXGEN

City of American Canyon

ASSET MANAGEMENT SOFTWARE

09.20.2022



CITY OF
AMERICAN
CANYON



Mission:

“Develop industry leading Asset Management solutions that are innovative, reliable and intuitive, designed to establish and sustain next generation asset management intelligence.”

We are:

- Experts in Asset Management
- Leaders in Technology
- Believers in Superior Client Service

Nationwide Asset Management Implementation Experience

- Established in 2004 to develop an asset management solution within a CMMS
- **HQ in Sacramento, CA**
- Privately held ownership – no plans to sell
- Specialize in municipal water/wastewater utilities, public works & facilities

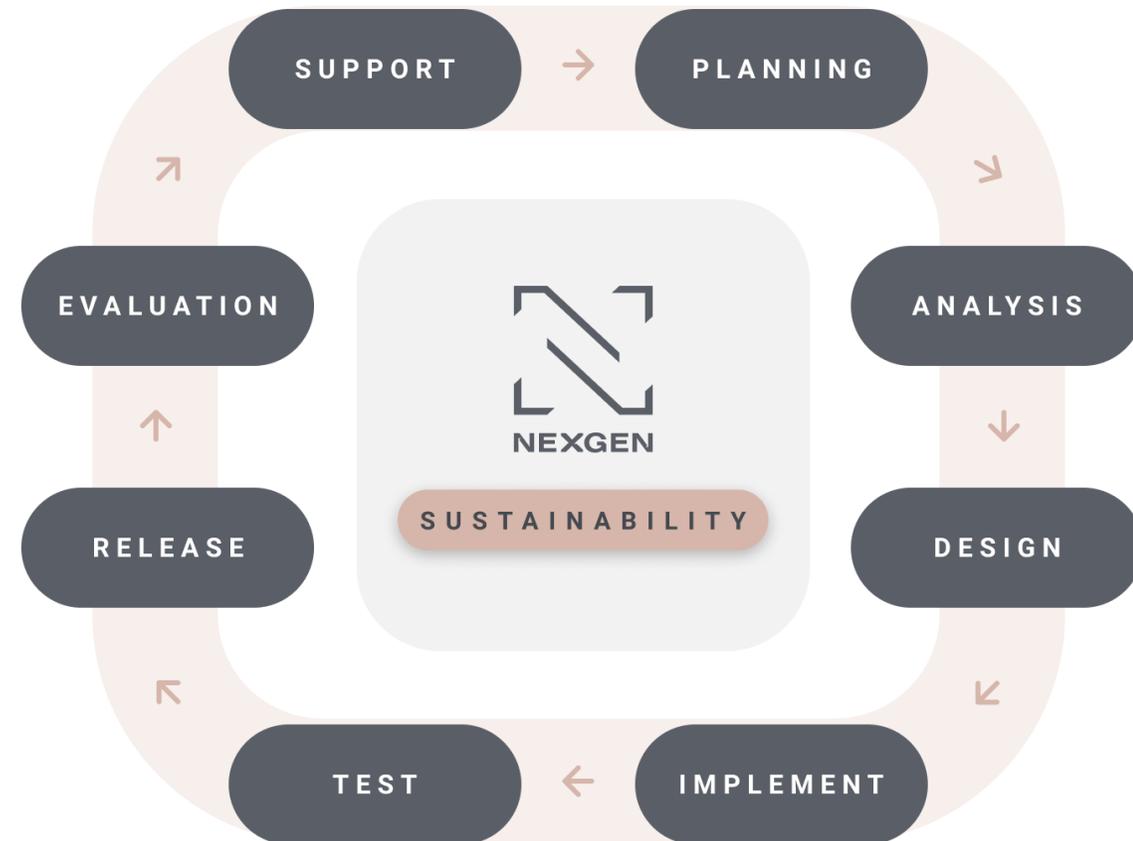
NEXGEN's Roles as the Developer & Lead Implementer will ensure Success, Continuity & Sustainability

Implementer

- Knowledge of functionalities to ensure optimum configurations
- Immediate validation of the interface capabilities
- Direct communication with Development Team for requirements & feature requests

Developer

- Seamless transition from implementation to support
- Support City's requirements & integrations
- When implementation is over, NEXGEN will still be around



NEXGEN will address Critical Success Factors to Deploy & Sustain the organizations Asset Management Program



ASSET MANAGEMENT INTELLIGENCE

Make informed & smart decisions with both maintenance & capital information



TECHNOLOGY & INNOVATION

Leverage mobile & web technologies for efficient workflows



ASSET MANAGEMENT PLANNING

Funding forecast for fiscal responsibilities



EAM FOR VERTICAL & HORIZONTAL ASSETS

One Citywide enterprise solution



IMPLEMENTATION EXPERTS

Industry leading asset management implementers



EFFECTIVE & SUSTAINABLE SUPPORT

Partnership with City for sustainable solution after deployment





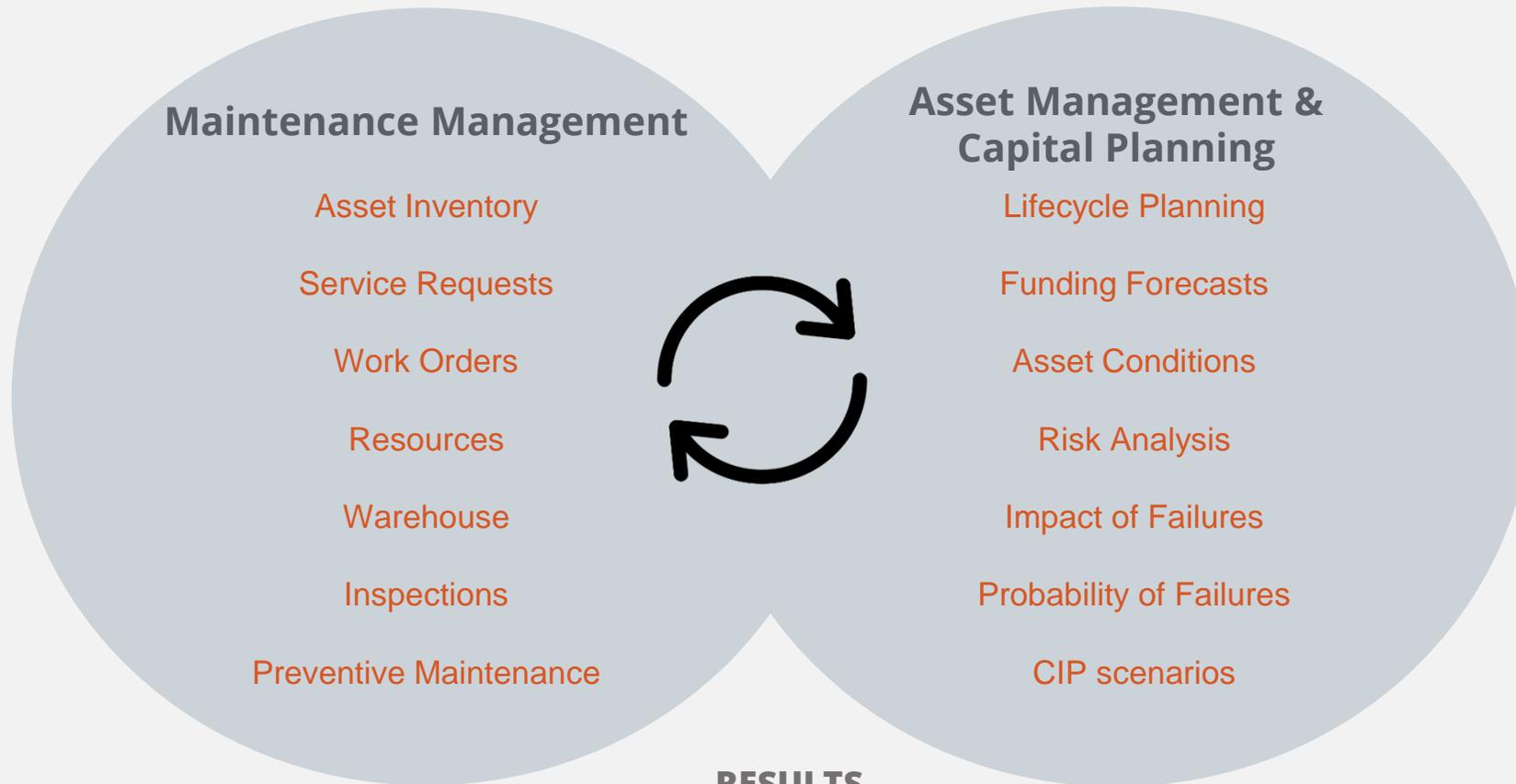
Robust, comprehensive CMMS with powerful built-in asset management planning tools

- Developed 2006, deployed 2008
- 2 releases/year (Apr, Oct)
- Web application – not dependent on any other database
- Mobile applications (iOS, Android)
- NEXGEN 311 – customer service request portal & application
- Contractor portal & mobile application
- Integration with GIS, ERP, SCADA, CCTV, 811, Fuel and many other software platforms
- ISO Security Certified
- Transparent pricing model – one cost for all modules



NEXGEN Asset Management

COMBINED: MAINTENANCE MANAGEMENT AND ASSET MANAGEMENT & CAPITAL PLANNING



RESULTS

Real data from the maintenance management system informs asset management decision making

No Asset Left Behind



NEXGEN

HYBRID

VERTICAL
HORIZONTAL

VERTICAL

HORIZONTAL

Asset Hierarchy

Above Ground Assets
> Plants, Equipment, Fleet
> Pump Stations, Facilities
Asset Hierarchy Tree
> Location (Process Area)
> Class (Type)
Scan Asset QR Code Tags
Meter Readings

NEXGEN

Asset Management

Best of both Vertical/Horizontal
Asset Hierarchy
GIS Maps
Mobile Location Services
Scan Asset QR Codes
Work Orders on Map

GIS Map Centric

Spatial Map Assets
> Streets, Pipes, Traffic
> Signs, Parks, Trees
Seamless GIS Integration
Mobile Location Services
Work Orders on Map

NEXGEN Asset Management is the Best Enterprise Solution

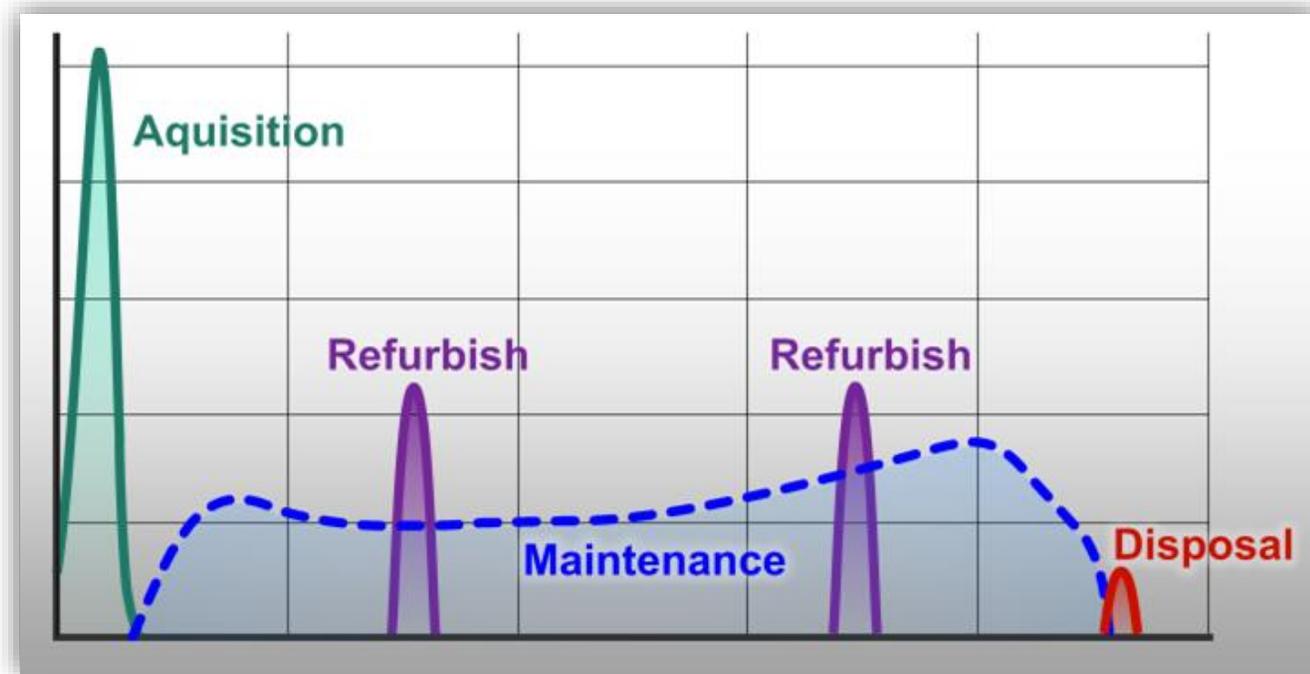
Vertical Assets

Asset Hierarchy
Facilities, Plants

Horizontal Assets

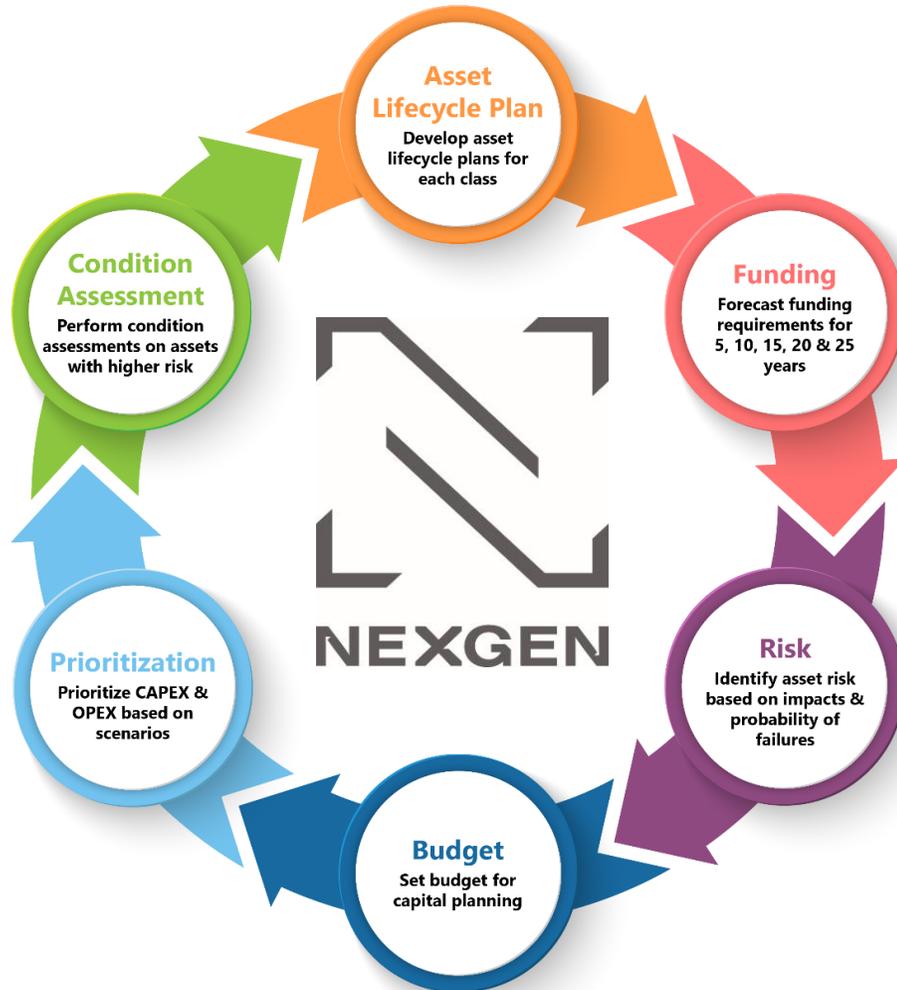
GIS Centric
Pipelines
Maintenance Holes

BENEFITS OF ASSET MANAGEMENT PLANNING



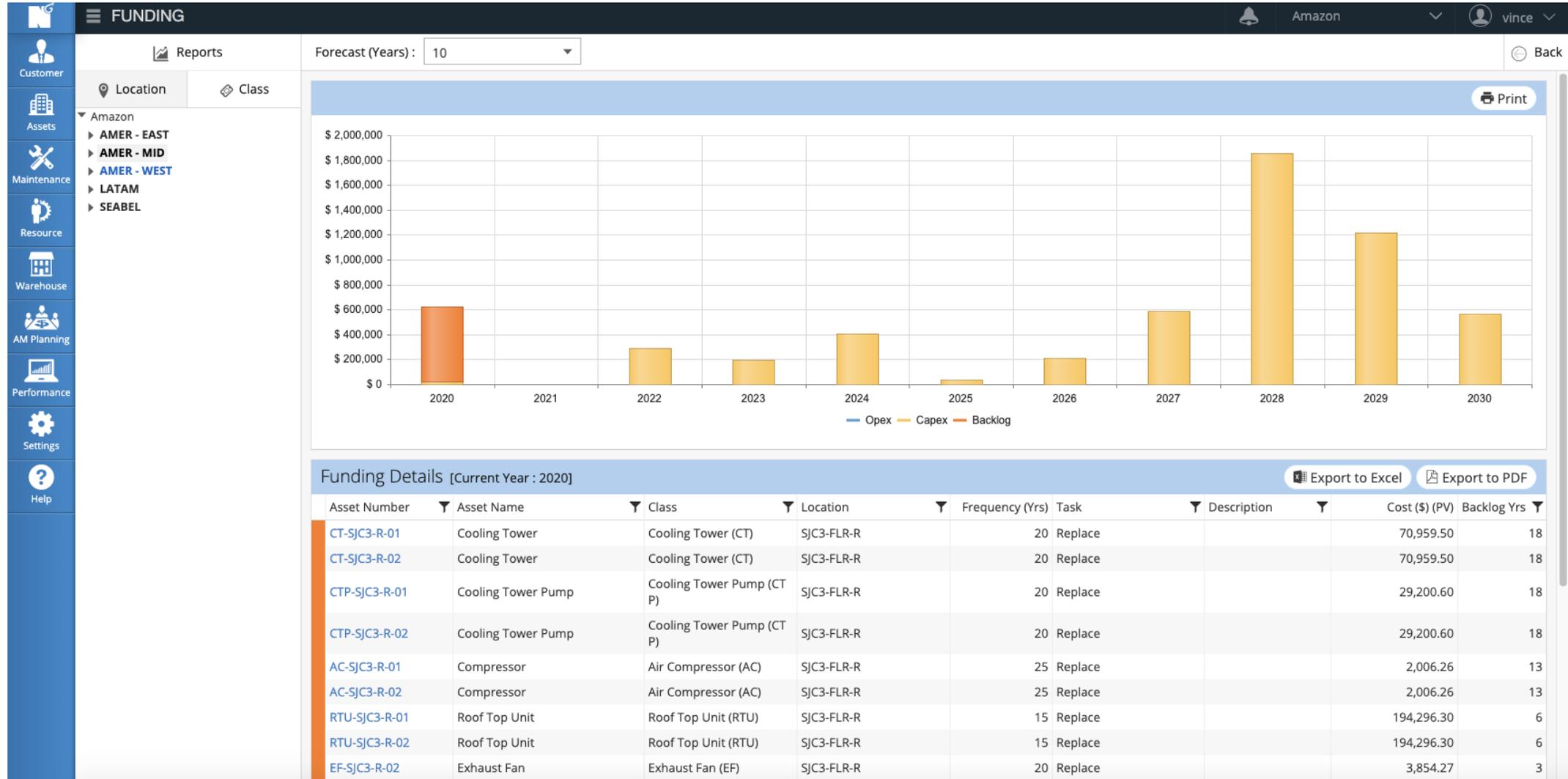
- Lifecycle Planning of assets
- Funding forecast to proactively budget
- Understanding Risk of assets
- Prioritize Capital Planning
- Scenario Analysis of Capital Prioritizations

Asset Management Planning Approach



- Asset Lifecycle Plan
- Funding
- Risk
- Budget
- Prioritization
- Condition Assessment
- *(Repeat & Refine Accuracy)*

Generating Funding Forecast for 5, 10, 15, 20 or 25 years



UNDERSTANDING RISKS IN THE SYSTEM



RECOGNIZING NOT ALL ASSETS ARE EQUAL AND SPECIFIC ASSETS ARE MORE CRITICAL

The screenshot displays the 'ASSET INVENTORY' interface for asset SP1-001, a '01-P1 Flygt (West)' pump. The asset is highlighted with a red box, and a modal window is open showing three criticality indicators: '8 Life' (red), '27.42 ARI' (green), and '5.17 ACI' (blue). The interface includes a sidebar with navigation options like Customer, Assets, Maintenance, Resource, Warehouse, AM Planning, Performance, Settings, and Help. The main content area shows asset details, child assets, meter readings, and attachments.

Asset Details:

- Asset ID: SP1-001
- Description: 01-P1 Flygt (West)
- Active:
- QR Code: 01001
- Department: [Blank]
- Class: Pump
- Purchase Date: 12/09/2010
- Purchase Cost: \$ 20,000.00
- Address: 3316 ALABAMA AVE S, St Louis Park, Minnesota, United States

Child Assets:

Number	Name	Class
VFD1	VFD 1	Equipment-VFD
Motor-001	Pump Motor 001	Pump Motor

Asset Attributes:

Unit Type	Model No	Usage Date
1131017	3127-181	1/12/2017
Area	Discharge	Flow
LS01	4	650
Total Dynamic Head	RPMs	Subarea
0 (Metro)	230	17K
Phase	Volts	Amps
3	10	25
Impellar	HP	Wear Ring
483	10	3093400Rubber

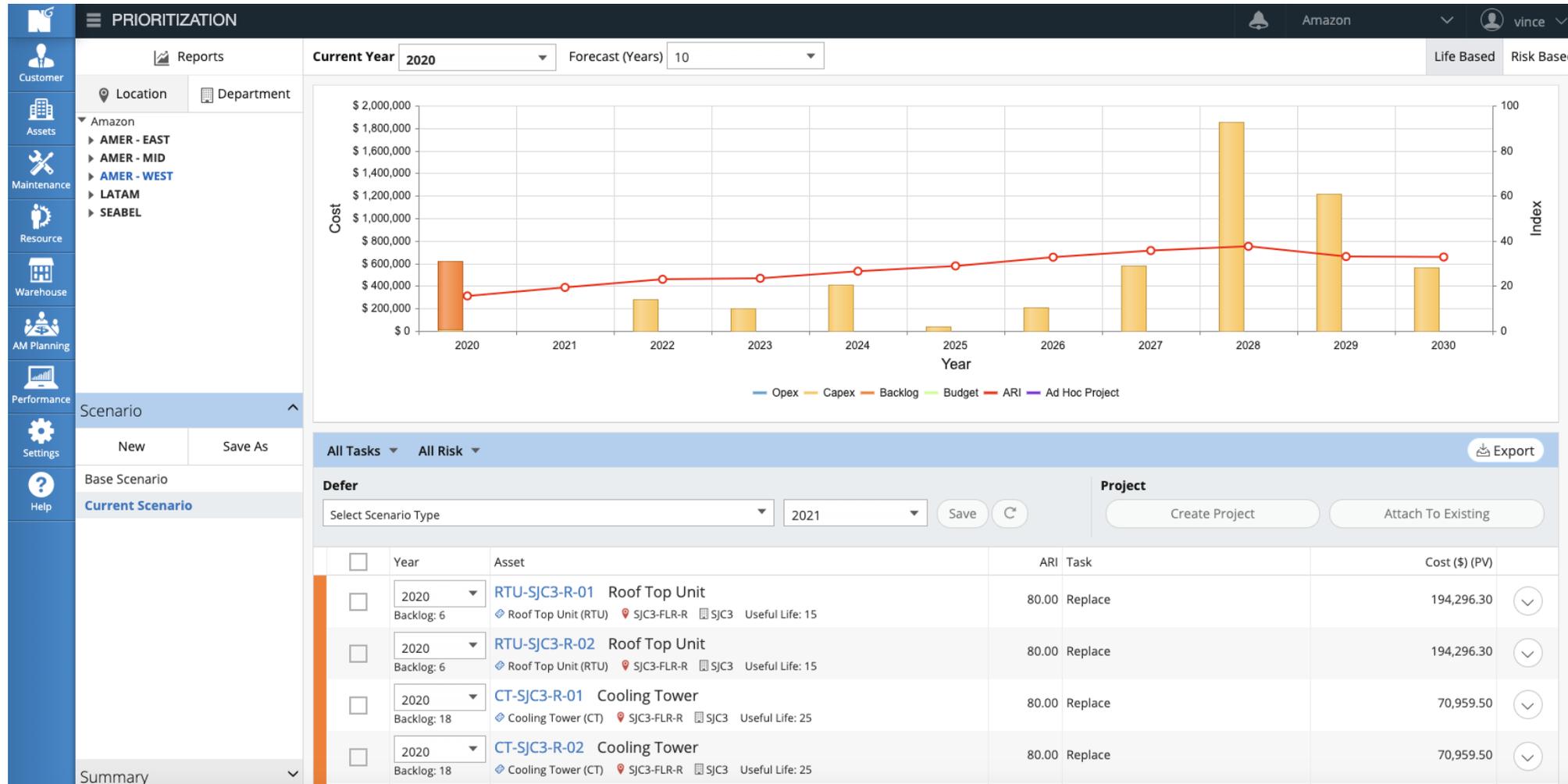
Meter Reading:

Meter Type	Reading	Date
Odometer	5239	08/02/2018
Odometer	4620	07/02/2018
Odometer	4101	06/02/2018
Odometer	3520	05/02/2018
Odometer	2998	04/02/2018

Attachments:

- flygt manual.pdf (10/17/2017)
- pump schematic.jpg (10/17/2017)
- LOTO Procedure 2.pdf (2/21/2018)

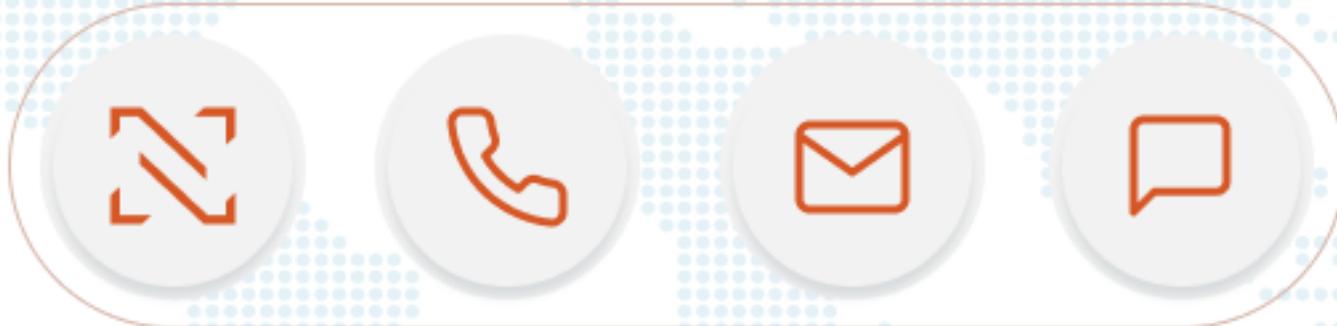
FUNDING FORECAST & CAPITAL PRIORITIZATION WITH SCENARIO PLANNING



NEXGEN provides 24 hours of support to resolve the organizations issues



AMERICAS | EMEA | APAC



NEXGEN SUPPORT
CENTER

GLOBAL
SUPPORT

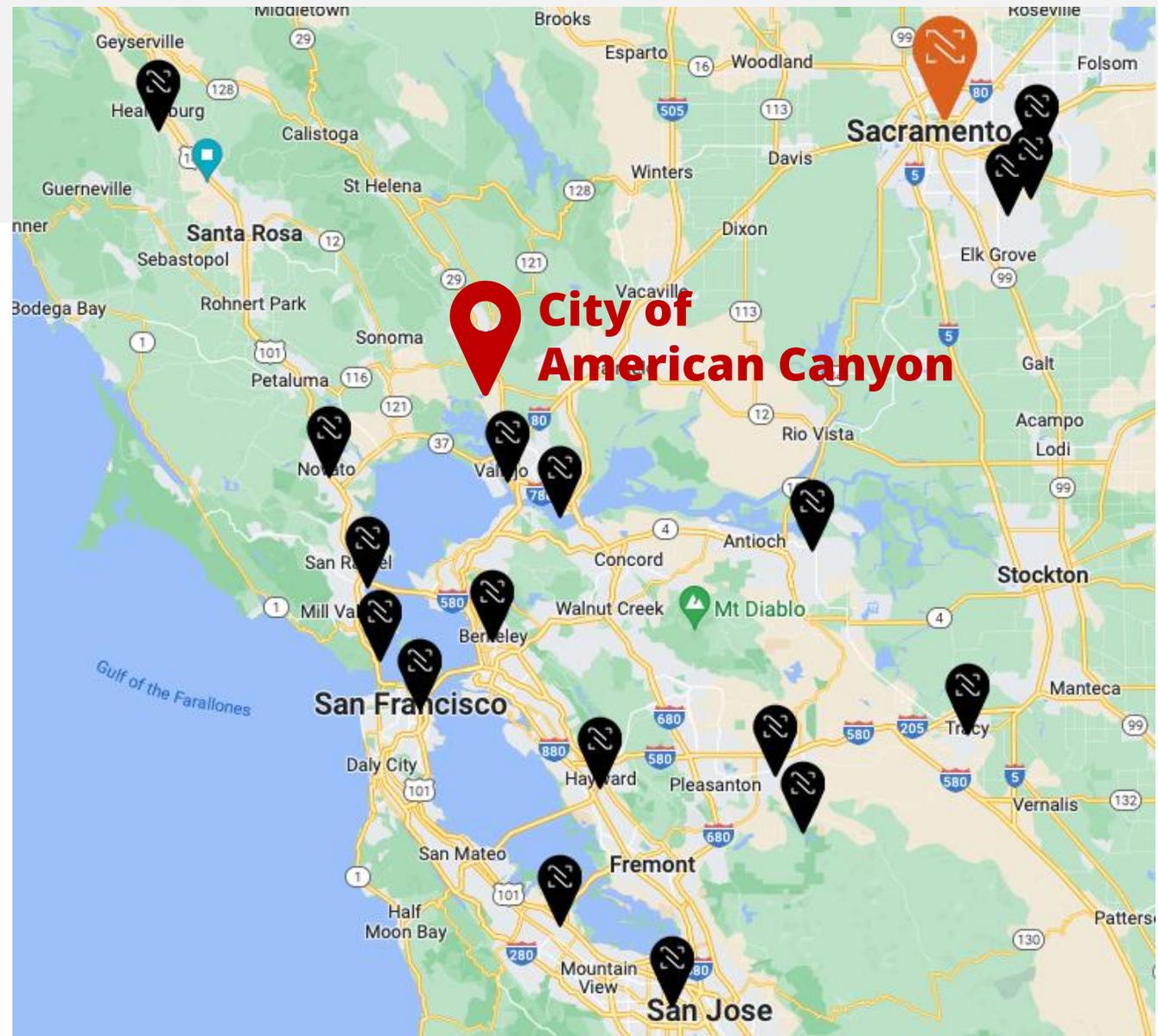
EMAIL

LIVE CHAT

- Create a service request with your preferred platform
 - NEXGEN Support Center
 - Live Phone Support
 - 24/7 Emergency Phone Support
 - Emails – Automatically generate service request tickets
 - Live Chat
- NEXGEN's Library of Asset Management Best Practices Knowledge Base

In Good Company

- Alameda County
- Central Marin SA
- City of Benicia
- City of Berkeley
- City of Healdsburg
- City of Livermore
- City of Vallejo
- North Marin Water District
- Sacramento County DWR
- San Benito County Water District
- Santa Clara County
- Sonoma Water



You can Quote us



"NEXGEN Asset Management's features and functionalities exceed the City's requirements. Furthermore, extensive reference checks reinforced NEXGEN's ability to deliver a quality asset management solution on time and within budget."

-Savita Chaudhary, City of Berkeley – Director of Information Technology

"I have had very positive feedback from the supervisors and field personnel regarding how easy it is to use NEXGEN. With a few workflow reference documents, end users are able to use the system at a very high level. As they learn the software, they continue to see possibilities within their departments/divisions to add new functionality and more powerful data collection to their work processes."

-Deena Malone-Collom, Moulton Niguel Water District - CMMS Administrator

You can Quote us



"The ability to talk with someone is huge. When I give demonstrations or provide reference checks regarding NEXGEN I am always asked about the client services/customer support, and I am able to tell them it is always quick and positive."

-Andy Hall, City of Livermore Water Resources Division

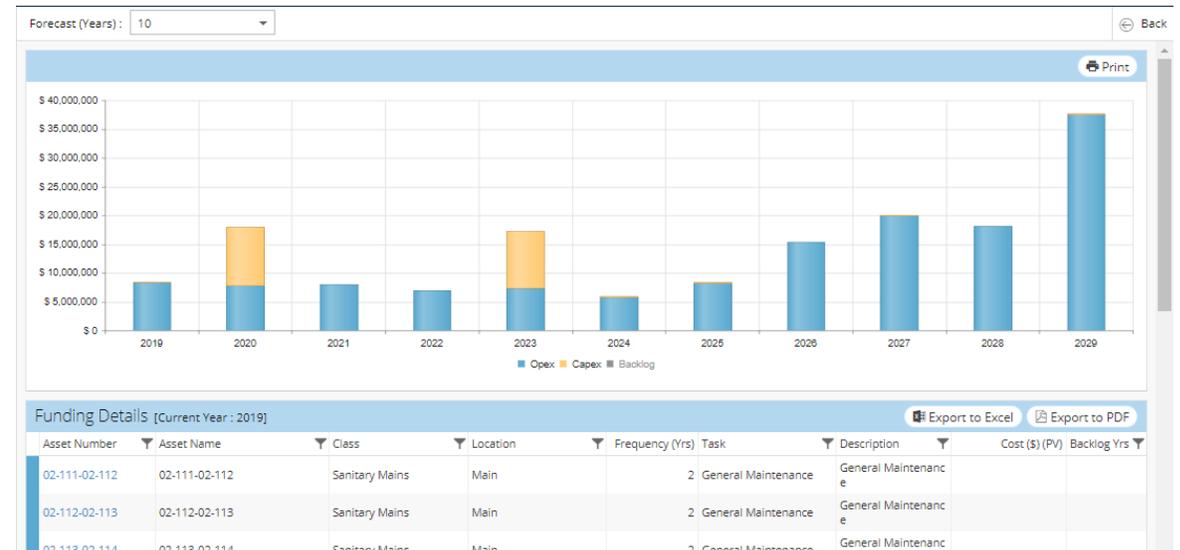
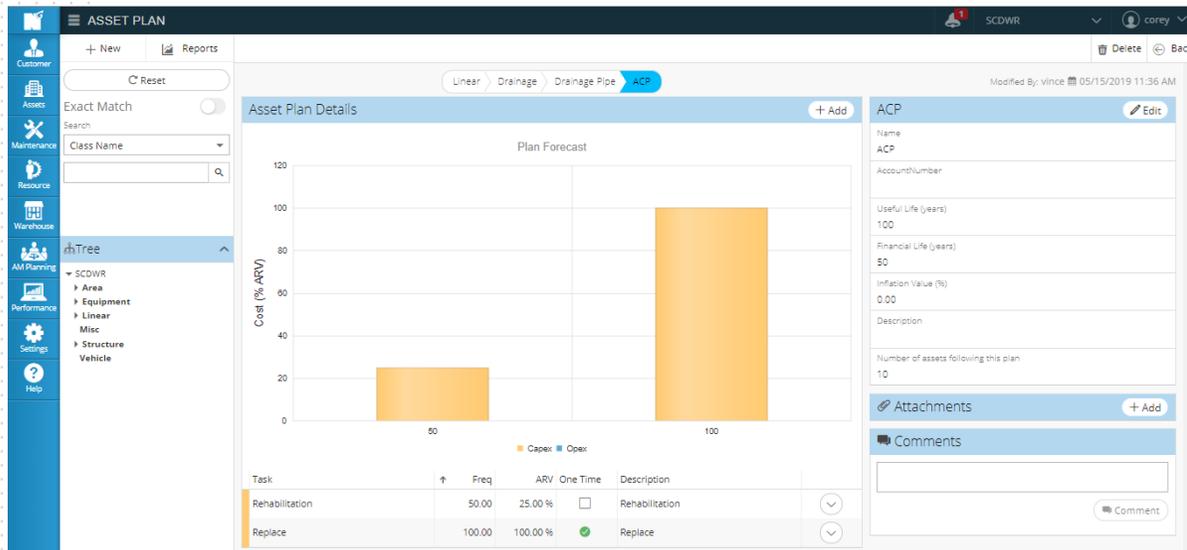
"Project Manager, Rachel, is great to work with. She is a great listener with an incredible memory who keeps the project on task. She has worked with many different groups and staff during our project and participated in a multitude of meetings, mostly online, and still manages to remain professional, follow the agenda, and keep participants engaged."

-Vicki Brennan, Sacramento County Water Agency

NEXGEN Differentiators

Funding Forecast of Assets for Long Term Planning

- Lifecycle plans for asset classes
- Funding forecast for 5,10,15,20,25 years with CAPEX & OPEX



NEXGEN Differentiators

Effectively Manages both Vertical and Horizontal Assets in a Single System

The screenshot displays the 'ASSET INVENTORY' interface. The top navigation bar includes 'New', 'Reports', and a search field. The main content area is a table of assets with columns for checkboxes, asset ID, name, and status. The left sidebar shows a hierarchical tree view of the system structure, including 'SCDWR', 'Drainage', 'Hood Service Area', 'Supply', and 'WTP'. The asset list includes:

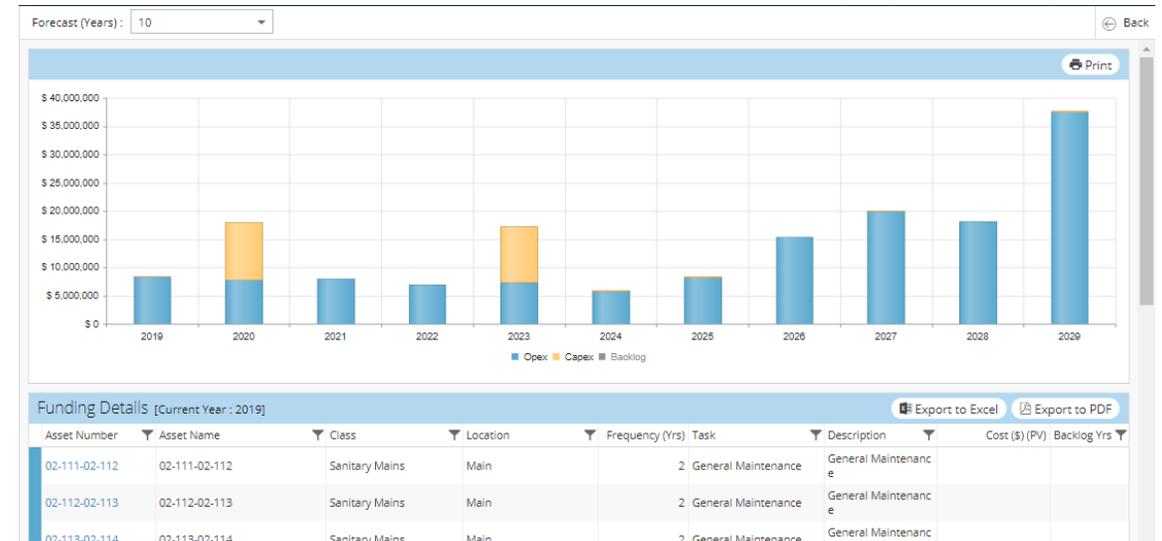
Asset ID	Name	Status
WT01-AIR-PSL	Air Pressure Switch Low	Corrective / Preventive
WT01-ALT-VLV	Altitude Valve	Corrective / Preventive
WT01-AI-MOD	Analog Input Module	Corrective / Preventive
WT01-AO-MOD	Analog Output Module	Corrective / Preventive
WT01-BFD	Backflow Devices	Corrective / Preventive
WT01-BW-FCV	Backwash Flow Control Valve	Corrective / Preventive
WT01-BW-FIT	Backwash Flow Indicating Transmitter	Corrective / Preventive
WT01-BW-PMP1	Backwash Pump 1	Corrective / Preventive
WT01-BW-PMP1-MTR	Backwash Pump 1 Motor	Corrective / Preventive
WT01-BW-PMP2	Backwash Pump 2	Corrective / Preventive
WT01-BW-PMP2-MTR	Backwash Pump 2 Motor	Corrective / Preventive

The screenshot displays the 'ASSET INVENTORY' interface in a map view. The top navigation bar is consistent with the previous view. The main content area shows a map of the 'Hood' service area with various assets plotted. A search bar at the top right allows for finding assets by address. The left sidebar shows the same hierarchical tree view. A pop-up window for asset '254137031' is visible, showing details such as 'Valves' and 'Gate'. The right sidebar displays a detailed view of the selected asset, including its description, status, and GIS attributes.

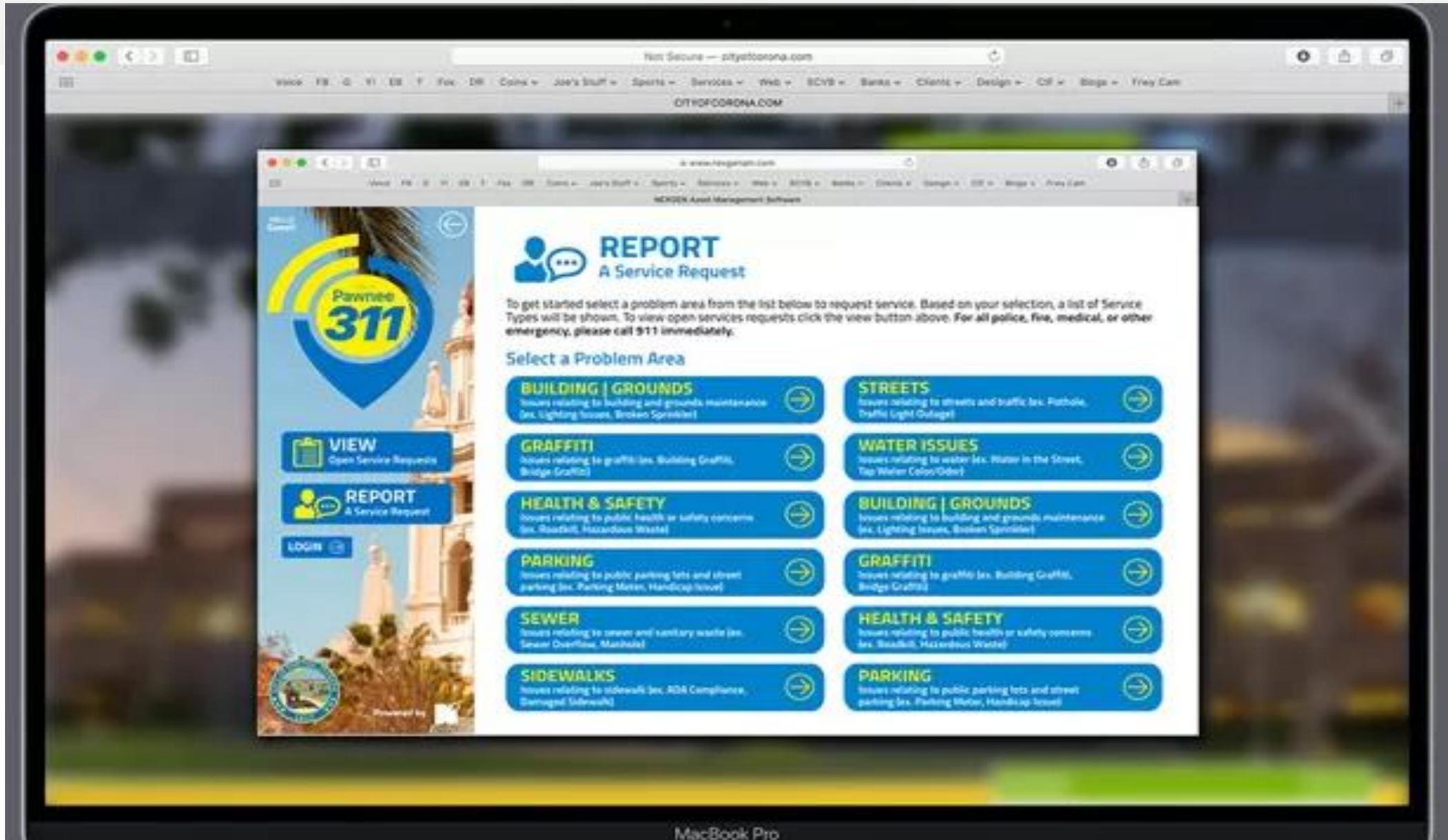
254137031 254137031		
Description	Active	
Life	1.00	
Department	Division	
Location	Class	
Purchase Date	Install Date	
Warranty Expires	Purchase Cost	
Book Value	Replace Cost	
GIS Attribute		
FAC_ID	valvesize	dcode
254137031	6	HOD
comment	valvetype	plenNbr
	hydrant	10002
DEPTHFT	DIAMIN	DIROPEN
	6	
DTMANF	LOCATION	MODEL
-2209161600000		

NEXGEN Differentiators

Risk and Funding Prioritize Spending Based on Asset Criticality



NEXGEN 311



NEXGEN 311

- Integrated with Asset Management solution
- NEXGEN 311 web-based service request portal enables your customers to easily submit and monitor service requests in real-time via their mobile device or desktop.
- Automates seamless routing of all new service requests to ensure that the right department, supervisor, or maintenance team receives the right service request every time.

NEXGEN 311 Integration

- NEXGEN's robust platform was built for zero-stress seamless integrations with a wide variety of information systems
 - 811 Ticketing
 - City Sources
 - CivicPlus Connect
 - SeeClickFix
- Fully connected enterprise-wide approach ensures all software providers are interconnected and updated in real-time.

NEXGEN Differentiators

Mobile Applications Designed to Streamline Maintenance Efficiency in the Field





NEXGEN

Asset The Future.

With NEXGEN you're fully prepared for the unexpected. Evolving towards a brighter future with market-leading software solutions that keep your organization well ahead of the tech curve.



TITLE

Key Performance Indicators

RECOMMENDATION

Update on Key Performance Indicators

CONTACT

Jason Holley, City Manager

BACKGROUND & ANALYSIS

Each Department identifies Key Performance Indicators (KPI's) in the FY 22/23 Budget.

These KPI's are intended to be quantifiable measure of performance over time for a specific objective. KPIs provide targets for teams to shoot for, milestones to gauge progress, and insights that help people across the organization make better decisions. The KPI's are categorized based one of six identified City Strategic Plan Goals (Attachment 2).

The City Council appointed an ad-hoc committee (Joseph/Washington) to refine the KPI's for the next budget cycle. The committee and key management staff met on June 2 and agreed upon two changes.

The first change is to recognize KPI's are primarily an expression of the City's sixth Strategic Plan Goal: "Organizational Effectiveness: Deliver Exemplary Government Services", and it is unnecessary to additionally sort each KPI per each of the other five Goals.

The next change is to distinguish between different types of KPI's (ie."statistics" vs. "metrics"). For example, the KPI known as "vehicle lanes miles" is a statistic, not a metric. In contrast, the KPI known as "Pavement Management Index" - which is an expression of pavement condition that fluctuates over time - is a metric, not a statistic.

Statistics

Below is a sample of statistics that will continue to be tracked and reported. Statistical trends can be an indicator to suggest operational change, but the statistics themselves are not an indicator of performance.

For example, the number of "property crimes" in any given reporting period is a singular data point. When comparing the current data point to the data in prior reporting periods, a trendline can be established and the "rate of change" observed (eg. the trend is increasing, decreasing, or static.) This "rate of change" (ie. "trendline") is not an indicator of performance (ie "police officers are not recovering enough stolen property to keep American Canyon residents feeling safe"), but trendline can be an indicator of change that might be warranted. Ultimately, staff determines the data that is collected and then shares the data and trends with the Council in an effort to aid their policymaking.

Below are example Statistical KPI's - a more complete list is shown in Attachment 1:

- Uniform Crime Reporting Statistics (property crime, violent crime, etc.)
- Code Enforcement cases
- Business development inquiries
- Building permits issued
- Building inspections
- Volunteer hours
- Special event participation
- Recreation program enrollees
- Vehicle lane miles
- Residential water demand
- Recycled water demand
- Wastewater treated
- Solar energy production
- GHG emitted
- Employees per capita

Metrics

Below is a sample of metrics that can be measured against a pre-defined policy standard adopted by the Council.

Continuing on the prior example, Council might implement a policy (in pursuit of its Public Safety Goal: "To Ensure American Canyon Remains a Safe Community") related to the public's perception about safety. Such a policy might affirm that the community "feels safe" when stolen property is recovered 25% of the time. Said differently, the Council would take action to adopt a policy setting a performance metric of 50% for property crime recovery, based on the Council's belief that a typical American Canyon resident will continue to feel safe in the community if property is recovered 25% of the time after a property crime is reported. Metrics themselves can be compared with other jurisdictions and/or national standards, but because the Goals themselves are subjective, so is an individual's determination whether the Goal is achieved based on the adopted metrics.

Below are example metric KPI's - a more complete list is shown in Attachment 1:

- Violent crime clearance rate

- Property crime clearance rate
- Property crime recovery percentage
- Fire response time
- Average fire plan review time
- Average City vehicle repair time
- Average development project review time
- Pavement Condition Index
- Non-revenue water loss (%)
- Potable water cost per unit sold
- Recycled water cost per unit sold
- Wastewater unit cost per unit sold
- Average facility maintenance response time
- Average employee recruitment time
- Average Public Records Act response time

Next Steps:

Assuming Council agrees with the evolution in the City's approach to KPIs, the next step is for management staff - in conjunction with the committee - to further refine the statistics and metrics that will be identified in next budget. Thereafter, a means for simply displaying the statistics and performance for KPIs will be developed for public review/consumption.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

Not applicable.

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

ATTACHMENTS:

1. [First Draft List of KPI](#)
2. [City Council Goals and Strategies](#)



DATE: September 15, 2022

TO: Mayor and City Council

FROM: Jason Holley, City Manager

RE: First Draft List of Key Performance Indicators (Statistics and Metrics)

Statistics

Council agenda subscribers	Recreation scholarships awarded
Nixle subscribers	Trail system miles
City Manager's Update subscribers	Vehicle lane miles
Website visitors	Bikeway miles
Virtual meeting attendees (Granicus, Youtube)	Pedestrian path miles
Contracts processed	Residential per capita water demand
Public hearing notices issued	Recycled water demand
Virtual City Hall forms processed online	City properties water use
City emails delivered and percent engaged	Wastewater treated
Public Records Act Requests	Solar energy production
Uniform Crime Reporting Statistics	GHG removed
Fire prevention inspections	Firefighters per capita
Weed abatement cases	Police officers per capita
Code Enforcement cases	City employees per capita
Business development inquiries	Police officer training hours
Business license issued	Firefighter training hours
Building permits issued	Employee recruitments
Building permit valuation	Employee attrition
Building inspections	Employee certifications
Commercial/Industrial space finalized	Employee probationary period completion
Dwelling units finalized	Total sick leave hours used
Volunteer hours	Workers Compensation injuries
Special event participation	Days lost to workers compensation injuries
Recreation program enrollees	
Co-sponsored community events per year	
Reservations by park site	

Metrics

Violent crime clearance rate
Property crime clearance rate
Property crime recovery percentage
Fire response time
Fire plan review time
City vehicle repair time
Development project review time
Business license review time
Pavement Condition Index
Non-Revenue Water Loss (%)
Potable water unit cost
Recycled water unit cost
Wastewater unit cost
Facility maintenance response time
Employee recruitment time
Public Records Act response time
CMS Report acknowledgement time

City Council Goals + Strategies

Public Safety

Ensure that American Canyon remains a safe community

- Ensure American Canyon is prepared for emergencies and disasters
- Engage and respond to the community's safety concerns

Community and Sense of Place

Build on the strength of our local community to develop a clear sense of place and establish our unique identity

- Develop and strengthen placemaking opportunities
- Promote a unique community identity
- Encourage residential/commercial development within Watson Ranch
- Expand network of community groups and volunteer opportunities

Economic Development and Vitality

Attract and expand diverse business and employment opportunities

- Identify opportunities for businesses
- Facilitate industrial/commercial development within Green Island Industrial Area
- Facilitate desirable mixed-use development within Broadway District Specific Plan (BDSP) Area
- Encourage and facilitate tourism
- Expand jurisdictional boundaries to provide areas for future growth

Outdoors and Recreation

Expand opportunities for use of outdoor recreation and an active and healthy lifestyle

- Ensure recreation programming and events attract a broad spectrum of residents
- Partner with community groups to deliver opportunities for organized activity

- Enhance parks and open space amenities
- Facilitate the development of interconnected trail systems

Transportation

Improve the transportation network within the City to alleviate congestion and enhance the quality of life for the community

- Improve traffic flow along Highway 29
- Better the condition of local streets
- Expand network of local streets and parallel routes to Highway 29
- Improve safety and expand access for bicyclists, pedestrians and transit users

Infrastructure

Develop and maintain infrastructure resources to support sustainable growth

- Deliver high-quality drinking water from a stable, long-term supply
- Provide recycled water alternatives for non-potable uses
- Collect and treat non-industrial and industrial wastes effectively and efficiently
- Prevent flooding of natural and man-made drainage systems

Organizational Effectiveness

Deliver exemplary government services

- Ensure fiscal stability to deliver services and maintain assets
- Emphasize customer service and community priorities
- Engage the entire community
- Implement new technology
- Encourage continuous improvement and best practices
- Increase employee engagement and development programs
- Demonstrate leadership in environmental sustainability



City Council Committee Report

Submitted by: * Councilmember Mark Joseph

Council Meeting Date: 09/20/2022

Event Date: 2022-09-12 **Event Type:** Committee Report

Event Title: * Napa Valley Transportation Authority (NVTa)

Event Report: This was the agenda setting meeting with the Executive Director, Chair and Vice-Chair. We reviewed the upcoming agenda for the Board and the Measure T Board. There will be quarterly updates on NVTa's capital projects (including Soscol Junction, our Corridor Plan, and the Vine Trail), the transit system and an update/rebooting of the V-Commute program. This program started right before the pandemic, so it needs to be re-introduced to the community.

File/Photo Upload Max file size for all uploads is 10 MB

Event Date: **Event Type:** Community Event

Event Title: * Electric Mobility Event at our Walmart

Event Report: This is an annual event that used to be held at Napa Valley College. This year I helped to relocate it to our own Walmart parking lot. We will have several electric vehicles (and their owners to talk about their experience with ownership), e-bikes, battery powered yard equipment, the City's Electric Van, NVTa's new electric bus and several vendors. This is a free event, scheduled for **Sunday, September 25 from 1-4pm**. Please get the word out.

I have been working with the event organizers and hope to see the Council on the 25th.

File/Photo Upload Electric Mobility Event - final Flyer.jpg 293.2kB

Max file size for all uploads is 10 MB

Event Date: 2022-09-14 **Event Type:** Committee Report

Event Title: * Climate Action Ad hoc Committee

Event Report: After Council's meeting, in which there was more discussion about the process and not that much about the actual programs being considered, several members of the committee regrouped and took Council's advice to focus more on public outreach.

With that in mind, some of us met with the new student leaders for Students For Climate Action (S4CA) at the high school. Out of this meeting, we decided on two strategies. First, S4CA would work with community groups, such as Kiwanis and the Arts Foundation, to develop several activities surrounding next year's Earth Day; and second, they would take on a new project (similar to the gas station ban last year): increasing the use of bikes in town. This would entail several elements, from advocating we spend more to implement the City's adopted Bike Plan, promoting regular Bike to School/Work days, and other efforts to shift from vehicles to bikes. This is a very

exciting proposition, since it is consistent with the interim plan and should be positively received by the community.

File/Photo Upload

Max file size for all uploads is 10 MB

**Event
Date:**

**Event
Type**

Other

Event Title: * City Events and Activities

- Event Report:**
- **Citipac's annual Bocce Tournament:** As I noted at the last Council meeting, Cheryl and I attended this fund raiser, along with the Mayor and his wife. The food was excellent, and we did very well in the tournament--we made it to the semi-finals and lost the tie roll. It was a pleasant day and a good chance to network with other elected officials in the North Bay Division.
 - **9/11 Memorial Service:** This annual event went very well and we had a good turnout. The weather was also very accommodating.
 - **Planning session for upcoming Zoomcast:** Council member Washington, Janelle Sellick and the producer of "Bay Trail Confidential" and I met to discuss an upcoming show on American Canyon's trails and wetlands open space, including the proposed Eco-Center. The live show will be Wednesday, October 5 at 7:30pm. As many people who live here know, most people's perception of American Canyon is based on the 29 corridor. Once you get off the highway, we have plenty of outdoor adventures. We hope this show will let everyone know about our best kept secret.

File/Photo Upload

Max file size for all uploads is 10 MB

**Event
Date:**

**Event
Type**

Community Event

Event Title: * Community Events and Activities

- Event Report:**
- **Labor Day Breakfast:** This is the annual fund raiser for the Napa Solano Central Labor Council. Many of the local dignitaries from Napa and Solano Counties were there, including Congressman Thompson, State Assembly Aguiar-Curry and others.
 - **Evening at the Ruins fund raiser:** The sixth annual event was even better than before. The food was better, we had a bigger audience, and ACCPF made a great amount of money, particularly with Terry McGrath's generous donation of \$250,000 towards the Eco-Center (I made a similar "fund a need" donation, but with less zeroes!)
 - **Grand Parents Day:** Cheryl and I made it to this event at Comm Park I, sponsored by Soroptimists. There was art projects, karaoke, food and drink. A great idea.
 - **Bond Issue Phone Banking:** I attended the first phone banking event for the local school bond issue. The proceeds can only be used on American Canyon schools, and initial responses have been more positive than negative.
 - **ACAF Stuff:** Attended the monthly board meeting and discussed our upcoming **ACHS Arts & Musicfest** event, on Oct. 15; our **Pumpkin Path** event Oct. 1; and plans for a holiday boutique/See's Candy sale. Also prepared our post-grant report for our Arts & Culture program.
 - **Kiwanis Stuff:** Attended the monthly board meeting and approved several sponsorships (Annual Grad Night and Pumpkin Path). Also helped with food distribution.
 - **Napa County Democratic Central Committee:** the board met to interview local candidates for office. I'm proud to be endorsed by both the NCDCC and the Democrats of Napa Valley.
 - **Napa Community Benefits Coalition:** This group met, they are still focused on Napa's General Plan update.

File/Photo Upload

Pumpkin Path 2022.pub.jpg

466.61kB

Max file size for all uploads is 10 MB

Electric Mobility Event in American Canyon

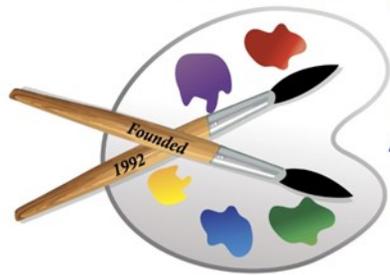
Come to the **Electric Mobility** event on **September 25, 1-4 pm at the American Canyon Walmart Supercenter** and learn why you can't afford NOT to drive or bike electric! Check out EVs, e-bikes, electric powered yard equipment, buses and more! Learn about the new rebates and tax breaks for EVs

For more information and to register for this **FREE** event, visit <https://driveelectricweek.org/event?eventid=3364> and check out the **Electric Mobility** event.



Contact: Chris Benz at christinabbenz@gmail.com, 707-492-0089

American Canyon



Arts
Foundation



Pumpkin Path

Join us for pumpkin painting in the wetlands! We provide the pumpkin and the painting supplies. Your pumpkin will be added to our Pumpkin Path for the community to enjoy for the month of October! We encourage the community to add more painted pumpkins all month long! Please use only paint as decorations can come loose and harm our local wildlife. **While Supplies Last.**

- What:** Decorate Pumpkins and leave them along the Trail
- Where:** Wetlands Edge Park, 2 Eucalyptus Road
- When:** Saturday, October 1, 2022
10am to 2pm



Sponsors:

**McNaughton
Family**



For more info, go to www.amcanart.org, or email us at AmCanArts@gmail.com