



## REGULAR CITY COUNCIL MEETING AGENDA

City Hall - Council Chambers  
4381 Broadway St., Suite 201, American Canyon  
**October 3, 2023**  
**6:30 PM**

**Mayor:** Leon Garcia  
**Vice Mayor:** Pierre Washington  
**Councilmembers:** Mariam Aboudamous, Mark Joseph, David Oro

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### AMENDED AGENDA

*This agenda has been amended as follows: Councilmember Oro's teleconference has been cancelled, that information has been removed; Closed Session for this meeting has been cancelled, those items have been removed.*

City Council and other public meetings will be conducted in person at City Hall, 4381 Broadway, Suite 201, American Canyon, CA 94503. This meeting is also available via Zoom Teleconferencing as a convenience for public participation. This meeting will be broadcast live to residents on Napa Valley TV, on our website [here](#) and on YouTube [here](#). Should technical issues with Zoom occur, please select another viewing option.

### PUBLIC PARTICIPATION

**Oral comments, during the meeting:** Oral comments can be made in person during Open and Closed Session. A Zoom Webinar has been established for public comments made via zoom, during Open Session only. To give your public comment via zoom, connect via the below Zoom link and use the "raise your hand" tool, or call into the zoom meeting at 408-638-0968 and press \*9 to "raise your hand" when the item is called. To avoid confusion, all hands raised outside of Public Comment periods will be lowered.

**Written comments, via eComments:** Please submit written comments through the eComments link, located on the Meetings & Agendas page of our website [here](#). Comments will be available to council members in real time. To allow for review of comments, eComments will close at 3:00 pm on the day of the meeting. All comments received will be posted online and become part of the meeting record.

**Zoom Meeting Link:** [Click here.](#)

**Webinar ID:** 883 0140 0554 **Passcode:** 123456

The above-identified measures exceed all legal requirements for participation in public comment, including those imposed by the Ralph M. Brown Act. For more information, please call the Office of the City Clerk at (707) 647-4369 or email [cityclerk@cityofamericancanyon.org](mailto:cityclerk@cityofamericancanyon.org).

**AGENDA MATERIALS:** City Council agenda materials are published 72 hours prior to the meeting and are available to the public via the City's website at [www.cityofamericancanyon.org](http://www.cityofamericancanyon.org).

**AMERICANS WITH DISABILITIES ACT:** The City Council will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk at 4381 Broadway, Suite 201, American Canyon, CA 94503 or by email to [cityclerk@cityofamericancanyon.org](mailto:cityclerk@cityofamericancanyon.org). Include your name, address, phone number and brief description of the requested materials, as well as your preferred alternative format or auxiliary aid, at least three calendar days before the meeting.

## CLOSED SESSION CANCELLED

Closed Session for this meeting has been cancelled.

## 6:30 P.M. OPEN SESSION - REGULAR MEETING

CALL TO ORDER - COUNCIL TO RECONVENE IN OPEN SESSION

PLEDGE OF ALLEGIANCE

ROLL CALL - OPEN SESSION

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

## PROCLAMATIONS AND PRESENTATIONS

1. **Proclamation - Filipino American Heritage History Month**
2. **Proclamation - October 2023 National Code Compliance Appreciation Month**
3. **Appointment of Youth Commissioners**  
**Recommendation:** Appoint by minute order Youth Commissioners: DeAndre Lendsey to the Planning Commission, Alaina Rei Guido to the Parks and Community Services Commission, and Allison Bencsik to the Open Space, Active Transportation, and Sustainability Commission; and direct the City Clerk to administer the Oath of Office to the Youth Commissioners.

## PUBLIC COMMENTS - ITEMS NOT ON CLOSED SESSION OR OPEN SESSION AGENDA

*This time is reserved for members of the public to address the City Council on items that are not on the Closed Session or Open Session agenda and are within the subject matter jurisdiction of the City Council. Comments are limited to 3 minutes. Comments for items on the Open Session agenda will be taken when the item is called in Open Session. The City Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the City Council does not respond to public comment at this time.*

## AGENDA CHANGES

*The Mayor and Council may change the order of the Agenda or request discussion of a Consent Item. A member of the Public may request discussion of a Consent Item by making that request during Public Comment.*

## CONSENT CALENDAR

4. **Minutes of September 19, 2023**  
**Recommendation:** Approve the minutes of the Regular City Council meeting of September 19, 2023.
5. **Report Upon Return from Closed Session**  
**Recommendation:** Approve the Report Upon Return from Closed Session for the Regular

City Council Meeting of September 19, 2023.

6. **Notice of Completion for the Wetlands Edge Court Extension Project**

**Recommendation:** Adopt a Resolution accepting the contracted work as complete, authorizing the Public Works Director to file a Notice of Completion, and releasing Retention payment to Argonaut Constructors in conjunction with the Wetlands Edge Court Extension Project (TR22-0200).

7. **Purchasing System Ordinance**

**Recommendation:** Waive final reading, read by title only, and adopt an Ordinance by the City Council of the City of American Canyon amending the American Canyon Municipal Code removing chapter 3.12 - Purchasing System.

## PUBLIC HEARINGS

8. **Ordinance Increasing the Monthly Salary of City Council Members**

**Recommendation:** Consider findings in the proposed Ordinance supporting the proposed Councilmember compensation.

## BUSINESS

9. **City Properties Review**

**Recommendation:** Provide feedback on City Properties for Residential Development

## MANAGEMENT AND STAFF ORAL REPORTS

10. **Parks and Recreation Department Update**

**Recommendation:** Receive a presentation on the Parks and Recreation Department Update from January 2023 through September 2023.

## MAYOR/COUNCIL COMMENTS, COMMITTEE REPORTS, AND FUTURE AGENDA ITEMS

*The Mayor and Council may comment on matters of public concern and announce matters of public interest; no collective council action will be taken.*

11. **Council Committee Report - Councilmember Mark Joseph**

12. **Future Agenda Items of Note:**

**October 17, 2023, Regular City Council Meeting. 6:30 p.m.**

**Domestic Violence Awareness Month**

**\*4th of July Re-Cap**

**\*New Affordable Condominiums on Surplus City Property**

**Environmental Compliance Presentation**

**November 7, 2023, Regular City Council Meeting. 6:30 p.m.**

**Veterans Day Proclamation**

**Quarterly Investment Report**

## Paoli/Watson Lane Annexation

November 21, 2023, Regular City Council Meeting. 6:30 p.m.  
MEETING CANCELLED

December 5, 2023 Regular City Council Meeting. 6:30 p.m.  
Minimum Wage Increase  
2024 Council Meeting Calendar  
Public Works Quarterly Update  
Wastewater Enterprise Quarterly Update

December 19, 2023 Regular City Council Meeting. 6:30 p.m.  
Selection of Vice Mayor and 2024 City Council Committee Assignments  
Human Resources Annual Presentation  
FY 2022-2023 Auditors Report  
Water Enterprise Quarterly Presentation

Note: Council requested items are marked "\*"

## ADJOURNMENT

## CERTIFICATION

I, Taresa Geilfuss, CMC, City Clerk for the City of American Canyon, do hereby declare that the foregoing agenda of the City Council was posted in compliance with the Brown Act prior to the meeting date.

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Taresa Geilfuss, CMC, City Clerk

# CITY OF AMERICAN CANYON PROCLAMATION



## October 2023 is Filipino American Heritage Month

**WHEREAS**, in 2009, the United States Congress recognized October as Filipino American Heritage Month in the United States; and

**WHEREAS**, Filipino Americans are the second-largest Asian American group in the nation and the third-largest ethnic group in California; and

**WHEREAS**, the celebration of Filipino American History Month in October commemorates the first recorded presence of Filipinos in the continental United States, which occurred on October 18, 1587, when “Luzones Indios” came ashore from the Spanish galleon Nuestra Senora de Esperanza and landed at what now Morrow Bay, California; and

**WHEREAS**, through the development of these three institutions – Filipino American Studies (FAS), Filipino American National Historical Society (FANHS), and Filipino American History Month (FAHM) – we recognize how Filipino Americans have initiated collective, grassroots efforts to ensure that their voices are heard, that their experiences are recognized, and their histories are told; and

**WHEREAS**, we acknowledge these major historical markers in our community, and we encourage Filipino Americans and their allies across the country to collectively celebrate Filipino American Heritage Month 2023 with these legacies in mind; and

**WHEREAS**, we recognize the many ways that Filipino Americans have made significant economic contributions and have other profound positive influences on our community through their strong commitment to family, faith, education, hard work, culture, and service; and

**WHEREAS**, in acknowledging the many legacies created by Filipino Americans across the United States, and in American Canyon, we encourage our community members to be enriched by the cultural contributions of our Filipino-American friends and neighbors for many decades to come.

**NOW, THEREFORE, BE IT RESOLVED** that I, Mayor Leon Garcia, on behalf of the entire City Council, do hereby proclaim October 2023 as Filipino American Heritage Month in the City of American Canyon.

Dated: October 3, 2023

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Leon Garcia, Mayor

# CITY OF AMERICAN CANYON

## PROCLAMATION



### **NATIONAL CODE COMPLIANCE APPRECIATION MONTH OCTOBER 2023**

**WHEREAS**, Code Enforcement Officers provide health, safety, and welfare to communities throughout the State of California by educating, and when necessary, enforcing local, state, and federal laws; and

**WHEREAS**, Code Enforcement Officers have challenging and demanding roles and often do not receive recognition for their work to maintain and improve resident quality of life and business economic vitality; and

**WHEREAS**, Code Enforcement requires extensive knowledge of building, zoning, housing, animal control, environmental, health, and life safety; and

**WHEREAS**, Code Enforcement Officers possess expertise and training in Code Enforcement certification, California Law Enforcement Telecommunications System certification, mediation, and conflict resolution; and

**WHEREAS**, Code Enforcement Officers coordinate with building officials, law enforcement, and fire safety personnel; and

**WHEREAS**, Code Enforcement Officers have a highly visible role in the communities they serve and respect individual's lifestyle choices when explaining neighborhood preservation rules and regulations; and

**WHEREAS**, Code Enforcement Officers often work nights, and weekends; sometimes under dangerous conditions to keep American Canyon residents and businesses safe from hazards; and

**WHEREAS**, the American Association of Code Enforcement recognizes and honors Code Enforcement Officers and Professionals to bring awareness to the importance of Code Enforcement to the communities of the United States.

**NOW, THEREFORE, THEREFORE, BE IT RESOLVED**, that the City Council of the City of American Canyon hereby recognizes and expresses its appreciation for the dedication and service of our Code Enforcement Officers.

Dated: October 3, 2023

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**Leon Garcia, Mayor**



## Youth Commissioner Application

**Thank you for your interest in serving as a Youth Commissioner.** The City of American Canyon desires to appoint three (3) Seniors to serve as "Youth Commissioners" on each of the following City Commissions: Parks and Community Services Commission; Open Space, Active Transportation, and Sustainability Commission; and Planning Commission.

To serve on a commission, each Youth Commissioner must complete an application. The application period will begin when school starts in August. Youth Commissioners will be appointed in September. The various Commission meetings occur once per month (from October through April). The meetings are held in person during the evening at City Hall, 4381 Broadway, Suite 201, American Canyon, CA 94503.

### Applicant Information

**Name \***

Alaina Rei Guido

**Phone Number \***

[REDACTED]

**E-mail \***

[REDACTED]

**Address \***

Street Address

[REDACTED]

Address Line 2

City

American Canyon

Postal/Zip Code

94503

State/Province/Region

CA

Country

United States

**Do you work outside of school?**

Yes

No

**If yes, where do you work?**

[REDACTED]

**How long have you lived in American Canyon? \***

15

**Are you registered/preregistered to vote? \***

Yes

No

### Commission Information

**WHAT DOES THE PARKS & COMMUNITY SERVICES COMMISSION DO?**

The Parks and Community Services Commission advises the City Council about matters pertaining to park development, park and recreation facility use issues, recreation programming and related issues. The meetings are held on the second Thursday of each month at 6:30 PM.

**WHAT DOES THE OPEN SPACE, ACTIVE TRANSPORTATION, AND SUSTAINABILITY COMMISSION DO?**

The Open Space, Active Transportation, and Sustainability Commission advises the City Council about matters pertaining to open space, trails and related issues. The meetings are held on the first Wednesday of each month at 6:30 PM.

**WHAT DOES THE PLANNING COMMISSION DO?**

The Planning Commission advises the City Council on proposed new development, use permits, subdivision maps, and other land use matters. The meetings are held on the fourth Thursday of each month at 6:30pm.

**Commission You are Applying For: \***

Parks & Community Services Commission

**1. Tell us about yourself and why you want to be a Youth Commissioner: \***

Throughout my residence at American Canyon, my family and I have always looked forward to spending 4th of July and Magic of the Season together. Not only did I realize after talking with my friends from other parts of the world, that having events such weren't as common. Even attending events from other cities, as I stared at the small scattered groups of people, I realized how fortunate I was to grow up and make memories around this loving community. I want to be able to uphold and contribute in any way that I can so that future generations can share the same fond memories I deeply cherish.

**2. Why should we select you over the other candidates? \***

Considering I've worked two jobs for over a year while still maintaining my 4.6 GPA, I can confidently say I'm more than capable of multitasking. Not only this but working in the Parks and Recreation Department ensures I'm able to comfortably work with the head of the department as well as already being accustomed to this specific work setting. Being an officer for both NHS and S Club, as well as being in Leadership my Junior year has allowed me to be more vocal and outspoken with ideas I wish to implement. Having these prior leadership experiences ensures that I'm capable of providing impactful ideas that would further benefit the future of American Canyon.

**3. What would you like to accomplish while serving as a Youth Commissioner? \***

I would like to maintain its loving and uplifting community. I want to implement new creative ideas for those of all ages to enjoy. I want those in American Canyon to feel welcomed and comfortable in our community. I hope to provide resources for those looking to reach out but are hesitant to do so. I'm in contact with clinics in Napa as well as having a direct connection to Soroptimist International for those dealing with domestic abuse. I plan on further educating myself about other issues as well so that American Canyon serves as a safe place for them.

**4. What is your vision for the future of American Canyon? \***

My vision for the future of American Canyon is to maintain its inclusivity and positivity. I value that everyone of all ages can gather together and bond over the events that American Canyon holds. The diversity in our community is something I've always found comfort in, and I wish for others of all backgrounds to feel welcomed and included, as living in this location has allowed me to fully embrace and accept my Filipino heritage.

**5. Is there anything else you would like to us to consider when reviewing your application?**

**Signature \***



**Date Time \***

09/10/2023



## Youth Commissioner Application

**Thank you for your interest in serving as a Youth Commissioner.** The City of American Canyon desires to appoint three (3) Seniors to serve as "Youth Commissioners" on each of the following City Commissions: Parks and Community Services Commission; Open Space, Active Transportation, and Sustainability Commission; and Planning Commission.

To serve on a commission, each Youth Commissioner must complete an application. The application period will begin when school starts in August. Youth Commissioners will be appointed in September. The various Commission meetings occur once per month (from October through April). The meetings are held in person during the evening at City Hall, 4381 Broadway, Suite 201, American Canyon, CA 94503.

### Applicant Information

**Name \***

Allison Bencsik

**Phone Number \***

[REDACTED]

**E-mail \***

[REDACTED]

**Address \***

Street Address

[REDACTED]

Address Line 2

City

American Canyon

Postal/Zip Code

94503

State/Province/Region

California

Country

United States

**Do you work outside of school?**

Yes

No

**If yes, where do you work?**

[REDACTED]

**How long have you lived in American Canyon? \***

I have lived in American Canyon for 14 years.

**Are you registered/preregistered to vote? \***

Yes

No

### Commission Information

**WHAT DOES THE PARKS & COMMUNITY SERVICES COMMISSION DO?**

The Parks and Community Services Commission advises the City Council about matters pertaining to park development, park and recreation facility use issues, recreation programming and related issues. The meetings are held on the second Thursday of each month at 6:30 PM.

**WHAT DOES THE OPEN SPACE, ACTIVE TRANSPORTATION, AND SUSTAINABILITY COMMISSION DO?**

The Open Space, Active Transportation, and Sustainability Commission advises the City Council about matters pertaining to open space, trails and related issues. The meetings are held on the first Wednesday of each month at 6:30 PM.

**WHAT DOES THE PLANNING COMMISSION DO?**

The Planning Commission advises the City Council on proposed new development, use permits, subdivision maps, and other land use matters. The meetings are held on the fourth Thursday of each month at 6:30pm.

**Commission You are Applying For: \***

Open Space, Active Transportation, and Sustainability Commission

**1. Tell us about yourself and why you want to be a Youth Commissioner: \***

I am Co-President of Napa Schools for Climate Action (NS4CA), a youth-led, results-oriented, coalition that advocates for meaningful climate action at all levels of government. Our major achievements include Climate Emergency Resolutions with 2030 Net Zero Climate Pollutants Commitments and prohibitions on new and expanding gas stations. Following a NS4CA meeting a year ago with Congressman Mike Thompson, I was offered an internship at his Napa District Office. Recently, I received special recognition for my service and was invited to extend my internship into the new school year. The OSATS Commission for me, is a natural next step after serving on Councilmember Mark Joseph's Ad-Hoc Climate Action Committee. I participated in meetings and helped the city introduce the Napa County Climate Challenge to American Canyon High School.

**2. Why should we select you over the other candidates? \***

I am not aware of any other candidate that has my level of experience or dedication. I have been an active member of our American Canyon and Napa County communities since 2019. I attend local government meetings throughout Napa County to advocate for sustainability on behalf of NS4CA. While I am a high school student and have a lot of room to grow, I feel that I have come to understand the ins and outs of the process of local planning and policy development. I am confident that as a representative of local youth, I will be able to help drive difficult conversations about the transformative changes we need to ensure a future that will sustain all of us, our youth in particular.

**3. What would you like to accomplish while serving as a Youth Commissioner? \***

I would like to help accelerate the implementation of the Ad-Hoc Climate Action Committee's interim plan to achieve net zero climate pollutants by 2030 and assist in viewing all planning and policy decisions through the lens of this commitment. I am eager to see the plan that I assisted in developing for sustainability issues come to fruition.

**4. What is your vision for the future of American Canyon? \***

My vision for the future is a clean, healthful, and fully engaged community in American Canyon. In the near future, I envision the City of American Canyon becoming a leader in sustainable, climate-smart, transportation and Open Space management. With that, I envision a greater level of community engagement, similar to what we have begun at American Canyon High School.

**5. Is there anything else you would like to us to consider when reviewing your application? \***

My organization, NS4CA, led the effort for all cities to pass a Climate Emergency Resolution. These resolutions, including American Canyon's, all refer to our youth as being most at risk. American Canyon's CER states, "Today's children represent a particularly vulnerable group because increasing greenhouse gases and trapped heat will almost certainly have a profound negative impact throughout their lives, as well as the lives of future generations." I am disciplined, diplomatic, and totally devoted to creating the change that will protect us. OSATS is critical to this change.

**Signature \***



**Date Time \***

08/19/2023



## Youth Commissioner Application

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### Applicant Information

**Name \***

DeAndre Lendsey

**Phone Number \***

[REDACTED]

**E-mail \***

[REDACTED]

**Address \***

Street Address

[REDACTED]

Address Line 2

Apt 818

City

American Canyon

State/Province/Region

California

Postal/Zip Code

94503

Country

United States

**Do you work outside of school?**

Yes

No

**If yes, where do you work?**

[REDACTED]

**How long have you lived in American Canyon? \***

7 years

**Are you registered/preregistered to vote? \***

Yes

No

### Commission Information

**WHAT DOES THE PARKS & COMMUNITY SERVICES COMMISSION DO?**

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**WHAT DOES THE OPEN SPACE, ACTIVE TRANSPORTATION, AND SUSTAINABILITY COMMISSION DO?**

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**WHAT DOES THE PLANNING COMMISSION DO?**

The Planning Commission advises the City Council on proposed new development, use permits, subdivision maps, and other land use matters. The meetings are held on the fourth Thursday of each month at 6:30pm.

**Commission You are Applying For: \***

Any Available Commission

**1. Tell us about yourself and why you want to be a Youth Commissioner: \***

My name is DeAndre Lendsey, I am a biracial teenager, currently 16 years of age soon to be 17 in September. My entire life I've lived with my single mother, who has pushed me ever since I was young to be a leader and to become the best version of myself that I can be. I'm currently the Vice President of the Speech and Debate team at American Canyon High School, and was proud to represent American Canyon as a California State Speech Finals alternative in Impromptu. After High School, I plan to receive a degree in Physics and Astrophysics, as well as attending a NASA internship after High School. My grandfather, John Perga, was a well respected figure in the community, and the founder of the Project 90 rehabilitation facility, and I was involved in that program from a young age, and being so young helping people recover from addiction helped me build a connection with the community of Napa County.

**2. Why should we select you over the other candidates? \***

I strive to be a leader, and willing to look at every angle and side of a situation to benefit everyone equally. I believe I also have the proper experience working directly with the community and those affected by all the evils of the world.

**3. What would you like to accomplish while serving as a Youth Commissioner? \***

I would like to make everyone as proud to be a citizen of American Canyon as I am, as I know our community is strong.

**4. What is your vision for the future of American Canyon? \***

To ensure that everyone has equal opportunity and they KNOW that they can accomplish anything they desire, regardless of their living situation, family situation, or physical limitations.

**5. Is there anything else you would like to us to consider when reviewing your application? \***

If I were to be a commissioner, I would ensure there is enough for everyone, from entertainment to opportunity and nourishment.

**Signature \***

*DeAndre Lendsey*

**Date Time \***

08/28/2023

**CITY OF AMERICAN CANYON  
REGULAR CITY COUNCIL MEETING**

**ACTION MINUTES**  
*September 19, 2023*

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**5:30 P.M. – CLOSED SESSION**

**CALL TO ORDER - CLOSED SESSION**

The meeting was called to order at 5:30 p.m.

**ROLL CALL - CLOSED SESSION**

**Present:** Councilmember Mariam Aboudamous, Councilmember Mark Joseph, Councilmember David Oro, Vice Mayor Pierre Washington, Mayor Leon Garcia

**Absent:** None

**Excused:** None

**PUBLIC COMMENTS - CLOSED SESSION ITEMS**

Mayor Garcia called for Public Comment on Closed Session Items. Written comments: none. Oral comments: none. The public comment period was closed.

**MEETING RECESS - COUNCIL TO CONVENE IN CLOSED SESSION**

The meeting was adjourned to convene in Closed Session at 5:30 p.m.

**5:30 P.M. CLOSED SESSION ITEMS**

1. Conference with Legal Counsel - Existing Litigation. Authorized pursuant to Government Code Section 54956.9(d)(1):

- a. American Canyon I, LLC vs. Napa Unified School District (Napa Superior Court Case No. 22CV001145).
- b. City of American Canyon v. City of Vallejo, et al. (Sacramento Superior Court Case No. 34-2022-00327471).
- c. City of American Canyon v. Leon Dale Schmidt (Napa County Superior Court Cases No. 22CV001041 and 23PR00161).
- d. Center for Biological Diversity v. City of American Canyon et al. (Napa County Superior Court Case No. 23CV000511).
- e. Golden State Environmental Justice Alliance v. City of American Canyon et al. (Napa Superior Court Case No. 23CV000510).
- f. City of Vallejo v. City of American Canyon et al. (Napa County Superior Court Case No. 23CV000517).

2. Conference with Legal Counsel – Anticipated Litigation. Authorized pursuant to Government Code Section 54956.9 (d)(2). One Matter.

## **6:30 P.M. OPEN SESSION - REGULAR MEETING**

### **CALL TO ORDER - COUNCIL TO RECONVENE IN OPEN SESSION**

The meeting was called to order at 6:44 p.m.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **ROLL CALL - OPEN SESSION**

**Present:** Councilmember Mariam Aboudamous, Councilmember Mark Joseph, Councilmember David Oro, Vice Mayor Pierre Washington, Mayor Leon Garcia

**Absent:** None

**Excused:** None

### **REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION**

A report on Closed Session and confirmation of reportable action was given by City Attorney William Ross.

## **PROCLAMATIONS AND PRESENTATIONS**

### **3. Proclamation - September 2023 Suicide Prevention Month**

Mayor Garcia announced the proclamation. It was received by Jeni Olsen, Prevention Director of Mentis and Cassandra Eslami, Behavioral Health Director of Napa County Health and Human Resources.

### **4. Proclamation - September 2023 National Recovery Month**

Mayor Garcia announced the proclamation. It was accepted by William Chadwick, member of the Advisory Board on Alcohol and Drug Programs of Napa County with Cassandra Eslami, Behavioral Health Director of Napa County Health and Human Services.

### **5. Proclamation - National Community Planning Month**

Mayor Garcia announced the proclamation. It was accepted by Planning Commissioners Brando Cruz and Davet Mohammed.

## **6. Presentation - American Canyon Chamber of Commerce**

Council received a presentation from Valerie Zizak-Morais, President/CEO of the American Canyon Chamber of Commerce.

## **PUBLIC COMMENTS - ITEMS NOT ON CLOSED SESSION OR OPEN SESSION AGENDA**

Mayor Garcia called for public comments. Written comments: none. Oral comments: Justin Hamilton Hole was called to speak. The public comments period was closed.

## **AGENDA CHANGES**

There were no changes to the agenda.

## **CONSENT CALENDAR**

**Action:** Motion to adopt CONSENT CALENDAR made by Councilmember David Oro, seconded by Vice Mayor Pierre Washington, and CARRIED by roll call vote.

**Ayes:** Councilmember Mariam Aboudamous, Councilmember Mark Joseph, Councilmember David Oro, Vice Mayor Pierre Washington, Mayor Leon Garcia

**Nays:** None

**Abstain:** None

**Absent:** None

**Excused:** None

## **7. Minutes of the Regular City Council meeting of September 5, 2023**

**Action:** Approved the minutes of the Regular City Council meeting of September 5, 2023.

## **8. Report Upon Return from Closed Session for the Regular City Council Meeting of September 5, 2023**

**Action:** Approved the Report Upon Return from Closed Session for the Regular City Council Meeting of September 5, 2023.

## **9. Public Hearing Notification Ordinance Amendment**

**Action:** Waived final reading, read by title only, and adopted Ordinance 2023-08 by the City Council of the City of American Canyon amending American Canyon Municipal Code (ACMC) Chapter 19.40.050 to increase hardcopy property owner and tenant notification from 300 feet to 500 feet of a proposed project location.

## **10. Annual Water Meter Purchase**

**Action:** Adopted Resolution 2023-73 approving the purchase of water meters from Badger Meter within the authorized budget of \$100,000.

## PUBLIC HEARINGS

### 11. Amended Purchasing Policy and Procedures

Council received a staff report from Finance Director Juan Gomez. Mayor Garcia opened the public hearing and called for public comments. Beth Marcus was called to speak. The public comments period was closed.

**Action:** Motion to Waive first reading, read by title only, and adopt an Ordinance by the City Council of the City of American Canyon amending the American Canyon Municipal Code removing chapter 3.12 - Purchasing System made by Councilmember David Oro, seconded by Councilmember Mariam Aboudamous, and CARRIED by roll call vote.

**Ayes:** Councilmember Mariam Aboudamous, Councilmember Mark Joseph, Councilmember David Oro, Vice Mayor Pierre Washington, Mayor Leon Garcia

**Nays:** None

**Abstain:** None

**Absent:** None

**Excused:** None

**Action:** Motion to adopt Resolution 2023-74 of the City Council of the City of American Canyon approving the revised City Purchasing Policy and Procedures made by Councilmember David Oro, seconded by Councilmember Mariam Aboudamous, and CARRIED by roll call vote.

**Ayes:** Councilmember Mariam Aboudamous, Councilmember Mark Joseph, Councilmember David Oro, Vice Mayor Pierre Washington, Mayor Leon Garcia

**Nays:** None

**Abstain:** None

**Absent:** None

**Excused:** None

**Action:** Motion to adopt Resolution 2023-75 of the City Council of the City of American Canyon electing City participation in the California Uniform Public Construction Cost Accounting Act (CUPCCAA) made by Councilmember David Oro, seconded by Vice Mayor Pierre Washington, and CARRIED by roll call vote.

**Ayes:** Councilmember Mariam Aboudamous, Councilmember Mark Joseph, Councilmember David Oro, Vice Mayor Pierre Washington, Mayor Leon Garcia

**Nays:** None

**Abstain:** None

**Absent:** None

**Excused:** None

## **BUSINESS**

### **12. General Plan Update**

Staff received a presentation from Community Development Director Brent Cooper. Mayor Garcia called for public comments. Written comments: Jeanette Goyetche. Oral comments: Fran Lemos was called to speak; Gary Margadant was called to speak; Jeanette Goyetche was called to speak. The public comments period was closed. Mayor Garcia reopened Public Comments. Fran Lemos was called to speak. The public comments period was closed.

**Action:** Motion to adopt Minute Order 2023-16 maintaining the existing zoning for parcels 058-030-067 and 059-040-090, while acknowledging the possibility of additional analysis of those parcels in the future made by Councilmember Mark Joseph, seconded by Vice Mayor Pierre Washington, and CARRIED by roll call vote.

**Ayes:** Councilmember Mariam Aboudamous, Councilmember Mark Joseph, Councilmember David Oro, Vice Mayor Pierre Washington, Mayor Leon Garcia

**Nays:** None

**Abstain:** None

**Absent:** None

**Excused:** None

## **MANAGEMENT AND STAFF ORAL REPORTS**

### **13. Maintenance and Utilities Department, Water Operations Update**

Council received a presentation from Water Systems Manager Dominic Patrick.

Council also received oral updates from Public Works Director Erica Ahman Smithies, Police Chief Rich Greenberg, and Parks & Recreation Director Alexandra Ikeda.

## **MAYOR/COUNCIL COMMENTS, COMMITTEE REPORTS, AND FUTURE AGENDA ITEMS**

### **14. Napa County Local Agency Formation Commission (LAFCO) Update (Aboudamous)**

**Napa Countywide Climate Action Committee (CAC) Update (Garcia/Joseph)**

**Napa Valley Transportation Agency (NVTA) Update (Garcia/Joseph)**

**Napa Valley Tourism Improvement Board (NVTID) Update (Oro)**

Councilmembers announced items of Community interest.

**15. City Council Committee Report - Councilmember David Oro**

**16. City Council Committee Report - Councilmember Mark Joseph**

**17. City Council Committee Report - Vice Mayor Pierre Washington**

**18. Future Agenda Items of Note:**

October 3, 2023, Regular City Council Meeting. 6:30 p.m.

National Code Enforcement Appreciation Month

Filipino Heritage Month

Appointment of Youth Commissioners

\*City Council Compensation (SB 329)

Parks & Recreation Update

October 17, 2023, Regular City Council Meeting. 6:30 p.m.

Domestic Violence Awareness Month

\*4th of July Re-Cap

\*New Affordable Housing on Surplus City Property

Environmental Compliance Presentation

November 7, 2023, Regular City Council Meeting. 6:30 p.m.

Veterans Day Proclamation

2024 Minimum Wage Increase

City Investment Policy

Paoli/Watson Lane Annexation

Note: Council requested items are marked "\*\*"

## **ADJOURNMENT**

The meeting was adjourned at 9:45 p.m.

## **CERTIFICATION**

Respectfully Submitted,

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Taresa Geilfuss, City Clerk



# City Council Community Update

SEPTEMBER 19, 2023 CITY COUNCIL MEETING

## Proclamations & Accolades

**Recovery Month:** Proclamation received by William Chadwick, member of the Advisory Board on Alcohol & Drug Programs of Napa County and Cassandra Eslami, Behavioral Health Director of Napa County Health & Human Services.

**Suicide Prevention Month:** Proclamation received by Jeni Olsen, Prevention Director of Mentis, and Cassandra Eslami.

**Community Planning Month (Oct.):** Proclamation received by Planning Commissioners Brando Cruz & Davet Mohammed, and Community Development Director Brent Cooper.



## Presentations

Received updates from the **American Canyon Chamber of Commerce** and the **Maintenance and Utilities Department, Water Operations Division**

## City Action

- Adopted a resolution approving the purchase of water meters from Badger Meter within the \$100,000 budget
- Adopted a resolution approving the revised City Purchasing Policy and Procedures
- Adopted a resolution electing City participation in the California Uniform Public Construction Cost Accounting Act (CUPCCAA)

## Next time...

Join our **October 3** meeting to learn more about:

- National Code Enforcement Appreciation Month
- Filipino Heritage Month
- Appointment of Youth Commissioners

**View presentations, agenda packets and meeting details:**



William D. Ross  
David P. Schwarz  
Kypros G. Hostetter  
Christina M. Bellardo

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Palo Alto, California 94306  
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Los Angeles Office:

11420 Santa Monica Blvd  
#25532  
Los Angeles, CA 90025

File No: 199/6

September 21, 2023

**VIA E-MAIL**

The Honorable Leon Garcia, Mayor  
and Members of the City Council  
City of American Canyon  
4381 Broadway, Suite 201  
American Canyon, CA 94503

Re: Report Upon Return from Closed Session; Regular City Council Closed Session Meeting of the American Canyon City Council of September 19, 2023

Dear Mayor Garcia and Members of the City Council:

This communication sets forth reportable action, if any, of the City Council (“Council”) of the City of American Canyon (“City”), consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*) resulting from the Closed Session of the Virtual Regular City Council Closed Session Meeting of September 19, 2023, consistent with Government Code Section 54957.1.

Mayor Leon Garcia called the meeting to order in Open Session at 5:30 p.m. with all Council Members present and after ascertaining that there were no public comments on Closed Session matters, the Council then adjourned to Closed Session at 5:30 p.m.

There were two matters agendized for City Closed Session consideration.

1. Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9(d)(1):
  - a. *American Canyon I, LLC v. Napa Valley Unified School District* (Napa County Superior Court Case No 22CV001145).
  - b. *City of American Canyon v. City of Vallejo, et al.* (Sacramento Superior Court Case No. 34-2022-00327471).
  - c. *City of American Canyon v. Leon Dale Schmidt*, (Napa County Superior Court Case No. 22CV001041).

- d. *Center for Biological Diversity v. City of American Canyon et al.* (Napa County Superior Court Case No. 23CV000511).
  - e. *Golden State Environmental Justice Alliance v. City of American Canyon et al.* (Napa County Superior Court Case No. 23CV000510).
  - f. *City of Vallejo v. City of American Canyon et al.* (Napa County Superior Court Case No. 23CV000517).
2. Conference with Legal Counsel – Anticipated Litigation  
Authorized Pursuant to Government Code Section 54956.9(d)(2)  
One Matter

With respect to Closed Session Agenda Item No. 1.a. (*American Canyon I, LLC v. Napa Valley Unified School District* (Napa County Superior Court Case No 22CV001145)), except with the reference to a scheduled Case Management Conference before the Napa County Superior Court on September 20, 2023, there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(1).

With respect to Closed Session Agenda Item No. 1.b. (*City of American Canyon v. City of Vallejo, et al.* (Sacramento Superior Court Case No. 34-2022-00327471)), there was no other reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(1).

With respect to Closed Session Agenda Item No. 1.c. (*City of American Canyon v. Leon Dale Schmidt*, (Napa County Superior Court Case No. 22CV001041)), there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956(d)(1).

With respect to Closed Session Agenda Item No. 1.d. (*Center for Biological Diversity v. City of American Canyon et al.* (Napa County Superior Court Case No. 23CV000511)), 1.e. (*Golden State Environmental Justice Alliance v. City of American Canyon et al.* (Napa County Superior Court Case No. 23CV000510)) and 1.f. (*City of Vallejo v. City of American Canyon et al.* (Napa County Superior Court Case No. 23CV000517)), collectively referred to as the *Golden State* matter, there was reportable action indicating that the draft Administrative Record for the consolidated matter, has been supplemented under the ongoing review for the same by all Counsel. Additionally, direction was given to the City Attorney (5-0) to pursue alternative methods of resolution which is not reportable as an attorney-client privileged communication and statutorily privileged under Government Code Section 54956.9(d)(2). Except as indicated, there was no other reportable action under the common law attorney-client privilege or that provided by Government Code Section 54956.9(d)(1).

The Honorable Leon Garcia, Mayor  
and Members of the City Council  
September 21, 2023  
Page 3

With respect to Closed Session Agenda Item No. 2., there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2).

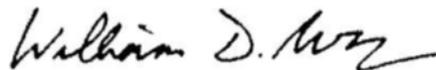
Your Council concluded the Closed Session at 6:30 p.m.

In Open Session, it was indicated that a written report upon return from Closed Session consistent with Government Code Section 54957.1, would be prepared concerning the matters agendaized for Closed Session.

This communication should be reviewed under the Consent portion of the Agenda of your next Regular or Special City Council Meeting.

Should you have questions concerning this Report, it may be taken off the Consent calendar when agendaized in the future, or our office may be contacted in the interim.

Very truly yours,



William D. Ross  
City Attorney

WDR:jf

cc: Jason B. Holley, City Manager  
Maria Ojeda, Assistant City Manager  
Taresa Geilfuss, City Clerk  
Cherri Walton, Deputy City Clerk



## **TITLE**

Notice of Completion for the Wetlands Edge Court Extension Project

## **RECOMMENDATION**

Adopt a Resolution accepting the contracted work as complete, authorizing the Public Works Director to file a Notice of Completion, and releasing Retention payment to Argonaut Constructors in conjunction with the Wetlands Edge Court Extension Project (TR22-0200).

## **CONTACT**

Erica Ahmann Smithies, P.E., Public Works Director/City Engineer  
Ron Ranada, P.E., Senior Civil Engineer

## **BACKGROUND & ANALYSIS**

The Wetlands Edge Court Extension Project consists of the construction of approximately 300 linear feet of 22-foot wide asphalt pavement roadway, 832 linear feet of storm drain pipe including associated inlets and manholes, and signage and striping improvements at Wetlands Edge Court, north of Eucalyptus Drive. Construction of the new roadway closes the unpaved gap from the old terminus of Wetlands Edge Court installed by the Napa Junction Elementary School Project, to the end of the paved trail, which also serves as an emergency vehicle access road that was installed by the SDG 330 Commerce Project.

The City solicited competitive bids for the Project and opened bids on September 27, 2022. Argonaut Constructors was determined to be the lowest responsible and responsive bidder, with a bid of \$344,160. On October 4, 2022, the City Council authorized the award of the construction contract with a not to exceed Project Budget of \$464,860 (Resolution No. 2022-90). On February 21, 2023, the Project Budget was amended and increased to provide for additional construction costs due to unforeseen conditions in the field (Resolution No. 2023-17).

Argonaut Constructors has completed the contract work, including Contract Change Order (CCO) Nos. 1 through 6, to the satisfaction of the Public Works Director, at a final contract cost of \$538,496.56. Staff recommends the Council accept the work as complete, approve a Notice of Completion, and authorize the release of Retention payment to Argonaut Constructors.

## COUNCIL PRIORITY PROGRAMS AND PROJECTS

Infrastructure: "Develop and maintain infrastructure resources to support sustainable growth."

### FISCAL IMPACT

The total construction contract amount including CCO Nos. 1 through 6 is \$538,496.56.

<b>Contract Item</b>	<b>Amount</b>
Original Construction Contract	\$344,160
Change Order #1	\$3,589.18
Change Order #2	\$103,687.33
Change Order #3	\$2,353.59
Change Order #4	\$16,368.35
Change Order #5	\$65,864.21
Change Order #6	\$2,473.90
<b>Total Construction Contract</b>	<b>\$538,496.56</b>

The relatively significant increase of over 50% of the original contract amount was mainly due to the need to install domestic water and recycled water main offsets due to underground utility conflicts, off-haul of excess material, and restoration of an existing bioretention area.

The estimated total Project expenditures including the construction contract, materials testing, engineering and inspection services, and miscellaneous expenses is \$595,656.

<b>Description</b>	<b>Amount</b>
Construction Contract (Argonaut Constructors)	\$538,497
Materials Testing Services	\$11,384
In-house Staff and Project Support	\$45,585
Miscellaneous (Postage & Advertisement)	\$190
<b>Total Estimated Project Expenditure (rounded)</b>	<b>\$595,656</b>

### ENVIRONMENTAL REVIEW

15301 - The Project is exempt from review under the California Environmental Quality Act ("CEQA") under the Class 1 exemption of existing facilities of Section 15301 of Title 14 of the California Code of Regulations and said exemption is not negated by any exception under Section 15300.2 of said Regulations.

**ATTACHMENTS:**

1. Resolution
2. Notice of Completion  
Resolution - NOC TR22-0200

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON  
ACCEPTING THE PROJECT AS COMPLETE, AUTHORIZING THE PUBLIC WORKS  
DIRECTOR TO FILE A NOTICE OF COMPLETION, AND RELEASING RETENTION  
PAYMENT TO ARGONAUT CONSTRUCTORS IN CONJUNCTION WITH THE  
WETLANDS EDGE COURT EXTENSION PROJECT (TR22-0200)**

**WHEREAS**, on October 4, 2022, the City Council authorized the award of a construction contract to Argonaut Constructors for the Wetlands Edge Court Extension Project (Project) (R2022-90); and

**WHEREAS**, on February 21, 2023, the Project Budget was amended and increased to provide for additional construction costs due to unforeseen conditions in the field (R2023-17); and

**WHEREAS**, all contracted work, including Contract Change Order Nos. 1 through 6, has been completed at a total cost of \$538,496.56; and

**WHEREAS**, total project expenditures, including the construction contract, material testing, engineering and inspection services, and miscellaneous expenses, is estimated at \$595,656; and

**WHEREAS**, Argonaut Constructors has completed all contracted work to the satisfaction of the Public Works Director.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of American Canyon hereby accepts the Wetlands Edge Court Extension Project as complete, authorizes the Public Works Director to file a Notice of Completion, and approves the release of a Retention payment to Argonaut Constructors.

**PASSED, APPROVED and ADOPTED** at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 3<sup>rd</sup> day of October, 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Leon Garcia, Mayor

ATTEST:

APPROVE AS TO FORM:

\_\_\_\_\_  
Taresa Geilfuss, CMC, City Clerk

\_\_\_\_\_  
William D. Ross, City Attorney

**RECORDING REQUESTED BY:**

City of American Canyon  
4381 Broadway, Ste. 201  
American Canyon, CA 94503

**WHEN RECORDED RETURN TO:**

City of American Canyon  
4381 Broadway, Ste. 201  
American Canyon, CA 94503

***Exempt from recording fee pursuant to Government Code Section 27383***

---

**NOTICE OF COMPLETION**

**NOTICE IS HEREBY GIVEN:**

1. That the interest or estate stated in Paragraph 3 herein in the real property herein described is owned by:

City of American Canyon  
4381 Broadway, Ste. 201  
American Canyon, CA 94503

2. That the full name and address of the owner of said interest or estate, if there is only one owner, and that the full names and addresses of all the co-owners who own said interest or estate as tenants in common, as joint tenants, or otherwise, if there is more than one owner, are set forth in the preceding paragraph.

3. That the nature of the original contract, if any, for said work of improvement was:

WETLANDS EDGE COURT EXTENSION PROJECT (TR22-0200)

4. That on the 3<sup>rd</sup> day of October, 2023 a work of improvement on the real property herein described was completed.

5. That the name of the original contractor for said work of improvement was:

Argonaut Constructors  
360 Sutton Place  
Santa Rosa, CA 95407

6. That the name and address of the transferor is:

Argonaut Constructors  
360 Sutton Place  
Santa Rosa, CA 95407

7. That the real property referred to herein is situated in the County of Napa, State of California, at Wetlands Edge Court within the City of American Canyon, California.

By: CITY OF AMERICAN CANYON

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Erica Ahmann Smithies, P.E.  
Public Works Director

RESOLUTION NO. 2023-\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON  
ACCEPTING THE PROJECT AS COMPLETE, AUTHORIZING THE PUBLIC WORKS  
DIRECTOR TO FILE A NOTICE OF COMPLETION, AND RELEASING RETENTION  
PAYMENT TO ARGONAUT CONSTRUCTORS IN CONJUNCTION WITH THE  
WETLANDS EDGE COURT EXTENSION PROJECT (TR22-0200)

WHEREAS, on October 4, 2022, the City Council authorized the award of a construction contract to Argonaut Constructors for the Wetlands Edge Court Extension Project (Project) (R2022-90); and

WHEREAS, on February 21, 2023, the Project Budget was amended and increased to provide for additional construction costs due to unforeseen conditions in the field (R2023-17); and

WHEREAS, all contracted work, including Contract Change Order Nos. 1 through 6, has been completed at a total cost of \$538,496.56; and

WHEREAS, total project expenditures, including the construction contract, material testing, engineering and inspection services, and miscellaneous expenses, is estimated at \$595,656; and

WHEREAS, Argonaut Constructors has completed all contracted work to the satisfaction of the Public Works Director.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of American Canyon hereby accepts the Wetlands Edge Court Extension Project as complete, authorizes the Public Works Director to file a Notice of Completion, and approves the release of a Retention payment to Argonaut Constructors.

PASSED, APPROVED and ADOPTED at a regularly scheduled meeting of the City Council of the City of American Canyon held on the 3<sup>rd</sup> day of October, 2023, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Leon Garcia, Mayor

ATTEST:

APPROVE AS TO FORM:

\_\_\_\_\_  
Taresa Geilfuss, CMC, City Clerk

\_\_\_\_\_  
William D. Ross, City Attorney



## **TITLE**

Purchasing System Ordinance

## **RECOMMENDATION**

Waive final reading, read by title only, and adopt an Ordinance by the City Council of the City of American Canyon amending the American Canyon Municipal Code removing chapter 3.12 - Purchasing System.

## **CONTACT**

Juan Gomez, Finance Director

## **BACKGROUND & ANALYSIS**

On September 19, 2023, the City Council adopted an ordinance amending Title 3 of the City of American Canyon Municipal Code to remove chapter 3.12 Purchasing System.

Title 3, chapter 3.12 "Purchasing System" of the City municipal code describes the purchasing procedures and authorization limits. The current code contains processes and procedures that no longer aligns with the current purchasing policy or current practice. For example, the municipal code identifies a purchasing agent in the finance department, however that classification no longer exists. Also, the current purchasing responsibilities rest with each individual department, however the municipal code identifies a centralized division in the finance department. When a change to the policy is made the change to the municipal code can be missed, resulting in the two not aligning. The purchasing policy is an administrative policy managed by the Director of Finance and changes to the policy shall be approved by the City Council as it delegates purchasing authority and limits to the City Manager and staff. In order to align both the policy and the municipal code, a resolution and an ordinance is required, and the timing of the changes differs. The policy is in effect as soon as the resolution is adopted and the ordinance 30 days after final adoption. As an administrative policy delegating authority, providing guidance to staff on the purchase of goods and services, and the methods to follow, staff recommends the removal of the purchasing system in the City of American Canyon Municipal Code.

## **COUNCIL PRIORITY PROGRAMS AND PROJECTS**

Organizational Effectiveness: "Deliver exemplary government services."

**FISCAL IMPACT**

None.

**ENVIRONMENTAL REVIEW**

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

**ATTACHMENTS:**

1. [ORDINANCE 2023 - Purchasing System Removal](#)

**ORDINANCE NO. 2023-**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON, STATE OF CALIFORNIA, AMENDING TITLE 3 OF CITY OF AMERICAN CANYON MUNICIPAL CODE TO REMOVE CHAPTER 3.12 PURCHASING SYSTEM**

**WHEREAS**, the City of American Canyon ("City") seeks to adopt an amended Purchasing Policy and Procedures; and

**WHEREAS**, Chapter 3.12 addresses purchasing processes and authorization limits for the City Manager and City staff; and

**WHEREAS**, the current ordinance includes old language that no longer aligns with current processes and authorization limits; and

**WHEREAS**, the Administrative Policy: Purchasing Policy and Procedures guides staff regarding the procurement of goods, equipment and services including ethical guidelines and responsibilities; and

**WHEREAS**, the current Purchasing Policy and Procedures have been in place since 2007; and

**WHEREAS**, city staff is proposing a new amended Purchasing Policy and Procedures to better align with current processes and increased authorization limits to reflect current day costs of procuring goods and services; and

**WHEREAS**, having a Council approved administrative policy would provide adequate guidance on procurement activities and authorization limits;

**NOW THEREFORE, THE CITY OF AMERICAN CANYON DOES HEREBY ORDAIN AS FOLLOWS:**

**SECTION 1.** Remove chapter 3.12 of the American Canyon Municipal Code "Purchasing System"

**SECTION 2.** Adopt the updated American Canyon Municipal Code removing Title 3, Chapter 3.12 "Purchasing System".

**SECTION 3. CEQA.** The adoption of this Ordinance is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), which provides that CEQA only applies to projects which have the potential for causing a significant effect on the environment. Where it can be determined that the proposed project will not have a significant adverse effect on the environment. The project is not subject to CEQA. This Ordinance removes the purchasing system from the

municipal code, and does not propose nor authorize any action or specific project that would have the potential to cause a significant adverse effect on the environment.

**SECTION 4. Severability.** Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable, or otherwise void. that determination shall have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance and, to that end, the provisions hereof are severable.

**SECTION 5. Publication; Effective Date.** This Ordinance shall take effect and be enforced within thirty (30) days from and after the date of its adoption by the City Council at a second reading and shall be posted and published in accordance with the California Government Code section 36937.

The foregoing Ordinance was adopted at a Regular Meeting of the City Council of the City of American Canyon, State of California, held on the 3<sup>rd</sup> day of October 2023 by the following vote:

**Ayes:**

**Nays:** None

**Abstain:** None

**Absent:** None

\_\_\_\_\_  
Leon Garcia, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Taresa Geilfuss, CMC, City Clerk

\_\_\_\_\_  
William D. Ross, City Attorney



## **TITLE**

Ordinance Increasing the Monthly Salary of City Council Members

## **RECOMMENDATION**

Consider findings in the proposed Ordinance supporting the proposed Councilmember compensation.

## **CONTACT**

William D. Ross, City Attorney

## **BACKGROUND & ANALYSIS**

State law regulates compensation for councilmembers. On June 29, 2023, the Governor approved Senate Bill No. 329, authored by Senator Bill Dodd, (“SB 329”) which increases the maximum amount of salary, based on City population. SB 329 amends Government Code section 36516 to allow compensation for Councilmembers in cities up to and including 35,000 in population, to be increased up to nine hundred fifty dollars (\$950) per month. It also allows for specified inflation increases. Senator Dodd recognized that:

SB 329 “enables city councilmembers to balance their careers and personal obligations with the calling to serve their community,” while “making it easier for members of marginalized communities to serve.”

The maximum amounts set by state law have not been increased since 1984, despite inflation of more than 300% during that time. Because of the disparity, people from diverse communities are discouraged to run for office. Others with fulltime jobs have been forced to resign their posts before their terms expire because they can’t devote time to council service and supporting their families. SB 329 allows councils to adjust their maximum pay to reflect inflation as measured by the California Consumer Price Index.

SB 329 becomes effective January 1, 2024. Government Code section 36516.5 requires that no change in compensation applies to a member of the City Council during his or her term of office unless an election was held subsequent to the passage of the Ordinance and one or more members of such council becomes eligible for a salary increase by virtue of beginning a new term of office. Therefore, Councilmembers will receive the increase beginning November 6, 2024.

Under current State law, Council compensation has a base rate of three hundred dollars (\$300.00) per month. In 2004, the Council increased the monthly compensation from three hundred dollars (\$300.00) to three hundred fifteen dollars (\$315.00), under provisions of Government Code section 36516 allowing for cost-of-living increases.

Under SB 329, the City may, but is not required to, set Councilmember compensation at up to \$950.00 per month. Consistent with the provisions of SB 329, the proposed ordinance sets forth findings supporting the increase in Councilmember compensation and must be adopted at a subsequent City Council meeting.

## **COUNCIL PRIORITY PROGRAMS AND PROJECTS**

Organizational Effectiveness: "Deliver exemplary government services."

## **FISCAL IMPACT**

Currently the collective annual cost of paying Councilmembers is \$18,900. Adopting this ordinance would amount to a collective annual cost up to \$57,000, which amounts to an added \$38,100.

## **ENVIRONMENTAL REVIEW**

Consistent with the California Environmental Quality Act (Public Resources Code Section 21000 et seq.) ("CEQA") and the Administrative Regulations Implementing CEQA (Title 14, Cal. Code Regs., Section 15000 et seq.) ("CEQA Guidelines") , the Board has determined that the adoption of this Resolution is not a "project" within the meaning of CEQA because pursuant to CEQA Guidelines Section 15378(b)(4) it involves only a government fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. The City Clerk or designee may file a Notice of Exemption with the Napa County Clerk within three (3) days following adoption of this Resolution.

## **ATTACHMENTS:**

1. [Ordinance - City Council Compensation Increase](#)

**ORDINANCE NO. 2023-\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMERICAN CANYON  
TO INCREASE THE MONTHLY SALARY OF THE MEMBERS OF THE CITY COUNCIL**

**WHEREAS**, Government Code section 36516(a)(2)(a) (effective January 1, 2024), authorizes city councils in cities with a population of 35,000 people or less to enact ordinances wherein the members of the city council receive compensation of up to \$950.00 per month, regardless of the number of council meetings that the members of the city council attend; and,

**WHEREAS**, the City of American Canyon ("City") has a population of less than 35,000 people; and,

**WHEREAS**, pursuant to Government Code section 36516(a)(4) (effective January 1, 2024), in addition to authorizing the monthly compensation of up to \$950.00, the City Council is authorized to adjust the compensation paid to its members by an additional 5% or an amount equal to inflation since January 1, 2024.

**WHEREAS**, the 5% increase may be added for each calendar year from the operative date of the last adjustment of the salary in effect when the ordinance adopting the increase is enacted and the amount equal to inflation since January 1, 2024, is based upon the California Consumer Price Index, which shall not exceed 10 percent for each calendar year.

**WHEREAS**, Government Code section 36516.5 requires that no change in compensation applies to a member of the City Council during his or her term of office unless an election was held after the passage of the Ordinance and one or more members of such council becomes eligible for a salary increase by virtue of beginning a new term of office; and,

**WHEREAS**, City Ordinance 2004-15 currently sets the City Council compensation at \$315.00 per month.

**WHEREAS**, on November 5, 2024, there will be an election to determine the new members of the City Council.

**NOW THEREFORE THE CITY COUNCIL OR THE CITY OF AMERICAN CANYON DOES HEREBY ORDAIN AS FOLLOWS:**

Consistent with the findings of the State Legislature, the City Council makes the following findings:

- A) The Legislature has not raised the base pay amounts for City Councilmembers since

1984; and

- B) Since 1984 inflation has increased more than 300%; and
- C) The City of American Canyon has not raised the pay for City Councilmembers since 2004; and
- D) An increase in base pay amounts for City Councilmembers will enable City Councilmembers to balance their careers and personal obligations with the calling to serve the American Canyon community; and
- E) An increase in base pay amounts for City Councilmembers will make it easier for members of marginalized communities to serve on the Council.

Chapter 2.04.060 of the Municipal Code shall be amended to provide (amendments in bold):

1. Section 2.04.060(A)(1) is amended to provide: **Consistent with Government Code Section 36516(a)(2)(A), the city council establishes the compensation to be paid to each member as nine hundred fifty dollars per month.**
2. Section 2.04.060(A)(3) is amended to provide: **The ordinance codified in this chapter shall become effective on January 1, 2024.**
3. Section 2.04.060(A)(4) is amended to provide: **Notwithstanding the effective date of the ordinance codified in this chapter, consistent with Government Code Section 36516.5, the salaries of the members of the city council shall not be increased to nine hundred fifty dollars per month until November 6, 2024.**

Consistent with the California Environmental Quality Act (Public Resources Code Section 21000 et seq.) ("CEQA") and the Administrative Regulations Implementing CEQA (Title 14, Cal. Code Regs., Section 15000 et seq.) ("CEQA Guidelines"), the Board has determined that the adoption of this Resolution is not a "project" within the meaning of CEQA because pursuant to CEQA Guidelines Section 15378(b)(4) it involves only a government fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. The City Clerk or designee may file a Notice of Exemption with the Napa County Clerk within three (3) days following adoption of this Resolution.

The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of American Canyon, State of California, held on the 3<sup>RD</sup> day of October 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing Ordinance was adopted at a regular meeting of the City Council of the City of American Canyon, State of California, held on the 17<sup>th</sup> day of October 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

---

Leon Garcia, Mayor

APPROVED AS TO FORM:

---

Taresa Geilfuss, CMC, City Clerk

---

William D. Ross, City Attorney



## **TITLE**

City Properties Review

## **RECOMMENDATION**

Provide feedback on City Properties for Residential Development

## **CONTACT**

Brent Cooper, AICP, Community Development Director

## **BACKGROUND & ANALYSIS**

The following is a Council Requested item.

The City owns numerous parcels throughout the City for public purposes. On August 15, 2023, Council requested staff review the list of City-owned parcels and provide a preliminary assessment whether any could be considered “surplus” and suitable for construction of low-income condominiums.

Staff prepared a spreadsheet listing every parcel owned by the City. This list encompasses approximately 100 parcels. The majority of these parcels represent existing parks, creeks, landscape lots, city infrastructure (i.e.: pump station, water tank, city hall, police station, park buildings). Staff eliminated these parcels because they are currently needed for public purposes.

The remaining list comprises 6 parcels with a total of 13 acres. All parcels have zoning that would support residential uses. Three parcels are single family lots (2 vacant and one with a home); two lots comprise the future expansion of Kimberly Park; and one lot is located north of City Hall. A table listing each lot is included as Attachment 1. An aerial photo of each parcel is included as Attachment 2. Public feedback is requested and no formal Council action will be taken.

## **ATTACHMENTS:**

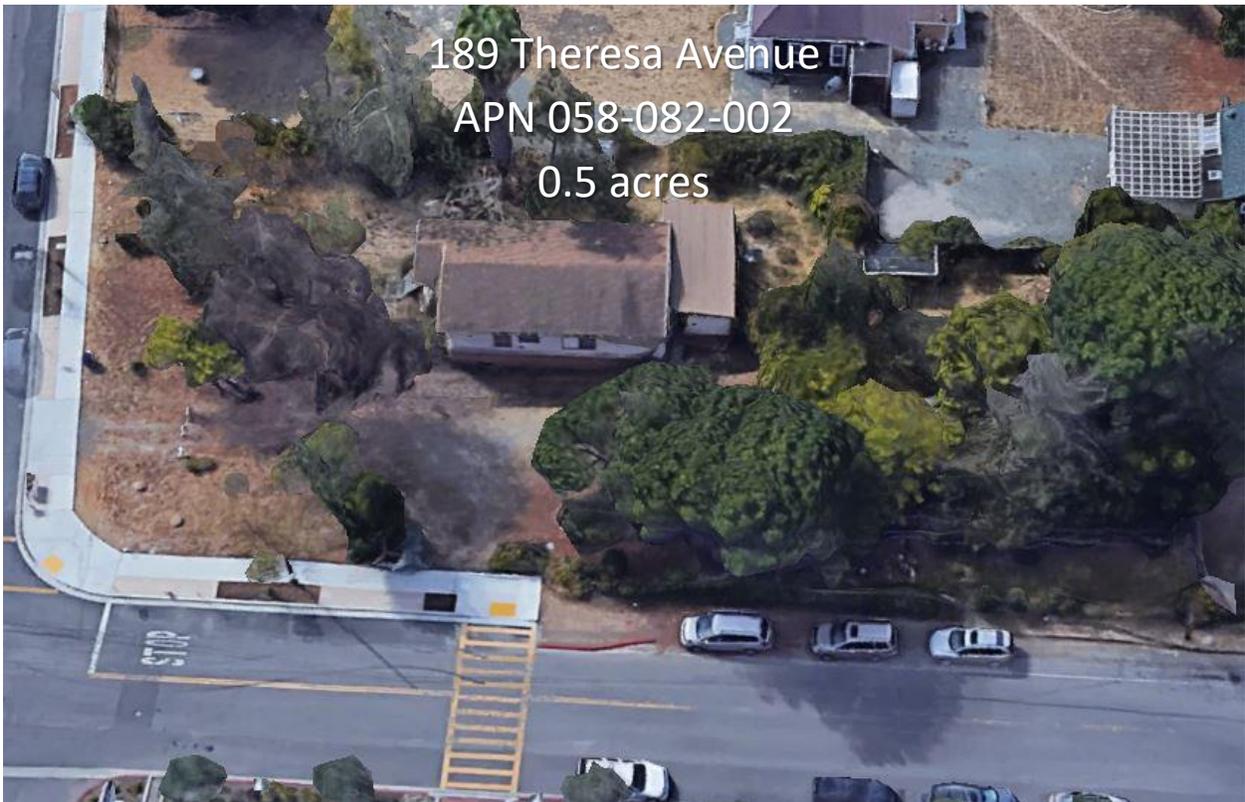
- [1. City Owned Parcels](#)
- [2. City Property Location Images](#)

# ATTACHMENT 1

## City Owned Parcels That May Potentially Support Housing

APN	Address	Description	Zoning	Acreage
058-040-015-000	11 Theresa Ave	Single Family Home	MDR	0.15
058-082-002-000	189 Theresa Ave	Vacant lot	MDR	0.65
058-562-020-000		Kimberly Park Expansion	RL	7.24
058-562-021-000		Kimberly Park Expansion	RL	4.71
059-175-001-000	Highridge Drive	Vacant lot	RL	0.10
058-083-018-000	4391 Broadway	Vacant lot	Business Park	0.76

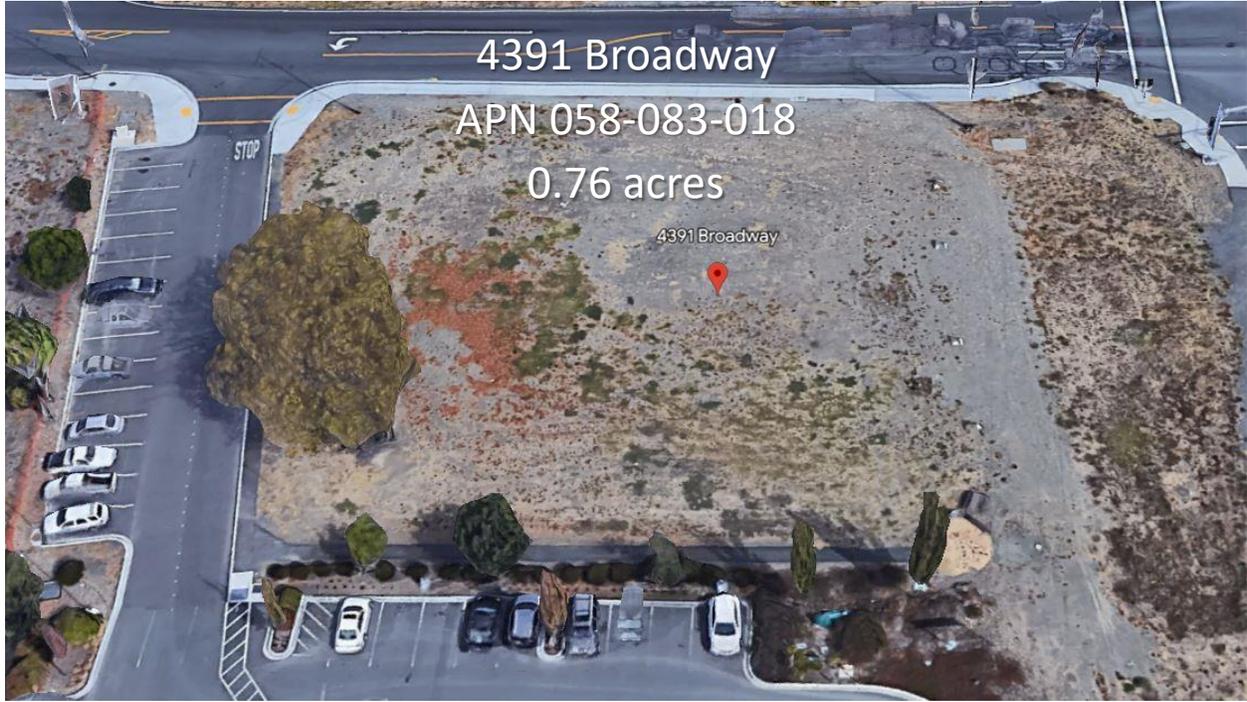
City Owned Parcels  
That May Potentially Support Housing



City Owned Parcels  
That May Potentially Support Housing



City Owned Parcels  
That May Potentially Support Housing





## **TITLE**

Parks and Recreation Department Update

## **RECOMMENDATION**

Receive a presentation on the Parks and Recreation Department Update from January 2023 through September 2023.

## **CONTACT**

Alexandra Ikeda, Parks and **Recreation** Director

## **BACKGROUND & ANALYSIS**

The City of American Canyon's Parks and Recreation Department is committed to enhancing our community's quality of life, and we play a significant role in shaping the City's character and sense of place. We strive to meet the needs of our diverse and multigenerational community by offering a wide variety of recreational programs, services, parks, trails, and open spaces. We continue to be an essential function of the City by promoting physical, emotional, and mental health by encouraging physical fitness and outdoor play; we foster social cohesiveness by celebrating diversity and promoting social equity; we create memorial experiences through our community events and partnerships; we sustain and steward natural resources by protecting sensitive habitats and species within our open spaces; and we support economic vitality by partnering and supporting our local partners and nonprofit organizations. The Parks and Recreation Department is staffed by (1) Full-Time Interim-Recreation Manager, (4) Full-Time Recreation Coordinators, (1) Full-Time Administrative Technician, (1) Full-Time Administrative Clerk I, and various Part-Time (non benefited) staff - who are directly tied to our programs and services, with management and oversight by the Parks and Recreation Director.

Below is an overview of our program registration activity, community volunteer efforts, and support provided to our community nonprofit organizations, partners, and local youth sports organizations from January 2023 through September 2023.

### **Program Registration**

Over a year into utilizing our new registration software CivicRec, we continue to be thoroughly impressed by its performance, and has proven to be a game changer for our users and staff. This intuitive application has made a positive impact on our operations, reporting and tracking of our

services, and helping us tell our story. In 2022, we had 5,473 CivicRec users, since then we have grown to 8,574 CivicRec users whereas, 4,673 of them are American Canyon Residents. In 2023, we had a total of 14,570 transactions processed through CivicRec either online, over the phone or in person.

	2022	2023
<b>CivicRec Users</b>	<b>5,473</b>	<b>8,574</b>
		Residents: 4,673
		Non Residents: 3,901
<b>Senior Services</b>	<b>392</b>	<b>862</b>
<b>Adult Sports Programs</b>	<b>1,020</b>	<b>1,647</b>
<b>Youth Sports</b>	<b>2,318</b>	<b>2,073</b>
<b>Youth Dance Programs</b>	<b>981</b>	<b>810</b>
<b>Canyon Kids Summer Camp</b>		<b>179</b>
<b>Youth Enrichment Programs</b>	<b>88</b>	<b>1,325</b>
<b>Smores and Meteors</b>	<b>110</b>	<b>116</b>
<b>Swim Lessons</b>	<b>1,200</b>	<b>1,917</b>
<b>Lifeguard Training</b>	<b>11</b>	<b>23</b>
<b>Lap Swim Drop-In</b>	<b>378</b>	<b>554</b>
<b>Lap Swim Passes</b>		<b>51</b>
<b>Water Exercise Drop-In</b>	<b>566</b>	<b>1,249</b>
<b>Water Exercise Passes</b>		<b>155</b>
<b>Open Swim</b>	<b>1,818</b>	<b>1,869</b>
<b>Water Carnival</b>	<b>119</b>	<b>81</b>

### **Park and Facility Rentals**

Whether you're planning a birthday party, family reunion, corporate event, or any other special gathering, our well-maintained parks and facilities continue to be popular amenities in our community. We offer several park group picnic gathering locations throughout the City that are open on a first-come, first-serve basis from sunrise to sunset each day; 9 of these locations are rentable exclusively to American Canyon Residents. In September 2022, the City acquired the former Napa Junction Elementary School, where City staff made several improvements and updates during the winter and spring in preparation for summer programming. This facility now serves as the new home to the Parks and Recreation Department as the "Community Center" - an unofficial name until the facility is properly named as outlined by the Parks and Facility Renaming Policy. In December 2022, City staff updated the Facility Rental Application and the Facility Rental Rules and Regulations in preparation for accepting facility rentals in January 2023 at the Adult Activity Center and the Recreation Center, and in July 2023 for the Napa Junction Community Center.

	2022	2023
<b>Group Picnic Rentals</b>	<b>268</b>	<b>265</b>
	Shenandoah A: 72	Shenandoah A: 91

	Shenandoah B: 54	Shenandoah B: 51
	Silver Oak Park: 50	Silver Oak Park: 46
	Community Park I: 49	Community Park I: 56
	Gadwall Park: 30	Gadwall Park: 10
	Via Bellagio Park: 1	Via Bellagio Park: 1
	Main Street Park: 11	Main Street Park: 7
	Linwood Park: 1	Linwood Park: 0
		Northampton Park: 3
<b>Facility Rentals</b>	<b>5</b>	<b>43</b>
	Adult Activity Center:	Adult Activity Center: 26
	Recreation Center:	Recreation Center: 15
		Napa Junction Community Center: 2
<b>Field Rentals</b>	<b>360</b>	<b>830</b>
		Community Park - Baseball Field: 115
	Community Park II: 21	Community Park II: 163
	Elliott Park - Tennis Courts: 109	Elliott Park - Tennis Courts: 119
	Kimberly Park: 230	Kimberly Park: 204
		Northampton Park - Baseball Field: 92
		Northampton Park - Basketball Court: 3
		Shenandoah Park - Athletic Field: 66
		Shenandoah Park - Basketball Court: 3
		Silver Oak Park - Athletic Field: 65

### **Community Volunteer Opportunities**

We recognize the importance of our volunteers and how they help make our community a better place to live, work, and play. We offer a wide variety of volunteer opportunities throughout the year, focusing our efforts in our parks, events, and programs. To date we have worked alongside 186 volunteers, equating to 837 volunteer hours. Some of the volunteer events included Earth Day, Ridge Trail Day, Goat Head Removal along trails, and Coast Cleanup Day.

	<b>2022</b>	<b>2023</b>
<b>Volunteer Participants</b>	137	186
<b>Volunteer Hours Worked</b>	660	837

### **Community Nonprofit Organizations and Partners**

Our community nonprofit organizations and partners foster civic engagement and leadership and

provide educational, recreational, cultural, and social services that are needed and valued by our community. Our department works with over 21 American Canyon community nonprofit organizations and partners where we provide various City resources - such as staff support, supplies, and facilities at no cost, that supports the success of their programs, services, and events.

	2022	2023
<b>Facility / Park Rentals</b>	246	205
<b>Community Sponsored Events</b>	27	35
<b>City Staff Support</b>	140	145
<b>Boys &amp; Girls Club - Free Open Swim</b>	230	204

**Community Sports Organizations**

Sports organizations play a significant role within our department and community. Although we provide a wide variety of high-quality sports programs, we work closely with several community sports organizations that provide an advanced competitive sports experience. The City values these partnerships as they promote high-quality sports leagues within our community, teach sportsmanship and teamwork, and they help form meaningful relationships and community bonds. Our support and involvement with these organizations are minimal, however, the City resources that are allocated to support them provide great value to their organization and the participants that participate in their programs. To date, we have provided over 4,710 rental hours at no cost to these organizations.

	2022	2023
<b>American Canyon Youth Football League</b>	280 Hours	403 Hours
<b>American Canyon Youth Soccer Organization</b>	434 Hours	899 Hours
<b>American Canyon Little League</b>	2,945 Hours	3,408 Hours
<b>Total</b>	<b>3,659</b>	<b>4,710</b>

**Projects**

- **Playground Replacement Project (PR21-0100):** Northampton Park and Via Bellagio Park were completed in August 2023; Linwood Park started in October 2023 and is expected to be completed shortly.
- **Skate Park Relocation Project (PR22-0100):** The original Skate Park behind the Phillip West Aquatics Center has been dissembled and removed - the Skate Park will be moved to Veterans Park and the project is expected to start in September 2023.
- **Wetlands Edge Enhancement Project (PR19-0100):** The City received the California State

Parks Outdoor Environmental Education Facilities Grant in the amount of \$246K which will be used to construct an outdoor education area (open-air seating for up to 40 people), install 20 interpretive signs and elements, and construct a gender-neutral restroom at Wetlands Edge Preserve. In addition, as part of the City's Citizens Academy Capstone Project, we will create a native pollinator garden this November 2023.

- **Melvin Tennis Court Resurface (PR23-0200):** Resurface the two outdoor tennis courts at Melvin Park.
- **Northampton Shade Canopy (PR23-0400):** Install a shade structure at Northampton Park.
- **Northampton Park Restroom (PR23-0500):** Add a new restroom to Northampton Park.
- **Community Park I Improvements (PR23-0600):** Turf improvements
- **Silver Oak Park Restroom (PR23-0700):** Add a new restroom to Silver Oak Park.
- **Via Bellagio Playground Surface (PR23-0800):** Upgrade the playground surface at Via Bellagio Park playground.
- **Adult Activity Center Floor Upgrades (PR23-0900):** Replace the floors at the Adult Activity Center and install closet doors in the main assembly room.

### **Summer Recruitment**

For the 2023 summer season, City staff worked closely with the Human Resources Department and were able to successfully meet our summer part-time (non-benefited) recruitment goals. We hired an additional 15 Lifeguards/Swim Instructors, 13 Recreation Leaders, and 2 Program Coordinators. Staff worked in various program areas throughout the department.

### **Looking Forward**

As we move forward into 2024, we are actively planning our upcoming summer including coordinating our seasonal community events and volunteer opportunities, and summer programs, classes, and camps. We are committed to continuing to work with our community nonprofits and partners, and local youth organizations with their City resource needs. We will continue to collaborate and partner with City departments with the goal to complete the planned FY2023/24 Capital Improvement Program projects for the Parks and Recreation Department.

*Summer Recruitment:* We are working with the Human Resources Department where we have started our summer part-time 2024 recruitment efforts, this includes bringing back valuable staff from school, and bringing on new hires that will support programs, services, events, and facility rentals. Once staff are hired, we will train our team to prepare them for the first day of summer - June 17, 2024.

### *Upcoming Volunteer Opportunities*

- 11/04: Ridge Trail Day
- 11/11: Veterans Day Ceremony

### *Community Events*

- 10/21: Pool Pumpkin Patch
- 11/11: Veterans Day Ceremony
- 12/01: Magic of the Season Community Event
- 12/16: Donuts with Santa

## **COUNCIL PRIORITY PROGRAMS AND PROJECTS**

Organizational Effectiveness: "Deliver exemplary government services."

## **FISCAL IMPACT**

Not Applicable

## **ENVIRONMENTAL REVIEW**

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

## **ATTACHMENTS:**

1. [Parks and Recreation Department Update: Presentation](#)

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CANYON



# **Parks & Recreation Department October 3, 2023 Update**



# SUMMARY

Department Update:

January - September 2023

- ✧ Program Registration
- ✧ Park and Facility Rentals
- ✧ Community Volunteer Opportunities
- ✧ Community Nonprofit Organizations & Partners
- ✧ Community Sports Organizations
- ✧ Projects
- ✧ Looking Forward



*Parks & Recreation*  
**WE DO IT ALL!**



# PROGRAM REGISTRATION

PROGRAM/SERVICE	2022	2023
CivicRec Users	5,473	8,574



PROGRAM/SERVICE	2022	2023
Senior Services	392	862
Adult Sports	1,020	1,647
Youth Sports	2,318	2,073
Youth Dance Programs	981	810
Canyon Kids Summer Camp		179
Youth Enrichment Programs	88	1,325
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Lap Swim Passes		51
Water Exercise Drop-In	566	1,246
Water Exercise Passes		155
Open Swim	1,818	1,869
Water Carnival	119	81



# PARK & FACILITY RENTALS



	2022	2023
GROUP PICNIC RENTALS	268	265
FACILITY RENTALS	5	43
FIELD RENTALS	360	830



# COMMUNITY VOLUNTEER OPPORTUNITIES

	2022	2023
VOLUNTEER OPPORTUNITIES	8	12
VOLUNTEERS	137	187
VOLUNTEER HOURS	660	837

thank you





# COMMUNITY NONPROFITS & PARTNERS

	2022	2023
Facility / Park Rentals	246	205
Community Sponsored Events	27	35
City Staff Support	140 hrs.	145 hrs.
Boys & Girls Club - Free Open Swim	230 kids	204 kids





# COMMUNITY SPORTS ORGANIZATIONS

American Canyon Youth Football & Cheer

American Canyon Atletico FC

American Canyon Little League



2022

280 Hours

434 Hours

2,945 Hours

2023

403 Hours

899 Hours

3,408 Hours



# PROJECTS

**Playground Replacement Project (PR21-0100)**  
**Skate Park Relocation Project (PR22-100)**  
**Wetlands Edge Enhancement Project (PR19-0100)**  
**Melvin Tennis Court Resurface (PR23-0200)**  
**Northampton Shade Canopy (PR23-0400)**

**Northampton Park Restroom (PR23-0500)**  
**Community Park I Improvements (PR23-0600)**  
**Silver Oak Restroom (PR23-0700)**  
**Via Bellagio Playground Surface (PR23-0800)**  
**Adult Activity Center Floor Upgrades (PR0900)**



# LOOKING FORWARD



Summer Recruitment



Volunteer Opportunities

- 11/04 - Ridge Trail Day
- 11/11 - Veteran Day Ceremony



Community Events

- 10/21 - Pool Pumpkin Patch
- 11/11 - Veteran Day Ceremony
- 12/01 - Magic of the Season
- 12/16 - Donuts with Santa

CITY OF  
AMERICAN  
CANYON



*Thank you*





## City Council Committee Report

Submitted by: \* Councilmember Mark Joseph

Council Meeting Date: 10/03/2023

Event Date: 2023-09-27

Event Type: Committee Report

Event Title: \* Napa Valley Transportation Authority (NVTA)

- Event Report:**
- As part of the Transportation Measure Policy Steering Committee, we reviewed the draft language and discussed next steps.
  - As Vice-Chair, I also met with the Chair and Executive Director to review the upcoming agenda.
  - At the Board meeting, there was a general discussion regarding the elements of a proposed Transportation Measure. We also approved several routine matters, including an increase to the Vine Trail budget between Calistoga and St. Helena (the good news is, that increase was absorbed between the County, Calistoga, St. Helena and the Vine Trail Coalition--no additional Transportation funds were needed), and the purchase of Electric Charging stations for our busses, and replacement busses for our various shuttle services.
  - We also received an update on the *Vine Transit service*. Overall, we are improving our ridership compared to the prior year, but we are still well below pre-pandemic levels. This is a chronic condition for transit services throughout the Bay Area. NVTA upgraded bus service in the City of Napa, consistent with what we implemented right before the pandemic hit, so we're hoping to see more progress in that arena. Regional (express routes) have seen slightly better progress, even though they are also below 2019 levels. One satisfying exception is our own American Canyon Transit (the "Duck"). It is doing remarkably well in terms of ridership--better than the others. We're not entirely clear on the reason, but let's take credit anyway!! We're great.

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Event Date:

Event Type: Community Event

Event Title: \* Community Events and Activities

- Event Report:**
- **American Canyon Arts Foundation:** Worked on getting the *Pumpkin Path* ready for the public--we have partnered with other community groups and hope to see a bigger turnout this year (we have around 150-200 people attend and paint pumpkins!) Remember--it's Saturday, October 7, from 10-2, at Wetlands Edge Park. I also attended the first planning session for our annual *ACHS Arts and Music Festival*--this year it's tentatively scheduled for Saturday, March 16, 2024.
  - **Kiwanis:** Attended the Board meeting and discussed the upcoming move to Napa Junction Community Center. Also prepared for our annual Installation Dinner. That dinner was held at LaStrada's and we had a great turnout. We welcomed the return of the same officers, but added 3 new Board members: Adrian Peet, Mike Jordan and Micky Torres.
  - **Gateway Award De-brief:** We had a great meeting (I attended as a prior award winner). The consensus was to restore the more formalized dinner and award process (likely to be held at the DoubleTree, since they have a larger/better facility to handle it), make some important changes to the voting process (including a general discussion about the nominees, *prior* to the formal online voting), and also developed a special award for individuals that should be recognized even though they don't fit the criteria exactly. I thought the input from the prior gateway award winners was instrumental in making it a better event, and I hope we utilize this unique group of individuals (present company excluded!) for their input on other community issues--in many respects, they represent the "soul of the community."

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