Historic Resources Review Board

The Historic Resources Review Board Meeting will be held at 7:00 PM on September 11, 2018 at Memorial City Hall, 24 South Street, Auburn, NY 13021.

Accommodations: Requests for accommodations for individuals with disabilities may be made with prior notice of at least three work days in advance of the meeting by calling (315) 255-4100 or e-mailing disabilityaccess@auburnny.gov. As much advance notice as possible is needed to assure that appropriate services can be acquired.

AGENDA

1. APPROVAL OF MINUTES
   1.a. August 14, 2018 Meeting Minutes for Approval
       HRRBMinutes-08.14.2018_draft.docx

2. PUBLIC TO BE HEARD
   2.a. Items Brought Before the Board by Members of the Public

3. CERTIFICATE(S) OF APPROPRIATENESS
   3.a. 31 Grover Street- Mr. Jonathan Gould
       The applicant proposes to remove and replace the existing double hung wood windows on the first and second floor with vinyl replacement windows. Application is attached for more information.
       COA Application_31 Grover_Windows_081018.pdf
3.b. 108 South Street- First Presbyterian Church
The applicant is proposing to install a new sign (18 inch x 18 inch) for the PERC event center to the existing brick pillar at the driveway entry along South Street. For more information see attached application.

3.c. 114 South Street- Mrs. Katie Hutchinson
Staff Issue COA- The applicant requested the removal of 4-50 year old trees along the driveway.

4. OTHER BUSINESS

4.a. South Street District Carriage Barns- Funding Opportunity Discussion with NYS OPRHP

4.b. New Board Appointment- Jacqualine Gumtow

5. ADJOURN

5.a. Next Meeting Date: October 9, 2018 at 7pm
Meeting Minutes
August 14th, 2018 7:00pm
Council Chambers

Present: Andrew Roblee, Jim Hutchinson, Ed Onori, Michael Deming (Chair)

Excused: Linda Frank, Paul McDonald, Richard Stankus

Staff Present: Christina Selvek, Office of the City Manager; Nate Garland, Assistant Corporation Counsel; Holly Glor, Office of Planning and Economic Development

Meeting opened by Chair Michael Deming.

Approval of Meeting Minutes
Motion to accept the meeting minutes of July 10th, 2018 made by Andy Roblee, second by Ed Onori. No corrections or additions. All in favor. None opposed. Motion carried.

Chair opens the public to be heard portion of the meeting. There being none, he moves onto agenda item #1.

Certificate(s) of Appropriateness
52 South Street – Nolan Dentistry – James Dunster, Contractor

Christina – Opens up conversation with description of proposed project.

Mike – Asks why there are 2 proposals, 1 for the front porch, 1 for the rear porch.

James – The back proposal is much more extensive due to the grade and cost. Dr. Nolan would prefer the front.

Andy – Is there a sidewalk from the parking lot in the back to the front porch?

James – No there is not. The driveway serves as one.

Jim – Mentions neither of the ramps are going by 1” per 1’ grade.

Ed – Asks about any other ramps on the front façades on South Street.

Christina – Mentions Donahue’s, which also goes from the driveway to the front porch.

James – Mentions the need for it due to the clientele. Describes materials being used as being appealing.

Christina – Asks about color of the decking being used.

James - Passes around 2 different color samples. Mentions it is a slip resistant surface.
Christina – Asks if the ramp will be permanently adhered to the building or if it’s something that can be removed in the future.

James – Says it can be easily removed. The substructure will formed in the ground with pressure treated lumber.

Andy – Asks what the cost difference is between the 2 possible plans.

James – Hasn’t done any calculations yet.

Andy – Mentions he thinks the back is the better option.
Jim – Agrees with Andy.

James – Disagrees, mentions how the front can be aesthetically pleasing.

Ed – Agrees with Andy and Jim on the rear ramp.

Discussion between board members.

James – Mentions that the front would be more viable and they can add planting to make it more appealing. Lists off buildings on South Street that have ramps on the front.

Jim – Asks about using the other side of the rear porch as a stairway with the proposed ramp.

James – Says that will remove 1 maybe 2 parking spaces.

Andy – Mentions how the front façade hasn’t had any additions put on it previously and the board would like to keep it that way.

James – Says they’d do whatever the board will allow.

Andy – Asks for renderings as a possibility.

James – Says he’s not the one to get those together, but is sure Dr. Nolan would invest in them for the front porch option.

Mike – Asks for a consensus.

Ed – Says he doesn’t see a problem if it fits in.

Andy – Agrees with Ed.

Jim – No.

Nate – Tells James that each member of the board has to vote yes for there to be a decision made.

Christina – Mentions that the board can table the item, then ask for elevations and a short planting list for the next meeting.

Chair – Asks for motion to table the item. Motion made by Ed. Not Seconded.

Jim - Asks if they can approve the rear option and if they don’t want to follow through with that plan they can resubmit for the front at the next meeting.
Chair - Motion to approve Certificate of Appropriateness with modifications for the rear ramp for 52 South Street made by Andy Roblee. Seconded by Jim Hutchinson. All in favor. None opposed. Motion carried.

**33 South Street – Seward House – Mitchell Maniccia**

Christina – Describes the proposed project

Jim – Mentions they’ve approved this project before for another side of the building. Same products just a different location.

Chair - Motion to approve Certificate of Appropriateness for 33 South Street made by Jim Hutchinson. Seconded by Andy Roblee. All in favor. None opposed. Motion carried.

**96 South Street – Mr. and Mrs. Joseph Wolczyk**

Christina – Mentions that this is a staff issued COA. It’s a reissue of a previously approved COA for in-kind repairs to the front entry door.

**Other Business**

**Board Appointment Reminder –**

Christina – Mentions how 4 terms expired in May, including: Paul, Rich, Ed, and Andy. If interested in being reappointed, contact the Mayor, by phone or email, by Friday August 24th. Also mentions that the newly adopted local law requires 1 seat to be filled by a local real estate professional.

**Board Updates**

Andy – Mentions that October 17th is the PACNY awards where they’ll be unveiling the “8 That Can’t Wait”, included in the list is the Osborne Library.

The next regular scheduled meeting is Tuesday, September 11th, 2018 at 7pm.

Chair – Asks for motion to adjourn. Made by Ed Onori. Seconded by Andy Roblee. All in favor. None opposed. Meeting adjourned.

*Recorded by Holly Glor*
CITY OF AUBURN HISTORIC DISTRICT

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

Return completed application and all required materials to:
Office of Planning and Economic Development, 24 South Street, Auburn, NY 13021

Date: 8/10/18
Property Address: 31 Grover Street
Name of Owner: Jonathan Gould
Mailing Address (if different):

Phone: 614-570-0418 E-mail address: thetahq@gmail.com
Name of Business (if applicable):
Name of Agent/Contractor (if applicable): Window World of Syracuse
Address of Agent/Contractor (if applicable):

Indicate type of Project: (Please check all that apply)

☐ New Construction ☑ Window or Door Replacement ☐ Sign
☐ Addition to Structure ☐ Roof ☐ Demolition
☐ General Exterior Renovation/Repair ☐ Siding ☐ Other
☐ Other

Please provide a brief description of the project, noting any and all proposed changes to the exterior of the property (see check list of required materials on reverse and attached information to the application):

Replacement of almost all first level and second level windows.

The trim, molding, casing, and all related parts of the windows are to remain the same.

The window sizing will all be the same.

This application cannot be processed for review unless all of the applicable items are submitted to the Office of Planning and Economic Development (OPED) by the application deadline — 4:00 p.m. on the Tuesday preceding the scheduled meeting. Unless otherwise notified, Regular meetings of the Historic Resources Review Board (HRRB) occur at 7:00 PM on the second Tuesday of each month at 24 South Street. Applicants are strongly encouraged to attend. Work on projects requiring HRRB approval shall not be started until the Owner or Agent/Contractor have obtained a Certificate of Appropriateness (C/A) and all required permits. It is the responsibility of the Owner to obtain all required permits. Changes to approved plans cannot be made without additional HRRB review. A request for changes to a previously approved C/A must be made in writing to the HRRB by the application deadline, along with any necessary plans. BY SIGNING BELOW YOU ACKNOWLEDGE AND AGREE TO THESE CONDITIONS.

Signature of Owner: Jonathan Gould

For Office Use Only: Certificate of Appropriateness

☐ Approved as submitted
☐ Approved with changes/conditions
☐ Denied
Checklist of required information for projects before your application can be reviewed – **Please refer to your type of project and attach the required information to this application.** Applications are due no later than one week (4:00 p.m. on Tuesday) before the scheduled meeting. For assistance call (315) 255-4115

**New Construction**
- Map or survey of property indicating the location of the proposed structure
- Drawings, to scale, of all elevations; sizes and styles of windows and doors must be indicated on drawings
- Exterior specifications – list and described all visible materials, siding, roofing, etc... on or attached to drawings
- Colors to be used w/ placement
- Lighting and signage details (if applicable)

**Addition to a structure**
- Map or survey of property indicating the location of the proposed addition
- Drawings, to scale, of addition including the existing building;
- Photographs of the building, all elevations affected by the addition
- Sizes and styles of windows and doors must be indicated on drawings; indicate which are proposed, original, and replacement
- Materials and colors to be used must be listed on drawings

**General Exterior Renovations/Repairs**
- Provide a detailed description of project with drawings and photographs of elevations
- List of any and all building elements affected
- Existing and proposed colors and material
- Include samples and/or manufacture’s product information sheet where applicable

**Replacement of Windows or Doors**
- Size and style of existing and proposed window(s) or door(s); indicate width and height
- Scaled drawings or photographs of affected elevations
- Materials and colors; include the manufacture’s product information sheet

**Roof**
- Existing roof type, materials and colors
- Proposed materials and colors, provide manufacture’s product information sheet or sample
- Photographs of building
- If emergency situation, photographs of roof or evidence of damage

**Siding**
- Type of siding, smooth or textured, provide sample of siding
- Reveal of existing and proposed siding
- How will the building be prepared for siding? How will the trim be treated?
- Photographs of building

**Fence**
- Include map of property indicating existing fence, if any, and location of proposed fence
- Style (picket, board on board, etc.) – include drawing or picture of style with dimensions
- Height, material, and color
- Photographs of area showing where the fence is to be installed

**Signs**
- Detailed drawings of sign, drawn to scale – include dimensions, letter style and any graphics
- Include map of property indicating existing signage and placement of proposed signage
- Colors, materials, and any lighting to be used
- Photographs showing where the sign is to be placed

**Demolition**
- Photographs of existing building; include all elevations and wide shots showing building relationship to neighboring structures
- Detailed description of what will replace demolished structure, in anything (see New Construction above)
- Reasons for demolition, including emergency/health/safety issues or court orders

**Other**
- Provide details of project (e.g. installation of pool, alterations to landscape/site, etc.) – call to ask which details will be required for individual projects
Best-in-Class Performance Features:

- **Reinforced narrow silhouette frame and sash profiles** make a statement of style with their low-profile design. The result is a beautiful and expanded glass area. Under the surface, internal chambers increase structural integrity, rigidity and energy efficiency.

- **Composite meeting-rail reinforcement** allows for secure mounting of hardware; the non-conductive material helps reduce the transfer of energy.\(^1\)

- **End-of-throw cam shift locking** delivers increased strength and protection to the recessed lock. It also includes an “unlocked” indicator.

- The smooth and uniform **true sloped sill** quickly directs water runoff without the use of weep holes, keeping the exterior of the window clean and attractive.\(^2\)

- Our **telescoping sill dam** delivers a triple payoff: protection from air and water infiltration, increased structural stability and enhanced beauty.

- When extreme wind and weather hit, our proprietary **sill interlock** stands strong. Traditional sloped sill designs can allow the sash to bow during powerful winds, but with our interlocking sash-to-sill technology, the sash is channeled firmly into the window frame for a unified wall of strength.

- Our innovative **screen bulb** seal creates a snug fit that eliminates light and insect penetration between the screen and frame. It also aids in easy screen installation and removal.\(^3\)

Additional Sliding Window Features:

- Sashes glide horizontally for easy opening and closing.

- Both sashes lift out for convenient cleaning.

- Nylon-encased dual brass roller system for smooth gliding performance.

Insulated Glass Packages to Meet Your Needs.

Maximize your energy savings by choosing a high-performance SolarZone insulated glass package to meet your specific climate challenges. The lower the U-Value, the less energy you’ll need to heat your home. The lower the Solar Heat Gain Coefficient (SHGC), the more you’ll conserve on air-conditioning.

<table>
<thead>
<tr>
<th>Thermal Performance Comparison(^4)</th>
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<tbody>
<tr>
<td><strong>Double-Hung</strong></td>
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<tr>
<td>U-Factor</td>
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<tr>
<td><strong>Clear Glass</strong></td>
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<tr>
<td><strong>SolarZone</strong></td>
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<tr>
<td><strong>SolarZone ThermD</strong></td>
</tr>
<tr>
<td><strong>SolarZone ThermD IE</strong></td>
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</tbody>
</table>

\(^4\) Whole window values are based on double-strength glass, standard 4000 Series offering with composite reinforcements. ST and HP performance values are also available.

<table>
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<th>Air/Water/Structural Results</th>
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<td><strong>Air cfm/Ft</strong></td>
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<tr>
<td><strong>Window World 4000 Base</strong></td>
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</table>

Additional frame options are now available for enhanced appearance and installation of Window World 4000 Series Windows.

1-3/8" Nail Fin Set Back

1-3/8" Nail Fin Set Back with J-channel adaptor

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1 Double-hung baseline model will automatically be converted to ST (steel reinforcement) for all insulating glass packages other than SolarZone ThermD and ThermD IE.

2 True sloped sill allows for a gentle transition of water runoff towards the exterior of the window, maintaining cleanliness and aesthetics.

3 Screen bulb seal provides a tight fit between the screen and frame, eliminating light leaks and insect infiltration.

4 U-Factor and SHGC values indicate the thermal performance of the window, with lower values equating to improved energy efficiency.
Interior Woodgrains and Exterior Colors.
Window World Windows are available in a variety of rich hues and natural-looking wood finishes that are remarkably strong and fade-resistant. Transform the appearance of your home both inside and out with visually exciting colors and warm spices of wood. Homeowners can achieve the appealing beauty of custom-crafted wood windows, without the time-consuming maintenance, with our architecturally coordinated exterior window colors in high-performance finishes.

Exterior Palette
- Architectural Bronze
- English Red
- Desert Clay
- Hudson Khaki
- Forest Green
- American Terra
- Castle Gray
- Beige
- White

Interior Palette
- White Woodgrain
- Soft Maple Woodgrain
- Rich Maple Woodgrain
- Light Oak Woodgrain
- Dark Oak Woodgrain
- Foxwood Woodgrain
- Cherry Woodgrain
- Beige
- White

Interior Grids.
Window grids are available in classic colors in the standard configurations of Colonial, Diamond, Prairie and Double Prairie patterns, all lending themselves to your unique décor. Contoured Colonial grids are available in complementary colors and matching woodgrains.

Cut Glass.
Looking for a touch of elegance that won’t obstruct the view? A selection of V-grooved glass patterns is available in the Window World Collection.

© 2016 Window World, Inc. Specifications subject to change without notice. Insulated glass IG units that require capillary tubes may experience some argon gas depleation. See printed warranty for complete details. For a copy of the written product warranty, please write to: AMI Window Warranty Department, PO Box 2010, Akron, OH 44309. ENERGY STAR name and symbol are registered U.S. marks and are owned by the U.S. government. 9/16 75M/OP WW-003.3
Double-hung, Solid Vinyl  
Frame: 26” x 65 ¾”  
Color: White

Double-hung, Solid Vinyl  
Frame: 32” x 65 ¾”  
Color: White
Front Façade, Grover Street

Back Façade

Right Façade, front half

Right Façade, back half

L Façade, front half

Left Façade, back half
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

Return completed application and all required materials to:
Office of Planning and Economic Development, 24 South Street, Auburn, NY 13021

Date: 8/23/2018

Property Address: 108 South St. Auburn, NY

Name of Owner: FIRST PRESBYTERIAN CHURCH

Mailing Address (if different): 108 South St. Auburn, N.Y. 13021

Phone: 315-252-3861 E-mail address:

Name of Business (if applicable): FIRST PRESBYTERIAN CHURCH

Name of Agent/Contractor (if applicable): JEFF COLE # 315-246-5845

Address of Agent/Contractor (if applicable): 108 South St. Auburn, N.Y. 13021

Indicate type of Project: (Please check all that apply)

☐ New Construction ☐ Window or Door Replacement ☐ Sign
☐ Addition to Structure ☐ Roof ☐ Demolition
☐ General Exterior ☐ Siding ☐ Other
☐ Renovation/Repair ☐ Fence

Please provide a brief description of the project, noting any and all proposed changes to the exterior of the property (see check list of required materials on reverse and attached information to the application):

INSTALL SIGN (18”x18”) ON SOUTH GATE COLUMN AT ENTRANCE (SEE PHOTO FOR DIMENSIONS AND LOCATION). THE SIGN IS PIECE OF A PROPERTY LOCATION ADDRESSES INFORMATIONAL SIGN. THE SIGN IS OF METAL W/RED BACKGROUND AND WHITE LETTERS.

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Signature of Owner: [Signature]

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**Other**
- Provide details of project (e.g. installation of pool, alterations to landscape/site, etc.) – call to ask which details will be required for individual projects
APPLICATION FOR SIGN PERMIT/PLACEMENT
IN THE CITY OF AUBURN, NEW YORK

1. Date: 6-21-18

2. Address for sign: 108 SOUTH ST

3. Applicant name: First Presbyterian Church
   Phone: 315 252-3861
   Address: 108 SOUTH ST

4. Business owner: ____________________________________________
   Phone: ____________________________________________
   Address: ____________________________________________

5. Sign installer: SELF
   Phone: 315 246-5845
   Address: ____________________________________________

6. Property Owner: First Presbyterian Church
   Phone: 315 252-3861
   Address: ____________________________________________

(Note: attach a notarized letter of approval from the property owner if other than the business owner)

7. Sign is: on premises business sign [X] or off premises advertising sign [ ]

8. How many businesses does or will the building contain? ________

9. Has a permit for this sign (with or without modifications) been sought in the past? Yes [ ] No [X]
   If so, when and what action was taken? ____________________________________________

10. This sign is new [X], replacement [ ] or alteration to existing [ ]

11. This sign is attached [X] or free standing [ ]

12. This sign has how many faces? ________

13. Is this sign illuminated (includes internal and/or external)? Yes [ ] No [X]

14. Total cost of sign: $__________

15. Material sign is made of: METAL

16. Are there any existing signs? Yes [ ] No [X]
   If yes, denote on required sketches and/or photos.

17. What is the total square footage of the existing signs? ________________________________

   **************************************************************************** For office use only ****************************************************************************


2. Total square footage of sign: (sum of one side if sign has two faces) ________________________________

3. Total square footage of sign area allowed per foot of lot frontage in this zone: ________________________________

4. Length of lot frontage, including side street if on a corner: ________________________________

5. Maximum sign area allowed for this property: (#3 X #4) ________________________________

   Approved [ ] Denied [ ] Cost of permit: $________________________

   Signature: ____________________________ Date: ____________________________
Presbyterian Event and Retreat Center
P.E.R.C.

NO LITES
ON PILLAR @ SOUTH ST
ENTRANCE
5' UP FROM GROUND
Sign Plaque attached to southern gate column. See dimensions above.

Plaque is 18" x 18" - (2.25 ft)
The Historic Resources Review Board has reviewed your request for a Certificate of Appropriateness for exterior work proposed within the Grover Street Local Historic District and or the South Street Area National Register Historic Overlay District with the following actions:

**X Approve changes as submitted.**

Deny the application as submitted.

Approved the application with the following modifications:

**Project Description:** The proposal is to remove a large deteriorated tree at the rear of the house as well as three trees along the north edge of the driveway which are contributing to the deterioration of the existing driveway as well as the siding and trim on the north side of the house.

Certificate of Appropriateness is in effect for six (6) months from the date of issuance. A building permit will be required and may be obtained from the City Codes Enforcement Office.

**Notice:** This Certificate of Appropriateness may be withdrawn at any time if and when substantive changes have been made without the knowledge of the Historic Resources Review Board other than the actions approved by this request as submitted or approved with modifications based upon the Application for Certificate of Appropriateness dated 08/21/18 and approved by HRRB on 08/22/18.

**Prepared by:** Holly Glor