



Augusta County Board of Supervisors  
Organizational Meeting  
Wednesday, January 3, 2024 – 5:00 PM  
Government Center Main Board Room

1. **ELECT CHAIRMAN**
  2. **ELECT VICE-CHAIRMAN**
  3. **BOARD MEETING SCHEDULE FOR 2024**
    - a. [Consider approval of the 2024 Board meeting schedule.](#)  
2024 Board Meeting Schedule.pdf
  4. **TIEBREAKER-IN ACCORDANCE WITH SECTION 15.2-1421, APPOINTMENT OF A TIEBREAKER IS AT THE DISCRETION OF THE GOVERNING BODY**
    - a. [Consider adoption of tiebreaker procedure.](#)  
Tiebreaker.pdf
  5. **RULES OF ORDER**
    - a. [Consider adoption of the Board Rules of Order.](#)  
Board Rules of Order.pdf
  6. **ADJOURNMENT**
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**COUNTY OF AUGUSTA  
STAFF REPORT**

**AGENDA SECTION: BOARD MEETING SCHEDULE FOR 2024**

**DEPARTMENT:**

**STAFF MEMBER:**

**DATE OF REQUEST:**

**REQUESTED ACTION FOR THE BOARD OF SUPERVISORS:**

Consider

**EXECUTIVE SUMMARY:**

**ATTACHMENTS:**

[2024 Board Meeting Schedule.pdf](#)

SCHEDULED MEETINGS OF THE  
AUGUSTA COUNTY BOARD OF SUPERVISORS  
FOR THE YEAR 2024

LOCATION: GOVERNMENT CENTER, VERONA, VA

	Regular Meetings Wednesday		Staff Briefings Monday
	7:00 p.m.	7:00 p.m.	1:30 p.m.
JANUARY (ORGANIZATIONAL MEETING)	3 <sup>rd</sup>	5:00 p.m.	
JANUARY	10 <sup>th</sup>	24 <sup>th</sup>	22 <sup>nd</sup>
FEBRUARY	14 <sup>th</sup>	28 <sup>th</sup>	26 <sup>th</sup>
MARCH	13 <sup>th</sup>	27 <sup>th</sup>	25 <sup>th</sup>
APRIL	10 <sup>th</sup>	24 <sup>th</sup>	22 <sup>nd</sup>
MAY	8 <sup>th</sup>	22 <sup>nd</sup>	20 <sup>th</sup>
JUNE	12 <sup>th</sup>	26 <sup>th</sup>	24 <sup>th</sup>
JULY	10 <sup>th</sup>	24 <sup>th</sup>	22 <sup>nd</sup>
AUGUST	14 <sup>th</sup>	28 <sup>th</sup>	26 <sup>th</sup>
SEPTEMBER	11 <sup>th</sup>	25 <sup>th</sup>	23 <sup>rd</sup>
OCTOBER	9 <sup>th</sup>	23 <sup>rd</sup>	21 <sup>st</sup>
NOVEMBER	13 <sup>th</sup>	26 <sup>th</sup> (Tues)	25 <sup>th</sup>
DECEMBER	11 <sup>th</sup>		

**Special Meetings:**

Budget Hearing April 10, 2024 (or April 17 -- Special Meeting)  
 Budget Adoption April 24, 2024 (or May 1<sup>st</sup> – Special Meeting)  
 Organizational Meeting January 2, 2025, **5:00 p.m.**

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- **March 25<sup>th</sup> –Budget Briefing**
  - **November 10-12 – VACO Annual Conference**
  - **July 10<sup>th</sup> (previously cancelled –7/9/14; 7/8/15; 7/13/16; 7/12/17; 7/11/18; 7/10/19,7/8/20,7/14/21,7/13/22)**



**COUNTY OF AUGUSTA  
STAFF REPORT**

**AGENDA SECTION: TIEBREAKER-IN ACCORDANCE WITH SECTION 15.2-1421,  
APPOINTMENT OF A TIEBREAKER IS AT THE DISCRETION OF THE GOVERNING BODY**

**DEPARTMENT:**

**STAFF MEMBER:**

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Consider

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[Tiebreaker.pdf](#)



of

Code of Virginia  
Title 15.2. Counties, Cities and Towns  
Chapter 14. Governing Bodies of Localities

§ 15.2-1421. Tie breakers.

The governing body of each county may designate a tie breaker, whose duty it shall be to cast the deciding vote in case of tie, as set forth in § 15.2-1420. The designation of the tie breaker shall be by election by the voters of the county from the county at large. Every tie breaker shall serve for a period of four years from the date of his election and every tie breaker so elected shall serve the same term as a member of the governing body. No person shall be elected or serve as tie breaker who is not a resident of the county; who is not qualified to hold office as supervisor or who is an employee or officer of the county. Tie breakers heretofore appointed or elected shall continue in office until the expiration of the respective terms. Vacancies in the position of tie breaker shall be filled in the same manner as vacancies in the governing body.

Code 1950, § 15-240; 1952, c. 159; 1952, Ex. Sess., c. 10; 1954, c. 91; 1962, cc. 595, 623, § 15.1-535; 1966, c. 280; 1972, c. 593; 1974, c. 550; 1981, c. 261; 1994, c. 550; 1997, c. 587; 2007, c. 833.



**COUNTY OF AUGUSTA  
STAFF REPORT**

**AGENDA SECTION: RULES OF ORDER**

**DEPARTMENT:**

**STAFF MEMBER:**

**DATE OF REQUEST:**

**REQUESTED ACTION FOR THE BOARD OF SUPERVISORS:**

Consider

**EXECUTIVE SUMMARY:**

**ATTACHMENTS:**

[Board Rules of Order.pdf](#)

## "RULES OF ORDER"

The rules of parliamentary procedure set forth in Robert's Rules of Order shall govern the conduct of meetings of the Board of Supervisors, except where otherwise specified by these rules or otherwise mandated by state law.

1. A quorum is a majority of the Board.
2. All Board Members should have a chance to speak on any issue before the Board.
3. Although customary, a "second" is not required to have a matter voted upon.
4. "Procedural rules" will not be allowed to thwart the will of the majority.
5. Except for public hearings and "matters to be heard from the public," whether the public can speak on an issue is in the discretion of the Chairman or a majority of the Board.
6. Most matters are passed by a majority of those present and voting. Theoretically, a matter can pass with only 1 vote, if the others abstain. However, a majority of the full membership (*i.e.*, 4 out of 7) is required to spend more than \$500.00, impose taxes, or borrow money.
7. The vote of each member must be recorded on every item voted upon.
8. A tie vote defeats the motion, resolution or issue voted upon.
9. The motion to adjourn customarily is made as follows: "I move we adjourn subject to the call of the Chairman." That makes it easy to call a special meeting in case something comes up before the next scheduled meeting.
10. The Board "speaks" through its actions. No one member, not even the Chairman, can speak for the entire Board unless the Board has taken some action to authorize it.
11. Statements made and matters discussed in closed session are strictly confidential and should be repeated to no one. This is particularly true of "advice from the County Attorney" since disclosure will result in loss of attorney-client confidentiality privilege.
12. No "decisions" are made in closed session. The staff may be directed to do something if it is something the staff is authorized to do on its own initiative. "Promises" made by individual members in closed session are not binding.
13. Members of the Board of Supervisors may participate in meeting through electronic communications means, in accordance with the provisions of §2.2-3708.3 of the Code of Virginia.
14. Board information requests of staff that may require a significant amount of research time should be approved by the full Board.