



Augusta County Board of Supervisors
Regular Meeting
Wednesday, October 25, 2023 – 7:00 PM
Government Center Main Board Room

PLEDGE OF ALLEGIANCE

INVOCATION - Public participation is optional; those who wish to join the Board of Supervisors in prayer are asked to remain standing after the Pledge.

1. **SHAMROCK AFID PERFORMANCE AGREEMENT EXTENSION**
 - a. [Consider the Shamrock Farm's AFID Performance Agreement extension.](#)
Shamrock AFID Extension.pdf
2. **VA250 REGIONAL COMMITTEE RESOLUTION**
 - a. [Consider adoption of the resolution.](#)
VA250 Comm Resolution.pdf
3. **CONSENT AGENDA**
 - a. [MINUTES:](#)
Consider minutes from the following meetings:
 - [Regular meeting, Wednesday, September 13, 2023](#)
 - [Staff Briefing, Monday, September 25, 2023](#)MINUTES 9-13-23.pdf
MINUTES 9-25-23.pdf

****(END OF CONSENT AGENDA)****

4. **MATTERS TO BE PRESENTED BY THE PUBLIC**
 5. **MATTERS TO BE PRESENTED BY THE BOARD**
 6. **MATTERS TO BE PRESENTED BY STAFF**
 7. **ADJOURNMENT**
-



**COUNTY OF AUGUSTA
STAFF REPORT**

AGENDA SECTION: SHAMROCK AFID PERFORMANCE AGREEMENT EXTENSION

DEPARTMENT:

STAFF MEMBER:

DATE OF REQUEST:

REQUESTED ACTION FOR THE BOARD OF SUPERVISORS:

Consider

EXECUTIVE SUMMARY:

ATTACHMENTS:

[Shamrock AFID Extension.pdf](#)



OFFICE OF ECONOMIC DEVELOPMENT

County of Augusta, Virginia
18 Government Center Lane, P. O. Box 590
Verona, Virginia 24482-0590
(540) 245-5619

REBEKAH S. CASTLE
DIRECTOR OF ECONOMIC DEVELOPMENT

TO: The Chair and Members of the Board of Supervisors

FROM: Rebekah S. Castle, Economic Development Director

CC: Tim Fitzgerald, Augusta County Administrator
Jennifer Whetzel, Deputy County Administrator

DATE: October 17, 2023

RE: Shamrock AFID Performance Agreement Extension

Background:

In 2017, to support Shamrock Farm's expansion in Verona, the Governor awarded a \$400,000 grant from the Agriculture and Forestry Industries Development (AFID) Fund, and Augusta County provided a \$400,000 match. Shamrock committed to a \$40 million investment, 78 full-time equivalent jobs, and growth in the purchase of Virginia-grown agricultural products in the following amount: \$23,878,400 or 14,924,000 gallons of net new purchases of Virginia produced milk. The original performance date was June 30, 2020 at which time, Shamrock received an extension to September 30, 2021. Due to COVID, VDACS is offering one last extension to allow data through December 31, 2022 to be included within the company's final reported project metrics.

Based on the numbers in the Year 3 extension report (data through September 30, 2021), New Jobs are 117% complete (91 new jobs), Capital Investment is 114% complete (\$50,222,250), and Purchases of Virginia Grown Products are 60% complete (\$14,359,825). Per the Performance Agreement, if the company meets at least 50% of all performance targets but less than 90% of any of the targets, the company must repay the remaining portion of the AFID funds allocated to the target not met. The purchases target is lower than expected due to the product mix in the facility landing more in non-dairy products, including non-dairy creamers and milk alternatives.

Shamrock has officially requested the extension in order to include December 31, 2022 data to reduce the repayment on their Virginia-grown agricultural products purchases

metric which will likely reach 84% of the original metric with the extended date. The request letter for the extension is in your packet.

This extension request was considered and accepted, with concurrence from the Board, by the EDA at its October 12th meeting. If the Performance Date is extended to December 31, 2022 by the Board and EDA, the locality will send a letter granting the extension to the company and also to VDACS.

Consideration:

With concurrence of the Economic Development Authority, authorize the 15-month extension of Shamrock Farm's AFID Performance Date to December 31, 2022 and authorize the County Administrator and the Economic Development Director to execute and deliver the extension notification letter to Shamrock Farms and VDACS.



Augusta County Economic Development
P.O. Box 590
18 Government Center Lane
Verona VA 24482

September 28, 2023

RE: Shamrock Farms Grant for Expansion of state-of-the art dairy manufacturing facility producing extended shelf life (ESL) products.

Dear Sir or Madam,

Shamrock Farms was the recipient of a facilities grant in July 2017 related to the expansion of the company's dairy manufacturing facility in Verona, Virginia.

The grant was based on the following performance targets, with a performance date of June 30, 2020, and a subsequent extension period to September 30, 2021:

- 1 – Increase full-time jobs by 78, from the base of 60
- 2 – Capital investment of \$43.9M
- 3 – Purchases of 14.9M gallons of Virginia Grown Products (Milk)

To date, the company has achieved (117%) of the new jobs target and has exceeded the capital investment target by 114%. The total production volume in the Verona facility has grown significantly since the grant date. However, based on the product mix there is a larger volume of non-dairy products, including non-dairy creamers and milk alternatives, that are currently produced in the facility. As a result, we are still lagging on the third performance target related to purchase of Virginia-produced milk.

Shamrock Farms is requesting an extension to December 31, 2022, to meet these performance targets. Shamrock Farms has recently made significant capital investments in order to improve production capacity at our facility. This increased capacity, in addition to growth in our customer base on the East coast will allow us to expand the volume of milk produced in the Verona facility. Granting this extension will enable us to continue the progress that we have made and the positive impact of the Verona plant on the county and state.

We appreciate the investment the Commonwealth of Virginia and Augusta County have made in support of manufacturing jobs, and we look forward to maintaining this partnership to continue to grow our manufacturing facility in Verona.

Sincerely,

Timothy K. Kelly
Sr. Vice President, General Manager, Shamrock Farms
Dairy Division, Shamrock Foods Company



**COUNTY OF AUGUSTA
STAFF REPORT**

AGENDA SECTION: VA250 REGIONAL COMMITTEE RESOLUTION

DEPARTMENT:

STAFF MEMBER:

DATE OF REQUEST:

REQUESTED ACTION FOR THE BOARD OF SUPERVISORS:

Consider

EXECUTIVE SUMMARY:

ATTACHMENTS:

[VA250 Comm Resolution.pdf](#)



OFFICE OF ECONOMIC DEVELOPMENT

County of Augusta, Virginia
18 Government Center Lane, P. O. Box 590
Verona, Virginia 24482-0590
(540) 245-5619

REBEKAH S. CASTLE
DIRECTOR OF ECONOMIC DEVELOPMENT

TO: The Chair and Members of the Board of Supervisors

FROM: Rebekah S. Castle, Economic Development Director

CC: Tim Fitzgerald, Augusta County Administrator
Jennifer Whetzel, Deputy County Administrator

DATE: October 17, 2023

RE: VA250 Regional Committee Resolution

Established by the General Assembly in 2020, the Virginia American Revolution 250 Commission (VA250) will commemorate the 250th anniversary of the American Revolution, Revolutionary War, and independence of the U.S. in Virginia. A primary goal of the Commission is to convene and facilitate a Commonwealth-wide commemoration and celebration from now through 2027. More information on the VA250 Program can be found at www.va250.org.

VA localities were asked to form local VA250 committees, as evidenced by the passing of a resolution of support. Then, the state commission will provide grant funding opportunities for commemorative events and activities by local attractions or other groups and make available programs to include traveling exhibitions and teacher resources for those areas.

Greater Augusta Regional Tourism (GART) is seeking to form a regional VA250 committee with representatives from Waynesboro, Staunton and Augusta County, to join in the planning for this large-scale commemoration and provide opportunities for local attractions/businesses wanting to participate in the program and apply for grant funding.

The VA250 Commission has requested a demonstration of local government support by adoption of a resolution. A draft resolution is included in the Board's agenda packet.



RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF AUGUSTA
RELATING TO THE SUPPORT OF THE VIRGINIA AMERICAN 250 COMMISSION RECITALS

WHEREAS, The Board of Supervisors of the County of Augusta is dedicated to the furtherance of economic development and tourism in the County; and

WHEREAS, The Virginia American 250 Commission (VA250) was created in 2020 by the General Assembly for the purpose of preparing for and commemorating the 250th anniversary of Virginia's participation in American independence;

WHEREAS, VA250 has requested that each locality form a committee to aid in planning for the commemoration period;

WHEREAS, the County of Augusta intends to form a regional VA250 committee with the City of Staunton, and City of Waynesboro (Greater Augusta Regional Tourism);

WHEREAS, the committee will plan and coordinate programs occurring within the region and communicate regularly with VA250;

WHEREAS, the Board of Supervisors wishes to undertake this endeavor with VA250 to promote and commemorate this important historic milestone.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF AUGUSTA:

1. The Board of Supervisors hereby desires to support the Virginia American 250 Commission and their efforts to commemorate the 250th anniversary of Virginia's participation in American independence.

2. The County of Augusta will form a committee with the City of Staunton and the City of Waynesboro (Greater Augusta Regional Tourism) to aid in the planning for the commemoration period.

ADOPTED this _____ day of _____, 2023.

Chairman, Augusta County Board of Supervisors



**COUNTY OF AUGUSTA
STAFF REPORT**

AGENDA SECTION: CONSENT AGENDA

DEPARTMENT:

STAFF MEMBER:

DATE OF REQUEST:

REQUESTED ACTION FOR THE BOARD OF SUPERVISORS:
Consider

EXECUTIVE SUMMARY:

ATTACHMENTS:

[MINUTES 9-13-23.pdf](#)

[MINUTES 9-25-23.pdf](#)

Regular Meeting, Wednesday, September 13, 2023, 7:00 p.m., Government Center, Verona, VA.

PRESENT: Michael Shull, Chairman
 Jeffrey Slaven, Vice-Chair
 Gerald Garber
 Butch Wells
 Carolyn Bragg
 Pam Carter (Via Zoom)
 Scott Seaton
 Timothy K. Fitzgerald, County Administrator
 Jennifer M. Whetzel, Deputy County Administrator
 James Benkahla, County Attorney
 Angie Michael, Executive Assistant

VIRGINIA: At an adjourned meeting of the Augusta County Board of Supervisors held on Wednesday, September 13, 2023, at 7:00 p.m., at the Government Center, Verona, Virginia, and in the 248th year of the Commonwealth....

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Vice Chairman Slaven welcomed those present at the meeting.

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The following students from Riverheads High School led the Board in the Pledge of Allegiance:

Jacob Terry is a senior and plays football, tennis and runs track. He plans to attend James Madison University and become a history teacher or a real estate agent.

Tyler Culpepper is a senior and plans to join the Air Force.

Maggie Martino is doing a mentorship in the Augusta County Dispatch Center and she plans to be a dispatcher after graduation.

Skyler Breeden is a junior and would like to attend the University of Tennessee and get a degree in criminal justice or veterinary care.

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Mr. Shull, Riverheads District, delivered the invocation.

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Mr. Slaven moved, seconded by Dr. Seaton, that the Board allow Ms. Carter to join the meeting via Zoom.

Vote was as follows: Yeas: Shull, Slaven, Garber, Wells, Bragg and Seaton
 Nays: None
 Absent: Carter

Motion carried.

September 13, 2023, at 7:00 p.m.

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DROUGHT RESOLUTION

The Board considered the following resolution:

WHEREAS, there continues to be dry conditions throughout 2023 in Augusta County, Virginia, which have caused widespread, substantial crop and grassland damage, and;

WHEREAS, unseasonably high temperatures are accelerating the effects of the rainfall deficit, and;

WHEREAS, livestock water resources are declining, and;

WHEREAS, the lack of sufficient pasture has required farmers to use winter feed reserves, and;

WHEREAS, there does not appear to be any significant relief in the foreseeable future, and;

WHEREAS, these conditions have and continue to cause financial loss to the farmers in Augusta County.

NOW THEREFORE BE IT RESOLVED, that the Augusta County Board of Supervisors hereby petition Ronald H. Howell, Jr. Ed. D., State Executive Director, Virginia Farm Service Agency-USDA, to declare Augusta County a disaster area in order to provide the means for those affected to qualify for some relief assistance.

Timothy Fitzgerald, County Administrator, stated that this is a resolution that would ask the Director of the Farm Service Agency of the State of Virginia for consideration for Augusta County to be declared a drought emergency that would allow for our citizens to access federal funds that may be available to them. However, the County must declare a drought stage upon declaration by the Commonwealth. Because the Commonwealth, through the Department of Environmental Quality has placed Augusta County under what is called a drought warning. In the County Code, the drought warning is listed along with suggestions of voluntary measures for water consumption. Before accepting the resolution, the Board will need to declare Augusta County in a drought warning stage at this time.

Mr. Slaven moved, seconded by Mr. Wells, that the Board declare a drought warning for Augusta County in order to meet the requirements.

Vote was as follows: Yeas: Shull, Slaven, Garber, Wells, Bragg, Carter and Seaton
Nays: None

Motion carried.

Mr. Slaven moved, seconded by Ms. Bragg, that the Board approve the resolution as presented.

Vote was as follows: Yeas: Shull, Slaven, Garber, Wells, Bragg, Carter
and Seaton
Nays: None

Motion carried.

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September 13 2023, at 7:00 p.m.

ANIMAL ORDINANCE AMENDMENT

The Board considered the Animal Ordinance amendments for public hearing.

Mr. Fitzgerald stated that Chapter 5 of The Augusta County code is before the Board for consideration to advertise for public hearing. There have been meetings with the City of Staunton and Waynesboro concerning the ordinance to ensure that there is consistency among the region. Upon review you will see that the proposed changes to the ordinance will allow for civil fees instead of criminal fees. These civil fees match what is currently in the City of Staunton’s ordinance and is planned to be in the changes that Waynesboro will make as well. The Shelter board discussed the possibility of adding an impoundment fee to the ordinance, however ultimately it is not being recommended due to the need to be able to have a per day fee, especially on court cases where we often have to hold animals for a long period of time. The per day fee is not proposed to be changed at this time, however the fee should be set by the Shelter board before each fiscal year begins as part of the budget process as the actual cost of keeping the animals could change based on the cost of services provided.

Ms. Bragg moved, seconded by Mr. Wells, that the Board approve advertising the Animal Ordinance amendments for public hearing.

After several questions raised regarding wording of the ordinance amendments, the Board concluded they would discuss further at the Staff Briefing meeting on Monday, September 25, 2023.

Ms. Bragg withdrew her motion. The Board will discuss at the Monday, September 25, 2023 Staff Briefing.

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TAX REFUND REQUESTS

The Board considered the approval the following tax refund requests:

- a. Windgate, LC in the amount of \$17,532.90.
- b. Gables East, LLC in the amount of \$3,592.60.

James Benkahla, County Attorney, stated that this is a request by the Commissioner of the Revenue for a refund for real estate taxes to Windgate, LC in the amount of \$17,532.90. The company contracted to build condominiums. The condominiums were originally taxed as apartments with all the buildings and the land taxed together. When the apartments were converted to condominiums, the land assessment for the original real estate was not reduced to reflect the addition of land to each condominium. Therefore, the land was taxed as both apartments and condominiums, resulting in dual taxation. The taxpayer notified the Commissioner of the Revenue of the dual taxation by letter on March 1, 2021. The Commissioner of the Revenue has reviewed the original assessments and the changes as each phase of the project was converted from apartments to condominiums and determined that the County owes the taxpayer a refund in the amount of \$20,688.15. \$17,532.90 is for tax years 2023, 2022, 2021, and 2020 and is within the Commissioner’s statutory authority to correct with the approval of the Board. Application must be made to the Circuit Court for the remaining refund amount of \$3,155.25, which is owned for tax year 2019.

Dr. Seaton moved, seconded by Ms. Bragg, that the Board approve the tax refund as presented for Windgate, LC in the amount of \$17,532.90.

September 13, 2023, at 7:00 p.m.

TAX REFUND REQUESTS (CONT'D)

Dr. Seaton questioned if this refund included penalty and interest and why it took so long to review this refund request.

Mr. Benkahla stated that typically if the taxpayer pays penalty and interest then the County pays the taxpayer penalty and interest. The Commissioner of the Revenue would have to answer the question regarding why it took so long.

Vote was as follows: Yeas: Shull, Slaven, Garber, Wells, Bragg, Carter and Seaton
Nays: None

Motion carried.

Mr. Benkahla stated that this request is along the same lines as the first request. Gables East, LLC contracted to build condominiums. The condominiums were originally taxed as apartments with all the buildings and the land taxed together. When they were converted to condominiums, the land assessment for the original real estate was not reduced to reflect the addition of land to each condominium. Therefore, the land was taxed as both apartments and condominiums, resulting in dual taxation. The taxpayer notified the Commissioner of the Revenue of the dual taxation by letter on March 1, 2021. The Commissioner of the Revenue has reviewed the original assessments and the changes as each phase of the project was converted from apartments to condominiums and determined that the County owed the taxpayer a refund in the total amount of \$7,042.64. the amount of \$3,592.60 is for tax years 2023, 2022, 2021, and 2020 and is within the Commissioner's statutory authority to correct with the approval of the Board. Application must be made for the Circuit Court for the remaining refund amount of \$3,450.04, which is owed for tax years 2019, 2018, 2017, and 2016.

Dr. Seaton moved, seconded by Ms. Bragg, that the Board approve the tax refund as presented for Gables East, LLC in the amount of \$3,592.60.

Vote was as follows: Yeas: Shull, Slaven, Garber, Wells, Bragg, Carter and Seaton
Nays: None

Motion carried.

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CONSENT AGENDA

Mr. Slaven moved, seconded by Mr. Wells, that the Board approve the consent agenda as follows:

MINUTES

Consider minutes from the following meeting:

- Regular Meeting, Wednesday, July 26, 2023
- Special Meeting, Wednesday, August 2, 2023

CLAIMS

Consider Claims paid since August 1, 2023

September 13 2023, at 7:00 p.m.

CONSENT AGENDA (CONT'D)

Vote was as follows: Yeas: Shull, Slaven, Garber, Wells, Bragg, Carter
and Seaton
Nays: None

Motion carried.

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(END OF CONSENT AGENDA)

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MATTERS TO BE PRESENTED BY THE PUBLIC

Dulcey Fuqua, Wayne District Resident, submitted the following statement online and requested the statement be included in the official meeting minutes:

I am animal advocate in Augusta County and was a volunteer at the county's shelter until April 13, 2023, when I received a suspension notice from Shelter Director, Jon Hilbert. This came after a I had stepped up my involvement during a time the shelter was extremely short staffed and at the time Sarah Nessar, the new kennel manager, who has now been fired from her position, was in need of assistance. Sarah had asked for help in organizing and setting up animal management systems for her new position that were not currently in place. I assisted her with filing, processing adoption and foster applications, and connecting stray hold dogs at the shelter with their owners through the use of social media. During this period, my professional communication and organizational skills were also utilized by the director to assist in improving the volunteer and foster programs. In addition to his support, I received compliments of my role in communicating with the community and rescues to advocate for dogs into fosters, homes or rescue, and provided my photography skills for positive marketing of the dogs. Often, I received calls and messages from citizens asking about how to help, become a volunteer, who to talk to about situations, etc.

After several care concerns were escalated from staff interactions and seeing things for myself related to the conduct that was impacting the safety and care of the animals, I brought my concerns to Jon on multiple occasions. Another volunteer and I had a meeting with Mr. Fitzgerald, Mr. Hilbert and Ms. Hensley to discuss these concerns and offer our support.

As things appeared to be declining and the admitted situations of neglect (per Jon Hilbert) escalated, including my witnessing of a staff abusing a dog and exhibiting unprofessional conduct, I did approach my County Supervisor, Dr. Seaton to express my concerns with the animals and staff.

Jon Hilbert requested a meeting with myself and Page Hearn, operator of Virginia Paws for Pits Rescue, and who also witnessed this incidence of abuse and inappropriate interaction with us from the same staff person. We echoed these concerns and would continue to offer support for the shelter. Two days after this meeting both Ms. Hearn and I received emails from Mr. Hilbert stating our suspension was based on release of a photo of a court hold dog, which poorly represented the shelter, which we had both clarified when we met with him, that we were not part of.

This began the process of both Ms. Hearn and I trying to get clarification on these accusations and their lack of accuracy. The Board of Supervisors was included in this communication. My last email was sent on April 27, 2023 and still, no response. We were seeking the validity of our suspension based on the accusation of a phot release. This is a false accusation because the person that took and shared that photo, a former released employee, admitted to myself, Jon and others in the animal advocacy arena, that she shared the confidential information.

MATTERS TO BE PRESENTED BY THE PUBLIC (CONT'D)

Tracy Pyles, 3665 Churchville Avenue, Churchville, VA, believes the Board of Supervisors violated State Code 15.2-2507-Amendment of Budget on August 24, 2022.

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Ms. Carter expressed her condolences to the Justine Tilghman family.

Ms. Bragg moved, seconded by Ms. Carter, that the Board appoint Hannah Cooper to serve a term on CAP-SAW. Effective October 1, 2023 and to expire on September 30, 2025.

Motion carried.

Motion carried.

Mr. Garber moved, seconded by Ms. Bragg, that the Board appoint Craig Nargi to serve on the Comprehensive Plan Steering Committee.

Motion carried.

September 13 2023, at 7:00 p.m.

MATTERS TO BE PRESENTED BY THE BOARD (CONT'D)

Mr. Wells moved, seconded by Mr. Slaven, that the Board appoint Rick Pfizenmayer to serve on the Comprehensive Plan Steering Committee.

Vote was as follows: Yeas: Shull, Slaven, Garber, Wells, Bragg, Carter and Seaton
Nays: None

Motion carried.

Mr. Slaven moved, seconded by Ms. Bragg, that the Board appoint Chris Schooley to serve on the Comprehensive Plan Steering Committee.

Vote was as follows: Yeas: Shull, Slaven, Garber, Wells, Bragg, Carter
and Seaton
Nays: None

Motion carried.

Mr. Slaven moved, seconded by Ms. Bragg, that the Board appoint Andy Middleton to serve on the Comprehensive Plan Steering Committee.

Vote was as follows: Yeas: Shull, Slaven, Garber, Wells, Bragg, Carter and Seaton
Nays: None

Motion carried.

Dr. Seaton discovered documents there were not included in his original FOIA request. He submitted those to Jennifer Whetzel, FOIA Officer.

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MATTERS TO BE PRESENTED BY STAFF

Staff discussed the following:

- 1) Mr. Fitzgerald expressed condolences to the Tilghman family.
- 2) Dr. Seaton moved, seconded by Ms. Bragg, that the Board appoint Julia Hensley to serve on the Central Shenandoah Planning District Commission. Effective immediately and to expire on June 30, 2026.

Vote was as follows: Yeas: Shull, Slaven, Garber, Wells, Bragg, Carter and Seaton
Nays: None

Motion carried.

3) Mr. Fitzgerald clarified a question Mr. Pyles brought up about \$1.97 million. The Board previously discussed personal property taxes as a result of higher assessments on vehicles in the County. At that worksession, this Board did discuss \$1.97 million. That number was not brought out of the air. That was actually the number that when the original budget was presented for personal property tax revenue, a little over \$18 million was budgeted. When the final budget was complete, the final numbers from the JD Power book were quite different. The numbers went up greatly. The difference in what had been budgeted and what that would have been had the values from JD Power been used was \$1.97 million. That would have been the increase had the county not made some adjustment to the way in which car taxes were handled. There were three options presented in order to handle the situation. One option was to do nothing and collect an additional \$1.97 million. This was not staff's recommendation. The second recommendation was to consider dropping the tax rate to \$2.50 from \$2.60 in order to accommodate a lesser revenue. Finally, the option looking at how vehicles were assessed. Instead of 100%, the email that Mr. Pyles spoke about to Ms. Shrewsbury, was asking what reduction in the ratio would be required in order to not collect the \$1.97 million and that number was 8%. She presented that to the Board and stated that instead of valuing vehicles at 100%, they would need to be valued at 92%. This would drop the revenue to \$1.9 million. This is the \$1.97 million number that Mr. Pyles refers to. Every year there is a budget process and there is a revised budget that is done which basically amends the budget to revise numbers because there are actual numbers on what was received from sales tax and other revenues. This was done with a public hearing on April 12, 2023 and was voted on at the April 26, 2023 Board of Supervisors meeting.

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Mr. Slaven moved, seconded by Ms. Bragg, that the Board adjourn the meeting.

Motion carried.

County Administrator

Staff Briefing Meeting, Monday, September 25, 2023, 1:30 p.m., Government Center, Verona, VA.

PRESENT: Michael Shull, Chairman
Jeffrey Slaven, Vice-Chair
Gerald Garber
Butch Wells
Carolyn Bragg
Pam Carter
Scott Seaton
Timothy K. Fitzgerald, County Administrator
Jennifer M. Whetzel, Deputy County Administrator
Doug Wolfe, Director of Community Development
James Benkahla, County Attorney

VIRGINIA: At an adjourned meeting of the Augusta County Board of Supervisors held on Monday, September 25, 2023, at 1:30 p.m., at the Government Center, Verona, Virginia, and in the 248th year of the Commonwealth....

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VDOT ROADS

- a. Don Komara, Residency Administrator, discussed the VDOT monthly report.

The Board accepted the monthly report as information.

- b. Doug Wolfe, Director of Community Development, discussed the Revenue Sharing Resolution for the Dick Huff Lane Project.

The Board authorized placing on the Wednesday, September 27, 2023 regular meeting agenda.

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FIRE AND RESCUE

- a. Greg Schacht, Fire Chief, discussed the month Fire-Rescue report.

The board accepted the report as information.

- b. Chief Schacht discussed a request for authorization to purchase an ambulance.

The Board authorized placing on the Wednesday, September 27, 2023 regular meeting agenda.

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INFRASTRUCTURE FUNDING REQUEST-WEYERS CAVE VOLUNTEER FIRE COMPANY

Mr. Fitzgerald discussed a funding request from Weyers Cave Volunteer Fire Company for a renovation project.

The Board authorized placing on the Wednesday, September 27, 2023 regular meeting agenda.

September 25, 2023, at 1:30 p.m.

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ANIMAL ORDINANCE AMENDMENTS

Mr. Fitzgerald discussed amendments to the Animal Ordinance.

The Board authorized placing on the Wednesday, September 27, 2023 regular meeting agenda.

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PLANNING COMMISSION/PUBLICS

Julia Hensley, Planner II, discussed the following ordinance amendments:

- a. Ordinance amendment-Chapter 25 Section 25-70.5-Solar Energy
- b. Ordinance amendment-Chapter 25 Section 25-70.7-Solar Energy

The Board authorized placing on the Wednesday, September 25, 2023 regular meeting agenda.

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MATTERS TO BE PRESENTED BY THE BOARD -- NONE

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MATTERS TO BE PRESENTED BY STAFF

Mr. Fitzgerald discussed the following:

- 1. Letter of Support for an additional MRI scanner at Augusta Health.
- 2. School Board Year-End Fund Balance request.

The Board authorized placing on the Wednesday, September 27, 2023 regular meeting agenda.

- 3. VACo Conference voting credential requirement. This has been Ms. Carter in the past.

The Board agreed for Ms. Carter to continue for this year.

- 4. Comprehensive Plan Worksession will be Wednesday prior to the regular Board meeting.
- 5. Jennifer Whetzel, Deputy County Administrator, stated that a FOIA request has been received for all communications sent or received by any member of the Board of Supervisors and training records for each member.
- 6. Mr. Fitzgerald stated they would be reimplementing for FOIA requests starting October 1, 2023.
- 7. The ICMA Conference is next week.
- 8. Ms. Hensley discussed five ordinances for the Board to authorize for public hearing.

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