



CITY OF
BAINBRIDGE ISLAND

CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, JANUARY 28, 2020

BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WASHINGTON

AGENDA

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - 6:00 PM
2. EXECUTIVE SESSION
 - 2.A (6:05 PM) Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, 30 Minutes
3. APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE - 6:35 PM
4. PUBLIC COMMENT - 6:40 PM
5. MAYOR'S REPORT - 6:55 PM
6. CITY MANAGER'S REPORT - 7:00 PM
7. FUTURE COUNCIL AGENDAS
 - 7.A (7:05 PM) Future Council Agendas, 15 Minutes
City Council Study Session February 4, 2020
Special City Council Meeting - Retreat February 8, 2020
City Council Business Meeting February 11, 2020
2020 List of Pending Council Meeting Topics.docx
2020 List of Proposed Future Council Topics.docx
8. PRESENTATION(S)
 - 8.A (7:20 PM) Proclamation declaring February 9, 2020 as "The Arc of the Peninsulas Awareness Day," 5 Minutes

The Arc of the Peninsulas Proclamation

- 8.B **(7:25 PM) COBI and Bainbridge Island Metropolitan Park and Recreation District (BIMPRD) Trail Workgroup Inventory Discussion - Public Works**, 30 Minutes
Trail Planning Presentation_012820.pdf

9. PUBLIC HEARING

- 9.A **(7:55 PM) Public Hearing on Ordinance No. 2019-40, Adopting a Temporary Moratorium on Self-Service Storage Facilities - Planning**, 30 Minutes
Ordinance No. 2019-40 Adopting a Moratorium on Self-Storage Facilities Approved 112619

10. NEW BUSINESS

- 10.A **(8:25 PM) Biennial Budget Process - Finance**, 10 Minutes
2021-22 Budget Process - for CC 01282020
- 10.B **(8:35 PM) Resolution No. 2020-01 Relating to a Fee Schedule Update - Finance**, 10 Minutes
Resolution No. 2020-01 Updating Fee Schedule
- 10.C **(8:45 PM) Amendment No. 2 to the Master Lease Agreement between the City of Bainbridge Island and Friends of the Farms - Executive**, 10 Minutes
Amendment No. 2 to Master Lease Agreement

11. COUNCIL DISCUSSION

- 11.A **(8:55 PM) Affordable Housing Sales Tax Discussion - Councilmember Hytopoulos**, 10 Minutes
Draft AH Work Program - Apr 2019.pdf
Sales Tax Affordable Housing Memo - for CC 01282020.docx
- 11.B **(9:05 PM) Draft Letter from Kitsap Economic Development Alliance (KEDA) Expressing Concerns Relating to Proposed Clean Fuel Standards' Impact**, 5 Minutes
PSCAA Letter from Kitsap Snohomish Pierce ADOs re Clean Fuel Standard DRAFT

12. CONSENT AGENDA

- 12.A **(9:10 PM) Agenda Bill for Consent Agenda**, 5 Minutes
- 12.B **Accounts Payable and Payroll**
Payroll.pdf
Report to Council of Cash Disbursements 01-28-20
- 12.C **City Council Study Session Minutes, January 7, 2020**
City Council Study Session Minutes January 7, 2020
- 12.D **Special City Council Business Meeting Minutes, January 16, 2020**
Special City Council Business Meeting Minutes January 16, 2020

- 12.E **Special City Council Meeting Minutes, January 16, 2020**
Special City Council Meeting Minutes January 16, 2020
- 12.F **Wyatt Way Reconstruction Project Professional Services Agreement Amendment No. 4 - Public Works** 5 Minutes
Amendment No 4. to Professional Services Agreement
Exhibit A Scope of Work
- 12.G **Wyatt Way Reconstruction Project Budget Increases - Public Works** 5 Minutes
Wyatt Way Presentation 010920.pptx
Wyatt Way Reconstruction Budget Report
- 12.H **Formation of Council Ad Hoc Committee for Public Farmland - Executive,** 5 Minutes
Public Farmland Ad Hoc Committee and Scope of Work 01282020

13. COMMITTEE REPORTS

- 13.A **(9:15 PM) Committee Reports, Executive,** 5 Minutes
Race Equity Task Force Meeting Minutes, December 5, 2019

14. FOR THE GOOD OF THE ORDER - 9:20 PM

15. ADJOURNMENT - 9:30 PM

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

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Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



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CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME: 30 Minutes

AGENDA ITEM: (6:05 PM) Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency,

SUMMARY: Executive session pursuant to RCW 42.30.110(1)(i).

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: Hold Executive Session.

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME: 15 Minutes

AGENDA ITEM: (7:05 PM) Future Council Agendas,

SUMMARY: Council will review future Council agendas.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: Discussion.

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

ATTACHMENTS:

[City Council Study Session February 4, 2020](#)

[Special City Council Meeting - Retreat February 8, 2020](#)

[City Council Business Meeting February 11, 2020](#)

[2020 List of Pending Council Meeting Topics.docx](#)

[2020 List of Proposed Future Council Topics.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL STUDY SESSION
TUESDAY, FEBRUARY 04, 2020**

BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WASHINGTON

AGENDA

1. **CALL TO ORDER / ROLL CALL - 6:00 PM**
2. **EXECUTIVE SESSION**
3. **APPROVAL OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE**
4. **MAYOR'S REPORT**
5. **FUTURE COUNCIL AGENDAS**
 - 5.A **Future Council Agendas, 15 Minutes**
 - 5.B **Council Annual Retreat Agenda - Mayor Schneider, 10 Minutes**
6. **PRESENTATIONS**
7. **UNFINISHED BUSINESS**
 - 7.A **(x PM) Update on the Development Moratorium - Planning, 10 Minutes**
Abbreviated moratorium work program status report
Moratorium Extension Handout Final 100419
Ordinance No. 2019-26 Extending the Development Moratorium Approved 092419
 - 7.B **Green Building Update - Planning, 10 Minutes**
 - 7.C **Sustainable Transportation Plan Update - Public Works, 10 Minutes**
 - 7.D **State Route 305 / Day Road Roundabout Project Update - Public Works 10 Minutes**

- 7.E (x PM) Discussion of Possible Inclusionary Zoning / Multifamily Tax Exemption Programs - Planning, 60 Minutes**
ECONorthwest Council Briefing Memo - Inclusionary Zoning and MFTE
WMP Study Area Zoning Map
PSRC Inclusionary Zoning Summary.pdf
PSRC MFTE Summary.pdf
February 2019 Transfer of Development Rights and Inclusionary Zoning Assessment (ECONorthwest & Forterra)
February 2019 Presentation - TDR / Incentive Zoning Analysis (ECONorthwest & Forterra)
- 7.F (x PM) Review Resolution 2018-03 and Goals for Suzuki Property Affordable Housing Project - Executive, 45 Minutes**

8. NEW BUSINESS

9. CITY COUNCIL DISCUSSION

- 9.A Update on Puget Sound Regional Council Growth Management Plan, 10 Minutes**

10. FOR THE GOOD OF THE ORDER

11. ADJOURNMENT

GUIDING PRINCIPLES

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Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

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Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



CITY OF
BAINBRIDGE ISLAND

**SPECIAL CITY COUNCIL MEETING
SATURDAY, FEBRUARY 08, 2020**

BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WASHINGTON

AGENDA

1. **CALL TO ORDER / ROLL CALL - 9:00 AM**
2. **CITY COUNCIL DISCUSSION**
 - 2.A **(9:05 AM) Role of the Mayor and Deputy Mayor, 20 Minutes**
 - 2.B **(9:25 AM) Council Procedural Rules, 60 Minutes**
 - Mayor Powers in BIMC Complete List.pdf
 - Mayoral Powers Examples in BIMC and GM-Appendix 1.pdf
 - Mayoral Powers.pdf
 - Council Rules of Order Analysis 01-16-20.pdf
 - Decorum in Debate-Council Rules of Order.pdf
 - Four Simple Rules of Parliamentary Procedure.pdf
 - MRSC Guide to RONR.pdf
 - 2.C **(10:25 AM) Discuss Role of Council Liaisons, 15 Minutes**
 - Councilmember Liaison Job Description draft 12-3-19.docx
3. **ADJOURNMENT - 10:40 AM**

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CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, FEBRUARY 11, 2020**

BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WASHINGTON

AGENDA

1. **CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - 6:00 PM**
2. **EXECUTIVE SESSION**
 - 2.A **Pursuant to RCW 42.30.110(1)(g), to evaluate the qualifications of an applicant for employment or to review the performance of a public employee. 30 Minutes**
3. **APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE**
4. **PUBLIC COMMENT**
5. **MAYOR'S REPORT**
6. **CITY MANAGER'S REPORT**
7. **FUTURE COUNCIL AGENDAS**
8. **PRESENTATION(S)**
 - 8.A **(x PM) Proclamation Declaring February 2020 as "Black History Month" - Mayor Schneider, 5 Minutes
Black History Month Proclamation 2020**
 - 8.B **Utility Advisory Committee 2019 Annual Report and 2020 Work Plan, Executive 15 Minutes**
9. **PUBLIC HEARING(S)**
10. **UNFINISHED BUSINESS**
 - 10.A **Review 2019 Results for Citywide Workplan Priorities and Comprehensive Plan Implementation - Executive, 15 Minutes**

- 10.B (xx PM) Youth Mental Health Workshop Proposal - Council Ad Hoc Committee, Executive, 20 Minutes**
BI Youth Mental Health Summit Proposal - for CC 01282020

11. NEW BUSINESS

- 11.A Ordinance 2020-03 "Housekeeping" Changes: Revising BIMC Title 2 Administration,....and Land Use Procedures and Title 18 Zoning 20 Minutes**
CC Staff Memo
DRAFT Ord 2020-03
Exhibit A Title 2 Housekeeping Changes.docx
Exhibit B BIMC 18.09.020 Use Table Excerpt Temporary Uses.docx
Exhibit C Title 18 Housekeeping Changes.docx
- 11.B Resolution No. 2020-02, Updating the City's Procedure for the Surplus and Sale of City-Owned Real Property - Executive, 10 Minutes**
Resolution No. 2016-18 Amending Resolution Nos. 2009-02 and 2011-16 - Surplus Property Policy.pdf
- 11.C Front Broom Sweeper Procurement - Public Works, 10 Minutes**
- 11.D Police Vehicle Procurement - Public Works, 10 Minutes**
- 11.E (x) Ordinance No. 2020-01, Updating the City's General Code Enforcement Process Contained in Chapter 1.26 BIMC, 20 Minutes**
Ordinance No. 2020-01, Updating the City's General Code Enforcement Process Contained in Chapter 1.26 BIMC
Exhibit A to Ordinance No. 2020-01 - Redline Showing Changes from Current Ch. 1.26 BIMC

12. CONSENT AGENDA

- 12.A Agenda Bill for Consent Agenda, 5 Minutes**

13. COMMITTEE REPORTS

14. FOR THE GOOD OF THE ORDER

15. ADJOURNMENT

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CITY OF
BAINBRIDGE ISLAND

Memorandum

Date: 1/24/2020
To: City Council
From: Morgan Smith, City Manager
Subject: Pending City Council Topics

The table below provides a list of City Council topics that are currently ready for Council consideration but have not yet been scheduled for a Council meeting. Some notes are provided to indicate to what degree the topic is time-sensitive, etc.

| TOPIC | NOTES |
|---|---|
| BIMPRD proposal to manage City Dock | Suggest schedule in Q1 in order to reach decision ahead of planned RFP process. In the absence of any changes, City will issue RFP in Q3 to cover City Dock services after current agreement expires (12/31/20) |
| Ethics Program follow-up question | Discussion to meet Q4-2019 commitment to address question on what should happen in the event procedures are not followed. |
| Options for City Academy and Quarterly programs | Information developed to respond to Council request to City Manager from May, 2019 Council retreat. |



CITY OF
BAINBRIDGE ISLAND

Memorandum

Date: 1/24/2020
To: City Council
From: Morgan Smith, City Manager
Subject: Proposed Future City Council Topics

The table below provides a list of potential future City Council topics that have been identified by one or more councilmembers.

| TOPIC |
|---|
| \$15 minimum wage |
| Rights of Nature ordinance |
| Packaging ordinance |
| Islandwide 25 mph speed limit |
| Tenant policies for rental properties |
| Requirement for on-site manager for short-term rental units |
| Street Tree program |



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (7:20 PM) Proclamation declaring February 9, 2020 as "The Arc of the Peninsulas Awareness Day,"

SUMMARY:

The attached proclamation declares February 9, 2020 as "The Arc of the Peninsulas Awareness Day."

AGENDA CATEGORY: Presentation

PROPOSED BY: City Council

RECOMMENDED MOTION:

I move to authorize the Mayor to sign the proclamation declaring February 9, 2020 as "The Arc of the Peninsulas Awareness Day."

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

ATTACHMENTS:

[The Arc of the Peninsulas Proclamation](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

PROCLAMATION

WHEREAS, nearly four million Americans live with an individual with an intellectual or developmental disability – disabilities resulting in significant physical or mental impairments of an individual's ability to learn, reason, socially interact and understand verbal, nonverbal, and reciprocal communication; and

WHEREAS, intellectual and developmental disabilities have wide-ranging implications for the entire family of the diagnosed individual: early diagnosis, research, training, education, therapies, information, resources and support are vital to reducing the effects and the stigma of intellectual and developmental disabilities and to assist in reaching their maximum potential; and

WHEREAS, The Arc of the Peninsulas and their programs for family and individuals with intellectual and developmental disabilities, like their Community Guide Engagement Program, Parent to Parent Support Program, the County Parent Coalition Program, Family Support Services and Advocacy, and Lifelong Learning Programs, strive to increase awareness and encourage meaningful participation and self-determination in all aspects of their lives: and

WHEREAS, The Arc of the Peninsulas through advocacy and support of parents, family members, self-advocates, volunteers, staff, government officials, community members, and others who work tirelessly on behalf of people with intellectual and developmental disabilities, have helped to create new opportunities that have brought about significant changes in the public perception and opening new doors to more independent and productive lives; and

WHEREAS, The Arc of the Peninsulas celebrate their anniversary in February by declaring February 9, 2020 as Arc Awareness Day in the City of Bainbridge Island and are calling all city residents to join in and applaud their achievements and support during this month-long observance with appropriate ceremonies and activities;

NOW, THEREFORE, I, Leslie Schneider, Mayor of the City of Bainbridge Island, on behalf of the City Council do hereby proclaim February 9, 2020 as The Arc of the Peninsulas Awareness Day and encourage the participation of all citizens in learning about intellectual and developmental disabilities.

Signed this ___ day of January, 2020

Leslie Schneider, Mayor



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME: 30 Minutes

AGENDA ITEM: (7:25 PM) COBI and Bainbridge Island Metropolitan Park and Recreation District (BIMPRD) Trail Workgroup Inventory Discussion - Public Works,

SUMMARY:

City staff will report on the collaborative work being performed by the City of Bainbridge Island (City) and the Bainbridge Island Metropolitan Park and Recreation District (Parks) on establishing roles and responsibilities for expanding and maintaining the Island’s trail network. The report-out will be in two parts: the first part scheduled for January 28th will be informative and will focus on the inventory and terminology objectives of recent City and Parks work together. The second part, which has yet to be scheduled for a Council meeting, will focus on an Interlocal Agreement between the City and Parks for the implementation of building and maintaining trails in the future.

AGENDA CATEGORY: Presentation

PROPOSED BY: Public Works

RECOMMENDED MOTION:

I move to authorize the City Manager to work with the Bainbridge Island Metropolitan Park and Recreation District to draft an interlocal agreement for the planning, construction, and maintenance of trails for review and approval at a future Council business meeting.

STRATEGIC PRIORITY: Green, Well-Planned Community

FISCAL IMPACT:

| | |
|------------------------------------|-----|
| Amount: | N/A |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

Creation of the island’s non-motorized network has been performed primarily by the City and Parks. The City had, until recently, been aided by the Multi-Modal Transportation Advisory Committee to advise staff and the Council on non-motorized facility improvements. Parks has utilized their Trails Advisory Committee in a similar capacity. These parallel planning efforts have historically been separated, with little coordination or, in some cases, cooperation between the two agencies. Both agencies could benefit from assigning resources and responsibilities to realize efficiencies based on the strengths of each organization. Since many community members do not distinguish between City and Parks trails, it’s also important to both agencies to communicate a unified effort in planning and constructing the island’s trails and paths.

Throughout 2019, staff from the City and Parks met regularly to augment collaboration between the two organizations regarding bicycle and pedestrian trail planning. Parks recently updated their Trail Comprehensive Plan, and the City will be updating the Island-Wide Transportation Plan (IWTP) as part of the Sustainable Transportation Planning work. Parks and City staff have been working on a joint planning effort to inform both plans, and to identify and illustrate an interconnected trail system throughout the island.

ATTACHMENTS:

[Trail Planning Presentation 012820.pdf](#)

FISCAL DETAILS: N/A

Fund Name(s):

Coding:

Inter-Agency Trail Planning

CITY COUNCIL BUSINESS MEETING

JANUARY 28, 2020

Agenda

1. COLLABORATIVE PLANNING INITIATIVE
2. DESTINATIONS and ROUTES
3. OPPORTUNITIES
4. NEXT STEPS

History

- SILOED PLANNING
- DIFFERENT GOALS
- DIFFERENT TERMINOLOGY
- PUBLIC PERCEPTIONS
- INSUFFICIENT PROCEDURES

Objectives

- COMPLETE TRAIL INVENTORY
- COMMON TERMINOLOGY
- JOINT PLANNING
- ESTABLISH ROLES & RESPONSIBILITIES



Parks Trail Planning

Parks Priorities

- RECREATION FOCUS
- CONNECTING PARKS TO PARKS
- EXPANSION AND LINKAGES
- IMPROVE EXISTING TRAILS



Parks Trails Vision Plan

Trails Vision Plan

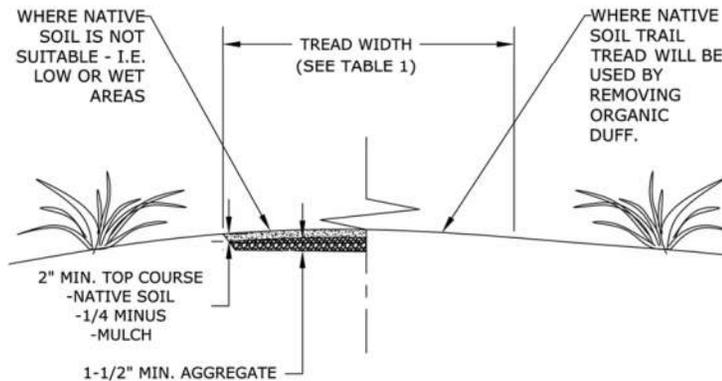


| Legend | |
|--------|-----------------------|
| | BIMPRD Trails |
| | Planned BIMPRD Trails |
| | Future BIMPRD Trails |
| | COBI Non-motorized |
| | COBI Core 40 |
| | Potential Corridors |
| | City Property |
| | School Property |
| | Other Open Space |



Parks Trail Standards

- NARROW WIDTHS
- PREFER NATIVE SOIL SURFACE
- STEEP SLOPES OKAY



Park District Trail Standards



TABLE 1

| Class | Tread Width |
|-------|-------------|
| I | 5-6 feet |
| II | 4 feet |
| III | 2-3 feet |

COBI Multi-Modal Planning

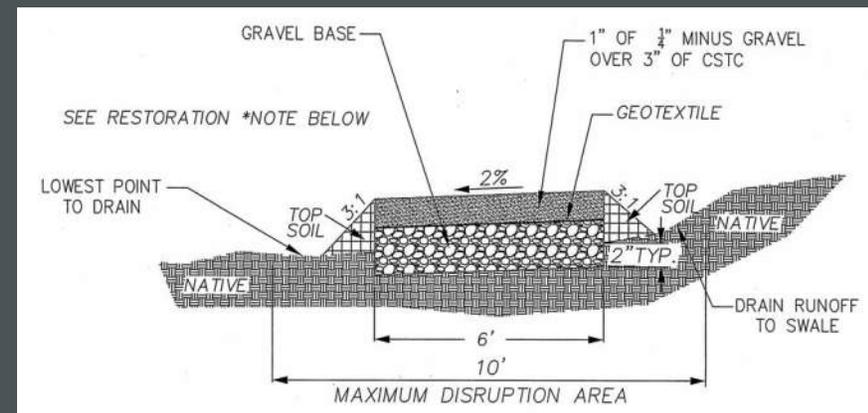
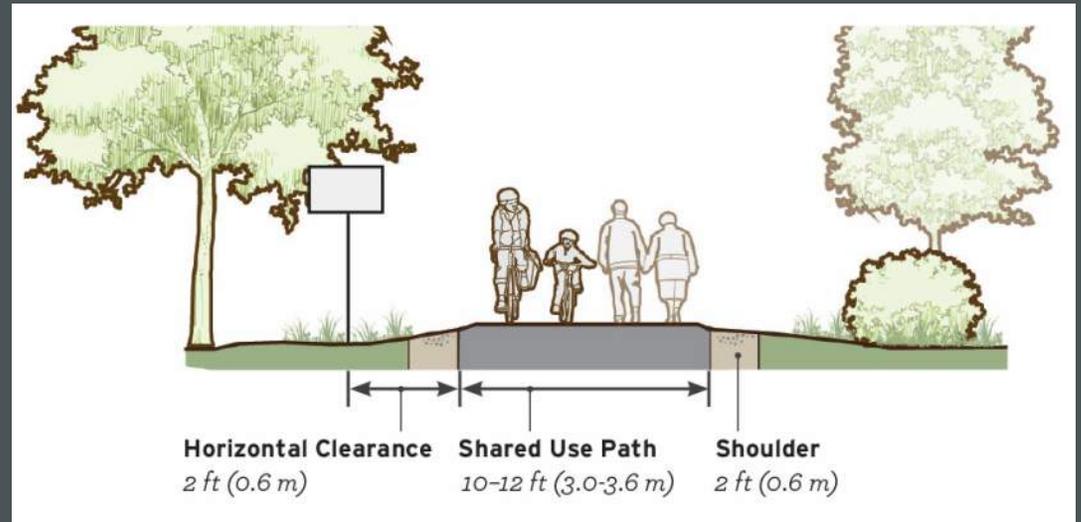
City Priorities

- TRANSPORTATION FOCUS
- CONNECTIONS WITHIN RIGHTS-OF-WAY
- CONSTRAINED ENVIRONMENT
- MAINTENANCE CHALLENGES



COBI Trail Standards

- WIDER PATH WIDTHS
- GRAVEL OR PAVED SURFACE
- 8% MAX SLOPE
- DRAINAGE REQUIREMENTS



Joint Agency Planning

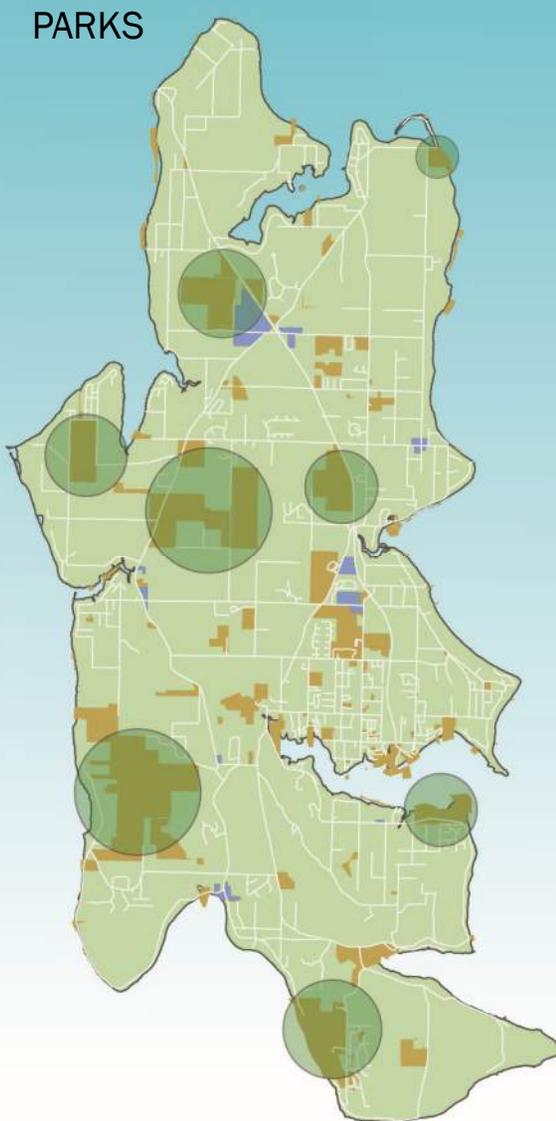
Trail Inventory

- EXISTING TRAILS
- SECURED EASEMENTS
- MISSING LINKS



Destinations

- MAJOR PARKS
- BUSINESS CENTERS
- PUBLIC SCHOOLS
- PUBLIC OPEN SPACES



Routes

- PARKS LONG-DISTANCE
- COBI CORE 40

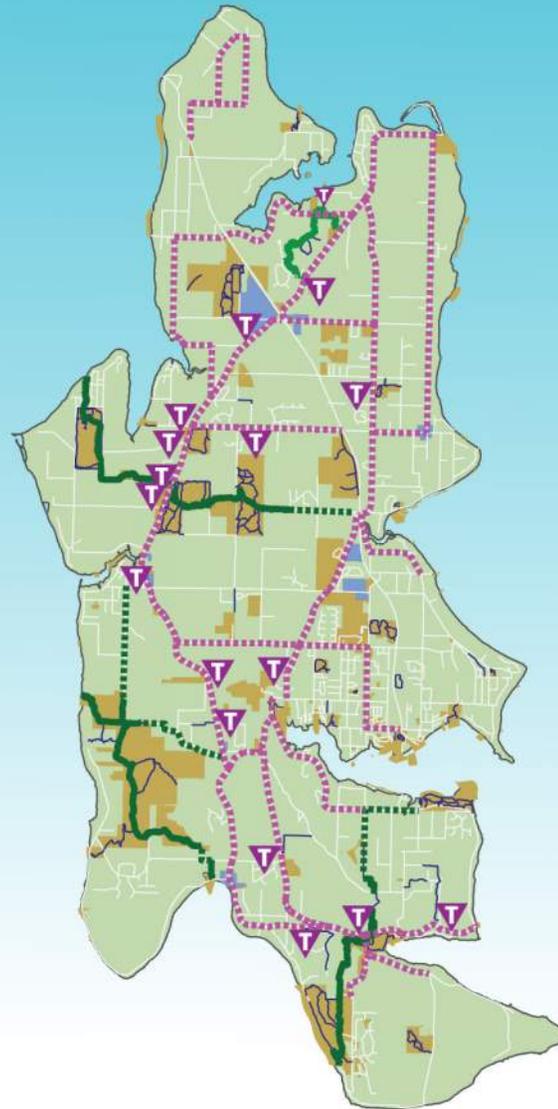


Routes and Destinations



Intersections

- WHERE PARKS MEET CORE 40 ROADS



Collaboration Opportunities

Signs

- TRAILHEAD IDENTIFICATION
- TRAILHEAD IMPROVEMENTS



Trail Easement Acquisition

- WITH COMMUNITY PARTNERS



New Trail Standard

- “TRANSCREATIONAL” TRAIL STANDARD
- 8’-WIDE
- BONDED WOOD FIBER
- PERMEABLE



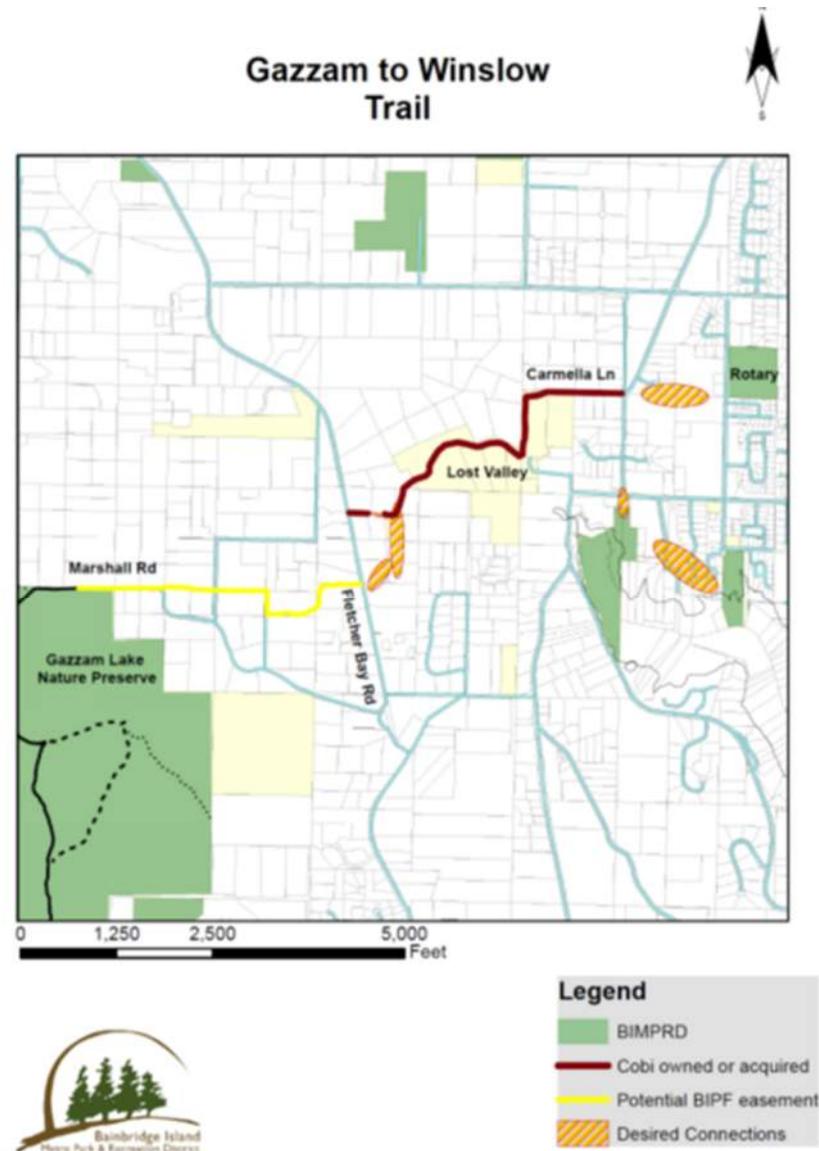
Interlocal Agreement

- EASEMENT ACQUISITION
- PLANNING AND PERMITTING
- CONSTRUCTION AND MAINTENANCE



Potential Pilot Project

- LOST VALLEY TRAIL



Discussion



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME: 30 Minutes

AGENDA ITEM: (7:55 PM) Public Hearing on Ordinance No. 2019-40, Adopting a Temporary Moratorium on Self-Service Storage Facilities - Planning,

SUMMARY: On November 26, 2019, the City Council passed Ordinance No. 2019-40, adopting a temporary moratorium on the acceptance of building permit or land use applications for self-service storage facilities located, or proposed to be located, in the Business/Industrial (B/I) and Neighborhood Service Center (NSC) zoning districts. The moratorium took effect immediately upon passage. The moratorium does not apply to permits required for upkeep, repair, or maintenance of existing self-service storage structures or work mandated by the City to maintain public health or safety.

AGENDA CATEGORY: Ordinance

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION: Hold Public Hearing.

STRATEGIC PRIORITY: Green, Well-Planned Community

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND: A public hearing is required within 60 days of passage of such a moratorium, and on December 10, 2019 the City Council set the public hearing date for January 14, 2020. The moratorium is scheduled to be in effect for 6 months, or until May 26, 2020, unless terminated or renewed by the City Council for one or more six month periods.

ATTACHMENTS:

[Ordinance No. 2019-40 Adopting a Moratorium on Self-Storage Facilities Approved 112619](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

ORDINANCE NO. 2019-40

AN ORDINANCE of the City of Bainbridge Island, Washington, adopted pursuant to RCW 35A.63.220 and RCW 36.70A.390; imposing a temporary six-month moratorium on the acceptance of building permit applications or land use applications for self-service storage facilities located, or proposed to be located, in the Business/Industrial or Neighborhood Center districts; setting forth findings of fact in support of this moratorium; imposing the moratorium; stating the effect on vested rights; providing for exclusions; recognizing that a public hearing will be held within 60 days; authorizing interpretative authority; providing for severability; declaring an emergency; setting the duration; and establishing an immediate effective date.

WHEREAS, within the express terms of the Growth Management Act, the Washington State Legislature has specifically conferred upon the governing bodies of Washington cities the right to establish and adopt moratoria related to land uses; and

WHEREAS, the City Council of the City of Bainbridge Island (“City”) updated the City’s Comprehensive Plan in February of 2017; and

WHEREAS, self-service storage facilities are currently a permitted use in the City’s Business/Industrial (B/I) and Neighborhood Center (NC) districts; and

WHEREAS, the B/I district includes only 109.23 acres of land on Bainbridge Island, which constitutes 0.63% of the total acreage of land on Bainbridge Island; and

WHEREAS, Policy 1.5 of the Economic Element of the City’s Comprehensive Plan states that “[i]n order to provide opportunities for business enterprise, adequate space must be provided for efficient use of existing developed areas near public transportation (e.g., ferry, bus service) and for growth that recognizes and protects the Island’s valued natural amenities, its limits of land and water and the quality of its residential neighborhoods”; and

WHEREAS, given the limited amount of land within the B/I district, the City Council has a significant interest in ensuring that the use of such land provides opportunities for business enterprise within the City; and

WHEREAS, the City Council has significant concerns regarding further development of self-service storage facilities within the B/I district under current regulations in the context of the vision and goals of the City’s Comprehensive Plan; and

WHEREAS, Policy 15.1 of the Economic Element of the City’s Comprehensive Plan is to “[p]romote manufacturing and business/industrial employment as an important source of family wage jobs on Bainbridge Island”; and

WHEREAS, self-service storage facilities have been found in other Washington jurisdictions to employ approximately one person per acre; and

WHEREAS, the City Council has significant concerns regarding whether self-service storage facilities create family wage jobs as compared to other possible permitted uses within the B/I district; and

WHEREAS, the City Council has similar concerns regarding self-service storage facilities located in the NC district as it does with such facilities located in the B/I district; and

WHEREAS, based on these and related concerns, the City Council requires additional time to review the regulations and policies at issue to ensure that the vision and goals of the City's Comprehensive Plan are being met to the Council's satisfaction; and

WHEREAS, the City possesses land use jurisdiction and regulatory authority over the City's incorporated lands; and

WHEREAS, the moratorium imposed herein promotes the public good and is necessary for the protection of public health, property, safety, and welfare. A public emergency exists requiring that the City's moratorium takes effect immediately upon adoption.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Findings of Fact. The recitals set forth above are hereby adopted as the City Council's initial findings of fact in support of the moratorium established by this ordinance. The City Council may, in its discretion, adopt additional findings after the public hearing referenced in Section 5 below.

Section 2. Moratorium Imposed. As authorized by the police powers of the City as set forth, for example, in Article XI, Section 11, of the Washington State Constitution, and pursuant to statutory authority set forth, for example, in RCW 36.70A.390 and RCW 35A.63.220, and unless expressly excluded under Section 3 and Section 4 of this ordinance, the City hereby imposes a temporary moratorium, as described in this Section 2, for those properties requesting the following ("Permit Applications"):

All building permit applications or land use applications for self-service storage facilities located, or proposed to be located, in the Business/Industrial or Neighborhood Center districts.

Section 3. Effect on Vested Rights. The moratorium imposed under Section 2 of this ordinance shall apply prospectively only and shall operate to prevent acceptance of Permit Applications submitted after the effective date of this ordinance. Nothing in this ordinance shall be construed to extinguish, limit, or otherwise infringe on any permit applicant's vested development rights as defined by state law and City of Bainbridge Island regulations, provided that such a permit applicant has filed a complete Permit Application before the effective date of this ordinance.

Section 4. Exclusions. The moratorium imposed under Section 2 of this ordinance shall not apply to permits required for upkeep, repair, or maintenance of existing self-service storage structures or work mandated by the city to maintain public health and safety.

Section 5. Public Hearing. Pursuant to RCW 35A.63.220 and RCW 36.70A.390, the City Council shall hold a public hearing at a City Council meeting within 60 days of adoption of this ordinance in order to take public testimony and to consider adopting further findings of fact.

Section 6. Interpretive Authority. The City of Bainbridge Island Director of Planning and Community Development, or designee, is hereby authorized to issue official interpretations arising under or otherwise necessitated by this ordinance.

Section 7. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 8. Declaration of Emergency; Effective Date; Duration. This ordinance, as a public emergency ordinance necessary for the protection of the public health, public safety, public property, and public peace, shall take effect and be in full force immediately upon its adoption. Pursuant to *Matson v. Clark County Board of Commissioners*, 79 Wn. App. 641 (1995), non-exhaustive underlying facts necessary to support this emergency declaration are included in the "Whereas" clauses above, all of which are adopted by reference as findings of fact as if fully set forth herein. This moratorium shall take effect immediately and shall remain effective for six (6) months, unless terminated earlier by the City Council. Provided, that the Council may, at its sole discretion, renew the moratorium for one or more six-month periods in accordance with state law. This ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City.

PASSED by the City Council this 26th day of November, 2019.

APPROVED by the Mayor this 26th day of November, 2019.


Kol Medina, Mayor

ATTEST/AUTHENTICATE:


Christine Brown, CMC, City Clerk

| | |
|-----------------------------|-------------------|
| FILED WITH THE CITY CLERK: | November 26, 2019 |
| PASSED BY THE CITY COUNCIL: | November 26, 2019 |
| PUBLISHED: | December 6, 2019 |
| EFFECTIVE DATE: | November 26, 2019 |
| ORDINANCE NUMBER: | 2019-40 |



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (8:25 PM) Biennial Budget Process - Finance,

SUMMARY:

There will be a discussion of the 2021-2022 Budget development process.

AGENDA CATEGORY: Discussion

PROPOSED BY: Finance & Administrative Services

RECOMMENDED MOTION: Discussion.

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

The budget is a legal document that forecasts the financial resources of a government and authorizes the spending of those resources for a particular fiscal period. The City of Bainbridge Island has adopted a biennial budget as allowed under state law. The Biennial Budget is the financial plan for the upcoming two years that funds the City's identified priorities and planned service delivery to the community. The 2021-2022 biennial budget process must follow certain legally prescribed procedures, statutes, and timelines that results in the adoption of a balanced budget late in 2020.

The budget serves a number of functions. At the most basic level it is a legal document that gives the City the authority to incur obligations and pay expenses. It also allocates resources among the departments and various City funds which reflects the legislative body's priorities and policies, and it controls how much each funding source may spend. It also serves as a sophisticated process of strategic planning and communication resulting in a detailed plan of operations.

Budget development is a continuous process that begins in March and culminates with a passage of a final budget in November or December.

On a quarterly basis, the City Council considers a consolidated set of citywide budget and capital project adjustments and amends the current year's budget. Many of Council's actions, public input, and new legislative mandates throughout the year have budgetary implications that also need to be incorporated into future budgets.

ATTACHMENTS:

[2021-22 Budget Process - for CC 01282020](#)

FISCAL DETAILS: N/A

Fund Name(s): Other

Coding:



CITY OF
BAINBRIDGE ISLAND

2021-2022 Budget Process

January 21, 2020

Tonight's topics

- 2021-2022 Biennial Budget process overview
- 2020 Budget Calendar and Next Steps

Budget Overview



Biennial Budget –
two-year financial
plan

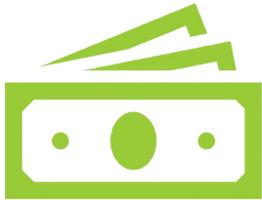


City process runs
March - November



Two-year budget
begins in odd years;
process is in even
year (e.g., 2020)

Legal Requirements Involving Council



Proposed Budget timing

September/October



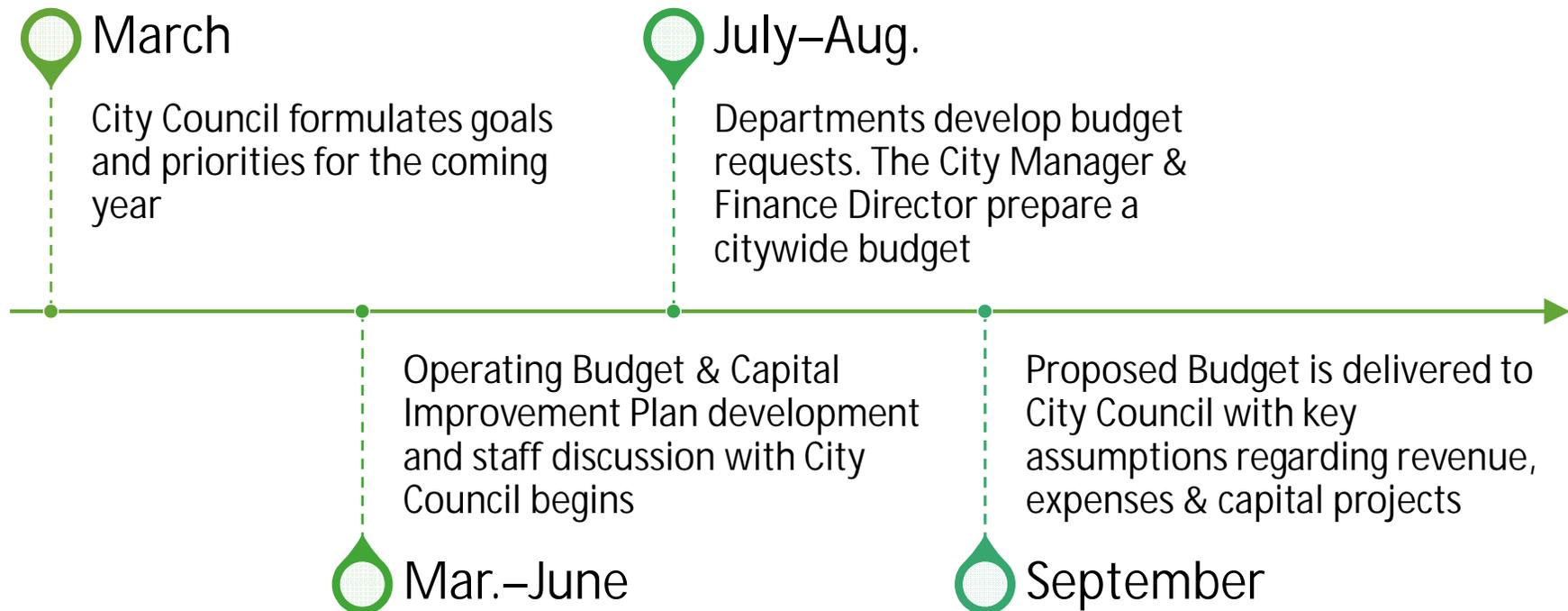
Proposed Budget public meetings

Preliminary Budget hearing

Property tax hearing

Final public hearing

Budget Calendar



Budget Calendar (Continued):



Next Steps with Council

Q1 - Financial Policies

Q1/Q2 - Capital
Improvement Plan
Development

Q2 – Cost Allocation
Methodology/Manual



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (8:35 PM) Resolution No. 2020-01 Relating to a Fee Schedule Update - Finance,

SUMMARY:

This resolution incorporates a number of previous Council-approved changes into the fee schedule or recent changes imposed by outside governmental entities. This resolution does not implement any new fees.

AGENDA CATEGORY: Resolution

PROPOSED BY: Finance & Administrative Services

RECOMMENDED MOTION:

I move to forward Resolution No. 2020-01 for approval with the February 11, 2020 Consent Agenda.

STRATEGIC PRIORITY: Vibrant Economy

FISCAL IMPACT:

| | |
|------------------------------------|----|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | No |

BACKGROUND:

The Finance Department periodically updates the City fee schedule due to ordinances passed by the City Council, corrections, or missing items. The current update includes:

1. A reference correction for the Building Re-inspection Fee.
2. A Plan Revisions Review Fee for the Planning Community Development Department. This fee was previously approved by the Council (BIMC 15.04.050 B & F) but was omitted from prior fee schedule updates.
3. A 2020 update to the Transportation Impact Fee as calculated by the Engineering Division. This fee update is required every two years in accordance with BIMC 15.30.140.
4. Language to clarify that certain fees set by Sewer District No. 7 do not qualify for the City's low income senior or disabled citizen's discount. The City collects these fees on behalf of Sewer District No. 7 for customers served by the Sewer District, in accordance with an interlocal agreement.
5. An increase in both monthly and latecomer participation fees passed through to Sewer District No. 7 pursuant to their Resolution No. 2019-02 and the interlocal agreement the City has with the District.

6. Updated water and sewer rates to reflect changes enacted by City Council Ordinance No. 2019-14.

7. Increased Storm and Surface Water Management fee to reflect the Seattle-Tacoma-Bellevue CPI increase as per City Council Ordinance No. 2017-22.

ATTACHMENTS:

[Resolution No. 2020-01 Updating Fee Schedule](#)

FISCAL DETAILS: Fiscal impacts are estimated to be negligible.

Fund Name(s): Other

Coding:

Section 2. Section 9, Building and Planning Fees, of the City’s Fee Schedule is hereby amended to add the following fees:

TRANSPORTATION IMPACT FEE (TIF)

| | |
|------------------------------------|---------------------------------------|
| Per Trip Charge | \$1,687.07 <u>1,726.40</u> |
| Administrative Fee | 2% of calculated TIF |
| Independent Fee Calculation Review | \$500.00 |

(BIMC 15.30, Ordinance Nos. 2015-07 and 2017-21, and ~~Ordinance 2015-07~~, Resolution No. 2020-01)

Section 3. Section 11, Utility Fees, of the City’s Fee Schedule is hereby amended as follows:

DISCOUNTS FOR LOW INCOME SENIORS OR DISABLED CITIZENS (does not apply to sewer service connections for sewer treatment provided by Kitsap County Sewer District No. 7)

(BIMC 13.16.082 through 086, Ordinance Nos. 92-26, 2005-26 and 2017-15, Resolution Nos. 2003-01, 2005-04, and 2005-26, and 2020-01)

WATER RATES FOR THE WINSLOW WATER SYSTEM AND CASEY STREET WATER SYSTEM

(Ordinance Nos. 82-20, 2011-26, 2012-21, and 2019-14, Resolution Nos. 2018-12, ~~2019-14~~, and 2020-01)

CATEGORY 1 (Single Family) shall pay a monthly fixed base rate based on size of water meter as follows:

| | |
|------------|---------------------------------|
| Up to 3/4" | \$11.59 <u>12.02</u> |
| 1" | \$22.85 <u>23.70</u> |
| 1.5" | \$41.65 <u>43.20</u> |

Plus, a charge for consumption on an incremental basis as follows:

| | |
|-----------------------------------|--|
| For the first 500 cubic feet | \$1.17 <u>1.22</u> per 100 cubic feet |
| For the next 700 cubic feet | \$1.89 <u>1.96</u> per 100 cubic feet |
| For the next 1,800 cubic feet | \$2.68 <u>2.78</u> per 100 cubic feet |
| For amounts over 3,000 cubic feet | \$3.65 <u>3.78</u> per 100 cubic feet |

WATER RATES FOR THE ROCKAWAY BEACH AREA

CATEGORY 1 (Single Family Residence) shall pay a monthly fixed base rate based on size of water meter as follows:

| | |
|------------|---------------------------------|
| Up to 3/4" | \$11.64 <u>12.02</u> |
| 1" | \$22.94 <u>23.70</u> |
| 1.5" | \$41.85 <u>43.20</u> |

Plus, a charge for consumption on an incremental basis as follows:

| | |
|------------------------------|--|
| For the first 500 cubic feet | \$1.18 <u>1.22</u> per 100 cubic feet |
|------------------------------|--|

| | |
|-----------------------------------|--|
| For the next 700 cubic feet | \$1.90 <u>1.96</u> per 100 cubic feet |
| For the next 1,800 cubic feet | \$2.69 <u>2.78</u> per 100 cubic feet |
| For amounts over 3,000 cubic feet | \$3.66 <u>3.78</u> per 100 cubic feet |

SEWER RATES FOR USERS OF BOTH WATER AND SEWER
(Ordinance Nos. 82-20, 2009-39, 2011-25, 2012-22 and 2019-14)

| | |
|------------------------------|---|
| CATEGORY 1 (Single Family) * | \$42.69 per month plus \$7.28 per 100 cu. ft. of water |
| CATEGORY 2 (Multi-Family) * | \$37.39 per month/unit plus \$7.28 per 100 cu. ft. of water |
| CATEGORY 3 (Commercial) | \$126.16 <u>128.69</u> per month plus \$7.28 8.99 per 100 cu. ft. of water |
| CATEGORY 4 (Industrial) | Set by individual contract |

* Sewer billings for the three summer months of mid-June through mid-September for all customers in Categories ~~1 and 2~~ only shall be set at the average of each property's billing for the prior months of mid-December through mid-May.

SEWER RATES FOR USERS WITHOUT WATER SERVICE

The following monthly sewer rates shall apply to billings for users who do not contract with the City for the provision of water services.

For Users served by the City's Sewer Treatment Plant, the following rates apply:

| | |
|----------------------------|---|
| CATEGORY 1 (Single Family) | \$119.80 per month/unit without meter |
| CATEGORY 3 (Commercial)) | \$139.53 <u>149.99</u> per ERU |

SEWER RATES FOR CUSTOMERS SERVED BY THE SEWER DISTRICT NO. 7 TREATMENT PLANT

(Ordinance Nos. 82-20 and 2009-39, Resolution Nos. 2018-01 and 2020-01)
(Kitsap County Sewer District No. 7 Resolution # 2019-02)

Property that contributes sewage to the Kitsap County Sewer District No. 7 Treatment Plant shall pay a monthly rate equal to the monthly rate applied to the City by Kitsap County Sewer District No. 7 per ERU (**presently ~~\$58.71~~ 60.77**) for treatment plus:

| | |
|----------------------------------|---|
| Properties with Grinder Pumps | \$23.59 <u>26.58</u> per ERU |
| Properties without Grinder Pumps | \$19.42 <u>21.88</u> per ERU |

SEWER LATECOMER CHARGE (SEWER DISTRICT NO. 7)
(Kitsap County Sewer District No. 7 Resolution # 2019-02)



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (8:45 PM) Amendment No. 2 to the Master Lease Agreement between the City of Bainbridge Island and Friends of the Farms - Executive,

SUMMARY:

In 2018, Friends of the Farms (FOF) requested that the City provide direct operating support to their organization. The Council decided to fund FOF at \$65,000 for one year, with the commitment to discuss the question of ongoing operating support in 2019. In 2019, the Council decided to extend funding, at the increased amount of \$72,000, for one additional year, with funding coming from the Council contingency.

The 2020 Modified Budget provides \$72,000 for FOF in 2020, which requires an amendment to the Master Lease between the City and FOF.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION:

I move to forward Amendment No. 2 to the Master Lease Agreement, providing for payment of \$72,000 to Friends of the Farms in 2020, for approval with the February 11, 2019 Consent Agenda.

STRATEGIC PRIORITY: Green, Well-Planned Community

FISCAL IMPACT:

| | |
|------------------------------------|----------|
| Amount: | \$72,000 |
| Ongoing Cost: | |
| One-Time Cost: | \$72,000 |
| Included in Current Budget? | Yes |

BACKGROUND: In 2018, Friends of the Farms (FOF) requested that the City provide direct support to their organization. The Council agreed to provide financial support for 2019 and subsequently agreed to also provide financial support for 2020. Since 2012, FOF has acted as the City's property manager for 60 acres of public farmland without compensation beyond the rents collected from sub-lessors, as provided in the master lease.

This topic was discussed at Council meetings on July 16, September 17, and October 22, 2019. At the January 7, 2020 Council meeting the Council discussed having an ad hoc committee to discuss various topics related to the management of the City's public farmland. This was also discussed at the January 21, 2020 meeting.

This agenda item provides an amendment to the Master Lease which allows for payment to FOF in 2020.

ATTACHMENTS:

[Amendment No. 2 to Master Lease Agreement](#)

FISCAL DETAILS: The 2020 budget includes \$300,000 in Council Contingency funding. In October 2019, the Council passed a motion to provide from the Council Contingency \$72,000 in direct operating support to Friends of the Farms (FOF). FOF manages subleases on five City farm properties and also provides management at other properties.

In addition, the City budgets for special projects as needed, as well as roughly \$40,000 in each year of the biennium, (a total of \$132,000 in project funding 2019-2020 covering the annual \$40,000 as well as additional budgeted project spending of \$52,000) to pay for major repair and ongoing maintenance at the City's publicly-owned farmland properties. The City also provides roughly \$10,000 in staff time to plan and deliver these projects.

Fund Name(s): General Fund

Coding:

**AMENDMENT NO. 2 TO
THE MASTER LEASE AND MANAGEMENT AGREEMENT**

THIS AMENDMENT NO. 2 TO THE MASTER LEASE AND MANAGEMENT AGREEMENT (“Amendment”) amends the Master Lease and Management Agreement (“Master Lease”) entered into on December 9, 2011, by the City of Bainbridge Island, a Washington State municipal corporation, (“City”) and the Friends of the Farms, a Washington State nonprofit corporation, (“Friends”).

WHEREAS, the City and Friends entered into the Master Lease to provide management services for the City’s approximately 60 acres of public farmland; and

WHEREAS, on September 11, 2018, Friends presented to the City Council and described its need for City funding in order to continue to provide management services for the City’s public farmland; and

WHEREAS, on November 6, 2018, Friends provided additional information to the City Council regarding Friends’ request for City funding; and

WHEREAS, on November 13, 2018, the City Council allocated a one-time payment of \$65,000 to Friends in the 2019 fiscal year (“FY19”) in consideration of the management services to be provided to the City under the Master Lease in FY19; and

WHEREAS, on November 27, 2018, the City Council approved Ordinance No. 2018-39, which adopted the final budget for fiscal years 2019-2020 and included the \$65,000 allocation to Friends in FY19; and

WHEREAS, on February 6, 2019, the City and Friends executed Amendment No. 1 to the Master Lease, amending the Master Lease to include a new Section 3.15 providing for a one-time payment of \$65,000 to Friends in FY19; and

WHEREAS, for the 2020 fiscal year (“FY20”), Friends requested \$72,000 from the City in consideration of the management services to be provided to the City under the Master Lease in FY20; and

WHEREAS, the City Council considered Friends’ request for funding during the July 16, September 17, and October 22, 2019 Council meetings; and

WHEREAS, on October 22, 2019, the City Council allocated \$72,000 from the Council contingency fund as payment to Friends in consideration of the management services to be provided to the City under the Master Lease in FY20; and

WHEREAS, also on October 22, 2019, the City Council approved the formation of a Council ad hoc committee specifically to work with Friends to revise the Master Lease in 2020.

NOW, THEREFORE, the City and Friends agree to amend the Master Lease as follows:

1. Section 3.15 of the Master Lease is hereby amended to read as follows:

3.15. PAYMENT TO FRIENDS. The City agrees to pay Friends a total of \$65,000 for services performed under this Lease in fiscal year 2019, which amount shall be paid quarterly in four equal installments of \$16,250. The City agrees to pay Friends a total of \$72,000 for services performed under this Lease in fiscal year 2020, which amount shall be paid quarterly in four equal installments of \$18,000. Friends shall submit, in a format acceptable to the City, quarterly invoices for services performed in a previous quarter. The City shall pay all invoices by mailing a City check within sixty (60) days of receipt of a proper invoice from Friends.

2. Except as modified herein, all other terms and conditions to the Master Lease shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment to the Master Lease as of the later of the signature dates included below.

FRIENDS OF THE FARMS

CITY OF BAINBRIDGE ISLAND

Date: _____

Date: _____

By: _____

By: _____

Heather Burger, Executive Director

Morgan Smith, City Manager

STATE OF WASHINGTON)
) ss:
COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that Morgan Smith signed this instrument, on oath stated that she was authorized to execute the instrument, and acknowledged it as the City Manager of the City of Bainbridge Island to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: _____

NAME: _____
 (Print Name)

Notary Public in and for the State of Washington,
residing at _____

My Commission Expires: _____

STATE OF WASHINGTON)
) ss:
COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that Heather Burger signed this instrument, on oath stated that she was authorized to execute the instrument, and acknowledged it as the Executive Director of Friends of the Farms to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: _____

NAME: _____
 (Print Name)

Notary Public in and for the State of Washington,
residing at _____

My Commission Expires: _____



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (8:55 PM) Affordable Housing Sales Tax Discussion - Councilmember Hytopoulos,

SUMMARY: The City Council will discuss an affordable housing sales tax.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Discussion.

STRATEGIC PRIORITY: Healthy and Attractive Community

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND: Council will discuss a potential sales tax increment which is available to provide increased revenue to fund certain activities related to affordable housing. See attached materials.

ATTACHMENTS:

[Draft AH Work Program - Apr 2019.pdf](#)

[Sales Tax Affordable Housing Memo - for CC 01282020.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

POTENTIAL/IN PROGRESS

| AHTF REPORT RECOMMENDATION | | | | | | | | | | NOTES |
|----------------------------|---|------|----|----|----|------|----|----|----|--|
| | | 2019 | | | | 2020 | | | | |
| | | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | |
| P 1A | Develop and Implement Mandatory Inclusionary Zoning Ordinance | | | | | | | | | Complex, High Public Involvement Will require supplemental consulting resources |
| P 1B | Zoning/FAR Changes to Incentivize Affordability in Centers a) Set FAR for HS & Ferry = Core b) Use FAR method in NC's c) Allow flexible commercial FAR d) Increase max. building height e) Reduce parking reqt's near WSF f) Allow subdivisions in Mixed Use TC | | | | | | | | | (a) and (b) could be addressed via Inclusionary Zoning Ordinance (c) through (f) are discrete Code changes, but can be considered together. |
| P 1C | Adopt Multi-family Property Tax Exemption • Identify requirements, area, and 8- or 12-year program • Identify monitoring approach • Coordination with other taxing jurisdictions? | | ? | ? | ? | ? | | | | Complex Will require external/consulting resources |
| P 2 | Affordable Housing on Public Land | | | | | | | | | Suzuki Project is In Progress (2019-2021); Other options TBD |
| P 3 | Adopt procedures to encourage Accessory Dwelling Units • proposal related to Tiny Homes w/wheels | | | | | | | | | |

POTENTIAL/IN PROGRESS - continued

| AHTF REPORT RECOMMENDATION | | 2019 | | | | | | | | 2020 | | | | NOTES |
|----------------------------|---|-------------------------------------|-------|----|----|------|----|----|----|------|--|--|---|--|
| | | 2019 | | | | 2020 | | | | | | | | |
| | | Q1 | NOTES | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | | | | | |
| QW 1 | Allow more liveboards in Eagle Harbor | | | | | | | | | | | | Will address via SMP Periodic Update | |
| QW 3 | Prioritized Permit Review & Reduced Fees for Affordable Housing Projects | | | | | | | | | | | | Can consider within PCD Rate Study | |
| QW 4 | Housing Trust Fund Grants | <i>HTF Funds in Biennial Budget</i> | | | | | | | | | | | | City Council considers requests on ongoing basis |
| Other 9 | Transportation Alternatives: e.g. Car Sharing/ Public Transit (with P 1B) | | | | | | | | | | | | Can consider within new BI Ride options | |

OUTSTANDING/TO BE ADDRESSED IN THE FUTURE

| AHTF REPORT RECOMMENDATION | | 2019 | | | | | | | | 2020 | | | | NOTES |
|----------------------------|---|------|----|----|----|------|----|----|----|------|--|--|--|--|
| | | 2019 | | | | 2020 | | | | | | | | |
| | | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | | | | | |
| P 4 | Adopt an “Innovations Program” | | | | | | | | | | | | | High Public Involvement |
| P 5 | Permanent committee and designated staff support for Affordable Housing | | | | | | | | | | | | | Committee is no longer active; ongoing staff support TBD |
| QW 2 | Adopt Short-term Vacation Rental Regulations | | | | | | | | | | | | | High Public Involvement |
| QW 5 | Adopt a Cottage Housing Ordinance | | | | | | | | | | | | | Suggest reconsider after Subdivision Reg. |



CITY OF
BAINBRIDGE ISLAND

Finance and Administrative Services Department
Memorandum

Date: January 23, 2020

To: City Council
Morgan Smith, City Manager
Ellen Schroer, Deputy City Manager

From: DeWayne Pitts, Finance Director

Subject: Sales Tax for Affordable Housing

At the Council meeting on January 28, Council will discuss a potential sales tax increment which is available to provide increased revenue to fund certain activities related to affordable housing. This memo provides some background information about two options for sales tax revenue that must be dedicated to affordable housing.

[0.1% sales tax increase for affordable housing](#)

[RCW 82.14.530](#) adopted by the legislature in 2015, authorizes cities to place a ballot proposition before the voters for a sales tax of up to 0.1% for affordable housing and related services. The City Finance Department estimates this would yield approximately \$500,000 per year in revenue if placed on the ballot and approved by voters.

At least 60% of the revenue must be used for constructing affordable housing, constructing mental and behavioral health-related facilities, or funding the operations and maintenance costs of new units of affordable housing and facilities where housing-related programs are provided. According to the Municipal Research and Services Center (MRSC), under RCW 82.14.530(2) there is an opportunity to award funds to a community non-profit for qualifying purposes if new construction is underway or has recently been completed. The affordable housing and facilities may only be provided to people within specified population groups whose income is 60% or less of the county median income (see [RCW 82.14.530\(2\)\(b\)](#)). In Kitsap County the 2018 median household income is \$71,610 according to the United States Census Bureau.

This means that in order to qualify, the household income would need to be less than or equal to \$42,966.

The remaining funds must be used for the operation, delivery, or evaluation of mental and behavioral health treatment programs and services or housing-related services. No more than 10% of the revenue may be used to supplant existing local funds.

The ballot measure may be submitted at any special or general election, must clearly state the purposes for which the proposed sales and use tax will be used, and requires a simple majority for passage. To place a ballot measure before the voters, the City must pass a resolution and notify Kitsap County by a specified deadline, as shown in the table below.

Deadlines for the City Related to Ballot Measures

| 2020 Election Dates | Deadline for Resolution | Ballots Mailed By |
|-------------------------------------|-------------------------|-------------------|
| February 11, 2020 | (expired) | January 24, 2020 |
| March 10, 2020 Presidential Primary | No measures | February 22, 2020 |
| April 28, 2020 | February 28, 2020 | April 10, 2020 |
| August 4, 2020 Primary | May 8, 2020 | July 17, 2020 |
| November 3, 2020 General Election | August 4, 2020 | October 16, 2020 |

HB 1406 Affordable Housing Sales Tax Credit

Last year the City passed an ordinance effective in 2020 that allows cities and counties to invest in affordable and supportive housing by retaining a portion of the 6.5% sales tax that the state normally collects as part of the total 9% Bainbridge Island consumer rate. This action and the resulting revenue to the City is different than the 0.1% sales tax proposal described above. Starting in 2020, the City will receive approximately \$43,000 per year over 20 years from the Affordable Housing Sales Tax Credit, which will be placed in the Housing Trust Fund.

HB 1406 allows for an option for the City to effectively double the sales tax credit received under the bill by enacting a “qualifying local tax.” A “qualifying local tax” (QLT) is a local property or sales tax that a city has imposed, separately from SHB 1406, to address affordable housing or related issues. This provision within the law only applies to cities and towns. QLT options are:

- An affordable housing levy ([RCW 84.52.105](#));

- A sales and use tax for affordable housing ([RCW 82.14.530](#)); Note this is the .1% affordable housing sales tax noted above.
- A levy lid lift ([RCW 84.55.050](#)) that is restricted solely to affordable housing;

Enacting any one of the qualifying local taxes above requires voter approval with a simple majority vote; the taxes may be presented at any special, primary or general election. For the City of Bainbridge Island to decide to put a qualifying local tax before voters in order to gain the full tax credit available under HB1406, Council would need to decide within the next few weeks. The law requires that the qualifying local tax must be “instated” (which the Department of Revenue is interpreting to mean “approved by the voters”) within 12 months of the effective date of HB 1406 or by July 27, 2020. As a practical matter there is only one election day that is available between now and July 27th. The information on that is summarized below:

Election Day – April 28, 2020

Deadline for Election Resolution to Kitsap County – February 28, 2020

Ballots mailed to Voters – April 10, 2020

As mentioned above, enacting a qualifying local tax is only needed if the City wishes to pursue doubling the sales tax credit to receive an estimated \$86,000 per year rather than the estimated \$43,000 which the City has already taken action to receive. The funding options for affordable housing mentioned above in the bullets will continue to be available to the City after July 27, 2020 but the impact on doubling the sales tax credit under HB 1406 would not be an option. Without additional action, Bainbridge will receive the sales tax credit revenue, currently estimated at \$43,000 per year for the next 20 years.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (9:05 PM) Draft Letter from Kitsap Economic Development Alliance (KEDA) Expressing Concerns Relating to Proposed Clean Fuel Standards' Impact,

SUMMARY:

Last year, the Council passed a resolution supporting the Puget Sound Clean Air Agency's (PSCAA) proposed clean fuel standard. Attached is a letter that the Kitsap Economic Development Alliance (KEDA) is planning to sign that states KEDA's opposition to the standard. KEDA has asked for the Council's feedback on KEDA's position.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Discussion.

STRATEGIC PRIORITY: Healthy and Attractive Community

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

ATTACHMENTS:

[PSCAA Letter from Kitsap Snohomish Pierce ADOs re Clean Fuel Standard DRAFT](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

EDB LOGO

KEDA LOGO

SHOHIMISH ALLIANCE LOGO

January 14, 2020

Puget Sound Clean Air Agency (PSCAA)
1904 Third Avenue, Suite 105
Seattle, WA 98101

Subject: Proposed Clean Fuel Standard

Dear PSCAA Board Members and Staff:

The Economic Development Board for Tacoma-Pierce County, the Kitsap Economic Development Alliance, and the Economic Alliance Snohomish County oppose the Clean Fuel Standard proposed by PSCAA. While we share the goal of reducing carbon output and greenhouse gas emissions from transportation fuels, we have great concerns about THE effectiveness of the proposed standard and its disproportionate impact on families and businesses in the Puget Sound Region.

Our specific concerns include the following:

- If the standard is implemented, the Puget Sound Region will have the most expensive gasoline in the nation by an extraordinary margin. Up to \$0.57 per gallon in additional costs would be imposed on households and businesses per the report completed by PSCAA's consultant, ICF. We ask that PSCAA conduct a deeper analysis of the personal and business costs of imposing the standard.
- The proposed standard doesn't provide for any transportation infrastructure funding. Alternatively, the \$0.12/gal gas tax passed by the Washington State Legislature in 2015 paid for the \$16 billion "Connecting Washington" package, which funded critical transit and transportation projects. We ask that PSCAA provide a clear plan for how funds generated through the proposed "deficit and credit trading" system will be used. Will any funds be earmarked to fund transit expansion or road infrastructure projects?

- Families and businesses will look outside the four-county region for far less expensive alternatives for their fuel purchases. This flight to cheaper fuel will increase miles driven, increase air emissions, and leak dollars out of the region. We ask that PSCAA conduct a thorough analysis of these impacts.
- The proposed “deficit and credit trading” system doesn’t have metrics to measure and reduce air pollution, and no system to ensure programs implemented are actually moving the needle on cleaner air. We ask PSCAA to clearly show how the proposed system will reduce carbon output, reduce greenhouse gas emissions and improve local air quality, and what the performance metrics are to decide whether programs are successful.
- The analysis completed by PSCAA’s consultant, ICF, overlooks the disproportionate impacts to our lowest-income households in the region. As our population grows, many families are forced to move further from jobs to find affordable housing into areas that don’t have access to transit. Moreover, studies show lower income families spend a significantly higher percentage of their income on transportation already. Our most vulnerable community members who can’t afford electric cars and don’t have access to transit in suburban and rural areas will be forced to continue using gasoline, making the costs imposed by the new standard highly regressive. We ask that PSCAA conduct a deeper analysis of social justice concerns.
- It appears the draft rule intends to incentivize a switch from fossil fuels to electricity by raising the cost of fossil fuels. The region’s economic clusters of aerospace, trade, logistics, manufacturing and military have no viable option for electrifying commercial vehicle fleets and must continue to use diesel fuel whether or not the draft standard is passed. We ask that PSCAA a thorough analysis of the impacts to these clusters.
- In addition, these key economic clusters provide many family-wage and middle-skill jobs. The analysis overlooks the impacts of losing these jobs. These are good paying jobs which are open to people with any education level and any background. We ask that PSCAA more clearly show what types of jobs will be lost and gained. Are we replacing family-wage jobs with minimum wage jobs in retail or other sectors?
- Washington is the most trade dependent state in the nation and Puget Sound is a critical driver of our global reach. As such, the region needs to ensure that its competitive position is not severely compromised by higher fuel costs (estimated to be up to

\$0.57/gallon by PSCAA analysis, as noted earlier). We ask that an in depth analysis be done of the impact of the new standard on our global competitiveness.

- Air knows no boundaries. Fundamentally, this is a state-wide issue and should be taken up at the state level. We ask that PSCAA work with the Legislature and the Governor to find an effective state-wide solution that balances environmental, social and economic factors.

Sincerely,

Bruce Kendall, President & CEO
Economic Development Board for Tacoma-Pierce County

John Powers, President & CEO
Kitsap Economic Development Alliance

Patrick Pierce, President & CEO
Economic Alliance Snohomish County

CC:

PSCAA Board of Directors:

Greg Wheeler, greg.wheeler@ci.bremerton.wa.us

Paul Roberts, proberts@everttwa.gov

Dow Constantine, dow.constantine@kingcounty.gov

Edward Wolfe, ewolf@co.kitsap.wa.us

Bruce Dammeier, bruce.dammeier@piercecounywa.gov

Stella Chao, chaos2011@ymail.com

Jenny Durkan, jenny.durkan@seattle.gov

Sam Low, sam.low@co.snohomish.wa.us

Ryan Mello, ryan.mello@cityoftacoma.org



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (9:10 PM) Agenda Bill for Consent Agenda,

SUMMARY: Consider approval of the following Consent Agenda items:

- B. Accounts Payable and Payroll
- C. City Council Study Session Minutes, January 7, 2020
- D. Special City Council Business Meeting Minutes, January 16, 2020
- E. Special City Council Meeting Minutes, January 16, 2020
- F. Wyatt Way Reconstruction Project Professional Services Agreement Amendment No. 4 - Public Works
- G. Wyatt Way Reconstruction Project Budget Increases - Public Works
- H. Formation of Council Ad Hoc Committee for Public Farmland - Executive

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to approve the Consent Agenda, as presented.

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME:

AGENDA ITEM: Accounts Payable and Payroll

SUMMARY: Approve with Consent Agenda.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve with Consent Agenda

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

ATTACHMENTS:

[Payroll.pdf](#)

[Report to Council of Cash Disbursements 01-28-20](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

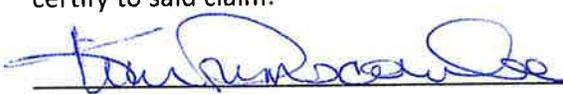
PAYROLL

PAYROLL CHECK RUN: 1 - 21 - 2020

| Run Type | Run Date | Check # Sequence | Comments | Amount |
|----------|-----------|------------------|----------------------------------|-------------------|
| Normal | 1/21/2020 | 46880 - 47008 | Regular check run (Direct Dep) | 370,307.18 |
| Normal | 1/21/2020 | 109249 -109251 | Regular check run (Paper Checks) | 5,495.24 |
| Normal | 1/21/2020 | 109252 - 109261 | Vendor check run (Paper Checks) | 149,730.14 |
| EFTPS | 1/21/2020 | N/A | Federal Tax Electronic Transfer | 154,230.84 |
| Vendor | 1/21/2020 | N/A | P/R vendor ACH | 237.50 |
| | | | | |
| | | | TOTAL: | 680,000.90 |

Prepared and Reviewed by:  Date 1-17-20
 Brenda Landolt, Payroll Specialist

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

 Date 1/17/20
 Kimberly M. Dunscombe, Budget Manager

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: January 13, 2020 - January 27, 2020
CITY COUNCIL: January 14, 2020 - January 28, 2020

Last check from previous run: 352619 dated 01/15/2020 issued to ZETX, Inc. for \$2,020.00.

| Payment Type | Check Date | Check Number | Department/Vendor/Description | Amount |
|--------------|------------|--------------|--|-----------|
| VOID | 11/13/19 | 351987 | POL/Brian Harvey/Lost check | N/A |
| Manual | 1/16/20 | 352620 | PW/Bainbridge Disposal/Commons disposal services | 259.74 |
| Manual | 1/16/20 | 352621 | POL/Brian Harvey/Accreditation services - reprint | 320.00 |
| Manual | 1/16/20 | 352622 | CenturyLink/Citywide telemetry services - January 2020 | 1,294.79 |
| Manual | 1/16/20 | 352623 | PW/COBI/Retainage: Dave Ullin buoy installation | 3,879.49 |
| Manual | 1/16/20 | 352624 | PW/Good to Go!/Bridge toll | 7.00 |
| Manual | 1/16/20 | 352625 | PW/Norwest Marine/Dave Ullin buoy installation | 80,693.36 |
| Manual | 1/16/20 | 352626 | Puget Sound Energy/Citywide utilities - December 2019 | 26,214.47 |
| Manual | 1/16/20 | 352627 | Verizon Wireless/Citywide phone services | 4,773.63 |
| Manual | 1/21/20 | 352628 | US Bank/Credit card purchases - December 2019 | 40,882.17 |

| | |
|---|-------------------|
| Total Manual Checks and Electronic Disbursements | 158,324.65 |
|---|-------------------|

| | | | | |
|----------------------------|-----------|---------------|--------------------------------|-------------------|
| Regular Run | 1/29/2020 | 352629-652764 | Total Regular Check Run | 528,109.95 |
| Total Disbursements | | | | 686,434.60 |

| | | | |
|-------------------|-----|-----|-----|
| Retainage Release | N/A | N/A | N/A |
| Travel Advance | N/A | N/A | N/A |

Prepared and Reviewed by  Carrie Freitas, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished,
the services rendered, or the labor performed as described herein and that the claim
is a just, due, and unpaid obligation against the City of Bainbridge Island,
and that I am authorized to authenticate and certify to said claim.

 1-25-2020
Karl R. Shaw, Accounting Manager Date

VOID

CF 1/14/20

KRS

1-14-20

01/14/2020 13:19 CITY OF BAINBRIDGE ISLAND
cfreitas A/P CASH DISBURSEMENTS JOURNAL

P 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

351987 11/13/2019 VOID 8425 BRIAN HARVEY 235565 BIPD 19-01 10/21/2019 -320.00
Invoice: BIPD 19-01 POL/ACCREDITATION SERVICES

-320.00 51011211 541100 PD-C/E-ADM-PROF SVCS

CHECK 351987 TOTAL: -320.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -320.00

COUNT AMOUNT

TOTAL VOIDED CHECKS 1 320.00

*** GRAND TOTAL *** -320.00

Check lost. Received affidavit 1/14/19.
Void check for reissue.

01/14/2020 13:19
cfreitas

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: cfreitas

| YEAR PER | JNL | | | | | ACCOUNT DESC | T OB | DEBIT | CREDIT | |
|--------------------------------|------------|----------|-------|-------|--------------------------------|--------------|-------|--------|--------|--|
| SRC ACCOUNT | JNL DESC | REF 1 | REF 2 | REF 3 | LINE DESC | | | | | |
| 2019 12 | 495 | | | | | | | | | |
| APP 001-213000 | | | | | GENERAL - ACCOUNTS PAYABLE | | | | 320.00 | |
| | 12/31/2019 | 351987 | VOID | | AP CASH DISBURSEMENTS JOURNAL | | | | | |
| APP 635-111100 | | | | | CASH | | | 320.00 | | |
| | 12/31/2019 | 351987 | VOID | | AP CASH DISBURSEMENTS JOURNAL | | | | | |
| | | | | | | | ----- | ----- | | |
| GENERAL LEDGER TOTAL | | | | | | | | 320.00 | 320.00 | |
| | | | | | | | | | | |
| APP 631-130000 | | | | | DUE TO/FROM CLEARING | | | | 320.00 | |
| | 12/31/2019 | 11/10/19 | VOID | | | | | | | |
| APP 001-130000 | | | | | GENERAL - DUE TO/FROM CLEARING | | | 320.00 | | |
| | 12/31/2019 | 11/10/19 | VOID | | | | | | | |
| | | | | | | | ----- | ----- | | |
| SYSTEM GENERATED ENTRIES TOTAL | | | | | | | | 320.00 | 320.00 | |
| | | | | | | | | | | |
| | | | | | | | ----- | ----- | | |
| JOURNAL 2019/12/495 | | | | | | | TOTAL | 640.00 | 640.00 | |

01/14/2020 13:19
cfreitas

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 3
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JOURNAL ENTRIES TO BE CREATED

| FUND | YEAR PER | JNL | EFF DATE | ACCOUNT DESCRIPTION | DEBIT | CREDIT |
|-------------------|----------|-----|------------|--------------------------------|--------|--------|
| 001 GENERAL FUND | 2019 12 | 495 | 12/31/2019 | | | |
| 001-130000 | | | | GENERAL - DUE TO/FROM CLEARING | 320.00 | |
| 001-213000 | | | | GENERAL - ACCOUNTS PAYABLE | | 320.00 |
| | | | | FUND TOTAL | 320.00 | 320.00 |
| 631 CLEARING FUND | 2019 12 | 495 | 12/31/2019 | | | |
| 631-130000 | | | | DUE TO/FROM CLEARING | | 320.00 |
| 635-111100 | | | | CASH | 320.00 | |
| | | | | FUND TOTAL | 320.00 | 320.00 |

01/14/2020 13:19
cfreitas

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

| FUND | | DUE TO | DUE FROM |
|-------------------|-------|--------|----------|
| 001 GENERAL FUND | | | 320.00 |
| 631 CLEARING FUND | | 320.00 | |
| | TOTAL | 320.00 | 320.00 |

** END OF REPORT - Generated by Carrie L. Freitas **

CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
|-------------------------|----------|------|-------------|----------|-----------------|--|---------|-----------|----------|
| | | | | | | INVOICE DTL DESC | | | |
| | | | | 6,147.38 | 91425358 547100 | GG-WWTP-ELECTRIC | | | |
| Invoice: WW&305DEC19 | | | | 237314 | WW&305DEC19 | 01/06/2020 | M011420 | | 545.22 |
| | | | | 545.22 | 91111264 547100 | WINSLOW WAY & 305 GG-STREET-TRAF CONTROL-UTILITY | | | |
| Invoice: 831DEC19 | | | | 237315 | 831DEC19 | 01/06/2020 | M011420 | | 2,998.54 |
| | | | | 2,998.54 | 91411345 547100 | SANDS AVE NE WELL FIELD GG-WTR-ELECTRIC | | | |
| Invoice: 797DEC19 | | | | 237316 | 797DEC19 | 01/06/2020 | M011420 | | 197.91 |
| | | | | 197.91 | 91011255 547100 | MUNI COURT METER E3 GG-C/E-COURT BLDG-ELECTRIC | | | |
| Invoice: 247DEC19 | | | | 237317 | 247DEC19 | 01/06/2020 | M011420 | | 48.42 |
| | | | | 48.42 | 91435838 547100 | SSWM/DECANT FACILITY GG-DECANT-ELECTRIC | | | |
| Invoice: 143DEC19 | | | | 237318 | 143DEC19 | 01/06/2020 | M011420 | | 10.43 |
| | | | | 10.43 | 91111264 547100 | REITAN RD/WELCOME TO BI GG-STREET-TRAF CONTROL-UTILITY | | | |
| Invoice: IL1DEC19 | | | | 237319 | IL1DEC19 | 01/06/2020 | M011420 | | 215.78 |
| | | | | 215.78 | 91111263 547100 | ERCKSN/MDSN/WNSLW/KNCHTL GG-STRT-STREET LIGHTING-UTIL | | | |
| Invoice: 710DEC19 | | | | 237320 | 710DEC19 | 01/06/2020 | M011420 | | 202.53 |
| | | | | 202.53 | 91421355 547100 | SLS-2 VILLAGE CENTER GG-SWR-ELECTRIC | | | |
| Invoice: 893DEC19 | | | | 237321 | 893DEC19 | 01/06/2020 | M011420 | | 683.27 |
| | | | | 683.27 | 91111263 547100 | MUNI ST LIGHTING GG-STRT-STREET LIGHTING-UTIL | | | |
| Invoice: 040-751DEC19 | | | | 237322 | 040-751DEC19 | 01/06/2020 | M011420 | | 10.75 |
| | | | | 10.75 | 91411345 547100 | 520 ERICKSEN AVE PRV GG-WTR-ELECTRIC | | | |
| Invoice: SPRINGDEC19 | | | | 237323 | SPRINGDEC19 | 01/06/2020 | M011420 | | 50.98 |
| | | | | 50.98 | 91111263 547100 | SPRINGRIDGE RD/HANSEN HILL GG-STRT-STREET LIGHTING-UTIL | | | |
| Invoice: LYNCTRDEC19 | | | | 237324 | LYNCTRDEC19 | 01/06/2020 | M011420 | | 84.04 |
| | | | | 84.04 | 91111263 547100 | 4238 LYNWOOD CTR RD GG-STRT-STREET LIGHTING-UTIL | | | |
| Invoice: BKLYN&MADDEC19 | | | | 237325 | BKLYN&MADDEC19 | 01/06/2020 | M011420 | | 13.48 |
| | | | | 13.48 | 91111263 547100 | NEW BROOKLYN & MAD AVE ST LT GG-STRT-STREET LIGHTING-UTIL | | | |
| Invoice: 2360-MADDEC19 | | | | 237326 | 2360-MADDEC19 | 01/06/2020 | M011420 | | 13.48 |
| | | | | | | 2360 MAD AVE N-E ENTRANCE ST LT | | | |

01/16/2020 11:17
cfreitas

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 9
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: cfreitas

| YEAR PER | JNL | SRC ACCOUNT | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC | T OB | DEBIT | CREDIT |
|----------------|------------|-------------|----------|--------|-----------|--------------------------------|--------------------------------|------------|------------|------------|
| EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | LINE DESC | | | | | |
| 2020 | 1 | 128 | | | | | | | | |
| APP 001-213000 | | | | | | GENERAL - ACCOUNTS PAYABLE | | 11,167.74 | | |
| | 01/16/2020 | M011420 | | 011620 | | AP CASH DISBURSEMENTS JOURNAL | | | | |
| APP 635-111100 | | | | | | CASH | | | 117,442.48 | |
| | 01/16/2020 | M011420 | | 011620 | | AP CASH DISBURSEMENTS JOURNAL | | | | |
| APP 402-213000 | | | | | | ACCOUNTS PAYABLE | | 8,448.99 | | |
| | 01/16/2020 | M011420 | | 011620 | | AP CASH DISBURSEMENTS JOURNAL | | | | |
| APP 401-213000 | | | | | | ACCOUNTS PAYABLE | | 8,190.90 | | |
| | 01/16/2020 | M011420 | | 011620 | | AP CASH DISBURSEMENTS JOURNAL | | | | |
| APP 301-213000 | | | | | | ACCOUNTS PAYABLE | | 84,572.85 | | |
| | 01/16/2020 | M011420 | | 011620 | | AP CASH DISBURSEMENTS JOURNAL | | | | |
| APP 631-213000 | | | | | | ACCOUNTS PAYABLE | | 7.00 | | |
| | 01/16/2020 | M011420 | | 011620 | | AP CASH DISBURSEMENTS JOURNAL | | | | |
| APP 101-213000 | | | | | | STREETS - ACCOUNTS PAYABLE | | 5,006.58 | | |
| | 01/16/2020 | M011420 | | 011620 | | AP CASH DISBURSEMENTS JOURNAL | | | | |
| APP 403-213000 | | | | | | ACCOUNTS PAYABLE | | 48.42 | | |
| | 01/16/2020 | M011420 | | 011620 | | AP CASH DISBURSEMENTS JOURNAL | | | | |
| | | | | | | | GENERAL LEDGER TOTAL | | 117,442.48 | 117,442.48 |
| APP 631-130000 | | | | | | DUE TO/FROM CLEARING | | 117,435.48 | | |
| | 01/16/2020 | M011420 | | 011620 | | | | | | |
| APP 001-130000 | | | | | | GENERAL - DUE TO/FROM CLEARING | | | 11,167.74 | |
| | 01/16/2020 | M011420 | | 011620 | | | | | | |
| APP 402-130000 | | | | | | DUE TO/FROM CLEARING | | | 8,448.99 | |
| | 01/16/2020 | M011420 | | 011620 | | | | | | |
| APP 401-130000 | | | | | | DUE TO/FROM CLEARING | | | 8,190.90 | |
| | 01/16/2020 | M011420 | | 011620 | | | | | | |
| APP 301-130000 | | | | | | DUE TO/FROM CLEARING | | | 84,572.85 | |
| | 01/16/2020 | M011420 | | 011620 | | | | | | |
| APP 101-130000 | | | | | | STREETS - DUE TO/FROM CLEARING | | | 5,006.58 | |
| | 01/16/2020 | M011420 | | 011620 | | | | | | |
| APP 403-130000 | | | | | | DUE TO/FROM CLEARING | | | 48.42 | |
| | 01/16/2020 | M011420 | | 011620 | | | | | | |
| | | | | | | | SYSTEM GENERATED ENTRIES TOTAL | | 117,435.48 | 117,435.48 |
| | | | | | | | JOURNAL 2020/01/128 TOTAL | | 234,877.96 | 234,877.96 |

01/16/2020 11:17
cfreitas

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 10
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JOURNAL ENTRIES TO BE CREATED

| FUND | YEAR | PER | JNL | EFF DATE | ACCOUNT DESCRIPTION | DEBIT | CREDIT |
|--------------------------------|------|-----|-----|------------|--------------------------------|------------|------------|
| ACCOUNT | | | | | | | |
| 001 GENERAL FUND | 2020 | 1 | 128 | 01/16/2020 | | | |
| 001-130000 | | | | | GENERAL - DUE TO/FROM CLEARING | | 11,167.74 |
| 001-213000 | | | | | GENERAL - ACCOUNTS PAYABLE | 11,167.74 | |
| | | | | | FUND TOTAL | 11,167.74 | 11,167.74 |
| 101 STREET FUND | 2020 | 1 | 128 | 01/16/2020 | | | |
| 101-130000 | | | | | STREETS - DUE TO/FROM CLEARING | | 5,006.58 |
| 101-213000 | | | | | STREETS - ACCOUNTS PAYABLE | 5,006.58 | |
| | | | | | FUND TOTAL | 5,006.58 | 5,006.58 |
| 301 CAPITAL CONSTRUCTION FUND | 2020 | 1 | 128 | 01/16/2020 | | | |
| 301-130000 | | | | | DUE TO/FROM CLEARING | | 84,572.85 |
| 301-213000 | | | | | ACCOUNTS PAYABLE | 84,572.85 | |
| | | | | | FUND TOTAL | 84,572.85 | 84,572.85 |
| 401 WATER OPERATING FUND | 2020 | 1 | 128 | 01/16/2020 | | | |
| 401-130000 | | | | | DUE TO/FROM CLEARING | | 8,190.90 |
| 401-213000 | | | | | ACCOUNTS PAYABLE | 8,190.90 | |
| | | | | | FUND TOTAL | 8,190.90 | 8,190.90 |
| 402 SEWER OPERATING FUND | 2020 | 1 | 128 | 01/16/2020 | | | |
| 402-130000 | | | | | DUE TO/FROM CLEARING | | 8,448.99 |
| 402-213000 | | | | | ACCOUNTS PAYABLE | 8,448.99 | |
| | | | | | FUND TOTAL | 8,448.99 | 8,448.99 |
| 403 STORM & SURFACE WATER FUND | 2020 | 1 | 128 | 01/16/2020 | | | |
| 403-130000 | | | | | DUE TO/FROM CLEARING | | 48.42 |
| 403-213000 | | | | | ACCOUNTS PAYABLE | 48.42 | |
| | | | | | FUND TOTAL | 48.42 | 48.42 |
| 631 CLEARING FUND | 2020 | 1 | 128 | 01/16/2020 | | | |
| 631-130000 | | | | | DUE TO/FROM CLEARING | 117,435.48 | |
| 631-213000 | | | | | ACCOUNTS PAYABLE | 7.00 | |
| 635-111100 | | | | | CASH | | 117,442.48 |
| | | | | | FUND TOTAL | 117,442.48 | 117,442.48 |

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cfreitas

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 11
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

| FUND | DUE TO | DUE FROM |
|--------------------------------|-------------------|-------------------|
| 001 GENERAL FUND | | 11,167.74 |
| 101 STREET FUND | | 5,006.58 |
| 301 CAPITAL CONSTRUCTION FUND | | 84,572.85 |
| 401 WATER OPERATING FUND | | 8,190.90 |
| 402 SEWER OPERATING FUND | | 8,448.99 |
| 403 STORM & SURFACE WATER FUND | | 48.42 |
| 631 CLEARING FUND | 117,435.48 | |
| | <u>117,435.48</u> | <u>117,435.48</u> |
| TOTAL | 117,435.48 | 117,435.48 |

** END OF REPORT - Generated by Carrie L. Freitas **

CASH ACCOUNT: 635 111100 CASH

| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
|------------------------|----------|------|-------------|---------|-----------------|------------------|----|--|--------|
| | | | | | | | | | |
| | | | | | | INVOICE DTL DESC | | | |
| | | | | | | ----- | | | |
| Invoice: 12/06/19-RL-A | | | | 237382 | 12/06/19-RL-A | 12/25/2019 | | USBDEC19 | 18.52 |
| | | | | 18.52 | 11011116 531100 | | | CC/T&C/CCAC MEETING SUPPLIES | |
| | | | | | | | | COUNCIL - SUPPLIES | |
| Invoice: 12/18/19-RL | | | | 237383 | 12/18/19-RL | 12/25/2019 | | USBDEC19 | 167.14 |
| | | | | 167.14 | 31011131 531100 | | | EX/MARKETPLACE/DEC BDAY LUNCH | |
| | | | | | | | | EX-GF-SUPPLIES | |
| Invoice: 12/20/19-JL | | | | 237384 | 12/20/19-JL | 12/25/2019 | | USBDEC19 | 13.70 |
| | | | | 13.70 | 91011215 542500 | | | POL/USPS/CERTIFIED LETTER | |
| | | | | | | | | GG-C/E-PD-POSTAGE | |
| Invoice: 12/04/19-AL | | | | 237385 | 12/04/19-AL | 12/25/2019 | | USBDEC19 | 393.38 |
| | | | | 393.38 | 31011256 531100 | | | EX/QUICKMEDICAL/MED RSV CORPS SUPPLIES | |
| | | | | | | | | EX-GF-EMERG PREP-SUPPLIES | |
| Invoice: 12/06/19-AL | | | | 237386 | 12/06/19-AL | 12/25/2019 | | USBDEC19 | 44.43 |
| | | | | 44.43 | 31011256 531100 | | | EX/WALMART/MED RSV CORPS SUPPLIES | |
| | | | | | | | | EX-GF-EMERG PREP-SUPPLIES | |
| Invoice: 12/09/19-AL | | | | 237387 | 12/09/19-AL | 12/25/2019 | | USBDEC19 | 976.08 |
| | | | | 976.08 | 31011256 531100 | | | EX/MEDVET/MED RSV CORPS SUPPLIES | |
| | | | | | | | | EX-GF-EMERG PREP-SUPPLIES | |
| Invoice: 12/09/19-AL-A | | | | 237388 | 12/09/19-AL-A | 12/25/2019 | | USBDEC19 | 74.88 |
| | | | | 74.88 | 31011256 443410 | | | EX/COSTCO/VOLUNTEER TOWN HALL | |
| | | | | | | | | EX-GF-EMERG PREP-TRAINING | |
| Invoice: 12/09/19-AL-B | | | | 237389 | 12/09/19-AL-B | 12/25/2019 | | USBDEC19 | 15.24 |
| | | | | 15.24 | 31011256 443410 | | | EX/SAFEWAY/VOLUNTEER TOWN HALL | |
| | | | | | | | | EX-GF-EMERG PREP-TRAINING | |
| Invoice: 12/09/19-AL-C | | | | 237390 | 12/09/19-AL-C | 12/25/2019 | | USBDEC19 | 15.48 |
| | | | | 15.48 | 31011256 443410 | | | EX/SAFEWAY/VOLUNTEER TOWN HALL | |
| | | | | | | | | EX-GF-EMERG PREP-TRAINING | |
| Invoice: 12/09/19-AL-D | | | | 237391 | 12/09/19-AL-D | 12/25/2019 | | USBDEC19 | 280.20 |
| | | | | 280.20 | 33011612 531100 | | | HR/AMAZON/EVAC TAGS | |
| | | | | | | | | HR-GF-SAFETY COMM-SUPPLIES | |
| Invoice: 12/11/19-AL | | | | 237392 | 12/11/19-AL | 12/25/2019 | | USBDEC19 | 720.24 |
| | | | | 720.24 | 33011612 531100 | | | HR/AMAZON/LADDERS, N95S | |
| | | | | | | | | HR-GF-SAFETY COMM-SUPPLIES | |
| Invoice: 12/16/19-AL | | | | 237393 | 12/16/19-AL | 12/25/2019 | | USBDEC19 | 136.58 |
| | | | | 136.58 | 31011256 531100 | | | EX/MEDVET/MED RSV CORPS SUPPLIES | |
| | | | | | | | | EX-GF-EMERG PREP-SUPPLIES | |
| Invoice: 12/16/19-AL-A | | | | 237395 | 12/16/19-AL-A | 12/25/2019 | | USBDEC19 | 31.54 |
| | | | | 31.54 | 31011256 531100 | | | EX/MEDVET/MED RSV CORPS SUPPLIES | |
| | | | | | | | | EX-GF-EMERG PREP-SUPPLIES | |

CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
|----------|----------|------|------------------------|---------|-----------------|----------------------------------|----|-----------|--------|
| | | | | | | | | | |
| | | | | | | INVOICE DTL DESC | | | |
| | | | | | | ----- | | | |
| | | | | 237422 | 12/13/19-WS | 12/25/2019 | | USBDEC19 | 9.01 |
| | | | Invoice: 12/13/19-WS | | | | | | |
| | | | | 9.01 | 53011212 443410 | POL/ACADEMY CAFE/LUNCH | | | |
| | | | | | | POLICE - C/E PATROL TRAINING | | | |
| | | | | 237423 | 12/10/19-SW | 12/25/2019 | | USBDEC19 | 40.15 |
| | | | Invoice: 12/10/19-SW | | | | | | |
| | | | | 40.15 | 51011211 543100 | POL/WSDOT/FERRY | | | |
| | | | | | | PD-C/E-ADM-TRAVEL/MEALS/LODGIN | | | |
| | | | | 237424 | 12/11/19-CW | 12/25/2019 | | USBDEC19 | 39.74 |
| | | | Invoice: 12/11/19-CW | | | | | | |
| | | | | 39.74 | 72011321 531100 | ENG/SAFEWAY/MEETING FOOD | | | |
| | | | | | | ENG - C/E ADMIN SUPPLIES | | | |
| | | | | 237425 | 12/12/19-CW | 12/25/2019 | | USBDEC19 | 25.72 |
| | | | Invoice: 12/12/19-CW | | | | | | |
| | | | | 25.72 | 71011321 543100 | PW/SHELL/FUEL | | | |
| | | | | | | PW - C/E TRAVEL EXPENSE | | | |
| | | | | 237426 | 12/12/19-TZ | 12/25/2019 | | USBDEC19 | 6.00 |
| | | | Invoice: 12/12/19-TZ | | | | | | |
| | | | | 6.00 | 53011212 543100 | POL/WSDOT/TOLL | | | |
| | | | | | | PATROL-TRAVEL/MEALS/LODGING | | | |
| | | | | 237427 | 11/26/19-TD | 12/25/2019 | | USBDEC19 | 20.70 |
| | | | Invoice: 11/26/19-TD | | | | | | |
| | | | | 20.70 | 21011125 531100 | CRT/ACE/POWER STRIP | | | |
| | | | | | | COURT - SUPPLIES | | | |
| | | | | 237428 | 12/02/19-TD | 12/25/2019 | | USBDEC19 | 39.76 |
| | | | Invoice: 12/02/19-TD | | | | | | |
| | | | | 39.76 | 21011125 531100 | CRT/CRYSTAL SPRINGS/WATER SVC | | | |
| | | | | | | COURT - SUPPLIES | | | |
| | | | | 237429 | 12/23/19-TD | 12/25/2019 | | USBDEC19 | 39.76 |
| | | | Invoice: 12/23/19-TD | | | | | | |
| | | | | 39.76 | 21011125 531100 | CRT/CRYSTAL SPRINGS/WATER SVC | | | |
| | | | | | | COURT - SUPPLIES | | | |
| | | | | 237430 | 11/25/19-KB | 12/25/2019 | | USBDEC19 | 100.00 |
| | | | Invoice: 11/25/19-KB | | | | | | |
| | | | | 100.00 | 33011161 544000 | HR/APA WA/AD: PLANNER | | | |
| | | | | | | HR-C/E-ADVERTISING | | | |
| | | | | 237431 | 11/25/19-KB-A | 12/25/2019 | | USBDEC19 | 112.50 |
| | | | Invoice: 11/25/19-KB-A | | | | | | |
| | | | | 112.50 | 33011161 544000 | HR/ICMA/AD: PLANNER | | | |
| | | | | | | HR-C/E-ADVERTISING | | | |
| | | | | 237432 | 11/26/19-KB | 12/25/2019 | | USBDEC19 | 45.00 |
| | | | Invoice: 11/26/19-KB | | | | | | |
| | | | | 45.00 | 33011161 544000 | HR/CRAIGSLIST/AD: PLANNER | | | |
| | | | | | | HR-C/E-ADVERTISING | | | |
| | | | | 237433 | 12/06/19-KB | 12/25/2019 | | USBDEC19 | 350.00 |
| | | | Invoice: 12/06/19-KB | | | | | | |
| | | | | 350.00 | 33011161 544000 | HR/AWC/JOB ADS: 10 PACK | | | |
| | | | | | | HR-C/E-ADVERTISING | | | |
| | | | | 237434 | 12/07/19-KB | 12/25/2019 | | USBDEC19 | 90.00 |
| | | | Invoice: 12/07/19-KB | | | | | | |
| | | | | 90.00 | 33011161 544000 | HR/CRAIGSLIST/AD: HYDROGEOLOGIST | | | |
| | | | | | | HR-C/E-ADVERTISING | | | |

CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
|------------------------|----------|------|-------------|---------|----------------------|------------|----|-----------|--------|
| | | | | | | 12/25/2019 | | USBDEC19 | 420.00 |
| Invoice: 12/19/19-KB | | | | 237435 | 12/19/19-KB | | | | |
| | | | | | | | | | |
| | | | | 420.00 | 33011161 544000 | | | | |
| | | | | | | | | | |
| | | | | 237436 | 12/19/19-KB-A | | | USBDEC19 | 75.00 |
| Invoice: 12/19/19-KB-A | | | | | | | | | |
| | | | | 75.00 | 33011161 544000 | | | | |
| | | | | | | | | | |
| | | | | 237437 | 12/20/19-KB | | | USBDEC19 | 90.00 |
| Invoice: 12/20/19-KB | | | | | | | | | |
| | | | | 90.00 | 33011161 544000 | | | | |
| | | | | | | | | | |
| | | | | 237438 | 12/20/19-KB-A | | | USBDEC19 | 90.00 |
| Invoice: 12/20/19-KB-A | | | | | | | | | |
| | | | | 90.00 | 33011161 544000 | | | | |
| | | | | | | | | | |
| | | | | 237439 | 12/09/19-KJ | | | USBDEC19 | 209.28 |
| Invoice: 12/09/19-KJ | | | | | | | | | |
| | | | | 209.28 | 11011116 531100 | | | | |
| | | | | | | | | | |
| | | | | 237440 | 12/11/19-KJ | | | USBDEC19 | 54.50 |
| Invoice: 12/11/19-KJ | | | | | | | | | |
| | | | | 54.50 | 11011116 531100 | | | | |
| | | | | | | | | | |
| | | | | 237441 | 12/11/19-KJ-A | | | USBDEC19 | 31.99 |
| Invoice: 12/11/19-KJ-A | | | | | | | | | |
| | | | | 31.99 | 11011116 531100 | | | | |
| | | | | | | | | | |
| | | | | 237442 | 12/12/19-KJ | | | USBDEC19 | 53.49 |
| Invoice: 12/12/19-KJ | | | | | | | | | |
| | | | | 53.49 | 11011116 549100 | | | | |
| | | | | | | | | | |
| | | | | 237443 | 12/24/19-KJ | | | USBDEC19 | 33.02 |
| Invoice: 12/24/19-KJ | | | | | | | | | |
| | | | | 33.02 | 11011116 531100 | | | | |
| | | | | | | | | | |
| | | | | 237444 | 11/26/19-KS | | | USBDEC19 | 75.65 |
| Invoice: 11/26/19-KS | | | | | | | | | |
| | | | | 75.65 | 41011141 531100 | | | | |
| | | | | | | | | | |
| | | | | 237446 | 11/27/19-KS | | | USBDEC19 | 683.33 |
| Invoice: 11/27/19-KS | | | | | | | | | |
| | | | | 683.33 | 41011141 531100 | | | | |
| | | | | | | | | | |
| | | | | 237447 | 12/09/19-KS | | | USBDEC19 | 116.25 |
| Invoice: 12/09/19-KS | | | | | | | | | |
| | | | | 17.30 | 72431831 543100 | | | | |
| | | | | 10.00 | 32011152 543100 | | | | |
| | | | | 31.50 | 72431832 54310000445 | | | | |
| | | | | 25.95 | 72011324 443410 | | | | |
| | | | | 31.50 | 61011584 443410 | | | | |

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

| | | | | | | | | |
|----------------------|----------|-------------|--------|--|-------------------------------------|--|----------|----------|
| Invoice: 12/14/19-CK | 237461 | 12/14/19-CK | | | 12/25/2019 | | USBDEC19 | 16.34 |
| | 16.34 | 73411345 | 549100 | | PW/ADOBE/PRO SUBX | | | |
| | | | | | DUES/SUBSCRIPTIONS | | | |
| Invoice: 12/19/19-CK | 237462 | 12/19/19-CK | | | 12/25/2019 | | USBDEC19 | 880.00 |
| | 880.00 | 73431835 | 443410 | | PW/ARGUS PACIFIC/HAZWOPER REFRESHX4 | | | |
| | | | | | O&M-SSWM MAINT-TRAVEL EXP | | | |
| Invoice: 12/21/19-CK | 237463 | 12/21/19-CK | | | 12/25/2019 | | USBDEC19 | 89.28 |
| | 89.28 | 73425358 | 531100 | | PW/AMAZON/WWTP RECORDING BOOKS | | | |
| | | | | | O&M-WWTP-SUPPLIES | | | |
| Invoice: 12/13/19-CK | 237464 | 12/13/19-CK | | | 12/25/2019 | | USBDEC19 | 1,333.32 |
| | 1,333.32 | 73011897 | 531100 | | PW/PCE PACIFIC/VALVES FOR PW WELL | | | |
| | | | | | O&M-C/E-PWY FAC-SUPPLIES | | | |

CHECK 352628 TOTAL: 40,882.17

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 40,882.17

| | COUNT | AMOUNT |
|----------------------|-------|-----------|
| TOTAL PRINTED CHECKS | 1 | 40,882.17 |

*** GRAND TOTAL *** 40,882.17

01/21/2020 08:23
cfreitas

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 12
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: cfreitas

| YEAR PER | JNL | SRC ACCOUNT | EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC LINE DESC | T OB | DEBIT | CREDIT |
|--------------------------------|------------|-------------|------------|----------|--------|-------|-------|---|------|-----------|-----------|
| 2020 | 1 | 144 | | | | | | | | | |
| APP | 001-213000 | | 01/21/2020 | USBDEC19 | USBANK | | | GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL | | 37,756.28 | |
| APP | 635-111100 | | 01/21/2020 | USBDEC19 | USBANK | | | CASH AP CASH DISBURSEMENTS JOURNAL | | | 40,882.17 |
| APP | 407-213000 | | 01/21/2020 | USBDEC19 | USBANK | | | ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL | | 1,074.35 | |
| APP | 401-213000 | | 01/21/2020 | USBDEC19 | USBANK | | | ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL | | 36.65 | |
| APP | 403-213000 | | 01/21/2020 | USBDEC19 | USBANK | | | ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL | | 1,611.61 | |
| APP | 101-213000 | | 01/21/2020 | USBDEC19 | USBANK | | | STREETS - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL | | 230.00 | |
| APP | 631-213000 | | 01/21/2020 | USBDEC19 | USBANK | | | ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL | | 84.00 | |
| APP | 402-213000 | | 01/21/2020 | USBDEC19 | USBANK | | | ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL | | 89.28 | |
| | | | | | | | | | | ----- | ----- |
| GENERAL LEDGER TOTAL | | | | | | | | | | 40,882.17 | 40,882.17 |
| APP | 631-130000 | | 01/21/2020 | USBDEC19 | USBANK | | | DUE TO/FROM CLEARING | | 40,798.17 | |
| APP | 001-130000 | | 01/21/2020 | USBDEC19 | USBANK | | | GENERAL - DUE TO/FROM CLEARING | | | 37,756.28 |
| APP | 407-130000 | | 01/21/2020 | USBDEC19 | USBANK | | | DUE TO/FROM CLEARING | | | 1,074.35 |
| APP | 401-130000 | | 01/21/2020 | USBDEC19 | USBANK | | | DUE TO/FROM CLEARING | | | 36.65 |
| APP | 403-130000 | | 01/21/2020 | USBDEC19 | USBANK | | | DUE TO/FROM CLEARING | | | 1,611.61 |
| APP | 101-130000 | | 01/21/2020 | USBDEC19 | USBANK | | | STREETS - DUE TO/FROM CLEARING | | | 230.00 |
| APP | 402-130000 | | 01/21/2020 | USBDEC19 | USBANK | | | DUE TO/FROM CLEARING | | | 89.28 |
| | | | | | | | | | | ----- | ----- |
| SYSTEM GENERATED ENTRIES TOTAL | | | | | | | | | | 40,798.17 | 40,798.17 |
| | | | | | | | | | | ----- | ----- |
| JOURNAL 2020/01/144 TOTAL | | | | | | | | | | 81,680.34 | 81,680.34 |

JOURNAL ENTRIES TO BE CREATED

| FUND | YEAR PER | JNL | EFF DATE | ACCOUNT DESCRIPTION | DEBIT | CREDIT |
|---------------------------------|----------|-----|------------|--------------------------------|-----------|-----------|
| ACCOUNT | | | | | | |
| 001 GENERAL FUND | 2020 1 | 144 | 01/21/2020 | | | |
| 001-130000 | | | | GENERAL - DUE TO/FROM CLEARING | | 37,756.28 |
| 001-213000 | | | | GENERAL - ACCOUNTS PAYABLE | 37,756.28 | |
| | | | | FUND TOTAL | 37,756.28 | 37,756.28 |
| 101 STREET FUND | 2020 1 | 144 | 01/21/2020 | | | |
| 101-130000 | | | | STREETS - DUE TO/FROM CLEARING | | 230.00 |
| 101-213000 | | | | STREETS - ACCOUNTS PAYABLE | 230.00 | |
| | | | | FUND TOTAL | 230.00 | 230.00 |
| 401 WATER OPERATING FUND | 2020 1 | 144 | 01/21/2020 | | | |
| 401-130000 | | | | DUE TO/FROM CLEARING | | 36.65 |
| 401-213000 | | | | ACCOUNTS PAYABLE | 36.65 | |
| | | | | FUND TOTAL | 36.65 | 36.65 |
| 402 SEWER OPERATING FUND | 2020 1 | 144 | 01/21/2020 | | | |
| 402-130000 | | | | DUE TO/FROM CLEARING | | 89.28 |
| 402-213000 | | | | ACCOUNTS PAYABLE | 89.28 | |
| | | | | FUND TOTAL | 89.28 | 89.28 |
| 403 STORM & SURFACE WATER FUND | 2020 1 | 144 | 01/21/2020 | | | |
| 403-130000 | | | | DUE TO/FROM CLEARING | | 1,611.61 |
| 403-213000 | | | | ACCOUNTS PAYABLE | 1,611.61 | |
| | | | | FUND TOTAL | 1,611.61 | 1,611.61 |
| 407 BUILDING & DEVELOPMENT FUND | 2020 1 | 144 | 01/21/2020 | | | |
| 407-130000 | | | | DUE TO/FROM CLEARING | | 1,074.35 |
| 407-213000 | | | | ACCOUNTS PAYABLE | 1,074.35 | |
| | | | | FUND TOTAL | 1,074.35 | 1,074.35 |
| 631 CLEARING FUND | 2020 1 | 144 | 01/21/2020 | | | |
| 631-130000 | | | | DUE TO/FROM CLEARING | 40,798.17 | |
| 631-213000 | | | | ACCOUNTS PAYABLE | 84.00 | |
| 635-111100 | | | | CASH | | 40,882.17 |
| | | | | FUND TOTAL | 40,882.17 | 40,882.17 |

01/21/2020 08:23
cfreitas

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 14
apcshdsb

JOURNAL ENTRIES TO BE CREATED

| FUND | DUE TO | DUE FROM |
|---------------------------------|-----------|-----------|
| ----- | | |
| 001 GENERAL FUND | | 37,756.28 |
| 101 STREET FUND | | 230.00 |
| 401 WATER OPERATING FUND | | 36.65 |
| 402 SEWER OPERATING FUND | | 89.28 |
| 403 STORM & SURFACE WATER FUND | | 1,611.61 |
| 407 BUILDING & DEVELOPMENT FUND | | 1,074.35 |
| 631 CLEARING FUND | 40,798.17 | |
| | ----- | ----- |
| TOTAL | 40,798.17 | 40,798.17 |

** END OF REPORT - Generated by Carrie L. Freitas **

REG
 (CF) 1/23/20

01/23/2020 08:50 | CITY OF BAINBRIDGE ISLAND
 cfreitas | A/P CASH DISBURSEMENTS JOURNAL

| P 1
 | apcshdsb

| CASH ACCOUNT: 635 | 111100 | CASH | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
|-------------------|------------------|---------------------|---------|----------------------------|-------------------------------------|----|-----------|--------|
| CHECK NO | CHK DATE | TYPE VENDOR NAME | | | | | | |
| INVOICE DTL DESC | | | | | | | | |
| 352629 | 01/29/2020 | PRTD 5 ACE HARDWARE | 237465 | 45618/1 | 12/31/2019 | | 01/26/20 | 6.53 |
| | Invoice: 45618/1 | | | 6.53 73011897 531100 | PW/COUPLING | | | |
| | | | | | O&M-C/E-PWY FAC-SUPPLIES | | | |
| | Invoice: 45552/1 | | 237466 | 45552/1 | 12/20/2019 | | 01/26/20 | 1.70 |
| | | | | 1.70 73111262 531100 | PW/FASTENERS | | | |
| | | | | | O&M-RDS-TRAILS-SUPPLIES | | | |
| | Invoice: 45724/1 | | 237616 | 45724/1 | 01/14/2020 | | 01/26/20 | 3.01 |
| | | | | 3.01 73425358 531100 | PW/FASTENERS | | | |
| | | | | | O&M-WWTP-SUPPLIES | | | |
| | Invoice: 45715/1 | | 237617 | 45715/1 | 01/13/2020 | | 01/26/20 | 50.11 |
| | | | | 50.11 73411252 53110001055 | PW/STORM RESPONSE SUPPLIES | | | |
| | | | | | 2020 STORM RESP-WTR-SUPPLIES | | | |
| | Invoice: 45702/1 | | 237618 | 45702/1 | 01/10/2020 | | 01/26/20 | 21.78 |
| | | | | 21.78 73011755 531100 | PW/CAULK | | | |
| | | | | | O&M-COMMONS SUPPLIES | | | |
| | Invoice: 45692/1 | | 237619 | 45692/1 | 01/10/2020 | | 01/26/20 | 3.44 |
| | | | | 3.44 73411345 531100 | PW/O-RINGS | | | |
| | | | | | OFFICE SUPPLIES | | | |
| | Invoice: 45686/1 | | 237620 | 45686/1 | 01/09/2020 | | 01/26/20 | 4.55 |
| | | | | 4.55 73111256 53110001054 | PW/SEAL TAPE, ADAPTER | | | |
| | | | | | 2020 STORM PREP-STRT-SUPPLIES | | | |
| | Invoice: 45677/1 | | 237621 | 45677/1 | 01/09/2020 | | 01/26/20 | 160.32 |
| | | | | 160.32 73011897 531100 | PW/MX SUPPLIES | | | |
| | | | | | O&M-C/E-PWY FAC-SUPPLIES | | | |
| | Invoice: 45658/1 | | 237622 | 45658/1 | 01/06/2020 | | 01/26/20 | 10.40 |
| | | | | 10.40 73011768 531100 | PW/FASTENERS | | | |
| | | | | | O&M-C/E-PARKS-SUPPLIES | | | |
| | Invoice: 45652/1 | | 237623 | 45652/1 | 01/06/2020 | | 01/26/20 | 72.69 |
| | | | | 72.69 73011897 531100 | PW/PIPE STRAP, WTR HEATER RESTRAINT | | | |
| | | | | | O&M-C/E-PWY FAC-SUPPLIES | | | |
| | Invoice: 45645/1 | | 237624 | 45645/1 | 01/03/2020 | | 01/26/20 | 18.52 |
| | | | | 18.52 73011768 531100 | PW/PADLOCK | | | |
| | | | | | O&M-C/E-PARKS-SUPPLIES | | | |
| | Invoice: 45628/1 | | 237625 | 45628/1 | 01/02/2020 | | 01/26/20 | 29.21 |
| | | | | 29.21 73011897 531100 | PW/WELL MX SUPPLIES | | | |
| | | | | | O&M-C/E-PWY FAC-SUPPLIES | | | |
| | Invoice: 45630/1 | | 237626 | 45630/1 | 01/02/2020 | | 01/26/20 | 13.93 |
| | | | | 13.93 73011897 531100 | PW/WHEEL CUTOFF ADAPTER | | | |
| | | | | | O&M-C/E-PWY FAC-SUPPLIES | | | |

| CASH ACCOUNT: 635 | 111100 | CASH | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
|----------------------|------------|------|---------------------------|---------|----------------------|------------------------------------|---------------|----------|
| CHECK NO | CHK DATE | TYPE | VENDOR NAME | | | | | |
| ----- | | | | | | | | |
| | | | | 237627 | 45626/1 | 01/02/2020 | 01/26/20 | 23.96 |
| Invoice: 45626/1 | | | | | | PW/GLOVES, BATTERIES | | |
| | | | | 23.96 | 73421355 531100 | WIN COLL-SUPPLIES | | |
| | | | | | | CHECK | 352629 TOTAL: | 420.15 |
| 352630 | 01/29/2020 | PRTD | 9261 AGM ADVERTISING AND | 237682 | 23 | 01/14/2020 | 01/26/20 | 250.00 |
| Invoice: 23 | | | | | | EX/STTF GRAPHICS | | |
| | | | | 250.00 | 31111444 54245001018 | SUSTAINABLE TRANS-OUTREACH | | |
| | | | | | | CHECK | 352630 TOTAL: | 250.00 |
| 352631 | 01/29/2020 | PRTD | 7726 AIR MANAGEMENT SOLUT | 237467 | 0001130748 | 12/30/2019 | 01/26/20 | 256.16 |
| Invoice: 0001130748 | | | | | | PW/PW TRAILER HEAT REPAIR | | |
| | | | | 256.16 | 73011897 548100 | O&M-C/E-PWYD FAC-REPAIRS | | |
| | | | | 237468 | 0001130747 | 12/30/2019 | 01/26/20 | 811.76 |
| Invoice: 0001130747 | | | | | | PW/ADMIN TRAILER HEAT PUMP REPR | | |
| | | | | 811.76 | 73011897 548100 | O&M-C/E-PWYD FAC-REPAIRS | | |
| | | | | | | CHECK | 352631 TOTAL: | 1,067.92 |
| 352632 | 01/29/2020 | PRTD | 863 INTERSTATE BATTERIES | 237629 | 22060713 | 01/09/2020 | 01/26/20 | 261.49 |
| Invoice: 22060713 | | | | | | PW/#4 BATTERIES | | |
| | | | | 261.49 | 73637941 531100 | VACTOR R&M-SUPPLIES | | |
| | | | | | | CHECK | 352632 TOTAL: | 261.49 |
| 352633 | 01/29/2020 | PRTD | 4739 AMERICAN LEGION - CO | 237469 | 200101 | 01/03/2020 | 01/26/20 | 90.00 |
| Invoice: 200101 | | | | | | EX/AM ANTENNA RENT | | |
| | | | | 90.00 | 31011256 54500000830 | EMERG AM RADIO STATION-RENTS | | |
| | | | | | | CHECK | 352633 TOTAL: | 90.00 |
| 352634 | 01/29/2020 | PRTD | 7166 AMERICAN MESSAGING | 237630 | W4104492UA | 01/01/2020 | 01/26/20 | 93.67 |
| Invoice: W4104492UA | | | | | | PW/MESSAGING SVC | | |
| | | | | 93.67 | 73637891 542100 | O&M - ALLOC FACIL TELEPHONE | | |
| | | | | | | CHECK | 352634 TOTAL: | 93.67 |
| 352635 | 01/29/2020 | PRTD | 43 ANS OF WASHINGTON | 237723 | 184149-2020 | 01/22/2020 | 01/26/20 | 114.31 |
| Invoice: 184149-2020 | | | | | | FIN/NOTARY LIC FEE, BOND, SUPPLIES | | |
| | | | | 50.00 | 41029476 546000 | FIN - INS RISK XFER INSURANCE | | |
| | | | | 64.31 | 41011141 531100 | FIN - C/E ADMIN SUPPLIES | | |

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
|----------|------------|---------------------|---------------------------|----------|----------------------|--------------------------------|----------|-----------|------------------------------|
| | | | | | | | | | CHECK 352635 TOTAL: 114.31 |
| 352636 | 01/29/2020 | PRTD | 4710 ASSOCIATED PETROLEU | 237470 | 0151704-IN | 12/26/2019 | | 01/26/20 | 719.95 |
| | | Invoice: 0151704-IN | | 719.95 | 73638893 532000 | PW/262 GAL DIESEL | | | |
| | | | | 237471 | 0151705-IN | 12/26/2019 | | 01/26/20 | 1,190.72 |
| | | Invoice: 0151705-IN | | 1,190.72 | 73638932 532000 | O&M-FUEL USE-ALLOCATION | | | |
| | | | | | | | | | |
| | | | | | | | | | CHECK 352636 TOTAL: 1,910.67 |
| 352637 | 01/29/2020 | PRTD | 7821 AUS WEST LOCKBOX | 237631 | 1991580578 | 01/09/2020 | | 01/26/20 | 50.15 |
| | | Invoice: 1991580578 | | 50.15 | 73638893 589310 | PW/LAUNDRY SVC | | | |
| | | | | 237632 | 1991570810 | 01/02/2020 | | 01/26/20 | 50.15 |
| | | Invoice: 1991570810 | | 50.15 | 73638893 589310 | LAUNDRY SERVICES | | | |
| | | | | | | | | | |
| | | | | | | | | | CHECK 352637 TOTAL: 100.30 |
| 352638 | 01/29/2020 | PRTD | 2138 ASPECT CONSULTING LL | 237472 | 34950 | 11/11/2019 | 21700132 | 01/26/20 | 1,505.00 |
| | | Invoice: 34950 | | 1,505.00 | 73411345 54110000868 | EVALUATE WATER RIGHTS | | | |
| | | | | 237528 | 35688 | 01/16/2020 | | 01/26/20 | 439.00 |
| | | Invoice: 35688 | | 439.00 | 72637319 54110000809 | WATER QUALITY, MONITORING, CAL | | | |
| | | | | | | | | | |
| | | | | | | | | | CHECK 352638 TOTAL: 1,944.00 |
| 352639 | 01/29/2020 | PRTD | 1235 AT&T ONENET SERVICE | 237633 | 1271247031 | 01/01/2020 | | 01/26/20 | .64 |
| | | Invoice: 1271247031 | | .64 | 91011189 542100 | PCD/FAX LONG DIST JAN 20 | | | |
| | | | | 237634 | 1271239072 | 01/01/2020 | | 01/26/20 | 18.42 |
| | | Invoice: 1271239072 | | 18.42 | 91011189 542100 | GG-C/E-CITY HALL-PHONE | | | |
| | | | | | | | | | |
| | | | | | | | | | CHECK 352639 TOTAL: 19.06 |
| 352640 | 01/29/2020 | PRTD | 4365 AUTOMATIC FUNDS TRAN | 237473 | 113354 | 12/31/2019 | | 01/26/20 | 776.08 |
| | | Invoice: 113354 | | 162.22 | 43411341 541100 | UB/STATEMENT PREP & MAIL | | | |
| | | | | 162.23 | 43421351 541100 | FIN - WATER ADMIN PROF SERVICE | | | |
| | | | | 225.81 | 91411891 542500 | FIN - SEWER ADMIN PROF SERVICE | | | |
| | | | | | | GG-WTR-FAC-POSTAGE | | | |

| CASH ACCOUNT: 635 | 111100 | CASH | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
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| CHECK NO | CHK DATE | TYPE | VENDOR NAME | | | | | |
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| | | | | 225.82 91421891 542500 | GG-SWR-FAC-POSTAGE | | | |
| | | | | 237635 113396 | 01/03/2020 | | 01/26/20 | 12.86 |
| Invoice: 113396 | | | | | FIN/FINAL BILL PRINT & MAIL | | | |
| | | | | 2.85 43411341 541100 | FIN - WATER ADMIN PROF SERVICE | | | |
| | | | | 2.86 43421351 541100 | FIN - SEWER ADMIN PROF SERVICE | | | |
| | | | | 3.57 91411891 542500 | GG-WTR-FAC-POSTAGE | | | |
| | | | | 3.58 91421891 542500 | GG-SWR-FAC-POSTAGE | | | |
| | | | | | CHECK | 352640 | TOTAL: | 788.94 |
| 352641 | 01/29/2020 | PRTD | 762 ASSOCIATION OF WASHI | 237636 78814 | 11/23/2019 | | 01/26/20 | 9,799.33 |
| Invoice: 78814 | | | | | 2020 RETRO RATING PROGRAM | | | |
| | | | | 5,368.64 91011176 520000 | GG-C/E-WORKERS COMP SVC-ADMIN | | | |
| | | | | 978.19 91111176 520000 | GG-STRT-WORKERS COMP SVC-ADMIN | | | |
| | | | | 446.49 91411176 520000 | GG-WTR-WORKERS COMP SVC-ADMIN | | | |
| | | | | 764.20 91421176 520000 | GG-SWR-WORKERS COMP SVC-ADMIN | | | |
| | | | | 605.92 91431176 520000 | GG-SSWM-WORKERS COMP SVC-ADMIN | | | |
| | | | | 1,002.54 91470176 520000 | GG-DEV-WORKERS COMP SVC-ADMIN | | | |
| | | | | 633.35 91471176 520000 | GG-BLDG-WORKERS COMP SVC-ADMIN | | | |
| | | | | | CHECK | 352641 | TOTAL: | 9,799.33 |
| 352642 | 01/29/2020 | PRTD | 55 SOUND PUBLISHING, IN | 237474 7965072-2456547 | 12/31/2019 | | 01/26/20 | 140.00 |
| Invoice: 7965072-2456547 | | | | | CC/SALARY COMMISSION | | | |
| | | | | 140.00 11011113 544000 | COUNCIL - LEGAL NOTICES | | | |
| | | | | 237475 7965072-2456572 | 12/31/2019 | | 01/26/20 | 140.00 |
| Invoice: 7965072-2456572 | | | | | CC/DESIGN REVIEW BOARD | | | |
| | | | | 140.00 11011113 544000 | COUNCIL - LEGAL NOTICES | | | |
| | | | | | CHECK | 352642 | TOTAL: | 280.00 |
| 352643 | 01/29/2020 | PRTD | 55 SOUND PUBLISHING, IN | 237637 BIR886619 | 01/10/2020 | | 01/26/20 | 258.54 |
| Invoice: BIR886619 | | | | | PCD/NOA: SPRA13880B-1 | | | |
| | | | | 258.54 63470586 544000 | CUR-DEV-ZONING-ADV | | | |
| | | | | 237638 BIR885979 | 01/03/2020 | | 01/26/20 | 99.17 |
| Invoice: BIR885979 | | | | | PCD/PHN: PLN51245 LDR | | | |
| | | | | 99.17 63470586 544000 | CUR-DEV-ZONING-ADV | | | |
| | | | | | CHECK | 352643 | TOTAL: | 357.71 |
| 352644 | 01/29/2020 | PRTD | 55 SOUND PUBLISHING, IN | 237476 7965292-2461512 | 12/31/2019 | | 01/26/20 | 87.70 |
| Invoice: 7965292-2461512 | | | | | HR/AD: SR PLANNER | | | |
| | | | | 87.70 33011161 544000 | HR-C/E-ADVERTISING | | | |
| | | | | 237477 7965292-2462115 | 12/31/2019 | | 01/26/20 | 44.29 |

| CASH ACCOUNT: 635 | 111100 | CASH | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
|--------------------------|------------|------|-------------|----------------------|----------------------------------|-------------------|-----------|-----------|
| CHECK NO | CHK DATE | TYPE | VENDOR NAME | | | | | |
| ----- | | | | | | | | |
| Invoice: 7965292-2462115 | | | | | | | | |
| | | | 44.29 | 33011161 544000 | HR/AD: ENGINEER | | | |
| | | | | | HR-C/E-ADVERTISING | | | |
| | | | | | CHECK | 352644 | TOTAL: | 131.99 |
| 352645 | 01/29/2020 | PRTD | 55 | SOUND PUBLISHING, IN | 237560 | 7965095 | | |
| | | | | | | | | |
| Invoice: 7965095 | | | | | | | | |
| | | | 13.50 | 51011191 544000 | 12/31/2019 | 01/26/20 | | 13.50 |
| | | | | | POL/CLASSIFIEDS: PROPERTY | | | |
| | | | | | PD-C/E-PROP RM-ADVERTISING | | | |
| | | | | | CHECK | 352645 | TOTAL: | 13.50 |
| 352646 | 01/29/2020 | PRTD | 7179 | BAINBRIDGE YOUTH SER | 237596 | Q4 2019 | | |
| | | | | | | | | |
| Invoice: Q4 2019 | | | | | | | | |
| | | | 12,811.00 | 31017526 54110000297 | 12/31/2019 | 01/26/20 | | 12,811.00 |
| | | | | | Q4 2019 COMMUNITY SERVICES FUN | | | |
| | | | | | EX-BYS-YOUTH COUNS & JOB OPP | | | |
| | | | | | CHECK | 352646 | TOTAL: | 12,811.00 |
| 352647 | 01/29/2020 | PRTD | 9383 | BALLEW'S WELDING AND | 237640 | 60459 | | |
| | | | | | | | | |
| Invoice: 60459 | | | | | | | | |
| | | | 385.70 | 73111266 53110000857 | 01/09/2020 | 20200001 01/26/20 | | 385.70 |
| | | | | | INSTALL DE-ICER HOPPER | | | |
| | | | | | SMALL SANDER ATTACHMENT-EQ ACQ | | | |
| | | | | | CHECK | 352647 | TOTAL: | 385.70 |
| 352648 | 01/29/2020 | PRTD | 57 | BAY HAY & FEED | 237643 | 1494989 | | |
| | | | | | | | | |
| Invoice: 1494989 | | | | | | | | |
| | | | 14.12 | 73111423 531100 | 01/03/2020 | 01/26/20 | | 14.12 |
| | | | | | PW/HAY BALE | | | |
| | | | | | OFFICE SUPPLIES | | | |
| | | | | | CHECK | 352648 | TOTAL: | 14.12 |
| 352649 | 01/29/2020 | PRTD | 45 | BAINBRIDGE ISLAND CH | 237597 | Q4-209 | | |
| | | | | | | | | |
| Invoice: Q4-209 | | | | | | | | |
| | | | 9,242.79 | 91140573 541100 | 01/17/2020 | 01/26/20 | | 9,242.79 |
| | | | | | Q4 2019 LTAC - MARKETING, SPECIA | | | |
| | | | | | GG-TOUR-PROF SERVICES | | | |
| | | | | | CHECK | 352649 | TOTAL: | 9,242.79 |
| 352650 | 01/29/2020 | PRTD | 9387 | BAINBRIDGE ISLAND PL | 237644 | 17255 | | |
| | | | | | | | | |
| Invoice: 17255 | | | | | | | | |
| | | | 167.86 | 73011319 54810000827 | 01/17/2020 | 01/26/20 | | 167.86 |
| | | | | | PW/SVC CALL @MORALES FARMHOUSE | | | |
| | | | | | FARM MAINT PROJECTS TBD | | | |
| | | | | | CHECK | 352650 | TOTAL: | 167.86 |
| 352651 | 01/29/2020 | PRTD | 2476 | BISCC | 237478 | Q4-2019 | | |
| | | | | | | | | |
| Invoice: Q4-2019 | | | | | | | | |
| | | | 11,250.00 | 31017690 54110000297 | 01/09/2020 | 01/26/20 | | 11,250.00 |
| | | | | | Q4 2019 COMMUNITY SERVICES FUN | | | |
| | | | | | SEN CENTER-OPER SUPPORT | | | |

| CASH ACCOUNT: 635 | 111100 | CASH | | | | | | | |
|-------------------|------------|------|---------------------------|-----------|----------|--|--------------------------------|---------------------|-----------|
| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
| INVOICE DTL DESC | | | | | | | | | |
| | | | | | | | | CHECK 352651 TOTAL: | 11,250.00 |
| 352652 | 01/29/2020 | PRTD | 64 BAINBRIDGE ISLAND AR | 237598 | 1968 | 12/03/2019 | | 01/26/20 | 2,500.00 |
| Invoice: 1968 | | | | | | Q4 2019 CULTURAL FUNDING - OPERATING S | | | |
| | | | | 2,500.00 | 31011732 | 54110000297 | EX-GF-CULTURAL ARTS & SCIENCES | | |
| | | | | | | | | CHECK 352652 TOTAL: | 2,500.00 |
| 352653 | 01/29/2020 | PRTD | 567 BAINBRIDGE ISLAND DO | 237599 | 1623 | 01/16/2020 | | 01/26/20 | 1,750.49 |
| Invoice: 1623 | | | | | | Q4 2019 LTAC - MULTI MEDIA DESTIN | | | |
| | | | | 1,750.49 | 91140573 | 541100 | GG-TOUR-PROF SERVICES | | |
| | | | | 237645 | 1620 | 01/14/2020 | | 01/26/20 | 35,000.00 |
| Invoice: 1620 | | | | | | EX/MAIN ST TAX CREDIT CONTRIB. | | | |
| | | | | 35,000.00 | 31411573 | 54110000297 | STATE MAIN STREET TAX CR PRGM | | |
| | | | | | | | | CHECK 352653 TOTAL: | 36,750.49 |
| 352654 | 01/29/2020 | PRTD | 8396 BIG BELLY SOLAR, INC | 237588 | 30147 | 12/11/2019 | | 01/26/20 | 552.25 |
| Invoice: 30147 | | | | | | PW/BIG BELLY MX, UPGRADES | | | |
| | | | | 552.25 | 73011189 | 531100 | O&M - C/E FACIL OFC SUPPLIES | | |
| | | | | | | | | CHECK 352654 TOTAL: | 552.25 |
| 352655 | 01/29/2020 | PRTD | 9262 BOULDER PARK INC | 237600 | 3213 | 12/31/2019 | | 01/26/20 | 8,205.04 |
| Invoice: 3213 | | | | | | BOIDOLIDS MANAGEMENT/DISPOSAL | | | |
| | | | | 8,205.04 | 73425358 | 54790100551 | BIOSOLIDS WASTE DISPOSAL | | |
| | | | | | | | | CHECK 352655 TOTAL: | 8,205.04 |
| 352656 | 01/29/2020 | PRTD | 5016 BAINBRIDGE ISLAND BO | 237602 | Q42019 | 01/13/2020 | | 01/26/20 | 7,136.26 |
| Invoice: Q42019 | | | | | | Q4 2019 COMMUNITY SERVICES FUN | | | |
| | | | | 7,136.26 | 31017540 | 54110000297 | EX-BI CHILD CARE/B&G CLUB | | |
| | | | | | | | | CHECK 352656 TOTAL: | 7,136.26 |
| 352657 | 01/29/2020 | PRTD | 9374 BRENT, WILLIAM & JOC | 237229 | 83344 | 01/10/2020 | | 01/26/20 | 20.95 |
| Invoice: 83344 | | | | | | UB 12524 8174 IRVING LANE NE | | | |
| | | | | 20.95 | 411 | 122100 | WATER ACCOUNTS RECEIVABLE | | |
| | | | | | | | | CHECK 352657 TOTAL: | 20.95 |
| 352658 | 01/29/2020 | PRTD | 78 BROWNE WHEELER ENGIN | 237479 | 9710 | 12/16/2019 | | 01/26/20 | 641.25 |
| Invoice: 9710 | | | | | | O&M PUMP HOUSE REPAIR ENG REPO | | | |
| | | | | 641.25 | 73011897 | 54110001043 | PWY-PUMP HOUSE & WELL-PROF SVC | | |

| CASH ACCOUNT: 635 | | | 111100 | CASH | | | | | | |
|-------------------|---------------------|------|---------------------------|----------|-----------------|--------------------------------|----|---------------|----------|--|
| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET | |
| ----- | | | | | | | | | | |
| 352664 | 01/29/2020 | PRTD | 8491 CHUCKALS, INC. | 237649 | 1008452-0 | 01/06/2020 | | 01/26/20 | 311.78 | |
| | Invoice: 1008452-0 | | | | | | | | | |
| | | | | 311.78 | 21011125 531100 | | | | | |
| | | | | | | CRT/OFFICE SUPPLIES | | | | |
| | | | | | | COURT - SUPPLIES | | | | |
| | | | | | | CHECK | | 352664 TOTAL: | 311.78 | |
| 352665 | 01/29/2020 | PRTD | 103 CITY OF BAINBRIDGE I | 237483 | 22000003 | 01/09/2020 | | 01/26/20 | 83.44 | |
| | Invoice: 22000003 | | | | | | | | | |
| | | | | 46.41 | 73421355 547500 | PW/DEC 19 WELL WATER | | | | |
| | | | | 37.03 | 73431835 547500 | O&M-SWR-CITY WATER/SEWER BILL | | | | |
| | | | | | | O&M-SSWM MAINT-CITY WTR/SWR | | | | |
| | | | | | | CHECK | | 352665 TOTAL: | 83.44 | |
| 352666 | 01/29/2020 | PRTD | 104 CITY OF BREMERTON | 237561 | BPD0002537 | 12/31/2019 | | 01/26/20 | 400.00 | |
| | Invoice: BPD0002537 | | | | | | | | | |
| | | | | 400.00 | 53011212 545000 | POL/RANGE RENTAL | | | | |
| | | | | | | POLICE - C/E PATROL RENTS | | | | |
| | | | | | | CHECK | | 352666 TOTAL: | 400.00 | |
| 352667 | 01/29/2020 | PRTD | 112 CODE PUBLISHING COMP | 237725 | 65784 | 01/07/2020 | | 01/26/20 | 2,486.63 | |
| | Invoice: 65784 | | | | | | | | | |
| | | | | 2,486.63 | 36011143 541100 | EXCC/WEB UPDATE | | | | |
| | | | | | | CLERK-C/E-PROF SVCS | | | | |
| | | | | | | CHECK | | 352667 TOTAL: | 2,486.63 | |
| 352668 | 01/29/2020 | PRTD | 9357 CONVIS, GARY | 237231 | 83346 | 01/10/2020 | | 01/26/20 | 127.62 | |
| | Invoice: 83346 | | | | | | | | | |
| | | | | 127.62 | 421 122100 | UB 13057 4884 DOTSON LOOP | | | | |
| | | | | | | SEWER ACCOUNTS RECEIVABLE | | | | |
| | | | | | | CHECK | | 352668 TOTAL: | 127.62 | |
| 352669 | 01/29/2020 | PRTD | 142 COPIERS NORTHWEST IN | 237652 | INV2079396 | 01/03/2020 | | 01/26/20 | 389.54 | |
| | Invoice: INV2079396 | | | | | | | | | |
| | | | | 194.77 | 61011581 545000 | PCD,ENG/OCE PLOTTER PAPER | | | | |
| | | | | 194.77 | 72011321 545000 | PCD - C/E ADMIN RENTS & LEASES | | | | |
| | | | | | | ENG - C/E ADMIN RENTS & LEASES | | | | |
| | | | | | | CHECK | | 352669 TOTAL: | 389.54 | |
| 352670 | 01/29/2020 | PRTD | 4950 CORRECT EQUIPMENT IN | 237484 | 40705-A | 12/04/2019 | | 01/26/20 | 25.12 | |
| | Invoice: 40705-A | | | | | | | | | |
| | | | | 25.12 | 73426355 531100 | PW/SIS SUPPLIES | | | | |
| | | | | | | O&M-SIS-SUPPLIES | | | | |
| | | | | | | CHECK | | 352670 TOTAL: | 25.12 | |

CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

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| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
|----------|-----------------------|------|---------------------------|----------|----------------------|---------------------------------------|-------|--------------------------------|----------|
| 352674 | 01/29/2020 | PRTD | 7510 EXPERIAN | 237562 | CD2009001879 | 12/27/2019 | | 01/26/20 | 92.65 |
| | Invoice: CD2009001879 | | | 92.65 | 52011212 549100 | POL/INFORMATION SERVICES | | | |
| | | | | | | | | PD-C/E-INV-DUES/SUBSCR/MEMBRSH | |
| | | | | | | | CHECK | 352674 TOTAL: | 92.65 |
| 352675 | 01/29/2020 | PRTD | 212 FABRICARE 02 - PLANT | 237491 | 01/01/20 | 01/01/2020 | | 01/26/20 | 200.47 |
| | Invoice: 01/01/20 | | | 104.23 | 51011211 520000 | POL/LAUNDRY SVC DEC | | | |
| | | | | 58.76 | 52011212 520000 | PD-C/E ADMIN-BENEFITS | | | |
| | | | | 37.48 | 53011212 520000 | POLICE - C/E INVEST BENEFITS | | | |
| | | | | | | | | POLICE - C/E PATROL BENEFITS | |
| | | | | 237492 | 12/01/19 | 12/01/2019 | | 01/26/20 | -13.66 |
| | Invoice: 12/01/19 | | | -10.09 | 51011211 520000 | POL/LAUNDRY SVC: NOV | | | |
| | | | | 74.39 | 52011212 520000 | PD-C/E ADMIN-BENEFITS | | | |
| | | | | -60.84 | 53011212 520000 | POLICE - C/E INVEST BENEFITS | | | |
| | | | | -17.12 | 55011757 520000 | POLICE - C/E PATROL BENEFITS | | | |
| | | | | | | | | PD-HARBORMASTER-BENEFITS | |
| | | | | | | | CHECK | 352675 TOTAL: | 186.81 |
| 352676 | 01/29/2020 | PRTD | 1953 FERGUSON ENTERPRISES | 237493 | 7851420 | 12/30/2019 | | 01/26/20 | 149.61 |
| | Invoice: 7851420 | | | 149.61 | 73011897 531100 | PW/WELL SITE MAINT SUPPLIES | | | |
| | | | | | | | | O&M-C/E-PWY FAC-SUPPLIES | |
| | | | | 237655 | 7851577 | 01/01/2020 | | 01/26/20 | 71.72 |
| | Invoice: 7851577 | | | 71.72 | 73011897 531100 | PW/WELL SITE MX SUPPLIES | | | |
| | | | | | | | | O&M-C/E-PWY FAC-SUPPLIES | |
| | | | | | | | CHECK | 352676 TOTAL: | 221.33 |
| 352677 | 01/29/2020 | PRTD | 1953 FERGUSON ENTERPRISES | 237654 | 0841528 | 01/03/2020 | | 01/26/20 | 2,527.55 |
| | Invoice: 0841528 | | | 1,263.78 | 81411341 548500 | IT/UB METER RDG HARDWARE, SOFTWARE MX | | | |
| | | | | 1,263.77 | 81421351 548500 | IT-WTR-COMP MAINT SUPPORT | | | |
| | | | | | | | | IT-SEWER-COMP MAINT SUPPORT | |
| | | | | | | | CHECK | 352677 TOTAL: | 2,527.55 |
| 352678 | 01/29/2020 | PRTD | 6940 FREMONT ANALYTICAL | 237494 | 1912300 | 12/26/2019 | | 01/26/20 | 501.00 |
| | Invoice: 1912300 | | | 501.00 | 73011370 54110000261 | PW/VINCENT RD LANDFILL TESTING | | | |
| | | | | | | | | VINCENT RD DUMP-PROF SVCS | |
| | | | | 237495 | 1912276 | 12/24/2019 | | 01/26/20 | 1,250.00 |
| | Invoice: 1912276 | | | 1,250.00 | 73011370 54110000261 | PW/VINCENT LANDFILL TESTING | | | |
| | | | | | | | | VINCENT RD DUMP-PROF SVCS | |

| CASH ACCOUNT: 635 | | | 111100 | CASH | | | | | |
|-------------------|------------|------|---------------------------|----------|----------------------|---|----------|-----------|------------------------------|
| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
| INVOICE DTL DESC | | | | | | | | | |
| | | | | | | | | | CHECK 352678 TOTAL: 1,751.00 |
| 352679 | 01/29/2020 | PRTD | 231 GALLS, LLC | 237498 | 014647455 | 12/31/2019 | | 01/26/20 | 32.70 |
| | | | Invoice: 014647455 | | | POL/COMMENDATION BARS X2 | | | |
| | | | | 32.70 | 51011211 531100 | PD-C/E-ADM-SUPPLIES | | | |
| | | | Invoice: 014635459 | 237499 | 014635459 | 12/30/2019 | | 01/26/20 | 400.58 |
| | | | Invoice: 014635459 | | | POL/COMMENDATION BARS X10 | | | |
| | | | | 400.58 | 51011211 531100 | PD-C/E-ADM-SUPPLIES | | | |
| | | | Invoice: 014636265 | 237500 | 014636265 | 12/30/2019 | | 01/26/20 | 343.35 |
| | | | Invoice: 014636265 | | | POL/COMMENDATION BARS X21 | | | |
| | | | | 343.35 | 51011211 531100 | PD-C/E-ADM-SUPPLIES | | | |
| | | | | | | | | | CHECK 352679 TOTAL: 776.63 |
| 352680 | 01/29/2020 | PRTD | 7851 GEOTECH ENVIROMENTAL | 237501 | 606618 | 12/24/2019 | | 01/26/20 | 560.94 |
| | | | Invoice: 606618 | | | PW/EQUIP RENTAL: VINCENT LANDFILL TESTING | | | |
| | | | | 560.94 | 73011370 54500000261 | VINCENT RD DUMP-RENTALS | | | |
| | | | | | | | | | CHECK 352680 TOTAL: 560.94 |
| 352681 | 01/29/2020 | PRTD | 2096 GRAY & OSBORNE INC | 237563 | 19648-2 | 01/07/2020 | 21700158 | 01/26/20 | 4,844.00 |
| | | | Invoice: 19648-2 | | | WATER SYSTEM DESIGN IMPRVMENTS | | | |
| | | | | 4,844.00 | 72413434 64110000819 | WATER IMPR PROJECTS 2017-ENG | | | |
| | | | | | | | | | CHECK 352681 TOTAL: 4,844.00 |
| 352682 | 01/29/2020 | PRTD | 9380 GREGOIRE, JOHN & JOA | 237238 | 83353 | 01/10/2020 | | 01/26/20 | 63.26 |
| | | | Invoice: 83353 | | | UB 12190 1840 SAKAI VILLAGE LOOP | | | |
| | | | | 63.26 | 411 122100 | WATER ACCOUNTS RECEIVABLE | | | |
| | | | | | | | | | CHECK 352682 TOTAL: 63.26 |
| 352683 | 01/29/2020 | PRTD | 1517 GUARDIAN SECURITY SY | 237502 | 954271A | 10/01/2019 | | 01/26/20 | 32.40 |
| | | | Invoice: 954271A | | | CRT/SHORT PD SALES TAX | | | |
| | | | | 32.40 | 21011125 541100 | COURT - PROFESSIONAL SERVICES | | | |
| | | | Invoice: 983580 | 237656 | 983580 | 01/01/2020 | | 01/26/20 | 47.96 |
| | | | Invoice: 983580 | | | POL/ALARM MONIT | | | |
| | | | | 47.96 | 51011215 541100 | POLICE - C/E FACIL PROF SVCS | | | |
| | | | | | | | | | CHECK 352683 TOTAL: 80.36 |

| CASH ACCOUNT: 635 111100 CASH | | | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
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| CHECK NO | CHK DATE | TYPE VENDOR NAME | | | INVOICE DTL DESC | | | |
| 352689 | 01/29/2020 | PRTD 4199 IAPE, INC. | 237661 | M20-35572 | 01/05/2020 | | 01/26/20 | 50.00 |
| | | Invoice: M20-35572 | | | | | | |
| | | | 50.00 | 51011211 549100 | POL/ANNUAL DUES: BURNS PD-C/E-ADM-DUES/SUBCR/MEMBERSHP | | | |
| | | | 237662 | M20-32325 | 01/05/2020 | | 01/26/20 | 50.00 |
| | | Invoice: M20-32325 | | | | | | |
| | | | 50.00 | 51011191 549100 | POL/ANNUAL DUES: COOPER PD-C/E-PROP RM-DUES/MEMBERSHIP | | | |
| | | | | | CHECK | 352689 | TOTAL: | 100.00 |
| 352690 | 01/29/2020 | PRTD 9384 INSURANCE AUTO AUCTI | 237505 | S1186235367 | 10/14/2019 | | 01/26/20 | 1,346.25 |
| | | Invoice: S1186235367 | | | | | | |
| | | | 1,346.25 | 53011212 548100 | POL/VEH STORAGE FEES POLICE - C/E PATROL MAINTENANC | | | |
| | | | | | CHECK | 352690 | TOTAL: | 1,346.25 |
| 352691 | 01/29/2020 | PRTD 8381 INVINTUS MEDIA, INC | 237506 | 7884 | 01/06/2020 | | 01/26/20 | 87.86 |
| | | Invoice: 7884 | | | | | | |
| | | | 87.86 | 81011881 548500 | IT/STREAMING MEDIA HOSTING DEC 2019 IT - C/E COMPUTER SUPPORT | | | |
| | | | | | CHECK | 352691 | TOTAL: | 87.86 |
| 352692 | 01/29/2020 | PRTD 8894 BAINBRIDGE ISLAND TH | 237507 | Q4 2019 | 12/23/2019 | | 01/26/20 | 1,000.00 |
| | | Invoice: Q4 2019 | | | | | | |
| | | | 1,000.00 | 31011732 54110000297 | Q4 2019 CULTURAL FUNDING - TEN-MINUTE EX-GF-CULTURAL ARTS & SCIENCES | | | |
| | | | | | CHECK | 352692 | TOTAL: | 1,000.00 |
| 352693 | 01/29/2020 | PRTD 9161 ISLAND TIME ACTIVITI | 237509 | 4739 | 12/31/2019 | | 01/26/20 | 2,500.00 |
| | | Invoice: 4739 | | | | | | |
| | | | 2,500.00 | 31017686 54110000297 | Q4 2019 COMMUNITY SERVICES FUN HOPE HS/BI SP NEEDS/ISLANDTIME | | | |
| | | | | | CHECK | 352693 | TOTAL: | 2,500.00 |
| 352694 | 01/29/2020 | PRTD 9378 JOSSLIN, VICTORIA | 237236 | 83351 | 01/10/2020 | | 01/26/20 | 108.56 |
| | | Invoice: 83351 | | | | | | |
| | | | 108.56 | 411 122100 | UB 11726 183 WALLACE WAY NE WATER ACCOUNTS RECEIVABLE | | | |
| | | | | | CHECK | 352694 | TOTAL: | 108.56 |
| 352695 | 01/29/2020 | PRTD 333 KITSAP COUNTY AUDITO | 237510 | 472234 | 12/09/2019 | | 01/26/20 | 212.00 |
| | | Invoice: 472234 | | | | | | |
| | | | 212.00 | 63470588 551000 | PCD/NTT: BLD24221 GAF, R&I AGMT CUR-DEV PLAN-RECORDING FEES | | | |

| CASH ACCOUNT: 635 | | | 111100 | CASH | | | | | |
|-------------------|------------|------|-------------------------------|-----------|----------------------|-----------------------------------|--------------------------------|-----------|-----------|
| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
| ----- | | | | | | | | | |
| | | | | | | CHECK | 352695 | TOTAL: | 212.00 |
| 352696 | 01/29/2020 | PRTD | 4109 KITSAP COUNTY AUDITO | 237511 | 01/10/20 | 01/10/2020 | | 01/26/20 | 68,937.56 |
| | | | Invoice: 01/10/20 | | | 2019 VOTER REGISTRATION COSTS | | | |
| | | | | 68,937.56 | 91011118 | 551000 | COUNCIL - VOTER REGISTRATION | | |
| | | | | | | CHECK | 352696 | TOTAL: | 68,937.56 |
| 352697 | 01/29/2020 | PRTD | 1496 KITSAP COUNTY SEWER | 237663 | KCS D7-COBI-2020-JAN | 01/01/2020 | | 01/26/20 | 20,938.31 |
| | | | Invoice: KCS D7-COBI-2020-JAN | | | PW/JAN 2020: 344.55 ERUS | | | |
| | | | | 20,938.31 | 73426356 | 551000 | SIS-SD#7 PROCESSING CHGS | | |
| | | | | | | CHECK | 352697 | TOTAL: | 20,938.31 |
| 352698 | 01/29/2020 | PRTD | 338 KITSAP COUNTY SHERIF | 237512 | 20190094 | 01/07/2020 | | 01/26/20 | 831.30 |
| | | | Invoice: 20190094 | | | POL/PRISONER BOARD | | | |
| | | | | 831.30 | 51011236 | 551000 | POLICE - C/E PRISONER DETENT'N | | |
| | | | | | | CHECK | 352698 | TOTAL: | 831.30 |
| 352699 | 01/29/2020 | PRTD | 1971 KELLEY IMAGING SYSTE | 237513 | IN621240 | 01/03/2020 | | 01/26/20 | 950.38 |
| | | | Invoice: IN621240 | | | PCD/TOS6560CT OVERAGE | | | |
| | | | | 950.38 | 61470581 | 545000 | PCD - DEV ADMIN RENTS & LEASES | | |
| | | | | 237514 | IN621241 | 01/03/2020 | | 01/26/20 | 1,016.02 |
| | | | Invoice: IN621241 | | | PCD/TOS4555C OVERAGE | | | |
| | | | | 1,016.02 | 61470581 | 545000 | PCD - DEV ADMIN RENTS & LEASES | | |
| | | | | 237564 | IN617393 | 12/30/2019 | | 01/26/20 | 873.62 |
| | | | Invoice: IN617393 | | | ENG/TOS4505AC OVERAGES | | | |
| | | | | 873.62 | 72011321 | 545000 | ENG - C/E ADMIN RENTS & LEASES | | |
| | | | | | | CHECK | 352699 | TOTAL: | 2,840.02 |
| 352700 | 01/29/2020 | PRTD | 4584 KIDS DISCOVERY MUSEU | 237515 | Q4-2019 | 01/07/2020 | | 01/26/20 | 3,750.00 |
| | | | Invoice: Q4-2019 | | | Q4 CULTURAL FUNDING - OPERATING S | | | |
| | | | | 3,750.00 | 31011732 | 54110000297 | EX-GF-CULTURAL ARTS & SCIENCES | | |
| | | | | | | CHECK | 352700 | TOTAL: | 3,750.00 |
| 352701 | 01/29/2020 | PRTD | 8135 MIDWEST MOTOR SUPPLY | 237664 | 7655614 | 01/09/2020 | | 01/26/20 | 551.10 |
| | | | Invoice: 7655614 | | | PW/MX SUPPLIES | | | |
| | | | | 551.10 | 73638935 | 531100 | O&M-STD ALLOCATION-SUPPLIES | | |

CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

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| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
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| | | | | | | | | | CHECK 352701 TOTAL: 551.10 |
| 352702 | 01/29/2020 | PRTD | 8546 KITSAP 911 PUBLIC AU | 237665 | BIPD2020-01 | 12/15/2019 | | 01/26/20 | 12,192.74 |
| | | | Invoice: BIPD2020-01 | | POL/CALL CENTER SVCS | | | | |
| | | | | 8,534.92 | 53011286 | 551000 | POLICE - C/E PATROL CENCOM | | |
| | | | | 3,657.82 | 52011286 | 551000 | POLICE - C/E - INVEST CENCOM | | |
| | | | | | | | | | CHECK 352702 TOTAL: 12,192.74 |
| 352703 | 01/29/2020 | PRTD | 315 KITSAP HUMANE SOCIET | 237666 | 1863 | 01/01/2020 | | 01/26/20 | 5,936.50 |
| | | | Invoice: 1863 | | KITSAP HUMANE SOCIETY ANNUAL C | | | | |
| | | | | 5,936.50 | 91011393 | 541100 | FIN - C/E ANIMAL CONTROL FEES | | |
| | | | | | | | | | CHECK 352703 TOTAL: 5,936.50 |
| 352704 | 01/29/2020 | PRTD | 2421 KITSAP PUBLIC HEALTH | 237667 | 2020 PUBLIC HEALTH | 09/25/2019 | | 01/26/20 | 79,093.00 |
| | | | Invoice: 2020 PUBLIC HEALTH | | 2020 PUB HEALTH & RGC MORTGAGE | | | | |
| | | | | 79,093.00 | 91011627 | 551000 | EXEC-C/E-HEALTH ED-I/G SVCS | | |
| | | | | | | | | | CHECK 352704 TOTAL: 79,093.00 |
| 352705 | 01/29/2020 | PRTD | 4396 KITSAP RECLAMATION M | 237516 | JAJ-36967 | 12/12/2019 | | 01/26/20 | 291.24 |
| | | | Invoice: JAJ-36967 | | PW/24.29 TN CRUSHED ROCK | | | | |
| | | | | 291.24 | 990 | 141100 | MERCHANDISE | | |
| 352705 | 01/29/2020 | PRTD | | 237517 | JAJ-36895 | 12/11/2019 | | 01/26/20 | 484.25 |
| | | | Invoice: JAJ-36895 | | PW/37.81 TN CRUSHED ROCK | | | | |
| | | | | 484.25 | 990 | 141100 | MERCHANDISE | | |
| 352705 | 01/29/2020 | PRTD | | 237518 | JAJ-36856 | 12/10/2019 | | 01/26/20 | 864.60 |
| | | | Invoice: JAJ-36856 | | PW/25.12 TN CRUSHED ROCK, DUMP FEE | | | | |
| | | | | 321.72 | 990 | 141100 | MERCHANDISE | | |
| | | | | 542.88 | 91111427 | 547900 | GG-STREET-ROADSIDE-GARBAGE | | |
| 352705 | 01/29/2020 | PRTD | | 237519 | JAJ-36845 | 12/10/2019 | | 01/26/20 | 160.22 |
| | | | Invoice: JAJ-36845 | | PW/12.51 TN CRUSHED ROCK | | | | |
| | | | | 160.22 | 990 | 141100 | MERCHANDISE | | |
| | | | | | | | | | CHECK 352705 TOTAL: 1,800.31 |
| 352706 | 01/29/2020 | PRTD | 8398 KITSAP COMMUNITY RES | 237520 | 4-2019 | 01/07/2020 | | 01/26/20 | 4,440.07 |
| | | | Invoice: 4-2019 | | Q4 2019 COMMUNITY SERVICES FUN | | | | |
| | | | | 4,440.07 | 31017654 | 54110000297 | KITSAP COMM RESOURCES-HOMELESS | | |
| | | | | | | | | | CHECK 352706 TOTAL: 4,440.07 |

| CASH ACCOUNT: 635 | 111100 | CASH | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
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| CHECK NO | CHK DATE | TYPE | VENDOR NAME | | | | | |
| INVOICE DTL DESC | | | | | | | | |
| 352707 | 01/29/2020 | PRTD | 309 KITSAP TIRE CENTER I | 237521 225448 | 12/23/2019 | | 01/26/20 | 640.56 |
| | Invoice: 225448 | | | 640.56 53011212 531100 | POL/VEH 239 TIRES | | | |
| | | | | | PD-C/E-PATROL SUPPLIES | | | |
| | | | | 237522 225398 | 12/19/2019 | | 01/26/20 | 1,079.73 |
| | Invoice: 225398 | | | 518.84 73011189 531100 | PW/TIRES: VEH #2, #207 | | | |
| | | | | 560.89 73431835 531100 | O&M - C/E FACIL OFC SUPPLIES | | | |
| | | | | | OFFICE SUPPLIES | | | |
| | | | | 237668 225595 | 01/03/2020 | | 01/26/20 | 23.98 |
| | Invoice: 225595 | | | 23.98 91011897 547900 | PW/SCRAP TIRE DISP | | | |
| | | | | | GG-C/E-O&M YARD FAC-GARBAGE | | | |
| | | | | | CHECK | 352707 | TOTAL: | 1,744.27 |
| 352708 | 01/29/2020 | PRTD | 308 KITSAP REGIONAL COOR | 237669 2020-DUES | 01/15/2020 | | 01/26/20 | 29,331.00 |
| | Invoice: 2020-DUES | | | 29,331.00 91011199 549100 | 2020 MEMBERSHIP DUES | | | |
| | | | | | EXEC - C/E GEN'L GOV'T DUES | | | |
| | | | | | CHECK | 352708 | TOTAL: | 29,331.00 |
| 352709 | 01/29/2020 | PRTD | 6149 LANGUAGE LINE SERVIC | 237523 4722498 | 12/31/2019 | | 01/26/20 | 4.70 |
| | Invoice: 4722498 | | | 4.70 21011125 541230 | CRT/INTERPRETATION SERVICES | | | |
| | | | | | COURT - INTERPRETER | | | |
| | | | | | CHECK | 352709 | TOTAL: | 4.70 |
| 352710 | 01/29/2020 | PRTD | 5011 LEXISNEXIS RISK SOLU | 237524 1272084-20191231 | 12/31/2019 | | 01/26/20 | 163.50 |
| | Invoice: 1272084-20191231 | | | 163.50 52011212 549100 | POL/DEC SUBX | | | |
| | | | | | PD-C/E-INV-DUES/SUBSCR/MEMBRSH | | | |
| | | | | | CHECK | 352710 | TOTAL: | 163.50 |
| 352711 | 01/29/2020 | PRTD | 6279 MENG ANALYSIS | 237525 19902-103 | 10/31/2019 | | 01/26/20 | 660.00 |
| | Invoice: 19902-103 | | | 660.00 73011183 54110000911 | CITY HALL SIDING ANALYSIS | | | |
| | | | | | CH SIDING REPAIR-PROF SVCS | | | |
| | | | | | CHECK | 352711 | TOTAL: | 660.00 |
| 352712 | 01/29/2020 | PRTD | 8375 MOORE IACOFANO GOLTS | 237526 0062372 | 01/08/2020 | | 01/26/20 | 4,836.25 |
| | Invoice: 0062372 | | | 4,836.25 72321951 64110000708 | DESIGN OF WYATT WAY RECONSTRUC | | | |
| | | | | | WYATT-MAD TO LOVELL-ENG/DESIGN | | | |
| | | | | 237527 0062373 | 01/08/2020 | 21700052 | 01/26/20 | 145.00 |
| | Invoice: 0062373 | | | 145.00 72413434 64110000708 | WYATT WAY WATER MAIN DSN | | | |
| | | | | | WYATT-MAD TO LOVELL-WTR-ENG | | | |

| CASH ACCOUNT: 635 | | | 111100 | CASH | | | | | NET |
|-------------------|-------------------|------|---------------------------|-----------|----------------------|--------------------------------|--------|-----------|-----------|
| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
| INVOICE DTL DESC | | | | | | | | | |
| 352718 | 01/29/2020 | PRTD | 8887 NCSI | 237608 | 148653 | 01/01/2020 | | 01/26/20 | 240.50 |
| | Invoice: 148653 | | | | | EX/VOLUNTEER BG CHECKS | | | |
| | | | | 240.50 | 31011256 541100 | EX-GF-EMERG PREP-PROF SVCS | | | |
| | | | | | | CHECK | 352718 | TOTAL: | 240.50 |
| 352719 | 01/29/2020 | PRTD | 8219 NORTH KITSAP TOURISM | 237609 | 1904 | 11/15/2019 | | 01/26/20 | 10,000.00 |
| | Invoice: 1904 | | | | | 2019 LTAC - MARKET PLAN & EVEN | | | |
| | | | | 10,000.00 | 91140573 541100 | GG-TOUR-PROF SERVICES | | | |
| | | | | | | CHECK | 352719 | TOTAL: | 10,000.00 |
| 352720 | 01/29/2020 | PRTD | 9382 NUNNERLEY, DAVID | 237240 | 83355 | 01/10/2020 | | 01/26/20 | 33.61 |
| | Invoice: 83355 | | | | | UB 12944 764 FERRYVIEW LANE NE | | | |
| | | | | 33.61 | 411 122100 | WATER ACCOUNTS RECEIVABLE | | | |
| | | | | | | CHECK | 352720 | TOTAL: | 33.61 |
| 352721 | 01/29/2020 | PRTD | 4111 OLYMPIC SPRINGS INC | 237531 | 325744 | 12/31/2019 | | 01/26/20 | 80.17 |
| | Invoice: 325744 | | | | | POL/PURIFIED WATER | | | |
| | | | | 80.17 | 51011215 531100 | POLICE - C/E FACIL SUPPLIES | | | |
| | | | | | | CHECK | 352721 | TOTAL: | 80.17 |
| 352722 | 01/29/2020 | PRTD | 1245 PACIFIC WELDING SUPP | 237532 | 01659296 | 12/30/2019 | | 01/26/20 | 97.09 |
| | Invoice: 01659296 | | | | | PW/PIPES | | | |
| | | | | 97.09 | 73431835 531100 | OFFICE SUPPLIES | | | |
| | | | | | | CHECK | 352722 | TOTAL: | 97.09 |
| 352723 | 01/29/2020 | PRTD | 8544 PHILANTHROPY NORTHWE | 237610 | TGP 3448 | 12/31/2019 | | 01/26/20 | 150.00 |
| | Invoice: TGP 3448 | | | | | EX/CULT FUNDING | | | |
| | | | | 150.00 | 31017572 54110000297 | EX-COMMUNITY FUNDING RESOURCES | | | |
| | | | | | | | | | |
| | | | | 237611 | TGP 3477 | 12/31/2019 | | 01/26/20 | 300.00 |
| | Invoice: TGP 3477 | | | | | EX/HUMAN SVCS | | | |
| | | | | 300.00 | 31017572 54110000297 | EX-COMMUNITY FUNDING RESOURCES | | | |
| | | | | | | | | | |
| | | | | 237726 | TGP 3473 | 12/31/2019 | | 01/26/20 | 600.00 |
| | Invoice: TGP 3473 | | | | | EX/CULTURAL FUNDING 2019 | | | |
| | | | | 600.00 | 31017572 54110000297 | EX-COMMUNITY FUNDING RESOURCES | | | |
| | | | | | | CHECK | 352723 | TOTAL: | 1,050.00 |

| CASH ACCOUNT: 635 | 111100 | CASH | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
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| CHECK NO | CHK DATE | TYPE | VENDOR NAME | | | | | |
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| INVOICE DTL DESC | | | | | | | | |
| 352724 | 01/29/2020 | PRTD | 8922 REXEL USA INC. | 237533 | X643562 | 11/19/2019 | 01/26/20 | 258.06 |
| | Invoice: X643562 | | | | | PW/LIGHT BULBS | | |
| | | | | 258.06 | 73011183 531100 | O&M-C/E-CH FAC-SUPPLIES | | |
| | | | | | | CHECK | 352724 TOTAL: | 258.06 |
| 352725 | 01/29/2020 | PRTD | 7153 PORT MADISON ENTERPR | 237675 | 76872 | 01/09/2020 | 01/26/20 | 341.19 |
| | Invoice: 76872 | | | | | PW/13.38 TON GRAVEL | | |
| | | | | 341.19 | 73111423 531100 | OFFICE SUPPLIES | | |
| | | | | | | CHECK | 352725 TOTAL: | 341.19 |
| 352726 | 01/29/2020 | PRTD | 5225 PND ENGINEERS INC | 237534 | 1910184 | 10/15/2019 | 01/26/20 | 225.00 |
| | Invoice: 1910184 | | | | | OPEN WATER MARINA DESIGN | | |
| | | | | 225.00 | 73311475 64110000790 | OWM-5 ADD'L BUOYS-DESIGN | | |
| | | | | | | CHECK | 352726 TOTAL: | 225.00 |
| 352727 | 01/29/2020 | PRTD | 5812 PROJECT MANAGEMENT I | 237589 | 3114896-2020 | 12/05/2019 | 01/26/20 | 159.00 |
| | Invoice: 3114896-2020 | | | | | PW/PMI DUES: AC | | |
| | | | | 159.00 | 73637891 549100 | DUES/SUBSCRIPTIONS | | |
| | | | | | | CHECK | 352727 TOTAL: | 159.00 |
| 352728 | 01/29/2020 | PRTD | 9386 PROPAC, INC. | 237676 | 367344 | 01/13/2020 | 01/26/20 | 6,305.00 |
| | Invoice: 367344 | | | | | EX/COTS FOR SHELTERS/HUBS | | |
| | | | | 6,305.00 | 31011256 531100 | EX-GF-EMERG PREP-SUPPLIES | | |
| | | | | | | CHECK | 352728 TOTAL: | 6,305.00 |
| 352729 | 01/29/2020 | PRTD | 1864 PUGET SOUND CLEAN AI | 237677 | 013 | 01/10/2020 | 01/26/20 | 26,266.00 |
| | Invoice: 013 | | | | | 2020 CLEAN AIR ASSESSMENT | | |
| | | | | 26,266.00 | 91011317 553000 | EXEC - C/E POLLUTION CONTROL | | |
| | | | | | | CHECK | 352729 TOTAL: | 26,266.00 |
| 352730 | 01/29/2020 | PRTD | 1205 PUGET SOUND ENERGY | 237535 | 3319DEC19 | 01/09/2020 | 01/26/20 | 15.18 |
| | Invoice: 3319DEC19 | | | | | PW/CASEY ST WATER | | |
| | | | | 15.18 | 73416345 547100 | CASEY STREET WTR-ELECTRICITY | | |
| | | | | 237536 | 9932DEC19 | 01/09/2020 | 01/26/20 | 10.43 |
| | Invoice: 9932DEC19 | | | | | 184 WINSLOW WAY E | | |
| | | | | 10.43 | 91011739 547100 | COMM EVENTS-ELECTRICITY | | |

| CASH ACCOUNT: 635 | | | 111100 | CASH | | | | | | |
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| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET | |
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| | | | | | | | | CHECK | 352730 TOTAL: | 25.61 |
| 352731 | 01/29/2020 | PRTD | 7187 RANDOLPH BAUER | 237678 | 1911630 | 01/01/2020 | | 01/26/20 | 90.00 | |
| Invoice: 1911630 | | | | | | PW/VINCENT RD CAN | | | | |
| | | | | 90.00 | 73435838 545000 | O&M-DECANT-RENTS | | | | |
| | | | | 237680 | 1911629 | 01/01/2020 | | 01/26/20 | 90.00 | |
| Invoice: 1911629 | | | | | | PW/CREOSOTE CAN | | | | |
| | | | | 90.00 | 73011768 545000 | O&M-C/E-PARKS-OP LEASES | | | | |
| | | | | 237681 | 1911628 | 01/01/2020 | | 01/26/20 | 180.00 | |
| Invoice: 1911628 | | | | | | PW/EAGLE HARBOR CANS | | | | |
| | | | | 180.00 | 73011768 545000 | O&M-C/E-PARKS-OP LEASES | | | | |
| | | | | 237683 | 1911631 | 01/01/2020 | | 01/26/20 | 90.00 | |
| Invoice: 1911631 | | | | | | PW/HIDDEN COVE CAN | | | | |
| | | | | 90.00 | 73011897 545000 | O&M-C/E-PWYD FAC-RENTS | | | | |
| | | | | | | | | CHECK | 352731 TOTAL: | 450.00 |
| 352732 | 01/29/2020 | PRTD | 8745 RELIABLE STORAGE BAI | 237684 | 35064 | 01/10/2020 | | 01/26/20 | 320.00 | |
| Invoice: 35064 | | | | | | POL/STORAGE UNIT J28 | | | | |
| | | | | 320.00 | 53011212 545000 | POLICE - C/E PATROL RENTS | | | | |
| | | | | | | | | CHECK | 352732 TOTAL: | 320.00 |
| 352733 | 01/29/2020 | PRTD | 9385 CHRISTINA BASSETT RO | 237686 | 1/18/20 | 01/18/2020 | | 01/26/20 | 150.00 | |
| Invoice: 1/18/20 | | | | | | DAMAGE DEPOSIT REFUND | | | | |
| | | | | 150.00 | 41625860 586000 | SC/COMMONS ROOM DEP-DISBURSEME | | | | |
| | | | | | | | | CHECK | 352733 TOTAL: | 150.00 |
| 352734 | 01/29/2020 | PRTD | 617 S & B INC | 237537 | 25401A | 12/31/2019 | | 01/26/20 | 613.13 | |
| Invoice: 25401A | | | | | | PW/WWTP VPN MX | | | | |
| | | | | 613.13 | 73411345 548100 | REPAIRS & MAINTENANCE | | | | |
| | | | | 237538 | 25249E | 12/31/2019 | | 01/26/20 | 3,344.12 | |
| Invoice: 25249E | | | | | | WATER/SEWER TELEMETRY SCADA UP | | | | |
| | | | | 1,672.06 | 72423434 64110000821 | SCADA UPGRADES SWR PROF SVC | | | | |
| | | | | 1,672.06 | 72413434 64110000818 | SCADA UPGRADES WTR PRF SVC | | | | |
| | | | | | | | | CHECK | 352734 TOTAL: | 3,957.25 |
| 352735 | 01/29/2020 | PRTD | 9381 SETHNEY, R KENNETH & | 237239 | 83354 | 01/10/2020 | | 01/26/20 | 6.45 | |
| Invoice: 83354 | | | | | | UB 12302 1339 STONECRESS LANE | | | | |
| | | | | 6.45 | 411 122100 | WATER ACCOUNTS RECEIVABLE | | | | |

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| CASH ACCOUNT: 635 | | | 111100 | CASH | | INV DATE | PO | CHECK RUN | NET |
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| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
| INVOICE DTL DESC | | | | | | | | | |
| | | | | | | | | CHECK 352735 TOTAL: | 6.45 |
| 352736 | 01/29/2020 | PRTD | 9376 SILVER, THOMAS | 237234 | 83349 | 01/10/2020 | | 01/26/20 | 108.56 |
| Invoice: 83349 | | | | 108.56 | 411 | 122100 | UB 10517 637 MADISON AVENUE N | | |
| | | | | | | | | CHECK 352736 TOTAL: | 108.56 |
| 352737 | 01/29/2020 | PRTD | 2035 SIX ROBBLEES INC | 237688 | 2-723201 | 01/15/2020 | 20200002 | 01/26/20 | 7,229.45 |
| Invoice: 2-723201 | | | | 7,229.45 | 73111266 | 53110000857 | SALTDogg SANDER/VIBRATOR | | |
| | | | | | | | | CHECK 352737 TOTAL: | 7,229.45 |
| 352738 | 01/29/2020 | PRTD | 601 SOUND REPROGRAPHICS | 237689 | 75541 | 01/14/2020 | | 01/26/20 | 147.26 |
| Invoice: 75541 | | | | 147.26 | 11011116 | 531100 | CC/COUNCIL NAME PLATES | | |
| | | | | | | | | CHECK 352738 TOTAL: | 184.19 |
| | | | | 237690 | 75454 | 01/10/2020 | | 01/26/20 | 36.93 |
| Invoice: 75454 | | | | 36.93 | 11011116 | 531100 | CC/COUNCIL NAME PLATES | | |
| | | | | | | | | CHECK 352738 TOTAL: | 184.19 |
| 352739 | 01/29/2020 | PRTD | 8132 SPECTRA LABORATORIES | 237691 | 20-00191 | 01/16/2020 | | 01/26/20 | 63.02 |
| Invoice: 20-00191 | | | | 63.02 | 73415345 | 54110000391 | PW/ROCKAWAY TESTING | | |
| | | | | | | | | CHECK 352739 TOTAL: | 212.06 |
| | | | | 237692 | 20-00190 | 01/16/2020 | | 01/26/20 | 62.10 |
| Invoice: 20-00190 | | | | 62.10 | 73411345 | 54110000391 | PW/FLOURIDE TESTING | | |
| | | | | | | | | CHECK 352740 TOTAL: | 212.06 |
| | | | | 237693 | 20-00251 | 01/16/2020 | | 01/26/20 | 212.06 |
| Invoice: 20-00251 | | | | 212.06 | 73416345 | 54110000391 | PW/CASEY ST WATER TESTING | | |
| | | | | | | | | CHECK 352741 TOTAL: | 107.64 |
| | | | | 237694 | 20-00099 | 01/09/2020 | | 01/26/20 | 107.64 |
| Invoice: 20-00099 | | | | 107.64 | 73411345 | 54110000391 | PW/ECOLI TESTING | | |
| | | | | | | | | CHECK 352742 TOTAL: | 21.16 |
| | | | | 237695 | 20-00100 | 01/09/2020 | | 01/26/20 | 21.16 |
| Invoice: 20-00100 | | | | 21.16 | 73411345 | 54110000391 | PW/CASEY ST WATER TESTING | | |
| | | | | | | | | CHECK 352743 TOTAL: | 21.16 |
| | | | | 237696 | 20-00101 | 01/09/2020 | | 01/26/20 | 21.16 |
| Invoice: 20-00101 | | | | 21.16 | 73415345 | 54110000391 | PW/ROCKAWAY TESTING | | |
| | | | | | | | | CHECK 352744 TOTAL: | 21.16 |

| CASH ACCOUNT: 635 111100 CASH | | | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
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| CHECK NO | CHK DATE | TYPE VENDOR NAME | | | | | | |
| INVOICE DTL DESC | | | | | | | | |
| | | | | | | | CHECK 352739 TOTAL: | 487.14 |
| 352740 | 01/29/2020 | PRTD 9375 STALLWORTHY, GUY | 237233 | 83348 | 01/10/2020 | | 01/26/20 | 5.13 |
| | | Invoice: 83348 | | | UB 11489 8576 GRIZDALE LANE NE | | | |
| | | | 5.13 | 411 122100 | WATER ACCOUNTS RECEIVABLE | | | |
| | | | | | | | CHECK 352740 TOTAL: | 5.13 |
| 352741 | 01/29/2020 | PRTD 2467 STAPLES | 237539 | 3435493386 | 01/04/2020 | | 01/26/20 | 63.97 |
| | | Invoice: 3435493386 | | | PCD/OFFICE SUPPLIES | | | |
| | | | 63.97 | 61011581 531100 | PCD - C/E ADMIN SUPPLIES | | | |
| | | Invoice: 3435493385 | 237540 | 3435493385 | 01/04/2020 | | 01/26/20 | 17.80 |
| | | | | | PCD/OFFICE SUPPLIES | | | |
| | | | 17.80 | 61011581 531100 | PCD - C/E ADMIN SUPPLIES | | | |
| | | Invoice: 3435493384 | 237541 | 3435493384 | 01/04/2020 | | 01/26/20 | 17.09 |
| | | | | | PCD/CALENDAR | | | |
| | | | 17.09 | 61011581 531100 | PCD - C/E ADMIN SUPPLIES | | | |
| | | Invoice: 3435493383 | 237542 | 3435493383 | 01/04/2020 | | 01/26/20 | 43.59 |
| | | | | | PCD/MONITOR STAND | | | |
| | | | 43.59 | 61011581 531100 | PCD - C/E ADMIN SUPPLIES | | | |
| | | Invoice: 3435493382 | 237543 | 3435493382 | 01/04/2020 | | 01/26/20 | 16.34 |
| | | | | | PCD/CALENDAR | | | |
| | | | 16.34 | 61011581 531100 | PCD - C/E ADMIN SUPPLIES | | | |
| | | Invoice: 3435493381 | 237544 | 3435493381 | 01/04/2020 | | 01/26/20 | 3.60 |
| | | | | | PCD/HEADPHONES | | | |
| | | | 3.60 | 61011581 531100 | PCD - C/E ADMIN SUPPLIES | | | |
| | | Invoice: 3435493380 | 237545 | 3435493380 | 01/04/2020 | | 01/26/20 | 21.15 |
| | | | | | PCD/OFFICE SUPPLIES | | | |
| | | | 21.15 | 61011581 531100 | PCD - C/E ADMIN SUPPLIES | | | |
| | | Invoice: 3435493379 | 237546 | 3435493379 | 01/04/2020 | | 01/26/20 | 94.34 |
| | | | | | PCD/FOLDERS | | | |
| | | | 94.34 | 62471591 531100 | BLDG - BLDG OFFICE SUPPLIES | | | |
| | | Invoice: 3435493378 | 237547 | 3435493378 | 01/04/2020 | | 01/26/20 | 25.67 |
| | | | | | PCD/FILE FOLDERS | | | |
| | | | 25.67 | 62471591 531100 | BLDG - BLDG OFFICE SUPPLIES | | | |
| | | Invoice: 3435493377 | 237548 | 3435493377 | 01/04/2020 | | 01/26/20 | 66.12 |
| | | | | | PCD/FOLDERS, BATTERIES | | | |
| | | | 66.12 | 61011581 531100 | PCD - C/E ADMIN SUPPLIES | | | |
| | | Invoice: 3435493376 | 237549 | 3435493376 | 01/04/2020 | | 01/26/20 | 139.27 |
| | | | | | PCD/OFFICE SUPPLIES | | | |

| CASH ACCOUNT: 635 | 111100 | CASH | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
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| CHECK NO | CHK DATE | TYPE | VENDOR NAME | | | | | |
| INVOICE DTL DESC | | | | | | | | |
| | | | | 139.27 | 63470588 | 531100 | CUR - DEV DEV PLAN OFC SUPPLY | |
| Invoice: 3435493375 | | | | 237550 | 3435493375 | | 01/04/2020 | 01/26/20 |
| | | | | | | | PCD/FOOT REST | 27.24 |
| | | | | 27.24 | 61011581 | 531100 | PCD - C/E ADMIN SUPPLIES | |
| Invoice: 3435493374 | | | | 237551 | 3435493374 | | 01/04/2020 | 01/26/20 |
| | | | | | | | PCD/MONITOR STAND | 43.59 |
| | | | | 43.59 | 61011581 | 531100 | PCD - C/E ADMIN SUPPLIES | |
| Invoice: 3435493372 | | | | 237552 | 3435493372 | | 01/04/2020 | 01/26/20 |
| | | | | | | | PCD/OFFICE SUPPLIES | 27.23 |
| | | | | 27.23 | 61011581 | 531100 | PCD - C/E ADMIN SUPPLIES | |
| Invoice: 3435493272 | | | | 237553 | 3435493272 | | 01/04/2020 | 01/26/20 |
| | | | | | | | EX,FIN/PENCIL LEAD REFILLS | 8.63 |
| | | | | 4.31 | 31011131 | 531100 | EX-GF-SUPPLIES | |
| | | | | 4.32 | 41011141 | 531100 | FIN - C/E ADMIN SUPPLIES | |
| Invoice: 3435493274 | | | | 237554 | 3435493274 | | 01/04/2020 | 01/26/20 |
| | | | | | | | EX,FIN/COPY PAPER | 75.17 |
| | | | | 37.58 | 31011131 | 531100 | EX-GF-SUPPLIES | |
| | | | | 37.59 | 41011141 | 531100 | FIN - C/E ADMIN SUPPLIES | |
| Invoice: 3435493277 | | | | 237555 | 3435493277 | | 01/04/2020 | 01/26/20 |
| | | | | | | | EX,FIN,LEGAL,HR/OFFICE SUPPLIES | 511.80 |
| | | | | 40.05 | 31011131 | 531100 | EX-GF-SUPPLIES | |
| | | | | 65.14 | 41011141 | 531100 | FIN - C/E ADMIN SUPPLIES | |
| | | | | 392.07 | 32011152 | 531100 | LGL-GF-SUPPLIES | |
| | | | | 14.54 | 33011161 | 531100 | HR-C/E-SUPPLIES | |
| Invoice: 3435493273 | | | | 237556 | 3435493273 | | 01/04/2020 | 01/26/20 |
| | | | | | | | PW/DISINFECTANT WIPES | 43.36 |
| | | | | 43.36 | 73011183 | 531100 | O&M-C/E-CH FAC-SUPPLIES | |
| Invoice: 3435493275 | | | | 237557 | 3435493275 | | 01/04/2020 | 01/26/20 |
| | | | | | | | EX/OFFICE SUPPLIES | 36.12 |
| | | | | 23.14 | 31011131 | 531100 | EX-GF-SUPPLIES | |
| | | | | 12.98 | 31011256 | 531100 | EX-GF-EMERG PREP-SUPPLIES | |
| Invoice: 3435493335 | | | | 237591 | 3435493335 | | 01/04/2020 | 01/26/20 |
| | | | | | | | PW/OFFICE SUPPLIES | 169.78 |
| | | | | 169.78 | 73637891 | 531100 | OFFICE SUPPLIES | |
| Invoice: 3435493334 | | | | 237592 | 3435493334 | | 01/04/2020 | 01/26/20 |
| | | | | | | | PW/SHARPIES | 17.05 |
| | | | | 17.05 | 73637891 | 531100 | OFFICE SUPPLIES | |
| Invoice: 3435493387 | | | | 237697 | 3435493387 | | 01/04/2020 | 01/26/20 |
| | | | | | | | PCD/CALENDAR, COPY PAPER | 52.72 |
| | | | | 52.72 | 61011581 | 531100 | PCD - C/E ADMIN SUPPLIES | |

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| CASH ACCOUNT: 635 | | | 111100 | | CASH | | | | | | |
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| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET | | |
| | | | | | | | | | | | INVOICE DTL DESC |
| | | | | 237698 | 8057009220 | 01/04/2020 | | 01/26/20 | 157.00 | | |
| | | | Invoice: 8057009220 | | | | | | | | PW/OFFICE SUPPLIES |
| | | | | 157.00 | 71011321 531100 | | | | | | PW - C/E SUPPLIES |
| | | | | 237699 | 3435493415 | 01/04/2020 | | 01/26/20 | 112.34 | | |
| | | | Invoice: 3435493415 | | | | | | | | POL/LABLEMAKER TAPE |
| | | | | 112.34 | 51011211 531100 | | | | | | PD-C/E-ADM-SUPPLIES |
| | | | | 237700 | 3435493416 | 01/04/2020 | | 01/26/20 | 1.95 | | |
| | | | Invoice: 3435493416 | | | | | | | | POL/STAPLE PULLER |
| | | | | 1.95 | 51011211 531100 | | | | | | PD-C/E-ADM-SUPPLIES |
| | | | | | | | | CHECK 352741 | TOTAL: | | 1,792.92 |
| 352742 | 01/29/2020 | PRTD | 2122 STERICYCLE INC | 237565 | 3004950792 | 12/31/2019 | | 01/26/20 | 20.72 | | |
| | | | Invoice: 3004950792 | | | | | | | | POL/BIOHAZARD DISPOSAL |
| | | | | 20.72 | 51011211 541100 | | | | | | PD-C/E-ADM-PROF SVCS |
| | | | | | | | | CHECK 352742 | TOTAL: | | 20.72 |
| 352743 | 01/29/2020 | PRTD | 9388 STREAMLINER DINER | 237701 | 01/07/20 | 01/07/2020 | | 01/26/20 | 13.32 | | |
| | | | Invoice: 01/07/20 | | | | | | | | POL/REFUND ON PARKING |
| | | | | 13.32 | 01136 362500 | | | | | | FAC & PARKING RENTAL-LONG TERM |
| | | | | | | | | CHECK 352743 | TOTAL: | | 13.32 |
| 352744 | 01/29/2020 | PRTD | 5730 SUMMIT LAW GROUP | 237558 | 110370 | 01/15/2020 | | 01/26/20 | 2,173.50 | | |
| | | | Invoice: 110370 | | | | | | | | LEGAL/PROF SVCS: DEC 2019 |
| | | | | 2,173.50 | 32011152 54111000870 | | | | | | LGL-HR (NON-BARGAINING) |
| | | | | 237566 | 110371 | 01/15/2020 | | 01/26/20 | 94.50 | | |
| | | | Invoice: 110371 | | | | | | | | LEGAL/PROF SVCS: BARGAINING |
| | | | | 94.50 | 32011152 54111000274 | | | | | | LGL-LABOR NEGOTIATIONS |
| | | | | | | | | CHECK 352744 | TOTAL: | | 2,268.00 |
| 352745 | 01/29/2020 | PRTD | 7095 SUPERIOR SAW & SUPPL | 237702 | 136021 | 01/14/2020 | | 01/26/20 | 134.72 | | |
| | | | Invoice: 136021 | | | | | | | | PW/BLADE SHARPENING |
| | | | | 134.72 | 73111427 548100 | | | | | | O&M-ACCESS RDSIDE R&M |
| | | | | | | | | CHECK 352745 | TOTAL: | | 134.72 |
| 352746 | 01/29/2020 | PRTD | 9379 SUTORIUS, STEVE & KE | 237237 | 83352 | 01/10/2020 | | 01/26/20 | 165.50 | | |
| | | | Invoice: 83352 | | | | | | | | UB 12145 1824 SAKAI VILLAGE LOOP |
| | | | | 165.50 | 411 122100 | | | | | | WATER ACCOUNTS RECEIVABLE |

| CASH ACCOUNT: 635 | 111100 | CASH | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET |
|--------------------|------------|------|---------------------------|----------|----------------------|-------------------------------|---------------------|----------|
| CHECK NO | CHK DATE | TYPE | VENDOR NAME | | | | | |
| INVOICE DTL DESC | | | | | | | | |
| | | | | | | | CHECK 352746 TOTAL: | 165.50 |
| 352747 | 01/29/2020 | PRTD | 4271 JOHN SUTTON | 237567 | Q4 2019 | 12/31/2019 | 01/26/20 | 406.50 |
| Invoice: Q4 2019 | | | | 406.50 | 91029211 521500 | LEOFF1 REIMB Q4 2019 | | |
| | | | | | | | CHECK 352747 TOTAL: | 406.50 |
| 352748 | 01/29/2020 | PRTD | 8199 SYSTEMS FOR PUBLIC S | 237568 | 36511 | 12/26/2019 | 21900067 01/26/20 | 5,485.70 |
| Invoice: 36511 | | | | 5,485.70 | 73638594 66400000978 | UPFIT 2019 CHEVROLET COLORADO | | |
| | | | | | | | CHECK 352748 TOTAL: | 5,485.70 |
| 352749 | 01/29/2020 | PRTD | 565 TACOMA SCREW PRODUCT | 237569 | 11701030 | 12/27/2019 | 01/26/20 | 96.90 |
| Invoice: 11701030 | | | | 96.90 | 73638935 531100 | PW/DRILL BIT, HALOGEN BULBS | | |
| | | | | | | | CHECK 352749 TOTAL: | 174.45 |
| | | | | 237703 | 14354566 | 01/08/2020 | 01/26/20 | 77.55 |
| Invoice: 14354566 | | | | 77.55 | 73011757 531100 | PW/SS BUTTON HD SOC | | |
| | | | | | | | CHECK 352749 TOTAL: | 174.45 |
| 352750 | 01/29/2020 | PRTD | 4819 THOMSON REUTERS - WE | 237570 | 841610239 | 12/31/2019 | 01/26/20 | 547.57 |
| Invoice: 841610239 | | | | 547.57 | 32011152 549100 | LEGAL/INFO SVCS | | |
| | | | | | | | CHECK 352750 TOTAL: | 547.57 |
| 352751 | 01/29/2020 | PRTD | 7403 THORNBURG, JEB | 237232 | 83347 | 01/10/2020 | 01/26/20 | 21.96 |
| Invoice: 83347 | | | | 21.96 | 421 122100 | UB 10356 172 GROW AVENUE NW | | |
| | | | | | | | CHECK 352751 TOTAL: | 21.96 |
| 352752 | 01/29/2020 | PRTD | 6714 TOSHIBA FINANCIAL SE | 237704 | 26288651 | 01/14/2020 | 01/26/20 | 224.23 |
| Invoice: 26288651 | | | | 224.23 | 73637891 545000 | PW/E-STUDIO4515AC LEASE | | |
| | | | | | | | CHECK 352752 TOTAL: | 224.23 |
| | | | | 237705 | 26288652 | 01/14/2020 | 01/26/20 | 234.42 |
| Invoice: 26288652 | | | | 234.42 | 51011211 545000 | POL/E-STUDIO4515AC LEASE | | |
| | | | | | | | CHECK 352752 TOTAL: | 234.42 |

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET | |
|---------------------|------------|------|---------------------------|---------|----------------------|-------------------------------------|----|-----------|---------------------|--------|
| | | | | | | | | | CHECK 352752 TOTAL: | 458.65 |
| 352753 | 01/29/2020 | PRTD | 558 TOWN & COUNTRY MARKE | 237706 | 01/15/20 | 01/15/2020 | | 01/26/20 | 42.48 | |
| Invoice: 01/15/20 | | | | | | | | | | |
| | | | | 42.48 | 91011211 531100 | CS/BOXED LUNCHES | | | | |
| | | | | | | GG-C/E-CIVIL SVC-OFC SUP | | | | |
| | | | | 237707 | 01/14/20 | 01/14/2020 | | 01/26/20 | 58.24 | |
| Invoice: 01/14/20 | | | | | | | | | | |
| | | | | 58.24 | 73111252 53110001055 | PW/STORM RESPONSE FOOD | | | | |
| | | | | | | 2020 STORM RESP-STRT-SUPPLIES | | | | |
| | | | | 237708 | 01/13/20 | 01/13/2020 | | 01/26/20 | 25.90 | |
| Invoice: 01/13/20 | | | | | | | | | | |
| | | | | 25.90 | 73111252 53110001055 | PW/STORM RESPONSE FOOD | | | | |
| | | | | | | 2020 STORM RESP-STRT-SUPPLIES | | | | |
| | | | | 237709 | 01/10/20 | 01/10/2020 | | 01/26/20 | 29.75 | |
| Invoice: 01/10/20 | | | | | | | | | | |
| | | | | 29.75 | 73411345 531100 | PW/DISTILLED WATER | | | | |
| | | | | | | OFFICE SUPPLIES | | | | |
| | | | | 237710 | 01/10/20-A | 01/10/2020 | | 01/26/20 | 123.61 | |
| Invoice: 01/10/20-A | | | | | | | | | | |
| | | | | 123.61 | 73111256 53110001054 | PW/STORM RESPONSE PREP SUPPLIES | | | | |
| | | | | | | 2020 STORM PREP-STRT-SUPPLIES | | | | |
| | | | | | | | | | CHECK 352753 TOTAL: | 279.98 |
| 352754 | 01/29/2020 | PRTD | 7876 TYLER BUSINESS FORMS | 237711 | 42524 | 01/07/2020 | | 01/26/20 | 459.50 | |
| Invoice: 42524 | | | | | | | | | | |
| | | | | 459.50 | 41011141 531100 | FIN/AP CHECKS X3000 | | | | |
| | | | | | | FIN - C/E ADMIN SUPPLIES | | | | |
| | | | | | | | | | CHECK 352754 TOTAL: | 459.50 |
| 352755 | 01/29/2020 | PRTD | 1152 USA BLUE BOOK | 237712 | 103517 | 01/02/2020 | | 01/26/20 | 218.13 | |
| Invoice: 103517 | | | | | | | | | | |
| | | | | 218.13 | 73425358 531100 | PW/CAL GAS 58L | | | | |
| | | | | | | O&M-WWTP-SUPPLIES | | | | |
| | | | | 237714 | 102285 | 12/30/2019 | | 01/26/20 | 531.32 | |
| Invoice: 102285 | | | | | | | | | | |
| | | | | 531.32 | 73421355 531100 | PW/LIQUI-NOX, HDPE CARBOY, METHANOL | | | | |
| | | | | | | WIN COLL-SUPPLIES | | | | |
| | | | | 237715 | 101254 | 12/27/2019 | | 01/26/20 | 112.35 | |
| Invoice: 101254 | | | | | | | | | | |
| | | | | 112.35 | 73425358 531100 | PW/BOD STND SOLUTION, SAMPLE TUBING | | | | |
| | | | | | | O&M-WWTP-SUPPLIES | | | | |
| | | | | | | | | | CHECK 352755 TOTAL: | 861.80 |
| 352756 | 01/29/2020 | PRTD | 553 UTILITIES UNDERGROUN | 237572 | 9120122 | 12/31/2019 | | 01/26/20 | 150.93 | |
| Invoice: 9120122 | | | | | | | | | | |
| | | | | 150.93 | 73637893 54110000393 | PW/EXCAVATION NOTICES DEC 2019 | | | | |
| | | | | | | O&M ALLOC-LOCATING SVCS | | | | |

| CASH ACCOUNT: 635 | 111100 | CASH | | | | | | | | |
|-------------------|------------|------|---------------------------|-----------|----------------------|-------------------------------|----------------|---------------------|-----------|----------|
| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE | PO | CHECK RUN | NET | |
| INVOICE DTL DESC | | | | | | | | | | |
| | | | | | | | | CHECK 352756 TOTAL: | 150.93 | |
| 352757 | 01/29/2020 | PRTD | 9373 VISIT BAINBRIDGE | 237716 | 604419884 | 01/09/2020 | | 01/26/20 | 65.00 | |
| | | | Invoice: 604419884 | | | REFUND BUS LIC FEE: EXEMPT | | | | |
| | | | | 65.00 | 01132 321901 | BUS LIC REV FROM STATE BLS | | | | |
| | | | | | | | | CHECK 352757 TOTAL: | 65.00 | |
| 352758 | 01/29/2020 | PRTD | 7551 WASHINGTON TRACTOR I | 237574 | 1979790 | 12/02/2019 | | 01/26/20 | 1,260.57 | |
| | | | Invoice: 1979790 | | | PW/FILTERS | | | | |
| | | | | 243.05 | 73637958 531100 | ROADSIDE MOWER ALLOC-SUPPLIES | | | | |
| | | | | 1,017.52 | 73637958 531100 | ROADSIDE MOWER ALLOC-SUPPLIES | | | | |
| | | | | | | | | CHECK 352758 TOTAL: | 1,260.57 | |
| 352759 | 01/29/2020 | PRTD | 4513 WM CORPORATE SERVICE | 237575 | 0036497-1048-4 | 01/01/2020 | 21900056 | 01/26/20 | 353.65 | |
| | | | Invoice: 0036497-1048-4 | | | BIOSOLIDS LANDFILL DISPOSAL | | | | |
| | | | | 353.65 | 73425358 54790100551 | BIOSOLIDS WASTE DISPOSAL | | | | |
| | | | | | | 237576 | 0052165-2588-0 | 01/01/2020 | 01/26/20 | 3,463.93 |
| | | | Invoice: 0052165-2588-0 | | | PW/DECANT WASTE DISP | | | | |
| | | | | 3,463.93 | 73435838 54790000618 | DECANT SPOILS DISPOSAL | | | | |
| | | | | | | | | CHECK 352759 TOTAL: | 3,817.58 | |
| 352760 | 01/29/2020 | PRTD | 710 WCIA | 237717 | 14815 | 01/21/2020 | | 01/26/20 | 16,123.80 | |
| | | | Invoice: 14815 | | | POL/BOAT INS 2020 | | | | |
| | | | | 16,123.80 | 91025129 546000 | MARINE - INSURANCE | | | | |
| | | | | | | | | CHECK 352760 TOTAL: | 16,123.80 | |
| 352761 | 01/29/2020 | PRTD | 8390 WEST HILLS FORD MAZD | 237577 | 700585 | 12/30/2019 | | 01/26/20 | 291.68 | |
| | | | Invoice: 700585 | | | POL/TPMS SENSOR KIT VEH 239 | | | | |
| | | | | 291.68 | 53011212 531100 | PD-C/E-PATROL SUPPLIES | | | | |
| | | | | | | 237718 | 700730 | 01/06/2020 | 01/26/20 | 535.23 |
| | | | Invoice: 700730 | | | POL/VEH 238 PARTS | | | | |
| | | | | 535.23 | 53011212 531100 | PD-C/E-PATROL SUPPLIES | | | | |
| | | | | | | | | CHECK 352761 TOTAL: | 826.91 | |
| 352762 | 01/29/2020 | PRTD | 499 WESTBAY AUTO PARTS I | 237578 | 510435 | 12/30/2019 | | 01/26/20 | 17.20 | |
| | | | Invoice: 510435 | | | PW/SHOP SUPPLIES | | | | |
| | | | | 17.20 | 73638935 531100 | O&M-STD ALLOCATION-SUPPLIES | | | | |
| | | | | | | 237579 | 510436 | 12/30/2019 | 01/26/20 | 78.41 |

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CITY OF BAINBRIDGE ISLAND
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 352764 TOTAL: 60.03

NUMBER OF CHECKS 136 *** CASH ACCOUNT TOTAL *** 528,109.95

COUNT AMOUNT

TOTAL PRINTED CHECKS 136 528,109.95

*** GRAND TOTAL *** 528,109.95

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A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: cfreitas

| YEAR PER | JNL | SRC ACCOUNT | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC | T OB | DEBIT | CREDIT |
|----------------------|-----|-------------|---------------------|--------|-------|-------|--------------------------------|------|------------|------------|
| EFF DATE | | | | | | | LINE DESC | | | |
| 2020 | 1 | 168 | | | | | | | | |
| APP 001-213000 | | | | | | | GENERAL - ACCOUNTS PAYABLE | | 375,879.14 | |
| | | | 01/29/2020 01/26/20 | 012920 | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| APP 635-111100 | | | | | | | CASH | | | 528,109.95 |
| | | | 01/29/2020 01/26/20 | 012920 | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| APP 101-213000 | | | | | | | STREETS - ACCOUNTS PAYABLE | | 10,090.25 | |
| | | | 01/29/2020 01/26/20 | 012920 | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| APP 402-213000 | | | | | | | ACCOUNTS PAYABLE | | 34,701.40 | |
| | | | 01/29/2020 01/26/20 | 012920 | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| APP 401-213000 | | | | | | | ACCOUNTS PAYABLE | | 47,574.20 | |
| | | | 01/29/2020 01/26/20 | 012920 | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| APP 631-213000 | | | | | | | ACCOUNTS PAYABLE | | 11,122.54 | |
| | | | 01/29/2020 01/26/20 | 012920 | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| APP 403-213000 | | | | | | | ACCOUNTS PAYABLE | | 8,372.67 | |
| | | | 01/29/2020 01/26/20 | 012920 | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| APP 407-213000 | | | | | | | ACCOUNTS PAYABLE | | 7,208.65 | |
| | | | 01/29/2020 01/26/20 | 012920 | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| APP 104-213000 | | | | | | | CIVIC IMPR - ACCOUNTS PAYABLE | | 20,993.28 | |
| | | | 01/29/2020 01/26/20 | 012920 | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| APP 108-213000 | | | | | | | AFFORD HSG - ACCOUNTS PAYABLE | | 1,125.00 | |
| | | | 01/29/2020 01/26/20 | 012920 | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| APP 901-213000 | | | | | | | ACCOUNTS PAYABLE | | 1,427.82 | |
| | | | 01/29/2020 01/26/20 | 012920 | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| APP 301-213000 | | | | | | | ACCOUNTS PAYABLE | | 9,465.00 | |
| | | | 01/29/2020 01/26/20 | 012920 | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| APP 622-213000 | | | | | | | ACCOUNTS PAYABLE | | 150.00 | |
| | | | 01/29/2020 01/26/20 | 012920 | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| | | | | | | | | | ----- | ----- |
| GENERAL LEDGER TOTAL | | | | | | | | | 528,109.95 | 528,109.95 |
| APP 631-130000 | | | | | | | DUE TO/FROM CLEARING | | 516,987.41 | |
| | | | 01/29/2020 01/26/20 | 012920 | | | | | | |
| APP 001-130000 | | | | | | | GENERAL - DUE TO/FROM CLEARING | | | 375,879.14 |
| | | | 01/29/2020 01/26/20 | 012920 | | | | | | |
| APP 101-130000 | | | | | | | STREETS - DUE TO/FROM CLEARING | | | 10,090.25 |
| | | | 01/29/2020 01/26/20 | 012920 | | | | | | |
| APP 402-130000 | | | | | | | DUE TO/FROM CLEARING | | | 34,701.40 |
| | | | 01/29/2020 01/26/20 | 012920 | | | | | | |
| APP 401-130000 | | | | | | | DUE TO/FROM CLEARING | | | 47,574.20 |
| | | | 01/29/2020 01/26/20 | 012920 | | | | | | |
| APP 403-130000 | | | | | | | DUE TO/FROM CLEARING | | | 8,372.67 |
| | | | 01/29/2020 01/26/20 | 012920 | | | | | | |
| APP 407-130000 | | | | | | | DUE TO/FROM CLEARING | | | 7,208.65 |
| | | | 01/29/2020 01/26/20 | 012920 | | | | | | |
| APP 104-130000 | | | | | | | CIVIC IMPR DUE TO/FROM CLEAR'G | | | 20,993.28 |
| | | | 01/29/2020 01/26/20 | 012920 | | | | | | |
| APP 108-130000 | | | | | | | AFFORD HSG DUE TO/FROM CLEAR'G | | | 1,125.00 |

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

| YEAR PER | JNL | | | | | ACCOUNT DESC | T OB | DEBIT | CREDIT |
|--------------------------------|----------|--------|-------|-------|--|----------------------|------|--------------|--------------|
| SRC ACCOUNT | | | | | | LINE DESC | | | |
| EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | | | | | |
| 01/29/2020 | 01/26/20 | 012920 | | | | | | | |
| APP 901-130000 | | | | | | DUE TO/FROM CLEARING | | | 1,427.82 |
| 01/29/2020 | 01/26/20 | 012920 | | | | | | | |
| APP 301-130000 | | | | | | DUE TO/FROM CLEARING | | | 9,465.00 |
| 01/29/2020 | 01/26/20 | 012920 | | | | | | | |
| APP 622-130000 | | | | | | DUE TO/FROM CLEARING | | | 150.00 |
| 01/29/2020 | 01/26/20 | 012920 | | | | | | | |
| SYSTEM GENERATED ENTRIES TOTAL | | | | | | | | 516,987.41 | 516,987.41 |
| JOURNAL 2020/01/168 TOTAL | | | | | | | | 1,045,097.36 | 1,045,097.36 |

JOURNAL ENTRIES TO BE CREATED

| FUND | YEAR PER | JNL | EPF DATE | ACCOUNT DESCRIPTION | DEBIT | CREDIT |
|---------------------------------|----------|-----|------------|--------------------------------|------------|------------|
| ACCOUNT | | | | | | |
| 001 GENERAL FUND | 2020 1 | 168 | 01/29/2020 | | | |
| 001-130000 | | | | GENERAL - DUE TO/FROM CLEARING | | 375,879.14 |
| 001-213000 | | | | GENERAL - ACCOUNTS PAYABLE | 375,879.14 | |
| | | | | FUND TOTAL | 375,879.14 | 375,879.14 |
| 101 STREET FUND | 2020 1 | 168 | 01/29/2020 | | | |
| 101-130000 | | | | STREETS - DUE TO/FROM CLEARING | | 10,090.25 |
| 101-213000 | | | | STREETS - ACCOUNTS PAYABLE | 10,090.25 | |
| | | | | FUND TOTAL | 10,090.25 | 10,090.25 |
| 104 CIVIC IMPROVEMENT FUND | 2020 1 | 168 | 01/29/2020 | | | |
| 104-130000 | | | | CIVIC IMPR DUE TO/FROM CLEAR'G | | 20,993.28 |
| 104-213000 | | | | CIVIC IMPR - ACCOUNTS PAYABLE | 20,993.28 | |
| | | | | FUND TOTAL | 20,993.28 | 20,993.28 |
| 108 AFFORDABLE HOUSING FUND | 2020 1 | 168 | 01/29/2020 | | | |
| 108-130000 | | | | AFFORD HSG DUE TO/FROM CLEAR'G | | 1,125.00 |
| 108-213000 | | | | AFFORD HSG - ACCOUNTS PAYABLE | 1,125.00 | |
| | | | | FUND TOTAL | 1,125.00 | 1,125.00 |
| 301 CAPITAL CONSTRUCTION FUND | 2020 1 | 168 | 01/29/2020 | | | |
| 301-130000 | | | | DUE TO/FROM CLEARING | | 9,465.00 |
| 301-213000 | | | | ACCOUNTS PAYABLE | 9,465.00 | |
| | | | | FUND TOTAL | 9,465.00 | 9,465.00 |
| 401 WATER OPERATING FUND | 2020 1 | 168 | 01/29/2020 | | | |
| 401-130000 | | | | DUE TO/FROM CLEARING | | 47,574.20 |
| 401-213000 | | | | ACCOUNTS PAYABLE | 47,574.20 | |
| | | | | FUND TOTAL | 47,574.20 | 47,574.20 |
| 402 SEWER OPERATING FUND | 2020 1 | 168 | 01/29/2020 | | | |
| 402-130000 | | | | DUE TO/FROM CLEARING | | 34,701.40 |
| 402-213000 | | | | ACCOUNTS PAYABLE | 34,701.40 | |
| | | | | FUND TOTAL | 34,701.40 | 34,701.40 |
| 403 STORM & SURFACE WATER FUND | 2020 1 | 168 | 01/29/2020 | | | |
| 403-130000 | | | | DUE TO/FROM CLEARING | | 8,372.67 |
| 403-213000 | | | | ACCOUNTS PAYABLE | 8,372.67 | |
| | | | | FUND TOTAL | 8,372.67 | 8,372.67 |
| 407 BUILDING & DEVELOPMENT FUND | 2020 1 | 168 | 01/29/2020 | | | |

JOURNAL ENTRIES TO BE CREATED

| FUND | YEAR | PER | JNL | EFF DATE | ACCOUNT DESCRIPTION | DEBIT | CREDIT |
|------------------------------|------|-----|-----|------------|----------------------|------------|------------|
| 407-130000 | | | | | DUE TO/FROM CLEARING | | 7,208.65 |
| 407-213000 | | | | | ACCOUNTS PAYABLE | 7,208.65 | |
| FUND TOTAL | | | | | | 7,208.65 | 7,208.65 |
| 622 EXPENDABLE TRUST FUND | 2020 | 1 | 168 | 01/29/2020 | | | |
| 622-130000 | | | | | DUE TO/FROM CLEARING | | 150.00 |
| 622-213000 | | | | | ACCOUNTS PAYABLE | 150.00 | |
| FUND TOTAL | | | | | | 150.00 | 150.00 |
| 631 CLEARING FUND | 2020 | 1 | 168 | 01/29/2020 | | | |
| 631-130000 | | | | | DUE TO/FROM CLEARING | 516,987.41 | |
| 631-213000 | | | | | ACCOUNTS PAYABLE | 11,122.54 | |
| 635-111100 | | | | | CASH | | 528,109.95 |
| FUND TOTAL | | | | | | 528,109.95 | 528,109.95 |
| 901 CITY-WIDE REPORTING FUND | 2020 | 1 | 168 | 01/29/2020 | | | |
| 901-130000 | | | | | DUE TO/FROM CLEARING | | 1,427.82 |
| 901-213000 | | | | | ACCOUNTS PAYABLE | 1,427.82 | |
| FUND TOTAL | | | | | | 1,427.82 | 1,427.82 |

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

| FUND | | DUE TO | DUE FROM |
|------|-----------------------------|------------|------------|
| 001 | GENERAL FUND | | 375,879.14 |
| 101 | STREET FUND | | 10,090.25 |
| 104 | CIVIC IMPROVEMENT FUND | | 20,993.28 |
| 108 | AFFORDABLE HOUSING FUND | | 1,125.00 |
| 301 | CAPITAL CONSTRUCTION FUND | | 9,465.00 |
| 401 | WATER OPERATING FUND | | 47,574.20 |
| 402 | SEWER OPERATING FUND | | 34,701.40 |
| 403 | STORM & SURFACE WATER FUND | | 8,372.67 |
| 407 | BUILDING & DEVELOPMENT FUND | | 7,208.65 |
| 622 | EXPENDABLE TRUST FUND | | 150.00 |
| 631 | CLEARING FUND | 516,987.41 | |
| 901 | CITY-WIDE REPORTING FUND | | 1,427.82 |
| | TOTAL | 516,987.41 | 516,987.41 |

** END OF REPORT - Generated by Carrie L. Freitas **



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME:

AGENDA ITEM: City Council Study Session Minutes, January 7, 2020

SUMMARY: Consider approval of meeting minutes.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve with Consent Agenda.

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

ATTACHMENTS:

[City Council Study Session Minutes January 7, 2020](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

CITY COUNCIL STUDY SESSION
TUESDAY, JANUARY 7, 2020

MEETING MINUTES

1) [CALL TO ORDER / ROLL CALL](#)

Mayor Medina called the meeting to order at 6:00 p.m. in Council Chambers.

Mayor Medina, Deputy Mayor Tirman, and Councilmembers Deets, Hytopoulos, Nassar, Pollock and Schneider were present.

2) [APPROVAL OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE](#)

Councilmember Hytopoulos moved and Councilmember Nassar seconded to add a discussion of the term of the Mayor and Deputy Mayor and the meeting chair for study sessions to the agenda just prior to the appointment of the Mayor and Deputy Mayor. The motion was withdrawn following Council discussion.

Deputy Mayor Tirman moved and Councilmember Hytopoulos seconded to approve the agenda as presented. The motion was approved by unanimous consent.

There were no conflicts of interest disclosed.

3) PRESENTATIONS

3.A [Oath of Office - Executive](#)
[Cover Page](#)

Mayor Medina noted the proposed change to the Oath of Office.

Judge McCulloch swore in Councilmembers Hytopoulos, Medina, Schneider, and Pollock.

4) APPOINTMENT OF MAYOR AND DEPUTY MAYOR

4.A [Appointment of Mayor and Deputy Mayor - City Council](#)
[Cover Page](#)

Mayor Medina introduced the agenda item.

MOTION: I move to nominate Councilmember Schneider to serve as Mayor for the City of Bainbridge Island for a two-year term.

Medina/Deets: The motion carried unanimously, 7 – 0.

AYES: Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider, Tirman
NOES: None
ABSENT: None
ABSTAIN: None

MOTION: I move to nominate Councilmember Nassar to serve as Deputy Mayor of the City of Bainbridge Island for a term commencing January 7, 2020 and ending June 30, 2020.

Deets/Pollock: The motion carried unanimously, 7 – 0.

AYES: Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider, Tirman
NOES: None
ABSENT: None
ABSTAIN: None

5) EXECUTIVE SESSION

5.A Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
[Cover Page](#)

Mayor Schneider adjourned the meeting to an executive session at 6:47 p.m. pursuant to RCW 42.30.110(1)(i)

Council returned from executive session at 7:21 p.m., and Mayor Schneider re-convened the meeting.

6) UNFINISHED BUSINESS

6.A Update on the Development Moratorium - Planning
[Cover Page](#)
[Abbreviated Moratorium Work Program Status Report](#)
[Moratorium Extension Handout Final 100419](#)
[Ordinance No. 2019-26 Extending the Development Moratorium Approved 092419](#)

Planning Director Wright provided an update on the moratorium and addressed Council's questions. Council discussed the topic.

6.B Update on Green Building Workplan - Planning
[Cover Page](#)
[Request for GBTF Members](#)
[Staff Memo](#)

Planning Director Wright provided an update on the Green Building Workplan. Council discussed the topic. Council provided direction to be develop a program with aggressive goals.

6.C Capital Improvement Plan Ad Hoc/Committee of the Whole Discussion - Public Works
[Cover Page](#)
[CIP Process Presentation CC 2019-11-19](#)

Public Works Director Wierzbicki introduced the agenda item. Council's consensus was to proceed with a committee of the whole discussion.

6.D Next Steps for Suzuki Property Affordable Housing Project - Executive

[Cover Page](#)

[Suzuki Revised Proposal 111319.pdf](#)

City Manager Smith introduced the agenda item. Council discussed the topic and scheduled further discussion on the project and project goals for a future Council meeting.

7) CITY COUNCIL DISCUSSION

7.A Affirm 2020 City Council Top Priorities

[Cover Page](#)

[DRAFT - 2020 City Council Priorities.docx](#)

Councilmember Medina introduced the agenda item. Council discussed the priorities and forwarded the item to the January 14, 2020 business meeting.

Mayor Schneider adjourned the meeting for a break at 8:36 p.m. and re-convened the meeting at 8:42 p.m.

7.B Review 2020 Citywide Workplan Priorities - Executive

[Cover Page](#)

[Q1-2020 Workplan Focus.pdf](#)

[2020 Citywide Workplan Priorities](#)

City Manager Smith provided information on workplan priorities and addressed Council's questions.

7.C Discuss Role of Council Liaisons

[Cover Page](#)

[Councilmember Liaison Job Description draft 12-3-19.docx](#)

Council deferred this item to the next meeting.

7.D City Council Committee and Liaison Assignments - City Council

[Cover Page](#)

[Draft - 2020 Council Assignments.pdf](#)

Councilmember Medina introduced the agenda item. Council reviewed the assignment matrix and made the following changes: Mayor Schneider will be the liaison to the Kitsap Regional Coordinating Council (KRCC) Transportation Board, and Councilmember Tirman will be the alternate. Councilmember Pollock will be the liaison to the Puget Sound Clean Air Agency Advisory Council and the Puget Sound Regional Council Growth Management Policy Board. Both Councilmember Deets and Councilmember Hytopoulos will serve as liaisons to the Climate Change Advisory Board. Councilmember Hytopoulos will be the liaison to the Planning Commission. Councilmember Hytopoulos withdrew her name from consideration for liaison to the Design Review Board. Councilmembers Deets and Pollock will be liaisons to the Green Building Task Force. Councilmember Hytopoulos will be on the Lodging Tax Advisory Committee. Council forwarded the item to the next meeting for further discussion.

7.E Formation of Council Ad Hoc Committee for Public Farmland - Executive

[Cover Page](#)

Public Farmland Ad Hoc Committee and Scope of Work 01072020

Deputy City Manager Schroer introduced the agenda item. Council discussed the formation of the committee and the scope of work. The item was forwarded to a future meeting for further discussion.

7.F Planning for 2020 City Council Annual Retreat
Cover Page

City Manager Smith introduced the agenda item. Council discussed the format and possible meeting dates and forwarded the item to the next meeting for further discussion.

7.G Timing and Format of Q I -2020 Council Ward Meetings
Cover Page

City Manager Smith introduced the agenda item. Council discussed the topic and forwarded it to the next meeting for further discussion.

8) FUTURE COUNCIL AGENDAS

8.A Future Council Agendas
Cover Page
City Council Regular Business Meeting January 14, 2020
City Council Study Session January 21, 2020
City Council Regular Business Meeting January 28, 2020

Councilmember Hytopoulos suggested a January retreat, and Council discussed the suggestion. Council decided to schedule a special meeting on January 14, 2020, following the business meeting, to discuss retreat topics.

Deputy Mayor Nassar introduced a resolution declaring the existence of a climate emergency. Council's consensus was to provide it to the Climate Change Advisory Committee for review.

9) FOR THE GOOD OF THE ORDER

10) ADJOURNMENT

Mayor Schneider adjourned the meeting at 10:32 p.m.

Leslie Schneider, Mayor

Christine Brown, CMC, City Clerk



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME:

AGENDA ITEM: Special City Council Business Meeting Minutes, January 16, 2020

SUMMARY: Consider approval of meeting minutes.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve with Consent Agenda.

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

ATTACHMENTS:

[Special City Council Business Meeting Minutes January 16, 2020](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

SPECIAL CITY COUNCIL BUSINESS MEETING
THURSDAY, JANUARY 16, 2020

MEETING MINUTES

1) **CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

Mayor Schneider called the meeting to order at 6:00 p.m. in Council Chambers.

Mayor Schneider, Deputy Mayor Nassar, and Councilmembers Hytopoulos and Pollock were present.

Councilmembers Medina and Tirman were absent and excused. Councilmember Deets arrived during the executive session.

3) **APPROVAL OF AGENDA/CONFLICT OF INTEREST DISCLOSURE**

Councilmember Hytopoulos moved and Deputy Mayor Nassar seconded to add a discussion on the Waterfront Park trees under Unfinished Business. The motion to approve the agenda as modified carried unanimously, 4-0. There were no conflicts of interest disclosed.

2) **EXECUTIVE SESSION**

2.A Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
[Cover Page](#)

Mayor Schneider adjourned the meeting to an executive session pursuant to RCW 42.30.110(1)(i) at 6:10 p.m.

City Council extended the executive session for ten minutes at 6:23 p.m. City Council returned from executive session at 6:31 p.m., and Mayor Schneider reconvened the meeting.

4) **PUBLIC COMMENT**

Michael Sherry spoke against the activity at the triangle property.

Nick Masla spoke against the activity at the triangle property.

Wendy Tyner spoke against the activity at the triangle property.

5) **MAYOR'S REPORT**

Mayor Schneider spoke about Council procedures and involving youth in City government.

6) **CITY MANAGER'S REPORT**

City Manager Smith mentioned the recruitment for the Green Building Task Force and the Sustainable Transportation Task Force, the City Hall closure for Martin Luther King Day, and the City storm response.

7) **FUTURE COUNCIL AGENDAS**

7.A Review of Future Council Agendas - Mayor Schneider

[Cover Page](#)

[City Council Study Session January 21, 2020](#)

[City Council Regular Business Meeting January 28, 2020](#)

[City Council Study Session February 4, 2020](#)

[2020 List of Pending Council Meeting Topics](#)

[2020 List of Proposed Future Council Topics](#)

Mayor Schneider introduced the agenda item, and Council discussed topics for future agendas.

Councilmember Hytopoulos moved and Councilmember Pollock seconded to move the Academy discussion to a future agenda. The motion carried unanimously, 5-0.

Councilmember Pollock moved and Councilmember Deets seconded to end the discussion.

Councilmember Hytopoulos moved and Councilmember Pollock seconded to amend the motion to add a discussion on an affordable housing sales tax levy and the city manager contract/search to the January 28, 2020 agenda. The amended motion carried unanimously, 5-0.

8) **PRESENTATION(S)**

8.A Proclamation Recognizing Dr. Martin Luther King Day on January 20, 2020 - Mayor Schneider

[Cover Page](#)

[Martin Luther King Proclamation 2020](#)

Mayor Schneider read the proclamation and mentioned upcoming events in honor of Dr. Martin Luther King Day.

9) **UNFINISHED BUSINESS**

9.A Wyatt Way Reconstruction Project Professional Services Agreement Amendment No. 4 - Public Works

[Cover Page](#)

[Amendment No 4. to Professional Services Agreement](#)

[Exhibit A Scope of Work](#)

Public Works Director Wierzbicki introduced the agenda item and addressed Council's questions.

MOTION: I move to forward Amendment No. 4 of the Wyatt Way Reconstruction Project Professional Services Agreement with MIG/SvR in the amount of \$10,000.00 for approval with the January 28, 2020 Consent Agenda.

Pollock/Nassar: The motion carried unanimously, 5 – 0.

AYES: Joe Deets, Kirsten Hytopoulos, Rasham Nassar, Michael Pollock Leslie Schneider

NOES: None

ABSENT: Matt Tirman, Kol Medina

ABSTAIN: None

9.B Wyatt Way Reconstruction Project Budget Increases - Public Works

[Cover Page](#)

[Wyatt Way Presentation 010920.pptx](#)

[Wyatt Way Reconstruction Budget Report](#)

Public Works Director Wierzbicki introduced the agenda item.

MOTION: I move to forward for approval with the January 28, 2020 Consent Agenda spending authority for the City Manager to increase the project budget for the Wyatt Way Reconstruction Project in the amount of \$308,251 from the general fund and \$127,500 from the water fund, which amounts and related activities will be included in a future budget amendment and an amendment to the Capital Improvement Plan.

Pollock/Deets: The motion carried unanimously, 5 – 0.

AYES: Joe Deets, Kirsten Hytopoulos, Rasham Nassar, Michael Pollock Leslie Schneider

NOES: None

ABSENT: Matt Tirman, Kol Medina

ABSTAIN: None

9.C Affirm 2020 City Council Top Priorities

[Cover Page](#)

[DRAFT - 2020 City Council Priorities.docx](#)

Mayor Schneider introduced the agenda item.

MOTION: I move to affirm the 2020 City Council top priorities.

Nassar/Deets: The motion carried unanimously, 5 – 0.

AYES: Joe Deets, Kirsten Hytopoulos, Rasham Nassar, Michael Pollock Leslie Schneider

NOES: None

ABSENT: Matt Tirman, Kol Medina

ABSTAIN: None

9.D Affirm 2020 Citywide Workplan Priorities - Executive

[Cover Page](#)

[Q1-2020 Workplan Focus.pdf](#)

[2020 Citywide Workplan Priorities](#)

Mayor Schneider introduced the agenda item. City Manager Smith provided information on the workplan.

MOTION: I move to affirm the 2020 Citywide workplan priorities.

Nassar/Deets: The motion carried unanimously, 5 – 0.

AYES: Joe Deets, Kirsten Hytopoulos, Rasham Nassar, Michael Pollock Leslie Schneider

NOES: None

ABSENT: Matt Tirman, Kol Medina

ABSTAIN: None

9.E Affirm 2020 Transportation Benefit Fund Spending Plan for Road Repairs and Maintenance - Finance

[Cover Page](#)

[Presentation TBD 11122019 \(Revised 011420\)](#)

Finance Director Pitts introduced the agenda item.

MOTION: I move to approve the use of existing Transportation Benefit Fund balance to support the 2020 Approved Budget spending plan for road repairs and maintenance.

Deets/Pollock: The motion carried unanimously, 5 – 0.

AYES: Joe Deets, Kirsten Hytopoulos, Rasham Nassar, Michael Pollock Leslie Schneider

NOES: None

ABSENT: Matt Tirman, Kol Medina

ABSTAIN: None

9.F City Council Committee and Liaison Assignments - City Council

[Cover Page](#)

[Draft - 2020 Council Assignments 1-10-20.docx](#)

Mayor Schneider introduced the agenda item. Mayor Schneider noted that she has volunteered to be the liaison for the Design Review Board, and Councilmember Deets will be a liaison to the Kitsap Economic Development Alliance (KEDA) in place of Mayor Schneider.

Mayor Schneider, Deputy Mayor Nassar, and Councilmember Pollock will assist with the Salary Commission. Councilmember Pollock confirmed that he is withdrawing his name from consideration as a liaison to the Planning Commission.

Councilmember Pollock moved and Deputy Mayor Nassar seconded to approve the Council liaison assignments as modified, as stated by the City Manager. Councilmember Hytopoulos moved and Councilmember Pollock seconded to amend the motion to add the addition of her assignment to the Historic Preservation Commission. The amendment carried unanimously, and the amended motion carried unanimously.

Public Comment

Ron Peltier spoke about the importance of having a liaison to the Design Review Board.

Don Willott spoke about the benefits of having the same person assigned to the Puget Sound Regional Council's transportation committee and Kitsap Regional Coordinating Council's transportation committee.

9.G Settlement Agreement with Whitney Equipment Company, Inc., Relating to the Village Pump Station Replacement Project

[Cover Page](#)

[Settlement Agreement and Release of Claims](#)

[Exhibit A to Settlement Agreement and Release of Claims](#)

Deputy City Attorney Sepler introduced the agenda item.

MOTION: I move to authorize the City Manager to execute the settlement agreement and release of claims with Whitney Equipment Company, Inc.

Pollock/Deets: The motion carried unanimously, 5 – 0.

AYES: Rasham Nassar, Joe Deets, Leslie Schneider, Kirsten Hytopoulos, Michael Pollock

NOES: None

ABSENT: Matt Tirman, Kol Medina

ABSTAIN: None

9.H Waterfront Park Trees [added]

Councilmember Hytopoulos introduced the agenda item. City Manager Smith provided information on timing, and Council discussed the topic.

10) CONSENT AGENDA

10.A Agenda Bill for Consent Agenda

[Cover Page](#)

10.B Accounts Payable and Payroll

[Cover Page](#)

[Payroll 12-20-2019.pdf](#)

Payroll: normal direct deposit check sequence 46621 – 46749 = \$330,611.03; regular payroll check sequence 109220 - 109222 = \$4,732.87; vendor check run sequence 109223 – 109232 = \$131,712.43; Federal Tax Electronic Funds Transfer = \$119,738.12; ACH \$237.50. Total disbursement = \$587,031.95.

[Payroll 1-6-2020.pdf](#)

Payroll: normal direct deposit check sequence 46750 – 46879 = \$307,788.29; regular payroll check sequence 109233 – 109235 = \$4,105.71; vendor check run sequence 109236 – 109248 = \$328,715.13; Federal Tax Electronic Funds Transfer = \$115,270.79; ACH \$237.50. Total disbursement = \$756,117.42.

[Report to Council of Cash Disbursements 12-26-19.pdf](#)

Accounts Payable: check number 352318 from previous run = \$18.16; manual check number sequence 352319 – 352339 = \$160,936.00; regular check number sequence 352340 – 352474 = \$387,401.55. Total disbursement = \$548,337.55.

[Report to Council of Cash Disbursements 01-15-20.pdf](#)

Accounts Payable: check number 352474 from previous run = \$194.29; manual check number sequence 352475 – 352492 = \$92,790.56; regular check number sequence 352493 – 352619 = \$535,988.89; EFT \$19,607.11; ACH 369 – 370 = \$3,216.95. Total disbursement = \$651,603.51.

- 10.C City Council Study Session Minutes, December 3, 2019**
[Cover Page](#)
[City Council Study Session Minutes December 3, 2019](#)
- 10.D Special City Council Meeting Minutes, December 10, 2019**
[Cover Page](#)
[Special City Council Meeting Minutes December 10, 2019](#)
- 10.E Sustainable Transportation Professional Services Agreement Award and Budget Amendment - Public Works**
[Cover Page](#)
[Professional Services Agreement - Nelson Nygaard](#)
- 10.F Memorandum of Understanding with Seattle Police Department Regarding Agency Participation in the Internet Crimes Against Children (ICAC) Multi-Jurisdictional Task Force - Police**
[Cover Page](#)
[NW Regional Task Force Memorandum of Understanding](#)

Councilmember Pollock moved and Councilmember Deets seconded to approve the Consent Agenda, as presented. The motion was approved unanimously, 5-0.

11) COMMITTEE REPORTS

- 11.A Committee Reports**
[Cover Page](#)
[Climate Change Advisory Committee Meeting Minutes, November 18, 2019](#)
[Ethics Board Meeting Minutes, October 21, 2019](#)
[Environmental Technical Advisory Committee Minutes, October 17, 2019](#)
[Ethics Board Meeting Minutes, September 16, 2019](#)
[Utility Advisory Committee Minutes, December 11, 2019](#)

12) FOR THE GOOD OF THE ORDER

Councilmember Deets mentioned he has a conflict with the Ethics Board meeting on January 27, 2020.

Councilmember Deets mentioned a proposed joint meeting between the Utility Advisory Committee and the Climate Change Advisory Committee with Puget Sound Energy.

City Manager Smith mentioned procedures relating to noticing for a quorum.

13) ADJOURNMENT

Mayor Schneider adjourned the meeting at 8:18 p.m.

Leslie Schneider, Mayor

Christine Brown, CMC, City Clerk



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME:

AGENDA ITEM: Special City Council Meeting Minutes, January 16, 2020

SUMMARY: Consider approval of meeting minutes.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve with Consent Agenda

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

ATTACHMENTS:

[Special City Council Meeting Minutes January 16, 2020](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

SPECIAL CITY COUNCIL MEETING
THURSDAY, JANUARY 16, 2020

MEETING MINUTES

1) [CALL TO ORDER/ROLL CALL](#)

Mayor Schneider called the meeting to order at 8:20 p.m. in Council Chambers.

Mayor Schneider, Deputy Mayor Nassar, and Councilmembers Deets, Hytopoulos and Pollock were present.

Councilmembers Medina and Tirman were absent and excused.

2) [APPROVAL OF AGENDA](#)

Councilmember Hytopoulos moved and Councilmember Deets seconded to move Items 3.D and 3.E to the top of the agenda and approve the modified agenda. The motion carried unanimously.

3) [CITY COUNCIL DISCUSSION](#)

3.D [Planning for 2020 City Council Annual Retreat \[Moved\]](#)
[Cover Page](#)

Mayor Schneider introduced the agenda item. City Clerk Brown provided the dates that worked for the Council members who had responded to her inquiry. Council identified Friday, March 6, 2020 for the retreat.

3.E [Timing and Format of Q I -2020 Council Ward Meetings \[Moved\]](#)
[Cover Page](#)

Mayor Schneider introduced the agenda item. City Manager Smith provided information on the topic, and Council discussed next steps.

MOTION: I move that the Mayor and Deputy Mayor come back with a proposal.
Deets/Pollock: The motion carried unanimously, 5 – 0.

AYES: Joe Deets, Kirsten Hytopoulos, Rasham Nassar, Michael Pollock, Leslie Schneider
NOES: None
ABSENT: Matt Tirman, Kol Medina
ABSTAIN: None

3.A Role of the Mayor and Deputy Mayor - Councilmember Hytopoulos

[Cover Page](#)

Councilmember Hytopoulos introduced the agenda item. Councilmember Pollock moved and Deputy Mayor Nassar seconded to adopt informal rules for this discussion. The motion carried unanimously, 5-0.

Council discussed the topic. Councilmember Pollock moved to retain the Deputy Mayor position at six months, to have the Deputy Mayor assume the chair of the Study Sessions, and to invite the Mayor to step down after a year. Councilmember Pollock moved and Councilmember Hytopoulos seconded to withdraw the motion. The motion to withdraw carried unanimously, 5-0.

Public Comment

Ron Peltier spoke in favor of the Deputy Mayor chairing the study sessions.

Council moved this item to the next business meeting for further discussion.

3.B Council Procedural Rules - Councilmember Pollock

[Cover Page](#)

Councilmember Pollock provided information on the role of the Mayor and Council procedural rules. Council discussed the topics and scheduled further discussion at the next business meeting.

3.C Discuss Role of Council Liaisons

[Cover Page](#)

[Councilmember Liaison Job Description draft 12-3-19.docx](#)

Discussion of this item was deferred to a future meeting.

4) **FOR THE GOOD OF THE ORDER**

5) **ADJOURNMENT**

Mayor Schneider adjourned the meeting at 10:07 p.m.

Leslie Schneider, Mayor

Christine Brown, CMC, City Clerk



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Wyatt Way Reconstruction Project Professional Services Agreement Amendment No. 4 - Public Works

SUMMARY: City staff is requesting that the Council approve a Professional Services Agreement Amendment No. 4 with MIG/SvR in the amount of \$10,000 for completing the project design with value engineering elements.

AGENDA CATEGORY: Contract

PROPOSED BY: Public Works

RECOMMENDED MOTION: Approve with Consent Agenda.

STRATEGIC PRIORITY: Reliable Infrastructure and Connected Mobility

FISCAL IMPACT:

| | |
|------------------------------------|-------------|
| Amount: | \$10,000.00 |
| Ongoing Cost: | |
| One-Time Cost: | \$10,000.00 |
| Included in Current Budget? | Yes |

BACKGROUND: The Wyatt Way Reconstruction Phase 1 Project consists of roadway resurfacing, intersection capacity improvements at Wyatt and Madison, water system improvements, and sidewalks and bike lanes on each side of the roadway between Madison Avenue and Lovell Avenue.

The City has a professional services agreement with MIG/SvR for the project design and engineering in the amount of \$348,863.00, and Amendment No. 4 in the amount of \$10,000.00 is needed to complete the value engineering revisions to the design, bringing the total contract amount to \$358,863.00. The staff anticipates that this will be the last amendment required until additional services are requested for construction administration services.

ATTACHMENTS:

[Amendment No. 4. to Professional Services Agreement](#)

[Exhibit A Scope of Work](#)

FISCAL DETAILS: As of December 30, 2019, this project had approximately \$2.7M in general fund budget available, of which \$10K is proposed to be expended on this contract amendment.

Fund Name(s): General Fund

Coding: 72321951-641100-00708

**AMENDMENT NO. 4 TO
AGREEMENT FOR PROFESSIONAL SERVICES**

THIS AMENDMENT NO. 4 TO THE AGREEMENT FOR PROFESSIONAL SERVICES (“Amendment”) amends the Agreement for Professional Services (“Agreement”) entered into on June 29, 2016, by the City of Bainbridge Island, a Washington State municipal corporation, (“City”), and Moore Iacofano Goltsman, Inc., d/b/a MIG/SvR, a California corporation (“Consultant”).

WHEREAS, the City and the Consultant entered into the Agreement to design the Wyatt Way Reconstruction Project (Madison Ave. to Lovell Ave. NW); and

WHEREAS, on January 22, 2018, the City and the Consultant executed Amendment No. 1 to the Agreement, retaining the Consultant for potholing services, extending the term of the Agreement to January 10, 2020, and increasing the maximum amount payable under the Agreement by \$38,893.00; and

WHEREAS, on February 1, 2019, the City and the Consultant executed Amendment No. 2 to the Agreement, retaining the Consultant to perform an initial redesign of the roundabout, extend the term of the Agreement to January 10, 2021, and to increase the maximum amount payable under the Agreement by \$9,890.00; and

WHEREAS, on June 4, 2019, the City and the Consultant executed Amendment No. 3 to the Agreement, retaining the Consultant to perform a redesign of the storm system and roundabout, and to increase the maximum amount payable under the Agreement by \$41,120.00; and

WHEREAS, the City now desires to retain the Consultant to perform a redesign of areas of full pavement section replacement that will result in construction cost savings and to increase the maximum amount payable under the Agreement by \$10,000.00.

NOW, THEREFORE, the City and the Consultant agree to amend the Agreement as follows:

1. Section 2.A is hereby amended to read as follows:

A. The City shall pay the Consultant for such services: (check one)

Hourly, plus actual expenses, in accordance with Attachment A, but not more than a total of; ~~Three Hundred Forty Eight Thousand Eight Hundred Sixty Three Dollars (\$348,863.00);~~ Three Hundred Fifty-Eight Thousand Eight Hundred Sixty-Three Dollars (\$358,863.00);

Fixed Sum: a total amount of \$ _____;

Other: \$ _____, for all services performed and incurred under this Agreement, to be billed monthly in equal amounts.

2. Attachment A, Scope of Services, is hereby amended to include additional work as set forth in attached Exhibit A, which is fully incorporated into this Amendment by this reference.
3. Except as modified herein, all other terms and conditions to the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment to the Agreement as of the later of the signature dates included below.

MOORE IACOFANO GOLTSMAN, INC.

CITY OF BAINBRIDGE ISLAND

Date: _____

Date: _____

By: _____

By: _____

Name _____

Morgan Smith, City Manager

Title _____

Tax I.D. # _____

City Bus. Lic. # _____

Exhibit A

| Fee Estimate for City of Bainbridge Island Wyatt Way - Redesign for Construction Cost Savings DATE: November 26, 2019 | |  | | |  | |
|---|--------------------|---|-----------------------------------|--------------------|---|---|
| Scope of Work | Total | Principal | Senior Engineer VI | Engineer IV | CAD Technician | EIT, Landscape Designer II |
| | | \$ 275.00 | \$ 150.00 | \$ 145.00 | \$ 100.00 | \$ 95.00 |
| Cost savings redesign | | | | | | |
| Modify centerline profile to eliminate full pavement reconstruction between Grow and Madison and replace with curb profile for new curb and sidewalk construction | | 0.5 | 6.0 | | 16.0 | 4.0 |
| Reduce limits of full pavement construction and modify: typical sections, demo and pavement limits, driveway profiles, drainage structures, and wall profile at service station | | 0.5 | 4.0 | 4.0 | 16.0 | 4.0 |
| Remove curb and sidewalk improvements on Grow north of Wyatt and update demo and paving limits, storm drainage design, driveway and grading | | | 2.0 | 4.0 | 8.0 | 8.0 |
| | <i>77.0</i> | 1.0 | 12.0 | 8.0 | 40.0 | 16.0 |
| Total Fee - Cost savings redesign | \$ 8,755.00 | \$ 275.00 | \$ 1,800.00 | \$ 1,160.00 | \$ 4,000.00 | \$ 1,520.00 |
| Deliverables: | | | | | | |
| Final PS&E Documents incorporating design changes | | | | | | |



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Wyatt Way Reconstruction Project Budget Increases - Public Works

SUMMARY: Two project budget increases are needed to support the Wyatt Way Reconstruction project: an increase from the general fund in the amount of \$308,251 to cover the cost of construction-related consulting services (engineering, materials testing, etc.) and to include a 10% general fund contingency; and, an increase from the water fund in the amount of \$127,500 to cover increases in the water-related construction scope and to include a 10% water fund contingency.

AGENDA CATEGORY: Contract

PROPOSED BY: Public Works

RECOMMENDED MOTION: Approve with Consent Agenda.

STRATEGIC PRIORITY: Reliable Infrastructure and Connected Mobility

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | \$308,251 general fund; \$127,500 water fund |
| Ongoing Cost: | |
| One-Time Cost: | \$308,251 general fund; \$127,500 water fund |
| Included in Current Budget? | No |

BACKGROUND: The Wyatt Way Reconstruction Project consists of roadway resurfacing, intersection capacity improvements at Wyatt and Madison, water system improvements, and sidewalks and bike lanes on each side of the roadway between Madison Avenue and Lovell Avenue. City staff is requesting two project budget increases.

The first is an increase to the project's general fund budget. The current project construction estimate for the general fund-related work (streets, sidewalks, drainage, lighting, etc.) is very close to the current remaining budget. Therefore, City staff is seeking a general fund project budget increase for costs associated with construction consultant support (engineering, materials testing, etc.), and a 10% contingency, an amount that totals \$308,251. If the final bids for the construction contract are lower than the City's estimate, and/or if contingency funds are not needed, then these funds would be reallocated back to the general fund at the close-out of the project.

The second is an increase to the project's water fund budget, which is related to three factors identified by the project management team. First, the current project design has been modified to include approximately 200 linear feet of additional water main replacement for facilities that are beyond their serviceable life. Additionally, City staff has revised and increased the cost estimate for the replacement of a water-related pressure release valve to reflect an amount that is in line with other similar work recently completed by the City. Lastly, staff is requesting that the water fund element of the project budget be increased to capture a 10% contingency. All together, these three factors increase the water fund portion of the project budget by \$127,500. If the final bids for the construction contract are lower than the City's estimate, and/or if contingency funds are not needed, then these funds would be reallocated back to the water fund at the close-out of the project.

If the two project budget increases are approved, the new total project budget will be \$4,008,251 for the general fund and \$277,500 for the water fund, or \$4,285,751 total. Approximately \$2.5 million of the total budget, or almost 60%, will come from a State Transportation Improvement Grant received in 2015. See the attached project budget report for details on the project budget history.

Upon Council approval, a proposed budget amendment and amendment to the Capital Improvement Plan will be included in the 1st quarter budget adjustment reporting for 2020.

ATTACHMENTS:

[Wyatt Way Presentation 010920.pptx](#)

[Wyatt Way Reconstruction Budget Report](#)

FISCAL DETAILS: FISCAL DETAILS: There is currently \$3,700,000 in the General Fund and \$150,000 in the Water Fund for a total of \$3,850,000 for this project. The proposed project budget increases would increase the General Fund Budget by \$308,251 for a total of \$4,008,251, and increase the Water Fund by \$127,500 for a total of \$277,500. The revised total project budget would be \$4,285,751.

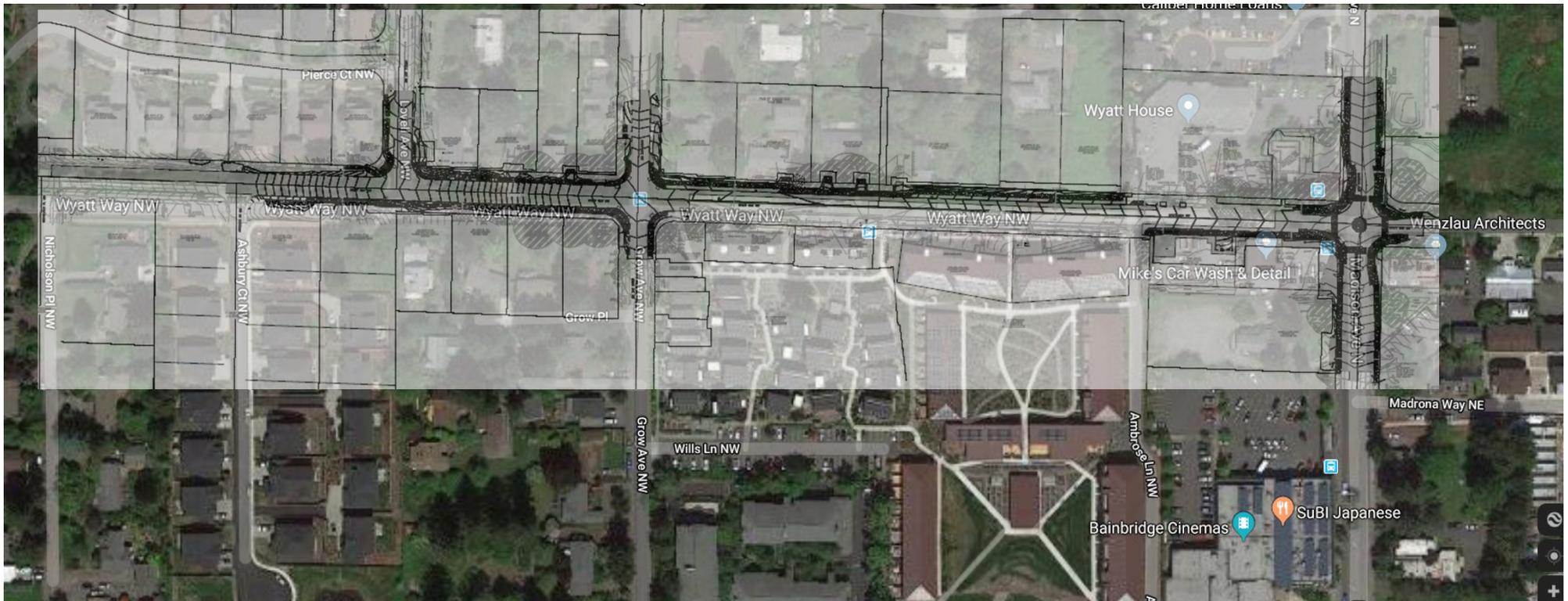
Fund Name(s): General Fund

Coding:

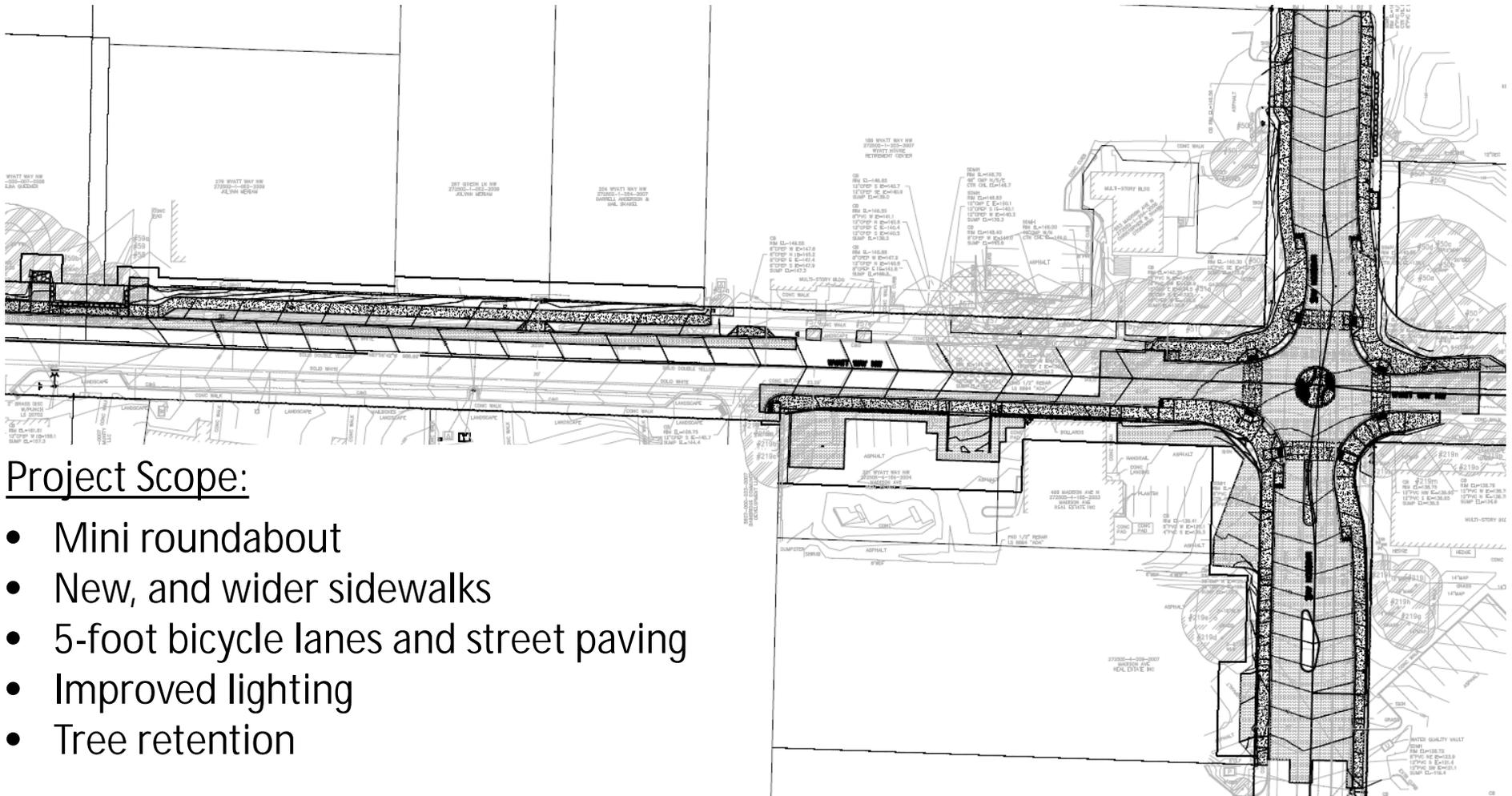
Wyatt Way Project Update

1. Project Update / Scope Overview
2. Budget Amendment Summary, Water
3. Budget Amendment Summary, General Fund

Wyatt Way Project Update – Project Overview



Wyatt Way Project Update – Project Overview



Project Scope:

- Mini roundabout
- New, and wider sidewalks
- 5-foot bicycle lanes and street paving
- Improved lighting
- Tree retention

Wyatt Way Project Update – Current Budget Status

| Capital Funding (1000's) | | | | | |
|------------------------------------|------------------------|-------------------------|---------------|--------------------------------|---------------------|
| | Prior Yrs. | 2019 | 2020 | Subsequent | Total |
| FUNDING SOURCES (1000's) | | | | | |
| General Fund | \$ 1,184,000 | - | - | - | 1,184,000 |
| State Grant | 2,516,000 | - | - | - | 2,516,000 |
| Water Fund | 150,000 | - | - | - | 150,000 |
| | 3,850,000 | - | - | - | \$ 3,850,000 |
| Budget Notes | | | | | |
| | Amount | Source | | Description | |
| Original budget | \$ 3,700,000 | 2015-2016 CIP | | Original project authorization | |
| Budget Amendments | 150,000 | 2017Q1 BUA (Water Fund) | | Water component added | |
| Total Project Budget | \$ 3,850,000 | | | | |
| Financial Update | | | | | |
| Spending through December 30, 2019 | | | | | |
| | Life to Date Budget | Life to Date Actuals | Encumbrances | Actuals + Encumbrances | Remaining |
| General Fund | \$ 3,700,000 | 898,997 | 76,393 | 975,391 | 2,724,609 |
| Water | 150,000 | 21,299 | 8,701 | 30,000 | 120,000 |
| | 3,850,000 | 920,296 | 85,095 | 1,005,391 | \$ 2,844,609 |

Wyatt Way Project Update – Budget Amendment, Water

Current Remaining Budget: \$150,000

Current Project Estimate: \$225,000

Reasoning:

- Additional water main replacement added to the project
- Improved estimates of pressure release valves from other previous City work

10% Contingency: \$22,500

Total: \$247,500

Total Budget Amendment \$127,500

Wyatt Way Project Update – Budget Amendment, General Fund

Current Remaining Budget: \$2,724,609

Current Project Estimate: \$2,734,418

Reasoning:

- CIP project estimates are several years old
- Project was value engineered to lower costs

10% Contingency: \$273,442

Construction Services: \$25,000

Engineering, materials testing, etc.

Total: \$3,032,860

Total Budget Amendment \$308,521

Wyatt Way Project Update Next Steps

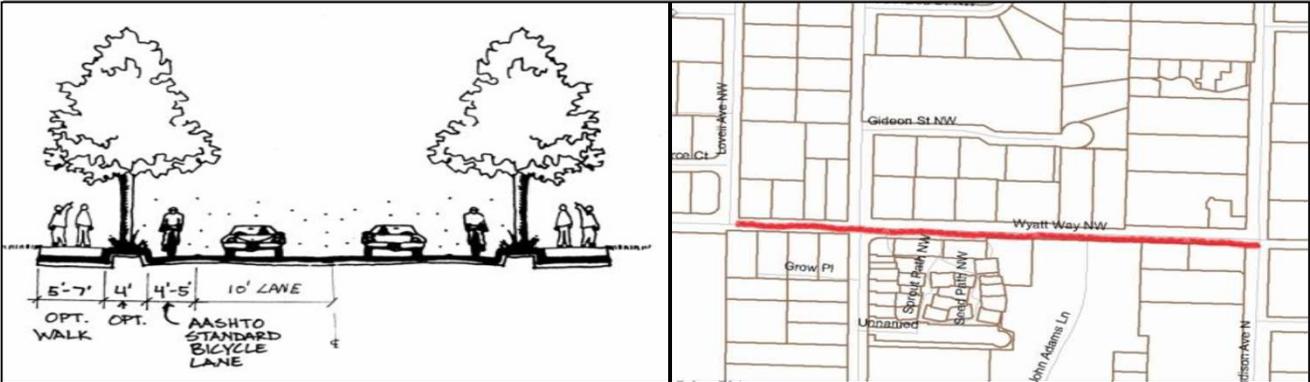
- Advertisement early Spring 2020
- Council approval of construction contract late Spring 2020
- Construction Summer 2020

Project: Wyatt Way Reconstruction

Location: Madison to Lovell

00708

Project Description



Description: Capacity (level of service) improvements to the intersection of Madison Avenue and Wyatt Way, including a roundabout. Complete sidewalk and bicycle facilities on both sides of Wyatt from Madison to Lovell. Reconstruct roadway surfacing and drainage. Additional right of way needed along frontage. Design 50% completed in 2006. State (TIB) grant funding received in 2015.

Capital Funding (1000's)

| | Prior Yrs. | 2019 | 2020 | Subsequent | Total |
|--------------------------|------------------|------|------|------------|---------------------|
| FUNDING SOURCES (1000's) | | | | | |
| General Fund | \$ 1,184,000 | - | - | - | 1,184,000 |
| State Grant | 2,516,000 | - | - | - | 2,516,000 |
| Water Fund | 150,000 | - | - | - | 150,000 |
| | 3,850,000 | - | - | - | \$ 3,850,000 |

| | Amount | Source | Description |
|-----------------------------|---------------------|-------------------------|--------------------------------|
| Original budget | \$ 3,700,000 | 2015-2016 CIP | Original project authorization |
| Budget Amendments | 150,000 | 2017Q1 BUA (Water Fund) | Water component added |
| Total Project Budget | \$ 3,850,000 | | |

Financial Update

Spending through December 9, 2019

| | Life to Date Budget | Life to Date Actuals | Encumbrances | Actuals + Encumbrances | Remaining |
|--------------|---------------------|----------------------|----------------|------------------------|---------------------|
| General Fund | \$ 3,700,000 | 846,697 | 127,870 | 974,567 | 2,725,433 |
| Water | 150,000 | 18,676 | 11,324 | 30,000 | 120,000 |
| | 3,850,000 | 865,373 | 139,194 | 1,004,567 | \$ 2,845,433 |

Current Project Status

Right of way acquisition completed. Finalizing permitting and design for advertisement in early 2020.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Formation of Council Ad Hoc Committee for Public Farmland - Executive,

SUMMARY: The Council will consider creation of the Public Farmland Ad Hoc Committee, including the following:

- 1) authorize formation of the committee;
- 2) specify the Ad Hoc Committee members, and
- 3) review and affirm the Scope of Work (as detailed in the attachment and below in the background section).

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve with Consent Agenda

STRATEGIC PRIORITY: Healthy and Attractive Community

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND: The City Council discussed its public farmland and the desired way to manage and fund the farmland several times in 2019, including at the July 16, September 17, and October 22 Council meetings. At the October 22 meeting, the Council stated its intent to form an ad hoc committee, with membership to be determined in 2020. The Council discussed this item on January 7, 2020 and agreed to set aside time for additional discussion at this meeting.

Section 3.1.3 of the City's Governance Manual describes Council Ad Hoc Committees as follows:

An Ad Hoc Committee is a temporary committee established by Council to investigate and advise Council on a specific policy or issue for future Council action, or to develop a legislative or policy proposal for Council on a particular topic. The Council determines the purpose of an Ad Hoc Committee at the time of establishing it. The Council may appoint up to three Councilmembers to an Ad Hoc Committee, and, if applicable, one or more citizens or subject matter experts who are not city employees. Furthermore, each Ad Hoc Committee shall

include the City Manager (or his or her designee) and any City staff that the City Manager chooses to assign to the Committee. An Ad Hoc Committee shall be dissolved upon completion of the Council-assigned task.

The draft scope of work is as follows:

Review current framework for management of the City's public farmland, in order to develop recommendations to the full Council on:

1. Whether all of the City farmland properties should continue to be managed within a single framework.
2. Whether some or all of the City properties should be managed on behalf of the City by an external organization.
3. If an external organization is responsible for management of some or all of the City properties, what are the scope of services the City requires.
4. If an external organization is responsible for management of some or all of the City properties, what is the preferred framework to manage the provision of those services.

ATTACHMENTS:

[Public Farmland Ad Hoc Committee and Scope of Work 01282020](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

AdHoc Committee Formation Request

Request date: 01-07-20

Requested by: City Council, per October 22, 2019 direction

Procedural Authority/Governance Manual Reference(s): Section 3.1.3 of the Governance Manual

Name of Committee Proposed: Public Farmland Ad Hoc Committee

Purpose/Scope of Work: See attached scope of work

Specific task deliverable(s) (recommendation, report, etc.): Recommendation to Council

Link to Council/Dept work plan: Executive

Reports to: City Council City Manager Public participation/education required? Yes No

Staff support required? Yes No Sunset date:

If Yes, in what form (notes, technical, etc.)?

City Manager's comments:

Members: Councilmembers Joe Deets, Kirsten Hytopoulos, Rasham Nassar

Proposed Motion: I move to authorize the formation of a Council ad hoc committee on public farmland.

Date action taken: 1/28/2020



CITY OF
BAINBRIDGE ISLAND

PUBLIC FARMLAND AD HOC COMMITTEE

Scope of Work

Review current framework for management of the City's public farmland, in order to develop recommendations to the full Council on:

1. Whether all of the City farmland properties should continue to be managed within a single framework.
2. Whether some or all of the City properties should be managed on behalf of the City by an external organization.
3. If an external organization is responsible for management of some or all of the City properties, what are the scope of services the City requires.
4. If an external organization is responsible for management of some or all of the City properties, what is the preferred framework to manage the provision of those services.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 28, 2020

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (9:15 PM) Committee Reports, Executive,

SUMMARY: Information only.

AGENDA CATEGORY: Report

PROPOSED BY: Executive

RECOMMENDED MOTION: Information only.

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

ATTACHMENTS:

[Race Equity Task Force Meeting Minutes, December 5, 2019](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



MINUTES

1. CALL TO ORDER / ROLL CALL / ACCEPT OR MODIFY AGENDA / ACCEPT OR MODIFY MINUTES / CONFLICT OF INTEREST DISCLOSURE – 6:30 PM

- a. Motion to approve the agenda approved
- b. Motion to approve the minutes approved

MEMBERS: JAMES FRIDAY, SUSAN WILMOT, KIAN ASHABI, BRENDA FANTROY-JOHNSON, JANNA CHAN, SAVANNA ROVELSTAD, PEGGI ERICKSON

COUNCILMEMBER LIAISONS: JOE DEETS, RASHAM NASSAR

2. PUBLIC COMMENTS

- a. Derek Villanueva: Founder of Bainbridge Pride. Interested in doing more POC events and partnering with RETF. Planning events for 2020 including the June Pride festival. Flying in speakers (memoir authors, parents, etc.). Hoping to bring in tools and resources on a local level so people don't need to leave the island to access support.
- b. Ann Lovejoy: From the Senior Center. Looking to be more inclusive in their programming. Asked by Bainbridge Youth Services to organize programming for them.
- c. Charlotte Rovelstad: There was a council woman who used horrific language when the Task Force asked for funding and used the guise of "process" as the reason she was opposed. Just last week, the same woman asked for \$30k for Squeaky Wheel funding to improve a bike section and it "had to be done now" because of the time of year. This was confusing because when the RETF asked for \$400 she refused due to "process." Now, she asks for \$30k with one week to think on it. There are so many examples of preferential treatment given to different issues.
- d. Maggie Greenway: We have lived here for 80 years. People come here from cities that they don't like and try to make BI like those cities. Everyone got along back then. It used to be so charming. Now my husband can't stand this island.

3. 11/26 CITY COUNCIL MEETING DEBRIEF

- a. Review list of recommended community members to attend 2020 workshops
 - i. Clarifying Question: Who can participate? Do they need to live here?
 - ii. Peggi: I think there's a danger that not enough city employees will participate if we have an overwhelming number of community members interested.

4. 12/10 PROPOSAL TO EXTEND RETF FOR ANOTHER YEAR

- a. Feedback on draft scope of work
 - i. Council Member Nassar: Morgan was relieved to hear that the Task Force and the community would be involved with the workshops and GARE.
 - ii. Motion to approve the scope of work approved
- b. Feedback on draft outreach plan
 - i. Sue: Is the "Democracy" Academy (the goal of getting more people involved with the government) still happening? Is this something we can include in our Outreach Plan?
 1. Council Member Nassar: This is practiced in other cities and well received. Fear is one 188 of the primary reasons people stay in the background. On the flipside, the council wants more people involved in government.



- ii. Council Member Deets: I will talk to Morgan about this at our meeting this week.
- iii. Motion to approve the outreach plan approved
- c. Community outreach for 12/10 meeting?
 - i. Council Member Nassar: Be aware that the council will likely pick apart your budget proposal. **Why should the city spend public dollars on this?** Work answers to this into your comments.
 - ii. Sue: At this time in our country, we need to stand up and invest funds into this important work.
 - iii. Peggi: I think this is about the city building relationships with people of color on the island. We need to get out there and be the face of the city and build relationships with POC and we do this with outreach efforts.

5. UPDATES FROM 11/7 MEETING "NEXT STEPS"

- a. Signage: Brenda to send final copy to Council Members Deets and Nassar
 - i. Brenda: I sent the final copy. What are next steps? Can I check in with anyone?
 - ii. Council Member Deets: You have done your part and now the city will look into it. It's on their work plan.
 - iii. James: I would like a ceremony for when the sign goes up.
- b. Events: Peggi and Brenda will lead planning for MLK event on behalf of RETF.
 - i. Peggi: We put the request for \$1500 in the outreach plan budget as honorariums for guest speakers and performers. The event will not have enough space for booths, but the RETF can hand out materials. The event is Sunday, January 19.

6. JANUARY 2 MEETING

- a. *Should we have this meeting?* Yes, but move to the following week
 - i. Meeting moving to January 9
- b. Agenda items:
 - i. Debrief 12/10 council meeting
 - ii. MLK Day event update
 - iii. Follow-up on Democracy School status
 - iv. Any updates on Workshops
 - v. Electing new officers
 - vi. GARE Workshops – discuss list of community member nominations
- c. **Action Items:**
 - i. Janna: Reach out to Roz to see if the conference room is available on January 9

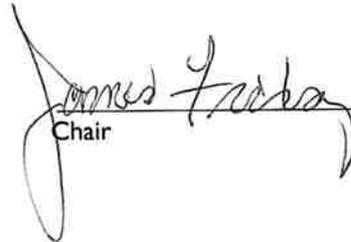
7. COMMENTS FOR THE GOOD OF THE ORDER

- a. James: I'm very proud of the Task Force. We have done a lot in a short amount of time. I'm surprised that it was unanimous. We need to keep this momentum going.
 - i. I also want to bring up that the city council will vote for a new mayor on January 7, 2020.
 - ii. Council Member Nassar: The city's policy currently allows for a 2-year term. Kol Medina is concluding his two-year term. Citizens can comment on this agenda item like any other agenda item. Committee members can comment as citizens.



- b. Peggi: I will volunteer to manage the email list.
- c. Andy Rovelstad: 62% of people who work for the city do not live on the Island. This should not be a limitation to participating in the workshops.
- d. *Kian asked Karen Vargas to give a brief talk of her research on Native American removal and the history of African Americans on the island.*
- e. Karen: Native American removals began in the late 1800s. Blacks on the island during and after WWII. The Japanese American removal. White supremacy in the 1990s that was fought by community coming together. A Malicious Harassment Task Force was formed but disbanded. Police records and documentation are nonexistent. Historical Record is needed for our work. Racism ebbs and flows.
- f. Brenda: We need to keep our own records of what is happening now. One of us needs to be the historian for the task force.

8. ADJOURNMENT— 8:08 pm


Chair

1/9/2020
01/09/20