



CITY OF  
BAINBRIDGE ISLAND

**CITY COUNCIL REGULAR BUSINESS MEETING  
TUESDAY, JANUARY 24, 2023**

COUNCIL CHAMBERS  
280 MADISON AVENUE NORTH  
BAINBRIDGE ISLAND, WA

AND

ZOOM WEBINAR  
[HTTPS://BAINBRIDGEWA.ZOOM.US/J/92947338351](https://bainbridgewa.zoom.us/j/92947338351)  
OR TELEPHONE: US: +1 253 215 8782  
WEBINAR ID: 929 4733 8351

**AGENDA**

**1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE - 6:00 PM**

**2. APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE - 6:05 PM**

**3. PRESENTATION(S)**

**3.A (6:10 PM) Proclamation Declaring Support for Safe Gun Storage and Education,** 5 Minutes  
[Proclamation in Support of Secure Firearm Storage and Education.docx](#)

**3.B (6:15 PM) Present Blakely Award Certificates** 10 Minutes  
[CC presentation Jan 2023.pptx](#)  
[Certificate\\_2020 Preservation Leader\\_McNett.pdf](#)  
[Certificate\\_2020 Preservation Leader\\_Moriwaki.pdf](#)  
[Certificate\\_2021 Project of Excellence\\_BIJAEM Departure Deck Art Installation.pdf](#)  
[Certificate\\_2022 Preservation Leader\\_Curtis.pdf](#)

**4. PUBLIC COMMENT - 6:25 PM**

Public comment is accepted at this time on any topic of municipal interest. Each commenter will have three minutes to speak. Public comment is not taken on individual agenda items during the meeting. Please refer to guidelines and instructions for public comment attached below.

**4.A Instructions for Providing Public Comment** 15 Minutes  
[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

## 5. CONSENT AGENDA - 6:40 PM

All items listed under this section are considered to be routine and will be acted upon with one motion and one vote. There will be no separate discussion of these items unless a member of the City Council, or City Manager so requests, in which event, the item will be considered separately in its normal sequence.

- 5.A **Agenda Bill for Consent Agenda,** 5 Minutes
  
- 5.B **Approve Accounts Payable and Payroll**  
AP Report to Council of Cash Disbursements 1-25-23.pdf  
PR 01-20-23.pdf
  
- 5.C **Approve City Council Meeting Minutes**  
Special City Council Meeting Minutes - Executive Session, January 10, 2023.pdf  
Regular City Council Business Meeting Minutes, January 10, 2023.pdf
  
- 5.D **Authorize the City Manager to Execute a Construction Contract with Liden Land Development & Excavation, Inc. for the Rockaway Beach / Eagle Harbor Phase II / Halls Hill Slope Revegetation Project(s) (\$132,591.71 Street Funds) - Public Works**  
Rockaway Beach Rd - Eagle Harbor Ph2 - Halls Hill Rd Vegetation SWR Contract.docx  
Location Map.pdf  
Landscape Projects\_BID DWGS\_2022-11-03.pdf
  
- 5.E **Authorize an Increase in the City Manager's Change Order Authority for the Police and Court Facility Construction Support Professional Services Agreement with Coates Design from 25% to 45% - Public Works**
  
- 5.F **Set the Public Hearing for a Development Agreement with Puget Sound Energy to Resolve an Appeal by the Stetson Ridge Homeowners Association for February 14, 2023**  
Development Agreement PSE COBI.docx  
Draft Ordinance for DA with PSE.docx
  
- 5.G **Authorize the City Manager to Execute an Agreement with the United States Geologic Survey relating to Sea Level Rise modeling in the amount of \$100,000**  
USGS Agreement
  
- 5.H **Authorize the City Manager to Publish a Request for Qualifications (RFQ) for Consultant Support for the City's Grant-Funded Sea Level Rise Assessment Project**  
RFQ for Sea Level Rise Flooding Vulnerability and Risk Assessment
  
- 5.I **Cancel the February 7, 2023 Study Session**

## 6. COUNCIL ANNOUNCEMENTS - 6:45 PM

## 7. CITY MANAGER'S REPORT - 6:55 PM

- 7.A Receive City Manager's Report, 5 Minutes**  
Council Direction Regarding the Winslow Subarea Plan Update.docx

## **8. PUBLIC HEARING(S)**

- 8.A (7:00 PM) Hold a Public Hearing on Ordinance No. 2022-25 Relating to a Moratorium on the Development of New Inns in the Neighborhood Center Zoning District, 20 Minutes**  
Ordinance No. 2022-25 Adopting a Moratorium on New Inns in Neighborhood Centers (Adopted 121322).pdf
- 8.B (7:20 PM) Hold Public Hearing and Adopt Ordinance No. 2023-03 (formerly 2022-24), relating to the Setting of Island-Wide Speed Limits - Public Works, 20 Minutes**  
Ordinance No. 2023-03 Relating to Island-Wide Speed Limits.docx  
Exhibit A Island-wide Secondary Arterials and Collectors.pdf  
Exhibit B Island-wide Local Access Streets.pdf  
Speed Limit Memo to CW 11-21-2022.docx  
Speed Limit Change Direct Mailer DRAFT 3.pdf  
Memorandum - Speed Limit Enforcement Plan.pdf  
Installation\_Schedule.pdf  
Speed Limits 012423.pptx

## **9. REGULAR BUSINESS**

- 9.A (7:40 PM) Receive Presentation and Results of National Community Survey - Polco Staff, 30 Minutes**  
The NCS Report - Bainbridge Island, WA 2022  
The NCS Presentation Bainbridge Island, WA 2022 - 11-03-22.pdf
- 9.B (8:10 PM) Receive Presentation on Housing Action Plan Framework - Principles, Strategies, and Actions \*\*2022 Council High Priority Project\*\* - Planning, 30 Minutes**  
Housing Action Plan Framework Presentation.pptx  
Draft BIHAP Action Matrix.pdf
- 9.C (8:40 PM) Report on Recent Climate-Related Flooding Impacts on Public Infrastructure - Public Works, 15 Minutes**  
12\_27\_22 Flooding.pptx
- 9.D (8:55 PM) Receive Public Safety Quarterly Report - Police, 10 Minutes**  
Public Safety 2022 Full Slideshow.pdf
- 9.E 9:05 PM) Consider Budget (\$50,000) and Staff Response to Training and Activity Recommendations Made in May 2022 by the Race Equity Advisory Committee -Executive, 10 Minutes**  
Staff Response re REAC Recommended Actions of May 2022 for CC 10242023  
REAC Recommendation for Race Equity Training Plan and Tools Final CC 05242022.pdf
- 9.F (9:15 PM) Review City Council Committee and Liaison Assignments 10 Minutes**  
2022 Council Assignments.docx

- 9.G (9:25 PM) Designate City Council Liaison for the City Thread Accelerated Mobility Playbook Grant and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Efforts, 5 Minutes

## 10.ADJOURNMENT - 9:30 PM



City Council meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the City Clerk's Office at 206-780-8604 or [cityclerk@bainbridgewa.gov](mailto:cityclerk@bainbridgewa.gov) by noon on the day preceding the meeting.



CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:** 5 Minutes

**AGENDA ITEM:** (6:10 PM) Proclamation Declaring Support for Safe Gun Storage and Education,

**SUMMARY:** The attached proclamation declares the City's support for safe gun storage and education.

**AGENDA CATEGORY:** Proclamation

**PROPOSED BY:** City Council

**RECOMMENDED MOTION:** I move to approve the proclamation declaring support for safe gun storage and education.

**COMMUNITY ENGAGEMENT AND OUTREACH:**

**FISCAL IMPACT:**

<b>Amount:</b>	
<b>Ongoing Cost:</b>	
<b>One-Time Cost:</b>	
<b>Included in Current Budget?</b>	

**BACKGROUND:**

**ATTACHMENTS:**

[Proclamation in Support of Secure Firearm Storage and Education.docx](#)

**FISCAL DETAILS:**

**Fund Name(s):**

**Coding:**



## PROCLAMATION

**A PROCLAMATION** by the City Council of the City of Bainbridge Island, Washington, to declare support for secure firearm storage laws and direct secure firearm storage education.

**WHEREAS**, evidence strongly suggests secure firearm storage is an essential component to any effective strategy to keep schools and students safe; and

**WHEREAS**, an estimated 4.6 million American children live in households with at least one loaded, unlocked firearm; and

**WHEREAS**, every year, roughly 350 children under the age of 18 unintentionally shoot themselves or someone else. That's nearly one unintentional shooting per day, and 70 percent of these incidents take place inside a home; and

**WHEREAS**, another 1,200 children and teens die by gun suicide each year, most often using guns belonging to a family member; and

**WHEREAS**, in incidents of gun violence on school grounds, 75 percent of active shooters were current students or recent graduates; and

**WHEREAS**, research shows secure firearm storage practices are associated with up to an 85 percent reduction in the risk of self-inflicted and unintentional firearm injuries among children and teens; and

**WHEREAS**, the U.S. Secret Service National Threat Assessment Center recommends the importance of appropriate storage of weapons because 76 percent of school shooters used firearms acquired from the homes of parents or close relatives; and

**WHEREAS**, in a recent incident in Virginia, a 6-year-old student was able to access a firearm at home, which was brought to school, resulting in the shooting of an elementary school teacher; and

**WHEREAS**, across the country, lawmakers, community members, and local leaders are working together to implement public awareness campaigns, such as the Be SMART program, which is endorsed by the National Parent Teacher Association, encouraging secure gun storage practices and highlighting the public safety risks of unsecured guns; and

**WHEREAS**, school districts across the country have begun to proactively send materials home to parents and guardians informing them of applicable firearm storage laws and firearm secure storage best practices; and

**WHEREAS**, the Bainbridge Island Police Department provides free gun locks to community members in partnership with Project ChildSafe to promote the secure storage of firearms; and

**WHEREAS**, keeping students, teachers, and staff safe from the threat of gun violence should be the responsibility of all community members; and

**WHEREAS**, Washington state law, RCW 9.41.360, imposes penalties on adults when a child gains access to firearms stored in an unsafe manner; and

**WHEREAS**, the Board of Directors of the Bainbridge Island School District No. 303 adopted Resolution No. 06-22-23 directing the Superintendent to take steps to transmit information about the legal obligations of parents/guardians to securely store firearms and to work with local law enforcement agencies, health agencies, and nonprofits to collaborate and increase efforts to disseminate the information; and

**WHEREAS**, in order to continue with preventative measures to increase student and school safety, we must act now.

**NOW, THEREFORE**, I, Brenda Fantroy-Johnson, Mayor of the City of Bainbridge Island, on behalf of the City Council, do hereby declare support for secure firearm storage laws and support secure firearm storage education in our community.

**DATED** this \_\_\_ day of January, 2023

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Brenda Fantroy-Johnson, Mayor



CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:** 10 Minutes

**AGENDA ITEM:** (6:15 PM) Present Blakely Award Certificates

**SUMMARY:** Blakely Awards are given in recognition of individuals and organizations that have made significant contributions to historic preservation on the Island. The Blakely Award winners are:

Preservation Leader, 2020

Jim McNett, for his role in the creation of the Pickleball Founders Tournament

Preservation Leader, 2020

Clarence Moriwaki, for work in creating the Japanese American Exclusion Memorial and promotion of the Japanese American exclusion story

Project of Excellence, 2021

The Bainbridge Island Japanese American Exclusion Memorial Departure Deck Interpretive Art, which is intended to provide an emotional context for visitors and evoke the feelings that must have been shared by those Islanders forced from their homes into concentration camps in 1942

Preservation Leader, 2022

Katy Curtis, for history education and outreach programs and preservation of Island cultural diversity

**AGENDA CATEGORY:** Presentation

**PROPOSED BY:** Planning & Community Development

**RECOMMENDED MOTION:** I move to present the certificates honoring Blakely Award winners for 2020, 2021 and 2022.

**COMMUNITY ENGAGEMENT AND OUTREACH:** Historic Preservation Commission meetings, published agendas and meeting minutes

**FISCAL IMPACT:**

<b>Amount:</b>	
<b>Ongoing Cost:</b>	
<b>One-Time Cost:</b>	
<b>Included in Current Budget?</b>	

**BACKGROUND:** Since 2011 Blakely Awards have recognized individuals and organizations that have made significant contributions to historic preservation on the Island. A Preservation Leader award is in recognition of

community leadership in promoting historic preservation by an individual or organization. A Project of Excellence award is in recognition of outstanding historic preservation projects which are of significant value to the community.

Nominations, reviews, and award ceremonies were disrupted due to Covid-19 closures and restrictions, and the Historic Preservation Commission joins with the City Council to celebrate the Blakely Award winners and present their certificates.

**ATTACHMENTS:**

[CC presentation Jan 2023.pptx](#)

[Certificate 2020 Preservation Leader McNett.pdf](#)

[Certificate 2020 Preservation Leader Moriwaki.pdf](#)

[Certificate 2021 Project of Excellence BJAEM Departure Deck Art Installation.pdf](#)

[Certificate 2022 Preservation Leader Curtis.pdf](#)

**FISCAL DETAILS:**

**Fund Name(s):**

**Coding:**



# BLAKELY AWARDS

RECOGNIZING INDIVIDUALS AND ORGANIZATIONS THAT HAVE MADE  
SIGNIFICANT CONTRIBUTIONS TO HISTORIC PRESERVATION ON THE ISLAND



Since 2011, Blakely Awards have recognized individuals and organizations that have made significant contributions to historic preservation on the Island.

A Preservation Leader award is in recognition of community leadership in promoting historic preservation by an individual or organization.

A Project of Excellence award is in recognition of outstanding historic preservation projects which are of significant value to the community.

Soliciting nominations, nomination review, and the presentation of award certificates was disrupted during 2020, 2021 and 2022 due to Covid-19 pandemic closures and restrictions. The Historic Preservation Commission joins the City Council in honoring the following recipients.

PRESERVATION LEADER  
2020

JIM McNETT



The pickleball community celebrates placement of a historical plaque at Court #1

For his role in the creation of the Pickleball Founders Tournament

PRESERVATION LEADER  
2020

CLARENCE MORIWAKI

For work in creating the Japanese American Exclusion Memorial  
and promotion of the Japanese American exclusion story



PROJECT OF EXCELLENCE  
2021



BAINBRIDGE ISLAND JAPANESE AMERICAN EXCLUSION MEMORIAL  
DEPARTURE DECK INTERPRETIVE ART

Bainbridge Island Japanese American Exclusion Memorial Association

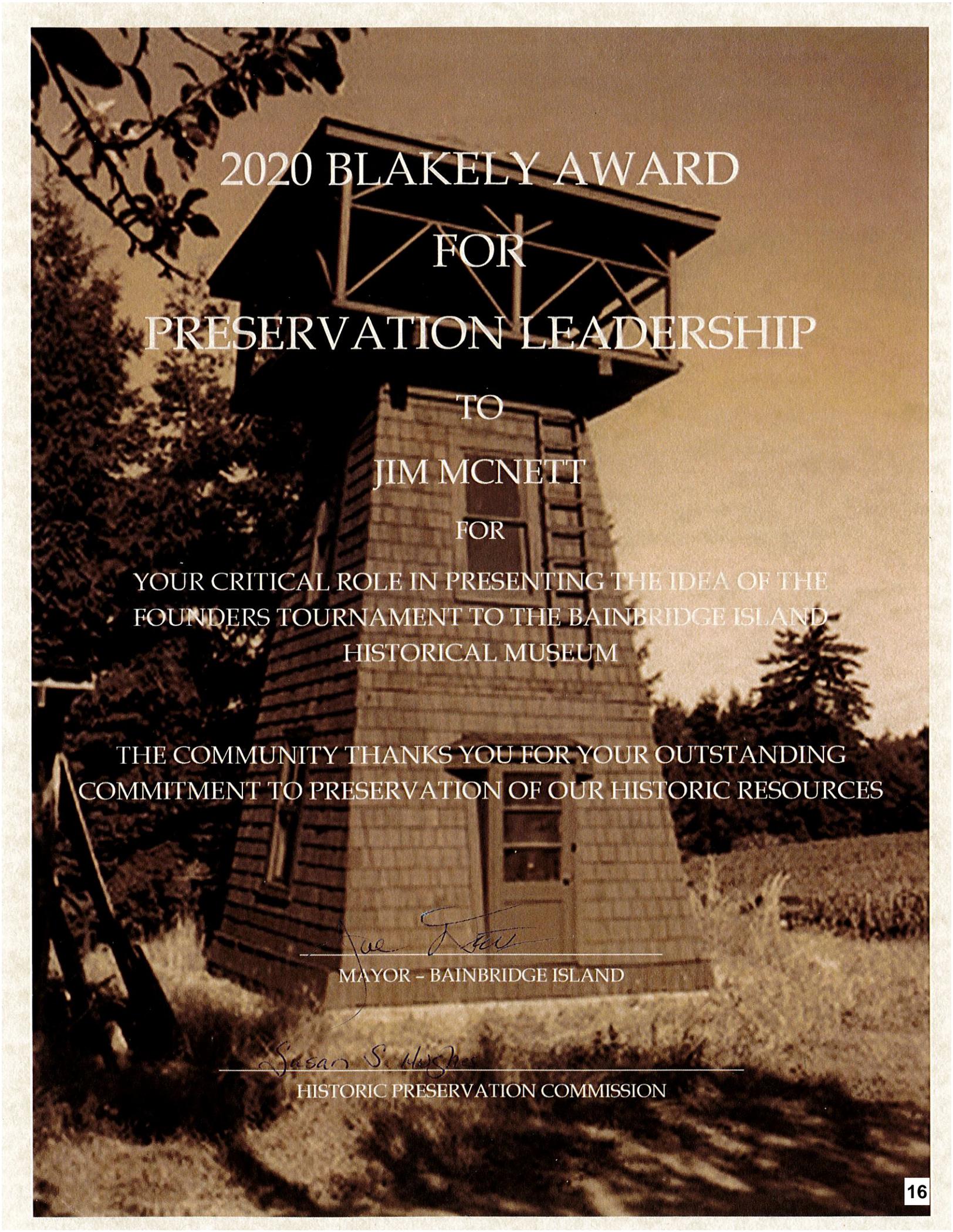


PRESERVATION LEADER  
2022

KATY CURTIS



For history education and outreach programs and preservation of Island cultural diversity



2020 BLAKELY AWARD  
FOR  
PRESERVATION LEADERSHIP

TO  
JIM MCNETT  
FOR

YOUR CRITICAL ROLE IN PRESENTING THE IDEA OF THE  
FOUNDERS TOURNAMENT TO THE BAINBRIDGE ISLAND  
HISTORICAL MUSEUM

THE COMMUNITY THANKS YOU FOR YOUR OUTSTANDING  
COMMITMENT TO PRESERVATION OF OUR HISTORIC RESOURCES

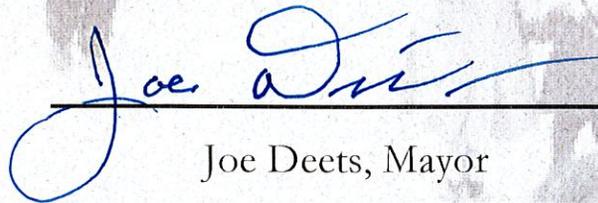
  
MAYOR - BAINBRIDGE ISLAND

  
HISTORIC PRESERVATION COMMISSION



Blakely Award  
2020  
Preservation Leader  
Clarence Moriwaki

In recognition of work in the creation of the Japanese American Exclusion Memorial and promotion of the Japanese American exclusion story



Joe Deets, Mayor



Blakely Award

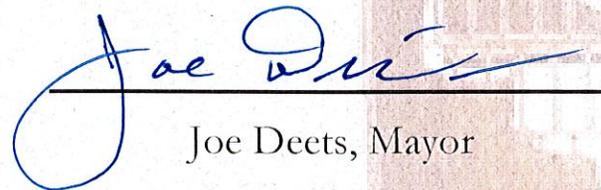
2021

Project of Excellence

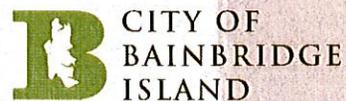
Bainbridge Island Japanese American  
Exclusion Memorial

Departure Deck Interpretive Art

In recognition of an outstanding historic preservation project  
which is of significant value to the community



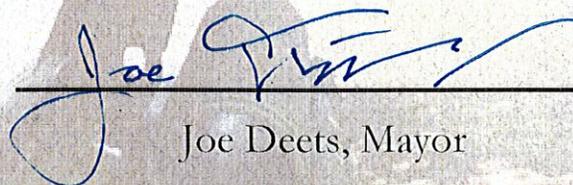
Joe Deets, Mayor



Blakely Award  
2022  
Preservation Leader

Katy Curtis

In recognition of history education and outreach programs and  
preservation of Island cultural diversity



Joe Deets, Mayor





CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:** 15 Minutes

**AGENDA ITEM:** Instructions for Providing Public Comment

**SUMMARY:** Instructions for providing public comment are attached.

**AGENDA CATEGORY:** Discussion

**PROPOSED BY:** City Council

**RECOMMENDED MOTION:** Information only.

**COMMUNITY ENGAGEMENT AND OUTREACH:**

**FISCAL IMPACT:**

<b>Amount:</b>	
<b>Ongoing Cost:</b>	
<b>One-Time Cost:</b>	
<b>Included in Current Budget?</b>	

**BACKGROUND:**

**ATTACHMENTS:**

[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

**FISCAL DETAILS:**

**Fund Name(s):**

**Coding:**



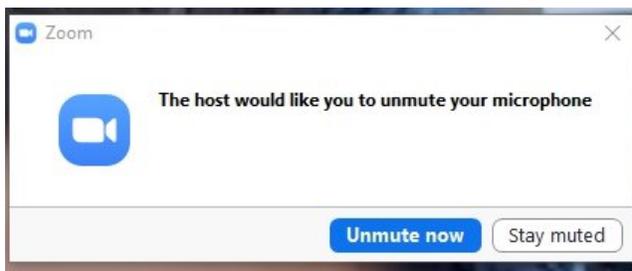
CITY OF  
BAINBRIDGE ISLAND

CITY CLERK'S OFFICE

Members of the public are encouraged to submit written public comment to the City Council at any time by emailing Council at [council@bainbridgewa.gov](mailto:council@bainbridgewa.gov). Members of the public who wish to provide public comment may attend the business meeting in Council Chambers or may participate remotely by following the instructions outlined below. If you are attending in-person, please sign up to speak on the sign-in sheet by the Chamber doors. The Mayor will call the people signed up on the sign-in sheet in Council Chambers first, and speakers will have three minutes to speak from the podium. Following the in-person comment, the Mayor will call people who have raised their hands in the Zoom meeting. A timer on the screen will indicate when 3 minutes have elapsed. Guidelines for public comment are also attached.

INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT REMOTELY

1. Join the Zoom webinar by following the link posted on the agenda and on the City calendar.
2. Sign in to Zoom with your full name.
3. The Mayor will indicate when it is time for public comment.
4. Attendee indicates desire to speak by clicking on "Raise Hand" option at the bottom of the screen.
5. Attendee clicks button "Unmute now" after they are called to speak by the Mayor.



6. Attendee will appear on screen with other panelists, but without video, just name.

**IMPORTANT NOTE:** If you do not have the latest version of Zoom, the Clerk will promote you to panelist. You will then appear with video enabled. Look for the video icon in the bottom left-hand corner of the screen to turn off your video.

7. Attendee provides their comment.

8. A timer on the screen will track your time.
9. Stop speaking when the timer reaches the 3-minute mark.
10. Attendee is returned to attendee group, and microphone is muted.
11. Public comment is simply received by the Council, with no response.

Excerpt from the Governance Manual regarding public comment:

### **5.6 Respect and Decorum**

It is the duty of the Presiding Officer and Councilmembers to maintain dignity and respect for their offices, City staff, and the public. While the Council is in session, the Councilmembers shall preserve civility, order and decorum. No member of the public shall, by conversation or otherwise, delay, disrupt, or interrupt the proceedings of the Council, nor engage in any of the prohibited behavior described below. Councilmembers and the public shall obey the proper orders of the Presiding Officer of the meeting.

#### **5.6.1 Orderly Behavior and Civility in Remarks**

Any person disrupting the business of the Council, either while addressing the Council or attending the proceedings, shall be asked to leave, or be removed from the meeting. Continued disruptions may result in a point of order by the Presiding Officer or a Councilmember pursuant to the Council's parliamentary rules, or a recess, forced removal, or adjournment as described elsewhere in this manual. Disruptive behavior includes, but is not limited to, the following:

- (a) Speaking without being recognized by the Presiding Officer.
- (b) Continuing to speak after the allotted time has expired.
- (c) Speaking on an item at a time not designated for discussion by the public of that item, such as speaking on a quasi-judicial item at a time other than during a public hearing or closed record proceeding on the matter.
- (d) Throwing objects.
- (e) Speaking on an issue that is not within the jurisdiction of the City Council or is otherwise irrelevant to Council business.
- (f) Speaking in favor of or in opposition to a ballot proposition or a candidate for public office, provided, that public comment is allowed when the City Council is considering taking a collective position in favor of or in opposition to a ballot proposition as authorized in RCW 42.17A.555.

- (g) Impersonating a City Councilmember or a member of the City staff.
- (h) Shouting or otherwise engaging in loud or boisterous behavior.
- (i) Continuing to make repetitive remarks after being requested not to do so by the Presiding Officer or a majority of the City Council.
- (j) Attempting to engage the audience rather than the Council, e.g., asking audience members to stand, clap, boo or otherwise express collective support or opposition to any matter.
- (k) Booing, hissing, or otherwise disrupting the comments of another speaker.
- (l) Using racial slurs or other slurs directed at the color, creed, religion, ancestry, gender, sexual orientation, gender expression or identity, national origin, citizenship or immigration status, or mental, physical, or sensory disability of any individual or group, or any other words considered "fighting words" under constitutional law.
- (m) Refusing to modify conduct after being advised by the Presiding Officer that the conduct is disrupting the meeting or disobeying any other lawful order of the Presiding Officer or a majority of the City Council.

#### **5.6.2 Permission Required to Address the Council**

Persons other than Councilmembers and Administration shall be permitted to address the Council only upon recognition and introduction by the Presiding Officer of the meeting.



CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:** 5 Minutes

**AGENDA ITEM:** Agenda Bill for Consent Agenda,

**SUMMARY:** Council will consider approval of the Consent Agenda.

**AGENDA CATEGORY:** Consent Agenda

**PROPOSED BY:** Executive

**RECOMMENDED MOTION:** I move to approve the Consent Agenda as presented.

**COMMUNITY ENGAGEMENT AND OUTREACH:**

**FISCAL IMPACT:**

<b>Amount:</b>	
<b>Ongoing Cost:</b>	
<b>One-Time Cost:</b>	
<b>Included in Current Budget?</b>	

**BACKGROUND:**

**ATTACHMENTS:**

**FISCAL DETAILS:**

**Fund Name(s):**

**Coding:**



CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:**

**AGENDA ITEM:** Approve Accounts Payable and Payroll

**SUMMARY:** Consider approval of payroll and accounts payable.

**AGENDA CATEGORY:** Consent Agenda

**PROPOSED BY:** Executive

**RECOMMENDED MOTION:** Approve accounts payable and payroll.

**COMMUNITY ENGAGEMENT AND OUTREACH:**

**FISCAL IMPACT:**

<b>Amount:</b>	
<b>Ongoing Cost:</b>	
<b>One-Time Cost:</b>	
<b>Included in Current Budget?</b>	

**BACKGROUND:**

**ATTACHMENTS:**

[AP Report to Council of Cash Disbursements 1-25-23.pdf](#)

[PR 01-20-23.pdf](#)

**FISCAL DETAILS:**

**Fund Name(s):**

**Coding:**



CITY OF  
BAINBRIDGE ISLAND

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: January 09, 2023 - January 23, 2023

CITY COUNCIL: January 10, 2023 - January 24, 2023

Last check from previous run: 359706 dated 01/11/2023 issued to Zoom Video Communications for \$11,144.07

Last ACH from previous run: 1733 dated 01/11/2023 issued to Westbay Auto Parts Inc for \$84.27

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
VOID	11/09/2022	1483	EX/Dean Alexander/ACH payment failed to go through the bank	N/A
ACH/EFT	01/12/2023	1734	EX/Dean Alexander/Redo failed ACH payment 1483	111.75
ACH/EFT	01/12/2023	1735	FIN/Allstream/Citywide phone services	788.17
ACH/EFT	01/12/2023	1736	ENG/Herrera Environmental/Manzanita watershed scope & cost estimate	23,005.96
ACH/EFT	01/12/2023	1737	FIN/Invoice Cloud/Invoice cloud services Nov. 2022	1,546.94
Manual	01/11/2023	359707	POL,PCD/AT&T/Fax long distance	24.91
Manual	01/11/2023	359708	CenturyLink/Citywide telemetry - Jan. 2023	4,683.01
Manual	01/11/2023	359709	Puget Sound Energy/Citywide energy services	33,696.31
Manual	01/11/2023	359710	Verizon/Citywide wireless charges - Jan. 2023	5,768.24

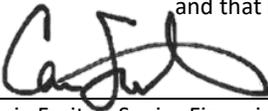
<b>Total Manual Checks and Electronic Disbursements</b>	<b>69,625.29</b>
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Regular Run Checks	01/25/2023	359711-359760	<b>Total Regular Check Run</b>	<b>142,609.29</b>
Regular Run ACH	01/25/2023	1738-1798	<b>Total Regular ACH Run</b>	<b>411,131.50</b>
			<b>Total Disbursements</b>	<b>623,366.08</b>

Retainage Release	N/A	N/A		N/A
Travel Advance	N/A	N/A		N/A

Prepared and Reviewed by  Jacob Kines, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

  
Carrie Freitas, Senior Financial Analyst

1/18/2023

Date

JK

CF



01/05/2023 11:27  
jkin

CITY OF BAINBRIDGE ISLAND  
A/P CASH DISBURSEMENTS JOURNAL

1/5/2023

P 1  
apcshdsb

CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME						
INVOICE DTL DESC								
1483	11/09/2022	VOID	9653 DEAN ALEXANDER	259204	11/01/2022			-111.75
	Invoice: 11/01/2022							
				-111.75	31011256	543100		
							11/01/2022	
							EX/PICK UP NEW TRAILER IN OLYMPIA	
							EX-GF-EMERG PREP-TRAVEL EXP	
							CHECK 1483 TOTAL:	-111.75
							NUMBER OF CHECKS 1	*** CASH ACCOUNT TOTAL ***
								-111.75
							COUNT	AMOUNT
							TOTAL VOIDED CHECKS	1 111.75
								*** GRAND TOTAL ***
								-111.75

Original ACH payment had an incorrect routing number listed in Munis. ACH has been voided and will be reissued with the new/correct number.

01/05/2023 11:27  
jkines

CITY OF BAINBRIDGE ISLAND  
A/P CASH DISBURSEMENTS JOURNAL

P 2  
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR	PER	JNL				ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT	EFF DATE	JNL	DESC	REF 1	REF 2	REF 3	LINE	DESC	
2023	1	58								
APP	001-213000	01/05/2023	1483	VOID				GENERAL - ACCOUNTS PAYABLE		111.75
								AP CASH DISBURSEMENTS JOURNAL		
APP	635-111100	01/05/2023	1483	VOID				CASH	111.75	
								AP CASH DISBURSEMENTS JOURNAL		
GENERAL LEDGER TOTAL									111.75	111.75
APP	631-130000	01/05/2023	11/06/22	VOID				DUE TO/FROM CLEARING		111.75
APP	001-130000	01/05/2023	11/06/22	VOID				GENERAL - DUE TO/FROM CLEARING	111.75	
SYSTEM GENERATED ENTRIES TOTAL									111.75	111.75
JOURNAL 2023/01/58 TOTAL									223.50	223.50

01/05/2023 11:27  
jkines

CITY OF BAINBRIDGE ISLAND  
A/P CASH DISBURSEMENTS JOURNAL

P 3  
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 1	58	01/05/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	111.75	111.75
				FUND TOTAL	111.75	111.75
631 CLEARING FUND 631-130000 635-111100	2023 1	58	01/05/2023	DUE TO/FROM CLEARING CASH	111.75	111.75
				FUND TOTAL	111.75	111.75

01/05/2023 11:27  
jkines

CITY OF BAINBRIDGE ISLAND  
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		111.75
631	CLEARING FUND	111.75	
	TOTAL	111.75	111.75

\*\* END OF REPORT - Generated by Jacob Kines \*\*

## Jacob Kines

---

**From:** Brigham Huish  
**Sent:** Thursday, January 5, 2023 11:24 AM  
**To:** Jacob Kines; Karl Shaw  
**Subject:** RE: Dean Alexander Payment

EFT payment #1483 has been uncleared. Jacob, you should be able to proceed now with the void process.

Clear Options			
<b>Batch number</b>	<input type="text" value="105"/>		
<b>Clear date</b>	<input type="text" value="01/05/2023"/> <input type="button" value="X"/>		
<b>Cash Account</b>	<input type="text" value="635"/> ...	<input type="text" value="111100"/> ...	<input type="text"/> ... CASH
<b>Clear by</b>	<input checked="" type="radio"/> Check range <input type="radio"/> Bank table		
<b>Check numbers</b>	<input type="text" value="1483"/> to <input type="text" value="1483"/>		
<b>Bank table</b>	<input type="text"/>		
<b>Input format</b>	<input type="text"/>		
<b>Bank account</b>	<input type="text"/>		
<b>Skip lines</b>	<input type="text" value="0"/>		
<input type="checkbox"/> Override bank cleared date			
<input checked="" type="checkbox"/> Cleared checks			
<input checked="" type="checkbox"/> Wire transfers			
<b>Processed</b>			
	<b>Cleared</b>	<b>Amount</b>	<b>Uncleared</b> <b>Amount</b>
Checks:	<input type="text" value="0"/>	<input type="text" value="0.00"/>	<input type="text" value="1"/> <input type="text" value="111.75"/>

Thank you!  
-Brig

---

**From:** Jacob Kines <jkines@bainbridgewa.gov>  
**Sent:** Thursday, January 5, 2023 11:21 AM  
**To:** Karl Shaw <kshaw@bainbridgewa.gov>; Brigham Huish <bhuish@bainbridgewa.gov>  
**Subject:** RE: Dean Alexander Payment

The 121 number is the number written on the ACH form and Bank of America in CA shows that number. I also noticed the phone number to reach Dean has an 818 area code which is for CA as well.

Thanks,

**JACOB KINES**  
Senior Accounting Technician – Accounts Payable



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facebook.com/citybainbridgeisland/  
206.780.8612 (office)

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**From:** Karl Shaw <[kshaw@bainbridgewa.gov](mailto:kshaw@bainbridgewa.gov)>  
**Sent:** Thursday, January 5, 2023 11:18 AM  
**To:** Jacob Kines <[jkines@bainbridgewa.gov](mailto:jkines@bainbridgewa.gov)>; Brigham Huish <[bhuish@bainbridgewa.gov](mailto:bhuish@bainbridgewa.gov)>  
**Subject:** Re: Dean Alexander Payment

Is there good solid verification on the 121 routing number?

---

**From:** Jacob Kines <[jkines@bainbridgewa.gov](mailto:jkines@bainbridgewa.gov)>  
**Sent:** Thursday, January 5, 2023 10:55:00 AM  
**To:** Brigham Huish <[bhuish@bainbridgewa.gov](mailto:bhuish@bainbridgewa.gov)>; Karl Shaw <[kshaw@bainbridgewa.gov](mailto:kshaw@bainbridgewa.gov)>  
**Subject:** RE: Dean Alexander Payment

Brig,

I believe the reason why this ACH payment (1483) did not go through is because of the routing number. The routing number in Munis was 12500002-4 and should have been 12100035-8. The bank chosen on the ACH information form was for a BI bank which has the 125 routing number, but the 121 routing number was written on the form which is for a bank in CA. I have updated Munis so this account has the 121 routing number, but I am not sure that I can void and reissue an ACH in Munis. Is there a way to contact the bank and provide this information and see if they can manually send it?

Thanks,

**JACOB KINES**  
Senior Accounting Technician – Accounts Payable



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facebook.com/citybainbridgeisland/  
206.780.8612 (office)

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**From:** Anne LeSage <[alesage@bainbridgewa.gov](mailto:alesage@bainbridgewa.gov)>  
**Sent:** Wednesday, January 4, 2023 4:23 PM  
**To:** Jacob Kines <[jkines@bainbridgewa.gov](mailto:jkines@bainbridgewa.gov)>; Brigham Huish <[bhuish@bainbridgewa.gov](mailto:bhuish@bainbridgewa.gov)>  
**Subject:** Dean Alexander Payment

I confirmed with Dean that he did not get paid back in November. He said he will be home tomorrow if one of you wants to give him a call to verify the checking and routing numbers for that payment. 818-620-7646

**ANNE LESAGE, CEM, MSEM**  
Emergency Management Coordinator

[www.bainbridgewa.gov](http://www.bainbridgewa.gov)  
facebook.com/citybainbridgeisland/  
206.780.8629 (office)  
206.735.9712 (cell)



**City of  
Bainbridge Island**  
280 Madison Avenue North  
Bainbridge Island, WA 98110-1812  
(206) 780-8617

Vendor  
Number  
9653

EFT  
Date  
11/09/2022

EFT  
Number  
00001483

111.75

One Hundred Eleven Dollars and 75 cents \*\*\*\*\*

Deposited  
To The  
Account Of  
DEAN ALEXANDER  
PO BOX 10419  
BAINBRIDGE ISLAND WA 98110

**EFT COPY  
NON-NEGOTIABLE**

City of Bainbridge Island, 280 Madison Avenue North, Bainbridge Island, WA 98110-1812

Page 1 of 1

EFT Number: **00001483**

Invoice Date	Invoice Number	Description	Voucher	Invoice Amount
11/01/2022	11/01/2022	EX/PICK UP NEW TRAILER IN OLYM	259204	111.75

Vendor No.	Vendor Name	EFT No.	EFT Date	EFT Amount
9653	DEAN ALEXANDER	00001483	11/09/2022	111.75

**CITY OF BAINBRIDGE ISLAND  
MILEAGE REIMBURSEMENT CLAIM  
2022**

Please turn in your mileage claim form at the end of each month.

Today's Date: \_\_\_\_\_ 9653  
 Name & Employee #: DEAN Alexander 19-0002 Department: EMER. MENT  
 Home Address: 8342 SUMANEE PL N5 City: B.I  
 State: WA Zip: 98110

DATE	MILEAGE	PURPOSE/LOCATION	
10/19/22	170	PICK-UP NEW TRAILER AT TRAILER BOSS IN OLYMPIA AND DROP IT OFF AT ROLLING BAY Church, BELIEVER PL W TO CITY HALL	<del>99.45</del> \$106.25-krs Used old mileage rate of 58.50 cents per mile instead of the IRS updated rate of 62.50.-krs
10/19/22		TACOMA NARROWS BRIDGE TOLL	5.50
TACOMA NARROWS BRIDGE 1701 24th Street NW GIG HARBOR, WA 98335 1-866-936-8246  LANE: 3 COLLECTOR: 4201  Wed Oct 19, 2022 10:49:42 CLASS 2 TOLL PAID \$ 5.50 Cash RECEIPT # 01596879  Please retain this receipt for your records.			
		10 CENTS PER MILE =	\$ <del>104.45</del> \$111.75-krs

**CERTIFICATION:** I hereby certify under penalty of perjury that this is a true and correct claim for necessary expenses incurred by me and that no other payment has been received by me or any other person on account thereof.

Signature: Dean M. Alexander Date: 10/25/22  
 Supervisor Approval: Jane Leberg Date: 11/1/2022

\*\*\*\*\*  
 ORG: 31011256 OBJ: 53100 PROJ.: \_\_\_\_\_  
 543100-krs

J:\Accounts Payable\FORMS and Info\Travel & Expense Forms\2022 Mileage only reimbursement claim.docx Updated 12/14/2021  
 H:\City Exchange\FORMS\Travel & Expense Forms\2022 Mileage only reimbursement claim.pdf

JK



01/11/2023 09:46  
jkines

CITY OF BAINBRIDGE ISLAND  
A/P CASH DISBURSEMENTS JOURNAL

P 1  
apcshdsb

CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET
INVOICE DTL DESC										
1734	01/11/2023	EFT	9653 DEAN ALEXANDER	259204	11/01/2022	11/01/2022		M011023		111.75
	Invoice: 11/01/2022					EX/PICK UP NEW TRAILER IN OLYMPIA				
				111.75	31011256 543100	EX-GF-EMERG PREP-TRAVEL EXP				
						CHECK		1734 TOTAL:		111.75
1735	01/11/2023	EFT	8672 ALLSTREAM	260503	19012465	12/01/2022		M011023		788.17
	Invoice: 19012465					FIN/CITY WIDE PHONE SERVICES				
				788.17	71637891 542100	PW - ALLOC COMMUNICATION				
						CHECK		1735 TOTAL:		788.17
1736	01/11/2023	EFT	4161 HERRERA ENVIRONMENTA	260579	52497	12/07/2022		M011023		23,005.96
	Invoice: 52497					ENG/MANZANITA WATERSHED SCROPE & COST ESTIMATE				
				23,005.96	72431832 541100	PROFESSIONAL SERVICES				
						CHECK		1736 TOTAL:		23,005.96
1737	01/11/2023	EFT	9883 INVOICE CLOUD INC	260505	2698-2022_11	11/30/2022		M011023		1,546.94
	Invoice: 2698-2022_11					FIN/INVOICE CLOUD SERVICES NOV 2022				
				773.47	43411341 541100	FIN - WATER ADMIN PROF SERVICE				
				773.47	43421351 541100	FIN - SEWER ADMIN PROF SERVICE				
						CHECK		1737 TOTAL:		1,546.94
						NUMBER OF CHECKS	4	*** CASH ACCOUNT TOTAL ***		25,452.82
						COUNT		AMOUNT		
						TOTAL EFT'S	4	25,452.82		
								*** GRAND TOTAL ***		25,452.82

01/11/2023 09:46  
jkines

CITY OF BAINBRIDGE ISLAND  
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	1	98									
APP	001-213000		01/12/2023	M011023	011123			GENERAL - ACCOUNTS PAYABLE		111.75	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		01/12/2023	M011023	011123			CASH			25,452.82
								AP CASH DISBURSEMENTS JOURNAL			
APP	631-213000		01/12/2023	M011023	011123			ACCOUNTS PAYABLE		788.17	
								AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000		01/12/2023	M011023	011123			ACCOUNTS PAYABLE		23,005.96	
								AP CASH DISBURSEMENTS JOURNAL			
APP	401-213000		01/12/2023	M011023	011123			ACCOUNTS PAYABLE		773.47	
								AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000		01/12/2023	M011023	011123			ACCOUNTS PAYABLE		773.47	
								AP CASH DISBURSEMENTS JOURNAL			
								GENERAL LEDGER TOTAL		25,452.82	25,452.82
APP	631-130000		01/12/2023	M011023	011123			DUE TO/FROM CLEARING		24,664.65	
APP	001-130000		01/12/2023	M011023	011123			GENERAL - DUE TO/FROM CLEARING			111.75
APP	403-130000		01/12/2023	M011023	011123			DUE TO/FROM CLEARING			23,005.96
APP	401-130000		01/12/2023	M011023	011123			DUE TO/FROM CLEARING			773.47
APP	402-130000		01/12/2023	M011023	011123			DUE TO/FROM CLEARING			773.47
								SYSTEM GENERATED ENTRIES TOTAL		24,664.65	24,664.65
								JOURNAL 2023/01/98 TOTAL		50,117.47	50,117.47

01/11/2023 09:46  
jkines

CITY OF BAINBRIDGE ISLAND  
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 1	98	01/12/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	111.75	111.75
				FUND TOTAL	111.75	111.75
401 WATER OPERATING FUND 401-130000 401-213000	2023 1	98	01/12/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	773.47	773.47
				FUND TOTAL	773.47	773.47
402 SEWER OPERATING FUND 402-130000 402-213000	2023 1	98	01/12/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	773.47	773.47
				FUND TOTAL	773.47	773.47
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 1	98	01/12/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	23,005.96	23,005.96
				FUND TOTAL	23,005.96	23,005.96
631 CLEARING FUND 631-130000 631-213000 635-111100	2023 1	98	01/12/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	24,664.65 788.17	25,452.82
				FUND TOTAL	25,452.82	25,452.82

01/11/2023 09:46  
jkines

CITY OF BAINBRIDGE ISLAND  
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		111.75
401 WATER OPERATING FUND		773.47
402 SEWER OPERATING FUND		773.47
403 STORM & SURFACE WATER FUND		23,005.96
631 CLEARING FUND	24,664.65	
	24,664.65	24,664.65
TOTAL		

\*\* END OF REPORT - Generated by Jacob Kines \*\*

JK



01/18/2023 10:49  
jkines

CITY OF BAINBRIDGE ISLAND  
A/P CASH DISBURSEMENTS JOURNAL

P 1  
apcshdsb

CASH ACCOUNT: 635      111100      CASH  
CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
1738	01/25/2023	EFT	5 ACE HARDWARE	260640	524371	01/05/2023		01/22/23	30.52
	Invoice: 524371					PW/BLEACH, ALL PURPOSE SPONGES O&M-WWTP-SUPPLIES			
				30.52	73425358 531100				
	Invoice: 524641			260641	524641	01/09/2023		01/22/23	119.01
						PW/TOTER TRASH CART, TRASH BAGS O&M-WWTP-SUPPLIES			
				119.01	73425358 531100				
	Invoice: 523961			260674	523961	12/28/2022		01/22/23	64.40
						PW/DRAIN COCK YLW CARD, AIR COUPLER OFFICE SUPPLIES			
				64.40	73411345 531100				
	Invoice: 523991			260675	523991	12/29/2022		01/22/23	17.45
						PW/CLEANER CITRUS, DISFCTANT KRUD KTR WIN COLL-SUPPLIES			
				17.45	73421355 531100				
	Invoice: 524051			260676	524051	12/30/2022		01/22/23	38.19
						PW/BATTERIES, SPRAY PAINT PRO O&M-C/E-PWY FAC-SUPPLIES			
				38.19	73011897 531100				
	Invoice: 523921			260677	523921	12/28/2022		01/22/23	25.11
						PW/VALV SPRINKL IN-LINE 3/4 O&M-C/E-MARINA-SUPPLIES			
				25.11	73011757 531100				
	Invoice: 524361			260678	524361	01/05/2023		01/22/23	17.46
						PW/MAP PRO GAS 14.1OZ OFFICE SUPPLIES			
				17.46	73411345 531100				
	Invoice: 524651			260679	524651	01/09/2023		01/22/23	7.63
						PW/NITELITE BULB 43LM O&M-C/E-POLICE FAC-SUPPLIES			
				7.63	73011215 531100				
	Invoice: 524751			260680	524751	01/11/2023		01/22/23	14.19
						PW/LED A19 E26 SW 40W 4PK O&M-C/E-CH FAC-SUPPLIES			
				14.19	73011183 531100				
	Invoice: 524781			260681	524781	01/11/2023		01/22/23	99.34
						PW/BATTERY SLA UB1250, 6120, 1280 OFFICE SUPPLIES			
				99.34	73411345 531100				
	Invoice: 524831			260682	524831	01/11/2023		01/22/23	-38.21
						PW/BATTERY SLA UB6120 RETURN OFFICE SUPPLIES			
				-38.21	73411345 531100				
	Invoice: 524851			260683	524851	01/11/2023		01/22/23	30.57
						PW/BATTERY SLA UB1280 F1 OFFICE SUPPLIES			
				30.57	73411345 531100				
						CHECK		1738 TOTAL:	425.66

01/18/2023 10:49  
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CITY OF BAINBRIDGE ISLAND  
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

CASH ACCOUNT: 635      111100      CASH  
CHECK NO    CHK DATE    TYPE    VENDOR NAME

VOUCHER    INVOICE      INV DATE    PO      CHECK RUN      NET

INVOICE DTL DESC

1739	01/25/2023	EFT	7726	AIR MANAGEMENT SOLUT	260748	0001141505	01/04/2023		01/22/23	1,138.41
		Invoice: 0001141505								
					1,138.41	73011183 54810000707			PW/COMMERCIAL EMERGENCY SERVICE HEAT PUMP CH HVAC-REPAIRS	
									CHECK	1739 TOTAL: 1,138.41
1740	01/25/2023	EFT	8672	ALLSTREAM	260498	19104601	01/01/2023		01/22/23	810.77
		Invoice: 19104601								
					810.77	71637891 542100			FIN/CITY WIDE PHONE SERVICES PW - ALLOC COMMUNICATION	
									CHECK	1740 TOTAL: 810.77
1741	01/25/2023	EFT	7821	ARAMARK	260687	5120144611	12/15/2022		01/22/23	84.48
		Invoice: 5120144611								
					84.48	73638893 589310			PW/COAT LAB SPUN, COVR FR LAUNDRY SERVICES	
		Invoice: 5120149683								
					260688	5120149683	12/22/2022		01/22/23	84.48
					84.48	73638893 589310			PW/COAT LAB SPUN, COVR FR LAUNDRY SERVICES	
									CHECK	1741 TOTAL: 168.96
1742	01/25/2023	EFT	2138	ASPECT CONSULTING LL	260578	48923	11/21/2022		01/22/23	254.00
		Invoice: 48923								
					254.00	72321953 64110000712			ENG/COUNTRY CLUB RD RECONSTRUCTION COUNTRY CLUB RD-DESIGN	
		Invoice: 48922								
					260583	48922	11/21/2022		01/22/23	980.50
					980.50	72423434 64110001103			ENG/HAWLEY GRINDER PUMP LIQUEFACTION HAWLEY/IRENE GR PUMPSPROF SVCS	
									CHECK	1742 TOTAL: 1,234.50
1743	01/25/2023	EFT	4365	AUTOMATIC FUNDS TRAN	260516	BAIN2212028	12/30/2022		01/22/23	555.44
		Invoice: BAIN2212028								
					150.00	41011141 541100			FIN/B&O DEC 2022	
					405.44	41011141 542500			FIN - C/E ADMIN PROF SERVICES FIN-C/E-ADM-POSTAGE/SHIPPING	
		Invoice: 126060								
					260642	126060	01/04/2023		01/22/23	801.94
					165.84	43411341 541100			FIN/STATEMENT PREP AND MAIL	
					165.84	43421351 541100			FIN - WATER ADMIN PROF SERVICE	
					235.13	91411891 542500			FIN - SEWER ADMIN PROF SERVICE	
					235.13	91421891 542500			GG-WTR-FAC-POSTAGE GG-SWR-FAC-POSTAGE	
		Invoice: 126091								
					260643	126091	01/06/2023		01/22/23	2.46
					.38	43411341 541100			FIN/FINAL BILL: PRINT AND MAIL FIN - WATER ADMIN PROF SERVICE	

01/18/2023 10:49  
jkines

CITY OF BAINBRIDGE ISLAND  
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
				.37	43421351	541100			
				.85	91411891	542500			
				.86	91421891	542500			
							CHECK	1743 TOTAL:	1,359.84
1744	01/25/2023	EFT	55 SOUND PUBLISHING, IN	260575	8089977		12/31/2022	01/22/23	1,665.75
			Invoice: 8089977						
				1,474.50	31011492	54245001194	PCD, EX/RETAIL DISPLAY GREEN	EDITION DEC 2022	
				191.25	63470586	544000	CAP-WASTE RED-OUTREACH		
							CUR-DEV-ZONING-ADV		
							CHECK	1744 TOTAL:	1,665.75
1745	01/25/2023	EFT	55 SOUND PUBLISHING, IN	260549	BIR968569		12/23/2022	01/22/23	97.75
			Invoice: BIR968569						
				97.75	63470586	544000	PCD/BI PARKS & REC DISTRICT	SAIL FLOAT	
							CUR-DEV-ZONING-ADV		
			Invoice: BIR968636	260550	BIR968636		12/23/2022	01/22/23	77.92
				77.92	63470586	544000	PCD/DEMOLITON AND ADDITION	SINGLE FAMILY RESIDENCE	
							CUR-DEV-ZONING-ADV		
			Invoice: BIR968626	260654	BIR968626		12/23/2022	01/22/23	80.75
				80.75	11011113	544000	CC/ORDINANCE NO 2022-25		
							COUNCIL - LEGAL NOTICES		
			Invoice: BIR968627	260655	BIR968627		12/23/2022	01/22/23	52.42
				52.42	11011113	544000	CC/ORDINANCE NO 2022-22		
							COUNCIL - LEGAL NOTICES		
			Invoice: BIR968961	260656	BIR968961		12/30/2022	01/22/23	86.42
				86.42	63470586	544000	PCD/CLASSIFIED NOTICE FOR	PLN50769B	
							CUR-DEV-ZONING-ADV		
			Invoice: BIR968967	260657	BIR968967		12/30/2022	01/22/23	79.33
				79.33	63470586	544000	PCD/CLASSIFIED NOTICE FOR	BLD27087	
							CUR-DEV-ZONING-ADV		
							CHECK	1745 TOTAL:	474.59
1746	01/25/2023	EFT	55 SOUND PUBLISHING, IN	260533	8089996		12/31/2022	01/22/23	45.98
			Invoice: 8089996						
				45.98	51011191	544000	POL/CLASSIFIEDS/PROPERTY		
							PD-C/E-PROP RM-ADVERTISING		
							CHECK	1746 TOTAL:	45.98
1747	01/25/2023	EFT	9856 BARR-TECH LLC	260644	8564		11/30/2022	01/22/23	4,451.87
			Invoice: 8564						
				4,451.87	73425358	54790100551	PW/BIOSOLIDS PROCESSED 62.72 TONS	NOV 2022	
							BIOSOLIDS WASTE DISPOSAL		

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CASH ACCOUNT: 635		111100		CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET				
										INVOICE DTL DESC			
Invoice: 8588				260749	8588	12/31/2022		01/22/23	7,315.44	PW/BIOSOLIDS PROCESSED DEC 2022 120.31 TONS			
				7,315.44	73425358	54790100551				BIOSOLIDS WASTE DISPOSAL			
								CHECK	1747	TOTAL:		11,767.31	
1748	01/25/2023	EFT	45 BAINBRIDGE ISLAND	CH 260739	2022 FINAL	12/31/2022		01/22/23	3,035.47	2022 LTAC CONTRACT			
Invoice: 2022		FINAL		3,035.47	91140573	541100				GG-TOUR-PROF SERVICES			
								CHECK	1748	TOTAL:		3,035.47	
1749	01/25/2023	EFT	2476 BISSC	260740	Q4-2022 HSF	01/12/2023		01/22/23	11,250.00	EX/2022 HUMAN SERVICES FUNDING			
Invoice: Q4-2022		HSF		11,250.00	31017690	54110000297				SEN CENTER-OPER SUPPORT			
								CHECK	1749	TOTAL:		11,250.00	
1750	01/25/2023	EFT	567 BAINBRIDGE ISLAND	DO 260645	2261	01/01/2023		01/22/23	35,000.00	EX/MAIN ST TAX CONTRIBUTION 2023			
Invoice: 2261				35,000.00	31411573	54110000297				STATE MAIN STREET TAX CR PRGM			
								CHECK	1750	TOTAL:		35,000.00	
1751	01/25/2023	EFT	78 BROWNE WHEELER ENGIN	260587	10878	01/09/2023		01/22/23	1,775.00	ENG/FERNCLIFF WATER PROFESSIONAL SERVICES			
Invoice: 10878				1,775.00	72413434	64110001170				FERNCLIFF WTR EXT-PROF SVCS			
								CHECK	1751	TOTAL:		1,775.00	
1752	01/25/2023	EFT	8595 BRUCE TITUS FORD, IN	260750	67127308	12/06/2022		01/22/23	287.36	POL/2018 FORD INTERCEPTOR RECALL, OIL CHANGE			
Invoice: 67127308				287.36	52011212	548100				POLICE - C/E INVEST REPAIRS			
Invoice: 67127315													
				260751	67127315	12/07/2022		01/22/23	89.16	POL/2017 FORD INTERCEPTOR RECALL, OIL CHANGE			
				89.16	53011212	548100				POLICE - C/E PATROL MAINTENANC			
								CHECK	1752	TOTAL:		376.52	
1753	01/25/2023	EFT	9682 CLARY LONGVIEW, LLC	260690	3NN895 N895	12/05/2022	20210040	01/22/23	91,851.66	PW/F450 DUMP BOX			
Invoice: 3NN895 N895				91,851.66	73501448	66400001111				2021 HVY DUTY P/U W/CRANE			

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
								CHECK	1753 TOTAL:	91,851.66
1754	01/25/2023	EFT	360 BUILDERS FIRSTSOURCE	260702	86679744	01/06/2023		01/22/23		32.74
		Invoice: 86679744								
				32.74	73111290 531100					
								CHECK	1754 TOTAL:	32.74
1755	01/25/2023	EFT	104 CITY OF BREMERTON	260725	BPD0002939	12/30/2022		01/22/23		200.00
		Invoice: BPD0002939								
				200.00	53011212 545000					
								CHECK	1755 TOTAL:	200.00
1756	01/25/2023	EFT	518 CRIMINAL JUSTICE TRA	260526	201137526	12/29/2022		01/22/23		500.00
		Invoice: 201137526								
				500.00	53011212 443410					
								CHECK	1756 TOTAL:	500.00
1757	01/25/2023	EFT	8024 CLEARWAY ENVIRONMENT	260669	18_23_COBI-ROCK-9	01/09/2023		01/22/23		525.00
		Invoice: 18_23_COBI-ROCK-9								
				525.00	72011391 54110000710					
								CHECK	1757 TOTAL:	525.00
1758	01/25/2023	EFT	8435 COATES DESIGN INC	260741	125491	01/11/2023		01/22/23		66,400.38
		Invoice: 125491								
				66,400.38	72311942 64110000724					
								CHECK	1758 TOTAL:	66,400.38
1759	01/25/2023	EFT	142 COPIERS NORTHWEST IN	260705	INV2577018	12/22/2022		01/22/23		669.81
		Invoice: INV2577018								
				334.90	31011131 545000					
				334.91	41011141 545000					
								CHECK	1759 TOTAL:	669.81
1760	01/25/2023	EFT	6363 LN CURTIS & SONS	260726	INV647013	11/02/2022		01/22/23		280.91
		Invoice: INV647013								
				280.91	53011212 520000					
				260727	INV663889	12/30/2022		01/22/23		237.89
		Invoice: INV663889								

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CASH ACCOUNT: 635		111100		CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET		
INVOICE DTL DESC											
				237.89	53011212 52000000499	BVP-BULLETPROOF VESTS-PURCHASE					
						CHECK	1760	TOTAL:	518.80		
1761	01/25/2023	EFT	10110 ENERSPECT MEDICAL	SO 260499	12953	12/28/2022		01/22/23	2,434.00		
			Invoice: 12953			EX/BLEEDING CONTROL KIT-PREMIUM-CAT					
				2,434.00	31011256 531100	EX-GF-EMERG PREP-SUPPLIES					
						CHECK	1761	TOTAL:	2,434.00		
1762	01/25/2023	EFT	5781 EXTERMINATION SERVIC	260757	43702	12/30/2022		01/22/23	364.73		
			Invoice: 43702			PW/DECEMBER RODENT SERVICE WWTP					
				364.73	73425358 541100	O&M-WWTP-PROF SVCS					
						CHECK	1762	TOTAL:	364.73		
1763	01/25/2023	EFT	8520 FRANCISCAN MEDICAL G	260738	OMF6 DEC22	01/13/2023		01/22/23	275.00		
			Invoice: OMF6 DEC22			POL,PW/OCCUPATIONAL HEALTH TESTING					
				75.00	53011212 541100	POLICE - C/E PATROL PROF SVCS					
				200.00	73637945 541100	O&M ALLOC-SWEEPER-PROF SVCS					
						CHECK	1763	TOTAL:	275.00		
1764	01/25/2023	EFT	6940 FREMONT ANALYTICAL	260758	2212264	12/23/2022		01/22/23	2,295.00		
			Invoice: 2212264			PW/VINCENT LANDFILL GW PROJECT					
				2,295.00	73431835 54110000261	N/A-USE GF ORG					
						CHECK	1764	TOTAL:	2,295.00		
1765	01/25/2023	EFT	5062 FRIENDS OF THE FARMS	260551	Q4-2022	01/03/2023		01/22/23	16,250.00		
			Invoice: Q4-2022			EX/Q4 2022 SERVICES					
				16,250.00	31011557 54110001019	FOTF-FARM MNGT SVCS					
						CHECK	1765	TOTAL:	16,250.00		
1766	01/25/2023	EFT	1517 GUARDIAN SECURITY SY	260522	1319474	01/01/2023		01/22/23	57.66		
			Invoice: 1319474			POL/ALARM MONITORING					
				57.66	51011215 541100	POLICE - C/E FACIL PROF SVCS					
						CHECK	1766	TOTAL:	57.66		
1767	01/25/2023	EFT	253 HACH COMPANY	260745	13409251	01/05/2023		01/22/23	991.43		
			Invoice: 13409251			PW/SPADNS2 (ARSENIC FREE) FLUORIDE RGT					
				991.43	73411345 531100	OFFICE SUPPLIES					

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
								CHECK 1767 TOTAL:	991.43
1768	01/25/2023	EFT	6155 HDR ENGINEERING INC	260691	1200491875	01/12/2023		01/22/23	934.79
			Invoice: 1200491875					PW/WASTEWATER BENEFITIAL RE-USE ANALYSIS	
				934.79	71425352	54110001192		WW BEN REUSE-PROF SVCS	
								CHECK 1768 TOTAL:	934.79
1769	01/25/2023	EFT	4161 HERRERA ENVIRONMENTA	260760	52809	01/13/2023		01/22/23	11,130.29
			Invoice: 52809					ENG/STORMWATER SYSTEM PLAN PROF SERVICES NOV-DEC	
				11,130.29	72431832	54110001031		ISLANDWIDE SSWM STUDY-PROF SVC	
								CHECK 1769 TOTAL:	11,130.29
1770	01/25/2023	EFT	268 HOUSING RESOURCES BO	260527	12057	12/31/2022		01/22/23	1,125.00
			Invoice: 12057					EX/QUARTERLY MANAGEMENT FEES MOBILE HOME PARK	
				1,125.00	31180592	54130200297		IMHP MNGT FEES	
			Invoice: 12083					01/01/2023	700.00
				260528	12083			EX/2022 IRA SITE ASSESSMENT 301 MADRONA WAY NE	
				700.00	31180592	54130400297		IMHP SPACE RENT DEFAULT	
								CHECK 1770 TOTAL:	1,825.00
1771	01/25/2023	EFT	9883 INVOICE CLOUD INC	260494	2698-2022_12	12/31/2022		01/22/23	1,728.79
			Invoice: 2698-2022_12					FIN/INVOICE CLOUD SERVICES DEC 2022	
				864.39	43411341	541100		FIN - WATER ADMIN PROF SERVICE	
				864.40	43421351	541100		FIN - SEWER ADMIN PROF SERVICE	
								CHECK 1771 TOTAL:	1,728.79
1772	01/25/2023	EFT	1971 KELLEY CONNECT	260495	IN1214365	01/03/2023		01/22/23	128.02
			Invoice: IN1214365					CRT/COPIER LEASE	
				128.02	21011125	545000		COURT-RENTS & LEASES	
			Invoice: IN1214366					01/03/2023	241.85
				260542	IN1214366			ENG/COPIER LEASE	
				241.85	72011321	545000		ENG - C/E ADMIN RENTS & LEASES	
			Invoice: IN1214367					01/03/2023	201.04
				260553	IN1214367			PCD/COPIER LEASE	
				201.04	61470581	545000		PCD - DEV ADMIN RENTS & LEASES	
			Invoice: IN1214368					01/03/2023	148.33
				260554	IN1214368			PCD/COPIER LEASE	
				148.33	61470581	545000		PCD - DEV ADMIN RENTS & LEASES	

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
										INVOICE DTL DESC
										CHECK 1772 TOTAL: 719.24
1773	01/25/2023	EFT	1802 KITSAP CONSERVATION	260582	2022-4	01/06/2023		01/22/23	12,326.11	
										ENG/ILA FARMLAND 4TH QTR 2022
										6,163.06 72011593 55100000871 FARMLAND SSWM PLANNING-KCDONLY
										6,163.05 72431835 55100000871 FARMLAND SSWM PLANNING-KCDONLY
										CHECK 1773 TOTAL: 12,326.11
1774	01/25/2023	EFT	309 KITSAP TIRE CENTER I	260711	INV059275	01/09/2023		01/22/23	8.74	
										PW/SCRAP TIRE DISPOSAL
										8.74 73638935 531100 O&M-STD ALLOCATION-SUPPLIES
										CHECK 1774 TOTAL: 8.74
1775	01/25/2023	EFT	7849 LAW OFFICE OF THOMAS	260518	JAN23	01/04/2023		01/22/23	4,843.13	
										LEGAL/PUBLIC DEFENDER SERVICES JAN 2023
										4,843.13 32011281 541113 LGL-PUBLIC DEFENDER
										CHECK 1775 TOTAL: 4,843.13
1776	01/25/2023	EFT	5011 LEXISNEXIS RISK SOLU	260529	1272084-202212321	12/31/2022		01/22/23	163.80	
										POL/MONTHLY SUBSCRIPTION
										163.80 52011212 548500 PD-C/E-INV-COMPUTER SUPT MAINT
										CHECK 1776 TOTAL: 163.80
1777	01/25/2023	EFT	4214 MORRISON GRAVEL INC	260648	64121	12/28/2022		01/22/23	8,409.15	
										PW/SAND FOR WINTER STORMS
										8,409.15 73111256 53110001054 2020 STORM PREP-STRT-SUPPLIES
										CHECK 1777 TOTAL: 8,409.15
1778	01/25/2023	EFT	4111 OLYMPIC SPRINGS INC	260530	354037	12/09/2022		01/22/23	48.87	
										POL/PURIFIED WATER
										48.87 51011215 531100 POLICE - C/E FACIL SUPPLIES
										260531 354288
										49.96 51011215 531100 POL/PURIFIED WATER
										49.96 51011215 531100 POLICE - C/E FACIL SUPPLIES
										260693 354038
										39.10 73425358 531100 PW/5 GAL PURIFIED WATER X4
										39.10 73425358 531100 O&M-WWTP-SUPPLIES

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
								CHECK 1778 TOTAL:	137.93	
1779	01/25/2023	EFT	8164 OPENGOV, INC	260541	INV00009747	01/05/2023		01/22/23	7,098.00	
			Invoice: INV00009747					IT/OPENGOV REPORTING, ANALYTICS SOFTWARE		
				7,098.00	81011881 548500			IT - C/E COMPUTER SUPPORT		
								CHECK 1779 TOTAL:	7,098.00	
1780	01/25/2023	EFT	10011 PACIFICA LAW GROUP L	260694	80017	01/10/2023		01/22/23	10,584.00	
			Invoice: 80017					LEGAL/PROFESSIONAL SERVICES DEC 2022		
				10,584.00	32011152 54111101256			LIT-POLICE & MUNI COURT BLDG		
								CHECK 1780 TOTAL:	10,584.00	
1781	01/25/2023	EFT	448 PARAMETRIX INC	260584	41503	01/09/2023		01/22/23	10,863.48	
			Invoice: 41503					ENG/PROFESSIONAL SERVICES 11/27-12/31/2022		
				10,863.48	72334562 64110001213			STO CONNECTOR 30%DES-ENGINEERI		
			Invoice: 41700					01/13/2023	01/22/23	19,698.82
				19,698.82	72311942 64110000724			ENG/POLICE AND MUNICIPAL COURT PSA		
								PD/COURT BLDG-PROF SVCS/DESIGN		
								CHECK 1781 TOTAL:	30,562.30	
1782	01/25/2023	EFT	8655 PENINSULA TREE SERVI	260764	2570	01/05/2023		01/22/23	5,460.00	
			Invoice: 2570					PW/MAPLE TREE REMOVAL ROCKAWAY BEACH RD		
				5,460.00	73111427 54810000354			TREE PRES & REMOVAL-ROADS		
								CHECK 1782 TOTAL:	5,460.00	
1783	01/25/2023	EFT	4112 PROTHMAN COMPANY	260590	2022-8092	10/26/2022		01/22/23	4,500.00	
			Invoice: 2022-8092					HR/PUBLIC WORKS MANAGER SOURCING PROF. FEE		
				4,500.00	33011161 541100			HR-C/E-PROF SVCS		
			Invoice: 2022-8093					10/26/2022	01/22/23	4,500.00
				4,500.00	33011161 541100			HR/TREATMENT PLANT SUPERVISOR SOURCING FEE		
								HR-C/E-PROF SVCS		
			Invoice: 2022-8114					11/10/2022	01/22/23	3,205.00
				3,205.00	33011161 544000			HR/PUBLIC WORKS MANAGER SOURCING		
								HR-C/E-ADVERTISING		
			Invoice: 2022-8115					11/10/2022	01/22/23	3,574.00
				3,574.00	33011161 544000			HR/TREATMENT PLANT SUPERVISOR SOURCING		
								HR-C/E-ADVERTISING		



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CASH ACCOUNT: 635		111100		CASH					
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
1788	01/25/2023	EFT	10108 STRUCK ENVIRONMENTAL	260580	2023-01	01/09/2023		01/22/23	3,465.00
	Invoice: 2023-01					ENG/FARM TRAIL WETLAND MITIGATION PLAN			
				3,465.00	72111262	54110001168	FARM TRAIL-PROF SVCS		
				260585	2023-02	01/09/2023		01/22/23	1,991.88
	Invoice: 2023-02					ENG/HALWEY WAY - IRENE PLACE SEWER, WETLAND			
				1,991.88	72423434	64110001103	HAWLEY/IRENE GR PUMPSPROF SVCS		
						CHECK		1788 TOTAL:	5,456.88
1789	01/25/2023	EFT	565 TACOMA SCREW PRODUCT	260765	140064405-00	12/28/2022		01/22/23	40.53
	Invoice: 140064405-00					PW/NYLON INSERT LOCK NUTS GRADE 8, DRILL GAUGE			
				40.53	73638935	531100	O&M-STD ALLOCATION-SUPPLIES		
						CHECK		1789 TOTAL:	40.53
1790	01/25/2023	EFT	4576 TETRA TECH INC	260595	52006954	01/05/2023		01/22/23	3,446.00
	Invoice: 52006954					PW/WINSLOW WWTP UPGRADE PROJECT			
				3,446.00	73425358	54110001187	WWTP CAPACITY UPGR-PROF SVCS		
						CHECK		1790 TOTAL:	3,446.00
1791	01/25/2023	EFT	4245 TRAFFIC SAFETY SUPPL	260717	INV055698	01/06/2023		01/22/23	4,648.64
	Invoice: INV055698					PW/CONTROLLER SUNSAVER, LIGHT BAR AMBER			
				4,648.64	73111264	531100	O&M-STREET-TRAF CONTROL-SUPPLY		
						CHECK		1791 TOTAL:	4,648.64
1792	01/25/2023	EFT	1152 USA BLUE BOOK	260718	223423	01/05/2023		01/22/23	541.13
	Invoice: 223423					PW/DIAMOND GRIP LATEX GLOVES			
				541.13	73421355	531100	WIN COLL-SUPPLIES		
				260719	224671	01/06/2023		01/22/23	1,661.02
	Invoice: 224671					PW/DISPOSABLE PIPET, DIPPER CUP, LATEX GLOVES			
				1,661.02	73425358	531100	O&M-WWTP-SUPPLIES		
				260720	230149	01/11/2023		01/22/23	104.81
	Invoice: 230149					PW/RICCA PH 6.00 BUFFER 4L NIST			
				104.81	73425358	531100	O&M-WWTP-SUPPLIES		
						CHECK		1792 TOTAL:	2,306.96
1793	01/25/2023	EFT	553 UTILITIES UNDERGROUN	260766	2120122	12/31/2022		01/22/23	105.78
	Invoice: 2120122					PW/EXCAVATION NOTIFICATIONS X82 DEC 2022			
				105.78	73637893	54110000393	O&M ALLOC-LOCATING SVCS		

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CASH ACCOUNT: 635		111100		CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET		
INVOICE DTL DESC											
								CHECK	1793 TOTAL:	105.78	
1794	01/25/2023	EFT	167 WA ST DEPT OF ECOLOG	260576	23-WAR045503-1	08/19/2022		01/22/23	11,258.42		
Invoice: 23-WAR045503-1											
				11,258.42	72431831	54980000278	ENG/PHASE II MUNICIPAL STORMWATER NPDES PERMIT FEE				
				260581	23-WAR045503-1-2	08/19/2022		01/22/23	11,258.43		
Invoice: 23-WAR045503-1-2											
				11,258.43	72431831	54980000278	ENG/MUNICIPAL STORMWATER NPDES PERMIT FEE				
								CHECK	1794 TOTAL:	22,516.85	
1795	01/25/2023	EFT	4104 WA ST FERRIES	260517	RK401814	12/31/2022		01/22/23	422.25		
Invoice: RK401814											
				378.40	53011212	543100	DEC22 WAVE2GO FERRY CHARGES				
				34.40	72011321	543100	PATROL-TRAVEL/MEALS/LODGING				
				9.45	73011189	543100	ENG - C/E ADMIN TRAVEL EXPENSE				
							O&M-FAC-TRAVEL/MEALS/LODGING				
								CHECK	1795 TOTAL:	422.25	
1796	01/25/2023	EFT	9128 THE WATERSHED COMPAN	260501	2023-0015	01/03/2023		01/22/23	236.25		
Invoice: 2023-0015											
				236.25	61655860	58600001083	PCD/ENVIRONMENTAL CONSULTING DEC 2022				
							ENV 3RD PARTY REVIEWS				
								CHECK	1796 TOTAL:	236.25	
1797	01/25/2023	EFT	5709 WEBCHECK INC	260497	INV-7434	12/31/2022		01/22/23	49.14		
Invoice: INV-7434											
				24.57	43411341	541100	FIN/WEBCHECK SERVICES DEC 2022				
				24.57	43421351	541100	FIN - WATER ADMIN PROF SERVICE				
							FIN - SEWER ADMIN PROF SERVICE				
								CHECK	1797 TOTAL:	49.14	
1798	01/25/2023	EFT	499 WESTBAY AUTO PARTS I	260699	762664	12/13/2022		01/22/23	-19.66		
Invoice: 762664											
				-19.66	73638935	531100	PW/CORE DEPOSIT REFUND				
							O&M-STD ALLOCATION-SUPPLIES				
Invoice: 766382											
				260721	766382	01/05/2023		01/22/23	27.02		
				27.02	73638935	531100	PW/FILTER				
							O&M-STD ALLOCATION-SUPPLIES				
Invoice: 767180											
				260722	767180	01/09/2023		01/22/23	123.76		
				123.76	73638935	531100	PW/OIL FILTER, LAMP, 2.5 DEF				
							O&M-STD ALLOCATION-SUPPLIES				

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		CHECK	1798	TOTAL:	131.12
NUMBER OF CHECKS	61	*** CASH ACCOUNT TOTAL ***			411,131.50
			<u>COUNT</u>	<u>AMOUNT</u>	
TOTAL EFT'S			61	411,131.50	
		*** GRAND TOTAL ***			411,131.50

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR	PER	JNL	SRC	ACCOUNT	EFF	DATE	JNL	DESC	REF	1	REF	2	REF	3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
2023	1	170	APP	402-213000	01/25/2023	01/22/23	011823	ACCOUNTS PAYABLE											23,289.42	
								AP CASH DISBURSEMENTS JOURNAL												
APP	635-111100	01/25/2023	01/22/23	011823				CASH												411,131.50
								AP CASH DISBURSEMENTS JOURNAL												
APP	401-213000	01/25/2023	01/22/23	011823				ACCOUNTS PAYABLE											39,484.15	
								AP CASH DISBURSEMENTS JOURNAL												
APP	001-213000	01/25/2023	01/22/23	011823				GENERAL - ACCOUNTS PAYABLE											87,724.21	
								AP CASH DISBURSEMENTS JOURNAL												
APP	631-213000	01/25/2023	01/22/23	011823				ACCOUNTS PAYABLE											1,465.90	
								AP CASH DISBURSEMENTS JOURNAL												
APP	301-213000	01/25/2023	01/22/23	011823				ACCOUNTS PAYABLE											97,216.68	
								AP CASH DISBURSEMENTS JOURNAL												
APP	407-213000	01/25/2023	01/22/23	011823				ACCOUNTS PAYABLE											882.04	
								AP CASH DISBURSEMENTS JOURNAL												
APP	104-213000	01/25/2023	01/22/23	011823				CIVIC IMPR - ACCOUNTS PAYABLE											3,035.47	
								AP CASH DISBURSEMENTS JOURNAL												
APP	501-213000	01/25/2023	01/22/23	011823				ER&R-ACCOUNTS PAYABLE											91,851.66	
								AP CASH DISBURSEMENTS JOURNAL												
APP	101-213000	01/25/2023	01/22/23	011823				STREETS - ACCOUNTS PAYABLE											22,015.53	
								AP CASH DISBURSEMENTS JOURNAL												
APP	403-213000	01/25/2023	01/22/23	011823				ACCOUNTS PAYABLE											42,105.19	
								AP CASH DISBURSEMENTS JOURNAL												
APP	108-213000	01/25/2023	01/22/23	011823				AFFORD HSG - ACCOUNTS PAYABLE											1,825.00	
								AP CASH DISBURSEMENTS JOURNAL												
APP	650-213000	01/25/2023	01/22/23	011823				ACCOUNTS PAYABLE											236.25	
								AP CASH DISBURSEMENTS JOURNAL												
GENERAL LEDGER TOTAL																		411,131.50	411,131.50	
APP	631-130000	01/25/2023	01/22/23	011823				DUE TO/FROM CLEARING											409,665.60	
APP	402-130000	01/25/2023	01/22/23	011823				DUE TO/FROM CLEARING												23,289.42
APP	401-130000	01/25/2023	01/22/23	011823				DUE TO/FROM CLEARING												39,484.15
APP	001-130000	01/25/2023	01/22/23	011823				GENERAL - DUE TO/FROM CLEARING												87,724.21
APP	301-130000	01/25/2023	01/22/23	011823				DUE TO/FROM CLEARING												97,216.68
APP	407-130000	01/25/2023	01/22/23	011823				DUE TO/FROM CLEARING												882.04
APP	104-130000	01/25/2023	01/22/23	011823				CIVIC IMPR DUE TO/FROM CLEAR'G												3,035.47
APP	501-130000	01/25/2023	01/22/23	011823				ER&R-DUE TO/FROM CLEARING												91,851.66
APP	101-130000	01/25/2023	01/22/23	011823				STREETS - DUE TO/FROM CLEARING												22,015.53

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JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
APP 403-130000	01/25/2023	01/22/23	011823			DUE TO/FROM CLEARING				42,105.19
APP 108-130000	01/25/2023	01/22/23	011823			AFFORD HSG DUE TO/FROM CLEAR'G				1,825.00
APP 650-130000	01/25/2023	01/22/23	011823			DUE TO/FROM CLEARING				236.25
						SYSTEM GENERATED ENTRIES TOTAL			409,665.60	409,665.60
						JOURNAL 2023/01/170 TOTAL			820,797.10	820,797.10

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 1	170	01/25/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	87,724.21	87,724.21
				FUND TOTAL	87,724.21	87,724.21
101 STREET FUND 101-130000 101-213000	2023 1	170	01/25/2023	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	22,015.53	22,015.53
				FUND TOTAL	22,015.53	22,015.53
104 CIVIC IMPROVEMENT FUND 104-130000 104-213000	2023 1	170	01/25/2023	CIVIC IMPR DUE TO/FROM CLEAR'G CIVIC IMPR - ACCOUNTS PAYABLE	3,035.47	3,035.47
				FUND TOTAL	3,035.47	3,035.47
108 AFFORDABLE HOUSING FUND 108-130000 108-213000	2023 1	170	01/25/2023	AFFORD HSG DUE TO/FROM CLEAR'G AFFORD HSG - ACCOUNTS PAYABLE	1,825.00	1,825.00
				FUND TOTAL	1,825.00	1,825.00
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2023 1	170	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	97,216.68	97,216.68
				FUND TOTAL	97,216.68	97,216.68
401 WATER OPERATING FUND 401-130000 401-213000	2023 1	170	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	39,484.15	39,484.15
				FUND TOTAL	39,484.15	39,484.15
402 SEWER OPERATING FUND 402-130000 402-213000	2023 1	170	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	23,289.42	23,289.42
				FUND TOTAL	23,289.42	23,289.42
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 1	170	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	42,105.19	42,105.19
				FUND TOTAL	42,105.19	42,105.19
407 BUILDING & DEVELOPMENT FUND	2023 1	170	01/25/2023			

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
407-130000 407-213000				DUE TO/FROM CLEARING ACCOUNTS PAYABLE	882.04	882.04
				FUND TOTAL	882.04	882.04
501 EQUIPMENT RENTAL & REVOLVING 501-130000 501-213000	2023 1	170	01/25/2023	ER&R-DUE TO/FROM CLEARING ER&R-ACCOUNTS PAYABLE	91,851.66	91,851.66
				FUND TOTAL	91,851.66	91,851.66
631 CLEARING FUND 631-130000 631-213000 635-111100	2023 1	170	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	409,665.60 1,465.90	411,131.50
				FUND TOTAL	411,131.50	411,131.50
650 AGENCY FUND 650-130000 650-213000	2023 1	170	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	236.25	236.25
				FUND TOTAL	236.25	236.25

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		87,724.21
101 STREET FUND		22,015.53
104 CIVIC IMPROVEMENT FUND		3,035.47
108 AFFORDABLE HOUSING FUND		1,825.00
301 CAPITAL CONSTRUCTION FUND		97,216.68
401 WATER OPERATING FUND		39,484.15
402 SEWER OPERATING FUND		23,289.42
403 STORM & SURFACE WATER FUND		42,105.19
407 BUILDING & DEVELOPMENT FUND		882.04
501 EQUIPMENT RENTAL & REVOLVING		91,851.66
631 CLEARING FUND	409,665.60	
650 AGENCY FUND		236.25
	409,665.60	409,665.60
	TOTAL	

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CASH ACCOUNT: 635		111100		CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET		
INVOICE DTL DESC											
359707	01/11/2023	PRTD	1235 AT&T ONENET SERVICE	260596	1276626556	01/01/2023		M011023	24.18		
	Invoice: 1276626556				24.18 91011215 542100	POL/FAX LONG DISTANCE GG-C/E-PD-PHONE					
	Invoice: 1276634421				260597 1276634421	01/01/2023		M011023	.73		
					.73 91011189 542100	PCD/FAX LONG DISTANCE GG-C/E-CITY HALL-PHONE					
						CHECK	359707	TOTAL:	24.91		
359708	01/11/2023	PRTD	551 CENTURYLINK	260514	0399DEC22	12/23/2022		M011023	3,080.93		
	Invoice: 0399DEC22				1,587.36 91425358 542100	CITY WIDE TELEMETRY & FAX SERVICE GG-WWTP-TELEPHONE/FAX					
					867.71 91411891 542100	GG-WTR-FAC-PHONE					
					80.58 91011755 542100	GG-C/E-COMMONS-PHONE					
					164.65 91011189 542100	GG-C/E-CITY HALL-PHONE					
					235.72 91011897 542100	GG-C/E-O&M YARD FAC-PHONE					
					78.23 91011255 542100	GG-C/E-COURT BLDG-PHONE					
					66.68 91011215 542100	GG-C/E-PD-PHONE					
	Invoice: 0225JAN23				260599 0225JAN23	01/02/2023		M011023	135.11		
					135.11 91011897 542100	O&M FIRE ALARM MONIT GG-C/E-O&M YARD FAC-PHONE					
	Invoice: 0456JAN23				260600 0456JAN23	01/02/2023		M011023	84.99		
					84.99 91421891 542100	VILLAGE SEWER PUMP GG-SWR-FAC-PHONE					
	Invoice: 0754JAN23				260601 0754JAN23	01/02/2023		M011023	65.94		
					65.94 91411891 542100	FLETCHER BAY WELL TELEM GG-WTR-FAC-PHONE					
	Invoice: 1745JAN23				260602 1745JAN23	01/02/2023		M011023	63.85		
					63.85 91011189 542100	CH ELEVATOR SVC LINE GG-C/E-CITY HALL-PHONE					
	Invoice: 3736JAN23				260603 3736JAN23	01/02/2023		M011023	135.11		
					135.11 91011189 542100	CH FIRE ALARM MONIT GG-C/E-CITY HALL-PHONE					
	Invoice: 5211JAN23				260604 5211JAN23	01/02/2023		M011023	448.92		
					448.92 91011215 542100	POL PHONE SERVICES GG-C/E-PD-PHONE					
	Invoice: 8731JAN23				260605 8731JAN23	01/02/2023		M011023	71.76		
					71.76 91011755 542100	COMMONS FIRE ALARM MONIT GG-C/E-COMMONS-PHONE					
	Invoice: 8834JAN23				260606 8834JAN23	01/04/2023		M011023	84.99		
					84.99 91411891 542100	259 FERNCLIFF PRV TELEM GG-WTR-FAC-PHONE					

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME			INVOICE DTL	DESC		
Invoice: 9136JAN23			260607	9136JAN23	01/02/2023		M011023	172.08
			172.08	91011189 542100	CH SECURITY ALARM MONIT	GG-C/E-CITY HALL-PHONE		
Invoice: 9791JAN23			260608	9791JAN23	01/02/2023		M011023	138.05
			138.05	91011215 542100	POL TI MANDUS	GG-C/E-PD-PHONE		
Invoice: 9840JAN23			260609	9840JAN23	01/02/2023		M011023	65.94
			65.94	91411891 542100	HEAD OF BAY WELL TELEM	GG-WTR-FAC-PHONE		
Invoice: 9858JAN23			260610	9858JAN23	01/02/2023		M011023	50.35
			50.35	91411891 542100	SANDS AVE WELL TELEM	GG-WTR-FAC-PHONE		
Invoice: 9869JAN23			260611	9869JAN23	01/02/2023		M011023	84.99
			84.99	91415345 542100	ROCKAWAY BEACH PRV TELEMETRY	GG-WTR ROCKAWAY-PHONES		
					CHECK	359708 TOTAL:		4,683.01
359709 01/11/2023 PRTD		1205 PUGET SOUND ENERGY	260504	0727DEC22	12/30/2022		M011023	10.86
Invoice: 0727DEC22			10.86	91011739 547100	194 WINSLOW WAY W	COMM EVENTS-ELECTRICITY		
Invoice: 9047DEC22			260594	9047DEC22	01/06/2023		M011023	33,685.45
			651.49	71311942 647100	CITY WIDE ENERGY SERVICES	PD/COURT BLDG-ELECTRIC		
			33.42	73416345 547100	CASEY STREET WTR-ELECTRICITY	GG-C/E-PD-ELECTRIC		
			910.76	91011215 547100	GG-C/E-COURT BLDG-ELECTRIC	GG-C/E-COMMONS-ELECTRIC		
			345.75	91011255 547100	GG-C/E-PARKS-ELECTRIC	GG-C/E-O&M YARD FAC-ELECTRIC		
			873.58	91011755 547100	GG-OS-PROP MNGT-ELECTRIC	GG-STRT-STREET LIGHTING-UTIL		
			764.22	91011768 547100	GG-STREET-TRAF CONTROL-UTILITY	GG-WTR-ELECTRIC		
			3,278.78	91011897 547100	GG-ROCKAWAY BCH-UTILITIES	GG-SWR-ELECTRIC		
			11.32	91021182 547100	GG-WWTP-ELECTRIC	GG-DECANT-ELECTRIC		
			4,772.79	91111263 547100				
			454.11	91111264 547100				
			8,997.54	91411345 547100				
			169.62	91415345 547100				
			2,752.27	91421355 547100				
			9,595.34	91425358 547100				
			74.46	91435838 547100				
					CHECK	359709 TOTAL:		33,696.31
359710 01/11/2023 PRTD		1485 VERIZON WIRELESS	260598	9924335876	01/01/2023		M011023	5,768.24
Invoice: 9924335876			120.03	73411345 542100	CITY WIDE WIRELESS SERVICES	O&M-WTR MAINT-PHONE/POSTAGE		

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CASH ACCOUNT: 635      111100      CASH  
CHECK NO    CHK DATE    TYPE    VENDOR NAME      VOUCHER    INVOICE      INV DATE    PO      CHECK RUN      NET

INVOICE DTL DESC

5,648.21 91011189 542100      GG-C/E-CITY HALL-PHONE  
CHECK      359710 TOTAL:      5,768.24

NUMBER OF CHECKS      4      \*\*\* CASH ACCOUNT TOTAL \*\*\*      44,172.47

	<u>COUNT</u>	<u>AMOUNT</u>
TOTAL PRINTED CHECKS	4	44,172.47

\*\*\* GRAND TOTAL \*\*\*      44,172.47

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JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	1	97									
APP	001-213000		01/11/2023	M011023	011123			GENERAL - ACCOUNTS PAYABLE		13,659.13	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		01/11/2023	M011023	011123			CASH			44,172.47
								AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000		01/11/2023	M011023	011123			ACCOUNTS PAYABLE		14,019.96	
								AP CASH DISBURSEMENTS JOURNAL			
APP	401-213000		01/11/2023	M011023	011123			ACCOUNTS PAYABLE		10,540.53	
								AP CASH DISBURSEMENTS JOURNAL			
APP	301-213000		01/11/2023	M011023	011123			ACCOUNTS PAYABLE		651.49	
								AP CASH DISBURSEMENTS JOURNAL			
APP	101-213000		01/11/2023	M011023	011123			STREETS - ACCOUNTS PAYABLE		5,226.90	
								AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000		01/11/2023	M011023	011123			ACCOUNTS PAYABLE		74.46	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										44,172.47	44,172.47
APP	631-130000		01/11/2023	M011023	011123			DUE TO/FROM CLEARING		44,172.47	
APP	001-130000		01/11/2023	M011023	011123			GENERAL - DUE TO/FROM CLEARING			13,659.13
APP	402-130000		01/11/2023	M011023	011123			DUE TO/FROM CLEARING			14,019.96
APP	401-130000		01/11/2023	M011023	011123			DUE TO/FROM CLEARING			10,540.53
APP	301-130000		01/11/2023	M011023	011123			DUE TO/FROM CLEARING			651.49
APP	101-130000		01/11/2023	M011023	011123			STREETS - DUE TO/FROM CLEARING			5,226.90
APP	403-130000		01/11/2023	M011023	011123			DUE TO/FROM CLEARING			74.46
SYSTEM GENERATED ENTRIES TOTAL										44,172.47	44,172.47
JOURNAL 2023/01/97 TOTAL										88,344.94	88,344.94

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 1	97	01/11/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	13,659.13	13,659.13
				FUND TOTAL	13,659.13	13,659.13
101 STREET FUND 101-130000 101-213000	2023 1	97	01/11/2023	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	5,226.90	5,226.90
				FUND TOTAL	5,226.90	5,226.90
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2023 1	97	01/11/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	651.49	651.49
				FUND TOTAL	651.49	651.49
401 WATER OPERATING FUND 401-130000 401-213000	2023 1	97	01/11/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	10,540.53	10,540.53
				FUND TOTAL	10,540.53	10,540.53
402 SEWER OPERATING FUND 402-130000 402-213000	2023 1	97	01/11/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	14,019.96	14,019.96
				FUND TOTAL	14,019.96	14,019.96
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 1	97	01/11/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	74.46	74.46
				FUND TOTAL	74.46	74.46
631 CLEARING FUND 631-130000 635-111100	2023 1	97	01/11/2023	DUE TO/FROM CLEARING CASH	44,172.47	44,172.47
				FUND TOTAL	44,172.47	44,172.47

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		13,659.13
101	STREET FUND		5,226.90
301	CAPITAL CONSTRUCTION FUND		651.49
401	WATER OPERATING FUND		10,540.53
402	SEWER OPERATING FUND		14,019.96
403	STORM & SURFACE WATER FUND		74.46
631	CLEARING FUND		
		44,172.47	
	TOTAL	44,172.47	44,172.47

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
						INVOICE DTL	DESC			
359711	01/25/2023	PRTD	7994 PENINSULA SERVICES	260724	102598	12/31/2022		01/22/23	80.00	
	Invoice: 102598						POL/MOBILE SHREDDING			
				80.00	51011211 541100		PD-C/E-ADM-PROF SVCS			
				260770	102597	12/31/2022		01/22/23	40.00	
	Invoice: 102597						CRT/SHREDDING SERVICES			
				40.00	21011125 541100		COURT-PROF SERVICES			
							CHECK	359711 TOTAL:	120.00	
359712	01/25/2023	PRTD	7166 AMERICAN MESSAGING	260700	W4104492XA	01/01/2023		01/22/23	95.30	
	Invoice: W4104492XA						PW/MESSAGING SERVICES JAN 2023			
				95.30	73637891 542100		O&M - ALLOC FACIL TELEPHONE			
							CHECK	359712 TOTAL:	95.30	
359713	01/25/2023	PRTD	762 ASSOCIATION OF WASHI	260546	106263	01/01/2023		01/22/23	19,911.00	
	Invoice: 106263						2023 AWC CITY MEMBERSHIP			
				19,911.00	91011199 549100		EXEC - C/E GEN'L GOV'T DUES			
				260547	112529	01/01/2023		01/22/23	1,305.00	
	Invoice: 112529						2023 D&A CONSORTIUM			
				1,305.00	91011586 541100		INTERGVMNTL PROFESSIONAL SERV			
							CHECK	359713 TOTAL:	21,216.00	
359714	01/25/2023	PRTD	57 BAY HAY & FEED	260701	1806089	01/11/2023		01/22/23	79.85	
	Invoice: 1806089						PW/PROPANE FOR SHOP FORKLIFTS			
				79.85	91011897 547200		GG-C/E-O&M YARD FAC-PROPANE			
							CHECK	359714 TOTAL:	79.85	
359715	01/25/2023	PRTD	8253 CHS POULSBO	260703	47455H	01/09/2023		01/22/23	913.92	
	Invoice: 47455H						PW/SALT BAG EX COARSE 50# X98			
				913.92	73637892 531100		O&M-ALLOC-WTR-CONSUMABLES			
							CHECK	359715 TOTAL:	913.92	
359716	01/25/2023	PRTD	9908 CINTAS CORPORATION #	260515	5139387091	01/04/2023		01/22/23	23.42	
	Invoice: 5139387091						CITY HALL FIRST AID RESTOCK			
				23.42	91011183 531100		GG-C/E-CH CLEANING-SUPPLIES			
				260520	5139387013	01/04/2023		01/22/23	7.81	
	Invoice: 5139387013						POL/FIRST AID RESTOCK			
				7.81	51011215 531100		POLICE - C/E FACIL SUPPLIES			
				260646	5139387009	01/04/2023		01/22/23	23.42	

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME						
INVOICE DTL DESC								
Invoice: 5139387009			23.42	73011755 531100				
Invoice: 5139387099			260647	5139387099	01/04/2023		01/22/23	7.81
			7.81	73637891 531100				
						CHECK	359716 TOTAL:	62.46
359717	01/25/2023	PRTD 460 PETTY CASH	260737	POL-2022-12	12/31/2022		01/22/23	9.55
		Invoice: POL-2022-12	9.55	91011215 542500				
						CHECK	359717 TOTAL:	9.55
359718	01/25/2023	PRTD 103 CITY OF BAINBRIDGE I	260752	25000017	01/11/2023		01/22/23	1,575.70
		Invoice: 25000017	128.53	73111290 547500				
			35.96	73411345 547500				
			34.40	73415345 547500				
			48.96	73421355 547500				
			35.96	73426355 547500				
			1,291.89	73431835 547500				
						CHECK	359718 TOTAL:	1,575.70
359719	01/25/2023	PRTD 6920 COMCAST	260521	JAN23	12/20/2022		01/22/23	11.27
		Invoice: JAN23	11.27	51011211 545000				
						CHECK	359719 TOTAL:	11.27
359720	01/25/2023	PRTD 4950 CORRECT EQUIPMENT IN	260753	48391	12/29/2022		01/22/23	2,418.65
		Invoice: 48391	2,418.65	73425358 548100				
						CHECK	359720 TOTAL:	2,418.65
359721	01/25/2023	PRTD 1596 RENTON CUMMINS INC	260670	01-70087	12/29/2022		01/22/23	1,905.09
		Invoice: 01-70087	1,905.09	73425358 541100				
						CHECK	359721 TOTAL:	1,905.09

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
359722	01/25/2023	PRTD	152 DAILY JOURNAL OF COM	260658	3384764	12/30/2022		01/22/23	156.75
	Invoice: 3384764					PCD/DISPLAY AD FOR RFQ 2024		COMPREHENSIVE PLAN	
				156.75	63470586 544000				
								CUR-DEV-ZONING-ADV	
								CHECK 359722 TOTAL:	156.75
359723	01/25/2023	PRTD	10190 DTG ENTERPRISES INC	260755	20078450	12/30/2022		01/22/23	108.00
	Invoice: 20078450					PW/PS RENTAL HIDDEN COVE RD			
				108.00	73435838 545000			O&M-DECANT-RENTS	
	Invoice: 20078451			260756	20078451	12/30/2022		01/22/23	108.00
						PW/PS RENTAL NE VINCENT ROAD			
				108.00	73435838 545000			O&M-DECANT-RENTS	
								CHECK 359723 TOTAL:	216.00
359724	01/25/2023	PRTD	4174 ENVIRO-CLEAN EQUIPME	260706	23-59260	01/06/2023		01/22/23	804.49
	Invoice: 23-59260					PW/WATER PUMP			
				804.49	73637945 531100			O&M ALLOC-SWEEPER-SUPPLIES	
	Invoice: 23-59294			260707	23-59294	01/11/2023		01/22/23	642.27
						PW/SUCTION NOZZLE SWIVEL WHEEL COMPLETE WEAR KIT			
				642.27	73637945 531100			O&M ALLOC-SWEEPER-SUPPLIES	
								CHECK 359724 TOTAL:	1,446.76
359725	01/25/2023	PRTD	3097 WASHINGTON STATE UNI	260730	2023-DUES	01/01/2023		01/22/23	120.00
	Invoice: 2023-DUES					POL/ANNUAL DUES/CLARK			
				120.00	51011211 549100			PD-C/E-ADM-DUES/SUBCR/MEMBRSH	
								CHECK 359725 TOTAL:	120.00
359726	01/25/2023	PRTD	1953 FERGUSON ENTERPRISES	260708	1166831	12/27/2022		01/22/23	2,532.18
	Invoice: 1166831					PW/METER SOFTWARE SUPPORT			
				2,532.18	73637891 535100			COMPUTER SOFTWARE	
								CHECK 359726 TOTAL:	2,532.18
359727	01/25/2023	PRTD	10194 GIDARI, ALBERT	260759	BLD17222SFR	12/29/2022		01/22/23	2,341.00
	Invoice: BLD17222SFR					PERMIT BLD17222SFR REFUND FEE			
				2,341.00	41623860 586000			SURETY DEPOSIT-OUT	
								CHECK 359727 TOTAL:	2,341.00



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CASH ACCOUNT: 635	111100	CASH										
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET			
INVOICE DTL DESC												
								CHECK 359734 TOTAL:				10,958.76
359735	01/25/2023	PRTD	4740 KITSAP COUNTY PUBLIC	260671	CINV-2022-00881	12/27/2022		01/22/23				732.82
			Invoice: CINV-2022-00881									
				732.82	72431832 54110000872	ENG/WSSOG Q4 2022						
				260672	CINV-2022-00887	12/29/2022		01/22/23				1,474.20
			Invoice: CINV-2022-00887									
				1,474.20	73111256 53110001054	PW/SALT BRINE STORM RESPONSE						
								CHECK 359735 TOTAL:				2,207.02
359736	01/25/2023	PRTD	1505 KITSAP COUNTY TREASU	260552	DEC22	01/06/2023		01/22/23				36.09
			Invoice: DEC22									
				36.09	41612860 586000	OUR COURT REMIT DECEMBER 2022						
								CHECK 359736 TOTAL:				36.09
359737	01/25/2023	PRTD	1355 KITSAP COUNTY TREASU	260761	DEM-22-0222.1	05/05/2022		01/22/23				22,000.00
			Invoice: DEM-22-0222.1									
				22,000.00	31011256 541100	EX/2022 EMERGENCY MANAGEMENT SERVICES						
								CHECK 359737 TOTAL:				22,000.00
359738	01/25/2023	PRTD	338 KITSAP COUNTY SHERIF	260728	20220096	01/13/2023		01/22/23				2,698.12
			Invoice: 20220096									
				2,698.12	51011236 551000	POL/PRISONER BOARD/DEC						
								CHECK 359738 TOTAL:				2,698.12
359739	01/25/2023	PRTD	4584 KIDS DISCOVERY MUSEU	260762	LTAC Q3	12/31/2022		01/22/23				6,247.00
			Invoice: LTAC Q3									
				6,247.00	91140573 541100	LTAC Q3 2022 PRINT, VIDEOGRAPHY SERVICES						
				260763	LTAC Q4	12/31/2022		01/22/23				5,139.66
			Invoice: LTAC Q4									
				5,139.66	91140573 541100	LTAC Q4 2022 PRINT, VIDEOGRAPHY SERVICES						
								CHECK 359739 TOTAL:				11,386.66
359740	01/25/2023	PRTD	10195 KINNE, TRAVIS	260768	BLD27136 R-FIS	01/17/2023		01/22/23				441.01
			Invoice: BLD27136 R-FIS									
				441.01	47148 345830	PERMIT BLD27136 R-FIS REFUND FEE						
								CHECK 359740 TOTAL:				441.01



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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
						CHECK	359747	TOTAL:	7,897.25
359748	01/25/2023	PRTD	6989 POLICE EXECUTIVE RES	260734	DUES-2023	01/06/2023		01/22/23	220.00
Invoice: DUES-2023				220.00	51011211 549100	POL/ANNUAL DUES/CLARK			
								PD-C/E-ADM-DUES/SUBCR/MEMBRSH	
						CHECK	359748	TOTAL:	220.00
359749	01/25/2023	PRTD	5646 PERTEET INC	260588	20220099.0000-5	01/09/2023		01/22/23	17,396.25
Invoice: 20220099.0000-5				17,396.25	72334562 64110000968	ENG/EAGLE HARBOR PHASE I FEASIBILITY STUDY			
								C40-EAGLE HARBOR PH1-PROF SVCS	
						CHECK	359749	TOTAL:	17,396.25
359750	01/25/2023	PRTD	6333 PETROCARD INC.	260747	0472390-IN	01/05/2023		01/22/23	195.76
Invoice: 0472390-IN				195.76	73425358 531100	PW/MORLINA S3 BA 100 PAIL			
								O&M-WWTP-SUPPLIES	
						CHECK	359750	TOTAL:	195.76
359751	01/25/2023	PRTD	5251 ROTARY CLUB OF BAINB	260735	10903	01/06/2023		01/22/23	100.00
Invoice: 10903				100.00	51011211 549100	POL/QTR DUES/CLARK			
								PD-C/E-ADM-DUES/SUBCR/MEMBRSH	
						CHECK	359751	TOTAL:	100.00
359752	01/25/2023	PRTD	6820 RICH BOTTALICO	260695	2718	12/13/2022		01/22/23	650.00
Invoice: 2718				650.00	73111427 548100	PW/WELD BROKEN BRACKET CHIPPER MACHINE			
								O&M-ACCESS RDSIDE R&M	
						CHECK	359752	TOTAL:	650.00
359753	01/25/2023	PRTD	601 SOUND REPROGRAPHICS	260534	94551	12/15/2022		01/22/23	148.84
Invoice: 94551				148.84	31011492 54245001194	EX/DISPOSABLE CUP FEE TABLE TOP TENTS			
								CAP-WASTE RED-OUTREACH	
Invoice: 94779				260685	94779	01/06/2023		01/22/23	123.21
								ENG/WATER SUPPLY MOUNT & LAMINATE	
								ENG - C/E ADMIN SUPPLIES	
						CHECK	359753	TOTAL:	272.05

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CASH ACCOUNT: 635			111100		CASH				
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
359754	01/25/2023	PRTD	8738 SPEAKWRITE, LLC	260535	E29DA9A2	01/01/2023		01/22/23	266.59
			Invoice: E29DA9A2						
				266.59	52011212 541100	POL/TRANSCRIPTION			
						POLICE - C/E INVEST PROF SVCS			
						CHECK	359754	TOTAL:	266.59
359755	01/25/2023	PRTD	2467 STAPLES	260536	8068778446	12/31/2022		01/22/23	166.91
			Invoice: 8068778446						
				83.45	51011211 531100	POL/2023 CALENDARS, FOLDERS, HILITER, MEMOBOOK			
				33.38	52011212 531100	PD-C/E-ADM-SUPPLIES			
				50.08	53011212 531100	POLICE - C/E INVEST SUPPLIES			
						PD-C/E-PATROL SUPPLIES			
						CHECK	359755	TOTAL:	166.91
359756	01/25/2023	PRTD	7095 SUPERIOR SAW & SUPPL	260713	165421	01/03/2023		01/22/23	63.34
			Invoice: 165421						
				63.34	73111427 548100	PW/SHARPEN SAW CHAINS			
						O&M-ACCESS RDSIDE R&M			
						CHECK	359756	TOTAL:	63.34
359757	01/25/2023	PRTD	8243 TILZ	260714	101-92238	01/10/2023		01/22/23	72.00
			Invoice: 101-92238						
				72.00	73111427 531100	PW/YARD WASTE			
						OFFICE SUPPLIES			
			Invoice: 101-92262						
				120.00	73111427 531100	PW/YARD WASTE		01/22/23	120.00
						OFFICE SUPPLIES			
			Invoice: 101-92319						
				120.00	73111427 531100	PW/YARD WASTE		01/22/23	120.00
						OFFICE SUPPLIES			
						CHECK	359757	TOTAL:	312.00
359758	01/25/2023	PRTD	8183 JOHN A. GREEN	260697	16076	12/13/2022		01/22/23	160.27
			Invoice: 16076						
				160.27	73501448 66400001124	PW/PRODUCE, INSTALL LOGOS FOR NEW TRUCK			
						HEAVY DUTY P/U			
						CHECK	359758	TOTAL:	160.27
359759	01/25/2023	PRTD	952 WASHINGTON STATE PAT	260496	I23003577	01/03/2023		01/22/23	53.00
			Invoice: I23003577						
				53.00	41654861 586100	FIN/BACKGROUND CHECKS			
						AGENCY DISBURSEMENTS			

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
CHECK NO	CHK DATE	TYPE	VENDOR NAME						
INVOICE DTL DESC									
							CHECK	359759 TOTAL:	53.00
359760	01/25/2023	PRTD	2251 WA ST TREASURER	260555	DEC22 SBCC	01/06/2023	01/22/23	271.00	
Invoice: DEC22 SBCC				271.00	41652860 586000	OUT COURT REMIT SBCC DECEMBER 2022	SBCC BLDG.-OUT		
Invoice: DEC22				260556	DEC22	01/06/2023	01/22/23	3,467.31	
				1,105.73	41611860 586000	OUT COURT REMIT DECEMBER 2022			
				754.41	41610860 586000	PSEA 60% OUT			
				6.37	41619860 586000	PSEA 30% OUT			
				213.73	41616860 586000	PSEA 3 - STATE DISB OUT			
				107.00	41616860 586000	THEFT PRV&TR BRAIN INJ-OUT			
				491.20	41614860 586000	THEFT PRV&TR BRAIN INJ-OUT			
				638.01	41617860 586000	JUDICIAL INFO SYST.-OUT			
				106.70	41618860 586000	SCHOOL SAFETY ZONE-OUT			
				13.01	41618860 586000	TRAUMA CARE-OUT			
				2.71	41618860 586000	TRAUMA CARE-OUT			
				15.60	41618860 586000	TRAUMA CARE-OUT			
				12.84	41615860 586961	TRAUMA CARE-OUT			
						STATE CRIME LAB			
							CHECK	359760 TOTAL:	3,738.31
				NUMBER OF CHECKS	50	*** CASH ACCOUNT TOTAL ***		142,609.29	
						COUNT	AMOUNT		
				TOTAL PRINTED CHECKS	50		142,609.29		
							*** GRAND TOTAL ***	142,609.29	

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	1	169									
APP	001-213000		01/25/2023	01/22/23	011823			GENERAL - ACCOUNTS PAYABLE		76,981.90	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		01/25/2023	01/22/23	011823			CASH			142,609.29
								AP CASH DISBURSEMENTS JOURNAL			
APP	631-213000		01/25/2023	01/22/23	011823			ACCOUNTS PAYABLE		4,995.97	
								AP CASH DISBURSEMENTS JOURNAL			
APP	101-213000		01/25/2023	01/22/23	011823			STREETS - ACCOUNTS PAYABLE		17,476.99	
								AP CASH DISBURSEMENTS JOURNAL			
APP	401-213000		01/25/2023	01/22/23	011823			ACCOUNTS PAYABLE		102.21	
								AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000		01/25/2023	01/22/23	011823			ACCOUNTS PAYABLE		4,604.42	
								AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000		01/25/2023	01/22/23	011823			ACCOUNTS PAYABLE		2,240.71	
								AP CASH DISBURSEMENTS JOURNAL			
APP	407-213000		01/25/2023	01/22/23	011823			ACCOUNTS PAYABLE		597.76	
								AP CASH DISBURSEMENTS JOURNAL			
APP	622-213000		01/25/2023	01/22/23	011823			ACCOUNTS PAYABLE		2,341.00	
								AP CASH DISBURSEMENTS JOURNAL			
APP	650-213000		01/25/2023	01/22/23	011823			ACCOUNTS PAYABLE		4,325.15	
								AP CASH DISBURSEMENTS JOURNAL			
APP	104-213000		01/25/2023	01/22/23	011823			CIVIC IMPR - ACCOUNTS PAYABLE		11,386.66	
								AP CASH DISBURSEMENTS JOURNAL			
APP	301-213000		01/25/2023	01/22/23	011823			ACCOUNTS PAYABLE		17,396.25	
								AP CASH DISBURSEMENTS JOURNAL			
APP	501-213000		01/25/2023	01/22/23	011823			ER&R-ACCOUNTS PAYABLE		160.27	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										142,609.29	142,609.29
APP	631-130000		01/25/2023	01/22/23	011823			DUE TO/FROM CLEARING		137,613.32	
APP	001-130000		01/25/2023	01/22/23	011823			GENERAL - DUE TO/FROM CLEARING			76,981.90
APP	101-130000		01/25/2023	01/22/23	011823			STREETS - DUE TO/FROM CLEARING			17,476.99
APP	401-130000		01/25/2023	01/22/23	011823			DUE TO/FROM CLEARING			102.21
APP	402-130000		01/25/2023	01/22/23	011823			DUE TO/FROM CLEARING			4,604.42
APP	403-130000		01/25/2023	01/22/23	011823			DUE TO/FROM CLEARING			2,240.71
APP	407-130000		01/25/2023	01/22/23	011823			DUE TO/FROM CLEARING			597.76
APP	622-130000		01/25/2023	01/22/23	011823			DUE TO/FROM CLEARING			2,341.00
APP	650-130000		01/25/2023	01/22/23	011823			DUE TO/FROM CLEARING			4,325.15

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JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
APP 104-130000	01/25/2023	01/22/23	011823			CIVIC IMPR DUE TO/FROM CLEAR'G				11,386.66
APP 301-130000	01/25/2023	01/22/23	011823			DUE TO/FROM CLEARING				17,396.25
APP 501-130000	01/25/2023	01/22/23	011823			ER&R-DUE TO/FROM CLEARING				160.27
	01/25/2023	01/22/23	011823							
SYSTEM GENERATED ENTRIES TOTAL									137,613.32	137,613.32
JOURNAL 2023/01/169 TOTAL									280,222.61	280,222.61

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 1	169	01/25/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	76,981.90	76,981.90
				FUND TOTAL	76,981.90	76,981.90
101 STREET FUND 101-130000 101-213000	2023 1	169	01/25/2023	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	17,476.99	17,476.99
				FUND TOTAL	17,476.99	17,476.99
104 CIVIC IMPROVEMENT FUND 104-130000 104-213000	2023 1	169	01/25/2023	CIVIC IMPR DUE TO/FROM CLEAR'G CIVIC IMPR - ACCOUNTS PAYABLE	11,386.66	11,386.66
				FUND TOTAL	11,386.66	11,386.66
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2023 1	169	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	17,396.25	17,396.25
				FUND TOTAL	17,396.25	17,396.25
401 WATER OPERATING FUND 401-130000 401-213000	2023 1	169	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	102.21	102.21
				FUND TOTAL	102.21	102.21
402 SEWER OPERATING FUND 402-130000 402-213000	2023 1	169	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	4,604.42	4,604.42
				FUND TOTAL	4,604.42	4,604.42
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 1	169	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	2,240.71	2,240.71
				FUND TOTAL	2,240.71	2,240.71
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2023 1	169	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	597.76	597.76
				FUND TOTAL	597.76	597.76
501 EQUIPMENT RENTAL & REVOLVING	2023 1	169	01/25/2023			

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jkines

CITY OF BAINBRIDGE ISLAND  
A/P CASH DISBURSEMENTS JOURNAL

P 13  
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
501-130000				ER&R-DUE TO/FROM CLEARING		160.27
501-213000				ER&R-ACCOUNTS PAYABLE	160.27	
				FUND TOTAL	160.27	160.27
622 EXPENDABLE TRUST FUND	2023 1	169	01/25/2023			
622-130000				DUE TO/FROM CLEARING		2,341.00
622-213000				ACCOUNTS PAYABLE	2,341.00	
				FUND TOTAL	2,341.00	2,341.00
631 CLEARING FUND	2023 1	169	01/25/2023			
631-130000				DUE TO/FROM CLEARING	137,613.32	
631-213000				ACCOUNTS PAYABLE	4,995.97	
635-111100				CASH		142,609.29
				FUND TOTAL	142,609.29	142,609.29
650 AGENCY FUND	2023 1	169	01/25/2023			
650-130000				DUE TO/FROM CLEARING		4,325.15
650-213000				ACCOUNTS PAYABLE	4,325.15	
				FUND TOTAL	4,325.15	4,325.15

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jkines

CITY OF BAINBRIDGE ISLAND  
A/P CASH DISBURSEMENTS JOURNAL

P 14  
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JOURNAL ENTRIES TO BE CREATED

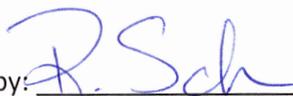
FUND	DUE TO	DUE FROM
001 GENERAL FUND		76,981.90
101 STREET FUND		17,476.99
104 CIVIC IMPROVEMENT FUND		11,386.66
301 CAPITAL CONSTRUCTION FUND		17,396.25
401 WATER OPERATING FUND		102.21
402 SEWER OPERATING FUND		4,604.42
403 STORM & SURFACE WATER FUND		2,240.71
407 BUILDING & DEVELOPMENT FUND		597.76
501 EQUIPMENT RENTAL & REVOLVING		160.27
622 EXPENDABLE TRUST FUND		2,341.00
631 CLEARING FUND	137,613.32	
650 AGENCY FUND		4,325.15
	137,613.32	4,325.15
	TOTAL	137,613.32
	137,613.32	137,613.32

\*\* END OF REPORT - Generated by Jacob Kines \*\*

## PAYROLL

**PAYROLL CHECK RUN: 1 -20 - 2023**

Run Type	Run Date	Check # Sequence	Comments	Amount
Misc	1/13/2023	110054	Misc Vendor check run (Paper Chk)	286.10
Misc	1/13/2023	110055	Mis Vendor O&M (Paper Checks	966.94
Misc	1/13/2023	110056	Void	-
Misc	1/15/2023	110057	Vendor Replacement Check for Voided 110023	12,572.97
Normal	1/20/2023	56334-56465	Regular check run (Direct Dep)	415,808.93
Normal	1/20/2023	110058	Regular check run (Paper Checks)	3,374.29
Vendor	1/20/2023	110059-110068	Vendor check run (Paper Checks)	136,330.76
EFTPS	1/20/2023		Federal Tax Electronic Transfer	153,719.12
Misc	1/24/2023	56466-56467	Misc Payroll check run (Direct Dep)	35,273.95
Misc	1/24/2023	110069	Misc Vendor check run (Paper Chk)	786.25
			<b>TOTAL:</b>	<b>759,119.31</b>

Prepared and Reviewed by:  Date 1-20-23  
 Ruth Schroeder, Payroll Specialist

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

 Date 1-20-23  
 Billie Kinley Budget Manager



CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:**

**AGENDA ITEM:** Approve City Council Meeting Minutes

**SUMMARY:** Council will consider approval of meeting minutes.

**AGENDA CATEGORY:** Minutes

**PROPOSED BY:** Executive

**RECOMMENDED MOTION:** Approve City Council Meeting Minutes

**COMMUNITY ENGAGEMENT AND OUTREACH:**

**FISCAL IMPACT:**

<b>Amount:</b>	
<b>Ongoing Cost:</b>	
<b>One-Time Cost:</b>	
<b>Included in Current Budget?</b>	

**BACKGROUND:**

**ATTACHMENTS:**

[Special City Council Meeting Minutes - Executive Session, January 10, 2023.pdf](#)

[Regular City Council Business Meeting Minutes, January 10, 2023.pdf](#)

**FISCAL DETAILS:**

**Fund Name(s):**

**Coding:**



CITY OF  
BAINBRIDGE ISLAND

**SPECIAL CITY COUNCIL MEETING – EXECUTIVE SESSION  
TUESDAY, JANUARY 10, 2023**

**Meeting Minutes**

**1) CALL TO ORDER / ROLL CALL**

Mayor Deets called the meeting to order at 5:00 p.m. in Council Chambers and on the Zoom webinar platform.

Mayor Deets, Deputy Mayor Moriwaki, and Councilmembers Fantroy-Johnson, Hytopoulos, Quitslund, and Schneider were present. Councilmember Pollock was absent and excused.

**2) EXECUTIVE SESSION**

**2.A Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, Cover Page**

Mayor Deets adjourned the meeting to an executive session pursuant to RCW 42.30.110(1)(i) at 5:00 p.m.

Council returned from executive session at 5:32 p.m.

**3) ADJOURNMENT**

Mayor Deets adjourned the meeting at 5:32 p.m.

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Brenda Fantroy-Johnson, Mayor

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Christine Brown, MMC, City Clerk



CITY OF  
BAINBRIDGE ISLAND

**REGULAR CITY COUNCIL BUSINESS MEETING  
TUESDAY, JANUARY 10, 2023**

**Meeting Minutes**

**1) CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

Mayor Deets called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar platform.

Mayor Deets, Deputy Mayor Moriwaki, and Councilmembers Fantroy-Johnson, Hytopoulos, Quitslund, and Schneider were present. Councilmember Pollock attended remotely.

Mayor Deets led the Pledge of Allegiance and read the land acknowledgement.

**2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE**

Mayor Deets noted that item 5.A needs to be removed from the agenda. Deputy Mayor Moriwaki moved and Councilmember Fantroy-Johnson seconded to approve the agenda as amended. The motion carried unanimously, 7 – 0.

There were no conflicts of interest disclosed.

**3) APPOINTMENT OF MAYOR AND DEPUTY MAYOR**

**3.A [Appoint Mayor and Deputy Mayor](#)  
[Cover Page](#)**

Mayor Deets introduced the agenda item and explained the process.

Councilmember Schneider nominated Councilmember Quitslund as Deputy Mayor.

**MOTION:** I move to appoint Jon Quitslund as Deputy Mayor for a term commencing January 10, 2023 and ending June 30, 2023.

**Fantroy-Johnson/Moriwaki:** The motion carried unanimously, 7-0.

Councilmember Schneider nominated Councilmember Fantroy-Johnson as Mayor.

**MOTION:** I move to appoint Brenda Fantroy-Johnson as Mayor for a term commencing January 10, 2023 and ending on December 31, 2023.

**Schneider/Deets:** The motion carried unanimously, 7-0.

City Manager King presented Councilmember Deets with an engraved gavel and a plant to thank him for his service as Mayor.

**4) BREAK AND REFRESHMENTS**

Council adjourned for a break at 6:09 p.m. and returned at 6:17 p.m.

**5) PRESENTATION(S)**

**5.A Approve Proclamation on the Rights of the Southern Resident Orcas**

[Cover Page](#)

[Proclamation on the Rights of Southern Resident Orcas.docx](#)

This item was removed from the agenda.

**5.B Present Proclamation Recognizing Dr. Martin Luther King, Jr. Day on January 16, 2023**

[Cover Page](#)

[MLK Day Bainbridge Island 2023.pdf](#)

Mayor Fantroy-Johnson read the proclamation.

Akuya Karen Vargas accepted the proclamation and thanked Council.

**6) PUBLIC COMMENT**

**6.A Instructions for Providing Public Comment**

[Cover Page](#)

[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

Bill Adams expressed concerns with business licenses and Code compliance.

Patti Dusbabek expressed concerns with a development on Madison.

Cindy Anderson spoke in favor of reinstating the Marine Access Committee.

Ariel Schultz asked to have a local option for obtaining Washington Department of Licensing records.

Lisa Neal expressed concerns with the Winslow Sub-Area process.

Melanie Keenan spoke about the completion of the Groundwater Management Plan.

Malcolm Gander spoke about the completion of the Groundwater Management Plan.

Charlie Kratzer spoke about the completion of the Groundwater Management Plan and the Environmental Technical Advisory Committee's participation in stormwater management and wastewater beneficial reuse.

**7) CONSENT AGENDA**

**7.A Agenda Bill for Consent Agenda**

[Cover Page](#)

Councilmember Hytopoulos asked to pull agenda item 7.E.

**MOTION:** I move to approve the amended Consent Agenda.

**Deets/Quitslund:** The motion carried unanimously, 7-0.

**7.B Approve City Council Meeting Minutes**

[Cover Page](#)

[Special City Council Meeting Minutes - Executive Session, December 13, 2022.pdf](#)

[Regular City Council Business Meeting Minutes, December 13, 2022.pdf](#)

**7.C Approve Accounts Payable and Payroll**

[Cover Page](#)

[AP Report to Council of Cash Disbursements 12-28-22.pdf](#)

[Council Report PR 12-20-22.pdf](#)

[AP Report to Council of Cash Disbursements 1-11-23.pdf](#)

[Council Report PR 1-5-23.pdf](#)

**7.D Adopt Ordinance No. 2023-01 relating to Eliminating the Requirement for a City Business License Unless the de Minimis Annual Gross Income Threshold is Met - Finance**

[Cover Page](#)

[Ordinance No. 2023-01 Relating to Business Licenses Amending Chapter 5.04 BIMC.docx](#)

**7.F Authorize the City Manager to Execute a Professional Services Agreement in the amount of \$94,775 with MAKERS architecture and urban design LLP for an Electrification Analysis of the City Fleet and to Execute an Associated Assignment Agreement**

[Cover Page](#)

[Professional Services Agreement - Makers City Fleet EV Project.docx](#)

[Assignment- Art Anderson.docx](#)

**7.G Authorize Issuance of Call for Artists for Public Art at the Police-Court Facility - Executive**

[Cover Page](#)

[Call for Artists - Public Art for Police-Court Facility Final for CC 01242023](#)

[P\\_C Revised Layout\\_Public Art.pdf](#)

**ITEM PULLED FROM THE CONSENT AGENDA**

**7.E Adopt Ordinance No. 2023-02 related to Revising Bainbridge Island Municipal Code Section 13.16.060.A regarding Water and Sewer Rates to Include an Increase Beginning with the First Billing Cycle in 2023 with the June Annual Percentage Increase in the United States Consumer Price Index, Seattle area ("CPI-U"), of the Preceding Year - Finance**

[Cover Page](#)

[Ordinance No. 2023-02 Relating to Adjustments to City Sewer and Water Fees.docx](#)

Councilmember Hytopoulos explained her concerns with the ordinance, and Finance Director Pitts provided additional information.

**MOTION:** I move to adopt Ordinance No. 2023-02 related to revising Bainbridge Island Municipal Code Section 13.16.060.A regarding water and sewer rates to include an increase consistent with the June annual percentage increase in the United States Consumer Price Index, Seattle area ("CPI-U").

**Hytopoulos/Moriwaki:** The motion carried unanimously, 7-0.

## 8) COUNCIL ANNOUNCEMENTS

Councilmember Deets asked the public to contact Council with any concerns regarding the new cup fee and mentioned his office hours.

Councilmember Hytopoulos offered to talk to any residents with concerns about the new waste reduction regulations and provided information on proposed state regulations.

Councilmember Quitslund reported on the Puget Sound Regional Council Growth Management Policy Board meeting.

Councilmember Schneider provided information on plastic packaging regulations in other jurisdictions.

## 9) CITY MANAGER'S REPORT

### 9.A Receive City Manager's Report

[Cover Page](#)

[Sportsman Acceptance Memo 010323.docx](#)

City Manager King spoke about the completion of the Sportsman Club Intersection Improvement Project. He provided information on recognition of the waste reduction regulations by the Seattle Aquarium and mentioned that an update is scheduled for next week's meeting.

## 10) REGULAR BUSINESS

### 10.A Authorize Acceptance of a Federal Transportation Grant (\$777,000) and Review the Scope and Budget for the Eagle Harbor Drive/Wyatt Way Non-Motorized Improvements Project

[Cover Page](#)

[Presentation Eagle Harbor\\_Wyatt 011023.pptx](#)

[City of Bainbridge Island 2022 Award Letter\\_Wyatt Way.pdf](#)

[2023-2028 CIP\\_Eagle Harbor\\_Wyatt.pdf](#)

Public Works Director Wierzbicki introduced the agenda item and provided a presentation. Council discussed the project.

**MOTION:** I move to authorize the City Manager to accept and add to the project budget a \$777,000 federal transportation grant for the Eagle Harbor/Wyatt Non-Motorized Improvements Project as generally described with this agenda item and to proceed with public engagement to assist the City Council with defining the project scope.

**Schneider/Deets:** The motion carried unanimously, 7-0.

### 10.B Authorize the City Manager to Engage Professional Services for the Completion of the Groundwater Management Plan - Executive

[Cover Page](#)

[GWMP OUTLINE\\_Subcommittee\\_approved.pdf](#)

City Manager King introduced the agenda item.

**MOTION:** I move to authorize the City Manager to engage professional services to complete the groundwater management plan.

**Quitslund/Deets:** The motion carried unanimously, 7-0.

**10.C Receive Update on Council Requests relating to Island Center - Planning**

Cover Page

Island Center Subarea Plan Council Presentation

Mayor Fantroy-Johnson introduced the agenda item. Planning Director Charnas provided a presentation on the agenda item and addressed Council's questions.

**10.D Receive Report on Commercial Green Building Ordinance- Planning**

Cover Page

Mayor Fantroy-Johnson introduced the agenda item. Planning Director Charnas provided a presentation on the agenda item, and Council discussed the topic.

**10.E Confirm Recommended Appointments to the Historic Preservation Commission**

Cover Page

Allen - Historic Preservation Commission (Redacted)

Cathcart - Historic Preservation Commission (Redacted)

Guggenheimer - Historic Preservation Commission (Redacted)

Kent - Historic Preservation Commission (Redacted)

Messinger - Historic Preservation Commission (Redacted)

Mooallem - Historic Preservation Commission (Redacted)

Wilson - Historic Preservation Commission (Redacted)

Mayor Fantroy-Johnson introduced the agenda item.

**MOTION:** I move to confirm the recommended appointment of Jon Mooallem to Position 4 of the Historic Preservation Commission to complete a term ending in June, 2024.

**Moriwaki/Deets:** The motion carried unanimously, 7-0.

**MOTION:** I move to confirm the recommended appointment of Zachary Allen to Position 6 of the Historic Preservation Commission to complete a term ending in June, 2025.

**Moriwaki/Deets:** The motion carried unanimously, 7-0.

**10.F Confirm Recommended Appointment to the Design Review Board**

Cover Page

Anderson - Design Review Board (Redacted)

Collins - Design Review Board (Redacted)

**MOTION:** I move to confirm the recommended appointment of Kari Anderson to Position 4 of the Design Review Board to complete a term ending in June, 2024.

**Moriwaki/Quitslund:** The motion carried unanimously, 7-0.

**10.G Confirm Recommended Appointment to the Race Equity Advisory Committee**

Cover Page

Beck - Race Equity Advisory Committee (Redacted)

Councilmember Moriwaki introduced the agenda item.

**MOTION:** I move to confirm the recommended appointment of Lynn Beck to Position 1 of the Race Equity Advisory Committee to complete a term ending in June, 2023.

**Moriwaki/Deets:** The motion carried unanimously, 7-0.

**11) COMMUNICATIONS**

**11.A Receive Report on Actions or Recommendations from the Planning Commission - Planning Cover Page**

City Manager King introduced the agenda item which was for information only.

**12) ADJOURNMENT**

Mayor Fantroy-Johnson adjourned the meeting at 7:58 p.m.

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Brenda Fantroy-Johnson, Mayor

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Christine Brown, MMC, City Clerk



CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:**

**AGENDA ITEM:** Authorize the City Manager to Execute a Construction Contract with Liden Land Development & Excavation, Inc. for the Rockaway Beach / Eagle Harbor Phase II / Halls Hill Slope Revegetation Project(s) (\$132,591.71 Street Funds) - Public Works

**SUMMARY:** Staff is requesting the City Council award the Rockaway Beach / Eagle Harbor Phase II / Halls Hill Slope Revegetation Project(s) construction contract to Liden Land Development & Excavation, Inc., in the amount of \$132,591.71.

**AGENDA CATEGORY:** Contract

**PROPOSED BY:** Public Works

**RECOMMENDED MOTION:** Authorize the City Manager to execute a construction contract with Liden Land Development & Excavation, Inc. in the amount of \$132,591.71 for the Rockaway Beach / Eagle Harbor Phase II / Halls Hill Slope Revegetation project in substantially the form as included within this agenda item.

**COMMUNITY ENGAGEMENT AND OUTREACH:** The only project that directly impacts adjacent residents is the Halls Hill project. Residents will be informed about the project via direct mail, with information about the project posted on the city's website.

**FISCAL IMPACT:**

<b>Amount:</b>	\$132,591.71
<b>Ongoing Cost:</b>	
<b>One-Time Cost:</b>	\$132,591.71
<b>Included in Current Budget?</b>	Yes

**BACKGROUND:** The overall project includes landscaping and irrigation installations at three sites: along the north side of Halls Hill Road; along the north side of Eagle Harbor Drive, and along the east side of Rockaway Beach Road.

The Rockaway Beach Road location is the site of a landslide and road embankment repair undertaken by the City in 2013. The site includes a large geosynthetic retaining wall and embankment that is bare or covered by poorly established plantings and overrun by invasive weeds. The project aims to revive the slope vegetation and provide lasting plant cover, in accordance with the original project permit conditions.

The Eagle Harbor Drive roadside location contains bare areas between the separated bike lanes and the travel way. Planting will occur to achieve visual separation between the bike lane and roadway in the vicinity of Wimsey Lane.

Within the City's slope buffer easement between Halls Hill Road and Southern Cross Road the project will remove invasive plants and replant the area with natives to restore the function of the slope buffer, and address ground and surface water impacts on down-slope properties on Seaborn Road.

Bids were solicited through the Municipal Research Services Center (MRSC) Small Works Roster process, and zero bids were received at the Friday, November 18, 2022 bid opening. Due to no bids being received on the first call, Public Works staff then solicited advertisement to bids to several contractors associated with this type of work. The apparent low bidder is Liden Land Development & Excavation, Inc. in the amount of \$132,591.71.

Pursuant to RCW 35.23.352, if no bid is received on the first call, the City may re-advertise or enter into a contract without any further calls.

City staff reviewed the bid results and the contractor's qualifications and recommends that the City Council award this contract to Liden Land Development & Excavation, Inc. in the amount of \$132,591.71. The engineer's estimate is \$120,000.

**ATTACHMENTS:**

[Rockaway Beach Rd - Eagle Harbor Ph2 - Halls Hill Rd Vegetation SWR Contract.docx](#)

[Location Map.pdf](#)

[Landscape Projects BID DWGS 2022-11-03.pdf](#)

**FISCAL DETAILS:** The overall project consists of three project numbers, i.e., Rockaway Beach # 00710, Hall Hill # 01189, and Eagle Harbor Phase II # 01224. Due to the lack of bids received, the project budget is proposed to be carried over from 2022.

**Fund Name(s):** Streets Fund

**Coding:**

**CITY OF BAINBRIDGE ISLAND  
SMALL WORKS ROSTER CONTRACT**

**THIS SMALL WORKS ROSTER CONTRACT** (“Contract”) is entered into between the City of Bainbridge Island, a Washington State municipal corporation (“City”), and Liden Land Development, Inc., a Washington State corporation (“Contractor”). In consideration of the terms and conditions set forth in this Contract, the City and the Contractor (the “Parties”) agree as follows:

**1. Contractor Services.** The Contractor shall furnish at its own cost and expense all labor, tools, materials, and equipment required to construct and complete in a good workmanlike manner, and to the satisfaction of the City, the public works project known as the Landscape Projects (“Project”). The Project is detailed in the following documents, which are attached hereto and incorporated herein by reference:

- Scope of Work, City Hall Existing Drawings, and Standard Detail (Attachment A)
- Declaration of Retainage
- Payment and Performance Bonds
- Schedule of Prevailing Wages (see <https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx>)
- Guarantee Form
- Certification of Compliance with Wage Payment Statutes

**2. Notice to Proceed; Time of Completion.** The Contractor shall commence work within seven (7) days after the City issues a written Notice to Proceed and shall complete the work within twenty-one (21) calendar days from the City’s issuance of the Notice to Proceed. The time of beginning, rate of progress, and time of completion are essential conditions of this Contract.

**3. Payment.**

**3.1 Payment amount and procedures.** The City shall pay the Contractor for all work and services covered by this Contract in an amount that shall not exceed One Hundred Thirty-Two Thousand, Five Hundred Ninety-One Dollars and Seventy-One Cents (\$132,591.71), which amount includes all applicable sales tax. The payment amount shall exclude approved change orders, in accordance with the quantity and unit prices shown on the attached bid proposal. The Contractor shall submit, in a format acceptable to the City, monthly invoices for work and services performed in a previous calendar month. The City shall pay for the portion of the work described in the invoice that has been completed by the Contractor and approved by the City. The City’s payment shall not constitute a waiver of the City’s right to final inspection and acceptance of the work.

**3.2 Defective or Unauthorized Work.** If, during the course of the Contract, the work rendered does not meet the requirements set forth in the Contract, the Contractor shall correct or modify the required work to comply with the requirements of the Contract. The City shall have the right to withhold payment for such work until it meets the requirements of the Contract. If the Contractor is unable, for any reason, to satisfactorily complete any portion of the work, the City may complete the work by contract or otherwise, and the Contractor shall be liable to the City for any additional costs incurred by the City. "Additional costs" means all reasonable costs incurred by the City, including legal costs and attorneys' fees, beyond the maximum contract price under this Contract. The City further reserves the right to deduct the cost to complete the work, including any additional costs, from any amounts due or to become due to the Contractor.

**3.3 Final Payment; Waiver of Claim.** Thirty (30) days after completion and final acceptance of the Project by the City as complying with the terms of this Contract, the City shall pay to the Contractor all sums due as provided by this Contract, except those required to be withheld by law or agreed to in special contract provisions. **THE CONTRACTOR'S ACCEPTANCE OF FINAL PAYMENT (EXCLUDING WITHHELD RETAINAGE) SHALL CONSTITUTE A WAIVER OF CLAIMS, EXCEPT THOSE PREVIOUSLY AND PROPERLY MADE AND IDENTIFIED BY THE CONTRACTOR AS UNSETTLED AT THE TIME REQUEST FOR FINAL PAYMENT IS MADE.**

**3.4 Retainage.** The City shall hold back a retainage in the amount of five percent (5%) of any and all payments made to the Contractor for a period of sixty (60) days after the date of final acceptance, or until receipt of all necessary releases from the State Department of Revenue and the State Department of Labor and Industries, and until settlement of any liens filed under chapter 60.28 RCW, whichever is later.

**4. Prevailing Wage.** The Contractor shall comply with and pay prevailing wages as required by chapter 39.12 RCW, as well as paying prevailing wages related to public works and building service maintenance contracts funded in part or in whole with federal funds. Federal wage laws and regulations shall be applicable. No worker, laborer, or mechanic employed in the performance of any part of this Contract shall be paid less than the prevailing rate of wage as determined by the Industrial Statistician of the Department of Labor and Industries for the State of Washington.

Prior to making any payment under this Contract, the Contractor shall submit to the City an approved copy of the "Statement of Intent to Pay Prevailing Wages" from the Department of Labor and Industries. It is the Contractor's responsibility to obtain and file the Statement. The Contractor shall be responsible for all filing fees. Notice from the Contractor and all subcontractors of intent to pay prevailing wages and prevailing wage rates for the Project must be posted for the benefit of the workers. Each invoice shall include a signed statement that prevailing wages have been paid by the Contractor and all subcontractors.

In case any dispute arises regarding the prevailing rates of wages for work of a similar nature, and such dispute cannot be resolved by the parties of interest, including labor and management representatives, the matter shall be referred for arbitration to the Director of the Department of Labor and Industries of the State of Washington, and his/her decision therein shall be final and conclusive and binding on all parties involved in the dispute as provided for by RCW 39.12.060, as it may be amended in the future.

**5. Indemnification and Hold Harmless.**

**5.1 Defense, Indemnification, and Hold Harmless.** The Contractor shall defend, indemnify, and hold harmless the City, its officers, officials, employees, and volunteers from any and all claims, injuries, damages, losses, or suits, including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.

**5.2 Liability for Damages Caused by Concurrent Negligence.** Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Contract.

**5.3 Inspection and Acceptance.** The City's inspection or acceptance of any of the Contractor's work when completed shall not be grounds to void, nullify, and/or invalidate any of these covenants of indemnification.

**5.4 No Third Party Right of Indemnification.** Nothing contained in this Contract shall be construed to create a liability or a right of indemnification in any third party.

**6. Nondiscrimination and Compliance with Laws.**

**6.1 Nondiscrimination.** The Contractor agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Contract because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification.

**6.2 Compliance with Laws.** The Contractor shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Contract.

**6.3 Violation of this Section.** Violation of this Section 6 shall be a material breach of this Contract and grounds for cancellation, termination, or suspension by the City, in whole or in part, and may result in ineligibility for further work for the City.

**7. Job Safety.**

**7.1 Work Site Safety.** The Contractor shall take all necessary precaution for the safety of employees on the work site and shall comply with all applicable provisions of federal, state, and local regulations, ordinances, and codes. The Contractor shall erect and properly maintain, at all times, as required by the conditions and progress of the work, all necessary safeguards for the protection of workers and the public and shall post danger signs warning against known and unusual hazards.

**7.2 Trench Safety.** All trenches shall be provided with adequate safety systems as required by chapter 49.17 RCW and WAC 296-155-650 and -655. The Contractor is responsible for providing the competent person and registered professional engineer required by WAC 296-155-650 and -655.

**8. Utility Location.** The Contractor is solely responsible for locating any underground utilities affected by the work and is deemed to be an “excavator” for the purposes of chapter 19.122 RCW. The Contractor shall be responsible for compliance with chapter 19.122 RCW including utilization of the “one call” locator system, before commencing any excavation activities.

**9. Warranty and Guarantee.** The Contractor shall warrant and guarantee the materials and work to be free of defects for a period of two (2) years after the City’s final acceptance of the entire Project. The Contractor shall be liable for any costs, losses, expenses, or damages, including consequential damages, suffered by the City resulting from defects in the Contractor’s work including, but not limited to, the cost of materials and labor expended by the City in making emergency repairs and the cost of engineering, inspection, and supervision by the City. The Contractor shall hold the City harmless from any and all claims, which may be made against the City as a result of any defective work, and the Contractor shall defend any claims at its own expense. Where materials or procedures are not specified in the Contract, the City will rely on the professional judgment of the Contractor to make the appropriate selections.

**10. Correction of Defects.** The Contractor shall be responsible for correcting all defects in workmanship and/or materials discovered after the acceptance of this work. When corrections of defects are made, the Contractor shall be responsible for correcting all defects in workmanship and/or materials in the corrected work for one year after the acceptance of the corrections of the City. The Contractor shall start work to remedy such defects within seven (7) days of the City’s mailed notice of discovery and shall complete such work within a reasonable time agreed to by both parties. In emergencies where damage may result from delay or where loss of service may result, such corrections may be made by the City, in which case the Contractor shall pay all costs incurred by the City to perform the correction. In the event the Contractor does not accomplish corrections within the time specified, the correction work will be otherwise accomplished by the City and all costs of same shall be paid by the Contractor.

## **11. Change Order/Contract Modification.**

**11.1 Amendments.** This Contract, together with attachments and/or other addenda, represents the entire and integrated Contract between the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Contract may be amended, modified, or added to only by written change order properly signed by both parties.

**11.2 Change Orders.** The City may issue a written change order for any change in the work during the performance of this Contract. If the Contractor determines, for any reason, that a change order is necessary, the Contractor must submit a written change order request to the City within fourteen (14) calendar days of the date the Contractor knew or should have known of the facts and events giving rise to the requested change. If the City determines that the change increases or decreases the Contractor's costs or time for performance, the City will make an equitable adjustment. The City will attempt, in good faith, to reach agreement with the Contractor on all equitable adjustments. If the parties are unable to agree, the City will determine the equitable adjustment as it deems appropriate. The Contractor shall proceed with the change order work upon receiving the written change order. If the Contractor fails to require a change order within the time frame allowed, the Contractor waives its right to make any claim or submit subsequent change order requests for that portion of the work. If the Contractor disagrees with the equitable adjustment, the Contractor must complete the change order work; however, the Contractor may elect to protest the adjustment as provided below.

**11.3 Procedure and Protest by Contractor.** If the Contractor disagrees with anything required by a change order, another written order, or an oral order from the City, including any direction, instruction, interpretation, or determination by the City, the Contractor shall, within fourteen (14) calendar days, provide a signed written notice of protest to the City that states the date of the notice of the protest, the nature and circumstances that caused the protest, the provisions of the Contract that support the protest, the estimated dollar cost, if any, of the protested work and how the estimate was determined, and an analysis of the progress schedule showing the schedule change or disruption, if applicable. The Contractor shall keep complete records of extra costs and time incurred as a result of the protested work. The City shall have access to any of the Contractor's records needed to evaluate the protest. If the City determines that a protest is valid, the City will adjust the payment for work or time by an equitable adjustment.

**11.4 Failure to Protest or Follow Procedures Constitutes Waiver.** By not protesting or failing to follow procedures as this section provides, the Contractor waives any additional entitlement or claims for protested work and accepts from the City any written or oral order (including directions, instructions, interpretations, and determinations).

**11.5 Contractor's Duty to Complete Protested Work.** Regardless of any protest, the Contractor shall proceed to promptly complete work that the City has ordered.

**11.6 Contractor's Acceptance of Changes.** The Contractor accepts all requirements of a change order by: (1) endorsing the change order; (2) writing a separate acceptance; or (3) not protesting in the manner this section provides. A change order that is accepted by the

Contractor as provided herein shall constitute full payment and final settlement of all claims for contract time and for direct, indirect, and consequential costs, including costs of delays related to any work, either covered or affected by the change.

**12. Claims.** The Contractor shall give written notice to the City of all claims, other than change orders, within thirty (30) days of the occurrence of events giving rise to the claim, but in no event later than the time of approval by the City for final payment. Any claim for damages, additional payment for any reason, or extension of time shall be conclusively deemed to have been waived by Contractor, unless a timely written claim is made in strict accordance with the applicable provisions of this Contract. At a minimum, a Contractor's written claim must include the information required in Section 11.3 regarding protests.

FAILURE TO PROVIDE A COMPLETE AND WRITTEN NOTIFICATION OF CLAIM IN THE TIME ALLOWED SHALL BE AN ABSOLUTE WAIVER OF ANY CLAIMS ARISING IN ANY WAY FROM THE FACTS OR EVENTS SURROUNDING THAT CLAIM.

The Contractor must, in any event, file any claim or bring any suit arising from or connected to this Contract within 120 calendar days from the date the work is completed. The Contractor, upon making application for the final payment, shall be deemed to have waived its right to claim for any other damages for which application has not been made, unless such claim for final payment includes notice of additional claim and fully describes such claim.

**13. Contractor's Risk of Loss.** It is understood that the whole of the work under this Contract is to be done at the Contractor's risk, and that it/he/she has familiarized itself/himself/herself with all existing conditions and other contingencies likely to affect the work, and has made its/his/her bid accordingly, and that Contractor shall assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.

**14. Insurance.** The Contractor shall maintain insurance as follows:

- Commercial General Liability as described in Attachment B.
- Automobile Liability as described in Attachment B.
- Workers' Compensation as described in Attachment B.
- Builders Risk as described in Attachment B.
- Contractors Pollution Liability as described in Attachment B.

**15. Payment and Performance Bonds.** The Contractor shall provide Payment and Performance bonds to the City in the amount of 100% of the Contract price and no less. The bonds must be accepted by the City prior to the execution of the Contract and shall be in a form approved by the City. The bonds shall be released thirty (30) days after the date of final acceptance of the work performed under this Contract and receipt of all necessary releases from the Department of Revenue and the Department of Labor and Industries in settlement of any liens filed under chapter 60.28 RCW, whichever is later.

**16. Termination.** This Contract shall terminate upon satisfactory completion of the work described in the Scope of Work (Attachment A) and final payment by the City. The City may terminate the Contract and take possession of the premises and all materials thereon and finish the work by whatever methods it may deem expedient by giving ten (10) days' written notice to the Contractor.

In the event that this Contract is terminated by the City, the Contractor shall not be entitled to receive any further amounts due under this Contract until the work specified in the Scope of Work (Attachment A) is satisfactorily completed, as scheduled, up to the date of termination. At such time, if the unpaid balance of the amount to be paid under the Contract exceeds the expense incurred by the City in finishing the work, and all damages sustained by the City or which may be sustained by the City or which may be sustained by reason of such refusal, neglect, failure, or discontinuance of employment, such excess shall be paid by the City to the Contractor. If the City's expense and damages exceed the unpaid balance, the Contractor and its surety shall be jointly and severally liable therefore to the City and shall pay such difference to the City. Such expense and damages shall include all legal costs incurred by the City to protect the rights and interests of the City under the Contract, provided such legal costs shall be reasonable.

**17. Attorney's Fees and Costs.** If any legal proceeding is brought related to the enforcement of this Contract, or because of a dispute, breach, default, or misrepresentation in connection with any of the provisions of this Contract, the prevailing party shall be entitled to recover from the other party, in addition to any other relief to which such party may be entitled, reasonable attorney's fees and other costs incurred in that action or proceeding.

**18. General Administration.** The Project Manager of the City shall have primary responsibility for the City under this Contract to oversee and approve all work performed as well as all financial invoices.

**19. Ownership of Documents.** On payment to the Contractor by the City of all compensation due under this Contract, all finished or unfinished documents and material prepared by the Contractor with funds paid by the City under this Contract shall become the property of the City and shall be forwarded to the City upon its request. Any records, reports, information, data, or other documents or materials given to or prepared or assembled by the Contractor under this Contract shall be kept confidential and shall not be made available to any individual or organization by the Contractor without prior written approval of the City or by court order.

**20. Subletting or Assigning of Contracts.** Neither the City nor the Contractor shall assign, transfer, or encumber any rights, duties, or interests accruing from this Contract without the prior written consent of the other. If subcontract work is needed, prior to approval by the City, the Contractor must verify that its first-tier subcontractors meet the bidder responsibility criteria as provided in RCW 39.04.350.

**21. Relationship of Parties.** The parties intend that an independent contractor relationship will be created by this Contract. As the Contractor is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative, or subcontractor of the Contractor shall be or shall be deemed to be the employee, agent, representative, or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance, and unemployment insurance, are available from the City to the Contractor or its employees, agents, representatives, or subcontractors. The Contractor shall be solely and entirely responsible for its acts and for the acts of Contractor's agents, employees, representatives, and subcontractors during the performance of this Contract. The City may, during the term of this Contract, engage other independent contractors to perform the same or similar work that the Contractor performs hereunder.

**22. Nonwaiver of Breach.** The failure of the City to insist upon strict performance of any of the terms and rights contained in this Contract, or to exercise any option contained in this Contract in one or more instances, shall not be construed to be a waiver or relinquishment of those terms and rights and such terms and rights shall remain in full force and effect.

**23. Written Notice.** All communications regarding this Contract shall be sent to the Parties at the addresses listed below in the Contact information, unless otherwise notified. Any written notice shall become effective on delivery, but in any event on the date three (3) calendar days after the date of mailing by registered or certified mail and shall be deemed sufficiently given if sent to the addressee at the address stated in this Contract.

**24. Term.** This Contract shall be effective from the date of Contract execution through expiration of the warranty period as described in Section 9.

**IN WITNESS WHEREOF**, the Parties have executed this Contract as of the later of the signature dates included below.

LIDEN LAND DEVELOPMENT, INC.

CITY OF BAINBRIDGE ISLAND

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Name \_\_\_\_\_

Blair King, City Manager

Title \_\_\_\_\_

Tax I.D. # \_\_\_\_\_

City Bus. Lic. # \_\_\_\_\_

**CITY CONTACT:**

Peter Corelis  
City of Bainbridge Island  
280 Madison Ave N  
Bainbridge Island, WA 98110  
Phone: (206) 842.2016  
Fax: (206) 780-3710

**CONTRACTOR CONTACT:**

Print Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Contractor License #: \_\_\_\_\_

(If this is a new contractor or if the Contractor has never conducted work with the City, a W-9 form must be attached to this Contract.)

**ATTACHMENT A**  
**PROJECT – SCOPE OF WORK**  
**LANDSCAPE PROJECTS**

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The Work is landscaping and irrigation installations at three sites: along the north side of Halls Hill Rd.; along the north side of Eagle Harbor Dr.; and along the east side of Rockaway Beach Rd. The APWA/WSDOT Standard Specifications for Road, Bridge, and Municipal Construction 2023, City of Bainbridge Island Design & Construction Standards, and Kitsap PUD No 1 Standard Details are incorporated by reference.

**Bid Item 1: Halls Hill Landscape and Irrigation**

Work includes mobilization, confirmation of the work area, protection of trees to remain, clearing and grubbing invasive plants, preparation of planting areas, installation of trees and shrubs and mulch, and installation of a functional irrigation system as shown on the drawings. Contractor shall demonstrate proper operation of the irrigation system before blowing out and winterizing the system.

**Deliverable:** The Work consists of the completion of the following as shown on the drawings: 1) preserving, maintaining, establishing, and augmenting vegetation. It includes vegetation preservation, weed and pest control, furnishing and placing mulch, and furnishing and planting seed and plants of all forms and container types; and 2) installation of a fully functioning irrigation system. Irrigation tap into water source is incidental to this bid item.

**Payment:** The unit Contract price for “Halls Hill Landscape and Irrigation” shall be full pay for all costs for furnishing all labor, tools, equipment, and materials necessary to complete the Work as specified.

**Bid Item 2: Eagle Harbor Landscape**

Work includes mobilization, confirmation of the work area, clearing and grubbing invasive plants, preparation of planting areas, installation of trees and shrubs and mulch, and installation of a split rail fence as shown on the drawings.

**Deliverable:** The Work consists of the completion of the following as shown on the drawings: site preparation, weed and pest control, furnishing and placing mulch, furnishing, and planting seed and plants of all forms and container types, and furnishing split rail fencing.

**Payment:** The unit Contract price for “Eagle Harbor Landscape” shall be full pay for all costs for furnishing all labor, tools, equipment, and materials necessary to complete the Work as specified.

### **Bid Item 3: Rockaway Beach Landscape and Irrigation**

Work includes mobilization, confirmation of the work area, protection of trees to remain, temporary erosion and sedimentation control, clearing and grubbing invasive plants, preparation of planting areas, installation of trees and shrubs and mulch, removal and disposal of the existing surface mounted irrigation system, and installation of a new functional irrigation system as shown on the drawings. Contractor shall demonstrate proper operation of the irrigation system before blowing out and winterizing the system.

**Deliverable:** The Work consists of the completion of the work as shown on the drawings: site preparation, temporary erosion, and sedimentation control, weed and pest control, furnishing and placing mulch, furnishing, and planting seed and plants of all forms and container types, and furnishing split rail fencing.

**Payment:** The unit Contract price for “Rockaway Beach Landscape and Irrigation” shall be full pay for all costs for furnishing all labor, tools, equipment, and materials necessary to complete the Work as specified.

## **ATTACHMENT B INSURANCE REQUIREMENTS**

### **A. Insurance Term**

The Contractor shall procure and maintain insurance, as required in this Section, without interruption from commencement of the Contractor's work through the term of the Contract and for thirty (30) days after the physical completion date, unless otherwise indicated herein.

### **B. No Limitation**

The Contractor's maintenance of insurance, its scope of coverage, and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

### **C. Minimum Scope of Insurance**

The Contractor's required insurance shall be of the types and coverage as stated below:

1. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.
2. Commercial General Liability insurance shall be as least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide a per project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement. There shall be no exclusion for liability arising from explosion, collapse, or underground property damage. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad coverage.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

4. Builders Risk insurance covering interests of the City, the Contractor, Subcontractors, and Sub-subcontractors in the work. Builders Risk insurance shall be on a special perils policy form and shall insure against the perils of fire and extended coverage and physical loss or damage including flood, earthquake, theft, vandalism, malicious mischief, and collapse. The Builders Risk insurance shall include coverage for temporary buildings, debris removal, and damage to materials in transit or stored off-site. This Builders Risk insurance covering the work will have a deductible of \$5,000 for each occurrence, which will be the responsibility of the Contractor. Higher deductibles for flood and earthquake perils may be accepted by the City upon written request by the Contractor and written acceptance by the City. Any increased deductibles accepted by the City will remain the responsibility of the Contractor. The Builders Risk insurance shall be maintained until the City has granted substantial completion of the project.
  
5. Contractors Pollution Liability insurance covering losses caused by pollution conditions that arise from the operations of the Contractor. Contractors Pollution Liability insurance shall be written in an amount of at least \$1,000,000 per loss, with an annual aggregate of at least \$1,000,000. Contractors Pollution Liability shall cover bodily injury, property damage, cleanup costs, and defense including costs and expenses incurred in the investigation, defense, or settlement of claims.

If the Contractors Pollution Liability insurance is written on a claims-made basis, the Contractor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of this contract, and that continuous coverage will be maintained, or an extended discovery period will be exercised for a period of three (3) years beginning from the time that work under the contract is completed.

The City shall be named by endorsement as an additional insured on the Contractors Pollution Liability insurance policy.

If the scope of services as defined in this Contract includes the disposal of any hazardous materials from the job site, the Contractor must furnish to the City evidence of Pollution Liability insurance maintained by the disposal site operator for losses arising from the insured facility accepting waste under this contract. Coverage certified to the City under this paragraph must be maintained in minimum amounts of \$1,000,000 per loss, with an annual aggregate of at least \$1,000,000.

#### **D. Minimum Amounts of Insurance**

The Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$2,000,000 products-completed operations aggregate limit.
3. Builders Risk insurance shall be written in the amount of the completed value of the project with no coinsurance provisions.

#### **E. City Full Availability of Contractor Limits**

If the Contractor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Contractor.

#### **F. Other Insurance Provision**

The Contractor's Automobile Liability, Commercial General Liability, and Builders Risk insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.

#### **G. Contractor's Insurance for Other Losses**

The Contractor shall assume full responsibility for all loss or damage from any cause whatsoever to any tools, Contractor's employee-owned tools, machinery, equipment, or motor vehicles owned or rented by the Contractor, or the Contractor's agents, suppliers, contractors, or subcontractors as well as to any temporary structures, scaffolding, and protective fences.

#### **H. Waiver of Subrogation**

The Contractor and the City waive all rights against each other, any of their Subcontractors, Sub-subcontractors, agents, and employees, each of the other, for damages caused by fire or other perils to the extent covered by Builders Risk insurance or other property insurance obtained pursuant to the Insurance Requirements Section of this Contract or other property insurance applicable to the work. The policies shall provide such waivers by endorsement or otherwise.

**I. Acceptability of Insurers**

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

**J. Verification of Coverage**

The Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsements, evidencing the Automobile Liability and Commercial General Liability insurance of the Contractor before commencement of the work. Before any exposure to loss may occur, the Contractor shall file with the City a copy of the Builders Risk insurance policy that includes all applicable conditions, exclusions, definitions, terms, and endorsements related to this project. Upon request by the City, the Contractor shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subcontractors' coverage.

**K. Subcontractors' Insurance**

The Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors. The Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as ISO Additional Insured endorsement CG 20 38 04 13.

**L. Notice of Cancellation**

The Contractor shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation within two (2) business days of their receipt of such notice.

**M. Failure to Maintain Insurance**

Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Contractor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.

***Declaration of Option for Management of Statutory Retained Percentage Under Chapter 60.28 RCW***

The Contractor shall declare an option for management of the statutory retained percentage for this Contract by affixing the Contractor’s signature and date to one of the following three options in accordance with RCW 60.28.011(4) and subject to the conditions of the Measurement and Payment Section. The Contractor may also have some or all of the retained percentage released by tendering a retainage bond acceptable to the Owner (City of Bainbridge Island) in accordance with RCW 60.28.011(6).

I hereby elect to have the retained percentage of this Contract **HELD IN A FUND** by the City of Bainbridge Island (“City”) in accordance with RCW 60.28.011(4)(a).

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

I hereby elect to have the City deposit the retained percentage of this Contract in an **INTEREST-BEARING ACCOUNT** in accordance with RCW 60.28.011(4)(b).

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

I hereby elect to have the City **PLACE IN ESCROW** the retained percentage of this Contract in accordance with RCW 60.28.011(4)(c). If this option is chosen, the Contractor must designate a repository acceptable to Owner as follows:

I hereby designate \_\_\_\_\_ as the repository for the escrow of said funds. The terms of which are specified by a separate escrow agreement. The cost of the investment program and the risk thereof is to be borne entirely by the Contractor. All investments selected are subject to City approval. Prior to the City placing any monies in an escrow account, the Contractor shall provide an original signed escrow agreement from the repository with a letter stating their acceptance of the account, the account number, the nature of the investments to be made, and a statement that they will not release any funds until authorized in writing by the City. When the monies reserved are to be placed in escrow, the City will issue a check representing the sum of the monies reserved payable to the bank or trust company and the Contractor jointly. Such check shall be converted into bonds and securities chosen by the Contractor and approved by the City and the bonds and securities held in escrow.

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

I hereby elect to tender a retainage bond for some or all of the retained percentage in accordance with RCW 60.28.011(6). Such bond shall be issued by a surety accepted for business in this state by the Washington Insurance Commissioner and with an A.M. Best rating of at least B plus and otherwise acceptable by the Owner (City).

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

CITY OF BAINBRIDGE ISLAND  
280 Madison Avenue N  
Bainbridge Island, Washington 98110

Subject: Landscape Projects

To Whom It May Concern:

The undersigned Contractor hereby guarantees and warrants the complete construction and installation of all work, systems, and apparatus done and performed in connection with the above-referenced Project to be free from defects in materials and workmanship for a period of **two (2) years** from the date of final acceptance of the entire Project. The undersigned agrees to remedy and correct at its own expense any such defects appearing during that period of time due to unsatisfactory materials or workmanship and will pay for any and all damage which may occur to other aspects of the work or the Project which may result from the occurrence of such defects or the correction of the same. It is understood that partial or entire use of the Project by the City of Bainbridge Island (“City”) shall not constitute final acceptance of the Project.

This Guarantee and its acceptance by the City shall in no way be deemed a waiver by the City of any rights or remedies (or time limits in which to enforce said rights or remedies) it may have against the undersigned for defective workmanship or defective materials under the laws of the State of Washington pertaining to acts of negligence.

This Guarantee shall not be interpreted as holding the undersigned responsible for any deterioration of the work related to the Project due to normal use or abuse of the work by the City.

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print – Company Name – Title





# Payment Bond

**KNOW ALL PEOPLE BY THESE PRESENTS:**                      **BOND NO.:** \_\_\_\_\_

That we, \_\_\_\_\_, the CONTRACTOR, herein referred to as PRINCIPAL, and \_\_\_\_\_, as SURETY, are held and firmly bound unto THE CITY OF BAINBRIDGE ISLAND (hereinafter the "OWNER") in the full sum of \_\_\_\_\_ dollars (\$ \_\_\_\_\_), lawful money of the United States, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, and administrators, successors, and assigns, jointly and severally, firmly by these presents.

**THE CONDITIONS** of this obligation are such that, whereas, the PRINCIPAL has entered into an agreement in writing with the OWNER, dated \_\_\_\_\_, 20\_\_, for the construction of the **City of Bainbridge Island's Landscape Projects**, according to the terms, conditions, and covenants specified in the Contract including all of the Contract Documents therein referred to, which are hereby referred to and made a part hereof as fully and completely as though set forth in detail herein, and

**WHEREAS**, it is understood and made a part of the consideration for this obligation that the OWNER shall have the right to sue on this bond in its own name to recover for any loss, injury, damage, or liability whatsoever sustained or incurred by it by reason of the PRINCIPAL's failure to pay all laborers, mechanics, and subcontractors and material men, and all persons who shall supply such person or persons and such PRINCIPAL or subcontractors with provisions and supplies for the carrying on of such Work as defined and required by chapter 39.08 RCW, any breach of the contract documents, or of any provision in this bond, in the same manner and to the same extent as though this obligation ran directly to the OWNER.

**NOW, THEREFORE**, if the PRINCIPAL shall well, truly, and faithfully perform all of the provisions and fulfill all of the undertakings, covenants, terms, conditions, and agreements for payment of all persons laborers, mechanics, and subcontractors and material men, and all persons who shall supply such person or persons and such PRINCIPAL or subcontractors with provisions and supplies for the carrying on of such Work as required by chapter 39.08 RCW and shall indemnify and save harmless OWNER from all cost and damage by reason of the PRINCIPAL's default or failure to do so, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect and SURETY will be obligated to pay such person or persons as required by chapter 39.08 RCW.

**IT IS FURTHER DECLARED AND AGREED** that the SURETY hereby further stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Agreement, the Work to be performed thereunder, or the Project Specifications shall in any way affect its obligation on this Bond, and the SURETY hereby waives notice of any change, extension of time, alteration, or addition to the terms of the Contract, the Work, or the Project Specifications. SURETY hereby attaches an original Power of Attorney verifying the authority of the person(s) executing this Bond on behalf of the SURETY.

Sealed and dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

PRINCIPAL:

By: \_\_\_\_\_  
(Print Name)

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

SURETY:

By: \_\_\_\_\_  
(Print Name)

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Attachments: Original Surety Power of Attorney

# Performance Bond

**KNOW ALL PEOPLE BY THESE PRESENTS:**                      **BOND NO.:** \_\_\_\_\_

That we, \_\_\_\_\_, the CONTRACTOR, herein referred to as PRINCIPAL, and \_\_\_\_\_, as SURETY, are held and firmly bound unto THE CITY OF BAINBRIDGE ISLAND (hereinafter the "OWNER") in the full sum of \_\_\_\_\_ dollars (\$ \_\_\_\_\_), lawful money of the United States, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, and administrators, successors, and assigns, jointly and severally, firmly by these presents.

**THE CONDITIONS** of this obligation are such that, whereas, the PRINCIPAL has entered into an agreement in writing with the OWNER, dated \_\_\_\_\_, 20\_\_\_\_, for the construction of the **City of Bainbridge Island's Landscape Projects**, according to the terms, conditions and covenants specified in the Contract including all of the Contract Documents therein referred to, which are hereby referred to and made a part hereof as fully and completely as though set forth in detail herein, and

**WHEREAS**, it is understood and made a part of the consideration for this obligation that the OWNER shall have the right to sue on this bond in its own name to compel performance by the SURETY and to recover for any loss, injury, damage, or liability whatsoever sustained or incurred by it by reason of the PRINCIPAL's failure to perform all requirements and obligations under the Contract as defined by the Contract Documents in the same manner and to the same extent as though this obligation ran directly to the OWNER.

**NOW, THEREFORE**, if the PRINCIPAL shall well, truly, and faithfully perform all of the provisions and fulfill all of the undertakings, covenants, terms, conditions, and agreements under the Contract and the Contract Documents and save harmless OWNER from all cost and damage by reason of the PRINCIPAL's default or other failure to do so, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect and SURETY will be obligated to perform or pay to have performed any and all such obligations not performed by the PRINCIPAL in accord with the Contract Documents in the same manner and to the same extent as the PRINCIPAL.

**IT IS FURTHER DECLARED AND AGREED** that the SURETY hereby further stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Contract, the Work to be performed thereunder, or other Contract Documents shall in any way affect its obligation on this Bond, and the SURETY hereby waives notice of any change, extension of time, alteration, or addition to the terms of the Contract, the Work, or other Contract Documents. SURETY hereby attaches an original Power of Attorney verifying the authority of the person(s) executing this Bond on behalf of the SURETY.

Sealed and dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**PRINCIPAL:**

By: \_\_\_\_\_  
(Print Name)

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

**SURETY:**

By: \_\_\_\_\_  
(Print Name)

Signature: \_\_\_\_\_

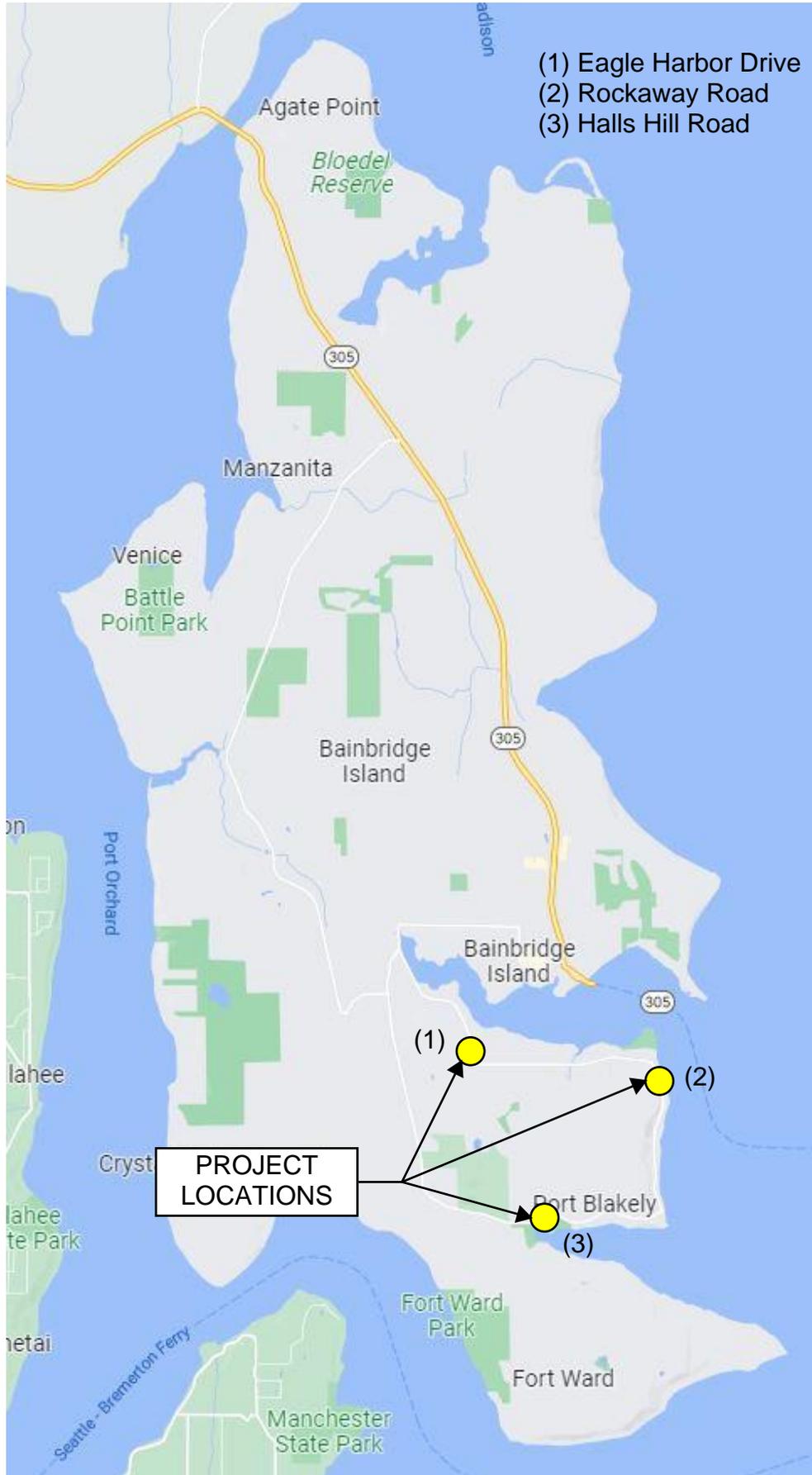
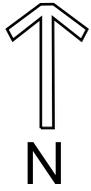
Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**Attachments: Original Surety Power of Attorney**

LOCATION MAP: LANDSCAPE PROJECTS





# CITY OF BAINBRIDGE ISLAND

## PUBLIC WORKS ENGINEERING DEPARTMENT

### LANDSCAPE PROJECTS

#### SHEET INDEX

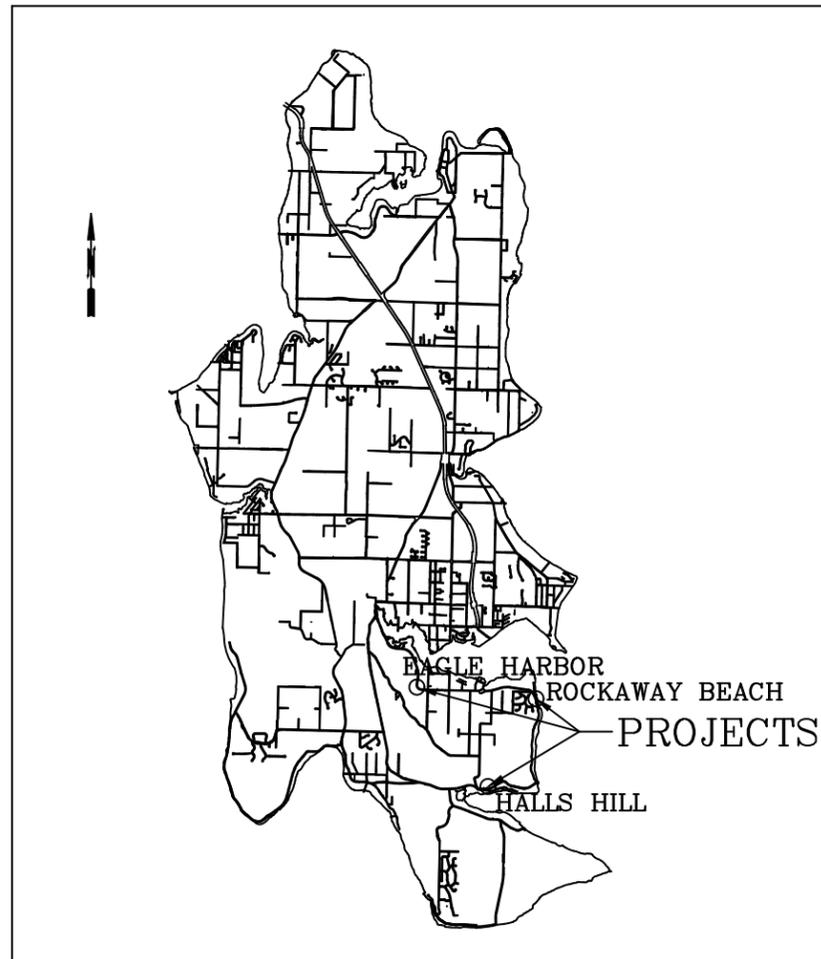
- 01 COVER SHEET
- 02 LEGEND
- 03 HALLS HILL LANDSCAPE
- 04 HALLS HILL IRRIGATION
- 05 EAGLE HARBOR LANDSCAPE
- 06 ROCKAWAY BEACH TESC
- 07 ROCKAWAY BEACH LANDSCAPE
- 08 ROCKAWAY BEACH IRRIGATION
- 09 ROCKAWAY BEACH DETAILS

#### CITY OFFICIALS:

CITY MANAGER  
BLAIR KING

#### COUNCIL MEMBERS:

JOE DEETS	BRENDA FANTROY-JOHNSON
CLARENCE MORIWAKI	KIRSTEN HYTOPOULOS
LESLIE SCHNEIDER	JON QUITSLAND
	MICHAEL POLLOCK



#### PROJECT NUMBERS

- EAGLE HARBOR #01077
- ROCKAWAY BEACH #00534
- HALLS HILL #01189

#### APPROVED:



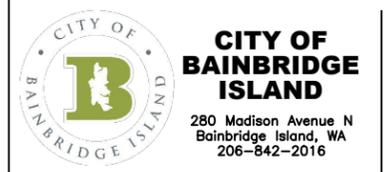
ENGINEERING PROJECT MANAGER  
MARK EPSTEIN



ENGINEERING MANAGER  
PETER CORELIS

Filename: H:\MARK-E\LANDSCAPE PROJECTS\LANDSCAPE PROJECTS 2022.DWG <S01> Title: Page: < November 4, 2022 2:02:00 PM  
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**CITY OF BAINBRIDGE ISLAND**  
**PUBLIC WORKS ENGINEERING DEPARTMENT**

PROJECT INFORMATION

Landscape Projects

REVISION BLOCK

NO.	DATE	BY	REVISION

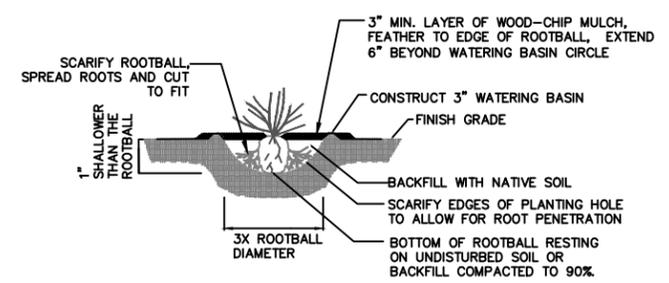
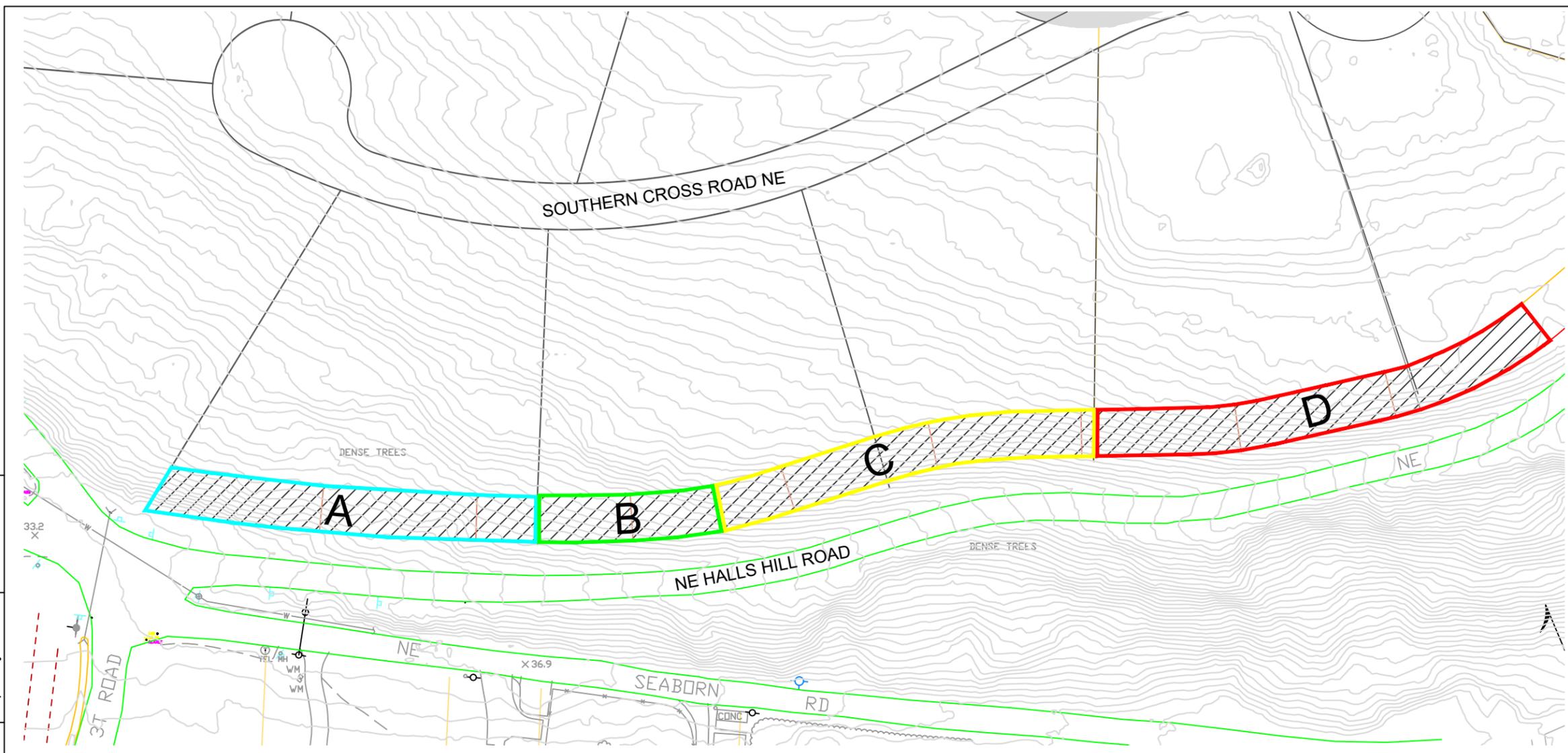
NO.	DATE	BY	REVISION
SEC.	T. N., R.2E., W.M.,		
CITY OF BAINBRIDGE ISLAND, KITSAP COUNTY, WA.			

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 Horiz:  
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 Coordinate System:  
 Vertical Datum:  
 Designed By: M. EPSTEIN  
 Drawn By:  
 Inspected By:  
 W.D. No.:  
 Issue Date: 11/03/2022

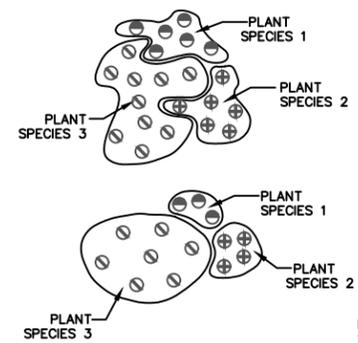
SHEET TITLE

Halls Hill Road  
 LANDSCAPE PLAN

Drawing No.  
 Sheet No. 3 of 9



TREE/SHRUB PLANTING  
 NOT TO SCALE



SAME-SPECIES PLANTING  
 NOT TO SCALE

DO THIS:  
 LAY OUT PLANTS IN  
 IRREGULARLY SHAPED  
 SAME-SPECIES GROUPS  
 WITH INTERLOCKING  
 EDGES

AVOID THIS:  
 GROUPS OF PLANTS  
 WITH SIMPLE  
 SHAPES

NOTE:  
 SEE PLANTING SCHEDULE  
 FOR NUMBER OF PLANTS  
 IN EACH GROUP.

	SCIENTIFIC NAME	COMMON NAME	QTY	SIZE	SPACING	
A 7,400 SF	ACER CIRCINATUM	VINE MAPLE	15	5 GAL CONT	6' MIN.	
	OEMLERIA CERASIFORMIS	INDIAN PLUM	10	5 GAL CONT	6' MIN.	
	SAMBUCUS RACEMOSA	RED ELDERBERRY	15	5 GAL CONT	6' MIN.	
B 3,500 SF	AMELANCHIER ALNIFOLIA	SERVICEBERRY	5	5 GAL CONT	10' MIN.	
	HOLODISCUS DISCOLOR	OCEAN SPRAY	8	5 GAL CONT	6' MIN.	
	SALIX LUCIDA	PACIFIC WILLOW	9	5 GAL CONT	10' MIN.	
C 7,500 SF	SYMPHORICARPOS ALBUS	SNOWBERRY	8	5 GAL CONT	6' MIN.	
	PINUS CONTORTA	SHORE PINE	8	25 GAL CONT	4' MIN.	PLANT IN MIXED GROUPS OF 3-4
	PSEUDOTSUGA MENZIESII	DOUGLAS FIR	8	25 GAL CONT	4' MIN.	
	AMELANCHIER ALNIFOLIA	SERVICEBERRY	12	5 GAL CONT	12' MIN.	
	HOLODISCUS DISCOLOR	OCEAN SPRAY	15	5 GAL CONT	8' MIN.	
SAMBUCUS RACEMOSA	RED ELDERBERRY	15	5 GAL CONT	8' MIN.		
D 9,000 SF	PINUS CONTORTA	SHORE PINE	12	25 GAL CONT	4' MIN.	PLANT IN MIXED GROUPS OF 3-4
	PSEUDOTSUGA MENZIESII	DOUGLAS FIR	12	25 GAL CONT	4' MIN.	
	SALIX LUCIDA	PACIFIC WILLOW	12	5 GAL CONT	10' MIN.	

PLANTING NOTES

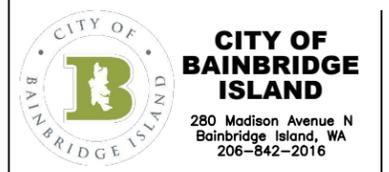
1. ALL WORK SHALL OCCUR WITHIN THE 30' SLOPE EASEMENT, SHOWN AS HATCHED AREAS.
2. IN EACH PLANTING ZONE (A-D), CLEAR AND GRUB HIMALAYAN BLACKBERRY, SCOT'S BROOM, AND ENGLISH IVY. REMOVE ENGLISH IVY FROM LOWEST 6' OF ALL TREE TRUNKS.
3. PLANT INSTALLATION SHALL OCCUR OCTOBER THROUGH APRIL.
4. PLANTS SHALL BE KEPT COOL AND MOIST PRIOR TO INSTALLATION.
5. PLANTS SHALL HAVE WELL-DEVELOPED ROOTS AND STURDY STEMS.
6. PLANTS MUST BE INSPECTED AND APPROVED BY THE CLIENT REPRESENTATIVE PRIOR TO INSTALLATION.
7. PLANTS MAY BE REJECTED AT THE SOLE DISCRETION OF THE CLIENT REPRESENTATIVE.
8. TREES SHALL BE PLANTED AT LEAST TEN FEET FROM THE ROAD SHOULDER EDGE.



Control Monument: \_\_\_\_\_  
 Filed By/Pg: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Surveyed By: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Drawn By: \_\_\_\_\_  
 Checked By: \_\_\_\_\_  
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Recorded Survey:  
 Kitsap County Auditor  
 AF- \_\_\_\_\_  
 Vol/Bk: \_\_\_\_\_ Page \_\_\_\_\_

Constructed By:  
 Date: \_\_\_\_\_



**CITY OF BAINBRIDGE ISLAND**  
**PUBLIC WORKS ENGINEERING DEPARTMENT**

**PROJECT INFORMATION**

Landscape Projects

**REVISION BLOCK**

NO.	DATE	BY	REVISION

NO. DATE BY REVISION  
 SEC. , T. N., R.2E., W.M.,  
 CITY OF BAINBRIDGE ISLAND, KITSAP COUNTY, WA.

Scale:  
 Horiz:  
 Vert:  
 Coordinate System:  
 Vertical Datum:

Designed By: M. EPSTEIN

Drawn By:

Inspected By:

W.D. No.:

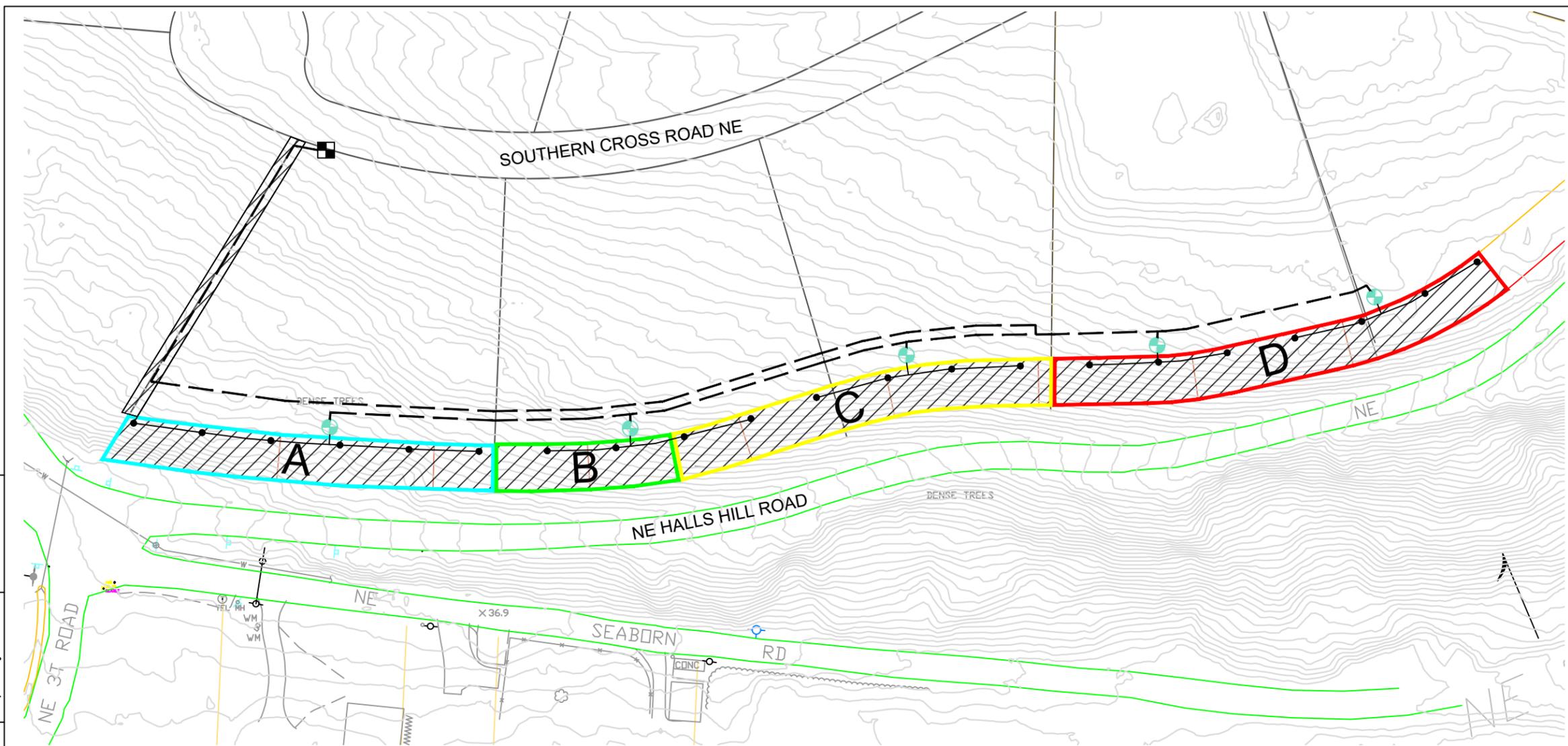
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**SHEET TITLE**

Halls Hill Road  
 IRRIGATION PLAN

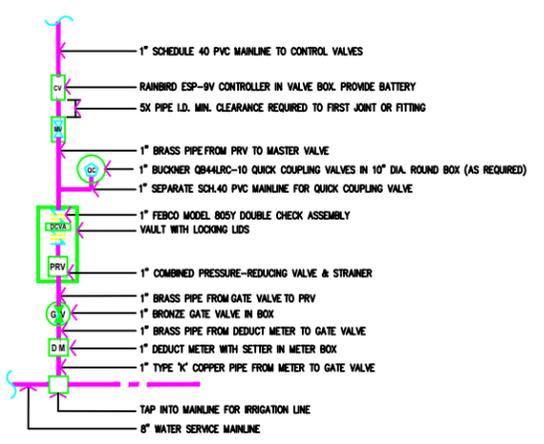
Drawing No.

Sheet No. 4 of 9



**IRRIGATION NOTES**

- IRRIGATION MATERIALS SHOWN OUTSIDE OF EASEMENT AREAS ARE FOR GRAPHIC CLARITY ONLY. ALL WORK AND IRRIGATION EQUIPMENT SHALL OCCUR WITHIN EASEMENT AREAS.
- MAINLINE AND LATERAL LINES MAY BE INSTALLED ON GROUND SURFACE WITH PROPER AND SECURE STAKING.
- INSTALL POP-UP SPRINKLER HEADS POSITIONED ALONG THE HIGHEST POINTS OF PLANTING AREAS, WITH THE TOP OF SPRINKLER APPROXIMATELY 36" ABOVE FINISH GRADE. SECURE UPRIGHT WITH #4 REBAR.
- WHEN VERTICAL OBSTRUCTIONS (SITE HARDSCAPE ELEMENTS, FIRE HYDRANTS, TREES, LIGHT POLES, ETC.) INTERFERE WITH THE SPRINKLER HEAD PATTERN OF COVERAGE, ADJUST SPRINKLER SYSTEM LAYOUT BY INSTALLING SPRINKLER HEAD AWAY FROM OBSTRUCTION IN ORDER TO PROVIDE PROPER COVERAGE. PERFORM SPRINKLER LAYOUT ADJUSTMENT AT NO COST TO THE OWNER.
- SPRINKLER SYSTEM WILL BE BASED ON MINIMUM PRESSURE AND MAXIMUM FLOW DEMAND SHOWN ON IRRIGATION DRAWINGS. REFER TO POINT-OF-CONNECTION NOTES. VERIFY PERMANENT WATER PRESSURE BEFORE THE START OF CONSTRUCTION. REPORT DIFFERENCES BETWEEN WATER PRESSURE INDICATED ON DRAWINGS AND ACTUAL SITE PRESSURE READING AT IRRIGATION POINT-OF-CONNECTION TO OWNER'S AUTHORIZED REPRESENTATIVE FOR RESOLUTION. IN THE EVENT PRESSURE DIFFERENCES ARE NOT REPORTED PRIOR TO START OF CONSTRUCTION, ASSUME FULL RESPONSIBILITY FOR REVISIONS.
- FLUSH AND ADJUST SPRINKLER HEADS FOR OPTIMUM PERFORMANCE. PREVENT OVERSPRAY ONTO WALKS, ROADWAYS, WALLS, FENCES AND BUILDINGS. SELECT THE MOST APPROPRIATE PART CIRCLE PATTERN NOZZLE TO FIT THE SITE CONDITIONS AND THROTTLE THE FLOW CONTROL ADJUSTMENT AT EACH CONTROL VALVE TO OBTAIN OPTIMUM SPRINKLER HEAD PRESSURE.
- DO NOT WILLFULLY INSTALL SPRINKLER SYSTEM AS INDICATED ON DRAWINGS WHEN IT IS OBVIOUS IN THE FIELD THAT EXISTING OBSTRUCTIONS, GRADE DIFFERENCES IN AREA DIMENSIONS, AND OTHER SITE SPECIFIC INFORMATION THAT MIGHT NOT HAVE BEEN CONSIDERED DURING DESIGN NOTIFY THE OWNER'S AUTHORIZED REPRESENTATIVE OF SUCH OBSTRUCTIONS OR DIFFERENCES FOR RESOLUTION. IN THE EVENT THIS NOTIFICATION IS NOT PERFORMED, ASSUME FULL RESPONSIBILITY FOR REVISIONS.
- IT IS THE CONTRACTOR'S RESPONSIBILITY TO BECOME FAMILIAR WITH GRADE DIFFERENCES, COORDINATE WORK FOR THE INSTALLATION OF IRRIGATION PIPE SLEEVES UNDER PAVEMENT AND STRUCTURES, ETC.
- CONTRACTOR IS RESPONSIBLE FOR THE INSTALLATION OF SUFFICIENTLY SIZED SLEEVES FOR CONTROL WIRES AND NON-PRESSURE LATERAL LINE PIPING UNDER PAVED AREAS, IN ADDITION TO CONTROL WIRES AND LATERAL LINE PIPING SLEEVES SHOWN ON THE DRAWINGS.
- INSTALL PIPING, RELATED MATERIALS AND EQUIPMENT AS SHOWN ON THE DRAWINGS, WITHIN EASEMENT AREAS.
- TEST ALL PRESSURE MAIN LINES UNDER HYDROSTATIC PRESSURE OF 150 PSI FOR A PERIOD OF 3 HOURS. TESTING OF PRESSURE MAIN LINE PIPING SHALL OCCUR PRIOR TO THE INSTALLATION OF ANY ELECTRIC CONTROL VALVE, BASKET STRAINERS, QUICK COUPLING VALVES AND OTHER PRESSURE-SIDE IRRIGATION FACILITIES. PRESSURE TESTING RESULTS SHALL BE SUBMITTED TO OWNER'S AUTHORIZED REPRESENTATIVE.
- DEMONSTRATE TO OWNER'S REPRESENTATIVE PROPER OPERATION OF THE ENTIRE IRRIGATION SYSTEM. FOLLOWING APPROVAL, BLOW OUT AND WINTERIZE THE IRRIGATION SYSTEM.



- NOTES:**
- ALL COMPONENTS OF SCHEMATIC POINT OF CONNECTION SHALL BE INSTALLED PER COB STANDARD DETAILS.
  - BACKFLOW PREVENTION DEVICE INSTALLATIONS REQUIRE INSPECTION, TESTING & CERTIFICATION BY PUD INSPECTION SERVICES.
  - FOR 1-1/2" & SMALLER SIZED PRV/DCVA APPLICATIONS USE FOGTITE #2 METER BOX.

**POINT OF CONNECTION SCHEMATIC DIAGRAM**

**LEGEND**

- POINT OF CONNECTION (SEE DIAGRAM)
- RAINBIRD PERIS CONTROL VALVE
- RAINBIRD 2041 A 1/2" PAV SPRINKLER
- IRRIGATION MAIN LINE
- IRRIGATION ZONE LINE

Constructed By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Recorded Survey: \_\_\_\_\_  
 Kitsap County Auditor: \_\_\_\_\_  
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**PUBLIC WORKS  
ENGINEERING  
DEPARTMENT**

PROJECT INFORMATION

Landscape Projects

REVISION BLOCK

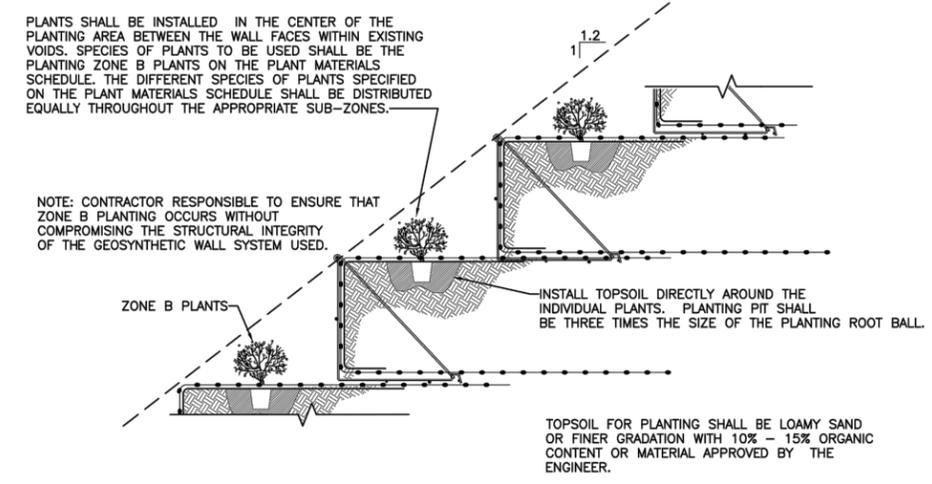
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CITY OF BAINBRIDGE ISLAND, KITSAP COUNTY, WA.

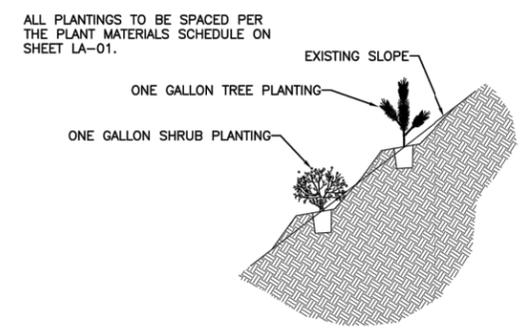
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Drawn By:  
Inspected By:  
W.O. No.:  
Issue Date: 11/03/2022

SHEET TITLE

ROCKAWAY BEACH  
PLANTING DETAILS



ZONE B PLANTING ON GEOSYNTHETIC RETAINING WALL DETAIL  
NOT TO SCALE



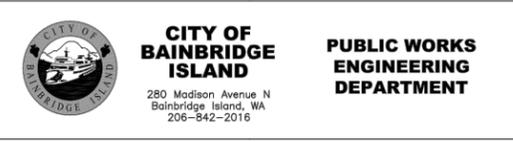
SLOPE PLANTINGS IN ZONES A AND C  
NOT TO SCALE

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Drawn By: Section: \_\_\_\_\_  
Checked By: \_\_\_\_\_  
Filename: XREF Filename: \_\_\_\_\_

Filename: 03\_LA-02.dwg

SEPTEMBER 2022

LA-02



ROCKAWAY BEACH STABILIZATION PROJECT  
REPLANTING PLAN  
CITY OF BAINBRIDGE ISLAND

SHEET X OF X

Drawing No. \_\_\_\_\_  
Sheet No. 9 of 9



CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:**

**AGENDA ITEM:** Authorize an Increase in the City Manager’s Change Order Authority for the Police and Court Facility Construction Support Professional Services Agreement with Coates Design from 25% to 45% - Public Works

**SUMMARY:** Public Works staff are requesting that the City Council consider an increase in the City Manager’s change order authority for the Police and Court Facility construction support professional services agreement with Coates Design from 25% to 45%.

**AGENDA CATEGORY:** Contract

**PROPOSED BY:** Public Works

**RECOMMENDED MOTION:** Increase the City Manager’s change order authority for the Police and Court Facility construction support professional services agreement with Coates Design from 25% to 45%.

**COMMUNITY ENGAGEMENT AND OUTREACH:** N/A

**FISCAL IMPACT:**

<b>Amount:</b>	up to \$69,807
<b>Ongoing Cost:</b>	N/A
<b>One-Time Cost:</b>	up to \$69,807
<b>Included in Current Budget?</b>	Yes

**BACKGROUND:** In accordance with the City's Procurement Manual, the City Manager has the the authority to increase professional services contracts within budget by up to 10%.

On August 9, 2022, the City Council authorized an increase in the City Manager's change order authority for the Police Court Facility Construction Support contract with Coates Design from 10% to 25% to facilitate the additional services necessary to design the approved emergency operations center (EOC) and Race Equity Advisory Committee (REAC) recommendations. At that time, the project management team anticipated that additional construction support services would be required under the agreement to address the physical construction of the approved EOC and REAC changes, and other revisions to the building design that are now included in the project construction scope, and therefore, Public Works staff are now bringing forward a request to increase the scope and fee of the agreement from 25% to 45%.

The work performed under the agreement will be standard construction support services such as: permitting support; review and approval of shop drawings; review and responses to requests for information from the contractor; assistance with the selection of fixtures, furnishing and equipment; attendance at meetings, etc.

**ATTACHMENTS:**

**FISCAL DETAILS:** The current value of the contract is \$436,050. An additional 20% increase in the City Manager's change order authority (based on the original agreement value of \$348,867) would bring the value of the contract up by \$69,807 for a total of \$505,857. The project budget is sufficient to support this increase in costs.

**Fund Name(s):** General Fund

**Coding:** Capital Improvement Project #00724



CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:**

**AGENDA ITEM:** Set the Public Hearing for a Development Agreement with Puget Sound Energy to Resolve an Appeal by the Stetson Ridge Homeowners Association for February 14, 2023

**SUMMARY:** This agenda item is to set the date for a public hearing on a development agreement between Puget Sound Energy (PSE) and the City. The development agreement is related to the use of PSE property such that the comprehensive plan amendment and rezone applications submitted by PSE can be processed without further appeal by the Stetson Ridge Homeowners Association. The development agreement addresses future use and development on the Winslow Substation site, ensuring predictability for neighboring residents as well as for PSE.

**AGENDA CATEGORY:** Consent Agenda

**PROPOSED BY:** Planning & Community Development

**RECOMMENDED MOTION:** Set the public hearing for a development agreement with Puget Sound Energy for February 14, 2023.

**COMMUNITY ENGAGEMENT AND OUTREACH:**

**FISCAL IMPACT:**

<b>Amount:</b>	
<b>Ongoing Cost:</b>	
<b>One-Time Cost:</b>	
<b>Included in Current Budget?</b>	

**BACKGROUND:** On October 20, 2022, the City issued a SEPA determination of non-significance (DNS) for the comprehensive plan amendment/rezone application submitted by PSE to the City. On November 2, 2022, Stetson Ridge Homeowners Association filed an appeal challenging the DNS. Since the appeal, the City has been working with PSE and the Stetson Ridge Homeowners Association to come to mutual agreement on terms for a development agreement such that PSE's use and future development of the property is protected but other uses that would have been allowed under the requested comprehensive plan land use map designation, and would be potentially incompatible with the area, are not allowed. This mutual agreement is reflected in a draft development agreement which would facilitate the processing of the comprehensive plan amendment and rezone requests without further appeal from Stetson Ridge Homeowners.

**ATTACHMENTS:**

[Development Agreement PSE COBI.docx](#)

[Draft Ordinance for DA with PSE.docx](#)

**FISCAL DETAILS:**

**Fund Name(s):**

**Coding:**

## DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT (“Agreement”) is entered into between PUGET SOUND ENERGY, INC., a Washington corporation (“PSE”), and the CITY OF BAINBRIDGE ISLAND, a Washington municipal corporation (“City”), for the purposes hereafter mentioned.

### RECITALS

A. PSE is the owner of real property (“Winslow Substation Site” or “Property”) located on the north side of NE Bucklin Road one lot east of Fletcher Bay Road NE in Bainbridge Island, Washington. The Winslow Substation Site is legally described on Exhibit A attached to this Agreement and incorporated herein by this reference as if set forth in full. The Winslow Substation Site is currently developed as an electric utility substation providing for the electrical energy needs of the Bainbridge Island community.

B. The Winslow Substation Site is currently designated Residential under the Bainbridge Island Comprehensive Plan and zoned Residential – One Unit per 2.5 acres (“R-0.4”) under the Bainbridge Island Zoning Code. PSE has applied for a Comprehensive Plan Map Amendment and a Rezone to change the Comprehensive Plan designation and Zoning Map designation to Business Industrial (“B/I”). The applications have been given City File Nos. PLN52149 CPA and PLN52149 REZ.

C. PSE intends to continue the current electrical substation use but has requested the redesignation and rezone to facilitate further development of electrical facilities on the Winslow Substation Site without having to comply with the Aquifer Recharge Protection Area (“ARPA”) requirements that apply to the City’s residential zones.

D. The City, in accordance with its responsibilities under the State Environmental Policy Act (“SEPA”), issued a Determination of Nonsignificance (“DNS”) for PSE’s comprehensive plan redesignation and rezone on October 20, 2022. The DNS was appealed by the Stetson Ridge Homeowners Association and that appeal is currently pending before the Bainbridge Island Hearing Examiner. The Stetson Ridge Homeowners Association has indicated that it does not oppose the continued use of the Winslow Substation Site for certain utility purposes but is concerned that the B/I designation and zoning will allow uses other than these utility uses.

E. PSE has agreed to limit the uses on the Winslow Substation Site to utility uses to resolve public concerns and the City and PSE have agreed that a development agreement under RCW 36.70B.170, *et seq.*, is an appropriate mechanism for doing so. Maintaining the Property in use for utilities is consistent with PSE’s long-term utility reliability planning and is a prudent use of PSE resources. The parties have agreed on the terms of the Development Agreement set forth herein.

F. Pursuant to RCW 36.70B.200 and Bainbridge Island Municipal Code (“BIMC”) 2.16.140.I., the Bainbridge Island City Council held a public hearing on the Development Agreement and has determined to approve the same.

NOW, THEREFORE, in consideration of and subject to the terms and conditions set forth herein, PSE and the City agree as follows:

**1. Obligations Contingent.** The obligations of the City and PSE under this Agreement are contingent upon: (a) the voluntary dismissal with prejudice of the SEPA appeal filed by the Stetson Ridge Homeowners Association; and (b) approval of PSE's requested Comprehensive Plan redesignation and rezone request from R-0.4 to B/I. If one or both of these contingencies do not occur, this Agreement shall become null and void.

**2. Future Use and Development of the Winslow Substation Site.** This Agreement is intended to allow PSE the necessary flexibility required to implement a range of potential reliability and capacity improvements on the Winslow Substation Site to meet Bainbridge Island's utility needs, consistent with the current and historical use of the Winslow Substation Site. This Agreement is also intended to limit the use of the Winslow Substation Site to the utility uses provided herein as the primary use for the term of this Agreement. PSE covenants, bargains, and agrees, on behalf of itself and its successors and assigns that all future use and development of the Winslow Substation Site will comply with the following conditions:

**A. Permitted Use.** Future development of the Property shall be restricted to "utility" uses as the primary use, including primary and accessory utilities, consistent with BIMC 18.36.030 as modified and set forth below:

(i) "Utility" means all lines, buildings, easements, passageways, or structures used or intended to be used by any public or private utility related to the provision, distribution, collection, transmission, or disposal of energy, including but not limited to electricity, gas, water, sanitary sewage, communication signals, or other similar services on a local level and other in-line facilities needed for the operation of such facilities, such as gas regulation stations, power or communication sub-stations, wireless communication facilities, and related power houses. Additionally, a utility facility means any energy device and/or system that generates energy from renewable energy resources including solar, hydro, wind, biofuels, wood, geothermal, or similar sources. Services may be publicly or privately provided.

(ii) A "primary utility" means facilities that produce, transmit, carry, store, distribute, or process electric power, gas, water, sewage, or information and do not meet the definition of an accessory utility. Primary utilities include, but are not limited to, solid waste handling and disposal facilities, wastewater treatment facilities, utility lines, electrical power generating or transfer facilities, radio cellular telephone and microwave towers, and gas distribution and storage facilities.

(iii) Primary utilities include distribution utility poles and transmission utility poles. A "distribution utility pole" means a structure supporting electrical distribution lines carrying less than 55 kV. Distribution utility poles carry power from electrical substations through distribution transformers directly to homes and businesses. Distribution utility poles may support communication lines. A "transmission utility pole" means a structure supporting electrical transmission lines carrying 55 kV or higher. Transmission utility poles transport power

from generation sources like dams and wind generation facilities to substations. Transmission utility poles may support distribution and/or communication lines.

(iv) An “accessory utility” means small-scale distribution systems directly serving a permitted (“P”) or conditional (“C”) use. Accessory utilities include power, telephone, cable, water, sewer, septic, and stormwater lines, and do not include wind generators (turbines) or solar panels.

**B. Development Standards.** All future development of the Property will be subject to any standards generally applicable to the B/I zone and to utility uses under the BIMC or other applicable laws in effect at the time building permit applications or other development permit applications that vest development are filed by PSE or its successors or assigns.

**3. Term.** The term of this Agreement shall continue at a minimum through a “Buildout Period” of twenty (20) years, commencing on the date that this Agreement is recorded with the Kitsap County Auditor’s Office. During the Buildout Period, the utility uses described in Section 2 of this Agreement shall be permitted uses on the Winslow Substation Site. Upon expiration of the Buildout Period, this Agreement shall continue in full force and effect unless and until either the City or PSE gives notice of termination. Notice of termination shall be provided by distributing written notice to property owners at addresses listed on the property tax records of Kitsap County within 500 feet of any boundary of the Property and including any property within 500 feet of any contiguous property in PSE’s ownership. Notice of termination shall be given no later than six months prior to the date specified for termination. During the six-month period, either the City or PSE may initiate proceedings to redesignate and rezone the Winslow Substation Site. If neither party initiates a rezone and redesignation, then upon expiration of the six-month notice period the use restrictions provided in Section 2 shall cease to apply and the Winslow Substation Site shall thereafter have a comprehensive plan and zoning designation of B/I without such restrictions and with the right to be developed in compliance with the regulations that apply to such designation and zone and the time of development. If PSE or the City initiates redesignation and rezone proceedings within the six-month notice period, then the restrictions in Section 2 shall continue in full force and effect until a final and non-appealable action is taken on such redesignation and rezone, at which time such final action shall control. The parties agree to execute any necessary instruments to remove this Agreement from the title of the Winslow Substation Site upon the termination of this Agreement. If, at any time before the expiration of the Buildout Period, PSE sells or leases the Property to any person or entity that is not a utility, this Agreement shall terminate, and the City shall institute proceedings to revert the zoning to R-0.4 or to some other zoning designation imposed by the City.

**4. Further Discretionary Review.** The parties acknowledge that the BIMC and other existing applicable regulations may contemplate the exercise of further discretionary powers by the City as part of the review of future permit applications. These powers include, but are not limited to, review of future permit applications under SEPA. Nothing in this Agreement shall be construed to limit the authority, discretion, or obligation of the City and any of its officers or officials in complying with or applying the BIMC or other applicable laws as part of the review of future permit applications.

5. **No Precedent.** The conditions contained in this Agreement are based on the unique circumstances applicable to the Winslow Substation Site, including the historical utility uses of the Winslow Substation Site, and this Agreement is not intended to establish precedent for other rezones in the surrounding area.

6. **City's Reserved Rights.** As required by RCW 36.70B.170(4), the City expressly reserves the authority to impose new or different use regulations from those set forth in Section 2(a) to the extent required by a serious threat to public health and safety. Such regulations shall be imposed upon compliance with any applicable notice and hearing requirements.

7. **Amendment of Agreement.** This Agreement may be amended only with the express written consent of both parties and only after a public hearing is held and a resolution or ordinance approving the amendment is enacted, pursuant to RCW 36.70B.200.

8. **Recording – Binding Effect.** This Agreement shall be recorded with the Kitsap County Auditor and shall be binding on the parties, their successors in interest, and assigns.

9. **No Third-Party Beneficiaries.** This Agreement is for the benefit of the parties only and creates no rights that are enforceable by any party that is not a party to this Agreement.

10. **Representations and Warranties.** Each signatory to this Agreement represents and warrants that they have full power and authority to execute and deliver this Agreement on behalf of the party for which they are signing. Upon proper execution and delivery, this Agreement will have been duly entered into by the parties, will constitute as against each party a valid, legal, and binding obligation that shall run with the Winslow Substation Site, and will be enforceable against each party in accordance with the terms herein.

11. **Specific Performance and Enforcement.** The parties specifically agree that damages are not an adequate remedy for breach of this Agreement and that the parties are entitled to compel specific performance of all material terms of this Agreement by any party in default hereof. All terms and provisions of this Agreement are material

12. **Governing Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. Venue for any action arising out of or relating to this Agreement shall lie in Kitsap County Superior Court.

13. **Notices.** All notices, requests, demands, and other communications called for or contemplated by this Agreement shall be in writing, and shall be deemed to have been duly given by mailing the same by first-class mail, postage prepaid; or by delivering the same by hand; and by email sent to the following addresses, or to such other addresses as the parties may designate by written notice in the manner aforesaid, provided that communications that are mailed shall not be deemed to have been given until three business days after mailing:

**To PSE:**

Sara Leverette

Director/Assistant General Counsel Environmental Program Services  
Puget Sound Energy  
355 110<sup>th</sup> Ave NE BEL11  
Bellevue, WA 98004  
sara.leverette@pse.com

With copy to:

Clara Park  
Van Ness Feldman LLP  
1191 Second Avenue, Suite 1800 Seattle, WA 98101-2996  
cpark@vnf.com

**To the City:**

Patricia Charnas  
Planning and Community Development Director  
City of Bainbridge Island  
280 Madison Ave. N.  
Bainbridge Island, WA 98110  
pcharnas@bainbridgewa.gov

**14. Full Understanding.** The parties each acknowledge, represent, and agree that they have read this Agreement; that they fully understand the terms thereof; that they have had the opportunity to be fully advised by their legal counsel and any other advisors with respect thereto; and that they are executing this Agreement after sufficient review and understanding of its contents.

**15. Attorney's Fees.** If either party to this Agreement shall initiate legal proceedings against the other to interpret or enforce any provision of this Agreement or to seek redress for any breach thereof, the prevailing party in any such legal proceedings shall be entitled to recover its costs and reasonable attorney's fees.

**16. Severability.** If any section, sentence, clause, or phrase of this Agreement is determined to be invalid or unconstitutional by any court of competent jurisdiction, the remaining sections, sentences, clauses, and phrases shall remain viable and in full force and effect.

**17. Cooperation in Execution of Documents.** The parties agree to properly and promptly execute and deliver any and all additional documents that may be necessary to render this Agreement practically effective. This section does not require the execution of any document that expands, alters, or in any way changes the terms of this Agreement.

**18. Equal Opportunity to Participate in Drafting.** The parties have participated and had an equal opportunity to participate in the drafting of this Agreement. No ambiguity shall be construed against any party based upon a claim that that party drafted the ambiguous language.

**19. Final and Complete Agreement.** This Agreement constitutes the final and complete expression of the parties on all subjects relating to this Development Agreement as an inducement for the redesignation and rezoning of the Winslow Substation Site under City File Nos. PLN52149 CPA and PLN52149 REZ. This Agreement supersedes and replaces all prior agreements, discussions, and representations on all subjects discussed herein, without limitation. Neither party is entering into this Agreement in reliance on any oral or written promises, inducements, representations, understandings, interpretations, or agreements other than those contained in this Agreement and the exhibits hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement on the later of the signatures included below.

PUGET SOUND ENERGY

CITY OF BAINBRIDGE ISLAND

\_\_\_\_\_  
By: \_\_\_\_\_

\_\_\_\_\_  
City Manager Blair King

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

STATE OF WASHINGTON )  
 ) ss.  
COUNTY OF \_\_\_\_\_ )

I certify that I know or have satisfactory evidence that \_\_\_\_\_ is the person who appeared before me, and said person acknowledged that they signed this instrument, on oath stated that they were authorized to execute the instrument, and acknowledged it as the \_\_\_\_\_ of Puget Sound Energy, Inc. to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.

Notary Seal
Please stay within block.

Dated: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Notary Public in and for the State of Washington

Residing at \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

STATE OF WASHINGTON )  
 ) ss.  
COUNTY OF KITSAP )

I certify that I know or have satisfactory evidence that Blair King is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the City Manager of the City of Bainbridge Island, to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.

Notary Seal
Please stay within block.

Dated: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Notary Public in and for the State of Washington

Residing at \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**EXHIBIT A**

**LEGAL DESCRIPTION OF WINSLOW SUBSTATION SITE**

DRAFT

## ORDINANCE 2023-

**AN ORDINANCE** of the City of Bainbridge Island, Washington, adopted pursuant to RCW 36.70B.170, *et seq.*, approving a development agreement between Puget Sound Energy and the City of Bainbridge Island limiting the uses on the Winslow Substation Site to utility uses if the Comprehensive Plan Designation is amended and the Winslow Substation Site is rezoned to Business/Industrial to resolve a SEPA Appeal filed by the Stetson Ridge Homeowners Association; authorizing the City Manager to execute the development agreement on behalf of the City; and establishing an effective date.

**WHEREAS**, Puget Sound Energy (“PSE”) is the owner of real property (“Winslow Substation Site”) located on the north side of NE Bucklin Road one lot east of Fletcher Bay Road NE in Bainbridge Island, Washington. The Winslow Substation Site is currently developed as an electric utility substation providing for the electrical energy needs of the Bainbridge Island community; and

**WHEREAS**, the Winslow Substation Site is currently designated Residential under the Bainbridge Island Comprehensive Plan and zoned Residential – One Unit per 2.5 acres (“R-0.4”) under the Bainbridge Island Zoning Code. PSE has applied for a Comprehensive Plan Map Amendment and a Rezone to change the Comprehensive Plan designation and Zoning Map designation to Business Industrial (“B/I”). The applications have been given City File Nos. PLN52149 CPA and PLN52149 REZ; and

**WHEREAS**, PSE intends to continue the current electrical substation use but has requested the redesignation and rezone to facilitate further development of electrical facilities on the Winslow Substation Site without having to comply with the Aquifer Recharge Protection Area (“ARPA”) requirements that apply to the City’s residential zones

**WHEREAS**, the Stetson Ridge Homeowners Association has filed an appeal of a Determination of Nonsignificance (DNS) issued by the City under the State Environmental Policy Act (SEPA) for the Winslow Substation Site Comprehensive Plan Amendment and Zoning Map Amendment because the Stetson Ridge Homeowners Association is concerned about uses other than the current electrical substation uses that could be made on the Winslow Substation Site if the Site is redesignated and rezoned to B/I; and

**WHEREAS**, PSE has agreed to limit the uses on the Winslow Substation Site to utility uses to resolve public concerns and the City administration, PSE, and the Stetson Ridge Homeowners Association have agreed that a development agreement entered into by the City and PSE pursuant to RCW 36.70B.170, *et seq.*, is an appropriate mechanism for doing so; and

**WHEREAS**, the Stetson Ridge Homeowners Association has agreed to dismiss its appeal of the DNS for the Winslow Substation Site if a development agreement limiting the Site to utility uses is entered into and recorded; and

**WHEREAS**, the City of Bainbridge Island has the authority under RCW 36.70B.170, *et seq.*, to enter into development agreements with the owners of property that fix the uses that may be allowed and the standards that will be applied to development for a time period stated in the development agreement. Pursuant to RCW 36.70B.200, a development agreement may be approved only after the City Council holds a public hearing on the development agreement and finds that the development agreement is consistent with applicable development regulations; and

**WHEREAS**, pursuant to notice published in the *Bainbridge Island Reporter*, the Bainbridge Island City Council held a public hearing on a proposed development agreement for the Winslow Substation Site on February 14, 2023; and

**WHEREAS**, the proposed development agreement does not commit the Bainbridge Island City Council to approve the Comprehensive Plan Amendment and Zoning Map Amendment requested by PSE, which will be approved or denied after completion of a separate process involving at least one public hearing before the Bainbridge Island Planning Commission and further consideration by the Bainbridge Island City Council. Approval of the proposed development agreement will allow that process to proceed, however, after the appeal of the DNS is dismissed, and will become effective only if the Comprehensive Plan Amendment and Zoning Map Amendment are approved; and

**WHEREAS**, after considering all testimony received at the February 14, 2023 public hearing, including but not limited to, the support of PSE and the Stetson Ridge Homeowners Association for the development agreement, the Bainbridge Island City Council has decided to approve the development agreement in substantially the form attached to this ordinance and to authorize the City Manager to execute the same on behalf of the City.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON DO ORDAIN AS FOLLOWS:**

**Section 1. Findings.** The Bainbridge Island City Council finds that entering into a development agreement with PSE for the Winslow Substation Site to resolve the pending DNS appeal is in the public interest. The Council further finds that a development agreement in substantially the form attached to this ordinance as Exhibit A is consistent with the Bainbridge Island Comprehensive Plan and the City's development regulations. The recitals set forth above are adopted as additional findings in support of this ordinance.

**Section 2. Approval of Development Agreement and Authority of City Manager to Execute.** Based on the findings made in Section 1, the Bainbridge Island City Council hereby approves the development agreement for the Winslow Substation Site in substantially the form attached to this ordinance as Exhibit A. The City Manager is hereby authorized to execute the development agreement in substantially the form attached on behalf of the City.

**Section 3. Recording.** Pursuant to RCW 36.70B.190, the City Manager or his designee shall ensure that the development agreement is recorded in the property records of Kitsap County, Washington to bind the parties and their successors and assigns.

**Section 4. Effective Date.** This ordinance shall take effect and be in full force five (5) days from its passage and publication as required by law.

PASSED BY THE CITY COUNCIL this 14th day of February, 2023.

APPROVED BY THE MAYOR this 14<sup>th</sup> day of February, 2023.

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Brenda Fantroy-Johnson, Mayor

ATTEST/AUTHENTICATE:

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Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:  
PASSED BY THE CITY COUNCIL:  
PUBLISHED:  
EFFECTIVE DATE:  
ORDINANCE NO.

DRAFT



CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:**

**AGENDA ITEM:** Authorize the City Manager to Execute an Agreement with the United States Geologic Survey relating to Sea Level Rise modeling in the amount of \$100,000

**SUMMARY:** This agreement will allow the City to utilize the United States Geologic Survey (USGS) Puget Sound Coastal Storm Modelling System (PS-CoSMoS) in the City's Sea Level Rise Flooding Vulnerability and Risk Assessment project. The USGS is providing additional in-kind services and/or resources with an estimated value of \$106,500. The City is providing additional in-kind staff time.

**AGENDA CATEGORY:** Contract

**PROPOSED BY:** Planning & Community Development

**RECOMMENDED MOTION:** Authorize the City Manager to execute an agreement with the United States Geologic Survey relating to sea level rise modeling in substantially the form as included with this agenda item.

### COMMUNITY ENGAGEMENT AND OUTREACH:

### FISCAL IMPACT:

<b>Amount:</b>	\$100,000
<b>Ongoing Cost:</b>	
<b>One-Time Cost:</b>	\$100,000
<b>Included in Current Budget?</b>	Yes

**BACKGROUND:** On June 14, 2022, the City Council authorized the City Manager to apply for a Washington Department of Commerce grant related to this agenda item. On September 13, 2022, the City Council authorized the City Manager to execute a grant agreement with the WA Department of Commerce related to this agenda item.

With more than 50 miles of marine shoreline, sea level rise is of critical concern for Bainbridge Island. Sea level rise could result in the loss of land, homes, roads, and habitat, and could lead to seawater/saltwater intrusion into Bainbridge Island's sole-source aquifers. A number of private development and public assets, primarily related to sewer service in and around Eagle Harbor and some low-lying streets, have already experienced or will soon experience inundation from sea level rise, especially during king tides.

In recognition of these risks, the City's 2017 Comprehensive Plan (adopted February 28, 2017) included various references to sea level rise, including:

- \* Goal EN-7: Anticipate and prepare for the consequences of sea level rise.
- \* Guiding Policy 2.4 Anticipate and prepare for the consequences of climate change (including sea level rise) on our aquatic resources.
- \* Policy EN 7.1 Consider the implications of sea level rise in all relevant decision-making by using regional sea level rise projections and shoreline instability maps.
- \* Policy EN 6.4 Locate public facilities such as sewer and water lines outside of frequently flooded areas and with consideration of future sea level rise, in order to minimize damage to both the public facility and the natural environment.

Policy LU 2.5 in the 2017 Comprehensive Plan also identified a need to prepare a Bainbridge Island Climate Change Strategy. The resulting Climate Action Plan for the City of Bainbridge Island was adopted by the City Council on November 10, 2020. The Climate Action Plan has a goal to ensure that Bainbridge Island is climate savvy and can withstand the impacts of climate change, with a priority action to conduct a systematic, high-resolution analysis of exposure of City assets to sea level rise.

The Climate Action Plan includes the following, related priority actions:

- \* Priority Action 5.B.1.a: As recommended by the 2019 CCAC (Climate Change Advisory Committee) Report on Sea Level Rise ("Sea Level Rise on Bainbridge Island, A Preliminary Assessment") conduct a systematic, high-resolution analysis of exposure of City assets to sea level rise.
- \* Priority Action 5.B.1.b: As recommended by the 2019 CCAC Report on Sea Level Rise create a prioritized list for addressing City assets at high risk of sea level rise (e.g., roadways that are expected in the coming decades to be sufficiently flooded that they will not be functional for motorized transit.)
- \* Priority Action 5.B.1.c: As recommended by the 2019 CCAC Report on Sea Level Rise, integrate sea level rise analysis into all City planning to identify and avoid or minimize risk to planned infrastructure and development.

**ATTACHMENTS:**

[USGS Agreement](#)

**FISCAL DETAILS:** Funding sources are: Dept of Commerce grant (\$80,000 state funds) and City (\$20,000 general fund - climate change reserve), which were authorized by City Council on September 13, 2022.

**Fund Name(s):** General Fund

**Coding:**

**Agreement# 23ZPCOLLXXXXXX**

**COLLABORATIVE AGREEMENT**

This Collaborative Agreement (“Agreement”) is entered into by and between the U.S. Geological Survey (USGS), a bureau of the Department of the Interior, through the offices of its **USGS Pacific Coastal and Marine Science Center**, hereinafter referred to as the “USGS” and **City of Bainbridge Island, WA**, a municipality and legal subdivision of the State of Washington, hereinafter referred to as “Collaborator.” USGS and Collaborator are sometimes herein referred to as a “Party” and collectively as the “Parties.” Any inconsistency between the standard terms of Articles 1 through 16 of this Agreement and any attachments to this Agreement shall be resolved by giving precedence to Articles 1 through 16.

Whereas, the USGS is authorized to perform collaborative work and prosecute projects in cooperation with other agencies, Federal, State or private, pursuant to 43 USC §36c; and

Whereas, the USGS is authorized to receive payments in arrears from any State, Territory, Tribe, possession, or political subdivision by 43 USC §50b, and;

Whereas, the USGS has a mission to conduct research and advance understanding, modeling capacity, and decision-support tools to aid in the assessment of natural hazards to property, infrastructure, industry and ecosystem services that communities depend upon and has the need of gathering empirical and validation data to support this mission; and

Whereas, Collaborator has concerns about impacts to infrastructure located along coastal areas related to future climate change, including the effects of rising sea levels and storm events, and has need of USGS expertise in analysis and modeling of empirical data related to marine waters, atmospheric conditions, coastal vulnerabilities and hazards to assist in decision-making and planning to reduce risks of loss of life and to mitigate potential losses and expenses for property and countywide infrastructure;

Whereas, Collaborator has access to countywide and other databases that can support the mission;

Whereas, the Project entitled **Puget Sound Coastal Storm Modeling System (CoSMoS) to Inform Adaptation Planning in Bainbridge Island, Washington** is intended by the Parties to be mutually beneficial and to benefit the people of the United States;

Now, therefore, the Parties hereto agree as follows:

- 1. Statement of Work.** See the attached Statement of Work (SOW) (Attachment A), incorporated by reference herein.
- 2. Principal Investigator.** The USGS principal investigator (PI) for this Project is **Eric Grossman, Ph.D., 360-650-4697, [egrossman@usgs.gov](mailto:egrossman@usgs.gov), Pacific Coastal & Marine Science Center, Mission Street, Santa Cruz, CA 95060.** The PI for the Collaborator is **Peter Best, (206) 780-3719,**

**Agreement# 23ZPCOLLXXXXXX**

**[pbest@bainbridgewa.gov](mailto:pbest@bainbridgewa.gov), Senior Planner, City of Bainbridge Island, WA.**

The alternate PI for the Collaborator will be **Autumn Salamack, (206) 780-8590, [asalamack@bainbridgewa.gov](mailto:asalamack@bainbridgewa.gov), Climate Adaptation Officer, City of Bainbridge Island, WA.** In the event that a PI is unable to continue in this Project, the sponsoring agency will make every effort to provide a replacement acceptable to the other Party. If it becomes necessary to provide a replacement PI, the Agreement must be amended to change the PI.

3. **Title to Equipment.** There will be no joint property purchased as a result of the collaborative effort outlined in the SOW. Each Party will provide its own equipment necessary to support its participation in the SOW.

4. **Term.** The collaborative effort contemplated by this Agreement will commence on the effective date of this Agreement. The effective date of this Agreement shall be the later date of (1) **January 15, 2023**, or (2) the date of the last signature by the Parties. The expiration date of this Agreement shall be **2 years after the approved agreement.**

5. **Funding/Resource Share.**

(a) The Collaborator will provide an amount of **\$100,000** in funds to the Project. The Collaborator is providing in-kind services, such as organizing multi-stakeholder informational workshops with the USGS; working closely and meeting regularly with the USGS to complete the mission and coordinating scientific meetings among ongoing and new stakeholders. The Collaborator is also providing resources in the form of occasional technical assistance by City of Bainbridge staff to gather or collate existing data including empirical measurements and past model outputs, such as flood model and elevation data.

(b) If the Collaborator is a non-governmental organization, the USGS requires an advance of **\$0.00**

(c) If the Collaborator is a government organization such as a State, Territory, Tribe, possession or political subdivision thereof, the following shall apply: The USGS will submit invoices on a **quarterly** basis. Invoices not paid within **60 days from date of bill for Local and State Government customers**; will bear Interest, and other fees required by Federal law, at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

(d) The USGS is providing in-kind services and or resources with an estimated value of: \$87,000.00 in the form of salaries for research staff, \$9,500 in the form of computing facilities, and \$10,000 in the form of contracts toward the project. The USGS will provide a quarterly project update with the submission of the quarterly invoice.

6. **Amendments/Termination.** This Agreement can be changed or amended only by a written instrument signed by the Parties. This Agreement may be terminated by either Party on thirty (30) days written notice to the other Party. In the event of an early termination, USGS shall be reimbursed for any completed work or work in progress on the effective date of termination (i.e., when the Agreement actually terminates following the receipt of written notice from the other Party). Any unspent advanced funds will be returned to Collaborator. The USGS shall provide a

**Agreement# 23ZPCOLLXXXXXX**

copy of the outcomes completed as of the effective date of termination in the event of an early termination of the Agreement.

**7. Scientific Information/Data.**

Each Party is free to publish the information and data developed in the performance of the statement of work (SOW) and data management plan (DMP). Before a Party submits the information and data for publication or otherwise intends to publicly release or disclose scientific information and data that is jointly developed, the other Party will be provided thirty (30) days for review of the proposed release or disclosure, prior to submission for publication. The Parties acknowledge that scientific information and data developed using USGS funds as a result of the SOW are subject to applicable USGS Fundamental Science Practices (FSP) review, approval, and release requirements, which are available in [Survey Manual Chapter \(SMC\) 502.4, Fundamental Science Practices: Review, Approval, and Release of Information Products](#). The USGS is required to provide timely public access to the results of scientific information and data associated with federally funded research that does not contain sensitive protected information. Data and associated metadata will be open format and publicly accessible. The data and metadata will also be open access and machine readable in accordance with USGS FSP requirements available in [SMC 502.7, Fundamental Science Practices: Metadata for USGS Scientific Information Products Including Data](#) and [SMC 502.8, Fundamental Science Practices: Review and Approval of Scientific Data for Release](#).

**8. (Reserved)**

**9. Notices.** Any notice required to be given or which shall be given under this Agreement shall be in writing and delivered by first-class mail to the Parties as follows:

**USGS:**

**Technical:**

Eric Grossman  
USGS/PCMSC  
WWU Dept. of Geology  
516 High Str., MS9080  
Bellingham, WA 98225  
[egrossman@usgs.gov](mailto:egrossman@usgs.gov)  
360-650-4697

**Administrative:**

Paulette R. Zamora  
USGS/PCMSC  
2885 Mission St.  
Santa Cruz, CA 65060  
[pzmora@usgs.gov](mailto:pzmora@usgs.gov)  
831-460-7431

**Collaborator:**

**Technical:**

Peter Best, Senior Planner  
Planning and Community Development  
280 Madison Avenue North  
Bainbridge Island, WA 98110  
[pbest@bainbridgewa.gov](mailto:pbest@bainbridgewa.gov)  
(206) 780-3719

**Administrative and Fiscal:**

Marlene Schubert  
Planning and Community Development  
280 Madison Avenue North  
Bainbridge Island, WA 98110  
[mschubert@bainbridgewa.gov](mailto:mschubert@bainbridgewa.gov)  
(206) 780-3757

**Agreement# 23ZPCOLLXXXXXX**

DUNS No. 023277767

Tax ID No. 91-6001663

**10. Independent Organization.** For purposes of this Agreement and all research and services to be provided hereunder, each Party shall be, and shall be deemed to be, an independent Party and not an agent or employee of the other Party. Each Party shall have exclusive control over its employees in the performance of the SOW. While in field locations, a Party's employees must adhere to the safety and technical requirements imposed by the Party controlling the work site.

Neither Party has authority to make any statements, representations, or commitments of any kind, or take any action, which shall be binding on the other Party, except as may be explicitly provided for herein or authorized in writing. Neither Party has authority to use the name of the other in advertising or in other forms of publicity without the written permission of the other.

**11. Governing Law.**

(a) This Agreement is subject to interpretation under State and Federal law. If there is inconsistency between the laws, then Federal law is controlling. Each Party agrees to be responsible for the activities, including the negligence, of their employees. Responsibility of the USGS for the payment of claims for loss of property, personal injury, or death caused by the negligence or wrongful act or omission of a USGS employee, while acting within the scope of their employment, is limited to provisions of the Federal Tort Claims Act, 28 USC §§ 2671-80. USGS warrants that it is self-insured for the purposes of Worker's Compensation.

(b) The USGS and the Collaborator make no express or implied warranty as to the conditions of the research, merchantability or fitness for a particular purpose of the research, data, or resulting product incorporating data developed and exchanged under the SOW.

**12. Force Majeure.** Neither Party shall be held liable for any unforeseeable event beyond its control, not caused by the fault or negligence of such Party, which causes such Party to be unable to perform its obligations under this Agreement, and which it is unable to overcome by the exercise of due diligence including, but not limited to, flood, drought, earthquake, storm, fire, pestilence, lightning, and other natural catastrophes; epidemic, war, riot, civil disturbance, or disobedience; strikes, labor disputes, or failure, threat of failure, or sabotage; or any order or injunction made by a court or public agency. In the event of the occurrence of such a force majeure event, the Party unable to perform must promptly notify the other Party. It shall further use its best efforts to resume performance as quickly as possible and shall suspend performance only for such period of time as is necessary as a result of the force majeure event.

**13. Entire Agreement.** This Agreement contains all of the terms of the Parties and supersedes all prior Agreements and understandings related thereto. Due to the specialized nature of the collaborative work, this Agreement is non-assignable by both Parties.

**14. Disputes.** The signatories to this Agreement shall expend their best efforts to amicably resolve any dispute that may arise under this Agreement. Any dispute that the signatories are

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unable to resolve shall be submitted to the Director of the USGS or his/her designee and for the Collaborator, the Pierce County PPW Director or his/her designee for resolution.

15. **Miscellaneous Provisions.** Pursuant to the Anti-Deficiency Act, 31 U.S.C. §1341 (a)(1), nothing herein contained shall be construed as binding the USGS to expend in any one fiscal year any sum in excess of its appropriations or funding in excess or what it has received for the collaborative work outlined in the SOW.

16. **Survivability.** The following provisions shall survive the termination of this Agreement: 7. Publications/Reports/ Data, and 14. Disputes.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed on the last date listed below.

**ACCEPTED AND AGREED**

**The USGS signatory certifies that:**

- **The USGS signatory is consistent with the delegations of authority to sign agreements, SMC 205.13.**
- **The Collaborator is a U.S. owned organization.**
- **The COI form has been coordinated with the Ethics Office, as applicable.**
- **This Collaborative Agreement contains standard terms only or, if it contains non-standard terms, it was sent to OPA for review.**

U.S. GEOLOGICAL SURVEY

COLLABORATOR

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter Swarzenski

Name: Blair King

Title: Acting Center Director PCMSC

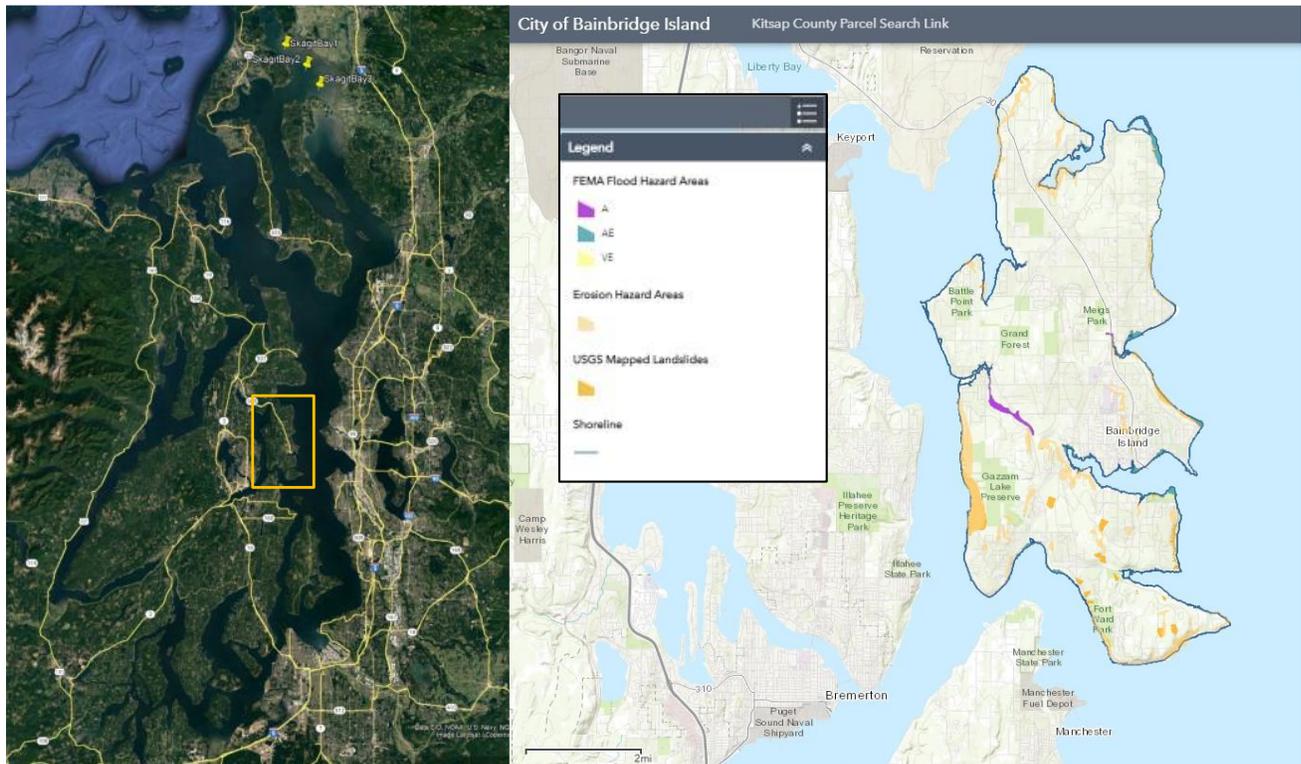
Title: City Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Agreement# 23ZPCOLLXXXXXX****Attachment A: Statement of Work between USGS and City of Bainbridge Island****I. Proposal**

This project aims to develop and implement the Coastal Storm Modeling System ([CoSMoS](#)) to evaluate potential exposure to coastal flooding and associated hazards along the Bainbridge Island shoreline of western Washington (Figure 1). Flooding, groundwater, and wave exposure maps for a range of sea level rise and coastal storm scenarios will be generated. A regional groundwater model will be developed to resolve the influence of the sea level rise scenarios on unconfined coastal aquifer groundwater levels. These model results provide fundamental projections to base hazard mitigation and adaptation planning and will furnish boundary conditions for additional, derivative site-specific hydrodynamic and ecological assessments. Lastly, the USGS will integrate the results into the USGS Hazards Exposure Reporting and Analytics (HERA) tool (<https://www.usgs.gov/apps/hera/>) for publicly-accessible hazard exposure viewing and to help inform socio-economic risks related to flooding along the Bainbridge Island coast.



**Figure 1. Map of the Bainbridge Island study domain for CoSMoS implementation.**

**Agreement# 23ZPCOLLXXXXXX****II. Problem Statement**

The City of Bainbridge Island like coastal communities across Puget Sound and the US West Coast has extensive infrastructure, ecosystem and cultural assets that are vulnerable to projected climate change-driven sea level rise and storms. The combination of sea level rise and more intense rainfall and runoff are anticipated to bring about more frequent flood-related impacts in complex, but predictable, ways. These impacts include damage to valuable coastal property and infrastructure, including shipping, wastewater treatment, storm water facilities, tribal resources, roads and ferry transport systems. Subtle variations in wind patterns (e.g., direction, speed, duration) are expected to have non-linear interactions with sea level rise (e.g., reduced bottom friction) to cause complex changes in storm surge, flooding and wave impacts. These processes, in combination with greater and more frequent stream floods and intense rainfall/atmospheric river events, are projected to increasingly backwater area streams to cause greater compound flooding particularly in low-lying estuaries and lagoon systems like Eagle Harbor, Blakely Harbor, Fletcher Bay, Manzanita Bay, Murden Cove, Port Madison, and Point Monroe. Expected sea level rise impacts include:

- more frequent and severe flooding
- greater damage to property and infrastructure
- incumbered storm water drainage during flooding events
- higher groundwater tables impeding drainage
- increased bluff and beach erosion
- associated shifts and/or loss of habitats

Being able to anticipate and visualize these impacts, based on a robust consideration of the interacting physical processes (e.g., sea level rise, tides, storm surge, winds/waves, stream flooding, drainage potential, etc.) that result in a range of flooding conditions, provides an important capability for addressing climate change vulnerability and resilience planning.

To address these concerns and evaluate the likely changes in the magnitude, frequency, and timing in future coastal flooding, the USGS proposes to implement the CoSMoS to help communities assess impending impacts and disturbance thresholds key to risk planning. CoSMoS is a comprehensive and regionally-standardized coastal hazards modeling system that captures the complex, dynamic interactions between sea level rise, tidal anomalies, and storm-driven wind, waves, surge and stream flooding to predict coastal overland flooding at a spatial scale of ~1 m useful for planning. CoSMoS flood extents in the form of Geographic Information System (GIS) shapefile data and raster information including flood water levels, depths over land, flood duration and velocity are direct outputs for partners. Flood extents are also used to assess socioeconomic impacts which are served by the USGS Hazards Exposure Reporting and Analytics (HERA) web tool (<https://www.usgs.gov/apps/hera/>). Together, these deliverables will

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provide managers with important information to evaluate projected coastal climate change impacts to multiple sectors of society, conduct vulnerability assessments and resilient adaptation planning. CoSMoS informs planning in a complex estuary setting like the Salish Sea by enabling the spatially-explicit, locally-detailed evaluation of changing coastal flooding risks, using a robust physics-based model to capture the complex interactions between changing drivers under a set of useful scenarios. CoSMoS has a strong foundational research base with over 60 publications and 1,200 citations over the last decade with applications along the coasts of California, Alaska, Pacific Islands, and Southeast Atlantic. The USGS is developing CoSMoS for the Puget Sound and greater Washington State region.

CoSMoS outputs also provide fundamental boundary condition information needed for additional, derivative geomorphic- and ecological change models to inform habitat restoration planning important to the recovery of salmon and the Puget Sound estuary. For example, CoSMoS can be integrated with higher resolution and nested models to address details of salinity intrusion, interactions between estuary water levels and groundwater levels or sediment transport processes. USGS has successfully coupled CoSMoS to shoreline evolution and bluff retreat models in California and is currently applying the modeling framework to evaluate nature-based coastal habitat restoration and adaptation measures (e.g., clam garden aquaculture, tidal marsh restoration) to buffer storm surge effects. As CoSMoS is developed for Puget Sound-wide applications, USGS seeks partnerships to expand the capabilities of CoSMoS through model linkages and novel assessment approaches.

**III. Project Objectives**

- Assess future changes in coastal flood extent, frequency and associated exposure due to sea level rise and storms along the Bainbridge Island shoreline (Figure 1);
- Generate maps and GIS data layers to be used for vulnerability/risk assessments and adaptation/resiliency planning.
- Integrate the modeled changes in coastal water levels with existing Bainbridge Island groundwater level data to advance capacity to project response of the coastal water table to sea level rise for the region.

**IV. Collaborator's Role and Expertise**

The Collaborator, City of Bainbridge Island, has decades of experience managing research to address natural hazards, property protection, infrastructure management, and working with federal, state and regional agencies to evaluate habitats and their change. The Collaborator has led municipal coordination in climate change impact assessments and adaptive management and planning and engaged in statewide ecosystem recovery planning. As such, Collaborator will lead tasks to help define research information needs and communications to local stakeholder for the

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project. In addition, Collaborator has gathered unique quantitative data characterizing coastal aquifer groundwater level behavior and coastal habitats to advance understanding of groundwater and ecosystem response to tides, storms/waves, and sea level rise.

**Specific Collaborator Tasks**

- Help coordinate multi-stakeholder informational workshops with the USGS, as desired to provide feedback to USGS scientists to ensure that sea level rise/storm scenarios and product formats directly support end-user needs.
- Collate and when available provide existing data to refine the model. Data may include elevation/bathymetry, water level, flooding, flow control structure (levees, tide gates), groundwater level and habitat data.
- Coordinate scientific meetings between ongoing and new research teams and partners/stakeholders of Bainbridge Island and USGS.
- Share results with stakeholders

**V. USGS' Role and Expertise**

USGS leads multi-disciplinary research in the coastal zone addressing natural hazards and ecosystem science with an emphasis on developing decision support tools that help decision makers identify, prioritize and implement land-use actions that mutually benefit hazard risk reduction and ecosystem restoration for enhanced resilience and cost-efficiencies. Institutional knowledge, infrastructure and expertise allow the USGS Pacific Coastal and Marine Science Center resourcefully conduct interdisciplinary science to help answer complex questions related to how natural hazards are likely to evolve as changes in sea level, coastal storms, fluvial sediment loads, and groundwater interact in the coming decades/century and affect land use, planning and adaptation strategies.

**Specific USGS Tasks****Technical and Project Tasks**

- USGS will build out and implement the CoSMoS model train to generate a high-resolution, detailed overland flood model and set of maps/GIS data layer along the Bainbridge Island shoreline (Figure 1). Outputs will be generated for the following core sea level rise and storm scenarios plausible through the year 2100 that are consistent with work across the country and with recently released, authoritative guidance from the Sea Level Rise Interagency Task Force:

Sea level rise: +0.25, +0.5, +1.0, +1.5, +2.0, +2.5 and +3.0 m

Storms: daily, annual, 5-year, 10-year, 20-year, 50-year and 100-year

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and can provide additional scenarios based on expressed user needs.

- USGS will also assess the potential shoaling and flooding associated with shallower groundwater tables in response to the 7 sea level rise scenarios.
  
- While the majority of coastal process and change modeling will require USGS effort, the team envisions discrete research efforts benefiting from City of Bainbridge Island staff and partner engagement to provide historical and site-specific context, address time-sensitive monitoring of phenomena (e.g., flood event and impact surveys, public outreach and coordination) and to obtain access to study areas, background information and ancillary spatial data.

**VI. Project Schedule/Milestones and Deliverables**

The USGS proposes the following generalized term and schedule with milestones:

**Agreement Year 1:** Set-up Tier 3 (i.e., local scale), high-resolution model; Conduct still-water level simulations for extreme events under present day sea level and evaluate results with City of Bainbridge Island personnel to identify any additional data needs (e.g., updates to elevation data reflecting recent engineering projects or known flow control structures missing from the model); Complete provisional results for City of Bainbridge Island review; Preliminary outreach on status and ancillary data availability/coordination.

**Agreement Year 2:** Complete groundwater model; Complete HERA; Complete data release and publishing requirements; Complete final report and presentations to City of Bainbridge Island; Work with City of Bainbridge Island to integrate CoSMoS results with existing Bainbridge groundwater level time-series data to evaluate the implications for changes in unconfined coastal aquifer groundwater level variability and known groundwater elevation thresholds for assets and issues of concern.

Final products will include:

- Flood extent, flood water surface elevation, flood depth, flood duration, and flood velocities, along with uncertainty for each unique sea level rise (SLR) and storm scenario at 1-meter grid scale.
- Depth to water table for all SLR scenarios.
- Modeled significant wave heights offshore associated with each storm recurrence.
- Hazards zones (i.e., flooding and groundwater) translated into socioeconomic impacts per the USGS Hazard Exposure Reporting and Analytics (HERA) tool.

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- 1 -m seamless topo-bathy Digital Elevation Model served as part of the USGS Coastal National Elevation Dataset (CoNED).

**Detailed Timeline:**

March 31, 2023

- Conduct stillwater level simulations for extreme events under present day sea level and evaluate results with City of Bainbridge Island personnel to identify any additional data needs (e.g., updates to elevation data reflecting recent engineering projects or known flow control structures missing from the model);

May 31, 2023

- Deliver maps and plots of projected changes in stillwater levels for future sea level rise and storm recurrence periods to assess the magnitude, timing and frequency of extreme water level exceedances relative to observed variability measured in existing tide gages and known flood thresholds;

December 29, 2023

- Deliver provisional mapped results of CoSMoS for City of Bainbridge Island review for all SLR and storm recurrence scenarios;

March 30, 2024

- Deliver provisional results of groundwater model for City of Bainbridge Island review and assessment of projected changes in unconfined coastal aquifer groundwater level variability and effects;

December 31, 2024

- Deliver final products



CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:**

**AGENDA ITEM:** Authorize the City Manager to Publish a Request for Qualifications (RFQ) for Consultant Support for the City's Grant-Funded Sea Level Rise Assessment Project

**SUMMARY:** This RFQ is for consultant support for the City's Sea Level Rise Flooding Vulnerability and Risk Assessment project. The attached RFQ outlines the requirements the consultant will be expected to complete. The RFQ will be published in a variety of locations including the Bainbridge Island Review, Seattle Daily Journal of Commerce, MRSC Small Works Roster, and the American Planning Association.

**AGENDA CATEGORY:** Contract

**PROPOSED BY:** Planning & Community Development

**RECOMMENDED MOTION:** Authorize the City Manager to publish a Request for Qualifications in substantially the form included with this agenda item.

### COMMUNITY ENGAGEMENT AND OUTREACH:

### FISCAL IMPACT:

<b>Amount:</b>	
<b>Ongoing Cost:</b>	
<b>One-Time Cost:</b>	
<b>Included in Current Budget?</b>	Yes

**BACKGROUND:** On September 14, 2022, the City Council authorized the City Manager to apply for a Washington Department of Ecology grant related to this agenda item. Authorization to execute the associated grant agreement accompanies this RFQ as a separate agenda item.

With more than 50 miles of marine shoreline, sea level rise is of critical concern for Bainbridge Island. Sea level rise could lead to the loss of land, homes, roads, and habitat, and could lead to seawater/saltwater intrusion into Bainbridge Island's sole-source aquifers. A number of private development and public assets, primarily related to sewer service in and around Eagle Harbor and some low-lying streets, have already experienced or will soon experience inundation from sea level rise, especially during king tides. In recognition of these risks, the City's 2017 Comprehensive Plan (adopted February 28, 2017) included various references to sea level rise, including: \* Goal EN-7: Anticipate and prepare for the consequences of sea level rise. \* Guiding Policy 2.4 Anticipate and prepare for the consequences of climate change (including sea level rise) on our aquatic resources. \* Policy EN 7.1 Consider the implications of sea level rise in all relevant decision-making by using regional sea level rise projections and shoreline instability maps. \* Policy EN 6.4 Locate public facilities such as sewer and water lines

outside of frequently flooded areas and with consideration of future sea level rise, in order to minimize damage to both the public facility and the natural environment. Policy LU 2.5 in the 2017 Comprehensive Plan also identified a need to prepare a Bainbridge Island Climate Change Strategy. The resulting Climate Action Plan for the City of Bainbridge Island was adopted by the City Council on November 10, 2020. The Climate Action Plan has a goal to ensure that Bainbridge Island is climate savvy and can withstand the impacts of climate change, with a priority action to conduct a systematic, high-resolution analysis of exposure of City assets to sea level rise. The Climate Action Plan includes the following, related priority actions: \* Priority Action 5.B.1.a: As recommended by the 2019 CCAC (Climate Change Advisory Committee) Report on Sea Level Rise (“Sea Level Rise on Bainbridge Island, A Preliminary Assessment”) conduct a systematic, high-resolution analysis of exposure of City assets to sea level rise.\* Priority Action 5.B.1.b: As recommended by the 2019 CCAC Report on Sea Level Rise create a prioritized list for addressing City assets at high risk of sea level rise (e.g., roadways that are expected in the coming decades to be sufficiently flooded that they will not be functional for motorized transit.) \* Priority Action 5.B.1.c: As recommended by the 2019 CCAC Report on Sea Level Rise, integrate sea level rise analysis into all City planning to identify and avoid or minimize risk to planned infrastructure and development.

**ATTACHMENTS:**

[RFQ for Sea Level Rise Flooding Vulnerability and Risk Assessment](#)

**FISCAL DETAILS:** These consultant services will be funded from the \$100,000 grant (federal funds) that has been awarded to the City from the WA Department of Ecology. The final consultant contract and budget will require Council approval.

**Fund Name(s):** General Fund

**Coding:**

## SEA LEVEL RISE FLOODING VULNERABILITY AND RISK ASSESSMENT

The City of Bainbridge Island is soliciting detailed statements of qualifications from consultant firms with experience and expertise in sea level rise flooding vulnerability and risk assessments.

### Description of Services

The City of Bainbridge Island has identified sea level rise as a significant vulnerability and has made adapting to sea level rise a priority action in our 2020 Climate Action Plan. This project will complete a high-resolution sea level rise flooding vulnerability and risk assessment using:

- Current relative sea level rise projections ([Miller et al, 2018](#)).
- Outputs from the United States Geological Survey (USGS) Puget Sound Coastal Storm Modeling System ([PS-CoSMoS](#)).
- Lessons Learned from Local Governments Incorporating Sea Level Rise into Shoreline Master Programs report ([WA Dept. of Ecology, 2021](#)) and other available examples or case studies.
- Existing local elevation data for infrastructure and structures available in GIS/CAD and as will be digitized during this project from as-built engineering plans and FEMA flood elevation certificates.
- New elevation and attribute data acquired during this project.
- Other relevant information.

See attached documents for additional information. Deliverables will include:

- Quality Assurance Project Plan (mini-QAPP for grant from WA Dept. of Ecology)
- Preliminary online GIS vulnerability map(s) and technical memo
- Public engagement process for collecting technical feedback on the preliminary map(s)
- Final online GIS vulnerability and risk map(s) as well as a final project report
- Public information session

The selected consultant will be expected to have well-documented qualifications related to:

- GIS and CAD, including:
  - Geodatabase design and management
  - Spatial analysis using raster and vector data
  - Digitizing information from design drawings and site plans in paper, PDF, and possibly other formats
  - Online GIS products, including story maps

- Professional land surveying (rapidly completed at-scale)
- Public engagement (online and in-person)
- Coordinating multi-agency collaboration
- Technical writing

### Schedule

This project is funded by two grants with different deadlines. The majority of the project needs to be completed by June 30, 2023. Some additional elements of the project may continue through June 30, 2024. The schedule for consultant selection and contract execution is shown below.

Qualifications Due	February 17, 2023
Finalists Selected	week of February 20, 2023
Finalists Interviewed	week of February 27, 2023
Consultant Selected	week of February 27, 2023
Contract Executed	Approx. March 31, 2023
Project Completion	June 30, 2024

If you are interested in pursuing this project, we invite you to submit a statement of qualifications.

The deadline for this RFQ is 4 PM, February 17, 2023, Pacific Standard Time. No faxed, telephone or hardcopy proposals will be accepted.

#### 1. Requirements for Qualifications Responses

- Identify each person involved with the project team including technical partners, and briefly describe their respective roles, including:
  - Information regarding the team member's experience and qualifications.
  - Resume of key team members.
  - Description of how the team will be organized and led.
- Identify the project lead and their relationship to other members of the team.
- Describe the consultant's relevant project experience with similar projects. Projects described must illustrate the consultant's experience with preparing comprehensive plan updates.

#### 2. Evaluation Criteria

Evaluation of RFQ responses will be based upon the following:

- Success in developing similar projects
- Quality of representative projects
- Qualifications of project team and key project managers
- References

3. General Provisions and Conditions

The City reserves the right to:

- Reject any and all responses.
- Waive minor irregularities in a response.
- Cancel, revise, or extend this solicitation.
- Request additional information on any response beyond that required by this RFQ.
- Have the final decision on the selection.
- Modify the timeline and to issue addenda to this document.

4. Submission Requirements

Interested consultants must submit a PDF file of the response to the RFQ to the project contact listed below. The City will become owner of all submitted materials and will not pay any costs related to any responses to the RFQ.

All consultants must demonstrate compliance with the City's insurance requirements at the time of contract approval and obtain a City Business License.

5. Contact Information

Peter Best, MMA – Senior Planner

206-780-3719

[pbest@bainbridgewa.gov](mailto:pbest@bainbridgewa.gov)

City of Bainbridge Island

Department of Planning and Community Development

280 Madison Ave N

Bainbridge Island, WA 98110

Title VI Notice: The (Local Agency) in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an award. For more information, contact the City Clerk's office at 206.842.2545 and/or [cityclerk@bainbridgewa.gov](mailto:cityclerk@bainbridgewa.gov).



CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:**

**AGENDA ITEM:** Cancel the February 7, 2023 Study Session

**SUMMARY:** Council will consider canceling the February 7, 2023 Study Session.

**AGENDA CATEGORY:** Discussion

**PROPOSED BY:** City Council

**RECOMMENDED MOTION:** Cancel the February 7, 2023 Study Session.

**COMMUNITY ENGAGEMENT AND OUTREACH:**

**FISCAL IMPACT:**

<b>Amount:</b>	
<b>Ongoing Cost:</b>	
<b>One-Time Cost:</b>	
<b>Included in Current Budget?</b>	

**BACKGROUND:**

**ATTACHMENTS:**

**FISCAL DETAILS:**

**Fund Name(s):**

**Coding:**



CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:** 5 Minutes

**AGENDA ITEM:** Receive City Manager's Report,

**SUMMARY:** The City Manager will provide an update on a change to BIMC 2.16.210 pursuant to Council action on February 8, 2022 as further described in the attached memorandum.

**AGENDA CATEGORY:** Discussion

**PROPOSED BY:** Executive

**RECOMMENDED MOTION:** Information only.

**COMMUNITY ENGAGEMENT AND OUTREACH:**

**FISCAL IMPACT:**

<b>Amount:</b>	
<b>Ongoing Cost:</b>	
<b>One-Time Cost:</b>	
<b>Included in Current Budget?</b>	

**BACKGROUND:**

**ATTACHMENTS:**

[Council Direction Regarding the Winslow Subarea Plan Update.docx](#)

**FISCAL DETAILS:**

**Fund Name(s):**

**Coding:**



CITY OF  
BAINBRIDGE ISLAND

## Memorandum

TO: Honorable Mayor and Council

FROM: Blair King, City Manager

SUBJECT: Update on the February 8, 2022 City Council Direction Regarding to the Winslow Subarea Plan

DATE: January 20, 2023

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This memorandum provides an update to the follow-through of the City Council's direction of February 8, 2022, regarding the Winslow Subarea Plan process.

At its February 8, 2022 meeting, the City Council voted to exclude the Winslow Subarea Plan process from the provisions of Bainbridge Island Municipal Code 2.16.210. The City Council voted to amend the code "to apply to only small, designated areas but not to Winslow." Based upon the context of the City Council's discussion, it was the Council's intention to have flexibility in development of an expansive approach to community engagement.

In response to City Council's direction, staff is preparing an amendment to the code, which will be presented to the Planning Commission for review, followed by a subsequent public hearing before the Planning Commission, after which a recommendation will be provided to the City Council.

The code revision is expected to be acted upon by the Planning Commission in mid-February with a recommendation coming before the City Council tentatively in time for the March 14 City Council meeting.

The community engagement approach for the Winslow Subarea Plan update will use an open approach to engage with stakeholders, including commercial business owners, community-based organizations, public agencies, community members, and city advisory groups. There will be an emphasis to reach out to historically underrepresented groups who have previously experienced barriers to interacting with city government. This equity lens will ensure outreach to Black, Indigenous, people of color, non-English speakers, poor, families with young children, youth, seniors, and the disabled. In addition to people who live in Winslow, outreach will include those who work in or near Winslow but live outside of Bainbridge Island. Outreach tools will include intercept surveys, focused surveys, online surveys, workshops (both in-person and virtual), and open houses.



CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:** 20 Minutes

**AGENDA ITEM:** (7:00 PM) Hold a Public Hearing on Ordinance No. 2022-25 Relating to a Moratorium on the Development of New Inns in the Neighborhood Center Zoning District,

**SUMMARY:** At their December 13, 2022 regular business meeting, the City Council adopted, on an emergency basis, an ordinance establishing a moratorium on the acceptance and processing of certain applications for inns in the Neighborhood Center zoning district. In accordance with state law, a public hearing is required to be held within 60 days of the adoption of the moratorium. City Council will hold a public hearing and accept written and verbal testimony on the moratorium ordinance.

**AGENDA CATEGORY:** Ordinance

**PROPOSED BY:** Planning & Community Development

**RECOMMENDED MOTION:** Hold a public hearing on the moratorium ordinance that was adopted on an emergency basis on December 13, 2022.

**COMMUNITY ENGAGEMENT AND OUTREACH:** listing and discussion on city council agendas; ordinance publication and availability prior to adoption; timely and proper notice of this public hearing

**FISCAL IMPACT:**

<b>Amount:</b>	
<b>Ongoing Cost:</b>	
<b>One-Time Cost:</b>	
<b>Included in Current Budget?</b>	

**BACKGROUND:** The City Council has expressed concerns about the manner in which the City is interpreting and implementing some of the City's regulations regarding inns. City code defines an inn as lodging containing up to 15 rooms. Permitting and development of inns in neighborhood centers has occurred sequentially such that a single property owner can build and operate inns on adjacent, abutting properties effectively creating a hotel which is not allowed in the neighborhood center zone.

By passing a moratorium, City Council has created additional time for the regulations to be reviewed to ensure that the vision and goals of the City's Comprehensive Plan are being met. The adoption of a moratorium is required to have a public hearing within sixty (60) days.

**ATTACHMENTS:**

[Ordinance No. 2022-25 Adopting a Moratorium on New Inns in Neighborhood Centers \(Adopted 121322\).pdf](#)

**FISCAL DETAILS:**

**Fund Name(s):**

**Coding:**

## **ORDINANCE NO. 2022-25**

**AN ORDINANCE** of the City of Bainbridge Island, Washington, adopted pursuant to RCW 35A.63.220 and RCW 36.70A.390; imposing a moratorium on the acceptance and processing of certain applications for inns in the Neighborhood Center zoning district; setting forth findings of fact in support of this moratorium; declaring an emergency and establishing an immediate effective date; imposing the moratorium; stating the effect on vested rights; providing for exclusions; setting the duration; recognizing that a public hearing will be held within 60 days; providing for a work plan; providing for the moratorium to control if there are conflicts with City code; authorizing interpretative authority; and providing for severability.

**WHEREAS**, within the express terms of the Growth Management Act, the Washington State Legislature has specifically conferred upon the governing bodies of Washington cities the right to establish and adopt moratoria related to land uses; and

**WHEREAS**, the City Council of the City of Bainbridge Island (“City”) updated the City’s Comprehensive Plan in February of 2017; and

**WHEREAS**, Policy 9.81.6 of the Land Use Element of the City’s Comprehensive Plan states that Neighborhood Centers achieve a mix of neighborhood-scale businesses, public uses, and housing which are compatible with the scale and intensity of the surrounding residential neighborhood, and which minimizes the impact of noise, odor, lighting, fire safety, and transportation on the neighborhood; and

**WHEREAS**, in accordance with the City of Bainbridge Island Municipal Code (“BIMC”), “inns” are defined in BIMC 18.36.030, in relevant part, as “a building or group of buildings containing up to 15 guest rooms, where, for compensation, lodging is provided for transient visitors. ... An inn is not a hotel, motel or bed and breakfast lodging as defined and regulated elsewhere in this title;” and

**WHEREAS**, the City Council is concerned about the manner in which the City is interpreting and implementing some of the City’s regulations regarding inns, particularly in situations in which a common owner and/or operator may own or operate more than one inn on abutting properties, or properties that are in near proximity, and thereby create a situation in which although each inn may contain 15 or fewer guest rooms on a particular lot or parcel, a “group of buildings” is created on those lots or parcels in near proximity that exceeds the limit of 15 guest rooms, and such a use functionally creates a combination of lots or parcels that could operate as a hotel rather than as individual inns, and the impacts from the combined use exceed what is intended by the City’s regulations; and

**WHEREAS**, the City Council has significant concerns specifically regarding such a use of property in the Neighborhood Center zoning district because hotels are not a permitted use in Neighborhood Centers; and

**WHEREAS**, based on these and related concerns, the City Council requires additional time to review the regulations and policies at issue to ensure that the vision and goals of the City’s regulations and Comprehensive Plan are being met to the Council’s satisfaction; and

**WHEREAS**, the City Council intends to study this issue with input from the community concerning the most appropriate ways to regulate permit applications for inns in Neighborhood Centers; and

**WHEREAS**, an emergency exists necessitating adoption of a moratorium concerning the acceptance and processing of new applications for inns that have not received site plan review and approval within Neighborhood Centers; and

**WHEREAS**, the City possesses land use jurisdiction and regulatory authority over the City’s incorporated lands; and

**WHEREAS**, a moratorium enacted under RCW 35A.63.220 and RCW 36.70A.390 will provide the City Council with additional time to review the City’s land use regulations and Comprehensive Plan related to this issue and, if necessary, adopt amendments accordingly; and

**WHEREAS**, the moratorium imposed herein promotes the public good and is necessary for the protection of public health, property, safety, and welfare. A public emergency exists requiring that the City’s moratorium become effective immediately upon adoption.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:**

**Section 1. Findings of Fact.** The recitals set forth above are hereby adopted as the City Council’s initial findings of fact in support of the moratorium established by this ordinance. The City Council may, in its discretion, adopt additional findings after the public hearing referenced in Section 7 below.

**Section 2. Declaration of Emergency; Effective Date.** The City Council hereby declares that a moratorium is imposed through this ordinance as an emergency measure. This ordinance, as a public emergency ordinance necessary for the protection of the public health, public safety, public property, and public peace, shall take effect and be in full force immediately upon its adoption. Pursuant to *Matson v. Clark County Board of Commissioners*, 79 Wn. App. 641 (1995), non-exhaustive underlying facts necessary to support this emergency declaration are included in the “Whereas” clauses above, all of which are adopted by reference as findings of fact as if fully set forth herein. In addition, as relates to further explanation, this moratorium is being imposed to temporarily prevent the acceptance and processing of development permits related to inns in the Neighborhood Center zoning district that present the potential to allow development that

could operate cumulatively to result in high-intensity commercial lodging that is incompatible with the intent of the City’s zoning regulations and of the goals and policies of the City’s Comprehensive Plan. This ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City.

**Section 3. Moratorium Imposed.** As authorized by the police powers of the City as set forth, for example, in Article XI, Section 11, of the Washington State Constitution, and pursuant to statutory authority set forth, for example, in RCW 36.70A.390 and RCW 35A.63.220, and unless expressly excluded under Section 4 and Section 5 of this ordinance, the City hereby imposes a temporary moratorium, as described in this Section 3, for those properties requesting the following (“Permit Applications”):

All building permit applications or land use applications related to inns located, or proposed to be located, in the Neighborhood Center zoning district. The applications at issue include, but are not limited to, initial site plan review applications and pre-application consultations.

**Section 4. Effect on Vested Rights.** The moratorium imposed under Section 3 of this ordinance shall apply prospectively only and shall operate to prevent acceptance of Permit Applications submitted after the effective date of this ordinance. Nothing in this ordinance shall be construed to extinguish, limit, or otherwise infringe on any permit applicant’s vested development rights as defined by state law and City of Bainbridge Island regulations, provided that such a permit applicant has filed a complete and applicable Permit Application before the effective date of this ordinance.

**Section 5. Exclusions.** The moratorium imposed under Section 3 of this ordinance shall not apply to permits related to inns that have received site plan review approval prior to the effective date of this ordinance. Additionally, the moratorium shall not apply to permits required for upkeep, repair, or maintenance of inns in existence as of the effective date of this ordinance, or to work mandated by the City to maintain public health or safety.

**Section 6. Duration of Moratorium.** Because a work plan is included in this moratorium ordinance in Section 8 below, this moratorium shall be in effect for one year based on the effective date of this ordinance (see Section 2 above), unless the moratorium is otherwise extended or terminated by the City Council pursuant to RCW 35A.63.220 and RCW 36.70A.390.

**Section 7. Public Hearing.** Pursuant to RCW 35A.63.220 and RCW 36.70A.390, the City Council shall hold a public hearing at a City Council meeting within 60 days of adoption of this ordinance in order to take public testimony and to consider adopting further findings of fact.

**Section 8. Work Plan.** During the moratorium period, City staff will complete the following work plan: (1) Study the issues concerning the regulation of inns in the Neighborhood Center zoning district; (2) prepare a draft ordinance with appropriate

revisions to the City’s zoning and land use regulations and, if necessary, the City’s Comprehensive Plan; (3) perform SEPA review of the draft ordinance; and (4) conduct a public review process for such revisions, which will include public hearings before the City’s Planning Commission and City Council, as applicable.

**Section 9. Conflict with Other Provisions of City Code.** If the provisions of this moratorium are found to be inconsistent or in conflict with other provisions of the Bainbridge Island Municipal Code, the provisions of this moratorium ordinance shall control.

**Section 10. Interpretive Authority.** The City of Bainbridge Island Director of Planning and Community Development, or designee, is hereby authorized to issue official interpretations arising under or otherwise necessitated by this ordinance.

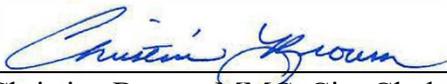
**Section 11. Severability.** Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

PASSED by the City Council this 13th day of December, 2022.

APPROVED by the Mayor this 13th day of December, 2022.

  
\_\_\_\_\_  
Joe Deets, Mayor

ATTEST/AUTHENTICATE:

  
\_\_\_\_\_  
Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK: December 9, 2022  
PASSED BY THE CITY COUNCIL: December 13, 2022  
PUBLISHED: December 23, 2022  
EFFECTIVE DATE: December 13, 2022  
ORDINANCE NUMBER: 2022-25



CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:** 20 Minutes

**AGENDA ITEM:** (7:20 PM) Hold Public Hearing and Adopt Ordinance No. 2023-03 (formerly 2022-24), relating to the Setting of Island-Wide Speed Limits - Public Works,

**SUMMARY:** This item is for the City Council to hold a public hearing, consider public comment, and consider adopting Ordinance No. 2023-03 (formerly Ordinance No. 2022-24) relating to the setting of island-wide speed limits.

**AGENDA CATEGORY:** Ordinance

**PROPOSED BY:** Public Works

**RECOMMENDED MOTION:** I move to adopt Ordinance No. 2023-03 (formerly Ordinance No. 2022-24) relating to the setting of island-wide speed limits.

**COMMUNITY ENGAGEMENT AND OUTREACH:** City staff are working to develop a process for implementation and enforcement of the new speed limits, should they be adopted by the City Council. The Chief of Police has outlined the process for education and enforcement of the new speed limits.

**FISCAL IMPACT:**

<b>Amount:</b>	N/A
<b>Ongoing Cost:</b>	N/A
<b>One-Time Cost:</b>	N/A
<b>Included in Current Budget?</b>	Yes

**BACKGROUND:** The purpose of this agenda item is to hold a public hearing, consider public comment, and consider adopting Ordinance No.2023-03 (formerly Ordinance No. 2022-24) relating to the setting of island-wide speed limits.

In late 2021, the Public Works Department contracted with Transpo to evaluate a process for setting consistent speed limits across the Island’s roadway network. Each section of the Island’s collectors and arterials were analyzed individually against the existing data which included:

- 2021 vehicle speed and volume data collected in a previous study
- Existing speed limits and speed limit signage
- Documented collision history from 2019-2021

- Planned future roadway/roadside improvements from the Sustainable Transportation Plan
- Bicycle Stress Level calculated in a previous study
- Bicycle volumes collected in 2021
- City GIS data

On September 13, 2022, City staff reviewed the speed limit recommendations with the City Council, and the the Council authorized moving forward with an ordinance to codify the proposed changes. A summary of the process and comments received by the public since the September Council meeting is attached to this agenda item. Also attached. is proposed Ordinance No. 2023-03 (formerly Ordinance No. 2022-24) for consideration at the January 24, 2023 public hearing.

Lastly, City staff are working to develop a process for implementation and enforcement of the new speed limits, should they be adopted by the City Council. Attached are three corresponding items, including: a memo from the Chief of Police outlining the process for education and enforcement of the new speed limits; a draft of an island wide mailer that will be sent to residents in advance of the speed limit changes; and, a map designating the geographic locations and the approximate timing of the speed limit changes.

**ATTACHMENTS:**

[Ordinance No. 2023-03 Relating to Island-Wide Speed Limits.docx](#)

[Exhibit A Island-wide Secondary Arterials and Collectors.pdf](#)

[Exhibit B Island-wide Local Access Streets.pdf](#)

[Speed Limit Memo to CW 11-21-2022.docx](#)

[Speed Limit Change Direct Mailer DRAFT 3.pdf](#)

[Memorandum - Speed Limit Enforcement Plan.pdf](#)

[Installation Schedule.pdf](#)

[Speed Limits 012423.pptx](#)

**FISCAL DETAILS:** N/A

**Fund Name(s):**

**Coding:** N/A

**ORDINANCE NO. 2023-03**  
(formerly Ordinance No. 2022-24)

**AN ORDINANCE** of the City of Bainbridge Island, Washington, relating to island-wide speed limits; adopting a new Chapter 10.06 of the Bainbridge Island Municipal Code related to island-wide speed limits.

**WHEREAS**, the City Council and City staff receive numerous requests each year to evaluate speed limits on Bainbridge Island streets and roadways; and

**WHEREAS**, in 2016, the Non-Motorized Transportation Advisory Committee proposed that the City adopt maximum speed limits island-wide on Bainbridge Island to enhance safety for non-motorized transportation modes; and

**WHEREAS**, in late 2021, the City contracted with an expert traffic consultant to develop a comprehensive set of speed limit changes that would support safety and consistency across the island and that would limit the need for future case-by-case speed limit reviews; and

**WHEREAS**, it is important to establish speed limits based on current engineering standards applicable to the roadway at issue; and

**WHEREAS**, vehicle speed is directly linked to the crash injury severity and risks for more vulnerable non-motorized roadway users that increase exponentially as speeds increase; and

**WHEREAS**, the speed limit changes adopted by this ordinance reflect speeds more appropriate for the roadway context, degree of non-motorized users, and the presence of bicycle and pedestrian roadside facilities; and

**WHEREAS**, the City Council is the Local Agency with authority to establish speed limits in accordance with Chapter 46.61 of the Revised Code of Washington (“RCW”) and Washington Administrative Code (“WAC”) Chapter 308-330; and

**WHEREAS**, RCW 46.61.415 authorizes local governments to establish speed limits, including in some circumstances without an engineering or traffic investigation, and here, as above described, the City Council is establishing the speed limits set forth in this ordinance based on a procedure in which the City contracted with an expert traffic consultant to develop a comprehensive set of speed limits that support safety and consistency across the island, and the speed limits that are being adopted by this ordinance are based on, and consistent with, the traffic consultant’s recommendations; and

**WHEREAS**, the City Council now desires to adopt a new chapter in the Bainbridge Island Municipal Code (“BIMC”) to establish maximum speed limits, which will be set forth in Chapter 10.06 BIMC; and

**WHEREAS**, on December 13, 2022, the City Council set a public hearing on Ordinance No. 2023-03 (formerly 2022-24) for January 24, 2023; and

**WHEREAS**, on January 24, 2023, the City Council conducted a public hearing on this ordinance and, after considering public comment and the recommendations related to establishing island-wide speed limits, adopted the ordinance.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:**

**Section 1. Findings of Fact.** The recitals set forth above are hereby adopted as the City Council’s findings of fact in support of this ordinance and the establishment of new Chapter 10.06 BIMC.

**Section 2.** A new Chapter 10.06 of the Bainbridge Island Municipal Code, Speed Limits, is hereby adopted as set forth in this ordinance to read as follows:

**Chapter 10.06  
SPEED LIMITS**

**Sections:**

- |                  |   |
|------------------|---|
| <b>10.06.010</b> | <b>Speed Limits Designated</b>                          |
| <b>10.06.020</b> | <b>Notice and Effectiveness of Altered Speed Limits</b> |
| <b>10.06.030</b> | <b>Governing Law</b>                                    |

**10.06.010 Speed Limits Designated**

A. On the basis of an engineering and traffic investigation as authorized by RCW 46.61.415, it is determined that the proper maximum speed limits for collector and arterial streets within the City of Bainbridge Island is hereby established as set forth in the Island-Wide Speed Limit Map, as shown in Exhibit A.

B. On the basis of an engineering and traffic investigation as authorized by RCW 46.61.415, a speed limit of twenty (20) miles per hour (“mph”) is hereby established on all local access streets within the City of Bainbridge Island, unless otherwise signed according to the adopted Island-Wide Speed Limit Map, as shown in Exhibit B.

**10.06.020 Notice and Effectiveness of Altered Speed Limits**

Any altered maximum speed limit established and authorized by this chapter shall be effective when appropriate signage giving notice thereof is erected by the City, except for unsigned local access streets pursuant to BIMC 10.06.010.B., for which the altered speed limits shall be effective immediately upon the establishment of such altered speed limits by ordinance.

**10.06.030 Governing Law**

To the extent that any City of Bainbridge Island ordinances, resolutions, provisions in the Bainbridge Island Municipal Code, or other City of Bainbridge regulations set forth island-wide speed limits, the provisions of this chapter shall govern, except related to temporary changes to speed limits that are otherwise specifically authorized, such as in construction zones.

**Section 3.** In accordance with the Washington Model Traffic Ordinance (Chapter 308-330 WAC, as adopted by BIMC 10.04.010), the Manual on Uniform Traffic Control Devices, and Chapter 46.61 RCW, the City Council establishes the island-wide speed limits as set forth in Exhibit A and Exhibit B, which are fully incorporated herein by this reference.

PASSED by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2023.

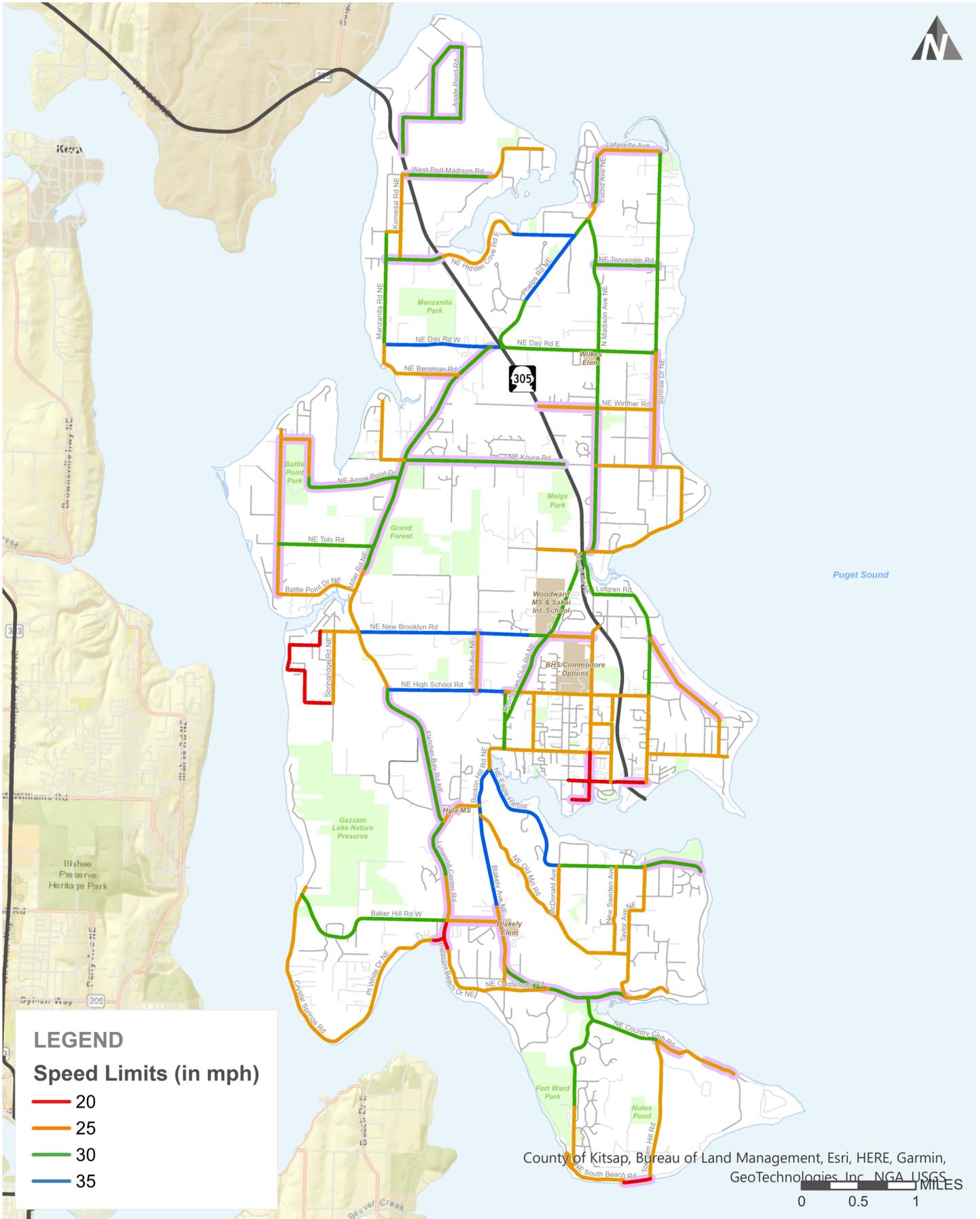
APPROVED by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Brenda Fantroy-Johnson, Mayor

ATTEST/AUTHENTICATE:

\_\_\_\_\_  
Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:	December 9, 2022
PASSED BY THE CITY COUNCIL:	
PUBLISHED:	
EFFECTIVE DATE:	
ORDINANCE NUMBER:	2023-03 (formerly 2022-24)
ATTACHMENTS:	Exhibit A, Exhibit B



**LEGEND**

**Speed Limits (in mph)**

- 20
- 25
- 30
- 35

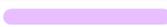
County of Kitsap, Bureau of Land Management, Esri, HERE, Garmin, GeoTechnologies Inc, NGA, USGS  
 0 0.5 1 MILES



**Island-wide Speed Limit Map (Secondary Arterials, Collectors)**

EXHIBIT

2023 Speed Limit Reductions Highlighted



**A**





CITY OF  
BAINBRIDGE ISLAND

PUBLIC WORKS DEPARTMENT

MEMORANDUM

Date: November 21, 2022  
To: Chris Wierzbicki, P.E., Director  
From: Peter Corelis, P.E., City Engineer  
Subject: Programmatic Island-Wide Speed Limit Study

In late 2021, the Public Works Department hired Transpo to evaluate a process for setting consistent speed limits across the Island's roadway network. Each section of the Island's collectors and arterials were analyzed individually against the existing data which included:

- 2021 vehicle speed and volume data collected in a previous study
- Existing speed limits and speed limit signage
- Documented collision history from 2019-2021
- Planned future roadway/roadside improvements from the Sustainable Transportation Plan
- Bicycle Stress Level calculated in a previous study
- Bicycle volumes collected in 2021
- City GIS data

Additionally, the consultant researched the existing roadway classifications, horizontal and vertical geometry, pedestrian and bicycle facilities, neighboring land uses, nearby urban environments, and proximity to schools. This information was tabulated for each collector and arterial roadway section to determine if the data showed a need to make a change to the existing legal speed limits.

The consultant also looked at the local roadway network which includes sections with and without speed limit signage. Transpo was tasked with making a recommendation as to whether the City should adopt a uniform speed limit for all local roads on the Island and what that speed limit would be. Washington Administrative Code ("WAC") 308-330 and Revised Code of Washington ("RCW") RCW 46.61 allow local authorities to establish a uniform speed limit under this subsection without the need for an engineering and traffic investigation if the local authority has developed procedures regarding establishing a maximum speed limit under this subsection.

The result is the attached set of four map graphics showing the existing and proposed speed limits for the collectors, arterials and local roads. Approximately 27% of the collectors and arterials have proposed speed limit changes, and a uniform speed limit of 20 mph is proposed for all local roads.

This information was presented to City Council on September 13, 2022 and a City webpage was created to provide the results to the public. Citizens began contacting the project team with questions and comments on the study which were recorded and tabulated to identify common items. Some of the key comments that were gathered were:

- The proposed speed limit reduction along Lynwood Center Rd in Lynwood Center to 20 MPH causes too great of a speed reduction from the existing 35 mph zone. The City modified the speed limits on Lynwood Center Rd from Fletcher Bay Rd to Baker Hill Rd to step down speed limits incrementally. A 30-mph zone was established between Fletcher Bay Rd and Emerald Way, and a 25 mph zone was established between Emerald Way and Baker Hill Rd.
- The community expressed need for more shoulders, sidewalks, trails, and pedestrian and bike facilities Island-wide.
- The police enforcement of speed limits was a high priority.
- Sentiment for both keeping the existing speed limits and lowering them was expressed.
- Several requests were made for traffic calming which will be evaluated separately.

Public Works will continue to gather and record requests from the citizens in advance of the public hearing scheduled for January 2023. At this hearing residents may voice additional opinions on the study and Council will have the opportunity to ask questions of the project team.

# SPEED LIMITS ARE CHANGING



Watch your speed! New, consistent and safer Bainbridge Island speed limits go into effect beginning \_\_\_(MONTH)\_\_\_2023.



# WATCH YOUR SPEED



## PHASE 1

Local Access Streets (including unmarked speed limit roads) will change to 20 mph **(DATE HERE)**

## PHASE 2

Some Secondary Arterials and Collector Roads will reduce speed by 5 mph **(DATE HERE)**

## WHY?

Bainbridge Island speed limit inconsistencies need to be addressed. A comprehensive set of speed limits that lower overall mph support consistency and safety across the island. All traffic laws apply to cars and bicycles alike.

## MORE INFORMATION:

A map of speed limit changes and additional information on the data and process behind the change can be found at

[BAINBRIDGEWA.GOV](http://BAINBRIDGEWA.GOV).



(Direct Mail  
Address Here)

## CITY OF BAINBRIDGE ISLAND

280 Madison Ave. N  
Bainbridge Island, WA 98110

*Bainbridge Island Police Department*  
*Joseph N. Clark, Jr., Chief of Police*



## ***Memorandum***

DATE: November 29, 2022  
TO: Blair King, City Manager  
FROM: Joseph Clark, Chief of Police  
**RE: Implementation and Enforcement of Speed Limit Changes**

---

As the Council considers the approval of new speed limits, the Police Department has worked with the Communications Coordinator and the Public Works Department to develop an implementation plan for any changes. This plan includes informing the community, coordinating installation of signage, and conducting speed emphasis patrols in targeted areas to reinforce the new limits.

If approved by Council, communication to inform the community ahead of the implementation of new speed limits will be accomplished using the City's web and social media resources, direct mailers, and handouts distributed by officers. New speed limit signs will be flagged, and mobile speed trailers will be utilized to draw attention to the changes. Days and locations of speed emphasis patrols may be posted to the department's social media page to increase visibility and awareness.

Speed emphasis patrols will be scheduled in coordination with the posting of new signage by the Public Works Department. Prior to the installation of new signs, speed emphasis patrols will be conducted in the designated area during a two-week period. Enforcement will be based on the existing posted speed limit. In addition to the traffic stop, officers will provide a handout to drivers with information on the upcoming speed limit changes for roadways in that area.

Following installation of new signs, additional speed emphasis patrols will be conducted based on the new limits. During the 30-day period following installation, warnings will be the primary means of enforcement for most violations. Officers will continue to distribute information on the speed limit changes during traffic stops.

Data will be collected during these patrols to determine level and frequency of speeding and to identify those roadways with higher levels of non-compliance. Roadways with higher rates of speeding will be prioritized for enforcement based on this data.



## Speed Limit Sign Installation Schedule - DRAFT

# Speed Limit Ordinance

Presented by: Christopher Wierzbicki  
Public Works Director  
January 24, 2023

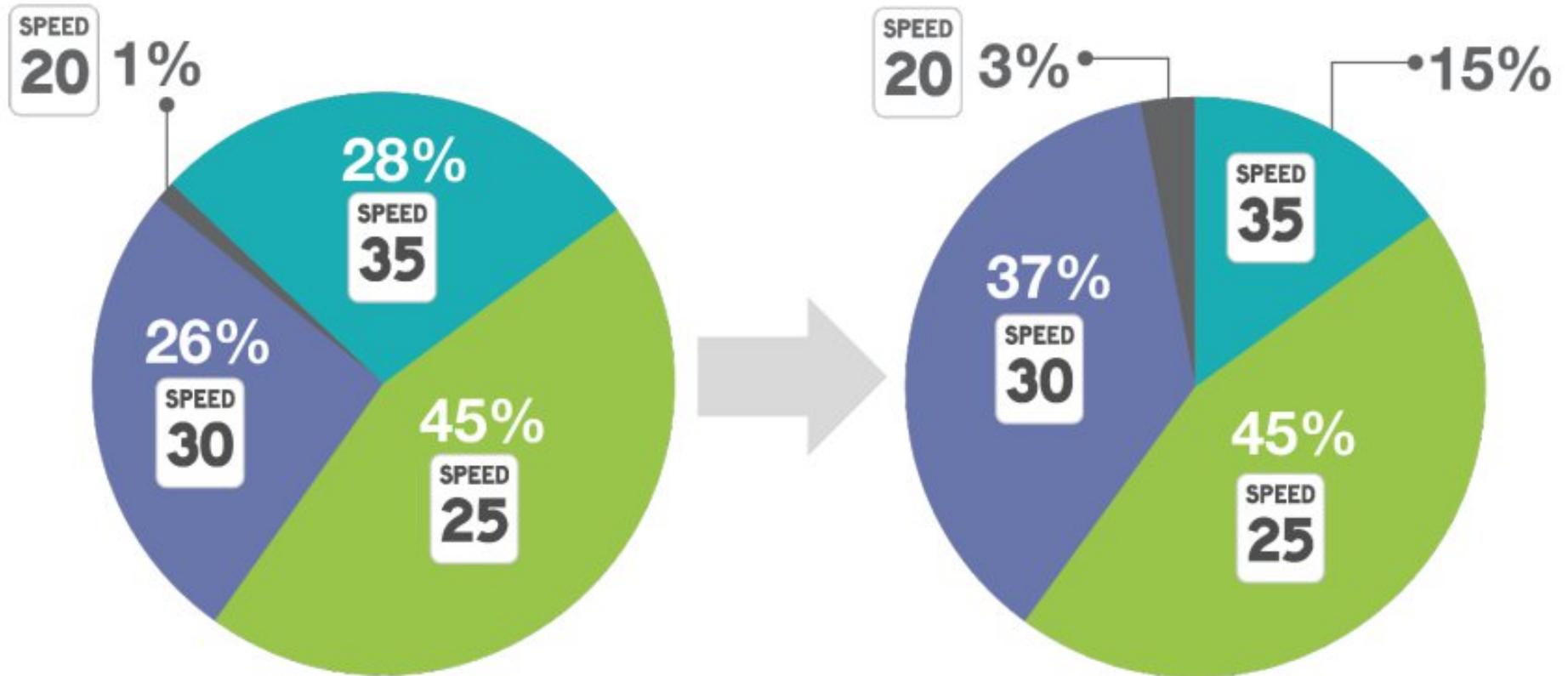


# Summary

- On September 13, 2022 City Council authorized moving forward with the island-wide speed limit recommendations
- Purpose: Propose a set of comprehensive speed limit changes to support consistency and avoid reviews on a case-by-case basis

# OVERVIEW OF THE PROPOSED CHANGES

## Secondary Arterials & Collectors (92 miles)



Speed Limits Set by Ordinance – Reviewed every 5 years

Collectors and Secondary Arterials

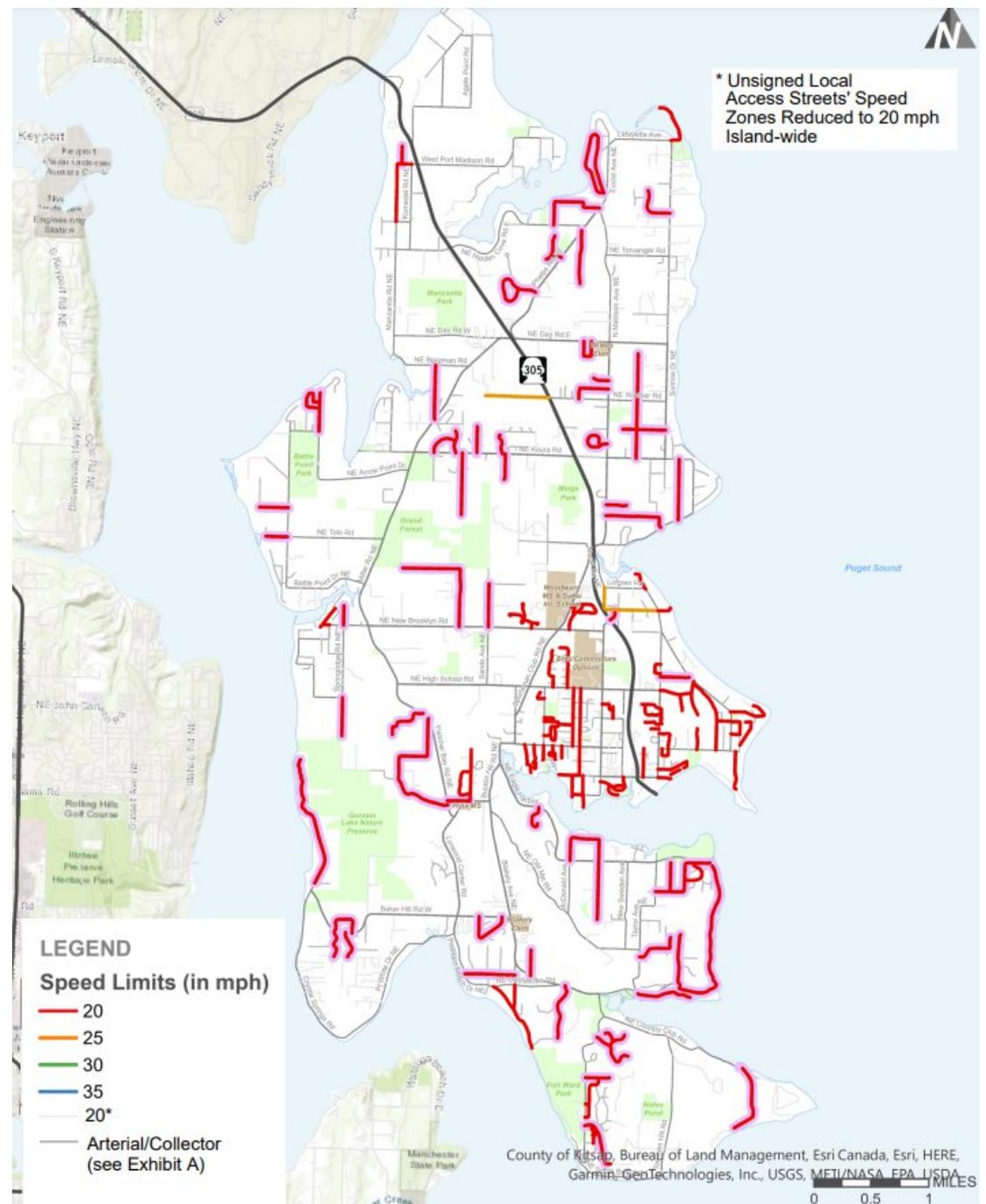


## Speed Limit Ordinance

January 24, 2023

Speed Limits Set by Ordinance – Reviewed every 5 years

Local Access and Unposted Streets set at 20 mph



# Speed Limit Ordinance

January 24, 2023

# Order of Implementation

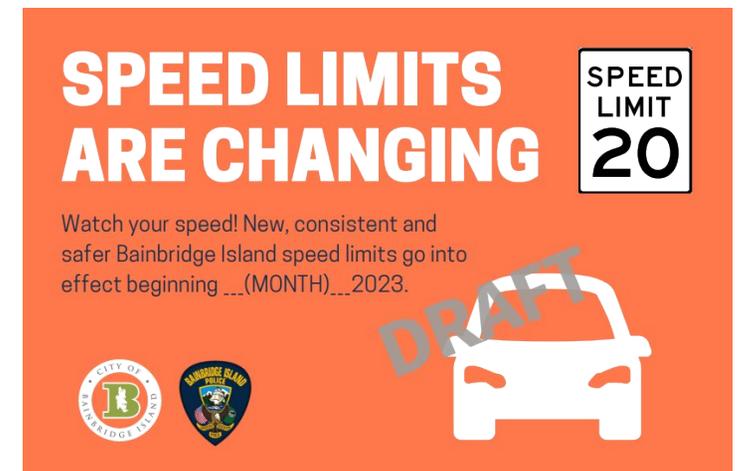


## Speed Limit Ordinance

January 24, 2023

# Enforcement

- Informing the community
- Pre-implementation emphasis patrol (2-weeks)
- Post-implementation emphasis patrol (30 days)



# Speed Limit Ordinance

## Q&A

Presented by: Christopher Wierzbicki  
Public Works Director  
January 24, 2023





CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:** 30 Minutes

**AGENDA ITEM:** (7:40 PM) Receive Presentation and Results of National Community Survey - Polco Staff,

**SUMMARY:** The City Council will receive a presentation from the National Research Center, the organization which conducted the scientifically valid National Community Survey of opinions about city services and the community. This is the fifth time Bainbridge has used the National Community Survey. The survey was conducted in July and August 2022 and reflects a 95 percent confidence with a margin of error of plus or minus three percent. The information is shown for Bainbridge Island and also benchmarked against 600 other communities, which administered the survey over the past five years. Several unique questions to Bainbridge Island were also included in the survey.

**AGENDA CATEGORY:** Presentation

**PROPOSED BY:** Executive

**RECOMMENDED MOTION:** I move to accept this presentation and direct the City Manager to make this information available through City communication channels.

**COMMUNITY ENGAGEMENT AND OUTREACH:**

**FISCAL IMPACT:**

<b>Amount:</b>	
<b>Ongoing Cost:</b>	
<b>One-Time Cost:</b>	
<b>Included in Current Budget?</b>	

**BACKGROUND:** The City decided to conduct a community survey to gather information from the community about how residents feel about our community and the services provided by the City and other jurisdictions. The City conducted similar surveys in past years, but it has been five years since the last survey.

National Research Center (NRC) at Polco gives local governments, and other public sector organizations, the data they need to make more informed decisions. For over 25 years, NRC has worked with hundreds of jurisdictions nationwide. It is best known for national benchmarking surveys, such as The National Community Survey (The NCS), which is what the City just completed. This benchmark database holds hundreds of thousands of resident opinions, making it the largest of its kind in the United States.

Of the 123 survey items for which residents provided ratings, 35 received ratings higher than the national benchmark (2 of which were rated as 'much higher'), 71 received similar ratings, and 17 received lower ratings (4 of which were rated as 'much lower').

Much higher:

\*Water resources

\*Community support for the arts

Much lower:

\*Availability of affordable quality housing

\*Availability of affordable quality health care

\*Availability of preventive health services

\*Availability of affordable quality mental health care

The City opted to ask four additional custom questions.

\*About 65% of residents indicated that they would strongly or somewhat support more active regulation of non-host-occupied short-term vacation rentals (such as AirBnB or VRBO).

\*About 52% of residents indicated that they preferred most future development and population growth should be concentrated in downtown/Winslow and designated neighborhood service centers.

\*Over 60% of residents indicated support for City-owned affordable housing.

\*Nearly 70% of residents indicated that they prefer a more reactive approach to code enforcement

#### **ATTACHMENTS:**

[The NCS Report - Bainbridge Island, WA 2022](#)

[The NCS Presentation Bainbridge Island, WA 2022 - 11-03-22.pdf](#)

#### **FISCAL DETAILS:**

**Fund Name(s):**

**Coding:**

# **Bainbridge Island, WA**

## **The National Community Survey**

Report of Results  
2022

**Report by:**



**Visit us online!**  
[www.polco.us](http://www.polco.us)

## About The NCS™

The National Community Survey™ (The NCS™) report is about the “livability” of Bainbridge Island. A livable community is a place that is not simply habitable, but that is desirable. It is not only where people do live, but where they want to live. The survey was developed by the experts from National Research Center at Polco.

Great communities are partnerships of the government, private sector, community-based organizations and residents, all geographically connected. The NCS captures residents’ opinions considering ten central facets of a community:

- Economy
- Mobility
- Community Design
- Utilities
- Safety
- Natural Environment
- Parks and Recreation
- Health and Wellness
- Education, Arts, and Culture
- Inclusivity and Engagement

The report provides the opinions of a representative sample of 811 residents of the City of Bainbridge Island collected from July 8, 2022 to August 26, 2022. The margin of error around any reported percentage is 3% for all respondents and the response rate for the 2022 survey was 30%. Survey results were weighted so that the demographic profile of respondents was representative of the demographic profile of adults in Bainbridge Island.

### How the results are reported

For the most part, the percentages presented in the following tabs represent the “percent positive.” Most commonly, the percent positive is the combination of the top two most positive response options (i.e., excellent/good, very safe/somewhat safe, etc.). On many of the questions in the survey respondents may answer “don’t know.” The proportion of respondents giving this reply is shown in the full set of responses included in the tab “Complete data.” However, these responses have been removed from the analyses presented in most of the tabs. In other words, the tables and graphs display the responses from respondents who had an opinion about a specific item.

### Comparisons to benchmarks

NRC’s database of comparative resident opinion is comprised of resident perspectives gathered in surveys from over 600 communities whose residents evaluated the same kinds of topics on The National Community Survey. The comparison evaluations are from the most recent survey completed in each community in the last five years. NRC adds the latest results quickly upon survey completion, keeping the benchmark data fresh and relevant. The communities in the database represent a wide geographic and population range. In each tab, Bainbridge Island’s results are noted as being “higher” than the benchmark, “lower” than the benchmark, or “similar” to the benchmark, meaning that the average rating given by Bainbridge Island residents is statistically similar to or different (greater or lesser) than the benchmark. Being rated as “higher” or “lower” than the benchmark means that Bainbridge Island’s average rating for a particular item was more than 10 points different than the benchmark. If a rating was “much higher” or “much lower,” then Bainbridge Island’s average rating was more than 20 points different when compared to the benchmark.

The survey was administered during the COVID-19 pandemic, a time of challenge for many local governments. While we provide comparisons to national benchmarks, it is important to note that much of the benchmark data was collected prior to the pandemic. This may impact how your City’s 2022 ratings compare to other communities’ ratings from the past five years.



## Trends over time

Trend data for Bainbridge Island represent important comparison data and should be examined for improvements or declines\*. Deviations from stable trends over time represent opportunities for understanding how local policies, programs, or public information may have affected residents' opinions. Changes between survey years have been noted with an arrow and the percent difference. If the difference is greater than five percentage points between the 2017 and 2022 surveys, the change is statistically significant.

\* In 2020, The NCS survey was updated to include new and refreshed items. Consequently, some of the trends may be impacted due to wording modifications that could have potentially altered the meaning of the item for the respondent.

## Methods

### Selecting survey recipients

All households within the City of Bainbridge Island were eligible to participate in the survey. A list of all households within the zip codes serving Bainbridge Island was purchased from Go-Dog Direct based on updated listings from the United States Postal Service. Since some of the zip codes that serve the City of Bainbridge Island households may also serve addresses that lie outside of the community, the exact geographic location of each housing unit was compared to community boundaries using the most current municipal boundary file. Addresses located outside of the City of Bainbridge Island boundaries were removed from the list of potential households to survey. Each address identified as being within city boundaries was further identified as being within one of the three areas. From that list, addresses were randomly selected as survey recipients, with multi-family housing units (defined as those with a unit number) sampled at a rate of 5:3 compared to single family housing units.

An individual within each household was selected using the birthday method. The birthday method selects a person within the household by asking the “person whose birthday has most recently passed” to complete the questionnaire. The underlying assumption in this method is that day of birth has no relationship to the way people respond to surveys. This instruction was contained in the introduction of the survey.

### Conducting the survey

The 2,800 randomly selected households received mailings beginning on July 8, 2022 and the survey remained open for seven weeks. The first mailing was a postcard inviting the household to participate in the survey. The next mailing contained a cover letter with instructions, the survey questionnaire, and a postage-paid return envelope. All mailings included a web link to give residents the opportunity to respond to the survey online. All follow-up mailings asked those who had not completed the survey to do so and those who had already done so to refrain from completing the survey again.

About 4% of the 2,800 mailed invitations or surveys were returned because the household address was vacant or the postal service was unable to deliver the survey as addressed. Of the remaining 2,688 households that received the invitations to participate, 811 completed the survey, providing an overall response rate of 30%. The response rate was calculated using AAPOR’s response rate #2\* for mailed surveys of unnamed persons.

It is customary to describe the precision of estimates made from surveys by a “level of confidence” and accompanying “confidence interval” (or margin of error). A traditional level of confidence, and the one used here, is 95%. The 95% confidence interval can be any size and quantifies the sampling error or imprecision of the survey results because some residents’ opinions are relied on to estimate all residents’ opinions. The margin of error for the City of Bainbridge Island survey is no greater than plus or minus three percentage points around any given percent reported for all respondents ( 813 completed surveys).

In addition to the randomly selected “probability sample” of households, a link to an online open participation survey was publicized by the City of Bainbridge Island. The open participation survey was identical to the probability sample survey with two small updates; it included a map at the beginning asking where the respondent lives and a question about where they heard about the survey. The open participation survey was open to all city residents and became available on August 12, 2022. The survey remained open for two weeks. The data presented in the following tabs exclude the open participation survey data, but a tab at the end provides the complete frequency of responses to questions by the open participation respondents.

## Analyzing the data

Responses from mailed surveys were entered into an electronic dataset using a “key and verify” method, where all responses are entered twice and compared to each other. Any discrepancies were resolved in comparison to the original survey form. Range checks as well as other forms of quality control were also performed. Responses from surveys completed on Polco were downloaded and merged with the mailed survey responses.

The demographics of the survey respondents were compared to those found in the 2010 Census and 2020 American Community Survey estimates for adults in the City of Bainbridge Island. The primary objective of weighting survey data is to make the survey respondents reflective of the larger population of the community. The characteristics used for weighting were age, sex, race, Hispanic origin, housing type, housing tenure, and area. No adjustments were made for design effects. Weights were calculated using an iterative, multiplicative raking model known as the ANES Weighting Algorithm.\* The results of the weighting scheme for the probability sample are presented in the following table.

NRC aligns demographic labels with those used by the U.S. Census for reporting purposes, when possible. Some categories (e.g., age, race/Hispanic origin, housing type, and length of residency) are combined into smaller subgroups.

		Unweighted	Weighted	Target*
Age	18-34	3%	12%	12%
	35-54	24%	33%	33%
	55+	73%	55%	55%
Area	Central	36%	32%	32%
	North	27%	42%	42%
	South	38%	26%	26%
Hispanic origin	No, not Spanish, Hispanic, or Latino	97%	97%	97%
	Spanish, Hispanic, or Latino	3%	3%	3%
Housing tenure	Own	87%	81%	81%
	Rent	13%	19%	19%
Housing type	Attached	21%	21%	21%
	Detached	79%	79%	79%
Race & Hispanic origin	Not white alone	10%	10%	10%
	White alone, not Hispanic or Latino	90%	90%	90%
Sex	Man	46%	47%	47%
	Woman	54%	53%	53%
Sex/age	Man 18-34	1%	6%	6%
	Man 35-54	10%	15%	15%
	Man 55+	35%	27%	27%
	Woman 18-34	2%	7%	7%
	Woman 35-54	14%	17%	17%
	Woman 55+	38%	28%	28%

The survey datasets were analyzed using all or some of a combination of the Statistical Package for the Social Sciences (SPSS), R, Python and Tableau. For the most part, the percentages presented in the reports represent the “percent positive.” The percent positive is the combination of the top two most positive response options (i.e., excellent/good, very safe/somewhat safe, essential/very important, etc.), or, in the case of resident behaviors/participation, the percent positive represents the proportion of respondents indicating “yes” or participating in an activity at least once a month.

On many of the questions in the survey respondents may answer “don’t know.” The proportion of respondents giving this reply is shown in the full set of responses included in the tab “Complete data”. However, these responses have been removed from the analyses presented in the reports. In other words, the tables and graphs display the responses from respondents who had an opinion about a specific item.

## Contact

The City of Bainbridge Island funded this research. Please contact Ellen Schroer of the City of Bainbridge Island at [eschroer@bainbridgewa.gov](mailto:eschroer@bainbridgewa.gov) if you have any questions about the survey.

## Survey Validity

See the Polco Knowledge Base article on survey validity at <https://info.polco.us/knowledge/statistical-vali>

\* See AAPOR’s Standard Definitions for more information at

<https://www.aapor.org/Publications-Media/AAPOR-Journals/Standard-Definitions.aspx>

\* Pasek, J. (2010). ANES Weighting Algorithm. Retrieved from

<https://web.stanford.edu/group/iriss/cgi-bin/anesrake/resources/RakingDescription.pdf>

\* Targets come from the 2010 Census and 2020 American Community Survey

## Highlights

### **Bainbridge Island's parks and recreation and natural environment are highly valued by residents.**

Over 90% of residents positively rated the overall quality of Bainbridge Island's natural environment and the overall quality of parks and recreation opportunities; these ratings were higher than the national averages. About 9 in 10 survey participants gave high scores for City parks, recreation programs or classes, recreation opportunities, fitness opportunities, and recreation centers or facilities. A similar proportion was pleased with the availability of paths and walking trails in Bainbridge Island (88%), which increased by 20% since the City's 2017 survey iteration. About 8 in 10 respondents favorably evaluated Bainbridge Island's open space and preservation of natural areas, also trending upward from previous survey results. These assessments were all higher than in benchmark communities across the nation. Ratings for air quality (97% excellent or good), cleanliness (94%), and water resources (87%) were also strong, surpassing comparison communities.

### **Affordability is a growing concern for residents.**

Survey participants noted concerns about affordability across multiple facets of livability. From an economic standpoint, the cost of living in the city received positive evaluations from only 13% of residents, lower than national averages. When asked to anticipate how the economy would impact their family's income in the next 6 months, fewer than 1 in 10 respondents felt the impact would be positive; this was a steep decline (of 23 percentage points) from the 2017 survey. Affordable quality childcare/preschool was also an area of concern, with favorable reviews falling nearly 20% since the previous survey (from 58% to 39% excellent or good). In addition, downward trends were seen in ratings for affordability and access to various health and wellness services. The availability of affordable quality food (48%), preventive health services (30%), affordable quality health care (24%), and affordable quality mental health care (16%) all declined significantly since 2017 results. Moreover, the availability of preventive health services, affordable quality health care, and affordable quality mental health care scored much lower than in other communities across the nation.

### **Many aspects of Bainbridge Island's community design received positive reviews, but residents identify some potential areas of opportunity.**

The facet of community design encompasses the livability and impact on quality of life of community aspects such as the city's overall design and layout, residential and commercial growth, public places, and housing, among others. Nearly all respondents (95%) gave favorable marks to their neighborhood as a place to live, higher than the national benchmark. Most respondents also felt positively about Bainbridge Island's overall appearance (86% excellent or good), public places where people want to spend time (76%), and overall design or layout of residential and commercial areas (64%). While these scores were on par with national averages, ratings for the city's overall appearance and public places where people want to spend time both saw a downward trend from the 2017 survey results. Residents also identified room for improvement in a few areas within this facet. Only about one-third of respondents offered excellent or good ratings for well-designed neighborhoods, the overall quality of new development, and land use, planning and zoning services, all lower than national averages. One-quarter favorably evaluated the variety of housing options in Bainbridge Island (also below the benchmarks), while the availability of affordable quality housing received positive ratings from only 7% (much lower than comparison communities).

The City also opted to ask a series of unique questions pertaining to different aspects of community design. When asked generally about where most future development and population growth should be concentrated in Bainbridge Island, half of the residents preferred that growth be focused in both downtown/Winslow and designated neighborhood service centers. In another question designed to gauge levels of support for affordable housing projects in different areas of the Island, about 6 in 10 respondents supported the general idea of building or investing in City-owned affordable housing projects in Bainbridge Island. Similarly, 64% supported building an addition to the Bainbridge Island Senior Community Center for senior affordable housing, while just under half were in favor of creating affordable housing in the Suzuki property (48%) and the current police station site (43%). The City also asked survey participants to consider its approach to code enforcement; about two-thirds preferred the City to be more reactive and complaint-driven (responding to resident complaints and providing education), while one-third preferred a proactive and compliance-driven approach (focusing on patrols to identify code violations). Lastly, about 65% of residents indicated support for more active regulation of non-host-occupied short-term vacation rentals (such as AirBnB or VRBO).

## **Many mobility-related services are on the rise in Bainbridge Island, and this facet remains a priority for the community.**

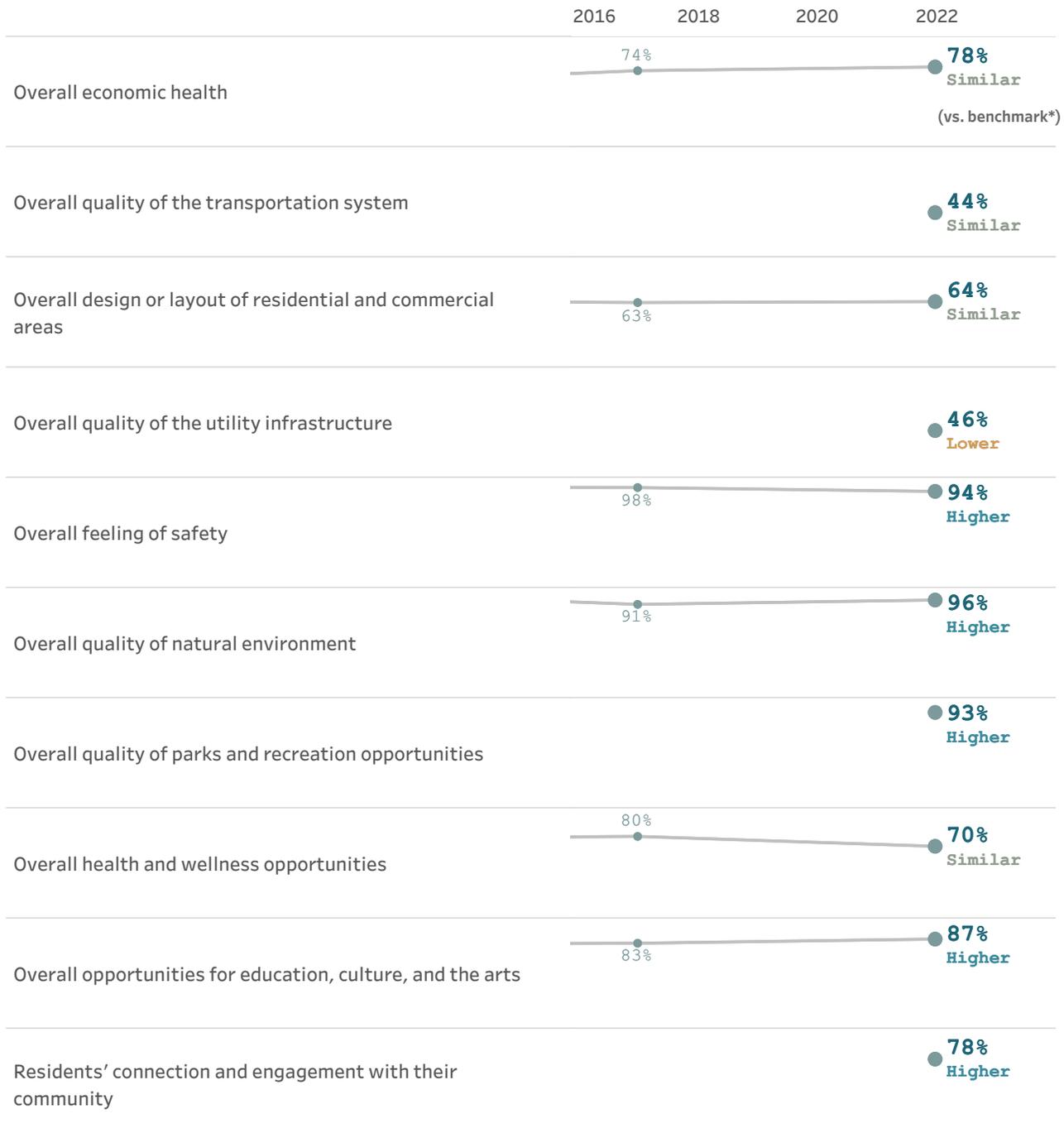
When compared to the City's 2017 survey results, residents gave higher marks this year to the ease of travel by car (76% excellent or good), traffic flow on major streets (56%), and the ease of public parking (42%). Evaluations of street cleaning (74%), street lighting (56%), and street repair (54%) also increased since 2017 and scored similar to the comparison communities. When asked about their use of alternate modes of transportation over the past year, three-quarters of respondents said they had opted to walk or bike instead of driving, while about half had carpooled with others and used public transportation; these participation rates were higher than in benchmark communities across the nation. While most evaluative ratings in this facet were on par with national averages, the ease of public parking scored lower than counterparts across the country. The ease of walking in Bainbridge Island also fell below benchmark comparisons and decreased since the City's previous survey, indicating an opportunity for renewed focus. Lastly, 8 out of 10 survey participants deemed it essential or very important for the city to focus on the overall quality of the transportation system, making it one of the top priorities for residents in the coming two years.

## Facets of livability

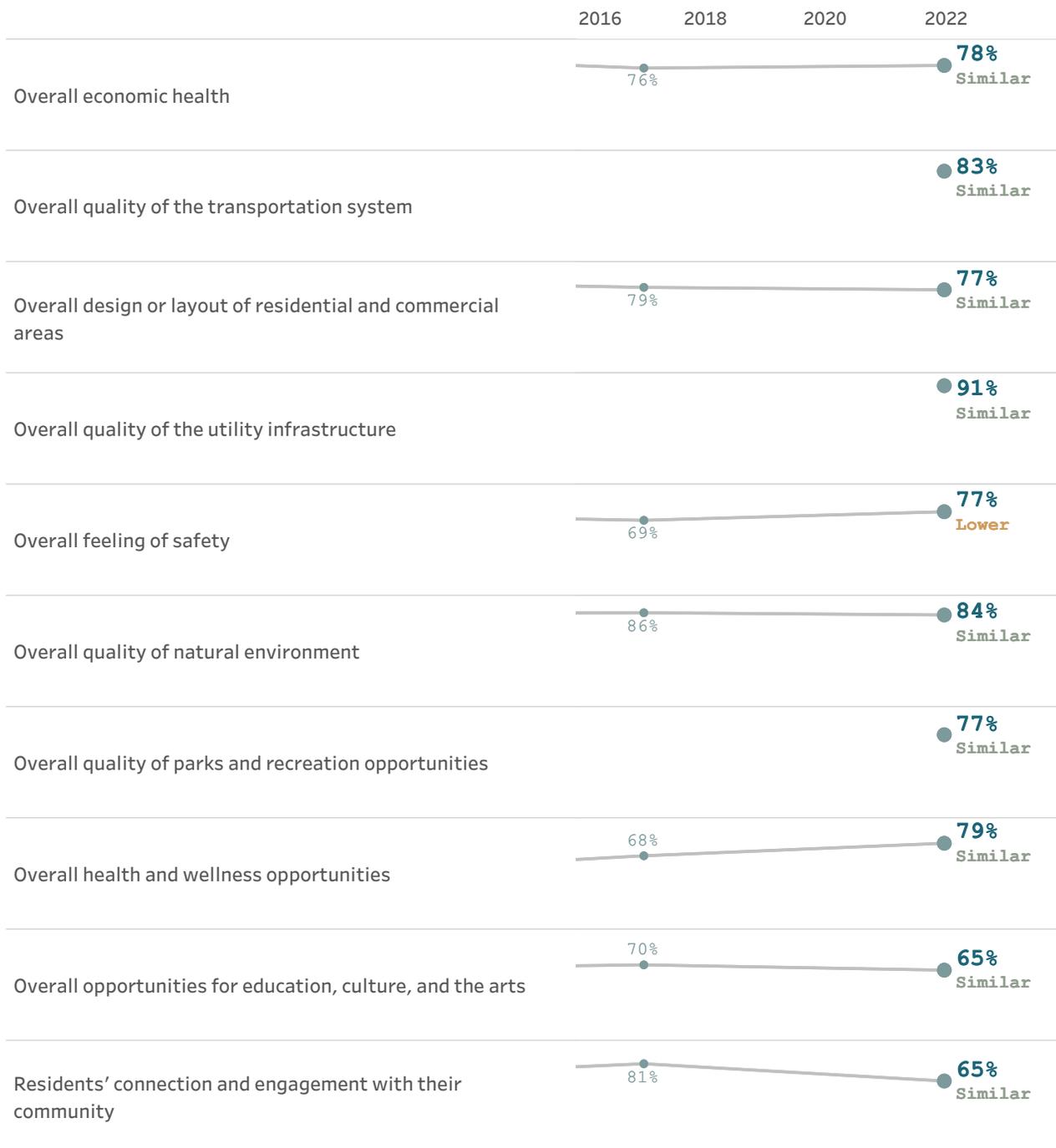
Resident perceptions of quality and importance for each of the facets of community livability provide an overview of community strengths and challenges that are useful for planning, budgeting and performance evaluation.

The charts below show the proportion of residents who rated the community facets positively for quality and the priority (importance) placed on each. Also displayed is whether local ratings were lower, similar, or higher than communities across the country (the national benchmark).

Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.  
(% excellent or good)



Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.  
 (% essential or very important)



\* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

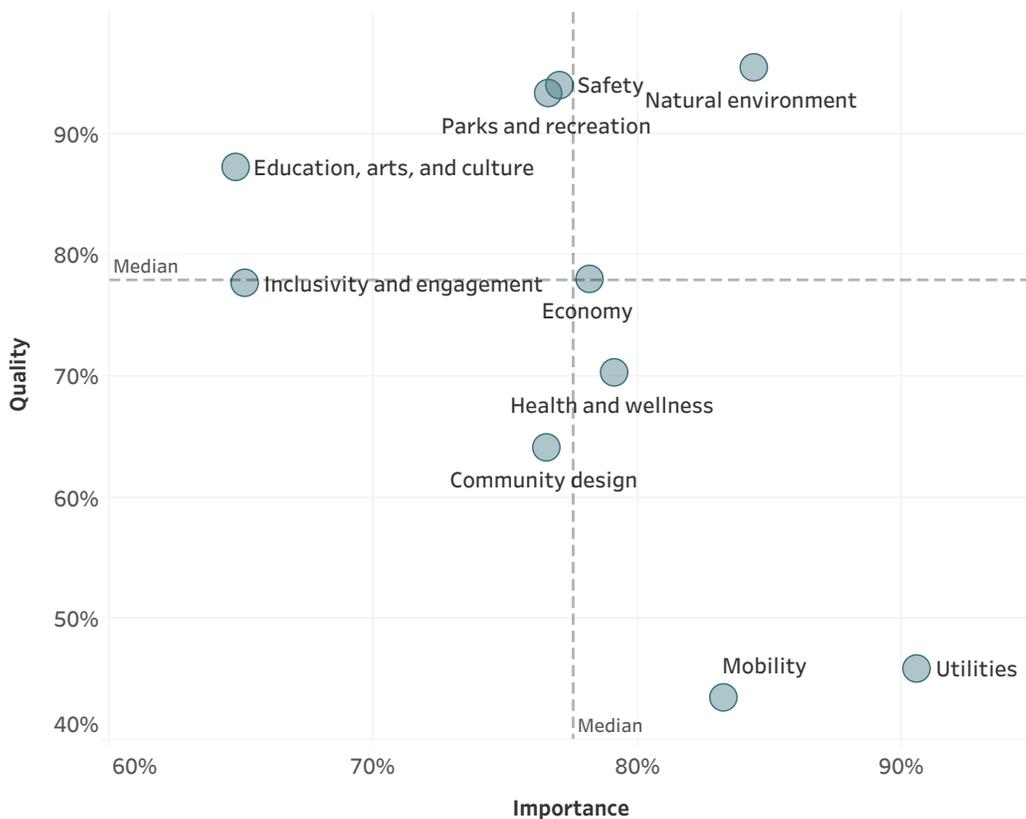
## Balancing performance and importance

Every jurisdiction must balance limited resources while meeting resident needs and striving to optimize community livability. To this end, it is helpful to know what aspects of the community are most important to residents and which they perceive as being of higher or lower quality. It is especially helpful to know when a facet of livability is considered of high importance but rated as lower quality, as this should be a top priority to address.

To help guide City staff and officials with decisions on future resource allocation, resident ratings of the importance of services were compared to their ratings of the quality of these services. To identify the services perceived by residents to have relatively lower quality at the same time as relatively higher importance, all services were ranked from highest perceived quality to lowest perceived quality and from highest perceived importance to lowest perceived importance. Some services were in the top half of both lists (higher quality and higher importance); some were in the top half of one list but the bottom half of the other (higher quality and lower importance or lower quality and higher importance); and some services were in the bottom half of both lists.

Services receiving quality ratings of excellent or good by 78% or more of respondents were considered of “higher quality” and those with ratings lower than 78% were considered to be of “lower quality.” Services were classified as “more important” if they were rated as essential or very important by 78% or more of respondents. Services were rated as “less important” if they received a rating of less than 78%. This classification uses the median ratings for quality and importance to divide the services in half.

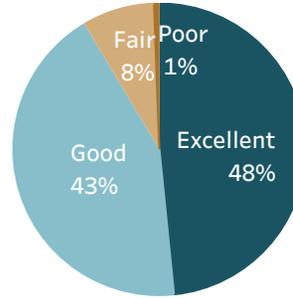
The quadrants in the figure below show which community facets were given higher or lower importance ratings (right-left) and which had higher or lower quality ratings (up-down). Facets of livability falling closer to a diagonal line from the lower left to the upper right are those where performance ratings are more commensurate with resident priorities. Facets scoring closest to the lower right hand corner of the matrix ( higher in importance and lower in quality) are those that may warrant further investigation to see if changes to their delivery are necessary to improve their performance. This is the key part of this chart on which to focus. Facets falling in the top left hand corner of the chart (lower in importance but higher in quality) are areas where performance may outscore resident priorities, and may be a consideration for lower resource allocation.



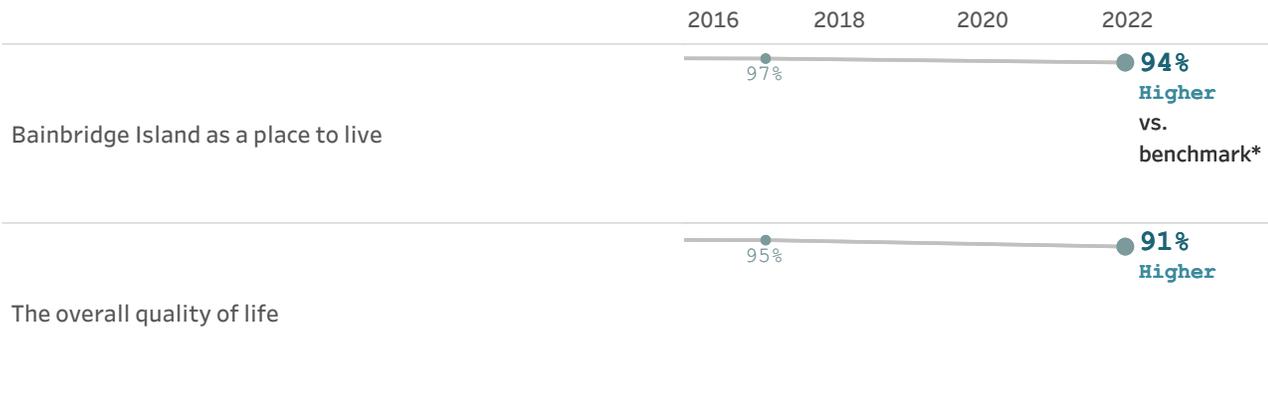
## Quality of life

Measuring community livability starts with assessing the quality of life of those who live there, and ensuring that the community is attractive, accessible, and welcoming to all.

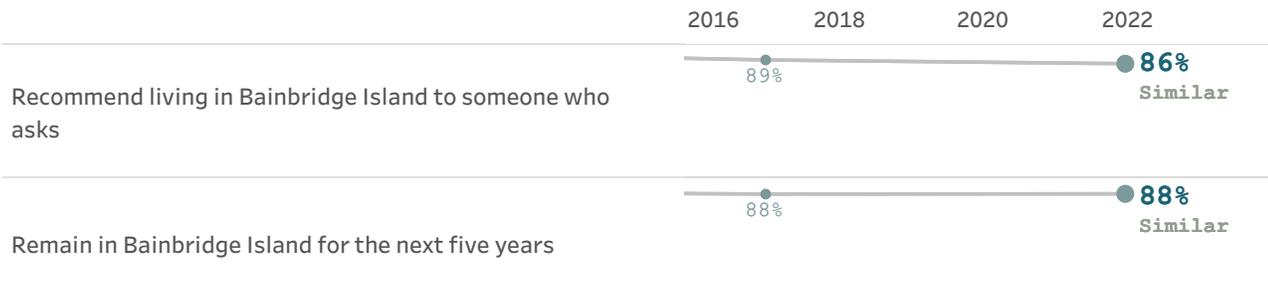
The overall quality of life in Bainbridge Island, 2022



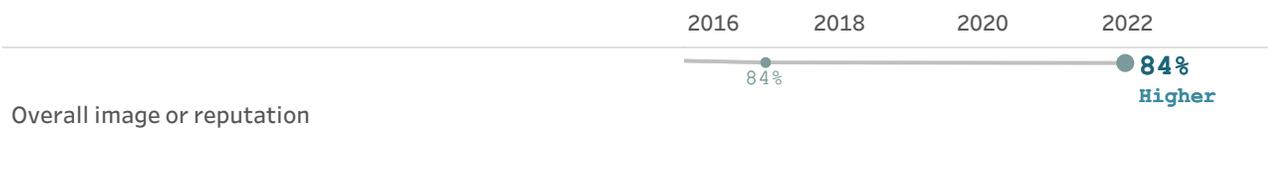
Please rate each of the following aspects of quality of life in Bainbridge Island.  
(% excellent or good)



Please indicate how likely or unlikely you are to do each of the following.  
(% very or somewhat likely)



Please rate each of the following in the Bainbridge Island community.  
(% excellent or good)

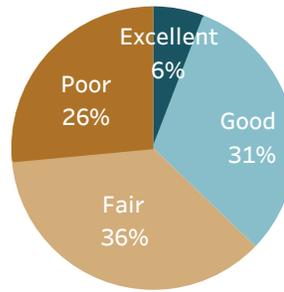


\* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

## Governance

Strong local governments produce results that meet the needs of residents while making the best use of available resources, and are responsive to the present and future needs of the community as a whole.

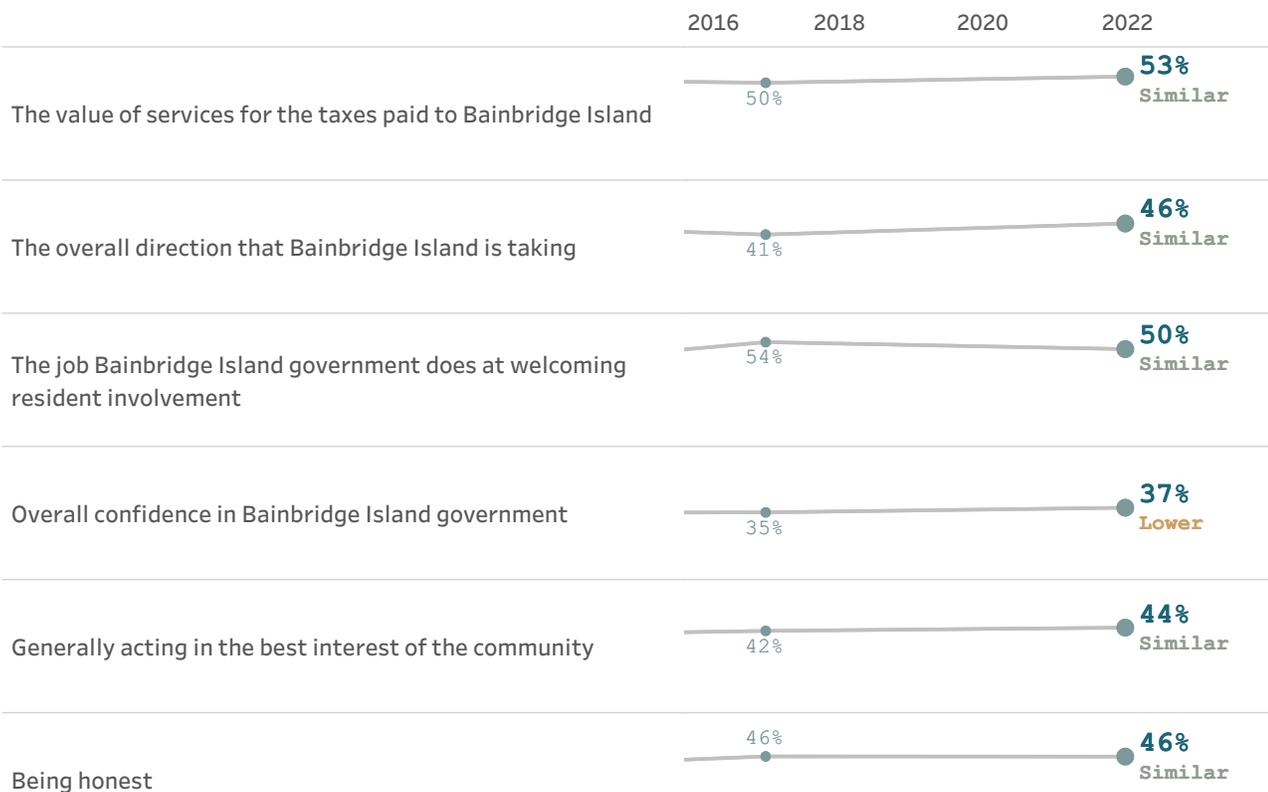
Overall confidence in  
Bainbridge Island government,  
2022



Please rate the quality of each of the following services in Bainbridge Island.  
(% excellent or good)



Please rate the following categories of Bainbridge Island government performance.  
(% excellent or good)



Being open and transparent to the public **40%**  
Similar

Informing residents about issues facing the community **44%**  
Similar

Treating all residents fairly **46%**  
Similar

Treating residents with respect **61%**  
Similar

**Overall, how would you rate the quality of the services provided by each of the following?**  
(% excellent or good)

2016 2018 2020 2022  
The City of Bainbridge Island **70%** **66%**  
Similar

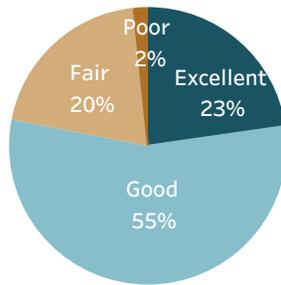
The Federal Government **39%** **43%**  
Similar

\* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

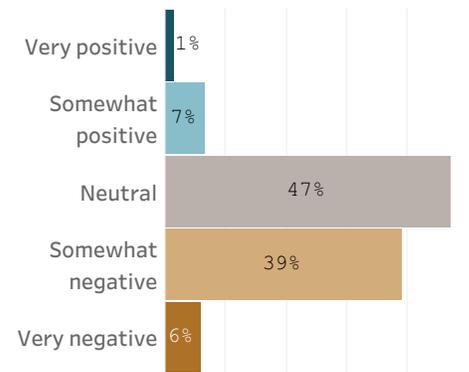
## Economy

Local governments work together with private and nonprofit businesses, and with the community at large, to foster sustainable growth, create jobs, and promote a thriving local economy.

Overall economic health of Bainbridge Island, 2022



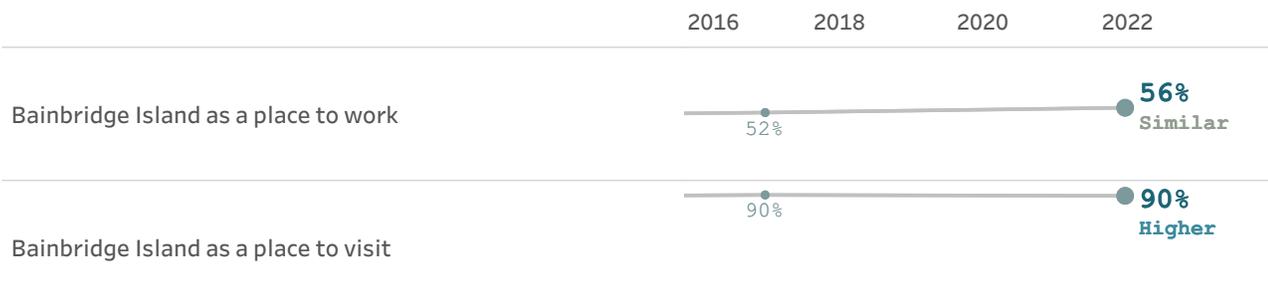
What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:



Please rate each of the following characteristics as they relate to Bainbridge Island as a whole. (% excellent or good)

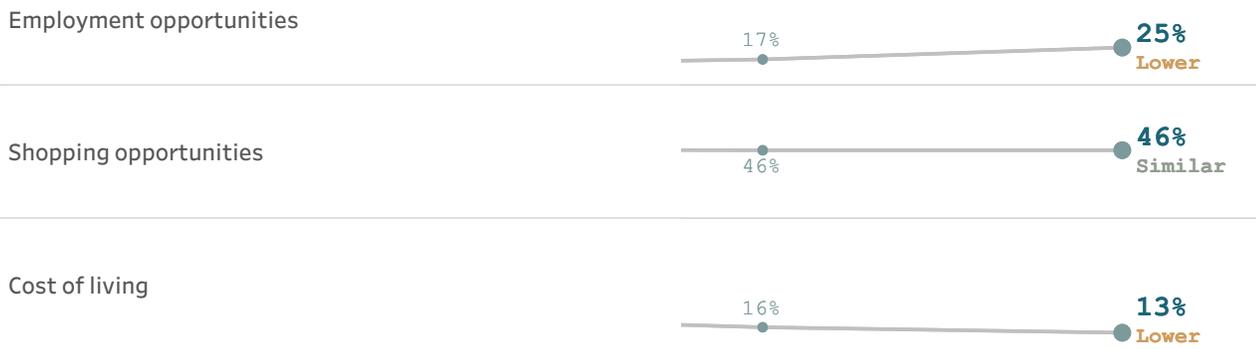


Please rate each of the following aspects of quality of life in Bainbridge Island. (% excellent or good)

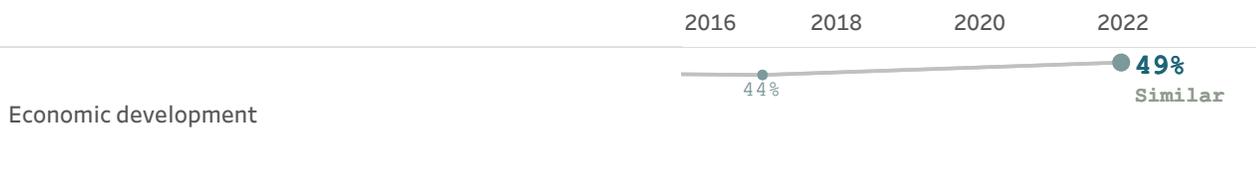


Please rate each of the following in the Bainbridge Island community. (% excellent or good)

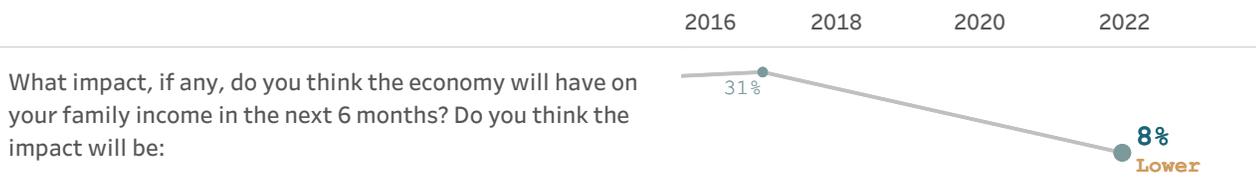




Please rate the quality of each of the following services in Bainbridge Island.  
 (% excellent or good)

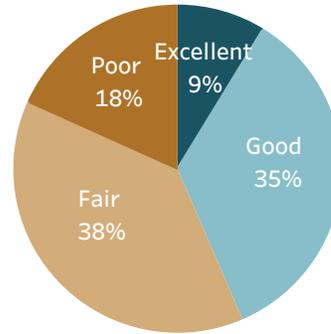


What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:  
 (% very or somewhat positive)



\* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

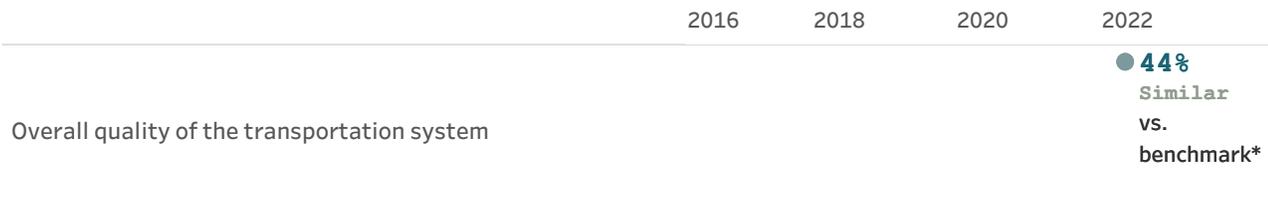
Overall quality of the transportation system in Bainbridge Island, 2022



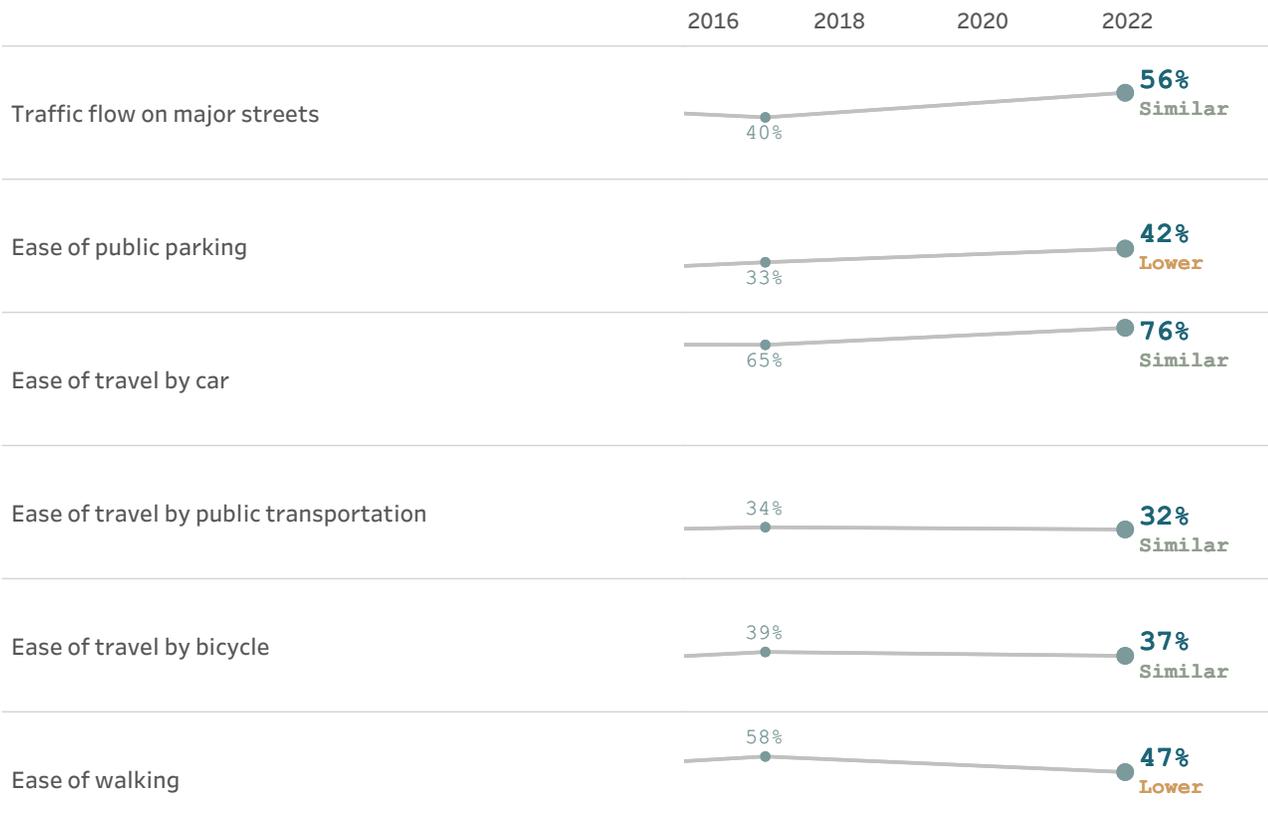
## Mobility

The ease with which residents can move about their communities, whether for commuting, leisure, or recreation, plays a major role in the quality of life for all who live, work, and play in the community.

Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.  
(% excellent or good)

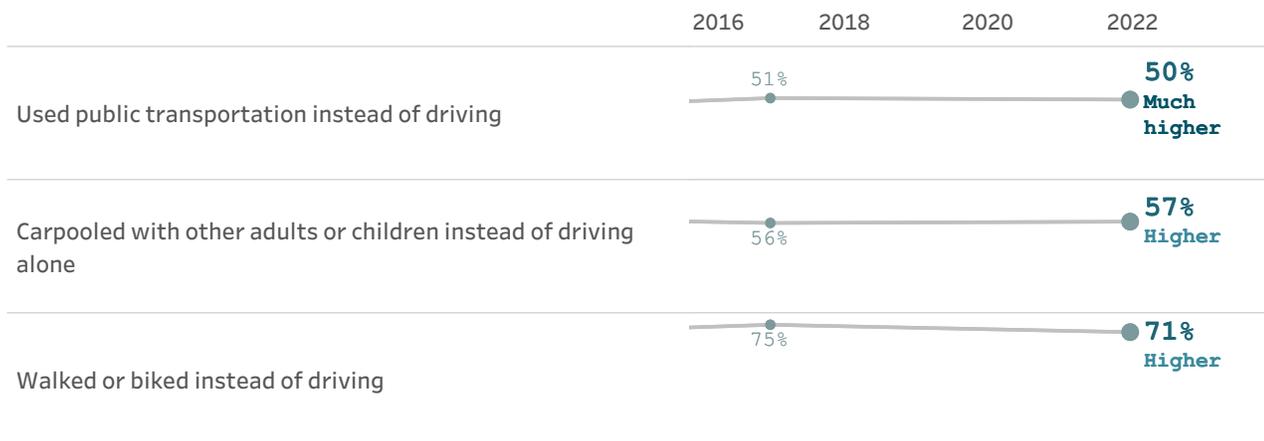


Please also rate each of the following in the Bainbridge Island community.  
(% excellent or good)



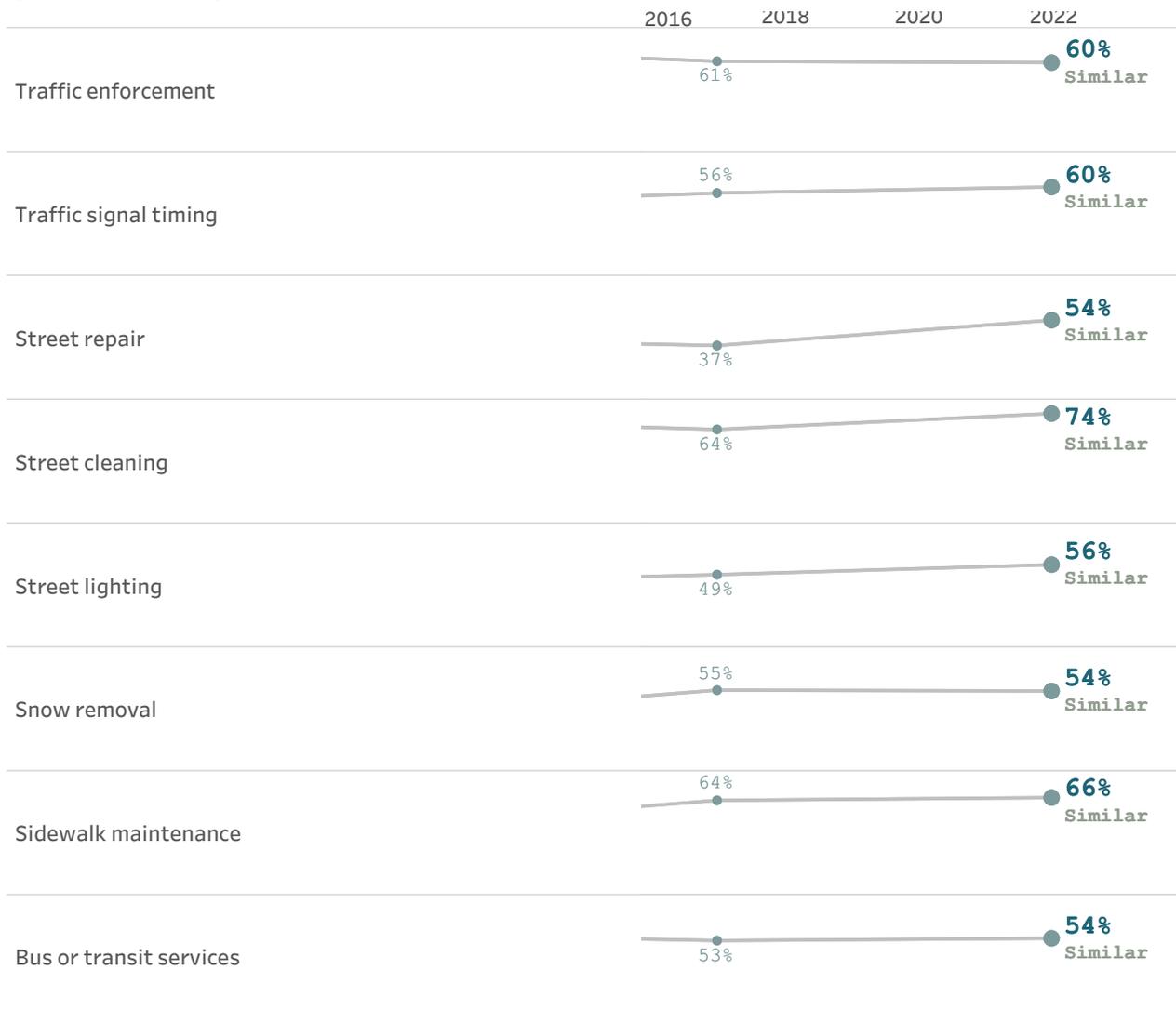
**Please indicate whether or not you have done each of the following in the last 12 months.**

(% yes)



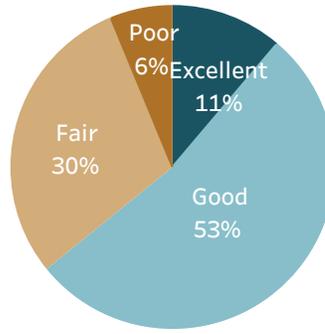
**Please rate the quality of each of the following services in Bainbridge Island.**

(% excellent or good)



\* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

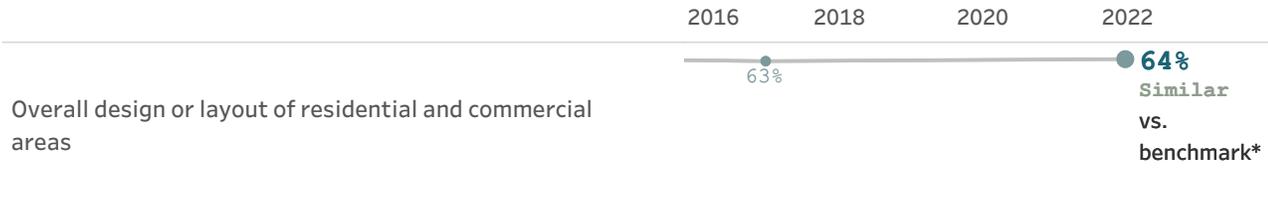
Overall design or layout of Bainbridge Island's residential and commercial areas, 2022



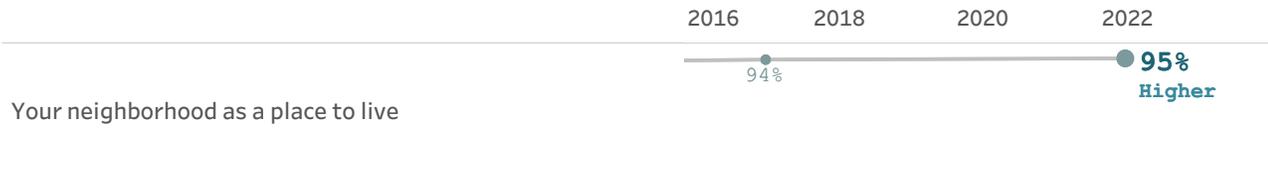
## Community design

A well-designed community enhances the quality of life for its residents by encouraging smart land use and zoning, ensuring that affordable housing is accessible to all, and providing access to parks and other green spaces.

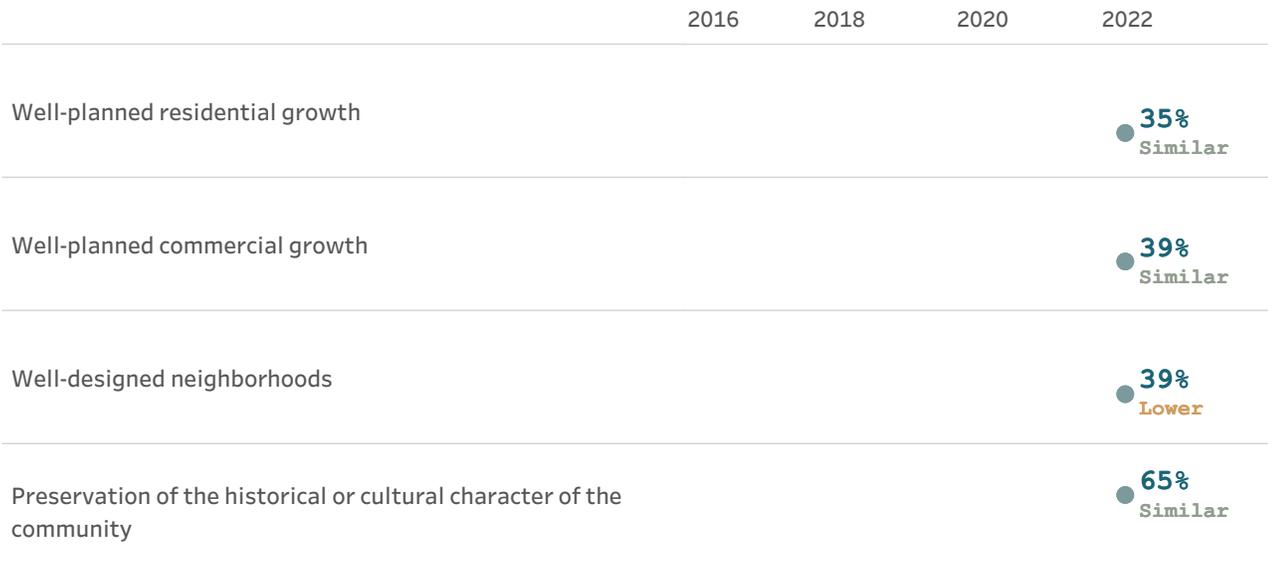
Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.  
(% excellent or good)



Please rate each of the following aspects of quality of life in Bainbridge Island.  
(% excellent or good)

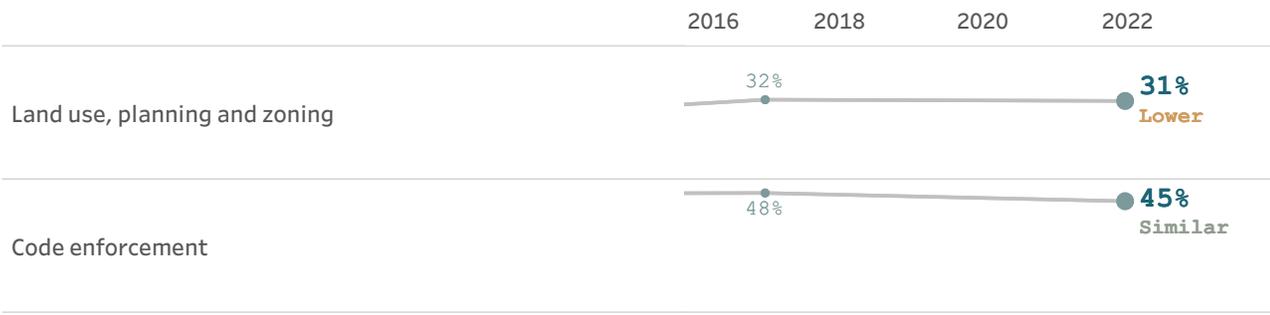


Please also rate each of the following in the Bainbridge Island community.  
(% excellent or good)



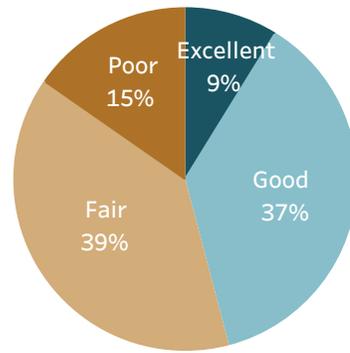


**Please rate the quality of each of the following services in Bainbridge Island.  
(% excellent or good)**



\* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

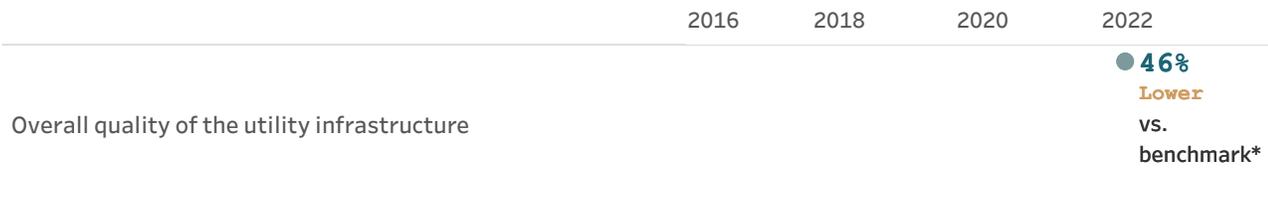
Overall quality of the utility infrastructure in Bainbridge Island, 2022



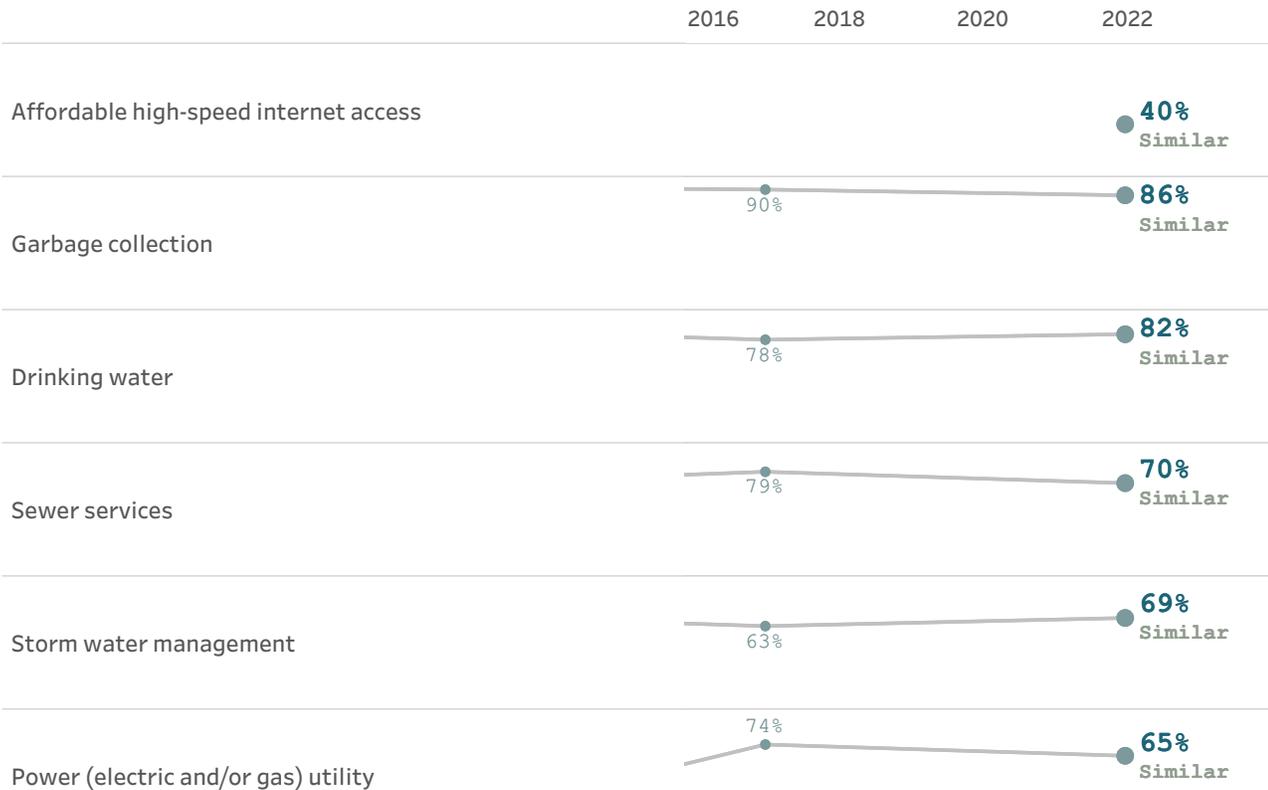
## Utilities

Services such as water, gas, electricity, and internet access play a vital role in ensuring the physical and economic health and well-being of the communities they serve.

Please rate each of the following characteristics as they relate to Bainbridge Island as a whole. (% excellent or good)



Please rate the quality of each of the following services in Bainbridge Island. (% excellent or good)



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Utility billing

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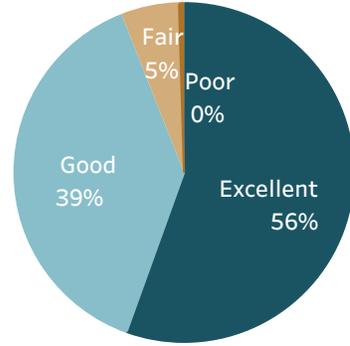


\* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

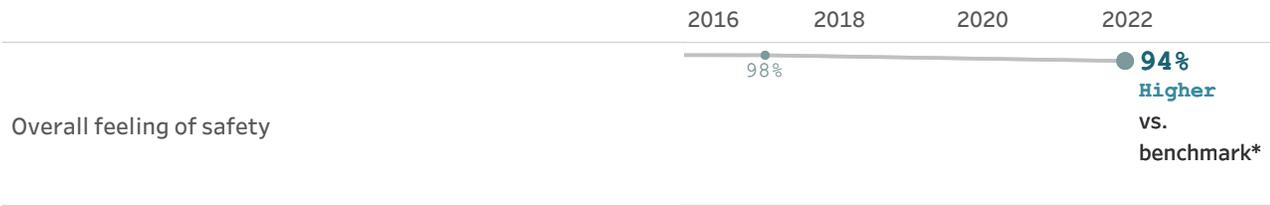
## Safety

Public safety is often the most important task facing local governments. All residents should feel safe and secure in their neighborhoods and in the greater community, and providing robust safety-related services is essential to residents' quality of life.

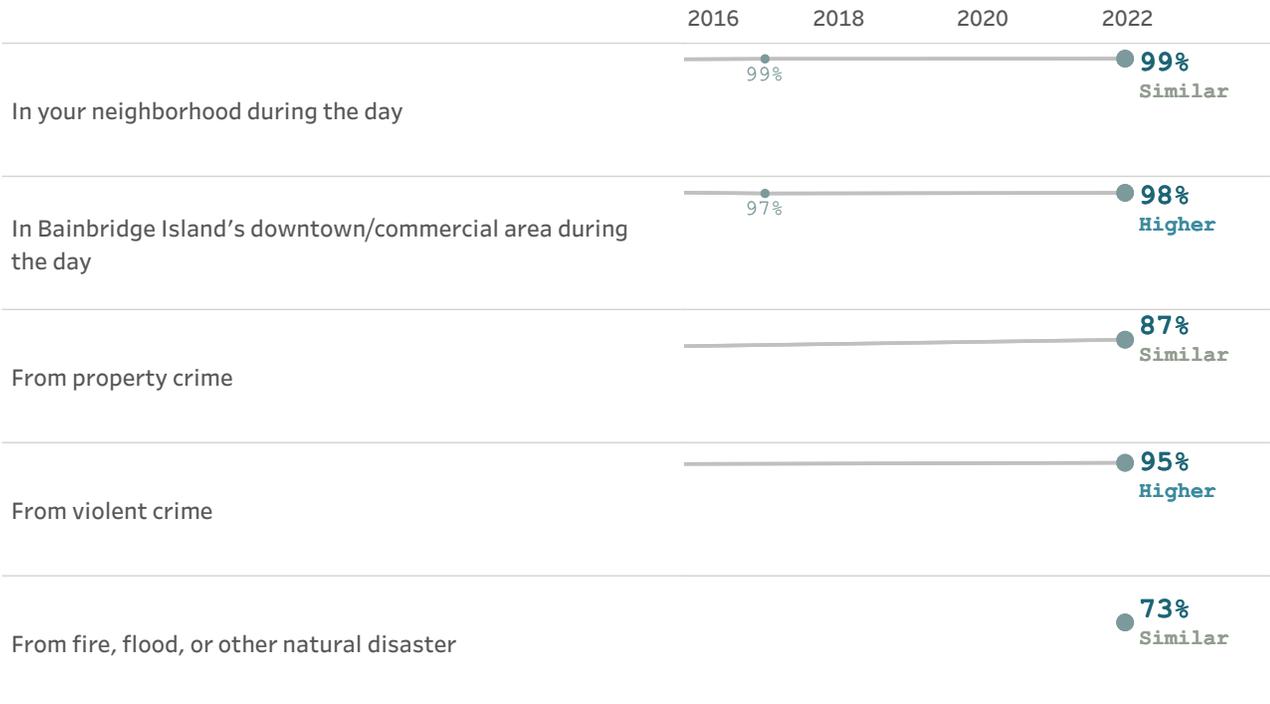
Overall feeling of safety in Bainbridge Island, 2022



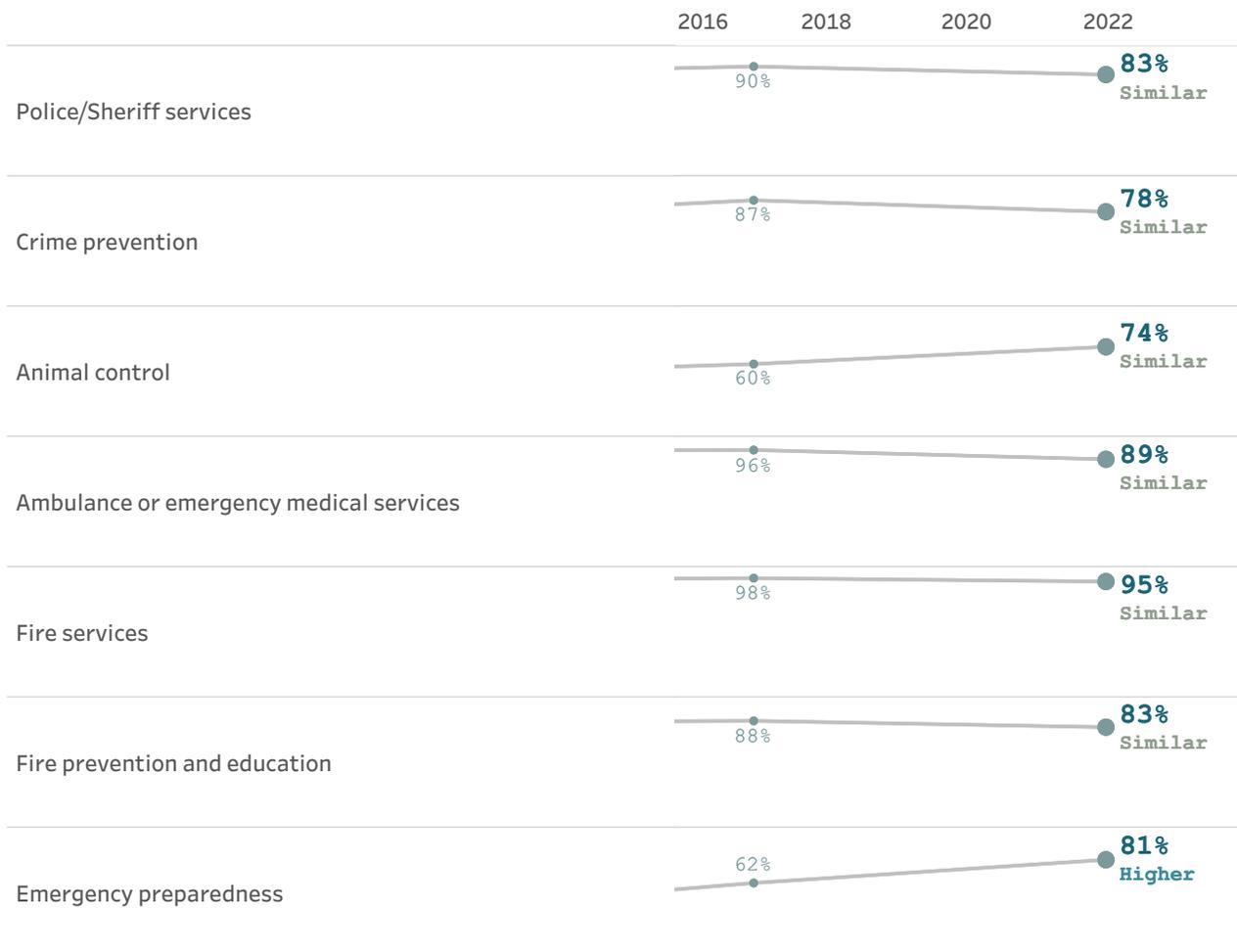
Please rate each of the following characteristics as they relate to Bainbridge Island as a whole. (% excellent or good)



Please rate how safe or unsafe you feel: (% very or somewhat safe)

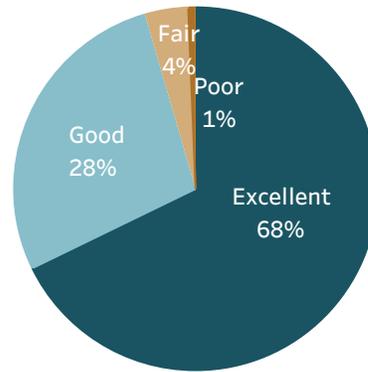


**Please rate the quality of each of the following services in Bainbridge Island.**  
 (% excellent or good)



\* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

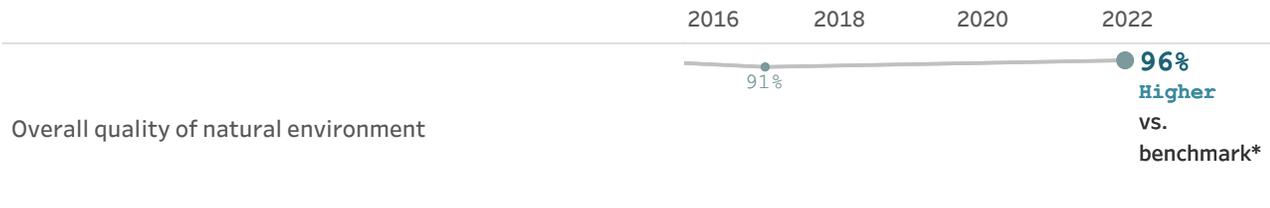
Overall quality of natural environment in Bainbridge Island, 2022



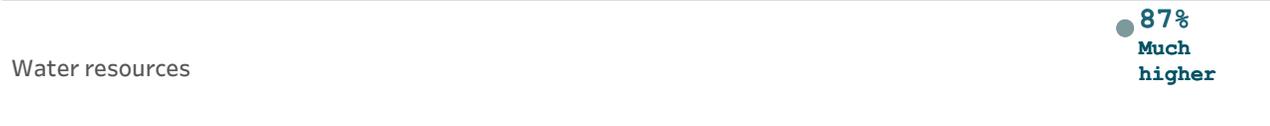
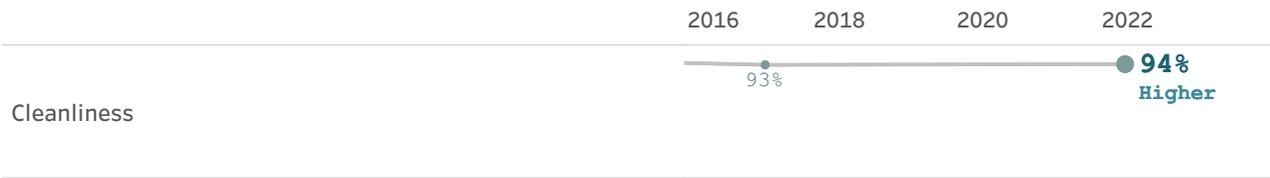
## Natural environment

The natural environment plays a vital role in the health and well-being of residents. The natural spaces in which residents live and experience their communities has a direct and profound effect on quality of life.

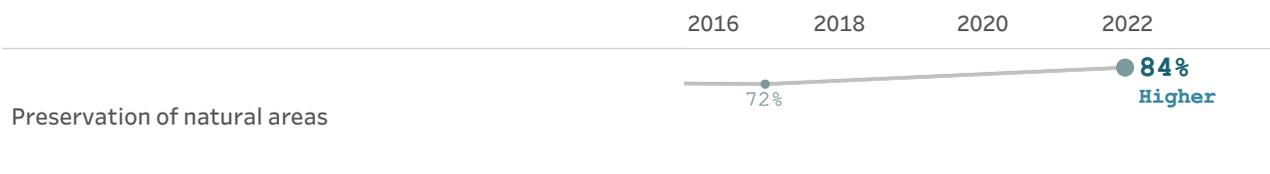
Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.  
(% excellent or good)

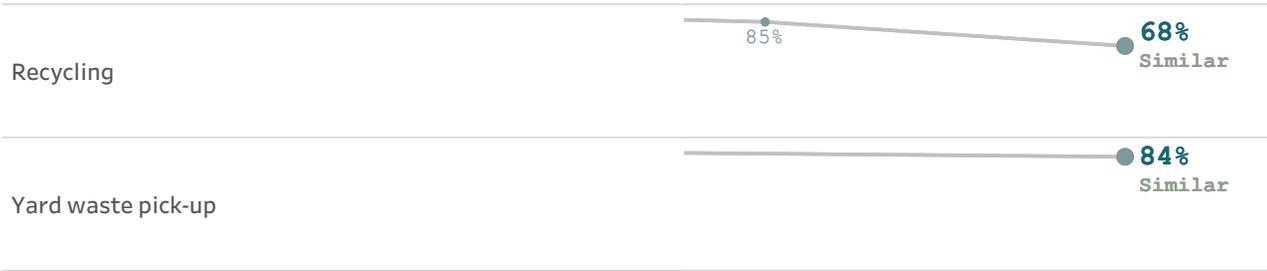


Please also rate each of the following in the Bainbridge Island community.  
(% excellent or good)



Please rate the quality of each of the following services in Bainbridge Island.  
(% excellent or good)





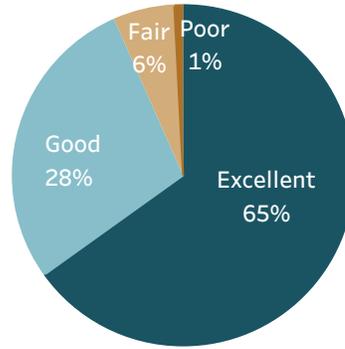
\* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

Overall quality of parks and recreation opportunities, 2022

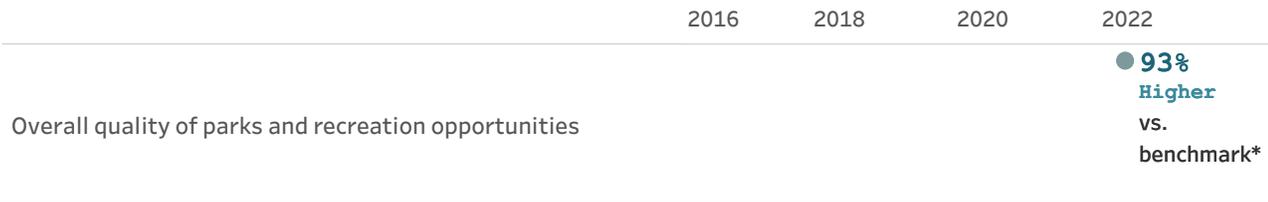
## Parks and recreation

“There are no communities that pride themselves on their quality of life, promote themselves as a desirable location for businesses to relocate, or maintain that they are environmental stewards of their natural resources, without such communities having a robust, active system of parks and recreation programs for public use and enjoyment.”

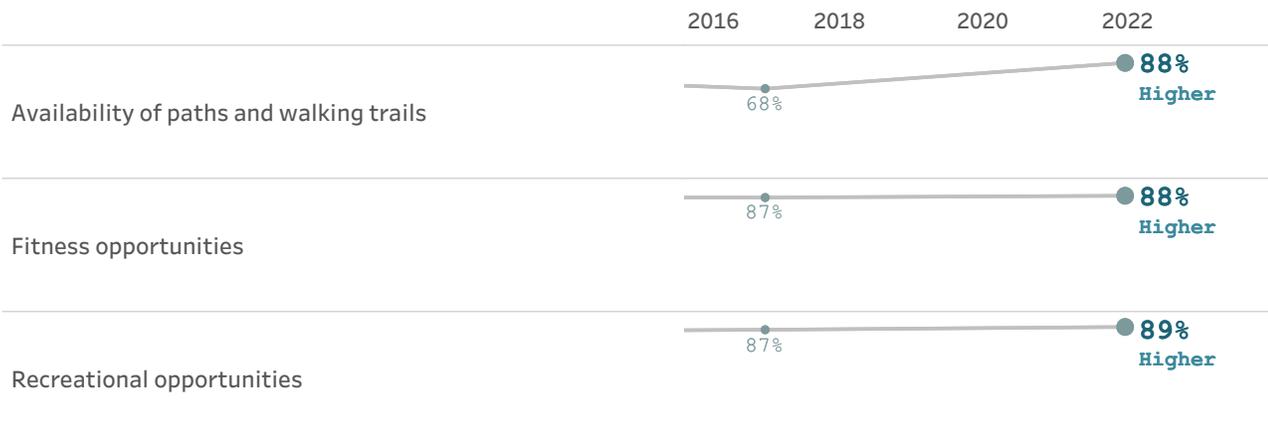
- National Recreation and Park Association



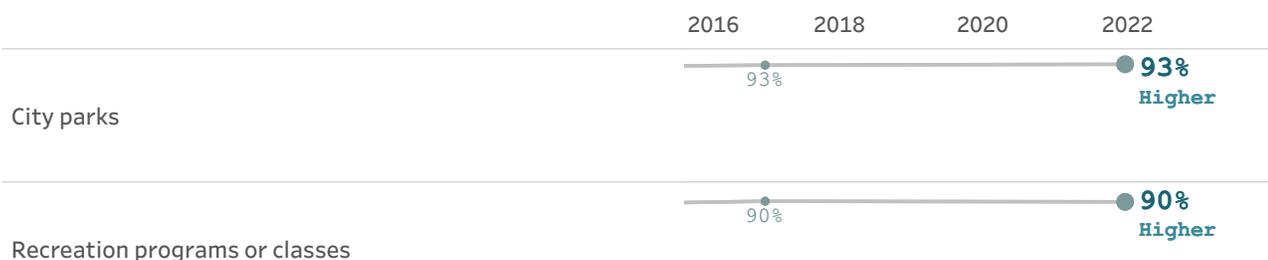
Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.  
(% excellent or good)

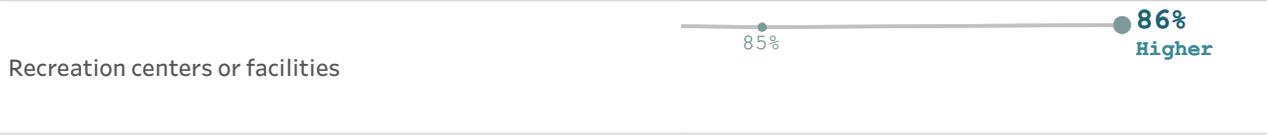


Please also rate each of the following in the Bainbridge Island community.  
(% excellent or good)



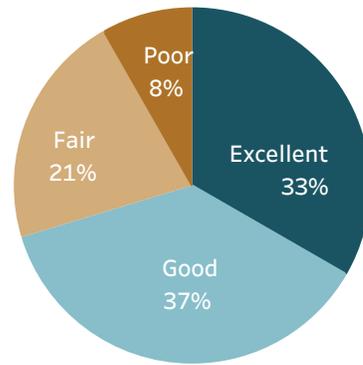
Please rate the quality of each of the following services in Bainbridge Island.  
(% excellent or good)





\* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

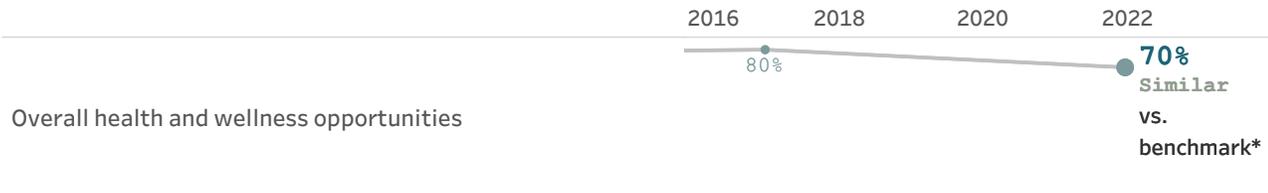
Overall health and wellness opportunities in Bainbridge Island, 2022



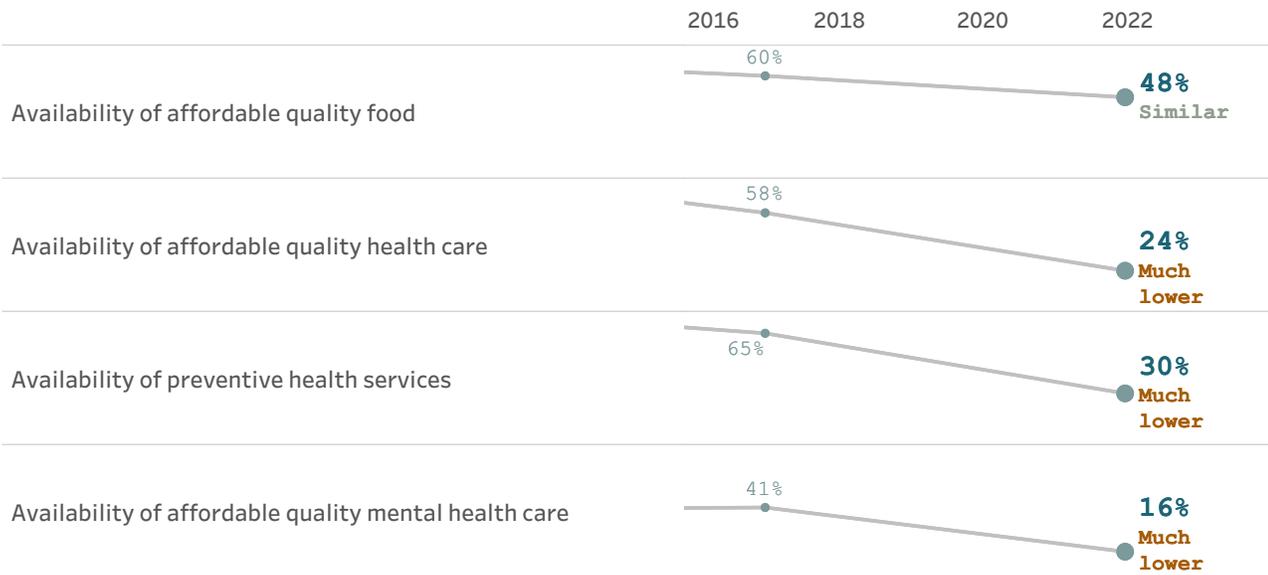
## Health and wellness

The characteristics of and amenities available in the communities in which people live has a direct impact on the health and wellness of residents, and thus, on their quality of life overall.

Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.  
(% excellent or good)



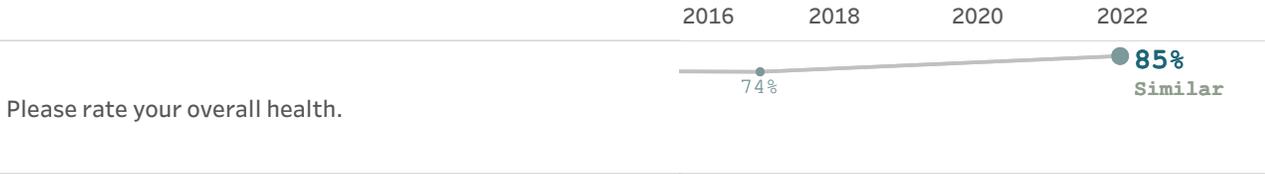
Please also rate each of the following in the Bainbridge Island community.  
(% excellent or good)



Please rate the quality of each of the following services in Bainbridge Island.  
(% excellent or good)

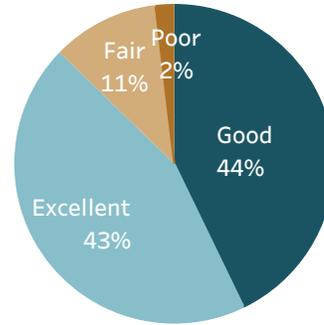


**Please rate your overall health.**  
(% excellent or very good)



\* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

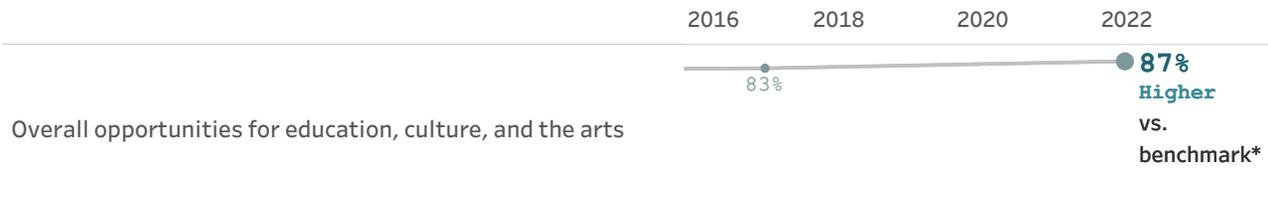
Overall opportunities for education, culture and the arts, 2022



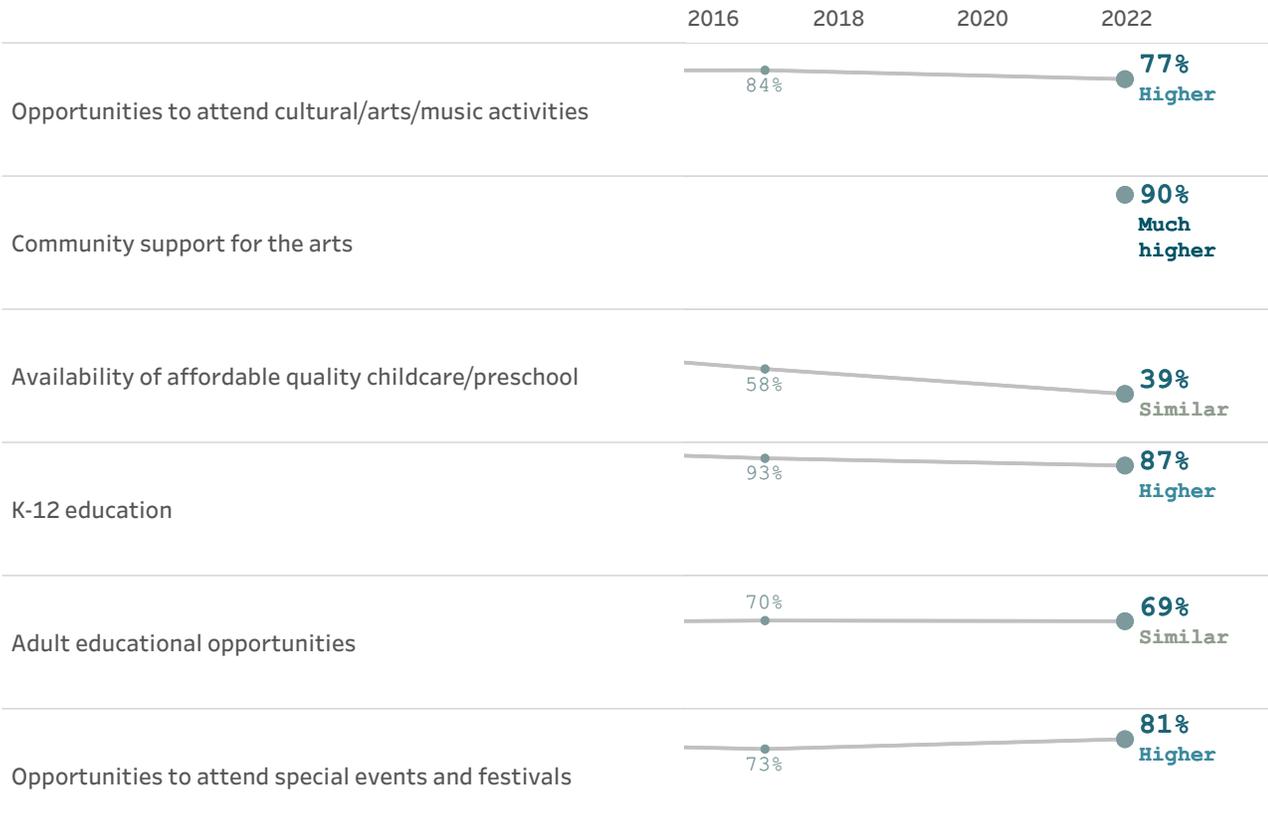
## Education, arts, and culture

Participation in the arts, in educational opportunities, and in cultural activities is linked to increased civic engagement, greater social tolerance, and enhanced enjoyment of the local community.

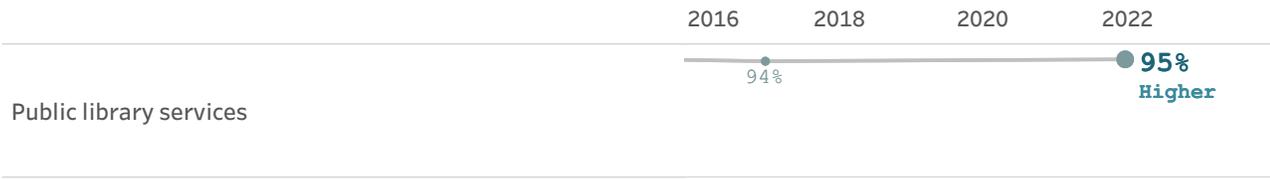
Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.  
(% excellent or good)



Please also rate each of the following in the Bainbridge Island community.  
(% excellent or good)

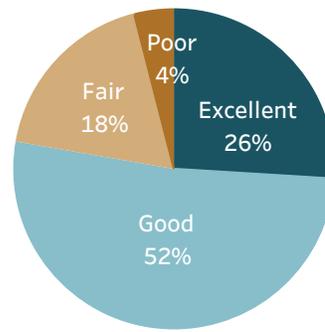


Please rate the quality of each of the following services in Bainbridge Island.  
(% excellent or good)



\* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

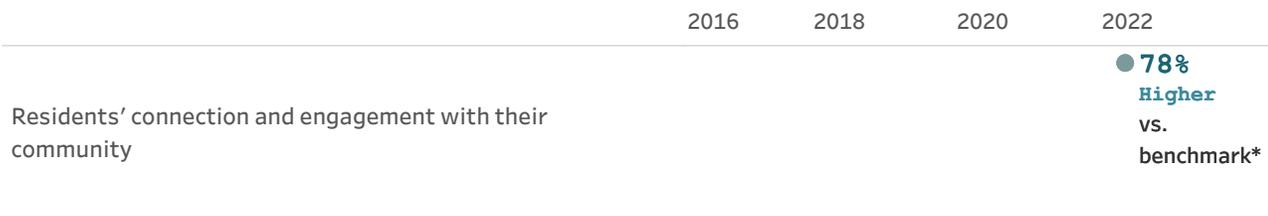
Residents' connection and engagement with their community, 2022



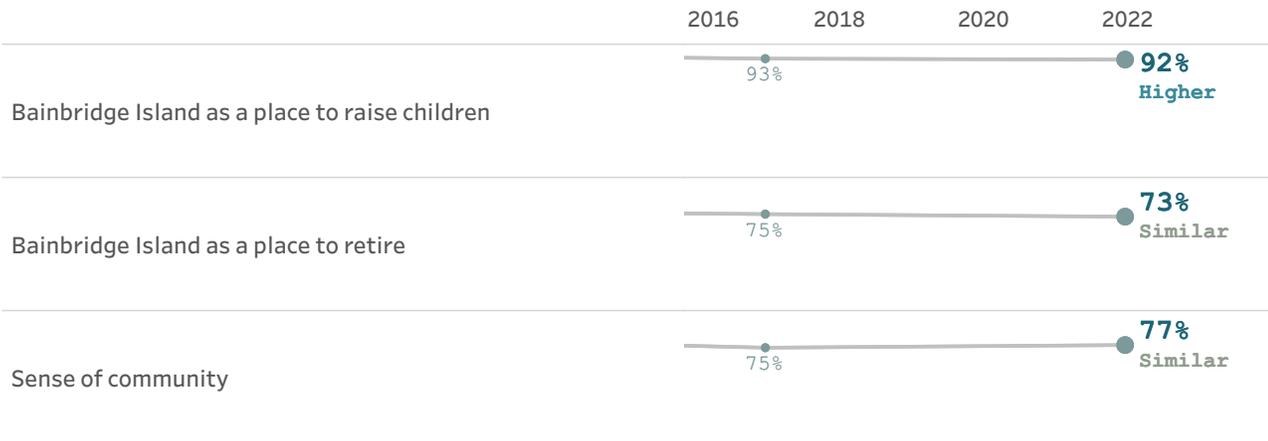
## Inclusivity and engagement

Inclusivity refers to a cultural and environmental feeling of belonging; residents who feel invited to participate within their communities feel more included, involved, and engaged than those who do not.

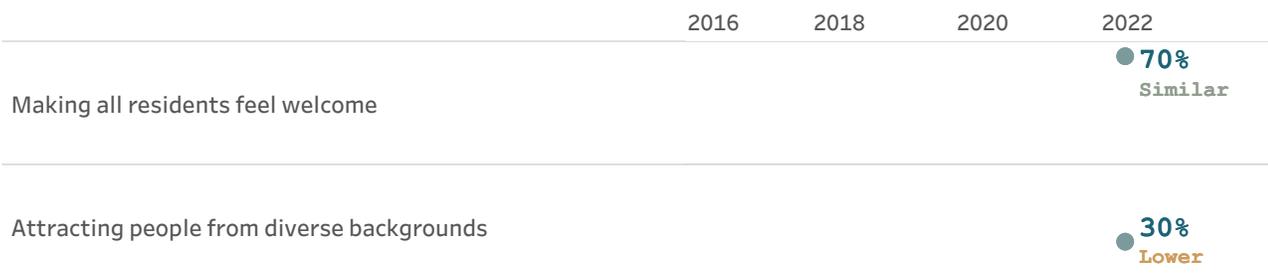
Please rate each of the following characteristics as they relate to Bainbridge Island as a whole. (% excellent or good)



Please rate each of the following aspects of quality of life in Bainbridge Island. (% excellent or good)



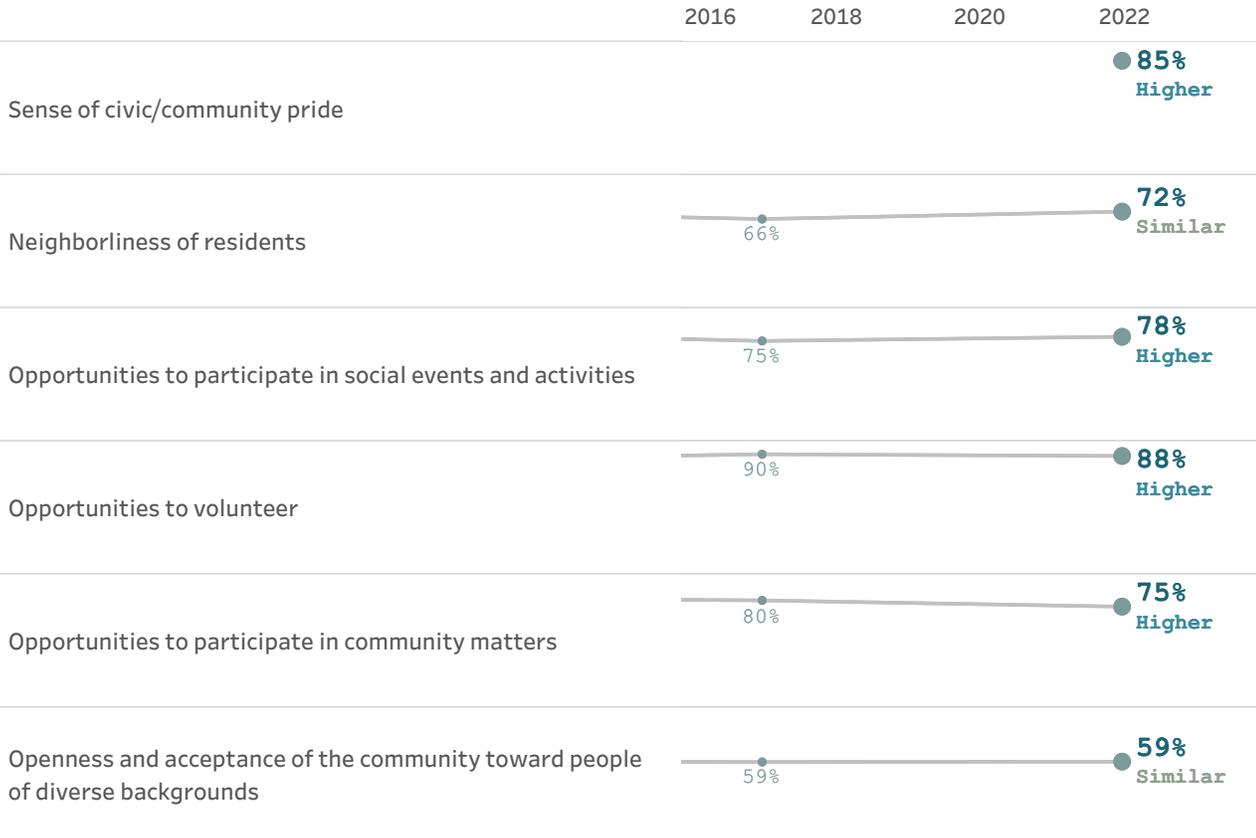
Please rate the job you feel the Bainbridge Island community does at each of the following. (% excellent or good)



Valuing/respecting residents from diverse backgrounds ● 59%  
Similar

Taking care of vulnerable residents ● 55%  
Similar

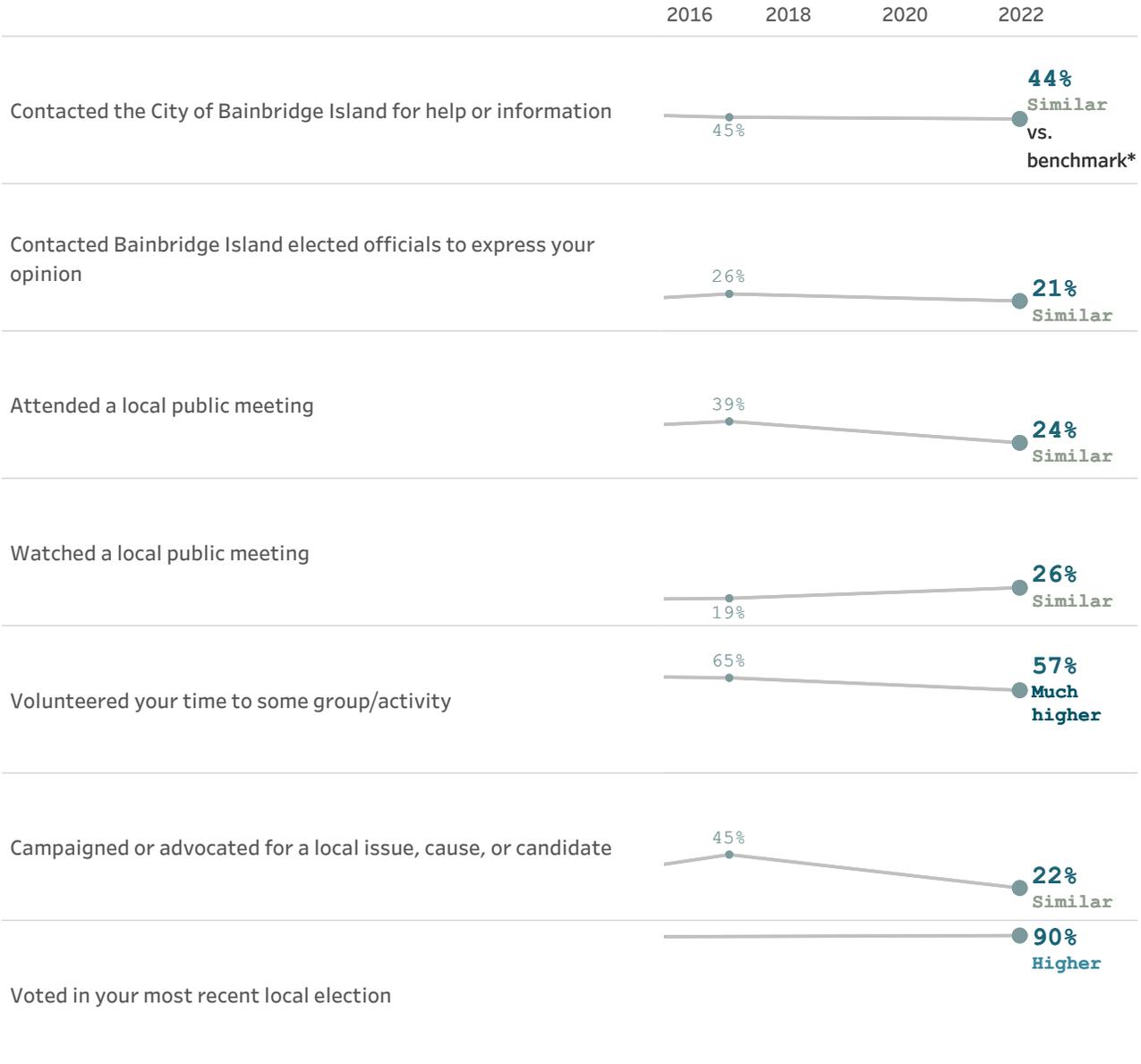
**Please also rate each of the following in the Bainbridge Island community.  
(% excellent or good)**



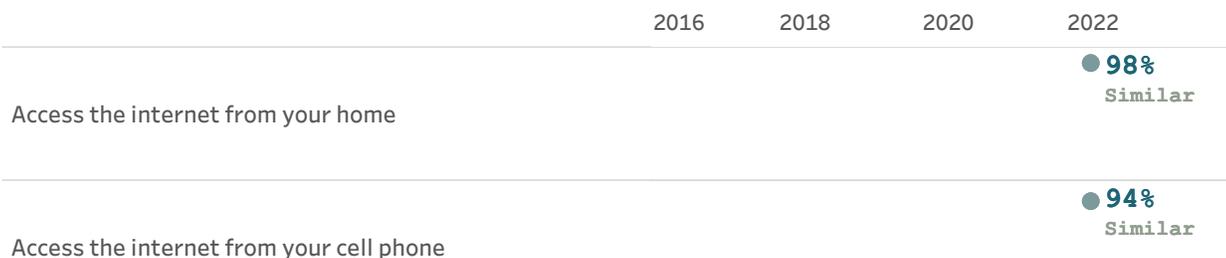
\* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

## Residents' participation levels

Please indicate whether or not you have done each of the following in the last 12 months.  
(% yes)



In general, how many times do you:  
(% a few times a week or more)



---

Visit social media sites	● <b>70%</b> Similar
Use or check email	● <b>99%</b> Similar
Share your opinions online	● <b>21%</b> Similar
Shop online	● <b>63%</b> Similar

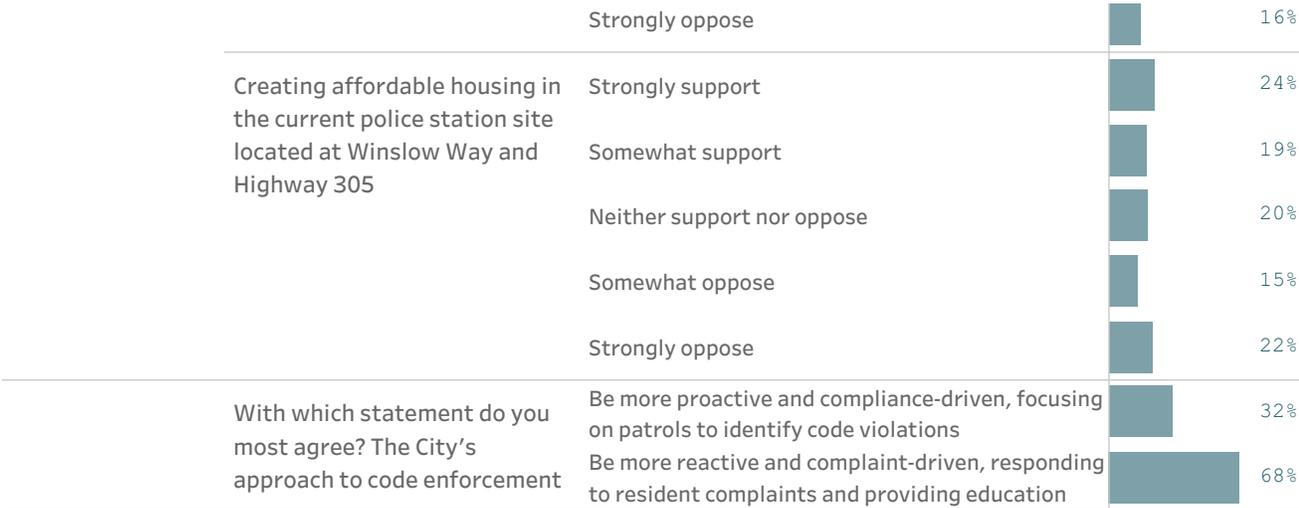
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\* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

## Custom questions

Below are the results of each custom question on the survey. The percentage of positive responses is shown. Below are the complete set of responses to each custom question on the survey. By default, "don't know" responses are excluded, but may be added to the table using the response filter below.

			% positive
The City has been asked to consider more actively regulating non-host-occupied short-term vacation rentals, such as AirBnB or VRBO (e.g., introducing more outreach and compliance efforts related to o..	Strongly support		36%
	Somewhat support		29%
	Somewhat oppose		22%
	Strongly oppose		14%
As the city grows, where should most future development and population growth be concentrated within Bainbridge Island?	Downtown/Winslow only		19%
	Dispersed around the island		17%
	In designated Neighborhood Service Centers only		5%
	In Downtown/Winslow and designated Neighborhood Service Centers		52%
	Don't know/No preference		6%
<b>Please indicate how much you support or oppose each of the following initiatives regarding City-owned affordable housing.</b>	Strongly support	Building or investing in any City-owned affordable housing projects in Bainbridge Island	39%
	Somewhat support		24%
	Neither support nor oppose		14%
	Somewhat oppose		12%
	Strongly oppose		11%
Building an addition to Bainbridge Island Senior Community Center for senior affordable housing	Strongly support		34%
	Somewhat support		30%
	Neither support nor oppose		22%
	Somewhat oppose		8%
	Strongly oppose		6%
Creating affordable housing in the Suzuki property located at the Sportsman Club and New Brooklyn Road intersection	Strongly support		28%
	Somewhat support		20%
	Neither support nor oppose		23%
	Somewhat oppose		12%



## National benchmark tables

This table contains the comparisons of Bainbridge Island’s results to those from other communities. The first column shows the comparison of Bainbridge Island’s rating to the benchmark. Bainbridge Island’s results are noted as being “higher”, “lower” or “similar” to the benchmark, meaning that the average rating given by Bainbridge Island residents is statistically similar to or different than the benchmark. The second column is Bainbridge Island’s “percent positive.” Most commonly, the percent positive is the combination of the top two most positive response options (i.e., excellent/good). The third column is the rank assigned to Bainbridge Island’s rating among communities where a similar question was asked. The fourth column is the number of communities that asked a similar question. The fifth column shows the percentile for Bainbridge Island’s result -- that is what percent of surveyed communities had a lower rating than Bainbridge Island.

			% positive	Rank	Number of communities	Percentile
<b>Please rate each of the following aspects of quality of life in Bainbridge Island.</b>	Bainbridge Island as a place to live	Higher	94%	45	349	87
	Your neighborhood as a place to live	Higher	95%	12	301	96
	Bainbridge Island as a place to raise children	Higher	92%	59	353	83
	Bainbridge Island as a place to work	Similar	56%	223	344	35
	Bainbridge Island as a place to visit	Higher	90%	33	302	89
	Bainbridge Island as a place to retire	Similar	73%	77	349	78
	The overall quality of life	Higher	91%	46	375	87
	Sense of community	Similar	77%	43	301	86
<b>Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.</b>	Overall economic health	Similar	78%	78	289	73
	Overall quality of the transportation system	Similar	44%	119	178	33
	Overall design or layout of residential and commercial areas	Similar	64%	137	282	51
	Overall quality of the utility infrastructure	Lower	46%	161	174	8
	Overall feeling of safety	Higher	94%	29	339	91
	Overall quality of natural environment	Higher	96%	5	291	98
	Overall quality of parks and recreation opportunities	Higher	93%	6	179	97
	Overall health and wellness opportunities	Similar	70%	132	284	53
	Overall opportunities for education, culture, and the arts	Higher	87%	17	286	94
	Residents’ connection and engagement with their community	Higher	78%	8	175	96

<b>Please indicate how likely or unlikely you are to do each of the following.</b>	Recommend living in Bainbridge Island to someone who asks	Similar	86%	156	293	47
	Remain in Bainbridge Island for the next five years	Similar	88%	58	290	80
<b>Please rate how safe or unsafe you feel:</b>	In your neighborhood during the day	Similar	99%	9	320	97
	In Bainbridge Island's downtown/commercial area during the day	Higher	98%	11	304	96
	From property crime	Similar	87%	35	183	81
	From violent crime	Higher	95%	16	183	91
	From fire, flood, or other natural disaster	Similar	73%	140	173	19
<b>Please rate the job you feel the Bainbridge Island community does at each of the following.</b>	Making all residents feel welcome	Similar	70%	98	181	46
	Attracting people from diverse backgrounds	Lower	30%	172	178	3
	Valuing/respecting residents from diverse backgrounds	Similar	59%	123	179	31
	Taking care of vulnerable residents	Similar	55%	97	175	45
<b>Please rate each of the following in the Bainbridge Island community.</b>	Overall quality of business and service establishments	Similar	79%	75	289	74
	Variety of business and service establishments	Similar	49%	122	175	30
	Vibrancy of downtown/commercial area	Higher	75%	48	271	82
	Employment opportunities	Lower	25%	259	305	15
	Shopping opportunities	Similar	46%	185	296	37
	Cost of living	Lower	13%	265	283	6
	Overall image or reputation	Higher	84%	75	344	78
<b>Please also rate each of the following in the Bainbridge Island community.</b>	Traffic flow on major streets	Similar	56%	129	317	59
	Ease of public parking	Lower	42%	214	265	19
	Ease of travel by car	Similar	76%	125	304	59
	Ease of travel by public transportation	Similar	32%	139	265	47
	Ease of travel by bicycle	Similar	37%	233	306	24
	Ease of walking	Lower	47%	254	307	17
	Well-planned residential growth	Similar	35%	142	177	20
	Well-planned commercial growth	Similar	39%	117	177	34

Please also rate each of the following in the Bainbridge Island community.

Well-designed neighborhoods	Lower	39%	150	174	14
Preservation of the historical or cultural character of the community	Similar	65%	74	174	58
Public places where people want to spend time	Similar	76%	50	277	82
Variety of housing options	Lower	23%	265	289	8
Availability of affordable quality housing	Much lower	7%	300	311	3
Overall quality of new development	Lower	33%	273	301	9
Overall appearance	Similar	86%	65	323	80
Cleanliness	Higher	94%	23	311	92
Water resources	Much higher	87%	12	160	93
Air quality	Higher	97%	5	276	98
Availability of paths and walking trails	Higher	88%	38	308	87
Fitness opportunities	Higher	88%	22	277	92
Recreational opportunities	Higher	89%	20	298	93
Availability of affordable quality food	Similar	48%	234	271	14
Availability of affordable quality health care	Much lower	24%	274	280	2
Availability of preventive health services	Much lower	30%	257	266	3
Availability of affordable quality mental health care	Much lower	16%	259	267	3
Opportunities to attend cultural/arts/music activities	Higher	77%	42	294	86
Community support for the arts	Much higher	90%	3	174	98
Availability of affordable quality childcare/preschool	Similar	39%	194	278	30
K-12 education	Higher	87%	47	281	83
Adult educational opportunities	Similar	69%	57	274	79
Sense of civic/community pride	Higher	85%	11	174	94
Neighborliness of residents	Similar	72%	61	278	78
Opportunities to participate in social events and activities	Higher	78%	27	285	90
Opportunities to attend special events and festivals	Higher	81%	37	284	87

<b>Please also rate each of the following in the Bainbridge Island community.</b>	Opportunities to volunteer	Higher	88%	3	281	99	
	Opportunities to participate in community matters	Higher	75%	21	284	92	
	Openness and acceptance of the community toward people of diverse backgrounds	Similar	59%	150	301	50	
<b>Please indicate whether or not you have done each of the following in the last 12 months.</b>	Contacted the City of Bainbridge Island for help or information	Similar	44%	177	319	44	
	Contacted Bainbridge Island elected officials to express your opinion	Similar	21%	69	277	75	
	Attended a local public meeting	Similar	24%	58	280	79	
	Watched a local public meeting	Similar	26%	111	261	57	
	Volunteered your time to some group/activity	Much higher	57%	12	282	96	
	Campaigned or advocated for a local issue, cause, or candidate	Similar	22%	89	271	67	
	Voted in your most recent local election	Higher	90%	10	176	94	
	Used public transportation instead of driving	Much higher	50%	21	253	92	
	Carpooled with other adults or children instead of driving alone	Higher	57%	19	274	93	
	Walked or biked instead of driving	Higher	71%	52	278	81	
	<b>Please rate the quality of each of the following services in Bainbridge Island.</b>	Public information services	Similar	73%	120	297	59
		Economic development	Similar	49%	191	290	34
Traffic enforcement		Similar	60%	196	338	42	
Traffic signal timing		Similar	60%	102	282	64	
Street repair		Similar	54%	135	333	59	
Street cleaning		Similar	74%	103	296	65	
Street lighting		Similar	56%	228	325	29	
Snow removal		Similar	54%	187	250	25	
Sidewalk maintenance		Similar	66%	99	292	66	
Bus or transit services		Similar	54%	102	262	61	
Land use, planning and zoning		Lower	31%	266	298	11	
Code enforcement		Similar	45%	213	331	35	
Affordable high-speed internet access		Similar	40%	147	171	14	

Please rate the quality of each of the following services in Bainbridge Island.

Garbage collection	Similar	86%	106	314	66
Drinking water	Similar	82%	96	293	67
Sewer services	Similar	70%	238	296	19
Storm water management	Similar	69%	170	310	45
Power (electric and/or gas) utility	Similar	65%	209	236	11
Utility billing	Similar	75%	115	262	56
Police/Sheriff services	Similar	83%	189	365	48
Crime prevention	Similar	78%	122	337	64
Animal control	Similar	74%	137	308	55
Ambulance or emergency medical services	Similar	89%	125	303	59
Fire services	Similar	95%	81	328	75
Fire prevention and education	Similar	83%	92	293	68
Emergency preparedness	Higher	81%	14	292	95
Preservation of natural areas	Higher	84%	10	275	96
Bainbridge Island open space	Higher	85%	10	267	96
Recycling	Similar	68%	198	317	37
Yard waste pick-up	Similar	84%	69	274	75
City parks	Higher	93%	24	310	92
Recreation programs or classes	Higher	90%	7	303	98
Recreation centers or facilities	Higher	86%	30	287	89
Health services	Lower	41%	241	261	8
Public library services	Higher	95%	13	308	96
Overall customer service by Bainbridge Island employees	Similar	80%	158	353	55
<b>Please rate the following categories of Bainbridge Island government performance.</b>					
The value of services for the taxes paid to Bainbridge Island	Similar	53%	191	357	46
The overall direction that Bainbridge Island is taking	Similar	46%	255	322	21
The job Bainbridge Island government does at welcoming resident involvement	Similar	50%	185	320	42

<b>Please rate the following categories of Bainbridge Island government performance.</b>	Overall confidence in Bainbridge Island government	Lower	37%	254	287	11
	Generally acting in the best interest of the community	Similar	44%	243	291	16
	Being honest	Similar	46%	233	282	17
	Being open and transparent to the public	Similar	40%	153	180	15
	Informing residents about issues facing the community	Similar	44%	129	185	30
	Treating all residents fairly	Similar	46%	225	288	22
	Treating residents with respect	Similar	61%	121	177	32
<b>Overall, how would you rate the quality of the services provided by each of the following?</b>	The City of Bainbridge Island	Similar	66%	263	349	24
	The Federal Government	Similar	43%	61	271	77
<b>Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.</b>	Overall economic health	Similar	78%	262	263	0
	Overall quality of the transportation system	Similar	83%	9	173	95
	Overall design or layout of residential and commercial areas	Similar	77%	94	263	64
	Overall quality of the utility infrastructure	Similar	91%	42	172	76
	Overall feeling of safety	Lower	77%	255	263	3
	Overall quality of natural environment	Similar	84%	55	263	79
	Overall quality of parks and recreation opportunities	Similar	77%	122	173	30
	Overall health and wellness opportunities	Similar	79%	76	263	71
	Overall opportunities for education, culture, and the arts	Similar	65%	245	263	6
<b>In general, how many times do you:</b>	Residents' connection and engagement with their community	Similar	65%	222	263	15
	Access the internet from your home	Similar	98%	19	173	89
	Access the internet from your cell phone	Similar	94%	69	173	60
	Visit social media sites	Similar	70%	162	172	6
	Use or check email	Similar	99%	21	173	88
	Share your opinions online	Similar	21%	169	173	2
	Shop online	Similar	63%	34	173	80
	Please rate your overall health.	Similar	85%	14	273	95

What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:

Lower

8%

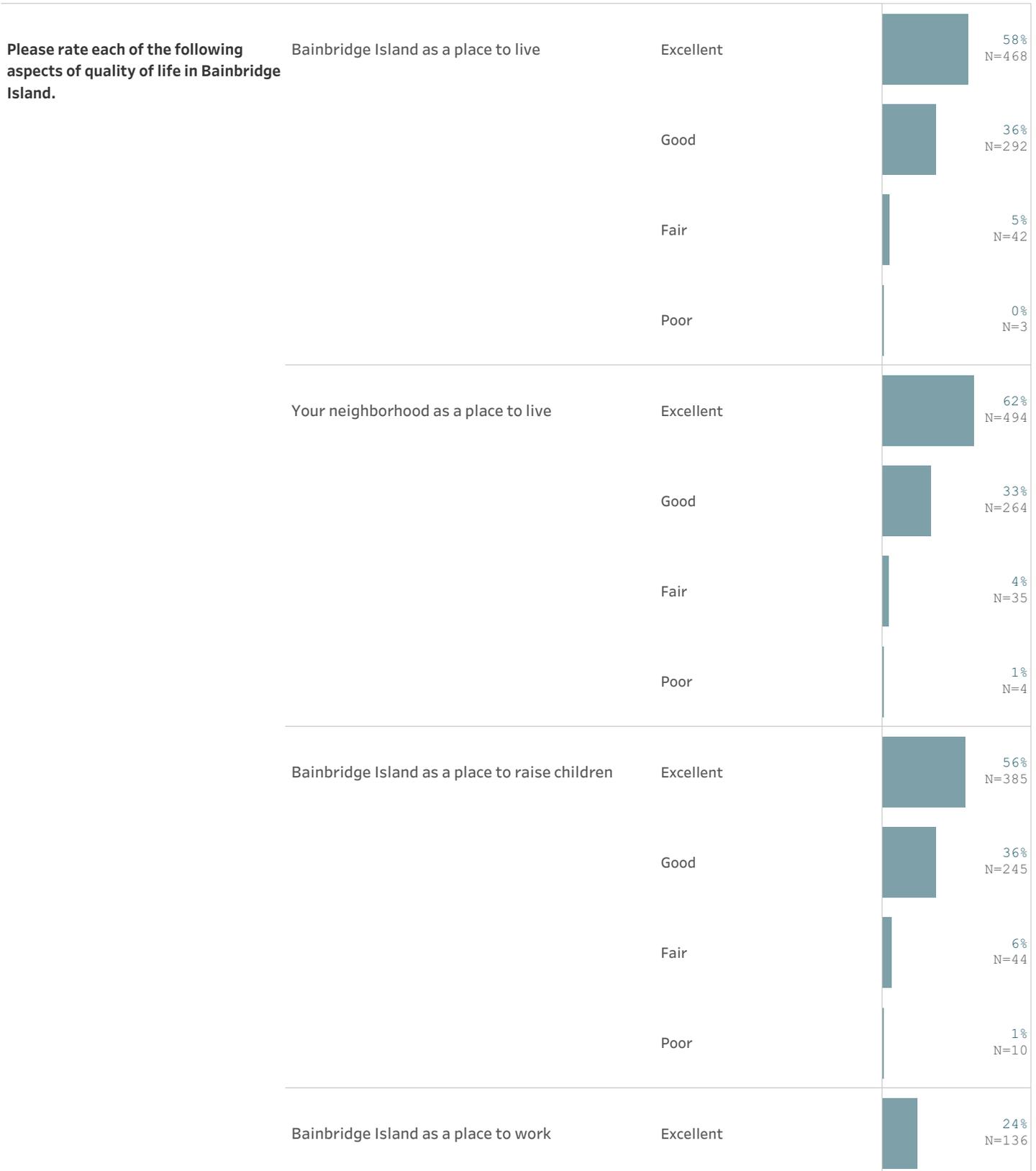
273

275

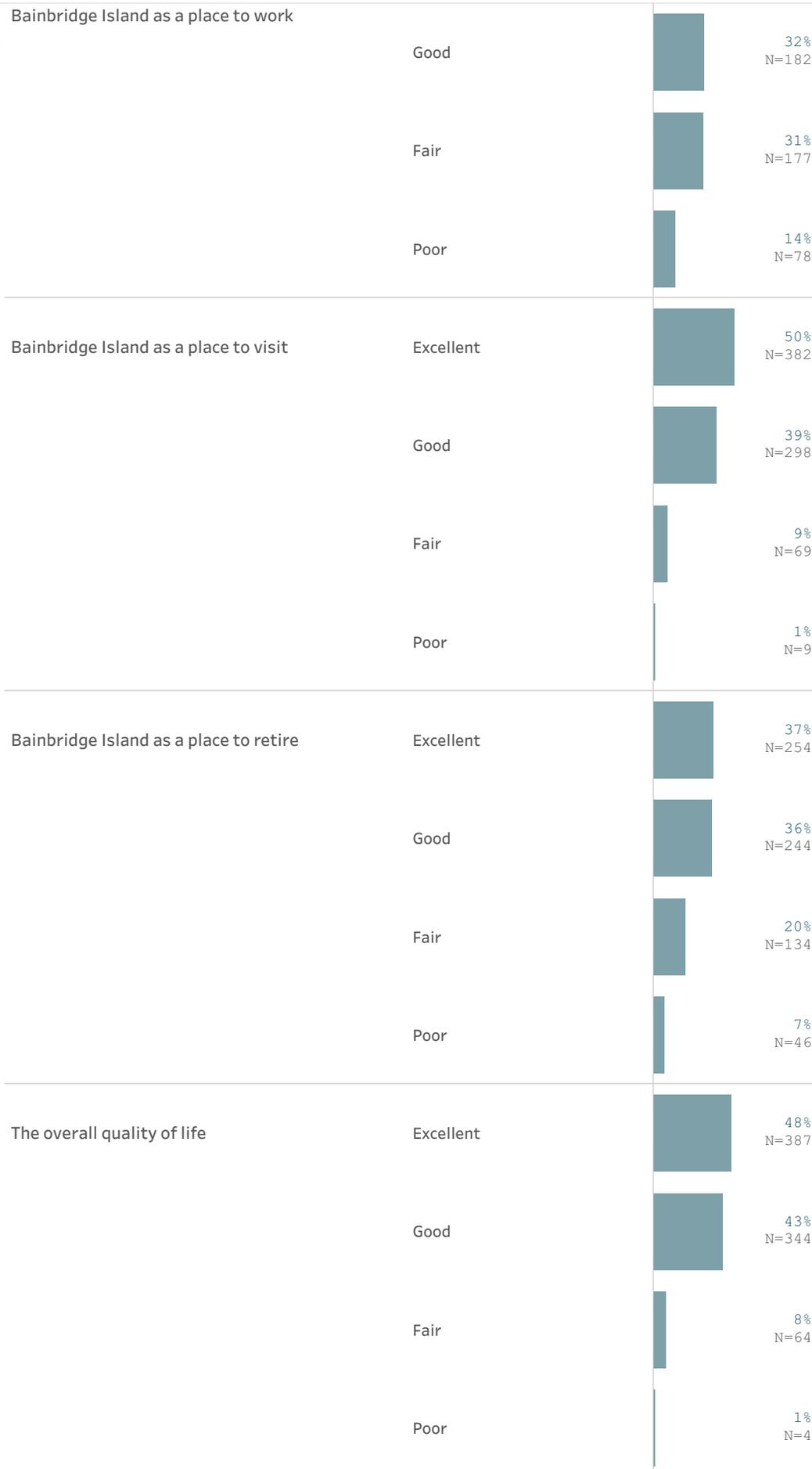
1

## Complete set of frequencies

This dashboard contains a complete set of responses to each question on the survey. By default, "don't know" responses are excluded, but may be added to the table using the response filter to the right. In some tables, the percentages may not sum to 100%; this is either because the question permitted the respondent to "choose all that apply", or for a question that asked the respondent to select one answer, it is due to the customary practice of rounding values to the nearest whole number.

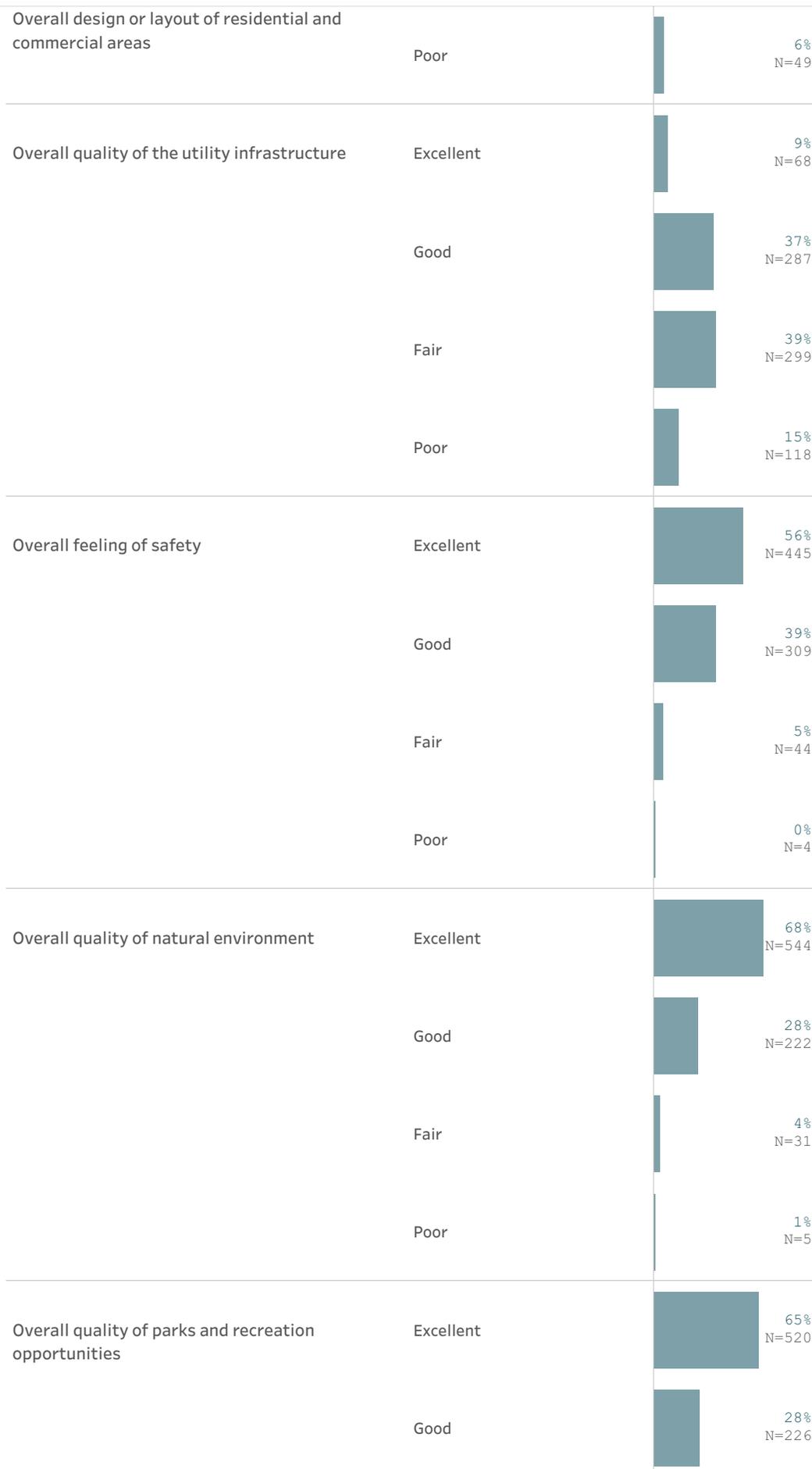


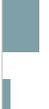
Please rate each of the following aspects of quality of life in Bainbridge Island.

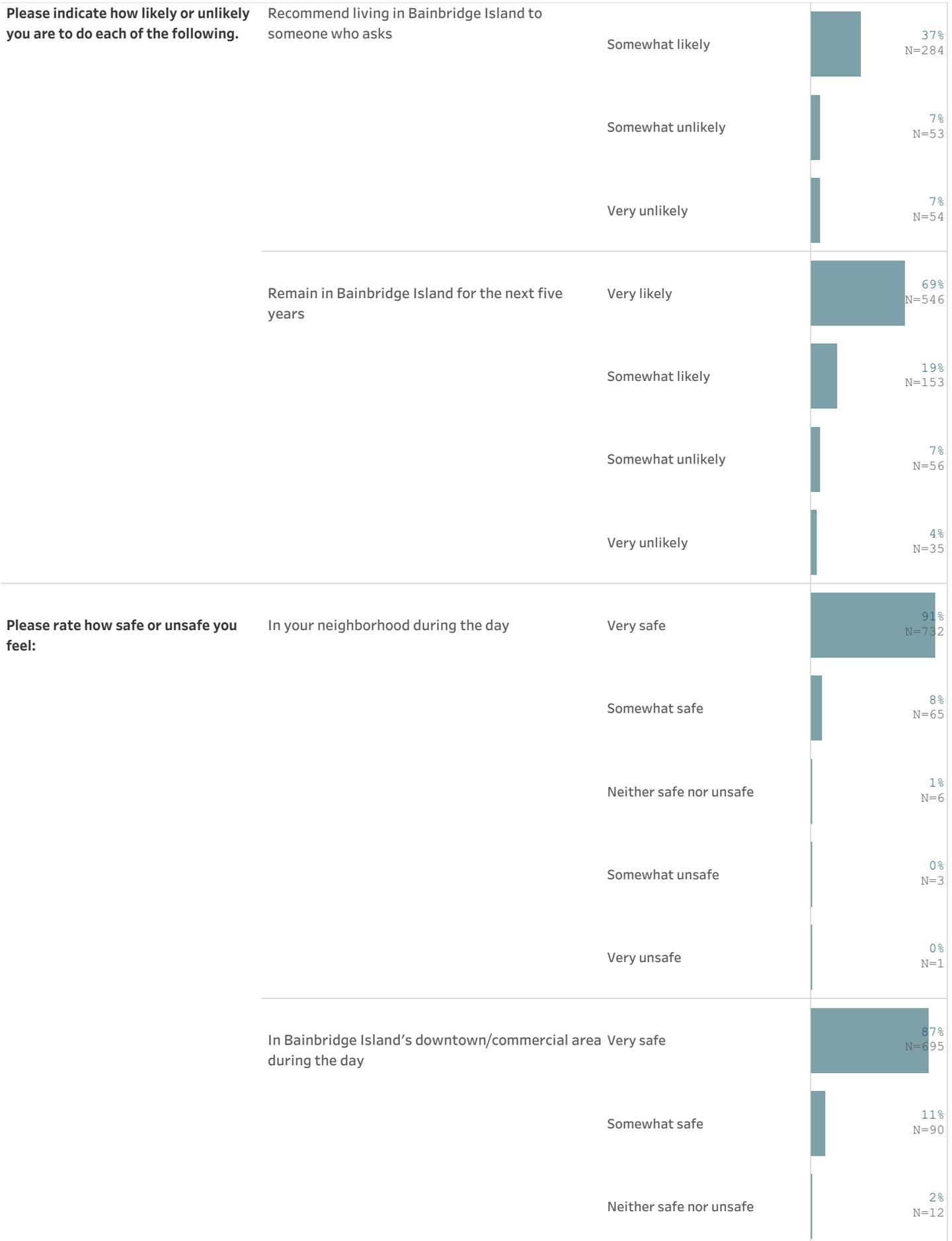


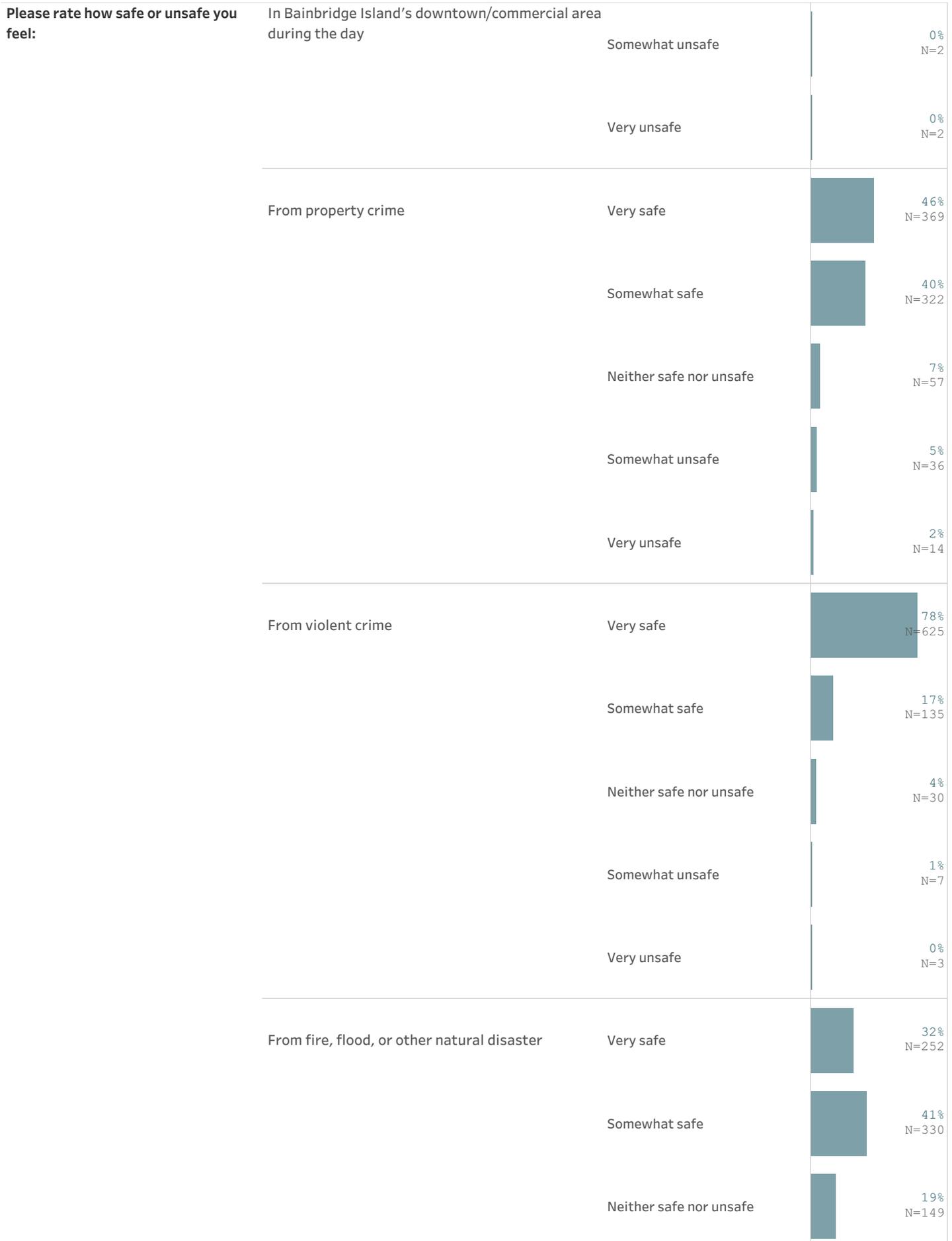


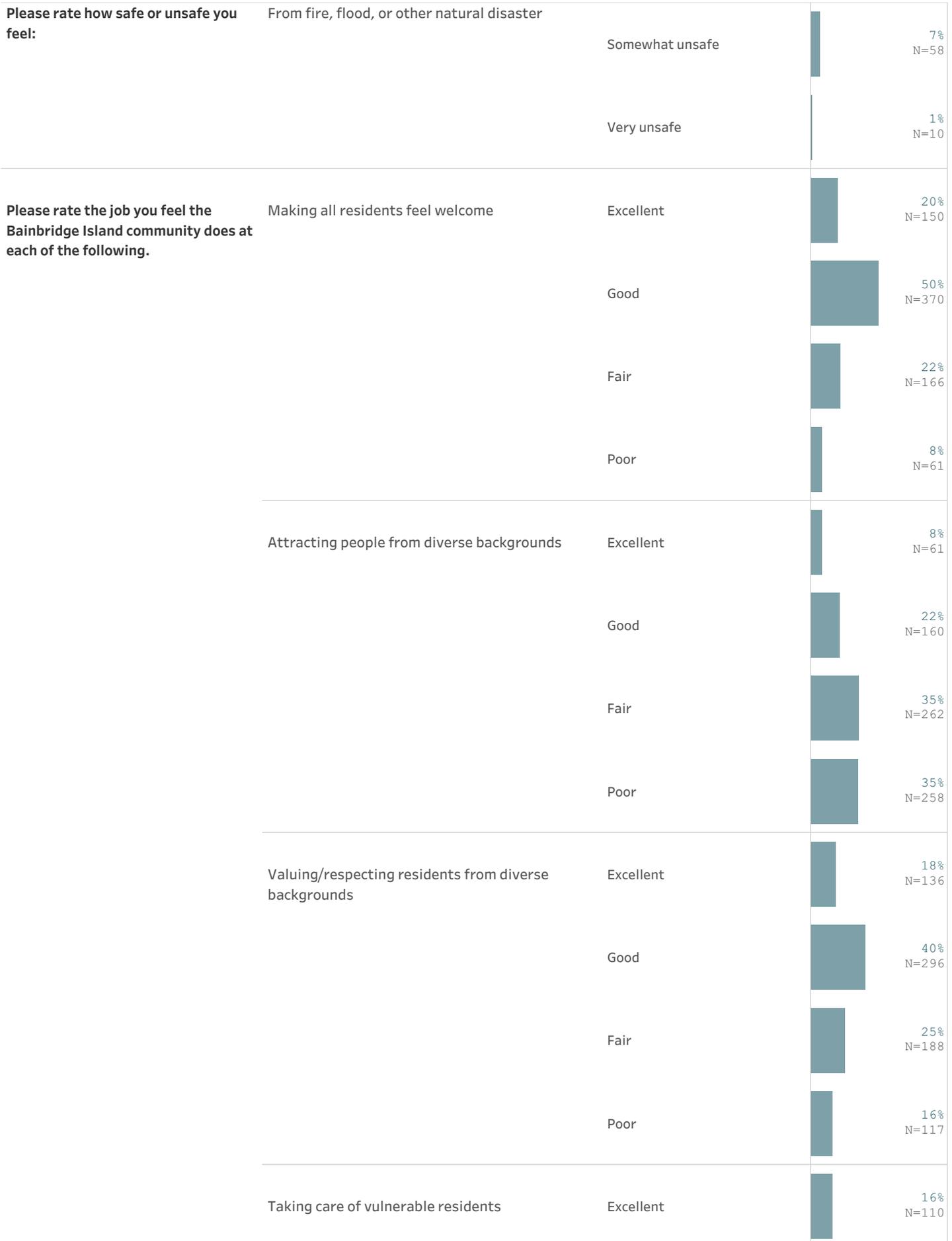
Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.

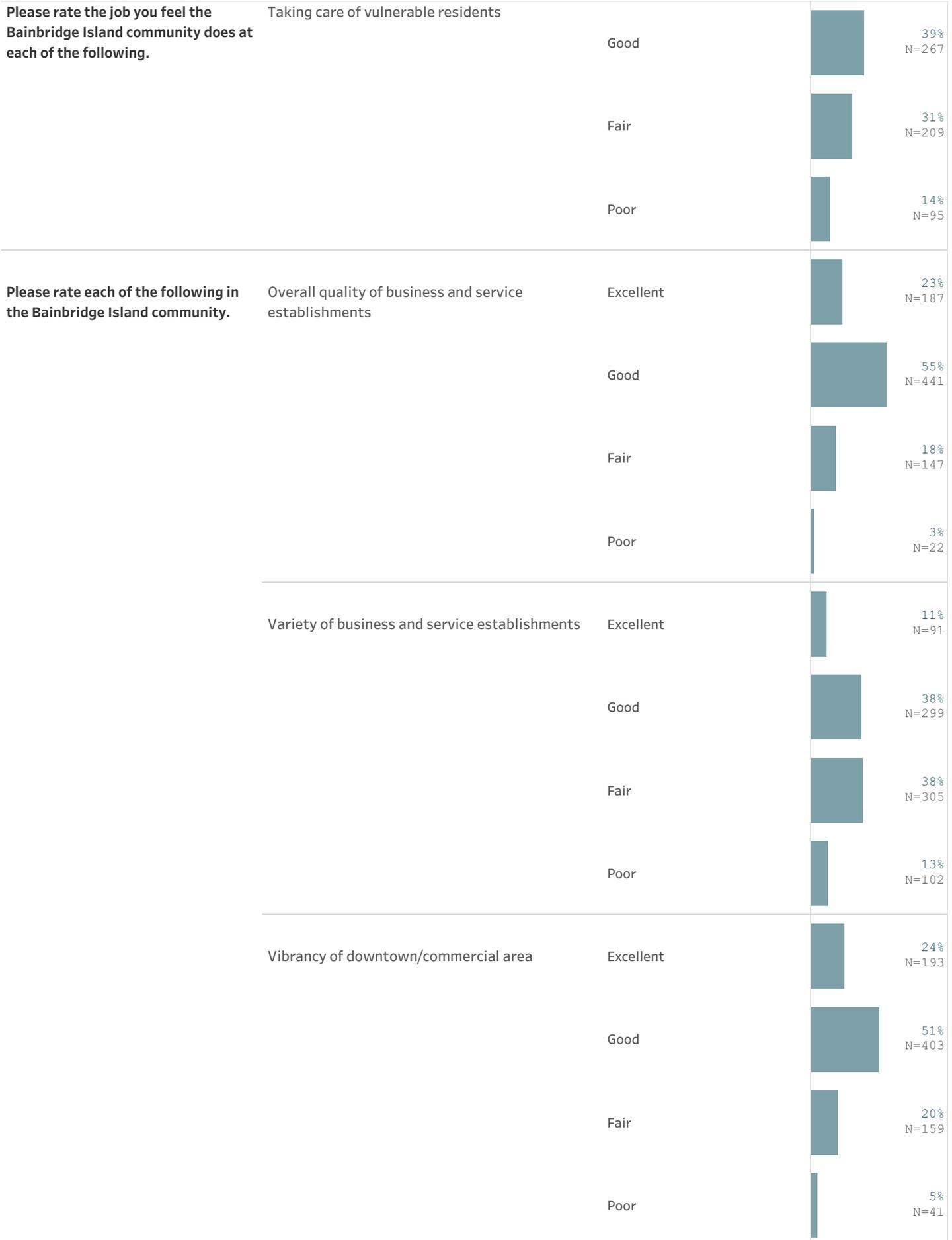


<b>Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.</b>	Overall quality of parks and recreation opportunities	Fair		6% N=46
		Poor		1% N=6
	Overall health and wellness opportunities	Excellent		33% N=262
		Good		37% N=291
		Fair		21% N=168
		Poor		8% N=65
	Overall opportunities for education, culture, and the arts	Excellent		43% N=334
		Good		44% N=346
		Fair		11% N=84
		Poor		2% N=15
	Residents' connection and engagement with their community	Excellent		26% N=203
		Good		52% N=404
		Fair		18% N=143
		Poor		4% N=31
<b>Please indicate how likely or unlikely you are to do each of the following.</b>	Recommend living in Bainbridge Island to someone who asks	Very likely		50% N=384

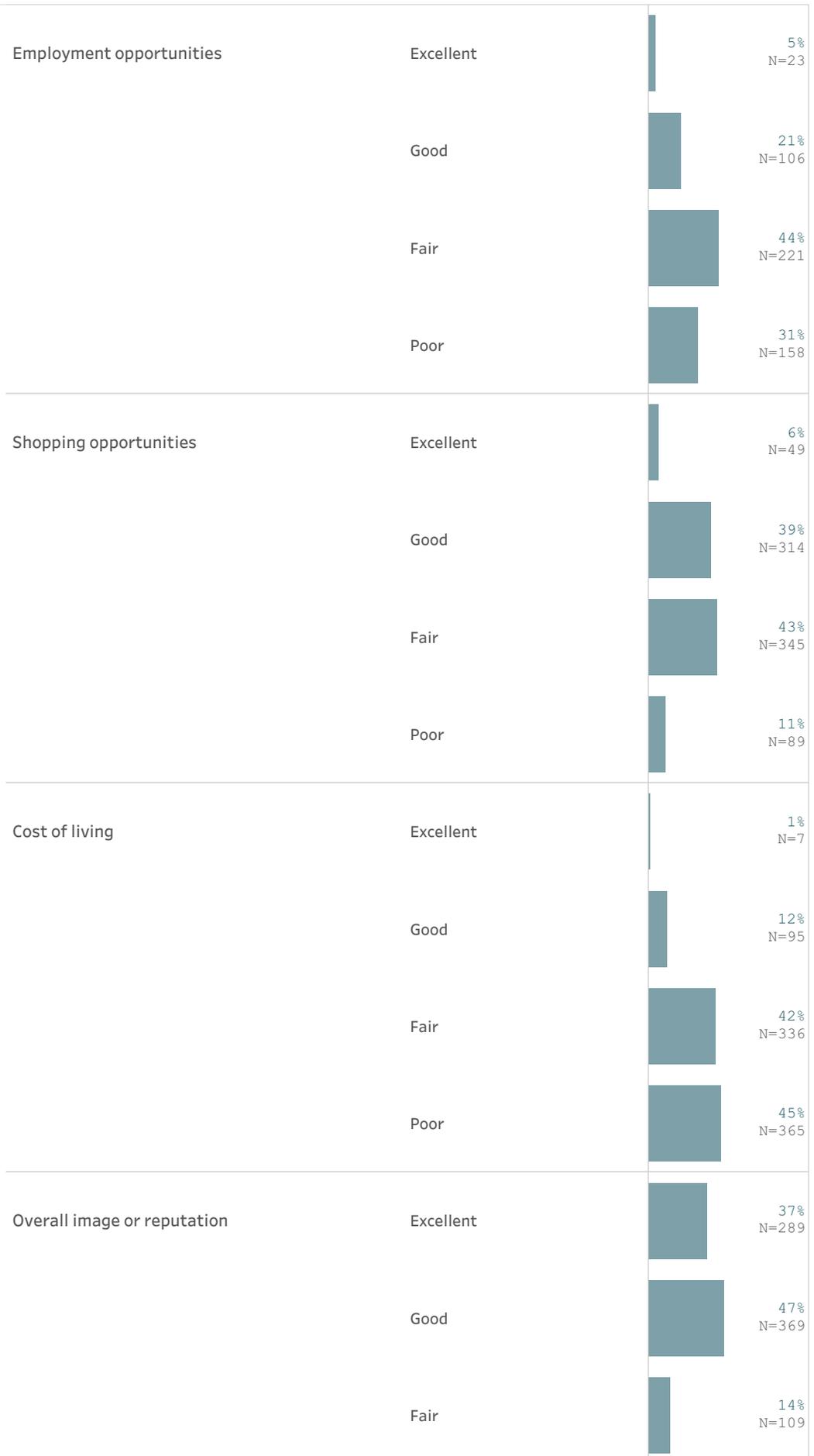








Please rate each of the following in the Bainbridge Island community.

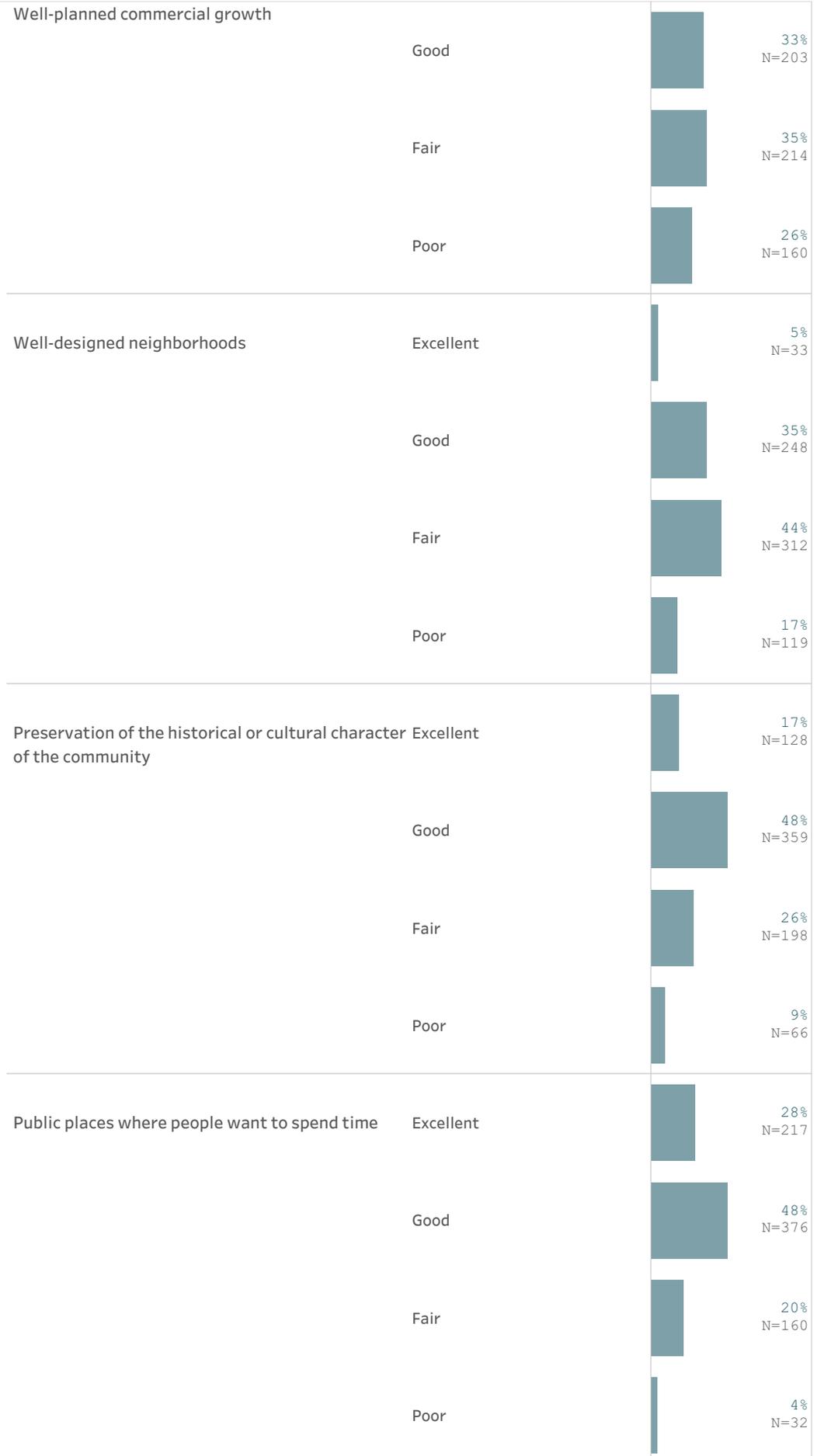


Please rate each of the following in the Bainbridge Island community.	Overall image or reputation	Poor	3% N=20
Please also rate each of the following in the Bainbridge Island community.	Traffic flow on major streets	Excellent	9% N=69
		Good	48% N=383
		Fair	32% N=258
		Poor	12% N=94
Ease of public parking	Ease of public parking	Excellent	9% N=70
		Good	33% N=261
		Fair	36% N=289
		Poor	22% N=175
Ease of travel by car	Ease of travel by car	Excellent	22% N=177
		Good	54% N=433
		Fair	20% N=157
		Poor	4% N=32
Ease of travel by public transportation	Ease of travel by public transportation	Excellent	7% N=42
		Good	26% N=163

Please also rate each of the following in the Bainbridge Island community.



Please also rate each of the following in the Bainbridge Island community.



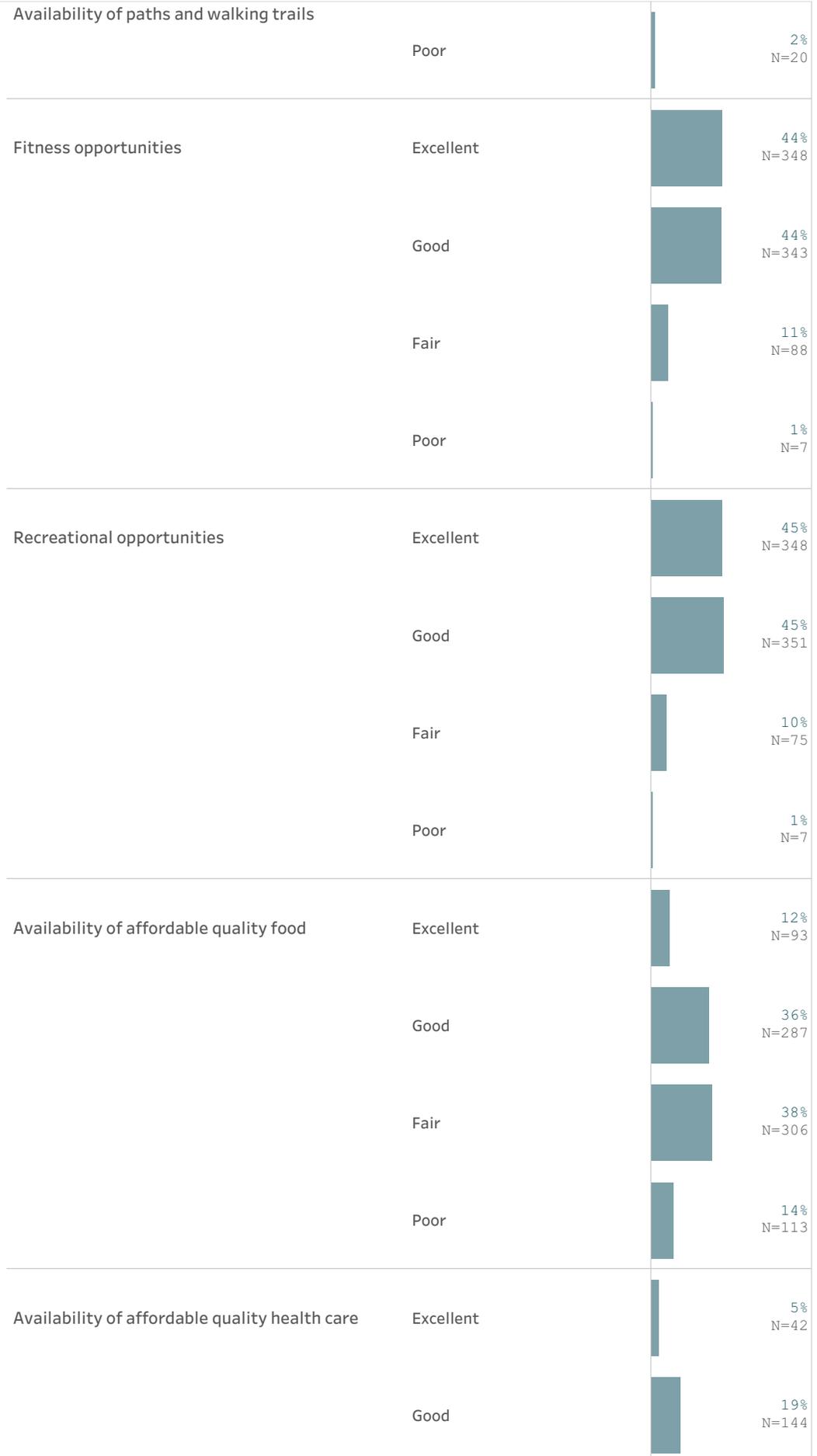
Please also rate each of the following in the Bainbridge Island community.



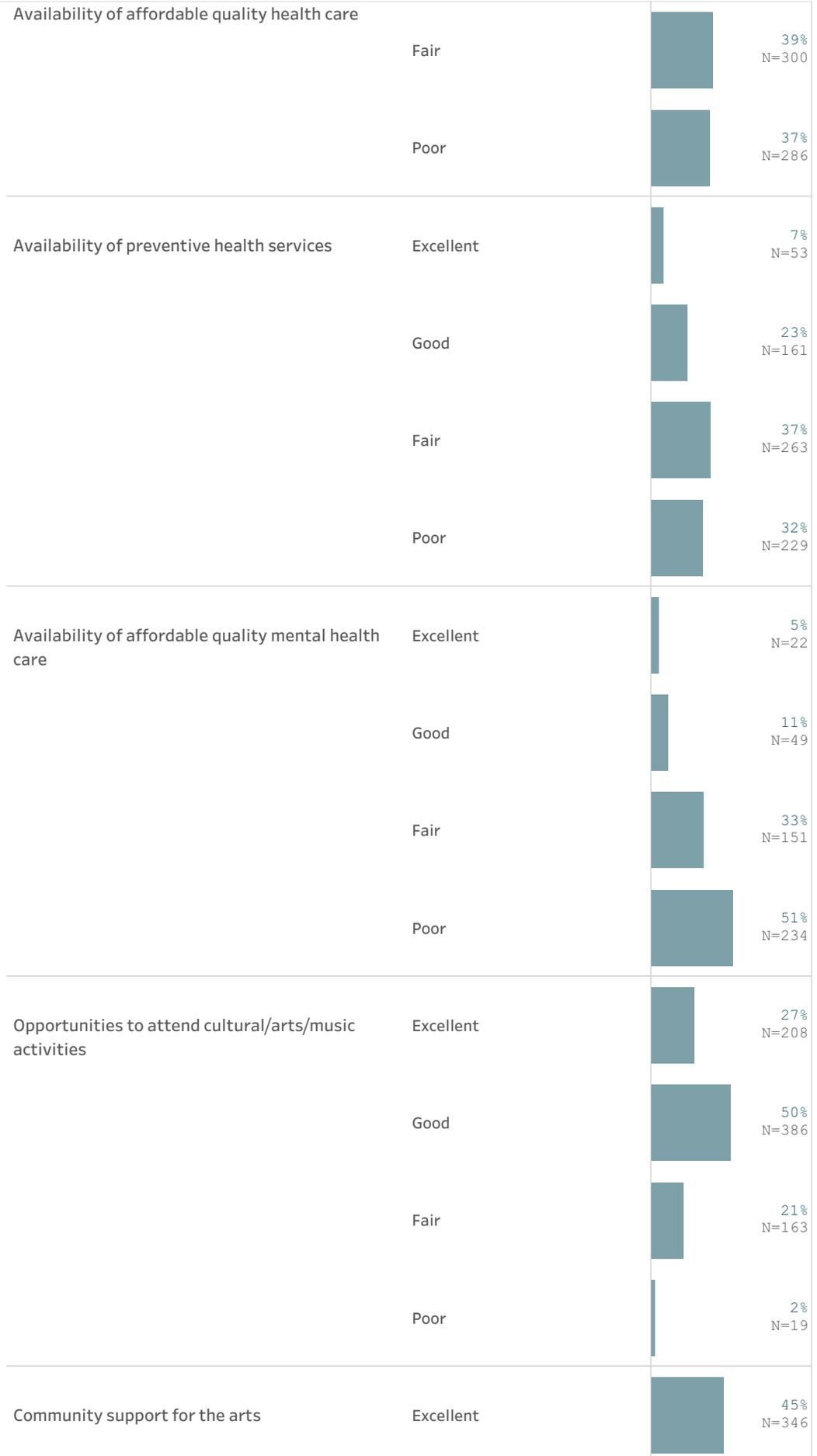
Please also rate each of the following in the Bainbridge Island community.



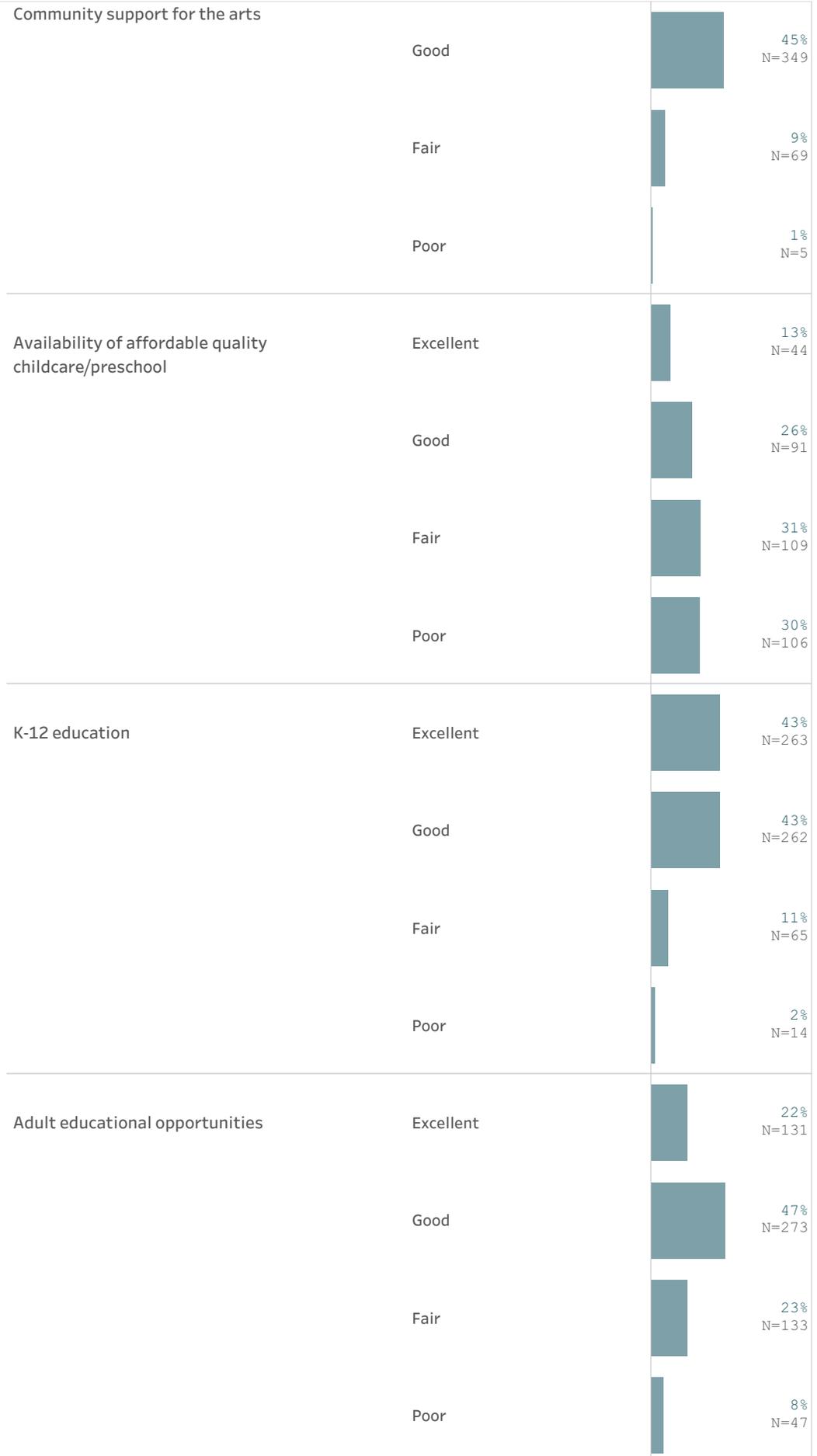
Please also rate each of the following in the Bainbridge Island community.



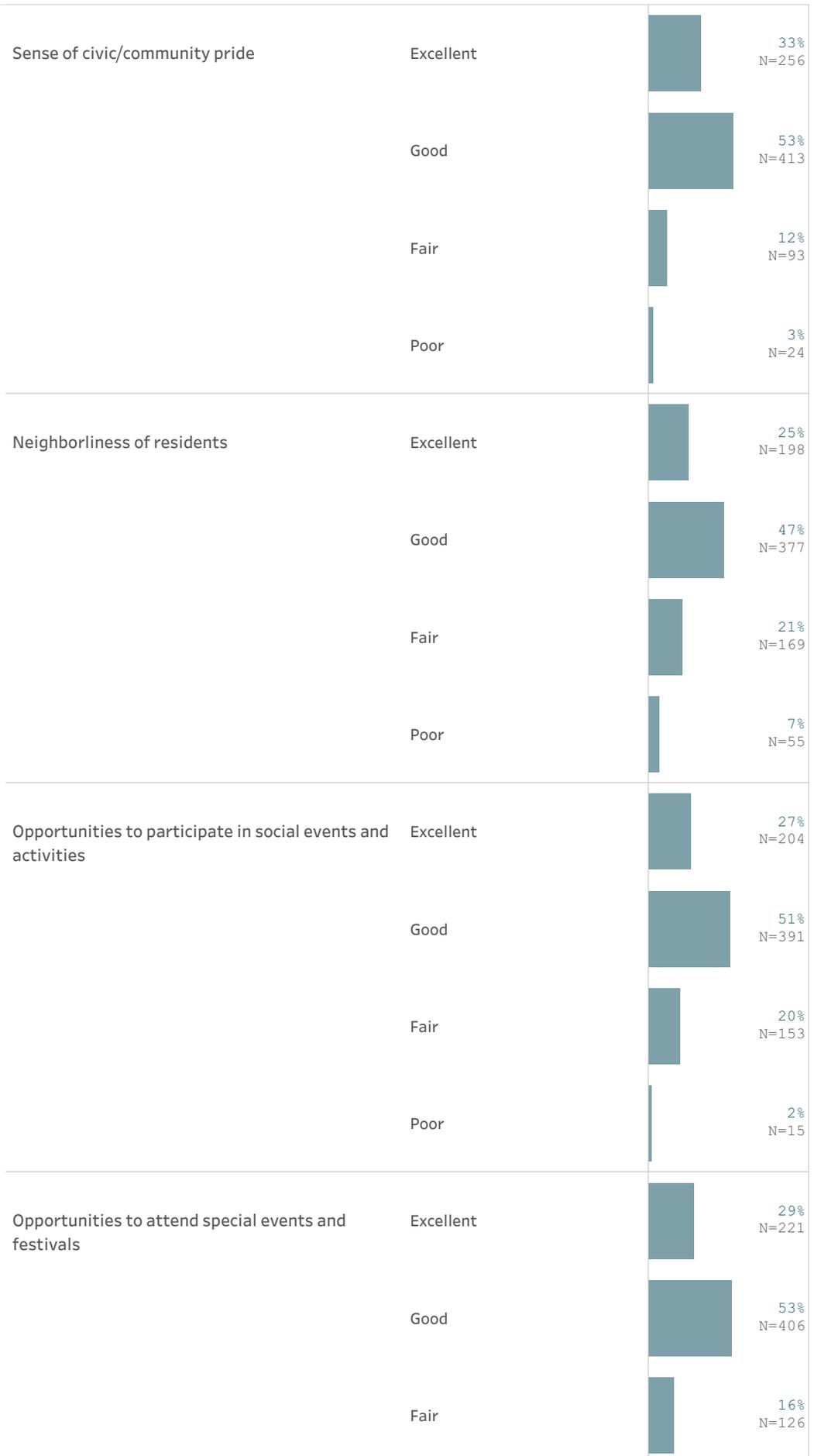
Please also rate each of the following in the Bainbridge Island community.

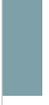
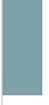


Please also rate each of the following in the Bainbridge Island community.

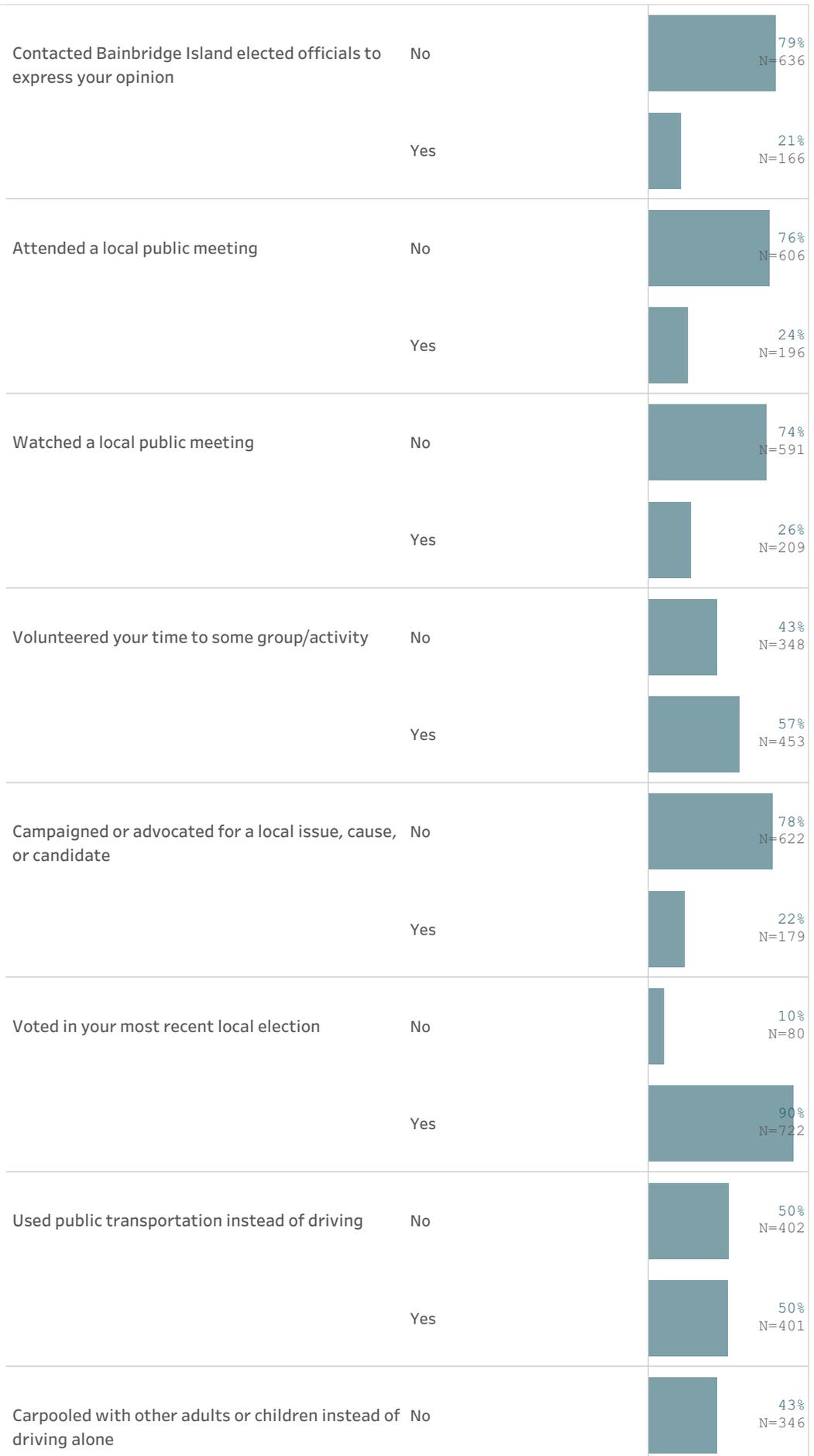


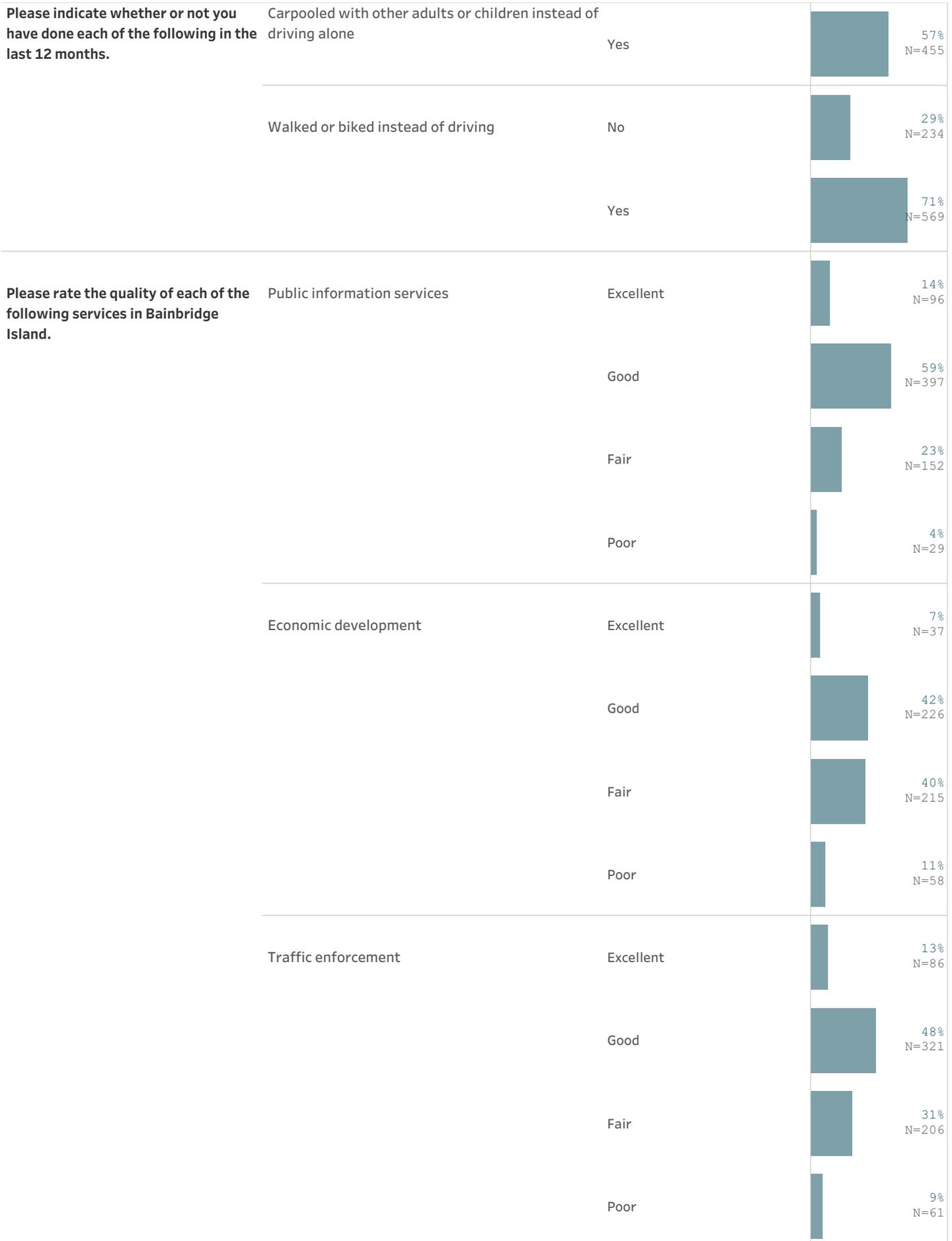
Please also rate each of the following in the Bainbridge Island community.



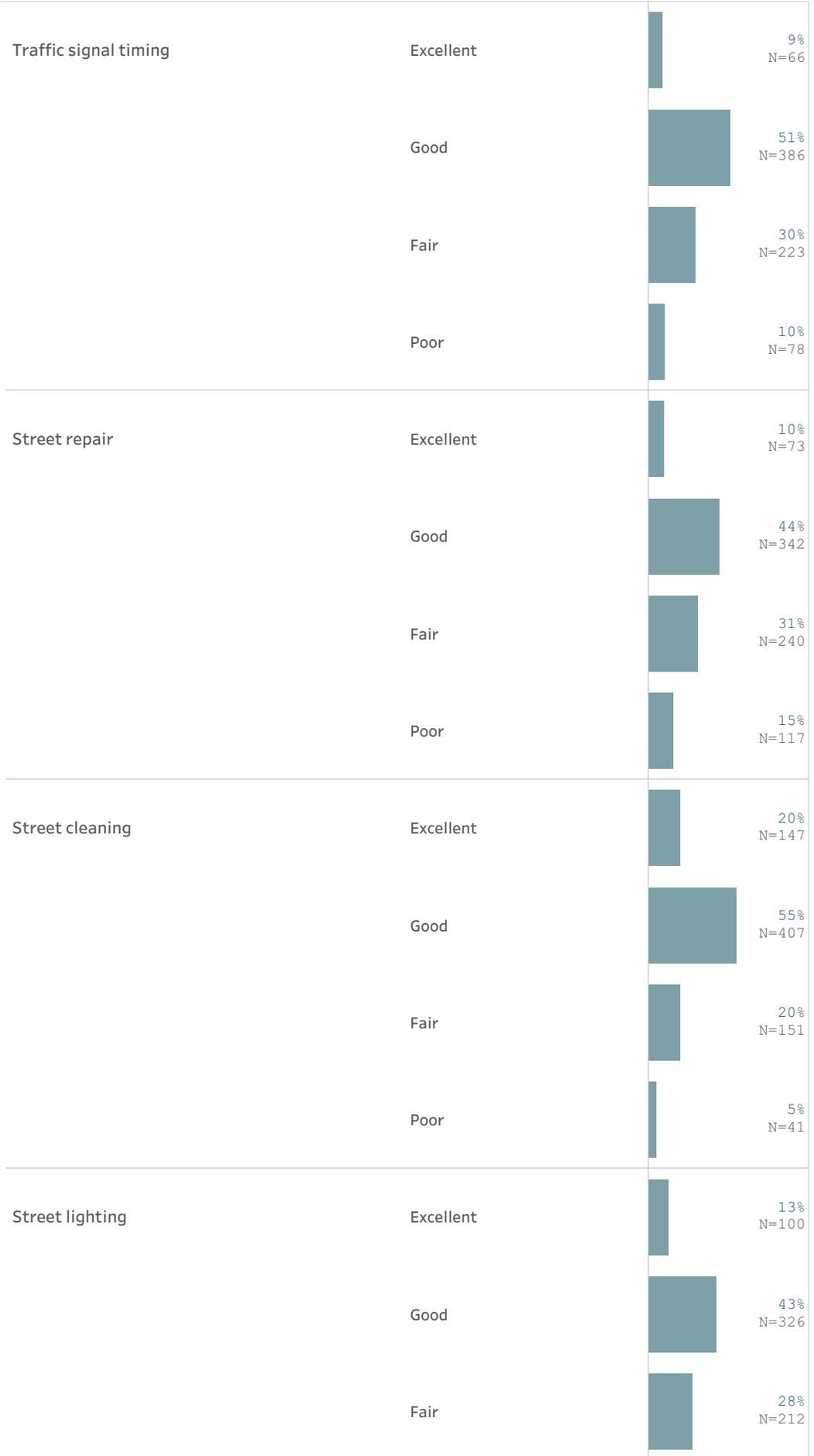
<b>Please also rate each of the following in the Bainbridge Island community.</b>	Opportunities to attend special events and festivals	Poor		3% N=20
	Opportunities to volunteer	Excellent		45% N=319
		Good		43% N=303
		Fair		9% N=66
		Poor		2% N=16
<b>Please indicate whether or not you have done each of the following in the last 12 months.</b>	Opportunities to participate in community matters	Excellent		30% N=214
		Good		45% N=325
		Fair		20% N=140
		Poor		5% N=37
<b>Please indicate whether or not you have done each of the following in the last 12 months.</b>	Openness and acceptance of the community toward people of diverse backgrounds	Excellent		20% N=134
		Good		39% N=271
		Fair		27% N=184
		Poor		14% N=97
<b>Please indicate whether or not you have done each of the following in the last 12 months.</b>	Contacted the City of Bainbridge Island for help or information	No		56% N=447
		Yes		44% N=356

Please indicate whether or not you have done each of the following in the last 12 months.

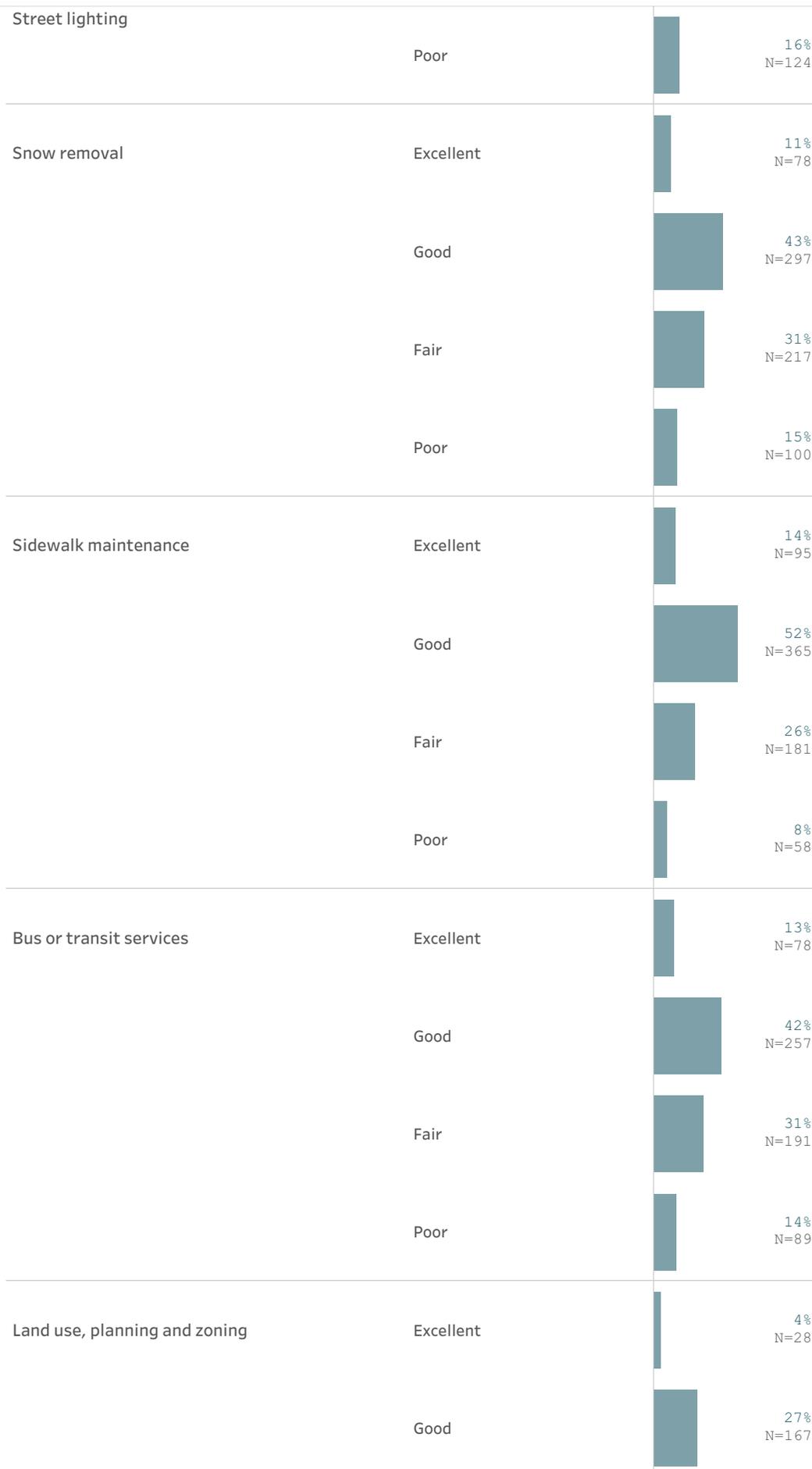




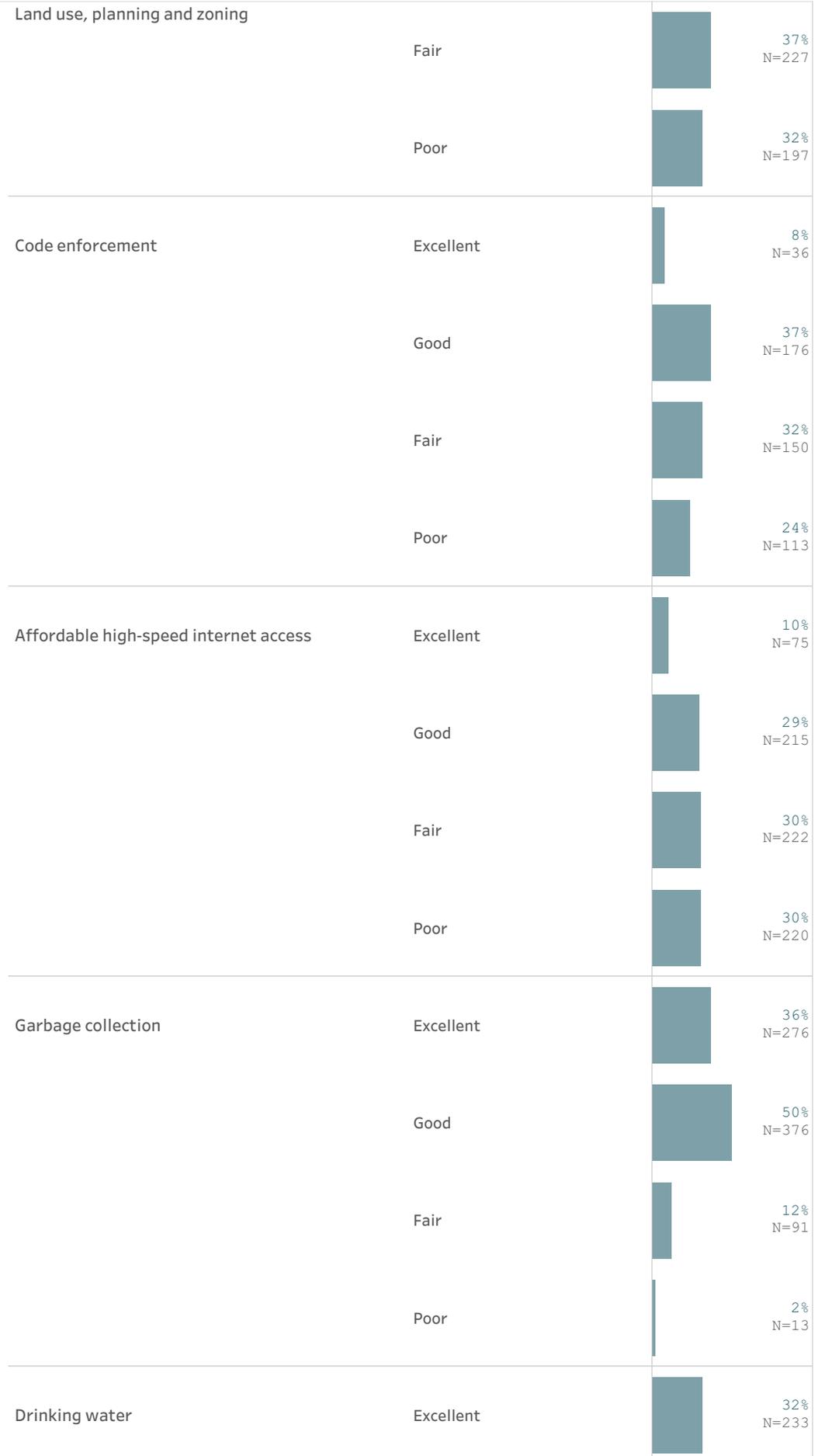
Please rate the quality of each of the following services in Bainbridge Island.



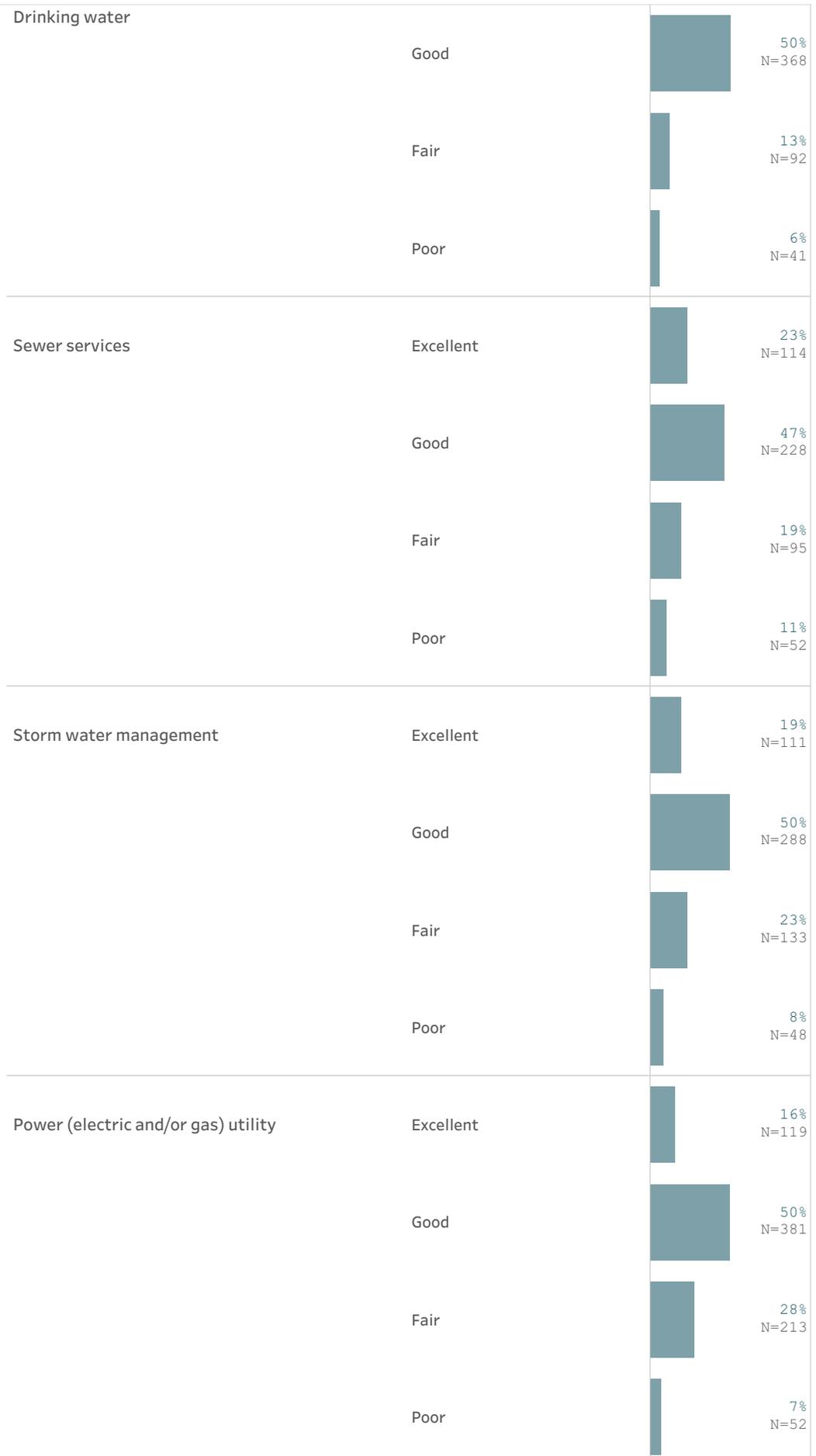
Please rate the quality of each of the following services in Bainbridge Island.



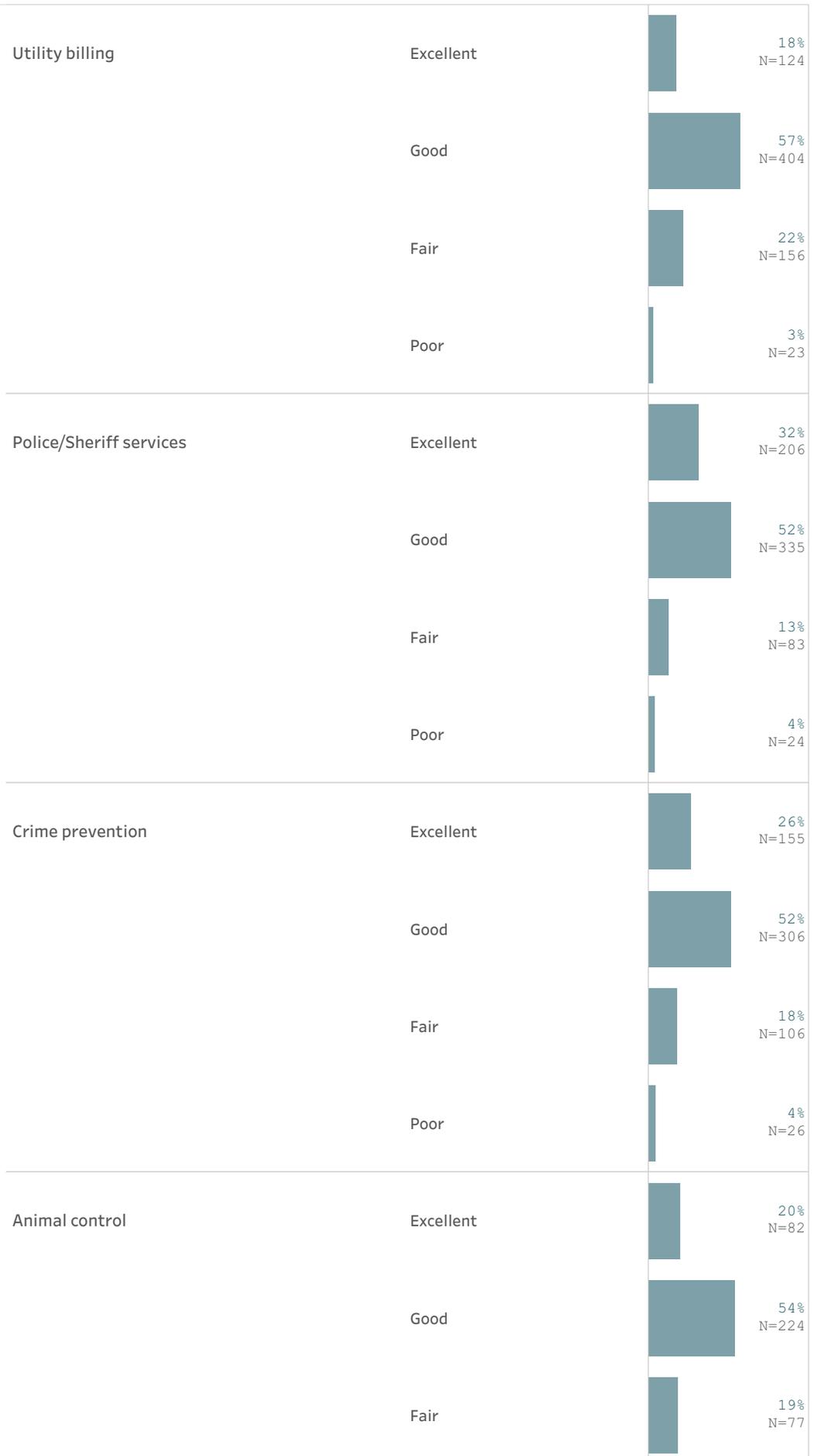
Please rate the quality of each of the following services in Bainbridge Island.



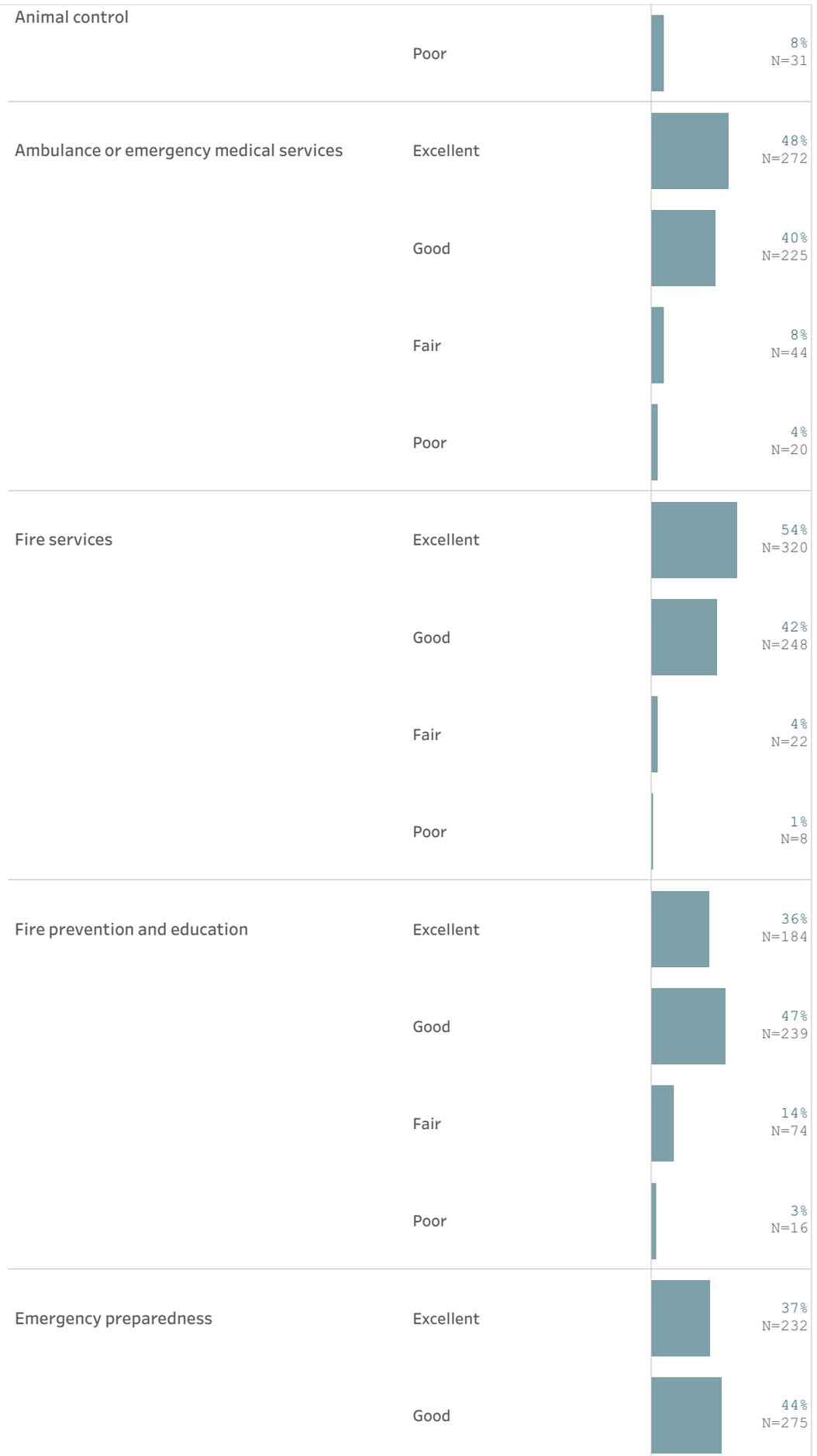
Please rate the quality of each of the following services in Bainbridge Island.



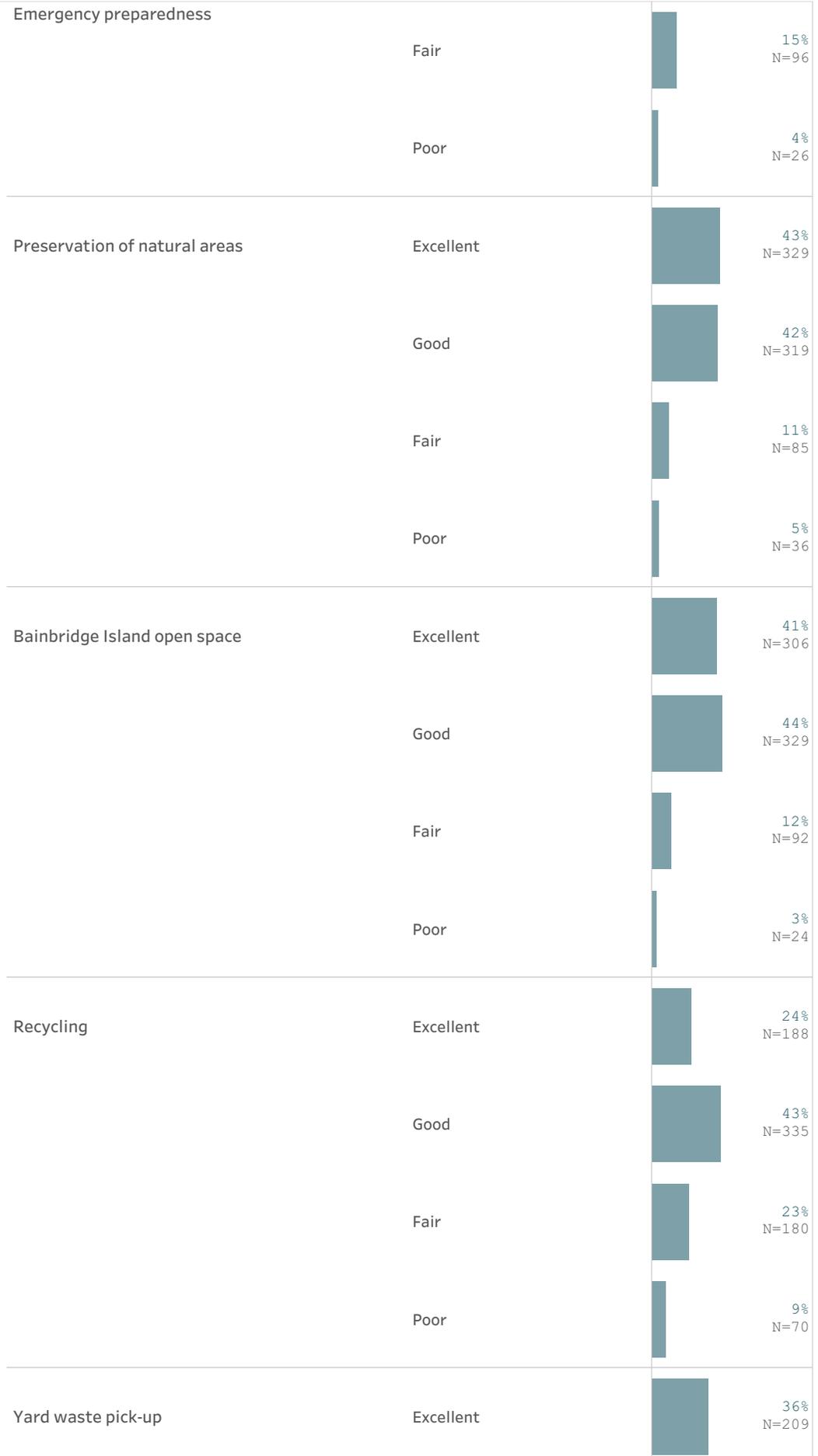
Please rate the quality of each of the following services in Bainbridge Island.



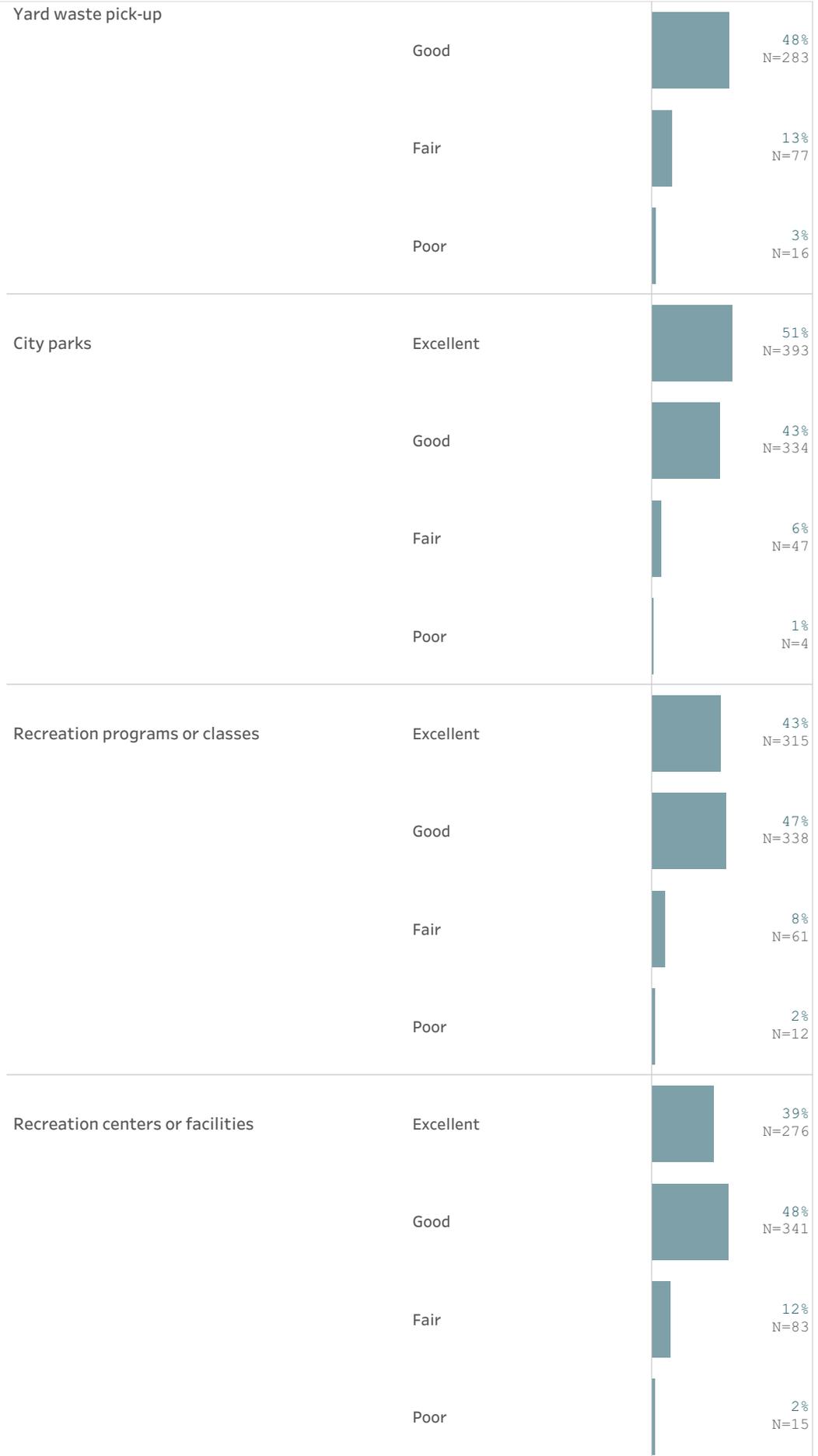
Please rate the quality of each of the following services in Bainbridge Island.

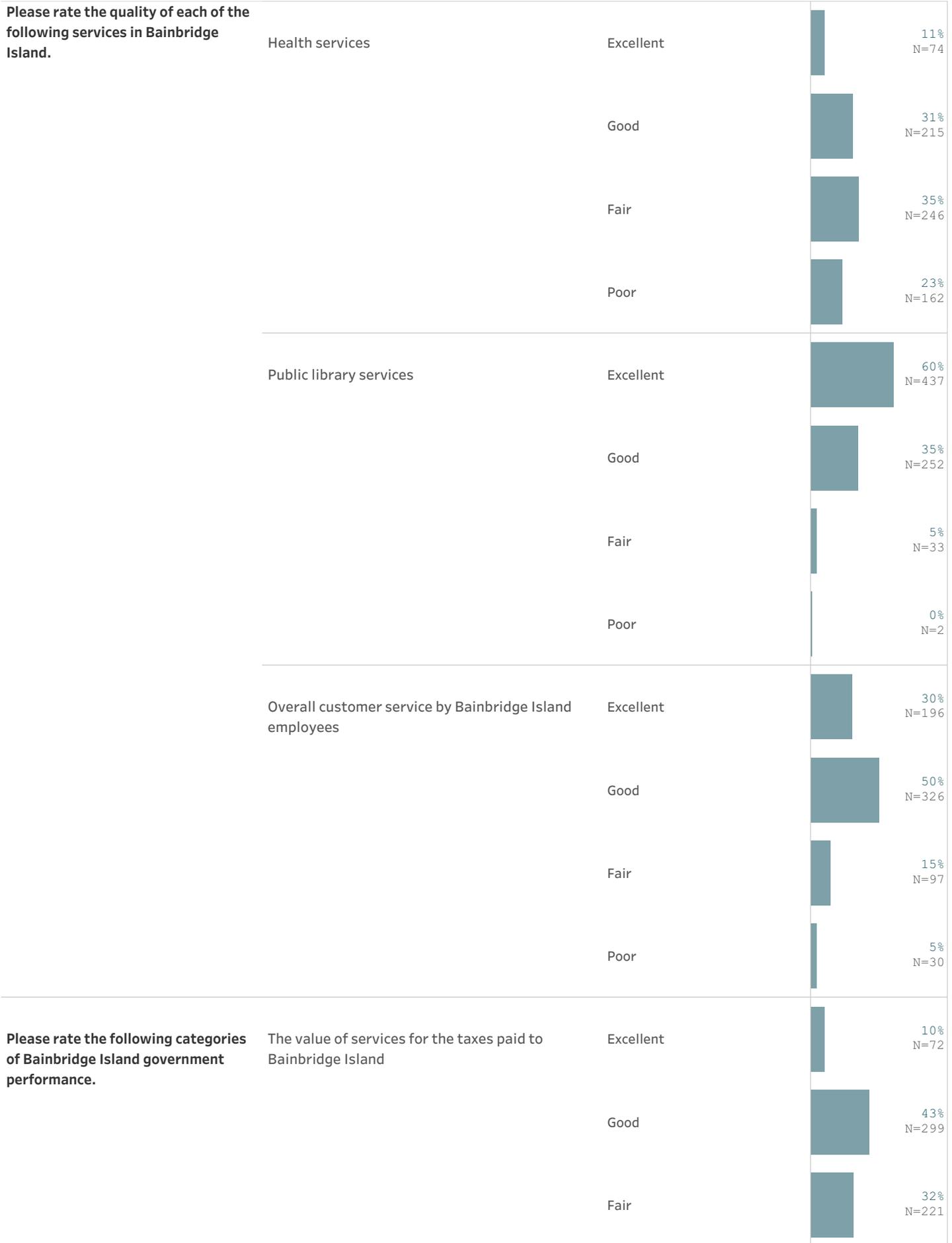


Please rate the quality of each of the following services in Bainbridge Island.



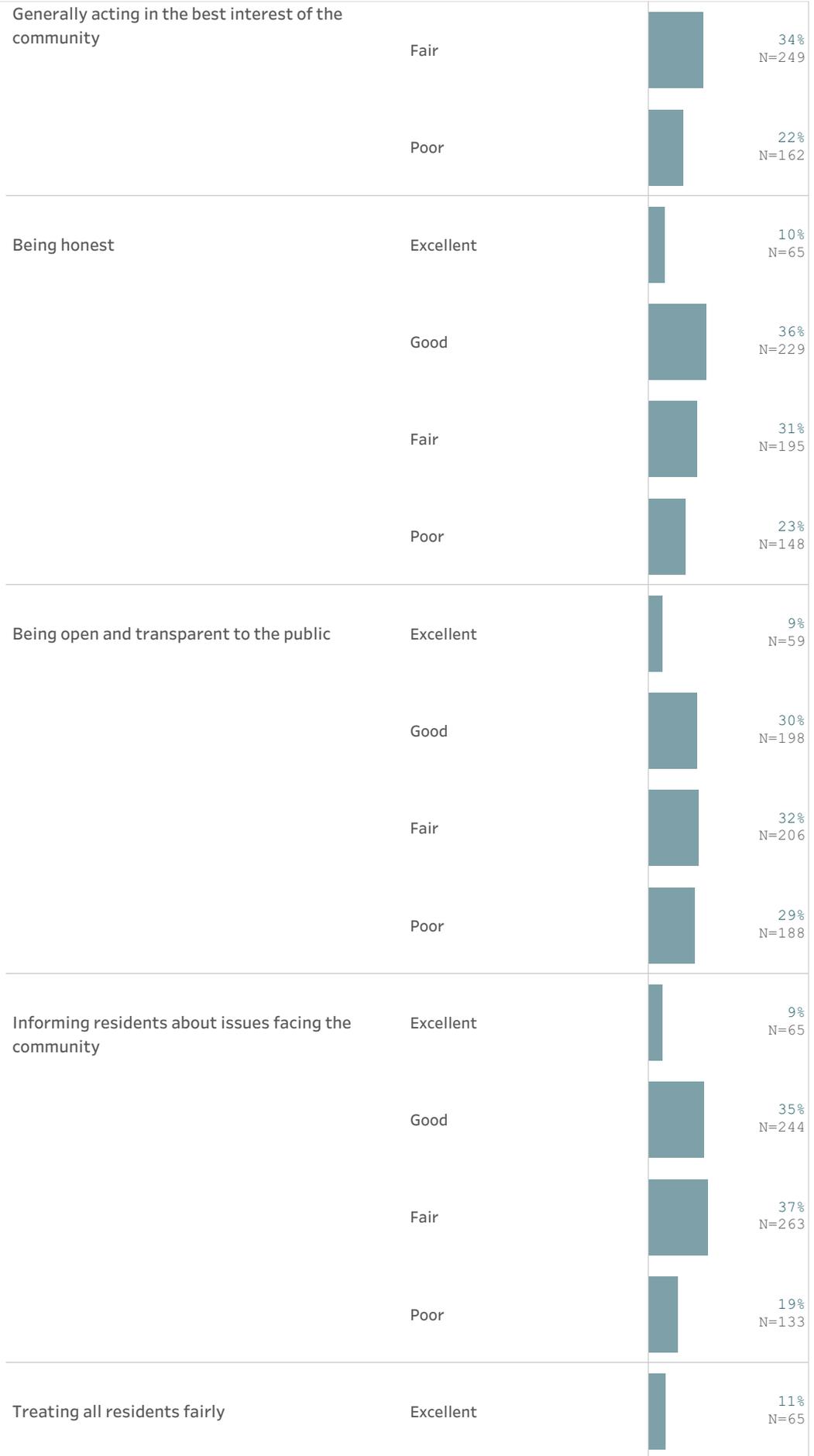
Please rate the quality of each of the following services in Bainbridge Island.

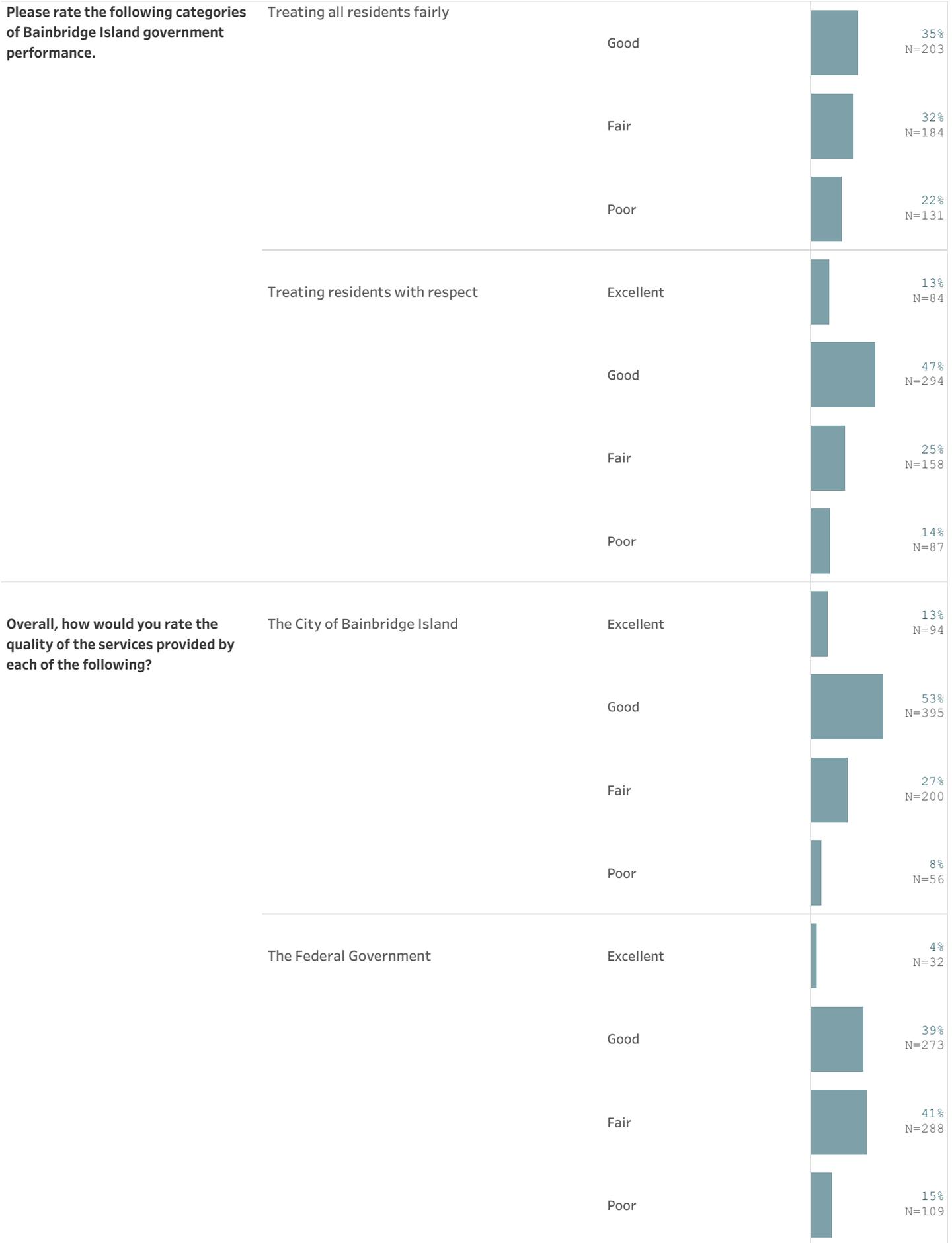




Please rate the following categories of Bainbridge Island government performance.	The value of services for the taxes paid to Bainbridge Island	Poor		15% N=102
	The overall direction that Bainbridge Island is taking	Excellent		8% N=56
		Good		39% N=290
		Fair		34% N=251
		Poor		20% N=149
	The job Bainbridge Island government does at welcoming resident involvement	Excellent		10% N=58
		Good		41% N=247
		Fair		34% N=208
		Poor		16% N=94
	Overall confidence in Bainbridge Island government	Excellent		6% N=44
		Good		31% N=234
		Fair		36% N=271
		Poor		26% N=197
	Generally acting in the best interest of the community	Excellent		9% N=63
		Good		35% N=260

**Please rate the following categories of Bainbridge Island government performance.**



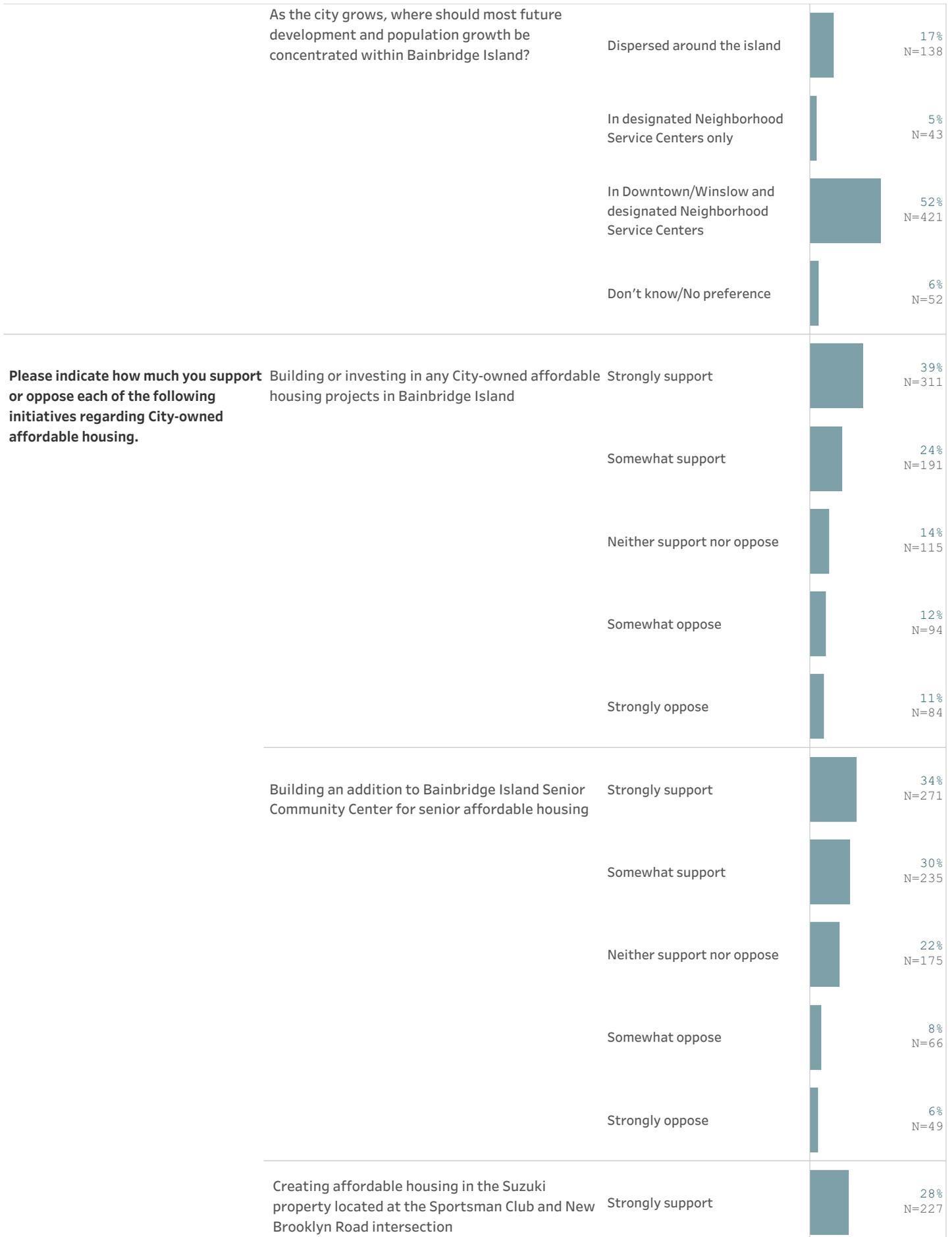


Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.

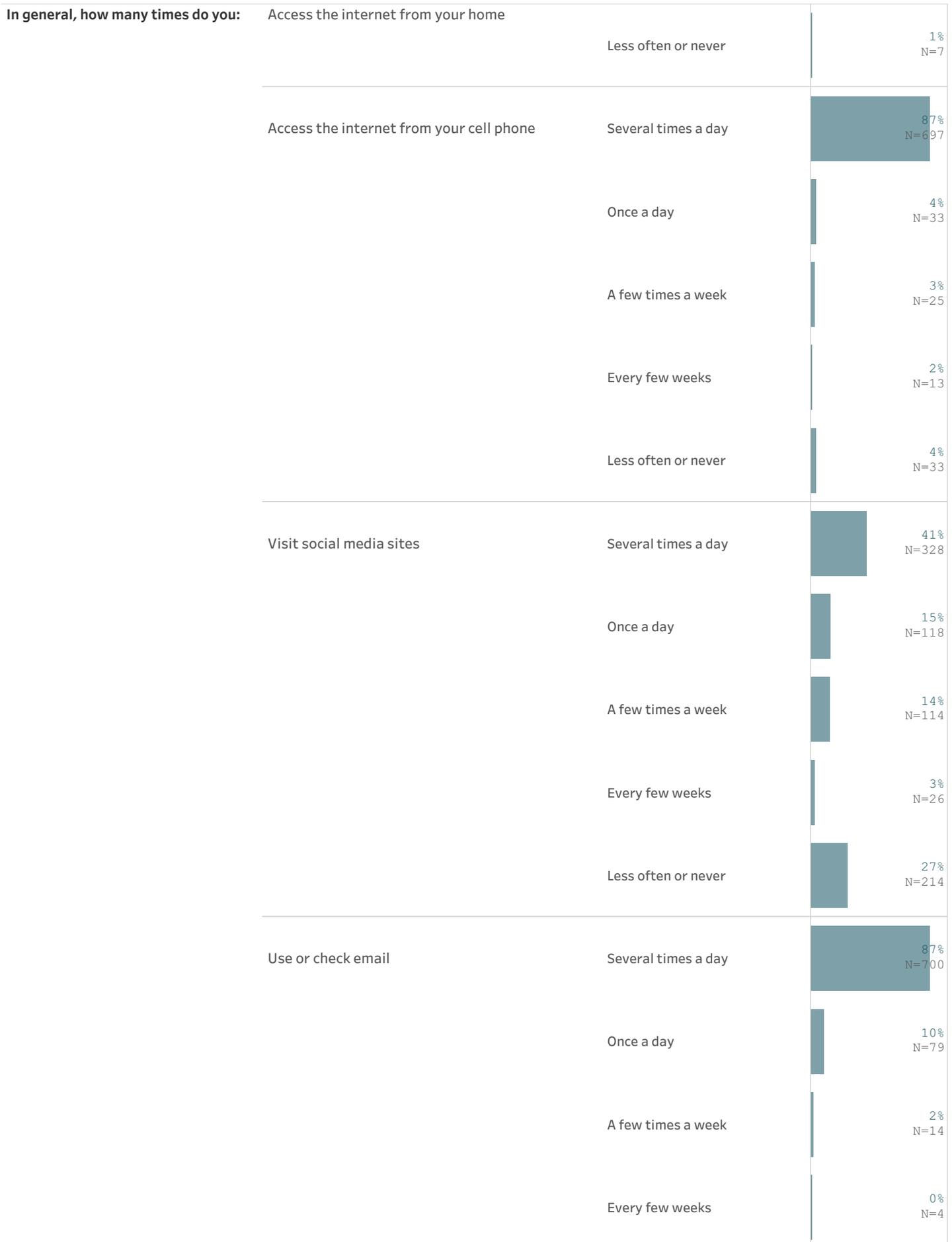


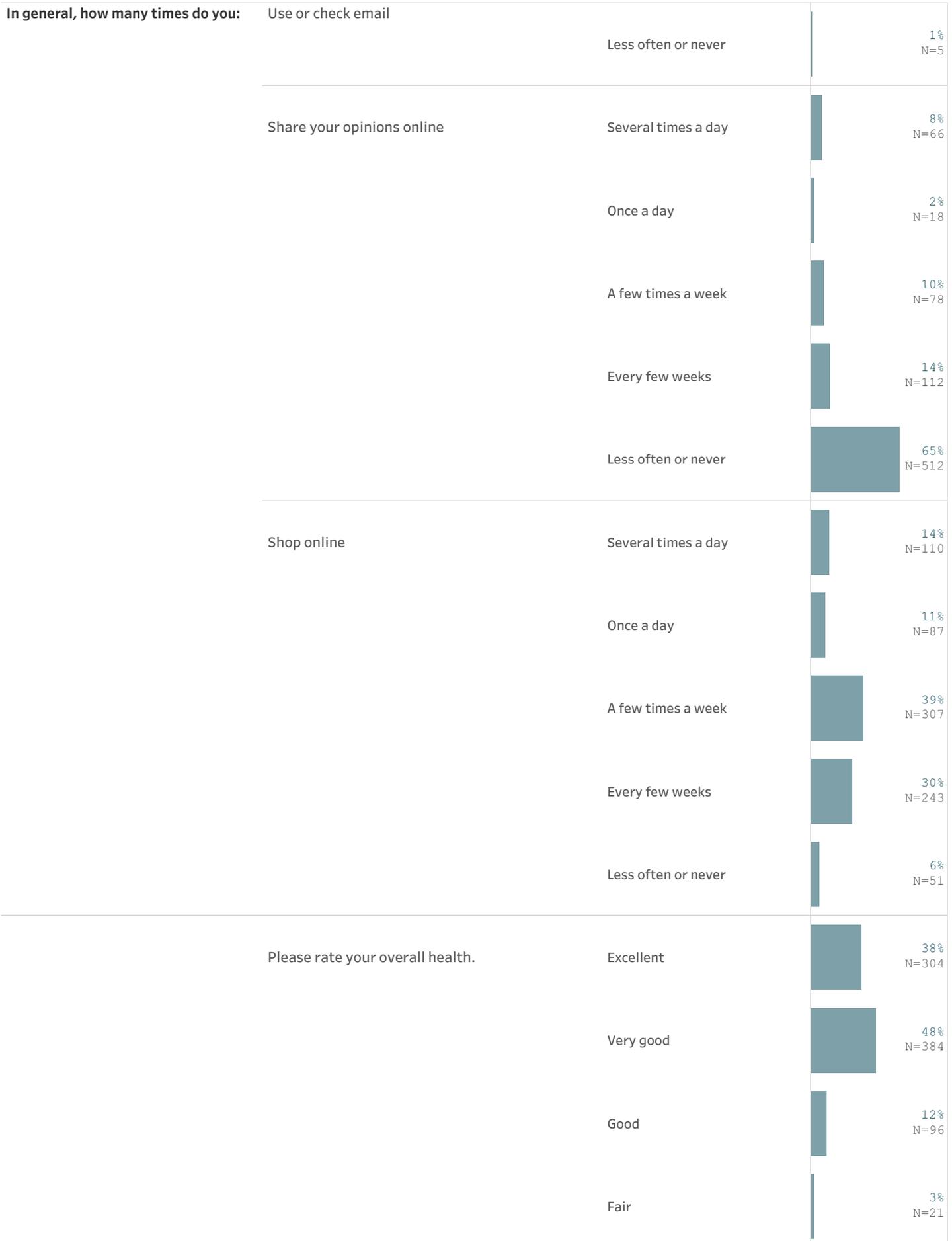
Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.			
Overall quality of the utility infrastructure	Not at all important		1% N=6
Overall feeling of safety	Essential		38% N=301
	Very important		39% N=311
	Somewhat important		20% N=158
	Not at all important		3% N=24
Overall quality of natural environment	Essential		47% N=371
	Very important		38% N=301
	Somewhat important		14% N=112
	Not at all important		2% N=13
Overall quality of parks and recreation opportunities	Essential		29% N=229
	Very important		48% N=379
	Somewhat important		23% N=179
	Not at all important		1% N=6
Overall health and wellness opportunities	Essential		34% N=266
	Very important		46% N=362

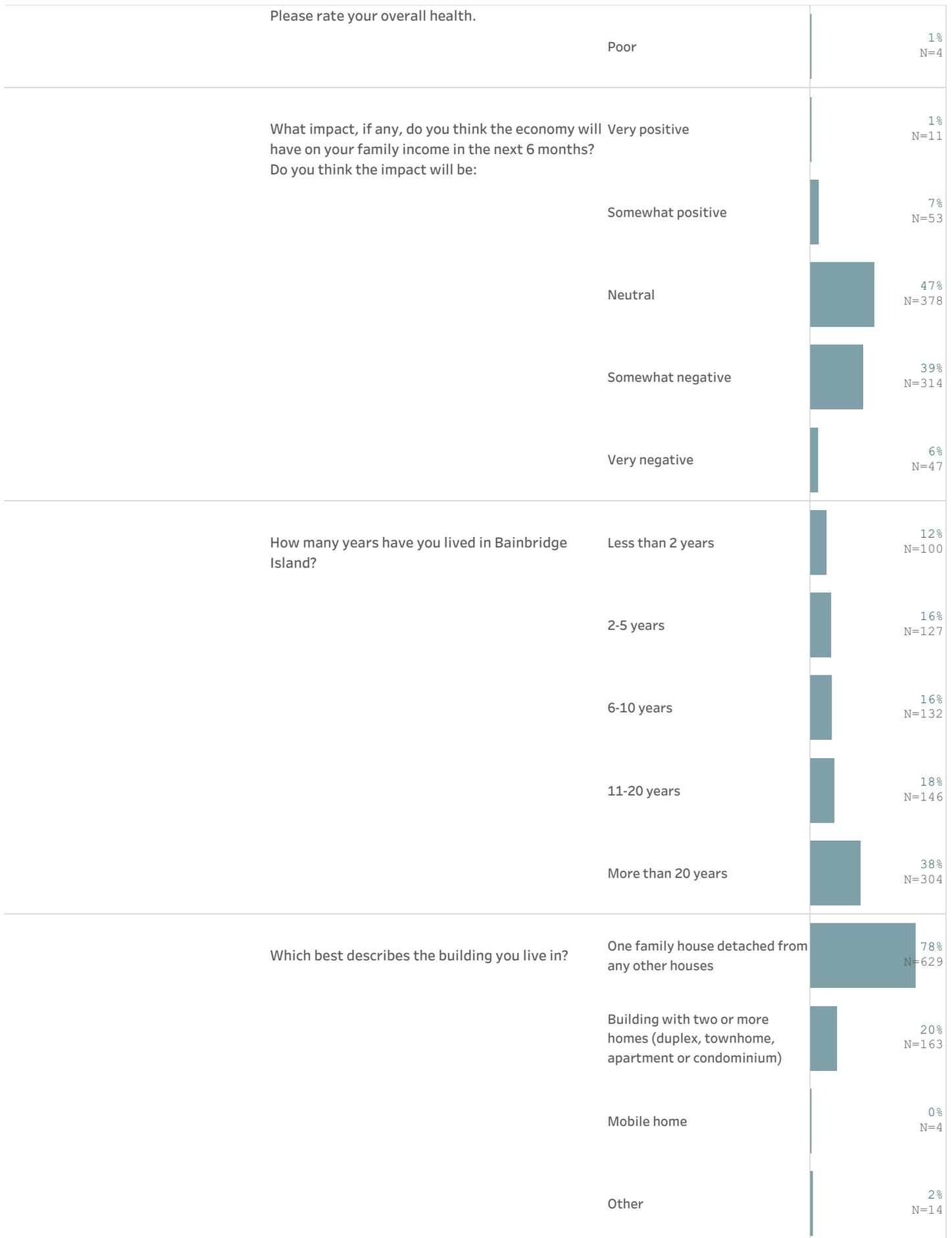
Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.			
Overall health and wellness opportunities	Somewhat important		19% N=153
	Not at all important		2% N=13
Overall opportunities for education, culture, and the arts	Essential		21% N=167
	Very important		44% N=347
	Somewhat important		32% N=255
	Not at all important		3% N=24
Residents' connection and engagement with their community	Essential		20% N=160
	Very important		45% N=359
	Somewhat important		32% N=253
	Not at all important		3% N=25
The City has been asked to consider more actively regulating non-host-occupied short-term vacation rentals, such as AirBnB or VRBO (e.g., introducing more outreach and compliance efforts related to on-island short-term rentals). Please indicate how much you would support or oppose the regulation of short-term vacation rentals on Bainbridge Island.	Strongly support		36% N=267
	Somewhat support		29% N=214
	Somewhat oppose		22% N=168
	Strongly oppose		14% N=102
As the city grows, where should most future development and population growth be concentrated within Bainbridge Island?	Downtown/Winslow only		19% N=153

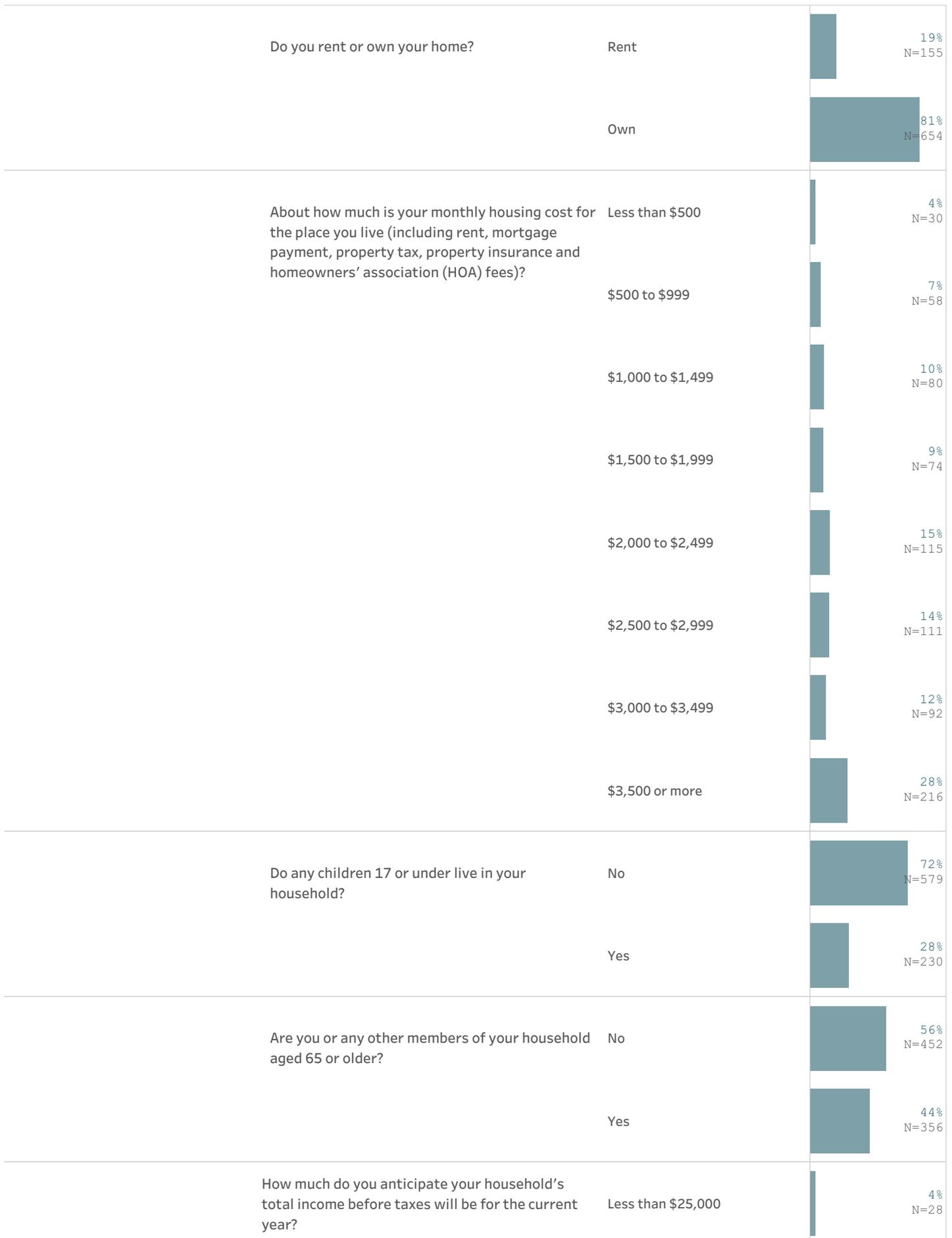


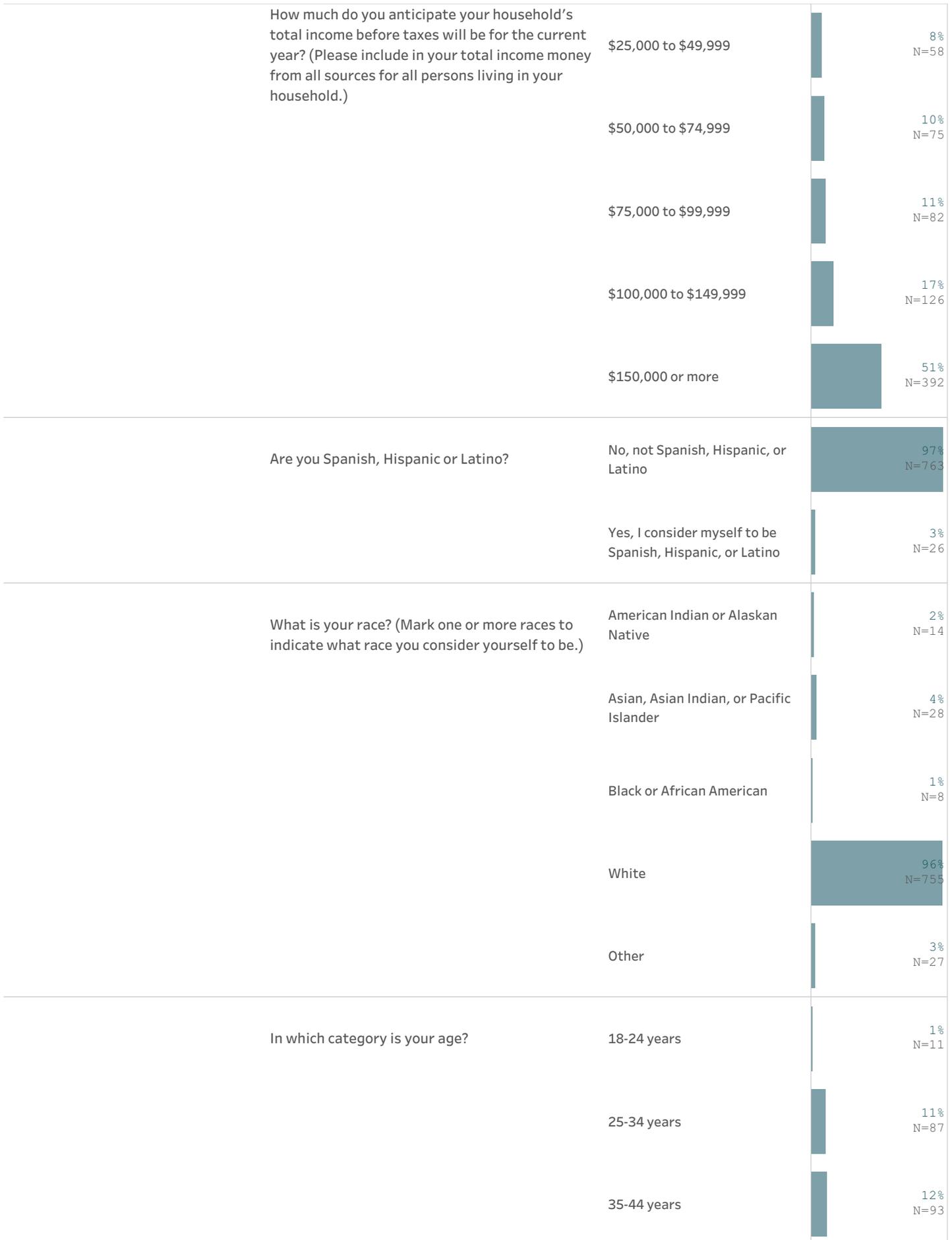














## Full trends

This table contains the trends over time for the City of Bainbridge Island. The combined “percent positive” responses for each survey year are presented (e.g., excellent/good or yes). If an item was not included during an administration of the survey, no percentage will be shown in the table. If the difference between the 2017 and 2022 surveys is greater than five percentage points, the change is statistically significant.

It is important to note that in 2020, The NCS survey was updated to include new and refreshed items. Consequently, some of the trends may be impacted due to wording modifications that could have potentially altered the meaning of the item for the respondent.

		2013	2014	2015	2017	2022
<b>Please rate each of the following aspects of quality of life in Bainbridge Island.</b>	Bainbridge Island as a place to live	94%	97%	97%	97%	94%
	Your neighborhood as a place to live	89%	93%	93%	94%	95%
	Bainbridge Island as a place to raise children	92%	94%	94%	93%	92%
	Bainbridge Island as a place to work	53%	52%	51%	52%	56%
	Bainbridge Island as a place to visit		89%	90%	90%	90%
	Bainbridge Island as a place to retire	75%	79%	76%	75%	73%
	The overall quality of life	92%	96%	95%	95%	91%
	Sense of community	81%	74%	78%	75%	77%
<b>Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.</b>	Overall economic health		72%	69%	74%	78%
	Overall quality of the transportation system					44%
	Overall design or layout of residential and commercial areas		61%	64%	63%	64%
	Overall quality of the utility infrastructure					46%
	Overall feeling of safety		97%	98%	98%	94%
	Overall quality of natural environment	93%	91%	96%	91%	96%
	Overall quality of parks and recreation opportunities					93%
	Overall health and wellness opportunities		76%	79%	80%	70%
	Overall opportunities for education, culture, and the arts		83%	83%	83%	87%
	Residents’ connection and engagement with their community					78%

<b>Please indicate how likely or unlikely you are to do each of the following.</b>	Recommend living in Bainbridge Island to someone who asks	89% 89% 91% 89% 86%
	Remain in Bainbridge Island for the next five years	88% 92% 89% 88% 88%
<b>Please rate how safe or unsafe you feel:</b>	In your neighborhood during the day	98% 99% 98% 99% 99%
	In Bainbridge Island's downtown/commercial area during the day	98% 99% 99% 97% 98%
	From property crime	79% 87%
	From violent crime	93% 95%
	From fire, flood, or other natural disaster	73%
<b>Please rate the job you feel the Bainbridge Island community does at each of the following.</b>	Making all residents feel welcome	70%
	Attracting people from diverse backgrounds	30%
	Valuing/respecting residents from diverse backgrounds	59%
	Taking care of vulnerable residents	55%
<b>Please rate each of the following in the Bainbridge Island community.</b>	Overall quality of business and service establishments	64% 64% 69% 68% 79%
	Variety of business and service establishments	49%
	Vibrancy of downtown/commercial area	65% 69% 73% 75%
	Employment opportunities	16% 11% 16% 17% 25%
	Shopping opportunities	46% 46% 46% 46% 46%
	Cost of living	19% 19% 16% 13%
	Overall image or reputation	84% 84% 86% 84% 84%
<b>Please also rate each of the following in the Bainbridge Island community.</b>	Traffic flow on major streets	44% 52% 45% 40% 56%
	Ease of public parking	37% 29% 33% 42%
	Ease of travel by car	66% 67% 66% 65% 76%
	Ease of travel by public transportation	28% 32% 34% 32%
	Ease of travel by bicycle	34% 39% 34% 39% 37%
	Ease of walking	47% 51% 52% 58% 47%
	Well-planned residential growth	35%

<b>Please also rate each of the following in the Bainbridge Island community.</b>	Well-planned commercial growth	39%
	Well-designed neighborhoods	39%
	Preservation of the historical or cultural character of the community	65%
	Public places where people want to spend time	83% 87% 84% 76%
	Variety of housing options	37% 36% 36% 24% 23%
	Availability of affordable quality housing	20% 19% 19% 12% 7%
	Overall quality of new development	50% 44% 40% 40% 33%
	Overall appearance	87% 95% 96% 94% 86%
	Cleanliness	88% 95% 96% 93% 94%
	Water resources	87%
	Air quality	92% 95% 97% 97% 97%
	Availability of paths and walking trails	62% 63% 72% 68% 88%
	Fitness opportunities	85% 87% 87% 88%
	Recreational opportunities	84% 84% 87% 87% 89%
	Availability of affordable quality food	65% 63% 64% 60% 48%
	Availability of affordable quality health care	52% 58% 68% 58% 24%
	Availability of preventive health services	63% 66% 71% 65% 30%
	Availability of affordable quality mental health care	34% 41% 41% 16%
	Opportunities to attend cultural/arts/music activities	79% 82% 84% 84% 77%
	Community support for the arts	90%
	Availability of affordable quality childcare/preschool	41% 58% 67% 58% 39%
	K-12 education	89% 93% 96% 93% 87%
	Adult educational opportunities	62% 69% 70% 69%
Sense of civic/community pride	85%	
Neighborliness of residents	67% 69% 66% 72%	

<b>Please also rate each of the following in the Bainbridge Island community.</b>	Opportunities to participate in social events and activities	79%	76%	77%	75%	78%
	Opportunities to attend special events and festivals		74%	76%	73%	81%
	Opportunities to volunteer	87%	88%	88%	90%	88%
	Opportunities to participate in community matters	77%	74%	81%	80%	75%
	Openness and acceptance of the community toward people of diverse backgrounds	64%	57%	59%	59%	59%
<b>Please indicate whether or not you have done each of the following in the last 12 months.</b>	Contacted the City of Bainbridge Island for help or information	52%	44%	47%	45%	44%
	Contacted Bainbridge Island elected officials to express your opinion		21%	21%	26%	21%
	Attended a local public meeting	39%	29%	35%	39%	24%
	Watched a local public meeting	26%	17%	18%	19%	26%
	Volunteered your time to some group/activity	76%	66%	66%	65%	57%
	Campaigned or advocated for a local issue, cause, or candidate		34%	33%	45%	22%
	Voted in your most recent local election	89%				90%
	Used public transportation instead of driving		50%	47%	51%	50%
	Carpooled with other adults or children instead of driving alone		56%	58%	56%	57%
	Walked or biked instead of driving		73%	72%	75%	71%
	<b>Please rate the quality of each of the following services in Bainbridge Island.</b>	Public information services	67%	63%	66%	67%
Economic development		39%	39%	44%	44%	49%
Traffic enforcement		55%	58%	65%	61%	60%
Traffic signal timing		61%	57%	53%	56%	60%
Street repair		23%	27%	39%	37%	54%
Street cleaning		52%	57%	66%	64%	74%
Street lighting		45%	41%	47%	49%	56%
Snow removal		42%	47%	48%	55%	54%
Sidewalk maintenance		51%	54%	57%	64%	66%
Bus or transit services		50%	47%	55%	53%	54%

Please rate the quality of each of the following services in Bainbridge Island.					
	3	4	5	6	7
Land use, planning and zoning	37%	28%	29%	32%	31%
Code enforcement	49%	39%	48%	48%	45%
Affordable high-speed internet access					40%
Garbage collection	89%	91%	91%	90%	86%
Drinking water	79%	77%	81%	78%	82%
Sewer services	72%	60%	75%	79%	70%
Storm water management	60%	68%	66%	63%	69%
Power (electric and/or gas) utility	73%	72%	48%	74%	65%
Utility billing		71%	71%	74%	75%
Police/Sheriff services	70%	74%	88%	90%	83%
Crime prevention	77%	78%	81%	87%	78%
Animal control	55%	51%	56%	60%	74%
Ambulance or emergency medical services	92%	94%	96%	96%	89%
Fire services	95%	97%	97%	98%	95%
Fire prevention and education	84%	85%	87%	88%	83%
Emergency preparedness	45%	40%	52%	62%	81%
Preservation of natural areas	78%	76%	73%	72%	84%
Bainbridge Island open space		81%	78%	75%	85%
Recycling	90%	89%	88%	85%	68%
Yard waste pick-up	88%				84%
City parks	91%	91%	92%	93%	93%
Recreation programs or classes	90%	90%	89%	90%	90%
Recreation centers or facilities	84%	86%	86%	85%	86%
Health services	68%	68%	74%	66%	41%
Public library services	95%	94%	96%	94%	95%

<b>the following services in Bainbridge Island.</b>	Overall customer service by Bainbridge Island employees	78% 70% 77% 79% 80%
<b>Please rate the following categories of Bainbridge Island government performance.</b>	The value of services for the taxes paid to Bainbridge Island	49% 48% 51% 50% 53%
	The overall direction that Bainbridge Island is taking	44% 41% 43% 41% 46%
	The job Bainbridge Island government does at welcoming resident involvement	59% 42% 47% 54% 50%
	Overall confidence in Bainbridge Island government	28% 35% 35% 37%
	Generally acting in the best interest of the community	34% 41% 42% 44%
	Being honest	33% 43% 46% 46%
	Being open and transparent to the public	40%
	Informing residents about issues facing the community	44%
	Treating all residents fairly	38% 45% 46% 46%
	Treating residents with respect	61%
<b>Overall, how would you rate the quality of the services provided by each of the following?</b>	The City of Bainbridge Island	61% 61% 68% 70% 66%
	The Federal Government	49% 43% 46% 39% 43%
<b>Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.</b>	Overall economic health	80% 80% 76% 78%
	Overall quality of the transportation system	83%
	Overall design or layout of residential and commercial areas	80% 81% 79% 77%
	Overall quality of the utility infrastructure	91%
	Overall feeling of safety	72% 71% 69% 77%
	Overall quality of natural environment	83% 86% 86% 84%
	Overall quality of parks and recreation opportunities	77%
	Overall health and wellness opportunities	66% 62% 68% 79%
	Overall opportunities for education, culture, and the arts	66% 68% 70% 65%
	Residents' connection and engagement with their community	78% 76% 81% 65%
<b>In general, how many times do you:</b>	Access the internet from your home	98%
	Access the internet from your cell phone	94%

<b>In general, how many times do you:</b>	Visit social media sites	70%
	Use or check email	99%
	Share your opinions online	21%
	Shop online	63%
	Please rate your overall health.	75% 74% 74% 85%
	What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:	24% 35% 29% 31% 8%

## Methods (open participation)

As part of its participation in The National Community Survey™ (The NCST™), the City of Bainbridge Island conducted a survey of 2,800 residents. Survey invitations were mailed to randomly selected households and data were collected from July 8, 2022 to August 26, 2022. The results from this main survey effort represent the most robust estimate of your residents’ opinions.

After the above data collection period was underway, a link to an online open participation survey was publicized by the City of Bainbridge Island. The open participation survey was identical to the probability sample survey with two small updates; it included a map at the beginning asking where the respondent lives and also a question about where they heard about the survey. The open participation survey was open to all city residents and became available on August 12, 2022. The survey remained open for two weeks and there were 402 responses.

The open participation survey data were not collected through a random sample and it is unknown who in the community was aware of the survey; therefore, a level of confidence in the representativeness of the sample cannot be estimated. However, to reduce bias where possible, these data were statistically weighted to match the demographic characteristics of the 2010 Census and 2020 American Community Survey estimates for adults in the City of Bainbridge Island. The characteristics used for weighting were age, sex, race, Hispanic origin, housing type, housing tenure, and area. No adjustments were made for design effects. Weights were calculated using an iterative, multiplicative raking model known as the ANES Weighting Algorithm.\* The results of the weighting scheme for the open participation survey are presented in the following table.

\* Pasek, J. (2010). ANES Weighting Algorithm. Retrieved from <https://web.stanford.edu/group/iriss/cgi-bin/anesrake/resources/RakingDescription.pdf>

		Unweighted	Weighted	Target*
Age	18-34	4%	12%	12%
	35-54	36%	33%	33%
	55+	60%	55%	55%
Hispanic origin	No, not Spanish, Hispanic, or Latino	97%	97%	97%
	Yes, I consider myself to be Spanish, Hispa..	3%	3%	3%
Housing tenure	Own	90%	81%	81%
	Rent	10%	19%	19%
Housing type	Attached	14%	21%	21%
	Detached	86%	79%	79%
Race & Hispanic origin	Not white alone	12%	8%	10%
	White alone, not Hispanic or Latino	88%	92%	90%
Sex	Man	31%	47%	47%
	Woman	69%	53%	53%
Sex/age	Man 18-34	1%	5%	6%
	Man 35-54	10%	15%	15%
	Man 55+	20%	27%	27%
	Woman 18-34	3%	7%	7%
	Woman 35-54	26%	17%	17%
	Woman 55+	40%	28%	28%

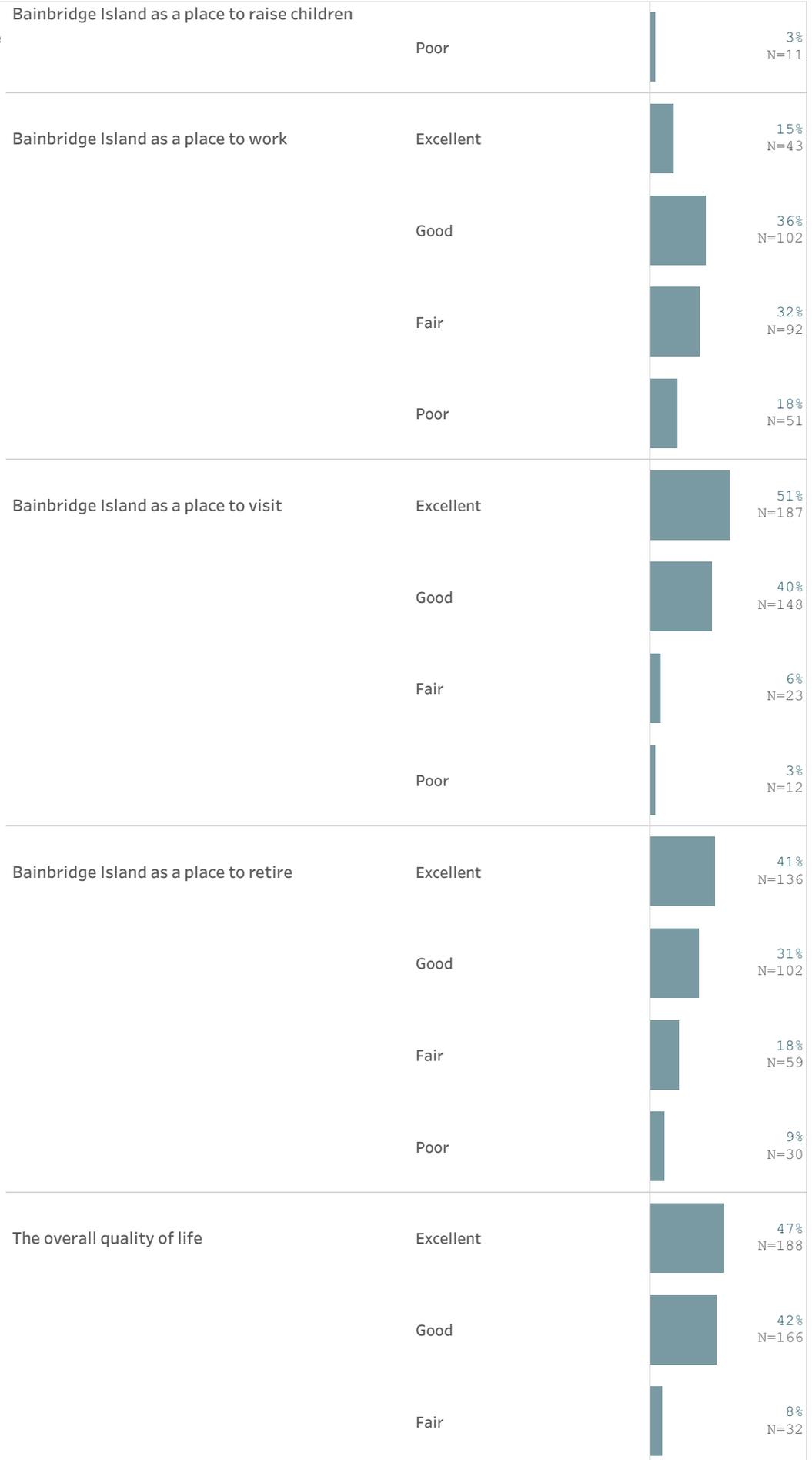


## Open participation survey results

This dashboard contains a complete set of responses to each question on the open participation survey. By default, "don't know" responses are excluded, but may be added to the table using the response filter to the right. In some tables, the percentages may not sum to 100%; this is either because the question permitted the respondent to "choose all that apply", or for a question that asked the respondent to select one answer, it is due to the customary practice of rounding values to the nearest whole number.

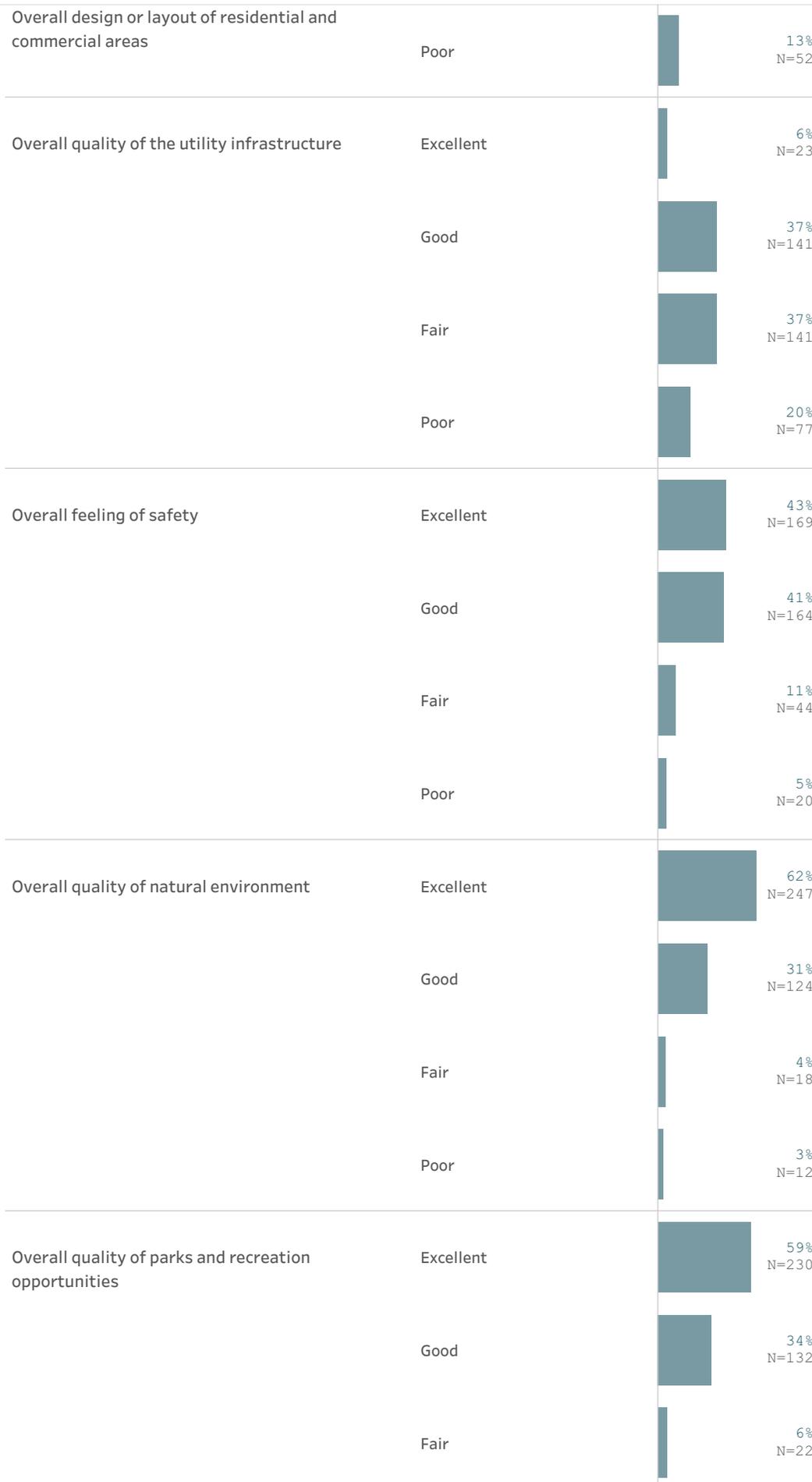
		In which ward of Bainbridge Island do you live? (Refer to map above.)	1 = North (green)		31% N=123
			2 = Central (pink)		33% N=129
			3 = South (orange)		35% N=138
<b>Please rate each of the following aspects of quality of life in Bainbridge Island.</b>	Bainbridge Island as a place to live	Excellent			54% N=218
		Good			38% N=154
		Fair			5% N=21
		Poor			2% N=8
		Your neighborhood as a place to live	Excellent		59% N=233
			Good		34% N=135
			Fair		5% N=21
			Poor		2% N=6
		Bainbridge Island as a place to raise children	Excellent		51% N=164
			Good		33% N=105
			Fair		13% N=43

Please rate each of the following aspects of quality of life in Bainbridge Island.

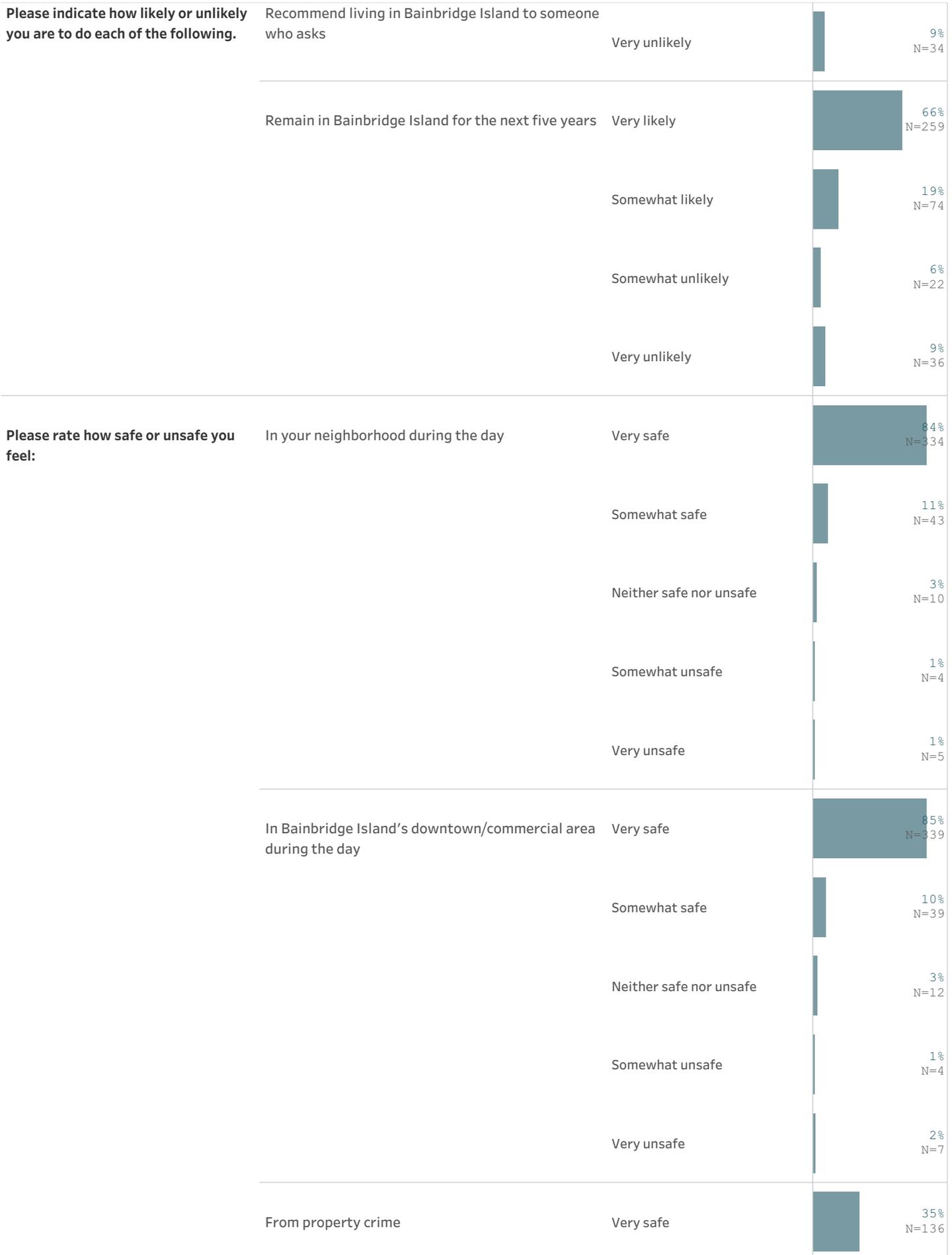


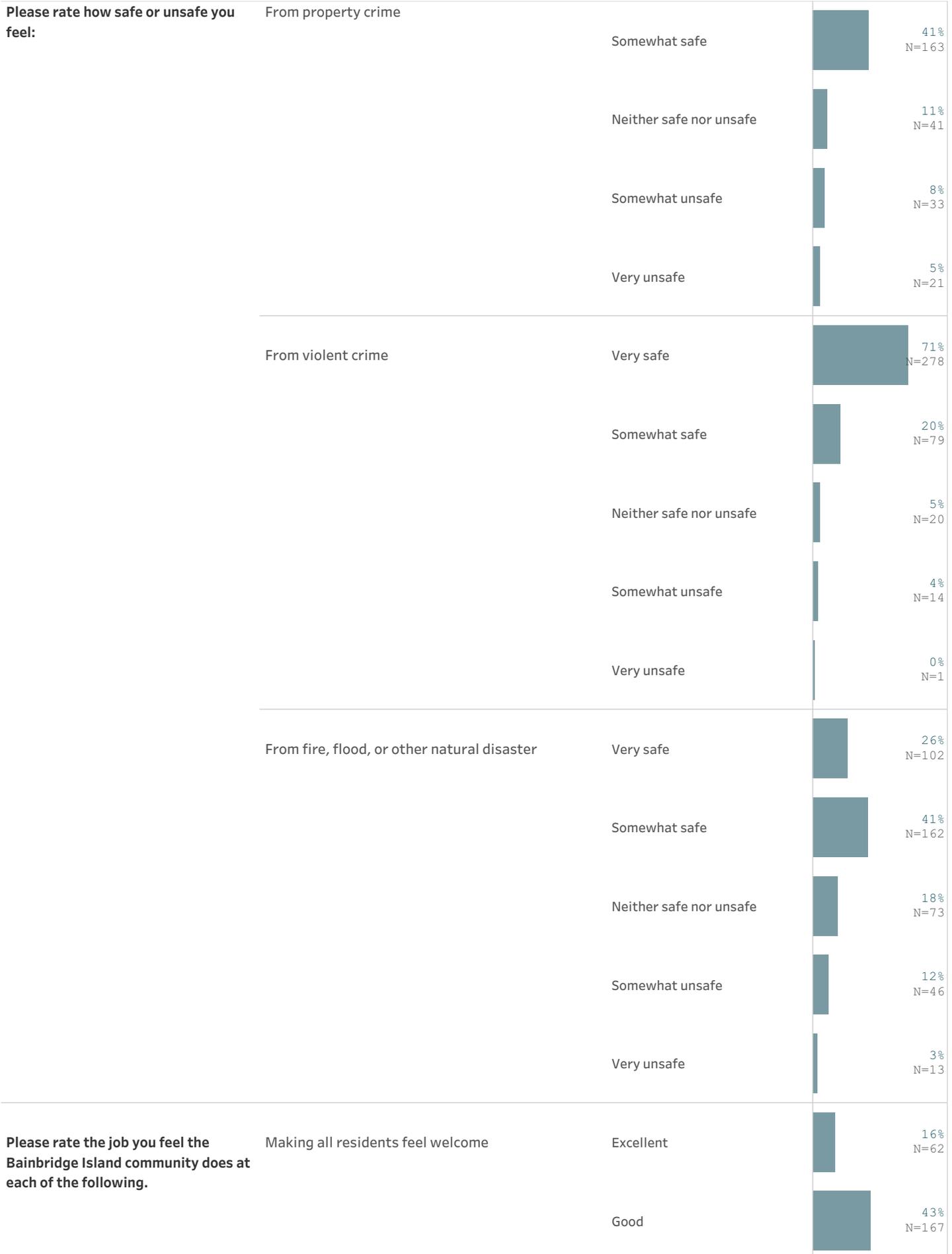
<b>Please rate each of the following aspects of quality of life in Bainbridge Island.</b>	The overall quality of life	Poor		3% N=10
	Sense of community	Excellent		32% N=124
		Good		40% N=156
		Fair		20% N=80
		Poor		8% N=33
<b>Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.</b>	Overall economic health	Excellent		23% N=86
		Good		49% N=180
		Fair		19% N=69
		Poor		8% N=30
Overall quality of the transportation system	Excellent		6% N=22	
	Good		25% N=97	
	Fair		41% N=161	
	Poor		29% N=113	
Overall design or layout of residential and commercial areas	Excellent		8% N=30	
	Good		44% N=175	
	Fair		35% N=140	

Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.



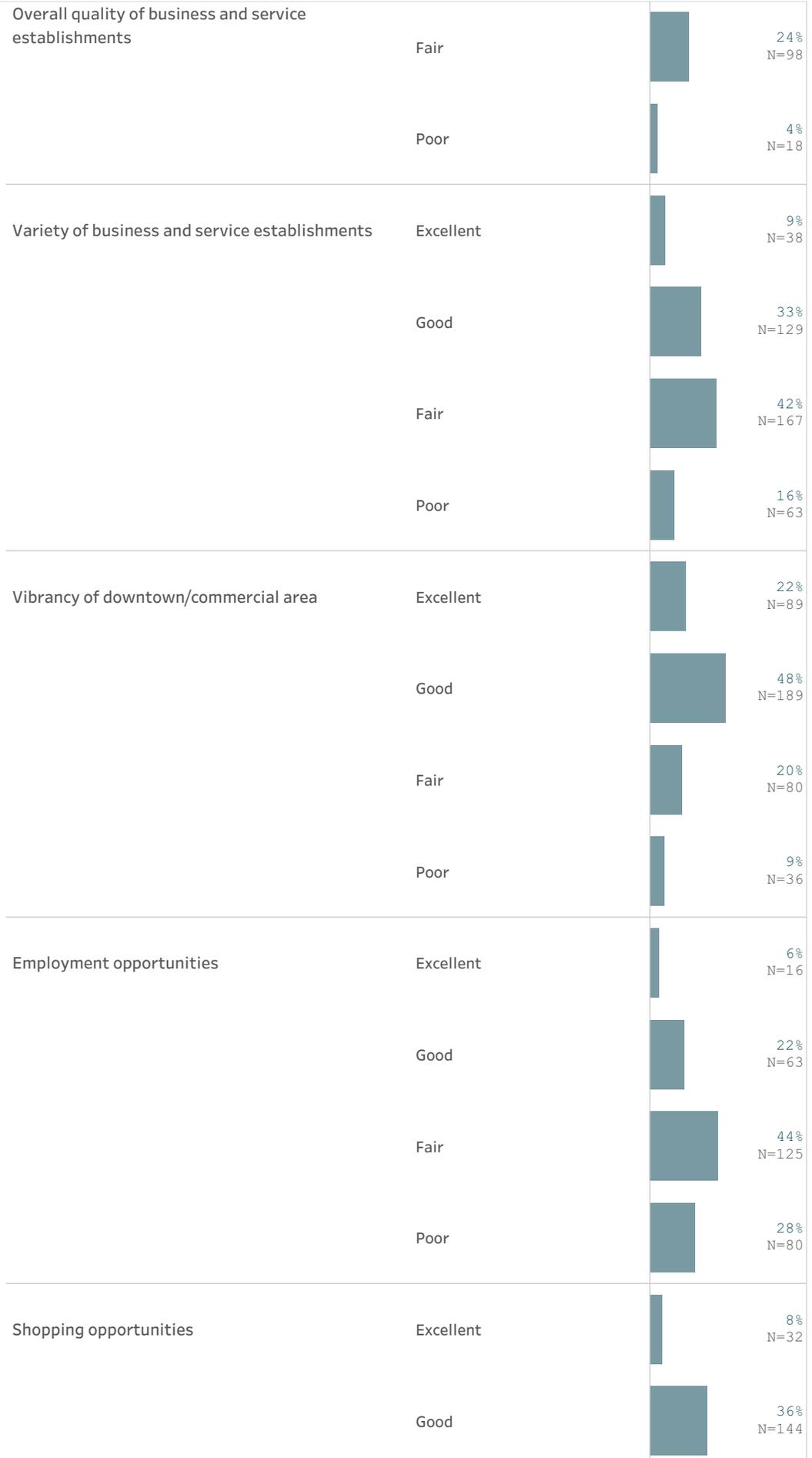
<b>Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.</b>	Overall quality of parks and recreation opportunities	Poor		2% N=9
	Overall health and wellness opportunities	Excellent		28% N=112
		Good		36% N=144
		Fair		21% N=84
		Poor		14% N=54
Overall opportunities for education, culture, and the arts	Excellent		37% N=146	
	Good		44% N=172	
	Fair		13% N=52	
	Poor		5% N=21	
Residents' connection and engagement with their community	Excellent		26% N=100	
	Good		44% N=170	
	Fair		23% N=89	
	Poor		8% N=31	
<b>Please indicate how likely or unlikely you are to do each of the following.</b>	Recommend living in Bainbridge Island to someone who asks	Very likely		45% N=180
		Somewhat likely		33% N=130
		Somewhat unlikely		13% N=53



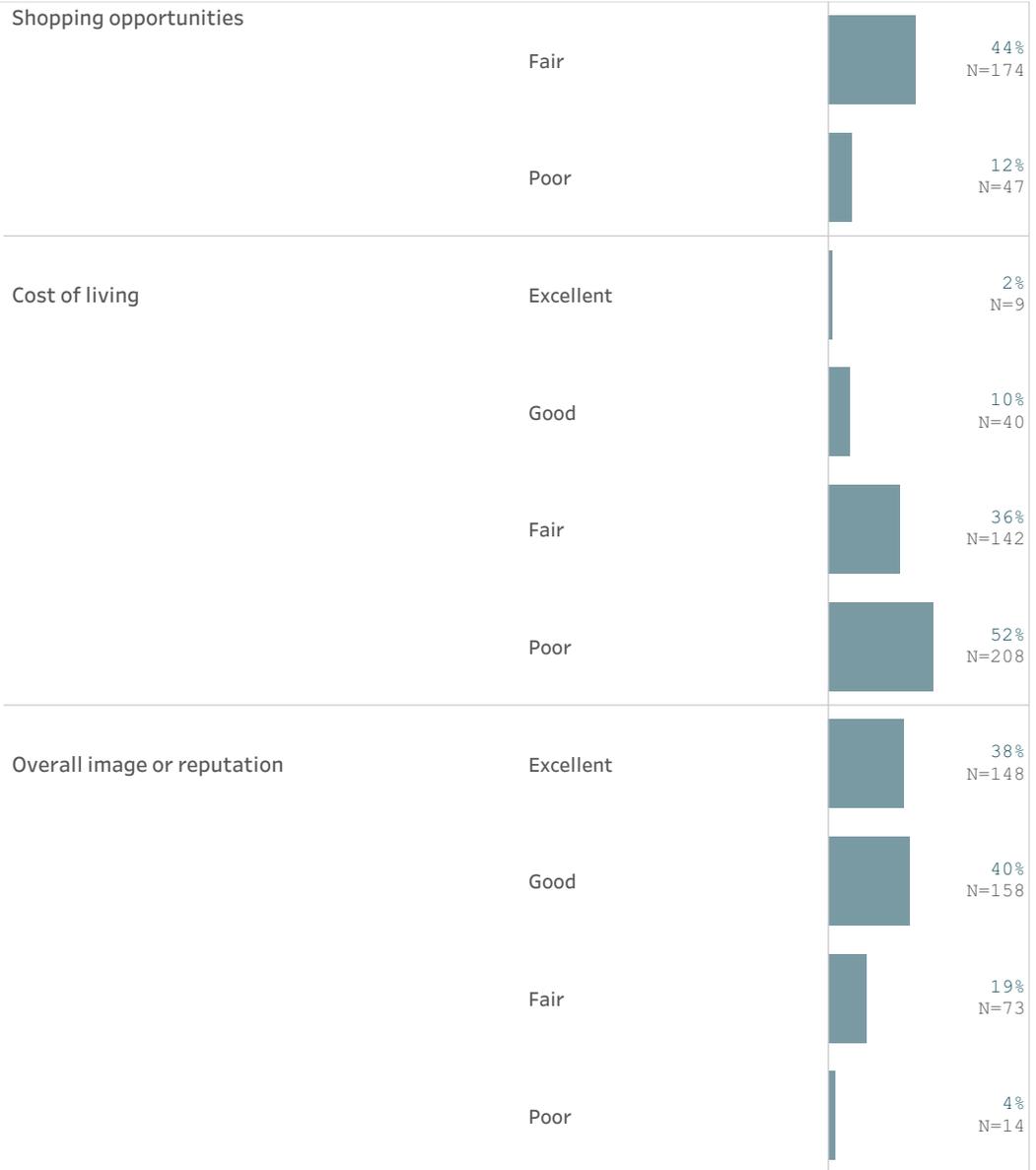


<b>Please rate the job you feel the Bainbridge Island community does at each of the following.</b>	Making all residents feel welcome	Fair		25% N=95
		Poor		16% N=63
	Attracting people from diverse backgrounds	Excellent		8% N=29
		Good		15% N=57
		Fair		38% N=143
		Poor		39% N=143
	Valuing/respecting residents from diverse backgrounds	Excellent		18% N=65
		Good		36% N=133
		Fair		26% N=98
		Poor		20% N=75
	Taking care of vulnerable residents	Excellent		15% N=53
		Good		34% N=123
		Fair		28% N=99
		Poor		23% N=84
<b>Please rate each of the following in the Bainbridge Island community.</b>	Overall quality of business and service establishments	Excellent		20% N=81
		Good		51% N=202

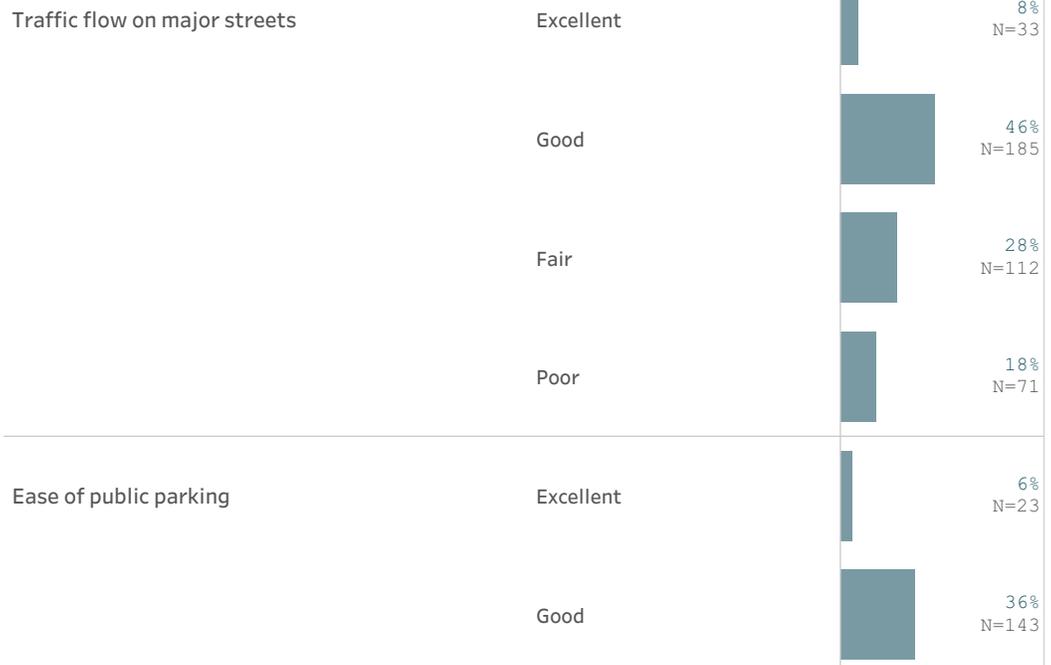
Please rate each of the following in the Bainbridge Island community.



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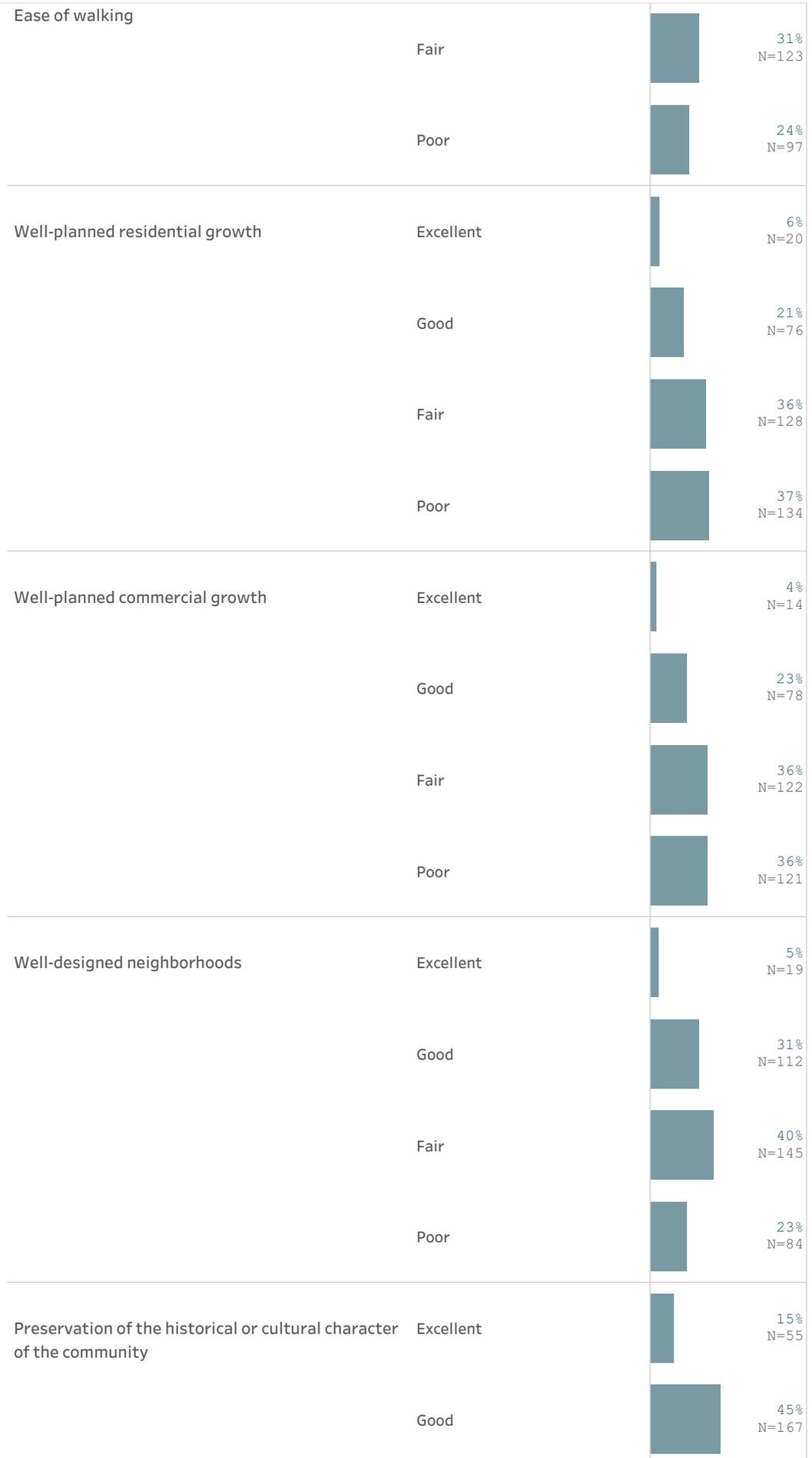
Please also rate each of the following in the Bainbridge Island community.



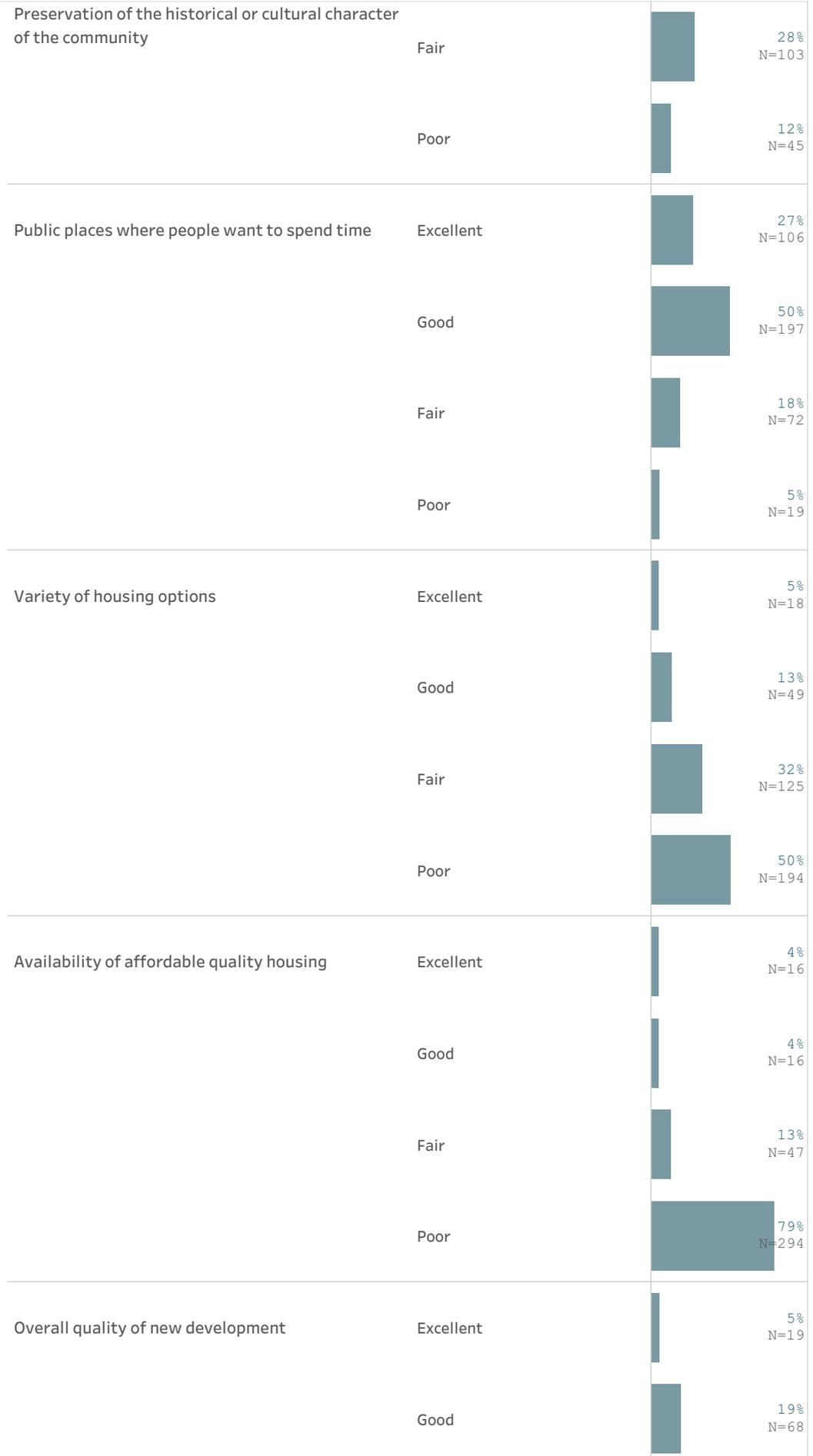
Please also rate each of the following in the Bainbridge Island community.



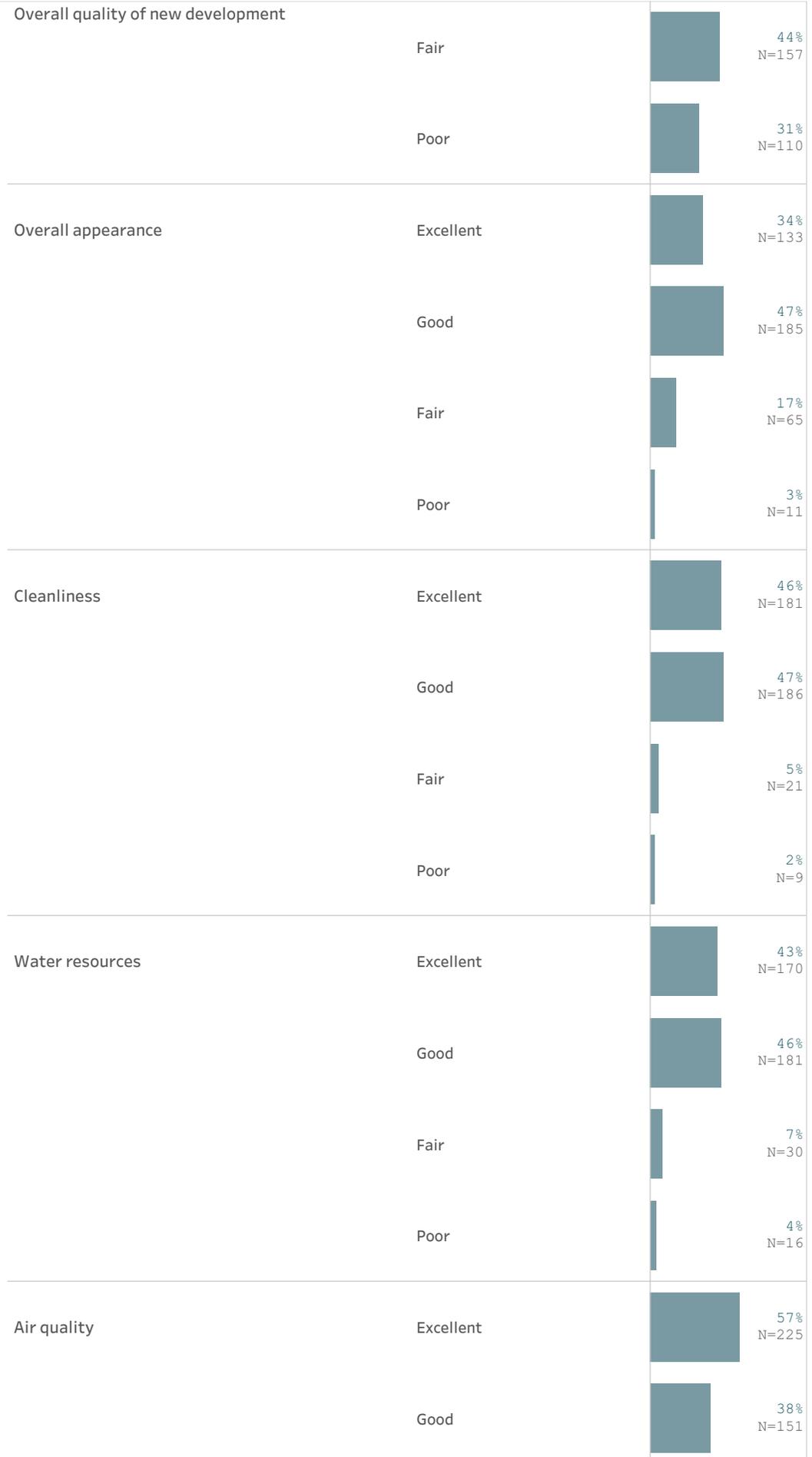
Please also rate each of the following in the Bainbridge Island community.



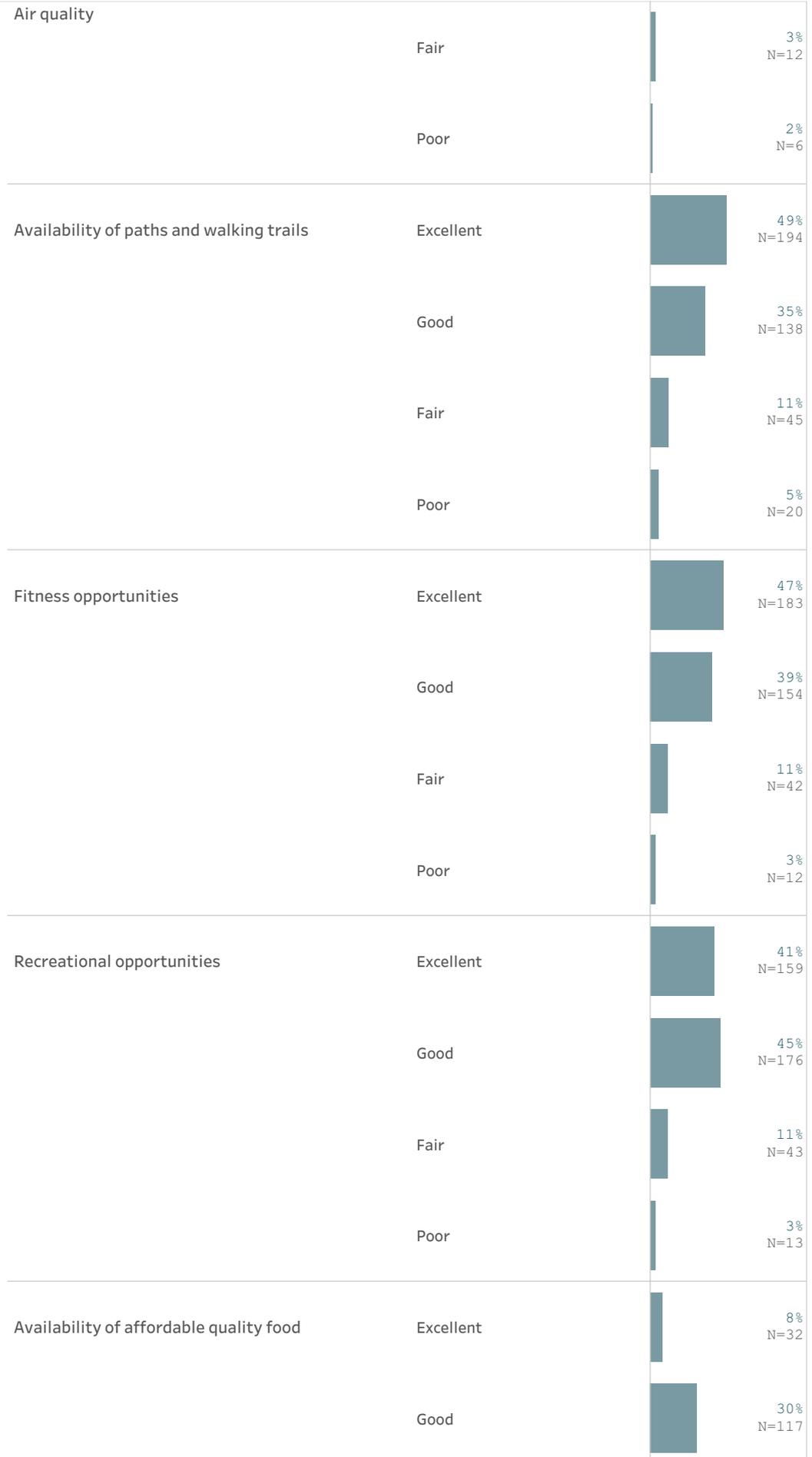
**Please also rate each of the following in the Bainbridge Island community.**



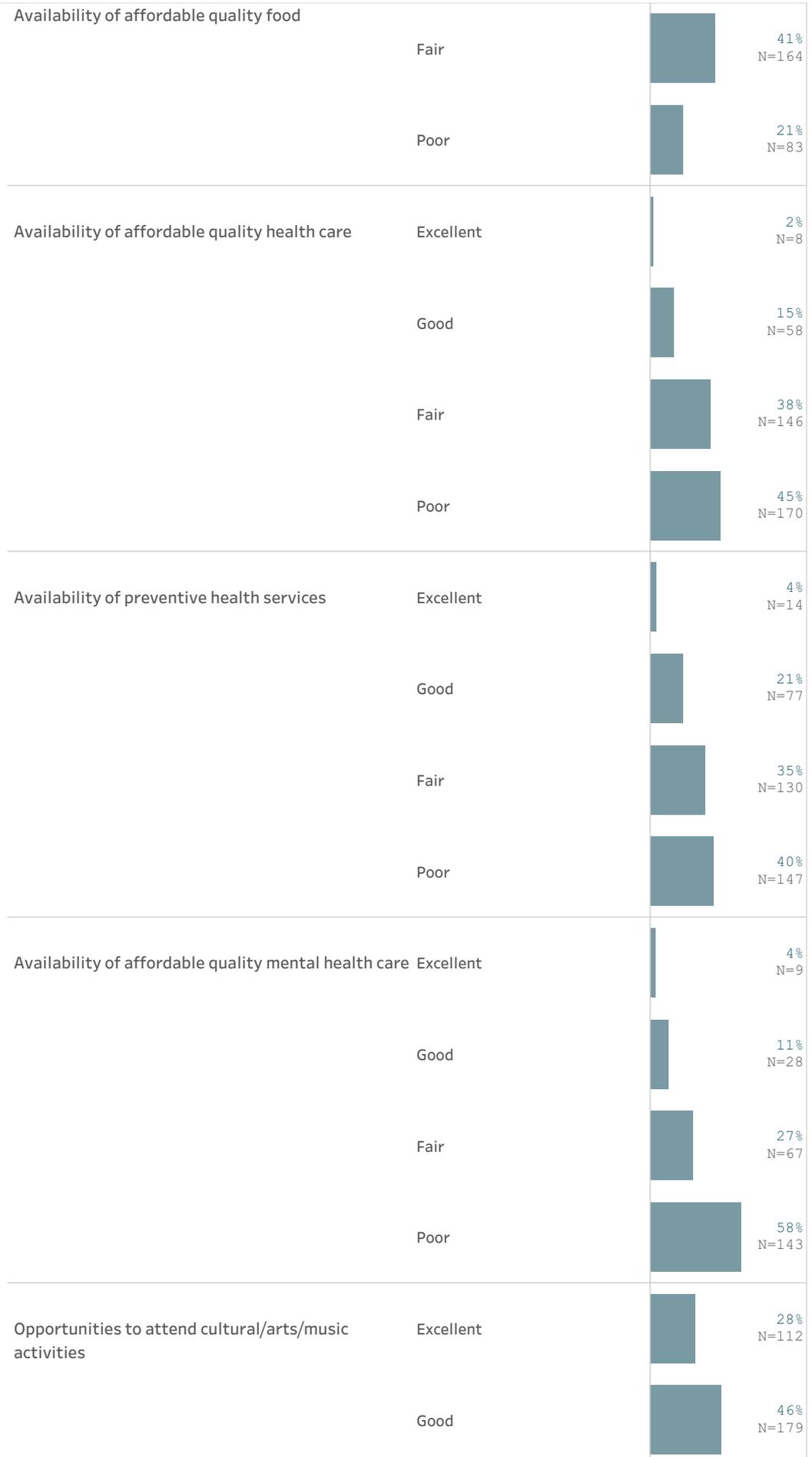
Please also rate each of the following in the Bainbridge Island community.



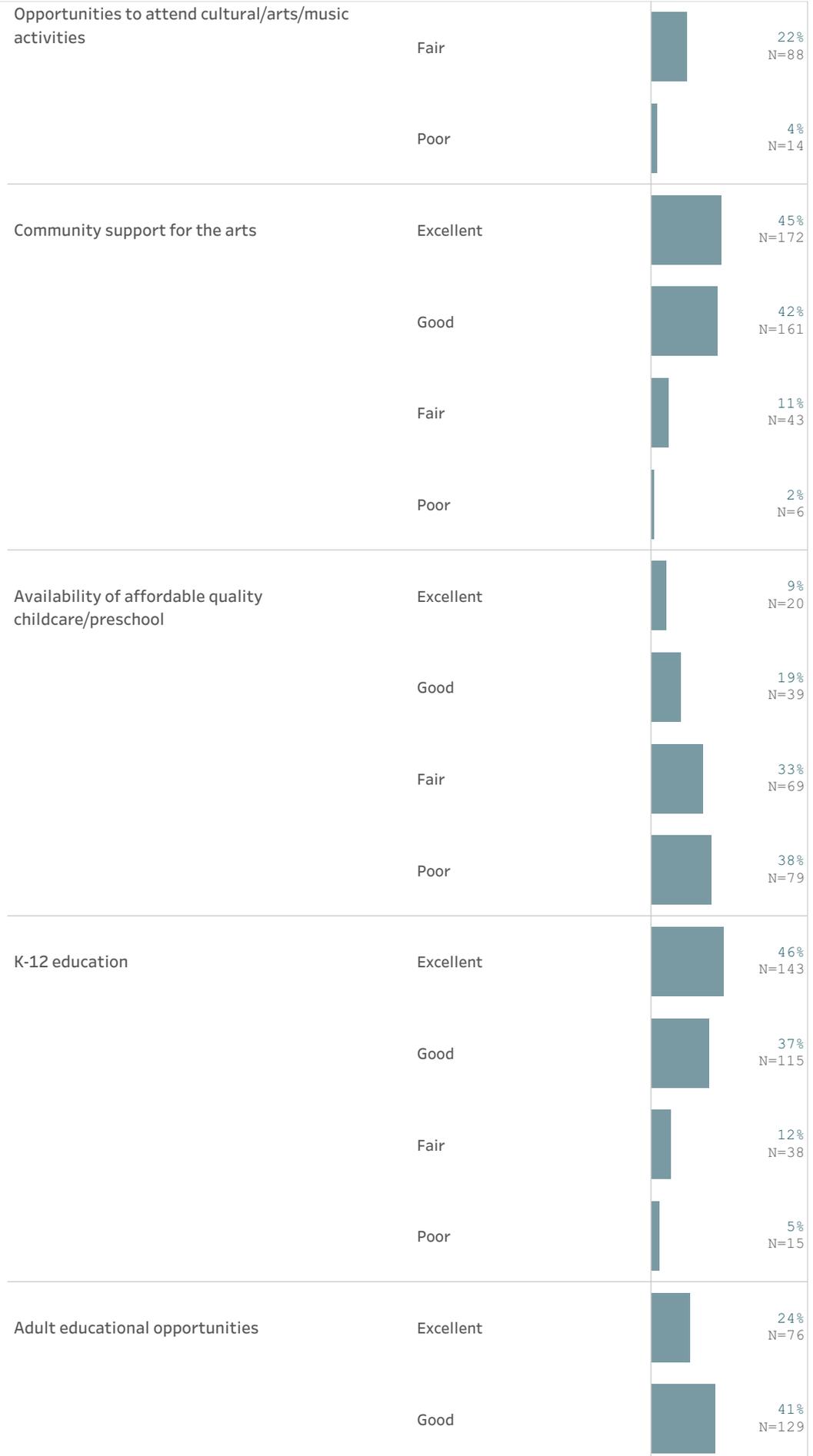
Please also rate each of the following in the Bainbridge Island community.



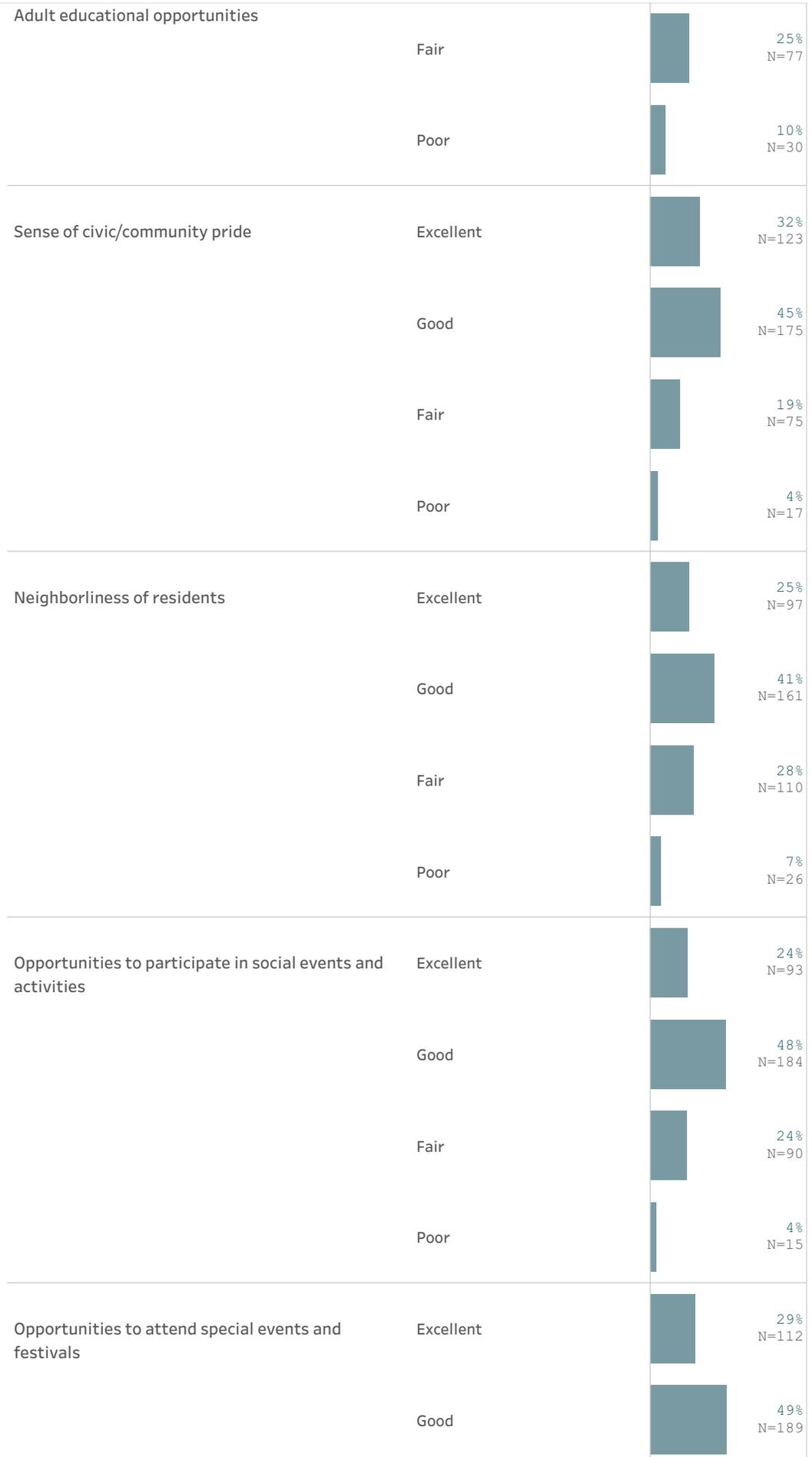
Please also rate each of the following in the Bainbridge Island community.



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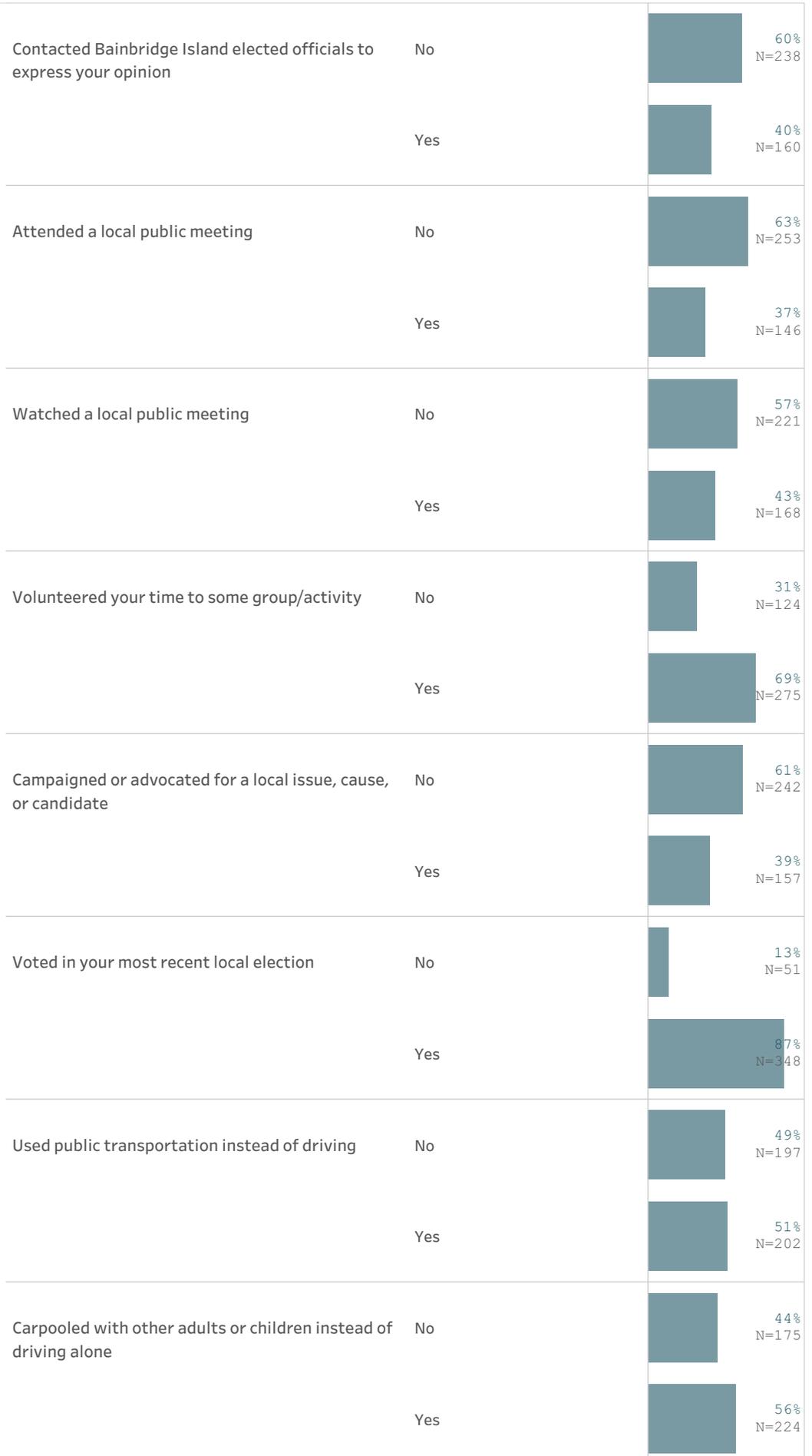


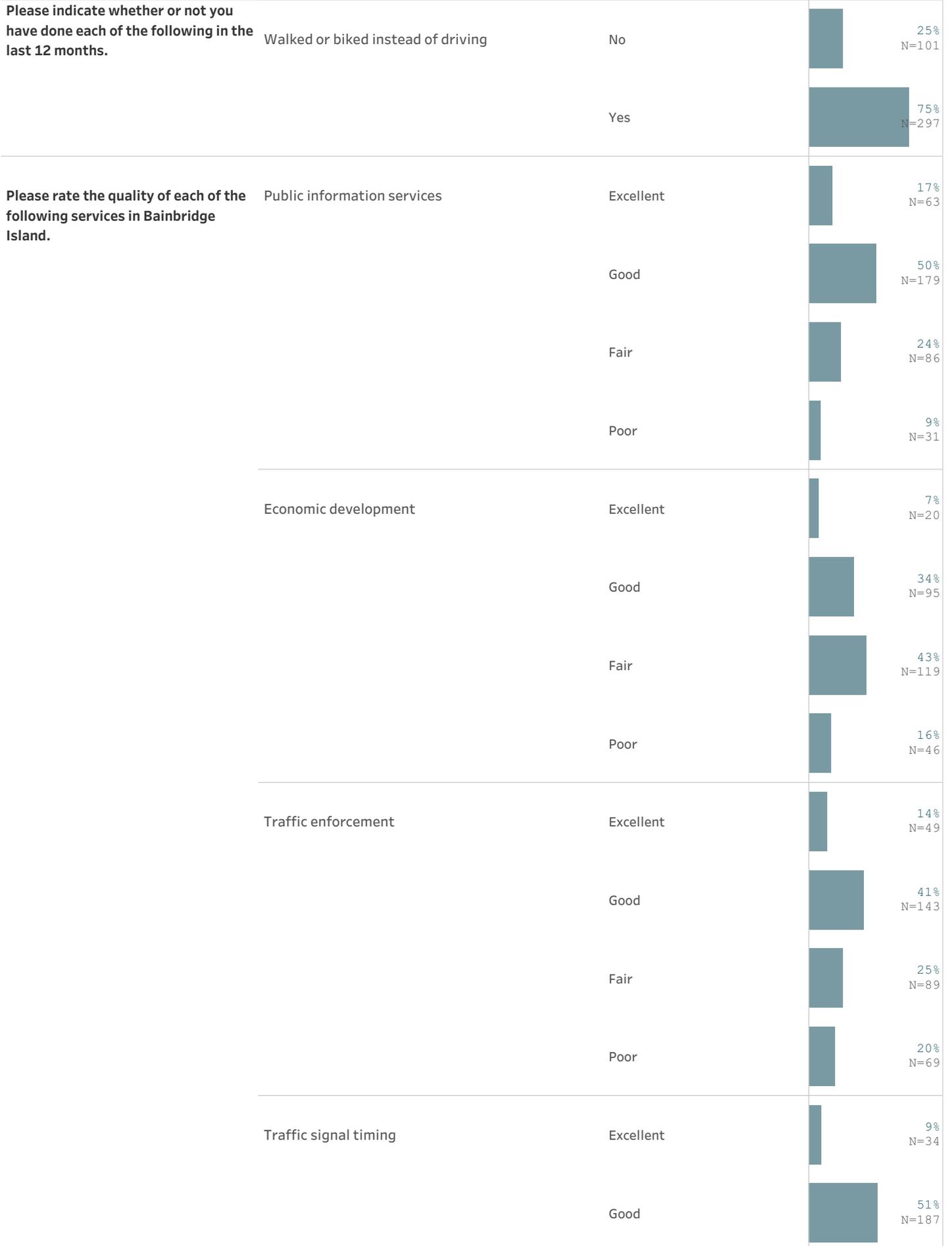
Please also rate each of the following in the Bainbridge Island community.



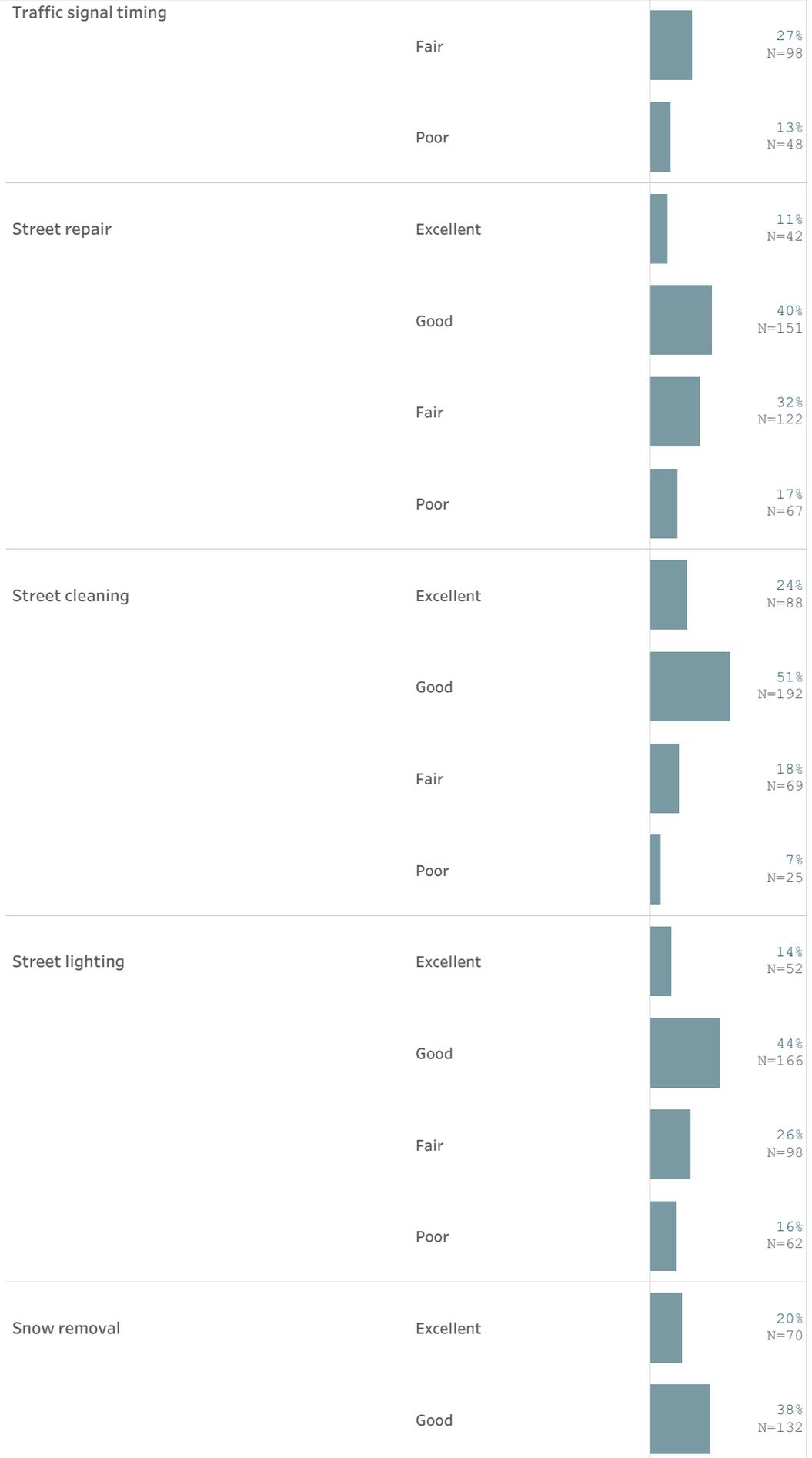
<b>Please also rate each of the following in the Bainbridge Island community.</b>	Opportunities to attend special events and festivals	Fair		19% N=72
		Poor		4% N=15
	Opportunities to volunteer	Excellent		49% N=181
		Good		42% N=153
		Fair		7% N=25
		Poor		2% N=7
	Opportunities to participate in community matters	Excellent		30% N=111
		Good		42% N=153
		Fair		20% N=74
		Poor		7% N=27
	Openness and acceptance of the community toward people of diverse backgrounds	Excellent		20% N=74
		Good		34% N=127
		Fair		26% N=97
		Poor		19% N=71
<b>Please indicate whether or not you have done each of the following in the last 12 months.</b>	Contacted the City of Bainbridge Island for help or information	No		47% N=187
		Yes		53% N=212

**Please indicate whether or not you have done each of the following in the last 12 months.**

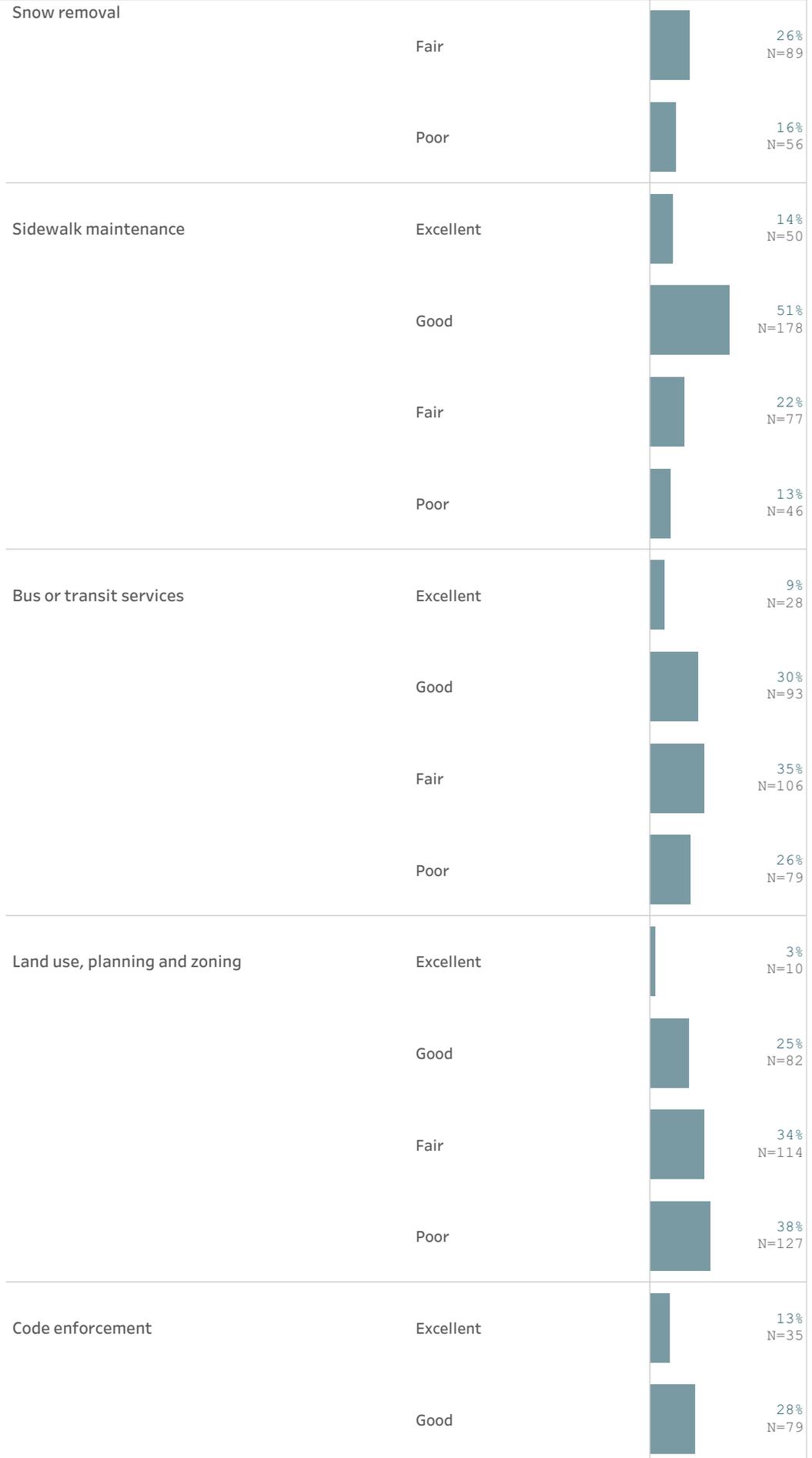




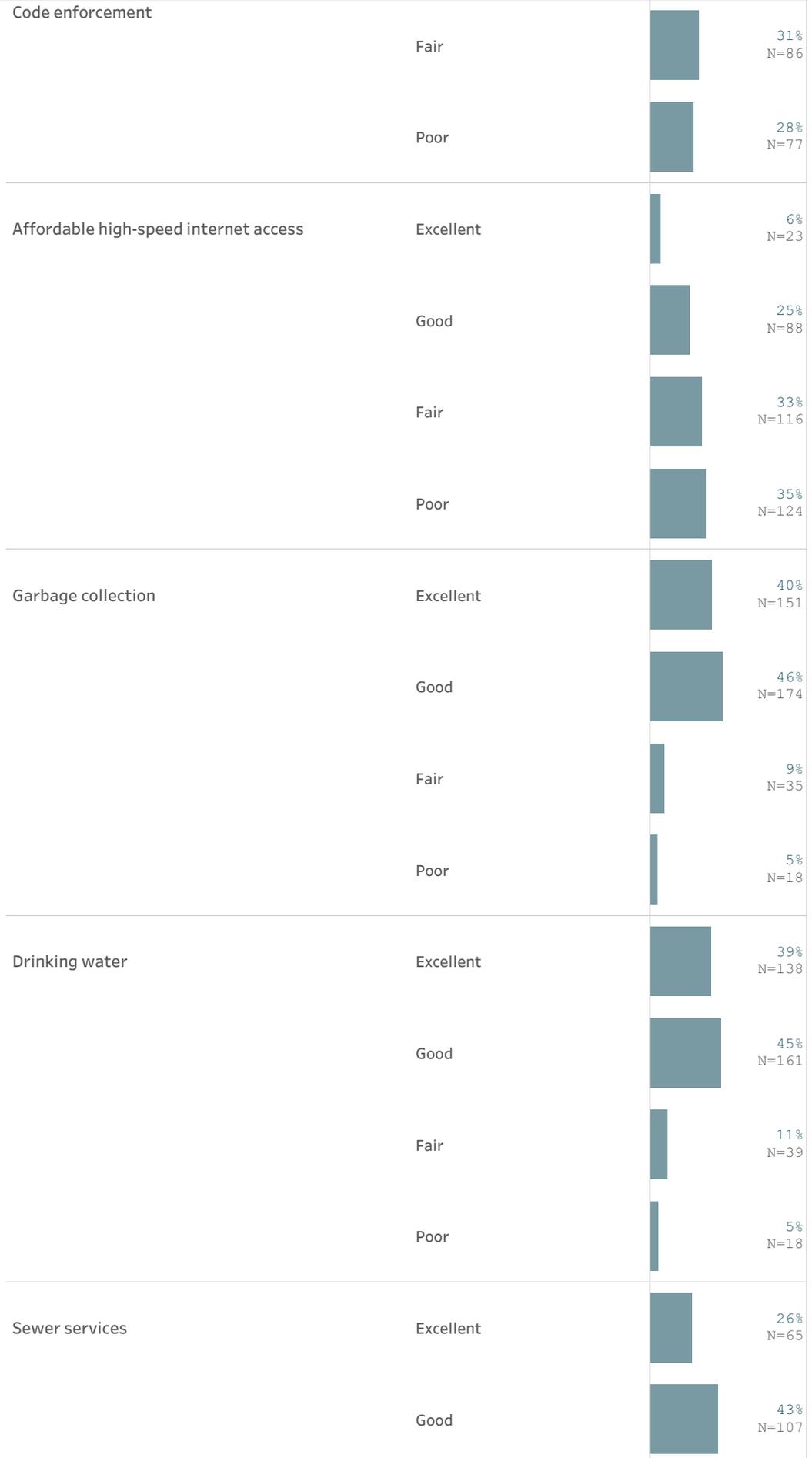
Please rate the quality of each of the following services in Bainbridge Island.



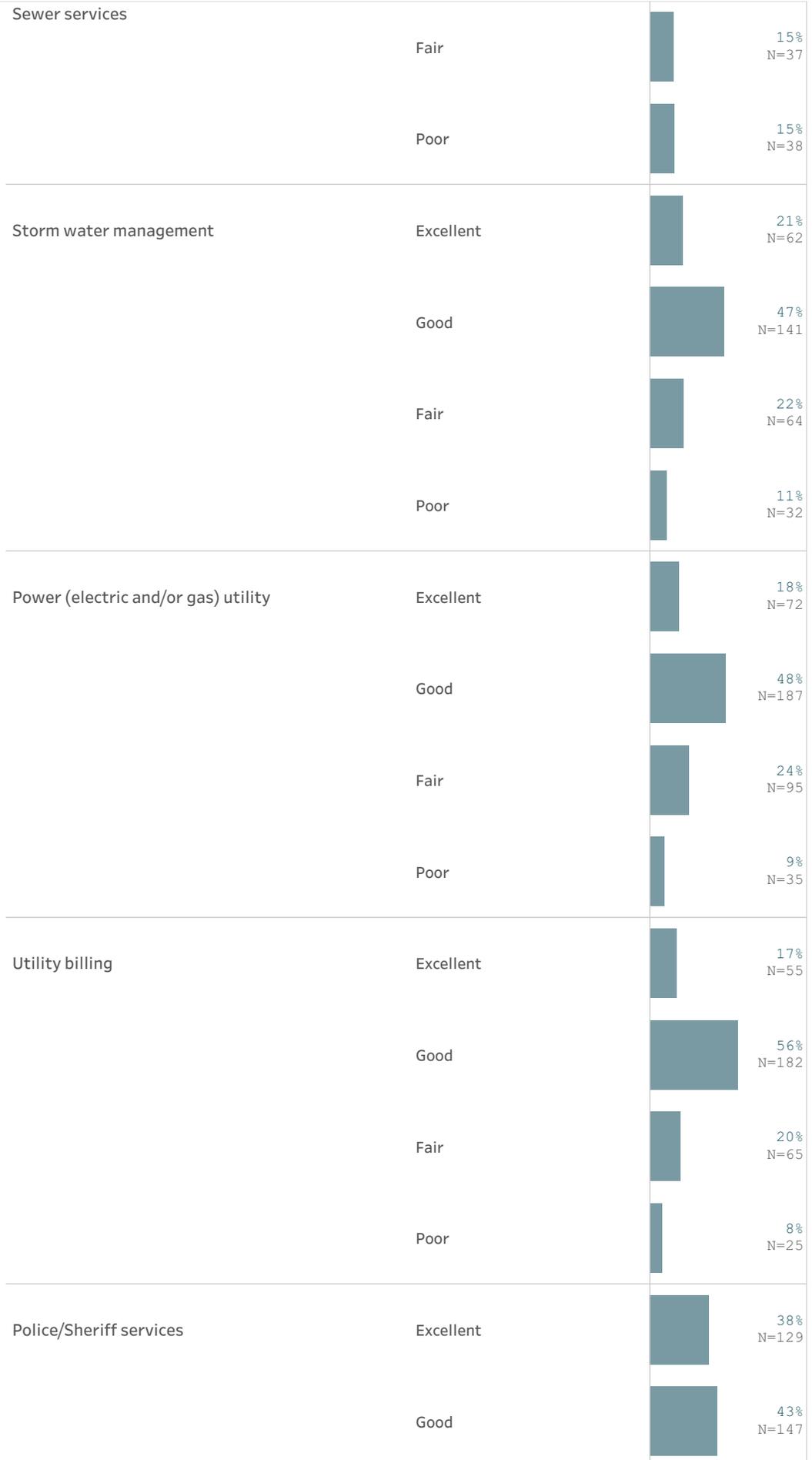
Please rate the quality of each of the following services in Bainbridge Island.



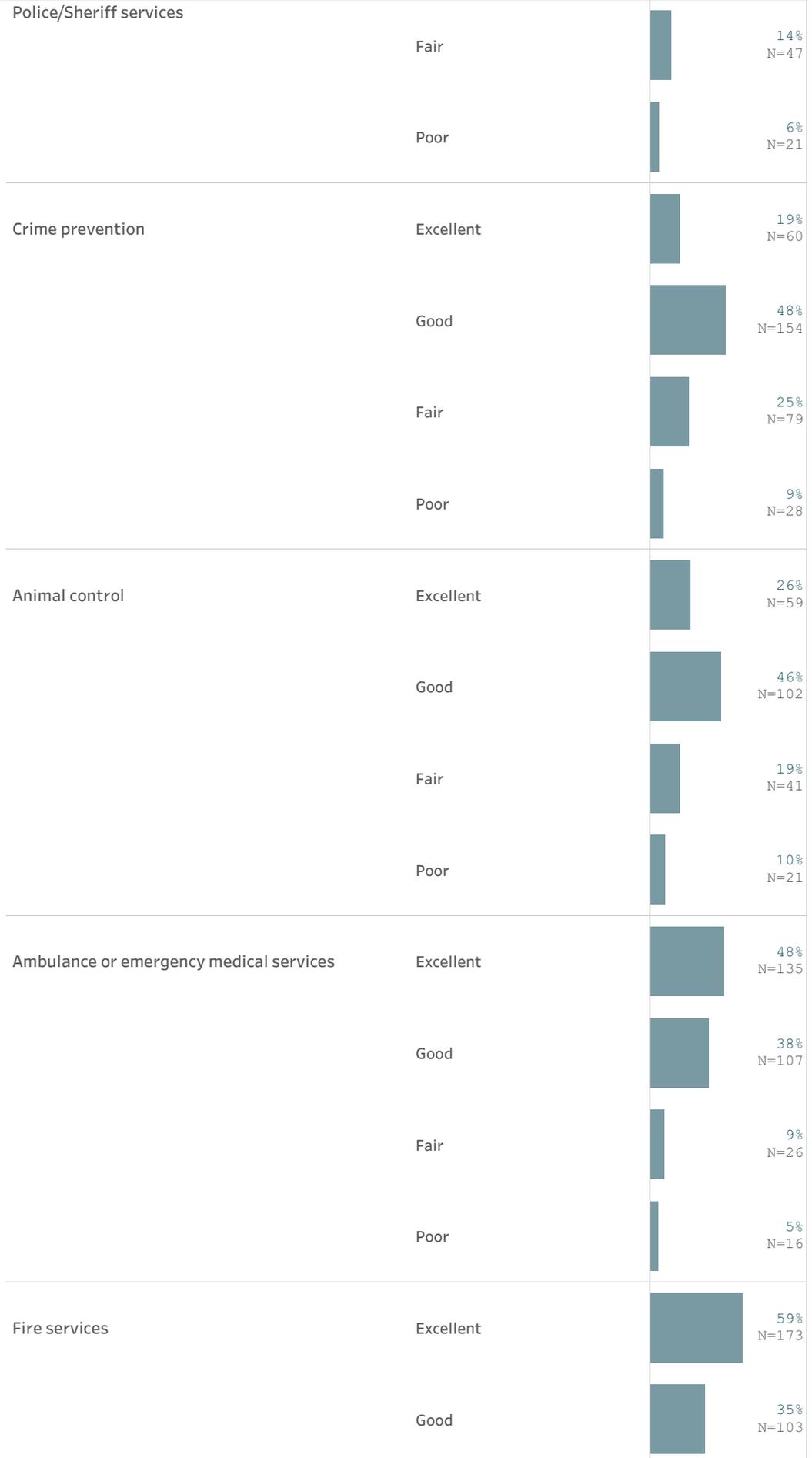
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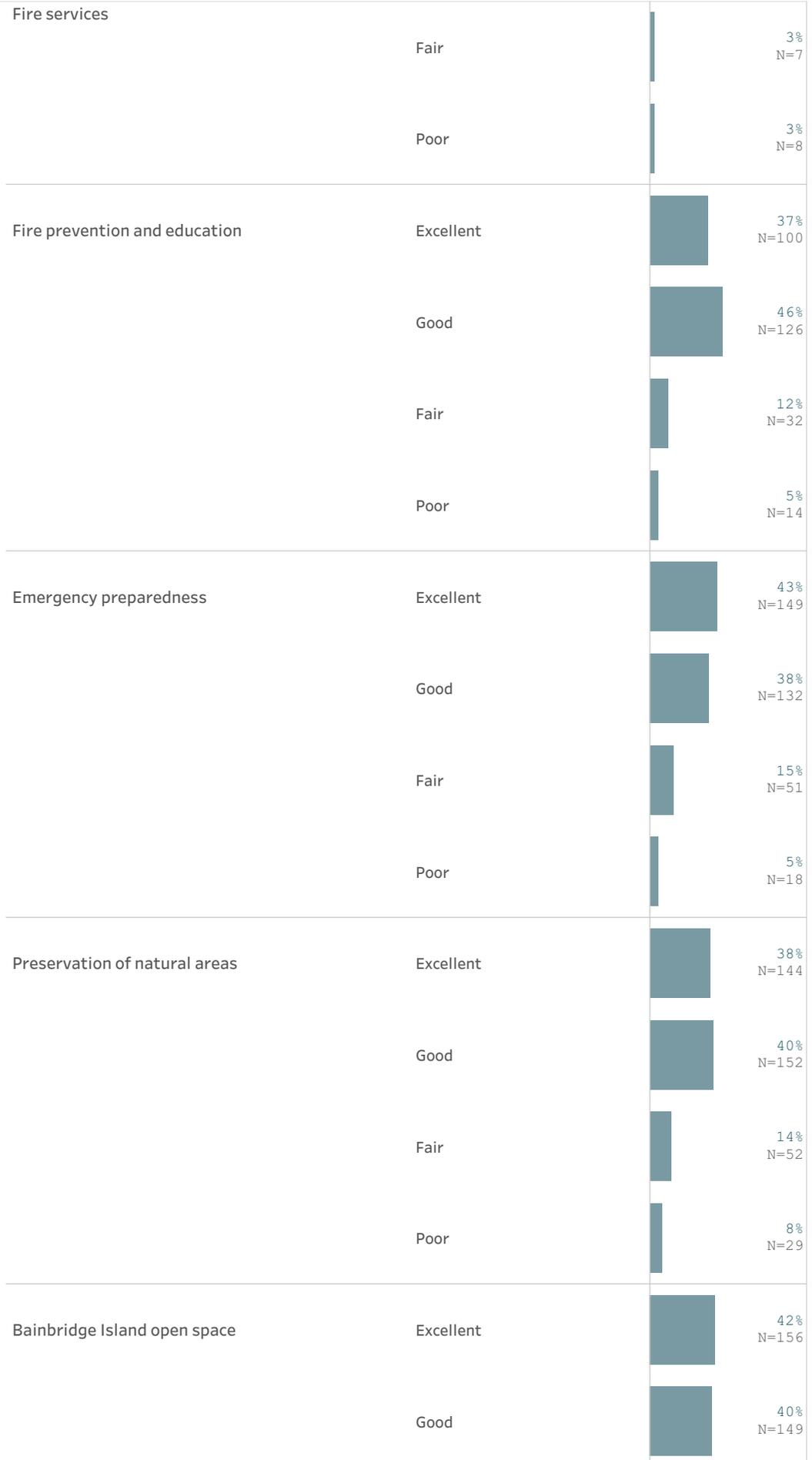
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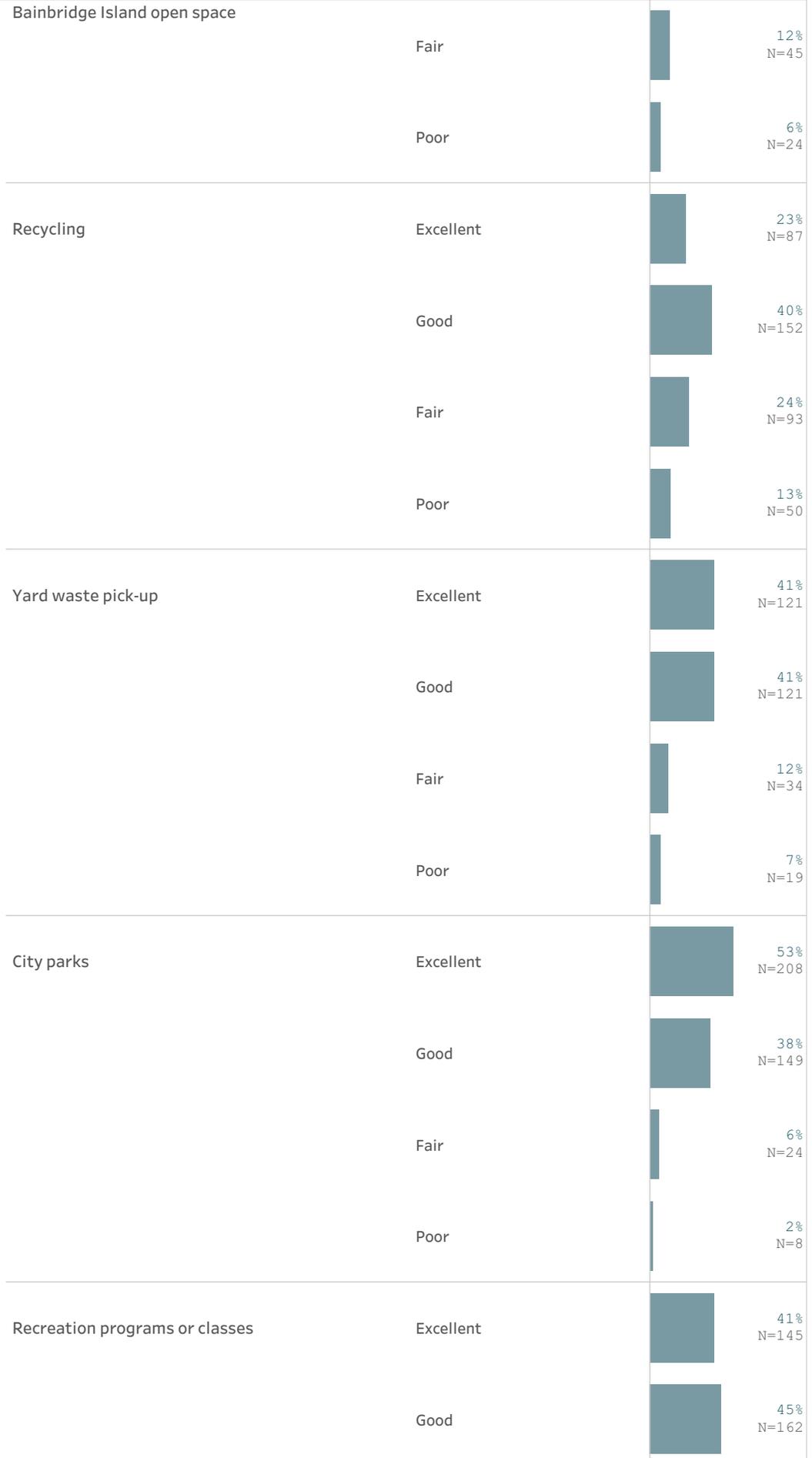
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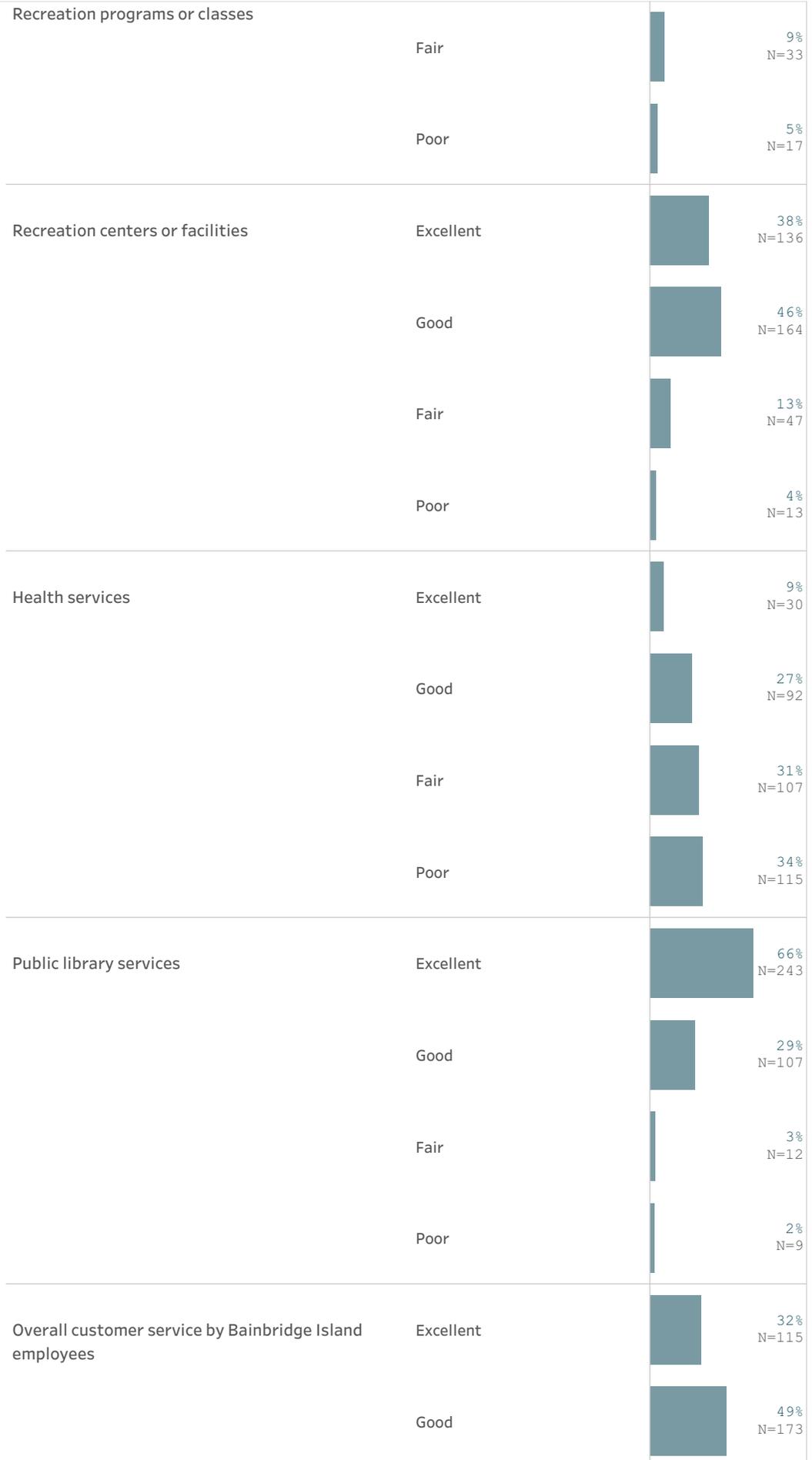
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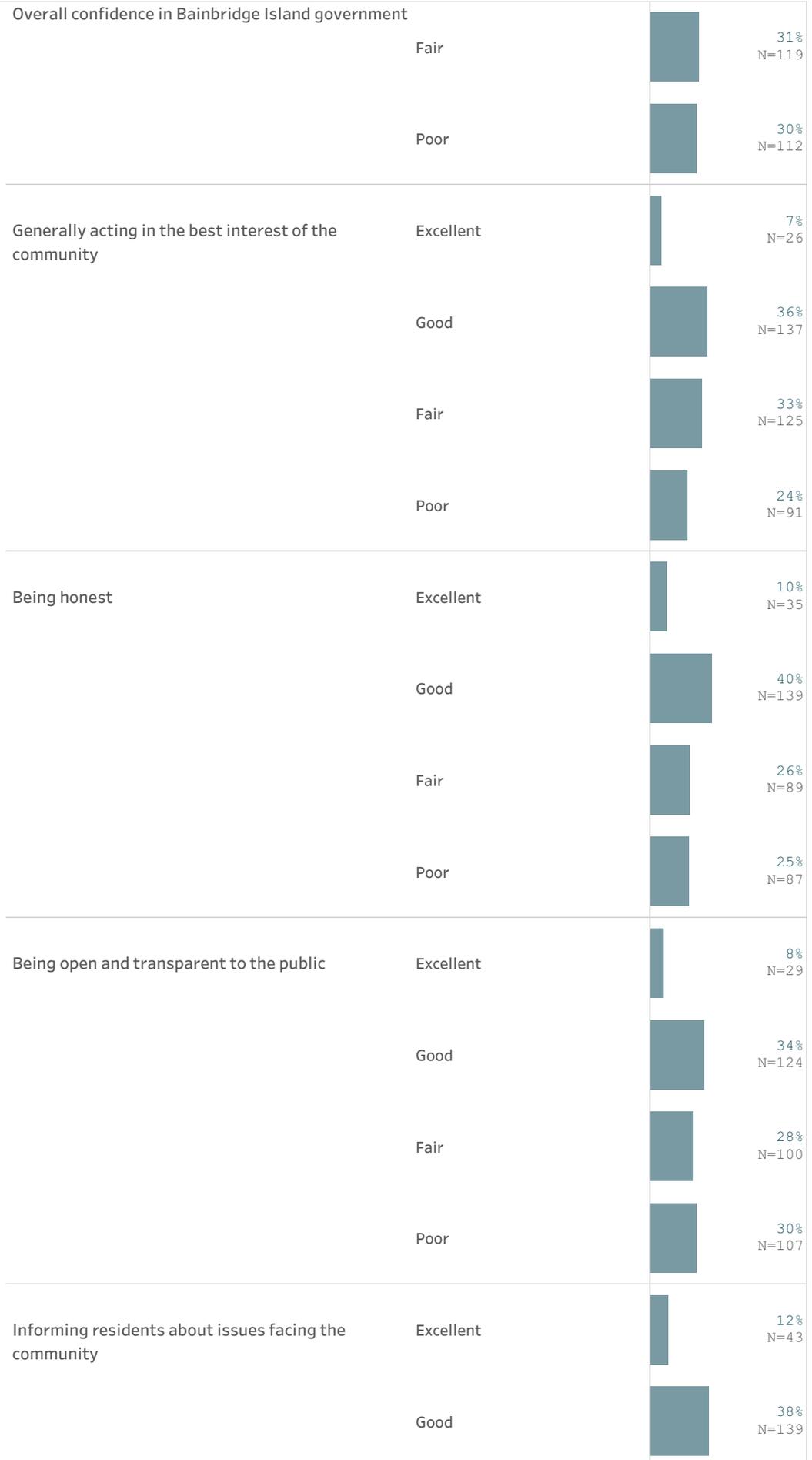


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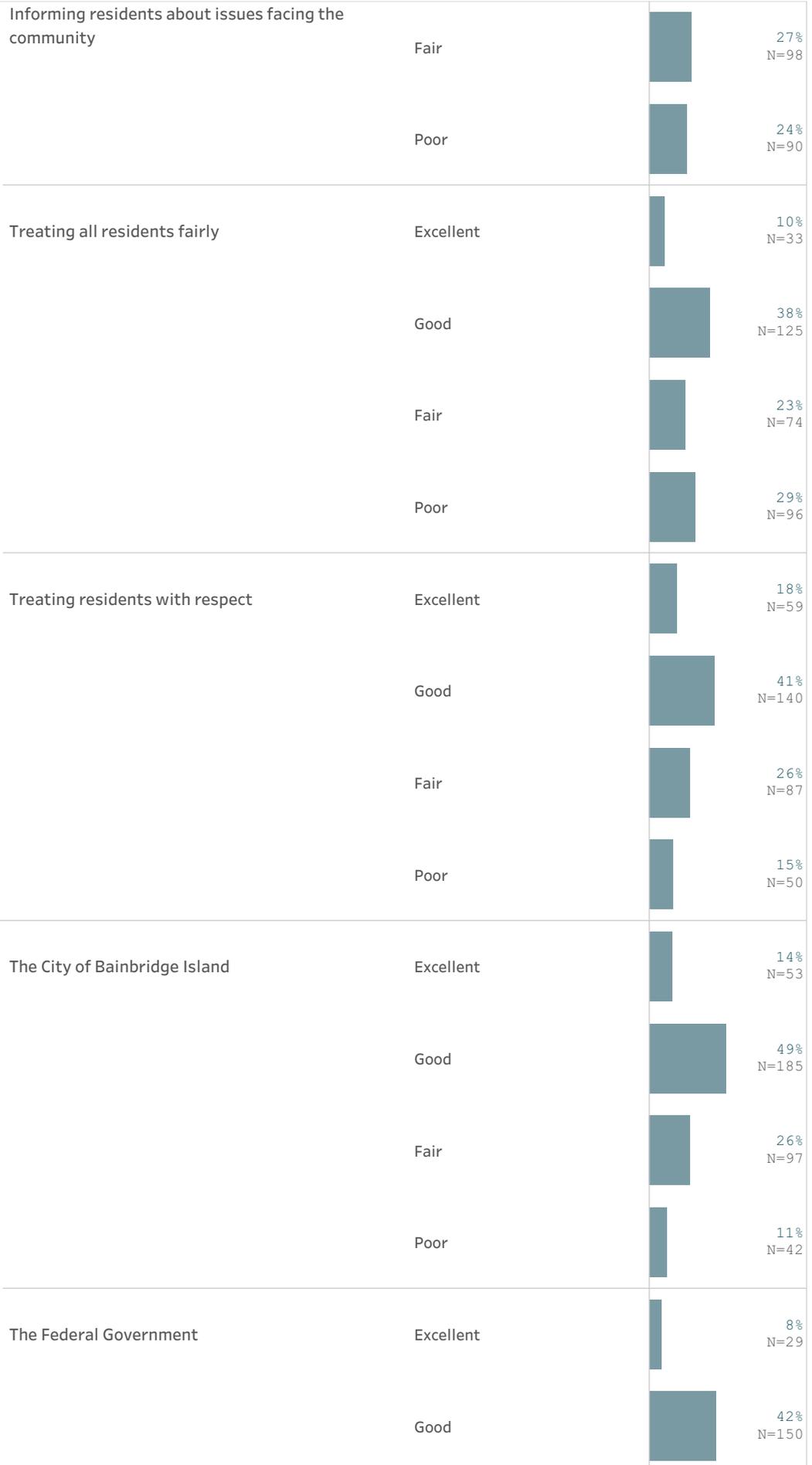


Please rate the quality of each of the following services in Bainbridge Island.	Overall customer service by Bainbridge Island employees	Fair		13% N=45
		Poor		6% N=21
Please rate the following categories of Bainbridge Island government performance.	The value of services for the taxes paid to Bainbridge Island	Excellent		13% N=48
		Good		40% N=145
		Fair		29% N=107
		Poor		17% N=61
The overall direction that Bainbridge Island is taking		Excellent		6% N=24
		Good		36% N=134
		Fair		35% N=130
		Poor		23% N=85
The job Bainbridge Island government does at welcoming resident involvement		Excellent		12% N=41
		Good		39% N=129
		Fair		28% N=91
		Poor		21% N=69
Overall confidence in Bainbridge Island government		Excellent		5% N=19
		Good		34% N=129

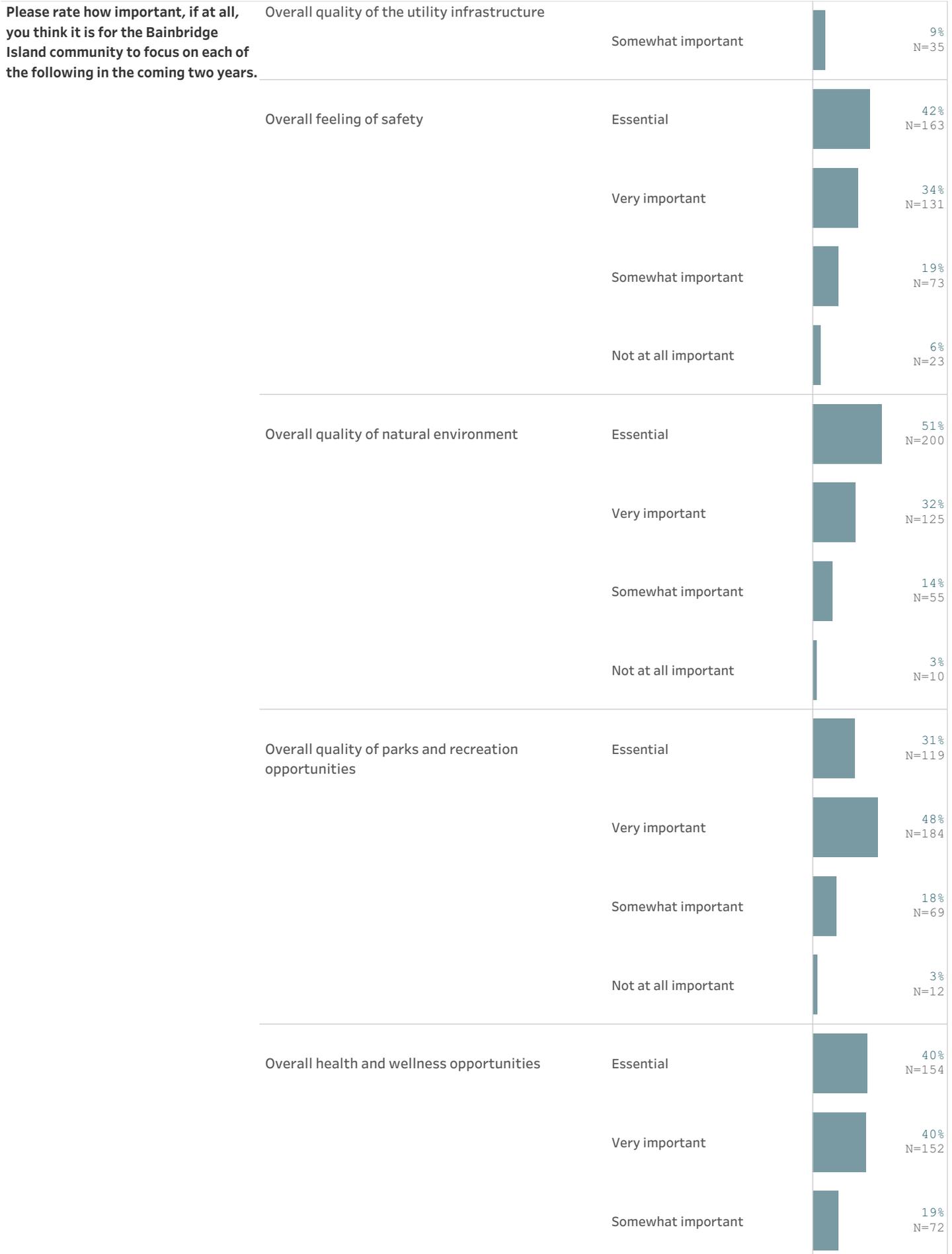
Please rate the following categories of Bainbridge Island government performance.



**Please rate the following categories of Bainbridge Island government performance.**



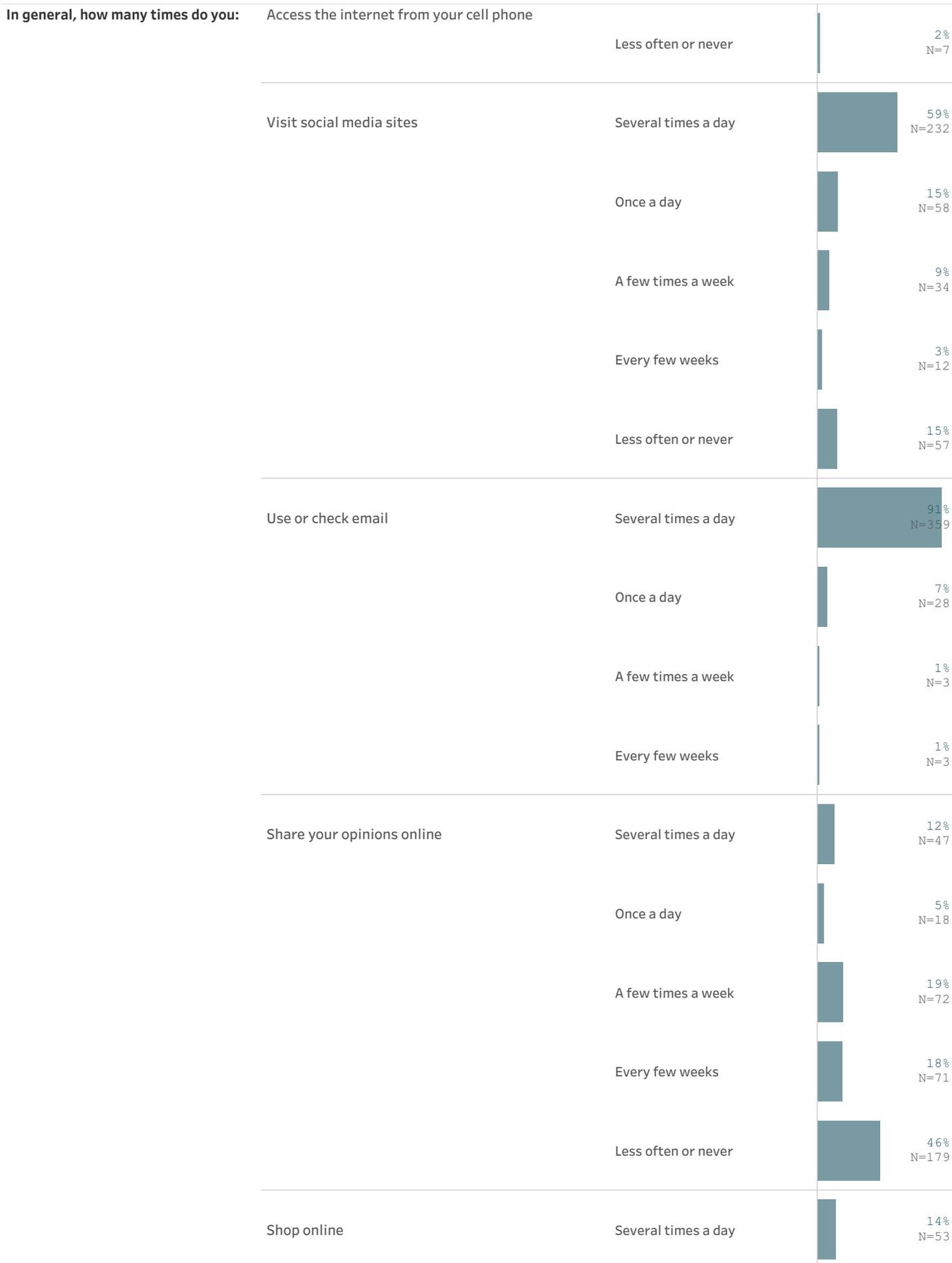
<b>Overall, how would you rate the quality of the services provided by each of the following?</b>	The Federal Government	Fair		34% N=119
		Poor		16% N=57
<b>Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.</b>	Overall economic health	Essential		33% N=125
		Very important		41% N=158
		Somewhat important		23% N=89
		Not at all important		3% N=12
Overall quality of the transportation system	Essential	Essential		47% N=182
		Very important		38% N=146
		Somewhat important		14% N=56
		Not at all important		1% N=4
Overall design or layout of residential and commercial areas	Essential	Essential		44% N=171
		Very important		36% N=141
		Somewhat important		17% N=65
		Not at all important		3% N=12
Overall quality of the utility infrastructure	Essential	Essential		59% N=227
		Very important		32% N=125

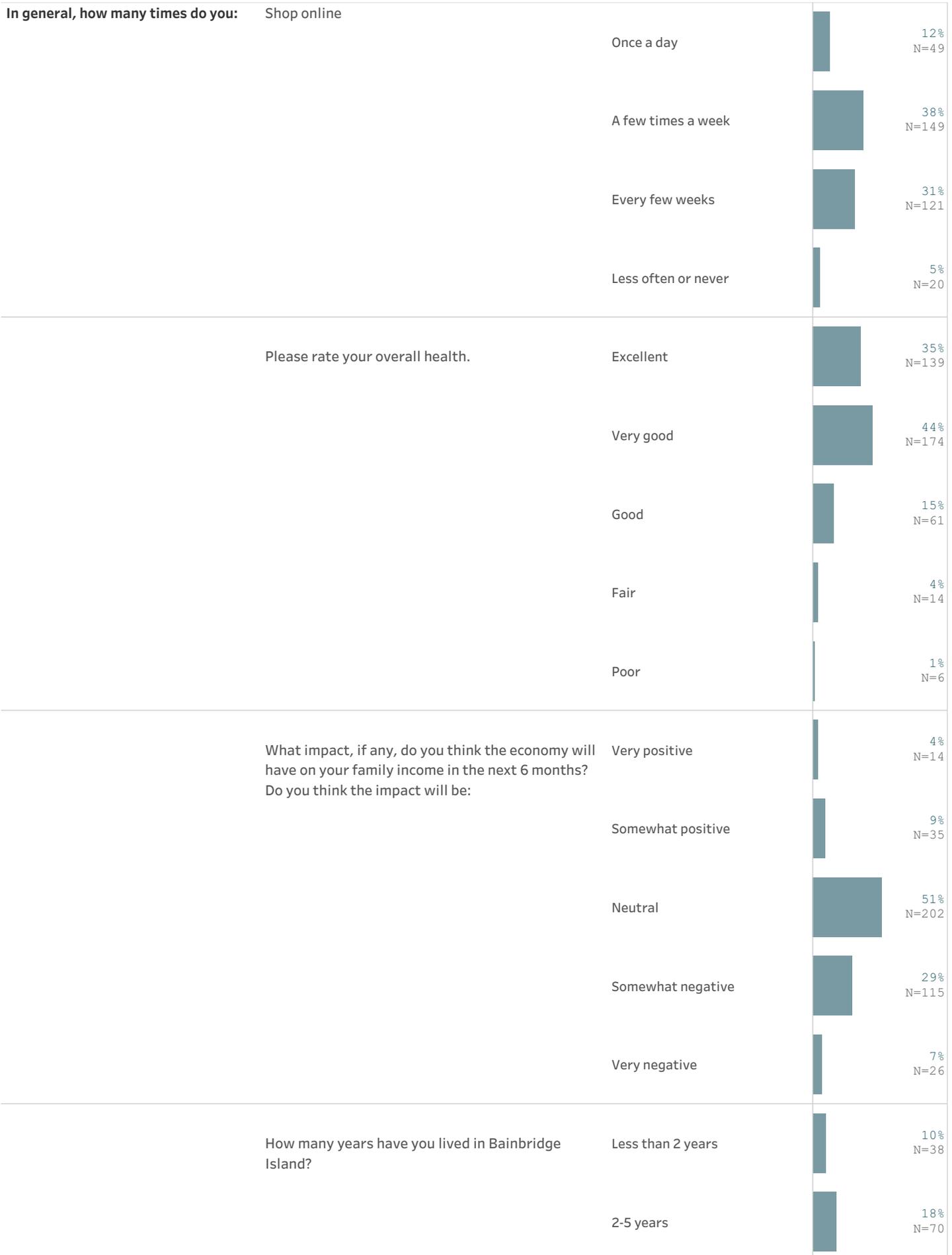


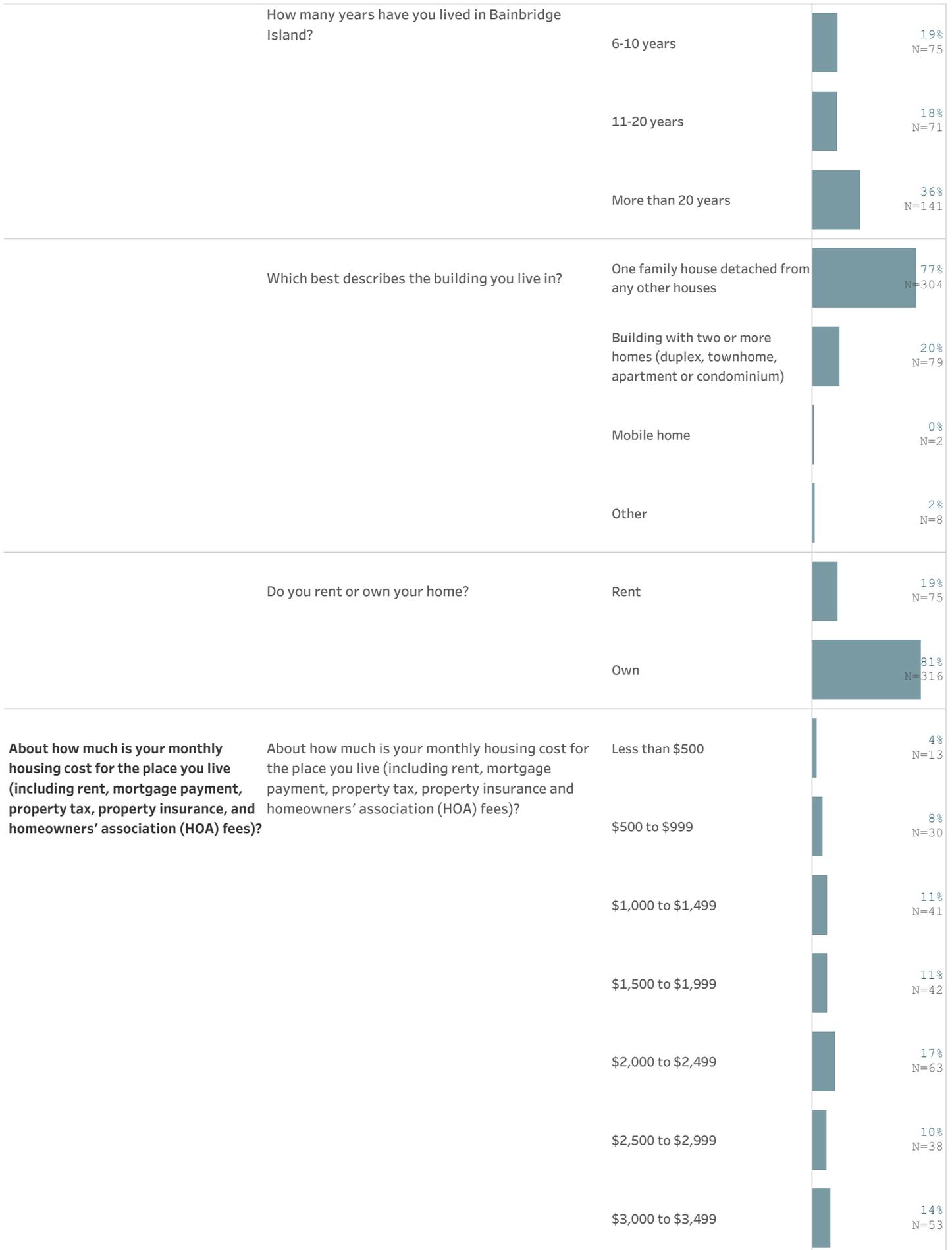
Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.	Overall health and wellness opportunities	Not at all important		2% N=6
	Overall opportunities for education, culture, and the arts	Essential		18% N=71
		Very important		42% N=161
		Somewhat important		34% N=133
		Not at all important		6% N=22
	Residents' connection and engagement with their community	Essential		24% N=93
		Very important		46% N=181
		Somewhat important		25% N=99
		Not at all important		4% N=18
	The City has been asked to consider more actively regulating non-host-occupied short-term vacation rentals, such as AirBnB or VRBO (e.g., introducing more outreach and compliance efforts related to on-island short-term rentals). Please indicate how much you would support or oppose the regulation of short-term vacation rentals on Bainbridge Island.	Strongly support		40% N=147
		Somewhat support		29% N=107
		Somewhat oppose		15% N=55
		Strongly oppose		16% N=60
	As the city grows, where should most future development and population growth be concentrated within Bainbridge Island?	Downtown/Winslow only		23% N=89
		Dispersed around the island		24% N=91
		In designated Neighborhood Service Centers only		6% N=25

	As the city grows, where should most future development and population growth be concentrated within Bainbridge Island?	In Downtown/Winslow and designated Neighborhood Service Centers		44% N=169
		Don't know/No preference		4% N=14
<b>Please indicate how much you support or oppose each of the following initiatives regarding City-owned affordable housing.</b>	Building or investing in any City-owned affordable housing projects in Bainbridge Island	Strongly support		42% N=166
		Somewhat support		20% N=78
		Neither support nor oppose		10% N=41
		Somewhat oppose		12% N=49
		Strongly oppose		15% N=59
	Building an addition to Bainbridge Island Senior Community Center for senior affordable housing	Strongly support		36% N=143
		Somewhat support		29% N=116
		Neither support nor oppose		17% N=65
		Somewhat oppose		11% N=41
		Strongly oppose		7% N=27
	Creating affordable housing in the Suzuki property located at the Sportsman Club and New Brooklyn Road intersection	Strongly support		31% N=122
		Somewhat support		23% N=90
		Neither support nor oppose		15% N=59
		Somewhat oppose		12% N=46

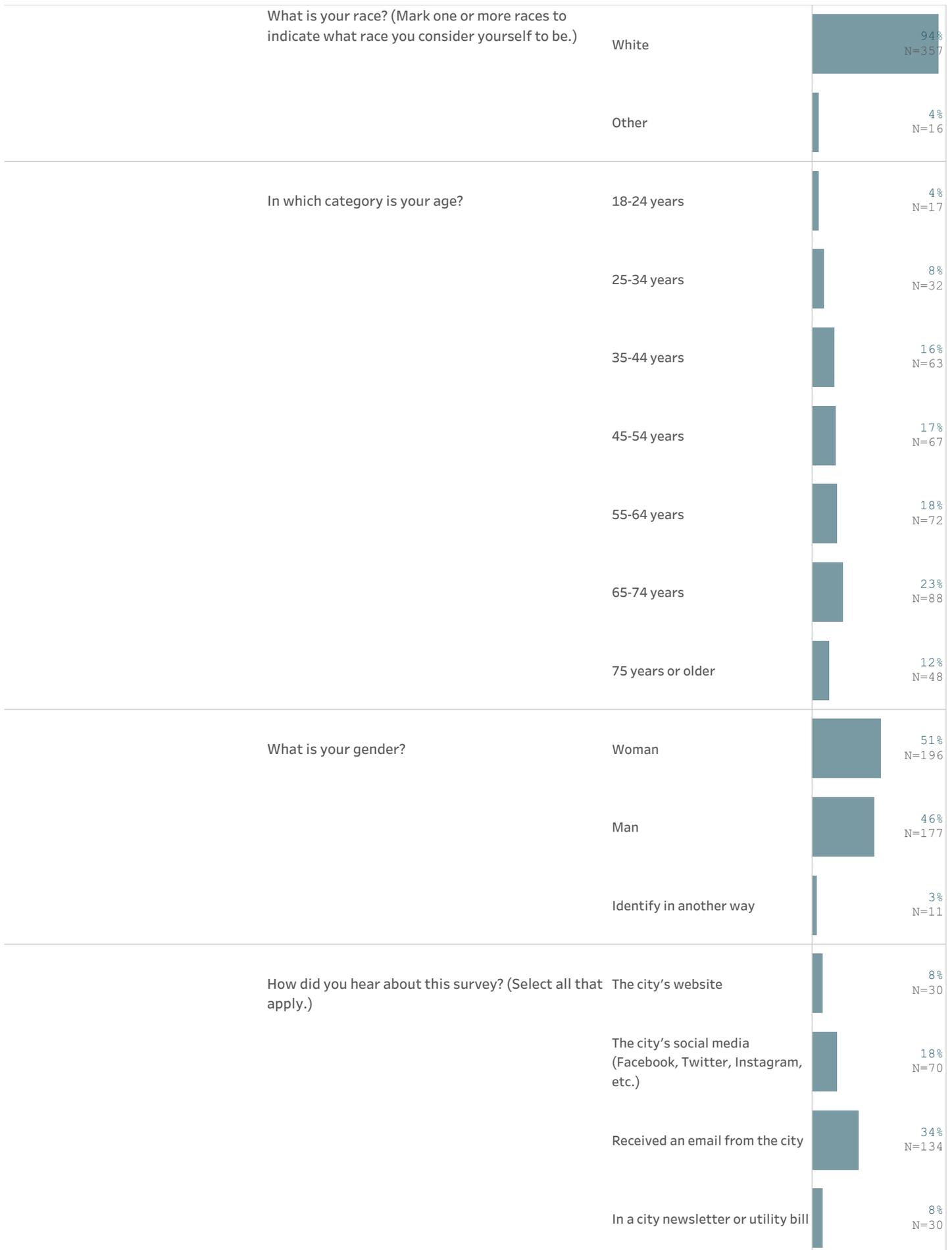
<b>Please indicate how much you support or oppose each of the following initiatives regarding City-owned affordable housing.</b>	Creating affordable housing in the Suzuki property located at the Sportsman Club and New Brooklyn Road intersection	Strongly oppose		18% N=71
	Creating affordable housing in the current police station site located at Winslow Way and Highway 305	Strongly support		28% N=108
		Somewhat support		16% N=62
		Neither support nor oppose		18% N=70
		Somewhat oppose		14% N=54
		Strongly oppose		25% N=97
With which statement do you most agree? The City's approach to code enforcement (regarding land use, parking and business licenses, etc.) should:	Be more proactive and compliance-driven, focusing on patrols to identify code violations			42% N=132
	Be more reactive and complaint-driven, responding to resident complaints and providing education			58% N=185
<b>In general, how many times do you:</b>	Access the internet from your home	Several times a day		96% N=378
		Once a day		2% N=10
		A few times a week		1% N=4
		Less often or never		0% N=1
	Access the internet from your cell phone	Several times a day		91% N=354
		Once a day		4% N=14
		A few times a week		3% N=11
		Every few weeks		1% N=2



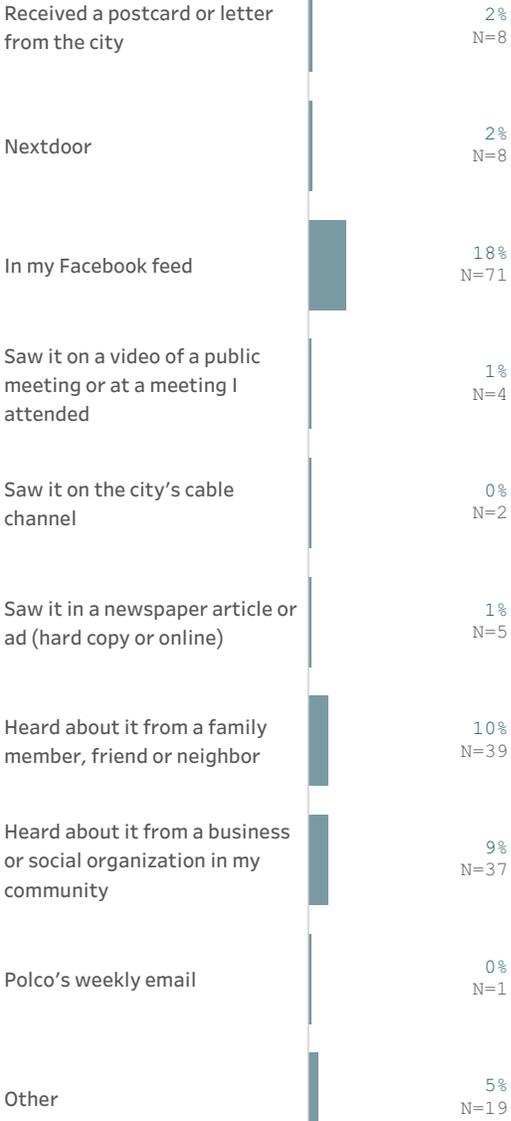




<b>housing cost for the place you live (including rent, mortgage payment, property tax, property insurance, and homeowners' association (HOA) fees)?</b>	About how much is your monthly housing cost for the place you live (including rent, mortgage payment, property tax, property insurance and homeowners' association (HOA) fees)?	\$3,500 or more		26% N=97
	Do any children 17 or under live in your household?	No		70% N=273
		Yes		30% N=118
	Are you or any other members of your household aged 65 or older?	No		57% N=225
		Yes		43% N=167
	How much do you anticipate your household's total income before taxes will be for the current year? (Please include in your total income money from all sources for all persons living in your household.)	Less than \$25,000		5% N=17
		\$25,000 to \$49,999		6% N=21
		\$50,000 to \$74,999		9% N=31
		\$75,000 to \$99,999		13% N=46
		\$100,000 to \$149,999		21% N=78
		\$150,000 or more		47% N=169
<b>Are you Spanish, Hispanic, or Latino?</b>	Are you Spanish, Hispanic or Latino?	No, not Spanish, Hispanic, or Latino		97% N=373
		Yes, I consider myself to be Spanish, Hispanic, or Latino		3% N=10
	What is your race? (Mark one or more races to indicate what race you consider yourself to be.)	American Indian or Alaskan Native		0% N=2
		Asian, Asian Indian, or Pacific Islander		2% N=8
		Black or African American		2% N=6



How did you hear about this survey? (Select all that apply.)



# The City of Bainbridge Island 2022 Community Survey

Please complete this survey if you are the adult (age 18 or older) in the household who most recently had a birthday (the year of birth does not matter). Your responses are confidential and no identifying information will be shared.

## 1. Please rate each of the following aspects of quality of life in Bainbridge Island.

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't know</u>
Bainbridge Island as a place to live.....	1	2	3	4	5
Your neighborhood as a place to live .....	1	2	3	4	5
Bainbridge Island as a place to raise children.....	1	2	3	4	5
Bainbridge Island as a place to work.....	1	2	3	4	5
Bainbridge Island as a place to visit.....	1	2	3	4	5
Bainbridge Island as a place to retire.....	1	2	3	4	5
The overall quality of life in Bainbridge Island.....	1	2	3	4	5
Sense of community.....	1	2	3	4	5

## 2. Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't know</u>
Overall economic health of Bainbridge Island .....	1	2	3	4	5
Overall quality of the transportation system (auto, bicycle, foot, bus) in Bainbridge Island .....	1	2	3	4	5
Overall design or layout of Bainbridge Island's residential and commercial areas (e.g., homes, buildings, streets, parks, etc.) .....	1	2	3	4	5
Overall quality of the utility infrastructure in Bainbridge Island (water, sewer, storm water, electric/gas, broadband).....	1	2	3	4	5
Overall feeling of safety in Bainbridge Island.....	1	2	3	4	5
Overall quality of natural environment in Bainbridge Island.....	1	2	3	4	5
Overall quality of parks and recreation opportunities.....	1	2	3	4	5
Overall health and wellness opportunities in Bainbridge Island.....	1	2	3	4	5
Overall opportunities for education, culture, and the arts.....	1	2	3	4	5
Residents' connection and engagement with their community .....	1	2	3	4	5

## 3. Please indicate how likely or unlikely you are to do each of the following.

	<u>Very likely</u>	<u>Somewhat likely</u>	<u>Somewhat unlikely</u>	<u>Very unlikely</u>	<u>Don't know</u>
Recommend living in Bainbridge Island to someone who asks.....	1	2	3	4	5
Remain in Bainbridge Island for the next five years.....	1	2	3	4	5

## 4. Please rate how safe or unsafe you feel:

	<u>Very safe</u>	<u>Somewhat safe</u>	<u>Neither safe nor unsafe</u>	<u>Somewhat unsafe</u>	<u>Very unsafe</u>	<u>Don't know</u>
In your neighborhood during the day.....	1	2	3	4	5	6
In Bainbridge Island's downtown/commercial area during the day .....	1	2	3	4	5	6
From property crime.....	1	2	3	4	5	6
From violent crime.....	1	2	3	4	5	6
From fire, flood, or other natural disaster .....	1	2	3	4	5	6

## 5. Please rate the job you feel the Bainbridge Island community does at each of the following.

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't know</u>
Making all residents feel welcome .....	1	2	3	4	5
Attracting people from diverse backgrounds.....	1	2	3	4	5
Valuing/respecting residents from diverse backgrounds.....	1	2	3	4	5
Taking care of vulnerable residents (elderly, disabled, homeless, etc.).....	1	2	3	4	5

## 6. Please rate each of the following in the Bainbridge Island community.

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't know</u>
Overall quality of business and service establishments in Bainbridge Island .....	1	2	3	4	5
Variety of business and service establishments in Bainbridge Island .....	1	2	3	4	5
Vibrancy of downtown/commercial area .....	1	2	3	4	5
Employment opportunities .....	1	2	3	4	5
Shopping opportunities .....	1	2	3	4	5
Cost of living in Bainbridge Island.....	1	2	3	4	5
Overall image or reputation of Bainbridge Island .....	1	2	3	4	5

**7. Please also rate each of the following in the Bainbridge Island community.**

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't know</u>
Traffic flow on major streets.....	1	2	3	4	5
Ease of public parking.....	1	2	3	4	5
Ease of travel by car in Bainbridge Island.....	1	2	3	4	5
Ease of travel by public transportation in Bainbridge Island.....	1	2	3	4	5
Ease of travel by bicycle in Bainbridge Island.....	1	2	3	4	5
Ease of walking in Bainbridge Island.....	1	2	3	4	5
Well-planned residential growth.....	1	2	3	4	5
Well-planned commercial growth.....	1	2	3	4	5
Well-designed neighborhoods.....	1	2	3	4	5
Preservation of the historical or cultural character of the community.....	1	2	3	4	5
Public places where people want to spend time.....	1	2	3	4	5
Variety of housing options.....	1	2	3	4	5
Availability of affordable quality housing.....	1	2	3	4	5
Overall quality of new development in Bainbridge Island.....	1	2	3	4	5
Overall appearance of Bainbridge Island.....	1	2	3	4	5
Cleanliness of Bainbridge Island.....	1	2	3	4	5
Water resources (beaches, lakes, ponds, riverways, etc.).....	1	2	3	4	5
Air quality.....	1	2	3	4	5
Availability of paths and walking trails.....	1	2	3	4	5
Fitness opportunities (including exercise classes and paths or trails, etc.)... ..	1	2	3	4	5
Recreational opportunities.....	1	2	3	4	5
Availability of affordable quality food.....	1	2	3	4	5
Availability of affordable quality health care.....	1	2	3	4	5
Availability of preventive health services.....	1	2	3	4	5
Availability of affordable quality mental health care.....	1	2	3	4	5
Opportunities to attend cultural/arts/music activities.....	1	2	3	4	5
Community support for the arts.....	1	2	3	4	5
Availability of affordable quality childcare/preschool.....	1	2	3	4	5
K-12 education.....	1	2	3	4	5
Adult educational opportunities.....	1	2	3	4	5
Sense of civic/community pride.....	1	2	3	4	5
Neighborliness of residents in Bainbridge Island.....	1	2	3	4	5
Opportunities to participate in social events and activities.....	1	2	3	4	5
Opportunities to attend special events and festivals.....	1	2	3	4	5
Opportunities to volunteer.....	1	2	3	4	5
Opportunities to participate in community matters.....	1	2	3	4	5
Openness and acceptance of the community toward people of diverse backgrounds.....	1	2	3	4	5

**8. Please indicate whether or not you have done each of the following in the last 12 months.**

	<u>No</u>	<u>Yes</u>
Contacted the City of Bainbridge Island (in-person, phone, email, or web) for help or information.....	1	2
Contacted Bainbridge Island elected officials (in-person, phone, email, or web) to express your opinion.....	1	2
Attended a local public meeting (of local elected officials like City Council or County Commissioners, advisory boards, town halls, HOA, neighborhood watch, etc.).....	1	2
Watched (online or on television) a local public meeting.....	1	2
Volunteered your time to some group/activity in Bainbridge Island.....	1	2
Campaigned or advocated for a local issue, cause, or candidate.....	1	2
Voted in your most recent local election.....	1	2
Used bus, rail, subway, or other public transportation instead of driving.....	1	2
Carpooled with other adults or children instead of driving alone.....	1	2
Walked or biked instead of driving.....	1	2

# The City of Bainbridge Island 2022 Community Survey

## 9. Please rate the quality of each of the following services in Bainbridge Island.

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't know</u>
Public information services.....	1	2	3	4	5
Economic development.....	1	2	3	4	5
Traffic enforcement.....	1	2	3	4	5
Traffic signal timing.....	1	2	3	4	5
Street repair.....	1	2	3	4	5
Street cleaning.....	1	2	3	4	5
Street lighting.....	1	2	3	4	5
Snow removal.....	1	2	3	4	5
Sidewalk maintenance.....	1	2	3	4	5
Bus or transit services.....	1	2	3	4	5
Land use, planning, and zoning.....	1	2	3	4	5
Code enforcement (weeds, abandoned buildings, etc.).....	1	2	3	4	5
Affordable high-speed internet access.....	1	2	3	4	5
Garbage collection.....	1	2	3	4	5
Drinking water.....	1	2	3	4	5
Sewer services.....	1	2	3	4	5
Storm water management (storm drainage, dams, levees, etc.).....	1	2	3	4	5
Power (electric and/or gas) utility.....	1	2	3	4	5
Utility billing.....	1	2	3	4	5
Police/Sheriff services.....	1	2	3	4	5
Crime prevention.....	1	2	3	4	5
Animal control.....	1	2	3	4	5
Ambulance or emergency medical services.....	1	2	3	4	5
Fire services.....	1	2	3	4	5
Fire prevention and education.....	1	2	3	4	5
Emergency preparedness (services that prepare the community for natural disasters or other emergency situations).....	1	2	3	4	5
Preservation of natural areas (open space, farmlands, and greenbelts).....	1	2	3	4	5
Bainbridge Island open space.....	1	2	3	4	5
Recycling.....	1	2	3	4	5
Yard waste pick-up.....	1	2	3	4	5
City parks.....	1	2	3	4	5
Recreation programs or classes.....	1	2	3	4	5
Recreation centers or facilities.....	1	2	3	4	5
Health services.....	1	2	3	4	5
Public library services.....	1	2	3	4	5
Overall customer service by Bainbridge Island employees (police, receptionists, planners, etc.).....	1	2	3	4	5

## 10. Please rate the following categories of Bainbridge Island government performance.

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't know</u>
The value of services for the taxes paid to Bainbridge Island.....	1	2	3	4	5
The overall direction that Bainbridge Island is taking.....	1	2	3	4	5
The job Bainbridge Island government does at welcoming resident involvement.....	1	2	3	4	5
Overall confidence in Bainbridge Island government.....	1	2	3	4	5
Generally acting in the best interest of the community.....	1	2	3	4	5
Being honest.....	1	2	3	4	5
Being open and transparent to the public.....	1	2	3	4	5
Informing residents about issues facing the community.....	1	2	3	4	5
Treating all residents fairly.....	1	2	3	4	5
Treating residents with respect.....	1	2	3	4	5

**11. Overall, how would you rate the quality of the services provided by each of the following?**

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't know</u>
The City of Bainbridge Island .....	1	2	3	4	5
The Federal Government.....	1	2	3	4	5

**12. Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.**

	<u>Essential</u>	<u>Very important</u>	<u>Somewhat important</u>	<u>Not at all important</u>
Overall economic health of Bainbridge Island .....	1	2	3	4
Overall quality of the transportation system (auto, bicycle, foot, bus) in Bainbridge Island .....	1	2	3	4
Overall design or layout of Bainbridge Island's residential and commercial areas (e.g., homes, buildings, streets, parks, etc.) .....	1	2	3	4
Overall quality of the utility infrastructure in Bainbridge Island (water, sewer, storm water, electric/gas, broadband) .....	1	2	3	4
Overall feeling of safety in Bainbridge Island.....	1	2	3	4
Overall quality of natural environment in Bainbridge Island.....	1	2	3	4
Overall quality of parks and recreation opportunities .....	1	2	3	4
Overall health and wellness opportunities in Bainbridge Island.....	1	2	3	4
Overall opportunities for education, culture, and the arts.....	1	2	3	4
Residents' connection and engagement with their community .....	1	2	3	4

**13. The City has been asked to consider more actively regulating non-host-occupied short-term vacation rentals, such as AirBnB or VRBO (e.g., introducing more outreach and compliance efforts related to on-island short-term rentals). Please indicate how much you would support or oppose the regulation of short-term vacation rentals on Bainbridge Island.**

- Strongly support   
  Somewhat support   
  Somewhat oppose   
  Strongly oppose   
  Don't know

**14. As the city grows, where should most future development and population growth be concentrated within Bainbridge Island?**

- Downtown/Winslow only  
 Dispersed around the island  
 In designated Neighborhood Service Centers only  
 In Downtown/Winslow and designated Neighborhood Service Centers  
 Don't know/No preference

**15. Please indicate how much you support or oppose each of the following initiatives regarding City-owned affordable housing.**

	<u>Strongly support</u>	<u>Somewhat support</u>	<u>Neither support nor oppose</u>	<u>Somewhat oppose</u>	<u>Strongly oppose</u>
Building or investing in any City-owned affordable housing projects in Bainbridge Island .....	1	2	3	4	5
Building an addition to Bainbridge Island Senior Community Center for senior affordable housing.....	1	2	3	4	5
Creating affordable housing in the Suzuki property located at the Sportsman Club and New Brooklyn Road intersection....	1	2	3	4	5
Creating affordable housing in the current police station site located at Winslow Way and Highway 305 .....	1	2	3	4	5

**16. With which statement do you most agree? The City's approach to code enforcement (regarding land use, parking and business licenses, etc.) should:**

- Be more proactive and compliance-driven, focusing on patrols to identify code violations  
 Be more reactive and complaint-driven, responding to resident complaints and providing education  
 Don't know

# The City of Bainbridge Island 2022 Community Survey

Our last questions are about you and your household.  
Again, all of your responses to this survey are confidential and no identifying information will be shared.

**D1. In general, how many times do you:**

	Several times a day	Once a day	A few times a week	Every few weeks	Less often or never	Don't know
Access the internet from your home using a computer, laptop, or tablet computer .....	1	2	3	4	5	6
Access the internet from your cell phone.....	1	2	3	4	5	6
Visit social media sites such as Facebook, Twitter, Nextdoor, etc. ....	1	2	3	4	5	6
Use or check email.....	1	2	3	4	5	6
Share your opinions online.....	1	2	3	4	5	6
Shop online .....	1	2	3	4	5	6

**D2. Please rate your overall health.**

- Excellent   
  Very good   
  Good   
  Fair   
  Poor

**D3. What impact, if any, do you think the economy will have on your family income in the next 6 months?**

**Do you think the impact will be:**

- Very positive   
  Somewhat positive   
  Neutral   
  Somewhat negative   
  Very negative

**D4. How many years have you lived in Bainbridge Island?**

- Less than 2 years  
 2-5 years  
 6-10 years  
 11-20 years  
 More than 20 years

**D5. Which best describes the building you live in?**

- One family house detached from any other houses  
 Building with two or more homes (duplex, townhome, apartment, or condominium)  
 Mobile home  
 Other

**D6. Do you rent or own your home?**

- Rent  
 Own

**D7. About how much is your monthly housing cost for the place you live (including rent, mortgage payment, property tax, property insurance, and homeowners' association (HOA) fees)?**

- Less than \$500       \$2,000 to \$2,499  
 \$500 to \$999       \$2,500 to \$2,999  
 \$1,000 to \$1,499     \$3,000 to \$3,499  
 \$1,500 to \$1,999     \$3,500 or more

**D8. Do any children 17 or under live in your household?**

- No     Yes

**D9. Are you or any other members of your household aged 65 or older?**

- No     Yes

**D10. How much do you anticipate your household's total income before taxes will be for the current year? (Please include in your total income money from all sources for all persons living in your household.)**

- Less than \$25,000     \$75,000 to \$99,999  
 \$25,000 to \$49,999     \$100,000 to \$149,999  
 \$50,000 to \$74,999     \$150,000 or more

**D11. Are you Spanish, Hispanic or Latino?**

- No, not Spanish, Hispanic, or Latino  
 Yes, I consider myself to be Spanish, Hispanic, or Latino

**D12. What is your race? (Mark one or more races to indicate what race you consider yourself to be.)**

- American Indian or Alaskan Native  
 Asian, Asian Indian, or Pacific Islander  
 Black or African American  
 White  
 Other

**D13. In which category is your age?**

- 18-24 years       55-64 years  
 25-34 years       65-74 years  
 35-44 years       75 years or older  
 45-54 years

**D14. What is your gender?**

- Female  
 Male  
 Identify in another way

**Thank you!** Please return the completed survey in the postage-paid envelope to:  
**National Research Center, Inc., PO Box 549, Belle Mead, NJ 08502**

**THE NCS**<sup>TM</sup>

THE NATIONAL COMMUNITY SURVEY<sup>TM</sup>



# Results for the City of Bainbridge Island

November 8, 2022



## Civic Communication & Analytics Platform

Smarter, better connected communities. A civic surveying, policy polling, and constituent communication tech platform.



## Advanced Survey Science & Performance Analytics

Data insights to help communities move forward. The premiere provider of professional civic surveys and performance benchmarking analyses.

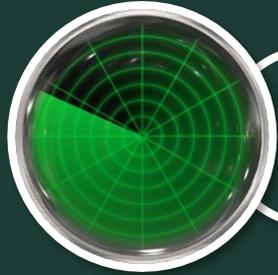
Questions about our product?

Visit [www.polco.us](http://www.polco.us) to learn more

Exclusive partners of:



# Role of Resident Surveys in Local Governance



Monitor trends in resident opinion



Measure government performance



Inform budget, land use, strategic planning decisions



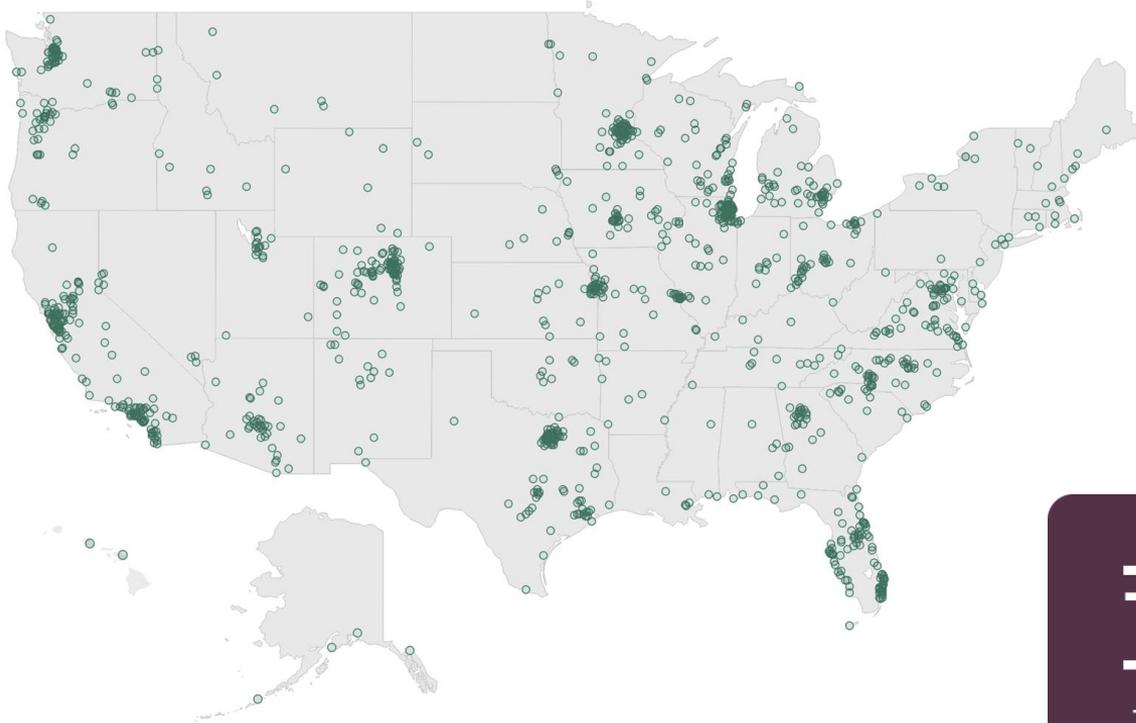
Benchmark service ratings



## The NCS™ for Bainbridge Island, WA

- Fifth time conducting The NCS (previous surveys in 2013, 2014, 2015, 2017)
- Survey conducted from July 8, 2022, to August 26, 2022
- “Group C” mailing approach employed:
  - Probability-based sample of 2,800 households
  - 811 total responses received
  - 30% overall response rate
  - Non-probability, open-participation sample: 402 responses
- Results statistically weighted to reflect Bainbridge Island overall
- 95% confidence interval with a +/- 3% margin of error

# National Benchmark Comparison Database



More than **500** comparison communities across the nation.

Representing the opinions of more than **50 million** residents.

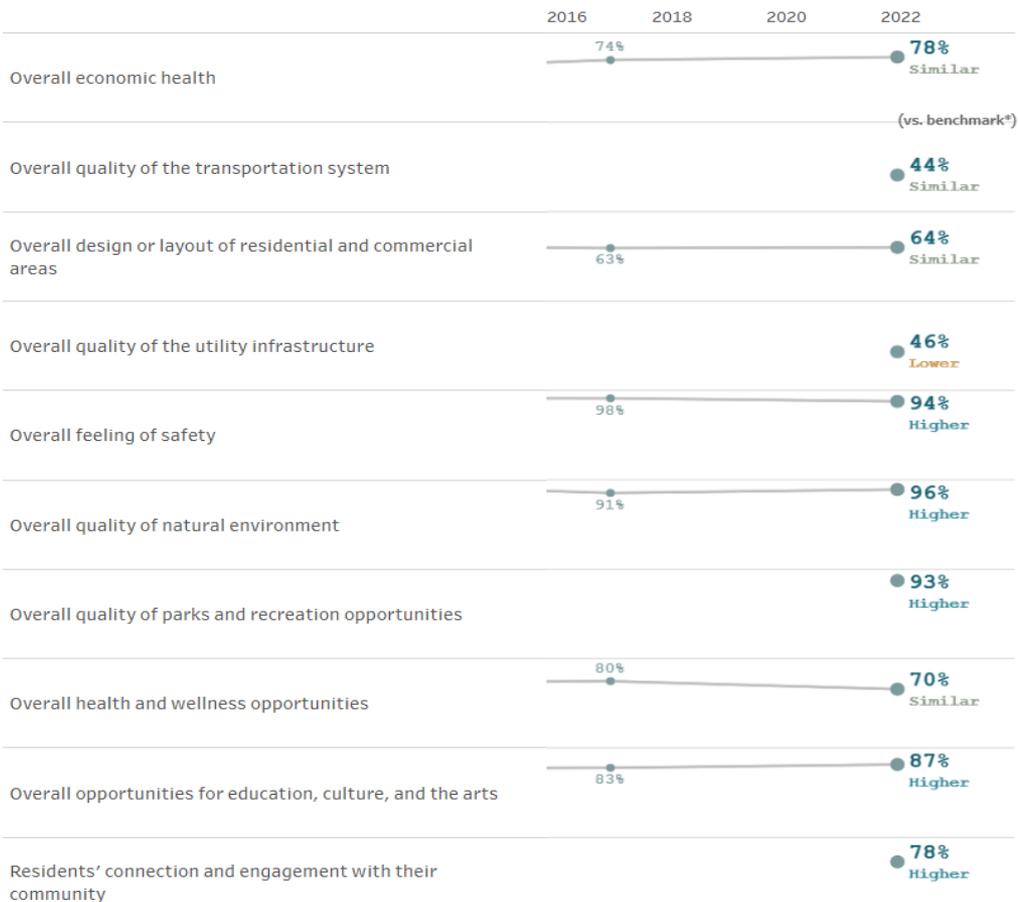
**THE NCS**<sup>™</sup>

THE NATIONAL COMMUNITY SURVEY<sup>™</sup>

# Overview of Survey Results

# Facets of Community Livability: Quality

Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.  
(% excellent or good)

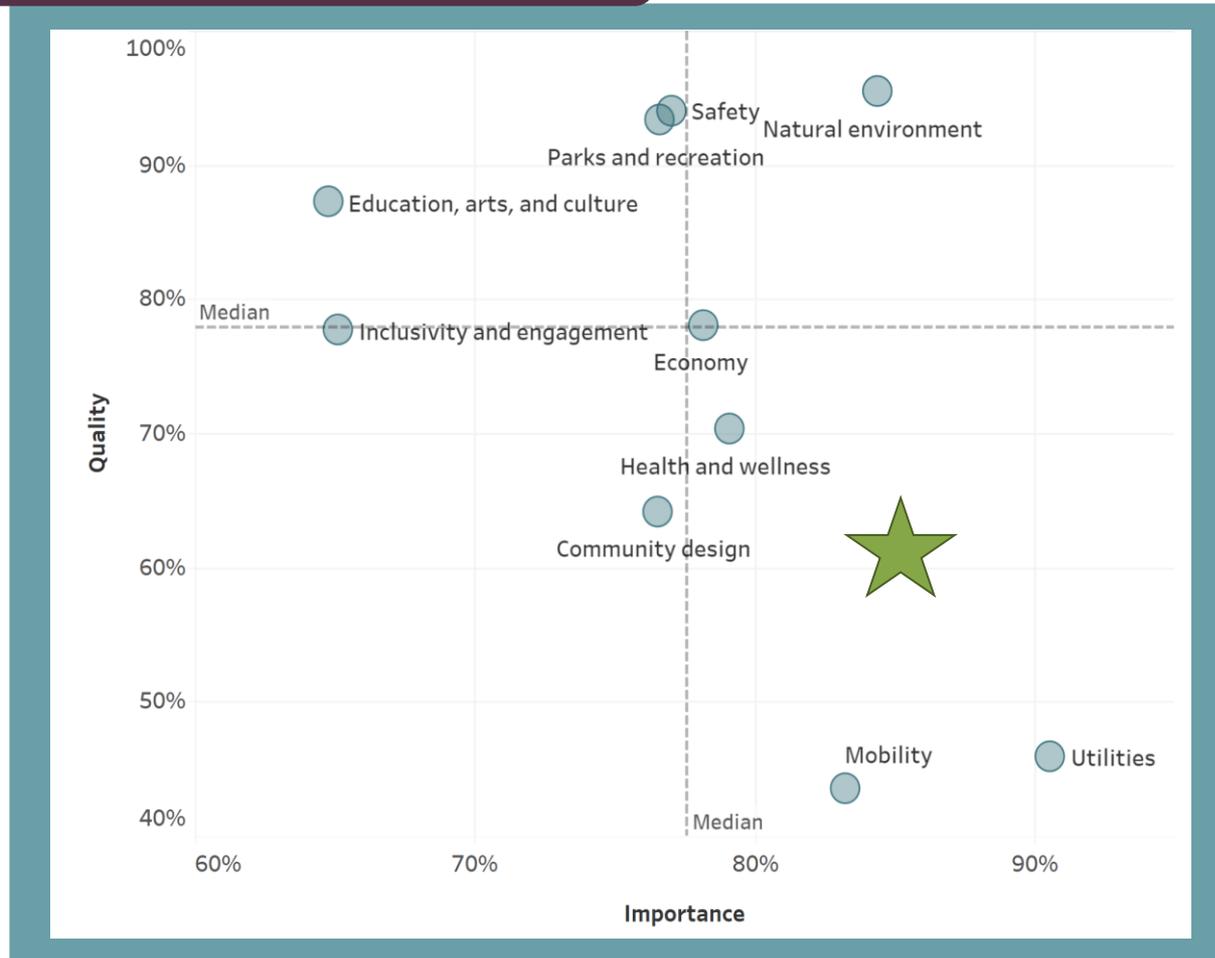


# Facets of Community Livability: Importance

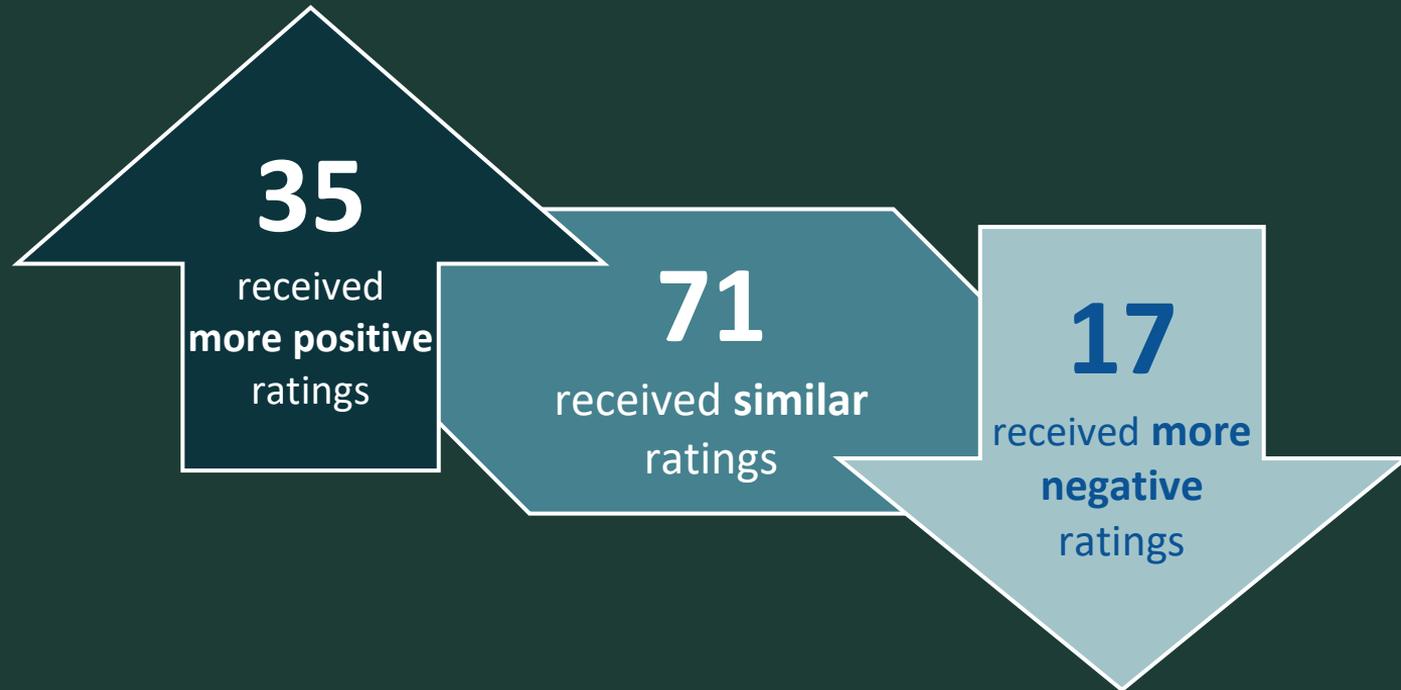
Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.  
(% essential or very important)



# Balancing Quality and Importance



# Comparisons to National Benchmarks



# Trends over Time: Highest and Lowest



## Higher Trends

- Governance
- Mobility
- Economy
- Natural environment

## Lower Trends

- Health and wellness
  - Community design
  - Education, arts, and culture
  - Utilities
- 

# Survey Highlights

Key Finding #1:

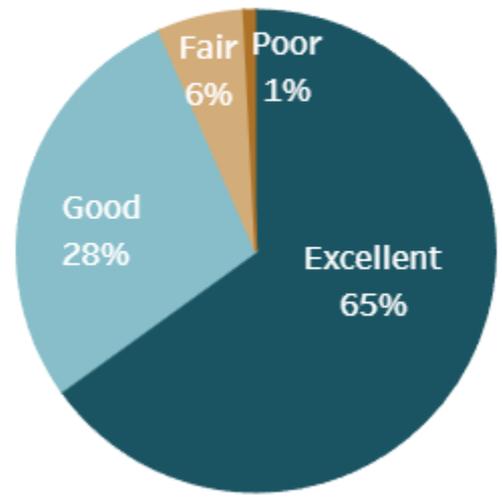
**Bainbridge Island's parks and recreation and natural environment are highly valued by residents.**



# Parks and Recreation in Bainbridge Island

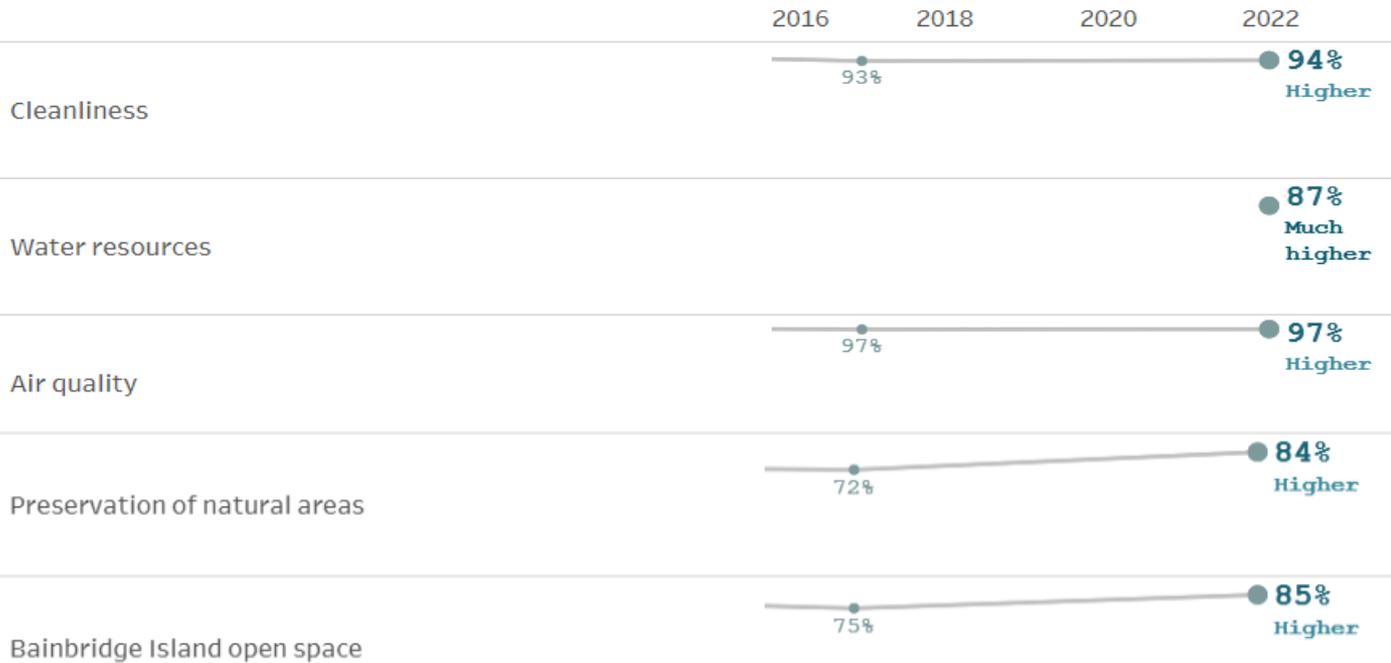
Overall quality of parks and recreation opportunities, 2022

Please also rate each of the following in the Bainbridge Island community.  
(% excellent or good)

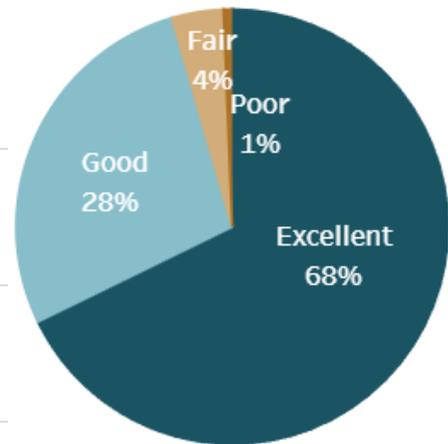


# Natural Environment in Bainbridge Island

Please also rate each of the following in the Bainbridge Island community.  
(% excellent or good)

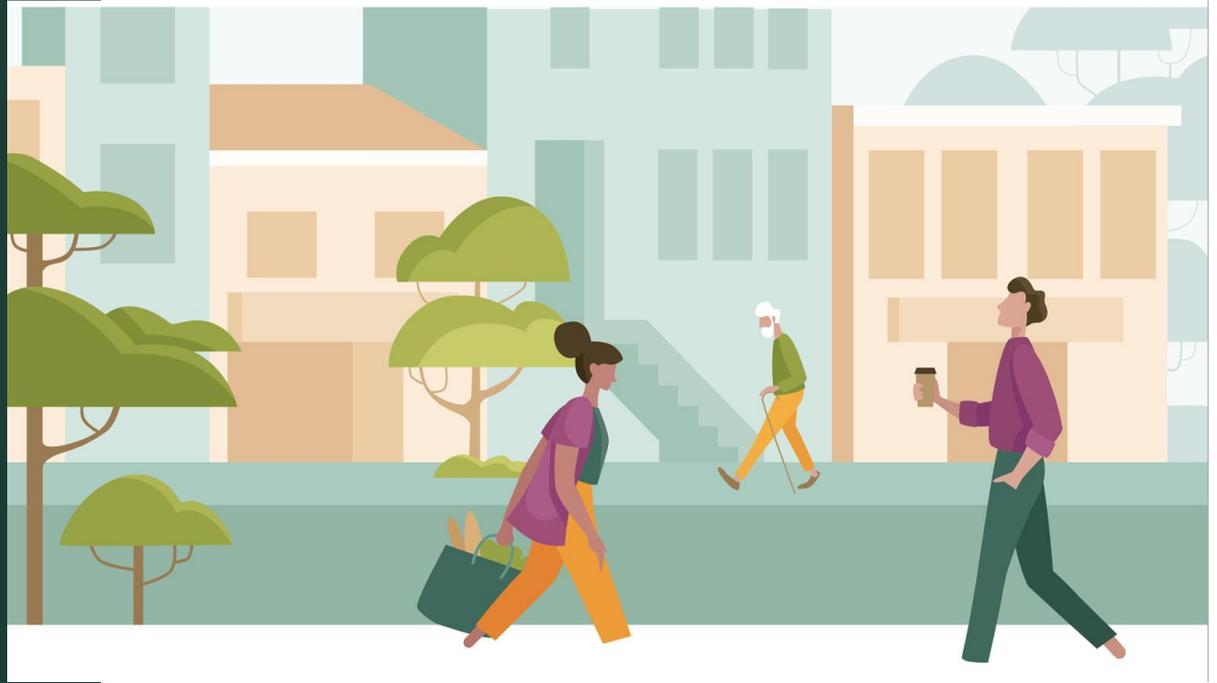


Overall quality of natural environment in Bainbridge Island, 2022



Key Finding #2:

**Affordability is a growing concern for residents.**



48% Availability of affordable quality food

39% Availability of affordable quality childcare/preschool

30% Availability of preventive health services 

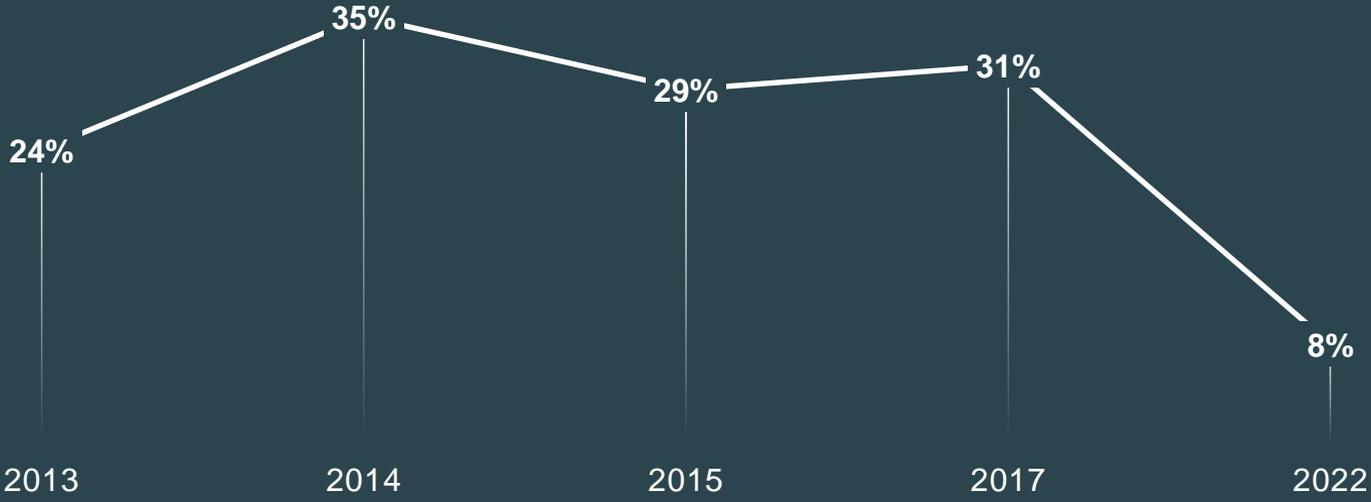
24% Availability of affordable quality health care 

16% Availability of affordable quality mental health care 

13% Cost of living 

# Impact of Economy on Family Income

What impact, if any, do you think the economy will have on your family income in the next 6 months?



Percent very or somewhat positive

Key Finding #3:

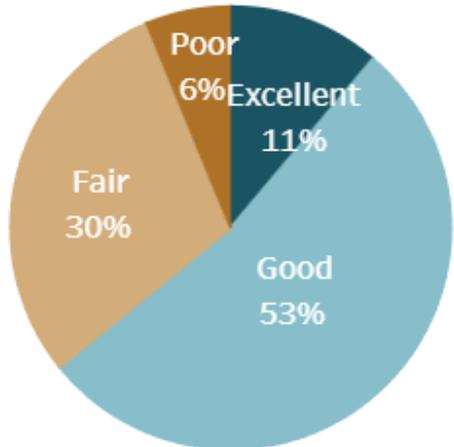
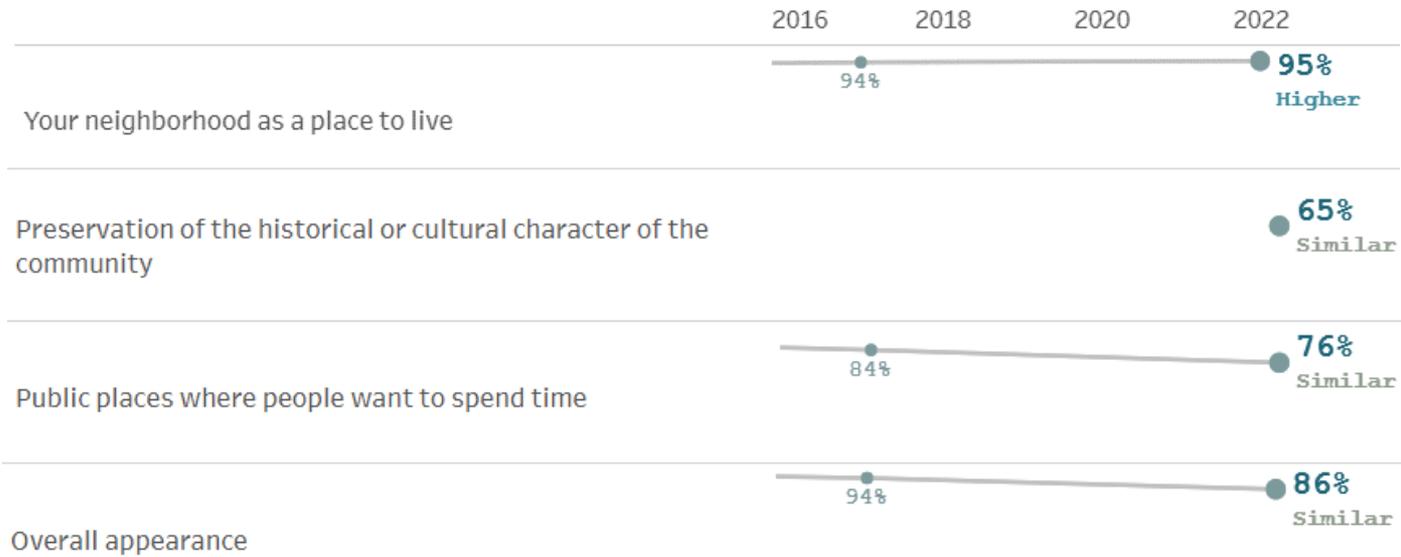
**Many aspects of Bainbridge Island's community design received positive reviews, but residents identify some potential areas of opportunity.**



# Community Design Strengths in Bainbridge Island

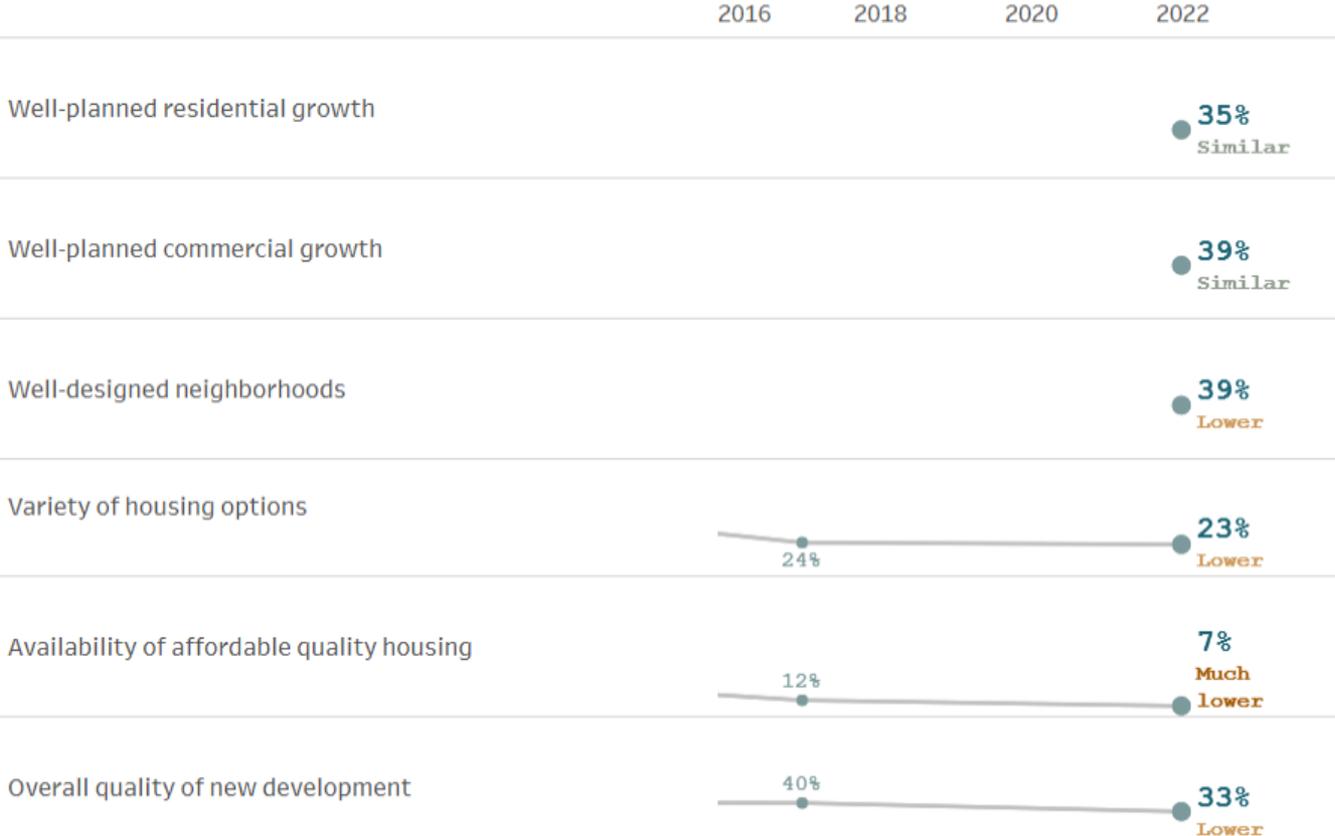
Overall design or layout of Bainbridge Island's residential and commercial areas, 2022

Please rate each of the following aspects of quality of life in Bainbridge Island.  
(% excellent or good)



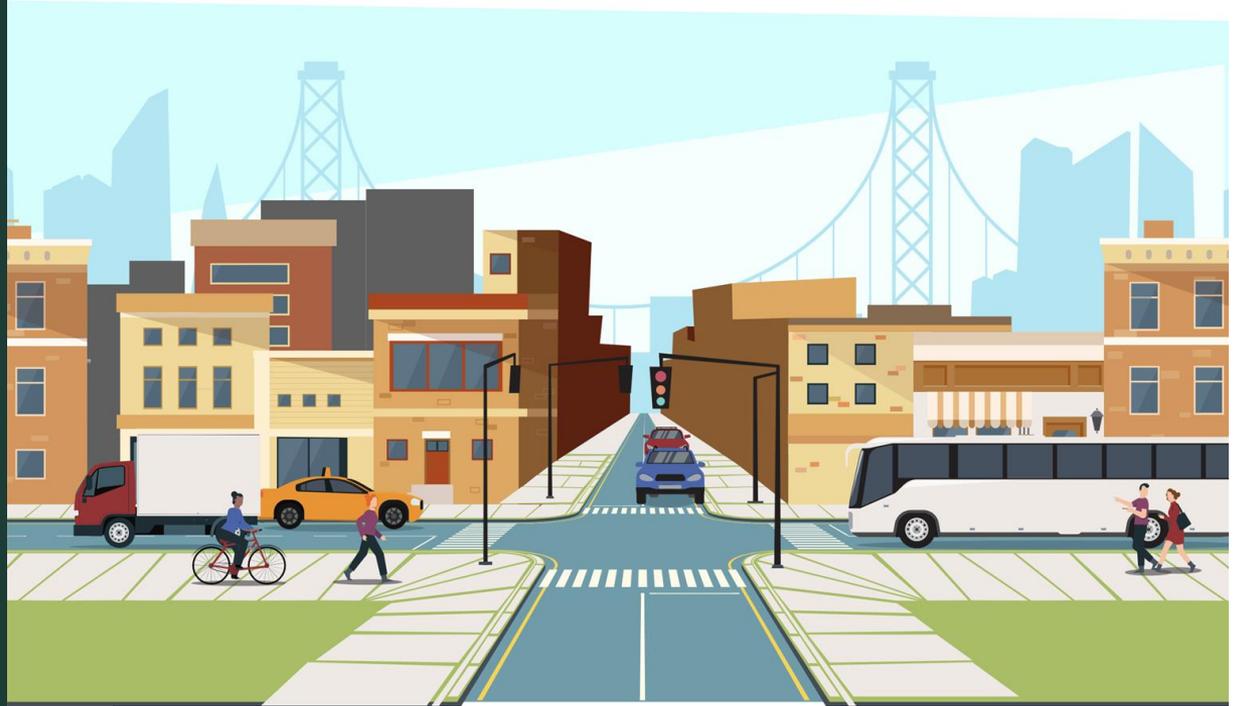
# Community Design Challenges in Bainbridge Island

Please also rate each of the following in the Bainbridge Island community.  
(% excellent or good)



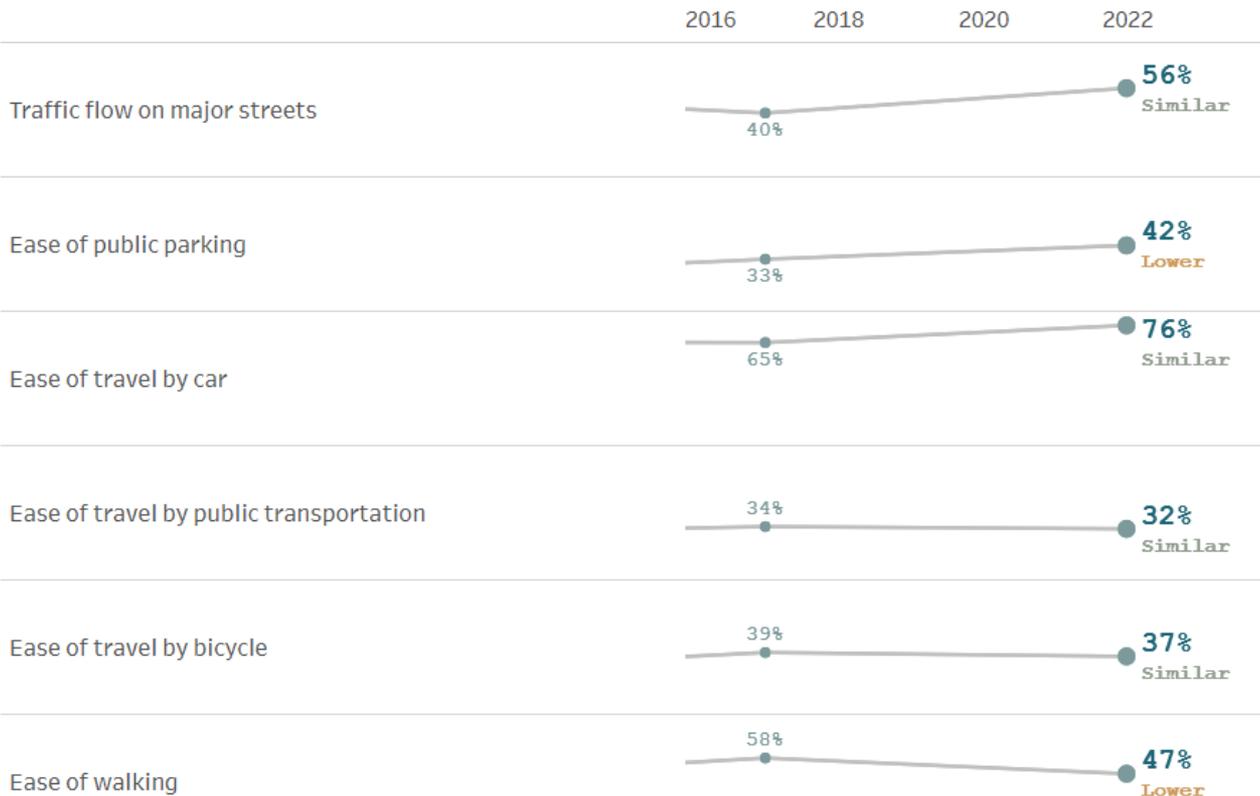
Key Finding #4:

**Many mobility-related services are on the rise in Bainbridge Island, and this facet remains a priority for the community.**

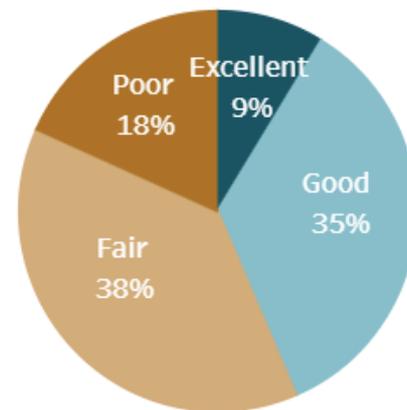


# Mobility in Bainbridge Island

Please also rate each of the following in the Bainbridge Island community.  
(% excellent or good)



Overall quality of the transportation system in Bainbridge Island, 2022



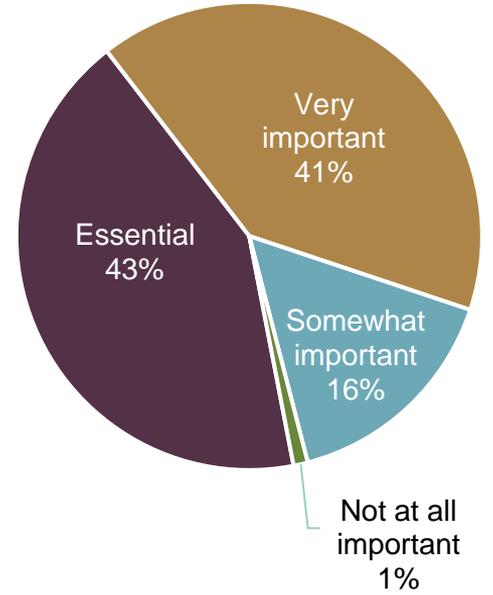
# Transportation Services in Bainbridge Island

Please rate the quality of each of the following services in Bainbridge Island.  
(% excellent or good)



Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.

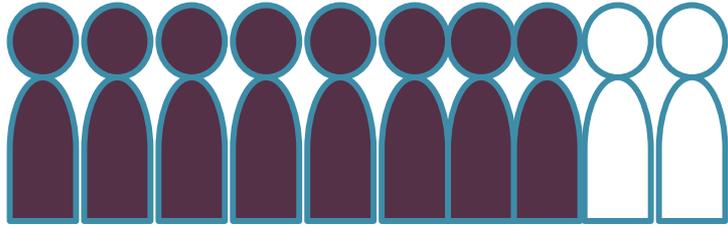
Overall quality of the transportation system



# Inclusivity and Engagement

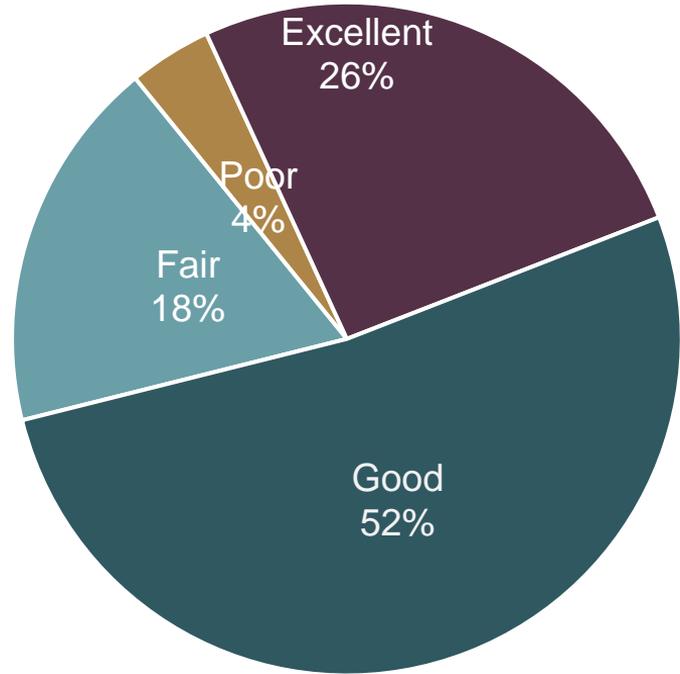


# Residents' connection and engagement with their community



Almost  
**8 in 10**

respondents rated the connection and engagement with their community as excellent or good



# Inclusivity and Engagement

**70%**

Making all residents feel welcome

**59%**

Valuing/respecting residents from diverse backgrounds

**30%**

Attracting people from diverse backgrounds

# Additional Special Topics

13. The City has been asked to consider more actively regulating non-host-occupied short-term vacation rentals, such as AirBnB or VRBO (e.g., introducing more outreach and compliance efforts related to on-island short-term rentals). Please indicate how much you would support or oppose the regulation of short-term vacation rentals on Bainbridge Island.

- Strongly support   
  Somewhat support   
  Somewhat oppose   
  Strongly oppose   
  Don't know

14. As the city grows, where should most future development and population growth be concentrated within Bainbridge Island?

- Downtown/Winslow only  
 Dispersed around the island  
 In designated Neighborhood Service Centers only  
 In Downtown/Winslow and designated Neighborhood Service Centers  
 Don't know/No preference

15. Please indicate how much you support or oppose each of the following initiatives regarding City-owned affordable housing.

	Strongly support	Somewhat support	Neither support nor oppose	Somewhat oppose	Strongly oppose
Building or investing in any City-owned affordable housing projects in Bainbridge Island .....	1	2	3	4	5
Building an addition to Bainbridge Island Senior Community Center for senior affordable housing .....	1	2	3	4	5
Creating affordable housing in the Suzuki property located at the Sportsman Club and New Brooklyn Road intersection....	1	2	3	4	5
Creating affordable housing in the current police station site located at Winslow Way and Highway 305 .....	1	2	3	4	5

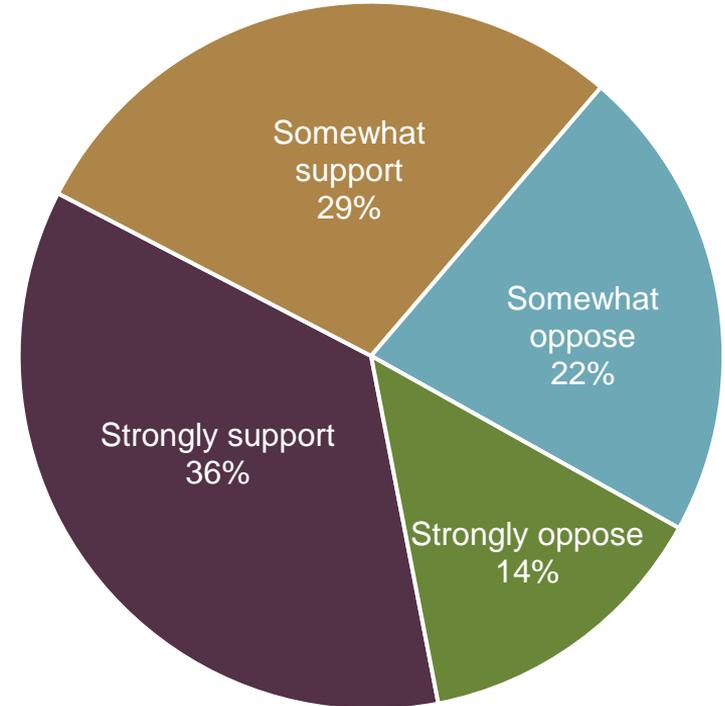
16. With which statement do you most agree? The City's approach to code enforcement (regarding land use, parking and business licenses, etc.) should:

- Be more proactive and compliance-driven, focusing on patrols to identify code violations  
 Be more reactive and complaint-driven, responding to resident complaints and providing education  
 Don't know

# Short-Term Vacation Rental Regulations

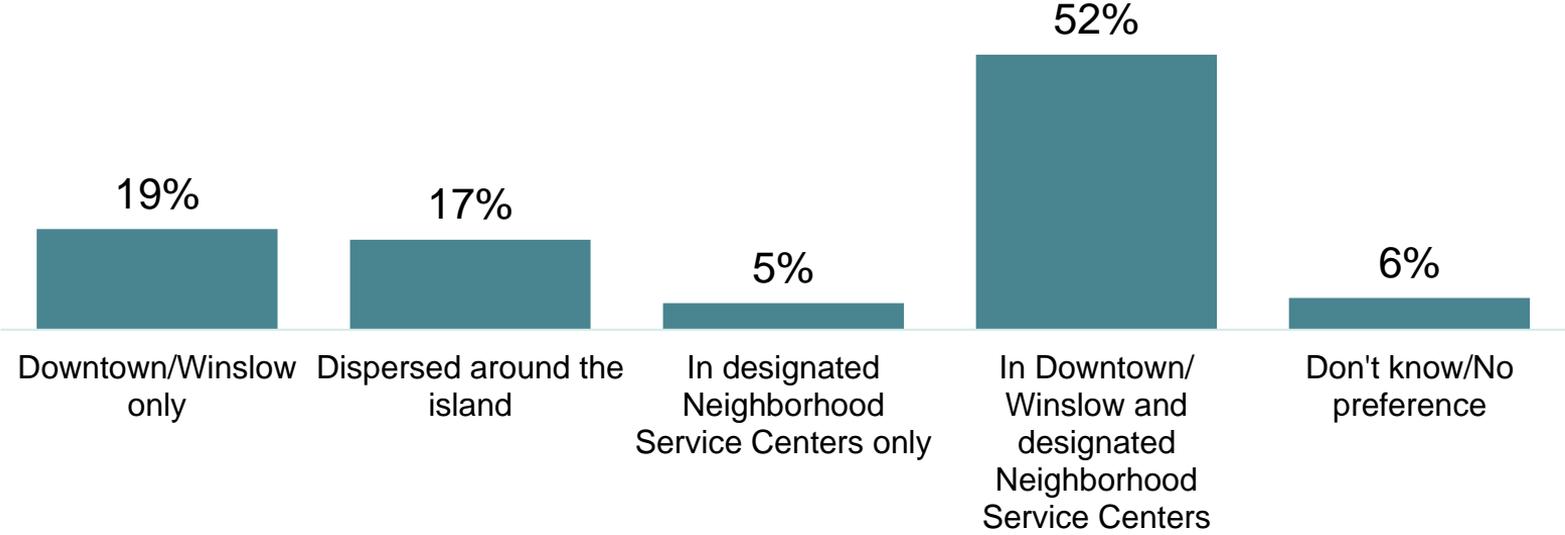
The City has been asked to consider more actively regulating non-host-occupied short-term vacation rentals, such as Airbnb or VRBO (e.g., introducing more outreach and compliance efforts related to on-island short-term rentals).

Please indicate how much you would support or oppose the regulation of short-term vacation rentals on Bainbridge Island.



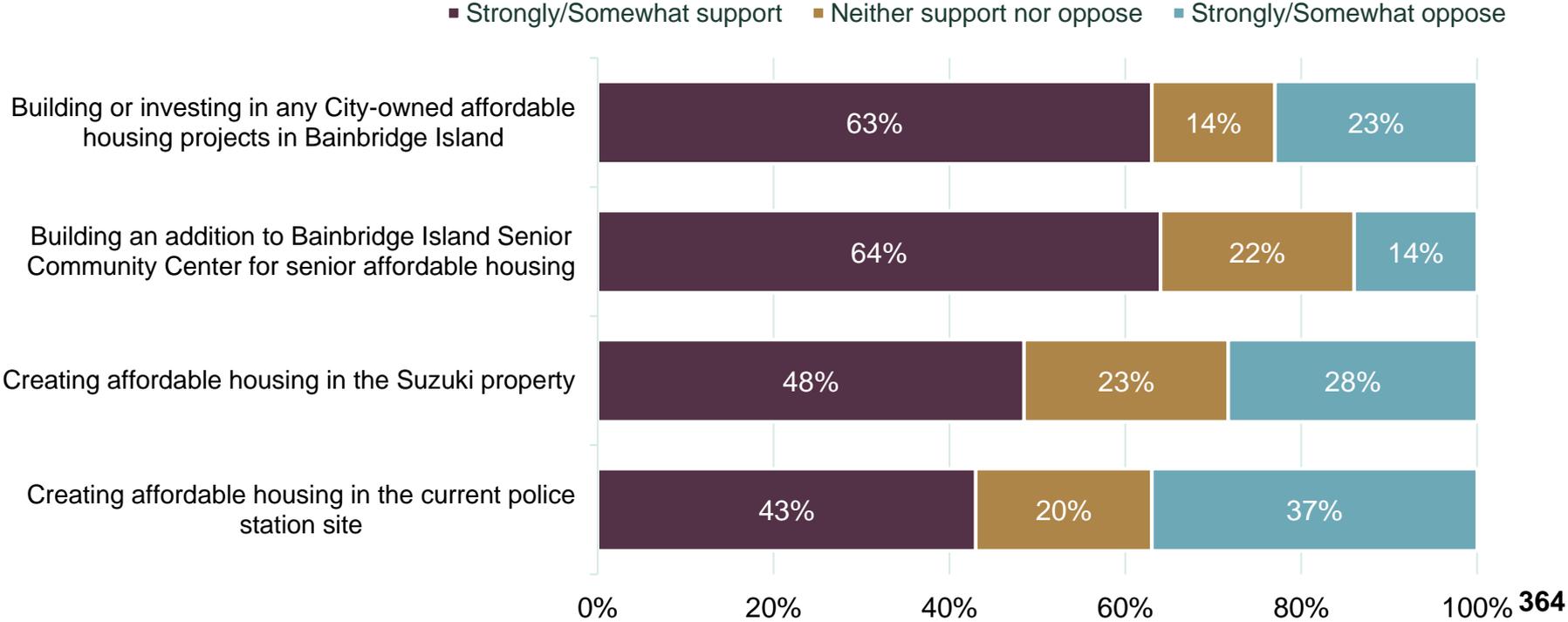
# Development and Growth Concentration

As the city grows, where should most future development and population growth be concentrated within Bainbridge Island?



# City-Owned Affordable Housing Projects

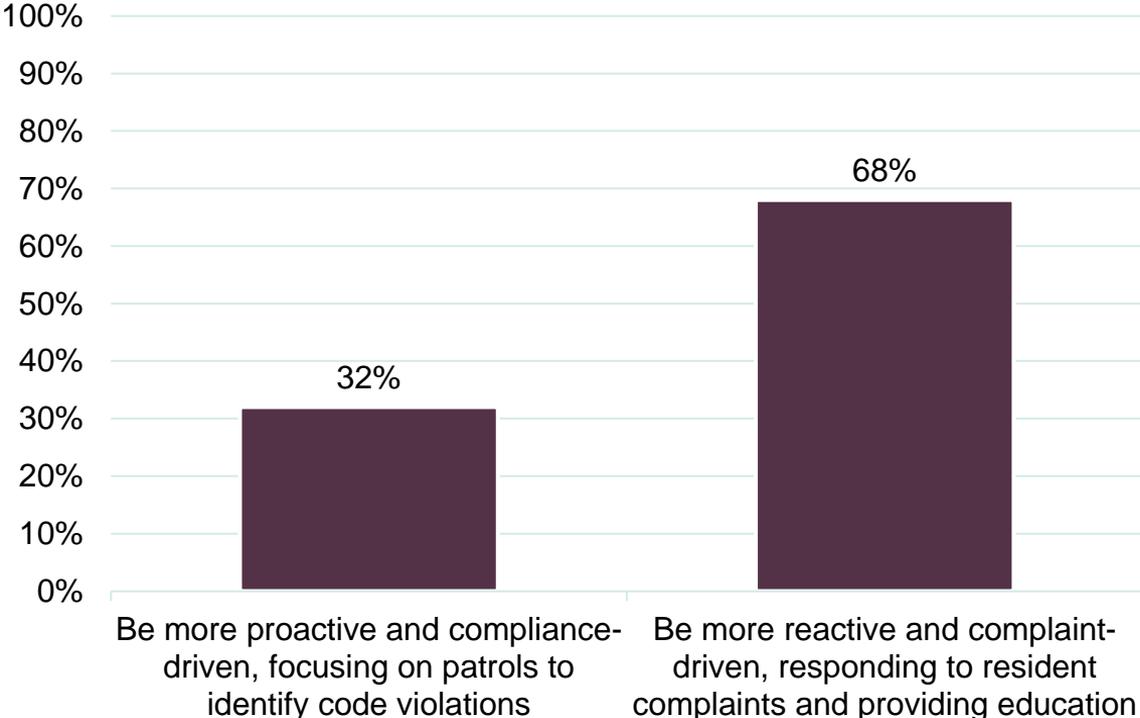
Please indicate how much you support or oppose each of the following initiatives regarding City-owned affordable housing.



# City Code Enforcement Approach

With which statement do you most agree?

The City's approach to code enforcement (regarding land use, parking and business licenses, etc.) should:



# Conclusions

1. Bainbridge Island's parks and recreation and natural environment are highly valued by residents.
2. Affordability is a growing concern for residents.
3. Many aspects of Bainbridge Island's community design received positive reviews, but residents identify some potential areas of opportunity.
4. Many mobility-related services are on the rise in Bainbridge Island, and this facet remains a priority for the community.



# Continue Engagement Through The Policy Lifecycle

Don't let the community input and dialogue conclude with the survey.



## Identify Sentiment Baselines and Trends

- Conduct annual surveys, performance metric checks, and other broadly-scoped questionnaires for feedback
- Establish a baseline understanding and discover new trends in sentiment

*"How satisfied are you with (parks, roads, transportation, economic development)?"*

*"How would you rank our community as a place to live?"*



## Crowdsource Concerns, Brainstorm Ideas

- Seek community input through structured discussions that uncover new ideas and solutions
- Tap individual perspectives and wisdom often unheard at town halls

*"What sort of amenities would you like to see more of downtown?"*

*"What events would you like to see more of being held on a Friday Night?"*



## Prioritize Initiatives and Alternatives

- Engage your constituents on fund allocation exercises and participatory budgeting projects
- Determine community priority areas that may require additional focus

*"How would you allocate next year's budget across the following initiatives?"*

*"Which of the following options for an aquatic center would you prefer?"*



## Collect Verified Input on Specific Proposals

- Receive citable input on hot topic issues that consume open listening sessions
- Gauge final community sentiment before beginning on costly, controversial projects

*"Would you be willing to pay \$3.18 a month more for bi-weekly curbside recycling?"*

*"Do you believe we should be using pesticides on public property?"*

Identify opportunities for improvement. Engage along the way to cultivate buy-in. Demonstrate progress. Rep **367**





# The Process To Deliver Great Outcomes



More participation



Good government



More informed participation



Data driven performance management

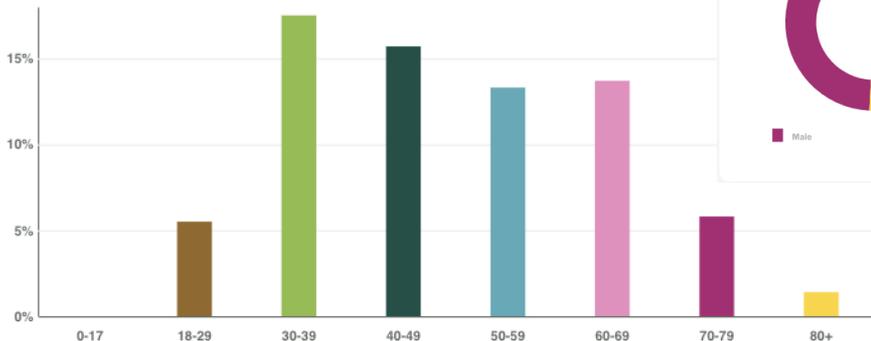


Better balanced participation

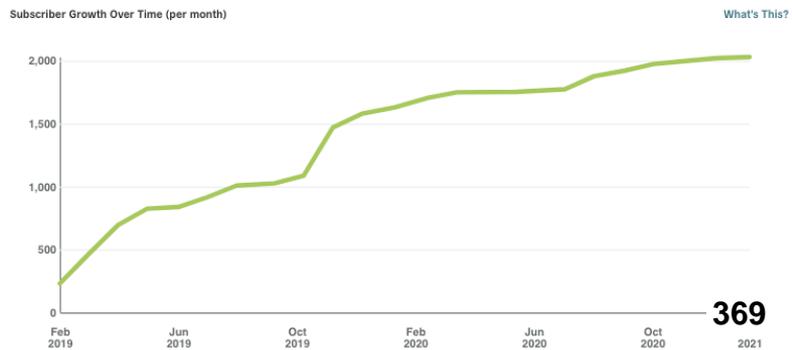
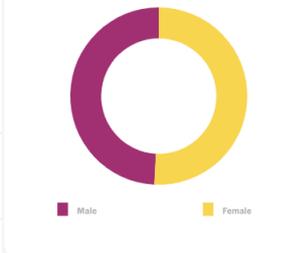


Save staff time and effort

Representativeness By Age  
27.2% unknown



Representativeness By Gender  
25.8% unknown



Oshkosh (View Profile | Edit Profile)

Dashboard

Content

Outreach

Premium

Superadmin

Configuration

Subscriber Locations

Subscriber Growth Over Time

# Questions?

# Thank you!

Jade Arocha, MS  
Director of Survey Research  
Polco/National Research Center  
jade@polco.us  
(303) 226-6987





CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:** 30 Minutes

**AGENDA ITEM:** (8:10 PM) Receive Presentation on Housing Action Plan Framework - Principles, Strategies, and Actions \*\*2022 Council High Priority Project\*\* - Planning,

**SUMMARY:** The City of Bainbridge Island is undertaking a Housing Action Plan (HAP) to identify ways to meet housing needs now and into the future. The HAP team, led by ECONorthwest, has developed a draft HAP framework of principles, strategies, and actions, based on community engagement and housing needs assessment data. The framework, including evaluation criteria for each of the nearly 35 actions, will provide the basis for the draft Housing Action Plan, which the team anticipates bringing to the Planning Commission in March, 2023.

**AGENDA CATEGORY:** Discussion

**PROPOSED BY:** Planning & Community Development

**RECOMMENDED MOTION:** I move to refer the project to the Planning Commission for review of an Administrative Draft Housing Action Plan, including holding a public hearing.

**COMMUNITY ENGAGEMENT AND OUTREACH:** Prior presentations to City Council; a dedicated project web page; several community workshops and stakeholder meetings

**FISCAL IMPACT:**

<b>Amount:</b>	
<b>Ongoing Cost:</b>	
<b>One-Time Cost:</b>	
<b>Included in Current Budget?</b>	Yes

**BACKGROUND:** A Housing Action Plan should generally identify concrete actions to take to address housing needs, diversify housing options, and increase affordable housing opportunities for diverse people living and working in a community. The main tasks are a housing needs assessment (completed in Fall, 2022), community engagement (phase 1 completed in 2022, phase 2 upcoming), strategy development (main current task), and drafting/finalizing the housing action plan document, including implementation and monitoring (upcoming).

Housing Action Plans are based in state law (RCW 36.70A.600); this effort is funded by a grant of \$100,000 from the Washington State Department of Commerce. The City hired a team led by ECONorthwest to complete the work; the duration of the project is approximately one year beginning in Spring 2022 and extending to June 2023.

**ATTACHMENTS:**

[Housing Action Plan Framework Presentation.pptx](#)

[Draft BIHAP Action Matrix.pdf](#)

**FISCAL DETAILS:** Total budget for this item is \$157,000. As noted above, \$100,000 is funded by a grant.

**Fund Name(s):** General Fund

**Coding:** ORG – 64011586, OBJ – 541100, PRJ - 01186



# Preview of Guiding Principles, Strategies, and Actions for the Draft Bainbridge Housing Action Plan

Bainbridge City Council, January 24, 2023

**ECONorthwest**  
ECONOMICS • FINANCE • PLANNING

## Presentation Outline

- Project schedule and plan background and framework
- Proposed Housing Action Plan guiding principles, strategies, & actions
- Evaluation criteria for actions and example evaluation
- Next Steps

\*Purpose of Meeting is to review the preliminary plan framework, ask questions, provide input, and discuss next steps.



# Housing Action Plan Project Schedule

We are here in the schedule



PUBLIC  
ENGAGEMENT  
PLAN  
(COMPLETE)



HOUSING  
NEEDS  
ASSESSMENT  
(FINISH BY FALL)



DRAFT  
STRATEGIES  
IDENTIFIED  
(END OF 2022)



DRAFT  
HOUSING  
ACTION PLAN  
(EARLY 2023)



COUNCIL  
ADOPTS  
PLAN  
(SPRING 2023)

COMMUNITY ENGAGEMENT PHASE I

PHASE



# What can cities do to address housing issues?

- Incentives for Housing Production
- Policy Changes
- Technical Assistance, Education
- Financial Support
- Partnership Building
- Research and Monitoring
- Direct Support for Residents

## Housing Strategy Examples



# Framework of the Housing Action Plan

- **Guiding Principles**: Broad general goals or statements on what should be accomplished (keep the number small).
- **Strategies**: More detail on how to achieve guiding principles (at least 2 for each guiding principle).
- **Actions**: Most detail on actual steps and can be implemented at different scales (ideally 1-3 actions per strategy).

## General Guidance:

4-8 Guiding Principles

8-16

Strategies

(at least 2 for each GP)

16-32 +

Actions

(at least 1 for each Strategy)



Detail

# How were Guiding Principles Identified for the Housing Action Plan?

## HNA: What we Learned

- **Population growth** is slowing, there are fewer families and young adults
- **Homeownership** is becoming more out of reach
- **Renting a home** is becoming more difficult
- **Housing demand** is increasing and creating scarcity
- **Bainbridge workers** need more housing options and more affordable options on the island

## Engagement: What we Heard

- **More housing types** are needed and desired by community members
- **Employee recruitment and retention** has become more challenging
- Bainbridge needs more **diversity** and more **multi-generational options**
- **Adjusting policies and regulations** can enable more affordable housing for more people

# Proposed Guiding Principles for the Bainbridge Housing Action Plan



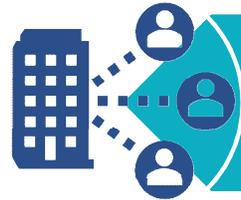
I. Provide More Diverse Types of Housing



IV. Provide Supportive Housing for Seniors and Special Populations



II. Increase Affordable Housing for Low to Moderate Income Levels (120% AMI or lower)



V. Increase Rental and Ownership Housing for the Bainbridge Workforce



III. Stabilize Households and Prevent Residential Displacement



VI. Encourage Sustainable Development

These proposed guidelines were developed using a combination of HNA and public engagement findings.

# Principle I: Provide More Diverse Types of Housing

Increasing housing options means enabling more types of housing that meet the needs of diverse households.

## Findings from HNA and Public Engagement:

- Interviewees and survey participants indicated a desire to see more housing types on the island
- Most recent development has been limited to single family detached homes.
- Different households have different needs that can be met with diverse types of housing (families, seniors, young workers, etc.)



## Principle II: Increase Affordable Housing for Low to Moderate Income Levels

Increasing affordability to low to moderate income housing means that more households and workers can afford to live on Bainbridge.

### Findings from HNA and Public Engagement:

- Housing sales data compared with income shows that homeownership is increasingly out of reach for young individuals and families.
- Renting a home is also becoming more difficult on Bainbridge for those below median income.
- Seniors, people of color, and low-income families noted challenges finding affordable housing during engagement.



## Principle III: Stabilize Households to Prevent Residential Displacement

Anti-displacement strategies aim to stabilize existing residents from being displaced due to economic insecurity or loss of affordable housing options.

### Findings from HNA and Public Engagement:

- Engagement conversations and survey results show that people are already being displaced from housing on Bainbridge because of rising housing costs.
- Many employers discussed struggles with employees moving off the island.
- Population growth has slowed in the last decade, but demand for housing has not.



## Principle IV: Provide Supportive Housing for Seniors and Specific Needs

Housing needs can change for a person over their lifetime, with more housing assistance and accommodations support needed for older residents aging in their homes.

### Findings from HNA and Public Engagement:

- Bainbridge is aging at a faster pace than Kitsap County and the state, with the share of senior residents doubling since 2000.
- Retired seniors indicated challenges with cost of living in the community survey.
- Seniors need housing that is accessible, accepts subsidies, and near services.



## Principle V: Increase Rental and Ownership Housing for Bainbridge Workforce

Provide more housing opportunities for the workforce working on Bainbridge Island, including options for current and future employees.

### Findings from HNA and Public Engagement:

- A survey explicitly for local employers and businesses indicated that housing is a major challenge for employee retention and recruitment.
- Workers in a range of fields, including public employees and service workers have difficulty finding housing on Bainbridge.



## Principle VI: Encourage Sustainable Development

Buildings and intensifying car commuting can be a significant emitter of greenhouse gases. Sustainable development aims to improve quality of life and the environment and support community resiliency.



### Findings from HNA and Public Engagement:

- Survey respondents indicated concern about impacts to the environment and climate.
- Interviewees also stressed the importance of adhering to conservation goals.
- Local planning goals related to climate include considerations for buildings and housing.

# Proposed Bainbridge HAP Strategies

## Guiding Principles

## Associated Strategies



I. Provide More Diverse Types of Housing

- Enable Missing Middle Housing (Duplexes, Triplexes, Quadplexes)
- Expand Tiny Homes, Cottage Housing, and Accessory Dwelling Units



II. Increase Affordable Housing for Low to Moderate Income Levels

- Provide Affordable Housing Incentives
- Allocate Resources and Funding for Affordable Housing
- Facilitate Shared Ownership Models (e.g., Community Land Trust)



III. Stabilize Households and Prevent Residential Displacement

- Implement Housing Stability Tools
- Develop Short Term Rental Policies



IV. Provide Supportive Housing for Seniors and Special Populations

- Streamline Tenant and Homeowner Support
- Enable Transitional and Supportive Housing



V. Increase Rental and Ownership Housing for the Bainbridge Workforce

- Strengthen Ferry Oriented Development
- Promote Housing for Employees Working on Bainbridge Island



VI. Encourage Sustainable Development

- Support Sustainable Housing Pilot Projects
- Encourage Reuse and Preservation of Existing Buildings and Housing
- Increase Housing Development Opportunities in Designated Centers

\*Currently there are 14 total strategies.

# Proposed Evaluation Criteria

Our team will evaluate each of the final actions for:

## 1. Equity Considerations

- Distribution of impacts
- Equitable outcomes

## 2. Impact on Housing Availability

- Market Rate
- Affordable (supported, below market rate)

## 3. Resources Needed

- Funding
- Staff Capacity
- Partnerships

## 4. Benefits

- For specific groups (seniors, families, etc.)
- For community goals (sustainability, climate change, local business development)

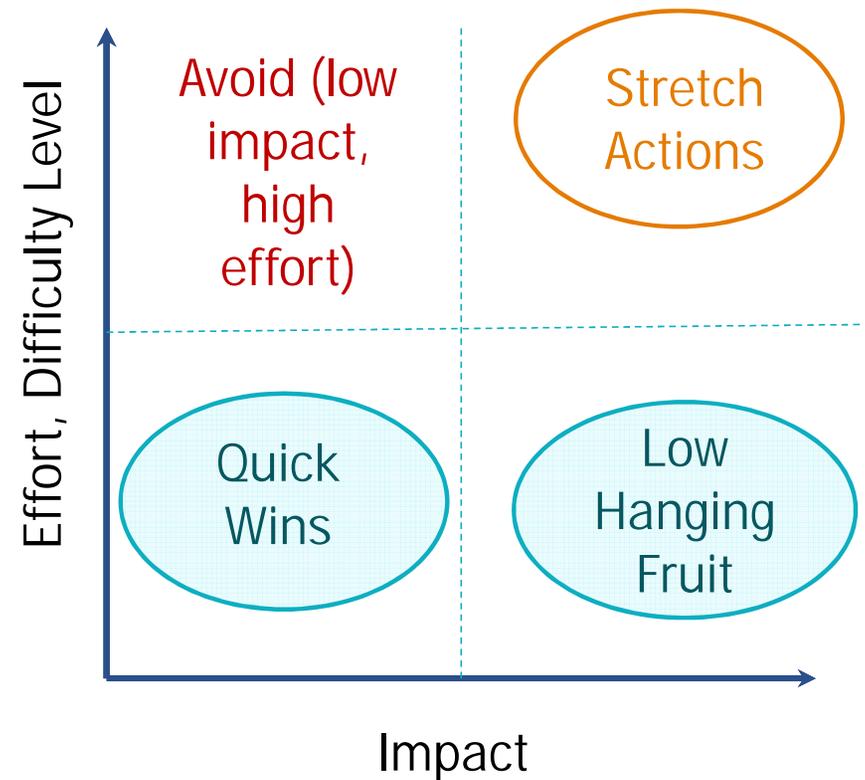
## 5. Anticipated Challenges

- Displacement risk
- Example challenge: tax burden
- Trade-offs

## Actions Under Each Principle Are Grouped into Three Categories

A balanced plan includes all these types of actions associated with existing and new programs/policies:

- **Quick Wins/Low Hanging Fruit** require a shorter timeline and relatively fewer resources and process requirements to implement
- **Stretch Actions** are longer term or more complex, but could have high impact

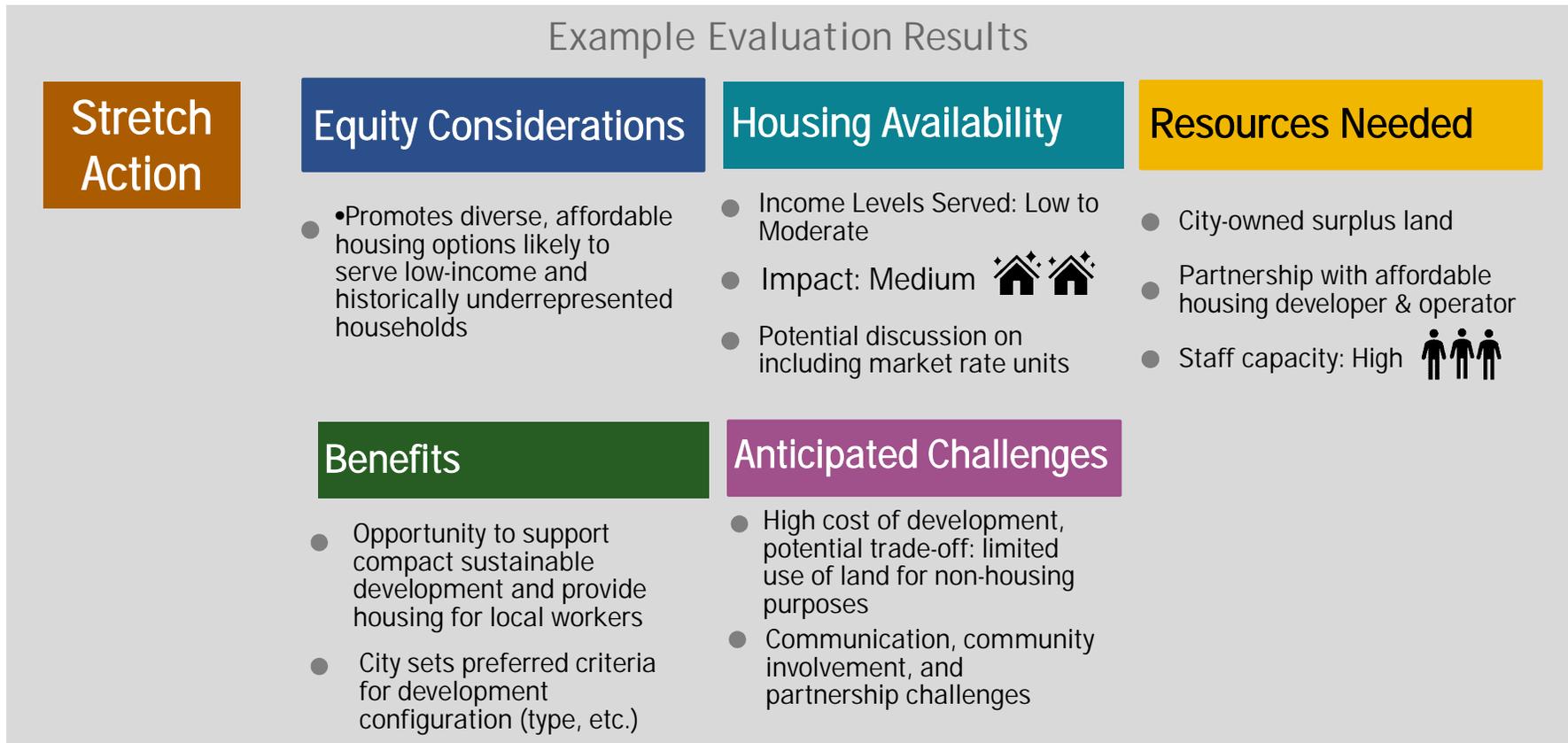


# Example Evaluation

Principle	Strategies	Actions
II. Increase Affordable Housing for Low to Moderate Household Income Levels	1. Provide Affordable Housing Incentives	1.1. Evaluate improvements to the current MFTE program and the incentive structure to boost program usage.
		1.2. Extend affordable housing fee exemption to other building/land use permit fees and introduce fast-track permitting.
		1.3. Consider restructuring the current voluntary affordable housing density bonus.
	2. Allocate Resources and Funding for Affordable Housing	2.1. Allocate existing funds and expand the pool of resources for the City's Affordable Housing Trust Fund.
		2.2. Dedicate surplus city-owned land for supported affordable housing development.
		2.3. Strengthen relationship and support for HRB and other mission-based affordable housing developers.
	8. Facilitate Shared Ownership Models	8.1. Partner with Housing Resources Bainbridge or other partners to support community land trust housing development providing more affordable home ownership opportunities.
		8.2. Pursue a city-led community land trust housing demonstration project and provide associated resources and code/process improvements, if needed.

# Example Evaluation Results

Action: Dedicate surplus city-owned land for supported affordable housing development.



# Next Steps

## Project Next Steps:

- Refine and Evaluate Strategies and Actions for Draft Housing Action Plan
- Publish Admin Draft for Public Comment
- Tentative Planning Commission Review

## Previous Council Engagement:

- ✓ Early June: Interviews with City Council
- ✓ June 28th: Overview of Housing Action Plan
- ✓ October 18<sup>th</sup>: Housing Needs Assessment Results Discussion
- ✓ November 15: Public Engagement Results Discussion

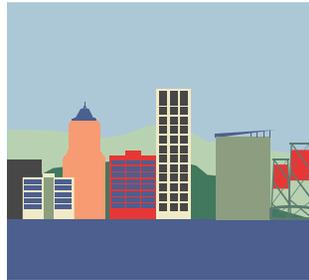


Questions or Comments?  
Thank you!

**ECON**orthwest  
ECONOMICS • FINANCE • PLANNING



Los Angeles



Portland



Seattle



Boise

DATE: January 11, 2022  
TO: Bainbridge Island City Council  
FROM: ECONorthwest  
SUBJECT: Draft Bainbridge Island Housing Action Plan Action Matrix

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## How to Use the Draft Action Matrix

This matrix provides a draft list of **34 actions** for consideration in the Bainbridge Island Housing Action Plan. These actions fall within **14 draft strategies**, which are designed to each address at least one of the **6 draft guiding principles** identified through community engagement and the Housing Needs Assessment (HNA). Each action includes a brief description, action type, income level served, and housing type; footnotes are provided for further definition and clarification. This is a preliminary list of actions to consider, refine, revise, and evaluate. The Draft Housing Action Plan will include a refined list of actions that will be evaluated and articulated with greater detail.

### Action Types

- **Incentives** encourage housing developers to provide desired housing types.
- **Policy Changes** may update the city's code, processes, programs, or requirements related to housing.
- **Technical Assistance** provides targeted support from city staff to partner organizations.
- **Financial Support** increases available funding for a variety of housing initiatives.
- **Partnership Building** strengthens relationships with other organizations to further the city's housing goals.
- **Research and Monitoring** may track existing conditions or emerging trends.
- **Direct Support for Residents** provides direct services from the City to Bainbridge households.

### Housing Income Level

The qualitative designation of '**Low**,' '**Medium**,' '**High**,' or '**All**' gives a relative approximation of what household income levels will likely be served but does not include a specific threshold. The final plan will further refine these assumptions.

### Proposed HAP Guiding Principles:

- I. Provide More Diverse Types of Housing
- II. Increase Affordable Housing for Low to Moderate Income Levels
- III. Stabilize Households & Prevent Residential Displacement
- IV. Provide Supportive Housing for Seniors and Special Populations
- V. Increase Rental and Ownership Housing for the Bainbridge Workforce
- VI. Encourage Sustainable Development

## Housing Types

The designation of ‘Market Rate,’ ‘Supported,’ or ‘All’ refers to whether housing will be delivered by the market or require some type of public support (such as new or existing subsidies). Some actions marked ‘All’ are relevant for both market rate and supported units such as, supporting accessibility improvements for housing through the city’s code.

## Bainbridge Island Housing Action Plan - Draft Action Matrix

An orange ‘X’ indicates the primary guiding principle for each strategy. A light grey ‘X’ indicates that other guiding principles associated with the strategy. The language of some guiding principles is abbreviated in the matrix; see page 1 for full descriptions.

Strategy	I. Provide More Diverse Types of Housing	II. Increase Affordable Housing	III. Stabilize Households and Prevent Displacement	IV. Provide Supportive Housing	V. Increase Housing for Bainbridge Workforce	VI. Encourage Sustainable Development	#	Action	Action Type	Household Income Level	Housing Types
1. Provide Affordable Housing Incentives		X					1.1	Evaluate improvements to the current MFTE program and the incentive structure/affordable housing set aside provision options to boost program usage and expand levels of income served such as including 80-120% AMI. <sup>1</sup>	Incentive	Low, Medium	Supported
						X	1.2	Extend affordable housing fee exemption to other building/land use permit fees beyond transportation impact fee. <sup>2</sup> Introduce fast-track permitting and provide more clarity and consistency in design review process for supported affordable housing.	Incentive	Low	Supported
							1.3	Consider restructuring the current voluntary affordable housing density bonus.	Incentive	Low, All	All

Strategy	I. Provide More Diverse Types of Housing	II. Increase Affordable Housing	III. Stabilize Households and Prevent Displacement	IV. Provide Supportive Housing	V. Increase Housing for Bainbridge Workforce	VI. Encourage Sustainable Development	#	Action	Action Type	Household Income Level	Housing Types
2. Allocate Resources and Funding for Affordable Housing		X	X			X	2.1	Allocate existing funds and expand the pool of resources for the City's Affordable Housing Trust Fund.	Financial Support	Low	Supported
							2.2	Dedicate surplus city-owned land for supported affordable housing development.	Financial Support	Low	Supported
							2.3	Strengthen relationship and support for HRB and other mission-based developers.	Partnerships	Low	Supported
3. Implement Housing Stability Tools <sup>3</sup>			X	X			3.1	Evaluate right to return, notice to sell, and other policies to reduce displacement of low to moderate income households.	Direct Support for Residents	Low	Supported in some cases
							3.2	Explore the use of Kitsap County anti-displacement programs and advocacy (such as no-cause eviction protections).	Partnerships	Low	Supported in some cases
							3.3	Examine a potential human services funding program that would include the expansion of emergency rental/utility support and property tax burden support to alleviate impacts for seniors and low-income homeowners.	Direct Support for Residents	Low	All

Strategy	I. Provide More Diverse Types of Housing	II. Increase Affordable Housing	III. Stabilize Households and Prevent Displacement	IV. Provide Supportive Housing	V. Increase Housing for Bainbridge Workforce	VI. Encourage Sustainable Development	#	Action	Action Type	Household Income Level	Housing Types
4. Promote Housing for Employees working on Bainbridge Island	X				X		4.1	Explore partnerships with employers and local businesses to provide worker housing and work with the Chamber to identify scale and needs for workforce.	Partnerships	Low, Medium	All
						4.2	Monitor and consider options for scaling up effective worker housing initiatives and provide guidance for businesses on housing practices.	Research & Monitoring	Medium	Supported	
						4.3	Address code changes to support increased options associated with smaller housing (e.g., garden apartments, studio apartments, microunits or dormitory-style suites sharing a kitchen/gathering space, live-aboard units, etc.).	Policy Change	Medium	Market Rate	
5. Strengthen Ferry-Oriented Development					X	5.1	Evaluate parking requirements and workforce housing incentives near ferry terminal and in the greater Winslow area.	Policy Change	Medium	All	
6. Enable Missing Middle Housing	X	X				X	6.1	Create an explicit middle housing code update covering duplexes, triplexes, and quadplexes. <sup>4</sup>	Policy Change	Medium	Market Rate

Strategy	I. Provide More Diverse Types of Housing	II. Increase Affordable Housing	III. Stabilize Households and Prevent Displacement	IV. Provide Supportive Housing	V. Increase Housing for Bainbridge Workforce	VI. Encourage Sustainable Development	#	Action	Action Type	Household Income Level	Housing Types
(Duplexes, Triplexes, and Quadplexes)							6.2	Ease the process for conversion of single dwelling units into subdivided multiple dwellings (i.e., duplexes) and study where there might be adaptive reuse opportunities on Bainbridge. <sup>5</sup>	Policy Change	Medium	Market Rate
7. Encourage Reuse and Preservation of Existing Buildings and Housing			X			X	7.1	Track the supply of regulated and naturally occurring affordable housing and engage with current operators to support continued affordability.	Research & Monitoring	Low, Medium	All
8. Facilitate Shared Ownership Models (e.g., Community Land Trust)	X	X	X				8.1	Partner with Housing Resources Bainbridge or other partners to support community land trust housing development providing more affordable home ownership opportunities. <sup>6</sup>	Partnerships	Medium	All
							8.2	Pursue a city-led community land trust housing demonstration project and provide associated resources and code/process improvements, if needed.	Direct Support for Residents	Medium	All
9. Develop Short Term Rental (STR) Policies			X				9.1	Improve tracking of Short-Term Rental (STR) units that are currently required to obtain a business license. <sup>7</sup>	Research & Monitoring	Medium	All
							9.2	Develop new Short-Term Rentals (STRs) ordinance to address current goals.	Policy Change	High	Market Rate

Strategy	I. Provide More Diverse Types of Housing	II. Increase Affordable Housing	III. Stabilize Households and Prevent Displacement	IV. Provide Supportive Housing	V. Increase Housing for Bainbridge Workforce	VI. Encourage Sustainable Development	#	Action	Action Type	Household Income Level	Housing Types
10. Support Sustainable Housing Pilot Projects	X					X	10.1	Extend and renew the Housing Design Demonstration Project (HDDP). <sup>8</sup>	Incentive	High	All
								10.2	Pursue or fund pilot projects for sustainable housing.	Financial Support	All
11. Streamline Tenant and Homeowner Support			X	X			11.1	Streamline existing resources for tenant legal aid, tenants' rights education resources, emergency rent support, and landlord education (such as source of income discrimination education).	Direct Support for Residents	All	All
							11.2	Partner with nonprofits to support and promote home rehabilitation, weatherization, and accessibility improvement programs.	Partnerships	Medium	All
12. Expand Tiny Homes, Cottage Clusters, and ADUs	X						12.1	Add an allowance for up to one detached and one attached ADU on a single property; explore other code revisions to promote ADU development. <sup>9</sup>	Policy Change	Medium	Market Rate
							12.2	Develop and provide pre-approved ADU designs and guidebook.	Technical Assistance	Medium	Market Rate
							12.3	Remove or reduce constraints (such as parking, wastewater requirements, or impact fees) for ADUs and other middle housing.	Policy Change	Medium	Market Rate
							12.4	Enhance cottage housing code by allowing development of multiple units per parcel (cottage clusters). <sup>10</sup>	Policy Change	Medium	Market Rate

Strategy	I. Provide More Diverse Types of Housing	II. Increase Affordable Housing	III. Stabilize Households and Prevent Displacement	IV. Provide Supportive Housing	V. Increase Housing for Bainbridge Workforce	VI. Encourage Sustainable Development	#	Action	Action Type	Household Income Level	Housing Types
							12.5	Identify barriers and opportunities for tiny home development on foundations and tiny home villages; track WA best practices for tiny homes on wheels. <sup>11</sup>	Research & Monitoring	Medium	All
13. Address Transitional and Supportive Housing Needs							13.1	Review and refine definitions in code related to transitional housing, occupancy intensity of use, and spacing.	Policy Change	Low	Supported
			X	X			13.2	Centralize a user-friendly platform to apply for affordable housing with HRB and increase supply of transitional/emergency housing on Bainbridge in line with HB 1220. <sup>12</sup>	Partnerships	Low	Supported
							13.3	Support improved housing accessibility through design, such as code encouraging visitability. <sup>13</sup>	Policy Change	All	All
14. Increase Housing Development Opportunities in Designated Centers					X		14.1	Increase residential density in Designated Centers <sup>14</sup> with sewer infrastructure or close to transit.	Policy Change	All	All
						X	14.2	Consider tax increment financing to fund infrastructure upgrades needed to support housing growth in Designated Centers. <sup>15</sup>	Financial Support	All	All

## Notes

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<sup>1</sup> A Multifamily Housing Property Tax Exemption (MFTE) program was recently adopted on Bainbridge Island (2021, BIMC section 3.63.) which exempts a property owner from paying property taxes on affordable housing units for a certain period time and this helps reduce costs for providing this type of housing. For approval under the 12-year option, the minimum number of affordable housing units is 20% of total housing units (affordable is defined as at or below 80% AMI). The eligible areas include the Winslow Subarea Plan Study Area, Winslow Sewer Service Area, and Lynwood Center Neighborhood Center- NC/R-12, and R-5 zones.

<sup>2</sup> Impact fees are one-time payments (typically paid upfront) sometimes required by local jurisdictions for new development for the purpose of providing new or expanded public capital facilities required to serve that development. The fees typically are based on the cost of the facility and the nature/size of the development.

<sup>3</sup> Housing stability tools are designed to help prevent existing residents from being displaced due to economic insecurity or loss of affordable housing.

<sup>4</sup> Missing middle housing is a term coined by Opticos Design to refer to housing types that fall between single-family detached homes and multifamily housing on a continuum of housing scale and density. Examples of middle housing: duplexes, triplexes, townhouses, small courtyard apartments, cottage clusters, or ADUs, though not all places consider all these housing types as middle housing. This type of housing has been missing from many neighborhoods outside of urban cores largely due to zoning/development regulations limiting where and how it can be built.

<sup>5</sup> 'Adaptive reuse' is reusing an existing building such as a warehouse for a purpose other than the original use.

<sup>6</sup> Community Land Trusts (CLTs) use a model, similar to land banking, where a community organization owns land and provides long-term ground leases to low-income households to purchase the homes on the land, agreeing to purchase prices, resale prices, equity capture, and other terms. This model allows low-income households to become homeowners and capture some equity as the home appreciates but ensures that the home remains affordable for future homebuyers. CLTs may also lease land to affordable housing developers for the development of rental housing or to develop and manage mixed-income or workforce rental housing. Another model is limited equity housing cooperatives where people purchase a "share" of a development of housing from a nonprofit and have the right to occupy a dwelling unit. Limited-equity housing co-ops (LEHCs) can extend homeownership access to low and middle-income populations and guarantee permanent housing affordability.

<sup>7</sup> Short Term Rentals (STRs) or vacation rentals are typically defined as residential units rented out to guests for a short duration, less than 30 days. Examples: furnished condominiums, single-family homes, cottage in a backyard, and bedrooms or suites in a home. The City of Bainbridge Island does not restrict STRs, but it does require a business license.

<sup>8</sup> The City of Bainbridge's Housing Design Demonstration Project (HDDP, BIMC 2.16.020.S) was originally set with an expiration date, and only applies within a specific area, but it could be extended by Council to continue to encourage desired types of development in more areas. Although it has been extended to an undetermined end date, the City could make it formally permanent.

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<sup>9</sup> Accessory dwelling units (ADUs) provide an additional dwelling unit— typically with its own sleeping, bathing, and cooking facilities— on properties allowing a primary home, in a way that blends in with the existing neighborhood. BIMC Section 18.09.030.I.5 provides guidance on ADUs, noting that only one accessory dwelling unit can be created per parcel.

<sup>10</sup> The City does not have formal “cottage housing” code established but does have underlying development standards that would allow a typical cottage-style development (such as including cottage housing as a type allowed for the housing design demonstration project program BIMC 2.16.020.S). The City generally defines cottage housing as a dwelling unit no larger than 1,200 square feet, with a maximum building height of 20 feet.

<sup>11</sup> Tiny houses (typically sized 400 square feet or less) can be built on foundations or on wheels. These homes can provide a housing option for those wanting a smaller home or for those who cannot afford a large single-family home. They can also be used as a way for providing housing for people experiencing homelessness. In 2019, the state legislature passed ESSB 5383, which updated state law to enable the development of tiny house villages or communities throughout the state. This law defines tiny houses and directs the adoption of the updated residential building code.

<sup>12</sup> House Bill (HB) 1220 amended Washington State's Growth Management Act in 2021 to require local jurisdictions to plan for and accommodate housing affordable to all income levels, including specific considerations for transitional housing, permanent supportive housing, emergency shelters, and emergency housing. Transitional and emergency units provide critical housing for those in danger of becoming homeless.

<sup>13</sup> Visitability describes universal design features that make homes more accessible, particularly for seniors and disabled residents. These features include design adjustments such as zero/one step entry, larger hallway widths, and first floor bathroom access. Source with additional information: <https://visitability.org>.

<sup>14</sup> In Bainbridge’s current Land Use Element of the Comprehensive Plan (updated in 2017), Designated Centers are compact, human-scaled, and pedestrian-oriented, promoting a healthy lifestyle and are linked to each other and the region by a network of trails and transit, including Neighborhood Centers, industrial centers, the Winslow area. Source: <https://www.bainbridgewa.gov/162/Comprehensive-Plan>

<sup>15</sup> Tax Increment Financing (TIF) funding can be used for many types of public improvements that lie within or outside of the tax increment areas, as long as there is a nexus supporting the TIF land development. Examples of possible projects are streets and roads, water and sewer systems, sidewalks and streetlights, parking, terminal and dock facilities, park-and-ride facilities for transit authority, park and community facilities and recreation areas. TIF funding in excess of the needed infrastructure costs can also be used purchasing, rehabilitating, retrofitting for energy efficiency, and constructing housing for the purpose of creating or preserving long-term affordable housing. TIF financing has become more of a viable tool to use in Washington cities due to new state legislation signed on May 10, 2021 (ESHB 1189). Now this tool can be used to capture all the additional local property tax revenue rather than previous restrictions associated with the One Percent Rule. TIF captures property taxes generated from the increased assessed valuation on a publicly owned site that results from private development following infrastructure investment. Source: <https://www.jdsupra.com/legalnews/washington-state-s-expanded-tif-4871064/>



CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:** 15 Minutes

**AGENDA ITEM:** (8:40 PM) Report on Recent Climate-Related Flooding Impacts on Public Infrastructure - Public Works,

**SUMMARY:** Public Works staff will provide an update to the City Council on the flooding impacts on public facilities related to the December 27, 2022 king tide event.

**AGENDA CATEGORY:** Discussion

**PROPOSED BY:** Public Works

**RECOMMENDED MOTION:** Receive and file.

**COMMUNITY ENGAGEMENT AND OUTREACH:** N/A

**FISCAL IMPACT:**

<b>Amount:</b>	N/A
<b>Ongoing Cost:</b>	N/A
<b>One-Time Cost:</b>	N/A
<b>Included in Current Budget?</b>	No

**BACKGROUND:** Public Works staff will present an overview of the impacts on public infrastructure related to the king tide event on December 27, 2022.

**ATTACHMENTS:**

[12 27 22 Flooding.pptx](#)

**FISCAL DETAILS:** N/A

**Fund Name(s):**

**Coding:** N/A

# December 2023 King Tide Flooding and Impacts on Public Facilities

Presented by: Christopher Wierzbicki  
Public Works Director  
January 24, 2023



# Purpose

- Informational discussion
- Highlight recurring impacts on public infrastructure due to king tide events

What is a king tide?

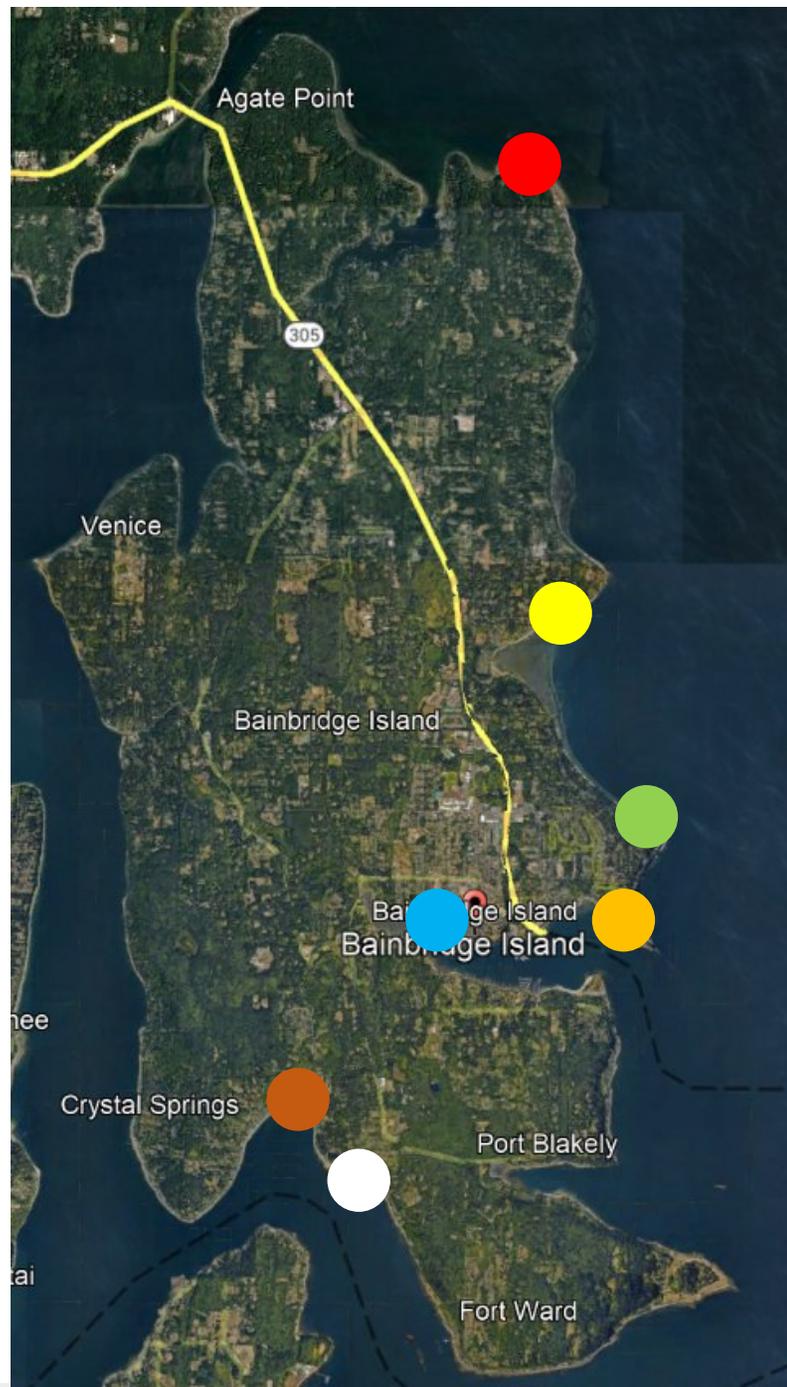
A king tide is a non-scientific term used to describe when the orbits and alignment of the Earth, moon, and sun combine to produce the highest predicted tides of the year at a specific coastal location.

From NOAA: “Highlighting king tides in a community can raise awareness of potential sea level rise impacts and identify flood-prone locations.”

## December 27, 2022 King Tide

- 15.2 elevation mean lower low water (MLLW datum)
  - 2.3 feet above the predicted tide of 12.9 MLLW
  - 0.7 feet above the highest observed tide to date

# Focus Locations



## King Tide Flooding and Impacts on Public Facilities

January 24, 2023

# Point Monroe Drive NE / Fay Bainbridge



## King Tide Flooding and Impacts on Public Facilities

January 24, 2023

# Point Monroe Drive NE



## King Tide Flooding and Impacts on Public Facilities

January 24, 2023

# Manitou Beach Drive



## King Tide Flooding and Impacts on Public Facilities

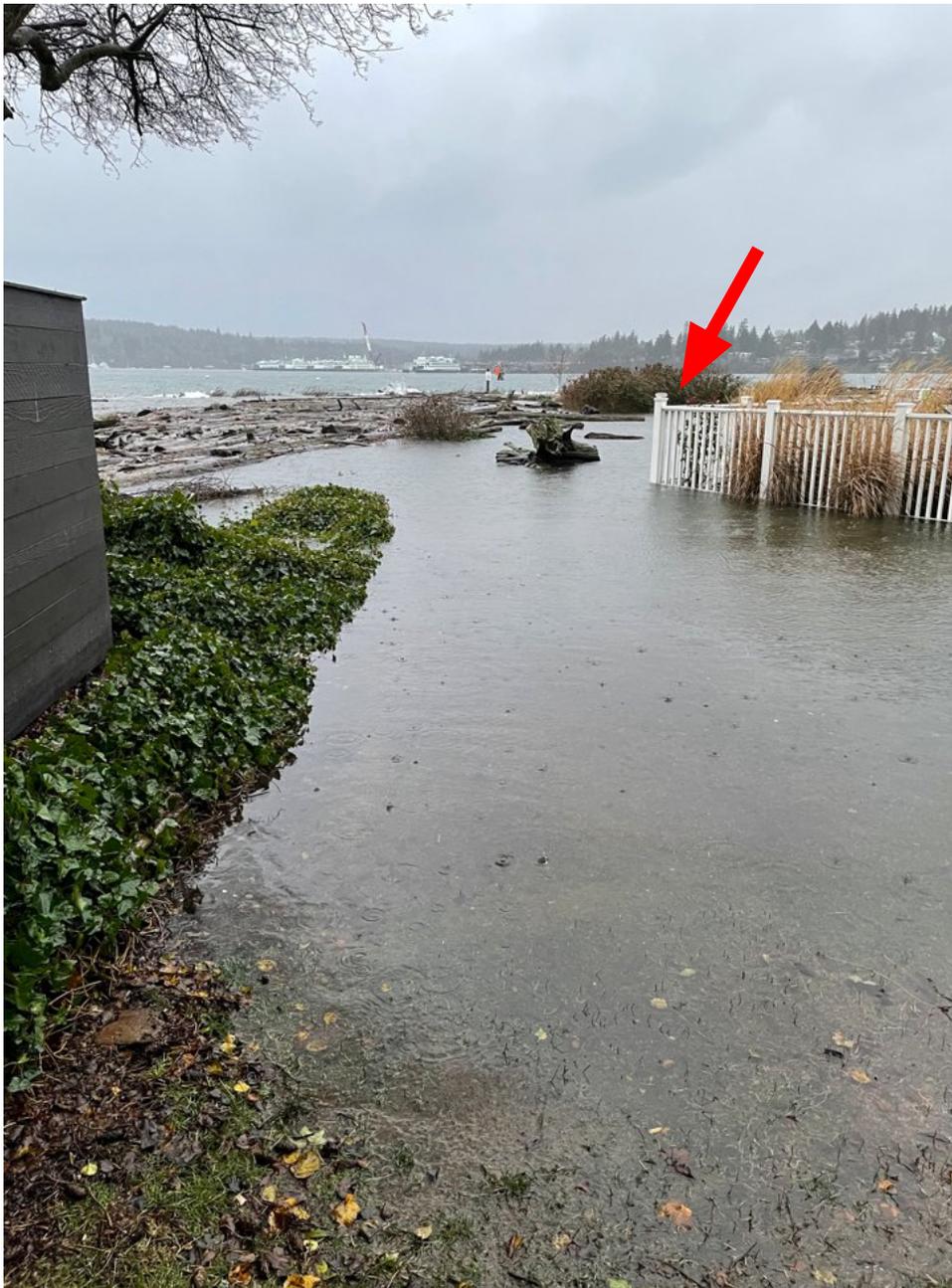
January 24, 2023

# NE Yeomalt Point Drive



## King Tide Flooding and Impacts on Public Facilities

January 24, 2023



Wing Point Sewer  
Pump Station



## Lower Lovell Sewer Pump Station



Point White Drive NE



## Pleasant Beach Drive Residential Sewer Grinder Pump

# King Tide Flooding Summary Observations

- There are few immediate, long-term solutions
- Flood response and planning is becoming a new line of business for all departments
- Flooding complicates the prioritization of project spending and planning

## Upcoming Related Work

- Next king tide predicted January 24-26
- Sandbags available at COBI Hidden Cove facility (10 per household)
- Department of Commerce Coastal Storm Modeling System Grant
- Climate adaptation tool
- Building Resilient Infrastructure and Communities Grant (Manitou Beach Road focus – grant decision mid-2023)

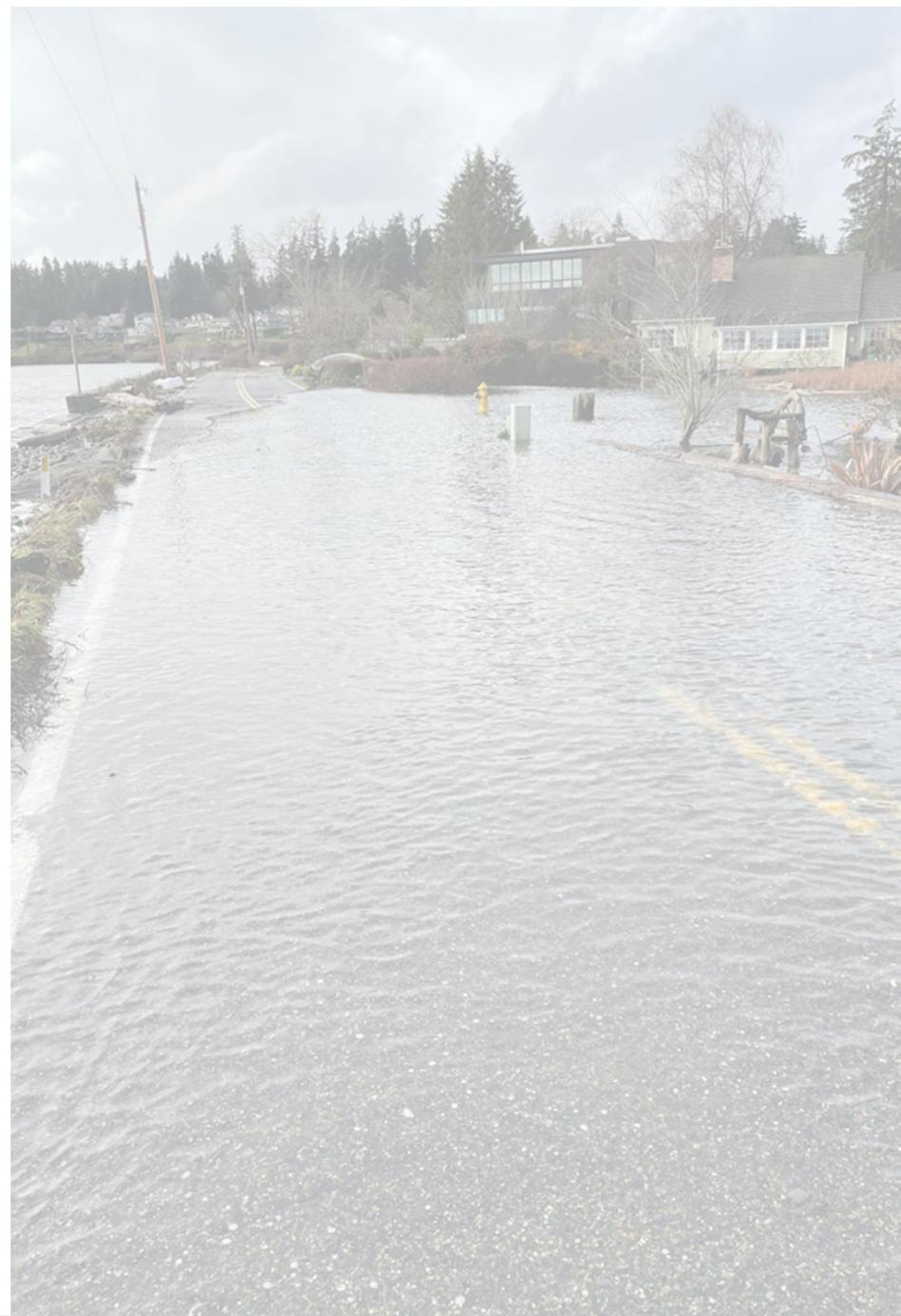
## Upcoming Related Work – Emergency Management

- Emergency Management Coordinator (EMC) sending out king tide preparedness messaging, coordinating with county on damage assessment
- Remember:
  - Do not walk through flood waters; if you have to, wash hands, clothes, lets afterward
  - Turn around, Don't drown
  - Boaters check bridge clearances

# December 2023 King Tide Flooding and Impacts on Public Facilities

## Q&A

Presented by: Christopher Wierzbicki  
Public Works Director  
January 24, 2023





CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:** 10 Minutes

**AGENDA ITEM:** (8:55 PM) Receive Public Safety Quarterly Report - Police,

**SUMMARY:** Chief Clark will present information regarding staffing levels, calls for service, reported crime, arrests, traffic stops, and citations in 2022.

**AGENDA CATEGORY:** Report

**PROPOSED BY:** Police

**RECOMMENDED MOTION:** Receive Police Department report on 2022.

**COMMUNITY ENGAGEMENT AND OUTREACH:**

**FISCAL IMPACT:**

<b>Amount:</b>	
<b>Ongoing Cost:</b>	
<b>One-Time Cost:</b>	
<b>Included in Current Budget?</b>	

**BACKGROUND:**

**ATTACHMENTS:**

[Public Safety 2022 Full Slideshow.pdf](#)

**FISCAL DETAILS:**

**Fund Name(s):**

**Coding:**



# Bainbridge Island Police Department

Public Safety Report  
For 2022

Presentation to City Council  
January 24, 2023

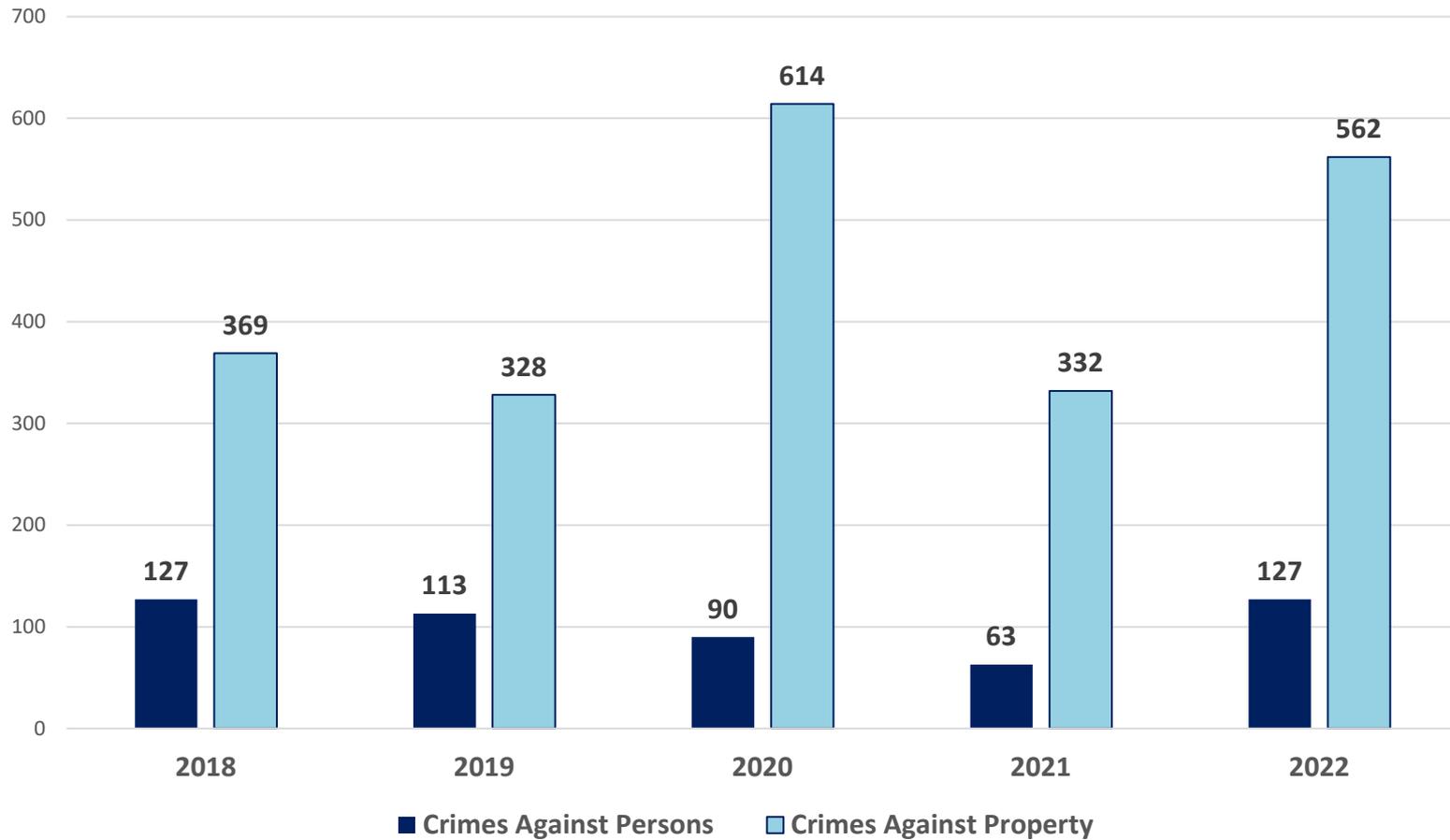
# Topics

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- *Reported Crime*
- *Calls for Service*
- *Traffic Stops and Citations*
- *Traffic Collisions and Impaired Driving*
- *Arrests*
- *Staffing Levels*
- *Year-End Review and Analysis of Uses of Force, Complaints, Pursuits*

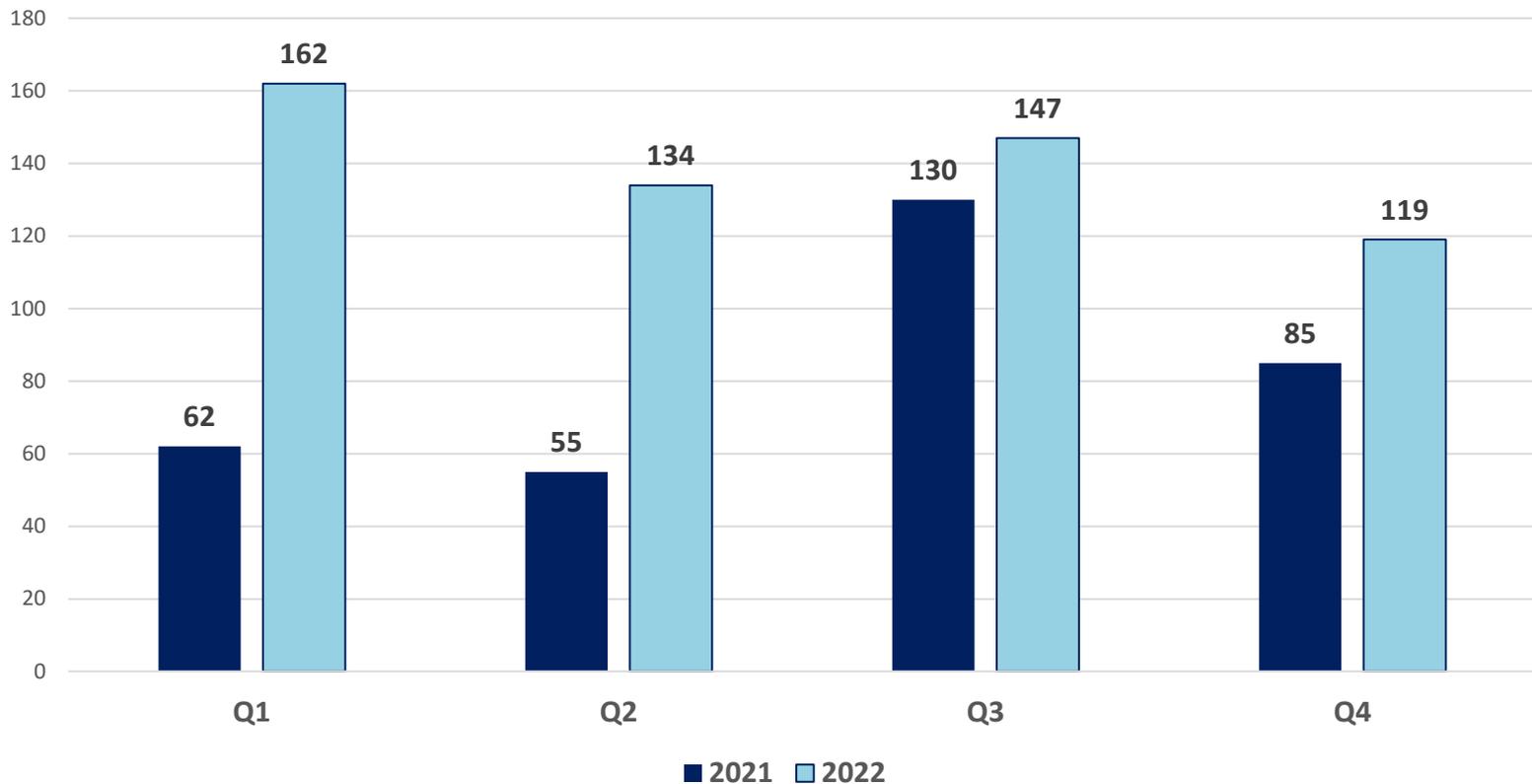
# Reported Crime

2018 through 2022



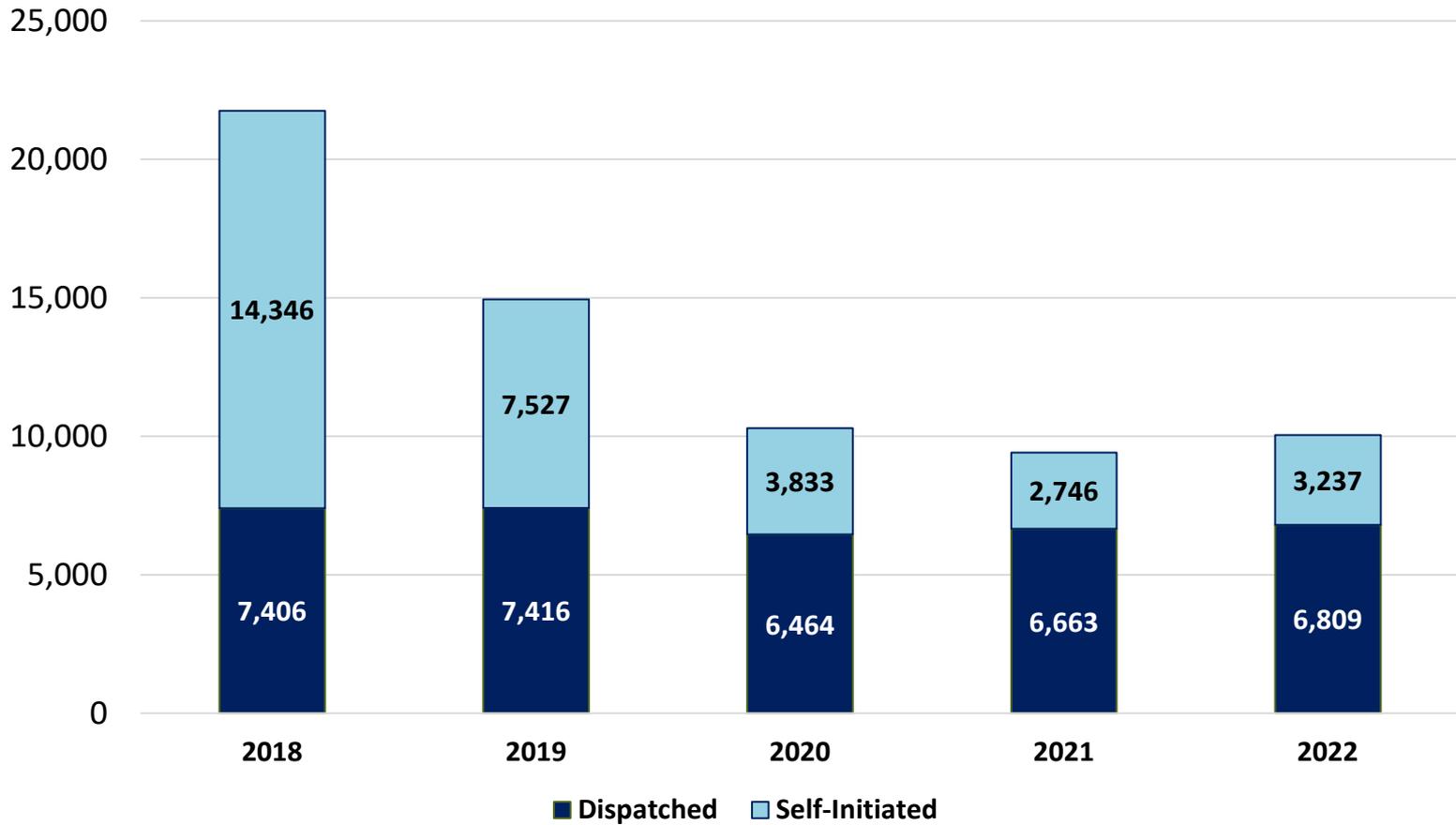
# Property Crime by Quarter

2021 and 2022



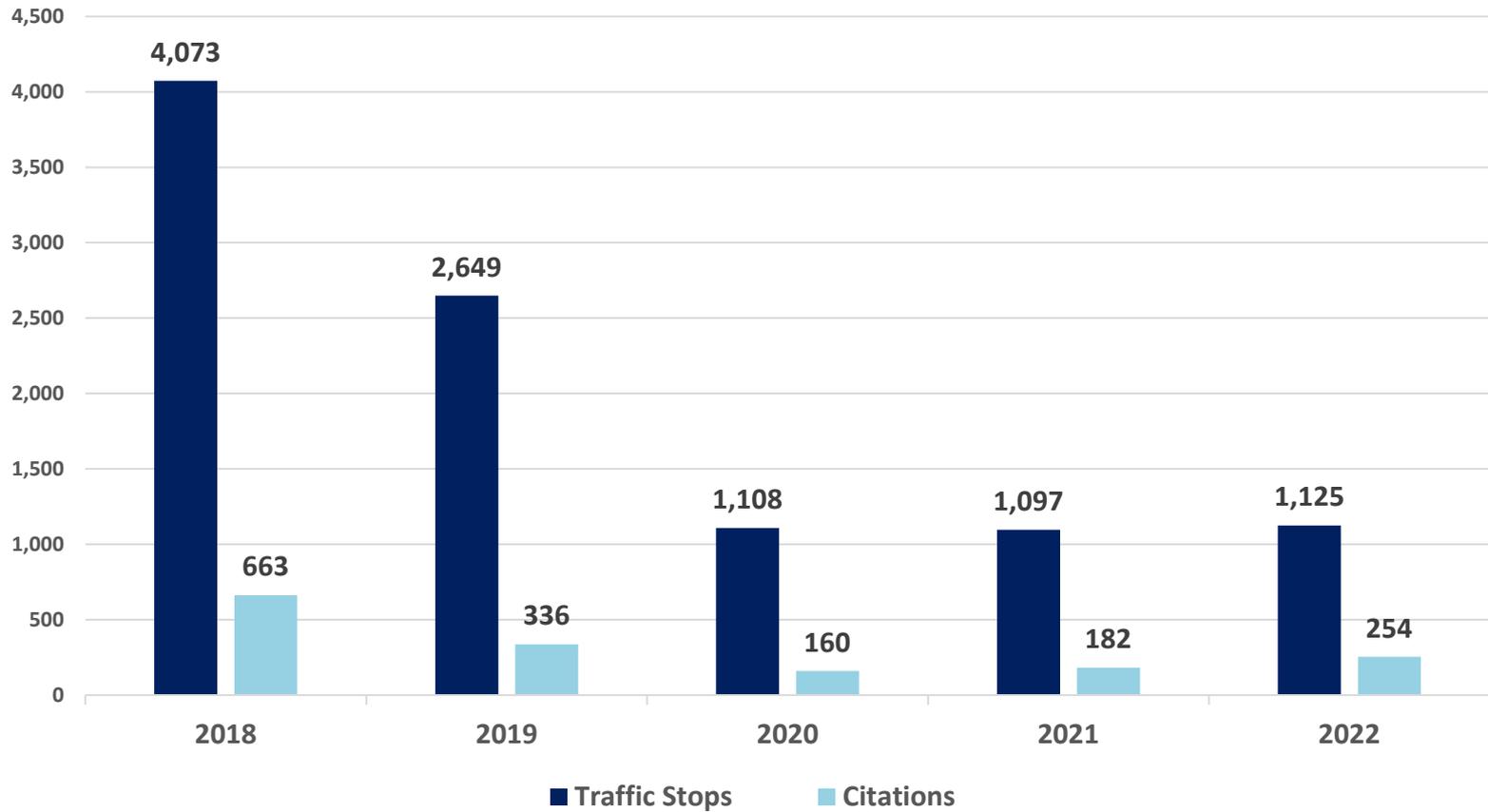
# Calls for Service

2018 through 2022



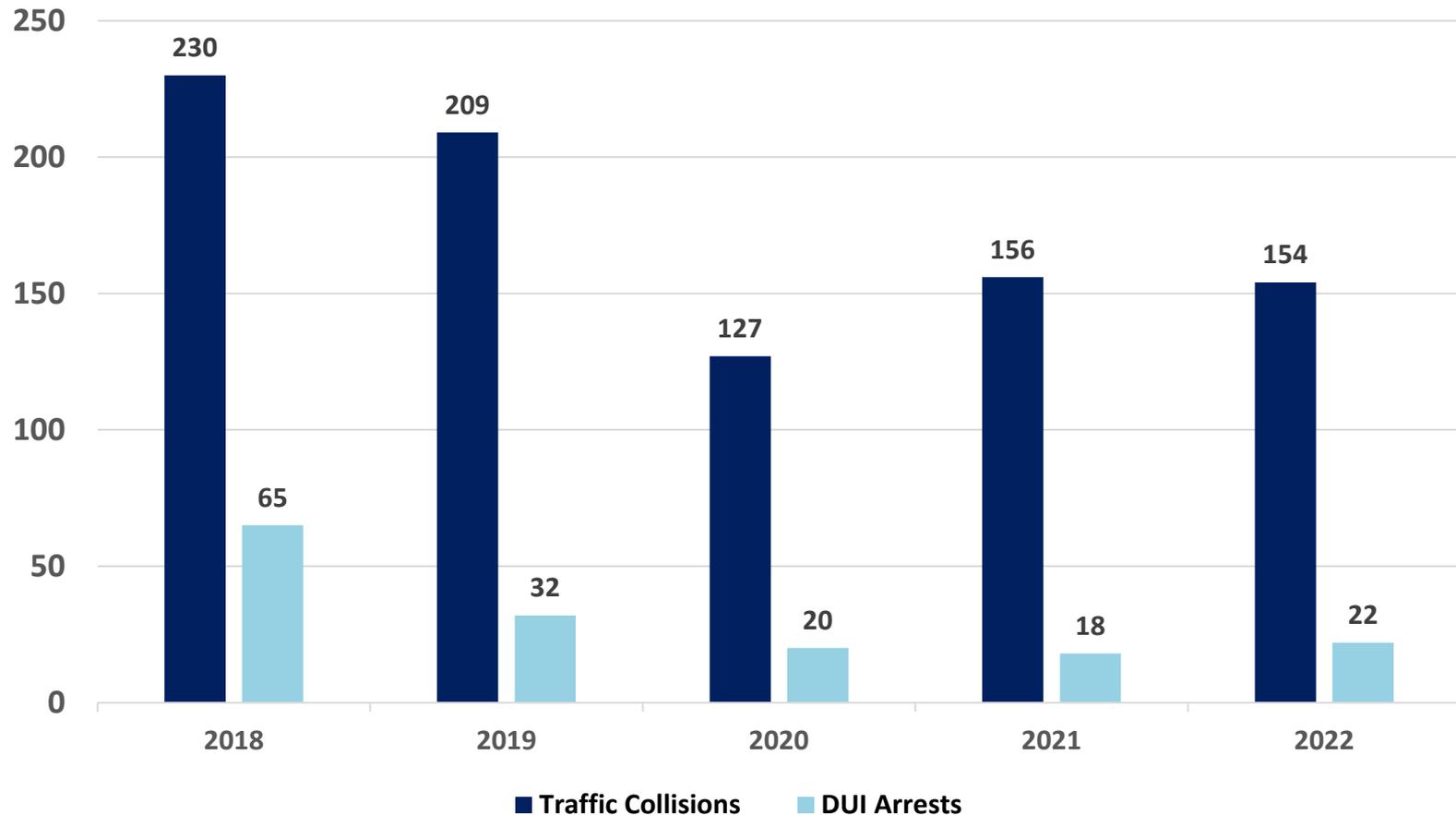
# Traffic Stops & Citations

2018 through 2022



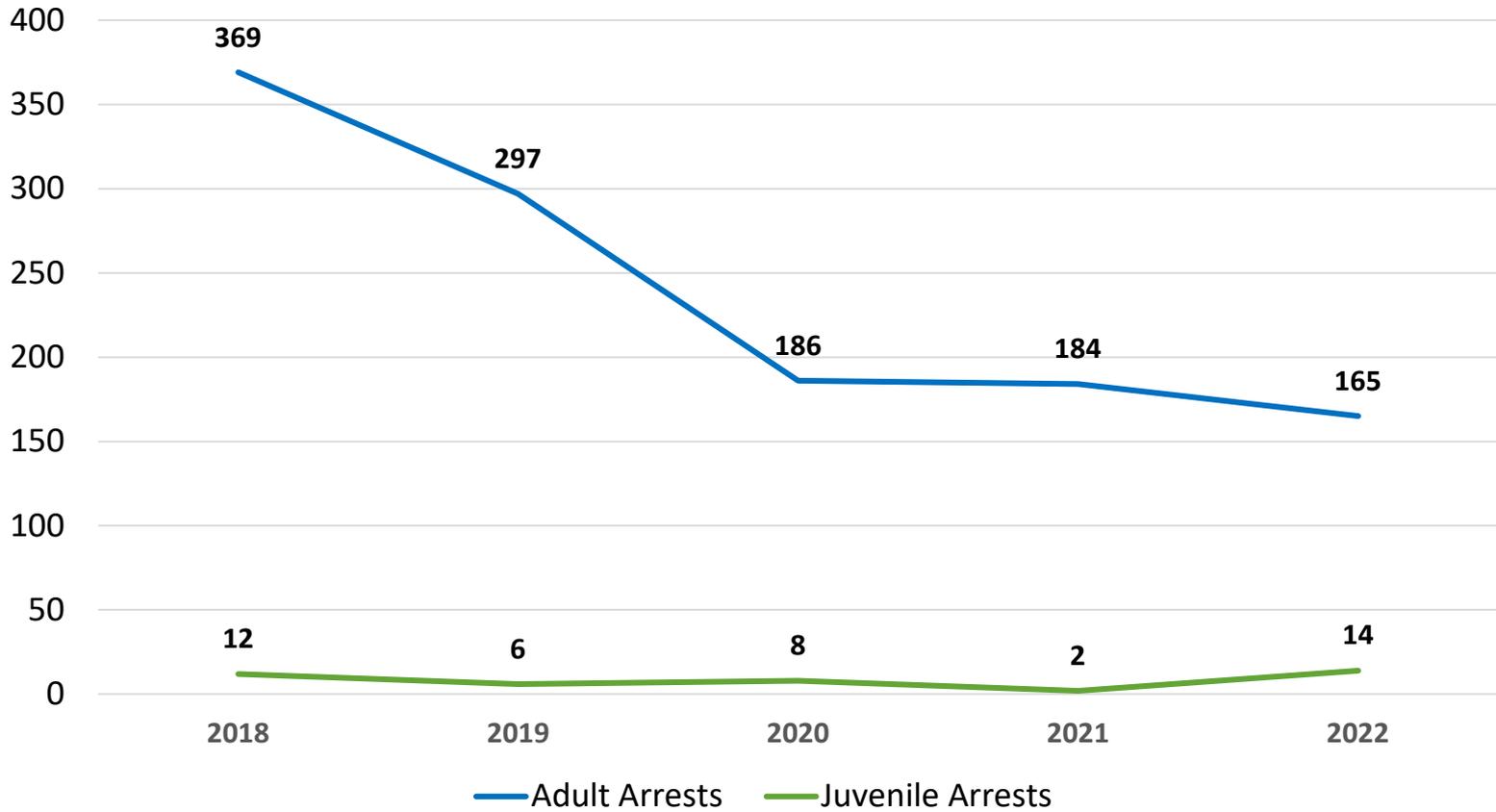
# Traffic Collisions and Impaired Driving

2018 through 2022



# Arrests

2018 through 2022



# Staffing Levels

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*Chief of Police, Deputy Chief of Police*

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*7 Civilian Staff*

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*3 Sergeants, 4 Corporals, 2 Detectives*

*12 Patrol Officers*

*(2 in Academy)*

*1 Community Resource Officer*

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# Bias-Based Policing Analysis, 2022

Race /Ethnicity	Traffic Infractions		Criminal Traffic		Totals		Demographics	
	# by Race	% by Race	# by Race	% by Race	# by Race	% by Race	BI**	KC
White	240	88.56%	11	84.62%	251	88.38%	88%	76%
Black	5	1.85%			5	1.76%	1%	3%
Native	1	.37%			1	.35%	<1%	1%
Asian	2	.74%			2	.70%	3%	5%
Unknown	23	8.48%	2	15.38%	25	8.81%	<1%	0%
Pacific Islander*							<1%	1%
Other*							<1%	0%
Two or More*							5%	6%
Hispanic*							3%	8%
<b>TOTAL</b>	<b>271</b>	<b>100%</b>	<b>13</b>	<b>100%</b>	<b>284</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

\* Categories with an asterisk are identified on the Census Reporter site but not available on citation forms.

\*\* The most recent information available from [www.census.gov](http://www.census.gov) shows Bainbridge Island with a total population in of 24,825 in April 2020.

Individuals Arrested in 2022		
Race or Ethnicity	#	%
White	70	79.55%
Black	9	10.23%
Native	2	2.27%
Asian	7	7.95%
Other	0	0%
<b>TOTAL</b>	<b>88</b>	<b>100%</b>

# Use of Force Analysis 2022

Date	Type/s of Force*	Aggravating Factor(s)**	Gender (M/F/X)	Race	Injury / Aid	Finding
3/3/2022	Physical	Intoxicants	M	White	None	Within Policy
3/11/2022	Physical, Pointing of Taser and Firearm	Intoxicants	M	White	Officer	Within Policy
3/23/2022	Physical	Intoxicants	M	White	None	Within Policy
6/21/2022	Physical, WRAP	Intoxicants	M	White	Officer	Within Policy
6/30/2022	Physical	Behavioral	F	White	None	Within Policy
8/5/2022	Physical	Intoxicants	M	White	None	Within Policy
9/5/2022	Physical	Intoxicants	M	Asian	None	Within Policy
9/12/2022	Physical	Behavioral	M	White	Minor Head Laceration	Within Policy
11/26/2022	Physical	Behavioral	M	White	None	Within Policy
* Includes physical control, draw/deploy Taser, draw/deploy firearm, leg restraints.					Total	9
** Includes intoxicants, drugs, behavioral health, or unconfirmed.						

Total Calls for service in 2022:	10,046
Total incidents where use of force was used:	9
Percentage of incidents in which force was used:	0.09%

# Complaint Analysis 2022

In 2022 there were 13 complaints recorded.

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Occurrences	Complaint Category	Finding
6	Dissatisfaction with Handling of Report	5 Unfounded 1 Not Sustained
2	Driving/Traffic Related	1 Not Sustained 1 Exonerated
5	Demeanor	2 Exonerated 2 Sustained 1 Not Sustained
13	Total	



QUESTIONS?



DISCUSSION



CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:** 10 Minutes

**AGENDA ITEM:** 9:05 PM) Consider Budget (\$50,000) and Staff Response to Training and Activity Recommendations Made in May 2022 by the Race Equity Advisory Committee -Executive,

**SUMMARY:** On May 24, 2022, the City Council directed the City Manager to develop a workplan and budget for recommendations presented by the Race Equity Advisory Committee (REAC). The complete list of recommendations is attached for reference.

Staff's recommendation is that the City Council and Race Equity Advisory Committee begin by addressing the recommendation that the Council undertake race equity training with input from REAC. Other workplan items should be developed after this shared training is complete.

**AGENDA CATEGORY:** Discussion

**PROPOSED BY:** Executive

**RECOMMENDED MOTION:** I move to direct the City Manager to take the necessary steps to arrange three training sessions for the City Council and Race Equity Advisory Committee members and to authorize spending of up to \$50,000 from Council Contingency funding.

**COMMUNITY ENGAGEMENT AND OUTREACH:** Discussion with the Race Equity Advisory Committee

**FISCAL IMPACT:**

<b>Amount:</b>	\$50,000
<b>Ongoing Cost:</b>	
<b>One-Time Cost:</b>	\$50,000
<b>Included in Current Budget?</b>	Yes

**BACKGROUND:** On May 24, 2022, the City Council directed the City Manager to develop a workplan and budget for recommendations presented by the Race Equity Advisory Committee (REAC). There are five recommendations, which would effect actions of the Council, City staff, and City committees.

Staff's recommendation is that the City Council and Race Equity Advisory Committee begin by addressing the recommendation that the Council undertake race equity training with input from REAC, which is the second of the five recommendations.

For the City Council, staff understood that the preference was for councilmembers and REAC members to receive in person training in a group setting. Staff spoke with a person at the Race Forward organization who provided information on group training. Race Forward can work with the City of Bainbridge Island to provide common training and build a shared set of skills for communicating about and advancing racial equity. The next steps to organize this training would be to select a course, such as the one noted below, or a similar one that is available in 2023. In order to provide this training, which is not well suited to a public setting, to City councilmembers and REAC, we should plan to have three training sessions to cover all members.

**ATTACHMENTS:**

[Staff Response re REAC Recommended Actions of May 2022 for CC 10242023](#)

[REAC Recommendation for Race Equity Training Plan and Tools Final CC 05242022.pdf](#)

**FISCAL DETAILS:** The total estimate of \$50,000 is based on 2022 costs and training offerings. The estimate below includes both dollars and staff time.

Advancing Racial Equity: The Role of Government (8 hours of training, up to 65 people per session)  
Total of \$50,000 + up to 60 hours of City staff time:

- Workshop fee (\$15,000 X 3) = \$45,000 less 10% discount = \$40,500
- In person fee (\$3,000 X 3) = \$9,000 (based on availability)
- Workshop lunches, coffee, etc. = \$500
- Not charged, but need to plan for = staff time (20 hours per workshop for planning, arrangements, attend workshops, wrap up) = 60 hours

**Fund Name(s):**

**Coding:**



CITY OF  
BAINBRIDGE ISLAND

## Executive Department Memorandum

**Date:** January 20, 2023  
**To:** City Council  
**From:** Blair King, City Manager  
**Subject:** Response to May 24, 2022 recommendations from the Race Equity Advisory Committee

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On May 24, 2022, the City Council directed the City Manager to develop a workplan and budget for recommendations presented by the Race Equity Advisory Committee (REAC). The complete list of recommendations is attached for reference.

Staff's recommendation is that the City Council and Race Equity Advisory Committee begin by addressing the recommendation that the Council undertake race equity training with input from REAC. All City staff completed a four-hour training on race and equity in the summer of 2022; City management will continue to identify and offer opportunities for staff education on race and culture.

For the City Council, staff understood that the preference was for councilmembers and REAC members to receive in person training in a group setting. Staff spoke with a person at the Race Forward organization who provided information on group training. Race Forward can work with the City of Bainbridge Island to provide common training and build a shared set of skills for communicating about and advancing racial equity. The next steps to organize this training would be to select a course, such as the one noted below, or a similar one that is available in 2023. In order to provide this training, which is not well suited to a public setting, to City councilmembers and REAC, we should plan to have three training sessions to cover all members.

Advancing Racial Equity: The Role of Government (8 hours of training, up to 65 people per session) Total of \$50,000 + up to 60 hours of City staff time:

- Workshop fee (\$15,000 X 3) = \$45,000 less 10% discount = \$40,500
- In person fee (\$3,000 X 3) = \$9,000 (based on availability)
- Workshop lunches, coffee, etc. = \$500
- Not charged, but need to plan for = staff time (20 hours per workshop for planning, arrangements, attend workshops, wrap up) = 60 hours

Staff recommends that Council request that staff schedule this training for all councilmembers and REAC members, supported through the Council Contingency budget for 2023. There is currently \$200,000 in Council Contingency funding available.

## City of Bainbridge Island Race Equity Advisory Committee Recommendation to the Council for Development and Implementation of a COBI Race Equity Plan and Toolkit

WHEREAS, the City of Bainbridge Island has found that “In order to dismantle systemic and structural racism within our government and community, local leaders must commit to a long-term action plan that recognizes the differences between individual, institutional, and structural racism, as well as the history and current reality of inequities for all marginalized groups. Failure to make and follow through with the commitment will jeopardize the development and success of racial equity on Bainbridge Island” (COBI Code 2.72.010); and

WHEREAS, the City of Bainbridge Island established the Race Equity Advisory Committee “to provide informed recommendations to the city council on programmatic, community, and legislative options to address and rectify systemic and structural racism and bias within government and law enforcement. (COBI Code 2.72.020); and

WHEREAS, REAC acknowledges that the City of Bainbridge Island has taken many positive steps in support of race equity in the past few years, including the following:

- Adopting a Welcoming City resolution
- Creating a Race Equity Taskforce
- Approving Race Equity Taskforce proposals and budget
- Joining the Governmental Alliance on Race and Equity (GARE )
- Creating Welcoming signs posted around the island
- Issuing a declaration against racism and police violence after the murder of George Floyd
- Transforming the Race Equity Taskforce into a standing Race Equity Advisory Committee
- Issuing a declaration against Asian-American racism and violence during the pandemic
- Supporting the Bainbridge Island MLK Community Celebration
- Attending the virtual GARE 2021 Annual Membership Meeting conference
- Issuing a declaration against the defacing of our public art with racist symbols

All of these steps show that the city has a solid start to creating a more equitable island. However the city has yet to take concrete steps toward a implementing a long-term action plan to address structural racism and bias within local government.

THEREFORE, REAC now recommends the City take the following steps toward fulfilling its stated commitment to racial equity on Bainbridge Island, applying the following principles:

Equity is everyone’s job. No matter what a person’s role may be, whether it is being a Council Member, City Manager, COBI staff member, or a member of one of the many COBI committees; it is everyone’s job to make sure the policies, procedures, recommendations and regulations that the City of Bainbridge Island produces do not harm Communities of Color on Bainbridge Island. Beyond preventing harm, it is also everyone’s job to increase equity in all areas of city government including procurement, representation, land use and planning, regulation, policing, community engagement and other areas.

Moving race equity forward in COBI city government means:

- assessing the current status of race equity at COBI
- undertaking training and education in race equity
- creating and executing and race equity plan with specific equity goals
- mandating a process of proactively using an equity lens when considering policies, procedures, recommendations, regulations and hiring decisions; and
- monitoring progress

## Current Situation

To date the City of Bainbridge Island has undertaken some equity training with a consultant for the executive branch, but that training has not extended to the council or City staff. The council has determined to seek equity training with input from REAC. The City has not completed an equity assessment. The city has not yet implemented a race equity plan, but the city executive staff has created a NorthStar document, which declares COBI's commitment to race equity. The council and the City have not yet adopted any formal process to proactively assess the race equity impacts of any policies, procedures, recommendations regulations or hiring. Although the COBI Climate Committee has incorporated an equity lens into their work, it is not clear if it has applied that lens to the Climate Plan and recommendations they have sent to the City. We are not aware that any other committees have used a race equity lens or any other race equity tool in their work.

## Recommendations

REAC recommends:

- The council and the City perform a race equity assessment as a benchmark
- The council and City undertake race equity training with input from REAC
- The council and the City develop and adopt the use of a race equity lens for all decisions with input from REAC
- The council direct the City to
  - Provide equity training for all staff with input from REAC
  - Develop a COBI Race Equity Plan including specific race equity goals (with input from the community and REAC)
  - Develop and adopt a race equity lens for all decisions (tailored for each City department)
  - Monitor the progress of goals in the COBI Race Equity Plan using data, community input and input from REAC
- The council require all City standing advisory committees to adopt a race equity lens with input from REAC

Respectfully Submitted to the Bainbridge City Council by the COBI Race Equity Advisory Committee on 3/08/2022.



CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:** 10 Minutes

**AGENDA ITEM:** (9:15 PM) Review City Council Committee and Liaison Assignments

**SUMMARY:** Council will review and confirm the committee and liaison assignments for 2023. The 2022 assignments are attached for reference.

**AGENDA CATEGORY:** Discussion

**PROPOSED BY:** City Council

**RECOMMENDED MOTION:** Review and confirm assignments for 2023.

**COMMUNITY ENGAGEMENT AND OUTREACH:**

**FISCAL IMPACT:**

<b>Amount:</b>	
<b>Ongoing Cost:</b>	
<b>One-Time Cost:</b>	
<b>Included in Current Budget?</b>	

**BACKGROUND:**

**ATTACHMENTS:**

[2022 Council Assignments.docx](#)

**FISCAL DETAILS:**

**Fund Name(s):**

**Coding:**

LOCAL AND REGIONAL BOARD / COMMITTEE ASSIGNMENTS

Group	Meeting Date	Time	Location	2022 Assignments
Hwy 305 Task Force	As called		Suquamish, usually	Schneider, Deets
Housing Kitsap Board	1 <sup>st</sup> and 3 <sup>rd</sup> Tuesdays	3:15 pm/ 11:00 am	Bremerton	Fantroy-Johnson
Intergovernmental Work Group (Bainbridge)	Quarterly; 3 <sup>rd</sup> Monday	5:30 PM	Bainbridge	Hytopoulos, Deets
Suquamish Tribe Intergovernmental Work Group	TBD	TBD	TBD	Moriwaki, Deets, Schneider
Kitsap 911 Policy Board	1 <sup>st</sup> Tuesday (some)	12:30 pm	Bremerton	Deets
Kitsap Economic Development Alliance	3 <sup>rd</sup> Thursday on quarterly basis	3:00 – 6:00 p.m.	Various county locations	Deets, Fantroy-Johnson
Kitsap Emergency Management Council	1 <sup>st</sup> Tuesday (some)	12:30 pm 2:00 pm	Bremerton	Deets
Kitsap Public Health District Board	1 <sup>st</sup> Tuesday	Varies; 10:30 am or 12:30 pm	Bremerton	Hytopoulos

LOCAL AND REGIONAL BOARD / COMMITTEE ASSIGNMENTS

Group	Meeting Date	Time	Location	2022 Assignments
Kitsap Regional Coordinating Council (KRCC) Executive Board	1 <sup>st</sup> Tuesday	10:15 a.m.	Bremerton/Zoom	Deets, Schneider
KRCC Transportation Policy Board (TransPOL)	3 <sup>rd</sup> Thursday (not every month)	3:00 p.m.	Bremerton/Zoom	Schneider, Quitslund (alternate)
KRCC Land Use Planning Policy Committee (PlanPOL)	3 <sup>rd</sup> Tuesday (not every month)	1:30 p.m.	Bremerton	Hytopoulos; Quitslund (alternate)
Kitsap Transit Board	1 <sup>st</sup> and 3 <sup>rd</sup> Tuesdays	8:30 am	Bremerton	Deets, Schneider
Peninsula Regional Transportation Planning Organization Executive Board	The 3 <sup>rd</sup> Friday every other month, starting in February	10 am to 12 pm	Zoom currently	Schneider, Deets (alternate)
Puget Sound Clean Air Agency Advisory Council	2 <sup>nd</sup> Wednesdays (5-8 meetings a year)	9:00 am	Seattle	Deets
Puget Sound Regional Council Transportation Policy Board <sup>1</sup>	2 <sup>nd</sup> Thursday	9:30 am	Seattle	Schneider; Fantroy-Johnson (alternate)
Puget Sound Regional Council Growth Management Policy Board <sup>2</sup>	1 <sup>st</sup> Thursdays with occasional 2 <sup>nd</sup> Thursday	10:00 am	Seattle	Quitslund; Fantroy-Johnson (alternate)
West Central Local Integrating Organization	Varies	Varies	Bremerton	Deets
West Sound Partners for EcoSystem Recovery (also known as West Sound Watersheds Council)	2 <sup>nd</sup> Tuesday every other month	9:30 am	Varies	Deets
West Sound Alliance	As called		Bremerton	Fantroy-Johnson

<sup>1</sup> Council selects nominee; KRCC approves recommendation and notifies PSRC of representative to PSRC Transportation Policy Board.

<sup>2</sup> Council selects nominee; KRCC approves recommendation and notifies PSRC of representative to PSRC Growth Management Policy Board

Puget Sound Regional Council Executive Board, Kitsap Other Cities and Towns Position				Deets (alternate with Poulsbo)
Liaison to Chamber of Commerce and Businesses				Schneider
Liaison to Senior Center				Fantroy-Johnson
Puget Sound Regional Council Equity Advisory Board				Fantroy-Johnson
Kitsap County Services Grant Committee				Moriwaki

CITY OF BAINBRIDGE ISLAND ADVISORY COMMITTEES AND COMMISSIONS

Group	Meeting Date	Time	2022 Assignments
Climate Change Advisory Committee	3 <sup>rd</sup> Wednesday	5:30 – 7:30 pm	Hytopoulos, Schneider
Cultural Funding Advisory Committee – Council member acts as liaison and non-voting Chair	Summer/autumn 2023	TBD	Not needed until 2023
Design Review Board	1 <sup>st</sup> /3 <sup>rd</sup> Mondays	2:00 – 5:00 pm	Moriwaki
Environmental Technical Advisory Committee	3 <sup>rd</sup> Thursday	3:00 – 5:00 pm	Quitslund
Historic Preservation Commission	1 <sup>st</sup> Thursday	2:00 – 4:00 pm	Moriwaki
Human Services Funding Task Force	Summer/autumn	TBD	Fantroy-Johnson; Moriwaki
Lodging Tax Advisory Committee (2023 Awards) – Council member acts as Chair; second Council member is non-voting Vice-Chair	Spring/Summer		Deets (Chair) Fantroy-Johnson (Vice Chair)
Planning Commission	2 <sup>nd</sup> /4 <sup>th</sup> Thursdays	7:00 pm	Quitslund
Public Art Committee	First Monday	12:30 – 2:00 pm	Moriwaki
Utility Advisory Committee	2 <sup>nd</sup> Wednesday	5:00 pm	Quitslund
Race Equity Advisory Committee – Council members are liaisons	1 <sup>st</sup> Thursday	6:30 p.m.	Moriwaki, Fantroy-Johnson



CITY OF  
BAINBRIDGE ISLAND

## City Council Regular Business Meeting Agenda Bill

**MEETING DATE:** January 24, 2023

**ESTIMATED TIME:** 5 Minutes

**AGENDA ITEM:** (9:25 PM) Designate City Council Liaison for the City Thread Accelerated Mobility Playbook Grant and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Efforts,

**SUMMARY:** Designation of a Council liaison for the City Thread Accelerated Mobility Playbook grant and for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant efforts.

**AGENDA CATEGORY:** Appointment

**PROPOSED BY:** Executive

**RECOMMENDED MOTION:** I move to designate Councilmember \_\_\_\_\_ as the City Council liaison for the City Thread effort.

I move to designate Councilmember \_\_\_\_\_ as the City Council liaison for the RAISE grant efforts.

**COMMUNITY ENGAGEMENT AND OUTREACH:** N/A

**FISCAL IMPACT:**

<b>Amount:</b>	N/A
<b>Ongoing Cost:</b>	N/A
<b>One-Time Cost:</b>	N/A
<b>Included in Current Budget?</b>	Yes

**BACKGROUND:** On September 13, 2022, the City Council authorized the City Manager to participate in a three-county multi-community RAISE grant application for planning, design, and/or construction of the Sound to Olympics Trail (STO) through Bainbridge Island. The City has partnered with the Bainbridge Island Parks & Trails Foundation, which is contributing the financial support for the grant application costs. The grant process is scheduled to conclude in the first quarter of 2023, however, coordination with partners on the grant process is likely to continue through the year.

On October 11, 2022, the City Council authorized the City Manager to apply for a City Thread Accelerated Mobility Playbook grant, which was received in late 2022. The grant process started in January 2023, and is scheduled to conclude mid-year.

Participation in both efforts by at least one Councilmember is desired for continuity and for reporting back to the City Council with progress updates.

**ATTACHMENTS:**

**FISCAL DETAILS:** N/A

**Fund Name(s):**

**Coding:** N/A