



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, FEBRUARY 14, 2023**

COUNCIL CHAMBERS
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA

AND

ZOOM WEBINAR
[HTTPS://BAINBRIDGEWA.ZOOM.US/J/92947338351](https://bainbridgewa.zoom.us/j/92947338351)
OR TELEPHONE: US: +1 253 215 8782
WEBINAR ID: 929 4733 8351

AGENDA

1. **CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE - 6:00 PM**
2. **APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE - 6:05 PM**
3. **PRESENTATION(S)**
 - 3.A **(6:10 PM) Present Proclamation Declaring February 2023 as "Black History Month,"** 5 Minutes
[Black History Month Proclamation 2023.docx](#)
 - 3.B **(6:15 PM) Approve Proclamation on the Rights of the Southern Resident Orcas,** 5 Minutes
[Proclamation on the Rights of Southern Resident Orcas.pdf](#)
4. **PUBLIC COMMENT - 6:20 PM**

Public comment is accepted at this time on any topic of municipal interest. Each commenter will have three minutes to speak. Public comment is not taken on individual agenda items during the meeting. Please refer to guidelines and instructions for public comment attached below.

 - 4.A **Instructions for Providing Public Comment** 15 Minutes
[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)
5. **CONSENT AGENDA - 6:35 PM**

All items listed under this section are considered to be routine and will be acted upon with one motion and one vote. There will be no separate discussion of these items unless a member of the City Council, or City Manager so requests, in which event, the item will be considered separately in its normal sequence.

- 5.A **Agenda Bill for Consent Agenda,** 5 Minutes

- 5.B **Approve Accounts Payable and Payroll**
Council Report PR 2-5-23.pdf
AP Report to Council of Cash Disbursements 2-15-23.pdf

- 5.C **Approve City Council Meeting Minutes**
City Council Study Session Minutes, January 17, 2023.pdf
Regular City Council Business Meeting Minutes, January 24, 2023.pdf

- 5.D **Approve the 2023 Utility Advisory Committee Work Plan - Public Works**
2022 summary 2023 Plan.docx

- 5.E **Authorize the City Manager to Execute a Construction Contract with Empire Well Drilling, LLC for the Sands Avenue Well Rehabilitation Construction Contract Award (\$284,780.50 Water) - Public Works**
Sands Ave Well Rehab Bid Form.docx
Sands Ave Well Rehab Contract.docx
Sands Location Map.pdf

- 5.F **Authorize the City Manager to Purchase Two Well Pumps from AZ-Alcorn Pump and Filtration to Support the Sands Avenue Well Rehabilitation Project (\$50,427.53 Water) - Public Works**
Alcorn Quote With Tax.pdf
Purchase Order AZ-Alcorn Pump and Filtration 01183 _ JG Signed.pdf
Sands Location Map.pdf

- 5.G **Authorize Advertisement for Yeomalt Drainage Improvements Project - Public Works**
Yeomalt Drainage Imp CIP Page.jpg

- 5.H **Authorize the City Manager to Execute a Purchase Order for the Wastewater Treatment Plant (WWTP) Fine Screen Replacement Parts (\$78,152.16 Sewer), and Prepare a Budget Amendment of \$30,000.00 from the Sewer Fund - Public Works**
WWTP Fine Screen Quote.pdf
WWTP Screen Purchase Order Project 01139.pdf
WWTP Fine Screen Sole Source Purchase Memo 011323.pdf
Kusters Water Sole Source Item.pdf
WWTP Location Map.pdf

- 5.I **Authorize the City Manager to Execute a Grant Agreement with the Washington Department of Ecology Relating to Sea Level Rise Modeling in the Amount of \$100,000**
Draft Grant Agreement

6. **COUNCIL ANNOUNCEMENTS - 6:40 PM**

7. **CITY MANAGER'S REPORT - 6:50 PM**

8. **PUBLIC HEARING(S)**

- 8.A (6:55 PM) Hold Public Hearing on Ordinance No. 2023-05 Relating to a Development Agreement with Puget Sound Energy to Resolve an Appeal by Stetson Ridge Homeowners Association and Act Upon the Proposed Development Agreement - Planning, 20 Minutes**
Ordinance 2023-05 DA with PSE Resolve SEPA Appeal 02.14.2023.docx
Development Agreement - Bainbridge and PSE to Resolve SEPA Appeal_02.14.2023.docx

9. REGULAR BUSINESS

- 9.A (7:15 PM) Review Housing Action Plan Framework - Principles, Strategies, and Actions and refer to the Planning Commission for further review **2022 Council High Priority Project** - Planning, 30 Minutes**
Single HAP Slide for Display During Discussion_02.14.2023.pptx
Draft BIHAP Action Matrix.pdf
Housing Action Plan Framework Presentation.pptx
- 9.B (7:45 PM) Report on Recent Climate-Related Flooding Impacts on Public Infrastructure - Public Works, 10 Minutes**
Presentation 12_27_22 Flooding REV.pptx
- 9.C (7:55 PM) Consider Budget (\$50,000) and Staff Response to Training and Activity Recommendations Made in May 2022 by the Race Equity Advisory Committee -Executive, 10 Minutes**
Staff Response re REAC Recommended Actions of May 2022 for CC 10242023
REAC Recommendation for Race Equity Training Plan and Tools Final CC 05242022.pdf
- 9.D (8:05 PM) Review City Council Committee and Liaison Assignments, 10 Minutes**
2022 Council Assignments.docx
- 9.E (8:15 PM) Designate City Council Liaison for the City Thread Accelerated Mobility Playbook Grant and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Efforts, 5 Minutes**
- 9.F (8:20 PM) Approve a Preliminary Transportation Scope of Work for the Eagle Harbor/Wyatt Non-Motorized Improvement Project - Public Works, 30 Minutes**
Presentation - EH_Wyatt 021423.pptx
- 9.G (8:50 PM) Review and Provide Direction on the Winslow Subarea Plan; the Planning Commission's Upcoming Recommendations for Title 2; and the interrelationship with the Triennial Comprehensive Amendment Process - Planning, 30 Minutes**
City_Council_Discussion_Winslow_title_2_CPA_2.14.2023_rev4.pptx
- 9.H (9:20 PM) Appoint a Council Ad Hoc Subcommittee to Discuss Implementation of the Waste Reduction Ordinance and Approve a Scope of Work - Executive, 5 Minutes**
COUNCIL AD HOC COMMITTEE- Waiver Review 02142023

10. ADJOURNMENT - 9:25 PM

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



City Council meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the City Clerk's Office at 206-780-8604 or cityclerk@bainbridgewa.gov by noon on the day preceding the meeting.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (6:10 PM) Present Proclamation Declaring February 2023 as "Black History Month,"

SUMMARY:

The attached proclamation declares February 2023 as "Black History Month." This proclamation is one of the annual proclamations that the Mayor is authorized to sign without further Council action.

AGENDA CATEGORY: Presentation

PROPOSED BY: City Council

RECOMMENDED MOTION:

Presentation only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Black History Month Proclamation 2023.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, declaring February 2023 as “Black History Month.”

WHEREAS, Black History Month is celebrated throughout the nation during the month of February; and

WHEREAS, Black History Month is a time to honor our diverse ancestry and to remember the often hidden history of civic, economic, professional, medical, and artistic achievements of many Black Americans; and also serves as a reminder of the challenges that face all people of color, and that the work to eliminate barriers based on prejudice is ongoing; and

WHEREAS, Black Americans continue to make significant contributions to the growth of our nation: in business and philanthropy; as ministers, doctors and nurses; as artists and musicians; as professors and teachers; as lawyers and legislators; as soldiers and leading athletes. Black Americans have earned Olympic Gold Medals; Medals of Honor, and as slaves, built the White House where the first Black President and his family resided from 2009 – 2016; and

WHEREAS, we continue to be inspired by the vision of Rev. Dr. Martin Luther King, Jr. and by the vision of local leaders such as former Seattle Mayor Norm Rice, Judge Theodore Spearman, Bishop Lawrence Robertson, Lillian and James Walker; and

WHEREAS, this year we are celebrating the life and legacy of Pastor Patrinell “Pat” Staten Wright, who founded the Total Experience Gospel Choir, leading it for decades until she retired in 2018; and

WHEREAS, crowned by The Seattle Times as “Seattle’s First Lady of Gospel,” Patrinell’s life was dedicated to helping others, receiving prestigious accolades along the way, including the 2002 Seafair Queen, the Washington State Governors Ethnic Heritage Award, the Martin Luther King Humanitarian Award, the Urban League’s Edwin T. Pratt Award, the

Seattle Center's 2005 Living Legends Award, and gold and silver medals in Australia and Korea; and

WHEREAS, Black History Month serves as a reminder of the challenges that face people of color and other marginalized groups. There is still more to be done to ensure equality under the law and equal opportunity; and

WHEREAS, the Black History Month 2023 theme, "Black Resistance" explores how African Americans have resisted historic and ongoing oppression in all forms since the nation's earliest days.

NOW, THEREFORE, I, Brenda Fantroy-Johnson, Mayor of the City of Bainbridge Island, Washington, on behalf of the City Council, do hereby proclaim February 2023, as "**BLACK HISTORY MONTH**" in the City of Bainbridge Island, and celebrate the ways Pastor Patrinell "Pat" Staten Wright centered Black heritage through her music and exemplary singing voice. All Islanders are encouraged to join me in this special observance.

SIGNED, this 14th day of February, 2023.

Brenda Fantroy-Johnson, Mayor



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (6:15 PM) Approve Proclamation on the Rights of the Southern Resident Orcas,

SUMMARY: The attached proclamation recognizes the rights of the Southern Resident Orcas.

AGENDA CATEGORY: Presentation

PROPOSED BY: City Council

RECOMMENDED MOTION: I move to authorize the Mayor to sign the proclamation on the rights of the Southern Resident Orcas,

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Proclamation on the Rights of Southern Resident Orcas.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, supporting the rights of Southern Resident Orcas.

WHEREAS, the Southern Resident Orcas (the “Orcas”) are culturally, spiritually, and economically important to the people of Washington State and the world. However, despite legal protections for nearly two decades, the population continues to decline and is critically endangered, with only 74 individuals left in the wild; and

WHEREAS, the Orcas’ survival is dependent on healthy and functioning ecosystems including the Salish Sea, the Fraser River Watershed, the Columbia River Basin, and the lower Snake River Watershed; and

WHEREAS, the rights of marine mammals to exist and flourish have been recognized internationally and locally, including through the Helsinki Declaration (2010), the Marine Life Proclamation of the City of Malibu, California (2014), and the City of San Francisco’s resolution guaranteeing the Free and Safe Passage of Whales and Dolphins in San Francisco’s Coastal Waters (2014); and

WHEREAS, in May 2018, the Affiliated Tribes of Northwest Indians of the United States, passed a resolution (Resolution #18-32) recognizing the Orcas (also known as Blackfish) as revered relations for which there is a sacred obligation to ensure they are treated “in a dignified manner that reflects tribal cultural values that have been passed down for countless generations;” and

WHEREAS, over 20 countries, dozens of local communities in the United States, and several tribal governments have recognized that Nature has inherent rights, and that human society has the responsibility to protect and steward Nature in a manner consistent with our interconnected relationship; and

WHEREAS, Nature and all living beings, including the Orcas and the ecosystems upon which they depend, are recognized as possessing inherent rights, including to exist, flourish, evolve, regenerate, recover, and be restored; and

WHEREAS, the rights of the Orcas include, but are not limited to, the right to: life, autonomy, culture, free and safe passage, adequate food supply from naturally occurring sources, and freedom from conditions causing physical, emotional, or mental harm, including a habitat degraded by noise, pollution and contamination.

NOW, THEREFORE, I, Brenda Fantroy-Johnson, Mayor of the City of Bainbridge Island, on behalf of the City Council, do hereby proclaim on this 14th day of February, 2023 that the City of Bainbridge Island supports and urges action by local, state, federal, and tribal governments that secure and effectuate

the rights of the Southern Resident Orcas and of the ecosystems upon which they depend.

DATED this 14th day of February, 2023

Brenda Fantroy-Johnson, Mayor



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME: 15 Minutes

AGENDA ITEM: Instructions for Providing Public Comment

SUMMARY: Instructions for providing public comment are attached.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Information only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



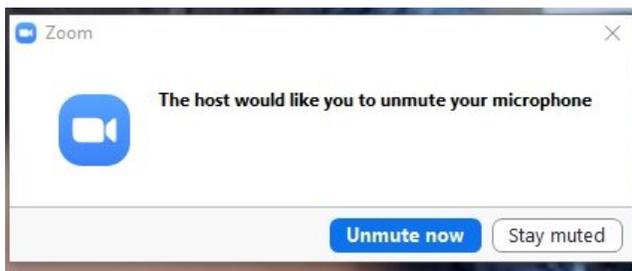
CITY OF
BAINBRIDGE ISLAND

CITY CLERK'S OFFICE

Members of the public are encouraged to submit written public comment to the City Council at any time by emailing Council at council@bainbridgewa.gov. Members of the public who wish to provide public comment may attend the business meeting in Council Chambers or may participate remotely by following the instructions outlined below. If you are attending in-person, please sign up to speak on the sign-in sheet by the Chamber doors. The Mayor will call the people signed up on the sign-in sheet in Council Chambers first, and speakers will have three minutes to speak from the podium. Following the in-person comment, the Mayor will call people who have raised their hands in the Zoom meeting. A timer on the screen will indicate when 3 minutes have elapsed. Guidelines for public comment are also attached.

INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT REMOTELY

1. Join the Zoom webinar by following the link posted on the agenda and on the City calendar.
2. Sign in to Zoom with your full name.
3. The Mayor will indicate when it is time for public comment.
4. Attendee indicates desire to speak by clicking on "Raise Hand" option at the bottom of the screen.
5. Attendee clicks button "Unmute now" after they are called to speak by the Mayor.



6. Attendee will appear on screen with other panelists, but without video, just name.

IMPORTANT NOTE: If you do not have the latest version of Zoom, the Clerk will promote you to panelist. You will then appear with video enabled. Look for the video icon in the bottom left-hand corner of the screen to turn off your video.

7. Attendee provides their comment.

8. A timer on the screen will track your time.
9. Stop speaking when the timer reaches the 3-minute mark.
10. Attendee is returned to attendee group, and microphone is muted.
11. Public comment is simply received by the Council, with no response.

Excerpt from the Governance Manual regarding public comment:

5.6 Respect and Decorum

It is the duty of the Presiding Officer and Councilmembers to maintain dignity and respect for their offices, City staff, and the public. While the Council is in session, the Councilmembers shall preserve civility, order and decorum. No member of the public shall, by conversation or otherwise, delay, disrupt, or interrupt the proceedings of the Council, nor engage in any of the prohibited behavior described below. Councilmembers and the public shall obey the proper orders of the Presiding Officer of the meeting.

5.6.1 Orderly Behavior and Civility in Remarks

Any person disrupting the business of the Council, either while addressing the Council or attending the proceedings, shall be asked to leave, or be removed from the meeting. Continued disruptions may result in a point of order by the Presiding Officer or a Councilmember pursuant to the Council's parliamentary rules, or a recess, forced removal, or adjournment as described elsewhere in this manual. Disruptive behavior includes, but is not limited to, the following:

- (a) Speaking without being recognized by the Presiding Officer.
- (b) Continuing to speak after the allotted time has expired.
- (c) Speaking on an item at a time not designated for discussion by the public of that item, such as speaking on a quasi-judicial item at a time other than during a public hearing or closed record proceeding on the matter.
- (d) Throwing objects.
- (e) Speaking on an issue that is not within the jurisdiction of the City Council or is otherwise irrelevant to Council business.
- (f) Speaking in favor of or in opposition to a ballot proposition or a candidate for public office, provided, that public comment is allowed when the City Council is considering taking a collective position in favor of or in opposition to a ballot proposition as authorized in RCW 42.17A.555.

- (g) Impersonating a City Councilmember or a member of the City staff.
- (h) Shouting or otherwise engaging in loud or boisterous behavior.
- (i) Continuing to make repetitive remarks after being requested not to do so by the Presiding Officer or a majority of the City Council.
- (j) Attempting to engage the audience rather than the Council, e.g., asking audience members to stand, clap, boo or otherwise express collective support or opposition to any matter.
- (k) Booing, hissing, or otherwise disrupting the comments of another speaker.
- (l) Using racial slurs or other slurs directed at the color, creed, religion, ancestry, gender, sexual orientation, gender expression or identity, national origin, citizenship or immigration status, or mental, physical, or sensory disability of any individual or group, or any other words considered "fighting words" under constitutional law.
- (m) Refusing to modify conduct after being advised by the Presiding Officer that the conduct is disrupting the meeting or disobeying any other lawful order of the Presiding Officer or a majority of the City Council.

5.6.2 Permission Required to Address the Council

Persons other than Councilmembers and Administration shall be permitted to address the Council only upon recognition and introduction by the Presiding Officer of the meeting.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Agenda Bill for Consent Agenda,

SUMMARY: Council will consider approval of the Consent Agenda.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to approve the Consent Agenda as presented.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME:

AGENDA ITEM: Approve Accounts Payable and Payroll

SUMMARY: Council will consider approval of payroll and accounts payable.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve accounts payable and payroll.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Council Report PR 2-5-23.pdf](#)

[AP Report to Council of Cash Disbursements 2-15-23.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

PAYROLL

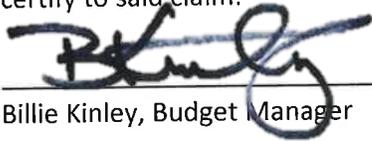
PAYROLL CHECK RUN: 2 -06 - 2023

Run Type	Run Date	Check # Sequence	Comments	Amount
MISC	1/13/2023	56321-56333	Misc Check Run (Direct Deposits)	4,490.34
EFTPS	1/13/2023		Federal Tax Electronic Transfer	978.13
EFTPS	1/24/2023		Federal Tax Electronic Transfer	18,455.03
Normal	2/6/2023	56468-56599	Regular check run (Direct Dep)	359,399.57
Normal	2/6/2023	110070	Regular check run (Paper Checks)	2,750.97
Vendor	2/6/2023	110071-110082	Vendor check run (Paper Checks)	345,588.79
EFTPS	2/6/2023		Federal Tax Electronic Transfer	133,784.90
			TOTAL:	865,447.73

Prepared and Reviewed by: 
 Ruth Schroeder, Payroll Specialist

Date 2-6-23

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.



Date 02/09/2023

Billie Kinley, Budget Manager



**CITY OF
BAINBRIDGE ISLAND**

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: January 23, 2023 - February 13, 2023

CITY COUNCIL: January 24, 2023 - February 14, 2023

Last check from previous run: 359760 dated 01/25/2023 issued to WA State Treasurer for \$3,738.31

Last ACH from previous run: 1798 dated 01/25/2023 issued to Westbay Auto Parts Inc for \$131.12

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
VOID	01/11/2023	1731	Tyler Technologies/ACH payment was returned by the bank	N/A
ACH/EFT	01/25/2023	1799	COBI/Utility billing - Jan. 2023	2,039.75
ACH/EFT	01/25/2023	1800	US Bank/Credit card purchases - Dec. 2022	57,058.32
ACH/EFT	01/23/2023	1801	ENG/Bainbridge Island Review/Annual subscription renewal	116.00
ACH/EFT	01/23/2023	1802	PW/Crux Diving/Bouy repair and maintenance project	24,576.80
ACH/EFT	01/23/2023	1803	ENG/FCS Group/Water and wastewater rate study	6,746.25
ACH/EFT	01/23/2023	1804	ENG/Herrera Environmental/Manzanita watershed assessment and design	22,749.59
ACH/EFT	01/23/2023	1805	ENG/Seton Construction/Prithcard park outfall	113,739.02
ACH/EFT	01/23/2023	1806	WA Cities Insurance Authority/2023 city insurance	811,644.00
ACH/EFT	01/25/2023	1807	WA State DOR/Excise taxes - Dec. 2022	9,321.95
ACH/EFT	02/01/2023	1808	ENG/Aspect Consulting/Groundwater model update	13,759.50
ACH/EFT	02/01/2023	1809	ENG/Fremont Analytical/Water quality testing & monitoring	4,433.12
ACH/EFT	02/01/2023	1810	PW/Kitsap County Sewer District 7/Dec. 2022 sewer utility charge	22,563.70
ACH/EFT	02/01/2023	1811	ENG/Skillings/Lovell Ave sewer beach mains project	11,026.96
ACH/EFT	01/25/2023	1812	WA State DOL/Firearm permits - Jan. 2023	312.00
Manual	01/20/2023	359761	CenturyLink/Citywide telemetry - Jan. 2023	407.13
Manual	01/20/2023	359762	COBI/Seton Construction retainage pritchard park outall	5,457.73
Manual	01/20/2023	359763	Puget Sound Energy/Fernflicc Ave PRV, Rockaway interite PRV	29.98
Manual	01/20/2023	359764	ENG/Staples/Paper, AA batteries	68.22
Manual	01/20/2023	359765	POL/UMB Bank/UMB Bank benefit contributions	62.49
Manual	01/20/2023	359766	ENG/Verizon/Modems for automated flow stations	78.71
Manual	01/25/2023	359767	Association of WA Cities/2023 workers comp retro program membership	10,278.57
Manual	01/25/2023	359768	COBI/Permit PLN52254 trail work	1,750.00
Manual	01/25/2023	359769	ENG/Otak Inc/Country Club Rd reconstruction & drainage	717.50
Manual	01/25/2023	359770	WA ST Dept of Labor/Q4 2022 L&I volunteer hours	177.33
Manual	01/31/2023	359771	POL,EOC/AT&T/Wireless charges	5,811.07
Manual	01/31/2023	359772	CenturyLink/Weaver PRV water telemetry	58.43
Manual	01/31/2023	359773	EX/Kitsap Black Student Union/MLK community celebration 2023	1,900.00
Manual	01/31/2023	359774	Puget Sound Energy/Jan. 2023 green power contract	863.72
Manual	01/31/2023	359775	POL/The Travelers Indemnity/Boat insurance ocean hull & liability	25,986.00
Manual	01/31/2023	359776	CC/WA Dept of Retirement/PERS 2 contribution for 2022	3,986.40
Manual	02/07/2023	359777	COBI/Permit PLN52504 Madison Ave sidewalks	1,340.00

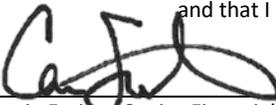
Total Manual Checks and Electronic Disbursements	1,159,060.24
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Regular Run Checks	02/15/2023	359778-359852	Total Regular Check Run	562,952.72
Regular Run ACH	02/15/2023	1813-1888	Total Regular ACH Run	1,172,934.26
			Total Disbursements	2,894,947.22

Retainage Release	02/01/2023	216	RV Associates/Wing Point water line replacement	2,132.86
Travel Advance	N/A	N/A		N/A

Prepared and Reviewed by _____ Jacob Kines, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.


 Carrie Freitas, Senior Financial Analyst

2 / 8 / 2023

Date

JK



02/01/2023 13:03
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 1
apcshdsb

CASH ACCOUNT: 628	111100	CASH-RETAINAGE	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME						
INVOICE DTL DESC								
216	02/01/2023	PRTD 5521 RV ASSOCIATES INC	260946	RETREL-01208	01/20/2023		RT020123	2,132.86
		Invoice: RETREL-01208			RET REL WING POINT WATER LINE REPLACEMENT			
			2,132.86	41628860 586000	RETAINAGE RELEASE			
					CHECK		216 TOTAL:	2,132.86
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***		2,132.86
					COUNT		AMOUNT	
				TOTAL PRINTED CHECKS	1		2,132.86	
						*** GRAND TOTAL ***		2,132.86

02/01/2023 13:03
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2023 2 8									
APP 622-213000	02/01/2023	RT020123	020123			ACCOUNTS PAYABLE		2,132.86	
						AP CASH DISBURSEMENTS JOURNAL			
APP 628-111100	02/01/2023	RT020123	020123			CASH-RETAINAGE			2,132.86
						AP CASH DISBURSEMENTS JOURNAL			
						JOURNAL 2023/02/8	TOTAL	2,132.86	2,132.86

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
622 EXPENDABLE TRUST FUND 622-213000 628-111100	2023 2	8	02/01/2023	ACCOUNTS PAYABLE CASH-RETAINAGE	2,132.86	2,132.86
				FUND TOTAL	2,132.86	2,132.86

** END OF REPORT - Generated by Jacob Kines **

01/30/2023 10:37
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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2023 1 296									
APP 001-213000	01/30/2023	1731	VOID			GENERAL - ACCOUNTS PAYABLE			16,269.00
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	01/30/2023	1731	VOID			CASH		16,269.00	
						AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								16,269.00	16,269.00
APP 631-130000	01/30/2023	01/08/23	VOID			DUE TO/FROM CLEARING			16,269.00
APP 001-130000	01/30/2023	01/08/23	VOID			GENERAL - DUE TO/FROM CLEARING		16,269.00	
SYSTEM GENERATED ENTRIES TOTAL								16,269.00	16,269.00
JOURNAL 2023/01/296 TOTAL								32,538.00	32,538.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 1	296	01/30/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	16,269.00	16,269.00
				FUND TOTAL	16,269.00	16,269.00
631 CLEARING FUND 631-130000 635-111100	2023 1	296	01/30/2023	DUE TO/FROM CLEARING CASH	16,269.00	16,269.00
				FUND TOTAL	16,269.00	16,269.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		16,269.00
631 CLEARING FUND	16,269.00	
TOTAL	16,269.00	16,269.00

** END OF REPORT - Generated by Jacob Kines **

Jacob Kines

From: Brigham Huish
Sent: Monday, January 30, 2023 10:30 AM
To: Jacob Kines
Subject: RE: ACH Return Detail

Jacob,

ACH voucher 1731 has been uncleared. You should be able to move forward with repayment.

Thank you,

-Brig

From: Jacob Kines <jkines@bainbridgewa.gov>
Sent: Monday, January 30, 2023 10:20 AM
To: Brigham Huish <bhuish@bainbridgewa.gov>
Subject: RE: ACH Return Detail

Brig,

This return is for ACH voucher 1731. I double checked their ACH information form and everything is correct in Munis so I am unsure why this payment came back. Could you please make sure this ACH payment hasn't been approved in Munis so that I can void it and try paying the invoice via check instead?

Thank you,

Jacob Kines

Senior Accounting Technician – Accounts Payable



www.bainbridgewa.gov

facebook.com/citybainbridgeisland/

206.780.8612 (office)

From: Brigham Huish <bhuish@bainbridgewa.gov>
Sent: Monday, January 30, 2023 10:06 AM
To: Jacob Kines <jkines@bainbridgewa.gov>
Subject: ACH Return Detail

Hi Jacob,

Per our discussion, please see attached.

Thank you,

-Brig

JK



01/19/2023 08:55
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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET
						INVOICE DTL	DESC			
1799	01/19/2023	MANL	103 CITY OF BAINBRIDGE I	260781	13005JAN23	01/01/2023		UBJAN23		18.80
	Invoice: 13005JAN23					309 SHANNON DRIVE				
				18.80	91011768 547500	GG-C/E-PARKS-WTR/SWR				
	Invoice: 13006JAN23					309 SHANNON DRIVE DOCK		UBJAN23		382.56
				382.56	91011768 547500	GG-C/E-PARKS-WTR/SWR				
	Invoice: 10461JAN23					289 SHANNON DRIVE		UBJAN23		601.60
				601.60	91011768 547500	GG-C/E-PARKS-WTR/SWR				
	Invoice: 10463JAN23					370 BRIEN DRIVE		UBJAN23		447.07
				447.07	91011755 547500	GG-C/E-COMMONS-WTR/SWR				
	Invoice: 10464JAN23					402 BRIEN DRIVE		UBJAN23		574.36
				574.36	91011755 547500	GG-C/E-COMMONS-WTR/SWR				
	Invoice: 11573JAN23					5350 CREOSOTE PLACE NE		UBJAN23		15.36
				15.36	91011768 547500	GG-C/E-PARKS-WTR/SWR				
								CHECK	1799 TOTAL:	2,039.75
NUMBER OF CHECKS						1	*** CASH ACCOUNT TOTAL ***			2,039.75
						COUNT	AMOUNT			
TOTAL MANUAL CHECKS						1				2,039.75
								*** GRAND TOTAL ***		2,039.75

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 2
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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2023 1 184									
APP 001-213000	01/25/2023	UBJAN23	011923			GENERAL - ACCOUNTS PAYABLE		2,039.75	
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	01/25/2023	UBJAN23	011923			CASH			2,039.75
						AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								2,039.75	2,039.75
APP 631-130000	01/25/2023	UBJAN23	011923			DUE TO/FROM CLEARING		2,039.75	
APP 001-130000	01/25/2023	UBJAN23	011923			GENERAL - DUE TO/FROM CLEARING			2,039.75
SYSTEM GENERATED ENTRIES TOTAL								2,039.75	2,039.75
JOURNAL 2023/01/184 TOTAL								4,079.50	4,079.50

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 1	184	01/25/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	2,039.75	2,039.75
				FUND TOTAL	2,039.75	2,039.75
631 CLEARING FUND 631-130000 635-111100	2023 1	184	01/25/2023	DUE TO/FROM CLEARING CASH	2,039.75	2,039.75
				FUND TOTAL	2,039.75	2,039.75

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		2,039.75
631 CLEARING FUND	2,039.75	
TOTAL	2,039.75	2,039.75

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 1
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CASH ACCOUNT: 635		111100		CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET		
INVOICE DTL DESC											
1800	01/25/2023	PRTD	7314 US BANK	260250	120222MS	12/02/2022		USBDEC22	51.60		
	Invoice: 120222MS										
				51.60	63011586 443410	PCD/WA DEP ECOLOGY/TRAINING KT					
						CUR - C/E TRAINING TRAVEL					
				260251	120222MS-A	12/02/2022		USBDEC22	263.16		
	Invoice: 120222MS-A										
				263.16	63011586 443410	PCD/WA DEP ECOLOGY/TRAINING HBH					
						CUR - C/E TRAINING TRAVEL					
				260252	120222MS-B	12/02/2022		USBDEC22	340.56		
	Invoice: 120222MS-B										
				340.56	63011586 443410	PCD/WA DEP ECOLOGY/TRAINING EF					
						CUR - C/E TRAINING TRAVEL					
				260253	120222MS-C	12/02/2022		USBDEC22	159.96		
	Invoice: 120222MS-C										
				159.96	63011586 443410	PCD/WA DEP ECOLOGY/TRAINING AH					
						CUR - C/E TRAINING TRAVEL					
				260254	120222MS-D	12/02/2022		USBDEC22	206.40		
	Invoice: 120222MS-D										
				206.40	63011586 443410	PCD/WA DEP ECOLOGY/TRAINING JM					
						CUR - C/E TRAINING TRAVEL					
				260255	120222MS-E	12/02/2022		USBDEC22	51.60		
	Invoice: 120222MS-E										
				51.60	63011586 443410	PCD/WA DEP ECOLOGY/TRAINING PB					
						CUR - C/E TRAINING TRAVEL					
				260256	120222MS-F	12/02/2022		USBDEC22	131.04		
	Invoice: 120222MS-F										
				131.04	62471591 531100	PCD/UNIQUE EXPERIENCE/LOGO EMBROIDERY WORK COATS					
						BLDG-SUPPLIES					
				260257	120222MS-G	12/02/2022		USBDEC22	8.56		
	Invoice: 120222MS-G										
				8.56	61011581 531100	PCD/WALMART/STOCKING FOR HOLIDAY PARTY					
						PCD - C/E ADMIN SUPPLIES					
				260258	120222MS-H	12/02/2022		USBDEC22	9.99		
	Invoice: 120222MS-H										
				9.99	61470581 549100	PCD/KITSAP SUN/MONTHLY DIGITAL NEWSPAPER					
						PCD - DEV ADMIN DUES/SUBSCR					
				260259	120222MS-I	12/02/2022		USBDEC22	900.00		
	Invoice: 120222MS-I										
				900.00	61470581 545000	PCD/PY STORAGE 98110/MONTHLY ARCHIVE STORAGE FEE					
						PCD - DEV ADMIN RENTS & LEASES					
				260260	120522MS	12/05/2022		USBDEC22	24.44		
	Invoice: 120522MS										
				24.44	62471591 531100	PCD/AMAZON/HI-VIS REFLECTIVE FABRIC					
						BLDG-SUPPLIES					
				260261	120722MS	12/07/2022		USBDEC22	2.17		
	Invoice: 120722MS										
				2.17	61011581 531100	PCD/JOANN FABRICS/FLITTER FOR STOCKINGS					
						PCD - C/E ADMIN SUPPLIES					
				260262	120822MS	12/08/2022		USBDEC22	4.37		
	Invoice: 120822MS										
				4.37	61011581 531100	PCD/JOANN FABRICS/GLITTER FOR STOCKINGS					
						PCD - C/E ADMIN SUPPLIES					

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 120822MS-A				260263	120822MS-A	12/08/2022		USBDEC22	33.06
				33.06	62471591 531100	PCD/UNIQUE EXPERIENCE/EMBROIDER LOGO WORK COATS BLDG-SUPPLIES			
Invoice: 120922MS				260264	120922MS	12/09/2022		USBDEC22	9.92
				9.92	61011581 531100	PCD/WALMART/HOLIDAY PARTY SUPPLIES PCD - C/E ADMIN SUPPLIES			
Invoice: 120922MS-A				260265	120922MS-A	12/09/2022		USBDEC22	6.00
				6.00	61011581 531100	PCD/MICHAELS/GLITTER FOR STOCKINGS PCD - C/E ADMIN SUPPLIES			
Invoice: 121222MS				260266	121222MS	12/12/2022		USBDEC22	38.83
				38.83	61011581 531100	PCD/AMAZON/KITCHEN SPONGES, LAPTOP STAND PCD - C/E ADMIN SUPPLIES			
Invoice: 121222MS-A				260267	121222MS-A	12/12/2022		USBDEC22	131.04
				131.04	65470597 531100	PCD/AMAZON/WORK BOOTS CODE - DEV OFFICE SUPPLIES			
Invoice: 121422MS				260268	121422MS	12/14/2022		USBDEC22	13.09
				13.09	61011581 531100	PCD/SCOTT MCLENDON HARDWARE/PLANT FOR MD PCD - C/E ADMIN SUPPLIES			
Invoice: 121422MS-A				260269	121422MS-A	12/14/2022		USBDEC22	61.58
				61.58	61011581 531100	PCD/BI-MART/HOLIDAY PARTY SUPPLIES PCD - C/E ADMIN SUPPLIES			
Invoice: 121522MS				260270	121522MS	12/15/2022		USBDEC22	43.80
				43.80	61011581 539100	PCD/WALMART/HOLIDAY PARTY SUPPLIES PCD-NON TRAVEL FOOD/SNACK			
Invoice: 121622MS				260271	121622MS	12/16/2022		USBDEC22	32.71
				32.71	61011581 531100	PCD/BAY HAY & FEED/PLANTER FOR MD PCD - C/E ADMIN SUPPLIES			
Invoice: 121922MS				260272	121922MS	12/19/2022		USBDEC22	51.60
				51.60	63011586 443410	PCD/WA DEP ECOLOGY/TRAINING DM CUR - C/E TRAINING TRAVEL			
Invoice: 121922MS-A				260273	121922MS-A	12/19/2022		USBDEC22	32.73
				32.73	61011581 531100	PCD/AMAZON/ELECTRIC HOT WATER POT PCD - C/E ADMIN SUPPLIES			
Invoice: 122622MS				260274	122622MS	12/26/2022		USBDEC22	19.84
				19.84	62471591 531100	PCD/AMAZON/HI-VIS REFLECTIVE FABRIC BLDG-SUPPLIES			
Invoice: 120122JD				260277	120122JD	12/01/2022		USBDEC22	207.00
				207.00	21011125 542500	CRT/PITNEY BOWES/POSTAGE COURT-POSTAGE/SHIPPING			

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME			INVOICE DTL	DESC		
Invoice: 120122JD-A			260278	120122JD-A	12/01/2022		USBDEC22	111.94
			111.94	21011125 545000		CRT/PITNEY BOWES/4TH QUARTER COURT-RENTS & LEASES	COPIER LEASE	
Invoice: 120522JD			260279	120522JD	12/05/2022		USBDEC22	54.04
			54.04	21011125 531100		CRT/AMAZON/POSTAGE COURT-SUPPLIES	PRINTING LABELS	
Invoice: 120622JD			260280	120622JD	12/06/2022		USBDEC22	40.00
			40.00	21011125 549100		CRT/MPA/MEMBERSHIP JD COURT-DUES/SUBSCR/MEMBERSHIPS		
Invoice: 120722JD			260281	120722JD	12/07/2022		USBDEC22	154.65
			154.65	21011125 549100		CRT/DMCMA/MEMBERSHIP JD COURT-DUES/SUBSCR/MEMBERSHIPS		
Invoice: 121722JD			260282	121722JD	12/17/2022		USBDEC22	207.00
			207.00	21011125 542500		CRT/PITNEY BOWES/POSTAGE COURT-POSTAGE/SHIPPING		
Invoice: 120522PN			260283	120522PN	12/05/2022		USBDEC22	46.89
			46.89	11011116 531100		CC/AMAZON/GAVEL - MAYOR GIFT COUNCIL - SUPPLIES		
Invoice: 120622PN			260284	120622PN	12/06/2022		USBDEC22	125.00
			125.00	36011143 549100		EXCC/IIMS/ANNUAL MEMBERSHIP FEE PN CLERK-DUES/SUBSCR/MEMBRSHPS		
Invoice: 121022PN			260285	121022PN	12/10/2022		USBDEC22	43.20
			43.20	11011116 539100		CC/COSTCO/CITY COUNCIL MEETING DINNER COUNCIL-NON TRAVEL FOOD/SNACK		
Invoice: 112622ZB			260287	112622ZB	11/26/2022		USBDEC22	54.21
			54.21	53011212 53110000962		POL/CHEWY/K9 FOOD TRACKING CANINE-SUPPLIES		
Invoice: 113022ZB			260288	113022ZB	11/30/2022		USBDEC22	20.40
			20.40	53011212 54110000962		POL/SALTY DOG WASH/K9 NAIL TRIM, BATH TRACKING CANINE-PROF SVCS		
Invoice: 121522ZB			260289	121522ZB	12/15/2022		USBDEC22	27.98
			27.98	53011212 443410		POL/WOOD-FIRED PIZZA/MEAL X2 POLICE - C/E PATROL TRAINING		
Invoice: 121822ZB			260290	121822ZB	12/18/2022		USBDEC22	54.21
			54.21	53011212 53110000962		POL/CHEWY/K9 FOOD TRACKING CANINE-SUPPLIES		
Invoice: 112822BB			260291	112822BB	11/28/2022		USBDEC22	-136.85
			-136.85	51011211 53110000589		POL/SAFEWAY/RETURNED ITEMS S'MORES EVENT PD-COMM OUTREACH-SUPPLIES		

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 4
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 120122BB				260292	120122BB	12/01/2022		USBDEC22	409.00
				409.00	53011212 545000	POL/RELIABLE STORAGE/STORAGE UNIT RENT POLICE - C/E PATROL RENTS			
Invoice: 120122BB-A				260293	120122BB-A	12/01/2022		USBDEC22	9.99
				9.99	51011211 549100	POL/KITSAP SUN/DIGITAL SUBSCRIPTION PD-C/E-ADM-DUES/SUBCR/MEMBRSH			
Invoice: 120522BB				260294	120522BB	12/05/2022		USBDEC22	1,460.96
				1,460.96	51011215 548500	POL/HID GLOBAL/ANNUAL LIVESCAN MAINTENANCE POLICE - C/E FACIL COMP MAINT			
Invoice: 121122BB				260295	121122BB	12/11/2022		USBDEC22	65.49
				65.49	53011212 531100	POL/AMAZON/WEATHERPROOF NOTEPADS PD-C/E-PATROL SUPPLIES			
Invoice: 121122BB-A				260296	121122BB-A	12/11/2022		USBDEC22	24.00
				24.00	51011211 531100	POL/AMAZON/WALL CALENDAR PD-C/E-ADM-SUPPLIES			
Invoice: 122222BB				260297	122222BB	12/22/2022		USBDEC22	22.92
				22.92	51011211 53110000933	POL/AMAZON/ENGET SPIRIT AWARD PD AWARDS GALA-SUPPLIES			
Invoice: 121622JC				260298	121622JC	12/16/2022		USBDEC22	34.40
				34.40	51011191 543100	POL/WSDOT/RT FERRY PASSAGE SEATTLE CRIME LAB PD-C/E-PROP RM-TRAVEL			
Invoice: 120222KE				260299	120222KE	12/02/2022		USBDEC22	25.00
				25.00	51011120 549100	POL/WAPRO/ANNUAL MEMBERSHIP DUES KE PD-CLERKS-DUES/MEMBERSHIPS			
Invoice: 121622JF				260300	121622JF	12/16/2022		USBDEC22	10.70
				10.70	53011212 532000	POL/AM-PM/FUEL PD-C/E-PATROL-FUEL			
Invoice: 120522LH				260301	120522LH	12/05/2022		USBDEC22	25.00
				25.00	51011120 549100	POL/WAPRO/ANNUAL MEMBERSHIP DUES LH PD-CLERKS-DUES/MEMBERSHIPS			
Invoice: 121222LH				260302	121222LH	12/12/2022		USBDEC22	168.00
				168.00	91011215 542500	POL/USPS.COM/POSTAGE STAMPS, 3 ROLLS GG-C/E-PD-POSTAGE			
Invoice: 120122EH				260303	120122EH	12/01/2022		USBDEC22	5.68
				5.68	91011215 542500	POL/USPS/POSTAGE - CERTIFIED MAIL GG-C/E-PD-POSTAGE			
Invoice: 120722EH				260304	120722EH	12/07/2022		USBDEC22	15.75
				15.75	52011212 443410	POL/JIMMY JOHN'S/MEAL POLICE - C/E INVEST TRAINING			

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 5
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 120522EH				260305	120522EH	12/05/2022		USBDEC22	20.51
				20.51	52011212 443410	POL/PASEO/MEAL POLICE - C/E INVEST TRAINING			
Invoice: 121522EH				260306	121522EH	12/15/2022		USBDEC22	12.22
				12.22	52011212 443410	POL/WOOD-FIRED PIZZA/MEAL POLICE - C/E INVEST TRAINING			
Invoice: 122222EH				260307	122222EH	12/22/2022		USBDEC22	43.00
				43.00	52011212 531100	POL/STAPLES/DESK CALENDAR POLICE - C/E INVEST SUPPLIES			
Invoice: 121622CB				260359	121622CB	12/16/2022		USBDEC22	225.00
				225.00	36011143 549100	EXCC/IIMC/ANNUAL MEMBERSHIP CB CLERK-DUES/SUBSCR/MEMBRSHPS			
Invoice: 121322BK				260360	121322BK	12/13/2022		USBDEC22	76.44
				76.44	31011572 549100	EX/CONSTANT CONTACT/CMR MONTHLY SUBSCRIPTION OUTREACH DUES, SUBS& MEMBER			
Invoice: 122022BK				260361	122022BK	12/20/2022		USBDEC22	52.18
				52.18	31011131 539100	EX/SUBI/LUNCH MEETING BRIAN STAHL EX-GF-NON TRAVEL FOOD/SNACK			
Invoice: 112822RL				260362	112822RL	11/28/2022		USBDEC22	7.19
				7.19	31011131 539100	EX/TOWN&COUNTRY/HUMAN SERVICES FUNDING ADVISORY EX-GF-NON TRAVEL FOOD/SNACK			
Invoice: 112922RL				260363	112922RL	11/29/2022		USBDEC22	80.63
				80.63	31011131 531100	EX/AMAZON/GIVING TREE HOLIDAY SUPPLIES EX-GF-SUPPLIES			
Invoice: 120322RL				260364	120322RL	12/03/2022		USBDEC22	4.32
				4.32	31011131 531100	EX/MADRONE GOODS/HANUKKAH CANDLES EX-GF-SUPPLIES			
Invoice: 120422RL				260365	120422RL	12/04/2022		USBDEC22	72.62
				72.62	32011152 531100	LEGAL/AMAZON/LIGHTED BIRCH TREES LGL-GF-SUPPLIES			
Invoice: 120922RL				260366	120922RL	12/09/2022		USBDEC22	81.56
				81.56	31011131 531100	EX/PITNEY BOWES/POSTAGE MACHINE SUPPLIES EX-GF-SUPPLIES			
Invoice: 121322RL				260367	121322RL	12/13/2022		USBDEC22	9.99
				9.99	31011131 549100	EX/KITSAP SUN/MONTHLY ONLINE SUBSCRIPTION EX-GF-DUES/SUBCR/MEMBERSH			
Invoice: 121422RL				260368	121422RL	12/14/2022		USBDEC22	41.47
				41.47	31011131 539100	EX/SAFEWAY/HOLIDAY PARTY SUPPLIES EX-GF-NON TRAVEL FOOD/SNACK			

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A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 120222KG				260417	120222KG	12/02/2022		USBDEC22	20.00
				20.00	72421351 549100	ENG/PAYPAL/WWCPA CERT. RENEWAL SC ENG - SEWER MISCELLANEOUS			
Invoice: 120922KG				260418	120922KG	12/09/2022		USBDEC22	4.91
				4.91	72011321 531100	ENG/EAGLE HARBOR BOOK/CARD FOR MAX MILLER ENG - C/E ADMIN SUPPLIES			
Invoice: 121122KG				260419	121122KG	12/11/2022		USBDEC22	18.77
				18.77	72011321 531100	ENG/AMAZON/LITHIUM BATTERIES ENG - C/E ADMIN SUPPLIES			
Invoice: 121122KG-A				260420	121122KG-A	12/11/2022		USBDEC22	26.38
				26.38	72011321 531100	ENG/AMAZON/FILE FOLDER LABELS ENG - C/E ADMIN SUPPLIES			
Invoice: 121222KG				260421	121222KG	12/12/2022		USBDEC22	9.54
				9.54	72637319 53110000809	ENG/TOWN & COUNTRY/ICE, STORAGE BAGS WATER QUAL FLOW MONIT-SUPPLIES			
Invoice: 121422KG				260422	121422KG	12/14/2022		USBDEC22	109.15
				109.15	72411341 531100	ENG/AMAZON/DICTIONARY OF PUGET SALISH ENG - WATER ADMIN SUPPLIES			
Invoice: 121522KG				260423	121522KG	12/15/2022		USBDEC22	109.19
				109.19	72637319 53110000809	ENG/AMAZON/MOUNTING BRACKET WATER QUAL FLOW MONIT-SUPPLIES			
Invoice: 121622KG				260424	121622KG	12/16/2022		USBDEC22	178.97
				178.97	72637319 53110000809	ENG/AMAZON/SUBMERSIBLE PUMP, CONTROLLER WATER QUAL FLOW MONIT-SUPPLIES			
Invoice: 121622KG-A				260425	121622KG-A	12/16/2022		USBDEC22	54.55
				54.55	72411341 531100	ENG/AMAZON/PUGET SOUND GEOGRAPHY MANUSCRIPT ENG - WATER ADMIN SUPPLIES			
Invoice: 112522BL				260426	112522BL	11/25/2022		USBDEC22	295.00
				295.00	33011161 544000	HR/NEOGOV/JOB ADVERTISEMENT - PUBLIC WORKS MANAGER HR-C/E-ADVERTISING			
Invoice: 112522BL-A				260427	112522BL-A	11/25/2022		USBDEC22	295.00
				295.00	33011161 544000	HR/NEOGOV/JOB ADVERTISEMENT - TREATMENT PLANT OPER HR-C/E-ADVERTISING			
Invoice: 112522BL-B				260428	112522BL-B	11/25/2022		USBDEC22	295.00
				295.00	33011161 544000	HR/NEOGOV/JOB ADVERTISEMENT - TREATMENT PLANT SUPR HR-C/E-ADVERTISING			
Invoice: 121022BL				260429	121022BL	12/10/2022		USBDEC22	295.00
				295.00	33011161 544000	HR/NEOGOV/JOB ADVERTISEMENT - BUDGET MANAGER HR-C/E-ADVERTISING			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 121622BL				260430	121622BL	12/16/2022		USBDEC22	350.00
				350.00	33011161 544000	HR/NFBPA/JOB ADVERTISEMENT		ENG PROJ MANAGER	
						HR-C/E-ADVERTISING			
Invoice: 121622BL-A				260431	121622BL-A	12/16/2022		USBDEC22	100.00
				100.00	33011161 544000	HR/LGHN/JOB ADVERTISEMENT		ENG PROJ MANAGER	
						HR-C/E-ADVERTISING			
Invoice: 121722BL				260432	121722BL	12/17/2022		USBDEC22	90.00
				90.00	33011161 544000	HR/CRAIGSLIST/JOB ADVERTISEMENT		ENG PROJ MANAGER	
						HR-C/E-ADVERTISING			
Invoice: 122122BL				260433	122122BL	12/21/2022		USBDEC22	75.00
				75.00	33011161 544000	HR/ICMA/JOB ADVERTISEMENT		ENG PROJ MANAGER	
						HR-C/E-ADVERTISING			
Invoice: 122122BL-A				260434	122122BL-A	12/21/2022		USBDEC22	175.00
				175.00	33011161 544000	HR/PAYPAL/JOB ADVERTISEMENT		ENG PROJ MANAGER	
						HR-C/E-ADVERTISING			
Invoice: 113022AL				260468	113022AL	11/30/2022		USBDEC22	10.70
				10.70	31011256 443410	EX/7 ELEVEN/MEAL @ COALITIONS CONFERENCE			
						EX-GF-EMERG PREP-TRAINING			
Invoice: 113022AL-A				260469	113022AL-A	11/30/2022		USBDEC22	7.61
				7.61	31011256 443410	EX/LOS SANCHEZ/MEAL @ COALITIONS CONFERENCE			
						EX-GF-EMERG PREP-TRAINING			
Invoice: 113022AL-B				260470	113022AL-B	11/30/2022		USBDEC22	17.89
				17.89	31011256 443410	EX/LUCKY LOUIE FISH/MEAL @ COALITIONS CONFERENCE			
						EX-GF-EMERG PREP-TRAINING			
Invoice: 113022AL-C				260471	113022AL-C	11/30/2022		USBDEC22	6.06
				6.06	31011256 443410	EX/STARBUCKS/MEAL @ COALITIONS CONFERENCE			
						EX-GF-EMERG PREP-TRAINING			
Invoice: 113022AL-D				260472	113022AL-D	11/30/2022		USBDEC22	20.23
				20.23	31011256 443410	EX/MARRIOTT ANAHEIM/MEAL @ COALITIONS CONFERENCE			
						EX-GF-EMERG PREP-TRAINING			
Invoice: 120122AL				260473	120122AL	12/01/2022		USBDEC22	42.65
				42.65	31011256 443410	EX/BOSSCAT/MEAL @ COALITIONS CONFERENCE			
						EX-GF-EMERG PREP-TRAINING			
Invoice: 120122AL-A				260474	120122AL-A	12/01/2022		USBDEC22	24.42
				24.42	31011256 443410	EX/KARL STRAUSS/MEAL @ COALITIONS CONFERENCE			
						EX-GF-EMERG PREP-TRAINING			
Invoice: 120222AL				260475	120222AL	12/02/2022		USBDEC22	4.88
				4.88	31011256 443410	EX/MARRIOTT ANAHEIM/MEAL @ COALITIONS CONFERENCE			
						EX-GF-EMERG PREP-TRAINING			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 120522AL				260476	120522AL	12/05/2022		USBDEC22	7.09
				7.09	31011256 443410	EX/MARRIOTT ANAHEIM/MEAL @ COALITIONS CONFERENCE EX-GF-EMERG PREP-TRAINING			
Invoice: 120522AL-A				260477	120522AL-A	12/05/2022		USBDEC22	87.16
				87.16	31011256 542100	EX/GARMIN/MONTHLY SUBSCRIPTION EX-GF-EMERG PREP-PHONE			
Invoice: 120522AL-B				260478	120522AL-B	12/05/2022		USBDEC22	40.48
				40.48	31011256 443410	EX/MARRIOTT ANAHEIM/MEAL @ COALITIONS CONFERENCE EX-GF-EMERG PREP-TRAINING			
Invoice: 120522AL-C				260479	120522AL-C	12/05/2022		USBDEC22	7.09
				7.09	31011256 443410	EX/MARRIOTT ANAHEIM/MEAL @ COALITIONS CONFERENCE EX-GF-EMERG PREP-TRAINING			
Invoice: 120522AL-D				260480	120522AL-D	12/05/2022		USBDEC22	12.12
				12.12	31011256 443410	EX/STARBUCKS/MEAL @ COALITIONS CONFERENCE EX-GF-EMERG PREP-TRAINING			
Invoice: 120722AL				260481	120722AL	12/07/2022		USBDEC22	926.28
				926.28	31011256 443410	EX/MARRIOTT ANAHEIM/HOTEL FOR IAEM CONFERENCE EX-GF-EMERG PREP-TRAINING			
Invoice: 121322AL				260482	121322AL	12/13/2022		USBDEC22	296.00
				296.00	31011256 541100	EX/NCSI/BACKGROUND CHECKS FOR VOLUNTEERS EX-GF-EMERG PREP-PROF SVCS			
Invoice: 121422AL				260483	121422AL	12/14/2022		USBDEC22	2,707.72
				2,707.72	31011256 542450	EX/PREP CONNECT/MYN BOOKLETS EX-GF-EMERG PREP-COMM OUTREACH			
Invoice: 121522AL				260484	121522AL	12/15/2022		USBDEC22	54.04
				54.04	31011256 531100	EX/AMAZON/KN95S FOR STAFF EX-GF-EMERG PREP-SUPPLIES			
Invoice: 121522AL-A				260485	121522AL-A	12/15/2022		USBDEC22	38.66
				38.66	31011256 539100	EX/TOWN & COUNTRY/FOOD FOR TEAM LEADS MTG EX-GF-EMERG PREP-NON TR MEALS			
Invoice: 121922AL				260486	121922AL	12/19/2022		USBDEC22	274.56
				274.56	31011256 539100	EX/BENE/FOOD FOR TEAM LEADS MTG EX-GF-EMERG PREP-NON TR MEALS			
Invoice: 121922AL-A				260487	121922AL-A	12/19/2022		USBDEC22	297.20
				297.20	31011256 531100	EX/AMAZON/PRY BARS FOR CERT EX-GF-EMERG PREP-SUPPLIES			
Invoice: 121922AL-B				260488	121922AL-B	12/19/2022		USBDEC22	29.46
				29.46	31011256 531100	EX/AMAZON/KN95S FOR STAFF EX-GF-EMERG PREP-SUPPLIES			

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	1	185									
APP	001-213000		01/25/2023	USBDEC22	011923			GENERAL - ACCOUNTS PAYABLE		46,655.99	
APP	635-111100		01/25/2023	USBDEC22	011923			AP CASH DISBURSEMENTS JOURNAL CASH			57,058.32
APP	407-213000		01/25/2023	USBDEC22	011923			ACCOUNTS PAYABLE		1,467.32	
APP	402-213000		01/25/2023	USBDEC22	011923			AP CASH DISBURSEMENTS JOURNAL ACCOUNTS PAYABLE		1,662.08	
APP	631-213000		01/25/2023	USBDEC22	011923			AP CASH DISBURSEMENTS JOURNAL ACCOUNTS PAYABLE		4,582.44	
APP	401-213000		01/25/2023	USBDEC22	011923			AP CASH DISBURSEMENTS JOURNAL ACCOUNTS PAYABLE		238.70	
APP	501-213000		01/25/2023	USBDEC22	011923			ER&R-ACCOUNTS PAYABLE		64.00	
APP	101-213000		01/25/2023	USBDEC22	011923			AP CASH DISBURSEMENTS JOURNAL STREETS - ACCOUNTS PAYABLE		2,387.79	
								AP CASH DISBURSEMENTS JOURNAL			
								GENERAL LEDGER TOTAL		57,058.32	57,058.32
APP	631-130000		01/25/2023	USBDEC22	011923			DUE TO/FROM CLEARING		52,475.88	
APP	001-130000		01/25/2023	USBDEC22	011923			GENERAL - DUE TO/FROM CLEARING			46,655.99
APP	407-130000		01/25/2023	USBDEC22	011923			DUE TO/FROM CLEARING			1,467.32
APP	402-130000		01/25/2023	USBDEC22	011923			DUE TO/FROM CLEARING			1,662.08
APP	401-130000		01/25/2023	USBDEC22	011923			DUE TO/FROM CLEARING			238.70
APP	501-130000		01/25/2023	USBDEC22	011923			ER&R-DUE TO/FROM CLEARING			64.00
APP	101-130000		01/25/2023	USBDEC22	011923			STREETS - DUE TO/FROM CLEARING			2,387.79
								SYSTEM GENERATED ENTRIES TOTAL		52,475.88	52,475.88
								JOURNAL 2023/01/185 TOTAL		109,534.20	109,534.20

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A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 1	185	01/25/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	46,655.99	46,655.99
				FUND TOTAL	46,655.99	46,655.99
101 STREET FUND 101-130000 101-213000	2023 1	185	01/25/2023	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	2,387.79	2,387.79
				FUND TOTAL	2,387.79	2,387.79
401 WATER OPERATING FUND 401-130000 401-213000	2023 1	185	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	238.70	238.70
				FUND TOTAL	238.70	238.70
402 SEWER OPERATING FUND 402-130000 402-213000	2023 1	185	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,662.08	1,662.08
				FUND TOTAL	1,662.08	1,662.08
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2023 1	185	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,467.32	1,467.32
				FUND TOTAL	1,467.32	1,467.32
501 EQUIPMENT RENTAL & REVOLVING 501-130000 501-213000	2023 1	185	01/25/2023	ER&R-DUE TO/FROM CLEARING ER&R-ACCOUNTS PAYABLE	64.00	64.00
				FUND TOTAL	64.00	64.00
631 CLEARING FUND 631-130000 631-213000 635-111100	2023 1	185	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	52,475.88 4,582.44	57,058.32
				FUND TOTAL	57,058.32	57,058.32

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		46,655.99
101 STREET FUND		2,387.79
401 WATER OPERATING FUND		238.70
402 SEWER OPERATING FUND		1,662.08
407 BUILDING & DEVELOPMENT FUND		1,467.32
501 EQUIPMENT RENTAL & REVOLVING		64.00
631 CLEARING FUND	52,475.88	
	52,475.88	52,475.88
	TOTAL	

** END OF REPORT - Generated by Jacob Kines **

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635		111100		CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET		
INVOICE DTL DESC											
1801	01/20/2023	EFT	55 BAINBRIDGE ISLAND RE	260772	BI-210425-2023	12/23/2022		M011723	116.00		
	Invoice: BI-210425-2023										
				116.00	72011321 549100			ENG/ANNUAL SUBSCRIPTION RENEWAL ENG - C/E ADMIN MISCELLEANEOUS			
								CHECK	1801 TOTAL:	116.00	
1802	01/20/2023	EFT	9778 CRUX DIVING, INC.	260723	PAYREQ4-00247	12/27/2022		M011723	24,576.80		
	Invoice: PAYREQ4-00247										
				24,576.80	73011757 54810000247			PW/BUOY REPAIR & MAINTENANCE PROJECT WF DOCK/LINEAL MOORAGE R&M			
								CHECK	1802 TOTAL:	24,576.80	
1803	01/20/2023	EFT	705 FCS GROUP	260771	3552-22212118	12/31/2022		M011723	6,746.25		
	Invoice: 3552-22212118										
				3,373.12	72411342 54110000923			ENG/WATER & WASTEWATER RATE STUDY WATER RATE STUDY-PROF SVCS			
				3,373.13	72421352 54110000923			SEWER RATE STUDY-PROF SVCS			
								CHECK	1803 TOTAL:	6,746.25	
1804	01/20/2023	EFT	4161 HERRERA ENVIRONMENTA	260778	52823	01/17/2023		M011723	22,749.59		
	Invoice: 52823										
				22,749.59	72431832 54110001129			ENG/MANZANITA WATERSHED ASSESSMENT & DESIGN MANZANITA WATERSHED STUDY-P SV			
								CHECK	1804 TOTAL:	22,749.59	
1805	01/20/2023	EFT	1488 SETON CONSTRUCTION I	260791	PAYREQ2-01120	01/18/2023		M011723	113,739.02		
	Invoice: PAYREQ2-01120										
				113,739.02	72433438 66300001120			ENG/PRITCHARD PARK OUTFALL PRITCHARD PARK OUTFALL			
								CHECK	1805 TOTAL:	113,739.02	
1806	01/20/2023	EFT	710 WCIA	260780	15643	01/01/2023		M011723	811,644.00		
	Invoice: 15643										
				421,528.07	91011182 546000			2023 INSURANCE GG-C/E-INSURANCE			
				107,721.55	91111182 546000			GG-STREET-INSURANCE			
				45,483.73	91411182 546000			GG-WTR-INSURANCE			
				72,426.35	91421182 546000			GG-SWR-INSURANCE			
				5,437.42	91426355 546000			GG-SIS-INSURANCE			
				44,406.54	91431182 546000			GG-SSWM-INSURANCE			
				1,440.18	91435838 546000			GG-DECANT-INSURANCE			
				81,198.73	91470182 546000			GG-DEV-INSURANCE			
				32,001.43	91471182 546000			GG-BLDG-INSURANCE			
								CHECK	1806 TOTAL:	811,644.00	

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NUMBER OF CHECKS 6 *** CASH ACCOUNT TOTAL *** 979,571.66

	<u>COUNT</u>	<u>AMOUNT</u>
TOTAL EFT'S	6	979,571.66

*** GRAND TOTAL *** 979,571.66

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	1	200									
APP	001-213000		01/23/2023	M011723	012023			GENERAL - ACCOUNTS PAYABLE		446,220.87	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		01/23/2023	M011723	012023			CASH			979,571.66
								AP CASH DISBURSEMENTS JOURNAL			
APP	401-213000		01/23/2023	M011723	012023			ACCOUNTS PAYABLE		48,856.85	
								AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000		01/23/2023	M011723	012023			ACCOUNTS PAYABLE		81,236.90	
								AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000		01/23/2023	M011723	012023			ACCOUNTS PAYABLE		182,335.33	
								AP CASH DISBURSEMENTS JOURNAL			
APP	101-213000		01/23/2023	M011723	012023			STREETS - ACCOUNTS PAYABLE		107,721.55	
								AP CASH DISBURSEMENTS JOURNAL			
APP	407-213000		01/23/2023	M011723	012023			ACCOUNTS PAYABLE		113,200.16	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										979,571.66	979,571.66
APP	631-130000		01/23/2023	M011723	012023			DUE TO/FROM CLEARING		979,571.66	
APP	001-130000		01/23/2023	M011723	012023			GENERAL - DUE TO/FROM CLEARING			446,220.87
APP	401-130000		01/23/2023	M011723	012023			DUE TO/FROM CLEARING			48,856.85
APP	402-130000		01/23/2023	M011723	012023			DUE TO/FROM CLEARING			81,236.90
APP	403-130000		01/23/2023	M011723	012023			DUE TO/FROM CLEARING			182,335.33
APP	101-130000		01/23/2023	M011723	012023			STREETS - DUE TO/FROM CLEARING			107,721.55
APP	407-130000		01/23/2023	M011723	012023			DUE TO/FROM CLEARING			113,200.16
SYSTEM GENERATED ENTRIES TOTAL										979,571.66	979,571.66
JOURNAL 2023/01/200 TOTAL										1,959,143.32	1,959,143.32

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 1	200	01/23/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	446,220.87	446,220.87
				FUND TOTAL	446,220.87	446,220.87
101 STREET FUND 101-130000 101-213000	2023 1	200	01/23/2023	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	107,721.55	107,721.55
				FUND TOTAL	107,721.55	107,721.55
401 WATER OPERATING FUND 401-130000 401-213000	2023 1	200	01/23/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	48,856.85	48,856.85
				FUND TOTAL	48,856.85	48,856.85
402 SEWER OPERATING FUND 402-130000 402-213000	2023 1	200	01/23/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	81,236.90	81,236.90
				FUND TOTAL	81,236.90	81,236.90
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 1	200	01/23/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	182,335.33	182,335.33
				FUND TOTAL	182,335.33	182,335.33
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2023 1	200	01/23/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	113,200.16	113,200.16
				FUND TOTAL	113,200.16	113,200.16
631 CLEARING FUND 631-130000 635-111100	2023 1	200	01/23/2023	DUE TO/FROM CLEARING CASH	979,571.66	979,571.66
				FUND TOTAL	979,571.66	979,571.66

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		446,220.87
101 STREET FUND		107,721.55
401 WATER OPERATING FUND		48,856.85
402 SEWER OPERATING FUND		81,236.90
403 STORM & SURFACE WATER FUND		182,335.33
407 BUILDING & DEVELOPMENT FUND		113,200.16
631 CLEARING FUND	979,571.66	
	979,571.66	979,571.66
	TOTAL	

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

						INVOICE DTL DESC				
1807	01/25/2023	MANL	124 WA ST DEPT OF REVENU	260840	DEC22	01/25/2023		ETDEC22	9,321.95	
	Invoice: DEC22									
				309.79	91421351	553000	DECEMBER 2022 EXCISE TAXES			
				4,614.89	91421351	553000	FINANCE - SEWER - EXTRNL TAXES			
				28.37	91421351	553000	FINANCE - SEWER - EXTRNL TAXES			
				7.50	91411341	553000	FINANCE - WATER EXTRNL TAXES			
				52.83	91411341	553000	FINANCE - WATER EXTRNL TAXES			
				235.78	91431383	553000	FINANCE - SSWM - EXTRNL TAXES			
				3,566.59	91411341	553000	FINANCE - WATER EXTRNL TAXES			
				473.08	91421351	553000	FINANCE - SEWER - EXTRNL TAXES			
				2.48	73425358	531100	O&M-WWTP-SUPPLIES			
				13.62	73425358	531100	O&M-WWTP-SUPPLIES			
				17.02	31011256	531100	EX-GF-EMERG PREP-SUPPLIES			
							CHECK	1807 TOTAL:	9,321.95	
							NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***	
									9,321.95	
							COUNT	AMOUNT		
							TOTAL MANUAL CHECKS	1	9,321.95	
								*** GRAND TOTAL ***	9,321.95	

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CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	1	257									
APP	402-213000		01/25/2023	ETDEC22	012523			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		5,442.23	
APP	635-111100		01/25/2023	ETDEC22	012523			CASH AP CASH DISBURSEMENTS JOURNAL			9,321.95
APP	401-213000		01/25/2023	ETDEC22	012523			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		3,626.92	
APP	403-213000		01/25/2023	ETDEC22	012523			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		235.78	
APP	001-213000		01/25/2023	ETDEC22	012523			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		17.02	
GENERAL LEDGER TOTAL										9,321.95	9,321.95
APP	631-130000		01/25/2023	ETDEC22	012523			DUE TO/FROM CLEARING		9,321.95	
APP	402-130000		01/25/2023	ETDEC22	012523			DUE TO/FROM CLEARING			5,442.23
APP	401-130000		01/25/2023	ETDEC22	012523			DUE TO/FROM CLEARING			3,626.92
APP	403-130000		01/25/2023	ETDEC22	012523			DUE TO/FROM CLEARING			235.78
APP	001-130000		01/25/2023	ETDEC22	012523			GENERAL - DUE TO/FROM CLEARING			17.02
SYSTEM GENERATED ENTRIES TOTAL										9,321.95	9,321.95
JOURNAL 2023/01/257 TOTAL										18,643.90	18,643.90

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 1	257	01/25/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	17.02	17.02
				FUND TOTAL	17.02	17.02
401 WATER OPERATING FUND 401-130000 401-213000	2023 1	257	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	3,626.92	3,626.92
				FUND TOTAL	3,626.92	3,626.92
402 SEWER OPERATING FUND 402-130000 402-213000	2023 1	257	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	5,442.23	5,442.23
				FUND TOTAL	5,442.23	5,442.23
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 1	257	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	235.78	235.78
				FUND TOTAL	235.78	235.78
631 CLEARING FUND 631-130000 635-111100	2023 1	257	01/25/2023	DUE TO/FROM CLEARING CASH	9,321.95	9,321.95
				FUND TOTAL	9,321.95	9,321.95

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		17.02
401 WATER OPERATING FUND		3,626.92
402 SEWER OPERATING FUND		5,442.23
403 STORM & SURFACE WATER FUND		235.78
631 CLEARING FUND	9,321.95	
	9,321.95	9,321.95
TOTAL	9,321.95	9,321.95

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME					
INVOICE DTL DESC								
1808	02/01/2023	EFT	2138 ASPECT CONSULTING LL	260886 49859	01/27/2023		M020123	13,759.50
	Invoice: 49859							
				13,759.50	72011494	54110001198	ENG/GROUNDWATER MODEL UPDATE GWMP-PROF SVCS	
							CHECK 1808 TOTAL:	13,759.50
1809	02/01/2023	EFT	6940 FREMONT ANALYTICAL	260847 2212308	01/24/2023		M020123	4,433.12
	Invoice: 2212308							
				2,216.56	72011319	54110000809	ENG/WATER QUALITY TESTING & MONITORING WTR QUAL & FLOW MONIT-PRO SVCS	
				443.31	72411342	54110000809	WTR QUAL & FLOW MONIT-PRO SVCS	
				1,773.25	72431832	54110000809	WTR QUAL & FLOW MONIT-PRO SVCS	
							CHECK 1809 TOTAL:	4,433.12
1810	02/01/2023	EFT	1496 KITSAP COUNTY SEWER	260930 KCS7-COBI-2022-DEC	01/05/2023		M020123	22,563.70
	Invoice: KCS7-COBI-2022-DEC							
				22,563.70	73426356	551000	PW/DECEMBER 2022 SEWER UTILITY CHARGE SIS-SD#7 PROCESSING CHGS	
							CHECK 1810 TOTAL:	22,563.70
1811	02/01/2023	EFT	7173 SKILLINGS	260876 13674	01/25/2023		M020123	11,026.96
	Invoice: 13674							
				1,840.01	72423434	64110001085	ENG/LOVELL AVENUE SEWER BEACH MAINS PROJECT SUNDAY COVE GRAVITY MAIN-PRO S	
				924.88	72424435	64110000989	SUNDAY COVE PUMP REHAB-PROF SV	
				6,608.64	72423434	64110001086	LOWER LOVELL SLS-PROF SVCS	
				1,485.87	72423434	64110000990	WOOD AVE PUMP STA-PROF SVCS	
				167.56	72423434	64110000820	REHAB WING PT PUMP STATION-DES	
							CHECK 1811 TOTAL:	11,026.96
							NUMBER OF CHECKS 4	*** CASH ACCOUNT TOTAL *** 51,783.28
							COUNT	AMOUNT
							TOTAL EFT'S 4	51,783.28
							*** GRAND TOTAL ***	51,783.28

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JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	2	2									
APP	001-213000		02/01/2023	M020123	013123			GENERAL - ACCOUNTS PAYABLE		15,976.06	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		02/01/2023	M020123	013123			CASH			51,783.28
								AP CASH DISBURSEMENTS JOURNAL			
APP	401-213000		02/01/2023	M020123	013123			ACCOUNTS PAYABLE		443.31	
								AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000		02/01/2023	M020123	013123			ACCOUNTS PAYABLE		1,773.25	
								AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000		02/01/2023	M020123	013123			ACCOUNTS PAYABLE		33,590.66	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										51,783.28	51,783.28
APP	631-130000		02/01/2023	M020123	013123			DUE TO/FROM CLEARING		51,783.28	
APP	001-130000		02/01/2023	M020123	013123			GENERAL - DUE TO/FROM CLEARING			15,976.06
APP	401-130000		02/01/2023	M020123	013123			DUE TO/FROM CLEARING			443.31
APP	403-130000		02/01/2023	M020123	013123			DUE TO/FROM CLEARING			1,773.25
APP	402-130000		02/01/2023	M020123	013123			DUE TO/FROM CLEARING			33,590.66
SYSTEM GENERATED ENTRIES TOTAL										51,783.28	51,783.28
JOURNAL 2023/02/2 TOTAL										103,566.56	103,566.56

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 2	2	02/01/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	15,976.06	15,976.06
				FUND TOTAL	15,976.06	15,976.06
401 WATER OPERATING FUND 401-130000 401-213000	2023 2	2	02/01/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	443.31	443.31
				FUND TOTAL	443.31	443.31
402 SEWER OPERATING FUND 402-130000 402-213000	2023 2	2	02/01/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	33,590.66	33,590.66
				FUND TOTAL	33,590.66	33,590.66
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 2	2	02/01/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,773.25	1,773.25
				FUND TOTAL	1,773.25	1,773.25
631 CLEARING FUND 631-130000 635-111100	2023 2	2	02/01/2023	DUE TO/FROM CLEARING CASH	51,783.28	51,783.28
				FUND TOTAL	51,783.28	51,783.28

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		15,976.06
401 WATER OPERATING FUND		443.31
402 SEWER OPERATING FUND		33,590.66
403 STORM & SURFACE WATER FUND		1,773.25
631 CLEARING FUND	51,783.28	
	51,783.28	51,783.28
TOTAL		

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CITY OF BAINBRIDGE ISLAND
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CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
1812	01/25/2023	MANL	969 DEPARTMENT OF LICENS	261167	JAN23FA	01/30/2023		FAJAN23	312.00
	Invoice: JAN23FA					POL/JANUARY 2023 CPLS			
				312.00	41654860 586000	GUN PERMIT OUT			
						CHECK		1812 TOTAL:	312.00
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***			312.00
						COUNT		AMOUNT	
				TOTAL MANUAL CHECKS		1		312.00	
								*** GRAND TOTAL ***	312.00

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JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2023 1 424									
APP 650-213000	01/31/2023	FAJAN23	020823			ACCOUNTS PAYABLE		312.00	
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	01/31/2023	FAJAN23	020823			CASH			312.00
						AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								312.00	312.00
APP 631-130000	01/31/2023	FAJAN23	020823			DUE TO/FROM CLEARING		312.00	
APP 650-130000	01/31/2023	FAJAN23	020823			DUE TO/FROM CLEARING			312.00
SYSTEM GENERATED ENTRIES TOTAL								312.00	312.00
JOURNAL 2023/01/424 TOTAL								624.00	624.00

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
631 CLEARING FUND 631-130000 635-111100	2023 1	424	01/31/2023	DUE TO/FROM CLEARING CASH	312.00	312.00
				FUND TOTAL	312.00	312.00
650 AGENCY FUND 650-130000 650-213000	2023 1	424	01/31/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	312.00	312.00
				FUND TOTAL	312.00	312.00

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A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	312.00	
650 AGENCY FUND		312.00
TOTAL	312.00	312.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635		111100	CASH						NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
1813	02/08/2023	EFT	5 ACE HARDWARE	261047	0524821	01/11/2023		02/12/23	38.21
	Invoice: 0524821					PW/BATTERY SLA UB6120			
				38.21	73411345 531100	OFFICE SUPPLIES			
	Invoice: 524841			261048	524841	01/11/2023		02/12/23	38.21
				38.21	73411345 531100	PW/BATTERY SLA UB6120			
						OFFICE SUPPLIES			
	Invoice: 525021			261049	525021	01/14/2023		02/12/23	-38.21
				-38.21	73411345 531100	PW/RETURN BATTERY SLA UB6120			
						OFFICE SUPPLIES			
	Invoice: 525141			261051	525141	01/17/2023		02/12/23	33.45
				33.45	73637941 531100	PW/COMP CONN, BOLT EYE, FASTENERS			
						VACTOR R&M-SUPPLIES			
	Invoice: 525281			261052	525281	01/18/2023		02/12/23	55.63
				55.63	73637891 531100	PW/FASTENERS			
						OFFICE SUPPLIES			
	Invoice: 525321			261053	525321	01/19/2023		02/12/23	67.68
				67.68	73111264 531100	PW/DIGGR POSTHOLETAMPER, SHOVEL			
						O&M-STREET-TRAF CONTROL-SUPPLY			
	Invoice: 525401			261054	525401	01/20/2023		02/12/23	56.75
				56.75	73421355 531100	PW/POLYPRO BRD ROPE, FLASHLIGHT, ISOPROPYL			
						WIN COLL-SUPPLIES			
	Invoice: 525711			261055	525711	01/24/2023		02/12/23	96.07
				96.07	73431835 531100	PW/MANRE FRK 5TN, FORK MAURE FG 5			
						OFFICE SUPPLIES			
	Invoice: 525771			261056	525771	01/25/2023		02/12/23	21.83
				21.83	73011183 531100	PW/ PLUG PVC/DWX 6"			
						O&M-C/E-CH FAC-SUPPLIES			
	Invoice: 526341			261125	526341	02/02/2023		02/12/23	61.12
				61.12	73431835 531100	PW/TARP POLY, TRUEVIEW PENLIGHT			
						OFFICE SUPPLIES			
	Invoice: 526091			261133	526091	01/31/2023		02/12/23	80.78
				80.78	73411345 531100	PW/TAPE MEASURE, ISOPRPL ALCOHOL, SHOW TOWEL			
						OFFICE SUPPLIES			
	Invoice: 526211			261134	526211	02/01/2023		02/12/23	80.51
				80.51	73414434 63110001096	PW/BARREL BOLT, HINGE NARROW NRP, BRUSH			
						PRIT PARK WELL DEV/REHAB-SUPPL			
	Invoice: 526361			261135	526361	02/02/2023		02/12/23	6.51
				6.51	73011189 531100	PW/FASTENERS			
						O&M - C/E FACIL OFC SUPPLIES			

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
CHECK NO	CHK DATE	TYPE VENDOR NAME			INVOICE DTL	DESC			
					CHECK		1813 TOTAL:	598.54	
1814	02/08/2023	EFT 9391 AIR FLO HEATING	260966	BLD27216 R-MEC	02/02/2023		02/12/23	103.00	
		Invoice: BLD27216 R-MEC	103.00	47148 322100	PERMIT BLD27216 R-MEC REFUND FEES				
					BUILDINGS, STRUCT. & EQ				
					CHECK		1814 TOTAL:	103.00	
1815	02/08/2023	EFT 8991 ALLIANCE 2020, INC	260951	5842752	01/31/2023		02/12/23	148.28	
		Invoice: 5842752	148.28	33011161 541100	HR/BACKGROUND CHECKS				
					HR-C/E-PROF SVCS				
					CHECK		1815 TOTAL:	148.28	
1816	02/08/2023	EFT 8672 ALLSTREAM	260967	19191814	02/01/2023		02/12/23	782.77	
		Invoice: 19191814	782.77	71637891 542100	FIN/CITY WIDE PHONE SERVICES				
					PW - ALLOC COMMUNICATION				
					CHECK		1816 TOTAL:	782.77	
1817	02/08/2023	EFT 7821 ARAMARK	260959	5120154131	12/29/2022		02/12/23	84.48	
		Invoice: 5120154131	84.48	73638893 589310	PW/COAT LAB SPUN, COVR FR				
					LAUNDRY SERVICES				
					260968	5120158097	01/05/2023	02/12/23	84.48
		Invoice: 5120158097	84.48	73638893 589310	PW/COAT LAB SPUN, COVR FR				
					LAUNDRY SERVICES				
					260970	5120164349	01/12/2023	02/12/23	84.48
		Invoice: 5120164349	84.48	73638893 589310	PW/COAT LAB SPUN, COVR FR				
					LAUNDRY SERVICES				
					260971	5120168519	01/19/2023	02/12/23	84.48
		Invoice: 5120168519	84.48	73638893 589310	PW/COAT LAB SPUN, COVR FR				
					LAUNDRY SERVICES				
					CHECK		1817 TOTAL:	337.92	
1818	02/08/2023	EFT 2138 ASPECT CONSULTING LL	261016	49753	01/19/2023		02/12/23	17,323.00	
		Invoice: 49753	17,323.00	73414434 64110001096	PW/COBI TAYLOR WELL REHABILITATION				
					PRIT PARK WELL DEV/REHAB-PR SV				
					261132	49853	01/27/2023	02/12/23	1,823.50
		Invoice: 49853	1,823.50	73011370 54110000261	PW/VINCENT ROAD LANDFILL				
					BI LANDFILL MONITORING-PRO SVC				

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
								CHECK	1818 TOTAL:	19,146.50
1819	02/08/2023	EFT	4365 AUTOMATIC FUNDS TRAN	260950	126262	01/26/2023		02/12/23	5.06	
			Invoice: 126262							
				.73	43411341 541100			FIN/FINAL BILL: PRINT AND MAIL		
				.73	43421351 541100			FIN - WATER ADMIN PROF SERVICE		
				1.80	91411891 542500			FIN - SEWER ADMIN PROF SERVICE		
				1.80	91421891 542500			GG-WTR-FAC-POSTAGE		
								GG-SWR-FAC-POSTAGE		
			Invoice: BAIN2301028	261206	BAIN2301028	01/31/2023		02/12/23	163.98	
				150.00	41011141 541100			FIN/B&O JAN 2023		
				13.98	41011141 542500			FIN - C/E ADMIN PROF SERVICES		
								FIN-C/E-ADM-POSTAGE/SHIPPING		
								CHECK	1819 TOTAL:	169.04
1820	02/08/2023	EFT	8904 BAINBRIDGE CHORALE	260839	INV2202	10/15/2022		02/12/23	1,500.00	
			Invoice: INV2202							
				1,500.00	31011732 54110000297			EX/CULTURAL FUNDING AWARD Q3 2022		
								EX-GF-CULTURAL ARTS & SCIENCES		
								CHECK	1820 TOTAL:	1,500.00
1821	02/08/2023	EFT	55 SOUND PUBLISHING, IN	260814	BIR969247	01/06/2023		02/12/23	43.20	
			Invoice: BIR969247							
				43.20	72321953 64400000715			ENG/SPORTSMEN & NEW BROOKLYN ROAD SHOULDER IMPROV		
								SP CLUB/NB INTERSECTN-ADV		
			Invoice: BIR969450	260836	BIR969450	01/13/2023		02/12/23	90.67	
				90.67	11011113 544000			CC/ORDINANCE 2023-03 PUBLIC HEARING NOTICE		
								COUNCIL - LEGAL NOTICES		
			Invoice: BIR969453	260837	BIR969453	01/13/2023		02/12/23	127.50	
				127.50	11011113 544000			CC/ORDINANCE 2022-25 PUBLIC HEARING NOTICE		
								COUNCIL - LEGAL NOTICES		
			Invoice: BIR969457	260849	BIR969457	01/13/2023		02/12/23	94.92	
				94.92	63470586 544000			PCD/CLASSIFIED NOTICE PLN52479		
								CUR-DEV-ZONING-ADV		
			Invoice: BIR969535	260850	BIR969535	01/13/2023		02/12/23	86.42	
				86.42	63470586 544000			PCD/CLASSIFIED NOTICE PLN51975		
								CUR-DEV-ZONING-ADV		
			Invoice: BIR969786	260972	BIR969786	01/20/2023		02/12/23	55.25	
				55.25	11011113 544000			CC/ORDINANCE NO 2023-01		
								COUNCIL - LEGAL NOTICES		
			Invoice: BIR969787	260973	BIR969787	01/20/2023		02/12/23	58.08	
				58.08	11011113 544000			CC/ORDINANCE NO 2023-02		
								COUNCIL - LEGAL NOTICES		

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
								CHECK	1821 TOTAL:	556.04
1822	02/08/2023	EFT	7179 BAINBRIDGE YOUTH SER	260963	Q4-2022	01/14/2023		02/12/23		12,811.00
		Invoice: Q4-2022						EX/2022 HUMAN SERVICES FUNDING		
				12,811.00	31017526	54110000297		EX-BYS-YOUTH COUNS & JOB OPP		
								CHECK	1822 TOTAL:	12,811.00
1823	02/08/2023	EFT	8889 BAINBRIDGE ARTISAN R	260797	38165	08/12/2022		02/12/23		3,737.30
		Invoice: 38165						EX/CULTURAL FUNDING GRANT Q2 2022		
				3,737.30	31011732	54110000297		EX-GF-CULTURAL ARTS & SCIENCES		
								CHECK	1823 TOTAL:	3,737.30
1824	02/08/2023	EFT	5412 BENEFIT ADMINISTRATI	260792	230107	01/12/2023		02/12/23		563.50
		Invoice: 230107						HSA/FSA BENEFITS		
				61.99	21011125	520000		COURT-BENEFITS		
				101.43	31011131	520000		EX-GF-BEN		
				90.16	41011141	520000		FIN - C/E ADMIN BENEFITS		
				16.91	51011211	520000		PD-C/E ADMIN-BENEFITS		
				50.72	61011581	520000		PCD - C/E ADMIN BENEFITS		
				61.99	71011321	520000		PW - C/E BENEFITS		
				180.30	81011881	520000		IT - C/E ADMIN BENEFITS		
								CHECK	1824 TOTAL:	563.50
1825	02/08/2023	EFT	50 BAINBRIDGE ISLAND EL	261057	20220115	01/23/2023		02/12/23		450.45
		Invoice: 20220115						PW/DISCONNECTED WIRING AREATOR MIXER MOTOR		
				450.45	73425358	541100		O&M-WWTP-PROF SVCS		
				261058	20230008			01/31/2023	02/12/23	180.18
		Invoice: 20230008						PW/CONTROL WIRING DOOR MECHANISM DAMAGE		
				180.18	73011755	541100		O&M-COMMONS PROF SVCS		
								CHECK	1825 TOTAL:	630.63
1826	02/08/2023	EFT	971 BAINBRIDGE ISLAND HI	260799	01/18/2023	01/18/2023		02/12/23		11,250.00
		Invoice: 01/18/2023						EX/CULTURAL FUNDING GRANT 2022 Q2-Q4		
				11,250.00	31011732	54110000297		EX-GF-CULTURAL ARTS & SCIENCES		
								CHECK	1826 TOTAL:	11,250.00
1827	02/08/2023	EFT	2476 BISSC	260818	Q4-2022	01/16/2023		02/12/23		2,708.75
		Invoice: Q4-2022						EX/2022-23 CULTURAL FUNDING CONTRACT		
				2,708.75	31011732	54110000297		EX-GF-CULTURAL ARTS & SCIENCES		

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
								CHECK 1827 TOTAL:	2,708.75	
1828	02/08/2023	EFT	5202 BAINBRIDGE ARTS & CR	260798	01/19/2023	01/19/2023		02/12/23	6,120.55	
	Invoice: 01/19/2023					LTAC FUNDING Q2, Q3, Q4 2022				
				6,120.55	91140573 541100	GG-TOUR-PROF SERVICES				
	Invoice: Q3-2022			260960	Q3-2022	01/16/2023		02/12/23	3,500.00	
				3,500.00	31011732 54110000297	EX/2022-23 CULTURAL FUNDING CONTR EX-GF-CULTURAL ARTS & SCIENCES				
								CHECK 1828 TOTAL:	9,620.55	
1829	02/08/2023	EFT	64 BAINBRIDGE ISLAND AR	260796	2022Q4	01/10/2023		02/12/23	4,240.00	
	Invoice: 2022Q4					EX/MOONLIGHT MARKET Q4 2022				
				4,240.00	31011732 54110000297	EX-GF-CULTURAL ARTS & SCIENCES				
								CHECK 1829 TOTAL:	4,240.00	
1830	02/08/2023	EFT	567 BAINBRIDGE ISLAND DO	260816	2210	12/21/2022		02/12/23	4,980.00	
	Invoice: 2210					2022 LTAC CONTRACT				
				4,980.00	91140573 541100	GG-TOUR-PROF SERVICES				
								CHECK 1830 TOTAL:	4,980.00	
1831	02/08/2023	EFT	5016 BAINBRIDGE ISLAND BO	260961	Q42022	01/19/2023		02/12/23	8,750.00	
	Invoice: Q42022					EX/2022 HUMAN SERVICES FUNDING				
				8,750.00	31017670 54110000297	EX-BI CHILD CARE/B&G CLUB				
								CHECK 1831 TOTAL:	8,750.00	
1832	02/08/2023	EFT	9449 CASCADE COLUMBIA DIS	260995	856509	01/06/2023		02/12/23	1,598.63	
	Invoice: 856509					PW/SODIUM FLUORIDE 50# BAG X15				
				1,598.63	73425358 531100	O&M-WWTP-SUPPLIES				
								CHECK 1832 TOTAL:	1,598.63	
1833	02/08/2023	EFT	6919 CLARK CONSTRUCTION I	260801	PAYREQ8-00724	12/31/2022		02/12/23	260,442.00	
	Invoice: PAYREQ8-00724					ENG/POLICE & MUNICIPAL COURT FACILITY				
				260,442.00	72311942 66200000724	PD/COURT BLDG-CONSTR OF BLDG				
	Invoice: PAYREQ9-00724			261107	PAYREQ9-00724	02/01/2023		02/12/23	495,498.43	
				495,498.43	72311942 66200000724	ENG/POLICE AND MUNICIPAL COURT - C PD/COURT BLDG-CONSTR OF BLDG				

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME			INVOICE DTL	DESC		
						CHECK	1833 TOTAL:	755,940.43
1834	02/08/2023	EFT 9323	CONSOR NORTH AMERICA	261179	N223434WA.00-8	01/31/2023	02/12/23	33,322.80
		Invoice: N223434WA.00-8				ENG/WINSLOW WATER TANK REPLACEMENT		
				33,322.80	72413434 64110000988	NEW WATER TANKS-PROF SVCS		
						CHECK	1834 TOTAL:	33,322.80
1835	02/08/2023	EFT 7509	CONSTRUCTION PARTS L	261061	37722	01/09/2023	02/12/23	2,025.66
		Invoice: 37722				PW/SUPERIOR CONTR POLY 96"		
				2,025.66	73111427 531100	OFFICE SUPPLIES		
						CHECK	1835 TOTAL:	2,025.66
1836	02/08/2023	EFT 142	COPIERS NORTHWEST IN	260793	INV2589193	01/18/2023	02/12/23	212.20
		Invoice: INV2589193				PCD,ENG,IT/SUPPLIES FOR OCE PRINTER-PLOTTER		
				70.73	61011581 531100	PCD - C/E ADMIN SUPPLIES		
				70.73	72011321 531100	ENG - C/E ADMIN SUPPLIES		
				70.74	81011881 531100	IT - C/E SUPPLIES		
		Invoice: INV2591528		260838	INV2591528	01/24/2023	02/12/23	540.62
				270.31	31011131 545000	EX,FIN/COPIER LEASE		
				270.31	41011141 545000	EX-GF-RENTS & LEASES		
						FIN - C/E ADMIN RENTS & LEASES		
						CHECK	1836 TOTAL:	752.82
1837	02/08/2023	EFT 6101	E & S BRYAN INC	260978	3371	01/31/2023	02/12/23	3,300.00
		Invoice: 3371				FIN/MODIFY GB INVOICES, CONSUMPTION REPORT		
				3,300.00	41011141 541100	FIN - C/E ADMIN PROF SERVICES		
						CHECK	1837 TOTAL:	3,300.00
1838	02/08/2023	EFT 7016	CUSTOM PRINTING	260859	10413	01/12/2023	02/12/23	84.77
		Invoice: 10413				EX/BAINBRIDGE PREPARES BOUND BOOKLETS		
				84.77	31011256 531100	EX-GF-EMERG PREP-SUPPLIES		
						CHECK	1838 TOTAL:	84.77
1839	02/08/2023	EFT 8691	ROBERT DAVY	261198	02/06/2023	02/06/2023	02/12/23	82.58
		Invoice: 02/06/2023				CRT/JUDGE PRO TEMPORE JANUARY 2023		
				82.58	21011125 541210	COURT-JUDGE PRO TEMPORE SVCS		
						CHECK	1839 TOTAL:	82.58

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CASH ACCOUNT: 635		111100		CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET		
INVOICE DTL DESC											
1840	02/08/2023	EFT	7144 DTMICRO, INC	260832	6603	01/15/2023		02/12/23	136.50		
	Invoice: 6603			136.50	91011215 542100	IT/INTERNET CONNECTION POLICE AND CENCOM GG-C/E-PD-PHONE					
							CHECK	1840 TOTAL:	136.50		
1841	02/08/2023	EFT	10110 ENERSPECT MEDICAL SO	260860	13273	01/16/2023		02/12/23	866.80		
	Invoice: 13273			866.80	33011612 531100	HR/BLEEDING CONTROL KITS HR-GF-SAFETY COMM-SUPPLIES					
							CHECK	1841 TOTAL:	866.80		
1842	02/08/2023	EFT	8134 EVERBRIDGE, INC	261138	M74178	01/31/2023		02/12/23	8,273.63		
	Invoice: M74178			8,273.63	81011881 548500	IT/NIXLE MESSAGING SYSTEM IT - C/E COMPUTER SUPPORT					
							CHECK	1842 TOTAL:	8,273.63		
1843	02/08/2023	EFT	10151 FASTENAL COMPANY	261108	WABR162889	01/25/2023		02/12/23	1,885.33		
	Invoice: WABR162889			1,885.33	73637891 531100	PW/SAFETY GEAR OFFICE SUPPLIES					
							CHECK	1843 TOTAL:	1,885.33		
1844	02/08/2023	EFT	705 FCS GROUP	261224	3552-22301012	01/20/2023		02/12/23	4,087.50		
	Invoice: 3552-22301012			2,043.75	72411342 54110000923	ENG/WATER AND SEWER UTILITY RATE S WATER RATE STUDY-PROF SVCS					
				2,043.75	72421352 54110000923	SEWER RATE STUDY-PROF SVCS					
							CHECK	1844 TOTAL:	4,087.50		
1845	02/08/2023	EFT	10027 FEHR & PEERS	260856	161752	01/16/2023		02/12/23	3,832.50		
	Invoice: 161752			1,692.50	72111444 54110001219	ENG,EX/SUSTAINABLE TRANSPORTATION EMISSIONS TRAFFIC IMPACT FEE UPDATE-PS					
				2,140.00	31011492 54110001195	CAP-TRANSP & FUELS-PROF SVCA					
							CHECK	1845 TOTAL:	3,832.50		
1846	02/08/2023	EFT	1517 GUARDIAN SECURITY SY	261139	1328376	02/01/2023		02/12/23	57.66		
	Invoice: 1328376			57.66	51011215 541100	POL/ALARM MONITORING POLICE - C/E FACIL PROF SVCS					
							CHECK	1846 TOTAL:	57.66		

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

1847	02/08/2023	EFT	268	HOUSING RESOURCES BO	261037	12243		02/01/2023		02/12/23	700.00
	Invoice: 12243							EX/2022 IRA SITE ASSESSMENT		301 MADRONA WAY NE	
					700.00	31180592	54130400297	IMHP SPACE RENT DEFAULT			
	Invoice: 12327				261043	12327		02/02/2023		02/12/23	3,250.00
					3,250.00	31017510	54130600297	EX/2022 Q4 HUMAN RESOURCES HOMESHARE/HOME FINDING/OWNERSH		PROGRAM	
	Invoice: 12328				261064	12328		02/02/2023		02/12/23	1,125.00
					1,125.00	31180592	54130200297	EX/QUARTERLY MANAGEMENT FEES		MOBILE HOME PARK	
								IMHP MNGT FEES			
								CHECK		1847 TOTAL:	5,075.00
1848	02/08/2023	EFT	9412	INSTRUMENT TECHNOLOG	261115	W230118		01/24/2023		02/12/23	130.00
	Invoice: W230118				130.00	73425358	541100	PW/TRACEABLE SCALE BALANCE O&M-WWTP-PROF SVCS		CALIBRATION MAINT	
								CHECK		1848 TOTAL:	130.00
1849	02/08/2023	EFT	9883	INVOICE CLOUD INC	261203	2698-2023_1		01/31/2023		02/12/23	1,402.05
	Invoice: 2698-2023_1				701.02	43411341	541100	FIN/INVOICE CLOUD SERVICES		JAN 2023	
					701.03	43421351	541100	FIN - WATER ADMIN PROF SERVICE			
								FIN - SEWER ADMIN PROF SERVICE			
								CHECK		1849 TOTAL:	1,402.05
1850	02/08/2023	EFT	7184	ISLAND VOLUNTEER CAR	261036	1050		12/31/2022		02/12/23	6,250.00
	Invoice: 1050				6,250.00	31017690	54110200297	EX/2022 HUMAN SERVICES FUNDING		ISLAND VOLUNTEER CAREGIVERS	
								CHECK		1850 TOTAL:	6,250.00
1851	02/08/2023	EFT	8646	ISLAND HANDS	261114	2301		01/26/2023		02/12/23	15,155.15
	Invoice: 2301				14,927.82	73011183	54110000269	PW/2020-2023 JANITORIAL CONTRACT			
					227.33	73425358	54110000269	JANITORIAL CONTRACT-PRO SVCS			
								JANITORIAL CONTRACT-PRO SVCS			
								CHECK		1851 TOTAL:	15,155.15
1852	02/08/2023	EFT	9161	ISLAND TIME ACTIVITI	260819	2218		12/31/2022		02/12/23	2,500.00
	Invoice: 2218				2,500.00	31017686	54110000297	EX/Q4 2022 HUMAN SERVICES		HOPE HS/BI SP NEEDS/ISLANDTIME	
	Invoice: 2219				260852	2219		12/31/2022		02/12/23	3,325.60
								EX/2022 Q4 CULTURAL FUNDING CONTRACT			

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
				3,325.60	31011732 54110000297	EX-GF-CULTURAL ARTS & SCIENCES				
						CHECK		1852 TOTAL:	5,825.60	
1853	02/08/2023	EFT	1496 KITSAP COUNTY SEWER	261144	KCSD7-COBI-2023-JAN	02/03/2023		02/12/23	22,940.49	
			Invoice: KCSD7-COBI-2023-JAN					PW/SEWER UTILITY CHARGE JAN 2023		
				22,940.49	73426356 551000	SIS-SD#7 PROCESSING CHGS				
						CHECK		1853 TOTAL:	22,940.49	
1854	02/08/2023	EFT	199 KITSAP ECONOMIC DEVE	260820	BI-4Q-22	12/20/2022		02/12/23	2,500.00	
			Invoice: BI-4Q-22					EX/ECONOMIC DEVELOPMENT SERVICES Q4 2022		
				2,500.00	31011586 54110000297	EX-GF-ECON DEV PLANNING				
						CHECK		1854 TOTAL:	2,500.00	
1855	02/08/2023	EFT	1971 KELLEY CONNECT	260824	33219365	01/11/2023		02/12/23	350.75	
			Invoice: 33219365					ENG/COPIER LEASE		
				350.75	72011321 545000	ENG - C/E ADMIN RENTS & LEASES				
			Invoice: 33219364					01/11/2023	02/12/23	316.68
				260854	33219364	PCD/COPIER LEASE				
				316.68	61470581 545000	PCD - DEV ADMIN RENTS & LEASES				
			Invoice: 33219366					01/11/2023	02/12/23	361.46
				260855	33219366	PCD/COPIER LEASE				
				361.46	61470581 545000	PCD - DEV ADMIN RENTS & LEASES				
			Invoice: 33219367					01/11/2023	02/12/23	190.01
				260866	33219367	CRT/COPIER LEASE				
				190.01	21011125 545000	COURT-RENTS & LEASES				
						CHECK		1855 TOTAL:	1,218.90	
1856	02/08/2023	EFT	9852 KISSLER ENTERPRISES	261124	10526	12/31/2022		02/12/23	13,234.10	
			Invoice: 10526					PW/BAINBRIDGE ISLAND WWTP TO BARR TECH CO		
				13,234.10	73425358 54790100551	BIOSOLIDS WASTE DISPOSAL				
						CHECK		1856 TOTAL:	13,234.10	
1857	02/08/2023	EFT	8546 KITSAP 911 PUBLIC AU	261143	BIPD2023-02	01/15/2023		02/12/23	9,034.08	
			Invoice: BIPD2023-02					POL/CALL CENTER SERVICES		
				6,323.86	53011286 551000	POLICE - C/E PATROL CENCOM				
				2,710.22	52011286 551000	POLICE - C/E - INVEST CENCOM				

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
								CHECK	1857 TOTAL:	9,034.08
1858	02/08/2023	EFT	8398 KITSAP COMMUNITY RES	260802	Q4-2022	01/07/2023		02/12/23		7,101.72
			Invoice: Q4-2022							
				7,101.72	31017654 54110000297			EX/PROFESSIONAL SERVICES Q4 2022 KITSAP COMM RESOURCES-HOMELESS		
								CHECK	1858 TOTAL:	7,101.72
1859	02/08/2023	EFT	309 KITSAP TIRE CENTER I	261127	INV059424	01/24/2023		02/12/23		705.96
			Invoice: INV059424							
				705.96	53011212 531100			POL/SL EAGLE ENFORCER TIRES PD-C/E-PATROL SUPPLIES		
			Invoice: INV059470							
				261128	INV059470	01/27/2023		02/12/23		8.74
				8.74	73011151 531100			PW/SCRAP TIRE DISPOSAL O&M-C/E-PD FLEET-SUPPLIES		
								CHECK	1859 TOTAL:	714.70
1860	02/08/2023	EFT	5011 LEXISNEXIS RISK SOLU	261145	1272084-20230131	01/31/2023		02/12/23		218.40
			Invoice: 1272084-20230131							
				218.40	52011212 548500			POL/MONTHLY SUBSCRIPTION PD-C/E-INV-COMPUTER SUPT MAINT		
								CHECK	1860 TOTAL:	218.40
1861	02/08/2023	EFT	10117 MCKEEMAN, MAUREEN	261199	02/06/2023	02/06/2023		02/12/23		165.16
			Invoice: 02/06/2023							
				165.16	21011125 541210			CRT/JUDGE PRO TEMPORE JANUARY 2023 COURT-JUDGE PRO TEMPORE SVCS		
								CHECK	1861 TOTAL:	165.16
1862	02/08/2023	EFT	10193 MEYERS EMERGENCY MAN	260862	5519878000001487101	01/05/2023		02/12/23		10,500.00
			Invoice: 5519878000001487101							
				10,500.00	31011256 531100			EX/BLUE CAN PURE DRINKING WATER 12OZ EX-GF-EMERG PREP-SUPPLIES		
								CHECK	1862 TOTAL:	10,500.00
1863	02/08/2023	EFT	9943 THE NEXT DAY DRY CLE	261180	12/31/2022	12/31/2022		02/12/23		212.41
			Invoice: 12/31/2022							
				188.52	51011211 520000			POL/LAUNDRY SERVICE PD-C/E ADMIN-BENEFITS		
				23.89	53011212 520000			POLICE - C/E PATROL BENEFITS		
								CHECK	1863 TOTAL:	212.41

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
								CHECK	1867 TOTAL:	1,738.50
1868	02/08/2023	EFT	9650 PAPE MACHINERY INC	259886	14077711	11/29/2022		02/12/23	20.00	
				20.00	73638935 531100					
				259887	14077708	11/29/2022		02/12/23	-82.50	
				-82.50	73111427 531100					
				261117	14193215	02/01/2023		02/12/23	83.48	
				83.48	73638935 531100					
								CHECK	1868 TOTAL:	20.98
1869	02/08/2023	EFT	8922 REXEL USA INC.	261009	3P22236	01/16/2023		02/12/23	382.40	
				382.40	73011183 531100					
				261013	3P97885	01/24/2023		02/12/23	150.27	
				150.27	73425358 531100					
				261038	Y640225	01/27/2023		02/12/23	1,760.82	
				1,760.82	73011897 531100					
				261067	3Q16929	01/30/2023		02/12/23	87.63	
				87.63	73011183 531100					
								CHECK	1869 TOTAL:	2,381.12
1870	02/08/2023	EFT	8058 RWC INTERNATIONAL GR	261152	XA103062890:01	01/16/2023		02/12/23	122.09	
				61.05	73111423 531100					
				61.04	73111427 531100					
				261153	XA103063441:01	01/27/2023		02/12/23	694.76	
				694.76	73431835 531100					
								CHECK	1870 TOTAL:	816.85
1871	02/08/2023	EFT	617 S & B INC	261010	26389A	01/27/2023		02/12/23	2,994.91	
				2,994.91	73421355 541100					

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 26208C				261200	26208C	01/31/2023		02/12/23	3,793.61
				1,264.54	72413434	64110000818		ENG/BAINBRIDGE CELLULAR COMM	
				2,529.07	72423434	64110000821		SCADA UPGRADES WTR PRF SVC	
								SWR-SCADA UPGRADES-PROF SVCS	
								CHECK 1871 TOTAL:	6,788.52
1872	02/08/2023	EFT	7385 CHARLES P. SHANE	260803	118	01/18/2023		02/12/23	500.00
			Invoice: 118					CRT/PROFESSIONAL SERVICES SEP22-JAN23	
				500.00	32011281	541113		LGL-PUBLIC DEFENDER	
								CHECK 1872 TOTAL:	500.00
1873	02/08/2023	EFT	9584 SILKE COMMUNICATIONS	261154	00133902	01/30/2023		02/12/23	89.94
			Invoice: 00133902					PW/1/4 WAVE ANTENNA	
				89.94	73637891	531100		OFFICE SUPPLIES	
								CHECK 1873 TOTAL:	89.94
1874	02/08/2023	EFT	7173 SKILLINGS	261156	13686	02/03/2023		02/12/23	1,555.20
			Invoice: 13686					ENG/Engineering Design Services fo	
				633.42	72423434	64110001085		SUNDAY COVE GRAVITY MAIN-PRO S	
				390.26	72424435	64110000989		SUNDAY COVE PUMP REHAB-PROF SV	
				419.81	72423434	64110001086		LOWER LOVELL SLS-PROF SVCS	
				111.71	72423434	64110000990		WOOD AVE PUMP STA-PROF SVCS	
								CHECK 1874 TOTAL:	1,555.20
1875	02/08/2023	EFT	8132 SPECTRA LABORATORIES	261068	23-00126	01/12/2023		02/12/23	320.00
			Invoice: 23-00126					PW/NITROGEN, AMMONNIA, NITRATE, NITRITE TESTING	
				320.00	73425358	54110000391		LAB & TESTING SVCS-WWTP	
			Invoice: 23-00133					01/12/2023 02/12/23	320.00
				320.00	73425358	54110000391		PW/AMMONIA, NITRATE, NITRITE, NITROGEN TESTING	
								LAB & TESTING SVCS-WWTP	
			Invoice: 23-00155					01/13/2023 02/12/23	23.00
				23.00	73415345	54110000391		PW/TOTAL COLIFORM, E COLI TESTING	
								LAB SVCS-WATER ROCKAWAY	
			Invoice: 23-00171					01/16/2023 02/12/23	23.00
				23.00	73415345	54110000391		PW/TOTAL COLIFORM, E COLI TESTING	
								LAB SVCS-WATER ROCKAWAY	
			Invoice: 23-00172					01/16/2023 02/12/23	69.00
				69.00	73411345	54110000391		PW/TOTAL COLIFORM, E COLI TESTING	
								LAB SVCS-WATER	

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
1886	02/08/2023	EFT	5709	WEBCHECK INC	260981	INV-7457	01/31/2023	02/12/23	65.52
Invoice: INV-7457					32.76	43411341 541100	FIN/WEBCHECK SERVICE JANUARY 2023		
					32.76	43421351 541100	FIN - WATER ADMIN PROF SERVICE		
							FIN - SEWER ADMIN PROF SERVICE		
						CHECK	1886 TOTAL:	65.52	
1887	02/08/2023	EFT	499	WESTBAY AUTO PARTS I	260982	767668	01/11/2023	02/12/23	49.02
Invoice: 767668					49.02	73638935 531100	PW/NAPAGOLD AIR FILTER		
							O&M-STD ALLOCATION-SUPPLIES		
Invoice:	768052				260983	768052	01/13/2023	02/12/23	35.58
					35.58	73638935 531100	PW/AIR FILTER, NAPAGOLD OIL FILTER		
							O&M-STD ALLOCATION-SUPPLIES		
Invoice:	769299				260984	769299	01/20/2023	02/12/23	42.98
					42.98	73638935 531100	PW/PX 16BR BLK TRV SILIC		
							O&M-STD ALLOCATION-SUPPLIES		
Invoice:	769769				260985	769769	01/23/2023	02/12/23	53.04
					53.04	73638935 531100	PW/CASTERS		
							O&M-STD ALLOCATION-SUPPLIES		
Invoice:	769807				260986	769807	01/23/2023	02/12/23	33.24
					33.24	73638935 531100	PW/EXTENSN X4		
							O&M-STD ALLOCATION-SUPPLIES		
Invoice:	769825				260987	769825	01/23/2023	02/12/23	353.96
					353.96	73638935 531100	PW/FUEL FILTER, AIR FILTER, OIL FILTER		
							O&M-STD ALLOCATION-SUPPLIES		
Invoice:	770163				260988	770163	01/24/2023	02/12/23	5.43
					5.43	73638935 531100	PW/NAPAGOLD OIL FILTER		
							O&M-STD ALLOCATION-SUPPLIES		
Invoice:	770306				260989	770306	01/25/2023	02/12/23	427.30
					427.30	73638935 531100	PW/EXACTFITBLADE, EXACTFIT-BEAM, SLIP PLATE SPRAY		
							O&M-STD ALLOCATION-SUPPLIES		
Invoice:	770343				260990	770343	01/25/2023	02/12/23	33.90
					33.90	73111264 531100	PW/CLEANER		
							O&M-STREET-TRAF CONTROL-SUPPLY		
Invoice:	770801				261173	770801	01/27/2023	02/12/23	35.58
					35.58	73638935 531100	PW/NAPAGOLD OIL FILTER, AIR FILTER		
							O&M-STD ALLOCATION-SUPPLIES		
Invoice:	771431				261174	771431	01/31/2023	02/12/23	627.88
					627.88	73638935 531100	PW/HYD HOSE FITTINGS, ANTI-FREEZE		
							O&M-STD ALLOCATION-SUPPLIES		

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	1	427									
APP	401-213000		01/31/2023	02/12/23	020823			ACCOUNTS PAYABLE		55,216.90	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		01/31/2023	02/12/23	020823			CASH			1,172,934.26
								AP CASH DISBURSEMENTS JOURNAL			
APP	631-213000		01/31/2023	02/12/23	020823			ACCOUNTS PAYABLE		7,659.60	
								AP CASH DISBURSEMENTS JOURNAL			
APP	101-213000		01/31/2023	02/12/23	020823			STREETS - ACCOUNTS PAYABLE		4,788.95	
								AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000		01/31/2023	02/12/23	020823			ACCOUNTS PAYABLE		49,297.04	
								AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000		01/31/2023	02/12/23	020823			ACCOUNTS PAYABLE		851.95	
								AP CASH DISBURSEMENTS JOURNAL			
APP	001-213000		01/31/2023	02/12/23	020823			GENERAL - ACCOUNTS PAYABLE		149,705.31	
								AP CASH DISBURSEMENTS JOURNAL			
APP	407-213000		01/31/2023	02/12/23	020823			ACCOUNTS PAYABLE		13,094.63	
								AP CASH DISBURSEMENTS JOURNAL			
APP	301-213000		01/31/2023	02/12/23	020823			ACCOUNTS PAYABLE		854,790.54	
								AP CASH DISBURSEMENTS JOURNAL			
APP	104-213000		01/31/2023	02/12/23	020823			CIVIC IMPR - ACCOUNTS PAYABLE		35,704.34	
								AP CASH DISBURSEMENTS JOURNAL			
APP	108-213000		01/31/2023	02/12/23	020823			AFFORD HSG - ACCOUNTS PAYABLE		1,825.00	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										1,172,934.26	1,172,934.26
APP	631-130000		01/31/2023	02/12/23	020823			DUE TO/FROM CLEARING		1,165,274.66	
APP	401-130000		01/31/2023	02/12/23	020823			DUE TO/FROM CLEARING			55,216.90
APP	101-130000		01/31/2023	02/12/23	020823			STREETS - DUE TO/FROM CLEARING			4,788.95
APP	402-130000		01/31/2023	02/12/23	020823			DUE TO/FROM CLEARING			49,297.04
APP	403-130000		01/31/2023	02/12/23	020823			DUE TO/FROM CLEARING			851.95
APP	001-130000		01/31/2023	02/12/23	020823			GENERAL - DUE TO/FROM CLEARING			149,705.31
APP	407-130000		01/31/2023	02/12/23	020823			DUE TO/FROM CLEARING			13,094.63
APP	301-130000		01/31/2023	02/12/23	020823			DUE TO/FROM CLEARING			854,790.54
APP	104-130000		01/31/2023	02/12/23	020823			CIVIC IMPR DUE TO/FROM CLEAR'G			35,704.34
APP	108-130000		01/31/2023	02/12/23	020823			AFFORD HSG DUE TO/FROM CLEAR'G			1,825.00

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JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
						SYSTEM GENERATED ENTRIES TOTAL		1,165,274.66	1,165,274.66	
						JOURNAL 2023/01/427 TOTAL		2,338,208.92	2,338,208.92	

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 1	427	01/31/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	149,705.31	149,705.31
				FUND TOTAL	149,705.31	149,705.31
101 STREET FUND 101-130000 101-213000	2023 1	427	01/31/2023	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	4,788.95	4,788.95
				FUND TOTAL	4,788.95	4,788.95
104 CIVIC IMPROVEMENT FUND 104-130000 104-213000	2023 1	427	01/31/2023	CIVIC IMPR DUE TO/FROM CLEAR'G CIVIC IMPR - ACCOUNTS PAYABLE	35,704.34	35,704.34
				FUND TOTAL	35,704.34	35,704.34
108 AFFORDABLE HOUSING FUND 108-130000 108-213000	2023 1	427	01/31/2023	AFFORD HSG DUE TO/FROM CLEAR'G AFFORD HSG - ACCOUNTS PAYABLE	1,825.00	1,825.00
				FUND TOTAL	1,825.00	1,825.00
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2023 1	427	01/31/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	854,790.54	854,790.54
				FUND TOTAL	854,790.54	854,790.54
401 WATER OPERATING FUND 401-130000 401-213000	2023 1	427	01/31/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	55,216.90	55,216.90
				FUND TOTAL	55,216.90	55,216.90
402 SEWER OPERATING FUND 402-130000 402-213000	2023 1	427	01/31/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	49,297.04	49,297.04
				FUND TOTAL	49,297.04	49,297.04
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 1	427	01/31/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	851.95	851.95
				FUND TOTAL	851.95	851.95
407 BUILDING & DEVELOPMENT FUND	2023 1	427	01/31/2023			

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
407-130000				DUE TO/FROM CLEARING		13,094.63
407-213000				ACCOUNTS PAYABLE	13,094.63	
				FUND TOTAL	13,094.63	13,094.63
631 CLEARING FUND	2023 1	427	01/31/2023	DUE TO/FROM CLEARING	1,165,274.66	
631-130000				ACCOUNTS PAYABLE	7,659.60	
631-213000				CASH		1,172,934.26
635-111100						
				FUND TOTAL	1,172,934.26	1,172,934.26

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		149,705.31
101 STREET FUND		4,788.95
104 CIVIC IMPROVEMENT FUND		35,704.34
108 AFFORDABLE HOUSING FUND		1,825.00
301 CAPITAL CONSTRUCTION FUND		854,790.54
401 WATER OPERATING FUND		55,216.90
402 SEWER OPERATING FUND		49,297.04
403 STORM & SURFACE WATER FUND		851.95
407 BUILDING & DEVELOPMENT FUND		13,094.63
631 CLEARING FUND	1,165,274.66	
	1,165,274.66	1,165,274.66
	TOTAL	

** END OF REPORT - Generated by Jacob Kines **

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CASH ACCOUNT: 635		111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
359761	01/20/2023	PRTD	551 CENTURYLINK	260774	4953JAN23	01/07/2023		M011723	84.99	
	Invoice: 4953JAN23					210 MADISON AVE SLS TELEM				
					84.99 91421891 542100	GG-SWR-FAC-PHONE				
	Invoice: 5127JAN23					01/07/2023		M011723	211.62	
						8804 MADISON AVE				
					211.62 71311942 64210000724	PD/COURT BLDG-PHONES/POSTAGE				
	Invoice: 5996JAN23					01/07/2023		M011723	110.52	
						E-PHONE @ WFP DOCK				
					110.52 91011757 542100	GG-GF-WFP DOCK-PHONE				
						CHECK	359761	TOTAL:	407.13	
359762	01/20/2023	PRTD	102 CITY OF BAINBRIDGE I	260790	RETREQ2-01120	01/18/2023	20220033	M011723	5,457.73	
	Invoice: RETREQ2-01120					ENG/PRTCHRD PK OUTFALL RETAINAGE				
					5,457.73 72433438 66300001120	PRITCHARD PARK OUTFALL				
						CHECK	359762	TOTAL:	5,457.73	
359763	01/20/2023	PRTD	1205 PUGET SOUND ENERGY	260773	8206DEC22	01/09/2023		M011723	13.34	
	Invoice: 8206DEC22					515 FERNCLIFF AVE PRV				
					13.34 91411345 547100	GG-WTR-ELECTRIC				
	Invoice: 1716JAN23					01/10/2023		M011723	16.64	
						ROCKAWAY INTERITE PRV				
					16.64 91415345 547100	GG-ROCKAWAY BCH-UTILITIES				
						CHECK	359763	TOTAL:	29.98	
359764	01/20/2023	PRTD	2467 STAPLES	260788	8068763419	12/31/2022		M011723	68.22	
	Invoice: 8068763419					ENG/PAPER, AA BATTERIES				
					68.22 72011321 531100	ENG - C/E ADMIN SUPPLIES				
						CHECK	359764	TOTAL:	68.22	
359765	01/20/2023	PRTD	8668 UMB BANK CONTRIBUTIO	260769	01/13/2023	01/13/2023		M011723	62.49	
	Invoice: 01/13/2023					POL/UMB BANK CONTRIBUTIONS				
					62.49 51011120 520000	PD-CLERKS-BENEFITS				
						CHECK	359765	TOTAL:	62.49	
359766	01/20/2023	PRTD	1485 VERIZON WIRELESS	260779	9924335877	01/01/2023		M011723	78.71	
	Invoice: 9924335877					ENG/MODEMS FOR AUTOMATED FLOW STATIONS				
					78.71 72637319 54210000809	WATER QUAL FLOW MONIT-MODEM				

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		CHECK	359766	TOTAL:	78.71
NUMBER OF CHECKS	6	*** CASH ACCOUNT TOTAL ***			6,104.26
			<u>COUNT</u>	<u>AMOUNT</u>	
TOTAL PRINTED CHECKS			6	6,104.26	
		*** GRAND TOTAL ***			6,104.26

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JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	1	199									
APP	402-213000		01/20/2023	M011723	012023			ACCOUNTS PAYABLE		84.99	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		01/20/2023	M011723	012023			CASH			6,104.26
								AP CASH DISBURSEMENTS JOURNAL			
APP	301-213000		01/20/2023	M011723	012023			ACCOUNTS PAYABLE		211.62	
								AP CASH DISBURSEMENTS JOURNAL			
APP	001-213000		01/20/2023	M011723	012023			GENERAL - ACCOUNTS PAYABLE		241.23	
								AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000		01/20/2023	M011723	012023			ACCOUNTS PAYABLE		5,457.73	
								AP CASH DISBURSEMENTS JOURNAL			
APP	401-213000		01/20/2023	M011723	012023			ACCOUNTS PAYABLE		29.98	
								AP CASH DISBURSEMENTS JOURNAL			
APP	631-213000		01/20/2023	M011723	012023			ACCOUNTS PAYABLE		78.71	
								AP CASH DISBURSEMENTS JOURNAL			
								GENERAL LEDGER TOTAL		6,104.26	6,104.26
APP	631-130000		01/20/2023	M011723	012023			DUE TO/FROM CLEARING		6,025.55	
APP	402-130000		01/20/2023	M011723	012023			DUE TO/FROM CLEARING			84.99
APP	301-130000		01/20/2023	M011723	012023			DUE TO/FROM CLEARING			211.62
APP	001-130000		01/20/2023	M011723	012023			GENERAL - DUE TO/FROM CLEARING			241.23
APP	403-130000		01/20/2023	M011723	012023			DUE TO/FROM CLEARING			5,457.73
APP	401-130000		01/20/2023	M011723	012023			DUE TO/FROM CLEARING			29.98
								SYSTEM GENERATED ENTRIES TOTAL		6,025.55	6,025.55
								JOURNAL 2023/01/199 TOTAL		12,129.81	12,129.81

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 1	199	01/20/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	241.23	241.23
				FUND TOTAL	241.23	241.23
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2023 1	199	01/20/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	211.62	211.62
				FUND TOTAL	211.62	211.62
401 WATER OPERATING FUND 401-130000 401-213000	2023 1	199	01/20/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	29.98	29.98
				FUND TOTAL	29.98	29.98
402 SEWER OPERATING FUND 402-130000 402-213000	2023 1	199	01/20/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	84.99	84.99
				FUND TOTAL	84.99	84.99
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 1	199	01/20/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	5,457.73	5,457.73
				FUND TOTAL	5,457.73	5,457.73
631 CLEARING FUND 631-130000 631-213000 635-111100	2023 1	199	01/20/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	6,025.55 78.71	6,104.26
				FUND TOTAL	6,104.26	6,104.26

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		241.23
301	CAPITAL CONSTRUCTION FUND		211.62
401	WATER OPERATING FUND		29.98
402	SEWER OPERATING FUND		84.99
403	STORM & SURFACE WATER FUND		5,457.73
631	CLEARING FUND		
		6,025.55	
	TOTAL	6,025.55	6,025.55

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME					
INVOICE DTL DESC								
359767	01/25/2023	PRTD	762 ASSOCIATION OF WASHI	260827	112523			
	Invoice: 112523					01/01/2023	M012523	10,278.57
				5,906.82	91011176	520000	2023 WC RETRO PROGRAM MEMBERSHIP	
				989.13	91111176	520000	GG-C/E-WORKERS COMP SVC-ADMIN	
				500.83	91411176	520000	GG-STRT-WORKERS COMP SVC-ADMIN	
				768.05	91421176	520000	GG-WTR-WORKERS COMP SVC-ADMIN	
				579.88	91431176	520000	GG-SWR-WORKERS COMP SVC-ADMIN	
				934.41	91470176	520000	GG-SSWM-WORKERS COMP SVC-ADMIN	
				599.45	91471176	520000	GG-DEV-WORKERS COMP SVC-ADMIN	
							GG-BLDG-WORKERS COMP SVC-ADMIN	
							CHECK 359767 TOTAL:	10,278.57
359768	01/25/2023	PRTD	634 CITY OF BAINBRIDGE I	260823	PLN52254			
	Invoice: PLN52254					01/20/2023	M012523	1,750.00
				1,750.00	72111262	54980001168	PERMIT PLN52254 TRAIL WORK FARM TRAIL-PERMITS	
							CHECK 359768 TOTAL:	1,750.00
359769	01/25/2023	PRTD	5545 OTAK INC	260822	000012300346			
	Invoice: 000012300346					01/19/2023	M012523	717.50
				717.50	72321953	64110000712	ENG/COUNTRY CLUB RD RECONSTRUCTION & DRAINAGE COUNTRY CLUB RD-DESIGN	
							CHECK 359769 TOTAL:	717.50
359770	01/25/2023	PRTD	176 WA ST DEPT OF LABOR	260826	2022-Q4			
	Invoice: 2022-Q4					01/23/2023	M012523	177.33
				.32	72011494	52000000996	Q4 2022 L&I VOLUNTEER HOURS	
				.26	72637319	52000000809	2019-20 GW MNGT PLANNING-BEN	
				171.58	31011256	520000	EX-GF-EMERG PREP-BEN	
				5.76	55011757	520000	PD-HARBORMASTER-BENEFITS	
				.13	31011492	520000	CLIMATE ADAPTION-BEN	
				-.72	91011176	520000	GG-C/E-WORKERS COMP SVC-ADMIN	
							CHECK 359770 TOTAL:	177.33
							NUMBER OF CHECKS 4	*** CASH ACCOUNT TOTAL *** 12,923.40
							COUNT	AMOUNT
							TOTAL PRINTED CHECKS 4	12,923.40
							*** GRAND TOTAL ***	12,923.40

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	1	249									
APP	001-213000		01/25/2023	M012523	012523			GENERAL - ACCOUNTS PAYABLE		6,083.89	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		01/25/2023	M012523	012523			CASH			12,923.40
								AP CASH DISBURSEMENTS JOURNAL			
APP	101-213000		01/25/2023	M012523	012523			STREETS - ACCOUNTS PAYABLE		2,739.13	
								AP CASH DISBURSEMENTS JOURNAL			
APP	401-213000		01/25/2023	M012523	012523			ACCOUNTS PAYABLE		500.83	
								AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000		01/25/2023	M012523	012523			ACCOUNTS PAYABLE		768.05	
								AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000		01/25/2023	M012523	012523			ACCOUNTS PAYABLE		579.88	
								AP CASH DISBURSEMENTS JOURNAL			
APP	407-213000		01/25/2023	M012523	012523			ACCOUNTS PAYABLE		1,533.86	
								AP CASH DISBURSEMENTS JOURNAL			
APP	301-213000		01/25/2023	M012523	012523			ACCOUNTS PAYABLE		717.50	
								AP CASH DISBURSEMENTS JOURNAL			
APP	631-213000		01/25/2023	M012523	012523			ACCOUNTS PAYABLE		.26	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										12,923.40	12,923.40
APP	631-130000		01/25/2023	M012523	012523			DUE TO/FROM CLEARING		12,923.14	
APP	001-130000		01/25/2023	M012523	012523			GENERAL - DUE TO/FROM CLEARING			6,083.89
APP	101-130000		01/25/2023	M012523	012523			STREETS - DUE TO/FROM CLEARING			2,739.13
APP	401-130000		01/25/2023	M012523	012523			DUE TO/FROM CLEARING			500.83
APP	402-130000		01/25/2023	M012523	012523			DUE TO/FROM CLEARING			768.05
APP	403-130000		01/25/2023	M012523	012523			DUE TO/FROM CLEARING			579.88
APP	407-130000		01/25/2023	M012523	012523			DUE TO/FROM CLEARING			1,533.86
APP	301-130000		01/25/2023	M012523	012523			DUE TO/FROM CLEARING			717.50
SYSTEM GENERATED ENTRIES TOTAL										12,923.14	12,923.14
JOURNAL 2023/01/249 TOTAL										25,846.54	25,846.54

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 1	249	01/25/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	6,083.89	6,083.89
				FUND TOTAL	6,083.89	6,083.89
101 STREET FUND 101-130000 101-213000	2023 1	249	01/25/2023	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	2,739.13	2,739.13
				FUND TOTAL	2,739.13	2,739.13
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2023 1	249	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	717.50	717.50
				FUND TOTAL	717.50	717.50
401 WATER OPERATING FUND 401-130000 401-213000	2023 1	249	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	500.83	500.83
				FUND TOTAL	500.83	500.83
402 SEWER OPERATING FUND 402-130000 402-213000	2023 1	249	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	768.05	768.05
				FUND TOTAL	768.05	768.05
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 1	249	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	579.88	579.88
				FUND TOTAL	579.88	579.88
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2023 1	249	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,533.86	1,533.86
				FUND TOTAL	1,533.86	1,533.86
631 CLEARING FUND 631-130000 631-213000 635-111100	2023 1	249	01/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	12,923.14 .26	12,923.40
				FUND TOTAL	12,923.40	12,923.40

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		6,083.89
101 STREET FUND		2,739.13
301 CAPITAL CONSTRUCTION FUND		717.50
401 WATER OPERATING FUND		500.83
402 SEWER OPERATING FUND		768.05
403 STORM & SURFACE WATER FUND		579.88
407 BUILDING & DEVELOPMENT FUND		1,533.86
631 CLEARING FUND		
	12,923.14	
	TOTAL	
	12,923.14	12,923.14

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635			111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
						INVOICE DTL DESC				
359771	01/31/2023	PRTD	6420 AT&T MOBILITY	260843	287287004732X011923	01/19/2023		M020123	5,811.07	
			Invoice: 287287004732X011923			POL, EOC/WIRELESS CHARGES				
				5,413.47	91011215 542100	GG-C/E-PD-PHONE				
				217.60	31011256 542100	EX-GF-EMERG PREP-PHONE				
				180.00	91011215 548500	GG-C/E-PD-SOFTWARE MAINT				
								CHECK	359771 TOTAL:	5,811.07
359772	01/31/2023	PRTD	551 CENTURLINK	260844	6124JAN23	01/16/2023		M020123	58.43	
			Invoice: 6124JAN23			WEAVER PRV WATER TELEM				
				58.43	91411891 542100	GG-WTR-FAC-PHONE				
								CHECK	359772 TOTAL:	58.43
359773	01/31/2023	PRTD	10203 KITSAP BLACK STUDENT	260875	012623	01/26/2023		M020123	1,900.00	
			Invoice: 012623			EX/MLK COMMUNITY CELEBRATION 2023				
				1,900.00	31011572 54110001064	REAC-PROF SVCS				
								CHECK	359773 TOTAL:	1,900.00
359774	01/31/2023	PRTD	1205 PUGET SOUND ENERGY	260845	220001680	01/18/2023		M020123	863.72	
			Invoice: 220001680			JAN23 GREEN POWER CONTRACT				
				863.72	91011189 547101	ELECTRIC-GREEN POWER				
								CHECK	359774 TOTAL:	863.72
359775	01/31/2023	PRTD	10197 THE TRAVELERS INDEMN	260846	5150K9135-2023	01/12/2023		M020123	25,986.00	
			Invoice: 5150K9135-2023			POL/BOAT INS: OCEAN HULL, EX LIABILITY				
				25,986.00	91025129 546000	MARINE - INSURANCE				
								CHECK	359775 TOTAL:	25,986.00
359776	01/31/2023	PRTD	757 WA DEPT OF RETIREMEN	260887	02012023	02/01/2023		M020123	3,986.40	
			Invoice: 02012023			CC/PERS 2 CONTRIBUTION FOR 2022				
				3,986.40	11011116 520000	COUNCIL - BENEFITS				
								CHECK	359776 TOTAL:	3,986.40

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	1	327									
APP	001-213000		01/31/2023	M020123	013123			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		38,547.19	
APP	635-111100		01/31/2023	M020123	013123			CASH AP CASH DISBURSEMENTS JOURNAL			38,605.62
APP	401-213000		01/31/2023	M020123	013123			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		58.43	
GENERAL LEDGER TOTAL										38,605.62	38,605.62
APP	631-130000		01/31/2023	M020123	013123			DUE TO/FROM CLEARING		38,605.62	
APP	001-130000		01/31/2023	M020123	013123			GENERAL - DUE TO/FROM CLEARING			38,547.19
APP	401-130000		01/31/2023	M020123	013123			DUE TO/FROM CLEARING			58.43
SYSTEM GENERATED ENTRIES TOTAL										38,605.62	38,605.62
JOURNAL 2023/01/327 TOTAL										77,211.24	77,211.24

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 1	327	01/31/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	38,547.19	38,547.19
				FUND TOTAL	38,547.19	38,547.19
401 WATER OPERATING FUND 401-130000 401-213000	2023 1	327	01/31/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	58.43	58.43
				FUND TOTAL	58.43	58.43
631 CLEARING FUND 631-130000 635-111100	2023 1	327	01/31/2023	DUE TO/FROM CLEARING CASH	38,605.62	38,605.62
				FUND TOTAL	38,605.62	38,605.62

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		38,547.19
401 WATER OPERATING FUND		58.43
631 CLEARING FUND	38,605.62	
	38,605.62	38,605.62
TOTAL		

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

359777 02/07/2023 PRD 634 CITY OF BAINBRIDGE I 261181 PLN52504 02/06/2023 M020723 1,340.00
Invoice: PLN52504 1,340.00 72334561 64980001088 PERMIT MADISON AVE SIDEWALKS
MAD AVE NM IMPR-PERMIT

CHECK 359777 TOTAL: 1,340.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 1,340.00

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	1,340.00

*** GRAND TOTAL *** 1,340.00

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CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	2	38									
APP	301-213000		02/07/2023	M020723	020723			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		1,340.00	
APP	635-111100		02/07/2023	M020723	020723			CASH AP CASH DISBURSEMENTS JOURNAL			1,340.00
GENERAL LEDGER TOTAL										1,340.00	1,340.00
APP	631-130000		02/07/2023	M020723	020723			DUE TO/FROM CLEARING		1,340.00	
APP	301-130000		02/07/2023	M020723	020723			DUE TO/FROM CLEARING			1,340.00
SYSTEM GENERATED ENTRIES TOTAL										1,340.00	1,340.00
JOURNAL 2023/02/38 TOTAL										2,680.00	2,680.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2023 2	38	02/07/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,340.00	1,340.00
				FUND TOTAL	1,340.00	1,340.00
631 CLEARING FUND 631-130000 635-111100	2023 2	38	02/07/2023	DUE TO/FROM CLEARING CASH	1,340.00	1,340.00
				FUND TOTAL	1,340.00	1,340.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
301 CAPITAL CONSTRUCTION FUND		1,340.00
631 CLEARING FUND	1,340.00	
	TOTAL	1,340.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 22-554146A									
				4,163.06	73638893 532000				
				3,504.55	73638932 532000				
				261208	22-554082A	12/01/2022		02/12/23	6,838.51
Invoice: 22-554082A									
				3,139.68	73638893 532000				
				3,698.83	73638932 532000				
				261209	22-565557A	12/01/2022		02/12/23	11,788.58
Invoice: 22-565557A									
				8,246.94	73638893 532000				
				3,541.64	73638932 532000				
				261210	22-591625A	12/01/2022		02/12/23	6,144.94
Invoice: 22-591625A									
				2,678.51	73638893 532000				
				3,466.43	73638932 532000				
				261211	22-603151A	12/01/2022		02/12/23	6,957.32
Invoice: 22-603151A									
				3,525.17	73638893 532000				
				3,432.15	73638932 532000				
				261212	22-614855A	12/01/2022		02/12/23	3,985.94
Invoice: 22-614855A									
				3,985.94	73638932 532000				
				261213	22-626368A	12/01/2022		02/12/23	8,392.26
Invoice: 22-626368A									
				4,753.94	73638893 532000				
				3,638.32	73638932 532000				
				261214	22-638920A	12/01/2022		02/12/23	7,682.26
Invoice: 22-638920A									
				4,255.39	73638893 532000				
				3,426.87	73638932 532000				
				261215	22-648300A	12/01/2022		02/12/23	6,202.72
Invoice: 22-648300A									
				2,192.35	73638893 532000				
				4,010.37	73638932 532000				
				261216	22-674051A	12/01/2022		02/12/23	7,990.18
Invoice: 22-674051A									
				4,461.35	73638893 532000				
				3,528.83	73638932 532000				
				261217	22-679660A	12/01/2022		02/12/23	4,898.26
Invoice: 22-679660A									
				4,898.26	73638893 532000				

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CASH ACCOUNT: 635		111100		CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET				
										INVOICE DTL	DESC		
Invoice: 22-682516A				261218	22-682516A	12/01/2022		02/12/23	5,515.74				
				2,212.10	73638893 532000	PW/DIESEL & REGULAR FUEL							
				3,303.64	73638932 532000	O&M-FUEL USE-ALLOCATION							
						O&M-FUEL ALLOC TO OTH DEPTS							
								CHECK	359780	TOTAL:			108,024.19
359781	02/15/2023	PRTD	4710 ASSOCIATED	PETROLEU	261219	22-694831A		12/01/2022	02/12/23	6,063.64			
Invoice: 22-694831A								PW/DIESEL & REGULAR FUEL					
				3,355.24	73638893 532000	O&M-FUEL USE-ALLOCATION							
				2,708.40	73638932 532000	O&M-FUEL ALLOC TO OTH DEPTS							
Invoice: 22-704363A				261220	22-704363A	12/01/2022		02/12/23	5,242.66				
				2,804.25	73638893 532000	PW/DIESEL & REGULAR FUEL							
				2,438.41	73638932 532000	O&M-FUEL USE-ALLOCATION							
						O&M-FUEL ALLOC TO OTH DEPTS							
Invoice: 22-709945A				261221	22-709945A	12/01/2022		02/12/23	3,088.12				
				3,088.12	73638893 532000	PW/DIESEL & REGULAR FUEL							
						O&M-FUEL USE-ALLOCATION							
Invoice: 22-718898A				261222	22-718898A	12/01/2022		02/12/23	3,567.69				
				2,077.48	73638893 532000	PW/DIESEL & REGULAR FUEL							
				1,490.21	73638932 532000	O&M-FUEL USE-ALLOCATION							
						O&M-FUEL ALLOC TO OTH DEPTS							
								CHECK	359781	TOTAL:			17,962.11
359782	02/15/2023	PRTD	34 APS CO INC		261046	23061A		01/18/2023	02/12/23	3,027.86			
Invoice: 23061A								PW/LOWER BEARING ASSEMBLY					
				3,027.86	73425358 531100	O&M-WWTP-SUPPLIES							
								CHECK	359782	TOTAL:			3,027.86
359783	02/15/2023	PRTD	9146 ARCHIVESOCIAL, INC		260949	26908		03/01/2023	02/12/23	2,988.00			
Invoice: 26908								IT/SOCIAL MEDIA ARCHIVING SERVICE					
				2,988.00	81011881 548500	IT - C/E COMPUTER SUPPORT							
								CHECK	359783	TOTAL:			2,988.00
359784	02/15/2023	PRTD	1235 AT&T ONENET SERVICE		261205	1276781839		02/01/2023	02/12/23	.73			
Invoice: 1276781839								PCD/FAX LONG DISTANCE					
				.73	91011189 542100	GG-C/E-CITY HALL-PHONE							
								CHECK	359784	TOTAL:			.73

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

359785	02/15/2023	PRTD	762	ASSOCIATION OF WASHI	260926	113390			01/27/2023	02/12/23	32,600.00
	Invoice: 113390								IT/ANNUAL MEMBERSHIP & GIS CONSORTIUM FEES		
					32,600.00	81011882	548500		IT-GIS-SOFTWARE MAINT		
									CHECK	359785 TOTAL:	32,600.00
359786	02/15/2023	PRTD	47	BAINBRIDGE DISPOSAL	260939	0001290356			01/31/2023	02/12/23	174.69
	Invoice: 0001290356								SENIOR CENTER/COMMONS DISPOSAL SVCS		
					174.69	91011755	547900		GG-C/E-COMMONS-GARBAGE		
	Invoice: 0001290394				260940	0001290394			01/31/2023	02/12/23	2,085.14
									CITYWIDE DISPOSAL SERVICES		
					164.19	91011215	547900		GG-C/E-PD-GARBAGE		
					523.58	91011768	547900		GG-C/E-PARKS-GARBAGE		
					708.63	91425358	547900		GG-WWTP-GARBAGE(NOT BIOSOLIDS)		
					668.24	91011897	547900		GG-C/E-O&M YARD FAC-GARBAGE		
					20.50	91111427	547900		GG-STREET-ROADSIDE-GARBAGE		
	Invoice: 0001290580				260941	0001290580			01/31/2023	02/12/23	389.68
									CITY HALL DISPOSAL SERVICES JAN23		
					389.68	91011189	547900		GG-C/E-CITY HALL-GARBAGE		
	Invoice: 0001290635				260942	0001290635			01/31/2023	02/12/23	349.04
									BIG BELLY DISP SERVICES JAN23		
					349.04	91011189	547903		BIG BELLY SOLAR GARBAGE CANS		
									CHECK	359786 TOTAL:	2,998.55
359787	02/15/2023	PRTD	10199	BECKMANN, GREG	260830	106372			01/23/2023	02/12/23	160.32
	Invoice: 106372								UB 10066 1025 LOVELL AVENUE NW		
					160.32	411	122100		WATER ACCOUNTS RECEIVABLE		
									CHECK	359787 TOTAL:	160.32
359788	02/15/2023	PRTD	7696	BAINBRIDGE ISLAND MU	260800	01/18/2023			01/18/2023	02/12/23	5,000.00
	Invoice: 01/18/2023								EX/PUBLIC CULTURAL PROGRAMMING		
					5,000.00	31011732	54110000297		EX-GF-CULTURAL ARTS & SCIENCES		
									CHECK	359788 TOTAL:	5,000.00
359789	02/15/2023	PRTD	7183	BI SPECIAL NEEDS FOU	260962	3326			01/28/2023	02/12/23	3,750.00
	Invoice: 3326								EX/2022 HUMAN SERVICES FUNDING		
					3,750.00	31017686	54110000297		HOPE HS/BI SP NEEDS/ISLANDTIME		
									CHECK	359789 TOTAL:	3,750.00

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CASH ACCOUNT: 635	111100	CASH										
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET			
INVOICE DTL DESC												
359790	02/15/2023	PRTD	10201 BRUTOCAO, JULIA	260858	106400	01/25/2023		02/12/23	376.14			
	Invoice: 106400			376.14	401 122100	GB Customer ID 3069 Bill #23000380 ACCOUNTS RECEIVABLE						
						CHECK		359790 TOTAL:				376.14
359791	02/15/2023	PRTD	1052 CANON SOLUTIONS AMER	260831	29833250	01/12/2023		02/12/23	483.51			
	Invoice: 29833250			161.17	61011581 545000	PCD,ENG,IT/OCE PRINTER-PLOTTER LEASE						
				161.17	72011321 545000	PCD - C/E ADMIN RENTS & LEASES						
				161.17	81011881 545000	ENG - C/E ADMIN RENTS & LEASES						
						IT - C/E RENTS & LEASES						
						CHECK		359791 TOTAL:				483.51
359792	02/15/2023	PRTD	551 CENTURYLINK	261207	0399JAN23	01/23/2023		02/12/23	3,138.58			
	Invoice: 0399JAN23			1,594.34	91425358 542100	CITY WIDE TELEMETRY & FAX SERVICE						
				884.49	91411891 542100	GG-WWTP-TELEPHONE/FAX						
				83.99	91011755 542100	GG-WTR-FAC-PHONE						
				171.39	91011189 542100	GG-C/E-COMMONS-PHONE						
				252.92	91011897 542100	GG-C/E-CITY HALL-PHONE						
				81.64	91011255 542100	GG-C/E-O&M YARD FAC-PHONE						
				69.81	91011215 542100	GG-C/E-COURT BLDG-PHONE						
						CHECK		359792 TOTAL:				3,138.58
359793	02/15/2023	PRTD	9908 CINTAS CORPORATION #	260943	5142797956	01/27/2023		02/12/23	32.79			
	Invoice: 5142797956			32.79	91011183 531100	CITY HALL FIRST AID RESTOCK						
						GG-C/E-CH CLEANING-SUPPLIES						
	Invoice: 5142797909			260975	5142797909	01/27/2023		02/12/23	10.09			
				10.09	73637891 531100	PW/HIDDEN COVE FIRST AID RESTOCK						
						OFFICE SUPPLIES						
	Invoice: 5142797995			260976	5142797995	01/27/2023		02/12/23	23.42			
				23.42	73011755 531100	PW/COMMONS FIRST AID RESTOCK						
						O&M-COMMONS SUPPLIES						
	Invoice: 5142797985			261136	5142797985	01/27/2023		02/12/23	14.95			
				14.95	51011215 531100	POL/FIRST AID RESTOCK						
						POLICE - C/E FACIL SUPPLIES						
						CHECK		359793 TOTAL:				81.25
359794	02/15/2023	PRTD	112 CODE PUBLISHING COMP	260977	GC0009884	01/31/2023		02/12/23	1,376.47			
	Invoice: GC0009884			1,376.47	36011143 541100	EXCC/MUNICIPAL CODE WEB UPDATE						
						CLERK-C/E-PROF SVCS						

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
						CHECK	359794	TOTAL:	1,376.47	
359795	02/15/2023	PRTD	7746 COONAN, PATRICK	260834	BLD18762SFR	01/24/2023		02/12/23	146.25	
			Invoice: BLD18762SFR	146.25	41623860 586000	PERMIT BLD18762SFR REFUND FEE				
						SURETY DEPOSIT-OUT				
						CHECK	359795	TOTAL:	146.25	
359796	02/15/2023	PRTD	4950 CORRECT EQUIPMENT IN	261062	48563	01/30/2023		02/12/23	118.59	
			Invoice: 48563	118.59	73425358 531100	PW/UBI OIL WASHERS				
						O&M-WWTP-SUPPLIES				
			Invoice: 48590	261077	48590	02/01/2023		02/12/23	518.70	
				518.70	73426355 54810000562	PW/BATHTUB DRAINAGE, TOILET GURGLING				
						GRINDER PUMP MAINT CONTRACT				
						CHECK	359796	TOTAL:	637.29	
359797	02/15/2023	PRTD	10164 CROY, MARY	260828	106370	01/23/2023		02/12/23	113.06	
			Invoice: 106370	113.06	411 122100	UB 11832 641 JANELLE PLACE NW				
						WATER ACCOUNTS RECEIVABLE				
						CHECK	359797	TOTAL:	113.06	
359798	02/15/2023	PRTD	1596 RENTON CUMMINS INC	261112	01-68139	12/08/2022		02/12/23	1,379.79	
			Invoice: 01-68139	1,379.79	73411345 548100	PW/LOAD TESTING GENERATOR FLETCHER BAY WELL				
						REPAIRS & MAINTENANCE				
						CHECK	359798	TOTAL:	1,379.79	
359799	02/15/2023	PRTD	7730 DP WAIN CONSTRUCTION	261113	PAYREQ1-FINAL-01202	12/27/2022		02/12/23	65,720.87	
			Invoice: PAYREQ1-FINAL-01202	65,720.87	73411345 54810001202	PW/FLETCHER BAY PUMPHOUSE ROOF REPAIR				
						FLETCHER BAY WELLHOUSE-REPAIRS				
						CHECK	359799	TOTAL:	65,720.87	
359800	02/15/2023	PRTD	10190 DTG ENTERPRISES INC	261118	20083421	01/30/2023		02/12/23	108.00	
			Invoice: 20083421	108.00	73011897 545000	PW/RESTROOMS HIDDEN COVE RD				
						O&M-C/E-PWYD FAC-RENTS				
			Invoice: 20083422	261119	20083422	01/30/2023		02/12/23	108.00	
				108.00	73435838 545000	PW/RESTROOMS NE VINCENT RD				
						O&M-DECANT-RENTS				

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
						CHECK	359800	TOTAL:	216.00	
359801	02/15/2023	PRTD	9000 DUDE SOLUTIONS, INC	260865	INV-122541	08/30/2022		02/12/23	780.79	
			Invoice: INV-122541			PCD/4 HOUR VIRTUAL CONSULTING SESSION, PRJT MNGMT				
				780.79	61011584 443410	PCD - C/E ADM TRAINING				
						CHECK	359801	TOTAL:	780.79	
359802	02/15/2023	PRTD	866 INDIE BOOKS LLC	261050	139971	10/04/2022		02/12/23	141.00	
			Invoice: 139971			EX/BIREADS BOOKS FOR CITY COUNCIL				
				141.00	31011572 53110001249	BI READS-SUPPLIES				
						CHECK	359802	TOTAL:	141.00	
359803	02/15/2023	PRTD	1953 FERGUSON ENTERPRISES	261039	SC58929	01/31/2023		02/12/23	37.98	
			Invoice: SC58929			PW/SERVICE CHARGE FOR JANUARY 2023				
				37.98	73637946 531100	ALLOC-1/3 TO EACH UTIL-SUPPLY				
						CHECK	359803	TOTAL:	37.98	
359804	02/15/2023	PRTD	10014 FIFE WATER SERVICES	261109	22-01-15-01	01/15/2023		02/12/23	365.00	
			Invoice: 22-01-15-01			PW/MICROSCOPIC EVALUATION REPORT				
				365.00	73425358 541100	O&M-WWTP-PROF SVCS				
						CHECK	359804	TOTAL:	365.00	
359805	02/15/2023	PRTD	10198 FRANCO-MASTERS, JOSH	260829	106371	01/23/2023		02/12/23	25.34	
			Invoice: 106371			UB 10278 328 SHEPARD WAY NW				
				25.34	411 122100	WATER ACCOUNTS RECEIVABLE				
						CHECK	359805	TOTAL:	25.34	
359806	02/15/2023	PRTD	229 GC SYSTEMS INC	261060	42866	01/25/2023		02/12/23	470.65	
			Invoice: 42866			PW/4" 504A COMPLETE REPAIR KIT				
				470.65	73411345 531100	OFFICE SUPPLIES				
						CHECK	359806	TOTAL:	470.65	
359807	02/15/2023	PRTD	9560 GREEN IT CONSULTING,	260871	963	01/07/2023		02/12/23	9,600.00	
			Invoice: 963			IT/CONSULTING OFFICE 365 INTRANET/SECURITY				
				9,600.00	81011881 541100	IT - C/E PROF SERVICES				
						CHECK	359807	TOTAL:	9,600.00	

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
359808	02/15/2023	PRTD	8374 HEARING ADVANTAGE, I	261063	11351	02/01/2023		02/12/23	140.00
	Invoice: 11351					POL,PW/HEARING SCREENINGS			
					35.00	53011212	541100		
					105.00	73637891	541100		
						POLICE - C/E PATROL PROF SVCS			
						PROFESSIONAL SERVICES			
						CHECK	359808	TOTAL:	140.00
359809	02/15/2023	PRTD	4850 HOME DEPOT CREDIT SE	261014	725902696	01/11/2023		02/12/23	2,614.25
	Invoice: 725902696					PW/ICE MELT BLEND 50LB BAG X150			
					2,614.25	73111252	53110001055		
						STORM RESP-STRT-SUPPLIES			
						CHECK	359809	TOTAL:	2,614.25
359810	02/15/2023	PRTD	863 INTERSTATE BATTERIES	261126	22074628	02/02/2023		02/12/23	216.11
	Invoice: 22074628					PW/BATTERIES			
					157.19	53011212	531100		
					58.92	73431835	531100		
						PD-C/E-PATROL SUPPLIES			
						OFFICE SUPPLIES			
						CHECK	359810	TOTAL:	216.11
359811	02/15/2023	PRTD	1505 KITSAP COUNTY TREASU	261141	JAN23	02/06/2023		02/12/23	28.60
	Invoice: JAN23					OUT COURT REMIT JANUARY 2023			
					28.60	41612860	586000		
						CRIME VICTIMS-OUT			
						CHECK	359811	TOTAL:	28.60
359812	02/15/2023	PRTD	1355 KITSAP COUNTY DEM	260861	DEM-23-0123.1	01/10/2023		02/12/23	22,000.00
	Invoice: DEM-23-0123.1					EX/2023 EMERGENCY MANAGEMENT SERVICES			
					22,000.00	31011256	541100		
						EX-GF-EMERG PREP-PROF SVCS			
						CHECK	359812	TOTAL:	22,000.00
359813	02/15/2023	PRTD	4198 KENT D BRUCE COMPANY	261065	12747	01/17/2023		02/12/23	463.15
	Invoice: 12747					POL/ASSY, PCB WC I/O BOARD			
					463.15	53011212	531100		
						PD-C/E-PATROL SUPPLIES			
						CHECK	359813	TOTAL:	463.15
359814	02/15/2023	PRTD	1010 PAUL L KING	261140	64544	01/30/2023		02/12/23	491.40
	Invoice: 64544					PW/SPARE KEYS			
					491.40	73637891	531100		
						OFFICE SUPPLIES			
						CHECK	359814	TOTAL:	491.40

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CASH ACCOUNT: 635			111100	CASH					
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
359815	02/15/2023	PRTD	2421 KITSAP PUBLIC HEALTH	260867	2023 PUBLIC HEALTH	01/17/2023		02/12/23	80,585.00
	Invoice: 2023		PUBLIC HEALTH	80,585.00	91011627 551000	2023 PUB HEALTH & RCC MORTGAGE EXEC-C/E-HEALTH ED-I/G SVCS			
							CHECK	359815 TOTAL:	80,585.00
359816	02/15/2023	PRTD	694 KITSAP PUD #1	261142	NOV22-JAN23	01/15/2023		02/12/23	43.20
	Invoice: NOV22-JAN23			43.20	91011768 547500	WATER/LOT1 BELFAIR AVE GG-C/E-PARKS-WTR/SWR			
							CHECK	359816 TOTAL:	43.20
359817	02/15/2023	PRTD	10200 LINQUIST, MICHELLE	260835	PLN50123 SSDE	01/24/2023		02/12/23	525.00
	Invoice: PLN50123		SSDE	525.00	62338 386000	PERMIT PLN50123 SSDE REFUND FEE SURETY DEPOSITS CUS			
							CHECK	359817 TOTAL:	525.00
359818	02/15/2023	PRTD	5607 LMN ARCHITECTS	260804	63186	12/22/2022		02/12/23	6,817.50
	Invoice: 63186			6,817.50	64011586 54110001242	PCD/PROFESSIONAL SERVICES NOVEMBER 2022 WINSLOW SUBAREA PLAN-PROF SVCS			
				260873	63228	01/18/2023		02/12/23	31,606.89
	Invoice: 63228			31,606.89	64011586 54110001242	PCD/CBI WINSLOW SUBAREA PLAN UPDATE WINSLOW SUBAREA PLAN-PROF SVCS			
							CHECK	359818 TOTAL:	38,424.39
359819	02/15/2023	PRTD	4708 MULTIFORCE SYSTEMS C	261041	922637	01/30/2023		02/12/23	477.75
	Invoice: 922637			477.75	73637891 548500	PW/FUEL SYSTEM SOFTWARE SUPPORT NOV22-APR23 COMPUTER SUPPORT MAINT			
				261066	922637-2	01/30/2023		02/12/23	955.50
	Invoice: 922637-2			955.50	73637891 548500	PW/FUEL SYSTEM SOFTWARE SUPPORT OCT22-APR23 COMPUTER SUPPORT MAINT			
							CHECK	359819 TOTAL:	1,433.25
359820	02/15/2023	PRTD	9519 NAGARA	261146	23482	01/25/2023		02/12/23	119.00
	Invoice: 23482			119.00	51011214 443410	POL/WINTER ONLINE FORUM/BURNS PD-C/E-ADMIN-TRAINING			
							CHECK	359820 TOTAL:	119.00

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CASH ACCOUNT: 635		111100		CASH					
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
359821	02/15/2023	PRTD	8286 SUPERINTENDENT OF P	261150	17643	01/27/2023		02/12/23	407.25
	Invoice: 17643			407.25	41654861 586110	POL/FINGERPRINTING		FINGERPRINT DISB TO SPI	
						CHECK	359821	TOTAL:	407.25
359822	02/15/2023	PRTD	9349 PROPANE NORTHWEST	261129	1508961808	01/05/2023		02/12/23	458.56
	Invoice: 1508961808			458.56	91011897 547200	PW/PROPANE 260.30 GALLONS		GG-C/E-O&M YARD FAC-PROPANE	
				261130	1509042812	01/12/2023		02/12/23	784.91
	Invoice: 1509042812			784.91	91011897 547200	PW/PROPANE 424.70 GALLONS		GG-C/E-O&M YARD FAC-PROPANE	
				261131	1509217268	01/26/2023		02/12/23	1,012.77
	Invoice: 1509217268			1,012.77	91011897 547200	PW/PROPANE 565.60 GALLONS		GG-C/E-O&M YARD FAC-PROPANE	
						CHECK	359822	TOTAL:	2,256.24
359823	02/15/2023	PRTD	9829 LEPS-PSS, PLLC	260857	3020	12/31/2022		02/12/23	450.00
	Invoice: 3020			450.00	53011212 541100	POL/PRE-HIRE TESTING/AB		POLICE - C/E PATROL PROF SVCS	
						CHECK	359823	TOTAL:	450.00
359824	02/15/2023	PRTD	1864 PUGET SOUND CLEAN AI	260841	23-013	01/20/2023		02/12/23	28,427.00
	Invoice: 23-013			28,427.00	91011317 553000	2023 CLEAN AIR ASSESSMENT		EXEC - C/E POLLUTION CONTROL	
						CHECK	359824	TOTAL:	28,427.00
359825	02/15/2023	PRTD	1205 PUGET SOUND ENERGY	260979	0727JAN23	01/31/2023		02/12/23	10.86
	Invoice: 0727JAN23			10.86	91011739 547100	194 WINSLOW WAY W		COMM EVENTS-ELECTRICITY	
				261151	9047JAN23	02/03/2023		02/12/23	34,633.52
	Invoice: 9047JAN23			269.66	71311942 64710000724	CITY WIDE ENERGY SERVICES		PD/COURT BLDG-ELECTRIC	
				49.69	73416345 547100	CASEY STREET WTR-ELECTRICITY			
				962.89	91011215 547100	GG-C/E-PD-ELECTRIC			
				363.10	91011255 547100	GG-C/E-COURT BLDG-ELECTRIC			
				-6.34	91011557 547100	FARMS-ELECTRIC			
				944.37	91011755 547100	GG-C/E-COMMONS-ELECTRIC			
				805.87	91011768 547100	GG-C/E-PARKS-ELECTRIC			
				3,315.81	91011897 547100	GG-C/E-O&M YARD FAC-ELECTRIC			
				12.15	91021182 547100	GG-OS-PROP MNGT-ELECTRIC			

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CASH ACCOUNT: 635	111100	CASH												
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET					
													INVOICE DTL DESC	
													CHECK 359830 TOTAL:	6,005.96
359831	02/15/2023	PRTD	8035 SHINE QUARRY, LLC	261011	0041853	01/23/2023		02/12/23	800.90					
	Invoice: 0041853			800.90	73431835 531100	PW/4"-8" CLEAN GRAVEL OFFICE SUPPLIES								
													CHECK 359831 TOTAL:	800.90
359832	02/15/2023	PRTD	10196 SINNETT, ROBERT	260842	LIC FEE REBATE 2023	01/20/2023		02/12/23	10.00					
	Invoice: LIC FEE REBATE 2023			10.00	17131 317600	TRANSP BENEFIT DIST REBATE TBF-VEHICLE FEES								
													CHECK 359832 TOTAL:	10.00
359833	02/15/2023	PRTD	2035 SIX ROBBLEES INC	260996	02P22819	01/27/2023		02/12/23	38.77					
	Invoice: 02P22819			19.39	73111423 531100	PW/SELF ALIGNING CHUTE OFFICE SUPPLIES								
				19.38	73111427 531100	OFFICE SUPPLIES								
	Invoice: 02P23935			260997	02P23935	01/23/2023		02/12/23	3,771.33					
				3,771.33	73638935 531100	PW/TIRE CHAINS, ALLOY SQ LINNK LIGHT TRUCK O&M-STD ALLOCATION-SUPPLIES								
	Invoice: 02P24978			260998	02P24978	01/27/2023		02/12/23	64.97					
				64.97	73111256 531100	PW/PASS WGT ZN UNCOAT, TTV ASSEMBLY O&M-STREET-EM PREP-SUPPLIES								
													CHECK 359833 TOTAL:	3,875.07
359834	02/15/2023	PRTD	8129 SMARSH INC	261204	INV-78427	01/31/2023		02/12/23	9,243.41					
	Invoice: INV-78427			9,243.41	81011881 548500	IT/TEXT MESSAGING ARCHIVE IT - C/E COMPUTER SUPPORT								
													CHECK 359834 TOTAL:	9,243.41
359835	02/15/2023	PRTD	601 SOUND REPROGRAPHICS	260795	95124	01/18/2023		02/12/23	24.10					
	Invoice: 95124			16.06	31011131 531100	EX,FIN/NAMEPLATES AN, BK, JN EX-GF-SUPPLIES								
				8.04	41011141 531100	FIN - C/E ADMIN SUPPLIES								
	Invoice: 95093			260815	95093	01/17/2023		02/12/23	48.42					
				48.42	11011116 549500	CC/CITY COUNCIL DAIS NAME PLATES COUNCIL-C/E-COPIES/PRINTING								
	Invoice: 95123			260868	95123	01/17/2023		02/12/23	376.01					
				376.01	41011141 531100	FIN/LEFT WINDOW SECURITY ENVELOPES FIN - C/E ADMIN SUPPLIES								

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME			INVOICE DTL	DESC		
Invoice: 95246			261157	95246	02/03/2023		02/12/23	29.40
			29.40	11011116	549500	CC/PRINT DAIS NAME PLATES COUNCIL-C/E-COPIES/PRINTING		
						CHECK	359835 TOTAL:	477.93
359836	02/15/2023	PRTD 2467 STAPLES	260807	8068763439	12/31/2022		02/12/23	214.62
Invoice: 8068763439			214.62	61011581	531100	PCD/TISSUES, PAPER TOWELS, PENS, BATTERIES PCD - C/E ADMIN SUPPLIES		
Invoice: 8068763405			260991	8068763405	12/31/2022		02/12/23	232.50
			36.83	32011152	531100	LEGAL,FIN,EX/BATTERIES, PAPER, TISSUES LGL-GF-SUPPLIES		
			35.69	41011141	531100	FIN - C/E ADMIN SUPPLIES		
			32.47	31011131	531100	EX-GF-SUPPLIES		
			32.47	41011141	531100	FIN - C/E ADMIN SUPPLIES		
			26.26	31011131	531100	EX-GF-SUPPLIES		
			25.11	31011131	531100	EX-GF-SUPPLIES		
			43.67	41011141	531100	FIN - C/E ADMIN SUPPLIES		
Invoice: 8068763430			261044	8068763430	12/31/2022		02/12/23	77.46
			77.46	73637891	531100	PW/DESK CALENDAR, PAPER OFFICE SUPPLIES		
Invoice: 8069094348			261158	8069094348	01/28/2023		02/12/23	293.00
			146.50	51011211	531100	POL/PAPER, SOAP, DIVIDERS PD-C/E-ADM-SUPPLIES		
			58.60	52011212	531100	POLICE - C/E INVEST SUPPLIES		
			87.90	53011212	531100	PD-C/E-PATROL SUPPLIES		
						CHECK	359836 TOTAL:	817.58
359837	02/15/2023	PRTD 9233 STRIVE PHYSICAL REHA	260863	100AB	01/19/2023		02/12/23	275.00
Invoice: 100AB			275.00	51011211	541100	POL/PHYSICAL ASSESSMENT AB PD-C/E-ADM-PROF SVCS		
						CHECK	359837 TOTAL:	275.00
359838	02/15/2023	PRTD 8243 TILZ	260999	101-92653	01/18/2023		02/12/23	120.00
Invoice: 101-92653			120.00	73431835	531100	PW/YARD WASTE OFFICE SUPPLIES		
Invoice: 101-92669			261000	101-92669	01/18/2023		02/12/23	48.00
			48.00	73431835	531100	PW/YARD WASTE OFFICE SUPPLIES		
Invoice: 101-92942			261001	101-92942	01/24/2023		02/12/23	30.00
						PW/YARD WASTE		

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET
						INVOICE DTL	DESC			
				30.00	73431835 531100					
				261002	101-92985	01/24/2023		02/12/23		24.00
Invoice: 101-92985				24.00	73431835 531100	PW/YARD WASTE				
						OFFICE SUPPLIES				
				261003	101-93008	01/25/2023		02/12/23		27.00
Invoice: 101-93008				27.00	73431835 531100	PW/YARD WASTE				
						OFFICE SUPPLIES				
				261004	101-93017	01/25/2023		02/12/23		24.00
Invoice: 101-93017				24.00	73431835 531100	PW/YARD WASTE				
						OFFICE SUPPLIES				
				261005	101-93047	01/25/2023		02/12/23		18.00
Invoice: 101-93047				18.00	73431835 531100	PW/YARD WASTE				
						OFFICE SUPPLIES				
				261161	101-93372	01/31/2023		02/12/23		18.00
Invoice: 101-93372				18.00	73431835 531100	PW/YARD WASTE				
						OFFICE SUPPLIES				
						CHECK	359838	TOTAL:		309.00
359839	02/15/2023	PRTD	6714 TOSHIBA FINANCIAL SE	261015	33282622	01/23/2023		02/12/23		224.64
Invoice: 33282622				224.64	73637891 545000	PW/COPIER LEASE				
						RENTS & LEASES - OPERATING				
				261163	33282623	01/23/2023		02/12/23		234.85
Invoice: 33282623				234.85	51011211 545000	POL/COPIER LEASE				
						PD-C/E-ADMIN RENTS/LEASE				
						CHECK	359839	TOTAL:		459.49
359840	02/15/2023	PRTD	10205 TUBELITEDENCO LLC	261012	30611884-00	01/18/2023		02/12/23		1,071.90
Invoice: 30611884-00				1,071.90	73111264 531100	PW/REFLECTIVE VINYL, APPLICATION TAPE				
						O&M-STREET-TRAF CONTROL-SUPPLY				
						CHECK	359840	TOTAL:		1,071.90
359841	02/15/2023	PRTD	4929 TYLER TECHNOLOGIES I	260888	045-402824-2	01/01/2023		02/12/23		16,269.00
Invoice: 045-402824-2				16,269.00	81011881 548500	IT/QUARTERLY MAINTENANCE FOR MUNIS				
						IT - C/E COMPUTER SUPPORT				
						CHECK	359841	TOTAL:		16,269.00

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CASH ACCOUNT: 635		111100		CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET				
										INVOICE DTL	DESC		
359842	02/15/2023	PRTD	2190 UNITED PARCEL SERVIC	261164	000028Y3Y1023	01/14/2023		02/12/23	12.56				
Invoice: 000028Y3Y1023				12.56	91011215 542500	POL/SHIPPING							
						GG-C/E-PD-POSTAGE							
						CHECK		359842 TOTAL:		12.56			
359843	02/15/2023	PRTD	203 WA ST EMPLOYMENT SEC	260848	2022 Q4	12/31/2022		02/12/23	7,645.00				
Invoice: 2022 Q4				7,645.00	62471596 520000	PCD/UI BENEFIT CHARGE 2022 Q4							
						BLDG - BLDG PERMITS BENEFITS							
						CHECK		359843 TOTAL:		7,645.00			
359844	02/15/2023	PRTD	952 WASHINGTON STATE PAT	260980	I23003960	02/01/2023		02/12/23	106.00				
Invoice: I23003960				106.00	41654861 586100	FIN/BACKGROUND CHECKS							
						AGENCY DISBURSEMENTS							
						CHECK		359844 TOTAL:		106.00			
359845	02/15/2023	PRTD	2251 WA ST TREASURER	261166	JAN23 SBCC	02/06/2023		02/12/23	257.00				
Invoice: JAN23 SBCC				257.00	41652860 586000	OUT COURT REMIT JAN 2023 SBCC							
						SBCC BLDG.-OUT							
Invoice: JAN23				261166	JAN23	02/06/2023		02/12/23	2,307.99				
				810.71	41611860 586000	OUT COURT REMIT JANUARY 2023							
				479.70	41610860 586000	PSEA 60% OUT							
				16.09	41619860 586000	PSEA 30% OUT							
				389.32	41619860 586000	PSEA 3 - STATE DISB OUT							
				145.06	41616860 586000	PSEA 3 - STATE DISB OUT							
				68.23	41616860 586000	THEFT PRV&TR BRAIN INJ-OUT							
				24.18	41614860 586000	THEFT PRV&TR BRAIN INJ-OUT							
				251.51	41617860 586000	JUDICIAL INFO SYST.-OUT							
				72.44	41618860 586000	SCHOOL SAFETY ZONE-OUT							
				18.18	41618860 586000	TRAUMA CARE-OUT							
				3.80	41618860 586000	TRAUMA CARE-OUT							
				21.77	41618860 586000	TRAUMA CARE-OUT							
				7.00	41615860 586961	STATE CRIME LAB							
						CHECK		359845 TOTAL:		2,564.99			
359846	02/15/2023	PRTD	5271 WASHINGTON WATER SER	260944	4815979187-JAN23	01/23/2023		02/12/23	191.32				
Invoice: 4815979187-JAN23				191.32	91435838 547500	DECANT FACILITY WATER							
						GG-DECANT-WATER/SEWER							
						CHECK		359846 TOTAL:		191.32			

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
359847	02/15/2023	PRTD	512 WABO - WASHINGTON AS	260864	43990	01/19/2023		02/12/23	875.00
	Invoice: 43990					EX/BUILDING SAFETY EVALUATIONS PROGRAM			
				875.00	31011256 443410	EX-GF-EMERG PREP-TRAINING			
							CHECK	359847 TOTAL:	875.00
359848	02/15/2023	PRTD	9919 WATER MANAGEMENT LAB	260992	209057	01/21/2023		02/12/23	250.00
	Invoice: 209057					PW/BIOSOLIDS ANALYSIS			
				250.00	73425358 541100	O&M-WWTP-PROF SVCS			
	Invoice: 209232								
				260993	209232	01/26/2023		02/12/23	908.00
						PW/BIOSOLIDS ANALYSIS			
				908.00	73425358 541100	O&M-WWTP-PROF SVCS			
	Invoice: 209302								
				260994	209302	01/31/2023		02/12/23	320.00
						PW/ROCKAWAY WATER TESTING			
				320.00	73415345 541100	PROFESSIONAL SERVICES			
	Invoice: 209276								
				261045	209276	01/30/2023		02/12/23	1,673.00
						PW/WATER TESTING SERVICES			
				1,673.00	73411345 541100	PROFESSIONAL SERVICES			
							CHECK	359848 TOTAL:	3,151.00
359849	02/15/2023	PRTD	8390 WEST HILLS FORD MAZD	261171	75015375	01/13/2023		02/12/23	383.79
	Invoice: 75015375					PW/KIT - BRAKE LINING, ROTOR ASY BRAKE			
				383.79	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
	Invoice: 75015595								
				261172	75015595	01/24/2023		02/12/23	425.64
						POL/KIT BRAKE LINING, ROTOR ASY BRAKE			
				425.64	53011212 531100	PD-C/E-PATROL SUPPLIES			
							CHECK	359849 TOTAL:	809.43
359850	02/15/2023	PRTD	679 WASHINGTON ASSOCIATI	261169	5752	01/01/2023		02/12/23	25.00
	Invoice: 5752					POL/ANNUAL DUES/BURNS			
				25.00	51011211 549100	PD-C/E-ADM-DUES/SUBCR/MEMBRSH			
							CHECK	359850 TOTAL:	25.00
359851	02/15/2023	PRTD	6488 WOOD ENVIRONMENTAL I	260811	S51704122	11/15/2022		02/12/23	2,480.86
	Invoice: S51704122					ENG/PROFESSIONAL SERVICES OCT 2022			
				2,480.86	72655860 58600000370	GEO TECCH-3RD PARTY REVIEWS			
							CHECK	359851 TOTAL:	2,480.86

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CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
359852	02/15/2023	PRTD	650 YWCA-KITSAP COUNTY	261042	Q1-Q4 2022	02/02/2023		02/12/23	20,000.00
	Invoice: Q1-Q4 2022							EX/2022 COMMUNITY SERVICES CONTRACT	
				20,000.00	31017655 54110000297			EX-DOM VIOLENCE SUPPORT (YWCA)	
							CHECK	359852 TOTAL:	20,000.00
					NUMBER OF CHECKS	75		*** CASH ACCOUNT TOTAL ***	562,952.72
							COUNT	AMOUNT	
					TOTAL PRINTED CHECKS		75	562,952.72	
								*** GRAND TOTAL ***	562,952.72

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	1	426									
APP	001-213000		01/31/2023	02/12/23	020823			GENERAL - ACCOUNTS PAYABLE		303,293.73	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		01/31/2023	02/12/23	020823			CASH			562,952.72
								AP CASH DISBURSEMENTS JOURNAL			
APP	407-213000		01/31/2023	02/12/23	020823			ACCOUNTS PAYABLE		8,733.32	
								AP CASH DISBURSEMENTS JOURNAL			
APP	650-213000		01/31/2023	02/12/23	020823			ACCOUNTS PAYABLE		5,594.20	
								AP CASH DISBURSEMENTS JOURNAL			
APP	631-213000		01/31/2023	02/12/23	020823			ACCOUNTS PAYABLE		132,521.24	
								AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000		01/31/2023	02/12/23	020823			ACCOUNTS PAYABLE		21,284.83	
								AP CASH DISBURSEMENTS JOURNAL			
APP	101-213000		01/31/2023	02/12/23	020823			STREETS - ACCOUNTS PAYABLE		8,883.60	
								AP CASH DISBURSEMENTS JOURNAL			
APP	401-213000		01/31/2023	02/12/23	020823			ACCOUNTS PAYABLE		80,054.79	
								AP CASH DISBURSEMENTS JOURNAL			
APP	622-213000		01/31/2023	02/12/23	020823			ACCOUNTS PAYABLE		671.25	
								AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000		01/31/2023	02/12/23	020823			ACCOUNTS PAYABLE		1,636.10	
								AP CASH DISBURSEMENTS JOURNAL			
APP	301-213000		01/31/2023	02/12/23	020823			ACCOUNTS PAYABLE		269.66	
								AP CASH DISBURSEMENTS JOURNAL			
APP	171-213000		01/31/2023	02/12/23	020823			TBF-A/P		10.00	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										562,952.72	562,952.72
APP	631-130000		01/31/2023	02/12/23	020823			DUE TO/FROM CLEARING		430,431.48	
APP	001-130000		01/31/2023	02/12/23	020823			GENERAL - DUE TO/FROM CLEARING			303,293.73
APP	407-130000		01/31/2023	02/12/23	020823			DUE TO/FROM CLEARING			8,733.32
APP	650-130000		01/31/2023	02/12/23	020823			DUE TO/FROM CLEARING			5,594.20
APP	402-130000		01/31/2023	02/12/23	020823			DUE TO/FROM CLEARING			21,284.83
APP	101-130000		01/31/2023	02/12/23	020823			STREETS - DUE TO/FROM CLEARING			8,883.60
APP	401-130000		01/31/2023	02/12/23	020823			DUE TO/FROM CLEARING			80,054.79
APP	622-130000		01/31/2023	02/12/23	020823			DUE TO/FROM CLEARING			671.25
APP	403-130000		01/31/2023	02/12/23	020823			DUE TO/FROM CLEARING			1,636.10
APP	301-130000		01/31/2023	02/12/23	020823			DUE TO/FROM CLEARING			269.66

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JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
	01/31/2023	02/12/23	020823							
APP 171-130000						TBF-DUE TO/FROM CLEARING				10.00
	01/31/2023	02/12/23	020823							
						SYSTEM GENERATED ENTRIES TOTAL			430,431.48	430,431.48
						JOURNAL 2023/01/426 TOTAL			993,384.20	993,384.20

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 1	426	01/31/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	303,293.73	303,293.73
				FUND TOTAL	303,293.73	303,293.73
101 STREET FUND 101-130000 101-213000	2023 1	426	01/31/2023	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	8,883.60	8,883.60
				FUND TOTAL	8,883.60	8,883.60
171 TRANSP BEN FUND 171-130000 171-213000	2023 1	426	01/31/2023	TBF-DUE TO/FROM CLEARING TBF-A/P	10.00	10.00
				FUND TOTAL	10.00	10.00
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2023 1	426	01/31/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	269.66	269.66
				FUND TOTAL	269.66	269.66
401 WATER OPERATING FUND 401-130000 401-213000	2023 1	426	01/31/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	80,054.79	80,054.79
				FUND TOTAL	80,054.79	80,054.79
402 SEWER OPERATING FUND 402-130000 402-213000	2023 1	426	01/31/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	21,284.83	21,284.83
				FUND TOTAL	21,284.83	21,284.83
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 1	426	01/31/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,636.10	1,636.10
				FUND TOTAL	1,636.10	1,636.10
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2023 1	426	01/31/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	8,733.32	8,733.32
				FUND TOTAL	8,733.32	8,733.32
622 EXPENDABLE TRUST FUND	2023 1	426	01/31/2023			

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jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 21
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
622-130000 622-213000				DUE TO/FROM CLEARING ACCOUNTS PAYABLE	671.25	671.25
				FUND TOTAL	671.25	671.25
631 CLEARING FUND 631-130000 631-213000 635-111100	2023 1	426	01/31/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	430,431.48 132,521.24	562,952.72
				FUND TOTAL	562,952.72	562,952.72
650 AGENCY FUND 650-130000 650-213000	2023 1	426	01/31/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	5,594.20	5,594.20
				FUND TOTAL	5,594.20	5,594.20

02/08/2023 10:33
 jkines

CITY OF BAINBRIDGE ISLAND
 A/P CASH DISBURSEMENTS JOURNAL

P 22
 apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		303,293.73
101 STREET FUND		8,883.60
171 TRANSP BEN FUND		10.00
301 CAPITAL CONSTRUCTION FUND		269.66
401 WATER OPERATING FUND		80,054.79
402 SEWER OPERATING FUND		21,284.83
403 STORM & SURFACE WATER FUND		1,636.10
407 BUILDING & DEVELOPMENT FUND		8,733.32
622 EXPENDABLE TRUST FUND		671.25
631 CLEARING FUND	430,431.48	
650 AGENCY FUND		5,594.20
	TOTAL	
	430,431.48	430,431.48

** END OF REPORT - Generated by Jacob Kines **



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME:

AGENDA ITEM: Approve City Council Meeting Minutes

SUMMARY: Council will consider approval of meeting minutes.

AGENDA CATEGORY: Minutes

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve City Council Meeting Minutes

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[City Council Study Session Minutes, January 17, 2023.pdf](#)

[Regular City Council Business Meeting Minutes, January 24, 2023.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL STUDY SESSION
TUESDAY, JANUARY 17, 2023**

Meeting Minutes

1) CALL TO ORDER / ROLL CALL

Deputy Mayor Quitslund called the meeting to order at 6:01 p.m. in Council Chambers and on the Zoom webinar platform.

Deputy Mayor Quitslund, Mayor Fantroy-Johnson, and Councilmembers Deets, Hytopoulos, Moriwaki, and Schneider were present. Councilmember Pollock was absent and excused.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Deets moved and Councilmember Moriwaki seconded to approve the agenda as presented.

The motion carried unanimously, 6 – 0.

There were no conflicts of interest disclosed.

3) REGULAR BUSINESS

City Manager King introduced a new staff member, Adam Nebenzahl, Management Analyst. Deputy Mayor Quitslund introduced Interim City Attorney Jim Haney.

3.A Receive Presentation from Police Department, Bainbridge Island School District, and Bainbridge Youth Services on Cooperative Activities - Police

[Cover Page](#)

[BIPD_BISD_BYIS Response to Youth in Crisis.pdf](#)

City Manager King introduced the agenda item. Police Chief Clark led the presentation with participation by Kelsey Lynch, Behavioral Health Navigator for the Bainbridge Island Police Department, Kristina Rogers, Bainbridge High School Principal, and Courtney Oliver, Executive Director of Bainbridge Youth Services.

Council discussed the topic with the presenters.

3.B Receive Presentation on 2023 Waste Reduction Regulations and Status of Implementation.

[Cover Page](#)

[2023 Waste Reduction Regulations – Status Update – Council Study Session 01.17.22.pptx](#)

[Compostables Product Testing Report January 2023.docx](#)

Deputy Mayor Quitslund introduced the item. City Manager King provided additional information and introduced Climate Adaptation Officer Salamack who provided a presentation.

Stephan Goldby, President and CEO of the Bainbridge Island Chamber of Commerce, Joe Raymond, General Manager at Pleasant Beach Village, and Lisa Alfieri, Commuter Comforts, shared their experiences on the implementation of the Waste Reduction Regulations, and Council discussed the topic.

4) COMMITTEE REPORTS

Councilmember Schneider reported on a successful application by Climate Adaptation Officer Salamack to participate in the Energy Transitions Initiative Partnership Project (ETIPP), part of the Department of Energy. She also reported on a meeting of the Puget Sound Regional Council Transportation Policy Board.

Councilmember Deets reported that he attended two Martin Luther King events, one hosted by the Navy and a second hosted by the Ebenezer African Methodist Episcopal Church. He also attended committee meetings with Kitsap Transit, the Kitsap Emergency Management Council, and Puget Sound Clean Air Agency Advisory Council. He held office hours last Saturday with the next one on Saturday, January 28, 2023.

Councilmember Moriwaki commented on electric vehicles. He attended the Public Art Committee meeting and encouraged attendance at 7:00 p.m. next Thursday at BARN (Bainbridge Artisan Resource Network) to hear Poet Laureate Michelle Bombardier and Bloedel Reserve's creative resident, Katherine Smith, perform.

Mayor Fantroy-Johnson reported that she attended a Housing Kitsap meeting where she was elected Chair, the Bainbridge Senior Center Board meeting, and Martin Luther King events at Bainbridge Island Museum of Art (BIMA).

Deputy Mayor Quitslund reported that he attended Martin Luther King events and reported on a Utility Advisory Committee meeting.

5) ADJOURNMENT

Deputy Mayor Quitslund adjourned the meeting at 8:02 p.m.

Brenda Fantroy-Johnson, Mayor

Peggy Nimb, Deputy City Clerk



**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, JANUARY 24, 2023**

Meeting Minutes

1) CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Fantroy-Johnson called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar platform.

Mayor Fantroy-Johnson, Deputy Mayor Quitslund, and Councilmembers Deets, Hytopoulos, Moriwaki, Pollock and Schneider were present.

Mayor Fantroy-Johnson led the Pledge of Allegiance.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Moriwaki moved and Councilmember Pollock seconded to approve the agenda as presented. The motion carried unanimously, 7-0.

There were no conflicts of interest disclosed.

3) PRESENTATION(S)

3.A Proclamation Declaring Support for Safe Gun Storage and Education

Cover Page

Proclamation in Support of Secure Firearm Storage and Education.docx

Deputy Mayor Quitslund read the proclamation.

MOTION: I move to approve the proclamation declaring support for safe gun storage and education.

Quitslund/Deets: The motion carried unanimously, 7-0.

Bainbridge Island School District Superintendent Peter Bang-Knudsen, and Bainbridge Island School District Board members Lynn Smith and Mark Emerson accepted the proclamation.

3.B Present Blakely Award Certificates

Cover Page

CC presentation Jan 2023.pptx

Certificate_2020 Preservation Leader_McNett.pdf

Certificate_2020 Preservation Leader_Moriwaki.pdf

[Certificate_2021 Project of Excellence_BIJAEM Departure Deck Art Installation.pdf](#)
[Certificate_2022 Preservation Leader_Curtis.pdf](#)

Planning Director Charnas introduced Senior Planner Tayara who provided a presentation on the awards.

Mayor Fantroy-Johnson presented the certificates to Val Tollefson, accepting on behalf of the Bainbridge Island Japanese American Exclusion Memorial Association, Councilmember Moriwaki, and Katie Curtis. 2020 Preservation Leader Jim McNett was not present.

4) PUBLIC COMMENT

4.A Instructions for Providing Public Comment

[Cover Page](#)

[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

Peter Harris commented on road safety.

Mark Wilson expressed concerns with the Shoreline Management Program.

Eric Kortum expressed concerns with the condition of buildings on the Suyematsu property.

Tom Hansen expressed concerns with the proposed speed limits.

Greg Haley expressed concerns with stormwater and the impact of King tides on Manitou Beach.

Rosemary Miller expressed concerns with stormwater in Manitou Beach.

Fran Korten expressed concerns with the Eagle Harbor/Wyatt Non-Motorized Improvement Project.

Rich Potter asked for more funding for the Eagle Harbor/Wyatt Non-Motorized Improvement Project.

Mike Schwank spoke in favor of the Eagle Harbor/Wyatt Non-Motorized Improvement Project and asked Council to consider improving a portion of Bucklin Hill Road.

Susan Loftus expressed concerns with the Eagle Harbor/Wyatt Non-Motorized Improvement Project.

Brenda James expressed concerns with regulation of vacation rental properties.

Stefan Goldby spoke about the community survey and expressed concerns with regulations.

Chantelle Lusebrink asked Council to include tourism and business stakeholders in developing vacation rental policies.

Lisa Neal spoke against the Winslow Subarea Plan process and the Housing Action Plan.

Cindy Anderson spoke about public input on the Police Quarterly report.

Alyse Nelson spoke in support of the Eagle Harbor/Wyatt Non-Motorized Improvement Project and asked to maximize safety improvements for all ages and abilities.

Kim Leatham asked for additional safety improvements for the Eagle Harbor/Wyatt Non-Motorized Improvement Project.

Paula Holmes-Eber, President of Squeaky Wheels, asked to implement the Sustainable Transportation Plan and include as many safety improvements as feasible on the Eagle Harbor/Wyatt Non-Motorized Improvement Project.

5) CONSENT AGENDA

5.A Agenda Bill for Consent Agenda
[Cover Page](#)

MOTION: I move to approve the Consent Agenda as presented.
Quitslund/Deets: The motion carried unanimously, 7-0.

5.B Approve Accounts Payable and Payroll
[Cover Page](#)
[AP Report to Council of Cash Disbursements 1-25-23.pdf](#)
[PR 01-20-23.pdf](#)

5.C Approve City Council Meeting Minutes
[Cover Page](#)
[Special City Council Meeting Minutes - Executive Session, January 10, 2023.pdf](#)
[Regular City Council Business Meeting Minutes, January 10, 2023.pdf](#)

5.D Authorize the City Manager to Execute a Construction Contract with Liden Land Development & Excavation, Inc. for the Rockaway Beach / Eagle Harbor Phase II / Halls Hill Slope Revegetation Project(s) (\$132,591.71 Street Funds) - Public Works
[Cover Page](#)
[Rockaway Beach Rd - Eagle Harbor Ph2 - Halls Hill Rd Vegetation SWR Contract.docx](#)
[Location Map.pdf](#)
[Landscape Projects_BID DWGS_2022-11-03.pdf](#)

5.E Authorize an Increase in the City Manager's Change Order Authority for the Police and Court Facility Construction Support Professional Services Agreement with Coates Design from 25% to 45% - Public Works
[Cover Page](#)

5.F Set the Public Hearing for a Development Agreement with Puget Sound Energy to Resolve an Appeal by the Stetson Ridge Homeowners Association for February 14, 2023
[Cover Page](#)
[Development Agreement PSE COBI.docx](#)
[Draft Ordinance for DA with PSE.docx](#)

5.G Authorize the City Manager to Execute an Agreement with the United States Geologic Survey relating to Sea Level Rise modeling in the amount of \$100,000
[Cover Page](#)
[USGS Agreement](#)

5.H Authorize the City Manager to Publish a Request for Qualifications (RFQ) for Consultant Support for the City's Grant-Funded Sea Level Rise Assessment Project

[Cover Page](#)

[RFQ for Sea Level Rise Flooding Vulnerability and Risk Assessment](#)

5.I Cancel the February 7, 2023 Study Session

[Cover Page](#)

6) COUNCIL ANNOUNCEMENTS

Councilmember Moriwaki noted he will be attending the quarterly board meeting and lobby day for Humanities Washington and Chamber of Commerce open house.

Councilmember Deets inquired about the progress of the solid waste consultant, and City Manager King provided an update.

Councilmember Deets provided information on his office hours.

Councilmember Schneider mentioned the Eco-City Summit in London.

7) CITY MANAGER'S REPORT

7.A Receive City Manager's Report

[Cover Page](#)

[Council Direction Regarding the Winslow Subarea Plan Update.docx](#)

City Manager King provided information on the Winslow Subarea Plan update process.

He provided Council a copy of a letter in opposition to proposed State legislation House Bill 1110 and Senate Bill 5190.

He mentioned a public meeting on the Eagle Harbor/Wyatt Non-Motorized Improvement project on January 25, 2023.

Council discussed the public participation plan for the Winslow Subarea Plan update. It will be placed on the February 14, 2023 agenda.

8) PUBLIC HEARING(S)

8.A Hold a Public Hearing on Ordinance No. 2022-25 Relating to a Moratorium on the Development of New Inns in the Neighborhood Center Zoning District

[Cover Page](#)

[Ordinance No. 2022-25 Adopting a Moratorium on New Inns in Neighborhood Centers \(Adopted 121322\).pdf](#)

Planning Director Charnas introduced the agenda item.

Mayor Fantroy-Johnson opened the public hearing at 7:28 p.m.

Public Comment

Greg Gustafson spoke about the proposed inn.

Joe Raymond spoke against the moratorium and its impact on an affordable housing project.

Kelly MacDonald spoke against the moratorium and provided information on the affordable housing project and the inn.

Jim Laws provided history on the development.

Bill Ransom expressed support for the proposed inn.

Carter Dotson spoke in favor of the proposed inn.

Don Dow spoke in favor of the proposed inn.

Michael Schwank spoke against the proposed inn.

Marilyn McLauchlan spoke in favor of the moratorium and against the proposed inn.

Helene Smart spoke in favor of the moratorium.

Sarah Blossom spoke about the inn and the history of the use.

Kendra Vita read a statement from Mr. Jacobi on the affordable housing project.

Andrew Joslyn spoke against the moratorium.

Mayor Fantroy-Johnson closed the public hearing at 8:10 p.m., and Council discussed the item.

8.B Hold Public Hearing and Adopt Ordinance No. 2023-03 (formerly 2022-24), relating to the Setting of Island-Wide Speed Limits - Public Works

[Cover Page](#)

[Ordinance No. 2023-03 Relating to Island-Wide Speed Limits.docx](#)

[Exhibit A Island-wide Secondary Arterials and Collectors.pdf](#)

[Exhibit B Island-wide Local Access Streets.pdf](#)

[Speed Limit Memo to CW 11-21-2022.docx](#)

[Speed Limit Change Direct Mailer DRAFT 3.pdf](#)

[Memorandum - Speed Limit Enforcement Plan.pdf](#)

[Installation_Schedule.pdf](#)

[Speed Limits 012423.pptx](#)

City Manager King introduced the agenda item. Public Works Director Wierzbicki provided a presentation. Police Chief Clark provided information on enforcement and education.

Mayor Fantroy-Johnson opened the public hearing at 8:34 p.m.

Public Comment

Joe Ednell expressed concerns with enforcement.

Bob Russell spoke about sharing the road and enforcement.

Nina Nielsen expressed concerns with the proposed changes.

Linda Gordon expressed concerns with enforcement and spoke in favor of safety improvements.

Ross Hathaway expressed concerns with the ordinance and raised safety concerns.

Mayor Fantroy-Johnson closed the public hearing at 8:47 p.m.

MOTION: I move to adopt Ordinance No. 2023-03 (formerly Ordinance No. 2022-24) relating to the setting of island-wide speed limits.

Schneider/Deets: The motion carried unanimously, 7-0.

Council adjourned for a break at 8:53 p.m. and returned at 9:01 p.m.

Mayor Fantroy-Johnson noted that agenda items 9.C - 9.G will be moved to a subsequent meeting due to the length of the meeting.

9) REGULAR BUSINESS

9.A Receive Presentation and Results of National Community Survey - Polco Staff

[Cover Page](#)

[The NCS Report - Bainbridge Island, WA 2022](#)

[The NCS Presentation Bainbridge Island, WA 2022 - 11-03-22.pdf](#)

Jade Arocha from Polco provided a presentation on the survey results and addressed Council's questions.

MOTION: I move to accept this presentation and direct the City Manager to make this information available through City communication channels.

Deets/Pollock: The motion carried unanimously, 6-0, with Councilmember Moriwaki temporarily absent from Council Chambers.

AYES: Joe Deets, Leslie Schneider, Kirsten Hytopoulos, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund

NOES: None

ABSENT: Clarence Moriwaki

ABSTAIN: None

Councilmember Moriwaki left Council Chambers at 9:22 p.m. and returned at 9:27 p.m.

9.B Receive Presentation on Housing Action Plan Framework - Principles, Strategies, and Actions **2022 Council High Priority Project** - Planning

[Cover Page](#)

[Housing Action Plan Framework Presentation.pptx](#)

[Draft BIHAP Action Matrix.pdf](#)

Planning Director Charnas introduced the agenda item. Morgan Shook and Jennifer Cannon from ECONorthwest provided a presentation. Council discussed next steps and scheduled Council discussion on the topic for the February 14, 2023 City Council meeting.

9.C Report on Recent Climate-Related Flooding Impacts on Public Infrastructure - Public Works

Cover Page

12_27_22 FLooding.pptx

This item was postponed to a future Council agenda.

9.D Receive Public Safety Quarterly Report - Police

Cover Page

Public Safety 2022 Full Slideshow.pdf

This item was postponed to a future Council agenda.

9.E Consider Budget (\$50,000) and Staff Response to Training and Activity Recommendations Made in May 2022 by the Race Equity Advisory Committee -Executive

Cover Page

Staff Response re REAC Recommended Actions of May 2022 for CC 10242023

REAC Recommendation for Race Equity Training Plan and Tools Final CC 05242022.pdf

This item was postponed to a future Council agenda.

9.F Review City Council Committee and Liaison Assignments

Cover Page

2022 Council Assignments.docx

This item was postponed to a future Council agenda.

9.G Designate City Council Liaison for the City Thread Accelerated Mobility Playbook Grant and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Efforts

Cover Page

This item was postponed to a future Council agenda.

10) ADJOURNMENT

Mayor Fantroy-Johnson adjourned the meeting at 9:53 p.m.

Brenda Fantroy-Johnson, Mayor

Christine Brown, MMC, City Clerk



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME:

AGENDA ITEM: Approve the 2023 Utility Advisory Committee Work Plan - Public Works

SUMMARY: Staff is recommending that the City Council authorize the City Manager to approve the 2023 Utility Advisory Committee work plan.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Public Works

RECOMMENDED MOTION: Authorize the City Manager to approve the 2023 Utility Advisory Committee work plan.

COMMUNITY ENGAGEMENT AND OUTREACH: Utility project included on the UAC work plan will be subject to engagement at the neighborhood and/or community scale. For example, the Water Tank project has engaged nearby residents, and the great community through a site walk and project overview.

FISCAL IMPACT:

Amount:	N/A
Ongoing Cost:	N/A
One-Time Cost:	N/A
Included in Current Budget?	Yes

BACKGROUND: The Utility Advisory Committee is established by the City of Bainbridge Island Municipal Code Chapter 2.33.

"The committee shall act in an advisory capacity to the city council with respect to issues relevant to the operation and management policies of the city's water, sanitary sewer, and other utilities. The committee shall not supplant administrative advice on policy issues to the city council but shall be in addition to staff advice. The committee shall not interfere with the administrative staff functions involving day to day operation of the city utilities. All city utility-related policies shall be reviewed by the committee prior to consideration by city council. In its advisory capacity, the committee shall:

- A. Consult with the city manager to develop an annual workplan for approval by the city council;
- B. Consult with and make recommendations to the city council regarding such utility-related policy matters as the city council or the committee deems appropriate;

- C. Give advisory recommendations to the city council on matters relating to the city's water, sanitary sewer, and stormwater utility policies;
- D. Consult with and make recommendations to the city council regarding utility rates, rate structures and other charges made to water, sanitary sewer, and stormwater utility customers;
- E. Consult with and make recommendations to the city council relative to the planning for and financing of water, sanitary sewer, and storm water utility capital facilities;
- F. Keep the city council regularly informed of activities of the committee in a timely manner;
- G. Report annually to the city council prior to the start of the budget process."

In keeping with Section A above, the Committee worked with Public Works staff to develop the attached work plan for 2023.

ATTACHMENTS:

[2022 summary 2023 Plan.docx](#)

FISCAL DETAILS: N/A

Fund Name(s):

Coding: N/A

MEMORANDUM

To: COBI City Council

From: COBI Utility Advisory Committee

Date: Feb 8, 2023

Subj: REPORT OF 2022 UAC ACTIVITIES AND PROPOSED 2023 WORK PLAN

Summary of 2022 Activities

A. Larger work

1. Winslow water tank replacement – design options and cost estimates
2. Ferncliff/Casey water line extension
3. Sewer replacement projects at Sunday Cove, Lower Lovell, Wood, and Wing Point
4. Utilities Capital Improvement Plan (CIP) review
5. Sewer and Water Rate Study – usage rates and System Participation Fee (SPF)

B. Other discussions (ordered chronologically)

1. Wastewater Treatment Plan (WWTP)
 - a) Capacity and Capability upgrades
 - b) Reliability upgrades
2. Wastewater Beneficial Reuse Study
3. Stormwater System Plan
4. Little Manzanita Watershed Assessment
5. South Island Sewer Capacity and Sewer District Seven
6. Waste Management Study (current Bainbridge Disposal operation)
7. Electrical Utility (Puget Sound Energy)
 - a) Substation rezones
 - b) Code amendments for critical corridors
 - c) “Winslow Tap” upgrade project
 - d) “Missing Link” transmission line project between Murden Cove and Winslow substations
 - e) COBI-PSE Franchise and Agreements
8. COBI Ground Water Management Plan (GWMP)

C. Actions

1. Conducted tour of COBI water, sewer and stormwater facilities for new Council members, City Manager, and other staff

2023 Proposed Work Plan

A. Recurring / Continuing Efforts

1. Water System
 - a) Rate study (concluding first quarter)
 - b) Winslow water tank and fire flow improvements
 - c) Ferncliff line extension
 - d) Coordination with Winslow Subarea Plan
 - e) Water System Business Plan
2. Sewer System
 - a) Utility Rate study
 - b) WWTP upgrade
 - c) Sewer District 7 Interlocal Agreement (ILA)
 - d) Wastewater Beneficial Reuse
 - e) Fat, Grease and Oil (FOG) ordinance
 - f) Coordination with Winslow Subarea Plan
3. Storm Water System
 - a) Storm Water System Plan
 - b) Ground Water Management Plan
4. Utility CIP review
5. Begin work on update of Utilities Element of Comprehensive Plan
6. Continue subcommittee consultations with other COBI committees
 - a) ETAC and CCAC on Ground Water Management Plan
 - b) CCAC on PSE franchise

B. Emergent Issues

1. Respond to inquiries and requests from citizens, COBI staff and Council

Approved by UAC on 8 February 2023

Andy Maron
Susan Hume
Svend Brant-Erichsen
Charles Averill, Co-Chair
Sheina Hughes
Martin Pastucha
Ted Jones, Co-Chair



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME:

AGENDA ITEM: Authorize the City Manager to Execute a Construction Contract with Empire Well Drilling, LLC for the Sands Avenue Well Rehabilitation Construction Contract Award (\$284,780.50 Water) - Public Works

SUMMARY: Staff is requesting authorization from City Council to award the Sands Avenue Well Rehabilitation Construction Contract to the apparent low bidder, Empire Well Drilling, LLC, in the amount of \$284,780.50.

AGENDA CATEGORY: Contract

PROPOSED BY: Public Works

RECOMMENDED MOTION: Authorize the City Manager to enter into a construction contract with Empire Well Drilling, LLC in the amount of \$284,780.50 for the Sands Avenue Well Rehabilitation project, in substantially the form as included with this agenda item.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	\$284,780.50
Ongoing Cost:	
One-Time Cost:	\$284,780.50
Included in Current Budget?	Yes

BACKGROUND: The Sands Avenue Well site consists of two high capacity wells, i.e., Sands1 and Sands2 that feed the Winslow water system. Both wells are key suppliers to the Winslow water system and over the years, have both experienced a decline in production due to age. Sands1 was constructed in 1989 and was rehabbed in 2005. Recent evaluation suggests the Sands1 well has continued to decline and once again needs to be rehabilitated. Sands2 was constructed in 1990 and multiple issues occurred during construction of the well and the current condition is largely unknown. Performance of Sands2 continues to decline and needs to be rehabilitated.

The rehabilitation process typically consists of pump replacement and recalibration, scrubbing of the well casings, and cleaning and scrubbing of the well screens.

The design contract was approved by City Council at their January 25, 2022 meeting.

Bids were solicited through the Municipal Research Services Center (MRSC) Small Works Roster process, and the City received two bids. See attached bid form. The engineer's estimate is \$236,243.28.

City staff reviewed the bid results and the contractor's qualifications and recommends that City Council award the Sands Avenue Well Rehabilitation construction contract to the apparent low bidder, Empire Well Drilling, LLC, in the amount of \$284,780.50.

Construction is anticipated to begin early March and end by mid-April 2023, weather permitting.

ATTACHMENTS:

[Sands Ave Well Rehab Bid Form.docx](#)

[Sands Ave Well Rehab Contract.docx](#)

[Sands Location Map.pdf](#)

FISCAL DETAILS: There is \$324,619 in available 2023 Budget (Project #01183) for this work plus an additional expected carryover project amount from 2022 of \$62,651 for a total combined available project budget of \$387,302. This request combined with an additional request in AB-116-2023 for \$50,428 (also on tonight's agenda) totals \$335,209. leaving a residual budget amount of \$52,093.

Fund Name(s): Water Fund

Coding:



City of Bainbridge Island
Public Works Department – Operations & Maintenance

Sands Avenue Well Rehabilitation (Munis # 01183)

Bid Opening: September 1, 2022
Bids Due @ 9:30 AM; Bid Opening @ 10:00 AM

<p>Note: Bids Are Opened in Order Received. Bids Solicited by: <input type="checkbox"/> Advertisement <input checked="" type="checkbox"/> Small Works Roster The Engineer's Estimate is: \$236,243.28.</p>	<p>Bidder #1 Empire Well Drilling LLC</p>	<p>Bidder #2 Schneider Water Services</p>	
<p>Proposal</p>	<p>√</p>	<p>√</p>	
<p>Proposal Signature Page</p>	<p>√</p>	<p>√</p>	
<p>Statement of Bidders Qualifications</p>	<p>√</p>	<p>√</p>	
<p>TOTAL BID AMOUNT (WA State Sales Tax Included, if applicable)</p>	<p>\$284,780.50</p>	<p>\$485,787.12</p>	<p>\$</p>

A total of 2 bids were received for the Sands Avenue Well Rehabilitation project. Project Manager Joel Goodwin has reviewed the bids received and recommends that the City Council award the contract to the apparent low bidder, Empire Well Drilling, LLC in the amount of \$284,780.50.

**CITY OF BAINBRIDGE ISLAND
SMALL WORKS ROSTER CONTRACT**

THIS SMALL WORKS ROSTER CONTRACT (“Contract”) is entered into between the City of Bainbridge Island, a Washington State municipal corporation (“City”), and Empire Well Drilling, LLC, a Washington State limited liability company (“Contractor”). In consideration of the terms and conditions set forth in this Contract, the City and the Contractor (the “Parties”) agree as follows:

1. Contractor Services. The Contractor shall furnish at its own cost and expense all labor, tools, materials, and equipment required to construct and complete in a good workmanlike manner, and to the satisfaction of the City, the public works project known as the Sands Ave. Wells 1 & 2 Rehabilitation Project (“Project”). The Project is detailed in the following documents, which are attached hereto and incorporated herein by reference:

- Scope of Work (Attachment A)
- Well Site Location and Conditions Summary (Attachment B)
- Insurance Requirements (Attachment C)
- Declaration of Retainage
- Payment and Performance Bonds
- Schedule of Prevailing Wages (see <https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx>)
- Guarantee Form
- Certification of Compliance with Wage Payment Statutes

2. Notice to Proceed; Time of Completion. The Contractor shall commence work within seven (7) days after the City issues a written Notice to Proceed and shall complete the work within thirty-five (35) calendar days from the City’s issuance of the Notice to Proceed. The time of beginning, rate of progress, and time of completion are essential conditions of this Contract.

3. Payment.

3.1 Payment amount and procedures. The City shall pay the Contractor for all work and services covered by this Contract in an amount that shall not exceed Two Hundred Eighty-Four Thousand, Seven Hundred Eighty Dollars and Fifty Cents (\$284,780.50), which amount includes all applicable sales tax. The payment amount shall exclude approved change orders, in accordance with the quantity and unit prices shown on the attached bid proposal. The Contractor shall submit, in a format acceptable to the City, monthly invoices for work and services performed in a previous calendar month. The City shall pay for the portion of the work described in the invoice that has been completed by the Contractor and approved by the City. The City’s payment shall not constitute a waiver of the City’s right to final inspection and acceptance of the work.

3.2 Defective or Unauthorized Work. If, during the course of the Contract, the work rendered does not meet the requirements set forth in the Contract, the Contractor shall correct or modify the required work to comply with the requirements of the Contract. The City shall have

the right to withhold payment for such work until it meets the requirements of the Contract. If the Contractor is unable, for any reason, to satisfactorily complete any portion of the work, the City may complete the work by contract or otherwise, and the Contractor shall be liable to the City for any additional costs incurred by the City. "Additional costs" means all reasonable costs incurred by the City, including legal costs and attorneys' fees, beyond the maximum contract price under this Contract. The City further reserves the right to deduct the cost to complete the work, including any additional costs, from any amounts due or to become due to the Contractor.

3.3 Final Payment; Waiver of Claim. Thirty (30) days after completion and final acceptance of the Project by the City as complying with the terms of this Contract, the City shall pay to the Contractor all sums due as provided by this Contract, except those required to be withheld by law or agreed to in special contract provisions. **THE CONTRACTOR'S ACCEPTANCE OF FINAL PAYMENT (EXCLUDING WITHHELD RETAINAGE) SHALL CONSTITUTE A WAIVER OF CLAIMS, EXCEPT THOSE PREVIOUSLY AND PROPERLY MADE AND IDENTIFIED BY THE CONTRACTOR AS UNSETTLED AT THE TIME REQUEST FOR FINAL PAYMENT IS MADE.**

3.4 Retainage. The City shall hold back a retainage in the amount of five percent (5%) of any and all payments made to the Contractor for a period of sixty (60) days after the date of final acceptance, or until receipt of all necessary releases from the State Department of Revenue and the State Department of Labor and Industries, and until settlement of any liens filed under chapter 60.28 RCW, whichever is later.

4. Prevailing Wage. The Contractor shall comply with and pay prevailing wages as required by chapter 39.12 RCW, as well as paying prevailing wages related to public works and building service maintenance contracts funded in part or in whole with federal funds. Federal wage laws and regulations shall be applicable. No worker, laborer, or mechanic employed in the performance of any part of this Contract shall be paid less than the prevailing rate of wage as determined by the Industrial Statistician of the Department of Labor and Industries for the State of Washington.

Prior to making any payment under this Contract, the Contractor shall submit to the City an approved copy of the "Statement of Intent to Pay Prevailing Wages" from the Department of Labor and Industries. It is the Contractor's responsibility to obtain and file the Statement. The Contractor shall be responsible for all filing fees. Notice from the Contractor and all subcontractors of intent to pay prevailing wages and prevailing wage rates for the Project must be posted for the benefit of the workers. Each invoice shall include a signed statement that prevailing wages have been paid by the Contractor and all subcontractors.

In case any dispute arises regarding the prevailing rates of wages for work of a similar nature, and such dispute cannot be resolved by the parties of interest, including labor and management representatives, the matter shall be referred for arbitration to the Director of the Department of Labor and Industries of the State of Washington, and his/her decision therein shall be final and conclusive and binding on all parties involved in the dispute as provided for by RCW 39.12.060, as it may be amended in the future.

5. Indemnification and Hold Harmless.

5.1 Defense, Indemnification, and Hold Harmless. The Contractor shall defend, indemnify, and hold harmless the City, its officers, officials, employees, and volunteers from any and all claims, injuries, damages, losses, or suits, including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.

5.2 Liability for Damages Caused by Concurrent Negligence. Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Contract.

5.3 Inspection and Acceptance. The City's inspection or acceptance of any of the Contractor's work when completed shall not be grounds to void, nullify, and/or invalidate any of these covenants of indemnification.

5.4 No Third Party Right of Indemnification. Nothing contained in this Contract shall be construed to create a liability or a right of indemnification in any third party.

6. Nondiscrimination and Compliance with Laws.

6.1 Nondiscrimination. The Contractor agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Contract because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification.

6.2 Compliance with Laws. The Contractor shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Contract.

6.3 Violation of this Section. Violation of this Section 6 shall be a material breach of this Contract and grounds for cancellation, termination, or suspension by the City, in whole or in part, and may result in ineligibility for further work for the City.

7. Job Safety.

7.1 Work Site Safety. The Contractor shall take all necessary precaution for the safety of employees on the work site and shall comply with all applicable provisions of federal, state, and local regulations, ordinances, and codes. The Contractor shall erect and properly maintain, at all times, as required by the conditions and progress of the work, all necessary

safeguards for the protection of workers and the public and shall post danger signs warning against known and unusual hazards.

7.2 Trench Safety. All trenches shall be provided with adequate safety systems as required by chapter 49.17 RCW and WAC 296-155-650 and -655. The Contractor is responsible for providing the competent person and registered professional engineer required by WAC 296-155-650 and -655.

8. Utility Location. The Contractor is solely responsible for locating any underground utilities affected by the work and is deemed to be an “excavator” for the purposes of chapter 19.122 RCW. The Contractor shall be responsible for compliance with chapter 19.122 RCW including utilization of the “one call” locator system, before commencing any excavation activities.

9. Warranty and Guarantee. The Contractor shall warrant and guarantee the materials and work to be free of defects for a period of two (2) years after the City’s final acceptance of the entire Project. The Contractor shall be liable for any costs, losses, expenses, or damages, including consequential damages, suffered by the City resulting from defects in the Contractor’s work including, but not limited to, the cost of materials and labor expended by the City in making emergency repairs and the cost of engineering, inspection, and supervision by the City. The Contractor shall hold the City harmless from any and all claims, which may be made against the City as a result of any defective work, and the Contractor shall defend any claims at its own expense. Where materials or procedures are not specified in the Contract, the City will rely on the professional judgment of the Contractor to make the appropriate selections.

10. Correction of Defects. The Contractor shall be responsible for correcting all defects in workmanship and/or materials discovered after the acceptance of this work. When corrections of defects are made, the Contractor shall be responsible for correcting all defects in workmanship and/or materials in the corrected work for one year after the acceptance of the corrections of the City. The Contractor shall start work to remedy such defects within seven (7) days of the City’s mailed notice of discovery and shall complete such work within a reasonable time agreed to by both parties. In emergencies where damage may result from delay or where loss of service may result, such corrections may be made by the City, in which case the Contractor shall pay all costs incurred by the City to perform the correction. In the event the Contractor does not accomplish corrections within the time specified, the correction work will be otherwise accomplished by the City and all costs of same shall be paid by the Contractor.

11. Change Order/Contract Modification.

11.1 Amendments. This Contract, together with attachments and/or other addenda, represents the entire and integrated Contract between the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Contract may be amended, modified, or added to only by written change order properly signed by both parties.

11.2 Change Orders. The City may issue a written change order for any change in the work during the performance of this Contract. If the Contractor determines, for any reason, that a change order is necessary, the Contractor must submit a written change order request to the City within fourteen (14) calendar days of the date the Contractor knew or should have known of the

facts and events giving rise to the requested change. If the City determines that the change increases or decreases the Contractor's costs or time for performance, the City will make an equitable adjustment. The City will attempt, in good faith, to reach agreement with the Contractor on all equitable adjustments. If the parties are unable to agree, the City will determine the equitable adjustment as it deems appropriate. The Contractor shall proceed with the change order work upon receiving the written change order. If the Contractor fails to require a change order within the time frame allowed, the Contractor waives its right to make any claim or submit subsequent change order requests for that portion of the work. If the Contractor disagrees with the equitable adjustment, the Contractor must complete the change order work; however, the Contractor may elect to protest the adjustment as provided below.

11.3 Procedure and Protest by Contractor. If the Contractor disagrees with anything required by a change order, another written order, or an oral order from the City, including any direction, instruction, interpretation, or determination by the City, the Contractor shall, within fourteen (14) calendar days, provide a signed written notice of protest to the City that states the date of the notice of the protest, the nature and circumstances that caused the protest, the provisions of the Contract that support the protest, the estimated dollar cost, if any, of the protested work and how the estimate was determined, and an analysis of the progress schedule showing the schedule change or disruption, if applicable. The Contractor shall keep complete records of extra costs and time incurred as a result of the protested work. The City shall have access to any of the Contractor's records needed to evaluate the protest. If the City determines that a protest is valid, the City will adjust the payment for work or time by an equitable adjustment.

11.4 Failure to Protest or Follow Procedures Constitutes Waiver. By not protesting or failing to follow procedures as this section provides, the Contractor waives any additional entitlement or claims for protested work and accepts from the City any written or oral order (including directions, instructions, interpretations, and determinations).

11.5 Contractor's Duty to Complete Protested Work. Regardless of any protest, the Contractor shall proceed to promptly complete work that the City has ordered.

11.6 Contractor's Acceptance of Changes. The Contractor accepts all requirements of a change order by: (1) endorsing the change order; (2) writing a separate acceptance; or (3) not protesting in the manner this section provides. A change order that is accepted by the Contractor as provided herein shall constitute full payment and final settlement of all claims for contract time and for direct, indirect, and consequential costs, including costs of delays related to any work, either covered or affected by the change.

12. Claims. The Contractor shall give written notice to the City of all claims, other than change orders, within thirty (30) days of the occurrence of events giving rise to the claim, but in no event later than the time of approval by the City for final payment. Any claim for damages, additional payment for any reason, or extension of time shall be conclusively deemed to have been waived by Contractor, unless a timely written claim is made in strict accordance with the applicable provisions of this Contract. At a minimum, a Contractor's written claim must include the information required in Section 11.3 regarding protests.

FAILURE TO PROVIDE A COMPLETE AND WRITTEN NOTIFICATION OF CLAIM IN THE TIME ALLOWED SHALL BE AN ABSOLUTE WAIVER OF ANY CLAIMS ARISING IN ANY WAY FROM THE FACTS OR EVENTS SURROUNDING THAT CLAIM.

The Contractor must, in any event, file any claim or bring any suit arising from or connected to this Contract within 120 calendar days from the date the work is completed. The Contractor, upon making application for the final payment, shall be deemed to have waived its right to claim for any other damages for which application has not been made, unless such claim for final payment includes notice of additional claim and fully describes such claim.

13. Contractor's Risk of Loss. It is understood that the whole of the work under this Contract is to be done at the Contractor's risk, and that it/he/she has familiarized itself/himself/herself with all existing conditions and other contingencies likely to affect the work, and has made its/his/her bid accordingly, and that Contractor shall assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.

14. Insurance. The Contractor shall maintain insurance as follows:

Commercial General Liability as described in Attachment C.

Automobile Liability as described in Attachment C.

Workers' Compensation as described in Attachment C.

Builders Risk as described in Attachment C.

Contractors Pollution Liability as described in Attachment C.

15. Payment and Performance Bonds. The Contractor shall provide Payment and Performance bonds to the City in the amount of 100% of the Contract price and no less. The bonds must be accepted by the City prior to the execution of the Contract and shall be in a form approved by the City. The bonds shall be released thirty (30) days after the date of final acceptance of the work performed under this Contract and receipt of all necessary releases from the Department of Revenue and the Department of Labor and Industries in settlement of any liens filed under chapter 60.28 RCW, whichever is later.

16. Termination. This Contract shall terminate upon satisfactory completion of the work described in the Scope of Work (Attachment A) and final payment by the City. The City may terminate the Contract and take possession of the premises and all materials thereon and finish the work by whatever methods it may deem expedient by giving ten (10) days' written notice to the Contractor.

In the event that this Contract is terminated by the City, the Contractor shall not be entitled to receive any further amounts due under this Contract until the work specified in the Scope of Work (Attachment A) is satisfactorily completed, as scheduled, up to the date of termination. At such time, if the unpaid balance of the amount to be paid under the Contract exceeds the expense incurred by the City in finishing the work, and all damages sustained by the City or which may be sustained by the City or which may be sustained by reason of such refusal, neglect, failure, or discontinuance of employment, such excess shall be paid by the City to the Contractor. If the City's expense and damages exceed the unpaid balance, the Contractor and its

surety shall be jointly and severally liable therefore to the City and shall pay such difference to the City. Such expense and damages shall include all legal costs incurred by the City to protect the rights and interests of the City under the Contract, provided such legal costs shall be reasonable.

17. Attorney's Fees and Costs. If any legal proceeding is brought related to the enforcement of this Contract, or because of a dispute, breach, default, or misrepresentation in connection with any of the provisions of this Contract, the prevailing party shall be entitled to recover from the other party, in addition to any other relief to which such party may be entitled, reasonable attorney's fees and other costs incurred in that action or proceeding.

18. General Administration. The Project Manager of the City shall have primary responsibility for the City under this Contract to oversee and approve all work performed as well as all financial invoices.

19. Ownership of Documents. On payment to the Contractor by the City of all compensation due under this Contract, all finished or unfinished documents and material prepared by the Contractor with funds paid by the City under this Contract shall become the property of the City and shall be forwarded to the City upon its request. Any records, reports, information, data, or other documents or materials given to or prepared or assembled by the Contractor under this Contract shall be kept confidential and shall not be made available to any individual or organization by the Contractor without prior written approval of the City or by court order.

20. Subletting or Assigning of Contracts. Neither the City nor the Contractor shall assign, transfer, or encumber any rights, duties, or interests accruing from this Contract without the prior written consent of the other. If subcontract work is needed, prior to approval by the City, the Contractor must verify that its first-tier subcontractors meet the bidder responsibility criteria as provided in RCW 39.04.350.

21. Relationship of Parties. The parties intend that an independent contractor relationship will be created by this Contract. As the Contractor is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative, or subcontractor of the Contractor shall be or shall be deemed to be the employee, agent, representative, or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance, and unemployment insurance, are available from the City to the Contractor or its employees, agents, representatives, or subcontractors. The Contractor shall be solely and entirely responsible for its acts and for the acts of Contractor's agents, employees, representatives, and subcontractors during the performance of this Contract. The City may, during the term of this Contract, engage other independent contractors to perform the same or similar work that the Contractor performs hereunder.

22. Nonwaiver of Breach. The failure of the City to insist upon strict performance of any of the terms and rights contained in this Contract, or to exercise any option contained in this Contract in one or more instances, shall not be construed to be a waiver or relinquishment of those terms and rights and such terms and rights shall remain in full force and effect.

23. Written Notice. All communications regarding this Contract shall be sent to the Parties at the addresses listed below in the Contact information, unless otherwise notified. Any written notice shall become effective on delivery, but in any event on the date three (3) calendar days after the date of mailing by registered or certified mail and shall be deemed sufficiently given if sent to the addressee at the address stated in this Contract.

24. Term. This Contract shall be effective from the date of Contract execution through expiration of the warranty period as described in Section 9.

IN WITNESS WHEREOF, the Parties have executed this Contract as of the later of the signature dates included below.

EMPIRE WELL DRILLING, LLC

CITY OF BAINBRIDGE ISLAND

Date: _____

Date: _____

By: _____

By: _____

Name _____

Blair King, City Manager

Title _____

Tax I.D. # _____

City Bus. Lic. # _____

CITY CONTACT:

Joel Goodwin
City of Bainbridge Island
280 Madison Ave N
Bainbridge Island, WA 98110
Phone: 206-730-3583
Cell: 206-730-5164

CONTRACTOR CONTACT:

Print Name: _____
Address: _____

Phone: _____
Fax: _____
Contractor License #: _____
(If this is a new contractor or if the Contractor
has never conducted work with the City, a W-9
form must be attached to this Contract.)

ATTACHMENT A
PROJECT – SCOPE OF WORK
Sands Wells No. 1 and No. 2

This document presents the performance and bidding specifications for well equipment replacement (submersible pump, pump column, check valves, and sounding tubes), and rehabilitation of the **Sands Well No. 1 and No. 2** for the City of Bainbridge Island (City) in Kitsap County, Washington. The objectives of the project are to restore capacity of the production wells, update the pumping equipment, and in the case of Sands Well No. 2, remove tooling from the well screen. This work is being targeted for completion in the fall of 2022, when water supply demand is reduced on the City’s water distribution system.

Sands Well No. 1 and No. 2 are collocated at the Sands Avenue Well Site (Site) at 8499 Sands Ave NE, Bainbridge Island, WA. The Site is located approximately 500 feet south of the Sands Avenue Ballfield. No access issues have been identified at the Site for a typical well rig and support equipment (See Attachment B). The Site is down a short, single-lane driveway on the west side of Sands Avenue NE and the fence around the Site is equipped with a double gate for rig access. Water is available at the Clearwell Building located about 20 feet from the Sands Well No 1 wellhead.

This project consists of the following elements, to be completed for each of the two supply wells located at the Site:

1. Removing and inspecting the City’s existing submersible pumps (approximately 40 HP, set at about 320 feet below ground).
2. Allowing the City’s consultant to conduct a video inspection.
3. Attempting to retrieve lost tooling in Sands Well No. 2 (to be confirmed following video inspection).
4. Completing mechanical rehabilitation (swabbing and bailing).
5. Conducting chemical rehabilitation consisting of phosphoric acid and biodispersant, as needed, and evacuating chemicals, with discharge on site (Well No. 1 only)
6. Performing a 2nd round of dispersant-enhanced mechanical rehabilitation (well “redevelopment”).
7. Performing pH-balanced chlorination of the well.
8. Installing a test-pump to evacuate the dispersant and conduct a step-rate pumping test.
9. Installing a new pump that will be supplied by the City (to be on-hand at the conclusion of the rehabilitation efforts).

Details of the Project elements are described in the Bid Item section of this Scope of Work. The need to complete the chemical treatment elements of the well rehabilitation plan and tool retrieval from Sands Well No. 2 will be re- confirmed or reevaluated following the initial camera inspections. All development water and sediment can be discharged on Site. All materials and supplies provided must be NSF certified.

The Contractor will be responsible for reinstall the existing wellhead enclosure and restoring the site conditions prior to demobilizing from the Site. The grassed area surrounding the wellhead is relatively compacted and stable, but grass may still be disturbed during site work. The Contractor is expected to level any significant ruts that may be developed, but no reseeding or sod installation will be required.

A summary of well conditions according to the most recent information is provided in the following sections, with additional details provided in Attachment B.

Well Construction Details

Sands Well No. 1 (Ecology Well Tag AAC875) was completed in April 1989 and has the following characteristics:

- The total depth of the well is 1,053 feet below ground surface (bgs) installed as a single 8-inch diameter string
- 8-inch-diameter steel casing extends from about 3 feet above the cement pad to 1,101 feet bgs. (Boring and casing is backfilled with gravel and bentonite pellets to 1,053 ft bgs.)
- 8-inch-diameter Johnson v-wrap screen with 0.040-inch slot size extends from 874 to 899 feet bgs, followed by a blank section, then 0.030-inch slot size wire wrap screen extends from 990 to 1,015 feet bgs.
- 8-inch-diameter open-bottomed tail pipe extends from 1,015 to 1,053 feet bgs.
- Static water level was recorded as 128 feet bgs following well construction in 1987. Summary data provided by the COBI indicate static water level is approximately 155 feet bgs in recent years.
- The top of the pump assembly is set at approximately 315 feet bgs. The pump assembly consists of a Berkely Model 7T450 pump with 40 HP motor and 4-inch diameter pump column installed in 2005.
- Sands Well No. 1 was last rehabilitated in 2005 using chemical and mechanical methods and was reported to be in very good condition at that time.

Sands Well No. 2 (Ecology Well Tag AAC876) was completed in February 1991 and has the following characteristics:

- The total depth of the well is 1,055 feet below ground surface (feet bgs), installed as a single 10-inch diameter string.
- 10-inch-diameter steel casing extends from about 4 feet above the cement pad to 1,058 feet bgs.
- 10-inch-diameter Johnson v-wrap screen with 0.020-inch slot size extends from 904 to 909 feet bgs, then 0.040-inch slot from 909 to 924 feet bgs, followed by a blank section, and 0.040-inch slot from 985 to 1040 feet bgs.
- 10-inch-diameter open-bottomed tail pipe extends from 1,040 to 1,055 feet bgs.
- Static water level was recorded as 140.7 feet bgs following well construction in 1991. Summary data provided by the COBI indicate static water level is approximately 155 feet bgs in recent years.
- The top of the pump assembly is set at approximately 315 feet bgs. The exact pump specifications and intake depth are unknown.

- Sands Well No. 2 has never been rehabilitated, and development tooling was left in the lower well screen during original construction. The tooling assembly left in the well has been described as follows:
 - A 3-inch section of pipe extends from 1,007 to 1,028 feet.
 - A 9-5/8” swab plate is attached to the bottom of the pipe at about 1,028 feet.
 - A jetting tool is located below the swab plate, likely within the tailpipe section.

Daily Reports

The Contractor shall maintain a daily report for each day in which work is performed. The daily report(s) shall be submitted to the City on a weekly basis. The daily report shall contain a detailed description of the work done each day, including:

1. Number of hours on the job
2. Volumes and times of any water or chemical added
3. Volume of sediment removed for each rehabilitation method and during development
4. Description of other work accomplished
5. Quantities and types of materials used
6. Number of hours shut down and reason why
7. Water level in the well at beginning and end of the workday
8. Other information requested by the City

Approval of each daily report by the City shall be a condition of payment for the following bid items.

Bid Item 1: Mobilization & Demobilization

Mobilization and demobilization consisting of preconstruction expenses and the costs of preparatory work, deployment of equipment and tools to the site, and travel to and from the jobsite.

Deliverable: All preconstruction expenses, preparatory work, and travel costs.

Payment: “Mobilization & Demobilization” Lump Sum.

Bid Item 2: Subcontract S&B, Inc.

The Contractor shall contract with S&B, Inc., to prepare SCADA and all system integration for Sands Well No. 1 and Well No. 2. Contractor shall assume direct fees from S&B for this work will be \$9,200.00 and include Contractor’s markup on subcontractor fees, as appropriate.

For more information on this bid item the contractor shall contact S&B Inc.

Contact Information:
 S&B Inc.
 13200 SE 30th Street
 Bellevue, WA 98005

(425) 644-1700

Deliverable: System Integration by S&B, Inc.

Payment: “Subcontractor Fees for S&B” Lump Sum.

Bid Item 3: Onsite Work Coordination and Safety Meetings (Sands Ave Well 1)

Work Coordination and Safety Meetings consists of onsite time spent developing plans of action with the project team to address field conditions as they arise, and time spent in “tailgate meetings” on site discussing safety practices.

Deliverable: Signed field logs describing time spent.

Payment: “Onsite Work Coordination and Safety Meetings” (Sands Ave Well 1), Hourly.

Bid Item 4: Remove and Inspect Existing Pump (Sands Ave Well 1)

The Contractor shall remove the permanent pump and evaluate the pump bearings, impellers, and other elements as appropriate to determine pump wear condition and recommend pump rebuilding options. During this time, the Contractor will provide access to the wellhead so that the City’s representative (Aspect Consulting, LLC) may perform a pre-rehabilitation camera survey of the well using its camera system. Camera inspection results will be provided to and discussed with the Contractor.

Deliverable: Permanent Pump is removed, and pump inspection results reported to the City.

Payment: “Remove and Inspect Existing Pump” Lump Sum.

Bid Item 5: Furnish & Install 4-inch Diameter Column (Sands Ave Well 1)

The Contractor shall furnish and replace existing 4-inch diameter pump column piping pending the results of inspection, following removal. All column pipe shall be new, hot-dipped galvanized, Schedule 40 steel pipe meeting the requirements of ASTM A53-B, API 5L-B, or equivalent. Couplings on the column pipe shall be hot-dipped galvanized, seamless steel manufactured for use in well column pipe assemblies.

Contractor shall install the pump column applying Loctite or equivalent product to prevent loosening of the flush threaded joints during operation. This will take place during the installation of the new pump after rehabilitation is complete.

The pump is planned to be set at a depth of approximately 320 feet bgs and will be installed under Bid Item 15.

Deliverable: Install and replace pump column and new pump.

Payment: “Furnish & Install 4-inch Pump Column” Per foot of column.

Bid Item 6: Furnish and Install 4-inch Diameter Check Valves (Sands Ave Well 1)

The Contractor shall furnish and replace existing check valves, pending results of inspection, following removal. Contractor shall furnish two submersible pump check valves which shall be installed within the pump column assembly in accordance with the manufacturer’s recommendation.

Submersible pump check valve shall be equivalent to Techno ductile iron check valve and be approved for use with VFD controlled pumps. The check valves shall be adequate for the anticipated depth and backflow pressure (see included well construction details).

Deliverable: Installation of two check valves in the pump column.

Payment: “Furnish & Install 4-inch Diameter Check Valves” Each check valve.

Bid Item 7: Furnish and Install Two 1-inch Diameter Sounding Tubes (Sands Ave Well 1)

Contractor shall furnish and install up to (as space allows) two 1-inch Schedule-80 PVC, flush-threaded sounding tubes. On one sounding tube, the PVC pipe bottom will be open, no bottom cap, and completed 2 feet below the bottom of the pump intake (as clearance allows) to allow future camera inspections of the screen assembly. The second sounding tube will be completed approximately 5- to 10 feet above the pump motor with slotted or drilled holes and capped at the bottom for water level monitoring. PVC pipe materials will be NSF approved for potable water systems and in compliance with ASTM D1785. PVC sounding tubes and power cable shall be securely fastened to the pump column/riser pipe at a minimum of 15-foot intervals.

If the well alignment/clearance allows for installation of only one sounding tube, or if the sounding tube cannot be extended past the pump assembly, the City will pay for material costs for the second sounding tube, regardless of whether or not it is installed.

Deliverable: Installation of up to two 1-inch Diameter sounding tubes as described, approximately 630 feet total.

Payment: “Furnish & Install Two 1-inch Diameter Sounding Tubes” Per foot of sounding tube.

Bid Item 8: Well Brushing and Bailing (Sands Ave Well 1)

Following the initial video inspection, the Contractor shall perform brushing and bailing of the well casing and screen. The well shall be sounded regularly during work and any material filling the sump or well screen removed from the well using a bailer. The entire length of the well assembly shall be cleaned with nylon brushes that provide complete coverage of the diameters of each section of well. The brush(s) will be in new condition and never-before used in another borehole. The Contractor shall brush each section of the well taking care not to damage the casing and screen assembly. Brushing and bailing shall continue until bailer discharge indicates that substantial removal of sediment has ceased or as otherwise determined by the City or its

representative. After brushing is complete, the Contractor shall remove the material that has accumulated at the bottom of the well by bailing or pumping.

Discharge from the brushing/bailing shall be directed onto the ground for infiltration, and solids shall be spread across the forest floor, or other location on Site as directed by the City.

Deliverable: Well is brushed and sediments bailed until approved by the City or its representative.

Payment: “Well Brushing and Bailing” Hourly.

Bid Item 9: Chemical Rehabilitation (Sands Ave Well 1)

Chemical rehabilitation will be required if the results of the video inspection confirm that this method is warranted and appropriate.

Following mechanical rehabilitation, the Contractor shall perform chemical treatment comprised of acidization and biodispersant. The solution shall be combined in a Contractor-supplied above ground tank (e.g., a 500 to 5,000-gallon HDPE tank) and consist of 5% phosphoric acid, 2% bio dispersant, and potable water (see chemical volumes below). The Contractor shall use a tremie pipe or similar delivery system to distribute the mixed solution throughout the entire well column.

The solution shall be surged throughout the entire well for 6 to 8 hours and left overnight. The following day, the well shall be surged an additional 4 to 6 hours. The City’s consultant will monitor the pH of the downhole solution by use of a bailer, and the Contractor shall add phosphoric acid as directed to maintain the pH below 3.0. Once chemical treatment is complete, the Contractor shall install and operate a pump or airlifting system in the well to remove the downhole solution and disrupted material. If discharge water has a pH below 6.5, it shall be discharged to the Contractor-supplied discharge tank, combined with soda ash to achieve a pH above 6.5, then discharged to ground within approximately 200 feet of the wellhead using Contractor-supplied temporary discharge line.

Chemical Rehabilitation List:

1. Phosphoric acid (75% active) – 150 gallons
2. NW-310 biodispersant – 60 gallons
3. Potable Water (for blending) – 950 gallons
4. Soda Ash (for acid neutralization before discharge to ground, as needed)

Deliverable: Appropriate chemicals are utilized to rehabilitate the well, then fully evacuated.

Payment: “Chemical Rehabilitation” Hourly.

Bid Item 10: Well Redevelopment (Sands Ave Well 1)

The Contractor shall conduct a 2nd round of mechanical agitation to “redevelop” the well within the screened zone using a clay dispersant and potable water combined. The Contractor shall mix solution above ground in a Contractor-supplied tank using a ratio according to the manufacturer

specifications (see below). Mechanical surging shall be done in 10-to-20-foot section of screen per hour (total screen assembly length for Sands Well 1 is 50 feet). The downhole solution shall remain in the well overnight and surged for an additional 4-6 hours the following day. Upon completion, the Contractor shall purge the entirety of the well from top to bottom until no visual turbidity remains (e.g., using an airlifting system, or shallow pump in combination with a bailer, as needed). After the well purging is completed, the Contractor will provide access to the wellhead so that Aspect may perform a post-rehabilitation camera survey of the well prior to disinfection.

Redevelopment List:

1. NW-220 Clay Dispersant – 9 gallons
2. Potable Water (available on Site) – 2,330 gallons (approximately)

Deliverable: Specified dispersant is provided and applied, well is surged/agitated, and sediments bailed.

Payment: “Well Redevelopment” Hourly.

Bid Item 11: Super-chlorination & Disinfection of Well (Sands Ave Well 1)

The Contractor shall chlorinate and disinfect the well before the permanent pump and other equipment has been installed. Permanent equipment that will be installed in the well under Bid Item 15 shall also be disinfected in accordance with AWWA C654-13 and Washington Department of Health guidance. Sodium hypochlorite shall be delivered to the work site in the original closed containers bearing the original label indicating the percentage of available chlorine and date of manufacture.

Sodium hypochlorite shall not be more than 1 month old and will be NSF/ANSI 60 approved. A pH lowering additive will be added to the disinfection solution to lower the pH to between 5.5. to 6.5. If a specially blended disinfection product is used, it must be NSF/ANSI 60 approved and approved by COBI. Calcium hypochlorite or other commercially available disinfectants will not be allowed.

The chlorine solution shall be mixed thoroughly throughout the well column, lightly agitated with a surge block, test pump, tremie, jetting tool, or other approved method, and left to remain in the well overnight. Afterwards, the chlorinated water will be evacuated from the well (see Bid Item 13, below).

Disinfection List:

1. Sodium Hypochlorite (12% strength) – 18 gallons
2. NW-410 chlorine enhancer – 12 gallons
3. Potable Water (available on Site) – 4,650 gallons (approximately)

Deliverable: Chemicals are supplied and well is disinfected as described.

Payment: “Super-chlorination & Disinfection of Well” Lump Sum.

Bid Item 12: Provide, Install, and Remove Test Pump, Discharge Conveyance, and Mixing Tank (Sands Ave Well 1)

The Contractor shall provide a temporary test pump (a check valve is not required), two sounding tube assemblies, conveyance valving, and metering equipment appropriate for expected discharge rates, and mixing tank(s) for chemicals and neutralizing discharge water, etc. as needed. Test pump shall be capable of producing 400 gpm from a pumping level of about 250 feet or more, installed within an 8-inch diameter pumping chamber.

Deliverable: Test pump, conveyance and metering infrastructure, and mixing tanks are provided, utilized, and removed.

Payment: “Provide Test Pump, Discharge Conveyance, and Mixing Tank” Lump Sum.

Bid Item 13: Evacuate Well (Sands Ave Well 1)

Following disinfection, the well shall be evacuated using the test pump supplied under Bid Item 12. Evacuated water shall be discharged to ground after passing through Vita-D-Chlor or similar chlorine neutralizer (either through first discharging to the Contractor-supplied tank or discharging after sufficient contact with dichlorination tablets). Once the residual chlorine is below the **.1 ppm** concentration, spent disinfection solution will be discharged to the ground within approximately 200 feet of the wellhead.

Deliverable: Neutralizer provided, and disinfection chemicals are evacuated from well as described.

Payment: “Evacuate Well” Hourly.

Bid Item 14: Operate Step Rate Pumping Test (Sands Ave Well 1)

After the disinfection process is completed (see Bid Items 11 through 13), Contractor will operate a step-rate pumping test under Aspect’s direction to confirm satisfactory well rehabilitation. This testing will be conducted before pulling the temporary pump used to evacuate the disinfection chemicals and will have a minimum of three flow rates for up to an hour each step. The temporary pump can then be pulled, and permanent pump installation can begin upon City approval.

Deliverable: Step-rate Pumping test is completed.

Payment: “Operate Step Rate Pumping Test” Hourly.

Bid Item 15: Install New Pump (Sands Ave Well 1)

The Contractor shall install the new pump and motor assembly to be provided by the City, which will be similar to the existing pumping equipment, with the following electrical supply characteristics:

- Contractor shall furnish and install new, unspliced, flat submersible power cable to meet NEC requirements, the motor capacity, and the distance from the motor connection to the surface disconnect switch.
- Power cable shall be three conductors with ground encased in a single jacket.
- Each conductor shall have heat- and moisture-resistant PVC insulation with a nylon jacket.
- Furnished power cable shall include an overall heat- and moisture-resistant PVC jacket encasing the conductors and grounds and be suitable for submersible pump installation.
- The power cable will be tightly secured to the pump column, so it does not hang loose at any point in the well or cause unnecessary friction with equipment installed in the well.

The Contractor shall provide as-built documentation of the pumping system installation, pump and motor engineering specifications and manufacturers operation and maintenance guides upon completion of work. Old material will be disposed as directed by the City.

Deliverable: New pump is installed, and as-built documentation provided.

Payment: “Reinstall New Pump” Lump Sum.

Bid Item 16: Work Coordination and Safety Meetings (Sands Ave Well 2)

Work Coordination and Safety Meetings consists of onsite time spent developing plans of action with the project team to address field conditions as they arise, and time spent in “tailgate meetings” on site discussing safety practices.

Deliverable: Signed field logs describing time spent.

Payment: “Onsite Work Coordination and Safety Meetings” (Sands Ave Well 2), Hourly.

Bid Item 17: Remove and Inspect Existing Pump (Sands Ave Well 2)

The Contractor shall remove the permanent pump and evaluate the pump bearings, impellers, and other elements as appropriate to determine pump wear condition and recommend pump rebuilding options. During this time, the Contractor will provide access to the wellhead so that the City’s representative (Aspect Consulting, LLC) may perform a pre-rehabilitation camera survey of the well using its camera system. Camera inspection results will be provided to and discussed with the Contractor.

Deliverable: Permanent Pump is removed, and pump inspection results reported to the City.

Payment: “Remove and Inspect Existing Pump” Lump Sum.

Bid Item 18: Remove Tooling from Screen Zone (Sands Ave Well 2)

The Contractor shall attempt to remove the tooling from the screen zone pending results from the pre-rehabilitation camera survey. Techniques for tool removal shall be proposed by the Contractor for City review and approval. The Contractor shall take care not to damage the well

or well screen during the removal process. Removal efforts may be abandoned if it is deemed infeasible by the City in coordination with the Contractor.

Deliverable: Tooling is removed, or removal is deemed infeasible by the City.

Payment: “Remove Tooling from Screen Zone” Hourly.

Bid Item 19: Furnish & Install 4-inch Diameter Column (Sands Ave Well 2)

The Contractor shall furnish and replace existing pump column piping pending results of inspection, following removal. All column pipe shall be new, hot-dipped galvanized, Schedule 40 steel pipe meeting the requirements of ASTM A53-B, API 5L-B, or equivalent. Couplings on the column pipe shall be hot-dipped galvanized, seamless steel manufactured for use in well column pipe assemblies.

Contractor shall install the pump column applying Loctite or equivalent product to prevent loosening of the flush threaded joints during operation. This will take place during the installation of the new pump after rehabilitation is complete.

The new pump is planned to be set at a depth of approximately 300 feet bgs, to be installed under Bid Item 28.

Deliverable: Install and replace pump column.

Payment: “Furnish & Install 4-inch diameter Pump Column” Per foot of column.

Bid Item 20: Furnish and Install 4-inch Diameter Check Valves (Sands Ave Well 2)

The Contractor shall furnish and replace existing check valves, pending results of inspection, following removal. Contractor shall furnish two submersible pump check valves which shall be installed within the pump column assembly in accordance with the manufacturer’s recommendation.

Submersible pump check valve shall be equivalent to Techno ductile iron check valve and be approved for use with VFD controlled pumps. The check valves shall be adequate for the anticipated depth and backflow pressure (see included well construction details).

Deliverable: Installation of two check valves in the pump column.

Payment: “Furnish & Install 4-inch Diameter Check Valves” Each check valve.

Bid Item 21: Furnish and Install Two 1-inch Diameter Sounding Tubes (Sands Ave Well 2)

Contractor shall furnish and install up to (as space allows) two 1-inch Schedule-80 PVC, flush-threaded sounding tubes. On one sounding tube, the PVC pipe bottom will be open, no bottom cap, and completed 2 feet below the bottom of the pump intake (as clearance allows) to allow future camera inspections of the screen assembly. The second sounding tube will be completed

approximately 5- to 10 feet above the pump motor with slotted or drilled holes and capped at the bottom for water level monitoring. PVC pipe materials will be NSF approved for potable water systems and in compliance with ASTM D1785. PVC sounding tubes and power cable shall be securely fastened to the pump column/riser pipe at a minimum of 15-foot intervals.

If the well alignment/clearance allows for installation of only one sounding tube, or if the sounding tube cannot be extended past the pump assembly, COBI will pay for material costs for the second sounding tube, regardless of whether or not it is installed.

Deliverable: Installation of up to two 1-inch diameter sounding tubes, approximately 590 total feet.

Payment: “Furnish & Install Two 1-inch diameter Sounding Tubes” Per foot of sounding tube.

Bid Item 22: Well Brushing and Bailing (Sands Ave Well 2)

After the tooling removal attempt, the Contractor shall perform brushing and bailing of the well casing and screen. If the tooling was not removed, brushing shall only be performed on the well casing or screen above the top of the tooling, approximately 1,007 ft bgs. In lieu of brushing, jetting or other mechanical rehabilitation means may be completed below 1,007 feet, if deemed feasible by the City and Contractor.

The well shall be sounded regularly during work and any material filling the sump or well screen removed from the well using a bailer or other means as appropriate. The entire length of the well assembly, if possible, shall be cleaned with nylon brushes that provide complete coverage of the diameters of each section of well. The brush(s) will be in new condition and never-before used in another borehole. The Contractor shall brush each section of the well taking care not to damage the casing and screen assembly. Brushing and bailing shall continue until bailer discharge indicates that substantial removal of sediment has ceased or as otherwise determined by the City or its representative. After brushing is complete, the Contractor shall remove the material that has accumulated at the bottom of the well by bailing or pumping or whatever means practical if the tooling was not removed.

Discharge from the brushing/bailing shall be directed onto the ground for infiltration, and solids shall be spread across the forest floor, or other location on Site as directed by the City.

Deliverable: Well is brushed and sediments removed until approved by the City or its representative.

Payment: “Well Brushing and Bailing” Hourly.

Bid Item 23: Well Redevelopment (Sands Ave Well 2)

The Contractor shall redevelop the well within the screened zone using a clay dispersant and potable water combined with mechanical surging. The Contractor shall mix solution above ground in a Contractor-supplied tank using a ratio according to the manufacturer specifications (see below). Mechanical surging shall be done in 10-to-20-foot section of screen per hour (total screen assembly length for Sands Well 1 is 50 feet). The downhole solution shall remain in the

well overnight and surged for an additional 4-6 hours the following day. Upon completion, the Contractor shall purge the entirety of the well from top to bottom until no visual turbidity remains (e.g., using an airlift setup, or shallow pump in combination with a bailer, as needed). After the well purging is completed, the Contractor will provide access to the wellhead so that Aspect may perform a post-rehabilitation camera survey of the well prior to disinfection.

Redevelopment List:

1. NW-220 Clay Dispersant – 14 gallons
2. Potable Water (available on Site) – 2,600 gallons (approximately)

Deliverable: Specified dispersant is provided and applied, well is surged/agitated, and sediments bailed.

Payment: “Well Redevelopment” Hourly.

Bid Item 24: Super-chlorination & Disinfection of Well (Sands Ave Well 2)

The Contractor shall chlorinate and disinfect the well before the permanent pump and other equipment has been installed. Permanent equipment that will be installed in the well under Bid Item 28 shall be disinfected in accordance with AWWA C654-13 and Washington Department of Health guidance. Sodium hypochlorite shall be delivered to the work site in the original closed containers bearing the original label indicating the percentage of available chlorine and date of manufacture.

Sodium hypochlorite shall not be more than 1 month old and will be NSF/ANSI 60 approved. A pH lowering additive will be added to the disinfection solution to lower the pH to between 5.5. to 6.5. If a specially blended disinfection product is used, it must be NSF/ANSI 60 approved and approved by COBI. Calcium hypochlorite or other commercially available disinfectants will not be allowed.

The chlorine solution shall be mixed thoroughly throughout the well column, lightly agitated with a surge block, test pump, tremie, jetting tool, or other approved method, and left to remain in the well overnight. Afterwards, the chlorinated water will be evacuated from the well (see Bid Item 26, below).

Disinfection List:

1. Sodium Hypochlorite (12% strength) – 18 gallons
2. NW-410 chlorine enhancer – 11 gallons
3. Potable Water (available on Site) – 7,200 gallons (approximately)

Deliverable: Chemicals are supplied and well is disinfected as described.

Payment: “Super-chlorination & Disinfection of Well” Lump Sum.

Bid Item 25: Provide, Install, and Remove Test Pump, Discharge Conveyance, and Mixing Tank (Sands Ave Well 2)

The Contractor shall provide a temporary test pump (a check valve is not required), two sounding tube assemblies, conveyance valving, and metering equipment appropriate for expected discharge rates, and mixing tank(s) for chemicals and neutralizing discharge water, etc. as needed. Test pump shall be capable of producing 400 gpm from a pumping level of about 250 feet or more, installed within an 10-inch diameter pumping chamber

Deliverable: Test pump, conveyance and metering infrastructure, and mixing tanks are provided, utilized, and removed.

Payment: “Provide Test Pump, Discharge Conveyance, and Mixing Tank” Lump Sum.

Bid Item 26: Evacuate Well (Sands Ave Well 2)

Following disinfection, the well shall be evacuated using the test pump supplied under Bid Item 25. Evacuated water shall be discharged to ground after passing through Vita-D-Chlor or similar chlorine neutralizer (either through first discharging to the Contractor-supplied tank or discharging after sufficient contact with dichlorination tablets). Once the residual chlorine is below the **.1 ppm** concentration, spent disinfection solution will be discharged to the ground within approximately 200 feet of the wellhead.

Deliverable: Neutralizer provided, and disinfection chemicals are evacuated from well as described.

Payment: “Evacuate Well” Hourly.

Bid Item 27: Operate Step Rate Pumping Test (Sands Ave Well 2)

After the disinfection process is completed (see Bid Items 24 through 26), Contractor to operate a step-rate pumping test under Aspect’s direction to confirm satisfactory well rehabilitation. This testing will be conducted before pulling the temporary pump used to evacuate the disinfection chemicals and will have a minimum of three flow rates for up to an hour each step. The temporary pump can then be pulled and permanent pump installation can begin upon City approval.

Deliverable: Step-rate Pumping test is completed.

Payment: “Operate Step Rate Pumping Test” Hourly.

Bid Item 28: Install New Pump (Sands Ave Well 2)

The Contractor shall install the new pump and motor assembly to be provided by the City, which will be similar to the existing pumping equipment, with the following electrical supply characteristics:

- Contractor shall furnish and install new, unspliced, flat submersible power cable to meet NEC requirements, the motor capacity, and the distance from the motor connection to the surface disconnect switch.
- Power cable shall be three conductors with ground encased in a single jacket.

- Each conductor shall have heat- and moisture-resistant PVC insulation with a nylon jacket.
- Furnished power cable shall include an overall heat- and moisture-resistant PVC jacket encasing the conductors and grounds and be suitable for submersible pump installation.
- The power cable will be tightly secured to the pump column, so it does not hang loose at any point in the well or cause unnecessary friction with equipment installed in the well.

The Contractor shall provide an as-built documentation of the pumping system installation, pump and motor engineering specifications and manufacturers operation and maintenance guides upon completion of work. Old material will be disposed as directed by the City.

Deliverable: New pump is installed, and as-built documentation provided.

Payment: “Reinstall New Pump” Lump Sum.

Bid Item 29: Minor Change

The Contractor shall provide additional services according to its unit costs provided for the preceding bid items. These additional services are to be completed only with prior written approval from the City.

Other Considerations:

1. All discharges must comply with Bainbridge Island Municipal Code 15.22.
2. Working days and hours must comply with Bainbridge Island Municipal Code 16.16.

ATTACHMENT C INSURANCE REQUIREMENTS

A. Insurance Term

The Contractor shall procure and maintain insurance, as required in this Section, without interruption from commencement of the Contractor's work through the term of the Contract and for thirty (30) days after the physical completion date, unless otherwise indicated herein.

B. No Limitation

The Contractor's maintenance of insurance, its scope of coverage, and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance

The Contractor's required insurance shall be of the types and coverage as stated below:

- Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.
- Commercial General Liability insurance shall be as least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide a per project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement. There shall be no exclusion for liability arising from explosion, collapse, or underground property damage. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad coverage.
- Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- Builders Risk insurance covering interests of the City, the Contractor, Subcontractors, and Sub-subcontractors in the work. Builders Risk insurance shall be on a special perils policy form and shall insure against the perils of fire and extended coverage and physical loss or damage including flood, earthquake, theft, vandalism, malicious mischief, and collapse. The Builders Risk insurance shall include coverage for temporary buildings, debris removal, and damage to materials in transit or stored off-site. This Builders Risk insurance covering the work will have a deductible of \$5,000 for each occurrence, which will be the responsibility of the Contractor. Higher deductibles for flood and earthquake

perils may be accepted by the City upon written request by the Contractor and written acceptance by the City. Any increased deductibles accepted by the City will remain the responsibility of the Contractor. The Builders Risk insurance shall be maintained until the City has granted substantial completion of the project.

- Contractors Pollution Liability insurance covering losses caused by pollution conditions that arise from the operations of the Contractor. Contractors Pollution Liability insurance shall be written in an amount of at least \$1,000,000 per loss, with an annual aggregate of at least \$1,000,000. Contractors Pollution Liability shall cover bodily injury, property damage, cleanup costs, and defense including costs and expenses incurred in the investigation, defense, or settlement of claims.

If the Contractors Pollution Liability insurance is written on a claims-made basis, the Contractor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of this contract, and that continuous coverage will be maintained, or an extended discovery period will be exercised for a period of three (3) years beginning from the time that work under the contract is completed.

The City shall be named by endorsement as an additional insured on the Contractors Pollution Liability insurance policy.

If the scope of services as defined in this Contract includes the disposal of any hazardous materials from the job site, the Contractor must furnish to the City evidence of Pollution Liability insurance maintained by the disposal site operator for losses arising from the insured facility accepting waste under this contract. Coverage certified to the City under this paragraph must be maintained in minimum amounts of \$1,000,000 per loss, with an annual aggregate of at least \$1,000,000.

D. Minimum Amounts of Insurance

The Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate limit.
3. Builders Risk insurance shall be written in the amount of the completed value of the project with no coinsurance provisions.

E. City Full Availability of Contractor Limits

If the Contractor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Contractor.

F. Other Insurance Provision

The Contractor's Automobile Liability, Commercial General Liability, and Builders Risk insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.

G. Contractor's Insurance for Other Losses

The Contractor shall assume full responsibility for all loss or damage from any cause whatsoever to any tools, Contractor's employee-owned tools, machinery, equipment, or motor vehicles owned or rented by the Contractor, or the Contractor's agents, suppliers, contractors or subcontractors as well as to any temporary structures, scaffolding, and protective fences.

H. Waiver of Subrogation

The Contractor and the City waive all rights against each other, any of their Subcontractors, Sub-subcontractors, agents, and employees, each of the other, for damages caused by fire or other perils to the extent covered by Builders Risk insurance or other property insurance obtained pursuant to the Insurance Requirements Section of this Contract or other property insurance applicable to the work. The policies shall provide such waivers by endorsement or otherwise.

I. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

J. Verification of Coverage

The Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsements, evidencing the Automobile Liability and Commercial General Liability insurance of the Contractor before commencement of the work. Before any exposure to loss may occur, the Contractor shall file with the City a copy of the Builders Risk insurance policy that includes all applicable conditions, exclusions, definitions, terms, and endorsements related to this project. Upon request by the City, the Contractor shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subcontractors' coverage.

K. Subcontractors' Insurance

The Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors. The Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as ISO Additional Insured endorsement CG 20 38 04 13.

L. Notice of Cancellation

The Contractor shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation within two (2) business days of their receipt of such notice.

M. Failure to Maintain Insurance

Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Contractor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.

Declaration of Option for Management of Statutory Retained Percentage Under Chapter 60.28 RCW

The Contractor shall declare an option for management of the statutory retained percentage for this Contract by affixing the Contractor's signature and date to one of the following three options in accordance with RCW 60.28.011(4) and subject to the conditions of the Measurement and Payment Section. The Contractor may also have some or all of the retained percentage released by tendering a retainage bond acceptable to the Owner (City of Bainbridge Island) in accordance with RCW 60.28.011(6).

I hereby elect to have the retained percentage of this Contract **HELD IN A FUND** by the City of Bainbridge Island ("City") in accordance with RCW 60.28.011(4)(a).

Date: _____ Signed: _____

I hereby elect to have the City deposit the retained percentage of this Contract in an **INTEREST-BEARING ACCOUNT** in accordance with RCW 60.28.011(4)(b).

Date: _____ Signed: _____

I hereby elect to have the City **PLACE IN ESCROW** the retained percentage of this Contract in accordance with RCW 60.28.011(4)(c). If this option is chosen, the Contractor must designate a repository acceptable to Owner as follows:

I hereby designate _____ as the repository for the escrow of said funds. The terms of which are specified by a separate escrow agreement. The cost of the investment program and the risk thereof is to be borne entirely by the Contractor. All investments selected are subject to City approval. Prior to the City placing any monies in an escrow account, the Contractor shall provide an original signed escrow agreement from the repository with a letter stating their acceptance of the account, the account number, the nature of the investments to be made, and a statement that they will not release any funds until authorized in writing by the City. When the monies reserved are to be placed in escrow, the City will issue a check representing the sum of the monies reserved payable to the bank or trust company and the Contractor jointly. Such check shall be converted into bonds and securities chosen by the Contractor and approved by the City and the bonds and securities held in escrow.

Date: _____ Signed: _____

I hereby elect to tender a retainage bond for some or all of the retained percentage in accordance with RCW 60.28.011(6). Such bond shall be issued by a surety accepted for business in this state by the Washington Insurance Commissioner and with an A.M. Best rating of at least B plus and otherwise acceptable by the Owner (City).

Date: _____ Signed: _____

CITY OF BAINBRIDGE ISLAND
280 Madison Avenue N
Bainbridge Island, Washington 98110

Subject: Sands Ave Well No. 1 & 2 Rehabilitation

To Whom It May Concern:

The undersigned Contractor hereby guarantees and warrants the complete construction and installation of all work, systems, and apparatus done and performed in connection with the above-referenced Project to be free from defects in materials and workmanship for a period of **two (2) years** from the date of final acceptance of the entire Project. The undersigned agrees to remedy and correct at its own expense any such defects appearing during that period of time due to unsatisfactory materials or workmanship and will pay for any and all damage which may occur to other aspects of the work or the Project which may result from the occurrence of such defects or the correction of the same. It is understood that partial or entire use of the Project by the City of Bainbridge Island (“City”) shall not constitute final acceptance of the Project.

This Guarantee and its acceptance by the City shall in no way be deemed a waiver by the City of any rights or remedies (or time limits in which to enforce said rights or remedies) it may have against the undersigned for defective workmanship or defective materials under the laws of the State of Washington pertaining to acts of negligence.

This Guarantee shall not be interpreted as holding the undersigned responsible for any deterioration of the work related to the Project due to normal use or abuse of the work by the City.

Contractor Signature

Date

Print – Company Name – Title

Payment Bond

KNOW ALL PEOPLE BY THESE PRESENTS: **BOND NO.:** _____

That we, _____, the CONTRACTOR, herein referred to as PRINCIPAL, and _____, as SURETY, are held and firmly bound unto THE CITY OF BAINBRIDGE ISLAND (hereinafter the "OWNER") in the full sum of _____ dollars (\$ _____), lawful money of the United States, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, and administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS of this obligation are such that, whereas, the PRINCIPAL has entered into an agreement in writing with the OWNER, dated _____, 20__, for the construction of the **City of Bainbridge Island's Sands Ave. Wells No. 1 & 2 Rehabilitation Project**, according to the terms, conditions, and covenants specified in the Contract including all of the Contract Documents therein referred to, which are hereby referred to and made a part hereof as fully and completely as though set forth in detail herein, and

WHEREAS, it is understood and made a part of the consideration for this obligation that the OWNER shall have the right to sue on this bond in its own name to recover for any loss, injury, damage, or liability whatsoever sustained or incurred by it by reason of the PRINCIPAL's failure to pay all laborers, mechanics, and subcontractors and material men, and all persons who shall supply such person or persons and such PRINCIPAL or subcontractors with provisions and supplies for the carrying on of such Work as defined and required by chapter 39.08 RCW, any breach of the contract documents, or of any provision in this bond, in the same manner and to the same extent as though this obligation ran directly to the OWNER.

NOW, THEREFORE, if the PRINCIPAL shall well, truly, and faithfully perform all of the provisions and fulfill all of the undertakings, covenants, terms, conditions, and agreements for payment of all persons laborers, mechanics, and subcontractors and material men, and all persons who shall supply such person or persons and such PRINCIPAL or subcontractors with provisions and supplies for the carrying on of such Work as required by chapter 39.08 RCW and shall indemnify and save harmless OWNER from all cost and damage by reason of the PRINCIPAL's default or failure to do so, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect and SURETY will be obligated to pay such person or persons as required by chapter 39.08 RCW.

IT IS FURTHER DECLARED AND AGREED that the SURETY hereby further stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Agreement, the Work to be performed thereunder, or the Project Specifications shall in any way affect its obligation on this Bond, and the SURETY hereby waives notice of any change, extension of time, alteration, or addition to the terms of the Contract, the Work, or the Project Specifications. SURETY hereby attaches an original Power of Attorney verifying the authority of the person(s) executing this Bond on behalf of the SURETY.

Sealed and dated this _____ day of _____, 20__.

PRINCIPAL:

By: _____
(Print Name)

Signature: _____

Title: _____

SURETY:

By: _____
(Print Name)

Signature: _____

Title: _____

Address: _____

Attachments: Original Surety Power of Attorney

Performance Bond

KNOW ALL PEOPLE BY THESE PRESENTS: **BOND NO.:** _____

That we, _____, the CONTRACTOR, herein referred to as PRINCIPAL, and _____, as SURETY, are held and firmly bound unto THE CITY OF BAINBRIDGE ISLAND (hereinafter the "OWNER") in the full sum of _____ dollars (\$ _____), lawful money of the United States, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, and administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS of this obligation are such that, whereas, the PRINCIPAL has entered into an agreement in writing with the OWNER, dated _____, 20____, for the construction of the **City of Bainbridge Island, Sands Ave. Wells No. 1 & 2 Rehabilitation Project**, according to the terms, conditions and covenants specified in the Contract including all of the Contract Documents therein referred to, which are hereby referred to and made a part hereof as fully and completely as though set forth in detail herein, and

WHEREAS, it is understood and made a part of the consideration for this obligation that the OWNER shall have the right to sue on this bond in its own name to compel performance by the SURETY and to recover for any loss, injury, damage, or liability whatsoever sustained or incurred by it by reason of the PRINCIPAL's failure to perform all requirements and obligations under the Contract as defined by the Contract Documents in the same manner and to the same extent as though this obligation ran directly to the OWNER.

NOW, THEREFORE, if the PRINCIPAL shall well, truly, and faithfully perform all of the provisions and fulfill all of the undertakings, covenants, terms, conditions, and agreements under the Contract and the Contract Documents and save harmless OWNER from all cost and damage by reason of the PRINCIPAL's default or other failure to do so, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect and SURETY will be obligated to perform or pay to have performed any and all such obligations not performed by the PRINCIPAL in accord with the Contract Documents in the same manner and to the same extent as the PRINCIPAL.

IT IS FURTHER DECLARED AND AGREED that the SURETY hereby further stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Contract, the Work to be performed thereunder, or other Contract Documents shall in any way affect its obligation on this Bond, and the SURETY hereby waives notice of any change, extension of time, alteration, or addition to the terms of the Contract, the Work, or other Contract Documents. SURETY hereby attaches an original Power of Attorney verifying the authority of the person(s) executing this Bond on behalf of the SURETY.

Sealed and dated this _____ day of _____, 20__.

PRINCIPAL:

By: _____
(Print Name)

Signature: _____

Title: _____

SURETY:

By: _____
(Print Name)

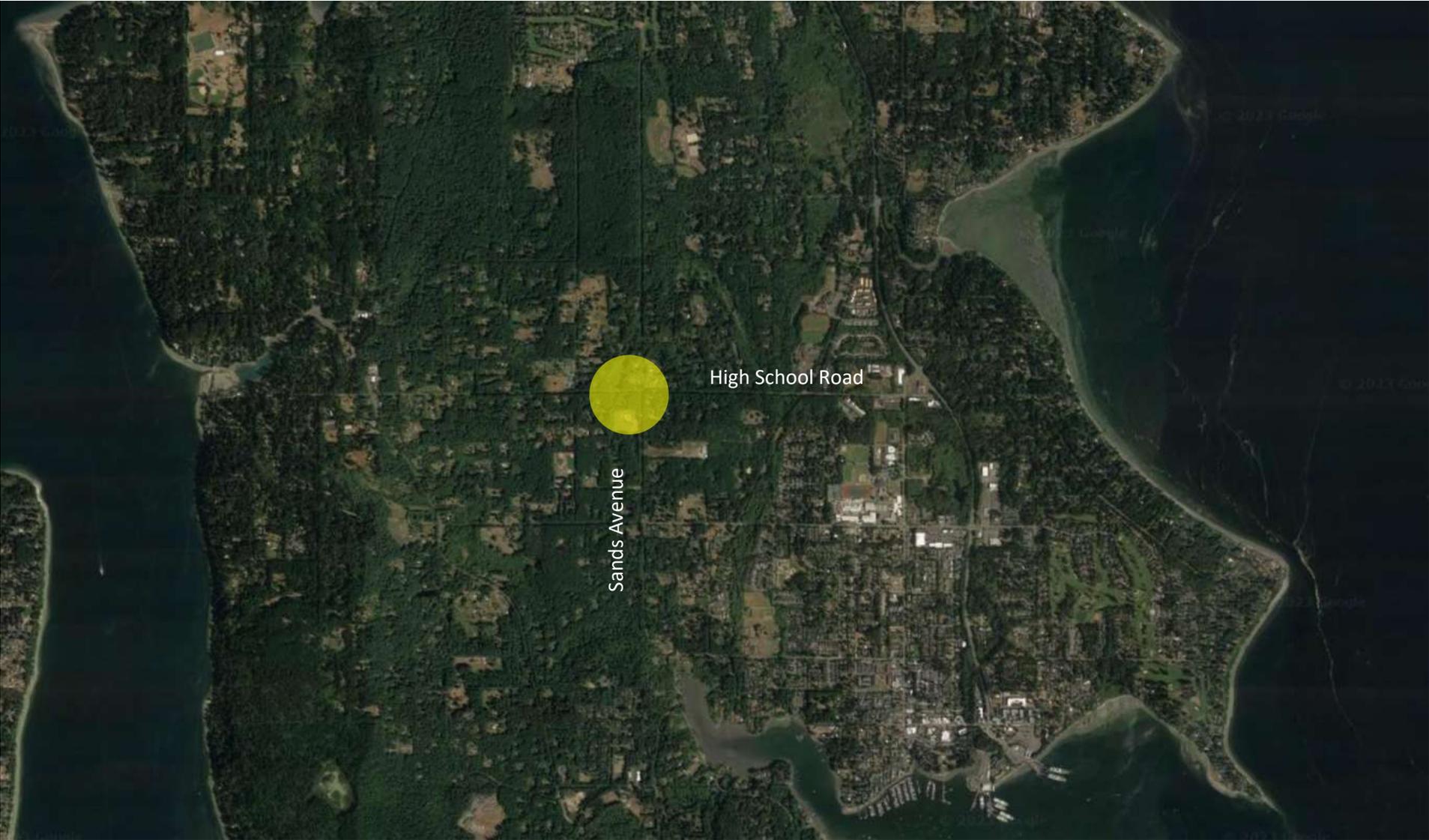
Signature: _____

Title: _____

Address: _____

Attachments: Original Surety Power of Attorney

Sands Avenue Well Site Location





CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME:

AGENDA ITEM: Authorize the City Manager to Purchase Two Well Pumps from AZ-Alcorn Pump and Filtration to Support the Sands Avenue Well Rehabilitation Project (\$50,427.53 Water) - Public Works

SUMMARY: Staff is requesting authorization from City Council to execute a purchase order for two well pumps from AZ-Alcorn Pump and Filtration for the Sands Avenue Well Rehabilitation project in the amount of \$50,427.53.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Public Works

RECOMMENDED MOTION: Authorize the City Manager to execute a purchase order with AZ-Alcorn Pump and Filtration in the amount of \$50,427.53 to support the Sands Avenue Rehabilitation project in substantially the form as included with this agenda item.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	\$50,427.53
Ongoing Cost:	
One-Time Cost:	\$50,427.53
Included in Current Budget?	Yes

BACKGROUND: This request is for two well pumps to support the Sands Avenue Well Rehabilitation project.

Public Works solicited quotes from three vendors and two were received. The quote from Reiner Pumps was in the amount of \$40,252.00 and quote from AZ-Alcorn Pump and Filtration in the amount of \$50,427.53.

The well rehabilitation contractor is ready to start the work. Therefore, to avoid extended lead times and potentially costly delays, the staff is recommending completing the purchase with AZ-Alcorn Pump and Filtration as their pumps are immediately available to coordinate with the rehabilitation project. The Reiner equipment would take several months to receive.

Upon City Council approval, Public Works Operations & Maintenance staff will move forward with the purchase to order the two well pumps.

ATTACHMENTS:

[Alcorn Quote With Tax.pdf](#)

[Purchase Order AZ-Alcorn Pump and Filtration 01183 JG Signed.pdf](#)

[Sands Location Map.pdf](#)

FISCAL DETAILS: There is \$324,619 in available 2023 Budget (Project #01183) for this work plus an additional expected carryover project amount from 2022 of \$62,651 for a total combined available project budget of \$387,302. This request combined with an additional request in AB-94-2023 for \$284,781 (also on tonight's agenda) totals \$335,209. leaving a residual budget amount of \$52,093.

Fund Name(s): Water Fund

Coding:

AZ-ALCORN PUMP AND FILTRATION

3000 W Shadow Valley Ranch Rd
 Prescott, AZ 86305-6930 US
 office@alcornpump.com



Estimate

ADDRESS

Joel Goodwin
 City of Bainbridge Island
 Bainbridge Island, WA

ESTIMATE # 1086

DATE 12/14/2022

EXPIRATION DATE 12/21/2022

DATE	PRODUCT/SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	MSP1	6TMH40-450 5STG 40HP 4"NPT DUAL FLG 4"/6" BERKEL 5@5.25x4.0 6" 40HP 3PH 460V PENTEK PUMP END AND MOTOR	1	16,589.29	16,589.29T
	MSP1	7TMH500 4STG 60HP 5/6 DISCH 8"MTR FLG 416SS SHFT BERKELEY 3A+1B TRIM IMPELLERS PENTEK 60HP 460V 3PH 60 PUMP END AND MOTOR	1	29,589.77	29,589.77T
	MS1	Shipping and Freight are at no cost Owner Approved We have a 1-2 week turn around time once estimate is excepted and signed and Invoice is paid in full.	1	0.00	0.00

Alcorn Pump and Filtration will charge the customer based on the Estimate provided to the CUSTOMER. ESTIMATE'S ARE SUBJECT TO CHANGE DUE TO SITE CONDITIONS, WATER QUALITY, AND/OR OTHER VARIABLES DETERMINED BY ALCORN PUMP AND FILTRATION. The CUSTOMER agrees to pay any final charges that are invoiced to the CUSTOMER after the work is completed. Estimates and invoices may differ due to unforeseen variables.

SUBTOTAL	46,179.06
TAX	4,248.47
TOTAL	\$50,427.53

Accepted By

Accepted Date



PURCHASE ORDER

CITY OF BAINBRIDGE ISLAND
PUBLIC WORKS O&M

280 Madison Avenue North
 Bainbridge Island, WA 98110
 Phone: 206.842.2016
 Fax: 206.780.3710
pwadmin@bainbridgewa.gov

P.O. NO. 20230000
 DATE January 11, 2023
 VENDOR ID: 10170
 ORG.: 72413434
 OBJECT: 663000
 PROJECT: 01183

VENDOR

AZ-Alcorn Pump and Filtration
3000 W Shadow Valley Ranch Rd
Prescott, AZ 86305-6930
office@alcornpump.com

SHIP TO

City of Bainbridge Island
7305 NE Hidden Cove Road
Bainbridge Island, WA 98110
Phone: 206.842.1212
Fax: 206.780.5104
Attn: Joel Goodwin

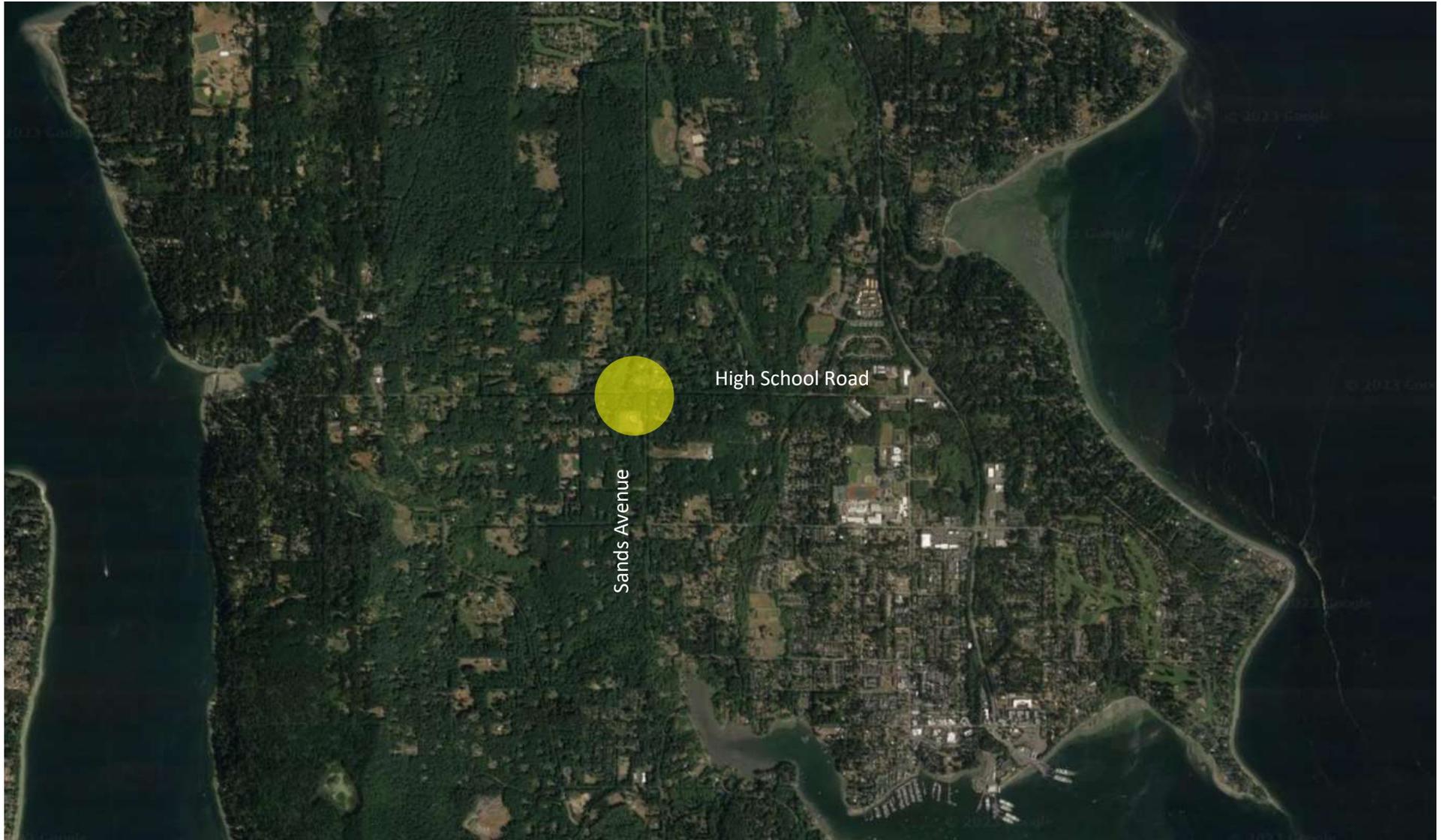
QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	MSP1	6TMH40-450 5STG 40HP 4"NPT DUAL FLG 4"/6" BERKEL 5@5.25x4.0 6" 40HP 3PH 460V PENTEK PUMP END AND MOTOR	\$ 16,589.29	\$16,589.29
1	MSP1	7TMH500 4STG 60HP 5/6 DISCH 8"MTR FLG 416SS SHFT BERKELEY 3A+1B TRIM IMPELLERS PENTEK 60HP 460V 3PH 60 PUMP END AND MOTOR	29,589.77	\$29,589.77
1	MS1	Shipping and Freight are at no cost.	-	\$0.00
				\$0.00
				\$0.00
				\$0.00
			SUBTOTAL	\$46,179.06
			Shipping	
			9.2% Sales Tax	\$4,248.47
			TOTAL	\$50,427.53

Accounts Payable:
Accounts Payable Clerk - J. Kines
280 Madison Avenue N.
Bainbridge Island, WA 98110
206.780.8617
accountspayable@bainbridgewa.gov

Requested by *Date*

Approved by *Date*

Sands Avenue Well Site Location





CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME:

AGENDA ITEM: Authorize Advertisement for Yeomalt Drainage Improvements Project - Public Works

SUMMARY: City Staff are requesting authorization to advertise for construction for the Yeomalt Drainage Improvements project.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Public Works

RECOMMENDED MOTION: Authorize the City Manager to proceed with the advertisement and bid process for the Yeomalt Drainage Improvements project.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	Yes

BACKGROUND: The Yeomalt Drainage Improvements project consist of installing new drainage pipe, storm structures, and storm filters along Yeomalt Point Drive, Madrona Drive, and Dingley Road. Other work includes pavement resurfacing, shoulder repair, and full-depth pavement replacement. The bid package is expected to be ready for advertisement in March 2023. The project will be advertised in the Bainbridge Review, as well as the Daily Journal of Commerce, which are the city's standard advertising venues for projects of this type and scale.

The current engineer's estimate for this project is on the order of \$650,000.

ATTACHMENTS:

[Yeomalt Drainage Imp CIP Page.jpg](#)

FISCAL DETAILS: Capital Improvement Plan Project #00663 - see attached project page.

Fund Name(s): SSWM Fund

Coding:

Project: Yeomalt Area Drainage Improvements

Number: 00663

Location: Area bordered by Cherry, Yeomalt, Madrona and Wing Point Way

Project Description



Description: Provides for storm drainage improvements in the Yeomalt area. The City completed design in 2014 with funds received from a DOE grant for water quality.

Benefit: Much of the Wing Point area above Yeomalt Point was developed before regulations required conveyance systems. Currently there are drainage problems in many areas and/or existing conveyances are lacking or inadequate.

Schedule: 2021: Design; 2023: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	61	823	-	-	-	-	-	-	884
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	61	823	-	-	-	-	-	-	884
FUNDING USES (1000's)									
Project Management	1	21	-	-	-	-	-	-	22
Design/construction	60	802	-	-	-	-	-	-	862
Sub-total	61	823	-	-	-	-	-	-	884

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME:

AGENDA ITEM: Authorize the City Manager to Execute a Purchase Order for the Wastewater Treatment Plant (WWTP) Fine Screen Replacement Parts (\$78,152.16 Sewer), and Prepare a Budget Amendment of \$30,000.00 from the Sewer Fund - Public Works

SUMMARY: Staff is requesting authorization from City Council to approve the purchase of the Wastewater Treatment Plant fine screen replacement parts in the amount of \$78,152.16, and the preparation of a budget amendment of \$30,000.00 from the Sewer Fund.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Public Works

RECOMMENDED MOTION: Authorize the City Manager to enter into a purchase order with Kusters Water, a division of the Zima Corporation, for the purchase of the fine screen replacement parts for use at the Wastewater Treatment Plant in substantially the form as included with this agenda item, and prepare a budget amendment of \$30,000.00 from the Sewer Fund.

COMMUNITY ENGAGEMENT AND OUTREACH: N/A

FISCAL IMPACT:

Amount:	\$78,152.16
Ongoing Cost:	
One-Time Cost:	\$78,152.16
Included in Current Budget?	No

BACKGROUND: This request is for fine screen replacement parts for use with the existing Wastewater Treatment Plant fine screen. Once the replacement parts are added, it will keep the existing screen functioning properly.

After coarse screening, the fine screening is the second mechanical pre-treatment process at the plant, carried out by a fine grain opening using perforated sheet or wedge wire mesh.

This item is a sole source item to be purchased from Kusters Water, which is the only vendor that supplies the required parts. More information regarding the sole source purchase - which is allowed by the city's procurement policy under prescribed circumstances, can be found in the attachments.

ATTACHMENTS:

[WWTP Fine Screen Quote.pdf](#)

[WWTP Screen Purchase Order Project 01139.pdf](#)

[WWTP Fine Screen Sole Source Purchase Memo 011323.pdf](#)

[Kusters Water Sole Source Item.pdf](#)

[WWTP Location Map.pdf](#)

FISCAL DETAILS: Funds for this project in the amount of \$50,000 are available in the Sewer Fund portion of the Public Works Operations and Maintenance Division repair and maintenance budget - Munis Project #01139. Staff are requesting a budget amendment to advance \$30,000 allocated for this project in 2024 to 2023. Consolidating the work into a single year will lower the overall cost of the project, and require less project management time.

Fund Name(s): Sewer Fund

Coding:

Quotation: SP-07868-23REV3

Customer Number: 130933



Page: 1 of 4

Customer:

RALPH SCOTT
CITY OF BAINBRIDGE ISLAND PUBLIC WORKS
7305 HIDDEN COVE ROAD
ACCOUNTS PAYABLE

BAINBRIDGE ISLAND, WA 98110
USA

Phone: (541)973-6699 Fax:
RSCOTT@BAINBRIDGEWA.GOV

Quotation

Date: 1/26/2023
Expiration: 2/26/2023
Terms: NET 30 DAYS FREIGHT PREPAID &
ADDED TO INVOICE
FOB: EXWORKS
Ship Via: UPS - GROUND
Leadtime: 10 Weeks

Quote Specifications:

REF: JOB# WT45307
SN# 600.90/02
MODEL 700/60/6

Line No	Qty	Part ID# Description	Unit Price	Extended Price
1	1.00	A110183 SWITCH, 3POS NON-ILLUMINATED 2NO MAINTA	75.00	\$75.00
2	4.00	A122741 NOZZLE, SPRAY 1/4" NPT 316SS 65 DEGREE	52.50	\$210.00
3	1.00	802336 SPROCKET, SPLIT FILTER SCREEN TOP 316SS	700.00	\$700.00
4	2.00	802337 SPROCKET, FILTER SCREEN BOTTOM 316SS	950.00	\$1,900.00
5	2.00	B788445 BEARING, LOWER SPROCKET	86.00	\$172.00
6	11.00	A163071 CHAIN, FBS SCREEN (200mm) (316SS)	245.00	\$2,695.00
7	3.00	A125219 CHAIN, OFFSET LINK, FILTER SCREEN	137.50	\$412.50
8	8.00	803091 PANEL FILTER SCREEN 6mm PERF 304ss RB UP TO 1600 WITH LIFTERS	695.00	\$5,560.00

VM-09_0



Quotation: SP-07868-23REV3

Customer Number: 130933



Page: 2 of 4

Line No	Qty	Part ID# (Cust Part #) Description	Unit Price	Extended Price
9	34.00	803090 PANEL FILTER SCREEN 6mm PERF 304ss RB UP TO 1600 NO LIFTERS	680.00	\$23,120.00
10	1.00	A109819 VALVE, SOLENOID 1" NPT BRONZE 120V NC	682.50	\$682.50
11	1.00	A110676 VALVE, SOLENOID 1/2" NPT EXPLOSION-PROOF, 120V COIL	577.50	\$577.50
12	1.00	A778081 ARM, SA-67 TORQUE	165.00	\$165.00
13	1.00	C783193 GASKET, SPW200 X 700 COMPACTOR HOPPER	35.00	\$35.00
14	5.00	A167683 BRUSH, 200 SCREW (RILSAN) FOR SPARES INCLUDES HARDWARE IN 304 SS: 12 - BHCS M8-1.25 X 12 12 - F/W M8 12 - L/W M8	95.00	\$475.00
15	12.00	A783649 CLIP, BRUSH RETAINING	3.00	\$36.00
16	6.00	B778748 WEAR BAR INCLUDES MOUNTING HARDWARE IN 304 SS: 36 - M10 X 16 MM HHCS 36 - M10 F/W	108.00	\$648.00
17	1.00	801811 ASSEMBLY SWP 200X700 SCREW NCLUDES: * BRUSH * BEARING HOUSING * V-RING * OIL SEALS * O-RINGS * RETAINING RINGS	8,500.00	\$8,500.00
18	1.00		10,668.00	\$10,668.00

VM-09_0



Quotation: SP-07868-23REV3

Customer Number: 130933



Page: 3 of 4

Line No	Qty	Part ID# (Cust Part #) Description	Unit Price	Extended Price
		PREVAILING WAGE (SITE SERVICE)		
		NOTE: CUSTOMER TO PROVIDE EQUIPMENT (CRANE, LADDER, SCISSOR LIFT, ETC.) NEEDED TO ALLOW OUR SERVICE TECH TO COMPLETE INSPECTION.		
		INCLUDES THE FOLLOWING: INSTALLATION OF PARTS SERVICE TECHNICAN: 2 ON SITE: 8 HRS / 2 DAYS TRAVEL: 8.5 HRS / 2 DAYS MI&E: GSA RATE FOR BAINBRIDGE WA MILEAGE: GSA RATE \$0.625/MILE NOTE: ANY ADDITIONAL HOURS REQUIRED ON SITE WILL BE BILLED @ OVERTIME RATE \$142.00/HR. ADDITIONAL DAYS CAN BE REQUESTED AND WILL BE BILLED AT THE APPROPRIATE CORRESPONDING RATES. ANY ADDITIONAL PARTS FOUND TO BE NEEDED BY SERVICE TECH WHILE ON SITE FOR REPAIR/INSTALLATION WILL BE QUOTED AT THAT TIME. THERE WILL ALSO BE AN ADDITIONAL CHARGE IF SERVICE TECH HAS TO RETURN TO INSTALL ANY ADDITIONAL PARTS		
19	1.00	WASHINGTON LNI FEE	80.00	\$80.00
20	1.00	A116331 MOTOR, 1/2 HP TEFC EXPLOSION PROOF	954.00	\$954.00
21	1.00	MOTOR, 2 HP COMPACTOR	995.00	\$995.00
22	1.00	A116330 MOTOR, 2 HP TEFC EXPLOSION PROOF	1,600.00	\$1,600.00
23	4.00	A118405 BEARING, FLANGE 40MM 2 BOLT	90.00	\$360.00
24	2.00	A117898 BEARING, TAKE-UP 60MM W/UC 212 INSERT	250.00	\$500.00
25	1.00	A120426 SEAL, OIL (183)	41.00	\$41.00
26	1.00	A120427 SEAL, OIL (184)	62.00	\$62.00
27	1.00	A163222 SEAL, OIL (9)	33.00	\$33.00

VM-09_0



Quotation: SP-07868-23REV3

Customer Number: 130933



Page: 4 of 4

Line No	Qty	Part ID# (Cust Part #) Description	Unit Price	Extended Price
28	1.00	A115587 SEAL, OIL (10)	55.00	\$55.00
29	1.00	9.2 % SALES TAX TAX IS NOT ADDED TO SERVICE RATE AND ESTIMATED FREIGHT CHARGES	5,640.66	\$5,640.66
30	1.00	ESTIMATED FREIGHT ESTIMATED 2800 MILES @ 4.00 PER MILE	11,200.00	\$11,200.00

Quotation Total (US Dollars): \$78,152.16

AUTHORIZED SIGNATURES

Customer Acceptance

Crystal Farr
CRYSTAL FARR

1. All prices are stated in US Dollars.
2. Minimum order of \$50 required.
3. Quote is valid for 30 days from the date of the quote.
4. Any applicable Banking fees, Sales, Use, Excise or other Taxes or Duties shall be paid by the buyer directly to the appropriate authority. If Tax Exempt, an Exempt Certificate must be sent with the Purchase Order.
5. A Purchase Order issued to Zima Corp., PO. Box 6128, Spartanburg, SC 29304, is required for Order Entry.
6. An estimated shipping date will be confirmed at the time of order placement based on the current manufacturing load at that time.



PURCHASE ORDER

CITY OF BAINBRIDGE ISLAND
PUBLIC WORKS O&M

280 Madison Avenue North
 Bainbridge Island, WA 98110
 Phone: 206.842.2016
 Fax: 206.780.3710
pwadmin@bainbridgewa.gov

P.O. NO. 20220035
 DATE December 21, 2022
 VENDOR ID: 10167
 ORG.: 73425358
 OBJECT: 531100
 PROJECT: 01139

VENDOR

Zima Corporation
101 Zima Park Rd
Spartanburg, SC 29301
AR@zimacorp.com
 Attn: Crystal Farr

SHIP TO

City of Bainbridge Island
7305 NE Hidden Cove Road
Bainbridge Island, WA 98110
Phone: 206.842.1212
 Attn: Joel Goodwin

QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	A110183	Switch, 3POS non-illuminated 2NO Mainta	\$ 75.00	\$75.00
4	A122741	Nozzle, Spray 1/4" NPT 316SS 65 Degree	52.50	\$210.00
1	802336	Sprocket, Split Filter Screen Top 316SS	700.00	\$700.00
2	802337	Sprocket, Filter Screen Bottom 316SS	950.00	\$1,900.00
2	B788445	Bearing, Lower Sprocket	86.00	\$172.00
11	A163071	Chain, FMS Screen (200mm) (316ss)	245.00	\$2,695.00
3	A125219	Chain, Offset Link, Filter	137.50	\$412.50
8	803091	Panel Filter Screen 6mm PERF 304ss RB up to 1600 w/ Lifters	695.00	\$5,560.00
34	803090	Panel Filter Screen 6mm PERF 304ss RB up to 1600 No Lifters	680.00	\$23,120.00
1	A109819	Valve, Solenoid 1" NPT Bronze 120V NC	682.50	\$682.50
1	A110676	Valve, Solenoid 1/2" NPT Explosion-Proof, 120V Coil	577.50	\$577.50
1	A778081	Arm, SA-67 Torque	165.00	\$165.00
1	C783193	Gasket, SPW200 X 700 Compactor Hopper	35.00	\$35.00
5	A167683	Brush, 200 Screw (RILSAN) for Spares Includes Hardware in 304 SS	95.00	\$475.00
12	A783649	Clip, Brush Retaining	3.00	\$36.00
6	B778748	Wear Bar includes Mounting Hardware in 304 SS	108.00	\$648.00
1	801811	Housing, V-Ring, Oil Seals, O-Rings, Retaining Rings	8,500.00	\$8,500.00
1		Prevailing Wage for 16.5 hours and mileage	10,668.00	\$10,668.00
1		Washington LNI Fee	80.00	\$80.00
1	A116331	Motor, 1/2 HP TEFC Explosion Proof	954.00	\$954.00
1		Motor, 2 HP Compactor	995.00	\$995.00
1	A116330	Motor, 2 HP TEFC Explosion Proof	1,600.00	\$1,600.00
4	A118405	Bearing, Flange 40MM 2 Bolt	90.00	\$360.00
2	A117898	Bearing, Take-up 60 MM @/UC 212 Insert	250.00	\$500.00
1	A120426	Seal, Oil (183)	41.00	\$41.00
1	A120427	Seal, Oil (184)	62.00	\$62.00
1	A163222	Seal, Oil (9)	33.00	\$33.00

1	A115587	Seal, Oil (10)	55.00	\$55.00
			SUBTOTAL	\$61,311.50
			Shipping	\$11,200.00
			9.2% Sales Tax	\$5,640.66
			TOTAL	\$78,152.16

Accounts Payable:
Accounts Payable Clerk - J. Kines
280 Madison Avenue N.
Bainbridge Island, WA 98110
206.780.8617
accountspayable@bainbridgewa.gov

<u>Joel Goodwin</u>	<u>1/30/2023</u>
<i>Requested by</i>	<i>Date</i>
<hr/>	
<i>Approved by</i>	<i>Date</i>



DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: DeWayne Pitts, Finance Director

FROM: Christopher Wierzbicki, PE, Public Works Director

DATE: 1/13/23

RE: Sole Source Purchase Confirmation – Wastewater Treatment Plant Fine Screen

The purpose of this memo is to confirm the need for a sole source purchase of materials from Kusters Water (see letter attached). The purchase is for parts associated with a Public Works repair and maintenance project; the replacement of the wastewater treatment plant fine screen. The subject parts for this critical piece of the plant infrastructure are only available through Kusters Water.

Based on conversations with the Finance Department, Public Works is planning to move forward with this sole source purchase.

December 14, 2022

City of Bainbridge Island Public Works

Subject: Job # WT45307

To whom it may concern,

This letter is to certify that Kusters Water is the sole authorized distributor for Sales and Service of all machinery including the components and/or parts on original order **WT45307** for City of Bainbridge Island Public Works, WA. Equipment SN# 600.90/02, model 700/60/6.

All inquiries for equipment or replacement parts should be directed to the aftermarket sales department.

Should you have any questions, please feel free to contact us. Thank you for your business.

Best Regards,

Crystal Farr
Sales - Kusters Water
Kusters Water Division



Phone +1-864-587-5717

Mail crystal.farr@zimacorp.com

Zima Corporation

101 Zima Park Rd. • Spartanburg, SC 29301 • USA

www.zimacorp.com/water • info@kusterswater.com



Registered to
ISO 9001

Wastewater Treatment Plant Location





CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME:

AGENDA ITEM: Authorize the City Manager to Execute a Grant Agreement with the Washington Department of Ecology Relating to Sea Level Rise Modeling in the Amount of \$100,000

SUMMARY: The Washington Department of Ecology has awarded the City a \$100,000 grant for the Sea Level Rise Flooding Vulnerability and Risk Assessment project.

AGENDA CATEGORY: Contract

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION: Authorize the City Manager to execute a grant agreement with the WA Department of Ecology relating to sea level rise modeling in substantially the form as included with this agenda item.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	100000
Ongoing Cost:	
One-Time Cost:	100000
Included in Current Budget?	Yes

BACKGROUND: On September 13, 2022, the City Council authorized the City Manager to apply for the Department of Commerce grant related to this agenda item.

With more than 50 miles of marine shoreline, sea level rise is of critical concern for Bainbridge Island. Sea level rise may result in the loss of land, homes, roads, and habitat, and could lead to seawater/saltwater intrusion into Bainbridge Island's sole-source aquifers. A number of private development and public assets, primarily related to sewer service in and around Eagle Harbor and some low-lying streets, have already experienced or will soon experience inundation from sea level rise, especially during king tides. In recognition of these risks, the City's Comprehensive Plan (adopted February 28, 2017) included various references to sea level rise, including:

* Goal EN-7: Anticipate and prepare for the consequences of sea level rise.

* Guiding Policy 2.4 Anticipate and prepare for the consequences of climate change (including sea level rise) on our aquatic resources.

* Policy EN 7.1 Consider the implications of sea level rise in all relevant decision-making by using regional sea level rise projections and shoreline instability maps.

* Policy EN 6.4 Locate public facilities such as sewer and water lines outside of frequently flooded areas and with consideration of future sea level rise, in order to minimize damage to both the public facility and the natural environment.

Policy LU 2.5 in the Comprehensive Plan also identified a need to prepare a Bainbridge Island Climate Change Strategy. The resulting Climate Action Plan for the City of Bainbridge Island was adopted by the City Council on November 10, 2020. The Climate Action Plan has a goal to ensure that Bainbridge Island is climate savvy and can withstand the impacts of climate change, with a priority action to conduct a systematic, high-resolution analysis of exposure of City assets to sea level rise. The Climate Action Plan includes the following, related priority actions:

* Priority Action 5.B.1.a: As recommended by the 2019 CCAC (Climate Change Advisory Committee) Report on Sea Level Rise (“Sea Level Rise on Bainbridge Island, A Preliminary Assessment”) conduct a systematic, high-resolution analysis of exposure of City assets to sea level rise.

* Priority Action 5.B.1.b: As recommended by the 2019 CCAC Report on Sea Level Rise create a prioritized list for addressing City assets at high risk of sea level rise (e.g., roadways that are expected in the coming decades to be sufficiently flooded that they will not be functional for motorized transit.)

* Priority Action 5.B.1.c: As recommended by the 2019 CCAC Report on Sea Level Rise, integrate sea level rise analysis into all City planning to identify and avoid or minimize risk to planned infrastructure and development.

ATTACHMENTS:

[Draft Grant Agreement](#)

FISCAL DETAILS: Funding sources are: Dept of Ecology grant (\$100,000 federal funds). There will need to be a budget appropriation increase of \$100,000 for this grant which will be included in the first budget amendment of 2023 planned for Council review in April.

Fund Name(s): General Fund

Coding:

Agreement No. SEASMP CZM-2224-BainIs-00004

SHORELANDS SMP COASTAL ZONE MANAGEMENT AGREEMENT

BETWEEN

THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY

AND

CITY OF BAINBRIDGE ISLAND

This is a binding Agreement entered into by and between the state of Washington, Department of Ecology, hereinafter referred to as “ECOLOGY,” and City of Bainbridge Island, hereinafter referred to as the “RECIPIENT,” to carry out with the provided funds activities described herein.

GENERAL INFORMATION

Project Title:	Bainbridge Island Sea Level Rise Flooding Vulnerability and Risk Assessment
Total Cost:	\$100,000.00
Total Eligible Cost:	\$100,000.00
Ecology Share:	\$100,000.00
Recipient Share:	\$0.00
The Effective Date of this Agreement is:	05/01/2022
The Expiration Date of this Agreement is no later than:	06/30/2024
Project Type:	Planning

Project Short Description:

The City of Bainbridge Island (RECIPIENT) will conduct a Sea Level Rise Vulnerability and Risk Assessment that will identify potential losses or damages from flooding; characterize the risk of loss; and highlight areas of the community, resources, sectors, or assets considered most vulnerable. The RECIPIENT will develop an online GIS-based map showing existing and future flood vulnerability. A final assessment report will summarize vulnerability and identify where to focus adaptation efforts.

Project Long Description:

The RECIPIENT will complete a Sea Level Rise Flooding Vulnerability and Risk Assessment. Past planning efforts (e.g., 2016 Climate Impact Assessment and 2020 Action Plan, 2018 Comprehensive Plan, 2019 Sea Level Rise Assessment) have identified sea level rise concerns, and some City of Bainbridge Island departments have begun thinking about how sea level rise will impact critical infrastructure. However, a coordinated and

Agreement No: SEASMP CZM-2224-BainIs-00004
Project Title: Bainbridge Island Sea Level Rise Flooding Vulnerability and Risk Assessment
Recipient Name: City of Bainbridge Island

comprehensive effort is needed to identify potential losses or damages from sea level rise; characterize the risk of loss; and highlight those areas of the community, resources, sectors, or assets considered most vulnerable.

The RECIPIENT will hire a qualified consultant to lead the vulnerability and risk assessment. The consultant will work directly with RECIPIENT staff and public facility managers with expertise in transportation, public utilities, and community development to conduct a high-resolution risk assessment for City public facilities. The project will bring together local, state, federal, and private sector managers of public facilities and services to collectively assess vulnerability and risk, which will prepare staff from these organizations to adaptively plan public facilities into the future.

This project will utilize resources for sea level rise planning in Washington, including:

- Current relative sea level rise projections (Miller et al, 2018).
- Outputs from the United States Geological Survey (USGS) Puget Sound Coastal Storm Modeling System (PS-CoSMoS).
- Lessons Learned from Local Governments Incorporating Sea Level Rise into Shoreline Master Programs report (WA Dept. of Ecology, 2021).

This ECOLOGY-funded project will utilize outputs from the PS-CoSMoS model funded by a WA Department of Commerce grant to the City of Bainbridge Island (COM Contract Number 23-63333-101; expiring June 30, 2023). The PS-CoSMoS model was selected as a data source because it incorporates hydrodynamic factors (currents, winds, waves) that a “bathtub” model does not. This is important for Bainbridge Island because it is subject to significant fetch on the east side of the Island as well as unique water level characteristics on the west side of the Island caused by narrow passages to the north and south. A draft of the PS-CoSMoS data is expected in March 2023 and will be used for the Tasks outlined in this agreement, with a final peer reviewed publication of PS-CoSMoS expected in December 2024.

The project will use existing data on public and private development, elevation, and design relative to flood vulnerability. To the extent financially feasible, flood elevation certificates will be used to inventory vulnerability and risk to existing buildings. New data collection efforts to assess risk will focus on the most vulnerable and highest priority public assets.

A final assessment report will document the process used to develop the final map; highlight key findings; summarize community risk (such as number of parcels, total sq. ft. of buildings, property value); identify future focus areas where the vulnerability of public facilities and the private development served by those facilities result in areas (i.e., neighborhoods) at high risk; and summarize adaptive strategies that could be considered to manage risk.

Once completed, the vulnerability and risk assessment will inform adaptation strategy development and future planning efforts, potentially including:

- Comprehensive Plan capital facilities planning.
- Neighborhood-based adaptation planning.
- Locally initiated amendments to the City’s Shoreline Master Program, Flood Management Program, and Critical Areas Ordinance.
- Assessment of vulnerability and risk associated with coastal erosion due to sea level rise using the PS-CoSMoS model.
- Adaptation planning for public facilities and services.
- Shoreline access adaptation planning.
- Coastal habitat migration and adaptation planning.

Agreement No: SEASMPZM-2224-BainIs-00004

Project Title: Bainbridge Island Sea Level Rise Flooding Vulnerability and Risk Assessment

Recipient Name: City of Bainbridge Island

Overall Goal:

To complete a high-resolution Sea Level Rise Flooding Vulnerability and Risk Assessment that can inform adaptation strategy development and a variety of planning efforts. To develop an online GIS-based map showing existing and future flood vulnerability and risk, high-resolution public facility assessments, and flood elevation certificates. To publish an accompanying report summarizing the City's vulnerability to sea level rise and identifying potential adaptive strategies.

DRAFT

Agreement No: SEASMP CZM-2224-BainIs-00004
 Project Title: Bainbridge Island Sea Level Rise Flooding Vulnerability and Risk Assessment
 Recipient Name: City of Bainbridge Island

RECIPIENT INFORMATION

Organization Name: City of Bainbridge Island

Federal Tax ID: 91-6001663
 UEI Number: MVJ5FL57TU13

Mailing Address: 280 Madison Ave N
 Bainbridge Island, WA 98110

Physical Address: 280 Madison Ave N

Organization Fax: (206) 780-3724

Contacts

<p>Project Manager</p>	<p>Peter Best Senior Planner</p> <p>280 Madison Ave N Bainbridge Island, Washington 98110 Email: pbest@bainbridgewa.gov Phone: (206) 780-3719</p>
<p>Billing Contact</p>	<p>Peter Best Senior Planner</p> <p>280 Madison Ave N Bainbridge Island, Washington 98110 Email: pbest@bainbridgewa.gov Phone: (206) 780-3719</p>
<p>Authorized Signatory</p>	<p>Peter Best Senior Planner</p> <p>280 Madison Ave N Bainbridge Island, Washington 98110 Email: pbest@bainbridgewa.gov Phone: (206) 780-3719</p> <div data-bbox="911 1705 1292 1797" style="border: 1px solid red; padding: 5px; display: inline-block;"> <p>City Manager Blair King will be the final signatory.</p> </div>

Agreement No: SEASMP CZM-2224-BainIs-00004
 Project Title: Bainbridge Island Sea Level Rise Flooding Vulnerability and Risk Assessment
 Recipient Name: City of Bainbridge Island

ECOLOGY INFORMATION

Mailing Address: Department of Ecology
 Shorelands
 PO BOX 47600
 Olympia, WA 98504-7600

Physical Address: Shorelands
 300 Desmond Drive SE
 Lacey, WA 98503

Contacts

<p>Project Manager</p>	<p>Charlotte Dohrn</p> <p>PO Box 47600 Olympia, Washington 98504-7600 Email: CDOH461@ecy.wa.gov Phone: (564) 669-1874</p>
<p>Financial Manager</p>	<p>Michele Boderck</p> <p>PO Box 47600 Olympia, Washington 98504-7600 Email: mbod461@ecy.wa.gov Phone: (360) 764-6807</p>

Agreement No: SEASMP CZM-2224-BainIs-00004
 Project Title: Bainbridge Island Sea Level Rise Flooding Vulnerability and Risk Assessment
 Recipient Name: City of Bainbridge Island

SCOPE OF WORK

Task Number: 1 **Task Cost:** \$1,000.00

Task Title: 1. Project Administration / Management

Task Description:

The RECIPIENT shall provide necessary project oversight to complete the scope of work in compliance with this ECOLOGY agreement, which includes project coordination, administration and management.

A. The RECIPIENT shall coordinate with ECOLOGY throughout the project. The RECIPIENT will provide ECOLOGY opportunities to review draft deliverables at appropriate intervals. ECOLOGY will provide ongoing technical assistance, and will evaluate consistency of deliverables with the Shoreline Management Act and applicable guidelines throughout the review process.

B. The RECIPIENT shall conduct project management activities including compliance with state statutes and rules, project scheduling, adherence to the scope of work, timelines, and due dates; request for, and if applicable, conducting the competitive procurement process including preparation of contractor bidding documents, advertisements, and grant monitoring.

C. The RECIPIENT shall submit quarterly progress reports and payment requests (PRPRs) with supporting documentation; maintain project records; and submit ECOLOGY-approved deliverables by the due dates established between ECOLOGY and the RECIPIENT.

Task Goal Statement:

Properly manage and fully document the project in accordance with ECOLOGY's grant administration requirements.

Task Expected Outcome:

Timely and complete submittal of requests for reimbursement, quarterly progress reports, and recipient closeout report.
 Properly maintained project documentation.

Recipient Task Coordinator: Peter Best

1. Project Administration / Management

Deliverables

Number	Description	Due Date
1.1	Payment Request / Progress Report (PRPR)	
1.2	Recipient Close Out Report (RCOR)	06/30/2024

Agreement No: SEASMPZM-2224-BainIs-00004
Project Title: Bainbridge Island Sea Level Rise Flooding Vulnerability and Risk Assessment
Recipient Name: City of Bainbridge Island

SCOPE OF WORK

Task Number: 2 **Task Cost:** \$99,000.00

Task Title: 2. Flooding Vulnerability and Risk Assessment

Task Description:

A. The RECIPIENT will secure qualified consultant services. In accordance with the RECIPIENT or State of Washington procurement procedures, the RECIPIENT will prepare and enter into a contract with the selected consultant in accordance with this project scope.

B. In coordination with ECOLOGY, the RECIPIENT will meet requirements in section 12. Environmental Data Standards of the Agreement General Terms and Conditions for a Quality Assurance Project Plan (QAPP); ECOLOGY's Environmental Information Management (EIM) database; and GIS data.

C. The RECIPIENT will develop a model validation online GIS-based map showing existing flood vulnerability and risk based on stillwater level simulations for extreme events under present day sea level. The preliminary map will identify public facilities vulnerable to flooding. The RECIPIENT will develop an accompanying technical memo. The RECIPIENT will make the preliminary map and technical memo available on the City's website for technical feedback to identify any data collection and model refinement needs.

D. The RECIPIENT will develop a preliminary online GIS-based map showing existing and future flood vulnerability and risk for a minimum of seven sea level rise scenarios and seven storm event scenarios. The preliminary map will identify public facilities vulnerable to sea level rise and associated flooding. The RECIPIENT will develop an accompanying technical memo. The RECIPIENT will make the preliminary map and technical memo available on the City's website for technical feedback.

E. The RECIPIENT will conduct a high-resolution risk assessment of resources, sectors, assets, and areas of the community to identify potential losses or damages from sea level rise and associated flooding based on vulnerabilities identified (Task 2D). The RECIPIENT will prioritize public facilities for inclusion in the risk assessment. The RECIPIENT will consider standard Growth Management Act capital facility planning timeframes and collaborate with public facility managers and emergency services to prioritize public facilities in the risk assessment.

The RECIPIENT will use existing surveyed elevation data and design information from GIS, surveys, as-built documents, and expert input to refine flood vulnerability and risk. The RECIPIENT will acquire new high-resolution elevation data and design information for the most vulnerable and highest priority public infrastructure. The RECIPIENT will use flood elevation certificates to inventory vulnerability and risk to existing buildings and will establish a procedure for adding and maintaining this information in the GIS database.

F. The RECIPIENT will develop a final online GIS-based map showing existing and future flood vulnerability and risk with refinements based on technical feedback, high-resolution public facility assessments, and flood elevation certificates. The RECIPIENT will share the final map on the City's website.

G. The RECIPIENT will develop the final Sea Level Rise Flooding Vulnerability and Risk Assessment report that will:

- Document the methodology for the vulnerability and risk assessment and final map.
- Highlight key findings of the vulnerability and risk assessment.

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 Project Title: Bainbridge Island Sea Level Rise Flooding Vulnerability and Risk Assessment
 Recipient Name: City of Bainbridge Island

- Summarize community risk from sea level rise.
- Identify areas at high risk based on the vulnerability of public facilities and the private development served by those facilities.
- Summarize adaptive strategies that could be considered to manage risk.

Task Goal Statement:

- To ensure the RECIPIENT has qualified personnel to conduct the scope of this project.
- To develop a QAPP.
- To understand flood vulnerability and risk posed by sea level rise and associated flood hazards to the communities, facilities, and services within the City of Bainbridge Island.
- To understand where the City of Bainbridge Island should focus planning and adaptation efforts.
- To ensure the Sea Level Rise Vulnerability and Risk Assessment is completed on time and on budget.

Task Expected Outcome:

- Signed contract and sub-agreement with consultant(s).
- Completed QAPP.
- Sea Level Rise Flooding Vulnerability Assessment, including online GIS-based map and technical memo.
- Sea Level Rise Risk Assessment of resources, sectors, assets, and areas of the community of the City of Bainbridge Island.
- Flood vulnerability and risk due to sea level rise and associated hazards is characterized and understood by decision makers and the community. The City of Bainbridge Island is well positioned to develop adaptation strategies to address risk.

Recipient Task Coordinator: Peter Best

2. Flooding Vulnerability and Risk Assessment

Deliverables

Number	Description	Due Date
2.1	Final signed consultant contract. Upload to EAGL and notify ECOLOGY Project Manager.	
2.2	Quality Assurance Project Plan (QAPP). Upload to EAGL and notify ECOLOGY Project Manager.	
2.3	Link to model validation map online and accompanying technical memo on City website and .pdf copy of the memo. Upload to EAGL and notify ECOLOGY Project Manager.	
2.4	Link to preliminary vulnerability assessment map online and accompanying technical memo on City website and .pdf copy of the memo. Upload to EAGL and notify ECOLOGY Project Manager.	
2.5	Link to final Sea Level Rise Flood Vulnerability and Risk Assessment Map. Upload to EAGL and notify ECOLOGY Project Manager.	
2.6	Final Sea Level Rise Flood Vulnerability and Risk Assessment Report. Upload to EAGL and notify ECOLOGY Project Manager.	

Agreement No: SEASMP CZM-2224-BainIs-00004
 Project Title: Bainbridge Island Sea Level Rise Flooding Vulnerability and Risk Assessment
 Recipient Name: City of Bainbridge Island

BUDGET

Funding Distribution EG220732

NOTE: The above funding distribution number is used to identify this specific agreement and budget on payment remittances and may be referenced on other communications from ECOLOGY. Your agreement may have multiple funding distribution numbers to identify each budget.

Funding Title: NOAA - SMP Coastal Zone Management (CZ) Funding Type: Grant
 Funding Effective Date: 05/01/2022 Funding Expiration Date: 06/30/2024

Funding Source:

Title: NOAA-SMPCZM
 Fund: FD
 Type: Federal
 Funding Source %: 100%
 Description: SEASMP CZM-2224

Federal Awarding Agency: NOAA - Office for Coastal Management
 Federal Awarding Agency Contact: Kris Wall
 Federal Awarding Agency Phone: 541-843-0252
 Federal Awarding Agency Email: kris.wall@noaa.gov
 Federal Awarding Agency Address: 2234 South Hobson Avenue, Charleston, South Carolina 29405-2413

CFDA Catalog Name: Coastal Zone Management Administration Awards

CFDA Number: 11.419
 FAIN: NA20NOS4190065
 Research Grant: No
 Federal Award Date: 4/18/2022
 Total Federal Award Amount: \$303,448.00
 Federal Funds Obligated To Recipient: \$100,000.00

Approved Indirect Costs Rate: Approved Rate Negotiated Between ECOLOGY and RECIPIENT: 0%
 Recipient Match %: 0%
 InKind Interlocal Allowed: No
 InKind Other Allowed: No
 Is this Funding Distribution used to match a federal grant? No

Agreement No: SEASMP CZM-2224-BainIs-00004

Project Title: Bainbridge Island Sea Level Rise Flooding Vulnerability and Risk Assessment

Recipient Name: City of Bainbridge Island

NOAA - SMP Coastal Zone Management (CZM)	Task Total
1. Project Administration / Management	\$ 1,000.00
2. Flooding Vulnerability and Risk Assessment	\$ 99,000.00

Total: \$ 100,000.00

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Agreement No: SEASMPZM-2224-BainIs-00004

Project Title: Bainbridge Island Sea Level Rise Flooding Vulnerability and Risk Assessment

Recipient Name: City of Bainbridge Island

Funding Distribution Summary**Recipient / Ecology Share**

Funding Distribution Name	Recipient Match %	Recipient Share	Ecology Share	Total
NOAA - SMP Coastal Zone Management (CZM)	0.00 %	\$ 0.00	\$ 100,000.00	\$ 100,000.00
Total		\$ 0.00	\$ 100,000.00	\$ 100,000.00

AGREEMENT SPECIFIC TERMS AND CONDITIONS

N/A

SPECIAL TERMS AND CONDITIONS

SPECIAL TERMS AND CONDITIONS As of 05/01/2022

A. COASTAL ZONE MANAGEMENT PROVISIONS

1. **Field Work:** The RECIPIENT must ensure that any field work conducted as part of educational, training or volunteer programs/activities will be conducted in accordance with appropriate Federal, state and local laws and will follow recognized best practices for minimizing impacts to the human and natural environment.
2. **Safety:** The RECIPIENT is responsible for safety in the project, including the safety of project personnel, associates, visitors, and volunteers.
3. **Unoccupied Aircraft Systems:** If this project involves Unoccupied Aircraft Systems (UAS or drone technology), the RECIPIENT is responsible for ensuring it has complied with applicable federal/state/local laws and have the appropriate permits in hand prior to conducting drone operations.
4. **Acknowledgement of Sponsorship and Disclaimer:**
 - a. The title or acknowledgements page(s) of all reports, studies, or other documents, published or distributed electronically or hard copy (and acknowledgement pages of websites and web pages) that are supported in whole or in part by this award or any subawards shall acknowledge the financial assistance provided by this award. See below.
 - b. Non-Federal entities are responsible for assuring that every publication of material based on, developed under, or otherwise produced pursuant to this financial assistance award contains the following disclaimer or other disclaimer approved by ECOLOGY. See below.
 - c. To meet the above requirements, ECOLOGY recommends including the following statement on the title page and/or acknowledgements page of materials published or distributed through this award: This [report/video/etc.] was prepared by [RECIPIENT] using Federal funds under Washington State Coastal Zone Management Award NA20NOS4190065 from the NOAA Office for Coastal Management, U.S. Department of Commerce. The statements, findings, conclusions, and recommendations are those of the author(s) and do not necessarily reflect the views of NOAA or the U.S. Department of Commerce.

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 Project Title: Bainbridge Island Sea Level Rise Flooding Vulnerability and Risk Assessment
 Recipient Name: City of Bainbridge Island

5. **Lobbying Restriction:** No funds may be used for the payment of membership dues to any entity to engage in lobbying activities, as provided in 2 CFR 200.450 and 200.454.

6. **Scholarly publications:**

- a. **Acknowledgement:** Federal funding sources shall be identified in all scholarly publications. An Acknowledgements section shall be included in the body of the publication stating the relevant Grant Programs and Award Numbers.
- b. **Disclaimer:** The following disclaimer should be included within every publication of material based on, developed under, or otherwise produced pursuant to this financial assistance award, or other disclaimer approved by ECOLOGY: The statements, findings, conclusions, and recommendations are those of the author(s) and do not necessarily reflect the views of NOAA or the U.S. Department of Commerce.
- c. **Manuscript submission:** The final pre-publication manuscripts of scholarly publications produced with NOAA funding shall be submitted to the NOAA Institutional Repository at <https://repository.library.noaa.gov/> after acceptance, and no later than upon publication, of the paper by a journal. NOAA will produce a publicly-visible catalog entry directing users to the published version of the article. After an embargo period of one year after publication, NOAA shall make the manuscript itself publicly visible, free of charge, while continuing to direct users to the published version of record.
- d. **Data Citation:** Publications based on data, and new products derived from source data, must cite the data used according to the conventions of the Publisher, using unambiguous labels such as Digital Object Identifiers (DOIs). All data and derived products that are used to support the conclusions of a peer-reviewed publication must be made available in a form that permits verification and reproducibility of the results.

B. **DELIVERABLE DUE DATE FORM** – As seen in Ecology’s Administration of Grants and Loans (EAGL):

The RECIPIENT will negotiate the task deliverable due dates with the ECOLOGY Project Manager, and the ECOLOGY Project Manager will enter the information in the Deliverable Due Date EAGL form. The RECIPIENT will keep track of these due dates, and will note any date changes on the quarterly progress reports. The Deliverable Due Date form can be found on the Application Menu - Forms page in EAGL. (Note: This form does not automatically print out with the agreement.)

GENERAL FEDERAL CONDITIONS

If a portion or all of the funds for this agreement are provided through federal funding sources or this agreement is used to match a federal grant award, the following terms and conditions apply to you.

A. CERTIFICATION REGARDING SUSPENSION, DEBARMENT, INELIGIBILITY OR VOLUNTARY

EXCLUSION:

1. The RECIPIENT/CONTRACTOR, by signing this agreement, certifies that it is not suspended, debarred, proposed for debarment, declared ineligible or otherwise excluded from contracting with the federal government, or from receiving contracts paid for with federal funds. If the RECIPIENT/CONTRACTOR is unable to certify to the statements contained in the certification, they must provide an explanation as to why they cannot.
2. The RECIPIENT/CONTRACTOR shall provide immediate written notice to ECOLOGY if at any time the RECIPIENT/CONTRACTOR learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
3. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact ECOLOGY for assistance in obtaining a copy of those regulations.
4. The RECIPIENT/CONTRACTOR agrees it shall not knowingly enter into any lower tier covered transaction with a

Agreement No: SEASMPZM-2224-BainIs-00004
 Project Title: Bainbridge Island Sea Level Rise Flooding Vulnerability and Risk Assessment
 Recipient Name: City of Bainbridge Island

person who is proposed for debarment under the applicable Code of Federal Regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.

5. The RECIPIENT/CONTRACTOR further agrees by signing this agreement, that it will include this clause titled "CERTIFICATION REGARDING SUSPENSION, DEBARMENT, INELIGIBILITY OR VOLUNTARY EXCLUSION" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
6. Pursuant to 2CFR180.330, the RECIPIENT/CONTRACTOR is responsible for ensuring that any lower tier covered transaction complies with certification of suspension and debarment requirements.
7. RECIPIENT/CONTRACTOR acknowledges that failing to disclose the information required in the Code of Federal Regulations may result in the delay or negation of this funding agreement, or pursuance of legal remedies, including suspension and debarment.
8. RECIPIENT/CONTRACTOR agrees to keep proof in its agreement file, that it, and all lower tier recipients or contractors, are not suspended or debarred, and will make this proof available to ECOLOGY before requests for reimbursements will be approved for payment. RECIPIENT/CONTRACTOR must run a search in <http://www.sam.gov> and print a copy of completed searches to document proof of compliance.

B. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) REPORTING REQUIREMENTS:

CONTRACTOR/RECIPIENT must complete the FFATA Data Collection Form (ECY 070-395) and return it with the signed agreement to ECOLOGY.

Any CONTRACTOR/RECIPIENT that meets each of the criteria below must report compensation for its five top executives using the FFATA Data Collection Form.

- Receives more than \$30,000 in federal funds under this award.
- Receives more than 80 percent of its annual gross revenues from federal funds.
- Receives more than \$25,000,000 in annual federal funds.

Ecology will not pay any invoices until it has received a completed and signed FFATA Data Collection Form. Ecology is required to report the FFATA information for federally funded agreements, including the required Unique Entity Identifier in www.sam.gov <http://www.sam.gov> within 30 days of agreement signature. The FFATA information will be available to the public at www.usaspending.gov <http://www.usaspending.gov>.

For more details on FFATA requirements, see www.fsr.gov <http://www.fsr.gov>.

C. FEDERAL FUNDING PROHIBITION ON CERTAIN TELECOMMUNICATIONS OR VIDEO SURVEILLANCE SERVICES OR EQUIPMENT:

As required by 2 CFR 200.216, federal grant or loan recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

1. Procure or obtain;
2. Extend or renew a contract to procure or obtain; or
3. Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that use covered telecommunications equipment, video surveillance services or services as a substantial or essential component

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Project Title: Bainbridge Island Sea Level Rise Flooding Vulnerability and Risk Assessment
Recipient Name: City of Bainbridge Island

of any system, or as critical technology as part of any system. As described in [Public Law 115-232](#) <https://www.govinfo.gov/content/pkg/PLAW-115publ232/pdf/PLAW-115publ232.pdf>, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

Recipients, subrecipients, and borrowers also may not use federal funds to purchase certain prohibited equipment, systems, or services, including equipment, systems, or services produced or provided by entities identified in section 889, are recorded in the [System for Award Management \(SAM\)](#) <https://sam.gov/SAM/> exclusion list.

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Agreement No: SEASMPZM-2224-BainIs-00004
 Project Title: Bainbridge Island Sea Level Rise Flooding Vulnerability and Risk Assessment
 Recipient Name: City of Bainbridge Island

GENERAL TERMS AND CONDITIONS

Pertaining to Grant and Loan Agreements With the state of Washington, Department of Ecology

GENERAL TERMS AND CONDITIONS

For DEPARTMENT OF ECOLOGY GRANTS and LOANS

06/24/2021 Version

1. ADMINISTRATIVE REQUIREMENTS

- a) RECIPIENT shall follow the "Administrative Requirements for Recipients of Ecology Grants and Loans – EAGL Edition." (<https://fortress.wa.gov/ecy/publications/SummaryPages/1701004.html>)
- b) RECIPIENT shall complete all activities funded by this Agreement and be fully responsible for the proper management of all funds and resources made available under this Agreement.
- c) RECIPIENT agrees to take complete responsibility for all actions taken under this Agreement, including ensuring all subgrantees and contractors comply with the terms and conditions of this Agreement. ECOLOGY reserves the right to request proof of compliance by subgrantees and contractors.
- d) RECIPIENT's activities under this Agreement shall be subject to the review and approval by ECOLOGY for the extent and character of all work and services.

2. AMENDMENTS AND MODIFICATIONS

This Agreement may be altered, amended, or waived only by a written amendment executed by both parties. No subsequent modification(s) or amendment(s) of this Agreement will be of any force or effect unless in writing and signed by authorized representatives of both parties. ECOLOGY and the RECIPIENT may change their respective staff contacts and administrative information without the concurrence of either party.

3. ACCESSIBILITY REQUIREMENTS FOR COVERED TECHNOLOGY

The RECIPIENT must comply with the Washington State Office of the Chief Information Officer, OCIO Policy no. 188, Accessibility (<https://ocio.wa.gov/policy/accessibility>) as it relates to "covered technology." This requirement applies to all products supplied under the Agreement, providing equal access to information technology by individuals with disabilities, including and not limited to web sites/pages, web-based applications, software systems, video and audio content, and electronic documents intended for publishing on Ecology's public web site.

4. ARCHAEOLOGICAL AND CULTURAL RESOURCES

RECIPIENT shall take all reasonable action to avoid, minimize, or mitigate adverse effects to archaeological and historic archaeological sites, historic buildings/structures, traditional cultural places, sacred sites, or other cultural resources, hereby referred to as Cultural Resources.

The RECIPIENT must agree to hold harmless ECOLOGY in relation to any claim related to Cultural Resources discovered, disturbed, or damaged due to the RECIPIENT's project funded under this Agreement.

RECIPIENT shall:

- a) Contact the ECOLOGY Program issuing the grant or loan to discuss any Cultural Resources requirements for their project:
 - Cultural Resource Consultation and Review should be initiated early in the project planning process and must be completed prior to expenditure of Agreement funds as required by applicable State and Federal requirements.
 - * For state funded construction, demolition, or land acquisitions, comply with Governor Executive Order 21-02, Archaeological and Cultural Resources.
 - For projects with any federal involvement, comply with the National Historic Preservation Act of 1966 (Section 106).

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b) If required by the ECOLOGY Program, submit an Inadvertent Discovery Plan (IDP) to ECOLOGY prior to implementing any project that involves field activities. ECOLOGY will provide the IDP form.

RECIPIENT shall:

- Keep the IDP at the project site.
 - Make the IDP readily available to anyone working at the project site.
 - Discuss the IDP with staff, volunteers, and contractors working at the project site.
 - Implement the IDP when Cultural Resources or human remains are found at the project site.
- c) If any Cultural Resources are found while conducting work under this Agreement, follow the protocol outlined in the project IDP.
- Immediately stop work and notify the ECOLOGY Program, who will notify the Department of Archaeology and Historic Preservation at (360) 586-3065, any affected Tribe, and the local government.
- d) If any human remains are found while conducting work under this Agreement, follow the protocol outlined in the project IDP.
- Immediately stop work and notify the local Law Enforcement Agency or Medical Examiner/Coroner's Office, the Department of Archaeology and Historic Preservation at (360) 790-1633, and then the ECOLOGY Program.
- e) Comply with RCW 27.53, RCW 27.44, and RCW 68.50.645, and all other applicable local, state, and federal laws protecting Cultural Resources and human remains.

5. ASSIGNMENT

No right or claim of the RECIPIENT arising under this Agreement shall be transferred or assigned by the RECIPIENT.

6. COMMUNICATION

RECIPIENT shall make every effort to maintain effective communications with the RECIPIENT's designees, ECOLOGY, all affected local, state, or federal jurisdictions, and any interested individuals or groups.

7. COMPENSATION

- a) Any work performed prior to effective date of this Agreement will be at the sole expense and risk of the RECIPIENT. ECOLOGY must sign the Agreement before any payment requests can be submitted.
- b) Payments will be made on a reimbursable basis for approved and completed work as specified in this Agreement.
- c) RECIPIENT is responsible to determine if costs are eligible. Any questions regarding eligibility should be clarified with ECOLOGY prior to incurring costs. Costs that are conditionally eligible require approval by ECOLOGY prior to expenditure.
- d) RECIPIENT shall not invoice more than once per month unless agreed on by ECOLOGY.
- e) ECOLOGY will not process payment requests without the proper reimbursement forms, Progress Report and supporting documentation. ECOLOGY will provide instructions for submitting payment requests.
- f) ECOLOGY will pay the RECIPIENT thirty (30) days after receipt of a properly completed request for payment.
- g) RECIPIENT will receive payment through Washington State's Office of Financial Management's Statewide Payee Desk. To receive payment you must register as a statewide vendor by submitting a statewide vendor registration form and an IRS W-9 form at website, <https://ofm.wa.gov/it-systems/statewide-vendorpayee-services>. If you have questions about the vendor registration process, you can contact Statewide Payee Help Desk at (360) 407-8180 or email PayeeRegistration@ofm.wa.gov.
- h) ECOLOGY may, at its sole discretion, withhold payments claimed by the RECIPIENT if the RECIPIENT fails to satisfactorily comply with any term or condition of this Agreement.
- i) Monies withheld by ECOLOGY may be paid to the RECIPIENT when the work described herein, or a portion thereof, has been completed if, at ECOLOGY's sole discretion, such payment is reasonable and approved according to this Agreement, as appropriate, or upon completion of an audit as specified herein.
- j) RECIPIENT must submit within thirty (30) days after the expiration date of this Agreement, all financial, performance, and

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other reports required by this Agreement. Failure to comply may result in delayed reimbursement.

8. COMPLIANCE WITH ALL LAWS

RECIPIENT agrees to comply fully with all applicable federal, state and local laws, orders, regulations, and permits related to this Agreement, including but not limited to:

- a) RECIPIENT agrees to comply with all applicable laws, regulations, and policies of the United States and the State of Washington which affect wages and job safety.
- b) RECIPIENT agrees to be bound by all applicable federal and state laws, regulations, and policies against discrimination.
- c) RECIPIENT certifies full compliance with all applicable state industrial insurance requirements.
- d) RECIPIENT agrees to secure and provide assurance to ECOLOGY that all the necessary approvals and permits required by authorities having jurisdiction over the project are obtained. RECIPIENT must include time in their project timeline for the permit and approval processes.

ECOLOGY shall have the right to immediately terminate for cause this Agreement as provided herein if the RECIPIENT fails to comply with above requirements.

If any provision of this Agreement violates any statute or rule of law of the state of Washington, it is considered modified to conform to that statute or rule of law.

9. CONFLICT OF INTEREST

RECIPIENT and ECOLOGY agree that any officer, member, agent, or employee, who exercises any function or responsibility in the review, approval, or carrying out of this Agreement, shall not have any personal or financial interest, direct or indirect, nor affect the interest of any corporation, partnership, or association in which he/she is a part, in this Agreement or the proceeds thereof.

10. CONTRACTING FOR GOODS AND SERVICES

RECIPIENT may contract to buy goods or services related to its performance under this Agreement. RECIPIENT shall award all contracts for construction, purchase of goods, equipment, services, and professional architectural and engineering services through a competitive process, if required by State law. RECIPIENT is required to follow procurement procedures that ensure legal, fair, and open competition.

RECIPIENT must have a standard procurement process or follow current state procurement procedures. RECIPIENT may be required to provide written certification that they have followed their standard procurement procedures and applicable state law in awarding contracts under this Agreement.

ECOLOGY reserves the right to inspect and request copies of all procurement documentation, and review procurement practices related to this Agreement. Any costs incurred as a result of procurement practices not in compliance with state procurement law or the RECIPIENT's normal procedures may be disallowed at ECOLOGY's sole discretion.

11. DISPUTES

When there is a dispute with regard to the extent and character of the work, or any other matter related to this Agreement the determination of ECOLOGY will govern, although the RECIPIENT shall have the right to appeal decisions as provided for below:

- a) RECIPIENT notifies the funding program of an appeal request.
- b) Appeal request must be in writing and state the disputed issue(s).
- c) RECIPIENT has the opportunity to be heard and offer evidence in support of its appeal.
- d) ECOLOGY reviews the RECIPIENT's appeal.
- e) ECOLOGY sends a written answer within ten (10) business days, unless more time is needed, after concluding the review. The decision of ECOLOGY from an appeal will be final and conclusive, unless within thirty (30) days from the date of such

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decision, the RECIPIENT furnishes to the Director of ECOLOGY a written appeal. The decision of the Director or duly authorized representative will be final and conclusive.

The parties agree that this dispute process will precede any action in a judicial or quasi-judicial tribunal.

Appeals of the Director's decision will be brought in the Superior Court of Thurston County. Review of the Director's decision will not be taken to Environmental and Land Use Hearings Office.

Pending final decision of a dispute, the RECIPIENT agrees to proceed diligently with the performance of this Agreement and in accordance with the decision rendered.

Nothing in this Agreement will be construed to limit the parties' choice of another mutually acceptable method, in addition to the dispute resolution procedure outlined above.

12. ENVIRONMENTAL DATA STANDARDS

a) RECIPIENT shall prepare a Quality Assurance Project Plan (QAPP) for a project that collects or uses environmental measurement data. RECIPIENTS unsure about whether a QAPP is required for their project shall contact the ECOLOGY Program issuing the grant or loan. If a QAPP is required, the RECIPIENT shall:

- Use ECOLOGY's QAPP Template/Checklist provided by the ECOLOGY, unless ECOLOGY Quality Assurance (QA) officer or the Program QA coordinator instructs otherwise.
- Follow ECOLOGY's Guidelines for Preparing Quality Assurance Project Plans for Environmental Studies, July 2004 (Ecology Publication No. 04-03-030).
- Submit the QAPP to ECOLOGY for review and approval before the start of the work.

b) RECIPIENT shall submit environmental data that was collected on a project to ECOLOGY using the Environmental Information Management system (EIM), unless the ECOLOGY Program instructs otherwise. The RECIPIENT must confirm with ECOLOGY that complete and correct data was successfully loaded into EIM, find instructions at:

<http://www.ecy.wa.gov/eim>.

c) RECIPIENT shall follow ECOLOGY's data standards when Geographic Information System (GIS) data is collected and processed. Guidelines for Creating and Accessing GIS Data are available at:

<https://ecology.wa.gov/Research-Data/Data-resources/Geographic-Information-Systems-GIS/Standards>. RECIPIENT, when requested by ECOLOGY, shall provide copies to ECOLOGY of all final GIS data layers, imagery, related tables, raw data collection files, map products, and all metadata and project documentation.

13. GOVERNING LAW

This Agreement will be governed by the laws of the State of Washington, and the venue of any action brought hereunder will be in the Superior Court of Thurston County.

14. INDEMNIFICATION

ECOLOGY will in no way be held responsible for payment of salaries, consultant's fees, and other costs related to the project described herein, except as provided in the Scope of Work.

To the extent that the Constitution and laws of the State of Washington permit, each party will indemnify and hold the other harmless from and against any liability for any or all injuries to persons or property arising from the negligent act or omission of that party or that party's agents or employees arising out of this Agreement.

15. INDEPENDENT STATUS

The employees, volunteers, or agents of each party who are engaged in the performance of this Agreement will continue to be employees, volunteers, or agents of that party and will not for any purpose be employees, volunteers, or agents of the other party.

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16. KICKBACKS

RECIPIENT is prohibited from inducing by any means any person employed or otherwise involved in this Agreement to give up any part of the compensation to which he/she is otherwise entitled to or receive any fee, commission, or gift in return for award of a subcontract hereunder.

17. MINORITY AND WOMEN'S BUSINESS ENTERPRISES (MWBE)

RECIPIENT is encouraged to solicit and recruit, to the extent possible, certified minority-owned (MBE) and women-owned (WBE) businesses in purchases and contracts initiated under this Agreement.

Contract awards or rejections cannot be made based on MWBE participation; however, the RECIPIENT is encouraged to take the following actions, when possible, in any procurement under this Agreement:

- a) Include qualified minority and women's businesses on solicitation lists whenever they are potential sources of goods or services.
- b) Divide the total requirements, when economically feasible, into smaller tasks or quantities, to permit maximum participation by qualified minority and women's businesses.
- c) Establish delivery schedules, where work requirements permit, which will encourage participation of qualified minority and women's businesses.
- d) Use the services and assistance of the Washington State Office of Minority and Women's Business Enterprises (OMWBE) (866-208-1064) and the Office of Minority Business Enterprises of the U.S. Department of Commerce, as appropriate.

18. ORDER OF PRECEDENCE

In the event of inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order: (a) applicable federal and state statutes and regulations; (b) The Agreement; (c) Scope of Work; (d) Special Terms and Conditions; (e) Any provisions or terms incorporated herein by reference, including the "Administrative Requirements for Recipients of Ecology Grants and Loans"; (f) Ecology Funding Program Guidelines; and (g) General Terms and Conditions.

19. PRESENTATION AND PROMOTIONAL MATERIALS

ECOLOGY reserves the right to approve RECIPIENT's communication documents and materials related to the fulfillment of this Agreement:

- a) If requested, RECIPIENT shall provide a draft copy to ECOLOGY for review and approval ten (10) business days prior to production and distribution.
- b) RECIPIENT shall include time for ECOLOGY's review and approval process in their project timeline.
- c) If requested, RECIPIENT shall provide ECOLOGY two (2) final copies and an electronic copy of any tangible products developed.

Copies include any printed materials, and all tangible products developed such as brochures, manuals, pamphlets, videos, audio tapes, CDs, curriculum, posters, media announcements, or gadgets with a message, such as a refrigerator magnet, and any online communications, such as web pages, blogs, and twitter campaigns. If it is not practical to provide a copy, then the RECIPIENT shall provide a description (photographs, drawings, printouts, etc.) that best represents the item.

Any communications intended for public distribution that uses ECOLOGY's logo shall comply with ECOLOGY's graphic requirements and any additional requirements specified in this Agreement. Before the use of ECOLOGY's logo contact ECOLOGY for guidelines.

RECIPIENT shall acknowledge in the communications that funding was provided by ECOLOGY.

20. PROGRESS REPORTING

- a) RECIPIENT must satisfactorily demonstrate the timely use of funds by submitting payment requests and progress reports to

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ECOLOGY. ECOLOGY reserves the right to amend or terminate this Agreement if the RECIPIENT does not document timely use of funds.

- b) RECIPIENT must submit a progress report with each payment request. Payment requests will not be processed without a progress report. ECOLOGY will define the elements and frequency of progress reports.
- c) RECIPIENT shall use ECOLOGY's provided progress report format.
- d) Quarterly progress reports will cover the periods from January 1 through March 31, April 1 through June 30, July 1 through September 30, and October 1 through December 31. Reports shall be submitted within thirty (30) days after the end of the quarter being reported.
- e) RECIPIENT must submit within thirty (30) days of the expiration date of the project, unless an extension has been approved by ECOLOGY, all financial, performance, and other reports required by the Agreement and funding program guidelines. RECIPIENT shall use the ECOLOGY provided closeout report format.

21. PROPERTY RIGHTS

- a) Copyrights and Patents. When the RECIPIENT creates any copyrightable materials or invents any patentable property under this Agreement, the RECIPIENT may copyright or patent the same but ECOLOGY retains a royalty free, nonexclusive, and irrevocable license to reproduce, publish, recover, or otherwise use the material(s) or property, and to authorize others to use the same for federal, state, or local government purposes.
- b) Publications. When the RECIPIENT or persons employed by the RECIPIENT use or publish ECOLOGY information; present papers, lectures, or seminars involving information supplied by ECOLOGY; or use logos, reports, maps, or other data in printed reports, signs, brochures, pamphlets, etc., appropriate credit shall be given to ECOLOGY.
- c) Presentation and Promotional Materials. ECOLOGY shall have the right to use or reproduce any printed or graphic materials produced in fulfillment of this Agreement, in any manner ECOLOGY deems appropriate. ECOLOGY shall acknowledge the RECIPIENT as the sole copyright owner in every use or reproduction of the materials.
- d) Tangible Property Rights. ECOLOGY's current edition of "Administrative Requirements for Recipients of Ecology Grants and Loans," shall control the use and disposition of all real and personal property purchased wholly or in part with funds furnished by ECOLOGY in the absence of state and federal statutes, regulations, or policies to the contrary, or upon specific instructions with respect thereto in this Agreement.
- e) Personal Property Furnished by ECOLOGY. When ECOLOGY provides personal property directly to the RECIPIENT for use in performance of the project, it shall be returned to ECOLOGY prior to final payment by ECOLOGY. If said property is lost, stolen, or damaged while in the RECIPIENT's possession, then ECOLOGY shall be reimbursed in cash or by setoff by the RECIPIENT for the fair market value of such property.
- f) Acquisition Projects. The following provisions shall apply if the project covered by this Agreement includes funds for the acquisition of land or facilities:
 - 1. RECIPIENT shall establish that the cost is fair value and reasonable prior to disbursement of funds provided for in this Agreement.
 - 2. RECIPIENT shall provide satisfactory evidence of title or ability to acquire title for each parcel prior to disbursement of funds provided by this Agreement. Such evidence may include title insurance policies, Torrens certificates, or abstracts, and attorney's opinions establishing that the land is free from any impediment, lien, or claim which would impair the uses intended by this Agreement.
- g) Conversions. Regardless of the Agreement expiration date, the RECIPIENT shall not at any time convert any equipment, property, or facility acquired or developed under this Agreement to uses other than those for which assistance was originally approved without prior written approval of ECOLOGY. Such approval may be conditioned upon payment to ECOLOGY of that portion of the proceeds of the sale, lease, or other conversion or encumbrance which monies granted pursuant to this Agreement bear to the total acquisition, purchase, or construction costs of such property.

22. RECORDS, AUDITS, AND INSPECTIONS

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RECIPIENT shall maintain complete program and financial records relating to this Agreement, including any engineering documentation and field inspection reports of all construction work accomplished.

All records shall:

- a) Be kept in a manner which provides an audit trail for all expenditures.
 - b) Be kept in a common file to facilitate audits and inspections.
 - c) Clearly indicate total receipts and expenditures related to this Agreement.
 - d) Be open for audit or inspection by ECOLOGY, or by any duly authorized audit representative of the State of Washington, for a period of at least three (3) years after the final grant payment or loan repayment, or any dispute resolution hereunder.
- RECIPIENT shall provide clarification and make necessary adjustments if any audits or inspections identify discrepancies in the records.

ECOLOGY reserves the right to audit, or have a designated third party audit, applicable records to ensure that the state has been properly invoiced. Any remedies and penalties allowed by law to recover monies determined owed will be enforced. Repetitive instances of incorrect invoicing or inadequate records may be considered cause for termination.

All work performed under this Agreement and any property and equipment purchased shall be made available to ECOLOGY and to any authorized state, federal or local representative for inspection at any time during the course of this Agreement and for at least three (3) years following grant or loan termination or dispute resolution hereunder.

RECIPIENT shall provide right of access to ECOLOGY, or any other authorized representative, at all reasonable times, in order to monitor and evaluate performance, compliance, and any other conditions under this Agreement.

23. RECOVERY OF FUNDS

The right of the RECIPIENT to retain monies received as reimbursement payments is contingent upon satisfactory performance of this Agreement and completion of the work described in the Scope of Work.

All payments to the RECIPIENT are subject to approval and audit by ECOLOGY, and any unauthorized expenditure(s) or unallowable cost charged to this Agreement shall be refunded to ECOLOGY by the RECIPIENT.

RECIPIENT shall refund to ECOLOGY the full amount of any erroneous payment or overpayment under this Agreement.

RECIPIENT shall refund by check payable to ECOLOGY the amount of any such reduction of payments or repayments within thirty (30) days of a written notice. Interest will accrue at the rate of twelve percent (12%) per year from the time ECOLOGY demands repayment of funds.

Any property acquired under this Agreement, at the option of ECOLOGY, may become ECOLOGY's property and the RECIPIENT's liability to repay monies will be reduced by an amount reflecting the fair value of such property.

24. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, and to this end the provisions of this Agreement are declared to be severable.

25. STATE ENVIRONMENTAL POLICY ACT (SEPA)

RECIPIENT must demonstrate to ECOLOGY's satisfaction that compliance with the requirements of the State Environmental Policy Act (Chapter 43.21C RCW and Chapter 197-11 WAC) have been or will be met. Any reimbursements are subject to this provision.

26. SUSPENSION

When in the best interest of ECOLOGY, ECOLOGY may at any time, and without cause, suspend this Agreement or any portion thereof for a temporary period by written notice from ECOLOGY to the RECIPIENT. RECIPIENT shall resume performance on the next business day following the suspension period unless another day is specified by ECOLOGY.

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27. SUSTAINABLE PRACTICES

In order to sustain Washington's natural resources and ecosystems, the RECIPIENT is fully encouraged to implement sustainable practices and to purchase environmentally preferable products under this Agreement.

- a) Sustainable practices may include such activities as: use of clean energy, use of double-sided printing, hosting low impact meetings, and setting up recycling and composting programs.
- b) Purchasing may include such items as: sustainably produced products and services, EPEAT registered computers and imaging equipment, independently certified green cleaning products, remanufactured toner cartridges, products with reduced packaging, office products that are refillable, rechargeable, and recyclable, 100% post-consumer recycled paper, and toxic free products.

For more suggestions visit ECOLOGY's web page, Green Purchasing,

<https://ecology.wa.gov/Regulations-Permits/Guidance-technical-assistance/Sustainable-purchasing>.

28. TERMINATION

a) For Cause

ECOLOGY may terminate for cause this Agreement with a seven (7) calendar days prior written notification to the RECIPIENT, at the sole discretion of ECOLOGY, for failing to perform an Agreement requirement or for a material breach of any term or condition. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

Failure to Commence Work. ECOLOGY reserves the right to terminate this Agreement if RECIPIENT fails to commence work on the project funded within four (4) months after the effective date of this Agreement, or by any date mutually agreed upon in writing for commencement of work, or the time period defined within the Scope of Work.

Non-Performance. The obligation of ECOLOGY to the RECIPIENT is contingent upon satisfactory performance by the RECIPIENT of all of its obligations under this Agreement. In the event the RECIPIENT unjustifiably fails, in the opinion of ECOLOGY, to perform any obligation required of it by this Agreement, ECOLOGY may refuse to pay any further funds, terminate in whole or in part this Agreement, and exercise any other rights under this Agreement.

Despite the above, the RECIPIENT shall not be relieved of any liability to ECOLOGY for damages sustained by ECOLOGY and the State of Washington because of any breach of this Agreement by the RECIPIENT. ECOLOGY may withhold payments for the purpose of setoff until such time as the exact amount of damages due ECOLOGY from the RECIPIENT is determined.

b) For Convenience

ECOLOGY may terminate for convenience this Agreement, in whole or in part, for any reason when it is the best interest of ECOLOGY, with a thirty (30) calendar days prior written notification to the RECIPIENT, except as noted below. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

Non-Allocation of Funds. ECOLOGY's ability to make payments is contingent on availability of funding. In the event funding from state, federal or other sources is withdrawn, reduced, or limited in any way after the effective date and prior to the completion or expiration date of this Agreement, ECOLOGY, at its sole discretion, may elect to terminate the Agreement, in whole or part, or renegotiate the Agreement, subject to new funding limitations or conditions. ECOLOGY may also elect to suspend performance of the Agreement until ECOLOGY determines the funding insufficiency is resolved. ECOLOGY may exercise any of these options with no notification or restrictions, although ECOLOGY will make a reasonable attempt to provide notice.

In the event of termination or suspension, ECOLOGY will reimburse eligible costs incurred by the RECIPIENT through the effective date of termination or suspension. Reimbursed costs must be agreed to by ECOLOGY and the RECIPIENT. In no event shall ECOLOGY's reimbursement exceed ECOLOGY's total responsibility under the Agreement and any amendments.

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If payments have been discontinued by ECOLOGY due to unavailable funds, the RECIPIENT shall not be obligated to repay monies which had been paid to the RECIPIENT prior to such termination.

RECIPIENT's obligation to continue or complete the work described in this Agreement shall be contingent upon availability of funds by the RECIPIENT's governing body.

c) By Mutual Agreement

ECOLOGY and the RECIPIENT may terminate this Agreement, in whole or in part, at any time, by mutual written agreement.

d) In Event of Termination

All finished or unfinished documents, data studies, surveys, drawings, maps, models, photographs, reports or other materials prepared by the RECIPIENT under this Agreement, at the option of ECOLOGY, will become property of ECOLOGY and the RECIPIENT shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials.

Nothing contained herein shall preclude ECOLOGY from demanding repayment of all funds paid to the RECIPIENT in accordance with Recovery of Funds, identified herein.

29. THIRD PARTY BENEFICIARY

RECIPIENT shall ensure that in all subcontracts entered into by the RECIPIENT pursuant to this Agreement, the state of Washington is named as an express third party beneficiary of such subcontracts with full rights as such.

30. WAIVER

Waiver of a default or breach of any provision of this Agreement is not a waiver of any subsequent default or breach, and will not be construed as a modification of the terms of this Agreement unless stated as such in writing by the authorized representative of ECOLOGY.

End of General Terms and Conditions



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME: 20 Minutes

AGENDA ITEM: (6:55 PM) Hold Public Hearing on Ordinance No. 2023-05 Relating to a Development Agreement with Puget Sound Energy to Resolve an Appeal by Stetson Ridge Homeowners Association and Act Upon the Proposed Development Agreement - Planning,

SUMMARY: City Council will hold a public hearing and receive verbal and written testimony on Ordinance No. 2023-5 approving a Development Agreement between the City and Puget Sound Energy (PSE). The Development Agreement resolves an appeal by the Stetson Ridge Homeowners Association of the State Environmental Policy Act (SEPA) determination on one PSE owned property. PSE is requesting a Comprehensive Plan Amendment and Zoning Change from Residential to Business/Industrial.

The development agreement would restrict the use of the Winslow Substation Site to the current utility uses if the Comprehensive Plan Amendment and Zoning Change are approved. The development agreement does not obligate the Council to approve the Comprehensive Plan and Zoning Change, however, and if the Comprehensive Plan and Zoning Change are not ultimately approved, the development agreement will become null and void.

AGENDA CATEGORY: Contract

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION: I move to approve Ordinance No. 2023-05 and authorize the City Manager to sign the Development Agreement with Puget Sound Energy, Inc., to address allowed uses on the Winslow Substation Site, subject to final terms and conditions acceptable to the City Attorney.

COMMUNITY ENGAGEMENT AND OUTREACH: Planning Commission Study Session for PSE presentations October 2022, information postings on Planning Commission web page , distributions to notification listserves

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The City of Bainbridge Island accepts proposals for text or map changes to the Comprehensive Plan every three years. The Puget Sound Energy Company (PSE), the City's only electricity utility provider, requested comprehensive plan and zoning changes for their properties located at Port Madison, Murden Cove and Winslow. These properties support transformers and other supportive infrastructure for providing electrical power to Island residents. All three of the PSE properties are located in residentially zoned

areas. PSE, recognizing the history of use of these properties to support an electric utility, is requesting a comprehensive plan and zoning change from Residential to Business/Industrial. The Comprehensive Plan Amendment proposals require a non-project review under the State Environmental Policy Act (SEPA).

After careful review and analysis, the City issued a SEPA determination of non-significance (DNS) for the three PSE proposals. The Stetson Ridge Homeowners Association submitted a timely appeal of the SEPA determination for the Winslow Substation property citing concern for future potential industrial uses should the property stop supporting an electrical utility. Since the appeal, the City has been working with PSE and Stetson Ridge to come to a mutual agreement on terms for a development agreement that protects PSE's use of the property for utility purposes, but limits other uses that would have been allowed, and would be potential incompatible with the area. This mutual agreement is reflected in a development agreement which would facilitate the processing of the comprehensive plan amendment and rezone requests without further appeal from Stetson Ridge Homeowners.

The development agreement does not approve the comprehensive plan amendment, which will be presented to the City Council for a decision at a later date.

ATTACHMENTS:

[Ordinance 2023-05 DA with PSE Resolve SEPA Appeal 02.14.2023.docx](#)

[Development Agreement - Bainbridge and PSE to Resolve SEPA Appeal 02.14.2023.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

ORDINANCE NO. 2023-05

AN ORDINANCE of the City of Bainbridge Island, Washington, adopted pursuant to RCW 36.70B.170, *et seq.*, approving a development agreement between Puget Sound Energy and the City of Bainbridge Island limiting the uses on the Winslow Substation Site to utility uses if the Comprehensive Plan Designation is amended and the Winslow Substation Site is rezoned to Business/Industrial to resolve a SEPA Appeal filed by the Stetson Ridge Homeowners Association; authorizing the City Manager to execute the development agreement on behalf of the City; and establishing an effective date.

WHEREAS, Puget Sound Energy (“PSE”) is the owner of real property (“Winslow Substation Site”) located on the north side of NE Bucklin Road one lot east of Fletcher Bay Road NE in Bainbridge Island, Washington. The Winslow Substation Site is currently developed as an electric utility substation providing for the electrical energy needs of the Bainbridge Island community; and

WHEREAS, the Winslow Substation Site is currently designated Residential under the Bainbridge Island Comprehensive Plan and zoned Residential – One Unit per 2.5 acres (“R-0.4”) under the Bainbridge Island Zoning Code. PSE has applied for a Comprehensive Plan Map Amendment and a Rezone to change the Comprehensive Plan designation and Zoning Map designation to Business Industrial (“B/I”). The applications have been given City File Nos. PLN52149 CPA and PLN52149 REZ; and

WHEREAS, PSE intends to continue the current electrical substation use but has requested the redesignation and rezone to facilitate further development of electrical facilities on the Winslow Substation Site without having to comply with the Aquifer Recharge Protection Area (“ARPA”) requirements that apply to the City’s residential zones; and

WHEREAS, the Stetson Ridge Homeowners Association has filed an appeal of a Determination of Nonsignificance (DNS) issued by the City under the State Environmental Policy Act (SEPA) for the Winslow Substation Site Comprehensive Plan Amendment and Zoning Map Amendment because the Stetson Ridge Homeowners Association is concerned about uses other than the current electrical substation uses that could be made on the Winslow Substation Site if the Site is redesignated and rezoned to B/I; and

WHEREAS, PSE has agreed to limit the uses on the Winslow Substation Site to utility uses to resolve public concerns and the City administration, PSE, and the Stetson Ridge Homeowners Association have agreed that a development agreement entered into by the City and PSE pursuant to RCW 36.70B.170, *et seq.*, is an appropriate mechanism for doing so; and

WHEREAS, the Stetson Ridge Homeowners Association has agreed to dismiss its appeal of the DNS for the Winslow Substation Site if a development agreement limiting the Site to utility uses is entered into and recorded; and

WHEREAS, the City of Bainbridge Island has the authority under RCW 36.70B.170, *et seq.*, to enter into development agreements with the owners of property that fix the uses that may be allowed and the standards that will be applied to development for a time period stated in the development agreement. Pursuant to RCW 36.70B.200, a development agreement may be approved only after the City Council holds a public hearing on the development agreement and finds that the development agreement is consistent with applicable development regulations; and

WHEREAS, pursuant to notice published in the *Bainbridge Island Reporter*, the Bainbridge Island City Council held a public hearing on a proposed development agreement for the Winslow Substation Site on February 14, 2023; and

WHEREAS, the proposed development agreement does not commit the Bainbridge Island City Council to approve the Comprehensive Plan Amendment and Zoning Map Amendment requested by PSE, which will be approved or denied after completion of a separate process involving at least one public hearing before the Bainbridge Island Planning Commission and further consideration by the Bainbridge Island City Council. Approval of the proposed development agreement will allow that process to proceed, however, after the appeal of the DNS is dismissed, and will become effective only if the Comprehensive Plan Amendment and Zoning Map Amendment are approved; and

WHEREAS, after considering all testimony received at the February 14, 2023 public hearing, including but not limited to, the support of PSE and the Stetson Ridge Homeowners Association for the development agreement, the Bainbridge Island City Council has decided to approve the development agreement in substantially the form attached to this ordinance and to authorize the City Manager to execute the same on behalf of the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Findings. The Bainbridge Island City Council finds that entering into a development agreement with PSE for the Winslow Substation Site to resolve the pending DNS appeal is in the public interest. The Council further finds that a development agreement in substantially the form attached to this ordinance as Exhibit A is consistent with the Bainbridge Island Comprehensive Plan and the City’s development regulations. The recitals set forth above are adopted as additional findings in support of this ordinance.

Section 2. Approval of Development Agreement and Authority of City Manager to Execute. Based on the findings made in Section 1, the Bainbridge Island City Council hereby approves the development agreement for the Winslow Substation Site in substantially the form attached to this ordinance as Exhibit A. The City Manager is hereby authorized to execute the development agreement in substantially the form attached on behalf of the City.

Section 3. Recording. Pursuant to RCW 36.70B.190, the City Manager or his designee shall ensure that the development agreement is recorded in the property records of Kitsap County, Washington to bind the parties and their successors and assigns.

Section 4. Effective Date. This ordinance shall take effect and be in full force five (5) days from its passage and publication as required by law.

PASSED BY THE CITY COUNCIL this ____ day of February, 2023.

APPROVED BY THE MAYOR this ____ day of February, 2023.

Brenda Fantroy-Johnson, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK: January 20, 2023
PASSED BY THE CITY COUNCIL: February __, 2023
PUBLISHED: February __, 2023
EFFECTIVE DATE:
ORDINANCE NO. 2023-05

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT (“Agreement”) is entered into between PUGET SOUND ENERGY, INC., a Washington corporation (“PSE”), and the CITY OF BAINBRIDGE ISLAND, a Washington municipal corporation (“City”), for the purposes hereafter mentioned.

RECITALS

A. PSE is the owner of real property (“Winslow Substation Site” or “Property”) located on the north side of NE Bucklin Road one lot east of Fletcher Bay Road NE in Bainbridge Island, Washington. The Winslow Substation Site is legally described on Exhibit A attached to this Agreement and incorporated herein by this reference as if set forth in full. The Winslow Substation Site is currently developed as an electric utility substation providing for the electrical energy needs of the Bainbridge Island community.

B. The Winslow Substation Site is currently designated Residential under the Bainbridge Island Comprehensive Plan and zoned Residential – One Unit per 2.5 acres (“R-0.4”) under the Bainbridge Island Zoning Code. PSE has applied for a Comprehensive Plan Map Amendment and a Rezone to change the Comprehensive Plan designation and Zoning Map designation to Business Industrial (“B/I”). The applications have been given City File Nos. PLN52149 CPA and PLN52149 REZ.

C. PSE intends to continue the current electrical substation use but has requested the redesignation and rezone to facilitate further development of electrical facilities on the Winslow Substation Site without having to comply with the Aquifer Recharge Protection Area (“ARPA”) requirements that apply to the City’s residential zones.

D. The City, in accordance with its responsibilities under the State Environmental Policy Act (“SEPA”), issued a Determination of Nonsignificance (“DNS”) for PSE’s comprehensive plan redesignation and rezone on October 20, 2022. The DNS was appealed by the Stetson Ridge Homeowners Association and that appeal is currently pending before the Bainbridge Island Hearing Examiner. The Stetson Ridge Homeowners Association has indicated that it does not oppose the continued use of the Winslow Substation Site for certain utility purposes but is concerned that the B/I designation and zoning will allow uses other than these utility uses.

E. PSE has agreed to limit the uses on the Winslow Substation Site to utility uses to resolve public concerns and the City and PSE have agreed that a development agreement under RCW 36.70B.170, *et seq.*, is an appropriate mechanism for doing so. Maintaining the Property in use for utilities is consistent with PSE’s long-term utility reliability planning and is a prudent use of PSE resources. The parties have agreed on the terms of the Development Agreement set forth herein.

F. Pursuant to RCW 36.70B.200 and Bainbridge Island Municipal Code (“BIMC”) 2.16.140.I., the Bainbridge Island City Council held a public hearing on the Development Agreement and has determined to approve the same.

NOW, THEREFORE, in consideration of and subject to the terms and conditions set forth herein, PSE and the City agree as follows:

1. Obligations Contingent. The obligations of the City and PSE under this Agreement are contingent upon: (a) the voluntary dismissal with prejudice of the SEPA appeal filed by the Stetson Ridge Homeowners Association; and (b) approval of PSE's requested Comprehensive Plan redesignation and rezone request from R-0.4 to B/I. If one or both of these contingencies do not occur, this Agreement shall become null and void.

2. Future Use and Development of the Winslow Substation Site. This Agreement is intended to allow PSE the necessary flexibility required to implement a range of potential reliability and capacity improvements on the Winslow Substation Site to meet Bainbridge Island's utility needs, consistent with the current and historical use of the Winslow Substation Site. This Agreement is also intended to limit the use of the Winslow Substation Site to the utility uses provided herein as the primary use for the term of this Agreement. PSE covenants, bargains, and agrees, on behalf of itself and its successors and assigns that all future use and development of the Winslow Substation Site will comply with the following conditions:

A. Permitted Use. Future development of the Property shall be restricted to "utility" uses as the primary use, including primary and accessory utilities, consistent with BIMC 18.36.030 as modified and set forth below:

(i) "Utility" means all lines, buildings, easements, passageways, or structures used or intended to be used by any public or private utility related to the provision, distribution, collection, transmission, or disposal of energy, including but not limited to electricity, gas, water, sanitary sewage, communication signals, or other similar services on a local level and other in-line facilities needed for the operation of such facilities, such as gas regulation stations, power or communication sub-stations, wireless communication facilities, and related power houses. Additionally, a utility facility means any energy device and/or system that generates energy from renewable energy resources including solar, hydro, wind, biofuels, wood, geothermal, or similar sources. Services may be publicly or privately provided.

(ii) A "primary utility" means facilities that produce, transmit, carry, store, distribute, or process electric power, gas, water, sewage, or information and do not meet the definition of an accessory utility. Primary utilities include, but are not limited to, solid waste handling and disposal facilities, wastewater treatment facilities, utility lines, electrical power generating or transfer facilities, radio cellular telephone and microwave towers, and gas distribution and storage facilities.

(iii) Primary utilities include distribution utility poles and transmission utility poles. A "distribution utility pole" means a structure supporting electrical distribution lines carrying less than 55 kV. Distribution utility poles carry power from electrical substations through distribution transformers directly to homes and businesses. Distribution utility poles may support communication lines. A "transmission utility pole" means a structure supporting electrical transmission lines carrying 55 kV or higher. Transmission utility poles transport power

from generation sources like dams and wind generation facilities to substations. Transmission utility poles may support distribution and/or communication lines.

(iv) An “accessory utility” means small-scale distribution systems directly serving a permitted (“P”) or conditional (“C”) use. Accessory utilities include power, telephone, cable, water, sewer, septic, and stormwater lines, and do not include wind generators (turbines) or solar panels.

B. Development Standards. All future development of the Property will be subject to any standards generally applicable to the B/I zone and to utility uses under the BIMC or other applicable laws in effect at the time building permit applications or other development permit applications that vest development are filed by PSE or its successors or assigns.

3. Term. The term of this Agreement shall continue at a minimum through a “Buildout Period” of twenty (20) years, commencing on the date that this Agreement is recorded with the Kitsap County Auditor’s Office. During the Buildout Period, the utility uses described in Section 2 of this Agreement shall be permitted uses on the Winslow Substation Site. Upon expiration of the Buildout Period, this Agreement shall continue in full force and effect unless and until either the City or PSE gives notice of termination. Notice of termination shall be provided by distributing written notice to property owners at addresses listed on the property tax records of Kitsap County within 500 feet of any boundary of the Property and including any property within 500 feet of any contiguous property in PSE’s ownership. Notice of termination shall be given no later than six months prior to the date specified for termination. During the six-month period, either the City or PSE may initiate proceedings to redesignate and rezone the Winslow Substation Site. If neither party initiates a rezone and redesignation, then upon expiration of the six-month notice period the use restrictions provided in Section 2 shall cease to apply and the Winslow Substation Site shall thereafter have a comprehensive plan and zoning designation of B/I without such restrictions and with the right to be developed in compliance with the regulations that apply to such designation and zone and the time of development. If PSE or the City initiates redesignation and rezone proceedings within the six-month notice period, then the restrictions in Section 2 shall continue in full force and effect until a final and non-appealable action is taken on such redesignation and rezone, at which time such final action shall control. The parties agree to execute any necessary instruments to remove this Agreement from the title of the Winslow Substation Site upon the termination of this Agreement. If, at any time before the expiration of the Buildout Period, PSE sells or leases the Property to any person or entity that is not a utility, this Agreement shall terminate, and the City shall institute proceedings to revert the zoning to R-0.4 or to some other zoning designation imposed by the City.

4. Further Discretionary Review. The parties acknowledge that the BIMC and other existing applicable regulations may contemplate the exercise of further discretionary powers by the City as part of the review of future permit applications. These powers include, but are not limited to, review of future permit applications under SEPA. Nothing in this Agreement shall be construed to limit the authority, discretion, or obligation of the City and any of its officers or officials in complying with or applying the BIMC or other applicable laws as part of the review of future permit applications.

5. **No Precedent.** The conditions contained in this Agreement are based on the unique circumstances applicable to the Winslow Substation Site, including the historical utility uses of the Winslow Substation Site, and this Agreement is not intended to establish precedent for other rezones in the surrounding area.

6. **City's Reserved Rights.** As required by RCW 36.70B.170(4), the City expressly reserves the authority to impose new or different use regulations from those set forth in Section 2(a) to the extent required by a serious threat to public health and safety. Such regulations shall be imposed upon compliance with any applicable notice and hearing requirements.

7. **Amendment of Agreement.** This Agreement may be amended only with the express written consent of both parties and only after a public hearing is held and a resolution or ordinance approving the amendment is enacted, pursuant to RCW 36.70B.200.

8. **Recording – Binding Effect.** This Agreement shall be recorded with the Kitsap County Auditor and shall be binding on the parties, their successors in interest, and assigns.

9. **No Third-Party Beneficiaries.** This Agreement is for the benefit of the parties only and creates no rights that are enforceable by any party that is not a party to this Agreement.

10. **Representations and Warranties.** Each signatory to this Agreement represents and warrants that they have full power and authority to execute and deliver this Agreement on behalf of the party for which they are signing. Upon proper execution and delivery, this Agreement will have been duly entered into by the parties, will constitute as against each party a valid, legal, and binding obligation that shall run with the Winslow Substation Site, and will be enforceable against each party in accordance with the terms herein.

11. **Specific Performance and Enforcement.** The parties specifically agree that damages are not an adequate remedy for breach of this Agreement and that the parties are entitled to compel specific performance of all material terms of this Agreement by any party in default hereof. All terms and provisions of this Agreement are material

12. **Governing Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. Venue for any action arising out of or relating to this Agreement shall lie in Kitsap County Superior Court.

13. **Notices.** All notices, requests, demands, and other communications called for or contemplated by this Agreement shall be in writing, and shall be deemed to have been duly given by mailing the same by first-class mail, postage prepaid; or by delivering the same by hand; and by email sent to the following addresses, or to such other addresses as the parties may designate by written notice in the manner aforesaid, provided that communications that are mailed shall not be deemed to have been given until three business days after mailing:

To PSE:

Sara Leverette

Director/Assistant General Counsel Environmental Program Services
Puget Sound Energy
355 110th Ave NE BEL11
Bellevue, WA 98004
sara.leverette@pse.com

With copy to:

Clara Park
Van Ness Feldman LLP
1191 Second Avenue, Suite 1800 Seattle, WA 98101-2996
cpark@vnf.com

To the City:

Patricia Charnas
Planning and Community Development Director
City of Bainbridge Island
280 Madison Ave. N.
Bainbridge Island, WA 98110
pcharnas@bainbridgewa.gov

14. Full Understanding. The parties each acknowledge, represent, and agree that they have read this Agreement; that they fully understand the terms thereof; that they have had the opportunity to be fully advised by their legal counsel and any other advisors with respect thereto; and that they are executing this Agreement after sufficient review and understanding of its contents.

15. Attorney's Fees. If either party to this Agreement shall initiate legal proceedings against the other to interpret or enforce any provision of this Agreement or to seek redress for any breach thereof, the prevailing party in any such legal proceedings shall be entitled to recover its costs and reasonable attorney's fees.

16. Severability. If any section, sentence, clause, or phrase of this Agreement is determined to be invalid or unconstitutional by any court of competent jurisdiction, the remaining sections, sentences, clauses, and phrases shall remain viable and in full force and effect.

17. Cooperation in Execution of Documents. The parties agree to properly and promptly execute and deliver any and all additional documents that may be necessary to render this Agreement practically effective. This section does not require the execution of any document that expands, alters, or in any way changes the terms of this Agreement.

18. Equal Opportunity to Participate in Drafting. The parties have participated and had an equal opportunity to participate in the drafting of this Agreement. No ambiguity shall be construed against any party based upon a claim that that party drafted the ambiguous language.

19. Final and Complete Agreement. This Agreement constitutes the final and complete expression of the parties on all subjects relating to this Development Agreement as an inducement for the redesignation and rezoning of the Winslow Substation Site under City File Nos. PLN52149 CPA and PLN52149 REZ. This Agreement supersedes and replaces all prior agreements, discussions, and representations on all subjects discussed herein, without limitation. Neither party is entering into this Agreement in reliance on any oral or written promises, inducements, representations, understandings, interpretations, or agreements other than those contained in this Agreement and the exhibits hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement on the later of the signatures included below.

PUGET SOUND ENERGY

CITY OF BAINBRIDGE ISLAND

By: _____

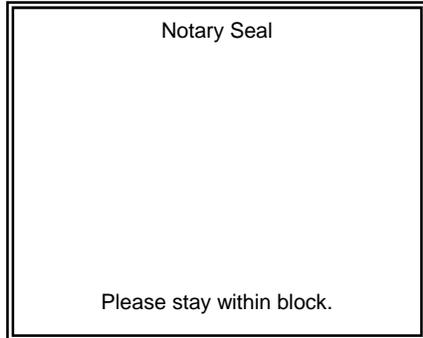
City Manager Blair King

Dated: _____

Dated: _____

STATE OF WASHINGTON)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that they signed this instrument, on oath stated that they were authorized to execute the instrument, and acknowledged it as the _____ of Puget Sound Energy, Inc. to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.



Dated: _____

Signature: _____

Print Name: _____

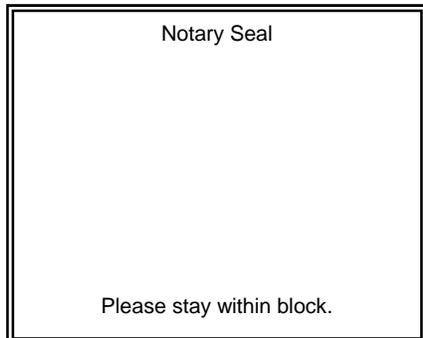
Notary Public in and for the State of Washington

Residing at _____

My Commission Expires: _____

STATE OF WASHINGTON)
) ss.
COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that Blair King is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the City Manager of the City of Bainbridge Island, to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.



Dated: _____

Signature: _____

Print Name: _____

Notary Public in and for the State of Washington

Residing at _____

My Commission Expires: _____

EXHIBIT A

LEGAL DESCRIPTION OF WINSLOW SUBSTATION SITE

BLK-000 LOT-028 D-02 E 200FT OF LOT 28 EXC S 10FT FOR CO RD



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME: 30 Minutes

AGENDA ITEM: (7:15 PM) Review Housing Action Plan Framework - Principles, Strategies, and Actions and refer to the Planning Commission for further review **2022 Council High Priority Project** - Planning,

SUMMARY: The City of Bainbridge Island is undertaking a Housing Action Plan (HAP) to identify ways to meet housing needs now and into the future. The HAP team, led by ECONorthwest, has developed a draft HAP framework of principles, strategies, and actions, based on community engagement and housing needs assessment data. The framework, including evaluation criteria for each of the nearly 35 actions, will provide the basis for the draft Housing Action Plan, which the team anticipates bringing to the City Council and Planning Commission.

The City Council received a presentation on the proposed HAP framework at its meeting on January 24, 2023. February 14, 2023 is an opportunity for the Council to complete its discussion and provide direction on the proposed HAP framework.

AGENDA CATEGORY: Discussion

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION: I move to refer the Housing Action Plan principles and strategies to the Planning Commission for further review.

COMMUNITY ENGAGEMENT AND OUTREACH: Prior presentations to City Council; a dedicated project web page; several community workshops and stakeholder meetings

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	Yes

BACKGROUND: A Housing Action Plan should generally identify concrete actions to take to address housing needs, diversify housing options, and increase affordable housing opportunities for diverse people living and working in a community. The main tasks are a housing needs assessment (completed in Fall, 2022), community engagement (phase 1 completed in 2022, phase 2 upcoming), strategy development (main current task), and drafting/finalizing the housing action plan document, including implementation and monitoring (upcoming).

Housing Action Plans are based in state law (RCW 36.70A.600); this effort is funded by a grant of \$100,000 from the Washington State Department of Commerce. The City hired a team led by ECONorthwest to complete the work; the duration of the project is approximately one year beginning in Spring 2022 and extending to June 2023.

ATTACHMENTS:

[Single HAP Slide for Display During Discussion 02.14.2023.pptx](#)

[Draft BIHAP Action Matrix.pdf](#)

[Housing Action Plan Framework Presentation.pptx](#)

FISCAL DETAILS: Total budget for this item is \$157,000. As noted above, \$100,000 is funded by a grant.

Fund Name(s): General Fund

Coding: ORG – 64011586, OBJ – 541100, PRJ - 01186

Proposed Bainbridge HAP Strategies

Guiding Principles

Associated Strategies



I. Provide More Diverse Types of Housing

- Enable Missing Middle Housing (Duplexes, Triplexes, Quadplexes)
- Expand Tiny Homes, Cottage Housing, and Accessory Dwelling Units



II. Increase Affordable Housing for Low to Moderate Income Levels

- Provide Affordable Housing Incentives
- Allocate Resources and Funding for Affordable Housing
- Facilitate Shared Ownership Models (e.g., Community Land Trust)



III. Stabilize Households and Prevent Residential Displacement

- Implement Housing Stability Tools
- Develop Short Term Rental Policies



IV. Provide Supportive Housing for Seniors and Special Populations

- Streamline Tenant and Homeowner Support
- Enable Transitional and Supportive Housing



V. Increase Rental and Ownership Housing for the Bainbridge Workforce

- Strengthen Ferry Oriented Development
- Promote Housing for Employees Working on Bainbridge Island



VI. Encourage Sustainable Development

- Support Sustainable Housing Pilot Projects
- Encourage Reuse and Preservation of Existing Buildings and Housing
- Increase Housing Development Opportunities in Designated Centers

*Currently there are 14 total strategies.

DATE: January 11, 2022
TO: Bainbridge Island City Council
FROM: ECONorthwest
SUBJECT: Draft Bainbridge Island Housing Action Plan Action Matrix

How to Use the Draft Action Matrix

This matrix provides a draft list of **34 actions** for consideration in the Bainbridge Island Housing Action Plan. These actions fall within **14 draft strategies**, which are designed to each address at least one of the **6 draft guiding principles** identified through community engagement and the Housing Needs Assessment (HNA). Each action includes a brief description, action type, income level served, and housing type; footnotes are provided for further definition and clarification. This is a preliminary list of actions to consider, refine, revise, and evaluate. The Draft Housing Action Plan will include a refined list of actions that will be evaluated and articulated with greater detail.

Action Types

- **Incentives** encourage housing developers to provide desired housing types.
- **Policy Changes** may update the city's code, processes, programs, or requirements related to housing.
- **Technical Assistance** provides targeted support from city staff to partner organizations.
- **Financial Support** increases available funding for a variety of housing initiatives.
- **Partnership Building** strengthens relationships with other organizations to further the city's housing goals.
- **Research and Monitoring** may track existing conditions or emerging trends.
- **Direct Support for Residents** provides direct services from the City to Bainbridge households.

Housing Income Level

The qualitative designation of '**Low**,' '**Medium**,' '**High**,' or '**All**' gives a relative approximation of what household income levels will likely be served but does not include a specific threshold. The final plan will further refine these assumptions.

Proposed HAP Guiding Principles:

- I. Provide More Diverse Types of Housing
- II. Increase Affordable Housing for Low to Moderate Income Levels
- III. Stabilize Households & Prevent Residential Displacement
- IV. Provide Supportive Housing for Seniors and Special Populations
- V. Increase Rental and Ownership Housing for the Bainbridge Workforce
- VI. Encourage Sustainable Development

Housing Types

The designation of ‘Market Rate,’ ‘Supported,’ or ‘All’ refers to whether housing will be delivered by the market or require some type of public support (such as new or existing subsidies). Some actions marked ‘All’ are relevant for both market rate and supported units such as, supporting accessibility improvements for housing through the city’s code.

Bainbridge Island Housing Action Plan - Draft Action Matrix

An orange ‘X’ indicates the primary guiding principle for each strategy. A light grey ‘X’ indicates that other guiding principles associated with the strategy. The language of some guiding principles is abbreviated in the matrix; see page 1 for full descriptions.

Strategy	I. Provide More Diverse Types of Housing	II. Increase Affordable Housing	III. Stabilize Households and Prevent Displacement	IV. Provide Supportive Housing	V. Increase Housing for Bainbridge Workforce	VI. Encourage Sustainable Development	#	Action	Action Type	Household Income Level	Housing Types
1. Provide Affordable Housing Incentives		X					1.1	Evaluate improvements to the current MFTE program and the incentive structure/affordable housing set aside provision options to boost program usage and expand levels of income served such as including 80-120% AMI. ¹	Incentive	Low, Medium	Supported
						X	1.2	Extend affordable housing fee exemption to other building/land use permit fees beyond transportation impact fee. ² Introduce fast-track permitting and provide more clarity and consistency in design review process for supported affordable housing.	Incentive	Low	Supported
							1.3	Consider restructuring the current voluntary affordable housing density bonus.	Incentive	Low, All	All

Strategy	I. Provide More Diverse Types of Housing	II. Increase Affordable Housing	III. Stabilize Households and Prevent Displacement	IV. Provide Supportive Housing	V. Increase Housing for Bainbridge Workforce	VI. Encourage Sustainable Development	#	Action	Action Type	Household Income Level	Housing Types
2. Allocate Resources and Funding for Affordable Housing		X	X			X	2.1	Allocate existing funds and expand the pool of resources for the City's Affordable Housing Trust Fund.	Financial Support	Low	Supported
							2.2	Dedicate surplus city-owned land for supported affordable housing development.	Financial Support	Low	Supported
							2.3	Strengthen relationship and support for HRB and other mission-based developers.	Partnerships	Low	Supported
3. Implement Housing Stability Tools ³			X	X			3.1	Evaluate right to return, notice to sell, and other policies to reduce displacement of low to moderate income households.	Direct Support for Residents	Low	Supported in some cases
							3.2	Explore the use of Kitsap County anti-displacement programs and advocacy (such as no-cause eviction protections).	Partnerships	Low	Supported in some cases
							3.3	Examine a potential human services funding program that would include the expansion of emergency rental/utility support and property tax burden support to alleviate impacts for seniors and low-income homeowners.	Direct Support for Residents	Low	All

Strategy	I. Provide More Diverse Types of Housing	II. Increase Affordable Housing	III. Stabilize Households and Prevent Displacement	IV. Provide Supportive Housing	V. Increase Housing for Bainbridge Workforce	VI. Encourage Sustainable Development	#	Action	Action Type	Household Income Level	Housing Types
4. Promote Housing for Employees working on Bainbridge Island	X				X		4.1	Explore partnerships with employers and local businesses to provide worker housing and work with the Chamber to identify scale and needs for workforce.	Partnerships	Low, Medium	All
						4.2	Monitor and consider options for scaling up effective worker housing initiatives and provide guidance for businesses on housing practices.	Research & Monitoring	Medium	Supported	
						4.3	Address code changes to support increased options associated with smaller housing (e.g., garden apartments, studio apartments, microunits or dormitory-style suites sharing a kitchen/gathering space, live-aboard units, etc.).	Policy Change	Medium	Market Rate	
5. Strengthen Ferry-Oriented Development					X		5.1	Evaluate parking requirements and workforce housing incentives near ferry terminal and in the greater Winslow area.	Policy Change	Medium	All
6. Enable Missing Middle Housing	X	X				X	6.1	Create an explicit middle housing code update covering duplexes, triplexes, and quadplexes. ⁴	Policy Change	Medium	Market Rate

Strategy	I. Provide More Diverse Types of Housing	II. Increase Affordable Housing	III. Stabilize Households and Prevent Displacement	IV. Provide Supportive Housing	V. Increase Housing for Bainbridge Workforce	VI. Encourage Sustainable Development	#	Action	Action Type	Household Income Level	Housing Types
(Duplexes, Triplexes, and Quadplexes)							6.2	Ease the process for conversion of single dwelling units into subdivided multiple dwellings (i.e., duplexes) and study where there might be adaptive reuse opportunities on Bainbridge. ⁵	Policy Change	Medium	Market Rate
7. Encourage Reuse and Preservation of Existing Buildings and Housing			X			X	7.1	Track the supply of regulated and naturally occurring affordable housing and engage with current operators to support continued affordability.	Research & Monitoring	Low, Medium	All
8. Facilitate Shared Ownership Models (e.g., Community Land Trust)	X	X	X				8.1	Partner with Housing Resources Bainbridge or other partners to support community land trust housing development providing more affordable home ownership opportunities. ⁶	Partnerships	Medium	All
							8.2	Pursue a city-led community land trust housing demonstration project and provide associated resources and code/process improvements, if needed.	Direct Support for Residents	Medium	All
9. Develop Short Term Rental (STR) Policies			X				9.1	Improve tracking of Short-Term Rental (STR) units that are currently required to obtain a business license. ⁷	Research & Monitoring	Medium	All
							9.2	Develop new Short-Term Rentals (STRs) ordinance to address current goals.	Policy Change	High	Market Rate

Strategy	I. Provide More Diverse Types of Housing	II. Increase Affordable Housing	III. Stabilize Households and Prevent Displacement	IV. Provide Supportive Housing	V. Increase Housing for Bainbridge Workforce	VI. Encourage Sustainable Development	#	Action	Action Type	Household Income Level	Housing Types
10. Support Sustainable Housing Pilot Projects	X					X	10.1	Extend and renew the Housing Design Demonstration Project (HDDP). ⁸	Incentive	High	All
								10.2	Pursue or fund pilot projects for sustainable housing.	Financial Support	All
11. Streamline Tenant and Homeowner Support			X	X			11.1	Streamline existing resources for tenant legal aid, tenants' rights education resources, emergency rent support, and landlord education (such as source of income discrimination education).	Direct Support for Residents	All	All
							11.2	Partner with nonprofits to support and promote home rehabilitation, weatherization, and accessibility improvement programs.	Partnerships	Medium	All
12. Expand Tiny Homes, Cottage Clusters, and ADUs	X						12.1	Add an allowance for up to one detached and one attached ADU on a single property; explore other code revisions to promote ADU development. ⁹	Policy Change	Medium	Market Rate
							12.2	Develop and provide pre-approved ADU designs and guidebook.	Technical Assistance	Medium	Market Rate
							12.3	Remove or reduce constraints (such as parking, wastewater requirements, or impact fees) for ADUs and other middle housing.	Policy Change	Medium	Market Rate
							12.4	Enhance cottage housing code by allowing development of multiple units per parcel (cottage clusters). ¹⁰	Policy Change	Medium	Market Rate

Strategy	I. Provide More Diverse Types of Housing	II. Increase Affordable Housing	III. Stabilize Households and Prevent Displacement	IV. Provide Supportive Housing	V. Increase Housing for Bainbridge Workforce	VI. Encourage Sustainable Development	#	Action	Action Type	Household Income Level	Housing Types
							12.5	Identify barriers and opportunities for tiny home development on foundations and tiny home villages; track WA best practices for tiny homes on wheels. ¹¹	Research & Monitoring	Medium	All
13. Address Transitional and Supportive Housing Needs							13.1	Review and refine definitions in code related to transitional housing, occupancy intensity of use, and spacing.	Policy Change	Low	Supported
			X	X			13.2	Centralize a user-friendly platform to apply for affordable housing with HRB and increase supply of transitional/emergency housing on Bainbridge in line with HB 1220. ¹²	Partnerships	Low	Supported
							13.3	Support improved housing accessibility through design, such as code encouraging visitability. ¹³	Policy Change	All	All
14. Increase Housing Development Opportunities in Designated Centers					X		14.1	Increase residential density in Designated Centers ¹⁴ with sewer infrastructure or close to transit.	Policy Change	All	All
						X	14.2	Consider tax increment financing to fund infrastructure upgrades needed to support housing growth in Designated Centers. ¹⁵	Financial Support	All	All

Notes

¹ A Multifamily Housing Property Tax Exemption (MFTE) program was recently adopted on Bainbridge Island (2021, BIMC section 3.63.) which exempts a property owner from paying property taxes on affordable housing units for a certain period time and this helps reduce costs for providing this type of housing. For approval under the 12-year option, the minimum number of affordable housing units is 20% of total housing units (affordable is defined as at or below 80% AMI). The eligible areas include the Winslow Subarea Plan Study Area, Winslow Sewer Service Area, and Lynwood Center Neighborhood Center- NC/R-12, and R-5 zones.

² Impact fees are one-time payments (typically paid upfront) sometimes required by local jurisdictions for new development for the purpose of providing new or expanded public capital facilities required to serve that development. The fees typically are based on the cost of the facility and the nature/size of the development.

³ Housing stability tools are designed to help prevent existing residents from being displaced due to economic insecurity or loss of affordable housing.

⁴ Missing middle housing is a term coined by Opticos Design to refer to housing types that fall between single-family detached homes and multifamily housing on a continuum of housing scale and density. Examples of middle housing: duplexes, triplexes, townhouses, small courtyard apartments, cottage clusters, or ADUs, though not all places consider all these housing types as middle housing. This type of housing has been missing from many neighborhoods outside of urban cores largely due to zoning/development regulations limiting where and how it can be built.

⁵ 'Adaptive reuse' is reusing an existing building such as a warehouse for a purpose other than the original use.

⁶ Community Land Trusts (CLTs) use a model, similar to land banking, where a community organization owns land and provides long-term ground leases to low-income households to purchase the homes on the land, agreeing to purchase prices, resale prices, equity capture, and other terms. This model allows low-income households to become homeowners and capture some equity as the home appreciates but ensures that the home remains affordable for future homebuyers. CLTs may also lease land to affordable housing developers for the development of rental housing or to develop and manage mixed-income or workforce rental housing. Another model is limited equity housing cooperatives where people purchase a "share" of a development of housing from a nonprofit and have the right to occupy a dwelling unit. Limited-equity housing co-ops (LEHCs) can extend homeownership access to low and middle-income populations and guarantee permanent housing affordability.

⁷ Short Term Rentals (STRs) or vacation rentals are typically defined as residential units rented out to guests for a short duration, less than 30 days. Examples: furnished condominiums, single-family homes, cottage in a backyard, and bedrooms or suites in a home. The City of Bainbridge Island does not restrict STRs, but it does require a business license.

⁸ The City of Bainbridge's Housing Design Demonstration Project (HDDP, BIMC 2.16.020.S) was originally set with an expiration date, and only applies within a specific area, but it could be extended by Council to continue to encourage desired types of development in more areas. Although it has been extended to an undetermined end date, the City could make it formally permanent.

⁹ Accessory dwelling units (ADUs) provide an additional dwelling unit— typically with its own sleeping, bathing, and cooking facilities— on properties allowing a primary home, in a way that blends in with the existing neighborhood. BIMC Section 18.09.030.I.5 provides guidance on ADUs, noting that only one accessory dwelling unit can be created per parcel.

¹⁰ The City does not have formal “cottage housing” code established but does have underlying development standards that would allow a typical cottage-style development (such as including cottage housing as a type allowed for the housing design demonstration project program BIMC 2.16.020.S). The City generally defines cottage housing as a dwelling unit no larger than 1,200 square feet, with a maximum building height of 20 feet.

¹¹ Tiny houses (typically sized 400 square feet or less) can be built on foundations or on wheels. These homes can provide a housing option for those wanting a smaller home or for those who cannot afford a large single-family home. They can also be used as a way for providing housing for people experiencing homelessness. In 2019, the state legislature passed ESSB 5383, which updated state law to enable the development of tiny house villages or communities throughout the state. This law defines tiny houses and directs the adoption of the updated residential building code.

¹² House Bill (HB) 1220 amended Washington State's Growth Management Act in 2021 to require local jurisdictions to plan for and accommodate housing affordable to all income levels, including specific considerations for transitional housing, permanent supportive housing, emergency shelters, and emergency housing. Transitional and emergency units provide critical housing for those in danger of becoming homeless.

¹³ Visitability describes universal design features that make homes more accessible, particularly for seniors and disabled residents. These features include design adjustments such as zero/one step entry, larger hallway widths, and first floor bathroom access. Source with additional information: <https://visitability.org>.

¹⁴ In Bainbridge’s current Land Use Element of the Comprehensive Plan (updated in 2017), Designated Centers are compact, human-scaled, and pedestrian-oriented, promoting a healthy lifestyle and are linked to each other and the region by a network of trails and transit, including Neighborhood Centers, industrial centers, the Winslow area. Source: <https://www.bainbridgewa.gov/162/Comprehensive-Plan>

¹⁵ Tax Increment Financing (TIF) funding can be used for many types of public improvements that lie within or outside of the tax increment areas, as long as there is a nexus supporting the TIF land development. Examples of possible projects are streets and roads, water and sewer systems, sidewalks and streetlights, parking, terminal and dock facilities, park-and-ride facilities for transit authority, park and community facilities and recreation areas. TIF funding in excess of the needed infrastructure costs can also be used purchasing, rehabilitating, retrofitting for energy efficiency, and constructing housing for the purpose of creating or preserving long-term affordable housing. TIF financing has become more of a viable tool to use in Washington cities due to new state legislation signed on May 10, 2021 (ESHB 1189). Now this tool can be used to capture all the additional local property tax revenue rather than previous restrictions associated with the One Percent Rule. TIF captures property taxes generated from the increased assessed valuation on a publicly owned site that results from private development following infrastructure investment. Source: <https://www.jdsupra.com/legalnews/washington-state-s-expanded-tif-4871064/>



Preview of Guiding Principles, Strategies, and Actions for the Draft Bainbridge Housing Action Plan

Bainbridge City Council, January 24, 2023

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Presentation Outline

- Project schedule and plan background and framework
- Proposed Housing Action Plan guiding principles, strategies, & actions
- Evaluation criteria for actions and example evaluation
- Next Steps

*Purpose of Meeting is to review the preliminary plan framework, ask questions, provide input, and discuss next steps.



Housing Action Plan Project Schedule

We are here in the schedule



PUBLIC
ENGAGEMENT
PLAN
(COMPLETE)



HOUSING
NEEDS
ASSESSMENT
(FINISH BY FALL)



DRAFT
STRATEGIES
IDENTIFIED
(END OF 2022)



DRAFT
HOUSING
ACTION PLAN
(EARLY 2023)



COUNCIL
ADOPTS
PLAN
(SPRING 2023)

COMMUNITY ENGAGEMENT PHASE I

PHASE



What can cities do to address housing issues?

- Incentives for Housing Production
- Policy Changes
- Technical Assistance, Education
- Financial Support
- Partnership Building
- Research and Monitoring
- Direct Support for Residents

Housing Strategy Examples



Framework of the Housing Action Plan

- **Guiding Principles**: Broad general goals or statements on what should be accomplished (keep the number small).
- **Strategies**: More detail on how to achieve guiding principles (at least 2 for each guiding principle).
- **Actions**: Most detail on actual steps and can be implemented at different scales (ideally 1-3 actions per strategy).

General Guidance:

4-8 Guiding Principles

8-16

Strategies

(at least 2 for each GP)

16-32 +
Actions

(at least 1 for each Strategy)



Detail

How were Guiding Principles Identified for the Housing Action Plan?

HNA: What we Learned

- **Population growth** is slowing, there are fewer families and young adults
- **Homeownership** is becoming more out of reach
- **Renting a home** is becoming more difficult
- **Housing demand** is increasing and creating scarcity
- **Bainbridge workers** need more housing options and more affordable options on the island

Engagement: What we Heard

- **More housing types** are needed and desired by community members
- **Employee recruitment and retention** has become more challenging
- Bainbridge needs more **diversity** and more **multi-generational options**
- **Adjusting policies and regulations** can enable more affordable housing for more people

Proposed Guiding Principles for the Bainbridge Housing Action Plan



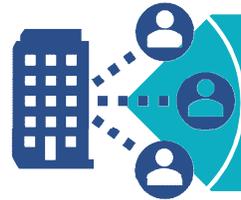
I. Provide More Diverse Types of Housing



IV. Provide Supportive Housing for Seniors and Special Populations



II. Increase Affordable Housing for Low to Moderate Income Levels (120% AMI or lower)



V. Increase Rental and Ownership Housing for the Bainbridge Workforce



III. Stabilize Households and Prevent Residential Displacement



VI. Encourage Sustainable Development

These proposed guidelines were developed using a combination of HNA and public engagement findings.

Principle I: Provide More Diverse Types of Housing

Increasing housing options means enabling more types of housing that meet the needs of diverse households.

Findings from HNA and Public Engagement:

- Interviewees and survey participants indicated a desire to see more housing types on the island
- Most recent development has been limited to single family detached homes.
- Different households have different needs that can be met with diverse types of housing (families, seniors, young workers, etc.)



Principle II: Increase Affordable Housing for Low to Moderate Income Levels

Increasing affordability to low to moderate income housing means that more households and workers can afford to live on Bainbridge.

Findings from HNA and Public Engagement:

- Housing sales data compared with income shows that homeownership is increasingly out of reach for young individuals and families.
- Renting a home is also becoming more difficult on Bainbridge for those below median income.
- Seniors, people of color, and low-income families noted challenges finding affordable housing during engagement.



Principle III: Stabilize Households to Prevent Residential Displacement

Anti-displacement strategies aim to stabilize existing residents from being displaced due to economic insecurity or loss of affordable housing options.

Findings from HNA and Public Engagement:

- Engagement conversations and survey results show that people are already being displaced from housing on Bainbridge because of rising housing costs.
- Many employers discussed struggles with employees moving off the island.
- Population growth has slowed in the last decade, but demand for housing has not.



Principle IV: Provide Supportive Housing for Seniors and Specific Needs

Housing needs can change for a person over their lifetime, with more housing assistance and accommodations support needed for older residents aging in their homes.

Findings from HNA and Public Engagement:

- Bainbridge is aging at a faster pace than Kitsap County and the state, with the share of senior residents doubling since 2000.
- Retired seniors indicated challenges with cost of living in the community survey.
- Seniors need housing that is accessible, accepts subsidies, and near services.



Principle V: Increase Rental and Ownership Housing for Bainbridge Workforce

Provide more housing opportunities for the workforce working on Bainbridge Island, including options for current and future employees.



Findings from HNA and Public Engagement:

- A survey explicitly for local employers and businesses indicated that housing is a major challenge for employee retention and recruitment.
- Workers in a range of fields, including public employees and service workers have difficulty finding housing on Bainbridge.

Principle VI: Encourage Sustainable Development

Buildings and intensifying car commuting can be a significant emitter of greenhouse gases. Sustainable development aims to improve quality of life and the environment and support community resiliency.



Findings from HNA and Public Engagement:

- Survey respondents indicated concern about impacts to the environment and climate.
- Interviewees also stressed the importance of adhering to conservation goals.
- Local planning goals related to climate include considerations for buildings and housing.

Proposed Bainbridge HAP Strategies

Guiding Principles

Associated Strategies



I. Provide More Diverse Types of Housing

- Enable Missing Middle Housing (Duplexes, Triplexes, Quadplexes)
- Expand Tiny Homes, Cottage Housing, and Accessory Dwelling Units



II. Increase Affordable Housing for Low to Moderate Income Levels

- Provide Affordable Housing Incentives
- Allocate Resources and Funding for Affordable Housing
- Facilitate Shared Ownership Models (e.g., Community Land Trust)



III. Stabilize Households and Prevent Residential Displacement

- Implement Housing Stability Tools
- Develop Short Term Rental Policies



IV. Provide Supportive Housing for Seniors and Special Populations

- Streamline Tenant and Homeowner Support
- Enable Transitional and Supportive Housing



V. Increase Rental and Ownership Housing for the Bainbridge Workforce

- Strengthen Ferry Oriented Development
- Promote Housing for Employees Working on Bainbridge Island



VI. Encourage Sustainable Development

- Support Sustainable Housing Pilot Projects
- Encourage Reuse and Preservation of Existing Buildings and Housing
- Increase Housing Development Opportunities in Designated Centers

*Currently there are 14 total strategies.

Proposed Evaluation Criteria

Our team will evaluate each of the final actions for:

1. Equity Considerations

- Distribution of impacts
- Equitable outcomes

2. Impact on Housing Availability

- Market Rate
- Affordable (supported, below market rate)

3. Resources Needed

- Funding
- Staff Capacity
- Partnerships

4. Benefits

- For specific groups (seniors, families, etc.)
- For community goals (sustainability, climate change, local business development)

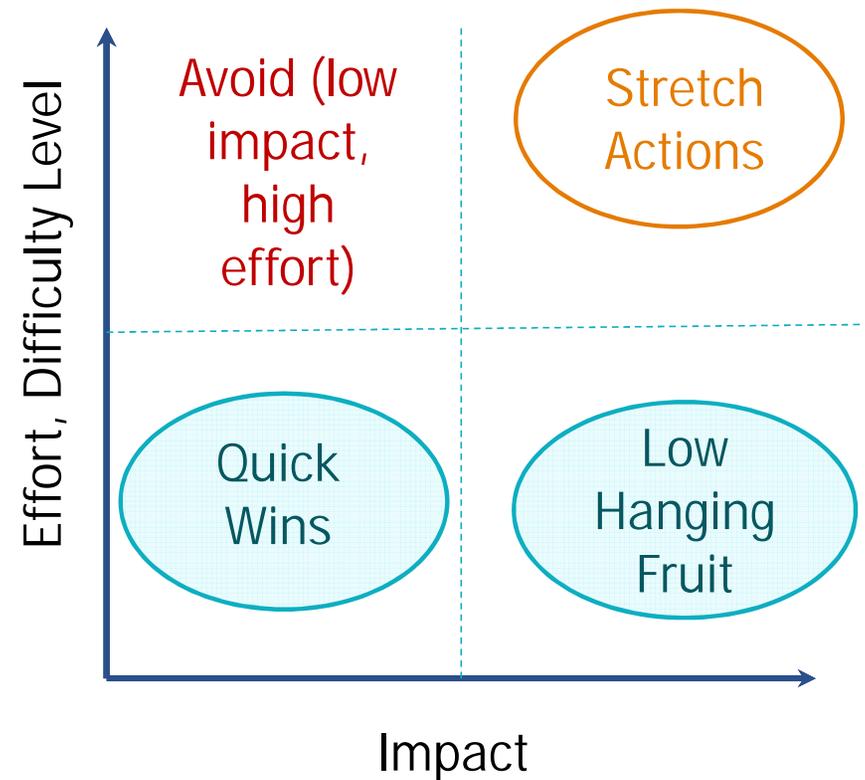
5. Anticipated Challenges

- Displacement risk
- Example challenge: tax burden
- Trade-offs

Actions Under Each Principle Are Grouped into Three Categories

A balanced plan includes all these types of actions associated with existing and new programs/policies:

- **Quick Wins/Low Hanging Fruit** require a shorter timeline and relatively fewer resources and process requirements to implement
- **Stretch Actions** are longer term or more complex, but could have high impact

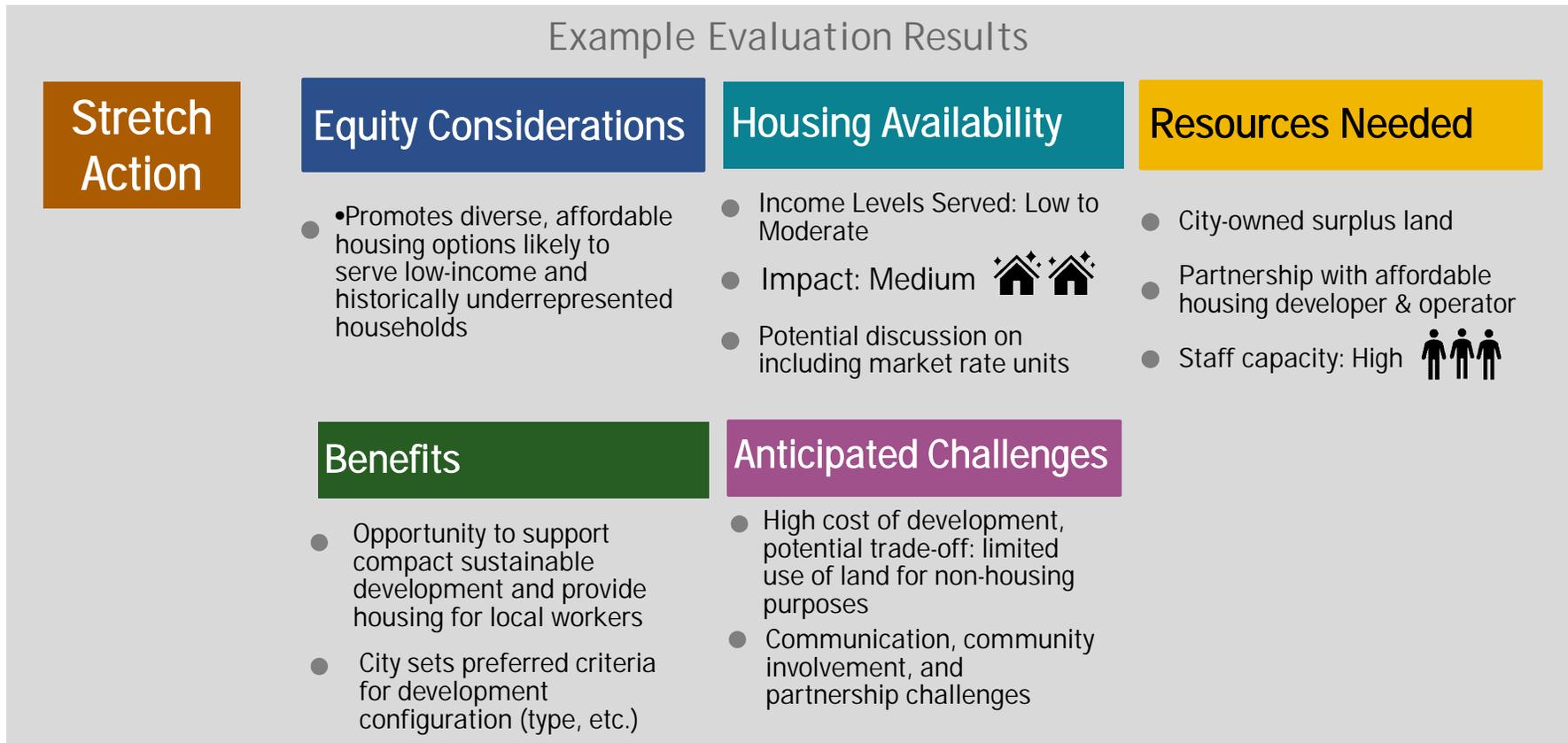


Example Evaluation

Principle	Strategies	Actions
II. Increase Affordable Housing for Low to Moderate Household Income Levels	1. Provide Affordable Housing Incentives	1.1. Evaluate improvements to the current MFTE program and the incentive structure to boost program usage. 1.2. Extend affordable housing fee exemption to other building/land use permit fees and introduce fast-track permitting. 1.3. Consider restructuring the current voluntary affordable housing density bonus.
	2. Allocate Resources and Funding for Affordable Housing	2.1. Allocate existing funds and expand the pool of resources for the City's Affordable Housing Trust Fund. 2.2. Dedicate surplus city-owned land for supported affordable housing development. 2.3. Strengthen relationship and support for HRB and other mission-based affordable housing developers.
	8. Facilitate Shared Ownership Models	8.1. Partner with Housing Resources Bainbridge or other partners to support community land trust housing development providing more affordable home ownership opportunities. 8.2. Pursue a city-led community land trust housing demonstration project and provide associated resources and code/process improvements, if needed.

Example Evaluation Results

Action: Dedicate surplus city-owned land for supported affordable housing development.



Next Steps

Project Next Steps:

- Refine and Evaluate Strategies and Actions for Draft Housing Action Plan
- Publish Admin Draft for Public Comment
- Tentative Planning Commission Review

Previous Council Engagement:

- ✓ Early June: Interviews with City Council
- ✓ June 28th: Overview of Housing Action Plan
- ✓ October 18th: Housing Needs Assessment Results Discussion
- ✓ November 15: Public Engagement Results Discussion



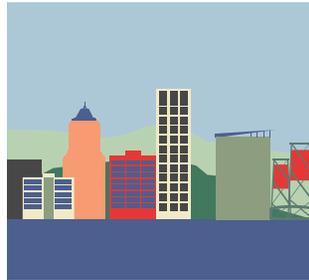
Questions or Comments?
Thank you!

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Los Angeles



Portland



Seattle



Boise



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (7:45 PM) Report on Recent Climate-Related Flooding Impacts on Public Infrastructure - Public Works,

SUMMARY: Public Works staff will provide an update to the City Council on the flooding impacts on public facilities related to the December 27, 2022 king tide event.

AGENDA CATEGORY: Discussion

PROPOSED BY: Public Works

RECOMMENDED MOTION: Receive and file.

COMMUNITY ENGAGEMENT AND OUTREACH: N/A

FISCAL IMPACT:

Amount:	N/A
Ongoing Cost:	N/A
One-Time Cost:	N/A
Included in Current Budget?	No

BACKGROUND: Public Works staff will present an overview of the impacts on public infrastructure related to the king tide event on December 27, 2022.

ATTACHMENTS:

[Presentation 12 27 22 Flooding REV.pptx](#)

FISCAL DETAILS: N/A

Fund Name(s):

Coding: N/A

December 2023 King Tide Flooding and Impacts on Public Facilities

Presented by: Christopher Wierzbicki
Public Works Director
February 14, 2023



Purpose

- Informational discussion
- Highlight recurring impacts on public infrastructure due to king tide events

What is a king tide?

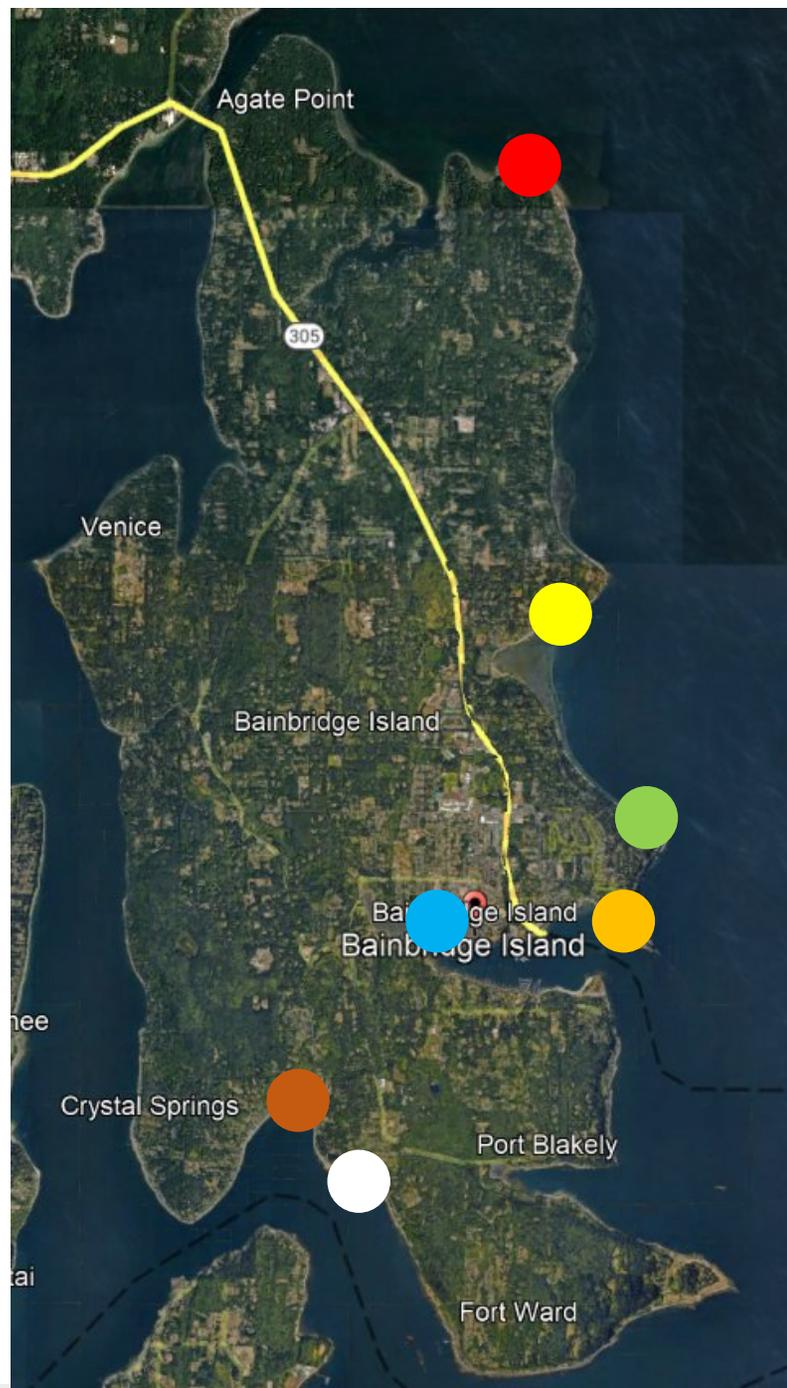
A king tide is a non-scientific term used to describe when the orbits and alignment of the Earth, moon, and sun combine to produce the highest predicted tides of the year at a specific coastal location.

From NOAA: “Highlighting king tides in a community can raise awareness of potential sea level rise impacts and identify flood-prone locations.”

December 27, 2022 King Tide

- 15.2 elevation mean lower low water (MLLW datum)
 - 2.3 feet above the predicted tide of 12.9 MLLW
 - 0.7 feet above the highest observed tide to date

Focus Locations



King Tide Flooding and Impacts on Public Facilities

February 14, 2023

Point Monroe Drive NE / Fay Bainbridge



King Tide Flooding and Impacts on Public Facilities

February 14, 2023

Point Monroe Drive NE



King Tide Flooding and Impacts on Public Facilities

February 14, 2023

Manitou Beach Drive



King Tide Flooding and Impacts on Public Facilities

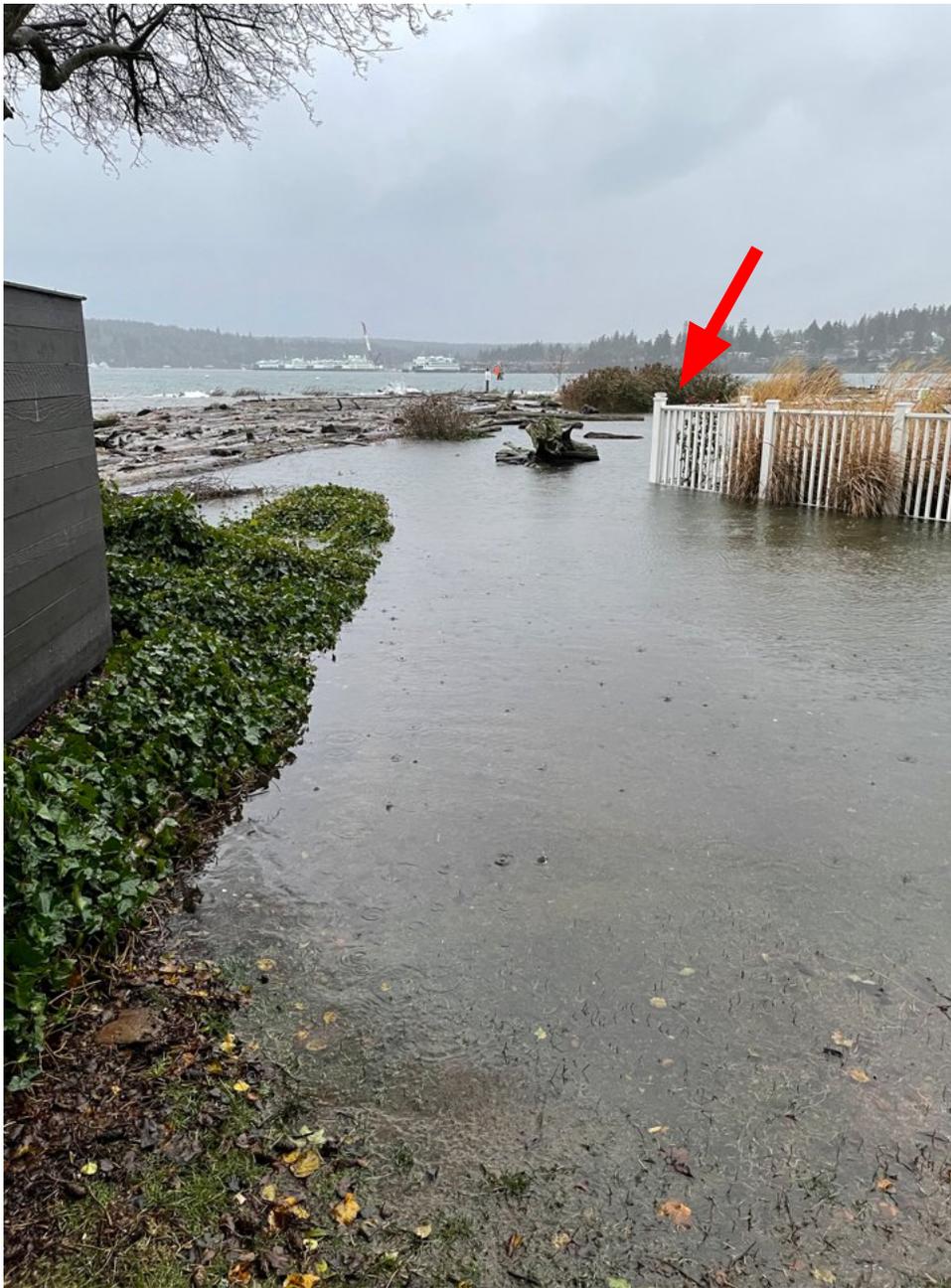
February 14, 2023

NE Yeomalt Point Drive



King Tide Flooding and Impacts on Public Facilities

February 14, 2023



Wing Point Sewer
Pump Station



Lower Lovell Sewer Pump Station



Point White Drive NE



Pleasant Beach Drive Residential Sewer Grinder Pump

King Tide Flooding Summary Observations

- There are few immediate, long-term solutions
- Flood response and planning is becoming a new line of business for all departments
- Flooding complicates the prioritization of project spending and planning

Upcoming Related Work

- Next king tide predicted January 24-26
- Sandbags available at COBI Hidden Cove facility (10 per household)
- Department of Commerce Coastal Storm Modeling System Grant
- Climate adaptation tool
- Building Resilient Infrastructure and Communities Grant (Manitou Beach Road focus – grant decision mid-2023)

Upcoming Related Work – Emergency Management

- Emergency Management Coordinator (EMC) sending out king tide preparedness messaging, coordinating with county on damage assessment
- EMC continues to work with the National Weather Service on receiving Storm Ready and Tsunami Ready designation for the City
- Remember:
 - Do not walk through flood waters; if you have to, wash hands, clothes, pets afterward
 - Turn around, Don't drown
 - Boaters check bridge clearances

December 2023 King Tide Flooding and Impacts on Public Facilities

Q&A

Presented by: Christopher Wierzbicki
Public Works Director
February 14, 2023





CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (7:55 PM) Consider Budget (\$50,000) and Staff Response to Training and Activity Recommendations Made in May 2022 by the Race Equity Advisory Committee -Executive,

SUMMARY: On May 24, 2022, the City Council directed the City Manager to develop a workplan and budget for recommendations presented by the Race Equity Advisory Committee (REAC). The complete list of recommendations is attached for reference.

Staff's recommendation is that the City Council and Race Equity Advisory Committee begin by addressing the recommendation that the Council undertake race equity training with input from REAC. Other workplan items should be developed after this shared training is complete.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to direct the City Manager to take the necessary steps to arrange three training sessions for the City Council and Race Equity Advisory Committee members and to authorize spending of up to \$50,000 from Council Contingency funding.

COMMUNITY ENGAGEMENT AND OUTREACH: Discussion with the Race Equity Advisory Committee

FISCAL IMPACT:

Amount:	\$50,000
Ongoing Cost:	
One-Time Cost:	\$50,000
Included in Current Budget?	Yes

BACKGROUND: On May 24, 2022, the City Council directed the City Manager to develop a workplan and budget for recommendations presented by the Race Equity Advisory Committee (REAC). There are five recommendations, which would effect actions of the Council, City staff, and City committees.

Staff's recommendation is that the City Council and Race Equity Advisory Committee begin by addressing the recommendation that the Council undertake race equity training with input from REAC, which is the second of the five recommendations.

For the City Council, staff understood that the preference was for councilmembers and REAC members to receive in person training in a group setting. Staff spoke with a person at the Race Forward organization who provided information on group training. Race Forward can work with the City of Bainbridge Island to provide common training and build a shared set of skills for communicating about and advancing racial equity. The next steps to organize this training would be to select a course, such as the one noted below, or a similar one that is available in 2023. In order to provide this training, which is not well suited to a public setting, to City councilmembers and REAC, we should plan to have three training sessions to cover all members.

ATTACHMENTS:

[Staff Response re REAC Recommended Actions of May 2022 for CC 10242023](#)

[REAC Recommendation for Race Equity Training Plan and Tools Final CC 05242022.pdf](#)

FISCAL DETAILS: The total estimate of \$50,000 is based on 2022 costs and training offerings. The estimate below includes both dollars and staff time.

Advancing Racial Equity: The Role of Government (8 hours of training, up to 65 people per session)
Total of \$50,000 + up to 60 hours of City staff time:

- Workshop fee (\$15,000 X 3) = \$45,000 less 10% discount = \$40,500
- In person fee (\$3,000 X 3) = \$9,000 (based on availability)
- Workshop lunches, coffee, etc. = \$500
- Not charged, but need to plan for = staff time (20 hours per workshop for planning, arrangements, attend workshops, wrap up) = 60 hours

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

Executive Department Memorandum

Date: January 20, 2023
To: City Council
From: Blair King, City Manager
Subject: Response to May 24, 2022 recommendations from the Race Equity Advisory Committee

On May 24, 2022, the City Council directed the City Manager to develop a workplan and budget for recommendations presented by the Race Equity Advisory Committee (REAC). The complete list of recommendations is attached for reference.

Staff's recommendation is that the City Council and Race Equity Advisory Committee begin by addressing the recommendation that the Council undertake race equity training with input from REAC. All City staff completed a four-hour training on race and equity in the summer of 2022; City management will continue to identify and offer opportunities for staff education on race and culture.

For the City Council, staff understood that the preference was for councilmembers and REAC members to receive in person training in a group setting. Staff spoke with a person at the Race Forward organization who provided information on group training. Race Forward can work with the City of Bainbridge Island to provide common training and build a shared set of skills for communicating about and advancing racial equity. The next steps to organize this training would be to select a course, such as the one noted below, or a similar one that is available in 2023. In order to provide this training, which is not well suited to a public setting, to City councilmembers and REAC, we should plan to have three training sessions to cover all members.

Advancing Racial Equity: The Role of Government (8 hours of training, up to 65 people per session) Total of \$50,000 + up to 60 hours of City staff time:

- Workshop fee (\$15,000 X 3) = \$45,000 less 10% discount = \$40,500
- In person fee (\$3,000 X 3) = \$9,000 (based on availability)
- Workshop lunches, coffee, etc. = \$500
- Not charged, but need to plan for = staff time (20 hours per workshop for planning, arrangements, attend workshops, wrap up) = 60 hours

Staff recommends that Council request that staff schedule this training for all councilmembers and REAC members, supported through the Council Contingency budget for 2023. There is currently \$200,000 in Council Contingency funding available.

City of Bainbridge Island Race Equity Advisory Committee Recommendation to the Council for Development and Implementation of a COBI Race Equity Plan and Toolkit

WHEREAS, the City of Bainbridge Island has found that “In order to dismantle systemic and structural racism within our government and community, local leaders must commit to a long-term action plan that recognizes the differences between individual, institutional, and structural racism, as well as the history and current reality of inequities for all marginalized groups. Failure to make and follow through with the commitment will jeopardize the development and success of racial equity on Bainbridge Island” (COBI Code 2.72.010); and

WHEREAS, the City of Bainbridge Island established the Race Equity Advisory Committee “to provide informed recommendations to the city council on programmatic, community, and legislative options to address and rectify systemic and structural racism and bias within government and law enforcement. (COBI Code 2.72.020); and

WHEREAS, REAC acknowledges that the City of Bainbridge Island has taken many positive steps in support of race equity in the past few years, including the following:

- Adopting a Welcoming City resolution
- Creating a Race Equity Taskforce
- Approving Race Equity Taskforce proposals and budget
- Joining the Governmental Alliance on Race and Equity (GARE)
- Creating Welcoming signs posted around the island
- Issuing a declaration against racism and police violence after the murder of George Floyd
- Transforming the Race Equity Taskforce into a standing Race Equity Advisory Committee
- Issuing a declaration against Asian-American racism and violence during the pandemic
- Supporting the Bainbridge Island MLK Community Celebration
- Attending the virtual GARE 2021 Annual Membership Meeting conference
- Issuing a declaration against the defacing of our public art with racist symbols

All of these steps show that the city has a solid start to creating a more equitable island. However the city has yet to take concrete steps toward a implementing a long-term action plan to address structural racism and bias within local government.

THEREFORE, REAC now recommends the City take the following steps toward fulfilling its stated commitment to racial equity on Bainbridge Island, applying the following principles:

Equity is everyone’s job. No matter what a person’s role may be, whether it is being a Council Member, City Manager, COBI staff member, or a member of one of the many COBI committees; it is everyone’s job to make sure the policies, procedures, recommendations and regulations that the City of Bainbridge Island produces do not harm Communities of Color on Bainbridge Island. Beyond preventing harm, it is also everyone’s job to increase equity in all areas of city government including procurement, representation, land use and planning, regulation, policing, community engagement and other areas.

Moving race equity forward in COBI city government means:

- assessing the current status of race equity at COBI
- undertaking training and education in race equity
- creating and executing and race equity plan with specific equity goals
- mandating a process of proactively using an equity lens when considering policies, procedures, recommendations, regulations and hiring decisions; and
- monitoring progress

Current Situation

To date the City of Bainbridge Island has undertaken some equity training with a consultant for the executive branch, but that training has not extended to the council or City staff. The council has determined to seek equity training with input from REAC. The City has not completed an equity assessment. The city has not yet implemented a race equity plan, but the city executive staff has created a NorthStar document, which declares COBI's commitment to race equity. The council and the City have not yet adopted any formal process to proactively assess the race equity impacts of any policies, procedures, recommendations regulations or hiring. Although the COBI Climate Committee has incorporated an equity lens into their work, it is not clear if it has applied that lens to the Climate Plan and recommendations they have sent to the City. We are not aware that any other committees have used a race equity lens or any other race equity tool in their work.

Recommendations

REAC recommends:

- The council and the City perform a race equity assessment as a benchmark
- The council and City undertake race equity training with input from REAC
- The council and the City develop and adopt the use of a race equity lens for all decisions with input from REAC
- The council direct the City to
 - Provide equity training for all staff with input from REAC
 - Develop a COBI Race Equity Plan including specific race equity goals (with input from the community and REAC)
 - Develop and adopt a race equity lens for all decisions (tailored for each City department)
 - Monitor the progress of goals in the COBI Race Equity Plan using data, community input and input from REAC
- The council require all City standing advisory committees to adopt a race equity lens with input from REAC

Respectfully Submitted to the Bainbridge City Council by the COBI Race Equity Advisory Committee on 3/08/2022.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (8:05 PM) Review City Council Committee and Liaison Assignments,

SUMMARY: Council will review and confirm the committee and liaison assignments for 2023. The 2022 assignments are attached for reference.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Review and confirm assignments for 2023.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[2022 Council Assignments.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

LOCAL AND REGIONAL BOARD / COMMITTEE ASSIGNMENTS

Group	Meeting Date	Time	Location	2022 Assignments
Hwy 305 Task Force	As called		Suquamish, usually	Schneider, Deets
Housing Kitsap Board	1 st and 3 rd Tuesdays	3:15 pm/ 11:00 am	Bremerton	Fantroy-Johnson
Intergovernmental Work Group (Bainbridge)	Quarterly; 3 rd Monday	5:30 PM	Bainbridge	Hytopoulos, Deets
Suquamish Tribe Intergovernmental Work Group	TBD	TBD	TBD	Moriwaki, Deets, Schneider
Kitsap 911 Policy Board	1 st Tuesday (some)	12:30 pm	Bremerton	Deets
Kitsap Economic Development Alliance	3 rd Thursday on quarterly basis	3:00 – 6:00 p.m.	Various county locations	Deets, Fantroy-Johnson
Kitsap Emergency Management Council	1 st Tuesday (some)	12:30 pm 2:00 pm	Bremerton	Deets
Kitsap Public Health District Board	1 st Tuesday	Varies; 10:30 am or 12:30 pm	Bremerton	Hytopoulos

LOCAL AND REGIONAL BOARD / COMMITTEE ASSIGNMENTS

Group	Meeting Date	Time	Location	2022 Assignments
Kitsap Regional Coordinating Council (KRCC) Executive Board	1 st Tuesday	10:15 a.m.	Bremerton/Zoom	Deets, Schneider
KRCC Transportation Policy Board (TransPOL)	3 rd Thursday (not every month)	3:00 p.m.	Bremerton/Zoom	Schneider, Quitslund (alternate)
KRCC Land Use Planning Policy Committee (PlanPOL)	3 rd Tuesday (not every month)	1:30 p.m.	Bremerton	Hytopoulos; Quitslund (alternate)
Kitsap Transit Board	1 st and 3 rd Tuesdays	8:30 am	Bremerton	Deets, Schneider
Peninsula Regional Transportation Planning Organization Executive Board	The 3 rd Friday every other month, starting in February	10 am to 12 pm	Zoom currently	Schneider, Deets (alternate)
Puget Sound Clean Air Agency Advisory Council	2 nd Wednesdays (5-8 meetings a year)	9:00 am	Seattle	Deets
Puget Sound Regional Council Transportation Policy Board ¹	2 nd Thursday	9:30 am	Seattle	Schneider; Fantroy-Johnson (alternate)
Puget Sound Regional Council Growth Management Policy Board ²	1 st Thursdays with occasional 2 nd Thursday	10:00 am	Seattle	Quitslund; Fantroy-Johnson (alternate)
West Central Local Integrating Organization	Varies	Varies	Bremerton	Deets
West Sound Partners for EcoSystem Recovery (also known as West Sound Watersheds Council)	2 nd Tuesday every other month	9:30 am	Varies	Deets
West Sound Alliance	As called		Bremerton	Fantroy-Johnson

¹ Council selects nominee; KRCC approves recommendation and notifies PSRC of representative to PSRC Transportation Policy Board.

² Council selects nominee; KRCC approves recommendation and notifies PSRC of representative to PSRC Growth Management Policy Board

Puget Sound Regional Council Executive Board, Kitsap Other Cities and Towns Position				Deets (alternate with Poulsbo)
Liaison to Chamber of Commerce and Businesses				Schneider
Liaison to Senior Center				Fantroy-Johnson
Puget Sound Regional Council Equity Advisory Board				Fantroy-Johnson
Kitsap County Services Grant Committee				Moriwaki

CITY OF BAINBRIDGE ISLAND ADVISORY COMMITTEES AND COMMISSIONS

Group	Meeting Date	Time	2022 Assignments
Climate Change Advisory Committee	3 rd Wednesday	5:30 – 7:30 pm	Hytopoulos, Schneider
Cultural Funding Advisory Committee – Council member acts as liaison and non-voting Chair	Summer/autumn 2023	TBD	Not needed until 2023
Design Review Board	1 st /3 rd Mondays	2:00 – 5:00 pm	Moriwaki
Environmental Technical Advisory Committee	3 rd Thursday	3:00 – 5:00 pm	Quitslund
Historic Preservation Commission	1 st Thursday	2:00 – 4:00 pm	Moriwaki
Human Services Funding Task Force	Summer/autumn	TBD	Fantroy-Johnson; Moriwaki
Lodging Tax Advisory Committee (2023 Awards) – Council member acts as Chair; second Council member is non-voting Vice-Chair	Spring/Summer		Deets (Chair) Fantroy-Johnson (Vice Chair)
Planning Commission	2 nd /4 th Thursdays	7:00 pm	Quitslund
Public Art Committee	First Monday	12:30 – 2:00 pm	Moriwaki
Utility Advisory Committee	2 nd Wednesday	5:00 pm	Quitslund
Race Equity Advisory Committee – Council members are liaisons	1 st Thursday	6:30 p.m.	Moriwaki, Fantroy-Johnson



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (8:15 PM) Designate City Council Liaison for the City Thread Accelerated Mobility Playbook Grant and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Efforts,

SUMMARY: Designation of a Council liaison for the City Thread Accelerated Mobility Playbook grant and for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant efforts.

AGENDA CATEGORY: Appointment

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to designate Councilmember _____ as the City Council liaison for the City Thread effort.

I move to designate Councilmember _____ as the City Council liaison for the RAISE grant efforts.

COMMUNITY ENGAGEMENT AND OUTREACH: N/A

FISCAL IMPACT:

Amount:	N/A
Ongoing Cost:	N/A
One-Time Cost:	N/A
Included in Current Budget?	Yes

BACKGROUND: On September 13, 2022, the City Council authorized the City Manager to participate in a three-county multi-community RAISE grant application for planning, design, and/or construction of the Sound to Olympics Trail (STO) through Bainbridge Island. The City has partnered with the Bainbridge Island Parks & Trails Foundation, which is contributing the financial support for the grant application costs. The grant process is scheduled to conclude in the first quarter of 2023, however, coordination with partners on the grant process is likely to continue through the year.

On October 11, 2022, the City Council authorized the City Manager to apply for a City Thread Accelerated Mobility Playbook grant, which was received in late 2022. The grant process started in January 2023, and is scheduled to conclude mid-year.

Participation in both efforts by at least one Councilmember is desired for continuity and for reporting back to the City Council with progress updates.

ATTACHMENTS:

FISCAL DETAILS: N/A

Fund Name(s):

Coding: N/A



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME: 30 Minutes

AGENDA ITEM: (8:20 PM) Approve a Preliminary Transportation Scope of Work for the Eagle Harbor/Wyatt Non-Motorized Improvement Project - Public Works,

SUMMARY: The staff will present a summary of public feedback from the in-person and virtual project engagements, as well as an approach for development of the project 30% design.

AGENDA CATEGORY: Review and Recommendation

PROPOSED BY: Public Works

RECOMMENDED MOTION: I move to authorize the City Manager to submit a grant extension and scope modification request for the Eagle Harbor/Wyatt Non-Motorized Improvements Project and proceed to 30% design based on the staff presentation on February 14, 2023.

COMMUNITY ENGAGEMENT AND OUTREACH: In-person and virtual public engagement was conducted on the project in January and February 2023.

FISCAL IMPACT:

Amount:	N/A
Ongoing Cost:	N/A
One-Time Cost:	N/A
Included in Current Budget?	Yes

BACKGROUND: On January 24, 2023, the Public Works staff briefed the City Council on the grant deadlines and project scope strategy for the Eagle Harbor/Wyatt Non-Motorized Improvements. Since then, the staff held a public open house on January 25th to discuss the project, and created a virtual open house opportunity to solicit feedback from the public.

As a part of this discussion, the staff will present an overview of the public comment received to date, along with a strategy for approaching the project 30% design. The attached slide presentation provides a brief summary of both points.

The staff anticipates having a 30% design and cost estimate to share with the Council and the community in the spring of 2023. The project is planned to be constructed in the summer of 2024.

ATTACHMENTS:

[Presentation - EH Wyatt 021423.pptx](#)

FISCAL DETAILS: N/A

Fund Name(s):

Coding: N/A

Eagle Harbor Drive/Wyatt Way Non-Motorized Improvements

Design Recommendations

Presented by: Christopher Wierzbicki
Public Works Director
February 14, 2023



Google



CITY
BAINBRIDGE 302 D

Agenda

- Summarize open house and Engage Bainbridge feedback
- Set a direction/expectations for 30% design

Recommended Motion

I move to authorize the City Manager to submit a grant extension and scope modification request for the Eagle Harbor/Wyatt Non-Motorized Improvements Project and proceed to 30% design based on the staff presentation on February 14, 2023.

January 25, 2023 Open House Summary

- ~ 42 participants; 4 discussion tables
- Popular sentiments (not consensus):
 - Bi-directional bike lanes should be considered
 - Bike lanes will only be used if they can be kept clean (maintained)
 - Address speeding
 - Protect critical areas as much as possible



Open House – Bike Lane Design Feedback



1.



2.



3.



4.



5.



6.

Engage Bainbridge - Community Participation

TOTALS

Starts

516

Completed

333

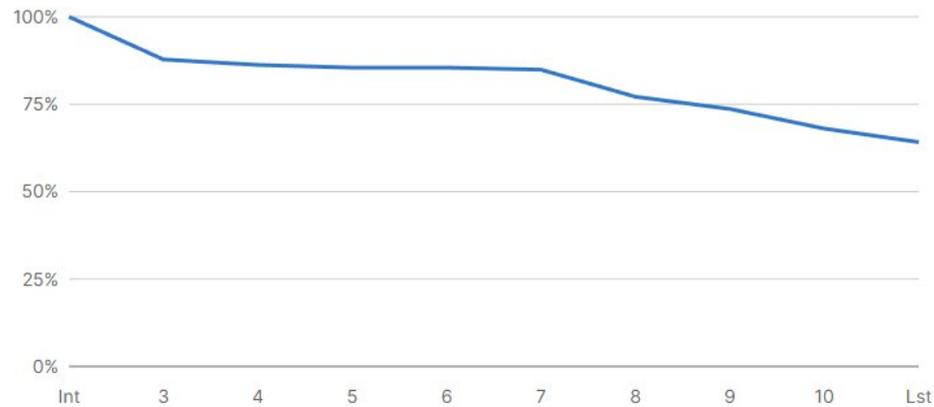
Questions Answered

1,954

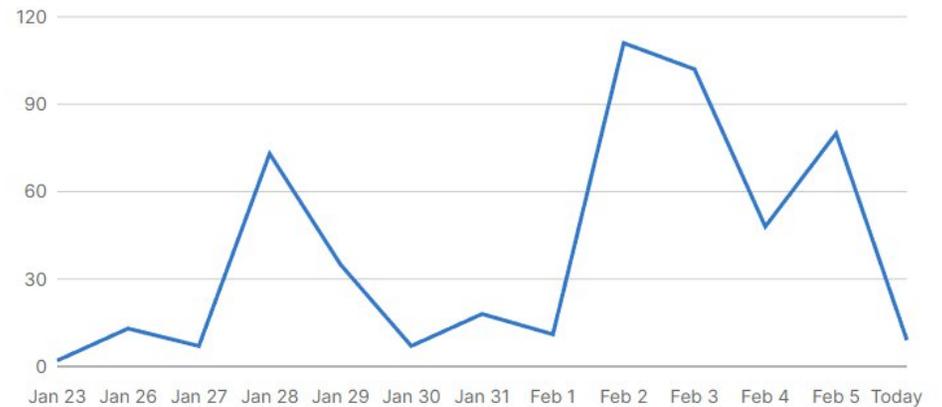
Completion Rate

65%

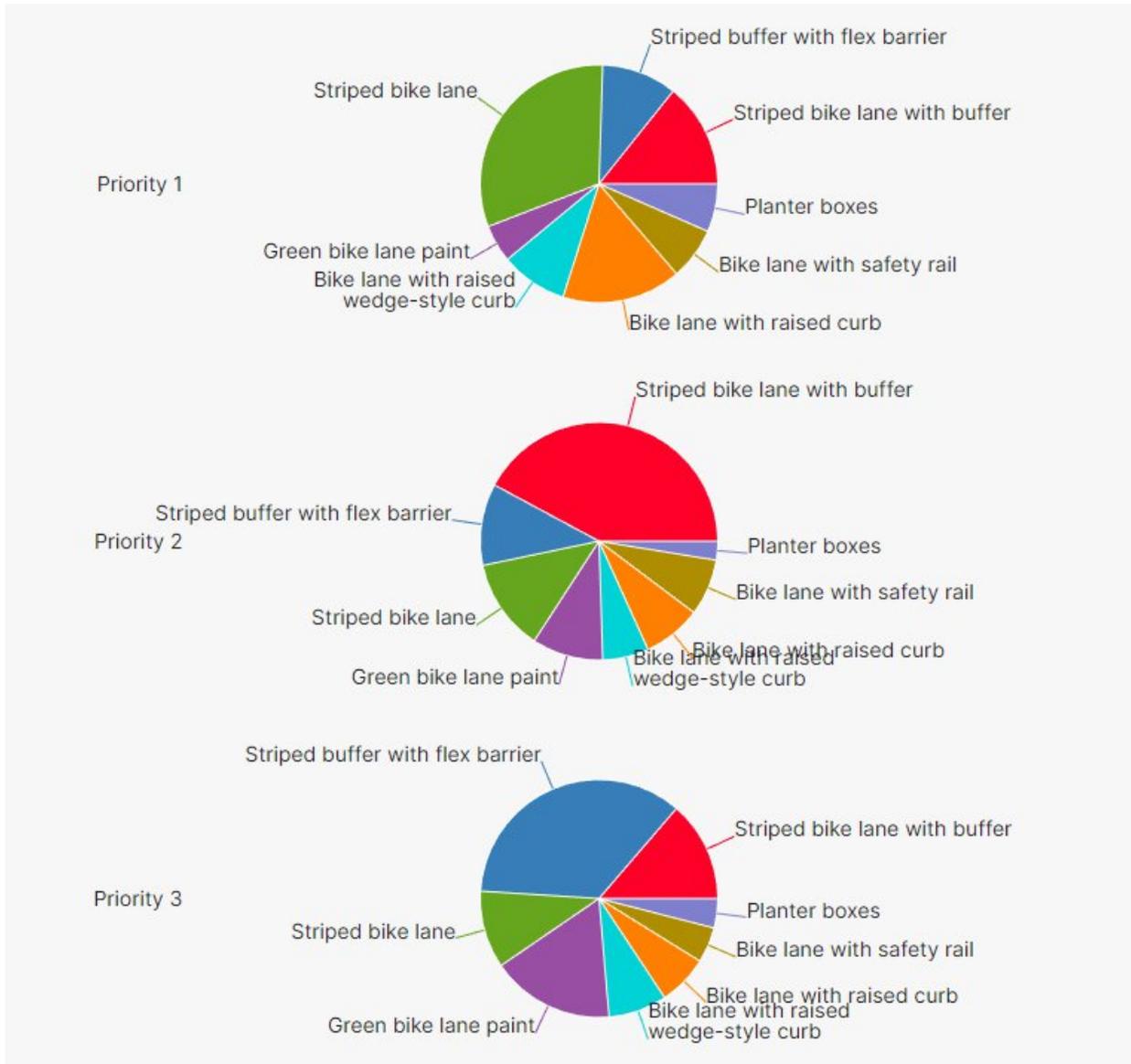
PAGES COMPLETED



SUBMISSIONS / DAY



Engage Bainbridge – Bike Lane Design Feedback (I)



1.



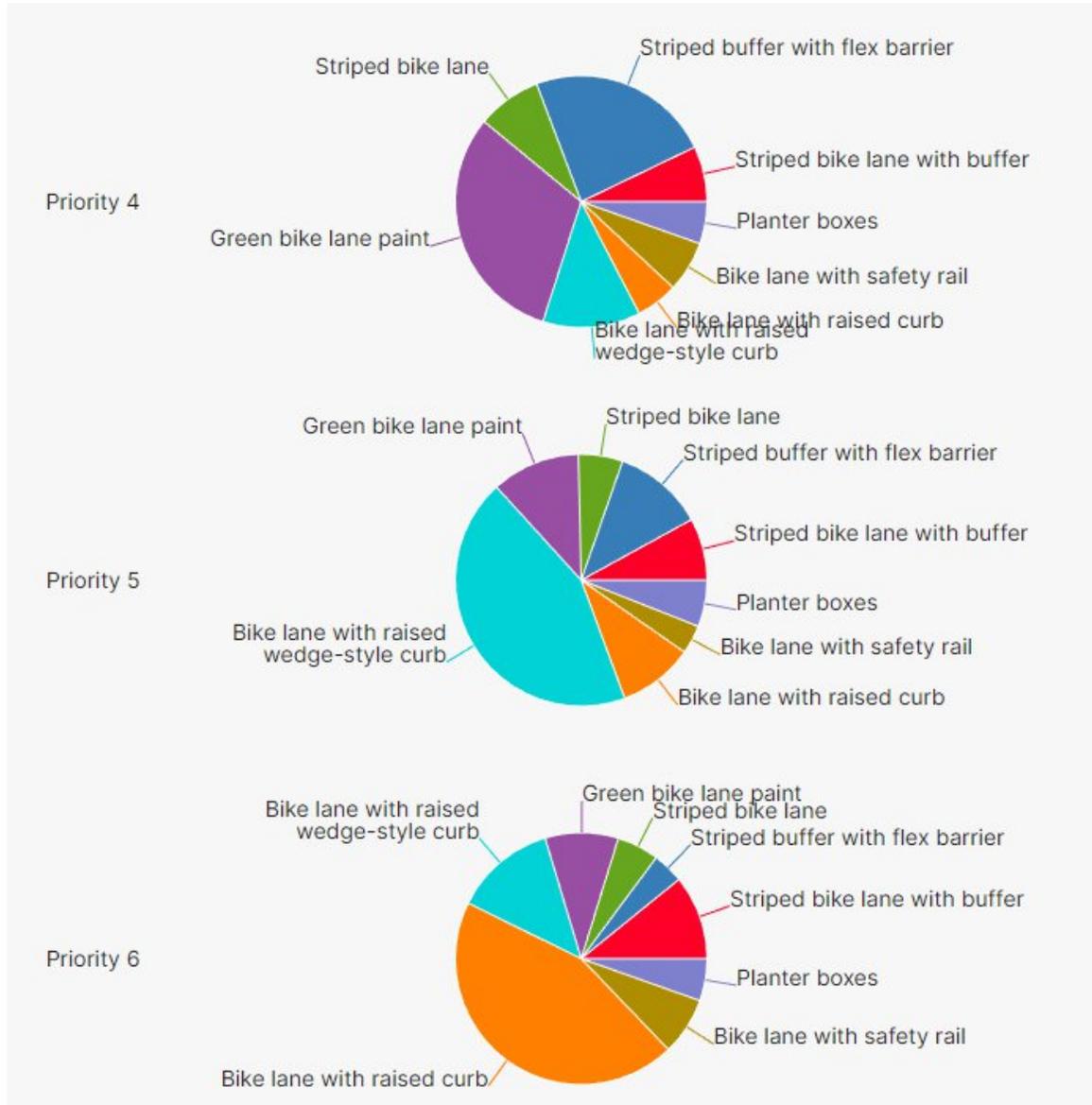
2.



3.



Engage Bainbridge – Bike Lane Design Feedback (II)



4.



5.



6.



Engage Bainbridge - Written Feedback

- “Dangerous”
- “Difficult”
- “Terrible”
- “Tricky”
- “High speeds”
- “Lighting”
- “Bad sight distance”



Eagle Harbor Drive / Wyatt Way Non-Motorized Improvement Project

The city would like your feedback on the design of the upcoming non-motorized improvements on Eagle Harbor Drive / Wyatt Way.

CLOSED

Eagle Harbor Drive / Wyatt Way Non-Motorized Improvements Project

Closed: February 5, 2023 at 11:00 PM

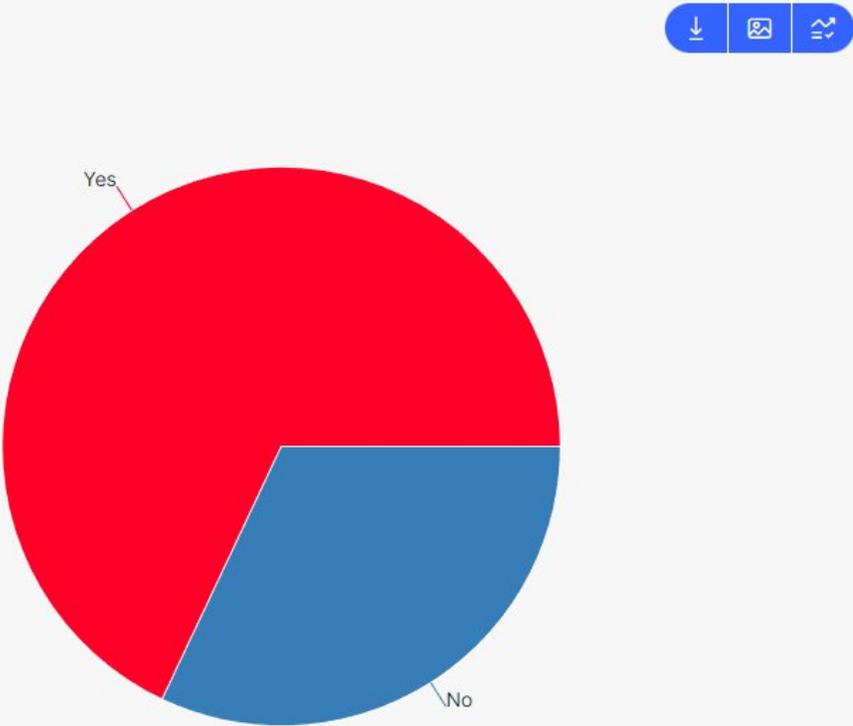
The city would like your feedback on the preliminary design for the Eagle Harbor Drive / Wyatt Way Non-Motorized Improvements Project

[View Results](#)

Approximate time: 10 minute

Engage Bainbridge – Bi-Directional Bike Lane Feedback

Would you be in favor of having a two-way, one-side facility evaluated as part of the design process if it was 8-10' wide and included a physical barrier from traffic?



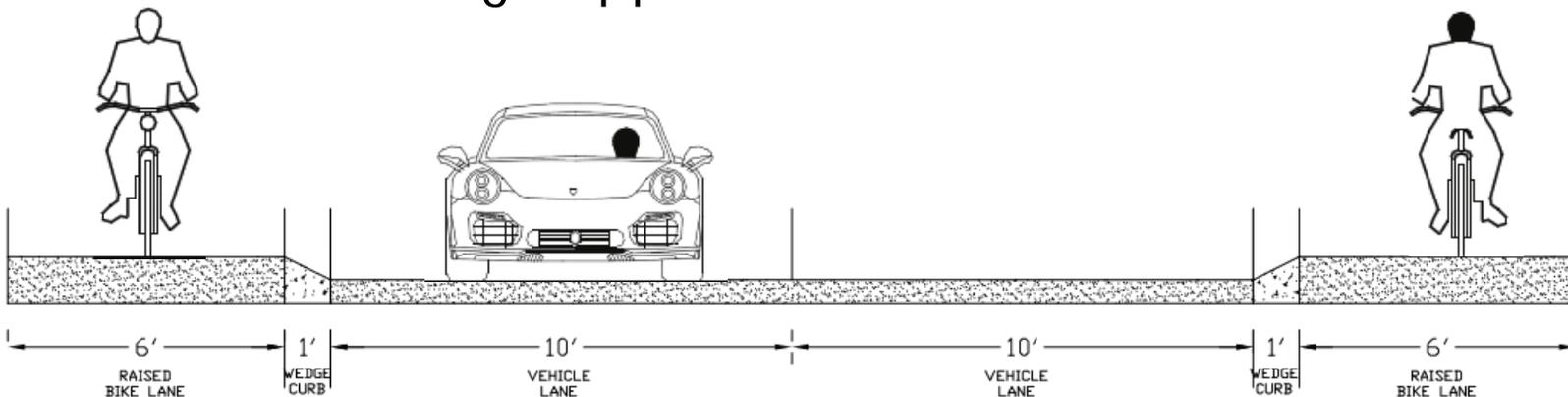
ANSWER OPTION	%	# OF RESPONSES
Yes	67.98%	225
No	32.02%	106
Total		331

68% of respondents would be in favor of a two-way, one-side bike lane if 8-10' wide and including a physical barrier.

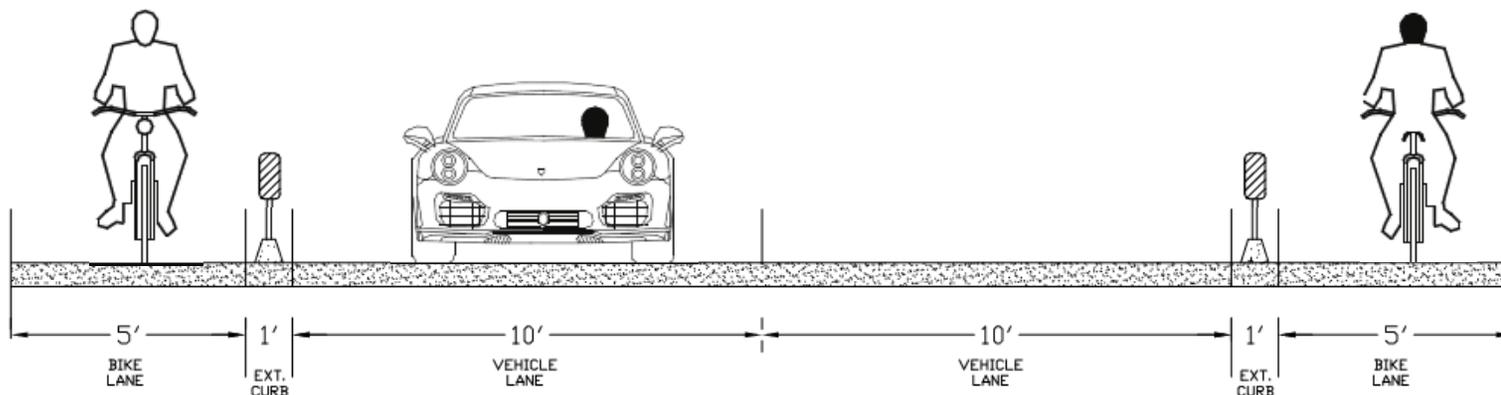
30% Design Approach

- Develop corridor design based on public feedback, considering cost and safety
- Primary design variable is “available space” – shoreline, wetlands, existing buildings, rights-of-way
- Use prioritized facility types that “best fit” the available space and context
- Stay within the existing budget

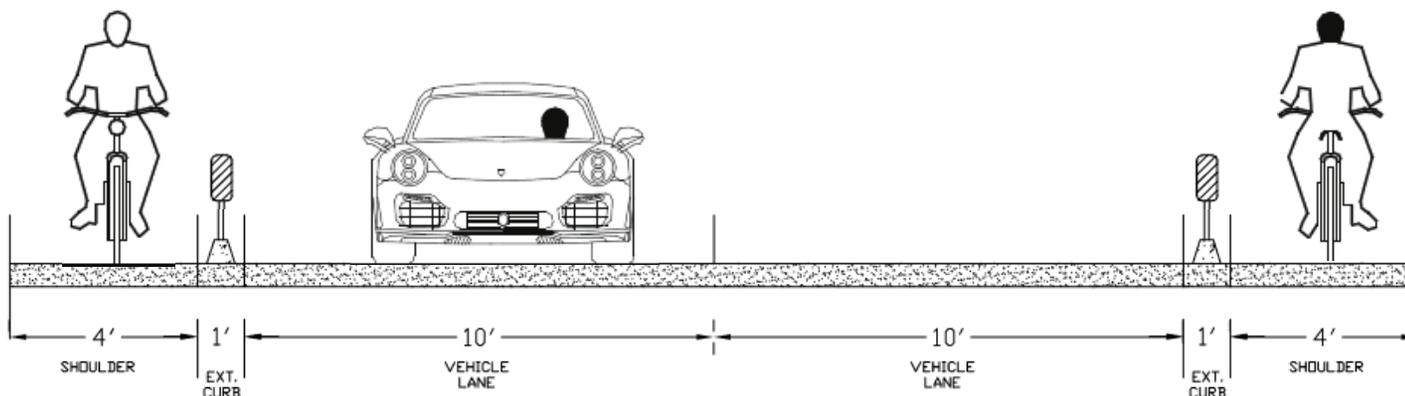
30% Design Approach – “Best Fit” Protected Bike Lanes



Priority 1: 6' min. bike lane with wedge curb

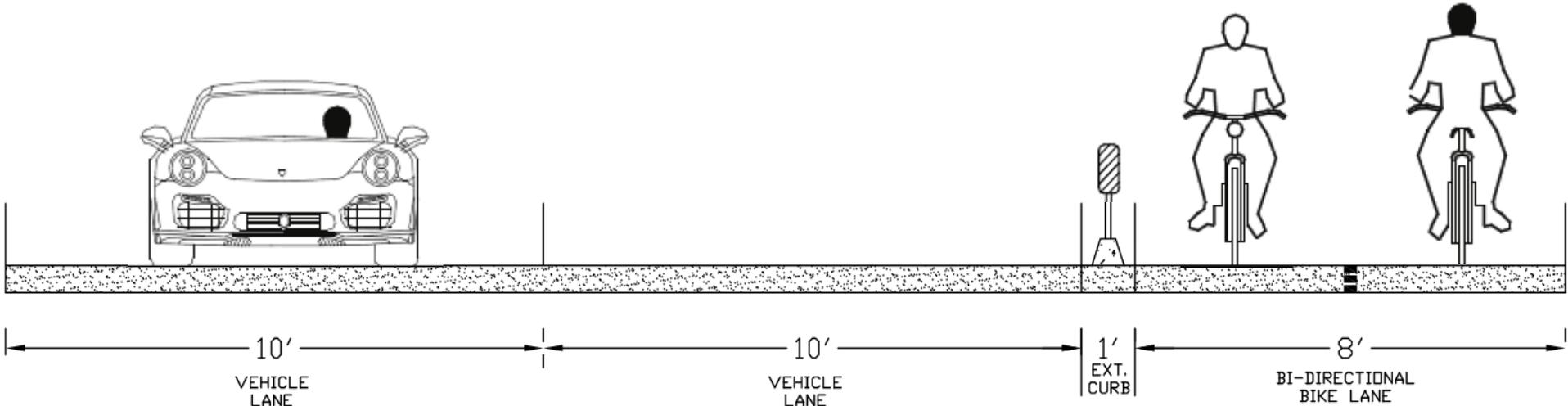


Priority 2: 5' bike lane with curbed or rail buffer



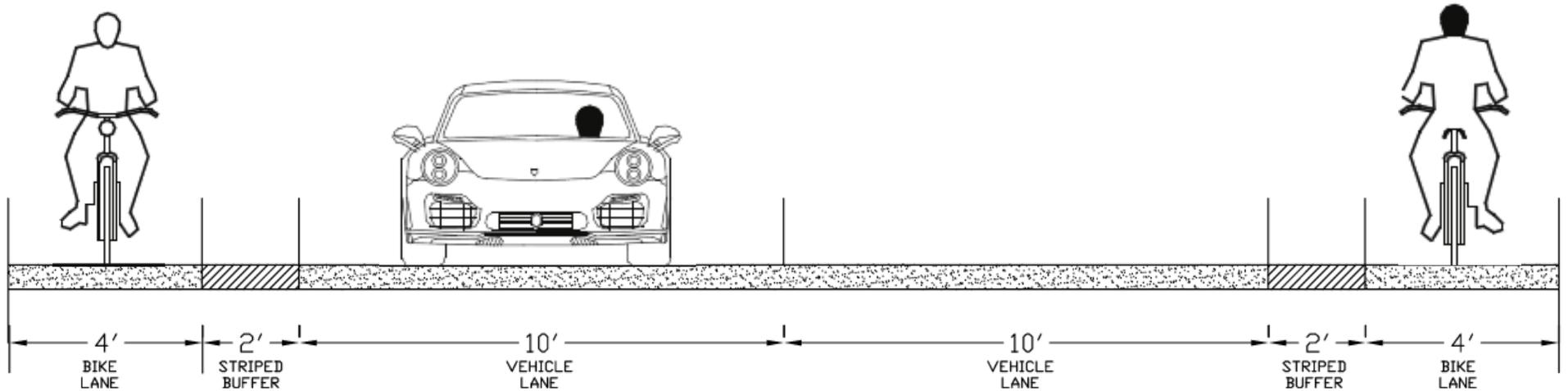
Priority 3: 4' shoulder with curbed or rail buffer

30% Design Approach - Bi-Directional Bike Lane

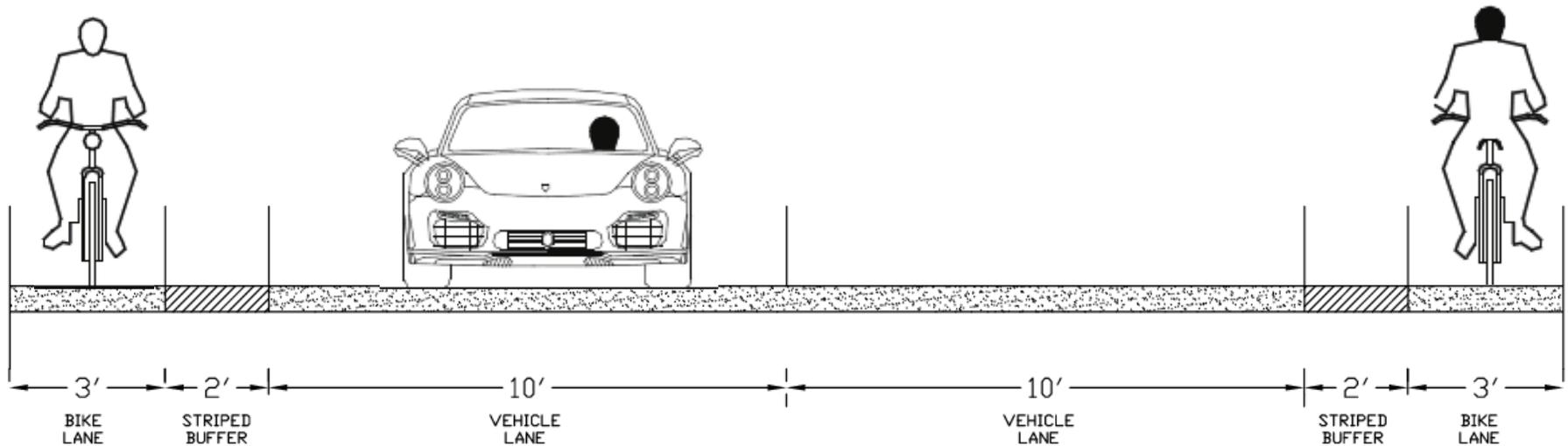


Priority 1: 8' (min) lane + 1' curbed or rail buffer

30% Design Approach - Bike Lane with Striped Buffer



Priority 1: 4' lane + 2' striped buffer



Priority 2: 3' lane + 2' striped buffer

"Best Fit" Bike Lane Approach (example only)



Wedge curb
or extruded
curb



Protected
with curb



Bi-directional
with curb



Striped
buffer

Intersection Safety Approach (example only)



Green paint



Protected crossing + lighting



Traffic calming, protected crossing with lighting



Protected crossing with beacons

Potential Challenge – alternatives to be considered at 30%



This 1,000' section will impact wetlands and may require extensive and unsightly safety barrier or guardrail along shoreline edge

At 30% design, staff will prepare two alternatives:

- 1 with any required barriers; and,
- 1 with traffic calming only

Proposed Grant Description

“Bicycle and intersection safety improvements; traffic calming; lighting; and related right-of-way acquisition and stormwater improvements on Wyatt Way and Eagle Harbor Drive beginning at Gowen Place and continuing approximately 3,800 LF south.”

Next Step

- February 28 – consider approving consultant field survey/design agreement
- May 2023 – review and consider approval of 30% design and cost estimate

Potentially consider 2 alternatives along shoreline segment of Eagle Harbor Drive

Eagle Harbor Drive/Wyatt Way Non-Motorized Improvements

Q&A

Presented by: Christopher Wierzbicki
Public Works Director
February 14, 2023





CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME: 30 Minutes

AGENDA ITEM: (8:50 PM) Review and Provide Direction on the Winslow Subarea Plan; the Planning Commission's Upcoming Recommendations for Title 2; and the interrelationship with the Triennial Comprehensive Amendment Process - Planning,

SUMMARY: In January 2022, an application for a Comprehensive Plan amendment within the Winslow subarea area was received and deemed complete.

On February 8, 2022, the City Council began a discussion of the update of the Winslow subarea. As part of that discussion, the Council moved to exempt the Winslow subarea planning process from the process detailed in BIMC 2.16.210. In June 2022, the City Council approved a competitive solicitation for consultant services for the Winslow subarea plan. On October 2022, the City Council approved a consultant contract including workplan with LMN Architects for \$350K.

On January 25, 2023, a proposed code change reflecting the Council's February 8, 2022 direction was presented to the Planning Commission. The Planning Commission proposed to create a new section of code that creates a steering committee, establishes membership from city council, planning commission and the race equity advisory committee whose main focus is community engagement plan creation and implementation.

City code allows proposals for comprehensive plan/zoning amendments to be accepted every three years. In January 2022, five proposals were accepted for further processing, including one for downtown Winslow. Tonight's meeting will be a policy discussion on whether the valid request to consider the comprehensive plan amendment and zoning and regulatory changes for downtown Winslow should continue simultaneously while the Winslow Subarea Plan update is under consideration.

AGENDA CATEGORY: Discussion

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION: I move that comprehensive plan amendments/zoning changes/new development regulations applications submitted within the boundaries of the Winslow Subarea Plan be processed in parallel to the Winslow Subarea Plan update;

OR
I move to hold in abeyance requests for a comprehensive plan/zoning change/new development regulations within the Winslow subarea and that it/they be considered as part of the Winslow subarea update or as part of the Comprehensive Plan 2024 periodic review.

COMMUNITY ENGAGEMENT AND OUTREACH: Project discussions with properly noticed and vidoetaped Council meetings in Spring Summer 2022, for general project review, Council review of project Request For Proposals and review of project Scope of Work in Fall 2022, Council approval of Consultant,

FISCAL IMPACT:	
Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The Winslow Subarea Plan update is a City Council High Priority Item. On February 8, 2022, and again on May 10, 2022, Council discussed the scope, approach and desired work plan items for the Winslow Subarea planning process. The Council approved a \$350,560 contract to LMN and team on October 11, 2022. The contract's Scope of Work emphasizes the project relying on a robust public process through a Community Engagement Plan supported by existing and ongoing addressing sustainable transportation, climate action and race equity.

The project team produced a draft Winslow Community Engagement Plan (CEP) in accordance with the Council's direction that a "Race Equity Lens" be applied to the public engagement process. The draft was prepared after consultations with Race Equity Advisory Committee (REAC).

Every three years, the City code allows proposals for comprehensive plan/zoning amendments to be accepted. The most recent process included a proposal for downtown Winslow. That proposal amends the comprehensive plan, create a new zoning designation, and establishes new development regulations allowing for greater FAR and building height maximums and adjusted parking requirements than are currently in place for the Winslow Way-Erickson Street vicinity. The Planning Commission is tentatively scheduled to hold a public hearing on the proposals including the downtown Winslow proposal on March 23, 2023.

Aligned with the Winslow Subarea Plan was a February 8, 2022, City Council motion to exempt the Winslow Subarea Plan from the process described in Chapter 2.16 of the Bainbridge Island Municipal Code. To carry out Council's direction, a proposed code update was considered by the Planning Commission on January 26, 2023. The Planning Commission passed several motions recommending the draft ordinance be amended to add a new section to Title 2, specifically regarding the Winslow Subarea Plan process. The proposed new section sets a requirement that a "steering committee" be established made up of three City Council members, three Planning Commissioners and three members of the Race Equity Advisory Committee. The proposed purpose of the steering committee would be to help "guide and direct the creation and implementation of a community engagement plan." The Planning Commission is scheduled to hold a public hearing on the draft ordinance on February 23, 2023.

It is assumed, if a new steering committee is formed and a subsequent community engagement plan is produced, the new community engagement plan will be implemented and followed consistent with the schedule of events contained within the plan. It is assumed the completion date for the Winslow Subarea Plan will extend beyond the year 2023 into 2024.

The policy discussion before the Council is whether the comprehensive plan/zoning amendment proposal for downtown Winslow remain as a part of the triennial comprehensive plan/zoning amendment process or become either a part of the Winslow Subarea Plan project or the Comprehensive Plan periodic review.

ATTACHMENTS:

[City Council Discussion Winslow title 2 CPA 2.14.2023 rev4.pptx](#)

FISCAL DETAILS: The Consultant contract with LMN is \$359,560. Approximately \$115,000 in costs have been incurred to date..

Fund Name(s):

Coding:

The background of the slide is a photograph of a modern building with a large, abstract sculpture in the foreground. The building has a dark, possibly metallic or wood-paneled facade. The sculpture is a large, reddish-brown, abstract form that resembles a stylized animal or a human figure. The scene is lit by the warm, golden light of a sunset or sunrise, creating a dramatic atmosphere. The sky is a mix of orange, yellow, and blue. The building is partially obscured by trees and shrubs. The overall composition is a mix of architectural and natural elements.

Winslow Subarea Plan; Title 2 Recommendations and Comprehensive Plan Amendment Proposals

How Proposed Revisions to Title 2 and the City's Triennial
Comprehensive Plan Amendment Applications Possibly
Affect the Winslow Subarea Planning Project

A COUNCIL POLICY DISCUSSION

City Council Regular Business Meeting;
February 14, 2023 HAPPY VALENTINES DAY

COUNCIL POLICY DISCUSSION



**Winslow Subarea
Plan Update Project**

Currently Underway



**Planning Commission
Proposed Changes to
Title 2**

Public Hearing Feb.23rd



**Triennial
Comprehensive Plan
Proposals**

Public Hearing Mar. 23rd

HAPPY VALENTINES DAY

Winslow Subarea
Plan Update Project

Currently Underway

- Council reviewed and approved competitive solicitation for consultant services for Winslow Subarea Plan in June 2022
- Council approved the selected consultant and consultant contract for \$350K in October 2022, including workplan
- Consultant began work on Winslow Subarea Plan work plan
- Listening sessions, stakeholder workshops held
- Modifications to consultant Community Engagement Plan anticipated



HAPPY VALENTINES DAY

**Planning Commission
Proposed Changes to
Title 2**

Public Hearing Feb.23rd



- February 8, 2022, City Council held robust discussion and provided policy direction on BIMC 2.16.210 Subarea Planning Process included streamlining chapter
- Proposed code change reflecting council policy direction presented to Planning Commission on January 26, 2023
- Planning Commission passed motion to create new section in BIMC Title 2 on Winslow Subarea Planning Process to include a steering committee, subject to a February 23, 2023 public hearing
- Proposed steering committee would be comprised of 3 councilmembers, 3 planning commissioners and 3 members from the race equity advisory committee
- Steering committee purpose would be to “guide and direct” Winslow community engagement plan creation and implementation and meet quarterly during update

HAPPY VALENTINES DAY

Triennial Comprehensive Plan Proposals

Public Hearing Mar. 23rd

ASKS

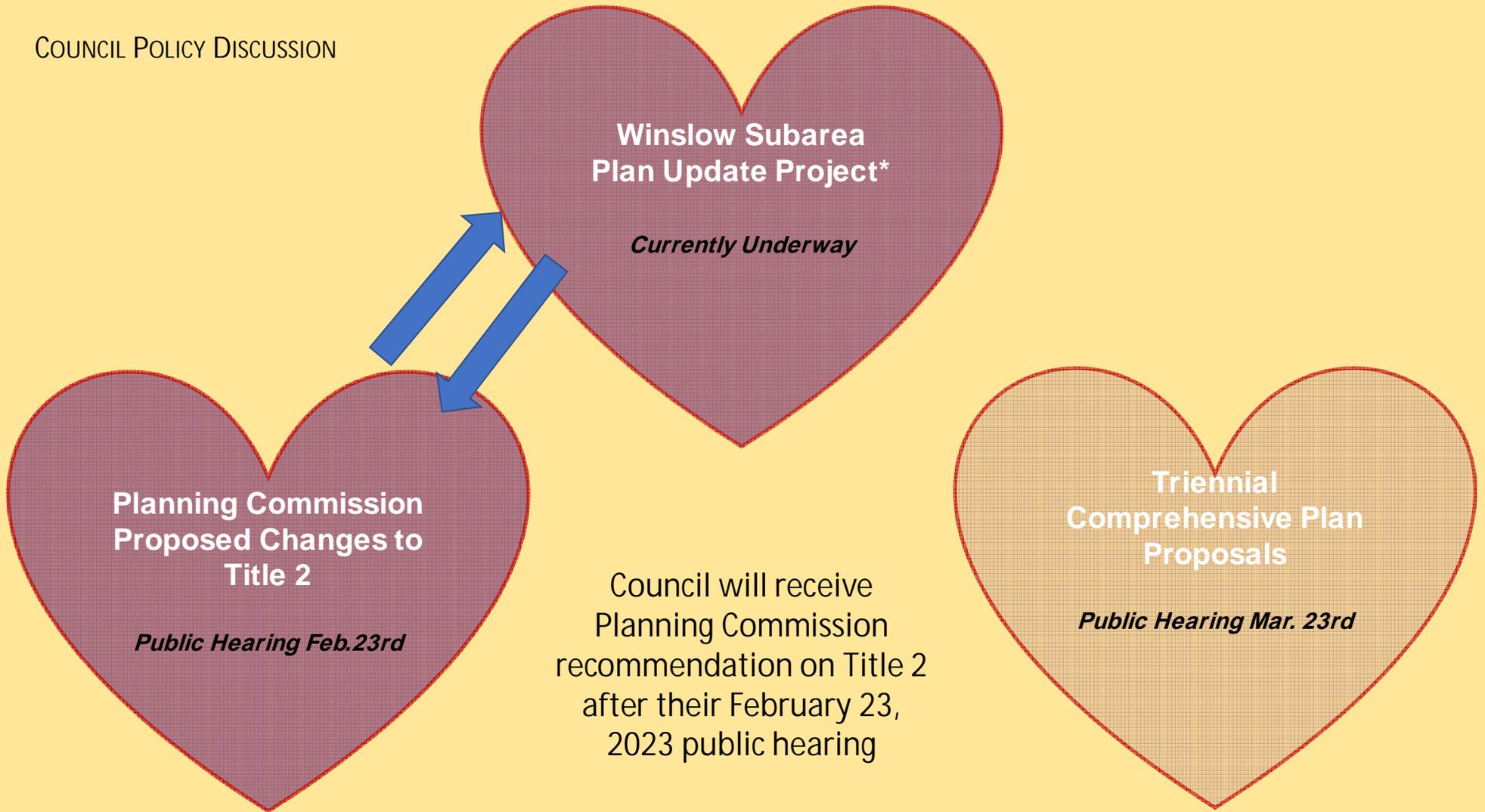
- 1. Establish single FAR in CCCO**
(No use-mix ratio)
- 2. Increase FAR**
Current maximum FAR with bonus in Core for mixed use is 1.5 –
[Increase recommended in ECONorthwest / Forterra study]
- 3. Increase maximum height**
Current maximum height in Core is 45' if underground parking –
[Increase recommended in ECONorthwest / Forterra study]
- 4. Adjust parking requirements**
[Suggested reduction to 1.0 space/unit and maintain reduction of 0.5 space/unit for areas within 0.5 miles of ferry, thereby allowing



- Every three years, City code allows proposals for comprehensive plan amendments /zoning changes (“CPAs”) to be accepted for further processing
- Process opened early 2022; five CPA proposals were submitted including one for downtown Winslow at Winslow Way and Erickson Streets
- Proposal requests changes to comprehensive plan and zoning and adoption of new development regulations
- Higher Floor Area Ratio (FAR), greater maximum building heights and different parking requirements part of proposal

HAPPY VALENTINES DAY

COUNCIL POLICY DISCUSSION



HAPPY VALENTINES DAY

*Subarea Plan scope, budget and schedule amended



Winslow Subarea Plan Update continues as planned and a valid request is processed in parallel to amend Comp. Plan within the Winslow Subarea

Or

Hold in abeyance a valid request received to amend the Comp. Plan in Winslow and have it considered through the subarea plan or Comp. Plan process



Parallel Process



Winslow
Subarea Plan
Update Project
*Currently
Underway*

Subarea Plan and Community
Engagement Proceeds and Alternatives
Developed

City Council considers Winslow Subarea
Plan goals, policies and development
regulations

Triennial
Comprehensive
Plan Proposals

*Public Hearing
Mar. 23rd*

Planning Commission studies proposal,
holds Public Hearing, makes
recommendation

City Council considers Planning
Commission Recommendation and
adopts/does not adopt



HAPPY VALENTINES DAY

Integrated Process



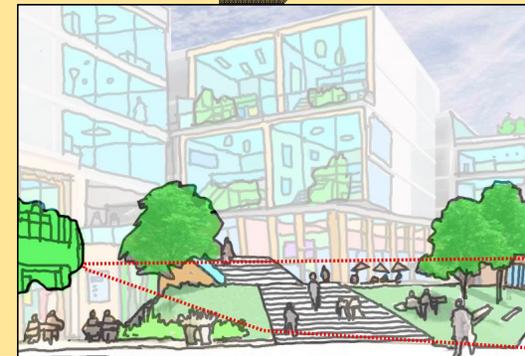
Winslow Subarea Plan
Update Project
Currently Underway

Proposals affecting Winslow Subarea
become part of the Subarea Plan update
or Comprehensive Plan

Planning Commission and then Council
considers Winslow Subarea
Or Comp Plan alternatives which may or
may not include separate downtown
proposal

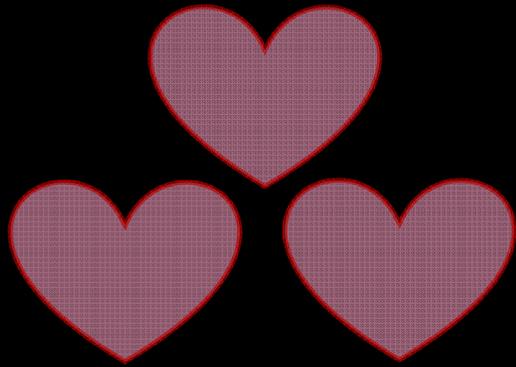
Triennial
Comprehensive
Plan Proposals

*Public Hearing
Mar. 23rd*





- Winslow Subarea Plan Update process a Council High Priority Item
- Planning Commission will hold a public hearing Title 2 on Feb 23rd and a recommendation to the City Council will be provided
- City Council to provide policy-level direction on whether to hold in abeyance or process in parallel with the subarea update a Comprehensive Plan amendment request that affects the Winslow Subarea Plan
- State law allows consideration of comp. plan amendment requests as part of a subarea plan process or Comp. Plan periodic review
- It is a staff priority to keep City Council apprised of events and to invite policy discussion and dialogue



City Council Regular Business Meeting;
February 14, 2023 HAPPY VALENTINES DAY





CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: February 14, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (9:20 PM) Appoint a Council Ad Hoc Subcommittee to Discuss Implementation of the Waste Reduction Ordinance and Approve a Scope of Work - Executive,

SUMMARY: Council will appoint up to 3 members to a Waste Reduction Ad Hoc Subcommittee and review a proposed scope of work for this subcommittee.

AGENDA CATEGORY: Appointment

PROPOSED BY: City Council

RECOMMENDED MOTION: I move to appoint _____, _____, and _____ to the Council Waste Reduction Ad Hoc Committee and approve the Scope of Work, as attached.

COMMUNITY ENGAGEMENT AND OUTREACH: Discussion at Council meeting.

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: At the January 17, 2023 City Council Study Session, Council discussed the potential to reconvene a task force to discuss interpretation of the requirements outlined in BIMC 8.24 and provide additional feedback and recommendations on requests for temporary exemptions to the home compostable requirements and the temporary waivers for reusable food service ware requirements for on-premises dining.

Citing concerns for the number of exemptions that have been granted to date, Council referenced the need to further define language included in BIMC 8.24.015.B – “Exemptions will only be granted where there are not at least two vendors that make suitable and readily commercially available home compostable alternatives to the disposable food service item for which the exemption is being sought”– as the original ordinance did not include any reference to functionality or issues of business needs that could impact implementation of the ordinance (such as stated business needs to have food products packaged in clear packaging to be visible for the consumer). Council also discussed bringing in an expert to help guide this process and/or having Council members weigh in on providing additional direction on definitions and interpretation of BIMC 8.24.

The proposed scope of work for the creation of an Ad Hoc Committee responds to that discussion.

WASTE REDUCTION AND WAIVER COUNCIL AD HOC COMMITTEE: SCOPE OF WORK

- Review certain requests for temporary exemptions and waivers codified in BIMC 8.24, related to single-use plastic food service ware and personal care products, and waste reduction.
- Document decisions made related to waiver and exemption requests and the rationale for those decisions.
- Meet with City staff to discuss implementation of Ordinance No. 2021-34, as codified in BIMC 8.24.
- Meet with business owners and members of the public to receive feedback on the language in BIMC 8.24 and experience with compliance.
- Consider and recommend updates to the existing waiver and exemption request process and/or language included in BIMC 8.24.

ATTACHMENTS:

[COUNCIL AD HOC COMMITTEE- Waiver Review 02142023](#)

FISCAL DETAILS: An estimated 0.5-0.75 FTE in staff support from the City's Climate Action Outreach Coordinator is dedicated to implementation of BIMC 8.24 through the end of Q2 2023. The City's Climate Officer is also anticipated to spend 0.25 FTE of their time on continued implementation through the end of Q2 2023. An additional \$4,000 is also allocated in 2023 for the Business Ambassador program with the Chamber of Commerce, Bainbridge Island Downtown Association and Bainbridge Island Zero Waste to continue business education and support with implementation of the regulations.

Fund Name(s):

Coding:



Ad Hoc Committee Formation Request Form

REQUEST DATE: REQUESTED BY:

PROCEDURAL AUTHORITY/GOVERNANCE MANUAL REFERENCE(S):

NAME OF PROPOSED COMMITTEE:

PURPOSE/SCOPE OF WORK:

SPECIAL TASK DELIVERABLES (RECOMMENDATIONS, REPORTS, ETC.):

LINK TO CITY COUNCIL/DEPT. WORK PLAN:

REPORTS TO: CITY COUNCIL CITY MANAGER ANTICIPATED SUNSET DATE:

PUBLIC PARTICIPATION/EDUCATION REQUIRED: YES NO STAFF SUPPORT REQUIRED: YES NO

FORM OF STAFF SUPPORT NEEDED:

CITY MANAGER'S COMMENTS:

MEMBERS:

PROPOSED MOTION:

DATE ACTION TAKEN:



WASTE REDUCTION AND WAIVER COUNCIL AD HOC COMMITTEE
SCOPE OF WORK

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