



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, APRIL 11, 2023**

COUNCIL CHAMBERS
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA

AND

ZOOM WEBINAR
[HTTPS://BAINBRIDGEWA.ZOOM.US/J/92947338351](https://bainbridgewa.zoom.us/j/92947338351)
OR TELEPHONE: US: +1 253 215 8782
WEBINAR ID: 929 4733 8351

AGENDA

1. **CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE - 6:00 PM**
2. **APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE - 6:05 PM**
3. **PRESENTATION(S)**
 - 3.A **(6:10 PM) Present Proclamation Declaring April 16-22 as "National Volunteer Week on Bainbridge Island" - Executive**, 5 Minutes
[National Volunteer Week Proclamation 2023.docx](#)
 - 3.B **(6:15 PM) Present Proclamation Declaring April 22, 2023, as "Bainbridge Island Earth Day,"** 5 Minutes
[Earth Day Proclamation 2023.docx](#)
 - 3.C **(6:20 PM) Approve Proclamation for Sexual Assault Awareness Month**, 5 Minutes
[Sexual Assault Awareness Month 2023.docx](#)
4. **PUBLIC COMMENT - 6:25 PM**

Public comment is accepted at this time on any topic of municipal interest. Each commenter will have three minutes, or such amount as the meeting chair determines, to speak. Public comment is not taken on individual agenda items during the meeting. For items scheduled for a public hearing, comment is accepted from an individual only one time, either during public comment or during the hearing. Public comment is simply received by the Council, with no response, and Council cannot deliberate on items that are not on the agenda. The lack of comment is not an endorsement or a denial of the comment. Please

refer to guidelines and instructions for public comment, including orderly behavior and civility in remarks, attached below. Public comment may be provided in-person in Council Chambers or remotely through Zoom.

4.A Instructions for Providing Public Comment

[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

5. CONSENT AGENDA - 6:40 PM

All items listed under this section are considered to be routine and will be acted upon with one motion and one vote. There will be no separate discussion of these items unless a member of the City Council, or City Manager so requests, in which event, the item will be considered separately in its normal sequence.

5.A Agenda Bill for Consent Agenda, 5 Minutes

5.B Approve Accounts Payable and Payroll

[AP Report to Council of Cash Disbursements 04-12-23.pdf](#)

[Council PR Report PR 4-5-23.pdf](#)

5.C Approve City Council Meeting Minutes

[City Council Study Session Minutes, March 21, 2023.pdf](#)

[Regular City Council Business Meeting Minutes, March 28, 2023.pdf](#)

5.D Authorize the City Manager to Execute an Agreement for Purchased Services with Island Hands LLC in the amount of \$201,732.00 for the 2023-2024 Janitorial Services (\$195,680 Tax Supported; \$6,052 Sewer Fund) - Public Works,

[Agreement for Purchased Services_ISLAND HANDS LLC.docx](#)

[Assignment Mirror Image 2023-2024.docx](#)

[JANITORIALQUOTE.pdf](#)

5.E Authorize the City Manager to Accept Ownership of Three (3) Select Rights-of-Way from the Washington State Department of Transportation Upon Completion of the State Route 305/Port Madison Roundabout Project - Public Works

[TB3-0161 TurnBack PDF.pdf](#)

[Exhibit A.pdf](#)

[Port Madison Right of Way Location Map.pdf](#)

5.F Authorize the City Manager to Sign a Purchase Order for the Procurement of the Police and Municipal Court Facility Furniture Package (\$321,360.91 Tax Supported) - Public Works,

[Police and Court Facility_SystemSource Furniture Quote.pdf](#)

[Police and Court Facility Furniture Plans.pdf](#)

5.G Authorize the City Manager to Purchase Network Equipment for the New Police/Municipal Court Building Located at 8804 Madison Ave. N. in the amount of \$69,407.04

[2022 Mar - Network Infrastructure SHI Quote-23237223.pdf](#)

5.H Authorize the City Manager to Execute the Participation Form for the Settlement and the Allocation Agreement Related to Settlement of Opioid Distributor Litigation.

[Opioid Litigation Allocation Agreement II.pdf](#)

Settlement Participation Form - CVS.pdf
Settlement Participation Form - Teva.pdf
Settlement Participation Form - Walgreens.pdf
Settlement Participation Form - Walmart.pdf
Settlement Participation Form -Allergan.pdf

6. COUNCIL ANNOUNCEMENTS - 6:45 PM

7. CITY MANAGER'S REPORT 6:55 PM

- 7.A Receive City Manager's Report** 5 Minutes
Implementation of Rent and Mortgage Assistance via Helpline House 4.11.23.pdf

8. REGULAR BUSINESS

- 8.A (7:00 PM) Consider Ordinance No. 2023-04 Amending BIMC Section 2.16.210 Regarding the Subarea Planning Process - Planning,** 30 Minutes
Updated Ordinance No. 2023-04 Amendments to Title 2
Original Staff Ordinance No. 2023-04 Amendments to Title 2
- 8.B (7:30 PM) Receive Comprehensive Plan Update Progress Report - Planning,** 20 Minutes
Comp Plan Scope of Work Memo.pdf
- 8.C (7:50 PM) Directed Vote for Upcoming Kitsap Regional Coordinating Council Land Use Planning Policy Committee Recommendation and Executive Board Vote-Planning,** 10 Minutes
Population Growth Utility Capacity Memo_Council.docx
- 8.D (8:00 PM) Reconsider Motion Made at March 14, 2023 City Council Business Meeting with Regard to the Distribution or Excess Year End Fund Balance Between Valley Road and Lynnwood Center Non-Motorized Capital Improvement Projects,** 20 Minutes
Valley Road Non-Motorized Funding Strategy Memo.docx

9. COMMUNICATIONS

- 9.A (8:20 PM) Consider Request from Councilmember Moriwaki to Place a Letter of Support for the "Washington Crisis Response Referendum Proposal" on a Future Council Agenda - Councilmember Moriwaki,** 5 Minutes
Agenda Request from Councilmember Moriwaki.pdf

10. ADJOURNMENT - 8:25 PM

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their

ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



City Council meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the City Clerk's Office at 206-780-8604 or cityclerk@bainbridgewa.gov by noon on the day preceding the meeting.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: April 11, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (6:10 PM) Present Proclamation Declaring April 16-22 as "National Volunteer Week on Bainbridge Island" - Executive,

SUMMARY: The attached proclamation declares April 16-22 as National Volunteer Week on Bainbridge Island. It is one of the annual proclamations that may be signed by the Mayor without further Council action.

AGENDA CATEGORY: Proclamation

PROPOSED BY: Executive

RECOMMENDED MOTION: Presentation only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[National Volunteer Week Proclamation 2023.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, declaring April 16-22, 2023, as "National Volunteer Week on Bainbridge Island."

WHEREAS, the individuals, groups and government that together form our community are at the center of our social life; and

WHEREAS, the volunteers in a community can inspire, equip and mobilize others to take action that changes the world; and

WHEREAS, the giving of oneself in service to others empowers the giver and the recipient; and

WHEREAS, experience teaches us that effective government requires and benefits greatly by volunteer support and involvement; and

WHEREAS, experience also teaches us that government alone cannot solve all of our social problems, nor can it reasonably energize all of the many organizations and activities that combine to build a vibrant community; and

WHEREAS, our Island's volunteer force is a great treasure; and

WHEREAS, volunteers are vital to our future as a caring and productive community and nation; and

WHEREAS, during the week of April 16-22, 2023, volunteers all over the nation will be recognized for their commitment to service by the observation of National Volunteer Week;

NOW, THEREFORE, I, Brenda Fantroy-Johnson, Mayor of the City of Bainbridge Island, on behalf of the City Council, do hereby proclaim April 16-22, 2023, as

"NATIONAL VOLUNTEER WEEK ON BAINBRIDGE ISLAND"

and on behalf of our City, thank my fellow Islanders for their generous and effective volunteer efforts on behalf of our community and urge them to continue to volunteer in any and all ways possible. By volunteering and recognizing those who serve, we can come together to make a difference.

DATED this 11th day of April, 2023

Brenda Fantroy-Johnson, Mayor



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: April 11, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (6:15 PM) Present Proclamation Declaring April 22, 2023, as "Bainbridge Island Earth Day,"

SUMMARY: The attached proclamation declares April 22, 2023, as "Bainbridge Island Earth Day." It is one of the annual proclamations that may be signed by the Mayor without further Council action.

AGENDA CATEGORY: Presentation

PROPOSED BY: City Council

RECOMMENDED MOTION: Presentation only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Earth Day Proclamation 2023.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, declaring April 22, 2023 as “Earth Day” in the City of Bainbridge Island.

WHEREAS, 2022 is the 53rd anniversary of Earth Day; and

WHEREAS, the world continues to face extraordinary challenges to the environment; and

WHEREAS, all people have a moral right to a healthy, sustainable environment; and

WHEREAS, on March 28, 2017, the City Council approved Resolution No. 2017-13, declaring the month of April to be Celebrate Trees! Earth Month Bainbridge Island; reaffirming the City’s commitment to promote appreciation of, and protections for, Bainbridge Island’s trees and forests and the many cultural, economic, health, and material benefits that trees and forests provide both the community and the region; and committing the City of Bainbridge Island to creating progressive regulations that encourage tree retention, prevent inappropriate tree removal, and support the Island’s natural landscape and ecology; and

WHEREAS, it is understood that all people must step forward and take action to protect the environment; and

WHEREAS, the goal of a sustainable environment can be achieved through educational efforts, public policy, and consumer activism campaigns;

NOW, THEREFORE, I, Brenda Fantroy-Johnson, Mayor of the City of Bainbridge Island, Washington, on behalf of the City Council, do hereby proclaim April 22, 2023, as

BAINBRIDGE ISLAND EARTH DAY 2023

and encourage all residents to join me in this special observance.

DATED this 11th day of April, 2023.

Brenda Fantroy-Johnson, Mayor



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: April 11, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (6:20 PM) Approve Proclamation for Sexual Assault Awareness Month,

SUMMARY: The attached proclamation declares the month of April 2023, as Sexual Assault Awareness Month.

AGENDA CATEGORY: Proclamation

PROPOSED BY: City Council

RECOMMENDED MOTION: I move to approve the attached proclamation declaring April, 2023, as Sexual Assault Awareness Month and to add this proclamation to the list of proclamations that may be signed by the Mayor without further Council action.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Sexual Assault Awareness Month 2023.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, declaring the month of April 2023, as “Sexual Assault Awareness Month.”

WHEREAS, Sexual Assault Awareness Month aims to raise public awareness about sexual assault and educate communities about how to prevent it; and

WHEREAS, the City of Bainbridge Island is committed to taking a firm stand against sexual assault, eliminating this and other acts of violence that threaten the safety and welfare of all individuals, children, and families, and supporting survivors; and

WHEREAS, sexual assault is a dangerous form of abuse that is rooted in control and an imbalance of power, often with an age disparity between the victim and the offender, and

WHEREAS, sexual assault may impact Bainbridge Islanders without regard to age, race, religion, gender identity, sexual orientation, or economic, immigration, and housing status; and

WHEREAS, today, sexual assault remains one of the most prevalent yet underreported crimes in the United States, and it continues to cause suffering for adults, and children, impacting our community and our society; and

WHEREAS, 2023 marks the twenty-second anniversary of Sexual Assault Awareness Month; and

WHEREAS, we can build a community free from sexual harassment, abuse, and assault by educating community members about consent, intervening when we see harmful behaviors, and promoting a community that values inclusion, safety, and respect.

NOW, THEREFORE, I, Brenda Fantroy-Johnson, Mayor of the City of Bainbridge Island, on behalf of the City Council, declare the month of April 2023, as “Sexual Assault Awareness Month” in the City of Bainbridge Island and join advocates and communities across the country in taking action to prevent sexual assault and remind ourselves that each day of the year is an opportunity to create change for the future.

DATED this 11th day of April, 2023

Brenda Fantroy-Johnson, Mayor



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: April 11, 2023

ESTIMATED TIME:

AGENDA ITEM: Instructions for Providing Public Comment

SUMMARY: Instructions for providing public comment are attached.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Information only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



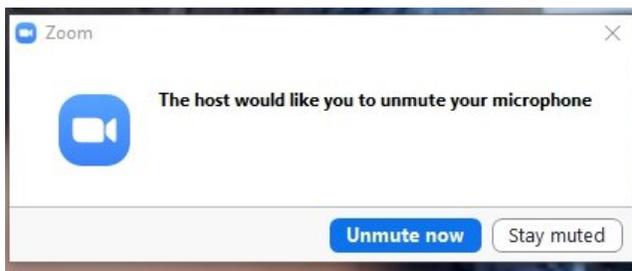
CITY OF
BAINBRIDGE ISLAND

CITY CLERK'S OFFICE

Members of the public are encouraged to submit written public comment to the City Council at any time by emailing Council at council@bainbridgewa.gov. Members of the public who wish to provide public comment may attend the business meeting in Council Chambers or may participate remotely by following the instructions outlined below. If you are attending in-person, please sign up to speak on the sign-in sheet by the Chamber doors. The Mayor will call the people signed up on the sign-in sheet in Council Chambers first, and speakers will have three minutes to speak from the podium. Following the in-person comment, the Mayor will call people who have raised their hands in the Zoom meeting. A timer on the screen will indicate when 3 minutes have elapsed. Guidelines for public comment are also attached.

INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT REMOTELY

1. Join the Zoom webinar by following the link posted on the agenda and on the City calendar.
2. Sign in to Zoom with your full name.
3. The Mayor will indicate when it is time for public comment.
4. Attendee indicates desire to speak by clicking on "Raise Hand" option at the bottom of the screen.
5. Attendee clicks button "Unmute now" after they are called to speak by the Mayor.



6. Attendee will appear on screen with other panelists, but without video, just name.

IMPORTANT NOTE: If you do not have the latest version of Zoom, the Clerk will promote you to panelist. You will then appear with video enabled. Look for the video icon in the bottom left-hand corner of the screen to turn off your video.

7. Attendee provides their comment.

8. A timer on the screen will track your time.
9. Stop speaking when the timer reaches the 3-minute mark.
10. Attendee is returned to attendee group, and microphone is muted.
11. Public comment is simply received by the Council, with no response.

Excerpt from the Governance Manual regarding public comment:

5.6 Respect and Decorum

It is the duty of the Presiding Officer and Councilmembers to maintain dignity and respect for their offices, City staff, and the public. While the Council is in session, the Councilmembers shall preserve civility, order and decorum. No member of the public shall, by conversation or otherwise, delay, disrupt, or interrupt the proceedings of the Council, nor engage in any of the prohibited behavior described below. Councilmembers and the public shall obey the proper orders of the Presiding Officer of the meeting.

5.6.1 Orderly Behavior and Civility in Remarks

Any person disrupting the business of the Council, either while addressing the Council or attending the proceedings, shall be asked to leave, or be removed from the meeting. Continued disruptions may result in a point of order by the Presiding Officer or a Councilmember pursuant to the Council's parliamentary rules, or a recess, forced removal, or adjournment as described elsewhere in this manual. Disruptive behavior includes, but is not limited to, the following:

- (a) Speaking without being recognized by the Presiding Officer.
- (b) Continuing to speak after the allotted time has expired.
- (c) Speaking on an item at a time not designated for discussion by the public of that item, such as speaking on a quasi-judicial item at a time other than during a public hearing or closed record proceeding on the matter.
- (d) Throwing objects.
- (e) Speaking on an issue that is not within the jurisdiction of the City Council or is otherwise irrelevant to Council business.
- (f) Speaking in favor of or in opposition to a ballot proposition or a candidate for public office, provided, that public comment is allowed when the City Council is considering taking a collective position in favor of or in opposition to a ballot proposition as authorized in RCW 42.17A.555.

- (g) Impersonating a City Councilmember or a member of the City staff.
- (h) Shouting or otherwise engaging in loud or boisterous behavior.
- (i) Continuing to make repetitive remarks after being requested not to do so by the Presiding Officer or a majority of the City Council.
- (j) Attempting to engage the audience rather than the Council, e.g., asking audience members to stand, clap, boo or otherwise express collective support or opposition to any matter.
- (k) Booing, hissing, or otherwise disrupting the comments of another speaker.
- (l) Using racial slurs or other slurs directed at the color, creed, religion, ancestry, gender, sexual orientation, gender expression or identity, national origin, citizenship or immigration status, or mental, physical, or sensory disability of any individual or group, or any other words considered "fighting words" under constitutional law.
- (m) Refusing to modify conduct after being advised by the Presiding Officer that the conduct is disrupting the meeting or disobeying any other lawful order of the Presiding Officer or a majority of the City Council.

5.6.2 Permission Required to Address the Council

Persons other than Councilmembers and Administration shall be permitted to address the Council only upon recognition and introduction by the Presiding Officer of the meeting.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: April 11, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Agenda Bill for Consent Agenda,

SUMMARY: Council will consider approval of the Consent Agenda.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to approve the Consent Agenda as presented.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: April 11, 2023

ESTIMATED TIME:

AGENDA ITEM: Approve Accounts Payable and Payroll

SUMMARY: Council will consider approval of payroll and accounts payable.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve accounts payable and payroll.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[AP Report to Council of Cash Disbursements 04-12-23.pdf](#)

[Council PR Report PR 4-5-23.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: March 27, 2023 - April 10, 2023
CITY COUNCIL: March 28, 2023 - April 11, 2023

Last check from previous run: 360010 dated 03/29/2023 issued to Zimmerman, David for \$51.15
Last ACH from previous run: 2054 dated 03/29/2023 issued to Westbay Auto Parts for \$3,006.23

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
ACH/EFT	03/25/2023	2055	WA State DOR/Excise taxes - Feb. 2023	9,071.36
ACH/EFT	03/28/2023	2056	WA State DOL/Firearm permits - Mar. 2023	144.00
ACH/EFT	03/30/2023	2057	PW/Raptor Excavating & Contracting/Salt storage facility construction	38,616.75
Manual	03/28/2023	360011	POL,EOC/AT&T/Wireless charges	2,705.93
Manual	03/28/2023	360012	ENG/COBI/Winslow water tanks, Yeomalt drainage improvement permits	12,090.00
Manual	03/28/2023	360013	ENG/COBI/2022 annual drainage retainage	3,727.68
Manual	03/28/2023	360014	ENG/Pape & Sons Construction/2022 annual drainage	70,825.97
Manual	03/28/2023	360015	Puget Sound Energy/Rockaway interite prv, Mar. 2023 green power contract	881.19
Manual	03/31/2023	360016	CenturyLink/Weaver PRV water telemetry	58.43
Manual	03/31/2023	360017	Kitsap County Treasurer/Park District SSWM fee on Meadowmeer Circle	6,795.82
Manual	03/31/2023	360018	Washington Water Service/Decant facility water	158.21

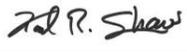
Total Manual Checks and Electronic Disbursements	145,075.34
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Regular Run Checks	04/12/2023	360019-360055	Total Regular Check Run	104,613.54
Regular Run ACH	04/12/2023	2058-2091	Total Regular ACH Run	223,348.36
Total Disbursements				473,037.24

Retainage Release	N/A	N/A		N/A
Travel Advance	N/A	N/A		N/A

Prepared and Reviewed by  Jacob Kines, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.


Karl R. Shaw, Accounting Manager

4/5/2023
Date

JK



03/23/2023 11:56
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
2055	03/25/2023	MANL	124 WA ST DEPT OF REVENU	262203	FEB23	03/23/2023		ETFEB23	9,071.36
	Invoice: FEB23								
				35.83	91411341	553000		FEBRUARY 2023 EXCISE TAXES	
				2,001.66	91421351	553000		FINANCE - WATER EXTRNL TAXES	
				4,644.12	91421351	553000		FINANCE - SEWER - EXTRNL TAXES	
				74.96	91421351	553000		FINANCE - SEWER - EXTRNL TAXES	
				15.42	91411341	553000		FINANCE - WATER EXTRNL TAXES	
				2.45	91411341	553000		FINANCE - WATER EXTRNL TAXES	
				1,443.51	91431383	553000		FINANCE - SSWM - EXTRNL TAXES	
				476.08	91421351	553000		FINANCE - SEWER - EXTRNL TAXES	
				26.77	73425358	531100		O&M-WWTP-SUPPLIES	
				38.45	54025212	531100		MARINE - SUPPLIES	
				22.91	73431835	531100		OFFICE SUPPLIES	
				34.50	31011256	531100		EX-GF-EMERG PREP-SUPPLIES	
				1.41	31011131	531100		EX-GF-SUPPLIES	
				1.41	41011141	531100		FIN-GF-SUPPLIES	
				1.34	31011131	531100		EX-GF-SUPPLIES	
				227.06	53011212	531100		PD-C/E-PATROL SUPPLIES	
				12.70	72011321	531100		ENG - C/E ADMIN SUPPLIES	
				3.70	72011321	531100		ENG - C/E ADMIN SUPPLIES	
				7.08	51011191	520000		PD-C/E-PROP RM-BENEFITS	

CHECK 2055 TOTAL: 9,071.36

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 9,071.36

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	9,071.36

*** GRAND TOTAL *** 9,071.36

03/23/2023 11:56
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	3	224									
APP	401-213000		03/25/2023	ETFEB23	032323			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		53.70	
APP	635-111100		03/25/2023	ETFEB23	032323			CASH AP CASH DISBURSEMENTS JOURNAL			9,071.36
APP	402-213000		03/25/2023	ETFEB23	032323			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		7,223.59	
APP	403-213000		03/25/2023	ETFEB23	032323			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		1,466.42	
APP	001-213000		03/25/2023	ETFEB23	032323			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		327.65	
GENERAL LEDGER TOTAL										9,071.36	9,071.36
APP	631-130000		03/25/2023	ETFEB23	032323			DUE TO/FROM CLEARING		9,071.36	
APP	401-130000		03/25/2023	ETFEB23	032323			DUE TO/FROM CLEARING			53.70
APP	402-130000		03/25/2023	ETFEB23	032323			DUE TO/FROM CLEARING			7,223.59
APP	403-130000		03/25/2023	ETFEB23	032323			DUE TO/FROM CLEARING			1,466.42
APP	001-130000		03/25/2023	ETFEB23	032323			GENERAL - DUE TO/FROM CLEARING			327.65
SYSTEM GENERATED ENTRIES TOTAL										9,071.36	9,071.36
JOURNAL 2023/03/224 TOTAL										18,142.72	18,142.72

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CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 3	224	03/25/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	327.65	327.65
				FUND TOTAL	327.65	327.65
401 WATER OPERATING FUND 401-130000 401-213000	2023 3	224	03/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	53.70	53.70
				FUND TOTAL	53.70	53.70
402 SEWER OPERATING FUND 402-130000 402-213000	2023 3	224	03/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	7,223.59	7,223.59
				FUND TOTAL	7,223.59	7,223.59
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 3	224	03/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,466.42	1,466.42
				FUND TOTAL	1,466.42	1,466.42
631 CLEARING FUND 631-130000 635-111100	2023 3	224	03/25/2023	DUE TO/FROM CLEARING CASH	9,071.36	9,071.36
				FUND TOTAL	9,071.36	9,071.36

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CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		327.65
401 WATER OPERATING FUND		53.70
402 SEWER OPERATING FUND		7,223.59
403 STORM & SURFACE WATER FUND		1,466.42
631 CLEARING FUND		
	9,071.36	
	9,071.36	9,071.36
	TOTAL	

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CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
2056	03/28/2023	MANL	969 DEPARTMENT OF LICENS	262231	MAR23FA	03/21/2023		FAMAR23	144.00
	Invoice: MAR23FA					POL/MARCH 2023	CPLS		
				144.00	41654860 586000	GUN PERMIT OUT			
						CHECK	2056	TOTAL:	144.00
					NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***		144.00
						COUNT		AMOUNT	
					TOTAL MANUAL CHECKS	1		144.00	
							*** GRAND TOTAL ***		144.00

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CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2023 3	267								
APP 650-213000	03/28/2023	FAMAR23	032823			ACCOUNTS PAYABLE		144.00	
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	03/28/2023	FAMAR23	032823			CASH			144.00
						AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								144.00	144.00
APP 631-130000	03/28/2023	FAMAR23	032823			DUE TO/FROM CLEARING		144.00	
APP 650-130000	03/28/2023	FAMAR23	032823			DUE TO/FROM CLEARING			144.00
SYSTEM GENERATED ENTRIES TOTAL								144.00	144.00
JOURNAL 2023/03/267 TOTAL								288.00	288.00

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CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
631 CLEARING FUND 631-130000 635-111100	2023 3	267	03/28/2023	DUE TO/FROM CLEARING CASH	144.00	144.00
				FUND TOTAL	144.00	144.00
650 AGENCY FUND 650-130000 650-213000	2023 3	267	03/28/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	144.00	144.00
				FUND TOTAL	144.00	144.00

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	144.00	
650 AGENCY FUND		144.00
TOTAL	144.00	144.00

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CITY OF BAINBRIDGE ISLAND
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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME					
INVOICE DTL DESC								
2057	03/30/2023	EFT	10208 TANNER WALIEZER	262235	PAYREQ1-FINAL-01093	03/08/2023	M032823	38,616.75
	Invoice: PAYREQ1-FINAL-01093							
				38,616.75	73321569 66300001093	PW/SALT STORAGE FACILITY SALT STORAGE FAC-CONSTR		
						CHECK	2057 TOTAL:	38,616.75
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***		38,616.75
						COUNT	AMOUNT	
				TOTAL EFT'S		1	38,616.75	
						*** GRAND TOTAL ***		38,616.75

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JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2023 3	270								
APP 301-213000	03/28/2023	M032823	032823			ACCOUNTS PAYABLE		38,616.75	
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	03/28/2023	M032823	032823			CASH			38,616.75
						AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								38,616.75	38,616.75
APP 631-130000	03/28/2023	M032823	032823			DUE TO/FROM CLEARING		38,616.75	
APP 301-130000	03/28/2023	M032823	032823			DUE TO/FROM CLEARING			38,616.75
SYSTEM GENERATED ENTRIES TOTAL								38,616.75	38,616.75
JOURNAL 2023/03/270 TOTAL								77,233.50	77,233.50

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2023 3	270	03/28/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	38,616.75	38,616.75
				FUND TOTAL	38,616.75	38,616.75
631 CLEARING FUND 631-130000 635-111100	2023 3	270	03/28/2023	DUE TO/FROM CLEARING CASH	38,616.75	38,616.75
				FUND TOTAL	38,616.75	38,616.75

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CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
301 CAPITAL CONSTRUCTION FUND		38,616.75
631 CLEARING FUND	38,616.75	
TOTAL	38,616.75	38,616.75

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
								CHECK	2069 TOTAL:	511.79
2070	04/12/2023	EFT	705 FCS GROUP	262217	3552-22303056	03/17/2023		04/09/23		2,902.50
			Invoice: 3552-22303056							
				1,451.25	72411342	54110000923		ENG/WATER AND SEWER UTILITY RATE S		
				1,451.25	72421352	54110000923		WATER RATE STUDY-PROF SVCS		
								SEWER RATE STUDY-PROF SVCS		
								CHECK	2070 TOTAL:	2,902.50
2071	04/12/2023	EFT	10027 FEHR & PEERS	262246	163441	03/13/2023		04/09/23		11,740.00
			Invoice: 163441							
				9,197.50	72111444	54110001219		ENG, EX/SUSTAINABLE TRANSPORTATION EMI		
				2,542.50	31011492	54110001195		TRAFFIC IMPACT FEE UPDATE-PS		
								CAP-TRANSP & FUELS-PROF SVCA		
								CHECK	2071 TOTAL:	11,740.00
2072	04/12/2023	EFT	6940 FREMONT ANALYTICAL	262218	2303335	03/22/2023		04/09/23		698.00
			Invoice: 2303335							
				698.00	72637319	54110000809		ENG/00485 & 00809 SURFACE & GROUND		
								WATER QUAL FLOW MONIT-PRO SVCS		
								CHECK	2072 TOTAL:	698.00
2073	04/12/2023	EFT	5062 FRIENDS OF THE FARMS	262334	Q1-2023	03/01/2023		04/09/23		16,250.00
			Invoice: Q1-2023							
				16,250.00	31011557	54110001019		EX/Q1 2023 SERVICES		
								FOTF-FARM MNGT SVCS		
								CHECK	2073 TOTAL:	16,250.00
2074	04/12/2023	EFT	1517 GUARDIAN SECURITY SY	262335	1348333	04/01/2023		04/09/23		57.66
			Invoice: 1348333							
				57.66	51011215	541100		POL/ALARM MONITORING		
								POLICE - C/E FACIL PROF SVCS		
								CHECK	2074 TOTAL:	57.66
2075	04/12/2023	EFT	253 HACH COMPANY	262292	13512438	03/21/2023		04/09/23		188.81
			Invoice: 13512438							
				188.81	73411345	531100		PW/DPD FREE BULK DISPENSER + POWDER		
								OFFICE SUPPLIES		
								CHECK	2075 TOTAL:	188.81
2076	04/12/2023	EFT	4161 HERRERA ENVIRONMENTA	262247	53268	03/01/2023		04/09/23		9,027.44
			Invoice: 53268							
				9,027.44	72431832	54110001129		ENG/PREPARE SCOPE OF SERVICES AND		
								MANZANITA WATERSHED STUDY-P SV		
				262248	53269			03/27/2023	04/09/23	5,671.52

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME						
INVOICE DTL DESC								
Invoice: 53269			5,671.52	72431832 54110001129	ENG/PREPARE SCOPE OF SERVICES AND MANZANITA WATERSHED STUDY-P SV			
					CHECK	2076	TOTAL:	14,698.96
2077	04/12/2023	EFT 268 HOUSING RESOURCES BO	262336	12488	03/31/2023		04/09/23	1,125.00
Invoice: 12488			1,125.00	31180592 54130200297	EX/QUARTERLY MANAGEMENT FEES ISLANDER MOBILE HOME IMHP MNGT FEES			
			262369	12514	04/01/2023		04/09/23	700.00
Invoice: 12514			700.00	31180592 54130400297	EX/2022 IRA SITE ASSESSMENT 301 MADRONA WAY NE IMHP SPACE RENT DEFAULT			
					CHECK	2077	TOTAL:	1,825.00
2078	04/12/2023	EFT 8646 ISLAND HANDS	262294	2033	03/20/2023		04/09/23	15,155.15
Invoice: 2033			14,689.23	73011183 54110000269	PW/2020-2023 JANITORIAL CONTRACT JANITORIAL CONTRACT-PRO SVCS			
			465.92	73425358 54110000269	JANITORIAL CONTRACT-PRO SVCS			
					CHECK	2078	TOTAL:	15,155.15
2079	04/12/2023	EFT 10029 BRAZEAU, MARK	262295	234	03/27/2023		04/09/23	220.00
Invoice: 234			110.00	73411345 548100	PW/BACKFLOW ASSEMBLY TEST, REPAIR REPAIRS & MAINTENANCE			
			55.00	73415345 548100	REPAIRS			
			55.00	73011183 548100	O&M-C/E-CH FAC-REPAIRS			
					CHECK	2079	TOTAL:	220.00
2080	04/12/2023	EFT 5607 LMN ARCHITECTS	262221	63336	03/06/2023		04/09/23	34,736.31
Invoice: 63336			34,736.31	64011586 54110001242	PCD/WINSLOW SUBAREA PLAN UPDATE WINSLOW SUBAREA PLAN-PROF SVCS			
					CHECK	2080	TOTAL:	34,736.31
2081	04/12/2023	EFT 9943 THE NEXT DAY DRY CLE	262337	03/31/2023	03/31/2023		04/09/23	120.89
Invoice: 03/31/2023			54.44	51011211 520000	POL/LAUNDRY SERVICE			
			66.45	53011212 520000	PD-C/E ADMIN-BENEFITS POLICE - C/E PATROL BENEFITS			
					CHECK	2081	TOTAL:	120.89
2082	04/12/2023	EFT 9935 OSW EQUIPMENT & REPA	262318	525669	03/29/2023		04/09/23	51,190.64
Invoice: 525669			51,190.64	73411345 531100	PW/REPAIR & REPLACE HYDRAULIC SYSTEM HOOKLIFT OFFICE SUPPLIES			

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
						CHECK	2082 TOTAL:	51,190.64
2083	04/12/2023	EFT	617 S & B INC	262298	26208D	03/28/2023	04/09/23	1,369.37
						ENG/WATER/SEWER TELEMETRY SCADA UP		
				364.29	72413434	64110000818	SCADA UPGRADES WTR PRF SVC	
				1,005.08	72423434	64110000821	SWR-SCADA UPGRADES-PROF SVCS	
				262348	25249R	03/31/2023	04/09/23	8,414.01
						ENG/WATER/SEWER TELEMETRY SCADA UP		
				3,975.38	72413434	64110000818	SCADA UPGRADES WTR PRF SVC	
				4,438.63	72423434	64110000821	SWR-SCADA UPGRADES-PROF SVCS	
						CHECK	2083 TOTAL:	9,783.38
2084	04/12/2023	EFT	7385 CHARLES P. SHANE	262220	211	03/21/2023	04/09/23	450.00
						LEGAL/PROFESSIONAL SERVICES 3/3/23-3/21/23		
				450.00	32011281	541113	LGL-PUBLIC DEFENDER	
						CHECK	2084 TOTAL:	450.00
2085	04/12/2023	EFT	8132 SPECTRA LABORATORIES	262299	23-01646	03/20/2023	04/09/23	320.00
						PW/NITRATE, AMMONIA, NITROGEN TESTING		
				320.00	73425358	54110000391	LAB & TESTING SVCS-WWTP	
				262300	23-01666	03/20/2023	04/09/23	69.00
						PW/FLUORIDE TESTING		
				69.00	73411345	54110000391	LAB SVCS-WATER	
				262301	23-01714	03/20/2023	04/09/23	69.00
						PW/TOTAL COLIFORM, E COLI TESTING		
				69.00	73411345	54110000391	LAB SVCS-WATER	
				262302	23-01715	03/20/2023	04/09/23	23.00
						PW/TOTAL COLIFORM, E COLI TESTING		
				23.00	73415345	54110000391	LAB SVCS-WATER ROCKAWAY	
				262303	23-01890	03/24/2023	04/09/23	92.00
						PW/TOTAL COLIFORM, E COLI TESTING		
				92.00	73411345	54110000391	LAB SVCS-WATER	
						CHECK	2085 TOTAL:	573.00
2086	04/12/2023	EFT	6746 SYMBOL ARTS	262351	0458394	03/27/2023	04/09/23	120.12
						POL/BADGE RECONDITION X2		
				60.06	53011212	541100	POLICE - C/E PATROL PROF SVCS	
				60.06	52011212	541100	POLICE - C/E INVEST PROF SVCS	

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CASH ACCOUNT: 635	111100	CASH											
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET				
												INVOICE DTL DESC	
												CHECK 2086 TOTAL:	120.12
2087	04/12/2023	EFT	565 TACOMA SCREW PRODUCT	262352	140072307-00	03/22/2023		04/09/23	243.82				
	Invoice: 140072307-00												
				243.82	73425358 531100	PW/INSULATED BUTT CONNECTORS, CABLE TIE, SCREWS O&M-WWTP-SUPPLIES							
				262354	140073026-00	03/29/2023		04/09/23	35.78				
	Invoice: 140073026-00												
				35.78	73425358 531100	PW/SQUARE KEYSTOCK, AIR BRAKE FITTING O&M-WWTP-SUPPLIES							
				262355	140073555-00	03/29/2023		04/09/23	20.88				
	Invoice: 140073555-00												
				20.88	73425358 531100	PW/SELF DRILLING SCREWS - ZINC O&M-WWTP-SUPPLIES							
				262356	140073411-00	03/27/2023		04/09/23	-26.21				
	Invoice: 140073411-00												
				-26.21	73425358 531100	PW/AIR BRAKE FITTING RETURN O&M-WWTP-SUPPLIES							
												CHECK 2087 TOTAL:	274.27
2088	04/12/2023	EFT	9971 TARGET SOLUTIONS LEA	262357	INV65676	02/09/2023		04/09/23	1,917.73				
	Invoice: INV65676												
				1,917.73	51011215 548500	POL/GUARDIAN TRACKING 1YR POLICE - C/E FACIL COMP MAINT							
												CHECK 2088 TOTAL:	1,917.73
2089	04/12/2023	EFT	10235 TRIPEPI, SMITH & ASS	262229	9715	03/13/2023		04/09/23	8,500.00				
	Invoice: 9715												
				8,500.00	33011161 541100	HR/RECRUITMENT SUPPORT CITY ATTORNEY HR-C/E-PROF SVCS							
												CHECK 2089 TOTAL:	8,500.00
2090	04/12/2023	EFT	1152 USA BLUE BOOK	262321	299484	03/15/2023		04/09/23	141.98				
	Invoice: 299484												
				141.98	73425358 531100	PW/DET-O-JET LOW FOAMING DETERGENT 1 GALLON O&M-WWTP-SUPPLIES							
												CHECK 2090 TOTAL:	141.98
2091	04/12/2023	EFT	167 WA ST DEPT OF ECOLOG	262225	2023-BA0020907	03/21/2023		04/09/23	2,181.29				
	Invoice: 2023-BA0020907												
				2,181.29	73425358 549800	PW/ANNUAL BIOSOLIDS PERMIT O&M-WWTP-PERMITS							
												CHECK 2091 TOTAL:	2,181.29

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NUMBER OF CHECKS 34 *** CASH ACCOUNT TOTAL *** 223,348.36

	<u>COUNT</u>	<u>AMOUNT</u>
TOTAL EFT'S	34	223,348.36

*** GRAND TOTAL *** 223,348.36

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JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	4	14									
APP	001-213000		04/12/2023	04/09/23	040523			GENERAL - ACCOUNTS PAYABLE		92,306.93	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		04/12/2023	04/09/23	040523			CASH			223,348.36
								AP CASH DISBURSEMENTS JOURNAL			
APP	631-213000		04/12/2023	04/09/23	040523			ACCOUNTS PAYABLE		719.83	
								AP CASH DISBURSEMENTS JOURNAL			
APP	101-213000		04/12/2023	04/09/23	040523			STREETS - ACCOUNTS PAYABLE		9,278.04	
								AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000		04/12/2023	04/09/23	040523			ACCOUNTS PAYABLE		10,378.77	
								AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000		04/12/2023	04/09/23	040523			ACCOUNTS PAYABLE		14,902.96	
								AP CASH DISBURSEMENTS JOURNAL			
APP	401-213000		04/12/2023	04/09/23	040523			ACCOUNTS PAYABLE		93,936.83	
								AP CASH DISBURSEMENTS JOURNAL			
APP	108-213000		04/12/2023	04/09/23	040523			AFFORD HSG - ACCOUNTS PAYABLE		1,825.00	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										223,348.36	223,348.36
APP	631-130000		04/12/2023	04/09/23	040523			DUE TO/FROM CLEARING		222,628.53	
APP	001-130000		04/12/2023	04/09/23	040523			GENERAL - DUE TO/FROM CLEARING			92,306.93
APP	101-130000		04/12/2023	04/09/23	040523			STREETS - DUE TO/FROM CLEARING			9,278.04
APP	402-130000		04/12/2023	04/09/23	040523			DUE TO/FROM CLEARING			10,378.77
APP	403-130000		04/12/2023	04/09/23	040523			DUE TO/FROM CLEARING			14,902.96
APP	401-130000		04/12/2023	04/09/23	040523			DUE TO/FROM CLEARING			93,936.83
APP	108-130000		04/12/2023	04/09/23	040523			AFFORD HSG DUE TO/FROM CLEAR'G			1,825.00
SYSTEM GENERATED ENTRIES TOTAL										222,628.53	222,628.53
JOURNAL 2023/04/14 TOTAL										445,976.89	445,976.89

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 4	14	04/12/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	92,306.93	92,306.93
				FUND TOTAL	92,306.93	92,306.93
101 STREET FUND 101-130000 101-213000	2023 4	14	04/12/2023	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	9,278.04	9,278.04
				FUND TOTAL	9,278.04	9,278.04
108 AFFORDABLE HOUSING FUND 108-130000 108-213000	2023 4	14	04/12/2023	AFFORD HSG DUE TO/FROM CLEAR'G AFFORD HSG - ACCOUNTS PAYABLE	1,825.00	1,825.00
				FUND TOTAL	1,825.00	1,825.00
401 WATER OPERATING FUND 401-130000 401-213000	2023 4	14	04/12/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	93,936.83	93,936.83
				FUND TOTAL	93,936.83	93,936.83
402 SEWER OPERATING FUND 402-130000 402-213000	2023 4	14	04/12/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	10,378.77	10,378.77
				FUND TOTAL	10,378.77	10,378.77
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 4	14	04/12/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	14,902.96	14,902.96
				FUND TOTAL	14,902.96	14,902.96
631 CLEARING FUND 631-130000 631-213000 635-111100	2023 4	14	04/12/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	222,628.53 719.83	223,348.36
				FUND TOTAL	223,348.36	223,348.36

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		92,306.93
101	STREET FUND		9,278.04
108	AFFORDABLE HOUSING FUND		1,825.00
401	WATER OPERATING FUND		93,936.83
402	SEWER OPERATING FUND		10,378.77
403	STORM & SURFACE WATER FUND		14,902.96
631	CLEARING FUND	222,628.53	
	TOTAL	222,628.53	222,628.53

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JOURNAL ENTRIES TO BE CREATED

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YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	3	269	APP	001-213000	03/28/2023	M032823	032823			GENERAL - ACCOUNTS PAYABLE		3,569.65	
										AP CASH DISBURSEMENTS JOURNAL			
			APP	635-111100	03/28/2023	M032823	032823			CASH			90,230.77
										AP CASH DISBURSEMENTS JOURNAL			
			APP	401-213000	03/28/2023	M032823	032823			ACCOUNTS PAYABLE		3,637.47	
										AP CASH DISBURSEMENTS JOURNAL			
			APP	403-213000	03/28/2023	M032823	032823			ACCOUNTS PAYABLE		83,023.65	
										AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL											90,230.77	90,230.77	
			APP	631-130000	03/28/2023	M032823	032823			DUE TO/FROM CLEARING		90,230.77	
			APP	001-130000	03/28/2023	M032823	032823			GENERAL - DUE TO/FROM CLEARING			3,569.65
			APP	401-130000	03/28/2023	M032823	032823			DUE TO/FROM CLEARING			3,637.47
			APP	403-130000	03/28/2023	M032823	032823			DUE TO/FROM CLEARING			83,023.65
SYSTEM GENERATED ENTRIES TOTAL											90,230.77	90,230.77	
JOURNAL 2023/03/269 TOTAL											180,461.54	180,461.54	

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 3	269	03/28/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	3,569.65	3,569.65
				FUND TOTAL	3,569.65	3,569.65
401 WATER OPERATING FUND 401-130000 401-213000	2023 3	269	03/28/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	3,637.47	3,637.47
				FUND TOTAL	3,637.47	3,637.47
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 3	269	03/28/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	83,023.65	83,023.65
				FUND TOTAL	83,023.65	83,023.65
631 CLEARING FUND 631-130000 635-111100	2023 3	269	03/28/2023	DUE TO/FROM CLEARING CASH	90,230.77	90,230.77
				FUND TOTAL	90,230.77	90,230.77

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		3,569.65
401 WATER OPERATING FUND		3,637.47
403 STORM & SURFACE WATER FUND		83,023.65
631 CLEARING FUND	90,230.77	
	90,230.77	90,230.77
	TOTAL	

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YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2023 3 284									
APP 401-213000	03/31/2023	M040423	033123			ACCOUNTS PAYABLE		58.43	
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	03/31/2023	M040423	033123			CASH			7,012.46
						AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000	03/31/2023	M040423	033123			ACCOUNTS PAYABLE		6,954.03	
						AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		7,012.46	7,012.46
APP 631-130000	03/31/2023	M040423	033123			DUE TO/FROM CLEARING		7,012.46	
APP 401-130000	03/31/2023	M040423	033123			DUE TO/FROM CLEARING			58.43
APP 403-130000	03/31/2023	M040423	033123			DUE TO/FROM CLEARING			6,954.03
						SYSTEM GENERATED ENTRIES TOTAL		7,012.46	7,012.46
						JOURNAL 2023/03/284 TOTAL		14,024.92	14,024.92

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
401 WATER OPERATING FUND 401-130000 401-213000	2023 3	284	03/31/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	58.43	58.43
				FUND TOTAL	58.43	58.43
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 3	284	03/31/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	6,954.03	6,954.03
				FUND TOTAL	6,954.03	6,954.03
631 CLEARING FUND 631-130000 635-111100	2023 3	284	03/31/2023	DUE TO/FROM CLEARING CASH	7,012.46	7,012.46
				FUND TOTAL	7,012.46	7,012.46

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
401	WATER OPERATING FUND		58.43
403	STORM & SURFACE WATER FUND		6,954.03
631	CLEARING FUND	7,012.46	
TOTAL		7,012.46	7,012.46

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
360019	04/12/2023	PRTD	47 BAINBRIDGE DISPOSAL	262322	0001310555	03/31/2023		04/09/23	174.69	
	Invoice: 0001310555					SENIOR CENTER/COMMONS DISPOSAL SVCS				
				174.69	91011755 547900	GG-C/E-COMMONS-GARBAGE				
	Invoice: 0001310591									
				262323	0001310591	03/31/2023		04/09/23	3,048.97	
				164.19	91011215 547900	CITYWIDE DISPOSAL SERVICES				
				539.87	91011768 547900	GG-C/E-PD-GARBAGE				
				1,176.63	91425358 547900	GG-C/E-PARKS-GARBAGE				
				1,147.78	91011897 547900	GG-WWTP-GARBAGE (NOT BIOSOLIDS)				
				20.50	91111427 547900	GG-C/E-O&M YARD FAC-GARBAGE				
						GG-STREET-ROADSIDE-GARBAGE				
	Invoice: 0001310776									
				262324	0001310776	03/31/2023		04/09/23	389.68	
				389.68	91011189 547900	CITY HALL DISPOSAL SERVICES MAR23				
						GG-C/E-CITY HALL-GARBAGE				
	Invoice: 0001310830									
				262325	0001310830	03/31/2023		04/09/23	349.68	
				349.68	91011189 547903	BIG BELLY DISP SERVICES MAR23				
						BIG BELLY SOLAR GARBAGE CANS				
						CHECK	360019	TOTAL:	3,963.02	
360020	04/12/2023	PRTD	3390 BAINBRIDGE SELF STOR	262287	9337	03/30/2023		04/09/23	1,227.00	
	Invoice: 9337					EXCC/STORAGE FEE 4/14/23-5/13/23				
				1,227.00	36011143 545000	CLERK-RENTS				
						CHECK	360020	TOTAL:	1,227.00	
360021	04/12/2023	PRTD	5923 THE BLOEDEL RESERVE	262327	INV-033123LTAC	03/31/2023		04/09/23	8,132.00	
	Invoice: INV-033123LTAC					2023 LTAC CONTRACT (SEATTLE BU				
				8,132.00	91140573 541100	GG-TOUR-PROF SERVICES				
						CHECK	360021	TOTAL:	8,132.00	
360022	04/12/2023	PRTD	9908 CINTAS CORPORATION #	262239	5151294646	03/27/2023		04/09/23	75.06	
	Invoice: 5151294646					CITY HALL FIRST AID RESTOCK				
				75.06	91011183 531100	GG-C/E-CH CLEANING-SUPPLIES				
	Invoice: 5151294616									
				262283	5151294616	03/27/2023		04/09/23	47.01	
				47.01	73011755 531100	PW/THE COMMONS FIRST AID RESTOCK				
						O&M-COMMONS SUPPLIES				
	Invoice: 5151678791									
				262284	5151678791	03/29/2023		04/09/23	30.60	
				30.60	73637891 531100	PW/PWOM FIRST AID RESTOCK				
						OFFICE SUPPLIES				
	Invoice: 5151294614									
				262328	5151294614	03/27/2023		04/09/23	30.96	
				30.96	51011215 531100	POL/FIRST AID RESTOCK				
						POLICE - C/E FACIL SUPPLIES				

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
						CHECK	360022	TOTAL:	183.63
360023	04/12/2023	PRTD	9019 CITIES DIGITAL, INC.	262240	56894	03/24/2023		04/09/23	1,674.17
Invoice: 56894				1,674.17	81011881 548500	IT/ADDITIONAL LASERFISCH LICENSES FOR FULL USERS			
								IT - C/E COMPUTER SUPPORT	
						CHECK	360023	TOTAL:	1,674.17
360024	04/12/2023	PRTD	460 PETTY CASH	262329	POL-2023-03	03/31/2023		04/09/23	8.15
Invoice: POL-2023-03				8.15	91011215 542500	POL/POSTAGE			
								GG-C/E-PD-POSTAGE	
						CHECK	360024	TOTAL:	8.15
360025	04/12/2023	PRTD	6920 COMCAST	262331	APR23	03/20/2023		04/09/23	11.37
Invoice: APR23				11.37	51011211 545000	POL/HD CONVERTER BOX			
								PD-C/E-ADMIN RENTS/LEASE	
						CHECK	360025	TOTAL:	11.37
360026	04/12/2023	PRTD	10232 COOKE AQUACULTURE PA	262216	PLN52499	03/23/2023		04/09/23	1,330.00
Invoice: PLN52499				1,330.00	47047 345890	PLN52499 SEPA FISH PEN REMOVAL			
								OTHER PLANNING/DEVELOPM	
						CHECK	360026	TOTAL:	1,330.00
360027	04/12/2023	PRTD	152 DAILY JOURNAL OF COM	262245	3387229	03/22/2023		04/09/23	432.00
Invoice: 3387229				432.00	72433438 64400001159	ENG/SPRINGBROOK CREEK FISH PASSAGE PROJECT			
								SPRINGBROOK CR FISH-ADV	
						CHECK	360027	TOTAL:	432.00
360028	04/12/2023	PRTD	10190 DTG ENTERPRISES INC	262289	20094214	03/27/2023		04/09/23	108.00
Invoice: 20094214				108.00	73435838 545000	PW/DECANT FACILITY PORTABLE RESTROOMS			
								O&M-DECANT-RENTS	
Invoice: 20094314				108.00	73011897 545000	PW/PW YARD PORTABLE RESTROOMS			
								O&M-C/E-PWYD FAC-RENTS	
						CHECK	360028	TOTAL:	216.00

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CASH ACCOUNT: 635		111100		CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET				
										INVOICE DTL	DESC		
360040	04/12/2023	PRTD	7153 PORT MADISON ENTERPR	262320	22646	01/19/2023		04/09/23	371.20				
	Invoice: 22646					PW/1-1/2" CLEAN BASALT	X12.80						
				371.20	73111423 531100	OFFICE SUPPLIES							
				262342	22647	01/19/2023		04/09/23	371.49				
	Invoice: 22647					PW/1-1/2" CLEAN BASALT	12.81 TONS						
				371.49	73111423 531100	OFFICE SUPPLIES							
				262343	22658	01/19/2023		04/09/23	361.05				
	Invoice: 22658					PW/1-1/2" CLEAN BASALT	12.45 TONS						
				361.05	73111423 531100	OFFICE SUPPLIES							
				262344	22699	01/20/2023		04/09/23	367.72				
	Invoice: 22699					PW/1-1/2" CLEAN BASALT	12.68 TONS						
				367.72	73111423 531100	OFFICE SUPPLIES							
				262345	22729	01/23/2023		04/09/23	355.83				
	Invoice: 22729					PW/1-1/2" CLEAN BASALT	12.27 TONS						
				355.83	73111423 531100	OFFICE SUPPLIES							
				262346	22766	01/24/2023		04/09/23	353.22				
	Invoice: 22766					PW/1-1/2" CLEAN BASALT	12.18 TONS						
				353.22	73111423 531100	OFFICE SUPPLIES							
						CHECK	360040 TOTAL:						2,180.51
360041	04/12/2023	PRTD	9349 PROPANE NORTHWEST	262297	1509842341	03/27/2023		04/09/23	1,041.31				
	Invoice: 1509842341					PROPANE	626.40 GALLONS						
				1,041.31	91011897 547200	GG-C/E-O&M YARD FAC-PROPANE							
						CHECK	360041 TOTAL:						1,041.31
360042	04/12/2023	PRTD	9440 QBSI-XEROX	262226	IN3348392	03/23/2023		04/09/23	74.21				
	Invoice: IN3348392					CRT/COPIER LEASE							
				74.21	21011125 545000	COURT-RENTS & LEASES							
						CHECK	360042 TOTAL:						74.21
360043	04/12/2023	PRTD	10233 RAM JACK WEST	262222	BLD27259	03/23/2023		04/09/23	2,507.13				
	Invoice: BLD27259					5416 NE FLETCHER LANDING	BLD27259						
				200.00	47148 345831	FIRE PLAN REVIEW & INSPECTIONS							
				367.13	47148 345830	PLAN CHECKING FEES							
				1,940.00	47047 345810	ZONING & SUBDIVISION FE							
						CHECK	360043 TOTAL:						2,507.13

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CASH ACCOUNT: 635	111100	CASH										
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	INVOICE DTL DESC		
360044	04/12/2023	PRTD	5251 ROTARY CLUB OF BAINB	262347	11048	04/01/2023		04/09/23	100.00	POL/QTR DUES/CLARK		
	Invoice: 11048			100.00	51011211 549100					PD-C/E-ADM-DUES/SUBCR/MEMBRSH		
								CHECK 360044 TOTAL:	100.00			
360045	04/12/2023	PRTD	5890 SEALEVEL BULKHEAD BU	262349	PLN51975	04/03/2023		04/09/23	3,500.00	PLN51975 MASON/WARREN BULKHEADS REFUND		
	Invoice: PLN51975			3,500.00	65538 38600001083					ENV 3RD PARTY REVIEWS		
								CHECK 360045 TOTAL:	3,500.00			
360046	04/12/2023	PRTD	4689 SITESTAR.NET	262353	8010819	04/01/2023		04/09/23	6,165.00	IT/INTERNET CONNECTION FOR WAN		
	Invoice: 8010819			6,165.00	81011881 542100					IT - C/E COMMUNICATION		
								CHECK 360046 TOTAL:	6,165.00			
360047	04/12/2023	PRTD	601 SOUND REPROGRAPHICS	262223	96146	03/15/2023		04/09/23	428.51	EX/FOAMCORE MOUNTED SIGNS DRY ERASE LAMINATE		
	Invoice: 96146			428.51	31011256 531100					EX-GF-EMERG PREP-SUPPLIES		
	Invoice: 96232			262224	96232	03/16/2023		04/09/23	306.54	EX/CHILD SAFETY TEAM POSTERS & POSTCARDS		
				306.54	31011256 542450					EX-GF-EMERG PREP-COMM OUTREACH		
								CHECK 360047 TOTAL:	735.05			
360048	04/12/2023	PRTD	2467 STAPLES	262350	8069827391	04/01/2023		04/09/23	90.33	POL/KLEENEX, SOAP, PENS		
	Invoice: 8069827391			49.14	51011211 531100					PD-C/E-ADM-SUPPLIES		
				41.19	51011215 531100					POLICE - C/E FACIL SUPPLIES		
								CHECK 360048 TOTAL:	90.33			
360049	04/12/2023	PRTD	9358 STRUCTURED COMMUNICA	262249	0229461-IN	03/23/2023		04/09/23	39,822.23	IT/ANNUAL CROWDSTRIKE MAINTENANCE - ENDPOINT PROT		
	Invoice: 0229461-IN			39,822.23	81011881 548500					IT - C/E COMPUTER SUPPORT		
								CHECK 360049 TOTAL:	39,822.23			
360050	04/12/2023	PRTD	8243 TILZ	262358	101-96332	03/17/2023		04/09/23	6.00	YARD WASTE		
	Invoice: 101-96332			6.00	91011897 547900					GG-C/E-O&M YARD FAC-GARBAGE		

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CASH ACCOUNT: 635		111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
						CHECK	360052	TOTAL:	909.66	
360053	04/12/2023	PRTD	952 WA ST PATROL	262372	I23005754	04/04/2023		04/09/23	53.00	
Invoice: I23005754				53.00	41654861 586100	FIN/BACKGROUND CHECKS AGENCY DISBURSEMENTS				
						CHECK	360053	TOTAL:	53.00	
360054	04/12/2023	PRTD	4513 WASTE MANAGEMENT	262371	0061397-2588-8	03/16/2023		04/09/23	68.57	
Invoice: 0061397-2588-8				68.57	73637891 531100	PW/LATE FEES FOR INVOICE 61075 OFFICE SUPPLIES				
						CHECK	360054	TOTAL:	68.57	
360055	04/12/2023	PRTD	9907 WINN, SCOTT	262250	03/06/2023	03/06/2023		04/09/23	2,600.00	
Invoice: 03/06/2023				2,600.00	31011572 44341001199	EX/FACILITATE RACE EQUITY TEAM MEETINGS DIVERSITY/EQUITY/INCL-TRAINING				
						CHECK	360055	TOTAL:	2,600.00	
				NUMBER OF CHECKS	37	*** CASH ACCOUNT TOTAL ***		104,613.54		
						COUNT	AMOUNT			
				TOTAL PRINTED CHECKS	37	104,613.54				
						*** GRAND TOTAL ***		104,613.54		

04/05/2023 09:14
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	4	12									
APP	001-213000		04/12/2023	04/09/23	040523			GENERAL - ACCOUNTS PAYABLE		66,282.68	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		04/12/2023	04/09/23	040523			CASH			104,613.54
								AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000		04/12/2023	04/09/23	040523			ACCOUNTS PAYABLE		1,176.63	
								AP CASH DISBURSEMENTS JOURNAL			
APP	101-213000		04/12/2023	04/09/23	040523			STREETS - ACCOUNTS PAYABLE		15,402.02	
								AP CASH DISBURSEMENTS JOURNAL			
APP	104-213000		04/12/2023	04/09/23	040523			CIVIC IMPR - ACCOUNTS PAYABLE		8,132.00	
								AP CASH DISBURSEMENTS JOURNAL			
APP	631-213000		04/12/2023	04/09/23	040523			ACCOUNTS PAYABLE		519.02	
								AP CASH DISBURSEMENTS JOURNAL			
APP	407-213000		04/12/2023	04/09/23	040523			ACCOUNTS PAYABLE		4,598.13	
								AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000		04/12/2023	04/09/23	040523			ACCOUNTS PAYABLE		540.00	
								AP CASH DISBURSEMENTS JOURNAL			
APP	401-213000		04/12/2023	04/09/23	040523			ACCOUNTS PAYABLE		624.01	
								AP CASH DISBURSEMENTS JOURNAL			
APP	901-213000		04/12/2023	04/09/23	040523			ACCOUNTS PAYABLE		2,654.80	
								AP CASH DISBURSEMENTS JOURNAL			
APP	650-213000		04/12/2023	04/09/23	040523			ACCOUNTS PAYABLE		4,684.25	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										104,613.54	104,613.54
APP	631-130000		04/12/2023	04/09/23	040523			DUE TO/FROM CLEARING		104,094.52	
APP	001-130000		04/12/2023	04/09/23	040523			GENERAL - DUE TO/FROM CLEARING			66,282.68
APP	402-130000		04/12/2023	04/09/23	040523			DUE TO/FROM CLEARING			1,176.63
APP	101-130000		04/12/2023	04/09/23	040523			STREETS - DUE TO/FROM CLEARING			15,402.02
APP	104-130000		04/12/2023	04/09/23	040523			CIVIC IMPR DUE TO/FROM CLEAR'G			8,132.00
APP	407-130000		04/12/2023	04/09/23	040523			DUE TO/FROM CLEARING			4,598.13
APP	403-130000		04/12/2023	04/09/23	040523			DUE TO/FROM CLEARING			540.00
APP	401-130000		04/12/2023	04/09/23	040523			DUE TO/FROM CLEARING			624.01
APP	901-130000		04/12/2023	04/09/23	040523			DUE TO/FROM CLEARING			2,654.80
APP	650-130000		04/12/2023	04/09/23	040523			DUE TO/FROM CLEARING			4,684.25

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
						SYSTEM GENERATED ENTRIES TOTAL		104,094.52	104,094.52
						JOURNAL 2023/04/12 TOTAL		208,708.06	208,708.06

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 4	12	04/12/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	66,282.68	66,282.68
				FUND TOTAL	66,282.68	66,282.68
101 STREET FUND 101-130000 101-213000	2023 4	12	04/12/2023	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	15,402.02	15,402.02
				FUND TOTAL	15,402.02	15,402.02
104 CIVIC IMPROVEMENT FUND 104-130000 104-213000	2023 4	12	04/12/2023	CIVIC IMPR DUE TO/FROM CLEAR'G CIVIC IMPR - ACCOUNTS PAYABLE	8,132.00	8,132.00
				FUND TOTAL	8,132.00	8,132.00
401 WATER OPERATING FUND 401-130000 401-213000	2023 4	12	04/12/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	624.01	624.01
				FUND TOTAL	624.01	624.01
402 SEWER OPERATING FUND 402-130000 402-213000	2023 4	12	04/12/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,176.63	1,176.63
				FUND TOTAL	1,176.63	1,176.63
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 4	12	04/12/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	540.00	540.00
				FUND TOTAL	540.00	540.00
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2023 4	12	04/12/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	4,598.13	4,598.13
				FUND TOTAL	4,598.13	4,598.13
631 CLEARING FUND 631-130000 631-213000 635-111100	2023 4	12	04/12/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	104,094.52 519.02	104,613.54
				FUND TOTAL	104,613.54	104,613.54

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
650 AGENCY FUND 650-130000 650-213000	2023 4	12	04/12/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	4,684.25	4,684.25
				FUND TOTAL	4,684.25	4,684.25
901 CITY-WIDE REPORTING FUND 901-130000 901-213000	2023 4	12	04/12/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	2,654.80	2,654.80
				FUND TOTAL	2,654.80	2,654.80

04/05/2023 09:14
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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		66,282.68
101 STREET FUND		15,402.02
104 CIVIC IMPROVEMENT FUND		8,132.00
401 WATER OPERATING FUND		624.01
402 SEWER OPERATING FUND		1,176.63
403 STORM & SURFACE WATER FUND		540.00
407 BUILDING & DEVELOPMENT FUND		4,598.13
631 CLEARING FUND	104,094.52	
650 AGENCY FUND		4,684.25
901 CITY-WIDE REPORTING FUND		2,654.80
	104,094.52	104,094.52
	TOTAL	

** END OF REPORT - Generated by Jacob Kines **

PAYROLL

PAYROLL CHECK RUN: 4 - 05 - 2023

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	4/5/2023	56995-57127	Regular check run (Direct Dep)	361,629.68
Normal	4/5/2023	110112	Regular check run (Paper Checks)	2,800.69
Vendor	4/5/2023	110113-110125	Vendor check run (Paper Checks)	401,524.21
EFTPS	4/5/2023		Federal Tax Electronic Transfer	135,289.62
			TOTAL:	901,244.20

Prepared and Reviewed by: *R. Sch*
 Ruth Schroeder, Payroll Specialist

Date 4/5/23

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

 Billie Kinley Date 04/05/2023
 Billie Kinley, Budget Manager



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: April 11, 2023

ESTIMATED TIME:

AGENDA ITEM: Approve City Council Meeting Minutes

SUMMARY: Council will consider approval of meeting minutes.

AGENDA CATEGORY: Minutes

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve City Council meeting minutes.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[City Council Study Session Minutes, March 21, 2023.pdf](#)

[Regular City Council Business Meeting Minutes, March 28, 2023.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL STUDY SESSION
TUESDAY, MARCH 21, 2023**

Meeting Minutes

1) CALL TO ORDER / ROLL CALL

Deputy Mayor Quitslund called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar platform.

Mayor Fantroy-Johnson, Deputy Mayor Quitslund, and Councilmembers Deets, Hytopoulos, Moriwaki, and Pollock were present. Councilmember Schneider attended remotely.

Deputy Mayor Quitslund read the land acknowledgement.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Moriwaki moved and Councilmember Deets seconded to approve the agenda as presented. The motion carried unanimously, 7-0.

There were no conflicts of interest disclosed.

3) REGULAR BUSINESS

3.A Review and Discuss Development Impact Fees

[Cover Page](#)

[Impact Fees Presentation.pptx](#)

City Manager King introduced the agenda item. Public Works Director Wierzbicki provided a presentation. Andrew Tsoming, City Attorney's Office, provided information on impact fees, and Council discussed the topic.

3.B Receive Report on the Status of the Housing Action Plan and Winslow Subarea Plan - Planning

[Cover Page](#)

[HB 1220 Update 3.17.23.pdf](#)

City Manager King introduced the agenda item. Planning Director Charnas and Planning Manager Harper provided a presentation, and Council discussed the topics.

4) COMMITTEE REPORTS

Council members provided an update on committee meetings and local events.

5) ADJOURNMENT

Deputy Mayor Quitslund adjourned the meeting at 7:54 p.m.

Brenda Fantroy-Johnson, Mayor

Christine Brown, MMC, City Clerk



CITY OF
BAINBRIDGE ISLAND

**REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, MARCH 28, 2023**

Meeting Minutes

1) CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Fantroy-Johnson called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar platform.

Mayor Fantroy-Johnson, Deputy Mayor Quitslund, and Councilmembers Deets, Hytopoulos, Moriwaki, Pollock, and Schneider were present.

Mayor Fantroy-Johnson led the Pledge of Allegiance.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Moriwaki moved and Councilmember Pollock seconded to approve the agenda as presented. The motion carried unanimously, 7-0.

There were no conflicts of interest disclosed.

3) PRESENTATION(S)

3.A Present Proclamation Declaring March 31, 2023, as "Cesar Chavez and Dolores Huerta Day of Service and Learning"

[Cover Page](#)

[Proclamation Honoring Cesar Chavez and Dolores Huerta.docx](#)

Councilmember Deets read the proclamation.

Sai Prakash from the Social Justice Club at Bainbridge High School accepted the proclamation.

3.B Approve Proclamation for "Nidoto Nai Yoni - Let It Not Happen Again Day"

[Cover Page](#)

[Proclamation - Let It Not Happen Again Day.docx](#)

Councilmember Moriwaki read the proclamation.

MOTION: I move to authorize the Mayor to sign the proclamation for "Nidoto Nai Yoni - Let It Not Happen Again Day" and add this proclamation to the list of annual proclamations that may be signed by the Mayor without further Council action.

Moriwaki/Deets: The motion carried unanimously, 7-0.

Joyce Nishimura and Lily Kodama accepted the proclamation.

3.C Present Proclamation Declaring the Month of April 2023, as "Heritage Tree Month" - Planning

[Cover Page](#)

[Heritage Tree Proclamation 2023.docx](#)

[Heritage-Tree-Register.pdf](#)

Mayor Fantroy-Johnson read the proclamation.

Eric Kortum, Acting Chair of the Historic Preservation Commission, accepted the proclamation.

4) PUBLIC COMMENT

4.A Instructions for Providing Public Comment

[Cover Page](#)

[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

Bob Russell spoke in favor of a steering committee for the Winslow Subarea Plan.

Mike Schwank spoke in favor of impact fees, a Winslow Subarea Plan steering committee, affordable housing, and consolidating local governmental agencies. He spoke against changes to the Lynwood plan.

Kevin Miller spoke about the Police/Court Facility budget amendments.

James Halbrook spoke about the Harrison purchase and his complaint to the Ethics Board.

Stefan Goldby spoke in favor of the Winslow Subarea Plan.

William Hunt spoke about the Sakai Park planning process.

5) CONSENT AGENDA

5.A Agenda Bill for Consent Agenda

[Cover Page](#)

Councilmember Deets asked to pull agenda item 8.H, and Councilmember Moriwaki asked to pull item 5.F.

MOTION: I move to approve the Consent Agenda, as amended.

Quitslund/Deets: The motion carried unanimously, 7-0.

5.B Approve City Council Meeting Minutes

[Cover Page](#)

[Regular City Council Business Meeting Minutes, March 14, 2023.pdf](#)

5.C Approve Accounts Payable and Payroll

[Cover Page](#)

[Council Report PR 3-20-23.pdf](#)
[AP Report to Council of Cash Disbursements 03-29-23.pdf](#)

5.D Authorize the City Manager to Enter Into a Public Right-of-Way Easement Agreement with Robert M. Scales & Deborah A. Jenkins - Public Works

[Cover Page](#)
[Public Right of Way Easement - Scales_Jenkins.docx](#)
[Scales_Jenkins Location Map.pdf](#)

5.E Authorize the City Manager to Prepare a Budget Amendment to Remove the Bainbridge Island Senior Center Renovations Project from the Capital Improvement Plan and Re-Purpose \$125,000 of Tax-Supported Funds to Support Maintenance and Repairs to the Facility - Public Works

[Cover Page](#)
[BI Senior Community Center Budget Summary.pdf](#)
[BI Senior Community Center Location Map.pdf](#)

5.G Authorization for City Manager to Purchase Annual Microsoft Software Licenses in the Amount of \$59,797.25

[Cover Page](#)
[2023 Mar - Microsoft Insight PO.pdf](#)

5.I Consider Ordinance No. 2023-14 Amending BIMC Chapters 2.14.020 Regarding Planning Commission Meeting Times - Planning

[Cover Page](#)
[Ordinance No. 2023-14 Amendments to 2.14.020 Planning Commission Mtg Time.docx](#)

ITEMS PULLED FROM THE CONSENT AGENDA

5.F Adopt Ordinance No. 2023-08 Updating Bainbridge Island Municipal Code Section 10.30.020.A to Amend the Definition of Bicycles for Adoption - Executive

[Cover Page](#)
[Ordinance 2023-08 to Update Definition of Bicycles to Include Ebikes.docx](#)

Councilmember Moriwaki commented on ebikes.

MOTION: I move to approve item 5.F.

Moriwaki/Deets: The motion carried unanimously, 7-0.

5.H Ratify City Staff's Department of Commerce 2023 Solar Plus Storage for Resilient Communities Program Grant Application

[Cover Page](#)
[City of Bainbridge Island Solar and Battery Feasibility Assessment Application 03.23.23.PDF](#)

Councilmember Deets highlighted the item.

MOTION: I move to ratify City Staff's Department of Commerce 2023 Solar Plus Storage for Resilient Communities program grant application seeking \$90,000 in grant funding to evaluate three critical City facilities for the potential to add solar and battery energy storage and develop a fully designed bid package for the future installation of solar panels and battery energy storage at one site.

Deets/Quitslund: The motion carried unanimously, 7-0.

6) COUNCIL ANNOUNCEMENTS

Councilmembers highlighted upcoming events and meetings.

7) CITY MANAGER'S REPORT

7.A Receive City Manager's Report

[Cover Page](#)

[Solid Waste Master Plan and Solid Waste Management Evaluation for CC 3.28.2023.pdf](#)

City Manager King provided an update on the status of the solid waste management evaluation and plan.

8) REGULAR BUSINESS

8.A Consider Ordinance No. 2023-04 Amending BIMC Section 2.16.210 Regarding the Subarea Planning Process - Planning

[Cover Page](#)

[Ordinance No. 2023-04 Amendments to 2.16.210 Subarea Planning.docx](#)

[Feb 8 2022 City Council Mtg Minutes.pdf](#)

City Manager King introduced the agenda item. Planning Director Charnas provided a presentation, and Council discussed the topic.

MOTION: I move that the steering committee be composed as it is structured, as outlined, in Section 1.C(2).

Pollock/Deets: The motion failed, 3 – 4.

AYES: Joe Deets, Brenda Fantroy-Johnson, Michael Pollock

NOES: Leslie Schneider, Kirsten Hytopoulos, Jon Quitslund, Clarence Moriwaki

ABSENT: None

ABSTAIN: None

MOTION: I move to ask the City Manager to bring back the original unaltered ordinance that was presented to the Commission for our consideration at the next meeting, and that we have scheduled an opportunity to talk about the process that we want to codify going forward.

Hytopoulos/Schneider: The motion carried unanimously, 7-0.

8.B Consider Authorization of "Something New" Public Art Annual Rotation Program for Five Years, from 2023-2024 until 2027-2028 (approx. \$28,000 annually) - Executive

[Cover Page](#)

[2023 PAC Something New VI-X Presentation for CC 03282023](#)

City Manager King introduced the agenda item. Deputy City Manager Schroer provided a presentation, and Council discussed the topic.

Councilmember Moriwaki moved and Councilmember Deets seconded to approve the continuation of the "Something New" Public Art Program for five additional years with the addition of up to two new sites, one in 2024 or later and one in 2026 or later, subject to the inclusion of two new locations as

recommended and adopted by the 2023 Public Art Plan, to direct the City Manager to execute the necessary agreements to increase the administrative fee paid to Arts and Humanities Bainbridge by \$500 annually to \$2,500 per year starting in 2023, and to authorize spending of up to \$43,000 annually from the Public Art Subfund. Following discussion, Councilmember Moriwaki withdrew his motion.

MOTION: I move to approve the continuation of the "Something New" Public Art Program for five additional years at the current size of five sites, to direct the City Manager to execute the necessary agreements to increase the administrative fee paid to Arts and Humanities Bainbridge by \$500 annually to \$2,500 per year starting in 2023, and to authorize spending of up to \$31,000 annually from the Public Art Subfund, as detailed below.

Schneider/Deets: The motion carried unanimously, 7-0.

8.C Receive Report Related to City Advisory Boards, Committees and Commissions and Recommendations Related to Public Engagement - Executive Cover Page
[City Advisory Committee Summary for CC 03282023](#)

City Manager King introduced the agenda item. Deputy City Manager Schroer provided a presentation, and Council discussed the topic.

MOTION: I move to direct the City Manager to develop a work plan and prepare to establish a Council Ad Hoc Committee to review and confirm the desired approach to city advisory committees, and schedule creation of the Ad Hoc Committee at the next available Business Meeting.

Deets/Pollock: The motion carried unanimously, 7-0.

8.D Directed Vote for Upcoming Kitsap Regional Coordinating Council Land Use Planning Policy Committee Recommendation and Executive Board Vote
[Cover Page](#)
[Winslow Sub-Area Utility Memo](#)

City Manager King introduced the agenda item, and Council discussed the topic. Staff will return with additional information on utility capacity, and this item will be placed on the next business meeting agenda.

8.E Consider Request for Reconsideration of Motion Made at March 14, 2023 City Council Business Meeting - Councilmember Deets
[Cover Page](#)
[Request for Reconsideration.pdf](#)

Councilmember Deets introduced the agenda item.

MOTION: I move to reconsider the following motion made and passed on March 14: I authorize the City Manager to prepare an amendment to the Capital Improvement Plan and associated budget amendment to advance the planning, design, and grant readiness of the Connecting Centers project with an emphasis on Lynwood Center and to include Valley Road in the amount of \$350,000 of tax supported funds using the 2022 General Fund Year-End Fund Balance.

Deets/Quitslund: The motion carried, 5 – 2.

AYES: Joe Deets, Kirsten Hytopoulos, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund
NOES: Leslie Schneider, Clarence Moriwaki

ABSENT: None
ABSTAIN: None

9) ADJOURNMENT

Mayor Fantroy-Johnson adjourned the meeting at 8:33 p.m.

Brenda Fantroy-Johnson, Mayor

Christine Brown, MMC, City Clerk



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: April 11, 2023

ESTIMATED TIME:

AGENDA ITEM: Authorize the City Manager to Execute an Agreement for Purchased Services with Island Hands LLC in the amount of \$201,732.00 for the 2023-2024 Janitorial Services (\$195,680 Tax Supported; \$6,052 Sewer Fund) - Public Works,

SUMMARY: Staff is requesting authorization from the City Council to approve Agreement of Purchased Services with Island Hands, LLC, in the amount of \$201,732.00 (\$195,680 Tax Supported; \$6,052 Sewer Fund) for the 2023-2024 Janitorial Services. The proposed contract includes janitorial services for City Hall, Police, Municipal Court, Wastewater Treatment Plant, Public Works Operations and Maintenance and the Waterfront Park Restrooms facilities for a period of one year.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Public Works

RECOMMENDED MOTION: Move to authorize the City Manager to execute Agreement for Purchased Services with Island Hands in the amount of \$201,732.00 (\$195,680 Tax Supported; \$6,052 Sewer Fund) to support of the 2023-2024 Janitorial Services.

COMMUNITY ENGAGEMENT AND OUTREACH: None planned at this time.

FISCAL IMPACT:

Amount:	\$195,680 Tax Supported; \$6,052 Sewer Fund
Ongoing Cost:	
One-Time Cost:	\$195,680 Tax Supported; \$6,052 Sewer Fund
Included in Current Budget?	Yes

BACKGROUND: The proposed contract includes janitorial services for City Hall, Police, Municipal Court, Wastewater Treatment Plant, Public Works Operations and Maintenance, Senior Center and the Waterfront Park Restrooms facilities for a period of one (1) year. The work includes daily, monthly, and annual cleaning tasks for seven City facilities.

The City solicited competitive quotes from five companies under City Procurement Manual 4.3 and one quote was submitted. Public Works staff evaluated the proposal and quote; and negotiated a one-year contract with Island Hands, LLC. Island Hands LLC is the city's current service provider.

The agreement can be terminated by either party without cause upon thirty-day written notice. It is anticipated that Public Works staff will solicit a request for competitive quotes for a three-year contract once the scope of the new Police and Court facility is understood and the move-in date is finalized.

ATTACHMENTS:

[Agreement for Purchased Services ISLAND HANDS LLC.docx](#)

[Assignment Mirror Image 2023-2024.docx](#)

[JANITORIAL QUOTE.pdf](#)

FISCAL DETAILS: Operating project 00269 includes \$205,200 in tax supported funds and \$6,500 in sewer funds (to support the WWTP services.)

97% General & 3% Sewer

Fund Name(s): General Fund

Coding: Operating Project 00269

AGREEMENT FOR PURCHASED SERVICES

THIS AGREEMENT FOR PURCHASED SERVICES (“Agreement”) is entered into between the City of Bainbridge Island, a Washington State municipal corporation (“City”), and Island Hands, LLC, a Washington state limited liability company (e.g., Washington State corporation) (“Vendor”).

WHEREAS, the City needs purchased services in connection with janitorial services, which the City regards as nonprofessional services, for City facilities, including City Hall, Police, Senior Center, Waterfront Park Bathroom, Wastewater Treatment Plant, Municipal Court and Public Works-Operations & Maintenance; and

WHEREAS, the Vendor has the expertise and experience to provide said services and is willing to do so in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises, and agreements set forth herein, it is agreed by and between the City and the Vendor as follows:

1. SERVICES BY VENDOR

The Vendor shall provide the purchased services as defined in this Agreement and as necessary to accomplish the scope of services attached hereto as **Attachment B** and incorporated herein by this reference as if set forth in full. The Vendor shall furnish all services, labor, and related equipment to conduct and complete the work, except as specifically noted otherwise in this Agreement.

2. TERM AND TERMINATION OF AGREEMENT

A. This Agreement shall become effective upon execution by both parties and shall continue in full force and effect until April 15, 2024, unless sooner terminated by either party as provided below.

B. This Agreement may be terminated by either party without cause upon thirty (30) days’ written notice to the other party. In the event of termination, all finished or unfinished documents, reports, or other material or work of the Vendor pursuant to this Agreement shall be submitted to the City, and the Vendor shall be entitled to just and equitable compensation at the rate set forth in Sections 3 and 4 for any satisfactory work completed prior to the date of termination.

3. PAYMENT

A. The City shall pay the Vendor a total amount per month of Sixteen Thousand Eight Hundred Eleven and 00/100 Dollars (\$16,811.00) for work satisfactorily completed in accordance with Attachment B.

B. The Vendor shall submit, in a format acceptable to the City, monthly invoices for services performed in a previous calendar month. Each project and each task within a project shall be the subject of a separate invoice. The Vendor shall maintain time and expense records and provide them to the City upon request.

C. The City shall pay all invoices by mailing a City check within sixty (60) days of receipt of a proper invoice from the Vendor.

D. If the services rendered do not meet the requirements of this Agreement, the Vendor shall correct or modify the work to comply with this Agreement. The City may withhold payment for such work until it meets the requirements of this Agreement.

4. PREVAILING WAGES

The Vendor shall comply with and pay prevailing wages as required by chapter 39.12 RCW and any applicable federal law. No worker, laborer, or mechanic employed in the performance of any part of this Agreement shall be paid less than the prevailing rate of wage as determined by the Industrial Statistician of the Department of Labor and Industries for the State of Washington.

In accordance with WAC 296-127-011, the applicable prevailing wage rates for work performed under this Agreement shall be those that are in effect on the date of execution of this Agreement. A copy of the applicable prevailing wage rates is also available for viewing at City Hall. Upon request, the City will mail a hard copy of the applicable prevailing wages for the work to be performed under this Agreement.

Prior to making any payment under this Agreement, the Vendor shall submit to the City an approved copy of the "Statement of Intent to Pay Prevailing Wages" from the Department of Labor and Industries. It is the Vendor's responsibility to obtain and file the Statement. The Vendor shall be responsible for all filing fees. Notice from the Vendor and all subcontractors of intent to pay prevailing wages and prevailing wage rates for the Project must be posted for the benefit of the workers. Each invoice shall include a signed statement that prevailing wages have been paid by the Vendor and all subcontractors.

In case any dispute arises regarding the prevailing rates of wages for work of a similar nature, and such dispute cannot be resolved by the parties of interest, including labor and management representatives, the matter shall be referred for arbitration to the Director of the Department of Labor and Industries of the State of Washington, and his/her decision therein shall be final and conclusive and binding on all parties involved in the dispute as provided for by RCW 39.12.060, as it may be amended in the future.

5. INSPECTION AND AUDIT

The Vendor shall maintain all books, records, documents, and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Vendor shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts, and records if necessary to conduct or document an audit. The Vendor shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Vendor shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

6. INDEPENDENT CONTRACTOR

A. The Vendor and the City understand and expressly agree that the Vendor is an independent contractor in the performance of each and every part of this Agreement. The Vendor expressly represents, warrants, and agrees that the Vendor's status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195. The Vendor, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Vendor shall make no claim of City employment nor shall the Vendor claim any related employment benefits, social security, and/or retirement benefits.

B. The Vendor shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Vendor shall pay the same before it becomes due.

C. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Vendor performs hereunder.

D. The Vendor shall obtain a business license and, if applicable, pay business and occupation taxes pursuant to Title 5 of the Bainbridge Island Municipal Code.

7. NONDISCRIMINATION AND COMPLIANCE WITH LAWS

A. The Vendor agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification.

B. The Vendor shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Agreement.

C. Violation of this Section 6 shall be a material breach of this Agreement and grounds for cancellation, termination, or suspension by the City, in whole or in part, and may result in ineligibility for further work for the City.

8. OWNERSHIP OF WORK PRODUCT

All data, materials, reports, memoranda, and other documents developed under this Agreement, whether finished or not, shall become the property of the City and shall be forwarded to the City in hard copy and in digital format that is compatible with the City's computer software programs.

9. GENERAL ADMINISTRATION AND MANAGEMENT

The City Manager of the City, or designee, shall be the City's representative, and shall oversee and approve all services to be performed, coordinate all communications, and review and approve all invoices, under this Agreement.

10. HOLD HARMLESS AND INDEMNIFICATION

A. The Vendor shall defend, indemnify, and hold harmless the City, its officers, officials, employees, and volunteers from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or resulting from the acts, errors, or omissions of the Vendor in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

B. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Vendor and the City, its officers, officials, employees, and volunteers, the Vendor's liability, including the duty and cost to defend hereunder, shall be only to the extent of the Vendor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Vendor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

C. The City's inspection or acceptance of any of the Vendor's work when completed shall not be grounds to void, nullify, and/or invalidate any of these covenants of indemnification.

D. Nothing contained in this Agreement shall be construed to create a liability or a right of indemnification in any third party.

11. INSURANCE

The Vendor shall maintain insurance described in **Attachment A**.

12. SUBLETTING OR ASSIGNING CONTRACT

This Agreement, or any interest herein or claim hereunder, shall not be assigned or transferred in whole or in part by the Vendor to any other person or entity without the prior written consent of the City. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of the Vendor as stated herein.

13. EXTENT OF AGREEMENT/MODIFICATION

This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by written instrument properly signed by both parties.

14. SEVERABILITY

A. If a court of competent jurisdiction holds any part, term, or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

15. FAIR MEANING

The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

16. NON-WAIVER

A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay, or failure of either party to insist upon strict performance of any agreement, covenant, or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition, or right.

17. NOTICES

Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To the City: City of Bainbridge Island
 280 Madison Avenue North
 Bainbridge Island, WA 98110
 Attention: City Manager

To the Vendor: Island Hands, LLC
 18869 Colwood Avenue NE
 Poulsbo, WA 98370
 Attention: Kims Kingombe Embeya

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand-delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

18. SURVIVAL

Any provision of this Agreement which imposes an obligation after termination or expiration of this Agreement shall survive the term or expiration of this Agreement and shall be binding on the parties to this Agreement.

19. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

20. VENUE

The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Kitsap County, Washington.

21. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the later of the signature dates included below.

ISLAND HANDS, LLC

CITY OF BAINBRIDGE ISLAND

Date: _____

Date: _____

By: _____

By: _____

Name _____

Blair King, City Manager

Title _____

Tax I.D. # _____

City Bus. Lic. # _____

**ATTACHMENT A
INSURANCE REQUIREMENTS**

A. Insurance Term

The Vendor shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Vendor, its agents, representatives, or employees.

B. No Limitation

The Vendor's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Vendor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance

The Vendor shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap liability, independent contractors, and personal injury and advertising injury. The City shall be named as an additional insured under the Vendor's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Vendor's profession.

D. Minimum Amounts of Insurance

The Vendors shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit, as applicable.

E. Other Insurance Provision

The Vendor's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect to the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Vendor's insurance and shall not contribute with it.

F. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

G. Verification of Coverage

Before commencing work and services, the Vendor shall provide to the person identified in Section 8 of the Agreement a Certificate of Insurance evidencing the required insurance. The Vendor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Vendor before commencement of the work. The City reserves the right to request and receive a certified copy of all required insurance policies.

H. Notice of Cancellation

The Vendor shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

I. Failure to Maintain Insurance

Failure on the part of the Vendor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Vendor to correct the breach, immediately terminate this Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Vendor from the City.

J. City Full Availability of Vendor Limits

If the Vendor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Vendor, irrespective of whether such limits maintained by the Vendor are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Vendor.

ATTACHMENT B SCOPE OF SERVICES

GENERAL

Upon award, the Vendor shall assign a supervisor to oversee all work. The Vendor shall coordinate day-to-day activities with the City's designated contact on an ongoing basis. The Vendor's supervisor and City's designated contact shall hold regularly scheduled meetings to coordinate work and supplies. The first week of every month the Vendor's supervisor will meet with the City's designated contact to draft the monthly janitorial report. The report will be performance-based with proposed areas of improvement and include on-site observations, interviews, and a review of customer complaints.

SUPPLIES

The City will provide all consumable supplies (toilet paper, paper towels, plastic bags, soap, etc) and they will be stored at Operations and Maintenance. The Vendor shall be responsible for delivering supplies from the supply storage area at the Operations and Maintenance shop to the facilities described in this scope of work and maintaining an accountability record of supplies used as required by the City. The Vendor shall supply all cleaning supplies to accomplish the work.

SITE SECURITY

While on City's premises, the Vendor, its agents, employees, or subcontractors shall comply in all respects with physical, fire, or other security regulations. Failure to comply with any part of facility security or confidentiality is a violation of the contract specifications, terms and conditions and may result in termination of the Agreement. The following shall apply:

General

Vendor employees are not allowed to move and read papers on desks, open desk drawers and cabinets, and use telephones and office equipment at the City's facilities. The Vendor shall not allow children and non-employees on the premises.

Security Plans

Vendor is to adhere to the City's security plans. Before contract work is to be performed, the Vendor must contact the City's designated contact to receive a security briefing and instructions. Be advised that the City may on occasion utilize video surveillance to monitor all activities within the facility. A current list of all Vendor's employees who will work at the City's facilities, including full name, address, and driver's license, is required before access to the facility may be granted. Any personnel changes must be reported to the City immediately.

Identification

All Vendor's employees must have visible company-issued identification which shall be worn at all times while performing services. Background checks or clearances may also be required.

The Vendor is responsible for the security of each facility during the performance of all services and shall ensure facility entryways remain secure. All doors are to be secured upon Vendor's departure from the facility.

Keys

Keys and access codes to City property issued to the Vendor must not be reproduced or given to another person. The Vendor will be responsible for obtaining any keys provided to employees who terminate employment with Vendor and returning them to the City. Keys or access codes shall be safeguarded and accounted for. The Vendor shall be held financially responsible for any damage and loss due to misappropriation, loss of keys, and compromise of access codes. In those cases, the Vendor may also be responsible for, but not limited to, all costs incurred, including re-keying of all locks, re-configuring electronic access systems, and reissuing new keys.

False Security Alarms

The City's designated contact will brief the Vendor on operation of the alarm system (police and/or fire), to stop false alarms from occurring. If an employee of the Vendor, by his/her actions or omissions causes a false alarm to occur, which results in a charge for the false alarm, the Vendor shall be liable for those charges, and the City will generate an invoice to the Vendor for those charges. The City reserves the right to hold payment for services until the Vendor pays the false alarm charge.

HAZARDOUS MATERIALS

Right-to-know legislation requires the Department of Labor and Industries to establish a program to make employers and employees more aware of hazardous substances in their work environment. The Vendor must include a complete material safety data sheet (MSDS) for each hazardous material and the location each material is stored. Additionally, each container of hazardous materials must be appropriately labeled with:

1. The identity of the hazardous material,
2. Appropriate hazard warnings, and
3. Name and address of the chemical manufacturer, importer, or other responsible party.

The Vendor is responsible for the appropriate disposal of all waste products generated by the Vendor per all applicable Federal, State and local regulations.

Notification to the City's designated contact must be submitted in writing at least one week in advance by the Vendor when non-standard janitorial services are being conducted such as carpet cleaning, window washing, etc. prior to use of chemicals that may irritate chemically sensitive employees. This notification is to ensure facility employees are aware of changes in their environment.

SAFETY TRAINING

Vendor shall be responsible for all necessary safety training in compliance with local, state and federal regulations, including, but not limited to, the Occupational Safety and Health Administration rules and regulations.

SCHEDULING

The schedule below may be adjusted by mutual agreement of both parties. For example, an annual cleaning scheduled in April may be changed to May if both parties agree in writing at least one month prior to the scheduled service. The Vendor shall schedule annual work at least two weeks in advance of the planned start date. The schedule shall be in writing and sent to the City's designated contact.

In the event the City deems it necessary to add, subtract or change a service frequency, the Vendor and the City will negotiate the terms of said change.

REPORT OF WORK COMPLETED

Vendor shall submit a report of work completed to the City on a regular basis and in a form mutually agreed upon by both parties. A separate form shall be submitted for each site.

TASK DESCRIPTIONS AND STANDARDS

Section 1-Common Areas, Office Areas, Lobbies, Meeting Rooms, Hallway's, Lunchrooms		
Daily Services		
#	Title	Description
1.01	Vacuum Carpet	All carpet areas of lobbies, hallway corridors, meeting rooms, offices, cubicles, and entrances are to be thoroughly vacuumed. Portable objects (chair, wastebaskets, etc.) are to be moved to provide for vacuuming (not to include roll mats or objects over 50 lbs).
1.02	Neatly Arrange Furniture	All furniture and wastebaskets are to be placed back in their appropriate places.
1.03	Empty Trash & Recycle Bins, Replace Liners, Restock paper products	All trash receptacles and recycle bins (including exterior cans immediately outside the building) shall be emptied completely in the appropriate receptacles and a clean, appropriately sized liner installed. Co-mingled recycle bins to maintain separation from trash and be emptied in recycle bins provided. All paper products shall be restocked as needed.
1.04	Sweep Floors	All resilient floors (rubber, tile, concrete, stairs) shall be swept with a broom or dry mopped so as to leave the floor in a dirt/dust free state.
1.05	Damp Mop Floors	All resilient floor (rubber, tile, concrete) surfaces shall be damp mopped to remove any and all spills. Scuffmarks or stains are not expected to be removed with damp mopping.

1.06	Clean Entry Glass	Main lobby, participation glass, as well as exterior door glass to each space is to be clean and streak free.
1.07	Dust Horizontal Surfaces	All benches, tables, countertops, reception desks, window ledges, blinds, picture frames and the like are to be dust free.
1.08	Fill All Paper Towels, Soap Dispenser	All paper towels and soap dispensers will be filled and restocked to make sure adequate supplies.
1.09	Wipe/Clean Drinking Fountains	Stainless steel fountains are to be cleaned with a stainless cleaner, inside and out, as well as fixtures. Porcelain fountains are to be cleaned with a mild abrasive. Fountains are to be free of water spots, stains and smudges.
1.10	Wipe Counters and Appliances	All drain boards, Formica counters, tables and appliances (refrigerator, stove, and microwave) are to be cleaned so as to remove finger marks, smudges, and left in a dust/dirt free condition.
1.11	Clean Interior Glass	Interior glass (door glass, wall glass, etc.) within the offices shall be cleaned and left streak-free.
1.12	Elevator Cleaning	The elevator doors and control panel shall be cleaned with a non-scratching cleaner. The sliding door tracks and floor shall be vacuumed.
1.13	City Hall ART	The wood counter tops can accommodate any normal cleaner. Concrete counter and tile should be cleaned with a nonabrasive cleaning agent. The metal gate and hand rails shall be dry dusted and cleaned with aluminum greaseless solvent and polished with brass/bronze with brasso. The concrete floor at on the 1 st floor shall be cleaned with a mild abrasive and the wax should be a low sheen approved by the City contact.
1.14	Sanitize Touch Surfaces	Door touch pads, light, electrical switch plates and outlet covers, door handles or latches shall be sanitized.

Weekly Services		
#	Title	Description
1.15	Spot Clean Carpet	All carpet is to be kept in a stain free condition. The City Contact and Vendor shall agree as to whether carpet shampooing/extraction supersedes spot cleaning.

1.16	Spot Clean Walls, Doors, Fixtures	Finger marks, furniture rubs, etc. are to be removed from walls, doors, door handles, electrical switch plates and outlet covers.
1.17	Wipe/Clean Waste Receptacles	All wastebaskets, trash containers and garbage cans shall be cleaned inside and out as needed to remove stains, smudges and dried refuse. Common areas the outside containers shall be once a week.
1.18	Clean Picture Glass	All glass picture frames are to be cleaned with a damp lint-free rage so as not to leave water spots or streaks.

Monthly Services		
#	Title	Description
1.19	Vacuum with Edging Tool-All Corners	All carpet edges and corners where floor and wall interest, where floor and thresholds meet or around the base of any object permanently placed on a carpet surface.
1.20	Buff Floors	Resilient tile and concrete floors shall be spray buffed or burnished as to produce a shiny finish.
1.21	High Dust; Vents, Lights, etc.	High dusting shall be anything over six feet from the floor. HVAC vents, ceiling fans, light fixtures, tops of doors doorframes included.
1.22	Re-wax/Buff Floors	All resilient tile and concrete floor surfaces shall be topped cleaned with an effective detergent cleaner, neutralized and new wax applied. Floor should be buffed/burnished.
1.23	Florescent Light Fixtures	All debris, dust and dirt shall be cleared from fluourescent light fixtures.
1.24	Machine Scrub floors	Anti-skid and unfinished concrete floors are be machined scrubbed with an aggressive pad as to produce a clean and dirt free appearance.

Biannual Services		
#	Title	Description
1.26	Wash Exterior Windows	All outside wall windows are to be washed, inside and out and left in a streak/fog free condition.

Annual Services		
#	Title	Description
1.25	Wash Interior Windows	All interior wall windows are to be washed inside and out, and left in a streak/fog free condition.
1.27	Carpet Shampoo/Extraction Common Areas	Hallways and entrance carpets shall be shampooed and an extraction completed.
1.28	Strip, Seal, Buff Floors	All resilient tile and concrete floor surfaces are to be stripped with an aggressive pad so as to remove all wax and sealer. The floors then shall be resealed with two coats of sealer followed by two coats of wax. All sealer and wax must be pre-approved as to type by the City Contact.
1.29	Carpet Shampoo/Extraction- All Areas	All carpet shall be shampooed and an extraction completed.
1.30	City Hall Skylights	Skylights are to be washed inside/outside and left streak/fog free condition.

Section 2-Restrooms, Locker Rooms, Shower Rooms, Kitchen Areas		
Daily Services		
#	Title	Description
2.01	Empty Trash/Recycle/Replace Liner	All trash and recycle receptacles shall be emptied completely and a clean, appropriately sized liner installed.
2.02	Clean/Disinfect All sinks, toilets and urinals	All porcelain and stainless steel wash basins, toilets and urinals as well as shower stalls are to be cleaned and sanitized with disinfectant.
2.03	Restock Paper/Soap/Toilet Seat Covers	Paper towels and tissue dispensers are to be checked and filled whenever the product remaining is 30% or less. In restrooms of high usage, new rolls of tissue will be installed and the 30% or partial roll shall be placed on the dispenser. Soap is to be checked and filled or cartridge replaced less than 1/3 of the product remains.

2.04	Clean Mirrors	Mirrors shall be kept clean, fog and streak free.
2.05	Clean Fixtures	All sinks shall be cleaned and free of rust deposits, stains, soap scum, etc. Toilets and urinals shall be cleaned and sanitized so as to remove any deposits, stains or odors. Where bowl blocks are used, the blocks will be removed prior to cleaning and new blocks installed when applicable.
2.06	Spot Clean Partitions, Doors, Walls	Toilet room partitions, partition doors, entry doors, shower doors, and wall shall be free of soap scum, fingerprints, dirt, smudges, graffiti and disinfected.
2.07	Sweep Floors	Floors shall be swept so as to remove gum, dirt and debris. Dry mops should be sprayed with a dust mop treatment chemical prior to use.
2.08	Damp Mop Floors	All resilient floor surfaces shall be damp mopped to remove any and all spills. Scuff marks or stains are not expected to be removed with a damp mop.
2.09	Dust Horizontal Surfaces	This includes counter tops, tops of partitions, mirrors dispensers, toilets and urinals. Counters should be spot cleaned when applicable.
2.10	Clean/Polish Fixture Exteriors	All plumbing under sinks and surrounding toilets and urinals are to be cleaned and polished so as to produce a shiny appearance.
2.11	Wipe/Clean Waste Receptacles	All wastebaskets, trash containers and garbage cans shall be cleaned inside and out so as to remove stains, smudges and dried refuse.
2.12	Restock Urinal blocks and mats	The urinal blocks and mats shall be disposed of and replaced.
2.13	Machine Scrub Floors	Tile and concrete floors are to be machined scrubbed and water extracted with an aggressive pad and grout shall be cleaned so as to produce a clean, dirt free appearance.
2.14	Clean Appliances	All kitchen type appliances (microwave, stove top, oven, fridge and toaster shall be cleaned and sanitized inside and out produce a clean appearance.

Monthly Services		
#	Title	Description
2.15	High Dust Vents, Lights, etc.	High dusting shall be anything over six foot from the floor HVAC vents, ceiling fans, light fixtures, and tops of doors and doorframes included.
2.16	Machine Scrub Floors	Tile and concrete floors are to be machined scrubbed and water extracted with an aggressive pad and grout shall be cleaned so as to produce a clean, dirt free appearance.

Annual Services		
#	Title	Description
2.17	Strip, Seal, Buff Floors	All resilient floor surfaces are to be stripped with an aggressive pad so as to remove all wax and sealer. The floors then shall be resealed with two coats of sealer followed by two coats of wax. All sealer and wax must be pre-approved as to the type by the City Contact. The floor then shall be burnished to provide a high gloss.

CONSENT TO ASSIGNMENT OF PORTION OF SCOPE OF SERVICES

THIS ASSIGNMENT (“Assignment”) is entered into between the City of Bainbridge Island, a Washington state municipal corporation (“City”), Island Hands LLC, a Washington state limited liability company (“Vendor”), and Mirror Image, a Washington state partnership (“Assignee”).

WHEREAS, the City and the Vendor entered into an Agreement (“Agreement”) on April 11, 2023, to provide janitorial services, which the City regards as nonprofessional services, for City facilities, including City Hall, Police, Senior Center, Waterfront Park Bathroom, Wastewater Treatment Plant, Municipal Court and Public Works – Operations & Maintenance.

WHEREAS, Section 12 of the Agreement states that the Agreement shall not be assigned or transferred in whole or in part by the Vendor to any other person or entity without the prior written consent of the City.

WHEREAS, the Vendor desires to assign a portion of the Scope of Services to the Assignee, and the City is willing to grant such assignment in accordance with the terms and conditions of this Assignment.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises, and agreements set forth herein, it is agreed by and among the City, the Vendor, and the Assignee as follows:

1. The City hereby consents to the assignment by the Vendor to the Assignee of the window cleaning services, as more particularly described in **Exhibit A** (“Assigned Services”), attached hereto and made a part hereof by this reference.
2. The Assignee expressly agrees to assume all duties, obligations, and liabilities of the Vendor under the Agreement in carrying out the Assigned Services.
3. Prior to beginning the Assigned Services, the Assignee shall provide the City with proof of insurance as described in **Exhibit B**, attached hereto and made a part hereof by this reference.
4. Regardless of this Assignment, the Vendor expressly acknowledges and agrees that it remains obligated to and liable for performing all of the duties, obligations, work, and services required of it under the Agreement.
5. Except as modified herein, all other terms and conditions to the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Assignment as of the later of the signature dates included below.

VENDOR: ISLAND HANDS LLC

Date: _____

By: _____

Name: _____

Title: _____

CITY OF BAINBRIDGE ISLAND

Date: _____

By: _____

Blair King, City Manager

ASSIGNEE: MIRROR IMAGE

Date: _____

By: _____

Name: _____

Title: _____

EXHIBIT A
DESCRIPTION OF ASSIGNED SERVICES

The Assignee will wash interior and exterior windows and skylights as stated in Tasks 1.25, 1.26 and 1.30 of the agreement.

#	Title Description	April	August
1.25	Wash Interior Windows - Annually All interior wall windows are to be washed, inside and out and left in a streak/fog free condition.	City Hall, Police, Senior Center, Public Works, Court, WWTP	
1.26	Wash Exterior Windows - Biannually All outside wall windows are to be washed, inside and out and left in a streak/fog free condition.	City Hall, Police, Senior Center, Public Works, Court, WWTP	City Hall, Police, Senior Center, Public Works, Court
1.30	City Hall Skylights, Skylights - Annually Skylights are to be washed inside/outside and left streak/fog free condition.	City Hall	

EXHIBIT B
INSURANCE REQUIREMENTS

A. Insurance Term

The Assignee shall procure and maintain for the duration of the Assignment insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the services hereunder by the Assignee, its agents, representatives, or employees.

B. No Limitation

The Assignee's maintenance of insurance as required by the Assignment shall not be construed to limit the liability of the Assignee to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance

The Assignee shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap liability, independent contractors, and personal injury and advertising injury. The City shall be named as an additional insured under the Assignee's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Assignee's profession.

D. Minimum Amounts of Insurance

The Assignee shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit, as applicable.

E. Other Insurance Provision

The Assignee's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Assignee's insurance and shall not contribute with it.

F. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

G. Verification of Coverage

Before commencing work and services, the Assignee shall provide to the City Manager of the City a Certificate of Insurance evidencing the required insurance. The Assignee shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Assignee before commencement of the work. The City reserves the right to request and receive a certified copy of all required insurance policies.

The Assignee shall provide the required certificates to the City at the following address:

City of Bainbridge Island
280 Madison Avenue North
Bainbridge Island, WA 98110
Attention: City Manager

H. Notice of Cancellation

The Assignee shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

I. Failure to Maintain Insurance

Failure on the part of the Assignee to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Assignee to correct the breach, immediately terminate this Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Assignee the City.

J. City Full Availability of Assignee Limits

If the Assignee maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Assignee, irrespective of whether such limits maintained by the Assignee are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Assignee.

Janitorial Services
Bainbridge Island, WA

18869 Colwood Ave NE
Poulsbo WE, 98370

Island Hands

(206) 255-0746
E-Mail: islandhands206@gmail.com

Date: March 6, 2023

To: Aaron Claiborne, PMP Operations Manager

From: Kims Kingombe, Owner - Island Hands

RE: Janitorial Services Bid

Dear Aaron,

Thank you for the opportunity to submit our proposal for janitorial services for the city facilities as defined in Attachment 'A', Scope of Work provided by you. It is our understanding that you intend to contract Janitorial Services for one year, effective approximately April 15, 2023. Attached we have included the information requested regarding our project understanding, industry experience and approach, client references, and a competitive cost summary for the specified janitorial services.

Now more than ever, an experienced and professional cleaning team is an essential aspect of keeping public buildings safe for both visitors and public employees. Properly executed, a cleaning team can be a powerful tool in helping to prevent the spread of bacteria and viruses. We look forward to continuing to be that team for the City of Bainbridge.

We understand that the "Project" is to provide exceptional, professional, and quality janitorial services in accordance with the scope of work as defined in the contract documents. Additionally, this would prioritize respect for the City's concerns regarding safety, security, and accountability.

It has been our pleasure to serve the City of Bainbridge Island the past six years. We sincerely hope to continue our partnership and enhance this relationship into the future..

We look forward to discussing any questions you may have about the proposal, and we thank you for your partnership.

Sincerely,

Kims Kingombe
Owner, Island Hands

Janitorial Services
Bainbridge Island, WA

18869 Colwood Ave NE
Poulsbo WE, 98370

Island Hands

(206) 255-0746
E-Mail: islandhands206@gmail.com

Section 1 – Project Team and Experience

Island Hands is the ideal choice for your facilities needs due to our excellent services, local track record, operations, and consistent high quality work. We currently provide services across Kitsap County with clients that include governmental, NGO, commercial and private organizations.

Kims Kingombe (Owner) was a founding member of Green Cleaning Alliance (GCA) in 2011. At that time, GCA was the only worker-owned green commercial cleaning cooperative in the Puget Sound area. GCA's business model offered South King county residents an opportunity to grow and develop professionally, earn a competitive wage, and have an opportunity to become a co-owner. Since as a worker cooperative the people who work for GCA own and control the organization. GCA contracted with Tacoma Metro parks facilities from 2011 to December of 2014. After moving to Bainbridge in 2013, Kims left GCA in 2014 to be closer to his family and new home. He founded Island Hands in 2016.

Island Hands' primary focus is commercial janitorial service. Additionally services provided include floor maintenance, residential cleaning, and relocation/moving services. Island Hands provides cleaning services to the City of Bainbridge Island, other local businesses. as well as residential and commercial clients. Our goal is to always provide outstanding value to each and every client.

We follow certified procedures on all custodial skills. Our experience in the industry and our cleaning approach enable us to ensure effective and safe cleaning for any environment. We constantly work to identify ways to customize cleaning services to the specifications of each customer, and still maintain the best value for their cleaning investment. We are licensed in Washington State, bonded and insured, and our work schedule is flexible to meet our client's needs.

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Hiring the right cleaning company increases the productivity of all workers by creating an environment where everyone is able to focus on their work. We do not have multiple layers of management. We are a small business and able to provide great service to our customers because of our hands-on approach, extensive training, and commitment to excellence. The team of employees that would service your project will be vigorously trained in custodial technical cleaning methods and overseen by experienced management supervisors. From the beginning of the contract, our commitment is that this work will be overseen by the owner personally.

Owner – Kims Kingombe

Janitorial Services
Bainbridge Island, WA

18869 Colwood Ave NE
Poulsbo WE, 98370

Island Hands

(206) 255-0746
E-Mail: islandhands206@gmail.com

Section 2 – Satisfied Client References

City of Bainbridge Island

Contact Name: Aaron Claiborne

Title: Operations Project Manager

Email: aclaiborne@bainbridgewa.gov

Phone: (206)780-3585 (office) / (206) 571.9853 (mobile)

SMS Assist LLC (Contract: O'Reilly Auto Parts – Kitsap)

Contact Name: Erwin Suarez

Title: Sales Executive

Email: esuarez@smsassist.com

Phone: (312) 548-6656

Island Church, Bainbridge Island

Contact Name: Grant Brewster

Title: Senior Pastor

Email: grant@islandchurch.org

Phone: (206) 412-7913

Bainbridge Island Public Library

Contact Name: David Longmire

Title: Facilities Manager

Email: dlongmire@krl.org

Phone: (206) 953-0806 / (360) 405-9153

Bainbridge Performing Arts

Contact Name: Dominic

Title: Director executive

Phone: (206)8428569

Fishline

19705 Viking Ave NW, Poulsbo, WA 98370

Contact Name: Lori Maxim

Title: Director

Phone:(360)779 5190

Eagle Harbor Church

105 Winslow Way W, Bainbridge Island, WA 98110

Pastor: Dee Eisenhauer (206) 842-4657

Swissport Fueling

Contact Name: Haris Scarvaca

Title: Facility Manager

Phone: (206) 310-1100

Janitorial Services
Bainbridge Island, WA

18869 Colwood Ave NE
Poulsbo WE, 98370

Island Hands

(206) 255-0746
E-Mail: islandhands206@gmail.com

Section 3 – Our approach to service and cleaning

Our approach to the projects will be based on our professional commitment to excellence and dedication to effective janitorial services. We are able to meet the demands of the scope of work while also remaining flexible to adjust to any specific facility conditions that arise.

It begins with clear roles and training of each person on the team. During each shift, each member has a clear understanding of the tasks they should complete and the time allotted. Being a local business allows us to be responsive even in times of inclement weather or changing facility needs. A qualified supervisor will be on site to manage the work at all times.

We have developed and utilized a specific process to clean bathrooms that truly sanitizes surfaces. This is more than just your typical cleaning products. Our commercial grade disinfectant and equipment can raise the temperature to 200 degrees in order to fully sanitize the bathroom and keep germs from spreading.

We understand the scope of work and needs of a commercial facility. However, we continue to learn and grow through our experience as we stand by our commitment to excellence and ability to adjust to feedback. If there is ever a case of quality concerns or the need for specific areas of focus we commit to respond to any these needs within 24 hours.

We acknowledge and fully comply with the Washington Department of Labor & Industries prevailing wage.

**Janitorial Services
Bainbridge Island, WA**

Island Hands

18869 Colwood Ave NE
Poulsbo WE, 98370
(206) 255-0746
E-Mail: islandhands206@gmail.com

**EXHIBIT B
PROPOSAL**

Item #	Items of Work / Materials to be Furnished	Est. Quantity	Unit	Unit Bid Price*	Total Price
1	Public Works Daily/Weekly	12	Month	\$2,361	\$28,332
2	Public Works-Monthly/Quarterly/Annual	4	QTR	1000	\$4000
3	City Hall Daily/Weekly	12	Year	\$5,000	\$60,000
4	City Hall Monthly/Quarterly/Annual	4	QTR	\$3,950	\$1,5800
5	Police Daily/Weekly	12	Year	\$1,861	\$22,332
6	Police Monthly/Quarterly/Annual	4	QTR	\$1,522.50	\$6,090
7	Court Daily/Weekly	12	Year	\$1,722	\$20,664
8	Court Monthly/Quarterly/Annual	4	QTR	\$1,522.50	\$6,090
9	WF Park/City Hall Public Bathroom Daily/Weekly	12	Year	\$1,625	\$19,500
10	WF Park/City Hall Public Bathroom Monthly/Quarterly/Annual	4	QTR	\$375	\$1,500
11	Wastewater Treatment Plant (WWTP) Daily/Weekly	12	Year	\$320	\$3,840
12	Wastewater Treatment Plant (WWTP) Monthly/Quarterly/Annual	4	QTR	\$208	\$832

13	Commons Daily/Weekly	12	Year	\$2,209	\$26,508
14	Commons Monthly/Quarterly/Annual	4	QTR	\$750	\$3,000
15					
Subtotal Items					\$218,488
State Required Sick Time Accrual					\$5,329
Grand Total					\$223,817

Signature of Authorized Official / Date Print – Name / Company Name

Janitorial Services
Bainbridge Island, WA



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: April 11, 2023

ESTIMATED TIME:

AGENDA ITEM: Authorize the City Manager to Accept Ownership of Three (3) Select Rights-of-Way from the Washington State Department of Transportation Upon Completion of the State Route 305/Port Madison Roundabout Project - Public Works

SUMMARY: Staff are requesting that the City Council consider authorizing the City Manager to accept ownership of three (3) select rights-of-way from the Washington State Department of Transportation upon completion of the State Route 305/Port Madison Roundabout Project, in accordance with the attached agreements.

AGENDA CATEGORY: Contract

PROPOSED BY: Public Works

RECOMMENDED MOTION: Move to authorize the City Manager to accept ownership of three (3) select rights-of-way from the Washington State Department of Transportation upon completion of the State Route 305/Port Madison Roundabout Project, in accordance with the attached agreements.

COMMUNITY ENGAGEMENT AND OUTREACH: None planned.

FISCAL IMPACT:

Amount:	N/A
Ongoing Cost:	N/A
One-Time Cost:	N/A
Included in Current Budget?	No

BACKGROUND: The Washington State Department of Transportation is planning to build two modern roundabouts on Bainbridge Island at the intersections of SR 305 and Northeast West Port Madison and SR 305 and Northeast Adas Will Lane. The improvements include a feature at the intersection of Agatewood Road Northeast which will become a right in/right out intersection. This feature reduces the potential for collisions as a right in/right out eliminates left turns in front of oncoming traffic.

The project construction is anticipated to start in summer of 2023. More information on the project can be found on the Department's website here:

<https://wsdot.wa.gov/construction-planning/search-projects/sr-305-west-port-madison-agatewood-rd-adas-will-l-n-safety-improvements>.

As part of the project at Port Madison Road, the Department is acquiring three small parcels of right-of-way that are necessary for the project construction but are not contiguous with the current State Route 305 right-of-way and are not needed once construction is complete. In these instances, it is typical for the Department to request that the municipality holding contiguous right-of-way to these parcels become the owner of the parcels once the Department's project is complete. The transaction is performed through a "turn-back" agreement, which is attached to this agenda item.

City staff have reviewed the right-of-way parcels, which are several hundred square feet in total, that will be "turned-back" and agree that the city should take ownership. None of the parcels are expected to be a cost burden on the city as they are existing paved or gravel roadside shoulder, and all are adjacent to existing city rights-of-way.

ATTACHMENTS:

[TB3-0161 TurnBack PDF.pdf](#)

[Exhibit A.pdf](#)

[Port Madison Right of Way Location Map.pdf](#)

FISCAL DETAILS: N/A

Fund Name(s):

Coding:



Turnback Agreement (Construction Complete)			Local Agency and Address
Agreement Number TB			Location
State Route Number	Control Section	Region	

This Agreement is between the Washington State Department of Transportation, hereinafter "WSDOT," and _____, hereinafter the "Local Agency;" collectively hereinafter the "Parties."

Recitals

1. WSDOT constructed or improved a section of the state route as identified above, hereinafter referred to as the "Project."
2. WSDOT has acquired right-of-way needed to construct, reconstruct, or rearrange the state route and/or certain streets or roads, frontage roads, access roads, intersections, ramps, crossings, and /or other roadway features, hereinafter referred to as "Roadway Facilities."
3. Certain right-of-way and Roadway Facilities, as shown on Exhibit A, attached hereto and made a part hereof, will require maintenance, operation, and ownership transfer from WSDOT to the Local Agency.
4. WSDOT and Local Agency enter into this Agreement to identify the process of Roadway Facilities and right-of-way maintenance, operation, and ownership transfer.

Now, Therefore, pursuant to

- | | |
|----------------|---|
| (City or Town) | RCW 36.75.090 and/or RCW 47.52.210, |
| (County) | RCW 36.75.090 and WAC 468-18-040, "Design standards for rearranged county roads, frontage roads, access roads, intersections, ramps and crossings," |
| (County) | RCW 36.75.090 and WAC 468-30-070 – "Procedure for transfer of abandoned state highway to counties" |
| (City) | RCW 36.75.090 and RCW 47.24.010 and WAC 468-30-075 - "Procedure for transfer of abandoned state highways to cities and towns" |

It Is Mutually Agreed As Follows:

1. Acceptance, and Transfer of Operation And Maintenance

- 1.1 The Local Agency, by signing this Agreement, immediately accepts responsibility for the right of way and Roadway Facilities as identified in Exhibit A and relieves WSDOT from all responsibilities for the operation, maintenance, and reconstruction of the right of way and its Roadway Facilities until such time as the full ownership of the right of way and Roadway Facilities are conveyed by deed pursuant to Section 2.
- 1.2 The Local Agency agrees to accept ownership of the right of way and Roadway Facilities as shaded, where applicable, on Exhibit A, as follows:

- | | |
|---------------------|---|
| Red | Indicates access control and access rights to be retained by WSDOT |
| Blue (light) | Indicates Roadway Facilities and right of way to be conveyed in fee to the Local Agency |
| Yellow | Indicates easements to be conveyed to the Local Agency |
| Green | Indicates Roadway Facilities and right of way to be conveyed in fee to the Local Agency subject to easements(s) |

2. Recorded Conveyance

- 2.1 Within one year following the execution of this Agreement, WSDOT will furnish the Local Agency with a recordable conveyance of right of way, including the Roadway Facilities constructed thereon, as shown on the plans marked Exhibit A. The conveyance will be recorded pursuant to RCW 65.08.095. The Parties agree that sections 2.2, 2.3, 2.4 (if checked), and 2.5 herein shall be included in the conveyance document.
- 2.2 The Local Agency understands and agrees that the above-referenced property is transferred for road and street purposes only. The Local Agency shall not vacate, sell, rent or use the property (or any portion thereof) for non-transportation uses without first obtaining WSDOT's prior written approval. The Local Agency agrees on behalf of itself and its successors or assigns, not to revise either the right of way lines or the access control without first obtaining WSDOT's prior written approval. Should WSDOT authorize the vacation, sale, rental or use of the property (or any portion thereof) for non-transportation uses, the Local Agency agrees at its cost to determine by appraisal the fair market value/economic rent of the property (or any portion thereof), and the Local Agency and state of Washington agree to proportionally share in the value of the property in the same proportion as the purchase costs were shared.
- 2.3 The Local Agency agrees to comply with, and require its successors or assigns to comply with, all civil rights and anti-discrimination requirements of chapter 49.60 RCW, as to the right of way and Roadway Facilities to be conveyed.
- 2.4 Limited Access Highway - The Local Agency understands and agrees that WSDOT is retaining ownership of all rights of ingress and egress, to, from and between the above referenced state highway route and/or Roadway Facilities and the properties abutting said state highway route and/or Roadway Facilities, including all rights of access, light, view and air, and access control as shown by the access prohibition symbol and as shaded pursuant to Section 1.2, above, along the above referenced state route and/or Roadway Facilities right of way and along abutting properties on the right of way access plans marked as Exhibit A. The Local Agency, its successors or assigns, shall have no right of ingress or egress between the above referenced state route and abutting properties, or the state route and the lands herein conveyed that show the access prohibition symbol and as shaded pursuant to Section 1.2, above. The Local Agency, its successors or assigns, shall not be entitled to compensation for any loss of access, light, view, or air occasioned by the location, construction, reconstruction, maintenance, or operation of the above referenced state route and/or Roadway Facilities.
- 2.5 The Local Agency, on behalf of itself and its successors or assigns, waives and/or releases WSDOT from any past, present, or future claims for damages directly or indirectly caused by highway drainage or runoff, and further the Local Agency, its successors or assigns, shall have no right of compensation for damages to the property herein conveyed caused directly or indirectly by highway drainage or runoff.
- 2.6 The Local Agency agrees to accept the deed transferring ownership to the Local Agency subject to all matters of record.
- 2.7 Limited Access Highway - The Local Agency understands and agrees that WSDOT is retaining ownership of all rights of ingress and egress, to, from and between the above referenced state highway route and/or Roadway Facilities and the properties abutting said state highway route and/or Roadway Facilities, including all rights of access, light, view and air, and access control as shown by the access prohibition symbol and as shaded pursuant to Section 1.2, above, along the above referenced state route and/or Roadway Facilities right of way and along abutting properties on the right of way access plans marked as Exhibit A. The Local Agency, its successors or assigns, shall have no right of ingress or egress between the above referenced state route and abutting properties, or the state route and the lands herein conveyed that show the access prohibition symbol and as shaded pursuant to Section 1.2, above. The Local Agency, its successors or assigns, shall not be entitled to compensation for any loss of access, light, view, or air occasioned by the location, construction, reconstruction, maintenance, or operation of the above referenced state route and/or Roadway Facilities.
- 2.8 The Local Agency, on behalf of itself and its successors or assigns, waives and/or releases WSDOT from any past, present, or future claims for damages directly or indirectly caused by highway drainage or runoff, and further the Local Agency, its successors or assigns, shall have no right of compensation for damages to the property herein conveyed caused directly or indirectly by highway drainage or runoff.
- 2.9 The Local Agency agrees to accept the deed transferring ownership to the Local Agency subject to all matters of record.

In Witness Whereof, the Parties hereto have executed this Agreement as of the Party's date last written below.

Local Agency	Washington State Department of Transportation
Signature: _____	Signature: _____
By: _____ Print Name	By: _____ Print Name
Title: _____	Title: _____
Date: _____	Date: _____

CURVE DATA				
P.I. STATION	DELTA	TANGENT	RADIUS	LENGTH
S 12+53.55	97°23'19"	56.90'	50.00'	84.99'

CITY OF BAINBRIDGE ISLAND

T.26N. R.2E. W.M.

LEGEND

ACCESS TO BE PROHIBITED SHOWN THUS

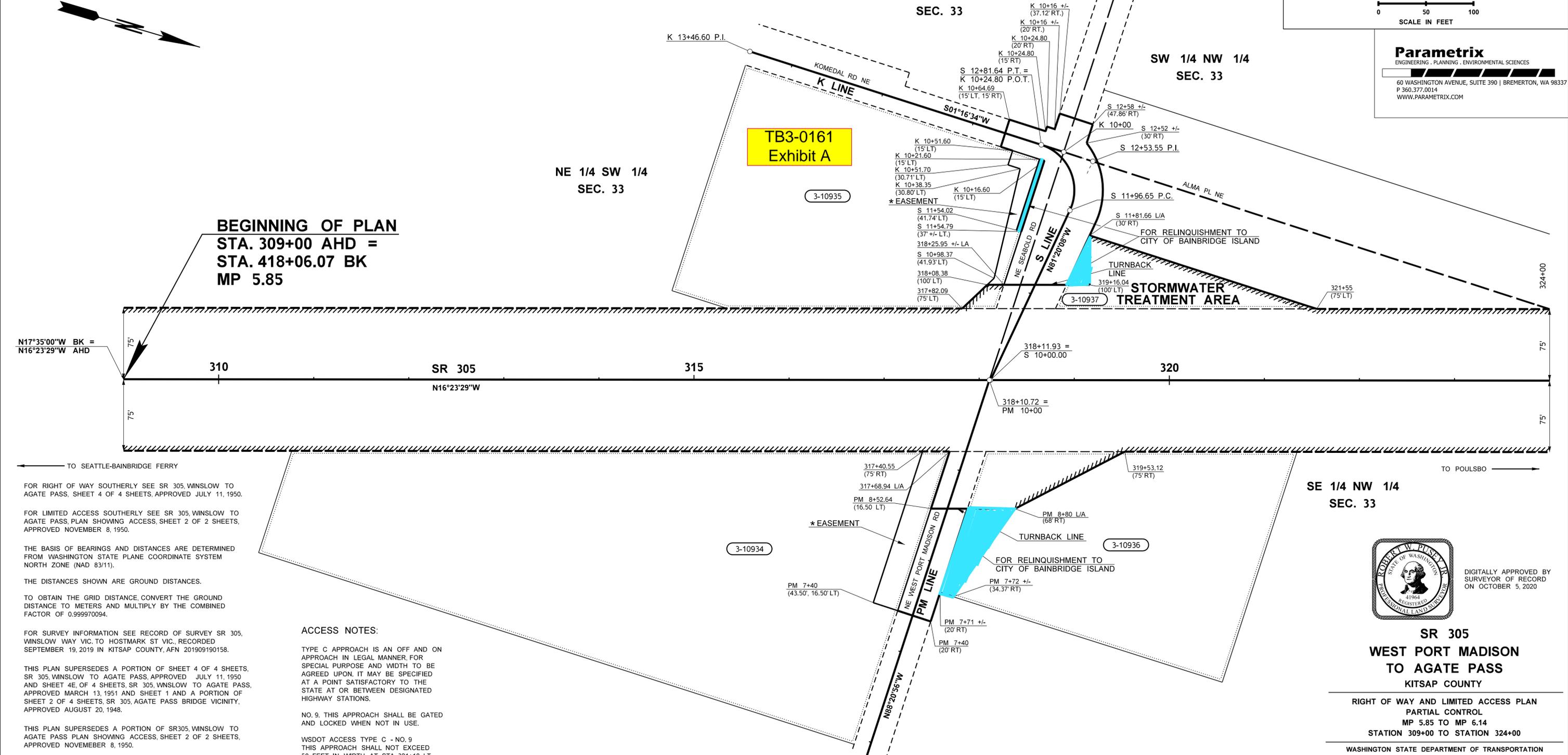
PROPERTY OWNERSHIP NUMBERS

PROPERTY LINES

SCALE IN FEET

Parametrix
ENGINEERING, PLANNING, ENVIRONMENTAL SCIENCES

60 WASHINGTON AVENUE, SUITE 390 | BREMERTON, WA 98377
P 360.377.0014
WWW.PARAMETRIX.COM



BEGINNING OF PLAN
STA. 309+00 AHD =
STA. 418+06.07 BK
MP 5.85

TB3-0161
Exhibit A

STORMWATER TREATMENT AREA

FOR RIGHT OF WAY SOUTHERLY SEE SR 305, WINSLOW TO AGATE PASS, SHEET 4 OF 4 SHEETS, APPROVED JULY 11, 1950.

FOR LIMITED ACCESS SOUTHERLY SEE SR 305, WINSLOW TO AGATE PASS, PLAN SHOWING ACCESS, SHEET 2 OF 2 SHEETS, APPROVED NOVEMBER 8, 1950.

THE BASIS OF BEARINGS AND DISTANCES ARE DETERMINED FROM WASHINGTON STATE PLANE COORDINATE SYSTEM NORTH ZONE (NAD 83/11).

THE DISTANCES SHOWN ARE GROUND DISTANCES.

TO OBTAIN THE GRID DISTANCE, CONVERT THE GROUND DISTANCE TO METERS AND MULTIPLY BY THE COMBINED FACTOR OF 0.999970094.

FOR SURVEY INFORMATION SEE RECORD OF SURVEY SR 305, WINSLOW WAY VIC. TO HOSTMARK ST VIC., RECORDED SEPTEMBER 19, 2019 IN KITSAP COUNTY, AFN 201909190158.

THIS PLAN SUPERSEDES A PORTION OF SHEET 4 OF 4 SHEETS, SR 305, WINSLOW TO AGATE PASS, APPROVED JULY 11, 1950 AND SHEET 4E OF 4 SHEETS, SR 305, WINSLOW TO AGATE PASS, APPROVED MARCH 13, 1951 AND SHEET 1 AND A PORTION OF SHEET 2 OF 4 SHEETS, SR 305, AGATE PASS BRIDGE VICINITY, APPROVED AUGUST 20, 1948.

THIS PLAN SUPERSEDES A PORTION OF SR305, WINSLOW TO AGATE PASS PLAN SHOWING ACCESS, SHEET 2 OF 2 SHEETS, APPROVED NOVEMBER 8, 1950.

ACCESS NOTES:

TYPE C APPROACH IS AN OFF AND ON APPROACH IN LEGAL MANNER, FOR SPECIAL PURPOSE AND WIDTH TO BE AGREED UPON. IT MAY BE SPECIFIED AT A POINT SATISFACTORY TO THE STATE AT OR BETWEEN DESIGNATED HIGHWAY STATIONS.

NO. 9. THIS APPROACH SHALL BE GATED AND LOCKED WHEN NOT IN USE.

WSDOT ACCESS TYPE C - NO. 9 THIS APPROACH SHALL NOT EXCEED 50 FEET IN WIDTH AT STA. 321+18 LT.

PEDESTRIAN TRAFFIC ALLOWED WHERE PROVIDED FOR.

WSDOT AND CITY OF BAINBRIDGE ISLAND SHALL HAVE ACCESS AT STA. 321+55 LT. FOR MAINTENANCE OF PARK SIGN AND STRUCTURE.

ALL PLANS ARE SUBJECT TO CHANGE. OWNERSHIP SHOULD BE VERIFIED, PROPOSED PROPERTY RIGHTS SHOWN MAY NOT HAVE BEEN ACQUIRED. ENCUMBRANCES MAY OR MAY NOT BE SHOWN. PARTIES SEEKING CURRENT PLAN INFORMATION SHOULD CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS RIGHT OF WAY PLANS OFFICE FOR THE OFFICIAL PLAN ON FILE. FOR ENCUMBRANCE INFORMATION CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS REAL ESTATE SERVICES OFFICE.

* TEMPORARY CONSTRUCTION EASEMENT					
PARCEL NO.	NAME	TOTAL AREA	R/W	LT. REMAINDER RT.	EASMT
3-10937	CITY OF BAINBRIDGE ISLAND	10,019	10,019		
3-10936	TRAVIS, PAUL A	63,598	8,851	54,747	
3-10935	OFORI, AMANKWAH & PONDERS, SHARON & REBECCA	71,003	1,057	69,946	* 2,220
3-10934	STUART, LINDSAY M & CHRISTINE TRUSTEES	142,441			* 4,616

PARCEL NO.	NAME	TOTAL AREA	R/W	LT. REMAINDER RT.	EASMT	CENTERLINE OF APPROACH STATION	TYPE
3-10937	CITY OF BAINBRIDGE ISLAND	10,019	10,019				
3-10936	TRAVIS, PAUL A	63,598	8,851	54,747			
3-10935	OFORI, AMANKWAH & PONDERS, SHARON & REBECCA	71,003	1,057	69,946	* 2,220		
3-10934	STUART, LINDSAY M & CHRISTINE TRUSTEES	142,441			* 4,616		

TOTAL AREA IS FROM ASSESSOR'S RECORDS UNLESS OTHERWISE NOTED.

OWNERSHIPS

ALL AREAS ARE SHOWN IN SQUARE FEET UNLESS OTHERWISE NOTED.

ACCESS APPROACH SCHEDULE

Letter	Date	Description	By
Letter 12-13-21	12-22-21	Added Turnback Line PM 7+40; Revised LA and R/W on Lt. Sta. 317+82.09 to 318+25.95 +/-; Revised Temporary Easement on Lt. Sta. 318+08.38 to K 10+51.60; Revised Turnback Sta. S 11+54.02 Lt. to S 11+81.66 Rt.; Added Stormwater Treatment Area; Added Access Notes; Revised Parcel 3-10935 Ownership Block Areas	MAL
Reference	Approval	Revision Description	By

SE 1/4 NW 1/4 SEC. 33

SR 305 WEST PORT MADISON TO AGATE PASS KITSAP COUNTY

RIGHT OF WAY AND LIMITED ACCESS PLAN
PARTIAL CONTROL
MP 5.85 TO MP 6.14
STATION 309+00 TO STATION 324+00

WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
OLYMPIA, WASHINGTON

MICHELE L. BRITTON
REGISTERED PROFESSIONAL ENGINEER
DIGITALLY APPROVED BY ENGINEER OF RECORD ON OCTOBER 5, 2020

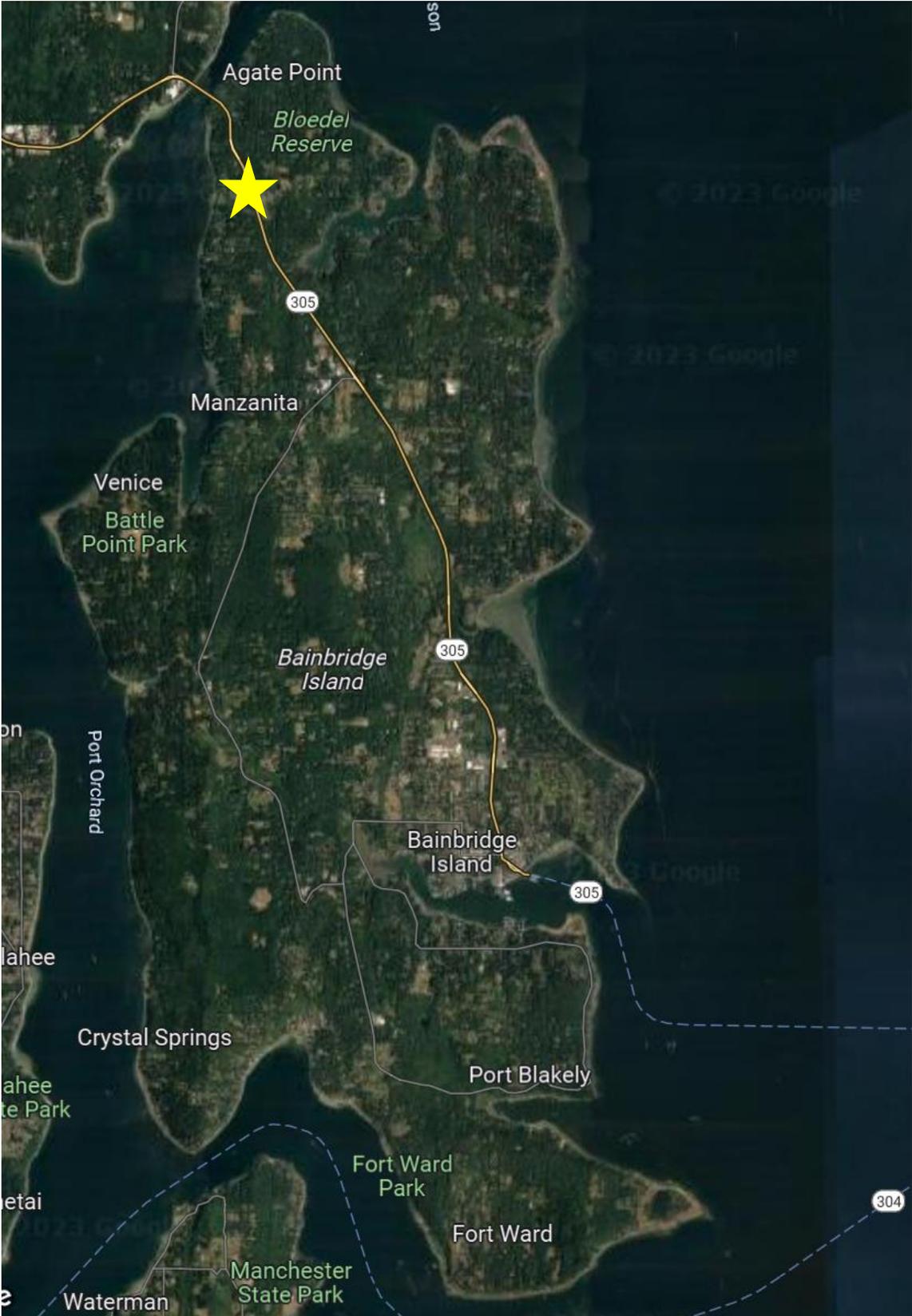
PROJECT ENGINEER

OCTOBER 5, 2020
APPROVED AND ADOPTED

STATE SURVEY MANAGER
SHEET 2 OF 6 SHEETS
Limited Access Established by Director August 8, 1950

8:10:58 AM 12/22/2021 p:\HQ\QLYMAPPPW03P.WSDOT.LOC\WSDOT\Documents\HQ\Right of Way\State Routes\305\5.85_WestPortMadisonToAgatePass\HQ_RW_Current\CAD\305-48_RW_PS_002.dgn

Port Madison Right-of-Way Location Map





CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: April 11, 2023

ESTIMATED TIME:

AGENDA ITEM: Authorize the City Manager to Sign a Purchase Order for the Procurement of the Police and Municipal Court Facility Furniture Package (\$321,360.91 Tax Supported) - Public Works,

SUMMARY: The staff are requesting that the City Council consider authorizing the City Manager to sign a purchase order in the amount of \$321,360.91 (\$311,361 plus \$10,000 contingency) for the procurement of the Police and Municipal Court Facility furniture package.

AGENDA CATEGORY: Contract

PROPOSED BY: Public Works

RECOMMENDED MOTION: Move to authorize the City Manager to sign a purchase order in the amount of \$321,360.91 (\$311,361 plus \$10,000 contingency) for the procurement of the Police and Municipal Court Facility furniture package.

COMMUNITY ENGAGEMENT AND OUTREACH: The Police and Municipal Court Facility is undergoing a public engagement re-naming process.

FISCAL IMPACT:

Amount:	\$350,000
Ongoing Cost:	N/A
One-Time Cost:	\$350,000
Included in Current Budget?	Yes

BACKGROUND: The city staff have been working closely with the police and court staff and the consultant project management team and architect to identify the furniture needs for the Police and Municipal Court Facility. The staff are now requesting that the City Council consider authorizing the City Manager to sign a purchase order in the amount of \$321,360.91 (\$311,361 plus \$10,000 contingency) for the procurement of the Police and Municipal Court Facility furniture package.

A majority of the existing furniture in use at the current police and court facilities is either at the end of it's useful life, or is unsuitable in size or compatibility with the new facility, and will be surplussed, donated or disposed of after move-in. Select equipment will be re-used in the new facility.

A final draft product list and furniture layout is attached to this agenda bill. The city's architectural consultant is working with the vendor Systems Source to procure the furniture from the Equalis and National Cooperative

Purchasing Alliance (government purchasing cooperatives that offer competitive costs through economies of scale) in accordance with the Procurement Policy guidance for purchased services.

ATTACHMENTS:

[Police and Court Facility SystemSource Furniture Quote.pdf](#)

[Police and Court Facility Furniture Plans.pdf](#)

FISCAL DETAILS: The Police and Municipal Court Facility is Capital Improvement Plan project #00724. The budget for furniture, fixtures and equipment is set at \$450,000.

Fund Name(s): General Fund

Coding: Project #00724



Budgetary Quote

BIPC_Main Building Specs_230328 Budget

Systems Source, Inc.

Cassidy Houston
206-866-0843
chouston@systemssource.com

1200 5th Avenue, Suite 2000
Seattle, WA 98101

3/28/2023

Valid Until: 30 Days From Above

ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
1	1	WATSON - NCPA CONTRACT	\$0.00	\$0.00
2	1	GLOBAL - EQUALIS CONTRACT	\$0.00	\$0.00
3	1	CHANGE TOOL, STANDARD LOCK (078500)	\$24.50	\$24.50
		aKEYS		
4	1	MASTER KEY, STANDARD LOCK (082000)	\$19.60	\$19.60
		aKEYS		
5	0	SUBTOTAL By: 'aKEYS'	\$0.00	\$44.10



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
6	1	ESSENTIAL 2-LEG RECTANGULAR DESK, 30"D X 84"W N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal PD BASE TYPE: Essential Fixed Height (29.5") CH POWDER FINISH: Charcoal F01 CHIEF OF POLICE 134	\$857.50	\$857.50
7	1	ESSENTIAL SINGLE LEG, FIXED, 24"D X 29"H CH POWDER FINISH: Charcoal F01 CHIEF OF POLICE 134	\$147.00	\$147.00
8	1	M2 RECTANGLE SURFACE, 24"DEEP x 54"WIDE N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal N NO BASE F01 CHIEF OF POLICE 134	\$406.70	\$406.70
9	1	SEVEN TABLE, ROUND, 41" x 41" x 29.5"H ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal 7X BASE TYPE: Seven X-Base CH POWDER FINISH: Charcoal F01 CHIEF OF POLICE 134	\$852.60	\$852.60
10	1	WATSON ACRYLIC MODESTY SHIELD, 13"H x 66"W CH POWDER FINISH: Charcoal F01 CHIEF OF POLICE 134	\$235.20	\$235.20



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
11	1	ZO STORAGE PEDESTAL, 2 BOX, FILE, 24"D x 15"W x 26"H	\$813.40	\$813.40
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F01 CHIEF OF POLICE 134		
12	1	ZO STORAGE PEDESTAL, BOX, FILE, 24"D x 15"W x 22"H, MOBILE	\$597.80	\$597.80
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F01 CHIEF OF POLICE 134		
13	1	ZO STORAGE SIDEKICK WITH SUPPORT, COMBO, WARDROBE, 24"D X 24"W X 54"H, LEFT HAND, OPEN	\$1,376.90	\$1,376.90
		N No Support Bracket CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F01 CHIEF OF POLICE 134		
14	1	ZO STORAGE SUPPORT RISER	\$88.20	\$88.20
		CH POWDER FINISH: Charcoal		
		F01 CHIEF OF POLICE 134		
15	0	SUBTOTAL By: 'F01 CHIEF OF POLICE 134'	\$0.00	\$5,375.30



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
16	1	MIRO CONFERENCE MARKERBOARD, WALL MOUNTED, 45" H x 60" W CH POWDER FINISH: Charcoal F02 ADMIN CONF. 133	\$651.70	\$651.70
17	1	MIRO CONFERENCE RECTANGLE, 48"D X 132"W (2-PIECE TOP) X 29-1/2"H M21 END 1 POWER: 2 Power, 1 Data P144 POWER TYPE: Plug 144" SB POWER FINISH: Silver/Black M21 END 2 POWER: 2 Power, 1 Data P144 POWER TYPE: Plug 144" SB POWER FINISH: Silver/Black ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) M EDGE TYPE: Miro Edge CH EDGE FINISH: Charcoal Stain CH POWDER FINISH: Charcoal F02 ADMIN CONF. 133	\$5,566.40	\$5,566.40
18	1	MIRO CONFERENCE, CABLE TOWER, 6"D x 15"W x 29"H CH POWDER FINISH: Charcoal F02 ADMIN CONF. 133	\$637.00	\$637.00
19	0	SUBTOTAL By: 'F02 ADMIN CONF. 133'	\$0.00	\$6,855.10



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
20	3	ESSENTIAL 2-LEG RECTANGULAR DESK, 30"D x 72"W	\$987.35	\$2,962.05
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal PZ BASE TYPE: Essential Standard Range Elect CH POWDER FINISH: Charcoal BK COLUMN FINISH: Black BTN Embedded Two-Button Switch		
		F03 DETECTIVE 127		
21	3	ESSENTIAL SINGLE LEG, FIXED, 24"D X 29"H	\$147.00	\$441.00
		CH POWDER FINISH: Charcoal		
		F03 DETECTIVE 127		
22	3	M2 RECTANGLE SURFACE, 24"DEEP x 48"WIDE	\$240.10	\$720.30
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal N NO BASE		
		F03 DETECTIVE 127		
23	3	WATSON ABOVE TAK SCREEN, 21"H x 70"W, 17"H ABOVE WORKSURFACE	\$357.70	\$1,073.10
		~R FABRIC TYPE: Rivet (Camira) LGN FABRIC: RIVET-Lagoon (EGL35) CH POWDER FINISH: Charcoal		
		F03 DETECTIVE 127		
24	3	ZO STORAGE PEDESTAL, 2 BOX, FILE, 24"D x 15"W x 26"H	\$813.40	\$2,440.20
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F03 DETECTIVE 127		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
25	3	ZO STORAGE PEDESTAL, BOX, FILE, 24"D x 15"W x 22"H, MOBILE	\$597.80	\$1,793.40
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F03 DETECTIVE 127		
26	3	ZO STORAGE SUPPORT RISER	\$88.20	\$264.60
		CH POWDER FINISH: Charcoal		
		F03 DETECTIVE 127		
27	0	SUBTOTAL By: 'F03 DETECTIVE 127'	\$0.00	\$9,694.65
28	2	ESSENTIAL 2-LEG RECTANGULAR DESK, 30"D X 57"W	\$686.00	\$1,372.00
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal PD BASE TYPE: Essential Fixed Height (29.5") CH POWDER FINISH: Charcoal		
		F04 BRIEFING 141		
29	3	MIRO CONFERENCE RECTANGLE, 54"D X 72"W X 29-1/2"H	\$2,067.80	\$6,203.40
		M21 CENTER POWER: 2 Power, 1 Data P144 POWER TYPE: Plug 144" SB POWER FINISH: Silver/Black ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) M EDGE TYPE: Miro Edge CH EDGE FINISH: Charcoal Stain CH POWDER FINISH: Charcoal		
		F04 BRIEFING 141		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
30	3	MIRO CONFERENCE, CABLE TOWER, 6"D x 15"W x 29"H CH POWDER FINISH: Charcoal F04 BRIEFING 141	\$637.00	\$1,911.00
31	1	ZO STORAGE CREDENZA, DOOR, 20"D x 75"W x 26"H, WITH ZO BASE ~ NO A/V CUTOUT CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LOCK FACTORY INSTALLED LOCKCORE A ALTO PULL - SILVER CH POWDER FINISH: Charcoal F04 BRIEFING 141	\$1,484.70	\$1,484.70
32	0	SUBTOTAL By: 'F04 BRIEFING 141'	\$0.00	\$10,971.10
33	1	ESSENTIAL 2-LEG RECTANGULAR DESK, 30"D X 84"W N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal PD BASE TYPE: Essential Fixed Height (29.5") CH POWDER FINISH: Charcoal F05 NAVIGATOR 142	\$857.50	\$857.50
34	1	ESSENTIAL SINGLE LEG, FIXED, 24"D X 29"H CH POWDER FINISH: Charcoal F05 NAVIGATOR 142	\$147.00	\$147.00



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
35	1	M2 RECTANGLE SURFACE, 24"DEEP x 54"WIDE	\$406.70	\$406.70
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal N NO BASE		
		F05 NAVIGATOR 142		
36	1	WATSON ACRYLIC MODESTY SHIELD, 13"H x 66"W	\$235.20	\$235.20
		CH POWDER FINISH: Charcoal		
		F05 NAVIGATOR 142		
37	1	ZO STORAGE PEDESTAL, 2 BOX, FILE, 24"D x 15"W x 26"H	\$813.40	\$813.40
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F05 NAVIGATOR 142		
38	1	ZO STORAGE PEDESTAL, BOX, FILE, 24"D x 15"W x 22"H, MOBILE	\$597.80	\$597.80
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F05 NAVIGATOR 142		
39	1	ZO STORAGE SUPPORT RISER	\$88.20	\$88.20
		CH POWDER FINISH: Charcoal		
		F05 NAVIGATOR 142		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
40	0	SUBTOTAL By: 'F05 NAVIGATOR 142'	\$0.00	\$3,145.80
41	1	ESSENTIAL 2-LEG RECTANGULAR DESK, 30"D X 84"W N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal PD BASE TYPE: Essential Fixed Height (29.5") CH POWDER FINISH: Charcoal F05 SGT 1 143	\$857.50	\$857.50
42	1	ESSENTIAL SINGLE LEG, FIXED, 24"D X 29"H CH POWDER FINISH: Charcoal F05 SGT 1 143	\$147.00	\$147.00
43	1	M2 RECTANGLE SURFACE, 24"DEEP x 54"WIDE N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal N NO BASE F05 SGT 1 143	\$406.70	\$406.70
44	1	WATSON ACRYLIC MODESTY SHIELD, 13"H x 66"W CH POWDER FINISH: Charcoal F05 SGT 1 143	\$235.20	\$235.20



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
45	1	ZO STORAGE PEDESTAL, 2 BOX, FILE, 24"D x 15"W x 26"H	\$813.40	\$813.40
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F05 SGT 1 143		
46	1	ZO STORAGE PEDESTAL, BOX, FILE, 24"D x 15"W x 22"H, MOBILE	\$597.80	\$597.80
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F05 SGT 1 143		
47	1	ZO STORAGE SUPPORT RISER	\$88.20	\$88.20
		CH POWDER FINISH: Charcoal		
		F05 SGT 1 143		
48	0	SUBTOTAL By: 'F05 SGT 1 143'	\$0.00	\$3,145.80
49	1	ESSENTIAL 2-LEG RECTANGULAR DESK, 30"D X 72"W	\$686.00	\$686.00
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal PD BASE TYPE: Essential Fixed Height (29.5") CH POWDER FINISH: Charcoal		
		F05 SGT 2 144		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
50	1	ZO STORAGE PEDESTAL, 2 BOX, FILE, 30"D x 15"W x 26"H	\$891.80	\$891.80
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F05 SGT 2 144		
51	0	SUBTOTAL By: 'F05 SGT 2 144'	\$0.00	\$1,577.80

52	1	ESSENTIAL 2-LEG RECTANGULAR DESK, 30"D X 72"W	\$686.00	\$686.00
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal PD BASE TYPE: Essential Fixed Height (29.5") CH POWDER FINISH: Charcoal		
		F05 SGT 3 145		

53	1	ZO STORAGE PEDESTAL, 2 BOX, FILE, 30"D x 15"W x 26"H	\$891.80	\$891.80
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F05 SGT 3 145		

54	0	SUBTOTAL By: 'F05 SGT 3 145'	\$0.00	\$1,577.80
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ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
55	1	ESSENTIAL 2-LEG RECTANGULAR DESK, 30"D X 84"W	\$857.50	\$857.50
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal PD BASE TYPE: Essential Fixed Height (29.5") CH POWDER FINISH: Charcoal		
		F06 CRO 146		
56	1	ESSENTIAL SINGLE LEG, FIXED, 24"D X 29"H	\$147.00	\$147.00
		CH POWDER FINISH: Charcoal		
		F06 CRO 146		
57	1	M2 RECTANGLE SURFACE, 24"DEEP x 54"WIDE	\$406.70	\$406.70
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal N NO BASE		
		F06 CRO 146		
58	1	WATSON ACRYLIC MODESTY SHIELD, 13"H x 66"W	\$235.20	\$235.20
		CH POWDER FINISH: Charcoal		
		F06 CRO 146		
59	1	ZO STORAGE PEDESTAL, 2 BOX, FILE, 24"D x 15"W x 26"H	\$813.40	\$813.40
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F06 CRO 146		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
60	1	ZO STORAGE PEDESTAL, BOX, FILE, 24"D x 15"W x 22"H, MOBILE	\$597.80	\$597.80
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F06 CRO 146		
61	1	ZO STORAGE SUPPORT RISER	\$88.20	\$88.20
		CH POWDER FINISH: Charcoal		
		F06 CRO 146		
62	0	SUBTOTAL By: 'F06 CRO 146'	\$0.00	\$3,145.80
63	1	ESSENTIAL 3-LEG EXTENDED CORNER DESK, 54"D X 72"W WITH 24"D (C) AND 30" (D), RIGHT HAND	\$1,496.95	\$1,496.95
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal PZ BASE TYPE: Essential Standard Range Elect CH POWDER FINISH: Charcoal BK COLUMN FINISH: Black BTN Embedded Two-Button Switch		
		F07 PO ADMIN 132		
64	1	ESSENTIAL SINGLE LEG, FIXED, 24"D X 29"H	\$147.00	\$147.00
		CH POWDER FINISH: Charcoal		
		F07 PO ADMIN 132		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
65	1	M2 RECTANGLE SURFACE, 24"DEEP x 54"WIDE	\$406.70	\$406.70
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal N NO BASE		
		F07 PO ADMIN 132		
66	2	WATSON ABOVE-BELOW TAK SCREEN, 25"H x 52"W, 17"H ABOVE WORKSURFACE	\$347.90	\$695.80
		~R FABRIC TYPE: Rivet (Camira) LGN FABRIC: RIVET-Lagoon (EGL35) CH POWDER FINISH: Charcoal		
		F07 PO ADMIN 132		
67	1	WATSON ABOVE-BELOW TAK SCREEN, 25"H x 70"W, 17"H ABOVE WORKSURFACE	\$362.60	\$362.60
		~R FABRIC TYPE: Rivet (Camira) LGN FABRIC: RIVET-Lagoon (EGL35) CH POWDER FINISH: Charcoal		
		F07 PO ADMIN 132		
68	1	ZO STORAGE PEDESTAL, 2 BOX, FILE, 24"D x 15"W x 26"H	\$813.40	\$813.40
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F07 PO ADMIN 132		
69	1	ZO STORAGE SUPPORT RISER	\$88.20	\$88.20
		CH POWDER FINISH: Charcoal		
		F07 PO ADMIN 132		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
70	0	SUBTOTAL By: 'F07 PO ADMIN 132'	\$0.00	\$4,010.65
71	1	ESSENTIAL 2-LEG RECTANGULAR DESK, 30"D x 69"W	\$987.35	\$987.35
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal PZ BASE TYPE: Essential Standard Range Elect CH POWDER FINISH: Charcoal BK COLUMN FINISH: Black BTN Embedded Two-Button Switch		
		F08 ANNE'S OFFICE 129		
72	2	M2 POST LEG, SINGLE, 29-1/2"H	\$122.50	\$245.00
		CH POWDER FINISH: Charcoal		
		F08 ANNE'S OFFICE 129		
73	1	M2 RECTANGLE SURFACE, 24"DEEP x 72"WIDE	\$465.50	\$465.50
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal N NO BASE		
		F08 ANNE'S OFFICE 129		
74	1	ZO STORAGE PEDESTAL, 2 BOX, FILE, 24"D x 15"W x 26"H	\$813.40	\$813.40
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F08 ANNE'S OFFICE 129		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
75	1	ZO STORAGE SIDEKICK WITH SUPPORT, COMBO, WARDROBE, 30"D X 24"W X 54"H, RIGHT HAND, OPEN N No Support Bracket CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER	\$1,470.00	\$1,470.00
		F08 ANNE'S OFFICE 129		
76	1	ZO STORAGE SUPPORT RISER CH POWDER FINISH: Charcoal	\$88.20	\$88.20
		F08 ANNE'S OFFICE 129		
77	0	SUBTOTAL By: 'F08 ANNE'S OFFICE 129'	\$0.00	\$4,069.45
78	1	ESSENTIAL 3-LEG EXTENDED CORNER DESK, 54"D X 72"W WITH 24"D (C) AND 30" (D), RIGHT HAND N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal PZ BASE TYPE: Essential Standard Range Elect CH POWDER FINISH: Charcoal BK COLUMN FINISH: Black BTN Embedded Two-Button Switch	\$1,496.95	\$1,496.95
		F09 COURT ADMIN 239		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
79	1	M2 EXTENDED CORNER SURFACE, 54"DEEP x 72"WIDE, LEFT HAND	\$882.00	\$882.00
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal N NO BASE CH POWDER FINISH: Charcoal		
		F09 COURT ADMIN 239		
80	2	M2 POST LEG, SINGLE, 29-1/2"H	\$122.50	\$245.00
		CH POWDER FINISH: Charcoal		
		F09 COURT ADMIN 239		
81	1	SEVEN TABLE, ROUND, 35" x 35" x 29.5"H	\$828.10	\$828.10
		~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal 7X BASE TYPE: Seven X-Base CH POWDER FINISH: Charcoal		
		F09 COURT ADMIN 239		
82	2	WATSON STEEL MODESTY SHIELD, 13"H x 36"W	\$215.60	\$431.20
		BK POWDER FINISH: Black		
		F09 COURT ADMIN 239		
83	1	ZO STORAGE PEDESTAL, 2 BOX, FILE, 24"D x 15"W x 26"H	\$813.40	\$813.40
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F09 COURT ADMIN 239		

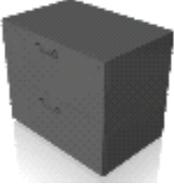


ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
84	1	ZO STORAGE PEDESTAL, 2 FILE, 24"D x 15"W x 26"H	\$739.90	\$739.90
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F09 COURT ADMIN 239		
85	1	ZO STORAGE SUPPORT RISER	\$88.20	\$88.20
		CH POWDER FINISH: Charcoal		
		F09 COURT ADMIN 239		
86	1	ZO STORAGE WARDROBE, FILE, OPEN, 24"D x 24"W x 66"H, LEFT HAND	\$1,136.80	\$1,136.80
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F09 COURT ADMIN 239		
87	0	SUBTOTAL By: 'F09 COURT ADMIN 239'	\$0.00	\$6,661.55
88	1	MIRO CONFERENCE RECTANGLE, 30"D X 60"W X 42"H	\$1,386.70	\$1,386.70
		CENTER POWER CENTER POWER: None LAMINATE 1 GROUP Standard Laminates SURFACE FINISH 1: Veranda Teak (8209-38) EDGE TYPE: Miro Edge EDGE FINISH: Charcoal Stain POWDER FINISH POWDER FINISH: Charcoal		
		F10A WORKSTATIONS 236		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
89	2	ESSENTIAL 3-LEG VERVE DESK, 69"D X 84"W WITH 24"D (C) AND 30" D (D)	\$1,942.85	\$3,885.70
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal PZ BASE TYPE: Essential Standard Range Electi CH POWDER FINISH: Charcoal BK COLUMN FINISH: Black BTN Embedded Two-Button Switch		
		F10A WORKSTATIONS 236		
90	2	ESSENTIAL 3-LEG VERVE DESK, 84"D X 69"W WITH 30"D (C) AND 24" D (D)	\$1,942.85	\$3,885.70
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal PZ BASE TYPE: Essential Standard Range Electi CH POWDER FINISH: Charcoal BK COLUMN FINISH: Black BTN Embedded Two-Button Switch		
		F10A WORKSTATIONS 236		
91	2	M2 RECTANGLE DESK, 24"DEEP x 48"WIDE	\$676.20	\$1,352.40
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal M M2 BASE CH POWDER FINISH: Charcoal		
		F10A WORKSTATIONS 236		
92	2	MODIFIED ZSCREF - ZO STORAGE CREDENZA, FILE SIDE, *15"D* x 72"W x26"H, LEFT HAND, WITH ZO BASE	\$1,639.05	\$3,278.10
		AV OPTION NO A/V CUTOUT CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F10A WORKSTATIONS 236		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
93	2	 MODIFIED ZSCREF - ZO STORAGE CREDENZA, FILE SIDE, *15"D* x 72"W x26"H, RIGHT HAND, WITH ZO BASE AV CUTOUT NO A/V CUTOUT CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER	\$1,639.05	\$3,278.10
F10A WORKSTATIONS 236				
94	2	WATSON ABOVE TAK SCREEN WITH CABLE TRAY AND MODESTY, 36"H x 82"W, 21"H ABOVE WORKSURFACE ~R FABRIC TYPE: Rivet (Camira) LGN FABRIC: RIVET-Lagoon (EGL35) CH POWDER FINISH: Charcoal	\$622.30	\$1,244.60
F10A WORKSTATIONS 236				
95	2	WATSON ABOVE TAK SCREEN, 25"H x 70"W, 21"H ABOVE WORKSURFACE ~R FABRIC TYPE: Rivet (Camira) LGN FABRIC: RIVET-Lagoon (EGL35) CH POWDER FINISH: Charcoal	\$362.60	\$725.20
F10A WORKSTATIONS 236				
96	2	WATSON ACCESSORY MOBILE SCREEN, PIN-STYLE, LANDSCAPE ORIENTATION (3 POINT BASE), 52"H X 72"W ~A FABRIC TYPE: Anchorage (GOM) 9R FABRIC: Graphite (2335-2079) BLACK CORD FINISH: Black CH POWDER FINISH: Charcoal	\$935.90	\$1,871.80
F10A WORKSTATIONS 236				
97	2	WATSON STEEL MODESTY SHIELD, 13"H x 66"W CH POWDER FINISH: Charcoal	\$230.30	\$460.60
F10A WORKSTATIONS 236				



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
98	2	ZO STORAGE, 2 LATERAL, 20"D x 30"W x 26"H	\$970.20	\$1,940.40
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F10A WORKSTATIONS 236		
99	1	MIRO CONFERENCE RECTANGLE, 24"D X 48"W X 42"H	\$1,357.30	\$1,357.30
		CENTER POWER CENTER POWER: None LAMINATE 1 GROUP Standard Laminates SURFACE FINISH 1: Veranda Teak (8209-38) EDGE TYPE: Miro Edge EDGE FINISH: Charcoal Stain POWDER FINISH POWDER FINISH: Charcoal		
		F10A WORKSTATIONS 236		
100	0	SUBTOTAL By: 'F10A WORKSTATIONS 236'	\$0.00	\$24,666.60
101	1	MIRO CONFERENCE RECTANGLE, 54"D X 120"W (2-PIECE TOP) X 29-1/2"H	\$5,478.20	\$5,478.20
		M21 END 1 POWER: 2 Power, 1 Data P144 POWER TYPE: Plug 144" SB POWER FINISH: Silver/Black M21 END 2 POWER: 2 Power, 1 Data P144 POWER TYPE: Plug 144" SB POWER FINISH: Silver/Black ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) M EDGE TYPE: Miro Edge ZE EDGE FINISH: Clear Stain CH POWDER FINISH: Charcoal		
		F11 POLICE/JURY 216		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
102	1	MIRO CONFERENCE, CABLE TOWER, 6"D x 15"W x 29"H CH POWDER FINISH: Charcoal F11 POLICE/JURY 216	\$637.00	\$637.00
103	0	SUBTOTAL By: 'F11 POLICE/JURY 216'	\$0.00	\$6,115.20
104	2	ESSENTIAL 2-LEG RECTANGULAR DESK, 30"D x 60"W N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal PZ BASE TYPE: Essential Standard Range Elect CH POWDER FINISH: Charcoal BK COLUMN FINISH: Black BTN Embedded Two-Button Switch F12 YMCA 218	\$987.35	\$1,974.70
105	1	SEVEN TABLE, ROUND, 35" x 35" x 29.5"H ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal 7X BASE TYPE: Seven X-Base CH POWDER FINISH: Charcoal F12 YMCA 218	\$828.10	\$828.10
106	2	ZO STORAGE PEDESTAL, BOX, FILE, 20"D x 15"W x 22"H, MOBILE CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER F12 YMCA 218	\$583.10	\$1,166.20



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
107	0	SUBTOTAL By: 'F12 YMCA 218'	\$0.00	\$3,969.00
108	1	ESSENTIAL 2-LEG RECTANGULAR DESK, 30"D x 60"W	\$987.35	\$987.35
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal PZ BASE TYPE: Essential Standard Range Elect CH POWDER FINISH: Charcoal BK COLUMN FINISH: Black BTN Embedded Two-Button Switch		
		F13 PROSECUTOR 219		
109	1	M2 RECTANGLE DESK, 30"DEEP x 60"WIDE	\$852.60	\$852.60
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal M M2 BASE CH POWDER FINISH: Charcoal		
		F13 PROSECUTOR 219		
110	1	ZO STORAGE PEDESTAL, BOX, FILE, 20"D x 15"W x 22"H, MOBILE	\$583.10	\$583.10
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F13 PROSECUTOR 219		
111	0	SUBTOTAL By: 'F13 PROSECUTOR 219'	\$0.00	\$2,423.05



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
112	1	MIRO CONFERENCE RECTANGLE, 54"D x 96"W x 29-1/2"H	\$2,111.90	\$2,111.90
		N CENTER POWER: None		
		~1 Standard Laminates		
		VTK SURFACE FINISH 1: Veranda Teak (8209-38)		
		M EDGE TYPE: Miro Edge		
		CH EDGE FINISH: Charcoal Stain		
		CH POWDER FINISH: Charcoal		
		F14 JURY COURTS LUNCH RM 203		
113	0	SUBTOTAL By: 'F14 JURY COURTS LUNCH RM 203'	\$0.00	\$2,111.90
114	1	SEVEN TABLE, SQUARE, 35" x 35" x 29.5"H	\$828.10	\$828.10
		~1 Standard Laminates		
		VTK SURFACE FINISH 1: Veranda Teak (8209-38)		
		Q EDGE TYPE: 90 Trim		
		CH EDGE FINISH: Charcoal		
		7X BASE TYPE: Seven X-Base		
		CH POWDER FINISH: Charcoal		
		F16 INT/REPORT 109		
115	0	SUBTOTAL By: 'F16 INT/REPORT 109'	\$0.00	\$828.10
116	1	M2 RECTANGLE DESK, 30"DEEP x 66"WIDE	\$884.45	\$884.45
		G With Standard Grommet		
		~1 Standard Laminates		
		VTK SURFACE FINISH 1: Veranda Teak (8209-38)		
		Q EDGE TYPE: 90 Trim		
		CH EDGE FINISH: Charcoal		
		M M2 BASE		
		CH POWDER FINISH: Charcoal		
		F17 MONITOR 122		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
117	0	SUBTOTAL By: 'F17 MONITOR 122'	\$0.00	\$884.45
118	1	SEVEN TABLE, ROUND, 35" x 35" x 29.5"H	\$828.10	\$828.10
		~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal 7X BASE TYPE: Seven X-Base CH POWDER FINISH: Charcoal F18 ATTY/CLIENT MTG 207		
119	0	SUBTOTAL By: 'F18 ATTY/CLIENT MTG 207'	\$0.00	\$828.10
120	1	SEVEN TABLE, ROUND, 35" x 35" x 29.5"H	\$828.10	\$828.10
		~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal 7X BASE TYPE: Seven X-Base CH POWDER FINISH: Charcoal F18 PUBLIC DERENDER 206		
121	0	SUBTOTAL By: 'F18 PUBLIC DERENDER 206'	\$0.00	\$828.10



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
122	1	M2 RECTANGLE DESK, 30"DEEP x 84"WIDE	\$1,078.00	\$1,078.00
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal M M2 BASE CH POWDER FINISH: Charcoal		
		F19 SECURITY 208		
123	1	M2 STORAGE TOP SURFACE, 20"DEEP x 36"WIDE	\$205.80	\$205.80
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal N NO BASE		
		F19 SECURITY 208		
124	2	ZO STORAGE SUPPORT RISER	\$88.20	\$176.40
		CH POWDER FINISH: Charcoal		
		F19 SECURITY 208		
125	1	ZO STORAGE, 2 LATERAL, 20"D x 36"W x 26"H	\$1,019.20	\$1,019.20
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F19 SECURITY 208		
126	0	SUBTOTAL By: 'F19 SECURITY 208'	\$0.00	\$2,479.40



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
127	1	ESSENTIAL 2-LEG RECTANGULAR DESK, 30"D X 84"W	\$857.50	\$857.50
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal PD BASE TYPE: Essential Fixed Height (29.5") CH POWDER FINISH: Charcoal		
		F21 DEPUTY CHIEF 130		
128	1	ESSENTIAL SINGLE LEG, FIXED, 24"D X 29"H	\$147.00	\$147.00
		CH POWDER FINISH: Charcoal		
		F21 DEPUTY CHIEF 130		
129	1	M2 RECTANGLE SURFACE, 24"DEEP x 54"WIDE	\$406.70	\$406.70
		N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal N NO BASE		
		F21 DEPUTY CHIEF 130		
130	1	WATSON ACRYLIC MODESTY SHIELD, 13"H x 66"W	\$235.20	\$235.20
		CH POWDER FINISH: Charcoal		
		F21 DEPUTY CHIEF 130		
131	1	ZO STORAGE PEDESTAL, 2 BOX, FILE, 24"D x 15"W x 26"H	\$813.40	\$813.40
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F21 DEPUTY CHIEF 130		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
132	1	ZO STORAGE PEDESTAL, BOX, FILE, 24"D x 15"W x 22"H, MOBILE	\$597.80	\$597.80
		CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F21 DEPUTY CHIEF 130		
133	1	ZO STORAGE SIDEKICK WITH SUPPORT, COMBO, WARDROBE, 24"D X 24"W X 54"H, LEFT HAND, OPEN	\$1,376.90	\$1,376.90
		N No Support Bracket CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER		
		F21 DEPUTY CHIEF 130		
134	1	ZO STORAGE SUPPORT RISER	\$88.20	\$88.20
		CH POWDER FINISH: Charcoal		
		F21 DEPUTY CHIEF 130		
135	0	SUBTOTAL By: 'F21 DEPUTY CHIEF 130'	\$0.00	\$4,522.70
136	2	SEVEN TABLE, ROUND, 35" x 35" x 29.5"H	\$828.10	\$1,656.20
		~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal 7X BASE TYPE: Seven X-Base CH POWDER FINISH: Charcoal		
		F22 POLICE LUNCH 231		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
137	0	SUBTOTAL By: 'F22 POLICE LUNCH 231'	\$0.00	\$1,656.20
138	1	ESSENTIAL 2-LEG RECTANGULAR DESK, 24"D x 48"W	\$987.35	\$987.35
		N No Grommet		
		~1 Standard Laminates		
		VTK SURFACE FINISH 1: Veranda Teak (8209-38)		
		Q EDGE TYPE: 90 Trim		
		CH EDGE FINISH: Charcoal		
		PZ BASE TYPE: Essential Standard Range Elect		
		CH POWDER FINISH: Charcoal		
		BK COLUMN FINISH: Black		
		BTN Embedded Two-Button Switch		
		F23 JUDGE CHAMBERS 204		
139	1	M2 RECTANGLE DESK, 24"DEEP x 60"WIDE	\$852.60	\$852.60
		N No Grommet		
		~1 Standard Laminates		
		VTK SURFACE FINISH 1: Veranda Teak (8209-38)		
		Q EDGE TYPE: 90 Trim		
		CH EDGE FINISH: Charcoal		
		M M2 BASE		
		CH POWDER FINISH: Charcoal		
		F23 JUDGE CHAMBERS 204		
140	1	M2 RECTANGLE DESK, 30"DEEP x 72"WIDE	\$911.40	\$911.40
		N No Grommet		
		~1 Standard Laminates		
		VTK SURFACE FINISH 1: Veranda Teak (8209-38)		
		Q EDGE TYPE: 90 Trim		
		CH EDGE FINISH: Charcoal		
		M M2 BASE		
		CH POWDER FINISH: Charcoal		
		F23 JUDGE CHAMBERS 204		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
141	1	WATSON ACRYLIC MODESTY SHIELD, 13"H x 54"W CH POWDER FINISH: Charcoal F23 JUDGE CHAMBERS 204	\$225.40	\$225.40
142	1	ZO STORAGE PEDESTAL, 2 BOX, FILE, 24"D x 15"W x 28"H, MOBILE CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LOCK FACTORY INSTALLED LOCKCORE A ALTO PULL - SILVER F23 JUDGE CHAMBERS 204	\$833.00	\$833.00
143	1	ZO STORAGE WARDROBE, DOOR, 20"D x 15"W x 66"H, LEFT HAND CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER F23 JUDGE CHAMBERS 204	\$583.10	\$583.10
144	1	ZO STORAGE WARDROBE, DOOR, 20"D x 15"W x 66"H, RIGHT HAND CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER F23 JUDGE CHAMBERS 204	\$583.10	\$583.10
145	1	ZO STORAGE, 2 LATERAL, 20"D x 36"W x 26"H CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LOCK FACTORY INSTALLED LOCKCORE A ALTO PULL - SILVER F23 JUDGE CHAMBERS 204	\$1,019.20	\$1,019.20



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
146	0	SUBTOTAL By: 'F23 JUDGE CHAMBERS 204'	\$0.00	\$5,995.15
147	1	SEVEN TABLE, RECTANGLE, 35"D x 89"W x 29.5"H N POWER: None ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal 7T BASE TYPE: Seven T-Base (29.5") CH POWDER FINISH: Charcoal F24 OFFICE 112	\$1,386.70	\$1,386.70
148	1	ZO STORAGE PEDESTAL, 2 BOX, FILE, 30"D x 15"W x 26"H CH CASE FINISH: Charcoal B Standard HPL Laminates VTK FACE FINISH: Veranda Teak (8209-38) LIKE FIELD INSTALLED LOCKCORE (1) A ALTO PULL - SILVER F24 OFFICE 112	\$891.80	\$891.80
149	0	SUBTOTAL By: 'F24 OFFICE 112'	\$0.00	\$2,278.50
150	1	SEVEN TABLE, ROUND, 41" x 41" x 29.5"H ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) Q EDGE TYPE: 90 Trim CH EDGE FINISH: Charcoal 7X BASE TYPE: Seven X-Base CH POWDER FINISH: Charcoal F25 LIVE SCAN 150	\$852.60	\$852.60



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
151	0	SUBTOTAL By: 'F25 LIVE SCAN 150'	\$0.00	\$852.60
152	1	MIRO CONFERENCE RECTANGLE, 36"D x 72"W x 29-1/2"H N CENTER POWER: None ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) M EDGE TYPE: Miro Edge CH EDGE FINISH: Charcoal Stain CH POWDER FINISH: Charcoal F27 COURTS LUNCH 235	\$1,607.20	\$1,607.20
153	0	SUBTOTAL By: 'F27 COURTS LUNCH 235'	\$0.00	\$1,607.20
154	2	MIRO RECTANGLE DESK, 28" DEEP x 72" WIDE N No Grommet ~1 Standard Laminates VTK SURFACE FINISH 1: Veranda Teak (8209-38) M EDGE TYPE: Miro Edge CH EDGE FINISH: Charcoal Stain Q MIRO BASE CH POWDER FINISH: Charcoal F28 COURT 215	\$999.60	\$1,999.20
155	2	WATSON STEEL MODESTY SHIELD, 13"H x 60"W CH POWDER FINISH: Charcoal F28 COURT 215	\$230.30	\$460.60



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
156	0	SUBTOTAL By: 'F28 COURT 215'	\$0.00	\$2,459.80
157	1	ANCILLARY	\$0.00	\$0.00
158	57	 VION, Mesh Back, Medium Back, Multi-Tilter, Std Adj. Height & Width T-arms w/ Front to Back Sliding Armcap, Std Molded Black Base, Std 2" Dual Wheel Carpet Casters, GLOBAL SEATING USA BK F-Black [TBL] MS69 M-Black, Vion Mesh Back [MS69] ~02 Grade 02 ~ALLA Allante Free (Global) A16F 1-Ink SZ M-(STD) Standard Seat Size ~ABB Arms for Use w/ Black Back Frame and Black AS A-(STD) AS Arm (Black Finish) LSP M-Lumbar Support Pad 5L M-(STD) 5" Low Rise Cylinder C14R C-Black, 2" Dual Wheel Locking Caster SF M-Standard Seat Foam OK M-(STD) RTA Code in Pricebook per Model ~STD Non-GSA (Commerical Furniture Offering)	\$537.43	\$30,633.51
		CH-01		
159	0	SUBTOTAL By: 'CH-01'	\$0.00	\$30,633.51



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
160	32	 STREAM, Armless, Polypropylene Seat & Back, Std 4 Legged Base, Glides, Stacks 5 High on Floor, 15 High on Dolly, GLOBAL SEATING USA ~DPLS Plastic Back / Seat Selections INK 1-Ink, Very Dark Blue [INK] TTU F-Tungsten Frame [TTU] FG P-Frame w/ Bullet Glides SHW C-Shadow, Charcoal [SHW] ~STD Non-GSA (Commerical Furniture Offering)	\$159.78	\$5,112.96
		CH-02		
161	0	SUBTOTAL By: 'CH-02'	\$0.00	\$5,112.96
162	44	 STREAM, Armless, Polypropylene Seat & Back, Std 4 Legged Base, Glides, Stacks 5 High on Floor, 15 High on Dolly, GLOBAL SEATING USA ~DPLS Plastic Back / Seat Selections INK 1-Ink, Very Dark Blue [INK] TTU F-Tungsten Frame [TTU] FG P-Frame w/ Bullet Glides SHW C-Shadow, Charcoal [SHW] ~STD Non-GSA (Commerical Furniture Offering)	\$159.78	\$7,030.32
		CH-02 G (ganged)		
163	44	  GANGING CLAMP, Review Product Lines for Usage, GLOBAL SEATING USA ~STD Non-GSA (Commerical Furniture Offering)	\$10.79	\$474.76
		CH-02 G (ganged)		
164	0	SUBTOTAL By: 'CH-02 G (ganged)'	\$0.00	\$7,505.08



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
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165	28	VION, Side Chair w/ Casters, Mesh Back, Std 4 Legged Base, Std 2" Dual Wheel Carpet Casters, Does not Stack, GLOBAL SEATING USA	\$323.70	\$9,063.60
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- BB M-(STD) Black Back Frame [BLK]
- MS69 M-Black, Vion Mesh Back [MS69]
- ~02 Grade 02
- ~ALLA Allante Free (Global)
- A16F 1-Ink
- TTU F-Tungsten [TTU]
- C82 C-(STD) 2" Dual Wheel Carpet Caster
- SF M-Standard Seat Foam
- ~STD Non-GSA (Commerical Furniture Offering)

CH-03

166	28	ACCESSORIES, Casters, Automatic Locking (while sitting) Rubber Caster, GLOBAL SEATING USA	\$36.52	\$1,022.56
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CH-03

167	0	SUBTOTAL By: 'CH-03'	\$0.00	\$10,086.16
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168	7	DRIFT, Medium Back, Lounge Chair, Fully Upholstered w/ 4 Legged Polished Chrome Swivel Base, GLOBAL SEATING USA	\$1,691.54	\$11,840.78
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- ~09 Grade 09
- ~GPM9 Graded in Grade 09
- GPM9 CF STINSON REVOLTION/SILVER 63944
- ~09 Grade 09
- ~GPM9 Graded in Grade 09
- GPM9 CF STINSON REVOLTION/SILVER 63944
- DAC M-Self-Centering Cylinder
- ~STD Non-GSA (Commerical Furniture Offering)

CH-05

169	0	SUBTOTAL By: 'CH-05'	\$0.00	\$11,840.78
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ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
170	1	DRIFT, Medium Back, Lounge Chair, Fully Upholstered w/ 4 Legged Polished Chrome Swivel Base, GLOBAL SEATING USA ~02 Grade 02 ~LINJ GC Linen (Morbern) LE62 1-Grey ~02 Grade 02 ~LINJ GC Linen (Morbern) LE62 2-Grey DSC M-(STD) Swivel Cylinder ~STD Non-GSA (Commerical Furniture Offering)	\$1,248.32	\$1,248.32
		CH-05a		

171	0	SUBTOTAL By: 'CH-05a'	\$0.00	\$1,248.32
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172	8	STREAM, Armchair, Fabric Seat & Polypropylene Back, Std 4 Legged Base, Glides, Stack 5 High on Floor, 10 High on Dolly, GLOBAL SEATING USA ~DPLS Plastic Back Selections INK 1-Ink, Very Dark Blue [INK] ~02 Grade 02 ~ALLA Allante Free (Global) A13F 2-Chateau Grey TTU F-Tungsten Frame [TTU] ~GDCT Stream Bullet Glide or Caster Options FG P-(STD Frame w/ Bullet Glides) SHW C-Shadow, Charcoal [SHW] ~STD Non-GSA (Commerical Furniture Offering)	\$291.75	\$2,334.00
		CH-06		

173	0	SUBTOTAL By: 'CH-06'	\$0.00	\$2,334.00
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ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
174	8	STREAM, Armchair, Fabric Seat & Polypropylene Back, Std 4 Legged Base, Glides, Stack 5 High on Floor, 10 High on Dolly, GLOBAL SEATING USA ~DPLS Plastic Back Selections INK 1-Ink, Very Dark Blue [INK] ~02 Grade 02 ~ALLA Allante Free (Global) A13F 2-Chateau Grey TTU F-Tungsten Frame [TTU] ~GDCT Stream Bullet Glide or Caster Options C107 C-Black Dual Wheel Caster FC P-Frame with Casters ~STD Non-GSA (Commerical Furniture Offering)	\$337.40	\$2,699.20
		CH-07		

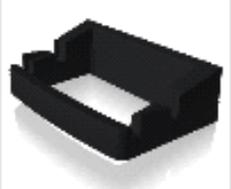


175	0	SUBTOTAL By: 'CH-07'	\$0.00	\$2,699.20
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176	1	VION, Stool, Mesh Back, Medium Back, Task, Std Adj. Height & Width T-arms w/ Front to Back Sliding Armcap, Std Molded Black Base, Std 2" Dual Wheel Carpet Casters, Std w/ Footring, GLOBAL SEATING USA BK F-Black [TBL] MS69 M-Black, Vion Mesh Back [MS69] ~02 Grade 02 ~ALLA Allante Free (Global) A16F 1-Ink SZ M-(STD) Standard Seat Size ~ABB Arms for Use w/ Black Back Frame and Black AS A-(STD) AS Arm (Black Finish) LSP M-Lumbar Support Pad C14R C-Black, 2" Dual Wheel Locking Caster SF M-Standard Seat Foam OK M-(STD) RTA Code in Pricebook per Model ~STD Non-GSA (Commerical Furniture Offering)	\$546.97	\$546.97
		CH-08		

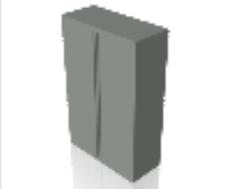
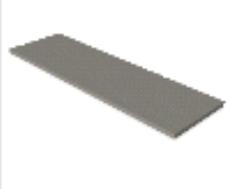


177	0	SUBTOTAL By: 'CH-08'	\$0.00	\$546.97
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ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
178	3	 SIRENA, Fabric, 30.5"w x 29.5"d x 28.5"h, Lounge Chair, Std 2 Arms, Std w/ Tapered Legs, GLOBAL SEATING USA ~02 Grade 02 ~ARC Arc (Morbern) AC68 1-Dragonfly ~ALLA Allanta Free A20F 1-Old Navy ~STD Non-GSA (Commerical Furniture Offering)	\$717.95	\$2,153.85
		CH-09		
179	0	SUBTOTAL By: 'CH-09'	\$0.00	\$2,153.85
180	1	 FLAP, Wall Hook, Supports up to 2 Flap Folding Chairs, Mounting Hardware not Included, GLOBAL SEATING USA	\$19.92	\$19.92
		CH-10		
181	1	 FLAP, Plastic Folding Chair, Stackable (Dolly Ordered Separately), Ability to attach to Wall Hook (Ordered Separately), GLOBAL SEATING USA ~FLAP Flap Plastic Finishes MLK 1-Milk [MLK]	\$88.81	\$88.81
		CH-10		
182	0	SUBTOTAL By: 'CH-10'	\$0.00	\$108.73

ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
183	2	Frontier Armless Chair (IG) Iron Gate CH-11	\$372.80	\$745.60
				
184	0	SUBTOTAL By: 'CH-11'	\$0.00	\$745.60
185	2	BEACH, Armchair, Vertical Wood Slat Back, Std 4 Legged Wood Frame, White Non Marking Glides, Does not Stack, Global Seating USA ~06 Grade 06 ~SLOC Sherlock (Arc Com) SK58 1-Rainstorm AA F-Absolute, Wood Frame [AAM] ~STD Non-GSA (Commerical Furniture Offering) CH-12	\$474.35	\$948.70
				
186	0	SUBTOTAL By: 'CH-12'	\$0.00	\$948.70
187	14	24"d x 42"w x 28.5"h, Rectangular Table w/ Fixed Top, 2 Spider Legs w/ Levelers and Bungee Cords, Each Table can be "Bungee-Tied" to other Tables of the Same Depth, BUNGEE TABLES ~ (STD) Thermally Fused Laminate, High Perfor ~BNGE Bungee Laminate Finishes NGL 1-Noce Grigio A3 F-1" Top, Standard Edge - Square Corners ~BNLF Bungee Leg Finishes TTU M-Tungsten w/Glides ~POS2 Grommet/Electrical/Villa Cut-Out Options - Ce AG2 M-Grommet Cover (Black), Cut-Out 3.25" x 1.8 ~ Grommet/Electrical/Villa Not Required - Custo EOC 240	\$481.40	\$6,739.60
				



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
188	1	 18"d x 42"w x 65.88"h, Wardrobe Cabinet, 2 Doors, 1200P SERIES, UNIVERSAL FILING ~STD Metal File Case & Storage Front Paint Finishe ~GLO Global Standard Colors TUN 1-Tungsten (Metallic) [TUN] W401 C-Keyed For Lock #W401 ~STD Non-GSA (Commerical Furniture Offering)	\$1,081.49	\$1,081.49
		EOC 240		
189	1	 18"d x 84"w x 1.13"h, Laminate Top for Metal Files, UNIVERSAL FILING ~LTOP Laminate File Top Finishes NGL 1-Noce Grigio ~STD Non-GSA (Commerical Furniture Offering)	\$246.10	\$246.10
		EOC 240		
190	1	 18"d x 60"w x 1.13"h, Laminate Top for Metal Files, UNIVERSAL FILING ~LTOP Laminate File Top Finishes NGL 1-Noce Grigio ~STD Non-GSA (Commerical Furniture Offering)	\$178.45	\$178.45
		EOC 240		
191	2	 18"d x 42"w x 27.75"h, 2 Fixed Front Drawers, Lateral File, 1200P SERIES, UNIVERSAL FILING ~STD Metal File Case & Storage Front Paint Finishe ~GLO Global Standard Colors TUN 1-Tungsten (Metallic) [TUN] W401 C-Keyed For Lock #W401 C +-Counter Weight Balance for 2H Lateral ~STD Non-GSA (Commerical Furniture Offering)	\$688.07	\$1,376.14
		EOC 240		
192	1	RUBBERMAID® OFFICE RECYCLING CONTAINER - 10 GALLON, BLUE	\$22.50	\$22.50
		EOC 240		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
193	1	RUBBERMAID® OFFICE TRASH CAN - 10 GALLON	\$22.50	\$22.50
		EOC 240		
194	8	3' x 4' M2 Non-Magnetic Whiteboard, Aluminum Frame	\$56.11	\$448.88
		EOC 240		
195	2	18"d x 30"w x 27.75"h, 2H Cabinet, No Doors, WS Support, 1200P SERIES, UNIVERSAL FILING	\$414.17	\$828.34
		~STD Metal File Case & Storage Front Paint Finishe ~GLO Global Standard Colors TUN 1-Tungsten (Metallic) [TUN] ~STD Non-GSA (Commerical Furniture Offering)		
		EOC 240		
196	0	SUBTOTAL By: 'EOC 240'	\$0.00	\$10,944.00
197	1	HEAVY-DUTY STEEL SHELVING - 96 X 24 X 72"	\$1,600.00	\$1,600.00
		EOC STORAGE 227		
198	1	POST FOR WIDE SPAN SHELVING RACKS - 72"	\$0.00	\$0.00
		EOC STORAGE 227		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
199	1	HEAVY-DUTY STEEL SHELVING SHELVES AND BEAMS- 96 X 24"	\$0.00	\$0.00
		EOC STORAGE 227		
200	1	POST FOR WIDE SPAN SHELVING RACKS - 72" PART OF KIT	\$0.00	\$0.00
		EOC STORAGE 227		
201	1	HEAVY-DUTY STEEL SHELVING SHELVES AND BEAMS - 36 X 18"	\$0.00	\$0.00
		EOC STORAGE 227		
202	1	HEAVY-DUTY STEEL SHELVING - 36 X 18 X 72"	\$620.00	\$620.00
		EOC STORAGE 227		
203	1	72X18" STEEL SHELVES	\$0.00	\$0.00
		EOC STORAGE 227		
204	1	72X18" SHELF BEAM SUPPORTS	\$0.00	\$0.00
		EOC STORAGE 227		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
205	1	POST FOR WIDE SPAN SHELVING RACKS - 72"	\$0.00	\$0.00
		EOC STORAGE 227		
206	1	HEAVY-DUTY STEEL SHELVING - 72 X 18 X 72"	\$1,053.33	\$1,053.33
		EOC STORAGE 227		
207	0	SUBTOTAL By: 'EOC STORAGE 227'	\$0.00	\$3,273.33
208	14	HEAVY-DUTY STEEL SHELVING - 96 X 24 X 72"	\$1,600.00	\$22,400.00
		HD SHELVING 114		
209	14	POST FOR WIDE SPAN SHELVING RACKS - 72"	\$0.00	\$0.00
		HD SHELVING 114		
210	14	HEAVY-DUTY STEEL SHELVING SHELVES AND BEAMS - 96 X 24"	\$0.00	\$0.00
		HD SHELVING 114		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
211	0	SUBTOTAL By: 'HD SHELVING 114'	\$0.00	\$22,400.00
212	1	HEAVY-DUTY STEEL SHELVING - 96 X 24 X 72" PATROL EQUIP/GENERAL STORAGE 148	\$1,600.00	\$1,600.00
213	1	POST FOR WIDE SPAN SHELVING RACKS - 72" PATROL EQUIP/GENERAL STORAGE 148	\$0.00	\$0.00
214	1	HEAVY-DUTY STEEL SHELVING SHELVES AND BEAMS - 96 X 24" PATROL EQUIP/GENERAL STORAGE 148	\$0.00	\$0.00
215	2	60X24" STEEL SHELVES PATROL EQUIP/GENERAL STORAGE 148	\$0.00	\$0.00
216	2	POST FOR WIDE SPAN SHELVING RACKS - 72" PATROL EQUIP/GENERAL STORAGE 148	\$0.00	\$0.00



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
217	2	HEAVY-DUTY STEEL SHELVING - 60 X 24 X 72"	\$993.33	\$1,986.66
		PATROL EQUIP/GENERAL STORAGE 148		
218	1	HEAVY-DUTY STEEL SHELVING SHELVES AND BEAMS - 96 X 24"	\$0.00	\$0.00
		PATROL EQUIP/GENERAL STORAGE 148		
219	2	60X24" SHELF BEAM SUPPORTS	\$0.00	\$0.00
		PATROL EQUIP/GENERAL STORAGE 148		
220	0	SUBTOTAL By: 'PATROL EQUIP/GENERAL STORAGE 148'	\$0.00	\$3,586.66
221	3	KT-HEAVY-DUTY STEEL SHELVING - 96 X 24 X 72"	\$1,600.00	\$4,800.00
		STORAGE SHELVING 113		
222	3	POST FOR WIDE SPAN SHELVING RACKS - 72"	\$0.00	\$0.00
		STORAGE SHELVING 113		



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
223	3	HEAVY-DUTY STEEL SHELVING SHELVES AND BEAMS - 96 X 24"	\$0.00	\$0.00
		STORAGE SHELVING 113		
224	1	HEAVY-DUTY STEEL SHELVING - 72 X 24 X 72"	\$1,146.67	\$1,146.67
		STORAGE SHELVING 113		
225	1	POST FOR WIDE SPAN SHELVING RACKS - 72"	\$0.00	\$0.00
		STORAGE SHELVING 113		
226	1	HEAVY-DUTY STEEL SHELVING BEAM SUPPORTS - 72 X 24" 2% freight surcharge	\$1,600.00	\$1,600.00
		STORAGE SHELVING 113		
227	1	HEAVY-DUTY STEEL SHELVING SHELVES - 72 X 24"	\$1,200.00	\$1,200.00
		STORAGE SHELVING 113		
228	0	SUBTOTAL By: 'STORAGE SHELVING 113'	\$0.00	\$8,746.67



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
229	4	 DRIFT, 30"d x 30"w x16"h, Round Table w/ 4 Legged Polished Chrome Base, GLOBAL SEATING USA ~DRFT Drift Table Top Laminate Finish Options ACJ 1-Absolute Acajou, Table Top [ACJ]	\$492.61	\$1,970.44
		TB-01		
230	0	SUBTOTAL By: 'TB-01'	\$0.00	\$1,970.44
231	1	Strut Console Table 60"l x 12"w x 30"h Slate	\$695.00	\$695.00
		TB-02		
232	0	SUBTOTAL By: 'TB-02'	\$0.00	\$695.00
233	1	FREIGHT - ESTIMATE	\$13,000.00	\$13,000.00
234	1	SERVICES - ESTIMATE	\$46,000.00	\$46,000.00



ITEM	QTY	PRODUCT / DESCRIPTION	UNIT PRICE	EXTENDED
235	0	SUBTOTAL By: 'xSERVICES'	\$0.00	\$59,000.00

Taxes and Services Not Included Unless Listed on Budgetary Quote

GRAND TOTAL \$311,360.91



DESIGN/ARCHITCT NOTE
 This drawing set will verify the scope of work for System Source, Inc.
 This drawing set will be specified for budget pricing as shown unless notified otherwise.
 DESIGN APPROVAL
 Necessary for order placement
 Approved As Schematic Approved with Changes Related with Notes
 Reviewed By: _____
 Date: _____

System Source
 488 MACARTHUR COURSE, SUITE 100
 NEWPORT BEACH, CA 92660

**MAIN FLOOR
 FURNITURE PLAN**



DRAWING STATUS
 THIS DRAWING RELEASE IS FOR
 CLIENT REVIEW ONLY. PRIOR
 TO CLIENT APPROVAL.

NO.	REVISION NOTE	DATE	BY
1	ISSUE	02/23/23	AM
2	REVISIONS	03/02/23	AM
3	REVISIONS	03/07/23	AM
4	REVISIONS	03/08/23	AM

PROJECT MANAGER:
 CASSIDY HOUSTON
 DRAWING BY:
 A. MERCIER
 DRAWING SCALE:
 SEE DRAWING

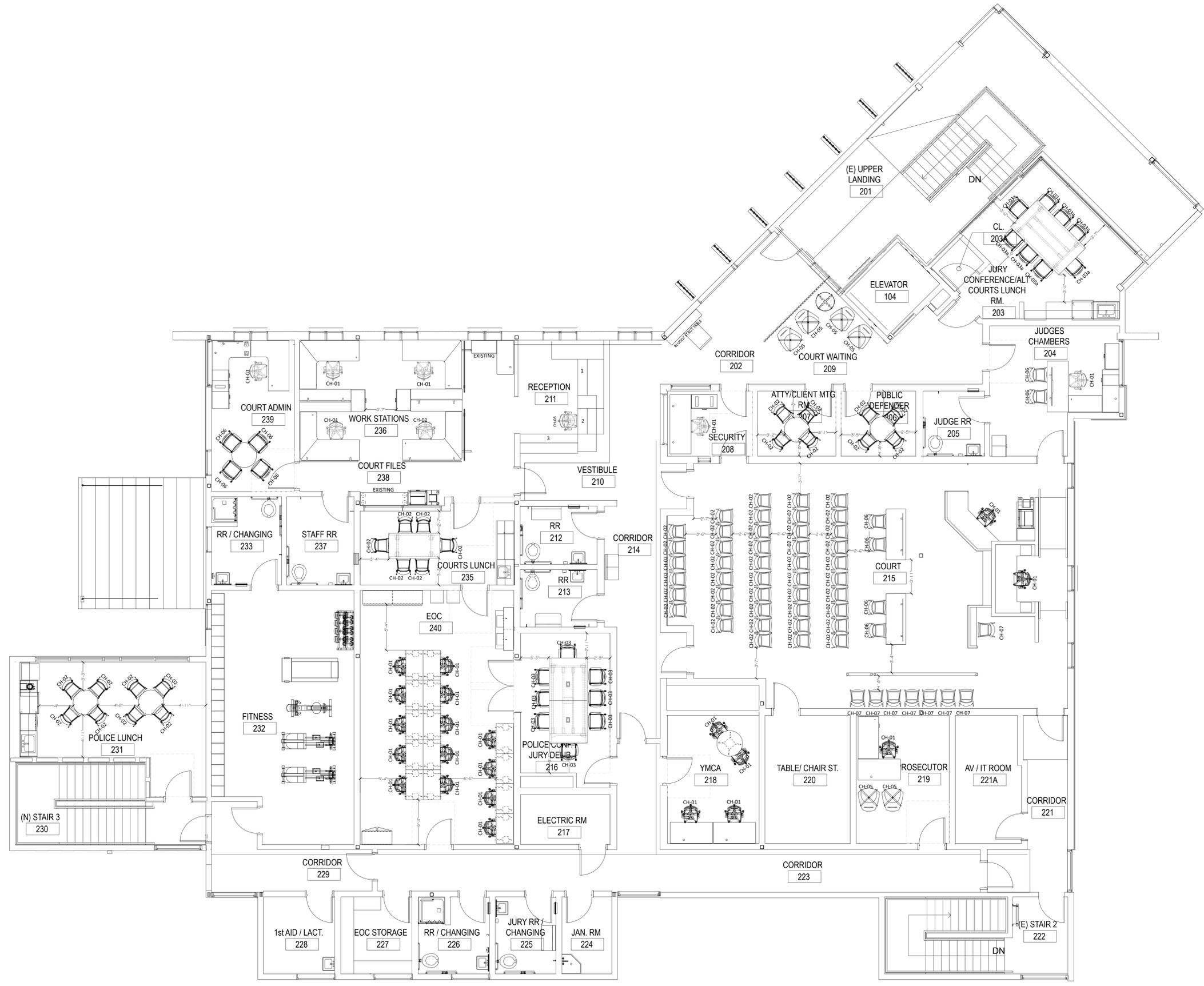
PROJECT NAME & ADDRESS:
 BANBRIEZE ISLAND
 POLICE AND COURT

DRAWING RELEASE DATE:
 3/8/2023
 PROJECT NUMBER:
 400979

A MAIN FLOOR
 Scale: 1/4"=1'-0"

DESIGN/ARCHITCT NOTE
 This drawing set will verify the scope of work for System Source, Inc.
 This drawing set will be specified for budget pricing as shown unless notified otherwise.
 DESIGN APPROVAL
 Necessary for order placement
 Approved As Shown Approved with Changes Rejected with Notes
 Reviewed By: _____
 Date: _____

System Source
 488 MACARTHUR COURSE, SUITE 100
 NEWPORT BEACH, CA 92660



UPPER FLOOR
 FURNITURE PLAN

DRAWING STATUS
 THIS DRAWING RELEASE IS FOR
 CLIENT USE ONLY. NO
 DOING OR REUSE WITHOUT
 TO CLIENT APPROVAL.

NO.	REVISION NOTE	DATE	BY
1	ISSUE FOR PERMIT	03/22/25	AM
2	REVISIONS	03/22/25	AM
3	REVISIONS	03/22/25	AM
4	REVISIONS	03/22/25	AM

PROJECT MANAGER:
 CASSIDY HOUSTON

DRAWING BY:
 A. MERCER

DRAWING SCALE:
 SEE DRAWING

PROJECT NAME & ADDRESS:
 BANBRIDGE ISLAND
 POLICE AND COURT

DRAWING RELEASE DATE:
 3/8/2025

PROJECT NUMBER:
 400979

A UPPER FLOOR
 Scale: 1/4"=1'-0"



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: April 11, 2023

ESTIMATED TIME:

AGENDA ITEM: Authorize the City Manager to Purchase Network Equipment for the New Police/Municipal Court Building Located at 8804 Madison Ave. N. in the amount of \$69,407.04

SUMMARY: This purchase provides equipment necessary to create the network infrastructure for the Police, Municipal Court, and Emergency Operations Center (EOC). Staff will have both wired and wireless access to the City network and the internet. The public will have wireless access to the internet.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: Authorize the City Manager to sign and authorize payment to SHI in the amount of \$69,407.04 to purchase network equipment for the new Police/Court Building.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	\$ 69,407.04
Ongoing Cost:	
One-Time Cost:	\$ 69,407.04
Included in Current Budget?	Yes

BACKGROUND: This purchase includes network switches, power devices, licenses and various cabling, etc. required to create the network infrastructure necessary to provide a network and internet access for the Police, Court, EOC, and the public. Costs quoted are off State-contract pricing.

ATTACHMENTS:

[2022 Mar - Network Infrastructure SHI Quote-23237223.pdf](#)

FISCAL DETAILS: The purchase is included in the approved budget for the Police/Municipal Court Building. It is a one-time cost to purchase the devices, and a nominal, annual cost for ongoing licensing and maintenance for some of the devices (approximately \$70/year per device).

Fund Name(s):

Coding:



Pricing Proposal
Quotation #: 23237223
Created On: 3/20/2023
Valid Until: 4/18/2023

WA-City Of Bainbridge Island

Inside Account Executive

Ben DeBriae

280 MADISON AVE NORTH
ATTN: ACCOUNTS PAYABLE
BAINBRIDGE ISLA, WA 98110
United States
Phone: 2067808602
Fax:
Email: bdebriae@bainbridgewa.gov

Joseph Solis

290 Davidson Ave.
Somerset, NJ 08873
Phone: 732-652-3063
Fax:
Email: joseph_solis@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Catalyst 9200 24-port PoE+, Network Advantage Cisco Systems - Part#: C9200-24P-A	8	\$1,972.00	\$15,776.00
2 SNTC-8X5XNBD Catalyst 9200 24-port PoE+, Network Adva Cisco Systems - Part#: CON-SNT-C92024PA	8	\$687.00	\$5,496.00
3 C9200 Network Advantage, 24-port license Cisco Systems - Part#: C9200-NW-A-24	8	\$0.00	\$0.00
4 No Network Module Selected Cisco Systems - Part#: C9200-NM-NONE	8	\$0.00	\$0.00
5 600W AC Config 6 Power Supply - Secondary Power Supply Cisco Systems - Part#: PWR-C6-600WAC/2	8	\$807.00	\$6,456.00
6 North America AC Type A Power Cable Cisco Systems - Part#: CAB-TA-NA	16	\$0.00	\$0.00
7 C9200 Cisco DNA Advantage, 24-port Term Licenses Cisco Systems - Part#: C9200-DNA-A-24	8	\$0.00	\$0.00
8 C9200 Cisco DNA Advantage, 24-Port, 3 Year Term License Cisco Systems - Part#: C9200-DNA-A-24-3Y	8	\$1,287.00	\$10,296.00
9 Prime Infrastructure Lifecycle & Assurance Term - Smart Lic Cisco Systems - Part#: PI-LFAS-T	8	\$0.00	\$0.00
10 PI Dev Lic for Lifecycle & Assurance Term 3Y Cisco Systems - Part#: PI-LFAS-AP-T-3Y	8	\$0.00	\$0.00
11 Cisco Catalyst 9200 Stack Module Cisco Systems - Part#: C9200-STACK-KIT	8	\$840.00	\$6,720.00

12	50CM Type 4 Stacking Cable OSI Hardware - Part#: STACK-T4-50CM	8	\$0.00	\$0.00
13	Catalyst 9200 Stack Module Cisco Systems - Part#: C9200-STACK	16	\$0.00	\$0.00
14	Network Plug-n-Play Connect for zero-touch device deployment Cisco Systems - Part#: NETWORK-PNP-LIC	8	\$0.00	\$0.00
15	Meraki MR46 Wi-Fi 6 Indoor AP Cisco Systems - Part#: MR46-HW	11	\$923.00	\$10,153.00
16	Meraki MR Enterprise License, 3YR Cisco Systems - Part#: LIC-ENT-3YR	11	\$210.00	\$2,310.00
17	C9200-NM-4G - Cisco Catalyst 9000 Switch Modules Cisco Systems - Part#: C9200-NM-4G	5	\$358.89	\$1,794.45
18	Dell EMC SFP-1G-SX Compatible SFP Module - 1000BASE-SX StarTech.com - Part#: SFP1GSXEMCST	12	\$26.84	\$322.08
19	FiberCablesDirect - 2M OS2 LC LC Fiber Patch Cable Fiber Cables Direct - Part#: FCDUS70v486	6	\$15.06	\$90.36
20	SMARTUPS SRT 5000VA RM 208V TO120V 2U STEPDOWN TRANSF DS ONLY APC by Schneider Electric - Part#: SRT5KRMXLT-5KTF	1	\$6,465.52	\$6,465.52
21	Panduit PatchLink Horizontal Cable Manager - Cable management panel - black - 1U - 19" Panduit - Part#: WMPFSE	7	\$44.27	\$309.89
22	Panduit PatchLink Horizontal Cable Manager - Cable management panel - black - 2U - 19" Panduit - Part#: WMPF1E	7	\$51.80	\$362.60
23	Panduit TX6A-28 Category 6A Performance - Patch cable - RJ-45 (M) to RJ-45 (M) - 1.5 m - UTP - CAT 6a - IEEE 802.3at - booted, halogen-free, snagless, solid - off white Panduit - Part#: UTP28X5	10	\$13.37	\$133.70
24	Panduit TX6A-28 Category 6A Performance - Patch cable - RJ-45 (M) to RJ-45 (M) - 3 m - UTP - CAT 6a - IEEE 802.3at - booted, halogen-free, snagless, solid - off white Panduit - Part#: UTP28X10	20	\$16.62	\$332.40
25	Panduit TX6A-28 Category 6A Performance - Patch cable - RJ-45 (M) to RJ-45 (M) - 3 m - UTP - CAT 6a - IEEE 802.3at - booted, halogen-free, snagless, solid - green Panduit - Part#: UTP28X10GR	25	\$16.44	\$411.00
26	Panduit TX6A-28 Category 6A Performance - Patch cable - RJ-45 (M) to RJ-45 (M) - 4.6 m - UTP - CAT 6a - IEEE 802.3af/IEEE 802.3at - booted, halogen-free, snagless, solid - green Panduit - Part#: UTP28X15GR	75	\$19.57	\$1,467.75
27	Panduit TX6A-28 Category 6A Performance - Patch cable - RJ-45 (M) to RJ-45 (M) - 4.6 m - UTP - CAT 6a - IEEE 802.3at - booted, halogen-free, snagless, solid - yellow Panduit - Part#: UTP28X15YL	10	\$19.77	\$197.70

Shipping	\$312.59
Total	\$69,407.04

Additional Comments

Please Note: Panduit has a zero returns policy.

Please Note: APC has a zero returns policy.

SHI SPIN: #143012572

SHI-GS SPIN (For Texas customers ONLY): #143028315

For E-rate SPI orders, applicant shall be responsible for payment of any outstanding or ineligible costs if USAC rejects reimbursement claim in whole or in part.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

All orders for Cisco equipment and related software and services submitted, beginning on December 29, 2021, are non-cancelable and cannot be modified starting 45 days prior to the scheduled ship dates. Non-cancelable orders are not eligible for RMA for credit.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: April 11, 2023

ESTIMATED TIME:

AGENDA ITEM: Authorize the City Manager to Execute the Participation Form for the Settlement and the Allocation Agreement Related to Settlement of Opioid Distributor Litigation.

SUMMARY: The City is participating as a plaintiff in litigation related to the opioid crisis. A national settlement has been reached with Walgreens (retail pharmacy), CVS (retail pharmacy), Walmart (retail pharmacy), Teva Pharmaceuticals (opioid manufacturer), and Allergan (opioid manufacturer) to resolve claims by most states and litigating and non-litigating municipalities across the country. The City is one of the litigating parties. This agenda item is for the City Council to authorize the City Manager to execute two associated agreements to effectuate the settlement: (1) the Participation Form for the Distributor Settlement; and (2) the Allocation Agreement (both are attached).

These settlements are in addition to the previous and similar settlements with three distributors (AmeriSourceBergen, Cardinal Health, and McKesson), which the City Council has approved. Please note that the deadline to approve and sign the documents is April 18, 2023.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: Authorize the City Manager to execute the Participation Form for the Settlement and the associated Allocation Agreement related to settlement of the opioid litigation with Walgreens (retail pharmacy), CVS (retail pharmacy), Walmart (retail pharmacy), Teva Pharmaceuticals (opioid manufacturer), and Allergan (opioid manufacturer), in which the City is participating,.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The City is participating as a plaintiff in litigation related to the opioid crisis. A national settlement has been reached with Walgreens (retail pharmacy), CVS (retail pharmacy), Walmart (retail pharmacy), Teva Pharmaceuticals (opioid manufacturer), and Allergan (opioid manufacturer) to resolve claims by most states and litigating and non-litigating municipalities across the country. The City is one of the litigating parties. This agenda item is for the City Council to authorize the City Manager to execute two associated

agreements to effectuate the settlement: (1) the Participation Form for the Distributor Settlement; and (2) the Allocation Agreement (both are attached). The deadline for execution is April 18, 2023.

The total amount to be paid by these five companies is about \$534 Million, half of which (\$217 Million) will go to the State of Washington and half of which (\$217 Million) will go to local jurisdictions. This is approximately the same amount that went to local jurisdictions under the previous settlement with the three distributors (Amerisource Bergen, Cardinal Health, and McKesson), so the total amount to be received by the City of Bainbridge Island will be similar to what it received in the distributors settlement. There will be some difference in cash flow, however, because these latest companies are not all paying out according to the same schedule.

The issue before the Council is whether to accept the settlement. The administration and use of the settlement funds will be an issue presented to the City Council at a future date. Use of settlement funds are limited to specific opioid related purposes such as drug treatment, prevention, counseling, and medical response.

ATTACHMENTS:

[Opioid Litigation Allocation Agreement II.pdf](#)

[Settlement Participation Form - CVS.pdf](#)

[Settlement Participation Form - Teva.pdf](#)

[Settlement Participation Form - Walgreens.pdf](#)

[Settlement Participation Form - Walmart.pdf](#)

[Settlement Participation Form -Allergan.pdf](#)

FISCAL DETAILS: The pro rata amount due the City of Bainbridge Island has been calculated. The total settlement amount is unknown. It is expected to be close to the previous settlement amount. Under the first settlement the net total due the City of Bainbridge Island is \$249,396 spread over 17 years. Approximately \$14,670 per year, with \$29,340 received for the first two years.

Fund Name(s):

Coding:

**WASHINGTON STATE ALLOCATION AGREEMENT GOVERNING THE
ALLOCATION OF FUNDS PAID BY CERTAIN SETTLING OPIOID
MANUFACTURERS AND PHARMACIES**

JANUARY 27, 2023

This Washington State Allocation Agreement Governing the Allocation of Funds Paid by Certain Settling Opioid Manufacturers and Pharmacies (the “Allocation Agreement II”) governs the distribution of funds obtained from (1) Walmart, (2) Teva, (3) Allergan, (4) CVS, and (5) Walgreens (the “Settling Entities”) in connection with the resolution of any and all claims by the State of Washington and the counties, cities, and towns in Washington State (“Local Governments”) against the Settling Entities via the following settlements:

- Walmart Settlement Agreement dated November 12, 2022 and any subsequent amendments (“Walmart Settlement”).
- Teva Public Global Settlement Agreement dated November 22, 2022 and any subsequent amendments (“Teva Settlement”).
- Allergan Public Global Settlement Agreement dated November 22, 2022 and any subsequent amendments (“Allergan Settlement”).
- CVS Settlement Agreement dated December 9, 2022 and any subsequent amendments (“CVS Settlement”).
- Walgreens Settlement Agreement dated December 9, 2022 and any subsequent amendments (“Walgreens Settlement”).

Collectively, the Walmart Settlement, the Teva Settlement, the Allergan Settlement, the CVS Settlement, and the Walgreens Settlement shall be referred to as “the Settlements”. Each of the Settlements can be accessed at <https://nationalopioidsettlement.com/>. The terms and definitions of each of the respective Settlement are incorporated into this Allocation Agreement II, and any undefined terms in this Allocation Agreement II are as defined in the Settlements.

1. This Allocation Agreement II is intended to be a State-Subdivision Agreement as defined in the Settlements. This Allocation Agreement II shall be interpreted to be consistent with the requirements of a State-Subdivision Agreement in the Settlements.
2. This Allocation Agreement II shall become effective only if all of the following occur:
 - A. The State of Washington joins one of the Settlements and becomes a Settling State as provided for in the respective Settlement.
 - B. One of the Settlements becomes final and effective and a Consent Judgment is filed and approved as provided for in the respective Settlement.

- C. The number of Local Governments that execute and return this Allocation Agreement II satisfies the participation requirements for a State-Subdivision Agreement as specified in one of the Settlements, Washington is a Settling State for that Settlement, and a Consent Judgment has been filed and approved for that Settlement.
3. Requirements to become a Participating Local Government. To become a Participating Local Government that can participate in this Allocation Agreement II with respect to any one of the Settlements, a Local Government must do all of the following:
- A. The Local Government must execute and return this Allocation Agreement II.
 - B. The Local Government must release its claims against the Settling Entities identified in the respective Settlement and agree to be bound by the terms of the Settlement by timely executing and returning the Participation Form for that Settlement. The forms are attached hereto as Exhibits 1-5.
 - C. Litigating Subdivisions, also referred to as Litigating Local Governments, must dismiss the Settling Entities identified in the respective Settlement with prejudice from their lawsuits.
 - D. Each of the Local Governments that is eligible to participate in this Allocation Agreement II has previously executed and signed the One Washington Memorandum of Understanding Between Washington Municipalities (“MOU”) agreed to by the Participating Local Governments in Washington State, which is attached hereto as Exhibit 6. By executing this Allocation Agreement II, the local government agrees and affirms that the MOU applies to and shall govern the Local Government Share as modified by this Allocation Agreement II for each of the Settlements in which the Local Government participates.
- A Local Government that meets all of the conditions in this paragraph for any of the Settlements shall be deemed a “Participating Local Government” for that Settlement. A Local Government can be a “Participating Local Government” for less than all of the Settlements. If a Local Government is a Participating Local Government for less than all of the Settlements, the Local Government can only receive a portion of the Washington Abatement Amount for the specific Settlement(s) for which it is a Participating Local Government.
4. This Allocation Agreement II applies to the following, all of which collectively shall be referred to as the “Washington Abatement Amount”:
- A. For the Walmart Settlement, the State of Washington’s allocation of the (1) Global Settlement Remediation Amount and (2) Additional Remediation Amount.

- B. For the Teva Settlement, the State of Washington’s allocation of the (1) Net Abatement Amount and (2) Additional Restitution Amount.
- C. For the Allergan Settlement, the State of Washington’s allocation of the (1) Global Settlement Abatement Amount and (2) Additional Restitution Amount.
- D. For the CVS Settlement, the State of Washington’s allocation of the (1) Maximum Remediation Payment and (2) Additional Remediation Amount.
- E. For the Walgreens Settlement, the State of Washington’s allocation of the (1) Adjusted State Remediation Payment and (2) Additional Remediation Amount.

As specified in each of the Settlements, the Washington Abatement Amount will vary dependent on the percentage of Participating Local Governments and whether there are any Later Litigating Subdivisions.

- 5. The Teva Settlement provides the option for Settling States to obtain Settlement Product or the discretion to convert any portion of the Settlement Product allocated to the Settling State into a cash value equaling twenty percent (20%) of the WAC value of the Settling State’s allocated Settlement Product in specified years. It shall be solely the decision of the State regarding whether to convert any portion of the Settlement Product allocated to Washington into a cash value or to obtain the Settlement Product. If the State elects to obtain Settlement Product, the State in its sole discretion shall make all decisions related to the Settlement Product, including but not limited to where, how, and to whom it shall be distributed. For purposes of calculating the division of the Washington Abatement Amount in Paragraph 10 of this Allocation Agreement II, the Settlement Product allocated to Washington shall be considered “State Share” and shall have the cash value assigned to it in the Teva Public Global Settlement Agreement dated November 22, 2022.
- 6. This Allocation Agreement II does not apply to the State Cost Fund, State AG Fees and Costs, or any attorneys’ fees, fees, costs, or expenses referred to in the Settlement or that are paid directly or indirectly via the Settlements to the State of Washington (“State’s Fees and Costs”).
- 7. This Allocation Agreement II and the MOU are a State Back-Stop Agreement. The Settling Entities are paying a portion of the Local Governments’ attorneys’ fees and costs as provided for in the Settlements. The total contingent fees an attorney receives from the Contingency Fee Fund in the Settlements, the MOU, and this Allocation Agreement II combined cannot exceed 15% of the portion of the LG Share paid to the Litigating Local Government that retained that firm to litigate against the Settling Entities (i.e., if City X filed suit with outside counsel on a contingency fee contract and City X receives \$1,000,000 from the Walmart

Settlement, then the maximum that the firm can receive is \$150,000 for fees as to the Walmart Settlement; if City X did not retain the same firm for potential litigation against CVS and City X receives \$1,000,000 from the CVS Settlement, then the firm receives no fees from the CVS Settlement.)

8. No portion of the State's Fees and Costs and/or the State Share as defined in Paragraphs 6 and 10 of this Allocation Agreement II shall be used to fund the Government Fee Fund ("GFF") referred to in Paragraph 12 of this Allocation Agreement II and Section D of the MOU, or in any other way to fund any Participating Local Government's attorneys' fees, costs, or common benefit tax.
9. The Washington Abatement Amount shall and must be used by the State and Participating Local Governments for future Opioid Remediation as defined in the Settlements, except as allowed by the Settlements.
10. The State and the Participating Local Governments agree to divide the Washington Abatement Amount as follows:
 - A. Fifty percent (50%) to the State of Washington ("State Share").
 - B. Fifty percent (50%) to the Participating Local Governments ("LG Share").
11. The LG Share shall be distributed to Participating Local Governments pursuant to the MOU attached hereto as Exhibit 6 as amended and modified in this Allocation Agreement II.
12. For purposes of this Allocation Agreement II only, the MOU is modified as follows and any contrary provisions in the MOU are struck:
 - A. Exhibit A of the MOU is replaced by Exhibit E of each of the respective Settlements.
 - B. The definition of "Litigating Local Governments" in Section A.4 of the MOU shall mean Litigating Subdivisions as defined in each the respective Settlements.
 - C. The definition of "National Settlement Agreement" in Section A.6 of the MOU shall mean the Settlements.
 - D. The definition of "Settlement" in Section A.14 of the MOU shall mean the Settlements.
 - E. The MOU is amended to add new Section C.4.g.vii, which provides as follows:

"If a Participating Local Government receiving a direct payment (a) uses Opioid Funds other than as provided for in the respective Settlements, (b) does not comply with conditions for receiving

direct payments under the MOU, or (c) does not promptly submit necessary reporting and compliance information to its Regional Opioid Abatement Counsel (“Regional OAC”) as defined at Section C.4.h of the MOU, then the Regional OAC may suspend direct payments to the Participating Local Government after notice, an opportunity to cure, and sufficient due process. If direct payments to Participating Local Government are suspended, the payments shall be treated as if the Participating Local Government is foregoing their allocation of Opioid Funds pursuant to Section C.4.d and C.4.j.iii of the MOU. In the event of a suspension, the Regional OAC shall give prompt notice to the suspended Participating Local Government and the Settlement Fund Administrator specifying the reasons for the suspension, the process for reinstatement, the factors that will be considered for reinstatement, and the due process that will be provided. A suspended Participating Local Government may apply to the Regional OAC to be reinstated for direct payments no earlier than five years after the date of suspension.”

- F. The amounts payable to each law firm representing a Litigating Local Government from the GFF shall be consistent with the process set forth in the *Order Appointing the Fee Panel to Allocate and Disburse Attorney’s Fees Provided for in State Back-Stop Agreements*, Case No. 1:17-md-02804-DAP Doc #: 4543 (June 17, 2022). JoJo Tann (the “GFF Administrator”), who is authorized by the MDL Fee Panel (David R. Cohen, Randi S. Ellis and Hon. David R. Herndon (ret.)) to calculate the amounts due to eligible counsel from each State Back-Stop fund (i.e., the GFF) (*see id.* at p. 4), will oversee and confirm the amounts payable to each law firm representing a Litigating Local Government from the GFF. Upon written agreement between the law firms representing the Litigating Local Governments on the one hand and the Washington Attorney General’s Office on the other, in consultation with the Washington State Association of Counties and the Association of Washington Cities, the GFF Administrator may be replaced by another person, firm, or entity.
- G. The GFF set forth in the MOU shall be funded by the LG Share of the Washington Abatement Amount only. To the extent the common benefit tax is not already payable by the Settling Entities as contemplated by Section D.8 of the MOU, the GFF shall be used to pay Litigating Local Government contingency fee agreements and any common benefit tax referred to in Section D of the MOU, which shall be paid on a pro rata basis to eligible law firms as determined by the GFF Administrator.
- H. To fund the GFF, fifteen percent (15%) of the LG Share shall be deposited in the GFF from each LG Share settlement payment until the Litigating Subdivisions’ contingency fee agreements and common benefit tax (if any) referred to in Section D of the MOU are satisfied. Under no

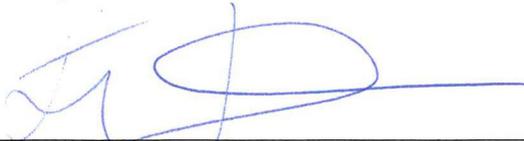
circumstances will any Primary Subdivision or Litigating Local Government be required to contribute to the GFF more than 15% of the portion of the LG Share allocated to such Primary Subdivision or Litigating Local Government. In addition, under no circumstances will any portion of the LG Share allocated to a Litigating Local Government be used to pay the contingency fees or litigation expenses of counsel for some other Litigating Local Government.

- I. The maximum amount of any Litigating Local Government contingency fee agreement (from the Contingency Fee Fund of the respective Settlements) payable to a law firm permitted for compensation shall be fifteen percent (15%) of the portion of the LG Share paid to the Litigating Local Government that retained that firm (i.e., if City X filed suit with outside counsel on a contingency fee contract and City X receives \$1,000,000 from the Walmart Settlement, then the maximum that the firm can receive is \$150,000 for fees.) The firms also shall be paid documented expenses due under their contingency fee agreements that have been paid by the law firm attributable to that Litigating Local Government. Consistent with Agreement on Attorneys' Fees, Costs, and Expenses, which is Exhibit R of the Settlements, amounts due to Participating Litigating Subdivisions' attorneys under this Allocation Agreement II shall not impact (i) costs paid by the subdivisions to their attorneys pursuant to a State Back-Stop agreement, (ii) fees paid to subdivision attorneys from the Common Benefit Fund for common benefit work performed by the attorneys pursuant to Exhibit R of the Settlements, or (iii) costs paid to subdivision attorneys from the MDL Expense Fund for expenses incurred by the attorneys pursuant to the Settlements.
- J. Under no circumstances may counsel receive more for its work on behalf of a Litigating Local Government than it would under its contingency agreement with that Litigating Local Government. To the extent a law firm was retained by a Litigating Local Government on a contingency fee agreement that provides for compensation at a rate that is less than fifteen percent (15%) of that Litigating Local Government's recovery, the maximum amount payable to that law firm referred to in Section D.3 of the MOU shall be the percentage set forth in that contingency fee agreement.
- K. For the avoidance of doubt, both payments from the GFF and the payment to the Participating Litigating Local Governments' attorneys from the Contingency Fee Fund in the respective Settlements shall be included when calculating whether the aforementioned fifteen percent (15%) maximum percentage (or less if the provisions of Paragraph 10.J of this Allocation Agreement II apply) of any Litigating Local Government contingency fee agreement referred to above has been met.

- L. To the extent there are any excess funds in the GFF, the GFF Administrator and the Settlement Administrator shall facilitate the return of those funds to the Participating Local Governments as provided for in Section D.6 of the MOU.
- 13. In connection with the execution and administration of this Allocation Agreement II, the State and the Participating Local Governments agree to abide by the Public Records Act, RCW 42.56 *et seq.*
- 14. All Participating Local Governments, Regional OACs, and the State shall maintain all non-transitory records related to this Allocation Agreement II as well as the receipt and expenditure of the funds from the Settlements for no less than five (5) years.
- 15. If any party to this Allocation Agreement II believes that a Participating Local Government, Regional OAC, the State, an entity, or individual involved in the receipt, distribution, or administration of the funds from the Settlements has violated any applicable ethics codes or rules, a complaint shall be lodged with the appropriate forum for handling such matters, with a copy of the complaint promptly sent to the Washington Attorney General, Complex Litigation Division, Division Chief, 800 Fifth Avenue, Suite 2000, Seattle, Washington 98104.
- 16. To the extent (i) a region utilizes a pre-existing regional body to establish its Opioid Abatement Council pursuant to the Section 4.h of the MOU, and (ii) that pre-existing regional body is subject to the requirements of the Community Behavioral Health Services Act, RCW 71.24 *et seq.*, the State and the Participating Local Governments agree that the Opioid Funds paid by the Settling Entities are subject to the requirements of the MOU and this Allocation Agreement II.
- 17. Upon request by any of the Settling Entities, the Participating Local Governments must comply with the Tax Cooperation and Reporting provisions of the respective Settlement.
- 18. Venue for any legal action related to this Allocation Agreement II (separate and apart from the MOU or the Settlements) shall be in King County, Washington.
- 19. Each party represents that all procedures necessary to authorize such party's execution of this Allocation Agreement II have been performed and that such person signing for such party has been authorized to execute this Allocation Agreement II.

FOR THE STATE OF WASHINGTON:

ROBERT W. FERGUSON
Attorney General



JEFFREY G. RUPERT
Division Chief

Date: 1-27-23

FOR THE PARTICIPATING LOCAL GOVERNMENT:

Name of Participating Local Government: _____

Authorized signature: _____

Name: _____

Title: _____

Date: _____

EXHIBIT 1
Subdivision Settlement Participation Form
(Exhibit K of the Walmart Settlement)

EXHIBIT K

Subdivision Participation Form

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“Governmental Entity”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated November 14, 2022 (“Walmart Settlement”), and acting through the undersigned authorized official, hereby elects to participate in the Walmart Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walmart Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Walmart Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event within 14 days of the Effective Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopiodsettlement.com/>.
3. The Governmental Entity agrees to the terms of the Walmart Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Walmart Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walmart Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walmart Settlement.
7. The Governmental Entity has the right to enforce the Walmart Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walmart Settlement, including but not limited to all provisions of Section X (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walmart Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walmart Settlement shall be a complete bar to any Released Claim.
9. In connection with the releases provided for in the Walmart Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walmart Settlement.

10. Nothing herein is intended to modify in any way the terms of the Walmart Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Walmart Settlement in any respect, the Walmart Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



EXHIBIT 2
Subdivision Settlement Participation Form
(Exhibit K of the Teva Settlement)

Exhibit K
Subdivision and Special District Settlement Participation Form

Governmental Entity:	State:
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Teva Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Teva Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Teva Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Teva Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Teva Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
4. The Governmental Entity agrees to the terms of the Teva Settlement pertaining to Subdivisions as defined therein.
5. By agreeing to the terms of the Teva Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Teva Settlement solely for the purposes provided therein.
7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Teva Settlement.



8. The Governmental Entity has the right to enforce the Teva Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Teva Settlement, including but not limited to all provisions of Section V (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Teva Settlement are intended by Released Entities and the Governmental Entity to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Teva Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Teva Settlement.
11. In connection with the releases provided for in the Teva Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Teva Settlement.

12. Nothing herein is intended to modify in any way the terms of the Teva Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Teva Settlement in any respect, the Teva Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



EXHIBIT 3
Subdivision Settlement Participation Form
(Exhibit K of the Allergan Settlement)

EXHIBIT K
Subdivision and Special District Settlement Participation Form

Governmental Entity:	State:
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Allergan Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Allergan Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Allergan Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Allergan Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Allergan Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within fourteen (14) days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the MDL Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
4. The Governmental Entity agrees to the terms of the Allergan Settlement pertaining to Subdivisions and Special Districts as defined therein.
5. By agreeing to the terms of the Allergan Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Allergan Settlement solely for the purposes provided therein.



7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Allergan Settlement.
8. The Governmental Entity has the right to enforce the Allergan Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Allergan Settlement, including, but not limited to, all provisions of **Section V (Release)**, and along with all departments, agencies, divisions, boards, commissions, Subdivisions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist in bringing, or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Allergan Settlement are intended to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Allergan Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Allergan Settlement.
11. In connection with the releases provided for in the Allergan Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Allergan Settlement.

12. Nothing herein is intended to modify in any way the terms of the Allergan Settlement, to which the Governmental Entity hereby agrees. To the extent this Settlement Participation Form is interpreted differently from the Allergan Settlement in any respect, the Allergan Settlement controls.



I have all necessary power and authorization to execute this Settlement Participation Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



EXHIBIT 4
Subdivision Settlement Participation Form
(Exhibit K of the CVS Settlement)

EXHIBIT K

Subdivision Participation and Release Form

Governmental Entity:	State:
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*CVS Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the CVS Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the CVS Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the CVS Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the CVS Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the CVS Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the CVS Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the CVS Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the CVS Settlement.
7. The Governmental Entity has the right to enforce the CVS Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the CVS Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the CVS Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The CVS Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the CVS Settlement.
10. In connection with the releases provided for in the CVS Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the CVS Settlement.



11. Nothing herein is intended to modify in any way the terms of the CVS Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the CVS Settlement in any respect, the CVS Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



EXHIBIT 5
Subdivision Settlement Participation Form
(Exhibit K of the Walgreens Settlement)

EXHIBIT K

Subdivision Participation and Release Form

Governmental Entity:	State:
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*Walgreens Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Walgreens Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walgreens Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Walgreens Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the Walgreens Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Walgreens Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walgreens Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walgreens Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Walgreens Settlement.
7. The Governmental Entity has the right to enforce the Walgreens Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walgreens Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walgreens Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walgreens Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Walgreens Settlement.
10. In connection with the releases provided for in the Walgreens Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walgreens Settlement.



11. Nothing herein is intended to modify in any way the terms of the Walgreens Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Walgreens Settlement in any respect, the Walgreens Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



EXHIBIT 6
One Washington Memorandum of Understanding Between Washington Municipalities

ONE WASHINGTON MEMORANDUM OF UNDERSTANDING BETWEEN WASHINGTON MUNICIPALITIES

Whereas, the people of the State of Washington and its communities have been harmed by entities within the Pharmaceutical Supply Chain who manufacture, distribute, and dispense prescription opioids;

Whereas, certain Local Governments, through their elected representatives and counsel, are engaged in litigation seeking to hold these entities within the Pharmaceutical Supply Chain of prescription opioids accountable for the damage they have caused to the Local Governments;

Whereas, Local Governments and elected officials share a common desire to abate and alleviate the impacts of harms caused by these entities within the Pharmaceutical Supply Chain throughout the State of Washington, and strive to ensure that principals of equity and equitable service delivery are factors considered in the allocation and use of Opioid Funds; and

Whereas, certain Local Governments engaged in litigation and the other cities and counties in Washington desire to agree on a form of allocation for Opioid Funds they receive from entities within the Pharmaceutical Supply Chain.

Now therefore, the Local Governments enter into this Memorandum of Understanding (“MOU”) relating to the allocation and use of the proceeds of Settlements described.

A. Definitions

As used in this MOU:

1. “Allocation Regions” are the same geographic areas as the existing nine (9) Washington State Accountable Community of Health (ACH) Regions and have the purpose described in Section C below.
2. “Approved Purpose(s)” shall mean the strategies specified and set forth in the Opioid Abatement Strategies attached as Exhibit A.
3. “Effective Date” shall mean the date on which a court of competent jurisdiction enters the first Settlement by order or consent decree. The Parties anticipate that more than one Settlement will be administered according to the terms of this MOU, but that the first entered Settlement will trigger allocation of Opioid Funds in accordance with Section B herein, and the formation of the Opioid Abatement Councils in Section C.
4. “Litigating Local Government(s)” shall mean Local Governments that filed suit against any Pharmaceutical Supply Chain Participant pertaining to the Opioid epidemic prior to September 1, 2020.

5. “Local Government(s)” shall mean all counties, cities, and towns within the geographic boundaries of the State of Washington.

6. “National Settlement Agreements” means the national opioid settlement agreements dated July 21, 2021 involving Johnson & Johnson, and distributors AmerisourceBergen, Cardinal Health and McKesson as well as their subsidiaries, affiliates, officers, and directors named in the National Settlement Agreements, including all amendments thereto.

7. “Opioid Funds” shall mean monetary amounts obtained through a Settlement as defined in this MOU.

8. “Opioid Abatement Council” shall have the meaning described in Section C below.

9. “Participating Local Government(s)” shall mean all counties, cities, and towns within the geographic boundaries of the State that have chosen to sign on to this MOU. The Participating Local Governments may be referred to separately in this MOU as “Participating Counties” and “Participating Cities and Towns” (or “Participating Cities or Towns,” as appropriate) or “Parties.”

10. “Pharmaceutical Supply Chain” shall mean the process and channels through which controlled substances are manufactured, marketed, promoted, distributed, and/or dispensed, including prescription opioids.

11. “Pharmaceutical Supply Chain Participant” shall mean any entity that engages in or has engaged in the manufacture, marketing, promotion, distribution, and/or dispensing of a prescription opioid, including any entity that has assisted in any of the above.

12. “Qualified Settlement Fund Account,” or “QSF Account,” shall mean an account set up as a qualified settlement fund, 468b fund, as authorized by Treasury Regulations 1.468B-1(c) (26 CFR §1.468B-1).

13. “Regional Agreements” shall mean the understanding reached by the Participating Local Counties and Cities within an Allocation Region governing the allocation, management, distribution of Opioid Funds within that Allocation Region.

14. “Settlement” shall mean the future negotiated resolution of legal or equitable claims against a Pharmaceutical Supply Chain Participant when that resolution has been jointly entered into by the Participating Local Governments. “Settlement” expressly does not include a plan of reorganization confirmed under Title 11 of the United States Code, irrespective of the extent to which Participating Local Governments vote in favor of or otherwise support such plan of reorganization.

15. “Trustee” shall mean an independent trustee who shall be responsible for the ministerial task of releasing Opioid Funds from a QSF account to Participating Local Governments as authorized herein and accounting for all payments into or out of the trust.

16. The “Washington State Accountable Communities of Health” or “ACH” shall mean the nine (9) regions described in Section C below.

B. Allocation of Settlement Proceeds for Approved Purposes

1. All Opioid Funds shall be held in a QSF and distributed by the Trustee, for the benefit of the Participating Local Governments, only in a manner consistent with this MOU. Distribution of Opioid Funds will be subject to the mechanisms for auditing and reporting set forth below to provide public accountability and transparency.

2. All Opioid Funds, regardless of allocation, shall be utilized pursuant to Approved Purposes as defined herein and set forth in Exhibit A. Compliance with this requirement shall be verified through reporting, as set out in this MOU.

3. The division of Opioid Funds shall first be allocated to Participating Counties based on the methodology utilized for the Negotiation Class in *In Re: National Prescription Opiate Litigation*, United States District Court for the Northern District of Ohio, Case No. 1:17-md-02804-DAP. The allocation model uses three equally weighted factors: (1) the amount of opioids shipped to the county; (2) the number of opioid deaths that occurred in that county; and (3) the number of people who suffer opioid use disorder in that county. The allocation percentages that result from application of this methodology are set forth in the “County Total” line item in Exhibit B. In the event any county does not participate in this MOU, that county’s percentage share shall be reallocated proportionally amongst the Participating Counties by applying this same methodology to only the Participating Counties.

4. Allocation and distribution of Opioid Funds within each Participating County will be based on regional agreements as described in Section C.

C. Regional Agreements

1. For the purpose of this MOU, the regional structure for decision-making related to opioid fund allocation will be based upon the nine (9) pre-defined Washington State Accountable Community of Health Regions (Allocation Regions). Reference to these pre-defined regions is solely for the purpose of

drawing geographic boundaries to facilitate regional agreements for use of Opioid Funds. The Allocation Regions are as follows:

- King County (Single County Region)
- Pierce County (Single County Region)
- Olympic Community of Health Region (Clallam, Jefferson, and Kitsap Counties)
- Cascade Pacific Action Alliance Region (Cowlitz, Grays Harbor, Lewis, Mason, Pacific, Thurston, and Wahkiakum Counties)
- North Sound Region (Island, San Juan, Skagit, Snohomish, and Whatcom Counties)
- SouthWest Region (Clark, Klickitat, and Skamania Counties)
- Greater Columbia Region (Asotin, Benton, Columbia, Franklin, Garfield, Kittitas, Walla Walla, Whitman, and Yakima Counties)
- Spokane Region (Adams, Ferry, Lincoln, Pend Oreille, Spokane, and Stevens Counties)
- North Central Region (Chelan, Douglas, Grant, and Okanogan Counties)

2. Opioid Funds will be allocated, distributed and managed within each Allocation Region, as determined by its Regional Agreement as set forth below. If an Allocation Region does not have a Regional Agreement enumerated in this MOU, and does not subsequently adopt a Regional Agreement per Section C.5, the default mechanism for allocation, distribution and management of Opioid Funds described in Section C.4.a will apply. Each Allocation Region must have an OAC whose composition and responsibilities shall be defined by Regional Agreement or as set forth in Section C.4.

3. King County's Regional Agreement is reflected in Exhibit C to this MOU.

4. All other Allocation Regions that have not specified a Regional Agreement for allocating, distributing and managing Opioid Funds, will apply the following default methodology:

a. Opioid Funds shall be allocated within each Allocation Region by taking the allocation for a Participating County from Exhibit B and apportioning those funds between that Participating County and its Participating Cities and Towns. Exhibit B also sets forth the allocation to the Participating Counties and the Participating Cities or Towns within the Counties based on a default allocation formula. As set forth above in Section B.3, to determine the allocation to a county, this formula utilizes: (1) the amount of opioids shipped to the county; (2) the number of opioid deaths that occurred in that county; and (3) the number of people who suffer opioid use disorder in that county. To determine the allocation within a county, the formula utilizes historical federal data showing how the specific Counties and the Cities and Towns within the Counties have

made opioids epidemic-related expenditures in the past. This is the same methodology used in the National Settlement Agreements for county and intra-county allocations. A Participating County, and the Cities and Towns within it may enter into a separate intra-county allocation agreement to modify how the Opioid Funds are allocated amongst themselves, provided the modification is in writing and agreed to by all Participating Local Governments in the County. Such an agreement shall not modify any of the other terms or requirements of this MOU.

b. 10% of the Opioid Funds received by the Region will be reserved, on an annual basis, for administrative costs related to the OAC. The OAC will provide an annual accounting for actual costs and any reserved funds that exceed actual costs will be reallocated to Participating Local Governments within the Region.

c. Cities and towns with a population of less than 10,000 shall be excluded from the allocation, with the exception of cities and towns that are Litigating Participating Local Governments. The portion of the Opioid Funds that would have been allocated to a city or town with a population of less than 10,000 that is not a Litigating Participating Local Government shall be redistributed to Participating Counties in the manner directed in C.4.a above.

d. Each Participating County, City, or Town may elect to have its share re-allocated to the OAC in which it is located. The OAC will then utilize this share for the benefit of Participating Local Governments within that Allocation Region, consistent with the Approved Purposes set forth in Exhibit A. A Participating Local Government's election to forego its allocation of Opioid Funds shall apply to all future allocations unless the Participating Local Government notifies its respective OAC otherwise. If a Participating Local Government elects to forego its allocation of the Opioid Funds, the Participating Local Government shall be excused from the reporting requirements set forth in this Agreement.

e. Participating Local Governments that receive a direct payment maintain full discretion over the use and distribution of their allocation of Opioid Funds, provided the Opioid Funds are used solely for Approved Purposes. Reasonable administrative costs for a Participating Local Government to administer its allocation of Opioid Funds shall not exceed actual costs or 10% of the Participating Local Government's allocation of Opioid Funds, whichever is less.

f. A Local Government that chooses not to become a Participating Local Government will not receive a direct allocation of Opioid Funds. The portion of the Opioid Funds that would have been allocated to a Local Government that is not a Participating Local Government shall be

redistributed to Participating Counties in the manner directed in C.4.a above.

g. As a condition of receiving a direct payment, each Participating Local Government that receives a direct payment agrees to undertake the following actions:

- i. Developing a methodology for obtaining proposals for use of Opioid Funds.
- ii. Ensuring there is opportunity for community-based input on priorities for Opioid Fund programs and services.
- iii. Receiving and reviewing proposals for use of Opioid Funds for Approved Purposes.
- iv. Approving or denying proposals for use of Opioid Funds for Approved Purposes.
- v. Receiving funds from the Trustee for approved proposals and distributing the Opioid Funds to the recipient.
- vi. Reporting to the OAC and making publicly available all decisions on Opioid Fund allocation applications, distributions and expenditures.

h. Prior to any distribution of Opioid Funds within the Allocation Region, The Participating Local Governments must establish an Opioid Abatement Council (OAC) to oversee Opioid Fund allocation, distribution, expenditures and dispute resolution. The OAC may be a preexisting regional body or may be a new body created for purposes of executing the obligations of this MOU.

i. The OAC for each Allocation Region shall be composed of representation from both Participating Counties and Participating Towns or Cities within the Region. The method of selecting members, and the terms for which they will serve will be determined by the Allocation Region's Participating Local Governments. All persons who serve on the OAC must have work or educational experience pertaining to one or more Approved Uses.

j. The Regional OAC will be responsible for the following actions:

- i. Overseeing distribution of Opioid Funds from Participating Local Governments to programs and services within the Allocation Region for Approved Purposes.

- ii. Annual review of expenditure reports from Participating Local Jurisdictions within the Allocation Region for compliance with Approved Purposes and the terms of this MOU and any Settlement.
- iii. In the case where Participating Local Governments chose to forego their allocation of Opioid Funds:
 - (i) Approving or denying proposals by Participating Local Governments or community groups to the OAC for use of Opioid Funds within the Allocation Region.
 - (ii) Directing the Trustee to distribute Opioid Funds for use by Participating Local Governments or community groups whose proposals are approved by the OAC.
 - (iii) Administrating and maintaining records of all OAC decisions and distributions of Opioid Funds.
- iv. Reporting and making publicly available all decisions on Opioid Fund allocation applications, distributions and expenditures by the OAC or directly by Participating Local Governments.
- v. Developing and maintaining a centralized public dashboard or other repository for the publication of expenditure data from any Participating Local Government that receives Opioid Funds, and for expenditures by the OAC in that Allocation Region, which it shall update at least annually.
- vi. If necessary, requiring and collecting additional outcome-related data from Participating Local Governments to evaluate the use of Opioid Funds, and all Participating Local Governments shall comply with such requirements.
- vii. Hearing complaints by Participating Local Governments within the Allocation Region regarding alleged failure to (1) use Opioid Funds for Approved Purposes or (2) comply with reporting requirements.

5. Participating Local Governments may agree and elect to share, pool, or collaborate with their respective allocation of Opioid Funds in any manner they choose by adopting a Regional Agreement, so long as such sharing, pooling, or collaboration is used for Approved Purposes and complies with the terms of this MOU and any Settlement.

6. Nothing in this MOU should alter or change any Participating Local Government's rights to pursue its own claim. Rather, the intent of this MOU is to join all parties who wish to be Participating Local Governments to agree upon an allocation formula for any Opioid Funds from any future binding Settlement with one or more Pharmaceutical Supply Chain Participants for all Local Governments in the State of Washington.

7. If any Participating Local Government disputes the amount it receives from its allocation of Opioid Funds, the Participating Local Government shall alert its respective OAC within sixty (60) days of discovering the information underlying the dispute. Failure to alert its OAC within this time frame shall not constitute a waiver of the Participating Local Government's right to seek recoupment of any deficiency in its allocation of Opioid Funds.

8. If any OAC concludes that a Participating Local Government's expenditure of its allocation of Opioid Funds did not comply with the Approved Purposes listed in Exhibit A, or the terms of this MOU, or that the Participating Local Government otherwise misused its allocation of Opioid Funds, the OAC may take remedial action against the alleged offending Participating Local Government. Such remedial action is left to the discretion of the OAC and may include withholding future Opioid Funds owed to the offending Participating Local Government or requiring the offending Participating Local Government to reimburse improperly expended Opioid Funds back to the OAC to be re-allocated to the remaining Participating Local Governments within that Region.

9. All Participating Local Governments and OAC shall maintain all records related to the receipt and expenditure of Opioid Funds for no less than five (5) years and shall make such records available for review by any other Participating Local Government or OAC, or the public. Records requested by the public shall be produced in accordance with Washington's Public Records Act RCW 42.56.001 *et seq.* Records requested by another Participating Local Government or an OAC shall be produced within twenty-one (21) days of the date the record request was received. This requirement does not supplant any Participating Local Government or OAC's obligations under Washington's Public Records Act RCW 42.56.001 *et seq.*

D. Payment of Counsel and Litigation Expenses

1. The Litigating Local Governments have incurred attorneys' fees and litigation expenses relating to their prosecution of claims against the Pharmaceutical Supply Chain Participants, and this prosecution has inured to the benefit of all Participating Local Governments. Accordingly, a Washington

Government Fee Fund (“GFF”) shall be established that ensures that all Parties that receive Opioid Funds contribute to the payment of fees and expenses incurred to prosecute the claims against the Pharmaceutical Supply Chain Participants, regardless of whether they are litigating or non-litigating entities.

2. The amount of the GFF shall be based as follows: the funds to be deposited in the GFF shall be equal to 15% of the total cash value of the Opioid Funds.

3. The maximum percentage of any contingency fee agreement permitted for compensation shall be 15% of the portion of the Opioid Funds allocated to the Litigating Local Government that is a party to the contingency fee agreement, plus expenses attributable to that Litigating Local Government. Under no circumstances may counsel collect more for its work on behalf of a Litigating Local Government than it would under its contingency agreement with that Litigating Local Government.

4. Payments from the GFF shall be overseen by a committee (the “Opioid Fee and Expense Committee”) consisting of one representative of the following law firms: (a) Keller Rohrback L.L.P.; (b) Hagens Berman Sobol Shapiro LLP; (c) Goldfarb & Huck Roth Riojas, PLLC; and (d) Napoli Shkolnik PLLC. The role of the Opioid Fee and Expense Committee shall be limited to ensuring that the GFF is administered in accordance with this Section.

5. In the event that settling Pharmaceutical Supply Chain Participants do not pay the fees and expenses of the Participating Local Governments directly at the time settlement is achieved, payments to counsel for Participating Local Governments shall be made from the GFF over not more than three years, with 50% paid within 12 months of the date of Settlement and 25% paid in each subsequent year, or at the time the total Settlement amount is paid to the Trustee by the Defendants, whichever is sooner.

6. Any funds remaining in the GFF in excess of: (i) the amounts needed to cover Litigating Local Governments’ private counsel’s representation agreements, and (ii) the amounts needed to cover the common benefit tax discussed in Section C.8 below (if not paid directly by the Defendants in connection with future settlement(s)), shall revert to the Participating Local Governments *pro rata* according to the percentages set forth in Exhibits B, to be used for Approved Purposes as set forth herein and in Exhibit A.

7. In the event that funds in the GFF are not sufficient to pay all fees and expenses owed under this Section, payments to counsel for all Litigating Local Governments shall be reduced on a *pro rata* basis. The Litigating Local Governments will not be responsible for any of these reduced amounts.

8. The Parties anticipate that any Opioid Funds they receive will be subject to a common benefit “tax” imposed by the court in *In Re: National Prescription Opiate Litigation*, United States District Court for the Northern District of Ohio, Case No. 1:17-md-02804-DAP (“Common Benefit Tax”). If this occurs, the Participating Local Governments shall first seek to have the settling defendants pay the Common Benefit Tax. If the settling defendants do not agree to pay the Common Benefit Tax, then the Common Benefit Tax shall be paid from the Opioid Funds and by both litigating and non-litigating Local Governments. This payment shall occur prior to allocation and distribution of funds to the Participating Local Governments. In the event that GFF is not fully exhausted to pay the Litigating Local Governments’ private counsel’s representation agreements, excess funds in the GFF shall be applied to pay the Common Benefit Tax (if any).

E. General Terms

1. If any Participating Local Government believes another Participating Local Government, not including the Regional Abatement Advisory Councils, violated the terms of this MOU, the alleging Participating Local Government may seek to enforce the terms of this MOU in the court in which any applicable Settlement(s) was entered, provided the alleging Participating Local Government first provides the alleged offending Participating Local Government notice of the alleged violation(s) and a reasonable opportunity to cure the alleged violation(s). In such an enforcement action, any alleging Participating Local Government or alleged offending Participating Local Government may be represented by their respective public entity in accordance with Washington law.

2. Nothing in this MOU shall be interpreted to waive the right of any Participating Local Government to seek judicial relief for conduct occurring outside the scope of this MOU that violates any Washington law. In such an action, the alleged offending Participating Local Government, including the Regional Abatement Advisory Councils, may be represented by their respective public entities in accordance with Washington law. In the event of a conflict, any Participating Local Government, including the Regional Abatement Advisory Councils and its Members, may seek outside representation to defend itself against such an action.

3. Venue for any legal action related to this MOU shall be in the court in which the Participating Local Government is located or in accordance with the court rules on venue in that jurisdiction. This provision is not intended to expand the court rules on venue.

4. This MOU may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. The Participating Local Governments approve the use of electronic signatures for execution of this MOU. All use of electronic signatures

shall be governed by the Uniform Electronic Transactions Act. The Parties agree not to deny the legal effect or enforceability of the MOU solely because it is in electronic form or because an electronic record was used in its formation. The Participating Local Government agree not to object to the admissibility of the MOU in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

5. Each Participating Local Government represents that all procedures necessary to authorize such Participating Local Government's execution of this MOU have been performed and that the person signing for such Party has been authorized to execute the MOU.

[Remainder of Page Intentionally Left Blank – Signature Pages Follow]

This One Washington Memorandum of Understanding Between Washington Municipalities is signed this _____ day of _____, 2022 by:

Name & Title _____

On behalf of _____

4894-0031-1574, v. 2

EXHIBIT A

OPIOID ABATEMENT STRATEGIES

PART ONE: TREATMENT

A. TREAT OPIOID USE DISORDER (OUD)

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions, co-usage, and/or co-addiction through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including all forms of Medication-Assisted Treatment (MAT) approved by the U.S. Food and Drug Administration.
2. Support and reimburse services that include the full American Society of Addiction Medicine (ASAM) continuum of care for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including but not limited to:
 - a. Medication-Assisted Treatment (MAT);
 - b. Abstinence-based treatment;
 - c. Treatment, recovery, or other services provided by states, subdivisions, community health centers; non-for-profit providers; or for-profit providers;
 - d. Treatment by providers that focus on OUD treatment as well as treatment by providers that offer OUD treatment along with treatment for other SUD/MH conditions, co-usage, and/or co-addiction; or
 - e. Evidence-informed residential services programs, as noted below.
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.
4. Improve oversight of Opioid Treatment Programs (OTPs) to assure evidence-based, evidence-informed, or promising practices such as adequate methadone dosing.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction and for persons who have experienced an opioid overdose.
6. Support treatment of mental health trauma resulting from the traumatic experiences of the opioid user (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g., surviving family members after an overdose

or overdose fatality), and training of health care personnel to identify and address such trauma.

7. Support detoxification (detox) and withdrawal management services for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including medical detox, referral to treatment, or connections to other services or supports.
8. Support training on MAT for health care providers, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
10. Provide fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (DATA 2000) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.
12. Support the dissemination of web-based training curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service-Opioids web-based training curriculum and motivational interviewing.
13. Support the development and dissemination of new curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service for Medication-Assisted Treatment.

B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY

Support people in treatment for and recovery from OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Provide the full continuum of care of recovery services for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including supportive housing, residential treatment, medical detox services, peer support services and counseling, community navigators, case management, and connections to community-based services.
2. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.

3. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including supportive housing, recovery housing, housing assistance programs, or training for housing providers.
4. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
5. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
6. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
7. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.
8. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to manage the opioid user in the family.
9. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to current and recovering opioid users, including reducing stigma.
10. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.

C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED (CONNECTIONS TO CARE)

Provide connections to care for people who have – or are at risk of developing – OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
2. Support Screening, Brief Intervention and Referral to Treatment (SBIRT) programs to reduce the transition from use to disorders.
3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.

4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Support training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.
6. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, or persons who have experienced an opioid overdose, into community treatment or recovery services through a bridge clinic or similar approach.
7. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction or persons that have experienced an opioid overdose.
8. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
9. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction or to persons who have experienced an opioid overdose.
10. Provide funding for peer navigators, recovery coaches, care coordinators, or care managers that offer assistance to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction or to persons who have experienced on opioid overdose.
11. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
12. Develop and support best practices on addressing OUD in the workplace.
13. Support assistance programs for health care providers with OUD.
14. Engage non-profits and the faith community as a system to support outreach for treatment.
15. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
16. Create or support intake and call centers to facilitate education and access to treatment, prevention, and recovery services for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.

17. Develop or support a National Treatment Availability Clearinghouse – a multistate/nationally accessible database whereby health care providers can list locations for currently available in-patient and out-patient OUD treatment services that are accessible on a real-time basis by persons who seek treatment.

D. ADDRESS THE NEEDS OF CRIMINAL-JUSTICE-INVOLVED PERSONS

Address the needs of persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction who are involved – or are at risk of becoming involved – in the criminal justice system through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Support pre-arrest or post-arrest diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including established strategies such as:
 - a. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (PAARI);
 - b. Active outreach strategies such as the Drug Abuse Response Team (DART) model;
 - c. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
 - d. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (LEAD) model;
 - e. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative;
 - f. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise and to reduce perceived barriers associated with law enforcement 911 responses; or
 - g. County prosecution diversion programs, including diversion officer salary, only for counties with a population of 50,000 or less. Any diversion services in matters involving opioids must include drug testing, monitoring, or treatment.
2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction to evidence-informed treatment, including MAT, and related services.
3. Support treatment and recovery courts for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, but only if these courts provide referrals to evidence-informed treatment, including MAT.

4. Provide evidence-informed treatment, including MAT, recovery support, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction who are incarcerated in jail or prison.
5. Provide evidence-informed treatment, including MAT, recovery support, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction who are leaving jail or prison have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
6. Support critical time interventions (CTI), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
7. Provide training on best practices for addressing the needs of criminal-justice-involved persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, case management, or other services offered in connection with any of the strategies described in this section.

E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, and the needs of their families, including babies with neonatal abstinence syndrome, through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Support evidence-based, evidence-informed, or promising treatment, including MAT, recovery services and supports, and prevention services for pregnant women – or women who could become pregnant – who have OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.
2. Provide training for obstetricians or other healthcare personnel that work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
3. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with Neonatal Abstinence Syndrome get referred to appropriate services and receive a plan of safe care.
4. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.

5. Offer enhanced family supports and home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including but not limited to parent skills training.
6. Support for Children's Services – Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
2. Academic counter-detailing to educate prescribers on appropriate opioid prescribing.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Support enhancements or improvements to Prescription Drug Monitoring Programs (PDMPs), including but not limited to improvements that:
 - a. Increase the number of prescribers using PDMPs;
 - b. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs or by improving the interface that prescribers use to access PDMP data, or both; or
 - c. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD.
6. Development and implementation of a national PDMP – Fund development of a multistate/national PDMP that permits information sharing while providing appropriate safeguards on sharing of private health information, including but not limited to:
 - a. Integration of PDMP data with electronic health records, overdose episodes, and decision support tools for health care providers relating to OUD.

- b. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation’s Emergency Medical Technician overdose database.
7. Increase electronic prescribing to prevent diversion or forgery.
8. Educate Dispensers on appropriate opioid dispensing.

G. PREVENT MISUSE OF OPIOIDS

Support efforts to discourage or prevent misuse of opioids through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Corrective advertising or affirmative public education campaigns based on evidence.
2. Public education relating to drug disposal.
3. Drug take-back disposal or destruction programs.
4. Fund community anti-drug coalitions that engage in drug prevention efforts.
5. Support community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction – including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (SAMHSA).
6. Engage non-profits and faith-based communities as systems to support prevention.
7. Support evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
8. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
9. Support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
10. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
11. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses or other school staff, to

address mental health needs in young people that (when not properly addressed) increase the risk of opioid or other drug misuse.

H. PREVENT OVERDOSE DEATHS AND OTHER HARMS

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Increase availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, opioid users, families and friends of opioid users, schools, community navigators and outreach workers, drug offenders upon release from jail/prison, or other members of the general public.
2. Provision by public health entities of free naloxone to anyone in the community, including but not limited to provision of intra-nasal naloxone in settings where other options are not available or allowed.
3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, and other members of the general public.
4. Enable school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expand, improve, or develop data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.
7. Public education relating to immunity and Good Samaritan laws.
8. Educate first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Expand access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
10. Support mobile units that offer or provide referrals to treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
11. Provide training in treatment and recovery strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
12. Support screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

I. FIRST RESPONDERS

In addition to items C8, D1 through D7, H1, H3, and H8, support the following:

1. Current and future law enforcement expenditures relating to the opioid epidemic.
2. Educate law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.

J. LEADERSHIP, PLANNING AND COORDINATION

Support efforts to provide leadership, planning, and coordination to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Community regional planning to identify goals for reducing harms related to the opioid epidemic, to identify areas and populations with the greatest needs for treatment intervention services, or to support other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
2. A government dashboard to track key opioid-related indicators and supports as identified through collaborative community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
4. Provide resources to staff government oversight and management of opioid abatement programs.

K. TRAINING

In addition to the training referred to in various items above, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
2. Invest in infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, or implement other

strategies to abate the opioid epidemic described in this opioid abatement strategy list (e.g., health care, primary care, pharmacies, PDMPs, etc.).

L. RESEARCH

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.
3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.
4. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
5. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (e.g. Hawaii HOPE and Dakota 24/7).
6. Research on expanded modalities such as prescription methadone that can expand access to MAT.

EXHIBIT B

County	Local Government	% Allocation
<u>Adams County</u>		
	Adams County	0.1638732475%
	Hatton	
	Lind	
	Othello	
	Ritzville	
	Washtucna	
	County Total:	0.1638732475%
<u>Asotin County</u>		
	Asotin County	0.4694498386%
	Asotin	
	Clarkston	
	County Total:	0.4694498386%
<u>Benton County</u>		
	Benton County	1.4848831892%
	Benton City	
	Kennewick	0.5415650564%
	Prosser	
	Richland	0.4756779517%
	West Richland	0.0459360490%
	County Total:	2.5480622463%
<u>Chelan County</u>		
	Chelan County	0.7434914485%
	Cashmere	
	Chelan	
	Entiat	
	Leavenworth	
	Wenatchee	0.2968333494%
	County Total:	1.0403247979%
<u>Clallam County</u>		
	Clallam County	1.3076983401%
	Forks	
	Port Angeles	0.4598370527%
	Sequim	
	County Total:	1.7675353928%

EXHIBIT B

County	Local Government	% Allocation
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Clark County

Clark County		4.5149775326%
Battle Ground		0.1384729857%
Camas		0.2691592724%
La Center		
Ridgefield		
Vancouver		1.7306605325%
Washougal		0.1279328220%
Woodland***		
Yacolt		
County Total:		6.7812031452%

Columbia County

Columbia County		0.0561699537%
Dayton		
Starbuck		
County Total:		0.0561699537%

Cowlitz County

Cowlitz County		1.7226945990%
Castle Rock		
Kalama		
Kelso		0.1331145270%
Longview		0.6162736905%
Woodland***		
County Total:		2.4720828165%

Douglas County

Douglas County		0.3932175175%
Bridgeport		
Coulee Dam***		
East Wenatchee		0.0799810865%
Mansfield		
Rock Island		
Waterville		
County Total:		0.4731986040%

Ferry County

Ferry County		0.1153487994%
Republic		
County Total:		0.1153487994%

EXHIBIT B

County	Local Government	% Allocation
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Franklin County

Franklin County		0.3361237144%
Connell		
Kahlotus		
Mesa		
Pasco		0.4278056066%
County Total:		0.7639293210%

Garfield County

Garfield County		0.0321982209%
Pomeroy		
County Total:		0.0321982209%

Grant County

Grant County		0.9932572167%
Coulee City		
Coulee Dam***		
Electric City		
Ephrata		
George		
Grand Coulee		
Hartline		
Krupp		
Mattawa		
Moses Lake		0.2078293909%
Quincy		
Royal City		
Soap Lake		
Warden		
Wilson Creek		
County Total:		1.2010866076%

EXHIBIT B

County	Local Government	% Allocation
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Grays Harbor County

Grays Harbor County	0.9992429138%
Aberdeen	0.2491525333%
Cosmopolis	
Elma	
Hoquiam	
McCleary	
Montesano	
Oakville	
Ocean Shores	
Westport	
County Total:	1.2483954471%

Island County

Island County	0.6820422610%
Coupeville	
Langley	
Oak Harbor	0.2511550431%
County Total:	0.9331973041%

Jefferson County

Jefferson County	0.4417137380%
Port Townsend	
County Total:	0.4417137380%

EXHIBIT B

County	Local Government	% Allocation
King County		
	King County	13.9743722662%
	Algona	
	Auburn***	0.2622774917%
	Beaux Arts Village	
	Bellevue	1.1300592573%
	Black Diamond	
	Bothell***	0.1821602716%
	Burien	0.0270962921%
	Carnation	
	Clyde Hill	
	Covington	0.0118134406%
	Des Moines	0.1179764526%
	Duvall	
	Enumclaw***	0.0537768326%
	Federal Way	0.3061452240%
	Hunts Point	
	Issaquah	0.1876240107%
	Kenmore	0.0204441024%
	Kent	0.5377397676%
	Kirkland	0.5453525246%
	Lake Forest Park	0.0525439124%
	Maple Valley	0.0093761587%
	Medina	
	Mercer Island	0.1751797481%
	Milton***	
	Newcastle	0.0033117880%
	Normandy Park	
	North Bend	
	Pacific***	
	Redmond	0.4839486007%
	Renton	0.7652626920%
	Sammamish	0.0224369090%
	SeaTac	0.1481551278%
	Seattle	6.6032403816%
	Shoreline	0.0435834501%
	Skykomish	
	Snoqualmie	0.0649164481%
	Tukwila	0.3032205739%
	Woodinville	0.0185516364%
	Yarrow Point	
	County Total:	26.0505653608%

EXHIBIT B

County	Local Government	% Allocation
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Kitsap County

Kitsap County		2.6294133668%
Bainbridge Island		0.1364686014%
Bremerton		0.6193374389%
Port Orchard		0.1009497162%
Poulsbo		0.0773748246%
County Total:		3.5635439479%

Kittitas County

Kittitas County		0.3855704683%
Cle Elum		
Ellensburg		0.0955824915%
Kittitas		
Roslyn		
South Cle Elum		
County Total:		0.4811529598%

Klickitat County

Klickitat County		0.2211673457%
Bingen		
Goldendale		
White Salmon		
County Total:		0.2211673457%

Lewis County

Lewis County		1.0777377479%
Centralia		0.1909990353%
Chehalis		
Morton		
Mossyrock		
Napavine		
Pe Ell		
Toledo		
Vader		
Winlock		
County Total:		1.2687367832%

EXHIBIT B

County	Local Government	% Allocation
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Lincoln County

Lincoln County		0.1712669645%
Almira		
Creston		
Davenport		
Harrington		
Odessa		
Reardan		
Sprague		
Wilbur		
County Total:		0.1712669645%

Mason County

Mason County		0.8089918012%
Shelton		0.1239179888%
County Total:		0.9329097900%

Okanogan County

Okanogan County		0.6145043345%
Brewster		
Conconully		
Coulee Dam***		
Elmer City		
Nespelem		
Okanogan		
Omak		
Oroville		
Pateros		
Riverside		
Tonasket		
Twisp		
Winthrop		
County Total:		0.6145043345%

Pacific County

Pacific County		0.4895416466%
Ilwaco		
Long Beach		
Raymond		
South Bend		
County Total:		0.4895416466%

EXHIBIT B

County	Local Government	% Allocation
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Pend Oreille County

Pend Oreille County		0.2566374940%
Cusick		
Ione		
Metaline		
Metaline Falls		
Newport		
County Total:		0.2566374940%

Pierce County

Pierce County		7.2310164020%
Auburn***		0.0628522112%
Bonney Lake		0.1190773864%
Buckley		
Carbonado		
DuPont		
Eatonville		
Edgewood		0.0048016791%
Enumclaw***		0.0000000000%
Fife		0.1955185481%
Fircrest		
Gig Harbor		0.0859963345%
Lakewood		0.5253640894%
Milton***		
Orting		
Pacific***		
Puyallup		0.3845704814%
Roy		
Ruston		
South Prairie		
Steilacoom		
Sumner		0.1083157569%
Tacoma		3.2816374617%
University Place		0.0353733363%
Wilkeson		
County Total:		12.0345236870%

San Juan County

San Juan County		0.2101495171%
Friday Harbor		
County Total:		0.2101495171%

EXHIBIT B

County	Local Government	% Allocation
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Skagit County

Skagit County		1.0526023961%
Anacortes		0.1774962906%
Burlington		0.1146861661%
Concrete		
Hamilton		
La Conner		
Lyman		
Mount Vernon		0.2801063665%
Sedro-Woolley		0.0661146351%
County Total:		1.6910058544%

Skamania County

Skamania County		0.1631931925%
North Bonneville		
Stevenson		
County Total:		0.1631931925%

Snohomish County

Snohomish County		6.9054415622%
Arlington		0.2620524080%
Bothell***		0.2654558588%
Brier		
Darrington		
Edmonds		0.3058936009%
Everett		1.9258363241%
Gold Bar		
Granite Falls		
Index		
Lake Stevens		0.1385202891%
Lynnwood		0.7704629214%
Marysville		0.3945067827%
Mill Creek		0.1227939546%
Monroe		0.1771621898%
Mountlake Terrace		0.2108935805%
Mukilteo		0.2561790702%
Snohomish		0.0861097964%
Stanwood		
Sultan		
Woodway		
County Total:		11.8213083387%

EXHIBIT B

County	Local Government	% Allocation
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Spokane County

Spokane County		5.5623859292%
Airway Heights		
Cheney		0.1238454349%
Deer Park		
Fairfield		
Latah		
Liberty Lake		0.0389636519%
Medical Lake		
Millwood		
Rockford		
Spangle		
Spokane		3.0872078287%
Spokane Valley		0.0684217500%
Waverly		
County Total:		8.8808245947%

Stevens County

Stevens County		0.7479240179%
Chewelah		
Colville		
Kettle Falls		
Marcus		
Northport		
Springdale		
County Total:		0.7479240179%

Thurston County

Thurston County		2.3258492094%
Bucoda		
Lacey		0.2348627221%
Olympia		0.6039423385%
Rainier		
Tenino		
Tumwater		0.2065982350%
Yelm		
County Total:		3.3712525050%

Wahkiakum County

Wahkiakum County		0.0596582197%
Cathlamet		
County Total:		0.0596582197%

EXHIBIT B

County	Local Government	% Allocation
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Walla Walla County

Walla Walla County	0.5543870294%
College Place	
Prescott	
Waitsburg	
Walla Walla	0.3140768654%
County Total:	0.8684638948%

Whatcom County

Whatcom County	1.3452637306%
Bellingham	0.8978614577%
Blaine	
Everson	
Ferndale	0.0646101891%
Lynden	0.0827115612%
Nooksack	
Sumas	
County Total:	2.3904469386%

Whitman County

Whitman County	0.2626805837%
Albion	
Colfax	
Colton	
Endicott	
Farmington	
Garfield	
LaCrosse	
Lamont	
Malden	
Oakesdale	
Palouse	
Pullman	0.2214837491%
Rosalia	
St. John	
Tekoa	
Uniontown	
County Total:	0.4841643328%

EXHIBIT B

County	Local Government	% Allocation
<u>Yakima County</u>		
	Yakima County	1.9388392959%
	Grandview	0.0530606109%
	Granger	
	Harrah	
	Mabton	
	Moxee	
	Naches	
	Selah	
	Sunnyside	0.1213478384%
	Tieton	
	Toppenish	
	Union Gap	
	Wapato	
	Yakima	0.6060410539%
	Zillah	
	County Total:	2.7192887991%

Exhibit C

KING COUNTY REGIONAL AGREEMENT

King County intends to explore coordination with its cities and towns to facilitate a Regional Agreement for Opioid Fund allocation. Should some cities and towns choose not to participate in a Regional Agreement, this shall not preclude coordinated allocation for programs and services between the County and those cities and towns who elect to pursue a Regional Agreement. As contemplated in C.5 of the MOU, any Regional Agreement shall comply with the terms of the MOU and any Settlement. If no Regional Agreement is achieved, the default methodology for allocation in C.4 of the MOU shall apply.

EXHIBIT K

Subdivision Participation and Release Form

Governmental Entity:	State:
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*CVS Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the CVS Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the CVS Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the CVS Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the CVS Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the CVS Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the CVS Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the CVS Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the CVS Settlement.
7. The Governmental Entity has the right to enforce the CVS Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the CVS Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the CVS Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The CVS Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the CVS Settlement.
10. In connection with the releases provided for in the CVS Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the CVS Settlement.



11. Nothing herein is intended to modify in any way the terms of the CVS Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the CVS Settlement in any respect, the CVS Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



Exhibit K
Subdivision and Special District Settlement Participation Form

Governmental Entity:	State:
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Teva Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Teva Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Teva Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Teva Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Teva Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
4. The Governmental Entity agrees to the terms of the Teva Settlement pertaining to Subdivisions as defined therein.
5. By agreeing to the terms of the Teva Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Teva Settlement solely for the purposes provided therein.
7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Teva Settlement.



8. The Governmental Entity has the right to enforce the Teva Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Teva Settlement, including but not limited to all provisions of Section V (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Teva Settlement are intended by Released Entities and the Governmental Entity to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Teva Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Teva Settlement.
11. In connection with the releases provided for in the Teva Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Teva Settlement.

12. Nothing herein is intended to modify in any way the terms of the Teva Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Teva Settlement in any respect, the Teva Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



EXHIBIT K

Subdivision Participation and Release Form

Governmental Entity:	State:
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*Walgreens Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Walgreens Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walgreens Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Walgreens Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the Walgreens Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Walgreens Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walgreens Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walgreens Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Walgreens Settlement.
7. The Governmental Entity has the right to enforce the Walgreens Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walgreens Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walgreens Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walgreens Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Walgreens Settlement.
10. In connection with the releases provided for in the Walgreens Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walgreens Settlement.



11. Nothing herein is intended to modify in any way the terms of the Walgreens Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Walgreens Settlement in any respect, the Walgreens Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



EXHIBIT K

Subdivision Participation Form

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“Governmental Entity”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated November 14, 2022 (“Walmart Settlement”), and acting through the undersigned authorized official, hereby elects to participate in the Walmart Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walmart Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Walmart Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event within 14 days of the Effective Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopiodsettlement.com/>.
3. The Governmental Entity agrees to the terms of the Walmart Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Walmart Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walmart Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walmart Settlement.
7. The Governmental Entity has the right to enforce the Walmart Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walmart Settlement, including but not limited to all provisions of Section X (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walmart Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walmart Settlement shall be a complete bar to any Released Claim.
9. In connection with the releases provided for in the Walmart Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walmart Settlement.

10. Nothing herein is intended to modify in any way the terms of the Walmart Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Walmart Settlement in any respect, the Walmart Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



EXHIBIT K
Subdivision and Special District Settlement Participation Form

Governmental Entity:	State:
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Allergan Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Allergan Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Allergan Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Allergan Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Allergan Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within fourteen (14) days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the MDL Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
4. The Governmental Entity agrees to the terms of the Allergan Settlement pertaining to Subdivisions and Special Districts as defined therein.
5. By agreeing to the terms of the Allergan Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Allergan Settlement solely for the purposes provided therein.



7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Allergan Settlement.
8. The Governmental Entity has the right to enforce the Allergan Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Allergan Settlement, including, but not limited to, all provisions of **Section V (Release)**, and along with all departments, agencies, divisions, boards, commissions, Subdivisions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist in bringing, or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Allergan Settlement are intended to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Allergan Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Allergan Settlement.
11. In connection with the releases provided for in the Allergan Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Allergan Settlement.

12. Nothing herein is intended to modify in any way the terms of the Allergan Settlement, to which the Governmental Entity hereby agrees. To the extent this Settlement Participation Form is interpreted differently from the Allergan Settlement in any respect, the Allergan Settlement controls.



I have all necessary power and authorization to execute this Settlement Participation Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____





CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: April 11, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Receive City Manager's Report

SUMMARY: The City Manager will provide a report to Council and the community. Please see attached memorandum regarding implementation of rent and mortgage assistance via Helpline House.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: Information only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Implementation of Rent and Mortgage Assistance via Helpline House 4.11.23.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

MEMORANDUM

TO: Honorable Mayor and Council

FROM: Blair King, City Manager

SUBJECT: Implementation of Rent and Mortgage Assistance via Helpline House

DATE: April 11, 2023

On December 11, 2022, the City Council directed the City Manager to develop and execute an agreement with Helpline House to provide \$80,000 from the Housing Trust Fund to support rent and mortgage assistance to affected Bainbridge Island community members. This is a report on the development and implementation of the agreement.

Pursuant to the agreement, Helpline House will assist in the following manner:

- Assistance may only be provided to residents if the annual household income is less than or equal to 95% of the “median household income” for the Bremerton-Silverdale Statistical Area, adjusted for household size
- Residents may receive up to a maximum of \$2,000 in any two-month period; any exceptions must be communicated in writing to the City Manager
- Residents must provide a current rental agreement or mortgage documents to Helpline House
- Recipients must live on Bainbridge Island
- Payments must be made directly to the landlord or mortgage company
- No portion of the funds will be used to cover Helpline House staff or administrative costs
- Helpline House is subject to inspection and audit by representatives of the City and/or the Washington State Auditor’s office.

Helpline House must provide the following minimum level of reporting and documentation:

- The amount of assistance provided to each qualifying household
- The number of households that were provided assistance
- The number of households that applied for but did not receive assistance

- For each case, the factor or factors that led to the need for assistance
- The household income for each household that was provided rental assistance
- At least quarterly, Helpline House must provide a summary of expenses showing how funds were used.

The City Council will be provided with statistical information.

The city's grant of \$80,000 will be paid in \$20,000 installments to Helpline House. With each request, a summary report will be provided. The term of the agreement runs through December 31, 2024 or until the \$80,000 is exhausted.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: April 11, 2023

ESTIMATED TIME: 30 Minutes

AGENDA ITEM: (7:00 PM) Consider Ordinance No. 2023-04 Amending BIMC Section 2.16.210 Regarding the Subarea Planning Process - Planning,

SUMMARY: On March 28, 2023, the City Council discussed an ordinance recommended by the Planning Commission that would convene a steering committee for the Winslow Subarea Plan update project that is currently underway. The Council requested to see the original staff draft ordinance that the Planning Commission modified. That original staff draft ordinance, attached to this agenda bill, carried out a 2022 City Council motion directing staff to amend the city code and have the codified subarea planning process apply to small, designated centers but not to the Winslow Subarea. Because the attached original draft ordinance contains a change to the planning commission meeting times which the City Council adopted via Ordinance No. 2023-14 on March 28, 2023, staff is attaching an updated version to remove the reference to planning commission meeting times. In the updated version, staff also offers one sentence to more explicitly have the subarea planning code apply to designated centers and not apply to the Winslow Subarea. The City Council may discuss, through resolution, how procedurally they wish the Winslow Subarea Planning project to proceed.

AGENDA CATEGORY: Ordinance

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION: I move to adopt the updated Ordinance No. 2023-04 regarding the subarea planning process.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The Subarea Planning Process, as currently described in code, applies to designated centers which include neighborhood centers and business/industrial centers. The code is not explicit in applying to the Winslow Subarea, which is substantially different than the neighborhood and industrial centers in size, complexity and magnitude of citizen interest. The City Council discussed this distinction in February, 2022, and passed a motion to have the subarea planning code section only apply to small designated centers but not to Winslow. The code was not updated at that time to reflect that council motion. Staff belatedly presented to the Planning Commission an ordinance to revise the subarea planning code recognizing that the project to update the Winslow Subarea Plan is currently underway and is being carried out at the direction of City Council and in

the spirit of the February 2022 City Council motion. The Planning Commission proposed revisions to the ordinance that created a new code section and explicitly returned the Winslow Subarea Plan to being assisted by a steering committee. The Planning Commission made specific distinctions in their ordinance to have the steering committee focus solely on community engagement and be comprised of existing council members, planning commissioners and representatives from city boards, and advisory commissions.

ATTACHMENTS:

[Updated Ordinance No. 2023-04 Amendments to Title 2](#)

[Original Staff Ordinance No. 2023-04 Amendments to Title 2](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

ORDINANCE NO. 2023-04

AN ORDINANCE of the City of Bainbridge Island, Washington, related to clarifying Section 2.16.210 of the Bainbridge Island Municipal Code.

WHEREAS, City planning staff have compiled a set of changes to the land use procedures and regulations of the Bainbridge Island Municipal Code (“BIMC”) to update and clarify certain provisions; and

WHEREAS, on February 8, 2022, the City Council discussed the provisions and history of BIMC section 2.16.210 *Subarea planning process* and the then upcoming update to the Winslow Subarea Plan, now in process; and

WHEREAS, at the close of the discussion on February 8, 2022, the City Council directed BIMC 2.16.210 be amended to clarify that it applied to only small designated areas such as Neighborhood Centers or the Day Road Business/Industrial areas, but not Winslow; and

WHEREAS, the Planning Commission considered draft Ordinance No. 2023-04 on January 26, 2023; and

WHEREAS, the Planning Commission held a public hearing on Ordinance No. 2023-04 on February 9, 2023, and after closing the public hearing, made a recommendation on an amended version of this ordinance to the City Council; and

WHEREAS, on March 28, 2023, the City Council considered Ordinance No. 2023-04; and

WHEREAS, on XXX, 2023, the City Council adopted Ordinance No. 2023-04.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 2.16.210.B of the Bainbridge Island Municipal Code is hereby amended as follows:

B. Applicability. This chapter does not apply to the Winslow Subarea Plan.
This chapter applies to:

1. Neighborhood and Industrial A-designated centers that have ~~has~~ been identified in the adopted Land Use Element of the comprehensive plan; and
2. Discrete neighborhoods outside of designated centers.

Section 2. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. This ordinance shall take effect and be in force five (5) days from its passage and publication as required law.

PASSED by the City Council this XX day of XX 2023.

APPROVED by the Mayor this XX day of XX 2023.

Brenda Fantroy-Johnson, Mayor

ATTEST/AUTHENTICATE:

/s/ _____
Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:	XX, 2023
PASSED BY THE CITY COUNCIL:	XX, 2023
PUBLISHED:	XX, 2023
EFFECTIVE DATE:	XX, 2023;
ORDINANCE NUMBER:	2023-04

ORDINANCE NO. 2023-04

AN ORDINANCE of the City of Bainbridge Island, Washington, related to clarifying and correcting amending Sections 2.14.020 and 2.16.210 of the Bainbridge Island Municipal Code.

WHEREAS, City planning staff have compiled a set of changes to the land use procedures and regulations of the Bainbridge Island Municipal Code (“BIMC”) to update and clarify certain provisions; and

WHEREAS, on February 8, 2022 the City Council discussed the provisions and history of BIMC section 2.16.210 *Subarea planning process* and the then upcoming update to the Winslow Subarea Plan, now in process; and

WHEREAS, this ordinance expedites Title 2 updates related to implementing the Council’s February 8, 2022 direction and reducing when a Planning Commission meeting must be identified as a “special meeting”; and

WHEREAS, at the close of the discussion on February 8, 2022 the City Council directed BIMC 2.16.210 be amended to clarify that it applied to only small designated areas such as Neighborhood Centers or the Day Road Business/Industrial areas, but not Winslow; and

WHEREAS, the Planning Commission considered draft Ordinance No. 2023-04 on January 26, 2023; and

WHEREAS, the Planning Commission held a public hearing on Ordinance No. 2023-04 on February 9, 2023, and after closing the public hearing, made a recommendation of XXX to the City Council; and

WHEREAS, on February 28, 2023, the City Council considered Ordinance No. 2023-04; and

WHEREAS, on XXX, 2023, the City Council adopted Ordinance No. 2023-04.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 2.14.020.E. of the Bainbridge Island Municipal Code is hereby amended to read as follows:

- E. Meetings.
 - 1. The planning commission shall meet on the second and fourth Thursday of each month and may hold such special meetings on other days, as the planning commission may determine necessary. ~~All~~ Regularly scheduled meetings will

generally shall begin at 6:00 p.m. 7:00 p.m. and shall endeavor to adjourn by 9:00 p.m.; provided, that the hours of a regular meeting may be modified ~~for~~ exceptional purposes, as determined by the chairperson in coordination with the director.

2. Planning commission meetings shall be held at the city of Bainbridge Island City Hall. Under special circumstances, regular and special meetings and retreats may be held in other locations as publicly noticed.

3. The planning commission shall give public notice of its meetings as provided by law. Notice for a public hearing shall be provided at least 10 days in advance of said hearing.

4. All meetings of the planning commission shall be open to the public and held in accordance with the Open Public Meetings Act (Chapter 42.30 RCW). In the event a regular meeting falls upon a legal holiday, the meeting shall be held on the following business day.

5. All meetings shall be conducted according to Robert's Rules of Order.

6. The planning commission shall review and approve rules of procedure and code of conduct annually.

Section 2. Section 2.16.210.B of the Bainbridge Island Municipal Code is hereby amended as follows:

B. Applicability. This chapter applies to:

1. Neighborhood and Industrial A-designated centers that ~~have~~ has been identified in the adopted Land Use Element of the comprehensive plan; and

2. Discrete neighborhoods outside of designated centers.

Section 3. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 4. This ordinance shall take effect and be in force five (5) days from its passage and publication as required law.

PASSED by the City Council this XX day of XX 2023.

APPROVED by the Mayor this XX day of XX 2023.

Brenda Fantroy-Johnson, Mayor

ATTEST/AUTHENTICATE:

/s/ _____
Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:	XX, 2023
PASSED BY THE CITY COUNCIL:	XX, 2023
PUBLISHED:	XX, 2023
EFFECTIVE DATE:	XX, 2023;
ORDINANCE NUMBER:	2023-04



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: April 11, 2023

ESTIMATED TIME: 20 Minutes

AGENDA ITEM: (7:30 PM) Receive Comprehensive Plan Update Progress Report - Planning,

SUMMARY: State law requires the City of Bainbridge Island to review and, if necessary, revise the Comprehensive Plan by Dec. 31, 2023. At Council direction on December 13, 2022, staff issued a Request for Proposals (RFP). Staff selected the most qualified firm based on experience and local knowledge. Staff is negotiating with the selected team on a scope of work and contract. Staff wishes to discuss with Council the options for carrying out this periodic update to include consideration of a steering committee and facilitated community engagement.

AGENDA CATEGORY: Discussion

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION: Receive report and direct staff to prepare a scope of work for facilitated community engagement to support a Council-appointed oversight committee.

COMMUNITY ENGAGEMENT AND OUTREACH: General discussion topic with City Council and Planning Commission; project web site; Puget Sound Regional Council and Kitsap Regional Coordinating Council guidance memos to jurisdictions

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	Yes

BACKGROUND: State law requires cities and counties in Washington State to adopt a comprehensive plan and to periodically review and if necessary revise the plan. Comprehensive Plans serve as broad policy documents guiding City services and decisions over a range of topics including land use, housing, open space, transportation and more.

In 2014, the City undertook a Comprehensive Plan update and convened a steering committee made up of five members - three from City Council and two from the Planning Commission. That plan update used a professional facilitator who worked with staff to plan, schedule, run and manage community engagement events over all comprehensive plan update phases. Discussion with City Council tonight will include whether Councilmembers wish to convene a steering committee and whether to have a professional facilitator assist with community engagement.

ATTACHMENTS:

[Comp Plan Scope of Work Memo.pdf](#)

FISCAL DETAILS: Planning consultant services will be primarily funded from the \$125,000 grant (state funds) that was awarded to the City from the Washington State Department of Commerce. The final consultant contract and budget will require Council approval.

Fund Name(s): General Fund

Coding:



DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

Date: April 7, 2023
To: Blair King, City Manager
From: HB Harper, Planning Manager
Through: Patty Charnas, Planning and Community Development Director
CC: Peter Best, Senior Planner
Subject: Comprehensive Plan Periodic Update Scope of Work

The Planning and Community Development Department is negotiating a scope of work with Nexus Planning Services and SCJ Alliance to provide consultant services to the City's periodic review of the Comprehensive Plan. Currently, we are working with the consultant on the following components that we expect will be in a final scope of work for City Council consideration:

- Project Management, Documentation, and Communications
- Work Plan and Schedule
- Policy Analysis and Update of the Policy Framework
- Land Use Needs Analysis, Planning Alternatives
- Growth Management Act and [Puget Sound Regional Council](#) Checklists, Policy Gap Analysis
- Puget Sound Regional Council Certification Submittal
- State Environmental Policy Act Strategy
- Community Engagement Approach, Interviews, and Events
- Adoption Process Support

We welcome input on key priorities to ensure the scope of work reflects the expectations of the Executive Department, City Council, and community at large.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: April 11, 2023

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (7:50 PM) Directed Vote for Upcoming Kitsap Regional Coordinating Council Land Use Planning Policy Committee Recommendation and Executive Board Vote-Planning,

SUMMARY: The Washington State Department of Commerce has provided final 2044 housing need projections at the county level and guidance to counties and cities on how to allocate these housing needs to local jurisdictions; Kitsap County's primary staff workgroup on the allocations is the Kitsap Regional Coordinating Council (KRCC) Land Use Technical Advisory Committee (LUTAC), comprised of planning staff from all jurisdictions in Kitsap County. The primary elected workgroup is the Land Use Planning Policy Committee, which will be asked to make a recommendation to the Executive Board regarding the allocations at an upcoming meeting. The Executive Board is scheduled to vote on this issue in May. This is a policy matter, and the Council may wish provide direction to its designated city council representatives to KRCC with regard to the City Council's wishes. In the alternative, the Council could allow the Council's designated representatives to exercise their independent discretion.

AGENDA CATEGORY: Review and Recommendation

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION: I move to direct our representatives to support the inclusion of the housing allocations using Allocation Method A in the Countywide Planning Policies to comply with House Bill 1220.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: In 2021, the Legislature made changes to the Growth Management Act (GMA) that amended planning requirements for the housing elements of comprehensive plans. Jurisdictions must now plan for and accommodate a 20-year projection of housing need by household income and a projection of emergency housing and permanent supportive housing. This means that jurisdictions must show that they have adequate capacity for their allocated needs at appropriate levels of density as well as policies in place for supporting and enabling housing production at each affordability level, including those that are below market rate. Cities and counties must comply with these new requirements through their countywide planning policies and comprehensive plans.

A memorandum related to sewer and water capacity was prepared for the Winslow Subarea Plan process; it is included here for reference.

ATTACHMENTS:

[Population Growth Utility Capacity Memo Council.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



Department of Public Works Memorandum

Date: April 7, 2023
To: City Manager
 City Council
From: Christopher Wierzbicki, Public Works Director
Subject: Council Request: House Bill 1220 (Housing Needs) Sewer Assessment

Background

At the Regular Meeting of March 21, 2023, the City Council was presented with an overview of a draft housing allocation process under House Bill 1220, which requires Comprehensive Plans to plan for housing for all income levels. The Council requested input from the staff on the City's capacity for serving the housing allocation with sewer in advance of the Kitsap Regional Coordinating Council's adoption of the allocation into the Countywide Planning policies.

Housing Allocation Summary

At the above-mentioned Council meeting, staff presented a chart that outlined the draft 20-year housing allocation. The chart is reproduced below as Figure 1.

			Permanent Housing Unit Needs by Income Level (% of Area Median Income)						
			0-30%				>80-	>100-	
			Non-PSH	PSH	>30-50%	>50-80%	100%	120%	>120%
		Total Units							
City of Bainbridge Island	Estimated Housing Supply (2020)	11,251	331	0	331	788	1,150	2,073	6,578
	Allocation Method A (2020-2044)	1,977	377	166	324	272	140	138	560
			1,139 Multi-Family Units in Winslow						

Figure 1 – House Bill 1220 Housing Draft Housing Allocation for the City of Bainbridge Island

The chart indicates that the draft 20-year housing allocation would require zoning capacity for 1,139 multi-family (MF) units to serve between 0 and 80% of area median income, which are presumed to be located in the Winslow subarea. According to the 2019 Buildable Lands Report, the Winslow subarea already has capacity for 258 MF units, as well as 144 single-family units. Therefore, the total number of planned housing units to be accommodated for sewer capacity in Winslow is 1,283 units.

Sewer Population Capacity

As outlined in in Figure 2 below, with the upgrades planned in the 2023-28 Capital Improvement Plan, the Wastewater Treatment Plant (WWTP) can accommodate approximately 85% of the current and future housing allocated for the Winslow sewer service area (this area closely, but not exactly mimics the Winslow subarea boundary).) The capacity of the WWTP is measured in equivalent residential units, or ERUs, which is calculated by multiplying the number of housing units by the number of members in each house (the average for Bainbridge Island is 2.48 per household.)

Assuming a steady annual trend in housing, future upgrades to the plant would need to be designed in 2038 for implementation in 2040. The future upgrades would include new capital infrastructure within the existing footprint of the plant site and would conservatively accommodate an additional increase in housing up to 2,110 units.

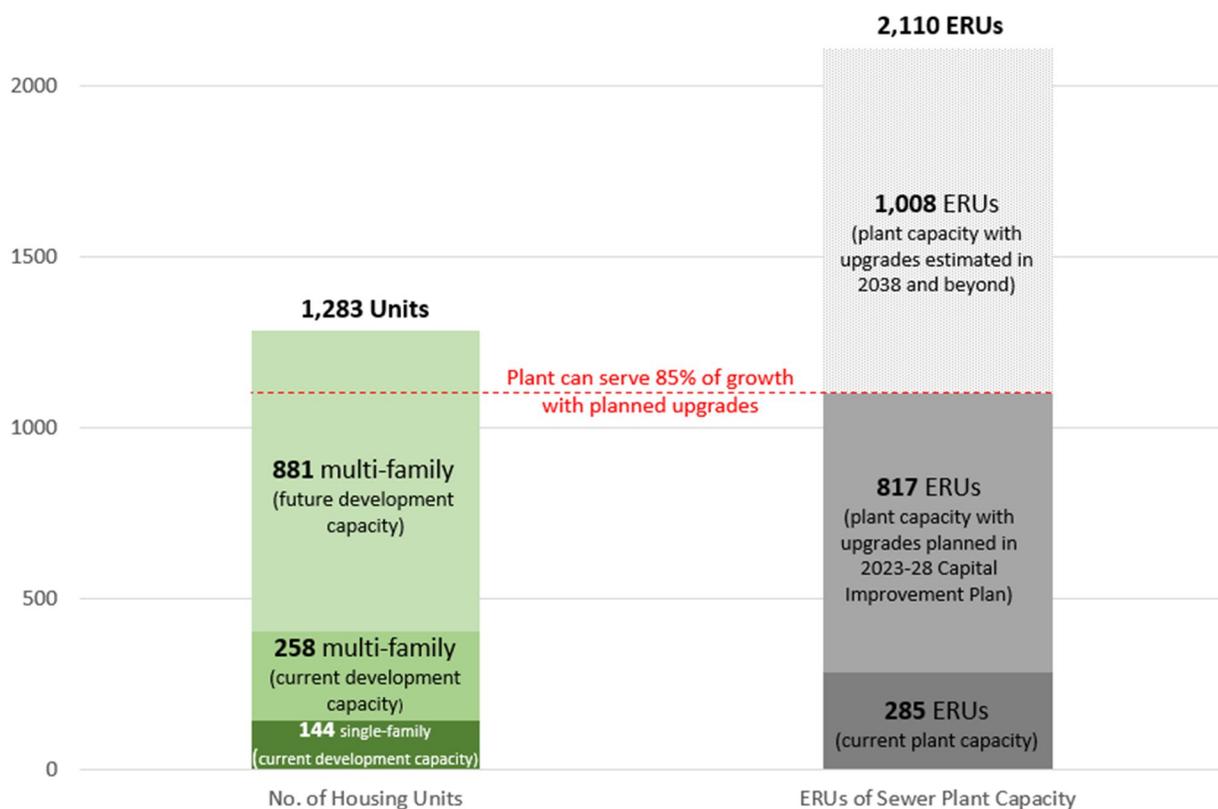


Figure 2 –Current/Planned Housing Units in Winslow Compared with Sewer Utility Capacity

Other Factors for Consideration

- Consideration should be made for any potential increases in commercial development, which has remained flat for the last several years, but which absorb treatment plant capacity more quickly than residential development. Planned increases in commercial development in the Winslow sewer service area must be carefully balanced along with residential population growth and reflected in future evaluations of the plant capacity.

- Within the Winslow sewer service area, the sewer population is approximately 200 housing units (500 persons) less than the overall population due to some houses still being served by septic systems. Some accommodation for the connection of existing homes to the sewer system should be considered as part of the analysis.
- Multifamily housing has a lower household occupancy level (2.3) for multi-family housing than average (2.48). Therefore, the analysis provided in this memo can be considered conservative on the order of 8-10%.
- Lastly, for context, the planned upgrades to the Winslow Water Tank will provide the city's water utility the capacity to serve approximately 2,600 new ERUs inside the Winslow water service area boundary, an area that closely mimics the Winslow subarea, and also includes the New Brooklyn Road corridor, Fletcher Bay, and Upper Ferncliff.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: April 11, 2023

ESTIMATED TIME: 20 Minutes

AGENDA ITEM: (8:00 PM) Reconsider Motion Made at March 14, 2023 City Council Business Meeting with Regard to the Distribution or Excess Year End Fund Balance Between Valley Road and Lynnwood Center Non-Motorized Capital Improvement Projects,

SUMMARY: At the last Business Meeting of March 28, 2023, the City Council approved reconsideration of an action taken on March 14, 2023. The Council voted to reconsider the following motion:

I move to authorize the City Manager to prepare an amendment to the Capital Improvement Plan and an associated budget amendment to advance the planning, design, and grant-readiness of the Connecting Centers Project with an emphasis on Lynwood Center and to include Valley Road in the amount of \$350,000 of tax supported funds using the 2022 General Fund year-end fund balance.

The action before the Council is to vote on the motion which passed unanimously on March 14, 2023.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Reaffirm or nullify the following: I move to authorize the City Manager to prepare an amendment to the Capital Improvement Plan and an associated budget amendment to advance the planning, design, and grant-readiness of the Connecting Centers Project with an emphasis on Lynwood Center and to include Valley Road in the amount of \$350,000 of tax supported funds using the 2022 General Fund year-end fund balance.

COMMUNITY ENGAGEMENT AND OUTREACH: The development of the 2022 Sustainable Transportation Plan involved considerable community outreach. This report and action has not been subject to community outreach.

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The Council has voted to reconsider an action taken at its March 14, 2023, Regular City Council meeting. If the Council reaffirms the subject motion, no further action is required. If the Council votes to reject and nullify the motion. Then, the Council may choose to provide new direction concerning the expenditure of \$350,000 in unexpected additional year-end fund balance.

If the Council wishes to provide new direction, or clarify its direction, attached is a memorandum prepared by the Public Works and Engineering Department to describe an approach, scope, and plan for a non-motorized capital improvement project for Valley Road.

ATTACHMENTS:

[Valley Road Non-Motorized Funding Strategy Memo.docx](#)

FISCAL DETAILS: The subject \$350,000 is additional fund balance not known or considered during the adoption of the 2023 and 2024 budget.

Fund Name(s):

Coding:



Department of Public Works Memorandum

Date: April 7, 2023
 To: City Manager
 From: Christopher Wierzbicki, Public Works Director
 Subject: Evaluation of Valley Road Non-Motorized Improvements

Background

At the April 11, 2023 Regular Business Meeting, the City Council will reconsider the following motion made at the March 14, 2023 meeting:

I move to authorize the City Manager to prepare an amendment to the Capital Improvement Plan and an associated budget amendment to advance the planning, design, and grant readiness of the connecting centers project with an emphasis on Lynwood Center and to include Valley Road in the amount of \$350,000 of tax supported funds using the 2022 General Fund year-end fund balance.

Valley Road Strategy

Upon recent review, there is likely a strategy for advancing a non-motorized project design for Valley Road between Madison Avenue and Sunrise Drive that would cost less than \$350K in the current biennium. The strategy would cost \$125-150K in 2023 and involve the following steps:

Task	Lead	Timeframe	Cost
1. Hold a public open house meeting with the community to solicit public feedback on desires for the corridor, usage patterns, opportunities and constraints	Staff	Q3 - 2023	Labor
2. Informed by community input, solicit for a topographic (field) survey of the corridor	Staff w/consultant	Q3 - 2023	\$50K
3. Engage in negotiations for right-of-way acquisition (may or may not be needed depending on design)	Staff	Q4 -2023	\$25K (if needed)
4. Develop preliminary design concept (30%) and cost estimate	Staff	Q1 - 2024	Labor
5. Add project grant match funding to Capital Improvement Plan in year 2025	Staff	Q1 – 2024	\$200K (2025)

5. Submit project for 2026 federal transportation grant consideration	Staff	Q1 - 2024	Labor
6. Request that project be added to federal grant contingency list (the Lynwood Center Road project is more likely to receive direct grant funding for this funding round)	Staff	Q2 - 2024	Labor
7. Complete final project design and permitting (staff lead with consultant support for structural, environmental and other services)	Staff w/consultant	Q3 - Q4 2024	\$75K
8. Support advancement of “shovel-ready” project for contingency grant construction funding in 2025	Staff	Q1 - 2025	Labor
9. If supported by contingency grant funding, finalize and bid for construction	Staff	Q3- 2025	Labor
TOTAL: 2023-24 Labor = \$25K (budgeted) 2023-24 Services = \$125-150K 2025 Match = \$200K			



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: April 11, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (8:20 PM) Consider Request from Councilmember Moriwaki to Place a Letter of Support for the "Washington Crisis Response Referendum Proposal" on a Future Council Agenda - Councilmember Moriwaki,

SUMMARY: Councilmember Moriwaki has asked to place a letter of support for the "Washington Crisis Response Referendum Proposal," a statewide referendum that would allow the state to raise at least \$4 billion issuing bonds that would not raise any taxes or fees. Please see attached request for additional information.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Discussion and potential placement on a future Council agenda.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Agenda Request from Councilmember Moriwaki.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

Agenda Request from Councilmember Moriwaki
Letter of Support for Housing Bond
March 10, 2023

I wish to put on our council agenda writing a letter of support for the “Washington Crisis Response Referendum Proposal,” a statewide referendum that would allow the state to raise at least \$4 billion issuing bonds that would not raise any taxes or fees.

It is a bold effort to address the housing crisis that would split the revenue generally between three main priorities:

50% for affordable housing for low-and-no-income individuals

35% for workforce housing solutions

15% for capital investments in behavioral health infrastructure and developmentally disabled housing

The support letter has already earned an impressive list of statewide endorsements from cities, citizen and business organizations, health care institutions and providers, charities, unions, and corporations.