CITY OF
BAINBRIDGE ISLAND

CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, NOVEMBER 08, 2022

COUNCIL CHAMBERS
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA

AND

ZOOM WEBINAR
HTTPS://BAINBRIDGEWA.ZOOM.US/J/92947338351
OR TELEPHONE: US: +1 253 215 8782
WEBINAR ID: 929 4733 8351

AGENDA

1. **CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE - 6:00 PM**

2. **APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE - 6:05 PM**

3. **PRESENTATION(S)**

3.A **(6:10 PM) Approve Proclamation Declaring November 26, 2022 as "Small Business Saturday,"** 5 Minutes
Proclamation - Small Business Saturday 2022.docx

3.B **(6:15 PM) Present Proclamation Honoring Veterans Day on November 11, 2022,** 5 Minutes
Veterans Day Proclamation 2022.pdf

3.C **(6:20 PM) Present Proclamation Declaring the Week of November 13 - 19 as "Transgender Awareness Week" and November 20, 2022 as "Transgender Day of Remembrance,"** 5 Minutes
Transgender Week and Transgender Day of Remembrance Proclamation 2022.docx

4. **PUBLIC COMMENT - 6:25 PM**

Public comment is accepted at this time on any topic of municipal interest. Each commenter will have three minutes to speak. Public comment is not taken on individual agenda items during the meeting. Please refer to guidelines and instructions for public comment attached below. Public comment may be provided in-person in Council Chambers or remotely through Zoom.

4.A **Instructions for Providing Public Comment**
Instructions for Providing Public Comment at Hybrid Meetings.docx

5. CONSENT AGENDA - 6:40 PM

All items listed under this section are considered to be routine and will be acted upon with one motion and one vote. There will be no separate discussion of these items unless a member of the City Council, or City Manager so requests, in which event, the item will be considered separately in its normal sequence.

5.A **Agenda Bill for Consent Agenda,** 5 Minutes

5.B **Approve Accounts Payable and Payroll**
AP Report to Council of Cash Disbursements 11-09-22.pdf
Council Report PR 11-5-22.pdf

5.C **Approve City Council Meeting Minutes**
City Council Study Session Minutes, October 18, 2022.pdf
Special City Council Meeting - Executive Session Minutes, October 25, 2022.pdf
Regular City Council Business Meeting Minutes, October 25, 2022.pdf

5.D **Award the Pritchard Park Stormwater Outfall Project to the Apparent Low Bidder, Seton Construction Inc., and Authorize the City Manager to Execute an Associated Construction Contract in the Amount of $167,349 (SSWM), and Authorize an Associated Budget Amendment ($60,000 - SSWM) - Public Works**
Pritchard Park Contract.docx
Pritchard Park Bid Form.docx
Vicinity Map.pdf

5.E **Authorize the City Manager to Execute a Professional Services Agreement with Otak, Inc. for the Country Club Road Reconstruction Project Design ($132,460 Tax Supported) – Public Works**
Country Club Road Reconst PSA.docx
Country Club Road Budget.pdf
Otak Fee Schedule.pdf
Country Club Road Map.pdf

5.F **Authorize the City Manager to Execute a Purchased Services Agreement with NWESTCO, LLC, for the Fuel Software Upgrade Project ($74,980.41 - Tax Supported) – Public Works**
Agreement for Purchased Services - NWESTCO - Fuel Software.docx
PROPOSAL.pdf
Vicinity Map (2).pdf

5.G **Authorize Service Contract with Bremerton Kitsap Access Television for 2023-2025 at a Cost of $38,295, Increased Annually by June CPI-U - Executive,**
BKAT Services Agreement for Bainbridge Island 2023-2025 - Final

5.H **Adopt Ordinance No. 2022-14 Amending BIMC 18.15.020 and BIMC 18.36.030 and Associated Tables Related to Electric Vehicle Charging Requirements for New Construction and Expansion Projects**
Ordinance No. 2022-14 Regarding EV Parking.docx

5.I **Adopt Ordinance No. 2022-21 Amending Chapter 8.24 of the Bainbridge Island Municipal Code to Add Definitions for Condiment and Personal Care Product and to Correct a Misspelling**
Ordinance No. 2022-21 Amending Chapter 8.24 BIMC Waste Reduction.docx

5.J **Cancel the November 22, 2022 City Council Business Meeting and the December 6, 2022 City Council Study Session**

6. COUNCIL ANNOUNCEMENTS - 6:45 PM

7. CITY MANAGER'S REPORT - 6:55 PM

8. PUBLIC HEARING(S)

8.A **(7:00 PM) Hold the Final Public Hearing for Ordinance No. 2022-19 Relating to the 2023-2024 Biennial Budget and Receive Council Direction; Adopt Resolution No. 2022-28 Relating to Replenishing General Fund Financial Reserves; Adopt Ordinance No. 2022-23 Revising the 2023-28 Capital Improvement Plan Update; Adopt Ordinance No. 2022-19 Relating to the 2023-2024 Biennial Budget,**
20 Minutes
Resolution No. 2022-28 Replenishing Financial Reserves - Final.docx
Ordinance No. 2022-23 Adopting Revisions to the 2023-2028 Update of the Six-Year CIP - Final.docx
Ordinance No. 2022-23 Exhibit A 2023-2028 CIP (Revised).pdf
Ordinance No. 2022-19 Adopting Biennial Budget for FY 2023-2024.docx
Exhibit A to Ordinance No. 2022-19
Exhibit B to Ordinance No. 2022-19

8.B **(7:20 PM) Hold a Public Hearing and Consider Adoption of Resolution No. 2022-29 Related to Adopting a Redistricting Plan Based on the 2020 Census - Planning,** 10 Minutes
11.08.2022_Draft_Redistricting_Public_Hearing_plc_rev.pptx
Resolution No. 2022-29 to Adopt Decennial Redistricting Plan.docx

9. REGULAR BUSINESS

9.A **(7:30 PM) Receive Presentation and Results of National Community Survey - Polco Staff,** 30 Minutes
The NCS Report - Bainbridge Island, WA 2022
The NCS Presentation Bainbridge Island, WA 2022 - 11-03-22.pdf

9.B **(8:00 PM) Receive Update for the Legislative Policy Guidelines - Executive,** 10 Minutes
2023_Legislative_Policy_Guidelines_for_CC_11082022

9.C **(8:10 PM) Discuss Alternatives for the Farm Trail Project Scope - Public Works,** 20 Minutes
City Farm Trail Presentation_Pt 2.pptx

9.D **(8:30 PM) Discuss and Provide Direction for Redevelopment of Police Station Site at 625 Winslow Way East,** 30 Minutes
Bainbridge Island Site Analysis Report 110222
Exhibit 1 - Parcel Map of Current Property and Proposed Potential Acquisition

Table 4 - 100% Affordable Scenario.docx
Table 5 - Mixed Income Development Scenario.docx

10. COMMUNICATIONS

10.A (9:00 PM) Consider Request for Agenda Item to Discuss Moratorium on Inns as a Permitted Use Pending Review of Council Intent and Historical Application of Ordinance No. 2011-17 - Councilmember Hytopoulos, 5 Minutes
Request for Council Discussion on Enforcement of Room Limit for Inns HYTOPOULOS.pdf

10.B (9:05 PM) Consider Request from the Historic Preservation Commission for the City to Issue a Letter of Concern Regarding Bainbridge Island Metropolitan Park & Recreation District's Fort Ward Projects, 5 Minutes
Letter to City Manager.pdf

11. ADJOURNMENT - 9:10 PM

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.

City Council meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the City Clerk's Office at 206-780-8604 or cityclerk@bainbridgewa.gov by noon on the day preceding the meeting.

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:** 5 Minutes

AGENDA ITEM: (6:10 PM) Approve Proclamation Declaring November 26, 2022 as "Small Business Saturday,"

SUMMARY: The attached proclamation declares November 26, 2022 as "Small Business Saturday."

AGENDA CATEGORY: Proclamation **PROPOSED BY:** City Council

RECOMMENDED MOTION: I move to authorize the Mayor to sign the proclamation declaring November 26, 2022 as "Small Business Saturday" and to add this proclamation to the list of annual proclamations that may be signed by the Mayor without further Council action.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

Proclamation - Small Business Saturday 2022.docx

FISCAL DETAILS:

Fund Name(s):

Coding:

CITY OF
BAINBRIDGE ISLAND

PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, declaring November 26, 2022, as "Small Business Saturday."

WHEREAS, the City of Bainbridge Island celebrates our local small businesses and the contributions they make to our local economy and community; and

WHEREAS, according to the United States Small Business Administration, there are 32.5 million small businesses in the United States, small businesses represent 99.7% of firms with paid employees, small businesses are responsible for 62% of net new jobs created since 1995, and small businesses employ 46.8% of the employees in the private sector in the United States; and

WHEREAS, 79% of consumers understand the importance of supporting the small businesses in their community on Small Business Saturday®, 70% report the day makes them want to encourage others to Shop Small®, independently-owned retailers, and 66% report that the day makes them want to Shop Small all year long; and

WHEREAS, 58% of shoppers reported they shopped online with a small business and 54% reported they dined or ordered takeout from a small restaurant, bar, or café on Small Business Saturday in 2021; and

WHEREAS, the City of Bainbridge Island supports our local businesses that create jobs, boost our local economy, and preserve our community; and

WHEREAS, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

NOW, THEREFORE, I, Joe Deets, Mayor of the City of Bainbridge Island, on behalf of the City Council, do hereby proclaim November 26, 2022, as

SMALL BUSINESS SATURDAY

and urge the residents of Bainbridge Island to support small businesses and merchants on Small Business Saturday and throughout the year.

DATED this ___ day of November, 2022

Joe Deets, Mayor

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:** 5 Minutes

AGENDA ITEM: (6:15 PM) Present Proclamation Honoring Veterans Day on November 11, 2022,

SUMMARY: The City Council will present a proclamation honoring Veterans Day on November 11, 2022. This proclamation is one of the annual proclamations that may be signed by the Mayor without further Council action.

AGENDA CATEGORY: Proclamation **PROPOSED BY:** Executive

RECOMMENDED MOTION: Presentation only.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

Veterans Day Proclamation 2022.pdf

FISCAL DETAILS:

Fund Name(s):

Coding:

CITY OF
BAINBRIDGE ISLAND

PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, honoring Veterans Day.

WHEREAS, our nation was founded on the belief that all citizens are guaranteed the inalienable rights of life, liberty, and the pursuit of happiness; and

WHEREAS, this freedom we enjoy as Americans does not come without a price; and

WHEREAS, our nation's military veterans have sacrificed to preserve and protect those rights from all enemies foreign and domestic; and

WHEREAS, in 1919, November 11th was initially proclaimed as "Armistice Day" to honor our country's World War I veterans on the one-year anniversary of the signing of the armistice which brought an end to that war; and

WHEREAS, in 1954, President Dwight D. Eisenhower signed legislation which proclaimed every November 11th as a day to honor all veterans of the United States Armed Forces; and

WHEREAS, residents of Bainbridge Island serve and have served in the United States Armed Forces; and

WHEREAS, American Legion, Colin Hyde Post #172 will honor two World War II veterans as well as 11 Korean War veterans who reside on Bainbridge Island with a Veterans Day Dinner Program on Friday, November 11, 2022 from 5:30 to 8:00 p.m.

NOW THEREFORE, I, Joe Deets, Mayor of the City of Bainbridge Island, on behalf of the City Council, hereby recognize November 11, 2022, as

VETERANS DAY

in the City of Bainbridge Island and encourage all residents to join us in this special observance thanking all veterans for their sacrifice and service to our country.

SIGNED this 8th day of November, 2022.

_____

Joe Deets, Mayor

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:** 5 Minutes

AGENDA ITEM: (6:20 PM) Present Proclamation Declaring the Week of November 13 - 19 as "Transgender Awareness Week" and November 20, 2022 as "Transgender Day of Remembrance,"

SUMMARY: The attached proclamation declares the week of November 13-19 as "Transgender Awareness Week" and November 20, 2022 as the "Transgender Day of Remembrance." This proclamation is one of the annual proclamations that may be signed by the Mayor without further City Council action.

AGENDA CATEGORY: Proclamation **PROPOSED BY:** City Council

RECOMMENDED MOTION: Presentation only.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

Transgender Week and Transgender Day of Remembrance Proclamation 2022.docx

FISCAL DETAILS:

Fund Name(s):

Coding:

CITY OF
BAINBRIDGE ISLAND

PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, declaring November 13-19, 2022, as "Transgender Awareness Week" and November 20, 2022, as the "Transgender Day of Remembrance."

WHEREAS, our nation was founded upon the declaration that all people are created equal; that life, liberty, and the pursuit of happiness are among the inalienable rights of every person; and that each person shall be accorded the equal protection of the law; and

WHEREAS, one of the guiding principles of the City of Bainbridge Island is to foster the diversity of the residents of the Island; and

WHEREAS, there are approximately 1.4 million transgender, gender nonconforming people in the United States, but only about 16% of Americans say they personally know someone who is transgender, while approximately 87% of Americans say they personally know someone who is gay or lesbian; and

WHEREAS, transgender, gender nonconforming people in the City of Bainbridge Island are our children, friends, family members and neighbors and are valued and important members of our community; and

WHEREAS, Transgender Awareness Week is a time for transgender, gender nonconforming people and their allies to take action and bring attention to their community by educating the public and advancing advocacy around the issues of prejudice, discrimination, and violence that transgender people face; and

WHEREAS, Transgender Awareness Week is the prelude to the Transgender Day of Remembrance on November 20, 2022; and

WHEREAS, on Sunday, November 20, 2022, the Bainbridge Island Museum of Art, together with Bainbridge Pride, Rainbow Crew Northwest, The Bainbridge Island-North Kitsap Interfaith Council, Queer Elders Family Group, Transfriending, and the greater Kitsap Trans Community, will hold a public panel discussion at 4:00 p.m. on holding simultaneous feelings of gratitude and sorrow for lives lost but not forgotten; and

WHEREAS, a number of Bainbridge Island churches and temples have joined in the Transgender Day of Remembrance: Gratitude and Sorrow to bring awareness of the Transgender Day of Remembrance into their regular service groups so that Trans and Non-binary youth know their churches see and accept them.

NOW THEREFORE, I, Joe Deets, Mayor of the City of Bainbridge Island, on behalf of the City Council, do hereby proclaim November 13-19, 2022, as Transgender Awareness Week and November 20, 2022, as the Transgender Day of Remembrance in the City of Bainbridge Island and encourage all residents to celebrate the progress within our culture toward justice, equality, and full civic recognition for transgender, gender nonconforming persons and to join them in the fights that remain to be won.

SIGNED this 8th day of November, 2022.

_____

Joe Deets, Mayor

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:**

AGENDA ITEM: Instructions for Providing Public Comment

SUMMARY: Instructions for providing public comment are attached.

AGENDA CATEGORY: Discussion **PROPOSED BY:** City Council

RECOMMENDED MOTION: Information only.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

Instructions for Providing Public Comment at Hybrid Meetings.docx

FISCAL DETAILS:

Fund Name(s):

Coding:

CITY OF
BAINBRIDGE ISLAND

CITY CLERK'S OFFICE

Members of the public are encouraged to submit written public comment to the City Council at any time by emailing Council at council@bainbridgewa.gov. Members of the public who wish to provide public comment may attend the business meeting in Council Chambers or may participate remotely by following the instructions outlined below. If you are attending in-person, please sign up to speak on the sign-in sheet by the Chamber doors. The Mayor will call the people signed up on the sign-in sheet in Council Chambers first, and speakers will have three minutes to speak from the podium. Following the in-person comment, the Mayor will call people who have raised their hands in the Zoom meeting. A timer on the screen will indicate when 3 minutes have elapsed. Guidelines for public comment are also attached.

INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT REMOTELY

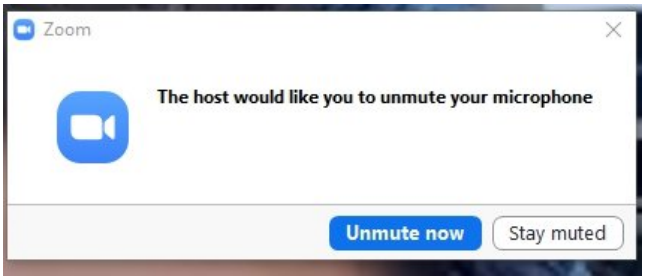
1. Join the Zoom webinar by following the link posted on the agenda and on the City calendar.

2. Sign in to Zoom with your full name.

3. The Mayor will indicate when it is time for public comment.

4. Attendee indicates desire to speak by clicking on "Raise Hand" option at the bottom of the screen.

5. Attendee clicks button "Unmute now" after they are called to speak by the Mayor.



6. Attendee will appear on screen with other panelists, but without video, just name.

IMPORTANT NOTE: If you do not have the latest version of Zoom, the Clerk will promote you to panelist. You will then appear with video enabled. Look for the video icon in the bottom left-hand corner of the screen to turn off your video.

7. Attendee provides their comment.

8. A timer on the screen will track your time.

9. Stop speaking when the timer reaches the 3-minute mark.

10. Attendee is returned to attendee group, and microphone is muted.

11. Public comment is simply received by the Council, with no response.

Excerpt from the Governance Manual regarding public comment:

5.6 Respect and Decorum

It is the duty of the Presiding Officer and Councilmembers to maintain dignity and respect for their offices, City staff, and the public. While the Council is in session, the Councilmembers shall preserve civility, order and decorum. No member of the public shall, by conversation or otherwise, delay, disrupt, or interrupt the proceedings of the Council, nor engage in any of the prohibited behavior described below. Councilmembers and the public shall obey the proper orders of the Presiding Officer of the meeting.

5.6.1 Orderly Behavior and Civility in Remarks

Any person disrupting the business of the Council, either while addressing the Council or attending the proceedings, shall be asked to leave, or be removed from the meeting. Continued disruptions may result in a point of order by the Presiding Officer or a Councilmember pursuant to the Council's parliamentary rules, or a recess, forced removal, or adjournment as described elsewhere in this manual. Disruptive behavior includes, but is not limited to, the following:

(a) Speaking without being recognized by the Presiding Officer.

(b) Continuing to speak after the allotted time has expired.

(c) Speaking on an item at a time not designated for discussion by the public of that item, such as speaking on a quasi-judicial item at a time other than during a public hearing or closed record proceeding on the matter.

(d) Throwing objects.

(e) Speaking on an issue that is not within the jurisdiction of the City Council or is otherwise irrelevant to Council business.

(f) Speaking in favor of or in opposition to a ballot proposition or a candidate for public office, provided, that public comment is allowed when the City Council is considering taking a collective position in favor of or in opposition to a ballot proposition as authorized in RCW 42.17A.555.

(g) Impersonating a City Councilmember or a member of the City staff.

(h) Shouting or otherwise engaging in loud or boisterous behavior.

(i) Continuing to make repetitive remarks after being requested not to do so by the Presiding Officer or a majority of the City Council.

(j) Attempting to engage the audience rather than the Council, e.g., asking audience members to stand, clap, boo or otherwise express collective support or opposition to any matter.

(k) Booing, hissing, or otherwise disrupting the comments of another speaker.

(l) Using racial slurs or other slurs directed at the color, creed, religion, ancestry, gender, sexual orientation, gender expression or identity, national origin, citizenship or immigration status, or mental, physical, or sensory disability of any individual or group, or any other words considered “fighting words” under constitutional law.

(m) Refusing to modify conduct after being advised by the Presiding Officer that the conduct is disrupting the meeting or disobeying any other lawful order of the Presiding Officer or a majority of the City Council.

5.6.2 Permission Required to Address the Council

Persons other than Councilmembers and Administration shall be permitted to address the Council only upon recognition and introduction by the Presiding Officer of the meeting.

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:** 5 Minutes

AGENDA ITEM: Agenda Bill for Consent Agenda,

SUMMARY: Council will consider approval of the Consent Agenda.

AGENDA CATEGORY: Consent Agenda **PROPOSED BY:** Executive

RECOMMENDED MOTION: I move to approve the Consent Agenda as presented.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:**

AGENDA ITEM: Approve Accounts Payable and Payroll

SUMMARY: Council will consider approval of payroll and accounts payable.

AGENDA CATEGORY: Consent Agenda **PROPOSED BY:** Executive

RECOMMENDED MOTION: Approve accounts payable and payroll.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

AP Report to Council of Cash Disbursements 11-09-22.pdf

Council Report PR 11-5-22.pdf

FISCAL DETAILS:

Fund Name(s):

Coding:

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: October 24, 2022 - November 07, 2022
CITY COUNCIL: October 25, 2022 - November 08, 2022

Last check from previous run: 359400 dated 10/26/2022 issued to Yamauchi, Barbara for $811.25
Last ACH from previous run: 1473 dated 10/26/2022 issued to Westbay Auto Parts for $1,833.18

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
VOID	08/28/2019	351388	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	04/15/2020	353273	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	05/13/2020	353518	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	05/13/2020	353529	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	05/13/2020	353534	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	05/13/2020	353564	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	05/13/2020	353565	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	05/13/2020	353598	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	06/10/2020	353749	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	07/29/2020	354121	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	11/25/2020	354983	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	01/27/2021	355489	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	04/28/2021	356153	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	06/09/2021	356570	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	07/14/2021	356750	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	07/14/2021	356755	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	08/11/2021	357012	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	10/27/2021	357497	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	10/27/2021	357564	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	11/09/2021	357684	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	11/09/2021	357690	Unclaimed Property/Check voided and payment sent to WA ST Dept. of Rev.	N/A
VOID	10/26/2022	359378	PW/Brazeua, Mark/2022 Backflow testing, vendor needed check sooner	N/A
ACH/EFT	10/25/2022	1474	WA State DOR/Excise taxes - Sep. 2022	14,834.32
ACH/EFT	10/26/2022	1475	EX/Mark Brody/Something new V installment payments 1 & 2	1,700.00
ACH/EFT	10/26/2022	1476	PCD,ENG/Kelley Connect/Copier lease payments	997.00
ACH/EFT	10/25/2022	1477	WA State DOR/2022 Unclaimed property report	3,226.64
ACH/EFT	10/31/2022	1478	Bainbridge Island Lodging Association/2022 LTAC contract	29,446.49
ACH/EFT	10/31/2022	1479	WA State DOL/Firearm permits - Oct. 2022	306.00
Manual	10/21/2022	359401	PW/Brazeua, Mark/Reissue check 359378 with an earlier check date	6,424.46
Manual	10/25/2022	359402	CenturyLink/Weaver PRV water telemetry	58.43
Manual	10/25/2022	359403	PW/COBI/Rebuild Rockaway ATEC building permit BLD27137	340.00
Manual	10/25/2022	359404	Puget Sound Energy/Oct. 2022 green power contract	863.72
Manual	10/25/2022	359405	ENG,EX,POL/WA ST Dept of Labor/Q3 2022 L&I volunteer hours	91.68
Manual	10/28/2022	359406	POL,EOC/AT&T/Wireless charges	4,326.73
Manual	10/28/2022	359407	PW/COBI/Retainage request, Wing point RD water line replacement project	2,132.77
Manual	10/28/2022	359408	PW/RV Associates Inc/Wing point RD water line replacement project	44,446.95

Total Manual Checks and Electronic Disbursements	**109,195.19**

Regular Run Checks	11/09/2022	359409-359449	**Total Regular Check Run**	**95,063.16**
Regular Run ACH	11/09/2022	1480-1525	**Total Regular ACH Run**	**292,581.75**
			Total Disbursements	**496,840.10**

Retainage Release	10/31/2022	207	Seton Construction/Retainage release for 2021 annual drainage	14,083.18
Travel Advance	N/A	N/A		N/A

Prepared and Reviewed by _____Jacob Kines, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Karl R. Shaw 11/2/2022

Karl R. Shaw, Accounting Manager Date

JK

munis a tyler erp solution

10/31/2022 13:12 | CITY OF BAINBRIDGE ISLAND | P 1
jkines | A/P CASH DISBURSEMENTS JOURNAL | apcshdsb

CASH ACCOUNT: 628 111100 CASH-RETAINAGE

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC				
207	10/31/2022	MANL	1488	SETON CONSTRUCTION I	259143	RETREL-01174	10/27/2022		RT103122	14,083.18
Invoice: RETREL-01174					14,083.18	41628860 586000	RET REL 2021 ANNUAL DRAINAGE RETAINAGE RELEASE			
							CHECK	207 TOTAL:		14,083.18
						NUMBER OF CHECKS 1	*** CASH ACCOUNT TOTAL ***			14,083.18

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	14,083.18

*** GRAND TOTAL *** 14,083.18

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 375									
APP 622-213000					ACCOUNTS PAYABLE			14,083.18	
10/31/2022	RT103122	103122			AP CASH DISBURSEMENTS JOURNAL				
APP 628-111100					CASH-RETAINAGE				14,083.18
10/31/2022	RT103122	103122			AP CASH DISBURSEMENTS JOURNAL				
					JOURNAL 2022/10/375	TOTAL		14,083.18	14,083.18

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
622 EXPENDABLE TRUST FUND	2022 10	375	10/31/2022		
622-213000			ACCOUNTS PAYABLE	14,083.18	
628-111100			CASH-RETAINAGE		14,083.18
			FUND TOTAL	14,083.18	14,083.18

** END OF REPORT - Generated by Jacob Kines **

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10/24/2022 13:51 | CITY OF BAINBRIDGE ISLAND | P 1
jkines | A/P CASH DISBURSEMENTS JOURNAL | apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC			
1474	10/25/2022	MANL	124	WA ST DEPT OF REVENU	258968	SEP22	10/25/2022		ETSEP22	14,834.32
	Invoice: SEP22						SEPTEMBER 2022 EXCISE TAXES			
					7,003.17	91421351 553000	FINANCE - SEWER - EXTRNL TAXES			
					22.29	91421351 553000	FINANCE - SEWER - EXTRNL TAXES			
					9.91	91411341 553000	FINANCE - WATER EXTRNL TAXES			
					9.08	91411341 553000	FINANCE - WATER EXTRNL TAXES			
					653.31	91431383 553000	FINANCE - SSWM - EXTRNL TAXES			
					6,335.13	91411341 553000	FINANCE - WATER EXTRNL TAXES			
					717.91	91421351 553000	FINANCE - SEWER - EXTRNL TAXES			
					50.41	31011256 542450	EX-GF-EMERG PREP-COMM OUTREACH			
					33.11	31011131 541100	EX-GF-PROF SERVICES			
								CHECK	1474 TOTAL:	14,834.32

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 14,834.32

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	14,834.32

*** GRAND TOTAL *** 14,834.32

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 273									
APP 402-213000					ACCOUNTS PAYABLE			7,743.37	
10/25/2022	ETSEP22	102422			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH				14,834.32
10/25/2022	ETSEP22	102422			AP CASH DISBURSEMENTS JOURNAL				
APP 401-213000					ACCOUNTS PAYABLE			6,354.12	
10/25/2022	ETSEP22	102422			AP CASH DISBURSEMENTS JOURNAL				
APP 403-213000					ACCOUNTS PAYABLE			653.31	
10/25/2022	ETSEP22	102422			AP CASH DISBURSEMENTS JOURNAL				
APP 001-213000					GENERAL - ACCOUNTS PAYABLE			83.52	
10/25/2022	ETSEP22	102422			AP CASH DISBURSEMENTS JOURNAL				
					GENERAL LEDGER TOTAL			14,834.32	14,834.32
APP 631-130000					DUE TO/FROM CLEARING			14,834.32	
10/25/2022	ETSEP22	102422							
APP 402-130000					DUE TO/FROM CLEARING				7,743.37
10/25/2022	ETSEP22	102422							
APP 401-130000					DUE TO/FROM CLEARING				6,354.12
10/25/2022	ETSEP22	102422							
APP 403-130000					DUE TO/FROM CLEARING				653.31
10/25/2022	ETSEP22	102422							
APP 001-130000					GENERAL - DUE TO/FROM CLEARING				83.52
10/25/2022	ETSEP22	102422							
					SYSTEM GENERATED ENTRIES TOTAL			14,834.32	14,834.32
					JOURNAL 2022/10/273 TOTAL			29,668.64	29,668.64

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2022 10	273	10/25/2022		
001-130000			GENERAL - DUE TO/FROM CLEARING		83.52
001-213000			GENERAL - ACCOUNTS PAYABLE	83.52	
			FUND TOTAL	83.52	83.52
401 WATER OPERATING FUND	2022 10	273	10/25/2022		
401-130000			DUE TO/FROM CLEARING		6,354.12
401-213000			ACCOUNTS PAYABLE	6,354.12	
			FUND TOTAL	6,354.12	6,354.12
402 SEWER OPERATING FUND	2022 10	273	10/25/2022		
402-130000			DUE TO/FROM CLEARING		7,743.37
402-213000			ACCOUNTS PAYABLE	7,743.37	
			FUND TOTAL	7,743.37	7,743.37
403 STORM & SURFACE WATER FUND	2022 10	273	10/25/2022		
403-130000			DUE TO/FROM CLEARING		653.31
403-213000			ACCOUNTS PAYABLE	653.31	
			FUND TOTAL	653.31	653.31
631 CLEARING FUND	2022 10	273	10/25/2022		
631-130000			DUE TO/FROM CLEARING	14,834.32	
635-111100			CASH		14,834.32
			FUND TOTAL	14,834.32	14,834.32

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		83.52
401	WATER OPERATING FUND		6,354.12
402	SEWER OPERATING FUND		7,743.37
403	STORM & SURFACE WATER FUND		653.31
631	CLEARING FUND	14,834.32	
	TOTAL	14,834.32	14,834.32

** END OF REPORT - Generated by Jacob Kines **

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10/25/2022 08:24 | CITY OF BAINBRIDGE ISLAND | P 1
jkines | A/P CASH DISBURSEMENTS JOURNAL | apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC				
1475	10/26/2022	EFT	10052	BRODY, MARK	258959	10/18/2022	10/18/2022		M102522	1,700.00
Invoice: 10/18/2022							EX/SOMETHING NEW V INSTALLMENT PAYMENTS 1, 2			
					1,700.00	31024759 54110001216	SOMETHING NEW PH5-PROF SVCS			
							CHECK		1475 TOTAL:	1,700.00
1476	10/26/2022	EFT	1971	KELLEY CONNECT	258960	32613714	10/11/2022		M102522	316.68
Invoice: 32613714							PCD/COPIER LEASE			
					316.68	61470581 545000	PCD - DEV ADMIN RENTS & LEASES			
					258961	32613715	10/11/2022		M102522	318.86
Invoice: 32613715							ENG/COPIER LEASE			
					318.86	72011321 545000	ENG - C/E ADMIN RENTS & LEASES			
					258962	32613716	10/11/2022		M102522	361.46
Invoice: 32613716							PCD/COPIER LEASE			
					361.46	61470581 545000	PCD - DEV ADMIN RENTS & LEASES			
							CHECK		1476 TOTAL:	997.00
						NUMBER OF CHECKS 2	*** CASH ACCOUNT TOTAL ***			2,697.00

	COUNT	AMOUNT
TOTAL EFT'S	2	2,697.00

*** GRAND TOTAL *** 2,697.00

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 280									
APP 001-213000					GENERAL - ACCOUNTS PAYABLE			2,018.86	
10/26/2022 M102522		102522			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH				2,697.00
10/26/2022 M102522		102522			AP CASH DISBURSEMENTS JOURNAL				
APP 407-213000					ACCOUNTS PAYABLE			678.14	
10/26/2022 M102522		102522			AP CASH DISBURSEMENTS JOURNAL				
					GENERAL LEDGER TOTAL			2,697.00	2,697.00
APP 631-130000					DUE TO/FROM CLEARING			2,697.00	
10/26/2022 M102522		102522							
APP 001-130000					GENERAL - DUE TO/FROM CLEARING				2,018.86
10/26/2022 M102522		102522							
APP 407-130000					DUE TO/FROM CLEARING				678.14
10/26/2022 M102522		102522							
					SYSTEM GENERATED ENTRIES TOTAL			2,697.00	2,697.00
					JOURNAL 2022/10/280 TOTAL			5,394.00	5,394.00

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2022 10	280	10/26/2022		
001-130000			GENERAL - DUE TO/FROM CLEARING		2,018.86
001-213000			GENERAL - ACCOUNTS PAYABLE	2,018.86	
			FUND TOTAL	2,018.86	2,018.86
407 BUILDING & DEVELOPMENT FUND	2022 10	280	10/26/2022		
407-130000			DUE TO/FROM CLEARING		678.14
407-213000			ACCOUNTS PAYABLE	678.14	
			FUND TOTAL	678.14	678.14
631 CLEARING FUND	2022 10	280	10/26/2022		
631-130000			DUE TO/FROM CLEARING	2,697.00	
635-111100			CASH		2,697.00
			FUND TOTAL	2,697.00	2,697.00

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		2,018.86
407	BUILDING & DEVELOPMENT FUND		678.14
631	CLEARING FUND	2,697.00	
	TOTAL	2,697.00	2,697.00

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10/25/2022 14:43 | CITY OF BAINBRIDGE ISLAND | P 1
jkines | A/P CASH DISBURSEMENTS JOURNAL | apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC				
1477	10/25/2022	MANL	124	WA ST DEPT OF REVENU	258982	UCP-2022	10/24/2022		UCP2022	3,226.64
	Invoice: UCP-2022					2022 UNCLAIMED PROPERTY REMITTANCE				
					3,226.64	411 122100 WATER ACCOUNTS RECEIVABLE				
								CHECK	1477 TOTAL:	3,226.64
						NUMBER OF CHECKS 1		*** CASH ACCOUNT TOTAL ***		3,226.64

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	3,226.64

*** GRAND TOTAL *** 3,226.64

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 312									
APP 401-213000					ACCOUNTS PAYABLE			3,226.64	
10/25/2022	UCP2022	102522			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH				3,226.64
10/25/2022	UCP2022	102522			AP CASH DISBURSEMENTS JOURNAL				
					GENERAL LEDGER TOTAL			3,226.64	3,226.64
APP 631-130000					DUE TO/FROM CLEARING			3,226.64	
10/25/2022	UCP2022	102522							
APP 401-130000					DUE TO/FROM CLEARING				3,226.64
10/25/2022	UCP2022	102522							
					SYSTEM GENERATED ENTRIES TOTAL			3,226.64	3,226.64
					JOURNAL 2022/10/312 TOTAL			6,453.28	6,453.28

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
401 WATER OPERATING FUND	2022 10	312	10/25/2022		
401-130000			DUE TO/FROM CLEARING		3,226.64
401-213000			ACCOUNTS PAYABLE	3,226.64	
			FUND TOTAL	3,226.64	3,226.64
631 CLEARING FUND	2022 10	312	10/25/2022		
631-130000			DUE TO/FROM CLEARING	3,226.64	
635-111100			CASH		3,226.64
			FUND TOTAL	3,226.64	3,226.64

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
401	WATER OPERATING FUND		3,226.64
631	CLEARING FUND	3,226.64	
	TOTAL	3,226.64	3,226.64

** END OF REPORT - Generated by Jacob Kines **

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10/28/2022 13:27 | CITY OF BAINBRIDGE ISLAND | P 1
jkines | A/P CASH DISBURSEMENTS JOURNAL | apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC				
1478	10/31/2022	EFT	2265	BAINBRIDGE ISLAND LO	259135	1002	09/30/2022		M110122	29,446.49
Invoice: 1002					29,446.49	91140573 541100	2022 LTAC CONTRACT GG-TOUR-PROF SERVICES			
								CHECK	1478 TOTAL:	29,446.49
						NUMBER OF CHECKS 1		*** CASH ACCOUNT TOTAL ***		29,446.49

	COUNT	AMOUNT
TOTAL EFT'S	1	29,446.49

*** GRAND TOTAL *** 29,446.49

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 359									
APP 104-213000					CIVIC IMPR - ACCOUNTS PAYABLE			29,446.49	
10/31/2022	M110122	102822			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH				29,446.49
10/31/2022	M110122	102822			AP CASH DISBURSEMENTS JOURNAL				
					GENERAL LEDGER TOTAL			29,446.49	29,446.49
APP 631-130000					DUE TO/FROM CLEARING			29,446.49	
10/31/2022	M110122	102822							
APP 104-130000					CIVIC IMPR DUE TO/FROM CLEAR'G				29,446.49
10/31/2022	M110122	102822							
					SYSTEM GENERATED ENTRIES TOTAL			29,446.49	29,446.49
					JOURNAL 2022/10/359 TOTAL			58,892.98	58,892.98

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
104 CIVIC IMPROVEMENT FUND	2022 10	359	10/31/2022		
104-130000			CIVIC IMPR DUE TO/FROM CLEAR'G		29,446.49
104-213000			CIVIC IMPR - ACCOUNTS PAYABLE	29,446.49	
			FUND TOTAL	29,446.49	29,446.49
631 CLEARING FUND	2022 10	359	10/31/2022		
631-130000			DUE TO/FROM CLEARING	29,446.49	
635-111100			CASH		29,446.49
			FUND TOTAL	29,446.49	29,446.49

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
104	CIVIC IMPROVEMENT FUND		29,446.49
631	CLEARING FUND	29,446.49	
	TOTAL	29,446.49	29,446.49

** END OF REPORT - Generated by Jacob Kines **



CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC				
1479	10/31/2022	MANL	969	DEPARTMENT OF LICENS	259144	OCT22FA	10/26/2022		FAOCT22	306.00
Invoice: OCT22FA						POL/OCTOBER 2022 CPLS				
					306.00	41654860 586000	GUN PERMIT OUT			

CHECK 1479 TOTAL: 306.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 306.00

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	306.00

*** GRAND TOTAL *** 306.00

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 377									
APP 650-213000					ACCOUNTS PAYABLE			306.00	
10/31/2022	FAOCT22	103122			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH				306.00
10/31/2022	FAOCT22	103122			AP CASH DISBURSEMENTS JOURNAL				
					GENERAL LEDGER TOTAL			306.00	306.00
APP 631-130000					DUE TO/FROM CLEARING			306.00	
10/31/2022	FAOCT22	103122							
APP 650-130000					DUE TO/FROM CLEARING				306.00
10/31/2022	FAOCT22	103122							
					SYSTEM GENERATED ENTRIES TOTAL			306.00	306.00
					JOURNAL 2022/10/377 TOTAL			612.00	612.00

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
631 CLEARING FUND	2022 10	377	10/31/2022		
631-130000			DUE TO/FROM CLEARING	306.00	
635-111100			CASH		306.00
			FUND TOTAL	306.00	306.00
650 AGENCY FUND	2022 10	377	10/31/2022		
650-130000			DUE TO/FROM CLEARING		306.00
650-213000			ACCOUNTS PAYABLE	306.00	
			FUND TOTAL	306.00	306.00

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
631	CLEARING FUND	306.00	
650	AGENCY FUND		306.00
	TOTAL	306.00	306.00

** END OF REPORT - Generated by Jacob Kines **

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC			
1480	11/09/2022	EFT	9249	911 SUPPLY INC	259148	INV-2-22899	10/14/2022		11/06/22	222.94
Invoice: INV-2-22899							POL/FLASHLIGHT/LEDBETTER			
					222.94	53011212 531100	PD-C/E-PATROL SUPPLIES			
					259149	INV-2-22952	10/17/2022		11/06/22	233.67
Invoice: INV-2-22952							POL/UNIFORM PANTS/PEPICELLI			
					233.67	53011212 520000	POLICE - C/E PATROL BENEFITS			
					259150	INV-2-22953	10/17/2022		11/06/22	109.19
Invoice: INV-2-22953							POL/UNIFORM PANTS/LEDBETTER			
					109.19	53011212 520000	POLICE - C/E PATROL BENEFITS			
					259151	INV-2-23061	10/19/2022		11/06/22	113.56
Invoice: INV-2-23061							POL/UNIFORM SHIRT/LEDBETTER			
					113.56	53011212 520000	POLICE - C/E PATROL BENEFITS			
					259152	INV-2-23175	10/21/2022		11/06/22	113.56
Invoice: INV-2-23175							POL/UNIFORM SHIRT/PEPICELLI			
					113.56	53011212 520000	POLICE - C/E PATROL BENEFITS			
					259153	INV-2-23231	10/25/2022		11/06/22	1,040.41
Invoice: INV-2-23231							POL/UNIFORMS/LEDBETTER			
					1,040.41	53011212 520000	POLICE - C/E PATROL BENEFITS			
					259154	INV-2-23232	10/25/2022		11/06/22	1,200.05
Invoice: INV-2-23232							POL/UNIFORMS/PEPICELLI			
					1,200.05	53011212 520000	POLICE - C/E PATROL BENEFITS			
					259155	INV-2-23233	10/25/2022		11/06/22	9.06
Invoice: INV-2-23233							POL/TIE/PEPICELLI			
					9.06	53011212 520000	POLICE - C/E PATROL BENEFITS			
							CHECK	1480 TOTAL:		3,042.44
1481	11/09/2022	EFT	5	ACE HARDWARE	258925	520231	10/18/2022		11/06/22	80.75
Invoice: 520231							PW/FOIL TAPE, BLEACH, WASTE BASKET			
					80.75	73421358 531100	O&M - SEWER OPNS OFC SUPPLIES			
					259023	520271	10/19/2022		11/06/22	98.27
Invoice: 520271							PW/TARP POLY BLUE			
					98.27	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
					259024	520411	10/21/2022		11/06/22	22.34
Invoice: 520411							PW/AIR PLUGS, EMERGENCY FUSES ATR			
					22.34	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
					259025	520571	10/24/2022		11/06/22	94.70
Invoice: 520571							PW/PLASTIC PAIL, UTILITY BLADES, ISOPRPL ALCOHOL			
					94.70	73425358 531100	O&M-WWTP-SUPPLIES			
					259026	520651	10/25/2022		11/06/22	24.01

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC			
	Invoice: 520651						PW/TILLER STEEL 15"			
					24.01	73637945 531100	O&M ALLOC-SWEEPER-SUPPLIES			
					259027	520661	10/25/2022		11/06/22	105.84
	Invoice: 520661						PW/SOLID FRAME HACKSAW, COMPACT HACKSAW			
					105.84	73011897 531100	O&M-C/E-PWY FAC-SUPPLIES			
					259028	520791	10/26/2022		11/06/22	70.95
	Invoice: 520791						PW/GALV HX LAGS, FLAT WASHER, DRILL BIT			
					70.95	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY			
					259045	520731	10/26/2022		11/06/22	49.11
	Invoice: 520731						PW/MEGALOC THRD SEALANT, BIBB HOSE, SYRINGE			
					49.11	73011897 531100	O&M-C/E-PWY FAC-SUPPLIES			
							CHECK	1481 TOTAL:		545.97
1482	11/09/2022	EFT	7726	AIR MANAGEMENT SOLUT	259156	0001138799	06/22/2022		11/06/22	7,174.60
	Invoice: 0001138799						PW/MAJOR HVAC MAINTENANCE CITY HALL			
					7,174.60	73011183 54810000707	CH HVAC-REPAIRS			
							CHECK	1482 TOTAL:		7,174.60
1483	11/09/2022	EFT	9653	DEAN ALEXANDER	259204	11/01/2022	11/01/2022		11/06/22	111.75
	Invoice: 11/01/2022						EX/PICK UP NEW TRAILER IN OLYMPIA			
					111.75	31011256 543100	EX-GF-EMERG PREP-TRAVEL EXP			
							CHECK	1483 TOTAL:		111.75
1484	11/09/2022	EFT	7821	ARAMARK	259046	5120100235	10/06/2022		11/06/22	84.48
	Invoice: 5120100235						PW/COAT LAB SPUN, COVR FR			
					84.48	73638893 589310	LAUNDRY SERVICES			
							CHECK	1484 TOTAL:		84.48
1485	11/09/2022	EFT	2138	ASPECT CONSULTING LL	259136	48503	10/26/2022		11/06/22	2,192.00
	Invoice: 48503						ENG/DEFREITAS SFR/ADU - BLD25788 REVIEW			
					2,192.00	72655860 58600000370	GEO TECCH-3RD PARTY REVIEWS			
					259176	48549	10/28/2022		11/06/22	8,166.75
	Invoice: 48549						ENG/2022 GROUNDWATER MODEL UPDATE			
					8,166.75	72011494 54110001198	GWMP-PROF SVCS			
							CHECK	1485 TOTAL:		10,358.75

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC			
1486	11/09/2022	EFT	6492	ASSOCIATED EARTH SCI	259137	059749	10/28/2022		11/06/22	256.00
	Invoice: 059749						ENG/DICK RESIDENCE SFR - BLD26468			
					256.00	72655860 58600000370	GEO TECCH-3RD PARTY REVIEWS			
							CHECK	1486 TOTAL:		256.00
1487	11/09/2022	EFT	4365	AUTOMATIC FUNDS TRAN	258993	125346	10/13/2022		11/06/22	7.82
	Invoice: 125346						FIN/FINAL BILL: PRINT AND MAIL			
					1.34	43411341 541100	FIN - WATER ADMIN PROF SERVICE			
					1.35	43421351 541100	FIN - SEWER ADMIN PROF SERVICE			
					2.56	91411891 542500	GG-WTR-FAC-POSTAGE			
					2.57	91421891 542500	GG-SWR-FAC-POSTAGE			
					258994	125396	10/21/2022		11/06/22	80.08
	Invoice: 125396						FIN/DELINQUENT INVOICES PRINT & MAIL			
					10.40	43411341 541100	FIN - WATER ADMIN PROF SERVICE			
					10.40	43421351 541100	FIN - SEWER ADMIN PROF SERVICE			
					29.64	91411891 542500	GG-WTR-FAC-POSTAGE			
					29.64	91421891 542500	GG-SWR-FAC-POSTAGE			
							CHECK	1487 TOTAL:		87.90
1488	11/09/2022	EFT	55	SOUND PUBLISHING, IN	258927	BIR964052	10/07/2022		11/06/22	79.33
	Invoice: BIR964052						PCD/LEGAL NOTICING BLD27045			
					79.33	63470586 544000	CUR-DEV-ZONING-ADV			
					258928	BIR964058	10/07/2022		11/06/22	79.33
	Invoice: BIR964058						PCD/LEGAL NOTICING BLD26842			
					79.33	63470586 544000	CUR-DEV-ZONING-ADV			
					258987	BIR964139	10/07/2022		11/06/22	198.33
	Invoice: BIR964139						EX/COBI FLEET ELECTRIFICATION RFQ			
					198.33	31011492 54245001195	CAP-TRANSP & FUELS-OUTREACH			
					258991	BIR964831	10/21/2022		11/06/22	79.33
	Invoice: BIR964831						PCD/LATCHA-GUA-IRVINE RESIDENCE PROJECT			
					79.33	63470586 544000	CUR-DEV-ZONING-ADV			
							CHECK	1488 TOTAL:		436.32
1489	11/09/2022	EFT	9856	BARR-TECH LLC	258930	8309	08/31/2022		11/06/22	5,990.71
	Invoice: 8309						PW/BIOSOLIDS PROCESSED 84.4 TONS AUG 2022			
					5,990.71	73425358 54790100551	BIOSOLIDS WASTE DISPOSAL			
					259201	8389	09/30/2022		11/06/22	4,769.86
	Invoice: 8389						PW/BIOSOLIDS PROCESSED SEP 2022 67.2 TONS			
					4,769.86	73425358 54790100551	BIOSOLIDS WASTE DISPOSAL			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC			
							CHECK		1489 TOTAL:	10,760.57
1490	11/09/2022	EFT	7178	BAINBRIDGE ISL CHILD	258992	Q3-2022	10/24/2022		11/06/22	2,500.00
Invoice: Q3-2022							EX/2022 HUMAN SERVICES FUNDING			
					2,500.00	31017670 54110000297	EX-BI CHILD CARE/B&G CLUB			
							CHECK		1490 TOTAL:	2,500.00
1491	11/09/2022	EFT	50	BAINBRIDGE ISLAND EL	259047	20220102	10/27/2022		11/06/22	315.32
Invoice: 20220102							PW/INSTALL, TEST CIRCUIT BOARD WWTP			
					315.32	73425358 541100	O&M-WWTP-PROF SVCS			
							CHECK		1491 TOTAL:	315.32
1492	11/09/2022	EFT	9901	BRITTANY A KIRK	259197	0000245	09/30/2022		11/06/22	398.75
Invoice: 0000245							EX/FACILITATION COMPLETED SEP 2022			
					398.75	31017572 54110000297	EX-COMMUNITY FUNDING RESOURCES			
					259198	000262	10/31/2022		11/06/22	1,667.50
Invoice: 000262							EX/FACILITATION COBI HUMAN SERVICES FUNDING			
					1,667.50	31017572 54110000297	EX-COMMUNITY FUNDING RESOURCES			
							CHECK		1492 TOTAL:	2,066.25
1493	11/09/2022	EFT	8595	BRUCE TITUS FORD, IN	258932	67128241	10/18/2022		11/06/22	89.16
Invoice: 67128241							PW/2005 FORD RANGER RECALL, OIL CHANGE, INSPECTION			
					89.16	73411345 548100	REPAIRS & MAINTENANCE			
					259048	67127703	10/07/2022		11/06/22	89.16
Invoice: 67127703							PW/2017 FORD ESCAPE RECALL, OIL CHANGE			
					89.16	73011321 548100	O&M-C/E-ENG VEH WORK-R&M			
					259049	67128262	10/24/2022		11/06/22	991.92
Invoice: 67128262							PW/2018 FORD ESCAPE RECALL, WINDSHIELD REPLACEMENT			
					991.92	72011321 548100	ENG - C/E ADMIN REPAIRS			
					259050	67128363	10/24/2022		11/06/22	84.79
Invoice: 67128363							POL/2020 FORD INTERCEPTOR RECALL, OIL CHANGE			
					84.79	53011212 548100	POLICE - C/E PATROL MAINTENANC			
							CHECK		1493 TOTAL:	1,255.03
1494	11/09/2022	EFT	518	CRIMINAL JUSTICE TRA	259157	201137059	10/17/2022		11/06/22	4,212.00
Invoice: 201137059							POL/BLEA/ROBTOY			
					4,212.00	53011212 443410	POLICE - C/E PATROL TRAINING			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC			
							CHECK		1494 TOTAL:	4,212.00
1495	11/09/2022	EFT	8435	COATES DESIGN INC	258933	125372	10/17/2022		11/06/22	1,170.00
	Invoice: 125372						ENG/SENIOR CENTER DESIGN			
					1,170.00	72311473 64110001050	SCC RENOVATIONS-PROF SVCS			
					259139	125395	10/27/2022		11/06/22	29,382.66
	Invoice: 125395						ENG/POLICE & COURT FACILITY - PROJ			
					29,382.66	72311942 64110000724	PD/COURT BLDG-PROF SVCS/DESIGN			
							CHECK		1495 TOTAL:	30,552.66
1496	11/09/2022	EFT	9323	CONSOR NORTH AMERICA	258953	N223434WA.00-5	10/20/2022		11/06/22	55,239.64
	Invoice: N223434WA.00-5						ENG/WINSLOW WATER TANK DESIGN SERV			
					55,239.64	72413434 64110000988	NEW WATER TANKS-PROF SVCS			
							CHECK		1496 TOTAL:	55,239.64
1497	11/09/2022	EFT	7509	CONSTRUCTION PARTS L	259140	37283	10/14/2022		11/06/22	1,965.60
	Invoice: 37283						PW/SUPERIOR CONTR POLY 96 TB			
					1,965.60	73111427 531100	OFFICE SUPPLIES			
							CHECK		1497 TOTAL:	1,965.60
1498	11/09/2022	EFT	142	COPIERS NORTHWEST IN	258974	INV2547420	10/24/2022		11/06/22	768.10
	Invoice: INV2547420						EX,FIN/COPIER LEASE			
					384.05	31011131 545000	EX-GF-RENTS & LEASES			
					384.05	41011141 545000	FIN - C/E ADMIN RENTS & LEASES			
					259141	INV2549680	10/28/2022		11/06/22	289.01
	Invoice: INV2549680						EX,FIN.COPIER LEASE			
					144.50	31011131 545000	EX-GF-RENTS & LEASES			
					144.51	41011141 545000	FIN - C/E ADMIN RENTS & LEASES			
					259142	INV2549183	10/27/2022		11/06/22	215.26
	Invoice: INV2549183						IT,PCD,ENG/SUPPLIES FOR OCE PRINTER			
					71.75	81011881 531100	IT - C/E SUPPLIES			
					71.75	61011581 531100	PCD - C/E ADMIN SUPPLIES			
					71.76	72011321 531100	ENG - C/E ADMIN SUPPLIES			
							CHECK		1498 TOTAL:	1,272.37
1499	11/09/2022	EFT	7144	DTMICRO, INC	258952	6460	10/15/2022		11/06/22	136.50
	Invoice: 6460						IT/POLICE NETWORK CONNECTION KITSAP COUNTY			
					136.50	91011215 542100	GG-C/E-PD-PHONE			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC				
							CHECK	1499	TOTAL:	136.50
1500	11/09/2022	EFT	10140	DYNAMIC LANGUAGE CEN	259202	T-2022-04127	10/31/2022		11/06/22	471.25
Invoice: T-2022-04127						EX/SPANISH TRANSLATION 2023 WASTE REDUCTION FLYERS				
					471.25	31011492 54245001194 CAP-WASTE RED-OUTREACH				
							CHECK	1500	TOTAL:	471.25
1501	11/09/2022	EFT	5781	EXTERMINATION SERVIC	259054	43039	10/24/2022		11/06/22	95.00
Invoice: 43039						PW/POLICE STATION OCT 2022 EXTERMINATION SRVCS				
					95.00	73011215 548100 O&M-C/E-POLICE FAC-REPAIRS				
							CHECK	1501	TOTAL:	95.00
1502	11/09/2022	EFT	705	FCS GROUP	259055	3552-22210096	10/21/2022		11/06/22	3,385.00
Invoice: 3552-22210096						ENG/WATER AND SEWER UTILITY RATE S				
					1,692.50	72411342 54110000923 WATER RATE STUDY-PROF SVCS				
					1,692.50	72421352 54110000923 SEWER RATE STUDY-PROF SVCS				
							CHECK	1502	TOTAL:	3,385.00
1503	11/09/2022	EFT	10027	FEHR & PEERS	258966	158945	10/11/2022		11/06/22	2,255.00
Invoice: 158945						ENG,EX/SUSTAINABLE TRANSPORTATION EMI				
					345.00	72111444 54110001219 TRAFFIC IMPACT FEE UPDATE-PS				
					1,910.00	31011492 54110001195 CAP-TRANSP & FUELS-PROF SVCA				
							CHECK	1503	TOTAL:	2,255.00
1504	11/09/2022	EFT	6940	FREMONT ANALYTICAL	258967	2209370	10/03/2022		11/06/22	1,200.00
Invoice: 2209370						ENG/00485 & 00809 SURFACE & GROUND				
					1,200.00	72637319 54110000809 WATER QUAL FLOW MONIT-PRO SVCS				
					259059	2210272	10/26/2022		11/06/22	745.00
Invoice: 2210272						ENG/00485 & 00809 SURFACE & GROUND				
					372.50	72011322 54110000485 GROUNDWTR MNGT PRGM-PROF SVCS				
					372.50	72411342 54110000485 GROUNDWTR MNGT PRGM-PRO SVCS				
							CHECK	1504	TOTAL:	1,945.00
1505	11/09/2022	EFT	1517	GUARDIAN SECURITY SY	258951	1289144	10/01/2022		11/06/22	432.43
Invoice: 1289144						CRT/ALARM MONITORING NOV2022-OCT2023				
					432.43	21011125 541100 COURT-PROF SERVICES				
							CHECK	1505	TOTAL:	432.43

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC			
1506	11/09/2022	EFT	252	H.D. FOWLER COMPANY	259060	I6251187	10/24/2022		11/06/22	279.56
Invoice: I6251187							PW/WHITE STRIPING PAINT CAN, MARKER STICK			
					279.56	73411345 531100	OFFICE SUPPLIES			
							CHECK	1506 TOTAL:		279.56
1507	11/09/2022	EFT	7180	HELPLINE HOUSE	258955	Q3-2022	10/20/2022		11/06/22	500.00
Invoice: Q3-2022							EX/2022 HUMAN SERVICES FUNDING			
					500.00	31017640 54110000297	MENTAL HEALTH SVCS-HELPLINE			
							CHECK	1507 TOTAL:		500.00
1508	11/09/2022	EFT	4161	HERRERA ENVIRONMENTA	258956	52104	10/17/2022		11/06/22	11,321.03
Invoice: 52104							EX/STORMWATER SYSTEM PLAN			
					11,321.03	72431832 54110001031	ISLANDWIDE SSWM STUDY-PROF SVC			
					259191	52195	10/28/2022		11/06/22	19,266.59
Invoice: 52195							ENG/PREPARE SCOPE OF SERVICES AND			
					19,266.59	72431832 54110001129	MANZANITA WATERSHED STUDY-P SV			
							CHECK	1508 TOTAL:		30,587.62
1509	11/09/2022	EFT	8646	ISLAND HANDS	259206	2047	10/22/2022		11/06/22	15,155.15
Invoice: 2047							PW/2020-2023 JANITORIAL CONTRACT			
					14,927.82	73011183 54110000269	JANITORIAL CONTRACT-PRO SVCS			
					227.33	73425358 54110000269	JANITORIAL CONTRACT-PRO SVCS			
							CHECK	1509 TOTAL:		15,155.15
1510	11/09/2022	EFT	8546	KITSAP 911 PUBLIC AU	259163	BIPD2022-11	10/15/2022		11/06/22	10,737.00
Invoice: BIPD2022-11							POL/CALL CENTER SERVICES			
					7,515.90	53011286 551000	POLICE - C/E PATROL CENCOM			
					3,221.10	52011286 551000	POLICE - C/E - INVEST CENCOM			
							CHECK	1510 TOTAL:		10,737.00
1511	11/09/2022	EFT	1802	KITSAP CONSERVATION	258957	2022-3	10/14/2022		11/06/22	10,634.27
Invoice: 2022-3							ENG/FARMLAND SSWM PLANNING			
					5,317.13	72011593 55100000871	FARMLAND SSWM PLANNING-KCDONLY			
					5,317.14	72431835 55100000871	FARMLAND SSWM PLANNING-KCDONLY			
							CHECK	1511 TOTAL:		10,634.27

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC			
1512	11/09/2022	EFT	6577	LAKESIDE INDUSTRIES	258937	213527	10/08/2022		11/06/22	364.02
Invoice: 213527							PW/SHINE ASPHALT PLANT 4.02 TONS			
					364.02	73111423 531100	OFFICE SUPPLIES			
							CHECK	1512 TOTAL:		364.02
1513	11/09/2022	EFT	7849	LAW OFFICE OF THOMAS	259207	NOV22	11/01/2022		11/06/22	4,484.38
Invoice: NOV22							LEGAL/PUBLIC DEFENDER SRVCS NOV 2022			
					4,484.38	32011281 541113	LGL-PUBLIC DEFENDER			
							CHECK	1513 TOTAL:		4,484.38
1514	11/09/2022	EFT	2430	OGDEN MURPHY WALLACE	258938	867745	10/17/2022		11/06/22	33,332.95
Invoice: 867745							LEGAL/PROFESSIONAL SERVICES SEP 2022			
					535.50	32470152 54111100844	LIT-CLARK ADMIN APPEAL(SUP CT)			
					9,691.05	32470152 54111101171	LIT-CLARK (FED. CT.)			
					504.00	32470152 54111401056	HEX-WINSLOW HOTEL(OMW)			
					6,455.75	32470152 54111101240	LIT-RICH (SUP. CT.)			
					292.00	32011152 54111001046	LGL-PSE FRANCHISE			
					459.80	32011152 54111001131	ETHICS BOARD LEGAL ADVISOR			
					5,989.45	32011152 541110	LGL-GF-LEGAL ADVICE			
					756.00	32470152 54111100897	PRES RESP SHORE(CT OF APPEALS)			
					315.00	32470152 54111401211	JONES EM BULKHEAD (HEX-OMW)			
					8,334.40	32470152 54111401220	HEX-WHITE RUE (OMW)			
							CHECK	1514 TOTAL:		33,332.95
1515	11/09/2022	EFT	7435	RANDY KAN PORTABLE R	259031	1953205	10/17/2022		11/06/22	1,255.80
Invoice: 1953205							PW/EMERGENCY PUMP OUT SOUTH ISLAND SEWER			
					1,255.80	73426355 541100	O&M-SIS-PROF SVCS			
					259032	1953206	10/17/2022		11/06/22	982.80
Invoice: 1953206							PW/EMERGENCY PUMP OUT SOUTH ISLAND SEWER			
					982.80	73426355 541100	O&M-SIS-PROF SVCS			
							CHECK	1515 TOTAL:		2,238.60
1516	11/09/2022	EFT	1670	SEATTLE PUMP & EQUIP	259062	236402-1	10/20/2022		11/06/22	999.10
Invoice: 236402-1							PW/55 GALLON DRUM ENVIRO-GREEN			
					999.10	73011897 531100	O&M-C/E-PWY FAC-SUPPLIES			
							CHECK	1516 TOTAL:		999.10
1517	11/09/2022	EFT	7173	SKILLINGS	258939	13558	10/05/2022		11/06/22	1,317.81
Invoice: 13558							ENG/SPORTSMAN CLUB & NEW BROOKLYN			
					1,317.81	72321953 64110000715	SP CLUB/NB INTERSECTN-DESIGN			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC				
							CHECK	1517 TOTAL:		1,317.81
1518	11/09/2022	EFT	8132	SPECTRA LABORATORIES	258940	22-06688	10/17/2022	11/06/22		320.00
	Invoice: 22-06688						PW/NITROGEN, AMMONIA, NITRATE TESTING			
					320.00	73425358 54110000391	LAB & TESTING SVCS-WWTP			
					258941	22-06795	10/17/2022	11/06/22		23.00
	Invoice: 22-06795						PW/TOTAL COLIFORM, E COLI TESTING			
					23.00	73415345 54110000391	LAB SVCS-WATER ROCKAWAY			
					258942	22-06796	10/17/2022	11/06/22		69.00
	Invoice: 22-06796						PW/TOTAL COLIFORM, E COLI TESTING			
					69.00	73411345 54110000391	LAB SVCS-WATER			
					259033	22-06904	10/20/2022	11/06/22		69.00
	Invoice: 22-06904						PW/FLUORIDE TESTING			
					69.00	73411345 54110000391	LAB SVCS-WATER			
					259034	22-06905	10/20/2022	11/06/22		69.00
	Invoice: 22-06905						PW/FLOURIDE, MANGANESE, IRON TESTING			
					69.00	73415345 54110000391	LAB SVCS-WATER ROCKAWAY			
					259035	22-06953	10/24/2022	11/06/22		92.00
	Invoice: 22-06953						PW/TOTAL COLIFORM, E COLI TESTING			
					92.00	73411345 54110000391	LAB SVCS-WATER			
							CHECK	1518 TOTAL:		642.00
1519	11/09/2022	EFT	4271	JOHN SUTTON	258990	Q3-2022	10/16/2022	11/06/22		510.30
	Invoice: Q3-2022						Q3 2022 LEOFF MEDICAL REIMBURSEMENTS			
					510.30	91029720 521500	POLICE - INS ADD MEDICAL COSTS			
							CHECK	1519 TOTAL:		510.30
1520	11/09/2022	EFT	565	TACOMA SCREW PRODUCT	259063	140058915-00	10/19/2022	11/06/22		113.38
	Invoice: 140058915-00						PW/KTIXD74962 MECHANICS CREEPER			
					113.38	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
					259064	140058919-00	10/19/2022	11/06/22		440.09
	Invoice: 140058919-00						PW/HEX CAP SCREWS, FLAT WASHERS, LOCK WASHERS			
					440.09	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
							CHECK	1520 TOTAL:		553.47
1521	11/09/2022	EFT	4576	TETRA TECH INC	259079	51974963	10/26/2022	11/06/22		10,112.00
	Invoice: 51974963						PW/WINSLOW WWTP UPGRADE DESIGN			
					10,112.00	73425358 54110001187	WWTP CAPACITY UPGR-PROF SVCS			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC			
					259178	51953466	09/21/2022		11/06/22	16,622.85
	Invoice: 51953466						PW/WINSLOW WWTP UPGRADE DESIGN			
					16,622.85	73425358 54110001187	WWTP CAPACITY UPGR-PROF SVCS			
								CHECK	1521 TOTAL:	26,734.85
1522	11/09/2022	EFT	1152	USA BLUE BOOK	259065	145200	10/17/2022		11/06/22	151.78
	Invoice: 145200						PW/TRACING DYE LIQUID YELLOW-GREEN			
					151.78	73426355 531100	O&M-SIS-SUPPLIES			
					259066	151013	10/21/2022		11/06/22	749.87
	Invoice: 151013						PW/M-FC BROTH IN PLASTIC, PIPET TIPS, PETRI DISH			
					749.87	73425358 531100	O&M-WWTP-SUPPLIES			
					259067	152309	10/24/2022		11/06/22	86.18
	Invoice: 152309						PW/STRILE PETRI DISH PACK OF 100			
					86.18	73425358 531100	O&M-WWTP-SUPPLIES			
								CHECK	1522 TOTAL:	987.83
1523	11/09/2022	EFT	9953	WEAVE	259184	044	10/13/2022		11/06/22	2,430.00
	Invoice: 044						EX/2022-23 CULTURAL FUNDING CONTR			
					2,430.00	31011732 54110000297	EX-GF-CULTURAL ARTS & SCIENCES			
								CHECK	1523 TOTAL:	2,430.00
1524	11/09/2022	EFT	499	WESTBAY AUTO PARTS I	258944	749380	10/06/2022		11/06/22	31.49
	Invoice: 749380						PW/BLADE X4			
					31.49	990 141100	MERCHANDISE			
					258946	750596	10/12/2022		11/06/22	-23.83
	Invoice: 750596						PW/V-BELT RETURNED			
					-23.83	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
					258947	751733	10/17/2022		11/06/22	24.80
	Invoice: 751733						PW/BULK BATTERY CABLE			
					12.40	73111423 531100	OFFICE SUPPLIES			
					12.40	73111427 531100	OFFICE SUPPLIES			
					258948	751793	10/18/2022		11/06/22	87.38
	Invoice: 751793						PW/NORGREN VALVE			
					43.69	73111423 531100	OFFICE SUPPLIES			
					43.69	73111427 531100	OFFICE SUPPLIES			
					258949	751828	10/18/2022		11/06/22	57.22
	Invoice: 751828						PW/REMAN VALVE, CORE DEPOSIT			
					57.22	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
				258950	751914	10/18/2022		11/06/22	6.09
Invoice: 751914						PW/PLUG X3			
				6.09	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
				259185	750159	10/10/2022		11/06/22	680.65
Invoice: 750159						PW/BLOCK HEATER			
				680.65	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
				259186	752219	10/19/2022		11/06/22	226.88
Invoice: 752219						PW/HEATER			
				226.88	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
				259187	752310	10/20/2022		11/06/22	-76.44
Invoice: 752310						PW/CORE DEPOSIT REFUND			
				-76.44	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
				259188	752329	10/20/2022		11/06/22	-53.01
Invoice: 752329						PW/BEARING RETURN			
				-53.01	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
				259189	752811	10/21/2022		11/06/22	3.39
Invoice: 752811						PW/ATM-30 FUSE, FUSES			
				3.39	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
				259190	752813	10/21/2022		11/06/22	-2.75
Invoice: 752813						PW/ATM-30 FUSE RETURN			
				-2.75	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
				259192	752847	10/21/2022		11/06/22	101.01
Invoice: 752847						PW/22IN EXACTFITBLADE			
				101.01	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
				259193	753374	10/25/2022		11/06/22	43.10
Invoice: 753374						PW/TIRE PATCH, BUFFER, CLEANER, CEMENT			
				43.10	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
				259194	753593	10/26/2022		11/06/22	80.54
Invoice: 753593						PW/2008 FORD F350 DISC BRAKE PAD			
				80.54	73411345 531100	OFFICE SUPPLIES			
				259195	753651	10/26/2022		11/06/22	92.92
Invoice: 753651						PW/NAPA FLEET REAR BRAKE			
				92.92	73411345 531100	OFFICE SUPPLIES			
				259196	753778	10/26/2022		11/06/22	20.53
Invoice: 753778						PW/NAPAGOLD AIR, OIL FILTERS			
				20.53	990 141100	MERCHANDISE			
						CHECK	1524 TOTAL:		1,299.97

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC				
1525	11/09/2022	EFT	7175	WINERY ALLIANCE OF B	259068	1186	10/26/2022		11/06/22	7,835.04
Invoice: 1186						2022 LTAC CONTRACT				
					7,835.04	91140573 541100	GG-TOUR-PROF SERVICES			
								CHECK	1525 TOTAL:	7,835.04
						NUMBER OF CHECKS 46		*** CASH ACCOUNT TOTAL ***		292,581.75

	COUNT	AMOUNT
TOTAL EFT'S	46	292,581.75

*** GRAND TOTAL *** 292,581.75

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 11 20									
APP 001-213000					GENERAL - ACCOUNTS PAYABLE			80,129.97	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH				292,581.75
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 402-213000					ACCOUNTS PAYABLE			43,496.41	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 631-213000					ACCOUNTS PAYABLE			2,944.88	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 101-213000					STREETS - ACCOUNTS PAYABLE			2,857.75	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 650-213000					ACCOUNTS PAYABLE			2,448.00	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 401-213000					ACCOUNTS PAYABLE			58,212.76	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 407-213000					ACCOUNTS PAYABLE			26,829.69	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 301-213000					ACCOUNTS PAYABLE			31,870.47	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 403-213000					ACCOUNTS PAYABLE			35,904.76	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 901-213000					ACCOUNTS PAYABLE			52.02	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 104-213000					CIVIC IMPR - ACCOUNTS PAYABLE			7,835.04	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
					GENERAL LEDGER TOTAL			292,581.75	292,581.75
APP 631-130000					DUE TO/FROM CLEARING			289,636.87	
11/09/2022	11/06/22	110222							
APP 001-130000					GENERAL - DUE TO/FROM CLEARING				80,129.97
11/09/2022	11/06/22	110222							
APP 402-130000					DUE TO/FROM CLEARING				43,496.41
11/09/2022	11/06/22	110222							
APP 101-130000					STREETS - DUE TO/FROM CLEARING				2,857.75
11/09/2022	11/06/22	110222							
APP 650-130000					DUE TO/FROM CLEARING				2,448.00
11/09/2022	11/06/22	110222							
APP 401-130000					DUE TO/FROM CLEARING				58,212.76
11/09/2022	11/06/22	110222							
APP 407-130000					DUE TO/FROM CLEARING				26,829.69
11/09/2022	11/06/22	110222							
APP 301-130000					DUE TO/FROM CLEARING				31,870.47
11/09/2022	11/06/22	110222							
APP 403-130000					DUE TO/FROM CLEARING				35,904.76
11/09/2022	11/06/22	110222							
APP 901-130000					DUE TO/FROM CLEARING				52.02

JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
	11/09/2022	11/06/22	110222							
APP 104-130000	11/09/2022	11/06/22	110222			CIVIC IMPR DUE TO/FROM CLEAR'G				7,835.04
						SYSTEM GENERATED ENTRIES TOTAL			289,636.87	289,636.87
						JOURNAL 2022/11/20 TOTAL			582,218.62	582,218.62

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2022 11	20	11/09/2022		
001-130000			GENERAL - DUE TO/FROM CLEARING		80,129.97
001-213000			GENERAL - ACCOUNTS PAYABLE	80,129.97	
			FUND TOTAL	80,129.97	80,129.97
101 STREET FUND	2022 11	20	11/09/2022		
101-130000			STREETS - DUE TO/FROM CLEARING		2,857.75
101-213000			STREETS - ACCOUNTS PAYABLE	2,857.75	
			FUND TOTAL	2,857.75	2,857.75
104 CIVIC IMPROVEMENT FUND	2022 11	20	11/09/2022		
104-130000			CIVIC IMPR DUE TO/FROM CLEAR'G		7,835.04
104-213000			CIVIC IMPR - ACCOUNTS PAYABLE	7,835.04	
			FUND TOTAL	7,835.04	7,835.04
301 CAPITAL CONSTRUCTION FUND	2022 11	20	11/09/2022		
301-130000			DUE TO/FROM CLEARING		31,870.47
301-213000			ACCOUNTS PAYABLE	31,870.47	
			FUND TOTAL	31,870.47	31,870.47
401 WATER OPERATING FUND	2022 11	20	11/09/2022		
401-130000			DUE TO/FROM CLEARING		58,212.76
401-213000			ACCOUNTS PAYABLE	58,212.76	
			FUND TOTAL	58,212.76	58,212.76
402 SEWER OPERATING FUND	2022 11	20	11/09/2022		
402-130000			DUE TO/FROM CLEARING		43,496.41
402-213000			ACCOUNTS PAYABLE	43,496.41	
			FUND TOTAL	43,496.41	43,496.41
403 STORM & SURFACE WATER FUND	2022 11	20	11/09/2022		
403-130000			DUE TO/FROM CLEARING		35,904.76
403-213000			ACCOUNTS PAYABLE	35,904.76	
			FUND TOTAL	35,904.76	35,904.76
407 BUILDING & DEVELOPMENT FUND	2022 11	20	11/09/2022		
407-130000			DUE TO/FROM CLEARING		26,829.69
407-213000			ACCOUNTS PAYABLE	26,829.69	
			FUND TOTAL	26,829.69	26,829.69
631 CLEARING FUND	2022 11	20	11/09/2022		

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
631-130000			DUE TO/FROM CLEARING	289,636.87	
631-213000			ACCOUNTS PAYABLE	2,944.88	
635-111100			CASH		292,581.75
			FUND TOTAL	292,581.75	292,581.75
650 AGENCY FUND	2022 11	20	11/09/2022		
650-130000			DUE TO/FROM CLEARING		2,448.00
650-213000			ACCOUNTS PAYABLE	2,448.00	
			FUND TOTAL	2,448.00	2,448.00
901 CITY-WIDE REPORTING FUND	2022 11	20	11/09/2022		
901-130000			DUE TO/FROM CLEARING		52.02
901-213000			ACCOUNTS PAYABLE	52.02	
			FUND TOTAL	52.02	52.02

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		80,129.97
101	STREET FUND		2,857.75
104	CIVIC IMPROVEMENT FUND		7,835.04
301	CAPITAL CONSTRUCTION FUND		31,870.47
401	WATER OPERATING FUND		58,212.76
402	SEWER OPERATING FUND		43,496.41
403	STORM & SURFACE WATER FUND		35,904.76
407	BUILDING & DEVELOPMENT FUND		26,829.69
631	CLEARING FUND	289,636.87	
650	AGENCY FUND		2,448.00
901	CITY-WIDE REPORTING FUND		52.02
	TOTAL	289,636.87	289,636.87

** END OF REPORT - Generated by Jacob Kines **

JK

munis a tyler erp solution

10/21/2022 12:59 | CITY OF BAINBRIDGE ISLAND | P 1
jkines | A/P CASH DISBURSEMENTS JOURNAL | apcshdsb

10/25/2022

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC			
351388	08/28/2019	VOID	9258	LAURA MCMULLAN	233698	SEP 19-23	08/13/2019			-200.00
	Invoice: SEP 19-23						POL/DEPOSIT REFUND 8/12			
					-200.00	62238 386000	PARK/DOCK USE DEPOSIT			
							CHECK		351388 TOTAL:	-200.00
353273	04/15/2020	VOID	9438	ARCHITECTS THOMAS	239211	PLN50849	03/06/2020			-615.00
	Invoice: PLN50849						PLN50849 GEOTECH FEE PARTIAL REFUND			
					-615.00	65538 38600000370	GEO TECH 3RD PARTY REVIEWS			
							CHECK		353273 TOTAL:	-615.00
353518	05/13/2020	VOID	9470	BAINBRIDGE VINYARDS	240104	603232695	04/29/2020			-5.00
	Invoice: 603232695						PENATLTY FEE REFUND			
					-5.00	01131 316100	B&O TAX			
							CHECK		353518 TOTAL:	-5.00
353529	05/13/2020	VOID	9476	COLLINS & ASSOCIATES	240110	604331404	04/29/2020			-5.00
	Invoice: 604331404						PENATLTY FEE REFUND			
					-5.00	01131 316100	B&O TAX			
							CHECK		353529 TOTAL:	-5.00
353534	05/13/2020	VOID	4805	DANSONS LANDSCAPING	240112	601063671	04/29/2020			-5.00
	Invoice: 601063671						PENATLTY FEE REFUND			
					-5.00	01131 316100	B&O TAX			
							CHECK		353534 TOTAL:	-5.00
353564	05/13/2020	VOID	9464	MASONRY ASSOCIATES I	240130	601891071	04/29/2020			-5.00
	Invoice: 601891071						PENALTY FEE REFUND			
					-5.00	01131 316100	B&O TAX			
							CHECK		353564 TOTAL:	-5.00
353565	05/13/2020	VOID	9477	MATTHEW PAIGE REAL E	240131	604518827	04/29/2020			-5.00
	Invoice: 604518827						PENALTY FEE REFUND			
					-5.00	01131 316100	B&O TAX			
							CHECK		353565 TOTAL:	-5.00
353598	05/13/2020	VOID	9461	SWAN DESIGN BUILD	240147	601484398	04/29/2020			-5.00
	Invoice: 601484398						PENALTY FEE REFUND			
					-5.00	01131 316100	B&O TAX			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC			
								CHECK	353598 TOTAL:	-5.00
353749	06/10/2020	VOID	8111	COMMUNITY SOLAR SOLU	240771	MAY20	06/01/2020			-337.11
	Invoice: MAY20						MAY 2020 SOLAR NET METERING			
					-337.11	91011189	54500000627 CH SOLAR-NET METERING PYMTS			
								CHECK	353749 TOTAL:	-337.11
354121	07/29/2020	VOID	9520	PORT MADISON PROPERT	241809	BLD21662	07/20/2020			-1,510.00
	Invoice: BLD21662						BLD21662 PARTIAL FEE REFUND			
					-1,510.00	65538	38600000644 EXPEDITED BLDG PERMITS-3PARTY			
								CHECK	354121 TOTAL:	-1,510.00
354983	11/25/2020	VOID	9591	DUNN, BRIAN & NENA	243899	89791	11/04/2020			-140.49
	Invoice: 89791						UB 10091 1120 LOVELL AVENUE NW			
					-140.49	411	122100 WATER ACCOUNTS RECEIVABLE			
								CHECK	354983 TOTAL:	-140.49
355489	01/27/2021	VOID	9640	VITALE, DAVID & HOLL	245614	91474	01/20/2021			-66.24
	Invoice: 91474						UB 11596 636 JANELLE PLACE NW			
					-66.24	411	122100 WATER ACCOUNTS RECEIVABLE			
								CHECK	355489 TOTAL:	-66.24
356153	04/28/2021	VOID	9110	MUFFOLETTO, FILIPE &	247469	93286	04/15/2021			-90.07
	Invoice: 93286						UB 12307 1870 SAKAI VILLAGE LOOP			
					-90.07	411	122100 WATER ACCOUNTS RECEIVABLE			
								CHECK	356153 TOTAL:	-90.07
356570	06/09/2021	VOID	9706	WAGNER, SONIA	248282	94086	05/20/2021			-84.52
	Invoice: 94086						UB 12194 9311 NORTHTOWN DRIVE NE			
					-84.52	411	122100 WATER ACCOUNTS RECEIVABLE			
								CHECK	356570 TOTAL:	-84.52
356750	07/14/2021	VOID	9786	HORDER, MORLEY C & C	249152	94940	07/06/2021			-49.25
	Invoice: 94940						UB 10198 973 NAKATA AVENUE NW			
					-49.25	411	122100 WATER ACCOUNTS RECEIVABLE			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC			
								CHECK	356750 TOTAL:	-49.25
356755	07/14/2021	VOID	6810	JAFFE, DAVID & MURPH	248965	94757	06/21/2021			-48.76
	Invoice: 94757						UB 12150 447 WOOD AVENUE SW			
					-48.76	411 122100	WATER ACCOUNTS RECEIVABLE			
								CHECK	356755 TOTAL:	-48.76
357012	08/11/2021	VOID	9816	SENPAI TECH, LLC	249813	604078064	07/21/2021			-1.55
	Invoice: 604078064						B&O PENALTY FEE REFUND			
					-1.55	01131 316100	B&O TAX			
								CHECK	357012 TOTAL:	-1.55
357497	10/27/2021	VOID	9867	BJERKE, GERALD	251122	96875	10/06/2021			-221.38
	Invoice: 96875						UB 11984 329 BROMLEY PLACE NW			
					-221.38	411 122100	WATER ACCOUNTS RECEIVABLE			
								CHECK	357497 TOTAL:	-221.38
357564	10/27/2021	VOID	9877	STEWART, WILLIAM F &	251134	96885	10/07/2021			-23.14
	Invoice: 96885						UB 10968 11142 WING POINT DRIVE NE			
					-23.14	411 122100	WATER ACCOUNTS RECEIVABLE			
								CHECK	357564 TOTAL:	-23.14
357684	11/09/2021	VOID	9894	GALLAGHER, PATRICK	251656	97404	10/29/2021			-24.38
	Invoice: 97404						UB 10888 1921 WILLOW AVENUE NE			
					-24.38	411 122100	WATER ACCOUNTS RECEIVABLE			
								CHECK	357684 TOTAL:	-24.38
357690	11/09/2021	VOID	9897	MC CRARY, JEAN	251659	97407	10/29/2021			-121.86
	Invoice: 97407						UB 11577 9085 FLETCHER BAY ROAD NE			
					-121.86	411 122100	WATER ACCOUNTS RECEIVABLE			
								CHECK	357690 TOTAL:	-121.86

NUMBER OF CHECKS 21 *** CASH ACCOUNT TOTAL *** -3,563.75

	COUNT	AMOUNT
TOTAL VOIDED CHECKS	21	3,563.75

*** GRAND TOTAL *** -3,563.75

21 checks are being voided for 2022 Unclaimed Property. All of the invoices are voided as well. The total of the 21 checks will be sent to the WA DOR. Letters were mailed out to each individual/business and were given ample time to respond to the letter to have their check reissued to them. Copies of these letters are saved in the AP-Unclaimed Property folder.

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 240										
APP 622-213000						ACCOUNTS PAYABLE				200.00
	10/21/2022	351388	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			200.00	
	10/21/2022	351388	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 650-213000						ACCOUNTS PAYABLE				2,125.00
	10/21/2022	353273	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			615.00	
	10/21/2022	353273	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 001-213000						GENERAL - ACCOUNTS PAYABLE				368.66
	10/21/2022	353518	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			5.00	
	10/21/2022	353518	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			5.00	
	10/21/2022	353529	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			5.00	
	10/21/2022	353534	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			5.00	
	10/21/2022	353564	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			5.00	
	10/21/2022	353565	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			5.00	
	10/21/2022	353598	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			337.11	
	10/21/2022	353749	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			1,510.00	
	10/21/2022	354121	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 401-213000						ACCOUNTS PAYABLE				870.09
	10/21/2022	354983	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			140.49	
	10/21/2022	354983	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			66.24	
	10/21/2022	355489	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			90.07	
	10/21/2022	356153	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			84.52	
	10/21/2022	356570	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			49.25	
	10/21/2022	356750	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			48.76	
	10/21/2022	356755	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			1.55	
	10/21/2022	357012	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			221.38	
	10/21/2022	357497	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			23.14	
	10/21/2022	357564	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			24.38	

JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
	10/21/2022	357684	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100						CASH			121.86	
	10/21/2022	357690	VOID			AP CASH DISBURSEMENTS JOURNAL				
						GENERAL LEDGER TOTAL			3,563.75	3,563.75
APP 631-130000						DUE TO/FROM CLEARING				3,563.75
	10/21/2022	08/25/19	VOID							
APP 622-130000						DUE TO/FROM CLEARING			200.00	
	10/21/2022	08/25/19	VOID							
APP 650-130000						DUE TO/FROM CLEARING			2,125.00	
	10/21/2022	08/25/19	VOID							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			368.66	
	10/21/2022	08/25/19	VOID							
APP 401-130000						DUE TO/FROM CLEARING			870.09	
	10/21/2022	08/25/19	VOID							
						SYSTEM GENERATED ENTRIES TOTAL			3,563.75	3,563.75
						JOURNAL 2022/10/240 TOTAL			7,127.50	7,127.50

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2022 10	240	10/21/2022		
001-130000			GENERAL - DUE TO/FROM CLEARING	368.66	
001-213000			GENERAL - ACCOUNTS PAYABLE		368.66
			FUND TOTAL	368.66	368.66
401 WATER OPERATING FUND	2022 10	240	10/21/2022		
401-130000			DUE TO/FROM CLEARING	870.09	
401-213000			ACCOUNTS PAYABLE		870.09
			FUND TOTAL	870.09	870.09
622 EXPENDABLE TRUST FUND	2022 10	240	10/21/2022		
622-130000			DUE TO/FROM CLEARING	200.00	
622-213000			ACCOUNTS PAYABLE		200.00
			FUND TOTAL	200.00	200.00
631 CLEARING FUND	2022 10	240	10/21/2022		
631-130000			DUE TO/FROM CLEARING		3,563.75
635-111100			CASH	3,563.75	
			FUND TOTAL	3,563.75	3,563.75
650 AGENCY FUND	2022 10	240	10/21/2022		
650-130000			DUE TO/FROM CLEARING	2,125.00	
650-213000			ACCOUNTS PAYABLE		2,125.00
			FUND TOTAL	2,125.00	2,125.00

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		368.66
401	WATER OPERATING FUND		870.09
622	EXPENDABLE TRUST FUND		200.00
631	CLEARING FUND	3,563.75	
650	AGENCY FUND		2,125.00
	TOTAL	3,563.75	3,563.75

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CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	UNCLEARED	Payment Type	NOTES
351388	08/28/2019	9258	LAURA MCMULLAN	200.00	AP Refund	Invoice SEP 19-23
353273	04/15/2020	9438	ARCHITECTS THOMAS	615.00	AP Refund	Invoice PLN50849
353518	05/13/2020	9470	BAINBRIDGE VINYARDS LLC	5.00	AP Refund	Invoice 603232695
353529	05/13/2020	9476	COLLINS & ASSOCIATES LLC	5.00	AP Refund	Invoice 604331404
353534	05/13/2020	4805	DANSONS LANDSCAPING INC	5.00	AP Refund	Invoice 601063671
353564	05/13/2020	9464	MASONRY ASSOCIATES INC.	5.00	AP Refund	Invoice 601891071
353565	05/13/2020	9477	MATTHEW PAIGE REAL ESTATE SERVICES LLC	5.00	AP Refund	Invoice 604518827
353598	05/13/2020	9461	SWAN DESIGN BUILD	5.00	AP Refund	Invoice 601484398
353749	06/10/2020	8111	COMMUNITY SOLAR SOLUTIONS, INC	337.11	AP Check	Invoice MAY20
354121	07/29/2020	9520	PORT MADISON PROPERTIES LLC	1,510.00	AP Refund	Invoice BLD21662
354983	11/25/2020	9591	DUNN, BRIAN & NENA	140.49	Utility Billing	Invoice 89791
355087	12/09/2020	9610	BRENNEMAN, ROBIN	32.57	Utility Billing	Received email to void and reissue on 9/9/2022
355489	01/27/2021	9640	VITALE, DAVID & HOLLY	66.24	Utility Billing	Invoice 91474
356153	04/28/2021	9110	MUFFOLETTO, FILIPE & JOEI	90.07	Utility Billing	Invoice 93286
356570	06/09/2021	9706	WAGNER, SONIA	84.52	Utility Billing	Invoice 94086
356750	07/14/2021	9786	HORDER, MORLEY C & COLLEEN	49.25	Utility Billing	Invoice 94940
356755	07/14/2021	6810	JAFFE, DAVID & MURPHY, LAURA	48.76	Utility Billing	Invoice 94757
357012	08/11/2021	9816	SENPAI TECH, LLC	1.55	Utility Billing	Invoice 604078064
357497	10/27/2021	9867	BJERKE, GERALD	221.38	Utility Billing	Invoice 96875
357564	10/27/2021	9877	STEWART, WILLIAM F & ANNE	23.14	Utility Billing	Invoice 96885
357684	11/09/2021	9894	GALLAGHER, PATRICK	24.38	Utility Billing	Invoice 97404
357690	11/09/2021	9897	MC CRARY, JEAN	121.86	Utility Billing	Invoice 97407

TOTAL: **3,596.32**

Total after Void/Reissue: **3,563.75**

Voided in this run but not going to the State b/c we got request to reissue to recipient.

Not voided in this run b/c already voided earlier and then reissued to recipient.

CLERK: jkines INVOICE HEADER CHANGED

VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
009258	79987		233698	410012019	08	635 111100	INV	08/13/2019	.00	
MCMULLAN, LAURA	RMT: 0	POL/DEPOSIT REFUND 8/12						08/28/2019	200.00	
INVOICE: SEP 19-23										
62238	386000	DEPOSIT				N 1		200.00		

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CLERK: jkines

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 241									
APM 62238-386000					PARK/DOCK USE DEPOSIT				200.00
10/21/2022	VOID	009258		79987	POL/DEPOSIT REFUND 8/12				
					1 GENERAL LEDGER TOTAL			.00	200.00
APM 622-213000					ACCOUNTS PAYABLE			200.00	
10/21/2022	VOID	009258							
					1 TOTAL			200.00	.00
					SYSTEM GENERATED ENTRIES TOTAL			200.00	.00
					JOURNAL 2022/10/241 TOTAL			200.00	200.00
2022 10 241									
APM 622-292100					REVENUE CONTROL				200.00
10/21/2022	VOID	009258							

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
622 EXPENDABLE TRUST FUND	2022 10	241	10/21/2022		
622-213000			ACCOUNTS PAYABLE	200.00	
622-292100			REVENUE CONTROL		200.00
			FUND TOTAL	200.00	200.00

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CLERK: jkines INVOICE HEADER CHANGED

VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
009438	85259		239211	410012020	03	635 111100	INV	03/06/2020	.00	
ARCHITECTS THOMAS	RMT: 0		PLN50849	GEOTECH FEE PARTIAL REFUND				04/15/2020	615.00	
INVOICE: PLN50849										
65538	386000	00370	3	PRTY GEO		N 1		615.00		

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YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 10 242 APM 65538-386000-00370 10/21/2022	VOID	009438		85259	GEO TECH 3RD PARTY REVIEWS PLN50849 GEOTECH FEE PARTI			615.00
					1 GENERAL LEDGER TOTAL		.00	615.00
APM 650-213000 10/21/2022	VOID	009438			ACCOUNTS PAYABLE		615.00	
					1 TOTAL		615.00	.00
					SYSTEM GENERATED ENTRIES TOTAL		615.00	.00
					JOURNAL 2022/10/242 TOTAL		615.00	615.00
2022 10 242 APM 650-292100 10/21/2022	VOID	009438			REVENUE CONTROL			615.00

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
650 AGENCY FUND	2022 10	242	10/21/2022		
650-213000			ACCOUNTS PAYABLE	615.00	
650-292100			REVENUE CONTROL		615.00
			FUND TOTAL	615.00	615.00

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CLERK: jkines INVOICE HEADER CHANGED

VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
009470	86106		240104	410012020	04 635	111100	INV	04/29/2020	.00	
BAINBRIDGE VINYARDS	RMT: 0		PENATLTY FEE REFUND					05/13/2020	5.00	
INVOICE: 603232695										
01131	316100		B&O TAX			N 1		5.00		

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YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 243									
APM 01131-316100					B&O TAX				5.00
10/21/2022	VOID	009470		86106	PENATLTY FEE REFUND				
					1 GENERAL LEDGER TOTAL			.00	5.00
APM 001-213000					GENERAL - ACCOUNTS PAYABLE			5.00	
10/21/2022	VOID	009470							
					1 TOTAL			5.00	.00
					SYSTEM GENERATED ENTRIES TOTAL			5.00	.00
					JOURNAL 2022/10/243 TOTAL			5.00	5.00
2022 10 243									
APM 001-292100					REVENUE CONTROL				5.00
10/21/2022	VOID	009470							

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2022 10	243	10/21/2022		
001-213000			GENERAL - ACCOUNTS PAYABLE	5.00	
001-292100			REVENUE CONTROL		5.00
			FUND TOTAL	5.00	5.00

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VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
009476	86112		240110	410012020	04 635	111100	INV	04/29/2020	.00	
COLLINS & ASSOC	RMT: 0		PENATLTY FEE REFUND					05/13/2020	5.00	
INVOICE: 604331404										
01131	316100		B&O TAX			N 1		5.00		

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YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 244 APM 01131-316100					B&O TAX				5.00
10/21/2022	VOID	009476		86112	PENATLTY FEE REFUND				
					1 GENERAL LEDGER TOTAL			.00	5.00
APM 001-213000					GENERAL - ACCOUNTS PAYABLE			5.00	
10/21/2022	VOID	009476							
					1 TOTAL			5.00	.00
					SYSTEM GENERATED ENTRIES TOTAL			5.00	.00
					JOURNAL 2022/10/244 TOTAL			5.00	5.00
2022 10 244 APM 001-292100					REVENUE CONTROL				5.00
10/21/2022	VOID	009476							

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2022 10	244	10/21/2022		
001-213000			GENERAL - ACCOUNTS PAYABLE	5.00	
001-292100			REVENUE CONTROL		5.00
			FUND TOTAL	5.00	5.00

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CLERK: jkines INVOICE HEADER CHANGED

VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
004805	86114		240112	410012020	04 635	111100	INV	04/29/2020	.00	
DANSONS LANDSCAPING	RMT: 0		PENATLTY FEE REFUND					05/13/2020	5.00	
INVOICE: 601063671										
01131	316100		B&O TAX			N 1		5.00		

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YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 245									
APM 01131-316100					B&O TAX				5.00
10/21/2022	VOID	004805		86114	PENATLTY FEE REFUND				
					1 GENERAL LEDGER TOTAL			.00	5.00
APM 001-213000					GENERAL - ACCOUNTS PAYABLE			5.00	
10/21/2022	VOID	004805							
					1 TOTAL			5.00	.00
					SYSTEM GENERATED ENTRIES TOTAL			5.00	.00
					JOURNAL 2022/10/245 TOTAL			5.00	5.00
2022 10 245									
APM 001-292100					REVENUE CONTROL				5.00
10/21/2022	VOID	004805							

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2022 10	245	10/21/2022		
001-213000			GENERAL - ACCOUNTS PAYABLE	5.00	
001-292100			REVENUE CONTROL		5.00
			FUND TOTAL	5.00	5.00

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VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
009464	86130		240130	410012020	04 635	111100	INV	04/29/2020	.00	
MASONRY ASSOCIATES	RMT: 0		PENALTY FEE REFUND					05/13/2020	5.00	
INVOICE: 601891071										
01131	316100		B&O TAX			N 1		5.00		

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YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 246									
APM 01131-316100					B&O TAX				5.00
10/21/2022	VOID	009464		86130	PENALTY FEE REFUND				
					1 GENERAL LEDGER TOTAL			.00	5.00
APM 001-213000					GENERAL - ACCOUNTS PAYABLE			5.00	
10/21/2022	VOID	009464							
					1 TOTAL			5.00	.00
					SYSTEM GENERATED ENTRIES TOTAL			5.00	.00
					JOURNAL 2022/10/246 TOTAL			5.00	5.00
2022 10 246									
APM 001-292100					REVENUE CONTROL				5.00
10/21/2022	VOID	009464							

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2022 10	246	10/21/2022		
001-213000			GENERAL - ACCOUNTS PAYABLE	5.00	
001-292100			REVENUE CONTROL		5.00
			FUND TOTAL	5.00	5.00

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VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
009477	86131		240131	410012020	04 635	111100	INV	04/29/2020	.00	
MATTHEW PAIGE REAL E	RMT: 0		PENALTY FEE REFUND					05/13/2020	5.00	
INVOICE: 604518827										
01131	316100		B&O TAX			N 1		5.00		

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YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 247									
APM 01131-316100					B&O TAX				5.00
10/21/2022	VOID	009477		86131	PENALTY FEE REFUND				
					1 GENERAL LEDGER TOTAL			.00	5.00
APM 001-213000					GENERAL - ACCOUNTS PAYABLE			5.00	
10/21/2022	VOID	009477							
					1 TOTAL			5.00	.00
					SYSTEM GENERATED ENTRIES TOTAL			5.00	.00
					JOURNAL 2022/10/247 TOTAL			5.00	5.00
2022 10 247									
APM 001-292100					REVENUE CONTROL				5.00
10/21/2022	VOID	009477							

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2022 10	247	10/21/2022		
001-213000			GENERAL - ACCOUNTS PAYABLE	5.00	
001-292100			REVENUE CONTROL		5.00
			FUND TOTAL	5.00	5.00

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VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
009461	86147		240147	410012020	04 635	111100	INV	04/29/2020	.00	
SWAN DESIGN	RMT: 0		PENALTY FEE REFUND					05/13/2020	5.00	
INVOICE: 601484398										
01131	316100		B&O TAX			N 1		5.00		

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YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 248 APM 01131-316100					B&O TAX				5.00
10/21/2022	VOID	009461		86147	PENALTY FEE REFUND				
					1 GENERAL LEDGER TOTAL			.00	5.00
APM 001-213000					GENERAL - ACCOUNTS PAYABLE			5.00	
10/21/2022	VOID	009461							
					1 TOTAL			5.00	.00
					SYSTEM GENERATED ENTRIES TOTAL			5.00	.00
					JOURNAL 2022/10/248 TOTAL			5.00	5.00
2022 10 248 APM 001-292100					REVENUE CONTROL				5.00
10/21/2022	VOID	009461							

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2022 10	248	10/21/2022		
001-213000			GENERAL - ACCOUNTS PAYABLE	5.00	
001-292100			REVENUE CONTROL		5.00
			FUND TOTAL	5.00	5.00

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CLERK: jkines INVOICE HEADER CHANGED

VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
008111	86754		240771	410012020	05 635	111100	INV	06/01/2020	.00	
COMMUNITY SOLAR	RMT: 1 MAY 2020			SOLAR NET METERING				06/10/2020	337.11	
INVOICE: MAY20										
91011189	545000 00627 CH SOLAR					N	1	337.11		

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CLERK: jkines

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 249									
APM 91011189-545000-00627					CH SOLAR-NET METERING PYMTS				337.11
10/21/2022	VOID	008111		86754	MAY 2020 SOLAR NET METERIN				
					1 GENERAL LEDGER TOTAL			.00	337.11
APM 001-213000					GENERAL - ACCOUNTS PAYABLE			337.11	
10/21/2022	VOID	008111							
					1 TOTAL			337.11	.00
					SYSTEM GENERATED ENTRIES TOTAL			337.11	.00
					JOURNAL 2022/10/249 TOTAL			337.11	337.11
2022 10 249									
APM 001-292200					EXPENDITURE CONTROL				337.11
10/21/2022	VOID	008111							

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2022 10	249	10/21/2022		
001-213000			GENERAL - ACCOUNTS PAYABLE	337.11	
001-292200			EXPENDITURE CONTROL		337.11
			FUND TOTAL	337.11	337.11

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines INVOICE HEADER CHANGED

VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
009520	87762		241809	410012020	07 635	111100	INV	07/20/2020	.00	
PORT MADISON PROPERT	RMT: 0	BLD21662	PARTIAL FEE REFUND					07/29/2020	1,510.00	
INVOICE: BLD21662										
65538	386000	00644	3PARTY-BLD			N	1	1,510.00		

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 250									
APM 65538-386000-00644					EXPEDITED BLDG PERMITS-3PARTY				1,510.00
10/21/2022	VOID	009520		87762	BLD21662 PARTIAL FEE REFUN				
					1 GENERAL LEDGER TOTAL			.00	1,510.00
APM 650-213000					ACCOUNTS PAYABLE			1,510.00	
10/21/2022	VOID	009520							
					1 TOTAL			1,510.00	.00
					SYSTEM GENERATED ENTRIES TOTAL			1,510.00	.00
					JOURNAL 2022/10/250 TOTAL			1,510.00	1,510.00
2022 10 250									
APM 650-292100					REVENUE CONTROL				1,510.00
10/21/2022	VOID	009520							

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
650 AGENCY FUND	2022 10	250	10/21/2022		
650-213000			ACCOUNTS PAYABLE	1,510.00	
650-292100			REVENUE CONTROL		1,510.00
			FUND TOTAL	1,510.00	1,510.00

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines INVOICE HEADER CHANGED

VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
009591	89791		243899	FIN	2020 11	635 111100	INV	11/04/2020	.00	
DUNN, BRIAN & NENA	RMT: 0		UB 10091	1120	LOVELL AVENUE NW			11/04/2020	140.49	
INVOICE: 89791										
411	122100		ACCT REC			N 1		140.49		

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 251									
APM 411-122100					WATER ACCOUNTS RECEIVABLE				140.49
10/21/2022	VOID	009591		89791	UB 10091 1120 LOVELL AVENU				
					1 GENERAL LEDGER TOTAL			.00	140.49
APM 401-213000					ACCOUNTS PAYABLE			140.49	
10/21/2022	VOID	009591							
					SYSTEM GENERATED ENTRIES TOTAL			140.49	.00
					1 JOURNAL 2022/10/251 TOTAL			140.49	140.49

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
401 WATER OPERATING FUND	2022 10	251	10/21/2022		
401-213000			ACCOUNTS PAYABLE	140.49	
411-122100			WATER ACCOUNTS RECEIVABLE		140.49
			FUND TOTAL	140.49	140.49

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines INVOICE HEADER CHANGED

VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
009640	91474		245614	FIN	2021 01	635 111100	INV	01/20/2021	.00	
VITALE, DAVID & HOLL RMT: 0			UB 11596	636 JANELLE PLACE NW				01/20/2021	66.24	
INVOICE: 91474										
411	122100		ACCT REC			N 1		66.24		

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 252									
APM 411-122100					WATER ACCOUNTS RECEIVABLE				66.24
10/21/2022	VOID	009640		91474	UB 11596 636 JANELLE PLACE				
					1 GENERAL LEDGER TOTAL			.00	66.24
APM 401-213000					ACCOUNTS PAYABLE			66.24	
10/21/2022	VOID	009640							
					SYSTEM GENERATED ENTRIES TOTAL			66.24	.00
					1 JOURNAL 2022/10/252 TOTAL			66.24	66.24

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
401 WATER OPERATING FUND	2022 10	252	10/21/2022		
401-213000			ACCOUNTS PAYABLE	66.24	
411-122100			WATER ACCOUNTS RECEIVABLE		66.24
			FUND TOTAL	66.24	66.24

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines INVOICE HEADER CHANGED

VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
009110	93286		247469		2021 04	635 111100	INV	04/15/2021	.00	
MUFFOLETTO, FILIPE &		RMT: 0	UB 12307 1870		SAKAI VILLAGE LOOP			04/15/2021	90.07	
INVOICE: 93286										
411	122100		ACCT REC			N 1		90.07		

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines

YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2022 10 253									
APM 411-122100					WATER ACCOUNTS RECEIVABLE				90.07
10/21/2022	VOID	009110		93286	UB 12307 1870 SAKAI VILLAG				
					1 GENERAL LEDGER TOTAL			.00	90.07
APM 401-213000					ACCOUNTS PAYABLE			90.07	
10/21/2022	VOID	009110							
					SYSTEM GENERATED ENTRIES TOTAL			90.07	.00
					1 JOURNAL 2022/10/253 TOTAL			90.07	90.07

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
401 WATER OPERATING FUND	2022 10	253	10/21/2022		
401-213000			ACCOUNTS PAYABLE	90.07	
411-122100			WATER ACCOUNTS RECEIVABLE		90.07
			FUND TOTAL	90.07	90.07

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines INVOICE HEADER CHANGED

VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
009706	94086		248282	FIN	2021 05	635 111100	INV	05/20/2021	.00	
WAGNER, SONIA		RMT: 0	UB 12194	9311 NORTHTOWN DRIVE NE				05/20/2021	84.52	
INVOICE: 94086										
411	122100		ACCT REC			N 1		84.52		

** END OF REPORT - Generated by Jacob Kines **

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YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 254									
APM 411-122100					WATER ACCOUNTS RECEIVABLE				84.52
10/21/2022	VOID	009706		94086	UB 12194 9311 NORTHTOWN DR				
					1 GENERAL LEDGER TOTAL			.00	84.52
APM 401-213000					ACCOUNTS PAYABLE			84.52	
10/21/2022	VOID	009706							
					SYSTEM GENERATED ENTRIES TOTAL			84.52	.00
					1 JOURNAL 2022/10/254 TOTAL			84.52	84.52

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
401 WATER OPERATING FUND	2022 10	254	10/21/2022		
401-213000			ACCOUNTS PAYABLE	84.52	
411-122100			WATER ACCOUNTS RECEIVABLE		84.52
			FUND TOTAL	84.52	84.52

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines INVOICE HEADER CHANGED

VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
009786	94940		249152	FIN	2021 07	635 111100	INV	07/06/2021	.00	
HORDER, MORLEY C & C	RMT: 0		UB 10198	973	NAKATA AVENUE NW			07/06/2021	49.25	
INVOICE: 94940										
411	122100		ACCT REC			N 1		49.25		

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 255									
APM 411-122100					WATER ACCOUNTS RECEIVABLE				49.25
10/21/2022	VOID	009786		94940	UB 10198 973 NAKATA AVENUE				
					1 GENERAL LEDGER TOTAL			.00	49.25
APM 401-213000					ACCOUNTS PAYABLE			49.25	
10/21/2022	VOID	009786							
					SYSTEM GENERATED ENTRIES TOTAL			49.25	.00
					1 JOURNAL 2022/10/255 TOTAL			49.25	49.25

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
401 WATER OPERATING FUND	2022 10	255	10/21/2022		
401-213000			ACCOUNTS PAYABLE	49.25	
411-122100			WATER ACCOUNTS RECEIVABLE		49.25
			FUND TOTAL	49.25	49.25

** END OF REPORT - Generated by Jacob Kines **

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VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
006810	94757		248965	FIN	2021 06	635 111100	INV	06/21/2021	.00	
JAFFE, DAVID & MURPH	RMT: 0	UB 12150	447 WOOD AVENUE SW					06/21/2021	48.76	
INVOICE: 94757										
411	122100	ACCT REC				N 1		48.76		

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CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 256									
APM 411-122100					WATER ACCOUNTS RECEIVABLE				48.76
10/21/2022	VOID	006810		94757	UB 12150 447 WOOD AVENUE S				
					1 GENERAL LEDGER TOTAL			.00	48.76
APM 401-213000					ACCOUNTS PAYABLE			48.76	
10/21/2022	VOID	006810							
					SYSTEM GENERATED ENTRIES TOTAL			48.76	.00
					1 JOURNAL 2022/10/256 TOTAL			48.76	48.76

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
401 WATER OPERATING FUND	2022 10	256	10/21/2022		
401-213000			ACCOUNTS PAYABLE	48.76	
411-122100			WATER ACCOUNTS RECEIVABLE		48.76
			FUND TOTAL	48.76	48.76

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines INVOICE HEADER CHANGED

VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
009816	95589		249813	410012021	07 635	111100	INV	07/21/2021	.00	
SENPAI TECH, LLC	RMT: 0		B&O PENALTY FEE REFUND					08/11/2021	1.55	
INVOICE: 604078064										
01131	316100		B&O TAX			N 1		1.55		

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 257									
APM 01131-316100					B&O TAX				1.55
10/21/2022	VOID	009816		95589	B&O PENALTY FEE REFUND				
					1 GENERAL LEDGER TOTAL			.00	1.55
APM 001-213000					GENERAL - ACCOUNTS PAYABLE			1.55	
10/21/2022	VOID	009816							
					1 TOTAL			1.55	.00
					SYSTEM GENERATED ENTRIES TOTAL			1.55	.00
					JOURNAL 2022/10/257 TOTAL			1.55	1.55
2022 10 257									
APM 001-292100					REVENUE CONTROL				1.55
10/21/2022	VOID	009816							

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2022 10	257	10/21/2022		
001-213000			GENERAL - ACCOUNTS PAYABLE	1.55	
001-292100			REVENUE CONTROL		1.55
			FUND TOTAL	1.55	1.55

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VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
009867	96875		251122	FIN	2021 10	635 111100	INV	10/06/2021	.00	
BJERKE, GERALD		RMT: 0	UB 11984 329 BROMLEY PLACE NW					10/06/2021	221.38	
INVOICE: 96875										
411	122100		ACCT REC			N 1		221.38		

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CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 258									
APM 411-122100					WATER ACCOUNTS RECEIVABLE				221.38
10/21/2022	VOID	009867		96875	UB 11984 329 BROMLEY PLACE				
					1 GENERAL LEDGER TOTAL			.00	221.38
APM 401-213000					ACCOUNTS PAYABLE			221.38	
10/21/2022	VOID	009867							
					SYSTEM GENERATED ENTRIES TOTAL			221.38	.00
					1 JOURNAL 2022/10/258 TOTAL			221.38	221.38

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
401 WATER OPERATING FUND	2022 10	258	10/21/2022		
401-213000			ACCOUNTS PAYABLE	221.38	
411-122100			WATER ACCOUNTS RECEIVABLE		221.38
			FUND TOTAL	221.38	221.38

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines INVOICE HEADER CHANGED

VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
009877	96885		251134	FIN	2021 10	635 111100	INV	10/07/2021	.00	
STEWART, WILLIAM F &	RMT: 0		UB 10968	11142 WING POINT DRIVE NE				10/07/2021	23.14	
INVOICE: 96885										
411	122100		ACCT REC			N 1		23.14		

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 259									
APM 411-122100					WATER ACCOUNTS RECEIVABLE				23.14
10/21/2022	VOID	009877		96885	UB 10968 11142 WING POINT				
					1 GENERAL LEDGER TOTAL			.00	23.14
APM 401-213000					ACCOUNTS PAYABLE			23.14	
10/21/2022	VOID	009877							
					SYSTEM GENERATED ENTRIES TOTAL			23.14	.00
					1 JOURNAL 2022/10/259 TOTAL			23.14	23.14

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
401 WATER OPERATING FUND	2022 10	259	10/21/2022		
401-213000			ACCOUNTS PAYABLE	23.14	
411-122100			WATER ACCOUNTS RECEIVABLE		23.14
			FUND TOTAL	23.14	23.14

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines INVOICE HEADER CHANGED

VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
009894	97404		251656	FIN	2021 10	635 111100	INV	10/29/2021	.00	
GALLAGHER, PATRICK	RMT: 0		UB 10888	1921 WILLOW AVENUE NE				10/29/2021	24.38	
INVOICE: 97404										
411	122100		ACCT REC			N 1		24.38		

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 260									
APM 411-122100					WATER ACCOUNTS RECEIVABLE				24.38
10/21/2022	VOID	009894		97404	UB 10888 1921 WILLOW AVENU				
					1 GENERAL LEDGER TOTAL			.00	24.38
APM 401-213000					ACCOUNTS PAYABLE			24.38	
10/21/2022	VOID	009894							
					SYSTEM GENERATED ENTRIES TOTAL			24.38	.00
					1 JOURNAL 2022/10/260 TOTAL			24.38	24.38

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
401 WATER OPERATING FUND	2022 10	260	10/21/2022		
401-213000			ACCOUNTS PAYABLE	24.38	
411-122100			WATER ACCOUNTS RECEIVABLE		24.38
			FUND TOTAL	24.38	24.38

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines INVOICE HEADER CHANGED

VENDOR	DOCUMENT	CHECK	RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
009897	97407		251659	FIN	2021 10	635 111100	INV	10/29/2021	.00	
MC CRARY, JEAN		RMT: 0	UB 11577	9085 FLETCHER BAY ROAD NE				10/29/2021	121.86	
INVOICE: 97407										
411	122100		ACCT REC			N 1		121.86		

** END OF REPORT - Generated by Jacob Kines **

CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 261									
APM 411-122100					WATER ACCOUNTS RECEIVABLE				121.86
10/21/2022	VOID	009897		97407	UB 11577 9085 FLETCHER BAY				
					1 GENERAL LEDGER TOTAL			.00	121.86
APM 401-213000					ACCOUNTS PAYABLE			121.86	
10/21/2022	VOID	009897							
					SYSTEM GENERATED ENTRIES TOTAL			121.86	.00
					1 JOURNAL 2022/10/261 TOTAL			121.86	121.86

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
401 WATER OPERATING FUND	2022 10	261	10/21/2022		
401-213000			ACCOUNTS PAYABLE	121.86	
411-122100			WATER ACCOUNTS RECEIVABLE		121.86
			FUND TOTAL	121.86	121.86

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VOID 10/21/22 JK

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10/21/2022 14:22 | CITY OF BAINBRIDGE ISLAND | P 1
jkines | A/P CASH DISBURSEMENTS JOURNAL | apcshdsb

10/24/2022

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC				
359378	10/26/2022	VOID	10029	BRAZEAU, MARK	258919	PAYREQ2-00510	10/10/2022			-6,424.46
Invoice: PAYREQ2-00510						PW/2022 BACKFLOW TESTING				
					-6,424.46	73411349 54110000510	BACKFLOW TEST-PRO SVCS			

CHECK 359378 TOTAL: -6,424.46

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -6,424.46

	COUNT	AMOUNT
TOTAL VOIDED CHECKS	1	6,424.46

*** GRAND TOTAL *** -6,424.46

Vendor came into City Hall and requested the check be voided and reissued with today's date 10/21/22 because it was supposed to be a Manual Check. A new check is being issued with 10/21/22 as the check date.

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 262									
APP 401-213000					ACCOUNTS PAYABLE				6,424.46
10/26/2022	359378	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH			6,424.46	
10/26/2022	359378	VOID			AP CASH DISBURSEMENTS JOURNAL				
					GENERAL LEDGER TOTAL			6,424.46	6,424.46
APP 631-130000					DUE TO/FROM CLEARING				6,424.46
10/26/2022 10/23/22		VOID							
APP 401-130000					DUE TO/FROM CLEARING			6,424.46	
10/26/2022 10/23/22		VOID							
					SYSTEM GENERATED ENTRIES TOTAL			6,424.46	6,424.46
					JOURNAL 2022/10/262 TOTAL			12,848.92	12,848.92

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
401 WATER OPERATING FUND	2022 10	262	10/26/2022		
401-130000			DUE TO/FROM CLEARING	6,424.46	
401-213000			ACCOUNTS PAYABLE		6,424.46
			FUND TOTAL	6,424.46	6,424.46
631 CLEARING FUND	2022 10	262	10/26/2022		
631-130000			DUE TO/FROM CLEARING		6,424.46
635-111100			CASH	6,424.46	
			FUND TOTAL	6,424.46	6,424.46

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
401	WATER OPERATING FUND		6,424.46
631	CLEARING FUND	6,424.46	
	TOTAL	6,424.46	6,424.46

** END OF REPORT - Generated by Jacob Kines **

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10/21/2022 14:40 | CITY OF BAINBRIDGE ISLAND | P 1
jkines | A/P CASH DISBURSEMENTS JOURNAL | apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC				
359401	10/21/2022	PRTD	10029	BRAZEAU, MARK	258919	PAYREQ2-00510	10/10/2022		102122	6,424.46
Invoice: PAYREQ2-00510						PW/2022 BACKFLOW TESTING				
					6,424.46	73411349 54110000510	BACKFLOW TEST-PRO SVCS			

CHECK 359401 TOTAL: 6,424.46

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 6,424.46

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	6,424.46

*** GRAND TOTAL *** 6,424.46

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 264									
APP 401-213000					ACCOUNTS PAYABLE			6,424.46	
10/21/2022	102122	102122			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH				6,424.46
10/21/2022	102122	102122			AP CASH DISBURSEMENTS JOURNAL				
					GENERAL LEDGER TOTAL			6,424.46	6,424.46
APP 631-130000					DUE TO/FROM CLEARING			6,424.46	
10/21/2022	102122	102122							
APP 401-130000					DUE TO/FROM CLEARING				6,424.46
10/21/2022	102122	102122							
					SYSTEM GENERATED ENTRIES TOTAL			6,424.46	6,424.46
					JOURNAL 2022/10/264 TOTAL			12,848.92	12,848.92

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION		DEBIT	CREDIT
401 WATER OPERATING FUND	2022 10	264	10/21/2022			
401-130000			DUE TO/FROM CLEARING			6,424.46
401-213000			ACCOUNTS PAYABLE		6,424.46	
				FUND TOTAL	6,424.46	6,424.46
631 CLEARING FUND	2022 10	264	10/21/2022			
631-130000			DUE TO/FROM CLEARING		6,424.46	
635-111100			CASH			6,424.46
				FUND TOTAL	6,424.46	6,424.46

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
401	WATER OPERATING FUND		6,424.46
631	CLEARING FUND	6,424.46	
	TOTAL	6,424.46	6,424.46

** END OF REPORT - Generated by Jacob Kines **

JK

munis a tyler erp solution

10/25/2022 08:06 | CITY OF BAINBRIDGE ISLAND | P 1
jkines | A/P CASH DISBURSEMENTS JOURNAL | apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC				
359402	10/25/2022	PRTD	551	CENTURYLINK	258969	6124OCT22	10/16/2022		M102522	58.43
Invoice: 6124OCT22							WEAVER PRV WATER TELEM			
					58.43	91411891 542100	GG-WTR-FAC-PHONE			
							CHECK	359402	TOTAL:	58.43
359403	10/25/2022	PRTD	634	CITY OF BAINBRIDGE I	258965	BLD27137 C-PLM	10/21/2022		M102522	340.00
Invoice: BLD27137 C-PLM							PW/PERMIT BLD27137 C-PLM FEES			
					340.00	73415345 54980001145	REBUILD ROCKAWAY ATEC SYS-PERM			
							CHECK	359403	TOTAL:	340.00
359404	10/25/2022	PRTD	1205	PUGET SOUND ENERGY	258963	220001607	10/18/2022		M102522	863.72
Invoice: 220001607							OCT22 GREEN POWER CONTRACT			
					863.72	91011189 547101	ELECTRIC-GREEN POWER			
							CHECK	359404	TOTAL:	863.72
359405	10/25/2022	PRTD	176	WA ST DEPT OF LABOR	258964	2022-Q3	10/20/2022		M102522	91.68
Invoice: 2022-Q3							ENG,EX,POL/Q3 2022 L&I VOLUNTEER HOURS			
					1.66	72011494 52000000996	2019-20 GW MNGT PLANNING-BEN			
					78.40	31011256 520000	EX-GF-EMERG PREP-BEN			
					11.52	55011757 520000	PD-HARBORMASTER-BENEFITS			
					.90	31011492 520000	CLIMATE ADAPTION-BEN			
					-.80	91011176 520000	GG-C/E-WORKERS COMP SVC-ADMIN			
							CHECK	359405	TOTAL:	91.68
						NUMBER OF CHECKS 4	*** CASH ACCOUNT TOTAL ***			1,353.83

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	4	1,353.83

*** GRAND TOTAL *** 1,353.83

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 278									
APP 401-213000					ACCOUNTS PAYABLE			398.43	
10/25/2022	M102522	102522			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH				1,353.83
10/25/2022	M102522	102522			AP CASH DISBURSEMENTS JOURNAL				
APP 001-213000					GENERAL - ACCOUNTS PAYABLE			955.40	
10/25/2022	M102522	102522			AP CASH DISBURSEMENTS JOURNAL				
					GENERAL LEDGER TOTAL			1,353.83	1,353.83
APP 631-130000					DUE TO/FROM CLEARING			1,353.83	
10/25/2022	M102522	102522							
APP 401-130000					DUE TO/FROM CLEARING				398.43
10/25/2022	M102522	102522							
APP 001-130000					GENERAL - DUE TO/FROM CLEARING				955.40
10/25/2022	M102522	102522							
					SYSTEM GENERATED ENTRIES TOTAL			1,353.83	1,353.83
					JOURNAL 2022/10/278 TOTAL			2,707.66	2,707.66

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2022 10	278	10/25/2022		
001-130000			GENERAL - DUE TO/FROM CLEARING		955.40
001-213000			GENERAL - ACCOUNTS PAYABLE	955.40	
			FUND TOTAL	955.40	955.40
401 WATER OPERATING FUND	2022 10	278	10/25/2022		
401-130000			DUE TO/FROM CLEARING		398.43
401-213000			ACCOUNTS PAYABLE	398.43	
			FUND TOTAL	398.43	398.43
631 CLEARING FUND	2022 10	278	10/25/2022		
631-130000			DUE TO/FROM CLEARING	1,353.83	
635-111100			CASH		1,353.83
			FUND TOTAL	1,353.83	1,353.83

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		955.40
401	WATER OPERATING FUND		398.43
631	CLEARING FUND	1,353.83	
	TOTAL	1,353.83	1,353.83

** END OF REPORT - Generated by Jacob Kines **

JK

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10/28/2022 13:16 | CITY OF BAINBRIDGE ISLAND | P 1
jkines | A/P CASH DISBURSEMENTS JOURNAL | apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC				
359406	10/28/2022	PRTD	6420	AT&T MOBILITY	259019	287287004732X101922	10/11/2022		M110122	4,326.73
	Invoice: 287287004732X101922						POL,EOC/WIRELESS CHARGES			
					4,218.41	91011215 542100	GG-C/E-PD-PHONE			
					108.32	31011256 542100	EX-GF-EMERG PREP-PHONE			
								CHECK	359406 TOTAL:	4,326.73
359407	10/28/2022	PRTD	102	CITY OF BAINBRIDGE I	259051	RETREQ1-FINAL-01208	09/28/2022	20220027	M110122	2,132.77
	Invoice: RETREQ1-FINAL-01208						PW/WING PT B RD RETAINAGE			
					2,132.77	73411345 54810001208	WING PT B RD WTR LINE REPL-R&M			
								CHECK	359407 TOTAL:	2,132.77
359408	10/28/2022	PRTD	5521	RV ASSOCIATES INC	259052	PAYREQ1-FINAL-01208	09/28/2022		M110122	44,446.95
	Invoice: PAYREQ1-FINAL-01208						PW/WING PT B RD WATER LINE REPLAC			
					44,446.95	73411345 54810001208	WING PT B RD WTR LINE REPL-R&M			
								CHECK	359408 TOTAL:	44,446.95
						NUMBER OF CHECKS 3		*** CASH ACCOUNT TOTAL ***		50,906.45

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	3	50,906.45

*** GRAND TOTAL *** 50,906.45

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 10 358									
APP 001-213000					GENERAL - ACCOUNTS PAYABLE			4,326.73	
10/28/2022	M110122	102822			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH				50,906.45
10/28/2022	M110122	102822			AP CASH DISBURSEMENTS JOURNAL				
APP 401-213000					ACCOUNTS PAYABLE			46,579.72	
10/28/2022	M110122	102822			AP CASH DISBURSEMENTS JOURNAL				
					GENERAL LEDGER TOTAL			50,906.45	50,906.45
APP 631-130000					DUE TO/FROM CLEARING			50,906.45	
10/28/2022	M110122	102822							
APP 001-130000					GENERAL - DUE TO/FROM CLEARING				4,326.73
10/28/2022	M110122	102822							
APP 401-130000					DUE TO/FROM CLEARING				46,579.72
10/28/2022	M110122	102822							
					SYSTEM GENERATED ENTRIES TOTAL			50,906.45	50,906.45
					JOURNAL 2022/10/358 TOTAL			101,812.90	101,812.90

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2022 10	358	10/28/2022		
001-130000			GENERAL - DUE TO/FROM CLEARING		4,326.73
001-213000			GENERAL - ACCOUNTS PAYABLE	4,326.73	
			FUND TOTAL	4,326.73	4,326.73
401 WATER OPERATING FUND	2022 10	358	10/28/2022		
401-130000			DUE TO/FROM CLEARING		46,579.72
401-213000			ACCOUNTS PAYABLE	46,579.72	
			FUND TOTAL	46,579.72	46,579.72
631 CLEARING FUND	2022 10	358	10/28/2022		
631-130000			DUE TO/FROM CLEARING	50,906.45	
635-111100			CASH		50,906.45
			FUND TOTAL	50,906.45	50,906.45

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		4,326.73
401	WATER OPERATING FUND		46,579.72
631	CLEARING FUND	50,906.45	
	TOTAL	50,906.45	50,906.45

** END OF REPORT - Generated by Jacob Kines **

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC			
359409	11/09/2022	PRTD	1030	SUNBELT RENTALS	259171	131951426-0001	10/19/2022		11/06/22	392.58
	Invoice: 131951426-0001						PW/SOUTH ISLAND SEWER REPAIR PLEASANT BEACH			
					392.58	73426355 545000	O&M-SIS-RENTS & LEASES			
							CHECK	359409 TOTAL:		392.58
359410	11/09/2022	PRTD	5372	AMWELL	258926	INV022887	08/11/2022		11/06/22	1,272.31
	Invoice: INV022887						PW/LOT OF MISC PARTS PER BOM			
					1,272.31	73425358 531100	O&M-WWTP-SUPPLIES			
							CHECK	359410 TOTAL:		1,272.31
359411	11/09/2022	PRTD	47	BAINBRIDGE DISPOSAL	259014	0001260078	10/31/2022		11/06/22	176.24
	Invoice: 0001260078						SENIOR CENTER/COMMONS DISPOSAL SERVICES			
					176.24	91011755 547900	GG-C/E-COMMONS-GARBAGE			
					259015	0001260301	10/31/2022		11/06/22	395.25
	Invoice: 0001260301						CITY HALL DISPOSAL SERVICES OCT22			
					395.25	91011189 547900	GG-C/E-CITY HALL-GARBAGE			
					259016	0001260115	10/31/2022		11/06/22	1,813.29
	Invoice: 0001260115						CITYWIDE DISPOSAL SERVICES			
					158.51	91011215 547900	GG-C/E-PD-GARBAGE			
					499.75	91011768 547900	GG-C/E-PARKS-GARBAGE			
					471.41	91425358 547900	GG-WWTP-GARBAGE(NOT BIOSOLIDS)			
					662.96	91011897 547900	GG-C/E-O&M YARD FAC-GARBAGE			
					20.66	91111427 547900	GG-STREET-ROADSIDE-GARBAGE			
					259017	0001260357	10/31/2022		11/06/22	332.48
	Invoice: 0001260357						BIG BELLY DISP SERVICES OCT22			
					332.48	91011189 547903	BIG BELLY SOLAR GARBAGE CANS			
							CHECK	359411 TOTAL:		2,717.26
359412	11/09/2022	PRTD	54	BAINBRIDGE RENTAL IN	258929	CON88891	10/18/2022		11/06/22	43.60
	Invoice: CON88891						PW/GENERATOR RENTAL BLOCKED SEWER PIPE			
					43.60	73426355 545000	O&M-SIS-RENTS & LEASES			
					259138	CON89018	10/26/2022		11/06/22	109.49
	Invoice: CON89018						PW/13RMS CARVING CHAIN, SLEEVE			
					109.49	73111262 531100	O&M-RDS-TRAILS-SUPPLIES			
							CHECK	359412 TOTAL:		153.09
359413	11/09/2022	PRTD	3390	BAINBRIDGE SELF STOR	259177	7562	10/30/2022		11/06/22	1,181.00
	Invoice: 7562						EXCC/STORAGE FEES NOV 14 - DEC 13 2022			
					1,181.00	36011143 545000	CLERK-RENTS			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
									CHECK 359413 TOTAL:	1,181.00
359414	11/09/2022	PRTD	5490	BAINBRIDGE ISLAND ME	258931	3431	10/18/2022		11/06/22	33,644.69
	Invoice: 3431						ENG/ILA W/ BIMPRD FOR TRAIL CONSTR			
					33,644.69	72111262 54110501168	BIMPRD TRAILS ILA-PYMT TO PARK			
									CHECK 359414 TOTAL:	33,644.69
359415	11/09/2022	PRTD	360	BUILDERS FIRSTSOURCE	259053	86292346	10/13/2022		11/06/22	26.06
	Invoice: 86292346						PW/NOVA EXT LAG SCR, SD PRO IMPACT TOR, MLDING BAR			
					26.06	73111290 531100	O&M-STREET-MAINT O/H-SUPPLIES			
									CHECK 359415 TOTAL:	26.06
359416	11/09/2022	PRTD	1052	CANON SOLUTIONS AMER	258973	29349211	10/12/2022		11/06/22	483.51
	Invoice: 29349211						PCD,ENG/LEASE OCE PRINTER/PLOTTER			
					241.76	61011581 545000	PCD - C/E ADMIN RENTS & LEASES			
					241.75	72011321 545000	ENG - C/E ADMIN RENTS & LEASES			
									CHECK 359416 TOTAL:	483.51
359417	11/09/2022	PRTD	4950	CORRECT EQUIPMENT IN	259200	47964	10/27/2022		11/06/22	325.63
	Invoice: 47964						PW/BLUE FROMMET, TANK WRENCH ASM			
					325.63	73426355 54810000562	GRINDER PUMP MAINT CONTRACT			
									CHECK 359417 TOTAL:	325.63
359418	11/09/2022	PRTD	10139	CRAMER, THEILINE	258983	BLD22077	10/25/2022		11/06/22	1,620.00
	Invoice: BLD22077						PERMIT BLD22077 REFUND FEES			
					1,620.00	65538 38600000644	EXPEDITED BLDG PERMITS-3PARTY			
									CHECK 359418 TOTAL:	1,620.00
359419	11/09/2022	PRTD	5132	CRYSTAL SPRINGS	258954	5228674 101922	10/19/2022		11/06/22	49.64
	Invoice: 5228674 101922						CRT/BOTTOM LOAD HOT & COLD COOLER			
					49.64	21011125 531100	COURT-SUPPLIES			
									CHECK 359419 TOTAL:	49.64
359420	11/09/2022	PRTD	10136	D.R. HORTON INC	258970	BLD21514 R-SFR	10/19/2022		11/06/22	1,840.00
	Invoice: BLD21514 R-SFR						PERMIT BLD21514 R-SFR REFUND FEE			
					1,840.00	65538 38600000644	EXPEDITED BLDG PERMITS-3PARTY			
					258971	BLD21515 R-SFR	10/19/2022		11/06/22	2,060.00
	Invoice: BLD21515 R-SFR						PERMIT BLD21515 R-SFR REFUND FEE			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC			
					2,060.00	65538	38600000644	EXPEDITED BLDG PERMITS-3PARTY		
					258976	BLD21516 R-SFR	10/19/2022		11/06/22	1,730.00
				Invoice: BLD21516 R-SFR			PERMIT BLD21516 R-SFR REFUND FEE			
					1,730.00	65538	38600000644	EXPEDITED BLDG PERMITS-3PARTY		
					258977	BLD22029	10/24/2022		11/06/22	1,015.00
				Invoice: BLD22029			PERMIT BLD22029 REFUND FEE			
					1,015.00	65538	38600000644	EXPEDITED BLDG PERMITS-3PARTY		
					258978	BLD22030	10/24/2022		11/06/22	1,290.00
				Invoice: BLD22030			PERMIT BLD22030 REFUND FEE			
					1,290.00	65538	38600000644	EXPEDITED BLDG PERMITS-3PARTY		
					258979	BLD22031	10/24/2022		11/06/22	2,060.00
				Invoice: BLD22031			PERMIT BLD22031 REFUND FEE			
					2,060.00	65538	38600000644	EXPEDITED BLDG PERMITS-3PARTY		
					258980	BLD22032	10/24/2022		11/06/22	2,005.00
				Invoice: BLD22032			PERMIT BLD22032 REFUND FEE			
					2,005.00	65538	38600000644	EXPEDITED BLDG PERMITS-3PARTY		
					258981	BLD22033	10/24/2022		11/06/22	1,510.00
				Invoice: BLD22033			PERMIT BLD22033 REFUND FEE			
					1,510.00	65538	38600000644	EXPEDITED BLDG PERMITS-3PARTY		
								CHECK	359420 TOTAL:	13,510.00
359421	11/09/2022	PRTD	152	DAILY JOURNAL OF COM	258988	3382795	10/19/2022		11/06/22	393.30
				Invoice: 3382795			EX/FLEET ELECTRIFICATION RFQ			
					393.30	31011492	54245001195	CAP-TRANSP & FUELS-OUTREACH		
								CHECK	359421 TOTAL:	393.30
359422	11/09/2022	PRTD	6828	FBI - LEEDA	259158	200076428	10/13/2022		11/06/22	695.00
				Invoice: 200076428			POL/IA INVESTIGATIONS/SHIELDS			
					695.00	53011212	443410	POLICE - C/E PATROL TRAINING		
								CHECK	359422 TOTAL:	695.00
359423	11/09/2022	PRTD	1953	FERGUSON ENTERPRISES	259056	1126384-1	10/04/2022		11/06/22	322.39
				Invoice: 1126384-1			PW/6X12 REP CLMP			
					322.39	73638935	531100	O&M-STD ALLOCATION-SUPPLIES		
					259057	1149390	10/18/2022		11/06/22	224.81
				Invoice: 1149390			PW/SOUTH ISLAND SEWER REPAIR PLEASANT BEACH			
					224.81	73426355	531100	O&M-SIS-SUPPLIES		
					259058	1149815	10/19/2022		11/06/22	163.80

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET

INVOICE DTL DESC

Invoice: 1149815
PW/SOUTH ISLAND SEWER REPAIR PLEASANT BEACH
163.80 73426355 531100 O&M-SIS-SUPPLIES

259159 1146700 10/21/2022 11/06/22 4,619.57

Invoice: 1146700
PW/PUMP STATION SUPPLIES
4,619.57 73425358 531100 O&M-WWTP-SUPPLIES

CHECK 359423 TOTAL: 5,330.57

359424 11/09/2022 PRTD 9934 FERGUSON, PHIL 259205 11/01/2022 11/01/2022 11/06/22 103.63
Invoice: 11/01/2022
EX/TRANSPORT NEW TRAILER FOR DISASTER PREP
103.63 31011256 543100 EX-GF-EMERG PREP-TRAVEL EXP

CHECK 359424 TOTAL: 103.63

359425 11/09/2022 PRTD 8237 FIRST AMERICAN TITLE 258935 NWEST-965057 10/6/22 10/06/2022 11/06/22 4,785.00
Invoice: NWEST-965057 10/6/22
ENG/NWEST-965057 APPRAISAL, TITLE FEES
4,785.00 72334561 64110001088 MAD AVE NM IMPR-PROF SVCS

CHECK 359425 TOTAL: 4,785.00

359426 11/09/2022 PRTD 513 GRAINGER 258936 9479474695 10/14/2022 11/06/22 57.94
Invoice: 9479474695
PW/REFLECTIVE TAPE, POLYESTER
57.94 73425358 531100 O&M-WWTP-SUPPLIES

CHECK 359426 TOTAL: 57.94

359427 11/09/2022 PRTD 5532 ISLANDER RESIDENTS A 259160 10/28/2022 10/28/2022 11/06/22 150.00
Invoice: 10/28/2022
SENIOR CENTER DEPOSIT REFUND
150.00 41625860 586000 SC/COMMONS ROOM DEP-DISBURSEME

CHECK 359427 TOTAL: 150.00

359428 11/09/2022 PRTD 338 KITSAP COUNTY SHERIF 259161 20220041 10/20/2022 11/06/22 4,816.76
Invoice: 20220041
POL/PRISONER BOARD/JUN
4,816.76 51011236 551000 POLICE - C/E PRISONER DETENT'N

CHECK 359428 TOTAL: 4,816.76

359429 11/09/2022 PRTD 4792 KILBOURNE & KILBOURN 259162 100577 10/21/2022 11/06/22 1,369.70
Invoice: 100577
HR/CUSTOM PINS EMPLOYEE RECOGNITION
1,369.70 33011161 53110000302 EMPLOYEE RECOG-HR-C/E-SUPPLIES

CHECK 359429 TOTAL: 1,369.70

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC			
359430	11/09/2022	PRTD	10083	KITSAP INDUSTRIAL GR	259203	22-001	10/01/2022		11/06/22	2,000.00
	Invoice: 22-001						PW/FOG CONSULTING SERVICES			
					2,000.00	73425358 541100	O&M-WWTP-PROF SVCS			
							CHECK	359430 TOTAL:		2,000.00
359431	11/09/2022	PRTD	10138	MEBS LLC	258984	BLD22207	10/25/2022		11/06/22	740.00
	Invoice: BLD22207						PERMIT BLD22207 REFUND FEES			
					740.00	65538 38600000644	EXPEDITED BLDG PERMITS-3PARTY			
							CHECK	359431 TOTAL:		740.00
359432	11/09/2022	PRTD	2574	NATIONAL BARRICADE C	259164	298070	10/24/2022		11/06/22	175.64
	Invoice: 298070						POL/EXCHANGE ZONE SIGNS X4			
					175.64	51011211 531100	PD-C/E-ADM-SUPPLIES			
							CHECK	359432 TOTAL:		175.64
359433	11/09/2022	PRTD	7608	NAT'L TACTICAL OFFIC	259166	10/24/2022	10/24/2022		11/06/22	50.00
	Invoice: 10/24/2022						POL/MEMBER DUES/SHIELDS			
					50.00	53011212 549100	PD-C/E-PATROL-DUES/SUBCR/MEMBR			
							CHECK	359433 TOTAL:		50.00
359434	11/09/2022	PRTD	8286	SUPERINTENDENT OF P	259167	17500	10/12/2022		11/06/22	135.75
	Invoice: 17500						POL/FINGERPRINTING			
					135.75	41654861 586110	FINGERPRINT DISB TO SPI			
							CHECK	359434 TOTAL:		135.75
359435	11/09/2022	PRTD	8736	PADITU, LLC	258986	BLD22346	10/25/2022		11/06/22	740.00
	Invoice: BLD22346						PERMIT BLD22346 REFUND FEES			
					740.00	65538 38600000644	EXPEDITED BLDG PERMITS-3PARTY			
							CHECK	359435 TOTAL:		740.00
359436	11/09/2022	PRTD	9650	PAPE MACHINERY INC	259030	14009220	10/21/2022		11/06/22	229.25
	Invoice: 14009220						PW/MOTOMIX, 26RM3 81E CH, 33RS 72E CHA			
					229.25	73111256 53110001054	2020 STORM PREP-STRT-SUPPLIES			
							CHECK	359436 TOTAL:		229.25

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC			
359437	11/09/2022	PRTD	2106	PARTNER CONSTRUCTION	259061	12205	10/12/2022		11/06/22	3,728.55
Invoice: 12205							PW/CRAFCO ROADSAVER LOW TACK, DETACK PAIL			
					3,728.55	73111423 531100	OFFICE SUPPLIES			
							CHECK	359437	TOTAL:	3,728.55
359438	11/09/2022	PRTD	5646	PERTEET INC	258989	20220099.0000-2	10/13/2022		11/06/22	10,157.50
Invoice: 20220099.0000-2							ENG/EH PH I - PRELIMINARY DESIGN			
					10,157.50	72334562 64110000968	C40-EAGLE HARBOR PH1-PROF SVCS			
							CHECK	359438	TOTAL:	10,157.50
359439	11/09/2022	PRTD	9440	QBSI-XEROX	259168	IN3043225	10/29/2022		11/06/22	83.87
Invoice: IN3043225							CRT/COPIER LEASE			
					83.87	21011125 545000	COURT-RENTS & LEASES			
							CHECK	359439	TOTAL:	83.87
359440	11/09/2022	PRTD	5251	ROTARY CLUB OF BAINB	259169	10761	10/01/2022		11/06/22	100.00
Invoice: 10761							POL/QUARTERLY DUES/CLARK			
					100.00	51011211 549100	PD-C/E-ADM-DUES/SUBCR/MEMBRSHP			
							CHECK	359440	TOTAL:	100.00
359441	11/09/2022	PRTD	10137	SMITH, RICK	258985	BLD22298	10/25/2022		11/06/22	245.00
Invoice: BLD22298							PERMIT BLD22298 REFUND FEES			
					245.00	65538 38600000644	EXPEDITED BLDG PERMITS-3PARTY			
							CHECK	359441	TOTAL:	245.00
359442	11/09/2022	PRTD	601	SOUND REPROGRAPHICS	259170	93720	10/28/2022		11/06/22	11.70
Invoice: 93720							EX/BI READS FOR JUSTICE POSTERS			
					11.70	31011572 542450	EX-GF-OUTREACH-ADV			
					259199	92705	09/09/2022		11/06/22	5.81
Invoice: 92705							EX/50 SHEETS OF 4-UP POSTCARDS			
					5.81	31011572 54245001064	RETF-COMMUNITY OUTREACH			
					259208	750	11/01/2022		11/06/22	-32.19
Invoice: 750							EX/CREDIT MEMO INVOICE 93775			
					-32.19	31011131 531100	EX-GF-SUPPLIES			
					259209	93775	10/31/2022		11/06/22	32.19
Invoice: 93775							EX/DOUBLE CHARGE, SEE CREDIT MEMO #750			
					32.19	31011131 531100	EX-GF-SUPPLIES			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC			
							CHECK	359442 TOTAL:		17.51
359443	11/09/2022	PRTD	8243	TILZ	259179	101-88538	10/26/2022		11/06/22	212.50
	Invoice: 101-88538						YARD WASTE, RAINGARDEN MIX			
					212.50	91011897 547900	GG-C/E-O&M YARD FAC-GARBAGE			
					259180	101-88539	10/26/2022		11/06/22	39.95
	Invoice: 101-88539						YARD WASTE, MINUS BASALT			
					39.95	91011897 547900	GG-C/E-O&M YARD FAC-GARBAGE			
							CHECK	359443 TOTAL:		252.45
359444	11/09/2022	PRTD	6714	TOSHIBA FINANCIAL SE	259036	32687722	10/24/2022		11/06/22	224.64
	Invoice: 32687722						PW/COPIER LEASE			
					224.64	73637891 545000	RENTS & LEASES - OPERATING			
					259181	32687723	10/24/2022		11/06/22	234.85
	Invoice: 32687723						POL/COPIER LEASE			
					234.85	51011211 545000	PD-C/E-ADMIN RENTS/LEASE			
							CHECK	359444 TOTAL:		459.49
359445	11/09/2022	PRTD	4139	UNITED RENTALS (NORT	258943	211774121-001	10/11/2022		11/06/22	171.02
	Invoice: 211774121-001						PW/GAS CAP, CARBURETOR			
					171.02	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
							CHECK	359445 TOTAL:		171.02
359446	11/09/2022	PRTD	2190	UNITED PARCEL SERVIC	259182	000028Y3Y1422	10/15/2022		11/06/22	50.48
	Invoice: 000028Y3Y1422						POL/SHIPPING			
					50.48	91011215 542500	GG-C/E-PD-POSTAGE			
							CHECK	359446 TOTAL:		50.48
359447	11/09/2022	PRTD	5271	WASHINGTON WATER SER	259183	4815979187-OCT22	10/20/2022		11/06/22	153.98
	Invoice: 4815979187-OCT22						DECANT FACILITY WATER			
					153.98	91435838 547500	GG-DECANT-WATER/SEWER			
							CHECK	359447 TOTAL:		153.98
359448	11/09/2022	PRTD	10135	WISONG, AUSTIN	258972	10/24/2022	10/24/2022		11/06/22	65.00
	Invoice: 10/24/2022						BUS LICENSE FEE REFUND 604854405			
					65.00	01132 321901	BUS LIC REV FROM STATE BLS			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC				
								CHECK	359448 TOTAL:	65.00
359449	11/09/2022	PRTD	6488	WOOD ENVIRONMENTAL I	258958	S74100002	10/04/2022		11/06/22	2,430.00
	Invoice: S74100002						ENG/PROFESSIONAL SERVICES THROUGH 9/16/22			
					2,430.00	72655860 58600000370	GEO TECCH-3RD PARTY REVIEWS			
								CHECK	359449 TOTAL:	2,430.00
						NUMBER OF CHECKS 41		*** CASH ACCOUNT TOTAL ***		95,063.16

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	41	95,063.16

*** GRAND TOTAL *** 95,063.16

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2022 11 18									
APP 402-213000					ACCOUNTS PAYABLE			9,571.65	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH				95,063.16
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 001-213000					GENERAL - ACCOUNTS PAYABLE			12,347.53	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 101-213000					STREETS - ACCOUNTS PAYABLE			37,758.70	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 650-213000					ACCOUNTS PAYABLE			19,420.75	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 631-213000					ACCOUNTS PAYABLE			718.05	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 301-213000					ACCOUNTS PAYABLE			14,942.50	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 622-213000					ACCOUNTS PAYABLE			150.00	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
APP 403-213000					ACCOUNTS PAYABLE			153.98	
11/09/2022	11/06/22	110222			AP CASH DISBURSEMENTS JOURNAL				
					GENERAL LEDGER TOTAL			95,063.16	95,063.16
APP 631-130000					DUE TO/FROM CLEARING			94,345.11	
11/09/2022	11/06/22	110222							
APP 402-130000					DUE TO/FROM CLEARING				9,571.65
11/09/2022	11/06/22	110222							
APP 001-130000					GENERAL - DUE TO/FROM CLEARING				12,347.53
11/09/2022	11/06/22	110222							
APP 101-130000					STREETS - DUE TO/FROM CLEARING				37,758.70
11/09/2022	11/06/22	110222							
APP 650-130000					DUE TO/FROM CLEARING				19,420.75
11/09/2022	11/06/22	110222							
APP 301-130000					DUE TO/FROM CLEARING				14,942.50
11/09/2022	11/06/22	110222							
APP 622-130000					DUE TO/FROM CLEARING				150.00
11/09/2022	11/06/22	110222							
APP 403-130000					DUE TO/FROM CLEARING				153.98
11/09/2022	11/06/22	110222							
					SYSTEM GENERATED ENTRIES TOTAL			94,345.11	94,345.11
					JOURNAL 2022/11/18 TOTAL			189,408.27	189,408.27

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2022 11	18	11/09/2022		
001-130000			GENERAL - DUE TO/FROM CLEARING		12,347.53
001-213000			GENERAL - ACCOUNTS PAYABLE	12,347.53	
			FUND TOTAL	12,347.53	12,347.53
101 STREET FUND	2022 11	18	11/09/2022		
101-130000			STREETS - DUE TO/FROM CLEARING		37,758.70
101-213000			STREETS - ACCOUNTS PAYABLE	37,758.70	
			FUND TOTAL	37,758.70	37,758.70
301 CAPITAL CONSTRUCTION FUND	2022 11	18	11/09/2022		
301-130000			DUE TO/FROM CLEARING		14,942.50
301-213000			ACCOUNTS PAYABLE	14,942.50	
			FUND TOTAL	14,942.50	14,942.50
402 SEWER OPERATING FUND	2022 11	18	11/09/2022		
402-130000			DUE TO/FROM CLEARING		9,571.65
402-213000			ACCOUNTS PAYABLE	9,571.65	
			FUND TOTAL	9,571.65	9,571.65
403 STORM & SURFACE WATER FUND	2022 11	18	11/09/2022		
403-130000			DUE TO/FROM CLEARING		153.98
403-213000			ACCOUNTS PAYABLE	153.98	
			FUND TOTAL	153.98	153.98
622 EXPENDABLE TRUST FUND	2022 11	18	11/09/2022		
622-130000			DUE TO/FROM CLEARING		150.00
622-213000			ACCOUNTS PAYABLE	150.00	
			FUND TOTAL	150.00	150.00
631 CLEARING FUND	2022 11	18	11/09/2022		
631-130000			DUE TO/FROM CLEARING	94,345.11	
631-213000			ACCOUNTS PAYABLE	718.05	
635-111100			CASH		95,063.16
			FUND TOTAL	95,063.16	95,063.16
650 AGENCY FUND	2022 11	18	11/09/2022		
650-130000			DUE TO/FROM CLEARING		19,420.75
650-213000			ACCOUNTS PAYABLE	19,420.75	
			FUND TOTAL	19,420.75	19,420.75

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		12,347.53
101	STREET FUND		37,758.70
301	CAPITAL CONSTRUCTION FUND		14,942.50
402	SEWER OPERATING FUND		9,571.65
403	STORM & SURFACE WATER FUND		153.98
622	EXPENDABLE TRUST FUND		150.00
631	CLEARING FUND	94,345.11	
650	AGENCY FUND		19,420.75
	TOTAL	94,345.11	94,345.11

** END OF REPORT - Generated by Jacob Kines **

PAYROLL

PAYROLL CHECK RUN: 11 - 04 - 2022

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	11/4/2022	55643-55778	Regular check run (Direct Dep)	355,475.12
Normal	11/4/202	109991	Regular check run (Paper Checks)	2,714.64
Vendor	11/4/2022	109992-110004	Vendor check run (Paper Checks)	360,368.12
EFTPS	11/3/2022	N/A	Federal Tax Electronic Transfer	127,581.31
			TOTAL:	**846,139.19**

Prepared and Reviewed by: _Ruth Schroeder_____ Date _11/03/2022_____
Ruth Schroeder, Payroll Specialist

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

_____ Date 11/3/2022
Kim Dunscombe, Budget Manager

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:**

AGENDA ITEM: Approve City Council Meeting Minutes

SUMMARY: Council will consider approval of meeting minutes.

AGENDA CATEGORY: Minutes **PROPOSED BY:** Executive

RECOMMENDED MOTION: Approve City Council meeting minutes.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

City Council Study Session Minutes, October 18, 2022.pdf

Special City Council Meeting - Executive Session Minutes, October 25, 2022.pdf

Regular City Council Business Meeting Minutes, October 25, 2022.pdf

FISCAL DETAILS:

Fund Name(s):

Coding:

CITY OF
BAINBRIDGE ISLAND

CITY COUNCIL STUDY SESSION
TUESDAY, OCTOBER 18, 2022

Meeting Minutes

1) CALL TO ORDER / ROLL CALL

Deputy Mayor Moriwaki called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar platform.

Mayor Deets, Deputy Mayor Moriwaki, and Councilmembers Fantroy-Johnson, Hytopoulos, Quitslund, and Schneider were present in Council Chambers. Councilmember Pollock joined remotely.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Fantroy-Johnson moved and Mayor Deets seconded to approve the agenda as presented. The motion carried unanimously, 7-0.

There were no conflicts of interest disclosed.

3) PRESENTATION(S)

3.A Receive Bainbridge Community Foundation Report "A View of Our Community" - Executive

Cover Page
State of the Sector Report-2022_WEB.pdf

Deputy City Manager Schroer introduced the agenda item. Jim Hopper and Dana Binnendijk from Bainbridge Community Foundation provided a presentation and addressed Council's questions.

3.B Receive Presentation on Draft Housing Needs Assessment **2022 Council High Priority Project** - Planning

Cover Page
Housing Needs Assessment Presentation.pdf
Draft Bainbridge Island Housing Needs Assessment Report.pdf

Deputy City Manager Schroer introduced the agenda item. Senior Planner Jennifer Sutton introduced Jennifer Cannon and Morgan Shook from ECONorthwest. They provided a presentation and addressed Council's questions. Council provided input on the draft Housing Needs Assessment and asked for additional information related to income and employment.

4) COMMITTEE REPORTS

Mayor Deets mentioned attending a Kitsap Regional Coordinating Council Executive Board meeting, a Kitsap Youth Forum, Lodging Tax Advisory Committee meetings, and provided information on his upcoming office hours.

Councilmember Schneider provided an update on a Puget Sound Regional Council Transportation Policy Board meeting.

Deputy Mayor Moriwaki mentioned attending a Public Art Committee meeting, a Planning Commission meeting, and a Leadership Kitsap forum. He provided information on an upcoming panel on election integrity at BARN (Bainbridge Artisan Resource Network).

5) ADJOURNMENT

Deputy Mayor Moriwaki adjourned the meeting at 8:31 p.m.

_____
Joe Deets, Mayor

_____
Christine Brown, MMC, City Clerk

CITY OF
BAINBRIDGE ISLAND

SPECIAL CITY COUNCIL MEETING – EXECUTIVE SESSION
TUESDAY, OCTOBER 25, 2022

Meeting Minutes

1) CALL TO ORDER / ROLL CALL

Mayor Deets called the meeting to order at 5:11 p.m. in Council Chambers and on the Zoom webinar platform.

Mayor Deets, Deputy Mayor Moriwaki, and Councilmember Quitslund were present in Council Chambers. Councilmembers Fantroy-Johnson joined the meeting remotely. Councilmember Hytopoulos arrived during the executive session, and Councilmember Schneider joined the meeting remotely during executive session. Councilmember Pollock was absent.

2) EXECUTIVE SESSION

2.A Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency
Cover Page

Mayor Deets adjourned the meeting to an executive session at 5:11 p.m. pursuant to RCW 42.30.110(1)(i).

Council returned from executive session at 5:42 p.m.

3) ADJOURNMENT

Mayor Deets adjourned the meeting at 5:43 p.m.

_____
Joe Deets, Mayor

_____
Christine Brown, MMC, City Clerk

CITY OF
BAINBRIDGE ISLAND

REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, OCTOBER 25, 2022

Meeting Minutes

1) CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Deets called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar platform.

Mayor Deets, Deputy Mayor Moriwaki, and Councilmembers Hytopoulos and Quitslund were present in Council Chambers. Councilmembers Fantroy-Johnson and Schneider participated remotely. Councilmember Pollock arrived in Council Chambers at 7:16 p.m.

Mayor Deets led the Pledge of Allegiance and read the land acknowledgment.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Deputy Mayor Moriwaki moved and Councilmember Quitslund seconded to approve the agenda with agenda item 8.A moved to after agenda item 8.D. The motion carried unanimously, 7-0.

There were no conflicts of interest disclosed.

3) PRESENTATION(S)

3.A Receive Presentation for the American Public Works Association (APWA) Accreditation Award – Public Works

Cover Page
APWA Accreditation Letter 090722.pdf

City Manager King introduced the agenda item. Public Works Director Wierzbicki introduced Tina Wilson from APWA who presented the award.

3.B Proclamation Declaring the Third Week in October as "YWCA Week Without Violence"

Cover Page
Proclamation - Week Without Violence 2022.pdf

Councilmember Fantroy-Johnson read the proclamation.

MOTION: I move to authorize the Mayor to sign the attached proclamation declaring the third week in October as "YWCA Week Without Violence" and to add this proclamation to the list of annual proclamations that may be signed by the Mayor without further City Council action.
Moriwaki/Hytopoulos: The motion carried unanimously, 7-0.

Mayor Deets provided the proclamation to a representative from YWCA when the representative arrived later in the meeting.

4) PUBLIC COMMENT

4.A Instructions for Providing Public Comment

Cover Page
Instructions for Providing Public Comment at Hybrid Meetings.docx

John Lay spoke about the need for traffic mitigation on Fort Ward Hill Road in connection with a future playground.

Kent Scott spoke against Ordinance No. 2022-02.

Michael Lempriere asked to appoint a trail farm liaison and expressed concerns with the farm trail.

Barb Zimmerman spoke in favor of a Sustainable Transportation staff person.

Brenda Padgham, Bainbridge Island Land Trust, spoke in favor of the Springbrook Creek project.

Cullen Brady, Bainbridge Island Land Trust, spoke in favor of the Springbrook Creek project.

Melanie Keenan spoke against Ordinance No. 2022-02.

Alyse Nelson spoke in favor of the Sustainable Transportation Plan implementation.

Cindy Anderson inquired about the body camera system for the Police Department.

Jonathan Davis spoke in favor of Ordinance No. 2022-02.

5) CONSENT AGENDA

5.A Agenda Bill for Consent Agenda

Cover Page

Councilmember Fantroy-Johnson asked to pull item 5.D from the Consent Agenda.

MOTION: I move to approve the Consent Agenda as amended.
Moriwaki/Quitslund: The motion carried unanimously, 7-0.

5.B Approve Accounts Payable and Payroll

Cover Page
AP Report to Council of Cash Disbursements 10-26-22.pdf
Council PR Report PR 102022 kd.pdf

5.C Approve City Council Meeting Minutes

Cover Page
Regular City Council Meeting Minutes, October 11, 2022.pdf

5.E **Authorize the City Manager to Accept a Washington State Department of Ecology Wastewater Treatment Plant Nutrient General Permit Support Grant Award and Related Budget Amendment ($115,943 - Sewer Fund) - Public Works**
Cover Page
2022 DOE Grant Application for Wastewater Treatment Plant.pdf

5.F **Authorize Advertisement for Volunteers to Serve on City Advisory Committees (Design Review Board, Environmental Technical Advisory Committee, Historic Preservation Commission, Race Equity Advisory Committee) - Executive**
Cover Page

5.G **Adopt Resolution No. 2022-27 Relating to Certain Building and Planning, Public Records, and Water and Sewer System Participation Fees and Providing for No Automatic Annual Consumer Price Index Adjustment in 2023 for these Fees - Finance**
Cover Page
Resolution No. 2022-27 Providing for No Annual CPI Adjustment for Certain Fees in 2023.docx
Exhibit A to Resolution No. 2022-27.pdf

5.H **Authorize the City Manager to Execute an Easement and License Agreement for a Private Drainage Facility on City Property Adjacent to the Yaquina Place Right-of-Way - Public Works**
Cover Page
Yaquina Location Map.pdf
Bringman Access and Utilities Easement - 102022.docx
Bringman Revocable License Agreement - 102022.docx

5.I **Adopt Ordinance No. 2022-18 Relating to the Property Tax Levy for Collection in 2023 - Finance**
Cover Page
Ordinance No. 2022-18 Relating to the Levy of Property Taxes for Collection in 2023.docx
City of Bainbridge Island Levy Limit Calculation 9 8 2022 TY2023.pdf

5.J **Cancel the November 1, 2022, City Council Study Session**
Cover Page

ITEM PULLED FROM THE CONSENT AGENDA

5.D **Authorize the City Manager to Prepare and Submit Building Resilient Infrastructure and Communities Grant Applications to Support the Following Projects: Wing Point Pump Station Replacement Project, and Shoreline Roadway Sea-Level Rise Assessment Project - Public Works**
Cover Page
WA State FY2022 BRIC-FMA Announcement & Application Timeline.pdf
Pre-Application-Form_City of Bainbridge Island Shoreline Roadway Adaptation .docx
Pre-Application-Form_City of Bainbridge Island Coastal Wastewater Mitigation.docx

Councilmember Fantroy-Johnson asked for additional information. City Manager King provided information on the grant applications.

MOTION: I move to authorize the City Manager to prepare and submit Building Resilient Infrastructure and Communities grant applications to support the following projects: Wing Point Pump Station Replacement Project, and Shoreline Roadway Sea-Level Rise Assessment Project.
Fantroy-Johnson/Moriwaki: The motion carried unanimously, 7-0.

6) COUNCIL ANNOUNCEMENTS

Councilmember Quitslund provided an update on an Environmental Technical Advisory Committee (ETAC) meeting.

Deputy Mayor Moriwaki provided an update on the Human Services Funding Advisory Task Force.

Mayor Deets mentioned a Kitsap Transit budget briefing, the rescission of the COVID-19 state of emergency, the B.I. Reads for Justice book, and the upcoming election.

Councilmember Schneider mentioned a community recognition event for a World War II veteran.

7) CITY MANAGER'S REPORT

City Manager King provided information on a community exchange zone.

8) REGULAR BUSINESS

8.B Public Safety Quarterly Report - Police

Cover Page
Public Safety 2022 Q3 Report.pdf

Police Chief Clark presented the 3rd quarter update and addressed Council's questions.

Councilmember Pollock arrived at 7:16 p.m.

8.C Discuss 2023-2024 Proposed Budget

Cover Page
STP Update Memo 092322.docx

City Manager King introduced the agenda item, and Council discussed the budget.

Councilmember Schneider asked about website improvements and the addition of data dashboards.

8.D Adopt Ordinance No. 2022-20 relating to the 2023-2028 Update of the Six-Year Capital Improvement Plan

Cover Page
Ordinance No. 2022-20 Adopting the 2023-2028 Update of the Six-Year CIP.docx
Ordinance No. 2022-20 Exhibit A

City Manager King introduced the agenda item. Finance Director Pitts provided additional information.

Councilmember Hytopoulos moved and Deputy Mayor Moriwaki seconded to fully fund the design for Springbrook Creek and have the City Manager find funding.

City Manager King asked for Council to bring forward all budget requests so they could be considered at one time. Following discussion, the motion was withdrawn.

Mayor Deets asked to include shoulders for Valley Road in the budget. Councilmember Schneider asked to update the description of non-motorized projects to align with the Sustainable Transportation Plan.

MOTION: I move to adopt Ordinance No. 2022-20 relating to the 2023-2028 Update of the Six-Year Capital Improvement Plan.
Moriwaki/Quitslund: The motion carried unanimously, 7-0.

AYES: Joe Deets, Leslie Schneider, Brenda Fantroy-Johnson, Kirsten Hytopoulos, Michael Pollock, Jon Quitslund, Clarence Moriwaki
NOES: None
ABSENT: None
ABSTAIN: None

8.A [MOVED] Consider Adoption of Ordinance No. 2022-02 Related to an Increased Density Bonus for Affordable Housing Located on Property Owned or Controlled by Religious Organizations - Planning
Cover Page
Memo re Ordinance No. 2022-02
Ordinance No. 2022-02 Related to Affordable Housing on Properties Owned by Religious Organizations.docx
Exhibit A to Ordinance No. 2022-02 - Table 18.09.020
Exhibit B to Ordinance No. 2022-02 - Table 18.12.020-3

Mayor Deets introduced the agenda item, and Council discussed the ordinance.

Councilmember Pollock moved to delete the table of Section 18.21.050, paragraph E.3.b, for increasing density in areas outside of the Winslow core area. The motion failed for lack of a second.

MOTION: I move to adopt Ordinance No. 2022-02 related to an increased density bonus for affordable housing located on property owned or controlled by religious organizations.
Quitslund/Moriwaki: The motion carried 5 – 2.

AYES: Joe Deets, Leslie Schneider, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki
NOES: Kirsten Hytopoulos, Michael Pollock
ABSENT: None
ABSTAIN: None

Council adjourned for a 10-minute break at 8:40 p.m. Mayor Deets reconvened the meeting at 8:50 p.m.

8.E Consider Adoption of Resolution No. 2022-25 Relating to Increasing the Transportation Benefit Fund Vehicle License Fee from $30 to $40 - Finance
Cover Page
Resolution No. 2022-25 Relating to Transportation Benefit District Fee Increase.docx
Presentation_Transportation Benefit Fund Increase.pptx

City Manager King introduced the agenda item.

Deputy Mayor Moriwaki moved and Councilmember Fantroy-Johnson seconded to adopt Resolution No. 2022-25 relating to increasing the Transportation Benefit Fund Vehicle License Fee from $30 to $40.

Councilmember Schneider moved and Councilmember Fantroy-Johnson seconded to amend the motion on the floor to apply this revenue to implementing the Sustainable Transportation Plan and funding a full time employee to manage this work.

Councilmember Hytopoulos moved and Deputy Mayor Moriwaki seconded to amend the amendment to dedicate the additional $10 to Sustainable Transportation. The amendment to the amendment passed 5-2 with Councilmembers Schneider and Pollock voting against.

AMENDED MOTION: I move to adopt Resolution No. 2022-25 relating to increasing the Transportation Benefit Fund Vehicle License Fee from $30 to $40 and to dedicate the additional $10 to Sustainable Transportation.
Moriwaki/Fantroy-Johnson: The motion carried 6 – 1.

AYES: Joe Deets, Leslie Schneider, Kirsten Hytopoulos, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki
NOES: Michael Pollock
ABSENT: None
ABSTAIN: None

8.F Consider Ordinance No. 2022-14 Amending BIMC 18.15.020 and BIMC 18.36.030 and Associated Tables Related to Electric Vehicle Charging Requirements for New Construction and Expansion Projects
Cover Page
Ordinance No. 2022-14 EV Parking Infrastructure - Presentation - 10.25.22.pptx
Ordinance No. 2022-14 Regarding EV Parking.docx

City Manager King introduced the agenda item. Climate Adaptation Officer Salamack provided a presentation. Council discussed the ordinance.

MOTION: I move to forward Ordinance No. 2022-14 amending BIMC 18.15.020 and BIMC 18.36.030, and adding new tables, related to electric vehicle charging requirements for new construction and expansion projects to the November 8, 2022, Council meeting for consideration of approval.
Pollock/Moriwaki: The motion carried unanimously, 7-0.

8.G Consider Ordinance No. 2022-21 Amending Chapter 8.24 of the Bainbridge Island Municipal Code to Add Definitions for Condiment and Personal Care Product and to Correct a Misspelling
Cover Page
Ordinance No. 2022-21 Amending Chapter 8.24 BIMC Waste Reduction.docx
Ordinance No. 2022-21 Amending Chapter 8.24 BIMC Waste Reduction - Presentation.pptx

City Manager King introduced the agenda item.

MOTION: I move to forward Ordinance No. 2022-21 amending Chapter 8.24 of the Bainbridge Island Municipal Code to add definitions for "Condiment" and "Personal Care Product," and to correct the name of the Compost Manufacturing Alliance, to the November 8, 2022, council meeting for consideration of approval.
Fantroy-Johnson/Hytopoulos: The motion carried unanimously, 7-0.

8.H Authorize Installation of Additional Solar Panels at the Waterfront Park Community Center, and to Allocate $104,000 of ARPA funds to Install Solar Panels and Battery Energy Storage at the Emergency Hub located at Hyla Middle School, Executive

Cover Page
ARPA Solar and Battery Storage Project Update - 10.25.22 Council Meeting.pptx
ARPA Funded Solar and Battery Energy Storage System Memo.docx

Mayor Deets introduced the agenda item.

MOTION: I move to authorize installation of additional solar panels at the Waterfront Park Community Center, and to allocate $104,000 of ARPA funds from the Wastewater Beneficial Reuse Project to the Solar Project to install solar panels and battery energy storage at the Hyla School Yellow Building, conditioned upon the Hyla School providing any needed additional project funding as a match.
Pollock/Moriwaki: The motion carried unanimously, 7-0.

8.I Consider Proposal to Develop Public Art Plan and Policies and Authorize Expenditure From Public Art Subfund (up to $50,000) - Executive

Cover Page
Public Art Plan Proposal for CC 10252022

Mayor Deets introduced the agenda item.

MOTION: I move to direct the City Manager to take steps necessary to update the City's Public Art Guiding Plan, including authorizing expenditure of up to $50,000 from the Public Art Subfund for this purpose and including advisory committees and community stakeholders in the process, as applicable.
Moriwaki/Pollock: The motion carried unanimously, 7-0.

9) ADJOURNMENT

Mayor Deets adjourned the meeting at 9:49 p.m.

_____
Joe Deets, Mayor

_____
Christine Brown, MMC, City Clerk

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:**

AGENDA ITEM: Award the Pritchard Park Stormwater Outfall Project to the Apparent Low Bidder, Seton Construction Inc., and Authorize the City Manager to Execute an Associated Construction Contract in the Amount of $167,349 (SSWM), and Authorize an Associated Budget Amendment ($60,000 - SSWM) - Public Works

SUMMARY: Staff is requesting authorization from the City Council to award the Pritchard Park Stormwater Outfall Construction Contract to the apparent low bidder, Seton Construction Inc., in the amount of $167,349 and to authorize an associated budget amendment.

AGENDA CATEGORY: Contract **PROPOSED BY:** Public Works

RECOMMENDED MOTION: Award the Pritchard Park Stormwater Outfall Project to the apparent low bidder, Seton Construction Inc., and authorize the City Manager to execute an associated construction contract with Seton Construction Inc. in the amount of $167,349 in substantially the form as included with this agenda item, and authorize an associated budget amendment in the amount of $60,000 from the SSWM fund, thereby increasing the spending authority for this project.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	$167,349
Ongoing Cost:	N/A
One-Time Cost:	$167,349
Included in Current Budget?	No

BACKGROUND: The Pritchard Park Stormwater Outfall project generally consists of relocating a stormwater outfall diffusion structure, replacing the storm drain piping, and replanting landscaped areas. The project also includes installing a diffuser and a vegetation pad to reduce the impact of the outfall on the shore, installing a set of stairs adjacent to the outfall for beach access, and protecting trees in place surrounding the project site. The project is located adjacent to the Japanese American Exclusion Memorial, and the Public Works staff are working closely with the Memorial representatives to coordinate impacts.

Bids were solicited through the Municipal Research Services Center (MRSC) Small Works Roster process, and five bids were received at the October 25, 2022 bid opening. The responsive apparent low bidder is Seton Construction Inc. in the amount of $167,349.

City staff reviewed the bid results and the contractor's qualifications and recommend that the City Council award this contract to Seton Construction Inc. in the amount of $167,349, as well as to authorize a related budget amendment of $60,000. See attached bid form. The engineer's estimate is $118,755.

Upon City Council approval, the proposed budget amendment, and amendment to the Capital Improvement Plan, will be included in the fourth quarter budget reporting for 2022.

ATTACHMENTS:

Pritchard Park Contract.docx

Pritchard Park Bid Form.docx

Vicinity Map.pdf

FISCAL DETAILS: Munis Project # 01120

The available construction budget is $124,703.61; approximately $42,650 under the bid amount; therefore, a budget amendment is needed along with an added contingency for a total of $60,000.

Fund Name(s): SSWM Fund

Coding:

CITY OF BAINBRIDGE ISLAND
SMALL WORKS ROSTER CONTRACT

THIS SMALL WORKS ROSTER CONTRACT ("Contract") is entered into between the City of Bainbridge Island, a Washington State Municipal Corporation ("City"), and Seton Construction Inc., a Washington State Corporation ("Contractor"). In consideration of the terms and conditions set forth in this Contract, the City and the Contractor (the "Parties") agree as follows:

1. Contractor Services. The Contractor shall furnish at its own cost and expense all labor, tools, materials, and equipment required to construct and complete in a good workmanlike manner, and to the satisfaction of the City, the public works project known as **PRITCHARD PARK OUTFALL PROJECT** ("Project"). The Project is detailed in the following documents, which are attached hereto and incorporated herein by reference:

- Scope of Work (Attachment A)
- Insurance Requirements (Attachment B)
- Amendments to the Standard Specifications and Special Provisions (Attachment C)
- Declaration of Retainage
- Payment and Performance Bonds
- Schedule of Prevailing Wages (see https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx)
- Guarantee Form
- Certification of Compliance with Wage Payment Statutes

2. Notice to Proceed; Time of Completion. The Contractor shall commence work within seven (7) days after the City issues a written Notice to Proceed and shall complete the work within twenty-one (21) calendar days from the City's issuance of the Notice to Proceed. The time of beginning, rate of progress, and time of completion are essential conditions of this Contract.

3. Payment.

3.1 Payment amount and procedures. The City shall pay the Contractor for all work and services covered by this Contract in an amount that shall not exceed One Hundred Sixty-Seven Thousand, Three Hundred Forty-Nine and 00/100 Dollars ($167,349.00), which amount includes all applicable sales tax. The payment amount shall exclude approved change orders, in accordance with the quantity and unit prices shown on the attached bid proposal. The Contractor shall submit, in a format acceptable to the City, monthly invoices for work and services performed in a previous calendar month. The City shall pay for the portion of the work described in the invoice that has been completed by the Contractor and approved by the City. The City's payment shall not constitute a waiver of the City's right to final inspection and acceptance of the work.

3.2 Defective or Unauthorized Work. If, during the course of the Contract, the work rendered does not meet the requirements set forth in the Contract, the Contractor shall correct or modify the required work to comply with the requirements of the Contract. The City shall have the right to withhold payment for such work until it meets the requirements of the Contract. If the Contractor is unable, for any reason, to satisfactorily complete any portion of the work, the City may complete the work by contract or otherwise, and the Contractor shall be liable to the City for any additional costs incurred by the City. "Additional costs" means all reasonable costs incurred by the City, including legal costs and attorneys' fees, beyond the maximum contract price under this Contract. The City further reserves the right to deduct the cost to complete the work, including any additional costs, from any amounts due or to become due to the Contractor.

3.3 Final Payment; Waiver of Claim. Thirty (30) days after completion and final acceptance of the Project by the City as complying with the terms of this Contract, the City shall pay to the Contractor all sums due as provided by this Contract, except those required to be withheld by law or agreed to in special contract provisions. THE CONTRACTOR'S ACCEPTANCE OF FINAL PAYMENT (EXCLUDING WITHHELD RETAINAGE) SHALL CONSTITUTE A WAIVER OF CLAIMS, EXCEPT THOSE PREVIOUSLY AND PROPERLY MADE AND IDENTIFIED BY THE CONTRACTOR AS UNSETTLED AT THE TIME REQUEST FOR FINAL PAYMENT IS MADE.

3.4 Retainage. The City shall hold back a retainage in the amount of five percent (5%) of any and all payments made to the Contractor for a period of sixty (60) days after the date of final acceptance, or until receipt of all necessary releases from the State Department of Revenue and the State Department of Labor and Industries, and until settlement of any liens filed under chapter 60.28 RCW, whichever is later.

4. <u>Prevailing Wage</u>. The Contractor shall comply with and pay prevailing wages as required by chapter 39.12 RCW, as well as paying prevailing wages related to public works and building service maintenance contracts funded in part or in whole with federal funds. Federal wage laws and regulations shall be applicable. No worker, laborer, or mechanic employed in the performance of any part of this Contract shall be paid less than the prevailing rate of wage as determined by the Industrial Statistician of the Department of Labor and Industries for the State of Washington.

Prior to making any payment under this Contract, the Contractor shall submit to the City an approved copy of the "Statement of Intent to Pay Prevailing Wages" from the Department of Labor and Industries. It is the Contractor's responsibility to obtain and file the Statement. The Contractor shall be responsible for all filing fees. Notice from the Contractor and all subcontractors of intent to pay prevailing wages and prevailing wage rates for the Project must be posted for the benefit of the workers. Each invoice shall include a signed statement that prevailing wages have been paid by the Contractor and all subcontractors.

In case any dispute arises regarding the prevailing rates of wages for work of a similar nature, and such dispute cannot be resolved by the parties of interest, including labor and management representatives, the matter shall be referred for arbitration to the Director of the Department of Labor and Industries of the State of Washington, and his/her decision therein shall be final and conclusive and binding on all parties involved in the dispute as provided for by RCW 39.12.060, as it may be amended in the future.

5. Indemnification and Hold Harmless.

5.1 Defense, Indemnification, and Hold Harmless. The Contractor shall defend, indemnify, and hold harmless the City, its officers, officials, employees, and volunteers from any and all claims, injuries, damages, losses, or suits, including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.

5.2 Liability for Damages Caused by Concurrent Negligence. Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Contract.

5.3 Inspection and Acceptance. The City's inspection or acceptance of any of the Contractor's work when completed shall not be grounds to void, nullify, and/or invalidate any of these covenants of indemnification.

5.4 No Third Party Right of Indemnification. Nothing contained in this Contract shall be construed to create a liability or a right of indemnification in any third party.

6. Nondiscrimination and Compliance with Laws.

6.1 Nondiscrimination. The Contractor agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Contract because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification.

6.2 Compliance with Laws. The Contractor shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Contract.

6.3 Violation of this Section. Violation of this Section 6 shall be a material breach of this Contract and grounds for cancellation, termination, or suspension by the City, in whole or in part, and may result in ineligibility for further work for the City.

7. Job Safety.

7.1 Work Site Safety. The Contractor shall take all necessary precaution for the safety of employees on the work site and shall comply with all applicable provisions of federal, state, and local regulations, ordinances, and codes. The Contractor shall erect and properly maintain, at all times, as required by the conditions and progress of the work, all necessary safeguards for the protection of workers and the public and shall post danger signs warning against known and unusual hazards.

7.2 Trench Safety. All trenches shall be provided with adequate safety systems as required by chapter 49.17 RCW and WAC 296-155-650 and -655. The Contractor is responsible for providing the competent person and registered professional engineer required by WAC 296-155-650 and -655.

8. Utility Location. The Contractor is solely responsible for locating any underground utilities affected by the work and is deemed to be an "excavator" for the purposes of chapter 19.122 RCW. The Contractor shall be responsible for compliance with chapter 19.122 RCW including utilization of the "one call" locator system, before commencing any excavation activities.

9. Warranty and Guarantee. The Contractor shall warrant and guarantee the materials and work to be free of defects for a period of two (2) years after the City's final acceptance of the entire Project. The Contractor shall be liable for any costs, losses, expenses, or damages, including consequential damages, suffered by the City resulting from defects in the Contractor's work including, but not limited to, the cost of materials and labor expended by the City in making emergency repairs and the cost of engineering, inspection, and supervision by the City. The Contractor shall hold the City harmless from any and all claims, which may be made against the City as a result of any defective work, and the Contractor shall defend any claims at its own expense. Where materials or procedures are not specified in the Contract, the City will rely on the professional judgment of the Contractor to make the appropriate selections.

10. Correction of Defects. The Contractor shall be responsible for correcting all defects in workmanship and/or materials discovered after the acceptance of this work. When corrections of defects are made, the Contractor shall be responsible for correcting all defects in workmanship and/or materials in the corrected work for one year after the acceptance of the corrections of the City. The Contractor shall start work to remedy such defects within seven (7) days of the City's mailed notice of discovery, and shall complete such work within a reasonable time agreed to by both parties. In emergencies where damage may result from delay or where loss of service may result, such corrections may be made by the City, in which case the Contractor shall pay all costs incurred by the City to perform the correction. In the event the Contractor does not accomplish corrections within the time specified, the correction work will be otherwise accomplished by the City and all costs of same shall be paid by the Contractor.

11. Change Order/Contract Modification.

11.1 Amendments. This Contract, together with attachments and/or other addenda, represents the entire and integrated Contract between the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Contract may be amended, modified, or added to only by written change order properly signed by both parties.

11.2 Change Orders. The City may issue a written change order for any change in the work during the performance of this Contract. If the Contractor determines, for any reason, that a change order is necessary, the Contractor must submit a written change order request to the City within fourteen (14) calendar days of the date the Contractor knew or should have known of the facts and events giving rise to the requested change. If the City determines that the change increases or decreases the Contractor's costs or time for performance, the City will make an equitable adjustment. The City will attempt, in good faith, to reach agreement with the Contractor on all equitable adjustments. If the parties are unable to agree, the City will determine the equitable adjustment as it deems appropriate. The Contractor shall proceed with the change order work upon receiving the written change order. If the Contractor fails to require a change order within the time frame allowed, the Contractor waives its right to make any claim or submit subsequent change order requests for that portion of the work. If the Contractor disagrees with the equitable adjustment, the Contractor must complete the change order work; however, the Contractor may elect to protest the adjustment as provided below.

11.3 Procedure and Protest by Contractor. If the Contractor disagrees with anything required by a change order, another written order, or an oral order from the City, including any direction, instruction, interpretation, or determination by the City, the Contractor shall, within fourteen (14) calendar days, provide a signed written notice of protest to the City that states the date of the notice of the protest, the nature and circumstances that caused the protest, the provisions of the Contract that support the protest, the estimated dollar cost, if any, of the protested work and how the estimate was determined, and an analysis of the progress schedule showing the schedule change or disruption, if applicable. The Contractor shall keep complete records of extra costs and time incurred as a result of the protested work. The City shall have access to any of the Contractor's records needed to evaluate the protest. If the City determines that a protest is valid, the City will adjust the payment for work or time by an equitable adjustment.

11.4 Failure to Protest or Follow Procedures Constitutes Waiver. By not protesting or failing to follow procedures as this section provides, the Contractor waives any additional entitlement or claims for protested work and accepts from the City any written or oral order (including directions, instructions, interpretations, and determinations).

11.5 Contractor's Duty to Complete Protested Work. Regardless of any protest, the Contractor shall proceed to promptly complete work that the City has ordered.

11.6 Contractor's Acceptance of Changes. The Contractor accepts all requirements of a change order by: (1) endorsing the change order; (2) writing a separate acceptance; or (3) not protesting in the manner this section provides. A change order that is accepted by the

Contractor as provided herein shall constitute full payment and final settlement of all claims for contract time and for direct, indirect, and consequential costs, including costs of delays related to any work, either covered or affected by the change.

12. **Claims**. The Contractor shall give written notice to the City of all claims, other than change orders, within thirty (30) days of the occurrence of events giving rise to the claim, but in no event later than the time of approval by the City for final payment. Any claim for damages, additional payment for any reason, or extension of time shall be conclusively deemed to have been waived by Contractor, unless a timely written claim is made in strict accordance with the applicable provisions of this Contract. At a minimum, a Contractor's written claim must include the information required in Section 11.3 regarding protests.

FAILURE TO PROVIDE A COMPLETE AND WRITTEN NOTIFICATION OF CLAIM IN THE TIME ALLOWED SHALL BE AN ABSOLUTE WAIVER OF ANY CLAIMS ARISING IN ANY WAY FROM THE FACTS OR EVENTS SURROUNDING THAT CLAIM.

The Contractor must, in any event, file any claim or bring any suit arising from or connected to this Contract within 120 calendar days from the date the work is completed. The Contractor, upon making application for the final payment, shall be deemed to have waived its right to claim for any other damages for which application has not been made, unless such claim for final payment includes notice of additional claim and fully describes such claim.

13. **Contractor's Risk of Loss**. It is understood that the whole of the work under this Contract is to be done at the Contractor's risk, and that it/he/she has familiarized itself/himself/herself with all existing conditions and other contingencies likely to affect the work, and has made its/his/her bid accordingly, and that Contractor shall assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.

14. **Insurance**. The Contractor shall maintain insurance as follows:

[X] Commercial General Liability as described in Attachment B.
[X] Automobile Liability as described in Attachment B.
[X] Workers' Compensation as described in Attachment B.
[X] Builders Risk as described in Attachment B.
[X] Contractors Pollution Liability as described in Attachment B.

15. **Payment and Performance Bonds**. The Contractor shall provide Payment and Performance bonds to the City in the amount of 100% of the Contract price and no less. The bonds must be accepted by the City prior to the execution of the Contract and shall be in a form approved by the City. The bonds shall be released thirty (30) days after the date of final acceptance of the work performed under this Contract and receipt of all necessary releases from the Department of Revenue and the Department of Labor and Industries in settlement of any liens filed under chapter 60.28 RCW, whichever is later.

16. **Termination**. This Contract shall terminate upon satisfactory completion of the work described in the Scope of Work (Attachment A) and final payment by the City. The City may terminate the Contract and take possession of the premises and all materials thereon and finish the work by whatever methods it may deem expedient by giving ten (10) days' written notice to the Contractor.

In the event that this Contract is terminated by the City, the Contractor shall not be entitled to receive any further amounts due under this Contract until the work specified in the Scope of Work (Attachment A) is satisfactorily completed, as scheduled, up to the date of termination. At such time, if the unpaid balance of the amount to be paid under the Contract exceeds the expense incurred by the City in finishing the work, and all damages sustained by the City or which may be sustained by the City or which may be sustained by reason of such refusal, neglect, failure, or discontinuance of employment, such excess shall be paid by the City to the Contractor. If the City's expense and damages exceed the unpaid balance, the Contractor and its surety shall be jointly and severally liable therefore to the City and shall pay such difference to the City. Such expense and damages shall include all legal costs incurred by the City to protect the rights and interests of the City under the Contract, provided such legal costs shall be reasonable.

17. **Attorney's Fees and Costs**. If any legal proceeding is brought related to the enforcement of this Contract, or because of a dispute, breach, default, or misrepresentation in connection with any of the provisions of this Contract, the prevailing party shall be entitled to recover from the other party, in addition to any other relief to which such party may be entitled, reasonable attorney's fees and other costs incurred in that action or proceeding.

18. **General Administration**. The Project Manager of the City shall have primary responsibility for the City under this Contract to oversee and approve all work performed as well as all financial invoices.

19. **Ownership of Documents**. On payment to the Contractor by the City of all compensation due under this Contract, all finished or unfinished documents and material prepared by the Contractor with funds paid by the City under this Contract shall become the property of the City and shall be forwarded to the City upon its request. Any records, reports, information, data, or other documents or materials given to or prepared or assembled by the Contractor under this Contract shall be kept confidential and shall not be made available to any individual or organization by the Contractor without prior written approval of the City or by court order.

20. **Subletting or Assigning of Contracts**. Neither the City nor the Contractor shall assign, transfer, or encumber any rights, duties, or interests accruing from this Contract without the prior written consent of the other. If subcontract work is needed, prior to approval by the City, the Contractor must verify that its first-tier subcontractors meet the bidder responsibility criteria as provided in RCW 39.04.350.

21. **Relationship of Parties**. The parties intend that an independent contractor relationship will be created by this Contract. As the Contractor is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative, or subcontractor of the Contractor shall be or shall be deemed to be the employee, agent, representative, or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance, and unemployment insurance, are available from the City to the Contractor or its employees, agents, representatives, or subcontractors. The Contractor shall be solely and entirely responsible for its acts and for the acts of Contractor's agents, employees, representatives, and subcontractors during the performance of this Contract. The City may, during the term of this Contract, engage other independent contractors to perform the same or similar work that the Contractor performs hereunder.

22. **Nonwaiver of Breach**. The failure of the City to insist upon strict performance of any of the terms and rights contained in this Contract, or to exercise any option contained in this Contract in one or more instances, shall not be construed to be a waiver or relinquishment of those terms and rights and such terms and rights shall remain in full force and effect.

23. **Written Notice.** All communications regarding this Contract shall be sent to the Parties at the addresses listed below in the Contact information, unless otherwise notified. Any written notice shall become effective on delivery, but in any event on the date three (3) calendar days after the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Contract.

24. **Term.** This Contract shall be effective from the date of Contract execution through expiration of the warranty period as described in Section 9.

IN WITNESS WHEREOF, the Parties have executed this Contract as of the later of the signature dates included below.

SETON CONSTRUCTION INC.	CITY OF BAINBRIDGE ISLAND
Date:_____	Date:_____
By:_____	By:_____
Name_____	Blair King, City Manager
Title_____	
Tax I.D. #_____	
City Bus. Lic. #_____	

CITY CONTACT:

Emily Reyes-Cady
City of Bainbridge Island
280 Madison Ave N
Bainbridge Island, WA 98110
Phone: 206.780.3780

CONTRACTOR CONTACT:

Print Name: _____
Address: _____
_____
_____
Phone: _____
Fax: _____
Contractor License #: _____
(If this is a new contractor or if the Contractor has never conducted work with the City, a W-9 form must be attached to this Contract.)

ATTACHMENT A
PROJECT – SCOPE OF WORK
PRITCHARD PARK OUTFALL PROJECT

The work on this project shall be accomplished in accordance with the *Standard Specifications for Road, Bridge and Municipal Construction*, 2023 edition, as issued by the Washington State Department of Transportation (WSDOT) and the American Public Works Association (APWA), Washington State Chapter (hereafter "Standard Specifications"). The Standard Specifications, as modified or supplemented by the Amendments to the Standard Specifications and the Special Provisions outlined in Attachment C, all of which are made a part of the Contract Documents, shall govern all of the work. The terms of the Contract shall govern in the event of a conflict with the terms of the Standard Specifications, as amended, or with the terms of the Special Provisions.

ATTACHMENT B
INSURANCE REQUIREMENTS

A. Insurance Term

The Contractor shall procure and maintain insurance, as required in this Section, without interruption from commencement of the Contractor's work through the term of the Contract and for thirty (30) days after the physical completion date, unless otherwise indicated herein.

B. No Limitation

The Contractor's maintenance of insurance, its scope of coverage, and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance

The Contractor's required insurance shall be of the types and coverage as stated below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.

2. Commercial General Liability insurance shall be as least at broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide a per project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement. There shall be no exclusion for liability arising from explosion, collapse, or underground property damage. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad coverage.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

4. Builders Risk insurance covering interests of the City, the Contractor, Subcontractors, and Sub-subcontractors in the work. Builders Risk insurance shall be on a special perils policy form and shall insure against the perils of fire and extended coverage and physical loss or damage including flood, earthquake, theft, vandalism, malicious mischief, and collapse. The Builders Risk insurance shall include coverage for temporary buildings, debris removal, and damage to materials in transit or stored off-site. This Builders Risk insurance covering the work will have a deductible of $5,000 for each occurrence, which will be the responsibility of the Contractor. Higher deductibles for flood and earthquake perils may be accepted by the City upon written request by the Contractor and written acceptance by the City. Any increased deductibles accepted by the City will remain the responsibility of the Contractor. The Builders Risk insurance shall be maintained until the City has granted substantial completion of the project.

5. Contractors Pollution Liability insurance covering losses caused by pollution conditions that arise from the operations of the Contractor. Contractors Pollution Liability insurance shall be written in an amount of at least $1,000,000 per loss, with an annual aggregate of at least $1,000,000. Contractors Pollution Liability shall cover bodily injury, property damage, cleanup costs, and defense including costs and expenses incurred in the investigation, defense, or settlement of claims.

   If the Contractors Pollution Liability insurance is written on a claims-made basis, the Contractor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of this contract, and that continuous coverage will be maintained, or an extended discovery period will be exercised for a period of three (3) years beginning from the time that work under the contract is completed.

   The City shall be named by endorsement as an additional insured on the Contractors Pollution Liability insurance policy.

   If the scope of services as defined in this Contract includes the disposal of any hazardous materials from the job site, the Contractor must furnish to the City evidence of Pollution Liability insurance maintained by the disposal site operator for losses arising from the insured facility accepting waste under this contract. Coverage certified to the City under this paragraph must be maintained in minimum amounts of $1,000,000 per loss, with an annual aggregate of at least $1,000,000.

D. Minimum Amounts of Insurance

The Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of $1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than $1,000,000 each occurrence, $2,000,000 general aggregate and $2,000,000 products-completed operations aggregate limit.

3. Builders Risk insurance shall be written in the amount of the completed value of the project with no coinsurance provisions.

E. City Full Availability of Contractor Limits

If the Contractor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Contractor.

F. Other Insurance Provision

The Contractor's Automobile Liability, Commercial General Liability, and Builders Risk insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.

G. Contractor's Insurance for Other Losses

The Contractor shall assume full responsibility for all loss or damage from any cause whatsoever to any tools, Contractor's employee-owned tools, machinery, equipment, or motor vehicles owned or rented by the Contractor, or the Contractor's agents, suppliers, contractors, or subcontractors as well as to any temporary structures, scaffolding, and protective fences.

H. Waiver of Subrogation

The Contractor and the City waive all rights against each other, any of their Subcontractors, Sub-subcontractors, agents, and employees, each of the other, for damages caused by fire or other perils to the extent covered by Builders Risk insurance or other property insurance obtained pursuant to the Insurance Requirements Section of this Contract or other property insurance applicable to the work. The policies shall provide such waivers by endorsement or otherwise.

I. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

J. Verification of Coverage

The Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsements, evidencing the Automobile Liability and Commercial General Liability insurance of the Contractor before commencement of the work. Before any exposure to loss may occur, the Contractor shall file with the City a copy of the Builders Risk insurance policy that includes all applicable conditions, exclusions, definitions, terms, and endorsements related to this project. Upon request by the City, the Contractor shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subcontractors' coverage.

K. Subcontractors' Insurance

The Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors. The Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as ISO Additional Insured endorsement CG 20 38 04 13.

L. Notice of Cancellation

The Contractor shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation within two (2) business days of their receipt of such notice.

M. Failure to Maintain Insurance

Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Contractor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.

ATTACHMENT C
AMENDMENTS TO THE STANDARD SPECIFICATIONS
AND SPECIAL PROVISIONS

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Declaration of Option for Management of Statutory Retained Percentage Under Chapter 60.28 RCW

The Contractor shall declare an option for management of the statutory retained percentage for this Contract by affixing the Contractor's signature and date to one of the following three options in accordance with RCW 60.28.011(4) and subject to the conditions of the Measurement and Payment Section. The Contractor may also have some or all of the retained percentage released by tendering a retainage bond acceptable to the Owner (City of Bainbridge Island) in accordance with RCW 60.28.011(6).

☐ I hereby elect to have the retained percentage of this Contract **HELD IN A FUND** by the City of Bainbridge Island ("City") in accordance with RCW 60.28.011(4)(a).

Date: _____ Signed: _____

☐ I hereby elect to have the City deposit the retained percentage of this Contract in an **INTEREST-BEARING ACCOUNT** in accordance with RCW 60.28.011(4)(b).

Date: _____ Signed: _____

☐ I hereby elect to have the City **PLACE IN ESCROW** the retained percentage of this Contract in accordance with RCW 60.28.011(4)(c). If this option is chosen, the Contractor must designate a repository acceptable to Owner as follows:

I hereby designate _____ as the repository for the escrow of said funds. The terms of which are specified by a separate escrow agreement. The cost of the investment program and the risk thereof is to be borne entirely by the Contractor. All investments selected are subject to City approval. Prior to the City placing any monies in an escrow account, the Contractor shall provide an original signed escrow agreement from the repository with a letter stating their acceptance of the account, the account number, the nature of the investments to be made, and a statement that they will not release any funds until authorized in writing by the City. When the monies reserved are to be placed in escrow, the City will issue a check representing the sum of the monies reserved payable to the bank or trust company and the Contractor jointly. Such check shall be converted into bonds and securities chosen by the Contractor and approved by the City and the bonds and securities held in escrow.

Date: _____ Signed: _____

☐ I hereby elect to tender a retainage bond for some or all of the retained percentage in accordance with RCW 60.28.011(6). Such bond shall be issued by a surety accepted for business in this state by the Washington Insurance Commissioner and with an A.M. Best rating of at least B plus and otherwise acceptable by the Owner (City).

Date: _____ Signed: _____

CITY OF BAINBRIDGE ISLAND
280 Madison Avenue N
Bainbridge Island, Washington 98110

Subject: **PRITCHARD PARK OUTFALL PROJECT**

To Whom It May Concern:

The undersigned Contractor hereby guarantees and warrants the complete construction and installation of all work, systems, and apparatus done and performed in connection with the above-referenced Project to be free from defects in materials and workmanship for a period of **two (2) years** from the date of final acceptance of the entire Project. The undersigned agrees to remedy and correct at its own expense any such defects appearing during that period of time due to unsatisfactory materials or workmanship and will pay for any and all damage which may occur to other aspects of the work or the Project which may result from the occurrence of such defects or the correction of the same. It is understood that partial or entire use of the Project by the City of Bainbridge Island ("City") shall not constitute final acceptance of the Project.

This Guarantee and its acceptance by the City shall in no way be deemed a waiver by the City of any rights or remedies (or time limits in which to enforce said rights or remedies) it may have against the undersigned for defective workmanship or defective materials under the laws of the State of Washington pertaining to acts of negligence.

This Guarantee shall not be interpreted as holding the undersigned responsible for any deterioration of the work related to the Project due to normal use or abuse of the work by the City.

_____
Contractor Signature

_____
Date

_____
Print – Company Name – Title

STATE OF WASHINGTON)
) ss
COUNTY OF _____)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he/she signed this instrument, on oath stated that he/she was authorized to execute the instrument, and acknowledged it as the _____ of _____ to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.

DATED: _____

_____

NAME: _____
(Print Name)
Notary Public in and for the State of Washington
Commission Expires: _____

Certification of Compliance with Wage Payment Statutes

The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date for the **PRITCHARD PARK OUTFALL PROJECT**, the bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

_____
Bidder's Business Name

_____
Signature of Authorized Official*

_____
Printed Name

_____
Title

_____ _____ _____
Date City State

Check One:

Sole Proprietorship ☐ Partnership ☐ Joint Venture ☐ Corporation ☐

State of Incorporation, or if not a corporation, State where business entity was formed:

_____

If a co-partnership, give firm name under which business is transacted:

_____

** If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*

Payment Bond

KNOW ALL PEOPLE BY THESE PRESENTS: **BOND NO.: _____**

That we, _____, the CONTRACTOR, herein referred to as PRINCIPAL, and _____, as SURETY, are held and firmly bound unto THE CITY OF BAINBRIDGE ISLAND (hereinafter the "OWNER") in the full sum of _____ _____dollars ($_____), lawful money of the United States, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, and administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS of this obligation are such that, whereas, the PRINCIPAL has entered into an agreement in writing with the OWNER, dated _____, 20__, for the construction of the **City of Bainbridge Island's PRITCHARD PARK OUTFALL PROJECT,** according to the terms, conditions, and covenants specified in the Contract including all of the Contract Documents therein referred to, which are hereby referred to and made a part hereof as fully and completely as though set forth in detail herein, and

WHEREAS, it is understood and made a part of the consideration for this obligation that the OWNER shall have the right to sue on this bond in its own name to recover for any loss, injury, damage, or liability whatsoever sustained or incurred by it by reason of the PRINCIPAL's failure to pay all laborers, mechanics, and subcontractors and material men, and all persons who shall supply such person or persons and such PRINCIPAL or subcontractors with provisions and supplies for the carrying on of such Work as defined and required by chapter 39.08 RCW, any breach of the contract documents, or of any provision in this bond, in the same manner and to the same extent as though this obligation ran directly to the OWNER.

NOW, THEREFORE, if the PRINCIPAL shall well, truly, and faithfully perform all of the provisions and fulfill all of the undertakings, covenants, terms, conditions, and agreements for payment of all persons laborers, mechanics, and subcontractors and material men, and all persons who shall supply such person or persons and such PRINCIPAL or subcontractors with provisions and supplies for the carrying on of such Work as required by chapter 39.08 RCW and shall indemnify and save harmless OWNER from all cost and damage by reason of the PRINCIPAL's default or failure to do so, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect and SURETY will be obligated to pay such person or persons as required by chapter 39.08 RCW.

IT IS FURTHER DECLARED AND AGREED that the SURETY hereby further stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Agreement, the Work to be performed thereunder, or the Project Specifications shall in any way affect its obligation on this Bond, and the SURETY hereby waives notice of any change, extension of time, alteration, or addition to the terms of the Contract, the Work, or the Project Specifications. SURETY hereby attaches an original Power of Attorney verifying the authority of the person(s) executing this Bond on behalf of the SURETY.

Sealed and dated this _____ day of _____, 20__.

PRINCIPAL:

By:_____
(Print Name)

Signature:_____

Title:_____

SURETY:

By:_____
(Print Name)

Signature:_____

Title:_____

Address:_____

_____

Attachments: Original Surety Power of Attorney

Performance Bond

KNOW ALL PEOPLE BY THESE PRESENTS: **BOND NO.: _____**

That we, _____, the CONTRACTOR, herein referred to as PRINCIPAL, and _____, as SURETY, are held and firmly bound unto THE CITY OF BAINBRIDGE ISLAND (hereinafter the "OWNER") in the full sum of _____ _____dollars ($_____), lawful money of the United States, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, and administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS of this obligation are such that, whereas, the PRINCIPAL has entered into an agreement in writing with the OWNER, dated _____, 20___, for the construction of the **City of Bainbridge Island, PRITCHARD PARK OUTFALL PROJECT**, according to the terms, conditions and covenants specified in the Contract including all of the Contract Documents therein referred to, which are hereby referred to and made a part hereof as fully and completely as though set forth in detail herein, and

WHEREAS, it is understood and made a part of the consideration for this obligation that the OWNER shall have the right to sue on this bond in its own name to compel performance by the SURETY and to recover for any loss, injury, damage, or liability whatsoever sustained or incurred by it by reason of the PRINCIPAL's failure to perform all requirements and obligations under the Contract as defined by the Contract Documents in the same manner and to the same extent as though this obligation ran directly to the OWNER.

NOW, THEREFORE, if the PRINCIPAL shall well, truly, and faithfully perform all of the provisions and fulfill all of the undertakings, covenants, terms, conditions, and agreements under the Contract and the Contract Documents and save harmless OWNER from all cost and damage by reason of the PRINCIPAL's default or other failure to do so, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect and SURETY will be obligated to perform or pay to have performed any and all such obligations not performed by the PRINCIPAL in accord with the Contract Documents in the same manner and to the same extent as the PRINCIPAL.

IT IS FURTHER DECLARED AND AGREED that the SURETY hereby further stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Contract, the Work to be performed thereunder, or other Contract Documents shall in any way affect its obligation on this Bond, and the SURETY hereby waives notice of any change, extension of time, alteration, or addition to the terms of the Contract, the Work, or other Contract Documents. SURETY hereby attaches an original Power of Attorney verifying the authority of the person(s) executing this Bond on behalf of the SURETY.

Sealed and dated this _____ day of _____, 20__.

PRINCIPAL:

By:_____
(Print Name)

Signature:_____

Title:_____

SURETY:

By:_____
(Print Name)

Signature:_____

Title:_____

Address:_____

_____

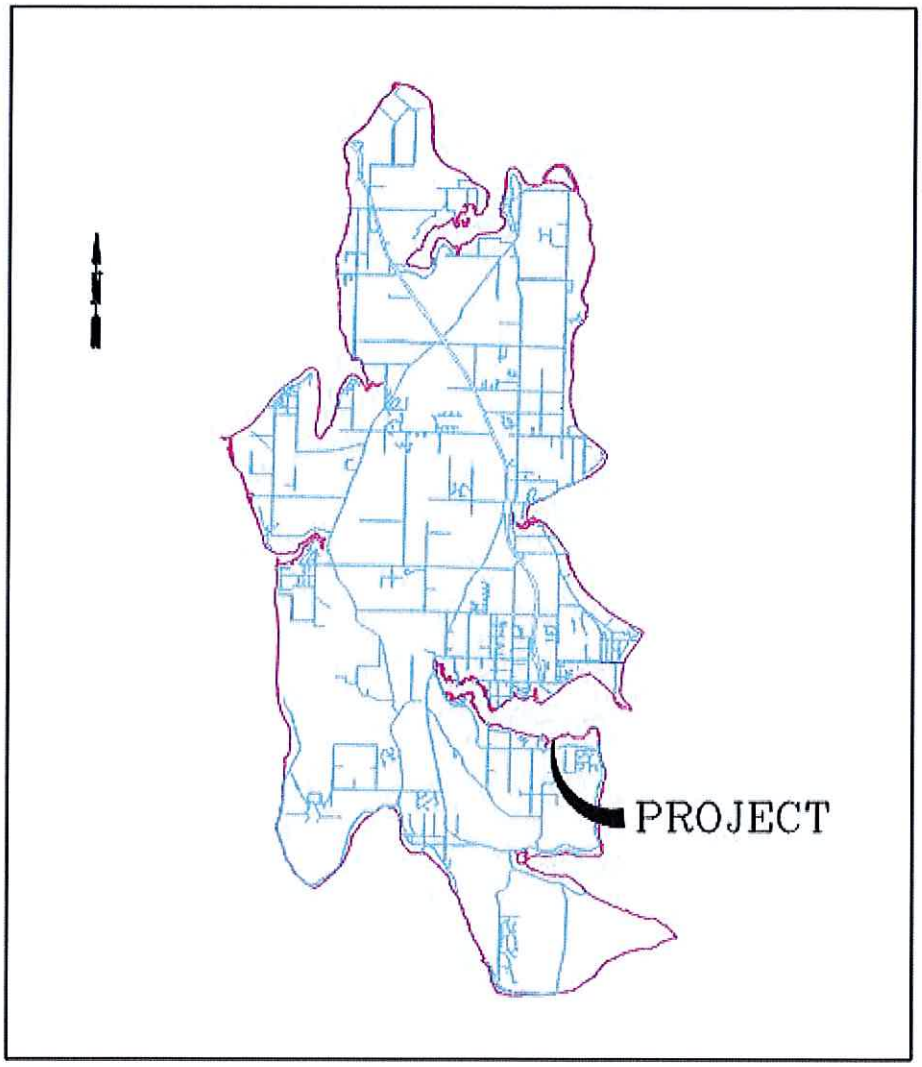
Attachments: Original Surety Power of Attorney

City of Bainbridge Island
Public Works Department – Engineering

PRITCHARD PARK OUTFALL PROJECT
Bid Opening Date: October 25,2022
Bids Open @ 10:00 am

Note: Bids Are Opened in Order Received. Bids Solicited by: ☐ Advertisement ☒ Small Works Roster The Engineer's Estimate is: $118,755.00	Bidder 1: Seton Construction Inc.	Bidder 2: NOVA Contracting Inc.	Bidder 3: Northwest Cascade Inc	Bidder 4: W Business Solutions LLC, Dba Transblue	Bidder 5: Encore Environmental LLC
Signature Page – Addenda 1 Acknowledged	✓	✓	✓	✓	✓
Proposal	✓	✓	✓	✓	✓
Statement of Bidders Qualifications	✓	✓	✓	✓	✓
Non-Collusion Declaration	✓		✓	✓	
TOTAL BASE BID AMOUNT	$167,349.00	$238,056.00	$282,764.66	$190,919.82	$182,775.68

A total of 5 bids were received for the Pritchard Park Outfall Project. Project Manager, Emily Reyes-Cady, has reviewed all bids and recommends that the City Council award the contract to the apparent low bidder, Seton Construction, Inc, in the amount of $167,349.00.



VICINITY MAP

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:**

AGENDA ITEM: Authorize the City Manager to Execute a Professional Services Agreement with Otak, Inc. for the Country Club Road Reconstruction Project Design ($132,460 Tax Supported) – Public Works

SUMMARY: City staff is requesting authorization from the City Council to enter into a Professional Services Agreement with Otak, Inc. for the Country Club Road Reconstruction design in the amount of $132,460.

AGENDA CATEGORY: Contract **PROPOSED BY:** Public Works

RECOMMENDED MOTION: Authorize the City Manager to execute a Professional Services Agreement with Otak, Inc. in the amount of $132,460 for the Country Club Road Reconstruction Project design, in substantially the form as included with this agenda item.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	$132,460
Ongoing Cost:	N/A
One-Time Cost:	$132,460
Included in Current Budget?	Yes

BACKGROUND: The Country Club Road Reconstruction project includes design of roadway reconstruction and drainage along Country Club Road. The limits of the project are the intersection of Country Club Road and Toe Jam Hill Rd NE, to the seawall approximately 1700' southeast of Toe Jam Hill Road.

The scope of work includes providing alternative design concepts, project management, preliminary 30% design, intermediate 60% design and 90% and final design. Other work includes topographic surveying, construction plans and specifications preparation, and estimates of probable construction cost for road reconstruction and associated storm drainage collection improvements.

This section of Country Club Road has deteriorated more rapidly than other nearby segments of City roadways. This may be caused, in part, by heavier truck traffic, inadequate existing drainage, underground springs, roadway subsidence, and inadequate subgrade materials. A road and drainage design is needed to address these special features and provide an efficient, constructible roadway with a service life of at least 20 years.

The City solicited Requests for Proposals for the Country Club Road Reconstruction project design services through the Municipal Research Services Center (MRSC) Consultant Roster and received no proposals from qualified firms. City staff directly contacted Otak, Inc. from the consultant roster list. Following the consultant interview, Otak, Inc. was selected as the most qualified responsive consultant to provide design services for this project.

ATTACHMENTS:

Country Club Road Reconst PSA.docx

Country Club Road Budget.pdf

Otak Fee Schedule.pdf

Country Club Road Map.pdf

FISCAL DETAILS: Project # 00712

2022 Budget: $321,000

Fund Name(s): General Fund

Coding:

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is entered into between the City of Bainbridge Island, a Washington State Municipal Corporation ("City"), and Otak, Inc., a Washington State Corporation ("Consultant").

WHEREAS, the City needs professional services in connection with design of the Country Club Road Reconstruction Project, which will reconstruct Country Club Road and the roadway storm drainage collection system from Toe Jam Hill Road to the seawall approximately 1,700 feet southeast of Toe Jam Hill Road.

WHEREAS, the Consultant has the expertise and experience to provide said services and is willing to do so in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises, and agreements set forth herein, it is agreed by and between the City and the Consultant as follows:

1. SERVICES BY CONSULTANT

The Consultant shall provide the professional services as defined in this Agreement and as necessary to accomplish the scope of services attached hereto as **Attachment B** and incorporated herein by this reference as if set forth in full. The Consultant shall furnish all services, labor, and related equipment to conduct and complete the work, except as specifically noted otherwise in this Agreement.

2. TERM AND TERMINATION OF AGREEMENT

A. This Agreement shall become effective upon execution by both parties and shall continue in full force and effect until December 31, 2023, unless sooner terminated by either party as provided below.

B. This Agreement may be terminated by either party without cause upon thirty (30) days' written notice to the other party. In the event of termination, all finished or unfinished documents, reports, or other material or work of the Consultant pursuant to this Agreement shall be submitted to the City, and the Consultant shall be entitled to just and equitable compensation at the rate set forth in Section 3 for any satisfactory work completed prior to the date of termination.

3. PAYMENT

A. The City shall pay the Consultant hourly, plus actual expenses, in accordance with **Attachment B**, but not more than a total of One Hundred Thirty-Two Thousand, Four Hundred Sixty Dollars and No Cents ($132,460.00); unless increased by supplement to this agreement.

B. The Consultant shall submit, in a format acceptable to the City, monthly invoices for services performed in a previous calendar month. Each project and each task within a project

shall be the subject of a separate invoice. The Consultant shall maintain time and expense records and provide them to the City upon request.

C. The City shall pay all invoices by mailing a City check within sixty (60) days of receipt of a proper invoice from the Consultant.

D. If the services rendered do not meet the requirements of this Agreement, the Consultant shall correct or modify the work to comply with this Agreement. The City may withhold payment for such work until it meets the requirements of this Agreement. The City may not unreasonably withhold acceptance of and payment for work under this Agreement.

4. INSPECTION AND AUDIT

The Consultant shall maintain all books, records, documents, and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts, and records if necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

5. INDEPENDENT CONTRACTOR

A. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants, and agrees that the Consultant's status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Consultant shall make no claim of City employment, nor shall the Consultant claim any related employment benefits, social security, and/or retirement benefits.

B. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

C. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

D. The Consultant shall obtain a business license and, if applicable, pay business and occupation taxes pursuant to Title 5 of the Bainbridge Island Municipal Code.

6. NONDISCRIMINATION AND COMPLIANCE WITH LAWS

A. The Consultant agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, gender identity, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification.

B. The Consultant shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Agreement.

C. Violation of this Section 6 shall be a material breach of this Agreement and grounds for cancellation, termination, or suspension by the City, in whole or in part, and may result in ineligibility for further work for the City.

7. OWNERSHIP OF WORK PRODUCT

All data, materials, reports, memoranda, and other documents developed under this Agreement, whether finished or not, shall become the property of the City and shall be forwarded to the City in hard copy and in digital format that is compatible with the City's computer software programs.

8. GENERAL ADMINISTRATION AND MANAGEMENT

The City Manager of the City, or designee, shall be the City's representative, and shall oversee and approve all services to be performed, coordinate all communications, and review and approve all invoices, under this Agreement.

9. HOLD HARMLESS AND INDEMNIFICATION

A. The Consultant shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or resulting from the negligent or alleged negligent acts, errors, or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

B. However, should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend hereunder, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been

mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

C. The City's inspection or acceptance of any of the Consultant's work when completed shall not be grounds to void, nullify, and/or invalidate any of these covenants of indemnification.

D. Nothing contained in this Agreement shall be construed to create a liability or a right of indemnification in any third party.

10. INSURANCE

The Consultant shall maintain the insurance described in **Attachment A**.

11. SUBLETTING OR ASSIGNING CONTRACT

This Agreement, or any interest herein or claim hereunder, shall not be assigned or transferred in whole or in part by the Consultant to any other person or entity without the prior written consent of the City. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of the Consultant as stated herein.

12. EXTENT OF AGREEMENT/MODIFICATION

This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by written instrument properly signed by both parties.

13. SEVERABILITY

A. If a court of competent jurisdiction holds any part, term, or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict and shall be deemed modified to conform to such statutory provision.

14. FAIR MEANING

The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

15. NONWAIVER

A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay, or failure of either party to insist upon strict performance of any agreement, covenant, or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition, or right.

16. NOTICES

Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To the City:	City of Bainbridge Island 280 Madison Avenue North Bainbridge Island, WA 98110 Attention: City Manager
To the Consultant:	Otak, Inc. 11241 Willows Road NE, Suite 200 Redmond, WA 98052 Attention: Tim Hedges

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

17. SURVIVAL

Any provision of this Agreement which imposes an obligation after termination or expiration of this Agreement shall survive the term or expiration of this Agreement and shall be binding on the parties to this Agreement.

18. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

19. VENUE

The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Kitsap County, Washington.

20. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the later of the signature dates included below.

OTAK, INC.	CITY OF BAINBRIDGE ISLAND
Date:_____	Date:_____
By:_____	By:_____
Name_____	Blair King, City Manager
Title_____	
Tax I.D. # 91-1324129	
City Bus. Lic. # 600-614-735	

ATTACHMENT A
INSURANCE REQUIREMENTS

A. Insurance Term

The Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

B. No Limitation

The Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance

The Consultant shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.

2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap liability, independent contractors, and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

4. Professional Liability insurance appropriate to the Consultant's profession.

D. Minimum Amounts of Insurance

The Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of $1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than $1,000,000 each occurrence, $2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than $1,000,000 per claim and $1,000,000 policy aggregate limit, as applicable.

E. Other Insurance Provision

The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect to the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

F. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

G. Verification of Coverage

Before commencing work and services, the Consultant shall provide to the person identified in Section 8 of the Agreement a Certificate of Insurance evidencing the required insurance. The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work. The City reserves the right to request and receive a certified copy of all required insurance policies.

H. Notice of Cancellation

The Consultant shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

I. Failure to Maintain Insurance

Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Consultant to correct the breach, immediately terminate this Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

J. City Full Availability of Consultant Limits

If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

ATTACHMENT B
SCOPE OF SERVICES

During the term of this AGREEMENT, Otak, Inc. (CONSULTANT) will perform professional services for the City of Bainbridge Island (CITY) in connection with the following project:

Country Club Road Reconstruction Project

1. PROJECT DESCRIPTION

The Country Club Road Reconstruction Project will reconstruct Country Club Road and roadway storm drainage collection system from Toe Jam Hill Road to the seawall approximately 1,700 feet southeast of Toe Jam Hill Road.

The work consists of providing alternative design concepts, preliminary 30% design; intermediate 60% design; 90% and final design; topographic surveying; and preparation of construction plans, specifications, and estimates of probable construction cost for road reconstruction and associated storm drainage collection improvements.

2. ASSUMPTIONS

This scope of work is based on the following assumptions:

a. Based on geotechnical recommendations provided separately through the CITY (produced by Aspect Consulting), roadway reconstruction is anticipated to include pulverizing/mixing the existing roadway pavement/ subgrade in-place, re-shaping and compacting the pulverized subgrade, and building-up with a new pavement section consisting of construction geotextile or geogrid, crushed rock, and asphalt pavement.
b. The width of the reconstructed roadway and shoulders are assumed to roughly match existing conditions, not exceeding a total roadway-plus-shoulder width of approximately 26 feet.
c. Storm drainage collection/conveyance improvements are assumed to consist of new roadside ditches (along one-or both-sides), shallow swales, drainage curbs, catch basins, inlets, storm drainpipes and cross culverts (up to 24” diameter), and underground drainage interceptor trenches (up to 3’ deep rock-filled with underdrain pipe).
d. Sizing and design of fish passage improvements are not anticipated, but may be provided as an additional service, if necessary.
e. Storm drainage water quality, flow control/detention, and LID facilities are not required.
f. Design of storm drainage water quality facilities, if necessary, may be provided as an additional or optional service.
g. Improvements to (off-site) storm drainage facilities beyond the roadway and drainage reconstruction limits are not anticipated, but may be provided as an additional service, if necessary.
h. Design of retaining walls is not anticipated, but may be provided as an additional service, if necessary.
i. Budget for the project scope is based on a project design schedule of approximately 6 months.
j. Staff-hour estimates assume that one contract bid package will be prepared representing all engineering work items associated with the project.
k. Applicable CITY and/or WSDOT Standard Plans will be included in the Contract Provisions.

l. The CONSULTANT reserves the opportunity to shift budget between prime-consultant work tasks. Shifts in budget between the prime-and sub-consultant work tasks (if applicable) may be made with prior approval from the CITY. This excludes optional tasks which must be authorized by the City.
m. CITY and APWA Plans Preparation and Drafting Standards will be used.
n. See "Items and Work to be Furnished by CITY" below.

3. ITEMS AND WORK TO BE FURNISHED BY CITY

The CITY will provide the following items and services to the CONSULTANT which will facilitate the work to be undertaken for project. The following items will be furnished by the CITY:

a. Final geotechnical report/recommendations produced by Aspect Consulting, including pavement/subgrade design/thickness and geotextile recommendations.
b. Any pertinent as built record drawings, plans, maintenance records, reports, and information on the current project, existing facilities, and on public works and/or private projects within the immediate vicinity.
c. AutoCAD file of existing roadway right-of-way lines.
d. Up to date Contract Provisions (Specifications) "boilerplate" documents.
e. Timely reviews of all work at mutually agreed upon times and consolidation of all review comments (electronically) onto one review set prior to return to the CONSULTANT.
f. Field review of proposed improvements with the CONSULTANT.
g. Rights-of-entry upon all lands necessary for the performance of the work, including field reviews, geotechnical exploration and surveying; if necessary.
h. Payment of applicable review and/or permit fees.
i. Locate existing CITY-owned storm drainage pipes and culverts.
j. Third party utility coordination including as-built data collection and utility potholing, if necessary; or through separate contract/amendment.
k. Advertisement for bids.
l. Environmental documents, delineations, and permit applications, if required.
m. Relocation-or construction-coordination with franchise utilities.
n. Public involvement and stakeholder coordination, if required.
o. CITY electronic CAD standard details, as required.
p. Construction management and construction administration.

4. DESIGN CRITERIA.

Plans and reports prepared as part of this scope of work will be developed in accordance with the latest edition and amendments to the following documents, as of the date this Agreement is signed:

WSDOT Publications

a. Washington State Department of Transportation/American Public Works Association (WSDOT/APWA), Standard Specifications for Road, Bridge and Municipal Construction.
b. WSDOT/APWA Standard Plans for Road, Bridge, and Municipal Construction
c. WSDOT Design Manual

AASHTO Publications

d. A Policy on Geometric Design of Highways and Streets

Other Standards and Publications

e. FHWA and Washington State Department of Transportation, Manual on Uniform Traffic Control Devices (MUTCD)

5. WORK TASKS

5.1. Project Management and Coordination

Project Management
The CONSULTANT shall provide continuous project management and administration of services under this agreement. The CONSULTANT shall provide direction and review the work of the staff and sub-consultants during the course of the project.

The CONSULTANT shall manage the schedule, scope, budget, and quality over the term of the Agreement. Any projected increase in the design budget from the original contract amount will be brought promptly to the attention of the CITY's Project Manager prior to completing any work beyond the authorized contract amount.

The CONSULTANT's Project Manager will maintain communication with the CITY's Project Manager, and the CONSULTANT's Project team via Teams meetings, in-person meetings, telephone discussions, and e-mail as mutually agreed.

Project Schedule & Updates
The CONSULTANT shall prepare and maintain a critical-path project schedule using MS Project to track progress of the deliverables. The project schedule will be based on the work plan and will identify major and support activities, and any significant work elements provided by the CITY. The CONSULTANT shall update the project schedule periodically as needed to show progress and change.

Monthly Progress Reports & Invoices
Monthly progress reports will be submitted with invoices. The progress reports will summarize work completed, percent complete of overall project elements, and anticipated deliverable tasks for the next month.

The CONSULTANT shall summarize in the monthly progress reports any issues encountered and actions taken for their resolution, potential future delays, and issues/activities requiring CITY direction. Any elements that may significantly impact project completion time and cost will be highlighted.

Monthly invoices for work completed to date will be submitted to the CITY via Email. The invoices will summarize expenditures for deliverable tasks during the billing period, and percent expended of overall project elements. Invoices will be submitted with the monthly progress report and will follow the guidelines established by the CITY.

Project Coordination Meetings
Project coordination meetings will be conducted on an as-needed basis. The CONSULTANT's Project Manager and other team members as appropriate will be available to attend project coordination meetings. The CONSULTANT shall provide the CITY with an agenda for each meeting. Anticipated meetings include the following:

1) Facilitate and attend Project Kickoff meeting at CITY:
   Assume meeting will be attended by Project Manager and Project Engineer.
   (1 meeting)
2) Attend project coordination meetings via Teams and provide meeting notes:
   Assume meetings will be attended by Project Manager and Project Engineer.
   (up to 5 meetings)

Deliverables:

- Monthly Progress Reports and Invoices – up to 6
- Project Schedule – baseline schedule and periodic updates
- Project Kickoff Meeting – 1 meeting
- Project Coordination Meetings – up to 5 meetings
- Meeting Agendas and Notes – up to 6 meetings total

5.2. Quality Assurance Review

The CONSULTANT shall implement quality assurance procedures to ensure that all project deliverables are subjected to CONSULTANT peer reviews prior to submittal to the CITY. These reviews shall be conducted under the direction of the CONSULTANT's Project Manager and will focus on checking the major design elements with respect to adequacy of response to the specific design challenges, conformance to accepted design practices, and compliance with the CITY and State standards.

A quality assurance check shall be used to confirm that the design work and drawing presentation follows the CITY standards and that the work is of professional quality meeting the customary standard of care for the type of work in this locale.

Deliverables:

- Quality Assurance Reviews
- Response to CITY Comments

5.3. Topographic Surveying and Base Mapping

The CONSULTANT shall provide topographic survey and base mapping of Country Club Road within the project limits. The width of the survey along the roadway will extend to the edges of the existing roadway pavement, plus up to 8 feet along each side (total survey width of approximately 40 feet), to incorporate visible above-ground roadway, drainage, and utility features.

The CONSULTANT shall provide topographic surveying and mapping of visible constructed and natural features. Anticipated topographic features may include, but are not limited to pavement, shoulders, ditches, driveways, roadway striping, signs, mailboxes, drainage pipes, catch basins, trees 4-inches in diameter and larger, utility poles, utility boxes, fences, walls, above-surface utilities, utility paint markings (if provided by others), fire hydrants, valves, rim/invert elevations and pipe sizes, ground shots, and grade break lines. Right-of-way lines may be shown, if provided digitally by the CITY.

Deliverables:

- Auto CAD/Civil 3D survey base map and digital terrain model

5.4. Utility Coordination

The CITY will request utility as-builts from franchise utility agencies with underground or overhead facilities that may be affected by the project. The CITY will provide copies of the utility as-builts to the CONSULTANT.

The CONSULTANT, at conclusion of 60% design, shall inform the CITY of any anticipated utility conflicts, modifications and/or relocations to identified existing utilities necessary to avoid conflicts with proposed improvements.

The CITY will provide follow-on coordination of proposed improvements with the various public and private utilities to resolve conflicts, including coordinating of any meetings with the utility companies, and utility potholing as necessary.

Deliverables:

- Identification of anticipated utility conflicts (based on information available and provided at the time of design)

5.5. Preliminary Design (30%). Level of design and detail sufficient to represent recommended preliminary roadway and storm drainage design concepts for the roadway reconstruction.

a. Design Criteria Memorandum: The CONSULTANT will prepare brief Design Criteria Memorandum (up to 2 pages) documenting project design standards and criteria which will be utilized for the project design.

b. Alternative Roadway and Drainage Concepts: For the new roadway reconstruction, the CONSULTANT shall prepare up to two (2) conceptual horizontal-roadway and vertical-profile layouts (40-scale roll plot map/PDF) incorporating existing base mapping and identifying types and locations of proposed roadway and drainage features, basic dimensions, and approximate (comparison-level) quantities and costs for each alternative.

c. Alternatives Comparison Memorandum: The CONSULTANT shall prepare an Alternatives Comparison Memorandum (up to 4 pages) summarizing and comparing the relative differences, pros/cons, anticipated impacts, and relative costs represented by each alternative roadway and drainage concept to facilitate the CITY's selection of a preferred design concept.

d. Based on the CITY's preferred design concept, the CONSULTANT shall prepare 30% Design Plans which include the following:

- Horizontal roadway layout and dimensions including proposed pavement, shoulders, ditches, driveways, striping, and preliminary cut/fill limits.
- Existing and proposed roadway centerline profiles.
- Locations and approximate sizing of storm drainage collection and conveyance facilities within the project limits.
- Typical section(s) that shows proposed roadway, pavement/ subgrade, shoulder, and drainage features.
- Roadway alignment (Civil 3D) cross sections at 20-foot intervals that illustrates the roadway edge conditions where edge tie-in issues may arise. Display preliminary cut/fill limits and slopes on plan view.
- Prepare preliminary design quantities and estimate of probable construction costs.
- *Assume* scale of 1" = 20' H; and 1" = 5' V on full-sized plans.

Deliverables:

- Design Criteria Memorandum (PDF)
- Alternative Roadway and Drainage Concepts (2 concepts; PDF)
- Alternatives Comparison Memorandum (PDF)
- 30% Design Plans (PDF)
- 30% Alignment Cross-sections (PDF)
- 30% Estimate of Probable Construction Cost (PDF)
- Electronic transmittal of Auto CAD and Civil 3D design files in format mutually agreed upon by the City

5.6. Intermediate Design (60%). The CONSULTANT shall refine 30% design concept, incorporating response to comments from 30% CITY review. Provide additional horizontal and vertical design, details, dimensions and elevations into the proposed roadway and storm drainage design elements. Refine estimated design quantities and probable construction costs. Provide list of anticipated bid items. 60% Plans shall include applicable general construction callouts and notes, station and offset call-outs for improvements.

a. Refine the horizontal-and-vertical roadway design to match proposed roadway, shoulder, and/or ditch outside-edges into existing topography, and to facilitate the storm drainage concept.

b. Update DTM and prepare Civil 3D design cross-sections (20-foot intervals) showing existing and proposed surfaces.
Assume scale of 1" = 20' H; and 1" = 5'V (based on full-size plan sheet).

c. Refine the horizontal and vertical layout/elevations and sizes of proposed storm drainage collection and conveyance facilities within the project limits.

d. Prepare a brief 60% Drainage Memorandum (up to 4 pages) documenting elements of the proposed drainage collection and conveyance reconstruction design. (Submit electronic PDF of the Draft 60% Drainage Report)
Assume that flow control, water quality treatment, and LID elements are not required for the roadway and storm drainage reconstruction.

e. Prepare 60% Title Sheet, Legend, and General Notes Sheet. (2 plan sheets anticipated)

f. Prepare 60% Typical Roadway Sections and Details plan sheets including: pavement/subgrade design; typical roadway sections; typical drainage sections and details; and "edge matching" recommendations. (1 plan sheet anticipated)

g. Prepare 60% Roadway and Channelization Plan and Profile sheets for roadway reconstruction including: construction centerline, stationing, bearings, and dimensions; centerline profile; roadway, shoulder, and ditch reconstruction limits; drainage curbs (if used); approximate cut/fill line locations and slopes; driveway locations; channelization and signing; and construction notes. (5 plan sheets anticipated)
Assume plan scale of 1" = 20' H; and 1" = 5'V on full-size sheets

h. Prepare Driveway Plan-and-Profile sheets showing existing and proposed driveway slopes and elevations at the corners of each driveway, and anticipated driveway reconstruction limits for up to 11 driveways. (3 plan sheets anticipated)
Assume plan scale of 1" = 20' H; and 1" = 5' V on full-size sheets.

i. Prepare 60% Storm Drainage Plan, Profile, and Detail sheets including: construction centerline, stationing, bearings, and dimensions; centerline profile; representation of roadway and ditch elements (as applicable); storm drain inlets, catch basins, manholes, trunk lines, and laterals; underground drainage interceptor trenches/ under-drains (if applicable); GE's, IE's, and slopes; and preliminary construction notes. (5 plan sheets anticipated)
Assume plan scale of 1" = 20' H; and 1" = 5' V on full-size sheets

j. Prepare 60% Demolition and TESC plans including: construction centerline; stationing, and bearings; representation of roadway and storm drainage reconstruction elements; pavement removal; approximate cut/fill line locations; locations and types of drainage TESC elements; stabilized construction entrances; and protective-and TESC-fencing; and preliminary construction notes.
Assume plan scale of 1" = 20' H on full-size sheet (3 plan-over-plan sheets anticipated)

k. Prepare listing of proposed CITY and WSDOT standard details.

l. Prepare 60% list of Bid Items, Quantities, and Estimate of Probable Construction Costs.
Assume miscellaneous and contingency cost items will be included at this stage.

m. Prepare Draft Special Provisions based on WSDOT Standard Specifications and CITY Standard Provisions. Identify Special Provision bid items.

Deliverables:

- 60% Roadway Alignment Cross Sections (Electronic PDF)
- 60% Draft Drainage Memorandum (Electronic PDF)
- 60% Design Plans (Electronic PDF)
    - Title Sheet, Legend Sheet, and General Notes
    - Typical Roadway Sections and Details
    - Roadway and Channelization Plan and Profiles
    - Driveway Plan-and-Profiles
    - Storm Drainage Plans, Profiles, and Details
    - Demolition and TESC Plans
    - Standard Details
- 60% Bid Items, Quantities, and Estimate of Probable Construction Costs
- Draft Special Provisions
- Electronic transmittal of Auto CAD and Civil 3D design files in format mutually agreed upon by the City

5.7. Final Design PS&E (90%). Prepare construction-ready plans, details, bid items, quantities, special provisions, and estimate for detailed review by CITY staff. Incorporate response to comments from 60% CITY review. The design documents will be advanced and prepared to the level of competency presently maintained by practicing professionals in the field of civil, transportation, storm drainage and utility engineering in Washington State. Final design documents will include the following:

a. Prepare Final Drainage Memorandum incorporating response to 60% CITY review comments (Electronic PDF).
b. Update Title Sheet, Index, General Notes, Legend, Symbols, and Abbreviations.
c. Update Typical Roadway Sections and Details.
d. Update Roadway and Channelization Plan and Profile sheets.
e. Update Driveway Plan and Profile sheets.
f. Update Storm Drainage Plan, Profile, and Detail sheets.
g. Update Demolition and TESC plan sheets.
h. Update Proposal Bid Items in CITY standard format.
i. Update CITY and WSDOT Standard Details.
j. Update Special Provisions.
k. Calculate Final Bid Quantities for Proposal Bid Items.
l. Prepare Estimate of Probable Construction Costs for Proposal Bid Items.
m. Perform senior in-house 90% Quality Assurance and Constructability Review and incorporate response to comments. Perform “plans-in-hand” field review. Document findings of review in “red-line” or written format.

Deliverables:

- Final Drainage Memorandum
- 90% Design Plans (Electronic PDF)
- 90% Special Provisions (Electronic Microsoft Word format)
- 90% Proposal Bid Items and Estimate of Probable Construction Cost (Electronic Microsoft Excel format)
- Electronic transmittal of Auto CAD and Civil 3D design files in format mutually agreed upon by the City

5.8. Final Design PS&E (99%).

a. Prepare Final Documents incorporating responses to 90% PS&E comments from CITY staff.
   Assume the number, format, and content of plan sheets will generally remain unchanged.
b. Perform Senior in-house 99% Quality Assurance Review.
c. Transmit 99% Design Plans, Special Provisions, and Estimate of Probable Construction Cost to CITY for final review.
   Assume CITY's review at this stage is for the purpose of verifying that comments transmitted at 90% completion stage were incorporated into the 99% documents, as mutually agreed. "Additional" design comments will be minimal.

Deliverables:

- 99% Design Plans (Electronic PDF)
- 99% Special Provisions (Electronic Microsoft Word format)
- 99% Proposal Bid Items and Estimate of Probable Construction Cost (Electronic Microsoft Excel format)
- Electronic transmittal of Auto CAD and Civil 3D design files in format mutually agreed upon by the City

5.9. Final Bid Documents (100%).

a. Prepare Final (Bid-ready) Construction Documents incorporating responses to 99% PS&E comments from CITY staff.
   Assume PS&E package is final at this stage and no "additional" comments will be generated. Comments are designed only to verify that response to 99% final comments were incorporated as mutually agreed.
b. Transmit Final (sealed/stamped and signed) Full sized Design Plans, Special Provisions, and Estimate of Probable Construction Cost to CITY for reproduction and bid advertisement.
c. The CITY will provide reproduction of Construction/Bid Documents and will transmit 1 full-size and 2 half-size copies of plans to the CONSULTANT.

Deliverables:

- Final Plans in PDF format, sealed by a Professional Engineer licensed in Washington State, and electronically in AutoCAD format with all external references bound
- Final Special Provisions (1 camera-ready original sealed by a Professional Engineer licensed in Washington State and electronic files in both PDF and Microsoft Word format)
- Final Engineer's Estimate of Probable Construction Cost (1 camera-ready original sealed by a Professional Engineer licensed in Washington State and electronically in both CITY standard Excel format and PDF)
- Quantity take off spreadsheet (electronically in Excel format)
- Electronic transmittal of Auto CAD and Civil 3D design files in format mutually agreed upon by the City

It is mutually agreed that any cost estimate provided by CONSULTANT will be on a basis of experience and judgment, but since the CONSULTANT has no control over market conditions or bidding procedures, the CONSULTANT cannot warrant that bids or ultimate construction cost will not vary from these cost estimates.

5.10. Assistance During Bidding (Optional*)

a. The CITY will advertise for bids and distribute bid sets to prospective bidders.

b. (Optional*) The CONSULTANT shall assist the CITY during the bid period to answer any questions that arise concerning the PS&E documents, and to assist the CITY in preparing any addenda required, as request by the City.
Assume up to 16 staff hours are budgeted to perform this task.

c. (Optional*) The CONSULTANT shall prepare up to one (1) 4-to 6-page addendum if modifications to the contract documents are deemed warranted by CITY during the bidding process. The CONSULTANT shall address comments on any addenda that were a result of inadequacy or errors in the advertised contract plans, as provided by the CONSULTANT, at no charge to the City, when mutually agreed.
Assume one 2-week bidding period.

Deliverables:

- (Optional*) Response to Bidder's Questions
- (Optional*) Addenda (up to 1)

5.11. Water Quality Treatment Design (Optional*)

a. (Optional*) Where mutually agreed, the CONSULTANT shall provide sizing/design and documentation for up to one (1) water quality treatment unit capable of providing enhanced water quality treatment for roadway reconstruction runoff.
Assume up to 40 staff hours are budgeted to perform this task.

b. The water quality unit is assumed to consist of a proprietary media filter, such as "Filterra" or "Modular Wetland System (MWS) – Linear", or similar technology as mutually-agreed.

Deliverables:

- (Optional*) Sizing/design and documentation for up to one (1) water quality treatment unit

Optional work items will not be conducted without verbal or written notice to proceed from the CITY.

ATTACHMENT B-2
Level of Effort / Budget Estimate
Country Club Road Reconstruction Project

Otak, Inc.
Otak Project # 20919
October 2022

Only key staff are shown and other staff may work on and charge to the project as needed by the project manager.

Task	*Description*	Nico Sr. PIC	Tim Sr. PM Civil	Anna Civil Engineer VII	Lindsey Engr. Designer IV	PLS V	Survey Crew Chief II	Survey Field Tech III	Survey Office Tech III	Lynn Project Admin. Asst.	Liz Project Coord.	*Total Hours*	*Labor Budget by Task*	*% Labor Budget by Task*
5.1	**Project Management and Coordination (6 months)**												**$20,712**	**16.2%**
	Project setup and sub-agreement		4								4	8	$1,488	1.2%
	Weekly coordination and scheduling	4	24									28	$7,580	5.9%
	Monthly progress reports and invoices		12								4	16	$3,576	2.8%
	Project schedule and updates		6									6	$1,566	1.2%
	Project Kickoff Meeting (Agenda and Notes)	2	4	4								10	$2,342	1.8%
	Design Coordination and Review Meetings (5 Teams Meetings, Agendas and Notes)		8	10	4							22	$4,160	3.3%
5.3	**Topographic Surveying and Base Mapping**												**$12,472**	**9.8%**
	Survey Setup, Research, Coordination		2	2		4						8	$1,534	1.2%
	Establish Survey Control					2	8	8	4			22	$2,018	1.6%
	Topographic Surveying					4	32	32	4			72	$6,108	4.8%
	Base Map Drafting and Digital Terrain Model					4			20			24	$2,812	2.2%
5.4	**Utility Coordination**												**$1,398**	**1.1%**
	Review as-built utility mapping provided by Others		1	2								3	$581	0.5%
	Identify anticipated utility conflicts		1	2	2							5	$817	0.6%
5.5	**Preliminary Design (30%)**												**$23,904**	**18.7%**
	Prepare design criteria memorandum		2	4								6	$1,162	0.9%
	Project site walk		6	6	6							18	$3,234	2.5%
	Identify/build Alternative 1 roadway assembly and surface model		2	8								10	$1,802	1.4%
	Identify/build Alternative 2 roadway assembly and surface model		2	6								8	$1,482	1.2%
	Prepare conceptual (Alt. 1&2) horizontal roadway layouts and typical sections		2	8	12							22	$3,218	2.5%
	Evaluate/compare alternative roadway layouts/surfaces - prepare brief comparison memorandum		4	6						2		12	$2,208	1.7%
	Prepare preliminary quantities and construction estimates		2	4	6							12	$1,870	1.5%
	Prepare preferred 30% horizontal roadway plans and typical sections		2	12	8							22	$3,386	2.7%
	Prepare 30% drainage concept / plans		4	12	8							24	$3,908	3.1%
	Prepare 30% quantities and construction estimate		2	2	4							8	$1,314	1.0%
	Prepare 30% Civil 3D alignment cross sections			2								2	$320	0.3%
5.6	**Intermediate Design (60%)**												**$22,492**	**17.6%**
	Incorporate concept refinements resulting from 30% design review		2	4	4							10	$1,634	1.3%
	Refine roadway design/surface model to minimize impacts along roadway edges		4	8								12	$2,324	1.8%
	Prepare 60% Civil 3D alignment cross sections			2								2	$320	0.3%
	Prepare 60% driveway plans and profiles (11 driveways)		2	4	16							22	$3,050	2.4%
	Refine storm drainage collection/conveyance design		4	8	8							20	$3,268	2.6%
	Prepare title sheet, index, general notes, legend, symbols, and abbreviations (General) sheets			2	2							4	$556	0.4%
	Prepare survey centerline control plan			2	2							4	$556	0.4%
	Prepare 60% typical sections and details			2	6							8	$1,028	0.8%
	Prepare 60% roadway and drainage plan/profiles		4	8	16							28	$4,212	3.3%
	Prepare 60% demolition and TESC plans			2	6							8	$1,028	0.8%
	Prepare 60% quantities and construction estimate		2	4	6							12	$1,870	1.5%
	Prepare 60% drainage memo.		2	12						2		16	$2,646	2.1%

ATTACHMENT B-2
Level of Effort / Budget Estimate
Country Club Road Reconstruction Project

Otak, Inc.
Otak Project # 20919
October 2022

Only key staff are shown and other staff may work on and charge to the project as needed by the project manager.

Task	*Description*	Nico Sr. PIC	Tim Sr. PM Civil	Anna Civil Engineer VII	Lindsey Engr. Designer IV	PLS V	Survey Crew Chief II	Survey Field Tech III	Survey Office Tech III	Lynn Project Admin. Asst.	Liz Project Coord.	*Total Hours*	*Labor Budget by Task*	*% Labor Budget by Task*
5.7	**Final Design PS&E (90%)**												**$21,162**	**16.6%**
	Incorporate roadway and drainage design modifications resulting from 60% design review		4	8	8							20	$3,268	2.6%
	Update 90% Civil 3D alignment cross sections			2								2	$320	0.3%
	Update 90% driveway plans and profiles (11 driveways)		2	2	8							12	$1,786	1.4%
	Update title sheet, index, general notes, legend, symbols, and abbreviations (General) sheets				2							2	$236	0.2%
	Update survey centerline control plan			2	2							4	$556	0.4%
	Update 90% typical sections and details		2	4	6							12	$1,870	1.5%
	Update 90% roadway and drainage plan/profiles		4	16	20							40	$5,964	4.7%
	Update 90% demolition and TESC plans			2	4							6	$792	0.6%
	Update 90% quantities and construction estimate		2	4	4							10	$1,634	1.3%
	Update/finalize drainage memo.		4	8						2		14	$2,528	2.0%
	Prepare 90% special provisions		4	6						2		12	$2,208	1.7%
5.8,9	**Final Bid Documents PS&E (99% & 100%)**												**$15,348**	**12.0%**
	Incorporate roadway and drainage design modifications resulting from 90% design review		4	6	8							18	$2,948	2.3%
	Update 99% plans		4	16	16							36	$5,492	4.3%
	Update 99% quantities and estimate		2	4	4							10	$1,634	1.3%
	Update 99% special provisions		2	4						2		8	$1,366	1.1%
	Prepare 100% final construction documents (PS&E) incorporating responses to 99% comments		4	12	8							24	$3,908	3.1%
5.10	**Assistance During Bidding (Optional Service)**												**$2,964**	**2.3%**
	Up to 16 hours allotted to respond to questions and prepare addendum (if necessary)		4	12								16	$2,964	2.3%
5.11	**Water Quality Treatment Design (Optional Service)**												**$7,208**	**5.6%**
	Water quality unit selection and sizing		2	8								10	$1,802	1.4%
	Water quality unit layout, design and details		4	16								20	$3,604	2.8%
	Water quality unit design documentation		2	8								10	$1,802	1.4%
	Total Hours	6	160	288	206	14	40	40	28	10	8	***800***		*Avg. Team*
	Billing Rate	$329.00	$261.00	$160.00	$118.00	$173.00	$90.00	$66.00	$106.00	$102.00	$111.00			*Billing Rate/Hr.*
	Total Prime Labor Cost	*$1,974*	*$41,760*	*$46,080*	*$24,308*	*$2,422*	*$3,600*	*$2,640*	*$2,968*	*$1,020*	*$888*		***$127,660***	***$159.58***
	% Prime Labor Cost	*1.5%*	*32.7%*	*36.1%*	*19.0%*	*1.9%*	*2.8%*	*2.1%*	*2.3%*	*0.8%*	*0.7%*			
	General Expenses Prime - Reproduction, Mileage, Misc.												***$800***	
	Aspect Sub - Geotechnical (On-Call NTE)												***$4,000***	
	Project Total												***$132,460***	
	Management Reserve - (None)													
	Overall Project Total - Including Management Reserv												***$132,460***	

Otak, Inc.
2022-2023 Billing Rate Schedule

Labor Category	Billing Rate
Sr. PIC/Sr. PM Civil	285.00
PIC/Sr. PM Civil	261.00
Civil Engineer X	235.00
Civil Engineer IX	219.00
Civil Engineer VIII	196.00
Civil Engineer VII	170.00
Civil Engineer VI	164.00
Civil Engineer V	154.00
Civil Engineer IV	139.00
Civil Engineer III	134.00
Civil Engineer II	110.00
Civil Engineer I	96.00
Engineering Designer V	130.00
Engineering Designer IV	118.00
Engineering Designer III	113.00
Engineering Designer II	105.00
Engineering Designer I	92.00
Engineering Tech VII	160.00
Engineering Tech VI	132.00
Engineering Tech V	121.00
Engineering Tech IV	111.00
Engineering Tech III	94.00
Engineering Tech II	80.00
Engineering Tech I	67.00
PIC/Sr. CM	191.00
Construction Manager VI	178.00
Construction Manager V	150.00
Construction Manager IV	141.00
Construction Manager III	119.00
Construction Manager II	114.00
Construction Manager I	105.00
Field Representative VII	143.00
Field Representative VI	114.00
Field Representative V	114.00
Field Representative IV	95.00
Field Representative III	86.00
Field Representative II	78.00
Field Representative I	69.00
CM Documentation Specialist III	112.00

Otak, Inc.
2022-2023 Billing Rate Schedule

Labor Category	Billing Rate
CM Documentation Specialist II	96.00
CM Documentation Specialist I	80.00
Sr. PIC/Sr. PM LA/Mst Pln	275.00
PIC/Sr. PM LA/Master Plan	224.00
Landscape Architect VII	177.00
Landscape Architect VI	165.00
Landscape Architect V	151.00
Landscape Architect IV	134.00
Landscape Architect III	127.00
Landscape Architect II	117.00
Landscape Architect I	96.00
Landscape Technician III	104.00
Landscape Technician II	85.00
Landscape Technician I	75.00
PIC/Sr. PM Planner	221.00
PIC/DEI Manager	209.00
Sr. PM - Planner II	191.00
Sr. PM - Planner I	175.00
Urban Designer V	190.00
Planner IV	162.00
Planner III	150.00
Planner II	134.00
Planner I	102.00
Planner Associate IV	119.00
Planner Associate III	103.00
Planner Associate II	92.00
Planner Associate I	76.00
Sr. GIS Specialist - Planner	123.00
GIS Specialist - Planner	109.00
PIC/Scientist	223.00
Scientist VI	204.00
Scientist V	170.00
Scientist IV	147.00
Scientist III	131.00
Scientist II	116.00
Scientist I	87.00
Environmental Specialist	144.00

Otak, Inc.
2022-2023 Billing Rate Schedule

Labor Category	Billing Rate
PIC/PLS Sr. Manager	211.00
Professional Land Surveyor V	173.00
Professional Land Surveyor IV	144.00
Professional Land Surveyor III	131.00
Professional Land Surveyor II	117.00
Professional Land Surveyor I	108.00
Survey Crew Chief III	115.00
Survey Crew Chief II	90.00
Survey Crew Chief I	77.00
Survey Office Technician III	106.00
Survey Office Technician II	80.00
Survey Office Technician I	65.00
Survey Field Technician III	67.00
Survey Field Technician II	61.00
Survey Field Technician I	55.00
Graphics Specialist	134.00
Project Coordinator II	111.00
Project Coordinator I	102.00
Project Admin. Asst	123.00



COUNTRY CLUB ROAD RECONSTRUCTION: SOUTH ISLAND VICINITY MAP

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:**

AGENDA ITEM: Authorize the City Manager to Execute a Purchased Services Agreement with NWESTCO, LLC, for the Fuel Software Upgrade Project ($74,980.41 - Tax Supported) – Public Works

SUMMARY: City staff is requesting authorization from the City Council to enter into a purchased services agreement with NWESTCO, LLC, for the Fuel Software Upgrade project in the amount of $74,980.41.

AGENDA CATEGORY: Contract **PROPOSED BY:** Public Works

RECOMMENDED MOTION: Authorize the City Manager to execute a purchased services agreement with NWESTCO, LLC, in the amount of $74,980.41 for the Fuel Software Upgrade project in substantially the form as included with this agenda item.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	$74.980.41
Ongoing Cost:	
One-Time Cost:	$74.980.41
Included in Current Budget?	Yes

BACKGROUND: The City of Bainbridge Island solicited a Request for Proposals (RFP) in accordance with RCW 39.04.270 to upgrade the fuel software, equipment, and controls at the Public Works Facility located at 7305 Hidden Cove Road. The current system is over 20 years old. Installation of the software includes control systems equipment, programming, and integration into the existing fueling system.

The City advertised formal Requests for Proposals (RFP) and received two proposals. City staff interviewed both Fuel Force and NWESTCO, LLC . NWESTCO, LLC, was selected to perform the work for the amount of $74,980.41 due to their fuel software development, fuel and portable fuel tank tracking, and reporting most closely meeting the City's needs. In the near future, the software is also expected to be upgraded to allow the City to track and report on electrical usage associated with the City's EV charging stations.

In the near future, and as part of this project, City staff plan to solicit for electrical contractors to install conduit, electrical wire, and electrical panel modifications to support this equipment and software purchase at an estimated cost of $15,000.

ATTACHMENTS:

Agreement for Purchased Services - NWESTCO - Fuel Software.docx

PROPOSAL.pdf

Vicinity Map (2).pdf

FISCAL DETAILS: Project # 01148 - $90,000

Fund Name(s): General Fund

Coding:

AGREEMENT FOR PURCHASED SERVICES

THIS AGREEMENT FOR PURCHASED SERVICES ("Agreement") is entered into between the City of Bainbridge Island, a Washington State Municipal Corporation ("City"), and NWESTCO, LLC, a Montana Limited Liability Company ("Vendor").

WHEREAS, in accordance with RCW 39.04.270, the City has a need to upgrade the fuel software, equipment, and controls at the City's Public Works Facility located at 7305 Hidden Cove Road, Bainbridge Island, Washington; and

WHEREAS, the Vendor has the expertise and experience to provide said services and is willing to do so in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises, and agreements set forth herein, it is agreed by and between the City and the Vendor as follows:

1. SERVICES BY VENDOR

The Vendor shall provide the purchased services as defined in this Agreement and as necessary to accomplish the scope of services attached hereto as **Attachment B** and incorporated herein by this reference as if set forth in full. The Vendor shall furnish all services, labor, and related equipment to conduct and complete the work, except as specifically noted otherwise in this Agreement.

2. TERM AND TERMINATION OF AGREEMENT

A. This Agreement shall become effective upon execution by both parties and shall continue in full force and effect until July 1, 2023, unless sooner terminated by either party as provided below.

B. This Agreement may be terminated by either party without cause upon thirty (30) days' written notice to the other party. In the event of termination, all finished or unfinished documents, reports, or other material or work of the Vendor pursuant to this Agreement shall be submitted to the City, and the Vendor shall be entitled to just and equitable compensation at the rate set forth in Sections 3 and 4 for any satisfactory work completed prior to the date of termination.

3. PAYMENT

A. The City shall pay the Vendor hourly, plus actual expenses, in accordance with **Attachment B**, but not more than a total of Seventy-Four Thousand, Nine Hundred Eighty Dollars and Forty-One Cents ($74,980.41).

B. The Vendor shall submit, in a format acceptable to the City, monthly invoices for services performed in a previous calendar month. Each project and each task within a project shall be the subject of a separate invoice. The Vendor shall maintain time and expense records and provide them to the City upon request.

C. The City shall pay all invoices by mailing a City check within sixty (60) days of receipt of a proper invoice from the Vendor.

D. If the services rendered do not meet the requirements of this Agreement, the Vendor shall correct or modify the work to comply with this Agreement. The City may withhold payment for such work until it meets the requirements of this Agreement.

4. PREVAILING WAGES

The Vendor shall comply with and pay prevailing wages as required by chapter 39.12 RCW and any applicable federal law. No worker, laborer, or mechanic employed in the performance of any part of this Agreement shall be paid less than the prevailing rate of wage as determined by the Industrial Statistician of the Department of Labor and Industries for the State of Washington.

In accordance with WAC 296-127-011, the applicable prevailing wage rates for work performed under this Agreement shall be those that are in effect on the date of execution of this Agreement. A copy of the applicable prevailing wage rates is also available for viewing at City Hall. Upon request, the City will mail a hard copy of the applicable prevailing wages for the work to be performed under this Agreement.

Prior to making any payment under this Agreement, the Vendor shall submit to the City an approved copy of the “Statement of Intent to Pay Prevailing Wages” from the Department of Labor and Industries. It is the Vendor’s responsibility to obtain and file the Statement. The Vendor shall be responsible for all filing fees. Notice from the Vendor and all subcontractors of intent to pay prevailing wages and prevailing wage rates for the Project must be posted for the benefit of the workers. Each invoice shall include a signed statement that prevailing wages have been paid by the Vendor and all subcontractors.

In case any dispute arises regarding the prevailing rates of wages for work of a similar nature, and such dispute cannot be resolved by the parties of interest, including labor and management representatives, the matter shall be referred for arbitration to the Director of the Department of Labor and Industries of the State of Washington, and his/her decision therein shall be final and conclusive and binding on all parties involved in the dispute as provided for by RCW 39.12.060, as it may be amended in the future.

5. INSPECTION AND AUDIT

The Vendor shall maintain all books, records, documents, and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Vendor shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts, and records if necessary to conduct or document an audit. The Vendor shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Vendor shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

6. INDEPENDENT CONTRACTOR

A. The Vendor and the City understand and expressly agree that the Vendor is an independent contractor in the performance of each and every part of this Agreement. The Vendor expressly represents, warrants, and agrees that the Vendor's status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195. The Vendor, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Vendor shall make no claim of City employment, nor shall the Vendor claim any related employment benefits, social security, and/or retirement benefits.

B. The Vendor shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is

assessed a tax or assessment as a result of this Agreement, the Vendor shall pay the same before it becomes due.

C. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Vendor performs hereunder.

D. The Vendor shall obtain a business license and, if applicable, pay business and occupation taxes pursuant to Title 5 of the Bainbridge Island Municipal Code.

7. NONDISCRIMINATION AND COMPLIANCE WITH LAWS

A. The Vendor agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification.

B. The Vendor shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Agreement.

C. Violation of this Section 6 shall be a material breach of this Agreement and grounds for cancellation, termination, or suspension by the City, in whole or in part, and may result in ineligibility for further work for the City.

8. OWNERSHIP OF WORK PRODUCT

All data, materials, reports, memoranda, and other documents developed under this Agreement, whether finished or not, shall become the property of the City and shall be forwarded to the City in hard copy and in digital format that is compatible with the City's computer software programs.

9. GENERAL ADMINISTRATION AND MANAGEMENT

The City Manager of the City, or designee, shall be the City's representative, and shall oversee and approve all services to be performed, coordinate all communications, and review and approve all invoices, under this Agreement.

10. HOLD HARMLESS AND INDEMNIFICATION

A. The Vendor shall defend, indemnify, and hold harmless the City, its officers, officials, employees, and volunteers from any and all claims, injuries, damages, losses, or suits including

attorney fees, arising out of or resulting from the acts, errors, or omissions of the Vendor in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

B. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Vendor and the City, its officers, officials, employees, and volunteers, the Vendor's liability, including the duty and cost to defend hereunder, shall be only to the extent of the Vendor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Vendor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

C. The City's inspection or acceptance of any of the Vendor's work when completed shall not be grounds to void, nullify, and/or invalidate any of these covenants of indemnification.

D. Nothing contained in this Agreement shall be construed to create a liability or a right of indemnification in any third party.

11. INSURANCE

The Vendor shall maintain insurance described in **Attachment A**.

12. SUBLETTING OR ASSIGNING CONTRACT

This Agreement, or any interest herein or claim hereunder, shall not be assigned, or transferred in whole or in part by the Vendor to any other person or entity without the prior written consent of the City. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of the Vendor as stated herein.

13. EXTENT OF AGREEMENT/MODIFICATION

This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by written instrument properly signed by both parties.

14. SEVERABILITY

A. If a court of competent jurisdiction holds any part, term, or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict and shall be deemed modified to conform to such statutory provision.

15. FAIR MEANING

The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

16. NON-WAIVER

A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay, or failure of either party to insist upon strict performance of any agreement, covenant, or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition, or right.

17. NOTICES

Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To the City: City of Bainbridge Island
280 Madison Avenue North
Bainbridge Island, WA 98110
Attention: City Manager

To the Vendor: NWESTCO, LLC
6150 NE 92nd Drive, #100
Portland, OR 97220

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

18. SURVIVAL

Any provision of this Agreement which imposes an obligation after termination or expiration of this Agreement shall survive the term or expiration of this Agreement and shall be binding on the parties to this Agreement.

19. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

20. VENUE

The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Kitsap County, Washington.

21. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the later of the signature dates included below.

NWESTCO, LLC	CITY OF BAINBRIDGE ISLAND
Date:_____	Date:_____
By:_____	By:_____
Name_____	Blair King, City Manager
Title_____	
Tax I.D. #_____	
City Bus. Lic. #_____	

ATTACHMENT A
INSURANCE REQUIREMENTS

A. Insurance Term

The Vendor shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Vendor, its agents, representatives, or employees.

B. No Limitation

The Vendor's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Vendor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance

The Vendor shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.

2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap liability, independent contractors, and personal injury and advertising injury. The City shall be named as an additional insured under the Vendor's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

4. Professional Liability insurance appropriate to the Vendor's profession.

D. Minimum Amounts of Insurance

The Vendors hall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of $1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than $1,000,000 each occurrence, $2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than $1,000,000 per claim and $1,000,000 policy aggregate limit, as applicable.

E. Other Insurance Provision

The Vendor's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect to the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Vendor's insurance and shall not contribute with it.

F. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

G. Verification of Coverage

Before commencing work and services, the Vendor shall provide to the person identified in Section 8 of the Agreement a Certificate of Insurance evidencing the required insurance. The Vendor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Vendor before commencement of the work. The City reserves the right to request and receive a certified copy of all required insurance policies.

H. Notice of Cancellation

The Vendor shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

I. Failure to Maintain Insurance

Failure on the part of the Vendor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Vendor to correct the breach, immediately terminate this Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Vendor from the City.

J. City Full Availability of Vendor Limits

If the Vendor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Vendor, irrespective of whether such limits maintained by the Vendor are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Vendor.

ATTACHMENT B
SCOPE OF SERVICES

The project is located at the City of Bainbridge Island Public Works facility in Kitsap County, Washington. The services to be provided under this Agreement by the Vendor relate to the purchase and installation of software, control systems equipment, programming, and integration into the fueling system. The City has approximately 100-150 vehicles and equipment that need fuel authorization, fuel tracking, and reporting. The City has three fuel tanks located at the Public Works facility approximately 100 feet from the fuel dispensing bay. The City has three fuel pumps and five fuel nozzles that dispense two different types of fuel. The City would like the ability to import electric vehicle records to the fuel software system.

The City will separately contract with a licensed electrical contractor for the installation of conduit and electrical. The Vendor shall design, inspect, and coordinate with the licensed electrical contractor throughout the project.

Bid Item 1: Safety Plan

The Vendor shall follow all laws to provide safety to employees and the surrounding public. The Vendor shall submit for the City to review and approve a safety plan that details fall protection, personal protection equipment, lock out tag out procedures, work zone safety, and related topics.

Measurement: All work to complete the safety plan will be paid in a lump sum payment.

Payment: "Safety Plan" Lump Sum: $100.00

Bid Item 2: Fuel Software

The Vendor shall purchase and install the current fueling software for the City's fleet. The Vendor shall program and integrate all system components by accessing a Cloud-based system. Public Works shall have the ability to activate new fuel cards, and manage or view the system by directly connecting to the Cloud-based system. The Cloud-based system shall be able to be accessed by a Windows-based computer. The software shall be Cloud-based and have the ability to authorize fuel pump dispensers, track fuel usage, mileage, electrical vehicle usage, and reporting information. The Vendor shall provide a submittal to the City for approval.

Measurement: The items of work for fuel system software installed and integrated with all components by the Vendor's crew onsite will be paid as a lump sum payment.

Software: FuelMaster Live

Payment: "Fuel Software" Lump Sum: $9,942.75

Bid Item 3: Fuel Hardware & Supporting Equipment

The Vendor shall purchase and install the current version of a fuel hardware system at the Public Works fueling station that allows employees to use a card authorization for fuel dispensing. The Vendor shall program and integrate all system components to the central control hub and provide equipment to program new fuel cards. The City has three fuel tanks located at the Public Works facility approximately 100 feet from the fuel bay. The City has three fuel pumps and five fuel nozzles that dispense two different types of fuel. The three fuel tank levels shall be tracked remotely.

The Vendor shall provide a submittal to the City for approval.

Measurement: The items of work for one fuel card reader and equipment installed and integrated into the system will be paid as a lump sum.

Major Equipment: FMU4715-F5 FuelMaster Pedestal, FuelMaster wired tank monitor interface, FuelMaster USB Prokee Encoder, FuelMaster Prokees (150), FuelMaster Flow FT (4), MRI Pulser (4), FuelMaster AIM Titanium (5), Veeder Root TLS-450 Plus console and printer, Veeder Root TLS 450-Plus software, Veeder Root Universal Sensor Module Interface, Veeder Root SS Probe (3), and additional miscellaneous items of equipment are listed in NWESTCO quote number 101534 dated October 21, 2022.

Payment: "Fuel Hub and Supporting Equipment" Lump Sum: $49,500.63

Bid Item 4: Programming, Integration, Startup, & Testing

The Vendor shall program and integrate all existing and new components to be fully functional to the manufacturer's parameters and operating effectively. The Vendor shall coordinate with the City contact and City hired electrician for startup of the equipment and testing. The Vendor shall provide the City with redline as-builts of all the fuel system components and new controls equipment. In addition, the Vendor shall provide the City with a complete operations and maintenance manual of the software and controls, and the Vendor shall provide eight hours of training to staff.

The City is responsible for obtaining all building permits and the City hired electrician for obtaining an electrical permit.

Measurement: The items of work will be for all administrative, overhead, permitting, programming, integration, startup, testing, and training in order to complete the work paid as a lump sum.

Payment: "Programming, Integration, Startup & Testing" Lump Sum: $9,120.00

PROPOSAL

Item #	Items of Work / Materials to be Furnished	Est. Quantity	Unit	Unit Bid Price*	Total Price
Bid Items include Washington State Sales Tax at 9.2%					
1	Safety Plan	1	LS	**$100.00**	**$100.00**
2	Fuel Software	1	LS	**$9,942.75**	**$9,942.75**
3	Fuel Hardware and Supporting Equipment	1	LS	**$49,500.63**	**$49,500.63**
4	Programming, Integration, Startup, & Testing	1	LS	**$9,120.00**	**$9,120.00**
Subtotal Items that do not include Washington State Sales Tax					$ **$68,663.38**
Washington State Sales Tax @ 9.2%					$ **$6,317.03**
Grand Total (Subtotal and Sales Tax)					$ **$74,980.41**



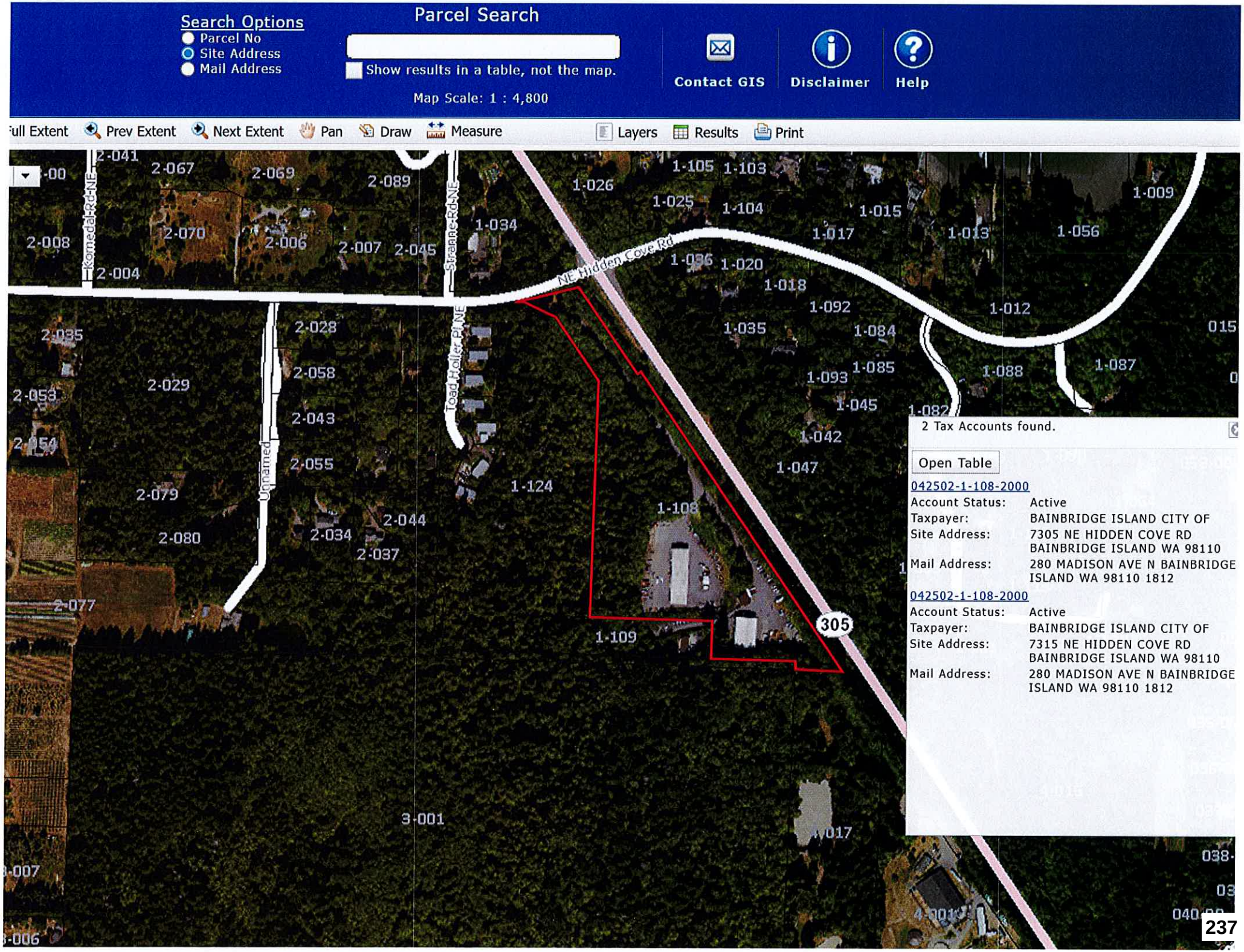
10-24-22

Signature of Authorized Official / Date

Ray Bickerton - Nwestco

Print – Name / Company Name

* Note: Include Washington State Retail Sales Taxes in the unit bid prices for all work for building, repairing, or improving streets, roads, etc.; including non-motorized facilities, related storm drainage, and power for street lighting. See Section 1-07.2 for additional information.


Search Options
Parcel No
Site Address
Mail Address
Parcel Search
Show results in a table, not the map.
Map Scale: 1 : 4,800
Contact GIS
Disclaimer
Help
ull Extent
Prev Extent
Next Extent
Pan
Draw
Measure
Layers
Results
Print
Komedal Rd NE
Strange Rd NE
NE Hidden Cove Rd
Toad Holler Pl NE
Unnamed
305
2 Tax Accounts found.
Open Table
042502-1-108-2000
Account Status: Active
Taxpayer: BAINBRIDGE ISLAND CITY OF
Site Address: 7305 NE HIDDEN COVE RD BAINBRIDGE ISLAND WA 98110
Mail Address: 280 MADISON AVE N BAINBRIDGE ISLAND WA 98110 1812
042502-1-108-2000
Account Status: Active
Taxpayer: BAINBRIDGE ISLAND CITY OF
Site Address: 7315 NE HIDDEN COVE RD BAINBRIDGE ISLAND WA 98110
Mail Address: 280 MADISON AVE N BAINBRIDGE ISLAND WA 98110 1812

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:**

AGENDA ITEM: Authorize Service Contract with Bremerton Kitsap Access Television for 2023-2025 at a Cost of $38,295, Increased Annually by June CPI-U - Executive,

SUMMARY: The City of Bremerton, through Bremerton Kitsap Access Television ("BKAT"), provides governmental access television services to the City of Bainbridge Island, including but not limited to video production and program scheduling. The agreement considered for approval with this agenda item is a three-year contract, extending the current services and increasing the annual payment.

AGENDA CATEGORY: Contract **PROPOSED BY:** Executive

RECOMMENDED MOTION: Authorize the City Manager to execute a service contract with Bremerton Kitsap Access Television for 2023-2025 at a cost of $38,295, increased annually by June CPI-U, in substantially the form as included with this agenda item.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	$38,295 in 2023, increased annually.
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The City of Bremerton, through BKAT, provides governmental access television services to the City of Bainbridge Island, including but not limited to video production and program scheduling. The City of Bremerton and the City of Bainbridge Island have had similar agreements in the past, with the primary service provided being the recording and broadcasting of City Council meetings. From time to time, other meetings are recorded by mutual agreement.

BKAT provides consultation during productions in-progress and pre-production and post-production services. BKAT also provides properly trained staff.

ATTACHMENTS:

BKAT Services Agreement for Bainbridge Island 2023-2025 - Final

FISCAL DETAILS: There is $42k in the 2023 and $45k in 2024 budgeted for this item.

Fund Name(s):

Coding:

BREMERTON KITSAP ACCESS TELEVISION SERVICE CONTRACT

This Bremerton Kitsap Access Television Service Contract ("Agreement") is made and executed by and between the City of Bremerton ("Bremerton"), which operates Bremerton Kitsap Access Television ("BKAT"), and the City of Bainbridge Island ("BAINBRIDGE ISLAND"), hereinafter referred to individually as a "Party" and collectively as the "Parties." Bremerton and BAINBRIDGE ISLAND hereby agree as follows:

Section 1. Scope of Services. Bremerton, through BKAT, shall provide governmental access television services, including but not limited to video production and program scheduling related to BAINBRIDGE ISLAND's commitments as described in this Agreement. BKAT shall post all BAINBRIDGE ISLAND City Council business meeting, study session, and special meeting agendas on the BKAT reader board. BKAT shall provide consultation during productions in-progress, pre-production and post-production services, and properly trained staff. BKAT's specified number of service commitments covered by this Agreement are set forth in the following "BKAT Service Commitments to BAINBRIDGE ISLAND" table:

BKAT Service Commitments to BAINBRIDGE ISLAND			
Description	**Location**	**Schedule**	**Number per Year**
City Council Business Meetings	City Council Chambers	Second & Fourth Tuesdays	24
City Council Study Session Meetings	City Council Chambers	First & Third Tuesdays	24
Extra City Council Meetings, Public Hearings, and/or Special Meetings	City Council Chambers	As Requested	4
		Total	**52**

All meeting hours include portal to portal charges. BAINBRIDGE ISLAND shall retain control over program content and designate one person to authorize and schedule programs produced under this Agreement.

BKAT shall provide production and playback of all City Council business meetings, study sessions, and special meetings, and provide a video on demand ("VOD") link for public viewing and download for all such meetings. BKAT will maintain a VOD archive for at least one year after original meeting date, with BAINBRIDGE ISLAND being responsible for downloading weekly and storing their own primary VOD copies of meetings if desired for record-keeping.

BKAT will work with BAINBRIDGE ISLAND to establish regular, consistent playback times for programs produced under this Agreement. Once scheduled, program times shall not be moved, altered, or deleted without the consent of BAINBRIDGE ISLAND.

Production requests by BAINBRIDGE ISLAND beyond the scope of this Agreement will be taken on a per production basis. Fees for these services are separate from this Agreement and shall be determined by the applicable rate structure as published by BKAT. Production schedules and timelines for services beyond the scope of this Agreement shall be determined by the Parties at the time of request. BAINBRIDGE ISLAND shall have total control over the content of special productions.

If BKAT upgrades to an HDTV channel on the relevant cable television system(s), BAINBRIDGE ISLAND will ensure that all equipment utilized by BAINBRIDGE ISLAND for program and origination and transmission/interconnect to BKAT and the relevant cable system is of HDTV-capable standard, with any necessary upgrades made at the expense of BAINBRIDGE ISLAND.

Section 2. Payment Obligations. In consideration of the services provided pursuant to this agreement, BAINBRIDGE ISLAND shall pay Bremerton an annual amount of **$38,259.00**.

Effective on January 1, 2024 and each year thereafter, the amount will be adjusted by the June to June Seattle-Tacoma-Bremerton Consumer Price Index-Urban. In no instance shall the recalculated fee drop below $38,259.00. Services rendered beyond the scope of this Agreement, as set forth in Section 1, shall be billed in addition to the annual amount at the rates established and published by BKAT.

BAINBRIDGE ISLAND shall make funds available to Bremerton as follows:

> On a monthly basis, and no later than the last claims batch of each month, BAINBRIDGE ISLAND shall pay Bremerton 1/12 of the current annual amount as specified herein. If Bremerton provides additional services to BAINBRIDGE ISLAND beyond those listed in the Scope of Services in Section 1, Bremerton shall provide BAINBRIDGE ISLAND with a separate invoice for such services.

Section 3. Term. This Agreement shall be for a period of three (3) years commencing January 1, 2023, and terminating December 31, 2025.

Section 4. Termination. Either party to this Agreement may terminate the Agreement without cause upon giving ninety (90) days written notice to the other party.

Section 5. Severability. Should any part of the Agreement be found invalid, the remaining text of the Agreement shall remain in full force and effect.

Section 6. Indemnify and Hold Harmless. The Parties shall each indemnify, defend, and hold the other harmless from and against any and all claims, suits, actions, causes of action, losses, damage, or liabilities arising or resulting from any alleged negligent or intentional acts or omissions arising out of the performance or non-performance of their respective responsibilities as set out in this Agreement. In the event of litigation to enforce any of the terms or provisions of the Agreement herein, each party shall pay its own costs and attorney's fees.

Section 7. Notices. All notices and other communications to be given by either Party may be given in writing to the appropriate party as follows:

Public Access Manager
BKAT
(Bremerton Kitsap Access Television)
7266 Tibardis Rd NW
Bremerton, WA 98311

City Manager
City of Bainbridge Island
280 Madison Avenue N.
Bainbridge Island, WA 98110

Section 8. Compliance with Laws. The Parties shall comply with all applicable federal, state, and local laws in performing their obligations under this Agreement.

Section 9. Choice of Law and Venue. This Agreement shall be interpreted according to the laws of the State of Washington. Any judicial action to resolve disputes arising out of this Agreement shall be brought in the Kitsap County Superior Court.

Section 10. Assignment. Any assignment of any portion of this Agreement shall not be made without the written consent of both Parties.

Section 11. Waiver. Failure to enforce any provision of this Agreement shall not be deemed a waiver of that provision. Waiver of any right of power arising out of this Agreement shall not be deemed waiver of any other right or power.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the later of the signature dates included below.

CITY OF BREMERTON

_____

Greg Wheeler, Mayor

Date:_____

CITY OF BAINBRIDGE ISLAND

_____

Blair King, City Manager

Date:_____

APPROVED AS TO FORM

_____
Kylie J. Finnell, City Attorney

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:**

AGENDA ITEM: Adopt Ordinance No. 2022-14 Amending BIMC 18.15.020 and BIMC 18.36.030 and Associated Tables Related to Electric Vehicle Charging Requirements for New Construction and Expansion Projects

SUMMARY: Ordinance No. 2022-14 establishes minimum requirements for electric vehicle parking infrastructure in certain types of new development and expansion projects. The ordinance sets higher electric vehicle parking requirements than those outlined in WAC 51-50-0429 that are scheduled to take effect July 1, 2023 and sets an earlier effective date, January 1, 2023, for applicable commercial and multifamily occupancy types on Bainbridge Island. The ordinance integrates the revisions recommended by the Planning Commission on July 28, August 25 and September 29, 2022.

The proposed revisions to the Bainbridge Island Municipal Code are shown in strikeout/underline format in the draft ordinance.

AGENDA CATEGORY: Ordinance **PROPOSED BY:** Executive

RECOMMENDED MOTION: Adopt Ordinance No. 2022-14 amending BIMC 18.15.020 and BIMC 18.36.030, and adding new tables, related to electric vehicle charging requirements for new construction and expansion projects.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The 2020 Climate Action Plan (CAP) includes goals, targets, and recommended actions to increase the use of electrical vehicles and create the infrastructure to support the transition to electric vehicles. The CAP includes the following target: "By 2045, 80% of registered vehicles on Bainbridge Island will be either electric vehicles or plug-in hybrid electric vehicles." Action 4.B.2.a. in the CAP also calls for the City to "Evaluate current code to see if a need to increase the number of EV-charge-ready for all new development/major renovations and multifamily units/commercial development include EV charging infrastructure."

At the state level, WAC 51-50-0429 has new electric vehicle parking requirements for the construction of new buildings and accessory structures, including parking lots and parking garages, that take effect on July 1, 2023 with adoption of the 2021 Building Code. The City proposes to enhance the electric vehicle parking requirements outlined in WAC 51-50-0429 and to have those enhanced requirements take effect for applicable commercial and multifamily occupancy types in Bainbridge Island as of January 1, 2023. The proposed code amendments include requirements for both parking spaces with electric vehicle supply equipment installed (EVSE), and parking spaces provided with sufficient electrical infrastructure to allow for the future installation of electric vehicle supply equipment (EV-Ready and EV-Capable spaces).

The proposed percentages for EVSE, EV-Ready, and EV-Capable parking spot requirements were developed to position the City as a leader on EV parking infrastructure development. These percentages were based on the model code from the Regional Code Collaboration and a review of similar requirements for EV infrastructure adopted by regional municipalities. The proposed percentages double the state requirements for new construction projects and add additional requirements at the local level for expansion projects with a low threshold – i.e., they apply to projects with 5% or greater expansion of existing floor area.

The Planning Commission discussed Ordinance No. 2022-14 at their July 28 and August 25, 2022 meetings, and held a Public Hearing on September 29, 2022. The Planning Commission reviewed and unanimously forwarded this ordinance for City Council consideration following the September 29, 2022 Public Hearing.

The City Council considered the proposed Ordinance at its October 25, 2022meeting. The Council voted to forward the Ordinance to its November 8, 2022 meeting for adoption. During the course of discussion, the City Council considered amending the draft Ordinance in order to increase the requirements related to electric vehicle charging capacity. A subcommittee of the City Council met with members of the Climate Change Advisory Committee and asked the members to consider further changes. Climate Change will consider the request. Meanwhile, it is recommended that the ordinance be adopt as presented and recommended by the Planning Commission.

ATTACHMENTS:

Ordinance No. 2022-14 Regarding EV Parking.docx

FISCAL DETAILS:

Fund Name(s):

Coding:

ORDINANCE NO. 2022-14

AN ORDINANCE of the City of Bainbridge Island, Washington, related to electric vehicle charging, amending Sections 18.15.020 and 18.36.030, adding new Tables 18.15.020-3 and 18.15.020-4, and revising current Table 18.15.020-3 to become Table 18.15.020-5 of the Bainbridge Island Municipal Code.

WHEREAS, a 2020 report from the American Lung Association found that "widespread transition to zero-emission transportation technologies could produce emission reductions in 2050 that could add up to $72 billion in avoided health harms, saving approximately 6,300 lives and avoiding more than 93,000 asthma attacks and 416,000 lost work days annually due to significant reductions in transportation-related pollution"; and

WHEREAS, the 2020 Climate Action Plan adopted by the City Council on November 10, 2020, highlights the importance of reducing transportation emissions, and identifies increased electric vehicle charging as a strategy that could yield a notable greenhouse gas reduction and upon which local government could have a strong direct influence; and

WHEREAS, the 2020 Climate Action Plan includes a target to have 80 percent of registered vehicles on Bainbridge Island be either electric vehicles or plug-in hybrid electric vehicles by 2045; and

WHEREAS, providing adequate charging infrastructure can reduce barriers to electric vehicle adoption; and

WHEREAS, WAC 51-50-0429 sets requirements for electric vehicle supply equipment installation for the construction of new buildings and accessory units, in accordance with applicable requirements of Chapter 19.28 RCW and the National Electrical Code, Article 625; and

WHEREAS, the City wishes to be a leader in promoting low carbon forms of transportation and ensuring that any new, applicable development is planning for future electric vehicle demand; and

WHEREAS, the Planning Commission considered draft Ordinance No. 2022-14 on July 28 and August 25, 2022; and

WHEREAS, the Planning Commission held a public hearing on Ordinance No. 2022-14 on September 29, 2022, and after closing the public hearing, continued discussion of Ordinance No. 2022-14, and made a recommendation of approval to the City Council; and

WHEREAS, notice was given on September 16, 2022, to the Office of Community Development at the Washington State Department of Commerce in conformance with RCW 36.70A.106 related to Ordinance No. 2022-14; and

WHEREAS, on October 25, 2022, the City Council considered Ordinance No. 2022-14; and

WHEREAS, on November 8, 2022, the City Council adopted Ordinance No. 2022-14.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 18.15.020.B. of the Bainbridge Island Municipal Code is hereby amended to read as follows:

B. General Requirements.

1. Driveways, parking, and walkways shall accommodate pedestrians, motor vehicles and bicycles used by occupants or visitors of a structure or use. Location is subject to review of the planning and engineering departments.

2. No building permit shall be issued until the applicant has submitted satisfactory plans demonstrating that required parking facilities will be provided and maintained.

3. Unless authorized by a conditional use permit or this title, the use of property in a residential zone for commercial parking is prohibited.

4. All driveways and other parking areas, except those serving single-family residences, shall be surfaced with permanent materials acceptable to the public works department, and shall be designed to manage stormwater runoff in accordance with Chapter 15.20 BIMC.

5. Residential parcels are encouraged to have two-track driveways (also known as Hollywood or wheel strip driveways).

6. Unless approved by the director, only a single access to public right-of-way is allowed for an individual lot. More than one access may be allowed by the director if the director determines, based on drawings or other information submitted by the applicant, that (a) the proposed site access includes measures that mitigate any identified negative impacts or effects that would result from the additional access point(s); and (b) the additional access point(s) will improve on-site or off-site traffic flow or is necessary for, or will help facilitate, compliance with other requirements of this chapter.

7. Joint use of required access ways with adjacent properties is encouraged. The director may approve joint access if the applicant demonstrates to the satisfaction of the director that the joint access (a) will promote the orderly development of the surrounding area; or (b) will help reduce or avoid cumulative adverse impacts that would result from each property accessing the right-of-way separately; and (c) will not create a safety hazard.

8. With the exception of single-family and duplex buildings on individual lots, access and parking spaces shall be designed so that no backing movement by a vehicle, except emergency and service and delivery vehicles, shall be allowed onto a public right-of-way; provided, that the director may waive this requirement where no reasonable design alternative exists.

9. No parking space may block access to other parking spaces unless tandem parking has been approved for a single residence or individual dwelling units of a multifamily structure.

10. On-street parking created or designated in conjunction with and adjacent to a project may be included in the parking space calculation upon approval of the director.

11. When ~~a~~ new or expanded ~~commercial or mixed use~~ development is required to provide parking for more than 10 ~~25~~ cars~~, at least one parking space near the entrance must be reserved and signed for use by a shared-car program or~~ the development shall integrate electric vehicle charging ~~station~~ infrastructure as required in BIMC 18.15.020.C.3. For the purposes of this subsection, expansion means that a development is expanded by more than five percent of its existing floor area, or by more than five percent of its overall size in cases where floor area is not applicable.

12. When a new development is required to provide parking for more than 25 cars, at least one parking space near the entrance must be reserved and signed for use by a shared-car program. All parking spaces reserved and signed for use by a shared-car program must also be EV-capable.

13. The provisions of subsections 11 and 12 are intended to amend and supersede the state building code provisions in WAC 51-50-0429. Further, the provisions of subsections 11 and 12 do not apply to single-family residences and multifamily residential buildings containing four or fewer residential units as defined in RCW 19.27.015(4).

14. ~~12.~~ For all development except for single-family residential, the required parking for two or more complementary uses may be reduced up to 50 percent when provided by a common parking lot, but may not be reduced below the highest parking requirement. The reduction shall be reviewed and authorized by the director of planning and community development together with a site

plan and design review permit, building permit, or business license, depending on when the parking space reduction is proposed.

Section 2. Section 18.15.020.C. of the Bainbridge Island Municipal Code is hereby amended to add a new subsection as follows:

3. Electric vehicle ("EV") charging infrastructure. Electric vehicle charging infrastructure shall be provided for new or expanded buildings, and new paved surface parking lots and parking garages, according to this section and Tables 18.15.020-3 and 18.15.020-4. Where a building or development contains more than one occupancy, the electric vehicle charging infrastructure percentages of Table 18.15.020-3 shall be applied to the number of spaces required for each occupancy.

    a. Rounding. When calculating the number of required EV parking spaces, any fraction or portion of an EV parking space required shall be rounded up to the nearest whole number.

    b. Higher levels of EV infrastructure can satisfy lower EV infrastructure requirements. EVSE parking spaces installed at a greater percentage than required by Table 18.15.020-3 may count toward meeting EV-capable or EV-ready parking space requirements of Table 18.15.020-3. EV-Ready parking spaces installed at a greater percentage than required by Table 18.15.020-3 may count toward meeting EV-capable parking space requirements of Table 18.15.020-3.

    c. Ten percent of the accessible parking spaces, rounded to the next whole number, shall have EV Charging Stations and 10 percent shall be EV-ready. There shall be at least one accessible space for each type of EV charging system. The EV charging infrastructure may also serve adjacent parking spaces not designated as accessible parking. A maximum of 10 percent of the accessible parking spaces, rounded to the next whole number, are allowed to be included in the total number of electric vehicle parking spaces required under Table 18.15.020-3.

    d. Where EV-ready and EV-capable exterior on-grade surface parking spaces are located more than 4 feet from a building, raceways shall be extended to a pull box or stub in the vicinity of the designated space and shall be protected from vehicles by a curb or other device.

    e. Where an electric vehicle load management system is installed to fulfill the requirements of Table 18.15.020-3, the maximum number of EVSE parking spaces that may be connected to the same electrical circuit in the building is as shown in Table 18.15.020-4.

f. All EV charging infrastructure shall be installed in accordance with the National Electrical Code (NFPA 70). For EV-ready parking spaces, the branch circuit shall be identified as "Electric Vehicle Ready" in the service panel or subpanel directory, and the termination location shall be marked as "Electric Vehicle Ready."

g. Incentives for providing additional EV charging infrastructure.

i. If DC fast charging stations (480 volts) are provided rather than Level 2 charging stations, the required number of vehicle parking spaces may be reduced by 5%.

ii. If one electric vehicle charging station is provided for every 5 required parking stalls, the required number of vehicle parking spaces may be reduced by 5%.

h. Electric vehicle charging stations are reserved solely for charging of electric vehicles. All EVSE parking spaces shall have designated signage and pavement markings as set forth in RCW 46.08.185. Contact information for the charging station operator shall be posted on the charging station equipment in order to report malfunctions or other issues.

Table 18.15.020-3 Electric vehicle ("EV") charging infrastructure

Building Code Occupancy	Number of EVSE Parking Spaces	Number of EV-Ready Parking Spaces	Number of EV-Capable Parking Spaces
Group A, B, E, F, H, I, M, and S occupancies (nonresidential buildings)			
New buildings	10% of total parking spaces	30% of total parking spaces	20% of total parking spaces
Existing buildings proposed for expansion	5% of total parking spaces	10% of total parking spaces	20% of total parking spaces
New Paved Surface Parking Lots and Parking Garage Uses	10% of total parking spaces	30% of total parking spaces	20% of total parking spaces
Group R-2 buildings with 5 or more dwelling units			
New buildings	10% of total parking spaces	25% of total parking spaces	10% of total parking spaces
Existing buildings proposed for expansion	5% of total parking spaces	10% of total parking spaces	20% of total parking spaces

Note: Building Code Occupancies are defined in the International Building Code and the International Residential Code.

Table 18.15.020-4 Maximum Number of EVSE Per Circuit Breaker Rating

Minimum Circuit Breaker Rating (AMPS)	Maximum Number of EVSE Per Circuit
20	1
30	2
40	4
50	5
60	6
70	7
80	8
90	10
100	11
125	14
150	17

Section 3. Effective July 1, 2023, Table 18.15.020-3 is further amended to read as follows:

Table 18.15.020-3 Electric vehicle ("EV") charging infrastructure

Building Code Occupancy	Number of EVSE Parking Spaces	Number of EV-Ready Parking Spaces	Number of EV-Capable Parking Spaces
Group A, B, E, F, H, I, M, and S occupancies (nonresidential buildings)			
New buildings	10% of total parking spaces	30% of total parking spaces	20% of total parking spaces
Existing buildings proposed for expansion	5% of total parking spaces	10% of total parking spaces	20% of total parking spaces
New Paved Surface Parking Lots and Parking Garage Uses	10% of total parking spaces	30% of total parking spaces	20% of total parking spaces
Group R-2 buildings with 5 or more dwelling units			
New buildings	10% of total parking spaces	25% of total parking spaces	10% of total parking spaces
Existing buildings proposed for expansion	5% of total parking spaces	10% of total parking spaces	20% of total parking spaces
Other Group R occupancies			

Buildings that do not contain more than two dwelling units	Not required	One for each dwelling	Not required
Dwelling units with private garages	Not required	One for each dwelling	Not required
All other Group R occupancies	10% of total parking spaces	25% of total parking spaces	10% of total parking spaces

Note: Building Code Occupancies are defined in the International Building Code and the International Residential Code.

Section 4. Section 18.15.020.J. of the Bainbridge Island Municipal Code is hereby amended as follows:

1. Parking Space and Aisle Dimensions. Except as provided in subsection J.1.e of this section, parking lots shall be designed according to Table 18.15.020-~~3~~5. Space depth shall be measured exclusive of access drives, aisles and other physical obstructions. Small car spaces may total no more than 30 percent of the required number.

    a. Parking lots shall have direct access to a street or road easement and shall provide unobstructed access driveways exclusive of the required parking areas.

    b. Multifamily and nonresidential developments shall use access standards as shown in Table 18.15.020-~~3~~5.

    c. Where possible, single-family residences shall share access drives.

    d. Access drive widths for single-family residences shall be determined by the city engineer or fire marshal.

    e. For parking located in structures, columns or other structural elements may encroach into the parking space a maximum of six inches on a side; provided, that no wall, post, guardrail, or other element shall obstruct car door opening or the exit-way of persons from a parked vehicle.

Table 18.15.020-~~3~~5: Parking Space and Lot Design and Dimensions [1]

A Parking Angle	B Stall Width (ft.)	C [2] Stall Depth (ft.)	D Aisle Width (paved surface ft.)	Direction of Travel
45°	7.5	15	11	1-way
	8.5	18	13	1-way
	7.5	15	18	2-way
	8.5	18	20	2-way
60°	7.5	15	14	1-way
	8.5	19.5	14.5	1-way
	7.5	15	20	2-way
	8.5	19.5	20	2-way
75°	7.5	15	17.5	1-way
	8.5	20	18.5	1-way
	7.5	15	20	2-way
	8.5	20	20	2-way
90°	7.5	15	20	2-way
	8.5	19	24	2-way
Parallel	20	8.5	12	1-way
	20	8.5	12	2-way

[1] The first line of each category (e.g., 45 degrees, one-way travel) indicates the dimensions for compact cars.

[2] Where wheel stops are required, they shall be placed 18 inches from the end of stall. Landscaping may be located between the wheel stop and the end of the stall. Landscaping so located shall be in addition to, and not part of, any landscaping required by this title.

2. Grades. Where parking spaces are designated, grades shall not exceed six percent. Driveways and driving lanes between separate groups of parking shall not exceed 14 percent. Parking areas on sloping lots shall be laid out so that parked cars lie perpendicular to the slope. Where existing grades on property

proposed for a parking lot exceed 10 percent, the city may require a topographic survey to show existing and proposed grades.

3. Landscaping.

    a. Parking lots shall be landscaped in accordance with BIMC 18.15.010.F.

    b. Permeable pavement is preferred in both accessory and primary parking lots. The following types of permeable pavement have been found to perform well in the Puget Sound climate when properly designed: pervious concrete, porous asphalt, plastic grid systems, and interlocking permeable pavers. (Ord. 2020-03 § 3 (Exh. C), 2020; Ord. 2019-03 § 16, 2019; Ord. 2018-13 §§ 11, 12, 2018; Ord. 2017-02 § 1, 2017; Ord. 2016-28 §§ 17 – 19, 2016; Ord. 2014-14 § 3, 2014; Ord. 2011-17 § 2, 2011; Ord. 2011-02 § 2 (Exh. A), 2011)

Section 5. Section 18.36.030 of the Bainbridge Island Municipal Code is hereby amended to add the following definitions:

"Electric Vehicle" or "EV" means a vehicle registered for on-road use, primarily powered by an electric motor that draws current from a rechargeable storage source that is charged by being plugged into an electrical current source.

"Electric Vehicle Capable Parking Space" or "EV-Capable Parking Space" means a parking space that is provided with a listed raceway capable of accommodating a minimum of 40-ampere dedicated 208/240-volt branch circuit. The raceway shall terminate into a cabinet, box, or other enclosure in close proximity to the proposed location of the EV-Capable parking space. Raceways and related components that are planned to be installed underground, and in enclosed, inaccessible, or concealed areas and spaces, shall be installed at the time of original construction.

"Electric Vehicle Ready Parking Space" or "EV-Ready Parking Space" means a parking space that is provided with a minimum 40-ampere dedicated 208/240-volt branch circuit for electric vehicle supply equipment that is terminated at a receptacle, junction box, or electric vehicle supply equipment within the parking space in order to allow for future installation of electric vehicle supply equipment.

"Electric Vehicle Supply Equipment" or "EVSE" means the conductors, including the ungrounded, grounded, and equipment grounding conductors, and the electric vehicle connectors, attachment plugs, personnel protection system, and all other fittings, devices, power outlets, or apparatus installed specifically for the purpose of transferring energy between the premises wiring and an electric vehicle.

"Electric Vehicle Supply Equipment Parking Space" or "EVSE Parking Space" means a parking space with electric vehicle supply equipment capable of supplying current at 208/240 volts.

"Electric Vehicle Load Management System" means a system designed to optimize a property's charging loads so that electricity is equitably distributed among multiple electric vehicle supply equipment simultaneously.

Section 6. **Severability**. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 7. This ordinance shall take effect on January 1, 2023, provided, that the amendment of Table 18.15.020-3 set forth in Section 3 of this ordinance shall take effect on July 1, 2023. The ordinance will be published as required by law.

PASSED by the City Council this ____ day of _____, 2022.

APPROVED by the Mayor this ____ day of _____, 2022.

_____

Joe Deets, Mayor

ATTEST/AUTHENTICATE:

_____

Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:	October 20, 2022
PASSED BY THE CITY COUNCIL:	_____
PUBLISHED:	_____
EFFECTIVE DATE:	January 1, 2023; Pursuant to Section 3, Table 18.15.020-3 is further amended as stated herein effective July 1, 2023.
ORDINANCE NUMBER:	2022-14

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:**

AGENDA ITEM: Adopt Ordinance No. 2022-21 Amending Chapter 8.24 of the Bainbridge Island Municipal Code to Add Definitions for Condiment and Personal Care Product and to Correct a Misspelling

SUMMARY: Ordinance No. 2022-21 amends Chapter 8.24 of the Bainbridge Island Municipal Code to provide definitions for the terms "Condiment" and "Personal Care Product" as relates to single-use plastic waste reduction requirements scheduled to take effect on January 1, 2023. An additional minor text edit is included in the ordinance: correcting a misspelling of the Compost Manufacturing Alliance certification name in Section 8.24.010.E.

AGENDA CATEGORY: Ordinance **PROPOSED BY:** Executive

RECOMMENDED MOTION: Adopt Ordinance No. 2022-21 amending Chapter 8.24 of the Bainbridge Island Municipal Code to add definitions for "Condiment" and "Personal Care Product," and to correct the name of the Compost Manufacturing Alliance.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The City Council adopted changes to Chapter 8.24 of the Bainbridge Island Municipal Code ("BIMC") on November 9, 2021 to reduce single-use plastic waste associated with food retail and lodging establishments. Definitions for the terms "Condiment" and "Personal Care Product" were not included in the November 2021 updates. This ordinance adds definitions for the terms "Condiment" and "Personal Care Product" to provide additional clarifying information to support implementation of previously adopted amendments to Chapter 8.24 BIMC that are effective January 1, 2023. The proposed definitions were developed based on feedback from the City Council at the September 13, 2022 Council meeting.

One additional minor text edit is included in the ordinance: correcting a misspelling of the Compost Manufacturing Alliance certification name in Section 8.24.010.E.

ATTACHMENTS:

Ordinance No. 2022-21 Amending Chapter 8.24 BIMC Waste Reduction.docx

FISCAL DETAILS:

Fund Name(s):

Coding:

ORDINANCE NO. 2022-21

AN ORDINANCE of the City of Bainbridge Island, Washington, amending Chapter 8.24 of the Bainbridge Island Municipal Code.

WHEREAS, the City Council adopted changes to Chapter 8.24 of the Bainbridge Island Municipal Code ("BIMC") on November 9, 2021 to reduce single-use plastic waste associated with food retail and lodging establishments; and

WHEREAS, the previously adopted changes to Chapter 8.24 BIMC addressed an immediate action identified in the Bainbridge Island Climate Action Plan, adopted by the City Council in 2020, to reduce the use of single-use plastics to help reduce greenhouse gas emissions and marine pollution; and

WHEREAS, the previously adopted changes to Chapter 8.24 BIMC included the addition of definitions for many terms but did not include definitions for the terms "Condiment" and "Personal Care Product"; and

WHEREAS, the previously adopted changes to Chapter 8.24 BIMC included a reference to the Compost Manufacturer's Alliance, which is actually the Compost Manufacturing Alliance; and

WHEREAS, providing definitions for the terms "Condiment" and "Personal Care Product" and correcting the name of the Compost Manufacturing Alliance will provide additional clarifying information to support implementation of Chapter 8.24 BIMC.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 8.24.005 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

8.24.005 Definitions.

A. "ASTM Standard Specification" means an explicit set of requirements to be satisfied by a material, product, system, or service established by meeting the standards of the American Society for Testing and Materials ("ASTM").

B. "Biodegradable Products Institute," or "BPI," refers to a certification program that ensures that compostable products and packaging displaying the BPI logo have been independently tested and verified to meet certain standards.

C. "Compost Manufacturing Alliance," or "CMA," refers to a certification program that ensures that compostable products displaying the CMA logo have been independently tested and verified to meet certain standards.

D. “Condiment” means relishes, spices, sauces, confections, or seasonings that require no additional preparation and are usually used on a food item after preparation, and includes, but is not limited to, different types such as ketchup, mustard, mayonnaise, soy sauce, hot sauce, salsa, salt, pepper, and sugar/sugar substitutes.

~~D~~E. “Disposable” means designed to be discarded after a single or limited number of uses, not manufactured for long-term multiple reuse, and/or is not reusable as defined herein.

~~E~~F. “Fluorinated chemicals” means perfluoroalkyl and polyfluoroalkyl substances (PFAS chemicals) or chemicals which are a class of fluorinated organic chemicals containing at least one fluorinated carbon atom.

~~F~~G. “Food service ware” means a product intended to be used for serving, distributing, holding, packaging, and/or transporting prepared food including, but not limited to, plates, bowls, cups, trays, deli rounds, clamshells and other hinged or lidded containers, food contact paper (e.g., wraps, bags, tray liners), and portion cups. The term food service ware also includes food service accessories including, but not limited to, lids, straws, stirrers, cup spill plugs, cup sleeves, condiment packets, utensils, cocktail sticks/picks, toothpicks, napkins, and the packaging that any of these individual items are wrapped in.

~~G~~H. “Home compostable” means comprised of natural fiber as defined below, and/or able to break down or otherwise become part of usable compost in a safe and a timely manner in a non-industrial composting environment. Any food service ware item that is “OK Compost HOME” certified by TÜV Austria will be presumed to satisfy this definition. In the event that an ASTM standard for home compostable products that meets or exceeds the OK Compost HOME certification is established, any food service ware item certified as satisfying that standard will satisfy this definition.

~~H~~I. “Industrial composting facility” means a large-scale professional composting facility which processes significant amounts of organic waste, including food service ware certified as industrial compostable, through a controlled biotechnological process, regulating factors such as particle size, moisture content, aeration, temperature, pH, and carbon/nitrogen ratio.

~~I~~J. “Lodging establishment” means an establishment that contains one or more sleeping room accommodation(s) that is rented or otherwise provided to the public, including, but not limited to, a hotel, motel, resort, bed and breakfast inn, or vacation rental (including lodging provided through hosting services such as Airbnb and VRBO).

~~J~~K. “Natural fiber” means a plant-based, non-synthetic fiber, including, but not limited to, products made from paper, wood and wood-pulp, sugar cane, bamboo, wheat stems/stalk, and hay.

L. “Personal care product” includes, but is not limited to, hand soap, body wash, shampoo, conditioner, and lotion.

~~K~~M. “Expanded Polystyrene” means blown polystyrene and expanded and extruded foams which are thermoplastic petrochemical materials utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, foam molding, and extrusion-blown molding (extruded foam polystyrene).

~~L~~N. “Prepackaged food” means food service ware that has been filled with food and sealed by a separate food service business or food manufacturer prior to receipt by the point-of-sale retail establishment. “Prepackaged food” includes a utensil, straw, or other item physically attached for purposes of retail sale to ~~a~~ food service ware prior to receipt by the point-of-sale retail establishment.

~~M~~O. “Prepared Food” means food or beverages that undergo a cooking or food preparation technique on or off the retail food establishment’s premises for consumption by the public. Cooking and food preparation techniques include, but are not limited to, the following:

1. Cooking methods utilizing the application of heat, such as steaming, microwaving, simmering, boiling, broiling, grilling, frying, or roasting;

2. Beverage preparation, such as blending, brewing, steeping, juicing, diluting, or pouring;

3. Food preparation techniques, such as defrosting, rinsing, washing, diluting, cutting, portioning, mixing, blending, assembling, coating, dipping, garnishing, decorating, or icing.

“Prepared food” does not include raw eggs or raw, butchered meats, fish, and/or poultry sold from a butcher case, a refrigerator case, or similar retail appliance.

~~N~~P. “Retail establishment” means any person, corporation, partnership, business, facility, vendor, organization, or individual that sells or provides merchandise, goods, or materials directly to a customer, including to a “retail food establishment.” “Retail establishment” includes, but is not limited to, retail food establishments, grocery stores, department stores, hardware stores, home or business delivery services, pharmacies, liquor stores, restaurants, catering trucks, convenience stores, or other retail stores or vendors, including temporary stores or vendors at farmers markets, street fairs, and festivals.

~~O~~Q. “Retail food establishment” means all sales outlets, stores, shops, or other places of business located within the city, which sell or convey foods directly to the ultimate consumer. “Retail food establishment” shall include, but not be limited to, any place where food is prepared, mixed, cooked, baked, smoked, preserved, bottled, packaged, handled, stored, manufactured, and sold or offered for sale, including, but not limited to, any fixed or mobile restaurant; drive-in; coffee shop; cafeteria; short-order cafe; delicatessen; luncheonette; grill; sandwich shop; soda fountain; tavern; bar; cocktail lounge; nightclub; roadside stand; take out prepared food establishment; industrial feeding establishment; catering kitchen; commissary; grocery store; public food market; food stand; or similar place in which food or drink is prepared

for sale or for service on the premises or elsewhere; and any other establishment or operation, including homes, where food is processed, prepared, stored, served, or provided for the public for charge.

~~P~~R. "Reusable" means an item subject to this chapter designed and manufactured to maintain its shape and structure, and to be materially durable for repeated (at least 1,000 times each) sanitizing in water at 171 degrees Fahrenheit for at least 30 continuous seconds, washing via commercial dishwashing machine, and reuse.

~~Q~~S. "Single-use" means a product that is designed to be used once and discarded, and/or is not reusable as defined herein.

~~R~~T. "TÜV Austria" means the corporation that certifies categories of compostable products including the certification of "OK Compost HOME" which classifies products as being able to be composted at ambient temperatures and with a natural microbial community (e.g., in a home compost environment).

~~S~~U. "Utensil" means a product designed to be used by a consumer to facilitate the consumption of food or beverages, including knives, forks, spoons, cocktail picks, chopsticks, splash sticks, and stirrers. "Utensil" does not include plates, bowls, cups, bottles, and other products used to contain food or beverages.

Section 2. Section 8.24.010 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

A. No retail food establishment licensed to do business or required to be licensed within the city shall use expanded polystyrene-based food service ware at any time when providing prepared food.

B. Retail food establishments licensed to do business or required to be licensed within the city shall only use home compostable disposable food service ware when providing prepared food, except as otherwise provided in BIMC 8.24.015.

C. All home compostable disposable food service ware items shall be certified to be free of all intentionally added fluorinated chemicals.

D. Except as otherwise provided in BIMC 8.24.015, all disposable food service ware items, including those that that qualify for an exemption pursuant to BIMC 8.24.015, shall be:

1. Certified to be compostable in an industrial composting facility in a timely manner; and/or

2. Eligible to be accepted for recycling by the retail food establishment's recycling collection service.

E. To verify compliance with subsections C and D.1 of this section, items shall be certified by the Biodegradable Products Institute ("BPI"), the Compost Manufacturing ~~Manufacturer's~~ Alliance ("CMA"), or another independent third party approved by the city manager or designee, in collaboration with the city's climate adaptation officer.

F. In order to encourage the use of reusable cups, retail food establishments shall charge $0.25 for every disposable cup provided.

1. Income from the disposable cup charge shall be retained by the retail food establishment.

2. Charges for disposable cups shall be identified separately on any post-sale receipt provided and, pre-sale, shall be clearly identified for the customer on media such as menus, ordering platforms, and/or menu boards. Customers placing orders by telephone shall be informed verbally of the single-use cup charge at the time of the placement of the order.

3. This provision shall not prohibit a retail food establishment from providing free drinking water upon request to customers in a small, unlined paper cup.

4. This provision shall not apply to nonprofit entities or entities providing services on behalf of a nonprofit that operate as a retail food establishment for less than 10 days per calendar year.

5. Customers may provide their own reusable cups for beverage service in accordance with the Retail Food Code, Chapter 246-215-03348 of the Washington Administrative Code. These reusable cups must be clean, sturdy, and appropriately insulated if ordering hot beverages such that they can be held in the customer's bare hand if intended to be used for hot liquids. Retail food establishments may refuse to use, at their sole discretion, any customer-provided cup that is cracked, chipped, or corroded, appears inappropriate in size, material, or condition for the intended beverage, or that appears to be soiled or unsanitary, and instead require use of a reusable cup provided by the establishment for any beverage consumed on the premises, or an establishment-provided disposable cup that conforms to the standards of this chapter.

Section 3. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 4. This ordinance shall take effect on January 1, 2023. The ordinance will be published as required by law.

PASSED by the City Council this ____ day of _____, 2022.

APPROVED by the Mayor this ____ day of _____, 2022.

_____

Joe Deets, Mayor

ATTEST/AUTHENTICATE:

_____

Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:	October 20, 2022
PASSED BY THE CITY COUNCIL:	_____, 2022
PUBLISHED:	_____, 2022
EFFECTIVE DATE:	January 1, 2023
ORDINANCE NUMBER:	2022-21

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:**

AGENDA ITEM: Cancel the November 22, 2022 City Council Business Meeting and the December 6, 2022 City Council Study Session

SUMMARY: Council will consider canceling the November 22, 2022 City Council Business Meeting (Thanksgiving week) and the December 6, 2022 City Council Study Session.

AGENDA CATEGORY: Consent Agenda **PROPOSED BY:** Executive

RECOMMENDED MOTION: Cancel the November 22, 2022 City Council Business Meeting and the December 6, 2022 City Council Study Session.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:** 20 Minutes

AGENDA ITEM: (7:00 PM) Hold the Final Public Hearing for Ordinance No. 2022-19 Relating to the 2023-2024 Biennial Budget and Receive Council Direction; Adopt Resolution No. 2022-28 Relating to Replenishing General Fund Financial Reserves; Adopt Ordinance No. 2022-23 Revising the 2023-28 Capital Improvement Plan Update; Adopt Ordinance No. 2022-19 Relating to the 2023-2024 Biennial Budget,

SUMMARY: In accordance with state law, the City Council will hold the final public hearing on Ordinance No. 2022-19 relating to the 2023-2024 Biennial Budget. Following the hearing, staff will receive direction from the City Council regarding the budget after which motions may be made to:

1) Adopt Resolution No. 2022-28 relating to replenishing General Fund financial reserves.
2) Adopt Ordinance No. 2022-23 relating to the 2023-2028 Revised Capital Improvement Plan Update.
3) Adopt Ordinance No. 2022-19 relating to the 2023-2024 Biennial Budget.

AGENDA CATEGORY: Ordinance **PROPOSED BY:** Finance & Administrative Services

RECOMMENDED MOTION: Conduct public hearing with regard to Ordinance No. 2022-19 relating to the Final 2023-2024 Biennial Budget and then:

(1) I move to adopt Resolution No. 2022-28 relating to replenishing General Fund financial reserves.
(2) I move to adopt Ordinance No. 2022-23 relating to the Revised 2023-2028 Capital Improvement Plan Update.
(3) I move to adopt Ordinance No. 2022-19 relating to the 2023-2024 Biennial Budget.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: Public Hearing:

State Law requires a minimum of two public hearings prior to adopting the Final 2023-2024 Biennial Budget, and the final public hearing must take place on or before the first Monday in December (December 5). The first

hearing was held on October 11, 2022. This second public hearing completes the minimum statutory requirements. Following the public hearing, staff will receive direction from the Council.

Resolution No. 2022-28 Relating to Replenishing General Fund Reserve Levels:

As part of the overall 2023-2024 budget process, the Council reviewed and adopted revised financial policies in April of 2022. The attached Resolution No. 2022-28 for consideration reaffirms the general fund reserve levels set forth in Section 6 of these policies, which is defined as a minimum of $1 million for Emergency Reserves plus 25% of ongoing revenues in the General Fund, which is calculated as $5,391,350 in 2023 and $5,552,100 in 2024. The enclosed revised policies under Section 6 also set forth specific procedures to replenish reserve levels if they fall below minimum thresholds.

In addition, the City Manager is proposing that after the closing of the financial records of the previous Fiscal Year, if the actual fund balance in 2023 exceeds the projected amount in the 2023-2024 Adopted Budget (currently $19,967,000), the City Manager will report the difference to the Council to receive direction concerning the disposition of the additional amount. This could include appropriation for new projects such as the Valley Road Shoulders and the City Website and Dashboard Information Technology projects discussed at the October 25, 2022 Council Business meeting.

Ordinance No. 2022-23 Relating to the 2023-2028 Revised Capital Improvement Plan Update:

The City Council will consider the Revised 2023-2028 Capital Improvement Plan ("CIP") Update that includes a $165,000 increase in 2023 for design work related to the Springbrook Fish Passage project west of New Brooklyn Road. This revision was deemed necessary despite Council approval of an earlier ordinance (Ordinance No. 2022-20), which was approved at the October 25, 2022 Council Business meeting, since the CIP is an integral part of the final 2023-2024 Biennial Budget.

Ordinance No. 2022-19 Relating to the 2023-2024 Biennial Budget:

After receiving Council direction on October 11 and October 25, the final draft includes the following revisions:

1) Increase of $165,000 to the Storm and Surface Water fund in 2023 for design work for the Springbrook Fish Passage Capital Improvement Project at Fletcher Bay.

2) Increase of $40,000 to the general fund in 2023 for a one-time professional services contract to develop a prioritization and implementation strategy for the Sustainable Transportation Plan.

3) Increase of $68,000 to the general fund in 2023 and $114,000 in 2024 for a full-time regular Sustainable Transportation Analyst position. Note that this position is projected to start in July of 2023 and will be funded out of the general fund until the job description is finalized. It is anticipated that the Transportation Benefit Fund will fund some or all of the position once the job description is finalized.

ATTACHMENTS:

Resolution No. 2022-28 Replenishing Financial Reserves - Final.docx

Ordinance No. 2022-23 Adopting Revisions to the 2023-2028 Update of the Six-Year CIP - Final.docx

Ordinance No. 2022-23 Exhibit A 2023-2028 CIP (Revised).pdf

Ordinance No. 2022-19 Adopting Biennial Budget for FY 2023-2024.docx

Exhibit A to Ordinance No. 2022-19

Exhibit B to Ordinance No. 2022-19

FISCAL DETAILS:

Fund Name(s):

Coding:

RESOLUTION NO. 2022-28

A RESOLUTION of the City of Bainbridge Island, Washington, adding a new subsection to Section 6 of the City's Financial and Budget Policies related to replenishing General Fund reserves.

WHEREAS, the City Council ("Council") is responsible for setting financial and budget policies for the City of Bainbridge Island ("City"); and

WHEREAS, state law, including Chapter 35A.33 RCW, provides guidance for budgets in code cities; and

WHEREAS, Chapter 35A.34 RCW authorizes cities to establish biennial budgets under which authorization, and the authorization of the Bainbridge Island Municipal Code ("BIMC"), including Chapter 2.82 BIMC, the City prepares a biennial budget with a mid-biennial review; and

WHEREAS, in the past, the Council has approved policies and passed resolutions related to financial and budget policies that continue to guide City financial practices including, but not limited to: Resolution No. 1993-52, as adopted and as amended through the passage of Resolution No. 2021-19, which establishes investment policies; Resolution No. 2008-01, which establishes an Emergency Rainy Day Reserve Fund and a Contingency Reserve within the General Fund; Resolution No. 2008-14, which establishes debt management policies; Resolution No. 2010-35, which set targets for General Fund reserves; Resolution No. 2013-13, which provides that funds from the City's utilities shall not be expended for general governmental services; Resolution No. 2014-17, which sets a minimum fund balance policy for the General Fund; Resolution No. 2016-20 adopting a Municipal Securities Disclosure Policy, which establishes public disclosure rules for City-issued municipal securities; Resolution No. 2016-18, which establishes procedures for the surplus and sale of City real property; Resolution No. 2016-19, updating the consolidated Financial Policies; Resolution No. 2018-07 and Resolution No. 2020-08, establishing the consolidated Financial Policies; Resolution No. 2020-09, updating the City Debt Policy; and Resolution No. 2020-11, establishing the Equipment Rental and Revolving Fund; and

WHEREAS, the City Administration ("Administration") requested, as part of the 2023-2024 biennial budget process, that the Council update the Financial and Budget Policies that were adopted by the Council previously; and

WHEREAS, the Council last updated the Financial and Budget Policies through Resolution No. 2022-07; and

WHEREAS, the Council and the Administration wish to reaffirm General Fund reserve levels as described in Section 6 of the Financial and Budget Policies (see Exhibit A of this resolution) and establish mitigation policies to be administered by the Administration and to guide Council action related to situations in which General Fund reserves fall below policy levels; and

WHEREAS, Section 6 of the Financial and Budget Policies defines the minimum levels as $1 million for emergency reserves and 25% of ongoing revenues in the General Fund; and

WHEREAS, 25% of ongoing revenues in the General Fund is calculated as $5,391,350 in 2023 and $5,552,100 in 2024.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND DO RESOLVE AS FOLLOWS:

Section 1. The updates to the Financial and Budget Policies that are shown in **Exhibit A**, which is attached hereto and incorporated herein by this reference, are hereby adopted. More specifically, the updates adopted by this resolution create a new subsection under Section 6 (Reserves) that is entitled, "Replenishment of Reserves."

PASSED by the City Council this ____ day of November 2022.

APPROVED by the Mayor this ____ day of November 2022.

_____
Joe Deets, Mayor

ATTEST/AUTHENTICATE:

_____
Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK: November 3, 2022
PASSED BY THE CITY COUNCIL: November ___, 2022
RESOLUTION NO.: 2022-28

Attachment: Exhibit A, Financial and Budget Policies

Exhibit A

FINANCIAL AND BUDGET POLICIES

Section 1. PURPOSE

The primary purpose of financial and budget policies is to provide guidelines for the City Council and staff to use in making financial decisions that ensure core services are maintained and the Council's vision for the community is achieved.

The financial and budget policies guide the City to be able to withstand local and regional economic variations, to adjust to changes in service requirements, and to respond to other changes as they affect the community.

It is the policy of the City to maintain an excellent credit rating and assure taxpayers that the City of Bainbridge Island is maintained in sound financial condition.

SECTION 2. OPERATING BUDGET POLICIES

The biennial budget is the City's comprehensive two-year financial plan, which supports the City's approved programs and services.

Biennial budgets should provide for design, construction, maintenance and replacement of the City's capital assets and equipment consistent with the Capital Facilities Plan including the related cost for operating new assets.

The City will maintain all its assets such that it protects the City's capital investment, preserves public safety, and minimizes future maintenance and replacement costs.

All general government current operating expenditures will be paid from current revenues and cash carried over from prior years.

The City shall adopt a balanced budget. The City defines a balanced budget as one in which current biennium budgeted revenues in addition to fund balances are equal to or greater than current biennium budgeted expenditures. In addition, the City's budget shall maintain recurring expenditures for each fund at a level less than recurring revenues for that fund.

Reports on revenues and expenditures shall be prepared monthly and provided to the Council. Mid-year and annual reports will also be prepared and provided. These reports will also be posted to the City's website or reporting portal.

The City shall consider its financial capacity when making budget decisions. Staff shall deliver to Council a ten-year financial capacity analysis as part of the biennial budget process. For each financial capacity analysis, the financial assumptions shall be reasonable and shall take into account an appropriately chosen set of inflation factors and an appropriate set of economic projections. The Administration's chosen assumptions for revenues, expenditure inflation factors and economic measures shall be disclosed to the Council.

SECTION 3. REVENUES

The City will strive to maintain a diverse and stable revenue stream to protect against short-run volatility of any single revenue source.

Because revenues, especially those of the General Fund and other tax-supported funds, are sensitive to economic changes, the City will use a conservative approach to revenue forecasting.

Departmental revenues of the tax-supported funds shall be considered unrestricted revenue of the City – subject to any applicable legal restriction, and subject to any applicable provision of the financial Policies, that may apply to a particular revenue source.

Revenues from the Commercial Parking Tax shall be treated as revenues of the Street Fund.

Real Estate Excise Tax revenue shall be first applied to current capital debt service and then, to the extent available, to other eligible expenses.

The City shall maintain a structure for all fees and charges where the beneficiary of the service pays the cost of that service except to the extent that the Council has determined that provision of the specific service in question provides a general public benefit.

No less than once every three years, Building and Development Services (B&DS) rates shall be reviewed, with a goal of full cost recovery for the B&DS Fund.

The City will maintain water, sewer and storm water utility rates adequate to ensure that each of these three utility funds is fully self-supporting. Additionally, for analysis and rate modeling purposes, the proposed rates shall take into account debt service coverage commitments, if applicable. The capacity to support identified utility reserves will also be taken into account.

SECTION 4. EXPENDITURES

The City budget will provide for a sustainable level of service to meet the City's identified results.

The City will maintain expenditure categories according to state statute and administrative regulation. Capital expenditures shall meet the requirements of generally accepted accounting principles (GAAP).

The City shall use major one-time revenue to fund capital improvements, debt reductions, or reserves. The use of one-time revenues to fund operating expenditures is strongly discouraged.

The Council shall review the Administration's recommended plan for the allocation of City costs to various funds as part of the biennial budget process.

As a general rule, when an expenditure is incurred for which both restricted and unrestricted fund balance is available, the City will consider the more restricted amounts to have been spent first.

On a periodic basis, the Administration shall compare the cash compensation and the value of benefits for City employee positions to the compensation and benefit levels to a set of comparable employers, to provide data for potential compensation and benefit policies which may be adopted by the Council.

SECTION 5. CAPITAL

The Capital Facilities Goals and Policies that are stated in the City's Comprehensive Plan, as amended from time to time, are hereby included in full in the Financial Policies.

The Capital Improvement Plan and the City operating budget will be reviewed at the same time to ensure that capital and operating needs are balanced with each other and support overall City goals.

The City shall develop a six-year plan for capital improvements and update it at least biennially.

The City will identify the estimated costs and proposed funding sources for each capital project proposal before it is submitted to Council for approval. The City will use intergovernmental assistance and outside resources whenever possible. In the event that a grant, or other type of intergovernmental assistance, is identified as a funding source for a project and the outside funding is not secured, the City will reconsider the financial viability of that project at that time.

Each individual project included in the capital improvement plan (CIP) shall have a budget with identified contributions by fund. Each fund amount shall be distinct and cannot be transferred without amending the CIP. Reporting will be presented at the project and fund level.

When a capital project is complete and has been capitalized in accordance with Generally Accepted Accounting Principles, any remaining project budget appropriation authority shall lapse, and all remaining funds shall return to their original source.

SECTION 6. RESERVES

Reserve funds enable the City to deal with unforeseen emergencies and changes in economic conditions.

General Fund Reserves

Emergency Reserve: The City shall maintain an Emergency Reserve with a budgetary target amount of $1.0 million. These funds shall be used only to pay for emergencies that cannot reasonably be accommodated by current budget appropriations. These funds may be appropriated only by a vote of not less than five (5) members of the City Council or the unanimous vote of a legal quorum. It is the Council's policy that if funds are spent from the Emergency Reserve, it should be replenished as resources become available.

General Fund Minimum Fund Balance. The City shall maintain a minimum fund balance of 25% of ongoing revenues in the General Fund. The General Fund minimum fund balance shall mean the dollar amount of unencumbered fund balance, excluding any amounts held in reserves or otherwise committed funds. This fund balance is intended to provide stability in the event of unexpected changes to revenues or expenses.

Replenishment of Reserves. If the General Fund balance falls below policy reserves as defined above, the City Manager shall prepare and present to the City Council a recommended plan to replenish the reserves. The City Council shall review and adopt a replenishment plan within 12 months after the policy reserve levels first fall below the minimum levels. Once adopted, the replenishment plan's progress will be reviewed periodically with the City Council but no less than every calendar year until such time as the reserves are replenished to or above the target levels described above.

Utility Fund Reserves

Capital Contingency Reserve. Each utility fund shall maintain a separate capital contingency reserve. Each reserve shall have a targeted level of at least one percent (1%) of the utility system's capital assets at net book value. The primary purpose of the reserve is to provide a ready source of cash in case of an emergency, should a major piece of equipment or a portion of the utility's infrastructure fail unexpectedly.

Operating Reserve – Water and Sewer Funds. These reserves shall have a targeted level as of each year-end of at least sixty (60) days' operating expenses. The primary purpose of the reserve

is to provide cash for operations in case of seasonal variations in revenue or expenses, or to support operations in a year in which revenues are abnormally low.

Operating Reserve – Storm and Surface Water Management Fund. This reserve shall have a targeted level as of June 30 and December 31 of at least 90 days' operating expenses. The primary purpose of the year-end reserve is to provide cash for operations during the period between the payment of the fees, which occurs in two large payments in April and October.

Restricted Debt Reserve. To the extent that the City issues a form of debt (e.g. Revenue Bonds) that requires the City to maintain a restricted cash reserve during the term of the debt repayment period, the utility shall maintain a restricted reserve for such purpose. This reserve is to safeguard the purchasers of the utility's debt and may be used to fund the final installment or last year's debt service.

SECTION 7. ACCOUNTING, AUDITING AND FINANCIAL REPORTING

The City will establish and maintain a high standard of internal controls and accounting practices. The City accounts and budgets for revenue and expenditures on a modified accrual basis for general government and enterprise activities. Year-end financial statements for enterprise activities shall use full accrual accounting.

The accounting system will maintain records on a basis consistent with accepted national standards for local government accounting and the Washington State Auditor's Budgeting, Accounting and Reporting System.

The annual financial statements shall conform to Generally Accepted Accounting Principles (GAAP) and be in the form of an Annual Comprehensive Financial Report as recommended by the Government Finance Officers Association.

A capital asset system will be maintained to identify all City assets and their location.

The City will ensure that City records are audited annually, resulting in a financial opinion. The results of the audit will be available to the public through the City's website.

SECTION 8. DEBT

The City's Debt Policy, as it may be amended from time to time, is hereby included in the Financial and Budget Policies.

SECTION 9. INVESTMENT

The City's Investment Policy, as it may be amended from time to time, is hereby included in the Financial and Budget Policies.

SECTION 10. BANKING AND MONEY MANAGEMENT

Safety

The City shall engage in relationships, and conduct its business, with one or more banks, repositories of public pooled funds, and financial institutions in a manner that avoids concentrating City balances in a way that may expose the City to material losses in the event of an adverse development affecting any bank or financial institution in which City assets are held.

Money Management

The City Administration shall seek to form relationships with banking and financial institutions that offer the City efficient and effective tools and technologies to manage and track transactions and balances.

SECTION 11. MUNICIPAL SECURITIES DISCLOSURE

The City's Municipal Securities Disclosure Policy, as it may be amended from time to time, is hereby included in the Financial and Budget Policies.

SECTION 12. SURPLUS REAL PROPERTY

The City's Surplus Real Property Policy, as it may be amended from time to time, is hereby included in the Financial and Budget Policies.

SECTION 13. PROCUREMENT POLICY

The City's Procurement Policy, as it may be amended from time to time, is hereby included in the Financial and Budget Policies.

SECTION 14. EQUIPMENT RENTAL AND REVOLVING FUND

The Equipment Rental and Revolving (ER&R) Fund policy, as it may be amended from time to time, is hereby included in the Financial and Budget Policies.

SECTION 15. GRANTS

City Council approval is required to submit an application for grants over $50,000, unless pre-authorized for acceptance by the City Council through ordinance or resolution. The $50,000 threshold must include as part of the estimate any City "in-kind" labor used as matching funds, and City staff will describe to the Council the amount that is provided through the grant and the amount that is provided through in-kind matching funds.

For grants that are over $50,000, or otherwise require Council approval, but for which there is an application deadline that does not allow City staff to obtain prior Council approval to apply for the grant, the Department Director shall obtain the approval of the City Manager or their designee prior to submitting the application and subsequently bring the grant to the Council for approval and ratification. Applications for grants in the amount of $50,000 or less can be submitted without City Council approval, unless such approval is required by the granting agency.

The City Manager, or designee, is authorized to execute all required agreements and documents with a grant-issuing agency to effectuate any grant approved or accepted by the City Council.

To the extent that this section conflicts with any other policy or resolution adopted by the City Council, this section controls.

ORDINANCE NO. 2022-23

AN ORDINANCE of the City of Bainbridge Island, Washington, adopting revisions to the 2023-2028 update of the six-year Capital Improvement Plan.

WHEREAS, in accordance with the Growth Management Act, the City of Bainbridge Island adopted a Comprehensive Plan on September 1, 1994, revised it on December 8, 2004, and completed an update on February 28, 2017; and

WHEREAS, the Comprehensive Plan contains a Capital Facilities Element that establishes goals and policies for the provision and financing of capital facilities for the residents of Bainbridge Island; and

WHEREAS, the Capital Facilities Element is implemented through the City's Capital Improvement Plan, which is a six-year plan that is updated annually; and

WHEREAS, the 2023-2028 update of the six-year Capital Improvement Plan addresses the goals and requirements set forth in the Growth Management Act and the Bainbridge Island Comprehensive Plan; and

WHEREAS, the 2023-2028 update of the six-year Capital Improvement Plan is consistent with the Comprehensive Plan, functional plans, and adopted capital and operating budgets as stated in Policy CF 1.1 of the Comprehensive Plan; and

WHEREAS, the 2023-2028 update of the six-year Capital Improvement Plan was presented to the City Council on September 27, 2022 as a component of the 2023-2024 Biennial Budget; and

WHEREAS, the 2023-2028 update of the six-year Capital Improvement Plan was considered and discussed by the Planning Commission at the October 13, 2022 Planning Commission Special Meeting; and

WHEREAS, the City Council has conducted public hearings on the 2023-2024 Biennial Budget, and the 2023-2028 update of the six-year Capital Improvement Plan is a component of that budget, such that the 2023 and 2024 capital improvements identified in the Capital Improvement Plan will be incorporated into the 2023-2024 Biennial Budget; and

WHEREAS, on October 25, 2022, the City Council adopted Ordinance No. 2022-20 related to the 2023-2028 update to the six-year Capital Improvement Plan, and also at that time the Council provided input on additional projects, and revisions to the 2023-2028 Capital Improvement Plan update are necessary to incorporate such additional projects based on the Council's input; and

WHEREAS, the 2023-2028 Capital Improvement Plan is an integral component of the overall 2023-2024 Biennial Budget; and

WHEREAS, this ordinance is necessary so that overall appropriation levels included in the 2023-2028 Capital Improvement Plan update as revised will be incorporated into the 2023-2024 Biennial Budget.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN, AS FOLLOWS:

Section 1. The 2023-2028 update of the six-year Capital Improvement Plan, as revised and attached as **Exhibit A**, is adopted fully as of the effective date of this ordinance.

Section 2. In the event that there are instances in which the dollar amounts or timing of capital projects included in this update differ from those in other sections of the Comprehensive Plan, the amounts and timing in this update shall prevail.

Section 3. This ordinance authorizes the City Manager to reformat **Exhibit A** into a final edition for publication and to reformat and transmit **Exhibit A** to the State of Washington as the City's annual State Transportation Improvement Program ("STIP"), as applicable.

Section 4. Severability. If any section, sentence, clause, or phrase of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

Section 5. This ordinance shall take effect and be in force five (5) days from and after its passage and publication as required by law.

PASSED by the City Council this ____ day of _____, 2022.

APPROVED by the Mayor this ____ day of _____, 2022.

_____
Joe Deets, Mayor

ATTEST/AUTHENTICATE:

_____
Christine Brown, CMC, City Clerk

FILED WITH THE CITY CLERK:	November 3, 2022
PASSED BY THE CITY COUNCIL:	_____, 2022
PUBLISHED:	_____, 2022
EFFECTIVE DATE:	_____, 2022
ORDINANCE NUMBER:	2022-23

Exhibit A: 2023-2028 CIP (As Revised)

City of Bainbridge Island
*Total CIP (2023 - 2028)(**R**ev**i**sed)*
2023-2024 Adopted Budget

	Prior Years	2023	2024	2025	2026	2027	2028	2029 - 2042	**Total**
in (1000s)									
Transportation Projects	451	858	754	1,725	645	-	-	-	4,433
Transportation Grants	-	-	-	-	-	-	-	-	-
Non Motorized Projects	1,537	4,191	3,038	-	-	-	-	-	8,766
Non Motorized Grants	*1,485*	-	*735*	-	-	-	-	-	*2,220*
Fleet and Equipment	-	1,170	770	625	735	950	1,205	-	5,455
Facility Projects	20,874	478	539	80	-	-	-	-	21,971
Facility Grants	*273*	-	-	-	-	-	-	-	*273*
Water Projects	1,639	12,471	898	-	-	-	-	-	15,008
Water Grants	-	*400*	-	-	-	-	-	-	*400*
Sewer Projects	4,197	928	1,160	3,184	-	-	-	-	9,469
Sewer Grants	-	-	-	-	-	-	-	-	-
SSWM Projects	563	2,268	1,778	693	-	-	-	-	5,302
SSWM Grants	*85*	-	-	*1,800*	-	-	-	-	*1,885*
Utility Funding	6,399	15,667	3,836	3,877	-	-	-	-	29,779
General Govt Funding	22,862	6,697	5,101	2,430	1,380	950	1,205	-	40,625
Total Project Cost Less Grants	29,261	22,364	8,937	6,307	1,380	950	1,205	-	70,404
Grant Totals	1,843	400	735	1,800	-	-	-	-	4,778
TOTAL PROJECT COST	31,104	22,764	9,672	8,107	1,380	950	1,205	-	75,182

City of Bainbridge Island
Transportation CIP (2023 - 2028)
2023 - 2024 Adopted Budget

Project / Location	Grant Eligible	Grant Awarded	Grant Funds	Tax Supported	Wtr Component	Swr Component	SSWM Comp	Prior Years	2023	2024	2025	2026	2027	2028	2029-2042	**Total**
TRANSPORTATION PROJECTS - 6-YEAR CIP																
Country Club Bulkhead Reconstruction *at Seawall*			-	Y				15	-	667	-	-	-	-	-	682
Country Club Rd Reconstruction *Past Toe Jam to Seawall*			-	Y				386	599	-	-	-	-	-	-	985
Manitou Beach Rd & Bulkhead Repair *Manitou Beach Rd*			-	Y				-	259	-	1,075	-	-	-	-	1,334
Fort Street Extension *Tani Creek to Pleasant Beach*			-	Y				-	-	87	375	-	-	-	-	462 -
Springbrook Fish Passage *Fletcher Bay Rd*	X			Y				50			100					150
Winslow Way West *Parfitt to Grow Ave*			-	Y	Y			-	-	-	175	645	-	-	-	820
City Funding								451	858	754	1,725	645	-	-	-	4,433
Grant Totals								-	-	-	-	-	-	-	-	-
TOTALS								451	858	754	1,725	645	-	-	-	4,433

Amounts in thousands

Project: Country Club Bulkhead Reconstruction **Number:** 00781

Location: Seawall on Country Club Road

Project Description





Description: The project consists of long-term (10-15-yr) repair and replacement of the Country Club bulkhead, including the replacement of drainage facilities and repair of the adjacent roadway.

Benefit: Repairing the bulkhead will prevent further failure of the roadway.

Schedule: 2020: Design and permitting; 2024: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	667	-	-	-	-	-	667
REET	15	-	-	-	-	-	-	-	15
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**15**	**-**	**667**	**-**	**-**	**-**	**-**	**-**	**682**
FUNDING USES (1000's)									
Project Management	-	-	17	-	-	-	-	-	17
Design/Construction	15	-	650	-	-	-	-	-	665
Sub-total	**15**	**-**	**667**	**-**	**-**	**-**	**-**	**-**	**682**

Estimated Impact on Future Operating Budget

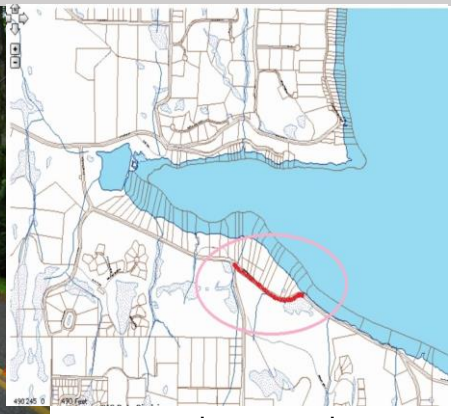
	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Country Club Road Reconstruction **Number:** 00712

Location: Toe Jam Road to the Seawall

Project Description





Description: This project will repair failing roadway pavement and improve drainage conditions east of Toe Jam Road to the existing bulkhead.

Benefit: Roadway preservation.

Schedule: YR1: Design; YR2: Construction

Capital Funding (1000's)

	Prior Yrs	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	61	599	-	-	-	-	-	-	660
REET	325	-	-	-	-	-	-	-	325
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**386**	**599**	**-**	**-**	**-**	**-**	**-**	**-**	**985**
FUNDING USES (1000's)									
Project Management	65	24	-	-	-	-	-	-	89
Design/construction	321	575	-	-	-	-	-	-	896
Sub-total	**386**	**599**	**-**	**-**	**-**	**-**	**-**	**-**	**985**

Estimated Impact on Future Operating Budget

	Prior Yrs	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Manitou Beach Rd and Bulkhead Stabilization **Number: 01226**
Location: Murden Cove - Falk

Project Description

PICTURE NOT AVAILABLE

Description: This project will evaluate roadway, stabilization and flooding conditions along Manitou Beach Drive, and design and construct improvements that will limit long-term impacts on the roadway conditions.

Benefit: Preservation of roadway conditions for vehicular and non-motorized use.

Schedule: YR1:Design/permitting, YR2: Construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
REET Fund	-	259	-	1,075	-	-	-	-	1,334
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**-**	**259**	**-**	**1,075**	**-**	**-**	**-**	**-**	**1,334**
FUNDING USES (1000's)									
Project Management	-	9	-	50	-	-	-	-	59
Design/construction	-	250	-	1,025	-	-	-	-	1,275
Sub-total	**-**	**259**	**-**	**1,075**	**-**	**-**	**-**	**-**	**1,334**

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Fort Street Extension **Number:** 01227
Location: Tani Creek to Pleasant Beach

Project Description

PICTURE NOT AVAILABLE

Description: The project proposes to improve vehicular and fire safety, and reduce the maintenance and operations costs of the existing Pleasant Beach/Fort Street, by reconfiguring the roadway geometry and access locations.

Benefit: Vehicular and fire safety, and reduced long-term maintenance costs.
Schedule: YR 1: Design; YR 2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
REET Fund	-	-	87	375	-	-	-	-	462
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**-**	**-**	**87**	**375**	**-**	**-**	**-**	**-**	**462**
FUNDING USES (1000's)									
Project Management	-	-	8	15	-	-	-	-	23
Design/construction	-	-	79	360	-	-	-	-	439
Sub-total	**-**	**-**	**87**	**375**	**-**	**-**	**-**	**-**	**462**

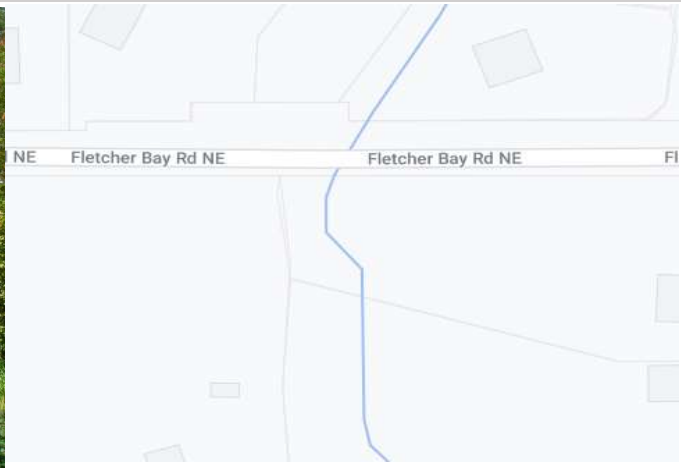
Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Springbrook Fish Passage **Number:** 01159
Location: Fletcher Bay Road west of New Brooklyn

Project Description





Description: The Springbrook Fish Weir/Passage project proposes to replace the existing culvert at Springbrook Creek with an open box/bridge structure and streambed restoration.

Benefit:

Schedule: YR 1: Design

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	50	-	-	100	-	-	-	-	150
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	50	169	13	125	-	-	-	-	357
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	85	-	-	1,800	-	-	-	-	1,885
Sub-total	**185**	**169**	**13**	**2,025**	**-**	**-**	**-**	**-**	**2,392**
FUNDING USES (1000's)									
Project Management	4	3	13	25	-	-	-	-	45
Design/construction	181	166		2,000	-	-	-	-	2,347
Sub-total	**185**	**169**	**13**	**2,025**	**-**	**-**	**-**	**-**	**2,392**

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Winslow Way West **Number:**
Location: Parfitt to Grow Ave

Project Description

PICTURE NOT AVAILABLE

Description:

Benefit:

Schedule: YR1:Design/permitting, YR2: Construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
REET Fund	-	-	-	175	645	-	-	-	820
Water Fund	-	-	-	75	300	-	-	-	375
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**-**	**-**	**-**	**250**	**945**	**-**	**-**	**-**	**1,195**
FUNDING USES (1000's)									
Project Management	-	-	-	11	45	-	-	-	56
Design/construction	-	-	-	239	900	-	-	-	1,139
Sub-total	**-**	**-**	**-**	**250**	**945**	**-**	**-**	**-**	**1,195**

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

City of Bainbridge Island
Non-Motorized Transportation CIP (2023- 2028)
2023 - 2024 Adopted Budget

Project	Grant Eligible	Grant Awarded	Grant/Donation Funds	Tax Supported	Wtr Comp	Swr Comp	SSWM Comp	Prior Years	2023	2024	2025	2026	2027	2028	2029-2042	**Total**
NON-MOTORIZED PROJECTS - 6-YEAR CIP																
Bundled Madison Avenue Nonmotorized & Sewer Improvements Project *Winslow to SR305*	x	x	1,410	Y		Y		2,375	3,365	-	-	-	-	-	-	5,740
Connecting Centers: Eagle Harbor/Wyatt Non-Motorized Improvements *Shoreline to Nicholson*	x	x	735	Y				375	531	2,833	-	-	-	-	-	3,740
Connecting Centers: Bucklin Hill Non-Motorized Improvements *Blakely - Fletcher Bay*			-	Y				57	277	836	-	-	-	-	-	1,170
STO Long Range Plan			75	Y				215	17	8	-	-	-	-	-	241
Grow Avenue Traffic	x			Y				-	-	95	-	-	-	-	-	95
City Project Funding								1,537	4,191	3,038	-	-	-	-	-	8,766
Grant Totals								1,485	-	735	-	-	-	-	-	2,220
TOTALS								3,022	4,191	3,773	-	-	-	-	-	10,986

Amounts in thousands

Project: Bundled Madison Avenue Nonmotorized & Sewer Improvements Project **Number:** 01088
Location: Winslow to SR305

Project Description





Description: This project will widen the existing east-side sidewalk to 5-feet or greater, and include sections of landscape buffer plus re-striping. Driveways and ramps on the both sides will be upgraded to meet current standards. This project is bundled with sewer improvements along Madison Avenue.

Benefit: The goal of the project is to better accommodate pedestrians of all ages and abilities along this heavily used corridor that currently has barriers for many users.

Schedule: YR1: Design; YR2 Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	209	-	-	-	-	-	-	-	209
REET	731	505	-	-	-	-	-	-	1,236
TBD	25	860	-	-	-	-	-	-	885
Sewer Fund	792	15	-	-	-	-	-	-	807
SSWM Fund	-	-	-	-	-	-	-	-	-
ARPA	-	2,000	-	-	-	-	-	-	2,000
Federal Grant	1,410	-	-	-	-	-	-	-	1,410
Sub-total	**3,167**	**3,380**	**-**	**-**	**-**	**-**	**-**	**-**	**6,547**
FUNDING USES (1000's)									
Project Management	117	64							181
Design/construction	3,050	3,316							3,316
Sub-total	**3,167**	**3,380**	**-**	**-**	**-**	**-**	**-**	**-**	**6,547**

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Connecting Centers: Eagle Harbor/Wyatt Non-Motorized Improvements **Number:** 00968
Location: Wyatt to past Bucklin Hill

Project Description





Description: Provide non-motorized improvements along Eagle Harbor Drive from the shoreline to Head of the Bay, and along Wyatt from the Head of the Bay to Nicholson Place. Improvements will include a mix of shoulders, vertically and physically separated paths, and safety improvements at the Finch/Wyatt intersection.

Benefit: Safety and Non Motorized Transportation Connectivity.

Schedule: 2023: Design; 2024: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	4	-	-	-	-	-	-	-	4
REET	370	531	2,098	-	-	-	-	-	3,000
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	735	-	-	-	-	-	735
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**375**	**531**	**2,833**	**-**	**-**	**-**	**-**	**-**	**3,740**
FUNDING USES (1000's)									
Project Management	30	31	33	-	-	-	-	-	95
Design/construction	345	500	2,800	-	-	-	-	-	3,645
Sub-total	**375**	**531**	**2,833**	**-**	**-**	**-**	**-**	**-**	**3,740**

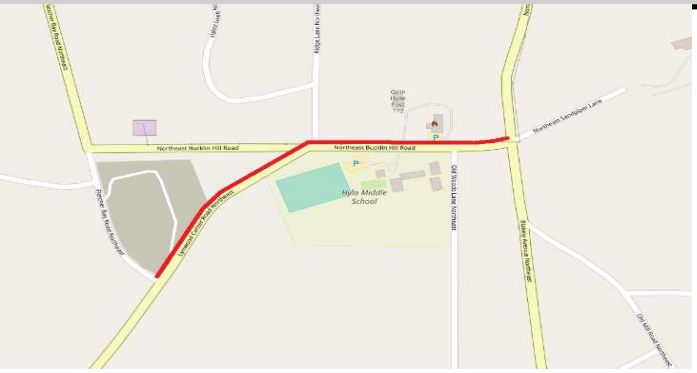
Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Connecting Centers: Bucklin Hill Non-Motorized Improvements **Number:** 00723
Location: Blakely to Fletcher

Project Description





Description: Provide non-motorized improvements along Bucklin Hill and Lynwood Center Roads between Blakely and Fletcher Bay Road. Improvements will include a mix of shoulders, vertically and physically separated paths and associated safety improvements.

Benefit: Safety and non-motorized transportation connectivity.
Schedule: YR1: Construction (in-house design)

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	57	277	836	-	-	-	-	-	1,170
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**57**	**277**	**836**	**-**	**-**	**-**	**-**	**-**	**1,170**
FUNDING USES (1000's)									
Project Management	10	11	36	-	-	-	-	-	57
Design/construction	47	266	800	-	-	-	-	-	1,113
Sub-total	**57**	**277**	**836**	**-**	**-**	**-**	**-**	**-**	**1,170**

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: STO Long-Range Plan **Number:** 01213

Location:

Project Description



Description: This project will develop a high-level plan for the alignment of the Sound to Olympics Trail from Madison Avenue to the Agate Pass Bridge, and a more detailed design plan for the trail segment between Sakai Pond and Madison Avenue.

Benefit: Concept and design plans for trail alignment will aid in the procurement of grant funds for the project implementation.
Schedule: YR 1: Design

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
TBD	140	17	8	-	-	-	-	-	166
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Donation	75	-	-	-	-	-	-	-	75
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**215**	**17**	**8**	**-**	**-**	**-**	**-**	**-**	**241**
FUNDING USES (1000's)									
Project Management	-	17	8	-	-	-	-	-	26
Design	215	-	-	-	-	-	-	-	215
Sub-total	**215**	**17**	**8**	**-**	**-**	**-**	**-**	**-**	**241**

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Grow Ave Traffic Calming **Number:** 01089

Location: Grow Ave

Project Description

PICTURE NOT AVAILABLE

Description:

Benefit:

Schedule:

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
TBD	-	-	95	-	-	-	-	-	95
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Donation	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**-**	**-**	**95**	**-**	**-**	**-**	**-**	**-**	**95**
FUNDING USES (1000's)									
Project Management	-	-	-	-	-	-	-	-	-
Design/construction	-	-	95	-	-	-	-	-	95
Sub-total	**-**	**-**	**95**	**-**	**-**	**-**	**-**	**-**	**95**

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

City of Bainbridge Island

FLEET and EQUIPMENT CIP (2023 - 2028)

2023-2024 Adopted Budget

Project	General Rent	Streets Rent	Water Rent	Sewer Rent	SSWM Rent	2023	2024	2025	2026	2027	2028	**Total**
FLEET & EQUIPMENT - 6-YEAR CIP (1000s)												
Police Vehicles (2)	100%					-	190	200	210	220	230	1,050
Vactor Truck				50%	50%	650	-	-	-	-	-	650
Electric Sedan	20%	20%	20%	20%	20%	70	-		-	-	-	70
Medium Duty Pickup	20%	20%	20%	20%	20%	200	-	-	-	-	-	200
Electric Sidewalk Sweeper/Plow		100%				150						150
Landscape Trailer	20%	20%	20%	20%	20%	30						30
Electric Sedan	20%	20%	20%	20%	20%	70	-	-	-	-	-	70
Electric SUV	20%	20%	20%	20%	20%	-	70	-	-	-	-	70
City Hall Vehicle	100%					-	70		-	-	-	70
Electric SUV	100%					-	70	-	-	-	-	70
Truck Cab and Chassis		50%			50%	-	300	-	-	-	-	300
Salt Brine System		100%				-	70					70
Heavy Duty Pickup	20%	80%				-	-	175	-	-	-	175
Asphalt Patch Machine		100%				-	-	250	-	-	-	250
Forklift	20%	20%	20%	20%	20%	-	-	-	50	-	-	50
Street Sweeper		20%			80%	-	-	-	325	-	-	325
Pup Trailer		50%			50%	-	-	-	150	-	-	150
Electric Sedan	100%					-	-	-	-	80	-	80
Ravo Street Sweeper		20%			80%	-	-	-	-	500	-	500
Electric Medium Pick-up	20%	20%	20%	20%	20%	-	-	-	-	120	-	120
Commercial Mower					100%	-	-	-	-	30	-	30
Backhoe	20%	20%	20%	20%	20%	-	-	-	-	-	350	350
Dump Truck	20%	20%	20%	20%	20%	-	-	-	-	-	325	325
Roadside Mower		100%				-	-	-	-	-	300	300
TOTALS						1,170	770	625	735	950	1,205	5,455

Amounts in thousands

City of Bainbridge Island
Facilities CIP (2023 - 2028)
2023 - 2024 Adopted Budget

Project	Grant Eligible	Grant Awarded	Grant/ Donations Funds	Tax Supported	Wtr Component	Swr Component	SSWM Comp	Prior Years	2023	2024	2025	2026	2027	2028	2029-2042	**Total**
FACILITIES PROJECTS - 6-YEAR CIP																
Police and Municipal Court Building				Y				20,170	-	-	-	-	-	-	-	20,170
City Hall Parking Lot Retrofit	x		113	Y				224	18	14	-	-	-	-	-	255
City Hall Security				Y				160	11	-	-	-	-	-	-	171
B.I. Senior Center Renovations	x		160	Y				568	100	-	-	-	-	-	-	668
City Hall Map Room Enclosure				Y				-	260	-	-	-	-	-	-	260
PW Inventory Storage Facility				Y				-	3	210	-	-	-	-	-	213
PW Truck Storage Pole Building				Y				-	3	110	-	-	-	-	-	113
PW Truck Hoist				Y				-	3	116	-	-	-	-	-	119
PW Yard Security Gate				Y				-	1	89	-	-	-	-	-	91
Electric Vehicle Charging Stations				Y				25	80	-	80	-	-	-	-	185
City Total								20,874	478	539	80	-	-	-	-	21,972
Grant Totals								273	-	-	-	-	-	-	-	273
TOTALS								21,147	478	539	80	-	-	-	-	22,244

Amounts in thousands

Project: Police and Municipal Court Facility **Number:** 00724
Location: 8804 Madison

Project Description





Description: This project provides for the replacement of the Police Station and relocation of the Municipal Court.

Benefit: Replacement Police facility will provide adequate space for current and future departmental needs, while correcting numerous space, structural, and security deficiencies in the current facility. New Court facility will replace existing leased space, which marginally meets current requirements and will create operational efficiencies by being co-located with the Police Station.

Schedule: Construction in 2023.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	10,451	-	-	-	-	-	-	-	10,451
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
REET	1,719	-	-	-	-	-	-	-	1,719
Long-Term Debt	8,000	-	-	-	-	-	-	-	8,000
Sub-total	**20,170**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**20,170**
FUNDING USES (1000's)									
Project Management	200	-	-	-	-	-	-	-	200
Predesign	450	-	-	-	-	-	-	-	450
Acquisition	8,975	-	-	-	-	-	-	-	8,975
Design	672	-	-	-	-	-	-	-	672
Construction	9,873	-	-	-	-	-	-	-	9,873
Sub-total	**20,170**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**20,170**

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating		100	100	100	100	100	100	1,400	2,000
Debt Service	482	510	508	510	511	507	507	6,620	10,155
Sub-total	**482**	**610**	**608**	**610**	**611**	**607**	**607**	**8,020**	**12,155**

Project: City Hall Parking Lot Retrofit **Number:** 01118

Location: City Hall

Project Description





Description: Improve the stormwater drainage system and add water quality facilities at the City Hall lower parking lot in accordance with the City's stormwater permit. The project would seek to eliminate the use of asphalt paving as part of the suite of improvements.

Benefit: The improvements would improve drainage and water quality from the site, and potentially enhance the visual aesthetics of the parking lot.

Schedule: YR 1: Design and construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
REET Fund	111	18	14	-	-	-	-	-	144
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
State Grant	113	-	-	-	-	-	-	-	113
Sub-total	**224**	**18**	**14**	**-**	**-**	**-**	**-**	**-**	**256**
FUNDING USES (1000's)									
Project Management	-	18	14	-	-	-	-	-	32
Design/construction	224	-	-	-	-	-	-	-	224
Sub-total	**224**	**18**	**14**	**-**	**-**	**-**	**-**	**-**	**256**

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: City Hall Security **Number:** 01092
Location: City Hall

Project Description



Description: Replace the obsolete existing security system at City Hall to match and coordinate with the new system to be installed at the new Police/Court Facility.

Benefit: Improved security at City Hall, and coordinated systems across the organization for ease of maintenance and operability.

Schedule: YR 1: Design and construction; YR 2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	160	11	-	-	-	-	-	-	171
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**160**	**11**	**-**	**-**	**-**	**-**	**-**	**-**	**171**
FUNDING USES (1000's)									
Project Management	10	11	-	-	-	-	-	-	21
Design/construction	150	-	-	-	-	-	-	-	150
Sub-total	**160**	**11**	**-**	**-**	**-**	**-**	**-**	**-**	**171**

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Bainbridge Island Senior Center Renovations **Number:** 01050
Location: BISCC

Project Description



Description: The Bainbridge Island Senior Community Center Renovations project includes a suite of repair and maintenance upgrades (heat pump and roof replacement, security and electrical upgrades, etc.), and renovations to improve efficiency and the use of space for community programs. The work will include retrofitting the east-wing for a more communal layout, reconfiguring the entryway, and expanding the thrift store.

Benefit: Improved asset and more efficient use of existing space.

Schedule: YR1: Design; YR2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	62	-	-	-	-	-	-	-	62
REET	346	100	-	-	-	-	-	-	446
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Donated	160	-	-	-	-	-	-	-	160
Sub-total	**568**	**100**	**-**	**-**	**-**	**-**	**-**	**-**	**668**
FUNDING USES (1000's)									
Project Management	58	16	-	-	-	-	-	-	74
Design/construction	510	84	-	-	-	-	-	-	594
Sub-total	**568**	**100**	**-**	**-**	**-**	**-**	**-**	**-**	**668**

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: City Hall Map Room Enclosure **Number:** 01228
Location: City Hall

Project Description

PICTURE NOT AVAILABLE

Description: This project proposes to enclose the City Hall Map Room to increase the usability of the space for private in-person and remote meetings.

Benefit: The improvements will expand available meeting space at City Hall for staff, City Committees and other community purposes.

Schedule: YR 1: Design and Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	260	-	-	-	-	-	-	260
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**-**	**260**	**-**	**-**	**-**	**-**	**-**	**-**	**260**
FUNDING USES (1000's)									
Project Management	-	6	-	-	-	-	-	-	6
Design/construction	-	254	-	-	-	-	-	-	254
Sub-total	**-**	**260**	**-**	**-**	**-**	**-**	**-**	**-**	**260**

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Public Works Inventory Storage Facility **Number:** 01229
Location: Hidden Cove PW Yard

Project Description

PICTURE NOT AVAILABLE

Description: This project will provide dry storage for critical operations and maintenance small equipment and parts.

Benefit: The project will improve current sub-standard size and conditions of Operations and Maintenance storage facilities.

Schedule: YR 1: Procurement/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	3	210	-	-	-	-	-	213
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**-**	**3**	**210**	**-**	**-**	**-**	**-**	**-**	**213**
FUNDING USES (1000's)									
Project Management	-	3	6	-	-	-	-	-	9
Design/construction	-	-	204	-	-	-	-	-	204
Sub-total	**-**	**3**	**210**	**-**	**-**	**-**	**-**	**-**	**213**

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Public Works Truck Storage Pole Building **Number:** 01230
Location: Hidden Cove PW Yard

Project Description

PICTURE NOT AVAILABLE

Description: The Public Works truck storage pole building is needed to preserve the maintenance life of heavy equipment and vehicles at the Public Works facility. The building will house 4-8 vehicles.

Benefit: Storing large equipment and vehicles (between 4 and 8) will extend the assets' life and reduce time needed for repairs and maintenance.

Schedule: YR 1: Procurement/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	3	110	-	-	-	-	-	113
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**-**	**3**	**110**	**-**	**-**	**-**	**-**	**-**	**113**
FUNDING USES (1000's)									
Project Management	-	3	6	-	-	-	-	-	9
Design/construction	-	-	104	-	-	-	-	-	104
Sub-total	**-**	**3**	**110**	**-**	**-**	**-**	**-**	**-**	**113**

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Public Works Truck Hoist **Number:** 01231
Location: Hidden Cove PW Yard

Project Description

PICTURE NOT AVAILABLE

Description: The Public Works truck hoist replaces an existing lift that is over twenty years old and is used on heavy duty equipment or dump truck sized vehicles. The lift is needed to continue safely maintaining heavy duty equipment and maintain the continuity of operations.

Benefit: The lift is needed for maintaining heavy duty equipment and providing for continuity of operations.

Schedule: YR 1: Procurement/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	3	116	-	-	-	-	-	119
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**-**	**3**	**116**	**-**	**-**	**-**	**-**	**-**	**119**
FUNDING USES (1000's)									
Project Management	-	3	6	-	-	-	-	-	9
Design/construction	-	-	110	-	-	-	-	-	110
Sub-total	**-**	**3**	**116**	**-**	**-**	**-**	**-**	**-**	**119**

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Public Works Yard Security Gate **Number:** 01232
Location: Hidden Cove PW Yard

Project Description

PICTURE NOT AVAILABLE

Description: The Public Works facility security gate upgrade project is to replace the existing facility with a motorized gate that can be accessed by key card or code. The gate will improve safety and security of the facility and prevent break-ins.

Benefit: The gate will improve safety and security of the facility that has experienced several break-ins over the last five years.

Schedule: YR 1: Procurement/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	1	89	-	-	-	-	-	91
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**-**	**1**	**89**	**-**	**-**	**-**	**-**	**-**	**91**
FUNDING USES (1000's)									
Project Management	-	1	4	-	-	-	-	-	6
Design/construction	-	-	85	-	-	-	-	-	85
Sub-total	**-**	**1**	**89**	**-**	**-**	**-**	**-**	**-**	**91**

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Electric Charging Stations **Number:** 01185

Location:

Project Description

PICTURE NOT AVAILABLE

Description: Electric vehicle charging stations, and related electrical infrastructure, are planned to be installed at City Hall and the Public Works Maintenance Facility to support the conversion of City fleet vehicles from gas to electric power.

Benefit: Progress towards the City's goal of reducing greenhouse gas emissions in City operations.

Schedule: YR 1: Procurement/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	25	80	-	80	-	-	-	-	185
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**25**	**80**	**-**	**80**	**-**	**-**	**-**	**-**	**185**
FUNDING USES (1000's)									
Project Management	-	9	-	-	-	-	-	-	9
Design/construction	25	71	-	80	-	-	-	-	176
Sub-total	**25**	**80**	**-**	**80**	**-**	**-**	**-**	**-**	**185**

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

City of Bainbridge Island
Water CIP (2023 - 2028)
2023 - 2024 Adopted Budget

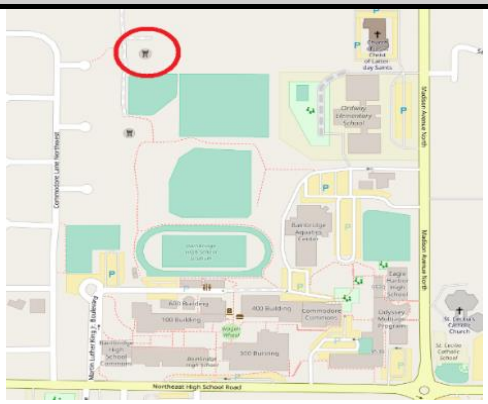
Project	Location	Grant/Loan Eligible	Tax Supported	Wtr Comp	Swr Comp	SSWM Comp	Prior Years	2023	2024	2025	2026	2027	2028	2029-2042	**Total**
WATER PROJECTS - 6-YEAR CIP (1000s)															
Winslow Water Tank Replacement	New Brooklyn	x		Y			1,579	11,100	-	-	-	-	-	-	12,679
Fire Flow and Pipeline Improvements	Winslow			Y			-	169	431	-	-	-	-	-	600
Emergency Generator	Head of the Bay			Y			-	70	155	-	-	-	-	-	225
Ferncliff Main Extension	Ferncliff Ave	x		Y			60	776	-	-	-	-	-	-	836
Booster Pump Upgrade	Head of the Bay			Y			-	168	-	-	-	-	-	-	168
Sands Ave Well Rehabilitation	Sands Ave			Y			-	375	-	-	-	-	-	-	375
Fletcher Bay well Rehabilitation	Fletcher Bay			Y			-	212	-	-	-	-	-	-	212
Head of the Bay well Rehabilitation	Head of the Bay			Y			-	-	312	-	-	-	-	-	312
City Project Funding							1,639	12,471	898	-	-	-	-	-	15,007
Grant Totals							-	400	-	-	-	-	-	-	400
SUBTOTAL							**1,639**	**12,871**	**898**	**-**	**-**	**-**	**-**	**-**	**15,407**
UNFUNDED WATER PROJECTS - (1000s)															
Winslow Supply Well	TBD		Y	Y				208	17	840	-	-	-	-	1,065
Water Treatment Improvements	Head of the Bay			Y				-	415	1,015	-	-	-	-	1,430
Winslow Way West				Y				-	-	75	300	-	-	-	375
City Project Funding															
Grant Totals															
SUBTOTAL							**-**	**208**	**432**	**1,930**	**300**	**-**	**-**	**-**	**2,870**
TOTAL ALL WATER PROJECTS - (1000s)															
City Project Funding							1,639	12,679	1,329	1,930	300	-	-	-	17,877
Grant Totals							-	400	-	-	-	-	-	-	400
GRAND TOTAL							**1,639**	**13,079**	**1,329**	**1,930**	**300**	**-**	**-**	**-**	**18,277**

Amounts in thousands

Project: Winslow Water Tank Replacement **Number:** 00988
Location: New Brooklyn

Project Description





Description: Construct a new 2 million-gallon reservoir to replace both of the existing tanks that are located on an easement near the High School.

Benefit: A new tank built at a sufficient elevation, and to the most recent design standards, will correct several deficiencies associated with existing tanks including: significant dead storage, pressure zone deficiencies, water quality issues, and seismic deficiencies.

Schedule: 2021: Design; 2023: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	426	922	-	-	-	-	-	-	1,348
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Long-Term Debt	1,153	10,178	-	-	-	-	-	-	11,331
Sub-total	**1,579**	**11,100**	**-**	**-**	**-**	**-**	**-**	**-**	**12,679**
FUNDING USES (1000's)									
Project Management	79	28	-	-	-	-	-	-	107
Design/construction	1,500	11,072	-	-	-	-	-	-	12,572
Sub-total	**1,579**	**11,100**	**-**	**-**	**-**	**-**	**-**	**-**	**12,679**

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	9	731	731	731	731	731	9,503	13,167
Sub-total	-	9	731	731	731	731	731	9,503	13,167

Project: Fire Flow Improvements **Number:** 01095
Location: Winslow

Project Description





Description: As recommended by the City's 2017 Water System Plan, two pipeline upgrades have been identified that will allow the Winslow Water System to provide the required fire flow requirements for commercial and multi-family buildings.
Benefit: Sufficient fire flow to provide life safety and property protections.

Schedule: YR1: design, YR2: construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	169	431	-	-	-	-	-	600
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**-**	**169**	**431**	**-**	**-**	**-**	**-**	**-**	**600**
FUNDING USES (1000's)									
Project Management	**-**	9	36	-	-	-	-	-	45
Design/construction	-	160	395	-	-	-	-	-	555
Sub-total	**-**	**169**	**431**	**-**	**-**	**-**	**-**	**-**	**600**

Estimated Impact on Future Operating Budget

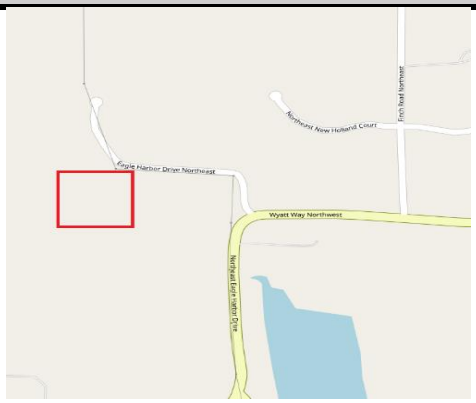
	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Emergency Generator **Number:** 01098

Location: Head of Bay

Project Description





Description: Install an emergency generator to provide a permanent, redundant power source for the well site that provides 25% of the supply for the system.

Benefit: Improves system reliability in the event of power outages.

Schedule: YR 1: Design; YR2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	70	155	-	-	-	-	-	225
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**-**	**70**	**155**	**-**	**-**	**-**	**-**	**-**	**225**
FUNDING USES (1000's)									
Project Management	-	7	11	-	-	-	-	-	18
Design/construction	-	63	144	-	-	-	-	-	
Sub-total	**-**	**70**	**155**	**-**	**-**	**-**	**-**	**-**	**225**

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Ferncliff Main Extension **Number:** 01170
Location: Ferncliff Ave

Project Description

PICTURE NOT AVAILABLE

Description: This project will extend the existing water main in Ferncliff Avenue to serve the Ferncliff Water Association properties (18), and the City's isolated Casey Street water system properties (9). The project is subject to a low-interest loan from the State of Washington which includes 50% loan forgiveness upon completion of the project.

Benefit: The extension will extend water availability to new customers in the service area, and reduce long-term maintenance costs associated with the Casey Street water system.

Schedule: YR1: Design; YR2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	60	376	-	-	-	-	-	-	436
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Loan	-	400	-	-	-	-	-	-	400
Sub-total	**60**	**776**	**-**	**-**	**-**	**-**	**-**	**-**	**836**
FUNDING USES (1000's)									
Proj. Management	10	26	-	-	-	-	-	-	36
Design/construction	50	750	-	-	-	-	-	-	800
Sub-total	**60**	**776**	**-**	**-**	**-**	**-**	**-**	**-**	**836**

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	5	26	26	26	26	26	260	395
Sub-total	-	5	26	26	26	26	26	260	395

Project: Booster Pump Upgrade **Number:** 01233
Location: Head of the Bay

Project Description

PICTURE NOT AVAILABLE

Description: Currently, the secondary booster pump is limited to half capacity of the primary booster pump at the Head of the Bay. The replacement of the secondary booster pump to match water rights is needed to provide redundancy and the ability to continue water operations at full capacity.
Benefit: Improve system reliability.

Schedule: YR1: Design/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	168	-	-	-	-	-	-	168
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**-**	**168**	**-**	**-**	**-**	**-**	**-**	**-**	**168**
FUNDING USES (1000's)									
Proj. Management	-	7	-	-	-	-	-	-	7
Design/construction	-	161	-	-	-	-	-	-	161
Sub-total	**-**	**168**	**-**	**-**	**-**	**-**	**-**	**-**	**168**

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Sands Ave Rehabilitation **Number:** 01183
Location: Sands Ave

Project Description

PICTURE NOT AVAILABLE

Description: This project will rehabilitate one of the primary water source wells for the Winslow Water System at the Sands Avenue well site. The project includes replacement of the well pumps, which are over 30 years old, and past their design life.
Benefit: Improve water system reliability and redundancy.

Schedule: YR1: Design/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	375	-	-	-	-	-	-	375
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**-**	**375**	**-**	**-**	**-**	**-**	**-**	**-**	**375**
FUNDING USES (1000's)									
Proj. Management	-	-	-	-	-	-	-	-	-
Design/construction	-	375	-	-	-	-	-	-	375
Sub-total	**-**	**375**	**-**	**-**	**-**	**-**	**-**	**-**	**375**

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Fletcher Bay well rehabilitation and pump replacement **Number:** 01244
Location: Fletcher Bay

Project Description

PICTURE NOT AVAILABLE

Description: This project will rehabilitate one of the primary water source wells for the Winslow Water System at the Fletcher Bay well site. The project includes replacement of the well pumps, which are over 30 years old, and past their design life.
Benefit: Improve water system reliability and redundancy.

Schedule: YR1: Design/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	212	-	-	-	-	-	-	212
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**-**	**212**	**-**	**-**	**-**	**-**	**-**	**-**	**212**
FUNDING USES (1000's)									
Proj. Management	-	12	-	-	-	-	-	-	12
Design/construction	-	200	-	-	-	-	-	-	200
Sub-total	**-**	**212**	**-**	**-**	**-**	**-**	**-**	**-**	**212**

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Head of the Bay well rehabilitation and pump replacement **Number:** 01247
Location: Head of the Bay

Project Description

PICTURE NOT AVAILABLE

Description: This project will rehabilitate one of the primary water source wells for the Winslow Water System at the Head of the Bay well site. The project includes replacement of the well pumps, which are over 30 years old, and past their design life.
Benefit: Improve water system reliability and redundancy.

Schedule: YR1: Design/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	312	-	-	-	-	-	312
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**-**	**-**	**312**	**-**	**-**	**-**	**-**	**-**	**312**
FUNDING USES (1000's)									
Proj. Management	-	-	12	-	-	-	-	-	12
Design/construction	-	-	300	-	-	-	-	-	300
Sub-total	**-**	**-**	**312**	**-**	**-**	**-**	**-**	**-**	**312**

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

City of Bainbridge Island
Sewer CIP (2023 - 2028)
2023 - 2024 Adopted Budget

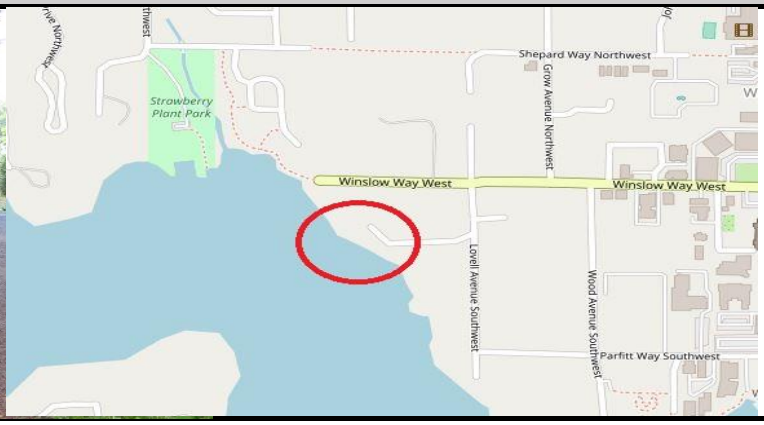
Project	Location and/or Phase	Grant/Loan Awarded	Grant Funds	Tax jSupported	Wtr Component	Swr Component	SSWM Comp	Prior Years	2023	2024	2025	2026	2027	2028	**Total**
SEWER PROJECTS - 6-YEAR CIP (1000s)															
Rehabilitate Pumps	Sunday Cove	Y				Y		935	92	-	-	-	-	-	1,027
Pump Station & Force Main	Wood Ave	Y				Y		791	-	-	3,184	-	-	-	3,975
Rehabilitate Pump Station (Lower Lovell)	Lower Lovell	Y				Y		1,113	-	550	-	-	-	-	1,663
Bundled Madison Avenue Nonmotorized & Sewer Improvements Project	Madison Ave			Y		Y		792	15	-	-	-	-	-	807
Hawley Irene Grinders	Hawley/Irene					Y		396	-	-	-	-	-	-	396
Wastewater Treatment Plant (WWTP) Upgrades	WWTP					Y		170	820	610	-	-	-	-	1,600
City Total								4,197	927	1,160	3,184	-	-	-	9,468
Grant Total								-	-	-	-	-	-	-	-
SUBTOTALS								4,197	927	1,160	3,184	-	-	-	9,468
UNFUNDED SEWER PROJECTS - (1000s)															
Rehabilitate Pump Station (Wing Point)	Wing Point					Y		134	-	1,318	-	-	-	-	1,452
Hawley Pump	Lower Hawley					Y		124	-	640	-	-	-	-	764
North Town Woods Pump	NW Winslow					Y		114	4	527	-	-	-	-	645
Woodward Pump	NW Winslow					Y		133	-	-	635	-	-	-	768
Rehabilitate Pump Station (Island Terrace)	Island Terrace					Y		-	180	-	545	-	-	-	725
Install Gravity Sewers	Sunday Cove	Y				Y		1,010	4	11	600	-	-	-	1,625
Extend WWTP Outfall	Wing Point					Y		-	385	15	1,800	-	-	-	2,200
Ferncliff Ave Conveyance Upgrades	Ferncliff Ave					Y		-	-	250	1,000	-	-	-	1,250
Ferry Terminal Pump Station Relocation	Winslow					Y		-	-	-	-	-	150	700	850
City Total								1,515	572	2,762	4,580	-	150	700	10,279
Grant Total								-	-	-	-	-	-	-	-
SUBTOTALS								1,515	572	2,762	4,580	-	150	700	10,279
TOTAL ALL SEWER PROJECTS - (1000s)															
City Total								5,712	1,500	3,921	7,764	-	150	700	19,747
Grant Total								-	-	-	-	-	-	-	-
GRAND TOTALS								5,712	1,500	3,921	7,764	-	150	700	19,747

Amounts in thousands

Project: Rehabilitate Pumps **Number:** 00989
Location: Sunday Cove

Project Description





Description: Some components of the Sunday Cove pump station will reach the end of their useful life, which is assumed to be approximately 30 years, over the next few years. In addition to replacement of the pumps and motors, this project will include the replacement of the station's emergency generator.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.

Schedule: YR1: Design and construction.

Capital Funding (1000's)

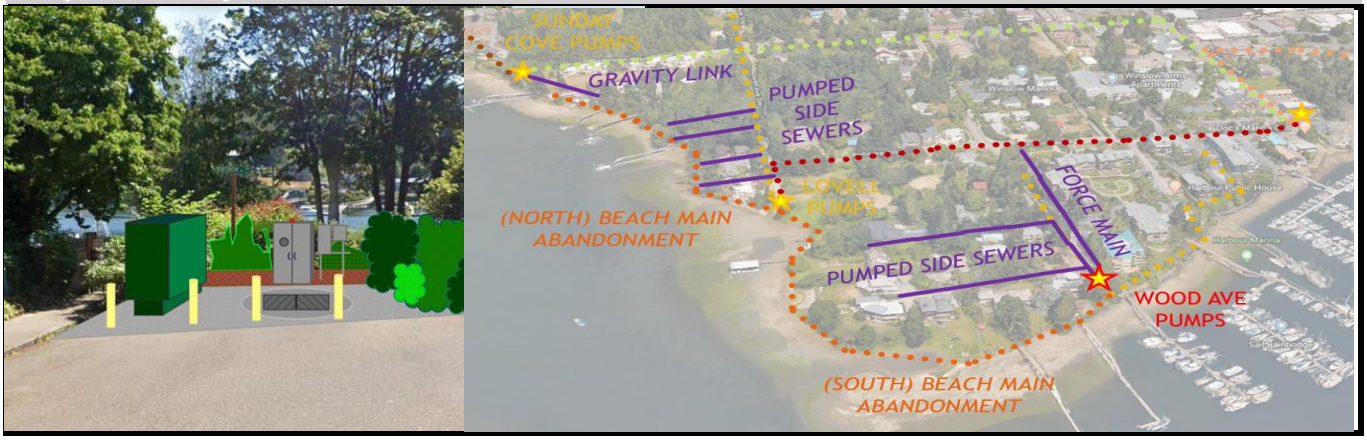
	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	585	57	-	-	-	-	-	-	642
SSWM Fund	-	-	-	-	-	-	-	-	-
PWTF Loan	350	35	-	-	-	-	-	-	385
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**935**	**92**	**-**	**-**	**-**	**-**	**-**	**-**	**1,027**
FUNDING USES (1000's)									
Project Management	62	12	-	-	-	-	-	-	74
Design/construction	873	80	-	-	-	-	-	-	953
Sub-total	**935**	**92**	**-**	**-**	**-**	**-**	**-**	**-**	**1,027**

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	0	22	22	22	22	22	291	402
Sub-total	-	0	22	22	22	22	22	291	402

Project: Pump Station and Force Main **Number:** 00990
Location: Wood Ave

Project Description



Description: This project is part of a suite of projects (Lovell Pump Station; Sunday Cove Pump Station; and Sunday Cove Gravity Sewers) that are planned to facilitate the abandonment of the north and south sewer beach main, which is an aging facility that has reached the end of its useful life. Abandonment of the beach mains was determined to be the best replacement approach due to environmental, maintenance and cost-benefit concerns.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.
Schedule: YR1: design/permitting, YR3: construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	494	-	-	1,989	-	-	-	-	2,483
SSWM Fund	-	-	-	-	-	-	-	-	-
PWTF Loan	297	-	-	1,195	-	-	-	-	1,492
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**791**	**-**	**-**	**3,184**	**-**	**-**	**-**	**-**	**3,975**
FUNDING USES (1000's)									
Project Management	41	-	-	54	-	-	-	-	95
Design/construction	750	-	-	3,130	-	-	-	-	3,880
Sub-total	**791**	**-**	**-**	**3,184**	**-**	**-**	**-**	**-**	**3,975**

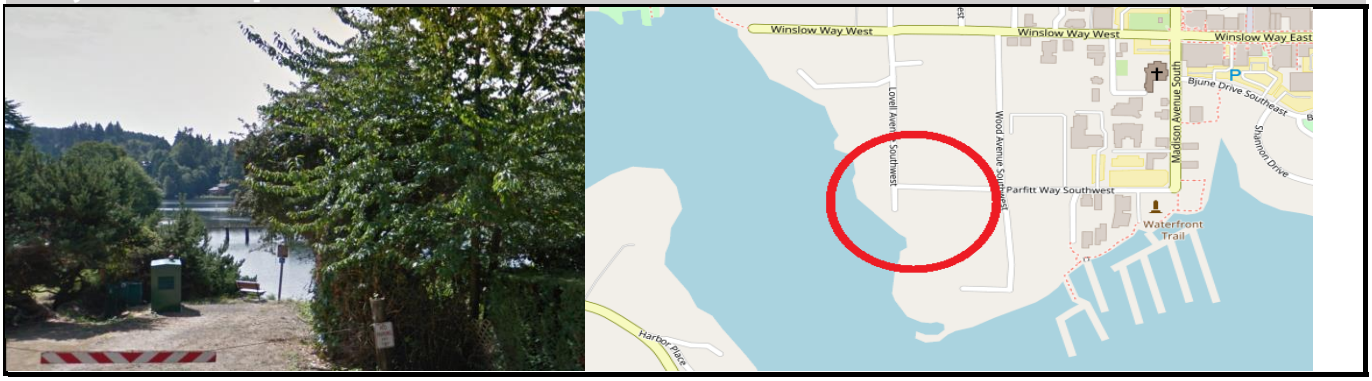
Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	0	89	89	89	89	89	1,162	1,610
Sub-total	-	0	89	89	89	89	89	1,162	1,610

Project: Rehabilitate Pump Station and Re-connect Side Sewers **Number:** 01086

Location: Lower Lovell

Project Description



Description: The pump station is reaching the end of its useful life, and needs to be upgraded with replacement pumps. This project is part of a suite of projects (Lovell Pump Station; Sunday Cove Pump Station; and Sunday Cove Gravity Sewers) that are planned to facilitate the abandonment of the north and south sewer beach main, which is an aging facility that has reached the end of its useful life. Side sewers associated with several properties along Lovell Avenue will be reconnected to the upland sewer main as part of this project.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.

Schedule: YR1: design. YR2: construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	695	-	344	-	-	-	-	-	1,039
SSWM Fund	-	-	-	-	-	-	-	-	-
PWTF Loan	418	-	206	-	-	-	-	-	624
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**1,113**	**-**	**550**	**-**	**-**	**-**	**-**	**-**	**1,663**
FUNDING USES (1000's)									
Project Management	60	-	20	-	-	-	-	-	80
Design/construction	1,053	-	530	-	-	-	-	-	1,583
Sub-total	**1,113**	**-**	**550**	**-**	**-**	**-**	**-**	**-**	**1,663**

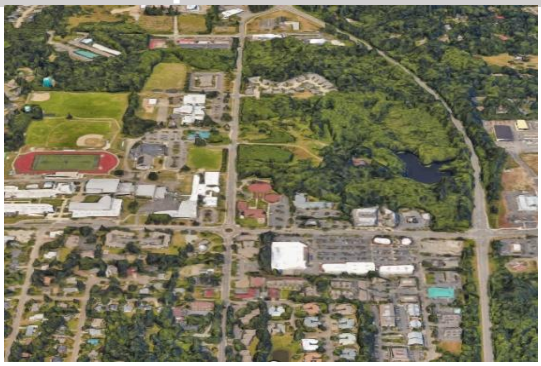
Estimated Impact on Future Operating Budget

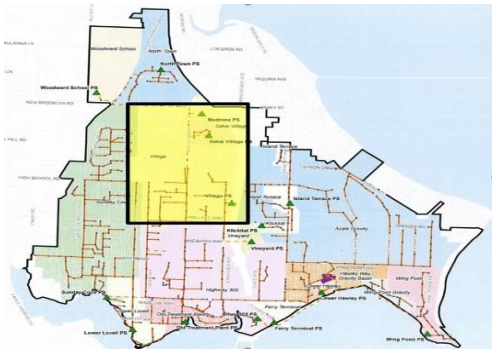
	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	0	37	37	37	37	37	484	671
Sub-total	-	0	37	37	37	37	37	484	671

Project: Bundled Madison Avenue Nonmotorized & Sewer Improvements **Number:** 01088

Location: Madison Ave

Project Description





Description: This project will construct a new sewer force main in Madison Avenue between the New Brooklyn sewer pump station and High School Road in conjunction with the Madison Avenue Sidewalk project. The purpose of the main is to more adequately serve the existing and future development in the Village Pump Station sewer area.

Benefit: Improves reliability of sewer collection system.

Schedule: YR1: Design and Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	209	-	-	-	-	-	-	-	209
REET Fund	731	505	-	-	-	-	-	-	1,236
Trans. Benefit Fund	25	860	-	-	-	-	-	-	885
Sewer Fund	792	15	-	-	-	-	-	-	807
Federal Grant	1,410	-	-	-	-	-	-	-	1,410
ARPA	-	2,000	-	-	-	-	-	-	2,000
Sub-total	**3,167**	**3,380**	**-**	**-**	**-**	**-**	**-**	**-**	**6,547**
FUNDING USES (1000's)									
Project Management	117	64	-	-	-	-	-	-	181
Design/construction	3,050	3,316	-	-	-	-	-	-	6,366
Sub-total	**3,167**	**3,380**	**-**	**-**	**-**	**-**	**-**	**-**	**6,547**

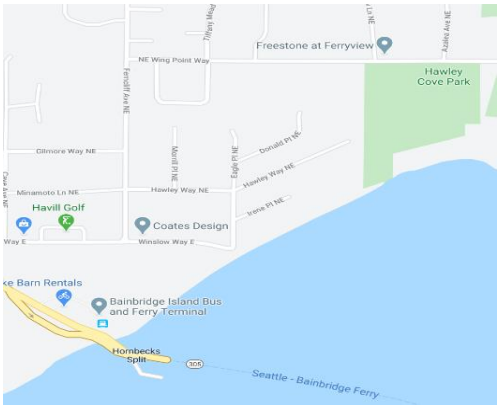
Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Hawley/Irene Grinder Pumps **Number:** 01103
Location:

Project Description





Description: This project proposes to replace an aging and failing gravity sewer main with a new force main and grinders pumps for several residences along Hawley Way and Irene Place.

Benefit: Replacement of a deteriorated system with a reliable improvement that can be maintained in the future.

Schedule: YR1: Design and YR2:Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	396	-	-	-	-	-	-	-	396
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**396**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**396**
FUNDING USES (1000's)									
Project Management	46	-	-	-	-	-	-	-	46
Design/Construction	350	-	-	-	-	-	-	-	350
Sub-total	**396**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**396**

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: WWTP Upgrades **Number:** 01187

Location: WWTP

Project Description

PICTURE NOT AVAILABLE

Description: The Wastewater Treatment Plant requires near-term capacity upgrades to ensure compliance with the City's wastewater discharge permit issued by the Department of Ecology. The near-term improvements include optimization of settling capacity; replacing the UV disinfection system; modifying existing clarifiers and improving sludge dewatering.

Benefit: Compliance with state requirements.

Schedule: YR1: design. YR2: construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	170	820	610	-	-	-	-	-	1,600
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**170**	**820**	**610**	**-**	**-**	**-**	**-**	**-**	**1,600**
FUNDING USES (1000's)									
Project Management	**-**	36	35	-	-	-	-	-	71
Design/construction	170	784	575	-	-	-	-	-	1,529
Sub-total	**170**	**820**	**610**	**-**	**-**	**-**	**-**	**-**	**1,600**

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

City of Bainbridge Island
Stormwater CIP (2023- 2028)
2023 - 2024 Adopted Budget

Project	Grant Eligible	Grant Awarded	Grant Funds	Tax Supported	Wtr Component	Swr Component	SSWM Comp	Prior Years	2023	2024	2025	2026	2027	2028	2029-2042	**Total**
STORMWATER PROJECTS - 6-YEAR CIP (1000s)																
Eagle Hrbr. Dr. @ McDonald Creek Culvert			-				Y	276	-	-	-	-	-	-	-	276
Yeomalt Area Drainage Improvements			-				Y	61	823	-	-	-	-	-	-	884
Springbrook Creek Restoration and Culvert Complex Replacement	x		-				Y	-	310	1,250	-	-	-	-	-	1,560
Springbrook Fish Passage	x		1,885	Y			Y	185	169	13	2,025	-	-	-	-	2,392
Eagle Harbor Drive Cooper Creek Fish Passage	x		-				Y	126	966	515	-	-	-	-	-	1,608
Blakely Ave. Drainage Improvements			-				Y	-	-	-	468	-	-	-	-	468
City Funding								563	2,268	1,778	693	-	-	-	-	5,302
Grant Totals								85	-	-	1,800	-	-	-	-	1,885
TOTALS								648	2,268	1,778	2,493	-	-	-	-	7,187

Amounts in thousands

Project: Eagle Harbor Drive at McDonald Creek **Number:** 00823
Location: 5530 Eagle Harbor Drive

Project Description



Description: Replacement of an existing deep concrete culvert that shows signs of failure.

Benefit: Preservation of roadway and drainage system.

Schedule: 2020: Design and permitting; Construction deferred until permits are in place.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	276	-	-	-	-	-	-	-	276
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**276**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**276**
FUNDING USES (1000's)									
Project Management	20	-	-	-	-	-	-	-	20
Design/construction	256	-	-	-	-	-	-	-	256
Sub-total	**276**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**276**

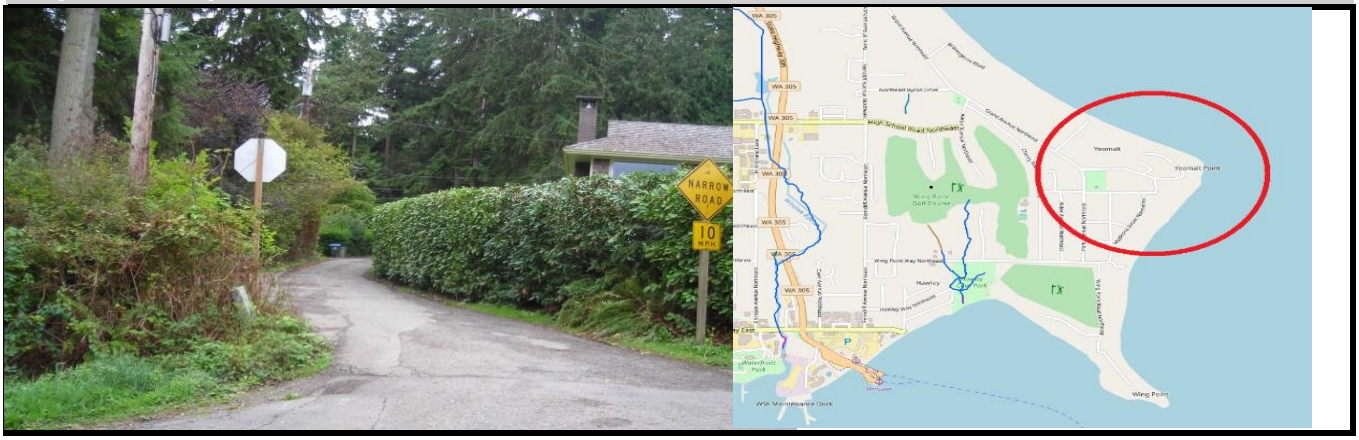
Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Yeomalt Area Drainage Improvements **Number:** 00663

Location: Area bordered by Cherry, Yeomalt, Madrona and Wing Point Way

Project Description



Description: Provides for storm drainage improvements in the Yeomalt area. The City completed design in 2014 with funds received from a DOE grant for water quality.

Benefit: Much of the Wing Point area above Yeomalt Point was developed before regulations required conveyance systems. Currently there are drainage problems in many areas and/or existing conveyances are lacking or inadequate.

Schedule: 2021: Design; 2023: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	61	823	-	-	-	-	-	-	884
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**61**	**823**	**-**	**-**	**-**	**-**	**-**	**-**	**884**
FUNDING USES (1000's)									
Project Management	1	21	-	-	-	-	-	-	22
Design/construction	60	802	-	-	-	-	-	-	862
Sub-total	**61**	**823**	**-**	**-**	**-**	**-**	**-**	**-**	**884**

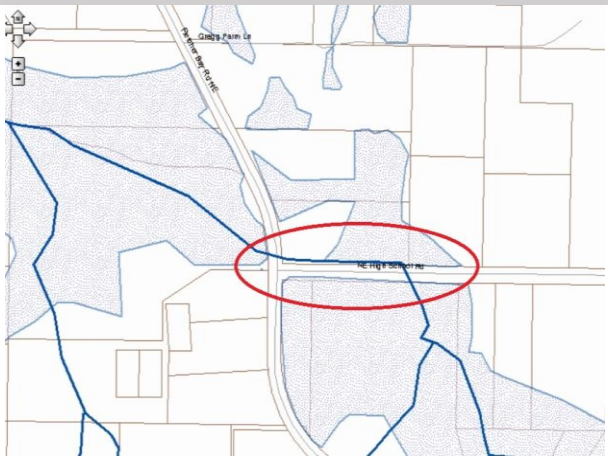
Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Springbrook Creek Restoration and Culvert Complex Replacement 01236
Location: Vicinity of High School and Fletcher Intersection

Project Description





Description: Upgrade failing complex of culverts across High School and Fletcher Bay Roads to fish passage culverts and restore section of creek that has been degraded.

Benefit: Preserve roadway and improve environmental conditions

Schedule: YR 1: Design; YR 2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	310	1,250	-	-	-	-	-	1,560
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**-**	**310**	**1,250**	**-**	**-**	**-**	**-**	**-**	**1,560**
FUNDING USES (1000's)									
Project Management	-	10	38	-	-	-	-	-	48
Design/construction	-	300	1,212	-	-	-	-	-	1,512
Sub-total	**-**	**310**	**1,250**	**-**	**-**	**-**	**-**	**-**	**1,560**

Estimated Impact on Future Operating Budget

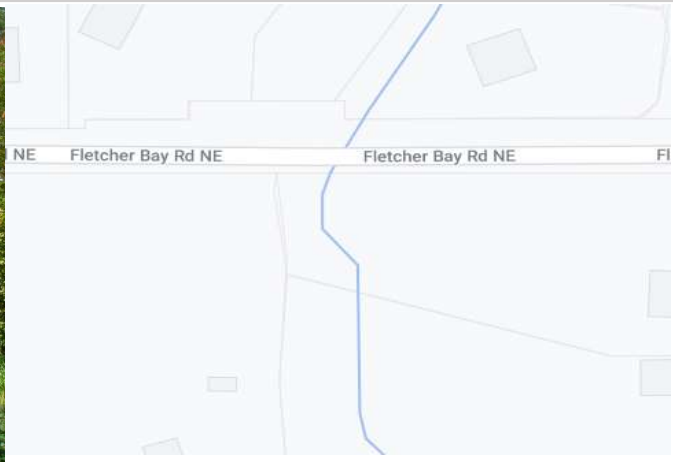
	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Springbrook Fish Passage **Number:** 01159

Location: Fletcher Bay Road west of New Brooklyn

Project Description





Description: The Springbrook Fish Weir/Passage project proposes to replace the existing culvert at Springbrook Creek with an open box/bridge structure and streambed restoration.

Benefit: Provide a more adequate infrastructure for fish passage.

Schedule: YR 1: Design YR 2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	50	-	-	100	-	-	-	-	150
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	50	169	13	125	-	-	-	-	357
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	85	-	-	1,800	-	-	-	-	1,885
Sub-total	**185**	**169**	**13**	**2,025**	**-**	**-**	**-**	**-**	**2,392**
FUNDING USES (1000's)									
Project Management	4	3	13	25	-	-	-	-	45
Design/construction	181	166		2,000	-	-	-	-	2,347
Sub-total	**185**	**169**	**13**	**2,025**	**-**	**-**	**-**	**-**	**2,392**

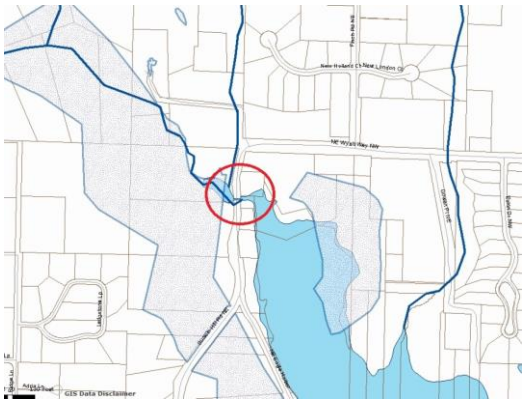
Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Eagle Harbor Drive Cooper Creek Fish Passage **Number:** 1107
Location: Head of the Bay North of Green Light Automotive

Project Description





Description: Replace existing undersized culvert with a fish passage box culvert wide enough to accomodate non-motorized improvements on Eagle Harbor Drive.

Benefit: Addresses flooding, provides for fish passage, and accommodates future non-motorized improvements.

Schedule: 2021: Design; 2024 Construction

Capital Funding (1000's)

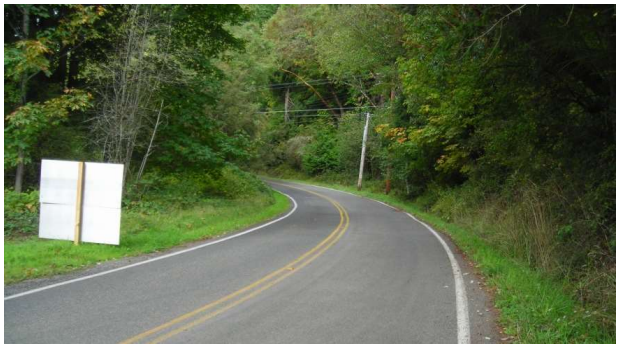
	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	126	966	515	-	-	-	-	-	1,608
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	**126**	**966**	**515**	**-**	**-**	**-**	**-**	**-**	**1,608**
FUNDING USES (1000's)									
Proj. Management	31	16	15	-	-	-	-	-	63
Design/construction	95	950	500	-	-	-	-	-	1,545
Sub-total	**126**	**966**	**515**	**-**	**-**	**-**	**-**	**-**	**1,608**

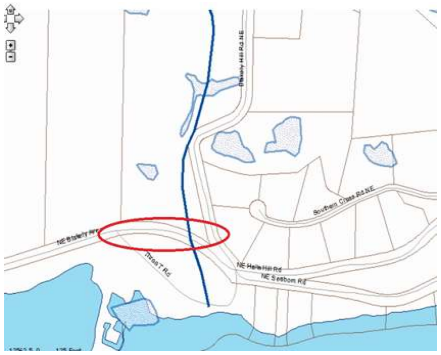
Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Blakely Ave. Drainage Improvements **Number:** 01225
Location: Blakely Hills and Halls Hill intersection

Project Description





Description: Restoration of downstream drainage channel and potential culvert replacement across Blakely Avenue near the intersection with Halls Hill Road. Portions of the improvements may be located outside of the ROW and on Park property.

Benefit: Addresses water on roadway and poor drainage.

Schedule: YR 1: Design and Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	$0	$0	$0	$0	$0	$0	$0	$0	$0
Water Fund	$0	$0	$0	$0	$0	$0	$0	$0	$0
Sewer Fund	$0	$0	$0	$0	$0	$0	$0	$0	$0
SSWM Fund	$0	$0	$0	$468	$0	$0	$0	$0	$468
Federal Grant	$0	$0	$0	$0	$0	$0	$0	$0	$0
State Grant	$0	$0	$0	$0	$0	$0	$0	$0	$0
Sub-total	**$0**	**$0**	**$0**	**$468**	**$0**	**$0**	**$0**	**$0**	**$468**
FUNDING USES (1000's)									
Project Management				$18					$18
Design/construction				$450					$450
Sub-total	**$0**	**$0**	**$0**	**$468**	**$0**	**$0**	**$0**	**$0**	**$468**

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Public Hearing Draft for Final Budget Hearing

ORDINANCE NO. 2022–19

AN ORDINANCE of the City of Bainbridge Island, Washington, adopting the final budget of the City for fiscal years ending December 31, 2023, and December 31, 2024.

WHEREAS, on September 9, 2022, in accordance with state law, the budget was submitted to the City Manager with estimates of revenues and requests from all departments for expenditures for the fiscal years ending December 31, 2023, and December 31, 2024; and

WHEREAS, the City Manager reviewed the estimates and made such changes and/or additions as deemed appropriate, and on September 23, 2022, filed the revised preliminary budget with the City Clerk; and

WHEREAS, the preliminary budget was presented to the City Council at Council meetings on September 13 and 27, 2022, and was discussed and considered subsequently by the Council at several Council meetings in October 2022; and

WHEREAS, a public hearing was conducted concerning the preliminary budget on October 11, 2022, for the purpose of providing information to, and hearing from, the public regarding the estimates and programs contained in the preliminary budget, and at which hearing all taxpayers were heard who appeared for or against any part of said budget; and

WHEREAS, the City Council, after hearing and duly considering relevant information provided to the Council regarding the preliminary budget, and after making changes to the preliminary budget as deemed necessary and proper, conducted a public hearing for consideration of the final budget on November 8, 2022, and at which hearing all taxpayers were heard who appeared for or against any part of said budget; and

WHEREAS, the City Council, after hearing and duly considering relevant information and testimony presented, and after making changes to the proposed budget as deemed necessary and proper, is prepared via this ordinance to adopt the final budget for fiscal years ending December 31, 2023, and December 31, 2024.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. The final budget for fiscal years ending December 31, 2023, and December 31, 2024, is hereby adopted in full. The entire budget document is to be placed on file with the office of the City Clerk for public inspection.

Section 2. Attached hereto and identified as Exhibit A (2023) and Exhibit B (2024), in summary form, are the totals of budgeted expenditures for each separate fund and the aggregate totals for all such funds combined.

Section 3. Because the amounts of revenues and expenditures to be recorded in the Building & Development Services Fund are not clearly fixed, and because the Building & Development Services Fund receives operating transfers from the General Fund, this budget authorizes additional amounts to be spent from the Building & Development Services Fund and to be covered by additional operating transfers from the General Fund, provided that the total expenditures for these two funds shall be no more than the amount authorized by this ordinance.

Section 4. A complete copy of the final budget for fiscal years ending December 31, 2023, and December 31, 2024, as adopted, together with a copy of this ordinance shall be transmitted by the City Clerk to the Division of Municipal Corporations of the Office of the State Auditor and to the Association of Washington Cities.

Section 5. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 6. This ordinance shall take effect on January 1, 2023.

PASSED by the City Council this __ day of _____, 2022.

APPROVED by the Mayor this __ day of _____, 2022.

_____
Joe Deets, Mayor

ATTEST/AUTHENTICATE:

_____
Christine Brown, City Clerk

FILED WITH THE CITY CLERK:	September 9, 2022
PASSED BY THE CITY COUNCIL:	November __, 2022
PUBLISHED:	December __, 2022
EFFECTIVE DATE:	January 1, 2023
ORDINANCE NO.:	2022-19

Attachments: Exhibits A and B

CITY OF BAINBRIDGE ISLAND - 2023 PROPOSED BUDGET
SUMMARY BY FUND

Exhibit A
ORDINANCE NO. 2022-19

CITY FUNDS		2023 EXPENDITURES
001	GENERAL FUND	23,070,793
101	STREET FUND	2,899,533
103	REAL ESTATE EXCISE TAX FUND	2,448,840
104	CIVIC IMPROVEMENT FUND	350,000
108	AFFORDABLE HOUSING FUND	215,133
171	TRANSPORTATION BENEFIT FUND	1,377,258
199	ARPA FUND	2,064,000
201	GO BOND FUND	1,590,415
203	LID BOND FUND	39,075
301	CAPITAL CONSTRUCTION FUND	10,127,191
401	WATER OPERATING FUND	15,045,402
402	SEWER OPERATING FUND	6,617,349
403	STORM & SURFACE WATER FUND	4,627,445
407	BUILDING & DEVELOPMENT FUND	3,292,829
501	EQUIPMENT RENTAL & REVOLVING	1,170,000
	TOTAL EXPENDITURES	**74,935,263**

CITY OF BAINBRIDGE ISLAND - 2024 PROPOSED BUDGET
SUMMARY BY FUND

Exhibit B
ORDINANCE NO. 2022-19

CITY FUNDS		2024 EXPENDITURES
001	GENERAL FUND	26,324,897
101	STREET FUND	4,110,936
103	REAL ESTATE EXCISE TAX FUND	3,227,064
104	CIVIC IMPROVEMENT FUND	350,000
108	AFFORDABLE HOUSING FUND	2,230,565
171	TRANSPORTATION BENEFIT FUND	603,337
199	ARPA FUND	2,020,000
201	GO BOND FUND	927,665
301	CAPITAL CONSTRUCTION FUND	5,065,596
401	WATER OPERATING FUND	3,547,178
402	SEWER OPERATING FUND	6,515,759
403	STORM & SURFACE WATER FUND	3,969,038
407	BUILDING & DEVELOPMENT FUND	3,550,834
501	EQUIPMENT RENTAL & REVOLVING	770,000
TOTAL EXPENDITURES		**63,212,869**

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:** 10 Minutes

AGENDA ITEM: (7:20 PM) Hold a Public Hearing and Consider Adoption of Resolution No. 2022-29 Related to Adopting a Redistricting Plan Based on the 2020 Census - Planning,

SUMMARY: State law requires local jurisdictions to review and if necessary update boundaries of election wards by November 15, 2022. This agenda item is to conduct a public hearing on Resolution No. 2022-29 relating to adopting a redistricting plan for the City of Bainbridge Island based on the 2020 census, and for the Council to consider adoption of the redistricting plan through adoption of the resolution.

AGENDA CATEGORY: Resolution **PROPOSED BY:** Planning & Community Development

RECOMMENDED MOTION: I move to adopt Resolution No. 2022-29 relating to adopting a Redistricting Plan based on the 2020 Census.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: Jurisdictions that hold elections held by ward or district are required to periodically redraw the boundaries of those wards or districts to ensure that each has a relatively equal number of voters. The timing of review is based on information from the most recent federal decennial census. Local redistricting is governed by Washington state law at Chapter 29A.76 RCW, which provides that the redistricting plan shall be consistent with the following criteria:

• Districts are as nearly equal in population as possible.

• Districts are as compact as possible.

• Districts consist of geographically contiguous areas.

• Districts are not used for purposes of favoring or disfavoring any racial group or political party.

• To the extent feasible, districts must coincide with existing recognized natural boundaries and preserve existing communities of related and mutual interest.

To the extent possible, local governments should respect and minimize divisions to boundaries that have common interest and ensure that persons in protected classes of voters have an equal opportunity to elect representatives of their choice. Because of the delay in the 2020 Census, Bainbridge Island and other cities have until November 15, 2022 to submit redistricting plans to proper authorities. The Planning and Community Development Department has worked with the Kitsap County Auditor and it's Elections Division on mapping census data and reviewing whether changes warrant adjustment. After review and analysis, there is modest imbalance among the current three City Council wards. Based on 2020 census data, the North Ward has 31% of the city's population, while the South Ward has 34%, and the Central Ward has 35%. Using census block data, staff is proposing to shift ward boundaries so that they are more equal. Exhibit A to the resolution displays a map that shows the North Ward expanding into the South Ward. The South Ward will expand into the Central Ward area. The Central Ward will shrink overall, and the result will be a fairly even distribution of population for each City Council ward. In response to Council direction received on October 11, 2022, staff has shifted a small census block back to the Central Ward so that wards follow logical boundaries. The November 8, 2022 public hearing is consistent with Chapter 29A.76 RCW. After receiving public comment, the Council may consider adoption of the amended redistricting plan.

ATTACHMENTS:

11.08.2022_Draft_Redistricting_Public_Hearing_plc_rev.pptx

Resolution No. 2022-29 to Adopt Decennial Redistricting Plan.docx

FISCAL DETAILS:

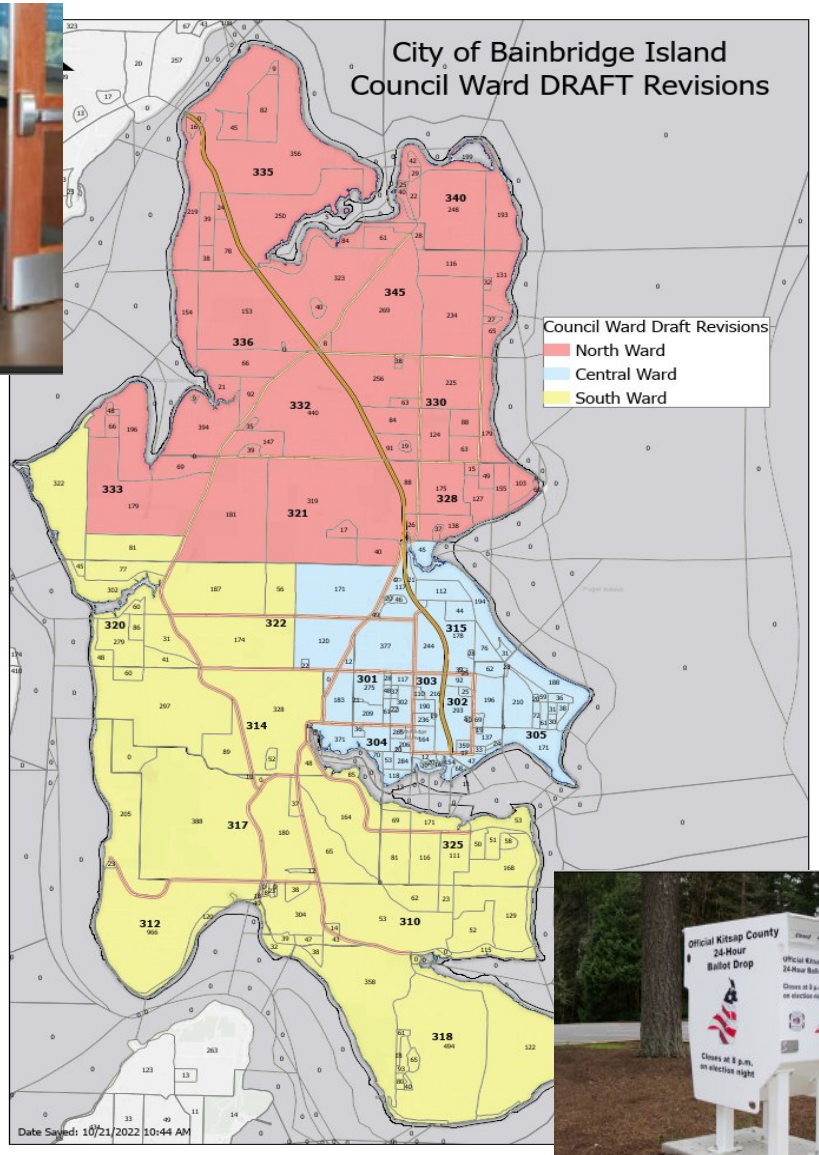
Fund Name(s):

Coding:

Amended Redistricting Plan –

Public Hearing on Balancing City Council Wards Based on the 2020 Census



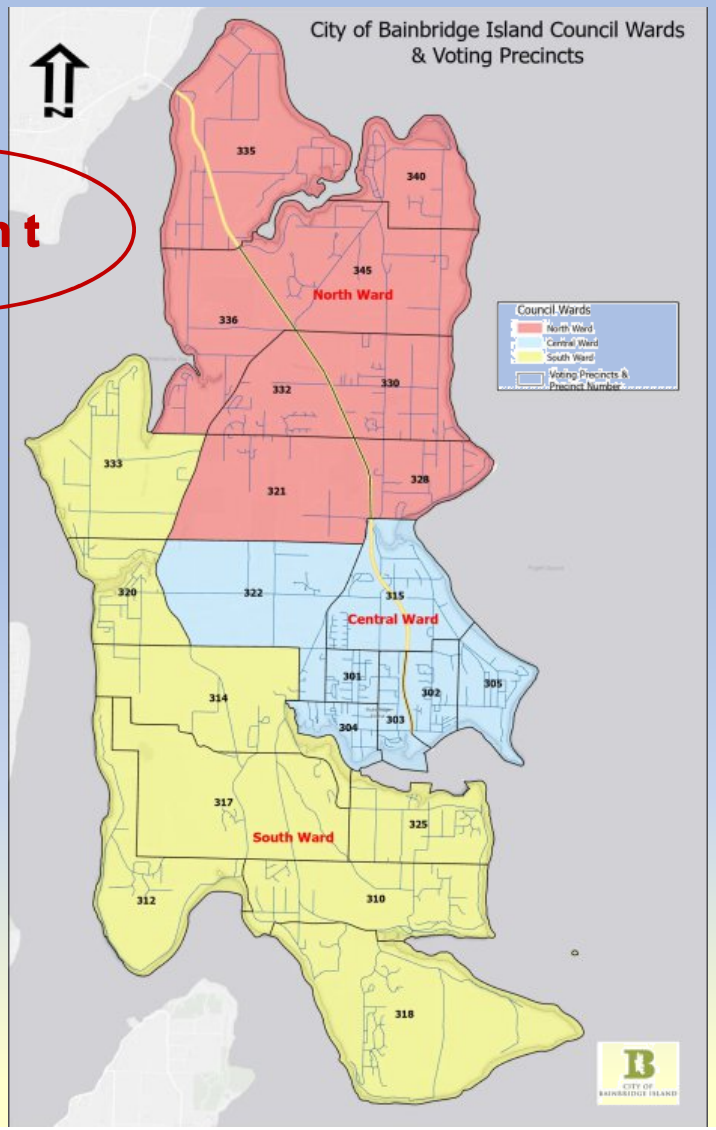




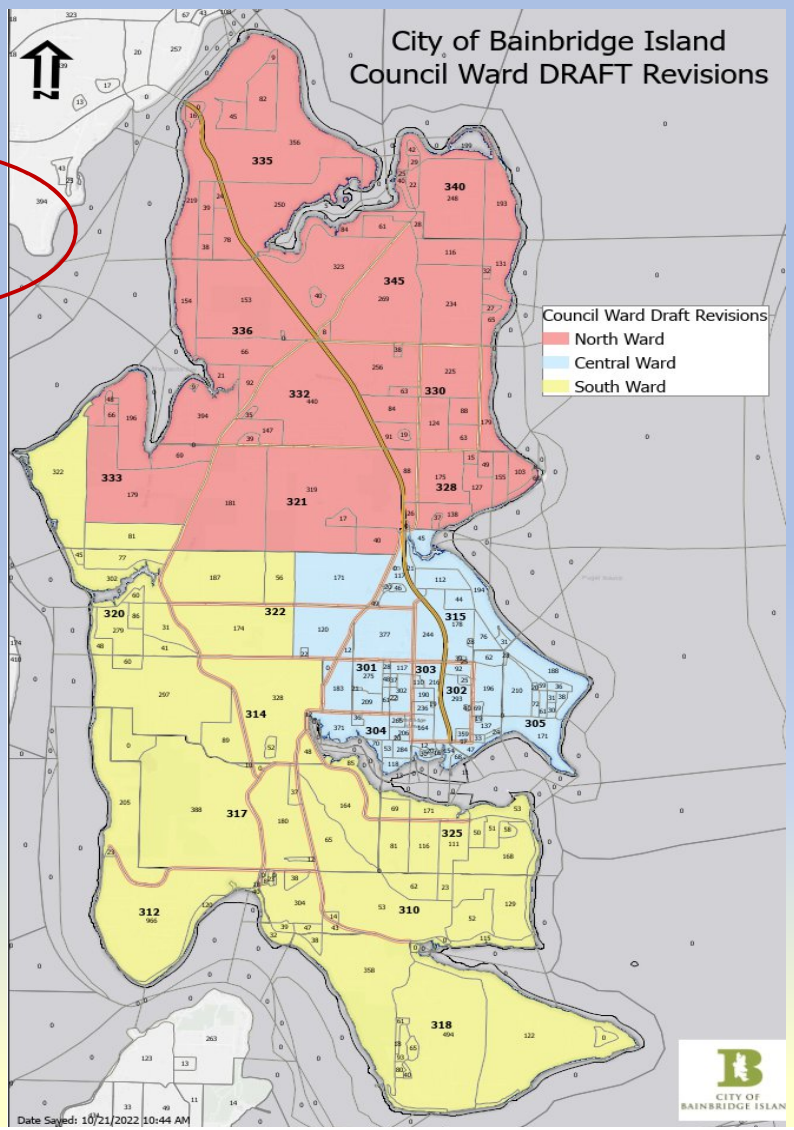
Background:

- **On October 11, 2022, the City Council was briefed on the requirement for cities and counties that hold elections by ward or district to periodically redraw ward boundaries every ten years to ensure each has voters in roughly equal amounts**
- **The state law is found at Chapter 29A.76 RCW**
- **The council voted to hold a public hearing on a draft redistricting plan prepared by staff that provided modest changes in ward boundaries**
- **Based on council direction, staff very slightly adjusted one proposed boundary so that it followed more logical boundaries**
  - **Specifically relocated a census block with 21 people back to the central ward**
- **Cities with local elections in 2023 are required to complete their review and, if necessary, their redrawing by November 15, 2022**

Current



Draft Plan



Areas of Proposed Rebalancing – By the Map and By the Numbers

North Ward grows into South Ward

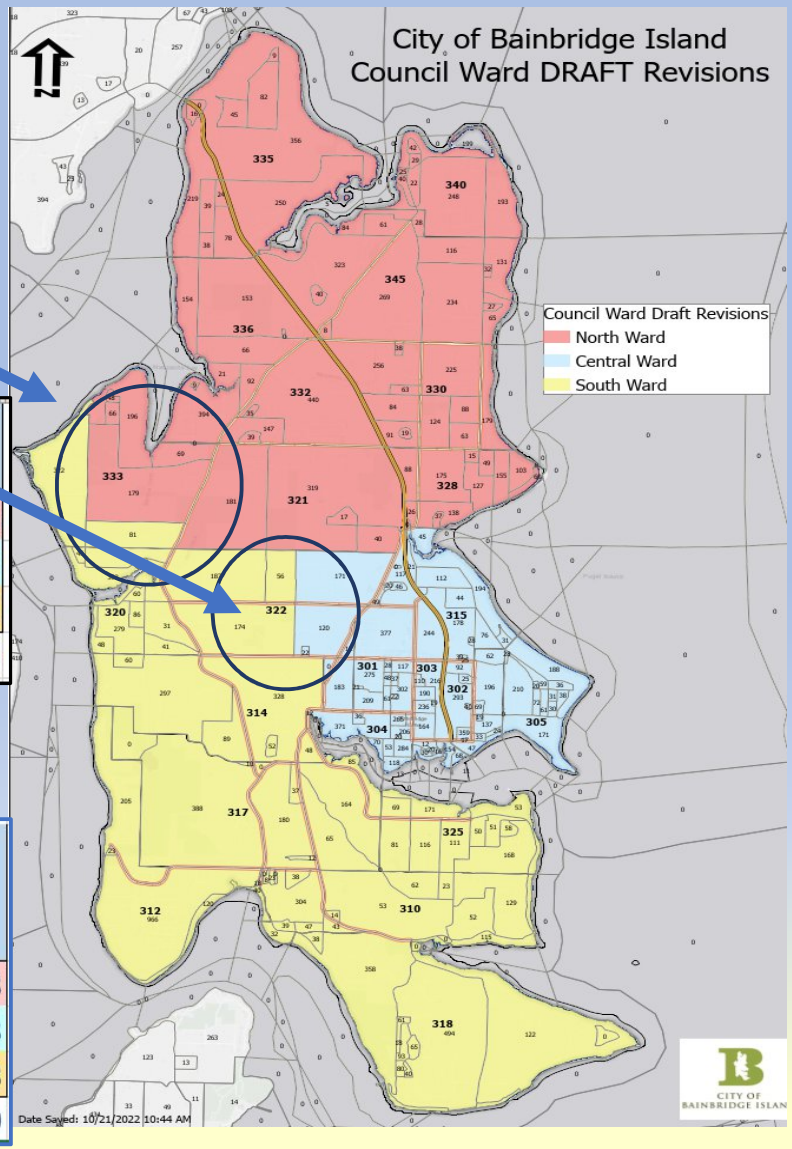
South Ward grows into Central Ward; Central Ward shrinks

Current

Ward	2020 Census Count	% total	Total/ 3 wards	desired percent
North Ward	7687.00	31	8275	33
Central Ward	8730.00	35	8275	33
South Ward	8408.00	34	8275	33
Total Population	24825.00	100	24825	99

Draft Plan

Ward	Adjusted Populations (using census blocks)	% total	Total/ 3 wards	desired percent
North Ward	8247.00	33%	8275	33
Central Ward	8334.00	34%	8275	33
South Ward	8265.00	33%	8275	33
Total Population	24846.00	100%	24825	99



Hold a public hearing, receive public comments, and consider adoption of the amended redistricting plan based on the analysis of 2020 census data.

RESOLUTION NO. 2022-29

A RESOLUTION of the City Council of Bainbridge Island, Washington, relating to Adopting a Redistricting Plan for City Council Wards Based on the 2020 Census.

WHEREAS, Chapter 29A.76 of the Revised Code of Washington ("RCW") requires cities and counties that hold elections by ward or district to periodically redraw ward boundaries to ensure that there are roughly equal numbers of voters in each ward; and

WHEREAS, Chapter 29A.76 RCW directs that the deadline for jurisdictions not scheduled to elect members to their governing bodies in 2022, such as the City of Bainbridge Island, shall prepare a plan for redistricting by November 15, 2022; and

WHEREAS, based on a review by City staff of population data from the 2020 U.S. Census, the City of Bainbridge Island Council wards need to be modestly rebalanced; and

WHEREAS, on October 11, 2022, the City Council received a staff briefing and approved a motion to hold a public hearing on the draft redistricting plan which was prepared that balances the City Council wards based on the 2020 Census; and

WHEREAS, on October 28, 2022, the City of Bainbridge Island provided timely notice and publication of the public hearing and related to the draft redistricting plan as amended based on City Council input from the October 11, 2022 Council meeting, including through publication in the newspaper of record and through posting on the City's "Redistricting" webpage; and

WHEREAS, on November 8, 2022, the City Council held a public hearing on this Resolution No. 2022-29 which incorporates the amended draft redistricting plan and, after review and consideration of public comment, the City Council adopted the plan as the City's Redistricting Plan for City Council wards, and the Redistricting Plan shall thereupon be delivered to the appropriate authorities as required by state law on or before November 15, 2022.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND DOES RESOLVE AS FOLLOWS:

Section 1. The City's Redistricting Plan, as amended, attached hereto as Exhibit A and incorporated fully herein, is hereby approved.

Section 2. Severability. If any one or more sections, subsections, or sentences of this resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this resolution and the same shall remain in full force and effect.

Section 3. This resolution shall take effect and be in force immediately upon its passage.

PASSED by the City Council this ____ day of _____, 2022.

APPROVED by the Mayor this ____ day of _____, 2022.

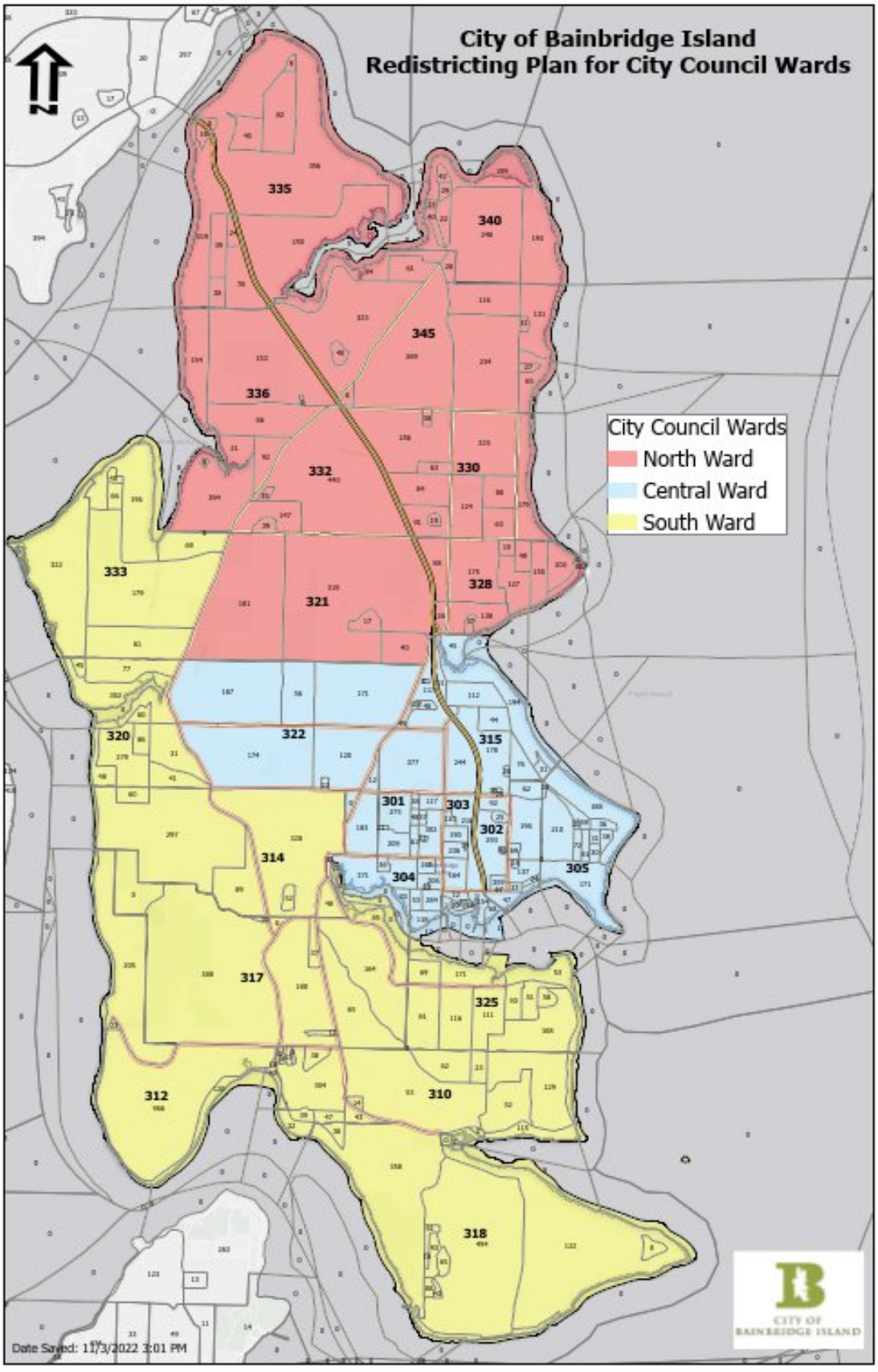
_____
Joe Deets, Mayor

ATTEST/AUTHENTICATE:

By: _____
Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK: November 4, 2022,
PASSED BY THE CITY COUNCIL: _____, 2022
RESOLUTION NO. 2022-29

EXHIBIT A


City of Bainbridge Island
Redistricting Plan for City Council Wards
City Council Wards
North Ward
Central Ward
South Ward
335
340
345
336
332
330
333
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CITY OF BAINBRIDGE ISLAND

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:** 30 Minutes

AGENDA ITEM: (7:30 PM) Receive Presentation and Results of National Community Survey - Polco Staff,

SUMMARY: The City Council will receive a presentation from the National Research Center, the organization which conducted the scientifically valid National Community Survey of opinions about city services and the community. This is the fifth time Bainbridge has used the National Community Survey. The survey was conducted in July and August 2022 and reflects a 95 percent confidence with a margin of error of plus or minus three percent. The information is shown for Bainbridge Island and also benchmarked against 600 other communities, which administered the survey over the past five years. Several unique questions to Bainbridge Island were also included in the survey.

AGENDA CATEGORY: Presentation **PROPOSED BY:** Executive

RECOMMENDED MOTION: Information only.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The City decided to conduct a community survey to gather information from the community about how residents feel about our community and the services provided by the City and other jurisdictions. The City conducted similar surveys in past years, but it has been five years since the last survey.

National Research Center (NRC) at Polco gives local governments, and other public sector organizations, the data they need to make more informed decisions. For over 25 years, NRC has worked with hundreds of jurisdictions nationwide. It is best known for national benchmarking surveys, such as The National Community Survey (The NCS), which is what the City just completed. This benchmark database holds hundreds of thousands of resident opinions, making it the largest of its kind in the United States.

Of the 123 survey items for which residents provided ratings, 35 received ratings higher than the national benchmark (2 of which were rated as 'much higher'), 71 received similar ratings, and 17 received lower ratings (4 of which were rated as 'much lower').

Much higher:

*Water resources

*Community support for the arts

Much lower:

*Availability of affordable quality housing

*Availability of affordable quality health care

*Availability of preventive health services

*Availability of affordable quality mental health care

The City opted to ask four additional custom questions.

*About 65% of residents indicated that they would strongly or somewhat support more active regulation of non-host-occupied short-term vacation rentals (such as AirBnB or VRBO).

*About 52% of residents indicated that they preferred most future development and population growth should be concentrated in downtown/Winslow and designated neighborhood service centers.

*Over 60% of residents indicated support for City-owned affordable housing.

*Nearly 70% of residents indicated that they prefer a more reactive approach to code enforcement

ATTACHMENTS:

The NCS Report - Bainbridge Island, WA 2022

The NCS Presentation Bainbridge Island, WA 2022 - 11-03-22.pdf

FISCAL DETAILS:

Fund Name(s):

Coding:

THE NCS™

THE NATIONAL COMMUNITY SURVEY™

Bainbridge Island, WA

The National Community Survey

Report of Results
2022

Report by:

National Research Center

POWERED BY POLCO

Polco

Visit us online!
www.polco.us

About The NCS™



The National Community Survey™ (The NCS™) report is about the "livability" of Bainbridge Island. A livable community is a place that is not simply habitable, but that is desirable. It is not only where people do live, but where they want to live. The survey was developed by the experts from National Research Center at Polco.

Great communities are partnerships of the government, private sector, community-based organizations and residents, all geographically connected. The NCS captures residents' opinions considering ten central facets of a community:

- Economy
- Mobility
- Community Design
- Utilities
- Safety
- Natural Environment
- Parks and Recreation
- Health and Wellness
- Education, Arts, and Culture
- Inclusivity and Engagement



The report provides the opinions of a representative sample of 811 residents of the City of Bainbridge Island collected from July 8, 2022 to August 26, 2022. The margin of error around any reported percentage is 3% for all respondents and the response rate for the 2022 survey was 30%. Survey results were weighted so that the demographic profile of respondents was representative of the demographic profile of adults in Bainbridge Island.

How the results are reported

For the most part, the percentages presented in the following tabs represent the "percent positive." Most commonly, the percent positive is the combination of the top two most positive response options (i.e., excellent/good, very safe/somewhat safe, etc.). On many of the questions in the survey respondents may answer "don't know." The proportion of respondents giving this reply is shown in the full set of responses included in the tab "Complete data." However, these responses have been removed from the analyses presented in most of the tabs. In other words, the tables and graphs display the responses from respondents who had an opinion about a specific item.

Comparisons to benchmarks

NRC's database of comparative resident opinion is comprised of resident perspectives gathered in surveys from over 600 communities whose residents evaluated the same kinds of topics on The National Community Survey. The comparison evaluations are from the most recent survey completed in each community in the last five years. NRC adds the latest results quickly upon survey completion, keeping the benchmark data fresh and relevant. The communities in the database represent a wide geographic and population range. In each tab, Bainbridge Island's results are noted as being "higher" than the benchmark, "lower" than the benchmark, or "similar" to the benchmark, meaning that the average rating given by Bainbridge Island residents is statistically similar to or different (greater or lesser) than the benchmark. Being rated as "higher" or "lower" than the benchmark means that Bainbridge Island's average rating for a particular item was more than 10 points different than the benchmark. If a rating was "much higher" or "much lower," then Bainbridge Island's average rating was more than 20 points different when compared to the benchmark.

The survey was administered during the COVID-19 pandemic, a time of challenge for many local governments. While we provide comparisons to national benchmarks, it is important to note that much of the benchmark data was collected prior to the pandemic. This may impact how your City's 2022 ratings compare to other communities' ratings from the past five years.

Trends over time

Trend data for Bainbridge Island represent important comparison data and should be examined for improvements or declines*. Deviations from stable trends over time represent opportunities for understanding how local policies, programs, or public information may have affected residents' opinions. Changes between survey years have been noted with an arrow and the percent difference. If the difference is greater than five percentage points between the 2017 and 2022 surveys, the change is statistically significant.

* In 2020, The NCS survey was updated to include new and refreshed items. Consequently, some of the trends may be impacted due to wording modifications that could have potentially altered the meaning of the item for the respondent.

Methods

Selecting survey recipients

All households within the City of Bainbridge Island were eligible to participate in the survey. A list of all households within the zip codes serving Bainbridge Island was purchased from Go-Dog Direct based on updated listings from the United States Postal Service. Since some of the zip codes that serve the City of Bainbridge Island households may also serve addresses that lie outside of the community, the exact geographic location of each housing unit was compared to community boundaries using the most current municipal boundary file. Addresses located outside of the City of Bainbridge Island boundaries were removed from the list of potential households to survey. Each address identified as being within city boundaries was further identified as being within one of the three areas. From that list, addresses were randomly selected as survey recipients, with multi-family housing units (defined as those with a unit number) sampled at a rate of 5:3 compared to single family housing units.

An individual within each household was selected using the birthday method. The birthday method selects a person within the household by asking the "person whose birthday has most recently passed" to complete the questionnaire. The underlying assumption in this method is that day of birth has no relationship to the way people respond to surveys. This instruction was contained in the introduction of the survey.

Conducting the survey

The 2,800 randomly selected households received mailings beginning on July 8, 2022 and the survey remained open for seven weeks. The first mailing was a postcard inviting the household to participate in the survey. The next mailing contained a cover letter with instructions, the survey questionnaire, and a postage-paid return envelope. All mailings included a web link to give residents the opportunity to respond to the survey online. All follow-up mailings asked those who had not completed the survey to do so and those who had already done so to refrain from completing the survey again.

About 4% of the 2,800 mailed invitations or surveys were returned because the household address was vacant or the postal service was unable to deliver the survey as addressed. Of the remaining 2,688 households that received the invitations to participate, 811 completed the survey, providing an overall response rate of 30%. The response rate was calculated using AAPOR's response rate #2* for mailed surveys of unnamed persons.

It is customary to describe the precision of estimates made from surveys by a "level of confidence" and accompanying "confidence interval" (or margin of error). A traditional level of confidence, and the one used here, is 95%. The 95% confidence interval can be any size and quantifies the sampling error or imprecision of the survey results because some residents' opinions are relied on to estimate all residents' opinions. The margin of error for the City of Bainbridge Island survey is no greater than plus or minus three percentage points around any given percent reported for all respondents (813 completed surveys).

In addition to the randomly selected "probability sample" of households, a link to an online open participation survey was publicized by the City of Bainbridge Island. The open participation survey was identical to the probability sample survey with two small updates; it included a map at the beginning asking where the respondent lives and a question about where they heard about the survey. The open participation survey was open to all city residents and became available on August 12, 2022. The survey remained open for two weeks. The data presented in the following tabs exclude the open participation survey data, but a tab at the end provides the complete frequency of responses to questions by the open participation respondents.

Analyzing the data

Responses from mailed surveys were entered into an electronic dataset using a "key and verify" method, where all responses are entered twice and compared to each other. Any discrepancies were resolved in comparison to the original survey form. Range checks as well as other forms of quality control were also performed. Responses from surveys completed on Polco were downloaded and merged with the mailed survey responses.

The demographics of the survey respondents were compared to those found in the 2010 Census and 2020 American Community Survey estimates for adults in the City of Bainbridge Island. The primary objective of weighting survey data is to make the survey respondents reflective of the larger population of the community. The characteristics used for weighting were age, sex, race, Hispanic origin, housing type, housing tenure, and area. No adjustments were made for design effects. Weights were calculated using an iterative, multiplicative raking model known as the ANES Weighting Algorithm.* The results of the weighting scheme for the probability sample are presented in the following table.

NRC aligns demographic labels with those used by the U.S. Census for reporting purposes, when possible. Some categories (e.g., age, race/Hispanic origin, housing type, and length of residency) are combined into smaller subgroups.

		Unweighted	Weighted	Target*
Age	18-34	3%	12%	12%
	35-54	24%	33%	33%
	55+	73%	55%	55%
Area	Central	36%	32%	32%
	North	27%	42%	42%
	South	38%	26%	26%
Hispanic origin	No, not Spanish, Hispanic, or Latino	97%	97%	97%
	Spanish, Hispanic, or Latino	3%	3%	3%
Housing tenure	Own	87%	81%	81%
	Rent	13%	19%	19%
Housing type	Attached	21%	21%	21%
	Detached	79%	79%	79%
Race & Hispanic origin	Not white alone	10%	10%	10%
	White alone, not Hispanic or Latino	90%	90%	90%
Sex	Man	46%	47%	47%
	Woman	54%	53%	53%
Sex/age	Man 18-34	1%	6%	6%
	Man 35-54	10%	15%	15%
	Man 55+	35%	27%	27%
	Woman 18-34	2%	7%	7%
	Woman 35-54	14%	17%	17%
	Woman 55+	38%	28%	28%

The survey datasets were analyzed using all or some of a combination of the Statistical Package for the Social Sciences (SPSS), R, Python and Tableau. For the most part, the percentages presented in the reports represent the "percent positive." The percent positive is the combination of the top two most positive response options (i.e., excellent/good, very safe/somewhat safe, essential/very important, etc.), or, in the case of resident behaviors/participation, the percent positive represents the proportion of respondents indicating "yes" or participating in an activity at least once a month.

On many of the questions in the survey respondents may answer "don't know." The proportion of respondents giving this reply is shown in the full set of responses included in the tab "Complete data". However, these responses have been removed from the analyses presented in the reports. In other words, the tables and graphs display the responses from respondents who had an opinion about a specific item.

Contact

The City of Bainbridge Island funded this research. Please contact Ellen Schroer of the City of Bainbridge Island at eschroer@bainbridgewa.gov if you have any questions about the survey.

Survey Validity

See the Polco Knowledge Base article on survey validity at https://info.polco.us/knowledge/statistical-vali

* See AAPOR's Standard Definitions for more information at https://www.aapor.org/Publications-Media/AAPOR-Journals/Standard-Definitions.aspx
* Pasek, J. (2010). ANES Weighting Algorithm. Retrieved from https://web.stanford.edu/group/iriss/cgi-bin/anesrake/resources/RakingDescription.pdf
* Targets come from the 2010 Census and 2020 American Community Survey

Highlights

Bainbridge Island's parks and recreation and natural environment are highly valued by residents.

Over 90% of residents positively rated the overall quality of Bainbridge Island's natural environment and the overall quality of parks and recreation opportunities; these ratings were higher than the national averages. About 9 in 10 survey participants gave high scores for City parks, recreation programs or classes, recreation opportunities, fitness opportunities, and recreation centers or facilities. A similar proportion was pleased with the availability of paths and walking trails in Bainbridge Island (88%), which increased by 20% since the City's 2017 survey iteration. About 8 in 10 respondents favorably evaluated Bainbridge Island's open space and preservation of natural areas, also trending upward from previous survey results. These assessments were all higher than in benchmark communities across the nation. Ratings for air quality (97% excellent or good), cleanliness (94%), and water resources (87%) were also strong, surpassing comparison communities.

Affordability is a growing concern for residents.

Survey participants noted concerns about affordability across multiple facets of livability. From an economic standpoint, the cost of living in the city received positive evaluations from only 13% of residents, lower than national averages. When asked to anticipate how the economy would impact their family's income in the next 6 months, fewer than 1 in 10 respondents felt the impact would be positive; this was a steep decline (of 23 percentage points) from the 2017 survey. Affordable quality childcare/preschool was also an area of concern, with favorable reviews falling nearly 20% since the previous survey (from 58% to 39% excellent or good). In addition, downward trends were seen in ratings for affordability and access to various health and wellness services. The availability of affordable quality food (48%), preventive health services (30%), affordable quality health care (24%), and affordable quality mental health care (16%) all declined significantly since 2017 results. Moreover, the availability of preventive health services, affordable quality health care, and affordable quality mental health care scored much lower than in other communities across the nation.

Many aspects of Bainbridge Island's community design received positive reviews, but residents identify some potential areas of opportunity.

The facet of community design encompasses the livability and impact on quality of life of community aspects such as the city's overall design and layout, residential and commercial growth, public places, and housing, among others. Nearly all respondents (95%) gave favorable marks to their neighborhood as a place to live, higher than the national benchmark. Most respondents also felt positively about Bainbridge Island's overall appearance (86% excellent or good), public places where people want to spend time (76%), and overall design or layout of residential and commercial areas (64%). While these scores were on par with national averages, ratings for the city's overall appearance and public places where people want to spend time both saw a downward trend from the 2017 survey results. Residents also identified room for improvement in a few areas within this facet. Only about one-third of respondents offered excellent or good ratings for well-designed neighborhoods, the overall quality of new development , and land use, planning and zoning services, all lower than national averages. One-quarter favorably evaluated the variety of housing options in Bainbridge Island (also below the benchmarks), while the availability of affordable quality housing received positive ratings from only 7% (much lower than comparison communities).

The City also opted to ask a series of unique questions pertaining to different aspects of community design. When asked generally about where most future development and population growth should be concentrated in Bainbridge Island, half of the residents preferred that growth be focused in both downtown/Winslow and designated neighborhood service centers. In another question designed to gauge levels of support for affordable housing projects in different areas of the Island, about 6 in 10 respondents supported the general idea of building or investing in City-owned affordable housing projects in Bainbridge Island. Similarly, 64% supported building an addition to the Bainbridge Island Senior Community Center for senior affordable housing, while just under half were in favor of creating affordable housing in the Suzuki property (48%) and the current police station site (43%). The City also asked survey participants to consider its approach to code enforcement; about two-thirds preferred the City to be more reactive and complaint-driven (responding to resident complaints and providing education), while one-third preferred a proactive and compliance-driven approach (focusing on patrols to identify code violations). Lastly, about 65% of residents indicated support for more active regulation of non-host-occupied short-term vacation rentals (such as AirBnB or VRBO).

Many mobility-related services are on the rise in Bainbridge Island, and this facet remains a priority for the community.

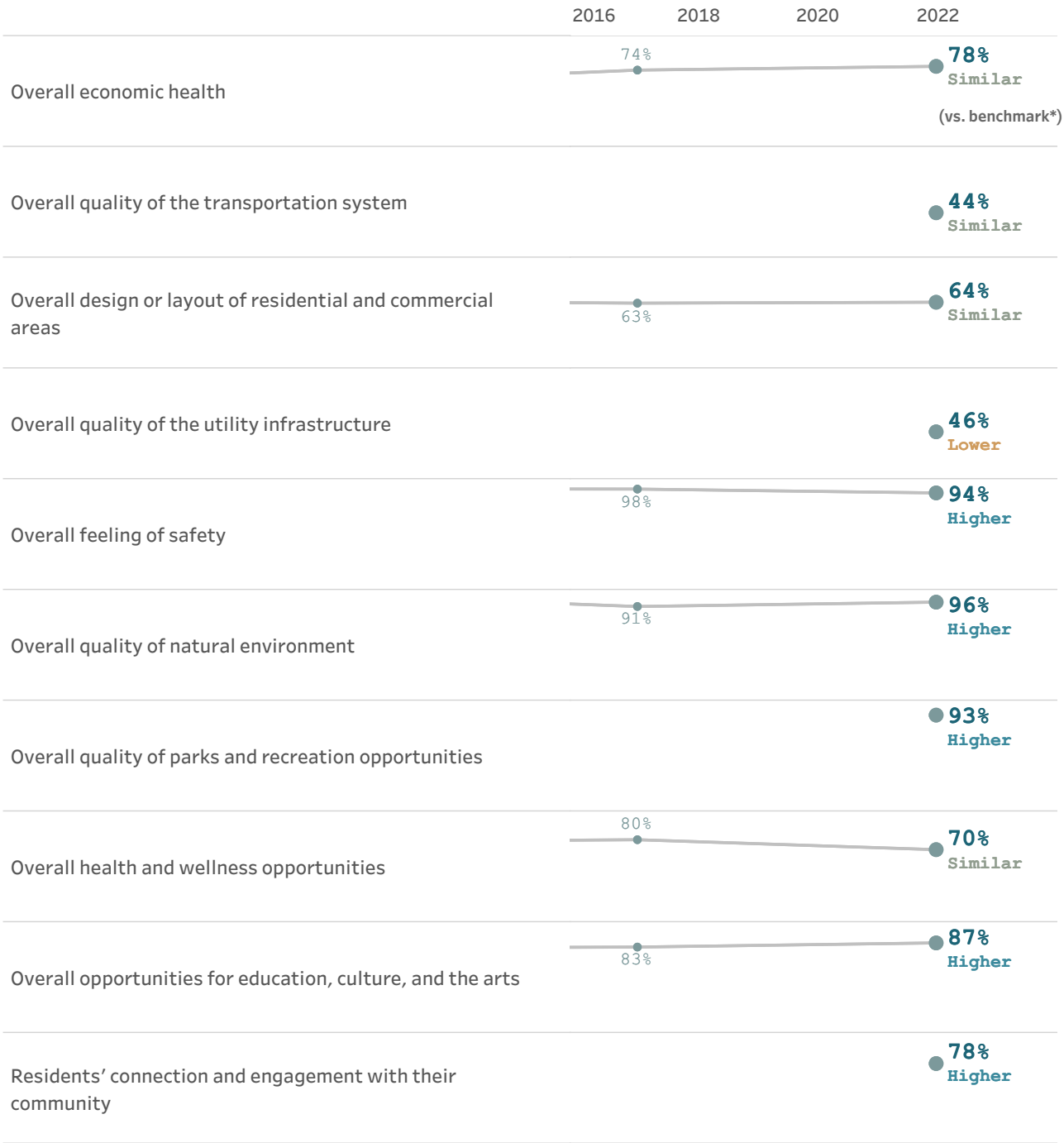
When compared to the City's 2017 survey results, residents gave higher marks this year to the ease of travel by car (76% excellent or good), traffic flow on major streets (56%), and the ease of public parking (42%). Evaluations of street cleaning (74%), street lighting (56%), and street repair (54%) also increased since 2017 and scored similar to the comparison communities. When asked about their use of alternate modes of transportation over the past year, three-quarters of respondents said they had opted to walk or bike instead of driving, while about half had carpooled with others and used public transportation; these participation rates were higher than in benchmark communities across the nation. While most evaluative ratings in this facet were on par with national averages, the ease of public parking scored lower than counterparts across the country. The ease of walking in Bainbridge Island also fell below benchmark comparisons and decreased since the City's previous survey, indicating an opportunity for renewed focus. Lastly, 8 out of 10 survey participants deemed it essential or very important for the city to focus on the overall quality of the transportation system, making it one of the top priorities for residents in the coming two years.

Facets of livability

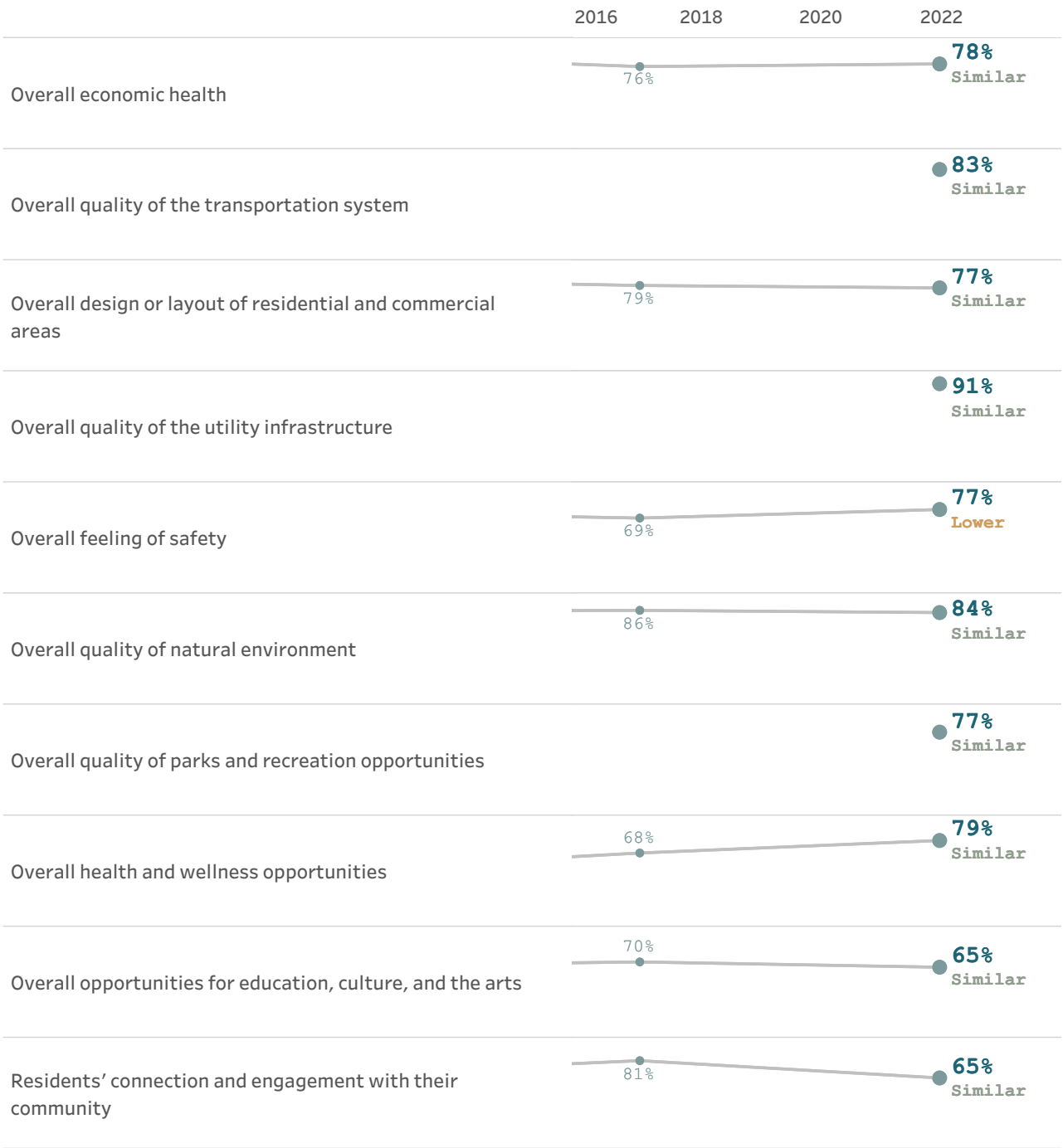
Resident perceptions of quality and importance for each of the facets of community livability provide an overview of community strengths and challenges that are useful for planning, budgeting and performance evaluation.

The charts below show the proportion of residents who rated the community facets positively for quality and the priority (importance) placed on each. Also displayed is whether local ratings were lower, similar, or higher than communities across the country (the national benchmark).

Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.
(% excellent or good)



Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.
(% essential or very important)



* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

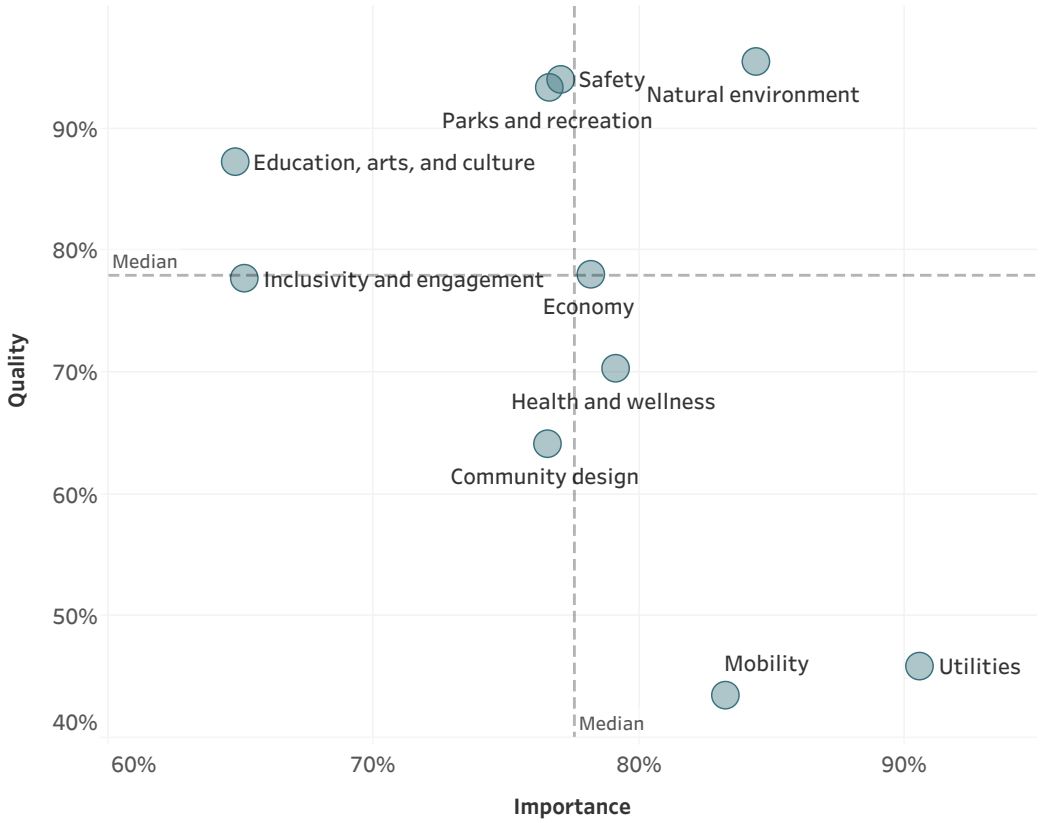
Balancing performance and importance

Every jurisdiction must balance limited resources while meeting resident needs and striving to optimize community livability. To this end, it is helpful to know what aspects of the community are most important to residents and which they perceive as being of higher or lower quality. It is especially helpful to know when a facet of livability is considered of high importance but rated as lower quality, as this should be a top priority to address.

To help guide City staff and officials with decisions on future resource allocation, resident ratings of the importance of services were compared to their ratings of the quality of these services. To identify the services perceived by residents to have relatively lower quality at the same time as relatively higher importance, all services were ranked from highest perceived quality to lowest perceived quality and from highest perceived importance to lowest perceived importance. Some services were in the top half of both lists (higher quality and higher importance); some were in the top half of one list but the bottom half of the other (higher quality and lower importance or lower quality and higher importance); and some services were in the bottom half of both lists.

Services receiving quality ratings of excellent or good by 78% or more of respondents were considered of "higher quality" and those with ratings lower than 78% were considered to be of "lower quality." Services were classified as "more important" if they were rated as essential or very important by 78% or more of respondents. Services were rated as "less important" if they received a rating of less than 78%. This classification uses the median ratings for quality and importance to divide the services in half.

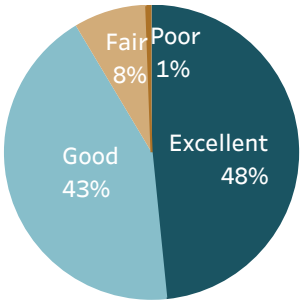
The quadrants in the figure below show which community facets were given higher or lower importance ratings (right-left) and which had higher or lower quality ratings (up-down). Facets of livability falling closer to a diagonal line from the lower left to the upper right are those where performance ratings are more commensurate with resident priorities. Facets scoring closest to the lower right hand corner of the matrix (higher in importance and lower in quality) are those that may warrant further investigation to see if changes to their delivery are necessary to improve their performance. This is the key part of this chart on which to focus. Facets falling in the top left hand corner of the chart (lower in importance but higher in quality) are areas where performance may outscore resident priorities, and may be a consideration for lower resource allocation.



Quality of life

Measuring community livability starts with assessing the quality of life of those who live there, and ensuring that the community is attractive, accessible, and welcoming to all.

The overall quality of life in Bainbridge Island, 2022



Please rate each of the following aspects of quality of life in Bainbridge Island.
(% excellent or good)

	2016	2018	2020	2022	
Bainbridge Island as a place to live	97%			94%	Higher vs. benchmark*
The overall quality of life	95%			91%	Higher

Please indicate how likely or unlikely you are to do each of the following.
(% very or somewhat likely)

	2016	2018	2020	2022	
Recommend living in Bainbridge Island to someone who asks	89%			86%	Similar
Remain in Bainbridge Island for the next five years	88%			88%	Similar

Please rate each of the following in the Bainbridge Island community.
(% excellent or good)

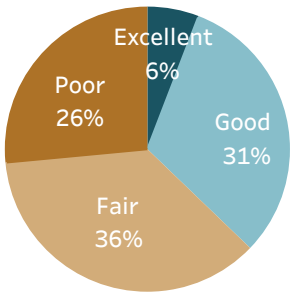
	2016	2018	2020	2022	
Overall image or reputation	84%			84%	Higher

* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

Governance

Strong local governments produce results that meet the needs of residents while making the best use of available resources, and are responsive to the present and future needs of the community as a whole.

Overall confidence in Bainbridge Island government, 2022



Please rate the quality of each of the following services in Bainbridge Island.
(% excellent or good)

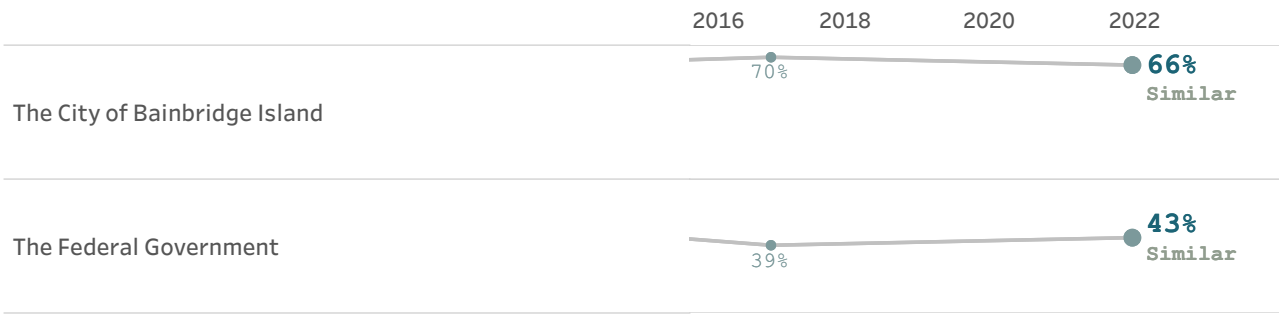
	2016	2018	2020	2022	
Overall customer service by Bainbridge Island employees	79%			80%	Similar vs. benchmark*
Public information services	67%			73%	Similar

Please rate the following categories of Bainbridge Island government performance.
(% excellent or good)

	2016	2018	2020	2022	
The value of services for the taxes paid to Bainbridge Island	50%			53%	Similar
The overall direction that Bainbridge Island is taking	41%			46%	Similar
The job Bainbridge Island government does at welcoming resident involvement	54%			50%	Similar
Overall confidence in Bainbridge Island government	35%			37%	Lower
Generally acting in the best interest of the community	42%			44%	Similar
Being honest	46%			46%	Similar



Overall, how would you rate the quality of the services provided by each of the following?
(% excellent or good)

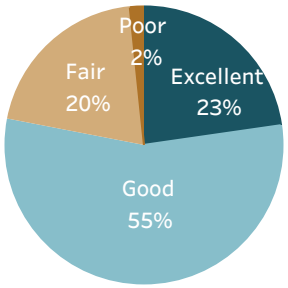


* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

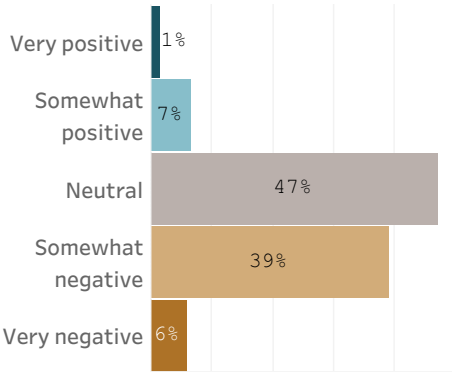
Economy

Local governments work together with private and nonprofit businesses, and with the community at large, to foster sustainable growth, create jobs, and promote a thriving local economy.

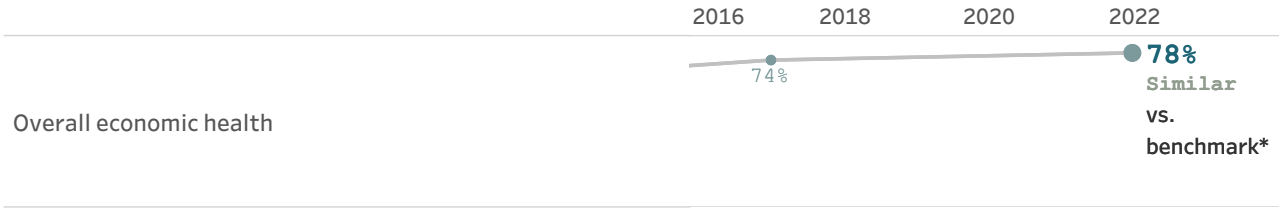
Overall economic health of Bainbridge Island, 2022



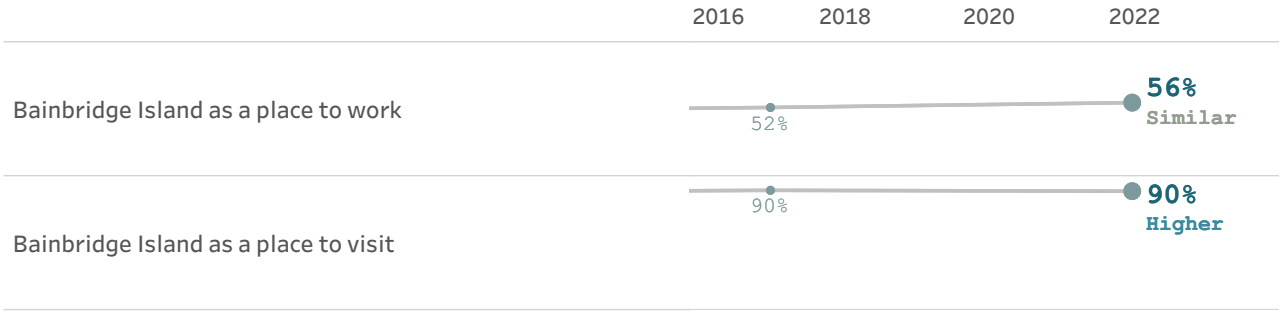
What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:



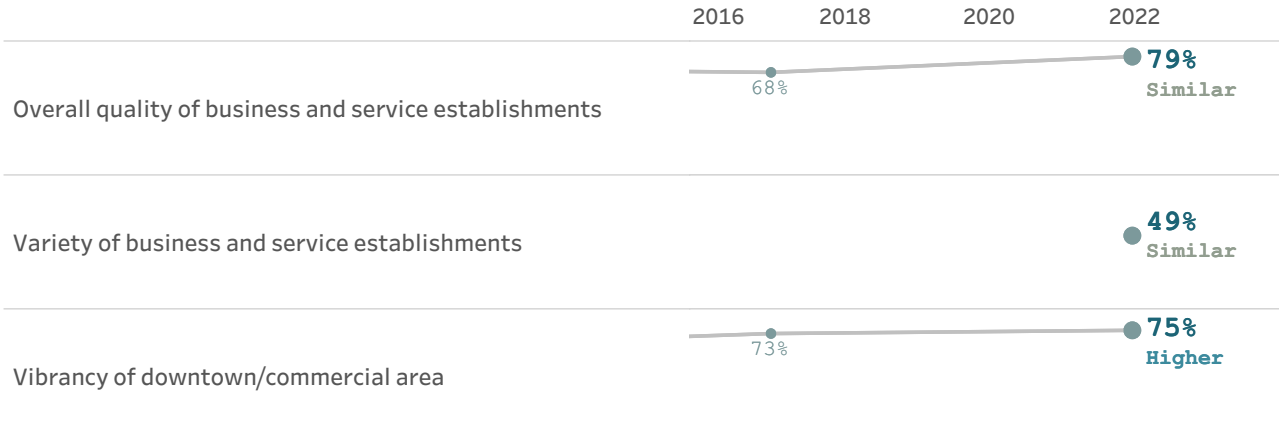
Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.
(% excellent or good)

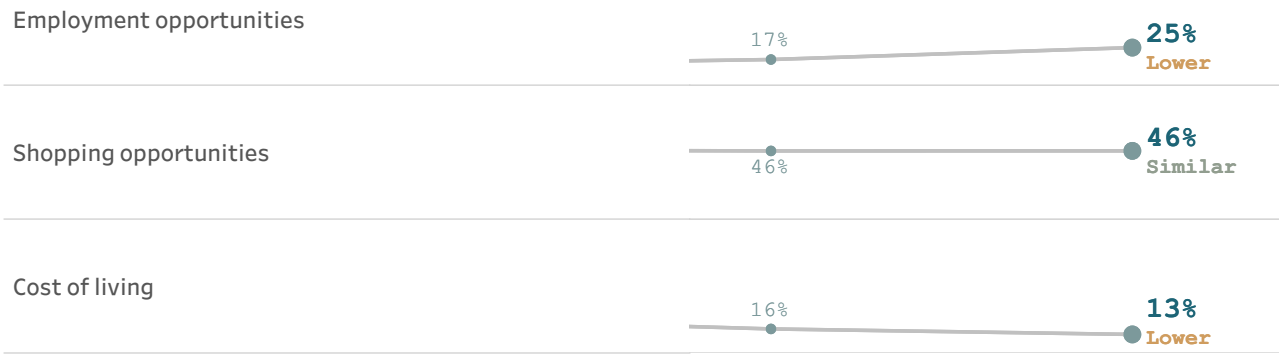


Please rate each of the following aspects of quality of life in Bainbridge Island.
(% excellent or good)

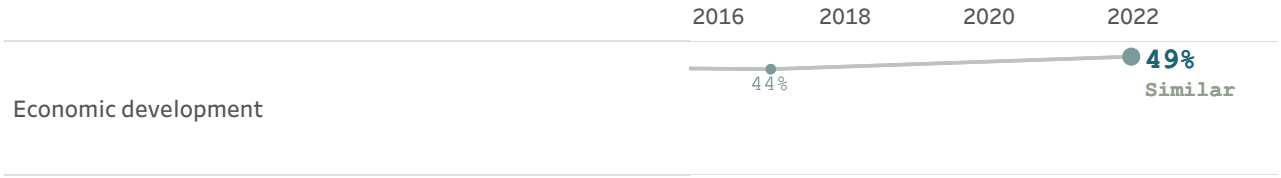


Please rate each of the following in the Bainbridge Island community.
(% excellent or good)

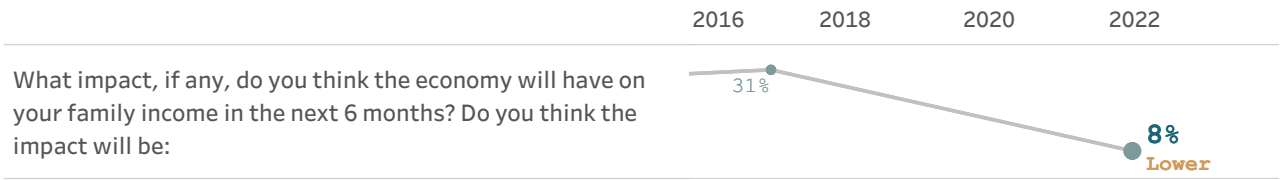




Please rate the quality of each of the following services in Bainbridge Island.
(% excellent or good)



What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:
(% very or somewhat positive)

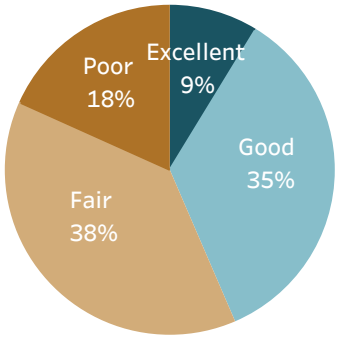


* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

Mobility

The ease with which residents can move about their communities, whether for commuting, leisure, or recreation, plays a major role in the quality of life for all who live, work, and play in the community.

Overall quality of the transportation system in Bainbridge Island, 2022



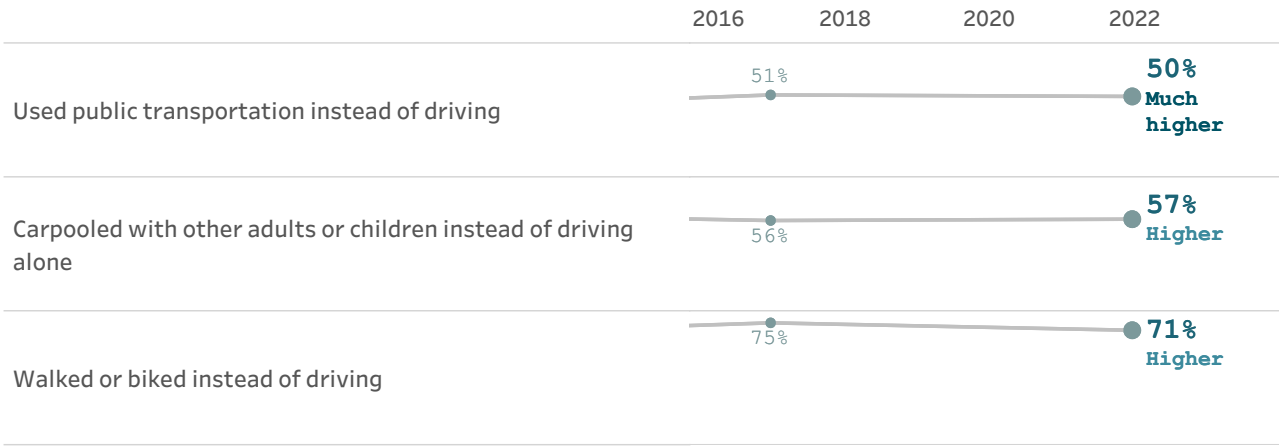
Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.
(% excellent or good)

	2016	2018	2020	2022
Overall quality of the transportation system				44% Similar vs. benchmark*

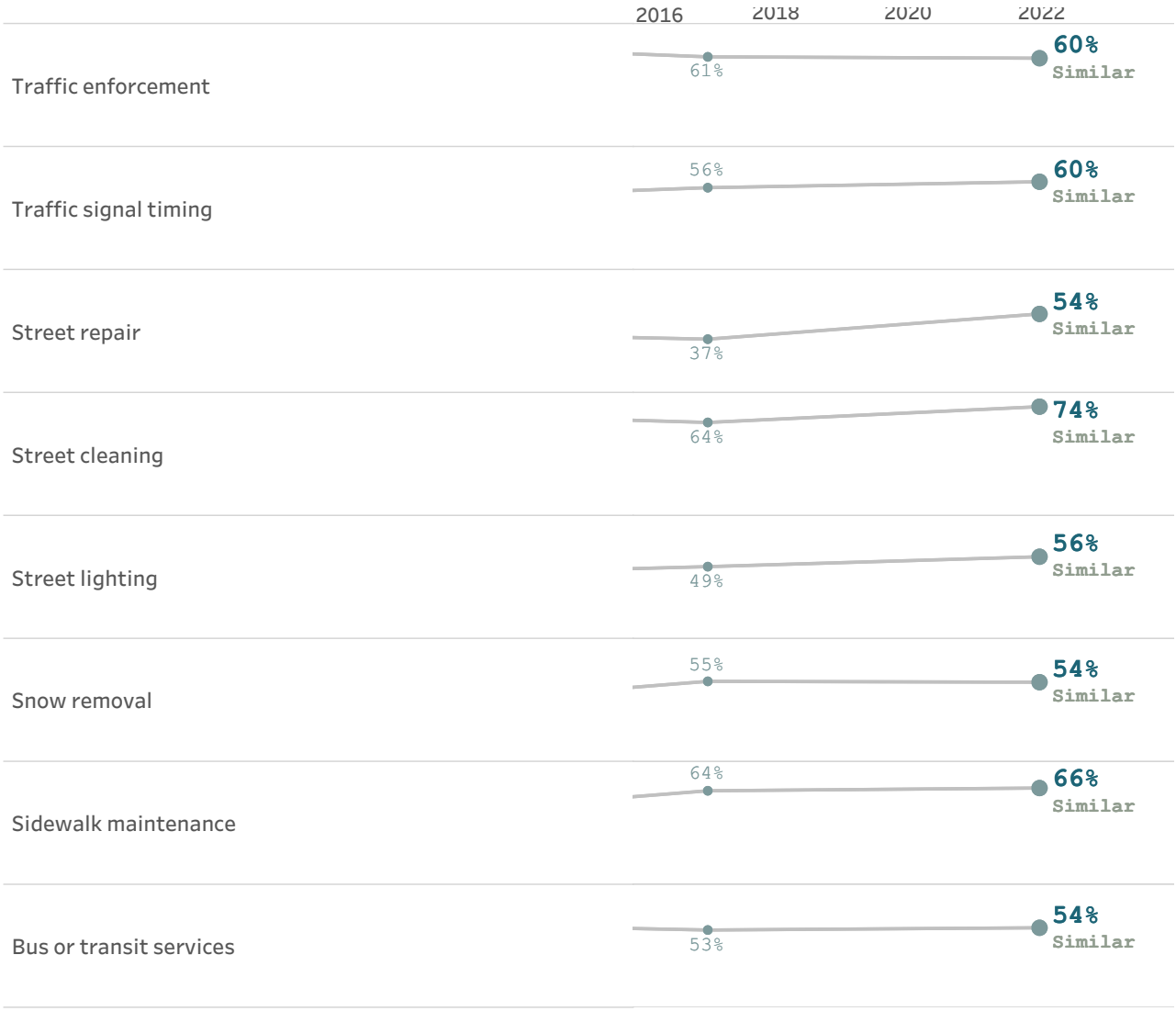
Please also rate each of the following in the Bainbridge Island community.
(% excellent or good)

	2016	2018	2020	2022
Traffic flow on major streets	40%			56% Similar
Ease of public parking	33%			42% Lower
Ease of travel by car	65%			76% Similar
Ease of travel by public transportation	34%			32% Similar
Ease of travel by bicycle	39%			37% Similar
Ease of walking	58%			47% Lower

Please indicate whether or not you have done each of the following in the last 12 months.
(% yes)



Please rate the quality of each of the following services in Bainbridge Island.
(% excellent or good)

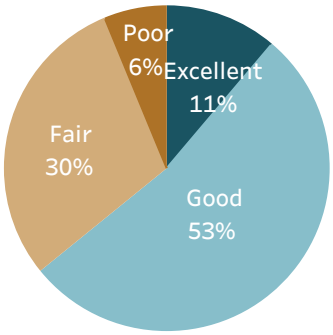


* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

Community design

A well-designed community enhances the quality of life for its residents by encouraging smart land use and zoning, ensuring that affordable housing is accessible to all, and providing access to parks and other green spaces.

Overall design or layout of Bainbridge Island's residential and commercial areas, 2022



Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.
(% excellent or good)

	2016	2018	2020	2022
Overall design or layout of residential and commercial areas	63%			64% Similar vs. benchmark*

Please rate each of the following aspects of quality of life in Bainbridge Island.
(% excellent or good)

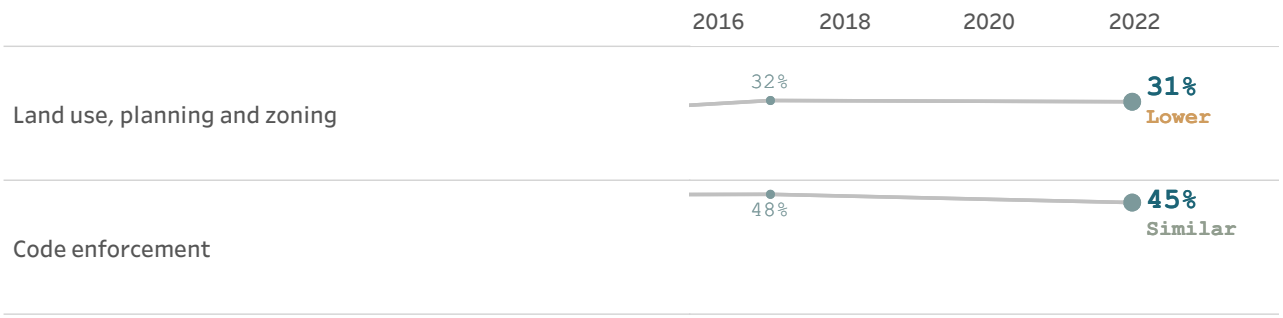
	2016	2018	2020	2022
Your neighborhood as a place to live	94%			95% Higher

Please also rate each of the following in the Bainbridge Island community.
(% excellent or good)

	2016	2018	2020	2022
Well-planned residential growth				35% Similar
Well-planned commercial growth				39% Similar
Well-designed neighborhoods				39% Lower
Preservation of the historical or cultural character of the community				65% Similar



Please rate the quality of each of the following services in Bainbridge Island.
(% excellent or good)



* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

Utilities

Services such as water, gas, electricity, and internet access play a vital role in ensuring the physical and economic health and well-being of the communities they serve.

Overall quality of the utility infrastructure in Bainbridge Island, 2022



Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.
(% excellent or good)

	2016	2018	2020	2022
Overall quality of the utility infrastructure				46% Lower vs. benchmark*

Please rate the quality of each of the following services in Bainbridge Island.
(% excellent or good)

	2016	2018	2020	2022
Affordable high-speed internet access				40% Similar
Garbage collection	90%			86% Similar
Drinking water	78%			82% Similar
Sewer services	79%			70% Similar
Storm water management	63%			69% Similar
Power (electric and/or gas) utility	74%			65% Similar

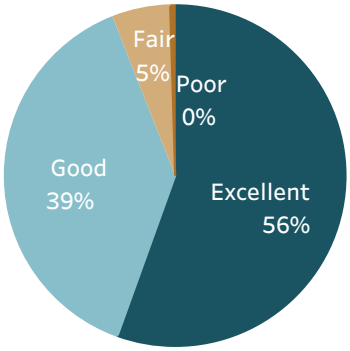
Utility billing		

* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

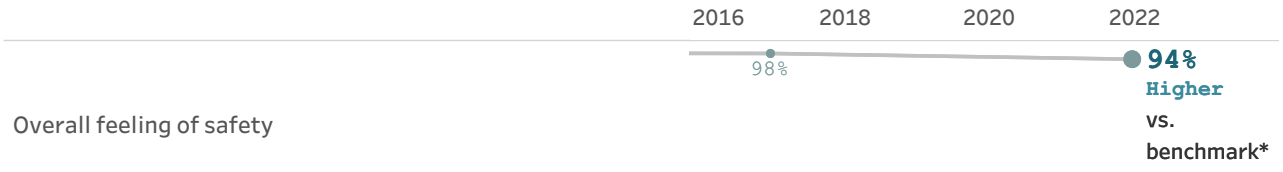
Safety

Public safety is often the most important task facing local governments. All residents should feel safe and secure in their neighborhoods and in the greater community, and providing robust safety-related services is essential to residents' quality of life.

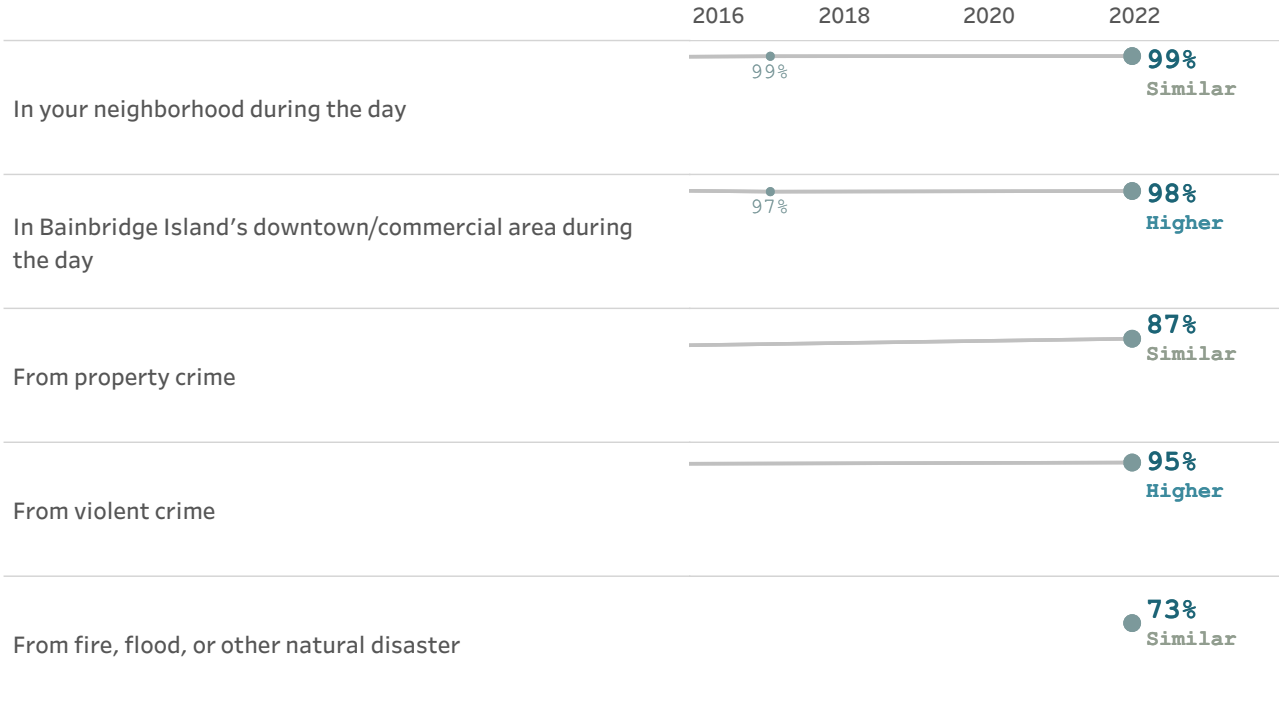
Overall feeling of safety in Bainbridge Island, 2022



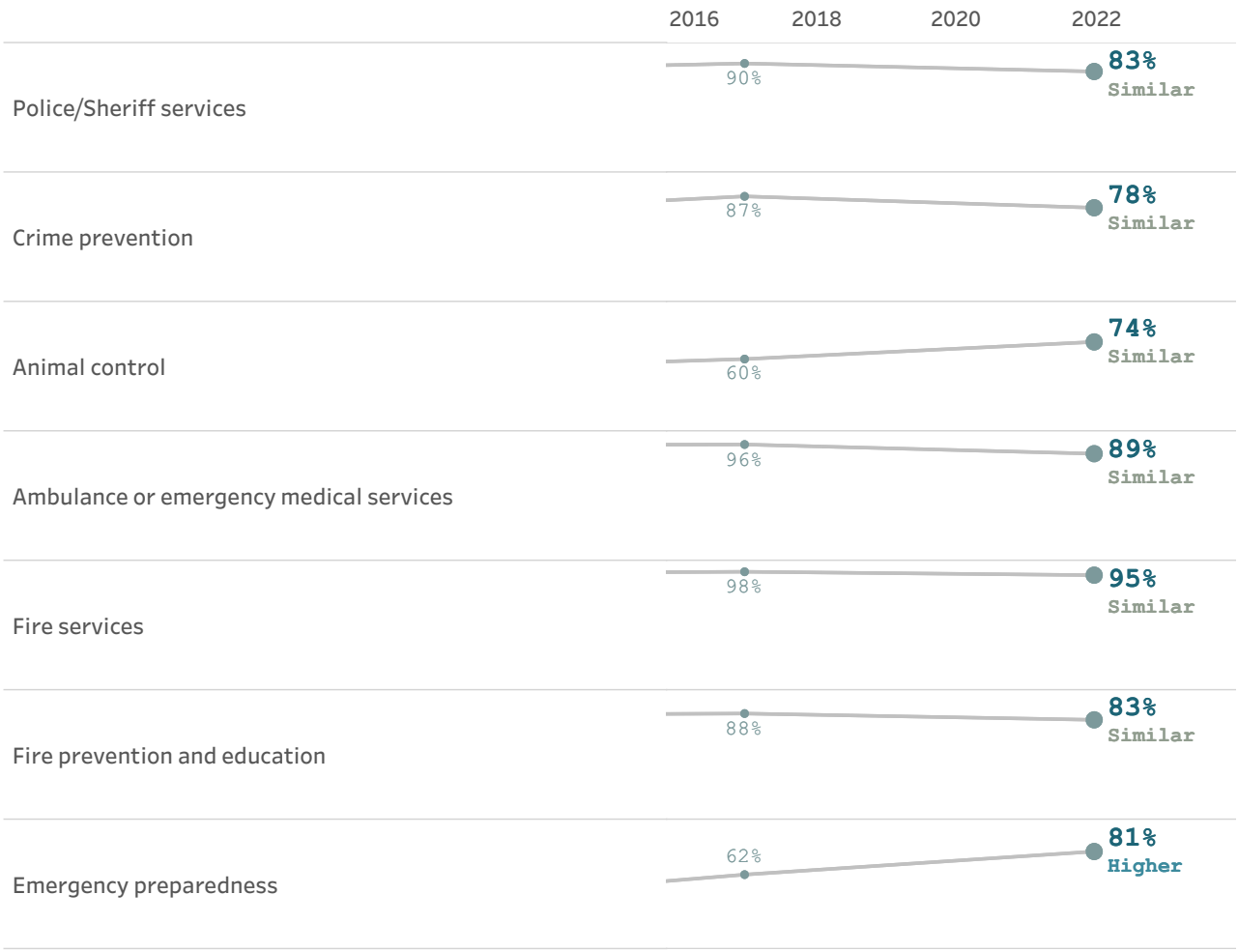
Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.
(% excellent or good)



Please rate how safe or unsafe you feel:
(% very or somewhat safe)



Please rate the quality of each of the following services in Bainbridge Island.
(% excellent or good)

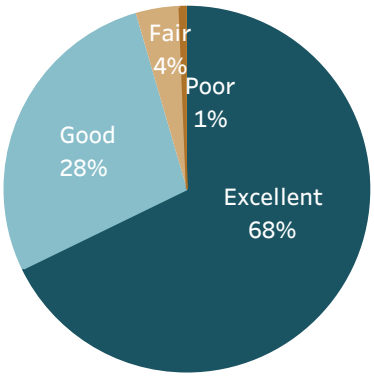


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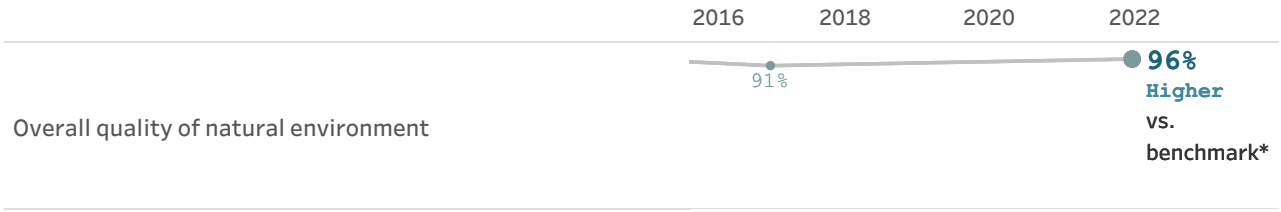
Natural environment

The natural environment plays a vital role in the health and well-being of residents. The natural spaces in which residents live and experience their communities has a direct and profound effect on quality of life.

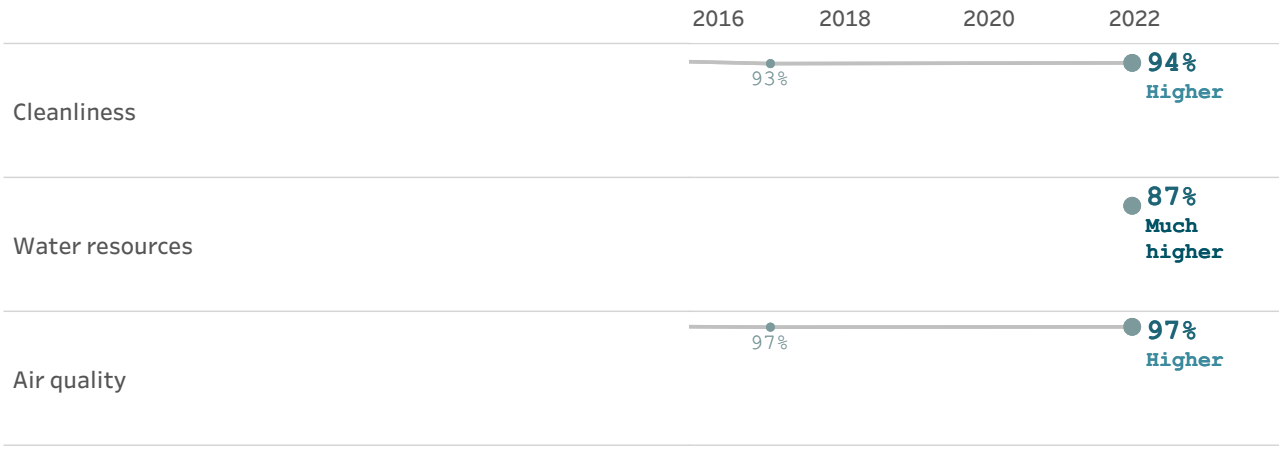
Overall quality of natural environment in Bainbridge Island, 2022



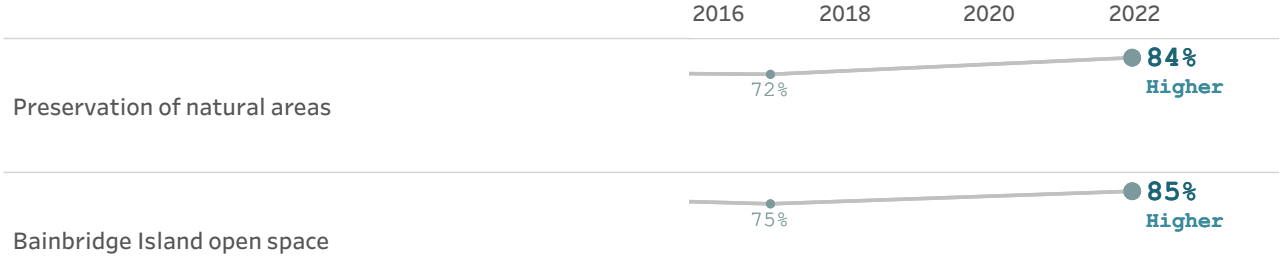
Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.
(% excellent or good)



Please also rate each of the following in the Bainbridge Island community.
(% excellent or good)



Please rate the quality of each of the following services in Bainbridge Island.
(% excellent or good)



Recycling		
Yard waste pick-up		

* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

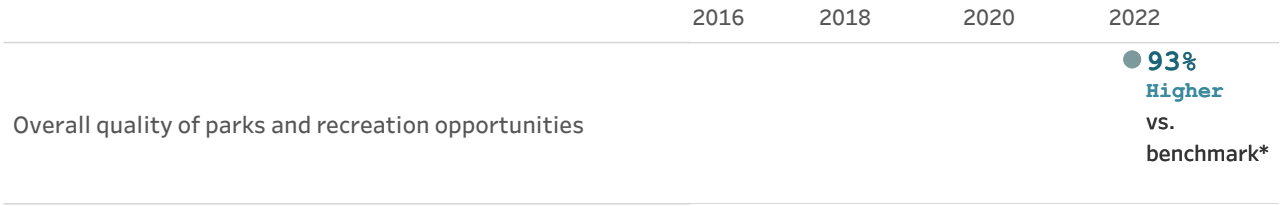
Parks and recreation

"There are no communities that pride themselves on their quality of life, promote themselves as a desirable location for businesses to relocate, or maintain that they are environmental stewards of their natural resources, without such communities having a robust, active system of parks and recreation programs for public use and enjoyment."
- National Recreation and Park Association

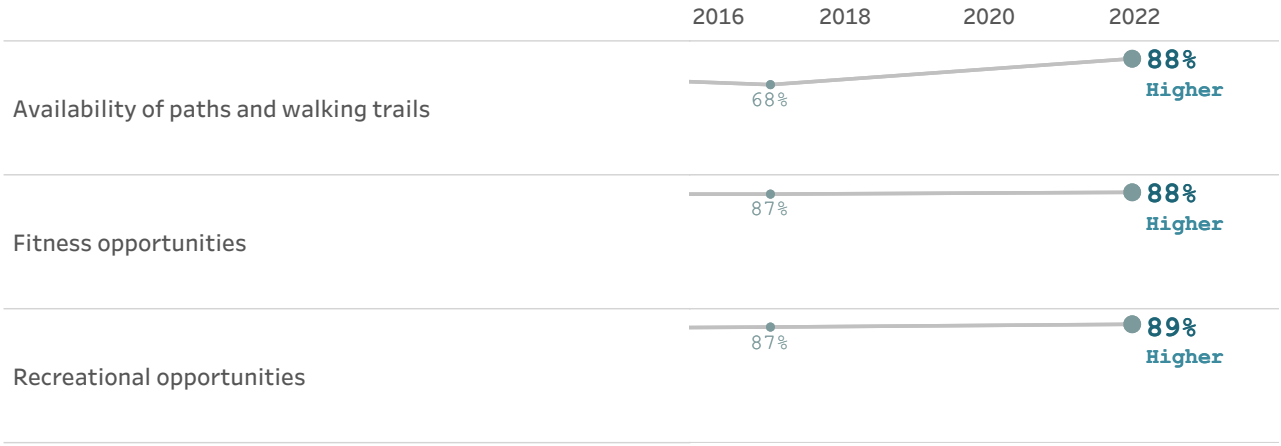
Overall quality of parks and recreation opportunities, 2022



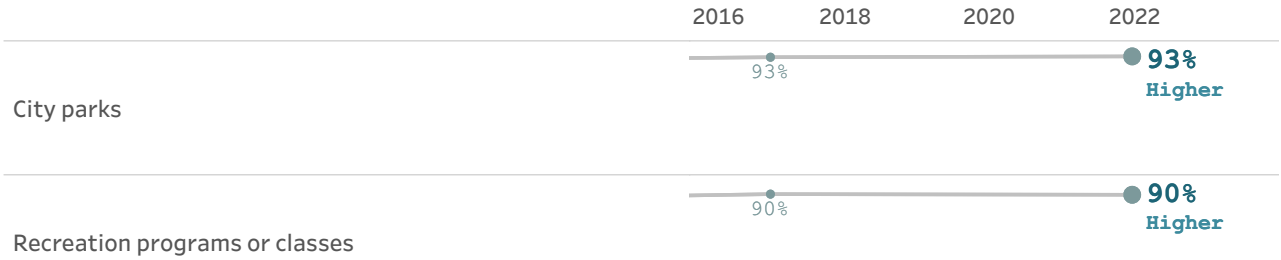
Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.
(% excellent or good)



Please also rate each of the following in the Bainbridge Island community.
(% excellent or good)



Please rate the quality of each of the following services in Bainbridge Island.
(% excellent or good)



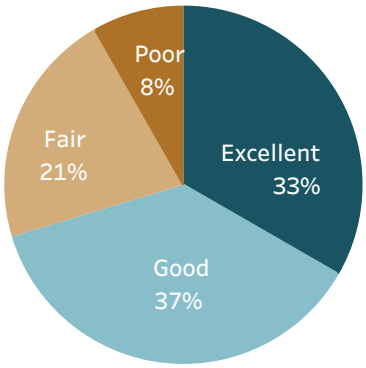
Recreation centers or facilities		

* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

Health and wellness

The characteristics of and amenities available in the communities in which people live has a direct impact on the health and wellness of residents, and thus, on their quality of life overall.

Overall health and wellness opportunities in Bainbridge Island, 2022



Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.
(% excellent or good)

	2016	2018	2020	2022	
Overall health and wellness opportunities	80%			70%	Similar vs. benchmark*

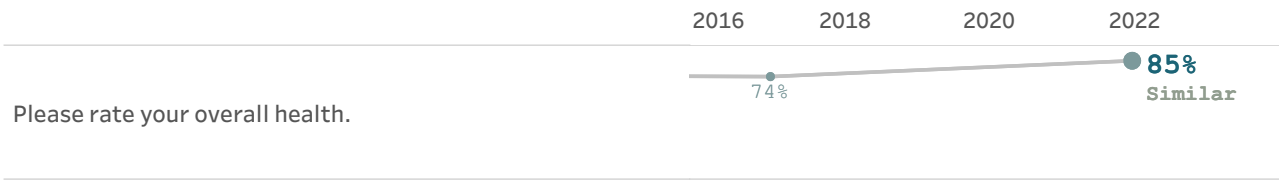
Please also rate each of the following in the Bainbridge Island community.
(% excellent or good)

	2016	2018	2020	2022	
Availability of affordable quality food	60%			48%	Similar
Availability of affordable quality health care	58%			24%	Much lower
Availability of preventive health services	65%			30%	Much lower
Availability of affordable quality mental health care	41%			16%	Much lower

Please rate the quality of each of the following services in Bainbridge Island.
(% excellent or good)

	2016	2018	2020	2022	
Health services	66%			41%	Lower

Please rate your overall health.
(% excellent or very good)

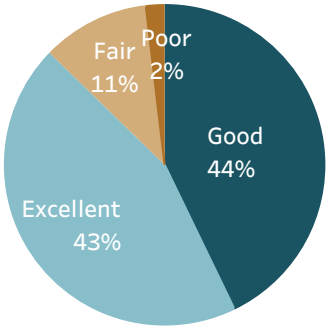


* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

Education, arts, and culture

Participation in the arts, in educational opportunities, and in cultural activities is linked to increased civic engagement, greater social tolerance, and enhanced enjoyment of the local community.

Overall opportunities for education, culture and the arts, 2022



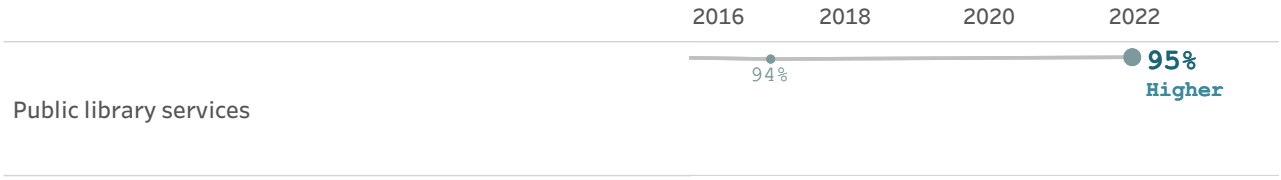
Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.
(% excellent or good)

	2016	2018	2020	2022
Overall opportunities for education, culture, and the arts	83%			87% Higher vs. benchmark*

Please also rate each of the following in the Bainbridge Island community.
(% excellent or good)

	2016	2018	2020	2022
Opportunities to attend cultural/arts/music activities	84%			77% Higher
Community support for the arts				90% Much higher
Availability of affordable quality childcare/preschool	58%			39% Similar
K-12 education	93%			87% Higher
Adult educational opportunities	70%			69% Similar
Opportunities to attend special events and festivals	73%			81% Higher

Please rate the quality of each of the following services in Bainbridge Island.
(% excellent or good)

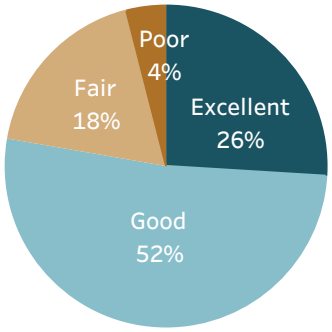


* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

Inclusivity and engagement

Inclusivity refers to a cultural and environmental feeling of belonging; residents who feel invited to participate within their communities feel more included, involved, and engaged than those who do not.

Residents' connection and engagement with their community, 2022



Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.
(% excellent or good)

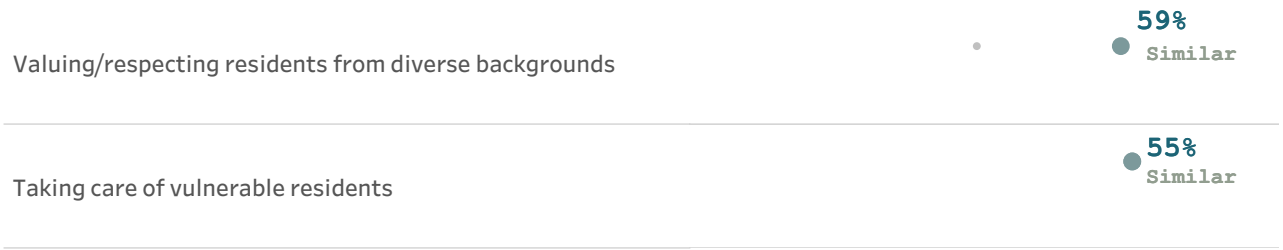
	2016	2018	2020	2022
Residents' connection and engagement with their community				78% Higher vs. benchmark*

Please rate each of the following aspects of quality of life in Bainbridge Island.
(% excellent or good)

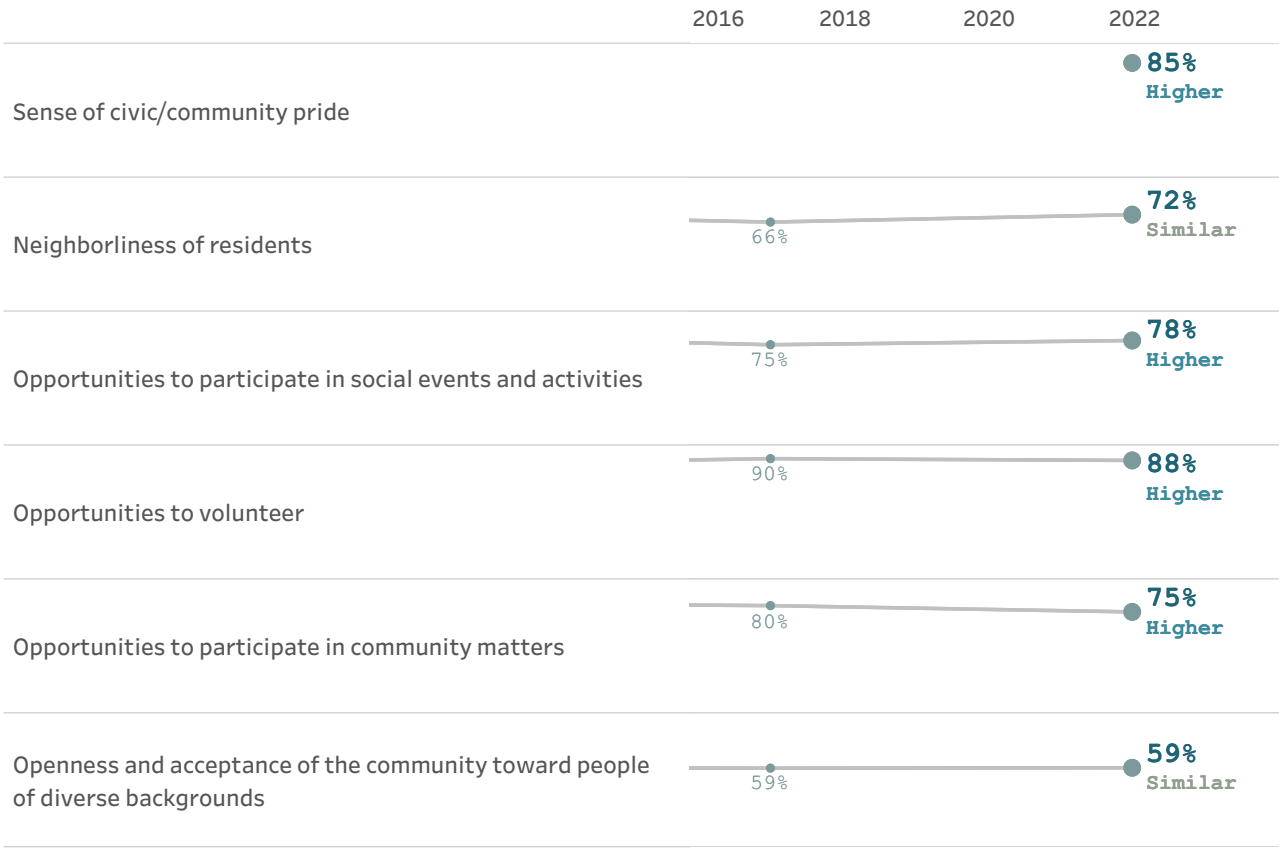
	2016	2018	2020	2022
Bainbridge Island as a place to raise children	93%			92% Higher
Bainbridge Island as a place to retire	75%			73% Similar
Sense of community	75%			77% Similar

Please rate the job you feel the Bainbridge Island community does at each of the following.
(% excellent or good)

	2016	2018	2020	2022
Making all residents feel welcome				70% Similar
Attracting people from diverse backgrounds				30% Lower



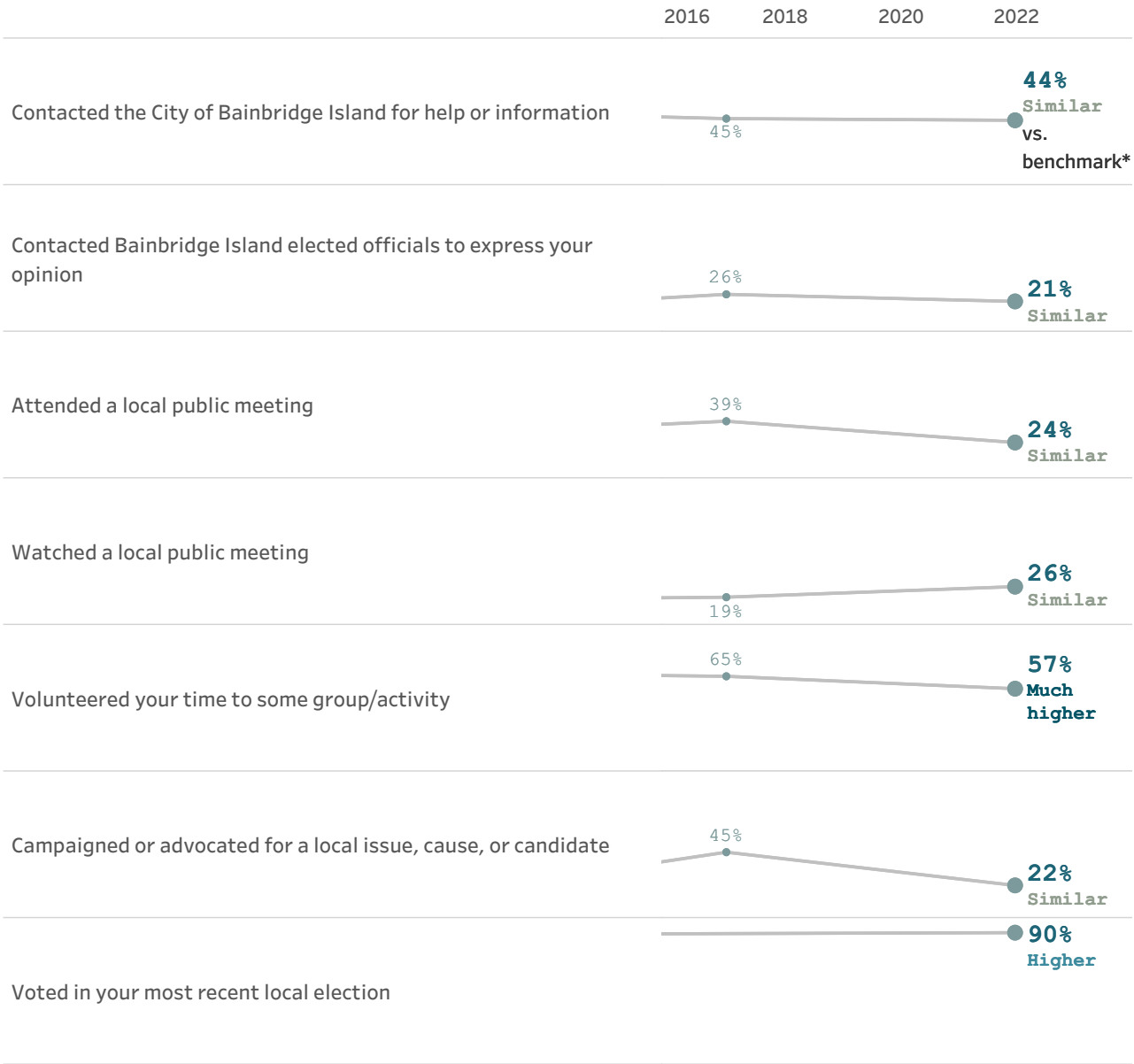
Please also rate each of the following in the Bainbridge Island community.
(% excellent or good)



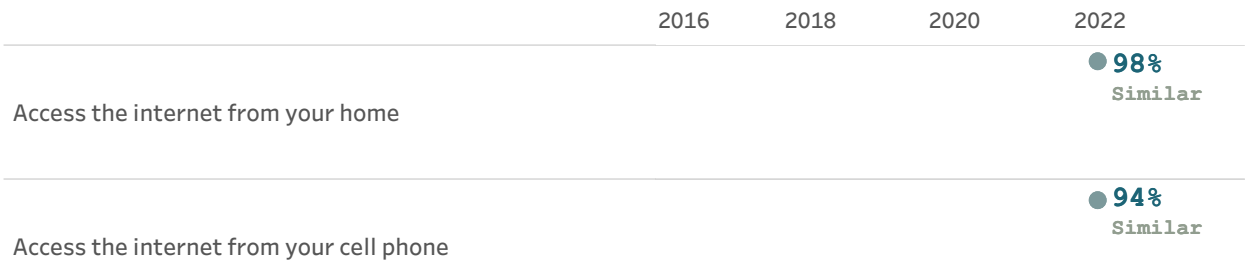
* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

Residents' participation levels

Please indicate whether or not you have done each of the following in the last 12 months.
(% yes)



In general, how many times do you:
(% a few times a week or more)



Visit social media sites	70% Similar
Use or check email	99% Similar
Share your opinions online	21% Similar
Shop online	63% Similar

* Comparison to the national benchmark is shown. If no comparison is available, this is left blank.

Custom questions

Below are the results of each custom question on the survey. The percentage of positive responses is shown. Below are the complete set of responses to each custom question on the survey. By default, "don't know" responses are excluded, but may be added to the table using the response filter below.



		Strongly oppose	16%
	Creating affordable housing in the current police station site located at Winslow Way and Highway 305	Strongly support	24%
		Somewhat support	19%
		Neither support nor oppose	20%
		Somewhat oppose	15%
		Strongly oppose	22%
	With which statement do you most agree? The City's approach to code enforcement	Be more proactive and compliance-driven, focusing on patrols to identify code violations	32%
		Be more reactive and complaint-driven, responding to resident complaints and providing education	68%

National benchmark tables

This table contains the comparisons of Bainbridge Island's results to those from other communities. The first column shows the comparison of Bainbridge Island's rating to the benchmark. Bainbridge Island's results are noted as being "higher", "lower" or "similar" to the benchmark, meaning that the average rating given by Bainbridge Island residents is statistically similar to or different than the benchmark. The second column is Bainbridge Island's "percent positive." Most commonly, the percent positive is the combination of the top two most positive response options (i.e., excellent/good). The third column is the rank assigned to Bainbridge Island's rating among communities where a similar question was asked. The fourth column is the number of communities that asked a similar question. The fifth column shows the percentile for Bainbridge Island's result -- that is what percent of surveyed communities had a lower rating than Bainbridge Island.

			% positive	Rank	Number of communities	Percentile
Please rate each of the following aspects of quality of life in Bainbridge Island.	Bainbridge Island as a place to live	Higher	94%	45	349	87
	Your neighborhood as a place to live	Higher	95%	12	301	96
	Bainbridge Island as a place to raise children	Higher	92%	59	353	83
	Bainbridge Island as a place to work	Similar	56%	223	344	35
	Bainbridge Island as a place to visit	Higher	90%	33	302	89
	Bainbridge Island as a place to retire	Similar	73%	77	349	78
	The overall quality of life	Higher	91%	46	375	87
	Sense of community	Similar	77%	43	301	86
Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.	Overall economic health	Similar	78%	78	289	73
	Overall quality of the transportation system	Similar	44%	119	178	33
	Overall design or layout of residential and commercial areas	Similar	64%	137	282	51
	Overall quality of the utility infrastructure	Lower	46%	161	174	8
	Overall feeling of safety	Higher	94%	29	339	91
	Overall quality of natural environment	Higher	96%	5	291	98
	Overall quality of parks and recreation opportunities	Higher	93%	6	179	97
	Overall health and wellness opportunities	Similar	70%	132	284	53
	Overall opportunities for education, culture, and the arts	Higher	87%	17	286	94
	Residents' connection and engagement with their community	Higher	78%	8	175	96

Please indicate how likely or unlikely you are to do each of the following.	Recommend living in Bainbridge Island to someone who asks	Similar	86%	156	293	47
	Remain in Bainbridge Island for the next five years	Similar	88%	58	290	80
Please rate how safe or unsafe you feel:	In your neighborhood during the day	Similar	99%	9	320	97
	In Bainbridge Island's downtown/commercial area during the day	Higher	98%	11	304	96
	From property crime	Similar	87%	35	183	81
	From violent crime	Higher	95%	16	183	91
	From fire, flood, or other natural disaster	Similar	73%	140	173	19
Please rate the job you feel the Bainbridge Island community does at each of the following.	Making all residents feel welcome	Similar	70%	98	181	46
	Attracting people from diverse backgrounds	Lower	30%	172	178	3
	Valuing/respecting residents from diverse backgrounds	Similar	59%	123	179	31
	Taking care of vulnerable residents	Similar	55%	97	175	45
Please rate each of the following in the Bainbridge Island community.	Overall quality of business and service establishments	Similar	79%	75	289	74
	Variety of business and service establishments	Similar	49%	122	175	30
	Vibrancy of downtown/commercial area	Higher	75%	48	271	82
	Employment opportunities	Lower	25%	259	305	15
	Shopping opportunities	Similar	46%	185	296	37
	Cost of living	Lower	13%	265	283	6
	Overall image or reputation	Higher	84%	75	344	78
Please also rate each of the following in the Bainbridge Island community.	Traffic flow on major streets	Similar	56%	129	317	59
	Ease of public parking	Lower	42%	214	265	19
	Ease of travel by car	Similar	76%	125	304	59
	Ease of travel by public transportation	Similar	32%	139	265	47
	Ease of travel by bicycle	Similar	37%	233	306	24
	Ease of walking	Lower	47%	254	307	17
	Well-planned residential growth	Similar	35%	142	177	20
	Well-planned commercial growth	Similar	39%	117	177	34

Please also rate each of the following in the Bainbridge Island community.	Well-designed neighborhoods	Lower	39%	150	174	14
	Preservation of the historical or cultural character of the community	Similar	65%	74	174	58
	Public places where people want to spend time	Similar	76%	50	277	82
	Variety of housing options	Lower	23%	265	289	8
	Availability of affordable quality housing	Much lower	7%	300	311	3
	Overall quality of new development	Lower	33%	273	301	9
	Overall appearance	Similar	86%	65	323	80
	Cleanliness	Higher	94%	23	311	92
	Water resources	Much higher	87%	12	160	93
	Air quality	Higher	97%	5	276	98
	Availability of paths and walking trails	Higher	88%	38	308	87
	Fitness opportunities	Higher	88%	22	277	92
	Recreational opportunities	Higher	89%	20	298	93
	Availability of affordable quality food	Similar	48%	234	271	14
	Availability of affordable quality health care	Much lower	24%	274	280	2
	Availability of preventive health services	Much lower	30%	257	266	3
	Availability of affordable quality mental health care	Much lower	16%	259	267	3
	Opportunities to attend cultural/arts/music activities	Higher	77%	42	294	86
	Community support for the arts	Much higher	90%	3	174	98
	Availability of affordable quality childcare/preschool	Similar	39%	194	278	30
	K-12 education	Higher	87%	47	281	83
	Adult educational opportunities	Similar	69%	57	274	79
	Sense of civic/community pride	Higher	85%	11	174	94
	Neighborliness of residents	Similar	72%	61	278	78
	Opportunities to participate in social events and activities	Higher	78%	27	285	90
	Opportunities to attend special events and festivals	Higher	81%	37	284	87

Please also rate each of the following in the Bainbridge Island community.	Opportunities to volunteer	Higher	88%	3	281	99
	Opportunities to participate in community matters	Higher	75%	21	284	92
	Openness and acceptance of the community toward people of diverse backgrounds	Similar	59%	150	301	50
Please indicate whether or not you have done each of the following in the last 12 months.	Contacted the City of Bainbridge Island for help or information	Similar	44%	177	319	44
	Contacted Bainbridge Island elected officials to express your opinion	Similar	21%	69	277	75
	Attended a local public meeting	Similar	24%	58	280	79
	Watched a local public meeting	Similar	26%	111	261	57
	Volunteered your time to some group/activity	Much higher	57%	12	282	96
	Campaigned or advocated for a local issue, cause, or candidate	Similar	22%	89	271	67
	Voted in your most recent local election	Higher	90%	10	176	94
	Used public transportation instead of driving	Much higher	50%	21	253	92
	Carpooled with other adults or children instead of driving alone	Higher	57%	19	274	93
	Walked or biked instead of driving	Higher	71%	52	278	81
Please rate the quality of each of the following services in Bainbridge Island.	Public information services	Similar	73%	120	297	59
	Economic development	Similar	49%	191	290	34
	Traffic enforcement	Similar	60%	196	338	42
	Traffic signal timing	Similar	60%	102	282	64
	Street repair	Similar	54%	135	333	59
	Street cleaning	Similar	74%	103	296	65
	Street lighting	Similar	56%	228	325	29
	Snow removal	Similar	54%	187	250	25
	Sidewalk maintenance	Similar	66%	99	292	66
	Bus or transit services	Similar	54%	102	262	61
	Land use, planning and zoning	Lower	31%	266	298	11
	Code enforcement	Similar	45%	213	331	35
	Affordable high-speed internet access	Similar	40%	147	171	14

Please rate the quality of each of the following services in Bainbridge Island.	Garbage collection	Similar	86%	106	314	66
	Drinking water	Similar	82%	96	293	67
	Sewer services	Similar	70%	238	296	19
	Storm water management	Similar	69%	170	310	45
	Power (electric and/or gas) utility	Similar	65%	209	236	11
	Utility billing	Similar	75%	115	262	56
	Police/Sheriff services	Similar	83%	189	365	48
	Crime prevention	Similar	78%	122	337	64
	Animal control	Similar	74%	137	308	55
	Ambulance or emergency medical services	Similar	89%	125	303	59
	Fire services	Similar	95%	81	328	75
	Fire prevention and education	Similar	83%	92	293	68
	Emergency preparedness	Higher	81%	14	292	95
	Preservation of natural areas	Higher	84%	10	275	96
	Bainbridge Island open space	Higher	85%	10	267	96
	Recycling	Similar	68%	198	317	37
	Yard waste pick-up	Similar	84%	69	274	75
	City parks	Higher	93%	24	310	92
	Recreation programs or classes	Higher	90%	7	303	98
	Recreation centers or facilities	Higher	86%	30	287	89
	Health services	Lower	41%	241	261	8
	Public library services	Higher	95%	13	308	96
	Overall customer service by Bainbridge Island employees	Similar	80%	158	353	55
Please rate the following categories of Bainbridge Island government performance.	The value of services for the taxes paid to Bainbridge Island	Similar	53%	191	357	46
	The overall direction that Bainbridge Island is taking	Similar	46%	255	322	21
	The job Bainbridge Island government does at welcoming resident involvement	Similar	50%	185	320	42

Please rate the following categories of Bainbridge Island government performance.	Overall confidence in Bainbridge Island government	Lower	37%	254	287	11
	Generally acting in the best interest of the community	Similar	44%	243	291	16
	Being honest	Similar	46%	233	282	17
	Being open and transparent to the public	Similar	40%	153	180	15
	Informing residents about issues facing the community	Similar	44%	129	185	30
	Treating all residents fairly	Similar	46%	225	288	22
	Treating residents with respect	Similar	61%	121	177	32
Overall, how would you rate the quality of the services provided by each of the following?	The City of Bainbridge Island	Similar	66%	263	349	24
	The Federal Government	Similar	43%	61	271	77
Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.	Overall economic health	Similar	78%	262	263	0
	Overall quality of the transportation system	Similar	83%	9	173	95
	Overall design or layout of residential and commercial areas	Similar	77%	94	263	64
	Overall quality of the utility infrastructure	Similar	91%	42	172	76
	Overall feeling of safety	Lower	77%	255	263	3
	Overall quality of natural environment	Similar	84%	55	263	79
	Overall quality of parks and recreation opportunities	Similar	77%	122	173	30
	Overall health and wellness opportunities	Similar	79%	76	263	71
	Overall opportunities for education, culture, and the arts	Similar	65%	245	263	6
	Residents' connection and engagement with their community	Similar	65%	222	263	15
In general, how many times do you:	Access the internet from your home	Similar	98%	19	173	89
	Access the internet from your cell phone	Similar	94%	69	173	60
	Visit social media sites	Similar	70%	162	172	6
	Use or check email	Similar	99%	21	173	88
	Share your opinions online	Similar	21%	169	173	2
	Shop online	Similar	63%	34	173	80
	Please rate your overall health.	Similar	85%	14	273	95

	What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:	Lower	8%	273	275	1

Complete set of frequencies

This dashboard contains a complete set of responses to each question on the survey. By default, "don't know" responses are excluded, but may be added to the table using the response filter to the right. In some tables, the percentages may not sum to 100%; this is either because the question permitted the respondent to "choose all that apply", or for a question that asked the respondent to select one answer, it is due to the customary practice of rounding values to the nearest whole number.

Please rate each of the following aspects of quality of life in Bainbridge Island.	Bainbridge Island as a place to live	Excellent	58% N=468
		Good	36% N=292
		Fair	5% N=42
		Poor	0% N=3
	Your neighborhood as a place to live	Excellent	62% N=494
		Good	33% N=264
		Fair	4% N=35
		Poor	1% N=4
	Bainbridge Island as a place to raise children	Excellent	56% N=385
		Good	36% N=245
		Fair	6% N=44
		Poor	1% N=10
	Bainbridge Island as a place to work	Excellent	24% N=136

Please rate each of the following aspects of quality of life in Bainbridge Island.	Bainbridge Island as a place to work	Good	32% N=182
		Fair	31% N=177
		Poor	14% N=78
	Bainbridge Island as a place to visit	Excellent	50% N=382
		Good	39% N=298
		Fair	9% N=69
		Poor	1% N=9
	Bainbridge Island as a place to retire	Excellent	37% N=254
		Good	36% N=244
		Fair	20% N=134
		Poor	7% N=46
	The overall quality of life	Excellent	48% N=387
		Good	43% N=344
		Fair	8% N=64
		Poor	1% N=4

Please rate each of the following aspects of quality of life in Bainbridge Island.	Sense of community	Excellent	29% N=229
		Good	48% N=386
		Fair	17% N=134
		Poor	6% N=48
Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.	Overall economic health	Excellent	23% N=156
		Good	55% N=379
		Fair	20% N=139
		Poor	2% N=11
	Overall quality of the transportation system	Excellent	9% N=69
		Good	35% N=275
		Fair	38% N=302
		Poor	18% N=145
	Overall design or layout of residential and commercial areas	Excellent	11% N=88
		Good	53% N=417
		Fair	30% N=233

Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.	Overall design or layout of residential and commercial areas	Poor	6% N=49
	Overall quality of the utility infrastructure	Excellent	9% N=68
		Good	37% N=287
		Fair	39% N=299
		Poor	15% N=118
	Overall feeling of safety	Excellent	56% N=445
		Good	39% N=309
		Fair	5% N=44
		Poor	0% N=4
	Overall quality of natural environment	Excellent	68% N=544
		Good	28% N=222
		Fair	4% N=31
		Poor	1% N=5
	Overall quality of parks and recreation opportunities	Excellent	65% N=520
		Good	28% N=226

Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.	Overall quality of parks and recreation opportunities	Fair	6% N=46
		Poor	1% N=6
	Overall health and wellness opportunities	Excellent	33% N=262
		Good	37% N=291
		Fair	21% N=168
		Poor	8% N=65
	Overall opportunities for education, culture, and the arts	Excellent	43% N=334
		Good	44% N=346
		Fair	11% N=84
		Poor	2% N=15
	Residents' connection and engagement with their community	Excellent	26% N=203
		Good	52% N=404
		Fair	18% N=143
		Poor	4% N=31
Please indicate how likely or unlikely you are to do each of the following.	Recommend living in Bainbridge Island to someone who asks	Very likely	50% N=384

Please indicate how likely or unlikely you are to do each of the following.	Recommend living in Bainbridge Island to someone who asks	Somewhat likely	37% N=284
		Somewhat unlikely	7% N=53
		Very unlikely	7% N=54
	Remain in Bainbridge Island for the next five years	Very likely	69% N=546
		Somewhat likely	19% N=153
		Somewhat unlikely	7% N=56
		Very unlikely	4% N=35
Please rate how safe or unsafe you feel:	In your neighborhood during the day	Very safe	91% N=732
		Somewhat safe	8% N=65
		Neither safe nor unsafe	1% N=6
		Somewhat unsafe	0% N=3
		Very unsafe	0% N=1
	In Bainbridge Island's downtown/commercial area during the day	Very safe	87% N=695
		Somewhat safe	11% N=90
		Neither safe nor unsafe	2% N=12

Please rate how safe or unsafe you feel:	In Bainbridge Island's downtown/commercial area during the day	Somewhat unsafe	0% N=2
		Very unsafe	0% N=2
	From property crime	Very safe	46% N=369
		Somewhat safe	40% N=322
		Neither safe nor unsafe	7% N=57
		Somewhat unsafe	5% N=36
		Very unsafe	2% N=14
	From violent crime	Very safe	78% N=625
		Somewhat safe	17% N=135
		Neither safe nor unsafe	4% N=30
		Somewhat unsafe	1% N=7
		Very unsafe	0% N=3
	From fire, flood, or other natural disaster	Very safe	32% N=252
		Somewhat safe	41% N=330
		Neither safe nor unsafe	19% N=149

Please rate how safe or unsafe you feel:	From fire, flood, or other natural disaster	Somewhat unsafe	7% N=58
		Very unsafe	1% N=10
Please rate the job you feel the Bainbridge Island community does at each of the following.	Making all residents feel welcome	Excellent	20% N=150
		Good	50% N=370
		Fair	22% N=166
		Poor	8% N=61
	Attracting people from diverse backgrounds	Excellent	8% N=61
		Good	22% N=160
		Fair	35% N=262
		Poor	35% N=258
	Valuing/respecting residents from diverse backgrounds	Excellent	18% N=136
		Good	40% N=296
		Fair	25% N=188
		Poor	16% N=117
	Taking care of vulnerable residents	Excellent	16% N=110

Please rate the job you feel the Bainbridge Island community does at each of the following.	Taking care of vulnerable residents	Good	39% N=267
		Fair	31% N=209
		Poor	14% N=95
Please rate each of the following in the Bainbridge Island community.	Overall quality of business and service establishments	Excellent	23% N=187
		Good	55% N=441
		Fair	18% N=147
		Poor	3% N=22
	Variety of business and service establishments	Excellent	11% N=91
		Good	38% N=299
		Fair	38% N=305
		Poor	13% N=102
	Vibrancy of downtown/commercial area	Excellent	24% N=193
		Good	51% N=403
		Fair	20% N=159
		Poor	5% N=41

Please rate each of the following in the Bainbridge Island community.	Employment opportunities	Excellent	5% N=23
		Good	21% N=106
		Fair	44% N=221
		Poor	31% N=158
	Shopping opportunities	Excellent	6% N=49
		Good	39% N=314
		Fair	43% N=345
		Poor	11% N=89
	Cost of living	Excellent	1% N=7
		Good	12% N=95
		Fair	42% N=336
		Poor	45% N=365
	Overall image or reputation	Excellent	37% N=289
		Good	47% N=369
		Fair	14% N=109

Please rate each of the following in the Bainbridge Island community.	Overall image or reputation	Poor	3% N=20
Please also rate each of the following in the Bainbridge Island community.	Traffic flow on major streets	Excellent	9% N=69
		Good	48% N=383
		Fair	32% N=258
		Poor	12% N=94
	Ease of public parking	Excellent	9% N=70
		Good	33% N=261
		Fair	36% N=289
		Poor	22% N=175
	Ease of travel by car	Excellent	22% N=177
		Good	54% N=433
		Fair	20% N=157
		Poor	4% N=32
	Ease of travel by public transportation	Excellent	7% N=42
		Good	26% N=163

Please also rate each of the following in the Bainbridge Island community.	Ease of travel by public transportation	Fair	38% N=240
		Poor	30% N=191
	Ease of travel by bicycle	Excellent	10% N=62
		Good	27% N=175
		Fair	38% N=243
		Poor	26% N=167
	Ease of walking	Excellent	14% N=113
		Good	33% N=262
		Fair	33% N=262
		Poor	19% N=154
	Well-planned residential growth	Excellent	5% N=30
		Good	31% N=209
		Fair	35% N=235
		Poor	30% N=201
	Well-planned commercial growth	Excellent	6% N=37

Please also rate each of the following in the Bainbridge Island community.	Well-planned commercial growth	Good	33% N=203
		Fair	35% N=214
		Poor	26% N=160
	Well-designed neighborhoods	Excellent	5% N=33
		Good	35% N=248
		Fair	44% N=312
		Poor	17% N=119
	Preservation of the historical or cultural character of the community	Excellent	17% N=128
		Good	48% N=359
		Fair	26% N=198
		Poor	9% N=66
	Public places where people want to spend time	Excellent	28% N=217
		Good	48% N=376
		Fair	20% N=160
		Poor	4% N=32

Please also rate each of the following in the Bainbridge Island community.



Please also rate each of the following in the Bainbridge Island community.	Overall appearance	Poor	1% N=11
	Cleanliness	Excellent	48% N=390
		Good	45% N=365
		Fair	6% N=45
		Poor	1% N=5
	Water resources	Excellent	46% N=367
		Good	40% N=319
		Fair	11% N=86
		Poor	3% N=21
	Air quality	Excellent	61% N=487
		Good	36% N=291
		Fair	3% N=24
	Availability of paths and walking trails	Excellent	46% N=365
		Good	42% N=333
		Fair	10% N=78

Please also rate each of the following in the Bainbridge Island community.	Availability of paths and walking trails	Poor	2% N=20
	Fitness opportunities	Excellent	44% N=348
		Good	44% N=343
		Fair	11% N=88
		Poor	1% N=7
	Recreational opportunities	Excellent	45% N=348
		Good	45% N=351
		Fair	10% N=75
		Poor	1% N=7
	Availability of affordable quality food	Excellent	12% N=93
		Good	36% N=287
		Fair	38% N=306
		Poor	14% N=113
	Availability of affordable quality health care	Excellent	5% N=42
		Good	19% N=144

Please also rate each of the following in the Bainbridge Island community.	Availability of affordable quality health care	Fair	39% N=300
		Poor	37% N=286
	Availability of preventive health services	Excellent	7% N=53
		Good	23% N=161
		Fair	37% N=263
		Poor	32% N=229
	Availability of affordable quality mental health care	Excellent	5% N=22
		Good	11% N=49
		Fair	33% N=151
		Poor	51% N=234
	Opportunities to attend cultural/arts/music activities	Excellent	27% N=208
		Good	50% N=386
		Fair	21% N=163
		Poor	2% N=19
	Community support for the arts	Excellent	45% N=346

Please also rate each of the following in the Bainbridge Island community.	Community support for the arts	Good	45% N=349
		Fair	9% N=69
		Poor	1% N=5
	Availability of affordable quality childcare/preschool	Excellent	13% N=44
		Good	26% N=91
		Fair	31% N=109
		Poor	30% N=106
	K-12 education	Excellent	43% N=263
		Good	43% N=262
		Fair	11% N=65
		Poor	2% N=14
	Adult educational opportunities	Excellent	22% N=131
		Good	47% N=273
		Fair	23% N=133
		Poor	8% N=47

Please also rate each of the following in the Bainbridge Island community.	Sense of civic/community pride	Excellent	33% N=256
		Good	53% N=413
		Fair	12% N=93
		Poor	3% N=24
	Neighborliness of residents	Excellent	25% N=198
		Good	47% N=377
		Fair	21% N=169
		Poor	7% N=55
	Opportunities to participate in social events and activities	Excellent	27% N=204
		Good	51% N=391
		Fair	20% N=153
		Poor	2% N=15
	Opportunities to attend special events and festivals	Excellent	29% N=221
		Good	53% N=406
		Fair	16% N=126

Please also rate each of the following in the Bainbridge Island community.	Opportunities to attend special events and festivals	Poor	3% N=20
	Opportunities to volunteer	Excellent	45% N=319
		Good	43% N=303
		Fair	9% N=66
		Poor	2% N=16
	Opportunities to participate in community matters	Excellent	30% N=214
		Good	45% N=325
		Fair	20% N=140
		Poor	5% N=37
	Openness and acceptance of the community toward people of diverse backgrounds	Excellent	20% N=134
		Good	39% N=271
		Fair	27% N=184
		Poor	14% N=97
Please indicate whether or not you have done each of the following in the last 12 months.	Contacted the City of Bainbridge Island for help or information	No	56% N=447
		Yes	44% N=356

Please indicate whether or not you have done each of the following in the last 12 months.	Contacted Bainbridge Island elected officials to express your opinion	No	79% N=636
		Yes	21% N=166
	Attended a local public meeting	No	76% N=606
		Yes	24% N=196
	Watched a local public meeting	No	74% N=591
		Yes	26% N=209
	Volunteered your time to some group/activity	No	43% N=348
		Yes	57% N=453
	Campaigned or advocated for a local issue, cause, or candidate	No	78% N=622
		Yes	22% N=179
	Voted in your most recent local election	No	10% N=80
		Yes	90% N=722
	Used public transportation instead of driving	No	50% N=402
		Yes	50% N=401
	Carpooled with other adults or children instead of driving alone	No	43% N=346

Please indicate whether or not you have done each of the following in the last 12 months.	Carpooled with other adults or children instead of driving alone	Yes	57% N=455
	Walked or biked instead of driving	No	29% N=234
		Yes	71% N=569
Please rate the quality of each of the following services in Bainbridge Island.	Public information services	Excellent	14% N=96
		Good	59% N=397
		Fair	23% N=152
		Poor	4% N=29
	Economic development	Excellent	7% N=37
		Good	42% N=226
		Fair	40% N=215
		Poor	11% N=58
	Traffic enforcement	Excellent	13% N=86
		Good	48% N=321
		Fair	31% N=206
		Poor	9% N=61

Please rate the quality of each of the following services in Bainbridge Island.	Traffic signal timing	Excellent	9% N=66
		Good	51% N=386
		Fair	30% N=223
		Poor	10% N=78
	Street repair	Excellent	10% N=73
		Good	44% N=342
		Fair	31% N=240
		Poor	15% N=117
	Street cleaning	Excellent	20% N=147
		Good	55% N=407
		Fair	20% N=151
		Poor	5% N=41
	Street lighting	Excellent	13% N=100
		Good	43% N=326
		Fair	28% N=212

Please rate the quality of each of the following services in Bainbridge Island.	Street lighting	Poor	16% N=124
	Snow removal	Excellent	11% N=78
		Good	43% N=297
		Fair	31% N=217
		Poor	15% N=100
	Sidewalk maintenance	Excellent	14% N=95
		Good	52% N=365
		Fair	26% N=181
		Poor	8% N=58
	Bus or transit services	Excellent	13% N=78
		Good	42% N=257
		Fair	31% N=191
		Poor	14% N=89
	Land use, planning and zoning	Excellent	4% N=28
		Good	27% N=167

Please rate the quality of each of the following services in Bainbridge Island.	Land use, planning and zoning	Fair	37% N=227
		Poor	32% N=197
	Code enforcement	Excellent	8% N=36
		Good	37% N=176
		Fair	32% N=150
		Poor	24% N=113
	Affordable high-speed internet access	Excellent	10% N=75
		Good	29% N=215
		Fair	30% N=222
		Poor	30% N=220
	Garbage collection	Excellent	36% N=276
		Good	50% N=376
		Fair	12% N=91
		Poor	2% N=13
	Drinking water	Excellent	32% N=233

Please rate the quality of each of the following services in Bainbridge Island.	Drinking water	Good	50% N=368
		Fair	13% N=92
		Poor	6% N=41
	Sewer services	Excellent	23% N=114
		Good	47% N=228
		Fair	19% N=95
		Poor	11% N=52
	Storm water management	Excellent	19% N=111
		Good	50% N=288
		Fair	23% N=133
		Poor	8% N=48
	Power (electric and/or gas) utility	Excellent	16% N=119
		Good	50% N=381
		Fair	28% N=213
		Poor	7% N=52

Please rate the quality of each of the following services in Bainbridge Island.	Utility billing	Excellent	18% N=124
		Good	57% N=404
		Fair	22% N=156
		Poor	3% N=23
	Police/Sheriff services	Excellent	32% N=206
		Good	52% N=335
		Fair	13% N=83
		Poor	4% N=24
	Crime prevention	Excellent	26% N=155
		Good	52% N=306
		Fair	18% N=106
		Poor	4% N=26
	Animal control	Excellent	20% N=82
		Good	54% N=224
		Fair	19% N=77

Please rate the quality of each of the following services in Bainbridge Island.	Animal control	Poor	8% N=31
	Ambulance or emergency medical services	Excellent	48% N=272
		Good	40% N=225
		Fair	8% N=44
		Poor	4% N=20
	Fire services	Excellent	54% N=320
		Good	42% N=248
		Fair	4% N=22
		Poor	1% N=8
	Fire prevention and education	Excellent	36% N=184
		Good	47% N=239
		Fair	14% N=74
		Poor	3% N=16
	Emergency preparedness	Excellent	37% N=232
		Good	44% N=275

Please rate the quality of each of the following services in Bainbridge Island.	Emergency preparedness	Fair	15% N=96
		Poor	4% N=26
	Preservation of natural areas	Excellent	43% N=329
		Good	42% N=319
		Fair	11% N=85
		Poor	5% N=36
	Bainbridge Island open space	Excellent	41% N=306
		Good	44% N=329
		Fair	12% N=92
		Poor	3% N=24
	Recycling	Excellent	24% N=188
		Good	43% N=335
		Fair	23% N=180
		Poor	9% N=70
	Yard waste pick-up	Excellent	36% N=209

Please rate the quality of each of the following services in Bainbridge Island.	Yard waste pick-up	Good	48% N=283
		Fair	13% N=77
		Poor	3% N=16
	City parks	Excellent	51% N=393
		Good	43% N=334
		Fair	6% N=47
		Poor	1% N=4
	Recreation programs or classes	Excellent	43% N=315
		Good	47% N=338
		Fair	8% N=61
		Poor	2% N=12
	Recreation centers or facilities	Excellent	39% N=276
		Good	48% N=341
		Fair	12% N=83
		Poor	2% N=15

Please rate the quality of each of the following services in Bainbridge Island.	Health services	Excellent	11% N=74
		Good	31% N=215
		Fair	35% N=246
		Poor	23% N=162
	Public library services	Excellent	60% N=437
		Good	35% N=252
		Fair	5% N=33
		Poor	0% N=2
	Overall customer service by Bainbridge Island employees	Excellent	30% N=196
		Good	50% N=326
		Fair	15% N=97
		Poor	5% N=30
Please rate the following categories of Bainbridge Island government performance.	The value of services for the taxes paid to Bainbridge Island	Excellent	10% N=72
		Good	43% N=299
		Fair	32% N=221

Please rate the following categories of Bainbridge Island government performance.	The value of services for the taxes paid to Bainbridge Island	Poor	15% N=102
	The overall direction that Bainbridge Island is taking	Excellent	8% N=56
		Good	39% N=290
		Fair	34% N=251
		Poor	20% N=149
	The job Bainbridge Island government does at welcoming resident involvement	Excellent	10% N=58
		Good	41% N=247
		Fair	34% N=208
		Poor	16% N=94
	Overall confidence in Bainbridge Island government	Excellent	6% N=44
		Good	31% N=234
		Fair	36% N=271
		Poor	26% N=197
	Generally acting in the best interest of the community	Excellent	9% N=63
		Good	35% N=260

Please rate the following categories of Bainbridge Island government performance.	Generally acting in the best interest of the community	Fair	34% N=249
		Poor	22% N=162
	Being honest	Excellent	10% N=65
		Good	36% N=229
		Fair	31% N=195
		Poor	23% N=148
	Being open and transparent to the public	Excellent	9% N=59
		Good	30% N=198
		Fair	32% N=206
		Poor	29% N=188
	Informing residents about issues facing the community	Excellent	9% N=65
		Good	35% N=244
		Fair	37% N=263
		Poor	19% N=133
	Treating all residents fairly	Excellent	11% N=65

Please rate the following categories of Bainbridge Island government performance.	Treating all residents fairly	Good	35% N=203
		Fair	32% N=184
		Poor	22% N=131
	Treating residents with respect	Excellent	13% N=84
		Good	47% N=294
		Fair	25% N=158
		Poor	14% N=87
Overall, how would you rate the quality of the services provided by each of the following?	The City of Bainbridge Island	Excellent	13% N=94
		Good	53% N=395
		Fair	27% N=200
		Poor	8% N=56
	The Federal Government	Excellent	4% N=32
		Good	39% N=273
		Fair	41% N=288
		Poor	15% N=109

Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.



Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.	Overall quality of the utility infrastructure	Not at all important	1% N=6
	Overall feeling of safety	Essential	38% N=301
		Very important	39% N=311
		Somewhat important	20% N=158
		Not at all important	3% N=24
	Overall quality of natural environment	Essential	47% N=371
		Very important	38% N=301
		Somewhat important	14% N=112
		Not at all important	2% N=13
	Overall quality of parks and recreation opportunities	Essential	29% N=229
		Very important	48% N=379
		Somewhat important	23% N=179
		Not at all important	1% N=6
	Overall health and wellness opportunities	Essential	34% N=266
		Very important	46% N=362

Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.	Overall health and wellness opportunities	Somewhat important	19% N=153
		Not at all important	2% N=13
	Overall opportunities for education, culture, and the arts	Essential	21% N=167
		Very important	44% N=347
		Somewhat important	32% N=255
		Not at all important	3% N=24
	Residents' connection and engagement with their community	Essential	20% N=160
		Very important	45% N=359
		Somewhat important	32% N=253
		Not at all important	3% N=25
	The City has been asked to consider more actively regulating non-host-occupied short-term vacation rentals, such as AirBnB or VRBO (e.g., introducing more outreach and compliance efforts related to on-island short-term rentals). Please indicate how much you would support or oppose the regulation of short-term vacation rentals on Bainbridge Island.	Strongly support	36% N=267
		Somewhat support	29% N=214
		Somewhat oppose	22% N=168
		Strongly oppose	14% N=102
	As the city grows, where should most future development and population growth be concentrated within Bainbridge Island?	Downtown/Winslow only	19% N=153

	As the city grows, where should most future development and population growth be concentrated within Bainbridge Island?	Dispersed around the island	17% N=138
		In designated Neighborhood Service Centers only	5% N=43
		In Downtown/Winslow and designated Neighborhood Service Centers	52% N=421
		Don't know/No preference	6% N=52
Please indicate how much you support or oppose each of the following initiatives regarding City-owned affordable housing.	Building or investing in any City-owned affordable housing projects in Bainbridge Island	Strongly support	39% N=311
		Somewhat support	24% N=191
		Neither support nor oppose	14% N=115
		Somewhat oppose	12% N=94
		Strongly oppose	11% N=84
	Building an addition to Bainbridge Island Senior Community Center for senior affordable housing	Strongly support	34% N=271
		Somewhat support	30% N=235
		Neither support nor oppose	22% N=175
		Somewhat oppose	8% N=66
		Strongly oppose	6% N=49
	Creating affordable housing in the Suzuki property located at the Sportsman Club and New Brooklyn Road intersection	Strongly support	28% N=227

Please indicate how much you support or oppose each of the following initiatives regarding City-owned affordable housing.	Creating affordable housing in the Suzuki property located at the Sportsman Club and New Brooklyn Road intersection	Somewhat support	20% N=161
		Neither support nor oppose	23% N=181
		Somewhat oppose	12% N=98
		Strongly oppose	16% N=132
	Creating affordable housing in the current police station site located at Winslow Way and Highway 305	Strongly support	24% N=192
		Somewhat support	19% N=152
		Neither support nor oppose	20% N=160
		Somewhat oppose	15% N=120
		Strongly oppose	22% N=176
	With which statement do you most agree? The City's approach to code enforcement (regarding land use, parking and business licenses, etc.) should:	Be more proactive and compliance-driven, focusing on patrols to identify code violations	32% N=202
		Be more reactive and complaint-driven, responding to resident complaints and providing education	68% N=424
In general, how many times do you:	Access the internet from your home	Several times a day	93% N=746
		Once a day	3% N=23
		A few times a week	2% N=17
		Every few weeks	1% N=6

In general, how many times do you:	Access the internet from your home	Less often or never	1% N=7
	Access the internet from your cell phone	Several times a day	87% N=697
		Once a day	4% N=33
		A few times a week	3% N=25
		Every few weeks	2% N=13
		Less often or never	4% N=33
	Visit social media sites	Several times a day	41% N=328
		Once a day	15% N=118
		A few times a week	14% N=114
		Every few weeks	3% N=26
		Less often or never	27% N=214
	Use or check email	Several times a day	87% N=700
		Once a day	10% N=79
		A few times a week	2% N=14
		Every few weeks	0% N=4

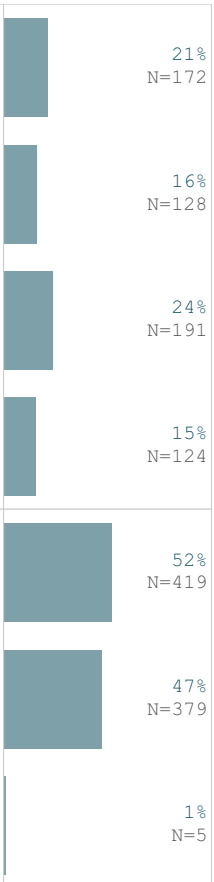
In general, how many times do you:	Use or check email	Less often or never	1% N=5
	Share your opinions online	Several times a day	8% N=66
		Once a day	2% N=18
		A few times a week	10% N=78
		Every few weeks	14% N=112
		Less often or never	65% N=512
	Shop online	Several times a day	14% N=110
		Once a day	11% N=87
		A few times a week	39% N=307
		Every few weeks	30% N=243
		Less often or never	6% N=51
	Please rate your overall health.	Excellent	38% N=304
		Very good	48% N=384
		Good	12% N=96
		Fair	3% N=21

Please rate your overall health.	Poor	1% N=4
What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:	Very positive	1% N=11
	Somewhat positive	7% N=53
	Neutral	47% N=378
	Somewhat negative	39% N=314
	Very negative	6% N=47
How many years have you lived in Bainbridge Island?	Less than 2 years	12% N=100
	2-5 years	16% N=127
	6-10 years	16% N=132
	11-20 years	18% N=146
	More than 20 years	38% N=304
Which best describes the building you live in?	One family house detached from any other houses	78% N=629
	Building with two or more homes (duplex, townhome, apartment or condominium)	20% N=163
	Mobile home	0% N=4
	Other	2% N=14

Do you rent or own your home?	Rent	19% N=155
	Own	81% N=654
About how much is your monthly housing cost for the place you live (including rent, mortgage payment, property tax, property insurance and homeowners' association (HOA) fees)?	Less than $500	4% N=30
	$500 to $999	7% N=58
	$1,000 to $1,499	10% N=80
	$1,500 to $1,999	9% N=74
	$2,000 to $2,499	15% N=115
	$2,500 to $2,999	14% N=111
	$3,000 to $3,499	12% N=92
	$3,500 or more	28% N=216
Do any children 17 or under live in your household?	No	72% N=579
	Yes	28% N=230
Are you or any other members of your household aged 65 or older?	No	56% N=452
	Yes	44% N=356
How much do you anticipate your household's total income before taxes will be for the current year?	Less than $25,000	4% N=28

How much do you anticipate your household's total income before taxes will be for the current year? (Please include in your total income money from all sources for all persons living in your household.)	$25,000 to $49,999	8% N=58
	$50,000 to $74,999	10% N=75
	$75,000 to $99,999	11% N=82
	$100,000 to $149,999	17% N=126
	$150,000 or more	51% N=392
Are you Spanish, Hispanic or Latino?	No, not Spanish, Hispanic, or Latino	97% N=763
	Yes, I consider myself to be Spanish, Hispanic, or Latino	3% N=26
What is your race? (Mark one or more races to indicate what race you consider yourself to be.)	American Indian or Alaskan Native	2% N=14
	Asian, Asian Indian, or Pacific Islander	4% N=28
	Black or African American	1% N=8
	White	96% N=755
	Other	3% N=27
In which category is your age?	18-24 years	1% N=11
	25-34 years	11% N=87
	35-44 years	12% N=93

In which category is your age?	45-54 years	21% N=172
	55-64 years	16% N=128
	65-74 years	24% N=191
	75 years or older	15% N=124
What is your gender?	Woman	52% N=419
	Man	47% N=379
	Identify in another way	1% N=5



Full trends

This table contains the trends over time for the City of Bainbridge Island. The combined "percent positive" responses for each survey year are presented (e.g., excellent/good or yes). If an item was not included during an administration of the survey, no percentage will be shown in the table. If the difference between the 2017 and 2022 surveys is greater than five percentage points, the change is statistically significant.

It is important to note that in 2020, The NCS survey was updated to include new and refreshed items. Consequently, some of the trends may be impacted due to wording modifications that could have potentially altered the meaning of the item for the respondent.

		2013	2014	2015	2017	2022
Please rate each of the following aspects of quality of life in Bainbridge Island.	Bainbridge Island as a place to live	94%	97%	97%	97%	94%
	Your neighborhood as a place to live	89%	93%	93%	94%	95%
	Bainbridge Island as a place to raise children	92%	94%	94%	93%	92%
	Bainbridge Island as a place to work	53%	52%	51%	52%	56%
	Bainbridge Island as a place to visit		89%	90%	90%	90%
	Bainbridge Island as a place to retire	75%	79%	76%	75%	73%
	The overall quality of life	92%	96%	95%	95%	91%
	Sense of community	81%	74%	78%	75%	77%
Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.	Overall economic health		72%	69%	74%	78%
	Overall quality of the transportation system					44%
	Overall design or layout of residential and commercial areas		61%	64%	63%	64%
	Overall quality of the utility infrastructure					46%
	Overall feeling of safety		97%	98%	98%	94%
	Overall quality of natural environment	93%	91%	96%	91%	96%
	Overall quality of parks and recreation opportunities					93%
	Overall health and wellness opportunities		76%	79%	80%	70%
	Overall opportunities for education, culture, and the arts		83%	83%	83%	87%
	Residents' connection and engagement with their community					78%

Please indicate how likely or unlikely you are to do each of the following.	Recommend living in Bainbridge Island to someone who asks	89%	89%	91%	89%	86%
	Remain in Bainbridge Island for the next five years	88%	92%	89%	88%	88%
Please rate how safe or unsafe you feel:	In your neighborhood during the day	98%	99%	98%	99%	99%
	In Bainbridge Island's downtown/commercial area during the day	98%	99%	99%	97%	98%
	From property crime	79%				87%
	From violent crime	93%				95%
	From fire, flood, or other natural disaster					73%
Please rate the job you feel the Bainbridge Island community does at each of the following.	Making all residents feel welcome					70%
	Attracting people from diverse backgrounds					30%
	Valuing/respecting residents from diverse backgrounds					59%
	Taking care of vulnerable residents					55%
Please rate each of the following in the Bainbridge Island community.	Overall quality of business and service establishments	64%	64%	69%	68%	79%
	Variety of business and service establishments					49%
	Vibrancy of downtown/commercial area			65%	69%	73%	75%
	Employment opportunities	16%	11%	16%	17%	25%
	Shopping opportunities	46%	46%	46%	46%	46%
	Cost of living			19%	19%	16%	13%
	Overall image or reputation	84%	84%	86%	84%	84%
Please also rate each of the following in the Bainbridge Island community.	Traffic flow on major streets	44%	52%	45%	40%	56%
	Ease of public parking			37%	29%	33%	42%
	Ease of travel by car	66%	67%	66%	65%	76%
	Ease of travel by public transportation			28%	32%	34%	32%
	Ease of travel by bicycle	34%	39%	34%	39%	37%
	Ease of walking	47%	51%	52%	58%	47%
	Well-planned residential growth					35%

Please also rate each of the following in the Bainbridge Island community.	Well-planned commercial growth	39%
	Well-designed neighborhoods	39%
	Preservation of the historical or cultural character of the community	65%
	Public places where people want to spend time	83% 87% 84% 76%
	Variety of housing options	37% 36% 36% 24% 23%
	Availability of affordable quality housing	20% 19% 19% 12% 7%
	Overall quality of new development	50% 44% 40% 40% 33%
	Overall appearance	87% 95% 96% 94% 86%
	Cleanliness	88% 95% 96% 93% 94%
	Water resources	87%
	Air quality	92% 95% 97% 97% 97%
	Availability of paths and walking trails	62% 63% 72% 68% 88%
	Fitness opportunities	85% 87% 87% 88%
	Recreational opportunities	84% 84% 87% 87% 89%
	Availability of affordable quality food	65% 63% 64% 60% 48%
	Availability of affordable quality health care	52% 58% 68% 58% 24%
	Availability of preventive health services	63% 66% 71% 65% 30%
	Availability of affordable quality mental health care	34% 41% 41% 16%
	Opportunities to attend cultural/arts/music activities	79% 82% 84% 84% 77%
	Community support for the arts	90%
	Availability of affordable quality childcare/preschool	41% 58% 67% 58% 39%
	K-12 education	89% 93% 96% 93% 87%
	Adult educational opportunities	62% 69% 70% 69%
	Sense of civic/community pride	85%
	Neighborliness of residents	67% 69% 66% 72%

Please also rate each of the following in the Bainbridge Island community.	Opportunities to participate in social events and activities	79%	76%	77%	75%	78%
	Opportunities to attend special events and festivals		74%	76%	73%	81%
	Opportunities to volunteer	87%	88%	88%	90%	88%
	Opportunities to participate in community matters	77%	74%	81%	80%	75%
	Openness and acceptance of the community toward people of diverse backgrounds	64%	57%	59%	59%	59%
Please indicate whether or not you have done each of the following in the last 12 months.	Contacted the City of Bainbridge Island for help or information	52%	44%	47%	45%	44%
	Contacted Bainbridge Island elected officials to express your opinion		21%	21%	26%	21%
	Attended a local public meeting	39%	29%	35%	39%	24%
	Watched a local public meeting	26%	17%	18%	19%	26%
	Volunteered your time to some group/activity	76%	66%	66%	65%	57%
	Campaigned or advocated for a local issue, cause, or candidate		34%	33%	45%	22%
	Voted in your most recent local election	89%				90%
	Used public transportation instead of driving		50%	47%	51%	50%
	Carpooled with other adults or children instead of driving alone		56%	58%	56%	57%
	Walked or biked instead of driving		73%	72%	75%	71%
Please rate the quality of each of the following services in Bainbridge Island.	Public information services	67%	63%	66%	67%	73%
	Economic development	39%	39%	44%	44%	49%
	Traffic enforcement	55%	58%	65%	61%	60%
	Traffic signal timing	61%	57%	53%	56%	60%
	Street repair	23%	27%	39%	37%	54%
	Street cleaning	52%	57%	66%	64%	74%
	Street lighting	45%	41%	47%	49%	56%
	Snow removal	42%	47%	48%	55%	54%
	Sidewalk maintenance	51%	54%	57%	64%	66%
	Bus or transit services	50%	47%	55%	53%	54%

Please rate the quality of each of the following services in Bainbridge Island.	Land use, planning and zoning	37% 28% 29% 32% 31%
	Code enforcement	49% 39% 48% 48% 45%
	Affordable high-speed internet access	40%
	Garbage collection	89% 91% 91% 90% 86%
	Drinking water	79% 77% 81% 78% 82%
	Sewer services	72% 60% 75% 79% 70%
	Storm water management	60% 68% 66% 63% 69%
	Power (electric and/or gas) utility	73% 72% 48% 74% 65%
	Utility billing	71% 71% 74% 75%
	Police/Sheriff services	70% 74% 88% 90% 83%
	Crime prevention	77% 78% 81% 87% 78%
	Animal control	55% 51% 56% 60% 74%
	Ambulance or emergency medical services	92% 94% 96% 96% 89%
	Fire services	95% 97% 97% 98% 95%
	Fire prevention and education	84% 85% 87% 88% 83%
	Emergency preparedness	45% 40% 52% 62% 81%
	Preservation of natural areas	78% 76% 73% 72% 84%
	Bainbridge Island open space	81% 78% 75% 85%
	Recycling	90% 89% 88% 85% 68%
	Yard waste pick-up	88% 84%
	City parks	91% 91% 92% 93% 93%
	Recreation programs or classes	90% 90% 89% 90% 90%
	Recreation centers or facilities	84% 86% 86% 85% 86%
	Health services	68% 68% 74% 66% 41%
	Public library services	95% 94% 96% 94% 95%

the following services in Bainbridge Island.	Overall customer service by Bainbridge Island employees	78% 70% 77% 79% 80%
Please rate the following categories of Bainbridge Island government performance.	The value of services for the taxes paid to Bainbridge Island	49% 48% 51% 50% 53%
	The overall direction that Bainbridge Island is taking	44% 41% 43% 41% 46%
	The job Bainbridge Island government does at welcoming resident involvement	59% 42% 47% 54% 50%
	Overall confidence in Bainbridge Island government	28% 35% 35% 37%
	Generally acting in the best interest of the community	34% 41% 42% 44%
	Being honest	33% 43% 46% 46%
	Being open and transparent to the public	40%
	Informing residents about issues facing the community	44%
	Treating all residents fairly	38% 45% 46% 46%
	Treating residents with respect	61%
Overall, how would you rate the quality of the services provided by each of the following?	The City of Bainbridge Island	61% 61% 68% 70% 66%
	The Federal Government	49% 43% 46% 39% 43%
Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.	Overall economic health	80% 80% 76% 78%
	Overall quality of the transportation system	83%
	Overall design or layout of residential and commercial areas	80% 81% 79% 77%
	Overall quality of the utility infrastructure	91%
	Overall feeling of safety	72% 71% 69% 77%
	Overall quality of natural environment	83% 86% 86% 84%
	Overall quality of parks and recreation opportunities	77%
	Overall health and wellness opportunities	66% 62% 68% 79%
	Overall opportunities for education, culture, and the arts	66% 68% 70% 65%
	Residents' connection and engagement with their community	78% 76% 81% 65%
In general, how many times do you:	Access the internet from your home	98%
	Access the internet from your cell phone	94%

In general, how many times do you:	Visit social media sites	70%
	Use or check email	99%
	Share your opinions online	21%
	Shop online	63%
	Please rate your overall health.	75% 74% 74% 85%
	What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:	24% 35% 29% 31% 8%

Methods (open participation)

As part of its participation in The National Community Survey™ (The NCS™), the City of Bainbridge Island conducted a survey of 2,800 residents. Survey invitations were mailed to randomly selected households and data were collected from July 8, 2022 to August 26. 2022. The results from this main survey effort represent the most robust estimate of your residents' opinions.

After the above data collection period was underway, a link to an online open participation survey was publicized by the City of Bainbridge Island. The open participation survey was identical to the probability sample survey with two small updates; it included a map at the beginning asking where the respondent lives and also a question about where they heard about the survey. The open participation survey was open to all city residents and became available on August 12, 2022. The survey remained open for two weeks and there were 402 responses.

The open participation survey data were not collected through a random sample and it is unknown who in the community was aware of the survey; therefore, a level of confidence in the representativeness of the sample cannot be estimated. However, to reduce bias where possible, these data were statistically weighted to match the demographic characteristics of the 2010 Census and 2020 American Community Survey estimates for adults in the City of Bainbridge Island. The characteristics used for weighting were age, sex, race, Hispanic origin, housing type, housing tenure, and area. No adjustments were made for design effects. Weights were calculated using an iterative, multiplicative raking model known as the ANES Weighting Algorithm.* The results of the weighting scheme for the open participation survey are presented in the following table.

* Pasek, J. (2010). ANES Weighting Algorithm. Retrieved from https://web.stanford.edu/group/iriss/cgi-bin/anesrake/resources/RakingDescription.pdf

		Unweighted	Weighted	Target*
Age	18-34	4%	12%	12%
	35-54	36%	33%	33%
	55+	60%	55%	55%
Hispanic origin	No, not Spanish, Hispanic, or Latino	97%	97%	97%
	Yes, I consider myself to be Spanish, Hispa..	3%	3%	3%
Housing tenure	Own	90%	81%	81%
	Rent	10%	19%	19%
Housing type	Attached	14%	21%	21%
	Detached	86%	79%	79%
Race & Hispanic origin	Not white alone	12%	8%	10%
	White alone, not Hispanic or Latino	88%	92%	90%
Sex	Man	31%	47%	47%
	Woman	69%	53%	53%
Sex/age	Man 18-34	1%	5%	6%
	Man 35-54	10%	15%	15%
	Man 55+	20%	27%	27%
	Woman 18-34	3%	7%	7%
	Woman 35-54	26%	17%	17%
	Woman 55+	40%	28%	28%

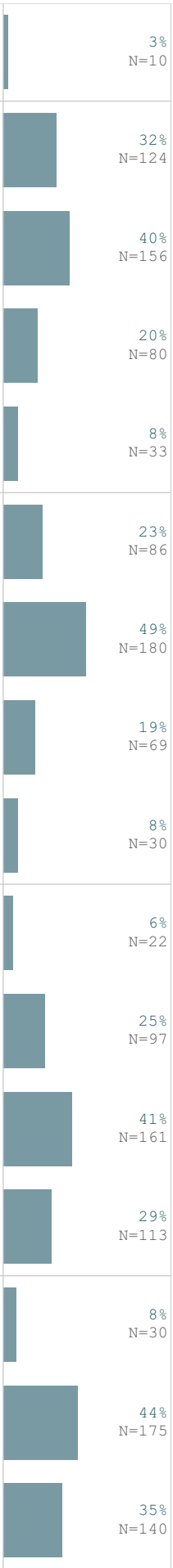
Open participation survey results

This dashboard contains a complete set of responses to each question on the open participation survey. By default, "don't know" responses are excluded, but may be added to the table using the response filter to the right. In some tables, the percentages may not sum to 100%; this is either because the question permitted the respondent to "choose all that apply", or for a question that asked the respondent to select one answer, it is due to the customary practice of rounding values to the nearest whole number.

	In which ward of Bainbridge Island do you live? (Refer to map above.)	1 = North (green)	31% N=123
		2 = Central (pink)	33% N=129
		3 = South (orange)	35% N=138
Please rate each of the following aspects of quality of life in Bainbridge Island.	Bainbridge Island as a place to live	Excellent	54% N=218
		Good	38% N=154
		Fair	5% N=21
		Poor	2% N=8
	Your neighborhood as a place to live	Excellent	59% N=233
		Good	34% N=135
		Fair	5% N=21
		Poor	2% N=6
	Bainbridge Island as a place to raise children	Excellent	51% N=164
		Good	33% N=105
		Fair	13% N=43

Please rate each of the following aspects of quality of life in Bainbridge Island.	Bainbridge Island as a place to raise children	Poor	3% N=11
	Bainbridge Island as a place to work	Excellent	15% N=43
		Good	36% N=102
		Fair	32% N=92
		Poor	18% N=51
	Bainbridge Island as a place to visit	Excellent	51% N=187
		Good	40% N=148
		Fair	6% N=23
		Poor	3% N=12
	Bainbridge Island as a place to retire	Excellent	41% N=136
		Good	31% N=102
		Fair	18% N=59
		Poor	9% N=30
	The overall quality of life	Excellent	47% N=188
		Good	42% N=166
		Fair	8% N=32

Please rate each of the following aspects of quality of life in Bainbridge Island.	The overall quality of life	Poor	3% N=10
	Sense of community	Excellent	32% N=124
		Good	40% N=156
		Fair	20% N=80
		Poor	8% N=33
Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.	Overall economic health	Excellent	23% N=86
		Good	49% N=180
		Fair	19% N=69
		Poor	8% N=30
	Overall quality of the transportation system	Excellent	6% N=22
		Good	25% N=97
		Fair	41% N=161
		Poor	29% N=113
	Overall design or layout of residential and commercial areas	Excellent	8% N=30
		Good	44% N=175
		Fair	35% N=140



Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.	Overall design or layout of residential and commercial areas	Poor	13% N=52
	Overall quality of the utility infrastructure	Excellent	6% N=23
		Good	37% N=141
		Fair	37% N=141
		Poor	20% N=77
	Overall feeling of safety	Excellent	43% N=169
		Good	41% N=164
		Fair	11% N=44
		Poor	5% N=20
	Overall quality of natural environment	Excellent	62% N=247
		Good	31% N=124
		Fair	4% N=18
		Poor	3% N=12
	Overall quality of parks and recreation opportunities	Excellent	59% N=230
		Good	34% N=132
		Fair	6% N=22

Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.	Overall quality of parks and recreation opportunities	Poor	2% N=9
	Overall health and wellness opportunities	Excellent	28% N=112
		Good	36% N=144
		Fair	21% N=84
		Poor	14% N=54
	Overall opportunities for education, culture, and the arts	Excellent	37% N=146
		Good	44% N=172
		Fair	13% N=52
		Poor	5% N=21
	Residents' connection and engagement with their community	Excellent	26% N=100
		Good	44% N=170
		Fair	23% N=89
		Poor	8% N=31
Please indicate how likely or unlikely you are to do each of the following.	Recommend living in Bainbridge Island to someone who asks	Very likely	45% N=180
		Somewhat likely	33% N=130
		Somewhat unlikely	13% N=53

Please indicate how likely or unlikely you are to do each of the following.	Recommend living in Bainbridge Island to someone who asks	Very unlikely	9% N=34
	Remain in Bainbridge Island for the next five years	Very likely	66% N=259
		Somewhat likely	19% N=74
		Somewhat unlikely	6% N=22
		Very unlikely	9% N=36
Please rate how safe or unsafe you feel:	In your neighborhood during the day	Very safe	84% N=334
		Somewhat safe	11% N=43
		Neither safe nor unsafe	3% N=10
		Somewhat unsafe	1% N=4
		Very unsafe	1% N=5
	In Bainbridge Island's downtown/commercial area during the day	Very safe	85% N=339
		Somewhat safe	10% N=39
		Neither safe nor unsafe	3% N=12
		Somewhat unsafe	1% N=4
		Very unsafe	2% N=7
	From property crime	Very safe	35% N=136

Please rate how safe or unsafe you feel:	From property crime	Somewhat safe	41% N=163
		Neither safe nor unsafe	11% N=41
		Somewhat unsafe	8% N=33
		Very unsafe	5% N=21
	From violent crime	Very safe	71% N=278
		Somewhat safe	20% N=79
		Neither safe nor unsafe	5% N=20
		Somewhat unsafe	4% N=14
		Very unsafe	0% N=1
	From fire, flood, or other natural disaster	Very safe	26% N=102
		Somewhat safe	41% N=162
		Neither safe nor unsafe	18% N=73
		Somewhat unsafe	12% N=46
		Very unsafe	3% N=13
Please rate the job you feel the Bainbridge Island community does at each of the following.	Making all residents feel welcome	Excellent	16% N=62
		Good	43% N=167

Please rate the job you feel the Bainbridge Island community does at each of the following.	Making all residents feel welcome	Fair	25% N=95
		Poor	16% N=63
	Attracting people from diverse backgrounds	Excellent	8% N=29
		Good	15% N=57
		Fair	38% N=143
		Poor	39% N=143
	Valuing/respecting residents from diverse backgrounds	Excellent	18% N=65
		Good	36% N=133
		Fair	26% N=98
		Poor	20% N=75
	Taking care of vulnerable residents	Excellent	15% N=53
		Good	34% N=123
		Fair	28% N=99
		Poor	23% N=84
Please rate each of the following in the Bainbridge Island community.	Overall quality of business and service establishments	Excellent	20% N=81
		Good	51% N=202

Please rate each of the following in the Bainbridge Island community.	Overall quality of business and service establishments	Fair	24% N=98
		Poor	4% N=18
	Variety of business and service establishments	Excellent	9% N=38
		Good	33% N=129
		Fair	42% N=167
		Poor	16% N=63
	Vibrancy of downtown/commercial area	Excellent	22% N=89
		Good	48% N=189
		Fair	20% N=80
		Poor	9% N=36
	Employment opportunities	Excellent	6% N=16
		Good	22% N=63
		Fair	44% N=125
		Poor	28% N=80
	Shopping opportunities	Excellent	8% N=32
		Good	36% N=144

Please rate each of the following in the Bainbridge Island community.	Shopping opportunities	Fair	44% N=174
		Poor	12% N=47
	Cost of living	Excellent	2% N=9
		Good	10% N=40
		Fair	36% N=142
		Poor	52% N=208
	Overall image or reputation	Excellent	38% N=148
		Good	40% N=158
		Fair	19% N=73
		Poor	4% N=14
Please also rate each of the following in the Bainbridge Island community.	Traffic flow on major streets	Excellent	8% N=33
		Good	46% N=185
		Fair	28% N=112
		Poor	18% N=71
	Ease of public parking	Excellent	6% N=23
		Good	36% N=143

Please also rate each of the following in the Bainbridge Island community.	Ease of public parking	Fair	32% N=127
		Poor	26% N=101
	Ease of travel by car	Excellent	23% N=93
		Good	52% N=207
		Fair	19% N=74
		Poor	6% N=25
	Ease of travel by public transportation	Excellent	5% N=18
		Good	20% N=65
		Fair	31% N=103
		Poor	44% N=143
	Ease of travel by bicycle	Excellent	8% N=27
		Good	19% N=62
		Fair	38% N=124
		Poor	35% N=116
	Ease of walking	Excellent	11% N=45
		Good	33% N=131

Please also rate each of the following in the Bainbridge Island community.	Ease of walking	Fair	31% N=123
		Poor	24% N=97
	Well-planned residential growth	Excellent	6% N=20
		Good	21% N=76
		Fair	36% N=128
		Poor	37% N=134
	Well-planned commercial growth	Excellent	4% N=14
		Good	23% N=78
		Fair	36% N=122
		Poor	36% N=121
	Well-designed neighborhoods	Excellent	5% N=19
		Good	31% N=112
		Fair	40% N=145
		Poor	23% N=84
	Preservation of the historical or cultural character of the community	Excellent	15% N=55
		Good	45% N=167

Please also rate each of the following in the Bainbridge Island community.	Preservation of the historical or cultural character of the community	Fair	28% N=103
		Poor	12% N=45
	Public places where people want to spend time	Excellent	27% N=106
		Good	50% N=197
		Fair	18% N=72
		Poor	5% N=19
	Variety of housing options	Excellent	5% N=18
		Good	13% N=49
		Fair	32% N=125
		Poor	50% N=194
	Availability of affordable quality housing	Excellent	4% N=16
		Good	4% N=16
		Fair	13% N=47
		Poor	79% N=294
	Overall quality of new development	Excellent	5% N=19
		Good	19% N=68

Please also rate each of the following in the Bainbridge Island community.	Overall quality of new development	Fair	44% N=157
		Poor	31% N=110
	Overall appearance	Excellent	34% N=133
		Good	47% N=185
		Fair	17% N=65
		Poor	3% N=11
	Cleanliness	Excellent	46% N=181
		Good	47% N=186
		Fair	5% N=21
		Poor	2% N=9
	Water resources	Excellent	43% N=170
		Good	46% N=181
		Fair	7% N=30
		Poor	4% N=16
	Air quality	Excellent	57% N=225
		Good	38% N=151

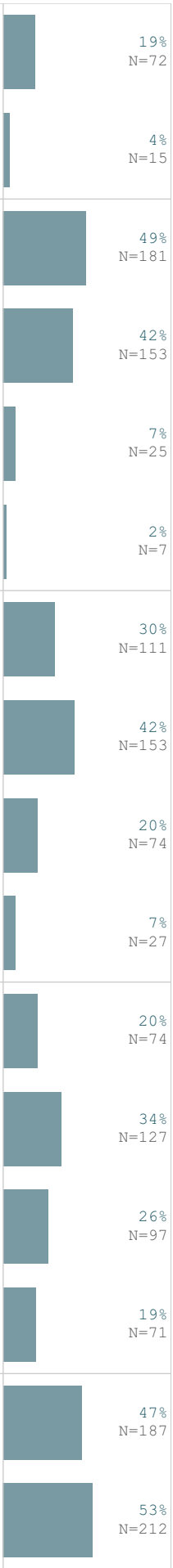
Please also rate each of the following in the Bainbridge Island community.	Air quality	Fair	3% N=12
		Poor	2% N=6
	Availability of paths and walking trails	Excellent	49% N=194
		Good	35% N=138
		Fair	11% N=45
		Poor	5% N=20
	Fitness opportunities	Excellent	47% N=183
		Good	39% N=154
		Fair	11% N=42
		Poor	3% N=12
	Recreational opportunities	Excellent	41% N=159
		Good	45% N=176
		Fair	11% N=43
		Poor	3% N=13
	Availability of affordable quality food	Excellent	8% N=32
		Good	30% N=117

Please also rate each of the following in the Bainbridge Island community.	Availability of affordable quality food	Fair	41% N=164
		Poor	21% N=83
	Availability of affordable quality health care	Excellent	2% N=8
		Good	15% N=58
		Fair	38% N=146
		Poor	45% N=170
	Availability of preventive health services	Excellent	4% N=14
		Good	21% N=77
		Fair	35% N=130
		Poor	40% N=147
	Availability of affordable quality mental health care	Excellent	4% N=9
		Good	11% N=28
		Fair	27% N=67
		Poor	58% N=143
	Opportunities to attend cultural/arts/music activities	Excellent	28% N=112
		Good	46% N=179

Please also rate each of the following in the Bainbridge Island community.	Opportunities to attend cultural/arts/music activities	Fair	22% N=88
		Poor	4% N=14
	Community support for the arts	Excellent	45% N=172
		Good	42% N=161
		Fair	11% N=43
		Poor	2% N=6
	Availability of affordable quality childcare/preschool	Excellent	9% N=20
		Good	19% N=39
		Fair	33% N=69
		Poor	38% N=79
	K-12 education	Excellent	46% N=143
		Good	37% N=115
		Fair	12% N=38
		Poor	5% N=15
	Adult educational opportunities	Excellent	24% N=76
		Good	41% N=129

Please also rate each of the following in the Bainbridge Island community.	Adult educational opportunities	Fair	25% N=77
		Poor	10% N=30
	Sense of civic/community pride	Excellent	32% N=123
		Good	45% N=175
		Fair	19% N=75
		Poor	4% N=17
	Neighborliness of residents	Excellent	25% N=97
		Good	41% N=161
		Fair	28% N=110
		Poor	7% N=26
	Opportunities to participate in social events and activities	Excellent	24% N=93
		Good	48% N=184
		Fair	24% N=90
		Poor	4% N=15
	Opportunities to attend special events and festivals	Excellent	29% N=112
		Good	49% N=189

Please also rate each of the following in the Bainbridge Island community.	Opportunities to attend special events and festivals	Fair	19% N=72
		Poor	4% N=15
	Opportunities to volunteer	Excellent	49% N=181
		Good	42% N=153
		Fair	7% N=25
		Poor	2% N=7
	Opportunities to participate in community matters	Excellent	30% N=111
		Good	42% N=153
		Fair	20% N=74
		Poor	7% N=27
	Openness and acceptance of the community toward people of diverse backgrounds	Excellent	20% N=74
		Good	34% N=127
		Fair	26% N=97
		Poor	19% N=71
Please indicate whether or not you have done each of the following in the last 12 months.	Contacted the City of Bainbridge Island for help or information	No	47% N=187
		Yes	53% N=212



Please indicate whether or not you have done each of the following in the last 12 months.	Contacted Bainbridge Island elected officials to express your opinion	No	60% N=238
		Yes	40% N=160
	Attended a local public meeting	No	63% N=253
		Yes	37% N=146
	Watched a local public meeting	No	57% N=221
		Yes	43% N=168
	Volunteered your time to some group/activity	No	31% N=124
		Yes	69% N=275
	Campaigned or advocated for a local issue, cause, or candidate	No	61% N=242
		Yes	39% N=157
	Voted in your most recent local election	No	13% N=51
		Yes	87% N=348
	Used public transportation instead of driving	No	49% N=197
		Yes	51% N=202
	Carpooled with other adults or children instead of driving alone	No	44% N=175
		Yes	56% N=224

Please indicate whether or not you have done each of the following in the last 12 months.	Walked or biked instead of driving	No	25% N=101
		Yes	75% N=297
Please rate the quality of each of the following services in Bainbridge Island.	Public information services	Excellent	17% N=63
		Good	50% N=179
		Fair	24% N=86
		Poor	9% N=31
	Economic development	Excellent	7% N=20
		Good	34% N=95
		Fair	43% N=119
		Poor	16% N=46
	Traffic enforcement	Excellent	14% N=49
		Good	41% N=143
		Fair	25% N=89
		Poor	20% N=69
	Traffic signal timing	Excellent	9% N=34
		Good	51% N=187

Please rate the quality of each of the following services in Bainbridge Island.	Traffic signal timing	Fair	27% N=98
		Poor	13% N=48
	Street repair	Excellent	11% N=42
		Good	40% N=151
		Fair	32% N=122
		Poor	17% N=67
	Street cleaning	Excellent	24% N=88
		Good	51% N=192
		Fair	18% N=69
		Poor	7% N=25
	Street lighting	Excellent	14% N=52
		Good	44% N=166
		Fair	26% N=98
		Poor	16% N=62
	Snow removal	Excellent	20% N=70
		Good	38% N=132

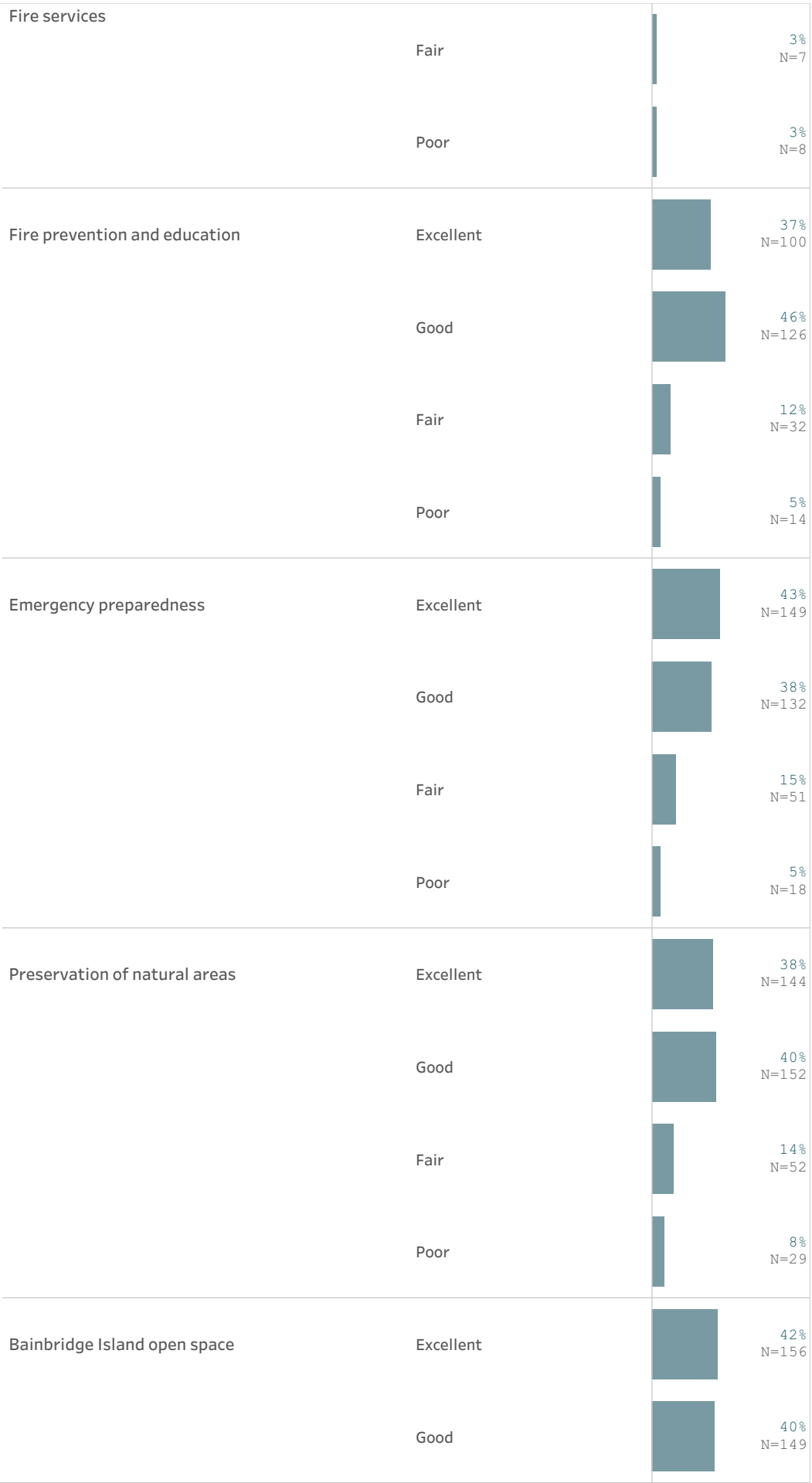
Please rate the quality of each of the following services in Bainbridge Island.	Snow removal	Fair	26% N=89
		Poor	16% N=56
	Sidewalk maintenance	Excellent	14% N=50
		Good	51% N=178
		Fair	22% N=77
		Poor	13% N=46
	Bus or transit services	Excellent	9% N=28
		Good	30% N=93
		Fair	35% N=106
		Poor	26% N=79
	Land use, planning and zoning	Excellent	3% N=10
		Good	25% N=82
		Fair	34% N=114
		Poor	38% N=127
	Code enforcement	Excellent	13% N=35
		Good	28% N=79

Please rate the quality of each of the following services in Bainbridge Island.	Code enforcement	Fair	31% N=86
		Poor	28% N=77
	Affordable high-speed internet access	Excellent	6% N=23
		Good	25% N=88
		Fair	33% N=116
		Poor	35% N=124
	Garbage collection	Excellent	40% N=151
		Good	46% N=174
		Fair	9% N=35
		Poor	5% N=18
	Drinking water	Excellent	39% N=138
		Good	45% N=161
		Fair	11% N=39
		Poor	5% N=18
	Sewer services	Excellent	26% N=65
		Good	43% N=107

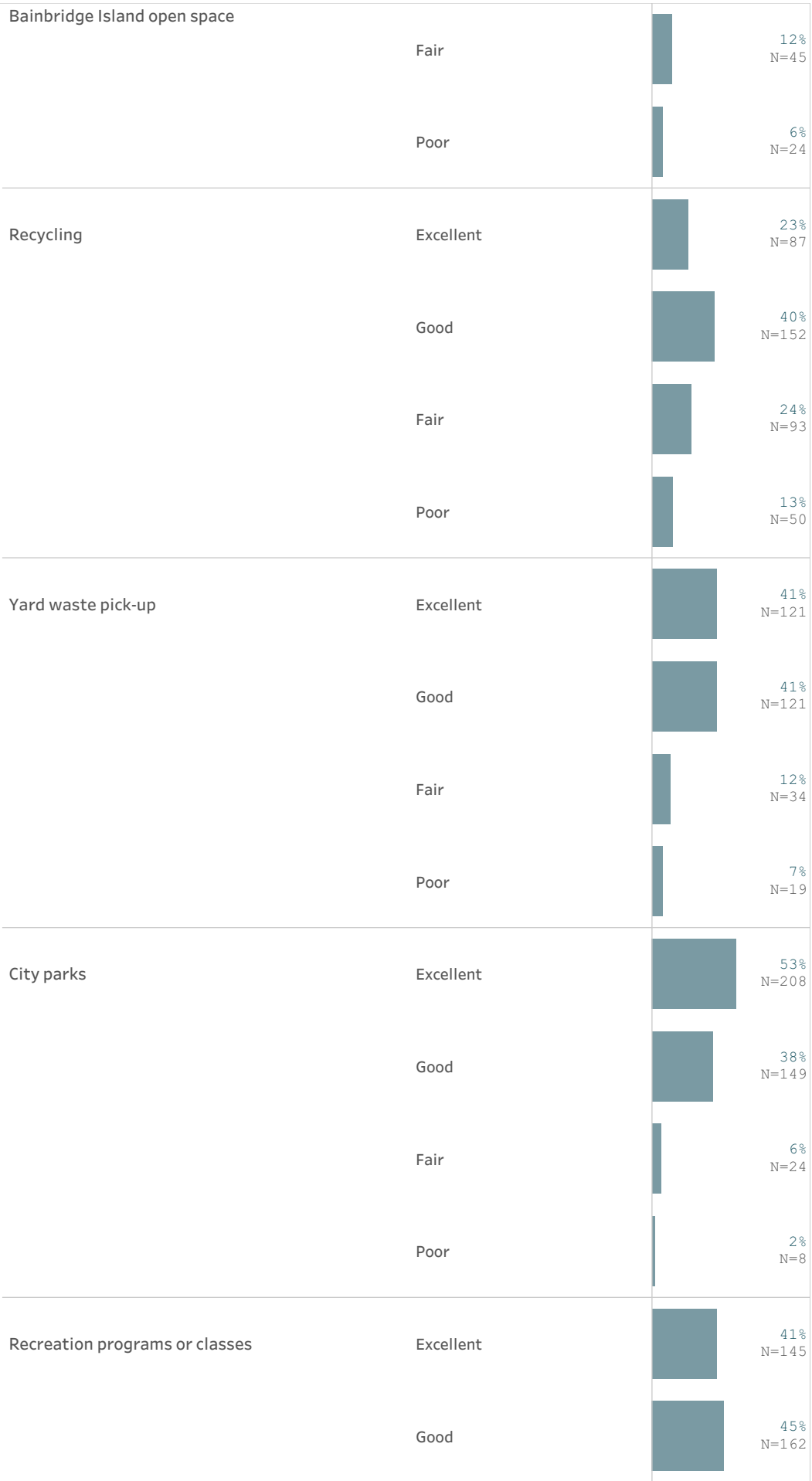
Please rate the quality of each of the following services in Bainbridge Island.	Sewer services	Fair	15% N=37
		Poor	15% N=38
	Storm water management	Excellent	21% N=62
		Good	47% N=141
		Fair	22% N=64
		Poor	11% N=32
	Power (electric and/or gas) utility	Excellent	18% N=72
		Good	48% N=187
		Fair	24% N=95
		Poor	9% N=35
	Utility billing	Excellent	17% N=55
		Good	56% N=182
		Fair	20% N=65
		Poor	8% N=25
	Police/Sheriff services	Excellent	38% N=129
		Good	43% N=147

Please rate the quality of each of the following services in Bainbridge Island.	Police/Sheriff services	Fair	14% N=47
		Poor	6% N=21
	Crime prevention	Excellent	19% N=60
		Good	48% N=154
		Fair	25% N=79
		Poor	9% N=28
	Animal control	Excellent	26% N=59
		Good	46% N=102
		Fair	19% N=41
		Poor	10% N=21
	Ambulance or emergency medical services	Excellent	48% N=135
		Good	38% N=107
		Fair	9% N=26
		Poor	5% N=16
	Fire services	Excellent	59% N=173
		Good	35% N=103

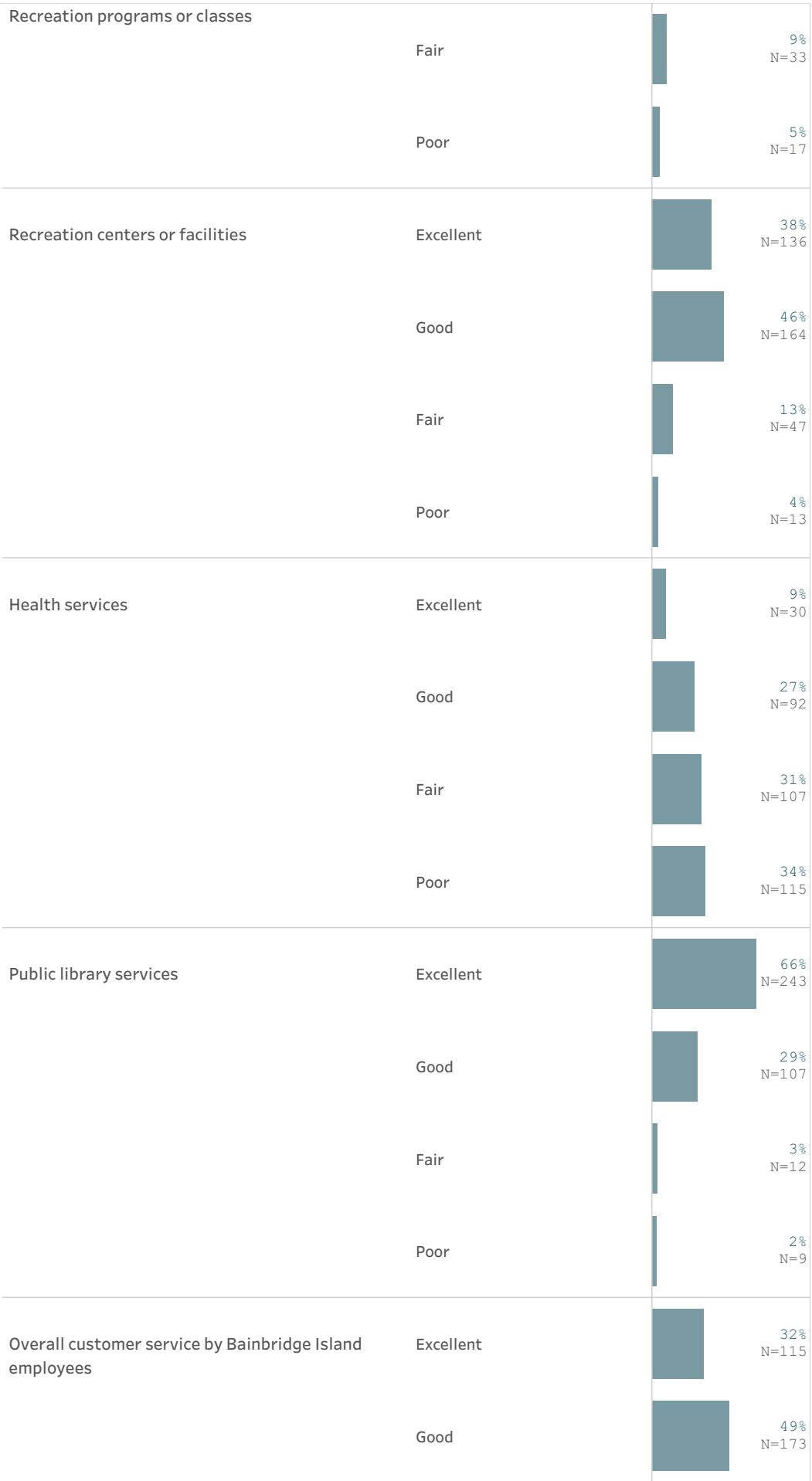
Please rate the quality of each of the following services in Bainbridge Island.



Please rate the quality of each of the following services in Bainbridge Island.



Please rate the quality of each of the following services in Bainbridge Island.



Please rate the quality of each of the following services in Bainbridge Island.	Overall customer service by Bainbridge Island employees	Fair	13% N=45
		Poor	6% N=21
Please rate the following categories of Bainbridge Island government performance.	The value of services for the taxes paid to Bainbridge Island	Excellent	13% N=48
		Good	40% N=145
		Fair	29% N=107
		Poor	17% N=61
	The overall direction that Bainbridge Island is taking	Excellent	6% N=24
		Good	36% N=134
		Fair	35% N=130
		Poor	23% N=85
	The job Bainbridge Island government does at welcoming resident involvement	Excellent	12% N=41
		Good	39% N=129
		Fair	28% N=91
		Poor	21% N=69
	Overall confidence in Bainbridge Island government	Excellent	5% N=19
		Good	34% N=129

Please rate the following categories of Bainbridge Island government performance.	Overall confidence in Bainbridge Island government	Fair	31% N=119
		Poor	30% N=112
	Generally acting in the best interest of the community	Excellent	7% N=26
		Good	36% N=137
		Fair	33% N=125
		Poor	24% N=91
	Being honest	Excellent	10% N=35
		Good	40% N=139
		Fair	26% N=89
		Poor	25% N=87
	Being open and transparent to the public	Excellent	8% N=29
		Good	34% N=124
		Fair	28% N=100
		Poor	30% N=107
	Informing residents about issues facing the community	Excellent	12% N=43
		Good	38% N=139

Please rate the following categories of Bainbridge Island government performance.	Informing residents about issues facing the community	Fair	27% N=98
		Poor	24% N=90
	Treating all residents fairly	Excellent	10% N=33
		Good	38% N=125
		Fair	23% N=74
		Poor	29% N=96
	Treating residents with respect	Excellent	18% N=59
		Good	41% N=140
		Fair	26% N=87
		Poor	15% N=50
Overall, how would you rate the quality of the services provided by each of the following?	The City of Bainbridge Island	Excellent	14% N=53
		Good	49% N=185
		Fair	26% N=97
		Poor	11% N=42
	The Federal Government	Excellent	8% N=29
		Good	42% N=150

Overall, how would you rate the quality of the services provided by each of the following?	The Federal Government	Fair	34% N=119
		Poor	16% N=57
Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.	Overall economic health	Essential	33% N=125
		Very important	41% N=158
		Somewhat important	23% N=89
		Not at all important	3% N=12
	Overall quality of the transportation system	Essential	47% N=182
		Very important	38% N=146
		Somewhat important	14% N=56
		Not at all important	1% N=4
	Overall design or layout of residential and commercial areas	Essential	44% N=171
		Very important	36% N=141
		Somewhat important	17% N=65
		Not at all important	3% N=12
	Overall quality of the utility infrastructure	Essential	59% N=227
		Very important	32% N=125

Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.	Overall quality of the utility infrastructure	Somewhat important	9% N=35
	Overall feeling of safety	Essential	42% N=163
		Very important	34% N=131
		Somewhat important	19% N=73
		Not at all important	6% N=23
	Overall quality of natural environment	Essential	51% N=200
		Very important	32% N=125
		Somewhat important	14% N=55
		Not at all important	3% N=10
	Overall quality of parks and recreation opportunities	Essential	31% N=119
		Very important	48% N=184
		Somewhat important	18% N=69
		Not at all important	3% N=12
	Overall health and wellness opportunities	Essential	40% N=154
		Very important	40% N=152
		Somewhat important	19% N=72

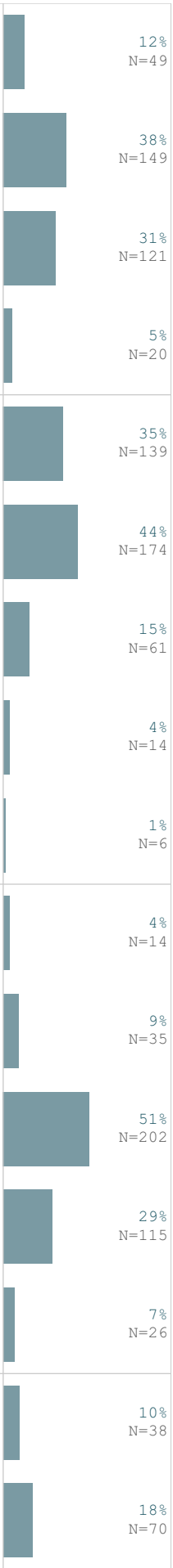
Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.	Overall health and wellness opportunities	Not at all important	2% N=6
	Overall opportunities for education, culture, and the arts	Essential	18% N=71
		Very important	42% N=161
		Somewhat important	34% N=133
		Not at all important	6% N=22
	Residents' connection and engagement with their community	Essential	24% N=93
		Very important	46% N=181
		Somewhat important	25% N=99
		Not at all important	4% N=18
	The City has been asked to consider more actively regulating non-host-occupied short-term vacation rentals, such as AirBnB or VRBO (e.g., introducing more outreach and compliance efforts related to on-island short-term rentals). Please indicate how much you would support or oppose the regulation of short-term vacation rentals on Bainbridge Island.	Strongly support	40% N=147
		Somewhat support	29% N=107
		Somewhat oppose	15% N=55
		Strongly oppose	16% N=60
	As the city grows, where should most future development and population growth be concentrated within Bainbridge Island?	Downtown/Winslow only	23% N=89
		Dispersed around the island	24% N=91
		In designated Neighborhood Service Centers only	6% N=25

	As the city grows, where should most future development and population growth be concentrated within Bainbridge Island?	In Downtown/Winslow and designated Neighborhood Service Centers	44% N=169
		Don't know/No preference	4% N=14
Please indicate how much you support or oppose each of the following initiatives regarding City-owned affordable housing.	Building or investing in any City-owned affordable housing projects in Bainbridge Island	Strongly support	42% N=166
		Somewhat support	20% N=78
		Neither support nor oppose	10% N=41
		Somewhat oppose	12% N=49
		Strongly oppose	15% N=59
	Building an addition to Bainbridge Island Senior Community Center for senior affordable housing	Strongly support	36% N=143
		Somewhat support	29% N=116
		Neither support nor oppose	17% N=65
		Somewhat oppose	11% N=41
		Strongly oppose	7% N=27
	Creating affordable housing in the Suzuki property located at the Sportsman Club and New Brooklyn Road intersection	Strongly support	31% N=122
		Somewhat support	23% N=90
		Neither support nor oppose	15% N=59
		Somewhat oppose	12% N=46

Please indicate how much you support or oppose each of the following initiatives regarding City-owned affordable housing.	Creating affordable housing in the Suzuki property located at the Sportsman Club and New Brooklyn Road intersection	Strongly oppose	18% N=71
	Creating affordable housing in the current police station site located at Winslow Way and Highway 305	Strongly support	28% N=108
		Somewhat support	16% N=62
		Neither support nor oppose	18% N=70
		Somewhat oppose	14% N=54
		Strongly oppose	25% N=97
	With which statement do you most agree? The City's approach to code enforcement (regarding land use, parking and business licenses, etc.) should:	Be more proactive and compliance-driven, focusing on patrols to identify code violations	42% N=132
		Be more reactive and complaint-driven, responding to resident complaints and providing education	58% N=185
In general, how many times do you:	Access the internet from your home	Several times a day	96% N=378
		Once a day	2% N=10
		A few times a week	1% N=4
		Less often or never	0% N=1
	Access the internet from your cell phone	Several times a day	91% N=354
		Once a day	4% N=14
		A few times a week	3% N=11
		Every few weeks	1% N=2

In general, how many times do you:			
	Access the internet from your cell phone	Less often or never	2% N=7
	Visit social media sites	Several times a day	59% N=232
		Once a day	15% N=58
		A few times a week	9% N=34
		Every few weeks	3% N=12
		Less often or never	15% N=57
	Use or check email	Several times a day	91% N=359
		Once a day	7% N=28
		A few times a week	1% N=3
		Every few weeks	1% N=3
	Share your opinions online	Several times a day	12% N=47
		Once a day	5% N=18
		A few times a week	19% N=72
		Every few weeks	18% N=71
		Less often or never	46% N=179
	Shop online	Several times a day	14% N=53

In general, how many times do you:	Shop online	Once a day	12% N=49
		A few times a week	38% N=149
		Every few weeks	31% N=121
		Less often or never	5% N=20
	Please rate your overall health.	Excellent	35% N=139
		Very good	44% N=174
		Good	15% N=61
		Fair	4% N=14
		Poor	1% N=6
	What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:	Very positive	4% N=14
		Somewhat positive	9% N=35
		Neutral	51% N=202
		Somewhat negative	29% N=115
		Very negative	7% N=26
	How many years have you lived in Bainbridge Island?	Less than 2 years	10% N=38
		2-5 years	18% N=70

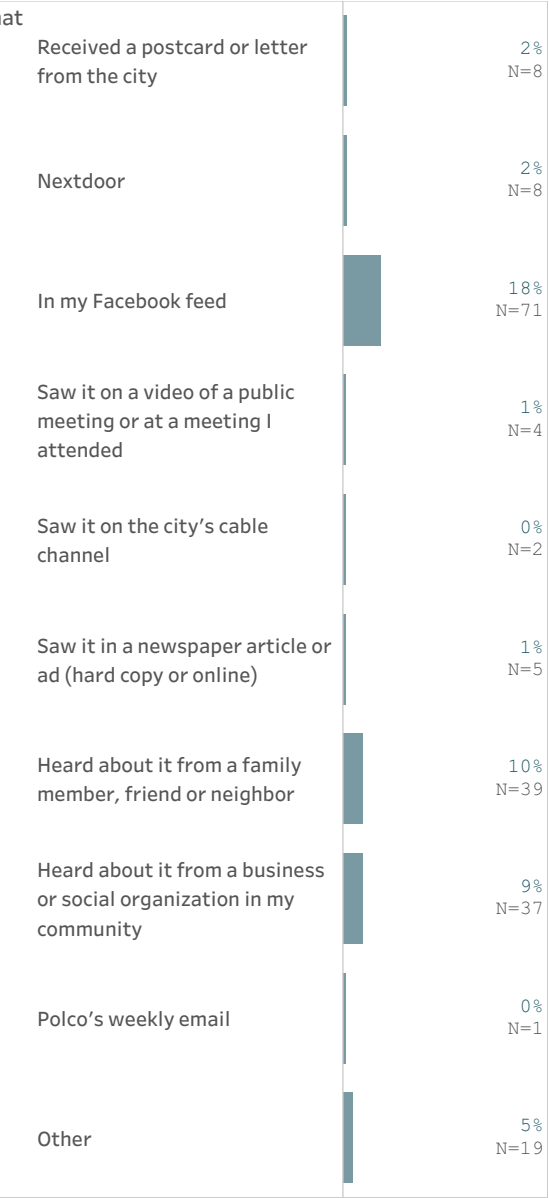


	How many years have you lived in Bainbridge Island?	6-10 years	19% N=75
		11-20 years	18% N=71
		More than 20 years	36% N=141
	Which best describes the building you live in?	One family house detached from any other houses	77% N=304
		Building with two or more homes (duplex, townhome, apartment or condominium)	20% N=79
		Mobile home	0% N=2
		Other	2% N=8
	Do you rent or own your home?	Rent	19% N=75
		Own	81% N=316
About how much is your monthly housing cost for the place you live (including rent, mortgage payment, property tax, property insurance, and homeowners' association (HOA) fees)?	About how much is your monthly housing cost for the place you live (including rent, mortgage payment, property tax, property insurance and homeowners' association (HOA) fees)?	Less than $500	4% N=13
		$500 to $999	8% N=30
		$1,000 to $1,499	11% N=41
		$1,500 to $1,999	11% N=42
		$2,000 to $2,499	17% N=63
		$2,500 to $2,999	10% N=38
		$3,000 to $3,499	14% N=53

housing cost for the place you live (including rent, mortgage payment, property tax, property insurance, and homeowners' association (HOA) fees)?	About how much is your monthly housing cost for the place you live (including rent, mortgage payment, property tax, property insurance and homeowners' association (HOA) fees)?	$3,500 or more	26% N=97
	Do any children 17 or under live in your household?	No	70% N=273
		Yes	30% N=118
	Are you or any other members of your household aged 65 or older?	No	57% N=225
		Yes	43% N=167
	How much do you anticipate your household's total income before taxes will be for the current year? (Please include in your total income money from all sources for all persons living in your household.)	Less than $25,000	5% N=17
		$25,000 to $49,999	6% N=21
		$50,000 to $74,999	9% N=31
		$75,000 to $99,999	13% N=46
		$100,000 to $149,999	21% N=78
		$150,000 or more	47% N=169
Are you Spanish, Hispanic, or Latino?	Are you Spanish, Hispanic or Latino?	No, not Spanish, Hispanic, or Latino	97% N=373
		Yes, I consider myself to be Spanish, Hispanic, or Latino	3% N=10
	What is your race? (Mark one or more races to indicate what race you consider yourself to be.)	American Indian or Alaskan Native	0% N=2
		Asian, Asian Indian, or Pacific Islander	2% N=8
		Black or African American	2% N=6

What is your race? (Mark one or more races to indicate what race you consider yourself to be.)	White	94% N=357
	Other	4% N=16
In which category is your age?	18-24 years	4% N=17
	25-34 years	8% N=32
	35-44 years	16% N=63
	45-54 years	17% N=67
	55-64 years	18% N=72
	65-74 years	23% N=88
	75 years or older	12% N=48
What is your gender?	Woman	51% N=196
	Man	46% N=177
	Identify in another way	3% N=11
How did you hear about this survey? (Select all that apply.)	The city's website	8% N=30
	The city's social media (Facebook, Twitter, Instagram, etc.)	18% N=70
	Received an email from the city	34% N=134
	In a city newsletter or utility bill	8% N=30

How did you hear about this survey? (Select all that apply.)



The City of Bainbridge Island 2022 Community Survey

Please complete this survey if you are the adult (age 18 or older) in the household who most recently had a birthday (the year of birth does not matter). Your responses are confidential and no identifying information will be shared.

1. Please rate each of the following aspects of quality of life in Bainbridge Island.

	Excellent	Good	Fair	Poor	Don't know
Bainbridge Island as a place to live	1	2	3	4	5
Your neighborhood as a place to live	1	2	3	4	5
Bainbridge Island as a place to raise children	1	2	3	4	5
Bainbridge Island as a place to work	1	2	3	4	5
Bainbridge Island as a place to visit	1	2	3	4	5
Bainbridge Island as a place to retire	1	2	3	4	5
The overall quality of life in Bainbridge Island	1	2	3	4	5
Sense of community	1	2	3	4	5

2. Please rate each of the following characteristics as they relate to Bainbridge Island as a whole.

	Excellent	Good	Fair	Poor	Don't know
Overall economic health of Bainbridge Island	1	2	3	4	5
Overall quality of the transportation system (auto, bicycle, foot, bus) in Bainbridge Island	1	2	3	4	5
Overall design or layout of Bainbridge Island's residential and commercial areas (e.g., homes, buildings, streets, parks, etc.)	1	2	3	4	5
Overall quality of the utility infrastructure in Bainbridge Island (water, sewer, storm water, electric/gas, broadband)	1	2	3	4	5
Overall feeling of safety in Bainbridge Island	1	2	3	4	5
Overall quality of natural environment in Bainbridge Island	1	2	3	4	5
Overall quality of parks and recreation opportunities	1	2	3	4	5
Overall health and wellness opportunities in Bainbridge Island	1	2	3	4	5
Overall opportunities for education, culture, and the arts	1	2	3	4	5
Residents' connection and engagement with their community	1	2	3	4	5

3. Please indicate how likely or unlikely you are to do each of the following.

	Very likely	Somewhat likely	Somewhat unlikely	Very unlikely	Don't know
Recommend living in Bainbridge Island to someone who asks	1	2	3	4	5
Remain in Bainbridge Island for the next five years	1	2	3	4	5

4. Please rate how safe or unsafe you feel:

	Very safe	Somewhat safe	Neither safe nor unsafe	Somewhat unsafe	Very unsafe	Don't know
In your neighborhood during the day	1	2	3	4	5	6
In Bainbridge Island's downtown/commercial area during the day	1	2	3	4	5	6
From property crime	1	2	3	4	5	6
From violent crime	1	2	3	4	5	6
From fire, flood, or other natural disaster	1	2	3	4	5	6

5. Please rate the job you feel the Bainbridge Island community does at each of the following.

	Excellent	Good	Fair	Poor	Don't know
Making all residents feel welcome	1	2	3	4	5
Attracting people from diverse backgrounds	1	2	3	4	5
Valuing/respecting residents from diverse backgrounds	1	2	3	4	5
Taking care of vulnerable residents (elderly, disabled, homeless, etc.)	1	2	3	4	5

6. Please rate each of the following in the Bainbridge Island community.

	Excellent	Good	Fair	Poor	Don't know
Overall quality of business and service establishments in Bainbridge Island	1	2	3	4	5
Variety of business and service establishments in Bainbridge Island	1	2	3	4	5
Vibrancy of downtown/commercial area	1	2	3	4	5
Employment opportunities	1	2	3	4	5
Shopping opportunities	1	2	3	4	5
Cost of living in Bainbridge Island	1	2	3	4	5
Overall image or reputation of Bainbridge Island	1	2	3	4	5

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7. Please also rate each of the following in the Bainbridge Island community.

	Excellent	Good	Fair	Poor	Don't know
Traffic flow on major streets	1	2	3	4	5
Ease of public parking	1	2	3	4	5
Ease of travel by car in Bainbridge Island	1	2	3	4	5
Ease of travel by public transportation in Bainbridge Island	1	2	3	4	5
Ease of travel by bicycle in Bainbridge Island	1	2	3	4	5
Ease of walking in Bainbridge Island	1	2	3	4	5
Well-planned residential growth	1	2	3	4	5
Well-planned commercial growth	1	2	3	4	5
Well-designed neighborhoods	1	2	3	4	5
Preservation of the historical or cultural character of the community	1	2	3	4	5
Public places where people want to spend time	1	2	3	4	5
Variety of housing options	1	2	3	4	5
Availability of affordable quality housing	1	2	3	4	5
Overall quality of new development in Bainbridge Island	1	2	3	4	5
Overall appearance of Bainbridge Island	1	2	3	4	5
Cleanliness of Bainbridge Island	1	2	3	4	5
Water resources (beaches, lakes, ponds, riverways, etc.)	1	2	3	4	5
Air quality	1	2	3	4	5
Availability of paths and walking trails	1	2	3	4	5
Fitness opportunities (including exercise classes and paths or trails, etc.)	1	2	3	4	5
Recreational opportunities	1	2	3	4	5
Availability of affordable quality food	1	2	3	4	5
Availability of affordable quality health care	1	2	3	4	5
Availability of preventive health services	1	2	3	4	5
Availability of affordable quality mental health care	1	2	3	4	5
Opportunities to attend cultural/arts/music activities	1	2	3	4	5
Community support for the arts	1	2	3	4	5
Availability of affordable quality childcare/preschool	1	2	3	4	5
K-12 education	1	2	3	4	5
Adult educational opportunities	1	2	3	4	5
Sense of civic/community pride	1	2	3	4	5
Neighborliness of residents in Bainbridge Island	1	2	3	4	5
Opportunities to participate in social events and activities	1	2	3	4	5
Opportunities to attend special events and festivals	1	2	3	4	5
Opportunities to volunteer	1	2	3	4	5
Opportunities to participate in community matters	1	2	3	4	5
Openness and acceptance of the community toward people of diverse backgrounds	1	2	3	4	5

8. Please indicate whether or not you have done each of the following in the last 12 months.

	No	Yes
Contacted the City of Bainbridge Island (in-person, phone, email, or web) for help or information	1	2
Contacted Bainbridge Island elected officials (in-person, phone, email, or web) to express your opinion	1	2
Attended a local public meeting (of local elected officials like City Council or County Commissioners, advisory boards, town halls, HOA, neighborhood watch, etc.)	1	2
Watched (online or on television) a local public meeting	1	2
Volunteered your time to some group/activity in Bainbridge Island	1	2
Campaigned or advocated for a local issue, cause, or candidate	1	2
Voted in your most recent local election	1	2
Used bus, rail, subway, or other public transportation instead of driving	1	2
Carpooled with other adults or children instead of driving alone	1	2
Walked or biked instead of driving	1	2

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9. Please rate the quality of each of the following services in Bainbridge Island.

	Excellent	Good	Fair	Poor	Don't know
Public information services	1	2	3	4	5
Economic development	1	2	3	4	5
Traffic enforcement	1	2	3	4	5
Traffic signal timing	1	2	3	4	5
Street repair	1	2	3	4	5
Street cleaning	1	2	3	4	5
Street lighting	1	2	3	4	5
Snow removal	1	2	3	4	5
Sidewalk maintenance	1	2	3	4	5
Bus or transit services	1	2	3	4	5
Land use, planning, and zoning	1	2	3	4	5
Code enforcement (weeds, abandoned buildings, etc.)	1	2	3	4	5
Affordable high-speed internet access	1	2	3	4	5
Garbage collection	1	2	3	4	5
Drinking water	1	2	3	4	5
Sewer services	1	2	3	4	5
Storm water management (storm drainage, dams, levees, etc.)	1	2	3	4	5
Power (electric and/or gas) utility	1	2	3	4	5
Utility billing	1	2	3	4	5
Police/Sheriff services	1	2	3	4	5
Crime prevention	1	2	3	4	5
Animal control	1	2	3	4	5
Ambulance or emergency medical services	1	2	3	4	5
Fire services	1	2	3	4	5
Fire prevention and education	1	2	3	4	5
Emergency preparedness (services that prepare the community for natural disasters or other emergency situations)	1	2	3	4	5
Preservation of natural areas (open space, farmlands, and greenbelts)	1	2	3	4	5
Bainbridge Island open space	1	2	3	4	5
Recycling	1	2	3	4	5
Yard waste pick-up	1	2	3	4	5
City parks	1	2	3	4	5
Recreation programs or classes	1	2	3	4	5
Recreation centers or facilities	1	2	3	4	5
Health services	1	2	3	4	5
Public library services	1	2	3	4	5
Overall customer service by Bainbridge Island employees (police, receptionists, planners, etc.)	1	2	3	4	5

10. Please rate the following categories of Bainbridge Island government performance.

	Excellent	Good	Fair	Poor	Don't know
The value of services for the taxes paid to Bainbridge Island	1	2	3	4	5
The overall direction that Bainbridge Island is taking	1	2	3	4	5
The job Bainbridge Island government does at welcoming resident involvement	1	2	3	4	5
Overall confidence in Bainbridge Island government	1	2	3	4	5
Generally acting in the best interest of the community	1	2	3	4	5
Being honest	1	2	3	4	5
Being open and transparent to the public	1	2	3	4	5
Informing residents about issues facing the community	1	2	3	4	5
Treating all residents fairly	1	2	3	4	5
Treating residents with respect	1	2	3	4	5

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11. Overall, how would you rate the quality of the services provided by each of the following?

	Excellent	Good	Fair	Poor	Don't know
The City of Bainbridge Island	1	2	3	4	5
The Federal Government	1	2	3	4	5

12. Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.

	Essential	Very important	Somewhat important	Not at all important
Overall economic health of Bainbridge Island	1	2	3	4
Overall quality of the transportation system (auto, bicycle, foot, bus) in Bainbridge Island	1	2	3	4
Overall design or layout of Bainbridge Island's residential and commercial areas (e.g., homes, buildings, streets, parks, etc.)	1	2	3	4
Overall quality of the utility infrastructure in Bainbridge Island (water, sewer, storm water, electric/gas, broadband)	1	2	3	4
Overall feeling of safety in Bainbridge Island	1	2	3	4
Overall quality of natural environment in Bainbridge Island	1	2	3	4
Overall quality of parks and recreation opportunities	1	2	3	4
Overall health and wellness opportunities in Bainbridge Island	1	2	3	4
Overall opportunities for education, culture, and the arts	1	2	3	4
Residents' connection and engagement with their community	1	2	3	4

13. The City has been asked to consider more actively regulating non-host-occupied short-term vacation rentals, such as AirBnB or VRBO (e.g., introducing more outreach and compliance efforts related to on-island short-term rentals). Please indicate how much you would support or oppose the regulation of short-term vacation rentals on Bainbridge Island.

❍ Strongly support ❍ Somewhat support ❍ Somewhat oppose ❍ Strongly oppose ❍ Don't know

14. As the city grows, where should most future development and population growth be concentrated within Bainbridge Island?

❍ Downtown/Winslow only
❍ Dispersed around the island
❍ In designated Neighborhood Service Centers only
❍ In Downtown/Winslow and designated Neighborhood Service Centers
❍ Don't know/No preference

15. Please indicate how much you support or oppose each of the following initiatives regarding City-owned affordable housing.

	Strongly support	Somewhat support	Neither support nor oppose	Somewhat oppose	Strongly oppose
Building or investing in any City-owned affordable housing projects in Bainbridge Island	1	2	3	4	5
Building an addition to Bainbridge Island Senior Community Center for senior affordable housing	1	2	3	4	5
Creating affordable housing in the Suzuki property located at the Sportsman Club and New Brooklyn Road intersection	1	2	3	4	5
Creating affordable housing in the current police station site located at Winslow Way and Highway 305	1	2	3	4	5

16. With which statement do you most agree? The City's approach to code enforcement (regarding land use, parking and business licenses, etc.) should:

❍ Be more proactive and compliance-driven, focusing on patrols to identify code violations
❍ Be more reactive and complaint-driven, responding to resident complaints and providing education
❍ Don't know

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The City of Bainbridge Island 2022 Community Survey

Our last questions are about you and your household.
Again, all of your responses to this survey are confidential and no identifying information will be shared.

D1. In general, how many times do you:

	Several times a day	Once a day	A few times a week	Every few weeks	Less often or never	Don't know
Access the internet from your home using a computer, laptop, or tablet computer	1	2	3	4	5	6
Access the internet from your cell phone	1	2	3	4	5	6
Visit social media sites such as Facebook, Twitter, Nextdoor, etc.	1	2	3	4	5	6
Use or check email	1	2	3	4	5	6
Share your opinions online	1	2	3	4	5	6
Shop online	1	2	3	4	5	6

D2. Please rate your overall health.

❍ Excellent ❍ Very good ❍ Good ❍ Fair ❍ Poor

D3. What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:

❍ Very positive ❍ Somewhat positive ❍ Neutral ❍ Somewhat negative ❍ Very negative

D4. How many years have you lived in Bainbridge Island?

❍ Less than 2 years
❍ 2-5 years
❍ 6-10 years
❍ 11-20 years
❍ More than 20 years

D5. Which best describes the building you live in?

❍ One family house detached from any other houses
❍ Building with two or more homes (duplex, townhome, apartment, or condominium)
❍ Mobile home
❍ Other

D6. Do you rent or own your home?

❍ Rent
❍ Own

D7. About how much is your monthly housing cost for the place you live (including rent, mortgage payment, property tax, property insurance, and homeowners' association (HOA) fees)?

❍ Less than $500
❍ $500 to $999
❍ $1,000 to $1,499
❍ $1,500 to $1,999
❍ $2,000 to $2,499
❍ $2,500 to $2,999
❍ $3,000 to $3,499
❍ $3,500 or more

D8. Do any children 17 or under live in your household?

❍ No ❍ Yes

D9. Are you or any other members of your household aged 65 or older?

❍ No ❍ Yes

D10. How much do you anticipate your household's total income before taxes will be for the current year? (Please include in your total income money from all sources for all persons living in your household.)

❍ Less than $25,000
❍ $25,000 to $49,999
❍ $50,000 to $74,999
❍ $75,000 to $99,999
❍ $100,000 to $149,999
❍ $150,000 or more

D11. Are you Spanish, Hispanic or Latino?

❍ No, not Spanish, Hispanic, or Latino
❍ Yes, I consider myself to be Spanish, Hispanic, or Latino

D12. What is your race? (Mark one or more races to indicate what race you consider yourself to be.)

❑ American Indian or Alaskan Native
❑ Asian, Asian Indian, or Pacific Islander
❑ Black or African American
❑ White
❑ Other

D13. In which category is your age?

❍ 18-24 years
❍ 25-34 years
❍ 35-44 years
❍ 45-54 years
❍ 55-64 years
❍ 65-74 years
❍ 75 years or older

D14. What is your gender?

❍ Female
❍ Male
❍ Identify in another way

Thank you! Please return the completed survey in the postage-paid envelope to:
National Research Center, Inc., PO Box 549, Belle Mead, NJ 08502

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THE NCS™

THE NATIONAL COMMUNITY SURVEY™

POLCO

National Research Center

Results for the City of Bainbridge Island

November 8, 2022

Polco

Civic Communication & Analytics Platform

Smarter, better connected communities. A civic surveying, policy polling, and constituent communication tech platform.

National Research Center

Advanced Survey Science & Performance Analytics

Data insights to help communities move forward. The premiere provider of professional civic surveys and performance benchmarking analyses.

Questions about our product?

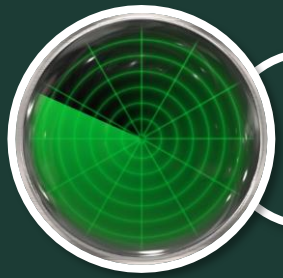
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NLC NATIONAL LEAGUE OF CITIES

Role of Resident Surveys in Local Governance



Monitor trends in resident opinion



Measure government performance



Inform budget, land use, strategic planning decisions



Benchmark service ratings

Facets of Community Livability

THE NCS™
THE NATIONAL COMMUNITY SURVEY™

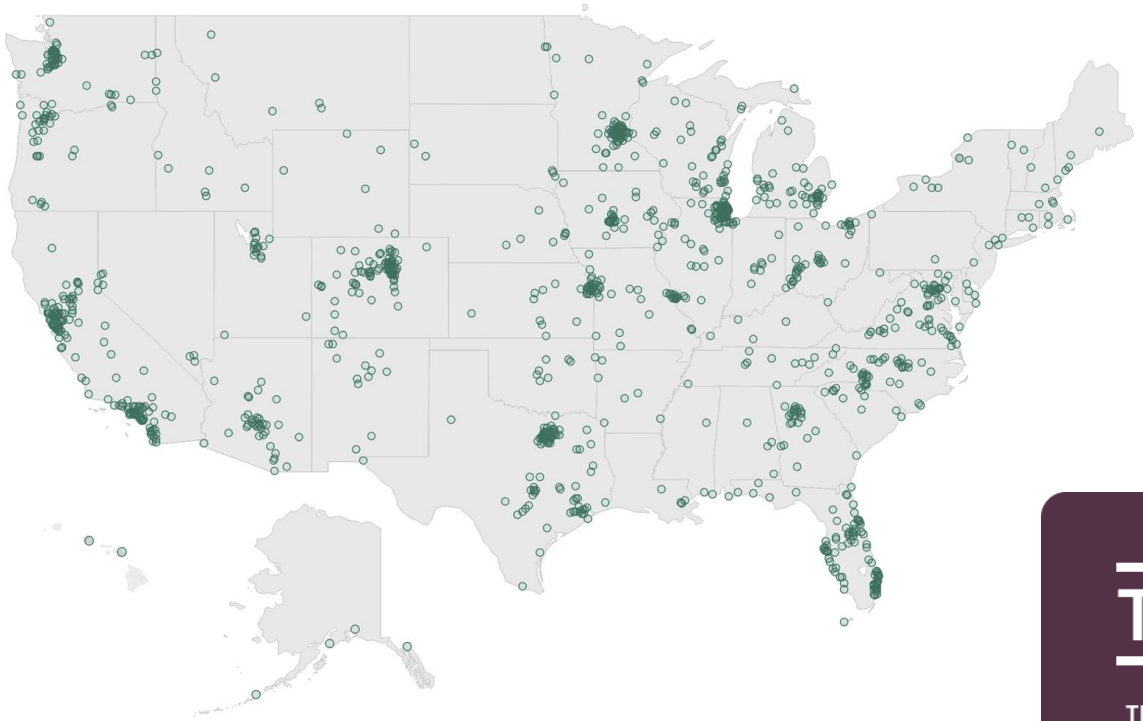


The National Community Survey™ in Bainbridge Island

The NCS™ for Bainbridge Island, WA

- Fifth time conducting The NCS (previous surveys in 2013, 2014, 2015, 2017)
- Survey conducted from July 8, 2022, to August 26, 2022
- "Group C" mailing approach employed:
  - Probability-based sample of 2,800 households
  - 811 total responses received
  - 30% overall response rate
  - Non-probability, open-participation sample: 402 responses
- Results statistically weighted to reflect Bainbridge Island overall
- 95% confidence interval with a +/- 3% margin of error

National Benchmark Comparison Database



More than **500** comparison communities across the nation.

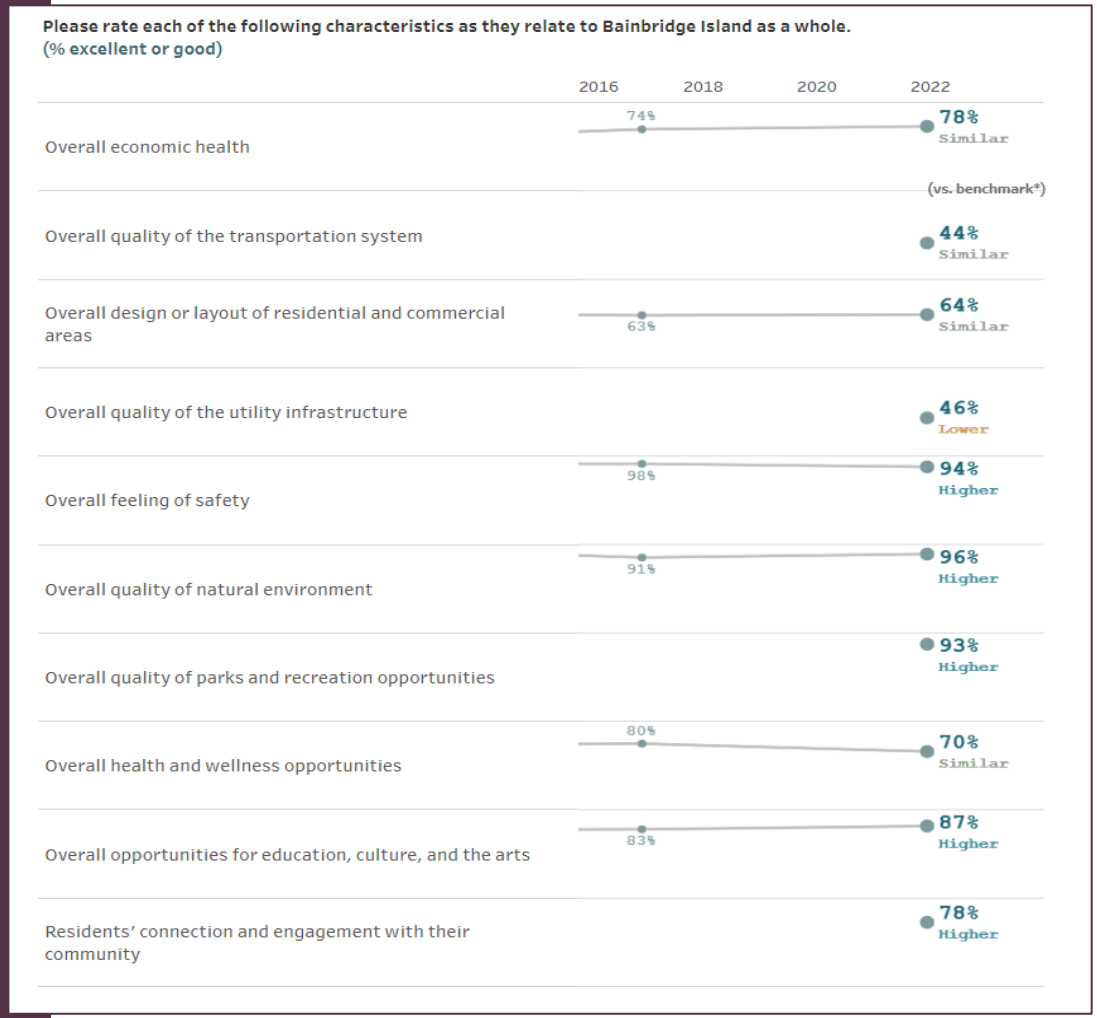
Representing the opinions of more than **50 million** residents.

THE NCS™

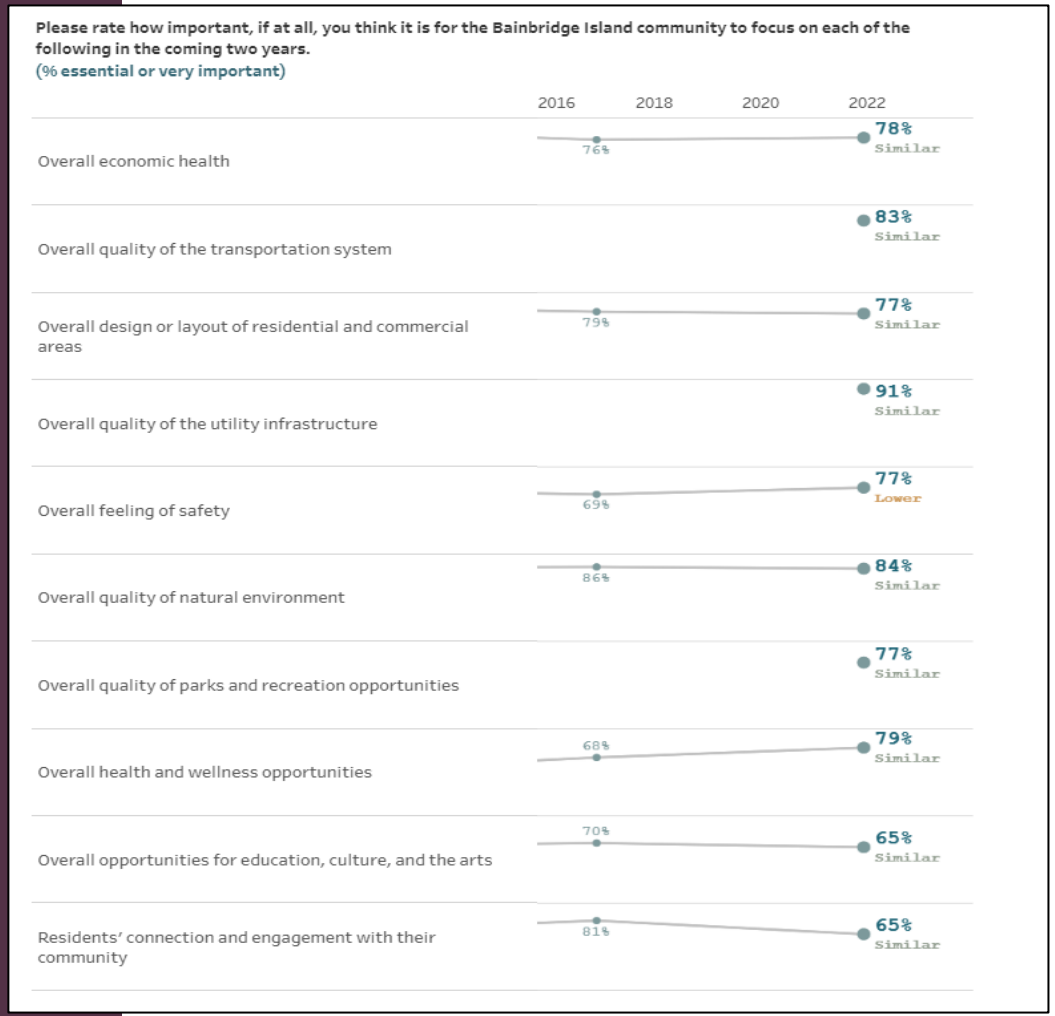
THE NATIONAL COMMUNITY SURVEY™

Overview of Survey Results

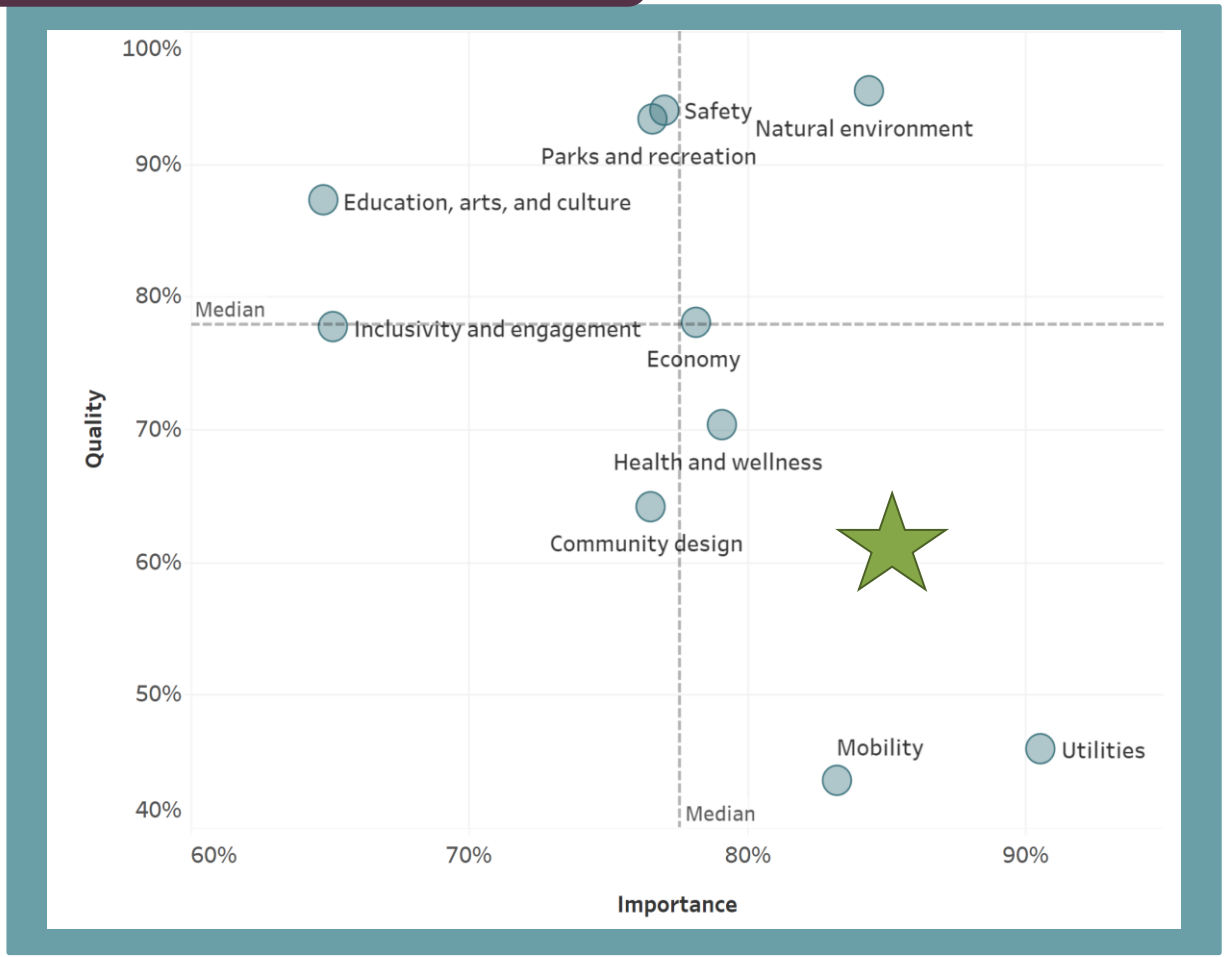
Facets of Community Livability: Quality



Facets of Community Livability: Importance

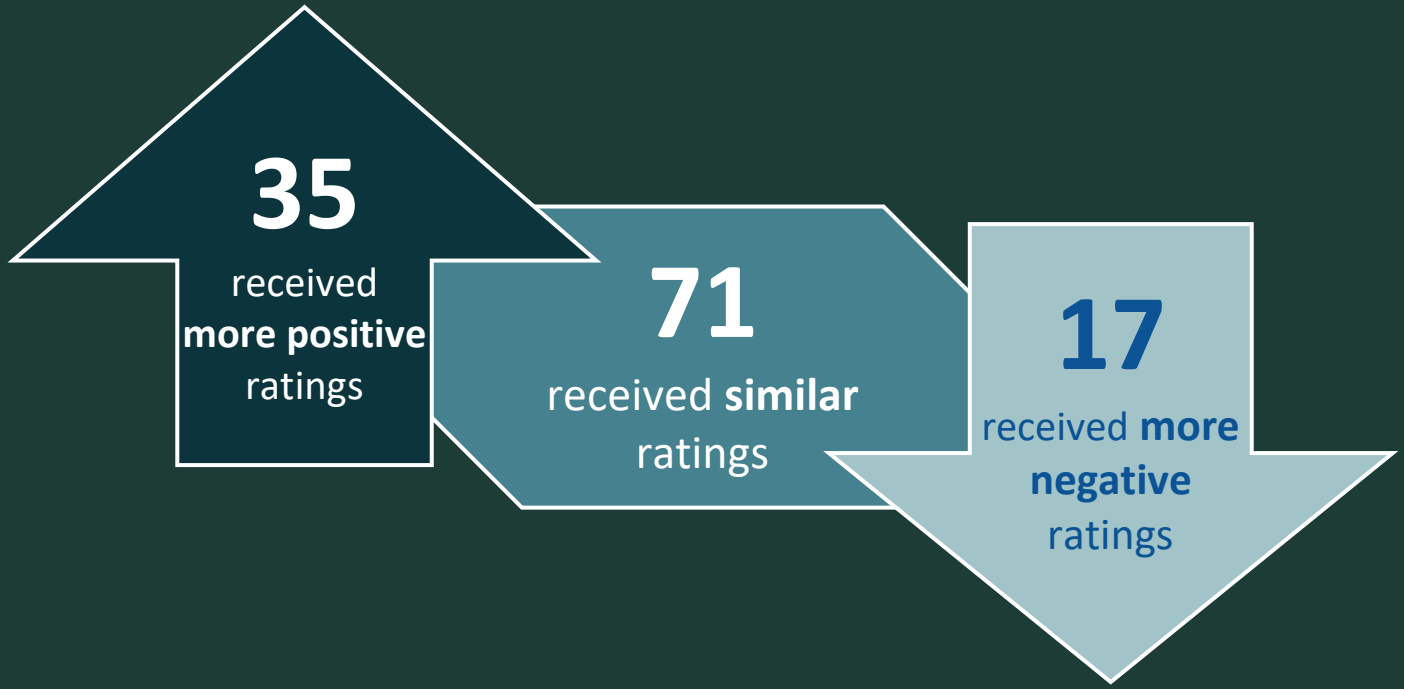


Balancing Quality and Importance



501

Comparisons to National Benchmarks



Trends over Time: Highest and Lowest

Higher Trends

- Governance
- Mobility
- Economy
- Natural environment

Lower Trends

- Health and wellness
- Community design
- Education, arts, and culture
- Utilities

Survey Highlights

Key Finding #1:

Bainbridge Island's parks and recreation and natural environment are highly valued by residents.



Parks and Recreation in Bainbridge Island

Please also rate each of the following in the Bainbridge Island community.
(% excellent or good)

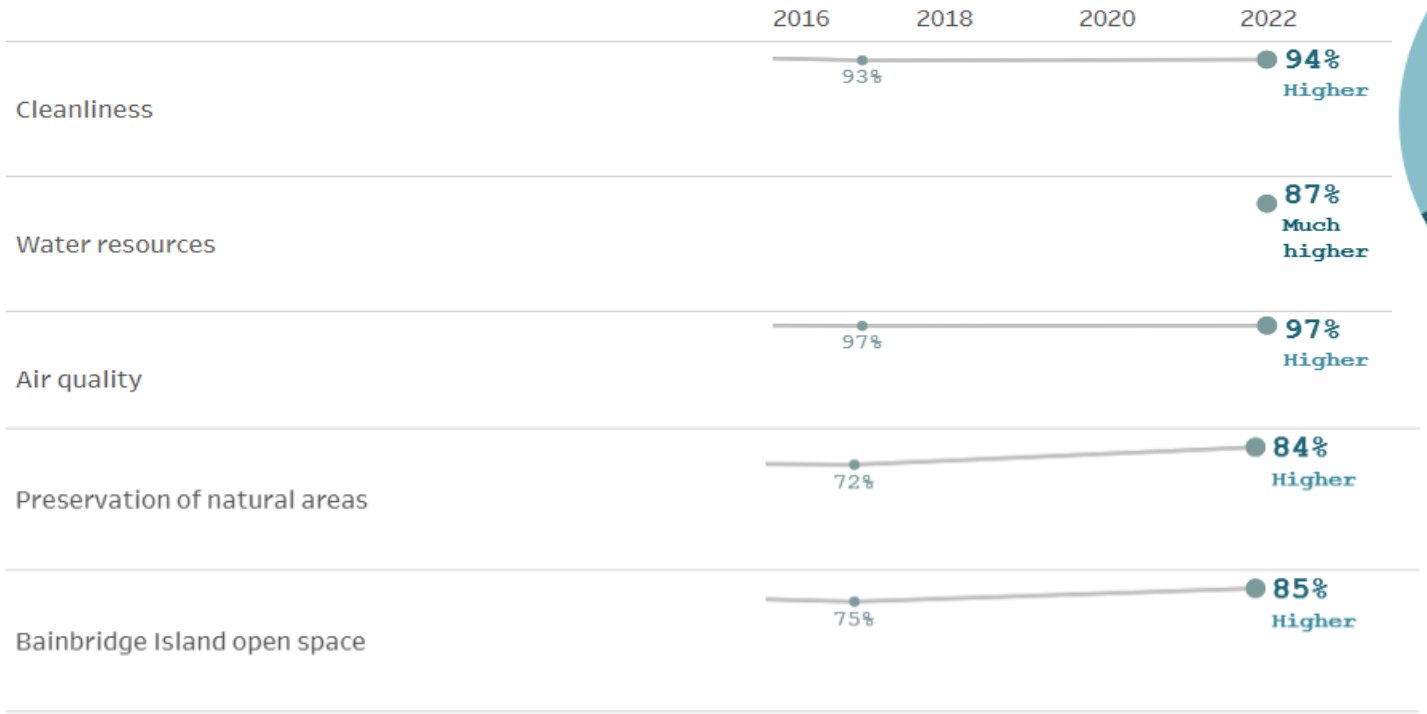


Overall quality of parks and recreation opportunities, 2022



Natural Environment in Bainbridge Island

Please also rate each of the following in the Bainbridge Island community.
(% excellent or good)

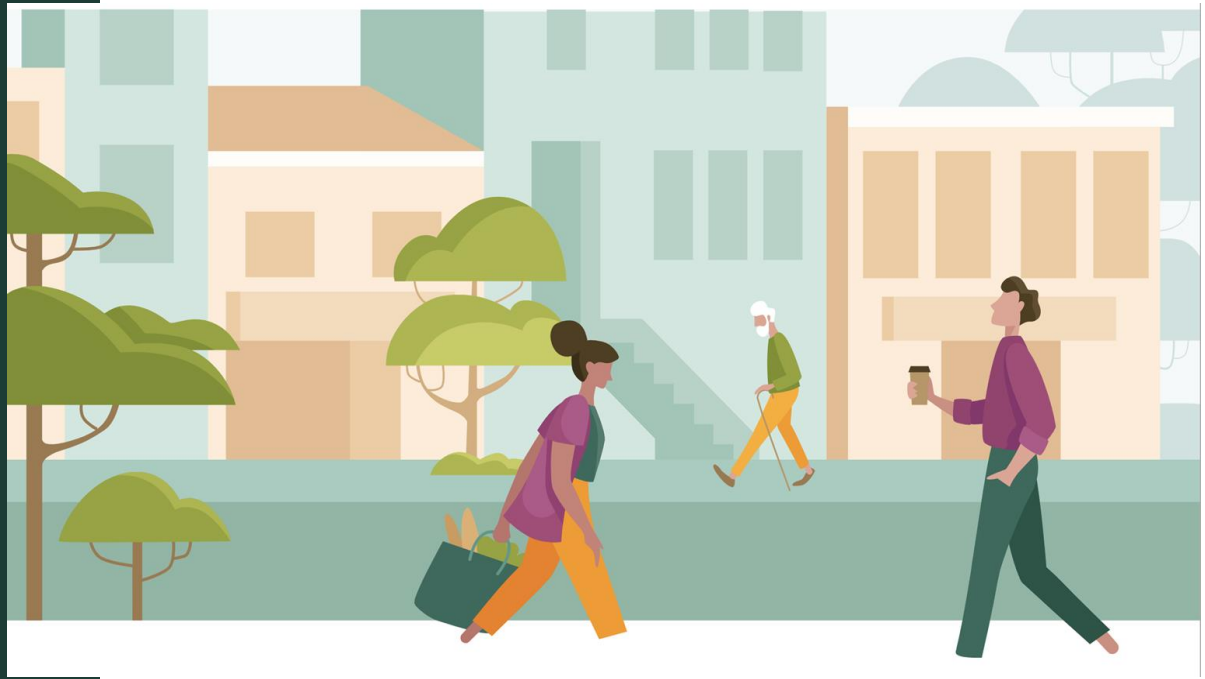


Overall quality of natural environment in Bainbridge Island, 2022



Key Finding #2:

Affordability is a growing concern for residents.



Bainbridge Island Affordability

Lower than national benchmarks

48% Availability of affordable quality food

39% Availability of affordable quality childcare/preschool

30% Availability of preventive health services ↓

24% Availability of affordable quality health care ↓

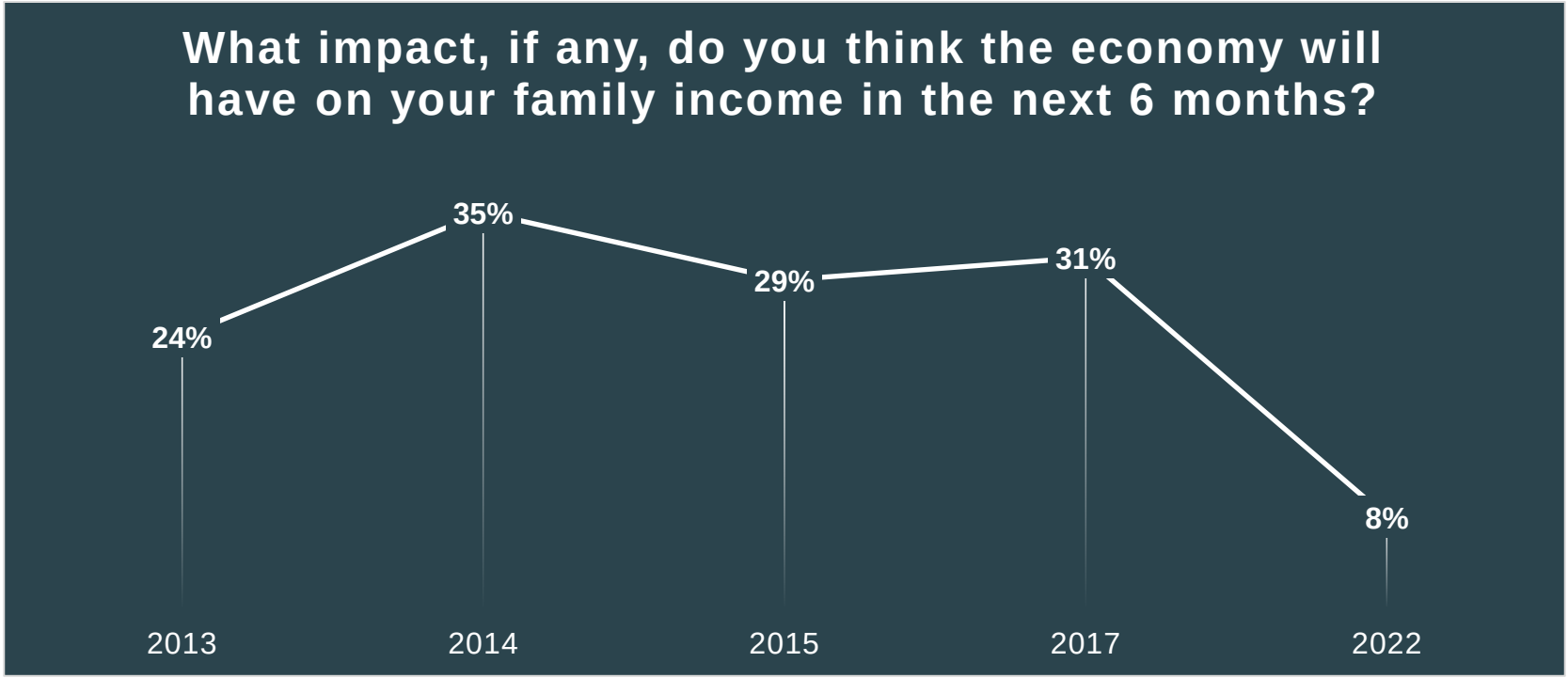
16% Availability of affordable quality mental health care ↓

13% Cost of living ↓

509

Percent excellent or good

Impact of Economy on Family Income



Percent very or somewhat positive

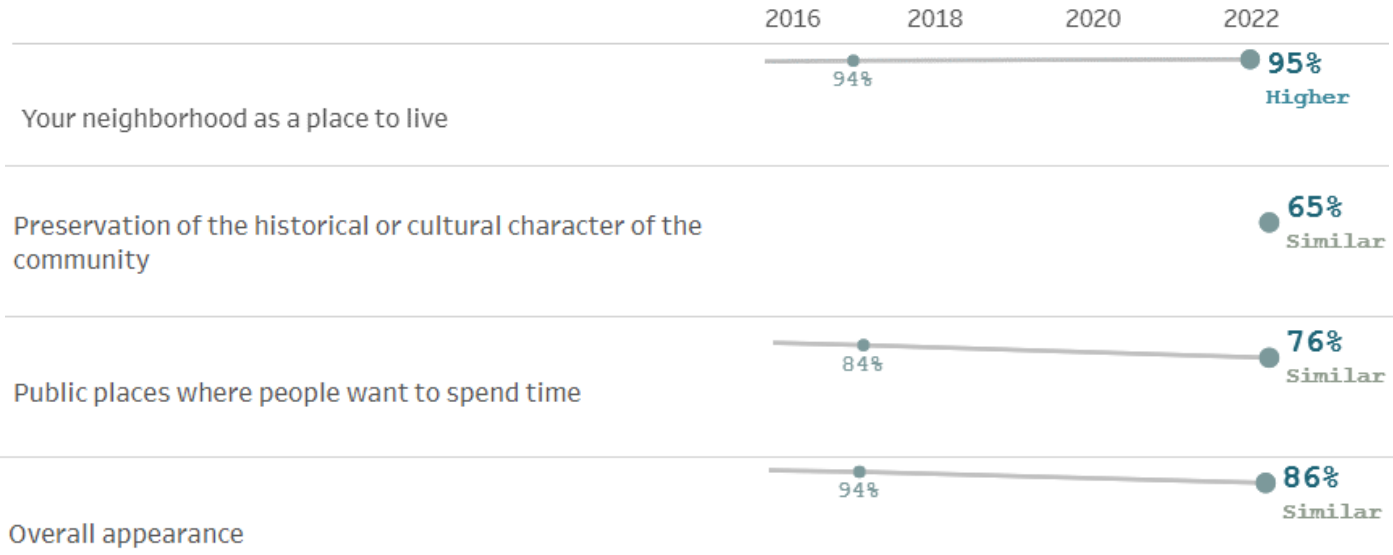
Key Finding #3:

Many aspects of Bainbridge Island's community design received positive reviews, but residents identify some potential areas of opportunity.

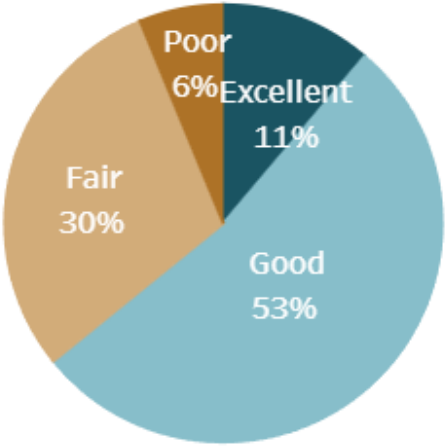


Community Design Strengths in Bainbridge Island

Please rate each of the following aspects of quality of life in Bainbridge Island.
(% excellent or good)

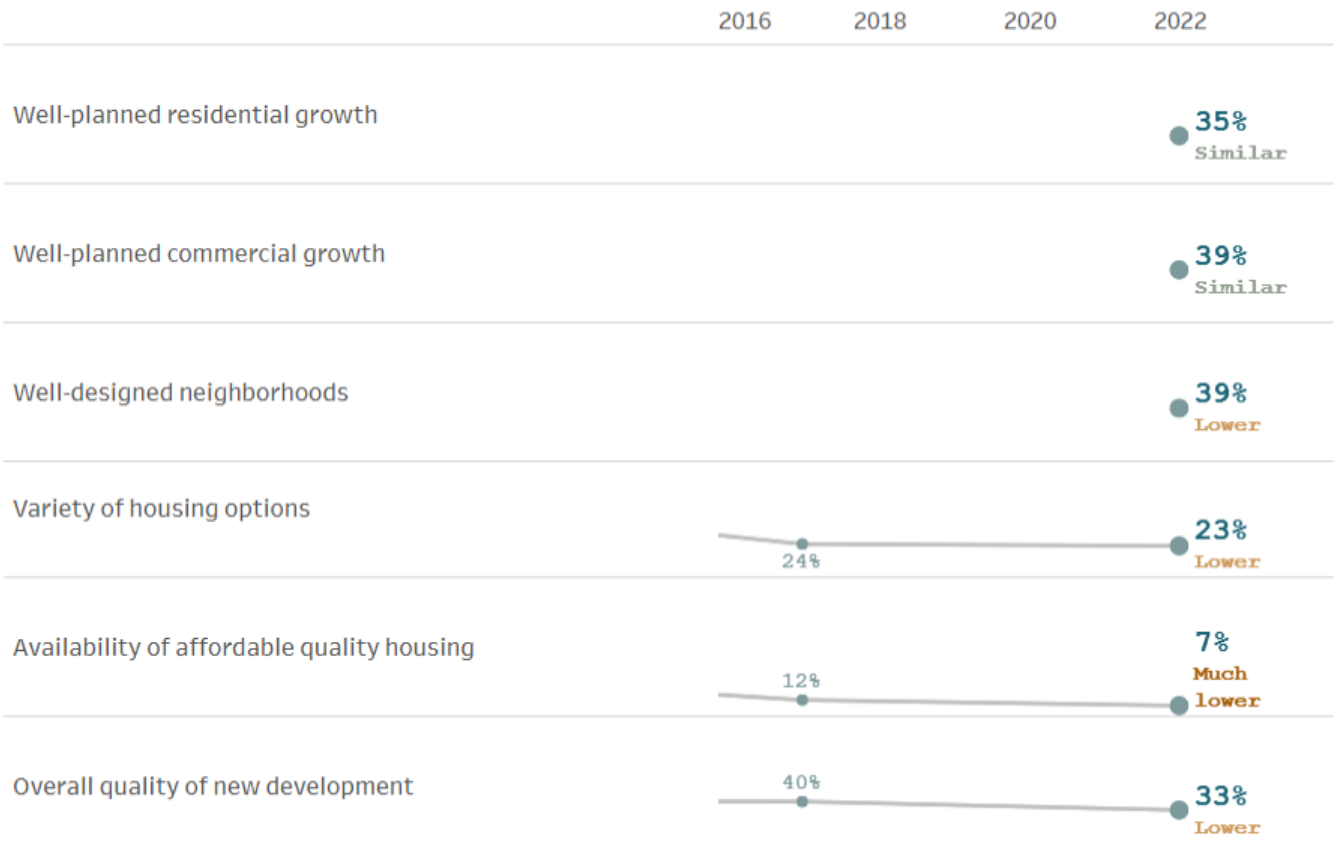


Overall design or layout of Bainbridge Island's residential and commercial areas, 2022



Community Design Challenges in Bainbridge Island

Please also rate each of the following in the Bainbridge Island community.
(% excellent or good)



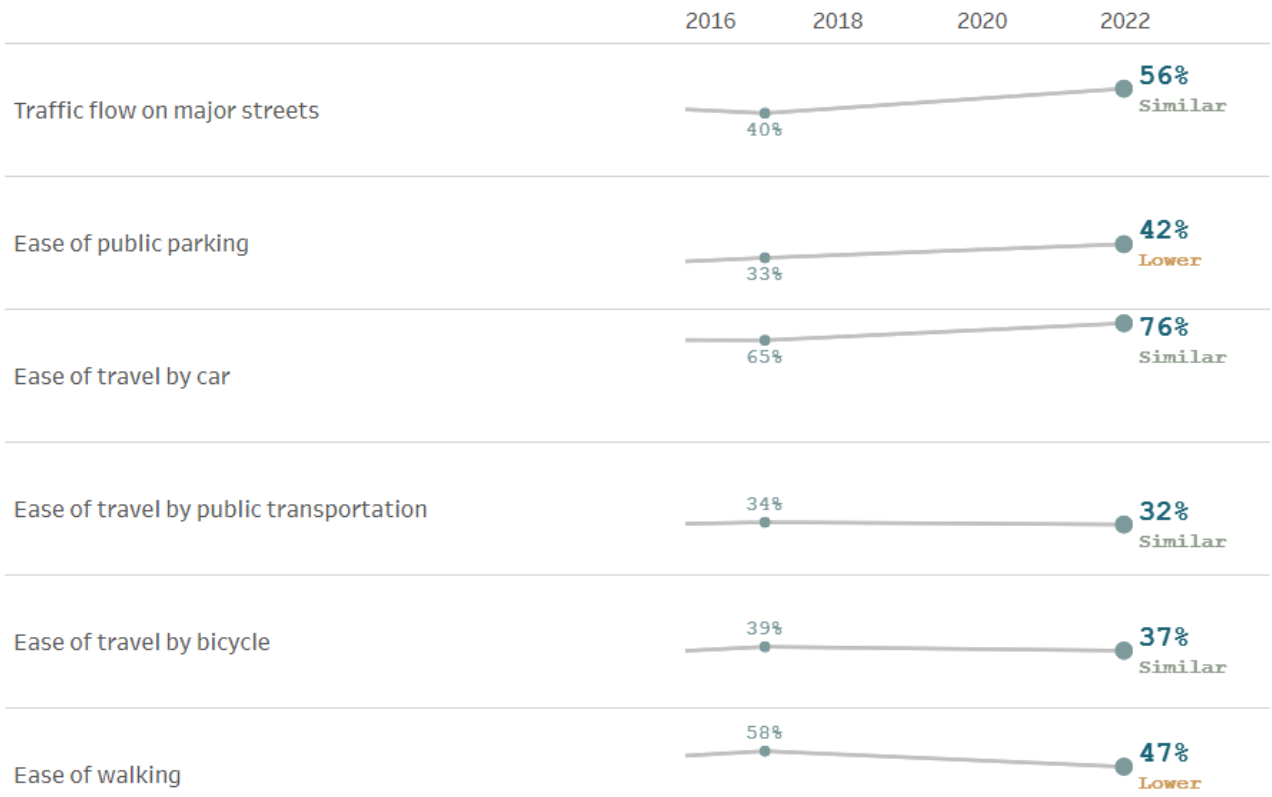
Key Finding #4:

Many mobility-related services are on the rise in Bainbridge Island, and this facet remains a priority for the community.

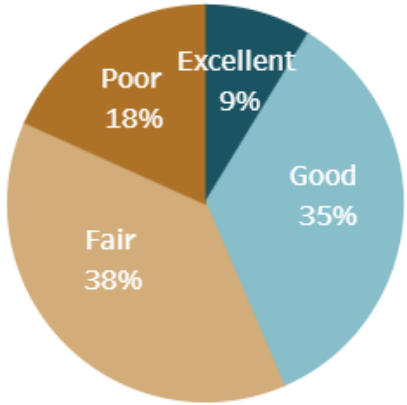


Mobility in Bainbridge Island

Please also rate each of the following in the Bainbridge Island community.
(% excellent or good)

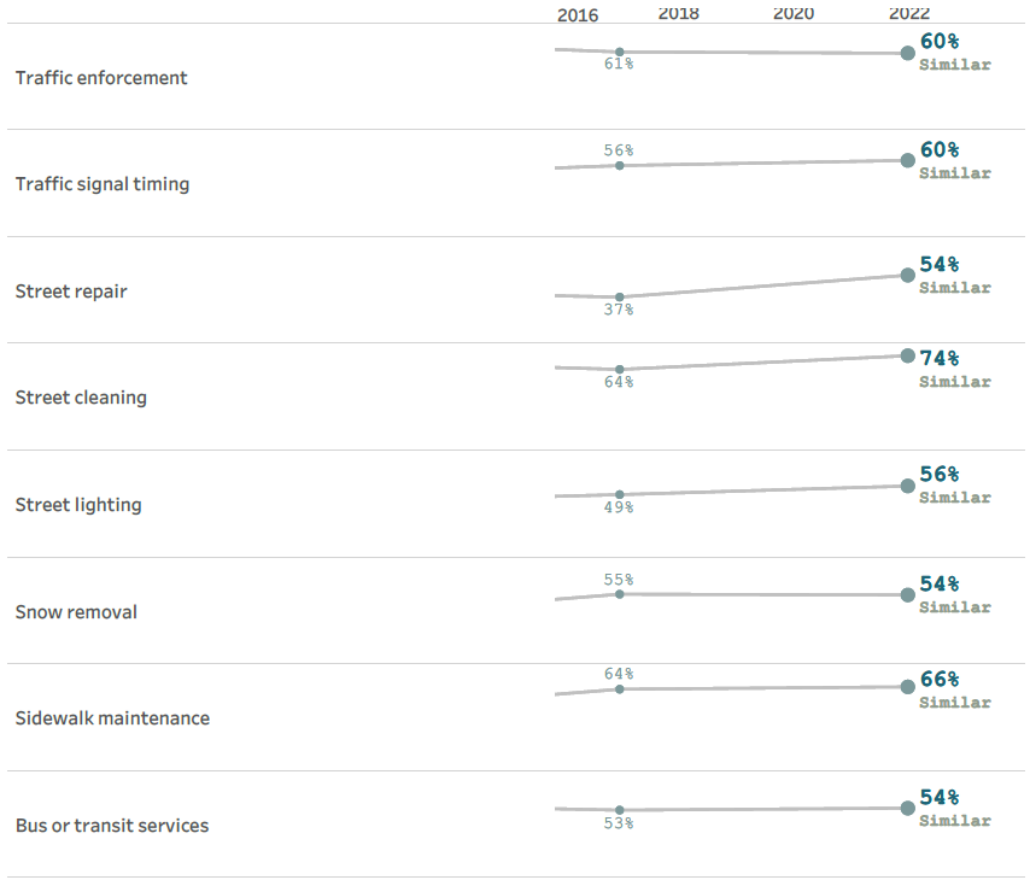


Overall quality of the transportation system in Bainbridge Island, 2022



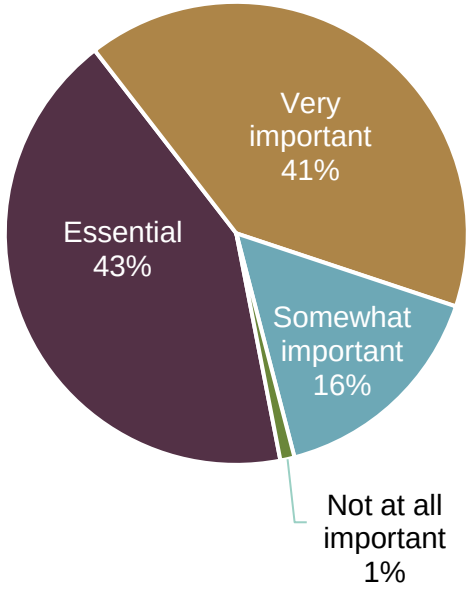
Transportation Services in Bainbridge Island

Please rate the quality of each of the following services in Bainbridge Island.
(% excellent or good)



Please rate how important, if at all, you think it is for the Bainbridge Island community to focus on each of the following in the coming two years.

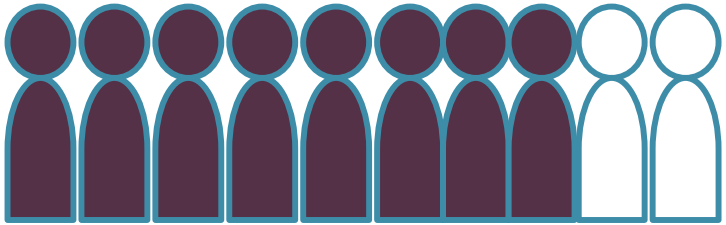
Overall quality of the transportation system



Inclusivity and Engagement



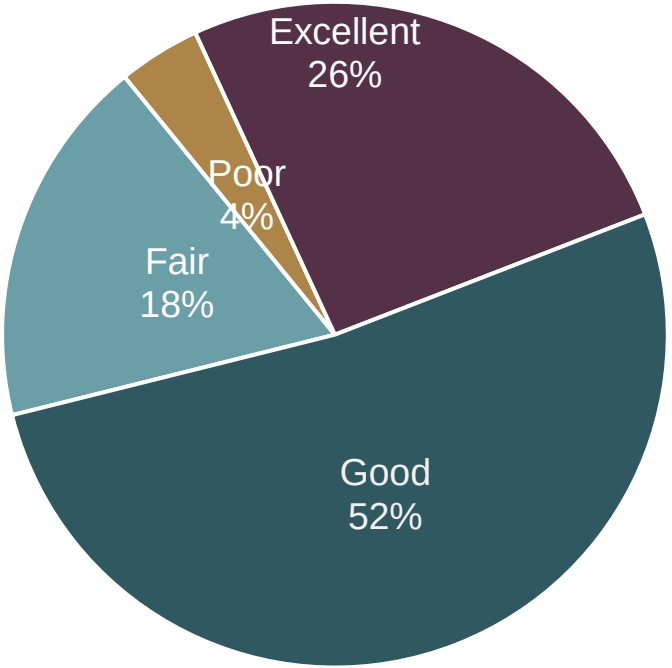
Residents' connection and engagement with their community



Almost

8 in 10

respondents rated the connection and engagement with their community as excellent or good



Inclusivity and Engagement

70% Making all residents feel welcome

59% Valuing/respecting residents from diverse backgrounds

30% Attracting people from diverse backgrounds

Percent excellent or good

Additional Special Topics

13. The City has been asked to consider more actively regulating non-host-occupied short-term vacation rentals, such as AirBnB or VRBO (e.g., introducing more outreach and compliance efforts related to on-island short-term rentals). Please indicate how much you would support or oppose the regulation of short-term vacation rentals on Bainbridge Island.

❍ Strongly support ❍ Somewhat support ❍ Somewhat oppose ❍ Strongly oppose ❍ Don't know

14. As the city grows, where should most future development and population growth be concentrated within Bainbridge Island?

❍ Downtown/Winslow only
❍ Dispersed around the island
❍ In designated Neighborhood Service Centers only
❍ In Downtown/Winslow and designated Neighborhood Service Centers
❍ Don't know/No preference

15. Please indicate how much you support or oppose each of the following initiatives regarding City-owned affordable housing.

	Strongly support	Somewhat support	Neither support nor oppose	Somewhat oppose	Strongly oppose
Building or investing in any City-owned affordable housing projects in Bainbridge Island	1	2	3	4	5
Building an addition to Bainbridge Island Senior Community Center for senior affordable housing	1	2	3	4	5
Creating affordable housing in the Suzuki property located at the Sportsman Club and New Brooklyn Road intersection	1	2	3	4	5
Creating affordable housing in the current police station site located at Winslow Way and Highway 305	1	2	3	4	5

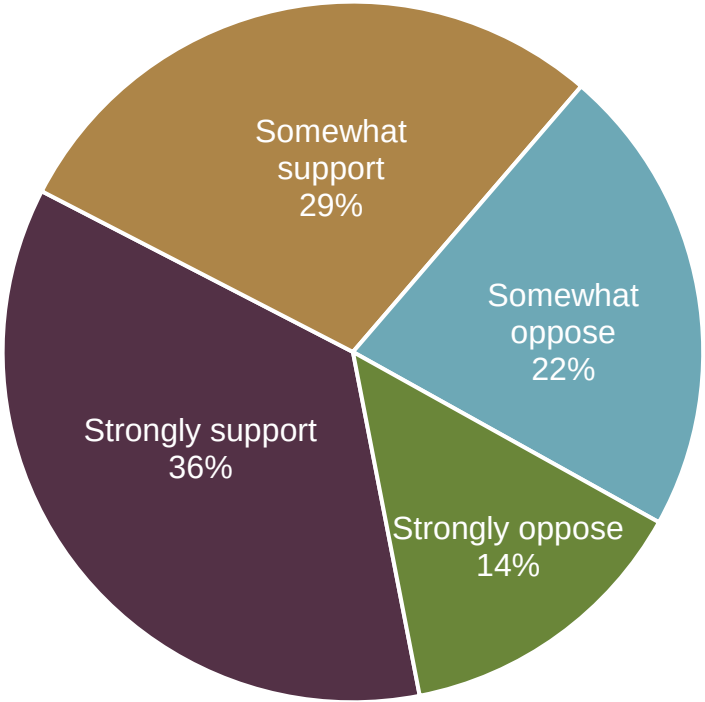
16. With which statement do you most agree? The City's approach to code enforcement (regarding land use, parking and business licenses, etc.) should:

❍ Be more proactive and compliance-driven, focusing on patrols to identify code violations
❍ Be more reactive and complaint-driven, responding to resident complaints and providing education
❍ Don't know

Short-Term Vacation Rental Regulations

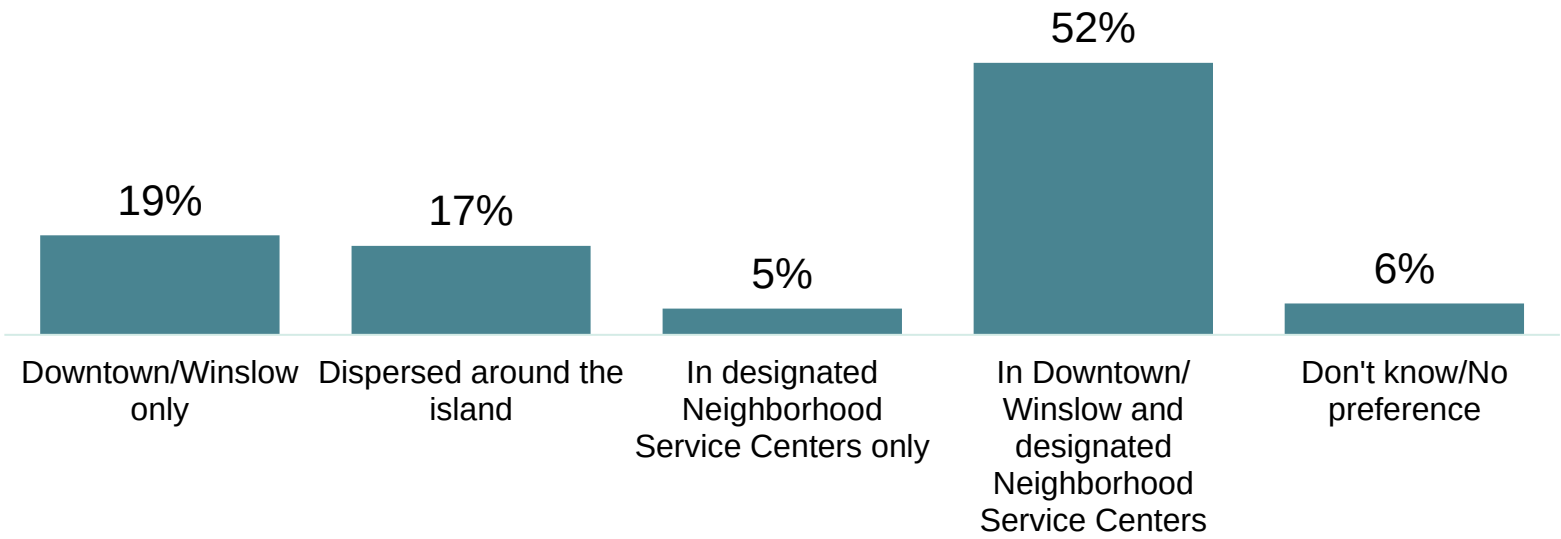
The City has been asked to consider more actively regulating non-host-occupied short-term vacation rentals, such as Airbnb or VRBO (e.g., introducing more outreach and compliance efforts related to on-island short-term rentals).

Please indicate how much you would support or oppose the regulation of short-term vacation rentals on Bainbridge Island.



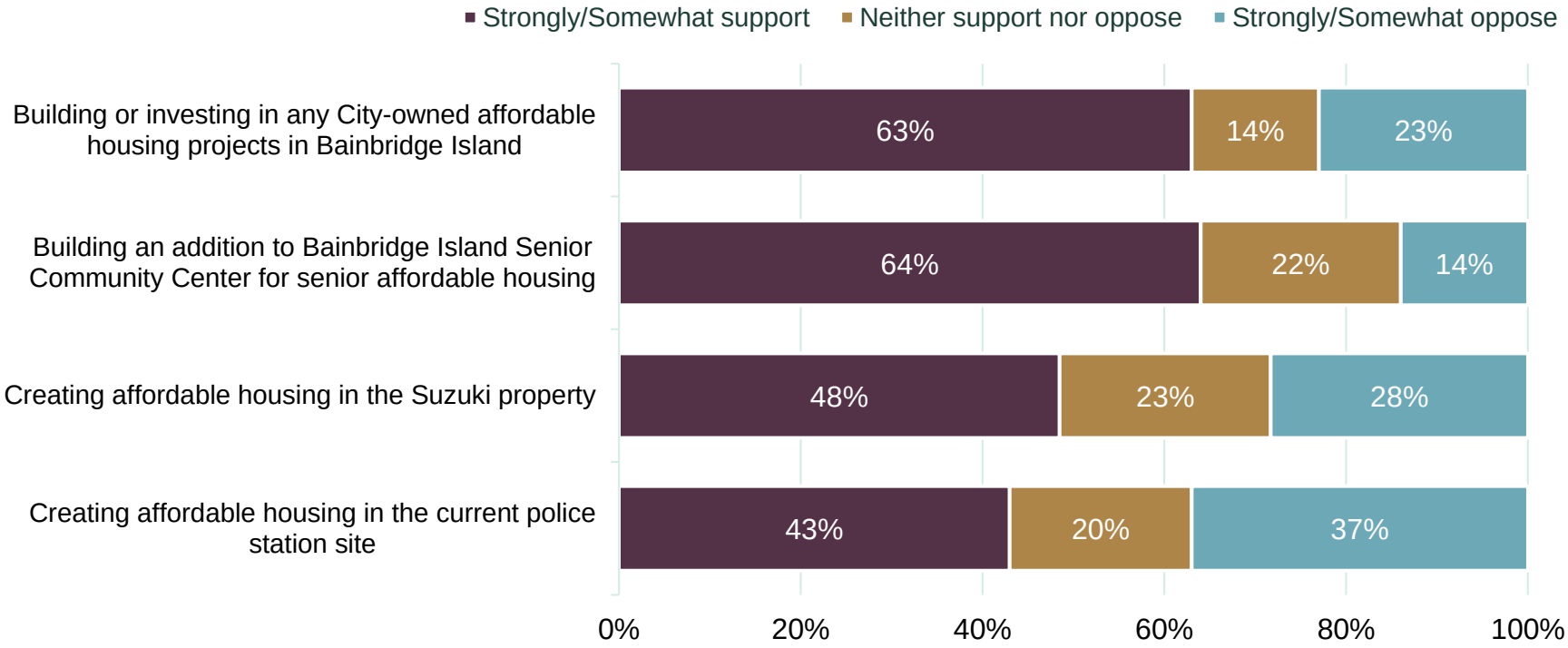
Development and Growth Concentration

As the city grows, where should most future development and population growth be concentrated within Bainbridge Island?



City-Owned Affordable Housing Projects

Please indicate how much you support or oppose each of the following initiatives regarding City-owned affordable housing.

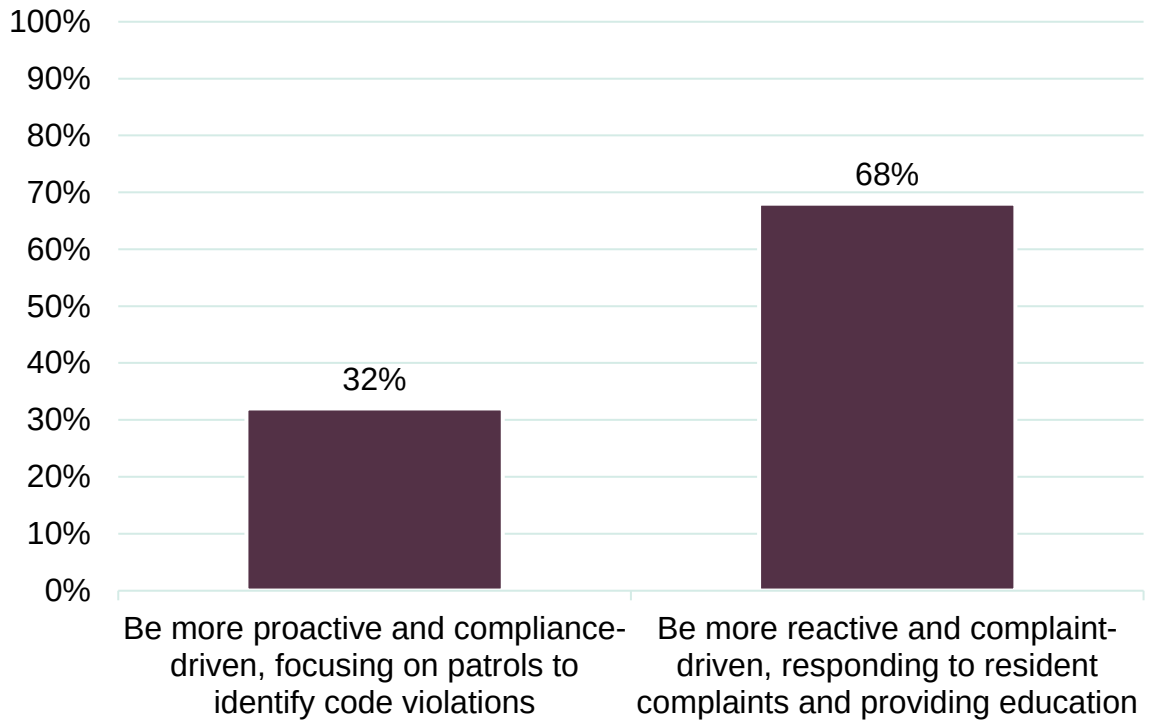


523

City Code Enforcement Approach

With which statement do you most agree?

The City's approach to code enforcement (regarding land use, parking and business licenses, etc.) should:



Conclusions

1. Bainbridge Island's parks and recreation and natural environment are highly valued by residents.
2. Affordability is a growing concern for residents.
3. Many aspects of Bainbridge Island's community design received positive reviews, but residents identify some potential areas of opportunity.
4. Many mobility-related services are on the rise in Bainbridge Island, and this facet remains a priority for the community.

Continue Engagement Through The Policy Lifecycle

Don't let the community input and dialogue conclude with the survey.



Identify Sentiment Baselines and Trends

- Conduct annual surveys, performance metric checks, and other broadly-scoped questionnaires for feedback
- Establish a baseline understanding and discover new trends in sentiment

How satisfied are you with (parks, roads, transportation, economic development)?"

"How would you rank our community as a place to live?"



Crowdsource Concerns, Brainstorm Ideas

- Seek community input through structured discussions that uncover new ideas and solutions
- Tap individual perspectives and wisdom often unheard at town halls

"What sort of amenities would you like to see more of downtown?"

"What events would you like to see more of being held on a Friday Night?"



Prioritize Initiatives and Alternatives

- Engage your constituents on fund allocation exercises and participatory budgeting projects
- Determine community priority areas that may require additional focus

"How would you allocate next year's budget across the following initiatives?"

"Which of the following options for an aquatic center would you prefer?"



Collect Verified Input on Specific Proposals

- Receive citable input on hot topic issues that consume open listening sessions
- Gauge final community sentiment before beginning on costly, controversial projects

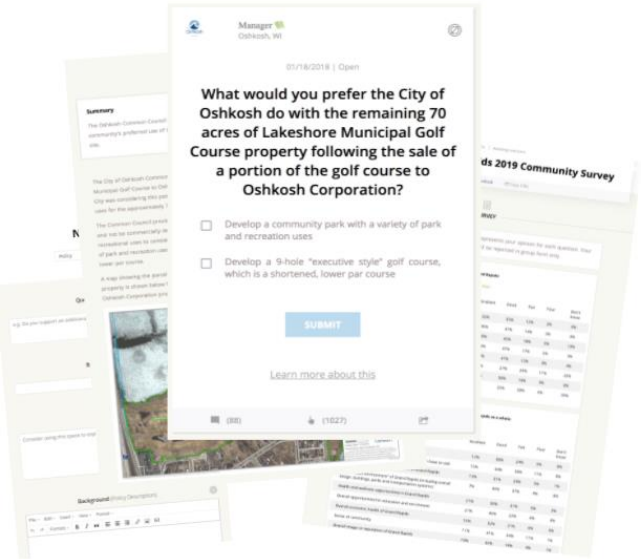
"Would you be willing to pay $3.18 a month more for bi-weekly curbside recycling?

"Do you believe we should be using pesticides on public property?"

Identify opportunities for improvement. Engage along the way to cultivate buy-in. Demonstrate progress. Rep

It's Easy To Continue To Engage Your Panel

Post



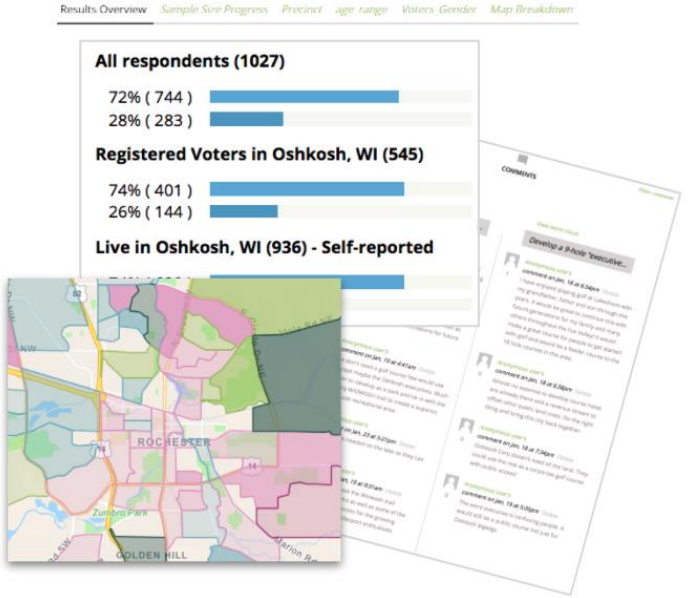
- Library of professional civic content
- Easily post custom surveys & polls

Share



- Representative samples of households
- Accumulating residents on digital panels

Analyze

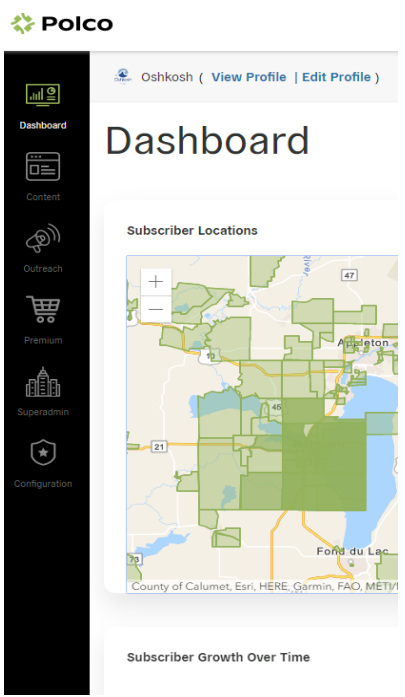


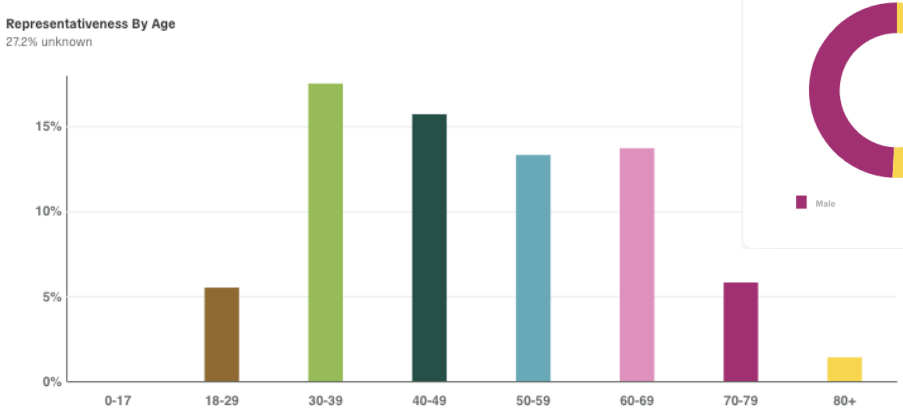
- Maps, trendlines and dashboards
- Advanced benchmarking analyses

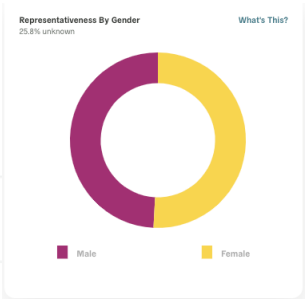
The Process To Deliver Great Outcomes

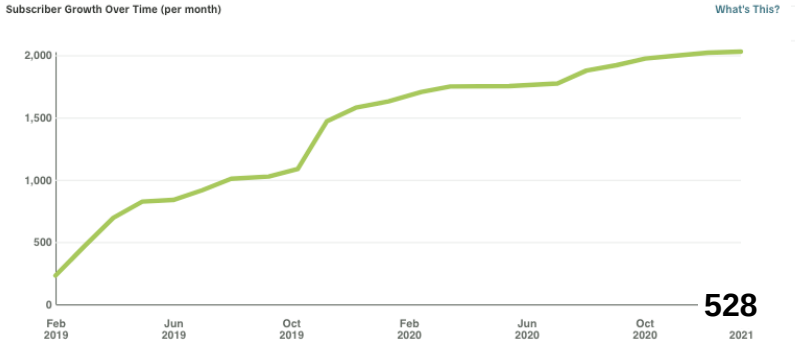
- More participation
- Good government
- More informed participation
- Data driven performance management
- Better balanced participation
- Save staff time and effort











Questions?

Thank you!

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Director of Survey Research
Polco/National Research Center
jade@polco.us
(303) 226-6987

Polco NRC

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:** 10 Minutes

AGENDA ITEM: (8:00 PM) Receive Update for the Legislative Policy Guidelines - Executive,

SUMMARY: The Legislative Policy Guidelines provide City Council policy positions on various legislative issues. This guidance can then be used by City staff and the Council to frame comments to State and Federal legislative bodies.

The City Council approved Legislative Policy Guidelines in February 2022. As the City prepares for 2023 and the 2023 legislative sessions, staff has reviewed the policies and is suggesting a limited number of revisions, which are described in more detail in the background section and called out in the attached policy guideline document (yellow highlight for new text, strikethrough for suggested removal.)

AGENDA CATEGORY: Discussion **PROPOSED BY:** Executive

RECOMMENDED MOTION: I move that the Council endorse the legislative policies as presented and authorize the City Manager to provide comment to State or Federal legislative bodies consistent with this direction as appropriate and when timely.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The Legislative Policy Guidelines provide guidance from the City Council on the City of Bainbridge Island's policy positions on various legislative issues. The approved Guidelines provide direction to staff and any legislative lobbyists working on behalf of the City, should the City engage lobbyists in the future. The policy statements established by the Council are the framework within which the City develops appropriate positions and forwards communication to members of both the State and Federal legislatures in urgent situations, as a timely response is often critical in impacting whether legislation is passed or defeated in a committee. The attached document is organized to highlight the top policy priorities of the City Council. When approved by the City Council, staff will provide comment consistent with the stated positions.

Suggested revision by section:

Climate Action Plan Implementation –

Transportation subsection

#1/#2 – combine, no change to information

Waste subsection

#4- add – support legislation or administrative rules that reduce transition time if the City of Bainbridge Island chooses to enter into a franchise agreement for solid waste services

Green Building

#1 – support legislation that would include going beyond the state energy code for residential

#3 – add – support legislation that allows locally adopted mandatory green building programs for commercial buildings

Sustainable Transportation

#6 – add – support full funding of the Washington State Ferry System

Comprehensive Plan Implementation

Affordable Housing subsection

#3 – add – oppose legislation that take a punitive approach

#4 - add – oppose legislation that would impose state-mandated affordability requirements for new development

Regional Growth Management subsection

#3 – add - support legislation that provides incentives or additional revenue to cities that reach assigned population growth targets.

Land Use

#1 – remove – oppose legislation that would eliminate single-family residential zoning

#1 – emphasize protecting shoreline and critical areas in land use decision making

#4 – add – support legislation that would regulate short-term vacation rentals and that includes a requirement to report quarterly activities

Transportation and Utilities

Transportation subsection

3 add – state infrastructure dollars, in addition to federal, into the suite of existing corridor projects, including High School Road and Lovgreen Road intersections

Water/Wastewater subsection

Add- wastewater to water policy guidelines

#1 reword - support legislation that enhances funding for improvements to municipal water and wastewater systems, specifically those that address climate resiliency and Puget Sound recovery

#3 add - support legislation to secure funding for a new High Water Tank

Surface and Storm Water Management subsection

#3 add - support regulations and/or legislation that creates appropriate standards for storm water compliance related to non-motorized path and trails

Public Health and Safety

Law Enforcement subsection

5 remove - support legislation that would require transient rental hosting platforms to report quarterly activities sufficient to enforce local regulations and zoning and allow for regulation of the businesses.

6 add - support legislation to permit the use of automated traffic safety cameras for issuances of speed violations

ATTACHMENTS:

2023_Legislative_Policy_Guidelines_for_CC_11082022

FISCAL DETAILS:

Fund Name(s):

Coding:

CITY OF
BAINBRIDGE ISLAND

2023 LEGISLATIVE POLICY GUIDELINES

November 8, 2022

CLIMATE ACTION PLAN IMPLEMENTATION

A. Energy
   1. Support legislation that allows local government to directly purchase renewable energy, (e.g. Community Choice Aggregation).
   2. Support legislation that would provide funding for renewable energy sources, energy efficiency and conservation measures.

B. Transportation
   1. Support legislation that would provide funding for alternative fuel vehicles and fueling infrastructure, including electric vehicle charging stations.
   2. ~~Support legislation that would provide funding for electric vehicle charging stations.~~
   3. Support incentives and investments for electrification of public and private fleets.

C. Waste
   1. Support legislation encouraging active development of markets for recycled goods and a more circular economy.
   2. Support legislation to simplify local control over recycling and disposal of organic waste consistent with an adopted Climate Action Plan.
   3. Support policies for Extended Producer Responsibility, to increase the reuse and recycling rate of residential packaging and paper products across the state and reduce residential recycling costs for rate payers.
   4. Support legislation or administrative rules that reduce transition time if the City of Bainbridge Island chooses to enter into a franchise agreement for solid waste services.

D. Natural Environment
   1. Support policies encouraging carbon sequestration.
   2. Support legislation to improve air quality in Kitsap County.

E. Planning & Implementation
   1. Support legislation to fund advance planning for the potential of sea-level rise.
   2. Support integration of climate considerations in the Growth Management act and comprehensive planning policies, including funding for related local government planning.
   3. Support policies that establish regulation of methane emissions based on best available science and technology.

4. Support policies that establish and use "cost of carbon" methods for analysis and decision-making.

GREEN BUILDING

1. Support legislation that would ~~allow~~ enhance ~~local government to go beyond~~ the state energy code for residential construction to include additional requirements and/or incentives that reduce GHG emissions ~~(i.e., prohibiting fossil-fuel hookups in new residential development)~~ (including legislation that enables local governments to adopt enhanced requirements with respect to the existing residential code).
2. Support policies and funding that support the retrofit of existing building stock to lower the carbon footprint of existing residential and commercial buildings.
3. Support legislation that allows locally adopted mandatory green building programs for commercial buildings.

SUSTAINABLE TRANSPORTATION

1. Support legislation which assures Federal and State funding efforts for alternative forms of transportation.
2. Support legislation for active transportation methods and the implementation of complete streets in the City of Bainbridge Island to improve bikeability and walkability throughout the City.
3. Support protection for and expansion of funding for public transit and investments that support travel by walking, rolling, and biking.
4. Support legislation for transportation funding that aligns with state climate policy goals to accelerate the transition to electric vehicles and reduce miles travelled.
5. Support legislation that provides funding for the State, and/or the Federal Government to complete and maintain the Sound to Olympics Trail.
6. Support full funding of the Washington State Ferry System.

COMPREHENSIVE PLAN IMPLEMENTATION

A. Affordable Housing

1. Oppose legislation which limits local discretion in the use of housing funds or in the assessment of housing needs.
2. Support legislation that incentivizes the creation of affordable housing by the private market.
3. Oppose legislation that takes a punitive approach if the City does not meet affordability goals in the Comprehensive Plan.
4. Oppose legislation that would impose state-mandated affordability requirements for new development

B. Regional Growth Management
   1. Support legislation that would allow growth management policies to reflect local comprehensive plans.
   2. Oppose legislation that takes a punitive approach if the City doesn't reach its assigned population growth allocation.
   3. Support legislation that provides incentives or additional revenue to cities that reach assigned population growth targets.
   4. Oppose legislation that impose State-mandated development standards or procedures that are contrary to the City of Bainbridge Island Comprehensive Plan or local land use policy.

C. Land Use
   1. Oppose legislation, or other agency actions, that would usurp local control of land use decision-making~~.~~ ; particularly in protecting shorelines and critical areas.
   2. Oppose legislation that is inflexible and cannot be modified through local review.
   ~~3. Support legislation that would impose state-mandated affordability requirements for new development.~~
   4. Support legislation that would regulate short-term vacation rentals and that includes a requirement to report quarterly activities

DIVERSITY, EQUITY AND INCLUSION

1. Support legislation that funds the State Equity Office, including assisting agencies in developing their own diversity, equity and inclusion (DEI) plans.
2. Support legislation that makes new equity investments in the State capital budget.

TRANSPORTATION AND UTILITIES

A. Transportation
   1. Support legislation that enhances funding for ferry service to and from Bainbridge Island.
   2. Support legislation which reaffirms State responsibility for highway funding and oppose legislation that would relinquish State Routes to local governments without appropriate consideration or concurrence.
   3. Consider specific legislative push, in concert with regional efforts, to advance improvements to State Route 305, including:
      a. Funneling new state and federal infrastructure dollars into the suite of existing corridor projects, particularly the SR305/Day Road intersection improvements~~;~~, and expanding corridor projects to include the High School Road and Lovgreen Road intersections.
      b. Funding for planning and construction of select portions of the Sound to Olympics Trail;
      c. Replacement of the Agate Pass bridge with enhancements for non-motorized transportation and transit.

B. Water/Wastewater
   ~~1. Support legislative efforts to improve the water quality in Puget Sound.~~ Support legislation that enhances funding for improvements to municipal water and wastewater systems, specifically those that address climate resiliency and Puget Sound recovery.

2. Support legislation that would advance the opportunity to secure and utilize reclaimed/recycled water.
3. Support legislation to secure funding for a new High Water Tank to serve the water utility.

C. Surface and Storm Water Management
1. Support legislation to provide funding for National Pollutant Discharge Elimination System (NPDES) permit compliance and other mitigation measures and projects to reuse, divert, or treat urban runoff.
2. Support funding for fish-passage culvert replacements, and low-impact stormwater retrofit projects.
3. Support regulations and/or legislation that creates appropriate standards for storm water compliance related to non-motorized path and trails.

PUBLIC HEALTH AND SAFETY

A. Medical Care

Support legislation that provides State and Federal funding for primary health care operations.

B. Law Enforcement
1. Support legislation that would protect the public from the dangerous and improper use of weapons and enact necessary regulations to control their use.
2. Oppose legislation which would weaken the authority of local law enforcement to control the issuance of concealed weapon permits.
3. Support legislation that would protect the public from crimes, including identity theft, committed by use of computers, the Internet or other electronic means.
4. Support legislation that would provide funds for local law enforcement technology.
5. Support legislation that would require transient rental hosting platforms to report quarterly activities sufficient to enforce local regulations and zoning and allow for regulation of the businesses.
6. Extend tort immunity to Police Agencies for social service or behavioral health response.

LOCAL GOVERNMENT FINANCE

A. State-Federal Mandated Programs
1. Support legislation requiring the State and Federal Government to provide full cost reimbursement or other sources to cities for all mandated programs and for all programs resulting in revenue losses.
2. Oppose legislation that fails to provide adequate funding for State and Federally mandated programs.

B. Long-Term Financing of Local Agencies
1. Support legislation to stabilize and create new programs to help cities with local government financing, to increase funding to local agencies and to permit the most cost-efficient management of State-mandated programs.

2. Oppose legislation which shifts revenue from local government to the State for any purpose or reduces local discretion in the use of local government revenues.

C. Revenues, Fees and Taxes
   1. Support legislation which increases local revenues or improves local government's ability to generate revenue.
   2. Oppose legislation that would change the property tax in a way that would result in less property tax revenue to the City of Bainbridge Island.

GENERAL GOVERNMENT

A. Workers' Compensation
   1. Oppose legislation which would increase employee benefits without system reforms which would offset increased employer costs.
   2. Support legislation which would reform the Workers' Compensation system to reduce employer costs through the reduction of system abuse.

B. Unemployment Compensation
   1. Oppose legislation which would increase employer liability for unemployment compensation or which would reduce local discretion to manage this risk.

C. Labor Relations
   1. Oppose legislation which would impede local administration of labor relations.
   2. Oppose legislation which would require, impose, or expand compulsory binding arbitration for public employees.
   3. Oppose legislation which would increase the cost of benefits and/or the cost of administering benefits.

D. State and Local Government Relations
   1. Oppose legislative efforts that restrict the City from contacting or representing itself on issues of importance before state agencies and commissions.

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:** 20 Minutes

AGENDA ITEM: (8:10 PM) Discuss Alternatives for the Farm Trail Project Scope - Public Works,

SUMMARY: City staff will present alternatives for the construction of the Farm Trail.

AGENDA CATEGORY: Discussion **PROPOSED BY:** Public Works

RECOMMENDED MOTION: I move to authorize the City Manager to include the Farm Trail alternatives as part of the City Council's evaluation of the closing of the financial records of fiscal year 2022.

STRATEGIC PRIORITY:

FISCAL IMPACT:	
Amount:	N/A
Ongoing Cost:	N/A
One-Time Cost:	N/A
Included in Current Budget?	No

BACKGROUND: On September 13, 2022, Public Works staff presented the City Council with an overview of the Farm Trail project. The City Council passed a motion to instruct the City Manager to prepare for the Council one or more options for alternative surface treatments for the Farm Trail that support bicycling as well as walking.

The attached presentation outlines alternatives and costs for a gravel or paved surface trail. A gravel trail would likely cost up to $250K, and a paved trail would likely cost up to $720K. Both alternatives are more expensive than a chip trail due to the need for additional labor and materials, and the need to meet stormwater and grading standards.

Staff recommends that if Council would like to proceed with either the gravel or paved option, this project should be considered as part of the evaluation of the closing of the financial records of the previous Fiscal Year (2022). If the actual fund balance in 2023 exceeds the projected amount in the 2023-2024 Adopted Budget (currently $19,967,000), the City Manager will report the difference to the Council to receive direction concerning the disposition of the additional amount. This could include appropriation for new projects such as Farm Trail,

Valley Road Shoulders, and the City Website and Dashboard Information projects discussed at the October 25, 2022, Council business meeting.

ATTACHMENTS:

City Farm Trail Presentation_Pt 2.pptx

FISCAL DETAILS: N/A

Fund Name(s):

Coding:

City Farm Trail

Follow-up from September 13, 2022 City Council Meeting

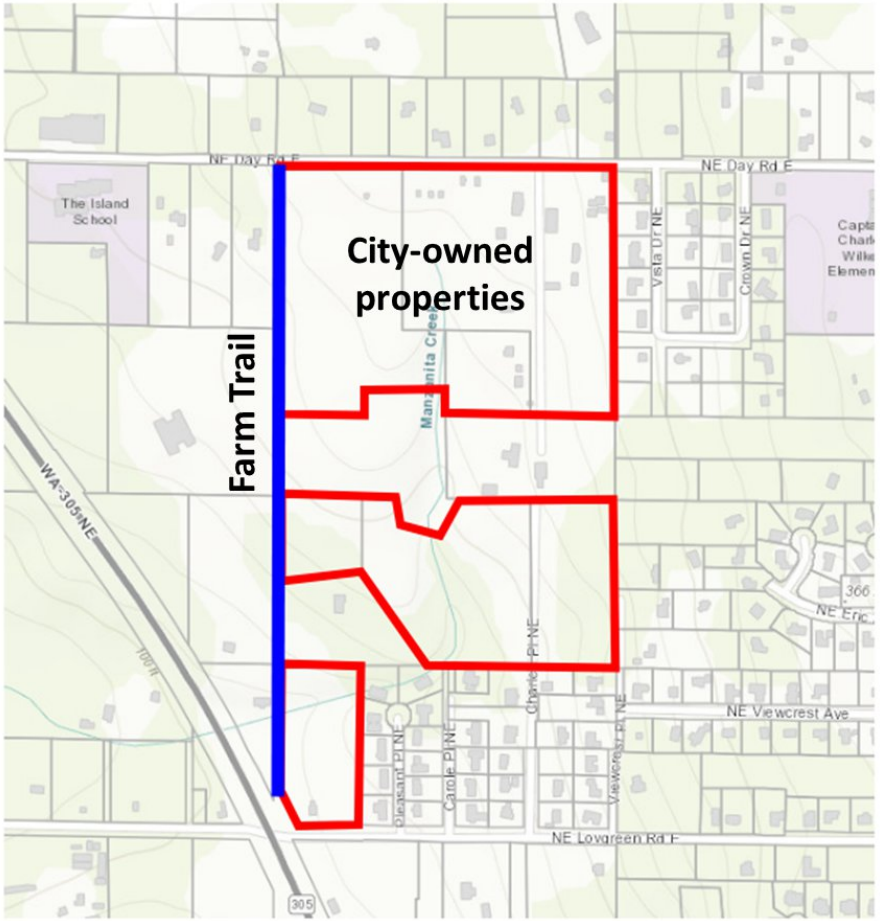
November 8, 2022

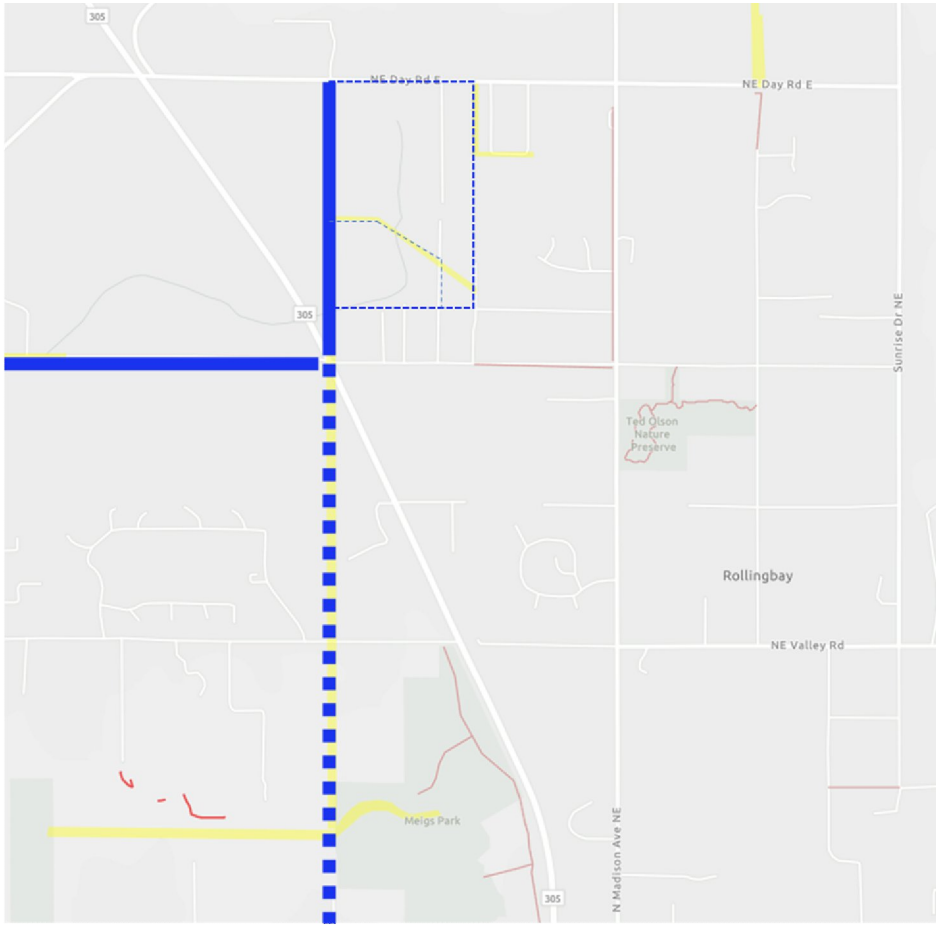


Agenda

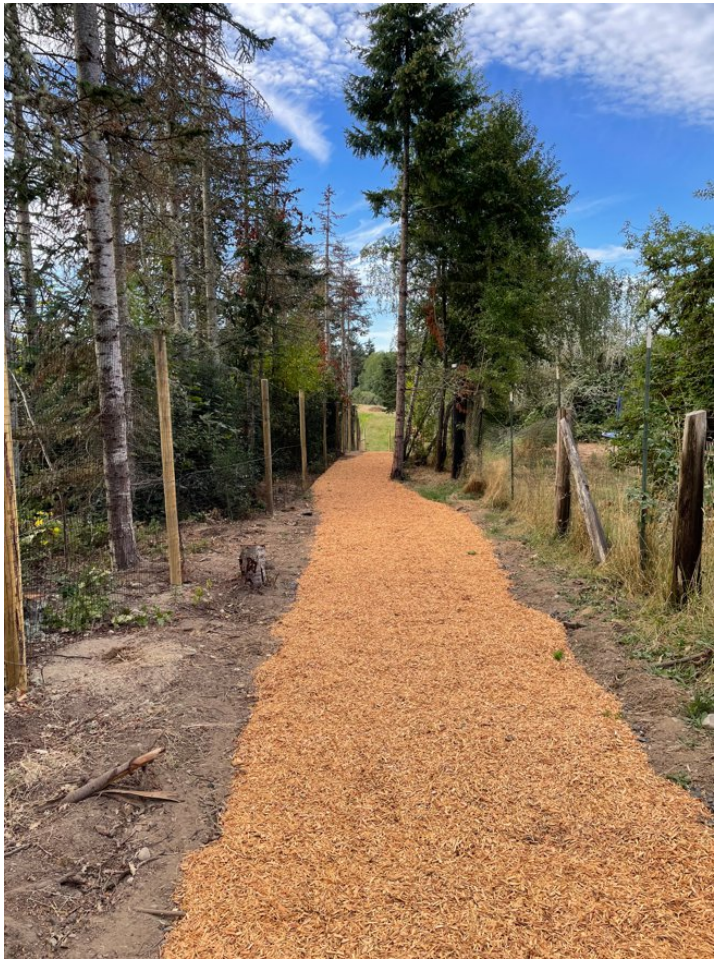
- Update on project status
- Re-cap September 13, 2022 discussion
- Review trail alternatives and costs
- Q&A

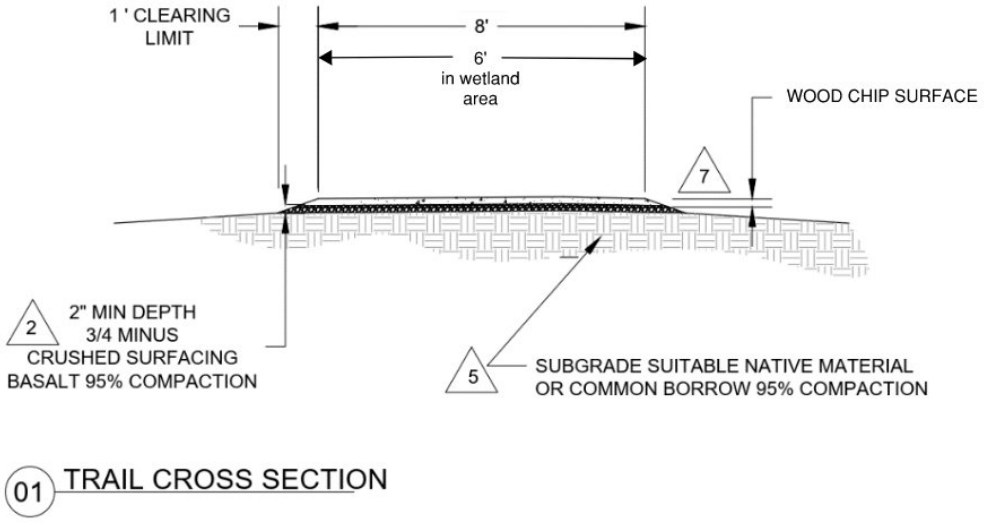
Project Status - Location





Project Status – Facility type, 8’-wide woodchip





01 TRAIL CROSS SECTION

Project Status – Schedule

- 80% of project complete
- Critical Areas Permit submittal mid-November for remaining 20%
- Permit expected January 2023
- Project and mitigation complete March 2023
- Total budget: $52K

Re-cap September 13, 2022 City Council

- MOTION: I move to instruct the City Manager to prepare for Council one or more options for alternative surface treatments for the Farm Trail that support bicycling as well as walking.

Trail Alternative 1

- Scope: Convert to 8’-wide gravel
- Schedule: Design Q1 2023; Construct early Q3 2023
- Budget Range: $200-$250K*

* Does not include the $52K already budgeted

* Assumes construction by Parks District; Add 30% if performed by contractor

Trail Alternative 2

- Scope: Convert to 8’-wide paved (asphalt)
- Schedule: Design Q2 2023; Construct late Q3 2023
- Budget Range: $650-$770K*

* Does not include the $52K already budgeted

* Assumes construction by contractor

Trail Alternative 1 – Additional Cost Summary

Additional costs include:

- Surfacing labor and materials
- Wetland boardwalk
- Storm and surface water engineered plan and facility construction

Trail Alternative 2 – Additional Cost Summary

Additional costs include:

- Surfacing labor and materials
- Wetland boardwalk
- Storm and surface water engineered plan and facility construction
- Grading and retaining walls to increase accessibility in accordance with best practices

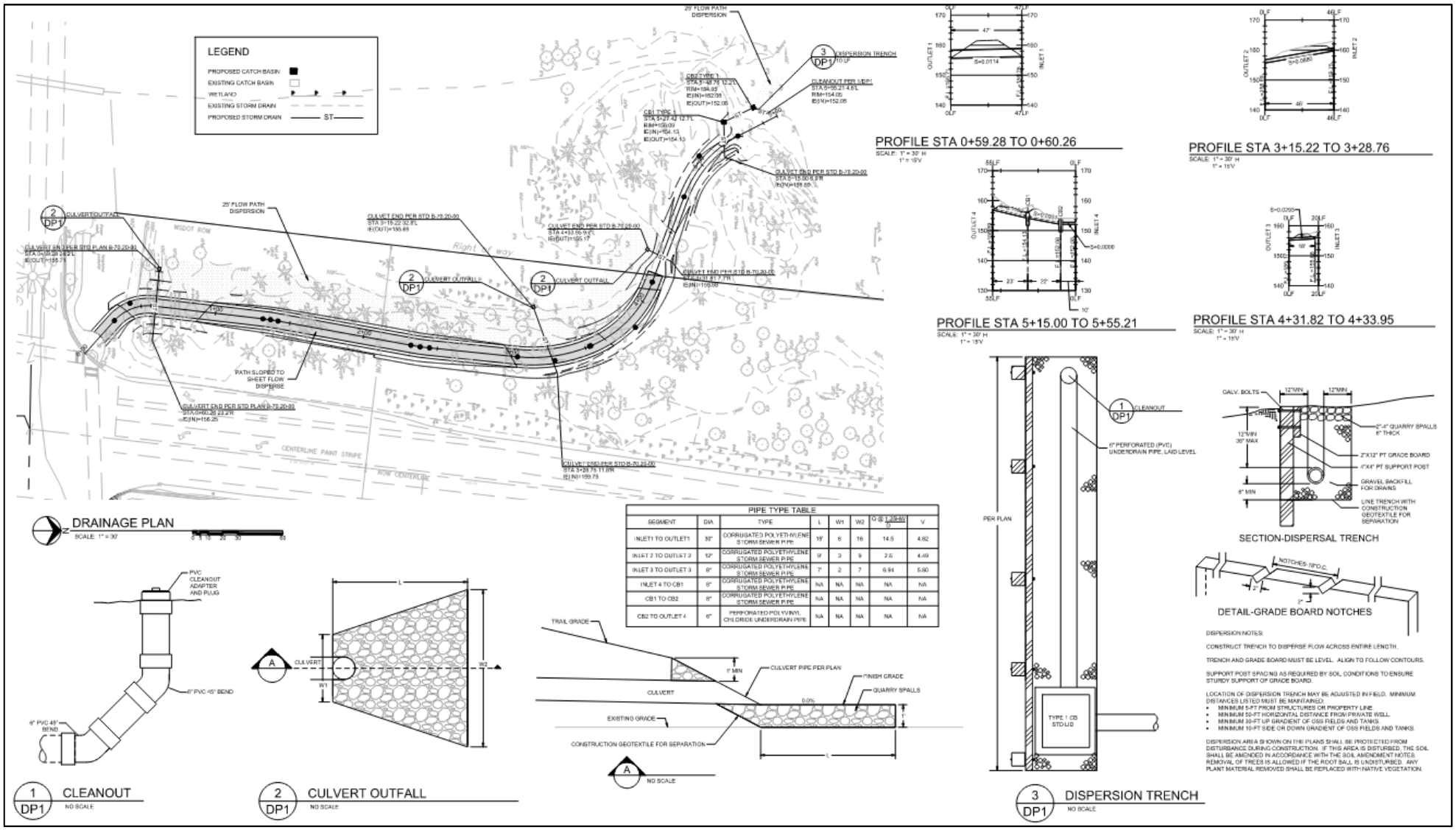
Notes on Stormwater Management

- Projects that disturb less than an acre (like the Farm Trail), are required to meet local stormwater regulations
- Stormwater regulations are in the Municipal Code Chapter 15.20, and are based on state standards
- >5000 SF of hard surface must meet min. requirements 1-9

Note on Stormwater Management

1. Preparation of Stormwater Site Plans.
2. Construction Stormwater Pollution Prevention.
3. Source Control of Pollution.
4. Preservation of Natural Drainage Systems and Outfalls.
5. On-Site Stormwater Management.
6. Runoff Treatment.
7. Flow Control.
8. Wetlands Protection.
9. Operations and Maintenance.

Note on Stormwater Management – Example Plan



City Farm Trail

Q&A

November 8, 2022



CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:** 30 Minutes

AGENDA ITEM: (8:30 PM) Discuss and Provide Direction for Redevelopment of Police Station Site at 625 Winslow Way East,

SUMMARY: The City Council will receive an overview of options regarding the redevelopment of the Police Station at 625 Winslow Way East., a city-owned property. The overview will highlight the development of affordable housing in the options. It is proposed that the City Council provide initial direction with regard to the redevelopment of the Police Station site at 625 Winslow Way East. The site will become vacant in the third quarter of 2023.

It is recommended that the City retain ownership of the site, and the site be used, or leveraged, to provide city-sponsored affordable housing. To test financial feasibility, the consultant firm ECONorthwest was tasked with evaluation of alternative scenarios. Three basic scenarios are presented for consideration: one, a full affordable housing project; two, a mixed affordable and market rate housing development; and three, a long-term land lease for commercial purposes with revenue dedicated for an affordable housing project at an alternative site.

The Council is asked to provide direction if it wishes to commence work to redevelop the site; if it wishes retain ownership; and which development scenario to initially pursue for redevelopment of the site.

The Council may choose to deliberate and provide direction at a subsequent meeting. This is a first discussion of this topic.

AGENDA CATEGORY: Discussion **PROPOSED BY:** Executive

RECOMMENDED MOTION: Redevelop the site at 635 Winslow Way East subject to the direction of the City Council.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	No

BACKGROUND: The city owns a 0.89 acre site by the Bainbridge Ferry Terminal, at the corner Winslow Way, Winslow Way East 625, which is currently the site of the Police Station. The Police Department will move to its

new location sometime during the third quarter of 2023. The present location will become vacant. It is proposed that the City Council begin to deliberate and provide direction on the reuse or redevelopment of the site.

The site is within the Central Core Overlay District, adhering to the Winslow Mixed Use Town Center - Central Core Overlay zoning designation. The site is an irregular shape with a second privately owned property in the middle of the site. Permitted uses are single family residential, multi-family residential, and commercial/residential mixed-use development. Due to the site's proximity to the ferry terminal, parking requirements may be reduced by 50 percent.

It is assumed the affordable project will be financed via a combination of Low-Income Housing Tax Credits, conventional financing, and possibly other housing grants.

One hundred percent affordable scenario - Initial information indicates a one-hundred percent affordable scenario is financially feasible. This is due in large part to increased maximum floor area ratios (FAR) for affordable projects. A fully affordable development could provide a range of rental housing units (studios to 2-bedrooms) and range of affordability (extremely low, very low, and low income). Please see Table 4 below. The number of potential units based on several factors range from 66 to 226. About 66 low-income units could be developed at a 3-story development and more could be developed with additional height. (This is only an illustrative projection intended to assist the Council in its deliberation. It is not a guarantee at this time.)

Mixed-Income Scenario - A scenario of mixed market and affordable units is not financially feasible under existing zoning standards. Only if zoning is relaxed is this scenario financially feasible. Relaxed zoning likely will require six story development (5 over 1 parking). Please see Table 5 below.

Lease Value Scenario - In the scenario of a market rate ground lease, the City would lease the site for cash to be used for affordable housing projects at another yet to be determined location (e.g., Senior Housing Project at the Senior Center). An appraisal has not been conducted. In general terms the site could generate approximately $10 million for a project at a second location.

Next Steps - Council direction is required. Does the Council wish to redevelop the site? Does the Council wish to retain ownership? In general terms, does the Council wish to pursue some type of affordable housing project on site, or seek to enter into a long-term lease for the site? Does the Council wish to consider acquisition to increase the size of the site?

If the City moves forward, the preferred approach will be seeking a private partner to who can provide the financing and seek Low-Income Housing Tax Credits or other financial support. A solicitation of qualifications process is envisioned.

ATTACHMENTS:

Bainbridge Island Site Analysis Report 110222

Exhibit 1 - Parcel Map of Current Property and Proposed Potential Acquisition

Table 4 - 100% Affordable Scenario.docx

Table 5 - Mixed Income Development Scenario.docx

FISCAL DETAILS: The expenses to pursue further analysis of the site or prepare a solicitation for a public private partner will be paid for from the Housing Fund.

Fund Name(s):

Coding:

Bainbridge Island Site Analysis

Redevelopment Options for Bainbridge Island Police Department Site

October 31, 2022

Prepared for: City of Bainbridge Island

Report

ECONorthwest
ECONOMICS · FINANCE · PLANNING

Park Place
1200 Sixth Avenue
Suite 615
Seattle, WA 98101
206-823-3060

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Introduction

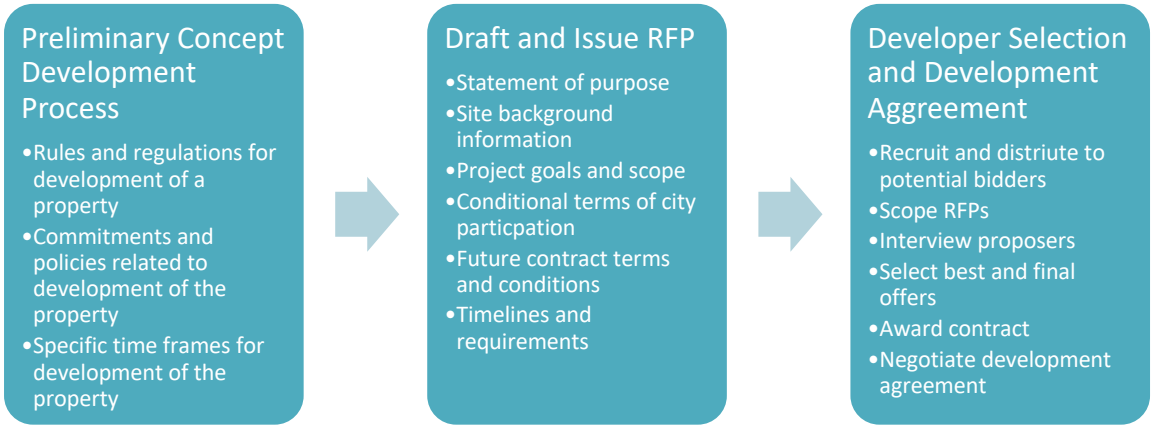
Background

The city of Bainbridge Island is contemplating making available a future surplus site for the purpose of supporting affordable housing units. To support early guidance to the city council, city staff would like to present some options for how the city should think about this type of action. The process of financing, developing, and constructing affordable housing is expensive (any housing for that matter). The cost of land makes up a large percentage of total development costs. The use of public land for affordable housing can provide low- and middle-income families with access to decent, safe, and affordable homes. Providing public land at a discounted rate or for free can support affordable development.

The exhibit below provides an illustration of how public entities typically approach the land surplus process. Before even getting to the drafting or issuing an RFP, public agencies can spend a significant amount of time understanding the value of their land asset and how that asset can be used to further city goals. As shown in graphic below, the common elements that are considered include land regulations and the use of other city incentives, but can also consider larger strategic questions around what type of development and what type of developer (i.e., private, market-rate or non-profit, affordable) might make use of the property.

Exhibit 1: Illustrative Land RFP Process

Source: ECONorthwest



To support the education and strategy process with the city council, the city is seeking assistance in two potential areas:

- **Education support**. This work provides outline the relevant state legislation, policy, and role of cities in using public lands for affordable housing.
- **Options analysis.** This analysis provides analysis of supporting affordable housing development through different partnerships, funding/financing structures, affordability requirements, and implications for city land ownership.

The remainder of this analysis details a summary of work that evaluates the issues above. The goal of this analysis is to provide the city with a robust understanding of the how city land can be used to develop affordable housing the presenting them the relative trade-off's between options. This analysis builds analyses of development types customized for the local conditions in Bainbridge. These prototypes ae]re analyzed with pro forma models to test the impacts of potential actions on development feasibility.

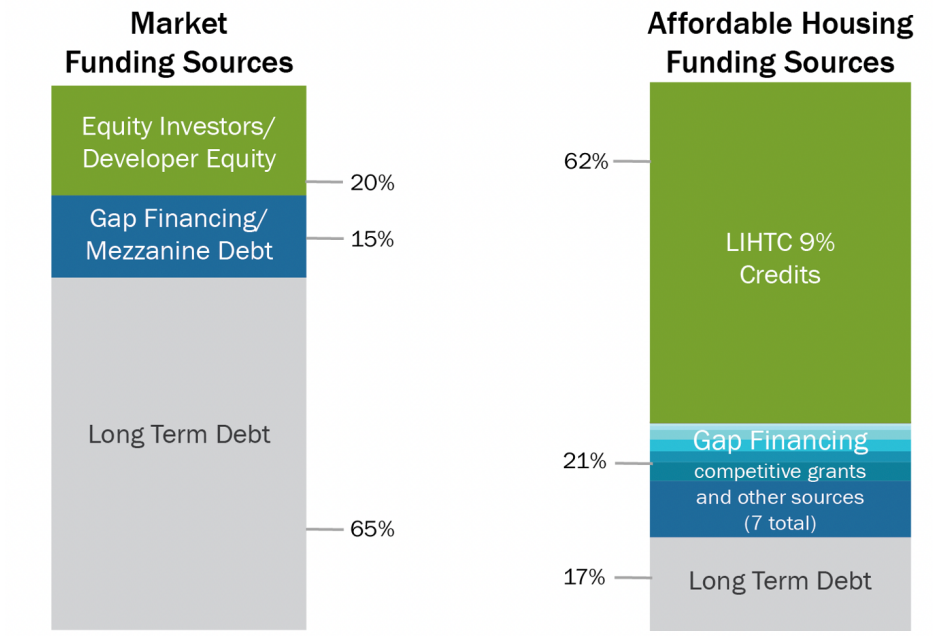
Financial Analyses

There are two different financial feasibility analyses: 1) a market-based, mixed income project, privately funded that uses both the land contribution and potential bonus densities to support income-restricted affordable housing units; and 2) a publicly funded project that uses publicly backed housing subsidies to underwrite affordability. The graphic below provides a summary comparison of how these projects are funded and how they will be featured in this analysis. In general, affordable housing funding sources typically come from public sources as the basis of the project and debt is levered differently between market rate vs affordable funding stack. It is expected that the city could eventually package its interests for housing into a request for proposals on the site for future development and basing any financial analysis has to understand sources of funding when evaluating issues of "financial feasibility".

In a market rate project, equity comes from investors. In an typical "affordable" project, the role of equity is played by tax credits (e.g., the Low Income Housing Tax Credit – LIHTC). Both types of projects will have some form of low-term debt (like a mortgage) but it's a smaller proportion on affordable projects (so that rents collected can be kept at lower levels) than in market rate project. Both types of project have sources of gap funding, In an affordable project, many times these funds are filled by philanthropic and other sources of public grants.

Exhibit 2: Illustration of Comparative Differences in Funding Sources

Source: ECONorthwest



Long-term Land Lease

Under all analytic conditions, it is assumed that the city would retain ownership of the site and enter into a development agreement with some form of a land lease. The term of these land leases can stretch up to 100 years (commensurate with the life of the built asset) and the payment of land lease can be provided up front in a lump payment or along some agreed upon term over the lease. The city has the option to discount the value of the land lease if it furthers some public objective, in this case, the provision of affordable housing.

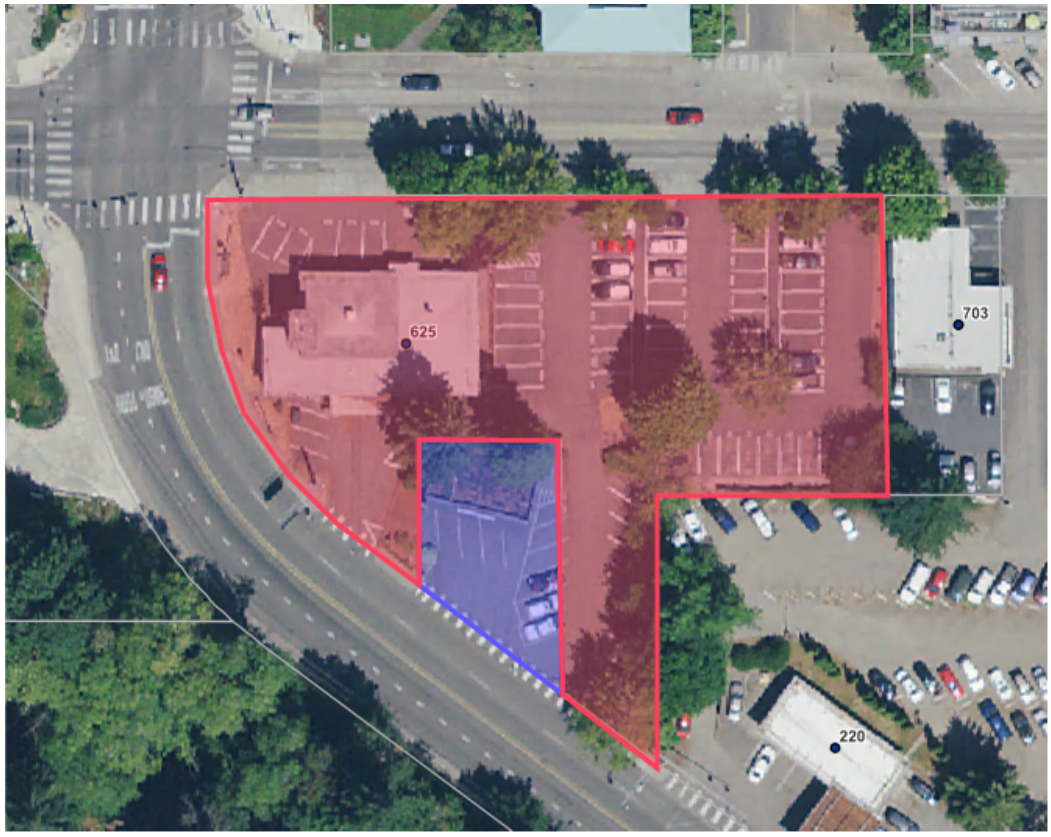
Site Information

Police Department Site

The City of Bainbridge Island owns a 0.89-acre property by the Bainbridge Island Ferry Terminal, at the corner of Winslow Way E and Olympic Dr. SE. The property currently houses the Bainbridge Island Police Department and offers private surface-level parking. A privately owned property sits in the middle of the city's property that could prove to be beneficial in acquiring. The private property is 0.11 acres and currently serves as an office space for a construction company. Upon acquisition of the property, the city would have 1 acre of land to develop for the greater good of the community. For the purposes of this analysis, ECONorthwest used an estimate of $600,000 as the acquisition cost of the lot, based on the current assessed value of the lot and existing building. An actual sale price would be based on an appraisal and negotiation with the site's owner.

Exhibit 1. Parcel map of current property (red) and potential acquisition (blue)

Source: City of Bainbridge Island Parcel and Landuse Web Application



Current Zoning Conditions

The property falls within the Central Core Overlay District, adhering to the current Winslow Mixed Use Town Center – Central Core Overlay zoning designations.

Permitted Uses

The permitted residential buildings that can be built in this zone are single-family dwellings, multi-family dwellings, and commercial/residential mixed-use developments. For the purpose of this study, we will be proposing the development of multi-family dwellings.

Floor Area Ratio

The basic maximum floor area ratios (FAR) allowed for residential and mixed-use developments are 0.4 and 1.0, respectively. The zoning code incentivizes developers to provide affordable housing units by offering bonus FAR allotments. The code sets a maximum FAR with the FAR bonus to be 1.0 for residential buildings and 1.5 for mixed-use buildings with detailed breakdowns of the bonus found in Table 18.12.030 in the Bainbridge Island Municipal Code. The Housing Design Demonstration Project (HDDP) ordinance provides a maximum FAR of 1.5 for residential buildings that are approved by the HDDP process.

Maximum Lot Coverage and Setbacks

The zoning code allows for 100 percent in lot coverage, excluding setbacks. There are no setback requirements that apply to the subject property.

Maximum Building Structure Height

The base building height is capped at 35 feet, but the zoning code offers three potential bonuses to extend that limit. The first bonus comes from having parking underneath the building. The second bonus is geared towards nonresidential uses with major conditional use permits, and the third bonus is for other projects that receive conditional use permits.

Parking Requirements

Residential parking requirements are reduced by 50 percent for dwelling units located within a one-half mile radius of the ferry terminal but does not reduce the required number of parking spaces to below one space per parking unit.

Impact Fees

Transportation impact fees (TIF) are imposed on a per trip charge at $1,811.82 according to the 2022 Fee Schedule published by the City of Bainbridge Island. In addition to the principal fee, an administrative fee equaling 2 percent of the calculated TIF amount must also be paid. The code allows for the applicant to prepare a traffic impact analysis and pay $500 for an independent fee calculation review. However, the TIF clause has an exemption for affordable housing developments, not requiring any payments.

Housing Unit Types

It is anticipated that housing units would come at a mix of sizes (studios to 2-bedrooms) and that any affordable units would apply to the proportional mix of units (i.e., all affordable units could not be exclusively studios for example).

Relaxed Zoning Scenario

The scenarios discussed in the next section, include sub-scenarios that consider development protypes that relax FAR, parking ratios, and height limits to evaluate their feasibility in comparison to the current zoning. These scenarios seek to maximize the lot building coverage as well as the height to between 65 and 75 feet, typical of 5 stories of wood over 1 story of concrete podium apartment building.

Potential Development Scenarios

ECONorthwest was asked to prepare three different development scenarios that include four development prototypes in each, totaling twelve different options for the City to consider. The building typology will be a fully residential multi-family building. All current zoning scenarios apply the 50 percent reduction in parking requirements due to being a one-half mile from the ferry terminal and a 10-feet increase in structure height allowance due to underground parking. The scenarios included varying factors such as the site area, market rate versus affordable development, and adherence to zoning guidelines.

They are divided into three different scenario concepts:

- **Affordable Housing Scenarios.** These development scenarios all use tax credit financing as the basis of the analysis. Here feasibility is not a direct concern as much as that these projects could be competitive for LIHTC dollars. The analysis evaluates the number of affordable units and cost per unit. It also assumes there is no ground lease payment on the land (e.g., the land is considered a financial offset towards underwriting the project affordable conditions).
- **Market Rate and Inclusionary Housing Scenarios.** These scenarios contemplate the use of FAR and tax incentives to create a mixed-income project. Their viability is evaluated to the extent that they can produce positive operating incomes to cover their debt and pay for a land lease; therefore be a "feasible" project. It also assumes there is no ground lease payment on the land (e.g., the land is considered a financial offset towards underwriting the project affordable conditions).
- **Market Rate Housing Analysis.** This analysis tests for the present value of a land lease based on different scales of market rate development if the site were to be surplused without any affordable housing goals or public financial participation.

Table 1. Scenario Overview

Scenario	1	2	3	4	5	6	7	8
Description	Affordable Scenarios				Market Rate Inclusionary Scenarios			
Current Site Area	X		X		X		X	
Expanded Site Area		X		X		X		X
Affordable Development	X	X	X	X				
Market Rate with Inclusionary Development					X	X	X	X
Market Rate Development								
Property Tax Exempt?	X	X	X	X	X	X	X	X
Current Zoning	X	X			X	X		
Relaxed Zoning			X	X			X	X

Affordable Scenarios

ECONorthwest modeled four potential scenarios for a 100% affordable development. Two scenarios under the existing zoning and two with relaxed zoning. In the existing zoning scenarios, the scenarios were designed to leverage the HDDP program to achieve a FAR of 1.5. All units developed would be affordable to low-income households (those earning less that 60% of the area median income). All affordable scenarios would qualify for an affordable housing tax exemption and pay no property tax.

Table 2. LIHTC Affordable Development Scenarios

	Scenario 1 – Existing Site, Existing Zoning	Scenario 2 – Expanded Site, Existing Zoning	Scenario 3 – Existing Site, Relaxed Zoning	Scenario 4 – Expanded Site, Relaxed Zoning
Base FAR	0.75	0.75	N/A	N/A
Bonus FAR	0.75	0.75	N/A	N/A
Building Lot Coverage	50%	33%	90%	90%
Maximum Residential Floor Area (sq. ft)	58,152	65,340	174,456	15,507
Tuck Under Parking Spaces	65	73	116	129
Surface Parking Spaces	0	0	13	14
Parking Ratio	0.98	0.98	0.64	0.63

Scenario 1: Current Site Area + Affordable Development + Current Zoning

The first scenario builds a 100% LIHTC affordable housing development on the City's parcel while following current zoning regulations. The proposed building would have three residential floors above a tuck-under parking. The development would utilize the HDDP bonus to achieve a maximum residential FAR of 1.5. Since

Scenario 2: Expanded Site Area + Affordable Development + Current Zoning

The second scenario develops a 100% LIHTC affordable housing development and includes the acquisition of the Apex Construction lot. The development prototype follows the current zoning regulations. It would consist of three residential floors above a tuck-under parking. The development would utilize the HDDP bonus to achieve a maximum residential FAR of 1.5.

Scenario 3: Current Site Area + Affordable Development + Relaxed Zoning

The third scenario builds a 100% market rate housing development on the City's parcel while targeting the 5 over 1 podium construction type and achieving an optimal lot coverage ratio to yield the most units possible. The proposed building would have five residential floors above a tuck-under parking.

Scenario 4: Expanded Site Area + Affordable Development + Relaxed Zoning

The fourth scenario is a 100% LIHTC affordable housing development that includes the acquisition of the Apex Construction lot. The relaxed zoning targets the 5 over 1 podium construction type while trying to achieve an optimal lot coverage ratio to maximize unit count and construction cost efficiency. The proposed building would have five residential floors above a tuck-under parking garage.

Mixed-Income Housing Scenarios

ECONorthwest modeled four potential scenarios for a market rate development with a set-aside of deed-restricted units per the MFTE program. These scenarios leveraged the City's affordable FAR bonuses to boost the maximum allowed FAR and to qualify for the MFTE. To reach a FAR of 1.0 the prototypes would have to include 40% market rate and 60% deed-restricted affordable units at 80% AMI (all affordable units would be a pro-rata mix of all units in the building).

Table 3. Mixed-Income Development Scenarios

	Scenario 5 – Existing Site, Existing Zoning	Scenario 6 – Expanded Site, Existing Zoning	Scenario 7 – Existing Site, Relaxed Zoning	Scenario 8 – Expanded Site, Relaxed Zoning
Base FAR	0.4	0.4	N/A	N/A
Bonus FAR	0.6	0.6	N/A	N/A
Building Lot Coverage	33%	33%	90%	90%
Maximum Residential Floor Area (sq. ft)	38,768	43,560	174,456	196,020
Tuck Under Parking Spaces	43	48	116	129
Surface Parking Spaces	0	0	13	14
Parking Ratio	1.05	1.03	0.65	0.64

Scenario 5: Current Site Area + Market Rate Inclusionary Development + Current Zoning

The fifth scenario is a mixed income housing development on the City's parcel. This scenario adheres to the current zoning regulations and seeks to qualify for the MFTE program by deed-restricting a certain quantity of units. The proposed building prototype would have three residential floors above a tuck-under parking garage. The development would utilize the affordable housing bonus to achieve a maximum residential FAR of 1.0.

Scenario 6: Expanded Site Area + Market Rate Inclusionary Development + Current Zoning

The sixth scenario is a mixed income housing development on the expanded parcel while following current zoning regulations. The proposed building prototype would have three

residential floors above a tuck-under parking. The development would utilize the affordable housing bonus to achieve a maximum residential FAR of 1.0. This development would be exempt from property taxes through the MFTE program.

Scenario 7: Current Site Area + Market Rate Inclusionary Development + Relaxed Zoning

The seventh scenario builds a mixed income housing development on the City's parcel while following current zoning regulations. The proposed building would have three residential floors above a tuck-under parking. The development would utilize the affordable housing bonus to achieve a maximum residential FAR of 1.0. This development would be exempt from property taxes through the MFTE program.

Scenario 8: Expanded Site Area + Market Rate Inclusionary Development + Relaxed Zoning

The eighth scenario builds a mixed income housing development on the expanded parcel while following current zoning regulations. The proposed building would have three residential floors above a tuck-under parking. The development would utilize the affordable housing bonus to achieve a maximum residential FAR of 1.0. This development would be exempt from property taxes through the MFTE program.

Findings and Considerations

Affordable Housing Scenarios

Scenarios one through four evaluated the potential options for LIHTC affordable housing development. The table below summarizes the results of the affordable scenarios:

- All projects would be financeable and competitive for different types of affordable housing funding sources.
- As zoning is relaxed to allow larger structures, the project is able to support a larger number of affordable units.
- These units would be affordable to households making less that 45% of the area median income.

Table 4. LIHTC Affordable Development Findings

	Scenario 1 – Existing Site, Existing Zoning	Scenario 2 – Expanded Site, Existing Zoning	Scenario 3 – Existing Site, Relaxed Zoning	Scenario 4 – Expanded Site, Relaxed Zoning
Affordable Units	66	74	200	226
Market Rate Units	0	0	0	0
Total Units	66	74	200	226
Cost per Unit	$355,297	$367,430	$344,062	$345,545
Financing gap	$0	$0	$0	$0

We assumed that these scenarios are financed through a 9% LIHTC award however scenarios three and four are likely better candidates for a 4% LIHTC award because of the high unit count yield. Bainbridge island is also located in a U.S. Department of Housing and Urban Development designated Difficult to Develop Area (DDA), which enables a LIHTC project to take advantage of the 30% boost in eligible basis, which improves the financial feasibility of the project.

The combination of 9% LIHTCs and a 30% basis boost, yields enough equity to make scenarios one through four financially viable. Scenarios one and two could yield between 66 - 74 units at current zoning in a 3-story prototype, while relaxed zoning scenarios three and four could yield 200 – 226 units, in a 5-story prototype.

Pursuing LIHTC development on this site warrants deeper exploration of the different tradeoffs between pursuing a 9% LIHTC project and the scoring criteria of the state Qualified Allocation Plan (QAP) and the community and financial implications of up zoning this property to allow for higher density development to pursue a 4% LIHTC project. Either LIHTC scenario will require the City to identify a development partner to develop the property.

Mixed Income Housing Scenarios

Scenarios five through eight propose an option to develop housing that takes advantage of the Multifamily Tax Exemption (MFTE) program. The table below summarizes the results of the mixed income scenarios:

- Only Scenario 7 and 8 would be feasible as a mixed income project – requiring the relaxing of the zoning to allow for economies of scale on construction.
- As zoning is relaxed to allow larger structures, the project can support a mixed income project with a larger number of affordable units – approximately 20% of all units.
- These units would be affordable to households making less that 80% of the area median income.
- Scenario 7 and 8 could also support a ground lease payment or that value could be used to underwrite deeper levels of affordability (i.e., either more units or deeper affordability in percent area median income).

Table 5. Mixed-Income Development Scenarios

	Scenario 5 – Existing Site, Existing Zoning	Scenario 6 – Expanded Site, Existing Zoning	Scenario 7 – Existing Site, Relaxed Zoning	Scenario 8 – Expanded Site, Relaxed Zoning
Affordable Units	25	28	39	43
Market Rate Units	16	19	160	180
Total Units	41	47	199	223
Cost per Unit	$348,817	$358,520	$322,350	$326,417
Residual Land Value	-$1,702,000	-$3,524,000	$8,959,000	$10,427,000

To qualify for the height bonus allowed under current zoning, an MFTE mixed-income development would need to provide more deed-restricted units than market rate units. This makes scenarios five and six infeasible. Under these conditions, a 100% LIHTC affordable housing project over mixed income would be preferable because of the available tax credit equity at this scale. For scenarios seven and eight, the relaxed zoning to allow a six-story development (5 over 1 podium construction), would yield enough market rate units to off-set the deed-restricted affordable portion of the project to be financially feasible with or without the acquisition of the additional site.

Depending on the needs and desires of the local community, pursuing a mixed income development would require the city to relax the current zoning on this site to increase the density of any prospective development. This approach could also potentially support a ground lease payment to the city, creating a funding stream to support affordable housing development elsewhere or can be plowed back into the project to support deeper levels of affordability.

Market Rate Scenarios for Land Lease

If the city were to desire a ground lease payment from a market rate developer for the site, it would have to relax zoning to allow for denser development and reduce on-site parking requirements. The proceeds of this ground lease could be used on other project sites for affordable housing. That analysis found that:

- At larger sizes (and assumed financial values), the project could contribute between $10 and $15 million as part of land lease. The proceeds of this ground lease could be used on other project sites for affordable housing.
- At smaller sizes under the existing zoning, the city would likely generate more revenue by not redeveloping the site and simply leasing the existing property for commercial use.

Final Considerations

Choosing whether to pursue a LIHTC, mixed-income or market rate development on the Police Station site depends on the housing and community context of Bainbridge and the goals of the council. If the goal is to increase the supply of housing for moderate income households, then relaxing the current zoning to allow for higher density development, particularly near the ferry terminal, would yield a substantial number of new units. The city's ownership of the property could leverage a set-aside of 20% or more units deed restricted to the income standards of the MFTE program and may even support an annual ground lease payment to the city.

If the goal is to produce more deeply affordable units, then the city should consider rezoning to allow for greater density and reduced on-site parking requirements and identify a LIHTC development partner to structure and pursue a 9% LIHTC application. This approach would likely be unable to support a ground lease payment but may support the acquisition of an additional property. In any of the twelve development scenarios, the acquisition of the additional parcel does not yield a substantial number of more units, but it may be necessary to achieve a specific urban design or allow for an efficient tuck under parking arrangement. If it is desirable to acquire the parcel, then the city should acquire it before it undertakes a rezoning.

Exhibit 1. Parcel map of current property (red) and proposed potential acquisition (blue)

Source: City of Bainbridge Island Parcel and Landuse Web Application



Table 4. LIHTC Affordable Development Findings

	Scenario 1 – Existing Site, Existing Zoning	Scenario 2 – Expanded Site, Existing Zoning	Scenario 3 – Existing Site, Relaxed Zoning	Scenario 4 – Expanded Site, Relaxed Zoning
Affordable Units	66	74	200	226
Market Rate Units	0	0	0	0
Total Units	66	74	200	226
Cost per Unit	$355,297	$367,430	$344,062	$345,545
Financing gap	$0	$0	$0	$0

Table 5. Mixed-Income Development Scenarios

	Scenario 5 – Existing Site, Existing Zoning	Scenario 6 – Expanded Site, Existing Zoning	Scenario 7 – Existing Site, Relaxed Zoning	Scenario 8 – Expanded Site, Relaxed Zoning
Affordable Units	25	28	39	43
Market Rate Units	16	19	160	180
Total Units	41	47	199	223
Cost per Unit	$348,817	$358,520	$322,350	$326,417
Residual Land Value	-$1,702,000	-$3,524,000	$8,959,000	$10,427,000

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:** 5 Minutes

AGENDA ITEM: (9:00 PM) Consider Request for Agenda Item to Discuss Moratorium on Inns as a Permitted Use Pending Review of Council Intent and Historical Application of Ordinance No. 2011-17 - Councilmember Hytopoulos,

SUMMARY: The City Council will consider placing a discussion on a future Council agenda to consider a moratorium on Inns as a permitted use pending review of the Council's intent and historical application of Ordinance No. 2011-17. Councilmember Hytopoulos' request is attached.

AGENDA CATEGORY: Discussion **PROPOSED BY:** City Council

RECOMMENDED MOTION: Discussion and potential placement on a future Council agenda.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

Request for Council Discussion on Enforcement of Room Limit for Inns_HYTOPOULOS.pdf

FISCAL DETAILS:

Fund Name(s):

Coding:

Request for discussion item (Council Member Hytopoulos):
CONSIDER MORATORIUM ON INNS AS A PERMITTED USE PENDING REVIEW OF COUNCIL INTENT AND HISTORICAL APPLICATION OF ORDINANCE 2011-17

November 1, 2022

A proposal to add a third set of 15 rooms to the Inn at Pleasant Beach, for a total of 45 rooms, is making its way through the review process despite the fact that Bainbridge Island Municipal Code clearly defines an Inn as having a maximum of 15 rooms.

In the face of this clear disconnect between the code as written and applied, I would like to ask the council to schedule an urgent discussion regarding whether to impose a moratorium on inns as a use pending a review of the purpose and intent of the city council's 2011 code change defining an inn as a permitted use and city staff's interpretation and application of that definition.

BACKGROUND:

In 2011, the city council passed Ordinance 2011-17 amending our land use code to include an "inn" as a permitted use in several areas of the Island, including our neighborhood centers. An inn was defined as follows:

> **"Inn" means a building or group of buildings <u>containing up to 15 guest rooms</u>, where, for compensation, lodging is provided for transient visitors. An inn may contain a kitchen and/or dining room for serving meals to its guests. Individual rooms may include a bar-type sink and under-counter refrigerator but may not include a full sink, full-sized refrigerator or cooking range. An inn is not a hotel, motel or bed and breakfast lodging as defined and regulated elsewhere in this title.** *(emphasis added)*

As I recall the reasoning for creating this new use was to allow a lodging option that was smaller than a hotel and which would be consistent with the scale and purpose of our neighborhood centers. This intent is reflected in the agenda packets and minutes for the meetings at which the planning commission and city council considered this addition to the code. The context of the neighborhood centers was specifically considered as the ordinance was developed in response to a proposal to build an inn at Lynwood Center.

Since the passage of the ordinance, two phases of the Inn at Pleasant Beach have been permitted and built, each including 15 rooms. Should the pending proposal for another 15 rooms be approved, the result would be a 45-room lodging facility that would more appropriately fall under the definition of a hotel, which is not a permitted use in our neighborhood centers.

The need for Council intervention is particularly acute at this moment when we are planning for the development of affordable housing and the location of housing generally. The question of whether the highest and best use of the limited land capacity, infrastructure and services in our neighborhood centers is large scale commercial development, or housing and services for Island residents (as anticipated by the comp plan) has become only more relevant. Between that important policy question and the need for application of all areas of our land use code consistent with council intent, it is critical that the city council take up this issue and either reaffirm the intent of the code as drafted, or pursue a modification consistent with an alternative vision for our neighborhood centers.

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 8, 2022 **ESTIMATED TIME:** 5 Minutes

AGENDA ITEM: (9:05 PM) Consider Request from the Historic Preservation Commission for the City to Issue a Letter of Concern Regarding Bainbridge Island Metropolitan Park & Recreation District's Fort Ward Projects,

SUMMARY: It has been brought to the attention of the Bainbridge Island Historic Preservation Commission ("HPC") that the Bainbridge Island Metropolitan Park & Recreation District ("Park District") is proposing to construct a playground on one of three sites within the historic Fort Ward Radio Station—two on the parade ground and a third on the historic tennis courts. This project is of great concern to the HPC because the Fort Ward Radio Station is on the National Register of Historic Places. The HPC is an advisory commission to the City Council. The HPC has asked that the City pass on their concerns to Terry Lande, Director of the Park District. The attached letter provides additional information.

AGENDA CATEGORY: Letter **PROPOSED BY:** Executive

RECOMMENDED MOTION: I move to authorize the issuance of a letter of concern regarding pending Bainbridge Island Metropolitan Park & Recreation District projects in Fort Ward.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

Letter to City Manager.pdf

FISCAL DETAILS:

Fund Name(s):

Coding:

November 1, 2022

Blair King, Bainbridge Island City Council Manager
280 Madison Avenue N.
Bainbridge Island, WA 98110

Dear Mr. King,

It has been brought to the attention of the Bainbridge Island Historic Preservation Commission (HPC) that the Parks District is proposing to construct a playground on one of three sites within the historic Fort Ward Radio Station—two on the parade ground and a third on the historic tennis courts. This project is of great concern to us because the Fort Ward Radio Station is on the National Register of Historic Places. The HPC asks that you pass on our concerns to Terry Lande, Director of the Bainbridge Parks and Recreation District.

While most people know that Fort Ward was a World War II Navy radio station, few are aware that the Navy also conducted sophisticated intelligence operations at the station--intercepting Japanese diplomatic and naval intelligence traffic in the lead up and throughout the war. This activity was top secret. The parade ground is of special significance because it was the site of large receiving antennas that intercepted Japanese communications. A historic photograph is enclosed here showing the antenna system on the parade ground. The information received was deciphered in Building 11 across the street on the northeast side of the parade ground. In the early hours of December 7, 1942, the station intercepted a critical message sent by the Japanese government to the Japanese Embassy in Washington, D.C., ordering the Japanese ambassador to inform the U.S. Secretary of State that all negotiations were over. The significance of the message was not immediately recognized, thus reaching the Secretary of State after the bombing of Pearl Harbor.

Part of the significance of a historic property is its integrity. Because the parade ground remains mostly undeveloped today, it still retains important aspects of integrity, including the feeling, setting, and association of its former use within the radio station.

The tennis courts have also been identified as a contributing feature of the Historic District (NRHP Registration Form: Fort Ward Historic District Expansion, dated April 4, 1996). We strongly encourage the Parks and Recreation District to avoid building this playground on the Fort Ward parade ground or tennis courts, and seek a location that has less historic significance either within the historic district or outside of it. We gladly offer to work with the Parks District to find a suitable construction site with less impacts to the historic district. If you have any questions or concerns, please contact Susan S. Hughes at susan.hughes@cobicommittee.com (206-321-9137).

Sincerely yours,

Susan S. Hughes, PhD, Chairman
Bainbridge Island Historic Preservation Commission

cc. Ellen Shror, Deputy City Manager



Enclosure 1. Note the large antenna poles erected on the parade ground. Historic sources indicate that these were 500-foot long rhombic antennas aimed at Tokyo and other Japanese naval bases (National Archives and Records Administration Archives, Seattle).