



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, OCTOBER 25, 2022**

COUNCIL CHAMBERS
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA

AND

ZOOM WEBINAR
[HTTPS://BAINBRIDGEWA.ZOOM.US/J/92947338351](https://bainbridgewa.zoom.us/j/92947338351)
OR TELEPHONE: US: +1 253 215 8782
WEBINAR ID: 929 4733 8351

AGENDA

1. **CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE - 6:00 PM**
2. **APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE - 6:05 PM**
3. **PRESENTATION(S)**
 - 3.A **(6:10 PM) Receive Presentation for the American Public Works Association (APWA) Accreditation Award – Public Works**, 10 Minutes
[APWA Accreditation Letter 090722.pdf](#)
 - 3.B **(6:20 PM) Proclamation Declaring the Third Week in October as "YWCA Week Without Violence,"**
5 Minutes
[Proclamation - Week Without Violence 2022.pdf](#)
4. **PUBLIC COMMENT - 6:25 PM**

Public comment is accepted at this time on any topic of municipal interest. Each commenter will have three minutes to speak. Public comment is not taken on individual agenda items during the meeting. Please refer to guidelines and instructions for public comment attached below. Public comment may be provided in-person in Council Chambers or remotely through Zoom.

 - 4.A **Instructions for Providing Public Comment**
[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)
5. **CONSENT AGENDA - 6:40 PM**

All items listed under this section are considered to be routine and will be acted upon with one motion and one vote. There will be no separate discussion of these items unless a member of the City Council, or City Manager so requests, in which event, the item will be considered separately in its normal sequence.

- 5.A **Agenda Bill for Consent Agenda** 5 Minutes

- 5.B **Approve Accounts Payable and Payroll**
AP Report to Council of Cash Disbursements 10-26-22.pdf
Council PR Report PR 102022 kd.pdf

- 5.C **Approve City Council Meeting Minutes**
Regular City Council Meeting Minutes, October 11, 2022.pdf

- 5.D **Authorize the City Manager to Prepare and Submit Building Resilient Infrastructure and Communities Grant Applications to Support the Following Projects: Wing Point Pump Station Replacement Project, and Shoreline Roadway Sea-Level Rise Assessment Project - Public Works**
WA State FY2022 BRIC-FMA Announcement & Application Timeline.pdf
Pre-Application-Form_City of Bainbridge Island Shoreline Roadway Adaptation .docx
Pre-Application-Form_City of Bainbridge Island Coastal Wastewater Mitigation.docx

- 5.E **Authorize the City Manager to Accept a Washington State Department of Ecology Wastewater Treatment Plant Nutrient General Permit Support Grant Award and Related Budget Amendment (\$115,943 - Sewer Fund) - Public Works**
2022 DOE Grant Application for Wastewater Treatment Plant.pdf

- 5.F **Authorize Advertisement for Volunteers to Serve on City Advisory Committees (Design Review Board, Environmental Technical Advisory Committee, Historic Preservation Commission, Race Equity Advisory Committee) - Executive, 5 Minutes**

- 5.G **Adopt Resolution No. 2022-27 Relating to Certain Building and Planning, Public Records, and Water and Sewer System Participation Fees and Providing for No Automatic Annual Consumer Price Index Adjustment in 2023 for these Fees - Finance, 5 Minutes**
Resolution No. 2022-27 Providing for No Annual CPI Adjustment for Certain Fees in 2023.docx
Exhibit A to Resolution No. 2022-27.pdf

- 5.H **Authorize the City Manager to Execute an Easement and License Agreement for a Private Drainage Facility on City Property Adjacent to the Yaquina Place Right-of-Way - Public Works**
Yaquina Location Map.pdf
Bringman Access and Utilities Easement - 102022.docx
Bringman Revocable License Agreement - 102022.docx

- 5.I **Adopt Ordinance No. 2022-18 Relating to the Property Tax Levy for Collection in 2023 - Finance, 5 Minutes**
Ordinance No. 2022-18 Relating to the Levy of Property Taxes for Collection in 2023.docx
City of Bainbridge Island Levy Limit Calculation 9 8 2022 TY2023.pdf

5.J Cancel the November 1, 2022 City Council Study Session

6. COUNCIL ANNOUNCEMENTS - 6:45 PM

7. CITY MANAGER'S REPORT - 6:55 PM

8. REGULAR BUSINESS

8.A (7:00 PM) Consider Adoption of Ordinance No. 2022-02 Related to an Increased Density Bonus for Affordable Housing Located on Property Owned or Controlled by Religious Organizations - Planning, 30 Minutes

Memo re Ordinance No. 2022-02

Ordinance No. 2022-02 Related to Affordable Housing on Properties Owned by Religious Organizations.docx

Exhibit A to Ordinance No. 2022-02 - Table 18.09.020

Exhibit B to Ordinance No. 2022-02 - Table 18.12.020-3

8.B (7:30 PM) Public Safety Quarterly Report - Police, 10 Minutes

Public Safety 2022 Q3 Report.pdf

8.C (7:40 PM) Discuss 2023-2024 Proposed Budget, 10 Minutes

STP Update Memo 092322.docx

8.D (7:50 PM) Adopt Ordinance No. 2022-20 relating to the 2023-2028 Update of the Six-Year Capital Improvement Plan, 10 Minutes

Ordinance No. 2022-20 Adopting the 2023-2028 Update of the Six-Year CIP.docx

Ordinance No. 2022-20 Exhibit A

8.E (8:00 PM) Consider Adoption of Resolution No. 2022-25 Relating to Increasing the Transportation Benefit Fund Vehicle License Fee from \$30 to \$40 - Finance, 10 Minutes

Resolution No. 2022-25 Relating to Transportation Benefit District Fee Increase.docx

Presentation_Transportation Benefit Fund Increase.pptx

8.F (8:10 PM) Consider Ordinance No. 2022-14 Amending BIMC 18.15.020 and BIMC 18.36.030 and Associated Tables Related to Electric Vehicle Charging Requirements for New Construction and Expansion Projects, 15 Minutes

Ordinance No. 2022-14 EV Parking Infrastructure - Presentation - 10.25.22.pptx

Ordinance No. 2022-14 Regarding EV Parking.docx

8.G (8:25 PM) Consider Ordinance No. 2022-21 Amending Chapter 8.24 of the Bainbridge Island Municipal Code to Add Definitions for Condiment and Personal Care Product and to Correct a Misspelling, 10 Minutes

Ordinance No. 2022-21 Amending Chapter 8.24 BIMC Waste Reduction.docx

Ordinance No. 2022-21 Amending Chapter 8.24 BIMC Waste Reduction - Presentation.pptx

8.H (8:35 PM) Authorize Installation of Additional Solar Panels at the Waterfront Park Community Center, and to Allocate \$104,000 of ARPA funds to Install Solar Panels and Battery Energy Storage at the Emergency Hub located at Hyla Middle School, Executive 15 Minutes

- 8.1 **(8:50 PM) Consider Proposal to Develop Public Art Plan and Policies and Authorize Expenditure From Public Art Subfund (up to \$50,000) - Executive**, 10 Minutes
Public Art Plan Proposal for CC 10252022

9. **ADJOURNMENT - 9:00 PM**

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



City Council meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the City Clerk's Office at 206-780-8604 or cityclerk@bainbridgewa.gov by noon on the day preceding the meeting.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (6:10 PM) Receive Presentation for the American Public Works Association (APWA) Accreditation Award – Public Works,

SUMMARY: Region IX Director Kristina “Tina” Nelson with the American Public Works Association (APWA) will present to the City Council the APWA Accreditation Award for the City of Bainbridge Island’s Public Works Department.

AGENDA CATEGORY: Presentation

PROPOSED BY: Public Works

RECOMMENDED MOTION: Receive presentation.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	N/A
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	No

BACKGROUND: For the last couple of years, the Public Works Department has worked diligently toward receiving accreditation from the American Public Works Association (APWA). Achieving the accreditation was a collaborative effort by all divisions comprising Public Works, i.e., Engineering, Operations & Maintenance, and Water Resources.

The Bainbridge Island Public Works Department received full accreditation by the American Public Works Association (APWA) in September 2022. This accreditation formally verifies and recognizes that the Bainbridge Island Public Works Department is in full compliance with the recommended management practices set forth in APWA’s Public Works Management Practices Manual.

The APWA Accreditation is a four-year period from September 2022 through September 2026 and includes semi-annual updates to demonstrate continuing compliance. Following September 2026, a re-accreditation process will take place which builds on the original accreditation, encouraging continuous improvement and compliance with newly identified practices.

The purpose of accreditation is to promote excellence in the operation and management of the Public Works Department, its programs, and employees. Accreditation is designed to assist the department in continuous improvement of operations and management, and in providing a valid and objective evaluation of agency programs as a service to the public and the profession.

The Bainbridge Island Public Works Department is only the 9th agency accredited in the State of Washington. In addition to Bainbridge Island, the accredited agencies in Washington include the cities of Bellevue, Bothell, Shoreline, and Tacoma, and the counties of Kitsap, Pierce, and Thurston, as well as the Clark Regional Wastewater District.

See attached APWA Accreditation Award letter dated September 7, 2022.

ATTACHMENTS:

[APWA Accreditation Letter 090722.pdf](#)

FISCAL DETAILS: N/A

Fund Name(s):

Coding:



AMERICAN PUBLIC WORKS ASSOCIATION

Your Comprehensive
Public Works Resource

www.apwa.net

1200 Main Street, Suite 1400
Kansas City, MO 64105-2100
816-472-6100 800-848-APWA
fax 816-472-1610

25 Massachusetts Avenue, NW
Suite 500A
Washington, DC 20001
202-408-9541

September 7, 2022

Chris Wierzbicki
City of Bainbridge Island - Public Works Department
280 Madison Avenue
Bainbridge Island, WA 98110

Dear Mr. Wierzbicki,

I am pleased to notify you that the APWA Accreditation Council has reviewed the evaluation team's results and recommendation and has granted Full Accreditation to the Bainbridge Island Public Works Department. Your Accreditation is granted for a four-year period, which becomes effective on September 7, 2022, and expires September 7, 2026.

Congratulations to the accreditation manager, each member of the agency, and you for earning your first accreditation. Your team's work to achieve accreditation demonstrates the dedication and pride in the operation of your department and your community overall. We trust you have experienced the many benefits from working through the accreditation process and that your department recognizes the value in continually improving your processes.

Once again, congratulations on a job well done.

Sincerely,

Peter Adler, Chair
Accreditation Council

CC: Kathy Gormanous, Accreditation Manager

PRESIDENT
Stan Brown, P.E., PWLF

CHIEF EXECUTIVE OFFICER
Scott D. Grayson, CAE



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (6:20 PM) Proclamation Declaring the Third Week in October as "YWCA Week Without Violence,"

SUMMARY: The attached proclamation declares the third week in October as "YWCA Week Without Violence."

AGENDA CATEGORY: Proclamation

PROPOSED BY: City Council

RECOMMENDED MOTION: I move to authorize the Mayor to sign the attached proclamation declaring the third week in October as "YWCA Week Without Violence" and to add this proclamation to the list of annual proclamations that may be signed by the Mayor without further City Council action.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Proclamation - Week Without Violence 2022.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, proclaiming the third week of October as the annual observance of “YWCA Week Without Violence.”

WHEREAS, women and girls often face interlocking and compounding social barriers such as racism, sexism, and gender-based violence, which impact their ability to access full lives; and

WHEREAS, violence against women impacts the lives of countless women and their families across the United States, with one in four women experiencing domestic violence and more than three women murdered each day by their current or former partner in communities across the country; and

WHEREAS, every 90 seconds, another American is sexually assaulted, and, out of every 100 cases of rape, only 57 lead to arrest, 11 are referred to prosecutors, and seven lead to a felony conviction; and

WHEREAS, financial abuse is experienced in up to 99% of domestic violence cases and occurs across all socioeconomic, educational, racial and ethnic groups; and

WHEREAS, immigrant women, women of color, women with disabilities, and lesbian, gay, bisexual, transgender, queer and questioning, intersex, asexual and more (LGBTQIA+) communities face heightened risks of violence and greater barriers to legal remedies and supportive services due to factors such as limited English proficiency and language barriers, fear of deportation, limited access to higher education and job resources, higher risks of poverty and limited resources for access to support and affordable child care; and

WHEREAS, one of every four homeless women is homeless because of violence committed against her, and over 92% of homeless mothers have experienced severe physical and/or sexual abuse during their lifetime; and

WHEREAS, the community of Bainbridge Island will work to end the epidemic of gender-based violence and support families;

NOW, THEREFORE, I, Joe Deets, Mayor of the City of Bainbridge Island, on behalf of the City Council, do hereby proclaim the third week of October as the annual observance of the YWCA Week Without Violence.

DATED this 25th day of October 2022

Joe Deets, Mayor



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME:

AGENDA ITEM: Instructions for Providing Public Comment

SUMMARY: Instructions for providing public comment are attached.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Information only.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:

Ongoing Cost:

One-Time Cost:

Included in Current Budget?

BACKGROUND:

ATTACHMENTS:

[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



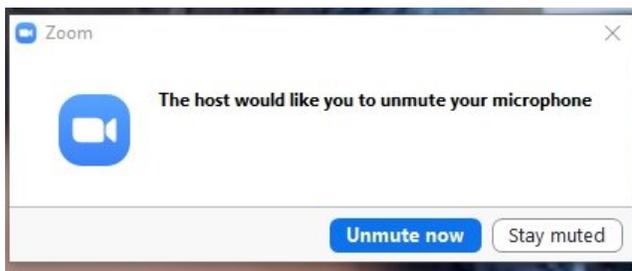
CITY OF
BAINBRIDGE ISLAND

CITY CLERK'S OFFICE

Members of the public are encouraged to submit written public comment to the City Council at any time by emailing Council at council@bainbridgewa.gov. Members of the public who wish to provide public comment may attend the business meeting in Council Chambers or may participate remotely by following the instructions outlined below. If you are attending in-person, please sign up to speak on the sign-in sheet by the Chamber doors. The Mayor will call the people signed up on the sign-in sheet in Council Chambers first, and speakers will have three minutes to speak from the podium. Following the in-person comment, the Mayor will call people who have raised their hands in the Zoom meeting. A timer on the screen will indicate when 3 minutes have elapsed. Guidelines for public comment are also attached.

INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT REMOTELY

1. Join the Zoom webinar by following the link posted on the agenda and on the City calendar.
2. Sign in to Zoom with your full name.
3. The Mayor will indicate when it is time for public comment.
4. Attendee indicates desire to speak by clicking on "Raise Hand" option at the bottom of the screen.
5. Attendee clicks button "Unmute now" after they are called to speak by the Mayor.



6. Attendee will appear on screen with other panelists, but without video, just name.

IMPORTANT NOTE: If you do not have the latest version of Zoom, the Clerk will promote you to panelist. You will then appear with video enabled. Look for the video icon in the bottom left-hand corner of the screen to turn off your video.

7. Attendee provides their comment.

8. A timer on the screen will track your time.
9. Stop speaking when the timer reaches the 3-minute mark.
10. Attendee is returned to attendee group, and microphone is muted.
11. Public comment is simply received by the Council, with no response.

Excerpt from the Governance Manual regarding public comment:

5.6 Respect and Decorum

It is the duty of the Presiding Officer and Councilmembers to maintain dignity and respect for their offices, City staff, and the public. While the Council is in session, the Councilmembers shall preserve civility, order and decorum. No member of the public shall, by conversation or otherwise, delay, disrupt, or interrupt the proceedings of the Council, nor engage in any of the prohibited behavior described below. Councilmembers and the public shall obey the proper orders of the Presiding Officer of the meeting.

5.6.1 Orderly Behavior and Civility in Remarks

Any person disrupting the business of the Council, either while addressing the Council or attending the proceedings, shall be asked to leave, or be removed from the meeting. Continued disruptions may result in a point of order by the Presiding Officer or a Councilmember pursuant to the Council's parliamentary rules, or a recess, forced removal, or adjournment as described elsewhere in this manual. Disruptive behavior includes, but is not limited to, the following:

- (a) Speaking without being recognized by the Presiding Officer.
- (b) Continuing to speak after the allotted time has expired.
- (c) Speaking on an item at a time not designated for discussion by the public of that item, such as speaking on a quasi-judicial item at a time other than during a public hearing or closed record proceeding on the matter.
- (d) Throwing objects.
- (e) Speaking on an issue that is not within the jurisdiction of the City Council or is otherwise irrelevant to Council business.
- (f) Speaking in favor of or in opposition to a ballot proposition or a candidate for public office, provided, that public comment is allowed when the City Council is considering taking a collective position in favor of or in opposition to a ballot proposition as authorized in RCW 42.17A.555.

- (g) Impersonating a City Councilmember or a member of the City staff.
- (h) Shouting or otherwise engaging in loud or boisterous behavior.
- (i) Continuing to make repetitive remarks after being requested not to do so by the Presiding Officer or a majority of the City Council.
- (j) Attempting to engage the audience rather than the Council, e.g., asking audience members to stand, clap, boo or otherwise express collective support or opposition to any matter.
- (k) Booing, hissing, or otherwise disrupting the comments of another speaker.
- (l) Using racial slurs or other slurs directed at the color, creed, religion, ancestry, gender, sexual orientation, gender expression or identity, national origin, citizenship or immigration status, or mental, physical, or sensory disability of any individual or group, or any other words considered "fighting words" under constitutional law.
- (m) Refusing to modify conduct after being advised by the Presiding Officer that the conduct is disrupting the meeting or disobeying any other lawful order of the Presiding Officer or a majority of the City Council.

5.6.2 Permission Required to Address the Council

Persons other than Councilmembers and Administration shall be permitted to address the Council only upon recognition and introduction by the Presiding Officer of the meeting.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Agenda Bill for Consent Agenda

SUMMARY: Council will consider approval of the Consent Agenda.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to approve the Consent Agenda as presented.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME:

AGENDA ITEM: Approve Accounts Payable and Payroll

SUMMARY: Consider approval of payroll and accounts payable.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve accounts payable and payroll.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[AP Report to Council of Cash Disbursements 10-26-22.pdf](#)

[Council PR Report PR 102022 kd.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: October 10, 2022 - October 24, 2022

CITY COUNCIL: October 11, 2022 - October 25, 2022

Last check from previous run: 359333 dated 10/12/2022 issued to The Watershed Company for \$4,084.30

Last ACH from previous run: 1406 dated 10/12/2022 issued to Workworld for \$996.09

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
VOID	09/28/2022	359254	PW/Glen F Doyle/Business was sold, check needed new business name	N/A
VOID	09/28/2022	359272	EX/Sound Reprographics/Credit on account was applied to the invoice	N/A
ACH/EFT	10/15/2022	1407	PW/Island Hands/Janitorial Services	15,155.15
ACH/EFT	10/15/2022	1408	PCD,PW,POL/Kelley Connect/Copier lease payments	5,115.07
ACH/EFT	10/18/2022	1409	US Bank/Credit card purchases - Sep. 2022	49,383.78
ACH/EFT	10/20/2022	1410	ENG/Sound Pacific Construction/Sportsman & New Brooklyn improvements	241,291.45
ACH/EFT	10/18/2022	1411	COBI/Utility billing - Oct. 2022	10,398.59
Manual	10/14/2022	359334	POL,PCD/AT&T/Fax long distance	18.72
Manual	10/14/2022	359335	CenturyLink/Citywide telemetry - Oct. 2022	4,483.58
Manual	10/14/2022	359336	COBI/Fletcher Bay roof repair permit fee	952.28
Manual	10/14/2022	359337	PW/Leak Finders West/Reissue check 359254 to correct business name	450.00
Manual	10/14/2022	359338	Puget Sound Energy/Citywide energy services	38,629.51
Manual	10/14/2022	359339	EX/Sustainable Bainbridge/Cultural arts & sciences funding	5,290.00
Manual	10/14/2022	359340	Verizon/Citywide wireless charges - Oct. 2022	5,971.29
Manual	10/18/2022	359341	CenturyLink/Citywide telemetry - Oct. 2022	396.14
Manual	10/18/2022	359342	Puget Sound Energy/Energy services Ferncliff Ave, Rockaway Interite PRV	28.68
Manual	10/18/2022	359343	ENG,PW,PCD,EX,FIN/Staples/Gloves, Paper, Pens, Batteries, Kleenex, Toner	932.00

Total Manual Checks and Electronic Disbursements	378,496.24
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Regular Run Checks	10/26/2022	359344-359400	Total Regular Check Run	113,308.35
Regular Run ACH	10/26/2022	1412-1473	Total Regular ACH Run	784,421.60
Total Disbursements				1,276,226.19

Retainage Release	10/11/2022	206	Stripe Rite/Retainage release for 2020 annual road striping	8,213.86
Travel Advance	N/A	N/A		N/A

Prepared and Reviewed by  Jacob Kines, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

 10/19/2022
 Karl R. Shaw, Accounting Manager Date

10/11/2022 08:03
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2022 10	69								
APP 622-213000	10/11/2022	M101022	101122			ACCOUNTS PAYABLE		8,213.86	
						AP CASH DISBURSEMENTS JOURNAL			
APP 628-111100	10/11/2022	M101022	101122			CASH-RETAINAGE			8,213.86
						AP CASH DISBURSEMENTS JOURNAL			
						JOURNAL 2022/10/69	TOTAL	8,213.86	8,213.86

10/11/2022 08:03
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
622 EXPENDABLE TRUST FUND 622-213000 628-111100	2022 10	69	10/11/2022	ACCOUNTS PAYABLE CASH-RETAINAGE	8,213.86	8,213.86
				FUND TOTAL	8,213.86	8,213.86

** END OF REPORT - Generated by Jacob Kines **

JK



10/14/2022 10:57
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 1
apcshdsb

CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
1407	10/15/2022	EFT	8646 ISLAND HANDS	258772	2043	09/26/2022		M101122	15,155.15
	Invoice: 2043					PW/2020-2023 JANITORIAL CONTRACT			
				14,927.82	73011183 54110000269	JANITORIAL CONTRACT-PRO SVCS			
				227.33	73425358 54110000269	JANITORIAL CONTRACT-PRO SVCS			
						CHECK	1407	TOTAL:	15,155.15
1408	10/15/2022	EFT	1971 KELLEY CONNECT	258564	IN1148052	10/03/2022		M101122	298.73
	Invoice: IN1148052					PCD/COPIER LEASE			
				298.73	61470581 545000	PCD - DEV ADMIN RENTS & LEASES			
				258565	IN1148053	10/03/2022		M101122	177.78
	Invoice: IN1148053					PCD/COPIER LEASE			
				177.78	61470581 545000	PCD - DEV ADMIN RENTS & LEASES			
				258690	IN1148522	10/04/2022		M101122	2,827.02
	Invoice: IN1148522					PW/COPIER LEASE			
				2,827.02	73637891 545000	RENTS & LEASES - OPERATING			
				258712	IN1148049	10/03/2022		M101122	1,811.54
	Invoice: IN1148049					POL/ANNUAL MAINTENANCE			
				905.77	51011211 545000	PD-C/E-ADMIN RENTS/LEASE			
				362.31	52011212 545000	POLICE - C/E INVEST RENTS			
				543.46	53011212 545000	POLICE - C/E PATROL RENTS			
						CHECK	1408	TOTAL:	5,115.07
						NUMBER OF CHECKS	2	*** CASH ACCOUNT TOTAL ***	20,270.22
						COUNT		AMOUNT	
						TOTAL EFT'S	2	20,270.22	
						*** GRAND TOTAL ***		20,270.22	

10/14/2022 10:57
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022	10	141									
APP	001-213000		10/17/2022	M101122	101422			GENERAL - ACCOUNTS PAYABLE		16,739.36	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		10/17/2022	M101122	101422			CASH			20,270.22
								AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000		10/17/2022	M101122	101422			ACCOUNTS PAYABLE		227.33	
								AP CASH DISBURSEMENTS JOURNAL			
APP	407-213000		10/17/2022	M101122	101422			ACCOUNTS PAYABLE		476.51	
								AP CASH DISBURSEMENTS JOURNAL			
APP	631-213000		10/17/2022	M101122	101422			ACCOUNTS PAYABLE		2,827.02	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										20,270.22	20,270.22
APP	631-130000		10/17/2022	M101122	101422			DUE TO/FROM CLEARING		17,443.20	
APP	001-130000		10/17/2022	M101122	101422			GENERAL - DUE TO/FROM CLEARING			16,739.36
APP	402-130000		10/17/2022	M101122	101422			DUE TO/FROM CLEARING			227.33
APP	407-130000		10/17/2022	M101122	101422			DUE TO/FROM CLEARING			476.51
SYSTEM GENERATED ENTRIES TOTAL										17,443.20	17,443.20
JOURNAL 2022/10/141 TOTAL										37,713.42	37,713.42

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 10	141	10/17/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	16,739.36	16,739.36
				FUND TOTAL	16,739.36	16,739.36
402 SEWER OPERATING FUND 402-130000 402-213000	2022 10	141	10/17/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	227.33	227.33
				FUND TOTAL	227.33	227.33
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2022 10	141	10/17/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	476.51	476.51
				FUND TOTAL	476.51	476.51
631 CLEARING FUND 631-130000 631-213000 635-111100	2022 10	141	10/17/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	17,443.20 2,827.02	20,270.22
				FUND TOTAL	20,270.22	20,270.22

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		16,739.36
402 SEWER OPERATING FUND		227.33
407 BUILDING & DEVELOPMENT FUND		476.51
631 CLEARING FUND	17,443.20	
	TOTAL	
	17,443.20	17,443.20

** END OF REPORT - Generated by Jacob Kines **

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 090222AL				258332	090222AL	09/02/2022		USB0922	199.00
				199.00	31011256 549100	EX/IAEM/ANNUAL MEMBERSHIP DUES AL EX-GF-EMERG PREP-DUES/SUBSCRIP			
Invoice: 090522AL				258334	090522AL	09/05/2022		USB0922	89.23
				89.23	31011256 542100	EX/GARMIN/MONTHLY SATELLITE SUBSCRIPTION EX-GF-EMERG PREP-PHONE			
Invoice: 090522AL-A				258335	090522AL-A	09/05/2022		USB0922	35.99
				35.99	31011229 53110001069	EX/AMAZON/KN95S FOR STAFF TESTING-COVID19-SUPPLIES			
Invoice: 090822AL				258336	090822AL	09/08/2022		USB0922	74.00
				74.00	31011256 541100	EX/NCSI/BACKGROUND CHECKS VOLUNTEERS EX-GF-EMERG PREP-PROF SVCS			
Invoice: 090922AL				258337	090922AL	09/09/2022		USB0922	5,006.29
				5,006.29	31011256 542450	EX/LIFESTRAW/DOP OUTREACH - LIFESTRAWS EX-GF-EMERG PREP-COMM OUTREACH			
Invoice: 091322AL				258338	091322AL	09/13/2022		USB0922	741.95
				741.95	31011256 542450	EX/SOUND REPRO/DOP BANNER EX-GF-EMERG PREP-COMM OUTREACH			
Invoice: 092022AL				258339	092022AL	09/20/2022		USB0922	34.25
				34.25	31011256 542450	EX/AMAZON/DOP RAFFLE TICKETS, BATTERIES EX-GF-EMERG PREP-COMM OUTREACH			
Invoice: 092322AL				258340	092322AL	09/23/2022		USB0922	83.77
				83.77	31011256 542450	EX/SOUND REPRO/DOP SIGNS EX-GF-EMERG PREP-COMM OUTREACH			
Invoice: 092322AL-A				258341	092322AL-A	09/23/2022		USB0922	132.46
				132.46	31011256 542450	EX/SOUND REPRO/DOP CHILD SAFETY TEAM OUTREACH EX-GF-EMERG PREP-COMM OUTREACH			
Invoice: 092322AL-B				258342	092322AL-B	09/23/2022		USB0922	7.71
				7.71	31011256 542450	EX/SOUND REPRO/DOP SIGNS EX-GF-EMERG PREP-COMM OUTREACH			
Invoice: 092622AL				258343	092622AL	09/26/2022		USB0922	73.87
				73.87	31011256 539100	EX/SAFEWAY/DOP SNACKS EX-GF-EMERG PREP-NON TR MEALS			
Invoice: 092622AL-A				258344	092622AL-A	09/26/2022		USB0922	139.77
				139.77	31011256 539100	EX/WESTSIDE PIZZA/DOP LUNCH EX-GF-EMERG PREP-NON TR MEALS			
Invoice: 092622AL-B				258345	092622AL-B	09/26/2022		USB0922	1,230.47
				1,230.47	31011256 531100	EX/AD PLANET/POLO SHIRTS FOR TEAM LEADS EX-GF-EMERG PREP-SUPPLIES			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
				258346	092622AL-C	09/26/2022		USB0922	43.68
Invoice: 092622AL-C				43.68	31011256 539100	EX/STARBUCKS/DOP SNACKS EX-GF-EMERG PREP-NON TR MEALS			
				258348	090222MS	09/02/2022		USB0922	4.99
Invoice: 090222MS				4.99	61470581 549100	PCD/KITSAP SUN/MONTHLY DIGITAL NEWSPAPER PCD - DEV ADMIN DUES/SUBSCR			
				258349	090222MS-A	09/02/2022		USB0922	900.00
Invoice: 090222MS-A				900.00	61470581 545000	PCD/PY STORAGE 98110/MONTHLY ARCHIVE STORAGE FEE PCD - DEV ADMIN RENTS & LEASES			
				258351	091622AL	09/16/2022		USB0922	34.37
Invoice: 091622AL				34.37	61011581 531100	PCD/AMAZON/WALL FILE, PENS PCD - C/E ADMIN SUPPLIES			
				258352	092222MS	09/22/2022		USB0922	60.06
Invoice: 092222MS				60.06	61011581 531100	PCD/AMAZON/LARGE YEARLY WALL CALENDAR PCD - C/E ADMIN SUPPLIES			
				258356	090922JD	09/09/2022		USB0922	37.24
Invoice: 090922JD				37.24	21011125 531100	CRT/AMAZON/MARKERS, DOOR STOPPER, MINI HOOKS COURT-SUPPLIES			
				258357	091522JD	09/15/2022		USB0922	55.93
Invoice: 091522JD				55.93	21011125 531100	CRT/CHUCKALS/CALENDARS AND PENS COURT-SUPPLIES			
				258358	092222JD	09/22/2022		USB0922	18.55
Invoice: 092222JD				18.55	21011125 531100	CRT/BI ACE HARDWARE/LIGHT BULBS COURT-SUPPLIES			
				258359	092322JD	09/23/2022		USB0922	33.00
Invoice: 092322JD				33.00	21011125 531100	CRT/AMAZON/CALENDAR, SCREEN CLEANING WIPES COURT-SUPPLIES			
				258360	092622JD	09/26/2022		USB0922	10.34
Invoice: 092622JD				10.34	21011125 531100	CRT/AMAZON/CALCULATOR COURT-SUPPLIES			
				258450	091222JB	09/12/2022		USB0922	46.68
Invoice: 091222JB				46.68	54025212 443410	POL/RICHLAND DUGOUT/FOOD MARINE - TRAINING			
				258451	091222JB-A	09/12/2022		USB0922	20.90
Invoice: 091222JB-A				20.90	54025212 443410	POL/WS FERRIES/FERRY PASSAGE MARINE - TRAINING			
				258452	091322JB	09/13/2022		USB0922	14.95
Invoice: 091322JB				14.95	54025212 443410	POL/COURTYARD MARRIOT/FOOD MARINE - TRAINING			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 091422JB				258453	091422JB	09/14/2022		USB0922	67.50
				67.50	54025212 443410	POL/STERLINGS RESTAURANT/FOOD MARINE - TRAINING			
Invoice: 091422JB-A				258454	091422JB-A	09/14/2022		USB0922	15.04
				15.04	54025212 443410	POL/COURTYARD MARRIOTT/FOOD MARINE - TRAINING			
Invoice: 091522JB				258455	091522JB	09/15/2022		USB0922	61.82
				61.82	54025212 443410	POL/SHELL OIL/FUEL MARINE - TRAINING			
Invoice: 090822ZB				258456	090822ZB	09/08/2022		USB0922	20.40
				20.40	53011212 54110000962	POL/SALTY DOG WASH/K9 NAIL TRIM, BATH TRACKING CANINE-PROF SVCS			
Invoice: 091122ZB				258457	091122ZB	09/11/2022		USB0922	54.14
				54.14	53011212 54110000962	POL/CHEWY/K9 FOOD TRACKING CANINE-PROF SVCS			
Invoice: 090122BB				258458	090122BB	09/01/2022		USB0922	409.00
				409.00	53011212 545000	POL/RELIABLE STORAGE/STORAGE UNIT RENT POLICE - C/E PATROL RENTS			
Invoice: 090622BB				258459	090622BB	09/06/2022		USB0922	137.57
				137.57	51011217 520000	POL/QUARTERMASTER/PEO BOOTS PD-C/E-PARKING ENF-BEN			
Invoice: 091122BB				258460	091122BB	09/11/2022		USB0922	283.92
				283.92	55011757 520000	POL/GAME ON/HARBORMASTER BOOTS PD-HARBORMASTER-BENEFITS			
Invoice: 091222BB				258461	091222BB	09/12/2022		USB0922	33.65
				33.65	53011212 520000	POL/AMAZON/BELT LOOP/PLUMEAU POLICE - C/E PATROL BENEFITS			
Invoice: 090822BB				258462	090822BB	09/08/2022		USB0922	174.71
				174.71	53011212 531100	POL/GALLS/EAR-HUGGER JACKS X5 PD-C/E-PATROL SUPPLIES			
Invoice: 091322BB				258463	091322BB	09/13/2022		USB0922	250.00
				250.00	53011212 443410	POL/PAYPAL/FTO SUPERVISOR TRAINING/KOON POLICE - C/E PATROL TRAINING			
Invoice: 091422BB				258464	091422BB	09/14/2022		USB0922	77.92
				77.92	51011211 549100	POL/KITSAP SUN/FINAL PAYMENT PAPER SUBSCRIPTION PD-C/E-ADM-DUES/SUBCR/MEMBRSH			
Invoice: 091522BB				258465	091522BB	09/15/2022		USB0922	14.12
				14.12	53011212 531100	POL/AMAZON/DOOR PLATE - LEDBETTER PD-C/E-PATROL SUPPLIES			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 091622BB				258466	091622BB	09/16/2022		USB0922	11.00
				11.00	55011757 541100	POL/WA ST PATROL/WATCH BACKGROUND CHECK DUOWM PD-HARBORMASTER-PROF SVCS			
Invoice: 082522JC				258467	082522JC	08/25/2022		USB0922	6.25
				6.25	51011191 543100	POL/WSDOT/BRIDGE TOLL SEATTLE LAB PD-C/E-PROP RM-TRAVEL			
Invoice: 082422JC				258468	082422JC	08/24/2022		USB0922	24.42
				24.42	51011191 543100	POL/CHICK-FIL-A/LUNCH JC, EH PD-C/E-PROP RM-TRAVEL			
Invoice: 092222JC				258469	092222JC	09/22/2022		USB0922	16.07
				16.07	51011191 543100	POL/TACO BELL/LUNCH JC, EH PD-C/E-PROP RM-TRAVEL			
Invoice: 090422JF				258470	090422JF	09/04/2022		USB0922	152.45
				152.45	54025212 443410	POL/EXPEDIA/LODGING 1 NIGHT MILLER MARINE - TRAINING			
Invoice: 083122LH				258471	083122LH	08/31/2022		USB0922	182.10
				182.10	91011215 542500	POL/USPS.COM/POSTAGE STAMPS 3 ROLLS GG-C/E-PD-POSTAGE			
Invoice: 083022EH				258472	083022EH	08/30/2022		USB0922	18.29
				18.29	52011212 443410	POL/EZELL'S FAMOUS CHICKEN/FOOD POLICE - C/E INVEST TRAINING			
Invoice: 083122EH				258473	083122EH	08/31/2022		USB0922	14.74
				14.74	52011212 443410	POL/POTBELLY SANDWICH SHOP/FOOD POLICE - C/E INVEST TRAINING			
Invoice: 091522EH				258474	091522EH	09/15/2022		USB0922	6.25
				6.25	51011191 543100	POL/WSDOT/BRIDGE TOLL EH, ZB PD-C/E-PROP RM-TRAVEL			
Invoice: 091422EH				258475	091422EH	09/14/2022		USB0922	24.42
				24.42	51011191 543100	POL/CHICK-FIL-A/LUNCH EH, ZB PD-C/E-PROP RM-TRAVEL			
Invoice: 090522CM				258476	090522CM	09/05/2022		USB0922	32.16
				32.16	53011212 443410	POL/EL TORIO, OMAK/MEAL POLICE - C/E PATROL TRAINING			
Invoice: 090622CM				258477	090622CM	09/06/2022		USB0922	27.97
				27.97	53011212 443410	POL/HOMETOWN PIZZA, OMAK/MEAL POLICE - C/E PATROL TRAINING			
Invoice: 090622CM-A				258478	090622CM-A	09/06/2022		USB0922	6.25
				6.25	53011212 543100	POL/WSDOT/BRIDGE TOLL PATROL-TRAVEL/MEALS/LODGING			

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
Invoice: 090522CM-A				258479 090522CM-A	09/05/2022		USB0922	58.15
				58.15 53011212 443410	POL/SHELL OIL, EAST WENATCHEE/FUEL POLICE - C/E PATROL TRAINING			
Invoice: 090722CM				258480 090722CM	09/07/2022		USB0922	30.00
				30.00 53011212 443410	POL/LOGGERS, OMAK/MEAL POLICE - C/E PATROL TRAINING			
Invoice: 090722CM-A				258481 090722CM-A	09/07/2022		USB0922	14.89
				14.89 53011212 443410	POL/SUBWAY, OMAK/MEAL POLICE - C/E PATROL TRAINING			
Invoice: 090622CM-B				258482 090622CM-B	09/06/2022		USB0922	12.89
				12.89 53011212 443410	POL/ARBY'S, OMAK/MEAL POLICE - C/E PATROL TRAINING			
Invoice: 090822CM				258483 090822CM	09/08/2022		USB0922	24.86
				24.86 53011212 443410	POL/TWIN PINES DRIVE-IN/MEAL POLICE - C/E PATROL TRAINING			
Invoice: 090822CM-A				258484 090822CM-A	09/08/2022		USB0922	76.00
				76.00 53011212 443410	POL/CHEVRON, SNOQUALMIE/FUEL POLICE - C/E PATROL TRAINING			
Invoice: 090822CM-B				258485 090822CM-B	09/08/2022		USB0922	563.01
				563.01 53011212 443410	POL/BEST WESTERN OMAK/LODGING 2 NIGHTS POLICE - C/E PATROL TRAINING			
Invoice: 092222CM				258486 092222CM	09/22/2022		USB0922	62.38
				62.38 53011212 531100	POL/AMAZON/HOLSTER PD-C/E-PATROL SUPPLIES			
Invoice: 082622RN				258487 082622RN	08/26/2022		USB0922	887.70
				887.70 53011212 443410	POL/HOLIDAY INN EXPRESS/WEEK 2 LODGING POLICE - C/E PATROL TRAINING			
Invoice: 083022RN				258488 083022RN	08/30/2022		USB0922	15.75
				15.75 53011212 443410	POL/KINDEE THAI/FOOD POLICE - C/E PATROL TRAINING			
Invoice: 082922RN				258489 082922RN	08/29/2022		USB0922	33.79
				33.79 53011212 443410	POL/MIO SUSHI-CAMAS/FOOD POLICE - C/E PATROL TRAINING			
Invoice: 083122RN				258490 083122RN	08/31/2022		USB0922	17.75
				17.75 53011212 443410	POL/KINDEE THAI/FOOD POLICE - C/E PATROL TRAINING			
Invoice: 090122RN				258491 090122RN	09/01/2022		USB0922	17.75
				17.75 53011212 443410	POL/KINDEE THAI/FOOD POLICE - C/E PATROL TRAINING			

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME			INVOICE DTL	DESC		
Invoice: 090122BS-A			258506	090122BS-A	09/01/2022		USB0922	20.90
			20.90	53011212 443410	POL/WSDOT/FERRY PASSAGE	POLICE - C/E PATROL TRAINING		
Invoice: 090222BS			258507	090222BS	09/02/2022		USB0922	20.90
			20.90	53011212 443410	POL/WSDOT/FERRY PASSAGE	POLICE - C/E PATROL TRAINING		
Invoice: 090222BS-A			258508	090222BS-A	09/02/2022		USB0922	20.90
			20.90	53011212 443410	POL/WSDOT/FERRY PASSAGE	POLICE - C/E PATROL TRAINING		
Invoice: 090122BS-B			258509	090122BS-B	09/01/2022		USB0922	152.00
			152.00	54025212 541100	POL/KAISER PERMANENTE/CDL PHYSICAL	MARINE-PROF SVCS		
Invoice: 091222BS			258510	091222BS	09/12/2022		USB0922	29.60
			29.60	54025212 443410	POL/THE HABIT/MEAL	MARINE - TRAINING		
Invoice: 091422BS			258511	091422BS	09/14/2022		USB0922	81.20
			81.20	54025212 443410	POL/ANTHONY'S AT COLUMBIA/MEAL	MARINE - TRAINING		
Invoice: 091622BS			258512	091622BS	09/16/2022		USB0922	550.06
			550.06	54025212 443410	POL/MARRIOTT RICHLAND/LODGING 3 NIGHTS	MARINE - TRAINING		
Invoice: 091622BS-A			258513	091622BS-A	09/16/2022		USB0922	539.47
			539.47	54025212 443410	POL/MARRIOTT RICHLAND/LODGING 3 NIGHTS	MARINE - TRAINING		
Invoice: 091622BS-B			258514	091622BS-B	09/16/2022		USB0922	3,119.93
			3,119.93	54025212 548100	POL/KITSAP MARINA/M8 ENGINE REPAIR	MARINE - REPAIRS		
Invoice: 082922MD			258544	082922MD	08/29/2022		USB0922	60.05
			60.05	81011881 548500	IT/ADOBE/ADOBE CREATIVE CLOUD SW	IT - C/E COMPUTER SUPPORT		
Invoice: 082922MD-A			258545	082922MD-A	08/29/2022		USB0922	103.35
			103.35	81011881 535500	IT/AMAZON/DESKTOP SPEAKERS	IT - C/E COMPUTER PARTS & EQ		
Invoice: 083022MD			258546	083022MD	08/30/2022		USB0922	382.19
			382.19	81031881 53550000567	IT/AMAZON/LOGITECH RALLY MICROPHONE	PEG CAP FUNDING-NON CAP ITEMS		
Invoice: 090122MD			258547	090122MD	09/01/2022		USB0922	2,095.08
			2,095.08	81011881 548500	IT/ZOOM/VIDEOCONFERENCING	IT - C/E COMPUTER SUPPORT		

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 090622MD				258548	090622MD	09/06/2022		USB0922	199.98
				199.98	81011881 548500	IT/GODADDY/DIGITAL CERTIFICATE RENEWAL IT - C/E COMPUTER SUPPORT			
Invoice: 083022MD-A				258549	083022MD-A	08/30/2022		USB0922	299.09
				299.09	81011881 535500	IT/AMAZON/MINI DISPLAY PORT VGA/DVI X11 IT - C/E COMPUTER PARTS & EQ			
Invoice: 090522MD				258550	090522MD	09/05/2022		USB0922	114.00
				114.00	81011881 548500	IT/SCREENCAST-O-MATIC/SCREEN RECORDING SW MAINT IT - C/E COMPUTER SUPPORT			
Invoice: 090622MD-A				258551	090622MD-A	09/06/2022		USB0922	124.20
				124.20	81011881 535500	IT/AMAZON/USB-C CHARGERS, PHONE CASES IT - C/E COMPUTER PARTS & EQ			
Invoice: 090922MD				258552	090922MD	09/09/2022		USB0922	76.29
				76.29	81011881 548500	IT/EVERNOTE/SOFTWARE IT - C/E COMPUTER SUPPORT			
Invoice: 090822MD				258553	090822MD	09/08/2022		USB0922	12.00
				12.00	81011881 548500	IT/WETRANSFER/SOFTWARE POLICE ENCRYPTION IT - C/E COMPUTER SUPPORT			
Invoice: 090522MD-A				258554	090522MD-A	09/05/2022		USB0922	10.80
				10.80	81011881 535100	IT/USB-C CHARGING CABLE IT - C/E COMPUTER SOFTWARE			
Invoice: 092022MD				258555	092022MD	09/20/2022		USB0922	67.26
				67.26	81011881 535500	IT/AMAZON/USB DP TO MINI-DP CABLES, PHONE CASES IT - C/E COMPUTER PARTS & EQ			
Invoice: 092122MD				258556	092122MD	09/21/2022		USB0922	2,775.32
				2,775.32	81011881 535100	IT/DIGITAL RIVER/LAYER 2 CONNECTOR SOFTWARE IT - C/E COMPUTER SOFTWARE			
Invoice: 092222MD				258557	092222MD	09/22/2022		USB0922	655.16
				655.16	81011881 535500	IT/ARLO/SECURITY CAMERA REPLACEMENT CRT IT - C/E COMPUTER PARTS & EQ			
Invoice: 092222MD-A				258558	092222MD-A	09/22/2022		USB0922	98.23
				98.23	81011881 535500	IT/AMAZON/MICRON SOLID STATE DRIVE HAYS IT - C/E COMPUTER PARTS & EQ			
Invoice: 092322MD				258559	092322MD	09/23/2022		USB0922	6,287.43
				6,287.43	81011881 548500	IT/ADOBE/SOFTWARE LICENSES X18 IT - C/E COMPUTER SUPPORT			
Invoice: 091222KS				258560	091222KS	09/12/2022		USB0922	85.00
				85.00	41011144 443410	FI/GFOA/DISCLOSURE UPDATE TRAINING KS FIN - C/E TRAINING			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 091922KS				258561	091922KS	09/19/2022		USB0922	150.00
				150.00	41011141 549100	FI/GFOA/MEMBERSHIP FEE - JK FIN-C/E-DUES, SUBS, MEMBERSHIPS			
Invoice: 092022KS				258562	092022KS	09/20/2022		USB0922	107.87
				107.87	41011141 531100	FI/AMAZON/FRONT DESK CANDY FIN - C/E ADMIN SUPPLIES			
Invoice: 090122AC				258578	090122AC	09/01/2022		USB0922	70.98
				70.98	73637891 539100	PW/SAFEWAY/RETIREMENT CAKE DFRANTZ O&M-NON TRAVEL FOOD/BEV			
Invoice: 090122JG				258579	090122JG	09/01/2022		USB0922	804.87
				804.87	73321569 64980001093	PW/PAYGOV-COBI/PERMIT BLD26952 FEES SALT STORAGE FAC-PERMITS			
Invoice: 090122JG-A				258580	090122JG-A	09/01/2022		USB0922	24.15
				24.15	73321569 64980001093	PW/PAYGOV-COBI/PERMIT BLD26952 PROC FEES SALT STORAGE FAC-PERMITS			
Invoice: 091622RN				258581	091622RN	09/16/2022		USB0922	19.22
				19.22	73411345 531100	PW/SAFEWAY/COOLER, ZIPLOCKS, ICE OFFICE SUPPLIES			
Invoice: 082522JR				258583	082522JR	08/25/2022		USB0922	13.17
				13.17	73638935 531100	PW/AMAZON/SHOP SUPPLIES INSERTS O&M-STD ALLOCATION-SUPPLIES			
Invoice: 082522JR-A				258584	082522JR-A	08/25/2022		USB0922	40.26
				40.26	73637891 531100	PW/AMAZON/HAND SANITIZER OFFICE SUPPLIES			
Invoice: 082422JR-D				258585	082422JR-D	08/24/2022		USB0922	80.43
				80.43	73637891 531100	PW/AMAZON/PRINTER CARTRIDGE OFFICE SUPPLIES			
Invoice: 083122JR				258586	083122JR	08/31/2022		USB0922	87.77
				87.77	73638935 531100	PW/AMAZON/VEHICLE PARTS O&M-STD ALLOCATION-SUPPLIES			
Invoice: 083122JR-A				258587	083122JR-A	08/31/2022		USB0922	17.46
				17.46	73637891 531100	PW/AMAZON/WATER RESISTANT TABLE CLOTH OFFICE SUPPLIES			
Invoice: 090122JR				258588	090122JR	09/01/2022		USB0922	110.00
				110.00	73321569 64980001093	PW/KPHD/BUILDING CLEARANCE EXEMPTION SALT STORAGE FAC-PERMITS			
Invoice: 090622JR				258589	090622JR	09/06/2022		USB0922	36.00
				36.00	73637891 531100	PW/AMAZON/FLOOR MAT, PLASTIC FILE FOLDERS OFFICE SUPPLIES			

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
Invoice: 090722JR				258591 090722JR	09/07/2022		USB0922	719.50
				719.50 73111264 531100	PW/SMARTSIGN.COM/PEDESTRIAN CROSSWALK SIGN O&M-STREET-TRAF CONTROL-SUPPLY			
Invoice: 090822JR				258592 090822JR	09/08/2022		USB0922	29.32
				29.32 73637891 531100	PW/AMAZON/HARDHAT CLACKEY OFFICE SUPPLIES			
Invoice: 090922JR				258593 090922JR	09/09/2022		USB0922	227.78
				227.78 73638935 531100	PW/RASMUSSEN EQUIPMENT/WIRE ROPE ASSMBLY WWTP O&M-STD ALLOCATION-SUPPLIES			
Invoice: 090922JR-A				258594 090922JR-A	09/09/2022		USB0922	295.47
				295.47 73638935 531100	PW/RASMUSSEN EQUIPMENT/SHEAVE KIT FOR WWTP O&M-STD ALLOCATION-SUPPLIES			
Invoice: 091422JR				258595 091422JR	09/14/2022		USB0922	480.47
				480.47 73637891 531100	PW/COSTCO.COM/WATER BOTTLES OFFICE SUPPLIES			
Invoice: 091522JR				258597 091522JR	09/15/2022		USB0922	29.34
				29.34 73637891 531100	PW/AMAZON/FEBREEZE, PLASTIC FILE FOLDERS OFFICE SUPPLIES			
Invoice: 091522JR-A				258598 091522JR-A	09/15/2022		USB0922	19.54
				19.54 73637891 531100	PW/AMAZON/FINE POINT PAINT MARKER OFFICE SUPPLIES			
Invoice: 082822JR				258599 082822JR	08/28/2022		USB0922	53.17
				53.17 73637891 531100	PW/AMAZON/UNKOWN PURCHASE, POSSIBLE FRAUD OFFICE SUPPLIES			
Invoice: 090122CK				258600 090122CK	09/01/2022		USB0922	300.00
				300.00 73637891 545000	PW/STORAGE 98110/STORAGE UNIT RENTAL RENTS & LEASES - OPERATING			
Invoice: 083122CK				258602 083122CK	08/31/2022		USB0922	271.56
				271.56 73637891 539100	PW/COSTCO/RETIREMENT PART SUPPLY DFRANTZ O&M-NON TRAVEL FOOD/BEV			
Invoice: 091122MB				258603 091122MB	09/11/2022		USB0922	40.08
				40.08 73111290 443410	PW/BOB'S BURGERS & BREW/DINNER MB, ZG O&M-STREET-MAINT O/H-TRAINING			
Invoice: 091222MB				258604 091222MB	09/12/2022		USB0922	42.94
				42.94 73111290 443410	PW/MAIN STOP AVE/BREAKFAST MB, ZG O&M-STREET-MAINT O/H-TRAINING			
Invoice: 091322MB				258606 091322MB	09/13/2022		USB0922	39.62
				39.62 73111290 443410	PW/HILTON GARDEN INN/DINNER MB, ZG O&M-STREET-MAINT O/H-TRAINING			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
				258607	091422MB	09/14/2022		USB0922	48.79
Invoice: 091422MB				48.79	73111290 443410	PW/CIRCLE K/FUEL O&M-STREET-MAINT O/H-TRAINING			
				258608	091422MB-A	09/14/2022		USB0922	26.21
Invoice: 091422MB-A				26.21	73111290 443410	PW/MINER'S DRIVE-IN/LUNCH MB, ZG O&M-STREET-MAINT O/H-TRAINING			
				258609	091422MB-B	09/14/2022		USB0922	332.25
Invoice: 091422MB-B				332.25	73111290 443410	PW/RED LION HOTELS/LODGING MB O&M-STREET-MAINT O/H-TRAINING			
				258610	091422MB-C	09/14/2022		USB0922	332.25
Invoice: 091422MB-C				332.25	73111290 443410	PW/RED LION HOTELS/LODGING ZG O&M-STREET-MAINT O/H-TRAINING			
				258611	090922MH	09/09/2022		USB0922	118.70
Invoice: 090922MH				118.70	73425358 531100	PW/JOANN/FOAM FOR GRIT DUMPSTER O&M-WWTP-SUPPLIES			
				258655	090922BK	09/09/2022		USB0922	108.77
Invoice: 090922BK				108.77	31011131 539100	EX/CASA ROJAS/LUNCH MTG COUNCILMEMBERS, PCD EX-GF-NON TRAVEL FOOD/SNACK			
				258656	091022BK	09/10/2022		USB0922	38.25
Invoice: 091022BK				38.25	31011131 539100	EX/CASA ROJAS/LUNCH MTG FIRE CHIEF TERAN EX-GF-NON TRAVEL FOOD/SNACK			
				258657	091322BK	09/13/2022		USB0922	76.44
Invoice: 091322BK				76.44	31011572 548500	EX/CONSTANT CONTACT/CMR MONTHLY SUBSCRIPTION EX-GF-OUTREACH-SOFTWARE MAINT			
				258658	091922BK	09/19/2022		USB0922	23.35
Invoice: 091922BK				23.35	31011134 443410	EX/PARLAY/2022 INTERNAT'L CITY MANAGER ASSOC EX-GF-TRAINING			
				258660	092122BK	09/21/2022		USB0922	1,287.82
Invoice: 092122BK				1,287.82	31011134 443410	EX/HYATT REGENCY/2022 ITERNT'L CITY MANAGER ASSOC EX-GF-TRAINING			
				258661	092422BK	09/24/2022		USB0922	47.89
Invoice: 092422BK				47.89	31011131 539100	EX/CASA ROJAS/LUNCH MTG COUNCILMEMBER POLLOCK EX-GF-NON TRAVEL FOOD/SNACK			
				258662	083022RL	08/30/2022		USB0922	72.66
Invoice: 083022RL				72.66	31011131 539100	EX/CUPS/BAINBRIDGE READS LUNCH MTG EX-GF-NON TRAVEL FOOD/SNACK			
				258663	083022RL-A	08/30/2022		USB0922	9.75
Invoice: 083022RL-A				9.75	31011131 539100	EX/BLACKBIRD BAKERY/BAINBRIDGE READS LUNCH MTG EX-GF-NON TRAVEL FOOD/SNACK			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 090122RL				258664	090122RL	09/01/2022		USB0922	-42.58
				-42.58	31011131 531100	EX/AMAZON/ACRYLIC SIGN HOLDERS RETURN EX-GF-SUPPLIES			
Invoice: 090122RL-A				258665	090122RL-A	09/01/2022		USB0922	28.38
				28.38	31011131 531100	EX/AMAZON/HEAVY DUTY TAPE EX-GF-SUPPLIES			
Invoice: 090222RL				258666	090222RL	09/02/2022		USB0922	112.48
				112.48	32011152 548500	LEGAL/LEXISNEXIS/LEGAL ONLINE SUBSCRIPTION LGL-GF-SOFTWARE MAINT/SUBSCR			
Invoice: 090422RL				258667	090422RL	09/04/2022		USB0922	25.00
				25.00	11011116 443410	CC/AWC/CITIES ON TAP 2022 DEETS COUNCIL - TRAINING			
Invoice: 090422RL-A				258668	090422RL-A	09/04/2022		USB0922	25.00
				25.00	11011116 443410	CC/AWC/CITIES ON TAP 2022 MORIWAKI COUNCIL - TRAINING			
Invoice: 091022RL				258669	091022RL	09/10/2022		USB0922	92.24
				92.24	11011116 443410	CC/KEDA FALL FORUM/FUTURE OF KITSAP ECON SCHNEIDER COUNCIL - TRAINING			
Invoice: 090922RL				258670	090922RL	09/09/2022		USB0922	457.95
				457.95	31011572 44341001064	EX/RACE FORWARD/RACIAL EQUITY TRAINING JACOBSON RETF-TRAINING			
Invoice: 090922RL-A				258671	090922RL-A	09/09/2022		USB0922	457.95
				457.95	31011572 44341001064	EX/RACE FORWARD/RACIAL EQUITY TRAINING HALL RETF-TRAINING			
Invoice: 090922RL-B				258672	090922RL-B	09/09/2022		USB0922	457.95
				457.95	31011572 44341001064	EX/RACE FORWARD/RACIAL EQUITY TRAINING SAN DIEGO RETF-TRAINING			
Invoice: 091222RL				258673	091222RL	09/12/2022		USB0922	393.48
				393.48	31011131 541100	EX/V&N FELKEY/LEADERSHIP PHOTOS CHARNAS, HAYS EX-GF-PROF SERVICES			
Invoice: 091322RL				258674	091322RL	09/13/2022		USB0922	9.99
				9.99	31011131 549100	EX/KITSAP SUN/DIGITAL SUBSCRIPTION EX-GF-DUES/SUBCR/MEMBERSH			
Invoice: 092522RL				258675	092522RL	09/25/2022		USB0922	32.65
				32.65	31011131 531100	EX/AMAZON/WALL CALENDAR SCHROER EX-GF-SUPPLIES			
Invoice: 090122JL				258676	090122JL	09/01/2022		USB0922	260.00
				260.00	32011154 443410	LEGAL/WSAMA/WSAMA CONFERENCE REGISTRATION LGL-GF-TRAINING			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 090922PN				258681	090922PN	09/09/2022		USB0922	21.83
				21.83	36011143 531100	EXCC/AMAZON/CERTIFICATE FOLDERS CLERK-C/E SUPPLIES			
Invoice: 090922PN-A				258682	090922PN-A	09/09/2022		USB0922	15.52
				15.52	36011143 531100	EXCC/AMAZON/ADHESIVE REMOVER CLERK-C/E SUPPLIES			
Invoice: 091222PN				258683	091222PN	09/12/2022		USB0922	18.30
				18.30	11011116 539100	CC/COSTCO/CITY COUNCIL MTG DINNER COUNCIL-NON TRAVEL FOOD/SNACK			
Invoice: 091322PN				258684	091322PN	09/13/2022		USB0922	95.77
				95.77	11011116 539100	CC/CASA ROJAS/CITY COUNCIL MTG DINNER COUNCIL-NON TRAVEL FOOD/SNACK			
Invoice: 092022PN				258685	092022PN	09/20/2022		USB0922	104.92
				104.92	11011116 539100	CC/CUPS ESPRESSO/CITY COUNCIL MTG DINNER COUNCIL-NON TRAVEL FOOD/SNACK			
Invoice: 092122PN				258686	092122PN	09/21/2022		USB0922	12.65
				12.65	36011143 443410	EXCC/TAQUERIA/TRAINING, TRAVEL MEAL CLERK-GF-TRAINING			
Invoice: 092322PN				258687	092322PN	09/23/2022		USB0922	250.88
				250.88	36011143 443410	EXCC/ICICLE VILLAGE/TRAINING HOTEL CLERK-GF-TRAINING			
Invoice: 092222PN				258688	092222PN	09/22/2022		USB0922	23.56
				23.56	36011143 443410	EXCC/SOUTH/TRAINING, TRAVEL MEAL CLERK-GF-TRAINING			
Invoice: 092422PN				258689	092422PN	09/24/2022		USB0922	12.45
				12.45	36011143 443410	EXCC/JACK IN THE BOX/TRAINING, TRAVEL MEAL CLERK-GF-TRAINING			
Invoice: 091322JH				258706	091322JH	09/13/2022		USB0922	6.25
				6.25	65011597 443410	PCD/TACOMA NARROWS BRIDGE/BRIDGE TOLL CODE - C/E TRAINING EXPENSE			
Invoice: 091422JH				258707	091422JH	09/14/2022		USB0922	26.45
				26.45	65011597 443410	PCD/HEIDLEBURGER DRIVE IN/DINNER CODE - C/E TRAINING EXPENSE			
Invoice: 091522JH				258708	091522JH	09/15/2022		USB0922	7.91
				7.91	65011597 443410	PCD/MCDONALDS/BREAKFAST CODE - C/E TRAINING EXPENSE			
Invoice: 091622JH				258709	091622JH	09/16/2022		USB0922	6.05
				6.05	65011597 443410	PCD/MCDONALDS/BREAKFAST CODE - C/E TRAINING EXPENSE			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 091622JH-A				258710	091622JH-A	09/16/2022		USB0922	40.00
				40.00	65011597 443410	PCD/SAFEWAY/FUEL CODE - C/E TRAINING EXPENSE			
Invoice: 091622JH-B				258711	091622JH-B	09/16/2022		USB0922	468.30
				468.30	65011597 443410	PCD/FAIRBRIDGE INN/HOTEL FOR CONFERENCE CODE - C/E TRAINING EXPENSE			
Invoice: 082622DM				258766	082622DM	08/26/2022		USB0922	351.19
				351.19	73638935 531100	PW/AMAZON/BLOWER O&M-STD ALLOCATION-SUPPLIES			
Invoice: 082722DM				258767	082722DM	08/27/2022		USB0922	144.48
				144.48	73637891 531100	PW/AMAZON/GLOVES FOR CREWS OFFICE SUPPLIES			
Invoice: 091422DM				258768	091422DM	09/14/2022		USB0922	37.00
				37.00	73637891 539100	PW/SLUYS BAKERY/DONUTS FOR SAFETY MEETING O&M-NON TRAVEL FOOD/BEV			
Invoice: 091722DM				258769	091722DM	09/17/2022		USB0922	49.15
				49.15	73637891 539100	PW/SLUYS BAKERY/DONUTS HOUSEHOLD HAZARDOUS MTG O&M-NON TRAVEL FOOD/BEV			
Invoice: 091722DM-A				258770	091722DM-A	09/17/2022		USB0922	10.17
				10.17	73637891 531100	PW/AMPM/ICE FOR HOUSEHOLD HAZARDOUS MTG OFFICE SUPPLIES			
Invoice: 091722DM-B				258771	091722DM-B	09/17/2022		USB0922	43.68
				43.68	73637891 539100	PW/STARBUCKS/COFFEE FOR HOUSEHOLD HAZARDOUS MTG O&M-NON TRAVEL FOOD/BEV			
Invoice: 082822SH				258810	082822SH	08/28/2022		USB0922	10.00
				10.00	31011572 542450	EX/META FOR BUSINESS/BOOSTED POST FOR NAT'L SURVEY EX-GF-OUTREACH-ADV			
Invoice: 082822SH-A				258811	082822SH-A	08/28/2022		USB0922	427.69
				427.69	31111444 54245001018	EX/TOWN&COUNTRY/ICE CREAM BARS FOR STP ENGAGEMENT SUSTAINABLE TRANS-OUTREACH			
Invoice: 091622SH				258813	091622SH	09/16/2022		USB0922	10.00
				10.00	31011572 542450	EX/META FOR BUSINESS/BOOSTED POST FOR HOUSING PLAN EX-GF-OUTREACH-ADV			
Invoice: 091922SH				258814	091922SH	09/19/2022		USB0922	539.99
				539.99	31011572 548500	EX/CANVA/GRAPHIC DESIGN TEMPLATE MAKER EX-GF-OUTREACH-SOFTWARE MAINT			
Invoice: 092022SH				258815	092022SH	09/20/2022		USB0922	10.00
				10.00	31011572 542450	EX/META FOR BUSINESS/BOOSTED POST FOR HOUSING PLAN EX-GF-OUTREACH-ADV			

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CASH ACCOUNT: 635 111100 CASH
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INVOICE DTL DESC

Invoice: 092422SH	258816	092422SH	09/24/2022	USB0922	4.62
	4.62	31011572 542450	EX/META FOR BUSINESS/BOOSTED POST WATERFRONT TRAIL EX-GF-OUTREACH-ADV		
Invoice: 092622	258841	092622	09/26/2022	USB0922	-32.65
	-32.65	41011141 549900	CREDIT BALANCE FROM PREVIOUS MONTH'S STATEMENT FIN-C/E-MISC EXP		

CHECK 1409 TOTAL: 49,383.78

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 49,383.78

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	49,383.78

*** GRAND TOTAL *** 49,383.78

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2022 10	185								
APP 001-213000	10/18/2022	USB0922	101822			GENERAL - ACCOUNTS PAYABLE		40,792.43	
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	10/18/2022	USB0922	101822			CASH			49,383.78
						AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000	10/18/2022	USB0922	101822			ACCOUNTS PAYABLE		2,894.09	
						AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000	10/18/2022	USB0922	101822			STREETS - ACCOUNTS PAYABLE		3,164.44	
						AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000	10/18/2022	USB0922	101822			ACCOUNTS PAYABLE		1,321.12	
						AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000	10/18/2022	USB0922	101822			ACCOUNTS PAYABLE		153.98	
						AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000	10/18/2022	USB0922	101822			ACCOUNTS PAYABLE		939.02	
						AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000	10/18/2022	USB0922	101822			ACCOUNTS PAYABLE		118.70	
						AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								49,383.78	49,383.78
APP 631-130000	10/18/2022	USB0922	101822			DUE TO/FROM CLEARING		46,489.69	
APP 001-130000	10/18/2022	USB0922	101822			GENERAL - DUE TO/FROM CLEARING			40,792.43
APP 101-130000	10/18/2022	USB0922	101822			STREETS - DUE TO/FROM CLEARING			3,164.44
APP 407-130000	10/18/2022	USB0922	101822			DUE TO/FROM CLEARING			1,321.12
APP 401-130000	10/18/2022	USB0922	101822			DUE TO/FROM CLEARING			153.98
APP 301-130000	10/18/2022	USB0922	101822			DUE TO/FROM CLEARING			939.02
APP 402-130000	10/18/2022	USB0922	101822			DUE TO/FROM CLEARING			118.70
SYSTEM GENERATED ENTRIES TOTAL								46,489.69	46,489.69
JOURNAL 2022/10/185 TOTAL								95,873.47	95,873.47

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 10	185	10/18/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	40,792.43	40,792.43
				FUND TOTAL	40,792.43	40,792.43
101 STREET FUND 101-130000 101-213000	2022 10	185	10/18/2022	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	3,164.44	3,164.44
				FUND TOTAL	3,164.44	3,164.44
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2022 10	185	10/18/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	939.02	939.02
				FUND TOTAL	939.02	939.02
401 WATER OPERATING FUND 401-130000 401-213000	2022 10	185	10/18/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	153.98	153.98
				FUND TOTAL	153.98	153.98
402 SEWER OPERATING FUND 402-130000 402-213000	2022 10	185	10/18/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	118.70	118.70
				FUND TOTAL	118.70	118.70
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2022 10	185	10/18/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,321.12	1,321.12
				FUND TOTAL	1,321.12	1,321.12
631 CLEARING FUND 631-130000 631-213000 635-111100	2022 10	185	10/18/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	46,489.69 2,894.09	49,383.78
				FUND TOTAL	49,383.78	49,383.78

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		40,792.43
101	STREET FUND		3,164.44
301	CAPITAL CONSTRUCTION FUND		939.02
401	WATER OPERATING FUND		153.98
402	SEWER OPERATING FUND		118.70
407	BUILDING & DEVELOPMENT FUND		1,321.12
631	CLEARING FUND		
		46,489.69	
	TOTAL	46,489.69	46,489.69

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
1410	10/20/2022	EFT	8744 SOUND PACIFIC CONSTR	258842	PAYREQ3-00715	10/11/2022		M101822	241,291.45
	Invoice: PAYREQ3-00715							ENG/SPORTSMAN CLUB AND NEW BROOKLY	
				241,291.45	72321953 66300000715			SP CLUB/NB INTERSECTN-CONSTR	
								CHECK 1410 TOTAL:	241,291.45
								NUMBER OF CHECKS 1	*** CASH ACCOUNT TOTAL *** 241,291.45
								COUNT	AMOUNT
								TOTAL EFT'S 1	241,291.45
								*** GRAND TOTAL ***	241,291.45

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 10	196	APP 301-213000	10/20/2022	M101822	101822			ACCOUNTS PAYABLE		241,291.45	
		APP 635-111100	10/20/2022	M101822	101822			AP CASH DISBURSEMENTS JOURNAL			241,291.45
								CASH			
								AP CASH DISBURSEMENTS JOURNAL			
								GENERAL LEDGER TOTAL		241,291.45	241,291.45
APP 631-130000			10/20/2022	M101822	101822			DUE TO/FROM CLEARING		241,291.45	
APP 301-130000			10/20/2022	M101822	101822			DUE TO/FROM CLEARING			241,291.45
								SYSTEM GENERATED ENTRIES TOTAL		241,291.45	241,291.45
								JOURNAL 2022/10/196 TOTAL		482,582.90	482,582.90

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2022 10	196	10/20/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	241,291.45	241,291.45
				FUND TOTAL	241,291.45	241,291.45
631 CLEARING FUND 631-130000 635-111100	2022 10	196	10/20/2022	DUE TO/FROM CLEARING CASH	241,291.45	241,291.45
				FUND TOTAL	241,291.45	241,291.45

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
301 CAPITAL CONSTRUCTION FUND		241,291.45
631 CLEARING FUND	241,291.45	
TOTAL	241,291.45	241,291.45

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 1
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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
1411	10/18/2022	MANL	103 CITY OF BAINBRIDGE I	258898	10717OCT22	10/01/2022		UBOCT22	273.22
Invoice: 10717OCT22				273.22	91011722 547500	1270 MADISON LIBRARY	GG-C/E-LIBRARY-COBI	WTR/SWR	
				258899	10727OCT22	10/01/2022		UBOCT22	3,263.31
Invoice: 10727OCT22				3,263.31	91011722 547500	1270 MADISON LIBRARY	GG-C/E-LIBRARY-COBI	WTR/SWR	
				258900	11015OCT22	10/01/2022		UBOCT22	1,936.32
Invoice: 11015OCT22				1,936.32	91425358 547500	1220 DONALD PLACE	GG-WWTP-WATER/SEWER		
				258901	11122OCT22	10/01/2022		UBOCT22	660.44
Invoice: 11122OCT22				660.44	91011215 547500	625 WISLOW WAY	GG-C/E-PD-COBI	WTR/SWR	
				258902	11762OCT22	10/01/2022		UBOCT22	25.40
Invoice: 11762OCT22				25.40	91011768 547500	WINSLOW WAY-DRINKG FNTN	GG-C/E-PARKS-WTR/SWR		
				258903	11805OCT22	10/01/2022		UBOCT22	48.82
Invoice: 11805OCT22				48.82	91011768 547500	RAINBRIGER IRRIGATION METER	GG-C/E-PARKS-WTR/SWR		
				258904	11806OCT22	10/01/2022		UBOCT22	8.34
Invoice: 11806OCT22				8.34	91011768 547500	MADISON & HIGH SCHOOL IRRIGATION	GG-C/E-PARKS-WTR/SWR		
				258905	11982OCT22	10/01/2022		UBOCT22	1,421.59
Invoice: 11982OCT22				1,421.59	91011189 547500	280 MADISON AVENUE N	GG-C/E-CITY HALL-COBI	WTR/SWR	
				258906	11983OCT22	10/01/2022		UBOCT22	510.72
Invoice: 11983OCT22				510.72	91011189 547500	CITY HALL IRRIGATION METER	GG-C/E-CITY HALL-COBI	WTR/SWR	
				258907	12754OCT22	10/01/2022		UBOCT22	1,294.90
Invoice: 12754OCT22				1,294.90	91011768 547500	BLACKBIRD IRRIGATION METER	GG-C/E-PARKS-WTR/SWR		
				258908	12893OCT22	10/01/2022		UBOCT22	501.14
Invoice: 12893OCT22				501.14	71311942 64750000724	8804 MADISON AVE N	PD/COURT BLDG-WTR/SWR	BILLS	
				258909	12894OCT22	10/01/2022		UBOCT22	10.98
Invoice: 12894OCT22				10.98	71311942 64750000724	8804 MADISON AVE N	PD/COURT BLDG-WTR/SWR	BILLS	
				258910	13145OCT22	10/01/2022		UBOCT22	324.82
Invoice: 13145OCT22				324.82	91111262 547500	HWY 305 - STO TRAIL	GG-STREETS-TRAILS-CITY	WTR/SWR	

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME					
				258911	13227OCT22			
Invoice: 13227OCT22				60.08	91111262 547500	10/01/2022	UBOCT22	60.08
						OLYMPIC DR SE		
						GG-STREETS-TRAILS-CITY	WTR/SWR	
				258912	13291OCT22			
Invoice: 13291OCT22				58.51	91111262 547500	10/01/2022	UBOCT22	58.51
						OLYMPIC IMPROVEMENT METER		
						GG-STREETS-TRAILS-CITY	WTR/SWR	
						CHECK	1411 TOTAL:	10,398.59
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***		10,398.59
						COUNT	AMOUNT	
				TOTAL MANUAL CHECKS	1	10,398.59		
						*** GRAND TOTAL ***		10,398.59

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL						ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2022 10	204									
APP 001-213000	10/18/2022	UBOCT22	101822			GENERAL - ACCOUNTS PAYABLE			7,506.74	
						AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100	10/18/2022	UBOCT22	101822			CASH				10,398.59
						AP CASH DISBURSEMENTS JOURNAL				
APP 402-213000	10/18/2022	UBOCT22	101822			ACCOUNTS PAYABLE			1,936.32	
						AP CASH DISBURSEMENTS JOURNAL				
APP 301-213000	10/18/2022	UBOCT22	101822			ACCOUNTS PAYABLE			512.12	
						AP CASH DISBURSEMENTS JOURNAL				
APP 101-213000	10/18/2022	UBOCT22	101822			STREETS - ACCOUNTS PAYABLE			443.41	
						AP CASH DISBURSEMENTS JOURNAL				
GENERAL LEDGER TOTAL									10,398.59	10,398.59
APP 631-130000	10/18/2022	UBOCT22	101822			DUE TO/FROM CLEARING			10,398.59	
APP 001-130000	10/18/2022	UBOCT22	101822			GENERAL - DUE TO/FROM CLEARING				7,506.74
APP 402-130000	10/18/2022	UBOCT22	101822			DUE TO/FROM CLEARING				1,936.32
APP 301-130000	10/18/2022	UBOCT22	101822			DUE TO/FROM CLEARING				512.12
APP 101-130000	10/18/2022	UBOCT22	101822			STREETS - DUE TO/FROM CLEARING				443.41
SYSTEM GENERATED ENTRIES TOTAL									10,398.59	10,398.59
JOURNAL 2022/10/204 TOTAL									20,797.18	20,797.18

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 10	204	10/18/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	7,506.74	7,506.74
				FUND TOTAL	7,506.74	7,506.74
101 STREET FUND 101-130000 101-213000	2022 10	204	10/18/2022	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	443.41	443.41
				FUND TOTAL	443.41	443.41
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2022 10	204	10/18/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	512.12	512.12
				FUND TOTAL	512.12	512.12
402 SEWER OPERATING FUND 402-130000 402-213000	2022 10	204	10/18/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,936.32	1,936.32
				FUND TOTAL	1,936.32	1,936.32
631 CLEARING FUND 631-130000 635-111100	2022 10	204	10/18/2022	DUE TO/FROM CLEARING CASH	10,398.59	10,398.59
				FUND TOTAL	10,398.59	10,398.59

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		7,506.74
101 STREET FUND		443.41
301 CAPITAL CONSTRUCTION FUND		512.12
402 SEWER OPERATING FUND		1,936.32
631 CLEARING FUND	10,398.59	
	10,398.59	10,398.59
TOTAL	10,398.59	10,398.59

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635		111100		CASH					
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
1412	10/26/2022	EFT	9249 911 SUPPLY INC	258809	INV-2-22762	10/11/2022		10/23/22	1,945.95
	Invoice: INV-2-22762								
				1,945.95	53011212 52000000499	POL/BODY ARMOR/ROBTOY BVP-BULLETPROOF VESTS-PURCHASE			
						CHECK		1412 TOTAL:	1,945.95
1413	10/26/2022	EFT	5 ACE HARDWARE	258634	519411	10/04/2022		10/23/22	50.21
	Invoice: 519411								
				50.21	73011755 531100	PW/BATTERY ALKALINE AA 20PK O&M-COMMONS SUPPLIES			
				258635	519431	10/04/2022		10/23/22	34.89
	Invoice: 519431								
				34.89	73111264 53110000908	PW/ACE BTR RLRJ, PLASTIC BUCKET 2018 PAVEMENT MARKINGS-SUPPLY			
				258789	519661	10/07/2022		10/23/22	123.30
	Invoice: 519661								
				123.30	73638935 531100	PW/BATTERY MED, BALL VLV, WIRE CUP BRUSH O&M-STD ALLOCATION-SUPPLIES			
				258790	519781	10/11/2022		10/23/22	172.50
	Invoice: 519781								
				172.50	73011755 531100	PW/LED LIGHTBULBS, CD W/D VACUUM O&M-COMMONS SUPPLIES			
				258817	518861-2	09/26/2022		10/23/22	61.11
	Invoice: 518861-2								
				61.11	72011322 53110000485	ENG/DISTILLED WATER, HOSE SHUT OFF, HOSE GROUNDWTR MNGT PRGM-SUPPLIES			
				258850	519971	10/13/2022		10/23/22	51.30
	Invoice: 519971								
				51.30	73425358 531100	PW/ROPE, SUPER CUSHY PAD O&M-WWTP-SUPPLIES			
						CHECK		1413 TOTAL:	493.31
1414	10/26/2022	EFT	7821 ARAMARK	258637	5120090547	09/22/2022		10/23/22	84.48
	Invoice: 5120090547								
				84.48	73638893 589310	PW/COAT LAB SPUN, COVR FR LAUNDRY SERVICES			
				258792	51200095949	09/29/2022		10/23/22	84.48
	Invoice: 51200095949								
				84.48	73638893 589310	PW/COAT LAB SPUN, COVR FR LAUNDRY SERVICES			
						CHECK		1414 TOTAL:	168.96
1415	10/26/2022	EFT	2138 ASPECT CONSULTING LL	258851	48050	09/29/2022		10/23/22	1,701.00
	Invoice: 48050								
				1,701.00	73414434 64110001096	PW/PROF SVCS FOR WELL DEVELOPMENT PRIT PARK WELL DEV/REHAB-PR SV			
				258852	48052	09/29/2022		10/23/22	1,430.00
	Invoice: 48052								
				1,430.00	73411345 54110001143	PW/WELL PERFORMANCE EVALUATION WELL PERF TESTING & EVAL-P SVC			

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CITY OF BAINBRIDGE ISLAND
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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME						
INVOICE DTL DESC								
Invoice: 48053			258853	48053	09/29/2022		10/23/22	563.50
			563.50	73411345 54110001183	PW/SANDS AVE WELL EVAL, PLANNING, SANDS AVE WELL REHAB-PROF SVCS			
Invoice: 47555			258885	47555	08/19/2022		10/23/22	710.50
			710.50	73411345 54110001183	PW/SANDS AVE WELL EVAL, PLANNING, SANDS AVE WELL REHAB-PROF SVCS			
					CHECK		1415 TOTAL:	4,405.00
1416 10/26/2022 EFT		4365 AUTOMATIC FUNDS TRAN	258567	BAIN2209028	09/30/2022		10/23/22	153.60
Invoice: BAIN2209028			150.00	41011141 541100	FIN/B&O SEPTEMBER 2022 FIN - C/E ADMIN PROF SERVICES			
			3.60	41011141 542500	FIN-C/E-ADM-POSTAGE/SHIPPING			
Invoice: 125002			258638	125002	09/08/2022		10/23/22	8.43
			1.36	43411341 541100	FI/FINAL BILL: PRINT AND MAIL FIN - WATER ADMIN PROF SERVICE			
			1.37	43421351 541100	FIN - SEWER ADMIN PROF SERVICE			
			2.85	91411891 542500	GG-WTR-FAC-POSTAGE			
			2.85	91421891 542500	GG-SWR-FAC-POSTAGE			
					CHECK		1416 TOTAL:	162.03
1417 10/26/2022 EFT		55 SOUND PUBLISHING, IN	258568	BIR963371	09/30/2022		10/23/22	104.83
Invoice: BIR963371			104.83	11011113 544000	CC/ORDINANCE NO 2022-18 PUBLIC HEARING NOTICE COUNCIL - LEGAL NOTICES			
Invoice: BIR963373			258569	BIR963373	09/30/2022		10/23/22	86.42
			86.42	11011113 544000	CC/ORDINANCE 2022-19 PUBLIC HEARING NOTICE COUNCIL - LEGAL NOTICES			
Invoice: BIR963374			258570	BIR963374	09/30/2022		10/23/22	96.33
			96.33	11011113 544000	CC/ORDINANCE 2022-02 PUBLIC HEARING NOTICE COUNCIL - LEGAL NOTICES			
Invoice: BIR964166			258894	BIR964166	10/07/2022		10/23/22	48.17
			48.17	72111421 54400001206	ENG/2022 ANNUAL ROADS PROGRAM ACCEPTED 2022 ANNUAL ROADS PRGM-ADV			
					CHECK		1417 TOTAL:	335.75
1418 10/26/2022 EFT		55 SOUND PUBLISHING, IN	258715	8080268	09/30/2022		10/23/22	50.03
Invoice: 8080268			50.03	51011191 544000	POL/CLASSIFIEDS/PROPERTY PD-C/E-PROP RM-ADVERTISING			

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
						CHECK		1418 TOTAL:	50.03	
1419	10/26/2022	EFT	7179 BAINBRIDGE YOUTH SER	258914	Q3-2022	10/15/2022		10/23/22	12,813.00	
						EX/2022 HUMAN SERVICES FUNDING				
				12,813.00	31017526 54110000297	EX-BYS-YOUTH COUNS & JOB OPP				
						CHECK		1419 TOTAL:	12,813.00	
1420	10/26/2022	EFT	5412 BENEFIT ADMINISTRATI	258703	221007	10/10/2022		10/23/22	313.50	
						HSA/FSA BENEFITS				
				34.49	21011125 520000	COURT-BENEFITS				
				56.43	31011131 520000	EX-GF-BEN				
				50.16	41011141 520000	FIN - C/E ADMIN BENEFITS				
				9.41	51011211 520000	PD-C/E ADMIN-BENEFITS				
				28.22	61011581 520000	PCD - C/E ADMIN BENEFITS				
				34.49	71011321 520000	PW - C/E BENEFITS				
				100.30	81011881 520000	IT - C/E ADMIN BENEFITS				
						CHECK		1420 TOTAL:	313.50	
1421	10/26/2022	EFT	45 BAINBRIDGE ISLAND CH	258807	2023	09/30/2022		10/23/22	15,854.85	
						2022 LTAC CONTRACT				
				15,854.85	91140573 541100	GG-TOUR-PROF SERVICES				
						CHECK		1421 TOTAL:	15,854.85	
1422	10/26/2022	EFT	50 BAINBRIDGE ISLAND EL	258818	20220078	10/04/2022		10/23/22	450.45	
						PW/COBI-FERRY TERMINAL RELAY REPAIR				
				450.45	73421355 548100	WIN COLL-R&M				
				258819	20220091	09/28/2022		10/23/22	2,880.78	
						PW/COBI-TAYLOR WELL VFD REPAIR				
				2,880.78	73415345 548100	REPAIRS				
						CHECK		1422 TOTAL:	3,331.23	
1423	10/26/2022	EFT	2476 BISSC	258773	Q3-2022 HSF	10/10/2022		10/23/22	11,250.00	
						EX/2022 HUMAN SERVICES FUNDING				
				11,250.00	31017690 54110000297	SEN CENTER-OPER SUPPORT				
				258774	Q3-2022	10/06/2022		10/23/22	1,000.00	
						EX/2022-23 CULTURAL FUNDING CONTR				
				1,000.00	31011732 54110000297	EX-GF-CULTURAL ARTS & SCIENCES				
						CHECK		1423 TOTAL:	12,250.00	

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
1424	10/26/2022	EFT	5016 BAINBRIDGE ISLAND BO	258913	Q32022	10/14/2022		10/23/22	8,750.00
	Invoice: Q32022								
				8,750.00	31017670	54110000297	EX/2022 HUMAN SERVICES FUNDING		
							EX-BI CHILD CARE/B&G CLUB		
							CHECK	1424 TOTAL:	8,750.00
1425	10/26/2022	EFT	8595 BRUCE TITUS FORD, IN	258793	67127314	10/10/2022		10/23/22	574.23
	Invoice: 67127314								
				574.23	53011212	548100	POL/2018 FORD INTERCEPTOR RECALL, BODY REPAIR, OIL		
							POLICE - C/E PATROL MAINTENANC		
				258794	67127769				
	Invoice: 67127769								
				91.35	73637960	54810000905	PW/2019 FORD SUPER DUTY OIL CHANGE		91.35
							2018 P/U-50%ST/50% GF-REPAIRS		
				258856	57033227				
	Invoice: 57033227								
				29.67	73111423	531100	PW/FRONT BUMPER MOLDING, RETAINER CLIPS		59.33
				29.66	73111427	531100	OFFICE SUPPLIES		
							OFFICE SUPPLIES		
							CHECK	1425 TOTAL:	724.91
1426	10/26/2022	EFT	9682 CLARY LONGVIEW, LLC	258775	3NN876 N876	07/12/2022	20210017	10/23/22	54,750.67
	Invoice: 3NN876 N876								
				43,800.54	73414434	66400000974	PW/FORD TRANSIT CARGO VAN		
				10,950.13	73424435	66400000974	2019 WTR/SWR VAN-EQ PURCHASE		
							2019 WTR/SWR VAN-EQ PURCHASE		
							CHECK	1426 TOTAL:	54,750.67
1427	10/26/2022	EFT	9449 CASCADE COLUMBIA DIS	258691	848175	09/19/2022		10/23/22	1,162.47
	Invoice: 848175								
				1,162.47	73425358	531100	PW/CAUSTIC SODA, SODIUM HYPOCHLORITE		
							O&M-WWTP-SUPPLIES		
				258692	848650				
	Invoice: 848650								
				-200.44	73425358	531100	PW/CONTAINER RETURN CREDIT MEMO		-200.44
							O&M-WWTP-SUPPLIES		
							CHECK	1427 TOTAL:	962.03
1428	10/26/2022	EFT	2495 CH2O INTERNATIONAL	258716	325955	09/30/2022		10/23/22	270.27
	Invoice: 325955								
				270.27	73011183	54810000707	PW/CIY HALL SERVICE VISIT		
							CH HVAC-REPAIRS		
							CHECK	1428 TOTAL:	270.27

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET
						INVOICE DTL	DESC			
1429	10/26/2022	EFT	6639 CITY OF FORKS	258717	2409	10/05/2022		10/23/22		55.00
	Invoice: 2409									
				55.00	51011236 551000					
						POL/PRISONER BOARD				
						POLICE - C/E PRISONER DETENT'N				
							CHECK	1429 TOTAL:		55.00
1430	10/26/2022	EFT	6919 CLARK CONSTRUCTION I	258828	PAYREQ5-00724	10/03/2022		10/23/22		437,196.67
	Invoice: PAYREQ5-00724									
				437,196.67	72311942 66200000724					
						ENG/POLICE AND MUNICIPAL COURT - C				
						PD/COURT BLDG-CONSTR OF BLDG				
							CHECK	1430 TOTAL:		437,196.67
1431	10/26/2022	EFT	6363 LN CURTIS & SONS	258718	INV636253	09/29/2022		10/23/22		385.19
	Invoice: INV636253									
				385.19	53011212 520000					
						POL/DUTY JACKET/QUINN				
						POLICE - C/E PATROL BENEFITS				
	Invoice: INV636762			258719	INV636762	09/30/2022		10/23/22		96.67
				96.67	51011211 520000					
						POL/UNIFORM SHIRT/CLARK				
						PD-C/E ADMIN-BENEFITS				
	Invoice: INV636833			258720	INV636833	09/30/2022		10/23/22		753.46
				753.46	53011212 520000					
						POL/UNIFORMS/ROBTOY				
						POLICE - C/E PATROL BENEFITS				
	Invoice: INV637976			258721	INV637976	10/04/2022		10/23/22		16.33
				16.33	53011212 531100					
						POL/NAME TAG/ROBTOY				
						PD-C/E-PATROL SUPPLIES				
	Invoice: INV639724			258830	INV639724	10/11/2022		10/23/22		324.97
				324.97	53011212 520000					
						POL/SHIRT, JACKET/ROBTOY				
						POLICE - C/E PATROL BENEFITS				
							CHECK	1431 TOTAL:		1,576.62
1432	10/26/2022	EFT	10036 DKS ASSOCIATES	258722	0083015	10/11/2022		10/23/22		1,786.75
	Invoice: 0083015									
				1,786.75	31011492 54110001195					
						EX/EV FLEET CHARGING EVALUATION PRJCT				
						CAP-TRANSP & FUELS-PROF SVCA				
							CHECK	1432 TOTAL:		1,786.75
1433	10/26/2022	EFT	7357 THE DOCTORS CLINIC	258897	OMF6 SEP22	10/15/2022		10/23/22		698.00
	Invoice: OMF6 SEP22									
				698.00	53011212 541100					
						POL/OCCUPATIONAL HEALTH SERVICES				
						POLICE - C/E PATROL PROF SVCS				
							CHECK	1433 TOTAL:		698.00

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CASH ACCOUNT: 635			111100	CASH					
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
1434	10/26/2022	EFT	7144 DTMICRO, INC	258693	6410	09/15/2022		10/23/22	136.50
	Invoice: 6410								
				136.50	91011215 542100	IT/POLICE FIBER CONNECTION TO KITSAP COUNTY GG-C/E-PD-PHONE			
						CHECK		1434 TOTAL:	136.50
1435	10/26/2022	EFT	8996 EDINGER ASSOCIATES P	258788	8434	10/05/2022		10/23/22	562.50
	Invoice: 8434								
				562.50	32011152 54111100955	LEGAL/GENERAL FCC MATTERS SEPTEMBER 2022 LIT-CHALLENGE TO RADIO STATION			
						CHECK		1435 TOTAL:	562.50
1436	10/26/2022	EFT	10027 FEHR & PEERS	258645	158290	09/10/2022		10/23/22	6,800.00
	Invoice: 158290								
				1,297.50	72111444 54110001219	ENG,EX/SUSTAINABLE TRANSPORTATION EMI TRAFFIC IMPACT FEE UPDATE-PS			
				5,502.50	31011492 54110001195	CAP-TRANSP & FUELS-PROF SVCA			
						CHECK		1436 TOTAL:	6,800.00
1437	10/26/2022	EFT	6374 FILEONQ INC	258834	10236	10/07/2022		10/23/22	4,157.70
	Invoice: 10236								
				2,910.39	53011212 548500	POL/ANNUAL SOFTWARE SUPPORT PD-C/E-PATROL-COMP SPT MAINT			
				1,247.31	52011212 548500	PD-C/E-INV-COMPUTER SUPT MAINT			
						CHECK		1437 TOTAL:	4,157.70
1438	10/26/2022	EFT	8292 FLYING WRENCH SERVIC	258861	27604	10/11/2022		10/23/22	10,876.63
	Invoice: 27604								
				5,438.32	73111423 548100	PW/REMAN CUMMINS OEM INJECTOR, COVER GASKET REPAIRS & MAINTENANCE			
				5,438.31	73111427 548100	O&M-ACCESS RDSIDE R&M			
						CHECK		1438 TOTAL:	10,876.63
1439	10/26/2022	EFT	6940 FREMONT ANALYTICAL	258835	2206151	06/22/2022		10/23/22	2,540.00
	Invoice: 2206151								
				2,540.00	73011370 54110000261	PW/VICNENT LANDFILL GROUNDWATER BI LANDFILL MONITORING-PRO SVC			
						CHECK		1439 TOTAL:	2,540.00
1440	10/26/2022	EFT	1517 GUARDIAN SECURITY SY	258723	1289970	10/01/2022		10/23/22	57.66
	Invoice: 1289970								
				57.66	51011215 541100	POL/ALARM MONITORING POLICE - C/E FACIL PROF SVCS			

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
						CHECK		1440 TOTAL:	57.66	
1441	10/26/2022	EFT	6155 HDR ENGINEERING INC	258572	1200467480	10/05/2022		10/23/22	5,301.51	
			Invoice: 1200467480							
				5,301.51	71425352 54110001192	PW/WASTEWATER BENEFICIAL REUSE AN WW BEN REUSE-PROF SVCS				
						CHECK		1441 TOTAL:	5,301.51	
1442	10/26/2022	EFT	268 HOUSING RESOURCES BO	258916	11696	10/10/2022		10/23/22	3,250.00	
			Invoice: 11696							
				3,250.00	31017510 54130600297	EX/2022 HSF (HOMEOWNERSHIP) HOMESHARE/HOME FINDING/OWNERSH				
						CHECK		1442 TOTAL:	3,250.00	
1443	10/26/2022	EFT	9567 SARAH LANE	258746	071422	07/14/2022		10/23/22	2,170.00	
			Invoice: 071422							
				2,170.00	31011572 54110001015	EX/COBI CONNECTS NEWSLETTER SERVICES NEWSLETTER-PROF SVCS				
			Invoice: 093022							
				258747	093022	09/30/2022		10/23/22	1,640.00	
				1,640.00	31011572 54110001015	EX/COBI CONNECTS NEWSLETTER SERVICES NEWSLETTER-PROF SVCS				
						CHECK		1443 TOTAL:	3,810.00	
1444	10/26/2022	EFT	7184 ISLAND VOLUNTEER CAR	258776	Q3-2022	10/11/2022		10/23/22	6,250.00	
			Invoice: Q3-2022							
				6,250.00	31017690 54110200297	EX/2022 HUMAN SERVICES FUNDING ISLAND VOLUNTEER CAREGIVERS				
						CHECK		1444 TOTAL:	6,250.00	
1445	10/26/2022	EFT	1496 KITSAP COUNTY SEWER	258725	KCSD7-COBI-2022-SEP	10/05/2022		10/23/22	22,563.70	
			Invoice: KCSD7-COBI-2022-SEP							
				22,563.70	73426356 551000	PW/SEPTEMBER 2022 SEWER UTILITY CHARGE SIS-SD#7 PROCESSING CHGS				
						CHECK		1445 TOTAL:	22,563.70	
1446	10/26/2022	EFT	1971 KELLEY CONNECT	258918	32613717	10/11/2022		10/23/22	190.01	
			Invoice: 32613717							
				190.01	21011125 545000	CRT/COPIER LEASE COURT-RENTS & LEASES				
						CHECK		1446 TOTAL:	190.01	
1447	10/26/2022	EFT	9565 KATHERINE L KIRKLAND	258744	027	09/29/2022		10/23/22	2,520.00	
			Invoice: 027							
				2,520.00	31011572 54110001015	EX/COBI CONNECTS GRAPHIC DESIGN NEWSLETTER-PROF SVCS				

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
						CHECK		1447 TOTAL:	2,520.00	
1448	10/26/2022 EFT		9852 KISSLER ENTERPRISES	258728	10400	09/30/2022		10/23/22	7,392.00	
	Invoice: 10400					PW/BAINBRIDGE ISLAND WWTP TO BARR-TECH COMP				
				7,392.00	73425358	54790100551		BIOSOLIDS WASTE DISPOSAL		
						CHECK		1448 TOTAL:	7,392.00	
1449	10/26/2022 EFT		309 KITSAP TIRE CENTER I	258800	INV058275	09/29/2022		10/23/22	6.55	
	Invoice: INV058275					PW/SCRAP TIRE DISPOSAL				
				6.55	73011151	548100		O&M-C/E-PD FLEET-REPAIRS		
	Invoice: INV058276			258801	INV058276	09/29/2022		10/23/22	1,411.91	
				1,411.91	73011151	531100		PW/EAGLE ENFORCER TIRES		
						O&M-C/E-PD FLEET-SUPPLIES				
						CHECK		1449 TOTAL:	1,418.46	
1450	10/26/2022 EFT		1652 KITSAP TOWING & ROAD	258730	66770	01/29/2019		10/23/22	206.39	
	Invoice: 66770					POL/IMPOUND I19-000121				
				206.39	53011212	549900		PD-C/E-PATROL-MISC		
	Invoice: 120170			258731	120170	01/27/2021		10/23/22	677.04	
				677.04	53011212	549900		POL/IMPOUND I21-000079		
						PD-C/E-PATROL-MISC				
	Invoice: 143606			258732	143606	12/28/2021		10/23/22	250.00	
				250.00	53011212	548100		POL/WINCH OUT POLICE CAR		
						POLICE - C/E PATROL MAINTENANC				
						CHECK		1450 TOTAL:	1,133.43	
1451	10/26/2022 EFT		6577 LAKESIDE INDUSTRIES	258696	210946	09/17/2022		10/23/22	507.10	
	Invoice: 210946					PW/SHINE ASPHALT PLANT 5.6 TONS				
				507.10	73111423	531100		OFFICE SUPPLIES		
	Invoice: 211752			258697	211752	09/24/2022		10/23/22	1,589.21	
				1,589.21	73111423	531100		PW/SHINE ASPHALT PLANT 17.55 TONS		
						OFFICE SUPPLIES				
	Invoice: 212552			258698	212552	09/30/2022		10/23/22	1,135.54	
				1,135.54	73111423	531100		PW/SHINE ASPHALT PLANT 12.54 TONS		
						OFFICE SUPPLIES				
						CHECK		1451 TOTAL:	3,231.85	

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
1457	10/26/2022	EFT	9156 PEACOCK FAMILY SERVI	258787	Q3-2022	10/12/2022		10/23/22	3,967.06
	Invoice: Q3-2022								
				3,967.06	31017670 54110000297	EX/2022 HUMAN SERVICES FUNDING			
						EX-BI CHILD CARE/B&G CLUB			
						CHECK		1457 TOTAL:	3,967.06
1458	10/26/2022	EFT	8655 PENINSULA TREE SERVI	258867	2528	10/06/2022		10/23/22	1,638.00
	Invoice: 2528								
				1,638.00	73111427 54810000354	PW/ALDER TREE VIEWCREST PL NE			
						TREE PRES & REMOVAL-ROADS			
						CHECK		1458 TOTAL:	1,638.00
1459	10/26/2022	EFT	2203 PST INVESTIGATIONS	258650	2022-745	10/07/2022		10/23/22	287.00
	Invoice: 2022-745								
				287.00	91011211 549100	SUBSCRIPTION FEES Q3 2022			
						GG-C/E-CIVIL SVC-DUES/SUBS			
						CHECK		1459 TOTAL:	287.00
1460	10/26/2022	EFT	7435 RANDY KAN PORTABLE R	258699	1951766	09/19/2022		10/23/22	380.00
	Invoice: 1951766								
				380.00	73011189 545000	PW/HOUSEHOLD HAZARDOUS WASTE EVENT			
						O&M - C/E FACIL RENTS & LEASES			
	Invoice: 1951799			258868	1951799	10/06/2022		10/23/22	108.00
				108.00	73435838 545000	PW/RESTROOMS NE VINENT RD			
						O&M-DECANT-RENTS			
						CHECK		1460 TOTAL:	488.00
1461	10/26/2022	EFT	617 S & B INC	258802	26296A	09/30/2022		10/23/22	1,379.74
	Invoice: 26296A								
				1,379.74	73411345 548100	PW/TAYLOR WELL VFD FAILURE			
						REPAIRS & MAINTENANCE			
	Invoice: 26297A			258803	26297A	09/30/2022		10/23/22	2,686.87
				2,686.87	73425358 548100	PW/SCADA WINCC			
						O&M-WWTP-REPAIRS			
	Invoice: 26298A			258804	26298A	09/30/2022		10/23/22	435.71
				435.71	73425358 548100	PW/SOLIDS HANDLING			
						O&M-WWTP-REPAIRS			
						CHECK		1461 TOTAL:	4,502.32
1462	10/26/2022	EFT	1670 SEATTLE PUMP & EQUIP	258870	229044-1	06/09/2022		10/23/22	1,776.81
	Invoice: 229044-1								
				1,776.81	73637892 531100	PW/MP SERIES HOSE REEL, PSI GUN & WAND			
						O&M-ALLOC-WTR-CONSUMABLES			

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
								CHECK 1462 TOTAL:	1,776.81	
1463	10/26/2022	EFT	9910 SEIDL, MICHAEL TIMOT	258745	2090	10/07/2022		10/23/22	5,957.50	
	Invoice: 2090							EX/COBI VIDEO PRODUCTION SERVICES		
				5,957.50	31011572	54110001184		CITY MNGR VIDEO UPDATE-PROF SV		
								CHECK 1463 TOTAL:	5,957.50	
1464	10/26/2022	EFT	7173 SKILLINGS	258576	13559	10/05/2022		10/23/22	27,952.95	
	Invoice: 13559							ENG/Engineering Design Services fo		
				3,688.12	72423434	64110001085		SUNDAY COVE GRAVITY MAIN-PRO S		
				3,900.94	72424435	64110000989		SUNDAY COVE PUMP REHAB-PROF SV		
				12,949.71	72423434	64110001086		LOWER LOVELL SLS-PROF SVCS		
				6,931.88	72423434	64110000990		WOOD AVE PUMP STA-PROF SVCS		
				482.30	72423434	64110000820		REHAB WING PT PUMP STATION-DES		
								CHECK 1464 TOTAL:	27,952.95	
1465	10/26/2022	EFT	8132 SPECTRA LABORATORIES	258871	22-06548	10/07/2022		10/23/22	69.00	
	Invoice: 22-06548							PW/MANGANESE, IRON, FLUORIDE TESTING		
				69.00	73415345	54110000391		LAB SVCS-WATER ROCKAWAY		
	Invoice: 22-06591							10/10/2022	10/23/22	320.00
								PW/AMMONIA, NITROGEN, NITRATE TESTING		
				320.00	73425358	54110000391		LAB & TESTING SVCS-WWTP		
	Invoice: 22-06623							10/10/2022	10/23/22	23.00
								PW/TOTAL COLIFORM, E COLI TESTING		
				23.00	73011897	54110000391		LAB SVCS-PWY FAC		
	Invoice: 22-06624							10/10/2022	10/23/22	69.00
								PW/TOTAL COLIFORM, E COLI TESTING		
				69.00	73411345	54110000391		LAB SVCS-WATER		
								CHECK 1465 TOTAL:	481.00	
1466	10/26/2022	EFT	5730 SUMMIT LAW GROUP	258922	140673	10/17/2022		10/23/22	1,678.00	
	Invoice: 140673							HR/PROFESSIONAL SERVICES SEPTEMBER 2022		
				1,678.00	33011161	541100		HR-C/E-PROF SVCS		
	Invoice: 140674							10/17/2022	10/23/22	850.00
								LEGAL/PROFESSIONAL SERVICES SEPTEMBER 2022		
				850.00	32011152	54111000274		LGL-LABOR NEGOTIATIONS		
	Invoice: 140872							10/17/2022	10/23/22	490.00
								LEGAL/PROFESSIONAL SERVICES SEPTEMBER 2022		
				490.00	32011152	54111000870		LGL-HR (NON-BARGAINING)		

10/19/2022 08:17
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 13
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK 1472 TOTAL:									2,137.50
1473	10/26/2022	EFT	499 WESTBAY AUTO PARTS I	258615	745665	09/20/2022		10/23/22	-181.98
	Invoice: 745665			-181.98	73638935	531100		PW/NEW STARTER RETURN CREDIT O&M-STD ALLOCATION-SUPPLIES	
	Invoice: 745758			258616	745758	09/20/2022		10/23/22	40.85
	Invoice: 746420			40.85	73638935	531100		PW/HYD HOSE FITTINGS O&M-STD ALLOCATION-SUPPLIES	
	Invoice: 747158			258617	746420	09/23/2022		10/23/22	176.45
	Invoice: 747190			176.45	73638935	531100		PW/SPARK PLUGS, HYD HOSE FITTINGS, START FLUID O&M-STD ALLOCATION-SUPPLIES	
	Invoice: 747202			258618	747158	09/27/2022		10/23/22	25.01
	Invoice: 747306			25.01	990	141100		PW/NAPA GOLD AIR FILTER MERCHANDISE	
	Invoice: 747311			258619	747190	09/27/2022		10/23/22	11.91
	Invoice: 747311			11.91	73111423	531100		PW/RELAY OFFICE SUPPLIES	
	Invoice: 747675			258620	747202	09/27/2022		10/23/22	54.14
	Invoice: 747713			54.14	73638935	531100		PW/FUEL PRINER, CNTRL HOSE X25 O&M-STD ALLOCATION-SUPPLIES	
	Invoice: 747780			258621	747306	09/27/2022		10/23/22	76.49
	Invoice: 748741			76.49	990	141100		PW/NAPA COOLANT, OIL & FUEL FILTERS MERCHANDISE	
	Invoice: 748741			258622	747311	09/27/2022		10/23/22	20.50
	Invoice: 748741			20.50	990	141100		PW/NAPAGOLD OIL, FUEL, AIR FILTER MERCHANDISE	
	Invoice: 748741			258623	747675	09/29/2022		10/23/22	44.32
	Invoice: 748741			44.32	990	141100		PW/AIR, FUEL FILTER MERCHANDISE	
	Invoice: 748741			258624	747713	09/29/2022		10/23/22	63.82
	Invoice: 748741			63.82	73638935	531100		PW/NAPA NON-DETER 30 QT O&M-STD ALLOCATION-SUPPLIES	
	Invoice: 748741			258625	747780	09/29/2022		10/23/22	79.45
	Invoice: 748741			79.45	73638935	531100		PW/MAGNETIC GLOVE DISP, GLOVES O&M-STD ALLOCATION-SUPPLIES	
	Invoice: 748741			258626	748741	10/04/2022		10/23/22	16.37
	Invoice: 748741			16.37	73638935	531100		PW/GLOVES O&M-STD ALLOCATION-SUPPLIES	
	Invoice: 748741			258627	748817	10/04/2022		10/23/22	39.95

10/19/2022 08:17
jkiner

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 14
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 748817				39.95	990 141100				
						PW/SUPER HC IND V-BELT, FUEL & OIL FILTER MERCHANDISE			
Invoice: 748847				258628	748847	10/04/2022		10/23/22	5.53
				5.53	73638935 531100				
						PW/SPARK PLUGS X2 O&M-STD ALLOCATION-SUPPLIES			
Invoice: 749178				258629	749178	10/06/2022		10/23/22	195.93
				139.35	73638935 531100				
				56.58	990 141100				
						PW/FUEL & OIL FILTERS, COOLANT, SPARK PLUG O&M-STD ALLOCATION-SUPPLIES MERCHANDISE			
Invoice: 749268				258630	749268	10/06/2022		10/23/22	545.98
				545.98	73425358 531100				
						PW/OIL SEALS, DRUMS O&M-WWTP-SUPPLIES			
Invoice: 750618				258806	750618	10/12/2022		10/23/22	49.40
				49.40	990 141100				
						PW/OIL FILTERS MERCHANDISE			
Invoice: 749374				258889	749374	10/06/2022		10/23/22	492.34
				492.34	73425358 531100				
						PW/REMAN/GRIPPER KIT, BEARING, CHAMBER O&M-WWTP-SUPPLIES			
Invoice: 749410				258890	749410	10/06/2022		10/23/22	21.30
				21.30	73638935 531100				
						PW/PWRD BELT O&M-STD ALLOCATION-SUPPLIES			
Invoice: 750428				258891	750428	10/11/2022		10/23/22	55.42
				55.42	73638935 531100				
						PW/2 DISC X25 O&M-STD ALLOCATION-SUPPLIES			
						CHECK		1473 TOTAL:	1,833.18
						NUMBER OF CHECKS	62	*** CASH ACCOUNT TOTAL ***	784,421.60
						COUNT		AMOUNT	
						TOTAL EFT'S	62	784,421.60	
						*** GRAND TOTAL ***			784,421.60

10/19/2022 08:17
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 15
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 10 211	APP 001-213000	10/26/2022	10/23/22	101922			GENERAL - ACCOUNTS PAYABLE		98,868.50	
							AP CASH DISBURSEMENTS JOURNAL			
	APP 635-111100	10/26/2022	10/23/22	101922			CASH			784,421.60
							AP CASH DISBURSEMENTS JOURNAL			
	APP 101-213000	10/26/2022	10/23/22	101922			STREETS - ACCOUNTS PAYABLE		17,198.28	
							AP CASH DISBURSEMENTS JOURNAL			
	APP 631-213000	10/26/2022	10/23/22	101922			ACCOUNTS PAYABLE		2,681.78	
							AP CASH DISBURSEMENTS JOURNAL			
	APP 402-213000	10/26/2022	10/23/22	101922			ACCOUNTS PAYABLE		82,058.29	
							AP CASH DISBURSEMENTS JOURNAL			
	APP 401-213000	10/26/2022	10/23/22	101922			ACCOUNTS PAYABLE		52,681.98	
							AP CASH DISBURSEMENTS JOURNAL			
	APP 104-213000	10/26/2022	10/23/22	101922			CIVIC IMPR - ACCOUNTS PAYABLE		15,854.85	
							AP CASH DISBURSEMENTS JOURNAL			
	APP 301-213000	10/26/2022	10/23/22	101922			ACCOUNTS PAYABLE		512,681.67	
							AP CASH DISBURSEMENTS JOURNAL			
	APP 403-213000	10/26/2022	10/23/22	101922			ACCOUNTS PAYABLE		2,084.00	
							AP CASH DISBURSEMENTS JOURNAL			
	APP 901-213000	10/26/2022	10/23/22	101922			ACCOUNTS PAYABLE		312.25	
							AP CASH DISBURSEMENTS JOURNAL			
							GENERAL LEDGER TOTAL		784,421.60	784,421.60
	APP 631-130000	10/26/2022	10/23/22	101922			DUE TO/FROM CLEARING		781,739.82	
	APP 001-130000	10/26/2022	10/23/22	101922			GENERAL - DUE TO/FROM CLEARING			98,868.50
	APP 101-130000	10/26/2022	10/23/22	101922			STREETS - DUE TO/FROM CLEARING			17,198.28
	APP 402-130000	10/26/2022	10/23/22	101922			DUE TO/FROM CLEARING			82,058.29
	APP 401-130000	10/26/2022	10/23/22	101922			DUE TO/FROM CLEARING			52,681.98
	APP 104-130000	10/26/2022	10/23/22	101922			CIVIC IMPR DUE TO/FROM CLEAR'G			15,854.85
	APP 301-130000	10/26/2022	10/23/22	101922			DUE TO/FROM CLEARING			512,681.67
	APP 403-130000	10/26/2022	10/23/22	101922			DUE TO/FROM CLEARING			2,084.00
	APP 901-130000	10/26/2022	10/23/22	101922			DUE TO/FROM CLEARING			312.25
							SYSTEM GENERATED ENTRIES TOTAL		781,739.82	781,739.82
							JOURNAL 2022/10/211 TOTAL		1,566,161.42	1,566,161.42

10/19/2022 08:17
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 10	211	10/26/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	98,868.50	98,868.50
				FUND TOTAL	98,868.50	98,868.50
101 STREET FUND 101-130000 101-213000	2022 10	211	10/26/2022	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	17,198.28	17,198.28
				FUND TOTAL	17,198.28	17,198.28
104 CIVIC IMPROVEMENT FUND 104-130000 104-213000	2022 10	211	10/26/2022	CIVIC IMPR DUE TO/FROM CLEAR'G CIVIC IMPR - ACCOUNTS PAYABLE	15,854.85	15,854.85
				FUND TOTAL	15,854.85	15,854.85
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2022 10	211	10/26/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	512,681.67	512,681.67
				FUND TOTAL	512,681.67	512,681.67
401 WATER OPERATING FUND 401-130000 401-213000	2022 10	211	10/26/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	52,681.98	52,681.98
				FUND TOTAL	52,681.98	52,681.98
402 SEWER OPERATING FUND 402-130000 402-213000	2022 10	211	10/26/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	82,058.29	82,058.29
				FUND TOTAL	82,058.29	82,058.29
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2022 10	211	10/26/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	2,084.00	2,084.00
				FUND TOTAL	2,084.00	2,084.00
631 CLEARING FUND 631-130000 631-213000 635-111100	2022 10	211	10/26/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	781,739.82 2,681.78	784,421.60
				FUND TOTAL	784,421.60	784,421.60

10/19/2022 08:17
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
901 CITY-WIDE REPORTING FUND 901-130000 901-213000	2022 10	211	10/26/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	312.25	312.25
				FUND TOTAL	312.25	312.25

10/19/2022 08:17
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		98,868.50
101 STREET FUND		17,198.28
104 CIVIC IMPROVEMENT FUND		15,854.85
301 CAPITAL CONSTRUCTION FUND		512,681.67
401 WATER OPERATING FUND		52,681.98
402 SEWER OPERATING FUND		82,058.29
403 STORM & SURFACE WATER FUND		2,084.00
631 CLEARING FUND	781,739.82	
901 CITY-WIDE REPORTING FUND		312.25
	781,739.82	781,739.82
	TOTAL	

** END OF REPORT - Generated by Jacob Kines **

10/10/2022 08:15
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2022 10	49								
APP 401-213000	10/10/2022	359254	VOID			ACCOUNTS PAYABLE			450.00
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	10/10/2022	359254	VOID			CASH	450.00		
						AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								450.00	450.00
APP 631-130000	10/10/2022	09/25/22	VOID			DUE TO/FROM CLEARING			450.00
APP 401-130000	10/10/2022	09/25/22	VOID			DUE TO/FROM CLEARING	450.00		
SYSTEM GENERATED ENTRIES TOTAL								450.00	450.00
JOURNAL 2022/10/49 TOTAL								900.00	900.00

10/10/2022 08:15
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
401 WATER OPERATING FUND 401-130000 401-213000	2022 10	49	10/10/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	450.00	450.00
				FUND TOTAL	450.00	450.00
631 CLEARING FUND 631-130000 635-111100	2022 10	49	10/10/2022	DUE TO/FROM CLEARING CASH	450.00	450.00
				FUND TOTAL	450.00	450.00

10/10/2022 08:15
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 4
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
401	WATER OPERATING FUND		450.00
631	CLEARING FUND	450.00	
TOTAL		450.00	450.00

** END OF REPORT - Generated by Jacob Kines **



**City of
Bainbridge Island**
280 Madison Avenue North
Bainbridge Island, WA 98110-1812
(206) 780-8617

Vendor
Number
6963

File
Date
09/28/2022

File
Number
00359254

450.00

Four Hundred Fifty Dollars and 00 cents *****

GLEN F. DOYLE
LEAK FINDERS WEST
PO BOX 3203
BELFAIR WA 98528

**FILE COPY
NON-NEGOTIABLE**

City of Bainbridge Island, 280 Madison Avenue North, Bainbridge Island, WA 98110-1812

Page 1 of 1

File Number: **00359254**

Invoice Date	Invoice Number	Description	Voucher	Invoice Amount
08/30/2022	181	PW/LEAK FINDING 330 CAVE AVE	258108	450.00
Vendor No.		Vendor Name		File Amount
6963		GLEN F. DOYLE		450.00
File No.			File Date	
00359254			09/28/2022	

Accounts Payable Approval Stamp

Vendor Name: Leak Finders West LLC

Vendor Number:
 (If Available)

Amount approved for payment: \$450.00

Reviewed by (e-sign): _____

Initial if unable to e-sign:

Approved by (e-sign): *Jane Rasely*

Initial if uable to e-sign:

Date Approved (mm/dd/yyyy): 09/13/2022

ORG: 73411345

OBJ: 541100

PRJ:

Contract #: _____

PO#: _____

Comments or Questions:

W.O. 23785

Received by: _____

Rev. 04/01/20 CEM
For Internal Use Only



JK



10/14/2022 09:03
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

Paul R. Shaw
10/14/2022

P 1
apcshdsb

CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET
INVOICE DTL DESC										
359272	09/28/2022	VOID	601 SOUND REPROGRAPHICS	258234	92337	08/23/2022				-155.82
	Invoice: 92337					EX/2 POSTERS ERASE THE WASTE PLEDGE				
						CAP-WASTE RED-OUTREACH				
								CHECK 359272 TOTAL:		-155.82
								NUMBER OF CHECKS 1	*** CASH ACCOUNT TOTAL ***	-155.82
								COUNT	AMOUNT	
								TOTAL VOIDED CHECKS	1	155.82
								*** GRAND TOTAL ***		-155.82

Check was returned by the vendor with a note stating this invoice was already paid. I emailed the vendor (attached below) and found out we had a credit on the account which was applied to this invoice in their system. Both the check and the invoice have been voided in Munis.

10/14/2022 09:03
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2022 10	136								
APP 001-213000	10/14/2022	359272	VOID			GENERAL - ACCOUNTS PAYABLE			155.82
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	10/14/2022	359272	VOID			CASH		155.82	
						AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								155.82	155.82
APP 631-130000	10/14/2022	09/25/22	VOID			DUE TO/FROM CLEARING			155.82
APP 001-130000	10/14/2022	09/25/22	VOID			GENERAL - DUE TO/FROM CLEARING		155.82	
SYSTEM GENERATED ENTRIES TOTAL								155.82	155.82
JOURNAL 2022/10/136 TOTAL								311.64	311.64

10/14/2022 09:03
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 10	136	10/14/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	155.82	155.82
				FUND TOTAL	155.82	155.82
631 CLEARING FUND 631-130000 635-111100	2022 10	136	10/14/2022	DUE TO/FROM CLEARING CASH	155.82	155.82
				FUND TOTAL	155.82	155.82

10/14/2022 09:03
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 4
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		155.82
631 CLEARING FUND	155.82	
TOTAL	155.82	155.82

** END OF REPORT - Generated by Jacob Kines **

Jacob Kines

From: Yvonne Piva <yvonne@soundrepro.com>
Sent: Thursday, October 13, 2022 1:45 PM
To: Jacob Kines
Cc: Yvonne Piva
Subject: RE: Check 359272 Returned, Invoice 92337

You don't often get email from yvonne@soundrepro.com. [Learn why this is important](#)

CAUTION: THIS EMAIL ORIGINATED FROM OUTSIDE THE CITY OF BAINBRIDGE ISLAND EMAIL SYSTEM -Take caution NOT to open attachments or links unless you know the sender AND you were expecting the attachment or the link.

Hi Jacob,

It appears we had a journal entry closing out invoice #92009 for the same amount (multiple business card orders for \$168.17 each) which left a \$168.17 credit on your account. That credit was applied to invoice 91961. Check #359201 was then applied to invoice 92337. All in all, COBI's account is up to date, and the check #359272 can be voided.

Please let me know if I can further assist.

Regards,

Yvonne Piva
Bookkeeper

SOUND
REPRO
G R A P H I C S

From: Susan Collins <Susan@soundrepro.com>
Sent: Wednesday, October 12, 2022 8:55 AM
To: Yvonne Piva <yvonne@soundrepro.com>; Yvonne Piva <yvonne@bainbridgebookkeeping.com>
Subject: Fwd: Check 359272 Returned, Invoice 92337

Sent from my iPhone

Begin forwarded message:

From: Jacob Kines <jkines@bainbridgewa.gov>
Date: October 12, 2022 at 8:51:07 AM PDT
To: Mary Parker <mary@soundrepro.com>, Susan Collins <Susan@soundrepro.com>
Subject: Check 359272 Returned, Invoice 92337

Mary & Susan,

I received check 359272 back in the mail today with a note saying that invoice 92337 was already paid on check 359201. I have attached a copy of check 359201 which shows that invoice 92337 was not paid on this check. Will you please review the check copy and make sure our account is fully up to date and then let me know if you still need check 359272 to pay invoice 92337? Feel free to call me at 206-780-8612 to discuss this matter.

Thank you,

JACOB KINES

Senior Accounting Technician – Accounts Payable

www.bainbridgewa.gov

[facebook.com/citybainbridgeisland/](https://www.facebook.com/citybainbridgeisland/)

206.780.8612 (office)



**City of
Bainbridge Island**
280 Madison Avenue North
Bainbridge Island, WA 98110-1812
(206) 780-8617

Vendor
Number
601

File
Date
09/28/2022

File
Number
00359272

155.82

One Hundred Fifty Five Dollars and 82 cents *****

SOUND REPROGRAPHICS
403 MADISON AVENUE NORTH
SUITE 110
BAINBRIDGE ISLAND WA 98110

**FILE COPY
NON-NEGOTIABLE**

City of Bainbridge Island, 280 Madison Avenue North, Bainbridge Island, WA 98110-1812

Page 1 of 1

File Number: **00359272**

Invoice Date	Invoice Number	Description	Voucher	Invoice Amount
08/23/2022	92337	EX/2 POSTERS ERASE THE WASTE P	258234	155.82
Vendor No.		Vendor Name		File Amount
601		SOUND REPROGRAPHICS		155.82
			File No.	File Date
			00359272	09/28/2022

10/14/2022 09:06
jkines

CITY OF BAINBRIDGE ISLAND
MODIFY INVOICES

P 1
apinvmnt

CLERK: jkines

INVOICE HEADER CHANGED

VENDOR DOCUMENT	CHECK RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
000601 103822	258234	410012022	09 635	111100	INV	08/23/2022	.00	
SOUND REPROGRAPHICS	RMT: 0 EX/2 POSTERS ERASE THE WASTE PLEDGE					09/25/2022	155.82	
INVOICE: 92337								
31011492 542450 01194	CAP-WASTE			N 1		155.82		

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CITY OF BAINBRIDGE ISLAND
MODIFY INVOICES

P 2
apinvmnt

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YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 10	137	APM 31011492-542450-01194	10/14/2022	VOID	000601		103822	CAP-WASTE RED-OUTREACH EX/2 POSTERS ERASE THE WAS			155.82
									1 GENERAL LEDGER TOTAL	.00	155.82
APM 001-213000		10/14/2022	VOID	000601				GENERAL - ACCOUNTS PAYABLE		155.82	
									1 TOTAL	155.82	.00
									SYSTEM GENERATED ENTRIES TOTAL	155.82	.00
									JOURNAL 2022/10/137 TOTAL	155.82	155.82
2022 10	137	APM 001-292200	10/14/2022	VOID	000601			EXPENDITURE CONTROL			155.82

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CITY OF BAINBRIDGE ISLAND
MODIFY INVOICES

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apinvmnt

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-213000 001-292200	2022 10	137	10/14/2022	GENERAL - ACCOUNTS PAYABLE EXPENDITURE CONTROL	155.82	155.82
				FUND TOTAL	155.82	155.82

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10/14/2022 10:44
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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635		111100		CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET				
										INVOICE DTL	DESC		
359334	10/14/2022	PRTD	1235 AT&T ONENET SERVICE	258748	1276183116	10/01/2022		M101122	18.04				
Invoice: 1276183116				18.04	91011215 542100	POL/DAX LONG DISTANCE							
Invoice: 1276190990				258749	1276190990	10/01/2022		M101122	.68				
				.68	91011189 542100	PCD/FAX LONG DISTANCE							
						GG-C/E-CITY HALL-PHONE							
								CHECK	359334 TOTAL:			18.72	
359335	10/14/2022	PRTD	551 CENTURYLINK	258678	0399SEP22	09/23/2022		M101122	3,102.73				
Invoice: 0399SEP22				1,591.64	91425358 542100	CITY WIDE TELEMETRY & FAX SERVICE							
				874.20	91411891 542100	GG-WWTP-TELEPHONE/FAX							
				81.59	91011755 542100	GG-WTR-FAC-PHONE							
				166.70	91011189 542100	GG-C/E-COMMONS-PHONE							
				241.77	91011897 542100	GG-C/E-CITY HALL-PHONE							
				79.24	91011255 542100	GG-C/E-O&M YARD FAC-PHONE							
				67.59	91011215 542100	GG-C/E-COURT BLDG-PHONE							
Invoice: 0225OCT22				258750	0225OCT22	10/02/2022		M101122	135.08				
				135.08	91011897 542100	O&M FIRE ALARM MONIT							
						GG-C/E-O&M YARD FAC-PHONE							
Invoice: 0456OCT22				258751	0456OCT22	10/02/2022		M101122	84.99				
				84.99	91421891 542100	VILLAGE SEWER PUMP							
						GG-SWR-FAC-PHONE							
Invoice: 0754OCT22				258752	0754OCT22	10/02/2022		M101122	65.94				
				65.94	91411891 542100	FLETCHER BAY WELL TELEM							
						GG-WTR-FAC-PHONE							
Invoice: 1745OCT22				258754	1745OCT22	10/02/2022		M101122	63.94				
				63.94	91011189 542100	CH ELEVATOR SVC LINE							
						GG-C/E-CITY HALL-PHONE							
Invoice: 3736OCT22				258755	3736OCT22	10/02/2022		M101122	135.08				
				135.08	91011189 542100	CH FIRE ALARM MONIT							
						GG-C/E-CITY HALL-PHONE							
Invoice: 5211OCT22				258756	5211OCT22	10/02/2022		M101122	225.17				
				225.17	91011215 542100	POL PHONE SERVICES							
						GG-C/E-PD-PHONE							
Invoice: 8731OCT22				258757	8731OCT22	10/02/2022		M101122	74.28				
				74.28	91011755 542100	COMMONS FIRE ALARM MONIT							
						GG-C/E-COMMONS-PHONE							
Invoice: 9136OCT22				258758	9136OCT22	10/02/2022		M101122	172.05				
				172.05	91011189 542100	CH SECURITY ALARM MONIT							
						GG-C/E-CITY HALL-PHONE							

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME			INVOICE DTL	DESC		
Invoice: 9791OCT22			258759	9791OCT22	10/02/2022		M101122	138.05
			138.05	91011215 542100	POL TI MANDUS	GG-C/E-PD-PHONE		
Invoice: 9840OCT22			258760	9840OCT22	10/02/2022		M101122	65.94
			65.94	91411891 542100	HEAD OF BAY WELL TELEM	GG-WTR-FAC-PHONE		
Invoice: 9858OCT22			258761	9858OCT22	10/02/2022		M101122	50.35
			50.35	91411891 542100	SANDS AVE WELL TELEM	GG-WTR-FAC-PHONE		
Invoice: 9869OCT22			258762	9869OCT22	10/02/2022		M101122	84.99
			84.99	91415345 542100	ROCKAWAY BEACH PRV TELEMETRY	GG-WTR ROCKAWAY-PHONES		
Invoice: 8834OCT22			258808	8834OCT22	10/04/2022		M101122	84.99
			84.99	91411891 542100	259 FERNCLIFF PRV TELEM	GG-WTR-FAC-PHONE		
					CHECK	359335 TOTAL:		4,483.58
359336 10/14/2022 PRTD		634 CITY OF BAINBRIDGE I	258563	BLD27069	10/05/2022		M101122	952.28
Invoice: BLD27069			952.28	73411345 54980001202	FLETCHER BAY ROOF REPAIR PERMIT FEE	FLETCHER BAY WELLHOUSE-PERMITS		
					CHECK	359336 TOTAL:		952.28
359337 10/14/2022 PRTD		10119 LEAK FINDERS WEST LL	258631	181	08/30/2022		M101122	450.00
Invoice: 181			450.00	73411345 541100	PW/LEAK FINDING SERVICES	PROFESSIONAL SERVICES		
					CHECK	359337 TOTAL:		450.00
359338 10/14/2022 PRTD		1205 PUGET SOUND ENERGY	258679	0727SEP22	09/29/2022		M101122	10.86
Invoice: 0727SEP22			10.86	91011739 547100	194 WINSLOW WAY W	COMM EVENTS-ELECTRICITY		
Invoice: 9047SEP22			258680	9047SEP22	10/03/2022		M101122	38,273.36
			112.67	71311942 64710000724	CITY WIDE ENERGY SERVICES	PD/COURT BLDG-ELECTRIC		
			34.93	73416345 547100	CASEY STREET WTR-ELECTRICITY			
			2,116.15	91011189 547100	GG-C/E-CITY HALL-ELECTRIC			
			760.16	91011215 547100	GG-C/E-PD-ELECTRIC			
			234.77	91011255 547100	GG-C/E-COURT BLDG-ELECTRIC			
			14.71	91011557 547100	FARMS-ELECTRIC			
			10.86	91011739 547100	COMM EVENTS-ELECTRICITY			
			310.96	91011755 547100	GG-C/E-COMMONS-ELECTRIC			

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME					
INVOICE DTL DESC								
				498.64	91011768	547100	GG-C/E-PARKS-ELECTRIC	
				1,955.88	91011897	547100	GG-C/E-O&M YARD FAC-ELECTRIC	
				12.53	91021182	547100	GG-OS-PROP MNGT-ELECTRIC	
				4,737.66	91111263	547100	GG-STRT-STREET LIGHTING-UTIL	
				14,658.91	91411345	547100	GG-WTR-ELECTRIC	
				374.43	91415345	547100	GG-ROCKAWAY BCH-UTILITIES	
				2,528.52	91421355	547100	GG-SWR-ELECTRIC	
				9,798.29	91425358	547100	GG-WWTP-ELECTRIC	
				13.00	91435838	547100	GG-DECANT-ELECTRIC	
				100.29	91111264	547100	GG-STREET-TRAF CONTROL-UTILITY	
Invoice: 9047SEP22-2				258763	9047SEP22-2		10/03/2022 M101122	345.29
				345.29	91111264	547100	WISLOW WAY & 305 GG-STREET-TRAF CONTROL-UTILITY	
							CHECK 359338 TOTAL:	38,629.51
359339	10/14/2022	PRTD	6059 SUSTAINABLE BAINBRID	258780	14		09/11/2022 M101122	5,290.00
			Invoice: 14				EX/2022-23 CULTURAL FUNDING CONTR	
				5,290.00	31011732	54110000297	EX-GF-CULTURAL ARTS & SCIENCES	
							CHECK 359339 TOTAL:	5,290.00
359340	10/14/2022	PRTD	1485 VERIZON WIRELESS	258765	9917194166		10/01/2022 M101122	5,892.39
			Invoice: 9917194166				CITY WIDE WIRELESS SERVICES	
				120.03	73411345	542100	O&M-WTR MAINT-PHONE/POSTAGE	
				88.99	72637319	54210000809	WATER QUAL FLOW MONIT-MODEM	
				5,683.37	91011189	542100	GG-C/E-CITY HALL-PHONE	
Invoice: 9917194167				258778	9917194167		10/01/2022 M101122	78.90
				78.90	72637319	54210000809	ENG/MODEMS FOR AUTOMATED FLOW STATIONS WATER QUAL FLOW MONIT-MODEM	
							CHECK 359340 TOTAL:	5,971.29
							NUMBER OF CHECKS 7 *** CASH ACCOUNT TOTAL ***	55,795.38
							COUNT AMOUNT	
							TOTAL PRINTED CHECKS 7 55,795.38	
							*** GRAND TOTAL ***	55,795.38

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 10	140									
APP 001-213000		10/14/2022	M101122	101422			GENERAL - ACCOUNTS PAYABLE		18,498.15	
APP 635-111100		10/14/2022	M101122	101422			AP CASH DISBURSEMENTS JOURNAL CASH			55,795.38
APP 402-213000		10/14/2022	M101122	101422			ACCOUNTS PAYABLE		14,003.44	
APP 401-213000		10/14/2022	M101122	101422			AP CASH DISBURSEMENTS JOURNAL ACCOUNTS PAYABLE		17,816.99	
APP 301-213000		10/14/2022	M101122	101422			ACCOUNTS PAYABLE		112.67	
APP 101-213000		10/14/2022	M101122	101422			AP CASH DISBURSEMENTS JOURNAL STREETS - ACCOUNTS PAYABLE		5,183.24	
APP 403-213000		10/14/2022	M101122	101422			ACCOUNTS PAYABLE		13.00	
APP 631-213000		10/14/2022	M101122	101422			AP CASH DISBURSEMENTS JOURNAL ACCOUNTS PAYABLE		167.89	
							GENERAL LEDGER TOTAL		55,795.38	55,795.38
APP 631-130000		10/14/2022	M101122	101422			DUE TO/FROM CLEARING		55,627.49	
APP 001-130000		10/14/2022	M101122	101422			GENERAL - DUE TO/FROM CLEARING			18,498.15
APP 402-130000		10/14/2022	M101122	101422			DUE TO/FROM CLEARING			14,003.44
APP 401-130000		10/14/2022	M101122	101422			DUE TO/FROM CLEARING			17,816.99
APP 301-130000		10/14/2022	M101122	101422			DUE TO/FROM CLEARING			112.67
APP 101-130000		10/14/2022	M101122	101422			STREETS - DUE TO/FROM CLEARING			5,183.24
APP 403-130000		10/14/2022	M101122	101422			DUE TO/FROM CLEARING			13.00
							SYSTEM GENERATED ENTRIES TOTAL		55,627.49	55,627.49
							JOURNAL 2022/10/140 TOTAL		111,422.87	111,422.87

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 10	140	10/14/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	18,498.15	18,498.15
				FUND TOTAL	18,498.15	18,498.15
101 STREET FUND 101-130000 101-213000	2022 10	140	10/14/2022	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	5,183.24	5,183.24
				FUND TOTAL	5,183.24	5,183.24
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2022 10	140	10/14/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	112.67	112.67
				FUND TOTAL	112.67	112.67
401 WATER OPERATING FUND 401-130000 401-213000	2022 10	140	10/14/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	17,816.99	17,816.99
				FUND TOTAL	17,816.99	17,816.99
402 SEWER OPERATING FUND 402-130000 402-213000	2022 10	140	10/14/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	14,003.44	14,003.44
				FUND TOTAL	14,003.44	14,003.44
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2022 10	140	10/14/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	13.00	13.00
				FUND TOTAL	13.00	13.00
631 CLEARING FUND 631-130000 631-213000 635-111100	2022 10	140	10/14/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	55,627.49 167.89	55,795.38
				FUND TOTAL	55,795.38	55,795.38

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		18,498.15
101	STREET FUND		5,183.24
301	CAPITAL CONSTRUCTION FUND		112.67
401	WATER OPERATING FUND		17,816.99
402	SEWER OPERATING FUND		14,003.44
403	STORM & SURFACE WATER FUND		13.00
631	CLEARING FUND	55,627.49	
	TOTAL	55,627.49	55,627.49

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635		111100	CASH		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
CHECK NO	CHK DATE	TYPE	VENDOR NAME								
INVOICE DTL DESC											
359341	10/18/2022	PRTD	551 CENTURYLINK	258846	4953OCT22	10/07/2022		M101822		84.99	
	Invoice: 4953OCT22			84.99	91421891 542100	210 MADISON AVE SLS TELEM	GG-SWR-FAC-PHONE				
	Invoice: 5127OCT22			258847	5127OCT22	10/07/2022		M101822		202.62	
	Invoice: 5996OCT22			202.62	71311942 64210000724	8804 MADISON AVE	PD/COURT BLDG-PHONES/POSTAGE				
	Invoice: 5996OCT22			258848	5996OCT22	10/07/2022		M101822		108.53	
	Invoice: 5996OCT22			108.53	91011757 542100	E-PHONE @ WFP DOCK	GG-GF-WFP DOCK-PHONE				
									CHECK	359341 TOTAL:	396.14
359342	10/18/2022	PRTD	1205 PUGET SOUND ENERGY	258849	8206SEP22	10/07/2022		M101822		12.81	
	Invoice: 8206SEP22			12.81	91411345 547100	515 FERNCLIFF AVE PRV	GG-WTR-ELECTRIC				
	Invoice: 1716OCT22			258884	1716OCT22	10/10/2022		M101822		15.87	
	Invoice: 1716OCT22			15.87	91415345 547100	ROCKAWAY INTERITE PRV	GG-ROCKAWAY BCH-UTILITIES				
									CHECK	359342 TOTAL:	28.68
359343	10/18/2022	PRTD	2467 STAPLES	258843	8067776171	10/01/2022		M101822		101.09	
	Invoice: 8067776171			55.66	91029179 531100	ENG/NITRILE EXAM GLOVES, PAPER	GG-SELF INS-WELLNESS-SUPPLIES				
	Invoice: 8067776182			45.43	72011321 531100	ENG - C/E ADMIN SUPPLIES					
	Invoice: 8067776182			258844	8067776182	10/01/2022		M101822		209.74	
	Invoice: 8067776194			209.74	73637891 531100	PW/PAPER, STAMP, PENS, BATTERIES	OFFICE SUPPLIES				
	Invoice: 8067776194			258845	8067776194	10/01/2022		M101822		220.38	
	Invoice: 8067776159			220.38	61011581 531100	PCD/KLEENEX, PENS, PAPER, SHARPIES	PCD - C/E ADMIN SUPPLIES				
	Invoice: 8067776159			258895	8067776159	10/01/2022		M101822		400.79	
	Invoice: 8067776159			53.85	31011131 531100	EX,FIN/PAPER, SCISSORS, TONER, KLEENEX	EX-GF-SUPPLIES				
	Invoice: 8067776159			53.85	41011141 531100	FIN - C/E ADMIN SUPPLIES					
	Invoice: 8067776159			201.56	31011131 531100	EX-GF-SUPPLIES					
	Invoice: 8067776159			45.76	31011131 531100	EX-GF-SUPPLIES					
	Invoice: 8067776159			45.77	41011141 531100	FIN - C/E ADMIN SUPPLIES					
									CHECK	359343 TOTAL:	932.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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NUMBER OF CHECKS 3 *** CASH ACCOUNT TOTAL *** 1,356.82

	<u>COUNT</u>	<u>AMOUNT</u>
TOTAL PRINTED CHECKS	3	1,356.82

*** GRAND TOTAL *** 1,356.82

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 10 195	APP 402-213000	10/18/2022	M101822	101822			ACCOUNTS PAYABLE		84.99	
							AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100		10/18/2022	M101822	101822			CASH			1,356.82
							AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000		10/18/2022	M101822	101822			ACCOUNTS PAYABLE		202.62	
							AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000		10/18/2022	M101822	101822			GENERAL - ACCOUNTS PAYABLE		830.79	
							AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000		10/18/2022	M101822	101822			ACCOUNTS PAYABLE		28.68	
							AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000		10/18/2022	M101822	101822			ACCOUNTS PAYABLE		209.74	
							AP CASH DISBURSEMENTS JOURNAL			
							GENERAL LEDGER TOTAL		1,356.82	1,356.82
APP 631-130000		10/18/2022	M101822	101822			DUE TO/FROM CLEARING		1,147.08	
APP 402-130000		10/18/2022	M101822	101822			DUE TO/FROM CLEARING			84.99
APP 301-130000		10/18/2022	M101822	101822			DUE TO/FROM CLEARING			202.62
APP 001-130000		10/18/2022	M101822	101822			GENERAL - DUE TO/FROM CLEARING			830.79
APP 401-130000		10/18/2022	M101822	101822			DUE TO/FROM CLEARING			28.68
							SYSTEM GENERATED ENTRIES TOTAL		1,147.08	1,147.08
							JOURNAL 2022/10/195 TOTAL		2,503.90	2,503.90

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 10	195	10/18/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	830.79	830.79
				FUND TOTAL	830.79	830.79
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2022 10	195	10/18/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	202.62	202.62
				FUND TOTAL	202.62	202.62
401 WATER OPERATING FUND 401-130000 401-213000	2022 10	195	10/18/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	28.68	28.68
				FUND TOTAL	28.68	28.68
402 SEWER OPERATING FUND 402-130000 402-213000	2022 10	195	10/18/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	84.99	84.99
				FUND TOTAL	84.99	84.99
631 CLEARING FUND 631-130000 631-213000 635-111100	2022 10	195	10/18/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	1,147.08 209.74	1,356.82
				FUND TOTAL	1,356.82	1,356.82

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		830.79
301 CAPITAL CONSTRUCTION FUND		202.62
401 WATER OPERATING FUND		28.68
402 SEWER OPERATING FUND		84.99
631 CLEARING FUND		
	1,147.08	
TOTAL	1,147.08	1,147.08

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10/19/2022 08:01
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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
359344	10/26/2022	PRTD	10133 ALIABADI, KAREN	258840	104413	10/14/2022		10/23/22	102.46	
	Invoice: 104413			102.46	411 122100	UB 13031 627 LANDMARK COURT NE WATER ACCOUNTS RECEIVABLE				
						CHECK	359344	TOTAL:	102.46	
359345	10/26/2022	PRTD	7994 PENINSULA SERVICES	258713	101449	09/30/2022		10/23/22	80.00	
	Invoice: 101449			80.00	51011211 541100	POL/MOBILE SHREDDING PD-C/E-ADM-PROF SVCS				
				258742	101448	09/30/2022		10/23/22	40.00	
	Invoice: 101448			40.00	21011125 541100	CRT/SHREDDING SERVICES COURT-PROF SERVICES				
						CHECK	359345	TOTAL:	120.00	
359346	10/26/2022	PRTD	1014 ALLDATA LLC	258566	101322220 2022-2023	10/06/2022		10/23/22	1,635.00	
	Invoice: 101322220 2022-2023			1,635.00	81011881 548500	IT/ALLDATA MECHANICS SW & MAINTENANCE IT - C/E COMPUTER SUPPORT				
						CHECK	359346	TOTAL:	1,635.00	
359347	10/26/2022	PRTD	9311 COLLEEN ALMOJUELA	258781	10/12/2022	10/12/2022		10/23/22	325.00	
	Invoice: 10/12/2022			325.00	31011572 54245001064	EX/IPD: PANELIST RETF-COMMUNITY OUTREACH				
						CHECK	359347	TOTAL:	325.00	
359348	10/26/2022	PRTD	7166 AMERICAN MESSAGING	258636	W4104492WJ	10/01/2022		10/23/22	95.80	
	Invoice: W4104492WJ			95.80	73637891 542100	PW/MESSAGING SERVICES OCTOBER 2022 O&M - ALLOC FACIL TELEPHONE				
						CHECK	359348	TOTAL:	95.80	
359349	10/26/2022	PRTD	4861 AXON ENTERPRISE, INC	258714	INUS105081	10/01/2022		10/23/22	19,629.36	
	Invoice: INUS105081			7,635.00	53011212 54850000956	POL/EVIDENCE.COM YEAR 5 AXON CAMERA SYSTEMS-MAINT				
				11,994.36	53011212 53510000956	AXON CAMERA SYSTEMS-SOFTWARE				
						CHECK	359349	TOTAL:	19,629.36	
359350	10/26/2022	PRTD	54 BAINBRIDGE RENTAL IN	258640	CON88355	10/05/2022		10/23/22	1,548.67	
	Invoice: CON88355			1,548.67	73421355 545000	PW/PLATE COMPACTOR, JUMPING JACK RENTAL WIN COLL-RENTS				
				258854	CON88566	10/03/2022		10/23/22	60.50	

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME					
INVOICE DTL DESC								
Invoice: CON88566				60.50 73421355 545000	PW/GENERATOR RENTAL WIN COLL-RENTS			
					CHECK	359350	TOTAL:	1,609.17
359351	10/26/2022	PRTD	57 BAY HAY & FEED	258855 1778097	10/03/2022		10/23/22	41.90
Invoice: 1778097					PW/PROPANE 10.6 GALLONS			
				41.90 73111264 53110000908	2018 PAVEMENT MARKINGS-SUPPLY			
					CHECK	359351	TOTAL:	41.90
359352	10/26/2022	PRTD	360 BUILDERS FIRSTSOURCE	258795 61825237	10/05/2022		10/23/22	1,970.57
Invoice: 61825237					PW/INCISED CEDARTONE GRD CONTACT, NAILS OFFICE SUPPLIES			
				1,970.57 73415345 531100				
Invoice: 86199877								
				258823 86199877	09/28/2022		10/23/22	27.27
				27.27 73421355 531100	PW/GREAT STUFF GAPS & CRACKS, EPOXY REPR WIN COLL-SUPPLIES			
Invoice: 86200188								
				258824 86200188	09/28/2022		10/23/22	72.57
				72.57 73421355 531100	PW/HAM DRI ANC, STEEL SLOT ANGLE WIN COLL-SUPPLIES			
Invoice: 86280642								
				258825 86280642	10/11/2022		10/23/22	144.13
				144.13 73111427 531100	PW/20'X100' 6 MIL BLACK POLY OFFICE SUPPLIES			
Invoice: 86289712								
				258827 86289712	10/12/2022		10/23/22	43.72
				43.72 73020769 531100	PW/NOVA EXT LAG SCR, HF TRTD GC O&M-ROAD ENDS-SUPPLIES			
					CHECK	359352	TOTAL:	2,258.26
359353	10/26/2022	PRTD	9863 CAMINO TECHNOLOGIES	258571 1192	10/01/2022		10/23/22	10,000.00
Invoice: 1192					PCD/CAMINO GUIDE SW OCT 2022 - SEP 2023 PCD-GF-ADMIN-SOFTWARE MAINT			
				10,000.00 61011581 548500				
					CHECK	359353	TOTAL:	10,000.00
359354	10/26/2022	PRTD	4532 CENTRAL HIGHLANDS	258837 104410	10/14/2022		10/23/22	108.39
Invoice: 104410					UB 13286 792 FORDS COURT NW WATER ACCOUNTS RECEIVABLE			
				108.39 411 122100				
					CHECK	359354	TOTAL:	108.39

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
359355	10/26/2022	PRTD	4661 CENTRAL HIGHLANDS	258612	ROW 19-266	09/28/2022		10/23/22	2,500.00
	Invoice: ROW 19-266			2,500.00	41621860 586000	ROW 19-266 CASH IN LIEU OF BOND		PLANS DEPOSIT-OUT	
						CHECK	359355	TOTAL:	2,500.00
359356	10/26/2022	PRTD	8253 CHS NORTHWEST	258859	46464H	10/07/2022		10/23/22	913.92
	Invoice: 46464H			913.92	73637892 531100	PW/SALT BAG COARSE 50# X98		O&M-ALLOC-WTR-CONSUMABLES	
						CHECK	359356	TOTAL:	913.92
359357	10/26/2022	PRTD	9908 CINTAS CORPORATION #	258860	5128815492	10/14/2022		10/23/22	129.95
	Invoice: 5128815492			129.95	73637891 531100	PW/FIRST AID RESTOCK HIDDEN COVE RD		OFFICE SUPPLIES	
						CHECK	359357	TOTAL:	129.95
359358	10/26/2022	PRTD	9127 CIOX HEALTH	258704	0386925278	09/02/2022		10/23/22	4.11
	Invoice: 0386925278			4.11	52011212 541100	POL/RECORDS I22-870		POLICE - C/E INVEST PROF SVCS	
						CHECK	359358	TOTAL:	4.11
359359	10/26/2022	PRTD	102 CITY OF BAINBRIDGE I	258915	RETREQ2-00510 2022	10/10/2022	20220024	10/23/22	333.18
	Invoice: RETREQ2-00510 2022			333.18	73411349 54110000510	PW/2022 BACKFLOW TESTING RETAINAG		BACKFLOW TEST-PRO SVCS	
						CHECK	359359	TOTAL:	333.18
359360	10/26/2022	PRTD	104 CITY OF BREMERTON	258641	BKAT000702	10/03/2022		10/23/22	3,093.50
	Invoice: BKAT000702			3,093.50	81011881 542500	IT/BROADCAST SERVICES FOR PUBLIC MEETINGS		IT-C/E-ADM-POSTAGE	
						CHECK	359360	TOTAL:	3,093.50
359361	10/26/2022	PRTD	10129 COASTAL DIVING & SAL	258829	613	10/06/2022		10/23/22	1,474.20
	Invoice: 613			1,474.20	73011757 54810000247	PW/DIVE LABOR SEATTLE-BAINBRIDGE FERRY X2		WF DOCK/LINEAL MOORAGE R&M	
						CHECK	359361	TOTAL:	1,474.20

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CASH ACCOUNT: 635		111100		CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	INVOICE DTL DESC			
359362	10/26/2022	PRTD	9315 GINA CORPUZ	258782	10/12/2022	10/12/2022		10/23/22	325.00	EX/IPD: PANELIST			
	Invoice: 10/12/2022			325.00	31011572 54245001064			RETF-COMMUNITY OUTREACH		CHECK 359362 TOTAL:			
359363	10/26/2022	PRTD	10122 COULSON, FLORENTINA	258783	10/12/2022	10/12/2022		10/23/22	325.00	EX/IPD: PANELIST			
	Invoice: 10/12/2022			325.00	31011572 54245001064			RETF-COMMUNITY OUTREACH		CHECK 359363 TOTAL:			
359364	10/26/2022	PRTD	10130 DUNKEL, JANE A	258836	104409	10/14/2022		10/23/22	18.43	UB 12132 9371 NORTHTOWN LOOP			
	Invoice: 104409			18.43	411 122100			WATER ACCOUNTS RECEIVABLE		CHECK 359364 TOTAL:			
359365	10/26/2022	PRTD	10121 EBIX INC	258643	633737	09/12/2022		10/23/22	90.64	WELLNESS CALENDARS			
	Invoice: 633737			90.64	91029179 531100			GG-SELF INS-WELLNESS-SUPPLIES		CHECK 359365 TOTAL:			
359366	10/26/2022	PRTD	10097 ELECTRIC MOTOR SERVI	258831	15233	04/28/2022		10/23/22	1,759.29	PW/WILO-EMU MIXER DISASSEMBLE, INSPECT, ASSEMBLE			
	Invoice: 15233			1,759.29	73425358 548100			O&M-WWTP-REPAIRS		CHECK 359366 TOTAL:			
359367	10/26/2022	PRTD	5156 ELLIOTT BAY MARINA	258833	1013455	10/07/2022		10/23/22	1,023.07	POL/167.7 GALLONS FUEL			
	Invoice: 1013455			1,023.07	54025212 532000			MARINE - FUEL		CHECK 359367 TOTAL:			
359368	10/26/2022	PRTD	1953 FERGUSON ENTERPRISES	258614	1134159	09/06/2022		10/23/22	364.43	PW/ALL SS REP CLMP 3.95-4.20			
	Invoice: 1134159			364.43	73421355 531100			WIN COLL-SUPPLIES		PW/GPF 8186-1 G2 OPTPLU URN FV			
	Invoice: 0885099			258646	0885099	09/27/2022		10/23/22	995.76	O&M-COMMONS SUPPLIES			
				995.76	73011755 531100					10/04/2022 10/23/22 163.80			

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME					
					INVOICE DTL	DESC		
Invoice: 1144309				163.80 73421355 545000				
				258796 1130212-1	10/11/2022		10/23/22	3,806.66
Invoice: 1130212-1				3,806.66 73411345 531100	PW/MTR YOKE W/ DP UNION, MULTI PRPS MTR COUP OFFICE SUPPLIES			
				258797 1146982	10/11/2022		10/23/22	419.20
Invoice: 1146982				419.20 73411345 531100	PW/PVC SWER SW ELL HXH, SW COUP, ATRIUM GRATE OFFICE SUPPLIES			
				258798 SC499796	09/30/2022		10/23/22	3.76
Invoice: SC499796				3.76 73637892 531100	PW/SERVICE CHARGE FOR SEPTEMBER O&M-ALLOC-WTR-CONSUMABLES			
							CHECK 359368 TOTAL:	5,753.61
359369	10/26/2022	PRTD	9309 DALE HARRY	258784 10/12/2022	10/12/2022		10/23/22	1,500.00
Invoice: 10/12/2022				1,500.00 31011572 54245001064	EX/IPD: PANELIST, COORDINATOR RETF-COMMUNITY OUTREACH			
							CHECK 359369 TOTAL:	1,500.00
359370	10/26/2022	PRTD	8374 HEARING ADVANTAGE, I	258573 10845	09/28/2022		10/23/22	35.00
Invoice: 10845				35.00 73637891 541100	PW/HEARING SCREENING PROFESSIONAL SERVICES			
				258724 10874	10/10/2022		10/23/22	35.00
Invoice: 10874				35.00 53011212 541100	POL/HEARING SCREENING POLICE - C/E PATROL PROF SVCS			
							CHECK 359370 TOTAL:	70.00
359371	10/26/2022	PRTD	4850 HOME DEPOT CREDIT SE	258799 514626	10/04/2022		10/23/22	36.03
Invoice: 514626				36.03 73111264 53110000908	PW/GRACO PUMP ARMOR FLUID 1 QT, CHALK REEL 2018 PAVEMENT MARKINGS-SUPPLY			
				258862 6522042	09/28/2022		10/23/22	844.44
Invoice: 6522042				844.44 73011768 531100	PW/GATE LATCH, HINGE O&M-C/E-PARKS-SUPPLIES			
				258863 8972971	09/26/2022		10/23/22	761.12
Invoice: 8972971				761.12 73637891 531100	PW/HAMMER DRILL KIT, BATTERY, WRENCH OFFICE SUPPLIES			
							CHECK 359371 TOTAL:	1,641.59

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CASH ACCOUNT: 635		111100		CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	INVOICE DTL DESC			
359372	10/26/2022	PRTD	9883 INVOICE CLOUD INC	258695	2698-2022_9	09/30/2022		10/23/22	1,632.10	FIN/INVOICE CLOUD SERVICES SEP 2022			
	Invoice: 2698-2022_9									FIN - WATER ADMIN PROF SERVICE			
				816.05	43411341 541100					FIN - SEWER ADMIN PROF SERVICE			
				816.05	43421351 541100					CHECK	359372	TOTAL:	1,632.10
359373	10/26/2022	PRTD	6404 JAMES E SAUERS	258864	1655	09/29/2022		10/23/22	1,612.88	PW/IGNITION CONTROL MODULE, LOMBARDINI			
	Invoice: 1655									OFFICE SUPPLIES			
				1,612.88	73111423 531100					CHECK	359373	TOTAL:	1,612.88
359374	10/26/2022	PRTD	333 KC AUDITOR	258920	633065-C2	09/21/2022		10/23/22	40.00	FIN/SIS LIEN REMOVAL			
	Invoice: 633065-C2									FIN-SIS-PROF SVCS			
				40.00	43426351 541100					CHECK	359374	TOTAL:	40.00
359375	10/26/2022	PRTD	2306 KITSAP COUNTY PROSEC	258574	OCT22	10/03/2022		10/23/22	10,234.30	LEGAL/PROSECUTION SERVICES OCT 2022			
	Invoice: OCT22									LGL-OUTSIDE PROSECUTOR			
				10,234.30	32011521 541112					CHECK	359375	TOTAL:	10,234.30
359376	10/26/2022	PRTD	4740 KITSAP COUNTY PUBLIC	258582	CINV-2022-00667	10/06/2022		10/23/22	2,946.33	ENG/WST SND STRMWTR OUTRCH PRGM Q3 2022			
	Invoice: CINV-2022-00667									H2O/SSWM GROUP-PROF SVCS			
				2,946.33	72431832 54110000872					CHECK	359376	TOTAL:	2,946.33
359377	10/26/2022	PRTD	338 KITSAP COUNTY SHERIF	258726	20220033	10/03/2022		10/23/22	2,395.02	POL/PRISONER BOARD/MAY			
	Invoice: 20220033									POLICE - C/E PRISONER DETENT'N			
				2,395.02	51011236 551000					CHECK	359377	TOTAL:	2,395.02
359378	10/26/2022	PRTD	10029 BRAZEAU, MARK	258919	PAYREQ2-00510	10/10/2022		10/23/22	6,424.46	PW/2022 BACKFLOW TESTING			
	Invoice: PAYREQ2-00510									BACKFLOW TEST-PRO SVCS			
				6,424.46	73411349 54110000510					CHECK	359378	TOTAL:	6,424.46

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CASH ACCOUNT: 635		111100		CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	INVOICE DTL DESC			
359379	10/26/2022	PRTD	5011 LEXISNEXIS RISK SOLU	258733	1272084-20220930	09/30/2022		10/23/22	163.80	POL/MONTHLY SUBSCRIPTION			
	Invoice: 1272084-20220930									PD-C/E-INV-DUES/SUBSCR/MEMBRSH			
				163.80	52011212 549100					CHECK	359379	TOTAL:	163.80
359380	10/26/2022	PRTD	10125 MATSUDAIRA, HISAKO	258777	PLN52438	10/13/2022		10/23/22	750.00	PERMIT PLN52438 REFUND FEES			
	Invoice: PLN52438									OTHER PLANNING/DEVELOPM			
				750.00	47047 345890					CHECK	359380	TOTAL:	750.00
359381	10/26/2022	PRTD	10126 MILNE, BRENT	258785	PLN52252	10/12/2022		10/23/22	180.00	PERMIT PLN52252 REFUND FEES			
	Invoice: PLN52252									ZONING & SUBDIVISION FE			
				180.00	47047 345810					CHECK	359381	TOTAL:	180.00
359382	10/26/2022	PRTD	10132 MITCHELL, MARK	258839	104412	10/14/2022		10/23/22	33.62	UB 11995 284 MADRONA WAY NE			
	Invoice: 104412									WATER ACCOUNTS RECEIVABLE			
				33.62	411 122100					CHECK	359382	TOTAL:	33.62
359383	10/26/2022	PRTD	8888 NATIONAL INTERNAL AF	258734	2857	10/07/2022		10/23/22	100.00	POL/AGENCY DUES			
	Invoice: 2857									PD-C/E-ADM-DUES/SUBCR/MEMBRSH			
				100.00	51011211 549100					CHECK	359383	TOTAL:	100.00
359384	10/26/2022	PRTD	8643 ON-TARGET SOLUTIONS	258886	3349	10/13/2022		10/23/22	295.00	POL/IA & PROF STDS/KOON			
	Invoice: 3349									PD-C/E-ADMIN-TRAINING			
				295.00	51011214 443410					CHECK	359384	TOTAL:	295.00
359385	10/26/2022	PRTD	8286 SUPERINTENDENT OF P	258738	17471	09/30/2022		10/23/22	633.50	POL/FINGERPRINTING			
	Invoice: 17471									FINGERPRINT DISB TO SPI			
				633.50	41654861 586110					CHECK	359385	TOTAL:	633.50

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CASH ACCOUNT: 635		111100		CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
						INVOICE DTL DESC				
359386	10/26/2022	PRTD	9310 ANDREW PASCUA	258786	10/12/2022	10/12/2022		10/23/22	325.00	
Invoice: 10/12/2022						EX/IPD: PANELIST				
				325.00	31011572 54245001064	RETF-COMMUNITY OUTREACH				
								CHECK	359386 TOTAL:	325.00
359387	10/26/2022	PRTD	408 ROLLING BAY COMMERCI	258705	291533	07/27/2022		10/23/22	4,628.89	
Invoice: 291533						CRT/COURT HOUSE RENTAL				
				4,628.89	21011125 545000	COURT-RENTS & LEASES				
								CHECK	359387 TOTAL:	4,628.89
359388	10/26/2022	PRTD	6820 RICH BOTTALICO	258887	2686	10/11/2022		10/23/22	436.00	
Invoice: 2686						PW/EXTEND RAILS FOR DUMP TRUCK SLIDE				
				436.00	73111290 531100	O&M-STREET-MAINT O/H-SUPPLIES				
								CHECK	359388 TOTAL:	436.00
359389	10/26/2022	PRTD	9566 SMARTSHEET INC.	258613	INV994812	10/06/2022		10/23/22	3,603.60	
Invoice: INV994812						IT/PROJECT MANAGEMENT SW FOR PW				
				3,603.60	81011881 548500	IT - C/E COMPUTER SUPPORT				
								CHECK	359389 TOTAL:	3,603.60
359390	10/26/2022	PRTD	601 SOUND REPROGRAPHICS	258677	93338	10/10/2022		10/23/22	96.70	
Invoice: 93338						EX/INDEIGENOUS PEOPLES DAY EVENT				
				96.70	31011572 54245001064	RETF-COMMUNITY OUTREACH				
Invoice: 92943										
				258700	92943	09/19/2022		10/23/22	2.73	
				2.73	36011143 549500	EXCC/BURN USB FILES FOR KIM MCCORMICK				
						CLERK-C/E-COPIES/PRINTING				
								CHECK	359390 TOTAL:	99.43
359391	10/26/2022	PRTD	8061 ST BARNABAS DAY SCHO	258888	10/17/2022	10/17/2022		10/23/22	50.00	
Invoice: 10/17/2022						POL/HOLIDAY WREATHS X2				
				50.00	51011215 531100	POLICE - C/E FACIL SUPPLIES				
								CHECK	359391 TOTAL:	50.00
359392	10/26/2022	PRTD	2467 STAPLES	258739	8067801090	10/01/2022		10/23/22	65.60	
Invoice: 8067801090						POL/PILOT PEN REFILL, YELLOW PAPER				
				65.60	51011211 531100	PD-C/E-ADM-SUPPLIES				

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET
						INVOICE DTL	DESC			
						CHECK	359392	TOTAL:		65.60
359393	10/26/2022	PRTD	2122 STERICYCLE INC	258740	3006192963	09/30/2022		10/23/22		10.36
			Invoice: 3006192963							
				10.36	51011215 547900	POL/BIOHAZARD DISPOSAL				
						PD ADM-GARBAGE/DISPOSAL				
						CHECK	359393	TOTAL:		10.36
359394	10/26/2022	PRTD	4819 THOMSON REUTERS - WE	258651	847175163	10/04/2022		10/23/22		611.53
			Invoice: 847175163							
				611.53	21011125 549100	CRT/SUBSCRIPTION PRODUCT CHARGES				
						COURT-DUES/SUBSCR/MEMBERSHIPS				
						CHECK	359394	TOTAL:		611.53
359395	10/26/2022	PRTD	8243 TILZ	258876	101-86288	09/27/2022		10/23/22		9.00
			Invoice: 101-86288							
				9.00	91011897 547900	PW/YARD WASTE				
						GG-C/E-O&M YARD FAC-GARBAGE				
			Invoice: 101-86306							
				258877	101-86306	09/27/2022		10/23/22		24.00
				24.00	91011897 547900	PW/YARD WASTE				
						GG-C/E-O&M YARD FAC-GARBAGE				
			Invoice: 101-86332							
				258878	101-86332	09/27/2022		10/23/22		18.00
				18.00	91011897 547900	PW/YARD WASTE				
						GG-C/E-O&M YARD FAC-GARBAGE				
			Invoice: 101-86352							
				258879	101-86352	09/27/2022		10/23/22		6.00
				6.00	91011897 547900	PW/YARD WASTE				
						GG-C/E-O&M YARD FAC-GARBAGE				
			Invoice: 101-86596							
				258880	101-86596	09/30/2022		10/23/22		8.00
				8.00	91011897 547900	PW/YARD WASTE				
						GG-C/E-O&M YARD FAC-GARBAGE				
			Invoice: 101-86801							
				258881	101-86801	10/03/2022		10/23/22		3.00
				3.00	91011897 547900	PW/YARD WASTE				
						GG-C/E-O&M YARD FAC-GARBAGE				
						CHECK	359395	TOTAL:		68.00
359396	10/26/2022	PRTD	10131 VREELAND, ANN PENSON	258838	104411	10/14/2022		10/23/22		173.92
			Invoice: 104411							
				173.92	411 122100	UB 11395 5340 FLETCHER LANDING NE				
						WATER ACCOUNTS RECEIVABLE				
						CHECK	359396	TOTAL:		173.92

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
359397	10/26/2022	PRTD	9919 WATER MANAGEMENT LAB	258882	206380	09/29/2022		10/23/22	1,470.00	
	Invoice: 206380									
					210.00	73415345	541100			PW/COPPER AND LEAD TESTING
					1,260.00	73411345	541100			PROFESSIONAL SERVICES
										PROFESSIONAL SERVICES
					258883	206415		10/23/22	210.00	
	Invoice: 206415									
					210.00	73011897	541100			PW/COPPER & LEAD TESTING
										O&M-C/E-PWY FAC-PROF SVCS
								CHECK	359397 TOTAL:	1,680.00
359398	10/26/2022	PRTD	9907 WINN, SCOTT	258741	10/11/2022	10/11/2022		10/23/22	14,099.50	
	Invoice: 10/11/2022									
					14,099.50	31011572	44341001199			EX/RACIAL EQUITY LENS TRAINING X4
										DIVERSITY/EQUITY/INCL-TRAINING
								CHECK	359398 TOTAL:	14,099.50
359399	10/26/2022	PRTD	8115 XYLEM WATERING SOLUT	258892	401201453	10/05/2022		10/23/22	2,323.43	
	Invoice: 401201453									
					2,323.43	73425358	54500001161			PW/CD100M 3TNV88-SP RENTAL 9/21-10/4/22
										WWTP UV PREV MAINT-RENTAL
								CHECK	359399 TOTAL:	2,323.43
359400	10/26/2022	PRTD	10127 YAMAUCHI, BARBARA	258893	BLD26002 R-STU	10/14/2022		10/23/22	811.25	
	Invoice: BLD26002 R-STU									
					804.75	47148	322100			PERMIT BLD26002 R-STU REFUND FEES
					6.50	65238	386000			BUILDINGS, STRUCT. & EQ
										SBCC - SBCC FEE
								CHECK	359400 TOTAL:	811.25
								NUMBER OF CHECKS	57	*** CASH ACCOUNT TOTAL ***
										113,308.35
								COUNT	AMOUNT	
								TOTAL PRINTED CHECKS	57	113,308.35
										*** GRAND TOTAL ***
										113,308.35

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 10 210	APP 401-213000	10/26/2022	10/23/22	101922			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		15,676.94	
APP 635-111100	10/26/2022	10/23/22	101922			CASH AP CASH DISBURSEMENTS JOURNAL				113,308.35
APP 001-213000	10/26/2022	10/23/22	101922			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		78,423.83		
APP 631-213000	10/26/2022	10/23/22	101922			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		1,939.55		
APP 402-213000	10/26/2022	10/23/22	101922			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		7,176.01		
APP 101-213000	10/26/2022	10/23/22	101922			STREETS - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		2,270.94		
APP 622-213000	10/26/2022	10/23/22	101922			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		2,500.00		
APP 403-213000	10/26/2022	10/23/22	101922			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		2,946.33		
APP 407-213000	10/26/2022	10/23/22	101922			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		1,734.75		
APP 650-213000	10/26/2022	10/23/22	101922			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		640.00		
GENERAL LEDGER TOTAL									113,308.35	113,308.35
APP 631-130000	10/26/2022	10/23/22	101922			DUE TO/FROM CLEARING		111,368.80		
APP 401-130000	10/26/2022	10/23/22	101922			DUE TO/FROM CLEARING				15,676.94
APP 001-130000	10/26/2022	10/23/22	101922			GENERAL - DUE TO/FROM CLEARING				78,423.83
APP 402-130000	10/26/2022	10/23/22	101922			DUE TO/FROM CLEARING				7,176.01
APP 101-130000	10/26/2022	10/23/22	101922			STREETS - DUE TO/FROM CLEARING				2,270.94
APP 622-130000	10/26/2022	10/23/22	101922			DUE TO/FROM CLEARING				2,500.00
APP 403-130000	10/26/2022	10/23/22	101922			DUE TO/FROM CLEARING				2,946.33
APP 407-130000	10/26/2022	10/23/22	101922			DUE TO/FROM CLEARING				1,734.75
APP 650-130000	10/26/2022	10/23/22	101922			DUE TO/FROM CLEARING				640.00
SYSTEM GENERATED ENTRIES TOTAL									111,368.80	111,368.80
JOURNAL 2022/10/210 TOTAL									224,677.15	224,677.15

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 10	210	10/26/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	78,423.83	78,423.83
				FUND TOTAL	78,423.83	78,423.83
101 STREET FUND 101-130000 101-213000	2022 10	210	10/26/2022	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	2,270.94	2,270.94
				FUND TOTAL	2,270.94	2,270.94
401 WATER OPERATING FUND 401-130000 401-213000	2022 10	210	10/26/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	15,676.94	15,676.94
				FUND TOTAL	15,676.94	15,676.94
402 SEWER OPERATING FUND 402-130000 402-213000	2022 10	210	10/26/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	7,176.01	7,176.01
				FUND TOTAL	7,176.01	7,176.01
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2022 10	210	10/26/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	2,946.33	2,946.33
				FUND TOTAL	2,946.33	2,946.33
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2022 10	210	10/26/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,734.75	1,734.75
				FUND TOTAL	1,734.75	1,734.75
622 EXPENDABLE TRUST FUND 622-130000 622-213000	2022 10	210	10/26/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	2,500.00	2,500.00
				FUND TOTAL	2,500.00	2,500.00
631 CLEARING FUND 631-130000 631-213000 635-111100	2022 10	210	10/26/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	111,368.80 1,939.55	113,308.35
				FUND TOTAL	113,308.35	113,308.35

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
650 AGENCY FUND 650-130000 650-213000	2022 10	210	10/26/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	640.00	640.00
				FUND TOTAL	640.00	640.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		78,423.83
101	STREET FUND		2,270.94
401	WATER OPERATING FUND		15,676.94
402	SEWER OPERATING FUND		7,176.01
403	STORM & SURFACE WATER FUND		2,946.33
407	BUILDING & DEVELOPMENT FUND		1,734.75
622	EXPENDABLE TRUST FUND		2,500.00
631	CLEARING FUND	111,368.80	
650	AGENCY FUND		640.00
	TOTAL	111,368.80	111,368.80

** END OF REPORT - Generated by Jacob Kines **

PAYROLL

PAYROLL CHECK RUN: 10 - 20 - 2022

Run Type	Run Date	Check # Sequence	Comments	Amount
Misc	10/11/2022	55503	Misc Check Run (Direct Deposit)	1,132.92
Misc	10/11/2022	109979-109980	Misc Vendor Check Run (Paper Checks)	229.76
Misc	10/11/2022	N/A	Federal Tax Electronic Transfer	202.61
Misc	10/13/2022	55504 & 55506	Misc Check Run (Direct Deposit)	919.10
Misc		55505	Void	-
Misc	10/13/2022	N/A	Federal Tax Electronic Transfer	153.00
Misc	10/13/2022	109981	Misc Vendor Check Run (Paper Checks)	6.00
Normal	10/20/2022	55507-55642	Regular check run (Direct Dep)	377,116.18
Normal	10/20/2022	109982	Regular check run (Paper Checks)	3,019.58
Vendor	10/20/2022	109983-109990	Vendor check run (Paper Checks)	126,999.35
EFTPS	10/20/2022	N/A	Federal Tax Electronic Transfer	139,820.05
			TOTAL:	649,598.55

Prepared and Reviewed by: Ruth Schroeder Date 10/19/22
 Ruth Schroeder, Payroll Specialist

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.


 _____ Date 10/19/2022
 Kim Dunscombe, Budget Manager



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME:

AGENDA ITEM: Approve City Council Meeting Minutes

SUMMARY: Council will consider approval of meeting minutes.

AGENDA CATEGORY: Minutes

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve City Council Meeting Minutes

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Regular City Council Meeting Minutes, October 11, 2022.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

**REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, OCTOBER 11, 2022**

Meeting Minutes

1) CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Deets called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar platform.

Mayor Deets, Deputy Mayor Moriwaki, and Councilmembers Fantroy-Johnson, Pollock, Quitslund, and Schneider were present. Councilmember Hytopoulos arrived at 6:02 p.m.

Mayor Deets led the Pledge of Allegiance and read the land acknowledgement.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Deputy Mayor Moriwaki moved and Councilmember Pollock seconded to approve the agenda as presented. The motion carried unanimously, 7-0.

There were no conflicts of interest were disclosed.

3) PRESENTATION(S)

3.A Approve the Proclamation Declaring the Month of September 15 through October 15, 2022 as "Hispanic and Latinx Heritage Month"

[Cover Page](#)

[Proclamation for Hispanic and Latinx Heritage Month 2022.docx](#)

Mayor Deets read the proclamation.

MOTION: I move to authorize the Mayor to sign the proclamation declaring the month of September 15 through October 15, 2022 as "Hispanic and Latinx Heritage Month" and add this proclamation to the list of annual proclamations that may be signed by the Mayor without further authorization.

Moriwaki/Pollock: The motion carried unanimously, 7-0.

Armando Rojas accepted the proclamation and thanked Council.

3.B Present Proclamation Declaring the Month of October 2022, as "Resilience Awareness Month"

[Cover Page](#)

[Resilience Awareness Month Proclamation.docx](#)

Councilmember Fantroy-Johnson read the proclamation. Cristina Roark from Kitsap Strong accepted the proclamation and thanked Council.

3.C Roll Out and Announce One Read for Justice - Executive
[Cover Page](#)

City Manager King introduced the agenda item. Urban Fellow Francisco and representatives from One Read for Justice presented Councilmembers with the book “Stamped: Racism, Antiracism, and You: A Remix of the National Book Award-winning Stamped from the Beginning” by Jason Reynolds and Ibram X. Kendi.

4) PUBLIC COMMENT

4.A Instructions for Providing Public Comment
[Cover Page](#)
[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

Debby Haase expressed concerns with treatment of committee members.

Frank Jacobson spoke in favor of a race equity officer.

Renni Bispham spoke in favor of an equity officer.

Michael Schwank expressed concerns with development.

Cindy Anderson expressed concerns with a concert hall proposal.

Holly Brewer spoke against the Bethany Lutheran proposal.

Deanna Martinez spoke in support of a race equity officer.

David Smith spoke in favor of the Bethany Lutheran proposal.

Lisa Neal spoke against the Bethany Lutheran proposal and expressed concerns with the budget and property tax levy.

5) CONSENT AGENDA

5.A Agenda Bill for Consent Agenda
[Cover Page](#)

Councilmember Quitslund asked to remove item 5.F from the Consent Agenda.

MOTION: I move to approve the Consent Agenda as amended with item 5.F pulled.

Moriwaki/Quitslund: The motion carried unanimously, 7-0.

5.B Approve Accounts Payable and Payroll
[Cover Page](#)
[Council Report 10-5-22.pdf](#)
[AP Report to Council of Cash Disbursements 10-12-22.pdf](#)

5.C Approve City Council Meeting Minutes

[Cover Page](#)

[City Council Study Session Minutes, September 20, 2022.pdf](#)

[Regular City Council Business Meeting Minutes, September 27, 2022.pdf](#)

5.D Authorize the City Manager to Execute a Professional Services Agreement with Parametrix, Inc. for the Sound to Olympics Trail Planning and Design (\$211,900.00 - General Fund) – Public Works

[Cover Page](#)

[STO Trail Planning and Design PSA.docx](#)

[STO_Community Involvement Plan.doc](#)

[Parametrix Budget_2022-09-26.pdf](#)

[STO Concept Plan - Project Areas.pdf](#)

5.E Authorize the City Manager to Execute a Professional Services Agreement with Aspect Consulting, LLC for the Bainbridge Island Vincent Road Landfill Monitoring Project (\$62,338.00, General Fund) – Public Works

[Cover Page](#)

[BI Landfill Professional Services Agreement.docx](#)

[2022 Schedule of Charges.pdf](#)

[Vicinity Map.pdf](#)

ITEM PULLED FROM THE CONSENT AGENDA

5.F Authorize the City Manager to Execute a Professional Services Agreement with LMN Architects to Update the Winslow Subarea Plan (\$359,560), and Prepare a Related Budget Amendment (\$110,000) ** 2022 Council High Priority Project - Planning**

[Cover Page](#)

[Professional Services Agreement - LMN re Winslow Subarea Plan update.docx](#)

Councilmember Quitslund spoke in favor of the contract.

MOTION: I move to authorize the City Manager to execute a professional services agreement in the amount of \$359,560 with LMN Architects to update the Winslow Subarea Plan as described in this agenda item, and to prepare an associated budget amendment in the amount of \$110,000.

Quitslund/Schneider: The motion carried unanimously, 7-0.

6) COUNCIL ANNOUNCEMENTS

Deputy Mayor Moriwaki mentioned attending a Kitsap Transit Board Composition Group meeting, the formation meeting of the Human Services Funding Advisory Task Force, and Indigenous Peoples Day. He also mentioned an upcoming Public Art Commission meeting and a Leadership Kitsap forum.

Councilmember Schneider spoke about multi-use pathways in Santa Cruz, California.

Councilmember Quitslund provided an update on the Puget Sound Regional Council (PSRC) Growth Management Board.

Councilmember Hytopoulos provided an update on the Kitsap Health Board meeting.

Mayor Deets mentioned a meeting with Hyla students on the Climate Action Plan, providing testimony to the State Building Council, and touring a waste facility in British Columbia.

Deputy Mayor Moriwaki mentioned that he attended a tour of the Kitsap County wastewater treatment plant.

Councilmember Fantroy-Johnson mentioned the Creative Art District's Public Art Committee meeting, a Senior Center Board meeting, a PSRC Equity Committee meeting, and a Kitsap Economic Development Association (KEDA) Executive Board meeting.

7) CITY MANAGER'S REPORT

7.A City Manager's Report

[Cover Page](#)

[2022_Q3_Memo_&_Workplan_for_CC_10112022](#)

[Building Division Activity Summary \(Aug-Sept, 2021-2022\)](#)

[Third Quarter Update Climate Action Plan Implementation Steps \(October 11, 2022\)](#)

[Police Department Monthly Activity Report for August 2022](#)

[City Attorney Memo - Farm Trail - City Right-of-Way \(100522\)](#)

City Manager King provided a report on the workplan, building permits, Climate Action Plan implementation steps, and Police monthly activity. He also provided information on the Farm Trail.

8) PUBLIC HEARING(S)

8.A Hold the Public Hearing for Ordinance No. 2022-02 Related to an Increased Density Bonus for Affordable Housing Located on Property Owned or Controlled by Religious Organizations - Planning

[Cover Page](#)

[Memo re Ordinance No. 2022-02](#)

[Ordinance No. 2022-02 Related to Affordable Housing on Properties Owned by Religious Organizations](#)

[Exhibit A to Ordinance No. 2022-02 - Table 18.09.020](#)

[Exhibit B to Ordinance No. 2022-02 - Table 18.12.020-3](#)

City Manager King introduced the agenda item. Planning Manager Harper provided additional information.

Mayor Deets opened the public hearing at 7:10 p.m.

Public Comment

John Green spoke in favor of Ordinance No. 2022-02.

Frank Jacobson spoke in favor of the Bethany Lutheran project.

Mary Clare Kersten spoke against Ordinance No. 2022-02.

David Swartling spoke in favor of Ordinance No. 2022-02.

Maria Metzler spoke in favor of Ordinance No. 2022-02.

Phaedra Elliott, Housing Resources Bainbridge, spoke in favor of Ordinance No. 2022-22.

Dee Eisenhower spoke in favor of Ordinance No. 2022-02 and the Bethany Lutheran Church proposal.

Barbara Deines spoke in favor of Ordinance No. 2022-02.

Paul Stumme-Diers and Vicky Browning spoke in favor of Ordinance No. 2022-02.

Chris Frey spoke in support of Ordinance No. 2022-02.

Laura Van Dyke spoke in favor of Ordinance No. 2022-02.

Janna Cawrse Esarey spoke in favor of Ordinance No. 2022-02.

Althea Paulson spoke in favor of Ordinance No. 2022-02.

Wayne Daley spoke in favor of Ordinance No. 2022-02.

Joe McMillan spoke against Ordinance No. 2022-02.

Stefan Goldby, President of the Bainbridge Chamber of Commerce, spoke in favor of Ordinance No. 2022-02.

Bill Chester spoke in favor of Ordinance No. 2022-02.

Lynn Nordby spoke in favor of Ordinance No. 2022-02.

Elise Wright spoke in favor of Ordinance No. 2022-02.

Michael S. spoke about the need affordable housing and impact fees.

Jim Halbrook spoke against Ordinance No. 2022-02.

Charlie Kratzer spoke against Ordinance No. 2022-02.

Melanie Keenan spoke against Ordinance No. 2022-02.

Marsha Cutting spoke in favor of Ordinance No. 2022-02.

Marla Steinhoff spoke against Ordinance No. 2022-02.

Stephanie Farwell spoke against Ordinance No. 2022-02.

Talis Abolins spoke against Ordinance No. 2022-02.

Ron Peltier spoke against Ordinance No. 2022-02.

Bob Russell spoke in favor of Ordinance No. 2022-02.

Jonathan Davis spoke in favor of Ordinance No. 2022-02.

Lisa Macchio spoke against Ordinance No. 2022-02.

Mayor Deets closed the public hearing on 8:18 p.m.

MOTION: I move that Council move forward Ordinance No. 2022-02 for scheduled action, including possible adoption, for the October 25, 2022, Regular Council Meeting.

Moriwaki/Pollock: The motion carried 6 – 1 following the failure of the amendments below.

AYES: Joe Deets, Leslie Schneider, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki

NOES: Kirsten Hytopoulos

ABSENT: None

ABSTAIN: None

AMENDMENT: I move that the City Council direct the City Manager to direct staff to revise Ordinance No. 2022-02 to be applicable only to the property owned by the Bethany Lutheran Church for possible adoption at the October [25], 2022 Regular City Council meeting.

Hytopoulos/Pollock: The amendment failed 2-5.

AYES: Kirsten Hytopoulos, Michael Pollock

NOES: Joe Deets, Leslie Schneider, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki

ABSENT: None

ABSTAIN: None

Councilmember Hytopoulos moved to amend the motion to direct the City Manager to direct staff to amend the ordinance to sunset on the first of January 2028. The amendment failed for lack of a second.

Council adjourned for a break at 8:47 p.m. Mayor Deets reconvened the meeting at 8:59 p.m.

8.B Hold the Public Hearing on October 11, 2022 for Ordinance No. 2022-19 Relating to the Preliminary 2023-2024 Biennial Budget, Set the Final Public Hearing on November 8, 2022, and Receive Council Direction - Finance

Cover Page

[2023-2024_Budget_Presentation_for_CC_101122.pptx](#)

[Ordinance No. 2022-19 Adopting Biennial Budget for FY 2023-2024.docx](#)

[Exhibit A to Ordinance No. 2022-19 \(12-2023\).pdf](#)

[Exhibit B to Ordinance No. 2022-19 \(12-2024\).pdf](#)

[2023-2024 Proposed Budge QA - Various.docx](#)

[2023-2024 Proposed Budget Q&A - General Fund Transfers.docx](#)

[2023-2024 Proposed Budget Q&A - Water & Sewer Loan Analysis.docx](#)

City Manager King introduced the agenda item.

Mayor Deets opened the public hearing at 9:03 p.m. There was no public comment. Mayor Deets closed the public hearing at 9:03 p.m.

City Manager King provided additional information on the budget.

Councilmember Schneider moved and Councilmember Fantroy-Johnson seconded that we direct the City Manager to add to the 2023-24 budget a full-time mobility specialist as a manager, planner, or

transportation officer to work with both Planning and Public Works to implement the Sustainable Transportation Plan. If a permanent funding source is not identified by the end of 2022, then this full-time employee may be converted to a 2-year term-limited position.

Council discussed Councilmember Schneider's motion. Councilmember Schneider moved and Deputy Mayor Moriwaki seconded to table the motion. The motion to table the motion passed unanimously, 7-0.

MOTION: I move to set final public hearing on Ordinance No. 2022-19 for November 8, 2022.

Fantroy-Johnson/Moriwaki: The motion carried unanimously, 7-0.

8.C Hold Public Hearing on October 11, 2022 for Ordinance No. 2022-18 Relating to the Property Tax Levy for Collection in 2023 - Finance

[Cover Page](#)

[Ordinance No. 2022-18 Relating to the Levy of Property Taxes for Collection in 2023.docx](#)

[City of Bainbridge Island Levy Limit Calculation 9 8 2022 TY2023.pdf](#)

[Presentation_Property Tax.pptx](#)

City Manager King introduced the agenda item. Budget Manager Dunscombe provided a presentation.

Mayor Deets opened the public hearing at 9:48 p.m. There was no public comment. Mayor Deets closed the public hearing at 9:48 p.m.

MOTION: I move to consider for possible adoption Ordinance No. 2022-18 related to the Property Tax Levy collection, for the October 25, 2022, Regular City Council Meeting.

Pollock/Moriwaki: The motion carried unanimously, 7-0.

9) REGULAR BUSINESS

9.A Consider Proposal to Develop Public Art Plan and Policies and Authorize Expenditure From Public Art Subfund (up to \$50,000) - Executive

[Cover Page](#)

[Public Art Plan Proposal for CC 10112022.docx](#)

City Manager King noted that this agenda item was not time sensitive. Councilmember Pollock moved and Councilmember Fantroy-Johnson seconded to postpone agenda item 9.A. The motion carried unanimously, 7-0.

9.B Consider Council Ward Draft Redistricting Plan and Map and Set a Date for Public Hearing- Planning

[Cover Page](#)

[Draft Redistricting Plan.pdf](#)

[Presentation_Draft Redistricting Plan.pptx](#)

City Manager King introduced the agenda item. Planning Director Charnas provided a presentation.

MOTION: I move to schedule a public hearing for November 8, 2022 to consider a resolution to adopt a redistricting plan to update ward boundaries based on the 2020 Census.

Pollock/Moriwaki: The motion carried unanimously, 7-0.

9.C Authorization to Apply for the City Thread Accelerated Mobility Playbook Technical Assistance Program to Accelerate the Delivery of the Sustainable Transportation Plan

Cover Page

City Manager King introduced the agenda item.

MOTION: I move that the City Manager should be directed to prepare an application to request technical assistance from City Thread, a non-profit organization, to accelerate the delivery of the Sustainable Transportation Plan.

Pollock/Schneider: The motion carried unanimously, 7-0.

10) ADJOURNMENT

Mayor Deets adjourned the meeting at 10:04 p.m.

Joe Deets, Mayor

Christine Brown, MMC, City Clerk



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME:

AGENDA ITEM: Authorize the City Manager to Prepare and Submit Building Resilient Infrastructure and Communities Grant Applications to Support the Following Projects: Wing Point Pump Station Replacement Project, and Shoreline Roadway Sea-Level Rise Assessment Project - Public Works

SUMMARY: City staff are requesting that the City Council consider authorizing the City Manager to prepare and submit Building Resilient Infrastructure and Communities (BRIC) grant applications to support the following projects: Wing Point Pump Station Replacement Project, and Shoreline Roadway Sea-Level Rise Assessment Project.

AGENDA CATEGORY: Contract

PROPOSED BY: Public Works

RECOMMENDED MOTION: Authorize the City Manager to prepare and submit Building Resilient Infrastructure and Communities grant applications to support the following projects: Wing Point Pump Station Replacement Project, and Shoreline Roadway Sea-Level Rise Assessment Project.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	TBD
Ongoing Cost:	N/A
One-Time Cost:	TBD
Included in Current Budget?	No

BACKGROUND: The Federal Emergency Management Agency (FEMA) has announced the opening of their application period for the 2022 Building Resilient Infrastructure and Communities (BRIC) and Flood Mitigation Assistance (FMA) grant programs.

The BRIC program makes federal funds available to states, U.S territories, tribes, and local communities for pre-disaster mitigation activities. It is a cost-shared grant, 75 percent federal funds and 25 percent non-federal funds. These funds are distributed through the reimbursement of eligible expenses over a 3-year period. The total, nationally available funding for FEMA's 2022 BRIC grant round is \$2.95 billion.

Executive and Public Works staff have identified two potential projects that are eligible for the BRIC grant program: the Wing Point Pump Station Replacement Project (\$1.5M request), and the Shoreline Roadway

Sea-Level Rise Assessment Project (\$150K request, part of a smaller pot of grant funds administered by Washington State for smaller, scoping projects.) Staff anticipate hiring a consultant at a cost of less than \$50K total to assist with preparation of the grant applications, which include complex cost benefit analyses and other time-consuming requirements.

ATTACHMENTS:

[WA State FY2022 BRIC-FMA Announcement & Application Timeline.pdf](#)

[Pre-Application-Form City of Bainbridge Island Shoreline Roadway Adaptation .docx](#)

[Pre-Application-Form City of Bainbridge Island Coastal Wastewater Mitigation.docx](#)

FISCAL DETAILS: The grant request amounts, which require a 25% match, are as follows: the Wing Point Pump Station Replacement Project (\$1.5M request), and the Shoreline Roadway Sea-Level Rise Assessment Project (\$150K request). The match funds for the Wing Point project are budgeted, however, match funding of up to \$50K may be required if the shoreline roadway project is awarded funding.

Fund Name(s):

Coding:



2022 Building Resilient Infrastructure & Communities (BRIC) 2022 Flood Mitigation Assistance (FMA)

Washington State Military Department

Emergency Management Division

Camp Murray, WA 98430

Announcement and Guidance: FEMA's 2022 BRIC and FMA Grant Rounds

The purpose of this announcement is to share key information regarding FEMA's recently released Notice of Funding Opportunity (NOFO) for the FY2022 BRIC and FMA grant rounds, and to provide guidance to potential BRIC/FMA sub-applicants about Washington Emergency Management Division's (EMD) required grant application process.

FY2022 BRIC and FMA Grant Application Timeline

The Federal Emergency Management Agency (FEMA) has announced the opening of their application period for the FY2022 Building Resilient Infrastructure and Communities (BRIC) and Flood Mitigation Assistance (FMA) grant programs. EMD is designated to administer and oversee these programs for the State, including the application process for all eligible entities within the State (Federally recognized Tribes may apply directly to FEMA).

EMD has established a two-step process for BRIC/FMA sub-applicants that starts with a pre-application followed by a full application. EMD's process and timeline is designed to ensure we meet FEMA's January 27, 2023 deadline for the State, as *applicant*, to submit its complete package of *sub-applications*. All entities seeking grant consideration must follow the State's submission process and deadlines, which are described below.

STEP ONE: Pre-application and Eligibility Review

- **No later than 11:59 p.m. Monday, September 19, 2022:** EMD's Mitigation Section will accept pre-application forms, which are available on its [website](#) and submitted to EMD via email to hma@mil.wa.gov. EMD will review the pre-applications for eligibility and contact potential sub-applicants to discuss their proposals.
- EMD will invite eligible sub-applicants to submit full sub-applications in FEMA GO **only after** their pre-application has been submitted and EMD has contacted them to discuss the proposal's eligibility. **Sub-applicants who do not submit a pre-application form by 11:59 p.m. September 19, 2022, will not be eligible to submit full applications.**
- Once invited to submit a full sub-application, jurisdictions are encouraged to submit early in order to receive technical assistance from EMD.

STEP TWO (by invitation only): Development and Submission of a full FEMA GO Sub-Application

- For sub-applicants who complete step one (pre-application) and who are invited to submit full applications, the deadline to submit a complete FEMA GO sub-application for BRIC or FMA for EMD review will be **Friday, November 11, 2022**. Sub-applications submitted after this date will not be reviewed or submitted to FEMA for consideration.
- EMD will review sub-applications for eligibility, completeness, and cost effectiveness. We will request additional information if required and will work with sub-applicants to make selected applications as competitive and complete as possible. Sub-applications deemed mostly or substantially incomplete and/or lacking key required information may be omitted from further consideration.
- WA State EMD will complete its sub-application review and selection process and will submit its final state application package to FEMA for the FY2022 BRIC and FMA programs no later than January 27, 2023 (FEMA's established State submission deadline).

According to their NOFOs, FEMA will announce its selections for FY2022 BRIC and FMA grants in Summer 2023. After selections, FEMA will conduct more in-depth reviews of the proposals (especially regarding environmental and historic preservation considerations) before issuing final awards. Grant award dates will vary, depending upon project complexity and FEMA’s internal review process for specific mitigation activities.

On a case-by-case basis EMD may provide limited technical assistance for sub-application development on the Scope of Work, Benefit-Cost Analysis (BCA), Project Budget, and other sections if requested. EMD will also include several application tools in full application packages to assist local jurisdictions in the preparation and development of quality sub-applications.

FY2022 Building Resilient Infrastructure and Communities (BRIC)

The BRIC program makes federal funds available to states, U.S territories, tribes, and local communities for pre-disaster mitigation activities. It is a cost-shared grant, 75 percent federal funds and 25 percent non-federal funds, 12.5% of which may be covered by EMD with state funds (contingent on Legislative approval¹). These funds are distributed through the reimbursement of eligible expenses over a 3-year period of performance. Detailed program information is available at <https://www.fema.gov/bric> and described in [FEMA’s full BRIC 2022 NOFO](#).

Eligible Sub-Applicants: Local governments, including cities, townships, counties, special district governments, and tribes (including federally recognized tribes who choose to apply as sub-applicants) are eligible for grant consideration. All sub-applicants must have a FEMA-approved hazard mitigation plan by the grant application deadline and at the time of award, in accordance with Title 44 Code of Federal Regulations (CFR) Part 201.

Funding: The total, nationally available funding for FEMA’s 2022 BRIC grant round is \$2.95 billion. FEMA has established specific state allocations and tribal set-asides, as described in their NOFO, leaving \$2,133,000,000 available for the national project competition. The maximum federal share available to any single project sub-application is \$50,000,000.

BRIC funds are competitively available for eligible mitigation activities that fall into in two main categories:

1. **Capability- and Capacity-Building (C&CB):** activities which enhance the knowledge, skills, expertise, etc., of the current workforce to expand or improve the administration of mitigation assistance. This includes activities in the following sub-categories: building codes activities, partnerships, project scoping (previously known as advance assistance), mitigation planning and planning-related activities (e.g., writing or updating hazard mitigation plans), and other activities. States may only submit up to \$2,000,000 (federal share) of eligible C&CB sub-applications.
2. **Mitigation Projects:** cost-effective projects designed to increase resilience and public safety, reduce injuries and loss of life, and reduce damage and destruction to property, critical services, facilities, and infrastructure. The maximum federal share available to any single project sub-application is \$50,000,000.

The following funding details apply to all sub-applications, regardless of category:

- **Information Dissemination Activities:** up to 10 percent of any single sub-application can be used for information dissemination activities, including public awareness and education (brochures, workshops, videos, etc.) related to a proposed C&CB activity or mitigation project.
- **Management Costs:** up to 5 percent of any single sub-application can be used for eligible and reasonable indirect costs, direct administrative costs, and other administrative expenses associated with the specific mitigation measure or project. Unlike all other sub-application budget categories, these *Management Costs*

¹ While WA EMD does not currently anticipate any changes or revisions to the availability of this state share, the funding is contingent upon Legislature’s continued support and approval.

funds are not subject to the local cost share requirement; they are 100% federal and do not require local matching funds.

For general, programmatic guidance on mitigation grant eligibility categories and requirements, see the [FY2015 Hazard Mitigation Assistance Unified Guidance & Addendum](#).

FEMA Priorities and Evaluation Criteria

FEMA’s NOFO states:

For FY 2022, the priorities for the program are to incentivize natural hazard risk reduction activities that mitigate risk to public infrastructure and disadvantaged communities as referenced in EO 14008; incorporate nature-based solutions including those designed to reduce carbon emissions; enhance climate resilience and adaptation; and increase funding to applicants that facilitate the adoption and enforcement of the latest published editions of building codes. BRIC encourages hazard mitigation projects that meet multiple program priorities.

FEMA’s NOFO also provides their specific evaluation criteria, which includes a Technical Evaluation Criteria table and a Qualitative Evaluation Criteria Table (see pages 28-31 of the [NOFO](#)). The scores resulting from FEMA’s application of these criteria will be used determine the competitive outcomes for all sub-applications that pass their initial Eligibility and Completeness reviews.

Washington State EMD will further assess and prioritize its own project sub-applications based on the qualitative criteria described in Table 1 below.

Table 1. WA EMD Project Evaluation Criteria and scoring scale for FY2022 BRIC and FMA

Mitigation Project Evaluation Criteria	0	1	2	3	4
The proposed project anticipates impacts on disadvantaged communities (e.g., socially vulnerable populations), especially regarding the Justice40 Initiative , equitable risk-reduction outcomes and whole-community approaches to disaster resilience.					
The proposed project addresses community lifelines and critical infrastructure vulnerability.					
The proposed project has multiple benefits beyond hazard risk reduction, including climate change resilience, sustainable development, and environmental restoration.					
The proposed project is collaborative and promotes shared responsibility, partnerships, and is supported by multiple jurisdictions or agencies.					
The proposed project involves innovative approaches to mitigate natural hazards, such as nature-based solutions when feasible.					
The proposed project has a clear and direct link to a local, FEMA-approved Hazard Mitigation Plan.					
Total Score					

In addition, EMD encourages mitigation proposals for the following project types and methods (all project applications must meet FEMA’s BCA criteria and other programmatic criteria):

Critical Infrastructure and Facilities: projects that correct or eliminate seismic structural deficiency, severe wildfire vulnerability, or repetitive flooding for community lifeline infrastructure such as water, wastewater, powerlines, roadways, public safety facilities (fire, police, hospitals, 911, etc.), and schools.

Coastal Erosion: projects that address root causes of coastal erosion, incorporate green infrastructure methods to reduce or eliminate vulnerability to erosive events, and inhibit development in high-risk coastal areas (especially V Zones).

Tsunami Inundation: projects within mapped tsunami inundation zones that develop, design and/or construct tsunami vertical evacuation structures or evacuation routes, as well as projects designed to improve evacuation efficiency and access to vertical evacuation structures post-earthquake (e.g., landslide mitigation along evacuation routes).

Extreme Heat: projects that improve community resilience to extreme heat through measures such as proactive planning, green infrastructure and urban design, structural retrofits, and cooling shelters.

Flood Mitigation: projects that address root causes of hydrologic flow problems and expand drainage/storage capacity, such as improving stream/river connectivity with floodplains, reducing channelization, reducing impervious surfaces, and removing hydrologic barriers.

FY2022 Flood Mitigation Assistance (FMA)

The Flood Mitigation Assistance (FMA) program makes federal funds available to states, U.S. territories, tribal governments, and local communities to reduce or eliminate the risk of repetitive flood damage to buildings and structures insured under the National Flood Insurance Program (NFIP). **Only projects that directly mitigate NFIP-insured properties qualify for FMA grant funding.**

FMA grants are dispersed through the reimbursement of eligible expenses and are based upon an established federal-local cost share of the given award. For mitigation activities not targeting severe repetitive loss (SRL) or repetitive loss (RL) structures, the cost share will be 75 percent federal funds and 25 percent local (non-federal) funds. For mitigation activities involving eligible SRL or RL properties, the cost shares are as follows:

- **SRL properties:** 100 percent federal funds. No match requirement.
- **RL properties:** 90 percent federal funds and 10 percent local (non-federal) funds.

FEMA will distribute up to \$800 million (nationally) through the FY2022 FMA grant program in the following manner:

1. Up to \$60 million (nationally) for **Capability and Capacity Building (C&CB)** to develop future Localized Flood Risk Reduction Projects and/or Individual Flood Mitigation Projects that will subsequently reduce flood claims against the NFIP. C&CB activities should result in a resource, strategy, or tangible mitigation product that will reduce or eliminate risk and damage from future flooding, increase resilience, and promote a culture of preparedness. See page 7 of FEMA's FY2022 FMA NOFO for C&CB federal funding caps.
2. Up to \$340 million (nationally) for **Localized Flood Risk Reduction Projects** that address community flood risk for the purpose of reducing NFIP flood claim payments. The federal funding activity cap for Localized Flood Risk Reduction Project is \$50,000,000 per project.
3. At least \$400 million for **Individual Flood Mitigation Projects** that mitigate the risk of flooding to individual NFIP insured structures.

Additional details regarding funding priorities, and eligible activities are provided in [FEMA's 2022 FMA NOFO](#).

All properties participating in an FMA grant must have NFIP flood insurance policies in place at the time of application, which must be maintained for the duration of the activity. Please refer to the [FY2015 HMA Unified Guidance and Addendum](#) for more details regarding this and other important eligibility requirements.

A Benefit-Cost Analysis (BCA) is required for all project sub-applications, with the exception of two project types, which fall under FEMA's "Pre-Calculated Benefits" waiver: property acquisitions located within the Special Flood Hazard Area (SFHA) that cost \$323,000 or less, or home elevations within the SFHA that cost \$205,000 or less. FEMA considers these to be cost effective and requires no further BCA work. Additionally, acquisition projects of RL and SRL properties *outside* the SFHA with a project cost of \$323,000 or less are also considered cost effective; no BCA is required. More detailed information is available on [FEMA's BCA website](#).

Additional Sub-Application Information

- State contributions to the non-federal cost share requirements are subject to Legislature approval and cannot be guaranteed at the time of this Announcement. Also, special conditions apply to FMA grants when Increased Cost of Compliance payments (Coverage D of NFIP insurance policies) are used to cover a local match requirement. See the [FY2015 HMA Unified Guidance and Addendum](#) for more information.
- To be eligible for grant award, sub-applicants must have a FEMA-approved Hazard Mitigation Plan by the sub-application deadline AND when funds are awarded. If a plan is still under FEMA review on January 27, 2023, then EMD will coordinate with FEMA regarding the approval timeline.
- Private non-profit organizations are not eligible to directly apply for assistance from the BRIC and FMA programs. Another eligible applicant (e.g., local government or state agency) can, however, act as Applicant Agent and apply on the organization's behalf. The Applicant Agent is responsible for meeting award terms and conditions.
- All sub-applications for BRIC and FMA must be made to the State through FEMA's online FEMA GO system. FEMA GO access information will be provided to sub-applicants when they are invited to apply.
- Sub-applicants may be reimbursed for eligible **pre-award costs** incurred prior to the date of grant award for non-construction activities directly related to developing the project proposal. Activities may include, but are not limited to, development of the application, benefit-cost analysis, environmental/historic preservation data, project documentation, and design/engineering. These costs can only be reimbursed after award with proper documentation, and in accordance with the approved cost share terms, if they are included in the proposed budget.
- Except for the above-noted pre-award costs, BRIC and FMA grant funds are only available for work performed after FEMA issues an award. For this reason, BRIC and FMA grants are suitable for projects with extended implementation schedules rather than short-term, time-sensitive projects. WA EMD staff will review timelines with potential sub-applicants and discuss these considerations during pre-application reviews.
- A sub-application cannot be submitted for both FMA and BRIC programs. If a proposal is eligible for FMA then it will not be considered for BRIC. Both grant rounds are nationally competitive and WA EMD cannot guarantee grant awards to any sub-applicant.
- All project sub-applications must determine cost effectiveness using [FEMA's benefit-cost analysis \(BCA\) software](#), Version 6.0, except for proposals covered under the *Pre-calculated Benefits* waiver and C&CB proposals. The BCA software is available for free on the linked FEMA site. WA EMD staff cannot provide technical assistance for BCA software download issues, so please contact the [BCA helpline](#) with any issues.

Hazard Mitigation Assistance

FMA 2022 Pre-Application

Submitting this form ensures that your grant proposal is reviewed by a Program Coordinator and is considered for invitation to the current FMA 2022 round. It is a required first step in the application process.

Instructions: Complete the form and submit it to HMA@mil.wa.gov. A Mitigation Program Coordinator will review it and contact you. If you have questions or need assistance, please e-mail our team at HMA@mil.wa.gov.

Sub-applicant Information

Sub-Applicant: [City of Bainbridge Island](#)
Point of Contact: [Christopher Wierzbicki](#)
E-mail: cwierzbicki@bainbridgewa.gov
Street Address: [280 Madison Avenue](#)
City: [Bainbridge Island](#) State: [WA](#) Zip: [98110](#)

Date: [September 19, 2022](#)
Phone: [206-780-3718](#)

If invited to apply, sub-applicants will have about five weeks to develop and submit their full application packages to WA EMD, including all budget and cost estimates, scope of work, Benefit-Cost Analysis (BCA), maps and images, and other required forms). Is this short application timeline suitable for your proposed grant activity? No Yes

Actual FEMA grant funding may take several months—even years—from the time of submission and no construction or implementation work can commence prior to FEMA issuing the award (excepting pre-award activities like application development). Is this extended FEMA review and award timeline suitable for your proposed grant activity? No Yes

Consider the following notional timeline for preliminary planning purposes:

- January 2023: WA EMD submits the WA State application package to FEMA for consideration
- Summer 2023: FEMA announces its selections for further review (selections are not final awards)
- Fall 2023 – Fall 2024 (or longer, depending on project complexity and environmental review requirements): FEMA conducts its internal reviews and, if needed, RFI process
- Fall 2024 – Spring 2025: FEMA issues its final grant award (project implementation can proceed at this time)

Basic Eligibility

To which FEMA-Approved Hazard Mitigation Plan is your jurisdiction annexed?

Plan Title: [Kitsap County Multi-Hazard Mitigation Plan](#) Expiration Date: [1/1/2025](#)

Proposal

Proposal Title: [Scoping Project: Bainbridge Island Shoreline Road Adaptation Framework](#)

Estimated Cost: [\\$150,000](#)

Brief Proposal Description: [See Below](#)

Hazard Mitigation Assistance

FMA 2022 Pre-Application

Brief Project Description:

The Bainbridge Island Shoreline Road Adaptation Framework proposes to build upon the City's upcoming coastal storm modeling evaluation by selecting a priority shoreline roadway for preliminary adaptation analysis, and using that analysis to develop a framework for addressing the larger inventory of shoreline roads on the Island.

The coastal storm modeling evaluation is supported by a grant from the Washington State Department of Ecology, and will be developed for the City using a tool provided by the US Geological Survey. The modeling will make predictions of storm-induced coastal flooding and erosion for both current and future sea-level-rise scenarios, and is intended to enhance future adaptive management plans for City infrastructure.

This grant application proposes to build on that work by selecting a priority roadway – for example Manitou Beach Road, which is already subject to tidal flooding – and developing a preliminary analysis that will include both short and long-term adaptation strategies. The project also proposes to use these strategies to develop a framework that can be used to prioritize, plan and fund adaptation approaches for other City roadways.

Hazard Mitigation Assistance

FMA 2022 Pre-Application

Submitting this form ensures that your grant proposal is reviewed by a Program Coordinator and is considered for invitation to the current FMA 2022 round. It is a required first step in the application process.

Instructions: Complete the form and submit it to HMA@mil.wa.gov. A Mitigation Program Coordinator will review it and contact you. If you have questions or need assistance, please e-mail our team at HMA@mil.wa.gov.

Sub-applicant Information

Sub-Applicant: [City of Bainbridge Island](#)
Point of Contact: [Christopher Wierzbicki](#)
E-mail: cwierzbicki@bainbridgewa.gov
Street Address: [280 Madison Avenue](#)
City: [Bainbridge Island](#) State: [WA](#) Zip: [98110](#)

Date: [September 19, 2022](#)
Phone: [206-780-3718](#)

If invited to apply, sub-applicants will have about five weeks to develop and submit their full application packages to WA EMD, including all budget and cost estimates, scope of work, Benefit-Cost Analysis (BCA), maps and images, and other required forms). Is this short application timeline suitable for your proposed grant activity? No Yes

Actual FEMA grant funding may take several months—even years—from the time of submission and no construction or implementation work can commence prior to FEMA issuing the award (excepting pre-award activities like application development). Is this extended FEMA review and award timeline suitable for your proposed grant activity? No Yes

Consider the following notional timeline for preliminary planning purposes:

- January 2023: WA EMD submits the WA State application package to FEMA for consideration
- Summer 2023: FEMA announces its selections for further review (selections are not final awards)
- Fall 2023 – Fall 2024 (or longer, depending on project complexity and environmental review requirements): FEMA conducts its internal reviews and, if needed, RFI process
- Fall 2024 – Spring 2025: FEMA issues its final grant award (project implementation can proceed at this time)

Basic Eligibility

To which FEMA-Approved Hazard Mitigation Plan is your jurisdiction annexed?

Plan Title: [Kitsap County Multi-Hazard Mitigation Plan](#) Expiration Date: [1/1/2025](#)

Proposal

Proposal Title: [Bainbridge Island Coastal Wastewater Mitigation Project](#)

Estimated Cost: [\\$Total Cost: \\$9,000,000; Grant Request: \\$5,000,000](#)

Brief Proposal Description: [See Below](#)

Hazard Mitigation Assistance

FMA 2022 Pre-Application

Brief Project Description:

The Bainbridge Island Coastal Wastewater Mitigation Project proposes to plan and implement the relocation of critical wastewater facilities out of the coastal zones of Puget Sound, with an emphasis on components that are susceptible to sea-level rise and seismic events.

The project focuses on the relocation of two key facilities, the first of which is a wastewater pumping and conveyance system that serves a mixed-use district in the City's town center, Winslow. The current conveyance is past its useful life and is located in the tidal zone of Eagle Harbor, which is part of the Puget Sound. The recommended mitigation solution that this grant would support is the construction of an upland sewer system and a new pump station that would allow for the abandonment of the coastal facilities, thereby significantly reducing the risk of sewage spills in the marine environment. A portion of this project cost is supported by a Washington State Public Works Trust Fund Loan.

The second facility is a wastewater pump system that is currently located in the tidal zone. The facility has already been impacted by sea-level rise during king tide events, the last of which resulted in a sewage spill to the Puget Sound of several thousand gallons. The recommended mitigation solution that this grant would support is the construction of a new upland pump station and the relocation of sewer mains out of the tidal zone.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME:

AGENDA ITEM: Authorize the City Manager to Accept a Washington State Department of Ecology Wastewater Treatment Plant Nutrient General Permit Support Grant Award and Related Budget Amendment (\$115,943 - Sewer Fund) - Public Works

SUMMARY: The Washington State Department of Ecology is offering the City a Wastewater Treatment Plant Nutrient General Permit Support Grant in the amount of \$115,943 to support planning, implementation, or management of nutrient discharge reduction identified in the Puget Sound Nutrient General Permit.

AGENDA CATEGORY: Contract

PROPOSED BY: Public Works

RECOMMENDED MOTION: Authorize the City Manager to accept a Washington State Department of Ecology Wastewater Treatment Plant Nutrient General Permit Support Grant award in the amount of \$115,943 and prepare an associated budget amendment.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	\$115,943.00
Ongoing Cost:	N/A
One-Time Cost:	\$115,943.00
Included in Current Budget?	No

BACKGROUND: Discharges of excess nutrients — particularly nitrogen — to Puget Sound from domestic wastewater treatment plants (WWTPs) are contributing to existing low oxygen levels in Puget Sound. The Clean Water Act and federal rules require WWTPs that contribute to water quality impairments by discharging excess nutrients to take action to prevent this pollution.

The Department of Ecology's (DOE) recently developed Nutrient General Permit focuses on controlling nutrients and works in conjunction with the WWTPs' existing individual permits. The permit applies to 58 domestic WWTPs discharging to marine and estuarine waters of Washington waters of the Salish Sea, including the Winslow Wastewater Treatment Plant.

As a part of the permit management process, the DOE is offering grants to the 58 WWTP managers, including the City of Bainbridge Island, to perform the following types of work:

- Staff time, equipment, supplies, training, or other expenses related to meeting permit requirements and reducing nutrient discharges.
- Monitoring and laboratory analysis.
- Preparation of the Nitrogen Optimization Plan, the Nutrient Reduction Evaluation, or the AKART analysis.
- Implementation of an optimization strategy.

The grant will support City staff and consulting work up to an amount of \$115,943 that is both included, and not included in the proposed 2023-24 budget. As the spending plan for the grant develops alongside the planned WWTP upgrade work in 2023, the Public Works staff will identify which portions of the spending are new or replacement of existing budget appropriations.

ATTACHMENTS:

[2022 DOE Grant Application for Wastewater Treatment Plant.pdf](#)

FISCAL DETAILS: A spending plan for the grant will be developed alongside the WWTP upgrade work planned for 2023.

Fund Name(s): Sewer Fund

Coding:



Agreement No. WQPSNR-2021-BainIs-00029

WATER QUALITY PUGET SOUND NUTRIENT REDUCTION AGREEMENT

BETWEEN

THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY

AND

CITY OF BAINBRIDGE ISLAND

This is a binding Agreement entered into by and between the state of Washington, Department of Ecology, hereinafter referred to as “ECOLOGY,” and City of Bainbridge Island, hereinafter referred to as the “RECIPIENT,” to carry out with the provided funds activities described herein.

GENERAL INFORMATION

Project Title:	Winslow Wastewater Treatment Plant Capacity Upgrades
Total Cost:	\$115,943.00
Total Eligible Cost:	\$115,943.00
Ecology Share:	\$115,943.00
Recipient Share:	\$0.00
The Effective Date of this Agreement is:	07/01/2021
The Expiration Date of this Agreement is no later than:	12/31/2025
Project Type:	Wastewater Facility

Project Short Description:

This project will assist Puget Sound Nutrient Permittees in planning, implementation or management of nutrient discharge reduction identified in the Puget Sound Nutrient General Permit.

Project Long Description:

N/A

Overall Goal:

This project will improve water quality in the State of Washington by reducing nutrients discharged to Washington waters of the Salish Sea.

Agreement No: WQPSNR-2021-BainIs-00029
 Project Title: Winslow Wastewater Treatment Plant Capacity Upgrades
 Recipient Name: City of Bainbridge Island

RECIPIENT INFORMATION

Organization Name: City of Bainbridge Island

Federal Tax ID: 91-6001663
 UEI Number: MVJ5FL57TU13

Mailing Address: 280 Madison Ave N
 Bainbridge Island, WA 98110

Physical Address: 280 Madison Ave N

Organization Fax: (206) 780-3724

Contacts

<p>Project Manager</p>	<p>Christopher Wierzbicki Public Works Director</p> <p>280 Madison Ave N Bainbridge Island, Washington 98110 Email: cwierzbicki@bainbridgewa.gov Phone: (206) 780-3724</p>
<p>Billing Contact</p>	<p>Kathrine Gormanous Administrative Services Supervisor</p> <p>280 Madison Ave. N Bainbridge Island, Washington 98110 Email: kgormanous@bainbridgewa.gov Phone: (206) 780-3714</p>
<p>Authorized Signatory</p>	<p>Christopher Wierzbicki Public Works Director</p> <p>280 Madison Ave N Bainbridge Island, Washington 98110 Email: cwierzbicki@bainbridgewa.gov Phone: (206) 780-3724</p>

Agreement No: WQPSNR-2021-BainIs-00029
 Project Title: Winslow Wastewater Treatment Plant Capacity Upgrades
 Recipient Name: City of Bainbridge Island

ECOLOGY INFORMATION

Mailing Address: Department of Ecology
 Water Quality
 PO BOX 47600
 Olympia, WA 98504-7600

Physical Address: Water Quality
 300 Desmond Drive SE
 Lacey, WA 98503

Contacts

<p>Project Manager</p>	<p>Patricia Brommer</p> <p>PO Box 47600 Olympia, Washington 98504-7600 Email: patb461@ecy.wa.gov Phone: (360) 878-4914</p>
<p>Financial Manager</p>	<p>Patricia Brommer</p> <p>PO Box 47600 Olympia, Washington 98504-7600 Email: patb461@ecy.wa.gov Phone: (360) 878-4914</p>
<p>Technical Advisor</p>	<p>Adrien Carroll-Perkins</p> <p>PO Box 47600 Olympia, Washington 98504-7600 Email: ADCA461@ecy.wa.gov Phone: (360) 870-7424</p>

Agreement No: WQPSNR-2021-BainIs-00029
 Project Title: Winslow Wastewater Treatment Plant Capacity Upgrades
 Recipient Name: City of Bainbridge Island

SCOPE OF WORK

Task Number: 1 **Task Cost:** \$11,594.00

Task Title: Grant and Loan Administration

Task Description:

A. The RECIPIENT shall carry out all work necessary to meet ECOLOGY grant or loan administration requirements. Responsibilities include, but are not limited to: Maintenance of project records; submittal of requests for reimbursement and corresponding backup documentation; progress reports; the EAGL (Ecology Administration of Grants and Loans) recipient closeout report; and a two-page outcome summary report (including photos, if applicable). In the event that the RECIPIENT elects to use a contractor to complete project elements, the RECIPIENT shall retain responsibility for the oversight and management of this funding agreement.

B. The RECIPIENT shall keep documentation that demonstrates the project is in compliance with applicable procurement, contracting, and interlocal agreement requirements; permitting requirements, including application for, receipt of, and compliance with all required permits, licenses, easements, or property rights necessary for the project; and submittal of required performance items. This documentation shall be available upon request.

C. The RECIPIENT shall maintain effective communication with ECOLOGY and maintain up-to-date staff contact information in the EAGL system. The RECIPIENT shall carry out this project in accordance with any completion dates outlined in this agreement.

Task Goal Statement:

Properly managed and fully documented project that meets ECOLOGY's grant or loan administrative requirements.

Task Expected Outcome:

- * Timely and complete submittal of requests for reimbursement, quarterly progress reports, Recipient Closeout Report, and two-page outcome summary report.
- * Properly maintained project documentation.

Grant and Loan Administration

Deliverables

Number	Description	Due Date
1.1	Progress Reports that include descriptions of work accomplished, project challenges or changes in the project schedule. Submitted at least quarterly.	
1.2	Recipient Closeout Report (EAGL Form)	
1.3	Two-page Outcome Summary Report	

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 Recipient Name: City of Bainbridge Island

SCOPE OF WORK

Task Number: 2 **Task Cost:** \$104,349.00

Task Title: Nutrient General Permit Implementation

Task Description:

The RECIPIENT will conduct work related to implementation of the Puget Sound Nutrient General Permit for the following site(s):

Work funded under this task may include:

- Staff time, equipment, supplies, training, or other expenses related to meeting permit requirements and reducing nutrient discharges
- Monitoring and laboratory analysis.
- Preparation of the Nitrogen Optimization Plan, the Nutrient Reduction Evaluation, or the AKART analysis.
- Implementation of an optimization strategy.

If the RECIPIENT is out of compliance with the Puget Sound Nutrient General Permit, the RECIPIENT will ensure funds are used to attain compliance where applicable.

Task Goal Statement:

This task will improve water quality in the State of Washington by reducing the nutrients delivered to the Puget Sound by implementing measures required by the Puget Sound Nutrient General Permit.

Task Expected Outcome:

The RECIPIENT will implement measures required the Puget Sound Nutrient General Permit.

Nutrient General Permit Implementation

Deliverables

Number	Description	Due Date
2.1	Documentation of tasks completed.	

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BUDGET

Funding Distribution EG230079

NOTE: *The above funding distribution number is used to identify this specific agreement and budget on payment remittances and may be referenced on other communications from ECOLOGY. Your agreement may have multiple funding distribution numbers to identify each budget.*

Funding Title: Puget Sound Nutrient Reduction Grant Funding Type: Grant
 Funding Effective Date: 07/01/2021 Funding Expiration Date: 12/31/2025

Funding Source:

Title: Puget Sound Nutrient Reduction

Fund: FD

Type: State

Funding Source %: 100%

Description: The Puget Sound Nutrient Reduction Grant Program provides grants to specific wastewater treatment facilities that discharge to Puget Sound. The grants are provided for planning and/or process efficiencies for meeting requirements of the Puget Sound Nutrient General Permit.

Approved Indirect Costs Rate: Approved State Indirect Rate: 30%

Recipient Match %: 0%

InKind Interlocal Allowed: No

InKind Other Allowed: No

Is this Funding Distribution used to match a federal grant? No

Puget Sound Nutrient Reduction Grant	Task Total
Grant and Loan Administration	\$ 11,594.00
Nutrient General Permit Implementation	\$ 104,349.00

Total: \$ 115,943.00

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Funding Distribution Summary

Recipient / Ecology Share

Funding Distribution Name	Recipient Match %	Recipient Share	Ecology Share	Total
Puget Sound Nutrient Reduction Grant	0.00 %	\$ 0.00	\$ 115,943.00	\$ 115,943.00
Total		\$ 0.00	\$ 115,943.00	\$ 115,943.00

AGREEMENT SPECIFIC TERMS AND CONDITIONS

N/A

SPECIAL TERMS AND CONDITIONS

Water Quality Puget Sound Nutrient Reduction Grant Special Terms and Conditions

A. Electronic Fund Transfers: Payment will be issued through Washington State's Office of Financial Management's Statewide Payee Desk. To receive payment you must register as a statewide vendor by submitting a statewide vendor registration form and an IRS W-9 form at website, <https://ofm.wa.gov/it-systems/statewide-vendorpayee-services>. If you have questions about the vendor registration process or electronic fund transfers, you can contact Statewide Payee Help Desk at (360) 407-8180 or email PayeeRegistration@ofm.wa.gov.

B. Equipment Purchase: Equipment purchases over \$5,000 and not included in the scope of work or the Ecology approved construction plans and specifications, must be pre-approved by ECOLOGY's project manager before purchase. All equipment purchases over \$5,000 and not included in a contract for work being completed on the funded project, must also be reported on the Equipment Purchase Report in EAGL.

C. Funding Recognition: The RECIPIENT must inform the public about ECOLOGY funding participation in this project through the use of project signs, acknowledgement in published materials, reports, the news media, websites, or other public announcements. Projects addressing site-specific locations must utilize appropriately sized and weather-resistant signs. Sign logos are available from ECOLOGY's Financial Manager upon request.

D. Lobbying and Litigation: Costs incurred for the purposes of lobbying or litigation are not eligible for funding under this agreement.

E. Post Project Assessment Survey: The RECIPIENT agrees to participate in a brief survey regarding the key project results or water quality project outcomes and the status of long-term environmental results or goals from the project approximately three years after project completion. A representative from ECOLOGY's Water Quality Program may contact the RECIPIENT to request this data. ECOLOGY may also conduct site interviews and inspections, and may otherwise evaluate the project, as part of this assessment.

F. Project Status Evaluation: ECOLOGY may evaluate the status of this project 18 months from the effective date of this agreement. ECOLOGY's Project Manager and Financial Manager will meet with the RECIPIENT to review spending trends,

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completion of outcome measures, and overall project administration and performance. If the RECIPIENT fails to make satisfactory progress toward achieving project outcomes, ECOLOGY may change the scope of work, reduce grant funds, or increase oversight measures.

GENERAL FEDERAL CONDITIONS

If a portion or all of the funds for this agreement are provided through federal funding sources or this agreement is used to match a federal grant award, the following terms and conditions apply to you.

A. CERTIFICATION REGARDING SUSPENSION, DEBARMENT, INELIGIBILITY OR VOLUNTARY

EXCLUSION:

1. The RECIPIENT/CONTRACTOR, by signing this agreement, certifies that it is not suspended, debarred, proposed for debarment, declared ineligible or otherwise excluded from contracting with the federal government, or from receiving contracts paid for with federal funds. If the RECIPIENT/CONTRACTOR is unable to certify to the statements contained in the certification, they must provide an explanation as to why they cannot.
2. The RECIPIENT/CONTRACTOR shall provide immediate written notice to ECOLOGY if at any time the RECIPIENT/CONTRACTOR learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
3. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact ECOLOGY for assistance in obtaining a copy of those regulations.
4. The RECIPIENT/CONTRACTOR agrees it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under the applicable Code of Federal Regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
5. The RECIPIENT/CONTRACTOR further agrees by signing this agreement, that it will include this clause titled "CERTIFICATION REGARDING SUSPENSION, DEBARMENT, INELIGIBILITY OR VOLUNTARY EXCLUSION" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
6. Pursuant to 2CFR180.330, the RECIPIENT/CONTRACTOR is responsible for ensuring that any lower tier covered transaction complies with certification of suspension and debarment requirements.
7. RECIPIENT/CONTRACTOR acknowledges that failing to disclose the information required in the Code of Federal Regulations may result in the delay or negation of this funding agreement, or pursuance of legal remedies, including suspension and debarment.
8. RECIPIENT/CONTRACTOR agrees to keep proof in its agreement file, that it, and all lower tier recipients or contractors, are not suspended or debarred, and will make this proof available to ECOLOGY before requests for reimbursements will be approved for payment. RECIPIENT/CONTRACTOR must run a search in <http://www.sam.gov> and print a copy of completed searches to document proof of compliance.

B. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) REPORTING

REQUIREMENTS:

CONTRACTOR/RECIPIENT must complete the FFATA Data Collection Form (ECY 070-395) and return it with the signed agreement to ECOLOGY.

Any CONTRACTOR/RECIPIENT that meets each of the criteria below must report compensation for its five top executives using the FFATA Data Collection Form.

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- Receives more than \$30,000 in federal funds under this award.
- Receives more than 80 percent of its annual gross revenues from federal funds.
- Receives more than \$25,000,000 in annual federal funds.

Ecology will not pay any invoices until it has received a completed and signed FFATA Data Collection Form. Ecology is required to report the FFATA information for federally funded agreements, including the required Unique Entity Identifier in www.sam.gov <<http://www.sam.gov/>> within 30 days of agreement signature. The FFATA information will be available to the public at www.usaspending.gov <<http://www.usaspending.gov/>>.

For more details on FFATA requirements, see www.fsrs.gov <<http://www.fsrs.gov/>>.

C. FEDERAL FUNDING PROHIBITION ON CERTAIN TELECOMMUNICATIONS OR VIDEO SURVEILLANCE SERVICES OR EQUIPMENT:

As required by 2 CFR 200.216, federal grant or loan recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

1. Procure or obtain;
2. Extend or renew a contract to procure or obtain; or
3. Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that use covered telecommunications equipment, video surveillance services or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in [Public Law 115-232](https://www.govinfo.gov/content/pkg/PLAW-115publ232/pdf/PLAW-115publ232.pdf) <<https://www.govinfo.gov/content/pkg/PLAW-115publ232/pdf/PLAW-115publ232.pdf>>, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

Recipients, subrecipients, and borrowers also may not use federal funds to purchase certain prohibited equipment, systems, or services, including equipment, systems, or services produced or provided by entities identified in section 889, are recorded in the [System for Award Management \(SAM\)](https://sam.gov/SAM) <<https://sam.gov/SAM/>> exclusion list.

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GENERAL TERMS AND CONDITIONS

Pertaining to Grant and Loan Agreements With the state of Washington, Department of Ecology

GENERAL TERMS AND CONDITIONS

For DEPARTMENT OF ECOLOGY GRANTS and LOANS

06/24/2021 Version

1. ADMINISTRATIVE REQUIREMENTS

- a) RECIPIENT shall follow the "Administrative Requirements for Recipients of Ecology Grants and Loans – EAGL Edition." (<https://fortress.wa.gov/ecy/publications/SummaryPages/1701004.html>)
- b) RECIPIENT shall complete all activities funded by this Agreement and be fully responsible for the proper management of all funds and resources made available under this Agreement.
- c) RECIPIENT agrees to take complete responsibility for all actions taken under this Agreement, including ensuring all subgrantees and contractors comply with the terms and conditions of this Agreement. ECOLOGY reserves the right to request proof of compliance by subgrantees and contractors.
- d) RECIPIENT's activities under this Agreement shall be subject to the review and approval by ECOLOGY for the extent and character of all work and services.

2. AMENDMENTS AND MODIFICATIONS

This Agreement may be altered, amended, or waived only by a written amendment executed by both parties. No subsequent modification(s) or amendment(s) of this Agreement will be of any force or effect unless in writing and signed by authorized representatives of both parties. ECOLOGY and the RECIPIENT may change their respective staff contacts and administrative information without the concurrence of either party.

3. ACCESSIBILITY REQUIREMENTS FOR COVERED TECHNOLOGY

The RECIPIENT must comply with the Washington State Office of the Chief Information Officer, OCIO Policy no. 188, Accessibility (<https://ocio.wa.gov/policy/accessibility>) as it relates to "covered technology." This requirement applies to all products supplied under the Agreement, providing equal access to information technology by individuals with disabilities, including and not limited to web sites/pages, web-based applications, software systems, video and audio content, and electronic documents intended for publishing on Ecology's public web site.

4. ARCHAEOLOGICAL AND CULTURAL RESOURCES

RECIPIENT shall take all reasonable action to avoid, minimize, or mitigate adverse effects to archaeological and historic archaeological sites, historic buildings/structures, traditional cultural places, sacred sites, or other cultural resources, hereby referred to as Cultural Resources.

The RECIPIENT must agree to hold harmless ECOLOGY in relation to any claim related to Cultural Resources discovered, disturbed, or damaged due to the RECIPIENT's project funded under this Agreement.

RECIPIENT shall:

- a) Contact the ECOLOGY Program issuing the grant or loan to discuss any Cultural Resources requirements for their project:
 - Cultural Resource Consultation and Review should be initiated early in the project planning process and must be completed prior to expenditure of Agreement funds as required by applicable State and Federal requirements.
 - * For state funded construction, demolition, or land acquisitions, comply with Governor Executive Order 21-02, Archaeological and Cultural Resources.
 - For projects with any federal involvement, comply with the National Historic Preservation Act of 1966 (Section 106).

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b) If required by the ECOLOGY Program, submit an Inadvertent Discovery Plan (IDP) to ECOLOGY prior to implementing any project that involves field activities. ECOLOGY will provide the IDP form.

RECIPIENT shall:

- Keep the IDP at the project site.
- Make the IDP readily available to anyone working at the project site.
- Discuss the IDP with staff, volunteers, and contractors working at the project site.
- Implement the IDP when Cultural Resources or human remains are found at the project site.

c) If any Cultural Resources are found while conducting work under this Agreement, follow the protocol outlined in the project IDP.

- Immediately stop work and notify the ECOLOGY Program, who will notify the Department of Archaeology and Historic Preservation at (360) 586-3065, any affected Tribe, and the local government.

d) If any human remains are found while conducting work under this Agreement, follow the protocol outlined in the project IDP.

- Immediately stop work and notify the local Law Enforcement Agency or Medical Examiner/Coroner's Office, the Department of Archaeology and Historic Preservation at (360) 790-1633, and then the ECOLOGY Program.

e) Comply with RCW 27.53, RCW 27.44, and RCW 68.50.645, and all other applicable local, state, and federal laws protecting Cultural Resources and human remains.

5. ASSIGNMENT

No right or claim of the RECIPIENT arising under this Agreement shall be transferred or assigned by the RECIPIENT.

6. COMMUNICATION

RECIPIENT shall make every effort to maintain effective communications with the RECIPIENT's designees, ECOLOGY, all affected local, state, or federal jurisdictions, and any interested individuals or groups.

7. COMPENSATION

a) Any work performed prior to effective date of this Agreement will be at the sole expense and risk of the RECIPIENT. ECOLOGY must sign the Agreement before any payment requests can be submitted.

b) Payments will be made on a reimbursable basis for approved and completed work as specified in this Agreement.

c) RECIPIENT is responsible to determine if costs are eligible. Any questions regarding eligibility should be clarified with ECOLOGY prior to incurring costs. Costs that are conditionally eligible require approval by ECOLOGY prior to expenditure.

d) RECIPIENT shall not invoice more than once per month unless agreed on by ECOLOGY.

e) ECOLOGY will not process payment requests without the proper reimbursement forms, Progress Report and supporting documentation. ECOLOGY will provide instructions for submitting payment requests.

f) ECOLOGY will pay the RECIPIENT thirty (30) days after receipt of a properly completed request for payment.

g) RECIPIENT will receive payment through Washington State's Office of Financial Management's Statewide Payee Desk.

To receive payment you must register as a statewide vendor by submitting a statewide vendor registration form and an IRS W-9 form at website, <https://ofm.wa.gov/it-systems/statewide-vendorpayee-services>. If you have questions about the vendor registration process, you can contact Statewide Payee Help Desk at (360) 407-8180 or email PayeeRegistration@ofm.wa.gov.

h) ECOLOGY may, at its sole discretion, withhold payments claimed by the RECIPIENT if the RECIPIENT fails to satisfactorily comply with any term or condition of this Agreement.

i) Monies withheld by ECOLOGY may be paid to the RECIPIENT when the work described herein, or a portion thereof, has been completed if, at ECOLOGY's sole discretion, such payment is reasonable and approved according to this Agreement, as appropriate, or upon completion of an audit as specified herein.

j) RECIPIENT must submit within thirty (30) days after the expiration date of this Agreement, all financial, performance, and

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other reports required by this Agreement. Failure to comply may result in delayed reimbursement.

8. COMPLIANCE WITH ALL LAWS

RECIPIENT agrees to comply fully with all applicable federal, state and local laws, orders, regulations, and permits related to this Agreement, including but not limited to:

- a) RECIPIENT agrees to comply with all applicable laws, regulations, and policies of the United States and the State of Washington which affect wages and job safety.
- b) RECIPIENT agrees to be bound by all applicable federal and state laws, regulations, and policies against discrimination.
- c) RECIPIENT certifies full compliance with all applicable state industrial insurance requirements.
- d) RECIPIENT agrees to secure and provide assurance to ECOLOGY that all the necessary approvals and permits required by authorities having jurisdiction over the project are obtained. RECIPIENT must include time in their project timeline for the permit and approval processes.

ECOLOGY shall have the right to immediately terminate for cause this Agreement as provided herein if the RECIPIENT fails to comply with above requirements.

If any provision of this Agreement violates any statute or rule of law of the state of Washington, it is considered modified to conform to that statute or rule of law.

9. CONFLICT OF INTEREST

RECIPIENT and ECOLOGY agree that any officer, member, agent, or employee, who exercises any function or responsibility in the review, approval, or carrying out of this Agreement, shall not have any personal or financial interest, direct or indirect, nor affect the interest of any corporation, partnership, or association in which he/she is a part, in this Agreement or the proceeds thereof.

10. CONTRACTING FOR GOODS AND SERVICES

RECIPIENT may contract to buy goods or services related to its performance under this Agreement. RECIPIENT shall award all contracts for construction, purchase of goods, equipment, services, and professional architectural and engineering services through a competitive process, if required by State law. RECIPIENT is required to follow procurement procedures that ensure legal, fair, and open competition.

RECIPIENT must have a standard procurement process or follow current state procurement procedures. RECIPIENT may be required to provide written certification that they have followed their standard procurement procedures and applicable state law in awarding contracts under this Agreement.

ECOLOGY reserves the right to inspect and request copies of all procurement documentation, and review procurement practices related to this Agreement. Any costs incurred as a result of procurement practices not in compliance with state procurement law or the RECIPIENT's normal procedures may be disallowed at ECOLOGY's sole discretion.

11. DISPUTES

When there is a dispute with regard to the extent and character of the work, or any other matter related to this Agreement the determination of ECOLOGY will govern, although the RECIPIENT shall have the right to appeal decisions as provided for below:

- a) RECIPIENT notifies the funding program of an appeal request.
- b) Appeal request must be in writing and state the disputed issue(s).
- c) RECIPIENT has the opportunity to be heard and offer evidence in support of its appeal.
- d) ECOLOGY reviews the RECIPIENT's appeal.
- e) ECOLOGY sends a written answer within ten (10) business days, unless more time is needed, after concluding the review. The decision of ECOLOGY from an appeal will be final and conclusive, unless within thirty (30) days from the date of such

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decision, the RECIPIENT furnishes to the Director of ECOLOGY a written appeal. The decision of the Director or duly authorized representative will be final and conclusive.

The parties agree that this dispute process will precede any action in a judicial or quasi-judicial tribunal.

Appeals of the Director's decision will be brought in the Superior Court of Thurston County. Review of the Director's decision will not be taken to Environmental and Land Use Hearings Office.

Pending final decision of a dispute, the RECIPIENT agrees to proceed diligently with the performance of this Agreement and in accordance with the decision rendered.

Nothing in this Agreement will be construed to limit the parties' choice of another mutually acceptable method, in addition to the dispute resolution procedure outlined above.

12. ENVIRONMENTAL DATA STANDARDS

a) RECIPIENT shall prepare a Quality Assurance Project Plan (QAPP) for a project that collects or uses environmental measurement data. RECIPIENTS unsure about whether a QAPP is required for their project shall contact the ECOLOGY Program issuing the grant or loan. If a QAPP is required, the RECIPIENT shall:

- Use ECOLOGY's QAPP Template/Checklist provided by the ECOLOGY, unless ECOLOGY Quality Assurance (QA) officer or the Program QA coordinator instructs otherwise.
- Follow ECOLOGY's Guidelines for Preparing Quality Assurance Project Plans for Environmental Studies, July 2004 (Ecology Publication No. 04-03-030).
- Submit the QAPP to ECOLOGY for review and approval before the start of the work.

b) RECIPIENT shall submit environmental data that was collected on a project to ECOLOGY using the Environmental Information Management system (EIM), unless the ECOLOGY Program instructs otherwise. The RECIPIENT must confirm with ECOLOGY that complete and correct data was successfully loaded into EIM, find instructions at:

<http://www.ecy.wa.gov/eim>.

c) RECIPIENT shall follow ECOLOGY's data standards when Geographic Information System (GIS) data is collected and processed. Guidelines for Creating and Accessing GIS Data are available at:

<https://ecology.wa.gov/Research-Data/Data-resources/Geographic-Information-Systems-GIS/Standards>. RECIPIENT, when requested by ECOLOGY, shall provide copies to ECOLOGY of all final GIS data layers, imagery, related tables, raw data collection files, map products, and all metadata and project documentation.

13. GOVERNING LAW

This Agreement will be governed by the laws of the State of Washington, and the venue of any action brought hereunder will be in the Superior Court of Thurston County.

14. INDEMNIFICATION

ECOLOGY will in no way be held responsible for payment of salaries, consultant's fees, and other costs related to the project described herein, except as provided in the Scope of Work.

To the extent that the Constitution and laws of the State of Washington permit, each party will indemnify and hold the other harmless from and against any liability for any or all injuries to persons or property arising from the negligent act or omission of that party or that party's agents or employees arising out of this Agreement.

15. INDEPENDENT STATUS

The employees, volunteers, or agents of each party who are engaged in the performance of this Agreement will continue to be employees, volunteers, or agents of that party and will not for any purpose be employees, volunteers, or agents of the other party.

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16. KICKBACKS

RECIPIENT is prohibited from inducing by any means any person employed or otherwise involved in this Agreement to give up any part of the compensation to which he/she is otherwise entitled to or receive any fee, commission, or gift in return for award of a subcontract hereunder.

17. MINORITY AND WOMEN'S BUSINESS ENTERPRISES (MWBE)

RECIPIENT is encouraged to solicit and recruit, to the extent possible, certified minority-owned (MBE) and women-owned (WBE) businesses in purchases and contracts initiated under this Agreement.

Contract awards or rejections cannot be made based on MWBE participation; however, the RECIPIENT is encouraged to take the following actions, when possible, in any procurement under this Agreement:

- a) Include qualified minority and women's businesses on solicitation lists whenever they are potential sources of goods or services.
- b) Divide the total requirements, when economically feasible, into smaller tasks or quantities, to permit maximum participation by qualified minority and women's businesses.
- c) Establish delivery schedules, where work requirements permit, which will encourage participation of qualified minority and women's businesses.
- d) Use the services and assistance of the Washington State Office of Minority and Women's Business Enterprises (OMWBE) (866-208-1064) and the Office of Minority Business Enterprises of the U.S. Department of Commerce, as appropriate.

18. ORDER OF PRECEDENCE

In the event of inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order: (a) applicable federal and state statutes and regulations; (b) The Agreement; (c) Scope of Work; (d) Special Terms and Conditions; (e) Any provisions or terms incorporated herein by reference, including the "Administrative Requirements for Recipients of Ecology Grants and Loans"; (f) Ecology Funding Program Guidelines; and (g) General Terms and Conditions.

19. PRESENTATION AND PROMOTIONAL MATERIALS

ECOLOGY reserves the right to approve RECIPIENT's communication documents and materials related to the fulfillment of this Agreement:

- a) If requested, RECIPIENT shall provide a draft copy to ECOLOGY for review and approval ten (10) business days prior to production and distribution.
- b) RECIPIENT shall include time for ECOLOGY's review and approval process in their project timeline.
- c) If requested, RECIPIENT shall provide ECOLOGY two (2) final copies and an electronic copy of any tangible products developed.

Copies include any printed materials, and all tangible products developed such as brochures, manuals, pamphlets, videos, audio tapes, CDs, curriculum, posters, media announcements, or gadgets with a message, such as a refrigerator magnet, and any online communications, such as web pages, blogs, and twitter campaigns. If it is not practical to provide a copy, then the RECIPIENT shall provide a description (photographs, drawings, printouts, etc.) that best represents the item.

Any communications intended for public distribution that uses ECOLOGY's logo shall comply with ECOLOGY's graphic requirements and any additional requirements specified in this Agreement. Before the use of ECOLOGY's logo contact ECOLOGY for guidelines.

RECIPIENT shall acknowledge in the communications that funding was provided by ECOLOGY.

20. PROGRESS REPORTING

- a) RECIPIENT must satisfactorily demonstrate the timely use of funds by submitting payment requests and progress reports to

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ECOLOGY. ECOLOGY reserves the right to amend or terminate this Agreement if the RECIPIENT does not document timely use of funds.

- b) RECIPIENT must submit a progress report with each payment request. Payment requests will not be processed without a progress report. ECOLOGY will define the elements and frequency of progress reports.
- c) RECIPIENT shall use ECOLOGY's provided progress report format.
- d) Quarterly progress reports will cover the periods from January 1 through March 31, April 1 through June 30, July 1 through September 30, and October 1 through December 31. Reports shall be submitted within thirty (30) days after the end of the quarter being reported.
- e) RECIPIENT must submit within thirty (30) days of the expiration date of the project, unless an extension has been approved by ECOLOGY, all financial, performance, and other reports required by the Agreement and funding program guidelines. RECIPIENT shall use the ECOLOGY provided closeout report format.

21. PROPERTY RIGHTS

- a) Copyrights and Patents. When the RECIPIENT creates any copyrightable materials or invents any patentable property under this Agreement, the RECIPIENT may copyright or patent the same but ECOLOGY retains a royalty free, nonexclusive, and irrevocable license to reproduce, publish, recover, or otherwise use the material(s) or property, and to authorize others to use the same for federal, state, or local government purposes.
- b) Publications. When the RECIPIENT or persons employed by the RECIPIENT use or publish ECOLOGY information; present papers, lectures, or seminars involving information supplied by ECOLOGY; or use logos, reports, maps, or other data in printed reports, signs, brochures, pamphlets, etc., appropriate credit shall be given to ECOLOGY.
- c) Presentation and Promotional Materials. ECOLOGY shall have the right to use or reproduce any printed or graphic materials produced in fulfillment of this Agreement, in any manner ECOLOGY deems appropriate. ECOLOGY shall acknowledge the RECIPIENT as the sole copyright owner in every use or reproduction of the materials.
- d) Tangible Property Rights. ECOLOGY's current edition of "Administrative Requirements for Recipients of Ecology Grants and Loans," shall control the use and disposition of all real and personal property purchased wholly or in part with funds furnished by ECOLOGY in the absence of state and federal statutes, regulations, or policies to the contrary, or upon specific instructions with respect thereto in this Agreement.
- e) Personal Property Furnished by ECOLOGY. When ECOLOGY provides personal property directly to the RECIPIENT for use in performance of the project, it shall be returned to ECOLOGY prior to final payment by ECOLOGY. If said property is lost, stolen, or damaged while in the RECIPIENT's possession, then ECOLOGY shall be reimbursed in cash or by setoff by the RECIPIENT for the fair market value of such property.
- f) Acquisition Projects. The following provisions shall apply if the project covered by this Agreement includes funds for the acquisition of land or facilities:
 - 1. RECIPIENT shall establish that the cost is fair value and reasonable prior to disbursement of funds provided for in this Agreement.
 - 2. RECIPIENT shall provide satisfactory evidence of title or ability to acquire title for each parcel prior to disbursement of funds provided by this Agreement. Such evidence may include title insurance policies, Torrens certificates, or abstracts, and attorney's opinions establishing that the land is free from any impediment, lien, or claim which would impair the uses intended by this Agreement.
- g) Conversions. Regardless of the Agreement expiration date, the RECIPIENT shall not at any time convert any equipment, property, or facility acquired or developed under this Agreement to uses other than those for which assistance was originally approved without prior written approval of ECOLOGY. Such approval may be conditioned upon payment to ECOLOGY of that portion of the proceeds of the sale, lease, or other conversion or encumbrance which monies granted pursuant to this Agreement bear to the total acquisition, purchase, or construction costs of such property.

22. RECORDS, AUDITS, AND INSPECTIONS

Agreement No: WQPSNR-2021-BainIs-00029
Project Title: Winslow Wastewater Treatment Plant Capacity Upgrades
Recipient Name: City of Bainbridge Island

RECIPIENT shall maintain complete program and financial records relating to this Agreement, including any engineering documentation and field inspection reports of all construction work accomplished.

All records shall:

- a) Be kept in a manner which provides an audit trail for all expenditures.
 - b) Be kept in a common file to facilitate audits and inspections.
 - c) Clearly indicate total receipts and expenditures related to this Agreement.
 - d) Be open for audit or inspection by ECOLOGY, or by any duly authorized audit representative of the State of Washington, for a period of at least three (3) years after the final grant payment or loan repayment, or any dispute resolution hereunder.
- RECIPIENT shall provide clarification and make necessary adjustments if any audits or inspections identify discrepancies in the records.

ECOLOGY reserves the right to audit, or have a designated third party audit, applicable records to ensure that the state has been properly invoiced. Any remedies and penalties allowed by law to recover monies determined owed will be enforced. Repetitive instances of incorrect invoicing or inadequate records may be considered cause for termination.

All work performed under this Agreement and any property and equipment purchased shall be made available to ECOLOGY and to any authorized state, federal or local representative for inspection at any time during the course of this Agreement and for at least three (3) years following grant or loan termination or dispute resolution hereunder.

RECIPIENT shall provide right of access to ECOLOGY, or any other authorized representative, at all reasonable times, in order to monitor and evaluate performance, compliance, and any other conditions under this Agreement.

23. RECOVERY OF FUNDS

The right of the RECIPIENT to retain monies received as reimbursement payments is contingent upon satisfactory performance of this Agreement and completion of the work described in the Scope of Work.

All payments to the RECIPIENT are subject to approval and audit by ECOLOGY, and any unauthorized expenditure(s) or unallowable cost charged to this Agreement shall be refunded to ECOLOGY by the RECIPIENT.

RECIPIENT shall refund to ECOLOGY the full amount of any erroneous payment or overpayment under this Agreement.

RECIPIENT shall refund by check payable to ECOLOGY the amount of any such reduction of payments or repayments within thirty (30) days of a written notice. Interest will accrue at the rate of twelve percent (12%) per year from the time ECOLOGY demands repayment of funds.

Any property acquired under this Agreement, at the option of ECOLOGY, may become ECOLOGY's property and the RECIPIENT's liability to repay monies will be reduced by an amount reflecting the fair value of such property.

24. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, and to this end the provisions of this Agreement are declared to be severable.

25. STATE ENVIRONMENTAL POLICY ACT (SEPA)

RECIPIENT must demonstrate to ECOLOGY's satisfaction that compliance with the requirements of the State Environmental Policy Act (Chapter 43.21C RCW and Chapter 197-11 WAC) have been or will be met. Any reimbursements are subject to this provision.

26. SUSPENSION

When in the best interest of ECOLOGY, ECOLOGY may at any time, and without cause, suspend this Agreement or any portion thereof for a temporary period by written notice from ECOLOGY to the RECIPIENT. RECIPIENT shall resume performance on the next business day following the suspension period unless another day is specified by ECOLOGY.

Agreement No: WQPSNR-2021-BainIs-00029
Project Title: Winslow Wastewater Treatment Plant Capacity Upgrades
Recipient Name: City of Bainbridge Island

27. SUSTAINABLE PRACTICES

In order to sustain Washington's natural resources and ecosystems, the RECIPIENT is fully encouraged to implement sustainable practices and to purchase environmentally preferable products under this Agreement.

- a) Sustainable practices may include such activities as: use of clean energy, use of double-sided printing, hosting low impact meetings, and setting up recycling and composting programs.
- b) Purchasing may include such items as: sustainably produced products and services, EPEAT registered computers and imaging equipment, independently certified green cleaning products, remanufactured toner cartridges, products with reduced packaging, office products that are refillable, rechargeable, and recyclable, 100% post-consumer recycled paper, and toxic free products.

For more suggestions visit ECOLOGY's web page, Green Purchasing,

<https://ecology.wa.gov/Regulations-Permits/Guidance-technical-assistance/Sustainable-purchasing>.

28. TERMINATION

a) For Cause

ECOLOGY may terminate for cause this Agreement with a seven (7) calendar days prior written notification to the RECIPIENT, at the sole discretion of ECOLOGY, for failing to perform an Agreement requirement or for a material breach of any term or condition. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

Failure to Commence Work. ECOLOGY reserves the right to terminate this Agreement if RECIPIENT fails to commence work on the project funded within four (4) months after the effective date of this Agreement, or by any date mutually agreed upon in writing for commencement of work, or the time period defined within the Scope of Work.

Non-Performance. The obligation of ECOLOGY to the RECIPIENT is contingent upon satisfactory performance by the RECIPIENT of all of its obligations under this Agreement. In the event the RECIPIENT unjustifiably fails, in the opinion of ECOLOGY, to perform any obligation required of it by this Agreement, ECOLOGY may refuse to pay any further funds, terminate in whole or in part this Agreement, and exercise any other rights under this Agreement.

Despite the above, the RECIPIENT shall not be relieved of any liability to ECOLOGY for damages sustained by ECOLOGY and the State of Washington because of any breach of this Agreement by the RECIPIENT. ECOLOGY may withhold payments for the purpose of setoff until such time as the exact amount of damages due ECOLOGY from the RECIPIENT is determined.

b) For Convenience

ECOLOGY may terminate for convenience this Agreement, in whole or in part, for any reason when it is the best interest of ECOLOGY, with a thirty (30) calendar days prior written notification to the RECIPIENT, except as noted below. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

Non-Allocation of Funds. ECOLOGY's ability to make payments is contingent on availability of funding. In the event funding from state, federal or other sources is withdrawn, reduced, or limited in any way after the effective date and prior to the completion or expiration date of this Agreement, ECOLOGY, at its sole discretion, may elect to terminate the Agreement, in whole or part, or renegotiate the Agreement, subject to new funding limitations or conditions. ECOLOGY may also elect to suspend performance of the Agreement until ECOLOGY determines the funding insufficiency is resolved. ECOLOGY may exercise any of these options with no notification or restrictions, although ECOLOGY will make a reasonable attempt to provide notice.

In the event of termination or suspension, ECOLOGY will reimburse eligible costs incurred by the RECIPIENT through the effective date of termination or suspension. Reimbursed costs must be agreed to by ECOLOGY and the RECIPIENT. In no event shall ECOLOGY's reimbursement exceed ECOLOGY's total responsibility under the Agreement and any amendments.

Agreement No: WQPSNR-2021-BainIs-00029
Project Title: Winslow Wastewater Treatment Plant Capacity Upgrades
Recipient Name: City of Bainbridge Island

If payments have been discontinued by ECOLOGY due to unavailable funds, the RECIPIENT shall not be obligated to repay monies which had been paid to the RECIPIENT prior to such termination.

RECIPIENT's obligation to continue or complete the work described in this Agreement shall be contingent upon availability of funds by the RECIPIENT's governing body.

c) By Mutual Agreement

ECOLOGY and the RECIPIENT may terminate this Agreement, in whole or in part, at any time, by mutual written agreement.

d) In Event of Termination

All finished or unfinished documents, data studies, surveys, drawings, maps, models, photographs, reports or other materials prepared by the RECIPIENT under this Agreement, at the option of ECOLOGY, will become property of ECOLOGY and the RECIPIENT shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials.

Nothing contained herein shall preclude ECOLOGY from demanding repayment of all funds paid to the RECIPIENT in accordance with Recovery of Funds, identified herein.

29. THIRD PARTY BENEFICIARY

RECIPIENT shall ensure that in all subcontracts entered into by the RECIPIENT pursuant to this Agreement, the state of Washington is named as an express third party beneficiary of such subcontracts with full rights as such.

30. WAIVER

Waiver of a default or breach of any provision of this Agreement is not a waiver of any subsequent default or breach, and will not be construed as a modification of the terms of this Agreement unless stated as such in writing by the authorized representative of ECOLOGY.

End of General Terms and Conditions



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Authorize Advertisement for Volunteers to Serve on City Advisory Committees (Design Review Board, Environmental Technical Advisory Committee, Historic Preservation Commission, Race Equity Advisory Committee) - Executive,

SUMMARY: The City has eight standing city advisory groups, made up of volunteers from the community. At this time, there are four standing committees/commissions which have vacant positions. The earlier recruitments resulted in exactly enough applicants to fill the positions, or applicants withdrew. Therefore, the City must recruit new applicants in order to fill the vacancies.

This item authorizes the City Manager to begin the recruitment process, which will take approximately eight - twelve weeks, including advertisement, selection, and appointment.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: Direct the City Manager to advertise and recruit volunteers for bodies, boards, and commissions for which there are position vacancies and no current applicants.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	\$1,000
Ongoing Cost:	
One-Time Cost:	\$1,000
Included in Current Budget?	Yes

BACKGROUND: Staff uses the following process for committee recruitment:

- Council authorization for recruitment (at this time, there are six vacancies on four committees)
 - Design Review Board – 1 vacancy, landscape architect
 - Environmental Technical Advisory Committee – 2 vacancies
 - Historic Preservation Commission – 2 vacancies
 - Race Equity Advisory Committee – 1 vacancy
- Send out a call for participation via print and digital ads in the Bainbridge Review

- Include information about openings in the City Manager's Report
- Enable weblink on City website
- Encourage all current group members to share the information (send email and announce at meeting)
- Make applications available on the City's website, at the front desk, and on paper if mail request received
- Review applications for completeness and eligibility
- Notify selection panels when application period is closed

2022 panels are:

Design Review Board – Mayor Deets, CM Moriwaki, CM Quittsund, DRB Chair Clayton

Environmental Technical Advisory Committee – Mayor Deets, CM Moriwaki, CM Quittsund, ETAC Chair Kratzer

Historic Preservation Commission – Mayor Deets, CM Moriwaki, CM Hytopoulos

Race Equity Advisory Committee - Mayor Deets, CM Moriwaki, CM Fantroy-Johnson, REAC Chair (Bispham or Rovelstad)

- Redact applications for personal information
- Provide applications to selection panel
- Schedule initial selection panel meeting to screen applications and decide who to interview
- Schedule interviews with selected applicants
- Hold interviews
- Selection panel notifies staff of recommended appointments
- Staff notifies the candidates of recommendation, and sends thanks for applying to other applicants
- Staff adds item to upcoming Council meeting. All redacted applications included in Council packet.
- Council consideration of recommended appointments.

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Adopt Resolution No. 2022-27 Relating to Certain Building and Planning, Public Records, and Water and Sewer System Participation Fees and Providing for No Automatic Annual Consumer Price Index Adjustment in 2023 for these Fees - Finance,

SUMMARY: This item maintains all Building and Planning fees originally adopted by Resolution No. 2022-06 and Resolution No. 2022-22 at current 2022 levels, which are otherwise set to automatically increase on January 1, 2023, based on the June 2022 Consumer Price Index. These fees increased as of September 1, 2022.

It also maintains all Public Records fees, which are based on State fee structures set forth in WAC 44-14-070, and therefore are not subject to an annual increase based on the Consumer Price Index.

Lastly, this item maintains System Participation fees for water and sewer charges at 2022 levels since these costs are calculated using a unique methodology that uses historical costs of existing assets plus an additional component for future water and sewer projects and therefore not subject to an annual increase based on the Consumer Price Index.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Finance & Administrative Services

RECOMMENDED MOTION: Adopt Resolution No. 2022-27 relating to certain Building & Planning, Public Records, and Water and Sewer System Participation fees and providing for no automatic annual consumer price index adjustment in 2023 for these fees.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	Yes

BACKGROUND: In March 2022, the City Council adopted Ordinance No. 2022-05 which allowed for all future fees to be adopted by resolution and subjected all fees and charges levied by the City to an automatic adjustment beginning with the first full billing period of 2023 and each year thereafter equal to the annual percentage increase in the United States Consumer Price Index, Seattle area ("CPI-U") for June of the

preceding year, unless the City Council determines by December 31st of any year that the adjustment shall be another amount or shall not occur for the next year.

The City Council also passed Resolution Nos. 2022-06 and 2022-22 which updated certain fees in the City's Fee Schedule based on a full cost development fee study that was completed in late 2021. The fee changes are included, in part, and attached as part of Exhibit A of Resolution No. 2022-27. Since the effective date of the fee increase is recent (September 1, 2022), a CPI increase for the Building & Planning fees at issue is not warranted for 2023.

In addition, Public Records fees adopted with Resolution No. 2018-24 were based on flat fees established by WAC 44-14-070 and, therefore, these fees are not subject to the same automatic increases as other fees outlined in Exhibit A.

Lastly, the City is currently undertaking a Water and Sewer rate study which includes, among other fees being evaluated, connection or "system participation" fees. System participation fees are charged to property owners seeking to connect to the water or sewer system of the City for their equitable share of existing and future capital infrastructure. Since these costs are calculated using a unique methodology that uses historical costs of existing assets plus an additional component for future water and sewer projects, the Consumer Price Index is an inappropriate measure of costs associated with constructing infrastructure and, therefore excluded from an automatic Consumer Price Index adjustment for 2023. It is expected, however, that there will be a proposal for adjustment of these fees upon the conclusion of the water and sewer study sometime in early 2023.

All other fees not identified in Exhibit A are subject the annual percentage increase in the United States Consumer Price Index, Seattle area ("CPI-U") for June 2022, which was 10.1%.

ATTACHMENTS:

[Resolution No. 2022-27 Providing for No Annual CPI Adjustment for Certain Fees in 2023.docx](#)

[Exhibit A to Resolution No. 2022-27.pdf](#)

FISCAL DETAILS: The 2023-2024 Proposed Budget revenue assumptions currently reflect passage of this resolution that maintains identified revenues at current levels.

Fund Name(s): Other

Coding:

RESOLUTION NO. 2022-27

A RESOLUTION of the City of Bainbridge Island, Washington, relating to certain Building and Planning, Public Records, and Water and Sewer System Participation fees and providing for no automatic Consumer Price Index annual adjustment in 2023 for these fees.

WHEREAS, RCW 82.02.020 authorizes the collection of reasonable fees to cover the costs to the City for certain activities; and

WHEREAS, the City of Bainbridge Island periodically updates the City’s Fee Schedule to reflect City Council actions and the actual cost to the City of various services in accordance with state law; and

WHEREAS, the City periodically corrects errors in the Fee Schedule and makes certain changes for clarity; and

WHEREAS, on March 22, 2022, the City Council enacted Ordinance No. 2022-05, of which Section 4 allows that all fees or charges levied by the City pursuant to the authority vested in state law, including RCW 82.02.020, shall be subject to an adjustment beginning with the first full billing period of 2023 and each year thereafter equal to the annual percentage increase in the United States Consumer Price Index, Seattle area (“CPI-U”) for June of the preceding year as shown in the release from the Bureau of Labor Statistics, unless the City Council determines by December 31st of any year that the adjustment shall be another amount or shall not occur for the next year; and

WHEREAS, also on March 22, 2022, the City Council enacted Resolution No. 2022-06, which authorized updates to the City’s Fee Schedule as determined by the results of a fee study by the FCS Group, and the updated fees included the fees in Section 9, Building and Planning Fees, of the Fee Schedule, and the resolution provided that those fee updates would take effect on September 1, 2022; and

WHEREAS, on July 12, 2022, the City Council enacted Resolution No. 2022-22, which provided for corrections and clarifications related to Section 9, Building and Planning Fees, of the Fee Schedule; and

WHEREAS, City staff have identified that specific fee increases that are otherwise scheduled to take effect on January 1, 2023 are not warranted for certain fees based on the unique nature of those fees or due to recent fee increases related to some of those fees; and

WHEREAS, pursuant to Section 4 of Ordinance No. 2022-05, the City Council has the authority to determine by December 31, 2022 that the automatic fee adjustment that is scheduled to take effect on January 1, 2023 shall not occur for 2023 for fees so identified by the Council; and

WHEREAS, an automatic fee adjustment related to Section 9, Building and Planning Fees, of the Fee Schedule is not warranted for 2023 because those fees were increased recently on September 1, 2022; and

WHEREAS, an automatic fee adjustment is also not warranted related to Section 3.A., Public Records Fees, of the Fee Schedule because those fees are based on flat fees for paper and electronic copies of public records as allowed by WAC 44-14-070, and those fees are therefore not subject to fee increases based on other calculation methods; and

WHEREAS, an automatic fee adjustment is also not warranted related to Sections 11.A.I.A. (System Participation Fees, Water) and 11.A.I.B. (System Participation Fees, Sewer) of the Fee Schedule because RCW 35.92.025 authorizes the collection of fees for connecting to water or sewerage systems, referred to as a “system participation fee,” based on an equitable share of the cost of the system; and

WHEREAS, the City computes water and sewer system participation fees based on a methodology that uses the historical cost of existing assets plus an additional component for future water and sewer projects included in the Capital Improvement Plan; and

WHEREAS, the Consumer Price Index (“CPI”) is a measure of the average change over time in the prices paid by urban consumers for a basket of consumer goods and services and, therefore, the CPI methodology is an inappropriate measure of costs associated with constructing utility infrastructure and, in particular, related to system participation fees.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Pursuant to Section 4 of Ordinance No. 2022-05, the City Council hereby determines that due to the recent increase set forth in Section 9, Building and Planning Fees, of the Fee Schedule that was effective on September 1, 2022, no automatic Consumer Price Index (“CPI”) adjustment shall occur for those Building and Planning Fees for 2023.

Section 2. Pursuant to Section 4 of Ordinance No. 2022-05, the City Council hereby determines that due to the unique nature of the fees set forth in Section 3.A., Public Records Fees, of the Fee Schedule, which fees are otherwise set based on state law and WAC 44-14-070, no automatic CPI adjustment shall occur for those Public Records Fees for 2023.

Section 3. Pursuant to Section 4 of Ordinance No. 2022-05, the City Council hereby determines that due to the unique nature of the fees set forth in Sections 11.A.I.A. (System Participation Fees, Water) and 11.A.I.B. (System Participation Fees, Sewer) of the Fee Schedule, which fees are otherwise set based on an equitable share of the cost of the water or sewer system, no automatic CPI adjustment shall occur for those Water and Sewer System Participation Fees for 2023.

Section 4. Exhibit A, which is hereby adopted and incorporated fully into this resolution, sets forth the fees described in Sections 1-3 above for which no automatic annual CPI adjustment shall occur for 2023.

Section 5. Severability. If any one or more sections, subsections, or sentences of this resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this resolution and the same shall remain in full force and effect.

Section 6. This resolution shall take effect and be in force immediately upon its passage.

PASSED by the City Council this ____ day of _____, 2022.

APPROVED by the Mayor this ____ day of _____, 2022.

Joe Deets, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:	October 20, 2022
PASSED BY THE CITY COUNCIL:	_____
RESOLUTION NUMBER:	2022-27
ATTACHED:	Exhibit A

3. COPY FEES

(Resolution No. 2018-24)

A. PUBLIC RECORDS FEES

INSPECTION OF RECORDS No Fee
 Inspection of records on the City’s website or by appointment at the City.

PAPER COPIES OF RECORDS \$0.15 per page
 (11” x 17” or smaller, double-sided or single-sided)

OUTSOURCED COPIES OR SCANS OF RECORDS Actual Cost
 (Outside vendors can be used for unusual formats, large quantities, or when a requester asks for delivery of copies faster than the City can process)

ELECTRONIC RECORDS

Public Records Portal or Email \$0.10 per gigabyte (\$0.00 if <1 GB); and
\$0.05 per every 4 records (\$0.00 if < 4 records)

Digital Storage Devices Actual Cost
 (E.g., records are copied to optical storage devices, such as a CD or DVD, or a flash drive)

Scans \$0.10 per page
(single- or double-sided)
 (A per-page charge for converting a record from a paper copy to an electronic format)

MAILING PHYSICAL RECORDS OR STORAGE DEVICES Actual cost of postage
and container/envelope

CUSTOMIZED SERVICE Actual cost
 (Data compilations prepared as a customized service. Cost is in addition to copy fees above.)

CLERK CERTIFICATION \$1.00 per document

Copy charges above may be combined to the extent more than one type of charge applies to copies released in response to a particular request.

For large requests, the City may take one or more of the following actions: require a deposit of 10 percent of the estimated copying costs before making copies; provide copies in installments; or require payment before providing further installments.

9. BUILDING AND PLANNING FEES

The charges in this section are in addition to any applicable charges in other sections.

All fees and charges shall be paid before an application is deemed complete, and issuance of a permit or approval may be withheld until all fees and charges have been paid.

ADMINISTRATIVE CODE INTERPRETATION (BIMC 1.28.010A, Resolution No. 2006-50)	\$2,210.00
AFTER-THE-FACT PERMIT INVESTIGATION FEE (BIMC 15.040.050C, Ordinance No. 2022-05, Resolution Nos. 2022-06 and 2022-22) This fee is equal to 200% of the permit fee(s) the City would have charged had the applicant obtained the permit(s) before commencing work.	
AGRICULTURAL CONDITIONAL USE (Ordinance No. 2011-02, Resolution No. 2022-06)	\$3,680.00
AGRICULTURAL RETAIL PLAN (Resolution No. 2022-06)	\$1,900.00
APPEAL OF ADMINISTRATIVE DECISIONS (BIMC 2.16, Ordinance No. 92-24, Resolution No. 2006-50)	\$530.00
APPEAL OF Environmental Impact Statement (EIS) ADEQUACY (Resolution No. 2006-50)	\$530.00
APPEAL OF HEARING EXAMINER OR PLANNING COMMISSION DECISION (BIMC 2.16, Ordinance No. 92-24, Resolution No. 2006-50)	\$530.00
APPEAL OF SEPA DETERMINATION (Ordinance No. 92-24, Resolution No. 2006-50)	\$530.00
BOUNDARY LINE ADJUSTMENT (BIMC 1.28.010A, Ordinance No. 92-24, Resolution No. 2006-50)	\$2,010.00
BUILDING ABATEMENT (Ordinance No. 92-24)	see ENFORCEMENT
BUILDING FEE - STATE BUILDING CODE COUNCIL (SBCC) (Ordinance No. 92-24)	\$6.50 for the first unit, plus \$2.00 for each additional unit
Commercial projects permitted under the IBC or IEBC.	\$25.00

Exhibit A to Resolution No. 2022-27

SBCC building fees are remitted to the State of Washington and fund studies on building activity.

BUILDING PERMIT

Calculated using the table below

(Ordinance No. 2022-05, Resolution No. 2022-06)

Building permit fees are based on valuation, which is determined from the type of construction and square footage, or from the contractor’s bid. The City updates the construction/square footage factors each year based on square foot construction cost data from the International Code Council (ICC).

ICC Building Code – Building Valuation Fee Schedule

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$29.38
\$500.01 to \$2,000.00	\$29.38 for the first \$500.00 plus \$3.81 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,000.01 to \$25,000.00	\$86.53 for the first \$2,000.00 plus \$17.50 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,000.01 to \$50,000.00	\$489.03 for the first \$25,000.00 plus \$12.63 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,000.01 to \$100,000.00	\$804.78 for the first \$50,000.00 plus \$8.75 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,000.01 to \$500,000.00	\$1,242.28 for the first \$100,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,000.01 to \$1,000,000.00	\$4,042.28 for the first \$500,000.00 plus \$5.94 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.01 and up	\$7,012.28 for the first \$1,000,000.00 plus \$4.56 for each additional \$1,000.00, or fraction thereof

BUILDING PERMIT RE-INSPECTION FEE

Hourly Rate

(Ordinance No. 2022-05, Resolution No. 2022-06)

This fee is charged at the Director’s discretion.

CODE ENFORCEMENT

See ENFORCEMENT

COMPREHENSIVE PLAN AMENDMENT

(Ordinance No. 99-47, Resolution No. 2006-50)

Fees are due upon filing of the application.

Site Specific	\$8,390.00
Not Site Specific	\$8,040.00

CONDITIONAL USE PERMIT

(Ordinance No. 94-03, Resolution No. 2022-06)

Minor	\$3,620.00
Major	\$20,020.00
Minor Adjustment/Amendment to Approved Conditional Use Permit	\$4,050.00
Major Adjustment/Amendment to Approved Conditional Use Permit	\$20,020.00

Exhibit A to Resolution No. 2022-27

Revision to a Conditional Use Permit Under Review, as Determined by the Director \$3,380.00

CONSOLIDATED PERMIT REVIEW (BIMC 2.16.170, Resolution No. 2006-50) The charge is the highest permit applied for plus one-third of all other applications.

CONSULTATION* (BIMC 1.28.10A, Resolution No. 2022-06) \$750.00

*The Director is authorized to deduct the consultation fee from the official land use permit fee if a subsequent preapplication meeting or land use permit is applied for by that applicant within one year of a consultation meeting.

CRITICAL AREA PERMIT FEES (Resolution No. 2022-06)

Buffer Enhancement Plan Review \$3,300.00
 Critical Area Site Investigation \$590.00
 Critical Area Permit - Major \$3,540.00
 Critical Area Permit - Minor \$1,750.00
 Geologically Hazardous Area Third-Party Geotechnical Review Deposit \$2,500.00

(An additional deposit may be required when estimated third-party review costs exceed previous deposits. Final balance of any unpaid review service fees is due prior to issuance of permits.) (Resolution. No. 2018-09)

Environmental Report/Document Third-Party Review Deposit \$3,500.00

Environmental Reports/Documents may include, but are not limited to:

- Habitat Management Plans
- Buffer Enhancement Plans
- Wetland Critical Areas Reports
- Wetland Mitigation Plans
- Aquifer Recharge Protection Area (ARPA) Stewardship Plans

(This deposit is required only when the Director has determined third-party review is necessary. An additional deposit may be required when estimated third-party review costs exceed previous deposits. Final balance of any unpaid review service fees is due prior to issuance of permits.)

Reasonable Use Exception (Resolution No. 2022-06)

Single Family Residence \$9,800.00
 All Other \$13,140.00

Critical area restoration and enhancement projects not required as project mitigation and meeting the criteria of BIMC 16.20.040.B.2 shall not be charged fees by the City for pre-application meetings, permit applications, or other review and authorization processes; provided, that this shall not apply to fees for the appeal of City decisions.

DEMOLITION PERMIT (Resolution No. 2022-06) \$55.00

Exhibit A to Resolution No. 2022-27

ENFORCEMENT Hourly Rate of \$140.00 plus costs
(Ordinance No. 2003-31, Resolution No. 2022-06)

Hourly rates and costs for investigation and processing of a violation of the City Code (BIMC) are from the commencement of the investigation until the time the City specifically notifies the owner/developer that the violation has been satisfactorily corrected.

ENVIRONMENTAL REVIEWS

(Ordinance Nos. 92-24 and 99-47, Resolution No. 2006-50)

SEPA Review if Environmental Impact Statement (EIS) not required	\$1,640.00
SEPA Review if EIS required	\$310.00
EIS Addendum	\$310.00
EIS Supplement	\$310.00

(The applicant will also enter into a three-party contract with the City. A consultant will be selected by the City to prepare the EIS, Addendum, or Supplement. See *Environmental Report/Document Third-Party Review Deposit*.)

FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA flood zone review) \$520.00
(Resolution No. 2022-06)

FINAL LARGE LOT SUBDIVISION See LONG SUBDIVISION

FINAL SHORT SUBDIVISION See SHORT SUBDIVISION

FINAL SUBDIVISION See LONG OR SHORT SUBDIVISION

FLOOR AREA RATIO (FAR) BONUSES IN THE MIXED USE TOWN CENTER AND HIGH SCHOOL ROAD DISTRICTS

(Ordinance No. 2021-10, Resolution Nos. 2001-02 and 2006-50)

Residential Development	\$18.00 / Square Foot
Mixed Use Development	\$25.00 / Square Foot
Commercial Development	\$34.00 / Square Foot

NOTE: The ability to design a development project using FAR has been suspended by Ordinance Nos. 2021-10 and 2022-16 until March 10, 2024.

GEOLOGICALLY HAZARDOUS AREA THIRD-PARTY GEOTECHNICAL REVIEW DEPOSIT \$2,500.00

(Resolution No. 2018-09)

(Final balance of any unpaid geotechnical review service fees due prior to issuance of building permits)

GRADING PLAN REVIEWS AND PERMITS

(BIMC 1.28.010 A, Ordinance No. 2022-05, Resolution No. 2022-06)

Plan review – 100 cubic yards or less	No fee
Plan review – 101 to 1,000 cubic yards	\$1,420.00
Plan review – 1,001 to 10,000 cubic yards	\$2,930.00

Exhibit A to Resolution No. 2022-27

Plan review – 10,001 to 100,000 cubic yards	\$5,210.00
Plan review – greater than 100,000 cubic yards	\$390.00 + \$.05/cubic yard
Permit – 100 cubic yards or less	No fee
Permit – 101 to 1,000 cubic yards	\$810.00
Permit – 1,001 to 10,000 cubic yards	\$3,270.00
Permit – 10,001 to 100,000 cubic yards	\$4,890.00
Permit – greater than 100,000 cubic yards	\$390.00 + \$.05/cubic yard

HOURLY RATES

(Resolution No. 2022-06)

These hourly rates apply when referenced in other parts of this fee schedule or when services are provided, and no fee is listed.

Building permit services	\$125.00
Planning permit services	\$165.00
Development engineering services	\$160.00

LARGE LOT SUBDIVISION (Resolution No. 2022-06) \$17,620.00

LARGE LOT SUBDIVISION, MINOR ALTERATION (Resolution No. 2022-06) \$2,190.00

LEGISLATIVE REVIEW OF DEVELOPMENT REGULATIONS (BIMC 2.16.180, Resolution No. 2022-06) \$19,190.00

LONG SUBDIVISION (BIMC 2.16, Resolution No. 2022-06) \$32,360.00

LONG SUBDIVISION, MINOR ALTERATION OF AN APPROVED PLAT (Resolution No. 2022-06) \$2,800.00

LONG SUBDIVISION, REPLATTING OR AMENDMENT OF AN APPROVED PLAT (Resolution No. 2022-06)

Major Plat Alteration, Including Replatting	\$20,020.00
Revision to a Subdivision Under Review or Review of a Disapproved Subdivision, as Determined by the Director	\$3,380.00

MECHANICAL PERMITS

(Ordinance No. 2022-05, Resolution Nos. 2022-06 and 2022-22)

Base permit issuance	\$125.00
(This first mechanical permit fee is in addition to the others below)	
Furnace, regardless of BTUs/hour	\$41.00
Installation of each floor furnace (including vent) or suspended furnace	\$41.00
Installation of each appliance vent	\$41.00
Repair or addition	\$41.00
Boiler or compressor up to 100,000 BTUs/hour	\$41.00
Boiler or compressor, 100,001 BTUs/hour and above	\$124.00

Exhibit A to Resolution No. 2022-27

Air handlers, regardless of cubic feet per minute	\$41.00
Evaporative coolers	\$41.00
Ventilation fan to single duct	\$41.00
Ventilation system not part of any heating or AC	\$41.00
Hood installation	\$41.00
Domestic-type incinerator	\$41.00
All other pieces of equipment	\$41.00
Inspections outside of normal business hours	\$280.00
Reinspections	\$124.00
Inspections for which no fee is specified	\$124.00
Additional plan review	\$124.00
 MOBILE HOME PERMIT (Resolution No. 2007-05)	 \$150.00
 OPEN SPACE REVIEW (BIMC 1.28.010A, Ordinance No. 92-24, Resolution No. 2022-06)	 \$1,750.00
 PARK LAND DEDICATION AND/OR FEE IN LIEU OF (Ordinance No. 84-09) PUDs and rezones to multi-family are required on a case by case basis to dedicate land and/or pay a fee for parklands.	 City Council determines
 PARKING CONTRIBUTION IN LIEU OF ON-SITE SPACES (BIMC 18.81.030.P, Resolution Nos. 99-14, 2001-03 and 2006-50) Per Space	 \$18,550.00
 PERMIT RENEWAL FEE (BIMC 15.04.050, Ordinance No. 96-12)	 50% of total of Building Permit Fee + Building Plan Check Fee + Planning Review Fee
 PLAN CHECK FEE (Plan review by Building Division) (BIMC 15.04.050 B, Ordinance No. 2007-08)	 65% of Building Permit Fee
 PLAN REVISIONS REVIEW FEE (By Building Division. Includes review of plan revisions). (BIMC 15.04.050 B&F, Ordinance No. 2022-05, Resolution No. 2022-06) This fee is charged at the Director's discretion.	 Hourly Rate
 PLANNING AND/OR ENGINEERING REVIEW OF BUILDING PERMITS (BIMC 15.04.050 F, Resolution No. 2007-05) For building permits that have had no prior planning or zoning review, this fee shall be 20% of the Building Permit fee to cover engineering reviews for drainage analysis, and planning reviews, except that the fee shall be 10% of the Building Permit Fee for such reviews for accessory dwelling units.	 20% of the Building Permit or 10% if for an Accessory Dwelling Unit
 PLAT UTILITY ENGINEERING REVIEWS	

Exhibit A to Resolution No. 2022-27

(Resolution No. 2022-06)

Base zero – 2 to 4 lot short subdivision or equivalent, but only if the City determines no utility review work is required during land use review process	No Fee
Base one – 2 to 4 lot short subdivision or equivalent	\$5,140.00
Base two – 5 to 15 lot long subdivision or equivalent minor commercial development	\$15,420.00
Base three – 15+ lot long subdivision or equivalent major commercial development	\$25,710.00

PLUMBING PERMITS

(Ordinance No. 2022-05, Resolution Nos. 2022-06 and 2022-22)

Base permit issuance	\$125.00
(This first plumbing permit fee is in addition to the others below)	
Fixtures and vents on one trap	\$41.00
Repair or alteration of drainage or vent piping	\$41.00
Sewers, disposal systems, and interceptors: building sewer	\$124.00
Sewers, disposal systems, and interceptors: cesspool	\$124.00
Sewers, disposal systems, and interceptors: private sewage system	\$124.00
Sewers, disposal systems, and interceptors: industrial waste pretreatment interceptor	\$124.00
Sewers, disposal systems, and interceptors: rainwater system	\$1,700.00
Water piping system	\$216.00
Water heater installation, including vent	\$41.00
Gas piping system	\$216.00
Plumbing system with atmospheric-type vacuum breakers	\$850.00
Plumbing system with all other types of backflow protection devices	\$1,710.00
Plumbing, all other pieces of equipment	\$124.00
Plumbing inspections outside of normal business hours	\$278.00
Plumbing reinspections	\$144.00
Plumbing inspections for which no other fee is specified	\$144.00
Plumbing, additional plan review	\$144.00
Plumbing: Sewers, disposal systems, and interceptors: rainwater systems w/easement	\$2,440.00

POOL OR SPA PLUMBING PERMIT
(Resolution No. 2022-22)

Calculated based on project valuation,
see building permit section

PRE-APPLICATION CONFERENCE MEETING
(BIMC 1.28.010 A, Resolution No. 2022-06)

Meeting only for minor land use permits (i.e., minor conditional use, minor variance, minor site plan review, short subdivision, and any action that doesn't require a pre-application meeting).	\$2,850.00
Meeting for all other land use permits (i.e., major conditional use, major variance, major site plan review, long subdivision, and other actions that require a pre-application meeting).	\$2,850.00

Exhibit A to Resolution No. 2022-27

Meeting and Committee Meeting	\$930.00
Meeting and Public Participation Meeting	\$930.00
RENOTICING FEE (Resolution No. 2022-06)	\$390.00
REZONE (BIMC 2.16.140 and 2.16.180, Resolution No. 2022-06)	\$8,390.00
SHORELINE PERMITS (Resolution No. 2022-06)	
Adjustment/Revision to Approved Shoreline Permit	\$3,380.00
Administrative Conditional Use Permit (includes enlargement of an existing structure)	\$8,470.00
Administrative Review (includes both Substantial Development Permit and Administrative Shoreline Variance)	\$8,470.00
Buoy (Programmatic Review)	\$1,500.00
Shoreline Exemption without SEPA	\$1,500.00
Shoreline Exemption with SEPA	\$1,940.00
Shoreline Conditional Use Permit	\$10,770.00
Shoreline Variance:	
Full process (Hearing Examiner)	\$10,940.00
Shoreline Clearing Permit (including tree removal) (Not applicable to removals of hazard trees as determined by an ISA TRAQ Arborist.)	\$1,520.00
Environmental Report/Document Third-Party Review Deposit	\$3,500.00
Environmental Reports/Documents may include but are not limited to:	
– Habitat Management Plans	
– Mitigation Plans, Monitoring Plans, and Monitoring Reports	
– Violation Mitigation/Restoration Plans	
(An additional deposit may be required when estimated third-party review costs will exceed previous deposits. Final balance of any unpaid review service fees is due prior to issuance of permits.)	
<p>Fish and wildlife habitat restoration and enhancement projects within the jurisdiction of the City’s Shoreline Management Master Program and meeting the criteria in WAC 173-27-040(2)(o) and (p) shall not be charged fees by the City for pre-application meetings, permit applications, or other review and authorization processes; provided, that this subsection shall not apply to fees for the appeal of City decisions.</p>	
SHORT SUBDIVISION (BIMC 2.16.070, Resolution No. 2022-06)	
Two lots without SEPA	\$6,600.00

Exhibit A to Resolution No. 2022-27

Two lots with SEPA	\$7,190.00
Three to four lots without SEPA	\$10,290.00
Three to four lots with SEPA	\$10,870.00
SHORT SUBDIVISION ALTERATION	
Minor Plat Alteration	\$1,970.00
Major Plat Alteration, Including Replatting	Same as new short subdivision fee above
Amendment of a Disapproved Application (Amendment must be filed within 180 days of original project disapproval.)	\$2,310.00
SIGN PERMIT AND RELATED (Ordinance 94-03, Resolution No. 2022-06)	
Sign Permit	\$730.00
Sign Variance	\$1,150.00
SITE PLAN REVIEW (Resolution No. 2022-06)	
Minor	\$9,510.00
Major	\$17,530.00
Minor Adjustment/Amendment to Approved Site Plan	\$4,050.00
Major Adjustment/Amendment to Approved Site Plan	\$17,530.00
Revision to a Site Plan Under Review, as Determined by the Director	\$3,380.00
TEMPORARY CONSTRUCTION STAGING PERMIT (Ordinance No. 2020-03, Resolution No. 2022-06)	\$1,500.00
TEMPORARY PARKING LOT PERMIT (Ordinance No. 2014-08, Resolution No. 2014-07)	\$720.00
TRANSPORTATION IMPACT FEE (TIF) (Ordinance No. 2017-21, Resolution No. 2020-01)	
Per Trip Charge	\$1,811.82
Administrative Fee	2% of calculated TIF
Independent Fee Calculation Review	\$500.00
TREE ASSESSMENT – ARBORIST REVIEW Review in the field of dead/hazardous trees.	\$280.00
TREE REMOVAL/VEGETATION MAINTENANCE PERMIT (Resolution No. 2022-22)	\$1,340.00
	(Not applicable to removals of hazard trees as determined by ISA TRAQ Arborist)
TREE REMOVAL/VEGETATION MAINTENANCE PERMIT AFTER-THE-FACT (Ordinance No. 2015-03, Resolution No. 2022-06)	\$1,500.00

Exhibit A to Resolution No. 2022-27

TREE REMOVAL OF LANDMARK TREE PERMIT (Resolution No. 2022-06)	\$1,800.00 (Not applicable to removals of hazard trees as determined by ISA TRAQ Arborist)
TREE CLEARING ON THE SHORELINE	SEE SHORELINE CLEARING PERMIT
VARIANCE (Ordinance Nos. 94-03 and 2005-03, Resolution Nos. 2006-50 and 2022-06)	
Minor	\$6,330.00
Major	\$20,020.00
Revision to a Variance Under Review, as Determine by the Director	\$3,380.00
VARIANCE – SHORELINE	see SHORELINE PERMITS
VARIANCE – SIGN	see SIGN VARIANCE
WELLS, EXEMPT – State Health Department mandated fee (Chapter 90.94 RCW)	\$500.00
WIRELESS FACILITIES (Ordinance No. 2019-15, Resolution No. 2022-06)	
Eligible Facility Requests (EFR)	\$1,500.00
Small Wireless Facility (SWF) – Permit Fee	\$570.00 non-recurring fee per SWF application, which covers up to 5 SWFs, and \$109.00 for each additional SWF beyond 5
Small Wireless Facility (SWF) – New Poles	\$1,090.00 non-recurring fee for each new pole intended to support one or more SWF
Small Wireless Facility (SWF) – Site Fee for Locating on City Property	\$300.00 recurring fee per SWF per year
Wireless Communication Facility (WCF)	\$1,070.00
ZONING VERIFICATION LETTER (Resolution No. 2022-06)	\$910.00

II. UTILITY FEES

A. CONNECTION TO CITY UTILITIES

(Required by Ordinance No. 82-20)

I. SYSTEM PARTICIPATION FEES

(Ordinance No. 2018-47)

A. WATER

(1) Residential – Single Family

Meter Size of:	5/8"	\$3,806.00
	3/4"	\$5,709.00
	1"	\$9,515.00
	1.5"	\$19,029.00
	2"	\$30,447.00
	3"	\$60,893.00
	4"	\$95,145.00
	6"	\$190,291.00

(2) Residential – Multi Family

Meter Size of:	5/8"	\$4,030.00
	3/4"	\$6,045.00
	1"	\$10,075.00
	1.5"	\$20,150.00
	2"	\$32,240.00
	3"	\$64,480.00
	4"	\$100,750.00
	6"	\$201,499.00

(3) Commercial

Meter Size of:	5/8"	\$4,030.00
	3/4"	\$6,045.00
	1"	\$10,075.00
	1.5"	\$20,150.00
	2"	\$32,240.00
	3"	\$64,480.00
	4"	\$100,750.00
	6"	\$201,499.00

(4) Irrigation

Meter Size of:	5/8"	\$3,357.00
	3/4"	\$5,036.00
	1"	\$8,394.00
	1.5"	\$16,787.00
	2"	\$26,860.00

Exhibit A to Resolution No. 2022-27

3"	\$53,720.00
4"	\$83,937.00
6"	\$167,875.00

B. SEWER

WINSLOW

- | | |
|---------------------------------|----------------------------|
| (1) Residential – Single Family | \$8,187.00 (a flat fee) |
| (2) Residential – Multi Family | \$5,079.00 per living unit |
| (3) Commercial | \$8,187.00 per ERU |

Where “ERU” is defined as each set of 20-fixture units as shown on the schedule of fixture units on file with the City Clerk.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME:

AGENDA ITEM: Authorize the City Manager to Execute an Easement and License Agreement for a Private Drainage Facility on City Property Adjacent to the Yaquina Place Right-of-Way - Public Works

SUMMARY: The City is proposing to grant an easement and a license agreement over City-owned property and right-of-way to an adjacent property owner for the purpose of installing private drainage facilities.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Public Works

RECOMMENDED MOTION: Authorize the City Manager to execute an easement and license agreement for a private drainage facility on City property adjacent to the Yaquina Place right-of-way, in substantially the form as included with this agenda item.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	N/A
Ongoing Cost:	N/A
One-Time Cost:	N/A
Included in Current Budget?	No

BACKGROUND: Mr. Hal Bringman is the owner of a shoreline residential property that is uniquely bisected by two properties controlled by the City: a fee owned property and a public right-of-way, both of which were created by a historic plat of the area. Mr. Bringman owns the upland, western portion of the residential lot (the site of his home), and he also owns the eastern tideland portion of the residential lot, with both pieces of City-controlled property in the middle. The middle section is the site of an eroding coastal bluff and Mr. Bringman is concerned that the bluff could potentially cause future damage to his property. In order to mitigate the erosion, Mr. Bringman is proposing to install a small drainage system on the City-controlled property that will collect and discharge surface water away from the slope.

The City has been working with Mr. Bringman to develop an easement and a license agreement for the right-of-way and fee-owned property that will facilitate the installation of the drainage system on the publicly-owned or controlled properties. The attached documents would provide Mr. Bringman with the authorization to construct and maintain the drainage system, subject to the provisions in the agreements and

permit approval. The drainage system will require a shoreline permit from the Planning and Community Development Department, which is currently being processed.

ATTACHMENTS:

[Yaquina Location Map.pdf](#)

[Bringman Access and Utilities Easement - 102022.docx](#)

[Bringman Revocable License Agreement - 102022.docx](#)

FISCAL DETAILS: In accordance with the attached easement agreement, the adjacent property owner will be paying the City \$4,000 (approximately 10% of the value of the City-owned property) in exchange for the use of City property.

Fund Name(s): General Fund

Coding:

Proposed Yaquina Road Right-of-Way
License Agreement and Easement
Location Map (See agreement for detail)



AFTER RECORDING, PLEASE RETURN TO:

Christine Brown
City Clerk
City of Bainbridge Island
280 Madison Avenue North
Bainbridge Island, WA 98110

ACCESS AND UTILITIES EASEMENT AND AGREEMENT

Reference Number(s) of
Documents Assigned
or Released:

N/A

Grantor:

City of Bainbridge Island, a Washington State municipal
corporation

Grantee:

Hal Bringman, Trustee Fitz Roy Ventures Trust

Short Legal Descriptions:

Lot 54 Park, Rolling Bay City,
Vol. 3, pg. 11 of plats, records Kitsap County, in
G.L. 2 (SW ¼, NE ¼), Sec. 23, T.25N., R.2 E., W.M.
City of Bainbridge Island, Kitsap County, Washington

Ptn. of Tract 16, All of Tract 16 ½, Rolling Bay City

(Complete legal descriptions in **Exhibit A** and **Exhibit D**)

Assessor's Property Tax
Parcel/Account Number:

4169-000-054-0004; 4169-000-016-0704

THIS ACCESS AND UTILITIES EASEMENT AND AGREEMENT (“Agreement”) is made by and between the City of Bainbridge Island, a Washington State municipal corporation (“Grantor” or “City”), and Hal Bringman, Trustee Fitz Roy Ventures Trust (“Grantee”). The parties agree as follows:

1. Grantor’s and Grantee’s Real Property. Grantor is fee owner of the real property which is legally described in **Exhibit A**, attached hereto and incorporated herein (“Grantor’s Real Property”). Grantee is the fee owner of the real property which is legally described in **Exhibit D**, attached hereto and incorporated herein (“Grantee’s Real Property”).

2. Grant of Perpetual Access and Utilities Easement. Grantor, for valuable consideration in the amount of \$4,000, the receipt of which is due and payable from the Grantee to the Grantor upon execution of this Agreement, hereby acknowledges, conveys, and warrants to Grantee, its successors and assigns, for the benefit of Grantee’s Real Property, a perpetual, nonexclusive, and appurtenant access and utilities easement (“Access and Utilities Easement”) under, over, through, and across the portion of Grantor’s Real Property legally described in **Exhibit B** (“Access and Utilities Easement Area”) and shown in **Exhibit C**, both of which are attached hereto and incorporated herein. As described in Section 3 below (“Purpose”), consistent with and to effectuate the purpose of the Access and Utilities Easement, the easement rights include perpetual, nonexclusive access, maintenance, and construction easement rights under, over, through, and across the Access and Utilities Easement Area. The \$4,000 paid by Grantee under this Agreement will be credited toward Grantee’s purchase of Grantor’s Real Property if Grantor and Grantee agree to the purchase and sale of Grantor’s Real Property at any time in the future. Notwithstanding anything to the contrary in this Agreement, nothing under this Agreement, or any other written or oral agreement between Grantor and Grantee, constitutes any agreement, representation, or promise that: (a) Grantor will sell or offer to sell the Grantor’s Real Property to Grantee; or (b) that Grantee will agree to purchase the Grantor’s Real Property.

3. Purpose. The Access and Utilities Easement, as established by the Agreement, is a perpetual, nonexclusive easement for the benefit of Grantee for the purposes of access, inspection, construction, installation, operation, maintenance, removal, repair, replacement, grading, and use relating to the following improvements, utilities, and all appurtenances thereto (“Facilities”): (a) the existing Facilities in the Access and Utilities Easement Area serving the Grantee’s Property; (b) the “Proposed Temporary Concrete Washout” and the “Approximate Location of Storm Improvements and Clearing Limits” depicted in **Exhibit C**; and (c) and any future Facilities that may be constructed in the Access and Utilities Easement Area by Grantee; provided, however, that all such future Facilities are subject to: (i) the terms of this Agreement; (ii) all applicable federal, state, and local laws, regulations, and permitting requirements; and (iii) Grantor’s written approval prior to the construction of any such future Facilities consistent with this Agreement.

4. Access. Grantee shall have the right, without prior institution of any suit or proceeding at law, to enter upon the Access and Utilities Easement Area as necessary for

accessing, inspecting, constructing, installing, operating, maintaining, removing, repairing, replacing, using, and grading related to the Facilities.

5. Restoration. If the Access and Utilities Easement Area is disturbed by the access, inspection, construction, installation, operation, maintenance, removal, repair, replacement, or use of the Facilities, Grantee shall restore the surface of same as nearly as possible to the condition in which it existed at the commencement of the access, inspection, construction, installation, operation, maintenance, removal, repair, replacement, or use.

6. Reservation of Rights. All right, title, and interest which may be used and enjoyed without interfering with the Access and Utilities Easement are reserved to Grantor. The construction, installation, maintenance, or repair, after the date of this Agreement, of structures of a permanent nature, which interferes with the operation of the Facilities, shall be deemed an encroachment upon Grantee's easement rights, and Grantor shall be obligated to remove the encroachments at Grantor's expense.

7. Protection of Facilities. Grantor covenants that no digging, tunneling, or other form of construction activity shall be done on Grantor's Real Property or the Access and Utilities Easement Area that would disturb, damage, unearth, or undermine the Facilities, or endanger the lateral support to the Facilities.

8. Indemnity. By accepting and recording this Agreement, Grantee agrees to indemnify and hold harmless Grantor from any and all claims for injuries or damages suffered by any person or property which may be caused by Grantee's exercise of the rights granted herein; provided, that Grantee shall not be responsible to Grantor for any injuries or damages suffered by any person or property caused by acts or omissions of Grantor or its agents.

9. Binding Effect. This Agreement and the rights and obligations under this Agreement are intended to and shall run with the land and shall benefit and bind the parties and their respective successors, heirs, and assigns.

10. Good Title. Grantor warrants that it has good title to Grantor's Real Property and warrants Grantee title to, and quiet enjoyment of, the Access and Utilities Easement conveyed in this Agreement.

11. Complete Agreement. This Agreement, including **Exhibits A, B, and C**, represent the complete agreement of the parties regarding the matters described herein. There are no other verbal or written agreements regarding the easement rights and obligations set forth herein, except as contained in this Agreement. This Agreement may only be modified by a written document signed by the parties.

12. Authority. Each party signing this Agreement, if on behalf of an entity, represents that they have full authority to sign this Agreement on behalf of such entity.

13. Severability. If any provision of this Agreement is prohibited by law or otherwise determined to be invalid or unenforceable by a court of competent jurisdiction, such provision shall not affect the validity of the remaining provisions of this Agreement.

14. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

15. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same agreement.

16. Attorneys' Fees. If either party brings any suit or other proceeding arising out of or in connection with this Agreement, the prevailing party (as determined by the court or other authority before which such suit or proceeding is commenced) shall, in addition to such other relief as may be awarded, be entitled to recover reasonable attorneys' fees and costs.

IN WITNESS, WHEREOF the undersigned have executed this Agreement as of the later of the signature dates below.

GRANTOR:

GRANTEE:

CITY OF BAINBRIDGE ISLAND

TRUSTEE, FITZ ROY VENTURES TRUST

By: _____

By: _____

Blair King
City Manager

Hal Bringman
Trustee, Fitz Roy Ventures Trust

Date: _____

Date: _____

STATE OF WASHINGTON)
) ss:
COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that Hal Bringman is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument, and acknowledged it as the Trustee of the Fitz Roy Ventures Trust to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.

DATED: _____

NAME: _____

(Print Name)

Notary Public in and for the State of Washington.

Commission Expires: _____

EXHIBIT A
LEGAL DESCRIPTION OF GRANTOR'S REAL PROPERTY

Lot 54 Park, Rolling Bay City, as recorded in Volume 3 of Plats, page 11, Records of Kitsap County, Washington.

TOGETHER with that portion of Nehalem Avenue, as vacated in Volume 7 of Commissioner's Journal, page 596, which upon vacation attached by operation of law.

EXHIBIT B
LEGAL DESCRIPTION OF ACCESS AND UTILITIES EASEMENT AREA

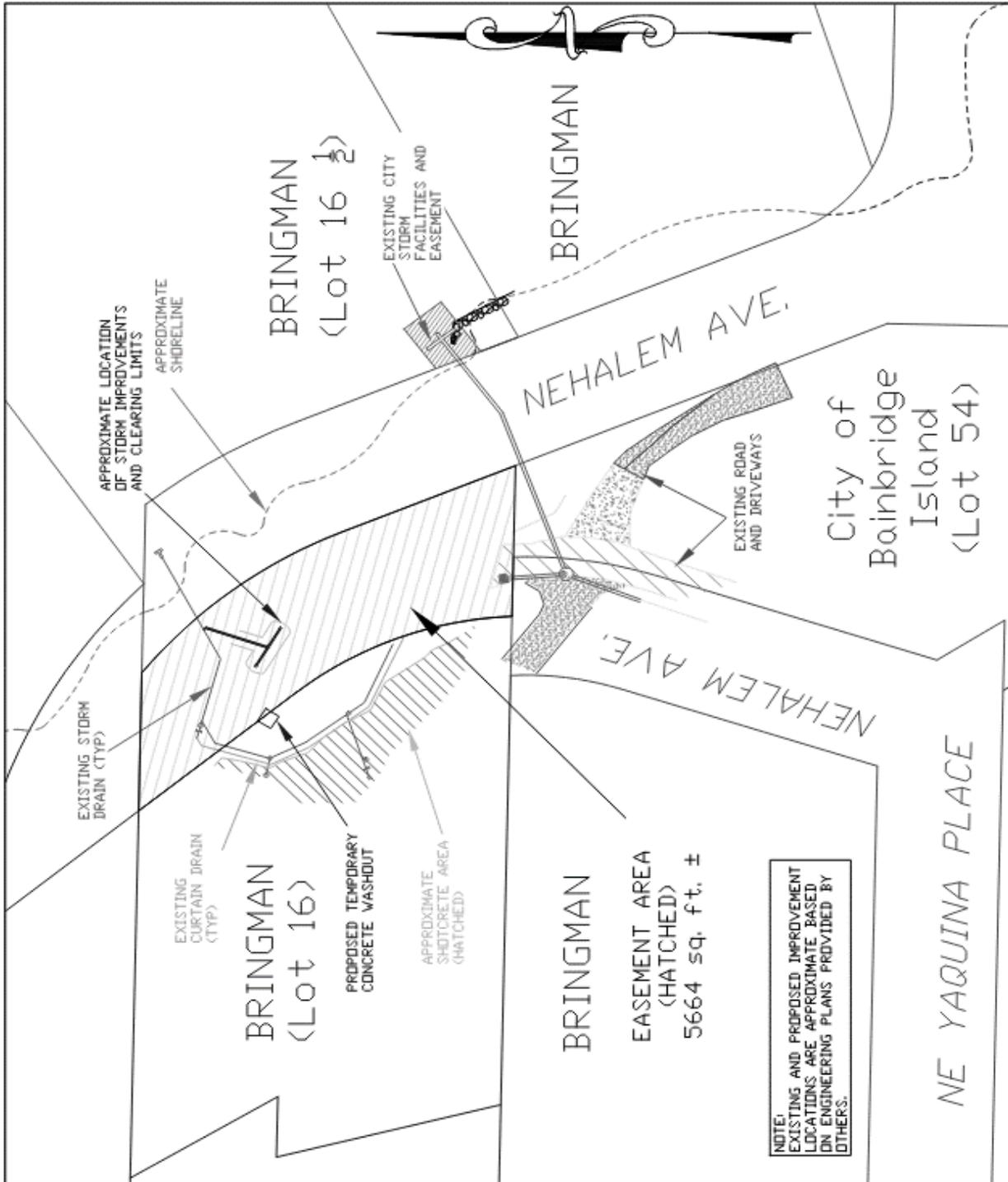
A portion of Lot 54 Park, Rolling Bay City, as recorded in Volume 3 of Plats, page 11, Records of Kitsap County, Washington.

TOGETHER with that portion of Nehalem Avenue, as vacated in Volume 7 of Commissioner's Journal, page 596, which upon vacation attached by operation of law, described as follows;

That area of said Lot 54 lying easterly and abutting Tract 16, of said plat of Rolling Bay City;

The north line of which is defined by the northerly line of said Lot 16 projected easterly to the westerly margin of Nehalem Avenue and the south line of which is defined by the southerly line of said Lot 16 projected easterly to the westerly margin of Nehalem Avenue, according to the plat of Rolling Bay City, as recorded in Volume 3 of Plats, page 11, Records of Kitsap County, Washington.

EXHIBIT C
DEPICTION OF ACCESS AND UTILITIES EASEMENT AREA AND APPROXIMATE
LOCATION OF PROPOSED STORM IMPROVEMENTS AND CLEARING LIMITS
(Attached)



10-07-2022
DATE

1
NUMBER

EXHIBIT C
Easement Area
Lot 54, Rolling Bay City
Sec. 23, T.25N., R.2E., W.M.



CITY OF BAINBRIDGE ISLAND
PUBLIC WORKS ENGINEERING DEPARTMENT

EXHIBIT D
LEGAL DESCRIPTION OF GRANTEE'S REAL PROPERTY

Parcel I: All of Tract 16 1/2 and that portion of Tract 16, Rolling Bay City, according to plat recorded in Volume 3 of Plats, Page 11, in Kitsap County, Washington, lying Easterly of the following described line; Beginning at the intersection of the Easterly line of county road with the North line of said Tract 16 (which point is approximately 20 feet East of the original Northwest corner of said Tract 16); and running thence East along the North line of said Tract 16, a distance of 457 feet to the True Point of Beginning of the line hereinabove referred to; Thence Southerly and parallel to the Westerly line of said Tract 16 a distance of 139.32 feet, more or less, to the South line of said Tract 16, which is the terminus of the line hereinabove referred to: Together with that portion of Nehalem A venue, as vacated in Volume 7 of Commissioner's Journal, Page 596, which upon vocation attached by operation of law; Together with tidelands of the Second Class lying in front of, adjacent to or abutting thereon; Together with the following described property: Beginning at the intersection of the Easterly line of county road with the North line of said tract 16 (which point is approximately 20 feet east of the original northwest corner of said Tract 16); Thence East along the North line of said Tract 16, a distance of 457 feet; Thence Southerly and parallel to the Westerly line of said Tract 16, 55 feet, more or less, to the point of beginning; Thence continuing Southerly and parallel to the West line of said Tract 16, 84.32 feet to the south line of said Tract 16; Thence West along said South line 45 feet, more or less, Thence North 15· West 75 feet, more or less, to a point due West of the beginning; Thence East to the point of beginning.

Parcel II: An easement for ingress and egress over and across the South 10 feet of that portion of said Tract 16, which lies Westerly of the said above described line.

AFTER RECORDING, PLEASE RETURN TO:

Christine Brown
City Clerk
City of Bainbridge Island
280 Madison Avenue North
Bainbridge Island, WA 98110

REVOCABLE LICENSE AGREEMENT

Reference Number(s) of
Documents Assigned
or Released:

N/A

Licensor:

City of Bainbridge Island, a Washington State municipal
corporation

Licensee:

Hal Bringman, Trustee Fitz Roy Ventures Trust

Short Legal Description:

Ptn. Lots 16 and 16 1/2 , Rolling Bay City,
Vol. 3, pg. 11 of plats, records Kitsap County, in
G.L. 2 (SW ¼, NE ¼), Sec. 23, T.25N., R.2 E., W.M.
City of Bainbridge Island, Kitsap County, Washington

(Complete legal description in **Exhibit A**)

Assessor's Property Tax
Parcel/Account Number:

4169-000-016-0704

THIS REVOCABLE LICENSE AGREEMENT (“Agreement”) is made and entered into by and between the City of Bainbridge Island, a Washington State municipal corporation (“Licensor” or “City”), and Hal Bringman, Trustee Fitz Roy Ventures Trust (“Licensee”).

RECITALS

A. This Agreement is being entered into and executed in accordance with City Resolution No. 2013-09.

B. The Licensee owns certain real property in the City of Bainbridge Island, located at 10468 NE Yaquina Avenue, Bainbridge Island, Washington, with Tax Parcel No. 4169-000-016-0704, which real property is legally described in **Exhibit A** (“Licensee’s Real Property”).

C. A portion of the Licensee’s Real Property abuts City fee-owned property to the east, and that City fee-owned property abuts a City right-of-way (“City Right-of-Way”). Related to this Agreement, the City is also granting an easement to the Licensee for a storm drainage system on the City’s fee-owned property.

D. The Licensee, or the Licensee’s successor, has previously constructed storm drainage facilities that encroach upon the City Right-of-Way, and one of those facilities is identified as “EXISTING STORM DRAIN (TYP)” as depicted in **Exhibit B** to this Agreement (“Existing Licensee Improvements”). There also exist other drainage facilities that encroach upon the City Right-of-Way that may not currently be in use and are not specifically identified in **Exhibit B**. The Licensee also plans to utilize a portion of the City Right-of-Way to construct, maintain, and operate new storm drain facilities on the City fee-owned property referenced in paragraph C above.

E. The City has determined that the cross-hatched portion of the City Right-of-Way depicted in **Exhibit B** (“License Agreement Area” or “License Area”) is not currently needed for any City purpose but, in the future, may be needed for some City purpose. A legal description of the License Area is included as **Exhibit C** to this Agreement.

F. In consideration of the terms, conditions, and covenants below, the City and the Licensee desire to enter into this Agreement to govern the existence of the Existing Licensee Improvements and access to and use of the License Area for construction, operation, repair, replacement, and maintenance of new improvements to be located in the abutting fee-owned City property pursuant to a separate easement agreement.

NOW, THEREFORE, it is agreed as follows:

1. **Revocable License.**

1.1 The City grants the Licensee permission, revocable and terminable as provided herein, to maintain the Existing Licensee Improvements in the License Area and to enter onto and use the License Area for the purpose of ingress and egress to construct, repair, replace, and/or maintain the Existing Licensee Improvements and new improvements to be located in the abutting fee-owned City property pursuant to a separate easement agreement, and any future improvements that may be constructed in the License Area by Licensee; provided, however, that all such future improvements are subject to: (a) the terms of this Agreement; (b) all applicable federal, state, and local laws, regulations, and permitting requirements; and (c) the City's written approval under this Agreement. The Existing Licensee Improvements and such future improvements, if any, are together hereafter referred to as the "Licensee's Improvements." Upon termination of this Agreement, the license granted to the Licensee shall be considered to have been fully revoked.

1.2 The Licensee's Improvements may remain in the License Area until this Agreement is terminated. To the extent the Licensee's Improvements are located within the City Right-of-Way, any expansion of the Licensee's Improvements shall be subject to the same requirements of Section 1.1 (a) through (c) of this Agreement. The Licensee shall comply with all applicable federal, state, and local laws and regulations when entering onto and using the City Right-of-Way under this Agreement, including but not limited to obtaining all required permits with regard to the construction, repair, replacement, or maintenance of the Licensee's Improvements.

1.3 In consideration of the limited rights and privileges granted to the Licensee in this Agreement, the Licensee acknowledges the City's interest in, rights to, and authority over the City Right-of-Way, and that except as expressly stated herein, this Agreement does not create or convey to the Licensee any interest or rights in the City Right-of-Way. The Licensee shall make no use of the City Right-of-Way that is not specifically authorized in this Agreement. The City shall have the right to remove any other encroachment on the City Right-of-Way without notice to the Licensee.

1.4 The Licensee's allowed use of, or improvements in, the City Right-of-Way shall not restrict, inhibit, or interfere with existing or planned City uses or improvements of the City Right-of-Way. The Licensee shall endeavor to minimize the impacts of its use on the City Right-of-Way. The City and the Licensee specifically acknowledge that the Licensee's Improvements, as constructed and/or existing at the time of this Agreement, do not interfere with existing or planned City uses or improvements.

1.5 The Licensee shall be solely responsible for any and all costs associated with its use of the City Right-of-Way under this Agreement. The Licensee shall not allow any mechanic's, materialmen's, or similar liens or claims to stand against the City Right-of-Way for labor or material furnished in connection with any work performed on or in the City Right-of-

Way. Any taxes imposed as a result of this Agreement or the Licensee's use of the City Right-of-Way shall be the responsibility of and shall be paid by the Licensee.

2. Allocation of Risk and Indemnification.

2.1 The Licensee covenants and warrants that the Licensee has fully inspected the City Right-of-Way and that the same is reasonably safe and suitable for the Licensee's intended use as permitted under this Agreement. The Licensee accepts the same "as-is" without warranty of any kind, whether express or implied.

2.2 The Licensee assumes the risk of any and all damage or loss to the Licensee's Improvements or personal property located within the City Right-of-Way.

2.3 The Licensee agrees to indemnify, defend, and hold harmless the City, its employees, officers, volunteers, agents, successors, and assigns from and against any and all damages, injuries, claims, or other liability of whatsoever kind or nature (including, but not limited to, reasonable attorneys' fees) incurred by the Licensee, or the Licensee's invitees, guests, or other third parties, relating to, resulting from, directly or indirectly arising from, or associated with the Licensee's use of the City Right-of-Way under this Agreement. The Licensee expressly agrees that the indemnity obligations in this Agreement shall apply to claims brought against the City, its officers, volunteers, agents, successors, and assigns by employees or agents of the Licensee, notwithstanding any immunity provisions of the worker's compensation or industrial insurance statutes. This indemnification shall survive the expiration or termination of this Agreement.

3. Liability Insurance.

The Licensee shall obtain, pay for, and maintain throughout the life of this Agreement a policy of homeowner's liability insurance, naming the City as an additional insured and providing for liability coverage in the amount of not less than one million dollars (\$1,000,000) per occurrence, with an aggregate coverage of not less than two million dollars (\$2,000,000) per year. The Licensee's insurance shall be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City. The Licensee shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not limited to the additional insured endorsement, evidencing compliance with the insurance requirements of the Licensee as set forth in this Section 3.

4. Term and Termination.

4.1 This Agreement shall become effective when executed and shall continue in full force and effect until terminated, as described below.

4.2 If the City determines, in its sole discretion, that the License Area is needed for any City purpose whatsoever, then the City may terminate this Agreement upon sixty (60) days' written notice to the Licensee; provided, that if the Licensee breaches this Agreement, then the City may immediately terminate this Agreement without notice to the Licensee.

4.3 Upon termination of this Agreement, the Licensee shall, at the Licensee's sole expense, surrender and vacate the City Right-of-Way, remove all of the Licensee's Improvements and personal property from the City Right-of-Way, and restore the City Right-of-Way to an as good or better condition than at the time of the execution of this Agreement. If the Licensee fails to comply with this subsection, the City shall have the right to remove the Licensee's Improvements and personal property from the City Right-of-Way and restore the City Right-of-Way at the Licensee's expense, which the Licensee shall pay to the City on demand.

5. General Provisions.

5.1 All notices and other material to be delivered under this Agreement shall be in writing and shall be hand delivered or mailed to the following addresses:

The City:
Attn: City Manager
280 Madison Avenue North
Bainbridge Island, Washington 98110
(206) 842-2545

Licensee:
Attn: Hal Bringman
10468 NE Yaquina Avenue
Bainbridge Island, WA 98110

Notices that are hand delivered shall be deemed to be received upon delivery. Notices that are mailed shall be deemed to be received three (3) days after the date of mailing. The parties reserve the right to change their respective addresses by giving written notice thereof to the other party.

5.2 Waiver by the City of any breach of any term or provision of this Agreement shall not be deemed a waiver of any subsequent breach of the same or any other provision.

5.3 In the event either party brings an action or proceeding arising out of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees and costs.

5.4 Venue for any legal actions prosecuted or instituted by either party under this Agreement shall be brought in the Superior Court of the State of Washington at Kitsap County, Washington.

5.5 This Agreement is not an easement, lease, or contract, but is a revocable license to the Licensee for the express and limited purpose outlined herein.

5.6 Upon termination of this Agreement, the revocable license granted under this Agreement shall no longer burden the City Right-of-Way.

5.7 This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

5.8 If a court of competent jurisdiction holds any part, term, or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

5.9 If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

5.10 This Agreement, together with **Exhibits A, B, and C**, represent the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by written instrument properly signed by both the City and the Licensee.

5.11 Each of the provisions of this Agreement has been reviewed and negotiated and represents the combined work product of all parties hereto. No presumption or other rules of construction which would interpret the provisions of this Agreement in favor of or against the party preparing the same shall be applicable in connection with the construction or interpretation of any of the provisions of this Agreement.

5.12 This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same contract.

5.13 The revocable license granted by this Agreement shall be personal to the Licensee and shall not be transferable to any person, firm, or entity without the express prior written consent of the City, which consent, if granted, would be executed through an amendment to this Agreement or a new and separate revocable license agreement.

5.14 All uses under this Agreement shall be consistent, as applicable, with the City's Non-Motorized Transportation Plan, which is included in the City's Island-Wide Transportation Plan.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the later of the signature dates included below.

CITY OF BAINBRIDGE ISLAND:

LICENSEE:

Date: _____

Date: _____

By: _____

By: _____

Blair King, City Manager

Hal Bringman, Trustee Fitz Roy
Ventures Trust

STATE OF WASHINGTON)
) ss
COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that Blair King is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument, and acknowledged it as the City Manager of the City of Bainbridge Island, Washington, to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.

DATED: _____

NAME: _____

(Print Name)

Notary Public in and for the State of Washington.

Commission Expires: _____

STATE OF WASHINGTON)
) ss:
COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that Hal Bringman is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument, and acknowledged it as the Trustee of the Fitz Roy Ventures Trust to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.

DATED: _____

NAME: _____

(Print Name)

Notary Public in and for the State of Washington.

Commission Expires: _____

EXHIBIT A
LEGAL DESCRIPTION OF LICENSEE'S REAL PROPERTY

Parcel I:

All of Tract 16 ½ and that portion of Tract 16, Rolling Bay City, according to plat recorded in Volume 3 of Plats, page 11, in Kitsap County, Washington, lying easterly of the following described line;

Beginning at the intersection of the easterly line of County Road with the north line of said Tract 16 (which point is approximately 20 feet east of the original northwest corner of said Tract 16); and running thence east along the north line of said Tract 16, a distance of 457 feet to the True Point of Beginning of the line hereinabove referred to;

Thence southerly and parallel to the westerly line of said Tract 16 a distance of 139.32 feet, more or less, to the south line of said Tract 16, which is the terminus of the line hereinabove referred to:

TOGETHER with that portion of Nehalem Avenue, as vacated in Volume 7 of Commissioner's Journal, page 596, which upon vacation attached by operation of law;

TOGETHER with Tidelands of the Second Class lying in front of, adjacent to or abutting thereon;

TOGETHER with the following described property:

Beginning at the intersection of the easterly line of County Road with the north line of said Tract 16 (which point is approximately 20 feet east of the original northwest corner of said Tract 16);

Thence east along the north line of said Tract 16, a distance of 457 feet;

Thence southerly and parallel to the westerly line of said Tract 16, 55 feet, more or less, to the Point of Beginning;

Thence continuing southerly and parallel to the west line of said Tract 16, 84.32 feet to the south line of said Tract 16;

Thence west along said south line 45 feet, more or less;

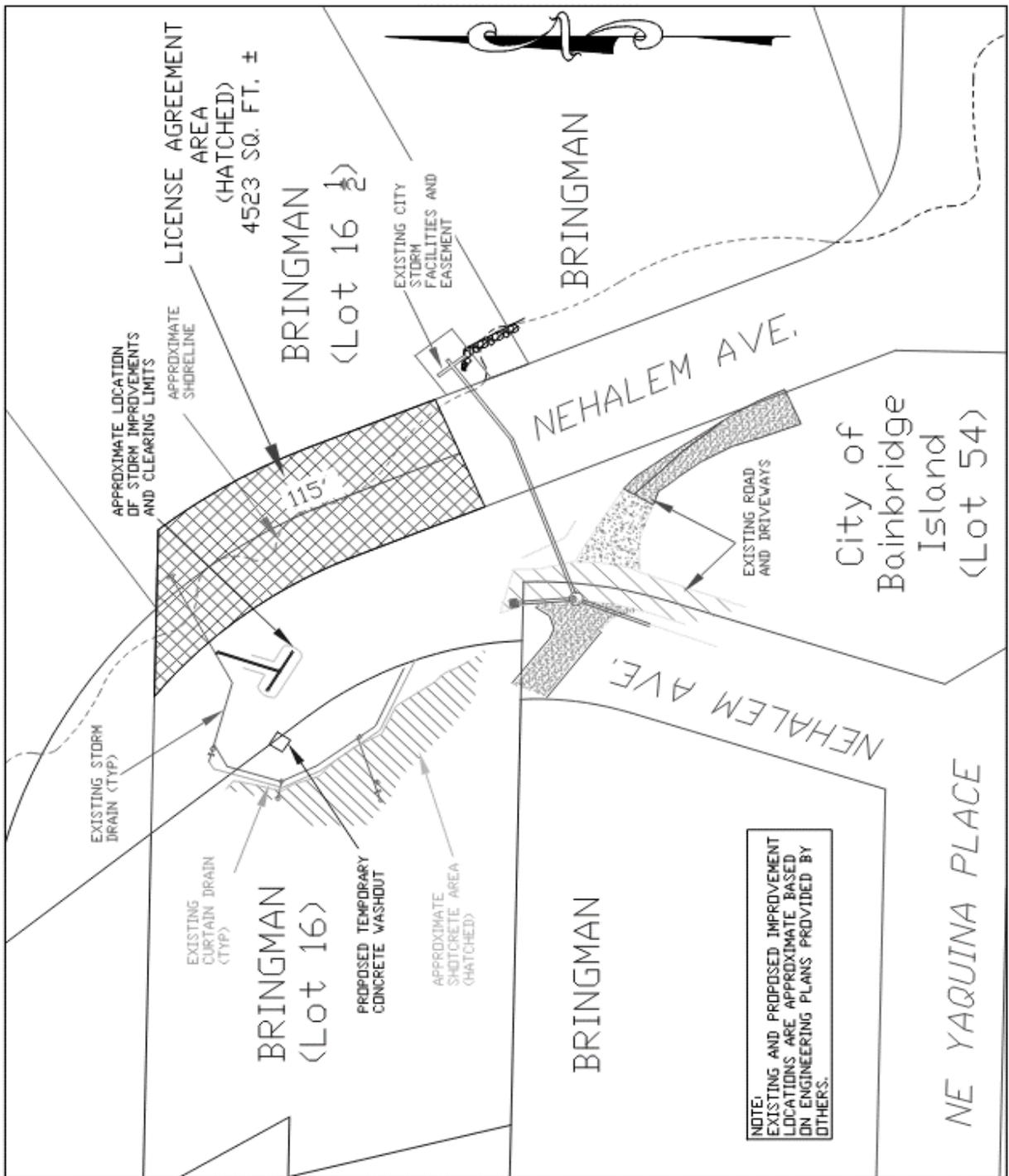
Thence North 15° West 75 feet, more or less, to a point due west of the beginning;

Thence east to the Point of Beginning.

Parcel II:

An easement for ingress and egress over and across the south 10 feet of that portion of said Tract 16, which lies westerly of the said above described line.

EXHIBIT B
DEPICTION OF LICENSE AREA
(Attached)



10-07-2022
DATE

1
NUMBER

EXHIBIT B
Revocable License Agreement
plat Rolling Bay City
Sec. 23, T.25N., R.2E., W.M.



CITY OF BAINBRIDGE ISLAND
PUBLIC WORKS ENGINEERING DEPARTMENT

EXHIBIT C
LEGAL DESCRIPTION OF LICENSE AREA

That portion of the northerly 115 feet, measured along the centerline, and the full width of 40 feet of Nehalem Avenue lying westerly and abutting Tract 16 1/2, according to plat recorded in Volume 3 of Plats, page 11, in Kitsap County, Washington.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Adopt Ordinance No. 2022-18 Relating to the Property Tax Levy for Collection in 2023 - Finance,

SUMMARY: On October 11, 2022, in accordance with state law, the City conducted a public hearing to levy property taxes for 2023. The Council forwarded Ordinance No. 2022-18 relating to the property tax levy to the October 25, 2022, Regular City Council meeting for consideration of adoption.

AGENDA CATEGORY: Ordinance

PROPOSED BY: Finance & Administrative Services

RECOMMENDED MOTION: Adopt Ordinance No. 2022-18 related to the property tax levy collection for 2023.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: Washington state uses a budget-based property tax system. This means that cities, as part of their annual budget process, must first establish the total dollar amount of property tax revenue they wish to generate for the upcoming year, subject to several restrictions. Once the total dollar amount is established, the levy rate is calculated based on the assessed valuation and other factors. These requirements are necessary for both annual and biennial budgets. There are three steps to complete the necessary requirements: First, a public hearing needs to be scheduled by the City Council. Second, a public hearing must take place. And third, the ordinance must be adopted by the Council that states both the dollar increase and the percentage change from the prior year.

The City must certify its desired levy amount each year via ordinance to the County Assessor no later than November 30th in order to levy taxes for the subsequent budget year. The 2023 proposed property tax estimate is calculated by the Kitsap County Assessor's Office.

The dollar increase to the 2022 total levy of \$8,138,115 is \$73,193, which is an increase of 0.89939 percent, plus an increase of \$84,462 equal to the amount allowed under the new construction provisions of RCW 84.55.010, plus the tax refund amount of \$24,557, for a total new levy amount of \$8,320,327. Additional detail is provided on the attached document, which was provided by the Kitsap County Assessor's Office.

In addition, Ordinance No. 2022-18 will levy \$655,200 to pay the 2023 debt service cost of the voted 2013 Refunded Voted Open Space General Bond Obligation Bonds. The levy is equal to the amount of the debt service.

ATTACHMENTS:

[Ordinance No. 2022-18 Relating to the Levy of Property Taxes for Collection in 2023.docx](#)

[City of Bainbridge Island Levy Limit Calculation 9 8 2022 TY2023.pdf](#)

FISCAL DETAILS: Property taxes are the single largest revenue source for the City representing approximately 40% of total general fund revenues or \$8.3 million. The 2023-2024 Proposed Budget was constructed with the assumption that this rate would increase by the amount allowed by law which is 1% plus new construction.

Fund Name(s): General Fund

Coding:

ORDINANCE NO. 2022-18

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to the levy of property taxes for the City of Bainbridge Island for the fiscal year commencing January 1, 2023, on all real and personal property within the City that is subject to taxation; levying both general property taxes for the purpose of providing sufficient revenue to carry on the usual activities of the City as required by law, and special levy taxes as authorized by the voters in the November 6, 2001, election.

WHEREAS, the City Council of Bainbridge Island has considered the financial requirements of the City for 2023 as set forth in the 2023-2024 Proposed Biennial Budget that has been provided by the City Manager to the City Council, and the amounts necessary and available to be raised by ad valorem taxes on real, personal, and utility property which are included therein; and

WHEREAS, the population of the City is greater than 10,000; and

WHEREAS, on September 13, 2022, the City Council considered this ordinance and set the public hearing on the ordinance for October 11, 2022; and

WHEREAS, the City Council properly provided notice of and conducted the public hearing on October 11, 2022, to consider the City's revenue sources for the City's 2023 General Fund budget; and

WHEREAS, the previous year's actual levy was \$8,138,115; and

WHEREAS, the City Council, after hearing and duly considering the relevant information and testimony presented, has determined that the City requires an increase in property tax revenue from the previous year equal to 0.89939 percent of the amount levied for collection in 2022 as authorized by Chapter 84.55 RCW (see, e.g., RCW 84.55.005, RCW 84.55.010), in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of the City and in its best interest; and

WHEREAS, at an election held on November 6, 2001, the voters of the City approved and authorized the City to issue general obligation bonds to finance the costs of acquiring and preserving forested areas, open space, wildlife habitat, and farms and agricultural lands and creating new trails and passive parks, and to levy excess property taxes to repay such bonds (referred to as the "2002 Unlimited Tax General Obligation Bonds" and the "Unlimited General Obligation Bonds, 2004"); and

WHEREAS, on June 26, 2013, the City Council approved Ordinance No. 2013-14 refunding all of the 2002 bonds and most of the 2004 bonds; and

WHEREAS, the debt service on such bonds for the year 2023 will be \$655,200; and

WHEREAS, the Council considered this ordinance on October 25, 2022 and adopted the ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, DOES ORDAIN AS FOLLOWS:

Section 1. The 2022 regular property tax levy for collection in 2023 is declared to be the previous year's levy of \$8,138,115 plus an increase of \$73,193, plus an increase equal to the amount allowed under the new construction provisions of RCW 84.55.010 of \$84,462, and any increase in the value of state-assessed property, as well as any additional amounts resulting from any refunds made of \$24,557. The estimated total based on the figures provided by the Kitsap County Assessor's Office is \$8,320,327.

Section 2. In addition to the City's regular property tax levy described in Section 1 above, there is levied for collection in 2023, upon all property, both real and personal within the City and within the area subject to taxation, a voter-approved special levy property tax to pay the debt service on the City's 2002 and 2004 Unlimited Tax General Obligation Bonds which were refunded in 2013. The special levy to pay the 2023 debt service on the refunded debt service amount is \$655,200.

Section 3. This ordinance shall be certified to the proper Kitsap County officials, as provided by law. The taxes levied in this ordinance shall be collected and paid to the Director of Finance and Administrative Services of the City of Bainbridge Island at the time and in the manner provided by the laws of the State of Washington for the collection of taxes for non-charter code cities.

Section 4. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 5. This ordinance shall take effect on January 1, 2023, after its passage, approval, and publication as required by law.

PASSED by the City Council this __ day of _____, 2022.

APPROVED by the Mayor this __ day of _____, 2022.

Joe Deets, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, CMC, City Clerk

FILED WITH THE CITY CLERK
PASSED BY THE CITY COUNCIL
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO:

September 9, 2022
_____, 2022
_____, 2022
January 1, 2023
2022-18

2023 TAX YEAR LEVY LIMIT CALCULATION

CITY OF BAINBRIDGE ISLAND

District # 8730

Previous Year's Levy Including Any Refunds & Canceled Taxes Levied = 8,138,115

The district's resolution or ordinance must authorize any increase in terms of both the dollars and percentage over the previous year's levy. This increase is exclusive of new construction, increases in state assessed property (utilities), any annexations and refunds requested.

Highest Allowed Levy Since 1986 = 8,130,008

Differences between this amount and the previous year's levy are refunds and canceled taxes levied last year which are not included in this amount and/or any banked capacity your district may have.

1% Increase to Highest Allowed Levy = 8,211,308

This is the maximum allowed but may change to match what is authorized by resolution or is lawfully allowed for your district. It is exclusive of the items listed under the previous year's levy. The dollar and percent increase over the previous year's actual levy to collect this amount is \$73,193 and 0.89939%

Amount due to New Construction = 84,462

New construction assessed value 106,745,675 X .791245 (the prior year's levy rate) = 84,462

Amount due to Increase in Utilities = 0

This amount will be zero until the values are received from the Department of Revenue. Since this amount may be unknown when you have your budget hearings, you may want to add an amount in your budget or levy certification in order to collect any unknown amount due to an increase in utilities.

AV of Annexed Property = 0

Amount due to Annexations = 0

The amount due for annexations is set when assessed values are final in January. Districts with annexations may want to add an amount in the budget or levy certification for any increases allowed.

Current Total Assessed Value = 12,834,940,640

This amount may fluctuate until values are final in January.

Tax Refunds & Canceled Taxes less Supplements = 24,557

Please include a dollar amount for refunds and canceled taxes in your budget and or levy certification to show the district's intent to collect these amounts.

Projected Levy Rate = .646343

Maximum Levy Rate = 2.563206

Maximum levy rates for cities are estimated until final levy rates for Fire and Library Districts are known.

ESTIMATED TOTAL LEVY LIMIT AMOUNT = 8,320,327



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME:

AGENDA ITEM: Cancel the November 1, 2022 City Council Study Session

SUMMARY: Council will consider canceling the November 1, 2022 City Council Study Session.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: City Council

RECOMMENDED MOTION: Cancel the November 1, 2022 City Council Study Session.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:

Ongoing Cost:

One-Time Cost:

Included in Current Budget?

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME: 30 Minutes

AGENDA ITEM: (7:00 PM) Consider Adoption of Ordinance No. 2022-02 Related to an Increased Density Bonus for Affordable Housing Located on Property Owned or Controlled by Religious Organizations - Planning,

SUMMARY: The City Council held a public hearing on October 11, 2022 for Ordinance No. 2022-02, related to an increased density bonus for affordable housing located on property owned or controlled by religious organizations. The City Council approved a motion to schedule action on the ordinance for tonight's meeting, October 25, 2022.

AGENDA CATEGORY: Ordinance

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION: I move to adopt Ordinance No. 2022-02 related to an increased density bonus for affordable housing located on property owned or controlled by religious organizations.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: In 2019, the Washington State Legislature approved Substitute House Bill (SHB) 1377 to facilitate affordable housing projects on properties owned or controlled by eligible religious organizations. The law, which is codified in RCW 36.70A.545, requires that cities allow a density bonus for affordable housing on such properties, subject to certain conditions. The City Council and Planning Commission have worked with staff to develop specific regulations to implement the purpose and intent of RCW 36.70A.545. These regulations allow bonus density first for the Bethany Lutheran Church properties as a pilot phase, before the regulations apply to any property owned or controlled by a religious organization.

Additional background related to this item is included in the attached staff memorandum.

ATTACHMENTS:

[Memo re Ordinance No. 2022-02](#)

[Ordinance No. 2022-02 Related to Affordable Housing on Properties Owned by Religious Organizations.docx](#)

[Exhibit A to Ordinance No. 2022-02 - Table 18.09.020](#)

[Exhibit B to Ordinance No. 2022-02 - Table 18.12.020-3](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



Department of Planning and Community Development

Memorandum

Date: October 18, 2022

To: City Council
via Blair King, City Manager

From: Patty Charnas, Planning and Community Development Director
HB Harper, AICP, Planning Manager

Subject: Ordinance No. 2022-02, relating to Increased Density Bonus for Affordable Housing Development on Property Owned or Controlled by Religious Organizations

I. MEETING PURPOSE:

On October 11, 2022, the City Council held a public hearing for Ordinance No. 2022-02 and approved a motion to schedule further consideration and possible adoption of the ordinance at the October 25, 2022, City Council meeting.

II. ORDINANCE 2022-02:

Ordinance No. 2022-02 incorporates feedback from the Planning Commission and the City Council through the August 16, 2022, meeting—no changes (except updating the last Whereas clause) have been made since the version that was shown at the September 13, 2022, Council meeting. The ordinance creates a new use in Table 18.09.020 such that affordable housing on property owned by religious organizations shall be a conditional use in all zoning districts. It then creates a new section of Bainbridge Island Municipal Code (BIMC 18.21.050) that regulates these types of projects. Importantly, per Council direction, the new code section specifies a pilot project phase limited to the property known as “Bethany Lutheran Church,” with the pilot phase slated to sunset on December 31, 2027. Beginning January 1, 2028, the new regulations would apply to any affordable housing development on property owned or controlled by a religious organization. The ordinance permits bonus density as increased floor area ratio for Mixed Use Town Center/High School Road zones, one to two units of bonus density for Neighborhood Center zones, and two tiers of bonus residential density for Residential zones--higher for residential zoned projects within close proximity to the Winslow Subarea, and lower for residential-zoned properties elsewhere.

The ordinance requires that all housing units created utilizing the code provisions are maintained as affordable to low-income households (defined per state law as 80% of median family income, adjusted for household size) for at least 99 years. It also limits the size of units constructed under these provisions to 1,400 square feet, and prohibits the creation of accessory dwelling units as part of projects.

In total, the ordinance represents an actionable path to complying with RCW 36.70A.545 and processing permit applications for affordable housing on property owned or controlled by religious organizations.

The ordinance has been analyzed per the Notice of Determination of Nonsignificance (which was issued March 4, 2022, on a previous version of the ordinance); no additional adverse environmental impacts were identified, and the Determination stands as issued.

IV. Attachments to Memo

1. Ordinance No. 2022-02 and Exhibits A and B

ORDINANCE NO. 2022-02
(formerly Ordinance No. 2021-38)

AN ORDINANCE of the City of Bainbridge Island, Washington, amending Tables 18.09.020 and 18.12.020-3, Section 18.09.030, and Chapter 18.21 of the Bainbridge Island Municipal Code related to affordable housing on property owned or controlled by religious organizations.

WHEREAS, the City of Bainbridge Island Comprehensive Plan Housing Element Policy HO 3.4 encourages partnering with nonprofit housing organizations, churches, the development community, local lending institutions, elected officials, and the community at large to assist in meeting affordable housing goals and implementing strategies; and

WHEREAS, the City of Bainbridge Island created a short-term Affordable Housing Task Force in 2017 to help achieve the affordable housing goals and policies in the Comprehensive Plan and help the City prioritize a variety of affordable housing actions, recognizing the current housing crisis in the Puget Sound region, Kitsap County, and Island-wide; and

WHEREAS, Comprehensive Plan Guiding Principle #3 directs the City to foster diversity with a holistic approach to meeting the needs of Bainbridge Island and the human needs of its residents consistent with the stewardship of the Island's finite environmental resources; and

WHEREAS, Guiding Policy 3.1 directs the City to ensure a variety of housing choices to meet the needs of present and future residents in all economic segments and promote plans, projects, and proposals to create affordable housing; and

WHEREAS, in 2019, the Washington State Legislature enacted Substitute House Bill ("SHB") 1377 to facilitate the development of affordable housing projects on property owned or controlled by religious organizations; and

WHEREAS, the applicable state law provision implementing SHB 1377 is RCW 36.70A.545 and the law facilitates affordable housing development on property owned or controlled by religious organizations by requiring a density bonus consistent with local needs; and

WHEREAS, the City Council became aware of an ongoing discussion about constructing affordable housing on the Bethany Lutheran Church properties, and on April 20, 2021, the Council endorsed moving forward with implementing RCW 36.70A.545 in advance of completing a Housing Action Plan; and

WHEREAS, on October 26, 2021, the City Council, as part of its legislative and deliberative policy-making process regarding implementation of the requirements of

RCW 36.70A.545, considered how to proceed most effectively in accordance with RCW 36.70A.545, consistent with local needs and in the context of the only request that the City has received thus far based on the requirements of RCW 36.70A.545, which request is from Bethany Lutheran, and the Council expressed interest in pursuing regulations that would include a pilot project phase to allow the City to learn from the experience of that phase in implementing the regulations at issue; and

WHEREAS, on October 26, 2021, the City Council approved a motion to direct the Planning Commission to work with staff to prepare an ordinance to develop such implementing regulations consistent with local needs, to focus on the request submitted by Bethany Lutheran, and to consider that request as a part of a pilot project phase in implementing RCW 36.70A.545; and

WHEREAS, the Planning Commission considered as a legislative and policy-making matter draft Ordinance No. 2022-02 (formerly Ordinance No. 2021-38) on November 18, 2021, January 13 and 27, 2022, and February 10 and 24, 2022; and

WHEREAS, the Planning Commission held a public hearing on Ordinance No. 2022-02 on March 10, 2022, and after closing the public hearing, continued discussion of the ordinance; and

WHEREAS, the Planning Commission continued discussion of Ordinance No. 2022-02 on March 24, 2022, and approved a series of motions to amend the ordinance; and

WHEREAS, the Planning Commission continued discussion of amended Ordinance No. 2022-02 on April 14, 2022, and a vote to recommend approval of the ordinance to the City Council resulted in a 3-3 tie vote (with one Planning Commissioner recusal); and

WHEREAS, notice was given on July 13, 2022, to the Office of Community Development at the Washington State Department of Commerce in conformance with RCW 36.70A.106; and

WHEREAS, on June 7, 2022, the City Council received input from the Planning Commission about the policy disagreements that contributed to the April 14, 2022 tie vote on Ordinance No. 2022-02; and

WHEREAS, at the close of its discussion on June 7, 2022, the City Council approved a motion to continue its legislative review and policy-making discussion of Ordinance No. 2022-02 at a future meeting; and

WHEREAS, on July 26, 2022, the City Council continued its legislative review and policy-making discussion of Ordinance No. 2022-02, provided feedback to City staff, and approved a motion to continue the discussion at a future meeting; and

WHEREAS, on August 16, 2022, the City Council further continued its legislative and policy-making consideration and discussion related to Ordinance No. 2022-02, including regarding options provided by City staff related to certain provisions of the draft ordinance, and the Council provided direction to staff regarding the options presented for consideration at a future Council meeting; and

WHEREAS, on September 13, 2022, the City Council continued its legislative consideration of Ordinance No. 2022-02, including related to revisions to the draft regulations as directed by the Council at its August 16, 2022, meeting, and set a public hearing for October 11, 2022; and

WHEREAS, on October 11, 2022, the City Council held a public hearing on this Ordinance No. 2022-02 in order to receive further public comment regarding the new regulations set forth in the ordinance; and

WHEREAS, on October 25, 2022, after considering the public testimony and other public comment received regarding this Ordinance No. 2022-02, the City Council adopted the ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Table 18.09.020 of the Bainbridge Island Municipal Code is hereby amended as shown in Exhibit A.

Section 2. Table 18.12.020-3 of the Bainbridge Island Municipal Code is hereby amended as shown in Exhibit B.

Section 3. Section 18.09.030.C. of the Bainbridge Island Municipal Code is hereby amended to read as follows:

3. Religious Facilities.

- a. In the WD-I district, religious facilities are a conditional (“C”) use. Conference centers with overnight accommodations are not permitted.
- b. In the ferry terminal overlay district, religious facilities are only allowed south of Winslow Way.
- c. Lot coverage for religious facilities in residential zones is reduced by 50 percent of the allowable lot coverage in the zone where the religious facility is located. See Table 18.12.020-2 for lot coverage standards in residential zones. This lot coverage reduction does not apply to affordable housing development on properties owned or controlled by religious organizations, as described in BIMC 18.21.050.

Section 4. New Section. Chapter 18.21 of the Bainbridge Island Municipal Code is hereby amended to include the following new section:

18.21.050 Affordable Housing Development on Property Owned or Controlled by a Religious Organization.

- A. In accordance with RCW 36.70A.545, the City shall allow a density bonus consistent with this section BIMC 18.21.050 for properties owned or controlled by a religious organization. For the purposes of this section, “religious organization” is defined as provided in RCW 36.70A.545. All projects governed by this section shall comply with RCW 36.70A.545 and the requirements set forth in this section.
- B. Pilot Project Phase. In order to implement the requirements of RCW 36.70A.545 consistent with local needs, the City will utilize a pilot project phase as part of a broader application and implementation of the regulations. Initially, implementation of BIMC 18.21.050 shall be limited to the only request from a religious organization for an increased density bonus for an affordable housing development that the City has received related to RCW 36.70A.545, as of adoption of Ordinance No. 2022-02, which relates to the approximately 8 acre property collectively known as “Bethany Lutheran Church,” located at the southwest intersection of NE High School Road and Sportsman Club Road NE and zoned R-0.2. The pilot project phase shall be in effect until December 31, 2027. Beginning January 1, 2028, the pilot project phase of these regulations will no longer be in effect and BIMC 18.21.050 will apply to all requests submitted in accordance with RCW 36.70A.545 and the Bainbridge Island Municipal Code, regardless of the location of the property within the City’s jurisdictional limits.
- C. All projects shall comply with existing land use permit review procedures depending on the type of housing development that is proposed. Multifamily housing shall be reviewed in accordance with the Site Plan and Design Review process set forth in BIMC 2.16.040, and subdivisions shall be reviewed in accordance with the short or long subdivision process set forth in BIMC 2.16.070 or BIMC 2.16.125 (respectively), unless specifically modified by this section.
- D. All projects shall be subject to applicable residential development standards for Titles 15, 16, 17, and 18 BIMC, unless specifically modified by this section. All projects shall comply with the requirements of the City and the Kitsap Public Health District for providing drinking water and onsite septic, if applicable.
- E. Project density bonus. The density for projects may be increased above the base density as follows, provided that all other applicable provisions of the BIMC are met:
1. For projects within the Mixed Use Town Center/HSR I and II zones (where bonus density for affordable housing is otherwise governed by BIMC 18.12.030.E), bonus density shall be governed by Table 18.12.020-3 and the maximum floor area ratios depicted therein.

2. For projects within the Neighborhood Center zones (where bonus density for affordable housing is otherwise governed by BIMC 18.12.030.D), density may be increased as follows: one additional unit per acre beyond what is already provided as bonus for projects not served by public sewer, and two additional units per acre beyond what is already provided as bonus for projects served by public sewer.
3. For all other projects in Residential zoning districts (otherwise governed by Chapter 18.21 BIMC), density may be increased as follows:
 - a. For projects within the Winslow Subarea Plan Study Area or within one quarter mile of the Winslow Subarea Plan Study Area:

Residential Zone	Total Allowed Density Under this Chapter
R-0.4	2.9 units/acre
R-1	3.5 units/acre
R-2	4.3 units/acre
R-2.9	5 units/acre
R-3.5	6 units/acre
R-4.3	8 units/acre
R-5	14 units/acre
R-6	18 units/acre
R-8	22 units/acre
R-14	26 units/acre

- b. For all other projects in Residential zoning districts:

Residential Zone	Total Allowed Density Under this Chapter
R-0.4	2 units/acre
R-1	2.9 units/acre
R-2	3.5 units/acre
R-2.9	4.3 units/acre
R-3.5	5 units/acre
R-4.3	6 units/acre
R-5	8 units/acre
R-6	14 units/acre

R-8	18 units/acre
R-14	22 units/acre

F. Accessory Dwelling Units (“ADU”). ADUs are prohibited for projects governed by this section.

G. Affordable Housing. All dwelling units planned and constructed through this section shall meet the following requirements:

1. All units shall be used exclusively for affordable housing purposes for at least ninety-nine years.
2. Housing units shall be used as the primary residence of a low income household. “Low income households” are defined as set forth in RCW 36.70A.545.
3. Unless otherwise specified, the price of affordable housing units shall be based on the requirements set forth in RCW 36.70A.545.
4. An agreement in a form approved by the City shall be executed by the applicant, or its successor organization, and recorded with the Kitsap County Auditor’s Office, requiring the affordable housing to remain for ninety-nine years. This agreement shall be a covenant running with the land, binding on assigns, heirs, and successors of the applicant.
5. The City shall require documentation to be signed through the land use and building permitting processes to ensure ongoing compliance with the income requirements.
6. The City may approve a formula, based on a form prepared by the City and submitted by the applicant when a project application is submitted for review, for calculating maximum affordable prices for sales subsequent to the initial sale to allow modest growth in homeowner equity while maintaining long term affordability for future buyers.

H. Parking. The amount of parking shall be determined as part of a transportation study or mobility assessment.

I. The maximum dwelling unit size shall be limited to 1400 square feet.

J. Projects proposed and constructed on the same property(ies) as existing buildings may result in a permitted mixed-use property.

K. Projects proposed and constructed under this section, BIMC 18.12.050, shall comply with the Fair Housing Act which prohibits discrimination in housing because of race, color, national origin, religion, sex (including gender identity and sexual orientation), familiar status, or disability.

Section 5. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 6. This ordinance shall take effect and be in force five (5) days from its passage and publication as required by law.

PASSED by the City Council this ____ day of _____, 2022.

APPROVED by the Mayor this ____ day of _____, 2022.

Joe Deets, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:	September 9, 2022
PASSED BY THE CITY COUNCIL:	_____, 2022
PUBLISHED:	_____, 2022
EFFECTIVE DATE:	_____, 2022
ORDINANCE NUMBER:	2022-02
EXHIBITS:	Exhibit A, Exhibit B

Exhibit A to Ordinance No. 2022-02

EXCERPT Table 18.09.020 Use Table

"P" = Permitted Use	"A" = Accessory Use										Additional use restrictions for Chapters 16.12 and 16.20 BIMC may apply to shoreline or critical area properties									
"C" = Conditional Use	"CA" = Conditional Accessory Use																			
Blank = Prohibited Use	"T" = Temporary Use																			
ZONING DISTRICT	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NC	B/I	WD-I	Use-Specific Standards BIMC 18.09.030
USE CATEGORY/TYPE											CC	MA	EA	Gate	Ferry [1]					
RESIDENTIAL Note: Residential uses may be subject to additional requirements in BIMC 16.12.040.I, Residential Development.																				
Household Living																				
Single-Family Dwelling	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			B-1
Single-Family Dwelling existing on 4/15/96											P	P	P							B-1
Multifamily Dwellings	C	C	C	C	C	C	P	C	P	P	P	P	P	P	P	P	P			B-2
Commercial/Residential Mixed Use Developments									P	P	P	P	P	P	P	P	P			B-3
Live/Work Units																		P		B-4
<u>Affordable Housing Development on Property Owned or Controlled by a Religious Organization</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>18.21.050</u>
PUBLIC AND INSTITUTIONAL																				
Community and Educational Facilities																				
Educational Facility	C	C	C	C	C	C	C	C	C	P	P	P	P	C	C	P	C		C	C-1
Vocational/Trade Instruction Facilities	C																	P		
Governmental Facility	C	C	C	C	C	C	C	C	C	P	P	P	P	C	C	P	C		C	C-2
Religious Facility	C	C	C	C	C	C	C	C	C	P	P	P	P	C	C	P	C		C	C-3, <u>18.21.050</u>

Exhibit B to Ordinance No. 2022-02

Excerpt from Table BIMC 18.12.020-3

ZONING DISTRICT	Winslow Mixed Use Town Center					HSR I and II	NC	B/I	WD-I
	Central Core Overlay	Madison Avenue Overlay	Ericksen Avenue Overlay	Gateway Overlay	Ferry Terminal Overlay [See BIMC 18.12.030.C]				
MAXIMUM FAR (Floor Area Ratio) [1]									
Basic Maximum									
Commercial and Other Nonresidential Uses	0.6	0.4	0.3	0.15	0.1	0.3	No max.; limited by other standards		
Residential	0.4	0.4	0.3	0.5	0.4	0.3	No FAR limit: R-2 standards apply		
Mixed Use [2]	1.0	0.5	0.5	0.5	0.5	0.3	No max.; limited by other standards		
Maximum with Bonus	Bonus densities require compliance with BIMC 18.12.030.E and BIMC 18.21.050 as applicable.								
Residential	1.0	0.6	0.6	1.0	1.1	0.6	Bonus densities require compliance with BIMC 18.12.030.D	N/A	N/A
<u>Affordable Housing Development on Property Owned or Controlled by a Religious Organization [6]</u>	<u>1.1</u>	<u>0.8</u>	<u>0.75</u>	<u>1.25</u>	<u>1.2</u>	<u>0.75</u>	<u>Bonus densities require compliance with BIMC 18.21.050 and BIMC 18.12.030.D.</u>	<u>N/A</u>	<u>N/A</u>

Exhibit B to Ordinance No. 2022-02

Mixed Use [2]	1.5	1.0	0.9	1.0	1.2 (1.4 pursuant to note [3])	0.9	Bonus densities require compliance with BIMC 18.12.030.D	N/A	N/A
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[6] _____ The bonus density is available when provisions of BIMC 18.21.050 are met and all bonus FAR is applied to the residential component of the mixed use development.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (7:30 PM) Public Safety Quarterly Report - Police,

SUMMARY: Chief Clark will present information regarding staffing levels, calls for service, reported crime, arrests, traffic stops, and citations.

AGENDA CATEGORY: Report

PROPOSED BY: Police

RECOMMENDED MOTION: Receive Police Department quarterly report for the third quarter of 2022.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Public Safety 2022 Q3 Report.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



Bainbridge Island Police Department

Public Safety Report
2022 through Q3

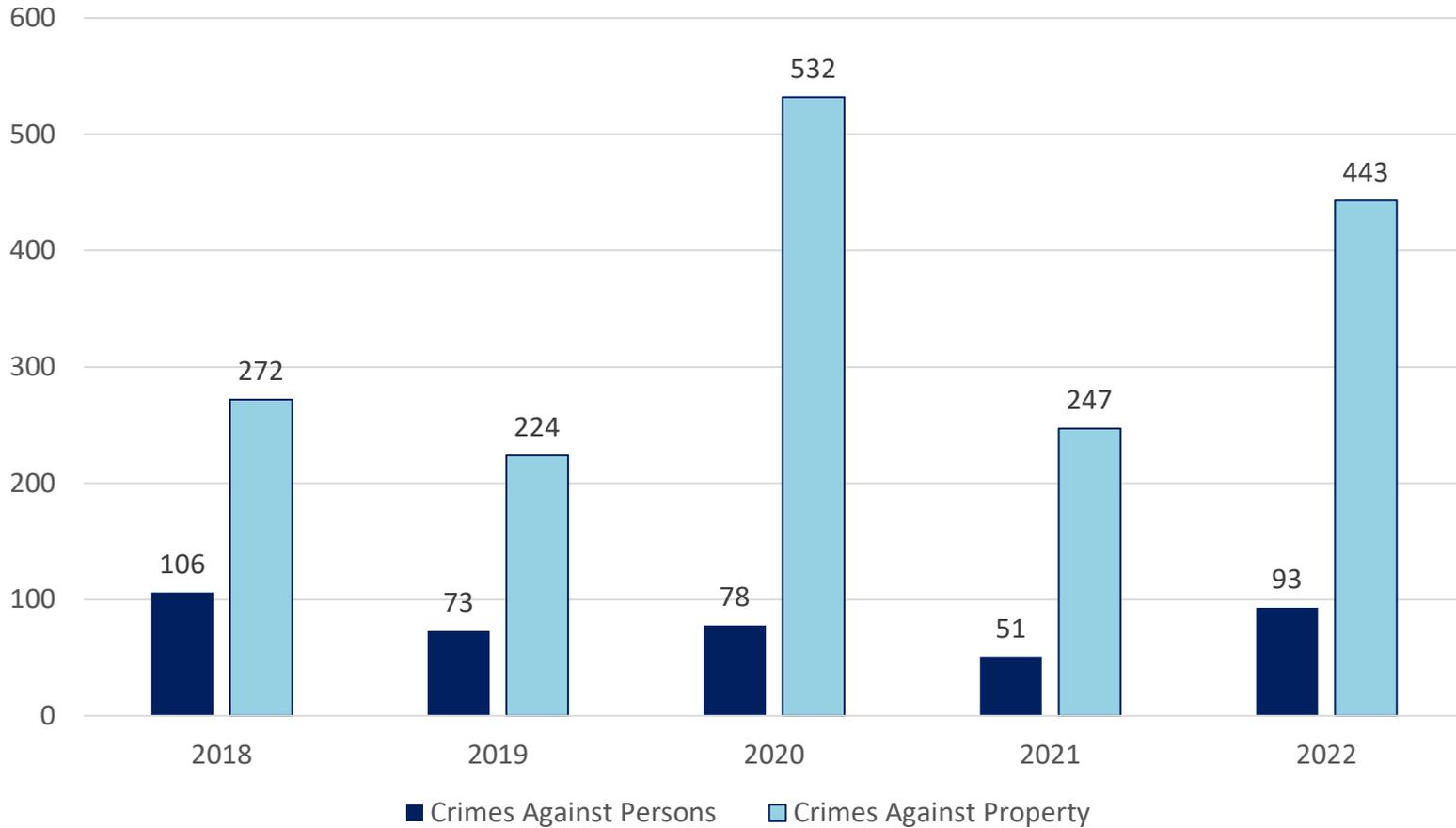
Presentation to City Council
October 25, 2022

Topics

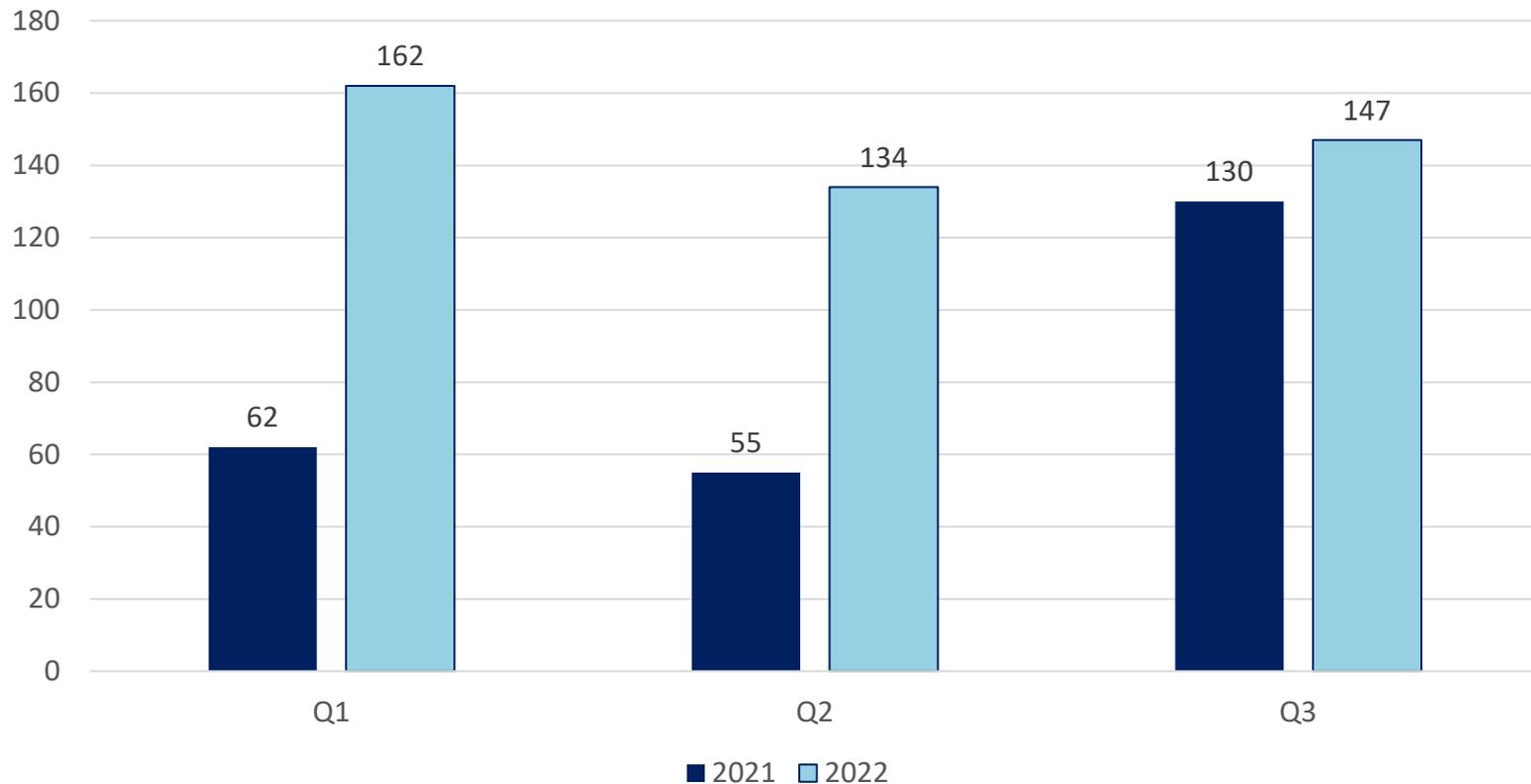
- *Reported Crime*
- *Calls for Service*
- *Traffic Stops and Citations*
- *Traffic Collisions and Impaired Driving*
- *Arrests*
- *Complaints, Uses of Force, Pursuits*
- *Staffing Levels*

Reported Crime

YTD through Q3

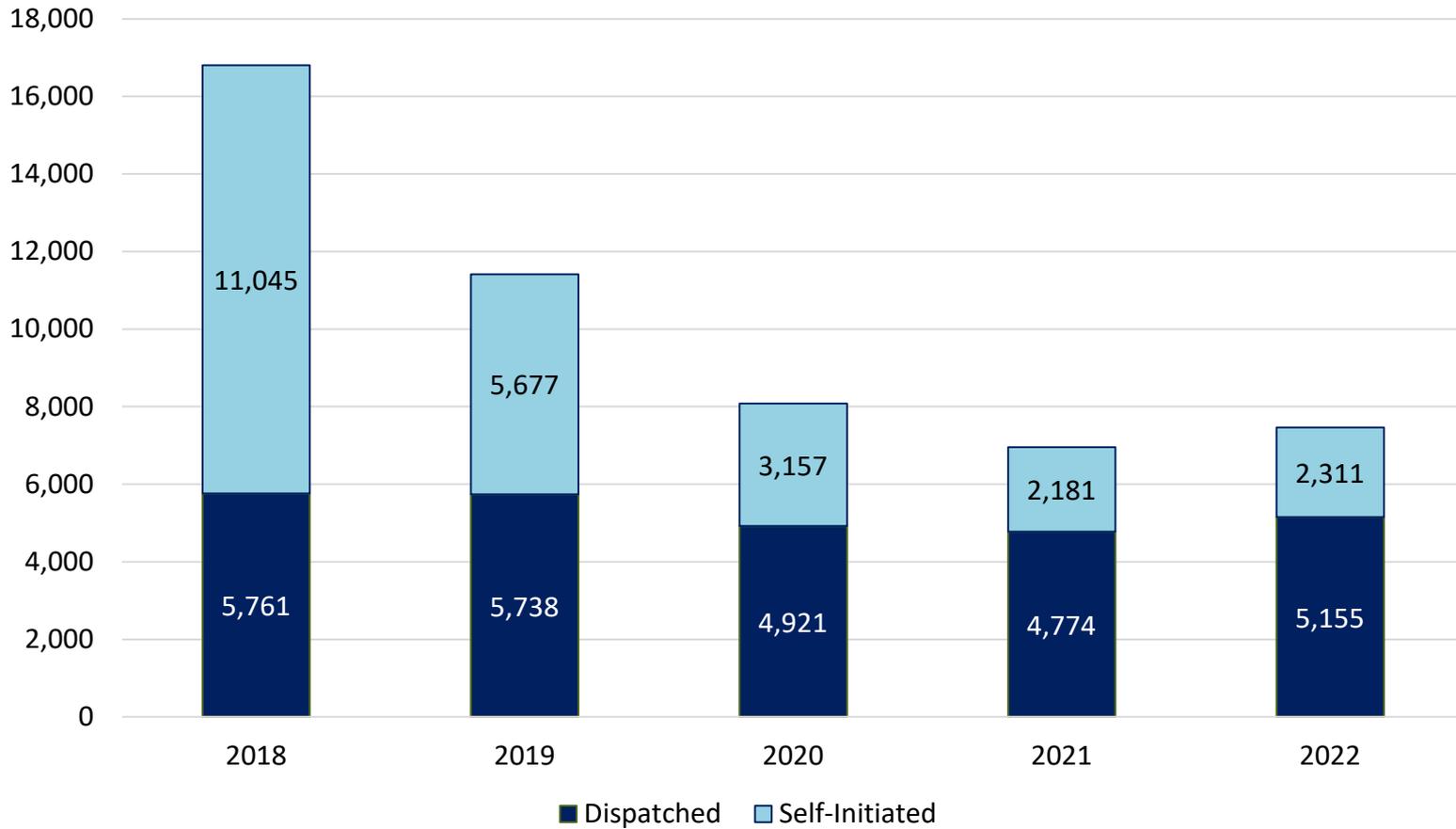


Property Crime by Quarter



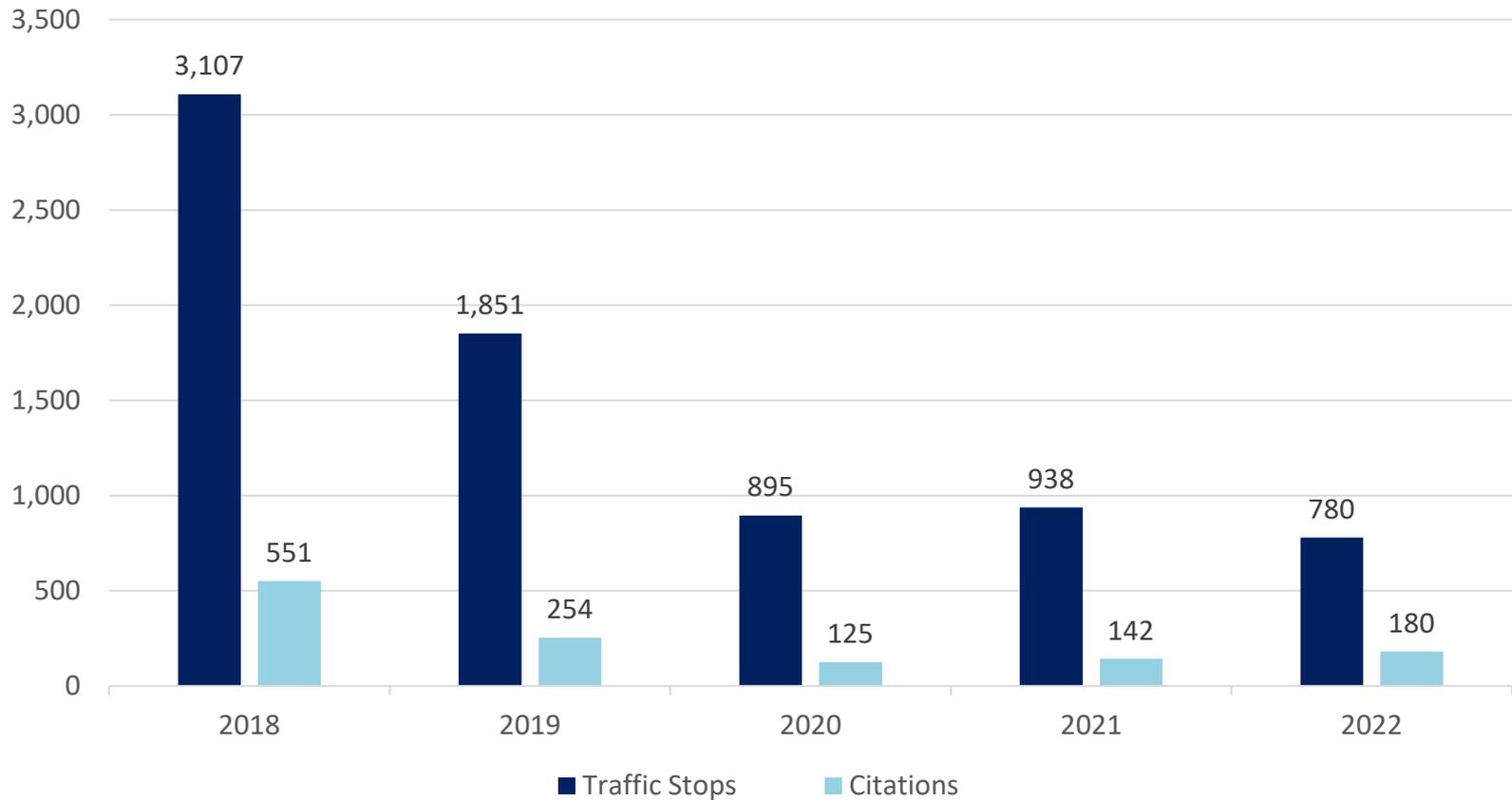
Calls for Service

YTD through Q3



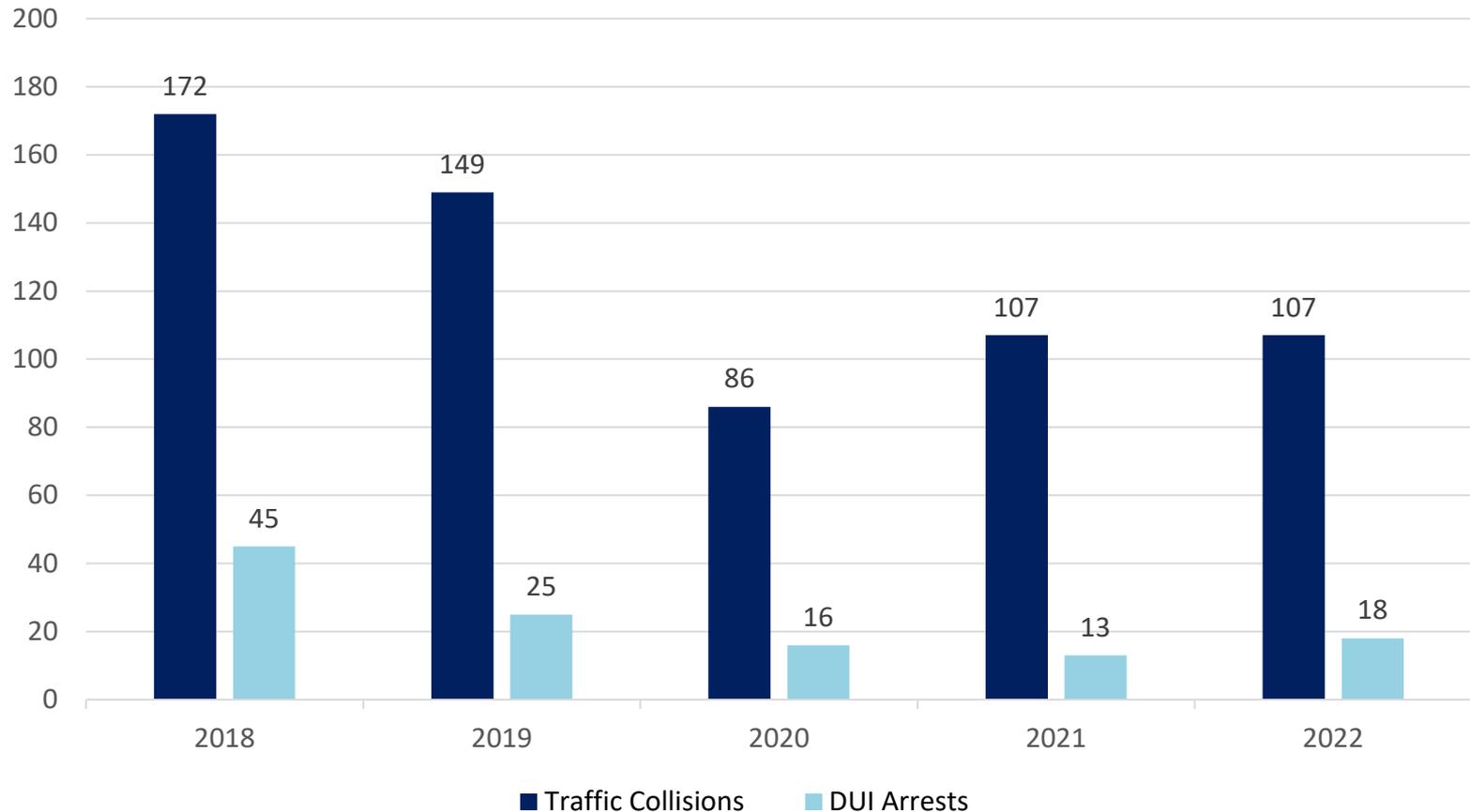
Traffic Stops & Citations

YTD through Q3



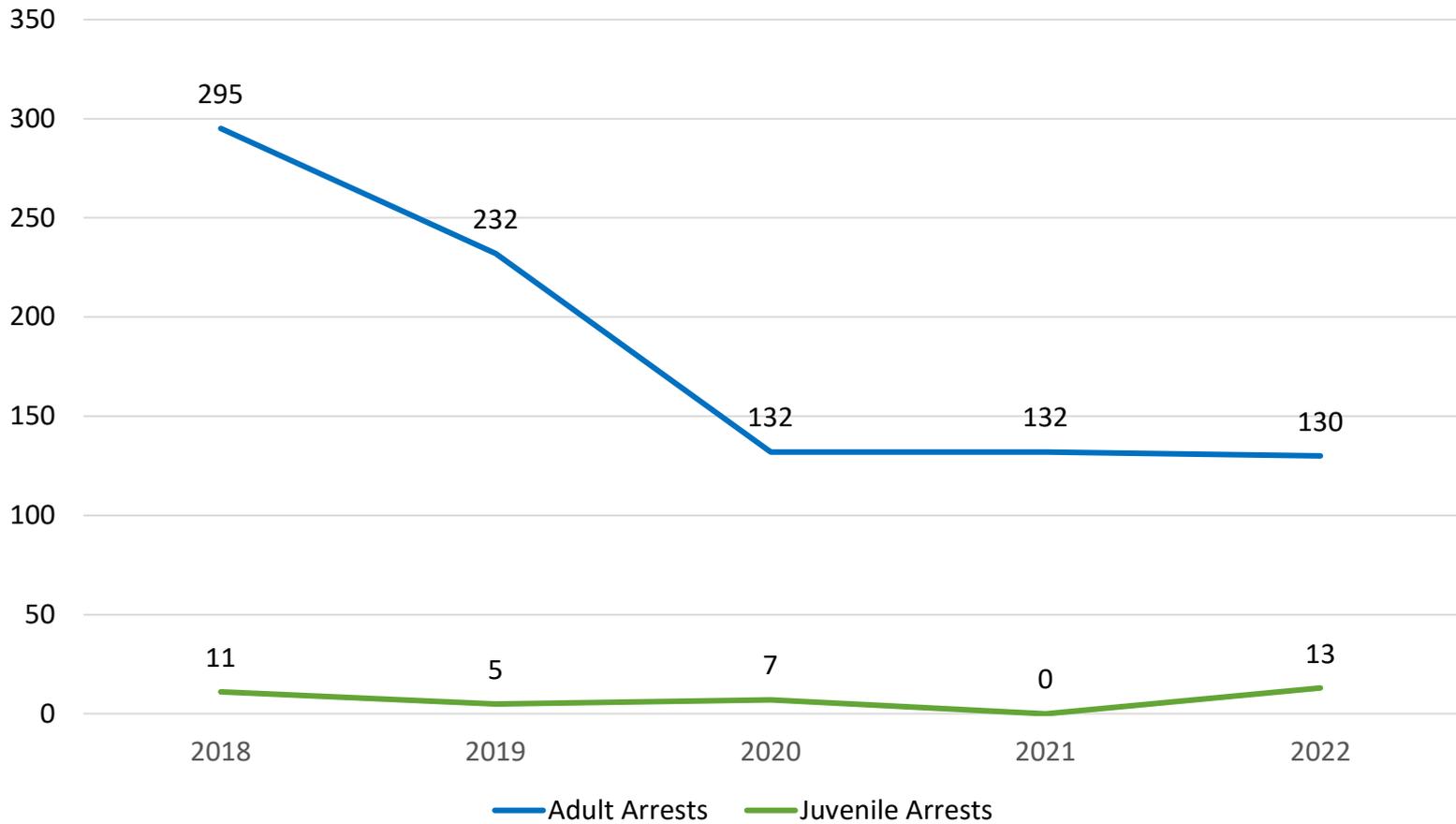
Traffic Collisions and Impaired Driving

YTD through Q3



Arrests

YTD through Q3



Complaints Uses of Force Pursuits

YTD through Q3

8 Complaints

- 3 Dissatisfaction with Handling of Case
- 3 Demeanor
- 2 Driving Related

7 Uses of Force

- 4 Physical Control
- 2 Use of Restraint Device
- 1 Draw Taser, Draw Handgun

0 Pursuits

Staffing Levels

Chief of Police, Deputy Chief of Police

7 Civilian Staff

3 Sergeants, 4 Corporals, 2 Detectives

12 Patrol Officers

(1 in Field Training, 2 in Academy)

1 Community Resource Officer

(Position Vacant)

Notes

Two officers receive Life-Saving Award from Washington State Parks & Recreation.

Presentations to High School students regarding sexual harassment and sexual assault.

Prescription Drug Take Back event at Farmer's Market October 29



QUESTIONS?



DISCUSSION



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (7:40 PM) Discuss 2023-2024 Proposed Budget,

SUMMARY: Staff will receive direction with regard to the Preliminary 2023-2024 Biennial Budget scheduled for adoption on November 8, 2022.

AGENDA CATEGORY: Discussion

PROPOSED BY: Finance & Administrative Services

RECOMMENDED MOTION: Discussion.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: On September 27, 2022, City staff presented the Proposed 2023-2024 Biennial Budget. On October 11, 2022, the City Council held a Public Hearing related to the Preliminary 2023-2024 Biennial budget and set the Final Public Hearing on November 8, 2022.

In addition, a Council motion was offered on October 11, 2022 and then tabled after discussion. The motion related to directing the City Manager to add to the 2023-24 budget a full-time mobility specialist as a manager, planner, or transportation officer to work with both Planning and Public Works to implement the Sustainable Transportation Plan, and if a permanent funding source is not identified by the end of 2022, then this full-time employee may be converted to a 2-year term-limited position; and the City Manager was directed to provide a recommendation based on the Council's discussion.

Staff is working on a response to the motion offered on October 11, however, due to vacation schedules a recommendation in response to City Council's request is delayed until the next Council business meeting, November 8. An earlier memo, providing an update on the Sustainable Transportation Plan, is attached.

ATTACHMENTS:

[STP Update Memo 092322.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



Department of Public Works Memorandum

Date: September 23, 2022

To: Blair King, City Manager

From: Christopher Wierzbicki, Public Works Director

Subject: Sustainable Transportation Plan Status Update

Purpose

The purpose of the matrix in this memo is to provide an update on the projects and programs that are on-going and planned in support of the Sustainable Transportation Plan (STP), which was approved by the City Council in March of 2022. Additionally, the attached appendix provides a reference list of projects included in years 2023-2025 of the approved Scenario 2 (including those below) along with their previously estimated cost and planned future expenditures.

Name	Type	Description	Schedule	Public Input
Sportsman/New Brooklyn Sidewalks	Project	Build multi-use sidewalks at the Sportsman/New Brooklyn intersection.	Complete	Complete
Madison Avenue Sidewalks and Bike Lanes	Project	Build separated bike lanes and wider sidewalks on the east side of Madison between Wyatt and New Brooklyn.	Design at 60%; Begin construction in Q3 2023	Complete
Connecting Centers – Bucklin/Fletcher	Project	Build separated bike lanes on both sides between Blakely and Fletcher Bay.	Easement discussions started with property owners; Preliminary design planned for 2023	Public engagement opportunities in Q2 2023

Name	Type	Description	Schedule	Public Input
Connecting Centers – Eagle Harbor Drive	Project	Build enhanced bike facilities along Eagle Harbor, to the Head of the Bay	Preliminary design started; Council review in Nov.; Begin construction Q3 2024	Public engagement opportunities in Q4 2022; Q1 2023
Connecting Centers – Wyatt Way	Project	Build enhanced bike facilities from the Head of the Bay to Nicholson; Safety improvements at Finch intersection.	Preliminary design started; Council review in Nov.; Begin construction Q3 2024	Public engagement opportunities in Q4 2022; Q1 2023
Dana’s Trail	Project	Hard surface trail between Sakai Park and New Brooklyn. Final segment to be completed in conjunction with Winslow water tank replacement project.	Construction started; Complete in 2025	Input from Squeaky Wheels planned on signage, comms Q1 2023
Grow Avenue Traffic Calming	Project	Install minor traffic calming improvements between High School and Winslow Way	Preliminary design and construction in 2024	Neighborhood engagement in Q4 2023
Farm Trail	Project	Soft surface trail connecting Lovgreen and Day Road.	Construction started; Complete in Q2 2023	Council alternatives discussion Q4 2022
Electric Shuttle	Program	Develop a feasibility study and preliminary costs for an Island-wide and Winslow electric shuttle	RFP closed 9/22; study to be developed in Q1 2023	None currently planned
E-Vehicle Share Program	Program	Install 2 double e-vehicle chargers at City Hall for shared vehicle pool and public use	Implementation to start in Q4 2022	To be planned upon establishment of the program
Speed Limit Reform	Program	Develop consistent and lower Island-wide speed limits	Speed limit adoption planned for Q4 2022	Open comment period through 12/22
Transportation Benefits District Expansion	Program	Develop refined concepts and estimates for the STP scenario 2, including strategies for funding/financing	Council to consider Trans. Ben. Dist. fees in Q4 2022 to support work in 2023	Public engagement opportunities in Q2-Q3 2023

Name	Type	Description	Schedule	Public Input
Sound to Olympics Trail (STO) – Copper Top Segment	Project	Develop 30% design for Copper Top segment between Sakai Pond Connector and Madison Avenue	Preliminary design to start in Q4 2022	Public engagement opportunities in Q2 2023
Sound to Olympics Trail – Long Term Plan	Program	Develop concept alignment for STO between Madison and Agate Pass Bridge	Concept planning to start in Q4 2022	Public engagement opportunities in Q2 2023
Sound to Olympics Trail – Grant Support	Program	Support grant procurement for the STO trail	RAISE grant support to start in Q4 2022	None currently planned
Transportation Impact Fee Update	Program	Update the current Transportation Impact Fee project list, and potentially increase fees to support projects	Started; Council consideration in Q1 2023	Limited to opportunities at Council
Enhanced street maintenance	Program	Increase focus on bike lane and shoulder maintenance	Staff increase in proposed budget	N/A
Sweeper purchase (maintenance)	Program	Purchase a small sweeper for bike lanes, and evaluate an electric sweeper for sidewalks and bike lanes longer term	Purchases included in proposed budget for 2023 and 2027	N/A
Related Projects Not Included in the Sustainable Transportation Plan (STP)				
Name	Type	Description	Schedule	Public Input
Vehicle Miles Traveled Evaluation (STP metrics)	Program	Develop transportation/traffic model and metrics that can be used to evaluate the greenhouse gas emissions reduction impacts from STP and other improvements	Started in Q3 2022 – model completed in Q2 2023	None currently planned

Name	Type	Description	Schedule	Public Input
City Fleet Electrification	Program	Begin replacement of City fleet vehicles with electric, including upgrades to facilities to support charging infrastructure	Facility evaluation completed Q4 2022; Fleet replacement strategy developed in Q1-2 2023; Electric vehicle purchases underway and planned	None currently planned



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (7:50 PM) Adopt Ordinance No. 2022-20 relating to the 2023-2028 Update of the Six-Year Capital Improvement Plan,

SUMMARY: The City Council will consider the 2023-2028 update to the City's Capital Improvement Plan ("CIP"). If adopted, this CIP will be an integral part of the final budget ordinance planned for adoption on November 8, 2022.

AGENDA CATEGORY: Ordinance

PROPOSED BY: Finance & Administrative Services

RECOMMENDED MOTION: I move to adopt Ordinance No. 2022-20 relating to the 2023-2028 Update of the Six-Year Capital Improvement Plan.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The 2023-2028 Capital Improvement Plan ("CIP") update was presented to the City Council as part of the 2023-2024 Biennial Budget presentation on September 27, 2022. The draft plan was also reviewed with the Planning Commission on October 13, 2022. The Planning Commission concluded that the 2023-2028 Capital Improvement Plan was consistent with the City's Comprehensive Plan. No changes have been recommended by the City Council or the Planning Commission. However, staff has made a change to the draft plan. Since publication of the draft 2023-2028 CIP, staff determined two Water Fund operating projects should be categorized as capital projects. The Overall Water Fund appropriation has not changed.

This agenda item is for the Council to consider final approval of Ordinance No. 2022-20, which is required prior to approval of the final budget. This CIP will be an integral part of the final budget ordinance planned for adoption on November 8, 2022.

ATTACHMENTS:

FISCAL DETAILS: The 2023-2028 Capital Improvement Plan would spend \$44.3 million over the next 6 years. In 2023-2024, total capital improvements are \$32.7 million.

Fund Name(s): Other

Coding:

ORDINANCE NO. 2022-20

AN ORDINANCE of the City of Bainbridge Island, Washington, adopting the 2023-2028 update of the six-year Capital Improvement Plan.

WHEREAS, in accordance with the Growth Management Act, the City of Bainbridge Island adopted a Comprehensive Plan on September 1, 1994, revised it on December 8, 2004, and completed an update on February 28, 2017; and

WHEREAS, the Comprehensive Plan contains a Capital Facilities Element that establishes goals and policies for the provision and financing of capital facilities for the residents of Bainbridge Island; and

WHEREAS, the Capital Facilities Element is implemented through the City's Capital Improvement Plan, which is a six-year plan that is updated annually; and

WHEREAS, the 2023-2028 update of the six-year Capital Improvement Plan addresses the goals and requirements set forth in the Growth Management Act and the Bainbridge Island Comprehensive Plan; and

WHEREAS, the 2023-2028 update of the six-year Capital Improvement Plan is consistent with the Comprehensive Plan, functional plans, and adopted capital and operating budgets as stated in Policy CF 1.1 of the Comprehensive Plan; and

WHEREAS, the 2023-2028 update of the six-year Capital Improvement Plan was presented to the City Council on September 27, 2022 as a component of the 2023-2024 Biennial Budget; and

WHEREAS, the 2023-2028 update of the six-year Capital Improvement Plan was considered and discussed by the Planning Commission at the October 13, 2022 Planning Commission Special Meeting; and

WHEREAS, the City Council is conducting public hearings on the 2023-2024 Biennial Budget, and the 2023-2028 update of the six-year Capital Improvement Plan is a component of that budget, such that the 2023 and 2024 capital improvements identified in the Capital Improvement Plan will be incorporated into the 2023-2024 Biennial Budget.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN, AS FOLLOWS:

Section 1. The 2023-2028 update of the six-year Capital Improvement Plan, attached as **Exhibit A**, is adopted fully as of the effective date of this ordinance.

Section 2. In the event that there are instances in which the dollar amounts or timing of capital projects included in this update differ from those in other sections of the Comprehensive Plan, the amounts and timing in this update shall prevail.

Section 3. This ordinance authorizes the City Manager to reformat **Exhibit A** into a final edition for publication and to reformat and transmit **Exhibit A** to the State of Washington as the City’s annual State Transportation Improvement Program (“STIP”), as applicable.

Section 4. If any section, sentence, clause, or phrase of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

Section 5. This ordinance shall take effect and be in force five (5) days from and after its passage and publication as required by law.

PASSED by the City Council this ____ day of _____, 2022.

APPROVED by the Mayor this ____ day of _____, 2022.

Joe Deets, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, CMC, City Clerk

FILED WITH THE CITY CLERK: October 19, 2022

PASSED BY THE CITY COUNCIL:

PUBLISHED:

EFFECTIVE DATE:

ORDINANCE NUMBER: 2022-20

Exhibit A: 2023-2028 CIP

City of Bainbridge Island
Total CIP (2023 - 2028)
2023-2024 Adopted Budget

	Prior Years	2023	2024	2025	2026	2027	2028	2029 - 2042	Total
in (1000s)									
Transportation Projects	451	858	754	1,725	645	-	-	-	4,433
<i>Transportation Grants</i>	-	-	-	-	-	-	-	-	-
Non Motorized Projects	1,537	4,191	3,038	-	-	-	-	-	8,766
<i>Non Motorized Grants</i>	1,485	-	735	-	-	-	-	-	2,220
Fleet and Equipment	-	1,170	770	625	735	950	1,205	-	5,455
Facility Projects	20,974	478	539	80	-	-	-	-	22,071
<i>Facility Grants</i>	273	-	-	-	-	-	-	-	273
Water Projects	1,639	12,871	898	-	-	-	-	-	15,408
<i>Water Grants</i>	-	400	-	-	-	-	-	-	400
Sewer Projects	4,197	928	1,160	3,184	-	-	-	-	9,469
<i>Sewer Grants</i>	-	-	-	-	-	-	-	-	-
SSWM Projects	563	2,103	1,778	693	-	-	-	-	5,137
<i>SSWM Grants</i>	85	-	-	1,800	-	-	-	-	1,885
Utility Funding	6,399	15,902	3,836	3,877	-	-	-	-	30,014
General Govt Funding	22,962	6,697	5,101	2,430	1,380	950	1,205	-	40,725
Total Project Cost Less Grants	29,361	22,599	8,937	6,307	1,380	950	1,205	-	70,739
Grant Totals	1,843	400	735	1,800	-	-	-	-	4,778
TOTAL PROJECT COST	31,204	22,999	9,672	8,107	1,380	950	1,205	-	75,517

City of Bainbridge Island
 Transportation CIP (2023 - 2028)
 2023 - 2024 Adopted Budget

Project / Location	Grant Eligible	Grant Awarded	Grant Funds	Tax Supported	Wtr Component	Swr Component	SSWM Comp	Prior Years	2023	2024	2025	2026	2027	2028	2029-2042	Total
TRANSPORTATION PROJECTS - 6-YEAR CIP																
Country Club Bulkhead Reconstruction <i>at Seawall</i>			-	Y				15	-	667	-	-	-	-	-	682
Country Club Rd Reconstruction <i>Past Toe Jam to Seawall</i>			-	Y				386	599	-	-	-	-	-	-	985
Manitou Beach Rd & Bulkhead Repair <i>Manitou Beach Rd</i>			-	Y				-	259	-	1,075	-	-	-	-	1,334
Fort Street Extension <i>Tani Creek to Pleasant Beach</i>			-	Y				-	-	87	375	-	-	-	-	462
Springbrook Fish Passage <i>Fletcher Bay Rd</i>	X			Y				50			100					150
Winslow Way West <i>Parfitt to Grow Ave</i>			-	Y	Y			-	-	-	175	645	-	-	-	820
City Funding								451	858	754	1,725	645	-	-	-	4,433
Grant Totals								-	-	-	-	-	-	-	-	-
TOTALS								451	858	754	1,725	645	-	-	-	4,433

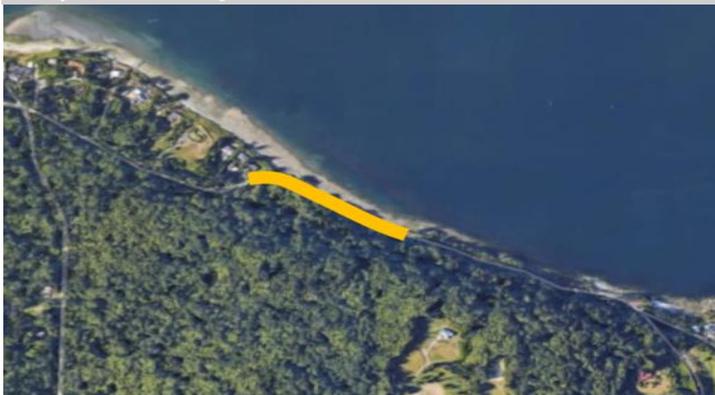
Project: Country Club Bulkhead Reconstruction

Number:

00781

Location: Seawall on Country Club Road

Project Description



Description: The project consists of long-term (10-15-yr) repair and replacement of the Country Club bulkhead, including the replacement of drainage facilities and repair of the adjacent roadway.

Benefit: Repairing the bulkhead will prevent further failure of the roadway.

Schedule: 2020: Design and permitting; 2024: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	667	-	-	-	-	-	667
REET	15	-	-	-	-	-	-	-	15
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	15	-	667	-	-	-	-	-	682
FUNDING USES (1000's)									
Project Management	-	-	17	-	-	-	-	-	17
Design/Construction	15	-	650	-	-	-	-	-	665
Sub-total	15	-	667	-	-	-	-	-	682

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

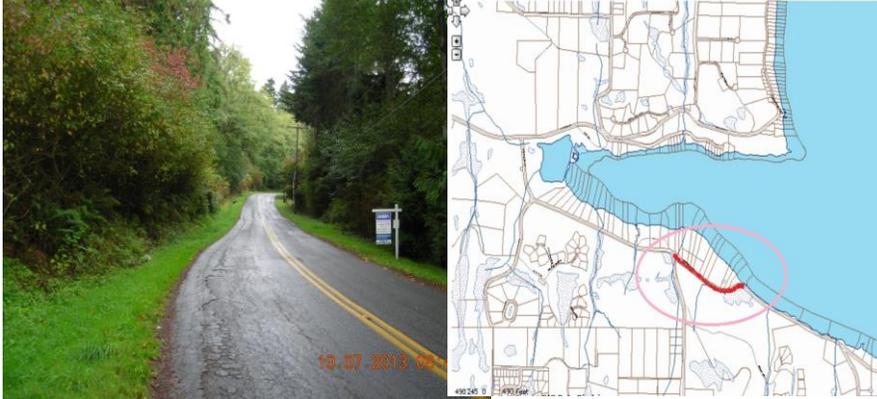
Project: Country Club Road Reconstruction

Number:

00712

Location: Toe Jam Road to the Seawall

Project Description



Description: This project will repair failing roadway pavement and improve drainage conditions east of Toe Jam Road to the existing bulkhead.

Benefit: Roadway preservation.

Schedule: YR1: Design; YR2: Construction

Capital Funding (1000's)

	Prior Yrs	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	61	599	-	-	-	-	-	-	660
REET	325	-	-	-	-	-	-	-	325
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	386	599	-	-	-	-	-	-	985
FUNDING USES (1000's)									
Project Management	65	24	-	-	-	-	-	-	89
Design/construction	321	575	-	-	-	-	-	-	896
Sub-total	386	599	-	-	-	-	-	-	985

Estimated Impact on Future Operating Budget

	Prior Yrs	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Manitou Beach Rd and Bulkhead Stabilization

Number: 01226

Location: Murden Cove - Falk

Project Description

PICTURE NOT AVAILABLE

Description: This project will evaluate roadway, stabilization and flooding conditions along Manitou Beach Drive, and design and construct improvements that will limit long-term impacts on the roadway conditions.

Benefit: Preservation of roadway conditions for vehicular and non-motorized use.

Schedule: YR1:Design/permitting, YR3: Construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
REET Fund	-	259	-	1,075	-	-	-	-	1,334
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	259	-	1,075	-	-	-	-	1,334
FUNDING USES (1000's)									
Project Management	-	9	-	50	-	-	-	-	59
Design/construction	-	250	-	1,025	-	-	-	-	1,275
Sub-total	-	259	-	1,075	-	-	-	-	1,334

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Fort Street Extension
Location: Tani Creek to Pleasant Beach

Number: 01227

Project Description

PICTURE NOT AVAILABLE

Description: The project proposes to improve vehicular and fire safety, and reduce the maintenance and operations costs of the existing Pleasant Beach/Fort Street, by reconfiguring the roadway geometry and access locations.

Benefit: Vehicular and fire safety, and reduced long-term maintenance costs.

Schedule: YR 1: Design; YR 2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
REET Fund	-	-	87	375	-	-	-	-	462
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	-	87	375	-	-	-	-	462
FUNDING USES (1000's)									
Project Management	-	-	8	15	-	-	-	-	23
Design/construction	-	-	79	360	-	-	-	-	439
Sub-total	-	-	87	375	-	-	-	-	462

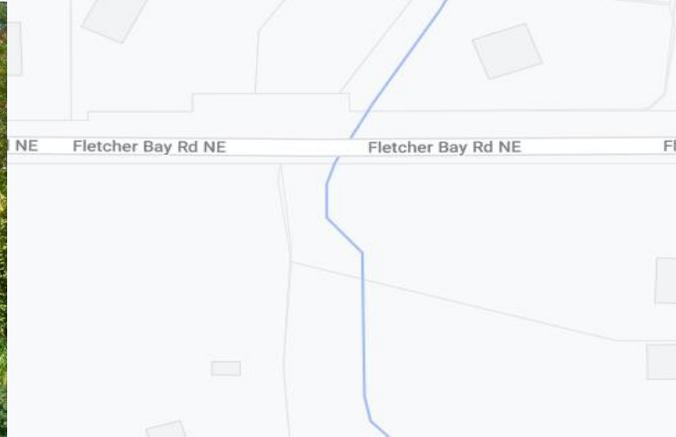
Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Springbrook Fish Passage
Location: Fletcher Bay Road west of New Brooklyn

Number: 01159

Project Description



Description: The Springbrook Fish Weir/Passage project proposes to replace the existing culvert at Springbrook Creek with an open box/bridge structure and streambed restoration.

Benefit:

Schedule: YR I: Design

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	50	-	-	100	-	-	-	-	150
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	50	4	13	125	-	-	-	-	192
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	85	-	-	1,800	-	-	-	-	1,885
Sub-total	185	4	13	2,025	-	-	-	-	2,227
FUNDING USES (1000's)									
Project Management	4	3	13	25	-	-	-	-	45
Design/construction	181	1	-	2,000	-	-	-	-	2,182
Sub-total	185	4	13	2,025	-	-	-	-	2,227

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

City of Bainbridge Island
 Non-Motorized Transportation CIP (2023- 2028)
 2023 - 2024 Adopted Budget

Project	Grant Eligible	Grant Awarded	Grant/Donation Funds	Tax Supported	Wtr Comp	Swr Comp	SSWM Comp	Prior Years	2023	2024	2025	2026	2027	2028	2029-2042	Total
NON-MOTORIZED PROJECTS - 6-YEAR CIP																
Bundled Madison Avenue Nonmotorized & Sewer Improvements Project <i>Winslow to SR305</i>	x	x	1,410	Y		Y		2,375	3,365	-	-	-	-	-	-	5,740
Connecting Centers: Eagle Harbor/Wyatt Non-Motorized Improvements <i>Shoreline to Nicholson</i>	x	x	735	Y				375	531	2,833	-	-	-	-	-	3,740
Connecting Centers: Bucklin Hill Non-Motorized Improvements <i>Blakely - Fletcher Bay</i>			-	Y				57	277	836	-	-	-	-	-	1,170
STO Long Range Plan			75	Y				215	17	8	-	-	-	-	-	241
Grow Avenue Traffic	x			Y				-	-	95	-	-	-	-	-	95
City Project Funding								1,537	4,191	3,038	-	-	-	-	-	8,766
Grant Totals								1,485	-	735	-	-	-	-	-	2,220
TOTALS								3,022	4,191	3,773	-	-	-	-	-	10,986

Project Description



Description: This project will widen the existing east-side sidewalk to 5-foot or greater, and include sections of landscape buffer plus re-striping. Driveways and ramps on the both sides will be upgraded to meet current standards. This project is bundled with sewer improvements along Madison Avenue.

Benefit: The goal of the project is to better accommodate pedestrians of all ages and abilities along this heavily used corridor that currently has barriers for many users.

Schedule: YR1: Design; YR2 Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	209	-	-	-	-	-	-	-	209
REET	731	505	-	-	-	-	-	-	1,236
TBD	25	860	-	-	-	-	-	-	885
Sewer Fund	792	15	-	-	-	-	-	-	807
SSWM Fund	-	-	-	-	-	-	-	-	-
ARPA	-	2,000	-	-	-	-	-	-	2,000
Federal Grant	1,410	-	-	-	-	-	-	-	1,410
Sub-total	3,167	3,380	-	-	-	-	-	-	6,547
FUNDING USES (1000's)									
Project Management	117	64	-	-	-	-	-	-	181
Design/construction	3,050	3,316	-	-	-	-	-	-	3,316
Sub-total	3,167	3,380	-	-	-	-	-	-	6,547

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Connecting Centers: Eagle Harbor/Wyatt Non-Motorized Improvements

Number: 00968

Location: Wyatt to past Bucklin Hill

Project Description



Description: Shoulder widening on both sides from the Head of the Bay and along the shoreline segment of the road.

Benefit: Safety and Non Motorized Transportation Connectivity.

Schedule: 2023: Design; 2024: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	4	-	-	-	-	-	-	-	4
REET	370	531	2,098	-	-	-	-	-	3,000
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	735	-	-	-	-	-	735
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	375	531	2,833	-	-	-	-	-	3,740
FUNDING USES (1000's)									
Project Management	30	31	33	-	-	-	-	-	95
Design/construction	345	500	2,800	-	-	-	-	-	3,645
Sub-total	375	531	2,833	-	-	-	-	-	3,740

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project Description



Description: Provide shoulder widening on both sides of Bucklin Hill Road and Lynwood Center Road from Blakely Avenue to Fletcher Bay Road. There is a potential for separated paths along portions of this segment on both sides of the road.

Benefit: Safety and non-motorized transportation connectivity.

Schedule: YR1: Construction (in-house design)

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	57	277	836	-	-	-	-	-	1,170
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	57	277	836	-	-	-	-	-	1,170
FUNDING USES (1000's)									
Project Management	10	11	36	-	-	-	-	-	57
Design/construction	47	266	800	-	-	-	-	-	1,113
Sub-total	57	277	836	-	-	-	-	-	1,170

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

City of Bainbridge Island
FLEET and EQUIPMENT CIP (2023 - 2028)
2023-2024 Adopted Budget

Project	General Rent	Streets Rent	Water Rent	Sewer Rent	SSWM Rent	2023	2024	2025	2026	2027	2028	Total
FLEET & EQUIPMENT - 6-YEAR CIP (1000s)												
Police Vehicles (2)	100%					-	190	200	210	220	230	1,050
Vactor Truck				50%	50%	650	-	-	-	-	-	650
Electric Sedan	20%	20%	20%	20%	20%	70	-	-	-	-	-	70
Medium Duty Pickup	20%	20%	20%	20%	20%	200	-	-	-	-	-	200
Electric Sidewalk Sweeper/Plow		100%				150						150
Landscape Trailer	20%	20%	20%	20%	20%	30						30
Electric Sedan	20%	20%	20%	20%	20%	70	-	-	-	-	-	70
Electric SUV	20%	20%	20%	20%	20%	-	70	-	-	-	-	70
City Hall Vehicle	100%					-	70	-	-	-	-	70
Electric SUV	100%					-	70	-	-	-	-	70
Truck Cab and Chassis		50%			50%	-	300	-	-	-	-	300
Salt Brine System		100%				-	70					70
Heavy Duty Pickup	20%	80%				-	-	175	-	-	-	175
Asphalt Patch Machine		100%				-	-	250	-	-	-	250
Forklift	20%	20%	20%	20%	20%	-	-	-	50	-	-	50
Street Sweeper		20%			80%	-	-	-	325	-	-	325
Pup Trailer		50%			50%	-	-	-	150	-	-	150
Electric Sedan	100%					-	-	-	-	80	-	80
Ravo Street Sweeper		20%			80%	-	-	-	-	500	-	500
Electric Medium Pick-up	20%	20%	20%	20%	20%	-	-	-	-	120	-	120
Commercial Mower					100%	-	-	-	-	30	-	30
Backhoe	20%	20%	20%	20%	20%	-	-	-	-	-	350	350
Dump Truck	20%	20%	20%	20%	20%	-	-	-	-	-	325	325
Roadside Mower		100%				-	-	-	-	-	300	300
TOTALS						1,170	770	625	735	950	1,205	5,455

City of Bainbridge Island
Facilities CIP (2023 - 2028)
2023 - 2024 Adopted Budget

Project	Grant Eligible	Grant Awarded	Grant/Donations Funds	Tax Supported	Wtr Component	Swr Component	SSWM Comp	Prior Years	2023	2024	2025	2026	2027	2028	2029-2042	Total
FACILITIES PROJECTS - 6-YEAR CIP																
Police and Municipal Court Building				Y				20,270	-	-	-	-	-	-	-	20,270
City Hall Parking Lot Retrofit	x		113	Y				224	18	14	-	-	-	-	-	255
City Hall Security				Y				160	11	-	-	-	-	-	-	171
B.I. Senior Center Renovations	x		160	Y				568	100	-	-	-	-	-	-	668
City Hall Map Room Enclosure				Y				-	260	-	-	-	-	-	-	260
PW Inventory Storage Facility				Y				-	3	210	-	-	-	-	-	213
PW Truck Storage Pole Building				Y				-	3	110	-	-	-	-	-	113
PW Truck Hoist				Y				-	3	116	-	-	-	-	-	119
PW Yard Security Gate				Y				-	1	89	-	-	-	-	-	91
Electric Vehicle Charging Stations				Y				25	80	-	80	-	-	-	-	185
City Total								20,974	478	539	80	-	-	-	-	22,072
Grant Totals								273	-	-	-	-	-	-	-	273
TOTALS								21,247	478	539	80	-	-	-	-	22,344

Project: Police and Municipal Court Facility

Number: 00724

Location: 8804 Madison

Project Description



Description: This project provides for the replacement of the Police Station and relocation of the Municipal Court.

Benefit: Replacement Police facility will provide adequate space for current and future departmental needs, while correcting numerous space, structural, and security deficiencies in the current facility. New Court facility will replace existing leased space, which marginally meets current requirements and will create operational efficiencies by being co-located with the Police Station.

Schedule: Construction in 2023.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	10,551	-	-	-	-	-	-	-	10,551
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
REET	1,719	-	-	-	-	-	-	-	1,719
Long-Term Debt	8,000	-	-	-	-	-	-	-	8,000
Sub-total	20,270	-	-	-	-	-	-	-	20,270
FUNDING USES (1000's)									
Project Management	200	-	-	-	-	-	-	-	200
Predesign	450	-	-	-	-	-	-	-	450
Acquisition	8,975	-	-	-	-	-	-	-	8,975
Design	672	-	-	-	-	-	-	-	672
Construction	9,973	-	-	-	-	-	-	-	9,973
Sub-total	20,270	-	-	-	-	-	-	-	20,270

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating		100	100	100	100	100	100	1,400	2,000
Debt Service	482	510	508	510	511	507	507	6,620	10,155
Sub-total	482	610	608	610	611	607	607	8,020	12,155

Project: City Hall Parking Lot Retrofit

Number: 01118

Location: City Hall

Project Description



Description: Improve the stormwater drainage system and add water quality facilities at the City Hall lower parking lot in accordance with the City’s stormwater permit. The project would seek to eliminate the use of asphalt paving as part of the suite of improvements.

Benefit: The improvements would improve drainage and water quality from the site, and potentially enhance the visual aesthetics of the parking lot.

Schedule: YR 1: Design and construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
REET Fund	111	18	14	-	-	-	-	-	144
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
State Grant	113	-	-	-	-	-	-	-	113
Sub-total	224	18	14	-	-	-	-	-	256
FUNDING USES (1000's)									
Project Management	-	18	14	-	-	-	-	-	32
Design/construction	224	-	-	-	-	-	-	-	224
Sub-total	224	18	14	-	-	-	-	-	256

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: City Hall Security

Number: 01092

Location: City Hall

Project Description



Description: Replace the obsolete existing security system at City Hall to match and coordinate with the new system to be installed at the new Police/Court Facility.

Benefit: Improved security at City Hall, and coordinated systems across the organization for ease of maintenance and operability.

Schedule: YR 1: Design and construction; YR 2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	160	11	-	-	-	-	-	-	171
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	160	11	-	-	-	-	-	-	171
FUNDING USES (1000's)									
Project Management	10	11	-	-	-	-	-	-	21
Design/construction	150	-	-	-	-	-	-	-	150
Sub-total	160	11	-	-	-	-	-	-	171

Estimated Impact on Future Operating Budget (1000's)

	Prior Yr:	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Bainbridge Island Senior Center Renovations

Number: 01050

Location: BISCC

Project Description



Description: The Bainbridge Island Senior Community Center Renovations project includes a suite of repair and maintenance upgrades (heat pump and roof replacement, security and electrical upgrades, etc.), and renovations to improve efficiency and the use of space for community programs. The work will include retrofitting the east-wing for a more communal layout, reconfiguring the entryway, and expanding the thrift store.

Benefit: Improved asset and more efficient use of existing space.

Schedule: YR1: Design; YR2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	62	-	-	-	-	-	-	-	62
REET	346	100	-	-	-	-	-	-	446
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Donated	160	-	-	-	-	-	-	-	160
Sub-total	568	100	-	-	-	-	-	-	668
FUNDING USES (1000's)									
Project Management	58	16	-	-	-	-	-	-	74
Design/construction	510	84	-	-	-	-	-	-	594
Sub-total	568	100	-	-	-	-	-	-	668

Estimated Impact on Future Operating Budget (1000's)

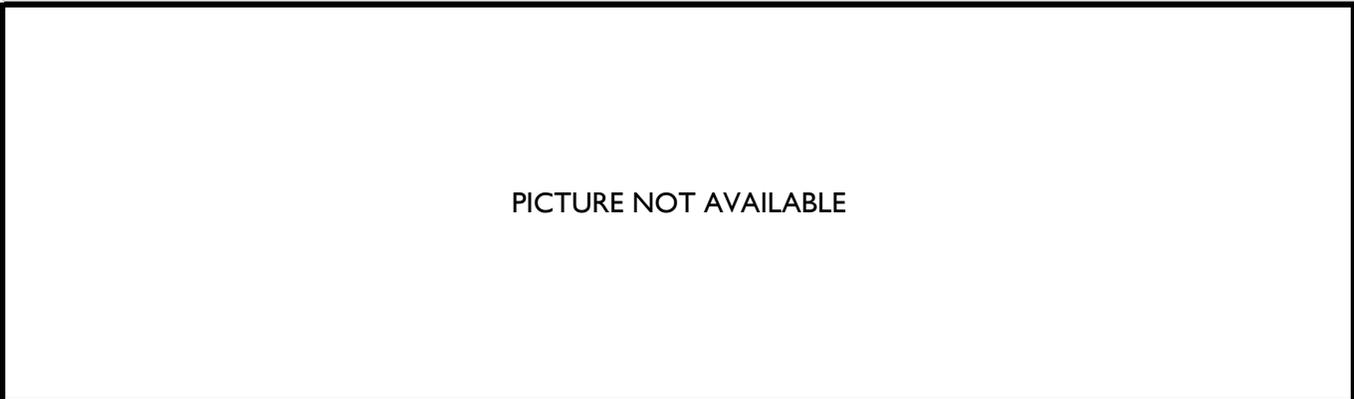
	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: City Hall Map Room Enclosure

Number: 01228

Location: City Hall

Project Description



Description: This project proposes to enclose the City Hall Map Room to increase the usability of the space for private in-person and remote meetings.

Benefit: The improvements will expand available meeting space at City Hall for staff, City Committees and other community purposes.

Schedule: YR I: Design and Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	260	-	-	-	-	-	-	260
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	260	-	-	-	-	-	-	260
FUNDING USES (1000's)									
Project Management	-	6	-	-	-	-	-	-	6
Design/construction	-	254	-	-	-	-	-	-	254
Sub-total	-	260	-	-	-	-	-	-	260

Estimated Impact on Future Operating Budget (1000's)

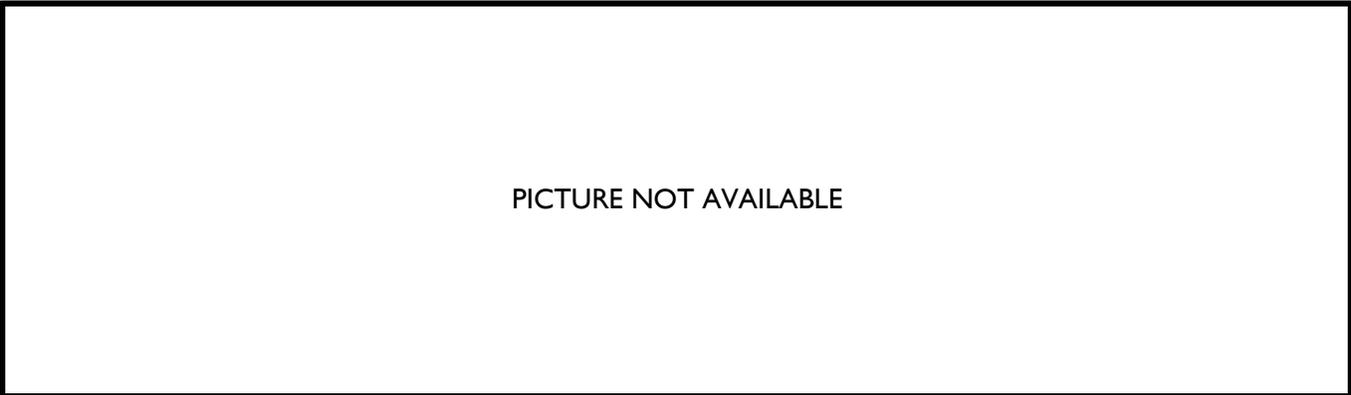
	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Public Works Inventory Storage Facility

Number: 01229

Location: Hidden Cove PW Yard

Project Description



Description: This project will provide dry storage for critical operations and maintenance small equipment and parts.

Benefit: The project will improve current sub-standard size and conditions of Operations and Maintenance storage facilities.

Schedule: YR 1: Procurement/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	3	210	-	-	-	-	-	213
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	3	210	-	-	-	-	-	213
FUNDING USES (1000's)									
Project Management	-	3	6	-	-	-	-	-	9
Design/construction	-	-	204	-	-	-	-	-	204
Sub-total	-	3	210	-	-	-	-	-	213

Estimated Impact on Future Operating Budget (1000's)

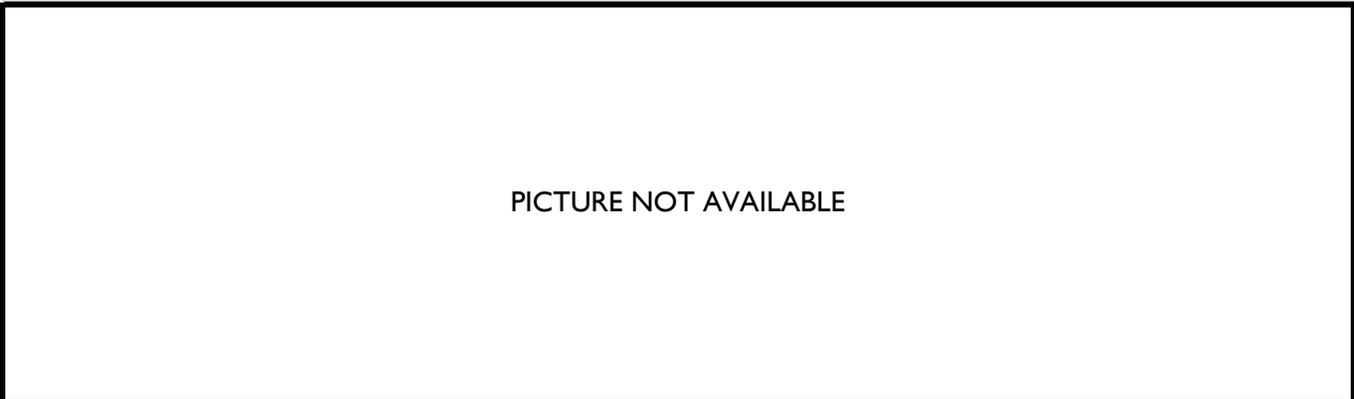
	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Public Works Truck Storage Pole Building

Number: 01230

Location: Hidden Cove PW Yard

Project Description



Description: The Public Works truck storage pole building is needed to preserve the maintenance life of heavy equipment and vehicles at the Public Works facility. The building will house 4-8 vehicles.

Benefit: Storing large equipment and vehicles (between 4 and 8) will extend the assets' life and reduce time needed for repairs and maintenance.

Schedule: YR I: Procurement/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	3	110	-	-	-	-	-	113
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	3	110	-	-	-	-	-	113
FUNDING USES (1000's)									
Project Management	-	3	6	-	-	-	-	-	9
Design/construction	-	-	104	-	-	-	-	-	104
Sub-total	-	3	110	-	-	-	-	-	113

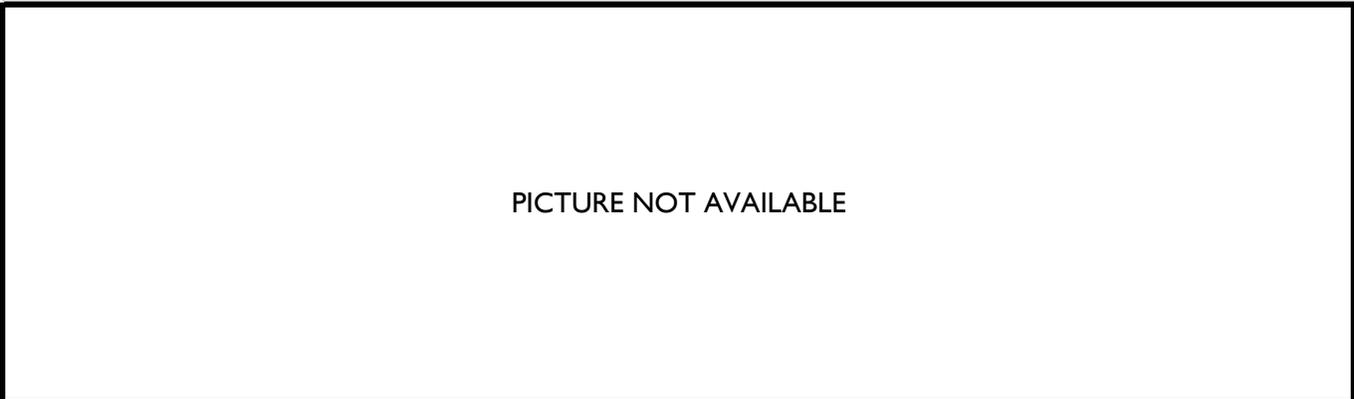
Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Public Works Truck Hoist
Location: Hidden Cove PW Yard

Number: 01231

Project Description



Description: The Public Works truck hoist replaces an existing lift that is over twenty years old and is used on heavy duty equipment or dump truck sized vehicles. The lift is needed to continue safely maintaining heavy duty equipment and maintain the continuity of operations.

Benefit: The lift is needed for maintaining heavy duty equipment and providing for continuity of operations.

Schedule: YR I: Procurement/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	3	116	-	-	-	-	-	119
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	3	116	-	-	-	-	-	119
FUNDING USES (1000's)									
Project Management	-	3	6	-	-	-	-	-	9
Design/construction	-	-	110	-	-	-	-	-	110
Sub-total	-	3	116	-	-	-	-	-	119

Estimated Impact on Future Operating Budget (1000's)

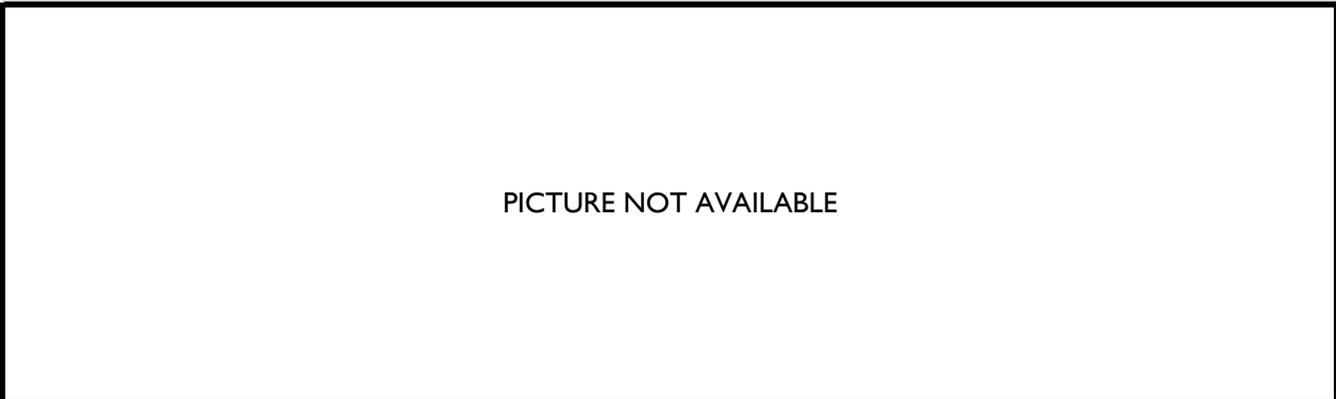
	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Public Works Yard Security Gate

Number: 01232

Location: Hidden Cove PW Yard

Project Description



Description: The Public Works facility security gate upgrade project is to replace the existing facility with a motorized gate that can be accessed by key card or code. The gate will improve safety and security of the facility and prevent break-ins.

Benefit: The gate will improve safety and security of the facility that has experienced several break-ins over the last five years.

Schedule: YR I: Procurement/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	1	89	-	-	-	-	-	91
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	1	89	-	-	-	-	-	91
FUNDING USES (1000's)									
Project Management	-	1	4	-	-	-	-	-	6
Design/construction	-	-	85	-	-	-	-	-	85
Sub-total	-	1	89	-	-	-	-	-	91

Estimated Impact on Future Operating Budget (1000's)

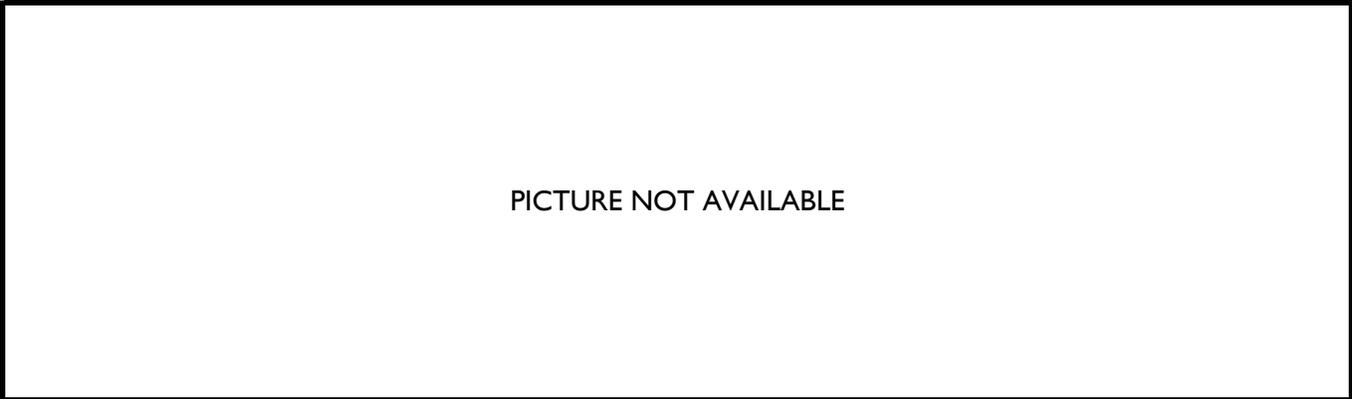
	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Electric Charging Stations

Number: 01185

Location:

Project Description



Description: Electric vehicle charging stations, and related electrical infrastructure, are planned to be installed at City Hall and the Public Works Maintenance Facility to support the conversion of City fleet vehicles from gas to electric power.

Benefit: Progress towards the City's goal of reducing greenhouse gas emissions in City operations.

Schedule: YR I: Procurement/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	25	80	-	80	-	-	-	-	185
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	25	80	-	80	-	-	-	-	185
FUNDING USES (1000's)									
Project Management	-	9	-	-	-	-	-	-	9
Design/construction	25	71	-	80	-	-	-	-	176
Sub-total	25	80	-	80	-	-	-	-	185

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

City of Bainbridge Island
Water CIP (2023 - 2028)
2023 - 2024 Adopted Budget

Project	Location	Grant/Loan Eligible	Tax Supported	Wtr Comp	Swr Comp	SSWMI Comp	Prior Years	2023	2024	2025	2026	2027	2028	2029-2042	Total
WATER PROJECTS - 6-YEAR CIP (1000s)															
Winslow Water Tank Replacement	New Brooklyn	x		Y			1,579	11,100	-	-	-	-	-	-	12,679
Fire Flow and Pipeline Improvements	Winslow			Y			-	169	431	-	-	-	-	-	600
Emergency Generator	Head of the Bay			Y			-	70	155	-	-	-	-	-	225
Ferncliff Main Extension	Ferncliff Ave	x		Y			60	776	-	-	-	-	-	-	836
Booster Pump Upgrade	Head of the Bay			Y			-	168	-	-	-	-	-	-	168
Sands Ave Well Rehabilitation	Sands Ave			Y			-	375	-	-	-	-	-	-	375
Fletcher Bay well Rehabilitation	Fletcher Bay			Y			-	212	-	-	-	-	-	-	212
Head of the Bay well Rehabilitation	Head of the Bay			Y			-	-	312	-	-	-	-	-	312
City Project Funding							1,639	12,471	898	-	-	-	-	-	15,007
Grant Totals							-	400	-	-	-	-	-	-	400
SUBTOTAL							1,639	12,871	898	-	-	-	-	-	15,407
UNFUNDED WATER PROJECTS - (1000s)															
Winslow Supply Well	TBD		Y	Y				208	17	840	-	-	-	-	1,065
Water Treatment Improvements	Head of the Bay			Y			-	-	415	1,015	-	-	-	-	1,430
Winslow Way West				Y			-	-	-	75	300	-	-	-	375
City Project Funding															
Grant Totals															
SUBTOTAL							-	208	432	1,930	300	-	-	-	2,870
TOTAL ALL WATER PROJECTS - (1000s)															
City Project Funding							1,639	12,679	1,329	1,930	300	-	-	-	17,877
Grant Totals							-	400	-	-	-	-	-	-	400
GRAND TOTAL							1,639	13,079	1,329	1,930	300	-	-	-	18,277

Project Description



Description: Construct a new 2 million-gallon reservoir to replace both of the existing tanks that are located on an easement near the High School.

Benefit: A new tank built at a sufficient elevation, and to the most recent design standards, will correct several deficiencies associated with existing tanks including: significant dead storage, pressure zone deficiencies, water quality issues, and seismic deficiencies.

Schedule: 2021: Design; 2023: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	426	922	-	-	-	-	-	-	1,348
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Long-Term Debt	1,153	10,178	-	-	-	-	-	-	11,331
Sub-total	1,579	11,100	-	-	-	-	-	-	12,679
FUNDING USES (1000's)									
Project Management	79	28	-	-	-	-	-	-	107
Design/construction	1,500	11,072	-	-	-	-	-	-	12,572
Sub-total	1,579	11,100	-	-	-	-	-	-	12,679

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	9	731	731	731	731	731	9,503	13,167
Sub-total	-	9	731	731	731	731	731	9,503	13,167

Project: Fire Flow Improvements

Number: 01095

Location: Winslow

Project Description



Description: As recommended by the City’s 2017 Water System Plan, two pipeline upgrades have been identified that will allow the Winslow Water System to provide the required fire flow requirements for commercial and multi-family buildings.

Benefit: Sufficient fire flow to provide life safety and property protections.

Schedule: YR1: design, YR2: construction.

Capital Funding (1000's)

	Prior							2029-	
	Yrs.	2023	2024	2025	2026	2027	2028	2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	169	431	-	-	-	-	-	600
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	169	431	-	-	-	-	-	600
FUNDING USES (1000's)									
Project Management	-	9	36	-	-	-	-	-	45
Design/construction	-	160	395	-	-	-	-	-	555
Sub-total	-	169	431	-	-	-	-	-	600

Estimated Impact on Future Operating Budget

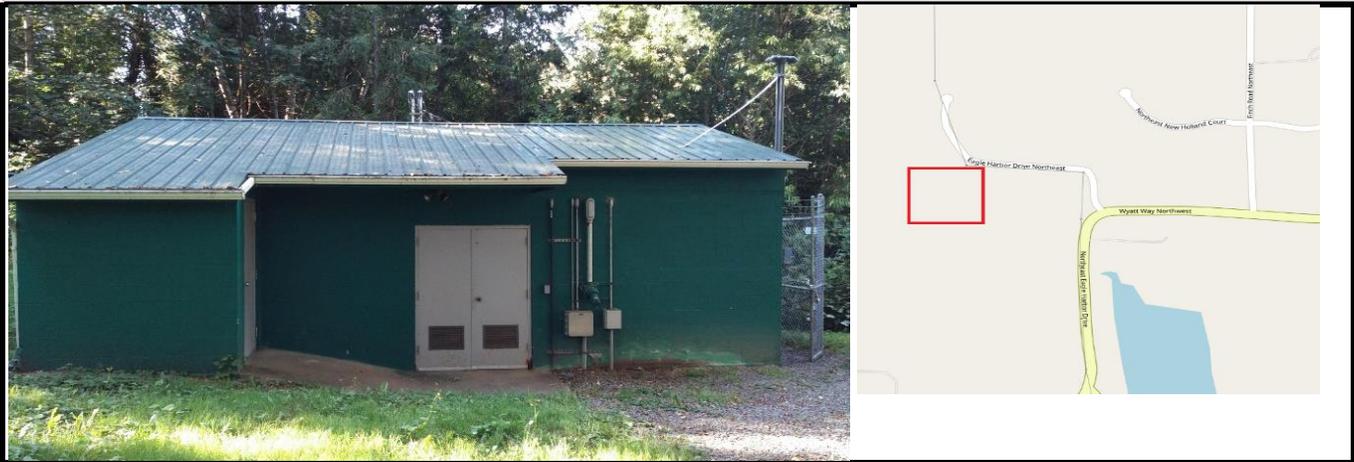
	Prior							2029-	
	Yrs.	2023	2024	2025	2026	2027	2028	2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-								

Project: Emergency Generator

Number: 01098

Location: Head of Bay

Project Description



Description: Install an emergency generator to provide a permanent, redundant power source for the well site that provides 25% of the supply for the system.

Benefit: Improves system reliability in the event of power outages.

Schedule: YR 1: Design; YR2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	70	155	-	-	-	-	-	225
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	70	155	-	-	-	-	-	225
FUNDING USES (1000's)									
Project Management	-	7	11	-	-	-	-	-	18
Design/construction	-	63	144	-	-	-	-	-	-
Sub-total	-	70	155	-	-	-	-	-	225

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Ferncliff Main Extension

Number: 01170

Location: Ferncliff Ave

Project Description

PICTURE NOT AVAILABLE

Description: This project will extend the existing water main in Ferncliff Avenue to serve the Ferncliff Water Association properties (18), and the City’s isolated Casey Street water system properties (9). The project is subject to a low-interest loan from the State of Washington which includes 50% loan forgiveness upon completion of the project.

Benefit: The extension will extend water availability to new customers in the service area, and reduce long-term maintenance costs associated with the Casey Street water system.

Schedule: YR1: Design; YR2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	60	376	-	-	-	-	-	-	436
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Loan	-	400	-	-	-	-	-	-	400
Sub-total	60	776	-	-	-	-	-	-	836
FUNDING USES (1000's)									
Proj. Management	10	26	-	-	-	-	-	-	36
Design/construction	50	750	-	-	-	-	-	-	800
Sub-total	60	776	-	-	-	-	-	-	836

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	5	26	26	26	26	26	260	395
Sub-total	-	5	26	26	26	26	26	260	395

Project: Booster Pump Upgrade

Number: 01233

Location: Head of the Bay

Project Description

PICTURE NOT AVAILABLE

Description: Currently, the secondary booster pump is limited to half capacity of the primary booster pump at the Head of the Bay. The replacement of the secondary booster pump to match water rights is needed to provide redundancy and the ability to continue water operations at full capacity.

Benefit: Improve system reliability.

Schedule: YR1: Design/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	168	-	-	-	-	-	-	168
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	168	-	-	-	-	-	-	168
FUNDING USES (1000's)									
Proj. Management	-	7	-	-	-	-	-	-	7
Design/construction	-	161	-	-	-	-	-	-	161
Sub-total	-	168	-	-	-	-	-	-	168

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Sands Ave Rehabilitation

Number: 01183

Location: Sands Ave

Project Description

PICTURE NOT AVAILABLE

Description: This project will rehabilitate one of the primary water source wells for the Winslow Water System at the Sands Avenue well site. The project includes replacement of the well pumps, which are over 30 years old, and past their design life.

Benefit: Improve water system reliability and redundancy.

Schedule: YR1: Design/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	375	-	-	-	-	-	-	375
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	375	-	-	-	-	-	-	375
FUNDING USES (1000's)									
Proj. Management	-	-	-	-	-	-	-	-	-
Design/construction	-	375	-	-	-	-	-	-	375
Sub-total	-	375	-	-	-	-	-	-	375

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Fletcher Bay well rehabilitation and pump replacement

Number:

01244

Location: Fletcher Bay

Project Description

PICTURE NOT AVAILABLE

Description: This project will rehabilitate one of the primary water source wells for the Winslow Water System at the Fletcher Bay well site. The project includes replacement of the well pumps, which are over 30 years old, and past their design life.

Benefit: Improve water system reliability and redundancy.

Schedule: YR1: Design/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	212	-	-	-	-	-	-	212
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	212	-	-	-	-	-	-	212
FUNDING USES (1000's)									
Proj. Management	-	12	-	-	-	-	-	-	12
Design/construction	-	200	-	-	-	-	-	-	200
Sub-total	-	212	-	-	-	-	-	-	212

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Head of the Bay well rehabilitation and pump replacement

Number:

01247

Location: Head of the Bay

Project Description

PICTURE NOT AVAILABLE

Description: This project will rehabilitate one of the primary water source wells for the Winslow Water System at the Head of the Bay well site. The project includes replacement of the well pumps, which are over 30 years old, and past their design life.

Benefit: Improve water system reliability and redundancy.

Schedule: YR1: Design/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	312	-	-	-	-	-	312
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	-	312	-	-	-	-	-	312
FUNDING USES (1000's)									
Proj. Management	-	-	12	-	-	-	-	-	12
Design/construction	-	-	300	-	-	-	-	-	300
Sub-total	-	-	312	-	-	-	-	-	312

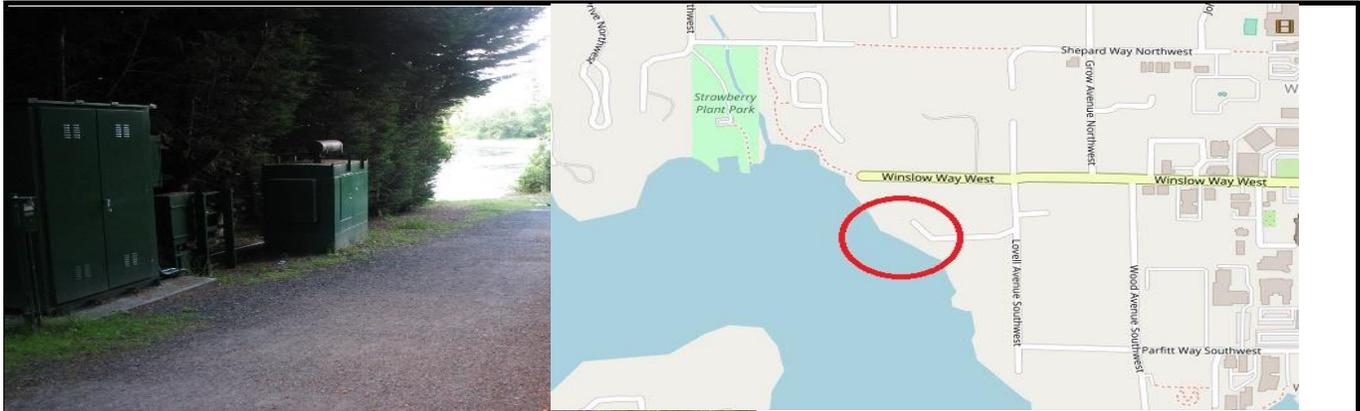
Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

City of Bainbridge Island
Sewer CIP (2023 - 2028)
2023 - 2024 Adopted Budget

Project	Location and/or Phase	Grant/Loan Awarded	Grant Funds	Tax Supported	Wtr Component	Swr Component	SSWM Comp	Prior Years	2023	2024	2025	2026	2027	2028	Total
SEWER PROJECTS - 6-YEAR CIP (1000s)															
Rehabilitate Pumps	Sunday Cove	Y				Y		935	92	-	-	-	-	-	1,027
Pump Station & Force Main	Wood Ave	Y				Y		791	-	-	3,184	-	-	-	3,975
Rehabilitate Pump Station (Lower Lovell)	Lower Lovell	Y				Y		1,113	-	550	-	-	-	-	1,663
Bundled Madison Avenue Nonmotorized & Sewer Improvements Project	Madison Ave			Y		Y		792	15	-	-	-	-	-	807
Hawley Irene Grinders	Hawley/Irene					Y		396	-	-	-	-	-	-	396
Wastewater Treatment Plant (WWTP) Upgrades	WWTP					Y		170	820	610	-	-	-	-	1,600
City Total								4,197	927	1,160	3,184	-	-	-	9,468
Grant Total								-	-	-	-	-	-	-	-
SUBTOTALS								4,197	927	1,160	3,184	-	-	-	9,468
UNFUNDED SEWER PROJECTS - (1000s)															
Rehabilitate Pump Station (Wing Point)	Wing Point					Y		134	-	1,318	-	-	-	-	1,452
Hawley Pump	Lower Hawley					Y		124	-	640	-	-	-	-	764
North Town Woods Pump	NW Winslow					Y		114	4	527	-	-	-	-	645
Woodward Pump	NW Winslow					Y		133	-	-	635	-	-	-	768
Rehabilitate Pump Station (Island Terrace)	Island Terrace					Y		-	180	-	545	-	-	-	725
Install Gravity Sewers	Sunday Cove	Y				Y		1,010	4	11	600	-	-	-	1,625
Extend WWTP Outfall	Wing Point					Y		-	385	15	1,800	-	-	-	2,200
Ferncliff Ave Conveyance Upgrades	Ferncliff Ave					Y		-	-	250	1,000	-	-	-	1,250
Ferry Terminal Pump Station Relocation	Winslow					Y		-	-	-	-	-	150	700	850
City Total								1,515	572	2,762	4,580	-	150	700	10,279
Grant Total								-	-	-	-	-	-	-	-
SUBTOTALS								1,515	572	2,762	4,580	-	150	700	10,279
TOTAL ALL SEWER PROJECTS - (1000s)															
City Total								5,712	1,500	3,921	7,764	-	150	700	19,747
Grant Total								-	-	-	-	-	-	-	-
GRAND TOTALS								5,712	1,500	3,921	7,764	-	150	700	19,747

Project Description



Description: Some components of the Sunday Cove pump station will reach the end of their useful life, which is assumed to be approximately 30 years, over the next few years. In addition to replacement of the pumps and motors, this project will include the replacement of the station’s emergency generator.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.

Schedule: YR1: Design and construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	585	57	-	-	-	-	-	-	642
SSWM Fund	-	-	-	-	-	-	-	-	-
PWTF Loan	350	35	-	-	-	-	-	-	385
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	935	92	-	-	-	-	-	-	1,027
FUNDING USES (1000's)									
Project Management	62	12	-	-	-	-	-	-	74
Design/construction	873	80	-	-	-	-	-	-	953
Sub-total	935	92	-	-	-	-	-	-	1,027

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	0	22	22	22	22	22	291	402
Sub-total	-	0	22	22	22	22	22	291	402

Project: Pump Station and Force Main

Number: 00990

Location: Wood Ave

Project Description



Description: This project is part of a suite of projects (Lovell Pump Station; Sunday Cove Pump Station; and Sunday Cove Gravity Sewers) that are planned to facilitate the abandonment of the north and south sewer beach main, which is an aging facility that has reached the end of its useful life. Abandonment of the beach mains was determined to be the best replacement approach due to environmental, maintenance and cost-benefit concerns.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.

Schedule: YR1: design/permitting, YR3: construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	494	-	-	1,989	-	-	-	-	2,483
SSWM Fund	-	-	-	-	-	-	-	-	-
PWTF Loan	297	-	-	1,195	-	-	-	-	1,492
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	791	-	-	3,184	-	-	-	-	3,975

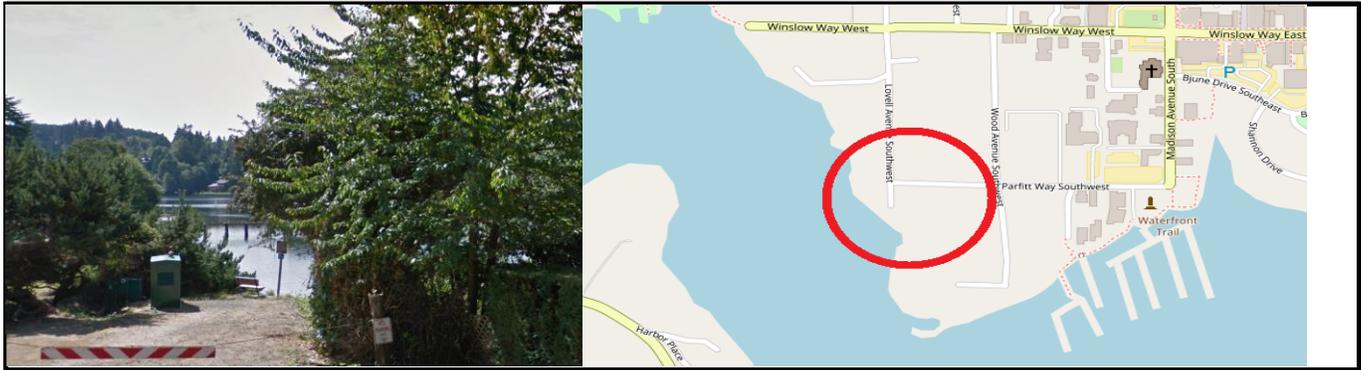
FUNDING USES (1000's)

Project Management	41	-	-	54	-	-	-	-	95
Design/construction	750	-	-	3,130	-	-	-	-	3,880
Sub-total	791	-	-	3,184	-	-	-	-	3,975

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	0	89	89	89	89	89	1,162	1,610
Sub-total	-	0	89	89	89	89	89	1,162	1,610

Project Description



Description: The pump station is reaching the end of its useful life, and needs to be upgraded with replacement pumps. This project is part of a suite of projects (Lovell Pump Station; Sunday Cove Pump Station; and Sunday Cove Gravity Sewers) that are planned to facilitate the abandonment of the north and south sewer beach main, which is an aging facility that has reached the end of its useful life. Side sewers associated with several properties along Lovell Avenue will be reconnected to the upland sewer main as part of this project.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.

Schedule: YR1: design. YR2: construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	695	-	344	-	-	-	-	-	1,039
SSWM Fund	-	-	-	-	-	-	-	-	-
PWTF Loan	418	-	206	-	-	-	-	-	624
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	1,113	-	550	-	-	-	-	-	1,663
FUNDING USES (1000's)									
Project Management	60	-	20	-	-	-	-	-	80
Design/construction	1,053	-	530	-	-	-	-	-	1,583
Sub-total	1,113	-	550	-	-	-	-	-	1,663

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	0	37	37	37	37	37	484	671
Sub-total	-	0	37	37	37	37	37	484	671

Project: Bundled Madison Avenue Nonmotorized & Sewer Improvements

Number: 01088

Location: Madison Ave

Project Description



Description: This project will construct a new sewer force main in Madison Avenue between the New Brooklyn sewer pump station and High School Road in conjunction with the Madison Avenue Sidewalk project. The purpose of the main is to more adequately serve the existing and future development in the Village Pump Station sewer area.

Benefit: Improves reliability of sewer collection system.

Schedule: YR1: Design and Construction

Capital Funding (1000's)

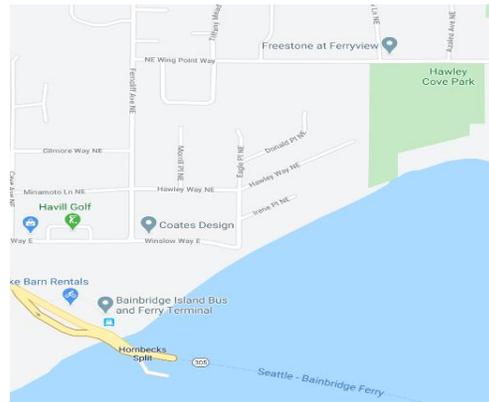
	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	209	-	-	-	-	-	-	-	209
REET Fund	731	505	-	-	-	-	-	-	1,236
Trans. Benefit Fund	25	860	-	-	-	-	-	-	885
Sewer Fund	792	15	-	-	-	-	-	-	807
Federal Grant	1,410	-	-	-	-	-	-	-	1,410
ARPA	-	2,000	-	-	-	-	-	-	2,000
Sub-total	3,167	3,380	-	-	-	-	-	-	6,547
FUNDING USES (1000's)									
Project Management	117	64	-	-	-	-	-	-	181
Design/construction	3,050	3,316	-	-	-	-	-	-	6,366
Sub-total	3,167	3,380	-	-	-	-	-	-	6,547

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Location:

Project Description



Description: This project proposes to replace an aging and failing gravity sewer main with a new force main and grinders pumps for several residences along Hawley Way and Irene Place.

Benefit: Replacement of a deteriorated system with a reliable improvement that can be maintained in the future.

Schedule: YR1: Design and YR2:Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	396	-	-	-	-	-	-	-	396
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	396	-	-	-	-	-	-	-	396
FUNDING USES (1000's)									
Project Management	46	-	-	-	-	-	-	-	46
Design/Construction	350	-	-	-	-	-	-	-	350
Sub-total	396	-	-	-	-	-	-	-	396

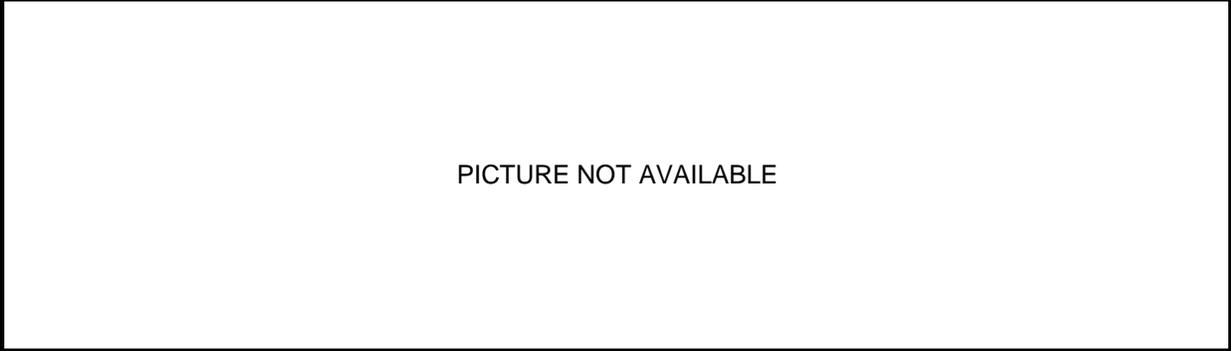
Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: WWTP Upgrades
 Location: WWTP

Number: 01187

Project Description



Description: The Wastewater Treatment Plant requires near-term capacity upgrades to ensure compliance with the City's wastewater discharge permit issued by the Department of Ecology. The near-term improvements include optimization of settling capacity; replacing the UV disinfection system; modifying existing clarifiers and improving sludge dewatering.

Benefit: Compliance with state requirements.

Schedule: YR1: design. YR2: construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	170	820	610	-	-	-	-	-	1,600
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	170	820	610	-	-	-	-	-	1,600
FUNDING USES (1000's)									
Project Management	-	36	35	-	-	-	-	-	71
Design/construction	170	784	575	-	-	-	-	-	1,529
Sub-total	170	820	610	-	-	-	-	-	1,600

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

City of Bainbridge Island
Stormwater CIP (2023- 2028)
2023 - 2024 Adopted Budget

Project	Grant Eligible	Grant Awarded	Grant Funds	Tax Supported	Wtr Component	Swr Component	SSWM Comp	Prior Years	2023	2024	2025	2026	2027	2028	2029-2042	Total
STORMWATER PROJECTS - 6-YEAR CIP (1000s)																
Eagle Hrbr. Dr. @ McDonald Creek Culvert			-				Y	276	-	-	-	-	-	-	-	276
Yeomalt Area Drainage Improvements			-				Y	61	823	-	-	-	-	-	-	884
Springbrook Creek Restoration and Culvert Complex Replacement	x		-				Y	-	310	1,250	-	-	-	-	-	1,560
Springbrook Fish Passage	x		1,885	Y			Y	185	4	13	2,025	-	-	-	-	2,227
Eagle Harbor Drive Cooper Creek Fish Passage	x		-				Y	126	966	515	-	-	-	-	-	1,608
Blakely Ave. Drainage Improvements			-				Y	-	-	-	468	-	-	-	-	468
City Funding								563	2,103	1,778	693	-	-	-	-	5,137
Grant Totals								85	-	-	1,800	-	-	-	-	1,885
TOTALS								648	2,103	1,778	2,493	-	-	-	-	7,022

Project: Eagle Harbor Drive at McDonald Creek

Number: 00823

Location: 5530 Eagle Harbor Drive

Project Description



Description: Replacement of an existing deep concrete culvert that shows signs of failure.

Benefit: Preservation of roadway and drainage system.

Schedule: 2020: Design and permitting; Construction deferred until permits are in place.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	276	-	-	-	-	-	-	-	276
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	276	-	-	-	-	-	-	-	276
FUNDING USES (1000's)									
Project Management	20	-	-	-	-	-	-	-	20
Design/construction	256	-	-	-	-	-	-	-	256
Sub-total	276	-	-	-	-	-	-	-	276

Estimated Impact on Future Operating Budget (1000's)

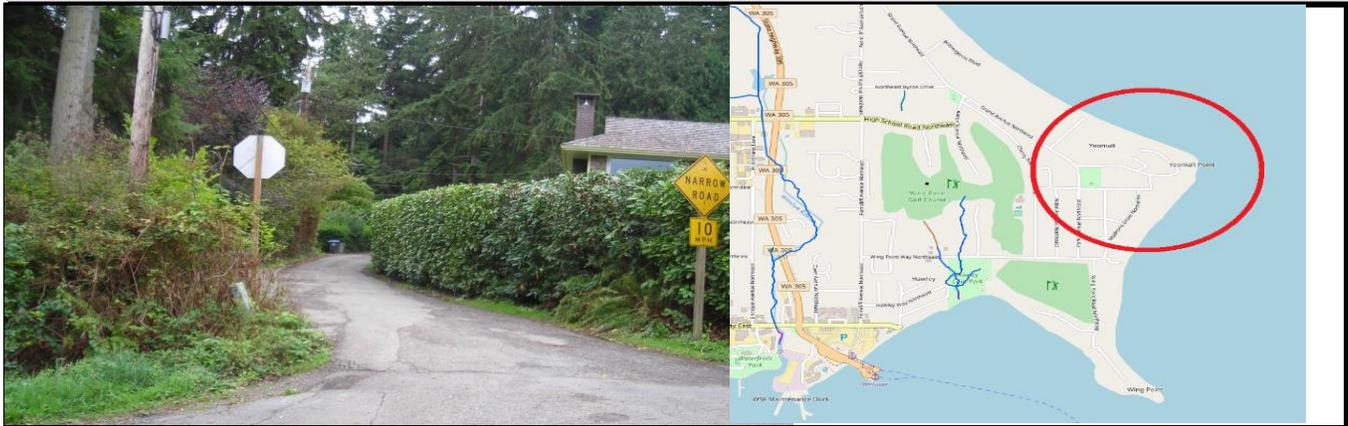
	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Yeomalt Area Drainage Improvements

Number: 00663

Location: Area bordered by Cherry, Yeomalt, Madrona and Wing Point Way

Project Description



Description: Provides for storm drainage improvements in the Yeomalt area. The City completed design in 2014 with funds received from a DOE grant for water quality.

Benefit: Much of the Wing Point area above Yeomalt Point was developed before regulations required conveyance systems. Currently there are drainage problems in many areas and/or existing conveyances are lacking or inadequate.

Schedule: 2021: Design; 2023: Construction

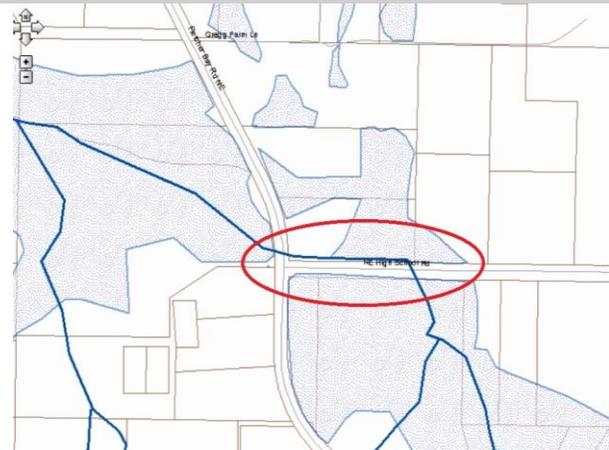
Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	61	823	-	-	-	-	-	-	884
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	61	823	-	-	-	-	-	-	884
FUNDING USES (1000's)									
Project Management	1	21	-	-	-	-	-	-	22
Design/construction	60	802	-	-	-	-	-	-	862
Sub-total	61	823	-	-	-	-	-	-	884

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project Description



Description: Upgrade failing complex of culverts across High School and Fletcher Bay Roads to fish passage culverts and restore section of creek that has been degraded.

Benefit: Preserve roadway and improve environmental conditions

Schedule: YR 1: Design; YR 2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	310	1,250	-	-	-	-	-	1,560
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	310	1,250	-	-	-	-	-	1,560
FUNDING USES (1000's)									
Project Management	-	10	38	-	-	-	-	-	48
Design/construction	-	300	1,212	-	-	-	-	-	1,512
Sub-total	-	310	1,250	-	-	-	-	-	1,560

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Springbrook Fish Passage
Location: Fletcher Bay Road west of New Brooklyn

Number: 01159

Project Description



Description: The Springbrook Fish Weir/Passage project proposes to replace the existing culvert at Springbrook Creek with an open box/bridge structure and streambed restoration.

Benefit: Provide a more adequate infrastructure for fish passage.

Schedule: YR 1: Design YR 2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	50	-	-	100	-	-	-	-	150
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	50	4	13	125	-	-	-	-	192
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	85	-	-	1,800	-	-	-	-	1,885
Sub-total	185	4	13	2,025	-	-	-	-	2,227

FUNDING USES (1000's)

Project Management	4	3	13	25	-	-	-	-	45
Design/construction	181	1	-	2,000	-	-	-	-	2,182
Sub-total	185	4	13	2,025	-	-	-	-	2,227

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Eagle Harbor Drive Cooper Creek Fish Passage
Location: Head of the Bay North of Green Light Automotive

Number: 1107

Project Description



Description: Replace existing undersized culvert with a fish passage box culvert wide enough to accommodate non-motorized improvements on Eagle Harbor Drive.

Benefit: Addresses flooding, provides for fish passage, and accommodates future non-motorized improvements.

Schedule: 2021: Design; 2024 Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	126	966	515	-	-	-	-	-	1,608
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	126	966	515	-	-	-	-	-	1,608
FUNDING USES (1000's)									
Proj. Management	31	16	15	-	-	-	-	-	63
Design/construction	95	950	500	-	-	-	-	-	1,545
Sub-total	126	966	515	-	-	-	-	-	1,608

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (8:00 PM) Consider Adoption of Resolution No. 2022-25 Relating to Increasing the Transportation Benefit Fund Vehicle License Fee from \$30 to \$40 - Finance,

SUMMARY: The current \$30 vehicle license tab fee is used to fund the Transportation Benefit Fund. This resolution would increase the fee from \$30 to \$40 for any valid purpose under state law including projects identified in the Sustainable Transportation Plan.

AGENDA CATEGORY: Resolution

PROPOSED BY: Finance & Administrative Services

RECOMMENDED MOTION: I move to adopt Resolution No. 2022-25 relating to increasing the Transportation Benefit Fund Vehicle License Fee from \$30 to \$40.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	No

BACKGROUND: The Transportation Benefit Fund is a separate special revenue fund that receives approximately \$600,000 per year in revenue through a \$30 per year license fee on most vehicles registered on the Island. The fund was originally established in 2013 as a separate "Bainbridge Island Transportation Benefit District" that was later assumed by the City in 2015 with all rights, powers, functions, and obligations transferred therein.

In general, state law requires that these funds be used for transportation improvements included in a local, regional, or state transportation plan. Improvements can range from roads and transit services to sidewalks and transportation management - including a majority of the projects included in the City's Sustainable Transportation Plan. In May of 2022, the City Council voted to renew \$10 of the \$30 fee indefinitely. This fee had previously been scheduled to sunset at the end of this year.

This Resolution increases the annual vehicle license fee from \$30 to \$40, with the revenue available for any eligible use.

ATTACHMENTS:

[Resolution No. 2022-25 Relating to Transportation Benefit District Fee Increase.docx](#)

[Presentation Transportation Benefit Fund Increase.pptx](#)

FISCAL DETAILS: The City currently receives approximately \$600,000 per year into the Transportation Benefit Fund. The increase provided by this Resolution would generate an additional \$200,000 of revenue per year, bringing the annual total to approximately \$800,000, which can be used for any purpose allowable by state law.

The revenue increase was not assumed in the 2023-2024 Proposed Biennial Budget.

Fund Name(s): Other

Coding:

RESOLUTION NO. 2022-25

A RESOLUTION of the City of Bainbridge Island, Washington, approving an increase of the vehicle license fee from \$30 to \$40, as allowed under RCW 36.73.065.

WHEREAS, on August 22, 2012, the City Council adopted Ordinance No. 2012-14, establishing the Bainbridge Island Transportation Benefit District (“BITBD”); and

WHEREAS, RCW 36.73.065 authorizes the BITBD to impose, by majority vote of the district’s governing board (i.e., currently, the City Council), a fee of up to \$40.00 if a \$20.00 vehicle fee has been imposed for at least twenty-four (24) months; and

WHEREAS, RCW 36.73.065 authorizes the BITBD to impose, by majority vote of the district’s governing board (i.e., currently, the City Council), a fee of up to \$50.00 if a \$40.00 vehicle fee has been imposed for at least twenty-four (24) months; and

WHEREAS, on January 9, 2013, the BITBD adopted Resolution No. 2013-01, establishing a \$20.00 vehicle license fee in accordance with RCW 36.73.065; and

WHEREAS, on December 1, 2015, the City Council adopted Ordinance No. 2015-31, assuming the rights, powers, functions, and obligations of the BITBD in accordance with Chapter 36.74 RCW; and

WHEREAS, on January 22, 2019, the City Council adopted Resolution No. 2019-08, increasing the vehicle license fee from \$20.00 to \$30.00 and specifying that the amount of \$30.00 was established to be administered by the Washington State Department of Licensing on qualifying vehicles as set forth in RCW 82.80.140 and Chapters 36.73 and 46.17 RCW; and

WHEREAS, Section 4 of Resolution No. 2019-08 specified that the \$30.00 fee would remain in effect until January 22, 2023; and

WHEREAS, on January 22, 2019, the City Council also adopted a different resolution, Resolution No. 2019-06, which, among other topics, specified how revenue from the increase of the vehicle license fee from \$20.00 to \$30.00, as allowed under RCW 36.73.065, would only be used for projects and programs specific to traffic calming and climate change mitigation; and

WHEREAS, on May 24, 2022, the City Council adopted Resolution 2022-19 to maintain the \$30.00 license fee indefinitely and eliminate the additional spending restrictions that were imposed by Resolution No. 2019-06; and

WHEREAS, the City Council finds it to be in the best interest of the City to increase the vehicle fee from the current amount of \$30.00 to \$40.00; and

WHEREAS, in accordance with RCW 82.80.140(4), the new vehicle license fee may not be collected until six months after approval of the increase by the City Council; and

WHEREAS, all revenue from the City’s vehicle license fee is deposited in the City’s Transportation Benefit Fund.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, DOES RESOLVE AS FOLLOWS:

Section 1. In accordance with RCW 36.73.065, the annual vehicle license fee shall increase from \$30.00 to \$40.00 and shall continue to be collected and administered by the Washington State Department of Licensing on qualifying vehicles as set forth in RCW 82.80.140 and Chapters 36.73 and 46.17 RCW. The fee amount of \$40.00 shall continue in full force and effect until it is changed or eliminated by City Council action.

Section 2. The vehicle license fee of \$40.00 shall take effect for notices mailed in 2023 for vehicle license renewals due as soon thereafter as the Washington State Department of Licensing is reasonably able to incorporate collection of the \$40.00 fee; provided that, in accordance with RCW 82.80.140(4), vehicle license fees will not be collected sooner than six months after the passage of this resolution.

Section 3. The revenues received from the \$40.00 license fee shall be expended for any purpose allowable by state law.

Section 4. Severability. If any one or more sections, subsections, or sentences of this resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this resolution and the same shall remain in full force and effect.

Section 5. This resolution shall take effect and be in force immediately upon its passage.

PASSED by the City Council this ___ day of _____, 2022.

APPROVED by the Mayor this ___ day of _____, 2022.

By: _____

Joe Deets, Mayor

ATTEST/AUTHENTICATE:

By: _____
Christine Brown, City Clerk, CMC

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.

October 20, 2022

2022-25



CITY OF
BAINBRIDGE ISLAND

Transportation Benefit Fund (TBD) License Fee Increase

October 25, 2022

DeWayne Pitts, CPA, CFE, Finance Director

Agenda

- Introduction
- History of Transportation Benefit (TBD) fund
- Allowed Uses of TBD fund
- 2023-2024 Planned Uses of TBD Funds
- Motion Summary

History of Transportation Benefit Fund (TBD)

- Created in 2013 as a separate district to fund transportation projects
- District was absorbed by the City in 2015
- City collected \$20 per vehicle between 2013 and 2019
- Increased to \$30 in 2019 with additional self-imposed spending restrictions & sunset clause

History of Transportation Benefit Fund (TBD)

- Removed sunset clause and restrictions May 2022
- Council may increase to \$50 if a \$40 fee has been imposed for at least 24 months
- Increase from \$40 to \$50 would be subject to potential referendum
- Any increases over \$50 require voter approval
- Current annual revenue per year is about \$600k

Allowed Uses of Transportation Benefit Fund

- Transportation projects included in the transportation plan
- May include projects identified in the Sustainable Transportation Plan
- May also include the operation, preservation, and maintenance of existing projects and streets

Planned Use of TBD 2023-2024 Funds

2023

- Madison Avenue - \$860k
- Streets Pavement management - \$500k
- Sound to Olympic Trail - \$18k

Total 2023 Planned Uses = \$1.38m

Planned Use of TBD 2023-2024 Funds

2024

- Streets Pavement management - \$500k
- Grow Avenue Traffic Calming- \$95k
- Sound to Olympic Trail - \$8k

Total 2024 Planned Uses = \$603k

Motion Summary

- Increases the \$30 vehicle license fee to \$40
- Allows funds for all eligible uses
- Collections would start about 6 months from Resolution passage



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME: 15 Minutes

AGENDA ITEM: (8:10 PM) Consider Ordinance No. 2022-14 Amending BIMC 18.15.020 and BIMC 18.36.030 and Associated Tables Related to Electric Vehicle Charging Requirements for New Construction and Expansion Projects,

SUMMARY: Ordinance No. 2022-14 establishes minimum requirements for electric vehicle parking infrastructure in certain types of new development and expansion projects. The ordinance sets higher electric vehicle parking requirements than those outlined in WAC 51-50-0429 that are scheduled to take effect July 1, 2023 and sets an earlier effective date, January 1, 2023, for applicable commercial and multifamily occupancy types on Bainbridge Island. The ordinance integrates the revisions recommended by the Planning Commission on July 28, August 25 and September 29, 2022.

The proposed revisions to the Bainbridge Island Municipal Code are shown in strikeout/underline format in the draft ordinance.

AGENDA CATEGORY: Ordinance

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to forward Ordinance No. 2022-14 amending BIMC 18.15.020 and BIMC 18.36.030, and adding new tables, related to electric vehicle charging requirements for new construction and expansion projects to the November 8, 2022 Council meeting for consideration of approval.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The 2020 Climate Action Plan (CAP) includes goals, targets, and recommended actions to increase the use of electrical vehicles and create the infrastructure to support the transition to electric vehicles. The CAP includes the following target: "By 2045, 80% of registered vehicles on Bainbridge Island will be either electric vehicles or plug-in hybrid electric vehicles." Action 4.B.2.a. in the CAP also calls for the City to "Evaluate current code to see if a need to increase the number of EV-charge-ready for all new development/major renovations and multifamily units/commercial development include EV charging infrastructure."

According to the Washington State Department of Licensing, there were 1,132 electric vehicles registered on Bainbridge Island as of June 2022. Electric vehicles are typically charged at home, work, or publicly accessible charging stations. An online search of electric vehicle charging locations identified approximately seven (7) Level 2 chargers that are publicly available on the island, primarily in the downtown Winslow area.

At the State level, WAC 51-50-0429 has new electric vehicle parking requirements for the construction of new buildings and accessory structures, including parking lots and parking garages, that take effect on July 1, 2023 with adoption of the 2021 Building Code. The City proposes to enhance the electric vehicle parking requirements outlined in WAC 51-50-0429 and to have those enhanced requirements take effect for applicable commercial and multifamily occupancy types in Bainbridge Island as of January 1, 2023. The proposed code amendments include requirements for both parking spaces with electric vehicle supply equipment installed (EVSE), and parking spaces provided with sufficient electrical infrastructure to allow for the future installation of electric vehicle supply equipment (EV-Ready and EV-Capable spaces).

Research shows that access to convenient charging is a key factor in deciding whether to buy an electric vehicle. However, installing the necessary infrastructure to support electric vehicle charging after a building has been constructed can be cost prohibitive. Requiring developers to provide the conduit and electrical capacity needed for future charging equipment/stations with new parking will increase the use of EVs and save substantial costs on future charging station installation. Requiring a certain number of parking spaces with electric vehicle supply equipment (charging stations) installed provides for access to clean fuel for on-island residents and visitors sooner rather than later.

The Planning Commission discussed Ordinance No. 2022-14 at their July 28 and August 25, 2022 meetings, and held a Public Hearing on September 29, 2022. The Planning Commission reviewed and unanimously forwarded this ordinance for City Council consideration following the September 29, 2022 Public Hearing. The draft ordinance was updated after the September 29th hearing to clarify that only those parking spots with electric vehicle infrastructure installed at a higher than required percentage could be counted toward meeting the EV-Ready or EV-capable parking space requirements. A question was also asked at the Public Hearing regarding the use of the language in Section 1, B.12 of the ordinance that states: "The provisions of subsections 11 and 12 are intended to amend and supersede the state building code provisions in WAC 51-50-0429." Per a review with legal counsel, the text was left as is as the City can amend and supersede the State Building Code for structures other than single-family residences and the small multifamily residential buildings that are defined in the Building Code.

ATTACHMENTS:

[Ordinance No. 2022-14 EV Parking Infrastructure - Presentation - 10.25.22.pptx](#)

[Ordinance No. 2022-14 Regarding EV Parking.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

Ordinance No. 2022-14: Proposed EV Charging Zoning Code Amendments

October 25, 2022

Autumn Salamack
Climate Mitigation & Adaptation Officer



CITY OF
BAINBRIDGE ISLAND



Overview

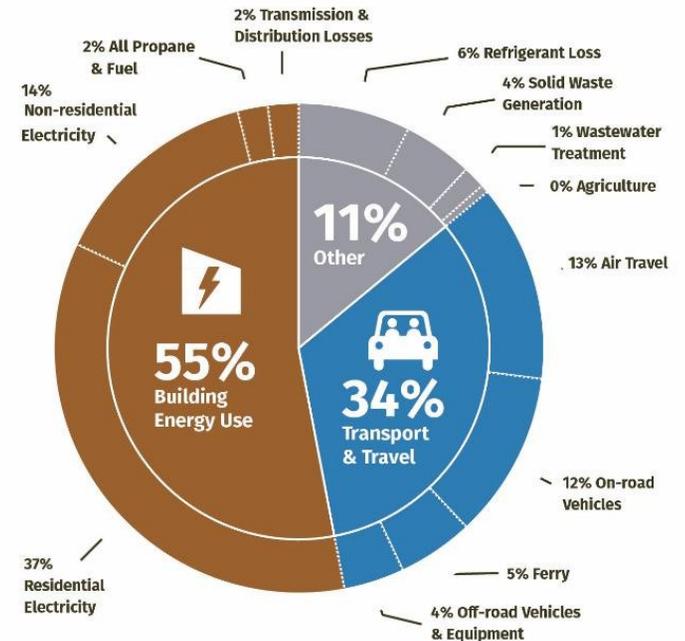
- Ordinance No. 2022-14:
 - Requires EV charging infrastructure in a percentage of required parking spots for certain types of commercial and multifamily developments
 - Sets higher percentages for EV-Ready and EV-Capable parking
 - Sets earlier implementation date compared to forthcoming State regulations
 - Applies to both new construction and expansion projects
- Reviewed by Planning Commission on July 28 and August 25
- Public Hearing held on September 29: unanimously approved for referral to City Council

Note: EV = electric vehicle

Bainbridge Island Policy Goals

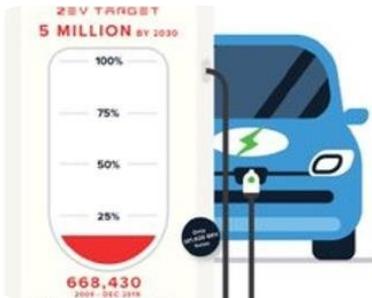
- Reduce greenhouse gas (GHG) Emissions 25% by 2025, 60% by 2030, and 90% by 2045 (compared to 2014)
- Target:
 - By 2045, 80% of registered vehicles on Bainbridge Island will be either electric vehicles or plug-in hybrid electric vehicles
- Action 4.B.2.a:
 - Evaluate current code to see if there is a need to increase EV charging for all new development and major renovations
 - Have multifamily units and commercial development include EV charging infrastructure and secure storage options

Community Overall Emissions 233,998 MTCO₂e*



*MTCO₂e: metric tons of carbon dioxide equivalent

WA State Clean Transportation Policies & Goals



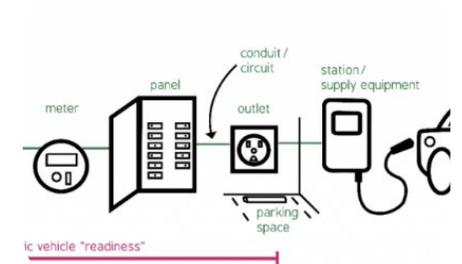
Zero Emission Vehicle (ZEV) Mandate



2030 Electric Vehicle (EV) Sales



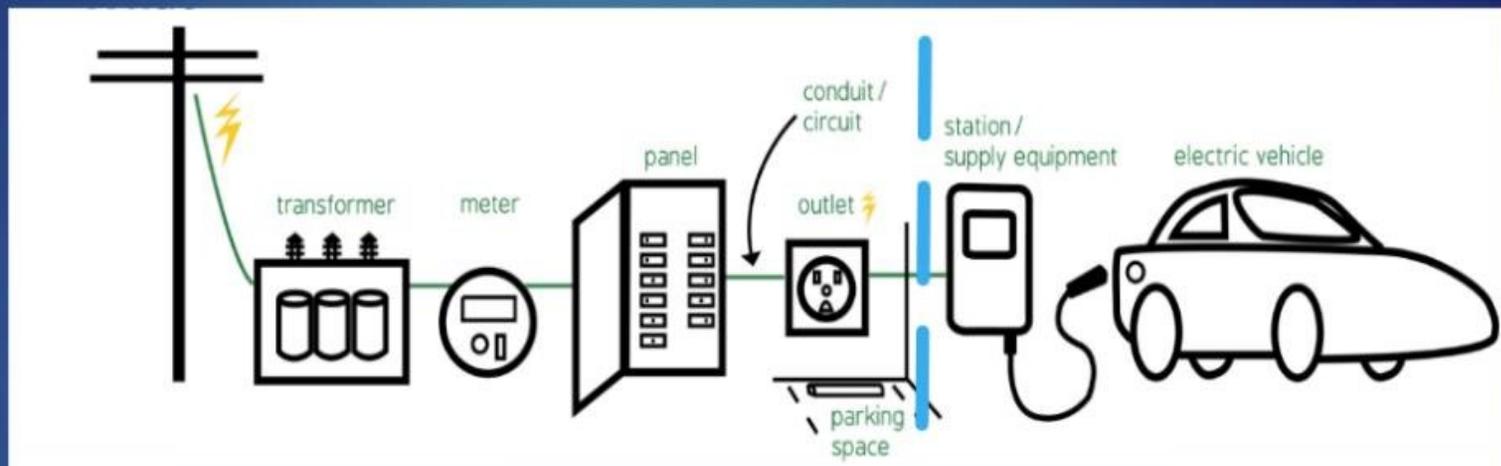
Clean Energy Transformation Act (CETA)



WAC 51-50-0429

EV Infrastructure Tiers

EV Capable: Provide electrical panel capacity & conduit/raceways ~\$760/space



EV-Ready

- Provide 40-ampere, 208/240-volt dedicated branch circuit to stall
 - Circuit terminates in a junction box close to the parking stall
- ~\$300-\$1,300/space

EVSE Installed

(Electric vehicle supply equipment)

-AKA EV charging station

~\$10k/dual head charger

Graphic from RCC

Proposed Requirements (January 1, 2023)

Occupancy	Number of EVSE Parking Spaces	Number of EV-Ready Parking Spaces	Number of EV-Capable Parking Spaces
Group A, B, E, F	Same as State WAC requirements for July 1, 2023		
New buildings	10% of total parking spaces	30% of total parking spaces	20% of total parking spaces
Existing buildings proposed for expansion**	5% of total parking spaces	10% of total parking spaces	20% of total parking spaces
New Paved Surface Parking Lots and Parking Garage Uses	10% of total parking spaces	30% of total parking spaces	20% of total parking spaces
Group R-2 buildings with 5 or more dwelling units			
New buildings	10% of total parking spaces	25% of total parking spaces	10% of total parking spaces
Existing buildings proposed for expansion	5% of total parking spaces	10% of total parking spaces	20% of total parking spaces

*Building code occupancies defined in the International Building Code and International Residential Code: A – Assembly, B – Business, E – Educational, F – Factory & Industrial, H – High Hazard, I – Institutional, M – Mercantile, S – Storage; R-2 residential

**Expansion refers to development with 5% or greater expansion of existing floor area, or overall size where floor area is not applicable.

For Comparison: State WAC requires 10% for each parking space type, for construction of new buildings and accessory structures, including parking lots and garages, effective July 1, 2023

Proposed Additions (July 1, 2023)

Occupancy	Number of EVSE Parking Spaces	Number of EV-Ready Parking Spaces	Number of EV-Capable Parking Spaces
Group R occupancies (effective with WAC 51-50-0429)			
Buildings that do not contain more than two dwelling units	Not required	One for each dwelling	Not required
Dwelling units with private garages	Not required	One for each dwelling	Not required
All other Group R occupancies	10% of total parking spaces	25% of total parking spaces	10% of total parking spaces

No changes for Group R (residential) occupancies compared to State WAC requirements for July 1, 2023.



Incentives & Supporting Elements

Incentives – 5% reduction in required vehicle parking spaces when:

- Add DC fast charging stations
- Provide one EV charging station for every 5 required parking stalls

EV requirements for car share spaces:

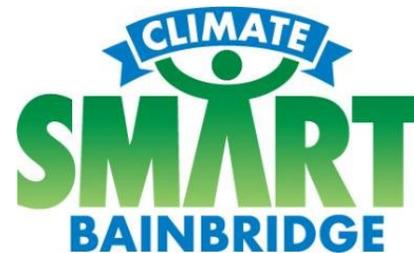
- At least one car share space for projects requiring parking for more than 25 cars
- Must also be EV-Capable

Summary

- This ordinance would require EV charging infrastructure in a percentage of required parking spots for certain types of commercial and multifamily development
- This ordinance enhances State requirements for the City of Bainbridge Island in the following ways:
 - Sets earlier date for implementation of new State requirements (January 1 vs. July 1 – 2023)
 - Increases percentage requirements for EV-Ready and EV-Capable infrastructure
 - Includes requirements for expansion projects and residential development projects with more than 5 units (i.e., multifamily projects)
- The Planning Commission reviewed and unanimously forwarded this ordinance for your consideration

Suggested Action

I move to forward Ordinance No. 2022-14 amending BIMC Sections 18.15.020 and 18.36.030 related to electric vehicle charging requirements for new construction and expansion projects to the November 8, 2022 Council agenda.



ORDINANCE NO. 2022-14

AN ORDINANCE of the City of Bainbridge Island, Washington, related to electric vehicle charging, amending Sections 18.15.020 and 18.36.030, adding new Tables 18.15.020-3 and 18.15.020-4, and revising current Table 18.15.020-3 to become Table 18.15.020-5 of the Bainbridge Island Municipal Code.

WHEREAS, a 2020 report from the American Lung Association found that “widespread transition to zero-emission transportation technologies could produce emission reductions in 2050 that could add up to \$72 billion in avoided health harms, saving approximately 6,300 lives and avoiding more than 93,000 asthma attacks and 416,000 lost work days annually due to significant reductions in transportation-related pollution”; and

WHEREAS, the 2020 Climate Action Plan adopted by the City Council on November 10, 2020, highlights the importance of reducing transportation emissions, and identifies increased electric vehicle charging as a strategy that could yield a notable greenhouse gas reduction and upon which local government could have a strong direct influence; and

WHEREAS, the 2020 Climate Action Plan includes a target to have 80 percent of registered vehicles on Bainbridge Island be either electric vehicles or plug-in hybrid electric vehicles by 2045; and

WHEREAS, providing adequate charging infrastructure can reduce barriers to electric vehicle adoption; and

WHEREAS, WAC 51-50-0429 sets requirements for electric vehicle supply equipment installation for the construction of new buildings and accessory units, in accordance with applicable requirements of Chapter 19.28 RCW and the National Electrical Code, Article 625; and

WHEREAS, the City wishes to be a leader in promoting low carbon forms of transportation and ensuring that any new, applicable development is planning for future electric vehicle demand; and

WHEREAS, the Planning Commission considered draft Ordinance No. 2022-14 on July 28 and August 25, 2022; and

WHEREAS, the Planning Commission held a public hearing on Ordinance No. 2022-14 on September 29, 2022, and after closing the public hearing, continued discussion of Ordinance No. 2022-14, and made a recommendation of approval to the City Council; and

WHEREAS, notice was given on September 16, 2022, to the Office of Community Development at the Washington State Department of Commerce in conformance with RCW 36.70A.106 related to Ordinance No. 2022-14; and

WHEREAS, on October 25, 2022, the City Council considered Ordinance No. 2022-14; and

WHEREAS, on November 8, 2022, the City Council adopted Ordinance No. 2022-14.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 18.15.020.B. of the Bainbridge Island Municipal Code is hereby amended to read as follows:

B. General Requirements.

1. Driveways, parking, and walkways shall accommodate pedestrians, motor vehicles and bicycles used by occupants or visitors of a structure or use. Location is subject to review of the planning and engineering departments.
2. No building permit shall be issued until the applicant has submitted satisfactory plans demonstrating that required parking facilities will be provided and maintained.
3. Unless authorized by a conditional use permit or this title, the use of property in a residential zone for commercial parking is prohibited.
4. All driveways and other parking areas, except those serving single-family residences, shall be surfaced with permanent materials acceptable to the public works department, and shall be designed to manage stormwater runoff in accordance with Chapter 15.20 BIMC.
5. Residential parcels are encouraged to have two-track driveways (also known as Hollywood or wheel strip driveways).
6. Unless approved by the director, only a single access to public right-of-way is allowed for an individual lot. More than one access may be allowed by the director if the director determines, based on drawings or other information submitted by the applicant, that (a) the proposed site access includes measures that mitigate any identified negative impacts or effects that would result from the additional access point(s); and (b) the additional access point(s) will improve on-site or off-site traffic flow or is necessary for, or will help facilitate, compliance with other requirements of this chapter.

7. Joint use of required access ways with adjacent properties is encouraged. The director may approve joint access if the applicant demonstrates to the satisfaction of the director that the joint access (a) will promote the orderly development of the surrounding area; or (b) will help reduce or avoid cumulative adverse impacts that would result from each property accessing the right-of-way separately; and (c) will not create a safety hazard.
8. With the exception of single-family and duplex buildings on individual lots, access and parking spaces shall be designed so that no backing movement by a vehicle, except emergency and service and delivery vehicles, shall be allowed onto a public right-of-way; provided, that the director may waive this requirement where no reasonable design alternative exists.
9. No parking space may block access to other parking spaces unless tandem parking has been approved for a single residence or individual dwelling units of a multifamily structure.
10. On-street parking created or designated in conjunction with and adjacent to a project may be included in the parking space calculation upon approval of the director.
11. ~~When a new or expanded commercial or mixed-use development is required to provide parking for more than 10 25 cars, at least one parking space near the entrance must be reserved and signed for use by a shared-car program or the development shall integrate electric vehicle charging station infrastructure as required in BIMC 18.15.020.C.3. For the purposes of this subsection, expansion means that a development is expanded by more than five percent of its existing floor area, or by more than five percent of its overall size in cases where floor area is not applicable.~~
12. When a new development is required to provide parking for more than 25 cars, at least one parking space near the entrance must be reserved and signed for use by a shared-car program. All parking spaces reserved and signed for use by a shared-car program must also be EV-capable.
13. The provisions of subsections 11 and 12 are intended to amend and supersede the state building code provisions in WAC 51-50-0429. Further, the provisions of subsections 11 and 12 do not apply to single-family residences and multifamily residential buildings containing four or fewer residential units as defined in RCW 19.27.015(4).
14. 12. For all development except for single-family residential, the required parking for two or more complementary uses may be reduced up to 50 percent when provided by a common parking lot, but may not be reduced below the highest parking requirement. The reduction shall be reviewed and authorized by the director of planning and community development together with a site

plan and design review permit, building permit, or business license, depending on when the parking space reduction is proposed.

Section 2. Section 18.15.020.C. of the Bainbridge Island Municipal Code is hereby amended to add a new subsection as follows:

3. Electric vehicle (“EV”) charging infrastructure. Electric vehicle charging infrastructure shall be provided for new or expanded buildings, and new paved surface parking lots and parking garages, according to this section and Tables 18.15.020-3 and 18.15.020-4. Where a building or development contains more than one occupancy, the electric vehicle charging infrastructure percentages of Table 18.15.020-3 shall be applied to the number of spaces required for each occupancy.
 - a. Rounding. When calculating the number of required EV parking spaces, any fraction or portion of an EV parking space required shall be rounded up to the nearest whole number.
 - b. Higher levels of EV infrastructure can satisfy lower EV infrastructure requirements. EVSE parking spaces installed at a greater percentage than required by Table 18.15.020-3 may count toward meeting EV-capable or EV-ready parking space requirements of Table 18.15.020-3. EV-Ready parking spaces installed at a greater percentage than required by Table 18.15.020-3 may count toward meeting EV-capable parking space requirements of Table 18.15.020-3.
 - c. Ten percent of the accessible parking spaces, rounded to the next whole number, shall have EV Charging Stations and 10 percent shall be EV-ready. There shall be at least one accessible space for each type of EV charging system. The EV charging infrastructure may also serve adjacent parking spaces not designated as accessible parking. A maximum of 10 percent of the accessible parking spaces, rounded to the next whole number, are allowed to be included in the total number of electric vehicle parking spaces required under Table 18.15.020-3.
 - d. Where EV-ready and EV-capable exterior on-grade surface parking spaces are located more than 4 feet from a building, raceways shall be extended to a pull box or stub in the vicinity of the designated space and shall be protected from vehicles by a curb or other device.
 - e. Where an electric vehicle load management system is installed to fulfill the requirements of Table 18.15.020-3, the maximum number of EVSE parking spaces that may be connected to the same electrical circuit in the building is as shown in Table 18.15.020-4.

- f. All EV charging infrastructure shall be installed in accordance with the National Electrical Code (NFPA 70). For EV-ready parking spaces, the branch circuit shall be identified as “Electric Vehicle Ready” in the service panel or subpanel directory, and the termination location shall be marked as “Electric Vehicle Ready.”
- g. Incentives for providing additional EV charging infrastructure.
 - i. If DC fast charging stations (480 volts) are provided rather than Level 2 charging stations, the required number of vehicle parking spaces may be reduced by 5%.
 - ii. If one electric vehicle charging station is provided for every 5 required parking stalls, the required number of vehicle parking spaces may be reduced by 5%.
- h. Electric vehicle charging stations are reserved solely for charging of electric vehicles. All EVSE parking spaces shall have designated signage and pavement markings as set forth in RCW 46.08.185. Contact information for the charging station operator shall be posted on the charging station equipment in order to report malfunctions or other issues.

Table 18.15.020-3 Electric vehicle (“EV”) charging infrastructure

<u>Building Code Occupancy</u>	<u>Number of EVSE Parking Spaces</u>	<u>Number of EV-Ready Parking Spaces</u>	<u>Number of EV-Capable Parking Spaces</u>
Group A, B, E, F, H, I, M, and S occupancies (nonresidential buildings)			
<u>New buildings</u>	<u>10% of total parking spaces</u>	<u>30% of total parking spaces</u>	<u>20% of total parking spaces</u>
<u>Existing buildings proposed for expansion</u>	<u>5% of total parking spaces</u>	<u>10% of total parking spaces</u>	<u>20% of total parking spaces</u>
<u>New Paved Surface Parking Lots and Parking Garage Uses</u>	<u>10% of total parking spaces</u>	<u>30% of total parking spaces</u>	<u>20% of total parking spaces</u>
Group R-2 buildings with 5 or more dwelling units			
<u>New buildings</u>	<u>10% of total parking spaces</u>	<u>25% of total parking spaces</u>	<u>10% of total parking spaces</u>
<u>Existing buildings proposed for expansion</u>	<u>5% of total parking spaces</u>	<u>10% of total parking spaces</u>	<u>20% of total parking spaces</u>

Note: Building Code Occupancies are defined in the International Building Code and the International Residential Code.

Table 18.15.020-4 Maximum Number of EVSE Per Circuit Breaker Rating

<u>Minimum Circuit Breaker Rating (AMPS)</u>	<u>Maximum Number of EVSE Per Circuit</u>
<u>20</u>	<u>1</u>
<u>30</u>	<u>2</u>
<u>40</u>	<u>4</u>
<u>50</u>	<u>5</u>
<u>60</u>	<u>6</u>
<u>70</u>	<u>7</u>
<u>80</u>	<u>8</u>
<u>90</u>	<u>10</u>
<u>100</u>	<u>11</u>
<u>125</u>	<u>14</u>
<u>150</u>	<u>17</u>

Section 3. Effective July 1, 2023, Table 18.15.020-3 is further amended to read as follows:

Table 18.15.020-3 Electric vehicle (“EV”) charging infrastructure

Building Code Occupancy	Number of EVSE Parking Spaces	Number of EV-Ready Parking Spaces	Number of EV-Capable Parking Spaces
Group A, B, E, F, H, I, M, and S occupancies (nonresidential buildings)			
New buildings	10% of total parking spaces	30% of total parking spaces	20% of total parking spaces
Existing buildings proposed for expansion	5% of total parking spaces	10% of total parking spaces	20% of total parking spaces
New Paved Surface Parking Lots and Parking Garage Uses	10% of total parking spaces	30% of total parking spaces	20% of total parking spaces
Group R-2 buildings with 5 or more dwelling units			
New buildings	10% of total parking spaces	25% of total parking spaces	10% of total parking spaces
Existing buildings proposed for expansion	5% of total parking spaces	10% of total parking spaces	20% of total parking spaces
Other Group R occupancies			

<u>Buildings that do not contain more than two dwelling units</u>	<u>Not required</u>	<u>One for each dwelling</u>	<u>Not required</u>
<u>Dwelling units with private garages</u>	<u>Not required</u>	<u>One for each dwelling</u>	<u>Not required</u>
<u>All other Group R occupancies</u>	<u>10% of total parking spaces</u>	<u>25% of total parking spaces</u>	<u>10% of total parking spaces</u>

Note: Building Code Occupancies are defined in the International Building Code and the International Residential Code.

Section 4. Section 18.15.020.J. of the Bainbridge Island Municipal Code is hereby amended as follows:

1. Parking Space and Aisle Dimensions. Except as provided in subsection J.1.e of this section, parking lots shall be designed according to Table 18.15.020-35. Space depth shall be measured exclusive of access drives, aisles and other physical obstructions. Small car spaces may total no more than 30 percent of the required number.
 - a. Parking lots shall have direct access to a street or road easement and shall provide unobstructed access driveways exclusive of the required parking areas.
 - b. Multifamily and nonresidential developments shall use access standards as shown in Table 18.15.020-35.
 - c. Where possible, single-family residences shall share access drives.
 - d. Access drive widths for single-family residences shall be determined by the city engineer or fire marshal.
 - e. For parking located in structures, columns or other structural elements may encroach into the parking space a maximum of six inches on a side; provided, that no wall, post, guardrail, or other element shall obstruct car door opening or the exit-way of persons from a parked vehicle.

**Table 18.15.020-35: Parking Space and Lot
Design and Dimensions [1]**

A Parking Angle	B Stall Width (ft.)	C [2] Stall Depth (ft.)	D Aisle Width (paved surface ft.)	Direction of Travel
45°	7.5	15	11	1-way
	8.5	18	13	1-way
	7.5	15	18	2-way
	8.5	18	20	2-way
60°	7.5	15	14	1-way
	8.5	19.5	14.5	1-way
	7.5	15	20	2-way
	8.5	19.5	20	2-way
75°	7.5	15	17.5	1-way
	8.5	20	18.5	1-way
	7.5	15	20	2-way
	8.5	20	20	2-way
90°	7.5	15	20	2-way
	8.5	19	24	2-way
Parallel	20	8.5	12	1-way
	20	8.5	12	2-way

[1] The first line of each category (e.g., 45 degrees, one-way travel) indicates the dimensions for compact cars.

[2] Where wheel stops are required, they shall be placed 18 inches from the end of stall. Landscaping may be located between the wheel stop and the end of the stall. Landscaping so located shall be in addition to, and not part of, any landscaping required by this title.

2. Grades. Where parking spaces are designated, grades shall not exceed six percent. Driveways and driving lanes between separate groups of parking shall not exceed 14 percent. Parking areas on sloping lots shall be laid out so that parked cars lie perpendicular to the slope. Where existing grades on property

proposed for a parking lot exceed 10 percent, the city may require a topographic survey to show existing and proposed grades.

3. Landscaping.

- a. Parking lots shall be landscaped in accordance with BIMC 18.15.010.F.
- b. Permeable pavement is preferred in both accessory and primary parking lots. The following types of permeable pavement have been found to perform well in the Puget Sound climate when properly designed: pervious concrete, porous asphalt, plastic grid systems, and interlocking permeable pavers. (Ord. 2020-03 § 3 (Exh. C), 2020; Ord. 2019-03 § 16, 2019; Ord. 2018-13 §§ 11, 12, 2018; Ord. 2017-02 § 1, 2017; Ord. 2016-28 §§ 17 – 19, 2016; Ord. 2014-14 § 3, 2014; Ord. 2011-17 § 2, 2011; Ord. 2011-02 § 2 (Exh. A), 2011)

Section 5. Section 18.36.030 of the Bainbridge Island Municipal Code is hereby amended to add the following definitions:

“Electric Vehicle” or “EV” means a vehicle registered for on-road use, primarily powered by an electric motor that draws current from a rechargeable storage source that is charged by being plugged into an electrical current source.

“Electric Vehicle Capable Parking Space” or “EV-Capable Parking Space” means a parking space that is provided with a listed raceway capable of accommodating a minimum of 40-ampere dedicated 208/240-volt branch circuit. The raceway shall terminate into a cabinet, box, or other enclosure in close proximity to the proposed location of the EV-Capable parking space. Raceways and related components that are planned to be installed underground, and in enclosed, inaccessible, or concealed areas and spaces, shall be installed at the time of original construction.

“Electric Vehicle Ready Parking Space” or “EV-Ready Parking Space” means a parking space that is provided with a minimum 40-ampere dedicated 208/240-volt branch circuit for electric vehicle supply equipment that is terminated at a receptacle, junction box, or electric vehicle supply equipment within the parking space in order to allow for future installation of electric vehicle supply equipment.

“Electric Vehicle Supply Equipment” or “EVSE” means the conductors, including the ungrounded, grounded, and equipment grounding conductors, and the electric vehicle connectors, attachment plugs, personnel protection system, and all other fittings, devices, power outlets, or apparatus installed specifically for the purpose of transferring energy between the premises wiring and an electric vehicle.

“Electric Vehicle Supply Equipment Parking Space” or “EVSE Parking Space” means a parking space with electric vehicle supply equipment capable of supplying current at 208/240 volts.

“Electric Vehicle Load Management System” means a system designed to optimize a property’s charging loads so that electricity is equitably distributed among multiple electric vehicle supply equipment simultaneously.

Section 6. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 7. This ordinance shall take effect on January 1, 2023, provided, that the amendment of Table 18.15.020-3 set forth in Section 3 of this ordinance shall take effect on July 1, 2023. The ordinance will be published as required by law.

PASSED by the City Council this ____ day of _____, 2022.

APPROVED by the Mayor this ____ day of _____, 2022.

Joe Deets, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:	October 20, 2022
PASSED BY THE CITY COUNCIL:	_____
PUBLISHED:	_____
EFFECTIVE DATE:	January 1, 2023; Pursuant to Section 3, Table 18.15.020-3 is further amended as stated herein effective July 1, 2023.
ORDINANCE NUMBER:	2022-14



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (8:25 PM) Consider Ordinance No. 2022-21 Amending Chapter 8.24 of the Bainbridge Island Municipal Code to Add Definitions for Condiment and Personal Care Product and to Correct a Misspelling,

SUMMARY: Ordinance No. 2022-21 amends Chapter 8.24 of the Bainbridge Island Municipal Code to provide definitions for the terms "Condiment" and "Personal Care Product" as relates to single-use plastic waste reduction requirements scheduled to take effect on January 1, 2023. An additional minor text edit is included in the ordinance: correcting a misspelling of the Compost Manufacturing Alliance certification name in Section 8.24.010.E.

AGENDA CATEGORY: Ordinance

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to forward Ordinance No. 2022-21 amending Chapter 8.24 of the Bainbridge Island Municipal Code to add definitions for "Condiment" and "Personal Care Product," and to correct the name of the Compost Manufacturing Alliance, to the November 8, 2022 Council meeting for consideration of approval.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The City Council adopted changes to Chapter 8.24 of the Bainbridge Island Municipal Code ("BIMC") on November 9, 2021 to reduce single-use plastic waste associated with food retail and lodging establishments. Definitions for the terms "Condiment" and "Personal Care Product" were not included in the November 2021 updates. This ordinance adds definitions for the terms "Condiment" and "Personal Care Product" to provide additional clarifying information to support implementation of previously adopted amendments to Chapter 8.24 BIMC that are effective January 1, 2023. The proposed definitions were developed based on feedback from the City Council at the September 13, 2022 Council meeting.

One additional minor text edit is included in the ordinance: correcting a misspelling of the Compost Manufacturing Alliance certification name in Section 8.24.010.E.

ATTACHMENTS:

[Ordinance No. 2022-21 Amending Chapter 8.24 BIMC Waste Reduction.docx](#)

[Ordinance No. 2022-21 Amending Chapter 8.24 BIMC Waste Reduction - Presentation.pptx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

ORDINANCE NO. 2022-21

AN ORDINANCE of the City of Bainbridge Island, Washington, amending Chapter 8.24 of the Bainbridge Island Municipal Code.

WHEREAS, the City Council adopted changes to Chapter 8.24 of the Bainbridge Island Municipal Code (“BIMC”) on November 9, 2021 to reduce single-use plastic waste associated with food retail and lodging establishments; and

WHEREAS, the previously adopted changes to Chapter 8.24 BIMC addressed an immediate action identified in the Bainbridge Island Climate Action Plan, adopted by the City Council in 2020, to reduce the use of single-use plastics to help reduce greenhouse gas emissions and marine pollution; and

WHEREAS, the previously adopted changes to Chapter 8.24 BIMC included the addition of definitions for many terms but did not include definitions for the terms “Condiment” and “Personal Care Product”; and

WHEREAS, the previously adopted changes to Chapter 8.24 BIMC included a reference to the Compost Manufacturer’s Alliance, which is actually the Compost Manufacturing Alliance; and

WHEREAS, providing definitions for the terms “Condiment” and “Personal Care Product” and correcting the name of the Compost Manufacturing Alliance will provide additional clarifying information to support implementation of Chapter 8.24 BIMC.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 8.24.005 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

8.24.005 Definitions.

A. “ASTM Standard Specification” means an explicit set of requirements to be satisfied by a material, product, system, or service established by meeting the standards of the American Society for Testing and Materials (“ASTM”).

B. “Biodegradable Products Institute,” or “BPI,” refers to a certification program that ensures that compostable products and packaging displaying the BPI logo have been independently tested and verified to meet certain standards.

C. “Compost Manufacturing Alliance,” or “CMA,” refers to a certification program that ensures that compostable products displaying the CMA logo have been independently tested and verified to meet certain standards.

D. “Condiment” means relishes, spices, sauces, confections, or seasonings that require no additional preparation and are usually used on a food item after preparation, and includes, but is not limited to, different types such as ketchup, mustard, mayonnaise, soy sauce, hot sauce, salsa, salt, pepper, and sugar/sugar substitutes.

DE. “Disposable” means designed to be discarded after a single or limited number of uses, not manufactured for long-term multiple reuse, and/or is not reusable as defined herein.

EF. “Fluorinated chemicals” means perfluoroalkyl and polyfluoroalkyl substances (PFAS chemicals) or chemicals which are a class of fluorinated organic chemicals containing at least one fluorinated carbon atom.

FG. “Food service ware” means a product intended to be used for serving, distributing, holding, packaging, and/or transporting prepared food including, but not limited to, plates, bowls, cups, trays, deli rounds, clamshells and other hinged or lidded containers, food contact paper (e.g., wraps, bags, tray liners), and portion cups. The term food service ware also includes food service accessories including, but not limited to, lids, straws, stirrers, cup spill plugs, cup sleeves, condiment packets, utensils, cocktail sticks/picks, toothpicks, napkins, and the packaging that any of these individual items are wrapped in.

GH. “Home compostable” means comprised of natural fiber as defined below, and/or able to break down or otherwise become part of usable compost in a safe and a timely manner in a non-industrial composting environment. Any food service ware item that is “OK Compost HOME” certified by TÜV Austria will be presumed to satisfy this definition. In the event that an ASTM standard for home compostable products that meets or exceeds the OK Compost HOME certification is established, any food service ware item certified as satisfying that standard will satisfy this definition.

HI. “Industrial composting facility” means a large-scale professional composting facility which processes significant amounts of organic waste, including food service ware certified as industrial compostable, through a controlled biotechnological process, regulating factors such as particle size, moisture content, aeration, temperature, pH, and carbon/nitrogen ratio.

IJ. “Lodging establishment” means an establishment that contains one or more sleeping room accommodation(s) that is rented or otherwise provided to the public, including, but not limited to, a hotel, motel, resort, bed and breakfast inn, or vacation rental (including lodging provided through hosting services such as Airbnb and VRBO).

JK. “Natural fiber” means a plant-based, non-synthetic fiber, including, but not limited to, products made from paper, wood and wood-pulp, sugar cane, bamboo, wheat stems/stalk, and hay.

L. “Personal care product” includes, but is not limited to, hand soap, body wash, shampoo, conditioner, and lotion.

~~K~~M. “Expanded Polystyrene” means blown polystyrene and expanded and extruded foams which are thermoplastic petrochemical materials utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, foam molding, and extrusion-blown molding (extruded foam polystyrene).

~~L~~N. “Prepackaged food” means food service ware that has been filled with food and sealed by a separate food service business or food manufacturer prior to receipt by the point-of-sale retail establishment. “Prepackaged food” includes a utensil, straw, or other item physically attached for purposes of retail sale to a food service ware prior to receipt by the point-of-sale retail establishment.

MO. “Prepared Food” means food or beverages that undergo a cooking or food preparation technique on or off the retail food establishment’s premises for consumption by the public. Cooking and food preparation techniques include, but are not limited to, the following:

1. Cooking methods utilizing the application of heat, such as steaming, microwaving, simmering, boiling, broiling, grilling, frying, or roasting;
2. Beverage preparation, such as blending, brewing, steeping, juicing, diluting, or pouring;
3. Food preparation techniques, such as defrosting, rinsing, washing, diluting, cutting, portioning, mixing, blending, assembling, coating, dipping, garnishing, decorating, or icing.

“Prepared food” does not include raw eggs or raw, butchered meats, fish, and/or poultry sold from a butcher case, a refrigerator case, or similar retail appliance.

NP. “Retail establishment” means any person, corporation, partnership, business, facility, vendor, organization, or individual that sells or provides merchandise, goods, or materials directly to a customer, including to a “retail food establishment.” “Retail establishment” includes, but is not limited to, retail food establishments, grocery stores, department stores, hardware stores, home or business delivery services, pharmacies, liquor stores, restaurants, catering trucks, convenience stores, or other retail stores or vendors, including temporary stores or vendors at farmers markets, street fairs, and festivals.

OQ. “Retail food establishment” means all sales outlets, stores, shops, or other places of business located within the city, which sell or convey foods directly to the ultimate consumer. “Retail food establishment” shall include, but not be limited to, any place where food is prepared, mixed, cooked, baked, smoked, preserved, bottled, packaged, handled, stored, manufactured, and sold or offered for sale, including, but not limited to, any fixed or mobile restaurant; drive-in; coffee shop; cafeteria; short-order cafe; delicatessen; luncheonette; grill; sandwich shop; soda fountain; tavern; bar; cocktail lounge; nightclub; roadside stand; take out prepared food establishment; industrial feeding establishment; catering kitchen; commissary; grocery store; public food market; food stand; or similar place in which food or drink is prepared

for sale or for service on the premises or elsewhere; and any other establishment or operation, including homes, where food is processed, prepared, stored, served, or provided for the public for charge.

PR. “Reusable” means an item subject to this chapter designed and manufactured to maintain its shape and structure, and to be materially durable for repeated (at least 1,000 times each) sanitizing in water at 171 degrees Fahrenheit for at least 30 continuous seconds, washing via commercial dishwashing machine, and reuse.

QS. “Single-use” means a product that is designed to be used once and discarded, and/or is not reusable as defined herein.

RT. “TÜV Austria” means the corporation that certifies categories of compostable products including the certification of “OK Compost HOME” which classifies products as being able to be composted at ambient temperatures and with a natural microbial community (e.g., in a home compost environment).

SU. “Utensil” means a product designed to be used by a consumer to facilitate the consumption of food or beverages, including knives, forks, spoons, cocktail picks, chopsticks, splash sticks, and stirrers. “Utensil” does not include plates, bowls, cups, bottles, and other products used to contain food or beverages.

Section 2. Section 8.24.010 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

A. No retail food establishment licensed to do business or required to be licensed within the city shall use expanded polystyrene-based food service ware at any time when providing prepared food.

B. Retail food establishments licensed to do business or required to be licensed within the city shall only use home compostable disposable food service ware when providing prepared food, except as otherwise provided in BIMC 8.24.015.

C. All home compostable disposable food service ware items shall be certified to be free of all intentionally added fluorinated chemicals.

D. Except as otherwise provided in BIMC 8.24.015, all disposable food service ware items, including those that that qualify for an exemption pursuant to BIMC 8.24.015, shall be:

1. Certified to be compostable in an industrial composting facility in a timely manner; and/or
2. Eligible to be accepted for recycling by the retail food establishment’s recycling collection service.

E. To verify compliance with sections C. and D.1. above, items shall be certified by the Biodegradable Products Institute (“BPI”), the Compost Manufacturing Manufacturer’s Alliance (“CMA”), or another independent third party approved by the city manager or designee, in collaboration with the city’s climate adaptation officer.

F. In order to encourage the use of reusable cups, retail food establishments shall charge \$0.25 for every disposable cup provided.

1. Income from the disposable cup charge shall be retained by the retail food establishment.
2. Charges for disposable cups shall be identified separately on any post-sale receipt provided and, pre-sale, shall be clearly identified for the customer on media such as menus, ordering platforms, and/or menu boards. Customers placing orders by telephone shall be informed verbally of the single-use cup charge at the time of the placement of the order.
3. This provision shall not prohibit a retail food establishment from providing free drinking water upon request to customers in a small, unlined paper cup.
4. This provision shall not apply to nonprofit entities or entities providing services on behalf of a nonprofit that operate as a retail food establishment for less than 10 days per calendar year.
5. Customers may provide their own reusable cups for beverage service in accordance with the Retail Food Code, Chapter 246-215-03348 of the Washington Administrative Code. These reusable cups must be clean, sturdy, and appropriately insulated if ordering hot beverages such that they can be held in the customer’s bare hand if intended to be used for hot liquids. Retail food establishments may refuse to use, at their sole discretion, any customer-provided cup that is cracked, chipped, or corroded, appears inappropriate in size, material, or condition for the intended beverage, or that appears to be soiled or unsanitary, and instead require use of a reusable cup provided by the establishment for any beverage consumed on the premises, or an establishment-provided disposable cup that conforms to the standards of this chapter.

Section 3. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 4. This ordinance shall take effect on January 1, 2023. The ordinance will be published as required by law.

PASSED by the City Council this ____ day of _____, 2022.

APPROVED by the Mayor this ____ day of _____, 2022.

Joe Deets, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:	October 20, 2022
PASSED BY THE CITY COUNCIL:	_____, 2022
PUBLISHED:	_____, 2022
EFFECTIVE DATE:	January 1, 2023
ORDINANCE NUMBER:	2022-21

Ordinance No. 2022-21 Amending Chapter 8.24 BIMC

October 25, 2022

Autumn Salamack
Climate Mitigation & Adaptation Officer



CITY OF
BAINBRIDGE ISLAND



Chapter 8.24 BIMC Requirements

Effective January 1, 2023

Condiments

Prohibits: condiments provided for onsite consumption served in disposable, individual-serving packaging

Requires: home compostable packaging for condiment packets

Personal Care Products

Prohibits: distribution of single-use personal care products not packaged in "home compostable packaging"

Encourages: use of refillable dispensers for personal care products in lodging establishments

Proposed Definitions in Ordinance No. 2022-21

Condiment

“Condiment” means relishes, spices, sauces, confections, or seasonings that require no additional preparation and are usually used on a food item after preparation, and includes, but is not limited to, different types such as ketchup, mustard, mayonnaise, soy sauce, hot sauce, salsa, salt, pepper, and sugar/sugar substitutes.

Personal Care Product

“Personal care product” includes, but is not limited to, hand soap, body wash, shampoo, conditioner, and lotion.

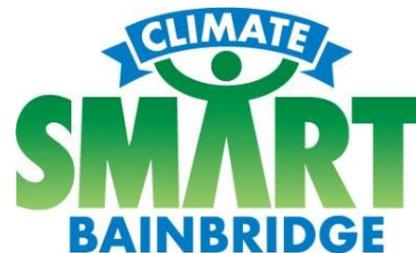


Image from Groupon



Suggested Action

I move to amend Chapter 8.24 of the Bainbridge Island Municipal Code to Add Definitions for Condiment and Personal Care Product, and to correct the name of the Compost Manufacturing Alliance, to the November 8, 2022 Council meeting for consideration of approval.





CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME: 15 Minutes

AGENDA ITEM: (8:35 PM) Authorize Installation of Additional Solar Panels at the Waterfront Park Community Center, and to Allocate \$104,000 of ARPA funds to Install Solar Panels and Battery Energy Storage at the Emergency Hub located at Hyla Middle School, Executive

SUMMARY: In September 2021, the City Council allocated \$250,000 of the City's total of \$7.1 million in American Rescue Plan Act (ARPA) funds to install solar panels and storage batteries at a limited number of emergency hubs across the island. Six community disaster hubs were evaluated for potential solar and battery energy storage systems. Four of those sites were identified as good candidates for solar, three of which were also identified as good candidates for battery energy storage systems. Staff recommends that existing ARPA funds allocated for this project be used to fund solar panel installations at the Waterfront Park Community Center, and that \$104,000 in additional ARPA funding be allocated from the Wastewater Beneficial Reuse Project to fund solar panel and battery energy storage installations at the Hyla Middle School, with any additional funding to be provided as match by the school.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to authorize installation of additional solar panels at the Waterfront Park Community Center, and to allocate \$104,000 of ARPA funds from the Wastewater Beneficial Reuse Project to the Solar Project to install solar panels and battery energy storage at the Hyla School Yellow Building, conditioned upon the Hyla School providing any needed additional project funding as a match.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	250,000
Ongoing Cost:	
One-Time Cost:	250,000
Included in Current Budget?	Yes

BACKGROUND: In September 2021, the City Council allocated \$250,000 of the City's total of \$7.1 million in American Rescue Plan Act (ARPA) funds to install solar panels and storage batteries at a limited number of emergency hubs across the island. The City contracted with Design West Engineering to evaluate six community disaster hubs for potential installation of solar/photovoltaic (PV) systems and battery energy storage systems (BESS), and to develop associated specifications for those sites recommended for additional action. One of the community disaster hubs is owned by the City (Waterfront Park Community Center). The other hubs are owned and/or operated by other private entities or public taxing districts. ILAs have been signed with the

property owner of each hub location allowing the sites to serve as disaster hubs following a catastrophic earthquake or other type of declared disaster.

Site visits were held in May 2022 and a final report with recommendations was received in August 2022. The consultant determined that four of the selected six sites had the potential to easily add solar panels based on a review of the structure/property, orientation and access to sunlight, facility energy use, and existing electrical infrastructure. Three of those sites were also identified as good candidates for BESS based on the estimated cost for a system, the presence or lack of existing generator capacity, and the complexity associated with adding BESS to a site with an existing propane generator.

A total of \$250,000 in ARPA funds was allocated for this project. A total of \$24,000 has been contracted for the initial evaluation and design work, with \$226,000 remaining. The total cost estimates identified for solar PV and BESS projects at the applicable community disaster hubs (approximately \$1.7 million) greatly exceeds the amount of ARPA funding allocated for this project. Staff recommends that existing ARPA funds allocated for this project be used to fund solar panel installations at the Waterfront Park Community Center, and that \$104,000 in additional ARPA funding be allocated from the Wastewater Beneficial Reuse Project to fund solar panel and battery energy storage installations at Hyla Middle School, with any additional project funding to be provided as match by the school.

ATTACHMENTS:

[ARPA Solar and Battery Storage Project Update - 10.25.22 Council Meeting.pptx](#)

[ARPA Funded Solar and Battery Energy Storage System Memo.docx](#)

FISCAL DETAILS: In September 2021, the City Council allocated \$250,000 of the City's total of \$7.1 million in American Rescue Plan Act (ARPA) funds to install solar panels and storage batteries at a limited number of emergency hubs across the island. Staff recommends that \$104,000 in additional ARPA funding be allocated from the Wastewater Beneficial Reuse Project to fund solar panel and battery energy storage installations at the emergency hub located at Hyla Middle School, with any additional needed project funding to be provided as a financial match by the school.

Fund Name(s):

Coding:



ARPA Funded Solar and Battery Energy Storage System Project

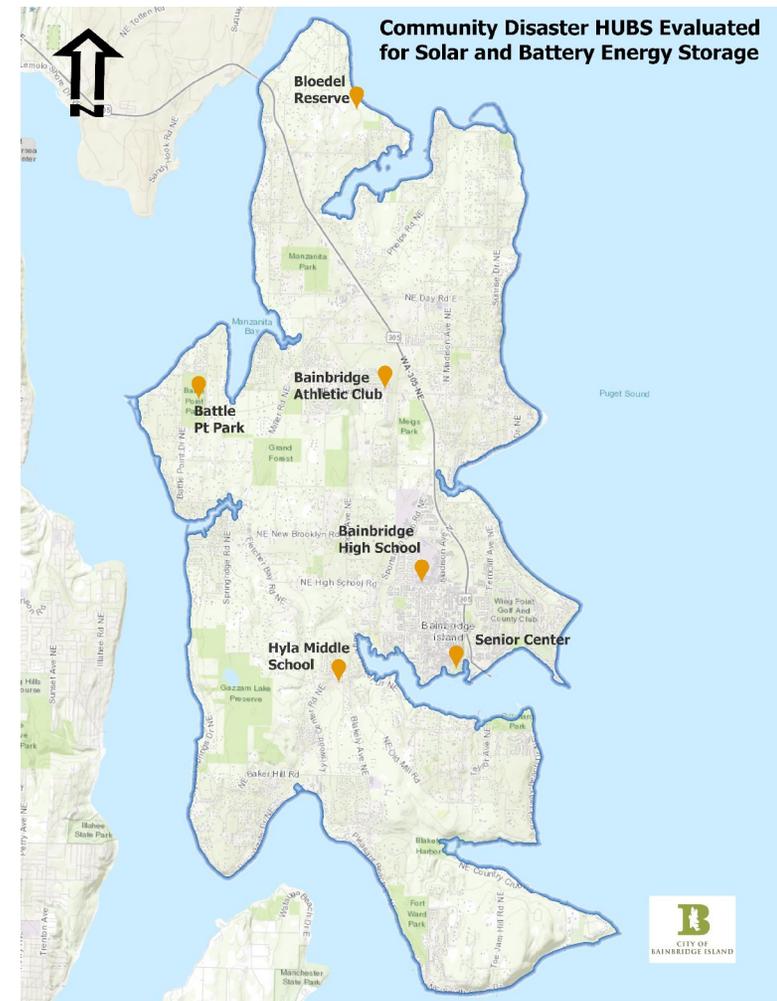
October 25, 2022

Autumn Salamack

Climate Mitigation & Adaptation Officer

ARPA – Resilient Disaster Hubs

- \$250,000 allocated in American Rescue Plan Act (ARPA) funding
- Goal 1: increase resilience of community disaster hubs with battery energy storage (BESS) for solar power
- Goal 2: decrease year-round emissions associated with operation of hubs



SITE	SOLAR RECOMMENDED?	SOLAR COST ESTIMATE*	BESS RECOMMENDED?	BESS COST ESTIMATE
Waterfront Park Community Center**	Yes	\$40,000	No	NA
Bainbridge Island Recreation Center	Yes	\$235,000	Yes	\$190,000
Bloedel Reserve – Maintenance Building	Yes	\$55,000	Yes	\$155,000
Hyla Middle School – Yellow Building	Yes	\$50,000	Yes	\$240,000
Battle Point Park	No	NA	NA	NA
Bainbridge Island High School	No	NA	NA	NA
	TOTAL SOLAR	\$380,100	TOTAL BESS	\$585,000

*Rounded to nearest \$5,000 increment

**This is the only site owned by the City; all other sites have MOUs signed with the City to serve as community disaster hubs.

Cost estimates as of 8/28/22; includes estimates for equipment, labor, sales tax, 10% design contingency, 4.5% escalation to Fall 2022, general conditions, contractor overhead and bonds and insurance

Council Recommendation

Two sites are recommended for ARPA-funded next steps:

1. Install additional solar at Waterfront Park/Senior Center (\$40,000)
2. Install solar and battery storage at Hyla Middle School (\$290,000)

A total of \$226,000 is available in ARPA funding for this project. An estimated \$320,000 is needed to fund the installation of recommended equipment at these two sites.

Does Council want to authorize the installation of solar panels at the Waterfront Park Community Center and allocate an additional \$104,000 in ARPA funding to cover the costs associated with solar/battery storage at Hyla Middle School?

ARPA funds would be moved from the Wastewater Beneficial Reuse project to cover this scope of work with any additional project funds provided as match by the Hyla School.



CITY OF
BAINBRIDGE ISLAND

EXECUTIVE DEPARTMENT MEMORANDUM

DATE: September 19, 2022
TO: Blair King, City Manager
FROM: Autumn Salamack, Climate Officer
SUBJECT: ARPA Funded Solar and Battery Energy Storage System Project

In September 2021, Council allocated \$250,000 of the City's total of \$7.1 million in American Rescue Plan Act (ARPA) funds to install solar panels and storage batteries at a limited number of community disaster hubs across the island. This memo provides an update on this project allocation with specific recommendations regarding next steps.

Request

- Does City Council want to move forward with using ARPA funds to pay for the installation of additional solar panels at Waterfront Park Community Center and for the installation of solar panels with a battery energy storage system at Hyla Middle School? A total of \$226,000 is available in previously-approved ARPA funding for this project. An estimated \$320,000 is needed to fund the installation of recommended equipment at these two sites.
 - If so, does City Council want to allocate an estimated \$104,000 in additional ARPA funding to cover these costs? ARPA funds would be moved from the Wastewater Beneficial Reuse project to cover this scope of work.
 - Staff recommends that existing ARPA funds be used to fund solar panel installations at the Waterfront Park Community Center and that \$104,000 in additional ARPA funding be allocated to fund solar panel and battery energy storage installations at Hyla Middle School, with any additional project funding to be provided as match by the School.
- Specific motion for Council consideration: "I move to authorize installation of additional solar panels at the Waterfront Park Community Center, and to allocate \$104,000 of ARPA funds from the Wastewater Beneficial Reuse Project to the Solar Project to install solar panels and battery energy storage at the Hyla Middle School, conditioned upon the Hyla School providing any needed additional project funding as a match."

Project Overview

The objective of this project was twofold:

1. to increase the resilience of community disaster hubs by allowing them to generate solar electricity that could be stored in a battery energy storage system for a limited period of power during a power outage (i.e., adding solar panels and battery storage); and
2. to decrease emissions associated with the operation of buildings serving as community disaster hubs by increasing renewable energy generation at each hub (i.e., adding solar panels).

The City contracted with Design West Engineering to evaluate six community disaster hubs for potential installation of solar/photovoltaic (PV) system and battery energy storage systems (BESS), and to develop associated specifications for those sites recommended for additional action. One of the community disaster hubs is owned by the City (Waterfront Park Community Center). The other hubs are owned and/or operated by either private entities or other public taxing districts. ILAs have been signed with the property owner of each hub location allowing the sites to serve as disaster hubs following a catastrophic earthquake or other type of declared disaster.

Project Results

Site visits were held in May 2022 and a final report with recommendations was received in August 2022. The consultant determined that four of the selected six sites had the potential to easily add solar panels based on a review of the structure/property, orientation and access to sunlight, facility energy use, and existing electrical infrastructure. Three of those sites were also identified as good candidates for BESS based on estimated cost for a system, the presence or lack of existing generator capacity, and the complexity associated with adding BESS to a site with an existing propane generator. Approximately \$1.7 million in potential project costs were identified for the addition of solar PV and BESS at four community disaster hubs, as noted in the table below. Note that stated costs are based on estimates as of August 2022, including equipment, labor, sales tax, 10% design contingency, 4.5% escalation to Fall 2022, general conditions, contractor overhead and bonds and insurance.

SITE	SOLAR RECOMMENDED?	SOLAR COST ESTIMATE	BESS RECOMMENDED?	BESS COST ESTIMATE
Waterfront Park Community Center (Senior Center; owned by City of Bainbridge Island)	Yes (12 modules)	\$40,000	No	NA
Bainbridge Island Recreation Center (prefab Court Building; owned by Bainbridge Island Metropolitan Park and Recreation District)	Yes (100 modules)	\$235,000	Yes (150 kWhr)	\$190,000
Bloedel Reserve (privately-owned)				
Gate House – New Carport	Yes* (70 modules)	\$520,000	No	NA
Maintenance Building	Yes (6 modules)	\$55,000	Yes (120 kWhr)	\$155,000
Floral Shop	Yes	\$15,000	No	NA

	(28 modules)			
Hyla Middle School (privately-owned)				
Red Building	No** (20 modules)	\$40,000	Yes (190 kWhr)	\$240,000
Yellow Building	Yes (20 modules)	\$50,000	Yes (190 kWhr)	\$240,000
Battle Point Park (owned by Bainbridge Island Metropolitan Park and Recreation District)	No***	NA	No	NA
Bainbridge Island High School (owned by Bainbridge Island School District)	No	NA	No	NA
	TOTAL SOLAR	\$955,000	TOTAL BESS	\$825,000

*Specifications were provided but this site was not recommended due to the significant cost associated with the construction of a new carport which would add an estimated \$5-7 per watt to the installed cost.

**Specifications were provided but solar was not recommended as the Yellow building was identified as a stronger candidate for solar at Hyla School. However, cost estimates and specifications for both buildings were provided and are referenced in this table.

***Two buildings at the Park were identified as good candidates for a microgrid power system to support the facilities as disaster hubs. Additional consultant work would be needed to further investigate such an approach and develop specifications.

Next Steps

A total of \$250,000 in ARPA funds was allocated for this project. To date, \$24,000 has been spent for the initial evaluation and design work, with \$226,000 remaining. The total cost estimates identified for solar PV and BESS projects at the applicable community disaster hubs exceeds the amount of ARPA funding allocated for this project by roughly \$1.5 million.

Staff Recommendations:

Staff recommends moving forward with installations at two community disaster hubs: the Waterfront Park Community Center and Hyla Middle School. A total of \$226,000 is available in remaining ARPA funding for this project. An estimated \$330,000 is needed to fund the installation of recommended equipment at these two sites.

SITE	SOLAR RECOMMENDED?	SOLAR COST ESTIMATE	BESS RECOMMENDED?	BESS COST ESTIMATE
Waterfront Park Community Center (Senior Center)	Yes (12 modules)	\$40,000	No	NA
Hyla Middle School - Yellow Building	Yes (20 modules)	\$50,000	Yes (190 kWhr)	\$240,000
	TOTAL SOLAR	\$90,000	TOTAL BESS	\$240,000

- Staff recommends installing additional solar panels at the Waterfront Park Community Center as this site is owned by the City and serves a vulnerable population.

- Staff also recommends installing solar panels and a battery energy storage system at the Hyla School Yellow Building. Reasons for this location include:
 - Hyla serves as a community disaster hub and can serve as a resource for the entire south end of the island.
 - This site is accessible to a significant portion of both resident and visitor populations on the island.
 - This site provides access to vulnerable and marginalized members of our community with census data mapping showing that this site is near census block tracts with a higher percentage of residents under 18 and over 65, people of color, and people who are of poverty status.
 - The building provides a regularly used, fully conditioned space with heating/ventilation, lighting, restrooms, etc.
 - The estimated cost for installing both PV and BESS is less than \$300,000.
- Staff recommends that existing ARPA funds allocated for this project be used to fund solar panel installations at the Waterfront Park Community Center and that \$104,000 in additional ARPA funding be allocated from the Wastewater Beneficial Reuse Project to fund solar panel and battery energy storage installations at Hyla Middle School, with any additional project funding to be provided as match by the School.

Questions for Discussion:

- Does City Council want to move forward with using ARPA funds to pay for the installation of additional solar panels at Waterfront Park Community Center and for the installation of solar panels with a battery energy storage system at Hyla Middle School?
 - If so, does City Council want to allocate an estimated \$104,000 in additional ARPA funding to cover these costs? ARPA funds would be moved from the Wastewater Beneficial Reuse project to cover this scope of work.
 - Note that stated costs are based on estimates as of August 2022, including equipment, labor, sales tax, 10% design contingency, 4.5% escalation to Fall 2022, general conditions, contractor overhead and bonds and insurance.
- Specific motion for Council consideration: "I move to authorize installation of additional solar panels at the Waterfront Park Community Center, and to allocate \$104,000 of ARPA funds from the Wastewater Beneficial Reuse Project to the Solar Project to install solar panels and battery energy storage at the Hyla Middle School, conditioned upon the Hyla School providing any needed additional project funding as a match."



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 25, 2022

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (8:50 PM) Consider Proposal to Develop Public Art Plan and Policies and Authorize Expenditure From Public Art Subfund (up to \$50,000) - Executive,

SUMMARY: The City and its arts community undertook a comprehensive public art master planning process roughly 20 years ago. The plan, approved in 2003, should be reviewed and updated given current community interests.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to direct the City Manager to take steps necessary to update the City's Public Art Guiding Plan, including authorizing expenditure of up to \$50,000 from the Public Art Subfund for this purpose and including advisory committees and community stakeholders in the process, as applicable.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	up to \$50,000
Ongoing Cost:	
One-Time Cost:	up to \$50,000
Included in Current Budget?	No

BACKGROUND: The City of Bainbridge Island has a vibrant public art program, benefitting from the community's support of the arts as well as the City's commitment to including art in public spaces. The City has a public art committee (PAC) which is a subcommittee of the board of directors of Arts and Humanities Bainbridge (AHB). AHB, PAC, and the City coordinate and cooperate to provide public art.

These stakeholders agree that it is important that the City update its public art plan document and policies. The most recent approved plan is from nearly 20 years ago, the "2003 Public Art Master Plan."

Proposal:

City staff and the PAC propose to develop a plan that provides guidance on an array of public art topics. Examples of topics that should be discussed and documented include: preferred locations for public art; the types of public art we seek to install; confirmation of a preference for commissioned over donated art; the

expected selection process; principles to ensure that public art is culturally and racially sensitive; legal understanding and commitment to protect the art and the intellectual property of the artist; and an established financial plan for public art, including protection, insurance, and maintenance.

This project is envisioned as one coordinated by City staff, performed by an outside consultant, paid for from the Public Art Subfund, informed by the community, and reviewed by the public art committee and potentially other City advisory committees.

Additional information is provided in the attached staff memo.

ATTACHMENTS:

[Public Art Plan Proposal for CC 10252022](#)

FISCAL DETAILS: The Public Art Subfund currently has an uncommitted balance of roughly \$290,000 as of the end of August 2022. This balance is the result of the annual planned transfer of \$50,000 per year, which has exceeded expenditures over the past few years, leading to an accumulation of fund balance. The estimated cost of an updated plan is roughly \$40,000 to \$50,000, depending on the scope and schedule of the project.

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

EXECUTIVE DEPARTMENT MEMORANDUM

Date: October 21, 2022
To: Blair King, City Manager
DeWayne Pitts, Director of Finance and Administrative Services
From: Ellen Schroer, Deputy City Manager
Subject: Proposal to Update the City of Bainbridge Island Public Art Vision Plan

The City of Bainbridge Island has a vibrant public art program, benefitting from the community's support of the arts as well as the City's commitment to including art in public spaces. The City has a public art committee (PAC) which is a subcommittee of the board of directors of Arts and Humanities Bainbridge (AHB). AHB, PAC and the City coordinate and cooperate to provide public art.

These stakeholders agree that it is important that the City update its public art planning document and policies. The most recent approved plan is from nearly 20 years ago, the "2003 Public Art Master Plan." The 2003 plan is outdated and not used regularly by staff or PAC. We seek now to articulate guiding principles that are responsive to today's culture and community, and to document assumptions and approaches that are fundamental to our City and community approach to public art.

Proposal

City staff and PAC propose to develop a plan that provides guidance on an array of public art topics. Examples of topics that should be discussed and documented include: preferred locations for public art; the types of public art we seek to install; confirmation of a preference for commissioned over donated art; the expected selection process; principles to ensure that public art is culturally and racially sensitive; legal understanding and commitment to protect the art and the intellectual property of the artist; and an established financial plan for public art, including protection, insurance and maintenance.

This project is envisioned as one coordinated by City staff with support from Public Art Committee members, performed by an outside consultant, paid for from the Public Art Subfund, informed by the community, and reviewed by the public art committee and potentially other City advisory committees. The Public Art Subfund currently has an uncommitted balance of roughly \$290,000 as of the end of August 2022. This balance is the result of the annual planned transfer of \$50,000 per year, which has exceeded expenditures over the past few years, leading to an accumulation of fund balance. The estimated cost of an updated plan is roughly \$40,000 to \$50,000, depending on the scope and schedule of the project.

Background

The City currently owns roughly two dozen pieces of public art. Public art is housed in City Hall, the public library and the public swimming pool. Public art is also displayed in city parks, included as art elements in sidewalks, and contemplated as part of the Sound to Olympics Trail.

Funding is provided currently through an annual transfer from the General Fund to the Public Art Subfund, budgeted for the past few budget cycles at \$50,000 per year. Prior to that time, there was a percentage-based calculation related to City capital projects. We moved to a flat amount as it provided greater predictability and transparency, supporting planning for finance staff and PAC.

Routine maintenance is currently provided by the City's operations and maintenance staff as part of general city infrastructure upkeep. Time and materials are charged to the General Fund. Major maintenance, when needed, is coordinated by City Public Works and Executive staff in consultation with PAC and the artist. Repair costs are charged to the Public Art Subfund.

Programming

Permanent collection: The City's permanent collection of about two dozen pieces of public art is displayed throughout the community in accordance with BIMC 3.80. Public art is included in public spaces.

Rotating display: The City has an annual rotation of five pieces of public art in the downtown area of the island. This program, Something New, is a cooperative program of AHB, PAC and the City. AHB and PAC coordinate the call for proposals, jury selection, publicity and recognition events. The City provides financial payment to the artists, coordinates installation, and insures the artwork.

Proposal for Guiding Plan

Year to be completed: 2023

Project timeline

- Q4 2022 – develop and issue RFP, select consultant, build project plan, identify stakeholders
- Q1/Q2 2023 – convene stakeholders. Develop plan.
- Q2/Q3 2023 – review draft internally and with PAC and other community stakeholders
- Q4 2023 – complete plan and present to Council and community

Resources needed

- Project manager – City staff
- Consultant – estimate \$40,000 to \$50,000, depending on scope and schedule of work to be done.

Thank you for your consideration of this request.

cc: Clarence Moriwaki, City Council liaison to Public Art Committee
Inez Maubane Jones, Executive Director, Arts and Humanities Bainbridge
Steve Rabago, Chair, Public Art Committee