



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL STUDY SESSION
TUESDAY, DECEMBER 01, 2020**

REMOTE MEETING ON ZOOM

PLEASE CLICK THE LINK BELOW TO JOIN THE WEBINAR:

[HTTPS://BAINBRIDGEWA.ZOOM.US/J/97104854464](https://bainbridgewa.zoom.us/j/97104854464)

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OR TELEPHONE:

DIAL US: +1 253 215 8782

WEBINAR ID: 971 0485 4464

AGENDA

1. **CALL TO ORDER / ROLL CALL - 6:00 PM**
2. **APPROVAL OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE - 6:05 PM**
3. **MAYOR'S REPORT - 6:10 PM**
4. **FUTURE COUNCIL AGENDAS**
 - 4.A **(6:15 PM) Future Council Agendas**, 10 Minutes
 - [December 2 Special City Council Meeting.pdf](#)
 - [December 3 Special City Council Meeting.pdf](#)
 - [December 8 City Council Regular Business Meeting.pdf](#)
 - [December 15 City Council Study Session.pdf](#)
5. **NORTH WARD COUNCIL VACANCY INTERVIEWS**
 - 5.A **(6:25 PM) Council Candidate Remarks**, 30 Minutes
 - [Brenda Fantroy-Johnson Council Vacancy Application_Redacted.pdf](#)
 - [Jane Lindley Council Vacancy Application_Redacted.pdf](#)
 - [Tyler Benson Council Vacancy Application_Redacted.pdf](#)
 - [Stuart Walton Council Vacancy Application_Redacted.pdf](#)
 - [Kevin Fetterly Council Vacancy Application Redacted.pdf](#)
 - 5.B **(6:55 PM) Questions and Answers**, 90 Minutes

- 5.C **(8:25 PM) Executive session pursuant to RCW 42.30.110(1)(h) to evaluate the qualifications of a candidate for appointment to elective office,**
20 Minutes
- 5.D **(8:45 PM) Nomination and Selection of Finalists; Confirm Special Meeting Structure,** 15 Minutes
2020 City Council Appointment Voting Process .docx

6. UNFINISHED BUSINESS

- 6.A **(9:00 PM) Update on the Development Moratorium - Planning,** 10 Minutes
20201125 Moratorium Work Program Status Report
Development Moratorium Summary Effective 20201104.pdf
Ordinance No. 2020-29 Further Narrowing the Development Moratorium to Shoreline Properties within the WMPSA Approved 102720.pdf
Ordinance No. 2020-29 Exhibit B Winslow Master Plan Study Area Approved 102720.pdf
ORD NO. 2020-24 EXTENDING THE DEVELOPMENT MORATORIUM.pdf
- 6.B **(9:10 PM) Timing for Transition from Race Equity Task Force to Race Equity Advisory Committee,**
15 Minutes
RETf response to draft Ord. No. 2020-23.pdf
For Background - 06 Oct 2020 Staff Memo on REAC ordinance discussion_points.pdf
For Background - 06 Oct 2020 Draft
Ord_No._2020-23__Creating_a_Standing_Race_Equity_Advisory_Committee.pdf
- 6.C **(9:25 PM) Update from Joint City Council and Planning Commission Land Use Subcommittee - Councilmembers Carr, Hytopoulos, and Pollock,** 10 Minutes

7. CITY COUNCIL DISCUSSION

- 7.A **(9:35 PM) Recommendation from Council Ad Hoc Committee on Public Farmland,** 15 Minutes
City Farmland Ad Hoc Committee Recommendations 11 23 2020 - Memo

8. FOR THE GOOD OF THE ORDER - 9:50 PM

9. ADJOURNMENT - 10:00 PM

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



City Council meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the City Clerk's Office at 206-780-8604 or cityclerk@bainbridgewa.gov by noon on the day preceding the meeting.



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: December 1, 2020

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (6:15 PM) Future Council Agendas,

SUMMARY: Council will review future Council agendas.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: Discussion.

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

ATTACHMENTS:

[December 2 Special City Council Meeting.pdf](#)

[December 3 Special City Council Meeting.pdf](#)

[December 8 City Council Regular Business Meeting.pdf](#)

[December 15 City Council Study Session.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

**SPECIAL CITY COUNCIL MEETING
WEDNESDAY, DECEMBER 02, 2020**

REMOTE MEETING ON ZOOM

AGENDA

1. **CALL TO ORDER/ROLL CALL - 5:00 PM**
2. **EXECUTIVE SESSION**
 - 2.A **(5:05 PM) Pursuant to RCW 42.30.110(1)(g), to evaluate the qualifications of an applicant for employment or to review the performance of a public employee. 3 Hours**
3. **ADJOURNMENT - 8:00 PM**

GUIDING PRINCIPLES

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CITY OF
BAINBRIDGE ISLAND

**SPECIAL CITY COUNCIL MEETING
THURSDAY, DECEMBER 03, 2020**

REMOTE MEETING ON ZOOM

AGENDA

1. **CALL TO ORDER/ROLL CALL - 5:00 PM**
2. **EXECUTIVE SESSION**
 - 2.A **(5:05 PM) Pursuant to RCW 42.30.110(1)(g), to evaluate the qualifications of an applicant for employment or to review the performance of a public employee. 4 Hours**
3. **ADJOURNMENT - 9:00 PM**

GUIDING PRINCIPLES

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CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, DECEMBER 08, 2020**

REMOTE MEETING ON ZOOM

AGENDA

1. **CALL TO ORDER/ROLL CALL - 6:00 PM**
2. **EXECUTIVE SESSION**
3. **APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE**
4. **PUBLIC COMMENT**
5. **MAYOR'S REPORT**
6. **CITY MANAGER'S REPORT**
7. **FUTURE COUNCIL AGENDAS**
8. **PRESENTATION(S)**
 - 8.A **Utility Advisory Committee Recommendations on Small Water Systems and 2021 Work Plan Update**, 20 Minutes
[UAC 2020 Annual Report 11-16-20.docx](#)
[COBI Water System Memo 102320.pdf](#)
 - 8.B **COVID-19 Community Based Testing Site Update, Executive** 10 Minutes
 - 8.C **Winter Weather Briefing, Executive** 10 Minutes
[12082020 EM Presentation to CC Winter Weather.pdf](#)
9. **PUBLIC HEARING(S)**
 - 9.A **(x PM) Ordinance No. 2020-37 Relating to 6-Month Extension of Landmark Tree Ordinance - Planning**, 10 Minutes
[20200225_Tree_Memo_Council](#)
[Ordinance No. 2020-13 Extending Landmark Tree Regulations Winslow Area - Public Hearing Draft Exhibit A \(Revised\) - Work Plan to Ordinance No. 2020-13 Extending Landmark Tree Regulations - For Public Hearing Draft.docx](#)

10. UNFINISHED BUSINESS

- 10.A (x PM) Ordinance No. 2020-34 Prohibiting New Self-Service Storage Uses, Consider Adoption - Planning,** 15 Minutes
20201029 PC Recommended Ordinance No. 2020-34 Self-Service Storage Facilities.docx
Exhibit A to Ordinance 2020-34.docx
Ordinance No. 2020-36 Extending the Moratorium on Self-Service Storage Facilities Approved 111020.pdf
Planning Commission Public Hearing Public Comments.pdf
Planning Commission Recorded Motion 2020-34.pdf
- 10.B Ordinance Repealing Moratorium on Self-Service Storage Facilities - Planning** 10 Minutes
- 10.C (x:xx PM) 2020 Annual Drainage Project Contract Award - Public Works,** 10 Minutes
Bid Form.doc
Small Works Roster Contract Pro Forma - WITH Amendments to Specs and Special Provisions - RLS Rev 10-29-20.docx
- 10.D (x:xx PM) Dump Truck Cab and Chassis Procurement - Public Works,** 10 Minutes
RWC Group_International Dump Truck.pdf
Northend Truck Equip Hook Lift_Plow_Sander.xlsx.pdf
Northend Truck Equip Retrofit Existing Equip.pdf
- 10.E (x PM) Ordinance No. 2020-23, Creating a Standing Race Equity Advisory Committee - Executive,** 15 Minutes
Staff Memo - Recommended Discussion Points
- 10.F Update from Joint City Council and Planning Commission Land Use Subcommittee - Permitted Use Table Councilmembers Carr, Hytopoulos, and Pollock,** 10 Minutes
- 10.G (x PM) Expectations for Council Liaisons - Mayor Schneider,** 20 Minutes

11. NEW BUSINESS

- 11.A Chlorine Generator Replacement Contract - Public Works,** 5 Minutes
Chlorine Generator PSA.docx
- 11.B Vincent Road Property Trail Easement - Public Works,** 10 Minutes
- 11.C Consider Approval of Donation Agreement Related to Mobile Home at the Islander Mobile Home Park** 10 Minutes

11.D [Approve Appointment of Deputy City Manager Ellen Schroer as Interim City Manager.](#) 10 Minutes

12. COUNCIL DISCUSSION

12.A [Request from the Race Equity Task Force for Council to Endorse GARE Open Letter Opposing Executive Order Banning Systemic Racism Training - Councilmembers Nassar and Hytopoulos,](#) 10 Minutes

[GARE An Open Letter In Support of Meaningful Conversation and Action to Address Systemic Racism in Government and all American Institutions.docx](#)

12.B [Proposal to Discuss Police Station Costs - Councilmember Pollock,](#) 10 Minutes

13. CONSENT AGENDA

14. COMMITTEE REPORTS

15. FOR THE GOOD OF THE ORDER

16. ADJOURNMENT

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CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL STUDY SESSION
TUESDAY, DECEMBER 15, 2020**

REMOTE MEETING ON ZOOM

AGENDA

1. CALL TO ORDER / ROLL CALL - 6:00 PM
2. EXECUTIVE SESSION
 - 2.A (6:05 PM) Pursuant to RCW 42.30.110(1)(g), to evaluate the qualifications of an applicant for employment or to review the performance of a public employee. 60 Minutes
3. APPROVAL OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE
4. MAYOR'S REPORT
5. FUTURE COUNCIL AGENDAS
6. PRESENTATIONS
7. UNFINISHED BUSINESS
 - 7.A Policy Options for Lots less than 12,500 square feet in the R-1, R-2 & R-0.4 zoning district 30 Minutes
 - 7.B (x PM) Update from Joint City Council and Planning Commission Land Use Subcommittee - Councilmembers Carr, Hytopoulos, and Pollock, 10 Minutes
8. NEW BUSINESS
9. CITY COUNCIL DISCUSSION
10. FOR THE GOOD OF THE ORDER
11. ADJOURNMENT

GUIDING PRINCIPLES

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CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: December 1, 2020

ESTIMATED TIME: 30 Minutes

AGENDA ITEM: (6:25 PM) Council Candidate Remarks,

SUMMARY: Each Council candidate will have 5 minutes to provide remarks. The application materials for each candidate are attached.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Discussion.

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

ATTACHMENTS:

[Brenda Fantroy-Johnson Council Vacancy Application Redacted.pdf](#)

[Jane Lindley Council Vacancy Application Redacted.pdf](#)

[Tyler Benson Council Vacancy Application Redacted.pdf](#)

[Stuart Walton Council Vacancy Application Redacted.pdf](#)

[Kevin Fetterly Council Vacancy Application Redacted.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

APPLICATION FOR APPOINTMENT TO BAINBRIDGE ISLAND CITY COUNCIL POSITION #2

Applicant Information

(Please type or print)

Applicant Name: Brenda Fantroy-Johnson

Residence Address: [REDACTED]

Home Phone: [REDACTED] Work/Cell Phone same

E-Mail: [REDACTED]

Cover Letter & Resume

Please attach a one-page cover letter and a resume of no more than two pages to this application.

Supplemental Questions

Please respond to the following questions regarding your interest in the position of Councilmember for the City of Bainbridge Island on separate pages using no more than 3 pages total:

1. Why are you interested in serving as a Bainbridge Island City Councilmember?
2. What strength would you bring to the Council?
3. What are the three highest priorities and/or issues you believe the City needs to address? How would you propose to address these issues?
4. Explain your current and past community involvement and/or service on city, nonprofit, or public boards, committees, task forces, or commissions and how this has contributed to the Bainbridge Island community. Address its relevance to the position of Bainbridge Island City Councilmember.
5. What do you wish to accomplish during this appointed term as a Bainbridge Island City Councilmember?
6. What is your vision for our City and community?
7. Is there anything else that you may wish to add that would help us get to know you a little better?

Please return this form, your cover letter, resume, and answers to the supplemental questions to the City Clerk at Bainbridge Island City Hall (280 Madison Avenue North, cityclerk@bainbridgewa.gov) **no later than 4:00 pm on Wednesday, November 25, 2020**. Applications received after 4:00 pm will not be accepted. The application and any correspondence should be addressed to:

**Christine Brown, City Clerk
Councilmember Recruitment
280 Madison Avenue North
Bainbridge Island, WA 98110
cityclerk@bainbridgewa.gov**

Brenda Fantroy Johnson

November 9, 2020

Mayor Leslie Schneider, Deputy Mayor Joe Deets, Councilmember Rasham Nassar, Councilmember Kirsten Hytopoulos, Councilmember Michael Pollock, Councilmember Christy Carr
City of Bainbridge Island

Dear Mayor Schneider, Deputy Mayor Deets and Councilmembers,

I am excited for the opportunity to submit my application as the next Councilmember for the North Ward of Bainbridge Island. This appointment will allow me to continue my goal of being of service to my community and my fellows.

My career in information security has always been about understanding the needs of people and supporting companies to maintain trust by ensuring information is protected. I find that I am at my best when I am in a position of collaboration and unity. I believe in problem identification before resolution, understanding the symptoms of problems, and the need to dig to determine the root cause. My current role with AT&T allows me to meet with a diverse global group of people from many different business units and backgrounds. It is here that I am able to practice my favorite saying: "Principals over Personalities." I am able to listen to all sides of a discussion and I have many times been able to hear the majority and lift up the minority so that their voice can also be heard.

Over the past three years I have had the privilege of supporting the Bainbridge Island community on a local level. In particular, I have invested time to learn and absorb the ideas outlined in the Comprehensive Plan. My time working with, and leading, the Race Equity Task Force and the Sustainable Transportation Task Force has given me a new view into how I can contribute. I have learned a great deal by attending many city council and committee meetings. I am also involved with local community groups such as Kitsap ERACE (Equity Race and Community Engagement), NAACP, YWCA, and Kitsap SURJ (Showing Up for Racial Justice). I believe that I can add a unique perspective to the goals we all have for our city.

I believe that joining the city council is a tremendous opportunity to engage with local government and fulfill my civic duty to provide a voice for marginalized people. I am willing to jump right in, to get my hands dirty, and to do the work.

Sincerely,



Brenda Fantroy-Johnson

1. *Why are you interested in serving as a Bainbridge Island City Councilmember?*

I have served on multiple Bainbridge Island city committees and task forces. I believe that the city council and its committees would benefit from increased representation in its decision-making process by including more diverse voices and perspectives. I have lived here for 14 years and I love this island. I knew when I moved here that it was paradise. One only has to look at the Growth Management Plan to know that the world is changing. Along with that change we are becoming more diverse. Washington State is an attractive place for new young families that are being hired at many of the companies that call Washington home. People of all cultures and genders are looking for homes near Seattle. If we want to have a diverse city, and the council has shown us that this is a goal, we have to start at the local level.

2. *What strength would you bring to the Council?*

As a longtime professional in the information security area, I am bound by an oath of ethics that dictates professional and moral values. I believe that everyone has value, everyone's voice matters, and that no one should be turned away. My strengths would also come from my life experiences—having experienced both poverty and a middle-class life. Whether rich or poor, we all want the same things for our family: a home, food, safety, good schools, and warmth. I believe that I have unique strengths that can help all Bainbridge Islanders maintain a sense of place. Most of all, I am always willing to help and become knowledgeable about council matters because of my passion for the culture and beauty of Bainbridge Island.

3. *What are the three highest priorities and/or issues you believe the City needs to address? How would you propose to address these issues?*

Low-income housing, sustainable transportation, and racial equity are my top three priorities. Working with the Race Equity Task Force (RETF) has given me insight into how democracy can work in favor of marginalized communities. With the council's support we have softened the years of distrust and uncertainty that citizens may have had with local government. When we were told, "Nothing is going to change," we did not turn and run. Instead we stayed at the table where we could have our issues heard and discussed. This allowed me to see that a few determined voices can make a big difference.

I would like to see more low-income housing planned as an addition to any building planning that is approved by the city. For every apartment building approved, a number of low-income apartments should also be incorporated in the deal. We need more data to help us to identify how many people need low-income housing in order to better address this growing issue.

Closely tied to housing and equity is the issue of transportation. I have submitted a number of ideas to the Sustainable Transportation Task Force and am committed to working collaboratively with all stakeholders to thread these issues together to come up with a long-term solution. The next big idea may come from anywhere, and the council needs to create as many avenues as possible to welcome innovation.

4. *Explain your current and past community involvement and/or service on city, nonprofit, or public boards, committees, task forces, or commissions and how this has contributed to the Bainbridge Island community. Address its relevance to the position of Bainbridge Island City Councilmember.*

When I moved to Bainbridge Island in 2004, I took it upon myself to create an emergency awareness event for my neighbors. This was out of my concern of earthquakes, but the project led to positive community involvement. I have seen that when people have shared issues that are important to them, they will get involved if someone presents the opportunity.

As a black woman on the island, I could not stand by when I was called to tell my story about the racism that I had experienced on the island. This is how the RETF was born, out of individuals coming together to right a wrong. I am now the co-chair of the RETF, a member of the Sustainable Transportation Task Force, as well as on the interview committee for the Planning Commission. I am also working with the Climate Change Committee on incorporating racial equity into their process.

5. *What do you wish to accomplish during this appointed term as a Bainbridge Island City Councilmember?*

I would like to act as a uniting presence on the council with a goal of working cooperatively to achieve the mission of the Comprehensive Plan. Regardless of where each of us stands, it's of utmost importance that we work collaboratively to represent the people of the island. I would also like to see that we move forward with establishing core values of equity and inclusion. I am deeply interested in becoming more involved in the climate commission initiatives, low-income housing, sustainable transportation, the ethics committee, and the green building initiatives.

6. *What is your vision for our City and community?*

My vision for Bainbridge Island is that it continues to be a place where nature is more prevalent than the infrastructure that we build on it. I would aspire to work towards the shared goals of helping our local government and city staff represent the needs of the people, and not external stakeholders. In essence I would like for us to not only have proclamations that only speak to our hope for the island

but action plans to carry those words out into our community. My beliefs are in line with the Bainbridge Island Vision 2026 and the five principles of our comprehensive plan.

7. *Is there anything else that you may wish to add that would help us get to know you a little better?*

I am married and live with my husband, Harvey, and my perfect Labrador retriever, Tama. I have 5 adult children and 4 grandchildren. I love writing and authored a 2017 memoir titled, "Imagine Me." I am an instructor of information security and other certification courses. I am also an avid hiker and mountaineer. In 2013, I climbed Mt Rainier, and in 2014 I traveled to Nepal and completed the Mt. Everest Base Camp trek. In 2016, I traveled to Spain to do the North Shore Camino trek.

Brenda Fantroy-Johnson



Experience

Manager - Risk Management November 2006 to Current
AT&T Bothell, WA

Chief Security Office – Audit Tech Manager (2008 – 2009), Risk Management Lead (2006- 2008)

The Risk Management process has been refined using the NIST and ISO 27000 frameworks. I am the facilitator of the Risk Management Front door process. I am the Risk Go To person, specializing in SOX, PCI and SPI. I also created new vetting processes and new procedures to streamline the risk intake and assignment process which I also manage. It is my responsibility to integrate information security into the enterprise and to link risk management to the business unit processes. This includes continuous monitoring and providing senior management with information to make informed risk-based decisions.

Senior Security Analyst November 2005 to November 2006
Nordstrom Seattle, WA

I created the Nordstrom Security Awareness Program, facilitated all awareness training for over 500+ IT employees, managers and C-Level executives. In this role I was also responsible for creating new standards and policy for compliance projects mainly Visa PCI and SOX compliance. I created the remote access standard, the media standard and the vendor security review process. I was responsible for building security best practices into the contract management process. This process was enhanced by my creation of checklists and security contract language which was then embedded into the RFP Process.

IT System Administrator – Senior January 2005 to October 2005
American Electric Power Columbus, Ohio

Perform the planning, evaluation, analysis, and recommendation of technical computing products on medium to large scale projects – recognized as an expert throughout the company. Provide advanced level technical product support including response to user questions, installation, system monitoring, testing, program diagnosis, tracking, resolution and routine maintenance.

Information Security Specialist October 1998 to January 2005
State of MI - Office of Security & Disaster Recovery Lansing, Michigan

Serves as Information Security Specialist consultant to develop, coordinate, research, design & publish statewide information technology security strategic and tactical plans. Define security functions and assist in implementing security recommendations. Homeland Security team member. I conducted department wide security and awareness training using NIST standards and best practices.

Education

M.B.A., Computer Science, Minor: Accounting May 2004
Spring Arbor University Spring Arbor, Michigan
GPA: 3.7.

B.A., Micro Computers and Network Management June 2001
Davenport University Lansing, Michigan
GPA: 4.0. Graduated with high honors
Dean's List

Professional Achievements

- Certified Information Systems Security Professional (CISSP) #24013
- Certified Information Security Manager (CISM)
- Certified Information Privacy Professional (CIPP)
- Certified in Risk and Information Systems Control (CRISC)
- Certificate of Cloud Security Knowledge (CCSK)
 - GIAC Certified ISO-27000 Specialist (GS2700)
 - GIAC Security Policy and Awareness (GSPA)
 - Lean Six Sigma Green Belt Level II
- Past President Lansing Chapter Information Systems Security Association (ISSA)
- Member – Information Systems Security Association Puget Sound Chapter
- Member – Infragard Seattle Chapter
- Member – Information Systems Audit and Control (ISACA)

- Knowledge of the following Security Policy Models and Regulations
 - ISO 17799 (27000)
 - HIPPA
 - GLBA
 - SOX
 - PCI
 - NIST
 - COBIT

Jane Lindley

APPLICATION FOR APPOINTMENT TO BAINBRIDGE ISLAND CITY COUNCIL POSITION #2

Christine Brown, City Clerk
Council Recruitment 280
280 Madison Avenue North
Bainbridge Island, WA 98110

Nov 18, 2020

Dear Christine,

I've lived on the island for 28 years, first in downtown Winslow, and now on the north end. Shortly after moving to Bainbridge from Boston, MA, I joined the Chamber and Rotary to support my then photography business, which morphed over the years to graphic design and finally to web design and development.

In 2005, my company SuperWebGroup, Inc., built city's website with our proprietary content management system, which gave the city control over its content before open-source solutions such as WordPress were as flexible as they are today. I retired early to devote my time to community and environmental organizations. It's not that I don't love the corporate world – it's that I love the actual world even more.

In 2013, I became a board member and later president of Sustainable Bainbridge. I participated in all of the organizations programs from Beach Cleanup to Zero Waste, but more importantly, I worked on the City's Comprehensive Plan alongside my board members for two years. I would like the opportunity to contribute to the Comprehensive Plan's implementation.

From my involvement with Sierra Club, lobbying for statewide environmental and energy legislation, including the Clean Energy Transformation Act, to my participation in local environmental groups to voicing my concerns at council meetings, I have been and will continue to be a strong advocate for protecting our natural environment.

I'm grateful for council's unanimous support of the new Climate Action Plan (CAP) and the hard work of the Climate Change Advisory Committee and city staff. I look forward to assisting the realization of the CAP goals. And, I applaud council's clear statement to make us an inclusionary community. Diversity benefits all Islanders and strengthens and enriches our local community by actively welcoming all voices and meeting the needs of all citizens.

Kol Medina has done an exemplary job as both a councilmember and mayor. His leadership and commitment to the environment will be missed. I will carry forward a similar commitment and I look forward to the privilege of serving our community.

Sincerely,

Jane Lindley

[REDACTED]
Bainbridge Island, WA

[REDACTED]

Application Questions:

1. Why are you interested in serving as a Bainbridge Island City Councilmember?

In 28 years as an island resident, this moment is significant in that the BI City Council and community leaders have priorities that are directly aligned with the experience and abilities that I offer.

As a board member and later president of Sustainable Bainbridge, I was fortunate enough to work on the most recent update of the Comprehensive Plan. The plan is an accurate reflection of the island's shared values and vision for our future. Council's commitment to ensuring that our policies, programs and codes clearly reflect the Comprehensive Plan is critical. The recent Winslow Hotel project is an example of when our codes allowed a commercial development that was not envisioned by decisionmakers or citizens. I would welcome the opportunity to play a part in implementing the Comprehensive Plan as intended.

As a long-term environmental and climate change activist, I am extremely grateful for council's unanimous support of the new Climate Action Plan (CAP) and for the hard work of the Climate Change Advisory Committee (CCAC). I would love to assist in the implementation of CAP's goals and make Bainbridge Island a true climate solutions leader.

I think most island residents are concerned by the lack of income and racial diversity as well as our failure to meet the needs of our minority populations and that is why I applaud council's clear statement to make us a verifiably inclusionary community. Diversity benefits all Islanders and strengthens and enriches our local community by actively welcoming all voices and meeting the needs of all citizens.

2. What strength would you bring to the Council?

A number of my strengths will serve the council and our community well:

- As an entrepreneur, I'm disciplined, a creative thinker, and have a strong work ethic.
- After a decade of climate action work, I have an understanding of climate change issues and emission reduction policies on the state and local level.
- Given my work on the Comprehensive Plan, I am familiar with both its content and relevance to decision making.
- I have a working knowledge of WA electric utilities, our new Clean Energy Transformation Act (CETA) and many of the related regulations and legislation.
- My community knowledge is deep. As someone who has lived on the island for almost three decades, I've had the opportunity to participate in a wide variety of community projects such as Arts Walk, and nonprofits such as Bainbridge Island Land Trust, Climate Action Bainbridge, Sustainable Bainbridge, Arms Around Bainbridge, and Friends of the Farms.
- I believe those who know me well would describe me as collaborative and even tempered. I have a reputation for welcoming new ideas and points of view.

3. What are the three highest priorities and/or issues you believe the City needs to address?

1. *Implementing the Comprehensive Plan.* Taking our Comprehensive Plan from a vision to a reality.

2. *Implementing the Climate Action Plan.* It measurably reduces emission and is supported by the community.
3. *A Welcoming Community.* Helping to make Bainbridge a truly diversified community in terms of race, ethnicity, sexual preference and income. And, to actively address the needs of all our citizens.

- **How would you propose to address these issues?**

Comprehensive Plan. Implementing the Comprehensive Plan will require massive amounts of work and real coordination with our knowledgeable citizen advisory and ad hoc committees, the Planning Commission and professional staff. If we fail, our destiny will be controlled by outside forces who have little interest in protecting the unique character of our island or the integrity of our natural resources.

Climate Action Plan. The decision to hire a climate change mitigation and adaptation specialist is key to implementing the steps outlined in the CAP. From our Sustainable Transportation Plan to proposed green building codes to the selection of a new city manager, council will need to keep a focus on rigorously addressing climate change. Additionally, I am a strong proponent for making our CAP as much a community responsibility as a city responsibility. I would support the creation of a subcommittee of the CCAC that has an outreach focus rather than a technical focus to secure full community support and engage local groups and organizations including schools, churches and businesses.

Inclusivity and Diversity. Our history is made richer by a diverse population: Native American, Asian, Filipino, and African American - many of whom preceded whites on this Island. We must seek and welcome their voices and active involvement in decision making. The Race Equity Task Force is an important step in accomplishing this end. We need to work diligently to create real affordable housing that uses innovative approaches that truly benefit underserved populations. City leaders need to continue to expand our recognition of the true heritage of the island and celebrate the unique cultures that are represented.

4. Explain your current and past community involvement and/or service on city, nonprofit, or public boards, committees, task forces, or commissions and how this has contributed to the Bainbridge Island community. Address its relevance to the position of Bainbridge Island City Councilmember.

- Past board member and president of Sustainable Bainbridge.
- Active member and Bainbridge representative to Sierra Club's Seattle Chapter - a recognized voice for climate justice.
- Former member of the Chamber.
- One of the first female members of the Bainbridge Island Rotary.
- Worked alongside the Affiliated Tribes of the NW Indians and Puyallup Tribe to fight large corporations threatening their livelihood, air and water quality in Washington State.

Jane Lindley

APPLICATION FOR APPOINTMENT TO BAINBRIDGE ISLAND CITY COUNCIL POSITION #2

- Worked with many local nonprofits such Bainbridge Island Land Trust, Climate Action Bainbridge, Sustainable Bainbridge, Kitsap Forest & Bay Project that saved 4,000 acres in Port Gamble from development, Friends of the Farm and others.
- Former member of Island Power
- Current member of Climate Action Bainbridge
- Coordinator and Co-founder of Act 4 Climate
- Volunteered with Rotary Auction, Zero Waste, local arts, beach cleanup and others.

Throughout my years on Bainbridge Island, I have been actively engaged in our community, which gives me an important perspective. I'm well versed in the work of community nonprofits and the environmental community, but I also understand - as a former business owner - that business needs are important as well. It's a balancing act. I've commented at council meetings many times and will listen to and do my best to represent all islanders.

5. What do you wish to accomplish during this appointed term as a Bainbridge Island City Councilmember?

My goal is to work to implement the Comprehensive Plan, Climate Action Plan and support a diverse community on Bainbridge Island. Also, I would like to improve the communities perception of our city government and help bring our community together through expanded outreach and island wide projects such as the Climate Action Plan.

Additionally, I would like to play a role in helping select a truly innovative and responsive new city manager. We are about to embark on an exciting chapter and our island merits a manager with proven skills to help us achieve our goals.

6. What is your vision for our City and community?

To follow the vision outlined in the latest Comprehensive Plan in a community that is supportive of diverse viewpoints, and, is confident in its future (as detailed in my responses above).

7. Is there anything else that you may wish to add that would help us get to know you a little better?

I married my college sweetheart, Pete Pinardi, on a boat in Puget Sound. I love the outdoors and joined the Seattle Mountaineers shortly after moving to Bainbridge from Boston. Since then I have hiked most of the trails on the Olympic Peninsula, kayaked the San Juans, participated in Arms Around Bainbridge relay swim in Puget Sound and competed in local triathalons. Recently, I've taken up golf. Once Covid is contained I hope to get back to competitive swimming.

My LinkedIn profile: www.linkedin.com/in/janelindley2020

Jane Lindley

Bainbridge Island, Washington, United States



[Redacted email address]



[linkedin.com/in/janelindley2020](https://www.linkedin.com/in/janelindley2020)

Experience



Co-Founder

Act 4 Climate

Oct 2019 - Present (1 year 2 months +)

Act 4 Climate has a simple goal – to bring together a large pool of concerned citizens who will show up when showing up counts most – to city council and planning commission meetings, to hearings, rallies and lobbying events. Working together we have real power.



Communication Specialist

Nonprofits

Oct 2011 - Oct 2019 (8 years 1 month)

Built websites, setup Facebook accounts, did PR or other communication work for clients: Bainbridge Island Forum, Friends of the Farms, Suyematsu Farms, Sustainable Bainbridge, Bainbridge Island Land Trust, The Great Peninsula Conservancy and Kitsap Forest & Bay Project, among others.



Co-Founder

Island Power

Jan 2015 - Jun 2017 (2 years 6 months)

I worked with engineers, geologists, utility experts, environmentalists and politicians to urge our city to put a public power measure on the ballot to get off of fossil fuel-generated electricity. The campaign started after council members suggested we educate the public about public power before they considered writing an ordinance. In June of 2017 the City of Bainbridge Island tabled our request to put a public power measure on the ballot, however, we did raise the level of climate change awareness in our community.



Board President

Sustainable Bainbridge

Dec 2013 - Dec 2015 (2 years 1 month)



Director of Development and Operations

NetGalley LLC

Dec 2008 - Sep 2011 (2 years 10 months)

- Worked with senior leadership team on project management and reporting, including analysis and communication of financial and operational data for decision-making and strategic planning.
- Planned and coordinated development releases and disseminated information to executives and outside vendors.

- Assessed change readiness, created and managed change management plans, developed and executed communication plans, defined roles and responsibilities and measured departmental impact.
- Participated in project implementation.
- Oversaw developers schedules and workload.

Director of Development & Operations

Rosetta Solutions

Oct 2008 - Dec 2008 (3 months)

Lead Program Manager - UI

Rosetta Solutions

Nov 2007 - Oct 2008 (1 year)

President & Creative Director

Super WebGroup, Inc.

Jan 2000 - Nov 2007 (7 years 11 months)

Designed and developed an enterprise-level ASP.Net/SQL database-driven content management system that we used to build websites for clients including: The City of Bainbridge Island, City of Gig Harbor, Pope Resources, Kitsap Peninsula Visitor & Convention Bureau, The Russell Family Foundation, Scotsman Guide Publishing, Port Gamble, and the Port of Bremerton.

Partner/Photographer and Designer

Lindley • Eaton Productions, Inc

Jan 1995 - Dec 1998 (4 years)

We offered graphic design, photography, digital manipulation, photo optimization, production and prepress for a concept to completion service. We developed annual reports for clients such as: The Brainerd Foundation, The Russell Family Foundation and Valley Medical Center.

Education

Hampshire College

BA, Botany

1980 - 1984

Awarded Threshold Grant to complete senior thesis.

George School

High School, English, Physics, Botany

1975 - 1979

APPLICATION FOR APPOINTMENT TO BAINBRIDGE ISLAND CITY COUNCIL POSITION #2

Applicant Information

(Please type or print)

Applicant Name Tyler N. Benson

Residence Address [REDACTED], Bainbridge Island, WA 98110

Home Phone _____ Work/Cell Phone [REDACTED]

E-Mail [REDACTED]

Cover Letter & Resume

Please attach a one-page cover letter and a resume of no more than two pages to this application.

Supplemental Questions

Please respond to the following questions regarding your interest in the position of Councilmember for the City of Bainbridge Island on separate pages using no more than 3 pages total:

1. Why are you interested in serving as a Bainbridge Island City Councilmember?
2. What strength would you bring to the Council?
3. What are the three highest priorities and/or issues you believe the City needs to address? How would you propose to address these issues?
4. Explain your current and past community involvement and/or service on city, nonprofit, or public boards, committees, task forces, or commissions and how this has contributed to the Bainbridge Island community. Address its relevance to the position of Bainbridge Island City Councilmember.
5. What do you wish to accomplish during this appointed term as a Bainbridge Island City Councilmember?
6. What is your vision for our City and community?
7. Is there anything else that you may wish to add that would help us get to know you a little better?

Please return this form, your cover letter, resume, and answers to the supplemental questions to the City Clerk at Bainbridge Island City Hall (280 Madison Avenue North, cityclerk@bainbridgewa.gov) **no later than 4:00 pm on Wednesday, November 25, 2020**. Applications received after 4:00 pm will not be accepted. The application and any correspondence should be addressed to:

Christine Brown, City Clerk
Councilmember Recruitment 280
Madison Avenue North
Bainbridge Island, WA 98110
cityclerk@bainbridgewa.gov

November 22, 2020

Bainbridge Island City Council
280 Madison Avenue North
Bainbridge Island, WA 98110

Dear Mayor Schneider, Deputy Mayor Deets, and Councilmembers,

I am writing to submit my application for the North Ward vacancy on the Bainbridge Island City Council. We are at a particularly distinctive time in history that requires leaders of resolve, purpose, prudence, and passion. Given my unique background and experiences and my commitment to improving our Island home, I believe that I can offer a meaningful perspective and capacity for the tough work that these times require. It would be a true honor and privilege to serve our community as councilmember for the North Ward.

My professional life has been based around public service, local economic improvement, and municipal finance. In my current role at the University of Washington, our small team oversees the institution's global bond issuance strategy and internal and external debt portfolios. We handle approximately \$100 million in annual bond issuances and manage over \$2 billion in proceeds, which we allocate to a wide array of public development projects across campus. We also conduct detailed budget reviews and assist in unit-level financing strategies for major borrowers like UW Medicine and Intercollegiate Athletics. I look forward to an opportunity to put my institutional budgeting and fiscal management experience to work for our City in the year ahead.

Prior to my University work, I co-founded a business incubator and spent five years expanding the company to locations across five states. Starting with only two of us, we grew to over 300 employees and provided dozens of entrepreneurs – many of whom were underrepresented in local business – the opportunity to start their businesses for low-risk and low-cost. I served as Co-CEO and CFO, leading all fundraising efforts to raise funds from community development lenders and private investors, mentoring new business teams in navigating the start-up process, connecting our business owners with necessary resources, and directing all marketing and advertising activities across our social media platforms and through grassroots initiatives in each market. Although my business partner and I divested in 2019, we maintain that this kind of on-the-ground work is vital to healthy local economic development in cities across the country.

Before co-founding the company, I served as a U.S. Naval Officer aboard two warships. I completed two deployments to the Arabian Gulf region, the first involving a circumnavigation of the globe, and had the opportunity to work with diverse teams of servicemen and women in high-pace exercises. I ultimately led over 100 personnel from a wide array of backgrounds, frequently navigated the ship during high-risk missions through international waterways, and served on the command's Navy-Marine Corps planning committee as its youngest member to provide detailed recommendations on classified exercises to senior officers. Serving in the military – from Naval ROTC in college through my post-active duty Reserve service – represented a decade of intensive leadership and management skills-building that has informed everything I have done since.

In all of these experiences, passion for service and dedication to mission have been at the core of my efforts. Furthermore, as the youngest member of Council, I can offer a unique perspective on important issues that the next generation of Islanders care most about. I would look to continue Councilmember Medina's important work in outreach and civic engagement among young people, and as I detail in responses to the supplemental questions, I would aim to contribute immediately and meaningfully to efforts toward transparency, inclusion, and equity in our government. I look forward to next steps in the process and hope to have the opportunity to serve alongside you all as member of City Council. Please feel free to visit my LinkedIn profile at your convenience: [linkedin.com/in/tylernbenson](https://www.linkedin.com/in/tylernbenson). Thank you very much for your time and consideration.

Sincerely,

Tyler N. Benson

Enclosed:

- (1) Supplemental Question Responses
- (2) Résumé

1. Why are you interested in serving as a Bainbridge Island City Councilmember?

Public service has long been at the center of my life and a value I hold most closely. As a former Naval Officer and founder of a locally focused economic development company, I have furthered the public good not through elected office, but through direct action and on-the-ground service. Recent national and international geopolitical events, however, have prompted me to ask how I can be involved in the policymaking process at the most local level – the level where real change occurs in politics and the lives of the citizens made better most directly. Like many areas of the country and the world, Bainbridge Island is undergoing change. From questions around prudent development strategy, to protection of our cherished natural resources, to new challenges created by the global pandemic, our Island needs leaders who will answer the call and bring us together to come to equitable, just, and pragmatic solutions to these most pressing challenges. There is a call for those who can contribute to stand up and do so, and I believe that my background brings a unique perspective and voice to our City’s governance.

At the core, I seek to serve on the Council because the Island is my home and I therefore have a duty to contribute to its improvement, protection, and sustainability. My young son does not yet know how fortunate he is to live in such a place, but I dream for him to grow up here, to travel the world as I did, and to always have a solid sense of place in his heart. Bainbridge Island is a solid place. It is not simply somewhere we all live; it is a generational home we are actively creating, through daily deeds and small acts, for our families and their future families. The long view must be the foundational ethos of our policymaking, if now more than ever before. At this crossroads of our society, it is vital that we assess with discernment the paths ahead and ensure that our policy decisions – our actions – align with our dreams for this home we are building.

2. What strength would you bring to the Council?

To the Council, I bring as core strengths (1) leadership and managerial background working with diverse teams, (2) small business ownership and institutional finance and budgeting experience, and (3) a new voice for young families and capacity to grow civic engagement among young people on the Island.

Serving in the Navy, I led over 100 Sailors across two warships and two deployments to the Arabian Gulf. I had the honor of leading a diverse team of servicemen and women on tours that took us to nearly every ocean on Earth, where we completed joint exercises with foreign navies. My ultimate task was to provide for the ongoing training, resources, advancement, and well-being of my division – many of whom were just out of high school. To do this well, one needed to learn quickly how to manage scarce resources, advocate for one’s team before higher command, and be a listener and a servant to those from a multitude of backgrounds. Overall, as an officer onboard ship, my leadership and managerial role was direct and continuous; on deployment and in port, the responsibility never rested. That is the kind of leadership I plan to bring to City Council.

After the military and graduating from business school, I co-founded a business incubator alongside another Veteran. Our goal was simple but novel: Provide the financial, material, and informational resources for aspiring entrepreneurs to start their small businesses for low-risk and low-cost. Wherever possible, we sought to advance underrepresented business owners yearning for a fair shot. Starting with zero capital, we directly raised over \$11 million in growth financing, built the business to over 300 total staff and locations in five states, and helped dozens of business owners find their start. We spent time one-on-one with them, helping craft growth and financing strategies, navigating them through the challenges that we had already traversed when starting our own company, and connecting them with local resources. My business partner and I shared the belief that the kind of localized, direct-action work that we took up over the years building the business truly helped those who would not have otherwise had the chance for business ownership.

Now, working on the bond team at the University of Washington, I have had the opportunity to contribute toward a unique effort in public finance. Our team of only four manages over \$2 billion in internal and external debt of the University. We work every day with state government, rating agencies, and consultants to structure bond offerings, coordinate with major lenders and consultants, deliver internal lending solutions to large campus entities like UW Medicine, review institutional budgets and forecasts, and set financing policy that is viewed nationwide as a leading example to follow.

If appointed, I will be the youngest member of Council. As the father of a young family, I will bring a voice to represent the residents looking to raise their children and build their lives here, and I will look to continue Councilmember Medina’s work in increasing civic engagement among young people on the Island. If we want a more equitable, innovative, and sustainable future, we must not only prepare the next generation for leadership but include them early and often in the policy making process. So many of them have good ideas and big hearts. We need to listen and remember that all policies should reflect what we envision for the Island in ten, twenty, thirty years; not for us, but for our children, and theirs.

3. What are the three highest priorities and/or issues you believe the City needs to address? How would you propose to address these issues?

First, our pressing concern is the local management of and eventual recovery from the global pandemic. The health and safety of our citizens is our highest priority, and I believe the Council has handled the response well – I commend the recent approval of an Island testing site in Winslow. Yet, small businesses across the Island are stressed under the weight of reduced volume and need more direct assistance, through both policy and strategy means. It is true that our City revenues depend much more on property than business taxes, but these small businesses owners are integral to the character of our Island, and moreover they are real people whom others depend on for a living wage. *I know what it is like to struggle with momentum in business and be forced to bootstrap to make ends meet. I know what it is like to have hundreds of employees depend on my decision-making for their livelihoods. I know the weight and the burden this responsibility carries, and I wish a local government leader had been there during those times to listen to my concerns.*

Now, with such burdens only deepened in an overturned economy and the likelihood of a reversal of the reopening plan due to a new wave of the pandemic, direct action is necessary to support our small businesses, but it is not sufficient. We also need to meet with and listen to the real voices of those who create jobs, provide us important goods and services, and contribute to the unique charisma of our Island. For those of us who bring experience, we need to provide strategic assistance wherever we can. Small business may have a voice within the Chamber of Commerce and Downtown Association, but they also need an advocate on the Council. Furthermore, during these challenging times for municipal finance nationwide, we need budgetary and finance aptitude represented in local leadership. **My combined work in public finance and small business strategy and development is directly suited for addressing these challenges. I will take up a close review of the City budget on day one, seek to forge deeper coordination with organizations like the Kitsap Economic Development Alliance and Washington’s SBDC, and engage an economic best practices discussion with leaders of other communities across the state and nation.**

Second, a few recent noteworthy events, such as the Council’s recent proposed changes to the Ethics Program, have highlighted the importance of transparency in our local government. To arrive at better answers to concerns about good governance, we need to start asking better questions. How are we communicating our aims to citizens? In those communications, are we conveying the cost-benefit balance of our decision making in an understandable way? When we vote on an issue, approve a measure, or allocate funds on slim or split consent from the governed, are we making adequate efforts to explain those decisions? **I believe that equitable solutions to the challenges we face begin with transparent and frequent communication. We can and should extend more efforts towards social media, restart and improve the COBI Connects publication, and spend less time in Council meetings and more time engaging with our neighbors in the community.** Institutionalizing these changes will provide us better ways of learning about our citizens’ wants and needs, allow for better policy responses, and greatly improve the transparency of local government. As a Councilmember, I would be readily available across my own social media platforms, hold office hours at least twice per week, and host ad hoc public discussion forums on key issues. This is the kind of leadership I know from military service and what would I plan to implement as a public official.

Third, the prudent management of development activity and the uncompromising preservation of our natural resources are critical issues. This is more than protecting the character of the Island; this is about our philosophy and values as a community, as a people. When so much of the natural world is at the mercy of inept governments and corporate profiteers, we must look to a bottom-up approach to sustainability. What can be done at the local level to save our environment, must be done. **On the Council I will work to continue expanding protections on uninhabited land, concentrate new development in Winslow and Lynwood, strategically expand non-vehicle access routes such as the Sound-to-Olympics trail, and ask the toughest questions about every new proposed building project.** I look forward to contributing to upcoming decisions related to our Sustainable Transportation and Climate Action Plans (both of which I strongly support), particularly as they relate to new budgetary constraints. These are vital projects; what we do today will echo through the generations we hope to raise here.

4. Explain your current and past community involvement and/or service on city, nonprofit, or public boards, committees, task forces, or commissions and how this has contributed to the Bainbridge Island community. Address its relevance to the position of Bainbridge Island City Councilmember.

My public service has been concentrated in my military service and subsequently, time spent building a social mission company focused on economic growth and job creation. During my time in the Navy, I completed two tours of duty to the Middle East, the first in support of Operation Enduring Freedom that involved a successful circumnavigation of the globe and joint exercises with foreign navies. I had the opportunity to lead diverse teams in complex exercises and served on the commanding officer’s Navy-Marine Corps planning cell as its youngest member, where I was relied upon to provide detailed recommendations for classified exercises. Overall, my military service was foundational in that it proved to me the necessity and wide applicability of the lessons of servant leadership. Those tenets – team over individual, listening over speaking, long-term outcomes over short-term gains – are what the best governance requires.

As outlined above, my work building localized urban business accelerators for start-ups in the food and beverage industry was aimed directly at creating opportunity for those with big dreams but high barriers to small business ownership. As Co-CEO, I wore every hat; I created and pitched our business model, set growth and location selection strategy, directly raised all of our company's growth capital in coordination with community-based lenders, wrote our employee and operating handbooks, provided one-on-one assistance to our small businesses, and directed the day-to-day management of the company. The opportunity to lead this kind of bottom-up work demonstrated the criticality of local efforts for economic growth. It could not have been done without the kind of roll-up-your-sleeves ethic that our City needs now and that I can offer through service on the Council.

5. What do you wish to accomplish during this appointed term as a Bainbridge Island City Councilmember?

One year is not enough to achieve all of my goals for our community – but there is much progress we can make. My work toward pandemic mitigation and recovery efforts will begin immediately with one-on-ones with small business leaders and the Chamber of Commerce. Many important changes in Council communication and transparency, too, can be jumpstarted right away with open community forums and the launch of new platforms as I note above. As a new generation deepens their political involvement here, it is more critical than ever to keep up with the pace of technological change in the way we connect with constituents. An hour or two of optional office hours per week is not enough; we need to show a relentlessness in our commitment to the public voice. This is what is demanded of community leaders and what we are compelled to deliver.

Additionally, I look forward to joining the decision-making process for the new City Manager as I know we can make continued efforts to increase diversity in the ranks of our city staff. I also would like to step into the gap created by Councilmember Medina's departure in local and regional board liaison positions, in particular KEDA, IGWG, and the Kitsap Transit Board. In the longer-term, coming to balanced solutions to affordable housing, sustainable transportation, and smart development that fit within our Comprehensive Plan, Climate Action Plans, and racial equity goals should be the basic framework for our policy actions on the Island.

6. What is your vision for our City and community?

Bainbridge Island is an exceptional place. It has the potential to become a model for all small communities, but only if we continue to prioritize thoughtful leadership and the long view of change. Our City can and should be a beacon for those with dreams of a well-rounded life. We can be an interconnected, sustainable, open and transparent community that cares for each other and our environment. We can lift each other up, break down the barriers that divide us, deliver on inclusion and equality, and ensure anyone who comes to live here is proud that they did. We can prove that protecting the earth and living vibrantly are not mutually exclusive; that development, when done thoughtfully and incrementally, can coexist with raw nature without detracting from it. We can be more than preservers and protectors of the character of our city – we can define the next level of change before it defines us. And we can relish the short-term – every sunrise in this beautiful place is a true gift – while planning fastidiously for the long-term. We can do these things because we are a people of principle, of prudence, of reflection, and of determination. There is nothing we cannot do. My vision of this community is one of acceptance, support, prosperity, and kindness in the broadest respects.

7. Is there anything else that you may wish to add that would help us get to know you a little better?

My wife, son, and I reside in Rolling Bay. Aside from weekend hiking, you will find us at Cups or Eagle Harbor Books (usually in that order) debating current issues. I am also a runner and cyclist who believes that Bainbridge is one of the most underappreciated triathlon training areas in the country.

My family has benefitted from the superb quality of life, natural abundance, and supportive community here. It would be a true honor and privilege to serve this City alongside you in the Council. Our Island is a place full of highly qualified and passionate people, and while I expect there will be many such applicants for this post, I believe that I can bring a unique perspective, voice, and ethic to our government. There is much important work to be done and little time to lose.

For additional background, please visit my LinkedIn profile: www.linkedin.com/in/tylernbenson/

Tyler N. Benson

Bainbridge Island, WA • [REDACTED] • [REDACTED]

Public Finance Professional, Former United States Naval Officer, Entrepreneur, and MBA. Prior co-founder of a leading regional company focused on small business advisory and local economic growth. Navy and Marine Corps Achievement Medal recipient following a circumnavigation and two deployments to the Fifth Fleet Area of Operations.

PROFESSIONAL EXPERIENCE

University of Washington

May 2020 – Present

UW Central Finance

Serve to manage the University's \$2 billion public bond portfolio and annual issuances in coordination with rating agencies, state and local government, consultants, campus leadership, and Board of Regents.

- Coordinate the annual issuance of ~\$100 million in public tax-exempt and taxable bonds to fund capital projects across three University campuses.
- Directly manage and set strategy for alternative financing instruments including the University's \$250 million commercial paper and \$200 million line of credit facilities.
- Develop advanced financing methodologies, restructuring plans, and capital allocations for internal campus borrowers such as UW Medicine and Intercollegiate Athletics.
- Prepare and distribute public institutional debt reports such as the Annual Bondholder's Report, annual investor disclosures, and Board of Regents briefing materials.

Galley Group, Inc.

April 2015 – November 2019

Co-Founder

Co-founder and Co-CEO of a multi-unit business incubator company focused on partnering with local entrepreneurs in urban centers. Headed organizational efforts and growth of the company to over 300 team members. Led the development of accelerator programs aimed at spurring economic growth and creating new jobs.

- Named to the 2019 Forbes 30 Under 30 list.
- Led and set vision for the company, strategized future growth plans, set organizational culture, built and approved company policies, and managed team relationships.
- Expanded company to locations in five states, formed key community partnerships with local political and business leaders, and coordinated extensively with municipal and state agencies, lenders, real estate teams, and industry consultants.
- Mentored and provided strategic guidance to business teams, organized business planning seminars and lectures, and provided targeted fundraising and expansion assistance.
- Raised growth capital from community lenders, traditional banks, and private investors; served as Board Member and oversaw preparation for all quarterly board meetings.

United States Navy

May 2011 – April 2015

Assistant Department Head, USS Harpers Ferry (LSD 49) 10/13-04/15

Led and trained 72 service members in the completion of numerous hazardous, high-paced exercises in the Arabian Gulf, Arabian Sea, and Sea of Japan.

- Formulated the ship's long-range operational schedule; nominated to the commanding officer's Navy-Marine Corps Planning Cell to develop plans for classified exercises.
- Navigated during multiple high-risk transits during a deployment with the USS Boxer Amphibious Readiness Group to the Arabian Sea and Arabian Gulf.

Division Officer, USS Cape St. George (CG 71) 05/11-10/13

Supervised and developed a division of 29 service members during the ship's circumnavigation and managed the successful completion of ship repair and system upgrades totaling over \$70 million.

- Executed a nine-month deployment and around-the-world transit with the USS Abraham Lincoln Carrier Strike Group in support of Operation Enduring Freedom (2012), completing transits of the Straits of Malacca, Strait of Hormuz, Suez Canal, and Panama Canal.
- Conducted successful joint exercises with the Marine Nationale, Marina Militare, Royal Australian Navy, and the Royal Thai Navy.

EDUCATION

Kelley School of Business, Indiana University

May 2015

Master of Business Administration, Finance

University of Michigan

April 2011

Bachelor of Arts, Psychology

- Four-Year Scholarship Recipient, Naval ROTC
- Member, Michigan Community Scholars Program

APPLICATION FOR APPOINTMENT TO BAINBRIDGE ISLAND CITY COUNCIL POSITION #2

Applicant Information (Please type or print)

Applicant Name Stuart N. Walton

Residence Address [REDACTED] Bainbridge Island, WA 98110

Home Phone [REDACTED] Work/Cell Phone [REDACTED]

E-Mail [REDACTED]

Cover Letter & Resume

Please attach a one-page cover letter and a resume of no more than two pages to this application.

Supplemental Questions

Please respond to the following questions regarding your interest in the position of Council member for the City of Bainbridge Island on separate pages using no more than 3 pages total:

1. Why are you interested in serving as a Bainbridge Island City Council member?
2. What strength would you bring to the Council?
3. What are the three highest priorities and/or issues you believe the City needs to address? How would you propose to address these issues?
4. Explain your current and past community involvement and/or service on public boards, committees, task forces, or commissions and how this has contributed to the Bainbridge Island community. Address its relevance to the position of Bainbridge Island City Council member.
5. What do you wish to accomplish during this appointed term as a Bainbridge Island City Council member?
6. What is your vision for our City and community?
7. Is there anything else that you may wish to add that would help us get to know you a little better?

Please return this form, your cover letter, resume, and answers to the supplemental questions to the City Clerk at Bainbridge Island City Hall (280 Madison Avenue North, cityclerk@bainbridgewa.gov) no later than 4:00pm on Wednesday, November 25, 2020. Applications received after 4:00pm will not be accepted. The application and any correspondence should be addressed to:

**Christine
Brown, City Clerk Council
member Recruitment 280 Madison**

I am applying to the City Council, position #2 for the North Ward.

Forty years ago, our children participated in the annual 4th of July Parade, proudly waving to the crowds from the back end of our beat-up '62' Ford pickup, complete with a duck in a crate wired to the hood. Entered as The Rolling Bay Buddies, these smiling kids, now grown and scattered, still remain friends and love to share these memories with their families. Hard work and love of community motivated this island tradition. As Bainbridge Island continues to grow and change, it would be my mission as a council member to help keep our city on a steady course of fiscal responsibility and consideration of each other.

Here is what I will be bringing to the City Council:

I bring years of experience and a practical hands-on knowledge in business development, specifically to project and program implementation, improving organizational systems, entrepreneurship and financing. I have been a corporate executive, business owner and an instructor of entrepreneurship, and have dealt in multi-cultural teaching, both within the US and overseas. I am now retired. I have an understanding of what it takes to make a stable community, and running an organization such as the City of Bainbridge Island.

Here are the skills and experience that I can provide as a City Council member:

- Impartiality and over 45 years of work experience in many capacities, including small business ownership.
- Bring unique understanding what the small businesses located on Bainbridge deal with as they maneuver in having to reconcile sales with expenses during this pandemic time.
- How to create an engaging and interesting environment that stimulates self-worth, courage and self-esteem as well as exploring the tools used for relationship building, technology and financial information. This is also called building Grit.
- Understand how to interpret data to build a base-line of information for future benchmarking.
- Knowledgeable of fund accounting and how to evaluate financial information relating to the budget.
- Motivate, inspire, educate and excite individuals in gaining business knowledge that will increase an individual's household income.

Some of my strengths include:

- Experience in dealing with government officials from Mayors to Senators, non-profits and community organizations.
- Work well with people in teamwork environment
- I have a strong passion for working with small businesses and those risk takers who are working towards a better community, stronger family and expanding their knowledge.
- Highly organized, good listener, compassionate and a patient teacher.
- My areas of education and experience in business include taxes, cash flow, marketing, selling, leadership, management and teaching.

During my tenure on the island, I have participated in and supported the community in the following ways:

- Owned a local business on Winslow Way for 12 years, and donated to and supported most of the non-profits who asked for assistance with their auctions.
- Secretary/treasurer of the Winslow Way Property Owners Association, who self-funded a report that later led to the Winslow Tomorrow project. I was the only non-property owner of the association.
- Chaired the Business task force on the Winslow Tomorrow project.

- Supported and donated to the original Kids-Up playground at Battle Point Park and the Marge Williams Center.
- Spearheaded a BPA student theatre exchange with “Smile”, a Russian Theatre group. This was one of the first Russian American youth theatre production exchanges in American and Russia under Glasnost.
- Boy Scout Leader, and assisted in the donation of Camp Hopkins from the Boy Scouts to the Park District.
- Treasurer of the Bainbridge Island Historical Society Board for 6 years, and handled all the transactions in the building move and remodel from Strawberry Hill to downtown Winslow.
- Assisted in and donated to the building of the new St. Cecilia’s Church, Hall and School and served on the Parish Council.
- Past member of both the Bainbridge Island Chamber of Commerce and the Downtown Association.
- Taught and mentored aspiring Bainbridge entrepreneurs in starting up and expanding their businesses.
- Provided business and economic lectures to several organizations in fiscal responsibility, economic development and civic duty.
- Been a ‘Turkey Trot’ and 4th of July 10 K race participant for years.
- Donor to Bainbridge Library, One Call for All, Bainbridge Foundation, BPA, Bainbridge School District and other worthy non-profits.
- Docent volunteer at the Bainbridge Island Historical Museum.
- Volunteer at the local Chamber of Commerce office these past 4 years.
- Currently mentoring international students at Seattle University, who are pursuing their master’s degrees.
- Have traveled extensively overseas.

Vision for community:

I envision for Bainbridge that many of the main street for profit and non-profit businesses will return to normal after the pandemic, and other local businesses will continue to be robust, that our schools will continue to produce outstanding and impactful students, that Bainbridge’s physical infrastructure will always be a part of the city’s strategic plan and that the city’s finances will stay stable as the Island recovers from the pandemic.

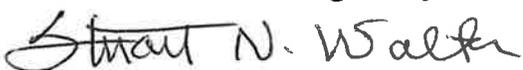
I consider the highest priority for Bainbridge for the next year or two will be to maintain a steady balance of care and leadership to the community until COVID-19 is controlled. I will talk the language of teamwork as the Island works to move forward from the pandemic.

This is who I am:

I grew up in an educated farming family in Eastern Washington on the Colville Indian Reservation, understanding how to do much with little, work hard, have compassion, stay curious and resilient through hard times, what it means to have a supportive family, give back to the community and stay focused. This is a foundation that has served me well. My wife and I raised four children on Bainbridge, all whom graduated from BHS and are University educated. We now have six grandchildren.

I understand the appointment is for only one year before having to campaign at the next election in 2021, and am therefore willing to serve at least one year.

I look forward to hearing from you and sincerely yours,



Stuart N. Walton

Stuart N. Walton

[REDACTED], Bainbridge Island, Wa 98110

[REDACTED] or cell [REDACTED] or [REDACTED]

.....

- Mission** To apply to the Bainbridge Island City Council to fill position #2 for the North Ward.
- Education** **University of Portland, Portland, Oregon**
Bachelor of Arts
Gonzaga University, Spokane, WA
Master of Business Administration
Master of Legal Studies (Law) and Commerce
- Employment History** **Kitsap Community Resource’s Business, Education, Support and Training (BEST) and Ventures (formerly Washington CASH) Entrepreneurial Training Programs.**
2006 to 2014, Seattle, Bremerton, Kent, WA.
- Responsible for all aspects of creating, implementing and improving business training programs for small business development which included the outreach, recruiting, teaching and record keeping for nine-week long business training classes and facilitating follow-up business support group meetings, including one-on-one business counseling, tutoring, mentoring, coaching and advising entrepreneurial clients.
 - Performed community outreach to municipalities, elected officials, service and other non-profit organizations, wrote newspaper articles, press releases, defining and creating applicable class curriculum and spoke before state wide conventions and legislatures.
 - Marketed, recruited and instructed over 900 individuals in business and entrepreneurial training classes, trained over 100 mentors and coaches to assist the individuals in the program. Directed recipients in their loan applications.
 - Approximately 450 small businesses launched, expanded or sustained.
 - Helped increase program funding by 200% by creating a dashboard of relevant program statistics that is understandable by funders and interested municipalities.
- West Sound Business Supply and Paper Products, Etc.**
1985 To 2003, Silverdale and Bainbridge Island, WA
- Founded West Sound Business Supply an engineering and office supply firm in 1985, doing both retail and commercial business in Kitsap, Jefferson, King and Pierce County. Purchased Paper Products Etc. in 1991 which became a subsidiary of West Sound Business.
 - Operated these two local firms for nineteen years, selling them in 2003.
 - Managed and lead 20 employees.
- Maust Corporation, Seattle, WA**
1983 to 1985, Seattle, WA
- Corporate Controller and Warehouse Manager for a transportation firm, with approximately 100 trucks, picking up and delivering merchandise between warehouses and the Port of Seattle, concentrating in the fishing industry.
 - Managed approximately 30 people.

Kodiak Island Seafoods, Inc., Koniag, Inc., and Swiftsure Fisheries, Seattle, WA, Anchorage and Kodiak, Alaska
1980 to 1983, Seattle, WA

- Corporate Treasurer of parent Corporation Koniag, Inc.,
- Corporate Controller of subsidiary Kodiak Island Seafoods, Inc.,
- Marketing Assistant to subsidiary Swiftsure Fisheries, Inc.

Recent Accomplishments and Achievements

- Taught Business, Entrepreneurship and Economics at University of Consumer Cooperative in Novosibirsk, Russia.
- Currently on the advisory committee at Albers School of Business, Seattle University for the Innovation and Entrepreneurial Center and mentor for International students.
- Wrote a White Paper for the Federal Reserve System, Atlanta Region on Small Business Development during the 2008-2010 recession.
- Participated in a White House Symposium on how to jump start local businesses during the 2008-2010 recession.
- Re-wrote and organized the Entrepreneurial Training Curriculum for Ventures, including worksheets and content.
- Converted a bookkeeping system for the local historical museum to Quick-Books software.
- Coordinated, designed and implemented a joint Seminar for all local businesses, "Tactics and Strategies to improve your Business in Today's Tough Economy".
- Created, defined and designed the Spirit of Entrepreneurship award, honoring the most inspiring entrepreneur for that year.
- Have written numerous articles on Entrepreneurship, Economic Development and Business.
- Testified before the State of Washington on Employment Security and Entrepreneurship.
- Chaired a task force on Winslow Tomorrow, planning a future for local downtown development.
- Teaching Assistant at Gonzaga University, Spokane, WA.
- Business Instructor at Olympic College, Bremerton, WA.
- Sat on Board of Directors of a local Credit Union.

APPLICATION FOR APPOINTMENT TO BAINBRIDGE ISLAND CITY COUNCIL POSITION #2

Applicant Information

(Please type or print)

Applicant Name Kevin Fetterly

Residence Address [REDACTED]

Home Phone [REDACTED] Work/Cell Phone _____

E-Mail [REDACTED]

Cover Letter & Resume

Please attach a one-page cover letter and a resume of no more than two pages to this application.

Supplemental Questions

Please respond to the following questions regarding your interest in the position of Councilmember for the City of Bainbridge Island on separate pages using no more than 3 pages total:

1. Why are you interested in serving as a Bainbridge Island City Councilmember?
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6. What is your vision for our City and community?
7. Is there anything else that you may wish to add that would help us get to know you a little better?

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**Christine Brown, City Clerk
Councilmember Recruitment
280 Madison Avenue North
Bainbridge Island, WA 98110
cityclerk@bainbridgewa.gov**

November 25, 2020

Bainbridge Island City Council
280 Madison Avenue North
Bainbridge Island, WA 98110

Dear Mayor Schneider, Deputy Mayor Deets, and Councilmembers,

Thank you for taking the time to read this Application for the North Ward seat on the Bainbridge City Council.

The City is at a cross roads. The Council has set ambitious goals with the Climate Action Plan and soon with the Sustainable Transportation Plan. Now comes the intimidating implementation phase, where you will need to transform your goals to policy, education and capital programs.

This is my expertise. I am an Engineer and Small Business Owner. For the bulk of my career, I have organized Teams to solve complex problems, dealt with tight budgets and kept programs on schedule. My talents may be useful to you as you move forward to make significant progress on CAP and ST.

My personal interests lie with **Sustainable Energy** and **Non-Motorized Transportation**. If nominated to the Council, I will plan to bring two proposals to you: a Community Solar proposal... and a “pay-as-you-go” Bike-Pedestrian right-of-way proposal.

The highlight of last year’s election, was my time spent “doorbelling”. I really enjoyed talking directly with the voters, listening to their ideas, and integrating their opinions into coherent policy planks. If nominated to the Council, I will invest energy into direct Citizen contact discussing the issues before the City (albeit by phone during COVID).

I could also bring to the Council a unique perspective due to my Native American heritage and concern for indigenous peoples.

Again, thank you for taking the time to read this application.

Regards,

Kevin Fetterly
North Ward Resident

- Why are you interested in serving as a Bainbridge Island City Councilmember?

During last year's elections, I enjoyed doing my own "doorbelling". Each afternoon, I would head out to a different part of the island and talk with as many people as possible. I met with retirees, young professionals, busy parents, union workers, people who were down-on-their-luck and people in big mansions. I was able to talk directly with about 200 Islanders on Bainbridge's issues and their view of the future.

The process was eye opening. I discovered that most residents **do care** about the City's direction. Their feedback forced me reassess my predispositions on City's issues. "Deep Scrubbing" is a good description. There were two issues that had universal positive response (bike lanes and groundwater management).

I hope to inject that same direct public engagement onto some of the issues before this Council.

- What strength would you bring to the Council?

The Council at a cross roads. You have set ambitious targets with the Climate Action plan and soon with the Sustainable Transportation plan. While these plans have inspiring goals, it is now time to shift into the daunting process of implementation.

That's where people like myself are useful. I am an implementer. I am an Engineer.

I have an advanced degree in Electrical Engineering and have worked, over 20 years, as a small business owner. Every day, I work to fill my Customers' requirements, shoehorn budgets and make sure that projects stay on schedule. My business requires constant innovation in order to offer the best performance for the price.

These management skills will be useful to the Council as you start reducing the CAP and ST Goals to practice. I can work with you to create a legislative plan that makes quick progress on the Goals.

- What are the three highest priorities and/or issues you believe the City needs to address? How would you propose to address these issues?

Transportation (especially non-motorized transportation) is the foundation for reducing our CO2 emissions. We should be constructing more and safer pedestrian sidewalks and trails so that we can leave our autos behind. We want the School District to use fewer diesel busses, but we haven't provided safe walking paths for our kids. We want to create higher density "villages" outside of Winslow, but we haven't connected the island with a carbon-free way to move around.

We should develop a multi-year a capital plan that implements an Island-wide system of bike lanes and pedestrian rights-of-way. It may take 20 years, but we should get started.

Energy – 59% of our Bainbridge’s electricity comes from coal. I would work with each of you to flesh-out a plan for a **3 mega-watt** Community Solar Facility to be built on the City’s land at Vincent Road. This property was our old dump.

A Solar facility of this size would cut our coal emissions by 20%. We could sell the renewable power to PSE while offering investment opportunities to our Citizens... and generate Tax revenue for the City.

Water – We owe it to our constituents to get a clear understanding of the 6000-year-old aquifer that Winslow and the South Island are drinking from. Its recharge rate unknown and the City’s production wells are declining. We don’t know if we have a 200-year supply or a 50-year supply. Let’s follow the science – and beef-up the monitoring of the health of more of our wells.

We also have surface water issues, as we have a dozen fish-impeding culverts on the Island. There is Storm Water budget to fix these culverts. Let’s put a plan together with Public Works to carry out the remediation over the next three-to-four years.

- Explain your current and past community involvement and/or service on city, nonprofit, or public boards, committees, task forces, or commissions and how this has contributed to the Bainbridge Island community. Address its relevance to the position of Bainbridge Island City Councilmember.

I have focused on Affordable Housing, not by sitting on Committee, but by directly helping **Habitat-for-Humanity** construct new houses in Port Orchard. “Habitat” serves a needy, diverse population by creating affordable entry-level housing. Habitat homes are not free. Each client puts in 250 hours of sweat equity and pays a minimal mortgage.

I appreciate Habitat’s very efficient operations... as they are able to produce reasonable housing for minimal cost by using the labor of volunteers and clients. Here on Bainbridge... I would like to see the Council jumpstart our own stalled Affordable Housing projects.

- What do you wish to accomplish during this appointed term as a Bainbridge Island City Councilmember?

As this is a one-year appointment, I would tend to focus on a few goals, but there are some short-term issues.

In this next month, we will need work on an emergency plan to save our restaurants and retailers from collapse during the second COVID shut down. We need to do something... Cash loans, City provided open air eating areas.

The second priority is the hiring of a City Manager. I would look for an “ego-less” leader who knows how to motivate and grow our employees. This person should

also have the skills to revamp the City's procurement process. We heard from the Director of Public Works... that City does not have the ability to efficiently contract for small projects. Yet, a network of bike lanes will be built from dozens of small road shoulder projects.

Also, this next year, I will work on putting the Community Solar proposal and Non-Motorized proposals before you.

- What is your vision for our City and community?

I hope that 10 years from now, the Island will still look a lot like it does today... a mixture of rural and urban. I hope that we will have successfully concentrated growth into urban villages and held the line on the GMA propagated suburbanization.

I also hope that we can cut the number of autos *in half* by moving to sustainable modes of transit. In 10 years, it should be possible to have a system of autonomous electric buses constantly circulating through the island, day-or-night.... Fueled by electricity generated here on the Island.

Our job is to lay the foundation for this future.

- Is there anything else that you may wish to add that would help us get to know you a little better?

I am a proud member of the White Earth Nation of the Minnesota Ojibway... and I am also honored by my own family's history. My Great-Grandfather negotiated directly with President Teddy Roosevelt for Chippewa indigenous rights. When my Great-Uncles moved west to become the Tribal representatives for the Tulalips, our family followed them.

I am sensitive to the plight of the indigenous peoples and want to see our people make more economic and educational progress. I listened to my grandmother's stories about poverty on the Reservation and also of her tough life working as Union washwoman here in Seattle. I heard my mother's accounts of the bigotry that she faced when she was young.

My family's experiences have shown me that we can't let situations control our lives. We need to take action to improve the future. For instance, I met with the Suquamish Elders to discuss shoreline management, but learned about their successful program of housing, education and job creation. They are providing us with an example of good governance. I will look forward helping them restore the salmon population by fixing our broken culverts and restoring our shorelines.

Kevin Fetterly

Stanford University, BS and MS Electrical Engineering

Candidate for Bainbridge City Council, 2019

We received 4900 votes in the toughest of the four Council races. Our polling on Bainbridge issues got over 450 responses.

Apria Technology

President, 25 years

Small business on Bainbridge providing electronic components for chip testing industry. We focus on radio ICs like the ones used in 5G cellular and automotive radar. I have been responsible for program management and the profit and loss financials.

Credence Systems, TSSI, and Tektronix Corporations

Engineering Manager, 20 years

I led Teams to produce electronic instrumentation and software products focused on chip testing. Projects were as large as 25 employees.

SF Bay Area Rapid Transit

Software Engineer

I developed software to improve the throughput of trains crossing San Francisco Bay into the SF's business district. Our goal was 2 minutes schedule between trains, moving 72,000 people per hour.



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: December 1, 2020

ESTIMATED TIME: 90 Minutes

AGENDA ITEM: (6:55 PM) Questions and Answers,

SUMMARY: Each Councilmember will pose one question to each Council candidate. The candidate will have two minutes to respond to each question.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Discussion

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: December 1, 2020

ESTIMATED TIME: 20 Minutes

AGENDA ITEM: (8:25 PM) Executive session pursuant to RCW 42.30.110(1)(h) to evaluate the qualifications of a candidate for appointment to elective office,

SUMMARY: Council will hold an executive session pursuant to RCW 42.30.110(1)(h).

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Executive session discussion.

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: December 1, 2020

ESTIMATED TIME: 15 Minutes

AGENDA ITEM: (8:45 PM) Nomination and Selection of Finalists; Confirm Special Meeting Structure,

SUMMARY: The City Council will nominate and select finalists for the vacant City Council position pursuant to the agreed process (attached) and then confirm the meeting structure for next steps (if needed).

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Discussion.

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

ATTACHMENTS:

[2020 City Council Appointment Voting Process .docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

**BAINBRIDGE CITY COUNCIL APPOINTMENT VOTING PROCESS TO FILL A COUNCIL VACANCY
PROCESS TO NARROW OVERALL POOL OF CANDIDATES TO A SET OF FINALISTS
DECEMBER 1, 2020**

The Presiding Officer will explain that the process to fill the City Council vacancy was last discussed and agreed to at the Council meeting on November 10, 2020, and is proposed to be as follows:

1. Each Councilmember will be given a Candidate Rankings document (“ballot”) that will be used as a tool by each Councilmember as part of this process in narrowing the pool of candidates to a set of finalists. Each ballot will have lines for Councilmembers to write and sign their name on the document, and the ballot will include lines for “1st Choice,” “2nd Choice,” and “3rd Choice.” The ballot is a public record and Councilmembers will provide their ballots to the City Clerk at the conclusion of the meeting.
2. Each Councilmember will use his/her ballot to indicate his/her first, second, and third choices for appointment to the Council. “First” means “top choice.” “Second” means second choice, and “third” means third choice.
3. The Presiding Officer will ask each Councilmember, one by one, to publicly announce their first, second, and third choices. Each first place vote will award a candidate five (5) points. Each second place vote will award a candidate three (3) points. Each third place vote will award a candidate one (1) point. A City staff member will utilize a computer to display on the screen a list of all of the candidates, and that staff member will keep a tally of the points for each of the candidates based on the choices announced by the Councilmembers. The candidates, the Council, and the public will be able to see this tallying occur publicly in real time.
4. If all six Council members are unanimous in their selection of a first choice candidate, the Council will consider whether to continue the selection process to a second meeting.
5. Otherwise, the five candidates with the highest point totals will be the finalists, and it is expected that they will be invited back to a special City Council meeting. If only three or four candidates receive points, only those 3 or 4 candidates will be finalists. If the point totals result in a tie for the fifth highest vote-getter, the tying candidates for fifth place will be finalists, which will result in a set of more than five finalists.



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: December 1, 2020

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (9:00 PM) Update on the Development Moratorium - Planning,

SUMMARY: On September 22, 2020, the City Council approved Ordinance No. 2020-24 to extend the development moratorium "as is" for an additional six months through April 3, 2021. On October 27, 2020, the Council approved Ordinance No. 2020-29 which further narrowed the development moratorium to apply only to those properties within the shoreline jurisdiction within the Winslow Master Plan Study Area. See attached Work Program Status Report, moratorium summary, and Ordinance Nos. 2020-24 and 2020-29.

In extending the development moratorium, the Council removed affordable housing from the moratorium work program. Completing the integration of the Critical Area Ordinance (CAO) into the Shoreline Master Program (SMP) is the sole remaining item on the work program. The City expects to complete this work prior to April 3, 2021, and the Council has indicated that the development moratorium could be ended prior to that date, once the CAO/SMP amendment is approved by the Washington State Department of Ecology (which is required) and in effect. See attached moratorium work program status report for the status on this item.

AGENDA CATEGORY: Discussion

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION: Information only.

STRATEGIC PRIORITY: Green, Well-Planned Community

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND: City staff have been working to address the issues identified in the development moratorium (Ordinance No. 2018-02, amended by Ordinance Nos. 2018-03, 2018-05, 2018-09, 2018-14, 2018-23, 2018-41, 2018-43, 2019-10, 2019-26, 2020-09, 2020-24, and 2020-29). Additional background about the development moratorium can be viewed on the City's website:

<https://www.bainbridgewa.gov/968/Six-Month-Temporary-Building-Moratorium>.

ATTACHMENTS:

[20201125 Moratorium Work Program Status Report](#)

[Development Moratorium Summary Effective 20201104.pdf](#)

[Ordinance No. 2020-29 Further Narrowing the Development Moratorium to Shoreline Properties within the WMPA Approved 102720.pdf](#)

[Ordinance No. 2020-29 Exhibit B Winslow Master Plan Study Area Approved 102720.pdf](#)

[ORD NO. 2020-24 EXTENDING THE DEVELOPMENT MORATORIUM.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

| Moratorium Topic | Status | Timeline |
|---|--|---|
| <p>Integrate the Critical Areas Ordinance into the Shoreline Master Program</p> | <p>Incomplete.</p> | <p>Integrate the updated critical areas ordinance (CAO) into the Shoreline Master Program (SMP). The City sent a draft ordinance to the Dept. of Ecology (Ecology) and received their response on December 9, 2019. Ecology determined that the amendment is largely consistent but has identified elements that appear inconsistent with applicable laws and rules. Due to COVID-19, City staff held a rescheduled March 2020 City Council discussion about Ecology’s response during the June 23, 2020 Council meeting. At that meeting, the Council authorized staff to move forward with the preparation of an ordinance (Ordinance No. 2020-17) that incorporates Ecology's required changes, staff's recommended changes based on Ecology's recommended changes, and staff's own recommended changes.</p> <p>On September 22, 2020, the Council held a public hearing on Ordinance No. 2020-17, but held off on adopting the ordinance to ensure that the SEPA process was completed prior to adoption.</p> |
| <p>Status on November 25, 2020:</p> | <p>Incomplete: A SEPA Determination of Nonsignificance (DNS) was reissued on October 2, 2020, with the SEPA comment ending on October 16 and the SEPA appeal period ending on October 23, 2020. No additional comments or appeal was received. The City Council adopted Ordinance No. 2020-17 on November 24, 2020. City staff will transmit the SMP amendment to Ecology in accordance with WAC 173-26-110 and it will become effective 14 days after final approval by Ecology. Staff will inform the Council upon final Ecology approval.</p> | |

November 4, 2020

DEVELOPMENT MORATORIUM SUMMARY: Effective beginning January 9, 2018. The moratorium has been narrowed several times, including most recently effective December 4, 2019, and that form of the moratorium has been extended to April 3, 2021.

On September 22, 2020, the City Council extended the development moratorium **AS IS** again by approving Ordinance 2020-24. On October 27, the City Council **NARROWED** the development moratorium further by approving Ordinance 2020-29. The development moratorium in its current form is described below.

Development Activity PROHIBITED During Current Development Moratorium (November 4, 2020-April 3, 2021)

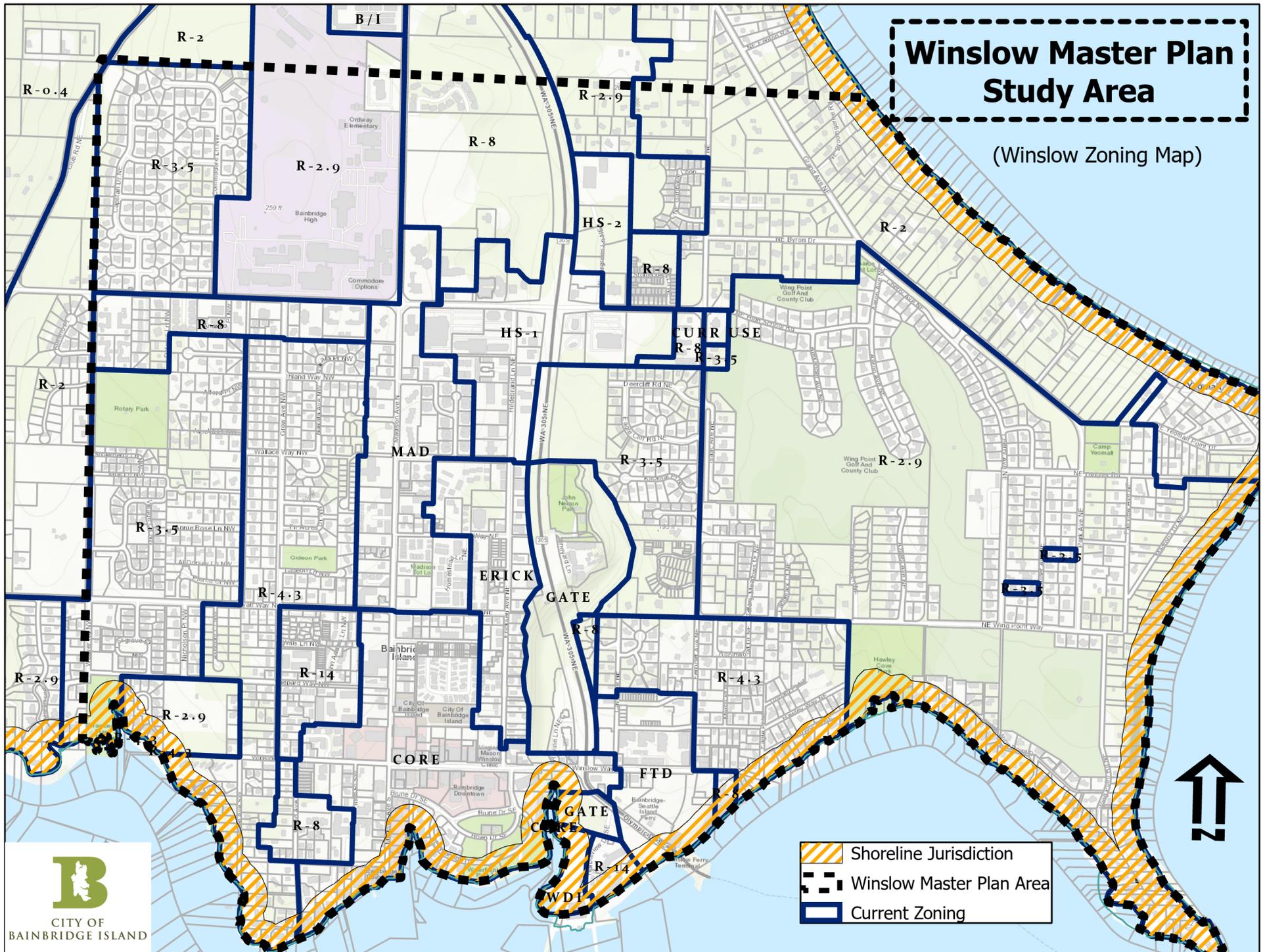
Subject to the exclusions below, the moratorium shall apply to Major Site Plan and Design Review and Major Conditional Use Permit proposals that are for development within the shoreline jurisdiction within the Winslow Master Plan Study Area (see map on next page) and did not, before the effective date of the moratorium, have a pre-application conference on the Planning Department's calendar.

EXCEPTIONS to the Above Development Activities Prohibited During the Narrowed Moratorium:

Exclusions.

1. The moratorium shall not apply in the Mixed-Use Town Center/Central Core Overlay District.
2. The moratorium shall not apply to development proposals that include 10% or more of total residential units designated as affordable housing. "Affordable housing" means affordable housing as governed by Chapters 18.21 and 18.12 of the Bainbridge Island Municipal Code ("BIMC"), as well as BIMC 18.36.030.
3. The moratorium shall not apply to subdivisions.
4. The moratorium shall not apply to permits and approvals for affordable housing projects that qualify as Housing Design Demonstration Project (HDDP) Tier 3 projects pursuant to BIMC 2.16.020.S. and Table 2.16.020.S-1.
5. The moratorium shall not apply to permits and approvals for government facilities and structures; educational facilities and preschools; wireless communication facilities; and emergency medical and disaster relief facilities.

EXHIBIT B



ORDINANCE NO. 2020-29

AN ORDINANCE of the City of Bainbridge Island, Washington, adopted pursuant to RCW 35A.63.220 and RCW 36.70A.390; amending Ordinance No. 2020-24; providing for severability; leaving the effective date of the moratorium unchanged; narrowing the moratorium to those properties within the shoreline jurisdiction within the Winslow Master Plan Study Area; and leaving the duration of the moratorium unchanged, which is until April 3, 2021.

WHEREAS, on January 9, 2018, the City Council enacted Ordinance No. 2018-02 and thereby established a temporary emergency moratorium on the acceptance and processing of certain Permit Applications, as defined in Section 2 of Ordinance No. 2018-02; and

WHEREAS, the City Council and City staff received feedback and comment from individuals related to the moratorium and, based partly on that feedback and comment, the Council determined that certain exclusions to the moratorium needed to be amended to clarify the Council's intent regarding such exclusions; and

WHEREAS, on January 16, 2018, the Council enacted Ordinance No. 2018-03, which amended Ordinance No. 2018-02 to clarify some of the exclusions; and

WHEREAS, the Council and City staff received additional feedback and comment from individuals related to the moratorium and, based partly on that feedback, the Council determined that further amendment was necessary to clarify which types of activities are subject to the moratorium, and which activities are excluded from the moratorium; and

WHEREAS, on February 15, 2018, the Council enacted Ordinance No. 2018-05, which amended and restated Ordinance No. 2018-02 and Ordinance No. 2018-03; and

WHEREAS, based on additional information and consideration related to educational facilities and preschools, as well as related to the applicability of the moratorium in the Mixed Use Town Center/Central Core Overlay District, on March 13, 2018, the Council approved Ordinance No. 2018-09 to further clarify which types of activities are subject to the moratorium, and which activities are excluded from the moratorium; and

WHEREAS, this moratorium was imposed, in part, to allow the City Council and City staff adequate time to complete the Critical Areas Ordinance Update process, and to address the Council's concerns about the City's development review process, standards, and guidelines, as well as regarding affordable housing related issues; and

WHEREAS, the Council adopted the Critical Areas Ordinance Update (Ordinance No. 2018-01) on February 27, 2018, and the updated Critical Areas Ordinance took effect on April 23, 2018; and

WHEREAS, critical areas within the City's shoreline jurisdiction are regulated by the City's shoreline master program (see, e.g., Chapter 16.12 BIMC, RCW 36.70A.480(3)(b)); and

WHEREAS, integration of applicable critical areas regulations into the shoreline master program is essential to ensuring adequate protection of critical areas within the shoreline jurisdiction and no net loss of shoreline ecological functions; and

WHEREAS, regulations for critical areas within the City's shoreline jurisdiction are in the process of being updated through an amendment of the City's shoreline master program consistent with the Shoreline Management Act and that amendment process was ongoing as of July 9, 2018, which was the original date that the moratorium was set to expire, and that process continues to be ongoing; and

WHEREAS, the City Council approved Ordinance No. 2018-14 on April 24, 2018, amending the development moratorium in order to have the provisions of Section 3.B. only apply within the City's shoreline jurisdiction areas (Chapter 16.12 BIMC); and

WHEREAS, a number of moratorium priorities were identified at a joint meeting of the City's Design Review Board and Planning Commission on February 22, 2018, including the following:

- (1) Revise review procedures for preliminary subdivisions to include the Design Review Board and Planning Commission in process; and
- (2) Analyze alternatives to decision-making authority for the Design Review Board, Planning Commission, and Hearing Examiner for subdivisions, conditional use permits, and site plan and design review; and
- (3) Identify specific development standards to review/revise in Chapters 18.12 and 18.15 of the Bainbridge Island Municipal Code; and
- (4) Initiate rewrite of subdivision design standards in Chapter 17.12 of the Bainbridge Island Municipal Code; and

WHEREAS, at the April 3, 2018, City Council study session, the City's Department of Planning and Community Development provided a briefing on the Design Review Board and Planning Commission joint meeting wherein the Council authorized staff to proceed with a work plan addressing the priorities identified at the joint meeting; and

WHEREAS, on April 2 and 23, May 7 and 21, June 4 and 18, August 6, 13, and 20, September 4 and 17, and October 15, 2018, the City's Design Review Board discussed alternatives for revisions to the City's land use review procedures and/or subdivision design guidelines; and

WHEREAS, on March 22, May 10, June 7, 14, and 21, July 12 and 26, August 9, 23, and 30, September 13 and 27, October 25, November 8 and 29, and December 13, 2018, as well as on January 10, and February 13 and 28, 2019, the City's Planning Commission discussed

alternatives for revisions to the City’s land use review procedures, subdivision design guidelines, and/or subdivision standards; and

WHEREAS, the City provided legal background on the roles of land use bodies, presented in a memorandum from attorney James E. Haney (outside legal counsel for the City) entitled, “*Roles of City Council, Planning Commission, Design Review Board, and Hearing Examiner in Land Use Permits*,” dated June 1, 2018, and the City Council had a special workshop related to land use review procedures on August 27, 2018; and

WHEREAS, the City’s Planning Commission completed their review of land use review procedures and forwarded their recommendations on those issues to the City Council, and on December 11, 2018, the Council enacted Ordinance No. 2018-20 related to revisions and updates to the City’s land use review procedures; and

WHEREAS, in addition to updating standards, guidelines, and land use procedures, another moratorium work plan item was to update the decision criteria for Site Plan and Design Review and Conditional Use Permits to ensure that future development is appropriately and thoroughly analyzed; and

WHEREAS, together with the land use review procedural changes approved by Ordinance No. 2018-20, amending the Site Plan and Design Review and Conditional Use Permits decision criteria implements Land Use Element Policies LU 6.5 and LU 6.8; and

WHEREAS, the Planning Commission discussed Ordinance No. 2019-24 modifying the decision criteria for Site Plan and Design Review during five meetings in 2019, including on March 14, August 8 and 22 (public hearing), September 5 and 26, and October 10, 2019, and recommended approval to the City Council; and

WHEREAS, the City Council discussed Ordinance No. 2019-24 on November 26, 2019 and again on December 10, 2019 and approved the ordinance on December 10, 2019; and

WHEREAS, as part of the Planning Commission’s review and consideration of the City’s subdivision review procedures, design guidelines, and standards, the Commission reviewed the proposed ordinance related to such regulations, Ordinance No. 2019-03; and

WHEREAS, on February 13, 2019, and continuing to February 28, 2019, the Planning Commission conducted a public hearing on Ordinance No. 2019-03, and subsequently forwarded the proposed ordinance and their recommendations to the City Council; and

WHEREAS, each of the multiple Design Review Board and Planning Commission meetings as described above included an opportunity for public comment on the alternatives for revisions to the City’s subdivision guidelines, standards, dimensional standards, and/or land use review procedures; and

WHEREAS, the City Council reviewed and considered proposed updates to the City's subdivision regulations at regularly scheduled meetings on September 4 and 11, October 9, and December 4, 2018, and January 22, 2019; and

WHEREAS, the City Council considered the Planning Commission's recommendations related to proposed updates to the City's subdivision regulations as included in Ordinance No. 2019-03, including at Council meetings on March 19, April 2 and 16, May 28, and July 23, 2019;

WHEREAS, the City Council held a public hearing on Ordinance No. 2019-03 on August 27, 2019 and September 24, 2019; and

WHEREAS, the City Council approved Ordinance No. 2019-03 on September 24, 2019 related to updates to the City's subdivision regulations, and the ordinance went into effect on October 24, 2019; and

WHEREAS, City staff worked with the Design Review Board and a consultant team related to updating the City's Design Guidelines (BIMC 18.18.030) more generally (i.e., the design guidelines that aren't included in the separate effort described above related to design guidelines for subdivisions), and that work was completed in August 2019; and

WHEREAS, on January 30 and May 22, 2019, the City hosted public meetings on the design review regulations update; and

WHEREAS, on March 18, April 1, May 6, June 17, and July 15, 2019, the City's Design Review Board discussed the design review regulations update; and

WHEREAS, at the February 5 and June 4, 2019 City Council study sessions, the City's consultant, Framework, provided briefings on the design review regulations update; and

WHEREAS, the Planning Commission held a public hearing on Ordinance No. 2019-25 (related to design review regulations) on September 5, 2019; and

WHEREAS, City staff provided the Planning Commission's September 5, 2019 recommendations related to the design review regulations update to the City Council for consideration at the Council's September 17, 2019 study session; and

WHEREAS, the City Council held a public hearing on Ordinance No. 2019-25 and subsequently approved the ordinance on September 24, 2019, after considering the input it received related to Ordinance No. 2019-25 prior to adopting the ordinance; and

WHEREAS, on June 12, 2018, the City Council authorized the execution of a professional services agreement to conduct an economic market analysis and feasibility study regarding a new inclusionary zoning program and updates to the City's Transfer of Development Rights program, both of which address affordable housing related issues; and

WHEREAS, on July 24, 2018, the Affordable Housing Task Force (“AHTF”) presented its final report to the City Council and the Council discussed the recommendations more thoroughly on August 21, 2018; and

WHEREAS, on October 2 and December 4, 2018, the City Council received a project update on the economic market analysis from the consultant (ECONorthwest/Forterra) related to inclusionary zoning and possible updates to the City’s Transfer of Development program; and

WHEREAS, on February 19, 2019, the City Council reviewed and provided direction to staff related to the ECONorthwest/Forterra final report and the AHTF report recommendations, and the Council discussed the status of the Council’s Affordable Housing Ad Hoc Committee; and

WHEREAS, City staff members continue to work on prioritizing and organizing work on the inclusionary zoning and other AHTF report recommendations which were endorsed by the Council at its February 19, 2019, meeting and work is ongoing in this effort; and

WHEREAS, the City Council had policy discussions on September 17, 2019 and February 4, 2020 regarding inclusionary zoning or multifamily property tax exemption programs; and

WHEREAS, on February 27, 2018, the City Council was provided with a moratorium work program; and

WHEREAS, on April 10, May 22, June 5, June 19, July 17, August 21, September 4 and 18, October 2 and 16, November 6 and 20, and December 4, 2018, as well as on January 15, February 5 and 19, March 5 and 19, April 2 and 16, May 7 and 21, June 4 and 18, July 2 and 16, August 6 and 20, September 3 and 17, November 5, and December 3, 2019, and January 7, February 4, March 3, April 7, May 5, June 2, July 7, August 4, September 1, 2020, October 6, 2020 the City Council was provided further moratorium work program status report updates; and

WHEREAS, on June 26, 2018, the City Council held a public hearing and approved Ordinance No. 2018-23, extending the development moratorium for another 90 days until October 9, 2018; and

WHEREAS, on September 25, 2018, the City Council held a public hearing and approved Ordinance No. 2018-41, and thereby extended the development moratorium for another six (6) months, and in so doing narrowed the moratorium to remove two-lot short subdivisions in which there is an existing single-family residence from the moratorium; and

WHEREAS, on October 16, 2018, the City Council discussed integrating critical area regulations into the Shoreline Master Program (Chapter 16.12 BIMC) and made the policy decision to not apply new Aquifer Recharge Protection Area regulations (BIMC 16.20.100) within the City’s shoreline jurisdiction areas; and

WHEREAS, as a result of that policy decision, and the City Council’s affirmation on October 23, 2018 that the moratorium should be narrowed in that manner, the Council directed staff to prepare an ordinance to entirely remove Section 3.B. (which, in effect, applied the Aquifer Recharge Protection Area regulations in the City’s shoreline jurisdiction areas) from the moratorium; and

WHEREAS, on October 23, 2018, the City Council discussed additional revisions to the development moratorium, including related to excluding from the moratorium certain permit applications for development in the Business/Industrial zoning district, and the Council directed staff to prepare an ordinance to narrow the moratorium accordingly; and

WHEREAS, on October 23, 2018, the City Council also discussed potentially further narrowing provisions of the moratorium related to applications for new short subdivisions that the Council had previously narrowed, and the Council decided to not take such action at that time pending the Planning Commission’s ongoing but not yet completed work related to subdivisions, including new subdivision design guidelines and revised subdivision standards and review procedures; and

WHEREAS, on October 23, 2018, the City Council also discussed issues related to making condominiums out of accessory dwelling units (“ADUs”) and common ownership of ADUs, and the Council directed staff to work on possible revisions to the BIMC to allow the Council to further consider the common ownership issue related to ADUs; and

WHEREAS, the City Council discussed requiring common ownership for new ADUs at its meetings on June 18, July 23, September 10, and October 22, 2019, and directed staff to begin legislative review with the Planning Commission to adopt such regulations via draft Ordinance No. 2019-09; and

WHEREAS, the Planning Commission discussed Ordinance No. 2019-09 on December 12, 2019 and then held a public hearing on Ordinance No. 2020-02 (formerly Ordinance No. 2019-09) on January 9, 2020; and

WHEREAS, on January 9, 2020, the Planning Commission created a temporary subcommittee to further discuss these topics and other ADU regulations, and that subcommittee submitted recommended changes related to Ordinance No. 2020-02 to the Planning Commission at its February 13, 2020 meeting; and

WHEREAS, the Planning Commission endorsed the subcommittee recommendations on February 13, 2020, and reviewed amended Ordinance No. 2020-02 on February 27, 2020; and

WHEREAS, the Planning Commission held another public hearing on Ordinance No. 2020-02 on March 12, 2020, and after closing the public hearing, recommended approval of Ordinance No. 2020-02 to the City Council; and

WHEREAS, on November 13, 2018, the City Council approved Ordinance No. 2018-43, and thereby narrowed the moratorium as requested by the Council and described above related to

entirely removing Section 3.B. (which, in effect, applied the Aquifer Recharge Protection Area regulations in the City’s shoreline jurisdiction areas) from the moratorium, and broadening an exclusion related to certain Major Site Plan and Design Review and Major Conditional Use Permit proposals to include in that exclusion such proposals for properties located in the Business/Industrial District; and

WHEREAS, although the City has been working to address the land use issues identified in the development moratorium, as described above, the work is ongoing and not yet completed on affordable housing and some other moratorium work plan items; and

WHEREAS, on September 3 and 10, 2019, the City Council discussed the moratorium, including the option of extending it for two additional months (to December 3, 2019) to allow time for public outreach to educate the public about the new subdivision standards and design review regulations and to possibly extend a more narrow form of the moratorium beyond December 3, 2019, in order to adopt affordable housing requirements; and

WHEREAS, it was anticipated that an extended moratorium would be narrowed to apply only to certain types of development in the Winslow Master Plan Study Area, with some exceptions; and

WHEREAS, on September 24, 2019, the City Council enacted Ordinance No. 2019-26, which extended the moratorium in its then-current form until December 3, 2019, and in a more narrow form from December 4, 2019, until April 3, 2020; and

WHEREAS, the City Council had a policy discussion on February 4, 2020 regarding inclusionary zoning and multifamily property tax exemption programs, and on June 22, 2020 tasked a joint City Council/Planning Commission Ad Hoc Subcommittee to assist in prioritizing land use code changes, including related to affordable housing and accessory dwelling units; and

WHEREAS, on March 24, 2020, the City Council enacted Ordinance No. 2020-09, which extended the moratorium in its current form from April 3, 2020 to October 3, 2020; and

WHEREAS, the City submitted a draft ordinance integrating the updated Critical Areas Ordinance (“CAO”) regulations into the Shoreline Master Program (“SMP”) to the Washington State Department of Ecology (“Ecology”) and received Ecology’s response on December 9, 2019; and

WHEREAS, due to the COVID-19 public health emergency and pandemic, tens of thousands of persons in Washington State have contracted the virus and more than a thousand persons in the state have died due to the virus thus far and during the time period that this moratorium has been in effect, and the public health emergency is ongoing and is expected to continue for many months, and likely much longer; and

WHEREAS, due to the COVID-19 public health emergency and pandemic, the City has been engaged in essential work on a highest-priority basis related to the public health emergency, and as a result City staff and the City Council have had to significantly adjust work priorities

accordingly to address the public health crisis, including related to work that the Council has been able to consider at modified Council meetings during this time period; and

WHEREAS, as a result of the public health emergency, the final review and public hearing in response to Ecology’s comments were delayed from March 2020 to June 23, 2020; and

WHEREAS, on June 23, 2020, the City Council directed staff to move forward with the preparation of an ordinance that incorporates Ecology’s required and recommended changes, and staff’s own recommended changes, and to schedule a public hearing for that ordinance at a future meeting; and

WHEREAS, on September 1, 2020, as part of the moratorium update, the City Council directed staff that due to the passage of time that has occurred regarding the variety of topics on the moratorium work plan related to affordable housing, and in that such work on affordable housing at this point is expected to continue in various ways, the Council’s expectation is that such work can continue outside of this moratorium and, as such, the Council directed staff to update the moratorium work plan to remove the affordable housing topic from the work plan; and

WHEREAS, on September 8, 2020, the City Council considered this Ordinance No. 2020-24, which is the ordinance that City staff prepared as directed by the Council at its September 1, 2020 meeting, including related to the revised work plan, and the Council set the public hearing on the ordinance for September 22, 2020; and

WHEREAS, regarding the remaining item on the moratorium work plan, on September 22, 2020, the City Council conducted a public hearing on an ordinance related to integrating the CAO into the SMP, which is Ordinance No. 2020-17, and that ordinance will be coming back to the City Council for further consideration after additional environmental review is completed; and

WHEREAS, the CAO/SMP integration ordinance must be approved by Ecology before it becomes effective, and that Ordinance No. 2020-17 will first be considered further by the City Council and, after adoption by the Council, the ordinance will be transmitted to Ecology for approval, which is expected to occur in the coming months; and

WHEREAS, due to the narrowing of the work plan to the CAO/SMP integration, the City Council directed the City Manager during the public hearing on Ordinance No. 2020-24 on September 22, 2020 to bring back an ordinance to further narrow the moratorium to the properties within the shoreline zone within the Winslow Master Plan Study Area; and

WHEREAS, under Washington state law and regulations, including RCW 90.58.030(2)(f) and WAC 173-22-030(10), and the City’s regulations, the “shoreline zone” refers to the shoreline jurisdiction, as defined in the Shoreline Master Program, BIMC 16.12.080 as, “the proper term describing all of the geographic areas covered by the Shoreline Management Act, related rules, and the applicable master program. Those lands extending landward for 200

feet in all directions, as measured on a horizontal plane from the ordinary high water mark; floodways and contiguous floodplain areas landward 200 feet from such floodways; and all marshes, bogs, swamps and deltas associated with the streams, lakes, and tidal waters subject to the Shoreline Management Act. Also, such areas within a specified local government's authority.”; and

WHEREAS, those properties now impacted by the narrowed moratorium are reflected in Exhibit B; and

WHEREAS, the City possesses land use jurisdiction and regulatory authority over the City's incorporated lands; and

WHEREAS, the moratorium promotes the public good and is necessary for the protection of public health, property, safety, and welfare, and the public emergency on which this moratorium was imposed continues to exist and this ordinance does not change the basis for that declaration of emergency, except as described above, nor the effective date of the moratorium, which is January 9, 2018.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings of Fact. The recitals set forth above are hereby adopted as additional and supplemental findings of fact to the City Council's initial findings of fact in support of the moratorium, as established by Ordinance Nos. 2018-02, 2018-03, 2018-05, 2018-09, 2018-14, 2018-23, 2018-41, 2018-43, 2019-10, 2019-26, 2020-09, and 2020-24.

Section 2. Public Hearing. Pursuant to RCW 35A.63.220 and RCW 36.70A.390, the City Council conducted a public hearing on the most recent extension of the moratorium at its meeting on September 22, 2020, and took public testimony and considered further findings of fact.

Section 3. Moratorium Amended. The moratorium is hereby amended, as also stated in Section 7 below, such that the moratorium is narrowed to apply only to the properties within the shoreline zone within the Winslow Master Plan Study Area, as identified in attached Exhibit B, and as incorporated herein.

Section 4. Moratorium Work Plan. As provided for under RCW 35A.63.220 and RCW 36.70A.390, the City may renew a moratorium for one or more six-month periods if a work plan has been developed, a public hearing has been held, and findings of fact have been made, and the City has thereby previously extended the moratorium as described herein based on the work plan that has been developed and the findings of fact that have been made in this ordinance and the previous ordinances related to this moratorium. The work plan was last updated when the City Council, after conducting a public hearing on September 22, 2020, extended the moratorium to April 3, 2021. This current ordinance does not change the duration of the moratorium. The ordinance further narrows the moratorium, and the work plan attached as Exhibit A and incorporated herein is updated to reflect the current status of the moratorium.

Section 5. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 6. No Change to Basis for Declaration of Emergency or Effective Date. This ordinance shall take effect and be in force five (5) days from and after its passage and publication as required by law. Provided, that this ordinance is not intended to change the basis of the emergency declarations stated in the moratorium ordinances which preceded this ordinance, Ordinance Nos. 2018-02, 2018-03, 2018-05, 2018-09, 2018-14, 2018-23, 2018-41, 2018-43, 2019-10, 2019-26, 2020-09, and 2020-24, except as described in the “Whereas” clauses of this ordinance. Pursuant to *Matson v. Clark County Board of Commissioners*, 79 Wn. App. 641 (1995), non-exhaustive underlying facts necessary to support the emergency declarations adopted as part of the enactment of this moratorium were included in the “Whereas” clauses of Ordinance No. 2018-02 and Ordinance No. 2018-03, and were restated and supplemented in Ordinance No. 2018-05 and Ordinance No. 2018-09, and Ordinance Nos. 2018-14, 2018-23, 2018-41, 2018-43, 2019-10, 2019-26, 2020-09, and 2020-24, as well as in this ordinance, and those “Whereas” clauses are adopted as findings of fact.

Section 7. No Change in Duration. This ordinance amends Ordinance No. 2020-24 and does not change the duration of the moratorium, which is until April 3, 2021, unless terminated earlier by the City Council. This ordinance does not change the effective date of the moratorium, which is January 9, 2018. The Council may, at its sole discretion, renew the moratorium for one or more six (6) month periods in accordance with state law. This ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City.

PASSED by the City Council this 27th day of October, 2020.

APPROVED by the Mayor this 27th day of October, 2020.



Leslie Schneider, Mayor

ATTEST/AUTHENTICATE:



Christine Brown, CMC, City Clerk

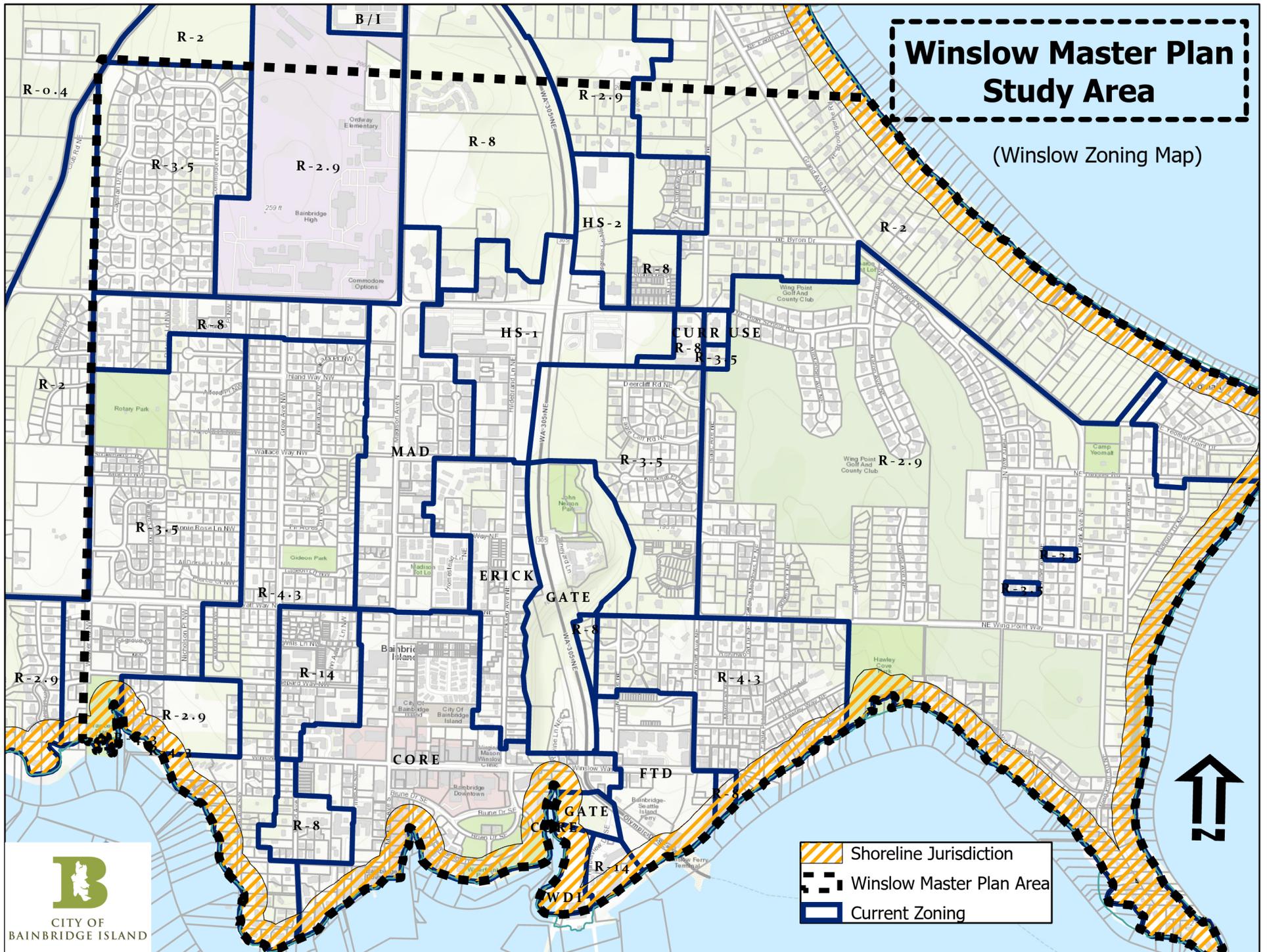
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|----------------------------|------------------|
| FILED WITH THE CITY CLERK | October 23, 2020 |
| PASSED BY THE CITY COUNCIL | October 27, 2020 |
| PUBLISHED: | October 30, 2020 |
| EFFECTIVE DATE: | November 4, 2020 |
| ORDINANCE NO: | 2020-29 |

Attached:

Exhibit A (Updated Work Plan)

Exhibit B (Properties within the Shoreline Jurisdiction and within the Winslow Master Plan Study Area)

EXHIBIT B



ORDINANCE NO. 2020-24

AN ORDINANCE of the City of Bainbridge Island, Washington, adopted pursuant to RCW 35A.63.220 and RCW 36.70A.390; amending Ordinance No. 2020-09; providing for severability; leaving the effective date of the moratorium unchanged; and extending the moratorium for six months to April 3, 2021.

WHEREAS, on January 9, 2018, the City Council enacted Ordinance No. 2018-02 and thereby established a temporary emergency moratorium on the acceptance and processing of certain Permit Applications, as defined in Section 2 of Ordinance No. 2018-02; and

WHEREAS, the City Council and City staff received feedback and comment from individuals related to the moratorium and, based partly on that feedback and comment, the Council determined that certain exclusions to the moratorium needed to be amended to clarify the Council's intent regarding such exclusions; and

WHEREAS, on January 16, 2018, the Council enacted Ordinance No. 2018-03, which amended Ordinance No. 2018-02 to clarify some of the exclusions; and

WHEREAS, the Council and City staff received additional feedback and comment from individuals related to the moratorium and, based partly on that feedback, the Council determined that further amendment was necessary to clarify which types of activities are subject to the moratorium, and which activities are excluded from the moratorium; and

WHEREAS, on February 15, 2018, the Council enacted Ordinance No. 2018-05, which amended and restated Ordinance No. 2018-02 and Ordinance No. 2018-03; and

WHEREAS, based on additional information and consideration related to educational facilities and preschools, as well as related to the applicability of the moratorium in the Mixed Use Town Center/Central Core Overlay District, on March 13, 2018, the Council approved Ordinance No. 2018-09 to further clarify which types of activities are subject to the moratorium, and which activities are excluded from the moratorium; and

WHEREAS, this moratorium was imposed, in part, to allow the City Council and City staff adequate time to complete the Critical Areas Ordinance Update process, and to address the Council's concerns about the City's development review process, standards, and guidelines, as well as regarding affordable housing related issues; and

WHEREAS, the Council adopted the Critical Areas Ordinance Update (Ordinance No. 2018-01) on February 27, 2018, and the updated Critical Areas Ordinance took effect on April 23, 2018; and

WHEREAS, critical areas within the City's shoreline jurisdiction are regulated by the City's shoreline master program (see, e.g., Chapter 16.12 BIMC, RCW 36.70A.480(3)(b)); and

WHEREAS, integration of applicable critical areas regulations into the shoreline master program is essential to ensuring adequate protection of critical areas within the shoreline jurisdiction and no net loss of shoreline ecological functions; and

WHEREAS, regulations for critical areas within the City’s shoreline jurisdiction are in the process of being updated through an amendment of the City’s shoreline master program consistent with the Shoreline Management Act and that amendment process was ongoing as of July 9, 2018, which was the original date that the moratorium was set to expire, and that process continues to be ongoing; and

WHEREAS, the City Council approved Ordinance No. 2018-14 on April 24, 2018, amending the development moratorium in order to have the provisions of Section 3.B. only apply within the City’s shoreline jurisdiction areas (Chapter 16.12 BIMC); and

WHEREAS, a number of moratorium priorities were identified at a joint meeting of the City’s Design Review Board and Planning Commission on February 22, 2018, including the following:

- (1) Revise review procedures for preliminary subdivisions to include the Design Review Board and Planning Commission in process; and
- (2) Analyze alternatives to decision-making authority for the Design Review Board, Planning Commission, and Hearing Examiner for subdivisions, conditional use permits, and site plan and design review; and
- (3) Identify specific development standards to review/revise in Chapters 18.12 and 18.15 of the Bainbridge Island Municipal Code; and
- (4) Initiate rewrite of subdivision design standards in Chapter 17.12 of the Bainbridge Island Municipal Code; and

WHEREAS, at the April 3, 2018, City Council study session, the City’s Department of Planning and Community Development provided a briefing on the Design Review Board and Planning Commission joint meeting wherein the Council authorized staff to proceed with a work plan addressing the priorities identified at the joint meeting; and

WHEREAS, on April 2 and 23, May 7 and 21, June 4 and 18, August 6, 13, and 20, September 4 and 17, and October 15, 2018, the City’s Design Review Board discussed alternatives for revisions to the City’s land use review procedures and/or subdivision design guidelines; and

WHEREAS, on March 22, May 10, June 7, 14, and 21, July 12 and 26, August 9, 23, and 30, September 13 and 27, October 25, November 8 and 29, and December 13, 2018, as well as on January 10, and February 13 and 28, 2019, the City’s Planning Commission discussed alternatives for revisions to the City’s land use review procedures, subdivision design guidelines, and/or subdivision standards; and

WHEREAS, the City provided legal background on the roles of land use bodies, presented in a memorandum from attorney James E. Haney (outside legal counsel for the City) entitled, “*Roles of City Council, Planning Commission, Design Review Board, and Hearing Examiner in Land Use Permits*,” dated June 1, 2018, and the City Council had a special workshop related to land use review procedures on August 27, 2018; and

WHEREAS, the City’s Planning Commission completed their review of land use review procedures and forwarded their recommendations on those issues to the City Council, and on December 11, 2018, the Council enacted Ordinance No. 2018-20 related to revisions and updates to the City’s land use review procedures; and

WHEREAS, in addition to updating standards, guidelines, and land use procedures, another moratorium work plan item was to update the decision criteria for Site Plan and Design Review and Conditional Use Permits to ensure that future development is appropriately and thoroughly analyzed; and

WHEREAS, together with the land use review procedural changes approved by Ordinance No. 2018-20, amending the Site Plan and Design Review and Conditional Use Permits decision criteria implements Land Use Element Policies LU 6.5 and LU 6.8; and

WHEREAS, the Planning Commission discussed Ordinance No. 2019-24 modifying the decision criteria for Site Plan and Design Review during five meetings in 2019, including on March 14, August 8 and 22 (public hearing), September 5 and 26, and October 10, 2019, and recommended approval to the City Council; and

WHEREAS, the City Council discussed Ordinance No. 2019-24 on November 26, 2019 and again on December 10, 2019 and approved the ordinance on December 10, 2019; and

WHEREAS, as part of the Planning Commission’s review and consideration of the City’s subdivision review procedures, design guidelines, and standards, the Commission reviewed the proposed ordinance related to such regulations, Ordinance No. 2019-03; and

WHEREAS, on February 13, 2019, and continuing to February 28, 2019, the Planning Commission conducted a public hearing on Ordinance No. 2019-03, and subsequently forwarded the proposed ordinance and their recommendations to the City Council; and

WHEREAS, each of the multiple Design Review Board and Planning Commission meetings as described above included an opportunity for public comment on the alternatives for revisions to the City’s subdivision guidelines, standards, dimensional standards, and/or land use review procedures; and

WHEREAS, the City Council reviewed and considered proposed updates to the City’s subdivision regulations at regularly scheduled meetings on September 4 and 11, October 9, and December 4, 2018, and January 22, 2019; and

WHEREAS, the City Council considered the Planning Commission’s recommendations related to proposed updates to the City’s subdivision regulations as included in Ordinance No. 2019-03, including at Council meetings on March 19, April 2 and 16, May 28, and July 23, 2019;

WHEREAS, the City Council held a public hearing on Ordinance No. 2019-03 on August 27, 2019 and September 24, 2019; and

WHEREAS, the City Council approved Ordinance No. 2019-03 on September 24, 2019 related to updates to the City’s subdivision regulations, and the ordinance went into effect on October 24, 2019; and

WHEREAS, City staff worked with the Design Review Board and a consultant team related to updating the City’s Design Guidelines (BIMC 18.18.030) more generally (i.e., the design guidelines that aren’t included in the separate effort described above related to design guidelines for subdivisions), and that work was completed in August 2019; and

WHEREAS, on January 30 and May 22, 2019, the City hosted public meetings on the design review regulations update; and

WHEREAS, on March 18, April 1, May 6, June 17, and July 15, 2019, the City’s Design Review Board discussed the design review regulations update; and

WHEREAS, at the February 5 and June 4, 2019 City Council study sessions, the City’s consultant, Framework, provided briefings on the design review regulations update; and

WHEREAS, the Planning Commission held a public hearing on Ordinance No. 2019-25 (related to design review regulations) on September 5, 2019; and

WHEREAS, City staff provided the Planning Commission’s September 5, 2019 recommendations related to the design review regulations update to the City Council for consideration at the Council’s September 17, 2019 study session; and

WHEREAS, the City Council held a public hearing on Ordinance No. 2019-25 and subsequently approved the ordinance on September 24, 2019, after considering the input it received related to Ordinance No. 2019-25 prior to adopting the ordinance; and

WHEREAS, on June 12, 2018, the City Council authorized the execution of a professional services agreement to conduct an economic market analysis and feasibility study regarding a new inclusionary zoning program and updates to the City’s Transfer of Development Rights program, both of which address affordable housing related issues; and

WHEREAS, on July 24, 2018, the Affordable Housing Task Force (“AHTF”) presented its final report to the City Council and the Council discussed the recommendations more thoroughly on August 21, 2018; and

WHEREAS, on October 2 and December 4, 2018, the City Council received a project update on the economic market analysis from the consultant (ECONorthwest/Forterra) related to inclusionary zoning and possible updates to the City's Transfer of Development program; and

WHEREAS, on February 19, 2019, the City Council reviewed and provided direction to staff related to the ECONorthwest/Forterra final report and the AHTF report recommendations, and the Council discussed the status of the Council's Affordable Housing Ad Hoc Committee; and

WHEREAS, City staff members continue to work on prioritizing and organizing work on the inclusionary zoning and other AHTF report recommendations which were endorsed by the Council at its February 19, 2019, meeting and work is ongoing in this effort; and

WHEREAS, the City Council had policy discussions on September 17, 2019 and February 4, 2020 regarding inclusionary zoning or multifamily property tax exemption programs; and

WHEREAS, on February 27, 2018, the City Council was provided with a moratorium work program; and

WHEREAS, on April 10, May 22, June 5, June 19, July 17, August 21, September 4 and 18, October 2 and 16, November 6 and 20, and December 4, 2018, as well as on January 15, February 5 and 19, March 5 and 19, April 2 and 16, May 7 and 21, June 4 and 18, July 2 and 16, August 6 and 20, September 3 and 17, November 5, and December 3, 2019, and January 7, February 4, March 3, April 7, May 5, June 2, July 7, August 4, and September 1, 2020, the City Council was provided further moratorium work program status report updates; and

WHEREAS, on June 26, 2018, the City Council held a public hearing and approved Ordinance No. 2018-23, extending the development moratorium for another 90 days until October 9, 2018; and

WHEREAS, on September 25, 2018, the City Council held a public hearing and approved Ordinance No. 2018-41, and thereby extended the development moratorium for another six (6) months, and in so doing narrowed the moratorium to remove two-lot short subdivisions in which there is an existing single-family residence from the moratorium; and

WHEREAS, on October 16, 2018, the City Council discussed integrating critical area regulations into the Shoreline Master Program (Chapter 16.12 BIMC) and made the policy decision to not apply new Aquifer Recharge Protection Area regulations (BIMC 16.20.100) within the City's shoreline jurisdiction areas; and

WHEREAS, as a result of that policy decision, and the City Council's affirmation on October 23, 2018 that the moratorium should be narrowed in that manner, the Council directed staff to prepare an ordinance to entirely remove Section 3.B. (which, in effect, applied the Aquifer Recharge Protection Area regulations in the City's shoreline jurisdiction areas) from the moratorium; and

WHEREAS, on October 23, 2018, the City Council discussed additional revisions to the development moratorium, including related to excluding from the moratorium certain permit applications for development in the Business/Industrial zoning district, and the Council directed staff to prepare an ordinance to narrow the moratorium accordingly; and

WHEREAS, on October 23, 2018, the City Council also discussed potentially further narrowing provisions of the moratorium related to applications for new short subdivisions that the Council had previously narrowed, and the Council decided to not take such action at that time pending the Planning Commission's ongoing but not yet completed work related to subdivisions, including new subdivision design guidelines and revised subdivision standards and review procedures; and

WHEREAS, on October 23, 2018, the City Council also discussed issues related to making condominiums out of accessory dwelling units ("ADUs") and common ownership of ADUs, and the Council directed staff to work on possible revisions to the BIMC to allow the Council to further consider the common ownership issue related to ADUs; and

WHEREAS, the City Council discussed requiring common ownership for new ADUs at its meetings on June 18, July 23, September 10, and October 22, 2019, and directed staff to begin legislative review with the Planning Commission to adopt such regulations via draft Ordinance No. 2019-09; and

WHEREAS, the Planning Commission discussed Ordinance No. 2019-09 on December 12, 2019 and then held a public hearing on Ordinance No. 2020-02 (formerly Ordinance No. 2019-09) on January 9, 2020; and

WHEREAS, on January 9, 2020, the Planning Commission created a temporary subcommittee to further discuss these topics and other ADU regulations, and that subcommittee submitted recommended changes related to Ordinance No. 2020-02 to the Planning Commission at its February 13, 2020 meeting; and

WHEREAS, the Planning Commission endorsed the subcommittee recommendations on February 13, 2020, and reviewed amended Ordinance No. 2020-02 on February 27, 2020; and

WHEREAS, the Planning Commission held another public hearing on Ordinance No. 2020-02 on March 12, 2020, and after closing the public hearing, recommended approval of Ordinance No. 2020-02 to the City Council; and

WHEREAS, on November 13, 2018, the City Council approved Ordinance No. 2018-43, and thereby narrowed the moratorium as requested by the Council and described above related to entirely removing Section 3.B. (which, in effect, applied the Aquifer Recharge Protection Area regulations in the City's shoreline jurisdiction areas) from the moratorium, and broadening an exclusion related to certain Major Site Plan and Design Review and Major Conditional Use Permit proposals to include in that exclusion such proposals for properties located in the Business/Industrial District; and

WHEREAS, although the City has been working to address the land use issues identified in the development moratorium, as described above, the work is ongoing and not yet completed on affordable housing and some other moratorium work plan items; and

WHEREAS, on September 3 and 10, 2019, the City Council discussed the moratorium, including the option of extending it for two additional months (to December 3, 2019) to allow time for public outreach to educate the public about the new subdivision standards and design review regulations and to possibly extend a more narrow form of the moratorium beyond December 3, 2019, in order to adopt affordable housing requirements; and

WHEREAS, it was anticipated that an extended moratorium would be narrowed to apply only to certain types of development in the Winslow Master Plan Study Area, with some exceptions; and

WHEREAS, on September 24, 2019, the City Council enacted Ordinance No. 2019-26, which extended the moratorium in its then-current form until December 3, 2019, and in a more narrow form from December 4, 2019, until April 3, 2020; and

WHEREAS, the City Council had a policy discussion on February 4, 2020 regarding inclusionary zoning and multifamily property tax exemption programs, and on June 22, 2020 tasked a joint City Council/Planning Commission Ad Hoc Subcommittee to assist in prioritizing land use code changes, including related to affordable housing and accessory dwelling units; and

WHEREAS, on March 24, 2020, the City Council enacted Ordinance No. 2020-09, which extended the moratorium in its current form from April 3, 2020 to October 3, 2020; and

WHEREAS, the City submitted a draft ordinance integrating the updated Critical Areas Ordinance (“CAO”) regulations into the Shoreline Master Program (“SMP”) to the Washington State Department of Ecology (“Ecology”) and received Ecology’s response on December 9, 2019; and

WHEREAS, due to the COVID-19 public health emergency and pandemic, tens of thousands of persons in Washington State have contracted the virus and more than a thousand persons in the state have died due to the virus thus far and during the time period that this moratorium has been in effect, and the public health emergency is ongoing and is expected to continue for many months, and likely much longer; and

WHEREAS, due to the COVID-19 public health emergency and pandemic, the City has been engaged in essential work on a highest-priority basis related to the public health emergency, and as a result City staff and the City Council have had to significantly adjust work priorities accordingly to address the public health crisis, including related to work that the Council has been able to consider at modified Council meetings during this time period; and

WHEREAS, as a result of the public health emergency, the final review and public hearing in response to Ecology’s comments were delayed from March 2020 to June 23, 2020; and

WHEREAS, on June 23, 2020, the City Council directed staff to move forward with the preparation of an ordinance that incorporates Ecology’s required and recommended changes, and staff’s own recommended changes, and to schedule a public hearing for that ordinance at a future meeting; and

WHEREAS, on September 1, 2020, as part of the moratorium update, the City Council directed staff that due to the passage of time that has occurred regarding the variety of topics on the moratorium work plan related to affordable housing, and in that such work on affordable housing at this point is expected to continue in various ways, the Council’s expectation is that such work can continue outside of this moratorium and, as such, the Council directed staff to update the moratorium work plan to remove the affordable housing topic from the work plan; and

WHEREAS, on September 8, 2020, the City Council considered this Ordinance No. 2020-24, which is the ordinance that City staff prepared as directed by the Council at its September 1, 2020 meeting, including related to the revised work plan, and the Council set the public hearing on the ordinance for September 22, 2020; and

WHEREAS, regarding the remaining item on the moratorium work plan, on September 22, 2020, the City Council is scheduled to hold a public hearing on an ordinance related to integrating the CAO into the SMP; and

WHEREAS, the CAO/SMP integration ordinance must be approved by Ecology before it becomes effective, and if the City Council approves the CAO/SMP integration ordinance on September 22, 2020, it is expected, based on information provided by Ecology to the City, that the earliest the ordinance could be in effect would be in November 2020; and

WHEREAS, the City possesses land use jurisdiction and regulatory authority over the City’s incorporated lands; and

WHEREAS, the moratorium promotes the public good and is necessary for the protection of public health, property, safety, and welfare, and the public emergency on which this moratorium was imposed continues to exist and this ordinance does not change the basis for that declaration of emergency, except as described above, nor the effective date of the moratorium, which is January 9, 2018.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings of Fact. The recitals set forth above are hereby adopted as additional and supplemental findings of fact to the City Council’s initial findings of fact in support of the moratorium, as established by Ordinance Nos. 2018-02, 2018-03, 2018-05, 2018-09, 2018-14, 2018-23, 2018-41, 2018-43, 2019-10, 2019-26, and 2020-09.

Section 2. Public Hearing. Pursuant to RCW 35A.63.220 and RCW 36.70A.390, the City Council conducted a public hearing on this extension of the moratorium at its meeting on September 22, 2020, and took public testimony and considered further findings of fact.

Section 3. Moratorium Amended. The moratorium is hereby amended, as also stated in Section 7 below, to extend the moratorium in its current form as described in Ordinance No. 2020-09 for six months until April 3, 2021, recognizing that the City Council may terminate the moratorium prior to that date depending on when the City completes the moratorium work plan.

Section 4. Moratorium Work Plan. As provided for under RCW 35A.63.220 and RCW 36.70A.390, the City may renew a moratorium for one or more six-month periods if a work plan has been developed, a public hearing has been held, and findings of fact have been made, and the City has thereby previously extended the moratorium as described herein based on the work plan that has been developed and the findings of fact that have been made in this ordinance and the previous ordinances related to this moratorium, and the City is hereby extending the moratorium for an additional six months based on an updated work plan (see attached Exhibit A), conducting another public hearing, and adopting additional findings of fact as stated in this ordinance. Exhibit A (Updated Work Plan) and Exhibit B (Winslow Master Plan Study Area) are incorporated herein to this ordinance.

Section 5. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 6. No Change to Basis for Declaration of Emergency or Effective Date. This ordinance shall take effect and be in force five (5) days from and after its passage and publication as required by law. Provided, that this ordinance is not intended to change the basis of the emergency declarations stated in the moratorium ordinances which preceded this ordinance, Ordinance Nos. 2018-02, 2018-03, 2018-05, 2018-09, 2018-14, 2018-23, 2018-41, 2018-43, 2019-10, 2019-26, and 2020-09, except as described in the “Whereas” clauses of this ordinance. Pursuant to *Matson v. Clark County Board of Commissioners*, 79 Wn. App. 641 (1995), non-exhaustive underlying facts necessary to support the emergency declarations adopted as part of the enactment of this moratorium were included in the “Whereas” clauses of Ordinance No. 2018-02 and Ordinance No. 2018-03, and were restated and supplemented in Ordinance No. 2018-05 and Ordinance No. 2018-09, and Ordinance Nos. 2018-14, 2018-23, 2018-41, 2018-43, 2019-10, 2019-26, and 2020-09, as well as in this ordinance, and those “Whereas” clauses are adopted as findings of fact.

Section 7. Change to Duration to April 3, 2021. This ordinance amends Ordinance No. 2020-09 and hereby extends the current moratorium, and this ordinance shall cause the moratorium to remain effective in its current form until April 3, 2021, unless terminated earlier by the City Council. This ordinance does not change the effective date of the moratorium, which is January 9, 2018. The Council may, at its sole discretion, renew the moratorium for one or

more six (6) month periods in accordance with state law. This ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City.

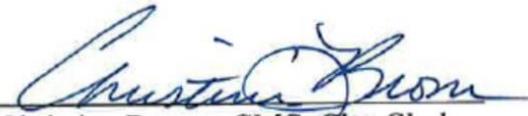
PASSED by the City Council this 22nd day of September, 2020.

APPROVED by the Mayor this 22nd day of September, 2020.



Leslie Schneider, Mayor

ATTEST/AUTHENTICATE:



Christine Brown, CMC, City Clerk

| | |
|----------------------------|--------------------|
| FILED WITH THE CITY CLERK | September 4, 2020 |
| PASSED BY THE CITY COUNCIL | September 22, 2020 |
| PUBLISHED: | September 25, 2020 |
| EFFECTIVE DATE: | September 30, 2020 |
| ORDINANCE NO: | 2020-24 |

Attached:

Exhibit A (Updated Work Plan)

Exhibit B (Winslow Master Plan Study Area)

Exhibit A

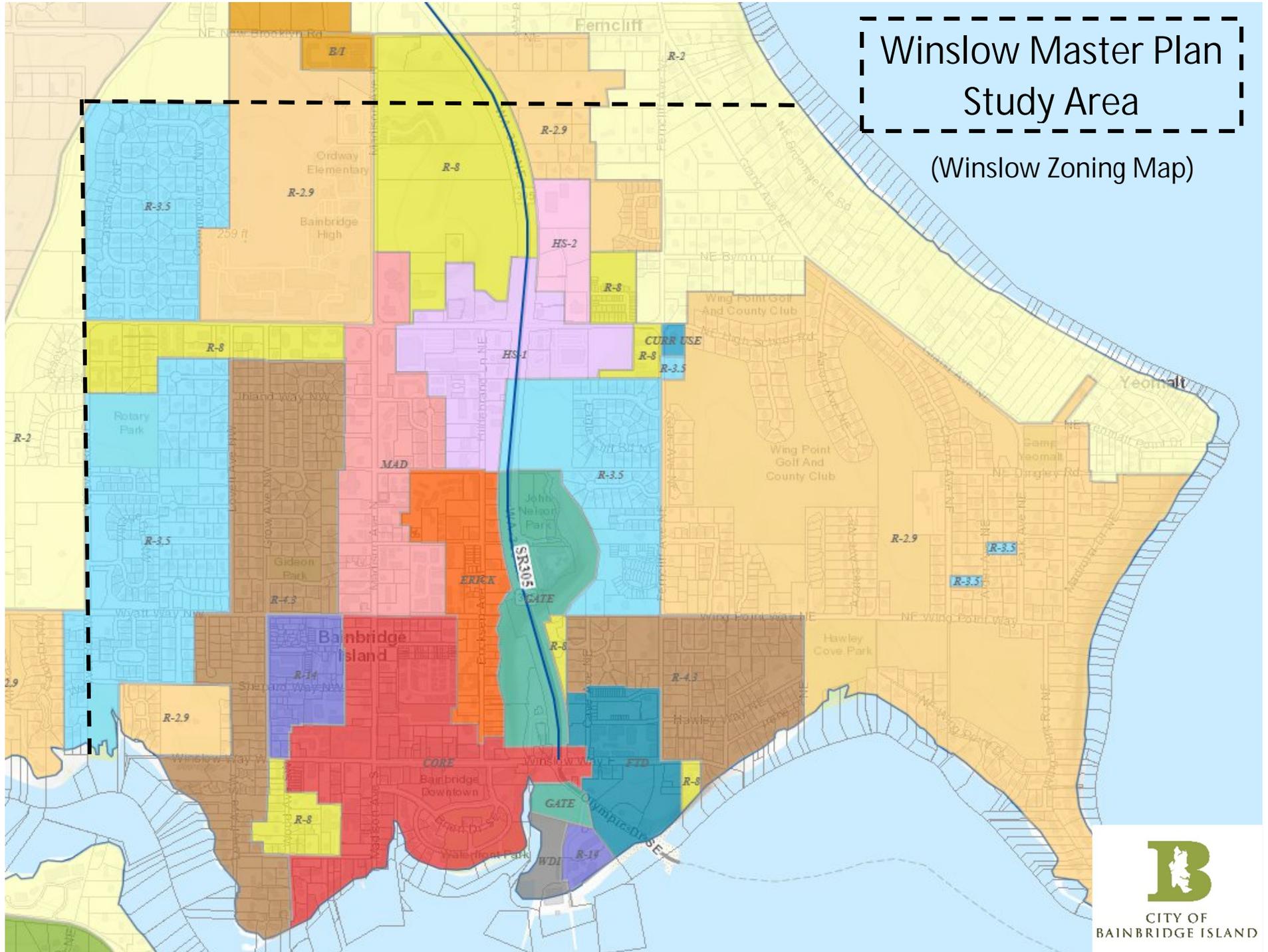
Moratorium on Certain Development Work Plan Schedule

Ordinance No. 2020-24

(October 2020 – April 2021)

| Work Program Item | Description |
|---------------------------------|--|
| Critical Areas Ordinance | <p>Adopt the new critical areas ordinance (CAO) into the Shoreline Master Program (SMP). The City sent a draft ordinance to the Dept. of Ecology (Ecology) and received their response on December 9, 2019. Ecology determined that the amendment is largely consistent but has identified elements that appear inconsistent with applicable laws and rules. Due to COVID-19, City staff held a rescheduled March 2020 Council discussion about Ecology's response during the June 23, 2020 City Council meeting. At that meeting, the Council authorized staff to move forward with the preparation of an ordinance that incorporates Ecology's required changes, staff's recommended changes based on Ecology's recommended changes, and staff's own recommended changes, as well as to schedule a public hearing for that ordinance at a future meeting.</p> <p>City staff plans to hold the public hearing on September 22, 2020. Following a public hearing and local adoption by the City Council, Staff will transmit the SMP amendment to Ecology in accordance with WAC 173-26-110 and it will become effective 14 days after final approval by Ecology. With that timeline, the effective date could be early to mid-November.</p> |

EXHIBIT B



Winslow Master Plan
Study Area

(Winslow Zoning Map)



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: December 1, 2020

ESTIMATED TIME: 15 Minutes

AGENDA ITEM: (9:10 PM) Timing for Transition from Race Equity Task Force to Race Equity Advisory Committee,

SUMMARY:

Currently, the City Council is scheduled to review a draft ordinance to establish a new Race Equity Advisory Committee at the December 8, 2020 business meeting. There are several logistical aspects that the Council must clarify to organize and coordinate the transition from the current Race Equity Task Force to the planned Race Equity Advisory Committee. This time is scheduled to review those issues and develop a coordinated approach to the upcoming transition.

The need for this discussion was previously described in an email from the City Manager to the City Council, which also proposed setting time for this purpose on the December 1 Council agenda.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: Discussion.

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

The City Council is moving forward with the creation of a standing Race Equity Advisory Committee (REAC). There currently exists a seven member Race Equity Task Force (RETF), which is scheduled to expire on 12/31/2020. On October 6, 2020, the Council reviewed a draft ordinance to create the REAC, and also reviewed some outstanding questions the Deputy City Attorney identified as needing resolution before a final ordinance could be prepared. At that time, the Council referred the outstanding questions to the RETF for their review and feedback.

The RETF has provided their feedback on the draft ordinance, and the City Council agenda for the December 8 business meeting includes scheduled time to consider this topic. The feedback from the RETF is attached.

In order to facilitate the December 8 discussion and potential next steps, the City Council should consider and provide direction on the following logistical issues:

1. Timing for approval of ordinance to create REAC. The next Council discussion on the ordinance to create the REAC is scheduled for December 8. Due to the holiday calendar, the Council has cancelled the second scheduled December business meeting on December 22. Given which, the Council may wish to consider approval of the advisory committee ordinance on December 8. However, it would be more typical for the ordinance to be moved forward for approval via the next business meeting's consent agenda (for example, January 12). If the Council instead prefers to consider final approval of this ordinance on December 8, City staff need to be aware so they can provide a fully reviewed draft ordinance at that time.

2. Plans for appointments to new REAC. It is typical for the City to publicize advisory committee vacancies to the general public so there is an opportunity for a range of individuals to apply for consideration. Alternatively, the Council could determine that members of the new committee will be selected entirely from existing members of the RETF. The current draft ordinance anticipates that this will be the approach. The feedback provided by the RETF proposes that the size of the REAC be increased from the standard advisory committee size of seven to nine members. The Council should clarify, at this time or later, any expectations/preferences for when the City will publicize REAC vacancies. Typically, advisory committee vacancies are publicized and addressed during a combined annual recruitment process during Q2 each year. Appointments that emerge from that process are made for terms that begin on June 30.

3. Expiration of RETF members' terms. The current RETF members are appointed to terms that will expire on 12/31/2020. If needed, and depending on the decisions related to #1 and #2 above, the Council may wish to consider whether to extend the term of the current RETF members, in order to allow for continuity during the time needed to fully implement/complete the items described in #1 and #2 above. The purpose in scheduling this topic for Council discussion on December 1 is to allow time to plan for potential Council action on December 8 to extend RETF members' terms if needed. If the Council determines this action is not needed, the RETF will expire on 12/31/2020.

ATTACHMENTS:

[RETF response to draft Ord. No. 2020-23.pdf](#)

[For Background - 06 Oct 2020 Staff Memo on REAC ordinance discussion points.pdf](#)

[For Background - 06 Oct 2020 Draft](#)

[Ord. No. 2020-23 Creating a Standing Race Equity Advisory Committee.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

ORDINANCE NO. 2020-23

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to race equity; Adopting a new Chapter 2.72 of the Bainbridge Island Municipal Code to create a standing race equity advisory committee.

WHEREAS, on December 4, 2018, the City Council by motion created a race equity task force to provide advice to the City Council on matters of identifying programmatic community and legislative options to ensure that Bainbridge Island lives up to its commitment to be an open and welcoming community for all; and

WHEREAS, the initial term of the task force was set to expire on July 1, 2019; and

WHEREAS, on June 25, 2019, the City Council by motion approved a work plan for the task force and extended the term of the task force through December 31, 2019; and

WHEREAS, on December 10, 2019, the City Council by motion approved a 2020 work plan for the task force and extended the term of the task force through December 31, 2020; and

WHEREAS, on August 25, 2020, the City Council by motion added several items to the task force's 2020 work plan and directed the City Manager to develop an ordinance to implement the creation of a standing advisory committee related to race and equity for Council consideration.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. A new Chapter 2.72 of the Bainbridge Island Municipal Code (BIMC), establishing a standing Race Equity Advisory Committee, is hereby adopted in its entirety to read as shown on attached **Exhibit A**.

Section 2. The Race Equity Task Force, as created by motion of the City Council on December 4, 2018, is hereby dissolved and its members are hereby appointed to serve on the Race Equity Advisory Committee, created under Chapter 2.72 BIMC, for positions and initial terms indicated in the table below:

Commented [RS1]: Discussion Point No. 3: Should the terms of members of the standing advisory committee be staggered? If so, should the terms be staggered as shown in Section 2 of the draft ordinance? (See Page 5 of 6)

| Position | Name | Term Expires |
|----------|------------------------------------|-------------------|
| 1 | Brenda Fantroy-Johnson | December 31, 2023 |
| 2 | Annva Pintak Eric Stahl | December 31, 2023 |
| 3 | James Friday | December 31, 2023 |
| 4 | Daryl Blackwell | December 31, 2022 |
| 5 | Sue Wilmot | December 31, 2022 |
| 6 | Savanna Rovelstad | December 31, 2022 |
| 7 | Peggi Erickson | December 31, 2022 |

Section 3: The 2020 work plan for the Race Equity Task Force approved by the City Council on December 10, 2019, and modified by City Council on August 25, 2020, shall become the 2020 work plan for the Race Equity Advisory Committee.

Section 4. This ordinance shall take effect and be in force five (5) days from its passage and publication as required by law.

PASSED by the City Council this _____ day of _____, 2020.

APPROVED by the Mayor this _____ day of _____, 2020.

Leslie Schneider, Mayor

Commented [EMS1]: The Task Force proposes that the staggered terms be a minimum of two years. A one-year term seems too short for the City to reap the benefit from the investment each member is making.

ATTEST/AUTHENTICATE:

Christine Brown, CMC, City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NUMBER:

2020-23

Exhibit A: Chapter 2.72 BIMC

DRAFT

Exhibit A

Chapter 2.72
RACEEQUITY ADVISORY COMMITTEE

Sections:

- 2.72.010 Recognition
- 2.72.020 Establishment and Purpose
- 2.72.030 Membership and Qualifications
- 2.72.040 Duties and Responsibilities
- 2.72.050 Meetings, officers, records, and quorum.

2.72.010 Recognition

In order to dismantle systemic and structural racism within our government and community, local leaders must commit to a long term action plan that recognizes the differences between individual, institutional, and structural racism, as well as the history and current reality of inequities for all marginalized groups. Failure to make and follow through with the commitment will jeopardize the development and success of racial equity on Bainbridge Island.

2.72.020 Establishment and Purpose

A. This chapter establishes a standing race equity advisory committee, hereinafter called the "committee," to provide informed recommendations to the city council on programmatic, community, and legislative options to address and rectify systemic and structural racism and bias within government and law enforcement.

B. Working for racial equity benefits everyone. Deeply radicalized systems are costly and depress outcomes and life chances for all groups. The goal of the committee is not to just eliminate the gap between white people and people of color, but to increase the success for all groups. While strategies to achieve racial equity may target the needs of a particular group, racial equity develops goals and outcomes that will result in improvements for all groups. Systems that are failing communities of color are actually failing all of us.

2.72.030 Membership and Qualifications

A. The committee shall consist of a maximum of ~~seven~~ nine members who shall be appointed by the mayor and confirmed by a vote of the city council.

Commented [RS2]: Discussion Point No. 1: How many members should be appointed to the standing advisory committee?

B. The committee shall consist of Bainbridge Island residents with experience in or a commitment to ensuring and promoting the committee's purpose as set forth above [insert description of qualifications].

Commented [RS3]: Discussion Point No. 4: What special qualifications, if any, should individuals appointed to the standing advisory committee have?

Commented [EMS2]: The Task Force believes 9 members would be more effective because:

1. We want the committee to be as diverse, inclusive and representative of our community as possible.
2. Our work plan involves outreach and events that would benefit from having more members.
3. We have had a great number of applicants for this committee and we should welcome these volunteers and their time and experience.

C. Members shall serve for three-year terms, except that the initial terms of the seven existing positions on the committee shall be staggered as Positions 1, 2, and 3 shall be three years; and Positions 4, 5, 6 and 7 and 5 shall be two years, and Positions 6 and 7. Upon expiration of their term, members shall continue to hold office until her or his successor has been deemed qualified and been appointed.

Commented [RS4]: Discussion Point No. 2: How long should the term of each member appointed to the standing advisory committee be?

Commented [RS5]: Discussion Point No. 3: Should the terms of members of the standing advisory committee be staggered? If so, should the terms be staggered as shown in Section 2 of the draft ordinance? (See Page 1 of 6)

D. Upon expiration of their term, a member may be reappointed to the committee for a new term; provided that no member may serve more than three consecutive terms unless the city council determines either that their special expertise is required or there are no other qualified applicants.

E. Members shall not be employees or officers of the city. Members shall not be appointed to another city advisory group, except for specialized advisory groups of limited duration.

F. Members shall serve without compensation.

G. Members shall sign a conflict of interest statement in accordance with the city's code of conduct and ethics program upon appointment and any reappointment.

2.72.040 Duties and Responsibilities

Commented [RS6]: Discussion Point No. 5: Does BIMC 2.72.040 reflect the duties and responsibilities that Council seeks to assign to the standing advisory committee?

Discussion Point No. 7: Should the standing advisory committee be authorized to spend City funds?

A. The Committee shall have the following duties and responsibilities:

1. As directed by the city council, serve as a technical and planning advisory committee to the city council on issues related to racism and race-related bias.
2. As directed by the city council, assist the city in implementing racial equity-related goals and policies as expeditiously as committee and city resources allow.
3. As directed by the city council, provide advice or recommendations to the city council, as appropriate, on methods of completing a baseline city government and police department equity assessment of policies staffing, contracting, and decision-making.
4. As directed by the city council, assist with or manage the completion of a baseline city government and police department equity assessment of and procedures.
5. Recommend to the city council a racial equity action plan and implementation strategy.

Commented [RS7]: Discussion Point No. 6: Regarding proposed BIMC 2.72.040.A.3 and A.4, what will the baseline assessment of policies be reviewing for?

6. Provide advice or recommendations to the city council, as appropriate, on how to measure progress toward implementing the city's racial equity action plan.
7. As directed by the city council, assist the city with participation in regional racial equity efforts.
8. Provide education and outreach to the public regarding racial equity and the work of the committee and the city relating to racial equity.

B. Annually provide a report to the city council on committee work completed within the last year and obtain the city council's approval of a work plan for work to be performed by the committee in the following year.

2.72.050 Meetings, officers, records, and quorum.

A. All meetings of the committee shall be open to the public and held in accordance with the Open Public Meetings Act, Chapter 42 30 RCW. The committee shall establish a regular meeting schedule and announce the specific day and time each month that the committee will conduct its regular meeting(s). The committee may schedule special meetings as necessary to conduct the business of the committee.

B. Four members of the committee shall constitute a quorum.

C. The committee shall annually elect from among its members either a chair or one or more co-chairs. The committee shall also annually elect from among its members a secretary. Once elected, the chair or co-chairs and the secretary shall each serve a one-year term.

D. The city shall provide city email accounts to committee members and related training on the use of email accounts, including personal computer privacy expectations while serving on the committee.



CITY OF
BAINBRIDGE ISLAND

Office of the City Attorney
Memorandum

Date: October 2, 2020

To: The City Council; Morgan Smith, City Manager

From: Robbie Sepler, Deputy City Attorney

Re: Council Discussion Points on Ordinance No. 2020-23, Creating a Standing Race Equity Advisory Committee.

On August 25, 2020, the City Council reviewed a proposal from the Race Equity Task Force (RETF) regarding the creation of a standing advisory committee and proceeded to direct the City Manager to develop an ordinance to implement the creation of a standing advisory committee related to race and equity for Council consideration.

Included in the packet for the October 6, 2020 Council Meeting is a draft ordinance for initial Council consideration. To assist staff in completing work on the ordinance, Council guidance is requested on the discussion points listed below. These discussion points are also called out in comments on the draft ordinance Council received in the packet.

Council Discussion Points:

1. How many members should be appointed to the standing advisory committee?

- In its August 25, 2020 proposal, the RETF proposes that the standing advisory committee consist of nine members. Of the City's ten standing city advisory groups, only the Environmental Technical Advisory Committee (ETAC) and the Climate Change Advisory Committee (CCAC) have more than seven members (each has nine members). The other eight standing city advisory groups each have seven or fewer members. The RETF currently consists of seven members. Note, the City currently has six other city advisory groups that were formed for specific work in a limited duration of time. These advisory groups each generally consist of seven or more members.

2. How long should the term of each member appointed to the standing advisory committee be?

- Currently, the terms of all seven members of the RETF are set to expire in December 2020. Members of other standing city advisory groups typically serve for three-year terms.

3. Should the terms of members of the standing advisory committee be staggered? If so, should the terms be staggered as shown in Section 2 of the draft ordinance?

- Currently, the terms of members of the RETF are not staggered and are all set to expire at the same time. To preserve institutional knowledge on standing city advisory groups, the terms of members appointed to standing city advisory groups are typically staggered. In order to achieve staggered terms, members would need to be appointed to the standing advisory committee for different initial terms. As drafted, Ordinance No. 2020-23 would stagger the initial terms of members of the standing advisory committee as follows: Positions 1, 2, and 3 shall be three years; Positions 4 and 5 shall be two years; and Positions 6 and 7 shall be one year. Members appointed to shorter initial terms could be reappointed to a new term at the Mayor's and City Council's discretion.

4. What special qualifications, if any, should individuals appointed to the standing advisory committee have?

- Ordinances creating other standing city advisory groups typically include qualifications that individuals must meet to be appointed. Such qualifications are not required, but present an opportunity for the Council to specify what expertise the Council is looking for when appointing individuals to serve on the standing advisory committee.

5. Does BIMC 2.72.040 reflect the duties and responsibilities that Council seeks to assign to the standing advisory committee?

- BIMC 2.72.040 draws extensively from the Race Equity Task Force's proposal considered by the City Council on August 25, 2020. As city advisory groups are formed to provide advice and expertise to the City Council, the draft ordinance reflects that the standing advisory committee's work plan each year will be established by the City Council.

6. Regarding proposed BIMC 2.72.040.A.3 and A.4, what will the baseline assessment of policies be reviewing for?

- Based on the context of the proposed language, it appears that the assessment will review for race equity. However, additional clarifying language is recommended to ensure that the responsibility is clearly articulated

7. Should the standing advisory committee be authorized to spend City funds?

- No other city advisory group is authorized to spend City Funds. The proposal from the Race Equity Task Force contains references to hiring race equity consultants. To ensure compliance with the City's Procurement Policy and related state law requirements, the expenditure of City funds for purchases or consulting services is the responsibility of City staff. As such, references to consultants have been removed in the draft ordinance as consulting services will be procured based on the resources allocated in the biennial budget and in conformance with the City's Procurement Policy and Council-approved work plan for the standing advisory committee.

ORDINANCE NO. 2020-23

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to race equity; Adopting a new Chapter 2.72 of the Bainbridge Island Municipal Code to create a standing race equity advisory committee.

WHEREAS, on December 4, 2018, the City Council by motion created a race equity task force to provide advice to the City Council on matters of identifying programmatic community and legislative options to ensure that Bainbridge Island lives up to its commitment to be an open and welcoming community for all; and

WHEREAS, the initial term of the task force was set to expire on July 1, 2019; and

WHEREAS, on June 25, 2019, the City Council by motion approved a work plan for the task force and extended the term of the task force through December 31, 2019; and

WHEREAS, on December 10, 2019, the City Council by motion approved a 2020 work plan for the task force and extended the term of the task force through December 31, 2020; and

WHEREAS, on August 25, 2020, the City Council by motion added several items to the task force’s 2020 work plan and directed the City Manager to develop an ordinance to implement the creation of a standing advisory committee related to race and equity for Council consideration.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. A new Chapter 2.72 of the Bainbridge Island Municipal Code (BIMC), establishing a standing Race Equity Advisory Committee, is hereby adopted in its entirety to read as shown on attached **Exhibit A**.

Section 2. The Race Equity Task Force, as created by motion of the City Council on December 4, 2018, is hereby dissolved and its members are hereby appointed to serve on the Race Equity Advisory Committee, created under Chapter 2.72 BIMC, for positions and initial terms indicated in the table below:

Commented [RS1]: Discussion Point No. 3: Should the terms of members of the standing advisory committee be staggered? If so, should the terms be staggered as shown in Section 2 of the draft ordinance? (See Page 5 of 6)

| Position | Name | Term Expires |
|----------|------------------------|-------------------|
| 1 | Brenda Fantroy-Johnson | December 31, 2023 |
| 2 | Annya Pintak | December 31, 2023 |
| 3 | James Friday | December 31, 2023 |
| 4 | Daryl Blackwell | December 31, 2022 |
| 5 | Sue Wilmot | December 31, 2022 |
| 6 | Savanna Rovelstad | December 31, 2021 |
| 7 | Peggi Erickson | December 31, 2021 |

Section 3: The 2020 work plan for the Race Equity Task Force approved by the City Council on December 10, 2019, and modified by City Council on August 25, 2020, shall become the 2020 work plan for the Race Equity Advisory Committee.

Section 4. This ordinance shall take effect and be in force five (5) days from its passage and publication as required by law.

PASSED by the City Council this ____ day of _____, 2020.

APPROVED by the Mayor this ____ day of _____, 2020.

Leslie Schneider, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, CMC, City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NUMBER:

2020-23

Exhibit A: Chapter 2.72 BIMC

DRAFT

Exhibit A

Chapter 2.72
RACE EQUITY ADVISORY COMMITTEE

Sections:

- 2.72.010 Recognition
- 2.72.020 Establishment and Purpose
- 2.72.030 Membership and Qualifications
- 2.72.040 Duties and Responsibilities
- 2.72.050 Meetings, officers, records, and quorum.

2.72.010 Recognition

In order to dismantle systemic and structural racism within our government and community, local leaders must commit to a long term action plan that recognizes the differences between individual, institutional, and structural racism, as well as the history and current reality of inequities for all marginalized groups. Failure to make and follow through with the commitment will jeopardize the development and success of racial equity on Bainbridge Island.

2.72.020 Establishment and Purpose

A. This chapter establishes a standing race equity advisory committee, hereinafter called the “committee,” to provide informed recommendations to the city council on programmatic, community, and legislative options to address and rectify systemic and structural racism and bias within government and law enforcement.

B. Working for racial equity benefits everyone. Deeply radicalized systems are costly and depress outcomes and life chances for all groups. The goal of the committee is not to just eliminate the gap between white people and people of color, but to increase the success for all groups. While strategies to achieve racial equity may target the needs of a particular group, racial equity develops goals and outcomes that will result in improvements for all groups. Systems that are failing communities of color are actually failing all of us.

2.72.030 Membership and Qualifications

A. The committee shall consist of a maximum of seven members who shall be appointed by the mayor and confirmed by a vote of the city council.

B. The committee shall consist of [insert description of qualifications].

Commented [RS2]: Discussion Point No. 1: How many members should be appointed to the standing advisory committee?

Commented [RS3]: Discussion Point No. 4: What special qualifications, if any, should individuals appointed to the standing advisory committee have?

C. Members shall serve for three-year terms, except that the initial terms of the seven positions on the committee shall be staggered as follows: Positions 1, 2, and 3 shall be three years; Positions 4 and 5 shall be two years; and Positions 6 and 7 shall be one year. Upon expiration of their term, members shall continue to hold office until her or his successor has been deemed qualified and been appointed.

Commented [RS4]: Discussion Point No. 2: How long should the term of each member appointed to the standing advisory committee be?

D. Upon expiration of their term, a member may be reappointed to the committee for a new term; provided that no member may serve more than three consecutive terms unless the city council determines either that their special expertise is required or there are no other qualified applicants.

Commented [RS5]: Discussion Point No. 3: Should the terms of members of the standing advisory committee be staggered? If so, should the terms be staggered as shown in Section 2 of the draft ordinance? (See Page 1 of 6)

E. Members shall not be employees or officers of the city. Members shall not be appointed to another city advisory group, except for specialized advisory groups of limited duration.

F. Members shall serve without compensation.

G. Members shall sign a conflict of interest statement in accordance with the city's code of conduct and ethics program upon appointment and any reappointment.

2.72.040 Duties and Responsibilities

Commented [RS6]: Discussion Point No. 5: Does BIMC 2.72.040 reflect the duties and responsibilities that Council seeks to assign to the standing advisory committee?

A. The Committee shall have the following duties and responsibilities:

Discussion Point No. 7: Should the standing advisory committee be authorized to spend City funds?

1. As directed by the city council, serve as a technical and planning advisory committee to the city council on issues related to racism and race-related bias.
2. As directed by the city council, assist the city in implementing racial equity-related goals and policies as expeditiously as committee and city resources allow.
3. As directed by the city council, provide advice or recommendations to the city council, as appropriate, on methods of completing a baseline city government and police department assessment of policies regarding staffing, contracting, and decision-making.
4. As directed by the city council, assist with or manage the completion of a baseline city government and police department assessment of policies and procedures.
5. Recommend to the city council a racial equity action plan and implementation strategy.

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6. Provide advice or recommendations to the city council, as appropriate, on how to measure progress toward implementing the city's racial equity action plan.
7. As directed by the city council, assist the city with participation in regional racial equity efforts.
8. Provide education and outreach to the public regarding racial equity and the work of the committee and the city relating to racial equity.

B. Annually provide a report to the city council on committee work completed within the last year and obtain the city council's approval of a work plan for work to be performed by the committee in the following year.

2.72.050 Meetings, officers, records, and quorum.

A. All meetings of the committee shall be open to the public and held in accordance with the Open Public Meetings Act, Chapter 42 30 RCW. The committee shall establish a regular meeting schedule and announce the specific day and time each month that the committee will conduct its regular meeting(s). The committee may schedule special meetings as necessary to conduct the business of the committee.

B. Four members of the committee shall constitute a quorum.

C. The committee shall annually elect from among its members either a chair or one or more co-chairs. The committee shall also annually elect from among its members a secretary. Once elected, the chair or co-chairs and the secretary shall each serve a one-year term.

D. The city shall provide city email accounts to committee members and related training on the use of email accounts, including personal computer privacy expectations while serving on the committee.



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: December 1, 2020

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (9:25 PM) Update from Joint City Council and Planning Commission Land Use Subcommittee - Councilmembers Carr, Hytopoulos, and Pollock,

SUMMARY:

Members of the Joint City Council and Planning Commission Land Use Subcommittee will provide an update to the Council.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Discussion.

STRATEGIC PRIORITY: Green, Well-Planned Community

FISCAL IMPACT:

| | |
|------------------------------------|--|
| Amount: | |
| Ongoing Cost: | |
| One-Time Cost: | |
| Included in Current Budget? | |

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: December 1, 2020

ESTIMATED TIME: 15 Minutes

AGENDA ITEM: (9:35 PM) Recommendation from Council Ad Hoc Committee on Public Farmland,

SUMMARY: Council will discuss the attached recommendations from the Council Ad Hoc Committee on Public Farmland.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Discussion.

STRATEGIC PRIORITY: Green, Well-Planned Community

FISCAL IMPACT:

| | |
|------------------------------------|----------|
| Amount: | \$65,000 |
| Ongoing Cost: | |
| One-Time Cost: | \$65,000 |
| Included in Current Budget? | No |

BACKGROUND: The City of Bainbridge Island (City) owns 60 acres of farmland in seven parcels across the Island, of which 21 acres are actively farmed. These properties are managed by a non-profit organization, Friends of the Farms (FOF), according to a Master Lease Agreement (Master Lease) originally signed in 2011. In 2018, FOF requested revising the Master Lease to update the scope of services and responsibilities of both parties and to provide an annual direct payment of operating support.

After discussion in the fall of 2019, the City Council decided to continue payment to FOF for the calendar year 2020 with plans to evaluate the preferred long-term approach. In January of 2020, a Council Ad Hoc Committee was formed to assess various issues related to the City's Public Farmland. The Ad Hoc Committee began meeting in March with the goal of completing its work in advance of the biennial budget process. While that work was paused for several months during the adjustment to the COVID crisis, the Committee made significant progress toward its goal in 2020 and is prepared to provide preliminary recommendations with this agenda item.

Please see the attached memo for details.

ATTACHMENTS:

[City Farmland Ad Hoc Committee Recommendations 11 23 2020 - Memo](#)

FISCAL DETAILS: The proposal from the Ad Hoc Committee is to provide \$65,000 in 2021 funding to Friends of the Farms from the Council Contingency Fund. The 2021 Adopted Budget includes \$200,000 in contingency funding, none of which has yet been obligated. Approval of this item would leave \$135,000 in remaining contingency funding.

Fund Name(s):

Coding:

Memorandum

Date: December 1, 2020

To: City Council

From: Public Farmland Ad Hoc Committee

Subject: Preliminary Recommendation

The Ad Hoc Committee began meeting in March with the goal of completing its work in advance of this year's biennial budget process. While that work was paused for several months during the adjustment to the Covid crisis, the Committee did make significant progress towards its goal in 2020 and is prepared to provide preliminary recommendations regarding management of the public farmland to the full city council.

The Ad Hoc Committee was tasked with the following scope of work:

Review current framework for management of the City's public farmland, in order to develop recommendations to the full Council on:

1. Whether all of the City farmland properties should continue to be managed within a single framework.
2. Whether some or all of the City properties should be managed on behalf of the city by an external organization.
3. If an external organization is responsible for management of some or all of the City properties, what are the scope of services the city requires.
4. If an external organization is responsible for management of some or all of the City properties, what is the preferred framework to manage the provision of those services.

In evaluating these questions, the Ad Hoc Committee considered a variety of factors including: distinguishing "management" of the properties from other functions and activities, the terms of the current Master Lease, the functions of and goals for the properties, the scope of services historically provided by the external organization currently tasked with managing the city

farmland (Friends of the Farms), and the pros and cons associated with creating an internal position to perform the management function. The Committee requested and reviewed written information from the city administration and Friends of the Farm and participated in a site visit to the properties over the summer. In November, the Committee met twice with the Executive Director and Board Chair of Friends of the Farm to share the Committee's findings and draft recommendations.

Based on the review and consideration of the above information and factors, the preliminary recommendations of the Ad Hoc Committee are as follows:

1. The City farmland properties should continue to be managed within a single framework.

The Ad Hoc Committee did not identify a compelling reason to depart from a single framework for management of all properties at this time. Given the limited scope and similarity of issues encompassed by the basic management function on all of the properties, it does not appear that dividing that function would create efficiencies. That said, the Committee believes that this question should be reconsidered periodically (e.g., following significant changes to uses on the properties).

2. The City properties should be managed on behalf of the city by an external organization, and that organization should continue to be, for so long as mutually desirable, Friends of the Farms.

The Ad Hoc Committee's recommendation is based on two factors. (1) The cost to the city of creating an internal position and (2) the added value of the unique relationship between the Friends of the Farms, the City and the community.

While another external organization or individual might be able to perform the basic management function, the Committee recognizes that there are measurable and not easily measurable values brought to the table by Friends of the Farms.

3. The scope of services provided by that organization as manager of the properties should be limited to property management functions, with any other services provided by that organization funded through a separate city or community-based mechanism.

While the Ad Hoc Committee believes that all of the functions performed by Friends of the Farms on the City farmland have value to the community, it also believes that only those functions that are related to the management of the property should be funded through a "property management" fee. As part of the conversation around what those functions are, the Ad Hoc Committee would like to work with Friends of the Farms to determine what other functions might be appropriate for other city funding and which are more appropriate for community based funding.

It is important to remember that the original lease, which is still in effect, did not anticipate any fee to Friends of the Farms for the management of the properties. Over the last three years (including this year) Friends of the Farms has made a request for funding based on the assertion that it can no longer afford to provide the same services without financial compensation. The City provided \$65,000 and \$72,000 in annual funding in 2019 and 2020 respectively, deferring each time the larger question of how the City and Friends of the Farm would ultimately redefine the formal terms of its relationship. The Ad Hoc Committee is tasked with making a recommendation with regard to this deferred question.

2021 Funding Recommendation

During this year's budget process, the Ad Hoc Committee alerted the Council to the fact that a recommendation would be forthcoming from the Committee to fund a 2021 farmland management fee with the Council's contingency funds. The Committee is now prepared to make that recommendation.

The teasing out of purely management functions from other functions is less straight forward than it might appear. And as it will take some time to determine what other functions the Ad Hoc Committee might recommend the city fund through a different mechanism, and as the Committee would like to give Friends of the Farm adequate opportunity to provide input and adjust funding strategies and workplans, the Committee is recommending a relatively small reduction in funding to Friends of the Farm (over their 2020 request) with the expectation that following additional work over the next few months the Committee will bring forward a further reduced proposal for 2022 as part of either a budget amendment or proposed expenditure of contingency funds.

The Ad Hoc Committee is recommending \$65,000 in funding to be paid to Friends of the Farm in 2021. This amount is a reduction from the 2020 fee of \$72,000 and was arrived at by removing the utilities line item from the Friends of the Farm's 2020 City Public Farmland Budget. This proposed change will involve shifting the payment of all utilities benefitting farmers and interns (when and if interns are again housed on the property) to Friends of the Farms to be reimbursed by the farmers and interns, with the City assuming management of and paying for those utilities that do not benefit any private individuals (e.g. the currently vacant Suyematsu Farmhouse).

4. The preferred framework to manage the provision of the services to be provided by Friends of the Farm should continue to be the Master Lease, amended to define the basis for an ongoing annual management fee.

The committee is not recommending a full revision of the lease or different mechanism for defining the relationship between the City and Friends of the Farm at this time.

Requested Action from Council

The Ad Hoc Committee is seeking immediate action from Council on the recommendation for 2021 funding for a management fee to be paid to Friends of the Farm pursuant to an amendment to the Master Lease. The committee is also seeking approval to continue discussions with Friends of the Farm to further define and distinguish the “property management” management function and to develop a funding proposal for 2022 and beyond.