



CITY OF
BAINBRIDGE ISLAND

**SPECIAL CITY COUNCIL MEETING
FRIDAY, MARCH 06, 2020**

BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WASHINGTON

AGENDA

1. **INTRODUCTION - 9:00 AM**
2. **REVIEW 2020 CITY COUNCIL PRIORITIES**
 - 2.A **(9:00 AM) 2020 City Council Priorities, 90 Minutes**
Approved 2020 City Council Priorities
3. **REVIEW 2020 CITYWIDE WORKPLAN PRIORITIES**
 - 3.A **(10:30 AM) 2020 Citywide Workplan, 90 Minutes**
2020 Citywide Workplan Priorities
4. **LUNCH - 12:00 PM**
5. **PRINCIPLES OF CITY COUNCIL EFFECTIVENESS AND SUCCESS**
 - 5.A **(1:00 PM) Principles of City Council Effectiveness and Success, 90 Minutes**
6. **EXECUTIVE SESSION**
 - 6.A **(2:30 PM) Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the City, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, and pursuant to RCW 42.30.110(1)(g), to review the performance of a public employee. 30 Minutes**
7. **ADJOURNMENT - 4:00 PM**

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



City Council meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the City Clerk's Office at 206-780-8604 or cityclerk@bainbridgewa.gov by noon on the day preceding the meeting.



CITY OF
BAINBRIDGE ISLAND

Special City Council Meeting Agenda Bill

MEETING DATE: March 6, 2020

ESTIMATED TIME: 90 Minutes

AGENDA ITEM: (9:00 AM) 2020 City Council Priorities,

SUMMARY: Council will review 2020 City Council priorities. These priorities were discussed by the Council at two meetings during January, 2020 and were approved on Jan. 21, 2020.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Discussion.

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Approved 2020 City Council Priorities](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



City Council's Top Priorities for 2020

Climate Change

- Climate Action Plan
- Sustainable Transportation Plan
- Green Building Policies

Affordable Housing

- Suzuki Affordable Housing Project
- Other Initiatives

Groundwater Management Plan

2021-2022 Budget and Capital Plans



CITY OF
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Special City Council Meeting Agenda Bill

MEETING DATE: March 6, 2020

ESTIMATED TIME: 90 Minutes

AGENDA ITEM: (10:30 AM) 2020 Citywide Workplan,

SUMMARY: Council will review the 2020 Citywide workplan priorities. This workplan was discussed by Council during two meetings in January, 2020 and was approved at the Council meeting on January 21, 2020.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Discussion.

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[2020 Citywide Workplan Priorities](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
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2020 Workplan Priorities

January 7, 2020

EXECUTIVE – 2020 Highest Priorities

Task	Planned
Complete closing for purchase of Harrison property	Q1
Implement changes to Ethics Program	Q1
Support Council review/adoption of Climate Action Plan	Q1 – Q2
Support Council decision-making on Suzuki affordable housing project	Q1 – Q4
Support Council consideration of I-976 impacts	Q1 – Q4
Support RETF outreach workplan	Q1 – Q4
Manage GARE technical assistance project	Q1 – Q4
Support Council consideration of public farmland framework	Q1 – Q4
Support Council consideration of BIMPRD option to manage City Dock	Q1
Support Council consideration of “City Academy” project	Q1
Support Council consideration of use of LTAC funds for affordable housing	Q1 – Q2
Support Council plans for workshop on Teen Mental Health	Q1-Q4
Facilitate Council review of ongoing funding for Public Art Committee/AHB and plans for “Something New” rotating artwork project	Q1
Review and affirm Communications Plan Initiatives: <ul style="list-style-type: none"> • COBI Connects • Project outreach info • Website improvements • National Citizens Survey 	Q1
Police/Court facility: <ul style="list-style-type: none"> • Complete final design • Issue bid docs • Select construction contractor • Initiate construction • Internal transition plans 	Q1 - Q4
Emergency Preparedness: <ul style="list-style-type: none"> • Continue Map Your Neighborhood outreach • complete MOUs with community partners for Hubs and Shelters • Plan and execute quarterly EOC exercises 	Q1 – Q4
Plan for 2021 Community Needs Assessment	Q2 - Q3 2020

EXECUTIVE – 2020 Other Priorities

Task	Planned
Support installation of 2020 “Something New” public artwork	Q1
Revise and update City real property surplus process	Q1
Implement closed captioning for City Council meetings	Q1
Resolve Crawford shade covenant issues	Q1 – Q2
Continue to investigate options to improve community cellular service	Q1 – Q4
Establish franchise agreements with utilities located in City right-of-way (e.g., KPUD, Verizon, etc.)	Q1 – Q4
Support 2021 LTAC funding cycle	Q2
Support 2021-2022 Human Services funding cycle	Q2
Complete annual update to GHG inventory dataset	Q3
Revise and update City special event permit process	Q1 - Q3
Complete disposition of designated surplus property (Pritchard, IslandWood Easement, Manitou).	Q1 – Q4
Complete Code changes to convert Human Services Funding Advisory Committee to a Task Force	Q1
Complete Code changes to convert Cultural Funding Advisory Committee to a Task Force	Q1
Consider rules related to Sexually Violent Predator Housing	TBD
Support City participation in opioid lawsuit	TBD
Identify options for WSF viewing platform	TBD

FINANCE – 2020 Highest Priorities

Task	Planned
Plan and complete Biennial 2021-2022 Budget	Q1 – Q4
Support Council long-range planning to address I-976 impacts	Q1
Police/Court project tracking and reporting	Q1 – Q4
Develop community information on Prior Year actuals and Current Year budget	Q1 - Q2
Submit 2019 Financial Reporting for Certificate of Excellence in Financial Reporting (CAFR) award	Q2

PLANNING & COMMUNITY DEVELOPMENT – 2020 Highest Priorities

Task	Planned
Support Council consideration of Green Building Initiatives <ul style="list-style-type: none"> to include consideration of proposed solar ordinances 	Q1 – Q4
Support Council considerations of Inclusionary Zoning and Multi-Family Tax Exemption programs	Q1 – Q4
Confirm timing/approach for Winslow Master Plan update	Q1
Support Council review of rules related to self-storage facilities	Q1 – Q2
Support Council completion of remaining workplan items associated with Development Moratorium	Q1 – Q2
Complete revisions to Native Vegetation, Landmark Trees <ul style="list-style-type: none"> Develop and implement change in noticing requirements for tree clearing 	Q1 - Q2
Complete Island Center Subarea Plan	Q1 – Q3
Complete administrative review of Critical Areas Ordinance	Q1 - Q2
Complete changes to Sign Code	Q1 – Q2
Complete changes to Code Enforcement	Q1
Complete SMP Limited Amendment	Q1
Complete SMP 2020 Periodic Update	Q1 – Q4
Complete Building & Development Services Rate Study	Q1 – Q3
Support Council consideration of HB 1923 affordable housing planning grants	Q2
Support Council consideration of TDR changes/ARL Designation	Q2 – Q4
Support Council consideration of changes to common ownership of ADU's	Q2 – Q4
Support Council consideration of ordinance to allow RV's as permanent housing	Q2 – Q4
Support Council consideration of rules for tiny home villages	Q2 – Q4
Complete International Building Code Update	Q1 – Q4

PLANNING & COMMUNITY DEVELOPMENT – 2020 Other Priorities

Task	Planned
Complete Administrative Corrections to Title 18 <ul style="list-style-type: none"> • Complete clarifications of Use definitions • Develop and implement requirements for off-site construction staging • 	Q1
Continue Department Process Improvements <ul style="list-style-type: none"> • Training on permitting software • Provide additional on-line permits • Standardize reporting and templates 	Q1 - Q4
Implement Emergency Management Response Kits for Building Inspectors	Q3
Implement enhanced SMP monitoring, outreach, stewardship & restoration projects	Q2 - Q4
Bi-annual Code Consistency Amendments <ul style="list-style-type: none"> • Consistency changes to Parking Standards • Consistency changes to Dimensional Standards 	Q3 – Q4
Amend Addressing for County Consistency	Q2
Amend SEPA ordinance to reflect updates approved by State in 2014	Q3 - Q4
Review Noise Standards	TBD
Initiate Winslow Master Plan update	TBD
Initiate additional Subarea Plan update (TBD)	TBD

POLICE – 2020 Highest Priorities

Task	Planned
Camera Systems: <ul style="list-style-type: none"> • Complete implementation of body cameras per MOU 	Q1
Police/Municipal Court Replacement Project: <ul style="list-style-type: none"> • Support completion of final design • Support facility transition plans 	Q1 – Q4
Inventory System: <ul style="list-style-type: none"> • Replace manual inventory system with software to improve tracking and planning for replacement cycles 	Q1 – Q4
Professional Development: <ul style="list-style-type: none"> • Coordinate with CJTC and WASPC to achieve compliance with new I-940 requirements 	Q1 – Q4
Records Management System (RMS): <ul style="list-style-type: none"> • Coordinate as needed per Kitsap County transition to new RMS • Ensure City budget planning for estimate \$200k COBI contribution 	Q1 – Q4
Traffic Emphasis: <ul style="list-style-type: none"> • Continue work to coordinate via a designated traffic improvement officer • Consider purchase of additional hand-held radar gun • Consider purchase of additional speed signs 	Q1 – Q4

PUBLIC WORKS – 2020 Highest Priorities

Task	Planned
Support Sustainable Transportation Project	Q1 – Q4
Support Groundwater Management Plan: <ul style="list-style-type: none"> • Hire hydrogeologist • Review workplan with Council, ETAC • Create task force • Launch workplan 	Q1 – Q4
Support design options and financing issues for WSDOT/Day Rd. project	Q1 – Q2
Sportsman Club/New Brooklyn Roundabout – Complete Design	Q1 – Q4
Wyatt Way Roundabout and Improvements – Complete Design and construct	Q1 – Q4
Lead PSE franchise renewal process – Phase I	Q1 – Q4
Lead updates to Citywide Capital Improvement Plan	Q1 – Q4
Support PSE community solar project	Q1 – Q4
Design and complete Dana’s Trail project/improvements planned for BISD property	Q1 – Q4
Complete pre-design for Winslow Water Tank replacement	Q1 – Q4
Support annual rotation of “Something New” public art program (design and install 2 new bases)	Q1 – Q4
Complete Winslow wayfinding project	Q1 – Q4
Complete identified traffic calming projects	Q1 – Q2
Complete changes to Fire Code/Coordination with BIFD	Q1 – Q4
Support Council consideration of design options for Town Square cover	Q1 – Q4
Support Council consideration of BIMPRD collaboration on trail projects	Q1 - Q2
Support Council consideration of proposed improvements to Bainbridge Island Senior Community Center (BISCC)	Q1 – Q4
Support Council consideration of proposed improvements to City Hall	Q1 – Q4
Support Council consideration of City Dock expansion options	Q1
Complete study to upgrade WWTP to tertiary treatment	Q1 – Q4

PUBLIC WORKS – 2020 Highest Priorities (continued)

High School Road Safety Improvements – complete design and construct	Q1 – Q4
Support completion of STO trail segment by Visconsi	Q1 – Q3
Support PSE Brien Drive power undergrounding and electric car charging station	Q1 – Q3
Complete Eagle Harbor Drive McDonald Creek Culvert and other scheduled culvert repairs	Q1 – Q4
Complete Country Club road bulkhead repair	Q1 – Q4
Initiate design for Wood, Lovell, Sunday Cove lift station upgrades	Q1 – Q4
Initiate work to assess site options at Vincent Road property	TBD

PUBLIC WORKS – 2020 Other Priorities

Task	Planned
Adopt ordinance to regulate Fats, Oil and Grease (FOG) in City sewer system	Q3 – Q4
Develop and implement noticing requirements for City capital projects	Q3 – Q4
Complete implementation of short-term recommendations from parking study	TBD
Complete consistency changes to Design and Construction Standards	Q1 – Q3
Complete consistency changes to stormwater Code	Q3 – Q4
Continue Major Maintenance Projects per 2018 Facility Assessment	Q1 – Q4
Scope and commence Islandwide stormwater study	Q2 – Q4
Pursue agency accreditation through APWA	Q1 – Q4
Improve administration of road approach permitting	Q2 – Q3
Consolidate Codes related to right of way (ROW)	Q2 – Q3
Update fees for Traffic Concurrency and Mitigation	Q2 – Q4
Update BIMC related to recovery of infrastructure costs (charge period for latecomers, bonding for civil improvements)	Q3 – Q4
Complete SCADA upgrades	Q1 – Q4



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Special City Council Meeting Agenda Bill

MEETING DATE: March 6, 2020

ESTIMATED TIME: 90 Minutes

AGENDA ITEM: (1:00 PM) Principles of City Council Effectiveness and Success,

SUMMARY: Ron Holifield of SGR will provide information on principles of City Council effectiveness and success.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Discussion.

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

Amount:	
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Special City Council Meeting Agenda Bill

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AGENDA ITEM: (2:30 PM) Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the City, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, and pursuant to RCW 42.30.110(1)(g), to review the performance of a public employee.

SUMMARY: Executive session pursuant to RCW 42.30.110(1)(g).

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: Hold Executive Session.

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

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