



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL STUDY SESSION
TUESDAY, JANUARY 15, 2019**

BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WASHINGTON

AGENDA

1. **CALL TO ORDER / ROLL CALL - 6:00 PM**
2. **APPROVAL OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE**
3. **MAYOR'S REPORT - 6:05 PM**
4. **PRESENTATIONS**
 - 4.A (6:10 PM) Proclamation Recognizing Dr. Martin Luther King Day on January 21, 2019 - Mayor Medina, 5 Minutes
[Martin Luther King Proclamation 2019](#)
5. **UNFINISHED BUSINESS**
 - 5.A (6:15 PM) Update on Moratorium - Planning, 10 Minutes
[20190107 Moratorium work program status report](#)
[Ordinance No. 2018-43 Amending the Moratorium Approved 111318.pdf](#)
[Development Moratorium Summary Effective 20181121.pdf](#)
 - 5.B (6:25 PM) Workplan for Comprehensive Plan Implementation - Executive, 30 Minutes
[Project Summary 15 Jan 2019.docx](#)
[Housekeeping docket 15 Jan 2019.docx](#)
[Conflict Docket 15 Jan 2019.docx](#)
[DRAFT - Imp Action Workplan 15 Jan 2019.pdf](#)
6. **COUNCIL DISCUSSION**
 - 6.A (6:55 PM) Nonmotorized Transportation Planning - Deputy Mayor Schneider, 45 Minutes
[Nonmotorized Transportation Proposal](#)
7. **FUTURE COUNCIL AGENDAS**

- 7.A (7:40 PM) Future Council Agendas, 5 Minutes
 - [City Council Regular Business Meeting 012219](#)
 - [City Council Study Session 020519](#)
 - [City Council Regular Business Meeting 021219](#)
 - [City Council Study Session 021919](#)
 - [City Council Regular Business Meeting 022619](#)

8. FOR THE GOOD OF THE ORDER - 7:50 PM

9. ADJOURNMENT - 8:00 PM

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



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CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: January 15, 2019

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (6:10 PM) Proclamation Recognizing Dr. Martin Luther King Day on January 21, 2019 - Mayor Medina,

STRATEGIC PRIORITY: Good Governance

PRIORITY BASED BUDGETING PROGRAM:

AGENDA CATEGORY: Proclamation

PROPOSED BY: Executive

RECOMMENDED MOTION:

Presentation only.

SUMMARY:

The attached proclamation recognizes Dr. Martin Luther King Day on January 21, 2019. This proclamation is one of the annual proclamations that the Mayor is authorized to sign without further Council action.

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Martin Luther King Proclamation 2019](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

PROCLAMATION

WHEREAS, the Rev. Dr. Martin Luther King, Jr., who was born on January 15, 1929, dedicated his life to promoting peace, freedom, equality, and justice for all through non-violent means; and

WHEREAS, on January 15, 2019, Dr. Martin Luther King, Jr. would have been 90 years of age; and

WHEREAS, federal and state legislation has recognized Dr. King's legacy as one of America's outstanding civil rights leaders by adopting his birthdate as a national event on the third Monday of January; and

WHEREAS, on August 28, 1963, Dr. King, as part of the March on Washington, delivered a historic speech at the Lincoln Memorial which called for an end to racism in the United States; and

WHEREAS, Dr. King and the Civil Rights Movement helped change public policy from segregation to integration, resulting in the repeal of the post-Reconstruction era state laws mandating racial segregation in the South known as the "Jim Crow Laws," thereby leading to the passage of the Civil Rights Act of 1964, the Voting Rights Act of 1965, and other antidiscrimination laws aimed at ending economic, legal, and social segregation in America; and

WHEREAS, Dr. King and the Civil Rights Movement helped change public policy from legal and socially acceptable discrimination and segregation to an open and accessible policy of racial integration leading to equal participation and access to primary and higher education, housing, employment, transportation, federal, state, and local governmental elections, and other aspects of public policy relating to human rights; and

WHEREAS, Dr. King stated in his speech, "I say to you today, my friends, though, even though we face the difficulties of today and tomorrow, I still have a dream. It is a dream that one day this nation will rise up, live out the true meaning of its creed: "We hold these truths to be self-evident, that all men are created equal;" and

WHEREAS, Dr. King continued to state in his speech, "This will be the day when all God's children will be able to sing with new meaning. "My country, 'tis of thee, sweet land of liberty, of thee I sing. Land where my fathers died, land of the pilgrim's pride, from every mountainside, let freedom ring." And if America is to be a great nation, this must become true;" and

WHEREAS, Dr. King believed that service was "the soul's highest purpose," and was the path to happiness, greatness and God; and

WHEREAS, Dr. King once said, "Life's most persistent and urgent question is: 'What are you doing for others?'" Americans across the country will answer that question by coming together to honor Dr. King by helping their neighbors and communities through thousands of service projects spread across all 50 states; and

WHEREAS, Bainbridge Island residents are encouraged to observe the holiday not only by reflecting on Dr. King's legacy but also by actively serving others; and

WHEREAS, national and international events teach us the unfortunate lesson that the age of violence and hatred has not passed, and that now as much as at any time Dr. King's message of non-violence should be celebrated.

NOW, THEREFORE, I, Kol Medina, Mayor of the City of Bainbridge Island, on behalf of the City Council do hereby proclaim Monday, January 21, 2019, as

DR. MARTIN LUTHER KING, JR. DAY

in the city of Bainbridge Island, Washington in recognition of his birth, life, and death, and ask all citizens to celebrate this day by continuing to live Dr. King's dream daily, respecting all others regardless of their race, color or creed.

Signed this 15TH day of January, 2019

Kol Medina, Mayor



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: January 15, 2019

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (6:15 PM) Update on Moratorium - Planning,

STRATEGIC PRIORITY: Green, Well-Planned Community

PRIORITY BASED BUDGETING PROGRAM:

AGENDA CATEGORY: Report

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION:

Moratorium work program and status update. Respond to City Council questions and discussion.

SUMMARY:

City staff have been working to address the issues identified in the development moratorium (Ordinance No. 2018-02, amended by Ordinances Nos. 2018-03, 2018-05, 2018-09, 2018-14, 2018-23, and 2018-41).

On November 13, 2018, the City Council adopted Ordinance No. 2018-43 (effective date November 21) which amended the development moratorium by further narrowing its scope and application. The development moratorium is scheduled to expire on April 8, 2019, unless the Council takes further action before such date.

See attached Work Program Status Report, Ordinance No. 2018-43, and summary.

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[20190107 Moratorium work program status report](#)

[Ordinance No. 2018-43 Amending the Moratorium Approved 111318.pdf](#)

[Development Moratorium Summary Effective 20181121.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

Moratorium on Accepting Certain Development Applications: Work Program Status Report – [January 7, 2019](#)

Note: Substantive changes to this document since the last version to the City Council are included in [blue text](#).

Moratorium Topic	Status	Timeline
<p>Critical Areas Ordinance (CAO)</p>	<p>The development moratorium was amended by the City Council on April 24, 2018 to continue to apply within the City’s shoreline jurisdiction areas (Ordinance 2018-14). This effectively applied the aquifer recharge protection area (ARPA) requirement in the shoreline, although the change did not apply other provisions of the CAO update within the shoreline. At its October 16, 2018 study session, the Council made the policy decision to not include the ARPA requirement in the shoreline area. This policy decision means that “Part B” of the moratorium could be removed. On November 13, 2018, the Council adopted Ordinance 2018-43 (effective date November 21) removing “Part B” (i.e., the ARPA requirement) from the moratorium.</p> <p>The City has a Shoreline Master Program (SMP) Amendment in process to integrate the updated critical areas regulations into the SMP.</p>	<p>On September 11, 2018, the City Council held a public hearing on the SMP amendment. The Council held study sessions on October 2 and 16, 2018, and is continuing to consider the amendment at subsequent Council meetings (see below). The Public Comment Period expired on November 9, 2018.</p> <p>The joint state/local review process requires that the draft amendment and a summary of response to comments be transmitted to the Department of Ecology within 30 days after the end of the Public Comment Period. City staff has requested an extension for this transmittal until January 31, 2019. In the meantime, comments are still being accepted and considered by staff and the Council as part of the Council’s ongoing consideration of the SMP amendment.</p> <p>On November 27, 2018, the Council discussed the SMP amendment relating to integration of critical area regulations and regarding nonconforming structures, uses, and lots. On December 11, 2018, the Council discussed this matter and instructed staff to prepare a resolution to transmit the SMP amendment to</p>

Moratorium on Accepting Certain Development Applications: Work Program Status Report – January 7, 2019

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		<p>the Department of Ecology for its SMA consistency review.</p> <p>On January 8, 2019, the Council will review the resolution, make any changes, and instruct staff regarding transmittal of the proposed amendment to the Department of Ecology for initial review. Ecology then sends back the draft amendment with recommended changes and the Council locally adopts the amendment. It is then sent back to Ecology for final approval. The amendment process is expected to be completed in late spring/early summer 2019.</p>
<p>Status on January 7, 2019:</p>	<p>Complete: CAO update effective outside shoreline jurisdiction. Incomplete: Applicability of CAO update within shoreline jurisdiction.</p>	

Moratorium on Accepting Certain Development Applications: Work Program Status Report – [January 7, 2019](#)

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Moratorium Topic	Status	Timeline
Subdivisions	<p>The Planning Commission is reviewing three topics related to subdivisions:</p> <ul style="list-style-type: none"> • Creation of design guidelines • Revisions to subdivision standards • Revisions to review process, decision criteria, and decision-making authority <p>The Planning Commission completed its review of new subdivision design guidelines.</p> <p>The Planning Commission forwarded recommendations to the City Council related to the review process and decision-making authority. Additional recommendations to the Council are forthcoming.</p> <p>The Council accepted the Planning Commission recommendations related to the role of the Planning Commission and Design Review Board in reviewing and making recommendations on preliminary decisions on subdivisions. However, the Council did not agree to the Planning Commission’s recommendation that the Council be the decision-maker for preliminary decisions on subdivisions (i.e., preliminary plat approval).</p>	<p>On September 27, October 25, and November 8, 2018, the Planning Commission met to discuss subdivision standards and the review process. The Planning Commission continued its discussion in November and December 2018. A Planning Commission public hearing is tentatively scheduled for January 2019.</p> <p>On October 23, 2018, the City Council held a public hearing related to Planning Commission/DRB review and recommended roles. The Council deferred taking action until receiving all of the forthcoming Planning Commission recommendations on subdivision design guidelines, standards, review process, and decision criteria.</p> <p>On December 4, 2018, the Council discussed Ordinance 2018-20, related to revisions to land use review procedures for major projects, including subdivisions, and on December 11, 2018, held a public hearing and approved the ordinance</p> <p>The Planning Commission continues to discuss subdivision standards.</p>

Moratorium on Accepting Certain Development Applications: Work Program Status Report – January 7, 2019

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	On September 25, 2018, the Council removed two-lot short subdivisions in which there is an existing single-family residence from the moratorium with the adoption of Ordinance 2018-41.	
Status on January 7, 2019:	Complete: Ordinance 2018-20 approved by the Council on December 11, 2018, related to revisions to land use review procedures for major projects, including subdivisions. Incomplete: Planning Commission review of revised subdivision standards.	

Moratorium on Accepting Certain Development Applications: Work Program Status Report – January 7, 2019

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Moratorium Topic	Status	Timeline
<p>Design Guidelines Update (related to Site Plan and Design Review and Conditional Use Permits).</p>	<p>A RFQ for professional services was published and closed on August 17, 2018. On October 23, 2018, the City Council authorized a professional services agreement with Framework to produce an updated set of design guidelines (Chapter 18.18 BIMC).</p>	<p>On November 13, 2018, a kick-off meeting with the consultant was held with the Design Review Board. On December 19, 2018, focus groups met to discuss design guideline perceptions, issues, problems, and ideas.</p> <p>A public meeting is tentatively scheduled for the week of January 27, 2019.</p> <p>The update to the City’s Design Guidelines is expected to be completed before mid-year 2019.</p>
<p>Status on January 7, 2019:</p>	<p>Complete: Consultant professional services agreement approved, kick-off meeting held with the DRB. Incomplete: Update design guidelines.</p>	

Moratorium on Accepting Certain Development Applications: Work Program Status Report – January 7, 2019

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Moratorium Topic	Status	Timeline
<p>Review Process for Land Use Permits (related to Subdivisions, Site Plan and Design Review, and Conditional Use Permits).</p>	<p>The Planning Commission and Design Review Board discussed this topic at their meetings beginning in May and continuing through December 2018. A Planning Commission public hearing is tentatively scheduled for January 2019.</p> <p>The Planning Commission provided recommendations to the City Council related to roles and responsibilities for the Planning Commission, Design Review Board, and the Council and the legislative review process for amending the BIMC.</p>	<p>On October 23, 2018, the City Council held a public hearing related to the Planning Commission and Design Review Board’s land use review roles and responsibilities (Ordinance 2018-20). The Council deferred taking action until receiving all of the forthcoming Planning Commission recommendations on land use review procedures.</p> <p>At its December 4, 2018 meeting, the Council discussed Ordinance No. 2018-20, regarding revisions to BIMC Title 2 related to land use review approval bodies and procedures. On December 11, 2018, the Council held a public hearing and approved the ordinance.</p>
<p>Status on January 7, 2019:</p>	<p>Complete: Ordinance 2018-20 approved by the Council on December 11, 2018, related to new roles and responsibilities for the Planning Commission and Design Review Board, review procedures for subdivisions, site plan and design review, and conditional use permits, and revisions to the legislative review process for amending the BIMC.</p> <p>Incomplete: Revisions to Chapter 2.16 BIMC related to decision criteria for site plan and design review and conditional use permits.</p>	

Moratorium on Accepting Certain Development Applications: Work Program Status Report – [January 7, 2019](#)

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Moratorium Topic	Status	Timeline
Affordable Housing	<p>The Affordable Housing Task Force completed review of its draft final report to the City Council at its meeting on July 11, 2018.</p> <p>On June 12, 2018, the Council approved a contract with ECONorthwest to conduct an economic market analysis and feasibility study regarding a new inclusionary zoning program and updates to the City's Transfer of Development Rights program.</p> <p>On November 13, 2018, the Council dissolved the Affordable Housing Task Force and created a Council Ad Hoc Committee for Affordable Housing.</p>	<p>The Affordable Housing Task Force Report with recommendations was presented to the City Council on July 24, 2018 and was discussed further at the August 21, 2018 Council Study Session.</p> <p>The economic market analysis and program feasibility study is expected to be completed in December 2018. A Council study session was held on October 2 and December 4, 2018, to receive a project update from ECONorthwest. The final report is expected in early 2019.</p>
Status on January 7, 2019:	<p>Complete: Council discussion and endorsement of Priority and Quick Wins recommendations from the AHTF Report.</p> <p>Incomplete: Implementation/approval of AHTF recommendations, including adoption of inclusionary zoning regulations.</p>	

Moratorium on Accepting Certain Development Applications: Work Program Status Report – January 7, 2019

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Moratorium Topic	Status	Timeline
Business/Industrial (B/I) zoning district	<p>The Council revisited the inclusion of the B/I zoning district in the moratorium and determined that the results of the moratorium work plan would not have a significant impact on land use applications in that zoning district. On October 23, 2018, the Council made the policy decision to remove from the moratorium certain restrictions related to the B/I zoning district. On November 13, 2018, the Council adopted Ordinance 2018-43 (effective date November 21) exempting from the moratorium B/I zoning district Major Site Plan and Design Review and Major Conditional Use permit proposals.</p>	<p>During their November 13, 2018 discussion of Ordinance 2018-43, the Council discussed whether commercial subdivisions in the B/I zone should be subject to the moratorium. The Council will discuss at a future meeting whether B/I zoning district commercial subdivisions should also be exempt from the moratorium.</p>
Status on January 7, 2019:	<p>Complete: Ordinance 2018-43 adopted, thereby exempting B/I zoning district Major Site Plan and Design Review and Major Conditional Use permit proposals from the moratorium. Incomplete: Policy decision regarding whether B/I zoning district subdivisions should be exempt from moratorium.</p>	

Moratorium on Accepting Certain Development Applications: Work Program Status Report – [January 7, 2019](#)

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Moratorium Topic	Status	Timeline
<p>Accessory Dwelling Units</p>	<p>On October 23, 2018, the City Council considered whether the City can prohibit, regulate, or otherwise discourage property owners from making condominiums out of accessory dwelling units (ADUs) located on their property.</p>	<p>On October 23, 2018, the Council directed staff to prepare for the Council's consideration an ordinance to require common ownership of ADUs. This issue is scheduled to come back to the Council in Q1 2019.</p>
<p>Status on January 7, 2019:</p>	<p>Complete: Began discussions on ADU condominiums. Incomplete: Policy decision deferred to Q1 2019.</p>	

ORDINANCE NO. 2018-43

AN ORDINANCE of the City of Bainbridge Island, Washington, adopted pursuant to RCW 35A.63.220 and RCW 36.70A.390; amending Ordinance No. 2018-41 to narrow the development moratorium; providing for severability; and leaving the effective date and duration of the moratorium unchanged.

WHEREAS, on January 9, 2018, the City Council enacted Ordinance No. 2018-02 and thereby established a temporary emergency moratorium on the acceptance and processing of certain Permit Applications, as defined in Section 2 of Ordinance No. 2018-02; and

WHEREAS, the City Council and City staff received feedback and comment from individuals related to the moratorium and, based partly on that feedback and comment, the Council determined that certain exclusions to the moratorium needed to be amended to clarify the Council's intent regarding such exclusions; and

WHEREAS, on January 16, 2018, the Council enacted Ordinance No. 2018-03, which amended Ordinance No. 2018-02 to clarify some of the exclusions; and

WHEREAS, the Council and City staff received additional feedback and comment from individuals related to the moratorium and, based partly on that feedback, the Council determined that further amendment was necessary to clarify which types of activities are subject to the moratorium, and which activities are excluded from the moratorium; and

WHEREAS, on February 15, 2018, the Council enacted Ordinance No. 2018-05, which amended and restated Ordinance No. 2018-02 and Ordinance No. 2018-03; and

WHEREAS, based on additional information and consideration related to educational facilities and preschools, as well as related to the applicability of the moratorium in the Mixed Use Town Center/Central Core Overlay District, on March 13, 2018, the Council approved Ordinance No. 2018-09 to further clarify which types of activities are subject to the moratorium, and which activities are excluded from the moratorium; and

WHEREAS, this moratorium was imposed, in part, to allow the City Council and City staff adequate time to complete the Critical Areas Ordinance Update process, and to address the Council's concerns about the City's development review process, standards, and guidelines, as well as regarding affordable housing related issues; and

WHEREAS, the Council adopted the Critical Areas Ordinance Update (Ordinance No. 2018-01) on February 27, 2018, and the updated Critical Areas Ordinance took effect on April 23, 2018; and

WHEREAS, critical areas within the City's shoreline jurisdiction are regulated by the City's shoreline master program (see, e.g., Chapter 16.12 BIMC, RCW 36.70A.480(3)(b)); and

WHEREAS, integration of applicable critical areas regulations into the shoreline master program is essential to ensuring adequate protection of critical areas within the shoreline jurisdiction and no net loss of shoreline ecological functions; and

WHEREAS, regulations for critical areas within the City’s shoreline jurisdiction are in the process of being updated through an amendment of the City’s shoreline master program consistent with the Shoreline Management Act and that amendment process was ongoing as of July 9, 2018, which was the original date that the moratorium was set to expire; and

WHEREAS, the City Council approved Ordinance 2018-14 on April 24, 2018, amending the development moratorium in order to have the provisions of Section 3.B. only apply within the City’s shoreline jurisdiction areas (Chapter 16.12 BIMC); and

WHEREAS, a number of moratorium priorities were identified at a joint meeting of the City’s Design Review Board and Planning Commission on February 22, 2018, including the following:

(1) Revise review procedures for preliminary subdivisions to include the Design Review Board and Planning Commission in process; and

(2) Analyze alternatives to decision-making authority for the Design Review Board, Planning Commission, and Hearing Examiner for subdivisions, conditional use permits, and site plan and design review; and

(3) Identify specific development standards to review/revise in Chapters 18.12 and 18.15 of the Bainbridge Island Municipal Code; and

(4) Initiate rewrite of subdivision design standards in Chapter 17.12 of the Bainbridge Island Municipal Code; and

WHEREAS, at the April 3, 2018, City Council study session, the City’s Department of Planning and Community Development provided a briefing on the Design Review Board and Planning Commission joint meeting wherein the Council authorized staff to proceed with a work plan addressing the priorities identified at the joint meeting; and

WHEREAS, on May 7 and 21, June 4 and 19, July 16, August 6 and 20, and on September 4, 2018, the City’s Design Review Board discussed alternatives for revisions to the City’s subdivision standards, dimensional standards, and land use review procedures; and

WHEREAS, during May through November 2018, the City’s Planning Commission discussed alternatives for revisions to the City’s subdivision guidelines, standards, dimensional standards, and land use review procedures; and

WHEREAS, the City’s Planning Commission has completed its review of land use review procedures and forwarded the recommendations on these issues to the City Council, but

has not completed its review of revisions to the City's subdivision guidelines, standards, and dimensional standards; and

WHEREAS, City staff, working with the Design Review Board, has selected a consultant team to provide professional services to update the City's Design Guidelines (BIMC 18.18.030), which is work that is not expected to be completed until the end of July 2019; and

WHEREAS, each of the multiple Design Review Board and Planning Commission meetings as described above included an opportunity for public comment on the alternatives for revisions to the City's subdivision guidelines, standards, dimensional standards, and land use review procedures; and

WHEREAS, the City provided legal background on the roles of land use bodies, presented in a memorandum from attorney James E. Haney (outside legal counsel for the City) entitled, "*Roles of City Council, Planning Commission, Design Review Board, and Hearing Examiner in Land Use Permits*," dated June 1, 2018, and the City Council had a special workshop related to land use review procedures on August 27, 2018; and

WHEREAS, on June 12, 2018, the City Council authorized the execution of a professional services agreement to conduct an economic market analysis and feasibility study regarding a new inclusionary zoning program and updates to the City's Transfer of Development Rights program, both of which address affordable housing related issues, and on October 2, 2018, the Council received a project update briefing, and a final report is expected to be presented to the Council in December 2018; and

WHEREAS, the Affordable Housing Task Force presented its final report to the City Council on July 24, 2018, and the Council discussed the recommendations more thoroughly on August 21, 2018; and

WHEREAS, on February 27, 2018, the City Council was provided with a moratorium work program; and

WHEREAS, on April 10, May 22, June 5, June 19, July 17, August 21, September 4 and 18, October 2 and 16, and November 6, 2018, the City Council was provided moratorium work program status report updates; and

WHEREAS, on June 26, 2018, the City Council held a public hearing and approved Ordinance 2018-23, extending the development moratorium for another 90 days until October 9, 2018; and

WHEREAS, on September 25, 2018, the City Council held a public hearing and approved Ordinance 2018-41, and thereby extended the development moratorium for another six (6) months until April 8, 2019, unless the Council takes further action before such date, and in so doing narrowed the moratorium to remove two-lot short subdivisions in which there is an existing single-family residence from the moratorium; and

WHEREAS, on October 16, 2018, the City Council discussed integrating critical area regulations into the Shoreline Master Program (Chapter 16.12 BIMC) and made the policy decision to not apply new *Aquifer Recharge Protection Area* regulations (BIMC 16.20.100) within the City's shoreline jurisdiction areas; and

WHEREAS, as a result of that policy decision, and the City Council's affirmation on October 23, 2018, that the moratorium should be narrowed in that manner, the Council directed staff to prepare an ordinance to entirely remove Section 3.B. (which, in effect, applied the Aquifer Recharge Protection Area regulations in the City's shoreline jurisdiction areas) from the moratorium; and

WHEREAS, on October 23, 2018, the City Council discussed additional revisions to the development moratorium, including excluding from the moratorium certain permit applications for development in the Business/Industrial zoning district, and the Council directed staff to prepare an ordinance to narrow the moratorium accordingly; and

WHEREAS, on October 23, 2018, the City Council also discussed potentially further narrowing provisions of the moratorium related to applications for new short subdivisions that the Council had previously narrowed, and the Council decided to not take such action at this time pending the Planning Commission's ongoing but not yet completed work related to subdivisions, including new subdivision design guidelines and revised subdivision standards and review procedures; and

WHEREAS, on October 23, 2018, the City Council also discussed issues related to making condominiums out of accessory dwelling units ("ADUs") and common ownership of ADUs, and the Council directed staff to work on possible revisions to the BIMC to allow the Council to further consider the common ownership issue related to ADUs; and

WHEREAS, although the City has been working to address the land use issues identified in the development moratorium, as described above, the work is ongoing and not yet completed; and

WHEREAS, the City possesses land use jurisdiction and regulatory authority over the City's incorporated lands; and

WHEREAS, the moratorium promotes the public good and is necessary for the protection of public health, property, safety, and welfare, and the public emergency on which this moratorium was imposed continues to exist and this ordinance does not change the basis for that declaration of emergency, except as described above, nor the effective date of the moratorium, which is January 9, 2018.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings of Fact. The recitals set forth above are hereby adopted as additional and supplemental findings of fact to the City Council's initial findings of fact in support of the

moratorium, as established by Ordinance Nos. 2018-02, 2018-03, 2018-05, 2018-09, 2018-14, 2018-23, and 2018-41.

Section 2. Moratorium Amended. Section 3 of Ordinance No. 2018-05, as amended by Ordinance Nos. 2018-09, 2018-14, and 2018-41, is hereby further amended as follows related to the activities to which the moratorium applies:

~~B. Structures, buildings, and land use permits and approvals in the R-1, R-2, and R-0.4 zones within the City's shoreline jurisdiction areas (see Chapter 16.12 BIMC):~~

- ~~(i) — That will result in less than 65% of the subject property being retained as native vegetation; or~~
- ~~(ii) — That will result in reducing the native vegetation on the subject property by any amount if that property had native vegetation existing on less than 65% of the property as of the effective date of the moratorium.~~
- ~~(iii) — Provided, that this Section B does not apply to complete land use applications (see BIMC Table 2.16.010-1) that were submitted prior to the effective date of the moratorium, and to the resultant site work and associated approvals related to such complete land use applications.~~

C. Major Site Plan and Design Review and Major Conditional Use Permit proposals that are not otherwise subject to this moratorium and that did not, before the effective date of the moratorium, have a pre-application conference on the Planning Department's calendar. Provided, that the moratorium does not apply to Major Site Plan and Design Review and Major Conditional Use Permit proposals for properties located in the Mixed Use Town Center/Central Core Overlay District or the Business/Industrial District.

Section 3. Moratorium Work Plan. As provided for under RCW 35A.63.220 and RCW 36.70A.390, the City may renew a moratorium for one or more six-month periods if a work plan has been developed, a public hearing has been held, and findings of fact have been made, and the City has thereby previously extended the moratorium as described herein based on the work plan that has been developed and the findings of fact that have been made in this ordinance and the previous ordinances related to this moratorium.

Section 4. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 5. No Change to Basis for Declaration of Emergency; Effective Date; Duration. This ordinance shall take effect and be in force five (5) days from and after its passage and publication as required by law. Provided, that this ordinance is not intended to change the basis of the emergency declarations stated in the seven moratorium ordinances which preceded

this ordinance, Ordinance Nos. 2018-02, 2018-03, 2018-05, 2018-09, 2018-14, 2018-23, and 2018-41, except as described in the “Whereas” clauses of this ordinance. Pursuant to *Matson v. Clark County Board of Commissioners*, 79 Wn. App. 641 (1995), non-exhaustive underlying facts necessary to support the emergency declarations adopted as part of the enactment of this moratorium were included in the “Whereas” clauses of Ordinance No. 2018-02 and Ordinance No. 2018-03, and were restated and supplemented in Ordinance No. 2018-05 and Ordinance No. 2018-09, and Ordinance Nos. 2018-14, 2018-23, and 2018-41, as well as in this ordinance, and those “Whereas” clauses are adopted as findings of fact. This ordinance amending the moratorium shall remain effective for the period as established for the moratorium, which is currently scheduled to expire on April 8, 2019, unless terminated earlier by the City Council. This ordinance does not change the effective date of the moratorium, which is January 9, 2018. The Council may, at its sole discretion, renew the moratorium for one or more six (6) month periods in accordance with state law. This ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City.

PASSED by the City Council this 13th day of November, 2018.

APPROVED by the Mayor this 13th day of November, 2018.



Kol Medina, Mayor

ATTEST/AUTHENTICATE:


Christine Brown, City Clerk

FILED WITH THE CITY CLERK	November 8, 2018
PASSED BY THE CITY COUNCIL	November 13, 2018
PUBLISHED:	November 16, 2018
EFFECTIVE DATE:	November 21, 2018
ORDINANCE NO:	2018-43

November 21, 2018

DEVELOPMENT MORATORIUM SUMMARY: Effective beginning January 9, 2018 until April 8, 2019. (Ordinance No. 2018-02, amended by Ordinance Nos. 2018-03, 2018-05, 2018-09, 2018-14, 2018-23, & 2018-41 & 2018-43)

Development Activity PROHIBITED During the Moratorium:

- A. All applications for new short subdivisions (BIMC 2.16.070), except two-lot short subdivisions in which there is an existing single-family residence, new preliminary long subdivisions (BIMC 2.16.125), and new large lot subdivisions (BIMC 2.16.080).
- B. Major Site Plan and Design Review and Major Conditional Use Permit proposals that are not otherwise subject to this moratorium and that did not, before the effective date of the moratorium, have a pre-application conference on the Planning Department's calendar. Provided, that the moratorium does not apply to Major Site Plan and Design Review and Major Conditional Use Permit proposals for properties located in the Mixed Use Town Center/Central Core Overlay District or the Business/Industrial District.

EXCEPTIONS to the Above Development Activities Prohibited During the Moratorium:

- A. Permits and approvals for affordable housing projects that qualify as Housing Design Demonstration Project (HDDP) Tier 3 projects pursuant to BIMC 2.16.020.Q. and Table 2.16.020.Q-1, and
- B. Permits and approvals for government facilities and structures; educational facilities and preschools; wireless communication facilities; and emergency medical and disaster relief facilities.



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: January 15, 2019

ESTIMATED TIME: 30 Minutes

AGENDA ITEM: (6:25 PM) Workplan for Comprehensive Plan Implementation - Executive,

STRATEGIC PRIORITY: Green, Well-Planned Community

PRIORITY BASED BUDGETING PROGRAM:

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION:

Discussion

SUMMARY:

To complete the City's assessment of prioritization and schedule for implementing actions identified in the Comprehensive Plan adopted in 2017.

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: In 2018, the City engaged BERK to assist with a review of the City's Municipal Code to assess for consistency with the newly adopted Comprehensive Plan. Throughout 2018, BERK and City staff worked to identify and organize the extensive list of tasks that are envisioned to complete the implementing actions that are included in the Comprehensive Plan. A summary of those efforts is provided in the attached memo ("Project Summary").

The result of this effort is reflected in three documents:

-- Housekeeping Docket. This listing captures a number of Code changes that have been identified by City departments as necessary for purposes of clarification or for implementation of planned policies or programs. These items are not directly related to the Comprehensive Plan, but emerged as part of the interdepartmental effort to address Comprehensive Plan Implementation. City staff intend to move forward with as many of these items as possible during the current biennial budget cycle (2019-2020).

-- Gaps and Conflicts. This list captures the initial assessment of potential gaps between the current BIMC and the Comprehensive Plan policies. All of the items listed in this document are represented in the more complete proposed workplan.

-- Implementing Action Work Plan. This document presents a complete listing of each implementing action, and any associated tasks that have been identified to date. The Work Plan is organized by Comprehensive Plan Element (e.g., Housing, Human Services, Economic, etc.). At the front of each section, there is a summary view of progress and schedule.

The next step is for City staff to finalize the content for the Implementing Action Work Plan, and for the Council to consider adoption. Once adopted, this work plan will be used to guide City resources and annual priorities. Going forward, the Implementing Action Work Plan is intended to serve as a "living" document that will be used to communicate about efforts related to Comprehensive Plan Implementation that are completed, in progress, and planned.

ATTACHMENTS:

[Project Summary 15 Jan 2019.docx](#)

[Housekeeping docket 15 Jan 2019.docx](#)

[Conflict Docket 15 Jan 2019.docx](#)

[DRAFT - Imp Action Workplan 15 Jan 2019.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

Code Consistency Work Program

Development of the Implementing Actions Work Plan

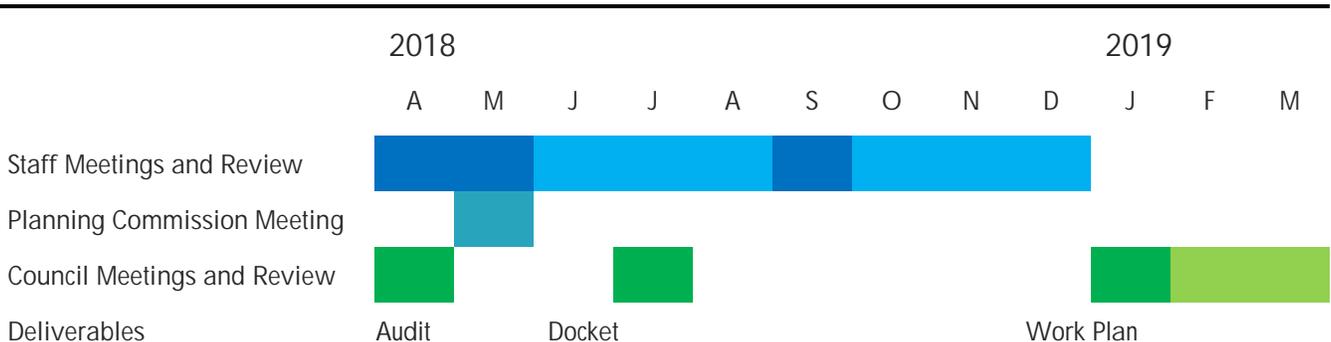
Project Purpose

The Code Consistency Work Program was initiated to identify updates to the Bainbridge Island Municipal Code (BIMC) and develop an implementing work program. Updates to the BIMC are needed to address the new policy directions from the Navigating Bainbridge Comprehensive Plan, to clarify existing inconsistencies, and improve its efficiency for a variety of users. The final deliverable for the project is an itemized work program to direct City efforts.

Once the project was underway, the purpose of the project expanded. While updates to BIMC are pressing, they are only one part of the implementation for Navigating Bainbridge. As this project evolved, it became clear that the City needed a way to track implementation of the Comprehensive Plan as a whole. As a result, the Implementing Actions Work Plan tracks all of the recommended actions in Navigating Bainbridge and schedules them for review and action whether the tasks involve code updates, the development of plans or strategies, program development, education or outreach, budgeting, or other action.

Project Milestones

This project kicked-off in April and staff have been involved throughout 2018. Council has provided input during two briefing sessions and will continue their review in 2019.



Project Process

The development of this workplan has been a comprehensive process that included work sessions with an interdepartmental team of staff from Planning and Community Development Department, Public Works Department, Finance and Administration Department, Executive Department, and the City Attorney's office, a check-in with the Planning Commission, and check-ins with City Council. This involved the following steps:

1. Comprehensive Plan and development code audit. BERK reviewed the Navigating Bainbridge Comprehensive Plan and cross referenced it with the BIMC to look for conflicts and gaps between the City's adopted policies and implementing regulations. Consultant review of Navigating Bainbridge and the BIMC did not identify any conflicts between these documents, only gaps that needed to be filled. Interdepartmental team members also provided lists of desired code amendments. These lists identified conflicts and mistakes, amendments needed to comply with changes at the state or county level, changes to improve the clarity and administration of the code, code changes already identified for future work programs, and other changes desired by staff. All potential code changes were compiled into a longer list, or docket, which BERK organized by grouping items that addressed similar topics or related parts of the BIMC.
2. Interdepartmental work sessions. BERK met with the interdepartmental team in April and May to refine and better understand the code amendment docket. During these work sessions we aligned the amendments with policy direction from the Comprehensive Plan or other applicable sources, identified the gaps and issues that the amendment needed to be resolved, started developing a list of objectives and tasks that needed to be completed, and began to build a system for assigning prioritization. Prioritization considerations included process requirements for public engagement and legislative review, the significance of the amendment in relation to adopted community priorities, how urgently the update is needed, and how complex the tasks are to complete the amendment. In addition to full team meetings, some members of the interdepartmental team continued to refine the code amendment docket through meetings with BERK by phone or through email.
3. Meetings with Council. Council provided specific direction for the development of the work program during two sessions. In April 2018, BERK presented to Council on the overall process for developing the work program and the docket development progress so far. In July 2018, BERK presented on the prioritization process and the development of the work program from the docket list. In these sessions, Council directed staff to consider docket items related to the development moratorium in place, recommendations from the Affordable Housing Task Force, the Transportation Element, the Environmental Element, greenhouse gasses, invasive species, agriculture, tree retention, and noise abatement. Staff and consultants ensured that these topics were covered in the code amendment docket.
4. Work Program Development, Part 1. BERK began the process of ranking docket items and developing a work program. We looked at composing the work program in different ways such as focusing on quick wins, building momentum in key subjects, or balancing workloads. It quickly became apparent that no matter how the work program was composed, that Planning and Community Development would have a large backlog of items to address. There was a challenge in ranking items that were quick-fix "housekeeping" updates against multi-part planning and regulatory amendments with lots of significance to the community (for example, affordable

housing). Additionally, while the code updates are a significant part of the implementation of Navigating Bainbridge, the work program did not address other strategy, program, education, or policy work that is included in the Comprehensive Plan's implementing actions. Based on these challenges, Planning and Community Development staff met with BERK in September 2018 to reevaluate the work program approach.

5. Work Program Development, Part 2. The current work program splits the code amendment document into two lists: the Housekeeping Docket and the Implementing Action Work Plan.
 - The Housekeeping Docket addresses the conflicts, errors, and staff identified improvements to the BIMC that are not specifically related to the implementation of the Navigating Bainbridge Comprehensive Plan. The integration of these items into departmental work programs in 2019 should improve the clarity and administration of the BIMC.
 - The Implementing Action Work Plan. This work plan addresses all of the implementing actions in the Comprehensive Plan. A detail sheet identifies the tasks necessary to complete the action, responsible department, and important considerations. This information on the detail sheets came directly out of the code audit and interdepartmental work sessions in steps 1 and 2. Items were assigned to topic-related workgroups and then prioritized within the workgroup. Workgroups include: environment and climate work, subarea plans work, community and land use work, transportation work, environment and water resources work, housing work, and utilities work. This created a fairly well-balanced work plan with items scheduled for implementation through 2026.

In addition to these two lists, BERK developed a list of Gaps and Conflicts. This document identifies the initial gaps and conflicts that came out of the audit in step 1 to ensure that they are addressed. All of the items on Gaps and Conflicts list were integrated into either the Implementing Action Work Plan or the Housekeeping Docket.

Work Plan Schedule

The following work plan shows how the implementing actions of the Comprehensive Plan are scheduled for review and action. This schedule is tentative and sensitive to changes related to: work program additions, staffing levels, community priorities, and other factors. The colors on the schedule help to identify topic-related work groups. A key to the work group colors can be found at the end of the table. Additional details on the work program items can be found in the Implementing Action Work Program document.

Item	2019	2020	2021	2022	2023	2024	2025	2026
LAND USE ELEMENT								
2 – Lynwood Center Subarea Plan								
3- Green Building Codes (with 46)								
4/6 – Winslow Parking and Master Plan update								
5a – Island Center Plan								
5b – Subarea Planning								
10 – TDR Work Program								
11- Climate Change Strategy and Water Conservation Plan								
12 – Design Standards								
ECONOMIC DEVELOPMENT ELEMENT								
13 – Economic Development Strategy								
14 – Support for Agriculture (with 20)								

Item	2019	2020	2021	2022	2023	2024	2025	2026
15 – Parking for Business								
16 – Non-Motorized Streetscape Standards								
ENVIRONMENTAL ELEMENT								
18 – Sustainability and Conservation Regulations								
19 – Climate Change Policy								
20 – Agricultural Resource Land (with 14)								
22 – Vegetation Management								
23 – Climate Change Education								
24 – Pest and Weed Management Coordination								
25 – Coordination on Climate Change								
WATER RESOURCES ELEMENT								
26 – Aquifer Conservation								
27 – Groundwater								

Item	2019	2020	2021	2022	2023	2024	2025	2026
Management Plan	■ ■ ■ ■ ■							
28 – Adaptive Management of Water Resources			■ ■					
29 – Public Education on Water Resources					■ ■	■ ■		
30 – Seawater Intrusion Regulations					■ ■			
31 – Coordination for Water Resources				■ ■ ■ ■				
HOUSING ELEMENT								
33 – Housing Diversity (with 52)	■ ■ ■ ■ ■							
34 – Partner on Affordable Housing						■ ■		
35 – Eliminate Financial Barrier to Affordable Housing			■ ■ ■ ■					
37 – Live-aboard Housing	■ ■							
38 – Financial Resources for Affordable Housing					■ ■ ■ ■			
39 – Reduce Multi-Family			■ ■ ■ ■					

Item	2019	2020	2021	2022	2023	2024	2025	2026
Housing Costs								
40 – Regional Housing Action								
TRANSPORTATION ELEMENT								
41 – General Obligation Bond for Transportation								
42 – Maximize Parking								
43 – Increase Bike Lanes to Ferry Terminal								
CAPITAL FACILITIES ELEMENT								
44 – Update CIP								
45 – Coordinate Capital Investments								
46 – Green Standards for Utilities (with 3)								
UTILITIES ELEMENT								
47 – Periodic Review of Utility Services								
48 – Sewer Tertiary Treatment and Greywater								
49/51 – Consolidation of Water Systems								

Item	2019	2020	2021	2022	2023	2024	2025	2026
50 – High Speed Internet								
CULTURAL ELEMENT								
52 – Living Spaces for Artists (with 33)								
HUMAN SERVICES ELEMENT								
53/54 – Human Services								

Work Group Key

- Environment and Climate Work
- Environment and Water Resources Work
- Subarea Plans Work
- Community and Land Use Work
- Transportation Work
- Housing Work
- Utilities Work

Housekeeping Docket

December 2018

To create a clearer understanding of the code work that is necessary to implement the Comprehensive Plan, the previous Code Update Docket list is split into two lists. The primary docket includes the code items that implement priority actions in the Comprehensive Plan. This can be found as part of the Comprehensive Plan Action Tracking Table. All other code update items identified during the docketing process are assigned to the Housekeeping Docket list shown below organized by the department with primary responsibility for each item.

Finance

Item	Gaps and Issues
F-1 Improve the Administration of City Fees and Finance	<ul style="list-style-type: none">▪ The hourly rate should be calculated, but it also could be removed from the code.▪ The section on appointive officers requires contracts for these positions, but does the City have contracts for such positions?▪ Is there a current need to segregate accounting by income level for the housing trust fund?▪ Is there a need for designated subfunds for building and development services and does the City use them?▪ Does the city maintain segregated funds for capital improvement for each city utility?▪ Consider eliminating reporting requirement for the housing trust fund.▪ Update the Petty Cash limits to current levels.▪ Update the list of titles in the procedures for payment by check.▪ Verify that the limit for charitable or nonprofit organizations is correct.▪ Eliminate reference to health, housing and human services council for the housing trust fund advisory board.

Public Works

Item	Gaps and Issues
PW-1 Improve the Administration of Road Approach Permitting	<ul style="list-style-type: none"> ▪ Road Approach Application (RAA) Review Fee Add – To Land Use Action Permit processes only. Proposed code changes for standalone with a note regarding RAA with Land Use Actions. ▪ Road Vacation – Revision to fee schedule. Increase fees to balance with staff time for review. ▪ Sidewalk Café- Fee for review and approval of this type of permit. ▪ Revocable License Agreement Process – establish a fee for this process for staff time.
PW-2 Consolidate Codes Regarding ROW	<ul style="list-style-type: none"> ▪ RAA Revision to code- need to formalize two different RAA processes in the ROW Use Code: 1) as part of a land use action; 2) as a stand-alone process. ▪ Address other agency utilities in the City ROW. ▪ Allowance of food trucks in the ROW- when? Where? ▪ Update the definition of “street” which currently leaves too much room for interpretation, eliminate the “private land of travel.” ▪ Where should this live in the code? ▪ Consider adding staff review fees for items that are part of Titles 12 &15 such as road vacations, openings of unopened ROW, sidewalk cafe's, revocable license agreements, ROW dedications.
PW-3 Update Traffic Concurrency and Mitigation Fees	<ul style="list-style-type: none"> ▪ Review standards for traffic impact analysis. ▪ Evaluate the effectiveness of the current regulatory approach to concurrency and impact fees and consider options for modification. ▪ Consider options for impact analysis, new methodology, and impact fees. ▪ Consider concurrency for non-motorized improvements.
PW-4 Update Sewer Rules on Fats, Oils, and Greases	<ul style="list-style-type: none"> ▪ Requirements for fats, oils, and greases associated with sewer standards. ▪ Review model Fats, Oils, Grease code for inclusion in the BIMC.
PW-5 Update Utility Rates for Water and Sewer	<ul style="list-style-type: none"> ▪ Consider conservation pricing in the structure of the rates.
PW-6 Recovery of Infrastructure Costs Associated with New Development	<ul style="list-style-type: none"> ▪ Latecomers, specific to utilities, have a 20-year charge period as per RCW 35.39.020, but current code references 15 years. ▪ Bonding for Infrastructure Improvements- current code allows for bonding for civil improvements to allow for final land-use action (plats, short-plats, etc.).

Community Development

Item	Gaps and Issues
<p>CD-1</p> <p>Administrative Corrections to Title 18</p>	<p>Corrections and clarifications:</p> <ul style="list-style-type: none"> ▪ Update the rows related to Shoreline Jurisdiction in these tables in 18.12.020 to reference BIMC 16.12.040I.h not BIMC 18.12.030F. ▪ Update tables 18.12.020-1 and -2 to add to the header: Maximum Building & Structure Height. ▪ Wall height in the setbacks incorrectly states that rockeries and retaining walls under 4' in height require a geotech. Previous to the code update of 2012, BIMC 18.78.060 stated that rockeries and retaining walls up to 4' in height were permitted in setbacks, and that those greater than 4' may be permitted if a geotech determines it is necessary for slope stabilization. ▪ Should read: 18.12.050 Rules of Measurement I. Grade. "Grade" (adjacent ground elevation) is the computed average of the lowest and the highest points of elevation of the original surface of the ground, or existing paving or sidewalk within the area between the building and the property line, or when the property line is more than five feet from the building, between the building and a line five feet from the building. On waterfront parcels as defined in the shoreline master program, the definition of grade from the shoreline master programs shall be used (WAC 173-14-030(3)). WAC 173-27-030(3)). ▪ 18.12.050.G: Floor Area Ratio (FAR). "Floor area ratio" is a figure that expresses the total floor area as a multiple of the lot area. This figure is determined by dividing the floor area of all buildings on a lot by the lot area prior to removal of lot area for dedication. Should parking located underneath a building footprint be counted in floor area ratio calculations? ▪ 18.12.040 should be expanded to include uses allowed in the buffer and not just in the setbacks. Currently this is being applied as an interpretation.
<p>CD-2</p> <p>Clarifications of Use Definitions to Improve Land Use Administration</p>	<ul style="list-style-type: none"> ▪ Consider allowing research and development businesses in other commercial zones to allow for green technology industries. ▪ Add commercial/residential mixed use as permitted in the R-8 & R-14. ▪ Corrections and clarifications: <ul style="list-style-type: none"> ○ Major home occupational uses have to meet all the minor criteria, and the minor criteria is more restrictive than the major. Major needs to be amended to not meet minor. ○ Add that temporary contractor parking can happen in zoning districts outside of the MUTC. ○ Add a definition of mixed use. ○ 18.09.030.B.3 change so that mixed-use development only has to meet the standards and guidelines for the zone it is in. ○ 18.36.030.5 Accessory Ag Retail, Minor (b) does not conduct more than 4 non-agricultural special events. ○ 18.36.030.6 Accessory Ag Tourism. Should it be amended to include overnight stays? See the "farm-stay" use at Hey Day farm on Old Mill. ○ 18.36.030 need definition for "adjacent" not just "adjoining." ○ 18.36.030 "affordable housing" definition needs to reference 18.21.020 not "described below."

Item	Gaps and Issues
	<ul style="list-style-type: none"> ○ 18.36.165. "Motor vehicle sales lot" means any land or buildings used primarily for the sale of new or used motor vehicles fit for transportation. ○ 18.36.188. Add clearer definition of the "Parfitt-Waterfront area." ○ 18.36.206. "Professional service" means a business or agency that provides services in an office environment and includes, but is not limited to, legal services, counseling services, real estate offices, financial services, insurance services, and government offices. Professional service does not include a health care clinic facility.
<p>CD-3</p> <p>Amend Street and Housing Numbering for County Consistency</p>	<p>Corrections and clarifications:</p> <ul style="list-style-type: none"> ▪ Correction to addressing section to apply Citywide, without regard of inside or outside former Winslow boundaries. ▪ Correction to way of travel names required for existing minimum of three houses, to be changed to be consistent with Kitsap County EMA/911 countywide road naming conventions of five houses. Matches Kitsap County Code Section 16.66.050 for road naming, EMS/Kitsap 911, State and Federal USPS consistency. ▪ Delete subsection 12.16.030 in its entirety. ▪ Modify section 12.16.040 as follows: 12.16.040 Principles applied outside the former city boundaries. Outside the boundaries of the old city of Winslow, as they existed on February 27, 1991, the The department shall apply the following principles:... ▪ Modify section 12.16.050.A as follows: A. The department shall designate all public or private ways-of-travel, now existing or hereafter created; provided, that no name shall be assigned to a private way-of-travel unless the same serves two or more properties other than the tract of which it is a portion and unless an easement has been granted by recorded deed. When a private way-of-travel has branches that have more than three five houses or lots on a branch, the way-of-travel shall be assigned a name.
<p>CD-4</p> <p>Develop a Fee Structure to Improve Cost Recovery for Internal Permitting Costs</p>	<ul style="list-style-type: none"> ▪ Review and update fees that have been in place for 10 years or longer. ▪ Coordinate with other efforts to reassess fees and charges. ▪ Reflect changes in legislation (such as CAO and SMP updates) that have established new fees. ▪ Site Assessment Review (SAR) fee schedule - add a middle review fee to the current fees established for the SAR. ▪ Determine how and where to apply Road Approach fees to application review. Should there be a fee for both stand alone reviews and reviews related to Land Use permits? ▪ Should fees be waived for modified for certain project types, such as green building or historic preservation? ▪ Should the City allow for permit expediting if the applicant pays additional fees?
<p>CD-5</p> <p>Review Noise Standards and Modify for Effectiveness</p>	<ul style="list-style-type: none"> ▪ Are current noise regulations protecting the island from invasive noise impacts?

Gaps and Conflicts

The docket below includes a list of potential code conflicts identified in the initial audit of the Comprehensive Plan and the Bainbridge Island Municipal Code (BIMC). The audit was initially performed by BERK and the Watershed Company and then refined through a series of staff workshops and comments. Few conflicts were identified. The items listed below represent potential gaps between the policies of the Comprehensive Plan and the code. All of the items below are integrated into the Comprehensive Plan Implementation Work Program. The few conflicts that were identified are included in the Housekeeping Docket list.

Policy or Administrative Direction	Code Sections to Update	Tasks and Updates
Winslow Mixed Use Town Center Plan Update Update the Winslow Town Center plan and revise the parking standards.	18.06.030 Mixed Use Town Center Zone 18.09 Use Regulations 18.12 Dimensional Standards 18.15 Development Standards and Guidelines Design Guidelines for Mixed Use Town Center and High School Road Zoning Districts	Update 18.06.030.A.1 purpose statement to better reflect the Comprehensive Plan. Update 18.06.030.A.2 and 3 revise the purpose statement of the Ericksen and Madison areas to reflect 18.09.030.D.8 regarding new retail of more than one story must be accompanied by a residential component. Address parking recommendations from the Winslow Parking Study. Address affordable housing recommendations from the Affordable Housing Task Force. Incorporate input recommendations from Public Works
Lynwood Neighborhood Center Update the plan which has not been revised since 1997.	18.06.050 Neighborhood Centers	Require new development to connect to public sewer when available. Address affordable housing recommendations from the Affordable Housing Task Force. Encourage small scale commercial and mixed-use development.
Island Neighborhood Center Create a subarea plan for this center.	18.06.050 Neighborhood Centers	Consider the boundaries of the Island Neighborhood Center. Address affordable housing recommendations from the Affordable Housing Task Force.

Policy or Administrative Direction	Code Sections to Update	Tasks and Updates
Rolling Bay Neighborhood Center Create a subarea plan for the Rolling Bay Neighborhood Center.	18.06.050 Neighborhood Centers	Encourage small scale commercial and mixed-use development. Consider the boundaries of the Island Neighborhood Center. Address affordable housing recommendations from the Affordable Housing Task Force. Encourage small scale commercial and mixed-use development.
Green Building and Development Integrate factors related to climate change and green building into City standards and codes.	13 Public Services 15.04 Building Code 15.04.020 J International Green Construction Code 18.15.010 Landscaping, screening, and tree retention, protection and replacement	Consider mandatory green building requirements for city facilities. Consider fee reduction incentives for private green buildings. Consider how climate change factors may be integrated into public works design and construction standards Review PSRC model for climate change
Conservation Villages and the Conservation Area Create Conservation Villages in zoning that allow more intense housing outside of centers.	18.06 Zoning districts 18.09 Use Regulations 18.12 Dimensional Standards 18.15 Development Standards and Guidelines 18.18 Design Standards and Guidelines 18.21 Affordable Housing	Update zoning and development regulations outside of the centers to allow Conservation Villages. Allow housing choices in Conservation Villages. Gather recommendations from the Affordable Housing Task Force.
Design Standards Update design standards based on changes to policies related to water resources, climate change, affordable housing, or subarea plan changes.	18.18 Design Standards and Guidelines	Need a better understanding of how LID affects site layout. Need clear performance requirements. Design guidelines should be implemented through island-side guidelines, not necessarily by zoning district. Should include neighborhood compatibility issues. Consider applying the Smart Growth Manual island-wide. Address Public Works Design Standards.

Policy or Administrative Direction	Code Sections to Update	Tasks and Updates
<p>Parking</p> <p>Review parking standards and regulations for each center. Make housekeeping updates to improve administration.</p>	<p>18.09 Use Regulations</p> <p>18.15.020 Parking and Loading</p>	<p>Table 18.15.020-2: add a standard for commercial and non-residential uses for Madison Avenue Overlay, Ericksen Avenue Overlay, Gateway Overlay.</p> <p>18.15.020.B.12: A CUP may not be needed for shared parking in order to promote sustainability and shared parking where possible. Parking reductions should be considered along with the primary permit, do not add additional burden of review.</p> <p>Table 18.15.020-2 Footnote 3: Need graphic to show radii from Ferry Terminal District.</p> <p>Table 18.15.020.D 3 Delete comma after "serve."</p> <p>Integrate parking recommendations from the Winslow Parking Study.</p> <p>Review residential parking requirements.</p>
<p>Affordable Housing and Diversity of Housing Types</p> <p>Develop land use and financial structures to support affordable housing. Review other policy initiatives to reduce conflicts with affordable housing goals.</p>	<p>3.12 Investment of City Funds</p> <p>3.38 Housing Trust Fund</p> <p>13 Public Services (individual sections on fees and charges)</p> <p>15.28 Development Impact on, and Impact Fee Schedule for, Public School Facilities</p> <p>15.30 Transportation Impact Fees</p> <p>18.06 Zoning districts</p> <p>18.09 Use Regulations</p> <p>18.12 Dimensional Standards</p> <p>18.15 Development Standards and Guidelines</p> <p>18.18 Design Standards and Guidelines</p> <p>18.21 Affordable Housing</p>	<p>Inclusionary zoning.</p> <p>Review diversity of housing types after moratorium work on subdivision review is completed.</p> <p>Integrate considerations related to transit oriented development, green building, and design review.</p> <p>Consider financing mechanisms that can support affordable housing creation.</p>
<p>Codes Impacting Island Water Systems</p>	<p>13 Public Services</p> <p>13.08 Water</p>	<p>Implement UAC Recommendations on Code (PW memo 3/11/2018)-</p>

Policy or Administrative Direction	Code Sections to Update	Tasks and Updates
<p>Update water and fire codes to incorporate rules and regulations for all Island water systems. Currently most codes apply only to City-owned systems and do not provide standards for smaller, rural water systems, which prevents them from upgrading.</p>	<p>13.10 Regulation of Fire Hydrants and Water Mains 13.18 Main Extensions 13.20 Backflow Prevention 20 Fire Code Design and Construction Standards, section 10-15</p>	<p>specific to fire codes and Island Water Systems.</p> <p>Improve the review process for water system projects to improve consistency and clarity. Currently there is a differential review process based on system ownership, type of construction, and use of right-of-way.</p> <p>Clarify 20.04.110 to reflect Fire Marshal's current approach for residential construction and the upgrade of water systems.</p> <p>Review and update fire code to provide clarity on water system upgrades and for new development.</p> <p>Review and clarify utilities and right of way uses in section 10-15 water line requirements.</p> <p>Develop uniform water system standards that are sensitive to the limitations of small water systems.</p> <p>Map areas where infrastructure upgrade is possible.</p> <p>Consider assembling a working group that includes representatives of Group A and Group B water systems, the Fire Marshal, and the Public Works department.</p> <p>Review and identify how potential changes could impact non-city owned systems.</p> <p>Revise maps to determine areas available for upgrade.</p> <p>Determine uniform water system standards for design, construction, and fire flow for island water systems.</p> <p>Prepare code and design and construction standards amendments.</p>
<p>Climate Change</p> <p>Review the BIMC with a sustainability lens to ensure that climate change is considered in city regulations.</p>	<p>Chapter 2.70 Commute Trip Reduction Incentive Program Title 15 Buildings and Construction</p>	<p>Examine PSRC and other agency grant requirements for GHGs to ensure consistency.</p> <p>Review vegetation management and tree regulations and programs.</p>

Policy or Administrative Direction	Code Sections to Update	Tasks and Updates
	Chapter 15.30 Transportation Impact Fees Chapter 16.18 Land Clearing Title 18 Zoning	Integrate recommendations from the Climate Advisory Group.
Protection of Agricultural Lands and Food Security Ensure support for Agriculture by considering an ARL designation and reviewing the code for land use conflicts.	Chapter 16.24 Protection and Preservation of Farmlands and Open Space Chapter 17.20 Dedications of Land Chapter 18.27 Transfer of Development Rights Title 18 Zoning Chapter 18.09 Use Regulations 18.12.030 Additional dimensional provisions 16.18 Land Clearing Landscaping: 16.22 Vegetation Management 2.16 Land Use Review Procedures	Review use and development standards to ensure they support the policies on local agricultural use. TDR/PDR program revisions. ARL land use designation. Consideration of agricultural advisory committee. Audit of regulations that may result in ag/residential conflicts. Improving use of farm plans as non-regulatory tool.
Water Resources Integrate technical and advisory recommendations for improving water resources and supporting LID into the code to provide better implementation of the Comprehensive Plan.	16.20 Critical Areas 16.20.120 Aquifer Recharge Areas (B) Hydrogeologic Assessment 15.19 Site Assessment Review 15.20 Surface Water and Stormwater Management	Integrate ETAC recommendations into code changes. Adopt "stringent" LID regulations that implement the Comprehensive Plan more ambitiously than basic requirements. Adopt regulations to prevent seawater intrusion.
Invasive Species A noxious weed program is needed to control noxious weeds and to prevent environmental impacts associated with the control of noxious weeds using chemicals that can contaminate groundwater and harm bees.	16.22 Vegetation Management	Determine City role in managing and controlling noxious weeds. Implement recommendations of the noxious weed working group.

Implementing Action Work Plan

Tracking Implementation of the Comprehensive Plan

The *Navigating Bainbridge* Comprehensive Plan is a visionary document that presents an ambitious plan for a sustainable, healthy, and thriving community in Bainbridge Island. One of the strengths of the plan is the effort that went into figuring out how the City will bring about its future vision. Included in the plan is a set of action priorities in each element to direct City efforts. The plan identifies 56 action items, most of them significant work programs or comprised of several work program items. Implementation of these actions will be a significant undertaking for the City.

Since its adoption in 2017, City departments have been working on the action priorities in the Comprehensive Plan. With so many action items to implement and a variety of departments working on implementation, it would be easy to lose track of the progress the City is making. This document is a tool to plan and track efforts to implement the Comprehensive Plan. It is intended to be a living document that staff would review and update at least once a year. That allows the City and the community to track progress in achieving its community vision.

The work program is organized by Comprehensive Plan element. Each element includes a table of work plan items, a detail sheet for each item, and an estimated schedule. Work plan items are developed from the implementing actions listed in the Comprehensive Plan and the table measures the progress in completing each item. Detail sheets provide additional information such as a breakdown of tasks needed to complete the item, responsible department, and other notes and considerations. As staff makes progress, both the table and the detail sheets should be updated.

A schedule for the work program was developed based on three factors: work plan item priority, work groupings, and the estimated time to complete items. Work program priority was assigned based on the following criteria:

1. Work items already in progress.
2. The City has committed some resources to this item (for example conducting a study or appointing a Task Force) and the item is assessed to be highly important. High importance was assessed by looking at the significance of the project and its urgency.
3. The City has committed some resources to this item or the item is highly important.
4. The item is moderately important, or the item is dependent upon a priority 3 item.
5. The item has significance to the City but is not urgent, or the item is dependent upon a priority 4 item.

After the priority assessment, work items were grouped into seven topic-related work groups for scheduling:

- Housing Work
- Environment and Climate Work

- Environment and Water Resources Work
- Subarea Plans Work
- Community and Land Use Work
- Transportation Work
- Utilities Work

The resulting schedule was based on an estimate of how much time it might take to complete the work plan items, which were placed into priority order within the work groupings. The estimate is sensitive to delays in schedule, the addition of work plan items, adjustment of Council priorities, and other changes.

Land Use Element

Work Items and Schedule

LAND USE WORK ITEM SUMMARY TABLE

	Implementing Actions	Tasks to Complete	Tasks in Progress	Completed Tasks
1	High Priority LU Action #1 Complete a thorough review of all Bainbridge Island codes to ensure that they implement and are consistent with the Comprehensive Plan.		Code Consistency Work Program Moratorium Review Work Code Update: Process Efficiency Work (BIMC 2.16)	
2	High Priority LU Action #2 Review and update the Lynwood Center Subarea Plan.	Update Lynwood Neighborhood Center Plan Develop related Code updates		
3	High Priority LU Action #3 Amend the City's development code to implement green building codes. Utilize lessons learned from communities of comparable environmental and socioeconomic characteristics to implement green building codes which address issues such as site sustainability, water use efficiency, energy use efficiency, indoor environmental quality, and the impact on the atmosphere, materials and resources by buildings.	Integrate climate change factors into green building and development standards		
4	High Priority LU Action #4 Encourage development of adequate parking to support Winslow facilities and services.	Update Winslow Town Center Plan Develop code amendments based on Winslow Parking Study.		
5	High Priority LU Action #5 Adopt a multi-year planning work program for adopting the subarea plans for Island Center, Rolling Bay, Sportsman Triangle and Day Road.	Develop a schedule for subarea planning Rolling Bay Neighborhood Center Subarea plan Sportsman Triangle Center Subarea plan	Island Center Subarea Plan	

	Implementing Actions	Tasks to Complete	Tasks in Progress	Completed Tasks
		Day Road Center Subarea Plan		
6	High Priority LU Action #6 Update the Winslow Mixed Use Town Center Master Plan in order to facilitate progress on the Housing Priorities that can best be accommodated in an area with an existing urban character, urban facilities, services and multi-modal transportation options.	Winslow Town Center Plan update Develop code amendments		
7	High Priority LU Action #7 Consider development of a new Conservation Village land use regulation to incentivize creation of a new housing pattern that consolidates and dedicates open space.		Moratorium Review Code Work	
8	High Priority LU Action #8 Identify discrete sections of the Land Use Code and land use approval process, that can be enhanced to improve the quality of development, eliminate confusion, and reduce redundancy and delays in the permitting process.		Moratorium Review Work Code Update: Process Efficiency Work (BIMC 2.16)	
9	High Priority LU Action #9 Create more efficient and effective review processes, including the roles and best practices and procedures for the Planning Commission, Design Review Board and Hearing Examiner.		Moratorium Review Work Code Update: Process Efficiency Work (BIMC 2.16)	
10	High Priority LU Action #10 Evaluate the reasons why the City's PDR and TDR programs have not been successful and explore ways to make them functional to meet City objectives.		TDR Work Program	
11	Medium Priority LU Action #11 (Policy LU 2.5) Prepare a Bainbridge Island Climate Change Strategy and Water Conservation Plan.	Begin plan development		
12	Other Priority LU Action #12 Review and update design standards and guidelines for the neighborhood centers.	Design Standards update	Moratorium Review Work	

 Items nearing completion

LAND USE DRAFT SCHEDULE

Item	2019	2020	2021	2022	2023	2024	2025	2026
2 – Lynwood Center Subarea Plan								
3- Green Building Codes (with 46)								
4/6 – Winslow Parking and Master Plan update								
5a – Island Center Plan								
5b – Subarea Planning								
10 – TDR Work Program								
11- Climate Change Strategy and Water Conservation Plan								
12 – Design Standards								

Work Group Legend

- Environment and Climate Work
- Subarea Plans Work
- Community and Land Use Work

1 Land Use Action #1

Priority: 1

High Priority LU Action #1 Complete a thorough review of all Bainbridge Island codes to ensure that they implement and are consistent with the Comprehensive Plan.

Department Lead: Community Development		Support: --
Action ▪ Work Program Affects: ▪ -- ▪ --		Notes: This item describes the work program for all of the code updates listed in these implementation sheets.
Tasks:	Dependencies:	Status:
1-1 Code Consistency Work Program		In Progress 2018
1-2 Code Update: Moratorium Review Work		In Progress 2018
1-3 Code Update: Process Efficiency Work (BIMC 2.16)		In Progress 2018
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2 Land Use Action #2

Priority: 4

High Priority LU Action #2 Review and update the Lynwood Center Subarea Plan.		
Department Lead: Community Development		Support: --
Action	▪ Plan/Strategy	Notes:
Affects:	▪ BI Municipal Code ▪ --	
Tasks:	Dependencies:	Status:
2-1 Update Lynwood Neighborhood Center Plan	Waiting on recommendations of Climate Change Advisory Group.	Estimated Start 2023
2-2 Develop related code amendments: o Encourage small scale commercial and mixed-use development. o Address affordable housing recommendations from the Affordable Housing Task Force. o Address sustainability recommendations from the Climate Change Action Group. o Require new development to connect to public sewer when available.	Waiting on Lynwood Neighborhood Center Plan update.	Estimated Start 2024
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3 Land Use Action #3

Priority: 2

High Priority LU Action #3 Amend the City’s development code to implement green building codes. Utilize lessons learned from communities of comparable environmental and socioeconomic characteristics to implement green building codes which address issues such as site sustainability, water use efficiency, energy use efficiency, indoor environmental quality, and the impact on the atmosphere, materials and resources by buildings.

Department Lead: Community Development		Support: Public Works	
Action ▪ BI Municipal Code Affects: ▪ -- ▪ --		Notes:	
Tasks:	Dependencies:	Status:	
3-1 Integrate climate change factors into green building and development standards: o Review PSRC model for climate change. o Consider how climate change factors may be integrated into public works design and construction standards. o Consider fee reduction incentives for private green buildings.	Group with the work on Capital Facilities Action #3.	Estimated Start 2019	
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4 Land Use Action #4

Priority: 3

High Priority LU Action #4 Encourage development of adequate parking to support Winslow facilities and services.

Department Lead: Community Development		Support: Public Works	
Action <ul style="list-style-type: none"> ▪ Plan/Strategy 		Notes:	
Affects: <ul style="list-style-type: none"> ▪ BI Municipal Code ▪ -- 			
Tasks:	Dependencies:	Status:	
4-1 Winslow Parking Study		Completed 2018	
4-2 Update the Winslow Town Center Plan	Group with the work on LU Action #6	Estimated Start 2021	
4-3 Develop related code amendments		Estimated Start 2022	
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5A Land Use Action #5A

Priority: 1

High Priority LU Action #5 Adopt a multi-year planning work program for adopting the subarea plans for Island Center, Rolling Bay, Sportsman Triangle and Day Road. Note 5a = Island Center, 5b = other subarea plans

Department Lead: Community Development		Support: --
Action <ul style="list-style-type: none"> ▪ Plan/Strategy Affects: <ul style="list-style-type: none"> ▪ BI Municipal Code ▪ -- 		Notes:
Tasks:	Dependencies:	Status:
5A-1 Create Island Neighborhood Center Subarea Plan: o Island Center Plan: encourage small scale commercial and mixed-use development; review center boundaries.		In Progress 2017
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5B Land Use Action #5B

Priority: 5

High Priority LU Action #5 Adopt a multi-year planning work program for adopting the subarea plans for Island Center, Rolling Bay, Sportsman Triangle and Day Road. Note 5a = Island Center, 5b = other subarea plans

Department Lead: Community Development		Support: --
Action <ul style="list-style-type: none"> ▪ Work Program Affects: <ul style="list-style-type: none"> ▪ Plan/Strategy ▪ BI Municipal Code 	Notes:	
Tasks:	Dependencies:	Status:
5B-1 Develop a schedule for subarea planning.		Estimated Start 2025
5B-2 Create a Rolling Bay Neighborhood Center Subarea Plan		Estimated Start TBD
5B-3 Create a Sportsman Triangle Center Subarea Plan		Estimated Start TBD
5B-4 Create a Day Road Center Subarea Plan		Estimated Start TBD
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6 Land Use Action #6

Priority: 3

High Priority LU Action #6 Update the Winslow Mixed Use Town Center Master Plan in order to facilitate progress on the Housing Priorities that can best be accommodated in an area with an existing urban character, urban facilities, services and multi-modal transportation options.

Department Lead: Community Development		Support: --
Action ■ Plan/Strategy	Notes:	
Affects: ■ BI Municipal Code		
■ --		
Tasks:	Dependencies:	Status:
6-1 Update the Winslow Town Center Plan	Group with the work on LU Action #4.	Estimated Start 2021
6-2 Develop related code amendments: <ul style="list-style-type: none"> o Address affordable housing recommendations from the Affordable Housing Task Force. o Address sustainability recommendations from the Climate Change Action Group. o Corrections and clarifications: <ul style="list-style-type: none"> - Update 18.06.030.A.1 purpose statement to better reflect the Comprehensive Plan. - Update 18.06.030.A.2 and 3 revise the purpose statement of the Ericksen and Madison areas to reflect 18.09.030.D.8 regarding new retail of more than one story must be accompanied by a residential component. 	Waiting on recommendations of Climate Change Advisory Group. Waiting on results of inclusionary housing work in HO Action #2.	Estimated Start 2022
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7 Land Use Action #7

Priority: 1

High Priority LU Action #7 Consider development of a new Conservation Village land use regulation to incentivize creation of a new housing pattern that consolidates and dedicates open space.

Department Lead: Community Development		Support: --
Action <ul style="list-style-type: none"> ▪ BI Municipal Code Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 	Notes:	
Tasks:	Dependencies:	Status:
7-1 Moratorium Review Code Work		In Progress 2018
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8 Land Use Action #8

Priority: 1

High Priority LU Action #8 Identify discrete sections of the Land Use Code and land use approval process, that can be enhanced to improve the quality of development, eliminate confusion, and reduce redundancy and delays in the permitting process.

Department Lead: Community Development		Support: --
Action <ul style="list-style-type: none"> ▪ BI Municipal Code Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 		Notes: Integrate housekeeping changes into this code work where possible.
Tasks:	Dependencies:	Status:
8-1 Moratorium Review Code Work		In Progress 2018
8-2 Process Efficiency Work on BIMC 2.16		In Progress 2018
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9 Land Use Action #9

Priority: 1

High Priority LU Action #9 Create more efficient and effective review processes, including the roles and best practices and procedures for the Planning Commission, Design Review Board and Hearing Examiner.

Department Lead: Community Development		Support: --
Action <ul style="list-style-type: none"> ▪ BI Municipal Code Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 		Notes: Integrate housekeeping changes into this code work where possible.
Tasks:	Dependencies:	Status:
9-1 Moratorium Review Code Work		In Progress 2018
9-2 Process Efficiency Work on BIMC 2.16		In Progress 2018
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10 Land Use Action #10

Priority: 1

High Priority LU Action #10 Evaluate the reasons why the City’s PDR and TDR programs have not been successful and explore ways to make them functional to meet City objectives.

Department Lead: Community Development		Support: --
Action <ul style="list-style-type: none"> ▪ BI Municipal Code Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 		Notes:
Tasks:	Dependencies:	Status:
10-1 TDR Work Program		In Progress 2018
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11 Land Use Action #11

Priority: 3

Medium Priority LU Action #11 (Policy LU 2.5) Prepare a Bainbridge Island Climate Change Strategy and Water Conservation Plan.

Department Lead: Community Development		Support: Public Works	
Action <ul style="list-style-type: none"> ▪ Plan/Strategy 		Notes:	
Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 			
Tasks:	Dependencies:	Status:	
11-1 Develop a Strategy	Recommendations of the Climate Change Action Group.	Estimated Start 2020	
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12 Land Use Action #12

Priority: 3

Other Priority LU Action #12 Review and update design standards and guidelines for the neighborhood centers.

Department Lead: Community Development		Support: --
Action ▪ BI Municipal Code	Notes:	
Affects: ▪ --		
▪ --		
Tasks:	Dependencies:	Status:
12-1 Moratorium Review Code Work		In Progress 2018
12-2 Update Design Standards to accommodate policy initiatives in the Comprehensive Plan: o Develop island-wide guidelines, not by zoning district o Consider applying the Smart Growth Manual island-wide o Integrate LID considerations into site design o Address neighborhood compatibility o Update Public Works Design Standards o Use clear performance requirements		Estimated Start 2019
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Economic Development Element

Work Items and Schedule

ECONOMIC DEVELOPMENT WORK ITEM SUMMARY TABLE

	Implementing Actions	Tasks to Complete	Tasks in Progress	Completed Tasks
13	High Priority EC Action #1 Adopt and maintain an Economic Development Strategy to coordinate public and private efforts to grow and sustain a healthy economy on the Island.	Begin plan development		
14	High Priority EC Action #2 Continue efforts to promote and support agriculture as a component of the Island's economy, landscape and culture.	Develop strategy for agriculture Develop code amendments	TDR Work Program	
15	High Priority EC Action #3 Assure that adequate parking is available to support businesses.	Begin strategy development		
16	High Priority EC Action #4 Identify capital projects and streetscape standards to implement Policy EC 11.1, to improve non-motorized facility links between the ferry terminal, downtown Winslow, and the harbor.	Capital Improvement Plan Update Transportation Improvement Plan Update Update streetscape standards		

ECONOMIC DEVELOPMENT DRAFT SCHEDULE

Item	2019	2020	2021	2022	2023	2024	2025	2026
13 – Economic Development Strategy								
14 – Support for Agriculture (with 20)								
15 – Parking for Business								
16 – Non-Motorized Streetscape Standards								

Work Group Legend

-  Subarea Plans Work
-  Community and Land Use Work
-  Transportation Work

13 Economic Development Action #1

Priority: 4

High Priority EC Action #1 Adopt and maintain an Economic Development Strategy to coordinate public and private efforts to grow and sustain a healthy economy on the Island. NOTE: SAME AS HS ACTION #4.

Department Lead: Community Development		Support: Executive	
Action <ul style="list-style-type: none"> ▪ Plan/Strategy 		Notes:	
Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 			
Tasks:	Dependencies:	Status:	
13-1 Develop an Economic Development Strategy		Estimated Start 2020	
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14 Economic Development Action #2

Priority: 4

High Priority EC Action #2 Continue efforts to promote and support agriculture as a component of the Island's economy, landscape and culture.

Department Lead: Community Development		Support: Executive
Action <ul style="list-style-type: none"> ▪ Plan/Strategy Affects: <ul style="list-style-type: none"> ▪ BI Municipal Code ▪ -- 	Notes:	
Tasks:	Dependencies:	Status:
14-1 TDR Work Program		In Progress 2018
14-2 Develop Agricultural Strategy		Estimated Start 2023
14-3 Code update: <ul style="list-style-type: none"> o Review use and development standards to ensure they support the policies on local agricultural use. o Review zoning standards and uses to ensure they support and that they do not conflict with agricultural uses. 	Group code updates with with EN Action #4	Estimated Start 2023
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15 Economic Development Action #3

Priority: 2

High Priority EC Action #3 Assure that adequate parking is available to support businesses.

Department Lead: Community Development		Support: Public Works
Action <ul style="list-style-type: none"> ▪ Plan/Strategy Affects: <ul style="list-style-type: none"> ▪ BI Municipal Code ▪ -- 	Notes:	
Tasks:	Dependencies:	Status:
15-1 Winslow Parking Study		Completed 2018
15-2 Develop a Parking Strategy	LU Action #4 has code updates that implement this action, in part.	Estimated Start 2021
15-3 Code Updates: <ul style="list-style-type: none"> o Updates related to the Parking Strategy o Table 18.15.020-2: add a standard for commercial and non-residential uses for Madison Avenue Overlay, Ericksen Avenue Overlay, Gateway Overlay. o 18.15.020.B.12: A CUP may not be needed for shared parking in order to promote sustainability and shared parking where possible. Parking reductions should be considered along with the primary permit, do not add additional burden of review. o Table 18.15.020-2 Footnote 3: Need graphic to show radii from Ferry Terminal District. o Table 18.15.020.D 3 Delete comma after "serve." 		-- --
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16 Economic Development Action #4

Priority: 4

High Priority EC Action #4 Identify capital projects and streetscape standards to implement Policy EC 11.1, to improve non-motorized facility links between the ferry terminal, downtown Winslow, and the harbor.

Department Lead: Public Works		Support: --	
Action <ul style="list-style-type: none"> ▪ Capital Improvements Plan Affects: <ul style="list-style-type: none"> ▪ Transportation Improvements Plan ▪ BI Municipal Code 		Notes:	
Tasks:	Dependencies:	Status:	
16-1 Capital Improvement Plan Update		Estimated Start 2022	
16-2 Transportation Improvement Plan Update		Estimated Start 2022	
16-3 Update Streetscape Standards		Estimated Start 2022	
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Environmental Element

Work Items and Schedule

ENVIRONMENTAL WORK ITEMS SUMMARY TABLE

	Implementing Actions	Tasks to Complete	Tasks in Progress	Completed Tasks
17	High Priority EN Action #1 When updating the City’s Critical Areas Ordinance, integrate the precautionary principle and mitigation sequencing to protect and preserve natural resources.			Critical Area Ordinance Update 2015
18	High Priority EN Action #2 Integrate sustainability and conservation into regulations.	Review code with climate change and sustainability lens		
19	High Priority EN Action #3 Consider climate change in all relevant City decisions, including capital projects, budgeting, staffing, and program creation.	Review city policies and procedures		
20	High Priority EN Action #4 Consider creating a new “Agricultural Resource Land” (ARL) designation consistent with WAC 365-190-050, and consider designating City-owned farmland ARL.	Amend Comprehensive Plan Develop code amendments		
21	High Priority EN Action #5 Incorporate low impact development principles, goals, and approaches into all land use and development codes. NOTE: SAME ACTION IN WATER RESOURCES ELEMENT			NPDES Review
22	High Priority EN Action #6 Review and update BIMC 16.22 Vegetation Management and other City tree regulations and programs.	Review vegetation management and tree regulations and programs		Tree Canopy Review
	High Priority EN Action #7 Evaluate the reasons why the City’s PDR and TDR programs have not been successful and explore ways to make them functional to meet City objectives. NOTE: SAME ACTION IN LAND USE ELEMENT	See Land Use Element		

	Implementing Actions	Tasks to Complete	Tasks in Progress	Completed Tasks
23	Medium Priority EN Action #8 Improve City outreach programs to educate the public about how they can protect and enhance natural resources and respond to climate change.	Start outreach program		
24	Medium Priority EN Action #9 Coordinate with other agencies to promote safe and sustainable pest and weed management.	Convene partnership		
25	Other EN Action #10 Coordinate with organizations and governments at all levels to prepare for and respond to climate change.	Convene partnership Develop strategy		

Items nearing completion.

ENVIRONMENT DRAFT SCHEDULE

Item	2019	2020	2021	2022	2023	2024	2025	2026
18 – Sustainability and Conservation Regulations								
19 – Climate Change Policy								
20 – Agricultural Resource Land (with 14)								
22 – Vegetation Management								
23 – Climate Change Education								
24 – Pest and Weed Management Coordination								
25 – Coordination on Climate Change								

Work Group Legend

- Environment and Climate Work
- Environment and Water Resources Work
- Community and Land Use Work

17 Environmental Action #1

Priority: **Completed**

High Priority EN Action #1 When updating the City’s Critical Areas Ordinance, integrate the precautionary principle and mitigation sequencing to protect and preserve natural resources.

Department Lead: Community Development		Support: --
Action	▪ BI Municipal Code	Notes:
Affects:	▪ --	
	▪ --	
Tasks:	Dependencies:	Status:
17-1 Update Critical Areas Ordinance		Completed 2016
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18 Environmental Action #2

Priority: 3

High Priority EN Action #2 Integrate sustainability and conservation into regulations.

Department Lead: Community Development		Support: --
Action	▪ BI Municipal Code	Notes:
Affects:	▪ --	
	▪ --	
Tasks:	Dependencies:	Status:
18-1 Review code with climate change and sustainability lens: o Integrate recommendations from the Climate Change Advisory Group. o Examine PSRC and other agency grant requirements for language and requirement consistencies regarding GHGs. o Establish GHG targets.	LU Action #3 Green Building Codes also implements this action. Recommendations of the Climate Change Advisory Group. Results of the GHG inventory study.	Estimated Start 2022
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19 Environmental Action #3

Priority: 2

High Priority EN Action #3 Consider climate change in all relevant City decisions, including capital projects, budgeting, staffing, and program creation.

Department Lead: Community Development		Support: Public Works	
Action <ul style="list-style-type: none"> ▪ Policies and Procedures 		Notes:	
Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 			
Tasks:	Dependencies:	Status:	
19-1 Review City policies and procedures.	Recommendations of the Climate Change Advisory Group.	Estimated Start 2020	
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20 Environmental Action #4

Priority: 4

High Priority EN Action #4 Consider creating a new “Agricultural Resource Land” (ARL) designation consistent with WAC 365-190-050, and consider designating City-owned farmland ARL.

Department Lead: Community Development		Support: --	
Action <ul style="list-style-type: none"> ▪ Plan/Strategy 		Notes:	
Affects: <ul style="list-style-type: none"> ▪ BI Municipal Code ▪ -- 			
Tasks:	Dependencies:	Status:	
20-1 Amend Comprehensive Plan	Group with EC Action #2	Estimated Start 2023	
20-2 Update Code		Estimated Start 2023	
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21 Environmental Action #5

Priority: **Completed**

High Priority EN Action #5 Incorporate low impact development principles, goals, and approaches into all land use and development codes. NOTE: SAME AS WR ACTION 3.

Department Lead: Community Development		Support: Public Works	
Action <ul style="list-style-type: none"> ▪ BI Municipal Code 		Notes:	
Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 			
Tasks:	Dependencies:	Status:	
21-1 NPDES Review		Completed 2016	
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22 Environmental Action #6

Priority: 3

High Priority EN Action #6 Review and update BIMC 16.22 Vegetation Management and other City tree regulations and programs.

Department Lead: Community Development		Support: --
Action <ul style="list-style-type: none"> ▪ BI Municipal Code 		Notes:
Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 		
Tasks:	Dependencies:	Status:
22-1 Tree Canopy Review		Completed 2018
22-2 Review vegetation management and tree regulations and programs: <ul style="list-style-type: none"> o Identify changes based on Environmental Technical Advisory Committee Review o Update tree clearing permit surety requirements per Policy EN-14. 	Environmental Technical Advisory Committee Review.	Estimated Start 2020
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23 Environmental Action #8

Priority: 4

Medium Priority EN Action #8 Improve City outreach programs to educate the public about how they can protect and enhance natural resources and respond to climate change.

Department Lead: Community Development **Support:** Executive

- Action** ▪ Outreach/Engagement
Affects: ▪ --
 ▪ --

Notes:

Tasks:	Dependencies:	Status:
23-1 Start Outreach Program		Estimated Start 2025
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24 Environmental Action #9

Priority: 5

Medium Priority EN Action #9 Coordinate with other agencies to promote safe and sustainable pest and weed management.

Department Lead: Community Development		Support: --
Action <ul style="list-style-type: none"> ▪ Partnership Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 		Notes:
Tasks:	Dependencies:	Status:
24-1 Convene Partnership		Estimated Start 2025
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25 Environmental Action #10

Priority: 4

Other EN Action #10 Coordinate with organizations and governments at all levels to prepare for and respond to climate change.

Department Lead: Community Development		Support: --
Action <ul style="list-style-type: none"> ▪ Partnership Affects: <ul style="list-style-type: none"> ▪ Plan/Strategy ▪ -- 	Notes:	
Tasks:	Dependencies:	Status:
25-1 Convene Climate Change Partnership		Estimated Start 2024
25-2 Develop Strategy		Estimated Start 2024
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Water Resources Element

Work Items and Schedule

WATER RESOURCES WORK ITEM SUMMARY TABLE

	Implementing Actions	Tasks to Complete	Tasks in Progress	Completed Tasks
26	High Priority WR Action #1 Adopt aquifer conservation zoning regulations and innovative permit review processes designed to protect the Island's surface and ground waters.	Update zoning Update city review and permit processes		
27	High Priority WR Action #2 Adopt an Island-wide Groundwater Management Plan. Take the actions necessary- capital improvements, code changes, etc.- to capture, clean and re-infiltrate as much stormwater as reasonably possible.	Groundwater Management Plan Code update		
	High Priority WR Action #3 Incorporate Low Impact Development principles, goals and approaches into all land use and development codes. NOTE: SAME ACTION IN ENVIRONMENTAL ELEMENT	See Environment Element		
28	High Priority WR Action #4 Apply adaptive management to assure that land use on the Island will continue to be adequately served by the available water resources.	Develop monitoring program		
29	Medium Priority WR Action #5 Launch a program of public education about how individual actions can help protect the quality and quantity of the Island's surface and groundwaters.	Develop educational materials Launch outreach program		
30	Medium Priority WR Action #6 Consider adopting seawater intrusion regulations in coordination with Kitsap County.	Develop seawater intrusion regulations		
31	Other Priority WR Action #7 Work with other jurisdictions and the environmental and development communities to promote programs and projects to protect the Island's surface and ground waters.	Convene partnership meetings		

WATER RESOURCES DRAFT SCHEDULE

Item	2019	2020	2021	2022	2023	2024	2025	2026
26 – Aquifer Conservation								
27 – Groundwater Management Plan								
28 – Adaptive Management of Water Resources								
29 – Public Education on Water Resources								
30 – Seawater Intrusion Regulations								
31 – Coordination for Water Resources								

Work Group Legend

- Environment and Climate Work
- Environment and Water Resources Work

26 Water Resources Action #1

Priority: 4

High Priority WR Action #1 Adopt aquifer conservation zoning regulations and innovative permit review processes designed to protect the Island's surface and ground waters.

Department Lead: Community Development		Support: --
Action	<ul style="list-style-type: none"> ▪ BI Municipal Code 	Notes:
Affects:	<ul style="list-style-type: none"> ▪ Policies and Procedures ▪ -- 	
Tasks:	Dependencies:	Status:
26-1 Critical Area Ordinance Update		Completed 2017
26-2 Zoning Code Update	Completion of Groundwater Master Plan (High Priority Water Resource Action #2)	Estimated Start 2023
26-3 Update City Review and Permit Processes		Estimated Start 2023
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27 Water Resources Action #2

Priority: 3

High Priority WR Action #2 Adopt an Island-wide Groundwater Management Plan. Take the actions necessary- capital improvements, code changes, etc.- to capture, clean and re-infiltrate as much stormwater as reasonably possible.

Department Lead: Community Development		Support: --
Action <ul style="list-style-type: none"> ▪ Plan/Strategy Affects: <ul style="list-style-type: none"> ▪ Capital Improvements Plan ▪ BI Municipal Code 		Notes:
Tasks:	Dependencies:	Status:
27-1 Adopt Groundwater Management Plan	Environmental Technical Advisory Committee Review High Priority Water Resource Action #1 and #4 dependent upon plan completion	Estimated Start 2019
27-2 Identify Implementing Strategies		Estimated Start 2019
27-3 Code update: <ul style="list-style-type: none"> o Consider additional LID changes to allow for adaptive management and to go beyond basic requirements. o Integrate recommendations from the Environmental Technical Advisory Committee. 	Group with code changes for WR Action #6	Estimated Start 2023
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28 Water Resources Action #4

Priority: 4

High Priority WR Action #4 Apply adaptive management to assure that land use on the Island will continue to be adequately served by the available water resources.

Department Lead: Community Development		Support: --
Action <ul style="list-style-type: none"> ▪ City Program Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 		Notes:
Tasks:	Dependencies:	Status:
28-1 Develop Monitoring Program	Completion of Groundwater Master Plan (High Priority Water Resource Action #2)	Estimated Start 2021
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29 Water Resources Action #5

Priority: 5

Medium Priority WR Action #5 Launch a program of public education about how individual actions can help protect the quality and quantity of the Island's surface and groundwaters.

Department Lead: Community Development		Support: Executive	
Action ▪ Outreach/Engagement Affects: ▪ City Program ▪ --		Notes:	
Tasks:	Dependencies:	Status:	
29-1 Develop Educational Materials		Estimated Start 2023	
29-2 Launch Outreach Program		Estimated Start 2023	
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30 Water Resources Action #6

Priority: 4

Medium Priority WR Action #6 Consider adopting seawater intrusion regulations in coordination with Kitsap County.

Department Lead: Community Development		Support: --
Action <ul style="list-style-type: none"> ▪ BI Municipal Code Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 		Notes:
Tasks:	Dependencies:	Status:
30-1 Develop seawater intrusion regulations: <ul style="list-style-type: none"> o Map areas of seawater intrusion risk o Identify code changes in cooperation with the County 	Group with code changes for WR Action #4 County cooperation	Estimated Start 2023
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31 Water Resources Action #7

Priority: 4

Other Priority WR Action #7 Work with other jurisdictions and the environmental and development communities to promote programs and projects to protect the Island's surface and ground waters.

Department Lead: Community Development		Support: --	
Action <ul style="list-style-type: none"> ▪ Partnership Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 		Notes:	
Tasks:	Dependencies:	Status:	
31-1 Convene Partnership Meetings	Cooperation with other jurisdictions.	Estimated Start 2022	
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Housing Element

Work Plan Items and Schedule

HOUSING WORK PLAN ITEM SUMMARY TABLE

	Implementing Actions	Tasks to Complete	Tasks in Progress	Completed Tasks
32	High Priority HO Action #1 Set targets for increasing the supply of moderately priced and affordable housing, measure progress, and if insufficient progress is being made toward meeting the housing targets, determine what actions are not working and make appropriate adjustments.			Comprehensive Plan set targets
33	High Priority HO Action #2 Amend the City's development code to facilitate an increase in the diversity of housing types and supply of affordable housing.	<p>Mandatory inclusionary housing ordinance</p> <p>Develop procedures to encourage ADUs</p> <p>Develop a vacation rental ordinance</p> <p>Develop a cottage housing ordinance</p> <p>Modify development standards, parking, and design guidelines</p> <p>Change zoning and land use review procedures</p> <p>Update building and zoning codes</p>		
34	High Priority HO Action #3 Partner with other jurisdictions, the development community, and nonprofit organizations to increase the diversity of housing types and supply of affordable housing.	<p>Convene partners</p> <p>Consider needs for accessible housing and affordable housing in review</p>		
35	High Priority HO Action #4 Consider actions that can be taken to reduce financial barriers that inhibit the desired increase in diverse and affordable housing.	<p>Zoning changes to incentivize affordability</p> <p>Multi-family property tax exemption</p> <p>Address limitation related to sewer and septic issues</p>		

	Implementing Actions	Tasks to Complete	Tasks in Progress	Completed Tasks
36	High Priority HO Action #5 Create a short-term (60-90 days) citizen affordable housing task force to consider the revised Housing Element and provide specific recommendation for near term action.			Task Force Recommendations issued in 2018
37	High Priority HO Action #6 Review and revise City regulations related to permissible live-aboard capacity in City marinas.	Integrate into SMP periodic review		
38	Medium Priority HO Action #7 Focus additional city and other financial resources to help increase the supply of affordable housing.	Consider options for supporting affordable housing on public land Develop a housing "innovations" program Provide permanent staff support for affordable housing Consider Housing Trust Fund Grants		
39	Medium Priority HO Action #8 Look for ways to reduce the cost of multifamily housing, particularly affordable housing.	Consider changes in permit processing priority Consider reduced fees for affordable housing projects Make changes to fee schedule		
40	Other Priority HO Action #9 Identify ways to achieve local results with and through regional actions.	Convene regional partners Develop a plan or strategy with partners		

 Work items nearing completion.

HOUSING DRAFT SCHEDULE

Item	2019	2020	2021	2022	2023	2024	2025	2026
33 – Housing Diversity (with 52)	■ ■ ■ ■ ■	■ ■ ■ ■ ■						
34 – Partner on Affordable Housing						■ ■		
35 – Eliminate Financial Barrier to Affordable Housing			■ ■ ■ ■ ■					
37 – Live-aboard Housing	■ ■ ■							
38 – Financial Resources for Affordable Housing				■ ■ ■ ■ ■	■ ■ ■ ■ ■			
39 – Reduce Multi-Family Housing Costs			■ ■ ■ ■ ■	■ ■ ■ ■ ■				
40 – Regional Housing Action						■ ■ ■ ■ ■	■ ■ ■ ■ ■	

Work Group Legend

- Housing Work
- Environment and Climate Work

32 Housing Action #1

Priority: **Completed**

High Priority HO Action #1 Set targets for increasing the supply of moderately priced and affordable housing, measure progress, and if insufficient progress is being made toward meeting the housing targets, determine what actions are not working and make appropriate adjustments.

Department Lead: Community Development		Support: --
Action ▪ Plan/Strategy Affects: ▪ -- ▪ --		Notes:
Tasks:	Dependencies:	Status:
32-1 Set affordable housing targets.		Completed 2016
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33 Housing Action #2

Priority: 2

High Priority HO Action #2 Amend the City's development code to facilitate an increase in the diversity of housing types and supply of affordable housing. NOTE: SAME AS HS ACTION #3.

Department Lead: Community Development		Support: --
Action ■ BI Municipal Code	Notes:	
Affects: ■ --		
■ --		
Tasks:	Dependencies:	Status:
33-1 Mandatory inclusionary housing ordinance: o Complete economic study on inclusionary zoning and implement recommendations	LU Action #6 depends on inclusionary housing work to be completed	Estimated Start 2019
33-2 Update codes to increase housing diversity: o Adopt procedures to encourage ADUs such as reduced or waived fees o Adopt a vacation rental ordinance including an update zoning and business license requirements o Adopt a cottage housing ordinance including modifying development standards, parking, and design guidelines in zoning. o Change zoning and land use to allow conversion of single-family homes to duplexes/triplexes. o Update building code and zoning code to allow tiny houses/microhousing.	Include Cultural Action #1 in this code work	Estimated Start 2019
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34 Housing Action #3

Priority: 3

High Priority HO Action #3 Partner with other jurisdictions, the development community, and nonprofit organizations to increase the diversity of housing types and supply of affordable housing.

Department Lead: Community Development		Support: --
Action <ul style="list-style-type: none"> ▪ Partnership Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 	Notes:	
Tasks:	Dependencies:	Status:
34-1 Convene partners <ul style="list-style-type: none"> o Consider needs for accessible housing and affordable housing for seniors in the review. 		Estimated Start 2023
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35 Housing Action #4

Priority: 2

High Priority HO Action #4 Consider actions that can be taken to reduce financial barriers that inhibit the desired increase in diverse and affordable housing.

Department Lead: Community Development		Support: Finance
Action ■ BI Municipal Code	Notes:	
Affects: ■ --		
■ --		
Tasks:	Dependencies:	Status:
35-1 Zoning changes to incentivize affordability in designated centers: <ul style="list-style-type: none"> o Change development standards and FARs in the High School Road and Ferry Terminal districts o Allow more flexibility in the ration between commercial and residential development in mixed use projects o Change density to a FAR based system o Address building height, parking requirements, and single-family subdivisions in the MUTC. 		Estimated Start 2020
35-2 Multi-family property tax exemption: <ul style="list-style-type: none"> o Address changes in zoning and financial provisions 		Estimated Start 2020
35-3 Address limitations related to sewer and septic issues		Estimated Start 2020
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36 Housing Action #5

Priority: Completed

Department Lead: Community Development Support: --		
Action ▪ Work Program Affects: ▪ -- ▪ --	Notes:	
Tasks:	Dependencies:	Status:
36-1 Convene Affordable Housing Task Force and issue recommendations.		Completed 2018
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37 Housing Action #6

Priority: 1

High Priority HO Action #6 Review and revise City regulations related to permissible live-aboard capacity in City marinas.

Department Lead: Community Development		Support: --
Action <ul style="list-style-type: none"> ▪ BI Municipal Code 		Notes:
Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 		
Tasks:	Dependencies:	Status:
Integrate into the Shoreline Master Program periodic review.	SMP periodic review process (which includes review and approval by the Department of Ecology).	In Progress 2018
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38 Housing Action #7

Priority: 3

Medium Priority HO Action #7 Focus additional city and other financial resources to help increase the supply of affordable housing.

Department Lead: Community Development		Support: Finance
Action <ul style="list-style-type: none"> ▪ Budget Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 	Notes:	
Tasks:	Dependencies:	Status:
38-1 Consider resources to support affordable housing such as options for constructing affordable housing on public land and the use of Housing Trust Fund grants.		Estimated Start 2022
38-2 Develop a housing “innovations” program.		Estimated Start 2022
38-3 Provide permanent staff support for affordable housing.		Estimated Start 2023
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39 Housing Action #8

Priority: 2

Medium Priority HO Action #8 Look for ways to reduce the cost of multifamily housing, particularly affordable housing.

Department Lead: Community Development		Support: --
Action <ul style="list-style-type: none"> ▪ Plan/Strategy Affects: <ul style="list-style-type: none"> ▪ BI Municipal Code ▪ -- 		Notes:
Tasks:	Dependencies:	Status:
39-1 Consider changes in permit processing priority.		Estimated Start 2021
39-2 Address the fee schedule and consider reduced fees for affordable housing projects.		Estimated Start 2021
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40 Housing Action #9

Priority: 4

Other Priority HO Action #9 Identify ways to achieve local results with and through regional actions.

Department Lead: Community Development		Support: --
Action <ul style="list-style-type: none"> ▪ Partnership Affects: <ul style="list-style-type: none"> ▪ Plan/Strategy ▪ -- 	Notes:	
Tasks:	Dependencies:	Status:
40-1 Convene meeting with regional partners		Estimated Start 2024
40-2 Develop a plan or strategy to work on: <ul style="list-style-type: none"> o Homelessness and housing insecurity o Transportation alternatives 		Estimated Start 2024
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Transportation Element

Work Items and Schedule

TRANSPORTATION WORK PROGRAM ITEM SUMMARY

	Implementing Actions	Tasks to Complete	Tasks in Progress	Completed Tasks
41	High Priority TR Action #1 Accelerate accomplishment of the Goals of the Transportation Element by considering a General Obligation Bond to finance the build-out of needed transportation infrastructure over the next five years.	Develop transportation ballot measure		
42	High Priority TR Action #2 Work with Kitsap Transit and Island business owners to maximize parking and non-motorized opportunities for employees and customers in commercial districts.	Convene working group		
43	High Priority TR Action #3 Substantially increase the quality and quantity of bike lanes connecting neighborhood centers to Winslow and the Ferry Terminal.	Update the TIP		

TRANSPORTATION DRAFT SCHEDULE

Item	2019	2020	2021	2022	2023	2024	2025	2026
41 – General Obligation Bond for Transportation								
42 – Maximize Parking								
43 – Increase Bike Lanes to Ferry Terminal								

Work Group Legend

Transportation Work

41 Transportation Action #1

Priority: 3

High Priority TR Action #1 Accelerate accomplishment of the Goals of the Transportation Element by considering a General Obligation Bond to finance the build-out of needed transportation infrastructure over the next five years.

Department Lead: Public Works		Support: Finance	
Action ▪ Budget Affects: ▪ -- ▪ --		Notes:	
Tasks:	Dependencies:	Status:	
41-1 Develop Transportation Ballot Measure	Coordinate with annual update of Transportation Improvement Plan. Ballot measure approval.	Estimated Start 2019	
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42 Transportation Action #2

Priority: 4

High Priority TR Action #2 Work with Kitsap Transit and Island business owners to maximize parking and non-motorized opportunities for employees and customers in commercial districts.

Department Lead: Public Works		Support: Community Development	
Action <ul style="list-style-type: none"> ▪ Partnership 		Notes:	
Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 			
Tasks:	Dependencies:	Status:	
42-1 Convene Working Group		Estimated Start 2022	
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43 Transportation Action #3

Priority: 4

High Priority TR Action #3 Substantially increase the quality and quantity of bike lanes connecting neighborhood centers to Winslow and the Ferry Terminal.

Department Lead: Public Works		Support: --
Action	▪ Transportation Improvements Plan	Notes:
Affects:	▪ --	
	▪ --	
Tasks:	Dependencies:	Status:
43-1 Update Transportation Improvements Plan		Estimated Start 2023
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Capital Facilities Element

Work Plan Items and Schedule

CAPITAL FACILITIES WORK PROGRAM ITEM SUMMARY

	Implementing Actions	Tasks to Complete	Tasks in Progress	Completed Tasks
44	High Priority CFE Action #1 Implement the priorities in the Capital Facilities Element through the adopted Capital Improvement Program.	Develop a work program for updating the CIP		
45	High Priority CFE Action #2 Coordinate the City's plans and capital investment programs with those of other jurisdictions responsible for providing and maintaining capital facilities on the Island.	Update the CIP		
46	Medium Priority CFE Action #3 During the review of the Land Use Code, identify and adopt amendments that will facilitate achieving the objectives of both the City and the utility service providers.	Update public works design standards to integrate sustainability and green building into utilities requirements		

CAPITAL FACILITIES DRAFT SCHEDULE

Item	2019	2020	2021	2022	2023	2024	2025	2026
44 – Update CIP	■							
45 – Coordinate Capital Investments		■						
46 – Green Standards for Utilities (with 3)	■							

Work Group Legend

- Environment and Climate Work
- Utilities Work

44 Capital Facilities Element Action #1

Priority: 3

High Priority CFE Action #1 Implement the priorities in the Capital Facilities Element through the adopted Capital Improvement Program.

Department Lead: Public Works		Support: --
Action ▪ Work Program Affects: ▪ -- ▪ --		Notes:
Tasks:	Dependencies:	Status:
44-1 Develop work program for Capital Improvement Plan update.	Other items that should be on this work program: o High Priority CFE Action #2 o High Priority Utility Action #2	Estimated Start 2019
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45 Capital Facilities Element Action #2

Priority: 4

High Priority CFE Action #2 Coordinate the City’s plans and capital investment programs with those of other jurisdictions responsible for providing and maintaining capital facilities on the Island.

Department Lead: Public Works		Support: --	
Action ▪ Capital Improvements Plan Affects: ▪ -- ▪ --		Notes:	
Tasks:	Dependencies:	Status:	
45-1 Update the Capital Improvement Plan	High priority CFE Action #1 work program.	Estimated Start 2019	
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46 Capital Facilities Element Action #3

Priority: 5

Medium Priority CFE Action #3 During the review of the Land Use Code, identify and adopt amendments that will facilitate achieving the objectives of both the City and the utility service providers.

Department Lead: Public Works		Support: --
Action	▪ BI Municipal Code	Notes:
Affects:	▪ --	
	▪ --	
Tasks:	Dependencies:	Status:
46-1 Update public works design standards to integrate sustainability and green building into utilities requirements.	Group with work on Land Use Action #3.	Estimated Start 2019
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Utilities Element

Work Plan Items and Schedule

UTILITIES WORK PLAN ITEM SUMMARY

	Implementing Actions	Tasks to Complete	Tasks in Progress	Completed Tasks
47	High Priority U Action #1 Develop a process for periodic review of Island utility services.	Develop and implement a periodic review program		
48	High Priority U Action #2 Support the development of sewer tertiary treatment and sewer greywater systems.	Update the CIP		
49	High Priority U Action #3 Facilitate cooperation among or consolidation of water systems.	Convene a working group Create a unified set of regulations for island water systems		
50	High Priority U Action #4 Continue the investigation of the creation of an Island-wide high-speed internet service.	Initiate strategy development		
51	Medium Priority U Action #5 Proactively encourage, study, and facilitate consolidation of water systems to manage water resources and systems more efficiently, economically and safely.	Initiate strategy development		

UTILITIES DRAFT SCHEDULE

Item	2019	2020	2021	2022	2023	2024	2025	2026
47 – Periodic Review of Utility Services								
48 – Sewer Tertiary Treatment and Greywater								
49/51 – Consolidation of Water Systems								
50 – High Speed Internet								

Work Group Legend

 Utilities Work

47 Utilities Action #1

Priority: 5

High Priority U Action #1 Develop a process for periodic review of Island utility services.

Department Lead: Public Works		Support: --
Action <ul style="list-style-type: none"> ▪ City Program Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 	Notes:	
Tasks:	Dependencies:	Status:
47-1 Develop and implement a periodic review program.		Estimated Start 2023
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48 Utilities Action #2

Priority: 4

High Priority U Action #2 Support the development of sewer tertiary treatment and sewer greywater systems.

Department Lead: Public Works		Support: --
Action ▪ Capital Improvements Plan	Notes:	
Affects: ▪ --		
▪ --		
Tasks:	Dependencies:	Status:
48-1 Update the Capital Improvement Plan	High Priority CFE Action #1 work program.	Estimated Start 2020
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49 Utilities Action #3

Priority: 4

High Priority U Action #3 Facilitate cooperation among or consolidation of water systems.		
Department Lead: Public Works		Support: --
Action <ul style="list-style-type: none"> ▪ Plan/Strategy Affects: <ul style="list-style-type: none"> ▪ BI Municipal Code ▪ -- 	Notes:	
Tasks:	Dependencies:	Status:
49-1 Convene a working group that includes representatives of Group A and Group B water systems, the Fire Marshal, and the Public Works department.	Include consideration of Medium Priority Utilities Action #5 in this work.	Estimated Start 2021
49-2 Create a unified set of regulations for island water systems: <ul style="list-style-type: none"> o Improve the review process for water system projects to improve consistency and clarity. Currently there is a differential review process based on system ownership, type of construction, and use of right-of-way. o Determine uniform water system standards for design, construction, and fire flow for island water systems. o Review and update fire code to provide clarity on water system upgrades and for new development. o Review and clarify utilities and right of way uses in section 10-15 water line requirements. o Clarify 20.04.110 to reflect Fire Marshal's current approach for residential construction and the upgrade of water systems. 		Estimated Start 2022
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50 Utilities Action #4

Priority: 5

High Priority U Action #4 Continue the investigation of the creation of an Island-wide high-speed internet service.

Department Lead: Community Development		Support: --
Action <ul style="list-style-type: none"> ▪ Plan/Strategy 		Notes:
Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 		
Tasks:	Dependencies:	Status:
50-1 Initiate Strategy Development.		Estimated Start 2024
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51 Utilities Action #5

Priority: 4

Medium Priority U Action #5 Proactively encourage, study, and facilitate consolidation of water systems to manage water resources and systems more efficiently, economically and safely.

Department Lead: Public Works		Support: --
Action <ul style="list-style-type: none"> ▪ Plan/Strategy Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 	Notes:	
Tasks:	Dependencies:	Status:
51-1 Develop a strategy for consolidating water systems.	Include with High Priority Utilities Action #3.	Estimated Start 2021
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Cultural Element

Work Plan Item and Schedule

CULTURAL WORK PLAN ITEM SUMMARY

	Implementing Actions	Tasks to Complete	Tasks in Progress	Completed Tasks
52	High Priority CU Action #1 Consider work and living space for artists when modifying housing regulations or commercial use regulations.	Code update to allow live/work space for artists		

CULTURAL DRAFT SCHEDULE

Item	2019	2020	2021	2022	2023	2024	2025	2026
52 – Living Spaces for Artists (with 33)								

Work Group Legend

Housing Work

52 Cultural Action #1

Priority: 2

High Priority CU Action #1 Consider work and living space for artists when modifying housing regulations or commercial use regulations.

Department Lead: Community Development		Support: --
Action <ul style="list-style-type: none"> ▪ BI Municipal Code 		Notes:
Affects: <ul style="list-style-type: none"> ▪ -- ▪ -- 		
Tasks:	Dependencies:	Status:
52-1 Code update to allow live/work space for artists.	Include in the Housing Action #2 code work.	Estimated Start 2019
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Human Services Element

Work Plan Items and Schedule

HUMAN SERVICES WORK PLAN ITEMS SUMMARY

	Implementing Actions	Tasks to Complete	Tasks in Progress	Completed Tasks
53	High Priority HS Action #1 The City Council shall consider human service funding through the biennial budget process.	Review human services funding during budget process		
54	High Priority HS Action #2 Periodically update the Community Needs Assessment. Use the results to inform City funding decisions and promote community discussion about human service needs to increase empathy and understanding.	Update community needs assessment Review human services program funding Develop public education campaign		
	Medium Priority HS Action #3 Amend the City’s development code and create public/private partnerships to increase the diversity of housing types and supply of affordable housing. NOTE: SAME ACTION IN HOUSING ELEMENT.	See Housing Element		
	Medium Priority HS Action #4 Adopt and maintain and Economic Development Strategy to coordinate public and private efforts to grow and sustain a healthy economy on the Island. NOTE: SAME ACTION IN ECONOMIC ELEMENT.	See Economic Development		

HUMAN SERVICES DRAFT SCHEDULE

Item	2019	2020	2021	2022	2023	2024	2025	2026
53/54 – Human Services								

Work Group Legend

 Community and Land Use Work

53 Human Services Action #1

Priority: 4

High Priority HS Action #1 The City Council shall consider human service funding through the biennial budget process.

Department Lead: Community Development		Support: Finance	
Action ▪ Budget Affects: ▪ -- ▪ --		Notes:	
Tasks:	Dependencies:	Status:	
53-1 Review human services funding as part of budget process.	Coordinate with High Priority Human Services Action #2.	Estimated Start 2021	
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54 Human Services Action #2

Priority: 4

High Priority HS Action #2 Periodically update the Community Needs Assessment. Use the results to inform City funding decisions and promote community discussion about human service needs to increase empathy and understanding.

Department Lead: Community Development		Support: --
Action ■ Policies and Procedures	Notes:	
Affects: ■ --		
■ --		
Tasks:	Dependencies:	Status:
54-1 Update the Community Needs Assessment.	Coordinate with High Priority Human Services Action #2.	Estimated Start 2021
54-2 Review Human Services funding.		Estimated Start 2022
54-3 Develop a public education campaign.		Estimated Start 2022
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CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: January 15, 2019

ESTIMATED TIME: 45 Minutes

AGENDA ITEM: (6:55 PM) Nonmotorized Transportation Planning - Deputy Mayor Schneider,

STRATEGIC PRIORITY: Reliable Infrastructure and Connected Mobility

PRIORITY BASED BUDGETING PROGRAM:

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION:

Discussion.

SUMMARY:

The City Council will discuss options for nonmotorized transportation planning.

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

See attached proposal.

ATTACHMENTS:

[Nonmotorized Transportation Proposal](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

A 10-year Strategy to Implement the Bainbridge Island Non-motorized Transportation Plan

Recent reports on climate change indicate that we need to make massive behavioral changes to reduce carbon footprint, and auto transportation is one of the top carbon polluters. Infrastructure that enabled car-free alternatives would help many of us become better citizens of the planet.

Recent Bainbridge Island surveys show that up to 60% of respondents want and would use new infrastructure for “active transportation” if it felt safe, compared to roughly [5%] who currently use active transportation.

Decades of dedicated committee and City staff efforts have produced detailed plans for a long list of non-motorized transportation projects. Each project has been thoughtfully scored and documented. But some missing elements have hindered the effectiveness of this planning, or at least the communication of the plan, and the recent failure of a ballot measure for funding is proof.

- We need more consensus and support from stakeholder groups. After many years of competing for scarce funding for non-motorized projects, groups are not all in agreement on the priority or nature of some projects.
- We need inspiring and measurable goals against which all individual projects can be measured, and it is time to bring the public into the process to influence and validate the end result we are trying to achieve. Measurable goals for instance could to reduce the growth of vehicle use
- We need outside expertise to challenge our perceived constraints, suggest best practices, share success stories from other comparable small town/rural communities, apply creative problem solving, and get consensus on appropriate standards and guidelines for meeting our goals.
- We need to partner with other jurisdictions to maximize opportunities for new solutions along with support for those solutions.
- The vision and plan created from these goals and partnerships must be communicated concisely and compellingly, with appropriate maps, illustrations, and narrative to tell a story that is accessible to all islanders.

To address these needs for infrastructure planning, the City will:

1. Request the formal involvement of the BI Parks District, the BI School District, and any other interested government entities such as Kitsap Transit in the development of a new strategy.
2. Hire a person or firm that is expert in active transportation and community consensus-building to work with stakeholders and the public to establish measurable community goals, evaluate the non-motorized section of the City's [Island-Wide Transportation Plan](#) against these goals, and create a strategy for building out the infrastructure over the next 10 years.

THE PROCESS

The Facilitator will lead a process that includes the steps listed below, presumably in the order presented below.

- A. Determine the stakeholders who will be involved and how they will be involved, including: City staff; the City Multi-Modal Transportation Advisory Committee; the City Council or a subset thereof; other jurisdictions such as the Parks District and the School District; and members of the public TBD. The exact method of involving all of these stakeholders will be decided by the Council with the input of the Facilitator.
- B. Identify the measurable community goals that will be used to guide the Plan and project selection (the "Community Goals"). For example,
 - Goal 1: Reduce the number (or growth) of vehicle trips (by how much, measured by...)
 - Goal 2: Something related to safety for nonmotorized transportation users
 - Goal 3: Something related to integration with public transportation
- C. A thorough review and assessment of the current non-motorized systems plan, which will include the following:
 - Review existing conditions/infrastructure to identify gaps between current state and the community goals
 - Review list of currently identified projects to assess/rank projects for their ability to achieve/support the community goals
 - Identify/propose new projects that have the ability to achieve/support the community goals
- D. A thorough review and assessment of the current public transportation system on the Island and options for improving the system and increasing ridership. This seems out of sync with the rest of the plan. Could we say "Review public transportation system and assess options for increasing ridership by connecting with users of non-motorized routes."
- E. Develop a set guidelines and standards that shall apply to all projects to be built, such as width of separated paths; width of bike shoulders; requirements for native restoration of disturbed landscapes; etc.
- F. Develop a two-prong Plan. One prong will list the non-motorized projects and public transportation initiatives to be funded over the next ten years using the City's regular recurring revenue. The other prong will include the work identified in the first prong and will also include a list of the non-motorized projects and public transportation initiatives to be funded using revenue from a ballot measure that is approved by the public. The elements of each prong of the Plan must be clearly prioritized and chosen to meet the Community Goals defined earlier in the process.
- G. Develop a multimedia presentation of the Plan that provides the narrative, clarity, and specificity needed to communicate with and inspire residents.
- H. Make recommendations for education, promotion, and incentives to increase use of infrastructure.

MTAC contributes:

History: the vision, the contributors, the timeline, past funding patterns, (provided by MTAC)



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: January 15, 2019

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (7:40 PM) Future Council Agendas,

STRATEGIC PRIORITY: Good Governance

PRIORITY BASED BUDGETING PROGRAM:

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION:

Council will review future Council agendas.

SUMMARY:

Council will review future Council agendas.

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[City Council Regular Business Meeting 012219](#)

[City Council Study Session 020519](#)

[City Council Regular Business Meeting 021219](#)

[City Council Study Session 021919](#)

[City Council Regular Business Meeting 022619](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, JANUARY 22, 2019**

BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WASHINGTON

AGENDA

1. **CALL TO ORDER/ROLL CALL - 6:00 PM**
2. **PLEDGE OF ALLEGIANCE / APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE**
3. **PUBLIC COMMENT**
4. **MAYOR'S REPORT**
5. **CITY MANAGER'S REPORT**
6. **PRESENTATION(S)**
 - 6.A Design Review Board 2018 Annual Report and 2019 Work Plan, 10 Minutes
 - 6.B Historic Preservation Commission 2018 Annual Report and 2019 Work Plan 10 Minutes
7. **CITY COUNCIL DISCUSSION**
 - 7.A Ethics Complaint No. 2018-04 and Complaint Determination - Mayor Medina, 20 Minutes
[Staff Memo - Procedure for City Council Review of an Ethics Complaint](#)
[Ethics Complaint No. 2018-04](#)
[Response to Ethics Complaint No. 2018-04](#)
[Ethics Board Determination on Ethics Complaint No. 2018-04](#)
[Resolution No. 2018-10, Adopting the City's Current Ethics Program](#)
8. **UNFINISHED BUSINESS**
 - 8.A Subdivision Guidelines and Standards Update - Planning, 20 Minutes
[20190122 Memo Subdivision Ordinance Overview.docx](#)

- 8.B Resolution No. 2019-08 (Formerly Resolution No. 2018-33), Relating to Transportation Benefit District Fee Increase - Finance, 10 Minutes
[Resolution No. 2019-08 Approving an Increase to Vehicle License Fee](#)
- 8.C Resolution No. 2019-07 (Formerly Resolution No. 2018-38), Updating Financial Policies Relating to Use of Transportation Benefit Fund Fee Increase - Finance, 10 Minutes
[Resolution No. 2019-07, Updating the City's Financial Policies](#)
- 8.D Resolution No. 2019-06, Directing Use of Additional Vehicle License Fee Revenue - Finance, 15 Minutes
[Councilmember Tirman Memo TBF December 10, 2018.docx](#)
[Resolution_No._2019-06_Specifying_Use_of_Revenue_From_Increased_Vehicle_License_Fee \(2\).docx](#)

9. NEW BUSINESS

- 9.A Resolution No. 2019-03 Updating the Investment Policy - Finance, 15 Minutes
[Resolution No. 2019-03 Updating the Investment Policy for CC 01222019](#)
[Investment policy update - Feb 2019 - for CC01222019 DRAFT.docx](#)
- 9.B Resolution No. 2019-04 Updating the Procurement Policy - Finance, 10 Minutes
[Resolution No. 2019-04 Updating the Procurement Policy for CC 01222019.docx](#)
[Procurement Policy update - Feb 2019.docx](#)
- 9.C Greenhouse Gas Emissions Inventory Professional Services Agreement, Executive 20 Minutes
[PSA for Greenhouse Gas Inventory - for CC 01222019](#)
- 9.D Shoreline Master Program Periodic Review Process Introduction and Work Plan Overview - Planning, 15 Minutes
[20190122 Staff Memo _ Introduction and Work Plan Overview.docx](#)
[Periodic Review Summary of Rule.pdf](#)
[Public Participation Program.pdf](#)
[20180111 Draft Work Plan.pdf](#)
[20180111 Staff Memo SMP Guiding Themes.pdf](#)

10. CONSENT AGENDA

- 10.A Agenda Bill for Consent Agenda, 5 Minutes
- 10.B Accounts Payable and Payroll
- 10.C City Council Regular Business Meeting Minutes, January 8, 2018
- 10.D Village Pump Station Replacement Project Change Order No. 3 - Public Works, 10 Minutes
[Village Pump Station Project Change Order No. 3](#)

- 10.E Resolution No. 2019-01 to Update the City Fee Schedule - Finance, 10 Minutes
[Resolution No. 2019-01 - Amending Fee Schedule](#)
- 10.F Resolution No. 2019-09, Rescinding Prior Decisions to Surplus Certain City-Owned Real Property - Executive, 5 Minutes
[Staff Memo re Res 2019-09 re Removal of Surplus Designation for Certain Properties](#)
[Resolution No. 2019-09 \(Formerly 2018-37\) Rescinding Prior Decisions to Surplus Certain City-Owned Real Property](#)
[2018 Surplus Property Report](#)
- 10.G Agreement for Provision of Juvenile Detention Facilities - Police, 5 Minutes
[2019 Juvenile Detention Facilities Agreement](#)

11. COMMITTEE REPORTS

- 11.A Committee Reports, 5 Minutes

12. FOR THE GOOD OF THE ORDER

13. ADJOURNMENT

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

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Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



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**CITY OF
BAINBRIDGE ISLAND**

**CITY COUNCIL STUDY SESSION
TUESDAY, FEBRUARY 05, 2019**

**BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WASHINGTON**

AGENDA

- 1. CALL TO ORDER / ROLL CALL - 6:00 PM**
- 2. EXECUTIVE SESSION**
 - 2.A Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, 45 Minutes
- 3. APPROVAL OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE**
- 4. MAYOR'S REPORT**
- 5. PRESENTATIONS**
 - 5.A Final report from Team of Consulting Arborists - Planning, 45 Minutes
 - 5.B Design Guidelines Update Briefing - Planning, 30 Minutes
- 6. UNFINISHED BUSINESS**
 - 6.A Update on City's Suzuki Property Development Project - Council, 30 Minutes
[Suzuki Update CC 20 Nov 2018.pdf](#)
 - 6.B Olympic Drive Non-Motorized Improvements Project - Public Works, 10 Minutes

6.C Shoreline Master Program (SMP) Periodic Review - Planning, 15 Minutes

6.D Shoreline Master Program (SMP) Limited Amendment on Aquaculture - Planning, 30 Minutes
[20190122_CC_Staff_Memo_Ecology Informal Response.docx](#)
[Ecology comments_7.16.2018.pdf](#)
[Draft_Submittal Package_Overview Final 021717.docx](#)

7. **NEW BUSINESS**

8. **CITY COUNCIL DISCUSSION**

9. **FUTURE COUNCIL AGENDAS**

9.A Future Council Agendas, 5 Minutes

10. **FOR THE GOOD OF THE ORDER**

11. **ADJOURNMENT**

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**CITY OF
BAINBRIDGE ISLAND**

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, FEBRUARY 12, 2019**

BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WASHINGTON

AGENDA

1. **CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - 6:00 PM**
Absences: Deputy Mayor Schneider and Councilmember Tirman. The Deputy Mayor may join by conference call.
2. **APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE**
3. **PUBLIC COMMENT**
4. **MAYOR'S REPORT**
5. **CITY MANAGER'S REPORT**
6. **PRESENTATION(S)**
 - 6.A Climate Change Advisory Committee 2018 Annual Report and 2019 Work Plan 10 Minutes
 - 6.B Utility Advisory Committee 2018 Annual Report and 2019 Work Plan 10 Minutes
7. **PUBLIC HEARING(S)**
8. **UNFINISHED BUSINESS**
 - 8.A Information Services Agreement for Local Update of Census Addresses (LUCA) Operations - Planning 5 Minutes
[Information Services Agreement for Local Update of Census Addresses \(LUCA\) Operations 5-22-18 LUCA Agenda Bill](#)
9. **NEW BUSINESS**

- 9.A Water and Sewer Telemetry Upgrade Professional Services Agreement 10 Minutes
- 9.B Amendment No. 1 to the Option and Water Tower Lease Agreement with Verizon Wireless 10 Minutes
[Coverage Plot of Upgraded Telecommunications Equipment
October 13, 2011 Option and Water Tower Lease Agreement](#)
- 9.C Appointment to the Planning Commission - Mayor Medina, 5 Minutes

10. CITY COUNCIL DISCUSSION

11. CONSENT AGENDA

- 11.A Agenda Bill for Consent Agenda 5 Minutes

- 11.B Accounts Payable and Payroll

12. COMMITTEE REPORTS

- 12.A Committee Reports 5 Minutes

13. FOR THE GOOD OF THE ORDER

14. ADJOURNMENT

GUIDING PRINCIPLES

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**CITY OF
BAINBRIDGE ISLAND**

**CITY COUNCIL STUDY SESSION
TUESDAY, FEBRUARY 19, 2019**

**BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WASHINGTON**

AGENDA

- 1. CALL TO ORDER / ROLL CALL - 6:00 PM**
- 2. APPROVAL OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE**
- 3. MAYOR'S REPORT**
- 4. PRESENTATIONS**
 - 4.A Final Report on Inclusionary Zoning/Transfer of Development Rights Analysis from ECONorthwest and Forterra - Planning, 45 Minutes
- 5. UNFINISHED BUSINESS**
- 6. NEW BUSINESS**
- 7. CITY COUNCIL DISCUSSION**
- 8. FUTURE COUNCIL AGENDAS**
 - 8.A Future Council Agendas 5 Minutes
- 9. FOR THE GOOD OF THE ORDER**
- 10. ADJOURNMENT**

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**CITY OF
BAINBRIDGE ISLAND**

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, FEBRUARY 26, 2019**

BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N.
BAINBRIDGE ISLAND, WASHINGTON

AGENDA

- 1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - 6:00 PM**
- 2. APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE**
- 3. PUBLIC COMMENT**
- 4. MAYOR'S REPORT**
- 5. CITY MANAGER'S REPORT**
- 6. PRESENTATION(S)**
 - 6.A Preliminary 2018 financial results 20 Minutes
- 7. PUBLIC HEARING(S)**
- 8. UNFINISHED BUSINESS**
 - 8.A Ordinance No. 2019-XX, Updating the City's Sign Code - Planning 30 Minutes
 - 8.B Olympic Drive Non-Motorized Improvements Project Construction Award (PLACEHOLDER FOR 19-13) 10 Minutes
- 9. NEW BUSINESS**
- 10. CITY COUNCIL DISCUSSION**
- 11. CONSENT AGENDA**

11.A Agenda Bill for Consent Agenda 5 Minutes

11.B Accounts Payable and Payroll

12. COMMITTEE REPORTS

12.A Committee Reports 5 Minutes

13. FOR THE GOOD OF THE ORDER

14. ADJOURNMENT

GUIDING PRINCIPLES

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