



CITY OF
BAINBRIDGE ISLAND

**SPECIAL CITY COUNCIL MEETING
SATURDAY, JULY 17, 2021**

CITY COUNCIL RETREAT 2021
"CELEBRATING 30 YEARS OF THE CITY OF BAINBRIDGE ISLAND"
COUNCIL CHAMBERS
[HTTPS://BAINBRIDGEWA.ZOOM.US/J/96656027867](https://bainbridgewa.zoom.us/j/96656027867)

AGENDA

1. **(8:00 AM) WELCOME, AGENDA REVIEW, OVERALL PURPOSE, GROUND RULES**
2. **(8:30 - 9:15 AM) ISSUES FACING THE COMMUNITY AND THE MUNICIPAL CORPORATION PLUS EMERGING TOPICS**
3. **(9:15-9:30 AM) BREAK**
4. **(9:30 - 10:30 AM) REVIEW OF PROJECTS AND PROJECT STATUS - WHAT TO DO ABOUT THE WORKLOAD?**
 - 4.A **2021 Workplan**
[2021 Workplan 07-2021 for Retreat 07172021.pdf](#)
5. **(10:30 - 11:00 AM) CITY COUNCIL AGENDA CONSTRUCTION POLICIES - EXAMPLES FROM SIMILAR COMMUNITIES**
 - 5.A **Examples of City Council Agenda Construction Policies**
[Lodi, California Agenda Policy.pdf](#)
[Coronado, California Agenda Policy.pdf](#)
6. **(11:00 - 11:30 AM) REVIEW OF COUNCIL AND CITY MANAGER COMMUNICATIONS EXPECTATIONS - CASE STUDY OF FLAWED COUNCIL CITY MANAGER COMMUNICATIONS**
 - 6.A **Communication Case Study**
[Poor Communication Case Study.pdf](#)
7. **(11:30 AM - 12:30 PM) COUNCIL SUBCOMMITTEES AND AD HOC SUBCOMMITTEES**

7.A **2021 Council Local and Regional Assignments**
2021_Council_Assignments.docx

8. (12:30 TO 1:15 PM) HOSTED LUNCH

9. (1:15 - 2:00 PM) WHAT ARE THE COUNCIL'S HIGH PRIORITY PROJECTS?

10. (2:00 PM) ADJOURNMENT

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



City Council meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the City Clerk's Office at 206-780-8604 or cityclerk@bainbridgewa.gov by noon on the day preceding the meeting.



CITY OF
BAINBRIDGE ISLAND

Special City Council Meeting Agenda Bill

MEETING DATE: July 17, 2021

ESTIMATED TIME:

AGENDA ITEM: 2021 Workplan

SUMMARY: The 2021 workplan is attached.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: Discussion

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[2021 Workplan 07-2021 for Retreat 07172021.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

2021 Workplan Projects

Last updated July 14, 2021

Project	Status	Notes	Dept	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Category	Project Driver
Adopt 12 and 20-year Multifamily Tax Exemption (MFTE) program	Active	Public Hearing on designation area held in June 2021. Introduction of ordinance planned for August 2021.	PCD									Land Use/ Housing	Policy
FAR – Zoning Control – Amended Regulations	Active	Briefing planned in July. Interim Control in effect until September 10, 2021.	PCD									Land Use/ Housing	Policy
Triage – Phase II Code Changes – Code revisions related to meetings and requirements prior to a land use permit	Active	Scheduled for Council consideration on July 27.	PCD									Land Use/ Housing	Policy
Complete changes to Sign Code	Deferred		PCD									Land Use/ Housing	Policy
PSRC Regional Growth Allocation	Pending	Following the completion of the BLR, the City will engage in growth allocation discussions with the County and Cities.	PCD									Land Use/ Housing	Policy
Consider implementation of Inclusionary Zoning (IZ)	Pending	Last briefings with Council in 2020.	PCD									Land Use/ Housing	Policy
Consider creation of Agricultural Resource Land designation	Pending	Last briefings with Council in 2020.	PCD									Land Use/ Housing	Policy
Consider allowing RV's as permanent housing	Pending	Last briefings with Council in 2020.	PCD									Land Use/ Housing	Policy
Consider rules for tiny home villages	Pending	Last briefings with Council in 2020.	PCD									Land Use/ Housing	Policy
Consider TDR Implementation	Active	Council took action in July 2021 to request the consultant (EcoNorthwest) determine the sender TDR exchange value.	PCD									Land Use/ Housing	Policy
Consider regulations related to common ownership of ADU's	Pending	Last briefings with Council in 2020.	PCD									Land Use/ Housing	Policy
Administrative Review of the Development Moratorium	Suggest defer	Review and analysis of the code changes that resulted from the development moratorium.	PCD									Land Use/ Housing	Policy
Decision Criteria – Subdivision	Suggest defer	Last briefings with Council in 2020.	PCD									Land Use/ Housing	Policy

Project	Status	Notes	Dept	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Category	Project Driver
Decision Criteria – Conditional Use Permit	Suggest removal	Last briefings with Council in 2020.	PCD									Land Use/ Housing	Policy
Initiate Winslow Master Plan (WMP) Update	Pending	Will commence after completion of Island Center Subarea Plan.	PCD									Land Use/ Housing	Policy
Complete Island Center Subarea Plan	Active	Subcommittee completed their recommendation in May 2021. PC Review started July 8, 2021	PCD									Land Use/ Housing	Policy
Consider Sea Level Rise Adaptation policy	Active	Scope to be determined.	PCD									Land Use/ Housing	Policy
Develop regulations specific to small lots	Suggest removal	Added to work plan in January 2021. Work may not be needed pending changes to regulations for Native Vegetation, Landmark Trees	PCD									Land Use/ Housing	Policy
Housing Action Plan, Housing Needs Assessment, and Housing Inventory	Active	Review of RFP and options for proceeding to be discussed on July 27	Exec/ PCD									Land Use/ Housing	Policy
Buildable Lands Report	Active	County's Buildable Lands Report provides info related to growth trends.	PCD									Land Use/ Housing	Operations
Implement Island Center Subarea Plan	Pending	Amend municipal code to implement Island Center Subarea Plan.	PCD									Land Use/ Housing	Operations
NTA Grant for Manzanita Watershed Planning	Active	Consultant work underway	PW									Climate/ Natural Resources	Policy
Support PSE community solar project	Pending	Project driven by PSE schedule	PW									Climate/ Natural Resources	Policy
Complete revisions to Native Vegetation, Landmark Trees, noticing requirement for tree clearing	Active	Separated landmark tree amendments from the vegetation amendment package. Request from PC on July 8, 2021 to move defensible space exemption forward as emergency. Scheduled for Council consideration in July.	PCD									Climate/ Natural Resources	Policy
Shoreline Stewardship Program	Deferred	Due to lack of staff capacity	PCD									Climate/ Natural Resources	Policy
SMP/CAO Monitoring & Program Evaluation	Deferred	Due to lack of staff capacity	PCD									Climate/ Natural Resources	Policy

Project	Status	Notes	Dept	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Category	Project Driver
Consider Green Building Initiatives	Deferred	Due to lack of staff capacity. Staff will brief Council in the summer	PCD									Climate/ Natural Resources	Policy
Complete administrative review of Critical Areas Ordinance (CAO)	Deferred	Due to lack of staff capacity	PCD									Climate/ Natural Resources	Policy
SEPA Ordinance Update	Suggest removal	Defer or remove due to competing priorities for staff and Council time.	PCD									Climate/ Natural Resources	Policy
Waste Reduction and Limit on Single Use Plastics Ordinance	Active	Initial ordinance passed. Additional work to follow on broader topic.	Exec									Climate/ Natural Resources	Policy
Approve islandwide Cooperative Weed Management Association	Active	MOU proposed for Council review on August 10	PW/PCD									Climate/ Natural Resources	Operations
Amend Appendix J of the Building Code to address stormwater	Deferred	Amend code to reflect the City's stormwater regulations; deferred until PW hiring completed	PW/PCD									Climate/ Natural Resources	Operations
Pritchard Outfall – Complete design, community outreach and construct	Suggest defer	Not yet re-started	PW									Climate/ Natural Resources	Operations
Support Groundwater Management Plan	Active	Draft GWMP plan in development; Council discussion scheduled for early September	PW									Climate/ Natural Resources	Operations
Support PSE Brien Drive power undergrounding and vehicle charging station	Deferred	Project delay due to PSE scheduling; undetermined start date at this time	PW									Climate/ Natural Resources	Operations
Climate Action Plan implementation	Pending	TBD based on support from new climate-focused staff position	PCD/PW									Climate/ Natural Resources	Operations
Complete SMP Periodic Review	Active	Adoption planned for August 2022.	PCD									Climate/ Natural Resources	Required
Support Sustainable Transportation Project	Active	Project evaluation criteria completed; project selection to be completed by early fall	PW									Mobility	Policy
Complete Streets Ordinance	Active	Ordinance scheduled for Council review July 27	PW									Mobility	Policy
Eagle Harbor Drive/McDonald Creek culvert – permit and construct	Active	Design completed, but project on hold to explore mitigation options that will avoid a permit appeal; consultant work started	PW									Mobility	Capital
Eagle Harbor PH I Non-Motorized – design and right-of-way evaluation	Active	Consultant selected for high-level review of environmental and permitting challenges associated with design options;	PW									Mobility	Capital

Project	Status	Notes	Dept	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Category	Project Driver
Eagle Harbor PH II Non-Motorized – Complete design and construct	Active	Construction started 6/7; completion in September	PW									Mobility	Capital
Sakai Pond Trail – Complete permitting and construct	Active	Construction started 6/7; completion in September	PW									Mobility	Capital
Madison Avenue Sidewalk project scope evaluation	Active	Consultant selected for early scoping; Council review scheduled for August 17	PW									Mobility	Capital
Dana's Trail project improvements planned for BISD property	Pending	Project advancement pending BISD	PW									Mobility	Capital
Traffic Calming Program Development	Active	Consultant hired to begin program handbook and three project design locations: Grow; Schel Chelb; Grand Forest:	PW									Safety	Policy
Consider rules related to Sexually Violent Predator Housing	Deferred		Exec									Safety	Policy
Traffic Emphasis: · Continue work to coordinate automated data collection with enforcement efforts to address complaints · Consider purchase of additional speed signs · Coordinate enforcement efforts with Public Works' Traffic Calming program	Active	Develop plan to better coordinate automated speed measurement with enforcement activity in targeted areas. Currently collecting data to identify predominant speeding locations.	POL									Safety	Operations
Blakely Harbor No Wake Zone	Active	Applications to install two marker buoys completed in January 2021. Installation pending final permit approvals.	POL									Safety	Operations
Marine Patrol: · Increase visibility and patrol hours during boating season · Coordinate with BIFD to augment staffing during patrols and increase available resources · Increase boater safety inspections	Active	Building work schedules to maximize coverage within existing budget. Cross-training of BIFD personnel in boat operations underway.	POL									Safety	Operations
Cascadia Rising Planning	Active	Plan for City/EOC participation in regional earthquake response exercise	Exec									Safety	Operations
EM - complete MOUs with community partners for Hubs and Shelters	Deferred		Exec									Safety	Operations
EM - Continue Map Your Neighborhood outreach	Deferred		Exec									Safety	Operations
High School Road Safety Improvements - Complete design and construct	Active	Delay due to federal grant agency response; Project design completed; Project advertised	PW									Safety	Capital

Project	Status	Notes	Dept	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Category	Project Driver
Sportsman Club/New Brooklyn Roundabout – Complete design and construct	Active	Delayed due to WSDOT review; Target advertisement date in August; Construct post school year 2022	PW									Safety	Capital
Identified traffic calming projects	Active	Equipment (radar signs) received; to be installed in July	PW									Safety	Capital
Police/Court Facility	Active		Exec									Safety	Capital
Plan for 2021 Community Needs Assessment	Active		Exec									Community	Policy
Support City participation in opioid litigation	Active	Coordinating with outside counsel	Exec									Community	Policy
Support Council consideration of public farmland framework	Active	Recommendation from Council Ad Hoc committee forthcoming	Exec									Community	Policy
Farm Irrigation Projects - construction	Active	Pump and well-head maintenance/replacement in the procurement process	PW									Community	Operations
Support 2022 LTAC funding cycle	Active	RFP in development. Council review scheduled for July 27.	Exec									Community	Operations
Support 2022-2023 Cultural Element Funding Cycle	Active		Exec									Community	Operations
Support 2022 Human Services Funding Cycle	Active		Exec									Community	Operations
Continue to investigate options to improve cellular service coverage via Master Permits with Verizon and other service providers	Active	Next step is to complete updates to Title 19 BIMC related to Master Permits, and then to pursue such permitting with	Exec									Community	Operations
Continue to investigate options to improve community cellular service	Active		Exec									Community	Operations
Manage GARE Foundations training	Active	City employees, Council and REAC members attending GARE events	Exec									Community	Operations
Support REAC outreach workplan	Active		Exec									Community	Operations
Resolve Crawford shade covenant issues	Pending	Awaiting community response to City inquiry	Exec									Community	Operations
Revise and update City special event permit process	Suggest defer	Reviewing within the context of committee-related activities	Exec									Community	Operations

Project	Status	Notes	Dept	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Category	Project Driver
Consider Welcome Pole project	Active	Considering possible location and scope	PW									Community	Capital
BISCC Renovations Project – design and construction	Active	Design work underway	PW									Community	Capital
Stormwater Master Plan	Active	Project scope not yet developed	PW									Accountability	Policy
Water System Business Plan	Suggest defer	Project scope not yet developed	PW									Accountability	Policy
Achieve reaccreditation from WASPC for Police Department	Active	Assemble proofs of compliance for mock assessment in June 2021. On-site assesment is expected in August 2021.	POL									Accountability	Policy
Complete changes to Code Compliance	Pending	Pending - can start when new code compliance officer is hired	PCD									Accountability	Policy
Review Noise Standards	Suggest removal	Existing noise code aligns with WAC. Update not currently a priority.	PCD									Accountability	Policy
Develop community budget reporting	Deferred		FIN									Accountability	Policy
Work with Council to implement changes to Ethics Program	Active	Proposal to amend program scheduled for August 10 Council meeting.	Exec									Accountability	Policy
2021 Annual drainage program – design and construction	Active	New suite of projects TBD	PW									Accountability	Operations
Annual fleet and equipment procurement	Active	Projects underway	PW									Accountability	Operations
2021 Annual road preservation and striping program – design and construction	Active	Striping to start in late July; Road maintenance contract awarded by Council on July 13	PW									Accountability	Operations
Respond to and support potential Local Improvement District for Ferncliff HOA	Active	Preliminary cost analysis reviewed by UAC on 7/14; Council review in August	PW									Accountability	Operations
Yeomalt Drive slide repair investigation	Active	Evaluating geotechnical conditions to determine next steps	PW									Accountability	Operations
Inventory System: Replace manual inventory system with software to improve tracking and planning for replacement cycles	Active	Reviewing existing software to better identify any gaps in meeting department needs for inventory of equipment.	POL									Accountability	Operations
Support development services fee study	Active	Update of building, planning and engineering fees. Last update was in 2007. Council briefing September 2021.	Fin/PCD									Accountability	Operations
FEMA Grant compliance and claims	Active	The City is in the process of submitting \$200k for reimbursement related to COVID-19 eligible expenses. Costs ongoing	FIN									Accountability	Operations

Project	Status	Notes	Dept	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Category	Project Driver
ARPA Grant compliance and claims	Active	The City will be receiving \$7.061 million in two payments of \$3.5 million in June/July of 2021 and 2022	FIN									Accountability	Operations
2011 LTGO Bond Refunding	Active	New - 2011 LTGO bond current refunding of \$2,950,000 of outstanding bonds - Est. NPV savings at \$250k to \$300k	FIN									Accountability	Operations
Develop and issue banking RFP	Active	The Finance Department is intending to seek proposals for new banking services.	FIN									Accountability	Operations
Complete disposition of designated surplus property (IslandWood Easement)	Active		Exec									Accountability	Operations
Revise and update City real property surplus process	Deferred	Support disposition/ planning for Suzuki property.	Exec									Accountability	Operations
Website improvements	Deferred		Exec									Accountability	Operations
National Citizens Survey	Suggest defer		Exec									Accountability	Operations
Chlorine Generator Replacement – Complete design and construct	Active	Project construction contract awarded	PW									Accountability	Required
Comcast Franchise	Active	Negotiations are ongoing, with a goal to reach agreement in the Fall of 2021.	PW									Accountability	Required
Lead PSE Franchise renewal process	Active	Sending first draft of franchise and Partnership Agreement to PSE by 8/1	PW									Accountability	Required
Coordinate as needed with Kitsap County transition to new Records Management System (RMS)	Active	Vendor selected in Q4 2020. Statement of work under development for implementation and transition.	POL									Accountability	Required
Coordinate with CJTC and WASPC to achieve compliance with new I-940 requirements	Active	Training occurring to meet compliance.	POL									Accountability	Required
Small wireless facility ordinance	Active	Interim control extended to Nov. 14, 2021	PCD									Accountability	Required
Establish franchise agreements with utilities located in City right-of-way (e.g., KPUD)	Active		Exec									Accountability	Required
Implement closed captioning for City Council meetings	Active	Equipment purchased. Implementation underway	Exec									Accountability	Required
Water and Sewer SCADA Upgrades - construct	Active	Council contract award proposed for 6/8	PW									Accountability	Capital

Project	Status	Notes	Dept	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Category	Project Driver
Complete pre-design for Winslow Water Tank replacement; submit to DOH	Active	Delay due to technical issues related to the water system model; Pre-design report	PW									Accountability	Capital
Country Club road bulkhead "spot" repair – Complete design and construct	Active	Project target advertisement in late July	PW									Accountability	Capital
Initiate design for Sunday Cove, Lovell, Wood, Wing Point (SLoWW) sewer improvements	Active	Project scope under evaluation	PW									Accountability	Capital
City Hall Security – design and construction	Active	On hold while Police/Court facility next steps are determined	PW									Accountability	Capital
Salt Storage Facility – design and construction	Active	Anticipated start late summer 2021	PW									Accountability	Capital
Village Basin sewer force main project – design and construction	Active	Considering addition of scope to Madison Bike Lanes project	PW									Accountability	Capital



CITY OF
BAINBRIDGE ISLAND

Special City Council Meeting Agenda Bill

MEETING DATE: July 17, 2021

ESTIMATED TIME:

AGENDA ITEM: Examples of City Council Agenda Construction Policies

SUMMARY: Attached are two examples of City Council agenda construction policies.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: Discussion

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Lodi, California Agenda Policy.pdf](#)

[Coronado, California Agenda Policy.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



City Council Protocol Manual



Prepared by:
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6.3 Agenda / Council Meeting

6.3a Agenda Packet Preparation

The City Manager reviews and approves all items for the Council agenda. Agenda packets are compiled, photocopied, converted electronically, posted to the Web, and distributed through the City Clerk's Office, pursuant to the "City Council Agendas, Council Communications, and Packet Policy/ Procedure." Agendas shall be delivered to Council Members on the Thursday prior to the Council meeting and a link to the electronic agenda packet on the Webpage will be e-mailed to Council.

6.3b Placing Items on the Agenda

Pursuant to LMC Section 2.04.180 "Preparation of agendas," matters may be placed on the agenda for consideration by request of 1) any member of the City Council, 2) the City Manager, 3) the City Clerk, and 4) the City Attorney. Any reasonable request by any person named in this section shall be honored, subject to the City Manager's discretion as to the preparation of accompanying staff reports.

Requests from the public to place an item on the agenda are to be directed to the City Clerk's Office and shall be handled in the following manner:

- ☐ Proclamation/Certificate – All requests for proclamations and certificates are subject to approval of the Mayor and are typically honored only if a local representative from the requesting agency can appear to accept the certificate.
- ☐ Presentations – Most requests for presentation by civic groups and local organizations and requests for recognition of Eagle Scouts or for excellence in academics, athletics, etc. shall be honored and placed appropriately under the "Presentations" segment of the agenda.
- ☐ Item for Discussion/Action – Requests by members of the public to place an item for discussion or action on the agenda shall be directed to the appropriate City department for proper handling. In the event it cannot be handled in this manner, the individual requesting the action should submit in writing his/her specific request either directly to the City Council or to the City Clerk who will then forward to the City Council, City Manager, City Attorney, and appropriate Department. Members from the public are also encouraged to attend a City Council meeting to make their request for an agenda item under the "Comments by Public on Non-Agenda Items" segment of the agenda.

6.3c Order of Agenda Items

Resolution No. 2018-16, adopted by the Lodi City Council on February 7, 2018, establishes the order of business for City Council meetings. Topics anticipated to be of greatest interest to the public will be placed at the beginning of the Regular Calendar.



Policy #2

Title: Request by Member of the City Council, including the Mayor, to Place an Item on the City Council Agenda

POLICY #2

TITLE: Request By Member of City Council, including the Mayor, to Place an Item on a City Council Agenda

POLICY:

1. Any Member of the City Council, including the Mayor, may request that an item be placed on a future City Council agenda for discussion and possible action.

2. For any item to be placed on the City Council agenda by any Member of the City Council, including the Mayor:

a. A single page request should state the matter to be discussed, and the Mayor or Councilmember's recommended action to address the matter. NO additional material other than the single page request drafted by the requesting council member may be submitted to be agendized at the initial council meeting in which the matter will be heard. The request need not be written in the ultimate legal form necessary to take action on the matter at the next city council meeting.

b. The request must be submitted no later than 5:00 p.m. on the Tuesday prior to the regularly scheduled City Council meeting to allow the City Attorney to review the item and determine, if the matter as written, in the single page request, should be placed on the open or closed session of the city council agenda.

c. If the City Attorney determines the matter is appropriate to include in the open session agenda it will be added to the agenda as written. If the City Attorney determines the matter should be discussed in closed session, the City Attorney will draft the required agenda wording for listing the matter under closed session on the public portion of the City Council agenda. The single page request written by the requesting City Councilmember or Mayor will be provided to the entire City Council in the closed session information packet.

3. If a majority of the City Council votes to include the item as an action item at a subsequent City Council meeting, the staff will be directed to provide a staff report on the matter including costs of the action by the requesting Councilmember or Mayor and recommendation (if any) among alternatives (if any) as soon as the research and staff report can be reasonably completed at a subsequent City Council meeting for either the open or closed sessions.

DISCUSSION: The Agenda is a lawful tool used by the City Council to conduct the public's business. To accommodate the diversity of the City's citizens, each Councilmember and the Mayor, as representatives of the public, should be afforded the opportunity to present matters for City Council consideration.

Adopted by:
City Council Minute Order on October 4, 2011

**Sample of a City Council member request to add an item to a future agenda and
the full format that it appears before the City Council**

COMMUNICATIONS - WRITTEN

Consideration of Mayor Richard Bailey and Councilmember Whitney Benzian's Request Regarding a Review of Opportunities to Enhance Orange Avenue by Discover Coronado.

Blair King

From: Richard Bailey
Sent: Tuesday, November 24, 2020 8:14 AM
To: Blair King
Cc: Whitney Benzian
Subject: Policy #2 Request - Orange Ave Beautification Presentation

Hi Blair -

In late 2019 and early 2020, Discover Coronado conducted a review of opportunities to enhance the Orange Avenue experience for residents and visitors.

Councilmember Benzian and I would like to submit a policy #2 request to agendize a presentation from Discover Coronado to review their findings and consider potential action to beautify Orange Avenue.

Thank you,
Richard

"



CITY OF
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Special City Council Meeting Agenda Bill

MEETING DATE: July 17, 2021

ESTIMATED TIME:

AGENDA ITEM: Communication Case Study

SUMMARY: Please see attached case study.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: Discussion

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

Amount:

Ongoing Cost:

One-Time Cost:

Included in Current Budget?

BACKGROUND:

ATTACHMENTS:

[Poor Communication Case Study.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

NOVATO "STREETGATE" – TIME TO PUT IT TO REST

SUMMARY

Combine an overly reactive Public Works Department, poor communication, and a dysfunctional Novato City Council and the result is the media circus known as "Streetgate."¹

The Marin County Civil Grand Jury (Grand Jury) could not determine whether the over-reaction of staff was due to conflicts within the City Council or some other cause. However, it was clear that the multiple conflicts which existed, and which went beyond a clash between two or three individual council members, were the main cause of the controversy.

The actions and decisions taken by individuals within the Public Works Department and the City Manager, who oversees that department's activities, are open to criticism, but it is clear that no Measure B funds were used inappropriately, no undue influence was exerted on city staff, and no laws were broken. Had the City Council been operating as it should have, the public's trust would not have been breached and there would have been no need for investigations by the "Blue Ribbon Panel" or this Grand Jury.

The Grand Jury recommends that:

- A comparison report of expenditures to rate of completion for Measure B be presented to the public no less than annually
- The City Council should take specific steps to ensure that requests to the staff from a council member are transparent, putting no undue pressure on city staff
- Any changes to the existing implementation plan for Measure B should be given the full light of day at City Council meetings
- Internal communications within Public Works should be improved
- The City Council should review the positives and negatives of televised council meetings

BACKGROUND

If the average Californian is in love with the car, the next most cherished item is the stretch of road that carries this person to work or play. Many people fervently believe that a well-paved street in front of their home is deserved and that local government is obligated to provide it, and it is the one place where local government often feels it can make itself particularly visible. Hence those campaigning for local, statewide, and national office have often pledged better roads.

The City of Novato is no different. Elected and appointed leaders know that streets are icons of city prowess. The problem is that acquiring the necessary funds for maintaining streets is a constant challenge. While general revenues, gas tax, state and federal funds are available, cities like Novato have found it increasingly difficult to raise sufficient funds for road

¹ One member of the Grand Jury has been active in the civic affairs of the City of Novato and recused himself from participation in the investigation and preparation of this report.

maintenance and/or reconstruction and other city services. Increasingly cities have turned to a variety of financial structures to accomplish what they believe its citizens desire.

City of Novato Measure B was a \$15 million General Obligation Bond for Streets, Storm Drains and Sidewalk Improvements proposed by the Novato City Council in 1999. Those in favor of Measure B, which included the current mayor, distributed materials naming specific streets that would be candidates for repair if the bond measure were approved. Measure B was approved by voters in March of 2000.

The Streetgate controversy arose in 2003 (a City Council election year) when:

- A non-Measure B street (Estado Court) was paved in conjunction with a Measure B project
- A non-Measure B street (Celeste Court) where the son of a Novato council member resided, was reconstructed
- A Measure B street (Hancock Street) was given temporary paving with non-Measure B funds and deferred for two years

This raised two questions:

Had Measure B funds been used to fund non-Measure B projects?

Was undue influence being exerted on the Novato Public Works Department to pave streets with a lower priority (non-Measure B streets)?

With animosity present among council members neither the City Council nor the city staff was able to speak with a clear and certain voice to explain the situation to its constituency. The issue blossomed into what became known as Streetgate, and resulted in a number of complaints to the Grand Jury. Despite an investigation and report by a "Blue Ribbon Panel" appointed by the City Council, the issue continued and was a factor in the 2003 City Council election.

While the Grand Jury is not interested in becoming involved with council member personality conflicts and election campaign issues, it believes that it is important for public confidence in future bond issues to determine whether Measure B funds had been used appropriately and if undue influence was exerted on the city staff by individual council members. For these reasons, the Grand Jury decided to investigate the use of Measure B funds and issue this report.

METHODOLOGY

The Grand Jury reviewed extensive documentation:

- Measure B documents from 1999 through 2003. This included Novato City Council minutes, promotional material for the bond election in 2000, consultant and city staff engineering reports, lists of the Measure B Streets showing planned construction and progress, contractor bidding documents, the awarded contract, change orders, invoices, correspondence, and other related documents
- Financial records for all the Capital Improvement Projects (CIP) for Fiscal Year 2002-2003

- The Panel Report Upon Administrative Investigation of the City of Novato Street Paving Issues (Blue Ribbon Panel) including 19 tape recordings of the interviews conducted by the Panel. Listening to the tapes eliminated the need for the Grand Jury to interview some participants
- Articles published in local newspapers
- City of Novato e-mail records, phone records, and correspondence
- Job descriptions for staff members
- State of California Professional Licensing records

The Grand Jury conducted interviews:

- Members of the City Council
- City of Novato staff from the City Manager's Office, Financial Records Office, and Public Works Department
- Former City of Novato staff
- Measure B Oversight Committee
- Other citizens of Novato

The Grand Jury made personal observations:

- Novato City Council meetings
- Various Measure B streets completed, in-process, and yet-to-be done

DISCUSSION

Use of Measure B Funds

In March of 2000, the voters of Novato passed a bond issue, with 70% of the vote, of \$15 million (known as Measure B) to fund approximately 200 street rehabilitation projects. The bonds were to be sold in three \$5 million increments and the overall project was expected to take about 10 years to complete. Principal and interest on these bonds would be paid over a thirty-year period. This was not a unique event in Novato. A similar bond issue, Measure F, was passed in 1989 to perform street repaving and rehabilitation. Measure B was its successor.

To accomplish the scope of work described in Measure B, it was planned and expected that the bond money would be supplemented with additional funds from gas taxes, state and federal funds, and other sources.

With the passage of Measure B, the Novato City Council appointed three citizens to serve as an Oversight Committee to ensure that Measure B bond money was spent on Measure B projects. This committee reviews the timing of the 200+ projects to be funded by the Measure B program. It is expected by at least one member of this committee that, as was the case with Measure F, there will be insufficient funds to complete all the projects and another bond measure will be required not only to finish the Measure B projects, but also deal with additional non-Measure B streets that will need repair in the future.

The Oversight Committee found no instance where Measure B funds were budgeted for use on streets or projects not listed in the bond issue materials.

The Grand Jury reviewed financial records relating to the allocation of funds for CIP for fiscal year 2002-2003 and for the first quarter of fiscal year 2003-2004. Those records included all Measure B funds allocated to projects up to September 30, 2004. According to those records, Measure B money was allocated only to projects specified in the bond issue materials. The Grand Jury noted that as anticipated, other sources of funds (gas tax, State and Federal funds, etc.) have been allocated to Measure B projects.

The Grand Jury did not find any documents indicating a comparison between the percentage of dollars expended and the percentage completion of Measure B projects. This kind of comparison would give the Oversight Committee, the City Council and the Public Works Department feedback about how efficiently Measure B money was being expended and the likelihood that the Measure B scope of work would be accomplished with the available funds.

The Grand Jury believes the Streetgate controversy was driven by three primary factors:

- Over-reaction of staff in response to inquiries from members of the City Council
- Poor communication in the Public Works Department
- Dysfunctional behavior by members of the Novato City Council

Over-reaction to Council Member Inquiries

The Maintenance and the Engineering Divisions are both part of the Public Works Department of Novato. The Maintenance Division usually deals with minor street repairs, including pothole repair, small patch, and small street section repaving using city personnel and equipment. These projects rarely cost more than \$10,000. If a project is expected to cost more than \$15,000, it must be put out to competitive bid by private contractors. Maintenance work is typically funded by gas tax and general fund revenues.

The Engineering Division is responsible for the management of CIP, including all Measure B projects and all major street repaving and reconstruction. This Division does not field construction crews. It employs and retains engineers to design and oversee projects performed by private contractors to ensure that the work performed meets city specifications. It is unusual for the Maintenance and Engineering Divisions to share employees.

The Public Works Department is sensitive to reports by residents pertaining to the need for street repair. The Maintenance Division regularly reschedules and reprioritizes work in response to complaints and requests. It could be said that the Maintenance Division is reactive rather than proactive in its approach to performing its work.

While no evidence uncovered efforts by individual council members to exert undue influence on staff, investigation revealed that staff tends to respond to council member inquiries faster than it would to an ordinary citizen's inquiry. Council members admitted that they were aware that if they simply made an inquiry about an issue, chances were good that a quick and pointed response would result. Two examples relevant to this controversy demonstrate this observation:

Estado Court – A resident (a past mayor) of Estado Court (a non-measure B Street) made an inquiry to a council member as to why his street was not included as one of the streets to be repaved under Measure B. This inquiry was passed to the Public Works Department by the

council member and resulted in a review of the street's condition by a city engineer. The engineer determined that Estado Court qualified for inclusion in Measure B, but inadvertently had been left off of the list. Based on those findings, the street was immediately scheduled for repaving as part of a group of streets in the vicinity that were already scheduled. Financial records show that \$7,200 in gas tax (non-Measure B) funds were used to perform the Estado Court work, and the combination of projects was an efficient use of the paving contractor. Had this decision either been made by or reviewed with the City Council, this action might not have become controversial.

Celeste Court – One of the residents of Celeste Court (a non-Measure B street) was the son of a sitting council member. The council member inquired of the City Manager whether Celeste Court would be paved with Measure B streets. That inquiry was passed to the Public Works Department, which resulted in two inspections of the street. The first inspection found that Celeste Court did not meet the standards for reconstruction, but the second, which took place a day or two later, found that it did. Based on the second inspection, the decision was made to have the Maintenance Division of the Public Works Department completely reconstruct the street. This decision and its execution are unusual from a number of perspectives:

- First, the decision to rehabilitate Celeste Court was made on April 7, 2003 and work started on April 21, 2003, which is an unusually short lead time considering the lack of a finding of hazardous conditions
- Second, the Maintenance Division is neither staffed nor equipped to do projects of this magnitude. The Grand Jury could not find a recent example of an entire street being reconstructed by the Maintenance Division
- Third, the cost of the project ultimately exceeded \$15,000, which was double the cost to perform a similar scope of work on Estado Court
- Fourth, City policy dictates that a project of this magnitude be competitively bid and awarded to an outside contractor
- Last, the City Council Policy Manual contains a one-hour rule which requires approval by a majority vote for any inquiry or issue taking more than one hour of total staff time. Given the number of e-mails, discussions, and visits to Celeste Court, it appears the one-hour rule was violated

Had established policies been followed, this project would have been reviewed with the City Council prior to its execution, issues settled, and public controversy avoided.

Testimony before the Grand Jury revealed that the above reactions to council member inquiry were extraordinary. While the Public Works staff is responsive to ordinary citizens, it appears to over-react to council member requests, and in some cases, in excess of that intended by the council member. In the case of Celeste Court, a simple council member inquiry became the focal point of controversy. The result was a reputation damaged, excessive expense to the city, and city policies and procedures violated - all because the city staff did not say "no".

Given the role that council members play, the motivation of staff appears to be to keep them "happy." Council members should be conscious of the impact of their inquiries to staff, and go out of their way to avoid any actual or perceived personal conflicts of interest. This sensitivity was not in evidence in the circumstances surrounding the reconstruction of Estado Court and Celeste Court.

Poor Communication Within Public Works

In addition to its failure to inform the City Council of the change in scope of work on Estado Court and the magnitude of the project on Celeste Court, the Public Works Department also lacks adequate internal communication.

Due to its condition, Hancock Street was scheduled to be rehabilitated in the first wave of Measure B projects. Responding to inquiries from residents of the street, a decision was made by the Maintenance Division to put a temporary asphalt cap on the street, which was expected to last for a period of two to three years. The Maintenance Division was unaware that the Engineering Division had scheduled Hancock Street to be included as part of Measure B Rehabilitation Project #1. While this breakdown in communication within the Public Works Department may have resulted in an unnecessary expense for the capping, the problem was exacerbated when, Engineering learning of Maintenance's action, made the decision to defer repair of Hancock Street rather than tear up and replace the recently applied asphalt cap. Unfortunately, the Public Works Department failed to notify the City Council of the change in plans and their rationale. The result was confusion, mistrust, and misinterpretation of the actions of the Public Works Department both by individual council members and the local media.

The Grand Jury did not limit its investigation to the three streets at the center of the controversy. A number of other situations were identified and investigated. The Grand Jury found these issues were usually caused by communication problems within the Public Works Department. This could be partly due to individual conflicts and the reluctance on the part of long-term employees to accept the introduction of new procedures. Other causes may include shortage of personnel due to budgetary considerations and the number of inquiries to which the Department must respond. Nevertheless, the Grand Jury recommends that efforts be made to improve communication within the Public Works Department.

Novato City Council Dysfunctional Behavior

The role of an elected City Council is to set policy and oversee the activities of the city to ensure that the interests of its citizens are well-served. To be most effective in this role it is imperative that the City Council appear not only honest and trustworthy, but that it place the interests of citizens ahead of its own individual self-interest. Had the City Council been acting in this manner, the Grand Jury believes that the tempest set off by the above examples and others not mentioned could have been managed effectively and would not have spun out of control into the media frenzy that resulted.

The public looks to a City Council to help it understand extraordinary issues. When a council is perceived as speaking with one voice, clarity, understanding, and acceptance are usually the outcome. When a Council speaks with five separate voices driven by individual agendas and/or political motivation, the result is usually increased distrust and doubt as to motive, honesty, and credibility. One council member, after having made allegations relative to misuse of Measure B funds on the part of a fellow council member, refused to discuss the issue further in open forum. This prevented the Novato City Council from being able to fully discuss and possibly resolve the Streetgate issue.

The Grand Jury also reviewed tape recordings pertaining to the Streetgate issue made by the Blue Ribbon Panel. The tapes confirmed what was apparent from Grand Jury interviews, that the council did not seem able to function effectively during this controversy. Interviewees spoke of council members who appeared to play to the cameras during televised council meetings. This behavior of seeking to be heard on all issues, whether necessary or not, took valuable council meeting time, and was resented by other council members. Given the behavior that seems to result from televising Novato City Council meetings, it is worth asking whether the benefit of informing the public is greater than the damage done to council member interpersonal relationships and efficient execution of the public's business. Overall, the personality conflicts resulted in a council that did not represent the interests of the public to the extent that it should have.

Certainly, the actions and decisions taken by individuals within the Public Works Department, and the City Manager who oversees that department's activities are open to criticism, but it is also clear that no Measure B funds were used inappropriately, no undue influence was exerted on staff, and no laws were broken.

Had the City Council been operating in an appropriate manner, the public's trust would not have been breached and there would have been no need for investigations by either the Blue Ribbon Panel or this Grand Jury.

FINDINGS

- F1. There is no evidence that Measure B funds have been used inappropriately.
- F2. There is a list that tracks the progress of Measure B construction projects.
- F3. There is no readily available report that tracks budgeted expenditures and completion rate vs. actual expenditures and completion rate for the Measure B program of street repair.
- F4. City staff is responsive to requests by members of the council and public pertaining to street maintenance.
- F5. There is no system that tracks council member and citizen requests and prioritizes them in a way that minimizes charges of favoritism.
- F6. Estado Court, a non-Measure B street, was combined with a Measure B construction contract which led to public confusion about the integrity of the use of Measure B funds, and negative public comment.
- F7. The paving of Celeste Court was an over-reaction to citizen and council member inquiries that resulted in reprioritization of projects, premature expenditure of funds, and award of a large maintenance/reconstruction project without competitive bidding.
- F8. Communication between divisions in the Public Works Department is poor.
- F9. The postponement of the rehabilitation of Hancock Street, a Measure B street, without City Council approval led to public confusion and negative public comment.

- F10. Council member personality conflicts led to public confusion and distrust of the actions of the City Council and the staff.
- F11. Television coverage of City Council meetings may have exacerbated existing personality conflicts among council members.

RECOMMENDATIONS

- R1. The City Finance Manager in conjunction with the Director of Public Works should prepare an annual report to the City Council detailing budgeted expenditures and completion rate versus actual expenditures and completion rate for the Measure B program of street repair.
- R2. The City Council should adopt a process which allows council member requests to city staff to be transparent to the public, and which puts no undue pressure on any city staff member.
- R3. Any changes to the published plan for implementation of Measure B street rehabilitation projects should be made at City Council meetings.
- R4. Communications within the Public Works Department should be improved.
- R5. The Novato City Council should review the advantages and disadvantages of televising council meetings to determine whether or not the benefits outweigh the disadvantages of longer council meetings and fractured intra-council relationships.

REQUEST FOR RESPONSES

Pursuant to Penal code section 933.05, the Grand Jury requests a response from the City Council of Novato for all Findings and Recommendations.

GLOSSARY

The following are definitions used in this report.

- Capping - Adding a thin layer of asphalt on top of existing pavement.
- Reconstruction - Rebuilding a street by removing the existing asphalt and putting on an entirely new structure of asphalt.
- Rehabilitation - Grinding the asphalt of the whole street from gutter to gutter and adding a thick layer of asphalt.

Repaving - Any of the methods that allows for a new smooth, hard surface.

Slurry seal - Filling in cracks and breaks in the pavement with an asphalt mixture.



CITY OF
BAINBRIDGE ISLAND

Special City Council Meeting Agenda Bill

MEETING DATE: July 17, 2021

ESTIMATED TIME:

AGENDA ITEM: 2021 Council Local and Regional Assignments

SUMMARY: Attached are the list of 2021 Local and Regional Committee Assignments and the list of Council Ad Hoc Committees and Subcommittees.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: Discussion

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[2021 Council Assignments.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

LOCAL AND REGIONAL BOARD / COMMITTEE ASSIGNMENTS

Group	Meeting Date	Time	Location	2021 Assignments
Hwy 305 Task Force	As called		Suquamish, usually	Schneider, Deets
Housing Kitsap Board	1 st and 3 rd Tuesdays	3:15 pm/ 11:00 am	Bremerton	Fantroy-Johnson
Intergovernmental Work Group	Quarterly; 3 rd Monday	5:30 PM	Bainbridge	Carr, Deets
Kitsap 911 Policy Board	1 st Tuesday (some)	12:30 pm	Bremerton	Deets
Kitsap Economic Development Alliance	3 rd Thursday on quarterly basis	3:00 – 6:00 p.m.	Various county locations	Deets, Fantroy-Johnson
Kitsap Emergency Management Council	1 st Tuesday (some)	12:30 pm 2:00 pm	Bremerton	Deets
Kitsap Public Health District Board	1 st Tuesday	Varies; 10:30 am or 12:30 pm	Bremerton	Hytopoulos

LOCAL AND REGIONAL BOARD / COMMITTEE ASSIGNMENTS

Group	Meeting Date	Time	Location	2021 Assignments
Kitsap Regional Coordinating Council (KRCC) Executive Board	1 st Tuesday	10:15 a.m.	Bremerton	Deets, Schneider
KRCC Transportation Policy Board (TransPOL)	3 rd Thursday (not every month)	3:15 p.m.	Bremerton	Schneider, Carr (alternate)
KRCC Land Use Policy Board (PlanPOL)	3 rd Tuesday (not every month)	1:30 p.m.	Bremerton	Carr
Kitsap Transit Board	1 st and 3 rd Tuesdays	8:30 am	Bremerton	Deets, Schneider
Puget Sound Clean Air Agency Advisory Council	2 nd Wednesdays (5-8 meetings a year)	9:00 am	Seattle	Pollock
Puget Sound Regional Council Transportation Policy Board ¹	2 nd Thursday	9:30 am	Seattle	Schneider
Puget Sound Regional Council Growth Management Policy Board ²	1 st Thursdays with occasional 2 nd Thursday	10:00 am	Seattle	Carr
West Central Local Integrating Organization	Varies	Varies	Bremerton	Deets
West Sound Partners for EcoSystem Recovery (also known as West Sound Watersheds Council)	2 nd Tuesday every other month	9:30 am	Varies	Deets
West Sound Alliance	As called		Bremerton	Fantroy-Johnson

¹ Council selects nominee; KRCC approves recommendation and notifies PSRC of representative to PSRC Transportation Policy Board.

² Council selects nominee; KRCC approves recommendation and notifies PSRC of representative to PSRC Growth Management Policy Board

CITY OF BAINBRIDGE ISLAND ADVISORY COMMITTEES AND COMMISSIONS

Group	Meeting Date	Time	2021 Assignments
Climate Change Advisory Committee	3 rd Wednesday	5:30 – 7:30 pm	Hytopoulos, Deets
Cultural Funding Advisory Committee – Council member acts as liaison and non-voting Chair	Summer/autumn 2019	TBD	Fantroy-Johnson (Chair), Schneider (Co-chair)
Design Review Board	1 st /3 rd Mondays	2:00 – 5:00 pm	Schneider
Environmental Technical Advisory Committee	3 rd Thursday	3:00 – 5:00 pm	Carr
Historic Preservation Commission	1 st Thursday	2:00 – 4:00 pm	Hytopoulos
Human Services Funding Task Force	Summer/autumn 2020	TBD	Schneider, Carr
Island Center Subarea Plan Steering Committee	1 st /3 rd Wednesdays	6:00 p.m.	Pollock, Carr
Lodging Tax Advisory Committee (2022 Awards) – Council member acts as Chair; second Council member is non-voting Vice-Chair	Spring/Summer		Hytopoulos (Chair) Deets (Vice Chair)
Planning Commission	2 nd /4 th Thursdays	7:00 pm	Carr
Public Art Committee	First Monday	12:30 – 2:00 pm	Fantroy-Johnson
Utility Advisory Committee	2 nd Wednesday	5:00 pm	Nassar
Race Equity Advisory Committee – Council members are liaisons	1 st Thursday	6:30 p.m.	Nassar, Fantroy-Johnson

CITY COUNCIL AD HOC COMMITTEES

Group	Meeting Date	Time	2021 Assignments
Economic Recovery			Deets, Schneider, Hytopoulos
Public Farmland			Hytopoulos, Deets, Nassar
Affordable Housing			Carr, Hytopoulos, Schneider
Hazard Pay for Grocery Workers			Deets, Fantroy-Johnson
Proclamations and Recognition Policy			Hytopoulos, Fantroy-Johnson

CITY OF BAINBRIDGE ISLAND TASK FORCES

Group	Meeting Date	Time	2021 Assignments
Green Building Task Force	Varies	Varies	Deets
Sustainable Transportation Task Force	Varies	Varies	Carr, Schneider, Fantroy-Johnson
Plastic and Waste Reduction Task Force	TBD	TBD	Deets, Hytopoulos, Schneider

JOINT SUBCOMMITTEE

Group	Meeting Date	Time	2021 Assignments
Joint Planning Commission and City Council Land Use Subcommittee [Terminated]	2 nd and 4 th Mondays	12:00	Hytopoulos, Pollock, Chester, McCormick-Osmond, Macchio
Joint City Council, Planning Commission, and Design			Carr, Hytopoulos

Review Board Land Use Committee			
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