BAKER COUNTY SCHOOL DISTRICT

Committed to Excellence

AGENDA
SCHOOL BOARD MEETING (OPEN TO THE PUBLIC)
Monday, June 1, 2026 - 9:00 AM
District Board Room (270 South Boulevard East, Macclenny, Florida 32063)
Minute Book #40 / Supplemental Book #54 / Page #14

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

1. INVOCATION AND PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL OF MEMBERS

4. PUBLIC HEARINGS

5. RECOGNITIONS / PRESENTATIONS

6. APPROVAL TO CORRECT AND / OR ADD ITEMS TO THE FINAL AGENDA

7. REMOVAL OF ROUTINE ITEMS

8. APPROVAL OF ROUTINE ITEMS

8.1 Approval of the Personnel Items List for Approval on June 1, 2026.
Wyatt Milton - (259-0401)

8.2 Approval of the Minutes of the May 18, 2026, Executive Session.
Wyatt Milton - (259-0401)

8.3 Approval of the Minutes of the May 18, 2026, Work Session.
Wyatt Milton - (259-0401)

8.4 Approval of the Minutes of the May 18, 2026, School Board Expulsion Hearing.
Wyatt Milton - (259-0401)

8.5 Approval of the Minutes of the May 18, 2026, School Board Meeting.
Wyatt Milton - (259-0401)

8.6 Approval to Incorporate Form 8B into the May 18, 2026, School Board Meeting Minutes.
Wyatt Milton - (259-0401)

8.7 Approval to Incorporate Form 8B into the May 18, 2026, School Board Meeting Minutes.
Wyatt Milton - (259-0401)

8.8 Approval of Amendment #2 Strengthening Career & Technical Education for the 21st Century Act - Perkins V with No Change in Over All Budget Total of $43,054.00. Amendment / Federal / No Matching
Carrie Dopson - (259-0408)

8.9 Approval of Amendment #9 to Title II, Part A - Supporting Effective Instruction with No Change in

Over All Budget Total of $305,880.45. Amendment / Federal / No Matching
Carrie Dopson - (259-0408)

8.10 Approval of Amendment #1 to Adult Education and Family Literacy, Corrections Education, Continuation Project with No Change in Over All Budget Total of $100,000.00. Amendment / Federal / No Matching
Carrie Dopson - (259-0408)

8.11 Approval of Amendment #3 to Title IV, Part A - Student Support and Academic Enrichment with No Change in Over All Budget Total of $92,061.47. Amendment / Federal / No Matching
Carrie Dopson - (259-0408)

8.12 Approval of Amendment #1 to Grant Proposal "I.D.E.A. Part B, Preschool Entitlement" to Include 2025-2026 Roll Forward Funds in the Amount of $24,734.36 for a New Total Budget of $72,109.36. Amendment / Federal / No Matching
Carrie Dopson - (259-0408)

8.13 Approval to Renew Agreement with Richard Healey, Physical Therapist, Effective August 1, 2026 - July 31, 2027. (No Changes from Previous Year.)
Alice Schmitges - (259-0444)

8.14 Approval of the Amendment to the 2026-2027 Extended Day Enrichment Program Fees to Include the Drop-In Rates.
Teri Ambrose - (259-0418)

8.15 Approval of the Financial Reports for the Month Ending April 30, 2026.
Teri Ambrose - (259-0418)

8.16 Approval to Renew Family Service Center Interagency Agreement with Episcopal Children's Services Head Start, Effective July 1, 2026 - June 30, 2027. (Rate Change from Previous Year)
Tina Bradley - (259-0476)

8.17 Approval to Renew Agreement with Episcopal Children's Services, Inc. for the Head Start Program Facilities, Effective July 1, 2026 - June 30, 2027. (No Changes from Previous Year.)
Tina Bradley - (259-0476)

8.18 Approval of Amendment #3 to Adult Education and Family Literacy, Adult General Education with No Change in Over All Budget Total of $153,180.00. Amendment / Federal / No Matching
Carrie Dopson - (259-0408)

8.19 Approval of the April 2026 - May 2026 District Property Inventory.
Chadd Scarborough - (259-5420)

8.20 Approval to Reimburse Kimberly Spurlock (Parent) Mileage for Transporting Son To and From Baker County High School. Funding Source: IDEA
Alice Schmitges - (259-0444)

8.21 Approval to Renew Agreement with Resolutions in Special Education, Inc., Effective July 1, 2026 - June 30, 2027. (No Changes from Previous Agreement.)
Alice Schmitges - (259-0444)

9. APPROVAL OF ITEMS FOR ACTION

9.1 Approval of Removed Routine Items.
N/A

9.2 Approval of the Affiliation Agreement with Florida Gateway College to Provide Educational Experiences for Selected College Interns Effective July 1, 2026 - June 30, 2029.
Thomas Hill - (259-0429)

9.3 Approval to Renew Agreement with Charlton County Board of Education for the 2026-2027 School Year.

Traci Wheeler - (259-6776)

9.4 Approval of Out of State Field Trip for BCHS Marching Band and Chaperones on October 17, 2026, to Lowndes High School in Valdosta, GA. (Requesting Use of School Buses)
Andy Giddens - (259-6995)

9.5 Approval of the Affiliation Agreement with the University of South Alabama to Provide Educational Experiences for Selected College Interns Effective January 1, 2026 - January 1, 2027.
Thomas Hill - (259-0429)

9.6 Approval of the 2026-2027 Dual Enrollment Articulation Agreement with Florida Gateway College.
Carrie Dopson - (259-0408)

10. CITIZEN INPUT

A Citizen Input form must be completed and submitted to the Board Secretary PRIOR to the beginning of the meeting if you wish to address the Board. You will be called on by the Chairman at the appropriate time. Presentations/comments are limited to three (3) minutes.

11. INFORMATION AND ANNOUNCEMENTS

12. ADJOURNMENT

NOTICE: Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

AGENDA ITEM NO. 8.1

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: June 1, 2026

SUBMITTED BY: Wyatt Milton - (259-0401)

ITEM TYPE: Personnel

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Personnel Items List for Approval on June 1, 2026.

ATTACHMENTS:
06.01.2026 Approval of the Personnel Items List_W.Milton.pdf

PERSONNEL ITEMS LIST FOR APPROVAL ON JUNE 1, 2026

RESIGNATIONS FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Burnsed	Hunter			Teacher, Science SH (197 Days)	Baker County High School	May 28, 2026
Griffis	Angie		Retirement	Office Aide Guidance Services (216 Days, 7.5 Hours)	Baker County Pre-K / Kindergarten Center	June 12, 2026
Laurich-Schutt	Valerie		Retirement	Teacher, Art M/J (197 Days)	Baker County Middle School	May 28, 2026
Lewey	Jennifer			School Secretary (216 Days)	Westside Elementary School	June 12, 2026
Morales	Jesslyn			Extended Day Enrichment Program Assistant Supervisor (181 Days)	Baker County Pre-K / Kindergarten Center	May 19, 2026
Porter	Danielle			Teacher, Varying Exceptionalities (197 Days)	Baker County Pre-K / Kindergarten Center	May 28, 2026
Rothas	Adam			Teacher, Science M/J (197 Days)	Baker County Middle School	May 28, 2026

EMPLOYMENT FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Allen	Shelley		Transfer from Teacher, Fourth Grade (197 Days), Within the Same Site / Replacing Herself, Unit Reassigned	Teacher, Second Grade (197 Days)	Macclenny Elementary School	July 31, 2026
Canaday	Leigh		Transfer from Teacher, Self Contained KG (197 Days), Baker County Pre-K / Kindergarten Center / Replacing Herself, Unit Reassigned	Teacher, Self Contained KG (197 Days)	Macclenny Elementary School	July 31, 2026
Carter	Meara-Lynn		Transfer Within Same Site from Teacher, Fourth Grade (197 Days) / Replacing Stephanie Combs	Teacher, Third Grade (197 Days)	Macclenny Elementary School	July 31, 2026
Davis	Brandy		Transfer / Promotion from Clerk, Instructional/Curriculum (261 Days), Career and Adult Education / Replacing Herself, Unit Reassigned	Executive Secretary Instructional (261 Days)	District Office	July 1, 2026

EMPLOYMENT FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Deel	Ellen		Transfer / Promotion Within Same Site from Staffing Specialist (216 Days) / Replacing Herself, Unit Reassigned	Staffing Specialist (261 Days)	Student Services	July 1, 2026
Dove	Brianna		Transfer from Teacher, Self Contained KG (197 Days), Baker County Pre-K / Kindergarten Center / Replacing Herself, Unit Reassigned	Teacher, Self Contained KG (197 Days)	Macclenny Elementary School	July 31, 2026
Dunbar	Savannah		Transfer from Teacher, Self Contained KG (197 Days), Baker County Pre-K / Kindergarten Center / Replacing Herself, Unit Reassigned	Teacher, Self Contained KG (197 Days)	Macclenny Elementary School	July 31, 2026
Harris	Leslie		Transfer from School Secretary (216 Days), Baker County Pre-K / Kindergarten Center / Replacing Melissa Goodwin / School Reconfiguration	School Secretary (216 Days)	Macclenny Elementary School	July 20, 2026
Johns	Michelle		Transfer from Teacher, Self Contained KG (197 Days), Baker County Pre-K / Kindergarten Center / Replacing Herself, Unit Reassigned	Teacher, Self Contained KG (197 Days)	Legacy Elementary School	July 31, 2026
Johnson	Robin		Transfer Within Same Site from Teacher, Mathematics (197 Days) / Replacing Cameron Porch	Teacher, Business Tech Ed (197 Days)	Baker County High School	July 31, 2026
Kosakowski	Tara		Transfer from Teacher, Self Contained KG (197 Days), Baker County Pre-K / Kindergarten Center / Replacing Herself, Unit Reassigned	Teacher, Self Contained KG (197 Days)	Legacy Elementary School	July 31, 2026
Mann	Traci		Transfer from Teacher, Self Contained KG (197 Days), Baker County Pre-K / Kindergarten Center / Replacing Herself, Unit Reassigned	Teacher, Self Contained KG (197 Days)	Westside Elementary School	July 31, 2026

EMPLOYMENT FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
McDonald	Emily		Transfer from Teacher, Self Contained KG (197 Days), Baker County Pre-K / Kindergarten Center / Replacing Herself, Unit Reassigned	Teacher, Self Contained KG (197 Days)	Legacy Elementary School	July 31, 2026
Moore	Myles		Transfer / Promotion Within Same Site from Teacher, Music SH (197 Days) / Replacing Himself, Unit Reassigned	Teacher, Music SH (216 Days)	Baker County High School	July 20, 2026
Nelson	Mekenzi		Transfer from Teacher, Self Contained KG (197 Days), Baker County Pre-K / Kindergarten Center / Replacing Herself, Unit Reassigned	Teacher, Self Contained KG (197 Days)	Westside Elementary School	July 31, 2026
Nettles	Lisa		Transfer from Teacher, Self Contained KG (197 Days), Baker County Pre-K / Kindergarten Center / Replacing Herself, Unit Reassigned	Teacher, Self Contained KG (197 Days)	Westside Elementary School	July 31, 2026
Osborne	Chelsea		Transfer from Teacher, Third Grade (197 Days), Within the Same Site / Replacing Herself, Unit Reassigned	Teacher, First Grade (197 Days)	Legacy Elementary School	July 31, 2026
Register	Raegan		Transfer from Teacher, Second Grade (197 Days), Within the Same Site / Replacing Herself, Unit Reassigned	Teacher, Third Grade (197 Days)	Legacy Elementary School	July 31, 2026
Register	Tracy		Transfer from Teacher, Second Grade (197 Days), Within the Same Site / Replacing Herself, Unit Reassigned	Teacher, Third Grade (197 Days)	Legacy Elementary School	July 31, 2026
Rhoden	Julie		Transfer from Teacher, Self Contained KG (197 Days), Baker County Pre-K / Kindergarten Center / Replacing Herself, Unit Reassigned	Teacher, Self Contained KG (197 Days)	Macclenny Elementary School	July 31, 2026
Richardson	Mary		Transfer from Teacher, Self Contained KG (197 Days), Baker County Pre-K / Kindergarten Center / Replacing Marian Lough	Teacher, First Grade (197 Days)	Macclenny Elementary School	July 31, 2026

EMPLOYMENT FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Salazar	Kimberly		Transfer from Teacher, Self Contained KG (197 Days), Baker County Pre-K / Kindergarten Center / Replacing Herself, Unit Reassigned	Teacher, Self Contained KG (197 Days)	Legacy Elementary School	July 31, 2026
Shields	Jennifer		Transfer / Promotion Within Same Site from Teacher, Physical Ed SH (197 Days) / Replacing Herself, Unit Reassigned	Teacher, Physical Ed SH (216 Days)	Baker County High School	July 20, 2026
Shomin	Shawna		Transfer from Teacher, Self Contained KG (197 Days), Baker County Pre-K / Kindergarten Center / Replacing Herself, Unit Reassigned	Teacher, Self Contained KG (197 Days)	Legacy Elementary School	July 31, 2026
Smith	Bethany		Transfer from Teacher, Self Contained KG (197 Days), Baker County Pre-K / Kindergarten Center / Replacing Herself, Unit Reassigned	Teacher, Self Contained KG (197 Days)	Macclenny Elementary School	July 31, 2026
Smith	Wendy		Transfer / Promotion from Assistant Principal Elementary (240 Days) / Replacing Kelly Horne	Principal (261 Days)	Macclenny Elementary School	July 1, 2026
Wilkerson	Anna		Transfer from Teacher, Self Contained KG (197 Days), Baker County Pre-K / Kindergarten Center / Replacing Herself, Unit Reassigned	Teacher, Self Contained KG (197 Days)	Westside Elementary School	July 31, 2026

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Akins	Kristina		Teacher, Emotional Behavioral Disabilities (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Anger	Tracy		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Aschenbrenner	Tommy		Technician, Instructional Technology (240 Days)	District Office	Annual Contract (Pending Availability of Funding)	2026-2027
Barrett	Deanna		Paraprofessional, ESE Ages 3-5 (187 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Bennett	Terrie		Bus Driver (186 Days, 5.5 Hours)	Transportation	Year to Year Continuous Employee	2026-2027
Bingham	Lucie		Teacher, Varying Exceptionalities (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Blackshear	Clayton		Teacher, Technology Education M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Bonak	Debra		Paraprofessional, ESE Ages 3-5 (187 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Brady	Alana		Teacher, Mathematics (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Brim	Tyler		Technician, Instructional Technology (240 Days)	District Office	Annual Contract (Pending Availability of Funding)	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Bryant	Johnnie		Teacher, Art (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Burnett	Martha		Bus Driver (186 Days, 5.5 Hours)	Transportation	Annual Contract (Pending Availability of Funding)	2026-2027
Byrd	Johnny		Teacher, Public Service Ed (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Caley	Kaylan		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Canaday	Kylee		Teacher, Physical Education (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Cannon	Stephen		Director of School Safety and Auxiliary Services (261 Days)	Family Service Center	Annual Contract (Pending Availability of Funding)	2026-2027
Clardy	Cynthia Alane		Teacher, Social Studies (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Coleman	Karen		Teacher, Intellectual Disabilities (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Colvin	Timothy		Teacher, Public Service Ed (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Combs	Rebecca		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Combs	Tiffany		Teacher, Mathematics (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Cramer	Mark		Teacher, Industrial Education (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Craven	Morgan		Career Specialist (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Crawford	Danielle		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Crews	Brandon		Teacher, Social Studies (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Crews	Crystal		Bus Driver (186 Days, 5.5 Hours)	Transportation	Annual Contract (Pending Availability of Funding)	2026-2027
Crews	Katherine		Receptionist (186 Days, 5 Hours)	Transportation	Year to Year Continuous Employee	2026-2027
Crews	Rebecca		Teacher, Third Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Crews	Richard		Teacher, Business Tech Ed (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Crews	Terry		Shop Manager (261 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2026-2027
Curry	Ashley		Registered Nurse (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Curry	Melissa		Teacher, Mathematics M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Cushenbery	Haley		Teacher, Social Studies (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Degrange	Lawrence		Teacher, ROTC / Military (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Dennis	Jaime		Teacher, Social Studies M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Dietz	Valerie		Teacher, Intellectual Disabilities (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Dopson	Carrie		Executive Director of Teaching and Learning (261 Days)	Superintendent's Office	Annual Contract (Pending Availability of Funding)	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Dove	Brianna		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Dugger	Emily		Paraprofessional, Pre-K (187 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Dunbar	Savannah		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Ellis	Yolonda		Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County Middle School	Year to Year Continuous Employee	2026-2027
Finley	Blane		Teacher, Mathematics (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Fish	Anthony		Bus Mechanic (261 Days)	Transportation	Year to Year Continuous Employee	2026-2027
Gainey	Krystal		Teacher, M/J Classroom (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Gerard	Sara		Teacher, Language Arts M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Gernard	Joyce		Teacher, Language Arts M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Givens	Kelton		Teacher, Business Tech Ed (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Gray	Holly		Paraprofessional, ESE Ages 6-21 (187 Days)	Macclenny Elementary School	Year to Year Continuous Employee	2026-2027
Green	Chariot		Teacher, Pre-Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Hagan	Elizabeth		Account Clerk / Payroll Clerk (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2026-2027
Hall	Cynthia		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Hamel	Rena		Teacher, Intellectual Disabilities (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Hatcher	Cassandra		Career Specialist (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Hatcher	Tiffany		Teacher, Fifth Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2026-2027
Haydu	Deanna		Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Haynes	Candace		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Higginbotham	Christan		Teacher, Health Science (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Higginbotham	Jenna		Paraprofessional, Pre-K (187 Days)	Baker County Pre-K / Kindergarten Center	Year to Year Continuous Employee	2026-2027
Hill	Stacy		Finance Accountant (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2026-2027
Hill	Thomas		Associate Superintendent of Human Resources (261 Days)	Superintendent's Office	Annual Contract (Pending Availability of Funding)	2026-2027
Hinkey	Brian		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Hite	Jeremy		Technician, Instructional Technology (240 Days)	District Office	Annual Contract (Pending Availability of Funding)	2026-2027
Hokanson	Michelle		Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County High School	Year to Year Continuous Employee	2026-2027
Holtom	Sharon		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Holton	Ashley		Teacher, Varying Exceptionalities (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Horne	Adam		Teacher, Public Service Ed (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Horne	Ridge		Teacher, Physical Education (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2026-2027
Howell	Lloyd		Computer Network Specialist, Admin (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2026-2027
Hyatt	Shayna		Bus Driver (186 Days, 5.5 Hours)	Transportation	Annual Contract (Pending Availability of Funding)	2026-2027
Hyde	Amber		School Bookkeeper (261 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Jacobs	Amanda		Teacher, Language Arts M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Johns	Michelle		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Johnson	Brittinie		Teacher, Family and Consumer Science (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Johnson	Robin		Teacher, Mathematics (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Kennedy	Katherine		Secretary Bookkeeper (261 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
King	Jennifer		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Lambing	Caile		Bus Driver (186 Days, 5.5 Hours)	Transportation	Year to Year Continuous Employee	2026-2027
Lambright	Rebecca		School Librarian / Media Specialist M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Lancaster	Nikkie		Secretary (261 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2026-2027
Lauramore	Angela		Teacher, Physical Education M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Leino	Tammy		Teacher, Pre-Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Lewis	Jane		Bus Driver (186 Days, 5.5 Hours)	Transportation	Year to Year Continuous Employee	2026-2027
Lokey	Tyler		Teacher, Social Studies (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Lowery	Jordan		School Secretary (216 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Lyon	Timothy		Teacher, ROTC / Military (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
MacFarlane	Brianna		Teacher, Social Studies M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
MacFarlane	Justin		Teacher, Mathematics M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Mann	Traci		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Martin	Rachael		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Matthews	Karen		Bus Aide (186 Days, 5.5 Hours)	Transportation	Annual Contract (Pending Availability of Funding)	2026-2027
Maurer	Shelley		Teacher, Pre-Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Mayorquin-Olivera	Ana		Teacher, Varying Exceptionalities (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
McCallum	Otis		Bus Driver (186 Days, 5.5 Hours)	Transportation	Annual Contract (Pending Availability of Funding)	2026-2027
McCullough	Tucker		Teacher, Social Studies M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
McDonald	Emily		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
McGlew	Ashley		Executive Secretary / Certification Specialist (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2026-2027
Melton	Rachaelle		Teacher, Reading M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Miller	Baleigh		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Milton	Lisa		Teacher, Physical Education M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Mitchell	Jennifer		Teacher, First Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2026-2027
Mixon	Marina		Teacher, Science (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Mixon	Norma Deneese		Teacher, Varying Exceptionalities (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Mobley	Brandy		Speech & Language Pathologist (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Moore	Myles		Teacher, Music (216 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Nelson	Mekenzi		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Nettles	Lisa		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Norman	Tiffany		Teacher, First Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2026-2027
Odom	Jessica		Teacher, Science M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Oyster	Spencer		Teacher, Music M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Padgett	Karen		Teacher, Science M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Payne	Camryn		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Phillips	Marlee		Teacher, Agribusiness (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Raulerson	Hampton		Transportation Parts / Inventory Clerk (261 Days)	Transportation	Year to Year Continuous Employee	2026-2027
Raulerson	Hannah		Teacher, Fifth Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2026-2027
Register	Scott		Teacher, Dropout Prevention (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Rhoden	Abbigail		Teacher, Third Grade (197 Days) Amending from 5/18/2026 Board Approval of Teacher, First Grade	Legacy Elementary School	Annual Contract (Pending Availability of Funding)	2026-2027
Rhoden	Julie		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Rhoden	Teagan		School Secretary (216 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Richardson	Kierra		Teacher, Social Studies (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Richardson	Mary		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Robinson	Chelsea		Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Rodgers	James		Teacher, Physical Education (240 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Rodgers	Jarrell		Teacher, Dropout Prevention SH (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Rogers	Kaley		Teacher, Science M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Roman	Ruth		Teacher, Foreign Language (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Salazar	Kimberly		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Sapp	Amy		Account Clerk / Payroll Clerk (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2026-2027
Satterwhite	Cari		Teacher, Specific Learning Disabilities (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Shields	Jennifer		Teacher, Physical Education (216 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Shomin	Shawna		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Smith	Bethany		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Smith	Jenna		Teacher, Technology Education (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Smith	Lacy		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Sowell	Jana		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Staier	Brandi		Teacher, Agribus / Natural Res Ed (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Stalvey	Amy		Account Clerk / Payroll Clerk (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2026-2027
Stemerick	Michelle		Teacher, Mathematics (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Stevens	Tyler		Teacher, Physical Education (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Stilwell	Wyatt		Teacher, Fourth Grade (197 Days)	Legacy Elementary School	Annual Contract (Pending Availability of Funding)	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Tarte	Tonya		Director of Nutrition Services (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2026-2027
Taylor	Joshua		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Taylor	Kelsey		Teacher, Pre-Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Teague	Tami		Secretary Pupil Personnel Services (261 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Tedesco	Emily		Teacher, Mathematics M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Tyson	Windy		Data Entry Operator Guidance (216 Days)	Baker County Middle School	Year to Year Continuous Employee	2026-2027
Vickers	Jacqueline		Teacher, Science M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Vonk	Rafala		Teacher, Mathematics M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Wagstaff	Susan		Account Clerk / Payroll Clerk (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Ward	James Evan		Teacher, Business Tech Ed (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Watson	Melanie		Account Clerk / Payroll Clerk (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2026-2027
Wilchar	Jessica		Account Clerk / Payroll Clerk (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2026-2027
Wilkerson	Anna		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Willingham	Rebecca		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Windham	Mary		Information Specialist, Admin (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2026-2027
Wingard	Stephanie		Teacher, Varying Exceptionalities (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2026-2027
Yeager	Kelly		Teacher, Pre-Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027

EXTRA DUTY FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Baggett	Yolanda			ESY Summer Bus Driver	Regular Hourly Rate / As Needed / Funding Source: Federal	June 2, 2026 - August 7, 2026
Beck	Jessica			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 13.5 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Bennett	Andrea			Teach Algebra 1 Bootcamp and Administer EOC	Regular Hourly Rate / Maximum 25 Hours / Funding Source: General	June 15, 2026 - June 25, 2026
Bowers	Rhonda			ESY Summer Bus Driver	Regular Hourly Rate / As Needed / Funding Source: Federal	June 2, 2026 - August 7, 2026
Brantley	Kaley			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 13.5 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Burnsed	Amanda			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 7 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Byrd	John			Superintendent's Training	$24.53 Per Hour / Maximum 16 Hours / Funding Source: General	June 8, 2026 - June 30, 2026
Carter	Meara			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11.25 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Christopher	Heather			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Cinal	Jami			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 13.5 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Coleman	Karen			Grade 3 Reading Camp - Substitute	Regular Hourly Rate / As Needed / Funding Source: General	June 1, 2026 - July 13, 2026

EXTRA DUTY FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Craven	Morgan			Superintendent's Training	$24.53 Per Hour / Maximum 16 Hours / Funding Source: General	June 8, 2026 - June 30, 2026
Crawford	Staci			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11.25 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Crews	Crystal			ESY Summer Bus Driver	Regular Hourly Rate / As Needed / Funding Source: Federal	June 2, 2026 - August 7, 2026
Crews	Debra			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 13.5 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Crews	Debra			Superintendent's Training	$24.53 Per Hour / Maximum 16 Hours / Funding Source: General	June 8, 2026 - June 30, 2026
Crews	Debra			Grade 3 Reading Camp	Regular Hourly Rate / Maximum 93 Hours / Funding Source: General	June 1, 2026 - July 13, 2026
Crews	Rebecca			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11.25 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Crews	Stephen			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 25 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Davis	Brenda			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11.25 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Davis	Jeffrey			Superintendent's Training	$24.53 Per Hour / Maximum 16 Hours / Funding Source: General	June 8, 2026 - June 30, 2026
Davis	Jessalyn			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11.25 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026

EXTRA DUTY FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Dillingham	Melanie			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11.25 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Driggers	Melissa			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 13.5 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Dugger	Nicole			ESY Summer Bus Driver	Regular Hourly Rate / As Needed / Funding Source: Federal	June 2, 2026 - August 7, 2026
Dugger	Tabitha			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 13.5 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Dugger	Tabitha			Superintendent's Training	$24.53 Per Hour / Maximum 16 Hours / Funding Source: General	June 8, 2026 - June 30, 2026
Eiserman	Melissa			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11.25 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Foster	Tina			ESY Summer Bus Driver	Regular Hourly Rate / As Needed / Funding Source: Federal	June 2, 2026 - August 7, 2026
Graham	Serena			ESY Summer Bus Driver	Regular Hourly Rate / As Needed / Funding Source: Federal	June 2, 2026 - August 7, 2026
Griffis	Victoria			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 7 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Grimes	Brenda			ESY Summer Bus Driver	Regular Hourly Rate / As Needed / Funding Source: Federal	June 2, 2026 - August 7, 2026
Hatcher	Tiffany			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11.25 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026

EXTRA DUTY FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Hodges	Karlie			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Horne	Adam			Superintendent's Training	$24.53 Per Hour / Maximum 16 Hours / Funding Source: General	June 8, 2026 - June 30, 2026
Horne	Amberly			Grade 3 Reading Camp - Substitute	Regular Hourly Rate / As Needed / Funding Source: General	June 1, 2026 - July 13, 2026
Horne	Ridge			Superintendent's Training	$24.53 Per Hour / Maximum 16 Hours / Funding Source: General	June 8, 2026 - June 30, 2026
Johnson	Grace			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 13.5 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Johnson	Gregory			Superintendent's Training	$24.53 Per Hour / Maximum 16 Hours / Funding Source: General	June 8, 2026 - June 30, 2026
Johnson	Robin			Curriculum Mapping and Professional Learning	$31.54 Per Hour / Maximum 30 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Kennedy	Madison			Extra Hours Outside Contractual Time to Assist with BLC Planning and ESY	Regular Hourly Rate / Maximum 50 Hours / Funding Source: Federal	May 29, 2026 - July 30, 2026
Kennedy	Madison			Summer Professional Development Crisis Deescalation Training	$183.98 Daily Rate / Maximum of 1 Day / Funding Source: Federal	May 29, 2026
Lauramore	Jessica			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Lauramore	Jessica			Grade 3 Reading Camp - Substitute	Regular Hourly Rate / As Needed / Funding Source: General	June 1, 2026 - July 13, 2026

EXTRA DUTY FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Lee	Toree			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11.25 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Lee	Torree			Grade 3 Reading Camp - Substitute	Regular Hourly Rate /As Needed / Funding Source: General	June 1, 2026 - July 13, 2026
Lewis	Jane Anne			Summer Field Trip Driver	$17.70 Per Hour / As Needed / Funding Source: General	June 1, 2026 - August 7, 2026
Linville	Lori			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11.25 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Lytle	Fidel			ESY Summer Bus Driver	Regular Hourly Rate / As Needed / Funding Source: Federal	June 2, 2026 - August 7, 2026
Mallard	Karen			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 13.5 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
McCallum	Otis			ESY Summer Bus Driver	Regular Hourly Rate / As Needed / Funding Source: Federal	June 2, 2026 - August 7, 2026
Miller	Suzanne			Grade 3 Reading Camp	Regular Hourly Rate / Maximum 93 Hours / Funding Source: General	June 1, 2026 - July 13, 2026
Minshew	Lesley			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 13.5 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Mitchell	Jennifer			Grade 3 Reading Camp - Substitute	Regular Hourly Rate /As Needed / Funding Source: General	June 1, 2026 - July 13, 2026
Mobley	Debbie			Summer Bridge VPK Teacher	Regular Hourly Rate / Maximum 145.25 Hours / Funding Source: General	June 1, 2026 - July 21, 2026

EXTRA DUTY FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Moore	Jessica			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Moore	Jessica			Grade 3 Reading Camp - Substitute	Regular Hourly Rate /As Needed / Funding Source: General	June 1, 2026 - July 13, 2026
Moore	Richard			Superintendent's Training	$24.53 Per Hour / Maximum 16 Hours / Funding Source: General	June 8, 2026 - June 30, 2026
Norman	Tiffany			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11.25 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Oakes	Caitlyn			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 5 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Ondish	Amber			Grade 3 Reading Camp - Substitute	Regular Hourly Rate /As Needed / Funding Source: General	June 1, 2026 - July 13, 2026
Payne	Camryn			ACT NCR Bootcamp and Test Administration	Regular Hourly Rate / Maximum 30 Hours / Funding Source: General	June 1, 2026 - June 12, 2026
Payne	Jennifer			Attend FDOE Assessment & Accountability Meetings	Regular Hourly Rate / Maximum 16 Hours / Funding Source: General	July 22, 2026 - July 23, 2026
Phillips	Marlee			Curriculum Mapping and Professional Learning	$31.54 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Pipkins	Chrystal			ESY Summer Bus Driver	Regular Hourly Rate / As Needed / Funding Source: Federal	June 2, 2026 - August 7, 2026
Rafuse	Shelby			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026

EXTRA DUTY FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Register	Scott			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 25 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Register	Scott			Superintendent's Training	$24.53 Per Hour / Maximum 16 Hours / Funding Source: General	June 8, 2026 - June 30, 2026
Rhoden	Abbigail			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Roberts	Amanda			ESY Summer Bus Driver	Regular Hourly Rate / As Needed / Funding Source: Federal	June 2, 2026 - August 7, 2026
Roberts	Vanessa			Superintendent's Training	Regular Hourly Rate / Maximum 16 Hours / Funding Source: General	June 8, 2026 - June 30, 2026
Shivers	Amanda			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 13.5 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Starling	Brandy			ESY Summer Bus Driver	Regular Hourly Rate / As Needed / Funding Source: Federal	June 2, 2026 - August 7, 2026
Stilwell	Wyatt			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Taylor	Angela			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11.25 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Taylor	Bridget			Superintendent's Training	$24.53 Per Hour / Maximum 16 Hours / Funding Source: General	June 8, 2026 - June 30, 2026
Taylor	Bridget			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 11 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026

EXTRA DUTY FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Taylor	Rodney Quentin			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 12 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Theophile	Amy			ESY Summer Bus Driver	Regular Hourly Rate / As Needed / Funding Source: Federal	June 2, 2026 - August 7, 2026
Waddell	Ashley			Standards Alignment Training and Curriculum Development	$31.54 Per Hour / Maximum 12 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Ward	James			Curriculum Mapping for CTE Program and Professional Learning	$31.54 Per Hour / Maximum 25 Hours / Funding Source: Federal	June 1, 2026 - June 30, 2026
Webb	Staci			Extra Hours Outside Contractual Time to Assist with BLC Planning	Regular Hourly Rate / Maximum 50 Hours / Funding Source: Federal	May 29, 2026 - July 30, 2026
Webb	Staci			Summer Professional Development Crisis Deescalation Training	$183.98 Daily Rate / Maximum of 1 Day / Funding Source: Federal	May 29, 2026
Weston	Kathy			ESY Summer Bus Driver	Regular Hourly Rate / As Needed / Funding Source: Federal	June 2, 2026 - August 7, 2026
Wheeler	Stephanie			McKinney-Vento Meeting at FSU	Regular Hourly Rate / Maximum 6 Hours / Funding Source: Federal	June 1, 2026 - June 2, 2026
Williams	Latrelle			Grade 3 Reading Camp	Regular Hourly Rate / Maximum 93 Hours / Funding Source: General	June 1, 2026 - July 13, 2026
Young	Pamela			Teach Algebra 1 Bootcamp and Administer EOC	Regular Hourly Rate / Maximum 25 Hours / Funding Source: General	June 15, 2026 - June 25, 2026

SUPPLEMENTAL PAY FOR APPROVAL ON JUNE 1, 2026						
LAST NAME	**FIRST NAME**	**SPECIAL NOTE**	**LOCATION**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Hand	Daphne	Danielle Porter	Baker County Pre-K / Kindergarten Center	Peer Teacher	Board Approved Rate	2025 - 2026
Kosakowski	Tara	Mary Richardson	Baker County Pre-K / Kindergarten Center	Peer Teacher	Board Approved Rate	2025 - 2026
Nettles	Lisa	Bethany Smith	Baker County Pre-K / Kindergarten Center	Peer Teacher	Board Approved Rate	2025 - 2026
Rodgers	James		Baker County High School	Varsity Head Football Coach - Spring	Board Approved Rate	2025 - 2026
Shomin	Shawna	Ana Mayorquin-Olivera	Baker County Pre-K / Kindergarten Center	Peer Teacher	Board Approved Rate	2025 - 2026
Staples	Shane		Baker County High School	Football Offensive Coordinator - Spring	Board Approved Rate	2025 - 2026
Stevens	Tyler		Baker County High School	Football Defensive Coordinator - Spring	Board Approved Rate	2025 - 2026

STIPEND LIST FOR APPROVAL ON JUNE 1, 2026					
LAST NAME	**FIRST NAME**	**MI**	**ASSIGNMENT**	**AMOUNT**	**EFFECTIVE**
Collingwood	Tabitha		Pre-K Paraprofessional IDEA Bonus	$250.00 Flat Rate / Funding Source: General	August 11, 2025 - May 22, 2026
Davis	Brookelyn		Pre-K Paraprofessional IDEA Bonus	$250.00 Flat Rate / Funding Source: General	August 11, 2025 - May 22, 2026
Dugger	Emily		Pre-K Paraprofessional IDEA Bonus	$250.00 Flat Rate / Funding Source: General	August 11, 2025 - May 22, 2026
Gerard	Sara		Summer Drama Camp	$1255.00 Flat Rate / Funding Source: General	June 8, 2026 - June 12, 2026
Green	Chariot		Pre-K Paraprofessional IDEA Bonus	$250.00 Flat Rate / Funding Source: General	August 11, 2025 - May 22, 2026

STIPEND LIST FOR APPROVAL ON JUNE 1, 2026					
LAST NAME	**FIRST NAME**	**MI**	**ASSIGNMENT**	**AMOUNT**	**EFFECTIVE**
Hagan	Shelby		Pre-K Paraprofessional IDEA Bonus	$250.00 Flat Rate / Funding Source: General	August 11, 2025 - May 22, 2026
Higginbotham	Jenna		Pre-K Paraprofessional IDEA Bonus	$250.00 Flat Rate / Funding Source: General	August 11, 2025 - May 22, 2026
Leino	Tammy		Pre-K Paraprofessional IDEA Bonus	$250.00 Flat Rate / Funding Source: General	August 11, 2025 - May 22, 2026
Maurer	Shelley		Pre-K Paraprofessional IDEA Bonus	$250.00 Flat Rate / Funding Source: General	August 11, 2025 - May 22, 2026
Mobley	Debbie		Pre-K Paraprofessional IDEA Bonus	$250.00 Flat Rate / Funding Source: General	August 11, 2025 - May 22, 2026
Pryde	Hannah		Pre-K Paraprofessional IDEA Bonus	$250.00 Flat Rate / Funding Source: General	August 11, 2025 - May 22, 2026
Smallwood	Kelly		Pre-K Paraprofessional IDEA Bonus	$250.00 Flat Rate / Funding Source: General	August 11, 2025 - May 22, 2026
Taylor	Hagan		Pre-K Paraprofessional IDEA Bonus	$250.00 Flat Rate / Funding Source: General	August 11, 2025 - May 22, 2026
Taylor	Kelsey		Pre-K Paraprofessional IDEA Bonus	$250.00 Flat Rate / Funding Source: General	August 11, 2025 - May 22, 2026
Yeager	Kelly		Pre-K Paraprofessional IDEA Bonus	$250.00 Flat Rate / Funding Source: General	August 11, 2025 - May 22, 2026

LEAVE LIST FOR APPROVAL ON JUNE 1, 2026					
LAST NAME	**FIRST NAME**	**MI**	**# OF DAYS**	**TYPE OF LEAVE**	**EFFECTIVE DATES**
Couture	Autumn		197	Personal Leave Without Pay - Personal / Extended	July 31, 2026 - June 2, 2027
Crews	Jamie		187	Personal Leave Without Pay - Personal / Extended	August 3, 2026 - May 31, 2027
Feagle	Brie		197	Personal Leave Without Pay - Personal / Extended	July 31, 2026 - June 2, 2027
Hagan	Shelby		187	Personal Leave Without Pay - Personal / Extended	August 3, 2026 - May 31, 2027

LEAVE LIST FOR APPROVAL ON JUNE 1, 2026					
LAST NAME	**FIRST NAME**	**MI**	**# OF DAYS**	**TYPE OF LEAVE**	**EFFECTIVE DATES**
Keast	Rebecca		187	Personal Leave Without Pay - Personal / Extended	August 3, 2026 - May 31, 2027
McGee	Ryan		197	Personal Leave Without Pay - Personal / Extended	July 31, 2026 - June 2, 2027
Russell	Lori		Rescind 16 Days / Previously Approved on April 20, 2026	Rescind Personal Leave Without Pay - Medical	Rescind April 17, 2026 - May 8, 2026

SUBSTITUTE LIST FOR APPROVAL ON JUNE 1, 2026					
LAST NAME	**FIRST NAME**	**MI**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Pryde	Hannah		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	June 1, 2026
Pryde	Hannah		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	July 1, 2026

AGENDA ITEM NO. 8.2

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: June 1, 2026

SUBMITTED BY: Wyatt Milton - (259-0401)

ITEM TYPE: Minutes

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Minutes of the May 18, 2026, Executive Session.

ATTACHMENTS:
06.01.2026 Approval of 05.18.2026 Executive Session Minutes_W.Milton.pdf

BAKER COUNTY SCHOOL DISTRICT

Committed to Excellence

MINUTES
EXECUTIVE SESSION (CLOSED TO THE PUBLIC)
Monday, May 18, 2026 - 12:00 PM
District Board Room (270 South Boulevard East, Macclenny, Florida 32063)
Minute Book #40 / Supplemental Book #54 / Page #13

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

SCHOOL BOARD EXECUTIVE SESSION

Closed Executive Session to Discuss BCEA/BCESP Negotiations & District Safety Plans

The Baker County School Board met on Monday, May 18, 2026, at 12:00 p.m. in a closed meeting at the District School Board Room. The purpose of the meeting was to have a closed Executive Session to discuss negotiations with the Baker County Education Support Professionals Association, the Baker County Education Association and District Safety Plans with the School Board. The following Board Members were present to wit: Chairperson Jack Baker Jr., Vice-Chairperson Tiffany McInarnay, Clayton Lyons, Amanda Hodges, and Mandi Canaday. Superintendent Wyatt Milton, Associate Superintendent of Human Resources Thomas Hill, Executive Director of Teaching and Learning Carrie Dopson, Director of School Safety and Auxiliary Services Steve Cannon, and Executive Director of Finance, Support Services Teri Ambrose, and School Board Attorney Leonard Dietzen were present for the executive session. No official action was taken during the session.

_____ _____

Superintendent Board Chairperson

AGENDA ITEM NO. 8.3

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: June 1, 2026

SUBMITTED BY: Wyatt Milton - (259-0401)

ITEM TYPE: Minutes

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Minutes of the May 18, 2026, Work Session.

ATTACHMENTS:
06.01.2026 Approval of 05.18.2026 Work Session Minutes_W.Milton.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

MINUTES
WORK SESSION (OPEN TO THE PUBLIC)
Monday, May 18, 2026 - 3:00 PM
District Board Room (270 South Boulevard East, Macclenny, Florida 32063)
Minute Book #40 / Supplemental Book #54 / Page #13

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

SCHOOL BOARD WORK SESSION

Work Session on FLEHT Insurance Program - Facilitator Ted Roush

The Baker County School Board met on Monday, May 18, 2026, at 3:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold an open work session on the "FLEHT Insurance Program". The following Board Members were present: Chairperson Jack Baker Jr., Vice-Chairperson Tiffany McInarnay, Amanda Hodges, Clayton Lyons, and Mandi Canaday. Superintendent Wyatt Milton and School Board Attorney Leonard Dietzen were present at the work session. Ted Roush, Executive Director of School District Solutions and Derren Bryan, COO of Avail Benefits, facilitated the session. Board Members were provided with information about the FLEHT Insurance Program. He also fielded questions from the Superintendent and Board Members. The Board took no official action during the work session.

_____ _____

Superintendent Board Chairperson

AGENDA ITEM NO. 8.4

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Minutes
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the Minutes of the May 18, 2026, School Board Expulsion Hearing.

ATTACHMENTS:
06.01.2026 Approval of 05.18.2026 Expulsion Hearing Minutes_W.Milton.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

MINUTES
EXPULSION HEARING (CLOSED TO THE PUBLIC)
Monday, May 18, 2026 - 4:45 PM
District Board Room (270 South Boulevard East, Macclenny, Florida 32063)
Minute Book #40 / Supplemental Book #54 / Page #13

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

Expulsion Hearing - Closed to the Public:

DATE	TIME	TYPE	CASE #	SCHOOL
May 18, 2026	4:45 p.m.	Expulsion Hearing	051820264450509	Baker County Middle School

Case #: 051820264450509 / Baker County Middle School

The Baker County School Board met on Monday, May 18, 2026, at 4:45 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold a closed expulsion hearing on Baker County Middle School student case #051820264450509. The following Board Members were present to wit: Chairperson Jack Baker Jr., Vice-Chairperson Tiffany McInarnay, Clayton Lyons, Amanda Hodges, and Mandi Canaday. Superintendent Wyatt Milton and Lawyer Leonard Dietzen were present at the closed hearing. Associate Superintendent of Human Resources Thomas Hill, Principal Johnnie Jacobs, and Assistant Principal Ashton Norman were present at the closed hearing. The student nor a representative for the student was present at the closed hearing.

Chairperson Baker called the closed expulsion hearing to order on Baker County Middle School student case #051820264450509 and then turned the proceedings over to Superintendent Milton. After hearing the evidence and testimonies presented, Superintendent Milton made the recommendation to expel Baker County Middle School student case #051820264450509 from the Baker County Public Schools for the remainder of the 2025-2026 school year and the first semester of the 2026-2027 school year, which also includes the Adult Education Program, as well as all school sponsored activities. The recommendation includes that Baker County Middle School student case #051820264450509 is not eligible for the early re-entry program. Upon returning to the Baker County Public Schools, Baker County Middle School student case #051820264450509 must re-enter through the Baker County Alternative School for a minimum of forty-five (45) days. As recommended by Superintendent Milton, Tiffany McInarnay made a motion to approve, seconded by Clayton Lyons. The motion carried 5-0.

_____ Superintendent

_____ Board Chairperson

AGENDA ITEM NO. 8.5

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: June 1, 2026

SUBMITTED BY: Wyatt Milton - (259-0401)

ITEM TYPE: Minutes

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Minutes of the May 18, 2026, School Board Meeting.

ATTACHMENTS:
06.01.2026 Approval of 05.18.2026 Meeting Minutes_W.Milton.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

MINUTES
SCHOOL BOARD MEETING (OPEN TO THE PUBLIC)
Monday, May 18, 2026 - 6:00 PM
Baker County High School (1 Wildcat Drive, Glen St. Mary, Florida 32040)
Minute Book #40 / Supplemental Book #54 / Page #13

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

1. INVOCATION AND PLEDGE OF ALLEGIANCE

The Baker County School Board met on Monday, May 18, 2026, at 6:00 p.m. at Baker County High School located at 1 Wildcat Drive, Glen St. Mary, Florida 32040. The purpose of this meeting was to hold the regularly scheduled Board meeting. Chairperson Jack Baker announced Wyatt Milton would give the invocation, followed by the Pledge of Allegiance led by Westside Elementary School students Rhett and Chad Minshew and Pre-K/Kindergarten Center student Chase Minshew.

2. CALL TO ORDER

Chairperson Baker called the meeting of the Baker County School Board to order and asked for a roll call of members.

3. ROLL CALL OF MEMBERS

The following Board Members were present to wit: Chairperson Jack Baker Jr., Vice-Chairperson Tiffany McInarnay, Clayton Lyons, Amanda Hodges, and Mandi Canaday. Superintendent Wyatt Milton and School Board Attorney Leonard Dietzen were both present for the meeting.

4. PUBLIC HEARINGS

There were no public hearings at this meeting.

5. RECOGNITIONS / PRESENTATIONS

5.1 Quarterly Update Presentation by Director of School Safety
Director Steve Cannon presented a quarterly report summarizing that there were no district school safety compliance findings.

5.2 Recognition - American Legion Honoring Mr. Rodney Quentin Taylor as Teacher of the Year, presented by Mr. Pete Peters, Commander of the American Legion Post 83
Mr. Pete Peters, Commander of the American Legion Post 83, presented a plaque to Mr. Rodney Quentin Taylor for Teacher of the Year.

5.3 Recognize Retiree Carolyn Paige (Hire Date: 9/28/2000; Retire Date: 5/28/2025)
Superintendent Milton presented retiree Carolyn Paige with a plaque and a restaurant gift card for her years of service to our district.

5.4 Recognize Retiree Sherri Jackson (Hire Date: 7/28/2005; Retire Date: 9/12/2025)
Superintendent Milton presented retiree Sherri Jackson with a plaque and a restaurant gift card for her years of service to our district.

5.5 Recognize Retiree Susan Knabb (Hire Date: 8/19/1993; Retire Date: 1/13/2026)

Superintendent Milton presented retiree Susan Knabb with a plaque and a restaurant gift card for her years of service to our district.

5.6 Recognize Retiree Bonnie Jones (Hire Date: 8/16/1996; Retire Date: 6/30/2026)
Superintendent Milton presented retiree Bonnie Jones with a plaque and a restaurant gift card for her years of service to our district.

5.7 Recognize Retiree Leigh Ann Hays (Hire Date: 8/12/1999; Retire Date: 5/28/2026)
Superintendent Milton presented retiree Leigh Ann Hays with a plaque and a restaurant gift card for her years of service to our district.

5.8 Recognize Retiree Cheryl Nunn (Hire Date: 9/3/1993; Retire Date: 5/25/2026)
Superintendent Milton presented retiree Cheryl Nunn with a plaque and a restaurant gift card for her years of service to our district.

5.9 Recognize Retiree Debra Gnann (Hire Date: 12/2/2002; Retire Date: 12/10/2025)
Superintendent Milton presented retiree Debra Gnann with a plaque and a restaurant gift card for her years of service to our district.

5.10 Recognize Retiree Sylvia Peterson (Hire Date: 8/21/2009; Retire Date: 5/25/2026)
Superintendent Milton presented retiree Sylvia Peterson with a plaque and a restaurant gift card for her years of service to our district.

5.11 Recognize Retiree Perry Hays (Hire Date: 8/15/2014; Retire Date: 5/25/2026)
Superintendent Milton presented retiree Perry Hays with a plaque and a restaurant gift card for his years of service to our district.

5.12 Recognize Retiree Marian Yvette Lough (Hire Date: 8/12/1994; Retire Date: 5/28/2026)
Superintendent Milton presented retiree Marian Yvette Lough with a plaque and a restaurant gift card for her years of service to our district.

5.13 Recognize Retiree Allison Elledge (Hire Date: 8/16/1996; Retire Date: 5/28/2026)
Superintendent Milton presented retiree Allison Elledge with a plaque and a restaurant gift card for her years of service to our district.

5.14 Recognize Retiree Melissa Long (Hire Date: 2/5/1991; Retire Date: 5/28/2026)
Superintendent Milton presented retiree Melissa Long with a plaque and a restaurant gift card for her years of service to our district.

5.15 Recognize Retiree Tanyia Rowan (Hire Date: 8/12/1999; Retire Date: 5/28/2026)
Superintendent Milton presented retiree Tanyia Rowan with a plaque and a restaurant gift card for her years of service to our district.

5.16 Recognize Retiree Concepcion Ledezma, Jr. (Hire Date: 8/11/2025; Retire Date: 5/28/2026)
Superintendent Milton presented retiree Concepcion Ledezma, Jr. with a plaque and a restaurant gift card for his years of service to our district.

5.17 Baker County Education Foundation Prior Graduate Scholarships presented by Mr. Thomas Hill - Neil and Beatrice Kirkland Scholarship in the Amount of $1000 Awarded to Elizabeth Kennedy, Norma G. Kirkland Scholarship in the Amount of $1000 Awarded to Donelle Collingwood, Jack and Robin Baker Family Scholarship in the Amount of $1000 Awarded to Lindsey Christopher
Former students were recognized and presented with scholarship checks through the Baker County Education Foundation's Prior Graduate Scholarships by Superintendent Milton. Awards of $1,000 were given to Elizabeth Kennedy, Donelle Collingwood, and Lindsey Christopher.

5.18 Recognition of the Baker County High School Students who participated in the ACE Mentor Program

Bench Construction Competition: Trevor Oralls, Rylee Comer, Ava Sweat, and Lucus North
Superintendent Milton recognized students Trevor Oralls, Rylee Comer, Ava Sweat, and Lucus North with a certificate for their participation in the Ace Mentor Program Bench Construction Competition. Employers Mr. Cooper Hodges and Mr. Trace McCullough recognized Trevor Oralls for his participation.

5.19 Recognition of the Baker County High School Band Members for Earning the Otto J. Kraushaar Straight Award
Superintendent Milton presented certificates to 80 BCHS band members for earning the Otto J. Kraushaar Straight Award with superior ratings in District Marching MPA, District Concert MPA, District Sight-Reading, and State Concert MPA.

5.20 Recognize Westside Elementary School Academic Achievers from the Macclenny & Glen Communities (Grades 1-5)
Superintendent Milton, Board Members, and the respective principals congratulated the Academic Achievers. The student honorees were presented with a school certificate, Woody's BBQ meal certificate, an academic achiever wristband, and a paw pride medallion.

6. APPROVAL TO CORRECT AND / OR ADD ITEMS TO THE FINAL AGENDA
There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

7. REMOVAL OF ROUTINE ITEMS
Chairperson Baker asked if any Board member wished to remove a routine item for separate consideration. Board Member Mandi Canaday requested to remove Jessalyn Davis from item 8.1. Approval of the Personnel Items List on May 18, 2026, due to a voting conflict. As recommended: Mandi Canaday made a motion to approve the routine items, seconded by Clayton Lyons. The motion carried 5-0.
Chairperson Baker requested to remove Cassandra Hatcher from item 8.1. Approval of the Personnel Items List on May 18, 2026, due to a voting conflict. As recommended: Jack Baker, Jr. made a motion to approve the routine items, seconded by Mandi Canaday. The motion carried 5-0.

8. APPROVAL OF ROUTINE ITEMS
Chairperson Baker entertained a motion from the Board to approve the routine items, excluding Jessalyn Davis and Cassandra Hatcher from item 8.1 Personnel List, for approval on May 18, 2026. As recommended:
Mandi Canaday made a motion to approve the routine items, seconded by Clayton Lyons. The motion carried 5-0.

8.1 Approval of the Personnel Items List for Approval on May 18, 2026.

8.2 Approval of the Minutes of the May 4, 2026, School Board Expulsion Hearing.

8.3 Approval of the Minutes of the May 4, 2026, School Board Meeting.

8.4 Approval to Incorporate Form 8B into the May 4, 2026, School Board Meeting Minutes.

8.5 Approval of Amendment #4 to Title II, Part A - Supporting Effective Instruction with No Change in Over All Budget Total of $223,348.87. Amendment / Federal / No Matching

8.6 Approval of Amendment #1 to Grant Proposal "IDEA Part B, K-12 Entitlement" to Include 2025-2026 Roll Forward Funds in the Amount of $214,031.77 for a New Total Budget of $1,334,837.77. Federal / No Matching

8.7 Approval of Amendment #2 to Title I, Part A - Improving the Academic Achievement of the Disadvantaged in the Amount of $14,151.10 for a New Budget Total of $1,316,830.90. Amendment / Federal / No Matching

8.8 Approval of Agreement with The School Board of Seminole County on Behalf of the East Coast Technical Assistance Center (ECTAC) for Technical Assistance to Baker County Title I and Other Specified Elementary and Secondary EdAct (ESEA) Programs.

9. APPROVAL OF ITEMS FOR ACTION

9.1 Approval of Removed Routine Items.
Chairperson Baker entertained a motion from the Board to approve Jessalyn Davis, formerly listed under the removed routine item 8.1. Personnel Items List, for approval on May 18, 2026. Board Member Mandi Canaday requested to be recused from this item. As recommended: Clayton Lyons made a motion to approve, seconded by Amanda Hodges. The motion carried 4-0.
Chairperson Baker entertained a motion from the Board to approve Cassandra Hatcher, formerly listed under the removed routine item 8.1. Personnel Items List, for approval on May 18, 2026. Chairperson Baker requested to be recused from this item. As recommended: Clayton Lyons made a motion to approve, seconded by Tiffany McInarnay. The motion carried 4-0.

9.2 Approval to De-authorize and Dispose of Itemized Property on the Title I Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Mandi Canaday made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

9.3 Approval to De-authorize and Dispose of Itemized Property on the Pre-K / Kindergarten Center Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Clayton Lyons made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.

9.4 Approval to De-authorize and Dispose of Itemized Property on the ESE and Student Services Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Tiffany McInarnay made a motion to approve, seconded by Mandi Canaday. The motion carried 5-0.

9.5 Approval to Amend Section II 8 of the MOU with Keller Community Association, Effective July 1, 2025 - June 30, 2026.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Amanda Hodges made a motion to approve, seconded by Clayton Lyons. The motion carried 5-0.

9.6 Approval of the Agreement with The Young Men's Christian Association (YMCA) of Florida's First Coast, Inc. for Operation of the 2026 Summer Camp at Macclenny Elementary School.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Mandi Canaday made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

9.7 Approval to Award Bids for Baker Learning Center Classroom Remodel to C.C. Borden Construction in the Amount of $135,877.00 (Base Bid Only), Westside Elementary School Kindergarten Remodel to C.C. Borden Construction in the Amount of $183,201.00 (Base Bid) $11,399.52 (Alternate 1), and Westside Elementary School Fencing Project to Ocala Fence in the Amount of $39,492.19 (Base Bid Only).
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Tiffany McInarnay made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

9.8 Approval to Use King & Walker as Independent Auditors for the Internal Accounts and Foundation

Audits for the Year Ending June 30, 2025, 2026, and 2027.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Clayton Lyons made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.

10. CITIZEN INPUT

A Citizen Input form must be completed and submitted to the Board Secretary PRIOR to the beginning of the meeting if you wish to address the Board. You will be called on by the Chairman at the appropriate time. Presentations/comments are limited to three (3) minutes.
No individual in the audience addressed the Board with citizen concerns at this meeting.

11. INFORMATION AND ANNOUNCEMENTS

We're heading into the final week of school, great job everyone. We are almost there! Special thanks to Principal Giddens and his dedicated support staff for organizing a truly wonderful graduation ceremony for the Class of 2026.

12. ADJOURNMENT

Since there was no further business to come before the Board:
Clayton Lyons made a motion to adjourn, seconded by Mandi Canaday. The motion carried via general consensus 0-0.

_____ Superintendent

_____ Board Chairperson

AGENDA ITEM NO. 8.6

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Minutes
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Incorporate Form 8B into the May 18, 2026, School Board Meeting Minutes.

ATTACHMENTS:
06.01.2026 Approval of Form 8B Mandi Canaday_W.Milton.pdf

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE
Canaday, Mandi	Baker County School Board
MAILING ADDRESS 392 South Blvd E, Macclenny, FL 32063	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: ☐ CITY ☐ COUNTY ☑ OTHER LOCAL AGENCY
CITY: Macclenny — COUNTY: Baker	NAME OF POLITICAL SUBDIVISION: Baker County School Board
DATE ON WHICH VOTE OCCURRED May 18, 2026	MY POSITION IS: ☑ ELECTIVE ☐ APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also MUST ABSTAIN from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * * * * * * * * * * * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * * * * * * * * * * * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Mandi Canaday, hereby disclose that on May 15, 20 26 :

(a) A measure came or will come before my agency which (check one or more)

___ inured to my special private gain or loss;

___ inured to the special gain or loss of my business associate, _____ ;

X inured to the special gain or loss of my relative, my sister-in-law Jocelyn Davis ;

___ inured to the special gain or loss of _____, by whom I am retained; or

___ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

On May 15, 2026, it came to my attention that on the agenda for May 18, 2026 publicly-noticed meeting of the Baker County School Board--of which I am an elected member--there is Item 8, Approval of Routine Items, of the agenda, there was contained within item 8.1, Approval of the Personnel Items for Approval on May 18, 2026. Amongst the list of personnel decisions to be approved as part of Item 8.1 was my sister-in-law, Jocelyn Davis. When I became aware of this prospective voting conflict, before the Board voted on Item 8, I announced the nature of the voting conflict. I recused myself from voting on Item 8.1, Approval of Routine Items, and instead move it to item 9, Approval of Items for Action, specifically Item 9.1, Approval of Removed Routine Items. When Item 9.1 came before the Board for a vote, I recused myself and did not vote on this item.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

5/18/26 Mandi Canaday
Date Filed

5/18/26
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED $10,000.

AGENDA ITEM NO. 8.7

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Minutes
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Incorporate Form 8B into the May 18, 2026, School Board Meeting Minutes.

ATTACHMENTS:
06.01.2026 Approval of Form 8B Jack Baker_W.Milton.pdf

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE
Baker, Jr., Jack	Baker County School Board
MAILING ADDRESS 392 South Blvd E, Macclenny, FL 32063	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: ☐ CITY ☐ COUNTY ☑ OTHER LOCAL AGENCY
CITY: Macclenny — COUNTY: Baker	NAME OF POLITICAL SUBDIVISION: Baker County School Board
DATE ON WHICH VOTE OCCURRED May 18, 2026	MY POSITION IS: ☑ ELECTIVE ☐ APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also MUST ABSTAIN from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * * * * * * * * * * * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * * * * * * * * * * * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Jack Baker, Jr., hereby disclose that on May 11, 20 26 :

(a) A measure came or will come before my agency which (check one or more)

___ inured to my special private gain or loss;

___ inured to the special gain or loss of my business associate, _____ ;

X inured to the special gain or loss of my relative, my sister-in-law Cassandra Hatcher ;

___ inured to the special gain or loss of _____, by whom I am retained; or

___ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

On May 11, 2026, it came to my attention that on the agenda for May 18, 2026 publicly-noticed meeting of the Baker County School Board--of which I am an elected member--there is Item 8, Approval of Routine Items, of the agenda, there was contained within item 8.1, Approval of the Personnel Items for Approval on May 18, 2026. Amongst the list of personnel decisions to be approved as part of Item 8.1 was my sister-in-law, Cassandra Hatcher. When I became aware of this prospective voting conflict, before the Board voted on Item 8, I announced the nature of the voting conflict. I recused myself from voting on Item 8.1, Approval of Routine Items, and instead move it to item 9, Approval of Items for Action, specifically Item 9.1, Approval of Removed Routine Items. When Item 9.1 came before the Board for a vote, I recused myself and did not vote on this item.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

5/18/26
Date Filed

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED $10,000.

AGENDA ITEM NO. 8.8

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Amendment #2 Strengthening Career & Technical Education for the 21st Century Act - Perkins V with No Change in Over All Budget Total of $43,054.00. Amendment / Federal / No Matching

ATTACHMENTS:
06.01.2026 Approval of the Strengthening Career & Technical Education for the 21st Century Act-Perkins V_C.Dopson.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*Strengthening Career & Technical Education for the 21st Century Act-Perkins V - Rural Innovation*

TYPE OF GRANT:
☐ **New** ☐ **Continuation** ☒ **Amendment** ☐ **Entitlement** ☐ **Competitive**

CONTACT PERSON:	*Carrie Dopson, Director of Adult Education*

CONTACT PHONE NUMBER:	*(904) 259-0408*

AMOUNT REQUESTED:	*$43,054.00 (no additional funding requested)*

SOURCE: ☒ **Federal** ☐ **State** ☐ **Other:** _____

LOCAL MATCHING FUNDS REQUESTED:
☒ **No**
☐ **Yes . . . If yes, please specify:** ☐ **Monetary Amount $**_____
☐ **In-Kind Amount $**_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION ***(If additional space is needed, attachments may be used)***
Perkins V - Rural Career and Technical Education

HOW WILL FUNDS BE USED ***(If additional space is needed, attachments may be used)***
This amendment will move funds from object codes 130, 210, and 220 (Guidance salaries and benefits) to object codes 150, 210, 220, and 230 (Other Support Paraprofessional salaries and benefits) to cover deficiencies in allowable expenditures. All programs are Perkins-eligible and supported. The paraprofessional's duties include assisting with industry certification testing, covering classrooms, and supporting CTE events. The remaining funds will be moved to object code 510 to purchase supplies for the CTE programs.

SUBMITTED BY: ***Carrie Dopson*** **DATE:** ***05/15/2026***

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT
Baker County School District

2 PROJECT NUMBER
020-1616R-6CR01

3 PROJECT/PROGRAM TITLE
Strengthening Career & Technical Education for the 21st Century Act - Perkins V - Rural Innovation, Career and Technical Education

TAPS 26B012

4 AUTHORITY
84.048 Perkins V, Title I; WIA, Sect. 503
USDE or Appropriate Agency

FAIN#: V048A250009

5 AMENDMENT INFORMATION
Amendment Number: 2
Type of Amendment: Budgetary
Effective Date: 05/01/2026

6 PROJECT PERIODS
Budget Period: 07/01/2025 - 06/30/2026
Program Period: 07/01/2025 - 06/30/2026

7 AUTHORIZED FUNDING

Current Approved Budget:	$43,054.00
Amendment Amount:	
Estimated Roll Forward:	
Certified Roll Amount:	
Total Project Amount:	$43,054.00

8 REIMBURSEMENT OPTION
Federal Cash Advance

9 TIMELINES
- Last date for incurring expenditures and issuing purchase orders: 06/30/2026
- Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2026
- Last date for receipt of proposed budget and program amendments: 05/31/2026
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 07/01/2025

10 DOE CONTACTS
Program: Nicholas Key
Phone: (850) 245-9041
Email: Nicholas.Key@fldoe.org
Grants Management: Unit B (850) 245-0735

Comptroller Office
Phone: (850) 245-0401

UEI#: MJG4ULGMPKE7
FEIN#: F596000509001

11 TERMS AND SPECIAL CONDITIONS
- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other: Please note that additional terms and conditions may apply depending on the assurances associated with this project. For further details, refer to Section 11 on the following page.

12 APPROVED:

Claudia Campagnola — 05/13/2026

Authorized Official on behalf of the Commissioner of Education — Date of Signing

FLORIDA DEPARTMENT OF EDUCATION fldoe.org

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project

As applicable, grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq. or 42 U.S.C. § 2000e et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), section 504 of the Rehabilitation Act (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.), the Boy Scouts of America Equal Access Act of 2001 (20 U.S.C. § 7905), section 117 of the Higher Education Act of 1965, as amended (20 U.S.C. § 1011f), or other applicable federal law. To the extent that a grantee uses grant funds for such unallowable activities, the U.S. Department of Education and/or the Florida Department of Education may take appropriate enforcement action including under section 451 of the General Education Provisions Act (GEPA), which may include the recovery of funds under section 452 of GEPA.

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	A) Agency Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	Baker County School District	Date Received 5/01/2026 AW
B) Program Name: Perkins V – Rural Innovation **TAPS Number:** 26B012		**Project Number (DOE Assigned)** 020-1616R-6CR01

C) Amendment Type	D) Amendment Request Contact Information	
☐ Program ☐ Budget **Amendment Number:** 2	Contact Name: Carrie Dopson	Telephone Numbers: **(904)259-0408**
	Mailing Address: **418 S. 8th Street Macclenny, Fl**	E-mail Addresses: Carrie.dopson@bakerk12.org

E) Required Signature and Certification

I, _____, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

Signature of Agency Head	Title	Date
J. Wyatt Mitton	Superintendent	4/30/2026
Signature of Charter Head	Title	Date

F) Narrative

The Amendment is to move funds from object code 130, 210, 220 (Guidance salary) to 150, 210. 220 & 230 (other support paraprofessional salaries and benefits) to cover the deficiencies in allocated funds. All programs are Perkins eligible and supported. The Paraprofessional's duties are to assist with industry certification testing, cover classrooms and assist with CTE events.. The remaining funds will be moved to 510 to purchase supplies for the CTE programs.

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

A) 020/Baker
District/Agency Name

B) 26B012
Project Number/TAPS Number

C) 2
Amendment Number

D) Total Project Amount Currently Approved
$43,054.00

E) Total Project Amount resulting from this Budget Amendment
43054

F) Line Item Description

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
5300	130	Salaries:Funds for extra duty hours for guidance counselors at the Middle and High School to schedule students into CTE programs. CLNA Needs (Sec 134): C2, C5, E4, G5, I1 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 1D, 2A, 2E, 2H, 4A, 4B, 5K			1,585.00
5300	210	Retirement: CTE Guidance counselors (14.03%)CLNA Needs (Sec 134): C2, C5, E4, G5, I1 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 1D, 2A, 2E, 2H, 4A, 4B, 5K			206.00
5300	220	FICA/Medicare for CTE Guidance Counselors (7.65%) CLNA Needs (Sec 134): C2, C5, E4, G5, I1 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 1D, 2A, 2E, 2H, 4A, 4B, 5K			121.00

6120	120	Salaries: Extra Duties hours for CTE Career Coach. To be used for professional development; collaboration; and special events.LNA Need: Section 1- C1, C2, C4, C6, C9, E4, F4, G2, G4, H1, H2, H4, I2, I3 Program Number: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 1D, 2A, 2E, 2H, 4A, 4B, 5K		100.00	
5300	150	Salaries: Other support paraprofessional: direct student contact to assist with student needs and industry certification testing. CLNA Need (Sec 134): C10, H1, H2, I3 Program Number: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 1D, 2A, 2E, 2H, 4A, 4B, 5K		162.00	
6120	210	Retirement for CTE Guidance Counselor (14.03%). LNA Need: Section 1- C1, C2, C4, C6, C9, E4, F4, G2, G4, H1, H2, H4, I2, I3 Program Number: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 1D, 2A, 2E, 2H, 4A, 4B, 5K		146.00	
6120	230	Insurance for Paraprofessional: CLNA Need: Section 1- C1, C2, C4, C6, C9, E4, F4, G2, G4, H1, H2, H4, I2, I3 Program Number: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 1D, 2A, 2E, 2H, 4A, 4B, 5K		682.00	
5300	510	Supplies:expenditures for supplies for CTE programs at the Middle School and High School. CLNA NEED: I6 Program Number: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 1A, 1E, 5A, 5D, 5P		822.00	
			Total	1,912.00	1,912.00

AGENDA ITEM NO. 8.9

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Amendment #9 to Title II, Part A - Supporting Effective Instruction with No Change in Over All Budget Total of $305,880.45. Amendment / Federal / No Matching

ATTACHMENTS:
06.01.2026 Approval of the Title II, Part A Supporting Effective Instruction_C.Dopson.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*Title II, Part A - Supporting Effective Instruction*

TYPE OF GRANT:
☐ New ☐ Continuation ☒ Amendment ☐ Entitlement ☐ Competitive

CONTACT PERSON:	*Carrie Dopson*

CONTACT PHONE NUMBER:	*(904) 259-0408*

AMOUNT REQUESTED:	

SOURCE: ☒ Federal ☐ State ☐ Other: _____

LOCAL MATCHING FUNDS REQUESTED:
☒ No
☐ Yes . . . If yes, please specify: ☐ Monetary Amount $_____
☐ In-Kind Amount $_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION ***(If additional space is needed, attachments may be used)***
This amendment is to adjust the 24-25 budget/program activities due to a no-cost extension for the 24-25 grant funding.

HOW WILL FUNDS BE USED ***(If additional space is needed, attachments may be used)***
This amendment will provide supplies for the New Teacher Training. ***There are are no changes in the overall grant total of $305,880.45***

SUBMITTED BY: ***Carrie Dopson*** **DATE:** ***5/18/26***

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT
Baker County School District

2 PROJECT NUMBER
020-2245C-5CT01

3 PROJECT/PROGRAM TITLE
Title II, Part A - Supporting Effective Instruction

TAPS 25A011

4 AUTHORITY
84.367A Title II, A Teacher and Principal Training Fund
USDE or Appropriate Agency

FAIN#: S367A240009

5 AMENDMENT INFORMATION
Amendment Number: 9
Type of Amendment: Budgetary
Effective Date: 04/29/2026

6 PROJECT PERIODS
Budget Period: 07/01/2024 - 06/30/2026
Program Period: 07/01/2024 - 06/30/2026

7 AUTHORIZED FUNDING

Current Approved Budget:	$305,880.45
Amendment Amount:	
Estimated Roll Forward:	
Certified Roll Amount:	
Total Project Amount:	$305,880.45

8 REIMBURSEMENT OPTION
Federal Cash Advance

9 TIMELINES

- Last date for incurring expenditures and issuing purchase orders: 06/30/2026
- Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2026
- Last date for receipt of proposed budget and program amendments: 05/31/2026
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 07/01/2024

10 DOE CONTACTS
Program: Matthew Caldwell
Phone: (850) 245-0919
Email: Matthew.Caldwell@fldoe.org
Grants Management: Unit A (850) 245-0735

Comptroller Office
Phone: (850) 245-0401

UEI#: MJG4ULGMPKE7
FEIN#: F596000509001

11 TERMS AND SPECIAL CONDITIONS

- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other: Please note that additional terms and conditions may apply depending on the assurances associated with this project. For further details, refer to Section 11 on the following page.

12 APPROVED:

Jennifer Kruis
Authorized Official on behalf of the Commissioner of Education

5/15/2026
Date of Signing

FLORIDA DEPARTMENT OF EDUCATION fldoe.org

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project

As applicable, grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq. or 42 U.S.C. § 2000e et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), section 504 of the Rehabilitation Act (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.), the Boy Scouts of America Equal Access Act of 2001 (20 U.S.C. § 7905), section 117 of the Higher Education Act of 1965, as amended (20 U.S.C. § 1011f), or other applicable federal law. To the extent that a grantee uses grant funds for such unallowable activities, the U.S. Department of Education and/or the Florida Department of Education may take appropriate enforcement action including under section 451 of the General Education Provisions Act (GEPA), which may include the recovery of funds under section 452 of GEPA.

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	A) Agency Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	**Baker County School District** **392 S BLVD EAST** **Macclenny, FL 32063**	Date Received 4.29.26
B) Program Name: **Title II, Part A: Supporting Effective Instruction** **TAPS Number: 25A011**		**Project Number (DOE Assigned)** **020-2245C-5CT01**

C) Amendment Type	D) Amendment Request Contact Information	
☐ Program ☒ Budget **Amendment Number: 9**	Contact Name: **Carrie Dopson**	Telephone Numbers: **904-259-0404**
	Mailing Address: **270 S BLVD EAST** **Macclenny, FL 32063**	E-mail Addresses: carrie.dopson@bakerk12.org

E) Required Signature and Certification

I, **Wyatt Milton**, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

Signature of Agency Head	Title	Date
J. Wyatt Milton	Superintendent	4-29-26

F) Narrative

This amendment is to adjust the 24-25 budget due to a No Cost Extension for the 24-25 grant funding.

The following activity was approved in the program language for 24-25 grant period. We would like to add more funding to this activity. All 24-25 funds should be expended if this amendment is approved.

Activity 5: New Teacher Training: Professional learning session provided by the district staff provides new teachers with essential information about district initiatives, expectations, procedures, practices and policies. Included in this training are the FL Code of Ethics and Principles of Professional Conduct. Teachers will receive Your First Year: How to Survive and Thrive as a New Teacher and The Fundamental Five books along with other needed supplies. This PD activity is the first session in the District's Beginning Teacher Program. This activity is facilitated by the Associate Superintendent with no outside services.
The additional funding will be for supplies only.

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

A) Baker County School District
District/Agency Name

B) 020-2245C-5CT01 / 25A011
Project Number/TAPS Number

C) 9
Amendment Number

D) Total Project Amount Currently Approved
$305,880.45

E) Total Project Amount resulting from this Budget Amendment
$305,880.45

F) Line Item Description

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
6400	510	**Supplies, Activity 5, Recruitment and Retention**		$ 1,779.20	
6400	120	**Classroom Teacher, Activity 3, Professional Learning**			$ 845.81
6400	210	**Retirement, Activity 4, Recruitment and Retention**			$ 37.31
6400	220	**FICA, Activity 4, Recruitment and Retention**			$ 5.44
6400	230	**Group Insurance, Activity 4, Recruitment and Retention**			$ 29.40
6400	750	**Other Personnel Services, Activity 6 and 8, Recruitment and Retention**			$ 861.24
Total				**$ 1,779.20**	**$ 1,779.20**

AGENDA ITEM NO. 8.10

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Amendment #1 to Adult Education and Family Literacy, Corrections Education, Continuation Project with No Change in Over All Budget Total of $100,000.00. Amendment / Federal / No Matching

ATTACHMENTS:
06.01.2026 Approval of the Adult Education & Family Literacy_C.Dopson.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*Adult Education and Family Literacy, Corrections Education, Continuation Project*

TYPE OF GRANT:
☐ **New** ☐ **Continuation** ☒ **Amendment** ☐ **Entitlement** ☐ **Competitive**

CONTACT PERSON:	*Carrie Dopson, Director of Adult Education*

CONTACT PHONE NUMBER:	*(904) 259-0408*

AMOUNT REQUESTED:	*$100,000.00 - No additional funding requested*

SOURCE: ☒ **Federal** ☐ **State** ☐ **Other:** _____

LOCAL MATCHING FUNDS REQUESTED:
☒ **No**
☐ **Yes . . . If yes, please specify:** ☐ **Monetary Amount $**_____
☐ **In-Kind Amount $**_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION *(If additional space is needed, attachments may be used)*
AEFL Corrections Education

HOW WILL FUNDS BE USED *(If additional space is needed, attachments may be used)*
This amendment will create object codes 519, 643, and 649. Funds will be moved from object codes 120, 210, 220, 230, and 350 to object code 150 to cover negative balances in salaries. Funds will also be moved to object code 510 for supplies, object code 519 for printer ink, object code 643 for laptops for the paraprofessional and instructors, and object code 649 to purchase printers to replace old and unusable printers used by the instructors and paraprofessionals.

SUBMITTED BY: ***Carrie Dopson*** **DATE:** ***5/14/2026***

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT
Baker County School District

2 PROJECT NUMBER
020-1916C-6CC01

3 PROJECT/PROGRAM TITLE
Adult Education and Family Literacy, Corrections Education, Continuation Project

TAPS 26B021

4 AUTHORITY
CFDA 84.002 Adult Education and Family Literacy (WIOA)
USDE or Appropriate Agency

FAIN#: V002A250009

5 AMENDMENT INFORMATION
Amendment Number: 1
Type of Amendment: Budgetary
Effective Date: 04/30/2026

6 PROJECT PERIODS
Budget Period: 07/01/2025 - 06/30/2026
Program Period: 07/01/2025 - 06/30/2026

7 AUTHORIZED FUNDING

Current Approved Budget:	$100,000.00
Amendment Amount:	
Estimated Roll Forward:	
Certified Roll Amount:	
Total Project Amount:	$100,000.00

8 REIMBURSEMENT OPTION
Federal Cash Advance

9 TIMELINES

- Last date for incurring expenditures and issuing purchase orders: 06/30/2026
- Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2026
- Last date for receipt of proposed budget and program amendments: 04/30/2026
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 07/01/2025

10 DOE CONTACTS
Program: Nicholas Key
Phone: (850) 245-9041
Email: Nicholas.Key@fldoe.org
Grants Management: Unit B (850) 245-0735

Comptroller Office
Phone: (850) 245-0401

UEI#: MJG4ULGMPKE7
FEIN#: F596000509001

11 TERMS AND SPECIAL CONDITIONS

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- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other: Please note that additional terms and conditions may apply depending on the assurances associated with this project. For further details, refer to Section 11 on the following page.

12 APPROVED:

Claudia Campagnola — Authorized Official on behalf of the Commissioner of Education

05/13/26 — Date of Signing

FLORIDA DEPARTMENT OF EDUCATION fldoe.org

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

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Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project

As applicable, grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq. or 42 U.S.C. § 2000e et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), section 504 of the Rehabilitation Act (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.), the Boy Scouts of America Equal Access Act of 2001 (20 U.S.C. § 7905), section 117 of the Higher Education Act of 1965, as amended (20 U.S.C. § 1011f), or other applicable federal law. To the extent that a grantee uses grant funds for such unallowable activities, the U.S. Department of Education and/or the Florida Department of Education may take appropriate enforcement action including under section 451 of the General Education Provisions Act (GEPA), which may include the recovery of funds under section 452 of GEPA.

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	A) Agency Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	Baker County School District	Date Received 4/30/2026
B) Program Name: Adult General Education Corrections Education **TAPS Number:** 26B021		**Project Number (DOE Assigned)** ~~020-1916C-6CG01~~ 020-1916C-6CC01 JW

C) Amendment Type	D) Amendment Request Contact Information	
☐ Program ☒ Budget **Amendment Number:** ~~3~~ 1 JW	Contact Name: Carrie Dopson	Telephone Numbers: **(904)259-0408**
	Mailing Address: **418 S. 8th Street Macclenny, FL**	E-mail Addresses: Carrie.dopson@bakerk12.org

E) Required Signature and Certification

I, John Wyatt Milton, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

Signature of Agency Head	Title	Date
J. Wyatt Milton	Superintendent	4/30/2026
Signature of Charter Head	Title	Date

F) Narrative

This amendment will create object codes 519, 643 and 649. Funds will be moved from object codes 120, 210, 220,230 and 350 to object code 150 to cover negatives in salary. Funds will also be moved to object codes 510 for supplies, 519 for printer ink, 643 for laptops for the paraprofessional and instructors and 649 to purchase printers to replace old and unusable printers used by the instructors and paraprofessionals.

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

020-1916C-6CC01 JW

A) Baker County School District
District/Agency Name

B) ~~020-1916C-6CG01~~/26B021
Project Number/TAPS Number

C) 3 1 JW
Amendment Number

D) Total Project Amount Currently Approved
$100,000.00

E) Total Project Amount resulting from this Budget Amendment
100,000

F) Line Item Description

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
5400	120	Salaries: Classroom instructors assigned to teach students at Baker County Detention Center	1		4,468.00
5400	210	Retirement Employer's share of benefit @ 14.03%			3,115.00
5400	220	FICA/ Medicare figured at 7.65%			1,461.00
5400	230	Insurance: employers portion of group insurance			2,403.00
5400	350	Maintenance and Repair: Expenditures for services not provided by school personnel.			2,500.00
5400	150	Salaries: Paraprofessional under the supervision of the classroom teacher at BCDC.	0.2	1,600.00	
5400	210	Retirement paraprofessional's share of benefit @ 14.03%		225.00	
5400	220	FICA/ Medicare prarprofessional's share figured at 7.65%		122.00	
5400	510	Supplies purchased for Adult Education classes		5,000.00	
5400	519	Technology related supplies to include ink for printers.		800.00	
5400	649	Technology Related Non-Capitalized Fixtures and Equipment (printers)		1,200.00	
5400	643	Capitalized computer Hardware and Technology related infrastructure. 3 Laptops to be used for adult education classes and IET program # 02023041 BCSD Information Technology Corr.		5,000.00	
		Total:		$13,947.00	$13,947.00

Florida Department of Education
Division of Career and Adult Education

PROJECTED EQUIPMENT PURCHASES FORM

Equipment projected to be purchased from this grant must be submitted on this form **or** in a format that contains the information appearing on this form.

A) Baker County School District
Name of Eligible Recipient

B) 020-1916C-6CG01
Project Number **(DOE USE ONLY)**

TAPS Number
26B021

Agencies are accountable for all equipment purchased using grant funds including those below the agencies threshold.

PROJECTED EQUIPMENT PURCHASES

(Cells will expand when text is typed.)

ITEM #	FUNCTION CODE	OBJECT CODE	ACCOUNT TITLE	DESCRIPTION	SCHOOL / PROGRAM	NUMBER OF ITEMS	ITEM COST ($)	TOTAL AMOUNT ($)
	A	B	C	D	E	F	G	H
1	5400	643		14" Macbook Pro	Baker County Adult Education	1	2100.00	2100.00
2	5400	643		Dell Latitude 3550 Business Laptop	Baker County Adult Education	2	1200	2400.00
3								
4								
5								
6								
7								
8								
9								
10								

Inventory Guidelines

The following elements are required on the inventory of all equipment purchased.

2 C.F.R. 200, Uniform Guidance, 200.313 Equipment: Property records must be maintained that include a description of the property, a serial number or other identification number, the source funding for the property, who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.

State Requirements for inventory elements are located in Rule 69I-72.003, Florida Administrative Code, Recording of Property.

Does the agency's inventory system contain all required federal and state elements listed above? YES NO

AGENDA ITEM NO. 8.11

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Amendment #3 to Title IV, Part A - Student Support and Academic Enrichment with No Change in Over All Budget Total of $92,061.47. Amendment / Federal / No Matching

ATTACHMENTS:
06.01.2026 Approval of the Title IV, Part A Student Support and Academic Enrichment_C.Dopson.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*Title IV, Part A - Student Support and Academic Enrichment*

TYPE OF GRANT:
☐ **New** ☐ **Continuation** ☒ **Amendment** ☐ **Entitlement** ☐ **Competitive**

CONTACT PERSON:	*Carrie Dopson*

CONTACT PHONE NUMBER:	*(904) 259-0408*

AMOUNT REQUESTED:	

SOURCE: ☒ **Federal** ☐ **State** ☐ **Other:** _____

LOCAL MATCHING FUNDS REQUESTED:
☒ **No**
☐ **Yes . . . If yes, please specify:** ☐ **Monetary Amount $**_____
☐ **In-Kind Amount $**_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION *(If additional space is needed, attachments may be used)*
Budgetary Amendment to add Curriculm Activity

HOW WILL FUNDS BE USED *(If additional space is needed, attachments may be used)*
Curriculum Mapping: This year's focus will be on Math and ELA. The district will provide well-rounded educational opportunities to be achieved by lead teachers from four school sites in the district, meeting through the summer to create or modify curriculum maps to be shared with all appropriate stakeholders in the District. To ensure equitable access to, and participation of teachers with students with special needs, administrators and instructional coaches will have direct contact with these teachers to secure their involvement in this process. Teachers from each of the schools will create, review, and distribute curriculum maps. This proposed program would promote increased efficiency across all grade levels related to the lesson planning process. It would also promote the sharing of best practices that should result in increased student achievement and the closing of achievement gaps between sub-groups and the general population. Funds would provide extra-duty hours for teachers outside of their contractual hours.

There are no changes in the overall grant total of $92,061.47

SUBMITTED BY: ***Carrie Dopson*** **DATE:** ***5/15/2026***

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT
Baker County School District

2 PROJECT NUMBER
020-2416A-6C001

3 PROJECT/PROGRAM TITLE
Title IV, Part A - Student Support and Academic Enrichment (SSAE)

TAPS 26A120

4 AUTHORITY
84.424A Title IV Student Support and Academic Enrichment
USDE or Appropriate Agency

FAIN#: S424A250010

5 AMENDMENT INFORMATION
Amendment Number: 3
Type of Amendment: Program/Budget
Effective Date: 05/06/2026

6 PROJECT PERIODS
Budget Period: 07/01/2025 - 06/30/2026
Program Period: 07/01/2025 - 06/30/2026

7 AUTHORIZED FUNDING

Current Approved Budget:	$92,061.47
Amendment Amount:	
Estimated Roll Forward:	
Certified Roll Amount:	
Total Project Amount:	$92,061.47

8 REIMBURSEMENT OPTION
Federal Cash Advance

9 TIMELINES

- Last date for incurring expenditures and issuing purchase orders: 06/30/2026
- Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2026
- Last date for receipt of proposed budget and program amendments: 05/31/2026
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 07/01/2025

10 DOE CONTACTS
Program: Raven Wilcoxson
Phone: (850) 245-0558
Email: Raven.Wilcoxson@fldoe.org
Grants Management: Unit A (850) 245-0735

Comptroller Office
Phone: (850) 245-0401

UEI#: MJG4ULGMPKE7
FEIN#: F596000509001

11 TERMS AND SPECIAL CONDITIONS

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- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other: Please note that additional terms and conditions may apply depending on the assurances associated with this project. For further details, refer to Section 11 on the following page.

12 APPROVED:

Jennifer Kruis
Authorized Official on behalf of the Commissioner of Education

5/13/2026
Date of Signing

FLORIDA DEPARTMENT OF EDUCATION fldoe.org

DOE-200
Revised 07/15

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Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project

As applicable, grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq. or 42 U.S.C. § 2000e et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), section 504 of the Rehabilitation Act (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.), the Boy Scouts of America Equal Access Act of 2001 (20 U.S.C. § 7905), section 117 of the Higher Education Act of 1965, as amended (20 U.S.C. § 1011f), or other applicable federal law. To the extent that a grantee uses grant funds for such unallowable activities, the U.S. Department of Education and/or the Florida Department of Education may take appropriate enforcement action including under section 451 of the General Education Provisions Act (GEPA), which may include the recovery of funds under section 452 of GEPA.

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	A) Agency Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	**Baker County School District** **392 S BLVD EAST** **Macclenny, FL 32063**	Date Received 5/6/2026
B) Program Name: **Title IV, Part A: Student Support and Academic Enrichment** **TAPS Number: 26A120**		**Project Number (DOE Assigned)** **020-2416A-6C001**

C) Amendment Type	D) Amendment Request Contact Information	
☒ Program ☒ Budget **Amendment Number: 3**	Contact Name: Carrie Dopson	Telephone Numbers: **904-259-0404**
	Mailing Address: 392 **S BLVD EAST** **Macclenny, FL 32063**	E-mail Addresses: carrie.dopson@bakerk12.org

E) Required Signature and Certification

I, **Wyatt Milton**, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

Signature of Agency Head	Title	Date
J. Wyatt Milton	Superintendent	5-6-26

F) Narrative

Curriculum Mapping: This year's focus will be on Math and ELA. The district will provide well-rounded educational opportunities to be achieved by lead teachers from four school sites in the district, meeting through the summer to create or modify curriculum maps to be shared with all appropriate stakeholders in the District. To ensure equitable access to, and participation of teachers with students with special needs, administrators and instructional coaches will have direct contact with these teachers to secure their involvement in this process. Teachers from each of the schools will create, review, and distribute curriculum maps. This proposed program would promote increased efficiency across all grade levels related to the lesson planning process. It would also promote the sharing of best practices that should result in increased student achievement and the closing of achievement gaps between sub-groups and the general population. Funds would provide extra-duty hours for teachers outside of their contractual hours. We would like to offer a total of 455 hours to be divided by 4 school sites. 455 hours @ $31.54 plus retirement and FICA for a total of $17,461.93.

					Title IV, Part A Project Amendment #		**3**	
					Total Project Amount Currently Approved:		$92,061.47	
For use if revisions are needed to currently approved coding or to establish a new budgetary line through the amendment process. If revisions are not needed for currently approved budgetary lines, do not complete this section.					Total Project Amount resulting from this Budget Amendment:		$92,061.47	
Function	Object	Area of Focus	Actitivity Number	Service Levels LEA/Private	Budget Narrative	FTE (If Applicable)	Amount Increased / Decrease	Amended Line Total
								$ 677.00
								$ 500.00
5100	130	AOF 1	3		Other Certified		$ (225.00)	$ 2,256.75
5100	210	AOF 1	3		Retirement		$ (159.28)	$ 188.91
5100	220	AOF 1	3		FICA		$ (90.00)	$ 99.85
								$ 3,765.75
								$ 528.33
								$ 288.23
								$ 3,608.25
								$ 506.24
								$ 276.03
								$ 3,005.25
								$ 421.64
								$ 229.90
								$ 3,172.50
								$ 445.10
								$ 242.70
								$ 3,816.00
								$ 535.38
								$ 291.93
								$ 3,750.00
								$ 526.12
								$ 286.88
								$ 3,147.00
								$ 441.52
								$ 240.75

								$ 1,432.41
5100	210	AOF 1	6		TSA promoted to Assistant Principal		$ (673.95)	$ 348.82
5100	220	AOF 1	6		TSA promoted to Assistant Principal		$ (367.48)	$ 190.20
5100	310	AOF 1	4		Professional And Technical Services		$ (11,000.00)	$ 3,000.00
5100	510	AOF 1	5		Supplies		$ (142.59)	$ 1,442.00
								$ -
								$ 772.04
								$ 87.96
								$ -
								$ 24,705.83
								$ 3,458.82
								$ 1,889.99
								$ 625.40
								$ 1,222.67
								$ 171.17
								$ 93.54
								$ 31.60
								$ 1,879.08
New Line Items Added through Amendment Request								
5100	120	AOF 1	6		TSA promoted to Assistant Principal		$ (3,584.16)	$ -
5100	120	AOF 1	6		TSA promoted to Assistant Principal		$ (1,219.47)	$ -
6400	120	AOF 1	7		Classroom Teacher		$ 14,350.70	$ 14,350.70
6400	210	AOF 1	7		Retirement		$ 2,013.40	$ 2,013.40
6400	220	AOF 1	7		FICA		$ 1,097.83	$ 1,097.83
								$ -
								$ -
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					Totals:		$ -	$ 92,061.47

AGENDA ITEM NO. 8.12

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Amendment #1 to Grant Proposal "I.D.E.A. Part B, Preschool Entitlement" to Include 2025-2026 Roll Forward Funds in the Amount of $24,734.36 for a New Total Budget of $72,109.36. Amendment / Federal / No Matching

ATTACHMENTS:
06.01.2026 Approval of the IDEA Part B, Preschool Entitlement 25-26_A.Schmitges.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*IDEA Part B, Preschool Entitlement 25-26*

TYPE OF GRANT:
☐ **New** ☐ **Continuation** ☒ **Amendment** ☐ **Entitlement** ☐ **Competitive**

CONTACT PERSON:	*Alice Schmitges, Director/ESE Student Services*

CONTACT PHONE NUMBER:	*(904) 259-7825*

AMOUNT REQUESTED:	*$24,734.36 for a new total budget of $72,109.36 (Certified Roll Forward)*

SOURCE: ☒ **Federal** ☐ **State** ☐ **Other:** _____

LOCAL MATCHING FUNDS REQUESTED:
☒ **No**
☐ **Yes . . . If yes, please specify:** ☐ **Monetary Amount $**_____
☐ **In-Kind Amount $**_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION *(If additional space is needed, attachments may be used)*
1. Increase in salaries and benefits for Paraprofessionals and Bus aides. *2. Additional rentals for Reading programs, supplies and tech equipment needed to support SWD's.*

HOW WILL FUNDS BE USED *(If additional space is needed, attachments may be used)*
See Attachment.

SUBMITTED BY: _____ **DATE:** _____

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT
Baker County School District

2 PROJECT NUMBER
020-2676C-6CP01

3 PROJECT/PROGRAM TITLE
IDEA Part B, Preschool Entitlement

TAPS 26C002

4 AUTHORITY
84.173A IDEA Part B - Preschool Section 619
USDE or Appropriate Agency

FAIN#: H173A250027

5 AMENDMENT INFORMATION
Amendment Number: 1
Type of Amendment: Certification of Roll Forward
Effective Date: 04/13/2026

6 PROJECT PERIODS
Budget Period: 07/01/2025 - 06/30/2026
Program Period: 07/01/2025 - 06/30/2026

7 AUTHORIZED FUNDING

Current Approved Budget:	$47,375.00
Amendment Amount:	
Estimated Roll Forward:	
Certified Roll Amount:	$24,734.36
Total Project Amount:	$72,109.36

8 REIMBURSEMENT OPTION
Federal Cash Advance

9 TIMELINES
- Last date for incurring expenditures and issuing purchase orders: 06/30/2026
- Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2026
- Last date for receipt of proposed budget and program amendments: 05/31/2026
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 07/01/2025

10 DOE CONTACTS
Program: Casey Grove
Phone: (850) 245-9322
Email: Casey.Grove@fldoe.org
Grants Management: Unit C (850) 245-0735

Comptroller Office
Phone: (850) 245-0401

UEI#: MJG4ULGMPKE7
FEIN#: F596000509001

11 TERMS AND SPECIAL CONDITIONS
- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other: Please note that additional terms and conditions may apply depending on the assurances associated with this project. For further details, refer to Section 11 on the following page.

12 APPROVED:

Patricia Bodiford
Authorized Official on behalf of the Commissioner of Education

4/16/2026
Date of Signing

FLORIDA DEPARTMENT OF EDUCATION fldoe.org

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project

As applicable, grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq. or 42 U.S.C. § 2000e et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), section 504 of the Rehabilitation Act (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.), the Boy Scouts of America Equal Access Act of 2001 (20 U.S.C. § 7905), section 117 of the Higher Education Act of 1965, as amended (20 U.S.C. § 1011f), or other applicable federal law. To the extent that a grantee uses grant funds for such unallowable activities, the U.S. Department of Education and/or the Florida Department of Education may take appropriate enforcement action including under section 451 of the General Education Provisions Act (GEPA), which may include the recovery of funds under section 452 of GEPA.

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	**A) Agency Name:**	**DOE USE ONLY**
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	Baker County School District 392 South Boulevard E. Macclenny, Fl. 32063	Date Received 4/13/2026
B) Program Name: IDEA, Part B, Preschool Entitlement 25-26 **TAPS Number:** 26C002		**Project Number (DOE Assigned)** 020-2676C-6CP01

C) Amendment Type

☐ Program ☒ Budget

Amendment Number: 1

D) Amendment Request Contact Information

Contact Name: Baker County School District – ESE/Student Services Dept. Attn: Alice Schmitges Fiscal Contact Name: Teri Ambrose	Telephone Numbers: 904-259-7825 904-259-0449
Mailing Address: 420 South 8th St., Macclenny, Fl. 32063	E-mail Addresses: Alice.schmitges@bakerk12.org Mary.ambrose@bakerk12.org

E) Required Signature and Certification

I, J. Wyatt Milton, *(Please Type Name)* as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

Signature of Agency Head	Title	Date
J. Wyatt Milton	Superintendent	4/13/26
Signature of Charter Head	Title	Date

F) Narrative

The amendment from the Baker County School District seeks to incorporate roll forward funds as stated in Comptroller Memorandum dated January 13, 2026 and adjust existing budget allocations as follows:

1) Increase in salary and benefits for Paraprofessionals.
2) Increase in salary and benefits for bus aides.
3) Additional rentals for Reading programs, supplies and tech equipment needed to support SWD's.

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

A) Baker County
District/Agency Name

B) 020-2676C-6CP01/26C002
Project Number/TAPS Number

C) 1
Amendment Number

D) Total Project Amount Currently Approved
$47,375.00

E) Total Project Amount resulting from this Budget Amendment
$72,109.36

F) Line Item Description

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
5200	150	Aides-Salaries of 7 Paraprofessionals @15% each to provide services to Pre-K SWD's.	**1.05**	$ 10,800.00	
5200	210	Retirement benefits for 7 paraprofessionals	**0**	$1,000.00	
5200	369	Rentals - Funds will be used to purchase 1 software license annual fee for Reading programs, such as Fast Forward to improve academic performance for Pre-K SWD's. Single license is listed at $999.00, $544.00 per	**0.00**	$3,000.00	
5200	510	Supplies for an additional sensory room for SWD's.	**0.00**	$1,671.00	
5200	519	Technology Related Supplies - Purchase headphones and ink cartridges. Pack of 10 headphones. Usually need 2 packs a year. This will enable us to purchase additional headphones. Additional ink cartridge refills for classroom printers. Headphones are used by SWD's to block outside distractions. Price range $50.-$100.00.	**0**	$1,000.00	
7200	790	Miscellaneous Expenses - Indirect Cost 6.10%	**0**	$1,163.36	
7800	160	Other Support Personnel - Pay 50% of salary and benefits of 1 bus aides for ESE SWD's transportation. The bus aide will ride with the Pre-K students with disabilities who attend school. Our concern is for the safety of the small three and four year old children.	**1**	$6,000.00	
7800	220	Social Security benefits for 1 bus aide.	**1**	$100.00	
			Total	**$24,734.36**	**$ -**

DOE 151
Revised July 2022

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

State Board of Education

Ryan Petty, *Chair*
Members
Grazie P. Christie
Layla Collins
Daniel P. Foganholi, Sr.
Erika Fritz-Ochs
Luis Fuste
MaryLynn Magar

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

Anastasios Kamoutsas
Commissioner of Education

MEMORANDUM

TO: Teri Ambrose
Baker CountySB

FROM: Matt Kirkland

DATE: January 13, 2026

SUBJECT: Individuals with Disabilities Education Act, Fiscal Year 2025 Roll Forward Funds (Preschool)

FOR YOUR INFORMATION, below are the 2024 roll forward and 2025 project funds for IDEA.

2023-24 Roll Forward	22,246.54		
2024-25 Total Funds Available		74,385.54	
2024-25 Expenditures (DOE399)		-51,322.18	
Estimated Roll Forward		0.00	
2024-25 Approved Roll Forward		**23,063.36**	
2025-26 Preliminary Allocation			47,375.00
Allocation Adjustment			1,671.00
Total Funds Available for 2025-26			72,109.36
Current Year Project 2025-26: 020-2676C-6CP01			

If the total Fiscal Year 2026 funds available (above) is equal to or less than the project amount in the 2026 project award notification, then by receipt of this letter the authority to encumber and/or expend up to the total Fiscal Year 2026 funds available is now effective. (The project amount cannot exceed the total Fiscal Year 2026 funds available.)

If the total Fiscal Year 2026 funds available are greater than the project amount in the 2026 project award notification and you wish to utilize those additional funds, a budget amendment must be requested to increase the project to the total Fiscal Year 2026 funds available. Budget amendments are requested using form DOE-150. The amount of the total Fiscal Year 2026 funds available that exceeds the project amount in the 2026 project award notification may not be encumbered or expended prior to the approval of a budget amendment and receipt of a revised 2026 project award notification.

If there are any questions regarding this roll forward, please contact Dwayne.Gordon1@fldoe.org.

AGENDA ITEM NO. 8.13

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Alice Schmitges - (259-0444)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Renew Agreement with Richard Healey, Physical Therapist, Effective August 1, 2026 - July 31, 2027. (No Changes from Previous Year.)

ATTACHMENTS:
06.01.2026 Approval of the 26-27 Agreement with Richard Healey, Physical Therapist_A.Schmitges.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Exceptional Student Education
and Student Services
420 South 8th Street
Macclenny, FL 3206
(904) 259-7825
www.bakerk12.org
Wyatt Milton, Superintendent

May 11, 2026

Wyatt Milton, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton,

I would like to request School Board approval to renew the agreement between the Baker County School Board and Richard Healey, Physical Therapist. This agreement provides Physical Therapy services to qualifying students in the Baker County School system from August 1, 2026 through July 31, 2027. There are no changes from the prior year agreement and the funding source will remain General.

If you have any questions please contact me at (904)259-7825 or alice.schmitges@bakerk12.org

Warm regards,

Alice Schmitges
Director, Exceptional Student Education & Student Services
Baker County School District

AS:cm

AGREEMENT BETWEEN
BAKER COUNTY SCHOOL BOARD
AND
RICHARD HEALEY, PHYSICAL THERAPIST

THIS AGREEMENT is made between **Baker County School Board, 392 South Blvd E, Macclenny, Florida 32063 (referred to as Agency) and Richard Healey, Physical Therapist, 5001 N. W. 65th Lane, Gainesville, Florida 32653-3386.**

THIS AGREEMENT contains the following:

A. Agency is an agency serving individuals with special needs;

B. Both parties wish to enter into an AGREEMENT in which Richard Healey, Physical Therapist, and staff, which may include Physical Therapist Assistants, will provide physical therapy services to individuals of the Agency.

THE PARTIES agree to the following:

Services

a) Both parties agree that the scope of **Richard Healey, Physical Therapist,** responsibility as set forth in the AGREEMENT, is to provide on an "as needed" hours of physical therapy service and on an "as needed" hours of physical therapist assistant service for the clients of the Agency.

Duties of Therapist(s):

a) The services provided by the therapy practitioners under this AGREEMENT will be consistent with the available facilities, the therapy practitioners professional judgment and the standards established in the Agency's community;

b) The therapy practitioners shall maintain adequate and current records, in the manner required by the Agency, for individuals who are provided with service;

c) The therapy practitioners will furnish a professional liability insurance policy to cover all therapy practitioners who provide services to the Agency. This policy must be effective on or before the therapy practitioners first day of work;

d) The Agency understands and agrees that the therapy practitioners are acting and performing as independent contractors at all times. The administrative duties of all therapy practitioners will be directed by the Agency. The Agency and the therapy practitioners must fully comply with all applicable provisions of law and other rules and regulations of any and all governmental authorities relating to licensure and the regulation of the therapy practitioners and the Agency;

e) The therapy practitioners under their contract, must comply with policies, rules, and regulations of the Agency;

f) The therapy practitioners, will attend staff meetings (i.e., IEP meetings, parent meetings, Child Study team meetings and LATS meetings.) regarding physical

therapy services (staffing should be mutually agreed upon regarding date and time);

g) Richard Healey, PT will provide records for Medicaid Service billing information as requested by the Exceptional Student Education Service office;

h) Richard Healey, PT, will provide the Agency with an invoice for services rendered during the preceding calendar month. Therapy practitioners will document services to the quarter hour and billing invoice will document the date, the location where the service was provided (including school sites and office administrative services) and the times at that location. In addition to this monthly billing invoice, Richard Healey, PT will provide supporting documentation that includes all necessary documentation required by the Agency (i.e. Students' initials with therapy services that gives an account of administrative hours for the required documentation of therapy services, administrative hours for IEP meetings, parent meetings and documentation records requested by ESE services office to bill Medicaid Services).

i) To perform services a maximum of 84 hours per month. The Director of ESE & Student Services must provide written approval of any Physical therapist service hours in excess of 84 hours per month.

Term:

a) This AGREEMENT shall be in effect from August 1, 2026 and extending until July 31, 2027. Either party can terminate this agreement by giving of a thirty (30) days written notice.

Fees:

a) Richard Healey, PT shall be compensated for documented services rendered;

b) Richard Healey, PT will receive from the Agency a guaranteed income of seventy-two ($72.00) dollars per hour for every hour of documented contracted physical therapist services approved by the Agency and sixty-two ($62.00) dollars per hour for every documented hour of the physical therapist assistant services approved by the Agency. Richard Healey, PT will be paid by the Baker County School Board per the Vendor schedule for the current school year for the previous month.

Duties of the Agency:

a) The Agency will provide the therapy practitioners with adequate work areas and equipment, as deemed necessary by the Agency, for the Therapy Practitioners to perform her/his job;

b) Provide support services as needed;

c) Make available records and information relevant to the child for purposes of service being provided;

d) Provide a calendar year schedule for activities which might possibly interfere with sessions scheduled by the therapy practitioners and to notify the therapy practitioners of any change in school plans for activities that might interfere with the therapy schedule. If the therapy practitioners arrive at school for treatment and all students are unavailable, the therapy practitioners will be paid for the first therapy session;

e) Provide Accounts Payable Voucher schedule for the current school year.

Service of Notices:

a) Notices served on the Agency will be served Certified Mail with a return receipt, to the Baker County School Board, 392 South Blvd E, Macclenny, Florida 32063. Notices served on Richard Healey, Physical Therapist, will be served by Certified Mail with a return receipt, to 5001 N. W. 65th Lane, Gainesville, Florida 32653-3386.

Confidential Information:

a) Both parties agree they will not at any time during or after termination of this AGREEMENT use or disclose any confidential information or methods to any person or entity for any purpose whatsoever without the prior written consent of the Agency and Richard Healey, Physical Therapist and staff.

Termination:

a) This AGREEMENT may be terminated immediately upon written notice of breach of any party by the other party, or by either party upon thirty (30) days prior written notice. Notice will be delivered to the other party by Certified Mail with a return receipt.

THE PARTIES execute this AGREEMENT on the _____day of _____, 2026.

Baker County School Board

By: _____ Date:_____

Title:_____

By: _____ Date: _____
Superintendent of Schools

Richard Healey, Physical Therapist

By: _____ Date: _____
Owner

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   392 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

AGENDA ITEM NO. 8.14

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Teri Ambrose - (259-0418)
ITEM TYPE:	EDEP
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the Amendment to the 2026-2027 Extended Day Enrichment Program Fees to Include the Drop-In Rates.

ATTACHMENTS:
06.01.2026 Approval of the 26-27 EDEP Drop-In Rates_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Finance and Support Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

DATE: May 14, 2026

TO: Wyatt Milton, Superintendent

FROM: Teri Ambrose
Executive Director of Finance and Support Services

RE: EXTENDED DAY ENRICHMENT PROGRAM
SESSION FEES 2026-2027

Please request Board approval of the attached School Board employee payment schedule for drop-in rates for the Extended Day Enrichment Program for school year 2026 - 2027. The schedule was inadvertently missed. The other payment schedules were approved at the April 4, 2026 board meeting.

- Payment Schedule #4 is the daily drop-in rates for School Board Employees which reflects a 50% discount.

If you have any questions, please let me know. Thank you for your assistance.

Baker County School District

EXTENDED DAY ENRICHMENT PROGRAM
Payment Schedule #4
DAILY DROP-IN RATES
2026-2027 SCHOOL YEAR

SCHOOL BOARD EMPLOYEE ONLY

School Board Employee Regular Daily Rate	AM ONLY	PM ONLY	AM & PM	DATE FEES ARE DUE
	$ 4.50	$ 5.00	$ 9.50	ON DAY OF ATTENDANCE

Regular Daily Rate	AM ONLY	PM ONLY	AM & PM	DATE FEES ARE DUE
	$ 5.50	$ 6.50	$ 12.00	ON DAY OF ATTENDANCE

School Board Employee 2 Hour Early Dismissal Daily Rate	1:00pm - 4:00pm	1:00pm- 6:00pm	DATE FEES ARE DUE
	$ 5.50	$ 6.50	ON DAY OF ATTENDANCE

2 Hour Early Dismissal Daily Rate	1:00pm - 4:00pm	1:00pm- 6:00pm	DATE FEES ARE DUE
	$ 6.50	$ 7.50	ON DAY OF ATTENDANCE

Extended Day hours are 6:30 - 9:00 A. M. and 3:00 - 6:00 P. M. There will be no Extended Day on School Holidays. **Drop-in fees are due on the day of attendance at EDEP**. Payments not received by the Friday of the week of attendance will be assessed a late fee of $5.00. **NO credit or refund will be given for absences.** However, fees are prorated for non-student days and holidays. There is a **$30.00 yearly registration fee** for students enrolled in any session, including Drop-ins. Registration Fee must be paid at time of registration. A late fee of **$1.00 per minute, per child** will be assessed for every minute after 6:00 PM. Three late pickups could result in dismissal from EDEP.

EDEP Phone Numbers

259-2315	Legacy EDEP
259-2452	Westside EDEP
259-4992	Macclenny EDEP
259-0395	Baker Learning Center

Please retain this payment schedule for your records.

AGENDA ITEM NO. 8.15

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: June 1, 2026

SUBMITTED BY: Teri Ambrose - (259-0418)

ITEM TYPE: Finance

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Financial Reports for the Month Ending April 30, 2026.

ATTACHMENTS:
06.01.2026 Approval of the Financial Reports for the Month Ending April 30, 2026_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - General Fund
For the Month Ending April 30, 2026

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	260,000.00	458,476.57
State - R3300-3399	36,798,868.00	30,638,305.90
Local - R3400-3499	8,127,597.00	7,678,227.46
Other Local Revenue - R3700-3799	-	33,265.52
Transfers In	-	-
Loss Recoveries	-	
Beginning Fund Balance	6,466,700.22	
	51,653,165.22	38,808,275.45

Expenditures	Current Year Budgeted Expenditures	Actual Expenditures	Difference	Prior Year 30-Apr-25 Actual Exp.	Difference (Current - Prior)
K-12 Instruction - Function 5000-5900	$ 26,628,589.17	19,240,581.27	7,388,007.90	19,769,679.82	(529,098.55)
Pupil Personnel Services - Function 6100	2,867,312.32	2,049,264.75	818,047.57	2,098,497.05	(49,232.30)
Instructional Media Services - Function 6200	644,275.64	445,473.93	198,801.71	444,170.17	1,303.76
Instruction & Curriculum Development Services - Function 6300	636,967.01	499,656.58	137,310.43	593,293.59	(93,637.01)
Instructional Staff Training Services - Function 6400	136,113.89	105,429.81	30,684.08	159,608.54	(54,178.73)
Instructional Related Technology - Function 6500	339,200.00	269,209.92	69,990.08	271,628.02	(2,418.10)
School Board - Function 7100	450,250.00	357,931.83	92,318.17	343,753.42	14,178.41
General Administration - Function 7200	436,418.45	322,907.15	113,511.30	327,952.04	(5,044.89)
School Administration - Function 7300	2,458,404.43	2,000,497.65	457,906.78	1,879,954.08	120,543.57
Facilities Acquisition & Construction - Function 7400	72,994.00	38,660.46	34,333.54	42,000.00	(3,339.54)
Fiscal Services - Function 7500	836,450.00	674,223.41	162,226.59	721,645.98	(47,422.57)
School Food Services - Function 7600	25,000.00	25,065.85	(65.85)	9,101.65	15,964.20
Central Services - Function 7700	586,119.69	413,769.29	172,350.40	423,479.71	(9,710.42)
Pupil Transportation Services - Function 7800	2,465,601.09	2,097,894.74	367,706.35	2,032,536.97	65,357.77
Operation of Plant - Function 7900	5,836,534.99	4,640,728.78	1,195,806.21	4,829,630.05	(188,901.27)
Maintenance of Plant - Function 8100	1,087,500.00	967,955.47	119,544.53	897,696.89	70,258.58
Administrative Technology Services - Function 8200	724,560.05	665,090.32	59,469.73	658,625.42	6,464.90
Community Services - Function 9100	347,869.36	227,696.95	120,172.41	245,844.92	(18,147.97)
Debt Service - Function 9200	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Ending Fund Balance	5,073,005.13		5,073,005.13		
	51,653,165.22	35,042,038.16	16,611,127.06	35,749,098.32	(707,060.16)

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - School Food Service

For the Month Ending April 30, 2026

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	3,492,050.00	2,366,992.50
State - R3300-3399	25,000.00	33,781.00
Local - R3400-3499	28,000.00	33,132.88
Other Financing Sources	-	-
Beginning Fund Balance	1,419,809.76	
	4,964,859.76	2,433,906.38

	Current Year			Prior Year	
Expenditures	**Budgeted Expenditures**	**Actual Expenditures**	**Difference**	**30-Apr-25 Actual Exp.**	**Difference (Current - Prior)**
Food Service - Function 7600	4,079,050.00	3,025,959.86	1,053,090.14	2,635,960.29	389,999.57
Other Financing Uses	-	-	-	-	-
Ending Fund Balance	885,809.76		885,809.76		
	4,964,859.76	3,025,959.86	1,938,899.90	2,635,960.29	389,999.57

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - Federal Programs
For the Month Ending April 30, 2026

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	3,661,874.93	2,288,892.40
State - R3300-3399	-	-
Local - R3400-3499	-	3,801.29
Other/Transfers	-	-
	3,661,874.93	2,292,693.69

Expenditures	Current Year Budgeted Expenditures	Current Year Actual Expenditures	Difference	Prior Year 30-Apr-25 Actual Exp.	Difference (Current - Prior)
K-12 Instruction - Function 5000-5900	$ 1,790,802.49	$ 1,336,694.10	454,108.39	$ 1,545,987.43	(209,293.33)
Pupil Personnel Services - Function 6100	791,051.48	404,441.30	386,610.18	304,444.89	99,996.41
Instructional Media Services - Function 6200	-	-	-	-	-
Instruction & Curriculum Development Services - Function 6300	364,509.99	292,148.65	72,361.34	338,400.29	(46,251.64)
Instructional Staff Training Services - Function 6400	461,752.96	201,604.31	260,148.65	233,899.52	(32,295.21)
Instructional Related Technology - Function 6500	-	-	-	-	-
School Board - Function 7100	-	-	-	-	-
General Administration - Function 7200	181,287.01	462.54	180,824.47	113,528.60	(113,066.06)
School Administration - Function 7300	19,688.00	2,006.28	17,681.72	3,360.00	(1,353.72)
Facilities Acquisition & Construction - Function 7400	-	-	-	-	-
Fiscal Services - Function 7500	-	-	-	-	-
School Food Services - Function 7600	-	-	-	-	-
Central Services - Function 7700	18,977.00	13,843.84	5,133.16	18,789.30	(4,945.46)
Pupil Transportation Services - Function 7800	33,806.00	37,691.75	(3,885.75)	32,069.60	5,622.15
Operation of Plant - Function 7900	-	-	-	-	-
Maintenance of Plant - Function 8100	-	-	-	-	-
Administrative Technology Services - Function 8200	-	-	-	-	-
Community Services - Function 9100	-	-	-	-	-
Debt Service - Function 9200					
	$ 3,661,874.93	$ 2,288,892.77	1,372,982.16	$ 2,590,479.63	(301,586.86)

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - PECO
For the Month Ending April 30, 2026

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	-	-
State - R3300-3399	250,000.00	-
Local - R3400-3499	-	-
Other/Transfers	-	-
Beginning Fund Balance	804.94	
	250,804.94	-

Expenditures	Current Year Budgeted Expenditures	Actual Expenditures	Difference	Prior Year 30-Apr-25 Actual Exp.	Difference (Current - Prior)
Facilities Acquisition & Construction - Function 7400	250,804.94	-	250,804.94	-	-
Other Financing Uses/Transfers	-	-	-	-	-
Ending Fund Balance	-		-		
	250,804.94	-	250,804.94	-	-

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - CO & DS
For the Month Ending April 30, 2026

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	-	-
State - R3300-3399	164,500.00	0.02
Local - R3400-3499	-	-
Other/Transfers	-	-
Beginning Fund Balance	364,498.67	
	528,998.67	0.02

Expenditures	Current Year Budgeted Expenditures	Current Year Actual Expenditures	Difference	Prior Year 30-Apr-25 Actual Exp.	Difference (Current - Prior)
Facilities Acquisition & Construction - Function 7400	528,998.67	-	528,998.67	10,000.00	(10,000.00)
Other Financing Uses/Transfers	-	-	-	-	-
Ending Fund Balance	-		-		
	528,998.67	-	528,998.67	10,000.00	(10,000.00)

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - LCIF (1.5 MIL)
For the Month Ending April 30, 2026

	2025-2026 Budgeted	Actual
Revenues	**Revenues**	**Revenues**
Federal - R3200 - 3299	-	-
State - R3300-3399	-	-
Local - R3400-3499	2,617,292.00	2,654,840.68
Other Local Revenue - R3700-3799		38,239.00
Other/Transfers	-	-
Beginning Fund Balance	1,812,347.26	
	4,429,639.26	2,693,079.68

	Current Year			Prior Year	
	Budgeted	Actual		30-Apr-25	Difference
Expenditures	**Expenditures**	**Expenditures**	**Difference**	**Actual Exp.**	**(Current - Prior)**
K-12 Instruction - Function 5000-5900	-	-	-	-	-
Facilities Acquisition & Construction - Function 7400	4,429,639.26	916,589.62	3,513,049.64	805,300.77	111,288.85
Pupil Transportation Services - Function 7800	-	771,284.00	(771,284.00)	-	771,284.00
Operation of Plant - Function 7900	-	-	-		-
Maintenance of Plant - Function 8100	-	-	-	-	-
Administrative Technology Services - Function 8200	-	-	-	-	-
Other Financing Uses/Transfers	-	-	-	-	-
Ending Fund Balance	-		-		-
	4,429,639.26	1,687,873.62	2,741,765.64	805,300.77	882,572.85

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - Impact Fees
For the Month Ending April 30, 2026

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	-	-
State - R3300-3399	-	-
Local - R3400-3499	85,000.00	209,388.06
Other/Transfers	-	-
Beginning Fund Balance	918,858.68	
	1,003,858.68	209,388.06

	Current Year			Prior Year	
Expenditures	**Budgeted Expenditures**	**Actual Expenditures**	**Difference**	**30-Apr-25 Actual Exp.**	**Difference (Current - Prior)**
Facilities Acquisition & Construction - Function 7400	1,003,858.68	221,709.47	782,149.21	-	221,709.47
Other Financing Uses/Transfers	-	-	-	-	-
Ending Fund Balance	-		-		
	1,003,858.68	221,709.47	782,149.21	-	221,709.47

AGENDA ITEM NO. 8.16

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Tina Bradley - (259-0476)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Renew Family Service Center Interagency Agreement with Episcopal Children's Services Head Start, Effective July 1, 2026 - June 30, 2027. (Rate Change from Previous Year)

ATTACHMENTS:
06.01.2026 Approval of the 2026-2027 Agreement with Episcopal Children's Services Head Start_T.Bradley.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Family Service Center
418 South 8th Street
Macclenny, FL 32063
(904) 259-6551
www.bakerk12.org

Wyatt Milton, Superintendent

May 18, 2026

Wyatt Milton
Superintendent
Baker County School District
270 South Boulevard East
Macclenny, Florida 32063

Dear Superintendent Milton:

Please submit for approval the (renewal) Interagency Agreement between the Episcopal Children's Services Head Start and the Baker County School Board to provide services to clients at the Family Service Center. There has been a rate change on the agreement from $5,738.10 - $5949.73. See attached agreement and worksheet.

Thank you for your continued support.

Sincerely,

Tina L. Bradley, RN, BSN
Health Services Specialist

TLB/alg

Enclosure

INTERAGENCY AGREEMENT
FAMILY SERVICE CENTER
AT KELLER EDUCATION CENTER

THIS AGREEMENT is entered by and between **Episcopal Children's Services Head Start, 8649 Baypine Rd., Building 7, Suite 300, Jacksonville, FL 32256,** hereinafter referred to as **ECS, Inc.**, and the SCHOOL BOARD OF BAKER COUNTY, hereinafter referred to as the BOARD.

WITNESSETH

I. For and in consideration of the mutual understanding and agreements hereinafter

set forth, it is therefore agreed between the **ECS, Inc.** and the BOARD as follows:
(Name of Agency)

1. The Agency agrees to provide Services on site, as described in number I. 8, within the area of the Baker County School District.

2. The location of these services will be Keller Educational Center at the Family Service Center.

3. The Parties agree that any questions or concerns shall be resolved by Tina L. Bradley, RN BSN, Family Service Center Director, subject only to final board resolution.

4. Additional administrative procedures as may be necessary will be mutually coordinated and agreed upon by both Parties.

5. Scheduling of these Services will rest jointly with Tina L. Bradley, RN BSN, the BOARD'S Family Service Center Director, and **Episcopal Children's Services.**,
(Name of Agency)

6. The daily operation of these Services will be the responsibility of the Agency's Designee, **Jamie Rich, Family Advocate; Frances Alford, Family Advocate Eryss Meguia, ECS Family Services Specialist.**

7. Decisions regarding hiring and further human resource management will be the sole responsibility of the respective employer.

8. Specific services will include, but are not limited to:

Providing educational, health, nutritional, parent involvement and social services to low income eligible families with children, aged 3 -5 years.

9. Specific in-kind contributions are:

Staff salary x 4	**=**	**$90,000.00 annually**
Materials & Supplies	**=**	**$1,000.00 annually**
Local/Long distance service	**=**	**$ 480.00 annually**

10. The Parties agree to obtain the written consent for treatment from the parents or guardians of all children treated hereunder prior to formal commencement of non-emergency services. Copies of said consent shall be filed in each student's school record (maintained by the BOARD) and clinical record (maintained by the Family Service Center).

11. Support expenses consisting of basic telephone services and for long distance calls will be the responsibility of **ECS, Inc.** .
(Agency)

12. Paper goods, supplies, and office consumables will be the responsibility of **ECS, Inc.** .
(Agency)

II. The **ECS, Inc.** further agrees as follows:
(Agency)

to pay the BOARD **$5949.73** This includes the use of ***three*** offices at the Family Service Center and a percentage of utilities and secretarial and custodial services.

III. The BOARD agrees as follows:

1. To provide general janitorial and maintenance services for the facility.

2. To allow **ECS, Inc.** to establish and coordinate hours of
(Agency)
operation with Tina L. Bradley, RN BSN, Family Service Center Director, in order to accomplish the service objectives as needed, and that these hours of operation may extend past school hours of operation.

IV. The **ECS, Inc.** and the BOARD further agree as follows:
(Agency)

1. Titles VI and VII, Civil Rights Act of 1964:

Both Parties shall comply with the provisions of Title VI and VII of the Civil Rights Act of 1964 and all other Federal Laws applicable to equal employment opportunity.

2. Indemnification and Insurance:

A. The **ECS, Inc.** agrees that it and its employees shall act as independent contractors and not as employees of the BOARD in providing the aforementioned services.

B. The **ECS, Inc.** agrees to assume responsibility for and maintain adequate liability insurance of no less than $1,000,000.00 per claim, and $2,000,000.00 aggregate during the course of the AGREEMENT and
shall indemnify, defend and hold the BOARD harmless from all claims, suits, judgments, or damages that may arise from the operation of **ECS, Inc.**

C. The **ECS, Inc.** agrees to assume responsibility for and maintain adequate insurance to cover loss or damage of agency property as may be in the possession of the BOARD during these services. The Agency also agrees to provide insurance to cover damage to the facility or to repair its furniture and/or fixtures, as may be caused by Agency use of same.

D. The BOARD will assume responsibility for and maintain adequate insurance to cover loss or damage to all items of its personal property.

3. Confidentiality

The Parties shall recognize and safeguard the confidential nature of case records and student information in conformance with all applicable Federal and State laws, rules and regulations and both Parties' policies pertaining to the right of privacy of parents, guardians, and students.

4. Publicity

All notices, informational pamphlets, press releases, research reports, and other similar public notices which reference the Family Service Center must have prior approval by Tina L. Bradley, RN BSN, Family Service Center Director, prior to publication and release.

5. Renegotiation or Modification

Any alterations, variations, modifications, or waivers of this AGREEMENT shall only be valid when they have been placed in writing, signed and attached to this AGREEMENT. Both Parties agree to renegotiate those portions of the agreement which may be affected by revision of federal or state laws or regulations.

6. Termination

A. Termination at Will. This AGREEMENT will be terminated by either Party at any time, with or without cause, upon no less than thirty (30) days notice in writing to the designated person as identified in I. 5. Said notice shall be delivered by Certified Mail or in person.

B. Termination Because of Lack of Funds. It is further agreed that in the event funds to finance this AGREEMENT become unavailable, the obligations of each Party hereunder may be terminated upon no less than thirty (30) days notice in writing to the other Party. Said notice shall be delivered by Certified Mail or in person. In such event, both Parties will endeavor to ensure the continuity of care for any displaced students and families by utilizing available community resources and applicable State and Federal Law. The **ECS, Inc.** shall be the final authority as to the availability of its Federal and State funds and as to how such funds will be allocated, and the BOARD shall be the final authority as to the availability of the facilities and school personnel.

7. Retention of Records

The Parties shall retain all financial records, supporting documents, statistical records, and any other documents pertinent to this AGREEMENT for a period of at least six (6) years after termination of this AGREEMENT or if any audit has been initiated and audit findings have not been resolved at the end of six (6) years, the records shall be retained at least until resolution of the audit findings.

8. Contract Duration and Renewal

This AGREEMENT shall become effective on **July 1, 2026**, and shall end on **June 30, 2027**. This AGREEMENT may be renewed each year upon mutual agreement by both parties.

SCHOOL BOARD OF BAKER COUNTY	**EPISCOPAL CHILDREN'S SERVICES, INC.**
Jack Baker, Jr., Chairperson	**Dr. Natalya Bannister Roby, Chief Executive Officer**
Date	**Date**

Episcopal Children's Services

Contract Date July 1, 2026 - June 30, 2027

Total Square Footage of Building Less Common Areas		5,768.00
Square Footage of 3 Offices used		308.00
Percentage of Total Building used		5.34%
Secretary of Family Service Center - Andrea Griffis		
Salary	48,850.36	
FICA	3,737.05	
Retirement	6,853.71	
Insurance	6,452.64	
Total Salary	65,893.76	
Percentage of salary for secretary		3,518.60
Custodian (6 Hours) Lindsey Starling		
Salary	26,240.50	
FICA	2,007.40	
Retirement	3,681.54	
Insurance	32.40	
Total Salary	31,961.84	
Percentage of Salary for Custodial Staff		1,706.70
Electricity from April 2025 to March 2026	10,467.91	
Percentage of Electricity		558.97
Water Bill from April 2025 to March 2026	3,098.61	
Percentage of Water Bill		165.46
Total for Contract		$5,949.73

TOTAL CONTRACT DUE FOR 2026-2027 $ 5,949.73

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   392 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

AGENDA ITEM NO. 8.17

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Tina Bradley - (259-0476)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Renew Agreement with Episcopal Children's Services, Inc. for the Head Start Program Facilities, Effective July 1, 2026 - June 30, 2027. (No Changes from Previous Year.)

ATTACHMENTS:
06.01.2026 Approval of the 2026-2027 Agreement for The Head Start Program Facilities_T.Bradley.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Family Service Center
418 South 8th Street
Macclenny, FL 32063
(904) 259-6551
www.bakerk12.org

Wyatt Milton, Superintendent

May 18, 2026

Wyatt Milton
Superintendent
Baker County School District
270 South Boulevard East
Macclenny, Florida 32063

Dear Superintendent Milton:

Please submit for approval the renewal (no changes), of the Agreement between the Baker County School Board and Episcopal Children's Services, Inc. for The Head Start Program Facilities.

Thank you for your continued support.

Sincerely,

Tina L. Bradley, RN, BSN
Health Services Specialist

TLB/alg

Enclosure

AGREEMENT BETWEEN
THE BAKER COUNTY SCHOOL BOARD
AND
EPISCOPAL CHILDREN'S SERVICES, INC.
FOR
THE HEAD START PROGRAM FACILITIES

This agreement is between the Baker County School Board (hereinafter referred to as School Board), and the Episcopal Children's Services, Inc. (hereinafter referred to as Head Start).

WITNESSETH

1. The School Board and Head Start desire to provide quality services to children in Baker County.
2. The School Board and Head Start recognize the potential outstanding benefits of the Head Start Program and particularly to the children of Baker County.
3. It is in the best interest of the Head Start Program and the children and parents of Baker County to implement this program.

ARTICLE I

Rights and Duties of Head Start

The Head Start program will work cooperatively with the School Board in the implementation of this program. Head Start will provide the following:

A. Qualified employees to provide appropriate services.
B. Evidence of adequate liability insurance of no less than $1,000,000 per occurrence and shall indemnify, defend and hold the School Board harmless from all claims, suits, judgments, or damages that may arise out of the operation of the Head Start Program.
C. Adequate insurance to cover loss and damage of Head Start property.
D. Designate on-site Supervisors to communicate and coordinate services with the School Board.

ARTICLE II

Rights and Duties of the School Board

The Baker County School District will work cooperatively with the Head Start Program in the implementation of this agreement. The Baker County School Board will provide the following:

A. The site locations for the Head Start Programs on the campus of Keller Education Center (Head Start Portables).
B. Designate an employee to work cooperatively with the Head Start designated on-site Supervisors.
C. Adequate liability insurance for School Board property.

ARTICLE III

The School Board, the Head Start Program and employees agree to cooperate in good faith in fulfilling the terms of this Agreement. Unforeseen difficulties or questions will be resolved by communication between the School Superintendent and the Chief Executive Officer and/or their designees.

ARTICLE IV

Modification

This document constitutes the full understanding of the parties, and no terms, conditions, understandings, or agreement purporting to modify or vary the terms of this document shall be binding unless hereafter made in writing and signed by the party to be charged.

ARTICLE V

This Agreement and each and every covenant herein shall not be capable of assignment, unless the express written consent of the School Board, the Superintendent, and the Chief Executive Officer is obtained.

ARTICLE VI

This Agreement constitutes a final written expression of all terms of the Agreement and is a complete and exclusive statement of those terms. This Agreement has a beginning date of

July 1, 2026 and ending date of **June 30, 2027**. This Agreement may be renewed annually upon agreement of both parties.

BAKER COUNTY SCHOOL DISTRICT

By: **_____**
Jack Baker, Jr., Board Chairperson

Date: **_____**

By: **_____**
Wyatt Milton, Superintendent

Date: **_____**

EPISCOPAL CHILDREN'S SERVICES, INC.
Head Start Program

By: **_____**
Dr. Natalya Bannister Roby, Chief Executive Officer

Date: **_____**

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

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A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

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1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

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   Executive Secretary
   Baker County School Board
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   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

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1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

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C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

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Section VIII.

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Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

AGENDA ITEM NO. 8.18

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Amendment #3 to Adult Education and Family Literacy, Adult General Education with No Change in Over All Budget Total of $153,180.00. Amendment / Federal / No Matching

ATTACHMENTS:
06.01.2026 Approval of the Adult Education & Family Literacy Amendment 3_C.Dopson.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*Adult Education and Family Literacy, Adult General Education*

TYPE OF GRANT:
☐ **New** ☐ **Continuation** ☒ **Amendment** ☐ **Entitlement** ☐ **Competitive**

CONTACT PERSON:	*Carrie Dopson, Director of Adult Education*

CONTACT PHONE NUMBER:	*(904) 259-0408*

AMOUNT REQUESTED:	*No additional funds requested*

SOURCE: ☒ **Federal** ☐ **State** ☐ **Other:** _____

LOCAL MATCHING FUNDS REQUESTED:
☒ **No**
☐ **Yes . . . If yes, please specify:** ☐ **Monetary Amount $**_____
☐ **In-Kind Amount $**_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION *(If additional space is needed, attachments may be used)*
Adult General Education (AGE) Amendment 3

HOW WILL FUNDS BE USED *(If additional space is needed, attachments may be used)*
This amendment is to move funds from object codes 230 and 369 to object codes 120, 150, 210, and 220 to cover employee salaries and benefits for the remainder of the school year. The remaining funds will be moved to object code 510 to purchase supplies for the Adult Education classes.

SUBMITTED BY: ***Carrie Dopson*** **DATE:** ***05/21/26***

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT Baker County School District	**2 PROJECT NUMBER** 020-1916C-6CG01
3 PROJECT/PROGRAM TITLE Adult Education and Family Literacy, Adult General Education **TAPS 26B022**	**4 AUTHORITY** **CFDA 84.002 AEFLA Federal Grant Title II WIOA** **USDE or Appropriate Agency** **FAIN#**: V002A250009
5 AMENDMENT INFORMATION Amendment Number: 3 Type of Amendment: Budgetary Effective Date: 04/30/2026	**6 PROJECT PERIODS** Budget Period: 07/01/2025 - 06/30/2026 Program Period: 07/01/2025 - 06/30/2026
7 AUTHORIZED FUNDING Current Approved Budget: $153,180.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: $153,180.00	**8 REIMBURSEMENT OPTION** Federal Cash Advance

9 TIMELINES

- Last date for incurring expenditures and issuing purchase orders: 06/30/2026
- Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2026
- Last date for receipt of proposed budget and program amendments: 04/30/2026
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 07/01/2025

10 DOE CONTACTS **Program**: Nicholas Key Phone: (850) 245-9041 Email: Nicholas.Key@fldoe.org **Grants Management**: Unit B (850) 245-0735	**Comptroller Office** **Phone**: (850) 245-0401	**UEI#**: MJG4ULGMPKE7 **FEIN#**: F596000509001

11 TERMS AND SPECIAL CONDITIONS

- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other: Please note that additional terms and conditions may apply depending on the assurances associated with this project. For further details, refer to Section 11 on the following page.

12 APPROVED:

Claudia Campagnola — Authorized Official on behalf of the Commissioner of Education

05/19/2026 — Date of Signing

FLORIDA DEPARTMENT OF EDUCATION fldoe.org

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project

As applicable, grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq. or 42 U.S.C. § 2000e et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), section 504 of the Rehabilitation Act (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.), the Boy Scouts of America Equal Access Act of 2001 (20 U.S.C. § 7905), section 117 of the Higher Education Act of 1965, as amended (20 U.S.C. § 1011f), or other applicable federal law. To the extent that a grantee uses grant funds for such unallowable activities, the U.S. Department of Education and/or the Florida Department of Education may take appropriate enforcement action including under section 451 of the General Education Provisions Act (GEPA), which may include the recovery of funds under section 452 of GEPA.

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	A) Agency Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	Baker County School District	Date Received **4/30/2026**
B) Program Name: Adult General Education **TAPS Number:** 26B022		**Project Number (DOE Assigned)** **020-1916C-6CG01**

C) Amendment Type

☒ Program ☐ Budget

Amendment Number: 3

D) Amendment Request Contact Information

Contact Name:	Telephone Numbers:
Carrie Dopson	**(904)259-0408**
Mailing Address: **418 S. 8th Street Macclenny, FL**	E-mail Addresses: Carrie.dopson@bakerk12.org

E) Required Signature and Certification

I, John Wyatt Milton, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

Signature of Agency Head	Title	Date
J. Wyatt Milton	Superintendent	4/302026
Signature of Charter Head	Title	Date

F) Narrative

This amendment is to move funds from object code 230 and 369 to object codes 150, 120, 210, and 220 to finish paying employees for the remainder of the school year. The extra funds will go into object code 510 to purchase supplies for these adult education classes.

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

A) 020/ Baker
District/Agency Name

B) 020-1916C-6CG01/26B022
Project Number/TAPS Number

C) 3
Amendment Number

D) Total Project Amount Currently Approved

$ 153,180.00

E) Total Project Amount resulting from this Budget Amendment

$ 153,180.00

F) Line Item Description

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
5400	150	**Salary: for 1 part-time instructional assistant to provide direct instruction with adult education students. (88 hrs @ 18.48).**	$ 0.20	$ 1,626	
5400	210	**Retirement for paraprofessional @ 14.03%.**		**$ 230**	
5400	220	**FICA/Medicare for paraprofessional @7.65% To correct a negative balance**		**$ 46**	
5400	230	**Insurance for part-time instructional assistant.**			**$ 1,115**
5400	120	**Salary: salary for 1 full-time cordinator for the purpose of conducting adult education courses. 89.5 hrs @ $35.89**		$ 3,212	
5400	210	**Retirement for instructors @ 14.03%.**		$ 451	
5400	220	**FICA/Medicare for instructors @7.65%**		$ 246	
5400	369	**Tech related Rentals.**			**$ 5,965**
5400	510	Supplies: Expenditures for supplies for the operations of adult education. (Graduation supplies, student diploma covers, pencils, paper, chart paper)		$ 862	
5400	210	**paraprofessional and Instructor** - Retirement @ 14.03% . These funds will be used to correct a negative balance due to original calculations @ 13.68% -Internal comptroller adjustment		$ 407	
			Total	**$ 7,080**	**$ 7,080**

DOE 151
Revised July 2022

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

AGENDA ITEM NO. 8.19

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: June 1, 2026

SUBMITTED BY: Chadd Scarborough - (259-5420)

ITEM TYPE: Property

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the April 2026 - May 2026 District Property Inventory.

ATTACHMENTS:
06.01.2026 Approval of District Property Inventory for April - May 2026_C.Scarborough.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Facilities and Maintenance
270 East Jonathan Street Macclenny, FL 32063
(904) 259-5420
www.bakerk12.org
Wyatt Milton, Superintendent

May 20th , 2026

Mr. Wyatt Milton
Superintendent of Schools
Baker County School District
370 South Blvd. East
Macclenny, Florida

Dear Mr. Milton:

I would like to request School Board review and approval of the District Property Inventory For Months April 2026 thru May 2026.

Should you have any questions concerning this request, please feel free to contact me at your earliest convenience.

Sincerely yours,

Chadd W. Scarborough,
Director of Facilities and Maintenance
904-524-5559

Baker County School District
District Property Inventory Spreadsheet
April 1, 2026 - May 19, 2026

Facility Code	Location	Beginning Balance (April 1, 2026)	Additions	Transfer In	Total	Deletions	Transfer Out	Totals	Ending Balance (May 19, 2026)
0012	BCHS	$ 859,008.65	$ -	$ -	$ -	$ 13,237.08	$ 20,499.74	$ 33,736.82	$ 825,271.83
0013	MES	$ 172,151.12	$ -	$ 2,325.00	$ 2,325.00	$ -	$ -	$ -	$ 174,476.12
0021	LES	$ 330,405.46	$ -	$ -	$ -	$ 800.00	$ 995.00	$ 1,795.00	$ 328,610.46
0022	PRE-K/K	$ 289,008.81	$ -	$ 775.00	$ 775.00	$ 2,710.54	$ -	$ 2,710.54	$ 287,073.27
0031	KIS	$ 120,536.70	$ -	$ 1,415.00	$ 1,415.00	$ -	$ -	$ -	$ 121,951.70
0032	BCMS	$ 828,886.58	$ -	$ 5,425.00	$ 5,425.00	$ 339,543.67	$ 775.00	$ 340,318.67	$ 493,992.91
0091	WES	$ 439,325.94	$ -	$ 2,325.00	$ 2,325.00	$ -	$ -	$ -	$ 441,650.94
0099	SURPLUS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
1111	IN ACTIVE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
2013	READ CLINIC	$ 30,647.52	$ -	$ 775.00	$ 775.00	$ 2,156.00	$ -	$ 2,156.00	$ 29,266.52
2222	BUS SHOP/VEHICLES	$ 8,645,762.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,645,762.00
3333	MAINTENANCE/VEHICLES	$ 256,807.43	$ -	$ -	$ -	$ 60,400.43	$ 36,333.50	$ 96,733.93	$ 160,073.50
4013	CHAP 1 MES	$ 20,382.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,382.00
4031	CHAP 1 KIS	$ 1,811.70	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,811.70
4032	CHAP 1 BCMS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4091	CHAP 1 WES	$ 32,728.34	$ -	$ -	$ -	$ -	$ -	$ -	$ 32,728.34
4444	CUST-LAND/VEHICLES	$ 98,280.00	$ -	$ -	$ -	$ 11,256.00	$ -	$ 11,256.00	$ 87,024.00
5012	VO/ADULT ED	$ 254,538.36	$ -	$ -	$ -	$ -	$ -	$ -	$ 254,538.36
5032	VO/ADULT ED	$ 11,943.14	$ -	$ -	$ -	$ 4,088.84	$ -	$ 4,088.84	$ 7,854.30
5555	TECHNOLOGY	$ 410,248.44	$ -	$ 775.00	$ 775.00	$ -	$ -	$ -	$ 411,023.44
6666	TECH/VEHICLES	$ 61,221.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 61,221.00
7777	CURRENT MISSING	$ 7,053.59	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,053.59
8888	PRIOR MISSING	$ 319,023.10	$ -	$ -	$ -	$ -	$ -	$ -	$ 319,023.10
9001	COUNTY OFFICE	$ 371,227.61	$ -	$ 4,095.00	$ 4,095.00	$ -	$ 49,909.00	$ 49,909.00	$ 325,413.61
9002	BUS SHOP	$ 84,943.88	$ -	$ 775.00	$ 775.00	$ -	$ -	$ -	$ 85,718.88
9003	MAINTENANCE	$ 210,723.76	$ -	$ -	$ -	$ -	$ -	$ -	$ 210,723.76
9004	WAREHOUSE	$ 52,268.32	$ -	$ -	$ -	$ -	$ 25,504.22	$ 25,504.22	$ 26,764.10
9005	FAMILY SERVICE	$ 96,801.23	$ -	$ 1,899.74	$ 1,899.74	$ 628.00	$ -	$ 628.00	$ 98,072.97
9006	STUDENT SERVICE	$ 128,649.72	$ -	$ -	$ -	$ 4,453.30	$ -	$ 4,453.30	$ 124,196.42
9007	ALT SCHOOL	$ 38,727.20	$ -	$ 3,100.00	$ 3,100.00	$ -	$ -	$ -	$ 41,827.20
9008	VO/ADULT ED	$ 87,638.64	$ -	$ -	$ -	$ -	$ -	$ -	$ 87,638.64
9009	LAND/CUST	$ 359,127.48	$ -	$ 111,746.72	$ 111,746.72	$ 75,591.05	$ -	$ 75,591.05	$ 395,283.15
9010	SUPERINTENDENT'S OFFICE	$ 49,214.30	$ -	$ -	$ -	$ -	$ 1,415.00	$ 1,415.00	$ 47,799.30
9021	SOUTHSIDE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ 14,669,092.02	**$ -**	**$ 135,431.46**	**$ 135,431.46**	**$ 514,864.91**	**$ 135,431.46**	**$ 650,296.37**	**$ 14,154,227.11**

Check	**$ -**	*Formula*
Grand Total on Current Value Report	**$ 15,060,207.88**	***Enter**
Less Site Code 9999	**$ 905,980.77**	***Enter**
Total	*$ 14,154,227.11*	*Formula*

AGENDA ITEM NO. 8.20

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Alice Schmitges - (259-0444)
ITEM TYPE:	Exceptional Student Education
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Reimburse Kimberly Spurlock (Parent) Mileage for Transporting Son To and From Baker County High School. Funding Source: IDEA

ATTACHMENTS:
06.01.2026 Approval of Spurlock Travel 2026-2027_A.Schmitges.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Exceptional Student Education
and Student Services
420 South 8th Street
Macclenny, FL 3206
(904) 259-7825
www.bakerk12.org
Wyatt Milton, Superintendent

May 19, 2026

Wyatt Milton, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton:

We are requesting School Board approval for reimbursement of mileage to Kimberly Spurlock for transportation of her son to the Baker County High School for the 2026-2027 school year.

Due to his significant disability, it would be safer for his mother to transport him to and from school each day as recommended per his IEP (Individual Education Plan). She will submit a travel voucher and attendance report at the end of each month. Reimbursement will be paid through IDEA Funds.

If you have any questions please contact me at (904)259-7825 or alice.schmitges@bakerk12.org.

Regards,

Alice Schmitges, Director
Exceptional Student Education/Student Services

AS:cm

Address:
Kimberly Spurlock
11007 Altman's Way
Glen St. Mary, FL 32040

AGENDA ITEM NO. 8.21

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Alice Schmitges - (259-0444)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Renew Agreement with Resolutions in Special Education, Inc., Effective July 1, 2026 - June 30, 2027. (No Changes from Previous Agreement.)

ATTACHMENTS:
06.01.2026 Approval of the 26-27 Agreement with Resolutions in Special Education, Inc._A.Schmitges.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Exceptional Student Education
and Student Services
420 South 8th Street
Macclenny, FL 32063
(904) 259-7825
www.bakerk12.org

Wyatt Milton, Superintendent

May 19, 2026

Wyatt Milton, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton,

I would like to request School Board approval to renew the agreement between the Baker County School Board and Resolutions in Special Education, Inc. for the period of July 1, 2026 through June 30, 2027. This agreement provides monitoring of Exceptional Student Education (ESE) forms revision, policies and procedures, and program evaluations. There are no changes to the prior year agreement and the funding source will remain I.D.E.A.

If you have any questions please contact me at (904)259-7825 or alice.schmitges@bakerk12.org.

Sincerely,

Alice Schmitges, Director
Exceptional Student Education and
Student Services

AS:cm

PROPOSAL TO THE SCHOOL BOARD OF BAKER COUNTY
FOR ESE CONSULTATIVE SERVICES FOR
THE 2026-27 SCHOOL YEAR

I. BACKGROUND INFORMATION

The ESE Director is responsible for ensuring the provision of a free and appropriate public education (FAPE) to students with disabilities in Baker County. The Director has identified departmental needs in a number of areas in order to develop and implement policies and procedures, which meet the FAPE goal and federal IDEA requirements. Specifically, the Director has identified the need for assistance in the review and revision of special education forms and procedures throughout the 2026-27 school year in order to keep them current and compliant based on any state revisions to requirements, as well as federal statutory/regulatory revisions, policy updates, and district experiences. The ESE Department has also identified the possible need to obtain assistance in making any needed revisions/amendments to its ESE Policies & Procedures (P&P) Document as required by FDOE.

From time to time, there are legal/compliance issues and parent concerns, which may result in SEA complaints (State DOE complaint process), Office for Civil Rights (OCR) complaints, Florida Disability Rights complaints, and/or due process hearing requests. The Director has identified the need to receive backup technical assistance, when needed, in the development of strategies for resolution of disputes and in the process of carrying out state and federal legal requirements from an independent source not connected with enforcement responsibilities. The Consultant shall provide legal analyses and converse with the ESE Director on an as-needed basis and as requested. Likewise, there is the need to continue to build upon a family-friendly ESE Department, through its parent services component, and specifically the need to continue parent and professional education and informational initiatives.

II. SERVICES TO BE PROVIDED BY RISE, INC.

1. During the term of this Proposal and throughout the school year, the Consultant, Julie J. Weatherly, on behalf of Resolutions in Special Education, Inc. (RISE), shall provide, if needed and requested, review of sample forms, policies and procedures to the ESE Director, based upon any applicable revisions made to applicable laws, rules and regulations for 2026-2027.

2. Throughout the term of this Proposal and during the 2026-27 school year, the Consultant will, upon request:

a. Provide assistance in P&P revision and state policy and federal policy updating, as needed; and

b. Provide general consultation on parent information and issues, if needed.

3. Throughout the term of this proposal, the Consultant shall be available for ongoing general consultation and technical assistance, collaboration, and problem-solving via email and telephone consultations for the purpose of prevention and resolution of special educational disputes or issues, as well as compliance with the legal requirements applicable to the education of ESE students.

4. An on-site visit, if needed and as scheduled by the Consultant and the ESE Director, for professional development and/or consultation.

5. Provision of general support to the District's Florida school board attorney, if needed and requested.

Services provided by the Consultant under this Contract are not considered the provision of legal services and will not include the provision of direct legal services regarding specific, individual student matters. Rather, these services are considered consultative in nature only and the district must consult with its local school board attorney for legal advice related to specific student matters. Should the Consultant be needed to provide support to the School Board attorney in the form of consultation services, such will be provided upon appropriate request.

III. DISTRICT RESPONSIBILITIES

1. Make all arrangements pertaining to scheduling any onsite activities or professional development.

2. Designate the ESE Director to provide direction to the Consultant and approve all drafts and invoices for payment.

3. Provide the Consultant with requested data relevant to the performance of consultation services referenced herein.

4. Conduct other such tasks to facilitate the provision of effective consultation services.

IV. BUDGET

Consultation Fees	$8,900
Total	**$8,900**

Payments as requested by invoice, based upon a mutually agreeable schedule.

Respectfully Submitted:

Julia J. Weatherly, Owner, Resolutions in Special Education, Inc., Federal Tax Number 38-3736429	Date
Approved, ESE Director	Date
Approved by School Board of Baker County	Date

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   392 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____

AGENDA ITEM NO. 9.1

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	N/A
ITEM TYPE:	Removed Routine
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of Removed Routine Items.

AGENDA ITEM NO. 9.2

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Thomas Hill - (259-0429)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of the Affiliation Agreement with Florida Gateway College to Provide Educational Experiences for Selected College Interns Effective July 1, 2026 - June 30, 2029.

ATTACHMENTS:
06.01.2026 Approval of the 26-29 Intern Teaching Agreement with FGC_T.Hill.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Office of Human Resources
392 South Boulevard East
Macclenny, FL 32063
(904) 259-6251
www.bakerk12.org

Wyatt Milton, Superintendent

May 5, 2026

Mr. Wyatt Milton, Superintendent of Schools
Baker County School Board Members
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton and School Board Members:

The purpose of this letter is to request School Board approval of the attached affiliation agreement between the Baker County School Board and Florida Gateway College.

This agreement shall begin on July 1, 2026, and shall end on June 30, 2029, unless otherwise amended/extended by mutual agreement.

Please do not hesitate to contact me with any questions that you may have about this agreement.

Sincerely,

Thomas Hill
Associate Superintendent
904-259-0427

AFFILIATION AGREEMENT
FOR
INTERNING TEACHING PROFESSIONALS

THIS AFFILATION AGREEMENT (hereinafter referred to as the "AGREEMENT") is entered into by and between FLORIDA GATEWAY COLLEGE (hereinafter referred to as "FGC"), a political subdivision of the State of Florida, whose address is 149 SE College Place, Lake City, Florida, 32025, and Baker County School Board (hereinafter referred to as "SCHOOL BOARD") whose address is 392 South Boulevard E; Macclenny, Florida, 32063. FGC and SCHOOL BOARD are hereinafter collectively referred to as "PARTY" or "PARTIES."

WITNESSETH

WHEREAS, FGC offers to enrolled students a degree program in the field(s) of Early Childhood AS, Early Childhood BS, Elementary Education BS, and Educator Preparation Institute; and

WHEREAS, SCHOOL BOARD and FGC recognize the value and importance to the teaching profession, college teacher education programs and other professional programs, and desire that the public interest be served by ensuring a continuing source of competent and well-trained teaching professionals; and

WHEREAS, FGC desires its students pursuing teacher education programs and other similar professional programs to obtain teaching experience at a public school of SCHOOL BOARD; and

WHEREAS, SCHOOL BOARD desires to provide the necessary facilities for said teaching experience in recognition of the need to educate teaching personnel, under the terms and conditions set forth hereunder in this AGREEMENT.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the PARTIES hereby agree as follows:

1. PURPOSE

1.1. The purpose of this AGREEMENT is to provide educational experiences for selected FGC students (hereinafter referred to as "INTERNS"), which includes all INTERNS seeking field experiences under this AGREEMENT. INTERNS shall include and be defined and construed as hereinafter set forth:

1.1.1. *Pre-Internship*: Any field experience completed prior to the beginning of the internship semester.

1.1.2. *Internship*: The semester during which the FGC student completes FGC's professional education program in SCHOOL BOARD under the guidance of a fully certified professional, which takes place at SCHOOL BOARD and in which SCHOOL BOARD will participate.

1.2. Field experiences may include the activities listed and defined hereunder:

1.2.1. *Observation*: INTERNS observe the classroom activities and does not interact with students.

1.2.2. *Tutoring*: INTERNS provide one-on-one instruction with SCHOOL BOARD students.

1.2.3. *Classroom Assistant*: INTERNS serve as an aide to SCHOOL BOARD teacher and/or assists SCHOOL BOARD teacher with instruction.

1.2.4. *Small Group Instruction*: INTERNS provide instruction to a subgroup of SCHOOL BOARD class.

1.2.5. *Whole Class Instruction*: INTERNS provide instruction for the entire SCHOOL BOARD class.

1.2.6. *Other*: Other field experiences acceptable to both PARTIES.

1.3. The term "SCHOOL" shall refer to SCHOOL BOARD programs, services, or individual educational facility locations headed by a Principal or other Program Administrator.

2. OBLIGATIONS OF THE FGC

2.1. FGC shall offer educational programs accredited by appropriate organizations; and will determine standards of education, hours of instruction, learning experiences, administration, matriculation, promotion, and graduation.

2.2. FGC shall keep all records and reports on INTERN experiences in accordance with FGC policy and regulatory requirements.

2.3. FGC shall plan with SCHOOL BOARD administration, in advance, its schedule of INTERN assignments to the designated areas, including dates and numbers of INTERNS.

2.4. FGC agrees to inform INTERNS that INTERNS shall be responsible for following the rules and regulations of SCHOOL BOARD, including recognition of the confidential nature of information regarding pupils and their records.

2.5. FGC agrees to assume responsibility for the overall educational experience and grades of the INTERNS with consideration given to the Cooperating Teacher's assessment and overall evaluation of the INTERN.

2.6. FGC shall verify to SCHOOL BOARD staff that each INTERN has completed the required academic preparation prior to tentative and final placement.

2.7. FGC staff will be responsible for the coordination and implementation of the Clinical Education Program.

2.8. FGC will assign a Supervisor who will collaborate with the Cooperating Teacher and will make periodic assessment of INTERNS' progress as required.

2.8.1. For purposes of this AGREEMENT, the term "Cooperating Teacher" shall be defined as the district school educator who has a valid professional certificate, three years of teaching experience in prekindergarten through grade 12, earned an effective or highly effective rating on the prior year's performance evaluation and completed clinical educator training, and has been assigned to supervise INTERNS, working daily to assist in developing the professional growth of INTERNS through demonstration of the instruction in teaching skills and attitudes, and working cooperatively with FGC Supervisor and /or Area Coordinator in continuing evaluation of the INTERNS.

2.9. INTERNS shall not be considered as employees or agents of FGC.

2.10. FGC shall arrange meetings with appropriate SCHOOL BOARD staff to review and evaluate the progress of internships, if needed, consistent with SCHOOL BOARD staff availability. These meetings can be used for coordination and conflict resolution.

2.11. FGC and its INTERNS shall obtain individual written approval before beginning any of the activities referred to in Section I of this AGREEMENT. Such approvals shall be in writing and approved by both PARTIES, and shall contain the signatures of all required PARTIES. FGC and SCHOOL BOARD shall use a procedure for placement of INTERNS that is agreed upon by the SCHOOL BOARD Superintendent and FGC President, or their respective representatives.

3. OBLIGATIONS OF THE SCHOOL BOARD

3.1. SCHOOL BOARD shall maintain sole responsibility for the instruction, education, and welfare of its pupils. SCHOOL BOARD shall be responsible for providing adequate staffing necessary to maintain the highest level of quality education for its pupils and appropriate INTERNS and FGC staff orientations.

3.2. SCHOOL BOARD agrees INTERNS assigned to it for field experiences are under the supervision, control, and responsibility of SCHOOL BOARD.

3.3. SCHOOL BOARD shall determine the work location and assignment of INTERNS in collaboration with FGC. Every effort shall be made to develop long-term working relationships between teacher education programs and individual SCHOOLS in order to provide a variety of continuous and coordinated field experiences, consistent with Florida Statutes 1004.04. These relationships may be articulated in written plans and attached to this AGREEMENT hereunder as addenda with the approval of PARTIES.

3.4. In consideration of the FGC's responsibility for the care and safety of its pupils, SCHOOL BOARD shall retain the right, in its sole discretion, to refuse or discontinue its facilities and services to any INTERN or FGC staff and to remove an INTERN or FGC staff who does not continuously meet the FGC's professional or other requirements or the requirements of any appropriate authority controlling and directing SCHOOL BOARD facilities and services. INTERNS shall be instructed by FGC to promptly and without protest leave an area whenever they are requested to do so by an authorized SCHOOL BOARD representative. In the event of a threat to pupil safety, which shall be determined by SCHOOL BOARD in its sole discretion, SCHOOL shall have the right to terminate the INTERN placement action immediately and shall both verbally and in writing notify FGC and the INTERN as soon thereafter as is practicable.

3.5. SCHOOL BOARD shall provide qualified Cooperating Teachers for INTERNS. Cooperating Teachers shall be resource persons for INTERNS and FGC staff. Cooperating Teachers selected by SCHOOL BOARD will:

3.5.1. Assist in orienting INTERNS to the SCHOOL, the classroom, and the pupils;

3.5.2. Explain all SCHOOL BOARD district policies, rules, and regulations to INTERNS;

3.5.3. Provide prompt and substantive feedback to INTERNS regarding all performance activities and interactions with SCHOOL BOARD personnel, pupils, and parents;

3.5.4. Complete evaluations of INTERNS' progress and submit them to FGC Supervisor, after review with the applicable INTERN;

3.5.5. Immediately inform FGC Supervisor of any concerns regarding an INTERN;

3.5.6. Shall establish a time to regularly meet and discuss with INTERNS their activities, impressions, reflections, and suggestions for goals and areas of improvement;

3.5.7. Supervise INTERNS on a daily basis – if the Cooperating Teacher is absent from the SCHOOL for any reason, a SCHOOL approved substitute shall be assigned to the classroom. Under no circumstances shall an INTERN, even if he/she is certified, serve as the substitute of record during the student teaching experience unless a separate agreement has been negotiated in writing by SCHOOL BOARD and FGC.

3.6. SCHOOL BOARD shall provide to FGC and INTERNS the policies and procedures and other relevant materials necessary to allow INTERNS and FGC personnel to function appropriately within the SCHOOL.

3.7. INTERNS assigned to SCHOOL BOARD shall follow the SCHOOL's protocols for health and safety.

3.8. INTERNS shall be under the direct supervision of the Cooperating Teacher during internship responsibilities. A co-teaching model will be implemented during the internship. Co-teaching is defined as: organizing classroom instruction to reduce the student-adult ratio and/or take advantage of two teachers' expertise, skills and knowledge while maintaining continuous student progress. The solo teaching time, of no less than twelve weeks as required by the State of Florida and the Florida Department of Education, will still be implemented but under the close supervision and direction of the Cooperating Teacher who will assure that student, progress is maintained.

3.9. SCHOOL BOARD shall permit INTERNS access to the library facilities/curriculum laboratories available to their personnel. INTERNS may not remove materials from SCHOOL BOARD without appropriate approval.

3.10. SCHOOL BOARD shall keep confidential and shall not disclose to any person or entity (a) INTERN applications; (b) INTERN health records or reports; and/or (c) any INTERN records as defined in the Family Educational Rights and Privacy Act (FERPA), concerning any INTERN participating in the educational experiences provided by SCHOOL, unless such disclosure is necessary to meet the requirements of this AGREEMENT, is authorized by the INTERN or is ordered by a court of competent jurisdiction. SCHOOL BOARD shall adopt and enforce policies and procedures necessary to protect the confidentiality of the INTERN records as defined herein or as otherwise required by law.

3.11. INTERNS shall not be considered employees or agents of SCHOOL unless such time as SCHOOL BOARD should choose to employ INTERN as an employee of SCHOOL BOARD.

3.12. INTERNS shall undergo a background screening pursuant to Florida Statutes 1012.32 and 1012.56, and applicable SCHOOL BOARD policies and procedures.

4. AGREEMENT TERM

4.1. TERM

This AGREEMENT shall begin on July 1, 2026 or upon full execution, whichever is later, and shall end at 11:59 P.M. on June 30, 2029. In the event the PARTIES sign this AGREEMENT on different dates, the latter date shall be the effective date. Unless sooner terminated as provided in Section 5 of this AGREEMENT, the term of this AGREEMENT shall be for three (3) years.

4.2. RENEWAL

FGC may renew this AGREEMENT upon the same terms and conditions, the duration(s) of which may not exceed the term of the original AGREEMENT for up to three (3) terms, or nine (9) years, whichever is longer. Exercise of the renewal option is at FGC's sole discretion and shall be contingent, at a minimum, upon satisfactory performance, subject to all other factors deemed relevant by FGC. Any costs incurred by SCHOOL BOARD for the renewal of this AGREEMENT shall not be charged to FGC.

4.3. MODIFICATIONS

Modifications or amendments to the provisions of this AGREEMENT shall only be valid when they have been reduced to writing and duly signed by all parties observing all the formalities of the original AGREEMENT, with the exception of FGC and SCHOOL BOARD contacts identified in Section 6.1, of this AGREEMENT. Changes to the contacts will be provided to the other party in writing and a copy of the written notification shall be maintained in the official AGREEMENT file.

5. TERMINATION

5.1. NOTICE OF TERMINATION

All termination notices shall be in writing and shall be deemed given if delivered personally, emailed (read receipt requested), mailed by registered or certified mail (return receipt requested) or delivered by an express courier (with confirmation) to the parties at the addresses hereunder in Section 6.1, of this AGREEMENT (or at such other address for a party as shall be specified by like notice).

5.2. TERMINATION WITHOUT CAUSE

Either PARTY may terminate this AGREEMENT for convenience, in whole or in part, without cause, for its own convenience, and without additional cost to the other PARTY, by giving no less than sixty (60) calendar day's written notice, unless both PARTIES mutually agree in writing to a different notice period. Each PARTY shall be operating in a state of compliance with the terms and conditions of the AGREEMENT at the time the notice is issued and shall remain compliant for the duration of the performance period.

5.3. TERMINATION FOR CAUSE

Either PARTY may terminate this AGREEMENT, in whole or in part, for default, pursuant to the provisions of Rule 60A-1.006(3), Florida Administrative Code, as amended, upon written notice to the other PARTY. If applicable, the PARTIES may employ the default provisions in Rule 60A-1.006(3) and (4), Florida Administrative Code, as amended. Waiver or breach of any provisions of this AGREEMENT shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this AGREEMENT. The provisions herein do not limit FGC's right to remedies at law or to damages (including, but not limited to, re-procurement cost, and attorney fees).

6. NOTICE

All notices hereunder by either party shall be in writing and shall be deemed given if delivered personally, emailed (read receipt requested), by certified or registered mail (returned receipt requested), or by overnight courier, and shall be deemed to have been duly given when delivered personally, when deposited and postmarked by the United States mail (postage pre-paid), or the effective date of the read receipt when Emailed.

6.1. POINTS OF CONTACT

The following are the POINTS OF CONTACT for the respective parties. All matters shall be directed to the SERVICES for action or disposition. All notices shall be delivered to the parties at the following addresses:

BAKER COUNTY SCHOOL BOARD	FLORIDA GATEWAY COLLEGE
Name: Mr. Jack Baker, Jr.	**Name:** Director, Procurement & Contracts
Address: 392 South Boulevard East	**Address:** 149 SE College Place
City, State Zip: Macclenny, FL 32063	**City, State Zip:** Lake City, FL 32025
Phone: (904) 259-0401	**Phone:** (386) 754-4381
Fax: (904) 259-1387	**Fax:** (386) 754-4594
Email: jack.baker@bakerk12.org	**Email:** purchasing@fgc.edu

7. <u>GENERAL TERMS & CONDITIONS</u>

7.1. INSURANCE

7.1.1. FGC is a member of the Florida College System Risk Management Consortium (hereinafter referred to as "FCSCRMC"). The FCSRMC provides FGC and each of the FCSCRMC "Program Participants" with the following types of insurance listed below during the entire period of this AGREEMENT and shall submit proof of maintenance prior to program participation and annually thereafter.

7.1.2. Commercial General Liability coverage in the amount of $200,000.00 per occurrence and $300,000.00 annual policy aggregate.

7.1.3. Student Professional Liability coverage in the amount of $2,000,000.00 per occurrence and $5,000,000.00 annual policy aggregate.

7.1.4. INTERNS shall be afforded the protection of law as specified in Florida Statutes 1012.39(3). FGC will provide Workers Compensation Insurance for FGC employees who oversee the internship process.

7.1.5. For all insurance required in the aforementioned paragraph 7.1.2 & 7.1.3 FGC shall notify SCHOOL BOARD at least thirty (30) days in advance of any cancellation or modification of such insurance policy and shall provide to SCHOOL BOARD, upon request, proof of insurance evidencing the above coverage and renewals thereof.

7.1.6. FGC agrees that INTERNS shall assume personal responsibility for their own medical care and hospitalization.

7.1.7. To the extent allowed under state law, neither SCHOOL BOARD nor FGC is required to provide workers' compensation coverage for the INTERNS participating in the educational experience.

7.2. VENUE

7.2.1. The sole and exclusive venue and jurisdiction for any proceedings, legal or equitable, under this agreement, shall be in a court of competent jurisdiction in Columbia County, Florida.

7.2.2. This AGREEMENT is governed by and shall be, construed according to the Laws of the State of Florida. Venue for any litigation arising out of or in connection with this AGREEMENT shall be in a court of law located in Columbia County, Florida.

7.3. ASSIGNMENT

SCHOOL BOARD shall not assign responsibility of this AGREEMENT to another party, subcontract for any of the work contemplated under this AGREEMENT, or transfer services to another location without the prior written approval of FGC. Approval by FGC of assignments or subcontracts shall not be deemed in any event to provide for FGC incurring any additional obligations under this AGREEMENT, nor relieve SCHOOL BOARD of the requirements of this AGREEMENT. FGC may monitor the terms and conditions of the assignment or subcontract to ensure compliance. SCHOOL BOARD shall ensure contracts with its subcontractors contain the terms and conditions of this AGREEMENT and shall be responsible for monitoring subcontractor compliance and performance in both programmatic and administrative areas. FGC'S review of subcontractor AGREEMENT(s) associated with this AGREEMENT does not relieve SCHOOL BOARD of the responsibility to manage the subcontractor; demonstrate the value added and reasonableness of subcontractor pricing; and meet all contractual obligations.

7.4. RELATIONSHIP OF PARTIES

7.4.1. PARTIES are independent and will have no right to assume or create any obligational responsibility on behalf of the other PARTY. Neither PARTY shall hold itself out as an agent of the other PARTY.

7.4.2. This AGREEMENT will not be construed to create or imply any relationship of agent, partnership, servant, employee, agency, joint venture or other formal business entity of any kind between PARTIES and their employees, INTERNS, or agents, but rather is an agreement by and between the two independent contractors. SCHOOL BOARD and its employees shall not be entitled to compensation from FGC for services or actions of benefit to FGC which are part of or related to this educational program

7.4.3. Each INTERN is placed with SCHOOL BOARD in order to receive educational experience as part of the academic curriculum; duties performed by an INTERN are not performed as an employee of SCHOOL BOARD but rather in fulfillment of the academic requirements of the educational experience and are performed under direct supervision by SCHOOL BOARD personnel.

7.4.4. Neither PARTY shall have the power or authority to bind the other in any promise, agreement nor representation other than as specifically provided for in this AGREEMENT.

7.4.5. FGC acknowledges that nothing in this AGREEMENT shall be construed to confer any right upon FGC or FGC personnel to participate in, control, or direct operations at SCHOOL. PARTIES shall carry all necessary and appropriate insurance for itself, its employees and agents.

7.5. WAIVER

No delay or failure by either PARTY to exercise any right or remedy under this AGREEMENT will constitute a waiver of such right or remedy. All waivers must be in writing and signed by an authorized representative of the PARTY waiving its rights. A waiver by any PARTY of any breach or covenant shall not be construed as a waiver of any succeeding breach or any other covenant.

7.6. PROPRIETARY MARKS

7.6.1. FGC acknowledges that the names, logos, service marks, trademarks, trade dress, trade names, and patents, whether or not registered, now or hereafter owned by or licensed to SCHOOL BOARD or its affiliated and parent companies (hereinafter referred to as the "MARKS") are proprietary MARKS of SCHOOL BOARD, and FGC will not use the MARKS for any purpose except as expressly permitted in writing by SCHOOL BOARD. Upon termination of this AGREEMENT, FGC shall:

i. Immediately and permanently discontinue the use and display of any MARKS, (hereinafter referred to as the "DE-IMAGE"), and

ii. Immediately remove and deliver to SCHOOL BOARD all goods bearing any MARKS. If FGC shall fail to DE-IMAGE the PREMISES within thirty (30) calendar days of the termination date of this AGREEMENT, then SCHOOL BOARD and its agents shall have the right to enter PREMISES and DE-IMAGE PREMISES, without prejudice to SCHOOL BOARD's other rights and remedies.

7.6.2 Both PARTIES shall comply with the requirements for Registration and Protection of Trademarks pursuant to Chapter 495, Florida Statute, as amended. Failure to comply with the Registration and Protection of Trademarks requirements may result in termination of this AGREEMENT by the PARTY not out of compliance.

7.7. ORDER OF PRECEDENCE

7.7.1. In the event of a conflict, ambiguity or inconsistency among this AGREEMENT and any attachments and exhibits named herein that are attached hereto and incorporated by reference, such conflict will be resolved by applying the following order of precedence:

i. AGREEMENT document including any attachments, exhibits, and amendments;

ii. The Request for Proposals, Invitations to Bid, Invitations to Negotiate, exhibits, and appendices, including any addenda;

iii. Applicable Florida Statutes and Florida Administrative Code;

iv. FGC policy and manuals; and

v. SCHOOL BOARD's proposal bid or reply as incorporated by reference.

7.8. RIGHTS, POWERS, AND REMEDIES

No delay or failure to exercise any right, power or remedy accruing to either PARTY upon breach or default by either PARTY under this AGREEMENT, shall impair any such right, power or remedy of either PARTY; nor shall such delay or failure be construed as a waiver of any such breach or default, or any similar breach or default thereafter.

7.9. THIRD PARTY RIGHTS

This AGREEMENT is neither intended nor shall it be construed to grant any rights, privileges or interest in any third party without the mutual written agreement of PARTIES hereto.

7.10. LEGAL AND POLICY COMPLIANCE

7.10.1. SCHOOL BOARD shall comply with all local, state, and federal laws, rules, regulations and codes whenever work is performed under this AGREEMENT. SCHOOL BOARD shall also comply with and FGC will monitor and evaluate the services provided under this AGREEMENT in accordance with all FGC policies, and procedures that are in effect on the date that this AGREEMENT is fully executed.

7.10.2. SCHOOL BOARD is not responsible for complying with subsequent changes to FGC policies or procedure that may affect the services provided under this AGREEMENT unless FGC and SCHOOL BOARD negotiate otherwise. Such negotiation shall be reduced to writing through an amendment that is mutually agreed upon by both PARTIES. However, FGC cannot waive SCHOOL BOARD's compliance to subsequent changes to any local, state, and federal laws, rules, regulations or codes.

7.10.3. SCHOOL BOARD shall obtain any licenses and permits required for services performed under this AGREEMENT and maintain such licenses and permits for the duration of this AGREEMENT.

7.10.4. Any and all waivers of FGC policies, procedures, or manuals shall be reduced to writing and shall be maintained in the AGREEMENT file.

7.11. FORCE MAJEURE

Neither PARTY shall be liable for loss or damage suffered as a result of any delay or failure in performance under this AGREEMENT or interruption of performance resulting directly or indirectly from acts of God, accidents, fire, explosions, earthquakes, floods, water, hurricanes, wind, lightning, civil or military authority, acts of public enemy, war, riots, civil disturbances, insurrections, strikes, or labor disputes. However, acts of God, accidents, fire, explosions, earthquakes, floods, water, hurricanes, wind, lightning, civil or military authority, acts of public enemy, war, riots, civil disturbances, insurrections, strikes, or labor disputes do not relieve SCHOOL BOARD from its responsibility under this AGREEMENT.

7.12. SUSPENSION OF WORK

FGC may, in its sole discretion, suspend any or all activities under this AGREEMENT, at any time, when in the interests of FGC to do so. FGC shall provide SCHOOL BOARD written notice outlining the particulars of suspension. Examples of the reason for suspension include, but are not limited to, budgetary constraints, or a declaration of emergency. After receiving a suspension notice, SCHOOL BOARD shall immediately comply with the notice. Within ninety (90) days, or any longer period agreed to by SCHOOL BOARD, FGC shall either (1) issue a notice authorizing resumption of work, at which time activity shall resume, or (2) terminate the AGREEMENT. SCHOOL BOARD will not receive compensation during the suspension period for the services that are under suspension.

7.13. DISPUTE RESOLUTION

Any dispute concerning compliance and/or performance of this AGREEMENT shall be decided by FGC's designated POINT OF CONTACT, who shall reduce the decision to writing and serve a copy to SCHOOL BOARD. Any dispute that cannot be resolved shall be reduced to writing and delivered to FGC's Vice President of Business Services or designee of the relevant program area for resolution.

7.14. SERVABILITY

If a court deems any provision of this AGREEMENT void or unenforceable, that provision shall be enforced only to the extent that it is not in violation of law or is not otherwise unenforceable and all other provisions shall remain in full force and effect.

7.15. RESOLUTION OF CONFLICT

7.15.1. PARTIES agree to periodically review and discuss the operation of this AGREEMENT to ensure that each PARTY's objectives hereunder are being satisfied. PARTIES shall confer as otherwise necessary to the administration of this AGREEMENT.

7.15.2. In cases of conflict between an INTERN and a Cooperating Teacher that cannot be resolved, an appeal shall be made to FGC Supervisor. If resolution is not achieved, an appeal shall be made to SCHOOL Principal or designee. If resolution is not achieved, an appeal shall be made to FGC and SCHOOL BOARD liaisons. Final resolution of conflicts, if necessary, shall be made by SCHOOL BOARD Superintendent in consultation with FGC's President.

7.16. CERTIFICATION OF DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION

SCHOOL BOARD, by execution of this AGREEMENT, certifies that neither it nor its agents are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in contracting with FGC by any federal department or agency, pursuant to 34 CFR, Part 85, Section 85.510. SCHOOL BOARD shall notify FGC if, at any time during this AGREEMENT, it or its principals are debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in contracting with FGC by any federal department or agency. The list of excluded entities is available at http://www.epls.gov/.

7.17. DISCRIMINATION

PARTIES agree that neither SCHOOL BOARD nor FGC shall on the basis of gender, marital status, race, religion, national origin, age, or disability pursuant to law as set forth in the Americans with Disabilities Act (ADA), be denied employment, receipt of services, access to or participation in school activities or programs if qualified to receive such services, or otherwise be discriminated against or placed in a hostile environment in any educational program or activity including those receiving Federal financial assistance, except as provided by law.

8. SCREENING AND MONITORING

8.1. BACKGROUND SCREENING

8.1.1. SCHOOL BOARD may require that each INTERN be fingerprinted in accordance with Florida law and SCHOOL BOARD policies and procedures, and that results of background screens be known to SCHOOL BOARD prior to placement of INTERN in a district SCHOOL; pursuant to Florida law, no INTERN who fails to meet district criteria for criminal background check or has been convicted of a Level II criminal offense shall be placed into a public SCHOOL. SCHOOL BOARD reserves the authority to remove from SCHOOL grounds and suspend SCHOOL access to any INTERN charged with any disqualifying offense until the completion of INTERN's case disposition.

8.1.2. Either PARTY may require that each FGC Supervisor be fingerprinted in accordance with Florida law and SCHOOL BOARD policies and procedures, and that results of background screenings be known to SCHOOL BOARD prior to supervision of an INTERN in a district SCHOOL; pursuant to Florida law, no FGC Supervisor who fails to meet district criteria for criminal background check or has been convicted of a Level II criminal offense shall be permitted entry into a public SCHOOL. SCHOOL BOARD reserves the authority to remove from SCHOOL grounds and suspend SCHOOL access to any FGC Supervisor charged with any disqualifying offense until the completion of FGC Supervisor's case disposition.

8.1.3. SCHOOL BOARD shall timely notify FGC when any FGC employee or INTERN has been involved in a reported incident and FGC shall have the opportunity to participate in any on-going investigation and shall have access to any oral or written reports and any other documentation related to the reported incident as allowed under Florida law.

8.2. MONITORING

FGC will conduct periodic unannounced and announced monitoring to assess SCHOOL BOARD's compliance with this AGREEMENT and applicable federal and state laws, rules and FGC policies and procedures. SCHOOL BOARD shall permit persons duly authorized by FGC to inspect any records, papers, documents, electronic documents, FACILITIES, goods and services of SCHOOL BOARD are relevant to this AGREEMENT, and interview any clients and employees of SCHOOL BOARD under such conditions, as FGC deems appropriate. Following such inspection, FGC will deliver to SCHOOL BOARD a list of its findings, including deficiencies regarding the manner in which said goods or services are provided. SCHOOL BOARD shall rectify all noted deficiencies specified by FGC within the specified period of time set forth in FGC's Monitoring Report. SCHOOL BOARD's failure to correct these deficiencies within the time specified by FGC may deem SCHOOL BOARD in breach or default, and/or termination of this AGREEMENT.

8.3. CONVICTED VENDOR LIST

A vendor, person or affiliate who has been placed on the Florida Convicted Vendor List may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with FGC pursuant to Chapter 287.133, Florida Statute, as amended.

8.4. DISCRIMINATORY VENDOR LIST

8.4.1. In accordance with Chapter 287.134, Florida Statute, as amended, an entity or affiliate who has been placed on the Discriminatory Vendor List:

i. May not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity; and

ii. May not transact business with any public entity.

9. <u>LIABILITY</u>

9.1. INDEMNIFICATION

9.1.1. Pursuant to Chapter 768.28, Florida Statute, as amended, SCHOOL BOARD agrees it and any of its employees, agents or subcontractors are agents and not employees of FGC while acting within the scope of their duties and responsibilities to be performed under this AGREEMENT. SCHOOL BOARD further agrees to indemnify FGC, upon notice of any liabilities caused by SCHOOL BOARD or its employees' or agents' negligent or tortious acts or omissions within the scope of their employment under this AGREEMENT up to the limits of sovereign immunity as set forth in Florida law. SCHOOL BOARD further agrees to defend FGC and hold it harmless, upon receipt of FGC's notice of claim of indemnification to SCHOOL BOARD, against all claims, suits, judgments, damages or liabilities, including court costs and attorneys' fees incurred by FGC because of the negligent or tortious acts of SCHOOL BOARD or its employees, agents or subcontractors.

9.1.2. SCHOOL BOARD is responsible for all personal injury and property damage attributable to its negligent or intentional acts or omissions, including civil rights violations, and of its officers,

employees, and agents thereof, including volunteers, vendor and subcontractors. Nothing herein shall be construed as an indemnity or a waiver of sovereign immunity enjoyed by any party hereto.

10. OPTIONS

10.1. OPTIONS AND AMENDMENTS

10.1.1. FGC has the option to modify this AGREEMENT in the event FGC needs for SERVICES change. Any increased units of service or changes in services shall be evidenced by an amendment executed by both PARTIES. The optioned services may not commence before execution of the amendment.

10.1.2. This AGREEMENT constitutes the entire AGREEMENT as to the rights and obligations of PARTIES hereto and supersedes all prior and contemporaneous agreements and undertaking of PARTIES, whether oral or written, pertaining to the referenced subject matter.

10.1.3. Modifications or amendments of provisions of this AGREEMENT shall only be valid when they have been reduced to writing and duly signed by all PARTIES observing all the formalities of the original AGREEMENT, with the exception of FGC and SCHOOL BOARD contacts identified in Section 6.1, of this AGREEMENT. Changes to the contacts will be provided to the other PARTY in writing and a copy of the written notification shall be maintained in the official AGREEMENT file.

10.1.4. No waiver or breach of any term or provision of this AGREEMENT shall operate, or be construed to constitute, nor shall be, a waiver of any other breach of this AGREEMENT. All remedies, either under this AGREEMENT, or by law or otherwise afforded, will be cumulative and alternative. All waivers to be effective shall be in writing and signed by a duly authorized officer of the waiving PARTY.

11. GOVERNING AUTHORITY

11.1. REFERENCES

The references listed below are included in this AGREEMENT for convenience only and do not change, modify, or limit any right or obligation of this AGREEMENT and any applicable local, state or federal laws, rules, regulations, and codes.

11.2. STATE OF FLORIDA

This AGREEMENT is executed and entered into in the State of Florida and shall be construed, performed and enforced in all respects in accordance with the Florida law, including Florida provisions for conflict of laws. Each provision of this AGREEMENT shall be interpreted to be effective and valid under applicable law. If any provision of this AGREEMENT shall be prohibited or invalid under applicable law, such provision shall be ineffective to the extent of such prohibition or invalidity. The remainder of any such provision and the remaining provisions of this AGREEMENT shall remain fully effective and valid. Venue for any legal, administrative or other proceeding regarding this AGREEMENT shall be in Columbia County, Florida.

11.3. ENVIRONMENTAL PROTECTION

11.3.1. It is expressly understood and agreed that any products or materials which are the subject of, or are required to carry out this AGREEMENT shall be procured in accordance with the provision of Chapter 403.7065, Florida Statute, as amended.

11.3.2. SCHOOL BOARD shall comply with Rule 62-730.160, Florida Administrative Code, as amended, regarding the production and handling of any hazardous waste generated under this AGREEMENT.

11.4. PUBLIC RECORDS ACCESS

11.4.1. SCHOOL BOARD agrees to allow access and review of all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance in connection with the transaction of official business by any agency as defined in subsection 119.011, Florida Statute, as amended. All said documents made or received by SCHOOL BOARD in conjunction with this AGREEMENT shall be made available, except those public records which are made confidential by law must be protected from disclosure. It is expressly understood that SCHOOL BOARD's failure to comply with this provision shall constitute an immediate breach of contract for which FGC may unilaterally terminate this AGREEMENT.

11.4.2. The following statement is required pursuant to Chapter 119.0701(2)(a), Florida Statute, as amended:

i. IF SCHOOL BOARD HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE SCHOOL BOARD'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT FLORIDA GATEWAY COLLEGE: CASSANDRA BUCKLES, 149 SE COLLEGE PLACE; LAKE CITY, FL 32025-2007; (386) 754-4313; CASSANDRA.BUCKLES@FGC.EDU

11.4.3. PARTIES shall, in accordance with sections 501 and 505(b)(2) of the Gramm-Leach-Bliley Act of 1999, as amended, including any successor statute, and any applicable U.S. Federal, State, and/or local laws, set forth standards for developing, implementing, and maintaining reasonable administrative, technical, and physical safeguards to protect the security, confidentiality, and integrity of any nonpublic information about the PARTIES, their affiliates, agents, representatives, and students.

12. EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

PARTIES shall abide by the requirements of 41 CFR §§60.1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, or national origin. Moreover, these regulations require the parties take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.

13. RECORDS

13.1. RECORDS RETENTION

SCHOOL BOARD shall maintain records, and documents (including electronic storage media) which related to the performance of SERVICES under this AGREEMENT, for a minimum of five (5) years in accordance with Chapters 119, 120, 257, 283, and 286 Florida Statutes, and the Florida Department of State Record Retention Schedule located at http://dlis.dos.state.fl.us/recordsmqmt. SCHOOL BOARD shall maintain records, in a secure location with access limited to authorized staff. SCHOOL BOARD shall ensure these records are available at all reasonable times to inspection, review, or audit by FGC personnel and other

personnel duly authorized by FGC. In the event any work is subcontracted, SCHOOL BOARD shall require each subcontractor to maintain and allow access to such records for audit purposes in the same manner. SCHOOL BOARD shall retain sufficient records demonstrating its compliance with the terms of this AGREEMENT for a period of five (5) years from the date the audit report is issued, and shall allow FGC, or its designee access to such records upon request. SCHOOL BOARD shall ensure that all working papers are made available to FGC or its designee upon request for a period of three (3) years from the date the audit report is issued, unless extended in writing by FGC.

14. CAPTIONS

14.1. ARTICLE, CAPTIONS, AND SECTION NUMBERS

The captions, section numbers, article numbers, title and headings appearing in this AGREEMENT are inserted only as a matter of convenience and in no way define, limit, construe or describe the scope or intent of such articles or sections of this AGREEMENT, not in any way effect this AGREEMENT and shall not be construed to create a conflict with the provisions of this AGREEMENT.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS THEREOF, the PARTIES hereto have caused this AGREEMENT to be executed by their undersigned officials as duly authorized.

BAKER COUNTY SCHOOL BOARD	**FLORIDA GATEWAY COLLEGE**
_____	_____
Chairperson	**President**
Jack Baker, Jr.	Dr. Lawrence Barrett
_____	_____
Printed Name	**Printed Name**
_____	_____
Date	**Date**

THIS CONTRACT IS NOT VALID UNTIL SIGNED AND DATED BY BOTH PARTIES

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   392 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

AGENDA ITEM NO. 9.3

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Traci Wheeler - (259-6776)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval to Renew Agreement with Charlton County Board of Education for the 2026-2027 School Year.

ATTACHMENTS:
06.01.2026 Approval of 2026-2027 Attendance Agreement wth Charlton County, GA_T.Wheeler.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Title I and Special Programs
312 South Boulevard East
Macclenny, FL 32063
(904) 259-6776
www.bakerk12.org

Wyatt Milton, Superintendent

April 28, 2026

Wyatt Milton, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton,

I respectfully request that the 2026-2027 Attendance Agreement between Baker County, Florida and Charlton County, Georgia be placed on a School Board Meeting Agenda for consideration. A copy of the agreement is attached.

If you or any of the board members have any questions, please contact me.

Sincerely,

Traci Wheeler

Traci Wheeler
Director of Accountability and Special Programs

2026-2027 ATTENDANCE AGREEMENT
BETWEEN BAKER COUNTY, FLORIDA AND CHARLTON COUNTY, GEORGIA

THIS AGREEMENT, entered into by and between the CHARLTON COUNTY BOARD OF EDUCATION, a body corporate, and the SCHOOL BOARD OF BAKER COUNTY, a body corporate.

WITNESSETH:

That for and in consideration of the mutual covenants and considerations hereunto entered by and between the parties hereto, it is agreed as follows:

SECTION I

There are certain children eligible to attend public schools in **grades 7 through 12** residing in Charlton County who, because of distance to public schools in Charlton County, prefer to attend public schools in Baker County. Those pupils whose parents or legal guardians seek and obtain permission from the Superintendent for the Charlton County Board of Education may attend designated public schools owned and operated by the School Board of Baker County subject to the following terms and conditions:

A.

The Charlton County Superintendent of Schools shall furnish the Baker County Superintendent of Schools a list of the names and addresses of the children residing in Charlton County who have made application to attend designated public schools in Baker County. The list shall be provided to the Baker County Superintendent of Schools as of the 30th day of September and updated as of the 31st day of January of each school year.

B.

The Baker County Superintendent of Schools, after receipt of the list of pupils, shall notify the Charlton County Superintendent of Schools as to the specific school each may attend.

C.

Pupils in **grades 7-12** residing in Charlton County who have been approved and accepted to attend schools in Baker County must be provided transportation to the schools in Baker County by the parent or guardian.

D.

All Pupils who attend Baker County Schools from Charlton County shall be subject to all the rules and regulations prescribed for other pupils in the Baker County School System.

E.

The Baker County School Board will collect Full Time Equivalency (FTE) from each approved Charlton County student in attendance during the regular school year as allowed by the State of Florida funding formula.

F.

Charlton County pupils in **grades 7-12** who have never attended the Baker County Public Schools and relocate to Charlton County, who because of distance to public schools in Charlton County prefer to attend schools in Baker County, must comply with the following provisions.

a) Present an approved application provided by the School Board of Charlton County to the Baker County Superintendent of Schools for approval.
b) Parent / guardian must sign a Memorandum of Understanding acknowledging that transportation to and from school must be provided by the parent and if discipline or attendance becomes a problem the application for attendance may be denied the next school year.

Pupils who attend Baker County Schools from Charlton County shall be subject to all the rules and regulations prescribed for other pupils in the Baker County School system.

G.

The Charlton County Superintendent of Schools, as well as, the Baker County Superintendent of Schools has the right to deny any student from attending school in the Baker County School District.

SECTION II

Although the Charlton County Board of Education has an educational facility and a quality education program in a convenient location for children in **grades K-6** in St. George, Georgia, under certain conditions it may be more advantageous and convenient for the students to attend school in Baker County.

A.

Therefore, under the following circumstances a student in **Kindergarten through sixth grade** residing in Charlton County may attend school in Baker County provided sufficient and adequate space is available:

a) The parent or guardian is employed in Baker County.
b) The parent or guardian owns property and pays ad valorem taxes in Baker County.
c) A brother or sister is eligible to attend grades 7 - 12 in Baker County in accordance with Section I.

d)

B.

The following conditions must be met by the parent or guardian before the School Board of Baker County will accept students in **grades K-6** from Charlton County:

a) Present an approved application provided by the School Board of Charlton County.

b) Parent / guardian must sign a Memorandum of Understanding acknowledging that transportation to and from school must be provided by the parent and if discipline or attendance becomes a problem the application for attendance may be denied the next school year.

Pupils who attend Baker County Schools from Charlton County shall be subject to all the rules and regulations prescribed for other pupils in the Baker County School system.

C.

Pupils in grades K-6 residing in Charlton County who have been approved and accepted to attend schools in Baker County must be provided transportation to the schools in Baker County by the parent or guardian.

SECTION III

Students who are enrolled in the Charlton County Public School System during the regular school year may not enroll in the Baker County School Systems summer school program.

SECTION IV

The Baker County Superintendent of Schools shall have the right to reject any or all applicants upon appropriate notice to the Charlton County Superintendent of Schools.

This agreement shall be in effect during the school year beginning July 1, 2026 and ending June 30, 2027.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by the duly authorized Chairmen of their respective Boards, attested by their duly authorized Superintendent of Schools, acting as Secretary of their respective Boards, and their corporate seals to be affixed thereto.

Board Approval Date:

SCHOOL BOARD OF BAKER COUNTY, FLORIDA, a body corporate

CORPORATE SEAL

_____
Board Chairperson

DATE: _____

_____
Wyatt Milton, Superintendent of Schools

DATE: _____

Board Approval Date:

CHARLTON COUNTY BOARD OF EDUCATION, a body corporate

CORPORATE SEAL

_____
Board Chairperson

DATE: _____

_____
Superintendent of Schools

DATE: _____

Board Approval Date:

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   392 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

AGENDA ITEM NO. 9.4

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Andy Giddens - (259-6995)
ITEM TYPE:	Out of State Travel
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of Out of State Field Trip for BCHS Marching Band and Chaperones on October 17, 2026, to Lowndes High School in Valdosta, GA. (Requesting Use of School Buses)

ATTACHMENTS:
06.01.2026 Approval of the Out of State Field Trip for the BCHS Band to Valdosta, GA._A.Giddens.pdf

Baker County High School
Department of Music
1 Wildcat Drive, Glen St. Mary, FL 32040 | (904)-259-6283 | myles.moore@bakerk12.org

Request to Travel Out of State

Dear Baker County School District,

The Baker County High School Marching Band is very excited to attend the 21st Annual Battle on the Border Competition hosted by the Lowndes High School Band in Valdosta, GA on October 17th, 2026.

We request permission to travel out of state for a day trip (no overnight stay) to Valdosta, GA on October 17th, 2026 to represent the Baker County School District in competition. We would like to utilize three (3) district school buses for transportation.

Thank you for your consideration,

Myles Moore
Director of Bands
Baker County High School

Anthony Giddens
Principal
Baker County High School

AGENDA ITEM NO. 9.5

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Thomas Hill - (259-0429)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of the Affiliation Agreement with the University of South Alabama to Provide Educational Experiences for Selected College Interns Effective January 1, 2026 - January 1, 2027.

ATTACHMENTS:
06.01.2026 Approval of the Agreement with the University of South Alabama_T.Hill.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Office of Human Resources
392 South Boulevard East
Macclenny, Fl, 32063
(904) 259-6251
www.bakerk12.org

Wyatt Milton, Superintendent

May 15, 2026

Mr. Wyatt Milton, Superintendent of Schools
Baker County School Board Members
392 South Blvd East
Macclenny, FL 32063

Dear Superintendent Milton and School Board Members:

I am writing to request approval to enter into an agreement with the University of South Alabama to establish a jointly supervised internship program for university students, effective for a one-year term beginning January 1, 2026, and automatically renewing for successive one-year terms unless altered or terminated by either party.

This partnership will provide students with valuable practical experience while allowing our organization to engage with emerging talent in a structured and mutually beneficial way. The program will include coordinated supervision between our staff and university faculty to ensure meaningful learning outcomes and alignment with academic requirements.

Thank you for your consideration. I respectfully request your approval to proceed with formalizing this agreement.

Sincerely,

Thomas Hill
Associate Superintendent of Human Resources
904.259.04027

UNIVERSITY-AGENCY
INTERNSHIP AFFILIATION AGREEMENT

UNIVERSITY OF SOUTH ALABAMA, on behalf of its
DEPARTMENT OF Integrative Studies
COLLEGE OF EDUCATION AND PROFESSIONAL STUDIES
MOBILE, ALABAMA 36688-0002

and

Legacy Elementary School; 1 Lions Den Drive, MacClenny, FL 32063

Facility Name and Address

This agreement, hereinafter referred to as the "Agreement", is entered into by and between the University of South Alabama, a body corporate and politic of the State of Alabama, hereafter referred to as "UNIVERSITY," and the above-named and located agency, hereinafter referred to as "AGENCY," for the purposes of providing a jointly supervised internship program, hereinafter called the "Internship Program," for students of the UNIVERSITY. Internship Program shall be synonymous with the terms "field experience," "internship," "field practicum," "professional training," "clinical training experience," etc. Students in the Internship Program shall be called TRAINEES.

WITNESSETH: The parties agree as follows:

A. TERMS OF AGREEMENT

This Agreement will be considered to be effective for a term of one (1) years effective January 1, **20**26, and will automatically renew for additional one (1) year terms unless it is altered or terminated by either or both of the parties.

1. This Agreement may be unilaterally terminated or altered at any time by providing thirty (30) day's written notice to the other party.

2. This Agreement may be terminated or altered at any time upon mutual agreement of both parties.

B. PLACEMENT OF TRAINEES

1. Neither the UNIVERSITY nor AGENCY will discriminate against any TRAINEE on the basis of race, color, religion, sex, national origin, or qualified disability pursuant to Title VI of the Civil Rights Act of 1964, as subsequently amended, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and any and all other federal and state acts and laws that pertain to discrimination relating to students.

2. The UNIVERSITY will request assignment of TRAINEES to the AGENCY

allowing sufficient time for reasonable acceptance procedures to be employed.

3. Acceptance into the Internship Program will be determined by:

   a. Interview and approval of the UNIVERSITY faculty sponsor.

   b. Submission of candidates' credentials and subsequent review of same by AGENCY personnel.

   c. Personal interviews of candidates by AGENCY personnel, if requested by the AGENCY.

4. The UNIVERSITY shall ascertain that only those TRAINEES who have been officially admitted into the Internship Program and accepted by the AGENCY be permitted to report for an internship assignment.

C. UNIVERSITY RESPONSIBILITIES

1. The UNIVERSITY shall make the material provided by the AGENCY describing the Internship Program at the AGENCY available to students at the UNIVERSITY.

2. The UNIVERSITY shall provide faculty and/or staff to serve as resource personnel and program consultants, if needed, to assist the AGENCY staff in appraising, analyzing, and evaluating programs, teaching techniques, methods, and processes concerned with the Internship Program.

3. The UNIVERSITY shall provide results of TRAINEE feedback of the Internship Program to the AGENCY.

4. The UNIVERSITY shall provide forms to be completed by the AGENCY supervisor for evaluation of TRAINEES.

5. The UNIVERSITY advisor or designated representative shall visit the AGENCY (if within a 90-mile radius of the UNIVERSITY) at least once each semester in which a TRAINEE is assigned to the AGENCY. The visitation shall include conferences with the AGENCY's director of the Internship Program and/or AGENCY intern supervisor(s) and TRAINEE(S).

6. The UNIVERSITY shall inform AGENCY in writing of approval as an Internship Program site.

7. The UNIVERSITY shall consider input into the curriculum from the AGENCY.

D. AGENCY RESPONSIBILITIES

1. The AGENCY shall provide students of the UNIVERSITY opportunity for placement equivalent to those of other schools having an affiliation agreement with the AGENCY, provided the students meet the requirements for placement.

2. The AGENCY shall permit inspection of its educational facilities, student records, and any other items that may be needed to meet accreditation requirements of the UNIVERSITY'S program.

3. The AGENCY shall provide a written description of the Internship Program goals and objectives being offered to students and shall give a copy of the plan to the UNIVERSITY (faculty sponsor) and to each TRAINEE assigned to the AGENCY.

4. The AGENCY shall furnish a supervisor to work with the UNIVERSITY in administering and coordinating the Internship Program.

5. The AGENCY, through its supervisor, is responsible for the assignment of TRAINEES to acceptable activities staffed by capable and qualified personnel.

6. The AGENCY shall provide a full-time staff member qualified in education and/or by experience to directly supervise the TRAINEES.

7. The AGENCY shall complete and submit the evaluation forms supplied by the UNIVERSITY.

8. The AGENCY will agree to carry appropriate comprehensive general liability insurance with insurance coverage in existence during the term of this Agreement.

9. To the extent the AGENCY generates or maintains educational records related to the participating TRAINEE, the AGENCY agrees to comply with the Family Educational Rights and Privacy Act (FERPA) to the same extent as such laws and regulations apply to the UNIVERSITY and shall limit access to only those employees or agents with a need to know**.**

E. ADDITIONAL AGREEMENTS

1. While at the AGENCY, TRAINEES shall neither replace AGENCY staff nor render services except as identified for educational value and delineated in the jointly planned Internship Program.

2. The UNIVERSITY shall recognize that, while at the AGENCY, TRAINEES will be expected to adhere to administrative policies, procedures, standards, schedules, and practices of the AGENCY.

3. Notwithstanding anything herein to the contrary, the UNIVERSITY does not waive its right of sovereign immunity provided under the laws and constitution of the State of Alabama or its Eleventh Amendment immunity provided under the United States Constitution.

4. In any situation in which it is the AGENCY'S opinion that employee or public welfare may be adversely affected by TRAINEE actions, the AGENCY will take immediate corrective measures without prior consultation with the UNIVERSITY. The UNIVERSITY shall be notified immediately thereafter. In non-critical situations in which a TRAINEE is not performing satisfactorily in the opinion of the AGENCY, both the AGENCY and the UNIVERSITY will agree upon a course of action.

5. In the event that a "work stoppage" action is taken by some or all of the AGENCY personnel during a period when TRAINEES are assigned to the AGENCY, the TRAINEES will be required to assume the role of neutrals and to maintain an "uninvolved status" with respect to the work stoppage. Any involvement of TRAINEES shall be as individuals and not as students or TRAINEES, and the UNIVERSITY disclaims any liability or responsibility for any action or the consequences of any action taken by such individuals and their participation.

6. It is expressly acknowledged and agreed that the relationship created by this Agreement between UNIVERSITY and AGENCY is that of independent contractor; nothing in this Agreement is intended or shall be construed to create an employer-employee, master-servant, or joint venture relationship or a lease or landlord-tenant relationship between UNIVERSITY and AGENCY or between UNIVERSITY and any of AGENCY'S employees, servants, or agents or any subcontractors of AGENCY; and AGENCY shall be solely responsible for the performance by such employees, servants, agents, and any subcontractors. UNIVERSITY shall neither have nor exercise any control or direction over the methods or means by which the AGENCY, and its employees, servants, or agents, or any subcontractors perform services.

7. For the initial term and any renewal term of this Agreement, and after termination, the parties to this Agreement, and their agents, servants, and employees, shall cooperate with each other and their insurers in the prosecution or defense of any claim arising from or in any way connected with performance of duties and obligations pursuant to this Agreement. Each party, and its agents, servants, and employees, as applicable, shall attend hearings and trials and shall assist in effecting attendance of witnesses and in the conduct of any lawsuit.

8. The TRAINEE will purchase and maintain professional liability insurance. The AGENCY may request proof of insurance coverage from the TRAINEE.

9. This Agreement shall be interpreted and governed by the laws of the State of Alabama.

All notices, questions, and other matters related to TRAINEES or the Internship Program shall be directed to:

For the AGENCY:		For the UNIVERSITY:
Agency Name:	Legacy Elementary School	Department of Integrative Studies
Representative:	Rosie Lewis	Dr. Paige Vitulli
Title:	OTR/L	Chair
Address:	1 Lions Den Drive	UCOM Ste. 3700
	MacClenny, FL 32063	75 S. University Blvd.
		Mobile, Alabama 36688
Phone/Fax:	904 377 7566	251-460-6263 (Ph)
		251-460-6519 (Fax)
Email:	rosemarie.lewis@baker12.org	pvitulli@southalabama.edu

[Signature page follows]

IN WITNESS WHEREOF the parties have hereunto affixed their respective signatures on this the 14 day of January, 20 26.

AGENCY NAME:

Baker County School Board

BY AGENCY SIGNATORY*:

By: _____
Its: _____
Date: _____

*To be signed by the Agency Signatory or approved designee)

UNIVERSITY OF SOUTH ALABAMA

_

_____
Contract Officer Date

AGENDA ITEM NO. 9.6

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 1, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of the 2026-2027 Dual Enrollment Articulation Agreement with Florida Gateway College.

ATTACHMENTS:
06.01.2026 Approval of the 26-27 FGC Dual Enrollment Agreement_C.Dopson.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Career and Adult Education
418 South 8th Street
Macclenny, FL 32063
(904) 259-0403
www.bakerk12.org

Carrie Dopson, Director

May 18, 2026

Wyatt Milton, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton,

Please seek School Board approval for the Dual Enrollment Articulation Agreement entered between Florida Gateway College and the Baker County School Board. The purpose of this agreement shall include, but not be limited to, Academic Dual Enrollment, Career Dual Enrollment, Academic and Career Early Admissions, Advanced Placement, Credit by Examination, and Career Pathways.

This Agreement shall be valid for the 2026-2027 academic school year. It will be in effect from July 1, 2026 to June 30, 2027 and may be renewed annually upon mutual written consent of both parties.

Sincerely,

Carrie Dopson
Executive Director of Teaching and Learning
CTE and Adult Education

CD/bd
Attachment

FLORIDA GATEWAY COLLEGE
AND
BAKER COUNTY SCHOOL DISTRICT

2026 – 2027
DUAL ENROLLMENT ARTICULATION AGREEMENT

SECTION I

WHEREAS, Florida Gateway College, hereafter referred to as the **College**, and the Baker County School District, hereafter referred to as the **School Board,** subscribe to the educational philosophy and policy that each individual student should have the maximum opportunity to enhance his/her learning opportunities in courses suited to his/her educational, career, and personal needs, and

WHEREAS, Chapters 1007.27 and 1007.271, Florida Statutes (2020), specifies that a variety of articulated acceleration mechanisms be available for secondary school students attending Florida public or non-public schools, and §§ 1001.64 – 1001.65, F. S., specify that dual enrollment articulation agreements shall be executed between college boards of trustees and district school boards within each college district, and shall establish an articulation committee, and

WHEREAS, the **College** and the **School Board** desire to implement the above statutes by creating opportunities for high school students to pursue college-level instruction, through an articulated acceleration program.

NOW THEREFORE, in consideration of the mutual promises stated herein, the parties agree to cooperate in the establishment, maintenance, and implementation of a Dual Enrollment Program (the **Program**) between the **College** and the respective **School Board**. In implementing this Program, the parties agree to these general principles:

A. COURSE PROGRAM OFFERINGS

1. Articulation acceleration mechanisms shall include, but not be limited to, Academic Dual Enrollment, Career Dual Enrollment, Academic and Career Early Admissions, Advanced Placement, Credit by Examination, the International Baccalaureate Program, and Career Pathways.

    a. **Academic Dual Enrollment**: Students in grades 6 – 12 who qualify are earning high school credit toward a high school diploma and college credit toward an associate or baccalaureate degree. Students may be part-time or full-time. The following are ineligible to be counted as Dual Enrollment:

1.) career preparatory instruction;
2.) college preparatory instruction;
3.) other forms of pre-college instruction;
4.) physical education and recreation students who focus on physical execution of skill rather than the intellectual attributes of the activity; and
5.) courses not creditable toward a high school diploma.

Unless the student has successfully completed the entry level examination required by § 1008.30, F. S., the student will be ineligible for enrollment in college credit mathematics or English courses, or any courses for which college credit English, reading or math is a prerequisite.

b. **Career Dual Enrollment**: Students in grades 6 – 12 qualify who are seeking a degree and industry certification through a career education program or course. The student is also earning industry certifications adopted pursuant to §1008.44, F. S., which count toward the high school diploma. Students may be part-time or full-time in Career Dual Enrollment.

c. **Early Admissions**: This is a form of dual enrollment permitting high school students to enroll in college or career courses on a full-time basis. Students who qualify will earn both high school and college/career credits for courses completed. Participation in the **Career Early Admission** program shall be limited to students who have a minimum of four (4) semesters of full-time secondary enrollment, including studies undertaken in the ninth grade.

d. **Early College Program** allows admitted students to complete 60 credits of dual enrollment coursework, culminating in earning both a standard high school diploma as well as an Associate of Arts (AA) Degree upon the completion of four years of high school. This program is limited acceptance and students must meet specific criteria in order to be eligible to participate. Students commit to this program for the four years they are high school students.

e. **Credit by Examination**: Students will be eligible for college credit based on the receipt of a specified minimum score on a nationally standardized general or subject area examination.

f. **The International Baccalaureate Program**: Secondary students will be eligible who are enrolled in a program of studies offered through the International Baccalaureate Office at their high school. College credit will be awarded as determined by the **School Board** and the **College** Board of Trustees.

g. **Career Pathways Program**: Secondary students in grades 9-12 are eligible to participate in the Career Pathways Program. The promotion of the program and the revision of Career Pathways Articulation Agreements is a collaborative effort between all the consortium partners. Guidance counselors register students in an articulated, sequential program of study (including a technical component), which leads to continued study at the postsecondary level. Career Pathways programs consist of four years of high-level academic and technical courses at the high school

level, articulated (or connected) with continued high-tech training in college, often resulting in an industry level certification. Students prepare for postsecondary training by following a program of study as outlined in the Career Pathways Articulation Agreements between the **School Board** and the **College**. Per the Gold Standard Career Pathways Articulation Agreements of Industry Certification to AS Degree in 2022 - 2023, high school students successfully completing the high school portion of the Career Pathways Program can earn college credits which may be used in a declared AS Program of Study through Industry Certification or "credit by examination." They may also receive preferential admission to selective college programs. After a student meets all criteria outlined in the Career Pathways Articulation Agreement, including successful completion of 12 hours of regular college credit (not including prep courses), he/she can request that the credit be added to their college transcript by completing the Request for Career Pathways Credit form and returning it to the Director of Dual Enrollment and Recruitment. Please refer to the Florida Department of Education web site for more information. The **College** Director of Dual Enrollment and Recruitment is the coordinator of the Career Pathways Articulation Agreements.

2. In mutual consideration thereof, both parties to the agreement contained herein agree to the following conditions:

   a. The **College** shall offer college level courses that meet the requirements of §§ 1007.27 and 1007.271, F. S., with the exclusion of physical education and recreation courses, where sufficient high school facilities exist and are made available.

   b. The **College** shall award credit for student completion of a Dual Enrollment and Advanced Placement course based on the stated preference of the student, as either Dual Enrollment or Advanced Placement credit. No student shall claim double credit based on the completion of a single joint Dual Enrollment and Advanced Placement course.

   c. Courses offered for dual credit will be determined by mutual agreement between the **College** and the **School Board** and displayed in this agreement.

   d. Special request courses and the addition of classes offered for each academic year shall be designated in a letter(s) of understanding between the **School Board**, the district **Superintendent** of Schools and the **College** President. The classes will be scheduled whenever possible to assure maximum publicity prior to fall and spring registration.

   e. The **College** courses are complementary to the high school curriculum, and no unnecessary duplication will occur.

   f. The **School Board** shall be responsible for incorporating all Dual Enrollment courses within the District "Student Progression Plan."

   g. Dual Enrollment courses will utilize the common course designation and numbering system approved by the Florida Department of Education (DOE).

   h. The **College** shall determine course content in accordance with the Southern Association of Colleges and Schools Commission on Colleges (**SACSCOC**) criteria

and select instructional materials. The high school will use course syllabi provided by the **College** for all Dual Enrollment courses.

While appropriate for college-level discussions study, course materials and class discussions may reflect topics not typically included in secondary courses which some parents may object to for minors. Courses will not be modified to accommodate variations in student age and/or maturity.

i. Parties to this agreement will certify in writing that courses operated under this agreement will, when successfully completed, be accepted toward high school graduation on the basis that three college credits will equal one-half high school credit, except those designated otherwise by the Articulation Coordinating Committee of the Florida Department of Education and awarded college credits, none of which shall be remedial, preparatory or developmental. The **High School** is responsible to review high school progression and may need to submit documentation to the **College** upon request.

j. Unless prohibited by statute or rule, nothing in this agreement shall prevent students in the districts from enrolling in regular college credit or career certificate classes, which do not carry high school credit, conducted by the **College**. Students in this category shall file regular college admissions applications and shall be responsible for their own tuition, books, and other expenses as a standard student.

k. Pursuant to §1007.271, F.S., Dual Enrollment students may enroll in courses offered by the **College** during school hours, after school hours, and during the summer terms unless prohibited by **School Board** policy. Dual enrollment courses may be available online, on the high school campus, on the college campus, or at the college centers.

l. The **College** shall designate the Director of Dual Enrollment and Recruitment to coordinate the Dual Enrollment Program. The Director, in conjunction with the high school counselor, will ensure that each student will make a selection of courses to meet degree requirements, including approved program prerequisite courses. This effort is to improve articulation and minimize excess credit hours. In addition, pursuant to §1007.23, F.S., a dual enrollment student entering college in 2013 – 2014 and thereafter, seeking an associate of arts degree, will indicate a baccalaureate degree program offered by their institution of interest by the time they have earned 30 semester hours. It is the student's responsibility to be informed of the prerequisites for the baccalaureate degree program offered by their institution of interest.

NOTE: Section 1001.7065, F. S., allows that a preeminent university may require its incoming first-time-in college students to take a 9-credit to 12-credit set of courses specifically determined by the state university. The state university may require that they be taken at the specific state university involved and that credit for any such required courses cannot be fulfilled through any acceleration, transfer, or other similar mechanism.

m. The **College** will provide electronic student transcripts at the end of each term to the respective high school guidance counselors to aid in determining continued student eligibility.

n. The **College** will provide a transcript with a letter grade. Letter grades awarded by the **College** at the end of each semester are: A, B, C, D, F, I, or W. Any letter grade below a "C" will not count as credit toward satisfaction of the Gordon Rule graduation requirement and the requirement in Rule 6A-10.030; however, all grades are calculated in a student's GPA and will appear on the college transcript.

Any student earning a D or F in a course will:

- *Repeat the failed course and only the failed course the next term*
  OR
- *Need to sit out the next term and be required to repeat the course the following eligible term along with any other program related course work*

Any student earning a W in a course will:

- *Only take one course the next term*
  OR
- *Need to sit out the next term and then return the following eligible term and resume with any program related course work*

All grades, including "W" for withdrawal, count as course attempts and become part of the student's college transcript; they may affect subsequent postsecondary admission. ***If the student receives a second 'D', 'F' or 'W' in any course, Dual Enrollment eligibility will end. If a student makes the two in one term, eligibility for Dual Enrollment will end.*** No late withdrawals will be accepted if they were not received in the Dual Enrollment office by the deadline stated in the Approved DE Academic Calendar, posted by the **College**.

o. Section 1007.271(18), F.S., states that "school districts and Florida College System institutions must weigh dual enrollment courses the same as Advanced Placement, International Baccalaureate, and Advanced International Certificate of Education courses when grade point averages are calculated. Alternative grade calculation or weighting systems that discriminate against dual enrollment courses are prohibited."

This provision relating to GPA weighting includes <u>all</u> dual enrollment courses, including career education courses. In addition, there should be no differentiation between the weighting of 1000 and 2000 level courses or courses that do not appear on the *Dual Enrollment Course—High School Subject Area Equivalency List*.

p. Students taking Dual Enrollment classes taught by **College** faculty are required to follow the **College** Code of Academic Ethics and Code of Conduct outlined in the current electronic *FGC Student Handbook*.

q. The **College** and high school will schedule an information and orientation session to inform students and parents about opportunities to participate in the Dual Enrollment Program. At least two weeks prior, the **College** and high school will collaborate in formulating the agenda for this information session.

B. STUDENT ELIGIBILITY CRITERIA

1. The **School Board** shall identify the students qualified for participation in the Dual Enrollment Program. Students must demonstrate academic capabilities to pursue college level instruction.

2. In order to be eligible for participation in the Dual Enrollment Program, a student must:

   a. be in grades 6 – 12;

   b. no student will be eligible to enroll into classes through the Dual Enrollment Program beyond their 19th birthday;

   c. have a minimum ACT/SAT/PERT/TABE test score as established by the **College**. As specified in Section 1008.30, Florida Statutes, students who do not achieve the minimum test score in basic computation (math) and communication (English and reading) skills areas cannot take college credit courses in mathematics and English respectively or any courses for which college credit English, reading or math is a prerequisite. **Eligible test scores for all three (3) sections are required to participate in Dual Enrollment.**

   d. meet with the high school guidance counselor or **Board** designee, complete the Dual Enrollment/Early College Application for Admission form, and be approved to enroll by the Director of Dual Enrollment and Recruitment. Dates will be posted at High Schools and in the Approved DE Academic Calendar, posted by the **College**. Application forms must be approved prior to the published college deadlines.

   e. complete Dual Enrollment/Early College registrations by the end of the Add/Drop period for each term as listed in theApproved DE Academic Calendar published by the **College**

      The **College** will consider a request from the guidance counselors for dropping a course after the first week of classes. This will be done on a case-by-case basis and must be approved by the appropriate **College** vice president. If approved, the result will be a drop for the student, not a withdrawal.

   f. comply with the requirements specified in the County School District's "Student Progression Plan"

3. For the Associate in Arts (A.A.) Degree Program the student must:

   a. have a minimum of 3.0 unweighted GPA based on the 4.0 scale,

      or

      be recommended by the high school principal or designee, based upon evidence of the outstanding interests and aptitudes of the student, and with the concurrence of the **College.**

b. register only for required or elective courses in the A.A. Degree Program

4. For the Associate in Science (A.S.) Degree and College Credit Certificate (C.C.C.) programs the student must:

   a. have a minimum of 3.0 unweighted GPA based on a 4.0 scale,
   or
   be recommended by the high school principal or designee, based upon evidence of the outstanding interests and aptitudes of the student, and concurrence of the **College**

   b. meet all program entrance requirements as stated in the **College** catalog

   c. register only for courses in the A.S. degree program or electives approved by the **College** division administrator of the A.S. degree program to which the Dual Enrollment student has been admitted

5. For Technical Certificate Programs and Applied Technology Diplomas (A.T.D.) the student must:

   a. have a minimum 2.0 unweighted GPA based on a 4.0 scale
   or
   be recommended by the high school principal or designee, based upon evidence of the outstanding interests and aptitudes of the student, and with the concurrence of the **College**

   b. meet all specific program entrance requirements as stated in the **College** catalog

6. For Bachelor Degree Programs:

   a. have successfully completed the associate's degree prior to admission into the Bachelor program

   b. No bachelor level courses can be taken prior to admission into the program. Exceptions to the above paragraphs 2, 3, 4, and 5 will be subject to careful examination of student qualifications by the high school counselor, principal, the appropriate **College** division administrator, and Director of Dual Enrollment and Recruitment.

7. The high school principal or designee will certify students eligible for Dual Enrollment. If students drop below a 2.0 cumulative **College** GPA, it is at the discretion of the guidance counselor/designee to allow them one semester to achieve at least a 2.0 cumulative **College** GPA to maintain eligibility in the Dual Enrollment Program.

8. Students will be considered high school students for the purpose of student activities and student body privileges.

9. Dual Enrolled students may be issued a college I.D. and afforded all the privileges thereof.

10. If a student leaves your DE program/school, notify the DE office in writing as soon as possible as the student account will need to be changed. Written notification will be required to have the student continue in the DE program.

C. CALENDAR

1. The **College** shall select and schedule classes eligible for Dual Enrollment using the **College** calendar for classes taught outside the regular school hours.

2. During regular public school hours the **School Board** shall, with the concurrence of the **College**, select and schedule Dual Enrollment classes taught on the high school campus using the public school class and bell schedule and the **College** calendar.

3. The **School Board** and the **College** shall make reasonable efforts to avoid conflicts in scheduling.

4. The **College** agrees to conduct, if possible, Dual Enrollment courses at the high school, using the school class and bell schedule and the **College** calendar.

5. All logistical and scheduling information regarding Dual Enrollment courses taught by high school teachers at the high school must be provided to the **College** Director of Dual Enrollment and Recruitment by the admissions application deadline in the Approved DE Academic Calendar posted by the **College.** Special circumstances will be determined by the appropriate academic vice president. A representative from each high school should contact the **College** with credentialed instructor name(s) and the course(s) each instructor will be teaching, as well as the specific days/times the course(s) will be taught.

D. DUAL ENROLLMENT FACULTY

2. The staff will be selected on approval of the **College** and the high school principals from teachers employed at the high school or the **College**, who have filed college transcripts and applications with the **College**, and who meet the degree and certification requirements of the **College**, and pursuant to **SACSCOC**. These criteria apply to all faculty teaching postsecondary courses regardless of the physical location of the course being taught. The postsecondary institution awarding the credit shall ensure faculty teaching Dual Enrollment courses meet these qualifications. Preference will be given high school faculty as adjunct teachers for Dual Enrollment courses.

3. The **College** shall approve Dual Enrollment faculty and will provide them with a copy of the current faculty handbook. Faculty shall adhere to the professional guidelines, rules, and expectations therein. Faculty will also be provided with a current student handbook detailing information that includes, but is not limited to, add/drop and withdrawal policies, student code of conduct, grading policies, and critical dates. Dual Enrollment faculty shall verify that every student sitting in their college course is listed on their course section roster no later than the second week of each semester. The course section rosters must be signed by Dual Enrollment instructors and then faxed, emailed, or mailed to the **College** by the due date. Verbal confirmation or email confirmation will not be accepted. No student shall be permitted to remain in a college class in which they are not enrolled. Faculty must adhere to the guidelines, rules, and expectations therein that apply to faculty.

   The High Schools will notify the Director of Dual Enrollment and Recruitment of courses they will be offering on their campus for Dual Enrollment students. The course name/days/times will be emailed and the **College** will build the section. The course syllabus will be emailed to the Director of Dual Enrollment and Recruitment which shall include the course calendar identifying assignments, test dates and grading scale.

4. The **College** shall conduct an administrative evaluation of all faculty teaching Dual Enrollment students. This evaluation will be conducted by the appropriate vice president or designee.

5. The **College** shall also conduct student evaluations of Dual Enrollment faculty. This evaluation will be coordinated by the appropriate vice president or designee.

6. At the end of the term, textbooks will be collected according to **School Board** policy, and Dual Enrollment faculty will submit signed final grade rolls as required to the appropriate instructional division or **College Enrollment Services** by the published deadline. The **College** will submit student transcripts to the respective high school guidance counselor.

7. The **College** will provide all faculty members a copy of course plans and objectives for the college course they are teaching, In addition, faculty shall be provided with information on additional requirement relating to Rule 6A-10.030, F.A.C., if applicable. All course objectives and identified competencies must be included in the course plan and covered per the syllabus during the term.

Faculty members will be required to submit a course syllabus which will be reviewed by the College prior to the start of each term. Content of the syllabus must meet the same criteria as required for all college courses offered by the College. The syllabus will be kept on file at the College. Each faculty member should also submit a faculty schedule which will include the days and times the college course(s) will be taught, as well as the faculty member's designated office hours.

8. The following curriculum standards for course content, syllabi, exams, and grades shall apply to college credit Dual Enrollment:

   a. Dual Enrollment classes taught on the high school campus must meet all competencies expected and outlined in the postsecondary course plan. To ensure equivalent rigor with on-campus courses, the **College** shall be responsible for developing and providing a comprehensive end-of-course assessment or a series of expected learning outcomes in accordance with **SACSCOC**. Assessments shall be provided to the high school campus in a timely manner to ensure availability prior to scheduled administration dates.

   b. Textbooks and instructional materials used in Dual Enrollment courses must be comparable with those used with other postsecondary courses at postsecondary institutions with the same course prefix and number. The **College** will advise the **School Board** of instructional material requirements as soon as it becomes available, but no later than one term prior to a course being offered.

      Course requirements such as tests, papers, or other assignments for Dual Enrollment students must be at the same level of rigor or depth as those for non-Dual Enrollment postsecondary students. All faculty teaching Dual Enrollment courses must observe the **College** procedures and deadlines for submission of grades in the appropriate format. All faculty members will be advised of the **College**-wide grading guidelines prior to teaching a Dual Enrollment course.

   c. The **School Board** will ensure there are minimal interruptions of instructional time. A student shall lose eligibility to participate in the Dual Enrollment Program if a student is being disruptive to the learning process, such that the progress of other students and the efficient administration of the course are hindered. Dual Enrollment courses may not be combined with other high school courses, except in accordance with Section 1007.272, Florida Statutes.

E. COST

1. A student who is enrolled in a dual enrollment or early admission program through a public postsecondary institution or state university is exempt from the payment of tuition and fees, pursuant to §1009.25, F.S. The fee exemption includes application, registration, tuition, and laboratory fees for courses taken through dual enrollment.

2. For dual enrollment courses offered on a public postsecondary institution campus, the **School Board** pays the standard rate of tuition per credit hour from the Florida Education Finance Program (FEFP). Currently, the standard rate of tuition at a public postsecondary

institution is **$71.98** per credit hour. This cost is associated with dual enrollment students taking classes on the **College** campus and/or taking online classes through the **College.**

3. For dual enrollment courses offered on the high school campus by college faculty, the **School Board** must reimburse the **College** for costs associated with the proportion of salary and benefits to provide instruction. When dual enrollment courses are provided on the high school campus by a high school teacher, the **School Board** is not responsible for payment to the **College**.

4. For dual enrollment students enrolled in programs leading to a career certificate or applied technology diploma, the standard rate of tuition currently is **$2.33** per contact clock hour.

5. The **School Board** will only pay the standard rate of tuition from funds provided in the Florida Education Finance Program to the **College** during fall and spring terms. The **School Board** does not pay the **College** the standard rate of tuition during the summer terms, as FEFP funds are not provided to the **School Board** during the summer. This does not preclude the **College** from offering dual enrollment courses during the summer terms. **Beginning Summer 2021, summer enrollment for Dual Enrollment students will be limited to 2 courses.**

6. The Board of Trustees at the **College** shall establish, publish, collect, and budget student fees, and shall establish dates for paying fees. The dates shall be not later than the last day of the drop and add periods established by the Board. When the **College** has a written promise of payment from business, industry, government unit, nonprofit organization, or civic organization, fees may be deferred as determined by the **College** Board of Trustees.

7. Various sponsors and agencies agree in writing to pay for a student's tuition, fees, books, and/or supplies. These agreements take the form of letters, purchase orders, memos of understandings, formal contracts and/or authorization documents which stipulate the education expense that the agency or sponsor will pay.

8. Students with funding for tuition and fees from sponsoring agencies or organizations must have a written authorization (verbal agreements are unacceptable) from the agency on file with the business office before the student's tuition and fees may be incurred. Once the authorization is on file, tuition, fees and book costs of the student will automatically be applied to the sponsor's account and an invoice generated to the sponsor for payment.

9. Charges for tuition, fees, books and supplies may be deferred and held in accounts receivable from the last day of any registration period up to sixty (60) days but not beyond the end of the class for those students for whom the **College** has received a written authorization for payment from a business, industry, governmental unit, non-profit organization, or civic organization.

    - Faculty supplied by the **College** will be compensated directly by the **College** in accordance with the appropriate college salary schedule.

- The **School Board** shall provide Dual Enrollment instructional materials, including electronic access codes for textbooks, at the start of classes each semester, and accounting for Dual Enrollment instructional materials shall be accomplished as follows:

    a. All instructional materials purchased under the Dual Enrollment Program shall be administered as provided in § 1007.271, F.S.

    b. Students shall return instructional materials at the end of each term as provided in **School Board** procedures.

    c. Instructional materials will be stored according to **School Board** procedures, and shall be reissued to students during subsequent terms.

    d. The sale of all instructional materials purchased under § 1007.271, F.S., will be in accordance with state guidelines for the disposal of such materials.

    e. The proceeds from the sale of such instructional materials will be used to purchase instructional materials for public school students.

    f. The selection of textbooks and instructional materials for college courses is the responsibility of the full-time **College** faculty. The faculty always seeks to adopt the most effective instructional materials, changing textbooks only to improve these materials. Faculty will have no control over publishers' edition changes and in such cases usually allow students to use the previous edition of the textbook.

    g. Textbooks and associated electronic access codes must be purchased by the **School Board** each term. **College** textbook **vouchers should not be used** to purchase miscellaneous consumable materials or supplies for students. Aware of rising textbook costs, and noting that the average life of a textbook adoption presently approximates three years, the faculty will make every effort to continue to use adopted textbooks as long as they believe them to be the best available. A *Textbook Approval Form* has been adopted so a department and/or instructor can request a change in textbook, which the **College** Textbook Committee will review to approve or disapprove. However, the **College** does not guarantee that an adopted textbook will remain in service for a stated period of years.

    h. Any other financial consideration shall be as required by current state law or as amended as such.

F. ENROLLMENT PROCEDURES

1. The Director of Enrollment Management and Director of Dual Enrollment and Recruitment shall coordinate the admission of Dual Enrollment students.

2. The **College** will provide academic advisement services regarding the **College**'s educational programs to students participating in the Program.

3. All students must complete a **College** Dual Enrollment/Early College Application for Admission form by the dates listed above in Students Eligibility Criteria, B2(d)**.**

4. All students must complete their registrations, with guidance counselor approval, for each term through their MyFGC accounts no later than the published dates in the **College** Academic Calendar.

5. Approval and acceptance of the Dual Enrollment registration by the high school representative will constitute recertification of the student's Dual Enrollment eligibility.

6. Students seeking academic modifications due to a disability are required to register with the Accessibility Services Office (ASO). They should make an appointment to meet with the **College** Director of Testing and Accessibility Services and provide recent, relevant and comprehensive documentation from an appropriate health care provider or professional. While an Individualized Educational Plan (IEP) may be provided, the IEP and the 504 Plan are not generally considered adequate documentation, services may be provided to support accommodations received at the High School. The **College** and High School will work in cooperation to provide the appropriate services the student will need based on the delivery mode of the course (i.e., classroom, online, hybrid).

7. The **College** Dual Enrollment course report will be provided to the high schools for textbook review.

8. The student must complete all sections of entry-level examinations required per Section 1008.30, Florida Statutes and the **College**. Students must satisfy the college preparatory testing requirements of Rule 6A-10.0315, F.A.C., which is hereby incorporated by reference. Students, who have been identified as deficient in basic competencies in one of the areas of reading, writing, or mathematics, as determined by scores on a postsecondary readiness assessment, shall not be permitted to enroll in college credit courses in curriculum areas precluded by the deficiency. **Eligible test scores for all three (3) sections are required to participate in Dual Enrollment starting Fall 2020**.

9. Students making any schedule changes must have approval by the high school counselor and the **College** Director of Dual Enrollment and Recruitment. The student must return any books for courses they are not registered in to the individual specified by **School Board** procedure. Note: If a student withdraws from high school courses in their school district, the high school counselor must also complete withdrawal paperwork for any college Dual Enrollment courses in which the student was enrolled. An exception to this could be made if a student requests to continue in the college course(s), and the student's new school district high school principal or his/her designee provides written permission to the **College**. *No student may withdraw from a course for any reason after the withdrawal deadline (determined by the Academic Calendar).*

10. Students who register for classes are responsible for their grades associated with those classes. Students who decide not to attend or wish to withdraw from a class are responsible for dropping or withdrawing from the class by the appropriate published date.

Students who have been reported by their instructor as never attending during the first and second week of the add/drop period should be automatically dropped from their classes when course section rosters are returned to the **College** Enrollment Services Office by the third week of the semester. Therefore, since students may or may not be automatically dropped, it would be in the student's best interest to be responsible for initiating the withdrawal action. Notification of any dual enrollment student dropped by Enrollment Services Office will be sent to the Director of Dual Enrollment and Recruitment, who will then notify the high school guidance counselor immediately. Any student not dropped or withdrawn from a course by the published date will remain officially registered and will be assigned an earned letter grade at the end of the semester.

11. Students will be permitted to use ACT or SAT scores for placement into college-level courses. Students who place into Pre-Calculus (MAC 1140) or higher through ACT or SAT scores are required by the **College** to complete the Math sub-test of the PERT (Postsecondary Education Readiness Test) for placement.

12. Dual Enrollment students shall be subject to all **College** policies and procedures that apply to other students. As with all students, official final high school transcripts must be on file with the **College** Enrollment Services Office prior to students being admitted as standard students. Summer A admission after the students last eligible term as DE will only be granted under certain special circumstances which will be reviewed by the Director of Dual Enrollment and Recruitment. Students will need to complete a Standard Application, Residency Declaration form, and a letter from the High School stating the student will be graduating from High School will need to be brought to Enrollment Services to convert the student for Summer A. Enrollment for Summer A will be granted to those students that will be graduating with a degree after completion of the term. Students not completing a degree will be admitted for Summer B when their official High School transcripts have been received and reviewed.

13. Students must conform to all Dual Enrollment policies and procedures established by their high schools. All statutory requirements must be met prior to any student continuing in the program.

14. Students are not permitted to enroll in independent study courses except for special circumstances. Special circumstances are to be determined by the appropriate **College** Vice-President.

G. INSERVICE

The **College** agrees to cooperate with the **School Board** in offering in-service that will be mutually beneficial to all concerned. This in-service may be conducted at either the **College** campus, District school campus, or other site mutually agreed upon.

H. TRANSPORTATION

The student shall be responsible for providing transportation if the Dual Enrollment instruction is conducted at a facility other than the high school campus.

Dual Enrollment Program Code of Academic Ethics

The faculty of FGC is committed to a policy of honesty in academic work. Conduct which may be subject to administrative and/or disciplinary penalties, up to and including suspension or expulsion, includes:

1. **Dishonesty** is cheating of any kind with respect to examinations, course assignments, or illegal possession of examination papers. If you help another student cheat, you will be subject to the same penalties as the student who is assisted.

2. **Plagiarism** is the deliberate use and appropriation of another's work without identifying the source and then passing off such work as your own. If you fail to give full credit for ideas or materials taken from another, you have plagiarized.

   In case of dishonesty or plagiarism: The instructor will take academic action consistent with **College** policy that may result in loss of credit for a specific course and removal from the Dual Enrollment Program. The student will be required to meet with the Associate Dean for review.

Dual Enrollment Program Code of Conduct

1. Attendance at FGC is a privilege, and to maintain the college ideals of scholarship and character development, the right is reserved to withdraw any student at any time for any reason deemed sufficient, and the student concedes this right to the college.

2. Each registered student assumes the responsibility to become familiar with and to abide by the general regulations and rules of conduct of the college.

   - Disruptive behaviors, if they take place on our campus or at our off-campus college centers, may lead to suspension or dismissal from the college.

   - Any of the following violations may constitute a form of disruptive behavior:
     - Cheating in any form
     - Deliberate interference with the rights of others
     - Behavior that intentionally acts to impair, interfere with, or obstruct the orderly conduct, processes, and functions of the college. This applies to acts conducted at our college campus or any off-campus college center.

SECTION II

DUTIES OF THE ARTICULATION COMMITTEE

1. The Articulation Committee will be composed of school district administrators and guidance counselors representing the five county district area, **College** administrators, and the **College** Director of Dual Enrollment and Career Services.

2. The Articulation Committee shall meet at least twice a year.

3. The committee shall prepare the Dual Enrollment Articulation Agreement.

4. The committee shall develop mechanisms and strategies for reducing the incidence of postsecondary remediation in math, reading, and writing for first-time enrolled recent high school graduates based upon the findings in the Postsecondary Readiness for College Report produced pursuant to § 1008.37, F.S.

5. The committee annually shall analyze and assess the effectiveness of the mechanisms toward meeting the goal of reducing postsecondary remediation needs.

6. The Committee shall annually present to the **College** Board of Trustees and to the District **School Board** the results of this assessment via the Vice President.

(See Appendix Three for 2025 – 2026 plan of strategies and mechanisms for reducing the incidence of postsecondary remediation in math, reading, and writing for first time enrolled recent high school graduates.)

SECTION III

INITIATION OF COURSES

It is agreed that neither the **College** Board of Trustees nor the District **School Board** shall initiate a program or course that is not part of a program, until such has been incorporated into this Dual Enrollment Articulation Agreement.

SECTION IV

ACCOUNTABILITY & ASSESSMENT

These provisions shall not prevent a **Board** assigned responsibility for one or more of these programs from developing joint programs or contracting for specific instructional services with another Board or agency, subject to review by the two local education agencies.

For each of these programs, all related enrollment projections, FTE reports, cost analyses, and other elements required for the allocation of funds shall be the sole responsibility of the assigned **Board** unless herein indicated.

The following accountability and assessment standards shall apply to college credit Dual Enrollment:

The **College** shall analyze student performance in Dual Enrollment to ensure the level of preparation and future success is comparable with non-Dual Enrollment students. Analyses and recommendations shall be shared and reviewed with the principal and **School Board**.

The **School Board** shall analyze course and instructor evaluations for Dual Enrollment courses on the high school campus. Analyses and recommendation shall be shared and reviewed by both the **College** and **School Board**.

Any course, discipline, college, or system-wide assessment that the **College** requires in non-Dual Enrollment sections of a course shall also be used in all Dual Enrollment sections of the course.

The **College** shall compare student performance, to include final grade and exam, of Dual Enrollment course offerings on the high school campuses and college campuses to ensure that results are comparable to non-Dual Enrollment sections. Results will be made available to the principal, local school district, the **College** president, and DOE.

SECTION V

Administration of the Florida Postsecondary Education Readiness Test to Public High School Students

Purpose of Agreement

The purpose of this Agreement is to establish specifications for a testing program for the purpose of supporting the high school students as allowed by the provisions of Rule 6A-10.0315, FAC, and Title: XLVIII, Chapter 1008.30 (3) FS K-20 Education Code, between the **College** and the **School Board**.

A. PURPOSE OF TESTING PROGRAM

The purpose of the testing program is to provide the high school students with information and materials designed to meet testing needs of the students in preparing them or to determine the need for remedial instruction prior to enrolling in postsecondary education courses, counseling concerning future college and career planning, and eligibility for Dual Enrollment and Gold Seal Scholarships.

Per State Board Rule 6A-10.0315, F.A.C., Florida high schools will administer the PERT. The **College** will provide TABE testing for the high school students at no cost to the student or the **School Board**. The **College** will continue to support this effort by on-line practice tests, learning modules, and e-books for test preparation.

For testing at the high school, the **School Board** will:

1. be responsible for informing students about the test administration
2. make any unusual test site accommodations for disabled students.

For testing at the **College** test center, the **School Board** will:

1. notify students requesting ADA accommodations for TABE testing to contact the Accessibility Services Office (386-754-4219) prior to making a testing appointment.
2. students should schedule testing through FGC Test Center webpage. Test dates for the current term can be found on the DE webpage.
3. provide documentation needed for testing in the **College** test center.
4. Provide Test Voucher from the Guidance Office

B. RETESTING

High school students who do not have the required scores on the ACT or SAT subtests to be placed in college-level courses need to contact their guidance office about taking the P.E.R.T. test and obtain a Test Voucher. If the student elects to take the TABE test at the **College**, they will be required to obtain a Test Voucher from the guidance office certifying they are eligible to test at the **College**. Students are permitted to test two times per term for eligibility.

P.E.R.T. records and test scores are considered confidential educational records under § 1002.221, F.S. The **College** shall accept the test scores from the Public High School transcript as an official record of scores and comply in maintaining confidentiality of these records

SECTION VI

EFFECTIVE DATE

This resolution and the policies and allocation of responsibility shall be effective upon being signed by the District **School Board**, the **Superintendent** and the **College** President, but shall be executed before registration for the fall term of the following school year. Additions and deletions may be made at any time upon the mutual agreement of the **College** President and the District **Superintendent**. Courses and programs are to be incorporated into the agreement before instruction begins.

This Agreement shall be valid for the 2026 – 2027 academic school year.

This agreement will be in effect from July 1, 2026 to June 30, 2027 and may be renewed annually upon mutual written consent of both parties.

IN WITNESS WHEREOF, the **School Board** of Baker County, the **Superintendant** of the County School District, and the District Board of Trustees of the **College** have adopted this Agreement and caused it to be executed in accordance with §§1001.64-1001.65, F. S., Dual Enrollment Articulation Agreements.

_____ _____

Date **President**, Florida Gateway College

_____ _____

Date **Chairperson**, Baker County School Board

_____ _____

Date **Superintendent**, Baker County School District

APPENDIX ONE

DUAL ENROLLMENT ADMISSIONS REQUIREMENTS

Florida Statute 1007.271(7) states:

Career Dual Enrollment shall be provided as a curricular option for secondary students to pursue in order to earn industry certifications adopted pursuant to §1008.44, F.S., which count as credits toward the high school diploma. Career Dual Enrollment shall be available for secondary students seeking a degree and industry certification through a career education program or course. More information can be found at Florida Department of Education, Career Dual Enrollment.

DUAL ENROLLMENT APPROVED COURSES

There are hundreds of rigorous courses available to students through dual enrollment. The *Dual Enrollment Course—High School Subject Area Equivalency List,* which is updated annually and approved by the Articulation Coordinating Committee (ACC) and the State Board of Education, is a tool that identifies dual enrollment courses guaranteed to satisfy specific high school graduation subject area requirements.

Additional dual enrollment courses that are not included on the *Dual Enrollment Course—High School Subject Area Equivalency List* may be offered. Any dual enrollment course not on the equivalency list must count, at a minimum, as an elective toward high school graduation. There is no explicit limitation in statute regarding the number of high school elective credits a student may earn through dual enrollment. However, the **School Board** is not prohibited from granting subject area credit for those courses not included on the list, if appropriate.

*Note: Current law allows for any course in the Statewide Course Numbering System, with the exception of developmental education, physical education skills, and recreation courses, to be offered as dual enrollment courses.

DUAL ENROLLMENT SCHEDULING OF COURSES

The **College** is continuing to be proactive in developing new courses. However, the availability of the **College** programs and course offerings are contingent upon student interest and demand.

DUAL ENROLLMENT APPROVED PROGRAMS

The DE Approved Programs of Study are:

Associate in Arts (A.A.): Freshman and sophomore years of a four-year bachelor degree comprised of general education and elective courses. Intended for students wishing to transfer to an upper division college.

Program	Credits	Program Code	Separate Program App
Associate in Arts, A.A.	60	AAGS	-

Health Sciences – Limited Access Programs: These areas of focus allow for application into a limited access health sciences program. Please check the catalog for specific program information.

Pre-requisites for the following AS programs may be completed within the DE program when declared as an AA student.	Credits	Program Code	Separate Program App
AA – Health Sciences / Emergency Medical Services A.S.	73	AAEM	Yes
AA – Health Sciences / LPN to RN Bridge Fast-Track A.S.	72	AAFD	Yes
AA – Health Sciences / LPN to RN Bridge Traditional A.S.	72	AATD	Yes
AA – Health Sciences / Physical Therapist Assistant A.S.	74	AAPT	Yes
AA – Health Sciences / Registered Nursing A.S.	72	AARN	Yes

Associate in Science (A.S.): Two-year degree designed for students to enter careers in business, health, technical, industrial or public service fields. Some A.S. programs also transfer to colleges and universities for further degree opportunities.

Program	Credits	Program Code	Separate Program App
Biotechnology A.S. *(partnership with SFC)*	42	BIOT	-
Business Administration A.S.	60	BAVM	-
Computer Information Technology A.S.	60	CITN	-
Computer Programming and Analysis A.S.	60	CPVM	-
Criminal Justice Technology A.S.	60	CRJL	-
Digital Media and Design A.S.	60	DMDA	-
Early Childhood Education A.S.	60	EECE	-
Environmental Science Technology A.S.	60	ENST	-
Health Information Technology A.S.	70	HIMT	-
Respiratory Care A.S. *(partnership with SFC)*	19	RCTT	-
Veterinary Technology A.S. *(partnership with SPC)*	22	VETT	-

College Credit Certificate: Programs that are generally one year or less and designed for students wishing to quickly transition from education into work.

Program	Credits	Program Code	Separate Program App
Accounting Technology	28	ACGC	-
Business Management	25	SBMD	-
Child Care Center Management	12	CCCM	-
Computer Office Specialist with Programming	18	COSP	-
Computer Support Specialist with Programming	33	CSSP	-
Emergency Medical Technician – Basic	12	EMBD	Yes
Horticulture	18	HORT	-
Network Infrastructure	21	CSNI	-
Paramedic	42	PARD	Yes
Video Game Design	24	CGAC	-
Water Quality Technician	12	WQTC	-

Occupational Certificate: Clock hour programs that lead to professional licenses or certifications.

Program	Age Restriction	Credits	Program Code	Separate Program App	High School Required
Commercial Heating and Air Conditioning Tech	16	45	ACRV	-	-
Firefighter Minimum Standards	18	14.6	FIRF	Yes	Yes
Welding Technology	16	35	WTVC	-	-

APPENDIX TWO

DUAL ENROLLMENT ELIGIBLE TEST SCORES

Test Type	Reading	Writing	Math
PERT	106+	103+	114+
ACT	19+	17+	19+
SAT	24+	25+	24+
New Digital SAT	490+	490+	480+
CLT	38+	38+	16+

Note:
A student must pass ALL sections of a college placement test (reading, writing and math) to be eligible for the Dual Enrollment program.

TEST OF ADULT BASIC EDUCATION GRADE LEVEL REQUIREMENTS

The students in the following programs must be tested using the TABE and achieve these specified skills levels or be remediated until meeting the required grade level equivalents on retests. The required grade level equivalent on the TABE, which must be achieved for each certificate program, is as follows:

PROGRAM	CODE	Score Requirement			Level
		READ	MATH	LANG	
Air Conditioning & Heating Technology	ACRV	576	627	584	D
Welding Technology Basic Welding Technology Advanced	WTVC AWTC	576	596	584	D
Firefighter / EMT	FFEA	597	627	608	A

APPENDIX THREE

During the 2026 – 2027 school year, the five school districts and the **College** will:

- Schedule a fall and spring meeting of the Articulation Committee to revise the articulation agreement utilized by the **College** and the school districts.

- Expand the **College** "Career Days" activities for secondary school students on campus to include middle school as well as high school students.

- Use the **College** Testing Center to help students access the Test Center web page to download study guides for the PERT.

- Provide the teachers in the **College's** School District through the Education Preparation Institute with:
  *Alternative certification
  *Professional development for recertification or endorsements
  *Hours towards specific certification or certification deemed necessary by State/School District

Florida Gateway College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate and associate degrees. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Florida Gateway College.

FGC will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. Students may obtain further assistance and information by calling the Director of Testing and-Accessibility Services, at (386) 754-4215. The Accessibility Services Office is located in Building 007, 149 SE College Place, Lake City, Florida 32025.

Florida Gateway College does not discriminate in education or employment related decisions on the basis of race, color, ethnicity, national origin, gender, religion, disability, age, marital status, genetic information, sexual orientation, pregnancy, or any other legally protected status in accordance with the law. The equity officer is Cassandra Buckles, Executive Director of Human Resources, 149 SE College Place, Lake City, FL 32025, and may be reached at (386) 754-4313.

FGC is an Equal Access/Equal Opportunity Institution.

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   392 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date