BAKER COUNTY SCHOOL DISTRICT

Committed to Excellence

AGENDA
SCHOOL BOARD MEETING (OPEN TO THE PUBLIC)
Tuesday, February 17, 2026 - 6:00 PM
Sanderson Congregational Holiness Church (8443 CR 127, Sanderson, Florida 32087)
Minute Book #40 / Supplemental Book #54 / Page #8

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

1. INVOCATION AND PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL OF MEMBERS

4. PUBLIC HEARINGS

4.1 Public Hearing to Amend the Use of Property Tax for the Capital Outlay Projects Previously Advertised for the 2025-2026 School Year.
Teri Ambrose - (259-0418)

5. RECOGNITIONS / PRESENTATIONS

5.1 Recognize Macclenny Elementary School Staff for Attaining the PBIS Gold School Status for 2025 - 2026
Wyatt Milton - (259-0401)

5.2 Recognize PK/Kindergarten Center Staff for Attaining the PBIS Bronze School Status for 2025 - 2026
Wyatt Milton - (259-0401)

5.3 Recognize "Academic Achievers" from the Sanderson, Margaretta, and Olustee Community
Wyatt Milton - (259-0401)

6. APPROVAL TO CORRECT AND / OR ADD ITEMS TO THE FINAL AGENDA

7. REMOVAL OF ROUTINE ITEMS

8. APPROVAL OF ROUTINE ITEMS

8.1 Approval of the Personnel Items List for Approval on February 17, 2026.
Wyatt Milton - (259-0401)

8.2 Approval of the Minutes of the January 20, 2026, Work Session.
Wyatt Milton - (259-0401)

8.3 Approval of the Minutes of the January 20, 2026, Work Session.
Wyatt Milton - (259-0401)

8.4 Approval of the Minutes of the January 20, 2026, School Board Meeting.
Wyatt Milton - (259-0401)

8.5 Approval to Renew the Agreement with W. Frank Wells Nursing Home for Supervised Learning

Experiences for the Health Science Program Students at Baker County High School.
Carrie Dopson - (259-0408)

8.6 Approval to Renew the Agreement with H2 Health - Physical Therapy for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.
Carrie Dopson - (259-0408)

8.7 Approval to Renew the Agreement with Baker Vision Care for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.
Carrie Dopson - (259-0408)

8.8 Approval to Renew the Agreement with Children's Medical Center for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.
Carrie Dopson - (259-0408)

8.9 Approval to Renew the Agreement with Sixth Street Veterinary Hospital for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.
Carrie Dopson - (259-0408)

8.10 Approval to Renew the Agreement with Dr. James Cardozo and Baker County Chiropractic for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.
Carrie Dopson - (259-0408)

8.11 Approval of the Financial Reports for the Month Ending December 31, 2025.
Teri Ambrose - (259-0418)

8.12 Approval of Amendment #1 to Title IV, Part A - Student Support and Academic Enrichment in the Amount of $90,842.00 with No Change in Over All Budget Total. Amendment / Federal / No Matching
Carrie Dopson - (259-0408)

8.13 Approval of Amendment #1 to Title I, Part A - Improving the Academic Achievement of the Disadvantaged in the Amount of $27,860.00 with No Change in Over All Budget Total. Amendment / Federal / No Matching
Traci Wheeler - (259-6776)

8.14 Approval of Amendment #2 to Adult Education and Family Literacy, Adult General Education with No Change in Over All Budget Total of $153,180.00. Amendment / Federal / No Matching
Carrie Dopson - (259-0408)

8.15 Approval of Amendment #2 to Title II, Part A - Supporting Effective Instruction with No Change in Over All Budget Total of $222,325.00. Amendment / Federal / No Matching
Carrie Dopson - (259-0408)

8.16 Approval of Amendment #2 to Workforce Development Capitalization Incentive Grant (CAP) with No Change in Over All Budget Total of $1,896,125.00. Amendment / Federal / No Matching
Carrie Dopson - (259-0408)

8.17 Approval of the October 2025 - January 2026 District Property Inventory.
Chadd Scarborough - (259-5420)

9. APPROVAL OF ITEMS FOR ACTION

9.1 Approval of Removed Routine Items.
N/A

9.2 Approval to Renew the Agreement with Gold Dental for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.
Carrie Dopson - (259-0408)

9.3 Approval to Renew the Agreement with Baker County Fire and Rescue for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.

Carrie Dopson - (259-0408)

9.4 Approval to Renew the Agreement with Baker County Medical Services for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.
Carrie Dopson - (259-0408)

9.5 Approval of the Medical, Cardiac, and Anaphylaxis Emergency Response Plans to Meet New Legislative Requirements.
Tina Bradley - (259-0476)

9.6 Approval to De-authorize and Dispose of Itemized Property on the Baker County Middle School Inventory Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)
Johnnie Jacobs - (259-2226)

9.7 Approval to De-authorize and Dispose of Itemized Property on the Baker County Middle School Inventory Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)
Johnnie Jacobs - (259-2226)

9.8 Approval for the Agreement with Nova Southeastern University, Inc. for Student Internship Beginning February 17, 2026.
Thomas Hill - (259-0429)

9.9 Approval of the Auditor General's Financial and Federal Single Audit Report for Fiscal Year Ending June 30, 2025.
Teri Ambrose - (259-0418)

9.10 Approval to Pursue the Sale of Vacant District-Owned Property Parcel Number 18-2S-21-0000-0000-0048.
Wyatt Milton - (259-0401)

9.11 Approval of the Agreement with Baker County Touchdown Club, Effective February 17, 2026 - February 17, 2029.
Wyatt Milton - (259-0401)

9.12 Approval to Correct Job Descriptions: (48.00, 48.001, 49.00) Nutrition Services Assistant, Coordinator, Manager; (97.00) Warehouse/Inventory Clerk; (43.00, 72.00, 73.00, 74.00, 75.00) Paraprofessionals; (69.01) Student Services Worker.
Thomas Hill - (259-0429)

9.13 Approval of the Out of State Travel for Baker County High School Baseball Team and Staff to Tifton, GA. To Compete in the Border War on February 27, 2026, through February 28, 2026. (Traveling by Rental Vans)
Andy Giddens - (259-6995)

9.14 Approval of the MOU with Keller Community Association, Effective July 1, 2025 - June 30, 2026.
Alice Schmitges - (259-0444)

9.15 Approval to Amend the Use of Property Tax for the Capital Outlay Projects Previously Advertised for the 2025-2026 School Year.
Teri Ambrose - (259-0418)

9.16 Approval of the Formal Quotation for Centegix, Effective July 1, 2026, through July 1, 2031, with Year Four and Year Five Designated as Optional Renewal Years.
Steve Cannon - (259-0432)

9.17 Approval of Contract with Clemons, Rutherford, & Associates, Inc. for Architectural / Engineering Services for New Baker County Middle School Facility.
Wyatt Milton - (259-0401)

10. CITIZEN INPUT

A Citizen Input form must be completed and submitted to the Board Secretary PRIOR to the beginning of the

meeting if you wish to address the Board. You will be called on by the Chairman at the appropriate time. Presentations/comments are limited to three (3) minutes.

11. INFORMATION AND ANNOUNCEMENTS

12. ADJOURNMENT

NOTICE: Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

AGENDA ITEM NO. 4.1

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Teri Ambrose - (259-0418)
ITEM TYPE:	Public Hearing
AGENDA SECTION:	**PUBLIC HEARINGS**
SUBJECT:	Public Hearing to Amend the Use of Property Tax for the Capital Outlay Projects Previously Advertised for the 2025-2026 School Year.

ATTACHMENTS:
02.17.2026 Approval of the Amendment on the Use of Property Tax for Capital Outlay Projects_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Finance and Support Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

DATE: February 4, 2026

TO: Wyatt Milton, SUPERINTENDENT

FROM: Teri Ambrose
EXECUTIVE DIRECTOR FOR SUPPORT SERVICES

RE: APPROVAL TO RE-ADVERTISE SCHOOL CAPITAL OUTLAY

Please request Board approval to re-advertise the use of property tax for capital outlay projects previously advertised in the July 24, 2025, edition of The Baker County Press. This re-advertisement is necessary to allow the district to use the capital outlay resources in the most efficient manner while we continue to pursue Special Facilities Funding for the new Baker County Middle School.

The attached advertisement outlines the potential new capital projects that could be funded and amends the previously advertised projects. This re-advertisement follows the Department of Revenue TRIM guidelines for the amended notice of tax.

If you have any questions, please let me know. Thank you for your assistance in this matter.

AMENDED NOTICE OF TAX FOR SCHOOL CAPITAL OUTLAY

The Baker County School District will soon consider a measure to amend the use of property tax for the capital outlay projects previously advertised for the 2025-2026 school year.

New projects to be funded:

MAINTENANCE, RENOVATION, AND REPAIRS

Reimbursement of the maintenance, renovation, and repairs paid through the General Fund as permitted by Florida Statute
Roof repairs and replacement County Wide
HVAC repairs and replacement County Wide
Renovation and repair from storm damage

PAYMENT OF PREMIUMS FOR PROPERTY AND CASUALTY INSURANCE NECESSARY TO INSURE THE EDUCATIONAL AND ACILLLARY PLANTS OF THE SCHOOL DISTRICT

Insurance premiums on district facilities

PAYMENT OF COSTS OF COMPLIANCE WITH ENVIRONMENTAL STATUTES, RULES, AND REGULATIONS

Removal of Hazardous Waste

Amended projects to be funded:

CONSTRUCTION AND REMODELING

NEW School construction - Baker County Middle School
Remodeling Physical Facilities – County Wide
Demolition of condemned buildings at J. Franklyn Keller Intermediate School

NEW AND REPLACEMENT EQUIPMENT, COMPUTER AND DEVICE HARDWARE AND OPERATING SYSTEM SOFTWARE NECESSARY FOR GAINING ACCESS TO OR ENHANCING THE USE OF ELECTRONIC AND DIGITAL INSTRUCTIONAL CONTENT AND RESOURCES, AND ENTERPRISE RESOURCE SOFTWARE

Furniture Equipment and Software, Telephone/Intercom System/Wireless Communication System, Fire/Security System, Enterprise Resource Software – County Wide, NEW Baker County Middle School

All concerned citizens are invited to a public hearing to be held on February 17, 2026, 6:00 PM at Sanderson Congregational Holiness Church, 8443 County Road 127, Sanderson, Florida 32087

A DECISION on the proposed amendment to the projects funded from **CAPITAL OUTLAY TAXES** will be made at this hearing.

AGENDA ITEM NO. 5.1

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Recognition / Presentation
AGENDA SECTION:	**RECOGNITIONS / PRESENTATIONS**
SUBJECT:	Recognize Macclenny Elementary School Staff for Attaining the PBIS Gold School Status for 2025 - 2026

AGENDA ITEM NO. 5.2

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Recognition / Presentation
AGENDA SECTION:	**RECOGNITIONS / PRESENTATIONS**
SUBJECT:	Recognize PK/Kindergarten Center Staff for Attaining the PBIS Bronze School Status for 2025 - 2026

AGENDA ITEM NO. 5.3

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Recognition / Presentation
AGENDA SECTION:	**RECOGNITIONS / PRESENTATIONS**
SUBJECT:	Recognize "Academic Achievers" from the Sanderson, Margaretta, and Olustee Community

AGENDA ITEM NO. 8.1

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: February 17, 2026

SUBMITTED BY: Wyatt Milton - (259-0401)

ITEM TYPE: Personnel

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Personnel Items List for Approval on February 17, 2026.

ATTACHMENTS:
02.17.2026 Approval of the Personnel Items List_W.Milton.pdf

PERSONNEL ITEMS LIST FOR APPROVAL ON FEBRUARY 17, 2026

RESIGNATIONS FOR APPROVAL ON FEBRUARY 17, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Canaday	Brock			Teacher, Dropout Prevention (240 Days)	Baker County High School	February 4, 2026
Crews	Sheena			Paraprofessional ESE, Ages 6-21 (187 Days)	Macclenny Elementary School	February 4, 2026
Green	Andrew			Custodian (261 Days, 8 Hours)	Macclenny Elementary School	January 16, 2026
Norman	Kayla			Custodian (261 Days, 5.5 Hours)	Macclenny Elementary School	January 14, 2026
Rountree	Heather			Bus Driver (186 Days)	Transportation	January 16, 2026
Sirk	Dakota			Custodian (261 Days, 5.5 Hours)	Baker County Middle School	January 26, 2026
Thompson	Jessica			Registered Nurse (197 Days)	Baker County Middle School	February 2, 2026
Woolery	Julie			Secretary Maintenance (261 Days)	Maintenance	May 29, 2026

EMPLOYMENT FOR APPROVAL ON FEBRUARY 17, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Canaday	Brock		Transfer from Teacher, Physical Education SH (240 Days) Within the Same Site / Replacing Peace Givens, Unit Reassigned from 197 Days	Teacher, Dropout Prevention SH (240 Days)	Baker County High School	January 14, 2026
Combs	Sara		Transfer / Promotion Within Same Site from EDEP Assistant Supervisor (181 Days) / Replacing Melissa Ploucher	Paraprofessional, ESE Ages 6-21 (187 Days)	Legacy Elementary School	January 22, 2026
Couture	Autumn		Transfer from Teacher, First Grade (197 Days) / Replacing Kim Jennings, Unit Reassigned	Teacher, Third Grade (197 Days)	Legacy Elementary School	January 26, 2026

EMPLOYMENT FOR APPROVAL ON FEBRUARY 17, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Curry	Ashley		Transfer from Registered Nurse (197 Days) at PKK / Replacing Jessica Thompson	Registered Nurse (197 Days)	Baker County Middle School	February 2, 2026
Ford	Isaac		Initial Employment / Replacing Dakota Sirk	Custodian (261 Days, 5.5 Hours)	Baker County Middle School	February 5, 2026
Lee	Elisha		Initial Employment / Replacing Andrew Green	Custodian (261 Days, 8 Hours)	Macclenny Elementary School	February 5, 2026
Powers	Jayson		Initial Employment / Replacing Kayla Norman	Custodian (261 Days, 5.5 Hours)	Macclenny Elementary School	February 5, 2026
Robinson	Chelsea		Initial Employment / Replacing Mekuey Henry	Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County Middle School	January 26, 2026
Rodgers	James		Initial Employment / Replacing Brock Canaday	Teacher, Physical Education (240 Days)	Baker County High School	January 20, 2026
Stevens	Tyler		Initial Employment / Replacing Cameron Porch	Teacher, Physical Education (197 Days)	Baker County High School	January 20, 2026

EXTRA DUTY FOR APPROVAL ON FEBRUARY 17, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Holloway	Rachel			Working Teacher Planning Days	Regular Hourly Rate / Maximum 37.5 Hours / Funding Source: General	January 5, 2026 - May 28, 2026
Smith	Bethany			Hospital / Homebound Teacher	Regular Hourly Rate / As Needed / Funding Source: General	August 11, 2025 - May 22, 2026

SUPPLEMENTAL PAY FOR FEBRUARY 17, 2026						
LAST NAME	**FIRST NAME**	**SPECIAL NOTE**	**LOCATION**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Baker	Jana		Legacy Elementary School	Chairperson	Board Approved Rate	2025 - 2026
Burnsed	Amanda		Legacy Elementary School	Chairperson	Board Approved Rate	2025 - 2026

SUPPLEMENTAL PAY FOR FEBRUARY 17, 2026						
LAST NAME	**FIRST NAME**	**SPECIAL NOTE**	**LOCATION**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Christopher	Heather		Legacy Elementary School	Chairperson	Board Approved Rate	2025 - 2026
Combs	Sara		Legacy Elementary School	Bus Duty	Board Approved Rate - Prorated	2025 - 2026 (Effective January 22, 2026)
Combs	Sara		Legacy Elementary School	ESE Paraprofessional	Board Approved Rate - Prorated	2025 - 2026 (Effective January 22, 2026)
Griffin	Andrea	Donna Padgett	Macclenny Elementary School	Peer Teacher	Board Approved Rate - Half	2025 - 2026
Henry	Mekuey	Rescind Previously Approved on September 8, 2025	Rescind Baker County Middle School	Rescind ESE Paraprofessional	Rescind Board Approved Rate	Rescind 2025 - 2026 (Effective January 7, 2026)
Hodges	Karlie		Legacy Elementary School	Chairperson	Board Approved Rate	2025 - 2026
Moore	Jessica		Legacy Elementary School	Chairperson	Board Approved Rate	2025 - 2026
Osborne	Chelsea		Legacy Elementary School	Just Say No Club Sponsor	Board Approved Rate - Prorated	2025 - 2026 (Effective January 8, 2026)
Ploucher	Melissa	Rescind Previously Approved on September 8, 2025	Rescind Legacy Elementary School	Rescind Bus Duty	Rescind Board Approved Rate	Rescind 2025 - 2026 (Effective December 19, 2025)
Register	Tracy		Legacy Elementary School	Chairperson	Board Approved Rate	2025 - 2026
Roberts	Tyler		Baker County Middle School	Assistant Softball Coach	Board Approved Rate	2025 - 2026
Robinson	Chelsea		Baker County Middle School	ESE Paraprofessional	Board Approved Rate - Prorated	2025 - 2026 (Effective January 26, 2026)

SUPPLEMENTAL PAY FOR FEBRUARY 17, 2026						
LAST NAME	**FIRST NAME**	**SPECIAL NOTE**	**LOCATION**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Satterwhite	Cari		Baker County Middle School	ESE Department Head	Board Approved Rate - Prorated	2025 - 2026 (Effective January 5, 2026)
Taylor	Rodney		Legacy Elementary School	Chairperson	Board Approved Rate	2025 - 2026

OCCASIONAL PERSONNEL STAFFING FOR FEBRUARY 17, 2026				
LAST NAME	**FIRST NAME**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Cushenbery	Kyle	Baker County High School Assistant Baseball Coach	$1,390.00 Flat Rate / Funding Source: General	February 18, 2026 - June 30, 2026
Lowery	Cason	Baker County High School Assistant Baseball Coach	$1,390.00 Flat Rate / Funding Source: General	February 18, 2026 - June 30, 2026

LEAVE LIST FO RAPPROVAL ON FEBRUARY 17, 2026					
LAST NAME	**FIRST NAME**	**MI**	**# OF DAYS**	**TYPE OF LEAVE**	**EFFECTIVE DATES**
Martin	Jennifer		9	Personal Leave Without Pay - Medical	January 8, 2026 - January 21, 2026
Martin	Jennifer		10	Personal Leave Without Pay - Medical	January 22, 2026 – February 4, 2026
Moore	Willie Mae		37	Personal Leave Without Pay - Medical	November 12, 2025 - January 21, 2026
Perez	Christina		82	Personal Leave Without Pay - Personal / Extended	January 21, 2026 - May 25, 2026

SUBSTITUTE LIST FOR APPROVAL ON FEBRUARY 17, 2026					
LAST NAME	**FIRST NAME**	**MI**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Arnett	Leann		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	February 2, 2026
Kish	Jessica		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 2, 2026
Linton	Princess		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	February 3, 2026

SUBSTITUTE LIST FOR APPROVAL ON FEBRUARY 17, 2026					
LAST NAME	**FIRST NAME**	**MI**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Lovely	Collin		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	February 3, 2026
Phillips	Cynthia		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	January 20, 2026
Ray	Priscilla		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	January 20, 2026
Staples	John		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 2, 2026
Starrett	Robin		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	January 13, 2026

AGENDA ITEM NO. 8.2

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: February 17, 2026

SUBMITTED BY: Wyatt Milton - (259-0401)

ITEM TYPE: Minutes

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Minutes of the January 20, 2026, Work Session.

ATTACHMENTS:
02.17.2026 Approval of 01.20.2026 Work Session Minutes_W.Milton.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

MINUTES
WORK SESSION (OPEN TO THE PUBLIC)
Tuesday, January 20, 2026 - 1:15 PM
District Board Room (270 South Boulevard East, Macclenny, Florida 32063)
Minute Book #40 / Supplemental Book #54 / Page #7

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

SCHOOL BOARD WORK SESSION

1:15 p.m. - Work Session on Plans for Cardiac Emergency Response, Medical Emergency Response, Guidelines for Managing Anaphylaxis, and the Agreement with Who We Play For

The Baker County School Board met on Tuesday, January 20, 2026, at 1:15 p.m. at the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of the School Board Work Session was to present plans for Cardiac Emergency Response, Medical Emergency Response, Guidelines for Managing Anaphylaxis, and the agreement with Who We Play For. The following School Board Members were present to wit: Chairperson Jack Baker Jr., Vice-Chairperson Tiffany McInarnay, Clayton Lyons, Amanda Hodges, and Mandi Canaday. Superintendent Wyatt Milton and School Board Attorney Jeffrey Grosholz were present at the work session. Nurse Tina Bradley, School Health Specialist, and Kurt Easton, representative for Who We Play For, provided a presentation highlighting the plans and fielded questions during the work session from board members and the superintendent. Board members were provided with a full copy of the presentation. No official action was taken during the work session.

_____ Superintendent

_____ Board Chairperson

AGENDA ITEM NO. 8.3

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Minutes
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the Minutes of the January 20, 2026, Work Session.

ATTACHMENTS:
02.17.2026 Approval of 01.20.2026 Work Session Minutes 145_W.Milton.pdf

BAKER COUNTY SCHOOL DISTRICT

Committed to Excellence

MINUTES
WORK SESSION (OPEN TO THE PUBLIC)
Tuesday, January 20, 2026 - 1:45 PM
District Board Room (270 South Boulevard East, Macclenny, Florida 32063)
Minute Book #40 / Supplemental Book #54 / Page #7

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

SCHOOL BOARD WORK SESSION

1:45 p.m. - Work Session on Policy Development (3.22, 4.09, 4.215*+, 4.22*, 5.031*+, 5.500, 6.215)
The Baker County School Board met on Tuesday, January 20, 2026, at 1:45 p.m. at the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of the School Board Work Session was to discuss policy development. The following School Board Members were present to wit: Chairperson Jack Baker Jr., Vice-Chairperson Tiffany McInarnay, Clayton Lyons, Amanda Hodges, and Mandi Canaday. Superintendent Wyatt Milton and School Board Attorney Jeffrey Grosholz were present at the work session. The session was facilitated by Thomas Hill, Associate Superintendent of Human Resources. Board members were provided with a full copy of the proposed policies. During the session, additional changes were suggested; however, no official action was taken during the work session.

_____ _____
Superintendent Board Chairperson

AGENDA ITEM NO. 8.4

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: February 17, 2026

SUBMITTED BY: Wyatt Milton - (259-0401)

ITEM TYPE: Minutes

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Minutes of the January 20, 2026, School Board Meeting.

ATTACHMENTS:
02.17.2026 Approval of 01.20.2026 Meeting Minutes_W.Milton.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

MINUTES
SCHOOL BOARD MEETING (OPEN TO THE PUBLIC)
Tuesday, January 20, 2026 - 5:00 PM
District Board Room (270 South Boulevard East, Macclenny, Florida 32063)
Minute Book #40 / Supplemental Book #54 / Page #7

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

1. INVOCATION AND PLEDGE OF ALLEGIANCE
The Baker County School Board met on Tuesday, January 20, 2026, at 5:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida 32063. The purpose of this meeting was to hold the regularly scheduled Board meeting. Chairperson Jack Baker announced Wyatt Milton would give the invocation, followed by the Pledge of Allegiance led by Board Member Mandi Canaday.

2. CALL TO ORDER
Chairperson Baker called the meeting of the Baker County School Board to order and asked for a roll call of members.

3. ROLL CALL OF MEMBERS
The following Board Members were present to wit: Chairperson Jack Baker Jr., Vice-Chairperson Tiffany McInarnay, Clayton Lyons, Amanda Hodges, and Mandi Canaday. Superintendent Wyatt Milton and School Board Attorney Jeffrey Grosholz were both present for the meeting.

4. PUBLIC HEARINGS
There were no public hearings at this meeting.

5. RECOGNITIONS / PRESENTATIONS

5.1 Quarterly Update Presentation by Director of School Safety
Director Steve Cannon presented a quarterly report summarizing that there were no district school safety compliance findings.

5.2 Recognize Pre-K Staff for the High Score on VPK CLASS Assessment
Superintendent Milton presented every Pre-K staff member in attendance with a certificate honoring their outstanding achievement on VPK CLASS Assessment.

6. APPROVAL TO CORRECT AND / OR ADD ITEMS TO THE FINAL AGENDA
There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

7. REMOVAL OF ROUTINE ITEMS
Chairperson Baker asked if any Board member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

8. APPROVAL OF ROUTINE ITEMS
Chairperson Baker entertained a motion from the Board to approve the routine items. As recommended: Mandi Canaday made a motion to approve the routine items, seconded by Tiffany McInarnay. The motion carried 5-0.

8.1 Approval of the Personnel Items List for Approval on January 20, 2026.

8.2 Approval of the Minutes of the December 1, 2025, School Board Expulsion Hearing.

8.3 Approval of the Minutes of the December 1, 2025, School Board Expulsion Hearing.

8.4 Approval of the Minutes of the December 1, 2025, School Board Expulsion Hearing.

8.5 Approval of the Minutes of the December 1, 2025, School Board Meeting.

8.6 Approval of Budget Amendment #2 to Grant Proposal for "Stronger Connections" in the Amount of $600,000.00 with No Change in Over All Budget Total. Amendment / Federal / No Matching

8.7 Approval of Amendment #2 Strengthening Career & Technical Education for the 21st Century Act - Perkins V to Include Roll Forward Funds in the Amount of $12,519.00 for a New Total Budget of $77,779.00. Amendment / Federal / No Matching

8.8 Approval of Amendment #7 to Title II, Part A - Supporting Effective Instruction with No Change in Over All Budget Total of $305,880.45. Amendment / Federal / No Matching

8.9 Approval of the Grant Proposal I.D.E.A. Part B, K-12 Entitlement 2025-2026 in the Amount of $1,120,806.00. New / Federal / No Matching

8.10 Approval of the Grant Proposal I.D.E.A. Part B, Preschool Entitlement 2025-2026 in the Amount of $47,375.00. New / Federal / No Matching

8.11 Approval of the Grant Proposal Computer Science Teacher Certification in the Amount of $6,632.00. New / State / No Matching

8.12 Approval of Budget Amendment #3 (BA 3) for Fiscal Year Ending June 30, 2026. (General Fund).

8.13 Approval of the Financial Reports for the Month Ending November 30, 2025.

8.14 Approval to Renew RFP #SBHC-2223-33 (Administered by Highland County School Board as Part of P.O.W.E.R. Buying Group) for Mainline Food Contract, Effective July 1, 2025 - June 30, 2026.

8.15 Approval to Renew Agreement with Positive Behavior Supports Effective November 21, 2025 - June 30, 2026. Funding Source: Stronger Connections Grant.

8.16 Approval to Renew Agreement with Invo HealthCare Associates, LLC for Occupational Therapy Services, Effective July 1, 2025 - June 30, 2026.

8.17 Approval to Piggyback Lee County Bid #B227419JA (Fresh Produce) with Freedom Fresh Produce, Effective July 1, 2025 - June 30, 2026.

9. APPROVAL OF ITEMS FOR ACTION

9.1 Approval of Removed Routine Items.
There were no removed routine items. Therefore, no action was taken on this agenda item.

9.2 Approval of the No-Cost Agreement with American Income Life Insurance Company to Provide Parents with a Child Safety Kit.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Amanda Hodges made a motion to approve, seconded by Clayton Lyons. The motion carried 5-0.

9.3 Approval to Dispose of Books Removed from the District Office. (Obsolete / No Longer in Use Items

Will be Disposed of When Possible.)
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Clayton Lyons made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.

9.4 Approval of Out of State Field Trip on March 12, 2026 for Historical Tours of the Town of Savannah, Georgia, for BCHS History Club Students and Staff Chaperones. (Traveling by Charter Bus)
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Tiffany McInarnay made a motion to approve, seconded by Mandi Canaday. The motion carried 5-0.

9.5 Approval of the Internal Accounts Audit for the Period Ending June 30, 2025.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Clayton Lyons made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

9.6 Approval of the Baker County Education Foundation Audit for the Period Ending June 30, 2025.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Mandi Canaday made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.

9.7 Approval to Piggyback Putnam County Bid #540072415 (Milk, Dairy & Juice) with M&B Products, Effective July 1, 2025 - June 30, 2026.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Clayton Lyons made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

9.8 Approval of the Amendment to the 2025-2026 Salary Schedule to Include Substitute Nurses with Master's Degrees.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Tiffany McInarnay made a motion to approve, seconded by Clayton Lyons. The motion carried 5-0.

9.9 Approval of Out of State Field Trip on May 14, 2026, to Wild Adventures in Valdosta, Georgia, for Legacy Elementary School Fifth Grade Students and Chaperones. (Traveling by Charter Bus)
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Amanda Hodges made a motion to approve, seconded by Mandi Canaday. The motion carried 5-0.

9.10 Approval of the Agreement with Who We Play For, Inc., Effective March 4, 2026.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Mandi Canaday made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

10. CITIZEN INPUT

A Citizen Input form must be completed and submitted to the Board Secretary PRIOR to the beginning of the meeting if you wish to address the Board. You will be called on by the Chairman at the appropriate time. Presentations/comments are limited to three (3) minutes.
No individual in the audience addressed the Board with citizen concerns at this meeting.

11. INFORMATION AND ANNOUNCEMENTS

Presentation of PM2 Test Results - Superintendent Milton provided an overview of student growth from PM1 to PM2 in both ELA and Math. He highlighted the positive progress demonstrated across grade levels and commended school administrators, teachers, and staff for their dedicated efforts and hard work in supporting student achievement.

12. ADJOURNMENT

Since there was no further business to come before the Board:
Clayton Lyons made a motion to adjourn, seconded by Mandi Canaday. The motion carried via general consensus 0-0.

_____ _____

Superintendent Board Chairperson

AGENDA ITEM NO. 8.5

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Renew the Agreement with W. Frank Wells Nursing Home for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.

ATTACHMENTS:
02.17.2026 Approval of the Agreement with W Frank Wells Nursing Home_C.Dopson.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Career and Adult Education
418 South 8th Street
Macclenny, FL 32063
(904) 259-0403
www.bakerk12.org

Wyatt Milton, Superintendent

January 7, 2026

Wyatt Milton, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton,

Please seek School Board approval for the renewal of the attached agreement between the Baker County School Board and W Frank Wells Nursing Home. W Frank Wells Nursing Home and the Baker County School Board agree that this agreement shall continue in effect until voided by either party.

Sincerely,

Carrie Dopson
Executive Director of Teaching and Learning
CTE and Adult Education

CD/bd
Attachment

AFFILIATION AGREEMENT BETWEEN THE BAKER COUNTY SCHOOL BOARD
AND
W FRANK WELLS NURSING HOME

THIS AGREEMENT, made effective this 1st day of October, 2025, between the **Baker County School Board** (hereinafter referred to as **"School Board"**) and **W Frank Wells Nursing Home** (hereinafter referred to as **"Clinical Site."**)

This is a mutual agreement between the **School Board** and the **Clinical Site** to provide students enrolled in the Baker County High School (hereinafter referred to as **"School"**) **Health Science Program** (hereinafter referred to as **"Program"**) supervised learning experiences in the care of patients in accordance with the provisions set forth in this agreement.

It is covenanted and agreed between the parties hereto as follows:

1. Responsibilities of Clinical Site:

A) That the **Clinical Site** and the physicians with practice privileges with the **Clinical Site** have the ultimate responsibility for all patient care activities.

B) To provide proctors for the education of **Program** students through the cooperation and assistance of its staff and employees with the faculty and students of the **School**.

C) To provide faculty and students of the **School** available facilities and services in the planned learning experience.

D) To attempt to include faculty members of the **Program** in their staffing meetings when policies to be discussed are affected by or directly related to the **Program**.

E) To specify the number of students that the **Clinical Site** can accommodate in the **Program**.

F) Requiring all participating staff and employees to hold as confidential any student records or information received from the **School Board**.

2. Responsibilities of the School Board:

A) That the **School Board** has ultimate responsibility for all instructional activities of the students.

B) The ultimate responsibility for grading students will be that of the **School Board**.

C) That the operation of the **Program** will comply with established policies and practices of the **Clinical Site** including all applicable laws and regulations.

D) To recommend students and faculty to the **Clinical Site** in a fair manner without regard to race, religion, gender, disability, or age.

E) Selection of students is the responsibility of the **School Board** under the **Program** and shall not exceed the teaching capabilities of the **Clinical Site**.

F) To maintain standards of the **Program** as recommended and prescribed by all governing bodies regulating the **Program**.

G) That qualified individuals will be employed as faculty members, and that faculty members will receive an orientation to the **Clinical Site** prior to bringing students to clinical areas. All faculty members who assume student supervision of patient care activities shall submit credentialing applications to and be credentialed by the **Clinical Site**. The clinical privileges, granted pursuant to such credentialing, shall not exceed those privileges necessary to conduct student supervision and training under the educational program.

H) That the **School Board** will maintain liability insurance in amounts satisfactory to the **Clinical Site** for the claims or judgments of any person(s) which are the result of any negligent act or omission of the **School**, its students, and/or faculty pursuant to this agreement; and the **Clinical Site** will be advised of any changes in said coverage by way of written notification.

I) The **School Board** agrees that it will maintain the required degree of discipline among its students and faculty, giving full consideration to the **Clinical Site's** standard of conduct and performance.

J) That the **Clinical Site** may, at any time, withdraw any faculty or student from the institution facilities or premises whose conduct or performance is not in accord with the **Program**, is unprofessional, or detrimental to either the **Clinical Site** or the **School Board**. A written report of the circumstances of the withdrawal shall be submitted to the Director of the **Program**.

K) To maintain individual records of class practicum and student competencies the **Clinical Site** will have access to these records at all reasonable times.

L) Where applicable, to prepare any rotational plans for services to be used for experience and to secure the approval of this plan from the **Clinical Site** prior to the beginning of the educational programs within the facilities. Major changes made in the plans will not be effective until such time as they are approved by the **Clinical Site**.

M) To require its faculty and students to hold as confidential any patient information acquired. The **School Board** further agrees that any disclosure of patient information must be in accordance with **Clinical Site** policy, to the extent it does not conflict with applicable laws.

3. General Conditions

A) The **Clinical Site** agrees that each student shall be treated for all purposes as independent contractors and that all students of the **Program** should retain their status as students in the Baker County School District. The **School Board** agrees that it will not act or represent that it is acting as an agent of the **Clinical Site** or incur any obligations on the part the **Clinical Site** without first obtaining the express written authority of the **Clinical Site**

B) The **Clinical Site** and the **School Board** agree that this agreement shall continue in effect until voided by either party. Either party may terminate this Agreement at any time by giving the other party notice in writing at least sixty days prior to the intended termination date. Further, the **Clinical Site** and the **School Board** agree that the terms of this Agreement may be revised at any time by formal written amendment to this Agreement executed by all parties hereto.

C) The **Clinical Site** and the **School Board** agree that executed copies of this agreement shall be placed on file with the **Clinical Site** and the Director of the **Program**.

D) This agreement is nonexclusive. Thus, parties reserve the right to enter into similar agreements with other institutions.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals effective as of the day and year first above set forth.

W Frank Wells Nursing Home

by: _____
Representative for W Frank Wells Nursing Home

Baker County School Board, for and on behalf of Baker County High School

by: _____
Principal, Baker County High School:
Andy Giddens

_____
Career and Technical Education:
Carrie Dopson

_____
Teacher, Health Science Education:
Debra Gnann

_____
Chairperson Baker County School Board:
Tiffany McInarnay

_____
Superintendent:
Wyatt Milton

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   270 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____

AGENDA ITEM NO. 8.6

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Renew the Agreement with H2 Health - Physical Therapy for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.

ATTACHMENTS:
02.17.2026 Approval of the Agreement with H2 Health_C.Dopson.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Career and Adult Education
418 South 8th Street
Macclenny, FL 32063
(904) 259-0403
www.bakerk12.org

Wyatt Milton, Superintendent

January 7, 2026

Wyatt Milton, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton,

Please seek School Board approval for the renewal of the attached agreement between the Baker County School Board and H2 Health – Physical Therapy. H2 Health and the Baker County School Board agree that this agreement shall continue in effect until voided by either party.

Sincerely,

Carrie Dopson
Executive Director of Teaching and Learning
CTE and Adult Education

CD/bd
Attachment

AFFILIATION AGREEMENT BETWEEN THE BAKER COUNTY SCHOOL BOARD
AND
H2 HEALTH - PHYSICAL THERAPY

THIS AGREEMENT, made effective this 1st day of October, 2025, between the **Baker County School Board** (hereinafter referred to as **"School Board"**) and **H2 Health - Physical Therapy** (hereinafter referred to as **"Clinical Site."**)

This is a mutual agreement between the **School Board** and the **Clinical Site** to provide students enrolled in the Baker County High School (hereinafter referred to as **"School"**) **Health Science Program** (hereinafter referred to as **"Program"**) supervised learning experiences in the care of patients in accordance with the provisions set forth in this agreement.

It is covenanted and agreed between the parties hereto as follows:

1. Responsibilities of Clinical Site:

A) That the **Clinical Site** and the physicians with practice privileges with the **Clinical Site** have the ultimate responsibility for all patient care activities.

B) To provide proctors for the education of **Program** students through the cooperation and assistance of its staff and employees with the faculty and students of the **School**.

C) To provide faculty and students of the **School** available facilities and services in the planned learning experience.

D) To attempt to include faculty members of the **Program** in their staffing meetings when policies to be discussed are affected by or directly related to the **Program**.

E) To specify the number of students that the **Clinical Site** can accommodate in the **Program**.

F) Requiring all participating staff and employees to hold as confidential any student records or information received from the **School Board**.

2. Responsibilities of the School Board:

A) That the **School Board** has ultimate responsibility for all instructional activities of the students.

B) The ultimate responsibility for grading students will be that of the **School Board**.

C) That the operation of the **Program** will comply with established policies and practices of the **Clinical Site** including all applicable laws and regulations.

D) To recommend students and faculty to the **Clinical Site** in a fair manner without regard to race, religion, gender, disability, or age.

E) Selection of students is the responsibility of the **School Board** under the **Program** and shall not exceed the teaching capabilities of the **Clinical Site**.

F) To maintain standards of the **Program** as recommended and prescribed by all governing bodies regulating the **Program**.

G) That qualified individuals will be employed as faculty members, and that faculty members will receive an orientation to the **Clinical Site** prior to bringing students to clinical areas. All faculty members who assume student supervision of patient care activities shall submit credentialing applications to and be credentialed by the **Clinical Site**. The clinical privileges, granted pursuant to such credentialing, shall not exceed those privileges necessary to conduct student supervision and training under the educational program.

H) That the **School Board** will maintain liability insurance in amounts satisfactory to the **Clinical Site** for the claims or judgments of any person(s) which are the result of any negligent act or omission of the **School**, its students, and/or faculty pursuant to this agreement; and the **Clinical Site** will be advised of any changes in said coverage by way of written notification.

I) The **School Board** agrees that it will maintain the required degree of discipline among its students and faculty, giving full consideration to the **Clinical Site's** standard of conduct and performance.

J) That the **Clinical Site** may, at any time, withdraw any faculty or student from the institution facilities or premises whose conduct or performance is not in accord with the **Program**, is unprofessional, or detrimental to either the **Clinical Site** or the **School Board**. A written report of the circumstances of the withdrawal shall be submitted to the Director of the **Program**.

K) To maintain individual records of class practicum and student competencies the **Clinical Site** will have access to these records at all reasonable times.

L) Where applicable, to prepare any rotational plans for services to be used for experience and to secure the approval of this plan from the **Clinical Site** prior to the beginning of the educational programs within the facilities. Major changes made in the plans will not be effective until such time as they are approved by the **Clinical Site**.

M) To require its faculty and students to hold as confidential any patient information acquired. The **School Board** further agrees that any disclosure of patient information must be in accordance with **Clinical Site** policy, to the extent it does not conflict with applicable laws.

3. General Conditions

A) The **Clinical Site** agrees that each student shall be treated for all purposes as independent contractors and that all students of the **Program** should retain their status as students in the Baker County School District. The **School Board** agrees that it will not act or represent that it is acting as an agent of the **Clinical Site** or incur any obligations on the part the **Clinical Site** without first obtaining the express written authority of the **Clinical Site**

B) The **Clinical Site** and the **School Board** agree that this agreement shall continue in effect until voided by either party. Either party may terminate this Agreement at any time by giving the other party notice in writing at least sixty days prior to the intended termination date. Further, the **Clinical Site** and the **School Board** agree that the terms of this Agreement may be revised at any time by formal written amendment to this Agreement executed by all parties hereto.

C) The **Clinical Site** and the **School Board** agree that executed copies of this agreement shall be placed on file with the **Clinical Site** and the Director of the **Program**.

D) This agreement is nonexclusive. Thus, parties reserve the right to enter into similar agreements with other institutions.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals effective as of the day and year first above set forth.

H2 Health - Physical Therapy

by: _____
Representative for H2 Health - Physical Therapy

Baker County School Board, for and on behalf of Baker County High School

by: _____
Principal, Baker County High School:
Andy Giddens

_____
Career and Technical Education:
Carrie Dopson

_____
Teacher, Health Science Education:
Debra Gnann

_____
Chairperson Baker County School Board:
Tiffany McInarnay

_____
Superintendent:
Wyatt Milton

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   270 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____

AGENDA ITEM NO. 8.7

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Renew the Agreement with Baker Vision Care for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.

ATTACHMENTS:
02.17.2026 Approval of the Agreement with Baker Vision Care_C.Dopson.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Career and Adult Education
418 South 8th Street
Macclenny, FL 32063
(904) 259-0403
www.bakerk12.org

Wyatt Milton, Superintendent

January 7, 2026

Wyatt Milton, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton,

Please seek School Board approval for the renewal of the attached agreement between the Baker County School Board and Baker Vision Care. Baker Vision Care and the Baker County School Board agree that this agreement shall continue in effect until voided by either party.

Sincerely,

Carrie Dopson
Executive Director of Teaching and Learning
CTE and Adult Education

CD/bd
Attachment

AFFILIATION AGREEMENT BETWEEN THE BAKER COUNTY SCHOOL BOARD
AND
BAKER VISION CARE

THIS AGREEMENT, made effective this 1st day of October, 2025, between the **Baker County School Board** (hereinafter referred to as **"School Board"**) and **Baker Vision Care** (hereinafter referred to as **"Clinical Site."**)

This is a mutual agreement between the **School Board** and the **Clinical Site** to provide students enrolled in the Baker County High School (hereinafter referred to as **"School"**) **Health Science Program** (hereinafter referred to as **"Program"**) supervised learning experiences in the care of patients in accordance with the provisions set forth in this agreement.

It is covenanted and agreed between the parties hereto as follows:

1. Responsibilities of Clinical Site:

A) That the **Clinical Site** and the physicians with practice privileges with the **Clinical Site** have the ultimate responsibility for all patient care activities.

B) To provide proctors for the education of **Program** students through the cooperation and assistance of its staff and employees with the faculty and students of the **School**.

C) To provide faculty and students of the **School** available facilities and services in the planned learning experience.

D) To attempt to include faculty members of the **Program** in their staffing meetings when policies to be discussed are affected by or directly related to the **Program**.

E) To specify the number of students that the **Clinical Site** can accommodate in the **Program**.

F) Requiring all participating staff and employees to hold as confidential any student records or information received from the **School Board**.

2. Responsibilities of the School Board:

A) That the **School Board** has ultimate responsibility for all instructional activities of the students.

B) The ultimate responsibility for grading students will be that of the **School Board**.

C) That the operation of the **Program** will comply with established policies and practices of the **Clinical Site** including all applicable laws and regulations.

D) To recommend students and faculty to the **Clinical Site** in a fair manner without regard to race, religion, gender, disability, or age.

E) Selection of students is the responsibility of the **School Board** under the **Program** and shall not exceed the teaching capabilities of the **Clinical Site**.

F) To maintain standards of the **Program** as recommended and prescribed by all governing bodies regulating the **Program**.

G) That qualified individuals will be employed as faculty members, and that faculty members will receive an orientation to the **Clinical Site** prior to bringing students to clinical areas. All faculty members who assume student supervision of patient care activities shall submit credentialing applications to and be credentialed by the **Clinical Site**. The clinical privileges, granted pursuant to such credentialing, shall not exceed those privileges necessary to conduct student supervision and training under the educational program.

H) That the **School Board** will maintain liability insurance in amounts satisfactory to the **Clinical Site** for the claims or judgments of any person(s) which are the result of any negligent act or omission of the **School**, its students, and/or faculty pursuant to this agreement; and the **Clinical Site** will be advised of any changes in said coverage by way of written notification.

I) The **School Board** agrees that it will maintain the required degree of discipline among its students and faculty, giving full consideration to the **Clinical Site's** standard of conduct and performance.

J) That the **Clinical Site** may, at any time, withdraw any faculty or student from the institution facilities or premises whose conduct or performance is not in accord with the **Program**, is unprofessional, or detrimental to either the **Clinical Site** or the **School Board**. A written report of the circumstances of the withdrawal shall be submitted to the Director of the **Program**.

K) To maintain individual records of class practicum and student competencies the **Clinical Site** will have access to these records at all reasonable times.

L) Where applicable, to prepare any rotational plans for services to be used for experience and to secure the approval of this plan from the **Clinical Site** prior to the beginning of the educational programs within the facilities. Major changes made in the plans will not be effective until such time as they are approved by the **Clinical Site**.

M) To require its faculty and students to hold as confidential any patient information acquired. The **School Board** further agrees that any disclosure of patient information must be in accordance with **Clinical Site** policy, to the extent it does not conflict with applicable laws.

3. General Conditions

A) The **Clinical Site** agrees that each student shall be treated for all purposes as independent contractors and that all students of the **Program** should retain their status as students in the Baker County School District. The **School Board** agrees that it will not act or represent that it is acting as an agent of the **Clinical Site** or incur any obligations on the part the **Clinical Site** without first obtaining the express written authority of the **Clinical Site**

B) The **Clinical Site** and the **School Board** agree that this agreement shall continue in effect until voided by either party. Either party may terminate this Agreement at any time by giving the other party notice in writing at least sixty days prior to the intended termination date. Further, the **Clinical Site** and the **School Board** agree that the terms of this Agreement may be revised at any time by formal written amendment to this Agreement executed by all parties hereto.

C) The **Clinical Site** and the **School Board** agree that executed copies of this agreement shall be placed on file with the **Clinical Site** and the Director of the **Program**.

D) This agreement is nonexclusive. Thus, parties reserve the right to enter into similar agreements with other institutions.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals effective as of the day and year first above set forth.

Baker Vision Care

by: _____
Representative for Baker Vision Care

Baker County School Board, for and on behalf of Baker County High School

by: _____
Principal, Baker County High School:
Andy Giddens

_____
Career and Technical Education:
Carrie Dopson

_____
Teacher, Health Science Education:
Debra Gnann

_____
Chairperson Baker County School Board:
Tiffany McInarnay

_____
Superintendent:
Wyatt Milton

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   270 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____

AGENDA ITEM NO. 8.8

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Renew the Agreement with Children's Medical Center for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.

ATTACHMENTS:
02.17.2026 Approval of the Agreement with Children's Medical Center_C.Dopson.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Career and Adult Education
418 South 8th Street
Macclenny, FL 32063
(904) 259-0403
www.bakerk12.org

Wyatt Milton, Superintendent

January 7, 2026

Wyatt Milton, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton,

Please seek School Board approval for the renewal of the attached agreement between the Baker County School Board and Children's Medical Center. Children's Medical Center and the Baker County School Board agree that this agreement shall continue in effect until voided by either party.

Sincerely,

Carrie Dopson
Executive Director of Teaching and Learning
CTE and Adult Education

CD/bd
Attachment

AFFILIATION AGREEMENT BETWEEN THE BAKER COUNTY SCHOOL BOARD
AND
CHILDREN'S MEDICAL CENTER

THIS AGREEMENT, made effective this 1st day of October, 2025, between the **Baker County School Board** (hereinafter referred to as **"School Board"**) and **Children's Medical Center** (hereinafter referred to as **"Clinical Site."**)

This is a mutual agreement between the **School Board** and the **Clinical Site** to provide students enrolled in the Baker County High School (hereinafter referred to as **"School"**) **Health Science Program** (hereinafter referred to as **"Program"**) supervised learning experiences in the care of patients in accordance with the provisions set forth in this agreement.

It is covenanted and agreed between the parties hereto as follows:

1. Responsibilities of Clinical Site:

A) That the **Clinical Site** and the physicians with practice privileges with the **Clinical Site** have the ultimate responsibility for all patient care activities.

B) To provide proctors for the education of **Program** students through the cooperation and assistance of its staff and employees with the faculty and students of the **School**.

C) To provide faculty and students of the **School** available facilities and services in the planned learning experience.

D) To attempt to include faculty members of the **Program** in their staffing meetings when policies to be discussed are affected by or directly related to the **Program**.

E) To specify the number of students that the **Clinical Site** can accommodate in the **Program**.

F) Requiring all participating staff and employees to hold as confidential any student records or information received from the **School Board**.

2. Responsibilities of the School Board:

A) That the **School Board** has ultimate responsibility for all instructional activities of the students.

B) The ultimate responsibility for grading students will be that of the **School Board**.

C) That the operation of the **Program** will comply with established policies and practices of the **Clinical Site** including all applicable laws and regulations.

D) To recommend students and faculty to the **Clinical Site** in a fair manner without regard to race, religion, gender, disability, or age.

E) Selection of students is the responsibility of the **School Board** under the **Program** and shall not exceed the teaching capabilities of the **Clinical Site**.

F) To maintain standards of the **Program** as recommended and prescribed by all governing bodies regulating the **Program**.

G) That qualified individuals will be employed as faculty members, and that faculty members will receive an orientation to the **Clinical Site** prior to bringing students to clinical areas. All faculty members who assume student supervision of patient care activities shall submit credentialing applications to and be credentialed by the **Clinical Site**. The clinical privileges, granted pursuant to such credentialing, shall not exceed those privileges necessary to conduct student supervision and training under the educational program.

H) That the **School Board** will maintain liability insurance in amounts satisfactory to the **Clinical Site** for the claims or judgments of any person(s) which are the result of any negligent act or omission of the **School**, its students, and/or faculty pursuant to this agreement; and the **Clinical Site** will be advised of any changes in said coverage by way of written notification.

I) The **School Board** agrees that it will maintain the required degree of discipline among its students and faculty, giving full consideration to the **Clinical Site's** standard of conduct and performance.

J) That the **Clinical Site** may, at any time, withdraw any faculty or student from the institution facilities or premises whose conduct or performance is not in accord with the **Program**, is unprofessional, or detrimental to either the **Clinical Site** or the **School Board**. A written report of the circumstances of the withdrawal shall be submitted to the Director of the **Program**.

K) To maintain individual records of class practicum and student competencies the **Clinical Site** will have access to these records at all reasonable times.

L) Where applicable, to prepare any rotational plans for services to be used for experience and to secure the approval of this plan from the **Clinical Site** prior to the beginning of the educational programs within the facilities. Major changes made in the plans will not be effective until such time as they are approved by the **Clinical Site**.

M) To require its faculty and students to hold as confidential any patient information acquired. The **School Board** further agrees that any disclosure of patient information must be in accordance with **Clinical Site** policy, to the extent it does not conflict with applicable laws.

3. General Conditions

A) The **Clinical Site** agrees that each student shall be treated for all purposes as independent contractors and that all students of the **Program** should retain their status as students in the Baker County School District. The **School Board** agrees that it will not act or represent that it is acting as an agent of the **Clinical Site** or incur any obligations on the part the **Clinical Site** without first obtaining the express written authority of the **Clinical Site**

B) The **Clinical Site** and the **School Board** agree that this agreement shall continue in effect until voided by either party. Either party may terminate this Agreement at any time by giving the other party notice in writing at least sixty days prior to the intended termination date. Further, the **Clinical Site** and the **School Board** agree that the terms of this Agreement may be revised at any time by formal written amendment to this Agreement executed by all parties hereto.

C) The **Clinical Site** and the **School Board** agree that executed copies of this agreement shall be placed on file with the **Clinical Site** and the Director of the **Program**.

D) This agreement is nonexclusive. Thus, parties reserve the right to enter into similar agreements with other institutions.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals effective as of the day and year first above set forth.

Children's Medical Center

by: _____
Representative for Children's Medical Center

Baker County School Board, for and on behalf of Baker County High School

by: _____
Principal, Baker County High School:
Andy Giddens

_____
Career and Technical Education:
Carrie Dopson

_____
Teacher, Health Science Education:
Debra Gnann

_____
Chairperson Baker County School Board:
Tiffany McInarnay

_____
Superintendent:
Wyatt Milton

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   270 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____

AGENDA ITEM NO. 8.9

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Renew the Agreement with Sixth Street Veterinary Hospital for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.

ATTACHMENTS:
02.17.2026 Approval of the Agreement with Sixth Street Veterinary Hospital_C.Dopson.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Career and Adult Education
418 South 8th Street
Macclenny, FL 32063
(904) 259-0403
www.bakerk12.org

Wyatt Milton, Superintendent

January 7, 2026

Wyatt Milton, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton,

Please seek School Board approval for the renewal of the attached agreement between the Baker County School Board and Sixth Street Veterinary Hospital. Sixth Street Veterinary Hospital and Baker County School Board agree that this agreement shall continue in effect until voided by either party.

Sincerely,

Carrie Dopson
Executive Director of Teaching and Learning
CTE and Adult Education

CD/bd
Attachment

AFFILIATION AGREEMENT BETWEEN THE BAKER COUNTY SCHOOL BOARD
AND
SIXTH STREET VETERINARY HOSPITAL

THIS AGREEMENT, made effective this 1st day of October, 2025, between the **Baker County School Board** (hereinafter referred to as **"School Board"**) and **Sixth Street Veterinary Hospital** (hereinafter referred to as **"Clinical Site."**)

This is a mutual agreement between the **School Board** and the **Clinical Site** to provide students enrolled in the Baker County High School (hereinafter referred to as **"School"**) **Health Science Program** (hereinafter referred to as **"Program"**) supervised learning experiences in the care of patients in accordance with the provisions set forth in this agreement.

It is covenanted and agreed between the parties hereto as follows:

1. Responsibilities of Clinical Site:

A) That the **Clinical Site** and the physicians with practice privileges with the **Clinical Site** have the ultimate responsibility for all patient care activities.

B) To provide proctors for the education of **Program** students through the cooperation and assistance of its staff and employees with the faculty and students of the **School**.

C) To provide faculty and students of the **School** available facilities and services in the planned learning experience.

D) To attempt to include faculty members of the **Program** in their staffing meetings when policies to be discussed are affected by or directly related to the **Program**.

E) To specify the number of students that the **Clinical Site** can accommodate in the **Program**.

F) Requiring all participating staff and employees to hold as confidential any student records or information received from the **School Board**.

2. Responsibilities of the School Board:

A) That the **School Board** has ultimate responsibility for all instructional activities of the students.

B) The ultimate responsibility for grading students will be that of the **School Board**.

C) That the operation of the **Program** will comply with established policies and practices of the **Clinical Site** including all applicable laws and regulations.

D) To recommend students and faculty to the **Clinical Site** in a fair manner without regard to race, religion, gender, disability, or age.

E) Selection of students is the responsibility of the **School Board** under the **Program** and shall not exceed the teaching capabilities of the **Clinical Site**.

F) To maintain standards of the **Program** as recommended and prescribed by all governing bodies regulating the **Program**.

G) That qualified individuals will be employed as faculty members, and that faculty members will receive an orientation to the **Clinical Site** prior to bringing students to clinical areas. All faculty members who assume student supervision of patient care activities shall submit credentialing applications to and be credentialed by the **Clinical Site**. The clinical privileges, granted pursuant to such credentialing, shall not exceed those privileges necessary to conduct student supervision and training under the educational program.

H) That the **School Board** will maintain liability insurance in amounts satisfactory to the **Clinical Site** for the claims or judgments of any person(s) which are the result of any negligent act or omission of the **School**, its students, and/or faculty pursuant to this agreement; and the **Clinical Site** will be advised of any changes in said coverage by way of written notification.

I) The **School Board** agrees that it will maintain the required degree of discipline among its students and faculty, giving full consideration to the **Clinical Site's** standard of conduct and performance.

J) That the **Clinical Site** may, at any time, withdraw any faculty or student from the institution facilities or premises whose conduct or performance is not in accord with the **Program**, is unprofessional, or detrimental to either the **Clinical Site** or the **School Board**. A written report of the circumstances of the withdrawal shall be submitted to the Director of the **Program**.

K) To maintain individual records of class practicum and student competencies the **Clinical Site** will have access to these records at all reasonable times.

L) Where applicable, to prepare any rotational plans for services to be used for experience and to secure the approval of this plan from the **Clinical Site** prior to the beginning of the educational programs within the facilities. Major changes made in the plans will not be effective until such time as they are approved by the **Clinical Site**.

M) To require its faculty and students to hold as confidential any patient information acquired. The **School Board** further agrees that any disclosure of patient information must be in accordance with **Clinical Site** policy, to the extent it does not conflict with applicable laws.

3. General Conditions

A) The **Clinical Site** agrees that each student shall be treated for all purposes as independent contractors and that all students of the **Program** should retain their status as students in the Baker County School District. The **School Board** agrees that it will not act or represent that it is acting as an agent of the **Clinical Site** or incur any obligations on the part the **Clinical Site** without first obtaining the express written authority of the **Clinical Site**

B) The **Clinical Site** and the **School Board** agree that this agreement shall continue in effect until voided by either party. Either party may terminate this Agreement at any time by giving the other party notice in writing at least sixty days prior to the intended termination date. Further, the **Clinical Site** and the **School Board** agree that the terms of this Agreement may be revised at any time by formal written amendment to this Agreement executed by all parties hereto.

C) The **Clinical Site** and the **School Board** agree that executed copies of this agreement shall be placed on file with the **Clinical Site** and the Director of the **Program**.

D) This agreement is nonexclusive. Thus, parties reserve the right to enter into similar agreements with other institutions.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals effective as of the day and year first above set forth.

Sixth Street Veterinary Hospital

by: _____
Representative for Sixth Street Veterinary Hospital

Baker County School Board, for and on behalf of Baker County High School

by: _____
Principal, Baker County High School:
Andy Giddens

_____
Career and Technical Education:
Carrie Dopson

_____
Teacher, Health Science Education:
Debra Gnann

_____
Chairperson Baker County School Board:
Tiffany McInarnay

_____
Superintendent:
Wyatt Milton

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   270 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____

AGENDA ITEM NO. 8.10

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Renew the Agreement with Dr. James Cardozo and Baker County Chiropractic for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.

ATTACHMENTS:
02.17.2026 Approval of the Agreement with Dr. James Cardozo and Baker County Chiropractic_C.Dopson.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Career and Adult Education
418 South 8th Street
Macclenny, FL 32063
(904) 259-0403
www.bakerk12.org

Wyatt Milton, Superintendent

January 7, 2026

Wyatt Milton, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton,

Please seek School Board approval for the renewal of the attached agreement between the Baker County School Board and Dr. James Cardozo and Baker County Chiropractic. Dr. James Cardozo and Baker County Chiropractic and the Baker County School Board agree that this agreement shall continue in effect until voided by either party.

Sincerely,

Carrie Dopson
Executive Director of Teaching and Learning
CTE and Adult Education

CD/bd
Attachment

AFFILIATION AGREEMENT BETWEEN THE BAKER COUNTY SCHOOL BOARD
AND
DR. JAMES CARDOZO – BAKER COUNTY CHIROPRACTIC

THIS AGREEMENT, made effective this 1st day of October, 2025, between the **Baker County School Board** (hereinafter referred to as **"School Board"**) and **James E. Cardozo, DC – Baker County Chiropractic** (hereinafter referred to as **"Clinical Site."**)

This is a mutual agreement between the **School Board** and the **Clinical Site** to provide students enrolled in the Baker County High School (hereinafter referred to as **"School"**) **Health Science Program** (hereinafter referred to as **"Program"**) supervised learning experiences in the care of patients in accordance with the provisions set forth in this agreement.

It is covenanted and agreed between the parties hereto as follows:

1. Responsibilities of Clinical Site:

A) That the **Clinical Site** and the physicians with practice privileges with the **Clinical Site** have the ultimate responsibility for all patient care activities.

B) To provide proctors for the education of **Program** students through the cooperation and assistance of its staff and employees with the faculty and students of the **School**.

C) To provide faculty and students of the **School** available facilities and services in the planned learning experience.

D) To attempt to include faculty members of the **Program** in their staffing meetings when policies to be discussed are affected by or directly related to the **Program**.

E) To specify the number of students that the **Clinical Site** can accommodate in the **Program**.

F) Requiring all participating staff and employees to hold as confidential any student records or information received from the **School Board**.

2. Responsibilities of the School Board:

A) That the **School Board** has ultimate responsibility for all instructional activities of the students.

B) The ultimate responsibility for grading students will be that of the **School Board**.

C) That the operation of the **Program** will comply with established policies and practices of the **Clinical Site** including all applicable laws and regulations.

D) To recommend students and faculty to the **Clinical Site** in a fair manner without regard to race, religion, gender, disability, or age.

E) Selection of students is the responsibility of the **School Board** under the **Program** and shall not exceed the teaching capabilities of the **Clinical Site**.

F) To maintain standards of the **Program** as recommended and prescribed by all governing bodies regulating the **Program**.

G) That qualified individuals will be employed as faculty members, and that faculty members will receive an orientation to the **Clinical Site** prior to bringing students to clinical areas. All faculty members who assume student supervision of patient care activities shall submit credentialing applications to and be credentialed by the **Clinical Site**. The clinical privileges, granted pursuant to such credentialing, shall not exceed those privileges necessary to conduct student supervision and training under the educational program.

H) That the **School Board** will maintain liability insurance in amounts satisfactory to the **Clinical Site** for the claims or judgments of any person(s) which are the result of any negligent act or omission of the **School**, its students, and/or faculty pursuant to this agreement; and the **Clinical Site** will be advised of any changes in said coverage by way of written notification.

I) The **School Board** agrees that it will maintain the required degree of discipline among its students and faculty, giving full consideration to the **Clinical Site's** standard of conduct and performance.

J) That the **Clinical Site** may, at any time, withdraw any faculty or student from the institution facilities or premises whose conduct or performance is not in accord with the **Program**, is unprofessional, or detrimental to either the **Clinical Site** or the **School Board**. A written report of the circumstances of the withdrawal shall be submitted to the Director of the **Program**.

K) To maintain individual records of class practicum and student competencies the **Clinical Site** will have access to these records at all reasonable times.

L) Where applicable, to prepare any rotational plans for services to be used for experience and to secure the approval of this plan from the **Clinical Site** prior to the beginning of the educational programs within the facilities. Major changes made in the plans will not be effective until such time as they are approved by the **Clinical Site**.

M) To require its faculty and students to hold as confidential any patient information acquired. The **School Board** further agrees that any disclosure of patient information must be in accordance with **Clinical Site** policy, to the extent it does not conflict with applicable laws.

3. General Conditions

A) The **Clinical Site** agrees that each student shall be treated for all purposes as independent contractors and that all students of the **Program** should retain their status as students in the Baker County School District. The **School Board** agrees that it will not act or represent that it is acting as an agent of the **Clinical Site** or incur any obligations on the part the **Clinical Site** without first obtaining the express written authority of the **Clinical Site**

B) The **Clinical Site** and the **School Board** agree that this agreement shall continue in effect until voided by either party. Either party may terminate this Agreement at any time by giving the other party notice in writing at least sixty days prior to the intended termination date. Further, the **Clinical Site** and the **School Board** agree that the terms of this Agreement may be revised at any time by formal written amendment to this Agreement executed by all parties hereto.

C) The **Clinical Site** and the **School Board** agree that executed copies of this agreement shall be placed on file with the **Clinical Site** and the Director of the **Program**.

D) This agreement is nonexclusive. Thus, parties reserve the right to enter into similar agreements with other institutions.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals effective as of the day and year first above set forth.

James E. Cardozo, DC – Baker County Chiropractic

by: _____
Representative for James E. Cardozo, DC

Baker County School Board, for and on behalf of Baker County High School

by: _____ _____
Principal, Baker County High School: Andy Giddens
Career and Technical Education: Carrie Dopson

_____
Teacher, Health Science Education: Debra Gnann

_____ _____
Chairperson Baker County School Board: Tiffany McInarnay
Superintendent: Wyatt Milton

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   270 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____

AGENDA ITEM NO. 8.11

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: February 17, 2026

SUBMITTED BY: Teri Ambrose - (259-0418)

ITEM TYPE: Finance

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Financial Reports for the Month Ending December 31, 2025.

ATTACHMENTS:
02.17.2026 Approval of the Financial Reports for the Month Ending December 31, 2025_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - General Fund
For the Month Ending December 31, 2025

	2025-2026	
Revenues	**Budgeted Revenues**	**Actual Revenues**
Federal - R3200 - 3299	260,000.00	22,563.43
State - R3300-3399	36,798,868.00	18,639,906.85
Local - R3400-3499	8,127,597.00	6,015,433.77
Other Local Revenue - R3700-3799	-	33,265.52
Transfers In	-	-
Loss Recoveries	-	
Beginning Fund Balance	6,466,700.22	
	51,653,165.22	24,711,169.57

	Current Year			Prior Year	
Expenditures	**Budgeted Expenditures**	**Actual Expenditures**	**Difference**	**31-Dec-24 Actual Exp.**	**Difference (Current - Prior)**
K-12 Instruction - Function 5000-5900	$ 26,628,589.17	10,589,093.55	16,039,495.62	10,642,671.57	(53,578.02)
Pupil Personnel Services - Function 6100	2,867,312.32	1,137,395.26	1,729,917.06	1,158,356.18	(20,960.92)
Instructional Media Services - Function 6200	644,275.64	230,524.37	413,751.27	239,699.79	(9,175.42)
Instruction & Curriculum Development Services - Function 6300	661,967.01	277,334.29	384,632.72	381,837.37	(104,503.08)
Instructional Staff Training Services - Function 6400	136,113.89	58,354.70	77,759.19	86,070.73	(27,716.03)
Instructional Related Technology - Function 6500	339,200.00	160,993.97	178,206.03	162,323.61	(1,329.64)
School Board - Function 7100	450,250.00	205,848.18	244,401.82	194,956.21	10,891.97
General Administration - Function 7200	436,418.45	183,022.93	253,395.52	178,644.14	4,378.79
School Administration - Function 7300	2,458,404.43	1,158,138.34	1,300,266.09	1,088,250.57	69,887.77
Facilities Acquisition & Construction - Function 7400	72,994.00	8,660.46	64,333.54	-	8,660.46
Fiscal Services - Function 7500	836,450.00	404,706.99	431,743.01	422,405.89	(17,698.90)
School Food Services - Function 7600	-	14,454.77	(14,454.77)	6,148.36	8,306.41
Central Services - Function 7700	586,119.69	251,668.08	334,451.61	247,395.56	4,272.52
Pupil Transportation Services - Function 7800	2,465,601.09	1,139,964.49	1,325,636.60	1,058,206.09	81,758.40
Operation of Plant - Function 7900	5,836,534.99	3,065,540.24	2,770,994.75	3,308,225.57	(242,685.33)
Maintenance of Plant - Function 8100	1,087,500.00	588,603.79	498,896.21	583,462.13	5,141.66
Administrative Technology Services - Function 8200	724,560.05	463,427.88	261,132.17	431,413.83	32,014.05
Community Services - Function 9100	347,869.36	129,013.51	218,855.85	137,232.65	(8,219.14)
Debt Service - Function 9200	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Ending Fund Balance	5,073,005.13		5,073,005.13		
	51,653,165.22	20,066,745.80	31,586,419.42	20,327,300.25	(260,554.45)

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - School Food Service
For the Month Ending December 31, 2025

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	3,492,050.00	1,203,931.41
State - R3300-3399	25,000.00	16,889.00
Local - R3400-3499	28,000.00	23,664.83
Other Financing Sources	-	-
Beginning Fund Balance	1,419,809.76	
	4,964,859.76	1,244,485.24

	Current Year			Prior Year	
Expenditures	**Budgeted Expenditures**	**Actual Expenditures**	**Difference**	**31-Dec-24 Actual Exp.**	**Difference (Current - Prior)**
Food Service - Function 7600	4,079,050.00	1,972,319.91	2,106,730.09	1,462,120.09	510,199.82
Other Financing Uses	-	-	-	-	-
Ending Fund Balance	885,809.76		885,809.76		
	4,964,859.76	1,972,319.91	2,992,539.85	1,462,120.09	510,199.82

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - Federal Programs
For the Month Ending December 31, 2025

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	3,661,874.93	1,409,663.20
State - R3300-3399	-	-
Local - R3400-3499	-	2,435.14
Other/Transfers	-	-
	3,661,874.93	1,412,098.34

Expenditures	Current Year Budgeted Expenditures	Current Year Actual Expenditures	Difference	Prior Year 31-Dec-24 Actual Exp.	Difference (Current - Prior)
K-12 Instruction - Function 5000-5900	$ 1,790,802.49	$ 801,756.08	989,046.41	$ 960,099.36	(158,343.28)
Pupil Personnel Services - Function 6100	791,051.48	198,300.07	592,751.41	149,729.65	48,570.42
Instructional Media Services - Function 6200	-	-	-	-	-
Instruction & Curriculum Development Services - Function 6300	364,509.99	166,859.35	197,650.64	188,770.59	(21,911.24)
Instructional Staff Training Services - Function 6400	461,752.96	111,750.79	350,002.17	131,123.50	(19,372.71)
Instructional Related Technology - Function 6500	-	-	-	-	-
School Board - Function 7100	-	-	-	-	-
General Administration - Function 7200	181,287.01	462.54	180,824.47	3,668.44	(3,205.90)
School Administration - Function 7300	19,688.00	806.28	18,881.72	2,935.00	(2,128.72)
Facilities Acquisition & Construction - Function 7400	-	-	-	-	-
Fiscal Services - Function 7500	-	-	-	-	-
School Food Services - Function 7600	-	-	-	-	-
Central Services - Function 7700	18,977.00	7,280.85	11,696.15	11,947.89	(4,667.04)
Pupil Transportation Services - Function 7800	33,806.00	24,442.76	9,363.24	16,583.60	7,859.16
Operation of Plant - Function 7900	-	-	-	-	-
Maintenance of Plant - Function 8100	-	-	-	-	-
Administrative Technology Services - Function 8200	-	-	-	-	-
Community Services - Function 9100	-	-	-	-	-
Debt Service - Function 9200					
	$ 3,661,874.93	$ 1,311,658.72	2,350,216.21	$ 1,464,858.03	(153,199.31)

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - PECO
For the Month Ending December 31, 2025

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	-	-
State - R3300-3399	250,000.00	-
Local - R3400-3499	-	-
Other/Transfers	-	-
Beginning Fund Balance	804.94	
	250,804.94	-

Expenditures	Current Year Budgeted Expenditures	Actual Expenditures	Difference	Prior Year 31-Dec-24 Actual Exp.	Difference (Current - Prior)
Facilities Acquisition & Construction - Function 7400	250,804.94	-	250,804.94	-	-
Other Financing Uses/Transfers	-	-	-	-	-
Ending Fund Balance	-		-		
	250,804.94	-	250,804.94	-	-

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - CO & DS
For the Month Ending December 31, 2025

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	-	-
State - R3300-3399	164,500.00	0.02
Local - R3400-3499	-	-
Other/Transfers	-	-
Beginning Fund Balance	364,498.67	
	528,998.67	0.02

Expenditures	Current Year Budgeted Expenditures	Current Year Actual Expenditures	Difference	Prior Year 31-Dec-24 Actual Exp.	Difference (Current - Prior)
Facilities Acquisition & Construction - Function 7400	528,998.67	-	528,998.67	-	-
Other Financing Uses/Transfers	-	-	-	-	-
Ending Fund Balance	-		-		
	528,998.67	-	528,998.67	-	-

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - LCIF (1.5 MIL)
For the Month Ending December 31, 2025

	2025-2026 Budgeted	Actual
Revenues	**Revenues**	**Revenues**
Federal - R3200 - 3299	-	-
State - R3300-3399	-	-
Local - R3400-3499	2,617,292.00	2,154,547.34
Other Local Revenue - R3700-3799		38,239.00
Other/Transfers	-	-
Beginning Fund Balance	1,812,347.26	
	4,429,639.26	2,192,786.34

	Current Year			Prior Year	
	Budgeted	Actual		31-Dec-24	Difference
Expenditures	**Expenditures**	**Expenditures**	**Difference**	**Actual Exp.**	**(Current - Prior)**
K-12 Instruction - Function 5000-5900	-	-	-	2,251.50	(2,251.50)
Facilities Acquisition & Construction - Function 7400	4,429,639.26	866,591.34	3,563,047.92	111,732.75	754,858.59
Pupil Transportation Services - Function 7800	-	771,284.00	(771,284.00)	-	771,284.00
Operation of Plant - Function 7900	-	-	-	32,415.35	(32,415.35)
Maintenance of Plant - Function 8100	-	-	-	-	-
Administrative Technology Services - Function 8200	-	-	-	15,974.30	(15,974.30)
Other Financing Uses/Transfers	-	-	-	-	-
Ending Fund Balance	-		-		-
	4,429,639.26	1,637,875.34	2,791,763.92	162,373.90	1,475,501.44

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - Impact Fees
For the Month Ending December 31, 2025

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	-	-
State - R3300-3399	-	-
Local - R3400-3499	85,000.00	80,797.46
Other/Transfers	-	-
Beginning Fund Balance	918,858.68	
	1,003,858.68	80,797.46

Expenditures	Current Year Budgeted Expenditures	Current Year Actual Expenditures	Current Year Difference	Prior Year 31-Dec-24 Actual Exp.	Difference (Current - Prior)
Facilities Acquisition & Construction - Function 7400	1,003,858.68	221,709.47	782,149.21	-	221,709.47
Other Financing Uses/Transfers	-	-	-	-	-
Ending Fund Balance	-		-		
	1,003,858.68	221,709.47	782,149.21	-	221,709.47

DISTRICT:
REPORT TITLE:

Baker County School Board
DECEMBER 2025
A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
161336	R	BAKER CO011	BAKER CO EDUCATION FOUNDATION	12/05/2025	$ 681.00
161337	R	MIDLAND 000	MIDLAND CREDIT MANAGEMENT, INC.	12/05/2025	$ 35.89
161338	R	PRE-PAID000	PRE-PAID LEGAL SERVICES INC	12/05/2025	$ 7.97
161339	R	ACT, INC001	ACT, INC.	12/05/2025	$ 2,158.00
161340	R	AIRGAS, 000	AIRGAS, INC.	12/05/2025	$ 360.78
161341	R	ALLIED I001	ALLIED INSTRUCTIONAL SERVICES, LLC	12/05/2025	$ 2,549.94
161342	R	AMAZON C001	AMAZON CAPITAL SERVICES, INC.	12/05/2025	$ 1,341.18
161343	R	BAKER CO032	BAKER COUNTY SHERIFFS OFFICE	12/05/2025	$ 8,861.84
161344	R	BAKER CO035	BAKER COUNTY TAX COLLECTOR	12/05/2025	$ 39.30
161345	R	CERTIPOR001	CERTIPORT, INC.	12/05/2025	$ 129.20
161346	R	CITY ELE000	CITY ELECTRIC SUPPLY CO	12/05/2025	$ 1,033.20
161347	R	CITY OF 000	CITY OF MACCLENNY	12/05/2025	$ 16,360.48
161348	R	CIVICPLU000	CIVICPLUS, LLC	12/05/2025	$ 6,287.40
161349	R	EMERGENC000	EMERGENCY SYSTEMS INC	12/05/2025	$ 148.50
161350	R	FLORIDA 003	FLORIDA DEPT OF EDUCATION	12/05/2025	$ 90.00
161351	R	FLORIDA 006	FLORIDA DEPT OF FINANCIAL SER	12/05/2025	$ 270.00
161352	R	FLORIDA 026	FLORIDA POWER & LIGHT COMPANY	12/05/2025	$ 41,173.28
161353	R	GATEWAY 000	GATEWAY PEST CONTROL INC	12/05/2025	$ 1,375.00
161354	R	GLE ASSO001	GLE ASSOCIATES, INC	12/05/2025	$ 2,500.00
161355	R	GRAINGER002	GRAINGER	12/05/2025	$ 1,323.74
161356	R	HAGAN AC000	HAGAN ACE HARDWARE	12/05/2025	$ 370.47
161357	R	KENS FEN000	KENS FENCING LLC	12/05/2025	$ 4,985.00
161358	R	KENS FEN000	KENS FENCING LLC	12/05/2025	$ 2,400.00
161359	R	KING & W000	KING & WALKER CPA, PL	12/05/2025	$ 11,000.00
161360	R	L V HIER000	L V HIERS INC	12/05/2025	$ 5,575.52
161361	R	LEXISNEX001	LEXISNEXIS MATTHEW BENDER	12/05/2025	$ 124.73
161362	R	MACCLENN009	MACCLENNY MOWER & SAW INC	12/05/2025	$ 409.25
161363	R	MYFLEETC000	MYFLEETCENTER, SOUND BILLING	12/05/2025	$ 431.06
161364	R	O'REILLY000	O'REILLY AUTO PARTS	12/05/2025	$ 444.97
161365	R	PEARSON 002	PEARSON EDUCATION	12/05/2025	$ 239.56
161366	R	PRE-K KI000	PRE-K KINDERGARTEN CENTER	12/05/2025	$ 199.21
161367	R	REGIONS 004	REGIONS COMMERCIAL BANKCARD	12/05/2025	$ 4,383.52
161368	R	RICHARD 001	RICHARD FERRY ENTERPRISES	12/05/2025	$ 445.30

DISTRICT:
REPORT TITLE:

Baker County School Board
DECEMBER 2025
A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
161369	R	RUMBERGE000	RUMBERGER KIRK & CALDWELL PROFESSIONAL ASSOC	12/05/2025	$ 7,411.30
161370	R	SAFETY-K000	SAFETY-KLEEN SYSTEMS, INC	12/05/2025	$ 1,014.26
161371	R	SHERWIN-001	SHERWIN-WILLIAMS CO	12/05/2025	$ 891.65
161372	R	SOLIANT 000	SOLIANT HEALTH, LLC	12/05/2025	$ 12,994.00
161373	R	SPURLKIM000	SPURLOCK, KIMBERLY	12/05/2025	$ 147.03
161374	R	UNIFIRST001	UNIFIRST CORPORATION	12/05/2025	$ 347.75
161375	R	VERIZON 001	VERIZON WIRELESS	12/05/2025	$ 309.30
161376	R	WESTSIDE003	WESTSIDE ELEM SCHOOL	12/05/2025	$ 30.00
161377	R	WHEELTRA001	WHEELER, TRACI D.	12/05/2025	$ 405.53
161378	R	WILLIAMS001	WILLIAMS GROUNDWORKS COMPANY LLC	12/05/2025	$ 700.00
161379	R	WESTOKAT001	WESTON, KATHY J.	12/05/2025	$ 630.38
161380	R	AMAZON C001	AMAZON CAPITAL SERVICES, INC.	12/12/2025	$ 1,409.83
161381	R	BAKER CO001	BAKER COUNTY HIGH SCHOOL	12/12/2025	$ 3,145.19
161382	R	BAKER CO032	BAKER COUNTY SHERIFFS OFFICE	12/12/2025	$ 51,727.33
161383	R	BAKER DI000	BAKER DISTRIBUTING COMPANY	12/12/2025	$ 1,410.77
161384	R	BESCH AN000	BESCH AND SMITH CIVIL GROUP INC.	12/12/2025	$ 157,780.16
161385	R	CITY OF 000	CITY OF MACCLENNY	12/12/2025	$ 17,113.14
161386	R	CLASSLIN001	CLASSLINK, INC	12/12/2025	$ 19,602.10
161387	R	CUMBERLA001	CUMBERLAND INTERNATIONAL TRUCKS OF FLORIDA	12/12/2025	$ 3,950.76
161388	R	FL SCHOO003	FL SCHOOL BOOK DEPOSITORY	12/12/2025	$ 516.77
161389	R	FLORIDA 026	FLORIDA POWER & LIGHT COMPANY	12/12/2025	$ 19,479.60
161390	R	FOLLETT 018	FOLLETT HIGHER EDUCATION GROUP, LLC	12/12/2025	$ 220.49
161391	R	H2 REHAB000	H2 REHABILITATION SERVICES OF FLORIDA, LLC	12/12/2025	$ 1,600.00
161392	R	HAGAN AC000	HAGAN ACE HARDWARE	12/12/2025	$ 824.07
161393	R	HEALERIC000	HEALEY, RICHARD J. JR	12/12/2025	$ 5,364.00
161394	R	HINSODIA001	HINSON, DIANNA F.	12/12/2025	$ 41.52
161395	R	INTERSTA003	INTERSTATE BILLING SERVICES, INC	12/12/2025	$ 684.94
161396	R	KENDALL 000	KENDALL HUNT PUBLISHING COMPANY	12/12/2025	$ 923.60
161397	R	KENS FEN000	KENS FENCING LLC	12/12/2025	$ 350.00
161398	R	KIGHTCOU000	KIGHT, COURTLAND	12/12/2025	$ 454.79
161399	R	KIMBALL 000	KIMBALL MIDWEST	12/12/2025	$ 477.86
161400	R	KING & W000	KING & WALKER CPA, PL	12/12/2025	$ 5,000.00
161401	R	LEGACY E000	LEGACY ELEMENTARY SCHOOL	12/12/2025	$ 138.38

DISTRICT:
REPORT TITLE:

Baker County School Board
DECEMBER 2025
A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
161402	R	LITERACY001	LITERACY RESOURCES, LLC	12/12/2025	$ 199.36
161403	R	NEW RIVE000	NEW RIVER SOLID WASTE ASSOC	12/12/2025	$ 127.20
161404	R	NOCTI 000	NOCTI	12/12/2025	$ 726.00
161405	R	O'REILLY000	O'REILLY AUTO PARTS	12/12/2025	$ 66.35
161406	R	OFFICE D005	OFFICE DEPOT, INC	12/12/2025	$ 67.30
161407	R	R N TOOL000	R N TOOLING, LLC.	12/12/2025	$ 249.95
161408	R	RAULEDUS000	RAULERSON, DUSHAYNE	12/12/2025	$ 59.00
161409	R	SETEL 000	SETEL	12/12/2025	$ 5,063.45
161410	R	SOLIANT 000	SOLIANT HEALTH, LLC	12/12/2025	$ 6,531.30
161411	R	SUN STAT000	SUN STATE INTERNATIONAL TRUCKS LLC	12/12/2025	$ 302,786.00
161412	R	UNIFIRST001	UNIFIRST CORPORATION	12/12/2025	$ 345.54
161413	R	WELLS IN000	WELLS INS AGENCY INC	12/12/2025	$ 100.00
161414	R	BAKER CO035	BAKER COUNTY TAX COLLECTOR	12/16/2025	$ 685.25
161415	R	BAKER CO011	BAKER CO EDUCATION FOUNDATION	12/19/2025	$ 682.00
161416	R	MIDLAND 000	MIDLAND CREDIT MANAGEMENT, INC.	12/19/2025	$ 35.89
161417	R	PRE-PAID000	PRE-PAID LEGAL SERVICES INC	12/19/2025	$ 7.97
161418	R	AFLAC GR000	AFLAC GROUP	12/19/2025	$ 57.34
161419	R	AMERICAN004	AMERICAN FIDELITY ASSURANCE	12/19/2025	$ 563.42
161420	R	BAKER CO027	BAKER COUNTY SCHOOL BOARD	12/19/2025	$ 12.70
161421	R	FLORIDA 063	FLORIDA BLUE	12/19/2025	$ 1,849.58
161422	R	FLORIDA 065	FLORIDA BLUE	12/19/2025	$ 12,730.18
161423	R	FLORIDA 066	FLORIDA BLUE	12/19/2025	$ 1,078.96
161425	R	VISION S000	VISION SERVICE PLAN (IC)	12/19/2025	$ 1,600.56
161426	R	AFLAC GR000	AFLAC GROUP	12/19/2025	$ 6,648.52
161427	R	AMERICAN003	AMERICAN FAMILY LIFE	12/19/2025	$ 921.38
161428	R	AMERICAN004	AMERICAN FIDELITY ASSURANCE	12/19/2025	$ 13,890.58
161429	R	BAKER CO027	BAKER COUNTY SCHOOL BOARD	12/19/2025	$ 19,111.66
161430	R	COLONIAL002	COLONIAL LIFE & ACCIDENT INSURANCE CO	12/19/2025	$ 10,188.48
161431	R	FLORIDA 063	FLORIDA BLUE	12/19/2025	$ 276,109.34
161432	R	LIBERTY 000	LIBERTY NATIONAL LIFE INS	12/19/2025	$ 2,296.22
161433	R	THE HART000	THE HARTFORD	12/19/2025	$ 11,825.54
161434	R	TRUSTMAR000	TRUSTMARK VOLUNTARY BENEFIT	12/19/2025	$ 635.34
161435	R	VISION S000	VISION SERVICE PLAN (IC)	12/19/2025	$ 3,956.28

DISTRICT: **Baker County School Board**

REPORT TITLE: **DECEMBER 2025**

A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
161436	R	ACCORD T000	ACCORD TECHNOLOGIES, LLC	12/19/2025	$ 12,583.95
161437	R	ALLIED I001	ALLIED INSTRUCTIONAL SERVICES, LLC	12/19/2025	$ 1,962.31
161438	R	AMAZON C001	AMAZON CAPITAL SERVICES, INC.	12/19/2025	$ 3,434.58
161439	R	AMERIS B000	AMERIS BANK	12/19/2025	$ 120.00
161440	R	COASTAL 003	COASTAL EQUIPMENT SYSTEMS OF FLORIDA, LLC	12/19/2025	$ 88,489.04
161441	R	EDYNAMIC000	EDYNAMIC LP	12/19/2025	$ 3,400.00
161442	R	FAPT 002	FAPT	12/19/2025	$ 50.00
161443	R	FL SCHOO003	FL SCHOOL BOOK DEPOSITORY	12/19/2025	$ 313.04
161444	R	FLORIDA 026	FLORIDA POWER & LIGHT COMPANY	12/19/2025	$ 11,708.21
161445	R	FLORIDA 042	FLORIDA DEPT OF LAW ENFORCEMENT	12/19/2025	$ 366.00
161446	R	FLORIDA 091	FLORIDA PEST CONTROL	12/19/2025	$ 1,497.96
161447	R	GREAT AM001	GREAT AMERICA FINANCIAL SERVICES	12/19/2025	$ 4,191.25
161448	R	INVO HEA002	INVO HEALTHCARE ASSOCIATES	12/19/2025	$ 5,956.65
161449	R	L V HIER000	L V HIERS INC	12/19/2025	$ 17,980.36
161450	R	LIMINEX,000	LIMINEX, INC.	12/19/2025	$ 2,409.00
161451	R	M & B PR000	M & B PRODUCTS, INC	12/19/2025	$ 27,414.58
161452	R	MACCLENN009	MACCLENNY MOWER & SAW INC	12/19/2025	$ 355.36
161453	R	MILTON C000	MILTON CONTRACTING, INC.	12/19/2025	$ 3,100.00
161454	R	NEW RIVE000	NEW RIVER SOLID WASTE ASSOC	12/19/2025	$ 85.20
161455	R	PRE-K KI000	PRE-K KINDERGARTEN CENTER	12/19/2025	$ 197.55
161456	R	QUALITY 005	QUALITY THERAPY SOLUTIONS	12/19/2025	$ 21,303.75
161457	R	REIDY RH000	REIDY RHODES TAYLOR COMMUNICATIONS	12/19/2025	$ 4,588.50
161458	R	SHARP EL001	SHARP ELECTRONICS CORPORATION	12/19/2025	$ 862.94
161460	R	SOLIANT 000	SOLIANT HEALTH, LLC	12/19/2025	$ 12,074.00
161461	R	SOUTHEAS017	SOUTHEASTERN PAPER GROUP LLC	12/19/2025	$ 21,698.55
161462	R	SUBURBAN001	SUBURBAN PROPANE	12/19/2025	$ 786.64
161463	R	SYSCO CE000	SYSCO CENTRAL FLORIDA, INC.	12/19/2025	$ 75,104.03
161464	R	UNIFIRST001	UNIFIRST CORPORATION	12/19/2025	$ 252.40
161465	R	VERIZON 001	VERIZON WIRELESS	12/19/2025	$ 16.74
161466	R	WHALEY F000	WHALEY FOODSERVICE LLC	12/19/2025	$ 4,589.65
161467	R	WILLIAMS001	WILLIAMS GROUNDWORKS COMPANY LLC	12/19/2025	$ 370.00
161468	R	AMAZON C001	AMAZON CAPITAL SERVICES, INC.	12/22/2025	$ 2,261.41
161469	R	CITY OF 000	CITY OF MACCLENNY	12/22/2025	$ 2,647.66

DISTRICT: Baker County School Board
REPORT TITLE: DECEMBER 2025
A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
202500306	W	EDMENTUM001	EDMENTUM	12/05/2025	$ 820.58
202500307	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	12/05/2025	$ 999.80
202500308	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	12/05/2025	$ 1,259.70
202500310	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	12/05/2025	$ 205.96
202500311	W	SHERWIN-001	SHERWIN-WILLIAMS CO	12/05/2025	$ 61.90
202500312	W	SHERWIN-001	SHERWIN-WILLIAMS CO	12/05/2025	$ 61.90
202500313	W	SHERWIN-001	SHERWIN-WILLIAMS CO	12/05/2025	$ 62.64
202500314	W	BAKER CO000	BAKER COUNTY SCHOOL BOARD	12/05/2025	$ 137.00
202500315	W	BCSB FED000	BCSB FEDERAL WITHHOLDING	12/05/2025	$ 71,697.99
202500316	W	BCSB FIC000	BCSB FICA	12/05/2025	$ 165,056.38
202500317	W	BCSB ANN000	BCSB ANNUNITIES	12/05/2025	$ 38,812.50
202500319	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	12/05/2025	$ 6.98
202500320	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	12/05/2025	$ 19.99
202500321	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	12/05/2025	$ 9.00
202500322	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	12/05/2025	$ 19.99
202500328	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	12/05/2025	$ 124.43
202500329	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	12/05/2025	$ 169.92
202500330	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/12/2025	$ 92.78
202500331	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/12/2025	$ 1,176.38
202500332	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/12/2025	$ 1,275.45
202500333	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/12/2025	$ 499.45
202500334	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/12/2025	$ 90.29
202500335	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/12/2025	$ 906.33
202500336	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/12/2025	$ 202.88
202500337	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/12/2025	$ 441.28
202500338	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/12/2025	$ 68.63
202500339	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/12/2025	$ 963.15
202500340	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/12/2025	$ 835.66
202500341	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/12/2025	$ 9.35
202500342	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/12/2025	$ 122.37
202500343	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/12/2025	$ 12.87
202500344	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/12/2025	$ 13.31
202500345	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/12/2025	$ 68.63

DISTRICT: Baker County School Board

REPORT TITLE: DECEMBER 2025

A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
202500346	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/12/2025	$ 14.11
202500347	W	MATTHEWS000	MATTHEWS BUSES FLORIDA	12/12/2025	$ 253.75
202500348	W	MATTHEWS000	MATTHEWS BUSES FLORIDA	12/12/2025	$ 166.40
202500349	W	MATTHEWS000	MATTHEWS BUSES FLORIDA	12/12/2025	$ 812.70
202500350	W	MATTHEWS000	MATTHEWS BUSES FLORIDA	12/12/2025	$ 861.50
202500371	W	SHERWIN-001	SHERWIN-WILLIAMS CO	12/12/2025	$ 896.75
202500372	W	BCSB FED000	BCSB FEDERAL WITHHOLDING	12/12/2025	$ 566.18
202500373	W	BCSB FIC000	BCSB FICA	12/12/2025	$ 3,159.64
202500376	W	JONES SC000	JONES SCHOOL SUPPLY CO., INC	12/12/2025	$ 745.50
202500377	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/19/2025	$ 92.78
202500378	W	BAKER CO000	BAKER COUNTY SCHOOL BOARD	12/19/2025	$ 137.00
202500379	W	BCSB FED000	BCSB FEDERAL WITHHOLDING	12/19/2025	$ 102,998.06
202500380	W	BCSB FIC000	BCSB FICA	12/19/2025	$ 202,796.04
202500381	W	BCSB ANN000	BCSB ANNUNITIES	12/19/2025	$ 36,593.50
202500382	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	12/22/2025	$ 85.00
			TOTAL		**$ 2,084,696.12**

AGENDA ITEM NO. 8.12

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Amendment #1 to Title IV, Part A - Student Support and Academic Enrichment in the Amount of $90,842.00 with No Change in Over All Budget Total. Amendment / Federal / No Matching

ATTACHMENTS:
02.17.2026 Approval of the Title IV, Part A Student Support and Academic Enrichment_C.Dopson.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*Title IV, Part A - Student Support and Academic Enrichment*

TYPE OF GRANT:
☐ New ☐ Continuation ☒ Amendment ☐ Entitlement ☐ Competitive

CONTACT PERSON:	*Carrie Dopson*

CONTACT PHONE NUMBER:	*(904) 259-0408*

AMOUNT REQUESTED:	

SOURCE: ☒ Federal ☐ State ☐ Other: _____

LOCAL MATCHING FUNDS REQUESTED:
☒ No
☐ Yes . . . If yes, please specify: ☐ Monetary Amount $_____
☐ In-Kind Amount $_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION *(If additional space is needed, attachments may be used)*
Budgetary Amendment between Activity Funding Lines

HOW WILL FUNDS BE USED *(If additional space is needed, attachments may be used)*
1. Additional funding of $10 is needed to cover one online subscription of Byrdseed purchased for gifted students. ***2. Additional funding of $25 is needed to cover the insurance benefit for the Alternative School paraprofessional.*** ***These funds will be moved from the overall supply budget.*** ***There are no changes in the overall grant total of $90,842.00***

SUBMITTED BY: ***Carrie Dopson*** **DATE:** ***1/20/2026***

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT
Baker County School District

2 PROJECT NUMBER
020-2416A-6C001

3 PROJECT/PROGRAM TITLE
Title IV, Part A - Student Support and Academic Enrichment (SSAE)

TAPS 26A120

4 AUTHORITY
84.424A Title IV Student Support and Academic Enrichment
USDE or Appropriate Agency

FAIN#: S424A250010

5 AMENDMENT INFORMATION
Amendment Number: 1
Type of Amendment: Budgetary
Effective Date: 01/12/2026

6 PROJECT PERIODS
Budget Period: 07/01/2025 - 06/30/2026
Program Period: 07/01/2025 - 06/30/2026

7 AUTHORIZED FUNDING

Current Approved Budget:	$90,842.00
Amendment Amount:	
Estimated Roll Forward:	
Certified Roll Amount:	
Total Project Amount:	$90,842.00

8 REIMBURSEMENT OPTION
Federal Cash Advance

9 TIMELINES

- Last date for incurring expenditures and issuing purchase orders: 06/30/2026
- Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2026
- Last date for receipt of proposed budget and program amendments: 05/31/2026
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 07/01/2025

10 DOE CONTACTS
Program: Raven Wilcoxson
Phone: (850) 245-0558
Email: Raven.Wilcoxson@fldoe.org
Grants Management: Unit A (850) 245-0735

Comptroller Office
Phone: (850) 245-0401

UEI#: MJG4ULGMPKE7
FEIN#: F596000509001

11 TERMS AND SPECIAL CONDITIONS

- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other: Please note that additional terms and conditions may apply depending on the assurances associated with this project. For further details, refer to Section 11 on the following page.

12 APPROVED:

Jennifer Kruis
Authorized Official on behalf of the Commissioner of Education

1/16/2026
Date of Signing

FLORIDA DEPARTMENT OF EDUCATION fldoe.org

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project

As applicable, grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq. or 42 U.S.C. § 2000e et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), section 504 of the Rehabilitation Act (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.), the Boy Scouts of America Equal Access Act of 2001 (20 U.S.C. § 7905), section 117 of the Higher Education Act of 1965, as amended (20 U.S.C. § 1011f), or other applicable federal law. To the extent that a grantee uses grant funds for such unallowable activities, the U.S. Department of Education and/or the Florida Department of Education may take appropriate enforcement action including under section 451 of the General Education Provisions Act (GEPA), which may include the recovery of funds under section 452 of GEPA.

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	A) Agency Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	**Baker County School District** **392 S BLVD EAST** **Macclenny, FL 32063**	Date Received 9/24/2025
B) Program Name: **Title IV, Part A: Student Support and Academic Enrichment** **TAPS Number: 26A120**		**Project Number (DOE Assigned)** **020-2416A-6C001**

C) Amendment Type	D) Amendment Request Contact Information	
☐ Program ☒ Budget **Amendment Number: 1**	Contact Name: Carrie Dopson	Telephone Numbers: **904-259-0404**
	Mailing Address: 392 **S BLVD EAST** **Macclenny, FL 32063**	E-mail Addresses: carrie.dopson@bakerk12.org

E) Required Signature and Certification

I, **Wyatt Milton**, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

Signature of Agency Head	Title	Date
Wyatt Milton	Superintendent	1-12-26

F) Narrative

Amendment 1 is needed for an increase in health benefits provided for the paraprofessional funded at Baker County Alternative School.

Also, the Byrdseed online subscription approved for our Gifted students increased to $159 from the original $149.

					Title IV, Part A Project Amendment #		**1**	
					Total Project Amount Currently Approved:		$90,842.00	
For use if revisions are needed to currently approved coding or to establish a new budgetary line through the amendment process. If revisions are not needed for currently approved budgetary lines, do not complete this section.					Total Project Amount resulting from this Budget Amendment:		$90,842.00	
Function	Object	Area of Focus	Actitivity Number	Service Levels LEA/Private	Budget Narrative	FTE (If Applicable)	Amount Increased / Decrease	Amended Line Total
5100	369	AOF 1	1	LEA	Byrdseed Annual Subscription for Gifted students		$ 10.00	$ 677.00
								$ 500.00
								$ 2,481.75
								$ 348.19
								$ 189.85
								$ 3,765.75
								$ 528.33
								$ 288.23
								$ 3,608.25
								$ 506.24
								$ 276.03
								$ 3,005.25
								$ 421.64
								$ 229.90
								$ 3,172.50
								$ 445.10
								$ 242.70
								$ 3,816.00
								$ 535.38
								$ 291.93
								$ 3,750.00
								$ 526.12
								$ 286.88
								$ 3,147.00
								$ 441.52
								$ 240.75
								$ 2,486.25
								$ 348.82
								$ 190.20
								$ 14,000.00

								$ 2,351.34
5100	519	AOF 1	5	LEA	Technology Supplies: Decrease supplies needed for Robotics		$ (35.00)	$ 180.86
								$ 3,112.04
								$ 87.96
								$ 284.14
								$ 24,705.83
								$ 3,458.82
								$ 1,889.99
5100	230	AOF 2	1	LEA	Group Insurance: Funds needed to cover premium increase		$ 25.00	$ 625.40
								$ 1,222.67
								$ 171.17
								$ 93.54
								$ 31.60
								$ 1,879.08
New Line Items Added through Amendment Request								
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -

								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
								$ -
					Totals:		$ -	$ 90,842.00

AGENDA ITEM NO. 8.13

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Traci Wheeler - (259-6776)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Amendment #1 to Title I, Part A - Improving the Academic Achievement of the Disadvantaged in the Amount of $27,860.00 with No Change in Over All Budget Total. Amendment / Federal / No Matching

ATTACHMENTS:
02.17.2026 Approval of the Title I, Part A Improving the Academic Achievement of the Disadvantaged_T.Wheeler.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*Title I, Part A: Improving the Academic Achievement of the Disadvantaged*

TYPE OF GRANT:
☐ New ☐ Continuation ☒ Amendment ☐ Entitlement ☐ Competitive

CONTACT PERSON:	*Traci Wheeler*

CONTACT PHONE NUMBER:	*904-259-6776*

AMOUNT REQUESTED:	*$27,860.00*

SOURCE: ☒ Federal ☐ State ☐ Other: _____

LOCAL MATCHING FUNDS REQUESTED:
☒ No
☐ Yes . . . If yes, please specify: ☐ Monetary Amount $_____
☐ In-Kind Amount $_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION *(If additional space is needed, attachments may be used)*
Title I, Part A addresses the academic achievement of economically-disadvantaged students. T

HOW WILL FUNDS BE USED *(If additional space is needed, attachments may be used)*
This amendment is for the purpose of decreasing funds allocated to benefits (retirement, FICA, and insurance), web-based programs, technology-related supplies, technology, general supplies, and indirect costs. The funds will be used for salaries, registration fees, and travel reimbursements. There is no change to the total grant allocation of $1,330,982.00.

SUBMITTED BY: ***Traci Wheeler*** **DATE:** ***January 20, 2026***

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	**A) Agency Name:**	**DOE USE ONLY**
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	Baker County School District 392 South Boulevard East Macclenny, FL 32063	Date Received
B) Program Name: Title I, Part A – Improving the Academic Achievement of the Disadvantaged (TIPA) **TAPS Number: 26A001**		**Project Number (DOE Assigned)** **020-2126B-6CB01**

C) Amendment Type	**D) Amendment Request Contact Information**	
☒ Program ☒ Budget **Amendment Number:** 1	Contact Name: Traci Wheeler	Telephone Numbers: 904-259-6776
	Mailing Address: 392 South Boulevard East Macclenny, FL 32063	E-mail Addresses: traci.wheeler@bakerk12.org

E) Required Signature and Certification

I, Wyatt Milton, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

J. Wyatt Milton

Signature of Agency Head	Title	Date
	Baker County School District Superintendent	1/20/2026

F) Narrative

This amendment is for the purpose of decreasing funds allocated to benefits (retirement, FICA, and insurance), web-based programs, technology-related supplies, technology, general supplies, and indirect costs. The funds will be used for salaries, registration fees, and travel reimbursements.

Note: The LEA does not serve any private schools.

Title I, Part A Summary Budget
DOE 101

020-2126C-6CB01	26A001
Project Number	TAPS Number

Original Application

Requested Allocation Amount	**$1,195,982.00**
Estimated Roll Forward	**$135,000.00**
Total Funds Requested (sum of allocation and estimated roll)	**$1,330,982.00**

Title I, Part A Project Amendment #	**1**
Total Project Amount Currently Approved:	$1,330,982.00
Total Project Amount resulting from this Budget Amendment:	#VALUE!

For use if revisions are needed to currently approved coding or to establish a new budgetary line through the amendment process. If revisions are not needed for currently approved budgetary lines, do not complete this section.

Function	Object	Area of Foc	Actitivity Number	Service Levels School/LE	Budget Narrative	FTE (If Applicabl	Amount Increased / Decrease
5100	120	AOF 1	1	School	Salary for classroom teachers	0.02	$ 1,200.00
5100	210	AOF 1	1	School	Retirement for classroom teachers		$ (500.00)
5100	230	AOF 1	1	School	Insurance for classroom teachers		$ (2,000.00)
6400	220	AOF 1	2	School	FICA for instructional coach		$ (500.00)
6400	230	AOF 1	2	School	Insurance for instructional coach		$ 3,600.00
5100	150	AOF 1	3	School	Salary for paraprofessionals	0.45	$ 12,000.00
5100	230	AOF 1	3	School	Insurance for paraprofessionals		$ (8,000.00)
5100	369	AOF 1	5	School	Technology-related rentals		$ (1,500.00)
5100	519	AOF 1	7	School	Technology-related supplies		$ (2,490.00)
5100	510	AOF 1	13	School	General, consumable supplies		$ (6,545.00)
7730	730	AOF 1	14	School	Registration fee for three school administrators to attend the NEFEC Summer Leadership Conference (3 @ $250 each)		$ 750.00

7730	330	AOF 1	15	School	Travel costs associated with professional learning for administrators at three schools, including hotel. mileage reimbursement, and meals		$ 700.00
5100	644	AOF 1	17	School	Non-capitalized computer hardware		$ (325.00)
5100	643	RF: AOF 1	18	School	Capitalized computer hardware		$ (2,000.00)
6300	160	RF: AOF 10	2	LEA	Salary for Support Administrative Staff Assistant		$ 4,000.00
6300	210	RF: AOF 10	2	LEA	Retirement for Support Administrative Staff Assistant		$ (2,000.00)
6300	510	RF: AOF 10	9	LEA	Basic office materials and supplies		$ (1,000.00)
7200	790	RF: AOF 10	13	LEA	Indirect costs		$ (1,000.00)
New Line Items Added through Amendment Request							
6400	730	AOF 1	20	School	Registration fee for teachers to attend professional learning at ECTAC Exceeding Expectations Conference (3 @ $425.00 each)		$ 1,275.00
6400	330	RF: AOF 1	21	School	Travel costs associated with professional learning for three teachers, including hotel (2 nights each), mileage reimbursement, and meals		$ 2,000.00
6400	120	AOF 1	21	School	Travel costs associated with professional learning for three teachers, including hotel (2 nights each), mileage reimbursement, and meals		$ 100.00
6400	120	AOF 1	22	School	Hourly training rate for three teachers to attend professional learning at ECTAC Exceeding Expectations Conference beyond regular contractual hours (18 hours each at approximately $28.00 per hour)		$ 1,500.00
6400	210	AOF 1	22	School	Retirement for teachers to attend professional learning		$ 615.00
6400	220	AOF 1	22	School	FICA for teachers to attend professional learning		$ 120.00

AGENDA ITEM NO. 8.14

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Amendment #2 to Adult Education and Family Literacy, Adult General Education with No Change in Over All Budget Total of $153,180.00. Amendment / Federal / No Matching

ATTACHMENTS:
02.17.2026 Approval of AEFL Adult General Education_C.Dopson.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*Adult Education and Family Literacy, Adult General Education*

TYPE OF GRANT:
☐ **New** ☐ **Continuation** ☒ **Amendment** ☐ **Entitlement** ☐ **Competitive**

CONTACT PERSON:	*Carrie Dopson, Director of Adult Education*

CONTACT PHONE NUMBER:	*(904) 259-0408*

AMOUNT REQUESTED:	*No additional funds requested*

SOURCE: ☒ **Federal** ☐ **State** ☐ **Other:** _____

LOCAL MATCHING FUNDS REQUESTED:
☒ **No**
☐ **Yes . . . If yes, please specify:** ☐ **Monetary Amount $**_____
☐ **In-Kind Amount $**_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION *(If additional space is needed, attachments may be used)*
Adult General Education (AGE) Amendment 2

HOW WILL FUNDS BE USED *(If additional space is needed, attachments may be used)*
This amendment is to change the daytime part-time teacher position to a full-time teacher position. Funds will be moved from object code 150 to object code 120 to cover this cost. The is not a new position. The funds that are in 210, 220 and 230 that were designated for a paraprofessional will be designated for the full-time teacher position within these same object codes. The salary for this position is approximately $47,500 and this grant will cover one half of that salary for the remainder of the school year.

SUBMITTED BY: ***Carrie Dopson*** **DATE:** ***01/14/26***

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT Baker County School District	**2 PROJECT NUMBER** 020-1916C-6CG01
3 PROJECT/PROGRAM TITLE Adult Education and Family Literacy, Adult General Education **TAPS 26B022**	**4 AUTHORITY** **CFDA 84.002 AEFLA Federal Grant Title II WIOA** **USDE or Appropriate Agency** **FAIN#**: V002A250009
5 AMENDMENT INFORMATION Amendment Number: 2 Type of Amendment: Budgetary Effective Date: 12/08/2025	**6 PROJECT PERIODS** Budget Period: 07/01/2025 - 06/30/2026 Program Period: 07/01/2025 - 06/30/2026
7 AUTHORIZED FUNDING Current Approved Budget: $153,180.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: $153,180.00	**8 REIMBURSEMENT OPTION** Federal Cash Advance

9 TIMELINES

- Last date for incurring expenditures and issuing purchase orders: 06/30/2026
- Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2026
- Last date for receipt of proposed budget and program amendments: 04/30/2026
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 07/01/2025

10 DOE CONTACTS **Program**: Nicholas Key Phone: (850) 245-9041 Email: Nicholas.Key@fldoe.org **Grants Management**: Unit B (850) 245-0735	**Comptroller Office** **Phone**: (850) 245-0401	**UEI#**: MJG4ULGMPKE7 **FEIN#**: F596000509001

11 TERMS AND SPECIAL CONDITIONS

- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other: Please note that additional terms and conditions may apply depending on the assurances associated with this project. For further details, refer to Section 11 on the following page.

12 APPROVED:

Tara Goodman — Authorized Official on behalf of the Commissioner of Education

1-13-26 — Date of Signing

FLORIDA DEPARTMENT OF EDUCATION fldoe.org

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project

As applicable, grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq. or 42 U.S.C. § 2000e et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), section 504 of the Rehabilitation Act (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.), the Boy Scouts of America Equal Access Act of 2001 (20 U.S.C. § 7905), section 117 of the Higher Education Act of 1965, as amended (20 U.S.C. § 1011f), or other applicable federal law. To the extent that a grantee uses grant funds for such unallowable activities, the U.S. Department of Education and/or the Florida Department of Education may take appropriate enforcement action including under section 451 of the General Education Provisions Act (GEPA), which may include the recovery of funds under section 452 of GEPA.

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	A) Agency Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	Baker County School District	Date Received **12/8/2025**
B) Program Name: Adult General Education **TAPS Number:** 26B022		**Project Number (DOE Assigned)** **020-1916C-6CG01**

C) Amendment Type

X Program ☐ Budget

Amendment Number: 2

D) Amendment Request Contact Information

Contact Name:	Telephone Numbers:
Carrie Dopson	**(904)259-0408**
Mailing Address: **418 S. 8th Street Macclenny, FL**	E-mail Addresses: carrie.dopson@bakerk12.org

E) Required Signature and Certification

I, John Wyatt Milton, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

J. Wyatt Milton — Signature of Agency Head

Superintendent — Title

12/8/2025 — Date

F) Narrative

This amendment is to change the daytime part-time teacher position to a full-time teacher position. Funds will be moved from object code 150 to object 120 to cover this cost. This is not a new position. The funds that are in 210, 220 and 230 that were designated for a paraprofessional will be designated for the full-time teacher position within these same object codes. The salary for this position is approximately 47,500 and this grant will cover one half of that salary for the remainder of the school year.

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

A) Baker County/020 — **District/Agency Name**

B) 020-1916C-6CG01/26B022 / — **Project Number/TAPS Number**

C) 2 — **Amendment Number**

D) Total Project Amount Currently Approved: **$153,180.00**

E) Total Project Amount resulting from this Budget Amendment: **153,180.00**

F) Line Item Description

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
5400	150	**Salary: for 1 part-time instructional assistant to provide direct instruction with adult education students to be removed.**	**0.2**		6,500.00
5400	210	**Retirement for paraprofessional @ 14.03%.**			**912.00**
5400	220	**FICA/Medicare for paraprofessional @7.65%**			**498.00**
5400	230	**Insurance for part-time instructional assistant.**			**1,457.00**
5400	120	**Salary: for 1 full-time teacher position to provide direct instruction with adult education students. ($47,500/2 = $23,750.00). In order to hire a teacher, full-time status is needed.**	**0.5**	6,500.00	
5400	210	**Retirement for full-time teacher @ 14.03%.**		912.00	
5400	220	**FICA/Medicare for full-time teacher @7.65%**		498.00	
5400	230	**Insurance for full-time instructional assistant.**		1,457.00	
			Total	**9,367.00**	**9,367.00**

AGENDA ITEM NO. 8.15

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Amendment #2 to Title II, Part A - Supporting Effective Instruction with No Change in Over All Budget Total of $222,325.00. Amendment / Federal / No Matching

ATTACHMENTS:
02.17.2026 Approval of the Title II, Part A Supporting Effective Instruction_C.Dopson.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*Title II, Part A - Supporting Effective Instruction*

TYPE OF GRANT:
☐ New ☐ Continuation ☒ Amendment ☐ Entitlement ☐ Competitive

CONTACT PERSON:	*Carrie Dopson*

CONTACT PHONE NUMBER:	*(904) 259-0408*

AMOUNT REQUESTED:	

SOURCE: ☒ Federal ☐ State ☐ Other: _____

LOCAL MATCHING FUNDS REQUESTED:
☒ No
☐ Yes . . . If yes, please specify: ☐ Monetary Amount $_____
☐ In-Kind Amount $_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION *(If additional space is needed, attachments may be used)*
1. Budget Amendment

HOW WILL FUNDS BE USED *(If additional space is needed, attachments may be used)*
1. To adjust salary and insurance benefits due to insurance premiums. ***2. This amendment also adds the language to reimburse Instructional Coaches the fee to add the Literacy Endorsement to their certification.*** ***There are no changes in the overall grant total of $222,325.00***

SUBMITTED BY: ***Carrie Dopson*** **DATE:** ***1/28/2026***

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT
Baker County School District

2 PROJECT NUMBER
020-2246C-6CT01

3 PROJECT/PROGRAM TITLE
Title II, Part A - Supporting Effective Instruction

TAPS 26A011

4 AUTHORITY
84.367A Title II, A Teacher and Principal Training Fund
USDE or Appropriate Agency

FAIN#: S367A250009

5 AMENDMENT INFORMATION
Amendment Number: 2
Type of Amendment: Program/Budget
Effective Date: 01/12/2026

6 PROJECT PERIODS
Budget Period: 07/01/2025 - 06/30/2026
Program Period: 07/01/2025 - 06/30/2026

7 AUTHORIZED FUNDING

Current Approved Budget:	$222,325.00
Amendment Amount:	
Estimated Roll Forward:	
Certified Roll Amount:	
Total Project Amount:	$222,325.00

8 REIMBURSEMENT OPTION
Federal Cash Advance

9 TIMELINES

- Last date for incurring expenditures and issuing purchase orders: 06/30/2026
- Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2026
- Last date for receipt of proposed budget and program amendments: 05/31/2026
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 07/01/2025

10 DOE CONTACTS
Program: Matthew Caldwell
Phone: (850) 245-0919
Email: Matthew.Caldwell@fldoe.org
Grants Management: Unit A (850) 245-0735

Comptroller Office
Phone: (850) 245-0401

UEI#: MJG4ULGMPKE7
FEIN#: F596000509001

11 TERMS AND SPECIAL CONDITIONS

- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other: Please note that additional terms and conditions may apply depending on the assurances associated with this project. For further details, refer to Section 11 on the following page.

12 APPROVED:

Jennifer Kruis
Authorized Official on behalf of the Commissioner of Education

1/26/26
Date of Signing

FLORIDA DEPARTMENT OF EDUCATION fldoe.org

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project

As applicable, grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq. or 42 U.S.C. § 2000e et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), section 504 of the Rehabilitation Act (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.), the Boy Scouts of America Equal Access Act of 2001 (20 U.S.C. § 7905), section 117 of the Higher Education Act of 1965, as amended (20 U.S.C. § 1011f), or other applicable federal law. To the extent that a grantee uses grant funds for such unallowable activities, the U.S. Department of Education and/or the Florida Department of Education may take appropriate enforcement action including under section 451 of the General Education Provisions Act (GEPA), which may include the recovery of funds under section 452 of GEPA.

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	A) Agency Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	**Baker County School District** **392 S BLVD EAST** **Macclenny, FL 32063**	Date Received 1.12.26
B) Program Name: **Title II, Part A: Supporting Effective Instruction** **TAPS Number: 26A011**		**Project Number (DOE Assigned)** **020-2246C-6CT01**

C) Amendment Type	D) Amendment Request Contact Information	
☒ Program ☒ Budget **Amendment Number:** 2	Contact Name: Carrie Dopson	Telephone Numbers: **904-259-0404**
	Mailing Address: 392 **S BLVD EAST** **Macclenny, FL 32063**	E-mail Addresses: carrie.dopson@bakerk12.org

E) Required Signature and Certification

I, **Wyatt Milton**, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

J. Wyatt Milton — Signature of Agency Head

Superintendent — Title

1-12-26 — Date

F) Narrative

This amendment will provide salary and benefit increases for Instructional Coaches after salary negotiations were settled and increased.

Also, Baker County would like to add the language to reimburse Instructional Coaches for adding the Literacy Coach endorsement to their certification.

Title II, Part A Summary Budget

Baker	020-2246C-6CT01	26A011
Name of LEA	Project Number	TAPS Number
Requested Allocation Amount		**$222,325.00**
Estimated Roll Forward		
Total Funds Requested (sum of allocation and estimated roll)		**$222,325.00**

Function	Object		Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount	Service Level LEA/Private
6400	730	Dues and Fees	AOF 1	1	Instructional Staff Training Services-Dues and Fees		$ 6,300.00	LEA
7300	330	Travel	AOF 1	2	School Administration (Office of the Principal)-Travel		$ 2,339.47	LEA
6400	330	Travel	AOF 1	3	Instructional Staff Training Services-Travel		$ 1,142.00	LEA
6400	730	Dues and Fees	AOF 1	4	Instructional Staff Training Services-Dues and Fees		$ 1,890.00	LEA
6400	120	Classroom Teacher	AOF 1	5	Instructional Staff Training Services-Classroom Teacher		$ 1,800.00	LEA
6400	220	Federal Insurance Contributions Act (FICA)	AOF 1	5	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$ 136.95	LEA
6400	750	Other Personal Services	AOF 1	6	Instructional Staff Training Services-Other Personal Services		$ 32,805.00	LEA
6400	220	Federal Insurance Contributions Act (FICA)	AOF 1	6	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$ 2,509.59	LEA
5100	120	Classroom Teacher	AOF 2	1	Basic (FEFP K-12)-Classroom Teacher	0.5	$ 27,313.00	LEA
5100	210	Retirement	AOF 2	1	Basic (FEFP K-12)-Retirement		$ 3,832.00	LEA
5100	220	Federal Insurance Contributions Act (FICA)	AOF 2	1	Basic (FEFP K-12)-Federal Insurance Contributions Act (FICA)		$ 2,089.45	LEA
5100	230	Group Insurance	AOF 2	1	Basic (FEFP K-12)-Group Insurance		$ 2,545.92	LEA
6400	130	Other Certified	AOF 2	2	Instructional Staff Training Services-Other Certified	0.5	$ 36,500.00	LEA
6400	210	Retirement	AOF 2	2	Instructional Staff Training Services-Retirement		$ 8,037.30	LEA
6400	220	Federal Insurance Contributions Act (FICA)	AOF 2	2	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$ 2,800.00	LEA
6400	230	Group Insurance	AOF 2	2	Instructional Staff Training Services-Group Insurance		$ 3,305.00	LEA
6400	130	Other Certified	AOF 2	3	Instructional Staff Training Services-Other Certified	0.5	$ 36,500.00	LEA
6400	210	Retirement	AOF 2	3	Instructional Staff Training Services-Retirement		$ 8,037.30	LEA
6400	220	Federal Insurance Contributions Act (FICA)	AOF 2	3	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$ 2,800.00	LEA
6400	230	Group Insurance	AOF 2	3	Instructional Staff Training Services-Group Insurance		$ 3,305.00	LEA
5100	120	Classroom Teacher	AOF 2	6	Basic (FEFP K-12)-Classroom Teacher		$ 7,857.00	LEA
5100	210	Retirement	AOF 2	6	Basic (FEFP K-12)-Retirement		$ 1,102.33	LEA
5100	220	Federal Insurance Contributions Act (FICA)	AOF 2	6	Basic (FEFP K-12)-Federal Insurance Contributions Act (FICA)		$ 601.07	LEA
6400	120	Classroom Teacher	AOF 2	4	Instructional Staff Training Services-Classroom Teacher		$ 9,000.00	LEA
6400	220	Federal Insurance Contributions Act (FICA)	AOF 2	4	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$ 688.50	LEA
6400	120	Classroom Teacher	AOF 2	5	Instructional Staff Training Services-Classroom Teacher		$ 4,000.00	LEA
6400	220	Federal Insurance Contributions Act (FICA)	AOF 2	5	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$ 306.00	LEA
7200	790	Miscellaneous	AOF 4	1	General Administration (Superintendent's Office)-Miscellaneous		$ 12,782.12	

New Line Items Added through Amendment Request

Title II, Part A Project Amendment # 1

Total Project Amount Currently Approved: $222,325.00

For use if revisions are needed to currently approved coding or to establish a new budgetary line through the amendment process. If revisions are not needed for currently approved budgetary lines, do not complete this section.

Total Project Amount resulting from this Budget Amendment: $222,325.00

Function	Object	Area of Focus	Activity Number	Service Levels LEA/Private	Budget Narrative	FTE (If Applicable)	Amount Increased / Decrease	Amended Line Total
6400	750	AOF 1	6	LEA	Other Personnel Services: Subs for teachers to attend professional learning, 3.5 days will not be provided		$ (479.11)	$ 32,325.89
5100	120	AOF 2	6	LEA	Classroom Teacher: 225 Extra-duty hours will be provided at the rate of $36.67 and not $34.92, The hourly rate was quoted at the wrong rate		$ 393.75	$ 8,250.75
5100	210	AOF 2	6	LEA	Retirement at correct rate		$ 55.25	$ 1,157.58
5100	220	AOF 2	6	LEA	FICA at correct rate		$ 30.11	$ 631.18

New Line Items Added through Amendment Request

Totals: $ - $ 222,325.00

Title II, Part A Project Amendment # 2

Total Project Amount Currently Approved: $222,325.00

For use if revisions are needed to currently approved coding or to establish a new budgetary line through the amendment process. If revisions are not needed for currently approved budgetary lines, do not complete this section.

Total Project Amount resulting from this Budget Amendment: $222,325.00

Function	Object	Area of Focus	Activity Number	Service Levels LEA/Private	Budget Narrative	FTE (If Applicable)	Amount Increased / Decrease	Amended Line Total
6400	730	AOF 1	1	LEA	Add Language to include: coaches who add literacy endorsement will be reimbursed for updating certification			$ 6,300.00
5100	120	AOF 2	1	LEA	Classroom Teacher	0.5	$ (50.00)	$ 27,263.00
5100	230	AOF 2	1	LEA	Group Insurance: Premium Increased		$ 50.00	$ 2,595.92
6400	130	AOF 2	2	LEA	Other Certified	0.5	$ (50.00)	$ 36,450.00
6400	230	AOF 2	2	LEA	Group Insurance: Premium Increased		$ 50.00	$ 3,355.00
6400	130	AOF 2	3	LEA	Other Certified		$ (50.00)	$ 36,450.00
6400	230	AOF 2	3	LEA	Group Insurance: Premium Increased		$ 50.00	$ 3,355.00

New Line Items Added through Amendment Request

Totals: 1 $ $222,325.00

AGENDA ITEM NO. 8.16

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Amendment #2 to Workforce Development Capitalization Incentive Grant (CAP) with No Change in Over All Budget Total of $1,896,125.00. Amendment / Federal / No Matching

ATTACHMENTS:
02.17.2026 Approval of the Workforce Development Capitalization Incentive_C.Dopson.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*Workforce Development Capitalization Incentive Grant (Cap Grant)*

TYPE OF GRANT:
☐ **New** ☐ **Continuation** ☒ **Amendment** ☐ **Entitlement** ☐ **Competitive**

CONTACT PERSON:	*Carrie Dopson, Director of Adult Education*

CONTACT PHONE NUMBER:	*(904) 259-0408*

AMOUNT REQUESTED:	*No additional funds requested*

SOURCE: ☒ **Federal** ☐ **State** ☐ **Other:** _____

LOCAL MATCHING FUNDS REQUESTED:
☒ **No**
☐ **Yes . . . If yes, please specify:** ☐ **Monetary Amount $**_____
☐ **In-Kind Amount $**_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION *(If additional space is needed, attachments may be used)*
Workforce Development Capitalization Incentive Grant (Cap Grant for Criminal Justice and Ag)

HOW WILL FUNDS BE USED *(If additional space is needed, attachments may be used)*
This amendment was approved to move the remaining funds designated for the Criminal Justice program to object code 648 to complete the payment for the Driving Simulator.

SUBMITTED BY: ***Carrie Dopson*** **DATE:** ***01/29/26***

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT Baker County School District	**2 PROJECT NUMBER** 020-92510-5SC01
3 PROJECT/PROGRAM TITLE Workforce Development Capitalization Incentive Grant (Cap Grant) **TAPS 25B178**	**4 AUTHORITY** **1011.801, F.S. 24-25 General Appropriations Act L.I. 120 USDE or Appropriate Agency** **FAIN#:**
5 AMENDMENT INFORMATION Amendment Number: 2 Type of Amendment: Budgetary Effective Date: 11/14/2025	**6 PROJECT PERIODS** Budget Period: 07/01/2024 - 06/30/2027 Program Period: 07/01/2024 - 06/30/2027
7 AUTHORIZED FUNDING Current Approved Budget: $1,896,125.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: $1,896,125.00	**8 REIMBURSEMENT OPTION** Quarterly Advance to Public Entity

9 TIMELINES

- Last date for incurring expenditures and issuing purchase orders: 06/30/2027
- Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2027
- Last date for receipt of proposed budget and program amendments: 05/31/2027
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date :

10 DOE CONTACTS **Program**: Claudia Campagnola Phone: (850) 245-9081 Email: Claudia.Campagnola@fldoe.org **Grants Management**: Unit B (850) 245-0735	**Comptroller Office** **Phone**: (850) 245-0401	**UEI#**: MJG4ULGMPKE7 **FEIN#**: F596000509001

11 TERMS AND SPECIAL CONDITIONS

- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- Any unexpended general revenue funds must be returned by check issued to the Florida Department of Education, with the final expenditure report. The check must clearly identify the project number for which funds are being returned.
- In the event that the Governor and Cabinet are required to impose a mandatory reserve on the current year appropriation, this Agreement shall be amended to place in reserve the amount determined by the Department of Education to be necessary because of the mandatory reserve in the appropriation.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other: Please note that additional terms and conditions may apply depending on the assurances associated with this project. For further details, refer to Section 11 on the following page.

12 APPROVED:

Tara Goodman
Authorized Official on behalf of the Commissioner of Education

1-5-26
Date of Signing

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project

As applicable, grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq. or 42 U.S.C. § 2000e et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), section 504 of the Rehabilitation Act (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.), the Boy Scouts of America Equal Access Act of 2001 (20 U.S.C. § 7905), section 117 of the Higher Education Act of 1965, as amended (20 U.S.C. § 1011f), or other applicable federal law. To the extent that a grantee uses grant funds for such unallowable activities, the U.S. Department of Education and/or the Florida Department of Education may take appropriate enforcement action including under section 451 of the General Education Provisions Act (GEPA), which may include the recovery of funds under section 452 of GEPA.

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	**A) Agency Name:**	**DOE USE ONLY**
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	Baker County School District	Date Received **11/14/2025**
B) Program Name: Workforce Development Capitalization Incentive Program/ AgTech Acceleration **TAPS Number: 25B178**		**Project Number (DOE Assigned)** **020-92510-5SC01**

C) Amendment Type

☐ Program ☒ Budget

Amendment Number: 2

D) Amendment Request Contact Information

Contact Name:	Telephone Numbers:
Carrie Dopson	**(904)259-0408**
Mailing Address: **270 S Blvd E**	E-mail Addresses: Carrie.dopson@bakerk12.org

E) Required Signature and Certification

I, John Wyatt Milton, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

J. Wyatt Milton — Signature of Agency Head

Superintendent — Title

11/14/25 — Date

F) Narrative

This amendment is to request the creation of Object Code 648: Technology Related Capitalized Fixtures and Equipment and to move funds from object codes 510, 520, 641, 642,643, 680, 691 and 730 to purchase technology equipment, driving simulator, for the Criminal Justice program.

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

A) 020/Baker County School District
District/Agency Name

B) 020-92510-5SC01/25B178
Project Number/TAPS Number

C) 2
Amendment Number

D) Total Project Amount Currently Approved
$1,896,125.00

E) Total Project Amount resulting from this Budget Amendment
$1,896,125.00

F) Line Item Description

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
5300	510	**Materials and Supplies:** Sirchie Traffic template (50 @ $20); Keson Industries 100 ft Fiberglass Measuring Tape (3 @ $50); Galls Mesh Traffic Vests (50 @ $56); Fox 40 Cushioned Whistle (80@ $20); Blueguns Training MK3 Pepper Spray (20 @ $30); Gym mats 4x8 1.5 in (8 @ $200); Crime Scene tape (5 @$25); 6 in Gray Photo Evidence Scales (40 @$20); Shake-N-Cast Impression Kits (3 @ $200); Composition notebooks (300 @$15); 2 " D-ring binders (300 @$15); Glass test tubes (75 @ $3); Plastic Test tube Rack (12 @ $15); Puritan Medical 3 " Cotton Swabs (3-1000pks @$20); Stage Blood (3 gals @ $75); Shoe Covers (3- boxes of 50 @ $40); Fingerprint powder (75 @ $10); fingerprint lifting tape (30 rolls @ $10); Traxtone Footprint Casting Powder (3 @$130); Bill of Rights Poster sets (2 @ $55)Remove remaining funds for supplies and move to technology related capitalized fixtures and equipment.			**14057.27**
5300	520	**Textbooks: Remove remaining funds not spent on Florida Statue Books (75 @ $80); Understanding Government (3 @$75); Criminal Investigation 11th Ed (75 @ $50); FL BRTP Law Enforcement Academy Manual (75 @$15); High Liability Curriculum print (75@ $10)**			**2,591.25**
5300	641	**Capitalized Furniture Fixtures and Equipment over $750: Remove remaining funds not spent on equipment over $750 and move to technology related capitalized fixtures and equipment.**			**5,250.00**

5300	642	**Non-capitalized furniture, fixtures and equipment:** Keson Industries Kick Stand Measuring Wheels (3@ $130); Cortina Tool and Mold 28" Reflective Traffic Cone (4 @ $250); Redman Gear Training Bag (3 @$300); Duty Pro Soft Sided Handcuff Cases (20 @ $20); Smith and Wesson Blue Steel Finish Handcuffs (20 @ $75); Blueguns Glock (20 @ $80); Bluguns Training Kinfe (4 @ $30); Black Hawk Serpa Holster (20 RH @ $100 & 2 LH @ $100); Bludguns Taser Training Guns (20 @ $100); Dutypro Adujustable Sam Brown Belts (SM, M, L, XL) (40 @ $40); Professional Folding Magnifier w/ case(40 @$40); Hard-Core Blue Tire and Footprint Casting Kit (3 @ $500); All purpose Evidence Recovery Kit (3 @$400); Fingerprint Lab - Patrol Latent Print Kits (40 @ $50); Booking Print Station (40 @$200); Kemtec Forensic Blood Spatter Kit (3 @ $500); Digital Range Finder (3 @ $300); CNA900 Portable Fuming Chamber Kit (1 @ $500); Mark-N-Doc (3 @ $70); MicroBrite Pocket Microscopes (75 @ $20) Remove remaining funds not spent on non-capitalized furniture, fixtures and equipment and move to technology related capitalized fixtures and equipment.			**18,269.33**
5300	643	**Capitalized computer hardware and technology over $750**: VR Forensics virtual hardware (2 @ $11000); 911 computer equipment ($30000) Remove budget for Forensics virtual hardware and move to technology related capitalized fixtures and equipment.			**12,205.00**
5300	680	**Remodeling and Renovations:** Renovate a portable classroom to immitate a courtroom and crime scene lab. Install wooden railing and judge stand. Create jury area on an elevated platform; Create a witness box and prosecution and defense tables. 911 telecommunications lab and crime scene lab, fingerprinting lab, blood splatter lab and self defense are and lab for virtual reality software. Remove remaining funds not spent on remodeling and move to technology related capitalized fixtures and equipment.			**18,275.00**
5300	691	**Capitalized Computer software:** FACES 4.0 teacher version (2 @$150); 3D EyeWitness software - crime, fire and traffic scene reconstruction - (2 @ $1000); Laser Ammo use of Force range Intermediate Package ($4000); Remove remaining funds not spent on capitalized computer software and move to technology related capitalized fixtures and equipment.			**3,150.00**
5300	730	**Dues and fees:** Remove remaining funds for 911 Public Safety Telecommunicator exam vouchers and move to technology related capitalized fixtures and equipment.			**4,881.25**
5300	648	**Technology related Capitalized Fixtures and Equipment**: Purchase Driving simulator by Driving Training Solutions. These funds (78679.10) will be added to the funds($18,920.90) allocated in object code 648 to purchase the simulator.		78,679.10	
			Total	**78,679.10**	**78,679.10**

Florida Department of Education
Division of Career and Adult Education

PROJECTED EQUIPMENT PURCHASES FORM

Equipment projected to be purchased from this grant must be submitted on this form **or** in a format that contains the information appearing on this form.

A) Baker County School District
Name of Eligible Recipient

TAPS Number
25B178

B) 020-92510-5SC01
Project Number **(DOE USE ONLY)**

Agencies are accountable for all equipment purchased using grant funds including those below the agencies threshold.

PROJECTED EQUIPMENT PURCHASES

(Cells will expand when text is typed.)

ITEM #	FUNCTION CODE	OBJECT CODE	ACCOUNT TITLE	DESCRIPTION	SCHOOL / PROGRAM	NUMBER OF ITEMS	ITEM COST ($)	TOTAL AMOUNT ($)
	A	B	C	D	E	F	G	H
1	5300	648	Technology Related Capitalized Fixtures and Equipment	Driving Training Solution Simulator	Baker County High School	1	97600	97600.00
2								
3								
4								
5								
6								
7								
8								
9								
10								

Inventory Guidelines

The following elements are required on the inventory of all equipment purchased.

2 C.F.R. 200, Uniform Guidance, 200.313 Equipment: Property records must be maintained that include a description of the property, a serial number or other identification number, the source funding for the property, who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.

State Requirements for inventory elements are located in Rule 69I-72.003, Florida Administrative Code, Recording of Property.

Does the agency's inventory system contain all required federal and state elements listed above? ___ YES ___ NO

AGENDA ITEM NO. 8.17

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: February 17, 2026

SUBMITTED BY: Chadd Scarborough - (259-5420)

ITEM TYPE: Property

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the October 2025 - January 2026 District Property Inventory.

ATTACHMENTS:
02.17.2026 Approval of District Property Inventory for October 2025 - January 2026_C.Scarborough.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Facilities and Maintenance
270 East Jonathan Street Macclenny, FL 32063
(904) 259-5420
www.bakerk12.org
Wyatt Milton, Superintendent

February 4 , 2026

Mr. Wyatt Milton
Superintendent of Schools
Baker County School District
370 South Blvd. East
Macclenny, Florida

Dear Mr. Milton:

I would like to request School Board approval of the District Property Inventory for months October 2025 thru January 2026.

Should you have any questions concerning this request, please feel free to contact me at your earliest convenience.

Sincerely yours,

Chadd W. Scarborough,
Director of Facilities and Maintenance
904-524-5559

Baker County School District
District Property Inventory Spreadsheet
November 2025 - January 2026

Facility Code	Location	Beginning Balance (June 2025 Ending Balance)	Additions	Transfer In	Total	Deletions	Transfer Out	Totals	Ending Balance (October 31, 2025)
0012	BCHS	$ 788,760.75	$ -	$ -	$ -	$ -	$ 1,550.00	$ 1,550.00	$ 787,210.75
0013	MES	$ 146,657.02	$ 814.65	$ -	$ 814.65	$ -	$ -	$ -	$ 147,471.67
0021	LES	$ 330,405.46	$ -	$ -	$ -	$ -	$ -	$ -	$ 330,405.46
0022	PRE-K/K	$ 136,411.25	$ -	$ 775.00	$ 775.00	$ -	$ -	$ -	$ 137,186.25
0031	KIS	$ 118,333.70	$ -	$ 1,428.00	$ 1,428.00	$ -	$ -	$ -	$ 119,761.70
0032	BCMS	$ 780,743.17	$ -	$ 775.00	$ 775.00	$ -	$ -	$ -	$ 781,518.17
0091	WES	$ 304,938.24	$ -	$ -	$ -	$ -	$ -	$ -	$ 304,938.24
0099	SURPLUS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
1111	IN ACTIVE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
2013	READ CLINIC	$ 34,356.52	$ -	$ -	$ -	$ 3,709.00	$ -	$ 3,709.00	$ 30,647.52
2222	BUS SHOP/VEHICLES	$ 8,645,762.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,645,762.00
3333	MAINTENANCE/VEHICLES	$ 256,807.43	$ -	$ -	$ -	$ -	$ -	$ -	$ 256,807.43
4013	CHAP 1 MES	$ 20,382.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,382.00
4031	CHAP 1 KIS	$ 1,811.70	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,811.70
4032	CHAP 1 BCMS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4091	CHAP 1 WES	$ 32,728.34	$ -	$ -	$ -	$ -	$ -	$ -	$ 32,728.34
4444	CUST-LAND/VEHICLES	$ 98,280.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 98,280.00
5012	VO/ADULT ED	$ 254,538.36	$ -	$ -	$ -	$ -	$ -	$ -	$ 254,538.36
5032	VO/ADULT ED	$ 13,183.05	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,183.05
5555	TECHNOLOGY	$ 410,248.44	$ -	$ -	$ -	$ -	$ -	$ -	$ 410,248.44
6666	TECH/VEHICLES	$ 61,221.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 61,221.00
7777	CURRENT MISSING	$ 7,053.59	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,053.59
8888	PRIOR MISSING	$ 322,158.10	$ -	$ -	$ -	$ -	$ -	$ -	$ 322,158.10
9001	COUNTY OFFICE	$ 371,227.61	$ -	$ -	$ -	$ -	$ -	$ -	$ 371,227.61
9002	BUS SHOP	$ 84,943.88	$ -	$ -	$ -	$ -	$ -	$ -	$ 84,943.88
9003	MAINTENANCE	$ 210,723.76	$ -	$ -	$ -	$ -	$ -	$ -	$ 210,723.76
9004	WAREHOUSE	$ 52,268.32	$ -	$ -	$ -	$ -	$ -	$ -	$ 52,268.32
9005	FAMILY SERVICE	$ 96,801.23	$ -	$ -	$ -	$ -	$ -	$ -	$ 96,801.23
9006	STUDENT SERVICE	$ 129,438.22	$ -	$ -	$ -	$ -	$ -	$ -	$ 129,438.22
9007	ALT SCHOOL	$ 38,727.20	$ -	$ -	$ -	$ -	$ -	$ -	$ 38,727.20
9008	VO/ADULT ED	$ 88,194.97	$ -	$ -	$ -	$ -	$ -	$ -	$ 88,194.97
9009	LAND/CUST	$ 359,127.48	$ -	$ -	$ -	$ -	$ -	$ -	$ 359,127.48
9010	SUPERINTENDENT'S OFFICE	$ 50,642.30	$ -	$ -	$ -	$ -	$ 1,428.00	$ 1,428.00	$ 49,214.30
9021	SOUTHSIDE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ 14,246,875.09	**$ 814.65**	**$ 2,978.00**	**$ 3,792.65**	**$ 3,709.00**	**$ 2,978.00**	**$ 6,687.00**	**$ 14,243,980.74**

Check		$ -	*Formula*
Grand Total on Current Value Report	**$ 15,149,961.51**	***Enter**	
Less Site Code 9999	**$ 905,980.77**	***Enter**	
Total	*$ 14,243,980.74*	*Formula*	

AGENDA ITEM NO. 9.1

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	N/A
ITEM TYPE:	Removed Routine
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of Removed Routine Items.

AGENDA ITEM NO. 9.2

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval to Renew the Agreement with Gold Dental for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.

ATTACHMENTS:
02.17.2026 Approval of the Agreement with Gold Dental_C.Dopson.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Career and Adult Education
418 South 8th Street
Macclenny, FL 32063
(904) 259-0403
www.bakerk12.org

Wyatt Milton, Superintendent

January 7, 2026

Wyatt Milton, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton,

Please seek School Board approval for the renewal of the attached agreement between the Baker County School Board and Gold Dental (formerly Macclenny Family Dental). Gold Dental and the Baker County School Board agree that this agreement shall continue in effect until voided by either party.

Sincerely,

Carrie Dopson
Executive Director of Teaching and Learning
CTE and Adult Education

CD/bd
Attachment

AFFILIATION AGREEMENT BETWEEN THE BAKER COUNTY SCHOOL BOARD
AND
GOLD DENTAL

THIS AGREEMENT, made effective this 1st day of October, 2025, between the **Baker County School Board** (hereinafter referred to as **"School Board"**) and **Macclenny Family Dental** (hereinafter referred to as **"Clinical Site."**)

This is a mutual agreement between the **School Board** and the **Clinical Site** to provide students enrolled in the Baker County High School (hereinafter referred to as **"School"**) **Health Science Program** (hereinafter referred to as **"Program"**) supervised learning experiences in the care of patients in accordance with the provisions set forth in this agreement.

It is covenanted and agreed between the parties hereto as follows:

1. Responsibilities of Clinical Site:

A) That the **Clinical Site** and the physicians with practice privileges with the **Clinical Site** have the ultimate responsibility for all patient care activities.

B) To provide proctors for the education of **Program** students through the cooperation and assistance of its staff and employees with the faculty and students of the **School**.

C) To provide faculty and students of the **School** available facilities and services in the planned learning experience.

D) To attempt to include faculty members of the **Program** in their staffing meetings when policies to be discussed are affected by or directly related to the **Program**.

E) To specify the number of students that the **Clinical Site** can accommodate in the **Program**.

F) Requiring all participating staff and employees to hold as confidential any student records or information received from the **School Board**.

2. Responsibilities of the School Board:

A) That the **School Board** has ultimate responsibility for all instructional activities of the students.

B) The ultimate responsibility for grading students will be that of the **School Board**.

C) That the operation of the **Program** will comply with established policies and practices of the **Clinical Site** including all applicable laws and regulations.

D) To recommend students and faculty to the **Clinical Site** in a fair manner without regard to race, religion, gender, disability, or age.

E) Selection of students is the responsibility of the **School Board** under the **Program** and shall not exceed the teaching capabilities of the **Clinical Site**.

F) To maintain standards of the **Program** as recommended and prescribed by all governing bodies regulating the **Program**.

G) That qualified individuals will be employed as faculty members, and that faculty members will receive an orientation to the **Clinical Site** prior to bringing students to clinical areas. All faculty members who assume student supervision of patient care activities shall submit credentialing applications to and be credentialed by the **Clinical Site**. The clinical privileges, granted pursuant to such credentialing, shall not exceed those privileges necessary to conduct student supervision and training under the educational program.

H) That the **School Board** will maintain liability insurance in amounts satisfactory to the **Clinical Site** for the claims or judgments of any person(s) which are the result of any negligent act or omission of the **School**, its students, and/or faculty pursuant to this agreement; and the **Clinical Site** will be advised of any changes in said coverage by way of written notification.

I) The **School Board** agrees that it will maintain the required degree of discipline among its students and faculty, giving full consideration to the **Clinical Site's** standard of conduct and performance.

J) That the **Clinical Site** may, at any time, withdraw any faculty or student from the institution facilities or premises whose conduct or performance is not in accord with the **Program**, is unprofessional, or detrimental to either the **Clinical Site** or the **School Board**. A written report of the circumstances of the withdrawal shall be submitted to the Director of the **Program**.

K) To maintain individual records of class practicum and student competencies the **Clinical Site** will have access to these records at all reasonable times.

L) Where applicable, to prepare any rotational plans for services to be used for experience and to secure the approval of this plan from the **Clinical Site** prior to the beginning of the educational programs within the facilities. Major changes made in the plans will not be effective until such time as they are approved by the **Clinical Site**.

M) To require its faculty and students to hold as confidential any patient information acquired. The **School Board** further agrees that any disclosure of patient information must be in accordance with **Clinical Site** policy, to the extent it does not conflict with applicable laws.

3. General Conditions

A) The **Clinical Site** agrees that each student shall be treated for all purposes as independent contractors and that all students of the **Program** should retain their status as students in the Baker County School District. The **School Board** agrees that it will not act or represent that it is acting as an agent of the **Clinical Site** or incur any obligations on the part the **Clinical Site** without first obtaining the express written authority of the **Clinical Site**

B) The **Clinical Site** and the **School Board** agree that this agreement shall continue in effect until voided by either party. Either party may terminate this Agreement at any time by giving the other party notice in writing at least sixty days prior to the intended termination date. Further, the **Clinical Site** and the **School Board** agree that the terms of this Agreement may be revised at any time by formal written amendment to this Agreement executed by all parties hereto.

C) The **Clinical Site** and the **School Board** agree that executed copies of this agreement shall be placed on file with the **Clinical Site** and the Director of the **Program**.

D) This agreement is nonexclusive. Thus, parties reserve the right to enter into similar agreements with other institutions.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals effective as of the day and year first above set forth.

Gold Dental

by: _____
Representative for Gold Dental

Baker County School Board, for and on behalf of Baker County High School

by: _____ _____
Principal, Baker County High School: Andy Giddens
Career and Technical Education: Carrie Dopson

_____
Teacher, Health Science Education: Debra Gnann

_____ _____
Chairperson Baker County School Board: Jack Baker, Jr.
Superintendent: Wyatt Milton

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   270 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____

AGENDA ITEM NO. 9.3

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval to Renew the Agreement with Baker County Fire and Rescue for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.

ATTACHMENTS:
02.17.2026 Approval of the Agreement with Baker County Fire and Rescue_C.Dopson.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Career and Adult Education
418 South 8th Street
Macclenny, FL 32063
(904) 259-0403
www.bakerk12.org

Wyatt Milton, Superintendent

January 7, 2026

Wyatt Milton, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton,

Please seek School Board approval for the renewal of the attached agreement between the Baker County School Board and Baker County Fire and Rescue. The Baker County Fire and Rescue and Baker County School Board agree that this agreement shall continue in effect until voided by either party.

Sincerely,

Carrie Dopson
Executive Director of Teaching and Learning
CTE and Adult Education

CD/bd
Attachment

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Career and Adult Education
418 South 8th Street Macclenny,
FL 32063
(904) 259-0403
www.bakerk12.org

Wyatt Milton, Superintendent

AFFILIATION AGREEMENT BETWEEN THE BAKER COUNTY SCHOOL BOARD
AND
BAKER COUNTY FIRE RESCUE

THIS AGREEMENT, made effective this 1st day of October, 2025, between the **Baker County School Board** (hereinafter referred to as **"School Board"**) and **Baker County Fire Rescue** (hereinafter referred to as **"Clinical Site."**)

This is a mutual agreement between the **School Board** and the **Clinical Site** to provide students enrolled in the Baker County High School (hereinafter referred to as **"School"**) **Health Science Program** (hereinafter referred to as **"Program"**) supervised learning experiences in the care of patients in accordance with the provisions set forth in this agreement.

It is covenanted and agreed between the parties hereto as follows:

1. Responsibilities of Clinical Site:

A) That the **Clinical Site** and the physicians with practice privileges with the **Clinical Site** have the ultimate responsibility for all patient care activities.

B) To provide proctors for the education of **Program** students through the cooperation and assistance of its staff and employees with the faculty and students of the **School**.

C) To provide faculty and students of the **School** available facilities and services in the planned learning experience.

D) To attempt to include faculty members of the **Program** in their staffing meetings when policies to be discussed are affected by or directly related to the **Program**.

E) To specify the number of students that the **Clinical Site** can accommodate in the **Program**.

F) Requiring all participating staff and employees to hold as confidential any student records or information received from the **School Board**.

2. Responsibilities of the School Board:

A) That the **School Board** has ultimate responsibility for all instructional activities of the students.

B) The ultimate responsibility for grading students will be that of the **School Board**.

C) That the operation of the **Program** will comply with established policies and practices of the **Clinical Site** including all applicable laws and regulations.

D) To recommend students and faculty to the **Clinical Site** in a fair manner without regard to race, religion, gender, disability, or age.

E) Selection of students is the responsibility of the **School Board** under the **Program** and shall not exceed the teaching capabilities of the **Clinical Site**.

F) To maintain standards of the **Program** as recommended and prescribed by all governing bodies regulating the **Program**.

G) That qualified individuals will be employed as faculty members, and that faculty members will receive an orientation to the **Clinical Site** prior to bringing students to clinical areas. All faculty members who assume student supervision of patient care activities shall submit credentialing applications to and be credentialed by the **Clinical Site**. The clinical privileges, granted pursuant to such credentialing, shall not exceed those privileges necessary to conduct student supervision and training under the educational program.

H) That the **School Board** will maintain liability insurance in amounts satisfactory to the **Clinical Site** for the claims or judgments of any person(s) which are the result of any negligent act or omission of the **School**, its students, and/or faculty pursuant to this agreement; and the **Clinical Site** will be advised of any changes in said coverage by way of written notification.

I) The **School Board** agrees that it will maintain the required degree of discipline among its students and faculty, giving full consideration to the **Clinical Site's** standard of conduct and performance.

J) That the **Clinical Site** may, at any time, withdraw any faculty or student from the institution facilities or premises whose conduct or performance is not in accord with the **Program**, is unprofessional, or detrimental to either the **Clinical Site** or the **School Board**. A written report of the circumstances of the withdrawal shall be submitted to the Director of the **Program**.

K) To maintain individual records of class practicum and student competencies the **Clinical Site** will have access to these records at all reasonable times.

L) Where applicable, to prepare any rotational plans for services to be used for experience and to secure the approval of this plan from the **Clinical Site** prior to the beginning of the educational programs within the facilities. Major changes made in the plans will not be effective until such time as they are approved by the **Clinical Site**.

M) To require its faculty and students to hold as confidential any patient information acquired. The **School Board** further agrees that any disclosure of patient information must be in accordance with **Clinical Site** policy, to the extent it does not conflict with applicable laws.

3. General Conditions

A) The **Clinical Site** agrees that each student shall be treated for all purposes as independent contractors and that all students of the **Program** should retain their status as students in the Baker County School District. The **School Board** agrees that it will not act or represent that it is acting as an agent of the **Clinical Site** or incur any obligations on the part the **Clinical Site** without first obtaining the express written authority of the **Clinical Site**

B) The **Clinical Site** and the **School Board** agree that this agreement shall continue in effect until voided by either party. Either party may terminate this Agreement at any time by giving the other party notice in writing at least sixty days prior to the intended termination date. Further, the **Clinical Site** and the **School Board** agree that the terms of this Agreement may be revised at any time by formal written amendment to this Agreement executed by all parties hereto.

C) The **Clinical Site** and the **School Board** agree that executed copies of this agreement shall be placed on file with the **Clinical Site** and the Director of the **Program**.

D) This agreement is nonexclusive. Thus, parties reserve the right to enter into similar agreements with other institutions.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals effective as of the day and year first above set forth.

Baker County Fire Rescue

by: _____
Representative for Baker County Fire Rescue

Baker County School Board, for and on behalf of Baker County High School

by: _____
Principal, Baker County High School:
Andy Giddens

_____
Career and Technical Education:
Carrie Dopson

_____
Teacher, Health Science Education:
Debra Gnann

_____
Chairperson Baker County School Board:
Jack Baker, Jr.

_____
Superintendent:
Wyatt Milton

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   270 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____

AGENDA ITEM NO. 9.4

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval to Renew the Agreement with Baker County Medical Services for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.

ATTACHMENTS:
02.17.2026 Approval of the Agreement with Baker County Medical Services_C.Dopson.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Career and Adult Education
418 South 8th Street
Macclenny, FL 32063
(904) 259-0403
www.bakerk12.org

Wyatt Milton, Superintendent

January 29, 2026

Wyatt Milton, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton,

Please seek School Board approval for the renewal of the attached agreement between the Baker County School Board and Baker County Medical Service. Baker County Medical Services and Baker County School Board agree that this agreement shall continue in effect until voided by either party.

Sincerely,

Carrie Dopson
Executive Director of Teaching and Learning
CTE and Adult Education

CD/bd
Attachment

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Career and Adult Education
418 South 8th Street Macclenny,
FL 32063
(904) 259-0403
www.bakerk12.org

Wyatt Milton, Superintendent

AFFILIATION AGREEMENT BETWEEN THE BAKER COUNTY SCHOOL BOARD
AND
BAKER COUNTY MEDICAL SERVICES

THIS AGREEMENT, made effective this 1st day of October, 2025, between the **Baker County School Board** (hereinafter referred to as **"School Board"**) and **Baker County Medical Services** (hereinafter referred to as **"Clinical Site."**)

This is a mutual agreement between the **School Board** and the **Clinical Site** to provide students enrolled in the Baker County High School (hereinafter referred to as **"School"**) **Health Science Program** (hereinafter referred to as **"Program"**) supervised learning experiences in the care of patients in accordance with the provisions set forth in this agreement.

It is covenanted and agreed between the parties hereto as follows:

1. Responsibilities of Clinical Site:

A) That the **Clinical Site** and the physicians with practice privileges with the **Clinical Site** have the ultimate responsibility for all patient care activities.

B) To provide proctors for the education of **Program** students through the cooperation and assistance of its staff and employees with the faculty and students of the **School**.

C) To provide faculty and students of the **School** available facilities and services in the planned learning experience.

D) To attempt to include faculty members of the **Program** in their staffing meetings when policies to be discussed are affected by or directly related to the **Program**.

E) To specify the number of students that the **Clinical Site** can accommodate in the **Program**.

F) Requiring all participating staff and employees to hold as confidential any student records or information received from the **School Board**.

2. Responsibilities of the School Board:

A) That the **School Board** has ultimate responsibility for all instructional activities of the students.

B) The ultimate responsibility for grading students will be that of the **School Board**.

C) That the operation of the **Program** will comply with established policies and practices of the **Clinical Site** including all applicable laws and regulations.

D) To recommend students and faculty to the **Clinical Site** in a fair manner without regard to race, religion, gender, disability, or age.

E) Selection of students is the responsibility of the **School Board** under the **Program** and shall not exceed the teaching capabilities of the **Clinical Site**.

F) To maintain standards of the **Program** as recommended and prescribed by all governing bodies regulating the **Program**.

G) That qualified individuals will be employed as faculty members, and that faculty members will receive an orientation to the **Clinical Site** prior to bringing students to clinical areas. All faculty members who assume student supervision of patient care activities shall submit credentialing applications to and be credentialed by the **Clinical Site**. The clinical privileges, granted pursuant to such credentialing, shall not exceed those privileges necessary to conduct student supervision and training under the educational program.

H) That the **School Board** will maintain liability insurance in amounts satisfactory to the **Clinical Site** for the claims or judgments of any person(s) which are the result of any negligent act or omission of the **School**, its students, and/or faculty pursuant to this agreement; and the **Clinical Site** will be advised of any changes in said coverage by way of written notification.

I) The **School Board** agrees that it will maintain the required degree of discipline among its students and faculty, giving full consideration to the **Clinical Site's** standard of conduct and performance.

J) That the **Clinical Site** may, at any time, withdraw any faculty or student from the institution facilities or premises whose conduct or performance is not in accord with the **Program**, is unprofessional, or detrimental to either the **Clinical Site** or the **School Board**. A written report of the circumstances of the withdrawal shall be submitted to the Director of the **Program**.

K) To maintain individual records of class practicum and student competencies the **Clinical Site** will have access to these records at all reasonable times.

L) Where applicable, to prepare any rotational plans for services to be used for experience and to secure the approval of this plan from the **Clinical Site** prior to the beginning of the educational programs within the facilities. Major changes made in the plans will not be effective until such time as they are approved by the **Clinical Site**.

M) To require its faculty and students to hold as confidential any patient information acquired. The **School Board** further agrees that any disclosure of patient information must be in accordance with **Clinical Site** policy, to the extent it does not conflict with applicable laws.

3. General Conditions

A) The **Clinical Site** agrees that each student shall be treated for all purposes as independent contractors and that all students of the **Program** should retain their status as students in the Baker County School District. The **School Board** agrees that it will not act or represent that it is acting as an agent of the **Clinical Site** or incur any obligations on the part the **Clinical Site** without first obtaining the express written authority of the **Clinical Site**

B) The **Clinical Site** and the **School Board** agree that this agreement shall continue in effect until voided by either party. Either party may terminate this Agreement at any time by giving the other party notice in writing at least sixty days prior to the intended termination date. Further, the **Clinical Site** and the **School Board** agree that the terms of this Agreement may be revised at any time by formal written amendment to this Agreement executed by all parties hereto.

C) The **Clinical Site** and the **School Board** agree that executed copies of this agreement shall be placed on file with the **Clinical Site** and the Director of the **Program**.

D) This agreement is nonexclusive. Thus, parties reserve the right to enter into similar agreements with other institutions.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals effective as of the day and year first above set forth.

Baker County Medical Services

by: _____
Representative for Baker County Medical Services

Baker County School Board, for and on behalf of Baker County High School

by: _____ _____
Principal, Baker County High School: Andy Giddens
Career and Technical Education: Carrie Dopson

_____
Teacher, Health Science Education: Debra Gnann

_____ _____
Chairperson Baker County School Board: Jack Baker, Jr.
Superintendent: Wyatt Milton

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   270 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

AGENDA ITEM NO. 9.5

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Tina Bradley - (259-0476)
ITEM TYPE:	Plan
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of the Medical, Cardiac, and Anaphylaxis Emergency Response Plans to Meet New Legislative Requirements.

ATTACHMENTS:
02.17.2026 Approval of the Medical, Cardiac, and Anaphylaxis Emergency Response Plans_T.Bradley.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Health Services
418 South 8th Street
Macclenny, FL 32063
(904) 259-6551
www.bakerk12.org

Wyatt Milton, Superintendent

February 17, 2026

Superintendent Wyatt Milton
Baker County School District
392 South Blvd. East
Macclenny, FL 32063

Dear Superintendent Milton,

Please accept this letter as formal submission of our medical, cardiac, and anaphylaxis emergency response plans in compliance with requirements of newly enacted legislation.

The enclosed documents outline our procedures for responding to emergencies and reflect current statutory requirements. We remain committed to maintaining a safe and prepared school environment.

Sincerely,

Tina L. Bradley RN, BSN
Health Services Director

TLB/alg

Enclosure

PULSE – Plan for Urgent Life Saving Emergencies

Medical Emergency Response Plan

Baker County School District

First aid procedures are learned during appropriate First Aid and CPR Courses. This policy outlines staff actions to take during minor and major medical emergencies on and off campus during school-sponsored trips or events. This policy does not cover specific first aid or CPR steps or sequences. Refer to training materials, skills learned, and/or directions on prescribed medications for specific guidance on treatment procedures.

INJURY EMERGENCIES ON CAMPUS

MINOR

- Notify school nurse or principal's office.
- School nurse, principal, or other designated school staff administer first aid procedures as
- indicated by the nature of the accident.
- Parents are notified if necessary.
- Staff witnessing the accident and/or providing first aid care should complete an
- accident report.

MAJOR

Defined as any injury deemed by school staff to need immediate physician care, EMS, or transport to a healthcare facility.

- Notify school nurse or principal's office.
- Either the first school staff person attending to the student or another school staff person calls 911 immediately.
- Provide first aid or other Basic Life Support (CPR, rescue breathing, etc.).
- If CPR or rescue breathing is required, school staff must also retrieve or send other staff for the Automated External Defibrillator (AED).
- Principal or designee calls parents or guardian immediately

INJURY EMERGENCIES DURING FIELD TRIPS

At least one school staff person must be trained in first aid and age-appropriate CPR, including adult CPR. The field trip coordinator should also ensure that appropriate first aid equipment and supplies are available during the trip. It is advisable that at least one staff person or adult chaperone (parent, guardian, or other volunteer) has a cellular phone in case the emergency is enroute to or from the school or field trip destination. Permission slips with emergency care release or parent/guardian phone numbers must be with the field trip coordinator or their designee.

In the event of an emergency:

- Designated school staff person administers first aid procedures as indicated by the nature of the accident.
- Parents are notified if necessary.
- If the injury is major or life-threatening, either the first school staff person attending to the student or another school staff person calls 911 immediately.

- Provide first aid or other Basic Life Support (CPR, rescue breathing, etc.).
- Field trip coordinator or designee call parents or guardian immediately (but only after 911 is called and immediate care is begun).

MEDICAL EMERGENCIES ON CAMPUS OR DURING FIELD TRIPS

Medical emergencies include seizures, unconsciousness (without injury), asthma, breathing emergencies, fainting, diabetic emergencies (confusion, drowsiness, agitation in students known to have diabetes), insect stings, or other non-injury emergencies.

MINOR

- Notify school nurse or principal's office.
- School nurse, principal, or other designated school staff administer first aid procedures as indicated by the nature of the accident.
- Parents are notified if necessary.
- Staff witnessing and/or providing first aid care should complete an accident/medical care report.

MAJOR

Defined as any medical emergency deemed by school staff to need immediate physician care, EMS, or transport to a healthcare facility. **Any insect sting, food allergy reactions, or other allergic reactions in students known to have such reactions are EMERGENCIES – CALL 911. All rapid onset (within a few minutes) breathing problems or swelling of the tongue and face are considered EMERGENCIES – CALL 911.**

- Notify school nurse or principal's office.
- Either first school staff person attending to the student or another school staff person calls 911.
- Provide first aid or other Basic Life Support (CPR, rescue breathing, etc.).
- Assist the person with or administer their prescribed Epi-Pen, Epi-Pen Jr., or other epinephrine auto-injector, or inhaler for all allergic reactions causing breathing problems.
- Contact the school nurse or EMS regarding administering the first aid kit's epinephrine auto-injector to any individual having breathing problems or severe swelling of mouth, lips, or tongue after an insect sting.
- If CPR or rescue breathing is required, staff must also retrieve or send other staff for the AED.
- Staff witnessing and/or providing first aid care should complete an accident/medical care report.

PULSE – Plan for Urgent Life Saving Emergencies

Cardiac Emergency Response Plan

Baker County School District

This Cardiac Emergency Response Plan is adopted by the Baker County School District effective **February 2026.** This plan was reviewed and approved by medical and legal counsel for the Baker County School District.

A cardiac emergency requires immediate action. Cardiac emergencies may arise as a result of a Sudden Cardiac Arrest (SCA) or a heart attack, but can have other causes. SCA occurs when the electrical impulses of the heart malfunction resulting in sudden death.

Signs of Sudden Cardiac Arrest can include one or more of the following:

- Not moving, unresponsive or unconscious, *or*
- Not breathing normally (i.e., may have irregular breathing, gasping or gurgling or may not be breathing at all), *or*
- Seizure or convulsion-like activity.

Note: Those who collapse shortly after being struck in the chest by a firm projectile/direct hit may have SCA from commotio cordis.

The Cardiac Emergency Response Plan of the Baker County School District shall be as follows:

1. **Developing a Cardiac Emergency Response Team**

   (a) The Cardiac Emergency Response Team shall be comprised of those individuals who have current CPR/AED certification. It will include the school nurse, coaches, and others within the school. It should also include an administrator and office staff who can call 9-1-1 and direct EMS to the location of the SCA.

   (b) Members of the Cardiac Emergency Response Team are identified in the "Cardiac Emergency Response Team" attachment**,** to be updated yearly and as needed to remain current. One of the members shall be designated as the Cardiac Emergency Response Team Coordinator.

   (c) All members of the Cardiac Emergency Response Team shall receive and maintain nationally recognized training, which includes a certification card with an expiration date of not more than 2 years.

   (d) As many other staff members as reasonably practicable shall receive training.

2. **Activation of Cardiac Emergency Response Team during an identified cardiac emergency**

   (a) The members of the Cardiac Emergency Response Team shall be notified immediately when a cardiac emergency is suspected.

(b) The Protocol for responding to a cardiac emergency is described in Section 8 (below) and in the "Protocol for Posting" attachment.

3. **Automated external defibrillators (AEDs) – placement and maintenance**

(a) Minimum recommended number of AEDs for (**insert name of school/school district)**:
   (1) *Inside school building* – The number of AEDs shall be sufficient to enable the school staff or another person to retrieve an AED and deliver it to any location within the school building, ideally within 2 minutes of being notified of a possible cardiac emergency.
   (2) *Outside the school building* on school grounds / athletic fields – The number of AEDs, either stationary or in the possession of an on-site athletic trainer, coach, or other qualified person, shall be sufficient to enable the delivery of an AED to any location outside of the school (on school grounds) including any athletic field, ideally within 2 minutes of being notified of a possible cardiac emergency.

(b) The Baker County School District will regularly check and maintain each school-owned AED in accordance with the AED's operating manual and maintain a log of the maintenance activity. The school shall designate a person who will be responsible for verifying equipment readiness and for maintaining maintenance activity.

(c) Additional Resuscitation Equipment: A resuscitation kit shall be connected to the AED carry case. The kit shall contain latex-free gloves, razor, scissors, towel antiseptic wipes and a CPR barrier mask.

(d) AEDs shall be readily accessible for use in responding to a cardiac emergency, during both school-day activities and after-school activities, in accordance with this Plan. Each AED shall have one set of defibrillator electrodes connected to the device and one spare set. All AEDs should have clear AED signage so as to be easily identified. Locations of the AEDs are to be listed in the "Cardiac Emergency Response Team" attachment and in the "Protocol for Posting" attachment.

4. Communication of this Plan throughout the school campus

(a) The Cardiac Emergency Response Protocol shall be *posted* broadly in places such as (but not limited to):
   (1) Locker rooms, cafeteria, health room, faculty break room and in all school offices.
   (2) Adjacent to each AED.
   (3) Adjacent to each school telephone.
   (4) In the gym.
   (5) At other strategic school campus locations, including outdoor physical education and athletic areas.
   (6) Attached to all portable AEDs.

(b) The Cardiac Emergency Response Protocol shall be *distributed* to:
   (1) All staff and administrators at the start of each school year, with updates distributed as made.
   (2) All Health Services staff including the school nurse and health room assistants.

(3) All athletic directors, coaches, and applicable advisors at the start of each school year and as applicable at the start of the season for each activity, with updates distributed as made.

(c) Results and recommendations from Cardiac Emergency Response Drills performed during the school year shall be communicated to all staff and administrative personnel. See paragraph 5(b) below.

5. <u>Training in Cardiopulmonary Resuscitation (CPR) and AED Use</u>

(a) Staff Training:

(1) In addition to the school nurse, a sufficient number of staff shall be trained in cardiopulmonary resuscitation (CPR) and in the use of an AED to enable the Baker County School District to carry out this Plan. (It is recommended that at a minimum, at least 10% of staff, 50% of coaches, and 50% of physical education staff should have current CPR/AED certification.) Training shall be renewed at least every two years. The school shall designate the person responsible for coordinating staff training as well as the medical contact for school-based AEDs, if available.

(2) Training shall be provided by an instructor, who may be a school staff member, currently certified by a nationally-recognized organization to conform to current American Heart Association guidelines for teaching CPR and/or Emergency Cardiac Care (ECC).

(3) Training may be traditional classroom, on-line or blended instruction but should include cognitive learning, hands-on practice and testing.

(b) Cardiac Emergency Response Drills:

Cardiac Emergency Response Drills are an essential component of this Plan. The Baker County School District shall perform a minimum of 1 successful Cardiac Emergency Response Drill each school year with the participation of school nurses, coaches, campus safety officials and other targeted responders. A successful Cardiac Emergency Response Drill is defined as full and successful completion of the Drill in 5 minutes or less. The Baker County School District shall prepare and maintain a Cardiac Emergency Response Drill Report for each Drill. (See "Conducting Drills" attachment.) These reports shall be maintained for a minimum of 5 years with other safety documents. The reports shall include an evaluation of the Drill and shall include recommendations for the modification of the CERP if needed.

6. <u>Local Emergency Medical Services (EMS) integration with the school/school district's plan</u>

(a) The Baker County School District shall provide a copy of this Plan to local emergency response and dispatch agencies (e.g., the 9-1-1 response system), which may include local police and fire departments and local Emergency Medical Services (EMS).

(b) The development and implementation of the Cardiac Emergency Response Plan shall be coordinated with the local EMS Agency, campus safety officials, on-site first responders,

administrators, school nurses and other members of the school and/or community medical team.

(c) The Baker County School District shall work with local emergency response agencies to 1) coordinate this Plan with the local emergency response system and 2) to inform local emergency response system of the number and location of on-site AEDs.

7. **Annual review and evaluation of the Plan**

The Baker County School District shall conduct an annual internal review of the school/school district's Plan. The annual review should focus on ways to improve the school's response process, to include:

(a) A *post-event review* following an event. This includes review of existing school-based documentation for any identified cardiac emergency that occurred on the school campus or at any off-campus school-sanctioned function. The school shall designate the person who will be responsible for establishing the documentation process.
Post-event documentation and action shall include the following:

(1) A contact list of individuals to be notified in case of a cardiac emergency.
(2) Determine the procedures for the release of information regarding the cardiac emergency.
(3) Date, time and location of the cardiac emergency and the steps taken to respond to the cardiac emergency.
(4) The identification of the person(s) who responded to the emergency.
(5) The outcome of the cardiac emergency. This shall include but not be limited to a summary of the presumed medical condition of the person who experienced the cardiac emergency to the extent that the information is publicly available. Personal identifiers should not be collected unless the information is publicly available.
(6) An evaluation of whether the Plan was sufficient to enable an appropriate response to the specific cardiac emergency. The review shall include recommendations for improvements in the Plan and in its implementation if the Plan was not optimally suited for the specific incident.
(7) An evaluation of the debriefing process for responders and post-event support. This shall include the identification of aftercare services including aftercare services and crisis counselors.

(b) A review of the documentation for all Cardiac Emergency Response Drills performed during the school year.

(c) A determination, at least annually, as to whether or not additions, changes or modifications to the Plan are needed. Reasons for a change in the Plan may result from a change in established guidelines, an internal review following an actual cardiac emergency, or from changes in school facilities, equipment, processes, technology, administration, or personnel.

8. **Protocol for School Cardiac Emergency Responders**

(School Name)
Cardiac Emergency Response Team PROTOCOL

For All Schools

Sudden cardiac arrest events can vary greatly. Faculty, staff and Cardiac Emergency Response Team (CERT) members must be prepared to perform the duties outlined below. Immediate action is crucial in order to successfully respond to a cardiac emergency. The school should also identify the closest appropriate medical facility that is equipped in advanced cardiac care.

Follow these steps in responding to a suspected cardiac emergency:

(a) Recognize the following signs of sudden cardiac arrest and take action in the event of one or more of the following:

- The person is not moving, or is unresponsive, or appears to be unconscious.
- The person is not breathing normally (has irregular breaths, gasping or gurgling, or is not breathing at all).
- The person appears to be having a seizure or is experiencing convulsion-like activity. (Cardiac arrest victims commonly appear to be having convulsions).
- *Note:* If the person received a blunt blow to the chest, this can cause cardiac arrest, a condition called commotio cordis. The person may have the signs of cardiac arrest described above and is treated the same.

(b) Facilitate immediate access to professional medical help:

- Call 9-1-1 as soon as you suspect a sudden cardiac arrest. Provide the school address, cross streets, and patient condition. Remain on the phone with 9-1-1. (Bring your mobile phone to the patient's side, if possible.) Give the exact location and provide the recommended route for ambulances to enter and exit. Facilitate access to the victim for arriving Emergency Medical Service (EMS) personnel.
- Immediately contact the members of the Cardiac Emergency Response Team.
    - Give the exact location of the emergency. ("Mr. /Ms. ___ Classroom, Room # ___, gym, football field, cafeteria, etc."). Be sure to let EMS know which door to enter. Assign someone to go to that door to wait for and flag down EMS responders and escort them to the exact location of the patient.
- If you are a CERT member, proceed immediately to the scene of the cardiac emergency.
    - The closest team member should retrieve the automated external defibrillator (AED) en route to the scene.
    - Acquire AED supplies such as scissors, a razor and a towel and consider an extra set of AED pads.

(c) Start CPR:

- Begin continuous chest compressions and have someone retrieve the AED.
- Here's how:
    - Press hard and fast in center of chest. Goal is 100 compressions per minute. (Faster than once per second, but slower than twice per second.)
    - Use 2 hands: The heel of one hand and the other hand on top (or one hand for children under 8 years old), pushing to a depth of 2 inches (or 1/3rd the depth of the chest for children under 8 years old.
    - Follow the 9-1-1 dispatcher's instructions, if provided.

(d) Use the nearest AED:

- When the AED is brought to the patient's side, press the power-on button, and attach the pads to the patient as shown in the diagram on the pads. Then follow the AED's audio and visual instructions. If the person needs to be shocked to restore a normal heart rhythm, the AED will deliver one or more shocks.
    - *Note:* The AED will only deliver shocks if needed; if no shock is needed, no shock will be delivered.
- Continue CPR until the patient is responsive or a professional responder arrives and takes over.

(e) Transition care to EMS:

- Transition care to EMS upon arrival so that they can provide advanced life support.

(f) Action to be taken by Office / Administrative Staff:

- Confirm the exact location and the condition of the patient.
- Activate the Cardiac Emergency Response Team and give the exact location if not already done.
- Confirm that the Cardiac Emergency Response Team has responded.
- Confirm that 9-1-1 was called. If not, call 9-1-1 immediately.
- Assign a staff member to direct EMS to the scene.
- Perform "Crowd Control" – directing others away from the scene.
- Notify other staff: school nurse, athletic director, etc.
- Ensure that medical coverage continues to be provided at the athletic event if on-site medical staff accompanies the victim to the hospital.
- Consider delaying class dismissal, recess, or other changes to facilitate CPR and EMS functions.
- Designate people to cover the duties of the CPR responders.
- Copy the patient's emergency information for EMS.
- Notify the patient's emergency contact (parent/guardian, spouse, etc.).
- Notify staff and students when to return to the normal schedule.
- Contact school district administration.

Building Location Information

School Name & Address _____

School Emergency Phone# *Insert #s for school-hours & after-hours, may be office during school hours*_____

Cross Streets _____

AED Location _____ **AED Location** _____

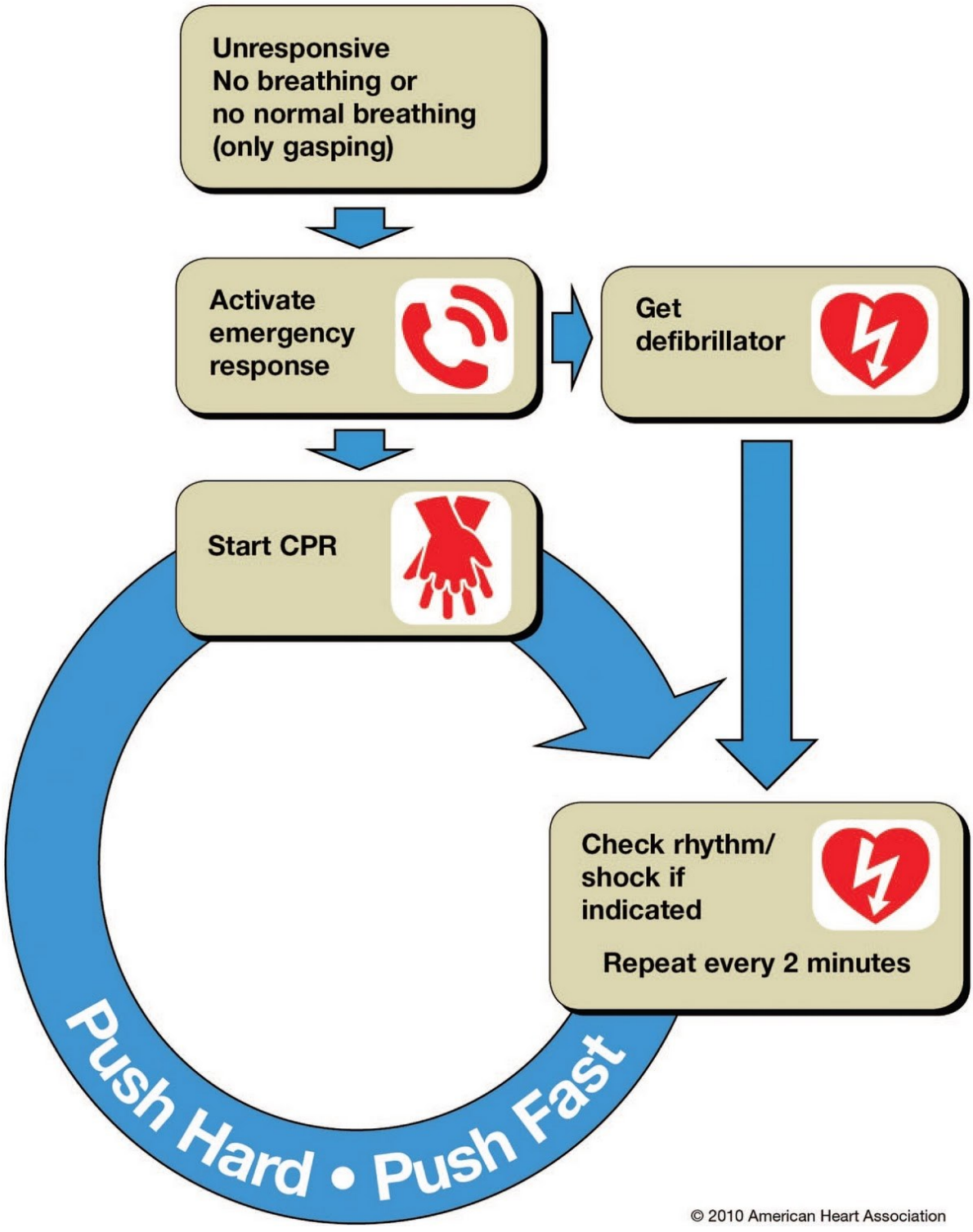
AED Location _____ **AED Location** _____

AED Location _____ **AED Location** _____

(School District Name)

CARDIAC EMERGENCY RESPONSE TEAM PROTOCOL

Simplified Adult BLS



Guidelines for Managing Anaphylaxis in the School Setting

Baker County School District

Definitions:

Allergen is any substance that is capable of causing an allergic or IgE mediated hypersensitivity reaction. Allergens can include food, stinging insects, medications, animal dander, latex rubber, pollen and mold. Exposure to allergens generally produces immediate allergic reactions, but in some cases, symptoms may be delayed up to 2 to 4 hours after exposure.

Anaphylaxis is the medical term for life-threatening systemic allergic reaction that may occur when allergic individuals are exposed to specific allergens. Anaphylaxis is a collection of symptoms affecting multiple systems in the body. Signs and symptoms include one or more of the following:

- Hives, itching (of any body part);
- Vomiting, diarrhea, stomach cramps;
- Red, watery eyes, runny nose;
- Wheezing, coughing, difficulty breathing, shortness of breath;
- Throat tightness or closing; difficulty swallowing, change of voice;
- Flushed, pale skin, dizziness;
- Swelling (of any body part);
- Fainting, or loss of consciousness;
- Impending sense of doom;
- Change in mental status;
- Itchy scratchy lips, tongue, mouth and/or throat.

Epinephrine (adrenaline) is the single most important medication for treating anaphylactic reactions and should be administered at the first sign of a systemic allergic reaction. Administering epinephrine early in anaphylaxis improves the chances of survival and quick recovery.

Levels of Care:

Dependent Care: Requires trained adult intervention.
Assisted Care: Exhibits partial competency in self-care; requires assistance of trained adult.
Self-Care: Demonstrates knowledge, skills, and ability to manage allergic reactions, including self-administration of epinephrine auto-injector if ordered.

Florida Statute 1002.20(3)(i) (Kelsey Ryan Act) allows students who are at risk for life-threatening allergic reactions to carry and self-administer an epinephrine auto-injector while attending school or participating in school activities if the school has been provided with parental and physician authorization. **The parent of a student authorized to carry an epinephrine auto-injector assumes all liability with respect to the student's use of the medication.**

Senate Bill No.1514 also states that each student in kindergarten through grade 8 who has an emergency action plan for anaphylaxis, such plan must be in effect and accessible at all times when student is on school grounds during the school day or participating in school-sponsored activities. This includes extracurricular activities, athletics, school dances, and contracted before-school or after-school programs at the student's school.

Responsibilities:

A. Parent/Guardian

- Document annually, diagnosis on *Student Information Card (yellow card)*
- Notify school nurse as soon as possible when a student is newly diagnosed or upon school entry
- Provide and maintain current emergency contact phone numbers
- Collaborate in the development of the student's individual health care plan
- Consult with the school administrator, nurse, and/or classroom teacher regarding environmental triggers that affect their student
- Provide prescribed medication with matching Medication Consent Form
- Inform school nurse of changes in the student's allergy management
- Work with health care provider, school nurse, and student to promote self-sufficiency in allergy management, including:
    - Safe and unsafe foods
    - Strategies for avoiding exposure to unsafe foods
    - Symptoms of allergic reactions
    - How and when to tell an adult they may be having an allergy-related problem
    - How to read food labels (age appropriate)
- **Indemnify the school district and its agents for any and all liability with respect to the student authorized to carry and self-administer an epinephrine auto injector**
- Accept financial responsibility for 911 call and transportation to hospital

B. Student

- Participate with school personnel in developing and implementing plan of care
- Demonstrate competence in self-administration of auto-injector if ordered. The parent, school nurse, or school administrator may request re-evaluation of student's competency whenever indicated
- Seek adult help immediately at first awareness of allergen exposure (all levels of care)
- Self-administer epinephrine auto-injector at first awareness of allergen exposure (self-care)
- Practice responsible individual use and safe keeping of medication (self-care)
- Should not trade food with others, eat anything with unknown ingredients, or eat any allergen containing food

C. Healthcare Provider

- Complete form for epinephrine auto-injector if student is to carry/self-administer medication at school
- Collaborate in the development of the student's individual health care plan
- Provide child-specific consultation as needed for anaphylaxis management

D. School Nurse

- Provide appropriate level of Anaphylaxis Education for unlicensed assistive personnel (UAPs), school staff, and bus drivers
- Develop and maintain student health care plan to include allergy management in the classroom, cafeteria, during school-sponsored activities
- Distribute *Emergency Action Plan* to appropriate school staff
- Delegate and document child specific allergy management to trained and competent designees
- Assess student competency and responsibility in self-management in the school setting
- Call 911 immediately when any student experiences a systemic allergic reaction and/or respiratory distress
- Call 911 immediately when any student requires epinephrine auto-injector administration

- Communicate with parent/guardian about acute episodes and any difficulties in controlling allergies at school
- Act as a liaison between student's health care provider, parent, and school staff
- Provide student health education about allergies to promote responsible self-care
- Troubleshoot reason for occurrence after anaphylactic crisis subsides

E. Unlicensed Assistive Personnel

- Complete Levels 1, 2, and 3 of Anaphylaxis Education
- Perform delegated allergic reaction management per child specific training
- Call 911 immediately when any student experiences a systemic allergic reaction
- Call 911 immediately when any student requires epinephrine auto-injector administration
- Alert school nurse of any severe allergic reactions

F. School Staff

1. Principal

- Require appropriate school staff to complete Anaphylaxis Education.
- Include food-allergic students in school activities, rather than excluding students based solely on their food allergy.

2. All School Staff

- Complete appropriate level of Anaphylaxis Education
- Call 911 immediately when any student experiences a systemic allergic reaction
- Call 911 immediately when any student requires epinephrine auto-injector administration
- Alert school nurse of any severe allergic reactions

3. Food Services Manager and Dietician

- Participate in team meeting regarding Health Care Plan for student with life threatening food allergies
- Discuss allergy relationship to menus (breakfast, lunch, school snacks, field trips); a la carte items; vending machines; recipes; food products and ingredients; food handling practices; cleaning and sanitation practices; and responsibilities of other Food Service staff
- Recommend a statement from student's physician that documents the medical need for food substitution/s, including recommended substitute food/s.
    - Make appropriate substitutions on a case by case basis for the required meal components; review with school nurse and parent.
    - Maintain a copy of physician's statement in Cafeteria Manager's office; give original document to school nurse to file in the student's cum health folder.
- Enter allergy data into point of sale program
- Review with all Food Services Personnel the procedures for handling students with food allergies
- Maintain an ongoing process for reading of food labels to identify potential allergens and calls to manufacturers on questionable ingredients to prevent cross-contamination in food manufacturing or preparation process
- School District Menu to be placed on School District website
- Provide advanced copy of menu to parent/guardian and alert clinic staff of menu changes
- Assure that all Food Services staff attends in-service regarding safe food handling practices to avoid cross-contamination with potential food allergens
- Maintain clean food production/preparation areas and serving utensils to avoid cross-contamination
- Provide only non-latex gloves for Food Services staff

G. Medical Community

- Provide education and updates about allergy management to school staff and health personnel

Staff Training:
School staff and UAPs must have an understanding of the management of systemic allergic reactions. It is the responsibility of the principal and the school nurse to implement annual education.

Level 1: Anaphylaxis Awareness Education is a brief overview for all school-based staff**.**

Level 2: Training utilizing a child specific Emergency Action Plan for all school-based staff that have direct contact with the student to enable staff to recognize child specific needs and to respond appropriately.

Level 3: Child-specific training for unlicensed assistive personnel delegated to provide care utilizing delegation checklist.

AGENDA ITEM NO. 9.6

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Johnnie Jacobs - (259-2226)
ITEM TYPE:	Property
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval to De-authorize and Dispose of Itemized Property on the Baker County Middle School Inventory Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)

ATTACHMENTS:
02.17.2026 Approval to Remove the Property List from BCMS Property_J.Jacobs.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Baker County Middle School
211 East Jonathan Street
Macclenny, FL 32063
(904) 259-2226
www.bakerk12.org

Wyatt Milton, Superintendent

1/14/2026

Wyatt Milton, Superintendent
Baker County School Board Members
Baker County School District
270 South Boulevard East
Macclenny, Florida 32063

Dear Superintendent Milton and School Board Members:

The purpose of this letter is to request the School Board approval to remove from our inventory items that are obsolete or broken beyond repair. The itemized list is on the attached document.

Sincerely,

Johnnie Jacobs, Principal

Baker County Middle School has the following items that are outdated and obsolete. We would like to request that they be removed from our inventory. They are as follows:

Item#	Brand	Material
99003	Orion	VCR
7845	Zenith	VCR
50209	Zenith	VCR
15213	Vivitek	Projector
15187	Epson	Projector
15188	Epson	Projector
19471	Viewsonic	Projector
19448	Viewsonic	Projector
21237	Infocus	Projector
15212	Epson	Projector
15142	Epson	Projector
15143	Epson	Projector
15220	Epson	Projector
15139	Epson	Projector
15226	Epson	Projector
15214	Epson	Projector
15162	Epson	Projector
15162	Epson	Projector
15217	Epson	Projector
15161	Epson	Projector
15207	Vivitek	Projector
19445	Viewsonic	Projector
18414	Viewsonic	Projector
21354	Lenovo	Monitor
BCM0904495	Lenovo	Monitor
BCM221001T	Thinkpad	Laptop
BCM011101T	Thinkpad	Laptop
BCM011101T	Dell	Laptop
BCMGYM006T	Lenovo	Laptop
BCM011701T	Lenovo	Laptop
BCM2010301T	Lenovo	Laptop
BCM020601T	Lenovo	Laptop
BCM011703T	Lenovo	Laptop
BCM011501T	Lenovo	Laptop
BCM020201T	Lenovo	Laptop
BCM220601T	Lenovo	Laptop

Item#	Brand	Material
BCM021003T	Lenovo	Laptop
BCM220902T	Lenovo	Laptop
210354	Chromebook	Laptop
210352	Chromebook	Laptop
210036	Chromebook	Laptop
210035	Chromebook	Laptop
210363	Chromebook	Laptop
220762	ASUS	Laptop
220760	ASUS	Laptop
220754	ASUS	Laptop
242946	ASUS	Laptop
220752	ASUS	Laptop
220765	ASUS	Laptop
220764	ASUS	Laptop
220756	ASUS	Laptop
220759	ASUS	Laptop

AGENDA ITEM NO. 9.7

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Johnnie Jacobs - (259-2226)
ITEM TYPE:	Property
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval to De-authorize and Dispose of Itemized Property on the Baker County Middle School Inventory Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)

ATTACHMENTS:
02.17.2026 Approval to Remove List of Property from BCMS Property_J.Jacobs.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Baker County Middle School
211 East Jonathan Street
Macclenny, FL 32063
(904) 259-2226
www.bakerk12.org

Wyatt Milton, Superintendent

2/2/2026

Wyatt Milton, Superintendent
Baker County School Board Members
Baker County School District
270 South Boulevard East
Macclenny, Florida 32063

Dear Superintendent Milton and School Board Members:

The purpose of this letter is to request School Board approval to remove from our inventory items that are obsolete or broken beyond repair. The itemized list is on the attached document.

Sincerely,



Johnnie Jacobs, Principal

Tiffany McInarnay District 1 | Jack Baker, Jr. District 2 | Clayton Lyons, Jr. District 3 | Mandi Canaday District 4 | Amanda Hodges District 5

"Preparing individuals to be lifelong learners, self-sufficient, and responsible citizens of good character"

DISTRICT SCHOOL BOARD MEMBERS

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION

Baker County Middle School has the following items that are outdated and obsolete. We would like to request that they be removed from our inventory. They are:

BCM9104165	Dell	Laptop
231430	ASUS	Laptop
231292	ASUS	Laptop
190809	ASUS	Laptop
231225	ASUS	Laptop
231342	ASUS	Laptop
190917	ASUS	Laptop
231269	ASUS	Laptop
231327	ASUS	Laptop
220966	ASUS	Laptop
220974	ASUS	Laptop
230419	ASUS	Laptop
241003	ASUS	Laptop
190886	ASUS	Laptop
220611	ASUS	Laptop
231039	ASUS	Laptop

220862	ASUS	Laptop
220670	ASUS	Laptop
231297	ASUS	Laptop
231279	ASUS	Laptop
231290	ASUS	Laptop
231283	ASUS	Laptop
231289	ASUS	Laptop
231281	ASUS	Laptop
231075	ASUS	Laptop
231119	ASUS	Laptop
220769	ASUS	Laptop
220755	ASUS	Laptop
220770	ASUS	Laptop
220753	ASUS	Laptop
231294	ASUS	Laptop
231288	ASUS	Laptop
210157	ASUS	Laptop
190310	ASUS	Laptop
210163	ASUS	Laptop

190844	ASUS	Laptop
800012	ASUS	Laptop
190420	ASUS	Laptop
210346	ASUS	Laptop
210028	ASUS	Laptop
210018	ASUS	Laptop
170262	ASUS	Laptop
190406	ASUS	Laptop
190839	ASUS	Laptop
210351	ASUS	Laptop
210835	ASUS	Laptop
210441	ASUS	Laptop
210362	ASUS	Laptop
210013	ASUS	Laptop
210039	ASUS	Laptop
180825	ASUS	Laptop
210358	ASUS	Laptop
210453	ASUS	Laptop
210346	ASUS	Laptop

180012	ASUS	Laptop
190420	ASUS	Laptop
171652	ASUS	Laptop
231042	ASUS	Laptop
210076	ASUS	Laptop
210246	ASUS	Laptop
220640	ASUS	Laptop
210212	ASUS	Laptop
210090	ASUS	Laptop
210114	ASUS	Laptop
190296	ASUS	Laptop
190288	ASUS	Laptop
210026	ASUS	Laptop
210229	ASUS	Laptop
210236	ASUS	Laptop
210015	ASUS	Laptop

AGENDA ITEM NO. 9.8

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Thomas Hill - (259-0429)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval for the Agreement with Nova Southeastern University, Inc. for Student Internship Beginning February 17, 2026.

ATTACHMENTS:
02.17.2026 Approval of the Agreement with Nova Southeastern University, Inc._T.Hill.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Office of Human Resources
392 South Boulevard East
Macclenny, FL 32063
(904) 259-6251
www.bakerk12.org

Wyatt Milton, Superintendent

February 2, 2026

Mr. Wyatt Milton, Superintendent of Schools
Baker County School Board Members
270 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton and School Board Members:

The purpose of this letter is to request School Board approval of the attached Agreement between the Baker County School Board and Nova Southeastern University, Inc.

Please do not hesitate to contact me with any questions that you may have about this agreement.

Sincerely,

Thomas Hill
Associate Superintendent of Human Resources
(904) 259-0427

Docusign Envelope ID: D88AA7A1-9302-446B-A526-DB56233EA4E3

AFFILIATION AGREEMENT BETWEEN

NOVA SOUTHEASTERN UNIVERSITY, INC.

AND

BAKER COUNTY SCHOOL BOARD

THIS AFFILIATION AGREEMENT ("Agreement") is made by and between **NOVA SOUTHEASTERN UNIVERSITY, INC.**, a Florida not for profit corporation ("NSU"), and BAKER COUNTY SCHOOL BOARD ("Board"). NSU is entering into this Agreement on behalf of its educational and professional programs in Education, Speech-Language Pathology, Physical Therapy, Occupational Therapy, School Counseling, School Psychology, Nutrition and Dietetics, and Athletic Training (collectively, the "Program").

WHEREAS, NSU offers educational and professional programs for the development of teachers, speech-language pathologists, physical therapists, occupational therapists, school counselors, school psychologists, nutritionists, dieticians, and athletic trainers, which require teaching or clinical, fieldwork or practicum experiences to complete their professional development; and

WHEREAS, Board supports cooperative affiliations with educational institutions and is willing to offer opportunities for NSU students to obtain teaching or clinical, fieldwork or practicum experiences in a school setting ("Internship").

NOW, THEREFORE, for and in consideration of the premises and the mutual covenants and agreements herein contained, the parties agree as follows:

1. RECITALS. The foregoing recitals are correct and are incorporated herein.

2. TERM. The term of this Agreement shall commence as the date fully executed and continue until terminated as provided for herein ("Term").

3. NSU RESPONSIBILITIES. During the Term, NSU agrees to the following responsibilities:

A. Assign an agreed number of students who have completed the prerequisite requirements for the Internship, and provide Board the names of assigned students prior to the beginning of the Internship.

B. Provide Board with copies of or online access to course objectives and student evaluation and any other forms related to the Internships, and coordinate with District/ School as to the length and dates for the Internships.

C. Designate a staff member as liaison to Board who will plan, in conjunction with a liaison from Board, the educational experiences for Internships that will meet curriculum standards and applicable licensing and accreditation requirements, and who will meet or be available as necessary to discuss the quality of the educational experiences and any problems arising from conducting the program at Board.

Docusign Envelope ID: D88AA7A1-9302-446B-A526-DB56233EA4E3

D. Inform students that they must comply with (i) applicable Board policies and procedures, as well as applicable federal, state and local laws, rules and regulations during the course of the student's participation in the Internship, and (ii) all Board health and compliance requirements prior to beginning the Internship, such as ensuring that assigned students undergo a Level II background check and have no adverse findings that would preclude placement for the Internship.

E. Require that students obtain the prior written approval of Board before publishing any material related to the Internship experience.

F. Retain overall responsibility for administration, organization and operation of the Program and the education of the students including final evaluation and assignment of grades for the Internship.

G. Inform students to dress appropriately in accordance with Board's dress code and display identification as a NSU student.

H. Require students and faculty to maintain the confidentiality of all Board student education record information accessed or obtained to provide services hereunder during the Internship in accordance with the Family Educational Rights and Privacy Act ("FERPA");

I. Take appropriate action upon receipt of notice from Board that the work or conduct of a student is not in accordance with acceptable procedures or standard of performance or disrupts the operations of the classroom or school.

J. Ensure that each student provides for student's own housing, transportation, parking, meals, and other expenses not specifically provided for herein.

K. Maintain for itself, its students and any participating faculty (i) commercial general liability insurance in amounts not less than $1,000,000 per occurrence and $2,000,000 annual aggregate, (ii) professional liability insurance (for healthcare students) in amounts not less than $1,000,000 per claim and $3,000,000 annual aggregate, and (iii) non-molestation insurance in an amount of not less than $1,000,000. If the professional liability insurance is on a claims-made basis, NSU shall keep such coverage continuously in effect (through prior acts coverage in renewal policies, tail coverage or extended reporting endorsement, or otherwise) for two years after termination of this Agreement. Such coverage may be provided by commercial or captive insurer, self-insurance or a combination thereof. Upon request, NSU will provide a certificate of insurance evidencing required coverage.

4. BOARD RESPONSIBILITIES. During the Term, Board agrees to the following responsibilities:

A. Ensure a safe environment conducive for learning while the NSU students are training with Board.

B. Provide an orientation for students and any participating NSU faculty to the assigned school and introduce key personnel, and inform as to applicable rules, regulations, policies, and procedures of Board.

C. Designate an employee as liaison who will work with the NSU's liaison to coordinate and implement the Internship experience and assign qualified and licensed

Docusign Envelope ID: D88AA7A1-9302-446B-A526-DB56233EA4E3

employees in similar fields as the students to supervise and provide instruction during the Internship experiences ("Supervising Teachers"). Supervising Teachers shall have the following responsibilities as they relate to each student:

i. Meet with the student on the first day of the Internship to (i) review educational objectives for the Internship, (ii) assign the work schedule, and (iii) tour the school and review relevant Board policies and procedures.

ii. Introduce students to key and auxiliary personnel at the school.

iii. Appropriately supervise based on the student's level in the Program and District/ School policy and provide instruction and give assignments in accordance with NSU course objectives, and the availability of Board students and other Board resources. Student assignments should be relevant to the experience and may include self-study and library research of clinical or educational topics.

iv. Provide the student with opportunities to practice clinical or teaching skills in the classroom. Clinical types of experiences shall include (i) eliciting Board student histories, (ii) performing examinations and evaluations of Board students, (iii) entering permissible school record entries (such entries to be denoted as entered by a student, e.g.,, "SLP Student" and countersigned by Supervising Teacher, and (iv) establishing educationally relevant goals and IEP plans, conducting appropriate treatments/interventions or educational instruction, and developing appropriate discharge plans.

v. Provide frequent and constructive feedback to students with respect to clinical or teaching skills, and behaviors; timely complete student performance evaluations at using forms or web-based evaluation forms provided by NSU; and meet with the student to review the evaluation and sign all forms. All final student performance evaluations are to be submitted to NSU no later than one week after completion of the Internship. Board may keep a copy of the evaluation only with the student's written consent.

D. As available, allow students to use classrooms, library, cafeteria (at the student's expense), teacher lounge (if appropriate), storage areas or lockers for personal items, and parking.

E. Upon reasonable notice, permit visits to the schools where students are interning by NSU faculty or other representatives from NSU or agencies charges with the accreditation of NSU academic programs.

F. Provide first aid and coordinate emergency care, as needed, for a student who is injured or becomes ill while on Board premises consistent with Board's capability and policies. Board shall notify NSU as soon as practical of the student's injury or illness. The student shall bear full financial responsibility for charges associated with said treatment. During the Internship, students shall be required to maintain medical insurance at their own expense.

Docusign Envelope ID: D88AA7A1-9302-446B-A526-DB56233EA4E3

G. Acknowledge that certain information provided by NSU or the student that directly relates to any student, including academic information, professional information (e.g. licenses obtained, suspension, revocation), training and/or certifications, health information, and the results of any criminal background check and/or drug testing/treatment information (hereinafter "Student Information") is protected by the Family Educational Rights and Privacy Act of 1974, as amended ("FERPA"), 20 U.S.C. § 1232g. Board agrees that it (1) will protect the confidentiality of Student Information, (2) will not use Student Information for any purpose other than to carry out the purposes of this Agreement, and (3) will not disclose Student Information except to individuals within its organization who have a legitimate need to know Student Information.

5. REMOVAL OF STUDENTS FROM SCHOOLS. Board may suspend the right of any student to participate in Internship if, in the sole judgment and discretion of Board, the skills, conduct, health or attitude of the student threatens the health, safety, or welfare of any Board faculty, staff, or students. This action shall be taken by Board only on a temporary basis until Board has consulted with representatives of NSU. In such event, Board shall immediately notify NSU of the student's suspension from the Internship. The consultation between the parties shall include an attempt to resolve the suspension, but the final decision regarding the student's continued participation in the Internship experience at Board is vested in Board. The procedures referred to in this section are separate from any procedures NSU may undertake relating to the student's continued participation in the Program.

6. RELATIONSHIP.

A. In performing its duties under the Agreement, each party, including its students, faculty, employees, and staff shall be an independent contractor with respect to the other party and shall not be considered an employee or agent of the other party for any purpose.

B. Students shall participate in the Internship hereunder for the sole consideration of obtaining an educational experience. Each party agrees that each NSU student will be in a learning situation and that the primary purpose of the placement is for the student's learning and the benefit of the student. It is further understood that the student shall not at any time replace or substitute for any Board employee, nor shall the student perform any of the duties normally performed by an employee of Board except such duties as are a part of their training and are performed by the student under the direct supervision of a Board employee. Students are not entitled to a job at the completion of the educational experience. No student will be deemed to be an employee, agent, or volunteer of Board by virtue of participation in the Internship, nor will Board be liable for the payment of any wage, salary, or compensation of any kind for service provided by the student while participating in the Internship.

C. Notwithstanding anything to the contrary stated in this Section, if the student is also a Board employee or associate under a separate agreement with Board, such employee or associate shall not be permitted to perform the functions of a student under this Agreement during the employee's or associate's work schedule. Unless specifically agreed otherwise in writing by NSU, work-related responsibilities shall not count towards Internship requirement hours.

7. TERMINATION. Either party may terminate this Agreement at any time with sixty (60) days prior written notice without cause. Such termination shall not apply to students participating in Internships who shall be allowed to complete their assignments.

Docusign Envelope ID: D88AA7A1-9302-446B-A526-DB56233EA4E3

8. NOTICE. Notices required or permitted hereunder shall be in writing and deemed effective (i) upon personal delivery with a receipt obtained, (ii) the date of receipt, refusal or noted as uncollected when sent by certified or registered mail, return receipt requested, postage prepaid, (iii) the earlier of receipt or two (2) business days after deposit with a nationally recognized overnight delivery service, e.g., Federal Express, or (iv) if by email with a "read receipt" or return email from the recipient to the sender, to the following address or to such other address provided in accordance with this Section.

As to University:	Nova Southeastern University 3300 South University Drive Fort Lauderdale, FL 33328 Attn: Executive Vice President and Chief Medical Officer Phone: 954-262-1501 Email: cperlyn@nova.edu
As to Board:	Baker County School Board 392 South Blvd. East Macclenny, FL. 32063 Attn: Alice Schmitzes, ESE Director Phone: 904-259-7825 Email: alice.schmitges@bakerk12.org

9. NO DISCRIMINATION. There shall be no discrimination on the basis of race, national origin, religion, creed, sex, age, veteran status, or disability in either the selection of participating students, or as to any aspect of the Internship.

10. ENTIRE AGREEMENT AND MODIFICATION. This Agreement constitutes the entire understanding of the parties with respect to the matters covered herein, and supersedes any prior or contemporaneous agreements, representations or discussions, whether written or oral. This Agreement may only be altered, amended, or modified by a written instrument duly signed by the parties.

11. GOVERNING LAW, JURISDICTION, AND VENUE. This Agreement shall be governed by and construed in accordance with the laws of the state of Florida, without regard to its conflicts of law principles. With respect to any action arising out of this Agreement, the parties accept the exclusive jurisdiction of the state courts in Florida, and agree that venue shall lie exclusively in Broward County, Florida.

12. PUBLIC RECORDS (for Florida public schools). In the event NSU is considered a contractor under Section 119.0701, Florida Statutes, NSU shall comply with the Florida Public Records' laws, and shall:

A. Keep and maintain public records required by Board to perform the services in this Agreement.

B. Upon request from Board's custodian of public records, provide District/ School with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for by law.

C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the

Docusign Envelope ID: D88AA7A1-9302-446B-A526-DB56233EA4E3

duration of this Agreement and following completion of this Agreement if NSU does not transfer the records to Board.

13. INTERPRETATION. With respect to the interpretation of this Agreement concerning an ambiguity or otherwise, there shall be no presumption against the drafter of the Agreement.

14. COUNTERPARTS AND SIGNATURES. This Agreement may be executed in counterparts, each of which will be deemed original, but all of which together shall constitute one and the same agreement. Scanned, photocopied and electronic signatures shall be deemed original signatures. The parties represent and warrant that the person signing on behalf of the party has authority to sign as its representative.

[Signatures on the Following Page]

Docusign Envelope ID: D88AA7A1-9302-446B-A526-DB56233EA4E3

IN WITNESS WHEREOF, the parties through their authorized representatives have executed this Agreement as of the dates set forth below.

BAKER COUNTY SCHOOL BOARD

By: Thom A. Hill

Name: Thomas Hill

Title: Associate Superintendent

Date: 1/15/2026

NOVA SOUTHEASTERN UNIVERSITY, INC.

Signed by:

By: Chad A. Perlyn, M.D.
BFA53E9B454B475...

Name: Chad Perlyn, M.D., Ph.D., MBA

Title: Executive Vice President and Chief Medical Officer

Date: Jan 20, 2026

DocuSigned by:

By:
F6BE4F55C9E440C...

Name: Harry K. Moon, M.D., FACS, FRCSEd

Title: President and Chief Executive Officer

Date: Jan 20, 2026

Docusign Envelope ID: D88AA7A1-9302-446B-A526-DB56233EA4E3

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the Agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached Agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this Agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor or Contractor's student shall be required to pay for all costs of the background reports. If it is discovered during the period of the Agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this Agreement, then the Agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification** - The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this Agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this Agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this Agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue** - This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida.

Docusign Envelope ID: D88AA7A1-9302-446B-A526-DB56233EA4E3

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the Agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the Agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this Agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   270 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Docusign Envelope ID: D88AA7A1-9302-446B-A526-DB56233EA4E3

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the Agreement, and Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the Agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Agreement if and to the extent that such party's performance under this Agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the Agreement's term.

Docusign Envelope ID: D88AA7A1-9302-446B-A526-DB56233EA4E3

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this Agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

DocuSigned by:
F6BE4F55C9E440C...

Jan 21, 2026

Signature of Authorized Contractor Representative
Harry K. Moon, M.D. as President and CEO
Nova Southeastern University, Inc.

Signed by:
BFA53E9B454B475...

Jan 21, 2026

Signature of Authorized Contractor Representative
Chad A. Perlyn, M.D. as EVP and Chief Medical Officer
Nova Southeastern University, Inc.

Date

Docusign Envelope ID: D88AA7A1-9302-446B-A526-DB56233EA4E3

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name: Nova Southeastern University, Inc.

Nongovernmental Entity's FEIN: 59-1083502

Authorized Representative Name and Title: Harry K. Moon, M.D., President/CEO

Address: 3300 S. University Drive

City: Fort Lauderdale State: FL ZIP: 33328

Phone Number: 954-262-0510

Email Address: hmoon@nova.edu

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: DocuSigned by: F6BE4F55C9E440C...

AUTHORIZED SIGNATURE

Print Name and Title: Harry K. Moon, M.D., President and Chief Executive Officer

Date: Jan 21, 2026

AGENDA ITEM NO. 9.9

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Teri Ambrose - (259-0418)
ITEM TYPE:	Audit
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of the Auditor General's Financial and Federal Single Audit Report for Fiscal Year Ending June 30, 2025.

ATTACHMENTS:
02.17.2026 Approval of FY Ending 06.30.2025 Financial Statement Audit_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Finance and Support Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

DATE: February 2, 2026

TO: Wyatt Milton, Superintendent

FROM: Teri Ambrose
Executive Director for Support Services

RE: STATE OF FLORIDA AUDITOR GENERAL – FINANCIAL STATEMENT AUDIT

Please request Board approval of the Auditor General's Financial and Federal Single Audit Report for the fiscal year ended June 30, 2025. I am happy to report there were no findings and no questioned costs.

If you have any questions, please let me know. Thank you for your assistance in this matter.

STATE OF FLORIDA AUDITOR GENERAL

Financial and Federal Single Audit

Report No. 2026-087
January 2026

BAKER COUNTY
DISTRICT SCHOOL BOARD

For the Fiscal Year Ended
June 30, 2025



Sherrill F. Norman, CPA
Auditor General

Board Members and Superintendent

During the 2024-25 fiscal year, Wyatt Milton served as Superintendent of the Baker County Schools from September 1, 2024, Sherrie Raulerson served as Superintendent before that date, and the following individuals served as School Board Members:

	District No.
Tiffany McInarnay, Chair	1
Jack Baker Jr., Vice Chair	2
Emil Clayton Lyons Jr. from 12-2-24 [a]	3
Paula T. Barton through 10-7-24 [a]	3
Mandi Canaday	4
Amanda Hodges	5

[a] Position vacant from 10-8-24, through 12-1-24.

The Auditor General conducts audits of governmental entities to provide the Legislature, Florida's citizens, public entity management, and other stakeholders unbiased, timely, and relevant information for use in promoting government accountability and stewardship and improving government operations.

The team leader was Summer B. Elledge, CPA, and the audit was supervised by Glenda K. Hart, CPA.

Please address inquiries regarding this report to Edward A. Waller, CPA, Audit Manager, by e-mail at tedwaller@aud.state.fl.us or by telephone at (850) 412-2887.

This report and other reports prepared by the Auditor General are available at:

FLAuditor.gov

Printed copies of our reports may be requested by contacting us at:

State of Florida Auditor General

Claude Pepper Building, Suite G74 · 111 West Madison Street · Tallahassee, FL 32399-1450 · (850) 412-2722

BAKER COUNTY DISTRICT SCHOOL BOARD

TABLE OF CONTENTS

	Page No.
SUMMARY	i
INDEPENDENT AUDITOR'S REPORT	
Report on the Audit of the Financial Statements	1
Other Reporting Required by *Government Auditing Standards*	3
MANAGEMENT'S DISCUSSION AND ANALYSIS	5
BASIC FINANCIAL STATEMENTS	
Statement of Net Position	13
Statement of Activities	14
Balance Sheet – Governmental Funds	16
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	18
Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds	20
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities	22
Statement of Net Position – Proprietary Fund	23
Statement of Revenues, Expenses, and Changes in Fund Net Position – Proprietary Fund	24
Statement of Cash Flows – Proprietary Fund	25
Notes to Financial Statements	26
OTHER REQUIRED SUPPLEMENTARY INFORMATION	
Budgetary Comparison Schedule – General and Major Special Revenue Funds	54
Schedule of Changes in the District's Total OPEB Liability and Related Ratios	58
Schedule of the District's Proportionate Share of the Net Pension Liability – Florida Retirement System Pension Plan	59
Schedule of District Contributions – Florida Retirement System Pension Plan	59
Schedule of the District's Proportionate Share of the Net Pension Liability – Health Insurance Subsidy Pension Plan	60
Schedule of District Contributions – Health Insurance Subsidy Pension Plan	60
Notes to Required Supplementary Information	61
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS	62

BAKER COUNTY DISTRICT SCHOOL BOARD

TABLE OF CONTENTS (CONTINUED)

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS* 64

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE 66

SCHEDULE OF FINDINGS AND QUESTIONED COSTS 69

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS..... 70

SUMMARY

SUMMARY OF REPORT ON FINANCIAL STATEMENTS

Our audit disclosed that the basic financial statements of the Baker County District School Board (District) were presented fairly, in all material respects, in accordance with prescribed financial reporting standards.

SUMMARY OF REPORT ON INTERNAL CONTROL AND COMPLIANCE

Our audit did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* issued by the Comptroller General of the United States.

SUMMARY OF REPORT ON FEDERAL AWARDS

We audited the District's compliance with applicable Federal awards requirements. The Special Education Cluster and Education Stabilization Fund were audited as major Federal programs. The results of our audit indicated that the District materially complied with the requirements that could have a direct and material effect on each of its major Federal programs.

AUDIT OBJECTIVES AND SCOPE

Our audit objectives were to obtain reasonable assurance about whether the financial statements as a whole were free from material misstatements, whether due to fraud or error, and to issue an auditor's report that included our opinions. Our audit objectives were also to obtain reasonable assurance about whether material noncompliance with applicable Federal awards requirements occurred, whether due to fraud or error, and to express an opinion on the District's compliance based on our audit. In doing so, we:

- Exercised professional judgment and maintained professional skepticism throughout the audit.
- Identified and assessed the risks of material misstatement of the financial statements and material noncompliance with Federal awards requirements, whether due to fraud or error, and designed and performed audit procedures responsive to those risks.
- Obtained an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluated the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluated the overall presentation of the financial statements and accompanying Schedule of Expenditures of Federal Awards.
- Concluded whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

- Examined various transactions to determine whether they were executed, in both manner and substance, in accordance with governing provisions of laws, rules, regulations, contracts, and grant agreements.

AUDIT METHODOLOGY

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; applicable standards contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

AUDITOR GENERAL
STATE OF FLORIDA

Sherrill F. Norman, CPA
Auditor General

Claude Denson Pepper Building, Suite G74
111 West Madison Street
Tallahassee, Florida 32399-1450

Phone: (850) 412-2722
Fax: (850) 488-6975

The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Baker County District School Board, as of and for the fiscal year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, based on our audit and the report of the other auditors, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Baker County District School Board, as of June 30, 2025, and the respective changes in financial position and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

We did not audit the financial statements of the school internal funds, which represent 26 percent, 0 percent, 0 percent, 27 percent, 58 percent, and 58 percent, respectively, of the assets, liabilities, deferred inflows of resources, net position and fund balance, revenues, and expenses and expenditures of the aggregate remaining fund information as of June 30, 2025. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the school internal funds, is based solely on the report of the other auditors.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the ***Auditor's Responsibilities for the Audit of the Financial Statements*** section of our report. We are required to be independent of the

District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that **MANAGEMENT'S DISCUSSION AND ANALYSIS**, the **Budgetary Comparison Schedule – General and Major Special Revenue Funds**, **Schedule of Changes in the District's Total OPEB Liability and Related Ratios**, **Schedule of the District's Proportionate Share of the Net Pension Liability – Florida Retirement System Pension Plan**, **Schedule of District Contributions – Florida Retirement System Pension Plan**, **Schedule of the District's Proportionate Share of the Net Pension Liability – Health Insurance Subsidy Pension Plan**, **Schedule of District Contributions – Health Insurance Subsidy Pension Plan**, and **Notes to Required Supplementary Information** be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying **SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the accompanying **SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS** is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 27, 2026, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, rules, regulations, contracts, and grant agreements and other matters included under the heading **INDEPENDENT AUDITOR'S REPORT ON**

INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Respectfully submitted,



Sherrill F. Norman, CPA
Tallahassee, Florida
January 27, 2026

MANAGEMENT'S DISCUSSION AND ANALYSIS

The management of the Baker County District School Board has prepared the following discussion and analysis to provide an overview of the District's financial activities for the fiscal year ended June 30, 2025. The information contained in the Management's Discussion and Analysis (MD&A) is intended to highlight significant transactions, events, and conditions and should be considered in conjunction with the District's financial statements and notes to financial statements found immediately following the MD&A.

FINANCIAL HIGHLIGHTS

Key financial highlights for the 2024-25 fiscal year are as follows:

- As of June 30, 2025, the assets and deferred outflows of resources exceed the liabilities and deferred inflows of resources by $42,969,007.
- In total, net position decreased $3,045,328, which represents a 7 percent decrease from the 2023-24 fiscal year.
- General revenues total $53,514,186, or 92 percent of all revenues. Program specific revenues in the form of charges for services, operating grants and contributions, and capital grants and contributions total $4,463,035, or 8 percent of all revenues.
- Expenses total $61,022,549. Only $4,463,035 of these expenses was offset by program specific revenues.
- At the end of the current fiscal year, the fund balance of the General Fund totals $6,466,700, which is $179,105 more than the prior fiscal year balance. The General Fund assigned and unassigned fund balances total $4,594,174, or 10 percent of total General Fund revenues.

OVERVIEW OF FINANCIAL STATEMENTS

The basic financial statements consist of three components: (1) government-wide financial statements; (2) fund financial statements; and (3) notes to financial statements. This report also includes supplementary information intended to furnish additional details to support the basic financial statements.

Government-Wide Financial Statements

The government-wide financial statements provide both short-term and long-term information about the District's overall financial condition in a manner similar to those of a private-sector business. The statements include a statement of net position and a statement of activities that are designed to provide consolidated financial information about the governmental activities of the District presented on the accrual basis of accounting. The statement of net position provides information about the District's financial position, its assets, liabilities, and deferred inflows/outflows of resources, using an economic resources measurement focus. Assets plus deferred outflows of resources, less liabilities and deferred inflows of resources, equals net position, which is a measure of the District's financial health. The statement of activities presents information about the change in the District's net position, the results of operations, during the fiscal year. An increase or decrease in net position is an indication of whether the District's financial health is improving or deteriorating.

All of the District's activities and services are reported in the government-wide financial statements as governmental activities. The District's governmental activities include instruction, student support services, instructional support services, administrative support services, facility maintenance, transportation, and food services. Property taxes and State revenues finance most of these activities. Additionally, all capital and debt financing activities are reported as governmental activities.

The Baker County School Board Leasing Corporation (Leasing Corporation), although a legally separate entity, was formed to facilitate financing for the acquisition of facilities and equipment for the District. Due to the substantive economic relationship between the District and the Leasing Corporation, the Leasing Corporation has been included as an integral part of the primary government.

Fund Financial Statements

Fund financial statements are one of the components of the basic financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements and prudent fiscal management. Certain funds are established by law while others are created by legal agreements, such as bond covenants. Fund financial statements provide more detailed information about the District's financial activities, focusing on its most significant or "major" funds rather than fund types. This is in contrast to the entitywide perspective contained in the government-wide statements. All of the District's funds may be classified within one of the broad categories discussed below.

Governmental Funds: Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in assessing a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The governmental funds balance sheet and statement of revenues, expenditures, and changes in fund balances provide detailed information about the District's most significant funds. The District's major funds are the General Fund, Special Revenue – Food Service Fund, Special Revenue – Other Fund, Special Revenue – Federal Education Stabilization Fund, and Capital Projects – Local Capital Improvement Fund. Data from the other governmental funds are combined into a single, aggregated presentation.

The District adopts an annual appropriated budget for its governmental funds. A budgetary comparison schedule has been provided for the General and major Special Revenue Funds to demonstrate compliance with the budget.

Proprietary Fund: Proprietary funds may be established to account for activities in which a fee is charged for services. The District uses an internal service fund to account for its employee supplemental insurance program. Since these services predominantly benefit governmental rather than business-type functions, the internal service fund has been included within the governmental activities in the government-wide financial statements.

Notes to Financial Statements

The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements.

Other Information

In addition to the basic financial statements and accompanying notes, this report also presents required supplementary information concerning the District's total other postemployment benefits (OPEB) and net pension liabilities.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position over time may serve as a useful indicator of a government's financial health. The following is a summary of the District's net position as of June 30, 2025, compared to net position as of June 30, 2024:

Net Position, End of Year

	Governmental Activities	
	6-30-25	**6-30-24**
Current and Other Assets	$ 14,455,798	$ 21,766,021
Capital Assets	67,218,269	68,990,463
Total Assets	81,674,067	90,756,484
Deferred Outflows of Resources	11,026,258	11,271,609
Long-Term Liabilities	42,593,421	51,415,645
Other Liabilities	1,156,347	999,437
Total Liabilities	43,749,768	52,415,082
Deferred Inflows of Resources	5,981,550	3,598,676
Net Position:		
Net Investment in Capital Assets	67,142,606	62,775,067
Restricted	7,431,252	9,510,331
Unrestricted (Deficit)	(31,604,851)	(26,271,063)
Total Net Position	$ 42,969,007	$ 46,014,335

The largest portion of the District's net position is investment in capital assets (e.g., land; buildings; furniture, fixtures, and equipment), less any related debt still outstanding. The District uses these capital assets to provide services to students; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, the resources used to repay the debt must be provided from other sources, since the capital assets cannot be used to liquidate these liabilities.

The restricted portion of the District's net position represents resources that are subject to external restrictions on how they may be used. The deficit unrestricted net position was the result, in part, of accruing $4,757,573 in compensated absences payable, $5,192,408 in total OPEB liability, and $32,643,440 in net pension liability.

Current and other assets decreased primarily due to the end of the Special Facilities Public Education Capital Outlay funding during the current fiscal year. The District had recorded $5,643,755 in Due From Other Agencies associated with this funding in the prior year. However, the District requested a negative encumbrance authorization from FDOE for this receivable and this amount was not drawn down by the District and the Due From Other Agencies was removed during the current fiscal yar.

Long-term liabilities decreased primarily due to the retirement of the Special Public Education Capital Outlay Advance Payable during the current fiscal year.

The key elements of the changes in the District's net position for the fiscal years ended June 30, 2025, and June 30, 2024, are as follows:

Operating Results for the Fiscal Year Ended

	Governmental Activities	
	6-30-25	6-30-24
Program Revenues:		
Charges for Services	$ 1,033,577	$ 1,046,336
Operating Grants and Contributions	3,260,790	3,172,584
Capital Grants and Contributions	168,668	169,180
General Revenues:		
Property Taxes, Levied for Operational Purposes	6,507,920	6,258,620
Property Taxes, Levied for Capital Projects	2,553,976	2,391,995
Grants and Contributions Not Restricted to Specific Programs	41,740,267	46,926,238
Unrestricted Investment Earnings	191,543	203,167
Miscellaneous	2,520,480	2,703,271
Total Revenues	57,977,221	62,871,391
Functions/Program Expenses:		
Instruction	31,540,273	36,954,407
Student Support Services	3,455,185	4,077,698
Instructional Media Services	639,301	635,204
Instruction and Curriculum Development Services	1,162,844	1,400,466
Instructional Staff Training Services	665,272	721,886
Instruction-Related Technology	339,847	372,711
Board	438,081	471,032
General Administration	582,120	591,431
School Administration	2,430,410	2,727,244
Facilities Acquisition and Construction	1,182,050	1,691,051
Fiscal Services	913,872	1,027,206
Food Services	3,633,096	3,714,027
Central Services	975,884	1,016,253
Student Transportation Services	3,206,507	3,632,657
Operation of Plant	5,085,995	5,792,048
Maintenance of Plant	1,155,038	1,302,864
Administrative Technology Services	471,684	830,938
Community Services	290,644	407,467
Unallocated Interest on Long-Term Debt	182	199
Unallocated Depreciation Expense	2,854,264	2,037,416
Total Functions/Program Expenses	61,022,549	69,404,205
Change in Net Position	(3,045,328)	(6,532,814)
Net Position - Beginning	46,014,335	52,547,149
Net Position - Ending	$ 42,969,007	$ 46,014,335

The largest revenue source is the State of Florida (62 percent). Revenues from State sources for current operations are primarily received through the Florida Education Finance Program (FEFP) funding formula. The FEFP funding formula utilizes student enrollment data and is designed to maintain equity in funding across all Florida school districts, taking into consideration the District's funding ability based on the local property tax base.

Grants and contributions not restricted to specific programs revenues decreased by $5,185,971, or 11 percent, primarily due to a decrease in FEFP funding and a decrease in the Federal Education Stabilization Fund due to the program ending during the current fiscal year.

Property tax revenues increased by $411,281, or 5 percent, as a result of an increase in taxable assessed values.

Instruction expenses represent 52 percent of total governmental expenses in the 2024-25 fiscal year. Instruction expenses decreased by $5,414,134, or 15 percent, primarily due to the end of Federal Education Stabilization funding during the current fiscal year and a decrease in pension expense.

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

Governmental Funds

The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. Specifically, unassigned fund balance may serve as a useful measure of a government's net resources available for discretionary use as it represents the portion of fund balance that has not been limited to a particular purpose by an external party, the District, or a group or individual delegated authority by the Board to assign resources for particular purposes.

The total fund balances of governmental funds decreased by $1,750,500 during the fiscal year to $12,099,991 at June 30, 2025. Of the total fund balance, $3,513,233, or 29 percent, is unassigned fund balance, which is available for spending at the District's discretion; $251,905 is nonspendable; $7,253,912 is restricted; and $1,080,941 is assigned.

Major Governmental Funds

The General Fund is the District's chief operating fund. At the end of the current fiscal year, unassigned fund balance is $3,513,233, while the total fund balance is $6,466,700. As a measure of the General Fund's liquidity, it may be useful to compare the total assigned and unassigned fund balances to General Fund total revenues. The total assigned and unassigned fund balance is 10 percent of the total General Fund revenues, while total fund balance represents 15 percent of total General Fund revenues. Total fund balance increased by $179,105, or 3 percent, during the fiscal year, primarily due to transfers in from the Capital Projects – Local Capital Improvement Fund to cover salaries and benefits for bus drivers and maintenance staff and risk management insurance premiums.

The Special Revenue – Food Service Fund has a total fund balance of $1,419,810 which is restricted for the District's food service operations. Of the total fund balance, $101,676 represents nonspendable inventories. During the fiscal year, total fund balance decreased by $325,432 primarily due to an increase in salaries and benefits as well as a slight decrease in revenues due to lower participation numbers.

The Special Revenue – Other Fund has total revenues and expenditures of $3,682,539 each and the funding was mainly used for salaries and benefits. Because grant revenues are not recognized until expenditures are incurred, this fund generally does not accumulate a fund balance.

The Special Revenue – Federal Education Stabilization Fund has total revenues and expenditures of $1,872,348 each and the funding was mainly used for the purchases of buses, HVAC and chiller

upgrades, and other capital outlay items. Because grant revenues are not recognized until expenditures are incurred, this fund generally does not accumulate a fund balance.

The Capital Projects – Local Capital Improvement Fund has a total fund balance of $1,812,347, which is a decrease of $1,455,651 from the prior fiscal year. The decrease is primarily due to risk management insurance premiums, various construction projects throughout the District during the fiscal year, and the transfer of funds to the General Fund for bus drivers staff salaries and benefits. Revenues generated in this fund are from local property taxes and are used for the acquisition, construction, and maintenance of capital assets. Of the total fund balance, $914,427 has been encumbered for various projects.

Proprietary Fund

The District's proprietary fund provides the same type of information reported in the government-wide financial statements, but in more detail. Unrestricted net position of the Internal Service Fund decreased by $30,878 during the 2024-25 fiscal year to $1,126,466 at June 30, 2025.

General Fund Budgetary Highlights

During the 2024-25 fiscal year, the District amended its General Fund budget primarily to adjust planned expenditures between functional categories. There were no significant variances between the original and final budgeted amounts.

Actual revenues are in line with the final budgeted amounts while actual expenditures are $3,621,469, or 7 percent, less than final budgeted amounts. The decrease in expenditures was primarily due to continued cost containment measures implemented by the District. The actual ending fund balance was more than the estimated fund balance contained in the final amended budget by $3,623,947.

Capital Assets

Capital Assets

The District's investment in capital assets for its governmental activities as of June 30, 2025, is $67,218,269 (net of accumulated depreciation). This investment in capital assets includes land; construction in progress; improvements other than buildings; buildings and fixed equipment; furniture, fixtures, and equipment; motor vehicles; and audio visual materials and computer software.

Additional information on the District's capital assets can be found in Notes I.F.4 and III.C. to the financial statements.

Requests for Information

This report is designed to provide a general overview of the District's finances for all those with an interest in the District's finances. Questions concerning information provided in the MD&A or other required supplementary information, and financial statements and notes thereto, or requests for additional financial information should be addressed to the Executive Director for Support Services, Baker County District School Board, 392 South Boulevard East, Macclenny, Florida 32063.

THIS PAGE INTENTIONALLY LEFT BLANK

Baker County District School Board
Statement of Net Position
June 30, 2025

	Governmental Activities
ASSETS	
Cash and Cash Equivalents	$ 13,082,389.36
Due from Other Agencies	1,121,504.12
Prepaid Items	11,306.74
Inventories	240,597.99
Capital Assets:	
Nondepreciable Capital Assets	1,746,912.79
Depreciable Capital Assets, Net	65,471,355.98
TOTAL ASSETS	81,674,066.98
DEFERRED OUTFLOWS OF RESOURCES	
Pensions	9,676,938.00
OPEB	1,349,320.00
TOTAL DEFERRED OUTFLOWS OF RESOURCES	11,026,258.00
LIABILITIES	
Accrued Salaries and Benefits	7,703.63
Payroll Deductions and Withholdings	733,090.45
Accounts Payable	207,755.01
Construction Contracts Payable	73,241.00
Construction Contracts Payable - Retained Percentage	2,422.13
Due to Other Agencies	270.00
Unearned Revenue	100,000.00
Estimated Insurance Claims Payable	31,865.00
Long-Term Liabilities:	
Portion Due Within 1 Year	700,686.35
Portion Due After 1 Year	41,892,734.88
TOTAL LIABILITIES	43,749,768.45
DEFERRED INFLOWS OF RESOURCES	
Pensions	4,293,340.00
OPEB	1,688,210.00
TOTAL DEFERRED INFLOWS OF RESOURCES	5,981,550.00
NET POSITION	
Net Investment in Capital Assets	67,142,605.64
Restricted for:	
State Required Carryover Programs	1,722,297.83
Capital Projects	3,334,975.08
Food Service	1,419,809.76
Student Organizations	954,169.24
Unrestricted	(31,604,851.02)
TOTAL NET POSITION	$ 42,969,006.53

The accompanying notes to financial statements are an integral part of this statement.

Baker County District School Board
Statement of Activities
For the Fiscal Year Ended June 30, 2025

Functions/Programs	Expenses	Program Revenues: Charges for Services	Program Revenues: Operating Grants and Contributions
Governmental Activities:			
Instruction	$ 31,540,272.68	$ 332,745.11	$ -
Student Support Services	3,455,185.34	-	-
Instructional Media Services	639,301.14	-	-
Instruction and Curriculum Development Services	1,162,844.19	-	-
Instructional Staff Training Services	665,271.65	-	-
Instruction-Related Technology	339,847.02	-	-
Board	438,080.98	-	-
General Administration	582,119.84	-	-
School Administration	2,430,410.07	-	-
Facilities Acquisition and Construction	1,182,049.98	-	-
Fiscal Services	913,871.59	-	-
Food Services	3,633,096.38	18,449.15	3,260,790.48
Central Services	975,884.23	356,814.81	-
Student Transportation Services	3,206,506.95	-	-
Operation of Plant	5,085,994.51	-	-
Maintenance of Plant	1,155,037.63	-	-
Administrative Technology Services	471,684.04	-	-
Community Services	290,644.45	325,567.71	-
Unallocated Interest on Long-Term Debt	182.36	-	-
Unallocated Depreciation Expense*	2,854,263.50	-	-
Total Governmental Activities	$ 61,022,548.53	$ 1,033,576.78	$ 3,260,790.48
General Revenues:			
Taxes:			
Property Taxes, Levied for Operational Purposes			
Property Taxes, Levied for Capital Projects			
Grants and Contributions Not Restricted to Specific Programs			
Unrestricted Investment Earnings			
Miscellaneous			
Total General Revenues			
Change in Net Position			
Net Position - Beginning			
Net Position - Ending			

* This amount excludes the depreciation that is included in the direct expenses of the various functions.

The accompanying notes to financial statements are an integral part of this statement.

	Net (Expense) Revenue and Changes in Net Position
Capital Grants and Contributions	Governmental Activities
$ -	$ (31,207,527.57)
-	(3,455,185.34)
-	(639,301.14)
-	(1,162,844.19)
-	(665,271.65)
-	(339,847.02)
-	(438,080.98)
-	(582,119.84)
-	(2,430,410.07)
168,667.51	(1,013,382.47)
-	(913,871.59)
-	(353,856.75)
-	(619,069.42)
-	(3,206,506.95)
-	(5,085,994.51)
-	(1,155,037.63)
-	(471,684.04)
-	34,923.26
-	(182.36)
-	(2,854,263.50)
$ 168,667.51	(56,559,513.76)
	6,507,919.63
	2,553,975.95
	41,740,267.35
	191,542.76
	2,520,479.40
	53,514,185.09
	(3,045,328.67)
	46,014,335.20
	$ 42,969,006.53

Baker County District School Board
Balance Sheet – Governmental Funds
June 30, 2025

	General Fund	Special Revenue - Food Service Fund	Special Revenue - Other Fund
ASSETS			
Cash and Cash Equivalents	$ 5,497,199.58	$ 1,355,425.64	$ 61,860.63
Due from Other Funds	1,525,460.92	1,128.89	14.34
Due from Other Agencies	123,284.39	32,300.29	246,028.75
Prepaid Items	11,306.74	-	-
Inventories	138,921.52	101,676.47	-
TOTAL ASSETS	$ 7,296,173.15	$ 1,490,531.29	$ 307,903.72
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES			
Liabilities:			
Accrued Salaries and Benefits	$ 7,703.63	$ -	$ -
Payroll Deductions and Withholdings	660,677.43	28,776.34	43,636.68
Accounts Payable	159,678.64	1,942.70	26,506.22
Construction Contracts Payable	-	-	-
Construction Contracts Payable - Retained Percentage	-	-	-
Due to Other Funds	1,143.23	40,002.49	237,760.82
Due to Other Agencies	270.00	-	-
Unearned Revenue	-	-	-
Total Liabilities	829,472.93	70,721.53	307,903.72
Deferred Inflows of Resources:			
Unavailable Revenue - State Capital Outlay	-	-	-
Fund Balances:			
Nonspendable:			
Prepaid Items	11,306.74	-	-
Inventories	138,921.52	101,676.47	-
Total Nonspendable Fund Balance	150,228.26	101,676.47	-
Restricted for:			
State Required Carryover Programs	1,722,297.83	-	-
Capital Projects	-	-	-
Food Service	-	1,318,133.29	-
Student Organizations	-	-	-
Total Restricted Fund Balance	1,722,297.83	1,318,133.29	-
Assigned for:			
Board Approved Budget Items	1,080,941.31	-	-
Unassigned Fund Balance	3,513,232.82	-	-
Total Fund Balances	6,466,700.22	1,419,809.76	-
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	$ 7,296,173.15	$ 1,490,531.29	$ 307,903.72

The accompanying notes to financial statements are an integral part of this statement.

Special Revenue - Federal Education Stabilization Fund	Capital Projects - Local Capital Improvement Fund	Other Governmental Funds	Total Governmental Funds
$ 825.63	$ 3,154,218.05	$ 1,854,529.01	$ 11,924,058.54
-	-	-	1,526,604.15
-	291.77	719,598.92	1,121,504.12
-	-	-	11,306.74
-	-	-	240,597.99
$ 825.63	$ 3,154,509.82	$ 2,574,127.93	$ 14,824,071.54
$ -	$ -	$ -	$ 7,703.63
-	-	-	733,090.45
-	19,627.45	-	207,755.01
-	73,241.00	-	73,241.00
-	2,422.13	-	2,422.13
825.63	1,246,871.98	-	1,526,604.15
-	-	-	270.00
-	-	100,000.00	100,000.00
825.63	1,342,162.56	100,000.00	2,651,086.37
-	-	72,994.00	72,994.00
-	-	-	11,306.74
-	-	-	240,597.99
-	-	-	251,904.73
-	-	-	1,722,297.83
-	1,812,347.26	1,446,964.69	3,259,311.95
-	-	-	1,318,133.29
-	-	954,169.24	954,169.24
-	1,812,347.26	2,401,133.93	7,253,912.31
-	-	-	1,080,941.31
-	-	-	3,513,232.82
-	1,812,347.26	2,401,133.93	12,099,991.17
$ 825.63	$ 3,154,509.82	$ 2,574,127.93	$ 14,824,071.54

Baker County District School Board
Reconciliation of the Governmental Funds Balance Sheet
to the Statement of Net Position
June 30, 2025

Total Fund Balances - Governmental Funds		$ 12,099,991.17
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets, net of accumulated depreciation, used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds.		67,218,268.77
Internal service funds are used by management to charge the costs of certain activities, such as insurance, to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the statement of net position.		1,126,465.82
Revenues earned but not received within the availability period are reported as unavailable revenue in the governmental funds, but are recorded as revenue in the government-wide statements.		72,994.00
The deferred outflows of resources and deferred inflows of resources related to pensions and other postemployment benefits (OPEB) are applicable to future periods and, therefore, are not reported in the governmental funds.		
Deferred Outflows Related to Pensions	$ 9,676,938.00	
Deferred Outflows Related to OPEB	1,349,320.00	
Deferred Inflows Related to Pensions	(4,293,340.00)	
Deferred Inflows Related to OPEB	(1,688,210.00)	5,044,708.00
Long-term liabilities are not due and payable in the fiscal year and, therefore, are not reported as liabilities in the governmental funds. Long-term liabilities at year end consist of:		
Compensated Absences Payable	$ (4,757,573.23)	
Net Pension Liability	(32,643,440.00)	
Total OPEB Liability	(5,192,408.00)	(42,593,421.23)
Net Position - Governmental Activities		$ 42,969,006.53

The accompanying notes to financial statements are an integral part of this statement.

THIS PAGE INTENTIONALLY LEFT BLANK

Baker County District School Board
Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds
For the Fiscal Year Ended June 30, 2025

	General Fund	Special Revenue - Food Service Fund	Special Revenue - Other Fund
Revenues			
Intergovernmental:			
Federal Direct	$ 30,266.30	$ -	$ -
Federal Through State and Local	230,849.56	3,225,582.48	3,682,538.96
State	35,926,115.22	35,834.93	-
Local:			
Property Taxes	6,507,919.63	-	-
Impact Fees	-	-	-
Charges for Services	658,312.82	18,449.15	-
Miscellaneous	736,124.74	15,077.69	-
Total Local Revenues	7,902,357.19	33,526.84	-
Total Revenues	44,089,588.27	3,294,944.25	3,682,538.96
Expenditures			
Current - Education:			
Instruction	27,223,345.53	-	2,058,555.23
Student Support Services	2,910,740.30	-	485,482.43
Instructional Media Services	639,008.30	-	-
Instruction and Curriculum Development Services	724,770.05	-	437,509.45
Instructional Staff Training Services	217,719.84	-	431,625.63
Instruction-Related Technology	339,690.47	-	-
Board	437,970.96	-	-
General Administration	404,571.46	-	164,087.27
School Administration	2,421,315.46	-	3,867.00
Facilities Acquisition and Construction	-	-	-
Fiscal Services	913,443.53	-	-
Food Services	12,029.70	3,620,376.38	-
Central Services	545,872.43	-	29,408.21
Student Transportation Services	2,621,880.35	-	65,700.82
Operation of Plant	4,037,886.53	-	6,302.92
Maintenance of Plant	1,154,709.58	-	-
Administrative Technology Services	471,561.16	-	-
Community Services	290,558.83	-	-
Fixed Capital Outlay:			
Facilities Acquisition and Construction	42,000.00	-	-
Other Capital Outlay	26,003.20	-	-
Debt Service:			
Principal	-	-	-
Interest and Fiscal Charges	-	-	-
Total Expenditures	45,435,077.68	3,620,376.38	3,682,538.96
Excess (Deficiency) of Revenues Over Expenditures	(1,345,489.41)	(325,432.13)	-
Other Financing Sources (Uses)			
Transfers In	1,520,626.41	-	-
Sale of Capital Assets	-	-	-
Proceeds from Special Facility Construction Account	-	-	-
Loss Recoveries	3,968.22	-	-
Transfers Out	-	-	-
Total Other Financing Sources (Uses)	1,524,594.63	-	-
Net Change in Fund Balances	179,105.22	(325,432.13)	-
Fund Balances, Beginning	6,287,595.00	-	-
Adjustment to Beginning Fund Balances	-	1,745,241.89	-
Fund Balances, Beginning, as Restated	6,287,595.00	1,745,241.89	-
Fund Balances, Ending	$ 6,466,700.22	$ 1,419,809.76	$ 0.00

The accompanying notes to financial statements are an integral part of this statement.

Special Revenue - Federal Education Stabilization Fund	Capital Projects - Local Capital Improvement Fund	Capital Projects - Public Education Capital Outlay Fund (*Former Major Fund*)	Other Governmental Funds	Total Governmental Funds
$ -	$ -	$ -	$ -	$ 30,266.30
1,872,347.63	-	-	-	9,011,318.63
-	-	-	5,812,128.80	41,774,078.95
-	2,553,975.95	-	-	9,061,895.58
-	-	-	448,763.93	448,763.93
-	-	-	-	676,761.97
-	42,582.85	-	1,439,485.99	2,233,271.27
-	2,596,558.80	-	1,888,249.92	12,420,692.75
1,872,347.63	2,596,558.80	-	7,700,378.72	63,236,356.63
729,171.26	-	-	1,516,197.28	31,527,269.30
57,364.09	-	-	-	3,453,586.82
-	-	-	-	639,008.30
-	-	-	-	1,162,279.50
15,626.32	-	-	-	664,971.79
-	-	-	-	339,690.47
-	-	-	-	437,970.96
13,316.22	-	-	-	581,974.95
4,006.91	-	-	-	2,429,189.37
378,810.67	834,173.28	-	10,000.00	1,222,983.95
-	-	-	-	913,443.53
-	-	-	-	3,632,406.08
1,197.60	-	-	-	576,478.24
38,113.66	-	-	-	2,725,694.83
29,799.90	1,010,862.74	-	-	5,084,852.09
-	-	-	-	1,154,709.58
-	-	-	-	471,561.16
-	-	-	-	290,558.83
-	649,116.42	-	65,125.53	756,241.95
604,941.00	91,431.22	-	-	722,375.42
-	-	-	613,934.17	613,934.17
-	-	-	182.36	182.36
1,872,347.63	2,585,583.66	-	2,205,439.34	59,401,363.65
-	10,975.14	-	5,494,939.38	3,834,992.98
-	-	-	-	1,520,626.41
-	12,000.00	-	-	12,000.00
-	-	-	(5,601,461.29)	(5,601,461.29)
-	-	-	-	3,968.22
-	(1,478,626.41)	-	(42,000.00)	(1,520,626.41)
-	(1,466,626.41)	-	(5,643,461.29)	(5,585,493.07)
-	(1,455,651.27)	-	(148,521.91)	(1,750,500.09)
-	3,267,998.53	614,173.68	3,680,724.05	13,850,491.26
-	-	(614,173.68)	(1,131,068.21)	-
-	3,267,998.53	-	2,549,655.84	13,850,491.26
$ 0.00	$ 1,812,347.26	$ 0.00	$ 2,401,133.93	$ 12,099,991.17

Baker County District School Board
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities
For the Fiscal Year Ended June 30, 2025

Net Change in Fund Balances - Governmental Funds		$ (1,750,500.09)
Amounts reported for governmental activities in the statement of activities are different because:		
Capital outlays are reported in the governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of depreciation expense in excess of capital outlays in the current fiscal year.		(1,772,193.87)
Repayment of special facility construction advances is an expenditure in the governmental funds, whereas a negative encumbrance authorization from the State is reported as negative proceeds from special facility construction account. This is the net amount of those transactions which reduces long-term liabilities in the statement of net position.		6,215,395.46
In the statement of activities, the cost of compensated absences is measured by the amounts earned during the year, while in the governmental funds, expenditures are recognized based on the amounts actually paid for compensated absences. This is the net amount of compensated absences used in excess of the amount earned in the current fiscal year.		5,600.95
Governmental funds report District OPEB contributions as expenditures. However, in the statement of activities, the cost of OPEB benefits earned net of employee contributions, as determined through an actuarial valuation, is reported as an OPEB expense.		
Decrease in Total OPEB Liability	$ 295,412.00	
Decrease in Deferred Outflows of Resources - OPEB	(227,285.00)	
Increase in Deferred Inflows of Resources - OPEB	(247,879.00)	(179,752.00)
Governmental funds report District pension contributions as expenditures. However, in the statement of activities, the cost of pension benefits earned net of employee contributions is reported as a pension expense.		
FRS Pension Contribution	$ 3,096,197.00	
HIS Pension Contribution	634,904.00	
FRS Pension Expense	(3,237,227.00)	
HIS Pension Expense	(341,120.00)	152,754.00
Governmental funds recognize revenues when they are measurable and available to pay liabilities in the current period. However, in the statement of activities, revenue is recognized as soon as it is earned regardless of availability. This is the effect of the timing difference between the two methods of revenue recognition.		(5,685,755.00)
Internal service funds are used by management to charge the cost of certain activities, such as insurance, to individual funds. The change in net position of the internal service funds is reported with governmental activities.		(30,878.12)
Change in Net Position - Governmental Activities		$ (3,045,328.67)

The accompanying notes to financial statements are an integral part of this statement.

Baker County District School Board
Statement of Net Position – Proprietary Fund
June 30, 2025

	Internal Service Fund
ASSETS	
Current Assets:	
Cash and Cash Equivalents	$ 1,158,330.82
LIABILITIES	
Current Liabilities:	
Estimated Insurance Claims Payable	31,865.00
NET POSITION	
Unrestricted	$ 1,126,465.82

The accompanying notes to financial statements are an integral part of this statement.

Baker County District School Board
Statement of Revenues, Expenses, and Changes in Fund Net Position – Proprietary Fund
For the Fiscal Year Ended June 30, 2025

	Internal Service Fund
OPERATING REVENUES	
Premiums	$ 356,814.81
OPERATING EXPENSES	
Insurance Claims	399,234.42
Operating Loss	(42,419.61)
NONOPERATING REVENUES	
Interest	11,541.49
Change in Net Position	(30,878.12)
Total Net Position - Beginning	1,157,343.94
Total Net Position - Ending	$ 1,126,465.82

The accompanying notes to financial statements are an integral part of this statement.

Baker County District School Board
Statement of Cash Flows – Proprietary Fund
For the Fiscal Year Ended June 30, 2025

	Internal Service Fund
CASH FLOWS FROM OPERATING ACTIVITIES	
Cash Received from Premiums	356,814.81
Cash Payments for Insurance Claims	(402,376.42)
Net Cash Used by Operating Activities	(45,561.61)
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest Income	11,541.49
Net Decrease in Cash and Cash Equivalents	(34,020.12)
Cash and Cash Equivalents, Beginning	1,192,350.94
Cash and Cash Equivalents, Ending	$ 1,158,330.82
Reconciliation of Operating Loss to Net Cash Used by Operating Activities:	
Operating Loss	$ (42,419.61)
Adjustments to Reconcile Operating Loss to Net Cash Used by Operating Activities:	
Decrease in Estimated Insurance Claims Payable	(3,142.00)
Net Cash Used by Operating Activities	$ (45,561.61)

The accompanying notes to financial statements are an integral part of this statement.

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Baker County School District (District) and its component unit. Governmental activities are normally supported by taxes, intergovernmental revenues, and other nonexchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function or program of the District's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are thereby clearly identifiable to a particular function. Depreciation expense associated with the District's transportation department is allocated to the student transportation services function, while remaining depreciation expense is not readily associated with a particular function and is reported as unallocated.

B. Reporting Entity

The Baker County District School Board (Board) has direct responsibility for operation, control, and supervision of District schools and is considered a primary government for financial reporting. The District is considered part of the Florida system of public education, operates under the general direction of the Florida Department of Education (FDOE), and is governed by State law and State Board of Education (SBE) rules. The governing body of the District is the Board, which is composed of five elected members. The elected Superintendent of Schools is the executive officer of the Board. Geographic boundaries of the District correspond with those of Baker County.

Criteria for determining if other entities are potential component units that should be reported within the District's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provides for identification of any legally separate entities for which the Board is financially accountable and other organizations for which the nature and significance of their relationship with the Board are such that exclusion would cause the District's basic financial statements to be misleading. Based on the application of these criteria, the following component unit is included within the District's reporting entity.

Blended Component Unit. Blended component units are, in substance, part of the District's operations, even though they are legally separate entities. Thus, blended component units are appropriately presented as funds of the District. The Baker County School Board Leasing Corporation (Leasing Corporation) was formed to facilitate financing for the acquisition of facilities and equipment. Due to the substantive economic relationship between the District and the Leasing Corporation, the financial activities of the Leasing Corporation are included in the accompanying basic financial statements. Separate financial statements for the Leasing Corporation are not published.

C. Basis of Presentation: Government-Wide Financial Statements

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds and the internal service fund. Separate financial statements are provided for the governmental funds and the proprietary fund.

The effects of interfund activity have been eliminated from the government-wide financial statements except for interfund services provided and used.

D. Basis of Presentation: Fund Financial Statements

The fund financial statements provide information about the District's funds, including the blended component unit. Separate statements for each fund category – governmental and proprietary – are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

The District reports the following major governmental funds:

- General Fund – to account for all financial resources not required to be accounted for in another fund and for certain revenues from the State that are legally restricted to be expended for specific current operating purposes.
- Special Revenue – Food Service Fund – to account for the District's food service operation resources.
- Special Revenue – Other Fund – to account for certain Federal grant program resources.
- Special Revenue – Federal Education Stabilization Fund – to account for certain Federal grant program resources provided as emergency relief to address the impact of COVID-19 on elementary and secondary schools.
- Capital Projects – Local Capital Improvement Fund – to account for the financial resources generated by the local capital improvement tax levy to be used for educational capital outlay needs, including new construction, renovation and remodeling projects, new and replacement equipment, and motor vehicle purchases.

Additionally, the District reports the following proprietary fund type:

- Internal Service Fund – to account for the District's individual self-insurance programs.

During the course of operations, the District has activity between funds for various purposes. Any residual balances outstanding at fiscal year end are reported as due from/to other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities (i.e., the governmental and internal service fund) are eliminated so that only the net amount is included as internal balances in the governmental activities column. Further, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements, these amounts are reported at gross amounts as transfers in and out. While reported in fund financial statements, transfers between funds are eliminated in the preparation of the government-wide financial statements.

E. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized in the year for which they are levied. Revenues from grants, entitlements, and donations are recognized as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues, except for certain grant revenues, are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 30 days of the end of the current fiscal year. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, State, and other grant resources, revenue is recognized at the time the expenditure is made. Entitlements are recorded as revenues when all eligibility requirements are met, including any time requirements, and the amount is received during the period or within the availability period for this revenue source (within 30 days of year end). Property taxes and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Expenditures are generally recognized when the related fund liability is incurred, as under accrual accounting. However, debt service expenditures, claims and judgments, pension benefits, other postemployment benefits, and compensated absences, are only recorded when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under leases are reported as other financing sources. Allocations of cost, such as depreciation, are not recognized in governmental funds.

The proprietary fund is reported using the economic resources measurement focus and the accrual basis of accounting.

F. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance

1. Cash and Cash Equivalents

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term liquid investments with original maturities of 3 months or less from the date of acquisition. Investments classified as cash equivalents include amounts placed with the State Board of Administration (SBA) in Florida PRIME.

Cash deposits are held by banks qualified as public depositories under Florida law. All deposits are insured by Federal depository insurance, up to specified limits, or collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, Florida Statutes.

2. Investments

Investments consist of amounts placed with the SBA for participation in the Florida PRIME investment pool created by Section 218.405, Florida Statutes. The investment pool operates under investment guidelines established by Section 215.47, Florida Statutes.

The District's investment in Florida PRIME, which the SBA indicates is a Securities and Exchange Commission Rule 2a7-like external investment pool, are similar to money market funds in which shares are owned in the fund rather than the underlying investments. This investment is reported at fair value, which is amortized cost.

Types and amounts of investments held at fiscal year end are described in a subsequent note.

3. Inventories and Prepaid Items

Inventories consist of expendable supplies held for consumption in the course of District operations. Inventories are stated at average invoice price, except that United States Department of Agriculture donated foods are stated at their fair value as determined at the time of donation to the District's food service program by the Florida Department of Agriculture and Consumer Services, Bureau of Food Distribution. The costs of inventories are recorded as expenditures when purchased during the fiscal year and then adjusted at fiscal year-end to reflect year-end physical inventories.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

4. Capital Assets

Expenditures for capital assets acquired or constructed for general District purposes are reported in the governmental fund that financed the acquisition or construction. The capital assets so acquired are reported at cost in the government-wide statement of net position but are not reported in the governmental fund financial statements. Capital assets are defined by the District as those costing more than $5,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated assets are recorded at acquisition value at the date of donation.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Description	Estimated Useful Lives
Improvements Other Than Buildings	10 - 20 years
Buildings and Fixed Equipment	20 - 50 years
Furniture, Fixtures, and Equipment	5 - 15 years
Motor Vehicles	5 - 10 years
Audio Visual Materials and Computer Software	5 years

Current year information relative to changes in capital assets is described in a subsequent note.

5. Pensions

In the government-wide statement of net position, liabilities are recognized for the District's proportionate share of each pension plan's net pension liability. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Florida Retirement System (FRS) defined benefit plan and the Health Insurance Subsidy (HIS) defined benefit plan and additions to/deductions from the FRS and the HIS fiduciary net position have been determined on the same basis as they are reported by the FRS and the HIS plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

The District's retirement plans and related amounts are described in a subsequent note.

6. Long-Term Liabilities

Long-term obligations that will be financed from resources to be received in the future by governmental funds are reported as liabilities in the government-wide statement of net position.

In the governmental fund financial statements, bonds and other long-term obligations are not recognized as liabilities until due.

Changes in long-term liabilities for the current year are reported in a subsequent note.

7. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position reports a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets that applies to future periods and so will not be recognized as an outflow of resources (expense) until then. The District has two items that qualify for reporting in this category. The deferred outflows of resources related to pensions and OPEB are discussed in subsequent notes.

In addition to liabilities, the statement of net position and the governmental funds balance sheet report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time.

The District has three items that qualify for reporting in this category. The first two items, deferred inflows of resources related to pensions and OPEB are reported in the statement of net position and discussed in subsequent notes. The remaining item is reported on the governmental funds balance sheet as unavailable revenue related to State capital outlay funding and will be recognized as an inflow of resources in the period that it becomes available.

8. Net Position Flow Assumption

The District occasionally funds outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. To calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. Consequently, it is the District's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

9. Fund Balance Flow Assumptions

The District may fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). To calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the District's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

10. Fund Balance Policies

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The District itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the District's highest level of decision-making authority. The Board is the highest level of decision-making authority for the District that can, by adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or revise the limitation. The District reported no committed fund balances at June 30, 2025.

Amounts in the assigned fund balance classification are intended to be used by the District for specific purposes but do not meet the criteria to be classified as committed. The Board has, by approval of the annual financial report, authorized the assignment of fund balance. The Board may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike

commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

In addition, the District has adopted Board Policy 7.010, *School Budget System*, which provides that, if feasible, at least 5 percent of the recurring expenditure budget be reserved for unforeseen events including, but not limited to, revenue and student enrollment projection shortfalls.

G. Revenues and Expenditures/Expenses

1. Program Revenues

Amounts reported as program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. All taxes, including those dedicated for specific purposes, and other internally dedicated resources are reported as general revenues rather than program revenues. Revenues that are not classified as program revenues are presented as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the District.

2. State Revenue Sources

Significant revenues from State sources for current operations include the Florida Education Finance Program administered by the FDOE under the provisions of Section 1011.62, Florida Statutes. In accordance with this law, the District determines and reports the number of full-time equivalent (FTE) students and related data to the FDOE. The FDOE performs certain edit checks on the reported number of FTE and related data and calculates the allocation of funds to the District. The District is permitted to amend its original reporting during specified time periods following the date of the original reporting. The FDOE may also adjust subsequent fiscal period allocations based upon an audit of the District's compliance in determining and reporting FTE and related data. Normally, such adjustments are treated as reductions or additions of revenue in the fiscal year when the adjustments are made.

The State provides financial assistance to administer certain educational programs. SBE rules require that revenue earmarked for certain programs be expended only for the program for which the money is provided, and require that the money not expended as of the close of the fiscal year be carried forward into the following fiscal year to be expended for the same educational programs. The FDOE generally requires that these educational program revenues be accounted for in the General Fund. A portion of the fund balance of the General Fund is restricted in the governmental fund financial statements for the balance of categorical and earmarked educational program resources.

The District received an allocation from the State under the Educational Facilities Security Grant Program. The District is authorized to expend these funds only upon applying for and receiving an encumbrance authorization from the FDOE. Accordingly, the District recognizes the allocation of these funds as unearned revenue until such time as an encumbrance authorization is received.

Pursuant to Section 1013.64, Florida Statutes, the District received special allocations in the 2020-21, 2021-22, and 2022-23 fiscal years for specific construction needs through the Public Education Capital Outlay and Debt Service Trust Fund – Special Facility Construction Account. As a condition for receiving these funds, other construction funding must be pledged for the project, including the capital outlay millage levied pursuant to Section 1011.71(2), Florida Statutes, for the total amount of 3 fiscal years' maximum millage. Collections of the pledged revenues that are subsequently paid to the State will be reported as expenditures in the governmental funds statement of revenues, expenditures, and changes in fund balance and reduce the liability in the statement of net position.

A schedule of revenue from State sources for the current year is presented in a subsequent note.

3. District Property Taxes

The Board is authorized by State law to levy property taxes for district school operations, capital improvements, and debt service.

Property taxes consist of ad valorem taxes on real and personal property within the District. Property values are determined by the Baker County Property Appraiser, and property taxes are collected by the Baker County Tax Collector.

The Board adopted the 2024 tax levy on September 3, 2024. Tax bills are mailed in October and taxes are payable between November 1 of the year assessed and March 31 of the following year at discounts of up to 4 percent for early payment.

Taxes become a lien on the property on January 1 and are delinquent on April 1 of the year following the year of assessment. State law provides for enforcement of collection of personal property taxes by seizure of the property to satisfy unpaid taxes and for enforcement of collection of real property taxes by the sale of interest-bearing tax certificates to satisfy unpaid taxes. The procedures result in the collection of essentially all taxes prior to June 30 of the year following the year of assessment.

Property tax revenues are recognized in the government-wide financial statements when the Board adopts the tax levy. Property tax revenues are recognized in the governmental fund financial statements when taxes are received by the District, except that revenue is accrued for taxes collected by the Baker County Tax Collector at fiscal year end but not yet remitted to the District.

Millages and taxes levied for the current year are presented in a subsequent note.

4. Educational Impact Fees

Baker County (County) imposes an educational impact fee based on an ordinance adopted by the County Commission in 2006. The educational impact fee is collected for most new residential construction by the County and each municipality within the County based on an interlocal agreement. The fees are to be used solely for the purpose of providing capital improvements to the public educational system necessitated by new residential development and are not to be used for any expenditure that would be classified as a maintenance or repair expense. The

authorized uses include, but are not limited to, land acquisition; facility design and construction costs; furniture and equipment; and payment of principal, interest, and related costs of indebtedness necessitated by new residential development.

5. Federal Revenue Sources

The District receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to, and approved by, various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. The FDOE may require adjustments to subsequent fiscal period expenditures and related revenues based upon an audit of the District's compliance with applicable Federal awards requirements. Normally, such adjustments are treated as reductions of expenditures and related revenues in the fiscal year when the adjustments are made.

6. Compensated Absences

A compensated absence is leave (e.g., employee vacation leave and sick leave) for which employees may receive one or more (a) cash payments when the leave is used for time off; (b) other cash payments, such as payment for unused leave upon termination of employment; or (c) noncash settlements, such as conversion to defined benefit postemployment benefits. In the government-wide financial statements, compensated absences are estimated and accrued as liabilities to the extent that it is more likely than not that the leave will be used for time off or otherwise paid in cash or settled through noncash means. A liability for these amounts is reported in the governmental fund financial statements only if it has matured, such as for occurrences of employee resignations and retirements. The liability for compensated absences includes salary-related benefits, where applicable.

7. Proprietary Fund Operating and Nonoperating Revenues and Expenses

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary fund's principal ongoing operations. The principal operating revenues of the District's internal service fund are charges for employee health insurance premiums. Operating expenses include insurance claims. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

II. ACCOUNTING CHANGES

A. Changes to or within the Financial Reporting Entity.

Change from Major to Nonmajor Fund. The Capital Projects – Public Education Capital Outlay Fund met the quantitative requirements for reporting as a major fund in the previous fiscal year. The fund did not meet those requirements for reporting as a major fund in the current fiscal year and as such is reported as a nonmajor fund. The effect of this change to or within the financial reporting entity is shown in the table below.

Change from Nonmajor to Major Fund. The Special Revenue – Food Service Fund meets the quantitative requirements for reporting as a major fund in the current fiscal year whereas it did not meet those requirements in the previous fiscal year. The effect of this change to or within the financial reporting entity is shown in the table below.

	Reporting Units Affected by Restatements of Beginning Balances		
	Funds		
	Special Revenue - Food Service	Capital Projects - PECO	Nonmajor Governmental
Beginning Balances, as previously reported	$ -	$ 614,173.68	$ 3,680,724.05
Change from major to nonmajor fund	-	(614,173.68)	614,173.68
Change from nonmajor to major fund	1,745,241.89	-	(1,745,241.89)
Beginning Balances, as restated	$ 1,745,241.89	$ 0.00	$ 2,549,655.84

III. DETAILED NOTES ON ALL ACTIVITIES AND FUNDS

A. Cash Deposits with Financial Institutions

Custodial Credit Risk. In the case of deposits, this is the risk that, in the event of the failure of a depository financial institution, the District will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. The District does not have a policy for custodial credit risk. All bank balances of the District are fully insured or collateralized as required by Chapter 280, Florida Statutes.

B. Investments

The District's investments at June 30, 2025, are reported as follows:

Investments	Maturities	Fair Value
SBA:		
Florida PRIME (1)	47 Day Average	$ 449,166.47

(1) This investment is reported as a cash equivalent for financial statement reporting purposes.

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses from increasing interest rates.

Florida PRIME use a weighted average days to maturity (WAM). A portfolio's WAM reflects the average maturity in days based on final maturity or reset date, in the case of floating rate instruments. WAM measures the sensitivity of the portfolio to interest rate changes.

For Florida PRIME, with regard to redemption gates, Section 218.409(8)(a), Florida Statutes, states, "The principal, and any part thereof, of each account constituting the trust fund is subject to payment at any time from the moneys in the trust fund. However, the executive director may, in good faith, on the occurrence of an event that has a material impact on liquidity or operations of the trust fund, for

48 hours limit contributions to or withdrawals from the trust fund to ensure that the board [State Board of Administration] can invest moneys entrusted to it in exercising its fiduciary responsibility. Such action must be immediately disclosed to all participants, the trustees, the Joint Legislative Auditing Committee, and the Investment Advisory Council. The trustees shall convene an emergency meeting as soon as practicable from the time the executive director has instituted such measures and review the necessity of those measures. If the trustees are unable to convene an emergency meeting before the expiration of the 48-hour moratorium on contributions and withdrawals, the moratorium may be extended by the executive director until the trustees are able to meet to review the necessity for the moratorium. If the trustees agree with such measures, the trustees shall vote to continue the measures for up to an additional 15 days. The trustees must convene and vote to continue any such measures before the expiration of the time limit set, but in no case may the time limit set by the trustees exceed 15 days." As of June 30, 2025, there were no redemption fees, maximum transaction amounts, or any other requirements that serve to limit a participant's daily access to 100 percent of their account value.

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Section 218.415(17), Florida Statutes, limits investments to the Local Government Surplus Funds Trust Fund [Florida PRIME], or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act as provided in Section 163.01, Florida Statutes; Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency; interest-bearing time deposits or savings accounts in qualified public depositories, as defined in Section 280.02, Florida Statutes; and direct obligations of the United States Treasury. The District does not have a formal investment policy that further limits its investment choices.

The District's investment in Florida PRIME is rated AAAm by Standard & Poor's.

C. Changes in Capital Assets

Changes in capital assets are presented in the following table:

	Beginning Balance	Additions	Deletions	Ending Balance
GOVERNMENTAL ACTIVITIES				
Capital Assets Not Being Depreciated:				
Land	$ 1,690,446.41	$ -	$ -	$ 1,690,446.41
Construction in Progress	4,196.76	56,466.38	4,196.76	56,466.38
Total Capital Assets Not Being Depreciated	1,694,643.17	56,466.38	4,196.76	1,746,912.79
Capital Assets Being Depreciated:				
Improvements Other Than Buildings	4,612,315.49	486,733.01	-	5,099,048.50
Buildings and Fixed Equipment	101,488,442.25	243,768.98	-	101,732,211.23
Furniture, Fixtures, and Equipment	1,888,079.16	74,122.42	72,873.80	1,889,327.78
Motor Vehicles	9,045,560.76	704,951.00	208,816.48	9,541,695.28
Audio Visual Materials and Computer Software	280,009.93	-	141,013.50	138,996.43
Total Capital Assets Being Depreciated	117,314,407.59	1,509,575.41	422,703.78	118,401,279.22
Less Accumulated Depreciation for:				
Improvements Other Than Buildings	3,068,107.68	874,647.49	-	3,942,755.17
Buildings and Fixed Equipment	38,791,104.43	1,958,696.59	-	40,749,801.02
Furniture, Fixtures, and Equipment	1,443,366.63	20,919.42	72,873.80	1,391,412.25
Motor Vehicles	6,435,999.45	479,775.40	208,816.48	6,706,958.37
Audio Visual Materials and Computer Software	280,009.93	-	141,013.50	138,996.43
Total Accumulated Depreciation	50,018,588.12	3,334,038.90	422,703.78	52,929,923.24
Total Capital Assets Being Depreciated, Net	67,295,819.47	(1,824,463.49)	-	65,471,355.98
Governmental Activities Capital Assets, Net	$ 68,990,462.64	$ (1,767,997.11)	$ 4,196.76	$ 67,218,268.77

Depreciation expense was charged to functions as follows:

Function	Amount
GOVERNMENTAL ACTIVITIES	
Student Transportation Services	$ 479,775.40
Unallocated	2,854,263.50
Total Depreciation Expense – Governmental Activities	$ 3,334,038.90

D. Retirement Plans

1. FRS – Defined Benefit Pension Plans

General Information about the FRS

The FRS was created in Chapter 121, Florida Statutes, to provide a defined benefit pension plan for participating public employees. The FRS was amended in 1998 to add the Deferred Retirement Option Program (DROP) under the defined benefit plan and amended in 2000 to provide a defined contribution plan alternative to the defined benefit plan for FRS members effective July 1, 2002. This integrated defined contribution pension plan is the FRS Investment Plan. Chapter 112, Florida Statutes, established the Retiree HIS Program, a cost-sharing

multiple-employer defined benefit pension plan, to assist retired members of any State-administered retirement system in paying the costs of health insurance.

Essentially all regular employees of the District are eligible to enroll as members of the State-administered FRS. Provisions relating to the FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and FRS Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. Such provisions may be amended at any time by further action from the Florida Legislature. The FRS is a single retirement system administered by the Florida Department of Management Services, Division of Retirement, and consists of the two cost-sharing multiple-employer defined benefit plans and other nonintegrated programs. An annual comprehensive financial report of the FRS, which includes its financial statements, required supplementary information, actuarial report, and other relevant information, is available from the Florida Department of Management Services Web site (www.dms.myflorida.com).

The District's FRS and HIS pension expense totaled $3,578,347 for the fiscal year ended June 30, 2025.

FRS Pension Plan

Plan Description. The FRS Pension Plan (Plan) is a cost-sharing multiple-employer defined benefit pension plan, with a DROP for eligible employees. The general classes of membership are:

- *Regular* – Members of the FRS who do not qualify for membership in the other classes.
- *Elected County Officers* – Members who hold specified elective offices in local government.
- *Senior Management Service* – Members in senior management level positions.

Employees enrolled in the Plan prior to July 1, 2011, vest at 6 years of creditable service and employees enrolled in the Plan on or after July 1, 2011, vest at 8 years of creditable service. All vested members, enrolled prior to July 1, 2011, are eligible for normal retirement benefits at age 62 or at any age after 30 years of service. All members enrolled in the Plan on or after July 1, 2011, once vested, are eligible for normal retirement benefits at age 65 or any time after 33 years of creditable service. Employees enrolled in the Plan may include up to 4 years of credit for military service toward creditable service. The Plan also includes an early retirement provision; however, there is a benefit reduction for each year a member retires before his or her normal retirement date. The Plan provides retirement, disability, death benefits, and annual cost-of-living adjustments to eligible participants.

The DROP, subject to provisions of Section 121.091, Florida Statutes, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with an FRS participating employer. An employee may participate in DROP for a period not to exceed 96 months after electing to participate, except that certain instructional personnel may participate for up to 120 months. During the period of DROP participation, deferred monthly benefits are held in the FRS Trust Fund and accrue interest. The net pension

liability does not include amounts for DROP participants, as these members are considered retired and are not accruing additional pension benefits.

Benefits Provided. Benefits under the Plan are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the 5 highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the 8 highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on the retirement class to which the member belonged when the service credit was earned. Members are eligible for in-line-of-duty or regular disability and survivors' benefits. The following table shows the percentage value for each year of service credit earned:

Class, Initial Enrollment, and Retirement Age/Years of Service	Percent Value
Regular Members Initially Enrolled Before July 1, 2011	
Retirement up to age 62 or up to 30 years of service	1.60
Retirement at age 63 or with 31 years of service	1.63
Retirement at age 64 or with 32 years of service	1.65
Retirement at age 65 or with 33 or more years of service	1.68
Regular Members Initially Enrolled On or After July 1, 2011	
Retirement up to age 65 or up to 33 years of service	1.60
Retirement at age 66 or with 34 years of service	1.63
Retirement at age 67 or with 35 years of service	1.65
Retirement at age 68 or with 36 or more years of service	1.68
Elected County Officers	3.00
Senior Management Service	2.00

As provided in Section 121.101, Florida Statutes, if the member was initially enrolled in the Plan before July 1, 2011, and all service credit was accrued before July 1, 2011, the annual cost-of-living adjustment is 3 percent per year. If the member was initially enrolled before July 1, 2011, and has service credit on or after July 1, 2011, there is an individually calculated cost-of-living adjustment. The annual cost-of-living adjustment is a proportion of 3 percent determined by dividing the sum of the pre-July 2011 service credit by the total service credit at retirement multiplied by 3 percent. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

Contributions. The Florida Legislature establishes contribution rates for participating employers and employees. Contribution rates during the 2024-25 fiscal year were as follows:

Class	Percent of Gross Salary Employee	Employer (1)
FRS, Regular	3.00	13.63
FRS, Elected County Officers	3.00	58.68
FRS, Senior Management Service	3.00	34.52
DROP – Applicable to Members from All of the Above Classes	0.00	21.13
FRS, Reemployed Retiree	(2)	(2)

(1) Employer rates include 2 percent for the postemployment health insurance subsidy. Also, employer rates, other than for DROP participants, include 0.06 percent for administrative costs of the Investment Plan.

(2) Contribution rates are dependent upon retirement class in which reemployed.

The District's contributions to the Plan totaled $3,096,197 for the fiscal year ended June 30, 2025.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions. At June 30, 2025, the District reported a liability of $21,672,366 for its proportionate share of the Plan's net pension liability. The net pension liability was measured as of June 30, 2024, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2024. The District's proportionate share of the net pension liability was based on the District's 2023-24 fiscal year contributions relative to the total 2023-24 fiscal year contributions of all participating members. At June 30, 2024, the District's proportionate share was 0.056023090 percent, which was a decrease of 0.001994899 from its proportionate share measured as of June 30, 2023.

For the fiscal year ended June 30, 2025, the District recognized a Plan pension expense of $3,237,227. In addition, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Description	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	$ 2,189,491	$ -
Change of Assumptions	3,006,590	-
Net Difference Between Projected and Actual Earnings on FRS Pension Plan Investments	-	1,440,458
Changes in Proportion and Differences Between District FRS Contributions and Proportionate Share of Contributions	414,172	1,055,260
District FRS Contributions Subsequent to the Measurement Date	3,096,197	-
Total	$ 8,706,450	$ 2,495,718

The deferred outflows of resources related to pensions resulting from District contributions to the Plan subsequent to the measurement date, totaling $3,096,197, will be recognized as a reduction of the net pension liability in the fiscal year ending June 30, 2026. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Fiscal Year Ending June 30	Amount
2026	$ (360,525)
2027	3,488,740
2028	(18,881)
2029	(155,321)
2030	160,522
Total	$ 3,114,535

Actuarial Assumptions. The total pension liability in the July 1, 2024, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.40 percent
Salary Increases	3.50 percent, average, including inflation
Investment Rate of Return	6.70 percent, net of pension plan investment expense, including inflation

Salary increases were changed from 3.25 percent in the previous valuation to 3.50 percent.

Mortality rates were based on the PUB-2010 base table, projected generationally with Scale MP-2021. This is a change from the previous valuation in which the mortality rates were based on the PUB-2010 base table, projected generationally with Scale MP-2018.

The actuarial assumptions used in the July 1, 2024, valuation were based on the results of an actuarial experience study for the period July 1, 2018, through June 30, 2023.

The long-term expected rate of return on pension plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation (1)	Annual Arithmetic Return	Compound Annual (Geometric) Return	Standard Deviation
Cash	1.0%	3.3%	3.3%	1.1%
Fixed Income	29.0%	5.7%	5.6%	3.9%
Global Equity	45.0%	8.6%	7.0%	18.2%
Real Estate	12.0%	8.1%	6.8%	16.6%
Private Equity	11.0%	12.4%	8.8%	28.4%
Strategic Investments	2.0%	6.6%	6.2%	8.7%
Total	100%			
Assumed inflation - Mean			2.4%	1.5%

(1) As outlined in the Plan's investment policy.

Discount Rate. The discount rate used to measure the total pension liability was 6.7 percent. The Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return. The discount rate used in the 2024 valuation was unchanged from the previous valuation.

Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 6.7 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (5.7 percent) or 1 percentage point higher (7.7 percent) than the current rate:

	1% Decrease (5.7%)	Current Discount Rate (6.7%)	1% Increase (7.7%)
District's Proportionate Share of the Net Pension Liability	$ 38,120,933	$ 21,672,366	$ 7,893,202

Pension Plan Fiduciary Net Position. Detailed information about the Plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Systems Annual Comprehensive Financial Report.

HIS Pension Plan

Plan Description. The HIS Pension Plan (HIS Plan) is a cost-sharing multiple-employer defined benefit pension plan established under Section 112.363, Florida Statutes, and may be amended by the Florida Legislature at any time. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance costs and is administered by the Florida Department of Management Services, Division of Retirement.

Benefits Provided. For the fiscal year ended June 30, 2025, eligible retirees and beneficiaries received a monthly HIS payment of $7.50 for each year of creditable service completed at the time of retirement, with a minimum HIS payment of $45 and a maximum HIS payment of $225 per month, pursuant to Section 112.363, Florida Statutes. To be eligible to receive a HIS Plan benefit, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which may include Federal Medicare.

Contributions. The HIS Plan is funded by required contributions from FRS participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal year ended June 30, 2025, the contribution rate was 2 percent of payroll pursuant to Section 112.363, Florida Statutes. The District contributed 100 percent of its statutorily required contributions for the current and preceding 3 years. HIS Plan contributions are deposited in a separate trust fund from which payments are authorized. HIS Plan benefits are not guaranteed and are subject to annual legislative appropriation. In the event the legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or canceled.

The District's contributions to the HIS Plan totaled $634,904 for the fiscal year ended June 30, 2025.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions. At June 30, 2025, the District reported a net pension liability of $10,971,074 for its proportionate share of the HIS Plan's net pension liability. The current portion of the net pension liability is the District's proportionate share of benefit payments expected to be paid within 1 year, net of the District's proportionate share of the HIS Plan's fiduciary net position available to pay that amount. The net pension liability was measured as of June 30, 2024, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2024. The District's proportionate share of the net pension liability was based on the District's 2023-24 fiscal year contributions relative to the total 2023-24 fiscal year contributions of all participating members. At June 30, 2024, the District's proportionate share was 0.073135728 percent, which was a decrease of 0.001360048 from its proportionate share measured as of June 30, 2023.

For the fiscal year ended June 30, 2025, the District recognized the HIS Plan pension expense of $341,120. In addition, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Description	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	$ 105,933	$ 21,066
Change of Assumptions	194,162	1,298,834
Net Difference Between Projected and Actual Earnings on HIS Pension Plan Investments	-	3,968
Changes in Proportion and Differences Between District HIS Contributions and Proportionate Share of Contributions	35,489	473,754
District HIS Contributions Subsequent to the Measurement Date	634,904	-
Total	$ 970,488	$ 1,797,622

The deferred outflows of resources related to pensions resulting from District contributions to the HIS Plan subsequent to the measurement date, totaling $634,904, will be recognized as a reduction of the net pension liability in the fiscal year ending June 30, 2026. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Fiscal Year Ending June 30	Amount
2026	$ (252,585)
2027	(293,528)
2028	(397,356)
2029	(307,934)
2030	(168,100)
Thereafter	(42,535)
Total	$ (1,462,038)

Actuarial Assumptions. The total pension liability in the July 1, 2024, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.40 percent
Salary Increases	3.50 percent, average, including inflation
Municipal Bond Rate	3.93 percent

Salary increases were changed from 3.25 percent in the previous valuation to 3.50 percent.

Mortality rates were based on the PUB-2010 base table, projected generationally with Scale MP-2021. This is a change from the previous valuation in which the mortality rates were based on the PUB-2010 base table, projected generationally with Scale MP-2018.

While an experience study had not been completed for the HIS Plan, the actuarial assumptions that determined the total pension liability for the HIS Plan were based on certain results of the most recent experience study for the FRS Plan.

Discount Rate. The discount rate used to measure the total pension liability was 3.93 percent. In general, the discount rate for calculating the total pension liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the HIS Plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index. The discount rate changed from 3.65 percent to 3.93 percent.

Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 3.93 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.93 percent) or 1 percentage point higher (4.93 percent) than the current rate:

	1% Decrease (2.93%)	Current Discount Rate (3.93%)	1% Increase (4.93%)
District's Proportionate Share of the Net Pension Liability	$ 12,489,157	$ 10,971,074	$ 9,710,819

Pension Plan Fiduciary Net Position. Detailed information about the HIS Plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Systems Annual Comprehensive Financial Report.

2. FRS – Defined Contribution Pension Plan

The SBA administers the defined contribution plan officially titled the FRS Investment Plan (Investment Plan). The Investment Plan is reported in the SBA's annual financial statements and in the State's Annual Comprehensive Financial Report.

As provided in Section 121.4501, Florida Statutes, eligible FRS members may elect to participate in the Investment Plan in lieu of the FRS defined benefit plan. District employees participating in DROP are not eligible to participate in the Investment Plan. Employer and employee contributions, including amounts contributed to individual member's accounts, are defined by law, but the ultimate benefit depends in part on the performance of investment funds. Retirement benefits are based upon the value of the member's account upon retirement. Benefit terms, including contribution requirements, for the Investment Plan are established and may be amended by the Florida Legislature. The Investment Plan is funded with the same employer and employee contribution rates that are based on salary and membership class (Regular, Elected County Officers, etc.), as the FRS defined benefit plan. Contributions are directed to individual member accounts and the individual members allocate contributions and account balances among various approved investment choices. Costs of administering the Investment Plan, including the FRS Financial Guidance Program, are funded through an employer contribution of 0.06 percent of payroll and by forfeited benefits of Investment Plan members. Allocations to the Investment Plan member accounts during the 2024-25 fiscal year were as follows:

Class	Percent of Gross Compensation
FRS, Regular	11.30
FRS, Elected County Officers	16.34
FRS, Senior Management Service	12.67

For all membership classes, employees are immediately vested in their own contributions and are vested after 1 year of service for employer contributions and investment earnings, regardless of membership class. If an accumulated benefit obligation for service credit originally earned under the FRS Pension Plan is transferred to the Investment Plan, the member must have the years of service required for FRS Pension Plan vesting (including the service credit represented by the transferred funds) to be vested for these funds and the earnings on the funds. Nonvested employer contributions are placed in a suspense account for up to 5 years. If the employee returns to FRS-covered employment within the 5-year period, the employee will regain control over their account. If the employee does not return within the 5-year period, the employee will forfeit the accumulated account balance. For the fiscal year ended June 30, 2025, the information for the amount of forfeitures was unavailable from the SBA; however, management believes that these amounts, if any, would be immaterial to the District.

After termination and applying to receive benefits, the member may rollover vested funds to another qualified plan, structure a periodic payment under the Investment Plan, receive a lump-sum distribution, leave the funds invested for future distribution, or any combination of these options. Disability coverage is provided in which the member may either transfer the account balance to the FRS Pension Plan when approved for disability retirement to receive guaranteed lifetime monthly benefits under the FRS Pension Plan or remain in the Investment Plan and rely upon that account balance for retirement income.

The District's Investment Plan pension expense totaled $1,211,731 for the fiscal year ended June 30, 2025.

E. Other Postemployment Benefit Obligations

Plan Description. The Other Postemployment Benefits Plan (OPEB Plan) is a single-employer defined benefit plan administered by the District that provides OPEB for all employees who satisfy the District's retirement eligibility provisions. Pursuant to Section 112.0801, Florida Statutes, former employees who retire from the District are eligible to participate in the District's health and hospitalization plan for medical, prescription drug, dental, and life insurance coverage. Retirees and their eligible dependents shall be offered the same health and hospitalization insurance coverage as is offered to active employees at a premium cost of no more than the premium cost applicable to active employees. The District subsidizes the premium rates paid by retirees by allowing them to participate in the OPEB Plan at reduced or blended group (implicitly subsidized) premium rates for both active and retired employees. These rates provide an implicit subsidy for retirees because retiree healthcare costs are generally greater than active employee healthcare costs. The OPEB Plan contribution requirements and benefit terms of the District and the OPEB Plan members are established and may be amended by action from the Board. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75.

Benefits Provided. The OPEB Plan provides healthcare, prescription drug, dental, and life insurance benefits for retirees and their dependents. In addition to the implicit subsidy described above, certain retirees receive insurance coverage at a lower (explicitly subsidized) premium rate than active employees pursuant to Board approval on July 16, 2007. Under this incentive, retirees receive contributions based on their years of service ranging from $169.81 per month for 10 to 19 years of service to $212.56 per month for 30 years or more of service. Retirees are assumed to enroll in the Federal Medicare program for their primary coverage as soon as they are eligible.

Employees Covered by Benefit Terms. At June 30, 2025, the following employees were covered by the benefit terms:

Inactive Employees or Beneficiaries Currently Receiving Benefits	315
Active Employees	617
Total	932

Total OPEB Liability. The District's total OPEB liability of $5,192,408 was measured as of June 30, 2025, and was determined by an actuarial valuation as of July 1, 2023, and update procedures were used to determine the total OPEB liability as of June 30, 2025.

Actuarial Assumptions and Other Inputs. The total OPEB liability was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.4 percent
Salary Increases	3 percent, average, including inflation
Discount Rate	4.71 percent, 20-Year AA Municipal Bonds
Municipal Bond Rate Basis	Fidelity's 20-Year Municipal General Obligation AA Index
Mortality Rates	PubG.H-2010 (for non-instructional employees) and PubT.H-2010 (for instructional/teachers) mortality tables with Projection Scale MP-2021
Healthcare Cost Trend Rates	10.19 percent for fiscal year 2024, ultimately decreasing to a rate of 5 percent in 2031
Plan Participation of Future Retirees	35 percent of future eligible healthy retirees are assumed to choose to participate in the plan at retirement

Changes in the Total OPEB Liability.

	Amount
Balance at June 30, 2024	$ 5,487,820
Changes for the year:	
Service Cost	404,613
Interest	228,719
Differences Between Expected and Actual Experience	(109,173)
Changes of Assumptions or Other Inputs	(557,070)
Benefit Payments	(262,501)
Net Changes	(295,412)
Balance at June 30, 2025	$ 5,192,408

The changes of assumptions or other inputs was based on the following:

- The discount rate increased from 3.97 percent to 4.71 percent.
- The medical trend was updated to reflect the change in plan options.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate. The following table presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (3.71 percent) or 1 percentage point higher (5.71 percent) than the current rate:

	1% Decrease (3.71%)	Current Discount Rate (4.71%)	1% Increase (5.71%)
Total OPEB Liability	$ 5,315,004	$ 5,192,408	$ 4,456,952

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates. The following table presents the total OPEB liability of the District, as well as what the District's total OPEB liability

would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	1% Decrease	Healthcare Cost Trend Rates	1% Increase
Total OPEB Liability	$ 4,374,233	$ 5,192,408	$ 5,456,575

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB. For the fiscal year ended June 30, 2025, the District recognized OPEB expense of $442,254. At June 30, 2025, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

Description	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	$ 287,482	$ 575,399
Changes of Assumptions or Other Inputs	1,061,838	1,112,811
Total	$ 1,349,320	$ 1,688,210

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Fiscal Year Ending June 30	Amount
2026	$ (190,851)
2027	(190,851)
2028	(11,315)
2029	31,649
2030	31,199
Thereafter	(8,721)
Total	$ (338,890)

F. Construction and Other Significant Commitments

Construction Contracts. The following is a schedule of major construction contract commitments at June 30, 2025:

Project	Contract Amount	Completed to Date	Balance Committed
Keller Demolition of Buildings 2-6	$ 261,443.71	$ 32,448.47	$ 228,995.24
BCMS Weightroom	131,391.98	41,026.20	90,365.78
Legacy Elementary Safety Modifications	24,341.71	1,574.17	22,767.54
Miscellaneous Improvements at Several Schools	316,169.82	18,057.21	298,112.61
BCHS Parking Lot Improvements	49,949.99	36,835.00	13,114.99
Total	$ 783,297.21	$ 129,941.05	$ 653,356.16

Encumbrances. Appropriations in governmental funds are encumbered upon issuance of purchase orders for goods and services. Even though appropriations lapse at the end of the fiscal year, unfilled

purchase orders of the current year are carried forward and the next fiscal year's appropriations are likewise encumbered.

The following is a schedule of encumbrances at June 30, 2025:

Major Funds				
General	Special Revenue - Food Service	Special Revenue - Other	Capital Projects - Local Capital Improvement	Total Governmental Funds
$ 67,861.21	$ 420,997.55	$ 4,406.34	$ 914,427.37	$ 1,407,692.47

G. Risk Management Programs

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Baker County District School Board is a member of the North East Florida Educational Consortium (Consortium) under which several district school boards have established a combined limited self-insurance program for property protection, general liability, automobile liability, workers' compensation, money and securities, employee fidelity and faithful performance, boiler and machinery, and other coverage deemed necessary by the members of the Consortium. Section 1001.42(12)(k), Florida Statutes, provides the authority for the District to enter into such a risk management program. The Consortium is self-sustaining through member assessments (premiums), and purchases coverage through commercial companies for claims in excess of specified amounts. The Board of Directors for the Consortium is composed of superintendents of all participating districts. The Putnam County District School Board serves as fiscal agent for the Consortium.

The Board contracted with a commercial insurance company to provide employee group health insurance. In addition, the Board has established a self-insurance plan to provide District employees with supplemental dental coverage. The dental plan is for District employees and retirees, and their dependents. The plan is administered through an internal service fund. Under the dental plan, the Board contributes employe premiums as a fringe benefit. Employee dependent coverage and other coverage for retirees and their dependents are by prepaid premium.

The claims liability of $31,865 is reported in the internal service fund at June 30, 2025, to cover estimated incurred, but not reported, insurance claims payable of the employee supplemental insurance plan. The following schedule represents the changes in claims liability for the past two fiscal years for the District's self-insurance program:

Fiscal Year	Beginning of Fiscal Year Liability	Claims and Changes in Estimates	Claims Payments	Balance at Fiscal Year End
2023-24	$ 25,659	$ 375,357	$ (366,009)	$ 35,007
2024-25	35,007	399,234	(402,376)	31,865

H. Long-Term Liabilities

1. Changes in Long-Term Liabilities

The following is a summary of changes in long-term liabilities:

Description	Beginning Balance	Additions	Deductions	Ending Balance	Due In One Year
GOVERNMENTAL ACTIVITIES					
Special PECO Advance Payable	$ 6,215,395.46	$ -	$ 6,215,395.46	$ -	$ -
Compensated Absences Payable	4,763,174.18	395,866.33	401,467.28	4,757,573.23	400,000.00
Net Pension Liability	34,949,255.00	10,912,575.00	13,218,390.00	32,643,440.00	38,185.35
Total OPEB Liability	5,487,820.00	633,332.00	928,744.00	5,192,408.00	262,501.00
Total Governmental Activities	$ 51,415,644.64	$ 11,941,773.33	$ 20,763,996.74	$ 42,593,421.23	$ 700,686.35

For the governmental activities, compensated absences, pensions and other postemployment benefits are generally liquidated with resources of the General Fund.

I. Fund Balance Reporting

In addition to committed and assigned fund balance categories discussed in Note I.F.10., fund balances may be classified as follows:

- **Nonspendable Fund Balance**. Nonspendable fund balance is the net current financial resources that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. Generally, not in spendable form means that an item is not expected to be converted to cash.
- **Restricted Fund Balance**. Restricted fund balance is the portion of fund balance on which constraints have been placed by creditors, grantors, contributors, laws or regulations of other governments, constitutional provisions, or enabling legislation. Restricted fund balance places the most binding level of constraint on the use of fund balance.
- **Unassigned Fund Balance**. The unassigned fund balance is the portion of fund balance that is the residual classification for the General Fund. This balance represents amounts that have not been assigned to other funds and that have not been restricted, committed, or assigned for specific purposes.

J. Interfund Receivables and Payables

The following is a summary of interfund receivables and payables reported in the fund financial statements:

Funds	Interfund Receivables	Interfund Payables
Major:		
General	$ 1,525,460.92	$ 1,143.23
Special Revenue:		
Food Service	1,128.89	40,002.49
Other	14.34	237,760.82
Federal Education Stabilization	-	825.63
Capital Projects:		
Local Capital Improvement	-	1,246,871.98
Total	$ 1,526,604.15	$ 1,526,604.15

The interfund receivables and payables represent temporary loans between funds to cover expenditures incurred prior to reimbursement from outside parties and amounts due from the Local Capital Improvement Fund to reimburse the General Fund for eligible expenditures. All balances are expected to be paid within 1 year.

K. Revenues

1. Schedule of State Revenue Sources

The following is a schedule of the District's State revenue sources for the 2024-25 fiscal year:

Source	Amount
Florida Education Finance Program	$ 29,930,055.00
Special Facilities Construction Account (Public Education Capital Outlay)	5,601,461.29
Categorical Educational Program - Class Size Reduction	4,383,634.00
Voluntary Prekindergarten Program	457,033.37
Workforce Development Program	266,360.00
Motor Vehicle License Tax (Capital Outlay and Debt Service)	171,144.76
School Recognition	150,191.00
Miscellaneous	814,199.53
Total	$ 41,774,078.95

Accounting policies relating to certain State revenue sources are described in Note I.G.2.

2. Property Taxes

The following is a summary of millages and taxes levied on the 2024 tax roll for the 2024-25 fiscal year:

	Millages	Taxes Levied
General Fund		
Nonvoted School Tax:		
Required Local Effort	3.072	$ 5,395,948.82
Basic Discretionary Local Effort	0.748	1,313,857.33
Capital Projects - Local Capital Improvement Fund		
Nonvoted Tax:		
Local Capital Improvements	1.500	2,634,740.63
Total	5.320	$ 9,344,546.78

L. Interfund Transfers

The following is a summary of interfund transfers reported in the fund financial statements:

Funds	Interfund Transfers In	Interfund Transfers Out
Major:		
General	$ 1,520,626.41	$ -
Capital Projects:		
Local Capital Improvement	-	1,478,626.41
Nonmajor Governmental	-	42,000.00
Total	$ 1,520,626.41	$ 1,520,626.41

The transfers from the Capital Projects – Local Capital Improvement Fund and the nonmajor governmental funds to the General Fund are for maintenance and transportation salaries and benefits, and the educational facilities security grant, respectively.

THIS PAGE INTENTIONALLY LEFT BLANK

Budgetary Comparison Schedule
General and Major Special Revenue Funds
For the Fiscal Year Ended June 30, 2025

	General Fund			
	Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)
Revenues				
Intergovernmental:				
Federal Direct	$ 45,000.00	$ 30,266.30	$ 30,266.30	$ -
Federal Through State and Local	255,000.00	228,189.56	230,849.56	2,660.00
State	37,068,214.00	35,926,297.97	35,926,115.22	(182.75)
Local:				
Property Taxes	6,380,125.00	6,507,919.63	6,507,919.63	-
Charges for Services	-	658,312.82	658,312.82	-
Miscellaneous	891,500.00	736,124.74	736,124.74	-
Total Local Revenues	7,271,625.00	7,902,357.19	7,902,357.19	-
Total Revenues	44,639,839.00	44,087,111.02	44,089,588.27	2,477.25
Expenditures				
Current - Education:				
Instruction	28,168,150.00	28,139,669.55	27,223,345.53	916,324.02
Student Support Services	3,040,175.00	2,998,216.70	2,910,740.30	87,476.40
Instructional Media Services	597,050.00	639,008.30	639,008.30	-
Instruction and Curriculum Development Services	833,572.00	833,572.00	724,770.05	108,801.95
Instructional Staff Training Services	260,250.00	260,250.00	217,719.84	42,530.16
Instruction-Related Technology	360,525.00	360,525.00	339,690.47	20,834.53
Board	484,650.00	484,650.00	437,970.96	46,679.04
General Administration	358,750.00	404,571.46	404,571.46	-
School Administration	2,438,140.00	2,438,140.00	2,421,315.46	16,824.54
Facilities Acquisition and Construction	88,000.00	2,655.79	-	2,655.79
Fiscal Services	935,300.00	935,300.00	913,443.53	21,856.47
Food Services	35,000.00	35,000.00	12,029.70	22,970.30
Central Services	689,900.00	689,900.00	545,872.43	144,027.57
Student Transportation Services	2,573,615.00	2,621,880.35	2,621,880.35	-
Operation of Plant	5,639,365.00	5,591,099.65	4,037,886.53	1,553,213.12
Maintenance of Plant	1,224,495.00	1,224,495.00	1,154,709.58	69,785.42
Administrative Technology Services	953,410.00	953,410.00	471,561.16	481,848.84
Community Services	376,200.00	376,200.00	290,558.83	85,641.17
Fixed Capital Outlay:				
Facilities Acquisition and Construction	-	42,000.00	42,000.00	-
Other Capital Outlay	-	26,003.20	26,003.20	-
Total Expenditures	49,056,547.00	49,056,547.00	45,435,077.68	3,621,469.32
Excess (Deficiency) of Revenues Over Expenditures	(4,416,708.00)	(4,969,435.98)	(1,345,489.41)	3,623,946.57
Other Financing Sources				
Transfers In	1,564,246.68	1,520,626.41	1,520,626.41	-
Loss Recoveries	-	3,968.22	3,968.22	-
Total Other Financing Sources	1,564,246.68	1,524,594.63	1,524,594.63	-
Net Change in Fund Balances	(2,852,461.32)	(3,444,841.35)	179,105.22	3,623,946.57
Fund Balances, Beginning	6,287,595.00	6,287,595.00	6,287,595.00	-
Fund Balances, Ending	$ 3,435,133.68	$ 2,842,753.65	$ 6,466,700.22	$ 3,623,946.57

Special Revenue - Food Service Fund			
Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)
$ -	$ -	$ -	$ -
3,260,225.00	3,226,209.41	3,225,582.48	(626.93)
42,000.00	35,208.00	35,834.93	626.93
-	-	-	-
25,000.00	18,449.15	18,449.15	-
6,000.00	8,092.47	15,077.69	6,985.22
31,000.00	26,541.62	33,526.84	6,985.22
3,333,225.00	3,287,959.03	3,294,944.25	6,985.22
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
4,442,100.00	4,442,100.00	3,620,376.38	821,723.62
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
4,442,100.00	4,442,100.00	3,620,376.38	821,723.62
(1,108,875.00)	(1,154,140.97)	(325,432.13)	828,708.84
-	-	-	-
-	-	-	-
-	-	-	-
(1,108,875.00)	(1,154,140.97)	(325,432.13)	828,708.84
1,745,241.89	1,745,241.89	1,745,241.89	-
$ 636,366.89	$ 591,100.92	$ 1,419,809.76	$ 828,708.84

(Continued)

Budgetary Comparison Schedule
General and Major Special Revenue Funds (Continued)
For the Fiscal Year Ended June 30, 2025

	Special Revenue - Other Fund			
	Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)
Revenues				
Intergovernmental:				
Federal Through State and Local	$ 4,459,152.00	$ 4,459,152.00	$ 3,682,538.96	$ (776,613.04)
Expenditures				
Current - Education:				
Instruction	2,685,400.00	2,546,841.57	2,058,555.23	488,286.34
Student Support Services	346,924.00	485,482.43	485,482.43	-
Instruction and Curriculum Development Services	524,078.00	524,078.00	437,509.45	86,568.55
Instructional Staff Training Services	551,408.00	551,408.00	431,625.63	119,782.37
Instruction-Related Technology	3,300.00	3,300.00	-	3,300.00
General Administration	186,250.00	186,250.00	164,087.27	22,162.73
School Administration	13,805.00	13,805.00	3,867.00	9,938.00
Facilities Acquisition and Construction	-	-	-	-
Fiscal Services	-	-	-	-
Food Services	-	-	-	-
Central Services	38,187.00	38,187.00	29,408.21	8,778.79
Student Transportation Services	109,800.00	103,497.08	65,700.82	37,796.26
Operation of Plant	-	6,302.92	6,302.92	-
Fixed Capital Outlay:				
Other Capital Outlay	-	-	-	-
Total Expenditures	4,459,152.00	4,459,152.00	3,682,538.96	776,613.04
Excess (Deficiency) of Revenues Over Expenditures	-	-	-	-
Net Change in Fund Balances	-	-	-	-
Fund Balances, Beginning	-	-	-	-
Fund Balances, Ending	$ 0.00	$ 0.00	$ 0.00	$ 0.00

Special Revenue - Federal Education Stabilization Fund			
Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)
$ 1,895,640.22	$ 1,895,640.22	$ 1,872,347.63	$ (23,292.59)
734,963.48	732,641.53	729,171.26	3,470.27
71,776.50	57,364.63	57,364.09	0.54
240.00	-	-	-
27,134.64	16,964.85	15,626.32	1,338.53
-	-	-	-
10,699.47	14,951.46	13,316.22	1,635.24
4,006.91	4,006.91	4,006.91	-
395,584.44	395,584.44	378,810.67	16,773.77
4,914.86	-	-	-
1,061.96	-	-	-
1,197.60	1,197.60	1,197.60	-
644,060.36	38,113.66	38,113.66	-
-	29,874.14	29,799.90	74.24
-	604,941.00	604,941.00	-
1,895,640.22	1,895,640.22	1,872,347.63	23,292.59
-	-	-	-
-	-	-	-
-	-	-	-
$ 0.00	$ 0.00	$ 0.00	$ 0.00

Schedule of Changes in the District's Total OPEB Liability and Related Ratios

	2025	2024	2023	2022	2021
Total OPEB Liability					
Service Cost	$ 404,613	$ 285,282	$ 269,927	$ 318,130	$ 205,992
Interest	228,719	173,368	149,671	76,085	89,919
Differences Between Expected and Actual Experience	(109,173)	(197,214)	(9,102)	502,824	(205,657)
Changes of Assumptions or Other Inputs	(557,070)	1,118,165	165,687	(640,828)	225,069
Benefit Payments	(262,501)	(195,789)	(116,751)	(112,595)	(157,081)
Net Change in Total OPEB Liability	(295,412)	1,183,812	459,432	143,616	158,242
Total OPEB Liability - Beginning	5,487,820	4,304,008	3,844,576	3,700,960	3,542,718
Total OPEB Liability - Ending	$ 5,192,408	$ 5,487,820	$ 4,304,008	$ 3,844,576	$ 3,700,960
Covered-Employee Payroll	$ 25,776,640	$ 25,172,500	$ 24,523,270	$ 23,948,506	$ 25,470,686
Total OPEB Liability as a Percentage of Covered-Employee Payroll	20.1%	21.8%	17.6%	16.1%	14.5%

	2020	2019	2018
Total OPEB Liability			
Service Cost	$ 199,992	$ 194,167	$ 183,021
Interest	158,937	152,903	147,204
Differences Between Expected and Actual Experience	(896,342)	-	(2,143)
Changes of Assumptions or Other Inputs	(943,902)	-	-
Benefit Payments	(147,771)	(155,701)	(142,845)
Net Change in Total OPEB Liability	(1,629,086)	191,369	185,237
Total OPEB Liability - Beginning	5,171,804	4,980,435	4,795,198
Total OPEB Liability - Ending	$ 3,542,718	$ 5,171,804	$ 4,980,435
Covered-Employee Payroll	$ 24,873,717	$ 21,414,004	$ 21,309,863
Total OPEB Liability as a Percentage of Covered-Employee Payroll	14.2%	24.2%	23.4%

Schedule of the District's Proportionate Share of the Net Pension Liability – Florida Retirement System Pension Plan (1)

Fiscal Year Ending June 30	District's Proportion of the FRS Net Pension Liability	District's Proportionate Share of the FRS Net Pension Liability	District's Covered Payroll	District's Proportionate Share of the FRS Net Pension Liability as a Percentage of its Covered Payroll	FRS Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2015	0.066298006%	$ 8,563,277	$ 24,583,936	34.83%	92.00%
2016	0.059877767%	15,119,183	24,639,158	61.36%	84.88%
2017	0.057291468%	16,946,433	24,942,106	67.94%	83.89%
2018	0.056839648%	17,120,397	25,113,507	68.17%	84.26%
2019	0.055961584%	19,272,390	25,889,354	74.44%	82.61%
2020	0.057009052%	24,708,563	27,073,591	91.26%	78.85%
2021	0.061015349%	4,609,016	27,681,145	16.65%	96.40%
2022	0.060991435%	22,693,715	28,394,838	79.92%	82.89%
2023	0.058017989%	23,118,332	29,517,034	78.32%	82.38%
2024	0.056023090%	21,672,366	30,955,080	70.01%	83.70%

(1) The amounts presented for each fiscal year were determined as of June 30.

Schedule of District Contributions – Florida Retirement System Pension Plan (1)

Fiscal Year Ending June 30	Contractually Required FRS Contribution	FRS Contributions in Relation to the Contractually Required Contribution	FRS Contribution Deficiency (Excess)	District's Covered Payroll	FRS Contributions as a Percentage of Covered Payroll
2016	$ 1,460,215	$ (1,460,215)	$ -	$ 24,639,158	5.93%
2017	1,491,438	(1,491,438)	-	24,942,106	5.98%
2018	1,627,608	(1,627,608)	-	25,113,507	6.48%
2019	1,760,907	(1,760,907)	-	25,889,354	6.80%
2020	1,924,579	(1,924,579)	-	27,073,591	7.11%
2021	2,433,516	(2,433,516)	-	27,681,145	8.79%
2022	2,625,277	(2,625,277)	-	28,394,838	9.25%
2023	2,913,863	(2,913,863)	-	29,517,034	9.87%
2024	3,208,663	(3,208,663)	-	30,955,080	10.37%
2025	3,096,197	(3,096,197)	-	31,848,670	9.72%

(1) The amounts presented for each fiscal year were determined as of June 30.

Schedule of the District's Proportionate Share of the Net Pension Liability – Health Insurance Subsidy Pension Plan (1)

Fiscal Year Ending June 30	District's Proportion of the HIS Net Pension Liability	District's Proportionate Share of the HIS Net Pension Liability	District's Covered Payroll	District's Proportionate Share of the HIS Net Pension Liability as a Percentage of its Covered Payroll	HIS Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2015	0.080976849%	$ 8,258,365	$ 24,583,936	33.59%	0.50%
2016	0.079665030%	9,284,629	24,639,158	37.68%	0.97%
2017	0.078245795%	8,366,402	24,942,106	33.54%	1.64%
2018	0.076889837%	8,138,107	25,113,507	32.41%	2.15%
2019	0.077403197%	8,660,643	25,889,354	33.45%	2.63%
2020	0.077968099%	9,519,778	27,073,591	35.16%	3.00%
2021	0.078164483%	9,588,049	27,681,145	34.64%	3.56%
2022	0.077915753%	8,252,523	28,394,838	29.06%	4.81%
2023	0.074495776%	11,830,923	29,517,034	40.08%	4.12%
2024	0.073135728%	10,971,074	30,955,080	35.44%	4.80%

(1) The amounts presented for each fiscal year were determined as of June 30.

Schedule of District Contributions – Health Insurance Subsidy Pension Plan (1)

Fiscal Year Ending June 30	Contractually Required HIS Contribution	in Relation to the Contractually Required Contribution	HIS Contribution Deficiency (Excess)	District's Covered Payroll	HIS Contributions as a Percentage of Covered Payroll
2016	$ 408,334	$ (408,334)	$ -	$ 24,639,158	1.66%
2017	414,099	(414,099)	-	24,942,106	1.66%
2018	416,884	(416,884)	-	25,113,507	1.66%
2019	429,812	(429,812)	-	25,889,354	1.66%
2020	449,422	(449,422)	-	27,073,591	1.66%
2021	459,507	(459,507)	-	27,681,145	1.66%
2022	471,372	(471,372)	-	28,394,838	1.66%
2023	489,983	(489,983)	-	29,517,034	1.66%
2024	619,102	(619,102)	-	30,955,080	2.00%
2025	634,904	(634,904)	-	31,848,670	1.99%

(1) The amounts presented for each fiscal year were determined as of June 30.

1. Budgetary Basis of Accounting

The Board follows procedures established by State law and State Board of Education (SBE) rules in establishing budget balances for governmental funds, as described below:

- Budgets are prepared, public hearings are held, and original budgets are adopted annually for all governmental fund types in accordance with procedures and time intervals prescribed by State law and SBE rules.
- Appropriations are controlled at the object level (e.g., salaries, purchased services, and capital outlay) within each activity (e.g., instruction, student transportation services, and school administration) and may be amended by resolution at any Board meeting prior to the due date for the annual financial report.
- Budgets are prepared using the same modified accrual basis as is used to account for governmental funds.
- Budgetary information is integrated into the accounting system and, to facilitate budget control, budget balances are encumbered when purchase orders are issued. Appropriations lapse at fiscal year end and encumbrances outstanding are honored from the subsequent year's appropriations.

2. Schedule of Changes in the District's Total Other Postemployment Benefits Liability and Related Ratios

No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75 to pay related benefits.

Changes of Assumptions. In 2025, the discount rate was changed from 3.97 percent to 4.71 percent and the medical trends were updated to reflect the change in plan options.

3. Schedule of Net Pension Liability and Schedule of Contributions – Florida Retirement System Pension Plan

Changes of Assumptions. In 2024, salary increases including inflation increased from 3.25 percent to 3.5 percent and the mortality assumptions were updated.

4. Schedule of Net Pension Liability and Schedule of Contributions – Health Insurance Subsidy Pension Plan

Changes of Assumptions. In 2024, the municipal bond rate used to determine total pension liability was increased from 3.65 percent to 3.93 percent and the demographic and coverage election assumptions were updated.

Baker County District School Board
Schedule of Expenditures of Federal Awards
For the Fiscal Year Ended June 30, 2025

Federal Grantor/Pass-Through Grantor/ Program or Cluster	Federal Assistance Listing Number	Pass - Through Entity Identifying Number	Total Expenditures
Clustered			
Child Nutrition Cluster			
United States Department of Agriculture:			
Florida Department of Agriculture and Consumer Services:			
School Breakfast Program	10.553	25002	$ 680,567.11
National School Lunch Program	10.555	25001, 25003	2,480,302.16
Summer Food Service Program for Children	10.559	24006, 24007, 25006, 25007	64,713.21
Total Child Nutrition Cluster			3,225,582.48
Forest Service Schools and Roads Cluster			
United States Department of Agriculture:			
Florida Department of Financial Services:			
Schools and Roads - Grants to States	10.665	None	55,587.79
Special Education Cluster			
United States Department of Education:			
Florida Department of Education:			
Special Education - Grants to States	84.027	263	1,205,773.30
Special Education - Preschool Grants	84.173	267	51,322.18
Total Special Education Cluster			1,257,095.48
Child Care and Development Fund Cluster			
United States Department of Health and Human Services:			
Early Learning Coalition of North Florida:			
Child Care and Development Block Grant	COVID-19, 93.575	None	2,660.00
Not Clustered			
United States Department of Defense			
Army Junior Reserve Officers Training Corps	12.UNK	N/A	30,266.30
United States Department of Education			
Florida Department of Education:			
Adult Education - Basic Grants to States	84.002	191	242,813.87
Title I Grants to Local Educational Agencies	84.010	212, 226	1,433,051.23
Career and Technical Education - Basic Grants to States	84.048	161	110,636.75
Education for Homeless Children and Youth	84.196	127	35,340.86
Supporting Effective Instruction State Grants	84.367	224	248,385.86
Student Support and Academic Enrichment Program	84.424	241, 242	355,214.91
Education Stabilization Fund:	84.425		
American Rescue Plan - Elementary and Secondary School Emergency Relief Fund	COVID-19, 84.425U	121	1,865,318.29
American Rescue Plan - Elementary and Secondary School Emergency Relief Fund - Homeless Children & Youth Fund	COVID-19, 84.425W	122	7,029.34
Total Education Stabilization Fund	84.425		1,872,347.63
Total United States Department of Education			4,297,791.11
Total Expenditures of Federal Awards			$ 8,868,983.16

The accompanying notes are an integral part of this Schedule.

Notes: (1) Basis of Presentation. The accompanying Schedule of Expenditures of Federal Awards (Schedule) includes the Federal award activity of the Baker County District School Board under programs of the Federal Government for the fiscal year ended June 30, 2025. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the District, it is not intended to and does not present the financial position, changes in net position, or cash flows of the District.

(2) Summary of Significant Accounting Policies. Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

(3) Indirect Cost Rate. The District has not elected to use the 10 percent de minimis cost rate allowed under the Uniform Guidance.

(4) Noncash Assistance – National School Lunch Program. Includes $281,123.89 of donated food received during the fiscal year. Donated foods are valued at fair value as determined at the time of donation.

AUDITOR GENERAL
STATE OF FLORIDA

Sherrill F. Norman, CPA
Auditor General

Claude Denson Pepper Building, Suite G74
111 West Madison Street
Tallahassee, Florida 32399-1450

Phone: (850) 412-2722
Fax: (850) 488-6975

The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Baker County District School Board as of and for the fiscal year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated January 27, 2026, included under the heading **INDEPENDENT AUDITOR'S REPORT**. Our report includes a reference to other auditors who audited the financial statements of the school internal funds as described in our report on the District's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected, on a

timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, rules, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,



Sherrill F. Norman, CPA
Tallahassee, Florida
January 27, 2026

AUDITOR GENERAL
STATE OF FLORIDA

Sherrill F. Norman, CPA
Auditor General

Claude Denson Pepper Building, Suite G74
111 West Madison Street
Tallahassee, Florida 32399-1450

Phone: (850) 412-2722
Fax: (850) 488-6975

The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the Baker County District School Board's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the District's major Federal programs for the fiscal year ended June 30, 2025. The District's major Federal programs are identified in **SECTION I – SUMMARY OF AUDITOR'S RESULTS** of the accompanying **SCHEDULE OF FINDINGS AND QUESTIONED COSTS**.

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major Federal programs for the fiscal year ended June 30, 2025.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards)*; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the ***Auditor's Responsibilities for the Audit of Compliance*** section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each

major Federal program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the District's Federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major Federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a

Federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a Federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a Federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the ***Auditor's Responsibilities for the Audit of Compliance*** section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Respectfully submitted,



Sherrill F. Norman, CPA
Tallahassee, Florida
January 27, 2026

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

SECTION I – SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued on whether the financial statements audited were prepared in accordance with GAAP:	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Noncompliance material to financial statements noted?	No

Federal Awards

Internal control over major Federal programs:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Type of auditor's report issued on compliance for major Federal programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	No
Identification of major Federal programs:	
Assistance Listing Numbers: 84.027 and 84.173 84.425	Name of Federal Program or Cluster: Special Education Cluster Education Stabilization Fund
Dollar threshold used to distinguish between type A and type B programs:	$750,000
Auditee qualified as low risk auditee?	Yes

SECTION II – FINANCIAL STATEMENT FINDINGS

No matters are reported.

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters are reported.

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

The District did not have prior audit findings required to be reported under Title 2, Section 200.511, Code of Federal Regulations.

AGENDA ITEM NO. 9.10

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Property
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval to Pursue the Sale of Vacant District-Owned Property Parcel Number 18-2S-21-0000-0000-0048.

ATTACHMENTS:
02.17.2026 Approval to Pursue the Sale of Parcel 18-2S-21-0000-0000-0048_W.Milton.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Office of the Superintendent
392 South Boulevard East
Macclenny, FL 32063
(904) 259-6251
www.bakerk12.org

Wyatt Milton, Superintendent

February 2, 2026

Dear Board Members,

The purpose of this letter is to seek the Board's permission to pursue the sale of a parcel of vacant, district-owned property. The property, Parcel Identification Number 18-2S-21-0000-0000-0048, was purchased by the School Board in 1994 and consists of approximately 38 acres. Of that total acreage, roughly 14 acres are located within a FEMA-designated floodplain.

I am requesting authorization to begin the process of evaluating and marketing this property for sale. While I am always reluctant to recommend the divestment of a fixed asset, I believe that, in this case, the liquidation of this parcel would better serve the overall operations and financial flexibility of the District. The property is currently unused, and the capital generated from its sale could be redirected toward higher-priority needs that more directly support our students and schools.

If the Board grants approval, we will proceed in full compliance with all applicable statutory requirements and Board policies.

Thank you for your consideration of this request. Please let me know if you have any questions or would like additional information.

Sincerely,

Wyatt Milton
Superintendent of Schools

AGENDA ITEM NO. 9.11

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of the Agreement with Baker County Touchdown Club, Effective February 17, 2026 - February 17, 2029.

ATTACHMENTS:
02.17.2026 Approval of the Agreement with Baker County Touchdown Club_W.Milton.pdf

AGREEMENT BETWEEN
THE BAKER COUNTY SCHOOL BOARD &
BAKER COUNTY TOUCHDOWN CLUB FOR
BAKER COUNTY FOOTBALL FIELD & SOUTH CONCESSION STAND

This agreement is made and entered into this 17th day of February 2026, by and between the Baker County School Board (hereinafter referred to as "School Board"), and the Baker County Touchdown Club (hereinafter referred to as "Touchdown Club").

WITNESSETH

1. The School Board and Touchdown Club desire to provide a quality youth football program in Baker County.
2. The School Board and the Touchdown Club recognize the potential outstanding benefits of the Touchdown Club program and particularly to the youth of Baker County.
3. It is in the best interest of the School Board, Touchdown Club, and the youth and parents of Baker County to implement this program.

ARTICLE I
Rights and Duties of The Touchdown Club

The Touchdown Club will work cooperatively with the School Board in the implementation of this program. The Touchdown Club will provide the following:

A. Qualified, Board-approved volunteers or staff who possess the necessary skills, training, and clearances to appropriately support and deliver program services and activities.
B. Payment for expenses incurred with Florida Power and Light (or other utility company) for stadium light usage.
C. Direct payment to the School Board for electrical costs as incurred by the use of stadium lights at the rate of $100 per night.
D. A season schedule to the School Board's Superintendent, Baker County Middle School Principal, and Baker County High School Principal at least fourteen (14) calendar days prior to the beginning of the Touchdown Club's opening game.
E. 40% of net profits received from the operation of the South concession stand during Baker County Middle School football games will be paid directly to the Board, for the benefit of Baker County Middle School, within thirty (30) calendar days of the completion of the Touchdown Club season.

F. 40% of net profits received from the operation of the South concession stand during Baker County High School football games will be paid directly to the Board, for the benefit of Baker County High School within thirty (30) calendar days of the completion of Touchdown Club season.

G. The Touchdown Club agrees to hold the School Board harmless and indemnify it against claims, suits, judgments, or damages to the extent such claims arise from the acts or omissions of the Touchdown Club, its officers, members, or volunteers, in connection with its operations.

H. Coverage for the loss and damage of Touchdown Club property.

I. Designate the President of the Touchdown Club to communicate and coordinate services with the Baker County Middle School Principal and Baker County High School Principal and their respective Athletic Directors.

J. Total operational responsibility of the South concession stand during all home football games. The operation of any competitive concession sales will be aligned with the prices of the Touchdown Club's operation of the South concession stand sales.

ARTICLE II
Rights and Duties of the School Board

The School Board will work cooperatively with the Touchdown Club in the implementation of this agreement. The School Board will provide the following:

A. Key access to operation of agreed-to football stadium facilities including the South concession stand. Keys will only be assigned to the Touchdown Club President.

B. A Baker County Middle School and Baker County High School football season schedule to the President of the Touchdown Club at least thirty (30) calendar days prior to the first scheduled game.

C. General maintenance services for the South concession stand.

D. Designate a District-level School Board employee to work cooperatively with the President of the Touchdown Club.

E. Direct bill the Touchdown Club for the electrical usage within thirty (30) calendar days of the close of the football season.

F. Proof of adequate liability insurance for School Board property.

ARTICLE III
Agreement to Cooperate in Good Faith

The School Board, the Touchdown Club, and their respective employees agree to cooperate in good faith in fulfilling the terms of this agreement. Unforeseen difficulties or questions will attempt to first be resolved by communication

between the School Board Superintendent and/or his or her designee and the President of the Touchdown Club.

ARTICLE IV
Modification

This agreement constitutes the full understanding of the parties, and no terms, conditions, understandings, or agreement purporting to modify or vary the terms of this document shall be binding unless hereafter made in writing and signed by the parties.

ARTICLE V
Assignment

This agreement and each and every covenant herein shall not be capable of assignment, unless the express written consent of the School Board and the President of the Touchdown Club is obtained in writing.

ARTICLE VI
Agreement Term

This agreement shall be in effect from February 17, 2026 to February 17, 2029. The parties may execute this agreement in counterparts. This agreement may be renewed upon written agreement of both parties. Either party may, with or without cause, terminate this agreement during the term so long as it provides the other party thirty (30) days' written notice.

BAKER COUNTY SCHOOL BOARD

_____

By:
Board Chairperson
Date:

BAKER COUNTY TOUCHDOWN CLUB

_____

By:
President
Date:

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   270 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____

AGENDA ITEM NO. 9.12

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Thomas Hill - (259-0429)
ITEM TYPE:	Job Description
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval to Correct Job Descriptions: (48.00, 48.001, 49.00) Nutrition Services Assistant, Coordinator, Manager; (97.00) Warehouse/Inventory Clerk; (43.00, 72.00, 73.00, 74.00, 75.00) Paraprofessionals; (69.01) Student Services Worker.

ATTACHMENTS:
02.17.2026 Approval of the Job Descriptions Corrections_T.Hill.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Office of Human Resources
392 South Boulevard East
Macclenny, FL 32063
(904) 259-6251
www.bakerk12.org

Wyatt Milton, Superintendent

January 30, 2026

Mr. Wyatt Milton, Superintendent of Schools
Baker County School Board Members
392 South Blvd East
Macclenny, FL 32063

Dear Superintendent Milton and School Board Members:

The purpose of this letter is to request School Board approval to amend the following items on district job descriptions:

Job Description	Item
Nutrition Services Assistant	Physical Requirements - Medium Work changed to Heavy Work Terms of Employment - deletion of (190) – (part-time 185 days)
Nutrition Services Coordinator	Physical Requirements - Medium Work changed to Heavy Work
Nutrition Services Manager	Physical Requirements - Medium Work changed to Heavy Work Terms of Employment - deletion of (193 days)
Warehouse / Inventory Clerk	Physical Requirements – Medium Work changed to Heavy Work Terms of Employment - deletion of (261 days)
Paraprofessional – 43.00,72.00, 73.00, 74.00 and 75.00 / Student Services Worker - 69.01	Addition under Qualifications (4) - or completed a minimum of 48 college credit hours
Paraprofessional – 72.00 and 75.00 / Student Services Worker – 69.01	Physical Requirements – Light Work changed to Medium Work

Thank you for your consideration of this request. Please do not hesitate to reach out to me with any questions or concerns.

Sincerely,

Thomas Hill
Associate Superintendent of Human Resources
904.259.04027

48.00

SCHOOL DISTRICT OF BAKER COUNTY

JOB DESCRIPTION

NUTRITION SERVICES ASSISTANT

QUALIFICATIONS:

(1) High School Diploma or equivalent.
(2) Experience in school food service preparation as a Nutrition Services Substitute.
(3) Ability to work well with others.
(4) Ability to read and write English and perform arithmetic functions.
(5) Meet employee expectations established by the Baker County School District.
(6) Possess a valid Florida Driver's License, Class E minimum.

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to assume assigned responsibilities, work harmoniously with students and fellow workers and provide friendly service to participants of the nutrition services program. Ability to work efficiently and effectively at a fast pace. Ability to work and communicate in a noisy environment. Ability to stand for long periods of time. Ability to learn to operate basic food service equipment and machinery. Ability to follow instructions and to demonstrate skill in performance of routine non-technical duties involving preparation, clean-up and serving of food. Basic math skills necessary for preparing recipes, conducting inventory of food and non-food items and handling monies. Good communication skills necessary for reading labels and recipes and conversing with students and adults. Willing to participate in training for required certification. Ability to load and unload food cart on transport vehicle.

REPORTS TO:

Director, Nutrition Services, Purchasing & Warehousing / Site Principal

JOB GOAL

To provide nutritious meals, meeting meal component requirements, and a nutrition service program that fosters a positive environment for students and staff.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

* (1) Assume responsibility for quality food preparation both efficiently and as assigned by manager.
* (2) Assist in daily kitchen maintenance and clean-up.
* (3) Perform major cleaning of equipment and storage areas at regular intervals as designated by the manager.
* (4) Serve students, staff, and other guests in a pleasant and courteous manner.
* (5) Attend in-service courses scheduled by the district school staff.
*(6) Provide meal nourishment for those individuals housed at a school location in the event of a county emergency or national disaster.
*(7) Assist in loading and unloading food to catered school(s).
*(8) Assist in cleaning of transport van.

NUTRITION SERVICES ASSISTANT (Continued)

*(9) Perform other tasks assigned by the Principal, the Nutrition Services Manager, and/or the Nutrition Services Director.

PHYSICAL REQUIREMENTS:

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance will be evaluated annually by the school principal and Nutrition Services Manager in accordance with school board policies for assessment of non-instructional personnel.

*Essential Performance Responsibilities

48.001

SCHOOL DISTRICT OF BAKER COUNTY

JOB DESCRIPTION

NUTRITION SERVICES COORDINATOR

QUALIFICATIONS:

(1) Associates Degree in Culinary Arts or related field, or equivalent work experience at Elementary and Secondary School environments to be determined by the Director of Food Services.
(2) Five (5) years' experience in food service operations.
(3) Florida School Food Service Association certification.
(4) Serve Safe certified.
(5) Obtain appropriate number of CE hours annually to maintain USDA professional Standards requirements.
(6) Valid Florida Driver's License.

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to work with Nutrition Services Managers and staff. Considerable knowledge of planning and the methods used for the preparation of a large variety of foods. Knowledge of the equipment needed in the food service operation. Knowledge of USDA regulations, state statutes, federal laws and local district policies as they relate to the operation of the food service program. Thorough knowledge of food values and nutrition; health, sanitary, and safety practices; and the purchase and storage of food and non-food supplies. Experience working with computers and electronic media (email) to successfully utilize computer programs available in the food service program. Good oral and written communication skills and basic math skills. Knowledge of effective training techniques.

REPORTS TO:

Food Service Director

Assists:

Nutrition Services Managers and Staff

JOB GOAL

To assist the Food Service Director in providing an excellent, nutritious food service program to meet the needs of students throughout the district.

PERFORMANCE RESPONSIBILITIES:

* (1) Assist the Director in the planning, implementation and evaluation of the district-wide food service program.
* (2) Provide assistance in training managers and workers to increase overall efficiency and effectiveness when necessary.
* (3) Train employees in the use and care of food service equipment.
* (4) Work with managers to revise scheduling charts to increase overall efficiency and effectiveness when necessary.

NUTRITION SERVICES COORDINATOR (continued)

* (5) Review/audit weekly cafeteria reports to ensure Federal and State guidelines are being followed.
* (6) Monitor menus and food orders to ensure nutritional guidelines are being followed.
* (7) Monitor school-based programs for compliance with safety and sanitation requirements, develop training plans and implement these plans.
* (8) Develop, test and monitor implementation of recipes for use in the program.
* (9) Identify, test and recommend food service production and service equipment.
*(10) Identify, test and recommend new food and non-food items for use in the food service program.
*(11) Monitor the maintenance of perpetual inventories of foods and supplies in school cafeterias.
*(12) Identify and facilitate solutions to operational problems in assigned school programs.
*(13) Assist in the coordination and implementation of the summer food service program and after school snack program.
*(14) Visit schools on a regular basis and provide technical assistance as needed.
*(15) Participate in the selection, assignment and orientation of school food service workers.
*(16) Serve on committees related to the District Food Service Program and Wellness Program.
*(17) Serve as a resource to principals, teachers, parents, students and school-based food service programs.
*(18) Perform other incidental tasks consistent with the goals and objectives of the program and as assigned by the Food Service Director.

PHYSICAL REQUIREMENTS:

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.
Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities

49.00

SCHOOL DISTRICT OF BAKER COUNTY

JOB DESCRIPTION

NUTRITION SERVICES MANAGER

QUALIFICATIONS:

(1) High School Diploma or equivalent.
(2) Three (3) years experience in the Nutrition Service Field and minimum one (1) year as Assistant Manager.
(3) Should demonstrate leadership ability and the ability to follow directions.
(4) American School Food Service certification.
(5) Ability to work well with others, including students, teachers, parents and School Board staff.
(6) Meet employee expectations established by Baker County School District.
(7) Possess a valid Florida Driver's License, Class E minimum.

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to assume assigned responsibilities, work harmoniously with students and fellow workers and provide friendly service to participants of the nutrition services program. Ability to work efficiently and effectively at a fast pace. Ability to work and communicate in a noisy environment. Ability to stand for long periods of time. Ability to learn to operate basic food service equipment and machinery. Ability to follow instruction and to demonstrate skill in performance of routine non-technical duties involving preparation, clean-up and serving of food. Basic math skills necessary for preparing recipes, conducting inventory of food and non-food items and handling monies. Good communication skills necessary for reading labels and recipes and conversing with students and adults. Willing to participate in training for required certification. Ability to load and unload food cart on transport vehicle.

REPORTS TO:

Director, Nutrition Services, Purchasing & Warehousing / Site Principal

JOB GOAL

To provide nutritious meals meeting meal component requirements and to manage employees efficiently and effectively to ensure this goal; to foster an environment that creates a student-learning laboratory for nutrition.

SUPERVISES:

Nutrition Services Assistants

PERFORMANCE RESPONSIBILITIES:

* (1) Perform on-the-job training of employees.
* (2) Produce and supervise high standards of food preparation, service, sanitation and safety.
* (3) Perform accountability duties including data base computer functions required for the proper control of cash, meal counts, food, supplies, and equipment.

NUTRITION SERVICES MANAGER (Continued)

* (4) Planning organization of staff hours to maximize efficiency and create fairness among assignments.
* (5) Follow local requirements and USDA guidelines in preparing and serving meals that meet requirements for reimbursable meals and a la carte sales.
* (6) Assist in loading unloading food to/from catered school(s).
* (7) Assist in cleaning of transport van.

PHYSICAL REQUIREMENTS:

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.
Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance will be evaluated annually by the school principal, with input provided by the Nutrition Services Director, in accordance with school board policies for assessment of non-instructional personnel.

*Essential Performance Responsibilities

97.00

SCHOOL DISTRICT OF BAKER COUNTY

JOB DESCRIPTION

WAREHOUSE / INVENTORY CLERK

QUALIFICATIONS:

(1) High School Diploma or equivalent.
(2) One (1) year in a school system preferred.
(3) Driver's License (Class D) with an acceptable driving record.
(4) Ability to read and write English and perform arithmetic functions.
(5) Meet employee expectations established by the Baker County School District.

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to assume assigned responsibilities, work harmoniously with students and fellow workers and provide friendly service to participants of the nutrition services program. Ability to work efficiently and effectively at a fast pace. Ability to work and communicate in a noisy environment. Ability to stand for long periods of time. Basic math and computer skills necessary for conducting inventory of food and non-food items. Willing to participate in training as required.

REPORTS TO:

Director of Nutrition Services, Purchasing and Warehousing

JOB GOAL

To maintain and operate the school district's warehouse in compliance with appropriate procedures.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

* (1) Physical ability to load and deliver small equipment and store supplies.
* (2) Monitor the security of the warehouse and freezers on a daily basis.
* (3) Replenish supplies in stock.
* (4) Maintain inventory records for Nutrition Services and Custodial Services.
* (5) Receive incoming parts, supplies, materials, and commodities.
* (6) Deliver supplies, parts, commodities, etc. to various school locations.
* (7) Record deliveries and maintain a good tracking system.
* (8) Maintain cleanliness and orderliness of the warehouse.
* (9) Assist in transporting property to and from school district locations.
*(10) Perform other tasks as assigned by immediate supervisor.

WAREHOUSE INVENTORY CLERK (Continued)

PHYSICAL REQUIREMENTS:

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.
Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance will be evaluated annually by the Nutrition Services Director in accordance with school board policies for assessment of non-instructional personnel.

*Essential Performance Responsibilities

43.00

SCHOOL DISTRICT OF BAKER COUNTY

JOB DESCRIPTION

PARAPROFESSIONAL / LIBRARY MEDIA

QUALIFICATIONS:

(1) High School Diploma or equivalent.
(2) Type at a prescribed rate of speed.
(3) Computer knowledge and experience preferred.
(4) Paraprofessional exam passing score or completed a minimum of 48 college credit hours.

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to organize and follow directions. Communicate effectively with people. Knowledge of audio-visual equipment. Knowledge of basic media procedures. Ability to set up, maintain and catalog a wide variety of materials. Knowledge of student management techniques. Ability to be flexible.

REPORTS TO:

Teacher, Media Specialist / Principal

JOB GOAL

To assist with the media program to assure students and staff are provided a quality resource learning environment.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

* (1) Type and process orders, reports, bibliographies, forms, library schedules, letters, catalog cards and other information.
* (2) Order, receive and process books, audio-visual materials, magazines and supplies selected for purchase.
* (3) Maintain files of catalog cards, publishers' catalogs and computer back-up system.
* (4) Assist with the operation of video equipment.
* (5) Assist students and staff in locating reference materials and other instructional media equipment and materials.
* (6) Prepare reports and perform clerical tasks as required.
* (7) Maintain current inventory of supplies.
* (8) Assist with the annual inventory of library materials.

PARAPROFESSIONAL / LIBRARY MEDIA (Continued)

* (9) Make minor repairs of print and non-print media materials.
(10) Assist with the general neatness and attractiveness of the library and its displays.
*(11) Use effective, positive interpersonal communication skills.
(12) Perform other incidental tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:

Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently and/or up to 10 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities

72.00

SCHOOL DISTRICT OF BAKER COUNTY

JOB DESCRIPTION

PARAPROFESSIONAL

QUALIFICATIONS:

(1) High School Diploma or equivalent.
(2) Type at prescribed rate of speed
(3) Computer proficiency
(4) Paraprofessional exam passing score or completed a minimum of 48 college credit hours

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to relate to and work with students and adults in a positive manner. Demonstrate effective oral and written communication skills. Possess basic English and mathematics skills. Ability to follow written and verbal instructions. Basic knowledge of technology and ability to apply knowledge to assigned areas of responsibilities. Ability to perform clerical tasks. Planning and organizational skills. Knowledge of office operation and audio-visual equipment. Ability to work cooperatively with colleagues. Willing to attend training and in-service relevant to responsibilities of assigned area.

REPORTS TO:

Teacher / Principal

JOB GOAL

To assist the teacher and / or other school personnel by performing assigned tasks in order to provide a quality educational program for students.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

NOTE: Paraprofessionals may be assigned to ESE, Basic, Title I, Vocational Guidance, Media or assigned to perform clerical duties as needed to support school programs.

*(1) Assist the teacher in preparing instructional materials and equipment.
*(2) Assist the teacher in implementing classroom activities.
*(3) Provide instructional assistance as planned or coordinated by the teacher or administrator.
*(4) Provide student supervision as required by the teacher or administrator.
*(5) Perform assigned clerical and bookkeeping duties.
*(6) Compile required data and enter into the computer.
(7) Participate in training programs and in-service.
*(8) Plan and organize appropriate instruction using guidelines established by the teacher or administrator.
(9) Utilize classroom management techniques conducive to an effective classroom environment.
*(10) Maintain a clean and orderly environment for students.

Paraprofessional (Continued)

*(11) Operate instructional equipment effectively.
*(12) Establish and maintain records and files pertinent to assigned program.
(13) Assist in maintaining positive relationships between the school and parents.
(14) Contact parents at the direction of teacher or administration.
(15) Answer telephone, route calls and take messages as directed.
(16) Serve as substitute for teacher as directed.
*(17) Assist in assessing student progress as directed.
(18) Maintain confidentiality regarding student information.
(19) Assist students with personal hygiene and / or grooming if required.
*(20) Use effective, positive interpersonal skills.
(21) Perform other incidental tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:

Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently and/or up to 10 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities

73.00

SCHOOL DISTRICT OF BAKER COUNTY

JOB DESCRIPTION

PARAPROFESSIONAL / EXCEPTIONAL STUDENT EDUCATION

QUALIFICATIONS:

(1) High School Diploma or equivalent.
(2) Training in related areas and / or willing to complete training in working with handicapped students.
(3) Good physical health.
(4) Paraprofessional exam passing score or completed a minimum of 48 college credit hours

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge and understanding of moderately and profoundly handicapped students. Ability to apply knowledge to group and individual situations. Ability to listen and follow oral and written directions. Demonstrate effective oral and written communication skills. Possess basic mathematics skills. Ability to establish and maintain positive working relationships with others. Ability to work as a team member. Willing to learn the unique educational and / or personal needs to assist an individual student. Knowledge of and ability to use CPR and First Aid. Willing to attend additional training.

REPORTS TO:

Teacher / Principal / Administrator's Designee

JOB GOAL

To assist the teacher(s) in providing a well-organized, smoothly functioning environment in which moderately and profoundly handicapped students can take full advantage of the instructional program and available resources.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

*(1) Assist the teacher in planning and implementing group and individual activities for students.
*(2) Follow instructions of therapists and health professionals to provide services to students including positioning, feeding, tube-feeding, suctioning, catheterization, and communication.
*(3) Assist students in maintenance of personal hygiene, such as grooming, toileting and cleanliness.
*(4) Transport students as required.
*(5) Provide assistance with classroom tasks to individual students.
(6) Adhere to specific emergency procedures designed for the classroom and prepare to assume assigned role.
(7) Practice prescribed infection control procedures.

PARAPROFESSIONAL / EXCEPTIONAL STUDENT EDUCATION (Continued)

*(8) Assist teacher with preparation of materials and equipment.
*(9) Assist teacher with record-keeping, reporting, filing and other clerical duties.
*(10) Assist teacher with assessment of student progress.
(11) Provide assistance with student's behavior management plan as stated in student's IEP.
(12) Prepare students' lunches if required by special dietary needs.
*(13) Assist in maintaining an attractive and orderly environment.
*(14) Supervise students inside and outside, including, but not limited to, classroom activities, cafeteria, field trips and bus loading and unloading.
*(15) Maintain strict confidentiality of student data and records.
(16) Assist in communications with parents as directed by teacher.
(17) Administer medication to students in compliance with District policies.
(18) Provide appropriate modifications needed as specified on student's IEP.
(19) Accompany student to classroom, activities and other areas if assigned to serve one student and provide for that student's unique educational and / or personal needs.
(20) Perform housekeeping duties as directed.
(21) Perform other incidental tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:

Medium Work: Exerting up to 50 pounds of force occasionally, and / or up to 20 pounds of force frequently and / or to 10 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities

SCHOOL DISTRICT OF BAKER COUNTY

JOB DESCRIPTION

PARAPROFESSIONAL / PRE-KINDERGARTEN

QUALIFICATIONS:

(1) High School Diploma or equivalent.
(2) Training in related areas and / or willing to complete training in working with Pre-Kindergarten students
(3) Computer proficiency
(4) Paraprofessional exam passing score or completed a minimum of 48 college credit hours

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to relate to and work with students and adults in a positive manner. Demonstrate effective oral and written communication skills. Possess basic English and mathematics skills. Ability to follow written and verbal instructions. Basic knowledge of technology and ability to apply knowledge to assigned area of responsibilities. Ability to perform clerical tasks. Planning and organizational skills. Knowledge of operation of office and audio-visual equipment. Ability to work cooperatively with colleagues. Willing to attend training and in-service relevant to responsibilities of assigned area.

REPORTS TO:

Teacher / Principal

JOB GOAL

To assist the teacher and / or other school personnel by performing assigned tasks in order to provide a quality educational program for students.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

NOTE: Paraprofessionals may be assigned to ESE, Basic, Title I, Vocational Guidance, Media or assigned to perform clerical duties as needed to support school programs.

*(1) Assist the teacher in preparing instructional materials and equipment.
*(2) Assist the teacher in implementing classroom activities.
*(3) Provide instructional assistance as planned or coordinated by the teacher or administrator.
*(4) Provide student supervision as required by the teacher or administrator.
*(5) Perform assigned clerical and bookkeeping duties.
*(6) Compile required data and enter into the computer.
(7) Participate in training programs and in-service. (A minimum of 10 hours per year)
*(8) Plan and organize appropriate instruction using guidelines established by the teacher or administrator.
(9) Utilize classroom management techniques conducive to an effective classroom environment.

Paraprofessional / PRE-KINDERGARTRN (Continued)

*(10) Maintain a clean and orderly environment for students.
*(11) Operate instructional equipment effectively.
*(12) Establish and maintain records and files pertinent to assigned program.
(13) Assist in maintaining positive relationships between the school and parents.
(14) Contact parents at the direction of teacher or administration.
(15) Answer telephone, route calls and take messages as directed.
(16) Serve as substitute for teacher as directed.
*(17) Assist in assessing student progress as directed.
(18) Maintain confidentiality regarding student information.
(19) Assist students with personal hygiene and / or grooming if required.
*(20) Use effective, positive interpersonal skills.
(21) Perform other incidental tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:

Medium Work: Exerting up to 50 pounds of force occasionally, and / or up to 20 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities

75.00

SCHOOL DISTRICT OF BAKER COUNTY

JOB DESCRIPTION

PARAPROFESSIONAL / TITLE I

QUALIFICATIONS:

(1) High School Diploma or equivalent.
(2) Type at prescribed rate of speed.
(3) Computer proficiency.
(4) Paraprofessional exam passing score or completed a minimum of 48 college credit hours.

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to follow oral and written directions. Good basic English and mathematics skills. Ability to speak well and communicate effectively. Ability to provide individual and group instruction under supervision of the teacher. Knowledge of operation of audio-visual equipment. Ability to establish and maintain harmonious relationships with students, parents and staff.

REPORTS TO:

Principal

JOB GOAL

To facilitate the operation of the Title I Program by providing assistance to certified personnel in implementing an effective educational program for students.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

NOTE: Paraprofessionals may be assigned to ESE, Basic, Title 1, Vocational Guidance, Media or assigned to perform clerical duties as needed to support school programs.

* (1) Assist the teacher with clerical activities.
* (2) Assist the teacher by providing individual / group instruction under supervision.
(3) Assist the teacher with operation and maintenance of audio-visual equipment.
* (4) Maintain records and files as directed.
* (5) Assist the teacher in maintaining program compliance.
(6) Assist the teacher in preparing for meetings, presentations, parent conferences and in-service sessions.
* (7) Participate in training programs.
* (8) Prepare instructional materials.
(9) Perform other incidental tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:

Medium Work: Exerting up to 50 pounds of force occasionally, and / or up to 20 pounds of force as frequently as needed to move objects.

PARAPROFESSIONAL / TITLE I (Continued)

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities

69.01

SCHOOL DISTRICT OF BAKER COUNTY

JOB DESCRIPTION

STUDENT SERVICES WORKER

QUALIFICATIONS:

(1) High School Diploma or equivalent.
(2) Type at prescribed rate of speed
(3) Computer proficiency
(4) Paraprofessional exam passing score or completed a minimum of 48 college credit hours
(5) Registered Behavior Technician (RBT) certification required

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to relate to and work with students and adults in a positive manner. Demonstrate effective oral and written communication skills. Possess basic English and mathematics skills. Ability to follow written and verbal instructions. Basic knowledge of technology and ability to apply knowledge to assigned area of responsibilities. Ability to perform clerical tasks. Planning and organizational skills. Knowledge of operation of office and audio-visual equipment. Ability to work cooperatively with colleagues. Willing to attend training and in-service relevant to responsibilities of assigned area.

REPORTS TO:

Director of ESE/Student Services

JOB GOAL

To assist the teacher and / or other school personnel by performing assigned tasks in order to provide a quality educational program for students.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

NOTE: Student Services Worker may be assigned to ESE, Basic, Title I, Vocational Guidance, Media or assigned to perform clerical duties as needed to support school programs.

*(1) Assist the teacher in preparing behavioral support materials and equipment.
*(2) Assist the teacher in implementing positive behavioral interventions and supports.
*(3) Collect information from parents and teachers through interviews and consultations as it relates to student learning and behavior difficulties.
*(4) Conduct behavior assessments that include functional analysis, assessment of functional skills and assessment of potential reinforcers.
*(5) Analyze evaluation data and formulate hypotheses and conclusions relating to learning and behavioral issues.
*(6) Conduct informal and formal observations of students as part of the evaluation process.
*(7) Participate in the development of appropriate interventions and strategies to assist individual students in academic growth and school adjustment.
*(8) Support school and district Threat Assessment Teams.

Student Services Worker (Continued)

*(9) Provide student supervision as required by the teacher or administrator.
*(10) Perform assigned clerical and bookkeeping duties.
*(11) Compile required behavioral data and enter into the computer.
(12) Participate in training programs and in-service.
*(13) Plan and organize appropriate positive behavioral interventions and supports using guidelines established by the administrator.
(14) Utilize classroom management techniques conducive to an effective classroom environment.
*(15) Maintain a clean and orderly environment for students.
*(16) Operate instructional equipment effectively.
*(17) Establish and maintain records and files pertinent to assigned program.
(18) Assist in maintaining positive relationships between the school and parents.
(19) Contact parents at the direction of teacher or administration.
(20) Answer telephone, route calls and take messages as directed.
(21) Serve as substitute for teacher as directed.
*(22) Assist in assessing student progress as directed.
(23) Maintain confidentiality regarding student information.
(24) Assist students with personal hygiene and / or grooming if required.
*(25) Use effective, positive interpersonal skills.
(26) Perform other incidental tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:

Medium Work: Exerting up to 50 pounds of force occasionally, and / or up to 20 pounds of force frequently and / or to 10 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities

AGENDA ITEM NO. 9.13

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Andy Giddens - (259-6995)
ITEM TYPE:	Out of State Travel
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of the Out of State Travel for Baker County High School Baseball Team and Staff to Tifton, GA. To Compete in the Border War on February 27, 2026, through February 28, 2026. (Traveling by Rental Vans)

ATTACHMENTS:
02.17.2026 Approval of BCHS Baseball Team Traveling to Tifton, GA_A.Giddens.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Baker County High School
1 Wildcat Drive
Glen St. Mary, FL 32040
(904) 259-6286
www.bakerk12.org

Wyatt Milton, Superintendent

January 29, 2026

Wyatt Milton, Superintendent
School Board Members
270 South Boulevard East
Macclenny, FL, 32063

Dear Superintendent Milton and Baker County School Board Members:

The Baker County High School baseball team will be traveling to Tifton, Georgia to compete in the Border War Classic on February 27 and February 28, 2026. The team will depart Baker County High School on February 27th around 10:00 AM and will arrive in Tifton, Georgia at 2:00 PM. The team will play South Paulding at 4:00 PM and will then depart for their hotel. On Saturday, the team will be playing Tift County at 10:00 AM. Once the game is finished, we will head back to Baker County High School. Staff traveling with the team will be as follows: Head Coach - Jarrell Rodgers and Assistant Coaches - Cason Lowery, Kyle Cushenberry, and Jordan VanVactor. Rental vans will be used as means of transportation for the team. Thank you for your consideration in this matter.

Sincerely,

Andy Giddens, Principal
Baker County High School

AGENDA ITEM NO. 9.14

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Alice Schmitges - (259-0444)
ITEM TYPE:	Memorandum of Understanding
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of the MOU with Keller Community Association, Effective July 1, 2025 - June 30, 2026.

ATTACHMENTS:
02.17.2026 Approval of the MOU with Keller Community Association 25-26_A.Schmitges.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Exceptional Student Education
and Student Services
420 South 8th Street
Macclenny, FL 3206
(904) 259-7825
www.bakerk12.org
Wyatt Milton, Superintendent

January 15, 2026

Wyatt, Milton, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton,

I would like to request School Board approval for a MOU between the Baker County School District and Keller Community Association for the period of July 1, 2025 through June 30, 2026. With approval, this agreement will allow Keller Community Association to provide appropriate activities that align with youth development, education and community engagement.

If you have any questions please contact me at (904)259-7825 or alice.schmitges@bakerk12.org

Warm regards,

Alice Schmitges
Director Exceptional Student Education & Student Services

AS:cm

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Exceptional Student Education
and Student Services
420 South 8th Street
Macclenny, FL 32063
(904) 259-7825
www.bakerk12.org
Wyatt Milton, Superintendent

MEMORANDUM OF UNDERSTANDING

Between Baker County School Board – and Keller Community Association

I. Purpose

The purpose of this Memorandum of Understanding (MOU) is to establish a collaborative partnership between the Baker County School Board and the Keller Community Association (KCA) to provide youth with access to educational, recreational, and community activities in designated facilities.

II. Responsibilities of the Keller Community Association

1. Collaborate with the Baker County School Board to identify appropriate activities that align with youth development, education, and community engagement.
2. Coordinate scheduling with the Keller Education Center/Exceptional Student Education and Student Services (ESE and SS) Office to avoid conflicts with other district or community events.
3. Ensure that participating students follow all district policies, including codes of conduct, supervision, and safety requirements.
4. Adults to Student Ration-1:15 but **MUST** always have a minimum of 2 approved volunteers.
5. Ensure that all volunteers complete background checks and volunteer orientation.
6. During school hours, a KCA approved volunteer **MUST** enter through the ESE/SS Office before opening building 8 and 15.
7. Gates **MUST** remain locked during school hours.
8. Provide required insurance coverage for KCA-sponsored activities.
9. Update and submit the Facility Rental: User Agreement for Temporary Use annually by June 30, 2026.

III. Responsibilities of the Baker County School Board

10. Provide access to designated buildings and facilities for approved youth activities.
11. Maintain facilities in safe, and operable condition.
12. Ensure that facilities are available at the times agreed upon in advance with the Keller Education Center (ESE/SS Office).
13. The Keller Education Center/ESE and SS Director will attend KCA board meetings quarterly.

IV. Designated Facilities

The Baker County School Board authorizes the KCA and its approved programs to use the following designated buildings:

- KCA shall use the gate between building 1 and the cafeteria (building 13) to gain access to buildings 8 and 15 after normal school hours.

- Building 8: Old Art Room which has a restroom, two offices, classroom, and an additional area that has a kitchen counter with a sink

- Building 15: cinder block building that has a closet

- Gym/Building 1: **MUST** be scheduled in advance and added to the calendar through the Keller Education Center/ESE and SS Office

- Media Center/Building 9 Old Computer Lab: **MUST** be scheduled in advance and added to the calendar through the Keller Education Center/ESE and SS office

- Cafeteria/Building 13: **MUST** be scheduled in advance and added to the calendar through the Keller Education Center/ESE and SS office

- Specific dates, times, and areas of use will be scheduled in writing and agreed upon by both parties in advance except for Building 8 and Building 15

- KCA is strictly **prohibited** from subleasing any Keller Education Center facilities under any circumstances. Additionally, KCA is **NOT** authorized to provide access (keys) to any other community stakeholders.

V. Liability and Insurance

1. Each party shall be responsible for its own acts, omissions, and the acts of its employees, agents, or representatives.
2. Nothing in this MOU shall be construed as a waiver of any party's rights, privileges, or immunities under Florida law.
3. Proof of liability insurance may be requested by either party prior to activities taking place.

VI. Term and Termination

1. This MOU shall become effective upon signature by both parties and remain in effect until June 30, 2026, unless terminated earlier by either party with thirty (30) days' written notice.
2. Renewal or extension of this agreement may be considered by mutual consent in writing.

VII. Signatures

For the Baker County School Board – Keller Education Center/ESE and SS Office

Printed Name: _____

Signature: _____

Title: _____

Date: _____

For the Keller Community Association

Printed Name: _____

Signature: _____

Title: _____

Date: _____

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   270 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____

AGENDA ITEM NO. 9.15

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Teri Ambrose - (259-0418)
ITEM TYPE:	Budget
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval to Amend the Use of Property Tax for the Capital Outlay Projects Previously Advertised for the 2025-2026 School Year.

ATTACHMENTS:
02.17.2026 Approval of the Amendment on the Use of Property Tax for Capital Outlay Projects_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Finance and Support Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

DATE: February 4, 2026

TO: Wyatt Milton, SUPERINTENDENT

FROM: Teri Ambrose
EXECUTIVE DIRECTOR FOR SUPPORT SERVICES

RE: APPROVAL TO RE-ADVERTISE SCHOOL CAPITAL OUTLAY

Please request Board approval to re-advertise the use of property tax for capital outlay projects previously advertised in the July 24, 2025, edition of The Baker County Press. This re-advertisement is necessary to allow the district to use the capital outlay resources in the most efficient manner while we continue to pursue Special Facilities Funding for the new Baker County Middle School.

The attached advertisement outlines the potential new capital projects that could be funded and amends the previously advertised projects. This re-advertisement follows the Department of Revenue TRIM guidelines for the amended notice of tax.

If you have any questions, please let me know. Thank you for your assistance in this matter.

AMENDED NOTICE OF TAX FOR SCHOOL CAPITAL OUTLAY

The Baker County School District will soon consider a measure to amend the use of property tax for the capital outlay projects previously advertised for the 2025-2026 school year.

New projects to be funded:

MAINTENANCE, RENOVATION, AND REPAIRS

Reimbursement of the maintenance, renovation, and repairs paid through the General Fund as permitted by Florida Statute
Roof repairs and replacement County Wide
HVAC repairs and replacement County Wide
Renovation and repair from storm damage

PAYMENT OF PREMIUMS FOR PROPERTY AND CASUALTY INSURANCE NECESSARY TO INSURE THE EDUCATIONAL AND ACILLLARY PLANTS OF THE SCHOOL DISTRICT

Insurance premiums on district facilities

PAYMENT OF COSTS OF COMPLIANCE WITH ENVIRONMENTAL STATUTES, RULES, AND REGULATIONS

Removal of Hazardous Waste

Amended projects to be funded:

CONSTRUCTION AND REMODELING

NEW School construction - Baker County Middle School
Remodeling Physical Facilities – County Wide
Demolition of condemned buildings at J. Franklyn Keller Intermediate School

NEW AND REPLACEMENT EQUIPMENT, COMPUTER AND DEVICE HARDWARE AND OPERATING SYSTEM SOFTWARE NECESSARY FOR GAINING ACCESS TO OR ENHANCING THE USE OF ELECTRONIC AND DIGITAL INSTRUCTIONAL CONTENT AND RESOURCES, AND ENTERPRISE RESOURCE SOFTWARE

Furniture Equipment and Software, Telephone/Intercom System/Wireless Communication System, Fire/Security System, Enterprise Resource Software – County Wide, NEW Baker County Middle School

All concerned citizens are invited to a public hearing to be held on February 17, 2026, 6:00 PM at Sanderson Congregational Holiness Church, 8443 County Road 127, Sanderson, Florida 32087

A DECISION on the proposed amendment to the projects funded from **CAPITAL OUTLAY TAXES** will be made at this hearing.

AGENDA ITEM NO. 9.16

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Steve Cannon - (259-0432)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of the Formal Quotation for Centegix, Effective July 1, 2026, through July 1, 2031, with Year Four and Year Five Designated as Optional Renewal Years.

ATTACHMENTS:
02.17.2026 Approval of Centegix Services_S.Cannon.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

School Safety and Auxiliary Services
270 East Jonathan Street
Macclenny, FL 32063
(904) 259-3931
www.bakerk12.org

Wyatt Milton, Superintendent

February 10, 2026

Superintendent Milton,

The purpose of this correspondence is to request the review and approval by the school board for the purchase of the Centegix Alert System in the full-term amount of 5 years for $267,000. This is a three-year agreement beginning July 1, 2025, with years 4 and 5 being optional to the school district. Centegix is a state approved vendor that meets the state's requirement for Alyssa's Law. This product will replace Raptor Alert as the current panic alert vendor. Thank you for your time and consideration. If you have any questions, please feel free to call me.

Respectfully,

Steve Cannon
Director of School Safety & Auxiliary Services

Order Acknowledgement

Customer:	*Baker County School District*
Location:	*392 South Blvd East, Macclenny, Fl 32063*
Project:	*Centegix Safety Platform*
Billing Contact:	
Customer Purchase Order Number:	

Thank you for your purchase of the CENTEGIX® Safety Platform™

CENTEGIX® will install, program, configure, and commission the CENTEGIX Safety Platform™ Equipment and Software at sites listed on the ***Contract Terms (Quote) page*** to this Order Acknowledgement.

Alignment of expectations and responsibilities between all parties, including third parties (e.g., your intercom provider) are required for a superior experience and successful deployment. This Order Acknowledgement includes expectations, assumptions, and responsibilities for all parties in order to deliver rapid and successful deployment of the CENTEGIX Safety Platform.

NOTES

- The CENTEGIX® Safety Platform™ is comprised of the following solutions:
    - **CrisisAlert™** is the badge-based incident response solution worn by every staff member that empowers staff to get help from school administrators or put the entire campus in lockdown with the push of a button. Used 98% of the time for medical emergencies, physical altercations, and behavioral situations the badge is always on for notification of extreme threats to safety. CrisisAlert can notify 911 dispatch— including room-level location details—and initiate visual and audio notifications so that everyone on campus knows that a site has been locked down.
    - **Visitor Management** makes monitoring who's coming in and out of your schools easy, ensuring that only authorized visitors are allowed on campus. Screen all school visitors, create custom banned person lists, monitor custody issues, log student tardies and early releases, send security alerts to staff, and create detailed reports on all activities tracked.
    - **Safety Blueprint** provides dynamic, digital mapping that elevates safety management, planning, and preparedness. With every building and safety asset mapped in one system, responders are fully equipped for immediate action.
- Note: 1 CrisisAlert badge allocated per staff member and additional CrisisAlert badges included as set forth in the quote for sites purchased. Additional CrisisAlert badges beyond original

allocation are available via CENTEGIX Customer Support for an additional fee and delivered to a central location for the Customer to distribute.

CUSTOMER & CENTEGIX RESPONSIBILITIES

Project Planning	
CUSTOMER	• Designate a core team that has primary responsibility for overseeing the CENTEGIX Safety Platform™ implementation, policy, and all communication. • Provide a detailed map of each site (as outlined in the Safety Blueprint section below) showing all buildings and rooms where the Safety Platform will be installed. • Be responsible for distributing all badges, which are delivered to a central location, to the individual site locations.
CENTEGIX	• Provide an install schedule for each solution for all site locations provided that all maps have been loaded to the application and approved/signed off by the customer. The schedule is subject to change. Customer will accommodate adjustments for the project to remain on track.

Gateway	
CUSTOMER	• Provides network information for the CrisisAlert Gateway(s) to be configured. • If required, two (2) Power-Over-Ethernet (POE) drops at exterior locations defined by CENTEGIX. • Connecting the Gateway(s) that CENTEGIX will monitor.
CENTEGIX	• All gateways/wireless back-up equipment must be installed and confirmed online by the CENTEGIX Command Center for all locations before a target install date for the rest of the solution can be confirmed.

Visitor Management (if applicable)	
CUSTOMER	• Purchases or provides compatible scanner(s), printer(s), and consumables for use at entry points and all computers on which the system will be used. • Provide network information for the Visitor Management System to be connected. • Maintain computers and all other peripherals. Computers will need to be connected to either the WiFi or network before installation. • Perform all required OS, driver, and browser updates for all computers, scanners, and printers used with Visitor management.

Safety Blueprint	
CUSTOMER	• Provide scaled floor plan drawings of the facility buildings to be mapped in Safety Blueprint in either a PDF or DWG format. Drawings must include rooms, walls, and doors. • Provide an assets list to identify on the Safety Blueprint map, if purchased. • Verifying the accuracy of the Safety Blueprint map including the final floor plan drawings and asset locations.
CENTEGIX	• Review the customer's submitted floorplan drawings for approval and render the floorplans in Blueprint.

Intercom Integration (if applicable)	
CUSTOMER	• Customer and its third-party intercom provider(s) are responsible for the operation of the intercom system(s), along with any additional costs associated with upgrading or alterations to the customers intercom software, hardware and network connections. • Provide a site-specific URL or other API for each message for sites that have IP-based intercom systems with virtual triggers. • Provide network information for the CrisisAlert Intercom Integration Device to be programmed. Customer will ensure its intercom system(s) is/are connected to the device.

Additional 3rd Party Software Integration (if applicable)	
CUSTOMER	• Customer and its third-party software provider(s) are responsible for the operation of the additional software capabilities, along with any additional costs associated with upgrading or alterations to the third-party software. • Provide a site-specific URL or other API for sites that have 3rd party software integrations that CENTEGIX supports.
CENTEGIX	• Integrations (if applicable) purchased through CENTEGIX are supported by CENTEGIX and our third-party partners.

Onsite Access	
CUSTOMER	• Provide 2 sets of district/organization-wide master keys per site. • Provide evening and weekend access to sites for install team flexibility. • Override the security system when the installation team is onsite. • Provide guest Wi-Fi information if available. • If CENTEGIX installation team is unable to access a room or building, or a map is inaccurate causing a delay in the installation, the Customer will incur a minimum

	revisit fee of $500/site per revisit, dependent upon remaining work. • If CENTEGIX installation team is unable to locate a suitable stationary element to install exterior equipment, the Customer will need to install a pole or other suitable structure for this equipment to be located.
CENTEGIX	• The installation team designated by CENTEGIX will install hardware equipment at each facility/site purchased.

Software	
CUSTOMER	• Deploy the CrisisAlert Desktop Application software to supported equipment, including laptops, desktops, tablets, and mobile equipment using the files provided by the CENTEGIX Onboarding Specialist. • Allow Public DNS for the CENTEGIX Wireless Back-up equipment.

Implementation and Training	
CUSTOMER	• Provide the information necessary to enable Active Directory syncing (if applicable). • Responsible for the configuration of the Safety Platform™ system (including CrisisAlert, Safety Blueprint, and if utilized Visitor Management) with reasonable guidance from CENTEGIX. • Conduct site testing, with guidance from CENTEGIX to ensure the system is functioning properly. Both parties will sign-off in agreement that site testing has been verified. • Identifying individuals who can deliver end-user training for its organization on how to use the CrisisAlert badge (and Visitor Management badge if applicable), including requiring each staff member with a badge to complete a "Badge Training" session in which they, at minimum, activate a badge alert. • Assist CENTEGIX to obtain the necessary support from the selected public safety answering point (PSAP) agency, if applicable.
CENTEGIX	• Provide remote training for system configuration. • Provide onsite training for Responders and Badge Managers unless opted out on the quote (CrisisAlert) • Provide training for school administrators and front office staff based on the training method purchased (Visitor Management). • Provide the requirements for user access to the Safety Blueprint map features. • Provide remote training for Safety Blueprint asset and map management. • Recommend other optional services are available to assist with deployment

Communications	
CUSTOMER	• Share communications with your stakeholders (Parents, Teachers, Staff, and Students) during the different stages of your CrisisAlert process. You can do so

	via internal emails, district-wide newsletters, school communications, morning announcements, creating a webpage on your website, and on social media. • **During sign-up:** Inform all stakeholders about the decision to implement CrisisAlert. • **During installation:** Keep stakeholders updated on the progress. Staff will want to know what to expect during this process. Students may wonder why new equipment is now appearing throughout the building. • **Operational Phase:** Your community will want to see how your CrisisAlert solution works. One way to do this is by hosting a demo day where you can invite speakers to participate, provide answers to frequently asked questions, and demonstrate how your new solution works. • **Ongoing Communication:** Keep your stakeholders informed by communicating with them on how you have utilized your CrisisAlert solution and how it has impacted your school community.
CENTEGIX	• Provide a communications kit to help customers communicate with their communities about CrisisAlert. Customer will coordinate a call between CENTEGIX point of contact and the Communications Director for the customer to review best practices for communicating about CrisisAlert.

Post Implementation	
CUSTOMER	• Provide general troubleshooting of the system and its equipment with the site. District technical support can escalate an issue to be addressed through their account manager or support manager. • Managing and maintaining all users and their permissions for the software through the term of the contract. • Providing Badge Training and training documentation to new users of the system • Conducting test drills of CrisisAlert at the beginning of each semester. • Managing and maintaining all Visitor Management hardware through the term of the contract. • Managing and maintaining all Visitor Management hardware through the term of the contract. • Report structural changes to the building floorplans and layout to Centegix.
CENTEGIX	• Onsite assistance is available to assist the customer regarding all purchased solutions. Contact CENTEGIX Support at support@centegix.com for more information.

CONTRACT TERMS

CENTEGIX
EVERY. SECOND. MATTERS.

Quote

Sales Rep: Rob Kent

Submitted on: 2/3/2026
(Valid 45 days)

Quote # IRCSDFL-260203

Terms (Years) 5

Bill To:
Baker County School District
392 South Blvd East
Macclenny, Fl 32063

Product Item / Fee	*Sites	Annual Rate (Per Site)	Annual Recurring Rate	Term Amount
SAFETY PLATFORM with CrisisAlert™	**6**	**$7,000**	**$42,000**	**$210,000**
Safety Blueprint	6	included	included	included
Visitor Management	0	included	included	included
Enhanced Visitor Management	0	$1,000	$0	$0
Annual Fees - CrisisAlert				
Wireless Backup	6	$200	$1,200	$6,000
Annual Fees - Visitor Management & Reunification				
Powerschool Integration	0	$500	$0	$0
		Annual & Full-Term Platform Sub-totals:	**$43,200**	**$216,000**
One Time Fees - CrisisAlert™				
Installation & Setup	6		$4,000	$24,000
Cabling	6		$2,000	$12,000
Implementation	6		$1,500	$9,000
Shipping	0		$400	$0
On-Site Responder Training	6		$1,000	$6,000
One Time Fees - Safety Blueprint™				
Remote Installation and Remote Training	6		Included	Included
Basic Asset Identification	0		$1,000	$0
One Time Fees - Visitor Management & Reunification				
Remote Installation And Remote Training (EVM)	0		$250	$0
SIS/API Integration Setup	0		$250	$0
Visitor Starter Kit	0		$140	$0

NOTES:
Quote includes site mapping and training, along with software licensing and hardware warranty based on the term selected. *Preliminary site count listed pending a final site list from customer.

Annual contract will renew after the selected term expires at CENTEGIX then current pricing.

CENTEGIX™ will invoice based on the following billing milestones:
• All invoices are payable on Net 30 terms.

Any remaining fees (if applicable) will be invoiced annually upon the anniversary date.

One-Time Fees Sub-total:	**$51,000**
Full Term Contract Total	**$267,000**

Amounts do not include local, state or federal taxes. If you are tax exempt, please provide a tax exempt form otherwise sales tax will be charged.

(800) 950-9202 2120 Powers Ferry Road SE, Suite 110, Atlanta, GA 30339 sales@centegix.com

BILLING AND PAYMENT TERMS

Upon execution of this Order Acknowledgement, CENTEGIX will invoice the Customer as follows:

1. Year One* to be invoiced with the following billing milestones:
    - 100% of Year 1 cost invoiced on July 1, 2026
    - The Anniversary date will be 120 days after the earlier of the PO date or the signed OA date.

2. The remaining fees will be invoiced annually upon the Anniversary Date.

Schedule Item	Billing Milestone	Due Upon	Amount
Year One	100%	July 1, 2026	$94,200
Year Two	100%	Anniversary Date	$43,200
Year Three	100%	Anniversary Date	$43,200
Year Four	100%	Anniversary Date	$43,200
Year Five	100%	Anniversary Date	$43,200

* Year One includes annual platform total and one-time Professional Services fees (3).

All invoices are payable on Net 30 terms.

OTHER INFORMATION

CENTEGIX standard terms and conditions https://www.centegix.com/legal-tc3/ are incorporated by reference and are a part of this Order Acknowledgement.

We look forward to working with you to achieve a successful deployment of the CENTEGIX Safety Platform™. If you have any questions or concerns, please don't hesitate to contact your Onboarding Specialist.

Thank you for the trust you have placed in CENTEGIX to protect your students and staff.

ACCEPTANCE OF ORDER ACKNOWLEDGEMENT

AUTHORIZED CUSTOMER REPRESENTATIVE

Acknowledged and agreed.

Signature:	
Name:	
Title:	
Date:	

AUTHORIZED CENTEGIX REPRESENTATIVE

Acknowledged and agreed.

Signature:	
Name:	
Title:	
Date:	

EXHIBIT A

Site(s) Purchased:

#	Site Name (what the customer calls the site)	Address	City	ST	Zip	Phone (required if integrating with PSAP)
1						
2						
3						
4						
5						
6						

Standard Terms and Conditions

These Standard Terms and Conditions (the **"Standard Terms"**) govern the rights and obligations of Customer and 34ED, LLC, a Delaware limited liability company doing business as CENTEGIX (**"CENTEGIX"**) with respect to the CrisisAlert™ Platform and any other products and services acquired from CENTEGIX as set forth on the applicable Order (collectively, the "Service"). Capitalized terms used and not otherwise defined in these Standard Terms have the meanings assigned in Section 12 below.

1. Subscription Terms.

1.1 CENTEGIX will provide the Service for the term specified in the Order Acknowledgement (the "**Initial Term**"). Customer has the right to access and use the Service during the Term pursuant to these Standard Terms. The fee for the Service (the "**Service Fee**") is specified in the applicable Order Acknowledgement.

1.2 Customer is not acquiring any right or interest in the Service or any of the tangible components delivered to Customer as part of and solely for use with the Service and listed on the applicable Order Acknowledgement (the "**Equipment**") other than the right to access and use the Service and the Equipment during the Term subject to these Standard Terms. CENTEGIX reserves all rights not expressly granted to Customer in these Standard Terms and retains all right, title and interest (including all intellectual property rights) in and to the Service and the Equipment under all applicable laws of the United States and any other applicable state, federal, or foreign law. For purposes of these Standard Terms, all references to the Service include the Equipment unless otherwise expressly stated in these Standard Terms.

1.3 Except as expressly permitted by these Standard Terms, Customer will not: (A) sublicense, transfer, or otherwise assign its rights, in whole or in part, in or to the Service to any third-party nor allow any third-party to access or use the Service; (B) modify, create derivative works of, translate, reverse engineer, de-compile, or disassemble the Service to develop any other device or program or for any other reason; or (C) copy the software portions of the Service, in whole or in part, without the prior written consent of CENTEGIX. Customer must retain all logos, legends, and notices relating to CENTEGIX ownership of the Service and the Equipment and the intellectual property rights of CENTEGIX therein.

1.4 CENTEGIX warrants that the Service will conform to the description of the Service in the Documentation. Except as a provided in the preceding sentence, **CENTEGIX EXPRESSLY DISCLAIMS ALL WARRANTIES REGARDING THE SERVICE AND THE EQUIPMENT, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NONINFRINGEMENT.**

2. Provisions Specific to the Equipment.

2.1 Customer acknowledges that CENTEGIX owns the Equipment, and that the Equipment is specially programmed for Customer and the Site at which the Equipment is initially installed.

2.2 In connection with the use of the Equipment, from time-to-time CENTEGIX will require Customer to take certain actions (e.g., reboot a component) for purposes of the continued operation of the Service and Customer will promptly comply with such directions. CENTGIX is responsible for the continued operation of the Equipment except to the extent the Equipment is damaged as a result of the acts or omissions of Customer or its employees or agents.

2.3 Upon the expiration of the Term or other earlier termination of the Service, (A) the Equipment will be inoperable; and (B) Customer must decommission the Equipment and return the Equipment to CENTEGIX or an authorized recycler. Customer must return all Equipment in the same condition as when such Equipment was provided to Customer, normal wear and tear excepted. Customer shall delete the Software from all Electronic Devices and media on which the Software is then resident. Within thirty (30) days following termination of the applicable Order Acknowledgement, Customer shall certify to CENTEGIX in writing that it has complied with the preceding sentence. CENTEGIX will assist Customer in the decommissioning of the Equipment upon mutually agreed terms. In no event shall Customer resell or transfer the Equipment to a third party.

3. Installation, Implementation, and Other Professional Services.

3.1 **Generally**. If specified on the applicable Order Acknowledgement, CENTEGIX will perform installation services and implementation services at each Site, for the fees stated in the applicable Order Acknowledgement (the **"Installation Fee"** and the **"Implementation Fee"** and a shipping fee, respectively). CENTEGIX warrants that such Installation, Implementation, and other professional services (collectively, the "**Professional Services**") shall be performed in a workmanlike, professional manner by qualified personnel.

3.2 **Customer Point of Contact**. Customer shall designate one or two individuals as the representatives of Customer (the "**Customer Representatives**"), whose names are set forth on each Order, and who shall be authorized to make decisions, approve plans, grant requests on behalf of Customer, and receive notices from CENTEGIX. Customer hereby authorizes CENTEGIX to rely on all communications from and decisions of the Customer Representatives.

3.3 **Configuration Information**. The Customer Representatives shall promptly complete the required information (the "Install Sheets") for each Site, assist CENTEGIX in scheduling Installation at each Site, and perform the other obligations of Customer as outlined in the Order Acknowledgement. Customer acknowledges and agrees that the schedule for Installation and Implementation as mutually agreed by the Customer Representatives and CENTEGIX is dependent upon the prompt and accurate completion of Install Sheets and the other obligations of Customer as outlined in the Order Acknowledgement. Customer is responsible for any out-of-pocket costs incurred by CENTEGIX as a result of delays in the timely and accurate performance of Customer Responsibilities outlined in the Order Acknowledgment and these Standard Terms.

4. Customer Data.

4.1 Customer shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use the data, information, and/or material that Customer submits to the Service in the course of using the Service (**"Customer Data"**).

4.2 Customer hereby grants CENTEGIX an irrevocable, perpetual, worldwide license to: (A) use Customer Data to provide the Service during the Term, and (B) process Customer Data to create a deidentified subset of Customer Data (the **"CENTEGIX Compiled Data"**). Customer acknowledges and agrees that: (x) CENTEGIX owns the CENTEGIX Compiled Data and all intellectual property rights in and to the CENTEGIX Compiled Data, and (y) that CENTEGIX is free to use CENTEGIX Compiled data for any lawful purpose including without limitation creation of statistical analysis, trend analysis, creation of data models, and creation of statistical rules, for resale. CENTEGIX does not own or have any right to use the Customer Data except as described in these Standard Terms.

4.3 CENTEGIX shall use commercially reasonable precautions to preserve the security and integrity and prevent any corruption, loss, damage, or destruction of the Customer Data. Customer is responsible for maintaining current backups of all Customer Data and securing Customer Data stored and processed at the Sites.

5. FEES AND PAYMENT

5.1 **Invoicing**. The applicable fees will be invoiced in accordance with the terms set forth in the applicable Order Acknowledgement. For any Renewal Term, the Service Fee will be invoiced on each anniversary of the Anniversary Date. In the event of pre-payment, invoicing will be adjusted to reflect prepayments of the Service Fee.

5.2 **Payment Terms**. Unless otherwise provided in the applicable Order Acknowledgement, all amounts are billed in US Dollars. Invoices are payable in full without deduction or setoff, in US Dollars on net 30 day terms or such later date as may be specified in the Order Acknowledgement (the "**Due Date**"). Interest shall accrue from the Due Date on all undisputed amounts unpaid more than 30 days after the Due Date at the rate of one percent (1%) per month. Customer may withhold payment of amounts disputed in good faith so long as Customer notifies CENTEGIX of all disputed amounts included in any invoice prior to the applicable Due Date, identifying in reasonable detail the nature and amount of any such dispute. The parties will use commercially reasonable efforts to promptly resolve any such disputes.

5.3 **Taxes**. If applicable, Customer is responsible for, and must pay, any and all federal, state, or local taxes (other than taxes based on CENTEGIX's income), including sales and/or use taxes imposed in connection with the use of the Service and the Professional Services. CENTEGIX will not invoice Customer, and Customer will not pay, for sales, use, or excise taxes if Customer provides CENTEGIX with certificates or other evidence supporting the applicable tax exemptions. Customer will promptly reimburse CENTEGIX for the amount of any taxes that CENTEGIX is required to pay as a result of Customer's failure to pay such amount.

5.4 **Prevailing Wages.** For any work performed under this contract that is subject to prevailing wage laws, the contractor shall pay its employees the prevailing wage rates as determined by the applicable laws and regulations. The cost of the prevailing wage, including any additional benefits and contributions required by law, shall be passed through to the customer and included in the contract price.

(i) Both parties acknowledge and agree that compliance with prevailing wage laws is a shared responsibility and shall be carried out in accordance with the applicable laws, regulations, and guidelines. The contractor shall maintain accurate records of wages paid and provide necessary documentation to demonstrate compliance with prevailing wage requirements. In the event of any changes or updates to the prevailing wage rates during the term of this contract, the contractor and the customer shall mutually agree on any necessary adjustments to the contract price to reflect the updated prevailing wage rates.

5.5 **Performance Bond (or any other bond thereof).** In the event that a performance bond is required for this contract, the cost of the performance bond shall be passed through to the customer and included in the contract price. The contractor shall provide the necessary documentation and proof of the performance bond to the customer upon request.

(i) Any costs associated with obtaining the performance bond, including premiums or fees, shall be the responsibility of the customer. The contractor shall provide a detailed breakdown of the performance bond costs upon request.

6. INDEMNIFICATION

6.1 **By Centegix**. CENTEGIX shall indemnify, defend, and hold harmless Customer and its officers, directors, employees and agents (collectively, the **"Customer Indemnitees"**) against any losses, liabilities, damages, and expenses, including reasonable attorneys' fees (collectively, "Losses") arising out of or related to any third party claim that is based upon or alleges that the use of the Service as permitted under these Standard Terms infringes any patent, or a copyright, trade secret, trademark or other proprietary right of a third party (an **"IP Claim"**).CENTI

6.2 **By Customer**. If and to the extent permitted by applicable law, Customer shall indemnify, defend, and hold harmless CENTEGIX and its Affiliates, and its and their respective directors, managers, officers, employees, members, and shareholders (collectively, the **"CENTEGIX Indemnitees"**) from and against all Losses arising out of or related to any third party claim that is based upon or alleges personal injury or property damage in any way related to Customer's use of, or the failure of, the Service (a **"Customer Indemnifiable Claim"**).

6.3 **Indemnification Definitions. "Claim"** means, as applicable, any IP Claim and any Customer Indemnifiable Claim. **"Indemnitor"** means a party that is required to provide indemnification pursuant to these Standard Terms. **"Indemnitee"** means a party seeking indemnification pursuant to these Standard Terms and includes Customer Indemnitees and CENTEGIX Indemnitees.

6.4 **Procedures for Claims**. Indemnitee agrees to give Indemnitor prompt written notice of any Claim for which Indemnitee seeks indemnification, *provided however*, any failure by Indemnitee to timely provide such notice will not relieve Indemnitor of its indemnification obligations except to the extent Indemnitor can demonstrate actual prejudice as a result of such failure. Within thirty (30) days after receiving Indemnitee's notice of a Claim, but no later than ten (10) days before the date on which any formal response to the Claim is due, Indemnitor will notify Indemnitee in writing acknowledging its indemnification obligation and assuming control of the defense and settlement of the Claim (a **"Notice of Election"**). If Indemnitor delivers a timely Notice of Election to Indemnitee, Indemnitor shall have sole control over the defense and settlement of the Claim. Indemnitee shall cooperate with Indemnitor in the defense of the Claim. Indemnitee will have the right to participate with Indemnitor in the defense or appeal of any Claim, at Indemnitee's option and at Indemnitee's own expense (such expense not being indemnified by Indemnitor), but Indemnitor will have sole control and authority with respect

to any such defense, compromise, settlement, appeal, or similar action, provided that Indemnitor obtains Indemnitee's prior written consent to any settlement that requires Indemnitee to make any admission of fault or pay any amounts in connection with such settlement. If Indemnitor does not deliver a timely Notice of Election or does not conduct the defense of a Claim after delivering a timely Notice of Election, Indemnitee may defend and/or settle the Claim in such manner as it may deem appropriate, at the cost and expense of Indemnitor, including payment of any settlement, judgment or award and the costs of defending or settling the Claim. Indemnitor will promptly reimburse the Indemnitee upon demand for all Losses suffered or incurred as a result of or in connection with the applicable Claim.

6.5 **IP Claims**. In the event of an IP Claim, in addition to its obligations as the Indemnitor, CENTEGIX may, at CENTEGIX's option, (i) modify or replace the Service so that it performs comparable functions without infringement; *or* (ii) obtain a royalty-free license for Customer to use the Service. If neither alternative (i) or (ii) is available to CENTEGIX on commercially reasonable terms, CENTEGIX may terminate all Orders upon a refund to Customer of an amount equal to the Service Fee paid for the unexpired portion of the then current Term. THIS SECTION 6.5 STATES CENTEGIX'S ENTIRE OBLIGATION TO CUSTOMER AND CUSTOMER'S EXCLUSIVE REMEDY FOR ANY IP CLAIM.

7. INSURANCE

CENTEGIX will maintain in full force and effect: (a) Commercial general liability insurance, with coverage limits of not less than One Million Dollars ($1,000,000) per occurrence and Two Million dollars ($2,000,000) general aggregate for bodily injury and property damage; (b) Errors and Omissions liability insurance with limits of at least One Million Dollars ($1,000,000) per claim; and (c) workers' compensation and Employer's liability coverage as required under applicable state law.

8. LIMITATION OF LIABILITY

IN NO EVENT WILL EITHER PARTY, ITS AFFILIATES OR ITS OR THEIR RESPECTIVE DIRECTORS, OFFICERS, EMPLOYEES OR AGENTS BE LIABLE TO THE OTHER PARTY OR ITS AFFILIATES OR ITS OR THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES OR AGENTS FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST PROFITS, LOST REVENUE, BUSINESS INTERRUPTION, LOSS OF DATA, OR LOSS OF USE, OR COST OF PROCUREMENT OF SUBSTITUTE GOODS, TECHNOLOGY OR SERVICES, IN ANY WAY RELATED TO THESE STANDARD TERMS, THE PERFORMANCE OF ANY SERVICES PURSUANT TO THESE STANDARD TERMS, OR USE OF THE EQUIPMENT, WHETHER IN AN ACTION IN CONTRACT, BREACH OF WARRANTY OR TORT, EVEN IF SUCH PARTY HAS BEEN ADVISED OF, OR COULD HAVE REASONABLY FORESEEN, THE POSSIBILITY OF SUCH DAMAGES.

8.1 CENTEGIX SHALL NOT BE LIABLE FOR ANY CLAIMS, ACTIONS, SUITS, LIABILITIES, DAMAGES OR LOSSES RELATED TO OR ASSOCIATED WITH THE PERSONAL INJURY, DEATH, OR REAL OR PERSONAL PROPERTY DAMAGE ARISING FROM OR RELATED TO ANY EMERGENCY SITUATION OR ANY OTHER USE OF THE SERVICE WHETHER IN TORT, CONTRACT, ARISING FROM A COURSE OF CONDUCT, USAGE IN TRADE OR OTHERWISE. CUSTOMER ACKNOWLEDGES AND AGREES THAT THE FEES CHARGED FOR THE SERVICE ARE ESTABLISHED AS A RESULT OF THE ALLOCATIONS OF RISK AND RESPONSIBILITY DESCRIBED IN THIS SECTION (LIMITATION OF LIABILITY) AND THAT CENTEGIX WOULD NOT HAVE PROVIDED THE SERVICE WITHOUT CUSTOMER'S AGREEMENT TO THE ALLOCATION OF RISK AND RESPONSIBILITY SET FORTH IN THIS SECTION (LIMITATION OF LIABILITY).

8.2 IN NO EVENT SHALL THE AGGREGATE LIABILITY OF CENTEGIX FOR ANY CLAIM, LOSS, OR DAMAGE IN CONNECTION WITH THESE STANDARD TERMS OR CUSTOMER'S USE OF THE SERVICE EXCEED THE AMOUNT PAID TO CENTEGIX PURSUANT TO AN ORDER ACKNOWLEDGEMENT FOR THE PARTICULAR SERVICE WHICH GAVE RISE TO THE CLAIM DURING THE SIX MONTH PERIOD ENDED ON THE DATE THE CLAIM AROSE. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO THE OBLIGATIONS OF CENTEGIX IN SECTION 6.1 (INDEMNIFICATION).

8.3 THE LIMITATION UPON DAMAGES AND CLAIMS IS INTENDED TO APPLY WITHOUT REGARD TO WHETHER OTHER PROVISIONS OF THESE STANDARD TERMS AND CONDITIONS HAVE BEEN BREACHED OR HAVE PROVEN INEFFECTIVE.

9. Confidentiality

9.1 Confidential Information. Except as may be provided by state or federal law, including open records requests made pursuant to the open records law of the jurisdiction of Customer, and requests made pursuant to the Freedom of Information Act (FOIA) (U.S.C. §522 *et seq*.), each recipient of Confidential Information (the **"Recipient"**) agrees that it will not disclose, provide, or otherwise make available any Confidential Information of the other party (the **"Disclosing Party"**) during the Term and for a period of 7 years thereafter, and in the case of Confidential Information that constitutes a trade secret under applicable law, for as long as such Confidential Information remains a trade secret. Each Recipient agrees that it will obtain a written confidentiality agreement from each third party (consultant or any other person) not governed by these Standard Terms who is provided access to the Confidential Information of the Disclosing Party. In addition, each Recipient agrees that it will *not*:

(i) use the Disclosing Party's Confidential Information for any purpose beyond the scope of these Standard Terms;

(ii) Copy any part of the Disclosing Party's Confidential Information or disclose any part of the Disclosing Party's Confidential Information to any person other than Recipient's employees or consultants who need the Disclosing Party's Confidential Information to perform their duties;

(iii) Authorize or permit any such employee or consultant to use or disclose any part of the Disclosing Party's Confidential Information in violation of these Standard Terms;

(iv) Reverse engineer, de-compile, or disassemble any of the Disclosing Party's Confidential Information nor use any of the Disclosing Party's Confidential Information for the purpose of reverse engineering, de-compiling, or disassembling the Software; or

(v) Produce any product nor offer any service of any nature whatsoever based in whole or in part on the Disclosing Party's Confidential Information nor cause or assist any other Person in doing so.

9.2 Exclusions. The Recipient's obligations under these Standard Terms will not apply to any portion of the Disclosing Party's Confidential Information that:

(i) At the time of disclosure to Recipient, was in the public domain or subsequently becomes a part of the public domain through no breach of these Standard Terms

(ii)

(iii) Recipient had in its possession at the time of disclosure by the Disclosing Party, as established by written documentation in existence at that time, and that was not acquired directly or indirectly from the Disclosing Party or with knowledge of confidentiality restrictions;

(iv) Recipient subsequently acquires by lawful means from a third-party who is under no obligation of confidentiality or non-use owed to Disclosing Party;

(v) Recipient subsequently independently develops without any use of or reference to the Disclosing Party's Confidential Information; or

(vi) Becomes a part of CENTEGIX Compiled Data.

9.3 Disclosure Pursuant to Legal Process. If Recipient is legally compelled (including pursuant to open records requests and FOIA requests) to disclose any portion of the Disclosing Party's Confidential Information, Subject to the time constraints of open records requests and FOIA requests, Recipient will give Disclosing Party prompt notice of that fact, including in its notice the legal basis for the required disclosure and the nature of the Disclosing Party's Confidential Information that must be disclosed. Recipient will disclose only that portion of the Disclosing Party's Confidential Information that is legally required to be disclosed.

9.4 Enforcement. Recipient acknowledges that Disclosing Party may have no adequate remedy at law should

Recipient breach its obligations under this Section 7 and agrees that Disclosing Party will be entitled to enforce its rights under this Section 8 by seeking appropriate equitable relief including a temporary restraining order and an injunction. No delay or failure by Disclosing Party in exercising any right under these Standard Terms will be construed to be a waiver of that right or of the right to assert a claim with respect to any future breach of these Standard Terms.

9.5 Return or Destruction of Confidential Information. Upon request by the Disclosing Party, the Recipient will destroy the Disclosing Party's Confidential Information, including all copies of the Disclosing Party's Confidential Information, and all abstracts, summaries or documents produced using the Disclosing Party's Confidential Information and, upon request, will certify to the Disclosing Party in writing that all copies, abstracts, summaries, and documents have been destroyed. Notwithstanding any provision of these Standard Terms to the contrary, no provision of these Standard Terms shall require the destruction of (i) Confidential Information required to be retained by the Recipient's document retention policy and (ii) copies of any computer records or files containing Confidential Information that have been created pursuant to automatic archiving and back-up procedures which cannot reasonably be deleted.

10. TERM; TERMINATION

10.1 Term. Customer may use the Service during the Initial Term. Customer may renew the right to use the Service by paying a renewal invoice or by submitting an Order for a renewal term (each, a "**Renewal Term**," and, with the Initial Term, the **"Term"**). Customer acknowledges that failure to renew the applicable Term will terminate Customer's access to and use of the Service.

10.2 Termination. Each of CENTEGIX and Customer has the right to terminate these Standard Terms, the affected Order Acknowledgement(s) and the Service if the other party breaches or is in default of any material obligation under these Standard Terms, when such a breach or default (i) is incapable of cure; or (ii), being capable of cure, has not been cured within thirty (30) days after receipt from the other party of written notice of the breach or default.

10.3 Effect of Termination. Within thirty (30) days of the termination of an Order Acknowledgement for any reason, the affected Sites will be decommissioned and CENTEGIX will cease provision of the Service. Upon termination, Customer will use reasonable efforts to notify all users of the Service that the Service have been terminated. Except as expressly set forth in these Standard Terms, amounts paid to CENTEGIX for Equipment, Service, and Professional Services are non-refundable.

10.4 Auto-Renewal. This agreement shall automatically renew for successive renewal terms of one – year unless either party provides written notice of termination to the other party at least 30 (thirty) days prior to the expiration of the then-current term. The terms and conditions of this agreement shall remain in full force and effect during each renewal term.

(i) In the event that either party wishes to terminate this agreement, written notice must be provided to the other party within the specified time frame. Failure to provide such notice shall result in the automatic renewal of this agreement for the specified number of renewal terms.

(ii) During each renewal term, the terms and conditions stated in this agreement shall continue to apply, unless otherwise agreed upon by both parties in writing. This includes any obligations, responsibilities, and rights outlined in the original agreement.

11. GENERAL.

11.1 Independent Contractor. The parties are and shall be independent contractors. Neither party is, nor will be deemed to be, an agent, legal representative, joint venture, employee, or partner of the other party for any purpose. Neither party shall have any authority to act for or to bind the other party in any respect, nor shall either party hold itself out as having such authority.

11.2 Limitations. The CRISIS ALERT System is not a life-saving system, and no part of the CRISIS ALERT System is a life safety device. The CRISIS ALERT System is a communications system designed to allow Customer personnel to signal an alert if there is an emergency at a Site or provide other safety and security functions. Emergencies and the resulting

confusion, errors in judgment, interruption of power and communications, and other issues surrounding emergencies may result in the failure of systems or in inappropriate or less than optimal actions or inactions by persons reacting or responding to emergencies. The CRISIS ALERT System may not be operational or work properly as a result of environmental factors and weather conditions beyond human control, unmaintained, stolen, or damaged equipment, the failure of the internet and other communications systems, or the failure of electrical grid, therefore CENTEGIX does not represent, warrant, or guarantee that the CRISIS ALERT System will be operational or work properly if or when an emergency occurs.

11.3 **Assignment**. Neither Party has the right to assign or transfer its rights and obligations under these Standard Terms without prior written approval of the other and any attempted assignment shall be void, except that either Party may assign these Standard Terms to an Affiliate of such Party or to any successor to all or substantially all of such Party's business and assets upon written notice to the other Party.

11.4 **Force Majeure**. Neither Party shall be in default by reason of any failure in performance of these Standard Terms if such failure arises, directly or indirectly, out of causes reasonably beyond the direct control or foreseeability of such Party, including but not limited to, acts of God or of the public enemy, U.S. or foreign governmental acts in either a sovereign or contractual capacity, fire, flood, epidemic, restrictions, strikes, and/or freight embargoes. A force majeure event shall not excuse performing duties that are unrelated to the force majeure event, including, without limitation, discharging financial obligations.

11.5 **No Waiver**. Any failure by either Party to detect, protest, or remedy any breach of these Standard Terms shall not constitute a waiver or impairment of any such term or condition, or the right of such Party at any time to avail itself of such remedies as it may have for any breach or breaches of such term or condition. A waiver may only occur pursuant to the prior written express permission of an authorized officer of the other Party.

11.6 **Notices**. All notices, communications, and deliveries under these Standard Terms (other than routine support calls) must be made in writing, signed by the Party making the same, must specify the Section under these Standard Terms pursuant to which it is given or being made (if applicable), and will be given or made to the address(s) specified as the "Address for Notices" on the signature page to these Standard Terms.

11.7 **Severability**. If any provision hereof is declared invalid by a court of competent jurisdiction, such provision shall be ineffective only to the extent of such invalidity, so that the remainder of that provision and all remaining provisions of these Standard Terms will continue in full force and effect.

11.8 **Governing Law**.

(i) These Standard Terms and the rights of the parties hereunder shall be governed by and construed in accordance with the laws of the State of Georgia, without regard to conflicts of laws provisions thereof. The Parties expressly exclude all application of the United Nations Convention on the International Sale of Goods to these Standard Terms.

(ii) No actions, regardless of the form, arising out of these Standard Terms may be brought by the Customer more than one (1) year after the occurrence of the events that gave rise to the cause of actions.

(iii) Any dispute, controversy, or claim arising out of, in connection with, or relating to, these Standard Terms, the breach or alleged breach these Standard Terms, or the termination, enforcement, interpretation, or validity of these Standard Terms, including extra-contractual claims and any determination of the scope or applicability of this provision to arbitrate, shall, upon the request of any party involved, be submitted to, and settled by, arbitration in the City of Atlanta, State of Georgia, before one (1) arbitrator. The arbitration shall be administered by JAMS pursuant to its Streamlined Arbitration Rules and Procedures. Any award rendered shall be final and conclusive upon the parties and a judgment thereon may be entered in the highest court of the forum, state or federal, having jurisdiction. The expenses of the arbitration shall be borne equally by the parties to the arbitration, *provided* that each Party shall pay for and bear the cost of its own experts, evidence, and counsel's fees, and ***provided further***, that in the discretion of the arbitrator, the arbitrator may, in the award, allocate all or part of the costs of the arbitration, including the fees of the arbitrators and the reasonable attorneys' fees of the prevailing party. This clause shall not preclude Parties from seeking provisional remedies for breach of intellectual property rights pending the conclusion

of arbitration.

11.9 Entire Agreement.

These Standard Terms together with the applicable Order constitutes the complete and entire understanding between the parties with respect to the Service and supersede all previous written or oral agreements, proposals, RFP's, RFP responses, and representations. No document, purchase order, or any handwritten or typewritten text which purports to alter or amend the printed text of these Standard Terms shall alter or amend any provision of these Standard Terms or otherwise control, unless the parties both specify in writing that such terms or conditions shall control. Additionally, the parties acknowledge that there are no contemporaneous agreements, side-letters, or oral or other arrangements that contradict, alter, or modify any of these Standard Terms. Customer acknowledges and agrees that Customer has not relied on the potential availability of any future product, functionality, or feature, or any statement or representation by CENTEGIX or its employees concerning the potential availability of any future product, functionality, or feature, in placing Orders. These Standard Terms may be modified only in a writing which expressly references these Standard Terms and is executed by both of the Parties to these Standard Terms. These Standard Terms may be executed in several counterparts, all of which taken together will constitute one single Agreement between the Parties. These Standard Terms has been accepted by CENTEGIX in Atlanta, GA

11.10 Interpretation. The following rules of interpretation must be applied in interpreting these Standard Terms:

(i) This section and subsection headings used in these Standard Terms are for reference and convenience only, and will not enter into the interpretation of these Standard Terms, (b) all references to Sections and Exhibits are to the Sections in these Standard Terms and Exhibits to these Standard Terms, as the case may be, (c) the provisions of the Exhibits are incorporated in these Standard Terms, and (d) as used in these Standard Terms, the term "including" will always be deemed to mean "including without limitation."

12. Definitions

The following capitalized terms are used in these Standard Terms with the meanings thereafter ascribed.

"Affiliate" means any entity directly or indirectly controlling, controlled by, or under common control with Customer, where "control" means ownership of at least 50% of the equity or beneficial interests of such entity or the right to vote for or appoint a majority of the board of directors or other governing body of such entity.

"Anniversary Date" means 120 days after the earlier of the PO Date (if applicable) or signed Order Acknowledgement.

"Confidential Information" means all business or technical information of the Disclosing Party that is not generally known to the public and that derives value from not being generally known, whether such information is disclosed orally or in writing. Confidential Information may include any software, documentation, flow-chart, logic diagram, design proposal, screen shot, screen shot concept, algorithm, device, compilation of information, method, technique, or process. The Service constitute Confidential Information of CENTEGIX and its licensors.

"Contractor" means an independent contractor performing services for Customer or an Affiliate.

"Customer" means the person or entity that issued an Order the receipt of which by CENTEGIX has been acknowledged by an Order Acknowledgement of Centegix.

"Documentation" means the on-line information and materials, relating to the use of the Service and the Equipment made available to Customer in connection with the license of the Software.

"Electronic Device" means each computer or other device into which the Software is downloaded and/or installed.

“Equipment” has the meaning assigned in Section 1.2 of these Standard Terms.

“Implementation” means the services performed by CENTEGIX for Software configuration, the loading of a standard set of ITprotocols, and training.

"Initial Term” has the meaning assigned in Section 1.1 of these Standard Terms.

“Installation” means placement and configuration of Equipment at the Site.

“Order” means the Order Acknowledgement and Customer’s Purchase Order identified in an Order Acknowledgement.

“Order Detail Attachment” means ***Exhibit A*** to the Order Acknowledgement which lists Equipment provided to Customer.

“Party” means CENTEGIX or Customer, individually, and **“Parties”** means CENTEGIX and Customer, collectively.

“Person” means any individual, general partnership, limited liability partnership, limited partnership, limited liability company, corporation, joint venture, trust, business trust, cooperative, association, or any foreign trust or foreign business organization, and the heirs, executors, administrators, legal representatives, successors, and assigns of such Person where the context so permits.

"Professional Services” has the meaning assigned in Section 3.1 of these Standard Terms.

“Site” means each physical location specified by Customer prior to the commencement of Installation at which Equipment will be placed and the Service will be used.

“Special Terms” means the terms and provisions on ***Exhibit B*** to an Order Acknowledgement, if an ***Exhibit B*** initialed by CENTEGIX is attached to an Order Acknowledgement, which supplement or modify these Terms and Conditions.

“Software” means the executable software used for the CENTEGIX mobile app, the CENTEGIX background Device crisis app, and the CrisisAlert Platform.

AGENDA ITEM NO. 9.17

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	February 17, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of Contract with Clemons, Rutherford, & Associates, Inc. for Architectural / Engineering Services for New Baker County Middle School Facility.

ATTACHMENTS:
02.17.2026 Approval of the Agreement with Clemons, Rutherford, & Associates, Inc._W.Milton.pdf

AIA® Document B101® – 2017

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the 17th day of November in the year Twenty-Twenty-Five
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

Baker County School District
392 South Blvd East
MacClenny, FL 32063

and the Architect:
(Name, legal status, address and other information)

Clemons, Rutherford & Associates, Inc.
2027 Thomasville Road
Tallahassee, Florida 32308
850-385-6153

for the following Project:
(Name, location and detailed description)

New Baker County Middle School
and other related Scope as agreed to in writing by both parties.

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

TABLE OF ARTICLES

1 INITIAL INFORMATION

2 ARCHITECT'S RESPONSIBILITIES

3 SCOPE OF ARCHITECT'S BASIC SERVICES

4 SUPPLEMENTAL AND ADDITIONAL SERVICES

5 OWNER'S RESPONSIBILITIES

6 COST OF THE WORK

7 COPYRIGHTS AND LICENSES

8 CLAIMS AND DISPUTES

9 TERMINATION OR SUSPENSION

10 MISCELLANEOUS PROVISIONS

11 COMPENSATION

12 SPECIAL TERMS AND CONDITIONS

13 SCOPE OF THE AGREEMENT

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.
(For each item in this section, insert the information or a statement such as "not applicable" or "unknown at time of execution.")

§ 1.1.1 The Owner's program for the Project:
(Insert the Owner's program, identify documentation that establishes the Owner's program, or state the manner in which the program will be developed.)

To be developed by Architect in coordination with Owner.

§ 1.1.2 The Project's physical characteristics:
(Identify or describe pertinent information about the Project's physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site, etc.)

+/- 1,400 Student Stations and 203,000 SF to include Classrooms, Cafeteria, Media Room, Administrator Office, Support Spaces, Etc.

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:
(Provide total and, if known, a line item breakdown.)

+/- $91,000,000.00 Initial Budget Estimate

§ 1.1.4 The Owner's anticipated design and construction milestone dates:

.1 Design phase Preliminary Anticipated Schedule:

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

Conceptual Plan Approved		2/10/2026
Schematic Design (30% CD's) Due	+/-	7 Weeks
Owner Review	+/-	1 Week
Design Development (60% CD's) Due	+/-	8 Weeks
Owner Review, CM Review and Estimate	+/-	3-4 Weeks
90% Construction Documents Due	+/-	3-4 Weeks
100% Construction Documents Due	+/-	3-4 Weeks

.2 Construction commencement date:

August 2026

.3 Substantial Completion date or dates:

August 2028

.4 Other milestone dates:

Not Applicable

§ 1.1.5 The Owner intends the following procurement and delivery method for the Project:
(Identify method such as competitive bid or negotiated contract, as well as any requirements for accelerated or fast-track design and construction, multiple bid packages, or phased construction.)

Construction Management - Cost Plus a Fee with GMP

§ 1.1.6 The Owner's anticipated Sustainable Objective for the Project:
(Identify and describe the Owner's Sustainable Objective for the Project, if any.)

Not Applicable

(Paragraph deleted)
§ 1.1.7 The Owner identifies the following representative in accordance with Section 5.3:
(List name, address, and other contact information.)

Superintendent, Wyatt Milton
Facilities Director, Chadd Scarborough
392 South Blvd East
MacClenny, Florida 32063
wyatt.milton@bakerk12.org
chadd.scarborough@bakerk12.org

§ 1.1.8 The persons or entities, in addition to the Owner's representative, who are required to review the Architect's submittals to the Owner are as follows:
(List name, address, and other contact information.)

Not Applicable

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

(Paragraphs deleted)
§ 1.1.10 The Architect identifies the following representative in accordance with Section 2.3:
(List name, address, and other contact information.)

Greg Kelley, Architect
Clemons, Rutherford & Associates, Inc.
2027 Thomasville Road
Tallahassee, Florida 32308

§ 1.1.11 The Architect shall retain the consultants identified in Sections 1.1.11.1 and 1.1.11.2:
(List name, legal status, address, and other contact information.)

§ 1.1.11.1 Consultants retained under Basic Services:

.1 Structural Engineer:

Johnson & Associates, Inc.
200 Grove Park Lane, #820
Dothan, Alabama 36305
334-671-4783

.2 Mechanical Engineer:

H2 Engineering
114 East 5th Avenue
Tallahassee, Florida 32303
850-224-7922

.3 Electrical Engineer:

H2 Engineering
114 East 5th Avenue
Tallahassee, Florida 32303
850-224-7922

§ 1.1.11.2 Consultants retained under Supplemental Services:

Civil Engineer, Surveyor, Geotech Engineer, Plans Review, Structured Cabling Engineer, Etc. See Exhibit 'A'.

§ 1.1.12 Other Initial Information on which the Agreement is based:

Not Applicable

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the Architect's services, schedule for the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form.

§ 1.3.1 Any use of, or reliance on, all or a portion of a CAD files or building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide professional services as set forth in this Agreement. The Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.9.

§ 2.5.1 Commercial General Liability with policy limits of not less than one-million-dollars ($ 1,000,000) for each occurrence and two-million-dollars ($ 2,000,000) in the aggregate for bodily injury and property damage.

§ 2.5.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than one-million-dollars ($ 1,000,000) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.5.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.5.1 and 2.5.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 2.5.4 Workers' Compensation at statutory limits.

§ 2.5.5 Employers' Liability with policy limits not less than five-hundred-thousand-dollars ($500,000) each accident, five-hundred-thousand-dollars ($500,000) each employee, and five-hundred-thousand-dollars ($ 500,000) policy limit.

§ 2.5.6 Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limits of not less than three-million-dollars ($ 3,000,000) per claim and three-million-dollars ($ 3,000,000) in the aggregate.

§ 2.5.7 Additional Insured Obligations. To the fullest extent permitted by law, the Architect shall cause the primary and excess or umbrella polices for Commercial General Liability and Automobile Liability to include the Owner as an additional insured for claims caused in whole or in part by the Architect's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 2.5.8 The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.5.

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming Work, made or given without the Architect's written approval.

§ 3.1.5 The Architect shall contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Architect shall respond to applicable design requirements imposed by those authorities and entities.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 Schematic Design Phase Services

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, the proposed procurement and delivery method, and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital representations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

(Paragraph deleted)

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule, and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

§ 3.3 Design Development Phase Services

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and other appropriate elements. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish, in general, their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.3.3 The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

§ 3.4 Construction Documents Phase Services

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that, in order to perform the Work, the Contractor will provide additional information, including Shop Drawings, Delegated Design Services for specialty systems including but not limited to; Tilt-Wall, Trusses, Pre-Engineered Structures, Light Guage Framming, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) procurement information that describes the time, place, and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications, and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work prepared in accordance with Section 6.3.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.5 Procurement Phase Services

§ 3.5.1 General

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

(Paragraphs deleted)

§ 3.5.3 Negotiated Proposals

§ 3.5.3.1 Proposal Documents shall consist of proposal requirements and proposed Contract Documents.

§ 3.5.3.2 The Architect shall assist the Owner in obtaining proposals by:

.1 facilitating the distribution of Proposal Documents for distribution to prospective contractors and requesting their return upon completion of the negotiation process;

.2 organizing and participating in selection interviews with prospective contractors;

.3 preparing responses to questions from prospective contractors and providing clarifications and interpretations of the Proposal Documents to the prospective contractors in the form of addenda; and,

.4 participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.

§ 3.5.3.3 If the Proposal Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective contractors.

§ 3.6 Construction Phase Services

§ 3.6.1 General

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™–2017, General Conditions of the Contract for Construction. If the Owner and Contractor modify AIA Document A201–2017, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.2 and except as provided in Section 3.6.6.5, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.2 Evaluations of the Work

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site reviews to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2017, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.6.3 Certificates for Payment to Contractor

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to (1) an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) results of subsequent tests and reviews, (3) correction of minor deviations from the Contract Documents prior to completion, and (4) specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site reviews to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 Submittals

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval of the schedule. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time, in the Architect's professional judgment, to permit adequate review.

§ 3.6.4.2 The Architect shall review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The Architect's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to Section 4.2, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth, in the Contract Documents, the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to the requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

§ 3.6.5 Changes in the Work

§ 3.6.5.1 The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 Project Completion

§ 3.6.6.1 The Architect shall:

- **.1** conduct site visit to determine the date or dates of Substantial Completion and the date of final completion;
- **.2** issue Certificates of Substantial Completion;
- **.3** forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Contractor; and,
- **.4** issue a final Certificate for Payment based upon a final review indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's site visit shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When Substantial Completion has been achieved, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens, or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

§ 4.1 Supplemental Services

§ 4.1.1 The services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Supplemental Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2. Unless otherwise specifically addressed in this Agreement, if neither the Owner nor the Architect is designated, the parties agree that the listed Supplemental Service is not being provided for the Project.

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

(Paragraph deleted)
See Exhibit "A" Services
(Table deleted)

§ 4.1.2 Description of Supplemental Services

§ 4.1.2.1 A description of each Supplemental Service identified in Section 4.1.1 as the Architect's responsibility is provided below.

(Describe in detail the Architect's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit. The AIA publishes a number of Standard Form of Architect's Services documents that can be included as an exhibit to describe the Architect's Supplemental Services.)

See Exhibit "A" - Services

§ 4.1.2.2 A description of each Supplemental Service identified in Section 4.1.1 as the Owner's responsibility is provided below.

(Describe in detail the Owner's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit.)

See Exhibit "A" - Services

(Paragraph deleted)

§ 4.2 Architect's Additional Services

The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.2.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

- **.1** Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;
- **.2** Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;
- **.3** Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;
- **.4** Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
- **.5** Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients;
- **.6** Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;
- **.7** Preparation for, and attendance at, a public presentation, meeting or hearing;
- **.8** Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
- **.9** Evaluation of the qualifications of entities providing bids or proposals;
- **.10** Consultation concerning replacement of Work resulting from fire or other cause during construction; or,
- **.11** Assistance to the Initial Decision Maker, if other than the Architect.

§ 4.2.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If, upon receipt of the Architect's notice, the Owner determines that all or parts of the services are not required, the Owner shall give prompt written notice to the Architect of the Owner's determination. The Owner shall compensate the Architect for the services provided prior to the Architect's receipt of the Owner's notice.

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

.1 Reviewing a Contractor's submittal out of sequence from the submittal schedule approved by the Architect;

.2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;

.3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;

.4 Evaluating an extensive number of Claims as the Initial Decision Maker; or,

.5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom.

§ 4.2.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

.1 Two (2) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Contractor

.2 Visits twice a month to the site by the Architect during construction

.3 One (1) review of the Work to determine whether such Work is substantially complete in accordance with the requirements of the Contract Documents

.4 One (1) review of the Work to determine final completion.

§ 4.2.4 Except for services required under Section 3.6.6.5 and those services that do not exceed the limits set forth in Section 4.2.3, Construction Phase Services provided more than 60 days after (1) the date of Substantial Completion of the Work or (2) the initial date of Substantial Completion identified in the agreement between the Owner and Contractor, whichever is earlier, shall be compensated as Additional Services to the extent the Architect incurs additional cost in providing those Construction Phase Services.

§ 4.2.5 If the services covered by this Agreement have not been completed within thirty (30) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program, which shall set forth the Owner's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

§ 5.2 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.4 The Owner shall furnish surveys, except as noted in Exhibit 'A' to be provided by the Architect, to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions, and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

§ 5.5 The Owner shall furnish services except as noted in Exhibit 'A' to be provided by the Architect of geotechnical engineers, which may include test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall provide the Supplemental Services designated as the Owner's responsibility in Section 4.1.1.

§ 5.7 If the Owner identified a Sustainable Objective in Article 1, the Owner shall fulfill its responsibilities as required in AIA Document E204™–2017, Sustainable Projects Exhibit, attached to this Agreement.

§ 5.8 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.9 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.10 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.11 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.12 The Owner shall include the Architect in all communications with the Contractor that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect.

§ 5.13 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.14 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.15 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, and the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work, prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment; the Contractor's methods of

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

determining bid prices; or competitive bidding, market, or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding, and price escalation; to determine what materials, equipment, component systems, and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requires a detailed estimate of the Cost of the Work, the Architect shall provide such an estimate, if identified as the Architect's responsibility in Section 4.1.1, as a Supplemental Service.

§ 6.4 If, through no fault of the Architect, the Procurement Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality, or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

.1 give written approval of an increase in the budget for the Cost of the Work;
.2 authorize rebidding or renegotiating of the Project within a reasonable time;
.3 terminate in accordance with Section 9.5;
.4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or,
.5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201–2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:
(Check the appropriate box.)

[X] Litigation in a court of competent jurisdiction
(Paragraphs deleted)

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give ten days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than ten days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than ten days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than ten days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 If the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall compensate the Architect for services performed prior to termination, Reimbursable Expenses incurred, and costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

(Paragraphs deleted)
§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

§ 9.9 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 9.7.

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201–2017, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 If the Architect or Owner receives information specifically designated as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 10.8.1. This Section 10.8 shall survive the termination of this Agreement. Nothing in this Section 10.8 shall alter or purport to abrogate the duties of Architect or Owner under applicable state or federal laws governing such information.

§ 10.8.1 The receiving party may disclose "confidential" or "business proprietary" information after 7 days' notice to the other party, when required by law, arbitrator's order, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees, consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 10.8.

§ 10.9 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

*(Paragraphs deleted)*As a percentage of Cost of the Work, 5.40%.

§ 11.2 For the Architect's Supplemental Services designated in Section 4.1.1 and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

Hourly at Current Hourly Rates unless negotiated otherwise.

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

Hourly at Current Hourly Rates unless negotiated otherwise

§ 11.4 Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus fifteen percent (15%), or as follows:
(Insert amount of, or basis for computing, Architect's consultants' compensation for Supplemental or Additional Services.)

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Schematic Design Phase	Fifteen	percent (	15	%)
Design Development Phase	Twenty-Five	percent (	25	%)
Construction Documents Phase	Forty	percent (	40	%)
Procurement Phase	Two	percent (	2	%)
Construction Phase	Eighteen	percent (	18	%)
Total Basic Compensation	One hundred	percent (	100	%)

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Once actual Cost of the Work is known, actual Cost of the Work shall be used to calculate fee. The parties to this Agreement acknowledge that the actual Cost of the Work may be substantially different, more or less, than the initial budget provided in this Agreement. Changes in funding, inflation, pandemics, etc. could substantially influence the budget, Cost of the Work and as a result, the Architect's fee.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.
(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Exhibit "B" - Rates
(Table deleted)

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

.1 Transportation and authorized out-of-town travel and subsistence;

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

.2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
.3 Permitting and other fees required by authorities having jurisdiction over the Project;
.4 Printing, reproductions, plots, and standard form documents;
.5 Postage, handling, and delivery;
.6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
.7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
.8 If required by the Owner, and with the Owner's prior written approval, the Architect's consultants' expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect's consultants;
.9 All taxes levied on professional services and on reimbursable expenses;
.10 Registration fees and any other fees charged by the Certifying Authority or by other entities as necessary to achieve the Sustainable Objective; and,
.11 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants with no mark up.

§ 11.9 Architect's Insurance. If the types and limits of coverage required in Section 2.5 are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect for the additional costs incurred by the Architect for the additional coverages as set forth below:
(Insert the additional coverages the Architect is required to obtain in order to satisfy the requirements set forth in Section 2.5, and for which the Owner shall reimburse the Architect.)

§ 11.10 Payments to the Architect
§ 11.10.1 Initial Payments
§ 11.10.1.1 An initial payment of zero dollars ($ 0.00) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

(Paragraph deleted)
§ 11.10.2 Progress Payments
§ 11.10.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid sixty (60) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.
(Insert rate of monthly or annual interest agreed upon.)

One Percent (1%) Monthly

§ 11.10.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.2.3 Records of Reimbursable Expenses, expenses pertaining to Supplemental and Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS
Special terms and conditions that modify this Agreement are as follows:
(Include other terms and conditions applicable to this Agreement.)
Parties to this Agreement Acknowledge and Agree that this Agreement may be used by CRA with other School Districts, Counties, Cities and other Public Entities to Procure Like Services. This process is typically referred to as "Piggy Backing".

Owner acknowledges that the Architect will be pursuing the Section 179D tax deduction for energy efficient commercial buildings on this project.

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

.1 AIA Document B101™–2017, Standard Form Agreement Between Owner and Architect

(Paragraphs deleted)

.2 Other documents:

Exhibit "A" – Services; Exhibit "B" - Rates

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*	**ARCHITECT** *(Signature)*
	William D. Rutherford, President
(Printed name and title)	*(Printed name, title, and license number, if required)*

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:53:00 ET on 02/09/2026 under Order No.3104239823 which expires on 12/31/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (1716399945)

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   270 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____