Baker County Public Schools

AGENDA
SCHOOL BOARD MEETING (OPEN TO THE PUBLIC)
Monday, June 19, 2023 - 9:00 AM
District Board Room (270 South Boulevard East, Macclenny, Florida 32063)
Minute Book #40 / Supplemental Book #51 / Page #21

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

1. INVOCATION AND PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL OF MEMBERS

4. PUBLIC HEARINGS

5. RECOGNITIONS / PRESENTATIONS

5.1 Recognize Retiree Johnny Givens (Hire Date: 10/06/1995 ; Retire Date: 03/22/2023)
Sherrie Raulerson - (259-0401)

5.2 Recognize Retiree Jewell Yarbrough (Hire Dates: 09/1992 - 08/1983, 09/1988 - 10/1993, 10/05/2004 ; Retire Date: May 30, 2023)
Sherrie Raulerson - (259-0401)

6. APPROVAL TO CORRECT AND / OR ADD ITEMS TO THE FINAL AGENDA

7. REMOVAL OF ROUTINE ITEMS

8. APPROVAL OF ROUTINE ITEMS

8.1 Approval of the Personnel Items List for Approval on June 19, 2023.
Sherrie Raulerson - (259-0401)

8.2 Approval of the Minutes of the June 5, 2023, School Board Meeting.
Sherrie Raulerson - (259-0401)

8.3 Approval of the Resolution with the District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2023 - June 30, 2024.
Sherrie Raulerson - (259-0401)

8.4 Approval of the Main Contractual Agreement #731-24-020 with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2023 - June 30, 2024.
Sherrie Raulerson - (259-0401)

8.5 Approval of Attachment #24-020-A1 (Instructional Services Program) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2023 - June 30, 2024.
Sherrie Raulerson - (259-0401)

8.6 Approval of the Attachment #24-020-A6 (Enterprise Resource Software) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium,

Effective July 1, 2023 - June 30, 2024.
Sherrie Raulerson - (259-0401)

8.7 Approval to Renew Agreement Attachment #24-020-A10 to the Main Agreement with North East Florida Educational Consortium to Provide Risk Management Services Effective July 1, 2023-June 30, 2024.
Sherrie Raulerson - (259-0401)

8.8 Approval of the Attachment #24-020-A18 (Information Technology) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2023 - June 30, 2024.
Sherrie Raulerson - (259-0401)

8.9 Approval of Attachment #24-020-A27 (Building Code Administrator) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2023 - June 30, 2024.
Sherrie Raulerson - (259-0401)

8.10 Approval of Attachment #24-020-A43 (Human Resource Management Network) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2023 - June 30, 2024.
Sherrie Raulerson - (259-0401)

8.11 Approval of Attachment #24-020-A45 (Document Archiving Program) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2023 - June 30, 2024.
Sherrie Raulerson - (259-0401)

8.12 Approval of the NEFEC Contract Attachment #24-020-A47 to Provide Virtual Instruction Program (VIP) Services, Effective July 1, 2023 - June 30, 2024.
Sherrie Raulerson - (259-0401)

8.13 Approval of Amendment #4 to Grant Proposal "Adult General Education" Federal / No Matching
Carrie Dopson - (259-0408)

8.14 Approval of Amendment #1 to Grant Proposal "ARP IDEA Pre-K 2022-2023" Federal / No Matching
Michael Green - (259-0444)

8.15 Approval of Amendment #1 to Grant Proposal "ARP IDEA K-12" Federal / No Matching
Michael Green - (259-0444)

8.16 Approval of Contract for Services Agreement with Allied Instructional Services to Provide a Board Certified Teacher in Blindness and Visual Impairments, Effective August 10, 2023 - May 25, 2024.
Michael Green - (259-0444)

8.17 Approval of the 2023-2024 Grant Proposal for Perkins V Rural Innovation Grant in the Amount of $43,140.00. Continuation / Federal / No Matching
Carrie Dopson - (259-0408)

8.18 Approval of the 2023-2024 Grant Proposal for Perkins V Secondary Grant in the Amount of $61,758.00. Continuation / Federal / No Matching
Carrie Dopson - (259-0408)

8.19 Approval of the Grant Proposal for "Title I, Part A: Improving the Academic Achievement of the Disadvantaged" in the Amount of $1,363,449.00. New / Entitlement / Federal / No Matching
Traci Wheeler - (259-6776)

8.20 Approval to Renew Family Service Center Interagency Agreement with Hubbard House, Inc., Effective July 1, 2023 - June 30, 2024. (Rate Increase from Previous Year.)
Tina Bradley - (259-0476)

8.21 Approval to Renew Family Service Center Interagency Agreement with Episcopal Children's Services Head Start, Effective July 1, 2023 - June 30, 2024. (Rate Change from Previous Year)
Tina Bradley - (259-0476)

8.22 Approval of to Renew Agreement with Episcopal Children's Services, Inc. for the Head Start Program Facilities, Effective July 1, 2023 - June 30, 2024. (No Changes from Previous Year.)
Tina Bradley - (259-0476)

9. APPROVAL OF ITEMS FOR ACTION

9.1 Approval of Removed Routine Items.
N/A

9.2 Approval to De-authorize and Dispose of Itemized Property on Macclenny Elementary School's Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)
Lynn Green - (259-2551)

9.3 Approval to Rescind the Previous Approval to Remove Property #18884 HP Touchsmart 600 from Westside Elementary School's Property List. (Item was Inadvertantly Submitted for Removal)
Debbie Fraser - (259-4883)

9.4 Approval of the Partnership Agreement with Northeast Florida Community Action Agency Effective July 1, 2023 - June 30, 2028.
Carrie Dopson - (259-0408)

10. CITIZEN INPUT

A Citizen Input form must be completed and submitted to the Board Secretary PRIOR to the beginning of the meeting if you wish to address the Board. You will be called on by the Chairman at the appropriate time. Presentations/comments are limited to three (3) minutes.

11. INFORMATION AND ANNOUNCEMENTS

12. ADJOURNMENT

NOTICE: Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

AGENDA ITEM NO. 5.1

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Sherrie Raulerson - (259-0401)
ITEM TYPE:	Recognition / Presentation
AGENDA SECTION:	**RECOGNITIONS / PRESENTATIONS**
SUBJECT:	Recognize Retiree Johnny Givens (Hire Date: 10/06/1995 ; Retire Date: 03/22/2023)

AGENDA ITEM NO. 5.2

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Sherrie Raulerson - (259-0401)
ITEM TYPE:	Recognition / Presentation
AGENDA SECTION:	**RECOGNITIONS / PRESENTATIONS**
SUBJECT:	Recognize Retiree Jewell Yarbrough (Hire Dates: 09/1992 - 08/1983, 09/1988 - 10/1993, 10/05/2004 ; Retire Date: May 30, 2023)

AGENDA ITEM NO. 8.1

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: June 19, 2023

SUBMITTED BY: Sherrie Raulerson - (259-0401)

ITEM TYPE: Personnel

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Personnel Items List for Approval on June 19, 2023.

ATTACHMENTS:
06.19.2023.Approval of Personnel Items List_S.Raulerson.pdf

PERSONNEL ITEMS LIST FOR APPROVAL ON JUNE 19, 2023

RESIGNATION LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Dunnam	Elizabeth			Teacher, Varying Exceptionalities (197 Days)	Keller Intermediate School	May 30, 2023
Givens	Shantile			Custodian (261 Days, 8 Hours)	Keller Intermediate School	June 22, 2023

EMPLOYMENT LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Anderson	Naomi		Promotion / Transfer Within the Same Site from Vice-Principal (261 Days) / Replacing Thomas Hill	Principal (261 Days)	Baker County Middle School	July 1, 2023
Barton	Pamela		Transfer Custodian (261 Days, 8 Hours) at Westside Elementary School / Replacing Dimitry Standberry / No Vacancy Swap	Custodian (261 Days, 8 Hours)	Keller Intermediate School	May 30, 2023
Bell	Lisa		Transfer from Nutrition Services Assistant (191 Days) at Keller Intermediate School / Replacing Heather Fraze / No Vacancy Swap	Nutrition Services Assistant (191 Days)	Macclenny Elementary School	August 8, 2023
Benefield	Tina		Transfer from Custodian (197 Days, 8 Hours) at Baker County Pre-K / Kindergarten Center / Replacing Hailey Dugger / No Vacancy Swap	Custodian (197 Days, 8 Hours)	Keller Intermediate School	May 30, 2023
Blackshear	Tabitha		Initial Employment / Replacing Brenda Davis	Teacher, Second Grade (197 Days)	Legacy Elementary School	August 2, 2023

EMPLOYMENT LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Brown	Michael		Transfer from Custodian (261 Days, 8 Hours) at Macclenny Elementary School / Replacing Deborah Derby / No Vacancy Swap	Custodian (261 Days, 8 Hours)	Baker County High School	May 30, 2023
Buettgen	Betsy		Transfer from Nutrition Services Manager (193 Days) at Keller Intermediate School / Replacing Norma Harris / No Vacancy Swap	Nutrition Services Manager (193 Days)	Legacy Elementary School (Unit Reassigned from Keller Intermediate School - Reconfiguration)	August 7, 2023
Cabiya	Belinda		Transfer from Custodian (261 Days, 8 Hours) at Macclenny Elementary School / Replacing Christina Folsom / No Vacancy Swap	Custodian (261 Days, 8 Hours)	Keller Intermediate School	May 30, 2023
Carter	Joshua		Transfer from Custodian (261 Days, 8 Hours) at Keller Intermediate School / Replacing Michael Brown / No Vacancy Swap	Custodian (261 Days, 8 Hours)	Macclenny Elementary School	May 30, 2023
Cochran	Magen		Transfer from Nutrition Services Assistant (191 Days) at Baker County Middle School / Replacing Denise Eiserman / No Vacancy Swap	Nutrition Services Assistant (191 Days)	Westside Elementary School	August 8, 2023
Collige	Suzette		Transfer Within the Same Site from Mental Health Counselor (197 Days - 100% ESSER Grant Funded Through 09/30/2024) / New Unit	Mental Health Counselor (197 Days)	Student Services	August 2, 2023

EMPLOYMENT LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Crews	Susan		Transfer from Custodian (261 Days, 8 Hours) at Baker County Pre-K / Kindergarten Center / Replacing Joshua Carter	Custodian (261 Days, 8 Hours)	Keller Intermediate School	May 30, 2023
Davis	Michaelle		Initial Employment / Replacing Tiffany Lloyd	Extended Day Enrichment Program Assistant Supervisor (181 Days)	Baker County Pre-K / Kindergarten Center	August 9, 2023
Derby	Deborah		Transfer from Custodian (261 Days, 8 Hours) at Baker County High School / Replacing Susan Crews / No Vacancy Swap	Custodian (261 Days, 8 Hours)	Baker County Pre-K / Kindergarten Center	May 30, 2023
Dugger	Hailey		Transfer from Custodian (197 Days, 8 Hours) at Keller Intermediate School / Replacing Tina Benefield / No Vacancy Swap	Custodian (197 Days, 8 Hours)	Baker County Pre-K / Kindergarten Center	May 30, 2023
Egan	Sheila		Initial Employment / Replacing Claudia Arnold	Paraprofessional, ESE Ages 3-5 (187 Days)	Baker County Pre-K / Kindergarten Center	August 9, 2023
Eiserman	Denise		Transfer from Nutrition Services Assistant (191 Days) at Westside Elementary School / Replacing Jamie Harris / No Vacancy Swap	Nutrition Services Assistant (191 Days)	Macclenny Elementary School	August 8, 2023
Folsom	Christina		Transfer from Custodian (261 Days, 8 Hours) at Keller Intermediate School / Replacing Belinda Cabiya / No Vacancy Swap	Custodian (261 Days, 8 Hours)	Macclenny Elementary School	May 30, 2023

EMPLOYMENT LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Fraze	Heather		Initial Employment / Replacing Jeri Harvey	Nutrition Services Assistant (191 Days)	Macclenny Elementary School	August 8, 2023
Fraze	Heather		Transfer from Nutrition Services Assistant (191 Days) at Macclenny Elementary School / Replacing Deborah Thompson / No Vacancy Swap	Nutrition Services Assistant (191 Days)	Legacy Elementary School (Unit Reassigned from Keller Intermediate School - Reconfiguration)	August 8, 2023
Givens	Shantile		Transfer from Custodian (261 Days, 8 Hours) at Macclenny Elementary School / Replacing Martha Mann / No Vacancy Swap	Custodian (261 Days, 8 Hours)	Keller Intermediate School	May 30, 2023
Godwin	Eugenia		Transfer from Nutrition Services Assistant (191 Days) at Baker County Pre-K / Kindergarten Center / Replacing Holly Gray / No Vacancy Swap	Nutrition Services Assistant (191 Days)	Westside Elementary School	August 8, 2023
Gray	Holly		Transfer from Nutrition Services Assistant (191 Days) at Westside Elementary School / Replacing Kim Mallett / No Vacancy Swap	Nutrition Services Assistant (191 Days)	Baker County Pre-K / Kindergarten Center	August 8, 2023
Harris	Jamie		Transfer from Nutrition Services Assistant (191 Days) at Macclenny Elementary School / Replacing Eugenia Godwin / No Vacancy Swap	Nutrition Services Assistant (191 Days)	Baker County Pre-K / Kindergarten Center	August 8, 2023

EMPLOYMENT LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Harris	Norma		Transfer from Nutrition Services Manager (193 Days) at Keller Intermediate School / Replacing Melissa Ploucher / No Vacancy Swap	Nutrition Services Manager (193 Days)	Baker County High School	August 7, 2023
Hickox	Heather		Transfer from Teacher on Special Assignment (197 Days) at Baker County Pre-K / Kindergarten Center / Replacing Kelley Murphy	Teacher on Special Assignment (197 Days)	Westside Elementary School	August 2, 2023
Higginbotham	Virginia		Transfer from Nutrition Services Assistant (191 Days) at Baker County High School / Replacing Jennifer Looby / No Vacancy Swap	Nutrition Services Assistant (191 Days)	Legacy Elementary School (Unit Reassigned from Keller Intermediate School - Reconfiguration)	August 8, 2023
Hill	Thomas		Promotion / Transfer from Principal (261 Days) at Baker County Middle School / Replacing Everett Allen Murphy	Executive Director of Teaching and Learning (261 Days)	Superintendent's Office	July 1, 2023
Holmes	Betty		Transfer from Nutrition Services Assistant (191 Days) at Keller Intermediate School / Replacing Irish Williams / No Vacancy Swap	Nutrition Services Assistant (191 Days)	Baker County Pre-K / Kindergarten Center	August 8, 2023
Jackson	Angela		Transfer from Nutrition Services Manager (193 Days) at Baker County Middle School / Replacing Shirley Long / No Vacancy Swap	Nutrition Services Manager (193 Days)	Macclenny Elementary School	August 7, 2023
Jacobs	Amanda		Initial Employment / Replacing Shannon Nordstrom	Teacher, Language Arts (197 Day)	Baker County Middle School	August 2, 2023

EMPLOYMENT LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Lewis	Danyle		Promotion Within the Same Site from Teacher on Special Assignment (197 Days) / Replacing Herself / Unit Reassigned to Assistant Principal	Assistant Principal (261 Days)	Baker County High School	July 1, 2023
Long	Shirley		Transfer from Nutrition Services Manager (193 Days) at Macclenny Elementary School / Replacing Janis Starling / No Vacancy Swap	Nutrition Services Manager (193 Days)	Westside Elementary School	August 7, 2023
Looby	Jennifer		Transfer from Nutrition Services Assistant (191 Days) at Keller Intermediate School / Replacing Rachel Moore / No Vacancy Swap	Nutrition Services Assistant (191 Days)	Baker County Middle School	August 8, 2023
Mallett	Kim		Transfer from Nutrition Services Assistant (191 Days) at Baker County Pre-K / Kindergarten Center / Replacing Shotia Watts / No Vacancy Swap	Nutrition Services Assistant (191 Days)	Baker County High School	August 8, 2023
Mann	Martha		Transfer from Custodian (261, 8 Hours) at Keller Intermediate School / Replacing Shantile Givens / No Vacancy Swap	Custodian (261, 8 Hours)	Macclenny Elementary School	May 30, 2023
Mazzanoble	Valerie		Initial Employment / Replacing George Richard	Teacher, Intellectual Disabilities (197 Days)	Baker County High School	August 2, 2023

EMPLOYMENT LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Milton	John Wyatt		Promotion / Transfer from Teacher on Special Assignment (197 Days) at Baker County Middle School / Replacing Pam Taylor	Director of Transportation (261 Days)	Transportation	May 31, 2023
Monds	Joseph		Transfer from Custodian (261, 8 Hours) at Baker County High School / Replacing Carrie Thornton / No Vacancy Swap	Custodian (261, 8 Hours)	Baker County Pre-k / Kindergarten Center	May 30, 2023
Murphy	Everett Allen		Transfer Within the Same Site from Executive Director of Teaching and Learning (261 Days) / Replacing Robin Mobley	Associate Superintendent of Human Resources (261 Days)	Superintendent's Office	July 1, 2023
Murphy	Kelley		Promotion / Transfer from Assistant Principal (240 Days) at Westside Elementary School / Replacing Debbie Fraser	Principal (261 Days)	Westside Elementary School	July 1, 2023
Paige	Annette		Transfer from Nutrition Services Assistant (191 Days) at Baker County High School / Replacing Magen Cochran / No Vacancy Swap	Nutrition Services Assistant (191 Days)	Baker County Middle School	August 8, 2023
Paige	Carolyn		Transfer from Nutrition Services Assistant (186 Days, 4 Hours) at Baker County Pre-K / Kindergarten Center / Replacing Carrie Williams / No Vacancy Swap - Unit Reassigned from 4 Hours to 3 Hours	Nutrition Services Assistant (186 Days, 3 Hours)	Macclenny Elementary School	August 10, 2023

EMPLOYMENT LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Ploucher	Melissa		Transfer from Nutrition Services Manager (193 Days) at Baker County High School / Replacing Betsy Buettgen / No Vacancy Swap	Nutrition Services Manager (193 Days)	Baker County Pre-K / Kindergarten Center	August 7, 2023
Rhoden	Angela		Promotion Within the Same Site from Teacher on Special Assignment (197 Days) / Replacing Herself / Unit Reassigned to Assistant Principal	Assistant Principal (261 Days)	Baker County High School	July 1, 2023
Rountree	Heather		Initial Employment / Replacing Debora Brin	Bus Driver (186 Days)	Transportation	August 10, 2023
Sharman	Kristin		Transfer from Teacher, Third Grade (197 Days) at Legacy Elementary School / Replacing Don Slayter	Teacher, Science (197 Days)	Baker County High School	August 2, 2023
Sharpe	Chana		Initial Employment / New Unit	Teacher, First Grade (197 Days)	Westside Elementary School	August 2, 2023
Standberry	Dimitri		Transfer from Custodian (261 Days, 8 Hours) at Keller Intermediate School / Replacing Pam Barton / No Vacancy Swap	Custodian (261 Days, 8 Hours)	Westside Elementary School	May 30, 2023
Starling	Janis		Transfer from Nutrition Services Manager (193 Days) at Westside Elementary School / Replacing Angela Jackson / No Vacancy Swap	Nutrition Services Manager (193 Days)	Baker County Middle School	August 7, 2023
Starling	Jennifer		Transfer Within the Same School Site from Teacher, Second Grade (197 Days) / Grade Reconfiguration	Teacher, First Grade (197 Days)	Westside Elementary School	August 2, 2023

EMPLOYMENT LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Starling	Jennifer		Transfer Within the Same School Site from Teacher, First Grade (197 Days) / New Unit	Teacher, Second Grade (197 Days)	Westside Elementary School	August 2, 2023
Stewart	Beverly		Transfer from Nutrition Services Assistant (191 Days) at Westside Elementary School / Replacing Betty Holmes / No Vacancy Swap	Nutrition Services Assistant (191 Days)	Legacy Elementary School (Unit Reassigned from Keller Intermediate School - Reconfiguration)	August 8, 2023
Thompson	Deborah		Transfer from Nutrition Services Assistant (191 Days) at Keller Intermediate School / Replacing Beverly Stewart / No Vacancy Swap	Nutrition Services Assistant (191 Days)	Westside Elementary School	August 8, 2023
Thornton	Carrie		Transfer from Custodian (261 Days, 8 Hours) at Baker County Pre-K / Kindergarten Center / Replacing Joseph Monds / No Vacancy Swap	Custodian (261 Days, 8 Hours)	Baker County High School	May 30, 2023
Watts	Shotia		Transfer from Nutrition Services Assistant (191 Days) at Baker County High School / Replacing Lisa Bell / No Vacancy Swap	Nutrition Services Assistant (191 Days)	Legacy Elementary School (Unit Reassigned from Keller Intermediate School - Reconfiguration)	August 8, 2023
Weber	Kasey		Transfer from Teacher, Third Grade (197 Days) at Legacy Elementary School / Replacing Abbey Woods	Teacher, Mathematics (197 Days)	Baker County High School	August 2, 2023

EMPLOYMENT LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Williams	Cary		Transfer from Nutrition Services Assistant (186 Days) at Macclenny Elementary School / Replacing Carolyn Paige / No Vacancy Swap / Unit Reassigned from 3 Hours to 4 Hours	Nutrition Services Assistant (186 Days, 4 Hours)	Baker County Pre-K / Kindergarten Center	August 10, 2023
Williams	Irish		Transfer from Nutrition Services Assistant (191 Days) at Baker County Pre-K / Kindergarten Center / Replacing Annette Paige / No Vacancy Swap	Nutrition Services Assistant (191 Days)	Baker County High School	August 8, 2023

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Allen	Shelley		Teacher, Second Grade (197 Days)	Legacy Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Baker	Jana		Teacher, First Grade (197 Days)	Legacy Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Boshell	Jean		Paraprofessional, Elementary (187 Days / 100% ESSER Grant Funded Through September 30, 2024)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Boyd	Cynthia		Bookkeeper (216 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Buettgen	Betsy		Nutrition Services Manager (193 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2023-2024

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Burnsed	Amanda		Teacher, First Grade (197 Days)	Legacy Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Carter	Meara Lynn		Teacher, Fourth Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Cochran	Magen		Nutrition Services Assistant (186 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2023-2024
Crews	Jamie		Paraprofessional, ESE Ages 6-21 (187 Days)	Macclenny Elementary School	Year to Year Continuous Employee	2023-2024
Crews	Rebecca		Teacher, Third Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Daniels	Destiny		Paraprofessional, ESE Ages 6-21 (187 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Davis	Jessalyn		Teacher, Third Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Dillingham	Melanie		Teacher, Fourth Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Eiserman	Ella		Nutrition Services Assistant (186 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Eiserman	Melissa		Teacher, Second Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Ferguson	Kathryn		Teacher, Second Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Godwin	Eugenia		Nutrition Services Assistant (191 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2023-2024

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Godwin	Mallory		Paraprofessional, ESE Ages 6-21 (187 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Goodwin	Sandra		Teacher, Third Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Grendzinski	Myriah		Speech and Language Associate (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Harris	Norma		Nutrition Services Manager (193 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2023-2024
Henderson	Sherri		Teacher, Fourth Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Hodges	Felicia		Paraprofessional, ESE Ages 6-21 (187 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Hollingsworth	Lacey		Teacher, Third Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Holmes	Betty		Nutrition Services Assistant (191 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2023-2024
Horne	Ridge		Teacher, Physical Education (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Jackson	Angela		Nutrition Services Manager (193 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2023-2024
Keith	Rita		Nutrition Services Assistant (191 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2023-2024

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Long	Shirley		Nutrition Services Manager (193 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
McLeod	Mykayla		Teacher, Second Grade (197 Days)	Legacy Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Mitchell	Jennifer		Teacher, First Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Mixon	Marina		Teacher, First Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Norman	Tiffany		Teacher, First Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Padgett	Deborah		Paraprofessional, ESE ages 6-21 (187 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Ploucher	Melissa		Nutrition Services Manager (193 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2023-2024
Raulerson	Hannah		Teacher, Second Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Richardson	Melissa		School Secretary (216 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Roberts	Holly		Registered Nurse (197 Days)	Macclenny Elementary School	Year to Year Continuous Employee	2023-2024
Roberts	Tyler		Paraprofessional, Elementary PE (187 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Sapp	Amy		Executive Secretary to the Superintendent of Schools and School Board Members (261 Days)	Superintendent's Office	Annual Contract (Pending Availability of Funding)	2023-2024
Scott	Joyce		Paraprofessional, Title I Elementary (187 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Sharman	Kristin		Teacher, Third Grade (197 Days)	Legacy Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Sharp	Amber		Teacher, Second Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Smith	Wendy		Teacher, Third Grade (197 Days)	Legacy Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Southey	Laurie		Teacher, Third Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Sowell	Jana		Teacher, Third Grade (197 Days)	Legacy Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Starling	Janis		Nutrition Services Manager (193 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Thacker	Myriah		Teacher, Second Grade (197 Days)	Legacy Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024
Thompson	Debra		Nutrition Services Assistant (191 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2023-2024
Weber	Kasey		Teacher, Third Grade (197 Days)	Legacy Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Williams	McKenzie		Nutrition Services Assistant (186 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2023-2024
Willingham	Rebecca		Teacher, First Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2023-2024

EXTRA DUTY LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Anderson	Jacob			Curriculum Mapping for CTE Development	$29.60 Per Hour / Maximum 16 Hours / Funding Source: Federal	June 1, 2023 - June 30, 2023
Cantrell	Corey			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 16 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Carver	Andrea			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 13 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Chase	Shelby			Summer Hours for ESE Extended School Year	Regular Hourly Rate / Maximum 91 Hours / Funding Source: Federal	June 12, 2023 - July 12, 2023
Clardy	Cynthia Alane			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 12 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Combs	Tiffany			Summer of Success Credit Recovery Teacher	Regular Hourly Rate / Maximum 15 Hours / Funding Source: Federal	July 10, 2023 - July 13, 2023
Craven	Morgan			Extended School Year (ESY) Planning, IEP Records Review, Etc.	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	May 31, 2023 - August 1, 2023
Cushenbery	Haley			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 12 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023

EXTRA DUTY LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Decker-Richard	Sherri			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 16 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Delisle	Steve			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 16 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Garber	Amanda			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 12 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Godbold	Arlene			CPR Training	Regular Hourly Rate / Maximum 8 Hours / Funding Source: Federal	May 26, 2023 - May 26, 2023
Gregonis	Vincent			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 4 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Grendzinski	Mariah			Extended School Year (ESY) Speech and Language Therapy	Regular Hourly Rate / Maximum 90 Hours / Funding Source: Federal	June 12, 2023 - July 12, 2023
Hall	Cynthia			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 13 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Hall	Karl			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 12 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Haynes	Candace			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 13 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Helms	Joy			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 12 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Hickox	Heather			Teacher on Special Assignment Summer Hours	Regular Hourly Rate / Maximum 90 Hours / Funding Source: General	May 31, 2023 - June 29, 2023

EXTRA DUTY LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Hite	Jennifer			Summer of Success Credit Recovery Teacher	Regular Hourly Rate / Maximum 15 Hours / Funding Source: Federal	July 10, 2023 - July 13, 2023
Kittrell	Jessica			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 13 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Lane	Kimbra			Summer VPK Teacher	Regular Hourly Rate / Maximum 119 Hours / Funding Source: General	May 31, 2023 - July 19, 2023
Lewis	Danyle			Teacher on Special Assignment Summer Hours	Regular Hourly Rate / Maximum 90 Hours / Funding Source: General	May 31, 2023 - June 29, 2023
Lewis	Danyle			Summer of Success Credit Recovery Teacher	Regular Hourly Rate / Maximum 91.5 Hours / Funding Source: Federal	May 31, 2023 - June 29, 2023
Lowther	Elena			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 12 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Mays	Erica			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 16 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Mazzanoble	Valerie			Summer Professional Development	$24.53 Per Hour / Maximum 40 Hours / Funding Source: Federal	June 5, 2023 - July 28, 2023
McHenry	Jessica			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 16 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Mobley	Brandy			Extended School Year (ESY) Speech and Language Therapy	Regular Hourly Rate / Maximum 90 Hours / Funding Source: Federal	June 12, 2023 - July 12, 2023
Rhoden	Angela			Training for Best Practices for Schoolwide Tier I Behavior Interventions	$24.53 Per Hour / Maximum 10 Hours / Funding Source: Federal	June 26, 2023 - June 27, 2023

EXTRA DUTY LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Rhoden	Angela			Teacher on Special Assignment Summer Hours	Regular Hourly Rate / Maximum 90 Hours / Funding Source: General	May 31, 2023 - June 29, 2023
Rhoden	Angela			Summer of Success Credit Recovery Teacher	Regular Hourly Rate / Maximum 91.5 Hours / Funding Source: Federal	May 31, 2023 - June 29, 2023
Rice	Tammy			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 13 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Robinson	Karen			Bookkeeper Summer Hours	Regular Hourly Rate / Maximum 50 Hours / Funding Source: General	July 5, 2023 - July 18, 2023
Rountree	Heather			Summer of Success Bus Driver	$23.00 Per Hour / Maximum 69 Hours / Funding Source: Federal	May 31, 2023 - July 12, 2023
Rowell	Shawna			Summer of Success Substitute Teacher	Regular Hourly Rate / As Needed / Funding Source: Federal	May 31, 2023 - July 12, 2023
Rowland	Rebekah			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 12 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Smith	Whitney			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 13 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Spurlock	Jarred			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 16 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Taylor	Joshua			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 4 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Taylor	Rodney Quentin			Summer Media Hours	Regular Hourly Rate / Maximum 12 Hours / Funding Source: Federal	June 1, 2023 - June 30, 2023

EXTRA DUTY LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Teague	Tami			Data Entry Operator Guidance Summer Hours	Regular Hourly Rate / Maximum 50 Hours / Funding Source: General	July 5, 2023 - July 18, 2023
Wallace	Joseph			Summer Curriculum Mapping	$29.60 Per Hour / Maximum 12 Hours / Funding Source: Federal	May 31, 2023 - June 30, 2023
Yeager	Kelly			Summer of Success Front Office Staff / Data Processor	Regular Hourly Rate / Maximum 105 Hours / Funding Source: Federal	June 5, 2023 - July 19, 2023

SUPPLEMENT LIST FOR APPROVAL ON JUNE 19, 2023						
LAST NAME	**FIRST NAME**	**SPECIAL NOTE**	**LOCATION**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Mays	Kevin		Baker County High School	High School Athletic Director	Board Approved Rate	2023-2024
Mays	Kevin		Baker County High School	Varsity Football Head Coach	Board Approved Rate	2023-2024
Mazzanoble	Valerie		Baker County High School	ESE Teacher	Board Approved Rate	2023-2024
McLarty	Kelly	For Brianna Dove / 90 Days Only	Baker County Pre-K / Kindergarten Center	Peer Teacher	Board Approved Rate - Prorated	2023-2024
Rowan	Tanyia	For Leigh Ann Canaday / 90 Days Only	Baker County Pre-K / Kindergarten Center	Peer Teacher	Board Approved Rate - Prorated	2023-2024
Rowan	Tanyia	For Savannah Dunbar / 90 Days Only	Baker County Pre-K / Kindergarten Center	Peer Teacher	Board Approved Rate - Prorated	2023-2024

LEAVE LIST FOR APPROVAL ON JUNE 19, 2023					
LAST NAME	**FIRST NAME**	**MI**	**# OF DAYS**	**TYPE OF LEAVE**	**EFFECTIVE DATES**
Ray	Priscilla		8 Days	Illness in the Line of Duty	May 17, 2023 - May 29, 2023

SUBSTITUTE LIST FOR APPROVAL ON JUNE 19, 2023					
LAST NAME	**FIRST NAME**	**MI**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Matthews	Michael		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	May 30, 2023
Mazzanoble	Valerie		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	June 5, 2023

AGENDA ITEM NO. 8.2

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: June 19, 2023

SUBMITTED BY: Sherrie Raulerson - (259-0401)

ITEM TYPE: Minutes

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Minutes of the June 5, 2023, School Board Meeting.

ATTACHMENTS:
06.19.2023.Approval of the 06.05.2023.Minutes_S.Raulerson.pdf

Baker County Public Schools

MINUTES
SCHOOL BOARD MEETING (OPEN TO THE PUBLIC)
Monday, June 5, 2023 - 5:00 PM
Baker County High School (1 Wildcat Drive, Glen St. Mary, Florida 32040)
Minute Book #40 / Supplemental Book #51 / Page #20

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

1. INVOCATION AND PLEDGE OF ALLEGIANCE

The Baker County School Board met on Monday, June 5, 2023, at 5:00 p.m. at Baker County High School located at 1 Wildcat Drive, Glen St. Mary, Florida 32040. The purpose of this meeting was to hold the regularly scheduled Board meeting. Chairperson Paula T. Barton announced that Board Member Jack Baker Jr. was going to give the invocation followed by the Pledge of Allegiance led Westside Elementary School student Paisley Roberts.

2. CALL TO ORDER

Chairperson Barton called the meeting of the Baker County School Board to order and asked for a roll call of members.

3. ROLL CALL OF MEMBERS

The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Tiffany McInarnay, Amanda Hodges, Jack Baker Jr., and Mandi Canaday. Superintendent Sherrie Raulerson and School Board Attorney Jeffrey Grosholz were both present at the meeting.

4. PUBLIC HEARINGS

There were no public hearings at this meeting.

5. RECOGNITIONS / PRESENTATIONS

5.1 Recognize "Academic Achievers" from the Glen Community (Grades 1-3)

Superintendent Raulerson, Board Members, and the respective principals congratulated the Academic Achievers. The student honorees were presented with a school certificate, a paw pride medallion, Woody's meal ticket, and an academic achiever bracelet.

5.2 Recognize the Baker County Middle School Softball Team

Superintendent Raulerson recognized the Baker County Middle School softball team and coaches for their back-to-back championships. The players and coaches were presented with a certificate of achievement.

5.3 Recognize Baker County Middle School Talent Show Winner

Superintendent Raulerson recognized Cali-Marie Williams as the Baker County Middle School talent show winner. Cali-Marie sang The Greatest Love of All by Whitney Houston and was presented with a certificate of achievement.

6. APPROVAL TO CORRECT AND / OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

7. REMOVAL OF ROUTINE ITEMS

Chairperson Barton asked if any Board member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

8. APPROVAL OF ROUTINE ITEMS

Chairperson Barton entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson:
Tiffany McInarnay made a motion to approve the routine items, seconded by Jack Baker Jr.. The motion carried 5-0.

8.1 Approval of the Personnel Items List for Approval on June 5, 2023.

8.2 Approval of the Minutes of the May 15, 2023, Expulsion Hearing.

8.3 Approval of the Minutes of the May 15, 2023, School Board Meeting.

8.4 Approval of the Financial Reports for the Month Ending April 30, 2023.

8.5 Approval of Amendment #1 to Grant Proposal "High Imact Reading Interventions and Targeted Supports" Federal / No Matching

8.6 Approval of Grant Proposal "Title V, Part B: Rural and Low Income School Program" in the Amount of $117,574.00. New / Entitlement / Federal / No Matching

8.7 Approval to Reimburse Lynn Peters (Parent) Mileage for Transporting Son To and From Baker County High School. Funding Source: IDEA

8.8 Approval to Reimburse Courtland Kight (Parent) Mileage for Transporting Daughter To and From Central Riverside Elementary in Jacksonville. Funding Source: IDEA

8.9 Approval to Reimburse Kimberly Spurlock (Parent) Mileage for Transporting Son To and From Baker County Middle School. Funding Source: 2022-23 IDEA Grant

8.10 Approval of to Renew Agreement with Resolutions in Special Education, Inc. Effective July 1, 2023 - June 30, 2024. (No Changes from Previous Agreement.)

8.11 Approval of the Agreement with the Baker County Sheriff's Office for School Crossing Guards, Effective July 1, 2023 - June 30, 2024.

8.12 Approval of the Agreement with the Baker County Sheriff's Office for School Resource Officers at All Six School Sites Effective July 1, 2023 - June 30, 2024.

8.13 Approval of the Mobile Home Property Agreement with Mike Hauge, Effective July 1, 2023 - June 30, 2024.

8.14 Approval of the Mobile Home Property Agreement with Ben Anderson, Effective July 1, 2023 - June 30, 2024.

8.15 Approval of the Mobile Home Property Agreement with Michael Antonini, Effective July 1, 2023 - June 30, 2024.

8.16 Approval to Renew the Agreement with ProCare Therapy to Provide a Board Certified Behavior Analyst Effective August 10, 2023 - May 24, 2024. Funding Source: Pre-K ARPA 2.

8.17 Approval of the 2023-2024 Extended Day Enrichment Program Fees and Payment Schedule.

8.18 Approval of the 2023-2024 Extended Day Enrichment Program Policy and Procedures Manual.

8.19 Approval of the March 2023 District Property Inventory.

8.20 Approval of the April 2023 District Property Inventory.

8.21 Approval of the May 2023 District Property Inventory.

9. APPROVAL OF ITEMS FOR ACTION

9.1 Approval of Removed Routine Items.
There were no removed routine items. Therefore, no action was taken on this agenda item.

9.2 Approval to De-authorize and Dispose of Itemized Property on Macclenny Elementary School's Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)
Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson:
Mandi Canaday made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

9.3 Approval to De-authorize and Dispose of Itemized Property on Westside Elementary School's Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)
Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson:
Amanda Hodges made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.

9.4 Approval to De-authorize and Dispose of Itemized Property on Keller Intermedate School's Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)
Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson:
Tiffany McInarnay made a motion to approve, seconded by Mandi Canaday. The motion carried 5-0.

9.5 Approval to De-authorize and Dispose of Itemized Property on Baker County High School's Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)
Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson:
Jack Baker Jr. made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

9.6 Approval to De-authorize and Dispose of Itemized Property on Superintendent's Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)
Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson:
Mandi Canaday made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.

9.7 Approval to Award Bid for the Covered Playground Area at Westside Elementary School to Little & Williams, Inc. in the Amount of $285,850.00 for Base Bid and $20,433.00 for Alternate 1.
Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson:
Tiffany McInarnay made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

9.8 Approval to Award Bid to Re-Roof Buildings 1 and 2 at Baker County Pre-K / Kindergarten Center to BBG Contracting in the Amount of $361,858.85.
Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson:
Jack Baker Jr. made a motion to approve, seconded by Mandi Canaday. The motion carried 5-0.

9.9 Approval of the Commercial Specialties, LLC. Federal Contract Addendum (BCMS Lockers).
Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson:

Tiffany McInarnay made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

9.10 Approval of the CC Borden Construction, Inc. Federal Contract Addendum (BCHS HVAC).
Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson:
Mandi Canaday made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.

9.11 Approval of the 2023-2024 District K-12 Comprehensive Evidence Based Reading Plan.
Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson:
Jack Baker Jr. made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

9.12 Approval of the Revised 2023 Board Meeting Calendar Dates, Times, and Locations in Order to Adhere to the TRIM Timeline.
Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson:
Tiffany McInarnay made a motion to approve, seconded by Mandi Canaday. The motion carried 5-0.

9.13 Approval of the 2023-2024 Dual Enrollment Articulation Agreement with Florida Gateway College.
Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson:
Amanda Hodges made a motion to approve, seconded by Mandi Canaday. The motion carried 5-0.

10. CITIZEN INPUT

A Citizen Input form must be completed and submitted to the Board Secretary PRIOR to the beginning of the meeting if you wish to address the Board. You will be called on by the Chairman at the appropriate time. Presentations/comments are limited to three (3) minutes.
No individual in the audience addressed the Board with citizen concerns at this meeting.

11. INFORMATION AND ANNOUNCEMENTS

Superintendent Raulerson noted that it had been an incredible school year with great academic and extracurricular achievements.

12. ADJOURNMENT

Since there was no further business to come before the Board:
Mandi Canaday made a motion to adjourn, seconded by Amanda Hodges. The motion carried via general consensus 0-0.

_____ _____

Superintendent Board Chairperson

AGENDA ITEM NO. 8.3

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Sherrie Raulerson - (259-0401)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the Resolution with the District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2023 - June 30, 2024.

ATTACHMENTS:
06.19.2023.Approval of NEFEC 2023-2024 Resolution_S.Raulerson.pdf

North East Florida Educational Consortium
2023-2024 Membership

This signature page is incorporated into and subject to all terms and conditions of the master contractual agreement between the District School Board of Baker County and the District School Board of Putnam County on behalf of the North East Florida Educational Consortium.

Baker County District Schools is participating in the following programs for 2023-2024:

Program:	Fee:
NEFEC Membership: Resolution Main Contract #731-24-020	$15,880.35
Instructional Services Program (ISP) - #24-020-A1	$24,167.50
Enterprise Resource Software– #24-020-A6	Education Technology Serv. Fee = $182,941.00 Skyward Annual License Fee = $57,132.00
Risk Management - #24-020-A10	$1,052,211.43
Information Technology - #24-020-A18	__Package 1 = $19,500, or __Package 2 = $24,500
Building Code Administrator - #24-020-A27	$25,180.29
Human Resources Management Network - #24-020-A43	$4,377.90
Document Archiving - #24-020-A45	$791.47
Virtual Instruction - #24-020-A47	See attachment for cost per student

APPROVED AND RECOMMENDED FOR SIGNING

District School Board of Baker County

_____
by Sherrie Raulerson, Superintendent

Dated:_____

_____
by Paula Barton, Chairperson

Dated:_____

District School Board of Putnam County

_____
by Richard M. Surrency, Sr. Ed.D., Superintendent

Dated: _____

_____
by Sandra Gilyard, Chairperson

Dated: _____

North East Florida Educational Consortium

_____
by Dr. Patrick J. Wnek, Executive Director

Dated: _____

RESOLUTION

A RESOLUTION OF THE DISTRICT SCHOOL BOARD OF BAKER COUNTY, FLORIDA, ADOPTING A PLAN FOR COOPERATING WITH SCHOOL BOARDS OF OTHER DISTRICTS IN THIS STATE AND ESTABLISHING A PROCEDURE AND CONDITIONS FOR SUCH OPERATION OF AN EDUCATIONAL CONSORTIUM, AND CONTRACT FOR THE PURCHASE OF CERTAIN MATERIALS, SUPPLIES, EQUIPMENT, AND SERVICES TO BE USED OR PERFORMED IN RESPECTIVE SCHOOL SYSTEMS.

WHEREAS, the District School Board of Baker County, Florida, hereafter referred to as the **Board**, has the power and the duty among other responsibilities to cooperate with other agencies in joint projects, programs and services through participation in an Educational Consortium, when it is in the best interest of the educational system and the taxpayers of Baker County and for the best interest of the educational system and the school children in meeting the school districts needs, and

WHEREAS, it is necessary to adopt plans for cooperating with school boards of other districts in this State, and in order to initiate this cooperation and these plans it is necessary that the Consortium be initiated by resolutions spread upon the minutes of each school board concerned, and

WHEREAS, the school boards of Baker, Bradford, Columbia, Dixie, Flagler, Gilchrist, Hamilton, Lafayette, Levy, Nassau, Putnam, Suwannee and Union Counties, P.K. Yonge Developmental Research School, and the Florida School for the Deaf and the Blind, plus any other who adopts a like resolution, have expressed a desire to enter into a collaboration of separate public entities (which is not a partnership, and in which none of the collaborating institutions may incur debt on behalf of any of the others or bind any of the others in contract, and which collaboration is a consortium called the North East Florida Educational Consortium "NEFEC") through which the participating counties may jointly perform, bid, contract for, and purchase certain materials, supplies, equipment, and services to be used in respective school systems and operate programs as authorized and permitted by law and State Board of Education Rules including, but not limited to, those listed in Section I of this resolution. The Superintendents of each of the collaborating school boards shall serve as a member of the Board of Directors of NEFEC.

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT SCHOOL BOARD OF BAKER COUNTY, FLORIDA, IN A REGULAR SESSION ON JUNE 19, 2023, AT THE BAKER COUNTY SCHOOL ADMINISTRATION BUILDING, MACCLENNY, FLORIDA, AS FOLLOWS:

SECTION 1. That the District School Board of Baker County, Florida, ("Board") does hereby determine that it is in the best interest of the taxpayers and students of Baker County to cooperate with other counties in the operation of an educational consortium, known as the North East Florida Educational Consortium (NEFEC) which shall include, but not be limited to bidding, contracting, and purchasing arrangements pursuant to a plan to implement the following services and/or programs:

(a) Grants (federal, state, and private): *pursuant to eligibility*

- FDLRS (Florida Diagnostic and Learning Resources System): *no cost / grant funded*
- Education Innovation and Research/Rural Connect: *no cost / grant funded*
- FDLRS Statewide Administration Project: *no cost / grant funded*
- Institute for Small and Rural Districts: *no cost / grant funded*
- Title IV Part A: *no cost / grant funded*
- Title IX Part A: *no cost / grant funded*
- Progress Monitoring Implementation Support Grant: *no cost / grant funded*
- Regional Resiliency Hub Grant: *no cost / grant funded*

(b) Instructional Services Program: *contracted services*

- Opportunity to participate in any grant awarded in FY 23-24: *pursuant to eligibility requirements.*
    - Professional Learning Catalogue (Master Inservice Plan), including endorsement and add-on certification plans.
- Leadership Plan Development
- Professional Development Certification Program
- Textbook adoption for core areas
- Grant writing support
- NOELs networking
- Technical and implementation assistance for legislative mandates
- Career and Technical Education Networking and Support
- College and Career Acceleration Support
- Principal Leadership Academy: *per participant fee*

- Aspiring Leaders Program: *per participant fee*
- Regional PLCs for Principals
- Florida B.E.S.T. Standards professional learning
- General Knowledge Test Review professional learning
- Literacy professional learning
- Clinical Educator and Mentor professional learning
- BODLDP (Board of Directors Leadership Development Program)
- NEFEC Connect Professional learning

(c) E-Learning (professional development courses): *per participant fee – discounted rate*

(d) Risk Management: *contracted services*

(e) Policy Development, Revision, and Update Service: *no cost/supported via NEFEC (approx. value of $5K per district for revision and annual update)*

(f) Printing Services: *discounted printing services*

(g) Educational Technology Services: *contracted services* (student information, human resources, finance)

(h) Human Resources Management Network: *partially supported by NEFEC/ contracted services*

(i) Public Relations/Web Services: *no cost / supported via NEFEC*

(j) Legislative Network Services: *partially supported by NEFEC funding/membership fee*

(k) Building Code Program: *contracted services*

(l) Information Technology: *contracted services*

(m) Virtual Instruction Program: *contracted services*

(n) Any other services or programs deemed necessary by the Board of Directors of the Consortium

Each school district shall have the option of participating in any or all of the above services and/or programs through individual contracts unless otherwise specified in this Resolution.

SECTION 2. That the Board agrees to accept the procedures adopted by the participating boards and agrees to be bound by any contracts and bids once they have been let or executed.

SECTION 3. That Board does hereby agree that the Educational Consortium shall be managed by an Executive Director and all policies will be set by the NEFEC Board of Directors, composed of the Superintendents (or equivalent position) of the participating school districts. All personnel employed by the District School Board of Putnam County (the host school district or district of record), on behalf of

NEFEC, will be governed by the host school district school board's policies.

SECTION 4. NEFEC's business office and physical operation will be located in Putnam County, Florida.

SECTION 5. That the NEFEC Board of Directors shall determine the needed services, products and/or programs; establish the charge for services rendered by NEFEC to the Cooperating Boards or other School Boards availing themselves of the services offered by the NEFEC; set policies; recommend the establishment of positions and individuals for appointment to the district of record; and establish a uniform method for participating school districts to evaluate services and/or programs provided.

SECTION 6. That all procedures, contracts and bidding shall comply with all applicable State Laws, State Board of Education Rules, and policies of the District School Board wherein the business office of NEFEC is located.

SECTION 7. That the member school district shall pay a base assessment of $2,725.00 plus $1.85 per unweighted FTE, based on 2022-2023 FEFP Third Calculation FTE enrollment minus Family Empowerment Scholarship (FES) students as of February 2023, for the general operation of NEFEC, $747.60 for Indirect Cost fees to be rebated to Putnam County District Schools, serving as Fiscal Agent, and a base assessment of $3,500.00 for participation in the NEFEC Legislative Network Services Program.

SECTION 8. This resolution and the agreement set forth herein shall be in full force and effect for the 2023-2024 fiscal year, at which time this agreement shall become null and void, unless affirmative action by appropriate resolution is taken by each and all the school boards participating in the Educational Consortium.

SECTION 9. That this agreement between the cooperating school boards of the NEFEC, as set forth in this resolution, will be in operation and effective from July 1, 2023, by action of the various school boards named herein, and upon adoption by the Cooperating Boards joined together in NEFEC shall be binding from said date of July 1, 2023.

SECTION 10. The official name of the educational consortium is North East Florida Educational Consortium ("NEFEC") and has been in existence since July 1, 1976.

AGENDA ITEM NO. 8.4

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Sherrie Raulerson - (259-0401)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the Main Contractual Agreement #731-24-020 with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2023 - June 30, 2024.

ATTACHMENTS:
06.19.2023.Approval of NEFEC 2023-2024 #731-24-020_S.Raulerson.pdf

CONTRACTUAL AGREEMENT

731-24-020

The District School Board of Baker County

AND

The District School Board of Putnam County on behalf of the

North East Florida Educational Consortium

THIS CONTRACT between the District School Board of Baker County, herein referred to as the **BOARD**, and the District School Board of Putnam County on behalf of the North East Florida Educational Consortium, herein referred to as **NEFEC**, is for the purpose of providing services and/or products that may not be otherwise available to the Board or provided with greater efficiency at less cost. Such services and/or products are more specifically described in subsequent contract attachments which, upon approval, become a part of this contract.

NOW THEREFORE, in consideration of the mutual covenants and conditions hereinafter stated, the above described parties covenant and agree as follows:

1. The above stated recital is true and correct and is incorporated herein by reference as a Contract term.
2. This contract shall begin on July 1, 2023. All work shall be completed by June 30, 2024, unless otherwise indicated in specific attachments.
3. No payment will be invoiced or paid for any work performed after June 30, 2024, unless otherwise indicated in specific attachments.
4. NEFEC shall be in compliance with the following:
   (a) Title 42 United States Code Section 2000d (Section 601, Title VI, Civil Rights Act of 1964, as amended). NEFEC shall be in compliance with Sections 1011.62 and 1012.98 as amended by Florida Statutes and State Board Rules where applicable.
   (b) Title 29 United States Code Section 794 (Section 504, Rehabilitation Act of 1973, as amended).
   (c) Title 20 United States Code Section 1681 (Section 901, Title IX, Pub. L. 92-318, prohibiting discrimination on the basis of sex) unless NEFEC has been declared exempt or deferred from these provisions.

   Performance by the Board of any of its obligations under this contract shall

be subject to NEFEC's compliance with such provisions.

5. The performance by the Board of any of its obligations under this contract shall be subject to and contingent upon the availability of monies lawfully applicable for such purposes. If the Board deems, at any time during the term of the contract, that monies lawfully applicable to any attachment to this contract shall not be available for the remainder of the term, the Board shall immediately so notify NEFEC by phone, fax or e-mail to be followed in writing no less than five (5) days after the determination, whereupon the obligations of the parties herein shall end upon the giving of such notice, and such attachments of this contract shall be considered as canceled by mutual consent as provided in Paragraph 6.

6. Upon Contract cancellation, only the costs actually accrued to the date of cancellation will be due and payable and all work completed and paid for prior to the effective date of the cancellation of the contract will become the property of the Board and will be turned over promptly by NEFEC. Any services(s) and/or product(s) reflected in the attachments to this contract may, in addition to the reason provided in paragraph 5, above, be canceled only by:

   (a) mutual consent of both parties, or

   (b) either party upon giving ninety (90) days written notice to the other, unless otherwise indicated in specific attachments.

7. Should NEFEC be unable to deliver as required in this contract, NEFEC may propose a contract amendment. There is no obligation on the part of the Board to concur in such a proposal or to accept late delivery of any product except and unless the failure to deliver is due to an “act of God” or “force majeure”. An “act of God” or “force majeure” is defined as An “act of God” or “force majeure” is defined for purposes of this contract as strikes, lockouts, sit-downs, material or labor restrictions by any governmental authority, unusual transportation delays, riots, floods, washouts, explosions, earthquakes, fire, storms, weather (including wet grounds or inclement weather which prevents construction), acts of the public enemy, wars, insurrections and any other cause not reasonably within the control of NEFEC and which by the exercise of due diligence NEFEC is unable, wholly or in part, to prevent or overcome. Unless this contract is properly amended, in the event of non-delivery, all liability for payments for the product(s) by the Board shall expire on the day following the specified due date.

8. This contract may be changed or modified only by an amendment executed in the same manner as the original.

9. This is a flat fee contract. No amounts will be due, nor will there be any Board obligation, except for payments specified to be made, and then only if products are delivered on or before the date(s) specified or as may be amended pursuant to other provisions in this contract.

10. NEFEC shall provide to the Board written progress reports for each attachment to the contract as may be reasonably requested. Invoices shall be prepared for the amount due as specified in each attachment to the contract and delivered to the district administrator with appropriate reports and/or products. The district administrator will review each report and/or product and confirm to the finance officer over his/her signature on the invoice accompanying such progress and/or final reports that all obligations of NEFEC have been met pursuant to the contract and that payment should be made according to such invoices.

11. The Board agrees as follows:

    (a) To cooperate in all matters requiring concurrences or approval.

    (b) To designate in writing to NEFEC a district administrator to act for the Board in all matters pertaining to this contract up to and including all reports, drafts, products and invoices.

    (c) To pay to NEFEC the amount indicated in each attachment for the product(s) and/or services(s) reflected therein. All payments are due in forty (40) days from the date on the invoice, in accordance to 215.422, Florida Statue. If payment is not made within ninety (90) days service(s) will be discontinued, unless brought to the NEFEC Board's attention for further action.

12. NEFEC agrees to provide the products(s) and/or services(s) as per each attachment to this contract.

13. Each Attachment to this Contract is incorporated by reference herein. Any additional Attachments, executed after the effective date of this Contract, shall be incorporated into this Contract. Said Attachments shall have a signature page and appropriate reference to this Contract.

14. If a conflict arises between the terms of any Attachment and this Contract, the terms of the Attachment shall control.

15. In cases whereby NEFEC receives federal grant dollars and disburses those funds to districts

through cash advances and cost reimbursements, the following rules and regulations apply: Subject to the receipt of these funds from the Florida Department of Education and/or the United States Department of Education, NEFEC agrees to compensate the Board, on a cost-reimbursable or cash advance basis. This decision is based upon the specific language in the federal project awarded to NEFEC.

16. This contract is subject to the Laws of the State of Florida, in particular, the below listed provisions found in Sections 287.058, 287.0582, and 215.422, Florida Statutes:

287.058

(1)

a. All bills for fees or other compensation for services must be submitted in detail sufficient for a proper pre-audit and post-audit thereof.

b. All bills for any travel expenses must be submitted in accordance with Section 112.061, Florida Statutes.

c. This contract may be unilaterally canceled by either party hereto if the other party refuses to allow public access to all documents, papers, letters, or other material subject to the provision of chapter 119, Florida Statutes, and made or received by such party in conjunction with this contract.

(2) An authorized representative of the agency head and NEFEC, prior to the rendering of any contractual service, shall sign the written contract.

287.0582 - The State of Florida's performance obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

215.422 - Agencies have five (5) working days to inspect and approve goods and services, unless the bid specifications, purchase order or contract specifies otherwise. With the exception of payments to health care providers for hospital, medical, or other health care services, if payment is not available within forty (40) days, measured from the date the invoice is received or the goods or services are received, inspected and approved, whichever is later, a separate interest penalty set by the Comptroller pursuant to Section 55.03, Florida Statutes will be due and payable in addition to the invoice amount. Payments to health care providers for hospitals, medical or other health care services shall be made not more than thirty-five (35) days from the date eligibility for payment is determined. Invoices returned to a vendor due to preparation errors will result in a payment delay. Invoice payment requirements do not

start until a properly completed invoice is provided to the agency.

17. The parties recognize and agree NEFEC is a public entity and is therefore subject to the limitations of liability under the provisions of Sovereign Immunity. All provisions in this contract and any of its attachments or amendments shall be subject to the State of Florida law pertaining to Sovereign Immunity notwithstanding anything to the contrary contained in such documents.

18. LIMITATION OF LIABILITY, WARRANTY, APPLICABLE LAW:

NEFEC shall not be liable to the Board or any third party for any incidental, indirect, exemplary, special or consequential damages, under any circumstances, including, but not limited to, lost revenue or savings, loss of goodwill, or the loss of use of any data, even if NEFEC had been advised of, knew, or should have known, of the possibility thereof. Under no circumstances shall NEFEC's aggregate cumulative liability hereunder, whether in contract, tort, or otherwise, exceed the total amount of fees actually paid by the Board under this annual agreement. The Board acknowledges that the fees paid reflect the allocation of risk set forth in this agreement and that NEFEC would not enter into this agreement without these limitations on its liability.

All software and services are provided "as is" without any warranty whatsoever, including but not limited to any functionality. The Board recognizes that the "as is" clause of this agreement is an important part of the basis of this agreement, without which NEFEC would not have agreed to enter this agreement. Consortium disclaims all warranties, express, implied, or statutory, regarding the software and services, including any warranties of merchantability, fitness for a particular purpose, title, and non-infringement. No representation or other affirmation of fact regarding software and services shall be deemed a warranty for any purpose or give rise to any liability whatsoever. The Board acknowledges that they have relied on no warranties or statements other than as may be set forth herein. It is understood that this agreement includes a release of all known and unknown claims. To the extent permitted by law, NEFEC warrants that any works provided under the agreement do not violate the copyright rights of any third parties and assumes liability for any claims relating to copyright infringement.

This Agreement and any dispute arising hereunder shall be construed in accordance with the laws of the State of Florida without regard to principles of conflict of laws. For the purpose of this Agreement, the Board consents to the personal jurisdiction and venue of the state courts located in

Palatka, Putnam County, Florida. If any provision of this Agreement is prohibited by law or held to be unenforceable, the remaining provisions hereof shall not be affected, and this Agreement shall continue in full force and effect as if such unenforceable provision had never constituted a part hereof, and the unenforceable provision shall be automatically amended to so as to best accomplish the objectives of such unenforceable provision within the limits of applicable law. This Agreement may be executed in counterparts, each of which shall be deemed an original but all of which together shall constitute the same instrument. Any waiver of a provision of this Agreement must be in writing and signed by the party to be charged. A valid waiver hereunder shall not be interpreted to be a waiver of that obligation in the future or any other obligation under this Agreement. Subject to the terms of valid attachments, this Agreement constitutes the entire agreement between the parties related to the subject matter hereof, supersedes any prior or contemporaneous agreement between the parties relating to the software and services and shall not be changed except by written agreement signed by an officer of NEFEC.

19. LEGAL RELATIONSHIPS

NEFEC is a regional consortium service organization formed in 1976 with all of the duties and responsibilities as outlined in F.S. 1001.451. The Putnam County School Board is the legal entity designated to act as the parent state agency for NEFEC with the power to enter into contracts for the use and benefit of all Consortium members and participating school boards.

The Board has elected to contract with NEFEC as its agent for the procurement of various services and /or products more specifically described in subsequent contract attachments, which, upon approval become a part of this contract. If any contract entered into by the Putnam County School Board on behalf of NEFEC for the use and benefit of a participating School Board needs to be enforced the parties agree that each member School Board will hire its own counsel and bear its own costs and fees in enforcing the terms of the contract unless a different agreement is reached between the parties.

AGENDA ITEM NO. 8.5

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Sherrie Raulerson - (259-0401)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Attachment #24-020-A1 (Instructional Services Program) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2023 - June 30, 2024.

ATTACHMENTS:
06.19.2023.Approval of NEFEC 2023-2024 #24-020-A1_S.Raulerson.pdf

ATTACHMENT #24-020-A1 TO CONTRACT # 731-24-020 BETWEEN THE BAKER COUNTY DISTRICT SCHOOL BOARD, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, TO PROVIDE INSTRUCTIONAL SERVICES PROGRAMS JULY 1, 2023, TO JUNE 30, 2024:

I. OBLIGATIONS OF NEFEC:

The NEFEC Instructional Services Program agrees to provide the Baker County District School Board the following services:

A. To coordinate the NEFEC Organization of Educational Leaders (NOEL) meetings. The meetings will provide district level instructional staff with opportunities for networking, sharing effective practices and Florida Department of Education updates.
B. To coordinate role-alike networking meetings as needed which may include title directors, district data representatives, and mental health contacts.
C. To provide regional technical assistance in the implementation of legislative mandates and Florida Department of Education initiatives such as accountability requirements, district reading requirements, safety and mental health mandates, required instruction reporting, and B.E.S.T. Standards.
D. To provide facilitation and coordination of the development of plans required by Florida Statute and/or the Florida Department of Education. This includes the professional learning catalog, professional development certification plan, endorsement plans, and leadership development plans.
E. To provide regional grant writing and district grant support through template development. Grant writing may include state, federal, and foundation proposals.
F. To pursue legislative funding and Florida DOE funding as directed by the NOELs and/or NEFEC Board of Directors.
G. To provide access to online educational resources through the NEFEC website, including data visualizations and the professional learning registration system.
H. To facilitate the implementation of a regional professional development certification program.
I. To facilitate college and career networking, including coordination of two regional counselor forums and support for the Comprehensive Local Needs Assessment.
J. To provide regional technical assistance in textbook adoption and the purchase of digital content.
K. To provide regional clinical educator and mentor training.
L. To provide online and regional face-to-face professional learning. This includes standards training, PLCs for school administrators, writing training, and other topics as requested by NOELs.
M. To provide access to professional learning through established partnerships.
N. To facilitate and support the NEFEC Board of Directors Leadership Development Project (BODLDP).

II. OBLIGATIONS OF THE BOARD:

The Baker County District School Board agrees:

A. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
B. The Board designates Thomas Hill, a staff member of the Baker County District School Board, to act on behalf of the Board in all matters in connection with this Contract Attachment and approve all reports, drafts, and invoices.
C. To participate in the NEFEC Organization of Educational Leaders (NOEL).
D. To serve in an advisory capacity to NEFEC's Instructional Services Department.
E. To assist in planning and evaluating Instructional Services Program functions.
F. To pay to NEFEC $24,167.50 which represents a base fee of $2,500, plus $4.50 per FTE. FTE figures based on 2022-23 FEFP Third Calculation minus Family Empowerment Scholarship (FES) students as of February 2023 . Payments will be due on a semester basis. One-half of the total amount will be invoiced following the signing of this Contract; the remaining amount will be invoiced in January 2024.

AGENDA ITEM NO. 8.6

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: June 19, 2023

SUBMITTED BY: Sherrie Raulerson - (259-0401)

ITEM TYPE: Agreement

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Attachment #24-020-A6 (Enterprise Resource Software) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2023 - June 30, 2024.

ATTACHMENTS:
06.19.2023.Approval of NEFEC 2023-2024 #24-020-A6_S.Raulerson.pdf

ATTACHMENT #24-020-A6 TO CONTRACT #731-24-020 BETWEEN THE DISTRICT SCHOOL BOARD OF BAKER COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, FOR THE MAINTENANCE AND SUPPORT OF ENTERPRISE RESOURCE SOFTWARE PURSUANT TO F.S.1011.71 (2) (d).

This ENTERPRISE RESOURCE SOFTWARE AGREEMENT is entered into, by and between NEFEC and the Board, to provide hosting services, technical support and training for the Skyward Enterprise Resource Software.

This Contract period shall be from July 1, 2023, to June 30, 2024, unless otherwise amended/extended by mutual agreement.

I. OBLIGATIONS OF NEFEC:

NEFEC hereby agrees:

A. To provide hosting capabilities that support the Skyward fully integrated Finance, Human Resource and Student enterprise resource software system.
B. To ensure Skyward enterprise resource software system is capable of complying with all existing State mandated reporting requirements of school districts.
C. To provide Tier 1 and advanced technical support and training for the Skyward enterprise resource software system.
D. Procure necessary third-party applications on behalf of district upon request in support of services outlined herein.
E. To provide customized reports and visualization of Skyward data via the Skyward database or the Ed-Fi Operational Data Store (FLCODE ODS).
F. To provide hardware and infrastructure necessary to store Board data, provide access to such data on demand and successfully execute the data functions of the school district in accordance with Exhibit A - ETS Service Level Agreement.
G. To provide disaster recovery measures which include:
    1. Active replication of district's data files from host to off-site Disaster Recovery site; and
    2. Daily, weekly, and monthly backups; and
    3. Failover to redundant telecommunication link in the event primary circuit fails; and
    4. Conducting an annual test of Disaster Recovery procedures to ensure at a minimum that a payroll cycle can be successfully completed using the off-site Disaster Recovery equipment and files.
H. To accept the responsibility of being the custodian of the Board's data and to make every effort to protect and secure the data from unauthorized access.
I. To conduct semi-annual planning meetings with the ETS Advisory Council and develop an annual plan and budget for their review and approval.
J. To aid and assist member districts in the planning and procurement of hardware to be attached to the NEFEC Educational Technology Services Operations Center.
K. To provide professional technical staff as approved by the Advisory Council.

L. To respond on a timely basis to the requests of the member districts and the priorities established through the user committees.
M. To plan for and provide system support software to meet the needs of the member districts.
N. To provide technical support to the district MIS Departments.
O. To provide a User Help Desk Service.
P. To plan for and provide application software as approved by the Advisory Council to meet the needs of the member districts.

II. OBLIGATIONS OF THE BOARD:

The Board hereby agrees:

A. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
B. To pay the following annual district assessments:
    1. Educational Technology Services Fee - $182,941 (FTE cost based on the 2022-23 FEFP Third Calculation of the FEFP minus the Family Empowerment Scholarship students as of February 2023). The amount includes a $14,416 base fee plus a graduated rate assessment of $35 for FTE less than 5,000, $28 for FTE between 5,000-9,999, and $26 for FTE greater than 10,000.
    2. Skyward Annual License Fees for software maintenance totaling $57,132.
        a) $55,829 – Business and Student
        b) $1,303 - LMS/One Roster API
    3. NEFEC will invoice the Board on July 1 and January 1 of the fiscal year. Payment will be due within 40 days of receiving the invoice.
C. To appoint a security officer to control access privileges to the Board's data.
D. This contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement.

EXHIBIT A

ETS Service Level Agreement

This Service Level Agreement sets forth the provisions for management and hosting of district data.

1. ***Services.*** NEFEC shall provide the following services each year:
    a. Hosting of Skyward Enterprise Resource software and third-party software solutions on NEFEC resources, secured behind the NEFEC firewall; and
    b. Data security management services to ensure participating districts have secure access to their data; and
    c. Responsible as the custodian of the district data and to make every effort to protect and secure the data from unauthorized access; and
    d. Routine maintenance of all infrastructure components in accordance with industry standards; and
    e. Routine backups of hosted applications and data for purposes of archiving and allowing for recovery in the event of catastrophic failure. Backup data retention protocols are documented in the ETS Disaster/Recovery plan.

2. ***Confidentiality.*** NEFEC acknowledges and agrees that the algorithms and other materials comprising of Skyward Enterprise Resource software and hosted third party software are Confidential Information.

3. ***Uptime Service Level Requirement.*** NEFEC shall exercise a best-effort approach to service availability and shall strive to provide an industry standard ninety-nine and 90/100 percent (99.9%) Product Uptime. NEFEC guarantees a ninety-eight and one-half percent (98.5%) Product Uptime, excluding scheduled maintenance. NEFEC shall provide districts with its current maintenance schedule as indicated on the NEFEC Educational Technology Services webpage and will notify districts if that schedule changes. Furthermore, NEFEC shall not be held financially responsible in the event of an unscheduled service/Product availability outage due to an unexpected systems failure, natural disaster, or software fault unrelated to the host server.

System Maintenance Schedule:

Day of Week	Time	System Availability	Skyward Update Activity
Saturday	6:00pm - 10:00pm	Limited system availability	
Every 3rd Saturday	6:00pm - 2:00am	System may not be available	Releases

4. ***Effect of Termination.*** In the event of the expiration or termination of this Agreement for any reason, NEFEC shall take such action as is reasonably requested by the district in connection with the relocation of the data to a new hosting service.

EXHIBIT B

Form of Language to be Included in Board Sublicense Agreements

1. ***Certified Administrator***. Board acknowledges and agrees to have at least one employee or third-party contractor that has been deemed a Certified Administrator by NEFEC on their current version of the software provided by NEFEC to board. The Certified Administrator must have completed training and/or certification classes with NEFEC's certified instructors on the administration of the software provided by NEFEC to board. Board also acknowledges and agrees that in order to obtain whole version product upgrades, their Certified Administrator(s) may be required to attend training and/or certification classes that explain how to upgrade and administrate the new version of the software products.

2. ***Super Administrator***. Board shall designate one or more Super Administrators in accordance with data privacy and security requirements of FERPA. Through the Super Administrator(s), Board shall be responsible for assigning and maintaining Roles and Custom Roles (both as defined in the data privacy and security requirements of FERPA) and in order to ensure disclosure of personally identifiable information solely to users with a legitimate need to carry out the purposes of this Agreement.

3. ***Directory Maintenance***. Board is responsible for maintaining a directory of User IDs for all Authorized Users and associating each User ID with one or more Roles or Custom Roles. Board is responsible for ensuring that its Authorized Users use only their respective assigned User IDs and do not use another's User ID. Board will adopt and maintain such security precautions for User IDs and passwords to prevent their disclosure to, and use by, unauthorized persons.

4. ***Disclosures***. Through the Super Administrator, board will implement a process to ensure that data aggregated by board for analysis is disclosed only to authorized representatives of board. The Super Administrator may approve disclosures of personally identifiable information to a third party application provider only if specifically authorized by board or if the third party application provider is an authorized representative of a State Educational Agency with respect to its functions for evaluating and ensuring compliance with federal and state supported education programs, board has entered a written or electronic agreement with such third party application provider to obtain services from such provider, the disclosures are needed to provide such services, and such agreement provides that the personally identifiable information will be used only for that purpose and that the personally identifiable information will be destroyed when the service is terminated or when the board data is no longer needed for that purpose.

5. ***Indemnification***. NEFEC's licensors shall have no liability to board with respect to any infringement or claim thereof that is caused by (i) the use of the software provided by NEFEC to board in a manner for which it was neither designed nor contemplated, or (ii) any unauthorized modification of the software provided by NEFEC to board or combination of the software provided by NEFEC to board with any other product that causes the software provided by NEFEC to board thereof to become infringing.

AGENDA ITEM NO. 8.7

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: June 19, 2023

SUBMITTED BY: Sherrie Raulerson - (259-0401)

ITEM TYPE: Agreement

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval to Renew Agreement Attachment #24-020-A10 to the Main Agreement with North East Florida Educational Consortium to Provide Risk Management Services Effective July 1, 2023-June 30, 2024.

ATTACHMENTS:
06.19.2023.Approval of NEFEC 2023-2024 #24-020-A10_S.Raulerson.pdf

ATTACHMENT #24-020-A10 TO CONTRACT 731-24-020 BETWEEN THE DISTRICT SCHOOL BOARD OF BAKER COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, TO PROVIDE RISK MANAGEMENT SERVICES.

This contract period shall be from July 1, 2023, to June 30, 2024, unless otherwise amended/extended by mutual agreement.

I. OBLIGATIONS OF NEFEC:

NEFEC agrees to provide Risk Management Services as follows:

A. To employ a Risk Management Services team to administer the Risk Management Program in accordance with the policies and procedures adopted by the NEFEC Board of Directors.

B. To provide general administration of Risk Management activities, consultative services, staff assistance, inspections, and investigations as appropriate, reporting, and data analysis.

C. To provide protection against losses incurred by the Board as per the Consortium program of insurance.

D. To provide claims services by contract through an Administrative Services Organization to include the investigation and resolution of claims, both casualty, and property, loss prevention services, collecting and analyzing experience data, and distributing periodic reports of claims activities. The Administrative Service Organization shall be fully authorized in the State of Florida to serve self-insurers for workers' compensation under the provisions of Rule 5.06, Florida Administrative Code.

E. To provide an evaluation of results achieved through an annual analysis report to the Board. This report will be prepared by the Director, Risk Management Services.

F. To work cooperatively with a Risk Management Advisory Committee composed of one representative, appointed by the superintendent, from each participating district.

G. To advise the Risk Management Advisory Committee members of the risks that are in the province of the Risk Management Program.

H. To provide the administration, staff, and personnel of participating school districts with a convenient reference on questions regarding loss prevention, loss control, claims, insurance, and all other risk-related topics.

I. To provide each participating district with a Risk Management Program Manual, a Claims Processing Manual, and a Loss Control/Safety Manual.

J. To assist participating school districts with the annual establishment of property values, payroll, personnel accounts, physical facilities, exposures, and other pertinent data required to be adequately protected under the Risk Management Program.

II. OBLIGATIONS OF THE BOARD:

The Board agrees to the following:

A. To be a member of and participate in the North East Florida Educational Consortium Risk Management Program.

B. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.

C. To designate a specific staff member of the Baker County District School Board and a designated replacement to act on behalf of the Board in all matters relating to this contract attachment and to approve all reports and payments.

D. To pay a prorated share of the Risk Management Program cost in accordance with the assessment schedule for 2023-24, which is attached to, and becomes a part of the contract attachment when approved.

E. To pay to NEFEC contingent upon the amount indicated in each attachment for the product(s) and/or service(s) reflected therein. All invoices are due thirty (30) days from the date of the invoice. After thirty-one (31) days a penalty will commence and be computed at the current SBA daily interest rate plus 2%. Interest will be assessed for ninety (90) days, at which time services will be discontinued unless brought to the NEFEC Board's attention for further action.

F. Membership in the Risk Management Program shall be on an annual option renewal. In the event of withdrawal from the Risk Management Program, the Board shall provide a sixty (60) day written notice of intent to withdraw and shall subsequently withdraw on the anniversary date of the program. If written notice to withdraw is not provided to the Risk Management Program sixty (60) days prior to the anniversary date, then Board shall renew their participation in the Risk Management Program on the anniversary date. Any district withdrawing from the Risk Management Program shall forfeit all rights to interest earnings and all other assets.

(1) If a district withdraws from the Risk Management Program, the length of time required for consideration for readmission would be a minimum of two (2) full program years. If a district should leave the program prior to the end of a program year, they will remain out of the Program for two (2) full program years plus the balance of the current program year.

(2) If a district withdraws from the Risk Management Program, there shall not be a refund from the earned interest or the loss fund from the effective date of the withdrawal from the Risk Management Program. Any district that withdraws from the Risk Management Program shall continue to be responsible for any assessments for unfunded claim fund losses that may occur and shall be assessed their appropriate percentage of the unfunded claim fund losses.

G. To agree that all decisions, policies, and procedures adopted by the NEFEC Board of Directors shall be binding. All insurance coverage or policy limits, on any line of coverage, adopted by the NEFEC Board of Directors shall be binding. The district bears sole responsibility for its portion of any insurance claim deductibles.

H. This contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement. This contractual attachment has been modified from the master contractual language for the purpose of the Risk Management Program.

I. The implementation date for coverage under the Risk Management Program was July 1, 1982, with anniversary dates of July 1 of each year thereafter.

Assessment Schedule NEFEC Risk Management Program
2023-2024

District	Total Amount Due	35% 07/15/23	20% 08/15/23	20% 09/15/23	15% 10/15/23	10% 05/01/24
Baker	$1,052,211.43	$368,274.00	$210,442.29	$210,442.29	$157,831.72	$105,221.14
Bradford	$684,207.59	$239,472.65	$136,841.52	$136,841.52	$102,631.14	$68,420.76
Columbia	$2,056,414.00	$719,744.90	$411,282.80	$411,282.80	$308,462.10	$205,641.40
Dixie	$554,555.02	$194,094.26	$110,911.00	$110,911.00	$83,183.25	$55,455.50
Flagler	$2,613,755.56	$914,814.45	$522,751.11	$522,751.11	$392,063.33	$261,375.56
FLVS	$241,684.54	$84,589.59	$48,336.91	$48,336.91	$36,252.68	$24,168.45
Gilchrist	$766,144.45	$268,150.56	$153,228.89	$153,228.89	$114,921.67	$76,614.44
Hamilton	$488,597.26	$171,009.04	$97,719.45	$97,719.45	$73,289.59	$48,859.73
Hernando	$4,503,586.16	$1,576,255.15	$900,717.23	$900,717.23	$675,537.92	$450,358.62
Levy	$1,206,631.40	$422,320.99	$241,326.28	$241,326.28	$180,994.71	$120,663.14
Nassau	$2,575,112.70	$901,289.45	$515,022.54	$515,022.54	$386,266.91	$257,511.27
Putnam	$2,570,540.90	$899,689.32	$514,108.18	$514,108.18	$385,581.14	$257,054.09
Union	$573,345.64	$200,670.98	$114,669.13	$114,669.13	$86,001.85	$57,334.56
TOTALS	$19,886,786.66	$6,960,375.33	$3,977,357.33	$3,977,357.33	$2,983,018.00	$1,988,678.67

AGENDA ITEM NO. 8.8

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Sherrie Raulerson - (259-0401)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the Attachment #24-020-A18 (Information Technology) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2023 - June 30, 2024.

ATTACHMENTS:
06.19.2023.Approval of NEFEC 2023-2024 #24-020-A18_S.Raulerson.pdf

ATTACHMENT #24-020-A18 TO CONTRACT #731-24-020 BETWEEN THE DISTRICT SCHOOL BOARD OF BAKER COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, TO PROVIDE INFORMATION TECHNOLOGY ASSISTANCE AND RELATED SUPPORT SERVICES.

This Contract period shall be from July 1, 2023, to June 30, 2024, unless otherwise amended/extended by mutual agreement.

I. OBLIGATIONS OF NEFEC:

NEFEC hereby agrees:

A. To offer this program with the following included benefits, regardless of package chosen:
   1. Emergency assistance when needed (e.g. natural disaster, loss of senior technical personnel). *This does not include extended service contracts.
   2. Host quarterly NEFEC Technology Advisory Council (NTAC) meetings
   3. Offer collaborative district networking
   4. Offer shared collaborative resources
   5. Disseminate information concerning successful and unsuccessful uses of technology
   6. Provide assistance in connecting the district with vendors for training and support
   7. Serve as liaison between the district and DOE to provide a perspective on what is vital and critically important in relation to digital learning implementation
   8. Facilitating a network of statewide resources with school-based technology

B. To offer tiered packages of support to accommodate districts' varying needs. Refer to exhibit A. Services breakdown with examples:
   1. White glove service
      a. Unboxing
      b. Imaging
      c. Provisioning
      d. Deployment
   2. End User Support
      a. Troubleshoot existing classroom technology
      b. User tickets
      c. Software support
   3. E-rate Support
      a. Assisting the district in meeting E-Rate deadlines and complying with regulatory requirements in order to maximize E-Rate funding
   4. Staff Training
      a. Offer IT staff training on IT-related technology or topics
   5. Grant/Initiative Support/Consulting
      a. Technology planning
   6. Infrastructure Support/Troubleshooting
      a. Network Administration and Implementation
         i. Switching
         ii. Routing
         iii. Firewalling
         iv. Network Services like DHCP, DNS, etc.

b. Server Administration and Implementation
    i. Hardware
    ii. Operating Systems
    iii. Active Directory
c. Storage Administration and Implementation
    i. SAN/NAS
    ii. Backups
d. Application Administration and Implementation
e. Wireless Administration and Implementation
f. Broad spectrum Security
    i. Incident Analysis
    ii. Configuration
g. Azure/Cloud Design and Implementation
h. Virtualization Administration and Implementation
    i. VMWare
    ii. HyperV
i. Support for Internet Service Provider switchovers

7. Infrastructure Consulting/Design
    a. Network Design and Planning
    b. Server Design and Planning
    c. Storage Design and Planning
    d. Application Integration and Planning
    e. Wireless Design and Planning
    f. Security Best Practices
    g. Azure/Cloud Design and Planning
    h. Research
8. Other District Requests
    a. Other tasks as requested by a majority of the NEFEC Board of Directors or the NEFEC Technology Advisory Council (NTAC)
    b. Any other requests that do not fall under other categories

II. OBLIGATIONS OF THE BOARD:

The Board hereby agrees:

1. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
2. To pay the annual district assessment of (PLEASE CHECK BOX):

    ☐ $19,500 for package 1 OR

    ☑ $24,500 for package 2
3. Offer an Add on package (limited offer of 2 times annually) to purchase an additional 100 credits at the cost of $8,000 if package 1 or 2 credits are exhausted.

This contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement.

Exhibit A

credits are exchanged for services at the rates in column ---------->	*credit cost*	**Package 1** $19,500 ($65.00/credit) 300 credits	**Package 2** $24,500 ($61.25/credit) 400 credits	**Add on (limit 2)** $8,000 ($80/credit) 100 credits	Ability to rollover 50 credits annually, but surrender credits if dropping from program.
Site visit	*per visit*	up to 15 (max)	up to 20 (max)	up to 5 (max)	max = Feasible amount of site visits per district program is able to support annually for 12 districts, if all use every site visit
-White Glove Service	10	included	included	included	
- End User Support	10	included	included	included	
- E-Rate Support	15	included	included	included	
- Staff Training	15	included	included	included	
- Grant/Initiative Support/Consulting	20	included	included	included	
- Infrastructure Support/Troubleshooting	20	included	included	included	
- Infrastructure Consulting/Design	20	included	included	included	
- Other District Requests	TBD	included	included	included	
Remote support	*per hour*	up to 150 (max)	up to 200 (max)	up to 50 (max)	max = Feasible amount of call-hours per district program is able to support annually for 12 districts
- E-Rate Support	1	included	included	included	
- Other (Research/Grant Support/etc.)	1.5	included	included	included	
- Grant/Initiative Support/Consulting	2	included	included	included	
- Infrastructure Support/Troubleshooting	2	included	included	included	
- Infrastructure Consulting/Design	2	included	included	included	
- Other District Requests	TBD	included	included	included	

AGENDA ITEM NO. 8.9

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Sherrie Raulerson - (259-0401)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Attachment #24-020-A27 (Building Code Administrator) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2023 - June 30, 2024.

ATTACHMENTS:
06.19.2023.Approval of NEFEC 2023-2024 #24-020-A27_S.Raulerson.pdf

ATTACHMENT # 24-020-A27 TO CONTRACT # 731-24-020 BETWEEN THE DISTRICT SCHOOL BOARD OF BAKER COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, FOR THE SERVICES OF A BUILDING CODE ADMINISTRATOR.

This contract period shall be from July 1, 2023, to June 30, 2024, unless otherwise amended/extended by mutual agreement.

I. OBLIGATIONS OF NEFEC:

NEFEC hereby agrees to the following:

A. To employ a Building Code Administrator in accordance with the procedures established by the BCA Advisory Committee. The individual will report to each of the district contacts as well as NEFEC's Associate Executive Director.
B. To issue all permits required by the Florida Building Code and State Statue 1013.38 (School Boards to ensure that facilities comply with building codes and life safety codes).
C. Permits issued will cover any new construction, remodeling, and renovations of any facilities and the repair, removal, enlargement, alteration, conversion or replacement of any electrical, gas, mechanical or plumbing systems.
D. To review and approve plans, and construction documents to be permitted and coordinate plan review with the appropriate fire safety inspector.
E. To inspect all phases of the construction project for the required inspections and visit the job site to coordinate the construction process.
F. To meet with contractors, architects, and engineers on preconstruction planning and during the construction project.
G. To issue an annual maintenance permit as required by State Statue 553.80(6) (d) and SREF.
H. To review district annual facility maintenance permit work orders for compliance with the State Statues, State Requirements for Educational Facilities (SREF), Florida Building Code and the Florida Fire Prevention code.
I. To perform code compliance inspections for work orders that fall under the annual facility maintenance permit. This includes any alterations to existing electrical, gas, mechanical, plumbing systems. Any emergency repairs, minor renovations, and minor remodeling as long as the projects do not exceed $200,000.00 per project.
J. To issue day labor project permits for any construction projects estimated to cost $200,000.00 or less and perform code compliance inspections.
K. To provide training and updates for the Florida Building Code and the State Requirements for Educational Facilities (SREF) for maintenance personnel.
L. To perform annual inspections for all portable classrooms as required by SREF and the Florida Building Code.

II. OBLIGATIONS OF THE BOARD:

The Board hereby agrees:

A. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
B. To designate Denny Wells, a staff member of the Baker County District Schools, to act on behalf of the Board in all matters in connection with this contract attachment and approve all reports, drafts and invoices.
C. To provide temporary office space as needed by staff.
D. To pay NEFEC $25,180.29, which is a proportionate share of the agreed upon budget for FY 2023-2024. Participating districts include Baker, Gilchrist, Hamilton, Levy, Suwannee and Union Counties.
E. That participation in this program shall be on the annual option renewal. In the event of withdrawal from this program, the Board shall provide a sixty (60) day written notice of intent to withdraw and subsequently withdraw at fiscal year end June 30, 2024.

That this contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement.

AGENDA ITEM NO. 8.10

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Sherrie Raulerson - (259-0401)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Attachment #24-020-A43 (Human Resource Management Network) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2023 - June 30, 2024.

ATTACHMENTS:
06.19.2023.Approval of NEFEC 2023-2024 #24-020-A43_S.Raulerson.pdf

ATTACHMENT #24-020-A43 TO CONTRACT #730-24-020 BETWEEN THE DISTRICT SCHOOL BOARD OF BAKER COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, TO PROVIDE HUMAN RESOURCE MANAGEMENT NETWORK SERVICES AND RELATED SUPPORT SERVICES:

I. OBLIGATIONS OF NEFEC:

NEFEC agrees to the following:

A. Assist Human Resources Management Network members in streamlining their Human Capital Management Systems to include action planning for Recruitment and Retention.
B. Facilitate networking and sharing of best practices.
C. Assist districts in planning and coordinating targeted professional development for Human Resource Management Network members.
D. Collaborate and inform members of the Human Resource Management Network on all matters related to innovative recruitment and retention initiatives/strategies.
E. Provide training and support for implementation of Skyward Fast Track.
F. Assist participating districts in developing recruitment programs and marketing materials.
G. Target specific universities and teaching colleges within Florida and out-of-state (if applicable) for recruitment visits (includes registration fees for respective career fairs).
H. Coordinate with district staff to plan a recruitment event for the Northeast Florida Region based on district's needs.
I. Work with districts and NEFEC staff to implement comprehensive induction programs that include mentoring, staffing high need/critical areas, alternative certification options, and community involvement in welcoming and supporting new teachers.
J. Work with districts on grow your own teacher initiatives.
K. Serve as a liaison with the Florida Department of Education's Recruitment and Retention Office and work to secure support for NEFEC recruitment initiatives.
L. Assist districts with the use of Human Capital Management System data.
M. Facilitate Human Resource related professional learning as needed.
N. Provide technical assistance with legislation.

II. OBLIGATIONS OF THE BOARD:

The Board agrees:

A. To designate the following district staff member Allen Murphy, to act as the Human Resource Management Network contact.
B. To pay NEFEC $4,377.90 based on $.66/FTE, 4,815 (FTE figures are based on the 2022-2023 FEFP Third Calculation minus Family Empowerment Scholarship (FES) students as of February 2023), plus $1,200.00 base fee. NEFEC will invoice the Board upon receipt of this properly signed contract.
C. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
D. This contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement.

AGENDA ITEM NO. 8.11

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Sherrie Raulerson - (259-0401)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Attachment #24-020-A45 (Document Archiving Program) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2023 - June 30, 2024.

ATTACHMENTS:
06.19.2023.Approval of NEFEC 2023-2024 #24-020-A45_S.Raulerson.pdf

ATTACHMENT #24-020-A45 TO CONTRACT #731-24-020 BETWEEN THE DISTRICT SCHOOL BOARD OF BAKER COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, TO PROVIDE DOCUMENT ARCHIVING SERVICES.

This Contract period shall be from July 1, 2023, to June 30, 2024, unless otherwise amended/extended by mutual agreement.

I. OBLIGATIONS OF NEFEC:

NEFEC hereby agrees:

A. To plan, implement and evaluate all aspects of the Document Archiving Project including the following:
   a. Assess district needs and priorities relative to document archiving;
   b. Provide technical assistance and support as needed for document archive questions and initiatives and program planning;
   c. Provide secure access to the document archive for authorized district personnel;
   d. Provide backup and archiving services to protect district document integrity;
   e. Provide initial allocation of 20GB of storage space for document storage. Additional storage space provided at an annual cost of $100 per additional 20GB used, to be assessed annually at renewal time;
   f. Coordinate needs assessments, surveys, and communications;
   g. Coordinate workshops or training sessions for as needed; and
   h. Perform other tasks as requested by a majority of the NEFEC Board of Directors.

II. OBLIGATIONS OF THE BOARD:

The Board hereby agrees:

A. To be a member of and participant in the North East Florida Educational Consortium Document Archive Project.
B. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
C. To pay the annual district assessment of $791.47 plus surcharge for any additional disk storage space used:
   a. First 20GB storage space included in base assessment.
   b. Additional disk space allocated: ___0__ GB.
   c. Current surcharge for additional space: $ ___0.00_____,
   d. Total Due: (Annual Fee) $ 791.47 + (Surcharge) $ __0.00__ = $ 791.47,
   e. Payment will be due within 0 days of receiving the invoice.
D. To designate the District Document Archiving contact: Teri Ambrose
E. This contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement.

AGENDA ITEM NO. 8.12

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Sherrie Raulerson - (259-0401)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the NEFEC Contract Attachment #24-020-A47 to Provide Virtual Instruction Program (VIP) Services, Effective July 1, 2023 - June 30, 2024.

ATTACHMENTS:
06.19.2023.Approval of NEFEC 2023-2024 #24-020-A47_S.Raulerson.pdf

ATTACHMENT #24-020-A47 TO CONTRACT #731-24-020 BETWEEN THE DISTRICT SCHOOL BOARD OF BAKER COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM (NEFEC) TO PROVIDE VIRTUAL INSTRUCTION PROGRAM (VIP) SERVICES COMMENCING JULY 1, 2023, AND ENDING AUGUST 31, 2024:

WHEREAS, the 2008 Legislature created Florida Statute 1002.45, an act relating to virtual instruction programs that requires school districts to implement K-12 virtual instruction programs, and

WHEREAS, school districts are authorized in F.S. 1002.45 to establish Florida Virtual School franchises, provide district-run programs, and enter into multi-district contractual arrangements through a regional consortium, and

WHEREAS, NEFEC has contracted with Florida Virtual School (FLVS), K12 Florida LLC, and Edmentum, Inc.

NOW THEREFORE, NEFEC and the Board enter into this Attachment and agree as follows:

I. NEFEC agrees as follows:

- **A.** To comply with all requirements of Section 1002.45, Florida Statutes and with disclosure requirements adopted in rule by the State Board of Education.
- **B.** To assist the school district in providing timely written notifications to parents about opportunities to participate in a VIP and the dates of open enrollment periods listed in Section 1002.45(9) and 1002.45(1)(b)1, Florida Statutes.
- **C.** To assist the school district in determining a student's eligibility to participate in a VIP option as listed in Section 1002.455, Florida Statutes.
- **D.** To ensure that students enrolled in a district VIP serviced by NEFEC are equipped with all necessary instructional materials per Section 1002.45(3)(c), Florida Statutes.
- **E.** To assist the school district in establishing procedures to monitor compulsory attendance requirements in a VIP per Section 1002.45(5)(a), Florida Statutes.
- **F.** To assist the school district in monitoring online providers' compliance with contract terms, such as the providers quality of virtual instruction, provision for data quality requirements, and provisions' specifying the minimum required security controls the school district is expected to have in place to protect the confidentiality, availability, and integrity of sensitive educational data.
- **G.** To facilitate an online application and enrollment process for potential VIP students, ongoing VIP students, and district students within district-run virtual instruction programs.
- **H.** To recruit, train, provide, and pay virtual instructors for district-run virtual instruction programs.
- **I.** To oversee the NEFEC web-based portals for participating district-run virtual instruction programs.
- **J.** To provide evidence that all virtual instructors have passed a background screening as required by Section 1012.32, Florida Statutes, using state criminal history records from the Florida Department of Law Enforcement.
- **K.** To ensure that all virtual instructors are highly qualified and hold a valid Florida Teaching Certificate.
- **L.** To assign virtual instructors to courses and students.
- **M.** To enroll approved students in courses.
- **N.** To monitor NEFEC-contracted virtual instructors.
- **O.** To pay Florida Virtual School, K12 Florida LLC, and Edmentum, Inc. the contracted fees pursuant to student participation and successful completion.
- **P.** To hold all information as confidential and not use such data for any purpose other than providing services and support to districts under this agreement. NEFEC shall use all such data and personally identifiable information in compliance with all applicable laws.

Q. To provide all confidential and identifiable information to districts via secure transmission methods, such as encrypted documents or use of available SFTP folders for each district.

R. To ensure that acceptable student-teacher ratios are established to ensure the number of students in the district VIP classes are not excessive.

S. To disclose student-teacher ratios as requested by individual districts contracted with NEFEC.

T. To provide all successful completion of courses to the Board for students enrolled in both full-time and part-time virtual instruction program in grades K-12 so that the District can confirm that a student has satisfied the requirements for graduation in Section 1003.4282, Section 1002.3105, Florida Statutes.

U. To follow the method listed below for conflict resolution:
Any dispute concerning performance of the contract shall be decided by the Board's designated contract manager, who shall reduce the decision to writing and serve a copy to NEFEC. The decision shall be final and conclusive unless within ten (10) days from the date of receipt, NEFEC files with the Board a petition for administrative hearing. The Board's decision on the petition shall be final, subject to NEFEC's right to review pursuant to Chapter 120 of the Florida Statutes. Exhaustion of administrative remedies is an absolute condition precedent to NEFEC's ability to pursue any other form of dispute resolution, provided, however, that the parties may employ the alternative dispute resolution procedures outlined in Chapter 120.

V. To only terminate this contract before its expiration as follows: a) both Parties agree in writing to the termination; or b) if either Party materially breaches the contract and fails to cure such breach within ninety (90) days following written notification of such breach from the other Party, the non-breaching Party may elect to terminate.

W. To invoice the District no less than three times a year as follows for services offered through August 31, 2024. Invoices will be generated at the end of the first semester (Cycle 1), at the end of second semester (Cycle 2), and at the end of summer (Cycle 3) per the costs of individual products listed in the following Online Course Provider tables below.

Online Course Provider: Edmentum, Inc.

7023 – Part-time or Full-time	
Each subscription provides access for one student enrolled in an unlimited number of half credit courses. If a student completes or withdraws from the subscription, another student may be enrolled in that subscription. Enrollments may be with MDVS Instructor or District Instructor. Serves students enrolled in grades 6-12	
Student enrollment subscription with MDVS Instructor	$140 (one-time fee, per subscription)
Administrative Fee	$50/upon successful completion of single half credit course
MDVS Instructor Fee	$150/upon successful completion of single half credit course
Administrative Fee with District Instructor	$15/upon enrollment
Billing: A count of student subscriptions will be taken for the period of July 2023 - December 2023. NEFEC will invoice the district on the Cycle 1 invoice. If the number of subscriptions exceeds the previous count during the period of January 2024 - May 2024, NEFEC will invoice the district for any additional subscriptions on the Cycle 2 invoice. If the number of subscriptions exceeds the previous count during the month of June 2024 or there are enrollments that carry over to July 2024, NEFEC will invoice the district for the subscriptions on the Cycle 3 invoice. The Administrative Fee and MDVS Instructor Fee will be charged for each successful half credit course completion.	

Online Course Provider: K12 Florida LLC

7001 - Part Time (up to 3 courses) Comprehensive program including content, hosting, materials, and instruction with K12 instructors. Serves students enrolled in grades K-12			
K12 Fully Managed Program	**Curriculum and Instruction Fee**	**Administration Fee**	**Total Not to Exceed**
Single Course K-5 (Per Semester)	$295/semester	$15/semester	$310/semester
Single Course 6-12 (Per Semester)	$370/semester	$15/semester	$385/semester
Single Course 6-12 (Per Semester) Fuel Ed Platform	$225/semester	$15/semester	$240/semester
AP Single Course (Per Semester) FuelEd Platform	$245/semester	$15/semester	$260/semester
Single Course-Career Focused Pathways (non-AP) FuelEd Platform	$344/semester	$15/semester	$359/semester
Career Exploration FuelEd Platform	$10/enrollment	$5/enrollment	$15/enrollment

7001 - Full Time Comprehensive program including content, hosting, materials, advisor support, and instruction with K12 instructors. Serves students enrolled in grades K-12			
K12 Fully Managed Program	**Curriculum and Instruction Fee**	**Administration Fee**	**Total Not to Exceed**
Full-time up to 6 courses (Per Semester)	$2,147.50/semester	$60/semester	$4,415/year

Billing:
- The district will be charged for the K12 Curriculum and Instruction Fee for each course after 30 days.
- The full Administration Fee is charged at the end of each semester.
- No additional fees will be charged for a student for any month following notice to NEFEC of the student's withdrawal from the course(s).

7023 - Elementary Part Time (up to 3 courses)

Comprehensive program including content, hosting, materials, and instruction with MDVS instructors. Students may choose from 4 core courses including English Language Arts, Mathematics, Science and Social Studies. Elective choices include Art, Music, and Physical Education.
Serves students enrolled in grades K-5

MDVS Instructor	Curriculum Fee	Administration Fee	MDVS Instructor Fee	Total Not to Exceed
Single Course K-5 (Per Semester)	$170/semester	$30/semester	$60/semester	$260/semester

7023 - Elementary Full Time (5 courses)

Comprehensive program including content, hosting, materials, and instruction with MDVS instructors. Students will be enrolled in 4 core courses including English Language Arts, Mathematics, Science and Social Studies. Elective choices include Art, Music, and Physical Education.
Serves students enrolled in grades K-5

MDVS Instructor	Curriculum Fee ($170/course)	Administration Fee ($30/course)	MDVS Instructor Fee ($60/course)	Total Not to Exceed
Full-Time K-5 (Per Semester)	$850/semester	$150/semester	$300/semester	$2,600/year

7023 - Elementary Full Time (6 courses)

Comprehensive program including content, hosting, materials, and instruction with MDVS instructors. Students will be enrolled in 4 core courses including English Language Arts, Mathematics, Science and Social Studies. Elective choices include Art, Music, and Physical Education.
Serves students enrolled in grades K-5

MDVS Instructor	Curriculum Fee ($170/course)	Administration Fee ($30/course)	MDVS Instructor Fee ($60/course)	Total Not to Exceed
Full-Time K-5 (Per Semester)	$1,020/semester	$180/semester	$360/semester	$3,120/year

Billing:
- The district will be charged for the K12 Curriculum for each course after 30 days.
- The full Administration Fee is charged at the end of each semester.
- The Instructor Fee will be charged per successful course completion.
- No additional fees will be charged for a student for any month following notice to NEFEC of the student's withdrawal from the course(s).

K12 Florida LLC/HEAL
(Homebound Education/Alternative Learning)

Comprehensive program including content, hosting, materials, customizations, advisor support and instruction with K12 instructors.
Serves students enrolled in grades K-12

Weekly Fee with FuelEd Instructor	$125/week (4-week minimum)
Administration Fee	$60 (one-time fee, per student)

Billing:
- Costs set forth above for each student are "not-to-exceed" figures.
- The fee for each student using FuelEd Online Course curriculum includes content, instruction, hosting, materials, and additional customizations.
- Students can take a single course up to a full-time course load for the $125/week fee.

Online Course Provider: District Franchise of Florida Virtual School

7004 - District Franchise of Florida Virtual School Secondary Options

Comprehensive program including content, hosting, and instruction with MDVS instructors. Fees for FLVS course offerings include curriculum fees, administration fees, and instructor fees.
Serves students enrolled in grades 6-12

Courses	Curriculum Fees Per Half Credit/ Semester (Not to Exceed)	Courses	Curriculum Fees Per Half Credit/ Semester (Not to Exceed)
Accounting Applications 1	$73.00	Guitar 1	$58.00
AP Calculus AB	$48.00	Human Growth and Development	$46.00
AP Calculus BC	$48.00	Introduction to Hospitality & Tourism	$65.00
AP Computer Science A (STEM)	$56.00	Introduction to the Teaching Profession	$65.00
AP Psychology	$56.00	Law Studies	$65.00
AP United States Government and Politics	$76.00	Leadership Skills Development	$65.00
AP United States History	$63.00	M/J Exploring Music	$46.00
Agriculture Communications 2	$46.00	M/J Grade 6 Mathematics	$46.00
Agriculture Communications 3	$46.00	M/J Grade 7 Mathematics	$46.00
Artificial Intelligence in the World	$65.00	M/J Guitar 1	$58.00
Calculus Honors	$48.00	M/J Peer Counseling 1	$65.00
Career Research and Decision Making	$65.00	Mathematics for College Algebra	$55.00
Computer & Network Security Fundamentals	$57.00	Outdoor Education	$80.00
Critical Thinking and Study Skills	$65.00	Parenting Skills	$65.00
Digital Art Imaging 1	$46.00	Peer Counseling 1	$65.00
Digital Information Technology	$65.00	Peer Counseling 2	$65.00
Driver Education/Traffic Safety - Classroom	$69.00	Principles of Entrepreneurship	$65.00
Economics with Financial Literacy	$56.00	Theatre, Cinema, & Film Production	$56.00
Forensic Science	$56.00	All other franchise courses are billed at $43.	

**MDVS may offer additional or updated FLVS courses, not to exceed $100 for the curriculum fee and additional, appropriate fees.

Billing:

- District will be charged the Curriculum Fee once the student achieves 20% course completion OR is in active status in VSA for a minimum of 30 days. District Facilitated Courses - Administration Fee is charged with Curriculum Fee.
- Administration Fee Per Half Credit/Semester Successful Completion is $50.
- Administration Fee Per Half Credit/Semester Using District Paid Instructor is $15.
- Administration Fee and Instructor Fee will be charged upon successful course completion.
- Instructor fees are based on expertise, critical shortage area, course workload, and program number as follows:
    - Tier 1 - $150
    - Tier 2 - $135
    - Tier 3 - $150

7004 – District Franchise of Florida Virtual School Elementary Options

Comprehensive program including content, hosting, and instruction with MDVS instructors. Students may register for a single segment (semester) of a course up to full-time enrollment that consists of 6 courses per semester. Students may choose from 4 core courses including English Language Arts, Mathematics, Science and Social Studies. Elective choices include Art, Physical Education, Spanish, and Technology.

Serves students enrolled in grades K-5

MDVS Instructor	Curriculum Fee	Administration Fee ($50/course)	MDVS Instructor Fee (Core $150/course Elective $120/course)	Total Not to Exceed
Full-Time (4 core courses/ semester) (2 elective courses/ semester)	ELA $46/semester All other courses $43/semester	$300/semester	Core - $600/semester Elective - $240/semester	$2,802/year

Billing:

- District will be charged the Curriculum Fee once the student achieves 20% course completion OR is in active status in VSA for a minimum of 30 days.
- Administration Fee and Instructor Fee will be charged upon successful course completion.
- District Facilitated Courses - Administration Fee is charged with Curriculum Fee.

II. The Board agrees as follows:

A. To comply with all requirements of Section 1002.45, Florida Statutes and with disclosure requirements adopted in rule by the State Board of Education.
B. To establish a district Instructional Virtual Education contact.
C. To establish a district MIS Virtual Education contact.
D. To attend MyDistrict Virtual School VIP meetings as requested.
E. To establish and maintain the school/reporting designations determined by the Florida Department of Education to report students participating in MyDistrict courses in programs such as 7001, 7004, 7006, and 7023.
F. To provide, upon request, a detailed curriculum plan outlined in the school district's student progression plan illustrating how students will be provided services and be measured for attainment of proficiency in the Florida Standards for each grade level and subject.
G. To provide verification of student VIP eligibility, as appropriate.
H. To verify need and provide the required technology for VIP students who qualify.
I. To approve virtual student course requests.
J. To monitor virtual student progress.
K. To communicate with all caregivers of students participating in virtual courses.
L. To communicate with and schedule students for Advanced Placement® and state-required assessments.
M. To make timely payment earned by the Advanced Placement® instructor of record for successful student completion of Advanced Placement® Exams.
N. To coordinate with caregivers on reclaiming non-consumable materials.
O. To report FTE and all other DOE survey information.
P. To input student demographic, scheduling, and course grade data, as needed, into the District database(s).
Q. To recommend the appropriate provider option for high school students based on their academic needs.
R. To recommend the appropriate curriculum choice for students where supplemental material is warranted.

S. To make timely payment of NEFEC invoices per the fees noted in item I. W of this contract attachment, to include services for students who have been granted summer instruction beyond the 180-day school calendar, ending no later than August 31, 2024.

T. To follow the method listed below for conflict resolution: Any dispute concerning performance of the contract shall be decided by the Board's designated contract manager, who shall reduce the decision to writing and serve a copy to NEFEC. The decision shall be final and conclusive unless within ten (10) days from the date of receipt, NEFEC files with the Board a petition for administrative hearing. The Board's decision on the petition shall be final, subject to NEFEC's right to review pursuant to Chapter 120 of the Florida Statutes. Exhaustion of administrative remedies is an absolute condition precedent to NEFEC'S ability to pursue any other form of dispute resolution, provided, however, that the parties may employ the alternative dispute resolution procedures outlined in Chapter 120.

U. To only terminate this contract before its expiration as follows: a) both Parties agree in writing to the termination; or b) if either Party materially breaches the contract and fails to cure such breach within ninety (90) days following written notification of such breach from the other Party, the non-breaching Party may elect to terminate.

V. To be responsible for all debts for the Board's Virtual Instruction Program that arise out of NEFEC's performance of this contract if the contract is not renewed or is terminated. This does not excuse the Board from paying any obligations incurred resulting from its obligations under this contractor from the payment of any debts incurred under this contract for termination unless such termination is as provided for in II. U.

AGENDA ITEM NO. 8.13

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Amendment #4 to Grant Proposal "Adult General Education" Federal / No Matching

ATTACHMENTS:
06.19.2023.Approval of Amendment #4 AEFL Gen Ed Grant_C.Dopson.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*AEFL-General Education Project*

TYPE OF GRANT:
☐ **New** ☐ **Continuation** ☒ **Amendment** ☐ **Entitlement** ☐ **Competitive**

CONTACT PERSON:	*Carrie Dopson, Director of Adult Education*

CONTACT PHONE NUMBER:	*(904) 259-0408*

AMOUNT REQUESTED:	*$16090.00*

SOURCE: ☒ **Federal** ☐ **State** ☐ **Other:** _____

LOCAL MATCHING FUNDS REQUESTED:
☒ **No**
☐ **Yes . . . If yes, please specify:** ☐ **Monetary Amount $**_____
☐ **In-Kind Amount $**_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION ***(If additional space is needed, attachments may be used)***
Adult General Education (AGE) Fiscal Year 22-23

HOW WILL FUNDS BE USED ***(If additional space is needed, attachments may be used)***
1.Funds are to be moved from payroll, technology rentals, textbooks, equipment under $750, and computers over $750. Funds will be moved to supplies, equipment over $750, computers less than $750, and dues and fees to help cover the cost of teaching supplies for Adult Ed Summer classes and the relocation of the current GED testing lab, current CNA lab. This includes the set up of the new testing center and new CNA lab, including portable sinks and new medical bed and new computers and a printer for our GED testing center location.

SUBMITTED BY: ***Carrie Dopson, Director of Adult Ed*** **DATE:** ***05/31/2023***

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT
Baker County School District

2 PROJECT NUMBER
020-1913C-3CG01

3 PROJECT/PROGRAM TITLE
Adult Education and Family Literacy, Adult General Education, Continuation Project

TAPS 23B022

4 AUTHORITY
CFDA 84.002 Adult Education and Family Literacy
USDE or Appropriate Agency

FAIN#: V002A220009

5 AMENDMENT INFORMATION
Amendment Number: 4
Type of Amendment: Budgetary
Effective Date: 05/17/2023

6 PROJECT PERIODS
Budget Period: 07/01/2022 - 06/30/2023
Program Period: 07/01/2022 - 06/30/2023

7 AUTHORIZED FUNDING

Current Approved Budget:	$177,991.00
Amendment Amount:	
Estimated Roll Forward:	
Certified Roll Amount:	
Total Project Amount:	$177,991.00

8 REIMBURSEMENT OPTION
Federal Cash Advance

9 TIMELINES
- Last date for incurring expenditures and issuing purchase orders: 06/30/2023
- Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2023
- Last date for receipt of proposed budget and program amendments: 05/31/2023
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 07/01/2022

10 DOE CONTACTS
Program: Nicholas Key
Phone: (850) 245-9041
Email: Nicholas.Key@fldoe.org
Grants Management: Unit B (850) 245-0735

Comptroller Office
Phone: (850) 245-0401

UEI#: MJG4ULGMPKE7
FEIN#: F596000509001

11 TERMS AND SPECIAL CONDITIONS
- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other:

12 APPROVED:

Charles D. Fechter — 5/30/2023

Authorized Official on behalf of the Commissioner of Education — Date of Signing

FLORIDA DEPARTMENT OF EDUCATION fldoe.org

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	A) Agency Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	Baker County School District	Date Received 5/17/2023
B) Program Name: Adult General Education (AGE) **TAPS Number: 23B022**		**Project Number (DOE Assigned)** **020-1913C-3CG01**

C) Amendment Type	D) Amendment Request Contact Information	
☐ Program X Budget **Amendment Number: 4**	Contact Name: Carrie Dopson	Telephone Numbers: **(904)259-0408**
	Mailing Address: **418 S 8th Street**	E-mail Addresses: Carrie.dopson@bakerk12.org

E) Required Signature and Certification

I, Sherrie Raulerson, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

Sherrie Raulerson — Signature of Agency Head

Superintendent — Title

Date

F) Narrative

This amendment is to move funds from object codes 120, 210, 220, 369, 520, 642, and 643 to Object codes 510, 641, 644 and 730. Funds moved to 510 will be used for office supplies, teaching supplies and paper for our summer ABE/GED program. Funds moved to 641 will be used to purchase 2 portable sinks and a medical bed for our CNA program. This program has to move to a different location and the sinks and bed are needed to set up the lab setting for this IET. Funds moved to 644 will be used to purchase computers and a printer for our GED testing center. We are also moving the testing center to a new location and the old equipment will remain.

A) Baker County School District
District/Agency Name

B) 020-1913C-3CG01/23B022
Project Number/ TAPS Number

C) 4
Amendment Number

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

D) Total Project Amount Currently Approved	E) Total Project Amount resulting from this Budget Amendment
$ 177991	$ 177991

F) Line Item Description

FUNCTION	OBJECT	ACCOUNT TITLE AND NARRATIVE	FTE	AMOUNT INCREASE	AMOUNT DECREASE
5400	120	Salaries: Part-time hourly salary for 2 teachers to provide direct instruction in Adult Education programs and a Career Specialist to provide career planning for Adult Education Students.	1.85		500
5400	210	Retirement for employees @ 11.91%			640
5400	220	FICA for employees @7.65%			1295
5400	369	Tech related rentals. Expenditures for computer and related equipment rentals, licenses, and fees for internet subscriptions (Aztec)			1050
5400	510	Supplies: copy paper, chart paper, pencils, instructional materials needed to meet project objectives		1290	
5400	520	Textbooks: Expenditures for textbooks furnished by the school			**4036**
5400	641	Furniture, Fixtures and Equipment for use in CNA lab by adult IET students. Items will exceed $750 per unit. This will include 2 portable sinks and 1 medical bed.		2050	
5400	642	Furniture, Fixtures and Equipment for use in testing by adult education students. No single item purchased will meet or exceed $750 per unit.			**8069**
5400	643	Capitalized computer hardware and technology related equipment over $750.			**500**
5400	644	Non-Capitalized computer equipment and hardware for use in Adult Education (Under $750): computers and printer for testing center,		12300	
5400	730	Dues and Fees: Funds for exam vouchers and ACE registration		450	
				16090	16090
				Total	**Total**

A) Baker County School District **B)** 020-1913C-3CG01/23B022 C) 4
District/Agency Name **Project Number/ TAPS Number** **Amendment Number**

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

D) Total Project Amount Currently Approved	E) Total Project Amount resulting from this Budget Amendment
$ 177991	$ 177991

F) Line Item Description

FUNCTION	OBJECT	ACCOUNT TITLE AND NARRATIVE	FTE	AMOUNT INCREASE	AMOUNT DECREASE
5400	120	Salaries: Part-time hourly salary for 2 teachers to provide direct instruction in Adult Education programs and a Career Specialist to provide career planning for Adult Education Students.	1.85		500
5400	210	Retirement for employees @ 11.91%			640
5400	220	FICA for employees @7.65%			1295
5400	369	Tech related rentals. Expenditures for computer and related equipment rentals, licenses, and fees for internet subscriptions (Aztec)			1050
5400	510	Supplies: Expenditures for supplies for the operation of adult education.		1290	
5400	520	Textbooks: Expenditures for textbooks furnished by the school			**4036**
5400	641	Furniture, Fixtures and Equipment for use in CNA lab by adult IET students. Items will exceed $750 per unit. These funds will be added to existing funds to include 2 portable sinks (@ $625 each) and 1 medical bed (@$800).		2050	
5400	642	Furniture, Fixtures and Equipment for use in testing by adult education students. No single item purchased will meet or exceed $750 per unit.			**8069**
5400	643	Capitalized computer hardware and technology related equipment over $750.			**500**
5400	644	Non-Capitalized computer equipment and hardware for use in Adult Education (Under $750): 14 computers @ $671, 14 monitors @ $147 each plus 14 mounts @ $28 for a total of $11,844, and printer @ $456 for testing center,		12300	
5400	730	Dues and Fees: Funds for exam vouchers and ACE registration		450	
				16090	16090
				Total	**Total**

Instructions
Budget Amendment Narrative Form
DOE 151

A. Enter District/Agency Name.

B. Enter Project Number of original project and corresponding TAPS Number.

C. Enter chronological number of this Amendment Request.

D. Enter the Total Project Amount Currently Approved.

E. Enter the Total Project Amount resulting from this Budget Amendment.

F. Provide a narrative description for each budget item by category to justify the requested Budget Amendment. List ONLY the budget lines that are being amended and/or new ones being created. For each budget line to be amended, indicate whether the amount will be increased or decreased in the appropriate column and record the adjusted amount being submitted for approval.

THIS FORM MUST BE ACCOMPANIED BY AN APPROPRIATELY COMPLETED PROJECT AMENDMENT REQUEST FORM, DOE 150.

AGENDA ITEM NO. 8.14

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Michael Green - (259-0444)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Amendment #1 to Grant Proposal "ARP IDEA Pre-K 2022-2023" Federal / No Matching

ATTACHMENTS:
06.19.2023.Approval of Amendment #1 ARP IDEA PK Grant_M.Green.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*IDEA PART B PRESCHOOL 2022-2023*

TYPE OF GRANT:
☒ **New** ☐ **Continuation** ☐ **Amendment** ☐ **Entitlement** ☐ **Competitive**

CONTACT PERSON:	*Michael Green Jr., Director ESE/Student Services*

CONTACT PHONE NUMBER:	*(904) 259-7825*

AMOUNT REQUESTED:	*$70,202.00*

SOURCE: ☒ **Federal** ☐ **State** ☐ **Other:** _____

LOCAL MATCHING FUNDS REQUESTED:
☒ **No**
☐ **Yes . . . If yes, please specify:** ☐ **Monetary Amount $**_____
☐ **In-Kind Amount $**_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION *(If additional space is needed, attachments may be used)*
1. Federal funds are provided to support the implementation of the individuals with Disabilities Act for Preschool.

HOW WILL FUNDS BE USED *(If additional space is needed, attachments may be used)*
1. IDEA - Funds will be used to pay all or a portion of the following salaries; Preschool Teachers, Parafrofessionals and ESE Bus Aides. In addition, funds will be utilized to provide supplies for ESE classrooms.

SUBMITTED BY: ***Michael Green*** **DATE:** ***10/04/2022***

INSTRUCTIONS

MUST BE TYPED

This form is designed to provide an overview of a grant proposal being presented for School Board approval for submission to the Department of Education or other authority.

This summary shall be concise and complete, clearly representing the information in the larger document.

The grant writer will complete and submit fourteen (14) copies of this form and three (3) copies of the entire grant document.

- **Submit fourteen (14) copies of this summary on or before the deadline for agenda items. The completed summary will secure placement on the agenda. NO cover letter required. Copies of this summary will be submitted to Board Members and others for review prior to the meeting.**
- **Submit three (3) copies of the full document PLUS any originals needing signatures to Gayvone Demers no later than one day prior to the Board meeting.**

NOTE: This form is not intended to replace the document. Therefore, summaries not supported by the full document at least one day prior to the Board meeting will not be recommended by the Superintendent for Board approval.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	**A) Agency Name:**	**DOE USE ONLY**
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	Baker County School District 270 South Boulevard East Macclenny, FL 32063	Date Received
B) Program Name: _ARP IDEA PK- Individuals with Disabilities Education Act, Part B, K-12, American Rescue Plan Supplemental Funds **TAPS Number: ____22CR02_____**		**Project Number (DOE Assigned)** 020-2672R-2CP01

C) Amendment Type	**D) Amendment Request Contact Information**	
X Program X Budget **Amendment Number:** _____1_____	Contact Name: Michael Green M.Teri Ambrose	Telephone Numbers: (904) 259-7825 (904) 259-0418
	Mailing Address: 290 Jonathan Street Macclenny, FL 32063	E-mail Addresses: michael.green@bakerk12.org teri.ambrose@bakerk12.org

E) Required Signature and Certification

I, ____Sherrie Raulerson_____, (*Please Type Name)* as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

_____	_____	_____
Signature of Agency Head	Title	Date

F) Narrative

This amendment request is submitted to reallocated funds that have not yet been spent in the ARP IDEA K-12 - Individuals with Disabilities Education Act, PK, K-12, American Rescue Plan Supplemental Funds grant. Funds will be reallocated from adaptive equipment and registration fees.. Proposed increases include funding equipment to create a printing/laminating station for use with PK SWDs and laptops for student/teacher/staff use related to SWDs. Total amount requested to be reallocated is $8,564.

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

A) Baker County District School Board
District/Agency Name

B) 020-2672R-2CP01/22CR02
Project Number/TAPS Number

C) 1
Amendment Number

D) Total Project Amount Currently Approved
$17,022.00

E) Total Project Amount resulting from this Budget Amendment
$8,564

F) Line Item Description

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
5200	643	Reallocate Funds - Adaptive Equipment to safely allow SWD's to participate in the classroom setting with non-disabled peers (e.g.: Rifton Chair for special needs seating).			**4,564.00**
7730	730	Reallocate Funds - Dues and Fees Registration fees for PreK ESE non-instructional staff to participate in professional development to increase their knowledge of developmentally appropriate practices when dealing with Students with Disabilities (SWD's). This will include behavior support and tech trainings			**4,000.00**
5200	644	Color laser printer to create visuals for PK SWDs. This will be a part of a station used by SLPs, behavior support staff, and teachers of SWDs to create visual schedules, communication books, and behavior charts. Estimated cost of 1 printer @ $500		500.00	
5200	519	Toner cartridges for laser printer that will be used to create visuals for PK SWDs. This will be a part of a station used by SLPs, behavior support staff, and teachers of SWDs to create visual schedules,		500.00	
5200	642	Rolling audio-visual cart to equipment that will be used to create visuals for PK SWDs. This will be a part of a station used by SLPs, behavior support staff, and teachers of SWDs to create visual schedules, communication books, and behavior charts. Estimated cost 1 @ $300.		300.00	
5200	642	Laminating machine to create visuals for PK SWDs. This will be a part of a station used by SLPs, behavior support staff, and teachers of SWDs to create visual schedules, communication books, and behavior charts. Estimated cost of 1 @ $225.		225.00	
5200	519	Thermal laminating pouches to create visuals for PK SWDs. This will be a part of a station used by SLPs, behavior support staff, and teachers of SWDs to create visual schedules, communication books, and behavior charts. Estimated cost of $30 per pack (4 packs).		120.00	
5200	643	Laptop computers for special education staff (district and school based staff/administrators), working with PKK SWD. Laptops will be used for classroom instruction, IEP development, making visuals and other tasks related to SWD. Estimated cost of 864.87 per laptop. 8 laptops @ $6919.		6,919.00	

			Total	**8,564.00**	**8,564.00**

AGENDA ITEM NO. 8.15

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Michael Green - (259-0444)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Amendment #1 to Grant Proposal "ARP IDEA K-12" Federal / No Matching

ATTACHMENTS:
06.19.2023.Approval of Amendment #1 ARP IDEA K-12 Grant_M.Green.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*ARP IDEA K-12 American Rescue Plan*

TYPE OF GRANT:
☐ **New** ☐ **Continuation** ☒ **Amendment** ☐ **Entitlement** ☐ **Competitive**

CONTACT PERSON:	*Michael Green Jr., Director ESE/Student Services*

CONTACT PHONE NUMBER:	*(904) 259-7825*

AMOUNT REQUESTED:	*$122,614.00*

SOURCE: ☒ **Federal** ☐ **State** ☐ **Other:** _____

LOCAL MATCHING FUNDS REQUESTED:
☒ **No**
☐ **Yes . . . If yes, please specify:** ☐ **Monetary Amount $**_____
☐ **In-Kind Amount $**_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION *(If additional space is needed, attachments may be used)*
1. This amendment is being submited to reallocate funds from initial Object Codes for summer training and professional development to help fund additional staff for Extended School Year (ESY). Also, funds will be used to purchase office furniture and minivan for transportation of students with disabilities.

HOW WILL FUNDS BE USED *(If additional space is needed, attachments may be used)*
1. Funds will be used to pay staff for Extended School Year (ESY), purchase office furniture, and purchase a minivan for SWD.

SUBMITTED BY: ***Michael Green*** **DATE:** ***05/22/2023***

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	**A) Agency Name:**	**DOE USE ONLY**
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	Baker County School District 270 South Boulevard East Macclenny, FL 32063	Date Received
B) Program Name: _ARP IDEA K-12 - Individuals with Disabilities Education Act, Part B, K-12, American Rescue Plan Supplemental Funds **TAPS Number: ____22CR01_____**		**Project Number (DOE Assigned)** 020-2632R-2CB01

C) Amendment Type	**D) Amendment Request Contact Information**	
X Program X Budget **Amendment Number:** _____1_____	Contact Name: Michael Green M.Teri Ambrose	Telephone Numbers: (904) 259-7825 (904) 259-0418
	Mailing Address: 290 Jonathan Street Macclenny, FL 32063	E-mail Addresses: michael.green@bakerk12.org teri.ambrose@bakerk12.org

E) Required Signature and Certification

I, ____Sherrie Raulerson_____, (*Please Type Name)* as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

_____	_____	_____
Signature of Agency Head	Title	Date

F) Narrative

This amendment request is submitted to reallocated funds that have not yet been spent in the ARP IDEA K-12 - Individuals with Disabilities Education Act, Part B, K-12, American Rescue Plan Supplemental Funds grant. Funds will be reallocated from contracted services, professional development, and summer SEL aides. Proposed increases include funding teachers, aides, therapists, and contracted therapists for extended school year services for SWD, equipment for high school job skills/preparation program for SWD, classroom furnishings for SWD, office furniture for staff that work with SWD, and a minivan for transportation of SWD participating in work based experiences to job sites, other center schools, and ESE staff to attend conferences and trainings.

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

A) Baker County District School Board — **B)** 020-2632R-2CB0 22CR01

District/Agency Name — **Project Number/TAPS Number**

C) 1

Amendment Number

D) Total Project Amount Currently Approved

$ 259,959.04

E) Total Project Amount resulting from this Budget Amendment

$ 122,614.00

F) Line Item Description

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
5200	120	Classroom Teachers Extended School Year (ESY) personnel for summer 2023. Staff will provide academic and behaviral support for SWD determined eligible for ESY. Estimated 3 classroom teachers for 91 hours @ $3,700 each for ESY services.	**0**	$ 11,100.00	
5200	150	Aides Extended School Year (ESY) paraprofessional support for summer 2023. Paraprofessionals will assist classroom teachers with academic and behavior support for SWD determined eligible for ESY. Estimated 7 paraprofessionals for 91 hours @ $1,820 each for ESY services.	**0**	$ 12,740.00	
5200	150	Aides Extended School Year (ESY) paraprofessional RBT support for summer 2023. RBTs will provide individual and group behavior support for SWD determined eligible for ESY. Estimated 2 paraprofessionals for 91 hours @ $1,820 each for ESY services.		$ 3,640.00	
6120	130	Therapists Extended School Year (ESY) support provided by 2 district speech therapists (1 SLP/SLA) for students determiend eligible for speech and language therapy during summer 2023 ESY. Estimated 1 therapists each for 90 hours @ $3,600 each for ESY services.		$ 3,600.00	
5200	210	Retirement Retirement benefits for classroom teachers partiicpating in summer ESY.		$ 1,221.00	
5200	210	Retirement Retirement benefits for classroom teachers partiicpating in summer ESY.		$ 1,274.00	
5200	210	Retirement Retirement benefits for RBTs partiicpating in summer ESY.		$ 433.00	
5200	210	Retirement Retirement benefits for speech therapists partiicpating in summer ESY.		$ 429.00	
5200	220	Social Security Social Security benefits for teachers pasticipating in summer ESY.		$ 850.00	
5200	220	Social Security Social Security benefits for paraprofessionals pasticipating in summer ESY.		$ 975.00	
5200	220	Social Security Social Security benefits for RBTs pasticipating in summer ESY.		$ 277.00	
5200	220	Social Security Social Security benefits for therapists pasticipating in summer ESY.		$ 275.00	

5200	310	Contracted behavioral services for student assessment and support for summer 2023 extended school year through August 2023. BCBA/RBTs will provide support for ESY and assist with student evaluations and support through August 2023. Estimated 3 contracted BCBAs and/or RBTs at a rate of $75/hour for 95 hours @ $6,750 each.		$ 20,250.00	
5200	310	Contracted services forPhysical and Occupational Teherapist for summer 2023 extended school year. OT/PT will provide support for ESY and assist with student evaluations and support. . Estimated 2 contracted therapists of $70/hour for 40 hours @ $2,800 each.		$ 2,800.00	
5200	641	Additional stove for Wildcat Works job skills/preparation room for SWD ar Baker County High School. Students utilize kitchen area to learn job skills for the foor service industry and utilize kitcen for ESE Life Skills classes.		$ 2,500.00	
5200	642	Additional classroom chairs for self-contained classrooms at Baker County High School to improve social distancing and itolize additional spaces for learning groups. Estimated 40 chairs @ $90 each.		$ 3,600.00	
5200	642	Office desk chairs for staff that serves student in special education programs. Staff includes ESE secretaries, staffing specialists, school psychologists, and counselors, Estimated cost is $75 per chair @ $750 for 10 chairs.		$ 750.00	
5200	642	Conference room chairs to equip a room that will be used for staff training regarding SWDs. The room will qlso be utilized as a space for ESE staff to conduct parent/guardian informational and support meetings for parents/guaridans who have SWDs. Estimated cost of $400 per chair set (4). 7 sets of chairs @ $2,800		$ 2,800.00	
5200	642	Conference room tables to equip a room that will be used for staff training regarding SWDs. The room will qlso be utilized as a space for ESE staff to conduct parent/guardian informational and support meetings for parents/guaridans who have SWDs. Estimated cost of $500 per table set (4). 4 sets of tables @ $2,000		$ 2,000.00	
5200	642	Computer desk and file cabinets for staff that serves student in special education programs. Staff includes ESE secretaries, staffing specialists, school psychologists, and counselors, Estimated cost is $350 each for desk and $180 each for file cabinet. Total of 10		$ 5,300.00	
5200	642	Guest chairs for staff that serves student in special education programs. Staff includes ESE secretaries, staffing specialists, school psychologists, and counselors, Estimated cost is $80 per chair @ $800 for 10 chairs.		$ 800.00	
5200	652	Purchase minivan for transportation of SWDs for transportation to job experience sites and travel to center schools out of county. Van will also be used for ESE staff to provide support in district and attend conferences and training out of district. 1 van @		$ 45,000.00	
6300	310	Reallocate Funds - Contract fess for trainers to provide professional development to staff who serve SWD's for trainings Summer 2022 and Summer 2023. Trainings will include the following topics: training will include writing quality IEP's, providing legally compliant IEP's and special education services, effective support facilitation strategies, and use of assistive technology.			**$ 12,868.00**

5200	120	Reallocate Funds - Classroom Teachers Summer professional development for staff that provide instruction for students with disabilities. This training will include writing quality IEP's, providing legally compliant IEP's and special education services, effective support facilitation strategies, and use of assistive technology. Professional development will be provided Summer 2022 and Summer 2023. Hourly rate of instructional staff attending professional development is $24.53/hour. Maximum of 40 hours per summer for summer PD per participant ($981.20). 25			**$ 40,000.00**
5200	150	Reallocate Funds - Aides Summer Social Emotional Learning (SEL) program for Students With Disabilities (SWD's) who demonstrate a need via progress monitoring for behavioral supports in Grades K-12 during Summer 2022 and Summer 2023. Staff members will utilize the TeachTown Social Skills curriculum for elementary and middle school students and Transition to Adulthood for secondary/post-secondary students. 3 Staff Members @ average rate of $40/hour including benefits (40 hours max per summer).			**$ 16,000.00**
6300	310	Reallocate Funds - Contracted psychological services for student assessment and support for SWD's. This support will be in addition to school board employed school psychologists currently providing services. It is anticipated that the number of students needing psychological services has increased due to the effects of the pandemic. These services will be utilized beginning in the Spring of 2022 through Summer 2023. Estimated hourly rate of contracted			**$ 49,246.00**
7730	330	Reallocate Funds - Mileage for school board employees attending professional development trainings			**$ 3,000.00**
5200	210	Reallocate Funds - Retirement Retirement benefits for paraprofessionals participating in professional development Summer 2022 and Summer 2023.			**$ 1,000.00**
5200	210	Reallocate Funds - Retirement Retirement benefits for paraprofessionals participating in professional development Summer 2022 and Summer 2023.			**$ 500.00**
			Total	**$ 122,614.00**	**$ 122,614.00**

AGENDA ITEM NO. 8.16

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: June 19, 2023

SUBMITTED BY: Michael Green - (259-0444)

ITEM TYPE: Agreement

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of Contract for Services Agreement with Allied Instructional Services to Provide a Board Certified Teacher in Blindness and Visual Impairments, Effective August 10, 2023 - May 25, 2024.

ATTACHMENTS:
06.19.2023.Approval of Agreement with Allied Instructional Services_M.Green.pdf

Baker County Public Schools
Exceptional Student Education
290 Jonathan St. East, Macclenny, Florida 32063
Telephone: (904) 259-7825 www.bakerk12.org Fax: (904) 259-9099

May 25, 2023

Sherrie Raulerson, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

I would like to request School Board approval for the attached contract between the Baker County School District and Allied Instructional Services. With approval, this agreement will provide our district with a Board Certified Teacher in Blindness and Visual Impairments. This agreement will begin on August 10, 2023 and continue through May 25, 2023. These services will be General funded with a maximum of 10 hours a month.

If you have any questions please contact me at (904)259-7825 or michael.green@bakerk12.org

Sincerely,

Michael Green

Michael Green Jr., Director
Exceptional Student Education/
Student Services

MG:al

CONTRACT FOR SERVICES
between
Baker County School District
and
Allied Instructional Services

THIS AGREEMENT is made and entered into on _____, by and between Allied Instructional Services, LLC, a Virginia company with an address at P.O. Box 2214, Ashland, VA 23005 ("AIS"), and Baker County School District, with an address at 290 Jonathan Street E., Macclenny, FL, 32063 ("District").

1. **Integration:** This Agreement supersedes all prior negotiations, representations, or agreements, either written or oral. If any provision of the contract documents conflicts with another provision, this agreement shall govern.

2. **Term:** This contract shall be effective on July 1, 2023 and shall continue in full force until June 30, 2024.

3. **Services to be Provided:** District hereby engages AIS for the provision of the services described in this agreement Addendums A - D and AIS agrees to arrange for said services to be provided for District. AIS acknowledges that it is possessed of that degree of care, learning, skill, and ability which is ordinarily possessed by similar businesses and further represents that in the performance of its duties herein set forth it will exercise such degree of care, learning, skill, and ability as is ordinarily employed by AIS under similar conditions and like circumstances and shall perform such duties without neglect. Any equipment, supplies, or materials used in the performance of this contract shall be provided by District except as otherwise agreed by the parties.

   District shall pay AIS as described in Addendums A - D within thirty (30) days of receipt of invoice from AIS. If any fees due hereunder are not paid when due, interest shall accrue on the amount not paid when due at rate of one and one-half percent (1 ½ %) per month until paid.

   AIS covenants and agrees that it shall take one of the two following actions within seven (7) days after receipt of any amounts paid to AIS by the District for work performed by a subcontractor under the Agreement:

   a) pay any contractor for its proportionate share of the total payment received from the District attributable to the work under the Agreement performed by such subcontractor, or

   b) notify the District and the contractor, in writing, of its intention to withhold all or a part of the subcontractor's payment and the reason therefore.

   AIS agrees to provide its federal employer identification number or social security number, as applicable, as a condition precedent to the District being required to make any payment to AIS under the Agreement.

   AIS agrees to pay interest at the legal rate or such other rate as may be agreed to in writing by the contractor and AIS on all amounts owed by AIS that remain unpaid after seven (7) days following receipt by AIS of payment from the District for work performed by the contractor in furtherance of AIS meeting its obligations to the District, except for amounts withheld pursuant

to the provisions above. Unless otherwise provided under the terms of this contract, interest shall accrue at the rate of one percent per month.

4. AIS will provide contractors to provide services at school's premise(s) under District's supervision. AIS retains the sole right to select contractors to provide services, but AIS agrees all contractors providing services shall be pre-approved by District for the assigned services. AIS recognizes that contractors who are assigned to provide services may have access to certain information of District and students which may be proprietary and confidential. AIS and contractors will treat this information as confidential and agree not to disclose it to any third person in accordance with applicable law.

AIS acknowledges the District's request that, for HIPPA compliance and security reasons and to promote continuity of communication and services, AIS minimize the number of individual contractors provided to meet the needs of the District.

School District will allow reasonable time for completion of work outside of IEP service delivery time.

It is understood that it is the responsibility of the District to notify AIS in a timely manner of any requests for meeting attendance, or completion of evaluations, assessments, or reports, in order to allow a reasonable amount of time for completion and scheduling.

Contractors placed by AIS will complete paperwork necessary for the District to submit for Medicaid reimbursement. AIS is not enrolled as a LEA Medicaid provider so claims for reimbursement must be submitted by the District. District must communicate Medicaid documentation requirements in a clear and timely manner to the contractor providing the services to the student.

5. Discounts: AIS agrees to waive portal charges when a contractor is contracted to District for 35 or more hours of work within the school District in one week.

6. Fees: District agrees to reimburse AIS for canes issued to student(s) by AIS when necessary for instructional purposes at a rate of $45.00 per cane.

7. Replacement Fee: Should District opt to offer employment to, hire directly or indirectly or otherwise contract with (1) a contractor placed by AIS to provide services to the District under this agreement, (2) any other potential contractor contacted by AIS and identified to the District, or (3) a previous contractor placed by AIS in the 12 months preceding such offer, District agrees to pay AIS an additional amount equal to twenty percent (20%) of the first year salary (excluding bonus, vacation, health and employee welfare benefits) to be paid by District to such hired contractor.

8. Cooperative Purchasing: To the extent permitted under the Virginia Public Procurement Act, the terms and conditions of this agreement may be extended to any other school District or other entity to permit those other entities to contract with AIS for the goods or services set forth in this agreement, subject to the mutual agreement of AIS and the other entity, which may include different payment terms.

9. Intellectual Property: Except as provided herein, all rights and ownership of Services Related Intellectual Property and tangible materials produced under or as a result of this contract are the property of AIS. AIS reserves all rights, including without limitations, the copyright of tangible materials produced and/or provided in connection with the provision of services under this contract. "Services Related Intellectual Property" means any inventions,

discoveries, processes, formulas, data, techniques, know-how, computer programs and other intellectual property along with improvements and enhancements thereto, whether or not patentable, formulae, trademarks, related documentation and all other forms of copyrightable or patentable subject matter, which AIS conceives, develops, or makes in connection with providing services under this agreement, but does not include any Preexisting Intellectual Property and any property owned by District and provided by District to AIS or contractors placed by AIS for performance of services, title to which shall remain in District and which shall be used only in the performance of this agreement unless otherwise authorized in writing by District. "Preexisting Intellectual Property" means any inventions, discoveries, processes, formulas, data, techniques, know-how, computer programs and other intellectual property along with improvements and enhancements thereto, whether or not patentable, formulae, trademarks, related documentation and all other forms of copyrightable or patentable subject matter, which District has conceived, developed, or made prior to the date of this agreement or otherwise not produced in connection with services to be provided under this agreement.

This agreement is for use by the District only and may not be duplicated, distributed, or verbally communicated without the written permission of AIS.

10. **Termination:** Each party has the right to terminate this agreement if the other party is in default of agreement hereunder which default is incapable of cure or which, being capable of cure, has not been cured within fifteen (15) days after receipt of written notice of such default (or such additional cure period as the non-defaulting party may authorize). Either party also may terminate this agreement upon thirty (30) days' written notice to the other party or upon mutual agreement by both parties. Upon termination of this agreement for any reason, District shall pay all amounts due for the services and hours worked under the agreement.

11. **Indemnification:** District shall be liable for any claims, liabilities, damages, losses, judgments, charges, expenses (including reasonable attorney fees) and/or causes of action incurred by AIS or any of its agents or contractors placed by AIS resulting from any wrongful, negligent, or tortious act of District or any of its employees, agents, representatives or students, or any breach of this agreement by District. AIS agrees to indemnify, hold harmless and defend District, its officers, agents, and employees from any and against all claims, liabilities, damages, losses, judgments, charges, expenses (including reasonable attorney fees) and/or causes of action resulting from any breach of this agreement by AIS and any negligence or intentional misconduct by AIS for which the District, its agents, servants, or employees are alleged to be liable.

    The parties acknowledge that AIS' total liability under this agreement shall not exceed the total payments made to it by the District. This paragraph represents the entire agreement between the parties regarding indemnification and supersedes / replaces any other references to indemnification in contract documents.

12. **Assignment:** District shall not assign or transfer any interest in this agreement without the prior written consent of AIS, which consent shall not be unreasonably withheld, delayed, or conditioned. AIS may subcontract for the provision of services under this agreement and may assign this agreement in connection with any merger, sale, or transfer of all or substantially all of the assets or stock of AIS. No modification of this agreement shall be binding upon the parties hereto, unless consented to in writing, and signed by both parties.

13. **Notices:** Any notice required to be given to a party hereunder shall be deemed given on the third (3rd) business day following the mailing of any such notice, postage paid, to the address set out herein for such party.

14. **No Authority to Bind District:** AIS has no authority to enter into contracts or agreements on behalf of District. This Agreement does not create a partnership between the parties.

15. **General:** No amendment, change, modification, or waiver of any term of this agreement shall be valid unless it is in writing and signed by both the District and AIS. This agreement shall be binding upon the successors and permitted assigns of the District and AIS. This agreement shall be construed according to the laws of the Commonwealth of Virginia, exclusive of its conflicts of law provisions. Any dispute, claim or action under this agreement shall be brought exclusively in the appropriate state or federal court located in or for Hanover County, Virginia, and the parties irrevocably consent to the personal jurisdiction of such courts for resolution of any such dispute, action, or claim. All provisions of this agreement shall be considered severable and each enforceable provision shall remain in effect and binding upon the parties hereto regardless of any finding by any judicial, administrative, or legislative body that other provisions of this agreement are invalid or unenforceable. This agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

16. **Confidentiality:** AIS and its agents and employees will keep all information related to the District's students confidential and will not disclose such information to third parties for any purpose without the prior written approval of the District. AIS will return all copies of such student confidential information to the District upon termination of this Agreement. AIS further agrees to cause any contractor placed with the District to execute an agreement containing substantially similar confidentiality obligations.

17. **Personnel**

    a. All of the Services herein shall be performed by AIS or under its supervision, and all personnel engaged in performing the Services shall be fully qualified and, if required, authorized or permitted under applicable state and local law to perform such Services.

    b. Jessica Lunsford Act (Background Check).

        i. AIS shall comply with the Jessica Lunsford Act, effective September 1, 2005, as same may be amended from time to time and with all requirements of Sections 1012.32 and 1012.465, F.S.

        ii. Except as provided in Sections 1012.467 or 1012.468, F.S., and consistent with District policy, all of AIS' personnel who (1) are to be permitted access to school grounds when students are present, (2) will have direct contact with students, or (3) have access or control of school funds, shall successfully complete the background screening required by the referenced statutes and meet the standards established by the statutes and District. This background screening will be conducted by District in advance of AIS or its personnel providing any Services under the conditions described in the previous sentence.

        iii. AIS shall bear the cost of acquiring the background screening required by Section 1012.32, F.S., and any fee imposed by the Florida Department of Law Enforcement to maintain the fingerprints provided with respect to AIS and its personnel.

        iv. The Parties agree that the failure of AIS to perform any of the duties described in this section shall constitute a material breach of this Agreement entitling the

District to terminate immediately with no further responsibilities or duties to perform under this Agreement. AIS agrees to indemnify and hold harmless the School District, its officers, and employees from any liability in the form of physical or mental injury, death, or property damage resulting from AIS' failure to comply with requirements of this section or with Sections 1012.32 and 1012.465, F.S.

18. FERPA: To the extent Services provided hereunder pertain to the access to student information, AIS shall adhere to all standards included in Sections 1002.22 and 1002.221, F.S. (the Protection of Pupil Privacy Acts), 20 U.S.C. §1232g - the Family Educational Rights and Privacy Act (FERPA), the federal regulations issued pursuant thereto (34 CFR Part 99), and/or any other applicable state or federal law or regulation regarding the confidentiality of student information and records. Further, AIS, and its officers, employees, agents, and representatives, shall fully indemnify and hold the District harmless for any violation of this provision including, but not limited to, defending the District and its officers, employees, agents, and representatives against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon the District, or payment of any and all costs, damages, judgments, or losses incurred by or imposed upon the District arising out of the breach of this provision by AIS, its officers, employees, agents, or representatives, to the extent that the AIS, or its officers, employees, agents, or representatives, shall either intentionally or negligently violate this provision, Sections 1002.22 and 1002.221, F.S., or other applicable state, local, or federal laws, rules, or regulations. This provision shall survive the termination of or completion of all performance obligations under this Agreement and shall remain fully binding upon AIS. A separate Non-Disclosure Agreement may be required.

19. Public Records

a. **IF AIS HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, AIS NEEDS TO CONTACT THE APPROPRIATE SCHOOL DISTRICT PERSONNEL.**

b. This Agreement is subject to and governed by the laws of the State of Florida, including without limitation Chapter 119, F.S., which generally makes public all records or other writings made by or received by the Parties. AIS acknowledges its legal obligation to comply with Section 119.0701, F.S. AIS shall keep and maintain public records, as that phrase is defined in the Florida Public Records Act, which would be required to be kept and maintained by the District in order to perform the scope of services. AIS shall comply with all requirements for retaining public records and shall transfer, at no cost to the District, all public records in the possession of AIS upon a request for such public records. See Section 119.0701(2)(b)4, F.S., for additional record keeping requirements.

c. A request to inspect or copy public records relating to the District's contract for services must be made directly to the District's Custodian of Public Records. If the District does not possess the requested records, the District's Custodian of Public Records shall immediately notify AIS of the request. AIS must provide a copy of the records to the District or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, F.S. If AIS does not timely comply with the District's request for records, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

d. Should AIS fail to provide the requested public records to the District within a reasonable time, AIS understands and acknowledges that it may be subject to penalties under Sections 119.0701(3)(c) and 119.10, F.S.

e. AIS shall not disclose public records that are exempt, or confidential and exempt, from public records disclosure unless specifically authorized by law for the duration of this Agreement term and following the completion, expiration, or termination of same if AIS does not transfer the records to the District. Upon completion, expiration, or termination of this Agreement, AIS shall transfer, at no cost to the District, all public records in its possession or keep and maintain public records required by the District to perform the services. If AIS transfers all public records to the District, AIS shall destroy any duplicate public records that are exempt, or confidential and exempt, from public records disclosure requirements. If AIS keeps and maintains public records upon completion, expiration, or termination of this Agreement, AIS shall meet all applicable requirements for retaining public records and provide requested records to the District pursuant to the requirements of this Article. All public records stored electronically must be provided to the District in a format that is compatible with the information technology systems of the District.

Signatures: In agreement with the terms and condition of this agreement, we have affixed our signatures as indicated below. This agreement shall be considered by both parties as legal and binding.

AIS

_____/_____
Mary Hall, Vice President of Operations Date
Allied Instructional Services, LLC

Baker County School District

_____/_____
Administrator Signature Date

_____
Administrator's Name/Title

Allied Instructional Services, LLC
PO Box 2214
Ashland, VA 23005
Phone: 804-368-8475
Fax: 804-368-8467

Addendum A – Vision, O&M, DHH, PT, OT, SLP and AT Services

Service Name	Service Provider Description
Vision Services	Certified Teacher endorsed in Blindness and Visual Impairments
Orientation and Mobility Instruction	Professionally Trained Orientation and Mobility Instructor, who holds or is qualified to sit for NOMC or COMS certification
Professionally Trained Orientation and Mobility Instructor, who holds or is qualified to sit for NOMC or COMS certification	Certified Teacher endorsed in Deaf and Hard of Hearing knowledgeable in ASL and cochlear implants
Physical Therapist	Licensed Physical Therapist
Occupational Therapist	Licensed Occupational Therapist
Assistive Technology Assessment and Consulting	Certified itinerant teacher or licensed therapist and/or with a certificate in Assistive Technology
Vision Specific Technology Assessments	CATIS Certified
Evaluations	Certified itinerant teacher, licensed therapist, and/or certified evaluator
Speech and Language Pathologist	Licensed by the Board of Audiology and Speech Language Pathology; Certified ASHA
Braille Transcription	Material adaptation by certified Braille Transcriptionist

Scope of Services:
The services may include but are not limited to:

- Direct or consultative services as governed by student's Individualized Education Programs (I.E.P.s.)
- Assessing students using appropriate instrument of educational measurement
- Obtaining appropriate materials, technology, and equipment to meet educational needs of each student.
- Obtaining needed resources that will help to meet the educational needs for each student.
- Maintaining up to date and accurate documentation of educational progress on each student
- Writing, revising, and updating I.E.P.s in accordance with District policies and procedures but not to act as sole case manager for any student (local school District to appoint in-school case manager)
- Making efforts to attend I.E.P. and/or eligibility meetings.
- Conferring with parents/guardians, medical personnel, teachers, and other school personnel as necessary
- Adhering to pertinent laws, regulations, and policies as they relate to the assignment.

Payments: AIS acknowledges that District requires billing for services provided to be per hour, and District agrees that the rate of reimbursement for the service/s provided will be that of $72.00 an hour portal to portal, to include in-District, virtual or a hybrid of the two. The fee for work completed for remote office hours as necessary for the implementation of services (report writing, materials preparation, etc.) and braille transcription will be that of $55.00 an hour. Notice of need to cancel, i.e., student illness/absentee, must be made at least 3 hours in advance of scheduled service or regular daily charge will apply.

Addendum B – Psychological Services

Scope of Services:
The services may include but are not limited to:

- Develop and integrate school-wide programming to promote social–emotional and mental wellness for all students based on the needs of the school community.
- Deliver professional development to school staff and families on a range of topics, such as trauma informed practices, mental health first aid, crisis prevention, suicide prevention, effective discipline, and behavior management.
- Help schools conduct comprehensive needs assessments to develop strategies to address attendance, poverty, trauma, violence, and other barriers to learning.
- Enhance coordination and alignment of efforts to improve school safety, including crisis prevention, intervention, and response.
- Design, implement, and evaluate a comprehensive range of interventions for students at risk for academic, social–emotional, or mental and behavioral health concerns.
- Provide mental and behavioral health services for individual students and groups of students, including the delivery of individual and small group counseling and direct instruction in social skills.
- Support school-wide efforts to facilitate student progress toward measurable goals through data collection, progress monitoring, and data interpretation.
- Support divisions and school leadership teams by effectively integrating and interpreting of multiple data sources to aid in decision making.
- Conduct culturally competent psychoeducational evaluations to assess abilities, skills, and social/emotional functioning of students suspected of having a disability.
- Conduct functional behavioral assessments and assist in the development of behavior plans.
- Work collaboratively with teachers in delivering effective differentiation strategies for students with diverse needs.
- Collaborate with teachers and school leaders to implement universal, targeted, and intensive academic and behavioral support programs using evidence-based practices.
- Facilitate collaboration and coordination between school and community providers to ensure access to wraparound supports for students with the most significant needs.
- Some services may be completed by an Educational Diagnostician:
    - Conduct educational evaluations to assess educational achievement of students suspected of having a disability.
    - Make recommendations for interventions strategies for struggling learners
    - Consult with division staff regarding best practices for instruction of students with disabilities
    - Maintain strict confidentiality regarding student health and academic records
    - Establish and maintain professional and collaborative relationships with educational staff, parents, students, and community members and functions as an effective member of the educational team.
    - Make efforts to attend individual student meetings regarding child study, IEP meetings, triennial reviews, etc., and provide input regarding the individual needs of the student.

Payments: AIS acknowledges that District requires billing for services provided to be per hour, and District agrees that the rate of reimbursement for the service/s provided will be that of $95.00 an hour portal to portal, to include in-District, virtual or a hybrid of the two. Notice of need to cancel, i.e., student illness/absentee, must be made at least 3 hours in advance of scheduled service or regular daily charge will apply.

Addendum C – Interpreting Services

The services rendered by Allied Instructional Services will be that of Deaf/Hard of Hearing Services (Interpreter Services) provided by a State Qualified Interpreter.

The services may include but are not limited to:

- Adhere to educational programming as governed by the student's Individualized Education Program (IEP)
- Assess the sign communication needs of the student and provide direct interpreting services to students who are deaf/hard of hearing in an effective and appropriate manner and in the target mode established by the student
- Establish and maintain professional and collaborative relationships with educational staff, parents, students, and community members and function as an effective member of the educational team
- Demonstrate professional judgment in all assignments and exhibit comprehensive and functional knowledge of the RID Code of Ethics/Professional Code of Conduct
- Maintain a professional appearance and demonstrate behavior that is conducive to a professional setting
- Collaborate with team members to ensure that appropriate equipment and technology are functional and available to support the needs of the student (assistive hearing devices, closed captioning, etc.)
- Maintain effective communication with all key members of the educational team in order to support the communication needs of the student
- Make efforts to attend individual student meetings regarding child study, IEP meetings, triennial reviews, etc. and provide input regarding the individual communication needs of the student
- Obtain/Maintain credentials in accordance with state regulations and provide verification of credentials as required
- Adhering to pertinent laws, regulations, and policies as they relate to the assignment.

Payments: AIS acknowledges that District requires billing for services provided to be per hour, and District agrees that the rate of reimbursement for the service/s provided will be that of $60.00 an hour portal to portal, to include in-District, virtual or a hybrid of the two. Notice of need to cancel, i.e., student illness/absentee, must be made at least 3 hours in advance of scheduled service or regular daily charge will apply.

Addendum D – Speech Language Pathology Assistants

Scope of Services:
The services rendered by Allied Instructional Services will be that of a speech language pathologist assistant: The services may include but are not limited to:

- Self-identify as SLPAs to families, students, patients, clients, staff, and others. This may be done verbally, in writing, and/or with titles on name badges.
- Exhibiting compliance with federal, state, and local regulations including: The Health Insurance Portability and Accountability Act (HIPAA), the Family Educational Rights and Privacy Act (FERPA); reimbursement requirements; and state statutes and rules regarding SLPA education, training, and scope of practice. (ASHA SLPA Scope of Practice)
- Assist the SLP with speech, language, and hearing screenings without clinical interpretation.
- Assist the SLP during assessment of students, patients, and clients exclusive of administration and/or interpretation.
- Assist the SLP with bilingual translation, if bilingual, during screening and assessment activities exclusive of interpretation; refer to Issues in Ethics: Cultural and Linguistic Competence (ASHA 2017).
- Follow documented treatment plans or protocols developed by the supervising SLP.
- Document student, patient, and client performance (e.g., tallying data for the SLP to use; preparing charts, records, and graphs) and report this information to the supervising SLP.
- Program and provide instruction in the use of augmentative and alternative communication devices.
- Demonstrate or share information with patients, families, and staff regarding feeding strategies developed and directed by the SLP.
- Assist with clerical duties and site operations (e.g., scheduling, recordkeeping, filing, locating documents required by the SLP)
- Perform activities for each session that are routine and do not require professional judgment, in accordance with a plan developed and directed by the speech-language pathologist who retains the professional responsibility for the client.

Payments: AIS acknowledges that Division requires billing for services provided to be per hour, and Division agrees that the rate of reimbursement for the above service/s provided will be that of $55.00 an hour portal to portal, to include in-division, virtual or a hybrid of the two. The fee for work completed for remote office hours as necessary for the implementation of services (report writing, materials preparation, etc.) will be that of $40.00 an hour.

AGENDA ITEM NO. 8.17

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the 2023-2024 Grant Proposal for Perkins V Rural Innovation Grant in the Amount of $43,140.00. Continuation / Federal / No Matching

ATTACHMENTS:
06.19.2023.Approval of 23-24 Perkins V Rural Innovation Grant_C.Dopson.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*Perkins V- Rural Innovation*

TYPE OF GRANT:
☐ **New** ☒ **Continuation** ☐ **Amendment** ☐ **Entitlement** ☐ **Competitive**

CONTACT PERSON:	*Carrie Dopson*

CONTACT PHONE NUMBER:	*904-259-0408*

AMOUNT REQUESTED:	*$43140.00*

SOURCE: ☒ **Federal** ☐ **State** ☐ **Other:** _____

LOCAL MATCHING FUNDS REQUESTED:
☒ **No**
☐ **Yes . . . If yes, please specify:** ☐ **Monetary Amount $**_____
☐ **In-Kind Amount $**_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION *(If additional space is needed, attachments may be used)*
Strengthening Career and Technical Education for the 21st Century Act 9 Perkins V) Rural Innovation, Fiscal Year 2023-2024

HOW WILL FUNDS BE USED *(If additional space is needed, attachments may be used)*
1.Career and Techanical program to support CTE classes at BCHS and BCMS such as Salaries beyond contractural time, teacher professional development, equipment, resource materials and class room supplies.

SUBMITTED BY: ***Carrie Dopson*** **DATE:** ***05/30/2023***

Florida Department of Education
Project Application

Please return to:	A) Program Name:	DOE USE ONLY
Florida Department of Education upload into Office of Grants Management (OGM) ShareFile folder **AgencyNumber_AgencyName_ _XXB012_submit**	Perkins V — Rural Innovation **TAPS NUMBER:** 24B012	Date Received
B) Name and Address of Eligible Applicant: **Baker County School District** **418 S. 8th Street** **Macclenny, FL 32063**		**Project Number (DOE Assigned)**

C) **Total Funds Requested:**	D) *Applicant Contact & Business Information*	
$43,140	Contact Name: Carrie Dopson Fiscal Contact Name: Mary Ambrose	Telephone Numbers: **(904) 259-0408** **(904) 259-0418**
DOE USE ONLY **Total Approved Project:** $	Mailing Address: 418 S. 8th Street Macclenny, FL 32063	E-mail Addresses: Carrie.dopson@bakerk12.org Mary.ambrose@bakerk12.org
	Physical/Facility Address: 418 S. 8th Street Macclenny, FL 32063	UEI number: #59-6000509 FEIN number: #195771472

CERTIFICATION

I, Sherrie Raulerson, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

E) Sherrie Raulerson — Signature of Agency Head

Superintendent — Title

5/26/23 — Date

Budget Narrative Form DOE 101

A) Baker County School District

B) _____

Project Number: **(DOE USE ONLY)**

TAPS Number 24B012

(1)	(2)	(3)	(4)	(5)
FUNCTION	**OBJECT**	**ACCOUNT TITLE, NARRATIVE, AND EXPLANATION**	**FTE**	**AMOUNT (whole $)**
5300	**150**	**Salaries:** Full-Time: CTE paraprofessional responsible for industry certification testing and collaboratively with the ESE Department to facilitate academic assistance for CTE students with academic needs. • **Section 134: CLNA Need:** B9,E6, F2, F5, G2, G4 • **Program Number or CIP#: 8005100, 8106800, 8121600, 9504100, 8301100, 8918000, 8800500, 8727200, 8417210, 9003400,8909000,9005100** • **Section 135: Requirement for the Uses of Funds:** 5F	1.	$25,000
5300	**210**	**Retirement: prorated @ 11.91%**		$2978
5300	**220**	**FICA/Medicare: prorated @ 7.65%**		$1913
5300	**230**	**Insurance: employer portion for 2 paraprofessionals**		$1600
5300	510	**Materials and Supplies:** Consumables for CTE programs to include paper, binders, pens, pencils, instructional and recruiting materials. • **Section 134: CLNA Need:** B6 • **Program Number or CIP#: 8005100, 8106800, 8121600, 9504100, 8301100, 8918000, 8800500, 8727200, 8417210, 9003400,8909000,9005100** • **Section 135: Requirement for the Uses of Funds:1A, 1E, 5A, 5D, 5P**		$2367
5300	641	**Capitalized Furniture, Fixtures, and Equipment (over $750) Interactive TV for Criminal Justice, Greenlee pipe oiler for Electrical** **Section 134: CLNA Need:** B6, E7 • **Program Number or CIP#: 8005100, 8106800, 8121600, 9504100, 8301100, 8918000, 8800500, 8727200, 8417210, 9003400,8909000,9005100** **Section 135: Requirement for the Uses of Funds: 5D, 5E**		4300
5300	642	**Non-Capitalized Furniture, Fixtures, and Equipment (under $750) Punch dies for Piranha machine, Phlebotomy chair for Nursing Assistant, Rigid Pipe reamer for Electrical** **Section 134: CLNA Need:** B6, E7 • **Program Number or CIP#: 8005100, 8106800, 8121600, 9504100, 8301100, 8918000, 8800500, 8727200, 8417210, 9003400,8909000,9005100** **Section 135: Requirement for the Uses of Funds: 5D, 5E**		3200
5300	790	**Indirect Costs (5%)**		1782
			Total	**$43140**

***** Showing the percentage on benefits is optional.
****** Indirect Cost plus Administrative Cost cannot exceed 5% of the total grant allocation.

FLORIDA DEPARTMENT OF EDUCATION (FDOE)
2023–2024 Request for Application (RFA Entitlement)
Perkins V — Rural Innovation

1A. Priority Areas

Eligible recipients must address at least 1 of the 4 following priority areas that focus on High-Wage, High-Skill, and/or High-Demand Occupations for the 2023–2024 fiscal year.

Check all that apply		Priority Areas
	1.	Distance Learning
X	2.	Priorities of the Secondary or Postsecondary Comprehensive Local Need Assessment
	3.	Entrepreneurship Education and Training Initiatives (EETI)
X	4.	Additional integration or support on the Postsecondary credential of value to ensure all CTE programs continue to meet Size, Scope and Quality (SSQ)

1B. Abstract

- Description of how your agency will use these Reserve funds for the support and development of career pathways for career and technical education students.

These reserve funds will support and develop CTE programs that lead to high skill, high wage and in demand occupations recognized by the State Occupational list, Regional Occupational list, and/or on the Targeted Occupational list from Enterprise Florida. Under the guidance of the CLNA Leadership Team, the CTE director will work with major stakeholders to integrate academic, CTE components, curriculum modifications, and other support services. We will collaborate with business partners and will assist in improving communications with parents and students about program options, pathways to employment, and post-secondary opportunities, including dual enrollment and industry certifications. Funds from this grant will support the paraprofessional position of a testing coordinator, who will work closely with the CTE Director, CTE guidance counselor and graduation coach.
The CLNA leadership team will review the progress of our CTE programs. Each CTE instructor at Baker County Middle School and Baker County High School review their course progression and outcomes and understand that the program of study must lead to a high skill, high wage, or in-demand career. All eleven CTE programs in the Baker

County School District are in compliance with size, scope and quality with rigorous credential and dual enrollment opportunities.
At Baker County Middle School, we provide a comprehensive dive into the career clusters through the Orientation to Careers course and previously through the work of our Career Facilitator. This position is being transformed into a paraprofessional position due to a limitation of funding, however the work that was being done by the Career Facilitator will be accomplished through CTE Tuesday's homeroom program. Students will have access to Xello, a college and career readiness software provided by the State of Florida. Every 8th grader will complete a comprehensive career plan before exiting Middle School. In the High School, students will work with the guidance counselors and graduation coach, as well as their CTE instructors to review, evaluate and fully develop their career plan. The graduation coach will meet with every senior to assist with taking steps to prepare for after graduation.

- Description of how the results of the comprehensive local needs assessment informed the selection of the specific career and technical education programs and activities selected to be funded with this grant.

  As a result of the CLNA process, our leadership team has chosen to dagger one more program that did not invoke enough student interest. The team has worked with all programs to bring in new industry certifications and on-campus dual enrollment opportunities. In the 2022-2023 school year, we were able to begin three new dual enrollment courses on campus that are available for students, especially those who have transportation or internet barriers. Funds from this grant will be used to strengthen the quality of programs and help build robust work-based learning opportunities for all programs. With the addition of a testing coordinator, our instructors will have flexibility to test more of their students. It has been a challenge to find qualified test administrators and proctors for industry certification that needs to be done. This will allow teachers to not be pulled from instruction to provide this service.

  A CTE guidebook and program brochures have been created and published that contain information about each program, dual enrollment opportunities, industry certification and articulations. These guidebooks are make available for all 8th and 9th grade students and parents to promote understanding about our district's CTE programs and student options. Extras of these are housed in the Guidance Office of both schools for parents to take.

  Career exploration courses will continue on the Middle School master schedule to provide students opportunities to explore specific career clusters. These courses will offer students opportunities to research a variety of careers, listen to guest speakers from different careers and tour local businesses. The continuum of work-based learning increases in intensity through high school. Baker County School District has previously used MajorClarity as our career exploration software, but we will be

converting to using Xello for this purpose. Middle School and High School Teachers and Guidance Counselors will be trained on this software.

Funds from this grant will be used to support all programs with curriculum, including on-line software, and access to industry certification exams. Our goal is to provide every student with an opportunity to earn a post-secondary credential. We will continue to work with Florida Gateway College and Florida State College of Jacksonville to fully develop pathways and articulate possible credit. The funds from this project will also be used to purchase consumable materials needed for each program.

The CTE Leadership Team will also work with the existing programs to assure that each has an active advisory board, with representatives from all stakeholder groups. This will improve communication with our business partners and increase alignment of our programs to those of the state colleges. A representative from post-secondary will be asked to join each advisory board meeting. Our goal is to increase the number of students, especially those identified in our subpopulations, who are successful on industry certifications that articulate to college credit. We want every senior to graduate with post-secondary credentials.

Baker County will be joining the other districts and FGC in collaboration with the 23-24 CLNA process. We will use the services of the Southern Region Education Board to assist in this process and lead us to take a deeper look at our data and processes. Throughout this school year, we will actively participate in articulation meetings with the local state colleges to broaden the alignment of our programs of study.

- Description of the CTE services and activities that will be offered during the program year.

The CTE activities planned for the 2023-2024 school year are: 1) Advisory Board meetings, 2) CTE Program Showcase for current 8th grade students and parents, 3) participation in local career and/or job fairs for 11th and 12th grade students, 4) FAFSA and College Night for all Seniors, and 5) increased participation in CTSO's. Other CTE services include teaching Ready to Work modules through our OJT program and opening sections of Personal Family Finance for all students. We provide PERT and TABE tutoring and testing services, field trips to post-secondary institutions and business events such as Construction Day. We are working on finding ways to increase our subpopulations' involvement in CTE services and activities.

Table: 2023–2024 CTE Programs Rural Innovation grant
(Only Programs Approved on the Fundable Programs List)

Program or CIP#	Program Name	Program Type	Program meets Perkins V Postsecondary or Secondary Size, Scope & Quality (Yes or No)
A	**B**	**C**	**D**
8005100	Technical Agriculture Operations	Career Preparatory	Yes
8106800	Agritechnology	Career Preparatory	Yes
8121600	Horticulture	Career Preparatory	Yes
9504100	Automotive Maintenance and Light Repair	Career Preparatory	Yes
8301100	Business Management and Analysis	Career Preparatory	Yes
8918000	Criminal Justice Operations	Career Preparatory	Yes
8800500	Culinary Arts	Career Preparatory	Yes
9005100	Digital Media Technology	Career Preparatory	Yes
8727200	Electricity	Career Preparatory	Yes
8417210	Nursing Assistant (Acute and Long-Term Care)	Career Preparatory	Yes
9003400	Applied Information Technology	Career Preparatory	Yes
8909000	Principles of Teaching	Career Preparatory	Yes

*Insert additional rows as needed.

2. Letter(s) of Agreement: Options for Rural Innovation Projects

Fiscal Section

Check only one	Option #	Fiscal Section of the Letter of Agreement
	1.	A school district may apply for the total county allocation. In this case, a letter from the Florida College System institution president should be attached to the completed grant application agreeing to the arrangement.
	2.	A Florida College System institution may apply for the total county allocation. In this case, a letter from the school superintendent should be attached to the completed grant application agreeing to the arrangement.
X	3.	If the school district and Florida College System institution wish to split the funds, each agency MUST submit a separate application. In these cases, a letter of agreement from both the school district superintendent and Florida College System institution president, must confirm the arrangement.
	4.	If the Local Education Agencies providing CTE programs in the county are unable to reach a fiscal agreement for allocation of funds, then the Division of Career and Adult Education will negotiate the allocation based upon students in eligible CTE programs offered in the county.

Distribution of Funds

Check only one	Option #	Distribution of Funds Among Eligible Recipients
	1.	All funds will be used for the support of Secondary career and technical education programs in the county offered by the school district. In this case, a letter from the Florida College System institution president should be attached to the completed grant application agreeing to the arrangement.
	2.	All funds will be used for the support of Postsecondary career and technical education programs in the county offered by the Florida College System institution. In this case, a letter from the school superintendent should be attached to the completed grant application agreeing to the arrangement.
	3.	All funds will be used for the support of Postsecondary career and technical education programs in the county offered by the school district Postsecondary institution(s). In this case, a letter from the Florida College System institution president should be attached to the completed grant application agreeing to the arrangement.
X	4.	Funds will be used to support both Secondary and Postsecondary programs students in the county. If the school district and Florida College System institution wish to split the funds, two separate applications on separate forms may be submitted. In these cases, a letter from both the school district superintendent and Florida College System institution president, must confirm the arrangement.

FLORIDA GATEWAY COLLEGE

From the Office of the President

May 2, 2023

Ms. Sherrie Raulerson,
Superintendent
Baker County School District
270 South Boulevard East
Macclenny, Florida 32063

Re: Letter of Agreement
2023-2024 Perkins V
Rural Innovation Grant Application

Dear Ms. Raulerson:

I am pleased to extend this letter of agreement in context with the posting of the Perkins V Florida Department of Education 2023-2024 Request for Application (RFA) for Rural Innovation Career and Technical Education Programs.

Pursuant to the RFA, the 2023-2024 allocation for Baker County is $64,709.00. Florida Gateway College will apply for one-third of the allocation, totaling $21,569. It is our understanding that the Baker County School District will apply for the remaining two-thirds of the allocation, totaling $43,140. The shared use of these funds will support the alignment and provision of secondary and postsecondary career and technical education programs in accordance with the Carl D. Perkins Career and Technical Act/Perkins V Guidelines.

We appreciate the continued collaboration with the Baker County School District and look forward to another year of serving our students.

Sincerely,

Lawrence M. Barrett, EdD
President – Florida Gateway College

149 SE College Place
Lake City, FL 32025-2017
www.fgc.edu
(386) 752-1822

Baker County Public Schools

Sherrie Raulerson, Superintendent of Schools

270 South Boulevard East, Macclenny, Florida 32063

Telephone: (904) 259-6251 www.bakerk12.org Fax: (904) 259-1387

May 5, 2023

Dr. Lawrence M. Barrett
President
Florida Gateway College
149 SE College Place
Lake City, FL 32035-2007

Dear Dr. Barrett,

Baker County School District will apply for the 2023-2024 Carl D. Perkins Rural Innovation Career and Technical Education funds allocated to Baker County, totaling $64,709. It is our understanding that Florida Gateway College will apply for one-third of the total allocation, totaling $21,569 and Baker County School District will apply for two-thirds of the total allocation, totaling $43,140. The shared use of funds will be in support of secondary and post-secondary career and technical programs and students in Baker County to meet the goals and requirements set forth in the grant. Baker County School District and Florida Gateway College will actively collaborate on developing more fully the career and technical skills of students who elect to enroll in career and technical education programs in the area of high-skill, high-wage, and/or in-demand occupations.

We appreciate the collaboration Florida Gateway College has offered the Baker County School District in assisting our students to be successful in career and technical education.

Sincerely,

Sherrie Raulerson

Sherrie Raulerson
Superintendent of Schools

"Preparing individuals to be lifelong learners, self-sufficient, and responsible citizens of good character"

DISTRICT SCHOOL BOARD MEMBERS

Tiffany McInarnay, District 1 ❖ Jack Baker Jr, District 2 ❖ Paula T. Barton, District 3 ❖ Mandi Canaday, District 4 ❖ Amanda Hodges, District 5

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION

3. Support for Reading/Strategic Imperatives

Describe how the project will incorporate one or more of the Goals included in the State Board of Education's K–20 Strategic Plan.

The Baker County Career and Technical Education department will address at least 2 of the 4 goals listed in the State Board of Educations' Strategic Plan, goal 1- Highest student achievement and goal 3- Skilled Workforce and Economic Development. Each of our CTE programs will integrate academic learning into their curriculum (goal 1, measure 5), help promote high school completion (goal 1, measure 7 and 8), and strategize to transition student to post-secondary options, including post-secondary education, apprenticeships, employment, and/or military. We will work to increase our number of graduates, especially those in our subpopulations, and help to ensure that our graduates are workforce ready. BCHS and BCMS are given a school grade which includes data from the goal 3, measure 3- Increasing the number of graduates who have obtained an industry certification. The CTE Director will work with instructors, post-secondary institutions, and business partners to ensure the industry certifications and program curriculum are needed per updated industry standards and that they are meaningful to our regions' needs. Baker County School District believes that every student should be engaged in a career and technical program and have opportunities to do rigorous credentialing and dual enrollment that will improve their abilities to be successful either in the workforce or in post-secondary education. We are also working to increase the number of students who participate in computer science courses throughout our district (goal 3, measure 4). Professional development will be provided for instructors and staff who may need support in meeting those goals.

4. Federal Programs: General Education Provisions Act (GEPA)

In compliance with the Improving America's Schools Act of 1994, the Baker County School District ensures equitable access to, and equitable participation in the Florida Integrated Career and Academic Preparation System project for students, teachers and other program beneficiaries with special needs. Barriers such as gender, race, national origin, color disability, or age do NOT impede equitable access or participation. Steps to ensure equitable access to participation in the Baker County Career and Technical programs include:

1. distribution of printed materials about the program to all eligible participants and information dissemination through social media.
2. New releases provided to all eligible participants via local print press, district websites, and social media
3. Specialized outreach to targeted, underserved groups to encourage their enrollment and participation; and provision of an in-class tutor, if needed for speakers of other languages, and general acceptable accommodation for students with disabilities.

Strengthening Career and Technical Education for the 21st Century Act (Perkins V), Career and Technical Education, Rural Innovation

APPLICATION REVIEW CRITERIA AND CHECKLIST

Place in the following order	Item	Applicant Provide page #s for items listed
Submit as one single PDF		
1	DOE 100A, Project Application — with original signature	**1**
2	DOE 101, Budget Narrative Form	**2**
3	Projected Equipment Purchases Form OR other equipment documentation	
4 Narrative Section	1A. Priority Areas Selected	**3**
	1B. Abstract	**3-6**
	2. Letter of Agreement / Option Selection	**7-9**
	3. Support for Reading/Strategic Imperatives	**10**
	4. General Education Provisions Act (GEPA) — one page summary	**10**
5	Attachments — If Applicable	
6	Application Review Criteria and Checklist	**11**

AGENDA ITEM NO. 8.18

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the 2023-2024 Grant Proposal for Perkins V Secondary Grant in the Amount of $61,758.00. Continuation / Federal / No Matching

ATTACHMENTS:
06.19.2023.Approval of 23-24 Perkins V Secondary Grant_C.Dopson.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*Perkins V Secondary*

TYPE OF GRANT:
☐ **New** ☒ **Continuation** ☐ **Amendment** ☐ **Entitlement** ☐ **Competitive**

CONTACT PERSON:	*Carrie Dopson*

CONTACT PHONE NUMBER:	*904-259-0408*

AMOUNT REQUESTED:	*$61,758.00*

SOURCE: ☒ **Federal** ☐ **State** ☐ **Other:** _____

LOCAL MATCHING FUNDS REQUESTED:
☐ **No**
☐ **Yes . . . If yes, please specify:** ☐ **Monetary Amount $**_____
☐ **In-Kind Amount $**_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION ***(If additional space is needed, attachments may be used)***
Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Secondary, Fiscal year 2023-2024

HOW WILL FUNDS BE USED ***(If additional space is needed, attachments may be used)***
Carrer and Techanical program support CE classes at BCHS and BCMS such as salaries beyond contractural time, teachers professional development, equipment, resource materials, software, student credentialing testing, fees and classroom supplies

SUBMITTED BY: ***Carrie Dopson*** **DATE:** ***05/30/2023***

Florida Department of Education
Project Application

Please return to:	A) Program Name: Perkins V — Secondary	DOE USE ONLY
Florida Department of Education upload into Office of Grants Management (OGM) ShareFile folder **AgencyNumber_AgencyName _XXB004_submit**	**TAPS NUMBER:** 24B004	Date Received
B) Name and Address of Eligible Applicant: **Baker County School District** **418 S. 8th Street** **Macclenny, FL 32063**		**Project Number (DOE Assigned)**

C) Total Funds Requested:	D) Applicant Contact & Business Information	
$61,758	Contact Name: Carrie Dopson Fiscal Contact Name: Mary Ambrose	Telephone Numbers: **(904) 259-0408** **(904) 259-0418**
DOE USE ONLY **Total Approved Project:** $	Mailing Address: **418 S. 8th Street** **Macclenny, FL 32063**	E-mail Addresses: Carrie.dopson@bakerk12.org Mary.ambrose@bakerk12.org
	Physical/Facility Address: **418 S. 8th Street** **Macclenny, FL 32063**	UEI number: #59-6000509 FEIN number: #195771472

CERTIFICATION

I, Sherrie Raulerson, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

E) Sherrie Raulerson — Signature of Agency Head

Superintendent — Title

5/25/23 — Date

B. 2023–2024 Programs of Study

Program Name:		Program Code and/or CIP	Participating Schools and Institutions	Accelerated Credit Opportunity(ies)
Secondary	***Middle School:*** Digital Information Technology	8207310	Baker County Middle School	High School Credit
	High school: Business Management and Analysis	8301100	Baker County High School	Entrepreneurship and Small Business (INTUT002) Quickbooks Certified User (INTUT001)
Postsecondary	***Registered Apprenticeship:***			
	Technical College/Center:			
	FCS Institution: Business Administration A.S.	1552020102	Florida Gateway College	Entrepreneurship and Small Business awards 3 credits Quickbooks Certified User awards 3 credits in Accounting Technology Computer Applications (CGS 1570) on-campus
	University:			

ATTACHMENT E

2023–2024 Secondary CTE Assurances

Applicants must thoroughly read the assurances and acknowledgements prior to determining whether to submit an application. If an applicant is awarded funds, the applicant will become a grantee and must agree to all terms and conditions herein.

The agency head must initial each item in the space provided. Failure to assure compliance with each of the following requirements will result in the rejection of the application.

Sherrie Raulerson, hereby acknowledge and agree to the statements below.
Name of Grantee

A. Career and Technical Education Instructional and Programmatic Policies

The Grantee agrees:

SR 1. To use the Florida Career and Technical Education Curriculum Frameworks located at http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/curriculum-frameworks/ in accordance with Rule 6A-6.0571 to plan, deliver and assess instruction.

SR 2. To ensure that all career and technical education teachers meet the minimum requirements and abide by the provisions set forth in the applicable sections in Chapter 1012 Personnel of the Florida Statutes Section 1012.39 (1)(c), F.S.

SR 3. To provide local professional development as defined in Perkins V Section 3(40) for staff and faculty and ensure participation in state-provided professional development and meetings as appropriate and deemed mandatory by the state.

SR 4. To offer at least one program of study (Sec. 134(b)(2)) that meets all of Florida's Programs of Study Standards at http://www.fldoe.org/academics/career-adult-edu/Perkins/ProgramsofStudy.stml.

SR 5. To undertake the necessary steps to identify, adopt or develop additional programs of study in order to achieve the *Perkins V State Plan* requirement that 75% (or more) of all local career and technical education students are enrolled in a fully implemented Perkins V program of study in program year 2022-2023.

SR 6. To collaborate with local workforce development boards and other local workforce agencies, one-stop delivery systems described in Section 121(e)(2) of the Workforce Innovation and Opportunity Act (29 U.S.C. 3151(e)(2)), and other partners to provide—

a) career exploration and career development coursework, activities, or services;
b) career information on employment opportunities that incorporate the most up to-date information on high-skill, high-wage, or in-demand industry sectors or occupations, as determined by the Comprehensive Local Needs Assessment; and
c) an organized system of career guidance and academic counseling to students before enrolling and while participating in a career and technical education program (Sec. 134(b)(3))

SR 7. To incorporate challenging State academic standards, including those adopted by Florida under Section 1111(b)(1) of the Elementary and Secondary Education Act of 1965.

SR 8. To provide activities to prepare special populations for high-skill, high-wage, or in-demand industry sectors or occupations that will lead to self-sufficiency.

SR 9. To prepare career and technical education participants for non-traditional fields.

10. To provide equal access for special populations to career and technical education courses, programs, and programs of study.

11. To ensure that members of special populations will not be discriminated against based on their status as members of special populations.

B. Comprehensive Local Needs Assessment (CLNA)

The Grantee agrees:

1. To ensure that all career preparatory and technology education programs being supported with Perkins funds meet Florida's Perkins V Secondary Size, Scope and Quality (SSQ) Standards at http://fldoe.org/academics/career-adult-edu/Perkins/clna.stml (Sec. 134(c)(2)(B)(i); Sec. 135(b)). Newly implemented and in development programs utilizing Perkins funds that are being brought into SSQ compliance must meet all SSQ criteria within a timeframe less than the total length of the program. Programs must have students enrolled as a condition to utilize Perkins funds for support.

2. To ensure all career preparatory and technology education programs supported by Perkins funds are aligned to State, regional, Tribal, or local in-demand industry sectors or occupations as evidenced by the comprehensive local needs assessment (Sec. 134(c)(2)(B)(ii)).

3. To maintain all relevant documentation relating to need identification and stakeholder engagement for five (5) years beyond the time of submission to the FDOE.

4. To ensure that programs and courses identified by FDOE as ineligible to be supported with Perkins V funding will not be supported with local Perkins funds.

5. To ensure that stakeholder engagement required in Sec. 134(d) and Sec. 134(e) will take place to inform updates to the comprehensive local needs assessment, labor market alignment, implementation of programs and programs of study, implementation of work-based learning, and the coordination of local resources.

6. To conduct the biennial comprehensive local needs assessment during the 2023–2024 program year.

C. Program Performance: Program Improvement and Data Reporting

The Grantee agrees:

1. To adhere to the prescribed data collection and reporting requirements from the FDOE and as mandated by the Strengthening Career and Technical Education for the 21st Century Act (Perkins V). Annually, the FDOE will publish data reporting handbooks identifying all reporting requirements and formats.
    a) Failure to report accurate and complete data during the required reporting periods may result in the return of funds.

2. To accept that each eligible recipient will be expected to meet the local agreed upon performance levels for each secondary performance measure. .

3. To accept that performance on the Perkins V measures is based on each recipient's accurate data submission of student performance information as reported to the state.

4. To accept the requirement to implement additional program improvement measures and/or activities if the eligible recipient is not meeting 90% of the required performance target for any measure.

5. To address disparities or gaps in performance as described in Section 113(b)(3)(C)(ii)(II) in the coming plan year, and if no meaningful progress has been achieved prior to the third program year, additional actions will be taken to eliminate those disparities or gaps.

D. Grants and Fiscal Management and other Federal and State Administrative Provisions

The Grantee agrees:

1. To accept the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Four Year Plan (July 1, 2020 to June 30, 2024) grant period, the funds are appropriated annually and FDOE will evaluate eligible recipient's grant application each program year. Grantees agree to expended Perkins V funds on eligible career and technical education (CTE) programs that:
   i. document a need specified within the Comprehensive Local Needs Assessment (CLNA) in accordance with Perkins V Section 134(c –e)
   ii. meet the Perkins V requirements for sufficient Size, Scope and Quality as specified in Florida's *Perkins V State Plan* in accordance with Perkins V Section 134(c)(2)(B)(i) and
   iii. coincide with the Requirements for Uses of Funds in accordance Perkins V Section 135
2. To accept overall responsibility for ensuring that the grant funds are managed in accordance with Florida's *Perkins V State Plan*, Sections 134 and 135 of Perkins V, GEPA, OMB Circulars, UGG, EDGAR, Project Application and Amendment Procedures for Federal and State Programs (*Green Book*), any other relevant statutes, and regulations for guidance.

   Furthermore, the applicant accepts the responsibility to use fiscal internal control and accounting procedures that will ensure the proper disbursement of, and accounting for, federal funds. Applicable federal regulations include:
   a. Education Department General Administrative Regulations (EDGAR) http://www2.ed.gov/policy/fund/reg/edgarReg/edgar.html.
   b. 2 CFR 200 in the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards.
3. To retain records for financial transactions and supporting documentation for auditing purposes. If records are requested by the FDOE or the State of Florida Division of Financial Services, all records must be provided. Records should be maintained for **five years** from the last day of the program or longer if there is an ongoing investigation or audit.
4. To accept the requirement that the FDOE will monitor grantee's compliance with program and fiscal requirements according to applicable federal and state laws and regulations specified by:
   - 2 CFR 200 of the Uniform Guidance https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards.
   - Florida Department of Financial Services ***Reference Guide for State Expenditures*** https://www.myfloridacfo.com/division/aa/manuals/documents/ReferenceGuideforStateExpenditures.pdf and guidelines published in the Florida Department of Education's ***Green Book*** available at http://www.fldoe.org/finance/contracts-grants-procurement/grants-management/project-application-amendment-procedur.stml.
   - The DCAE, ***Quality Assurance Policies, Procedures and Protocols Manual*** is available at http://www.fldoe.org/academics/career-adult-edu/compliance/.
5. To ensure that funds received through this grant will be used to supplement Perkins V CTE program operating funds and will in no case be used to supplant local and state funding for such programs.
6. To maintain Personnel Activity Reports (also referred to as Time and Effort Reports) for all applicable federal and state funded employees and ensure that these reports are signed by the employee and the supervisor.
7. To accept that FDOE contract managers will periodically review the progress made on the implementation of your local four-year plan.
8. To submit a completed DOE 399 form, Final Project Disbursement Report, and the Projected Equipment Purchases Form to the FDOE, Comptroller's Office, by August 20, 2023.
9. To accept that equipment purchased under this program must follow the Uniform Guidance found at https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards.

10. To ensure equitable access to, and participation of students, teachers, and other program beneficiaries with special needs. For details, refer to: http://www.ed.gov/fund/grant/apply/appforms/gepa427.pdf.

11. To accept that if Grantee fails or refuses for any reason to perform any of its obligation under this contract or violates the grant policies, procedures or assurances, FDOE may impose such sanctions as it may deem appropriate. Sanctions may include, but are not limited to, placing the Grantee on a Corrective Action Plan (CAP), cancellation or termination of the contract, repayment of funds to the Agency, reduction in current year funds, reduction in future funds, withholding of payments in whole or in part, and the seeking of other remedies as may be provided by this contract law. Any cancellation, termination, or suspension of this contract, if imposed, shall become effective at the close of business on the day of Grantee receipt of written notice thereof from FDOE.

E. Data Privacy and Security

The Grantee agrees:

1. To comply with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g), a federal privacy law administered by the U.S. Department of Education. FERPA and its implementing regulations (34 Code of Federal Regulations [CFR] part 99) protect the privacy of students' education records and afford parents and eligible students certain rights to inspect and review education records, to seek to amend these records, and to consent to the disclosure of personal identifiable information (PII) from education records. Unless expressly indicated in 20 U.S.C. 1232g, FERPA prohibits the disclosure of PII from education records without written consent. For the full text of 20 U.S.C. 1232g, see the Office of the Law Revision Counsel's United States Code Web page at http://uscode.house.gov/view.xhtml?req=(title:20%20section:1232g%20edition:prelim) The US ED provided information on FERPA on this site: https://ed.gov/policy/gen/guid/fpco/ferpa/index.html.

2. To ensure access to individual records will be stringently controlled through technical security conventions and passwords, complimentary to those established by Northwest Regional Data Center. Appropriate computer passwords and Login ID's shall be assigned to users in order to establish each user's data access authority only to the records or data elements required to complete federal- or state-mandated activities.

3. To comply with records retention schedules established by the Florida Department of State, Division of Library and Information Services, Records management program, consistent with the requirements of Section 257.36, Florida Statutes.

I certify that I have reviewed, understand, and agree to comply with the above assurances.

Sherrie Raulerson	Sherrie Raulerson
Print Name of Agency Head	**Signature of Agency Head**
Carrie Dopson	Carrie Dopson
Print Name of Program Contact	**Signature of Program Contact**

FLORIDA DEPARTMENT OF EDUCATION

2023–2024 Perkins V Budget Narrative Form

Before completing, please review the Instructions & Example (especially for Column 3).
Show all amounts in whole dollars only.

TAPS Number	24B004
A)Name of Eligible Recipient/Fiscal Agent	Baker County School District
B)Project Number (DOE Use Only)	

(1)	(2)	(3)	(4)	(5)
Function	**Object**	**Account Title & Narrative**	**FTE Position**	**Amount**
5300	120	Salaries: Extra Duty hours for CTE Instructors and guidance counselor. To be used for professional development, collaboration and special events. CLNA Need (Sec 134): B3, B7, D1, E1,E3, F1, F2, F3, F4, G3 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 1D, 2A, 2E, 2H, 4A, 4B, 5K	0.2	$10,000
5300	140	Substitute Teacher: Persons who substitute for classroom teachers either on a full-time or part-time basis. Substitutes will be used to assist with industry certification testing and filling in for teachers who take CTE field trips. CLNA Need (Sec 134): B2, B5, B9, E1,E3, F1, F2, F3, G3 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 1D, 2A, 2E, 2H, 4A, 4B, 5K		$3,000
5300	150	Salaries: Direct student contact of paraprofessional to assist with student needs and industry certification testing. CLNA Need (Sec 134): B9, E6,F2, F5, G2, G4 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 5F	0.2	$6,300
5300	210	Retirement for CTE instructors, Guidance Counselor, and paraprofessionals (@11.91%) CLNA Need (Sec 134): B3, B7, D1, E1,E3, F1, F2, F3, F4, G3 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 1C, 1D, 1E, 1F, 1H 2A, 2E, 2H, 4A, 4B, 5K		$2,061
5300	220	FICA/Medicare for CTE Instructors, Guidance Counselor, and paraprofessionals (@ 7.65%) CLNA Need (Sec 134): B3, B7, D1, E1,E3, F1, F2, F3, F4, G3 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 1C,1D, 1E,1F,1H, 2A, 2E, 2H, 4A, 4B, 5F, 5K		$1,324
5300	230	Insurance: employer portion for paraprofessionals (prorated by percentage) CLNA Need (Sec 134): B9, E6,F2, F5, G2, G4 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 1C,1D, 1E,1F,1H, 2A, 2E, 2H, 4A, 4B, 5F, 5K		$1,600
5300	330	Travel: cost for transportation, meals, hotels, registration fees and other expenditures associated with traveling for the district. (FACTE, CTE Meetings and conferences out of county, CLNA meetings) Travel will be reimbursed at the state rate. CLNA Need (Sec 134): B7, E1,F3, G3 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 2H, 2I, 5D, 5L, 5M, 5O		$2,000
5300	350	Repairs and Maintenance: expenditures for repairs and maintenance not provided by the school district on CTE equipment. (yearly maintenance and any repairs on culinary , agriculture and automotive equipment) CLNA Need (Sec 134): B1, B6, Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 2C		$1,700
5300	369	Technology related rentals: licenses and fees for internet based subscriptions (ICEV, CTE certification licenses, Safety programs for Automotive) CLNA Need (Sec 134): B1, B5, B6, F4, G4 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds:		$8,000
5300	390	Other Purchased Services: provide CPR services for health science program CLNA Need (Sec 134): B6 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 1A, 1E, 2F, 2G, 3,		$1,000

5300	510	Supplies: expenditures for supplies for running CTE programs at the Middle School and High School. (classroom supplies, CTE program Fair supplies and other consumables used in CTE classrooms) CLNA Need (Sec 134): B6 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210,		$3,000
5300	519	Technology related supplies: Expenditures for supplies used for technology related purposes, such as printer cartridges, clickers, speakers, etc) CLNA Need (Sec 134): B6 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds:		$500
5300	520	Textbooks: Expenditures for textbooks not furnished by the school district, inlcuding freight (also includes the cost of electronic media, e-books, workbooks. Textbook repair and text-related materials) CLNA Need (Sec 134): B6 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 5D, 5E		$200
5300	641	Capitalized furniture, fixtures and equipment: (New sink for Culinary, EKG machine for Health Science, Glowforge machine for Business, CLNA Need (Sec 134): B6, E7 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 5D, 5E		$8,635
5300	642	Non-Capitalized furniture, fixtures, and equipment: (Phlebotomy chair for Health Science, storage cabinet AIT, Rigid Pipe reamer for Electrical, punch dies for piranha machine for AG) CLNA Need (Sec 134): B6, E7 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 5D, 5E		$3,000
5300	643	Capitalized computer hardware and Technology Related infrastructure (Over $750) CLNA Need (Sec 134): B6, E7 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 5D, 5E		$2,000
5300	644	Non-Capitalized Computer Hardware (under $750): CLNA Need (Sec 134): B6, E7 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 5D, 5E		$1,000
5300	691	Computer Software to be used in CTE classrooms. CLNA Need (Sec 134): B6, E7 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 5D, 5E		$882
5300	730	Dues and Fees: includes cost of industry certifications for CTE programs, professional registration dues (JaxUSA, FFA dues, FACTE dues) and training fees. CLNA Need (Sec 134): B5, D3, E1, G1, Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 4B, 5A, 5C, 5F, 5S		$3,000
5300	790	Indirect Cost (5%)		$2,556
			C) TOTAL	**$61,758**

DOE 101, Sheet based on the May 2022 Form Update

FLORIDA DEPARTMENT OF EDUCATION (FDOE)
2023–2024 Request for Application (RFA Entitlement)
Perkins V — Secondary

A. Please respond to the following questions:

Question		Response
i.	Describe the process your agency will use to conduct the required biennial CLNA during the 2023–2024 program year. The results from this CLNA will guide the updates for your agency's Perkins V high priorities that will be implemented in the 2024–2025 and 2025–2026 program years.	Baker County School District will join the other 4 districts and Florida Gateway College to jointly conduct the required biennial CLNA during the 2023-2024 program year. We will collaboratively hire Southern Region Education Board to lead our efforts in conducting the data reviews, classroom walkthroughs, stakeholder interviews and surveys. Baker County will utilize our stakeholders, Advisory Board members, and business partners to assist in this effort.
ii.	Describe the process your agency will implement to engage and consult with stakeholders to conduct the required biennial 2023–2024 CLNA, and identify any new stakeholders not previously involved in the process and how they are providing input into the CLNA development in accordance with Section 134(e).	Under the guidance of SREB, Baker County will host external guests to conduct classroom walkthroughs, data reviews and surveys with our CTE instructors. They will spend a day at our high school and at our middle school interviewing teachers, principals, and students. We will send surveys to our business partners, advisory board members, school faculty, staff, and students. All seniors who are enrolled in CTE classes will be surveyed. Each program has an advisory board that consists of business partners, post-secondary representatives, parents and students. Each program will be responsible for sending out survey to all advisory board members.
iii.	Describe what fiscal resources will be needed to effectively conduct the biennial 2023–2024 CLNA update. Possible resources needed may include, but are not limited to, outside consultants, additional staff, travel expenditures, and funds needed to conduct meetings.	Funds will be used to hire the SREB to conduct training and spend the day at our schools. SREB will also analyze our Perkins data, industry certification data and other resources to determine the goals that will be established for next year's grant. Travel expenditures for participants in the CLNA and funds needed to conduct meetings for our team.

B. Size, Scope and Quality (SSQ) for Middle Grades Courses and Grades 9–12 Career Preparatory and Technology Education Programs

i. Populate the CLNA Program Summary Worksheet in the Secondary CLNA and Budget Excel Workbook with the required SSQ information. *Report both middle grades and secondary.*

ii. List High-Priority SSQ Needs: As a result of your CLNA review, provide a numbered list of the high-priority need(s) that will be addressed in the 2023–2024 program year.

Reference Number	Need (Use for Planning and Budgeting)
1	**Tools and updated equipment for Automotive Maintenance and Repair. Needed for accreditation**
2	**Expand work-based learning for all programs to include job shadowing and internships or clinicals and provide the supplies needed.**
3	**Summer hours for CTE guidance counselor to document acquired industry certifications and CTE Dual enrollment participants.**
4	**Work with FGC and FSCJ to revise and update Career Pathways Articulation agreements.**
5	**Continue to provide student access to increased number of industry certifications that articulate to college credit, acceptance to apprentice programs or assist in gaining employment.**
6	**Update and replace consumable materials, technology and equipment needed in each CTE program.**
7	**Professional Development for teachers, including new teachers.**
8	**More access to CTE courses in the Middle School**
9	**Testing administrator for CTE industry certifications**

C. Labor Market Alignment (LMA)

i. Populate the CLNA Program Summary Worksheet in the Secondary CLNA and Budget Excel Workbook with the required LMA information.

D. Development and Implementation of CTE Programs and Programs of Study (POS)

i. List High-Priority CTE Programs and Programs of Study Needs: As a result of your CLNA review, provide a **numbered list** of the high-priority need(s) that will be addressed in the 2023–2024 program year.

Reference Number	Need (Use for Planning and Budgeting)
1	**Curriculum planning time for teachers to improve their programs**
2	**Business and industry partners to serve on advisory boards and assist teachers in curriculum and work-based learning opportunities.**
3	**Increase involvement in CTSO's that are aligned with each program**
4	**Access to dual enrollment opportunities for each program**
5	**Change Pupil progression plan to include CTE completion as a graduation requirement**
6	**Additional opportunities for job shadowing/internships for students within each CTE program**

E. Recruitment, Retention, and Training of Teachers, Faculty and All Other Professionals

Reference Number	Need (Use for Planning and Budgeting)
1	**Professional Development for teachers**
2	**Plan for highlighting CTE teachers**
3	**Extra duty time for planning and curriculum mapping**
4	**Incentive program**
5	**Need for updated curriculum**
6	**Paraprofessional to assist with testing responsibilities**
7	**Equipment in CTE labs need to be upgraded**

F. Evaluation of Performance on Perkins Accountability Measures

i. **List High-Priority CTE Performance Needs:** As a result of reviewing the data on Perkins V performance measures and any additional findings resulting from implementation during the past program year, provide a **numbered list** of the high-priority need(s) that will be addressed in the 2023–2024 program year.

Reference Number	Need (Use for Planning and Budgeting)
1	**Develop opportunities for CTE teachers and academic teachers to collaborate in order to embed academic learning into CTE programs**
2	**Train counselors and teachers to use Xello to support comprehensive system of support for students that works to remove barriers that prevent special populations from being successful.**
3	**Professional Development for teachers on working with subpopulations that are in need of support.**
4	**Develop opportunities for subpopulations to receive tutoring in reading, math and science skills**
5	**Provide a paraprofessional to assist with subpopulations and unsuccessful students**

G. Progress Toward Implementation of Equal Access to High-Quality Career and Technical Education Courses and Programs of Study for All Students

Reference Number	Need (Use for Planning and Budgeting)
1	**Access for ESE students to CTE programs and industry certifications**
2	**Paraprofessional to assist in CTE classrooms**
3	**Training for Guidance counselors and teachers on working with low performing students and overcoming barriers.**
4	**Assistance for low performing students to establish career goals and pathways.**

H. Other Identified Needs from Comprehensive Local Needs Assessment (If Applicable) – N/A

Section 2. Primary Program of Study and CTE Secondary Programs for 2023–2024

A. Perkins-Fundable Programs

- **Secondary CLNA and Budget Excel Workbook**

B. 2023–2024 Programs of Study

Program Name:		Program Code and/or CIP	Participating Schools and Institutions	Accelerated Credit Opportunity(ies)
Secondary	***Middle School:*** Digital Information Technology	8207310	Baker County Middle School	High School Credit
	High school: Business Management and Analysis	8301100	Baker County High School	Entrepreneurship and Small Business (INTUT002) Quickbooks Certified User (INTUT001)
Postsecondary	***Registered Apprenticeship:***			
	Technical College/Center:			
	FCS Institution: Business Administration A.S.	1552020102	Florida Gateway College	Entrepreneurship and Small Business awards 3 credits Quickbooks Certified User awards 3 credits in Accounting Technology Computer Applications (CGS 1570) on-campus
	University:			

D. List of Advisory Council Members Overseeing the Primary Program of Study

Complete the Program of Study Advisory Council Member List Table Below.

Secondary Program of Study Advisory Council Member List		
Name	**Organization**	**Representation Category** (Secondary, Postsecondary, Business and Industry, Other)
Rhonda Smith	Florida Blue	Business and Industry
Darla Ketchie	Florida Blue	Business and Industry
Tim Mimbs	Florida Gateway College Instructor	Post-Secondary
Anita Crew	TruFi Credit Union	Business

E. Dissemination of Information on CTE Secondary Programs and Programs of Study

	Response
Describe how secondary students, including students who are members of special populations, will learn about your agency's CTE course offerings and whether each course is part of a CTE program of study in the 2023–2024 program year.	**All students, grades 8th – 10th, will use Xello to research careers and develop career plan. 8th graders will work on this during homeroom every Tuesday throughout the year. CTE instructors and the high school grad coach will also schedule times throughout the school year to embed this instruction into their curriculum. The grad coach and guidance counselors will be responsible for meeting with every student about their opportunities in high school and develop plans for after graduation. Xello provides interest inventories and personality inventories for each student and then matches them with specific careers. Counselors will use this information to meet with students to set career goals. Baker County High School host a CTE program showcase for all 8th graders and has created program videos for all 8th and 9th grade students to view prior to selecting a program. A CTE booklet is distributed to all 8th and 9th graders that explains each career program available and dual enrollment opportunities that our students can take advantage of.**

Section 3. Career Exploration and Guidance

A. Collaboration related to Career Exploration and Guidance with Local Workforce Development Boards

	Response
i. Describe how your agency will collaborate with local workforce development agencies (e.g., CareerSource) to offer career exploration and career development coursework, activities, or services.	**Baker County School District collaborates with our local CareerSource agency and JaxUSA in multiple ways. Baker County Middle school brings in guest speakers through the Orientation to Career Clusters, Orientation to Agriculture and Health Science Professions. These speakers expose students to the myriad of career options and the benefits of each career pathway. JaxUSA provide information on employment opportunities that incorporate the most up-to-date information on high-skill, high-wage, or in-demand industry sectors. They support several CTE events and FAFSA nights at our high school. CareerSource has partnered with our CTE Leadership Team to put on employability workshops for our seniors as well as a Reality Fair and College and Career Fairs. NEFECC also assist in providing our juniors and seniors the opportunity to attend a Career Fair.**
ii. Describe how your agency will collaborate with local workforce development agencies (e.g., CareerSource) to offer career information on employment opportunities that incorporate the most up-to-date information on high-skill, high-wage, or in-demand industry sectors or occupations.	**JaxUSA and CareerSource provide Baker County School District with up to date career information on employment opportunities and job fairs available.**
iii. Describe how your agency will collaborate with local workforce development agencies (e.g., CareerSource) to offer an organized system of career guidance and a cademic counseling to students before enrolling and while participating in a career and technical education program.	**The CTE Director attends meetings at JaxUSA and CareerSource in order towork collaboratively in offering an organized system of career guidance and academic counseling throughout Middle and High School. Through the use of Xello's comprehensive plan our students will receive career guidance and information. A representative of CareerSource and JaxUSA serve on our Leadership Team.**

Section 4. Continuous Academic Improvement and Academic Integration

A. Promote and Support the Continuous Academic Improvement and Integration

		Response
i.	Describe how your agency will promote continuous improvement in academic achievement of students in career and technical education programs through rigorous standards for the academic and technical skill components of the program.	**Baker County School District will promote continuous improvement in academic achievement for students in career and technical education programs by providing training for our CTE teachers in the integration of academics with technical skills into their programs. CTE teachers will be trained in ways to implement academic skills into their curriculum. We also encourage CTE teachers and students to participate in Career and Technical Student Organizations, which we believe promotes leadership and employability skills. Skills such as public speaking, writing, running for office are all skills that promote learning.**
ii.	Describe how your agency will support the integration of academic skills into your CTE secondary programs in the 2023–2024 program year.	**Baker County School District will continue to support academic integration in CTE courses by providing additional professional development to our teachers as well as utilizing data chats to gain a greater understanding of students' strengths and weaknesses.**

Section 5. Equity and Access for Special Populations

A. Activities Related to Equity and Access for Special Populations as Defined in the Perkins V Act.

		Response
i.	Describe how your agency will provide activities to prepare special populations for high-skill, high-wage, or in-demand industry sectors or occupations that will lead to self-sufficiency.	**Members of the guidance staff and the MTSS team serve on our CTE Leadership team and will serve as a liaison for our special populations. Our team will work to assist underserved populations to become involved in CTE programs and help promote opportunities for them to be successful. We are seeking ways for each program to be aligned with occupations and post-secondary opportunities within our region that will enable students to be employed at high-skill, high-wage, and in-demand jobs. We will work with our Chamber president, CareerSource, JaxUSA, FGC, FSCJ and local businesses to provide activities for students to explore various career options and work-based learning.**
ii.	Describe how your agency will prepare CTE secondary participants for non-traditional fields.	**Our district will participate in Construction Days and Career and Educational Fairs provided by local industries and post-secondary institutions in hopes of students discovering non-traditional career options. Our Middle School Orientation to Career Clusters will also allow students to research a variety of careers within each of the 16 career clusters. As we establish a spectrum of work-based learning opportunities that span from Middle School to graduation, students will have access to hear guest speakers, tour facilities, and experience job-shadowing or internships to learn more about career fields in the program they choose.**
iii.	Describe how your agency will provide equal access for special populations to career and technical education courses, programs, and programs of study.	**All students will be encouraged to choose a career pathway that suits their skills and interests. It is a goal that all students have access to programs and career information that they select.**
iv.	Describe how your agency will ensure that members of special populations will not be	**Baker County School District works hard to provide equal access and avoid discrimination of any student. We want our students**

discriminated against based on their status as members of special populations in the 2023–2024 program year.	**to be successful and we recognize that "we are only as strong as our weakest link". We will continue to support our students and work to eliminate barriers they encounter in order provide them with the best education possible. We will continue to find ways to improve our recruiting efforts as well as improving our connections to post-secondary education and employment opportunities for our students.**

Section 6. Opportunities for Work-Based Learning

A. Activities Related to Work-Based Learning Opportunities.

		Response
i.	Describe how your agency will provide work-based learning opportunities to students participating in your CTE secondary programs and the types of opportunities that will be available.	**Baker County School District will continue to provide a spectrum of work-based learning opportunities to students in our CTE secondary programs beginning in our Middle School career courses and moving through each program of study. We will be utilizing guest speakers, tours of businesses and colleges, Construction Days and career fairs, hands-on activities with the course curriculum, and clinical or on-the-job experiences for students. Each program will be challenged to promote students obtaining a post-secondary credential and exploring opportunities for students to work or job-shadow at local businesses. At the high school level, CTE teachers will document all work-based learning that students participate in.**
ii.	Describe how your agency will work with representatives from local businesses/industry to develop and/or expand work-based learning opportunities for CTE secondary students in the 2023–2024 program year.	**Using our CTE advisory boards, each program will work to develop or expand the work-based learning opportunities for their students. By improving communication with local businesses by having them serve on our advisory boards, we hope to provide students with more opportunities. Many programs currently have work-based learning opportunities for students; however, we have discovered that most students want to go to work wherever they can find a job. Students will be encouraged to find employment that relates to their CTE program if they are assigned to OJT courses.**

Section 7. Opportunities for Postsecondary Credit for Secondary Students

A. Activities Related to Postsecondary Education

	Response
Describe how your agency will provide students participating in CTE programs with opportunities to gain postsecondary credit while attending high school, such as through dual or concurrent enrollment or early college high school in the 2023–2024 program year.	**Baker County School District currently partners with Florida Gateway College, Florida State College of Jacksonville, University of North Florida and North Florida Technical School. Each of these post-secondary institutions provide opportunities for our students to gain postsecondary credits, however many of these opportunities are not realized by the majority of our student population. It is our goal to promote these articulations agreements and find ways to motivate students to take advantage of these opportunities. We have also found that many of our economically disadvantaged and our minority groups are not enrolling in dual enrollment courses. It is our priority to provide qualifying test, such as the ACT, SAT, or Pert for these students on campus and free of charge. We are working to provide more opportunities for career dual enrollment in programs that do not currently offer these opportunities. Students who take industry certifications that are state articulated are encouraged to take their certificate to the school of their choice upon graduation to receive college credits.**

Section 8. Support for CTE personnel

A. Activities Related to Support for CTE Personnel

	Response
i. Describe how your agency will coordinate with institutions of higher education to support the recruitment, preparation, retention, and training — including professional development — of teachers, faculty, administrators, school counselors and other guidance personnel (career advisors), specialized instructional support personnel and paraprofessionals, particularly those taking alternative routes to certifications.	**Baker County School District currently works with the NorthEast Florida Educational Consortium to provide teachers who are not education majors with an alternative route to certification using the Professional Development Certification Program (PDCP). We also work closely with the surrounding post-secondary institutions to find new recruits for teaching and staff positions. Our Teacher Cadet program also helps us to "grow our own" teachers and paraprofessionals. With the new legislation, we plan to work on a Teacher Apprentice program within our district. Professional Development opportunities are also provided for teachers, counselors, paraprofessionals and administrators through NEFEC and many of our faculty and staff take advantage of these training courses. Discussions will be held with the post-secondary institutions about working together to provide professional develop.**
ii. Describe how you will identify and support those underrepresented in the teaching profession.	**Baker County is a rural district and often it is very difficult to recruit qualified instructors for specialized programs. We have developed a new teacher training that provides a mentor to assist new teachers and staff members. We also provide opportunities for new teachers to attend training with other new teachers in and outside of our district through NEFEC. CTE teachers are encouraged to on-lines modules/ classes for in-service training through FACTE. The disparities that exist are not due to the lack of recruitment or training effort on the district's part.**

Section 9. Performance of Special Populations and Subgroups

A. Activities Related to Performance of Special Populations and Subgroups

	Response
Describe how your agency will address disparities or gaps in performance in special subpopulations and subgroups in each year of the plan, and if no meaningful progress is achieved prior to the third program year, describe additional actions that will be taken to eliminate such disparities or gaps in the 2023–2024 program year.	**Our district has recognized an opportunity gap that exist for black students and economically disadvantaged students throughout our district. This gap is evident in the results of state assessments as well as the Perkins data. Our district has been working on discovering where this gap begins and how to close the gap for these students. The reading scores of these two subpopulations has been and will continue to be a key area for our district to address. Utilizing professional development for our teachers and expanding work-based learning opportunities for our students will enhance student learning and hopefully break down the barriers and close the educational gap between these students and the general population. The CTE leadership team works closely with the graduation coach in identifying struggling students and help them meet their challenges. We plan to provide opportunities for these subpopulations to take and earn college ready scores in order to participate in dual enrollment. We plan to provide tutoring in deficient areas to help these students gain opportunities.**

Section 10. Accountability and Program Improvement

	Response
A. Describe the agency's data management information system and practices related to tracking student outcomes, maintaining quality of the data, data privacy, continuous monitoring of program performance, and the ability to identify and quantify any disparities or gaps in performance especially with regard to special populations.	**Our MIS department utilizes Skyward to track student outcomes, including grades, test scores and industry certifications attained. We are working with NEFEC to utilize Power BI, which is a data system that identifies early warning signs for struggling students. The Guidance Counselors are working to develop a systematic way to enter the required data and utilize the results to benefit students. Through both systems pertinent data will assist in monitoring disparities and gaps in performance.**

Section 11. Support for Reading/Strategic Imperatives (FDOE Requirement)

A. Activities Related to Reading and Strategic Imperatives Included in the State Board of Education's K–20 Strategic Plan

	Response
Describe how the project will incorporate one or more of the Goals included in the State Board of Education's K–20 Strategic Plan. URL: http://www.fldoe.org/policy/state-board-of-edu/strategic-plan.stml.	**The Baker County Career and Technical Education will address at least 2 or the 4 goals listed in the State Board of Education's Strategic Plan, goal 1 – Highest student achievement and goal 3- skilled workforce and economic development. Each of our CTE programs will integrate academic learning into their curriculum (goal 1, measure 5), help promote high school completion (Goal 1, measure 7 &8) and strategize to transition students to post-secondary options, including post-secondary education, apprenticeships, employment and /or military. We will work to increase our number of graduates, especially those in our subpopulations, and help to ensure that our graduates are workforce ready. Baker County High School has added Ready to Work modules and testing for all students participating in the OJT program. We believe that this program helps prepare students for the workplace.** **Baker County High School and Middle School are given data, which is included in goal 3, measure 3 – Increasing the number of graduates who have obtained an industry certification. The CTE Director and CTE guidance counselor will work with instructors, posts-secondary institutions and business partners to ensure the industry certifications and program curriculum aligned with the updated industry standards and are meaningful to our region.** **Baker County School District believes that every student should be engaged in a career and technical program and have the opportunity to do industry certifications and dual enrollment. We believe this will improve their abilities to be successful either in the workforce or in post-secondary institutions. We are also working to increase the number of students who participate in computer science courses/programs in our district (goal 3, measure 4).**

Section 12. Notice Regarding Automotive Service Technology Education Programs (State Requirement)

Documentation of Automotive Service Technology Program

Education Foundation

October 8, 2020 **Program ID: 106071**

Carrie Dopson
Director
Baker County High School
1 Wildcat Dr.
Glen St. Mary, FL 32040

Dear Director Dopson:

We have received the on-site evaluation results for your Automobile technician-training program at Baker County High School. The results indicate that the criteria have been met for renewal of program accreditation in ***Maintenance and Light Repair***.

We commend you and your staff for maintaining your program's standards and continuing to meet the industry's requirements. The explosion in automotive technology makes your high-quality automotive training program more valuable than ever.

To acknowledge your accomplishment, we are creating a plaque insert for you that will recognize your school and the level of accreditation your program has achieved.

Congratulations!

Sincerely,

Michael Coley

Michael Coley
President

cc: David Smith, Instructor
Ron Chappell, ETL

Accreditation Expiration Date: 11/1/2025

Section 13. Federal Programs — General Education Provisions Act (GEPA) (Federal Requirement)

A. Description of Process to Ensure Equitable Access

	Response
For the fiscal year 2023–2024, provide a concise, one-page description of the process to ensure equitable access to, and participation of students, teachers, and other program beneficiaries with special needs. For details, refer to URL: http://www.ed.gov/fund/grant/apply/appforms/gepa427.pdf.	**In compliance with the Improving America's Schools Act of 1994, the Baker County School District ensures equitable access to, and equitable participation in the Florida Integrated Career and Academic Preparation System project for students, teachers and other program beneficiaries with special needs. Barriers such as gender, race, national origin, color disability, or age do NOT impede equitable access or participation. Steps to ensure equitable access to participation in the Baker County Career and Technical programs include:** i. Distribution of printed materials about the program to all eligible participants and information dissemination through social media. ii. New releases provided to all eligible participants via local print press, district websites, and social media; iii. Specialized outreach to targeted, underserved groups to encourage their enrollment and participation; and provision of an in-class tutor, if needed for speakers of other languages, and general acceptable accommodations for students with disabilities.

Strengthening Career and Technical Education for the 21st Century Act (Perkins V),

Secondary, Section 131

APPLICATION REVIEW CRITERIA AND CHECKLIST

File # and Type	Item	Applicant Provide page #s for items listed
PDF File	**Attachments**	**Page Number(s)**
Submit as PDF File #1	DOE 100A, Project Application — with original signature or electronic signature	1
	Program of Study Template	2
	2023–2024 Secondary CTE Assurances Form	3-6
Word Document File	**Narrative Sections**	**Page Number(s)**
Submit as Word Document File #2	Section 1. Comprehensive Local Needs Assessment and Stakeholder Engagement	1-4
	Section 2. Primary Program of Study and CTE Secondary Programs for 2023–2024	5-7
	Section 3. Career Exploration and Guidance	8
	Section 4. Continuous Academic Improvement and Academic Integration	9
	Section 5. Equity and Access for Special Populations	10-11
	Section 6. Opportunities for Work-Based Learning	11
	Section 7. Opportunities for Postsecondary Credit for Secondary Students	12
	Section 8. Support for CTE personnel	13
	Section 9. Performance of Special Populations and Subgroups	14
	Section 10. Accountability and Program Improvement	14
	Section 11. Support for Reading/Strategic Imperatives (FDOE Requirement)	15
	Section 12. Notice Regarding Automotive Service Technology Education Programs (State Requirement)	16
	Section 13. Federal Programs — General Education Provisions Act (GEPA) (Federal Requirement)	17
	Application Checklist – must be last page of the Word Document File	18
Excel File	**Postsecondary Grant Application CLNA and Budget Excel Workbook**	
Submit as Excel File #3	Program Needs Assessment	
	DOE 101 Budget Narrative Form (with Instructions)	
	Projected Equipment Purchases Form (with Instructions)	

AGENDA ITEM NO. 8.19

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: June 19, 2023

SUBMITTED BY: Traci Wheeler - (259-6776)

ITEM TYPE: Grant

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Grant Proposal for "Title I, Part A: Improving the Academic Achievement of the Disadvantaged" in the Amount of $1,363,449.00. New / Entitlement / Federal / No Matching

ATTACHMENTS:
06.19.2023.Approval of 23-24 Title I, Part A Grant_T.Wheeler.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*Title I, Part A: Improving the Academic Achievement of the Disadvantaged*

TYPE OF GRANT:
☒ **New** ☐ **Continuation** ☐ **Amendment** ☒ **Entitlement** ☐ **Competitive**

CONTACT PERSON:	*Traci Wheeler*

CONTACT PHONE NUMBER:	*904-259-6776*

AMOUNT REQUESTED:	*$1,363,449.00*

SOURCE: ☒ **Federal** ☐ **State** ☐ **Other:** _____

LOCAL MATCHING FUNDS REQUESTED:
☒ **No**
☐ **Yes . . . If yes, please specify:** ☐ **Monetary Amount $**_____
☐ **In-Kind Amount $**_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION *(If additional space is needed, attachments may be used)*
Title I, Part A addresses the academic achievement of economically-disadvantaged students. The purpose of this grant is to provide children with significant opportunity to receive a fair, equitable, and high-quality education and to close educational achievement gaps.

HOW WILL FUNDS BE USED *(If additional space is needed, attachments may be used)*
These funds will be used to address increasing student academic outcomes.

SUBMITTED BY: ***Traci Wheeler*** **DATE:** ***June 1, 2023***

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

Elementary and Secondary Education Act (ESEA) Federal Programs

Florida's 2023-24 ESEA Federal Programs Application	
Baker	
UEI Number	MJG4ULGMPKE7
Fiscal Contact Information	
Fiscal Contact Name	M. Teri Ambrose
Title	Executive Director of Finance and Support Services
Phone Number	904-259-0418
Contact Email	teri.ambrose@bakerk12.org
Title I, Part A	
Program Contact Name	Traci Wheeler
Title	Director of Accountability and Special Programs
Phone Number	904-259-6776
Contact Email	traci.wheeler@bakerk12.org
Title I, Part C	
Program Contact Name	
Title	
Phone Number	
Contact Email	
Title I, Part D, Subpart 2	
Program Contact Name	
Title	
Phone Number	
Contact Email	
Title II, Part A	
Program Contact Name	
Title	
Phone Number	
Contact Email	
Title III, Part A	
Program Contact Name	
Title	
Phone Number	
Contact Email	
Title IV, Part A	
Program Contact Name	
Title	
Phone Number	
Contact Email	
Title V, Part B, Subpart 2	
Program Contact Name	
Title	
Phone Number	
Contact Email	

Florida 2023-24 ESEA Federal Program Assurances

General Assurances (Click here to access documents related to General Assurances)

Assurance 1: The Local Educational Agency (LEA) has on file with the FDOE, Office of the Comptroller, and a signed statement by the agency head certifying applicant adherence to these General Assurances for Participation in State and Federal Programs. The complete text may be found in Section D of the Green Book. The certification of adherence, currently on file with the FDOE

Assurance 2: The LEA assures that they will comply with all applicable supplement not supplant requirements under ESEA. [Sections 1118(b), 1304(c)(2), 1415(b), 2301, 3115(g), 4110, 5232 of the Elementary and Secondary Education Act of 1965, as

Assurance 3: The LEA assures that they will comply with the K12 ESEA Common Federal Program Guidance.

Assurance 4: The LEA assures, as appropriate, that stakeholder collaboration across multiple programs will occur as outlined

Assurance 5: The LEA assures that a comprehensive needs assessment is conducted that takes into account information on the

Assurance 6: The LEA assures that timely and meaningful consultation occurs between LEA and private school officials before any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate

Assurance 7: The LEA assures they will periodically monitor and evaluate the effectiveness of the activities approved within the

Assurance 8: The LEA assures compliance with all state laws and regulations, including the State Board of Education rules.

Title I, Part A: Improving Basic Programs Operated by Local Educational Agencies

Assurance 1: Migratory Children: The LEA assures that migratory and formerly migratory children who are eligible to receive services under Title I are selected to receive such services on the same basis as other children who are selected to receive

Assurance 2: Private Schools: The LEA assures that it will provide services to eligible children attending private elementary schools and secondary schools per section 1117, and timely and meaningful consultation with private school officials regarding

Assurance 3: NAEP: The LEA assures that it will participate, if selected, in the National Assessment of Educational Progress (NAEP) in reading and mathematics in grades 4 and 8 carried out under section 303(b)(3) of the National Assessment of Educational

Assurance 4: Cross Coordination: The LEA assures that it will coordinate and integrate services provided under Title I with other educational services at the LEA or individual school level, such as services for English learners, children with disabilities, migratory

Assurance 5: Child Welfare Agency Point of Contact: The LEA assures that it will collaborate with the State or local child welfare agency to designate a point of contact if the corresponding child welfare agency notifies the LEA, in writing, that the agency has

Assurance 6: Certification: The LEA assures that all teachers and paraprofessionals working in a program supported with funds under Title I meet applicable state certification and licensure requirements, including any requirements for certification obtained

Assurance 7: Early Childhood Education: The LEA assures that in the case the LEA chooses to use Title I, Part A funds to provide early childhood education services to low-income children below the age of compulsory school attendance, such services comply

Assurance 8: Parents Right-To-Know: The LEA assures parents are notified appropriately according to the "Parents Right-To-

Assurance 9: Collaboration: The local educational agency (LEA) assures that its plan was developed with timely and meaningful consultation with teachers, principals, other school leaders, paraprofessionals, specialized instructional support personnel, charter school leaders (in an LEA that has charter schools), administrators (including administrators of programs described in

Assurance 10: Coordination of Programs: As appropriate, the LEA assures the plan is coordinated with other programs under ESEA, the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), the Rehabilitation Act of 1973 (20 U.S.C. 701 et seq.), the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.), the Workforce Innovation and

Assurance 11: Child Welfare Agency Procedures: The LEA assures they will collaborate with the state or local child welfare agency to develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged and funded for the duration of the time in foster care. The procedures will: ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner and in accordance with section 475(4)(A) of the Social Security Act (42 U.S.C. 675(4)(A));

Assurance 12: Parent Consultation: The LEA assures that in order to receive parent and family engagement funds under section 1116 the agency will conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in programs assisted under Title I consistent with section 1116. Such programs,

Assurance 13: School Parent and Family Engagement Policy: The LEA assures that the following requirements outlined in section 1116(b)(1-4) are met: (1) Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of section 1116 (c-f) and Assurances 11c-f. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the
Assurance 14: Policy Involvement: The LEA assures that each school served under this part shall meet the following requirements outlined in section 1116(c)(1-5): (1) Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; (2) offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement; (3) involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b)except
Assurance 15: Shared Responsibilities for Student Achievement: The LEA assures that the following requirements outlined in section 1116(d)(1-2) are met: as a component of the school-level parent and family engagement policy developed under subsection (b), each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and how the school and parents will build and develop a partnership to help children achieve Florida's challenging academic standards. Such compact shall — (1) describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the Florida's challenging academic standards, and the ways in which each parent will be responsible for supporting their children's
Assurance 16: Building Capacity for Involvement: To assure the effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school, and LEA funded
Assurance 17: Accessibility: In carrying out the parent and family engagement requirements under Title I, LEAs, and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and
Assurance 18: Family Engagement in Education Programs: The LEA assures that in a state operating a program under part E of Title IV, each LEA or school that receives assistance under this part shall inform parents and organizations of the existence of the
Assurance 19: Private School Consultation: The LEA assures that after timely and meaningful consultation with appropriate private school officials, it will provide special educational services, instructional services, counseling, mentoring, one-on-one tutoring, or other benefits that address the needs of eligible children identified under section 1115(c); and, ensures that teachers
Assurance 20: Private School and LEA Agreement: The LEA assures that after conducting the timely and meaningful consultation with appropriate private school officials, it will submit a copy of the agreement between the LEA and the private school to the
Assurance 21: Affirmation of Agreement: The LEA assures that it will submit to the FDOE ombudsman a written affirmation, signed by officials of each participating private school, that the meaningful consultation required by this section has occurred. The written affirmation shall provide the option for private school officials to indicate such officials' belief that timely and meaningful
Assurance 22: Supplement, Not Supplant Methodology: The LEA assures that it will be in compliance stipulated in paragraph (1) concerning supplement and not supplant requirements. To address this compliance, the LEA assures that it has a methodology used to allocate state and local funds to each school receiving assistance under this part is in place to ensure that such school [illegible]
Assurance 23: Public School and Non-Public School Eligibility Survey (PSES/NPSES): The LEA assures they are in compliance with the PSES and NPSES guidelines to properly rank and serve their Public K-12 schools and to determine Title I, Part A equitable
Assurance 24: English Language Learners (ELLs) Notification Requirements: The LEA assures that it will comply with the requirements outlined in section 1112(e)(3)(A-B): the use of Title I, Part A and/or Title III funds to provide a language instruction educational program as determined under Title III shall, not later than 30 days after the beginning of the school year, inform parents using the 'Annual Parent Notification Letter' of an English learner identified for participation or participating in such a
Assurance 25: Comparability: The LEA assures that it will be in compliance with the requirements provided in section 1118(c)(2)(A) to ensure the following comparability requirements are met: an LEA-wide salary schedule; a policy to ensure
Assurance 26: Constitutionally Protected Prayer: The LEA assures they will certify in writing to the Department that no policy of the LEA prevents, or otherwise denies participation in, constitutionally protected prayer in public elementary and secondary

Assurance 27: Schoolwide Programs: The LEA will ensure that all schools operating Schoolwide Programs under Title I, Part A will develop and implement a Schoolwide program plan that is developed in compliance with all requirements per Section 1114 (b).

Title I, Part C: Migrant Education Program

Assurance 1: The LEA assures funds for Migrant Education Program (MEP) will be used only for programs and projects, including the acquisition of equipment, under ESEA, section 1306; and to coordinate such programs and projects with similar programs and

Assurance 2: The LEA assures programs and projects funded for MEP will be carried out in a manner consistent with the

Assurance 3: The LEA assures that in the planning and operation of programs and projects, there is appropriate consultation with parents of migratory children, including parent advisory councils for programs of at least 1 (one) school year in duration, and that all such programs and projects are carried out in a manner that provides for the same parental involvement as is required for

Assurance 4: The LEA assures that in planning and carrying out such programs and projects, there will be adequate provision for addressing the unmet educational needs of preschool migratory children and migratory children who have dropped out of school.

Assurance 5: The LEA assures the effectiveness of such programs and projects will be determined, where feasible, using the same standards approaches that will be used to assess the performance of students, schools, and local educational agencies under Title

Assurance 6: The LEA assures such programs and projects will provide for advocacy and outreach activities for migratory children and their families, to inform such children and families of other education, health, nutrition, and social services to help connect

Assurance 7: The LEA assures that such programs and projects will, to the extent feasible, provide for advocacy and other outreach activities for migratory children and their families, including helping such children and families gain access to other education, health, nutrition, and social services; professional development programs, including mentoring, for teachers and other

Assurance 8: The LEA assures they will conduct the transfer of migrant student records according to state-required policies and procedures including actively participating with and meeting all Migrant Student Information Exchange System requirements.

Assurance 9: The LEA assures they will assist the state in determining the number of migratory children under Section 1303(a)(1), and the LEA shall give priority to migratory children who have made a qualifying move within the previous 1-year period and who

Assurance 10: The LEA assures they will assist the state to promote interstate and intrastate coordination of services for migratory children, including coordination with other relevant programs and local projects in the state and other states. [Section

Assurance 11: The LEA assures that a child who ceases to be a migratory child during a school term shall be eligible for services funded through Title I, Part C until the end of such term and may continue to receive such services for one (1) additional school year if comparable services are not available through other programs. Additionally, the LEA assures that migrant students who

Title I, Part D, Subpart 2: Neglected and Delinquent Youth

Assurance 1: The LEA assures they shall adhere to the purpose of Section 1420 to provide opportunities for students to meet the same challenging state content standards and student academic achievement standards that all children in Florida are expected

Assurance 2: The LEA assures they shall design transitional and supportive programs to meet the needs of children and youth returning to schools within the LEA or other alternative educational programs and assist them in completing their education.

Assurance 3: The LEA assures they shall, where feasible, involve parents in efforts to improve the educational achievement of

Assurance 4: The LEA assures they shall adhere to the provision of services under section 1423(2) and program requirements

Assurance 5: The LEA assures they shall evaluate the program not less than once every three years to determine the program's

Title II, Part A: Supporting Effective Instruction

Assurance 1: The LEA assures they will comply with section 8501 (regarding participation by private school children and

Assurance 2: The LEA assures they will coordinate professional development activities authorized under this part with

Assurance 3: The LEA assures they will reduce class size to an evidence-based level, to the extent the State (in consultation with local educational agencies in the State) determines that such evidence is reasonably available, to improve student achievement

Assurance 4: Collaboration - The local educational agency (LEA) assures that, in developing the application, an LEA shall provide meaningful consultation with teachers, principals, other school leaders, paraprofessionals (including organizations representing such individuals), specialized instructional support personnel, charter school leaders (in an LEA that has charter schools), parents,

Assurance 5: Professional Development - The LEA assures they will meet the statutory professional development definition as

Title III, Part A: English Language Acquisition, Language Enhancement and Academic

Assurance 1: The LEA assures that it will comply with section 1112(e) – Parents' Rights-to-know, before, and throughout, each

Assurance 2: The LEA assures that it is not in violation of any State law, including State constitutional law, regarding the

Assurance 3: The LEA assures that each school with English learner (EL) students receives funds from non-Federal sources to fulfill the LEA's obligations under Title IV of the Civil Rights Act of 1964 and the Equal Educational Opportunities Act, before using Title
Assurance 4: The LEA assures that, if applicable, it will coordinate activities and share relevant data under its plan with local Head Start and Early Head Start agencies, including migrant and seasonal Head Start agencies, and other early childhood education
Assurance 5: The LEA assures that it will consult with officials of private schools in a timely and meaningful manner to make available equitable Title III, Part A services to eligible English learners and immigrant children attending private schools located
Assurance 6: The LEA assures that the current ELL population has enough students to generate the $10,000 threshold as
Assurance 7: The LEA assures that not more than 2 percent of the LEA's Title III allocation will be used for the cost of

Title IV, Part A: Student Support and Academic Enrichment

Assurance 1: The LEA assures that it will prioritize the distribution of funds to schools served by the LEA or consortium of such agencies, that :are among the schools with the greatest needs, as determined by a such LEA, or consortium; have the highest percentages or numbers of children counted under section 1124(c); are identified for comprehensive support and improvement
Assurance 2: The LEA assures that it will comply with section 8501 regarding equitable participation by private school children
Assurance 3: With the exception of LEAs outlined in special rule ESEA 4106(f), the LEA assures that it will use not less than 20
Assurance 4: Except LEAs outlined in the special rule section 4106(f), the LEA assures that it will use not less than 20 percent of funds received under this subpart to support one or more activities authorized under section 4108, coordinate with other schools
Assurance 5: Except LEAs outlined in special rule section 4106(f), the LEA assures that it will use a portion of funds received under this subpart to support one or more activities authorized under section 4109(a), including an assurance that the local educational
Assurance 6: The LEA assures that it will annually report to the State for inclusion in the report described in section 4104(a)(2)
Assurance 7: The LEA assures that the LEA, or consortium of such agencies, shall develop its application through consultation with parents, teachers, principals, other school leaders, specialized instructional support personnel, students, community-based organizations, local government representatives (which may include a local law enforcement agency, local juvenile court, local child welfare agency, or local public housing agency), Indian tribes or tribal organizations that may be located in the region served by the local educational agency (where applicable), charter school teachers, principals, and other school leaders (if such agency or

Title V, Part B, Subpart 2: Rural and Low-Income Schools

Assurance 1: The LEA assures that its project funds under Title V, Part B, subpart 2 will be used for any activities authorized under the following ESEA Title programs: Title I, Part A; Title II, Part A; Title III, Part A; Title IV, Part A; and parental involvement
Assurance 2: The LEA assures that its project funds under Subpart 2 will be used to supplement, and not supplant, any other

Elementary and Secondary Education Act (ESEA) Federal Programs
Florida 2023-24 ESEA Federal Program Applications

Project Application (DOE 100A)

UEI Number *MJG4ULGMPKE7*

Baker

Program Name: Type an "X" in the green box below for the program(s) in which the LEA is applying for funds.		Project Number	TAPS Number	2023-24 Preliminary Allocation	Requested Allocation	Estimated Roll Forward	Total Funds Requested (Sum of Allocation and Estimated Roll)
X	Title I, Part A	020-2124B-4CB01	24A001	$1,178,449.12	$1,178,449.00	$185,000.00	$1,363,449.00
	Title I, Part C		24A020	$0.00	$0.00		$0.00
	Title I, Part D, Subpart 2		24A009	$0.00	$0.00		$0.00
	Title II, Part A		24A011	$206,973.00	$0.00	$0.00	$0.00
	Title III, Part A		24A014	$0.00	$0.00	$0.00	$0.00
	Title IV, Part A		24A120	$94,711.00	$0.00	$0.00	$0.00
	Title V, Part B, Subpart 2		24A007	$117,574.00	$0.00		$0.00

As the official who is authorized to legally bind the agency/organization, I do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

Sherrie Raulerson

Printed Name of Agency Head

Signature of Agency Head	Title	Date
Sherrie Raulerson	Superintendent	6/1/2023

Title I, Part A

Baker

Improving Basic Programs Operated by Local Educational Agencies

To provide all students significant opportunity to receive a fair, equitable and high-quality education and to close educational achievement gaps.

Preliminary Allocation	**$1,178,449.12**
Requested Allocation Amount	**$1,178,449.00**
Estimated Roll Forward	**$185,000.00**
Total Funds Requested (Including Roll Forward) (sum of allocation and estimated roll)	**$1,363,449.00**

Area of Focus 1	Student Achievement
Area of Focus 2	Parent and Family Engagement
Area of Focus 3	Homeless Education
Area of Focus 4	Neglected and Delinquent Reservation
Area of Focus 5	Early Childhood
Area of Focus 6	Private School
Area of Focus 7	Transportation and Foster Care
Area of Focus 8	College and Career Readiness
Area of Focus 9	Educational Services Funded at the LEA Level
Area of Focus 10	Financial Rewards and Incentives
Area of Focus 11	Administrative Costs, which includes Indirect Costs (Not to exceed 10 percent of the total allocation)

Area of Focus 1: Student Achievement

A. Describe how the LEA will develop and implement a well-rounded Title I, Part A program of instruction to meet the academic needs of all students.

The LEA, school administration, coaches, and teachers will utilize a multi-tiered system of support (MTSS) to monitor students' progress in meeting Florida's challenging standards. The critical elements of MTSS include curriculum standards, assessments used to inform instruction, multiple tiers of instruction and intervention, and data-based problem-solving to make decisions on needed supports to meet the academic needs of all students. Our district's MTSS practices for academic, behavior, and social-emotional learning clearly identify learning standards and identify schoolwide expectations. Specific instructional/intervention plans are developed and based on verified reasons students are not meeting expectations. Progress is monitored across Tiers 1, 2, and 3 using progress monitoring data to identify the gap between expected outcomes and the current outcomes. The LEA periodically participates in school-based MTSS leadership team (SBLT) meetings. The LEA utilizes Performance Matters Local Instructional Informational System (LIIS), Skyward student database system, and PowerBI through NEFEC to monitor students' progress in meeting Florida's academic standards. Additionally, in order to meet the academic needs of all students, certified teachers and highly-qualified paraprofessionals are employed at the Title I schools, and effective supplemental materials (web-based, consumable, etc.) are provided to enhance the curriculum and instructional materials adopted by the schools. These materials and additional supports are provided in the classroom setting and through push-in and pull-out services and interventions provided by instructional staff and paraprofessionals. Instruction is aligned to the Florida standards, and teachers at all Title I school are provided with time for collaboration and effective instructional planning. Professional development is provided with Title I, Part A and other federal funds to ensure best first instruction practices that actively engages all students by using effective, varied, and evidence-based programs and practices to accelerate student academic achievement, such as those described in the IES Foundational Skills to Support Reading for Understanding in Kindergarten Through 3rd Grade Practice Guide and the IES Improving Reading Comprehension in Kindergarten Through 3rd Grade Practice Guide. Schools are provided information and support regarding options for using their funds through discussions and meetings between the director, school administrators, instructional coaches, and Title I staff. Information from the Comprehensive Needs Assessment and parent surveys is also taken into consideration when determining the use of funds. The LEA also assists schools in identifying and serving gifted students. Students are recommended by classroom teachers, parents, and/or school staff and then screened by the school psychologist for possible gifted placement. Students who qualify participate in a gifted program one day per week and are provided additional academic opportunities and enrichment in the classroom. The LEA also assists in developing effective library programs by providing supplemental digital programs, classroom instruction regarding digital skills, and purchasing books (along with other federal funds) from Florida's B.E.S.T. English Language Arts (ELA) Standards booklists for classrooms. The LEA also collaborates with the early childhood education program at the school level for the transition of students to the local kindergarten center. Students and parents are invited to Kindergarten Readiness Nights to tour the school, register for kindergarten, complete an activity, and receive materials/booklets for home.

B. Describe how the LEA will identify Title I, Part A students who may be at-risk for academic failure.

The LEA has established Early Warning System (EWS) data points in PowerBI and Skyward (student database system) to identify, prioritize, progress monitor, modify, and evaluate students most at risk of not meeting Florida's academic standards. These data points include academic performance, age, previous retentions, attendance, discipline, grades, multiple progress monitoring assessments, state assessments, ESE/504 status, and social-emotional health. The data points are disaggregated in different categories, including by grade level, classroom level, subject, strands within the subject, subgroups, etc. in order to find strengths and weaknesses and provide differentiated instruction and specific interventions, as needed. Subgroups in the LEA include economically-disadvantaged students, lowest achieving students, English language learners, students with disabilities, and children experiencing homelessness. The types of services and supports provided to students are prioritized based on the Early Warning System (EWS) data points. The LEA assists in establishing timelines for progress monitoring assessments, and progress monitoring occurs regularly throughout the school year. Students who are at risk receive more frequent progress monitoring to inform instruction and monitor growth and areas of need. After assessment, the data is analyzed in school-based MTSS leadership meetings and in data chats with instructional staff. Progress monitoring baselines are set and any students on or below the baseline are identified as at risk for academic failure. Results from progress monitoring assessments are used to inform instruction and guide practice to promote student proficiency.

C. Describe how the LEA will provide additional educational assistance to individual students the LEA or school determine need help in meeting Florida's challenging academic standards.

Resources to support MTSS implementation are identified and allocated by the LEA. The LEA uses a data-based, four-step problem-solving approach which includes defining the goals and objectives to be obtained, identifying possible reasons the desired goals are not being obtained, developing a plan for and implementing evidence-based strategies to attain the goals, and evaluating the effectiveness of the plan. Students are identified by analyzing various data points in PowerBI and/or Skyward, and the four-step problem-solving approach is then used for those students identified as needing additional educational assistance. The students will have a personal instructional/intervention plan written, executed, and monitored based on the SBLT's review. Students who are actively receiving interventions are administered more frequent progress monitoring to inform instruction and monitor the success of interventions. The LEA meets the linguistic, social-emotional, and academic needs of students in schoolwide and targeted assistance programs. These needs are met in the classroom with strong, rigorous, evidence-based instruction, with differentiated instruction, with supplemental programs and materials to support first instruction, through push-in and pull-out services to provide interventions by instructional staff and highly-qualified paraprofessionals, through an embedded character education program, and by offering mental health services by counselors at all school sites. In our district, students in grades 4-9 scored at or below the state average for proficiency on the 2022-2023 FAST ELA assessment. These are opportunities for growth and improvement.

D. Describe how the LEA will identify and implement instruction and other strategies intended to strengthen and improve school conditions for student learning.

The LEA has partnered with Florida's Problem-Solving/Response to Intervention Project for over ten years. Florida's Problem-Solving/Response to Intervention Project facilitates ongoing district and school-level continuous improvement efforts for student learning. Our project partners have provided

resources and have been instrumental in introducing us to other districts that have improved their student learning. The LEA understands the importance of schoolwide capacity and the infrastructure required to implement and sustain MTSS. Ongoing professional development and coaching is needed in the following areas: data-based problem solving, multi-tiered instruction and intervention, processes and procedures for data-based problem solving, and scheduling that allows staff to plan and implement the needed instruction and intervention. The LEA also identifies and schedules professional development in effective instruction in Tier I core curriculum. Additionally, the LEA provides professional learning activities to teachers, paraprofessionals, and administrators at Title I schools to strengthen academic achievement in the areas of English Language Arts, writing, math, and science through Professional Learning Communities, workshops, and conferences. Stipends will be provided for professional learning that occurs after the contracted day. Substitutes will be provided for professional learning during the school day, and funds for travel will be provided for workshops/conferences that occur out of town. Professional development is provided at all Title I schools and will be offered throughout the course of the 2022-2023 school year. The LEA also collaborates with the early childhood education program at the school level for the transition of students to the local kindergarten center. Students and parents are invited to Kindergarten Readiness Nights to tour the school, register for kindergarten, complete an activity, and receive materials/booklets for home. The LEA meets the linguistic, social-emotional, and academic needs of students in schoolwide and targeted assistance programs. These needs are met in the classroom with strong, rigorous, evidence-based instruction, with differentiated instruction, with supplemental programs and materials to support first instruction, through push-in and pull-out services to provide interventions by instructional staff and highly-qualified paraprofessionals, through an embedded character education program, and by offering mental health services by counselors at all school sites.

E. Describe the LEA's strategy to implement supporting efforts to reduce the overuse of discipline practices that remove students from the classroom. This may include identifying and supporting schools with high rates of discipline, disaggregated by each of the subgroups of students, as identified in section 1111(c)(2).

The LEA utilizes a multi-tiered system of support (MTSS) for behavior. Discipline data is entered into PowerBI and Skyward, and school-level MTSS teams analyze discipline data by different categories, including grade level, teacher, and subgroups, and identify areas with high rates of discipline. The LEA also has a districtwide Positive Behavior and Intervention Supports (PBIS) program at each school. Students are taught specific, schoolwide, positive expectations and behaviors, and classroom expectations are aligned with schoolwide expectations. This builds a social culture where appropriate behavior is expected, prompted, and reinforced and reduces the use of discipline practices that remove students from the classroom. Targeted support with evidence-based Tier 2 and Tier 3 behavior interventions are provided for students who are not successful with Tier 1 supports only. Social-emotional learning is also occuring at the classroom level, and mental health services are provided by counselors at all school sites. Ongoing professional development is also provided to employees on the MTSS process, de-escalation strategies, classroom management, and PBIS.

F. Describe the funded activities that will be implemented to address Area of Focus 1.

Activity 1	Employ teachers who hold valid Florida educator certification at the Title I schools to provide schoolwide supplemental instruction in Language Arts, mathematics, and/or science. Approximately 1,900 students. Four (4) teachers @ 1.0 FTE @ approximately $53,000.00 each and four (4) teachers @ .50 FTE @ approximately $53,000.00 each = $319,000.00 plus retirement ($47,000.00), FICA ($26,000.00), and insurance ($38,000.00) for classroom teachers.
Activity 2	Provide instructional coaches who hold valid Florida educator certification at Title I schools to provide job-embedded professional learning. The professional development will provide a common language and understanding of instructional methodology, high impact instructional strategies, data analysis of student performance assessment outcomes, and other identified topics that are focused on the learning needs of students. Modifications to coaching support is based on each school's identified needs. Two (2) instructional coaches @ .50 FTE @ approximately $122,000.00 = $61,000.00 plus retirement ($8,800.00), FICA ($5,000.00), and insurance ($6,000.00).
Activity 3	Provide highly-qualified paraprofessionals, under the supervision of state-certified teachers, to assist students daily with additional academic support in small groups, whole group, and one-on-one at Title I schools. Supplemental academic support in Language Arts, mathematics, and/or science. Nine (9) paraprofessionals @ 1.0 FTE @ approximately $27,000.00 each = $244,000.00 plus retirement ($35,000.00), FICA ($19,500.00), and insurance ($31,000.00).
Activity 4	Employ an Instructional Technology Specialist teacher who holds a Florida educator certification at the Title I schools to provide schoolwide supplemental technology support and instruction. One (1) Instructional Technology Specialist teacher @ 0.75 FTE @ approximately $60,000.00 = $45,000.00 plus retirement ($6,600.00), FICA ($3,600.00), and insurance ($1,500.00).
Activity 5	Technology-Related Rentals. BrainPop, Jr. (approximately 1,900 students at three schools=$7,024.00). Edmentum Reading Eggs (approximately 75 students at three schools=$605.00). Edmentmum Study Island (approximately 1,900 students at three schools=$3,038.00). Flocabulary (approximately 1,900 students at three schools=$7,177.00). Generation Genius (approximately 1,900 students at three schools=$3,497.00). IXL (approximately 1,900 students at three schools=$30,750.00). MobyMax (approximately 1,900 students at three schools=$6,967.00). Carnegie Learning ClearFluency (approximately 1,900 students at three schools=$6,570.00). Renaissance Accelerated Reader and Star Assessments (approximately 1,900 students at three schools=$21,434.00).
Activity 6	Purchase consumable, supplemental instructional materials. Curriculum Associates Magnetic Reading workbooks based on B.E.S.T. standards (approximately 1,000 students at three schools = $21,660.00). Scholastic SuperSTEM (approximately 20 students at three schools = $180.00).
Activity 7	Provide school board approved and trained substitute teachers for Title I classroom and intervention teachers. $23,589.00 for three schools plus FICA ($3,600.00).
Activity 8	Provide school board approved and trained substitute teachers to cover classrooms for classroom and intervention teachers to participate in professional development. $30,000.00 plus FICA ($4,500.00).
Activity 9	Salary (hourly rate) for extended guidance counselor services to serve approximately 1,900 students in first through fifth grades. Services include conducting school-based MTSS to support academic and social-emotional success including parent involvement in student plans and services. Funding covers 75 hours of service beyond contractual time at three Title I schools for a total of 225 hours. $12,000.00 plus retirement ($1,650.00) and FICA ($1,050.00).
Activity 10	Salary (hourly rate) for extended media specialist services to provide additional access to services for parents, students, and instructional personnel. Funding covers 12 hours of service beyond contractual time at three Title I schools for a total of 36 hours. $2,250.00 plus retirement ($450.00) and FICA ($180.00).
Activity 11	General, consumable supplies such as paper, pencils, pens, crayons, markers, highlighters, guided handwriting paper, glue, scissors, sticky notes, and chart paper to support supplemental Language Arts, mathematics, and/or science teachers and interventionists at three (3) Title I schools for approximately 1,900 students in the amount of $20,223.00.
Activity 12	Travel costs including transporation, meals, hotels, and registration fees associated with attending conferences, professional development, and/or trainings (such as NEFEC Rural Connect, NEFEC Literacy Insitute, ECTAC Exceeding Expectations, etc.) for up to six administrative staff members at three (3) Title I schools in the amount of $1,500.00.
Activity 13	Travel costs including transporation, meals, hotels, and registration fees associated with attending conferences, professional development, and/or trainings for instructional staff at three (3) Title I schools in the amount of $2,050.00.
Activity 14	Salary (hourly rate) for classroom teachers to prepare for and present at parent and family engagement events. 16 teachers at three Title I schools at approximately $40.00 per hour for 10 hours each. $6,525.00 plus retirement ($900.00) and FICA ($525.00).
Activity 15	Purchase professional development materials and supplies for professional learning communities, book studies, and trainings in the amount of $1,500.00.
Activity 16	Replace obsolete technology under $750.00 in the total amount of $2,775.00.
Activity 17	Replace obsolete technology over $750.00 in the amount amount of $3,652.00.

List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount	Please use the dropdown to select LEA or School
5100	120	AOF 1	1	Basic (FEFP K-12)-Classroom Teacher	6	$319,000.00	School
5100	210	AOF 1	1	Basic (FEFP K-12)-Retirement		$47,000.00	School
5100	230	AOF 1	1	Basic (FEFP K-12)-Group Insurance		$38,000.00	School
6400	130	RF: AOF 1	2	Instructional Staff Training Services-Other Certified	0.5	$34,000.00	School
6400	130	AOF 1	2	Instructional Staff Training Services-Other Certified	0.5	$27,000.00	School
6400	210	RF: AOF 1	2	Instructional Staff Training Services-Retirement		$4,800.00	School
6400	210	AOF 1	2	Instructional Staff Training Services-Retirement		$4,000.00	School
6400	220	RF: AOF 1	2	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$2,800.00	School

6400	220	AOF 1	2	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$2,200.00	School
6400	230	RF: AOF 1	2	Instructional Staff Training Services-Group Insurance		$4,000.00	School
6400	230	AOF 1	2	Instructional Staff Training Services-Group Insurance		$2,000.00	School
5100	510	AOF 1	3	Basic (FEFP K-12)-Supplies	9	$244,000.00	School
5100	210	AOF 1	3	Basic (FEFP K-12)-Retirement		$35,000.00	School
5100	220	AOF 1	3	Basic (FEFP K-12)-Federal Insurance Contributions Act (FICA)		$19,500.00	School
5100	230	AOF 1	3	Basic (FEFP K-12)-Group Insurance		$31,000.00	School
6300	130	AOF 1	4	Instruction and Curriculum Development Services-Other Certified	0.75	$45,000.00	School
6300	210	AOF 1	4	Instruction and Curriculum Development Services-Retirement		$6,600.00	School
6300	220	AOF 1	4	Instruction and Curriculum Development Services-		$3,600.00	School
6300	230	AOF 1	4	Instruction and Curriculum Development Services-Group Insurance		$1,500.00	School
5100	369	AOF 1	5		Technology-Related Rentals	$87,062.00	School
5100	510	AOF 1	6	Basic (FEFP K-12)-Supplies		$21,840.00	School
5100	750	AOF 1	7	Basic (FEFP K-12)-Other Personal Services		$23,589.00	School
5100	220	AOF 1	7	Basic (FEFP K-12)-Federal Insurance Contributions Act (FICA)		$3,600.00	School
6400	750	RF: AOF 1	8	Instructional Staff Training Services-Other Personal Services		$20,000.00	School
6400	750	AOF 1	8	Instructional Staff Training Services-Other Personal Services		$10,000.00	School
6400	220	AOF 1	8	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$4,500.00	School
6120	130	RF: AOF 1	9	Guidance Services-Other Certified		$8,000.00	School
6120	130	AOF 1	9	Guidance Services-Other Certified		$4,000.00	School
6120	210	AOF 1	9	Guidance Services-Retirement		$1,650.00	School
6120	220	AOF 1	9	Guidance Services-Federal Insurance Contributions Act (FICA)		$1,050.00	School
6200	130	AOF 1	10	Instructional Media Services-Other Certified		$2,250.00	School
6200	210	AOF 1	10	Instructional Media Services-Retirement		$450.00	School
6200	220	AOF 1	10	Instructional Media Services-Federal Insurance Contributions Act (FICA)		$180.00	School
5100	510	AOF 1	11	Basic (FEFP K-12)-Supplies		$20,098.00	School
7730	330	AOF 1	12	Personnel Services-Travel		$1,500.00	School
6400	330	AOF 1	13	Instructional Staff Training Services-Travel		$2,050.00	School
5100	120	AOF 1	14	Basic (FEFP K-12)-Classroom Teacher		$4,525.00	School
5100	120	RF: AOF 1	14	Basic (FEFP K-12)-Classroom Teacher		$2,000.00	School
5100	210	AOF 1	14	Basic (FEFP K-12)-Retirement		$900.00	School
5100	220	AOF 1	14	Basic (FEFP K-12)-Federal Insurance Contributions Act (FICA)		$525.00	School
6400	510	AOF 1	15	Instructional Staff Training Services-Supplies		$1,000.00	School
6400	510	RF: AOF 1	15	Instructional Staff Training Services-Supplies		$500.00	School
5100	644	RF: AOF 1	16	Basic (FEFP K-12)-Noncapitalized Computer Hardware		$2,900.00	School
5100	643	AOF 1	17	Basic (FEFP K-12)-Capitalized Computer Hardware		$2,652.00	School
5100	643	RF: AOF 1	17	Basic (FEFP K-12)-Capitalized Computer Hardware		$1,000.00	School
		AOF 1					
		AOF 1					
		AOF 1				

		AOF 1					
		AOF 1					
		AOF 1					

		AOF 2					
		AOF 2					
		AOF 2					

5100	510	AOF 3	1	Basic (FEFP K-12)-Supplies		$250.00	LEA
5100	510	AOF 3	2	Basic (FEFP K-12)-Supplies		$1,000.00	LEA
5100	730	AOF 3	3	Basic (FEFP K-12)-Dues and Fees		$150.00	LEA
5100	590	AOF 3	4	Basic (FEFP K-12)-Other Materials and Supplies		$300.00	LEA
6130	310	AOF 3	5	Health Services-Professional and Technical Services		$300.00	LEA
		AOF 3					
		AOF 3					
		AOF 3				

b. Describe the funded activities that will be implemented to address Area of Focus 4.

Activity 1	All identified neglected and delinquent youth will be assessed and provided the necessary basic school supplies to actively participate in their educational activities such as backpacks, notebook paper, pens, pencils, folders, highlighters, etc. Thirty (30) students @ $20.00 each = $600.00.
Activity 2	Assist identified neglected and delinquent youth with obtaining copy of birth certificate required for school enrollment/records. Ten (10) students @ $15.00 each = $150.00.
Activity 3	All identified neglected and delinquent youth will be assessed and provided with clothing, shoes, jackets, etc. as needed, particularly to meet the school's dress code and/or participate in physical education classes. Twenty-five (25) students @ $30.00 each = $750.00.
Activity 4	All identified neglected and delinquent youth will be assessed and provided with the necessary medical services and medications needed until they can be established with regular medical coverage through Medicaid or Kids Care. Fifteen (15) medical visits @ $20.00 each = $300.00. Ten (10) prescription and/or over-the-counter medications @ $20.00 each = $200.00.

List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount	Please use the dropdown to select LEA or School
5100	510	AOF 4	1	Basic (FEFP K-12)-Supplies		$600.00	LEA
5100	730	AOF 4	2	Basic (FEFP K-12)-Dues and Fees		$150.00	LEA
5100	590	AOF 4	3	Basic (FEFP K-12)-Other Materials and Supplies		$750.00	LEA
6130	310	AOF 4	4	Health Services-Professional and Technical Services		$500.00	LEA
		AOF 4					
		AOF 4					
		AOF 4				

A. Describe how the LEA will coordinate Title I preschool programs with other preschool educational services in the LEA.

Not applicable.

B. Describe how the LEA will ensure on-going progress monitoring measures will align with Florida Early Learning and Developmental Standards.

Not applicable.

C. Describe how the LEA will ensure on-going progress monitoring measures will be administered multiple times throughout the program.

Not applicable.

D. Describe how the LEA will ensure on-going progress monitoring measures will provide data to inform instructional focus and strategies for use by the classroom teacher.

Not applicable.

E. Describe how the LEA will assist parents in effectively transitioning their preschool children to kindergarten.

The LEA will assist parents in transitioning their preschool children to kindergarten by conducting Kindergarten Readiness classes for parents and students annually in the spring. The classes are intended to create a smooth transition by building the parents' capacity to assist their child in establishing good routines for academic and socio-emotional success. The student portion of the Kindergarten Readiness classes help orient the children to their new school setting, school bus transportation, and activities in kindergarten. Supplies will be provided for activities completed at the Kindergarten Readiness classes for parents and students. The Kindergarten Readiness classes for parents and tudents will be advertised in local publications, along with information about kindergarten registration. Additionally, parent involvement information cards will be provided to parents on various topics such as "Kindergarten Success Tips for Parents" and "Ready for Kindergarten Top 10 Tips for Parents" from Woodburn Press. These items are included in Area of Focus 2 - Parent and Family Engagement.

F. In the Title I blended preschool chart, enter information regarding other early childhood programs that are blended TIPA early childhood programs.

Title I Program Blended with:	Number of Students served with Title I			Total Number of Students			Describe method which will be used to identify students	Total (Title I, Part A) funds used
	Age 3	Age 4	Age 5	Age 3	Age 4	Age 5		
Early Head Start/ Head Start/ Migrant and Seasonal Head Start								
Home Instruction for Parents of Preschool Youngsters (HIPPY)								
LEA Migrant Preschool Program								
Prekindergarten Program for Children with Disabilities								
Voluntary Prekindergarten (VPK)								
Other (Please Specify)								
Other (Please Specify)								

G. Describe the funded activities that will be implemented to address Area of Focus 5.

Activity 1	
Activity 2	

List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount	Please use the dropdown to select LEA or School
		AOF 5					
		AOF 5					
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		AOF 5					
		AOF 5					

Provide a description of services (if the LEA is not using a third party contractor). If applicable, clearly identify and describe the services that will be funded with roll forward.
Not applicable.
C. Explain how the LEA will evaluate the effectiveness and implementation of the services provided to the private school students, their parents, and their teachers. Include how often this evaluation will occur.
Not applicable.
☐ **If checked, the LEA provides services to private school students through a third party contractor and shall complete this section.**
D. Indicate the services provided to private school students, their parents, and their teachers through a third-party contractor. If applicable, clearly identify and describe the services that will be funded with roll forward.
Not applicable.
E. Describe the funded activities that will be implemented to address Area of Focus 6.

Activity 1	
Activity 2	

List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount
		AOF 6				
		AOF 6				
		AOF 6				

		AOF 6				
		AOF 6				
		AOF 6				

Area of Focus 6 Total (Not Including Roll Forward)	$0.00
Estimated Roll Forward Total	$0.00
Private School Admin Total	$0.00
Total Funds Requested (Including Roll Forward)	$0.00

Area of Focus 7: Transportation and Foster Care

List the LEA's Foster Care Point of Contact

Name:	Traci Wheeler
Title:	Director of Accountability and Special Programs
Phone Number:	904-259-6776
Email Address:	traci.wheeler@bakerk12.org

Enter the amount of funds the LEA is reserving for this Area of Focus using Title I, Part A funds.

$0.00

A. Describe the activities that will be implemented to ensure that transportation will be provided to maintain children in foster care in the school of origin unless there is a determination that is not in the child's best interest.

After a request for transportation is submitted to the Foster Care Point of Contact, a committee consisting of appropriate personnel will determine if transportation is in the best interest of the foster care student. If transportation is deemed appropriate, the Point of Contact will contact the transportation department to make the necessary arrangements. The LEA will make every effort to continue serving a foster care student in their school of origin. If transportation to the school of origin is determined to not be in the best interest of the student, the Point of Contact, a school administrator, and the caseworker personnel will determine school placement that is in the best interest of the foster care student. The Foster Care Point of Contact will report the decision to the foster parent.

B. Describe the activities that will be implemented to ensure the successful enrollment and transfer of records of children enrolled in a new school, even if they do not have the required documentation.

When a student in foster care transfers schools, whether within the district or to another school district, the enrolling school will immediately contact the sending school to obtain academic and other records. The sending school will respond as soon as possible to requests received for records of students in foster care. Incomplete records are not to be a barrier to admission to a school within the LEA. Educational stability is a priority of the Baker County School District. Additionally, upon receipt of a request for educational records of a student in foster care from the Florida Department of Children and Families, the district will provide the records to the agency within three school days.

C. Describe the activities that will be implemented to ensure the development and implementation of clear, written procedures for how transportation will be provided, arranged, and funded for a child's duration of time in foster care in collaboration with the appropriate Child Welfare Agency (CWA).

If school bus transportation is warranted, it will begin the following school day, if possible. If bus transportation cannot begin the next school day, alternative transportation may be provided by the Child Welfare Agency through mileage reimbursement or taxi fare reimbursement. If a student's school of origin is in an adjoining district or if the student is living in an adjoining district but will attend his/her school of origin, the districts will coordinate the transportation services necessary for the student and will divide the costs equally. Transportation may be provided and funded by the Baker County School District in one of the following ways: re-routing regular school bus routes past motels and other places where students live, using existing regular routes or special service routes (such as those set up to serve special education students), or using transportation provided by the Child Welfare Agency via contracting with the guardian of the child or using a taxi service.

D. Describe the funded activities that will be implemented to address Area of Focus 7.

Activity 1	
Activity 2	

List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount	Please use the dropdown to select LEA or School
		AOF 7					
		AOF 7					
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Area of Focus 10 Total (Not Including Roll Forward)	$0.00
Estimated Roll Forward Total	$0.00
Total Funds Requested (Including Roll Forward)	$0.00

Area of Focus 11: Administrative Costs (not to exceed 10% of the total allocation)

A. Describe the funded activities that will be implemented to address Area of Focus 11.

Activity 1	Provide a Federal Programs Director who holds a valid Florida educator certification to implement, evaluate, monitor, provide technical assistance, and administer the Title I, Part A program to public Title I schools and private schools receiving Title I services consistent with ESSA and ESEA. One director @ $94,000.00 @ .50 FTE = $47,000.00 plus retirement ($6,500.00), FICA ($4,000.00), and insurance ($2,000.00).
Activity 2	Employ a Support Administrative Staff Assistant at the Title I schools to provide schoolwide administrative support, technical support, and compliance support. One (1) Support Administrative Staff Assistant @ $57,750.00 @ 0.85 FTE = $49,000.00 plus retirement for DROP ($10,500.00), FICA ($4,000.00), and insurance ($6,000.00) for Support Administrative Staff Assistant.
Activity 3	Title I administrative travel costs associated with Title I including transportation, meals, hotels, and registration fees (including ECTAC, FASFEPA, FOIL, and regional meetings conducted by NEFEC) = $5,400.00.
Activity 4	Estimated copier count costs based on 2022-2023 charges = $4,000.00.
Activity 5	LEA copier lease cost for 12 months = $4,000.00.
Activity 6	LEA communications postage = $500.00.
Activity 7	LEA telephone communication charge for 12 months = $500.00.
Activity 8	Basic office materials and supplies for 12 months including paper, pencils, pens, highlighters, markers, folders, notebooks, binders, chart paper, sticky notes, tape, paperclips, staples, and file folders = $8,424.00.
Activity 9	Replace obsolete administrative technology under $750.00 = $1,000.00.
Activity 10	Replace obsolete administrative technology over $750.00 = $1,500.00.
Activity 11	Administrative dues and fees for staff to participate in professional activities related to implementing Title I services (may also include registrations paid separately from travel) = $2,000.00.
Activity 12	Professional and technical services, such as East Coast Technical Assistance Center (ECTAC), for the 2022-2023 school year = $5,000.00.
Activity 13	Indirect costs. Miscellaneous expenses related to administering the Title I program. Indirect cost cap rate of 5.56% for the 2023-2024 school year = $61,520.00.

List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount
6300	110	AOF 11	1	Instruction and Curriculum Development Services-Administrator	0.5	$47,000.00
6300	210	AOF 11	1	Instruction and Curriculum Development Services-Retirement		$6,500.00
6300	220	RF: AOF 11	1	Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)		$4,000.00
6300	230	AOF 11	1	Instruction and Curriculum Development Services-Group Insurance		$2,000.00
6300	160	AOF 11	2	Instruction and Curriculum Development Services-Other Support Personnel	0.85	$49,000.00
6300	210	AOF 11	2	Instruction and Curriculum Development Services-Retirement		$10,500.00
6300	220	RF: AOF 11	2	Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)		$4,000.00
6300	230	RF: AOF 11	2	Instruction and Curriculum Development Services-Group Insurance		$6,000.00
6300	330	RF: AOF 11	3	Instruction and Curriculum Development Services-Travel		$5,400.00
6300	369	RF: AOF 11	4		Copier count costs	$4,000.00
6300	369	RF: AOF 11	5		Copier lease costs	$4,000.00
6300	370	RF: AOF 11	6	Instruction and Curriculum Development Services-Communications		$500.00
6300	379	RF: AOF 11	7		Telephone charges	$500.00
6300	510	RF: AOF 11	8	Instruction and Curriculum Development Services-Supplies		$5,580.00
6300	510	AOF 11	8	Instruction and Curriculum Development Services-Supplies		$2,844.00
6300	644	RF: AOF 11	9	Instruction and Curriculum Development Services-Noncapitalized Computer Hardware		$1,000.00
6300	643	RF: AOF 11	10	Instruction and Curriculum Development Services-Capitalized Computer Hardware		$1,500.00
6300	730	RF: AOF 11	11	Instruction and Curriculum Development Services-Dues and Fees		$2,000.00
6300	310	RF: AOF 11	12	Instruction and Curriculum Development Services-Professional and Technical Services		$5,000.00
7200	792	RF: AOF 11	13		Indirect costs (5.56%)	$61,520.00
		AOF 11				

		AOF 11				
		AOF 11				
		AOF 11				

AGENDA ITEM NO. 8.20

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Tina Bradley - (259-0476)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Renew Family Service Center Interagency Agreement with Hubbard House, Inc., Effective July 1, 2023 - June 30, 2024. (Rate Increase from Previous Year.)

ATTACHMENTS:
06.19.2023.Approval of 23-24 Hubbard House Agreement_T.Bradley.pdf

Family Service Center
418 - 8th Street South * Macclenny, Fl 32063
Located on the campus of Keller Intermediate School - Baker County School District
Phone (904) 259-7871 * Fax (904)259-9169
The First Newly Constructed Family Service Center in Florida

June 19, 2023

Sherrie Raulerson
Superintendent
Baker County School District
270 South Boulevard East
Macclenny, Florida 32063

Dear Superintendent Raulerson:

Please submit for approval the (renewal) Interagency Agreement between Hubbard House, Inc., and the Baker County School Board to provide services to clients at the Family Service Center. No changes to the agreement except a rate change from $2837.63 to $2,827.42. See attached worksheet.

Thank you for your continued support.

Sincerely,

Tina Bradley

Tina L. Bradley RN, BSN
Health Services Specialist

TLB/alg

Enclosure

INTERAGENCY AGREEMENT
FAMILY SERVICE CENTER
AT KELLER INTERMEDIATE SCHOOL

THIS AGREEMENT is entered by and between **Hubbard House, Inc**,
(Name of Agency)

P.O. Box 4909, Jacksonville, Florida, 32201, hereinafter referred
(Address of Agency)

to as **Hubbard House**, and the SCHOOL BOARD OF BAKER COUNTY,
(Agency)

hereinafter referred to as the BOARD.

WITNESSETH

I. For and in consideration of the mutual understanding and agreements

hereinafter set forth, it is therefore agreed between the **Hubbard House** and the
(Name of Agency)
BOARD as follows:

1. The Agency agrees to provide Services on site, as described in number I. 8, within the area of the Baker County School District.

2. The location of these services will be Keller Intermediate School at the Family Service Center.

3. The Parties agree that any questions or concerns shall be resolved by Tina L. Bradley, RN BSN, Family Service Center Director, subject only to final board resolution.

4. Additional administrative procedures as may be necessary will be mutually coordinated and agreed upon by both Parties.

5. Scheduling of these Services will rest jointly with Tina L. Bradley, RN BSN, the BOARD'S Family Service Center Director, and **Karen Williams, Director of Specialized Services, Kacey Russell, Baker County Victim Advocate, Baker County CPI Victim Advocate - TBD.**

6. The daily operation of these Services will be the responsibility of the Agency's Designee, **Karen Williams, Kacey Russell, TBD.**

7. Decisions regarding hiring and further human resource management will be the sole responsibility of the respective employer.

8. Specific services will include, but are not limited to:

Support groups, individual counseling, crisis intervention and advocacy, court advocacy, community education liaison.

Hubbard House provides services to victims of domestic violence and their children by giving support, options, and advocacy for the rights of victims of domestic violence.

9. Specific in-kind contributions are:

	Daily Rate		Annually
Staff salary -5 days per week @ (Including benefits)	**$213.04**	**=**	**$55,390.00**
Clerical Support	**26.55**	**=**	**$ 6,904.00**
Materials and Supplies	**19.37**	**=**	**$ 5,036.00**
		Total	**$67,330.00**

10. The Parties agree to obtain the written consent for treatment from the parents or guardians of all children treated hereunder prior to formal commencement of non-emergency services. Copies of said consent shall be filed in each student's school record (maintained by the BOARD) and clinical record (maintained by the Family Service Center).

11. Paper goods, supplies, and office consumables will be the responsibility of **Hubbard House**.
(Agency)

II. The **Hubbard House** (Agency) further agrees as follows: to pay the BOARD **$2,827.42** per year. This includes the use of an office at the Family Service Center and a percentage of utilities and secretarial and custodian services.

III. The BOARD agrees as follows:

1. To provide general janitorial and maintenance services for the facility.

2. To allow **Hubbard House** (Agency) to establish and coordinate hours of operation with Tina L. Bradley, RN BSN, Family Service Center Director, in order to accomplish the service objectives as needed, and that these hours of operation may extend past school hours of operation.

IV. The **Hubbard House** and the BOARD further agree as follows:
(Agency)

1. Titles VI and VII, Civil Rights Act of 1964:

   Both Parties shall comply with the provisions of Title VI and VII of the Civil Rights Act of 1964 and all other Federal Laws applicable to equal employment opportunity.

2. Indemnification and Insurance:

   A. The **Hubbard House** agrees that it and its employees
   (Agency)
   shall act as independent contractors and not as employees of the BOARD in providing the aforementioned services.

   B. The **Hubbard House** agrees to comply with Florida Statute 768.28 (19) (Agency)

   C. The **Hubbard House** agrees to assume responsibility for and
   (Agency)
   maintain adequate insurance to cover loss or damage of agency property as may be in the possession of the BOARD during these services. The Agency also agrees to provide insurance to cover damage to the facility or to repaid its furniture and/or fixtures, as may be caused by Agency use of same.

   D. The BOARD will assume responsibility for and maintain adequate insurance to cover loss or damage to all items of its personal property.

3. Confidentiality

   The Parties shall recognize and safeguard the confidential nature of case records and student information in conformance with all applicable Federal and State laws, rules and regulations and both Parties' policies pertaining to the right of privacy of parents, guardians, and students.

4. Publicity

   All notices, informational pamphlets, press releases, research reports, and other similar public notices which reference the Family Service Center must have prior approval by Tina L. Bradley, RN BSN, Family Service Center Director, prior to publication and release.

5. Renegotiation or Modification

Any alterations, variations, modifications, or waivers of this AGREEMENT shall only be valid when they have been placed in writing, signed and attached to this AGREEMENT. Both Parties agree to renegotiate those portions of the agreement which may be affected by revision of federal or state laws or regulations.

6. Termination

A. Termination at Will. This AGREEMENT will be terminated by either Party at any time, with or without cause, upon no less than thirty (30) days notice in writing to the designated person as identified in I. 5. Said notice shall be delivered by Certified Mail or in person.

B. Termination Because of Lack of Funds. It is further agreed that in the event funds to finance this AGREEMENT become unavailable, the obligations of each Party hereunder may be terminated upon no less than thirty (30) days notice in writing to the other Party. Said notice shall be delivered by Certified Mail or in person. In such event, both Parties will endeavor to ensure the continuity of care for any displaced students and families by utilizing available community resources and applicable State and Federal Law. The **Hubbard House** shall be the final authority as to the availability of its Federal and State funds and as to how such funds will be allocated, and the BOARD shall be the final authority as to the availability of the facilities and school personnel.

7. Retention of Records

The Parties shall retain all financial records, supporting documents, statistical records, and any other documents pertinent to this AGREEMENT for a period of at least six (6) years after termination of this AGREEMENT or if any audit has been initiated and audit findings have not been resolved at the end of six (6) years, the records shall be retained at least until resolution of the audit findings.

8. Contract Duration and Renewal

This AGREEMENT shall become effective on **July 1, 2023**, and shall end on **June 30, 2024**. This AGREEMENT may be renewed each year upon mutual agreement by both parties.

SCHOOL BOARD OF BAKER COUNTY	**HUBBARD HOUSE, INC.**
_____	_____
Paula T. Barton, Chairperson	**Agency Administrator**
_____	_____
Date	**Date**

Hubbard House

Contract Date July 1, 2023 - June 30, 2024

Total Square Footage of Building Less Common Areas	5,768.00
Square Footage of 2 Offices	160.00
Percentage of Total Building used	2.77%

Secretary of Family Service Center - Andrea Griffis

Salary	41,247.80	
FICA	3,155.46	
Retirement	4,912.61	
Insurance	6,452.64	
Total Salary	55,768.51	
Percentage of salary for secretary		1,546.98

Custodian (6 Hours) Martha Mann

Salary	29,957.58	
FICA	2,291.75	
Retirement	3,567.95	
Insurance	32.40	
Total Salary	35,849.68	
Percentage of Salary for Custodial Staff		994.44
Electricity from April 2022 to March 2023	6,263.90	
Percentage of Electricity		173.76
Water Bill from April 2022 to March 2023	4,046.38	
Percentage of Water Bill		112.24
Total for Contract		2,827.42

TOTAL CONTRACT DUE FOR 2023-2024 $ 2,827.42

AGENDA ITEM NO. 8.21

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Tina Bradley - (259-0476)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Renew Family Service Center Interagency Agreement with Episcopal Children's Services Head Start, Effective July 1, 2023 - June 30, 2024. (Rate Change from Previous Year)

ATTACHMENTS:
06.19.2023.Approval of 23-24 Episcopal Childrens Services Agreement_T.Bradley.pdf

Family Service Center
418 - 8th Street South * Macclenny, Fl 32063
Located on the campus of Keller Intermediate School - Baker County School District
Phone (904) 259-7871 * Fax (904)259-9169
The First Newly Constructed Family Service Center in Florida

June 19, 2023

Sherrie Raulerson
Superintendent
Baker County School District
270 South Boulevard East
Macclenny, Florida 32063

Dear Superintendent Raulerson:

Please submit for approval the (renewal) Interagency Agreement between the Episcopal Children's Services Head Start and the Baker County School Board to provide services to clients at the Family Service Center. There has been a rate change on the agreement from $5,462.43 to $5,442.78. See attached worksheet.

Thank you for your continued support.

Sincerely,

Tina Bradley

Tina L. Bradley, RN, BSN
Health Services Specialist

TLB/alg

Enclosure

INTERAGENCY AGREEMENT
FAMILY SERVICE CENTER
AT KELLER INTERMEDIATE SCHOOL

THIS AGREEMENT is entered by and between **Episcopal Children's Services Head Start, 8649 Baypine Rd., Building 7, Suite 300, Jacksonville, FL 32256,** hereinafter referred to as **ECS, Inc.**, and the SCHOOL BOARD OF BAKER COUNTY, hereinafter referred to as the BOARD.

WITNESSETH

I. For and in consideration of the mutual understanding and agreements hereinafter

set forth, it is therefore agreed between the **ECS, Inc.** and the BOARD as follows:
(Name of Agency)

1. The Agency agrees to provide Services on site, as described in number I. 8, within the area of the Baker County School District.

2. The location of these services will be Keller Intermediate School at the Family Service Center.

3. The Parties agree that any questions or concerns shall be resolved by Tina L. Bradley, RN BSN, Family Service Center Director, subject only to final board resolution.

4. Additional administrative procedures as may be necessary will be mutually coordinated and agreed upon by both Parties.

5. Scheduling of these Services will rest jointly with Tina L. Bradley, RN BSN, the BOARD'S Family Service Center Director, and **Episcopal Children's Services.**,
(Name of Agency)

6. The daily operation of these Services will be the responsibility of the Agency's Designee, **Jamie Rich, Family Advocate; Frances Alford, Family Advocate Eryss Meguia, ECS Family Services Specialist.**

7. Decisions regarding hiring and further human resource management will be the sole responsibility of the respective employer.

8. Specific services will include, but are not limited to:

Providing educational, health, nutritional, parent involvement and social services to low income eligible families with children, aged 3 -5 years.

9. Specific in-kind contributions are:

Staff salary x 4	**=**	**$90,000.00 annually**
Materials & Supplies	**=**	**$1,000.00 annually**
Local/Long distance service	**=**	**$ 480.00 annually**

10. The Parties agree to obtain the written consent for treatment from the parents or guardians of all children treated hereunder prior to formal commencement of non-

emergency services. Copies of said consent shall be filed in each student's school record (maintained by the BOARD) and clinical record (maintained by the Family Service Center).

11. Support expenses consisting of basic telephone services and for long distance calls will be the responsibility of **ECS, Inc.** .
(Agency)

12. Paper goods, supplies, and office consumables will be the responsibility of **ECS, Inc.** .
(Agency)

II. The **ECS, Inc.** further agrees as follows:
(Agency)

to pay the BOARD **$5,442.78,** per year. This includes the use of ***three*** offices at the Family Service Center and a percentage of utilities and secretarial and custodial services.

III. The BOARD agrees as follows:

1. To provide general janitorial and maintenance services for the facility.

2. To allow **ECS, Inc.** to establish and coordinate hours of
(Agency)
operation with Tina L. Bradley, RN BSN, Family Service Center Director, in order to accomplish the service objectives as needed, and that these hours of operation may extend past school hours of operation.

IV. The **ECS, Inc.** and the BOARD further agree as follows:
(Agency)

1. Titles VI and VII, Civil Rights Act of 1964:

Both Parties shall comply with the provisions of Title VI and VII of the Civil Rights Act of 1964 and all other Federal Laws applicable to equal employment opportunity.

2. Indemnification and Insurance:

A. The **ECS, Inc.** agrees that it and its employees shall act as independent contractors and not as employees of the BOARD in providing the aforementioned services.

B. The **ECS, Inc.** agrees to assume responsibility for and maintain adequate liability insurance of no less than $1,000,000.00 per claim, and $2,000,000.00 aggregate during the course of the AGREEMENT and shall indemnify, defend and hold the BOARD harmless from all claims, suits, judgments, or damages that may arise from the operation of **ECS, Inc.**

C. The **ECS, Inc.** agrees to assume responsibility for and maintain adequate insurance to cover loss or damage of agency property as may be in the possession of the BOARD during these services. The Agency also agrees to provide insurance to cover damage to the facility or to repair its furniture

and/or fixtures, as may be caused by Agency use of same.

D. The BOARD will assume responsibility for and maintain adequate insurance to cover loss or damage to all items of its personal property.

3. Confidentiality

The Parties shall recognize and safeguard the confidential nature of case records and student information in conformance with all applicable Federal and State laws, rules and regulations and both Parties' policies pertaining to the right of privacy of parents, guardians, and students.

4. Publicity

All notices, informational pamphlets, press releases, research reports, and other similar public notices which reference the Family Service Center must have prior approval by Tina L. Bradley, RN BSN, Family Service Center Director, prior to publication and release.

5. Renegotiation or Modification

Any alterations, variations, modifications, or waivers of this AGREEMENT shall only be valid when they have been placed in writing, signed and attached to this AGREEMENT. Both Parties agree to renegotiate those portions of the agreement which may be affected by revision of federal or state laws or regulations.

6. Termination

A. Termination at Will. This AGREEMENT will be terminated by either Party at any time, with or without cause, upon no less than thirty (30) days notice in writing to the designated person as identified in I. 5. Said notice shall be delivered by Certified Mail or in person.

B. Termination Because of Lack of Funds. It is further agreed that in the event funds to finance this AGREEMENT become unavailable, the obligations of each Party hereunder may be terminated upon no less than thirty (30) days notice in writing to the other Party. Said notice shall be delivered by Certified Mail or in person. In such event, both Parties will endeavor to ensure the continuity of care for any displaced students and families by utilizing available community resources and applicable State and Federal Law. The **ECS, Inc.** shall be the final authority as to the availability of its Federal and State funds and as to how such funds will be allocated, and the BOARD shall be the final authority as to the availability of the facilities and school personnel.

7. Retention of Records

The Parties shall retain all financial records, supporting documents, statistical records, and any other documents pertinent to this AGREEMENT for a period of at least six (6) years after termination of this AGREEMENT or if any audit has been initiated and audit findings have not been resolved at the end of six (6) years, the records shall be retained at least until resolution of the audit findings.

8. Contract Duration and Renewal

This AGREEMENT shall become effective on **July 1, 2023**, and shall end on **June 30, 2024**. This AGREEMENT may be renewed each year upon mutual agreement by both parties.

SCHOOL BOARD OF BAKER COUNTY **EPISCOPAL CHILDREN'S SERVICES, INC.**

Paula Barton, Chairperson **Connie Stophel, Chief Executive Officer**

Date **Date**

Episcopal Children's Services

Contract Date July 1, 2023 - June 30, 2024

Total Square Footage of Building Less Common Areas		5,768.00
Square Footage of 3 Offices used (Ann, Jamie, Eryss)		308.00
Percentage of Total Building used		5.34%
Secretary of Family Service Center - Andrea Griffis		
Salary	41,247.80	
FICA	3,155.46	
Retirement	4,912.61	
Insurance	6,452.64	
Total Salary	55,768.51	
Percentage of salary for secretary		2,977.93
Custodian (6 Hours) Martha Mann		
Salary	29,957.58	
FICA	2,291.75	
Retirement	3,567.95	
Insurance	32.40	
Total Salary	35,849.68	
Percentage of Salary for Custodial Staff		1,914.30
Electricity from April 2022 to March 2023	6,263.90	
Percentage of Electricity		334.48
Water Bill from April 2022 to March 2023	4,046.38	
Percentage of Water Bill		216.07
Total for Contract		5,442.78

TOTAL CONTRACT DUE FOR 2023-2024 $ 5,442.78

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AGENDA ITEM NO. 8.22

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Tina Bradley - (259-0476)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of to Renew Agreement with Episcopal Children's Services, Inc. for the Head Start Program Facilities, Effective July 1, 2023 - June 30, 2024. (No Changes from Previous Year.)

ATTACHMENTS:
06.19.2023.Approval of 23-24 Episcopal Childrens Services Head Start Facilities Agreement_T.Bradley.pdf

Family Service Center

418 - 8th Street South * Macclenny, Fl 32063
Located on the campus of Keller Intermediate School - Baker County School District
Phone (904) 259-7871 * Fax (904)259-9169
The First Newly Constructed Family Service Center in Florida

June 19, 2023

Sherrie Raulerson
Superintendent
Baker County School District
270 South Boulevard East
Macclenny, Florida 32063

Dear Superintendent Raulerson:

Please submit for approval the renewal (no changes), of the Agreement between the Baker County School Board and Episcopal Children's Services, Inc. for The Head Start Program Facilities.

Thank you for your continued support.

Sincerely,

Tina Bradley

Tina L. Bradley, RN, BSN
Health Services Specialist

TLB/alg

Enclosure

AGREEMENT BETWEEN
THE BAKER COUNTY SCHOOL BOARD
AND
EPISCOPAL CHILDREN'S SERVICES, INC.
FOR
THE HEAD START PROGRAM FACILITIES

This agreement is between the Baker County School Board (hereinafter referred to as School Board), and the Episcopal Children's Services, Inc. (hereinafter referred to as Head Start).

WITNESSETH

1. The School Board and Head Start desire to provide quality services to children in Baker County.
2. The School Board and Head Start recognize the potential outstanding benefits of the Head Start Program and particularly to the children of Baker County.
3. It is in the best interest of the Head Start Program and the children and parents of Baker County to implement this program.

ARTICLE I

Rights and Duties of Head Start

The Head Start program will work cooperatively with the School Board in the implementation of this program. Head Start will provide the following:

A. Qualified employees to provide appropriate services.
B. Evidence of adequate liability insurance of no less than $1,000,000 per occurrence and shall indemnify, defend and hold the School Board harmless from all claims, suits, judgments, or damages that may arise out of the operation of the Head Start Program.
C. Adequate insurance to cover loss and damage of Head Start property.
D. Designate on-site Supervisors to communicate and coordinate services with the School Board.

ARTICLE II

Rights and Duties of the School Board

The Baker County School District will work cooperatively with the Head Start Program in the implementation of this agreement. The Baker County School Board will provide the following:

A. The site locations for the Head Start Programs on the campus of Keller Intermediate School (Head Start Portables).
B. Designate an employee to work cooperatively with the Head Start designated on-site Supervisors.
C. Adequate liability insurance for School Board property.

ARTICLE III

The School Board, the Head Start Program and employees agree to cooperate in good faith in fulfilling the terms of this Agreement. Unforeseen difficulties or questions will be resolved by communication between the School Superintendent and the Chief Executive Officer and/or their designees.

ARTICLE IV

Modification

This document constitutes the full understanding of the parties, and no terms, conditions, understandings, or agreement purporting to modify or vary the terms of this document shall be binding unless hereafter made in writing and signed by the party to be charged.

ARTICLE V

This Agreement and each and every covenant herein shall not be capable of assignment, unless the express written consent of the School Board, the Superintendent, and the Chief Executive Officer is obtained.

ARTICLE VI

This Agreement constitutes a final written expression of all terms of the Agreement and is a complete and exclusive statement of those terms. This Agreement has a beginning date of

July 1, 2023 and ending date of **June 30, 2024**. This Agreement may be renewed annually upon agreement of both parties.

BAKER COUNTY SCHOOL DISTRICT

By: _____
Paula Barton, Board Chairperson

Date: _____

By: _____
Sherrie Raulerson, Superintendent

Date: _____

EPISCOPAL CHILDREN'S SERVICES, INC.
Head Start Program

By: _____
Chief Executive Officer

Date: _____

AGENDA ITEM NO. 9.1

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	N/A
ITEM TYPE:	Removed Routine
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of Removed Routine Items.

AGENDA ITEM NO. 9.2

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Lynn Green - (259-2551)
ITEM TYPE:	Property
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval to De-authorize and Dispose of Itemized Property on Macclenny Elementary School's Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)

ATTACHMENTS:
06.19.2023.Approval to Remove Property at MES_L.Green.pdf

Macclenny Elementary School

One Wildkitten Drive
Macclenny, Florida 32063

Lynn T. Green, Principal *Phone: (904) 259-2551*
Dr. Rachel West, Assistant Principal *Fax: (904) 259-5171*

May 26, 2023

RE: Removal of Property on Inventory List

Members of the Baker County School Board:

This letter is to request the removal of the following equipment from the Macclenny Elementary School Property Inventory List. This equipment includes outdated projectors, mini ipads, and laptop computers, etc. which are obsolete or broken beyond repair. The equipment will be disposed of in keeping with Florida Statutes governing their disposal. Please see the attached list for property numbers and item descriptions.

Thank you for your attention and consideration in this matter. If you have any other questions, please call me at (904) 259-2551.

Sincerely,

Rachel West

Dr. Rachel West
Assistant Principal

Property Number	Description	Property Number	Description
15671	Mini ipad	White (no #)	Mac Book laptop
15663	Mini ipad	15530	Mac Book laptop
15634	Mini ipad	15567	Mac Book laptop
15703	Mini ipad	15553	Mac Book laptop
15662	Mini ipad	15739	Thinkpad laptop
15670	Mini ipad	15675	HP laptop
15704	Mini ipad	15580	Viewsonic projector
15629	Mini ipad	15585	Viewsonic projector
15705	Mini ipad	15583	Viewsonic projector
155627	Mini ipad	PJ513DB	Viewsonic projector
15628	Mini ipad	PJ513DB	Viewsonic projector
15633	Mini ipad	PJ513DB	Viewsonic projector
15636	Mini ipad	PJ503D	Viewsonic projector
15637	Mini ipad	11175	Dell projector
15638	Mini ipad	117043	Elmo
15640	Mini ipad	080167	Elmo
15642	Mini ipad	ESE 1005,Fed 0809	In Focus projector (BCHS)
15649	Mini ipad		
15650	Mini ipad		
15654	Mini ipad		
15657	Mini ipad		
15659	Mini ipad		
15664	Mini ipad		
15666	Mini ipad		
15668	Mini ipad		
15669	Mini ipad		
15672	Mac Book Pro laptop		

15582	Mac Book Pro laptop		
15530	Mac Book Pro laptop		

AGENDA ITEM NO. 9.3

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: June 19, 2023

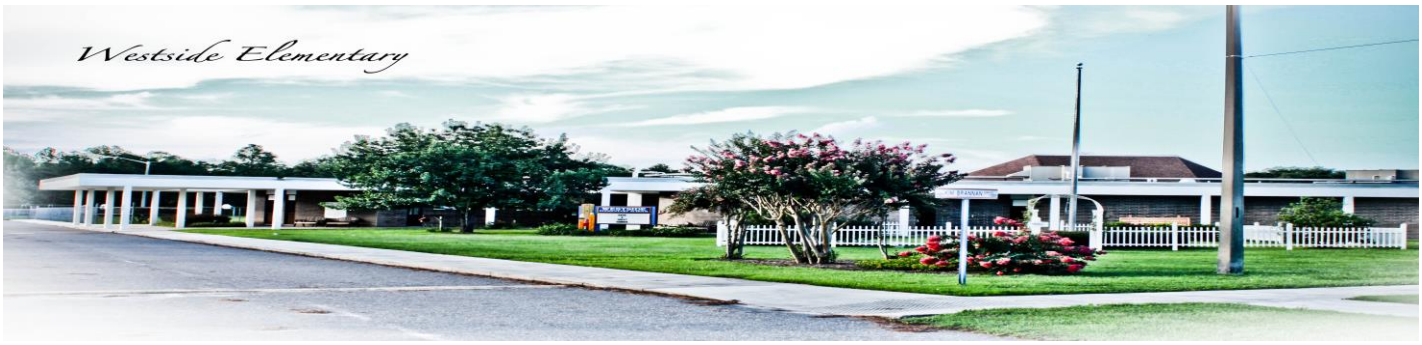
SUBMITTED BY: Debbie Fraser - (259-4883)

ITEM TYPE: Property

AGENDA SECTION: **APPROVAL OF ITEMS FOR ACTION**

SUBJECT: Approval to Rescind the Previous Approval to Remove Property #18884 HP Touchsmart 600 from Westside Elementary School's Property List. (Item was Inadvertantly Submitted for Removal)

ATTACHMENTS:
06.19.2023.Approval to Rescind WES Property Removal Request_D. Fraser.pdf



One Panther Circle • Glen St. Mary, FL 32040
Phone-904-259-2216 Fax: 904-259-5172
Debbie Fraser, Principal Kelley L. Murphy, Assistant Principal

June 19, 2023

Dear Baker County School Board Members:

On June 5, 2023, the Board received letter containing a list of items to remove from our inventory and be destroyed. The following item was inadvertently added to this list:

18884 HP TOUCHSMART 600 00371-618-4570615-85393 $1265.40

Howbeit, this device is still in good working order and used by a staff member. Therefore, please rescind its removal and reinstate its usage on our campus.

Thank you for your help.

Sincerely,

Kelley Murphy

Kelley L. Murphy

Assistant Principal

Westside Elementary School

"Peace, Love, and Learning"

1972-2022

AGENDA ITEM NO. 9.4

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	June 19, 2023
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of the Partnership Agreement with Northeast Florida Community Action Agency Effective July 1, 2023 - June 30, 2028.

ATTACHMENTS:
06.19.2023.Approval of Agreement with Northeast Florida Community Action Agency_C.Dopson.pdf

"Where Children Are First"

Career and Adult Education

Baker County School District

418 South 8th Street, Macclenny, Florida 32063
Phone: (904) 259-0403 Fax: (904) 259-0378

June 6, 2023

Sherrie Raulerson, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Raulerson:

Respectfully, please seek school board approval for the attached Affiliation Agreement between Northeast Florida Community Action Agency and Baker County School District. The Partnership Agreement will commence on the 1st day of July 2023 and will terminate on the 30th day of June 2028. The Partnership Agreement may be amended and extended subject to the written agreement of both parties. Thank you for your favorable approval and assistance.

Sincerely,

Carrie Dopson

Carrie Dopson
Director, Career and Adult Education

CD/acb
Attachment

Northeast Florida
COMMUNITY
ACTION AGENCY
Eliminating Poverty. Promoting Self-Sufficiency.

www.nfcaa.org

PARTNERSHIP AGREEMENT
BETWEEN

NORTHEAST FLORIDA COMMUNITY ACTION AGENCY
AND

BAKER COUNTY SCHOOL DISTRICT

This Partnership Agreement entered into this 1st day of July 2023, by and between the **Northeast Florida Community Action Agency, Inc. (NFCAA),** located in the city of Macclenny, County of Baker, State of Florida and **BAKER COUNTY SCHOOL DISTRICT,** located in the County of Baker, State of Florida do mutually agree to the following:

NFCAA agrees to the following:

1. NFCAA agrees to provide available services depending upon eligibility to customers referred from Baker County Adult Education office.
2. NFCAA agrees to determine program eligibility based on Federal Poverty Guidelines.
3. NFCAA agrees to provide Family Self-Sufficiency Program (FSSP) participants referrals and financial assistance to Baker County Adult Education program for ABE/GED.
4. NFCAA agrees to provide Family Self-Sufficiency Program (FSSP) participants referrals to Certified Nursing Assistants (CNA) Adults program offered by Baker County School Board.
5. NFCAA agrees to provide financial assistance to eligible FSSP participants selected to enroll in the CNA or Phlebotomy Adult Program.

BAKER COUNTY SCHOOL BOARD agrees to the following:

1. Baker County School Board agrees to promote and advocate for the Family Self-Sufficiency Program (FSSP) to potential customers by distributing agency brochures and informing potential customers of the location, and times when FSSP orientation will be held.
2. Baker County School Board agrees to provide ABE/GED classes to FSSP customers referred by NFCAA.
3. Baker County School Board agrees to provide Certified Nursing Assistant training to customers determined eligible to participate in the program by NFCAA.
4. Baker County School Board agrees to provide Family Development Specialist a weekly attendance record of FSSP participants enrolled in the CNA program for monthly case management.

5. Baker County School Board agrees to provide NFCAA copies of CNA testing scores of enrolled FSSP participants.
6. Baker County School Board agrees to provide NFCM a copy of each participants CNA certificate upon completion of training.

This Partnership Agreement will commence on the 1st day of July 2023, and will terminate on the 30th day of June 30, 2028. The Partnership Agreement may be amended and extended subject to the written agreement of both parties. This agreement is conditioned upon the availability of funding which are appropriated or allocated for the CSBG Program.

Northeast Florida Community Action Agency, Inc.

_____ _____
Karen Marino, Interim Executive Director Date

Baker County Adult Education

_____ _____
Director of Adult Education Date

_____ _____
Superintendent Date